

UNCONFIRMED

ORDINARY COUNCIL MEETING

7.00pm, 09 April, 2002

RAAFA Estate, 250 Baltimore Parade, Merriwa



UNCONFIRMED MINUTES OF ORDINARY COUNCIL MEETING

HELD ON TUESDAY 09 APRIL 2002

CONTENTS

<u>ITEM 1</u>	<u>ATTENDANCES</u>	<u>5</u>
<u>ITEM 2</u>	<u>APOLOGIES AND LEAVE OF ABSENCE</u>	<u>5</u>
<u>ITEM 3</u>	<u>PUBLIC QUESTION TIME</u>	<u>6</u>
PQ01-04/02	MR J SPARGO, LENSWOOD RETREAT, CLARKSON	6
PQ02-04/02	MR T PEARCE, PENOLA COURT, CLARKSON	6
PQ03-04/02	MRS S SHIPWAY, LONGBEACH PROMENADE, MINDARIE	7
PQ04-04/02	MR V HARMAN, HESTER AVENUE, MERRIWA	7
<u>ITEM 4</u>	<u>CONFIRMATION OF MINUTES</u>	<u>8</u>
OC01-04/02	MINUTES OF ORDINARY COUNCIL MEETING HELD ON 19 MARCH 2002	8
<u>ITEM 5</u>	<u>ANNOUNCEMENTS BY THE MAYOR WITHOUT DISCUSSION</u>	<u>9</u>
<u>ITEM 6</u>	<u>QUESTIONS FROM ELECTED MEMBERS</u>	<u>9</u>
<u>ITEM 7</u>	<u>PETITIONS</u>	<u>9</u>
NEW PETITIONS PRESENTED		9
PT01-04/02	CR GOODENOUGH: QUINNS ROCK TENNIS CLUB	9
UPDATE ON PETITIONS		9
PT01-03/02	CR STEFFENS – PROPOSED MODIFICATIONS TO THE MERRIWA LOCAL STRUCTURE PLAN 15	9
PT02-03/02	CR LOFTUS – REQUEST FOR MORE FACILITIES AT THE YANCHEP SURF LIFE SAVING CLUB	10

REPORTS	11
DECLARATIONS OF INTEREST BY ELECTED MEMBERS, INCLUDING THE NATURE AND EXTENT OF THE INTEREST. DECLARATION OF INTEREST FORMS TO BE COMPLETED AND HANDED TO THE CHIEF EXECUTIVE OFFICER.	11
PLANNING AND DEVELOPMENT	11
TOWN PLANNING SCHEMES AND STRUCTURE PLANS	11
PD01-04/02 REVIEW OF ESTIMATED CELL COSTS FOR EAST WANNEROO CELL 6 (MADELEY - DARCH)	11
PD02-04/02 PROPOSED AMENDMENT NO 11 TO DISTRICT PLANNING SCHEME NO 2: SWAN LOCATION 8654 (8) HIGH ROAD, WANNEROO - REZONING FROM PUBLIC USE RESERVE TO RESIDENTIAL ZONE	12
PD03-04/02 DRAFT NEERABUP INDUSTRIAL AREA STRUCTURE PLAN	12
PD04-04/02 ADOPTION OF EAST WANNEROO CELL 4 LOCAL STRUCTURE PLAN	15
PD05-04/02 ADOPTION OF EAST WANNEROO CELL 8 LOCAL STRUCTURE PLAN – WANGARA (EAST)	15
PD06-04/02 CLOSE OF ADVERTISING: PROPOSED MODIFICATIONS TO THE MERRIWA LOCAL STRUCTURE PLAN (LSP 15)	16
PD07-04/02 PRE-FUNDING AGREEMENT FOR UPGRADING OF DUNDEBAR ROAD WITHIN EAST WANNEROO CELL 3 LOCAL STRUCTURE PLAN.	17
PD08-04/02 CONSIDERATION OF THE TWO ROCKS NORTHERN PRECINCT LOCAL STRUCTURE PLAN: CLOSE OF ADVERTISING	17
SUB-DIVISION APPLICATIONS	19
PD09-04/02 PROPOSED RURAL SUBDIVISION - LOT 1 (119) ZIATAS ROAD, PINJAR	19
OTHER MATTERS	20
PD10-04/02 CONSIDERATION OF DRAFT URBAN DESIGN GUIDELINES AND KOONDOOLA NEIGHBOURHOOD CENTRE CASE STUDY : SAFER CITIZENS INITIATIVE	20
PD11-04/02 PRIVATE PROPERTY LOCAL LAW 2001 AND HEALTH AMENDMENT LOCAL LAW 1999 - ADOPTION BY COUNCIL	21
TECHNICAL SERVICES	47
TENDERS	47
TS01-04/02 TENDER NO 02239 - CONSTRUCTION OF ADDITIONS TO THE WANNEROO SPORTS AND SOCIAL CLUB	47
TS02-04/02 TENDER 02237 - THE SUPPLY AND DELIVERY OF ONE ROAD SWEEPER	48
TS03-04/02 TENDER 02232 - THE SUPPLY AND DELIVERY OF EIGHT SIDE LOADING REFUSE COLLECTION VEHICLES AND TRADE/OUTRIGHT PURCHASE OF EXISTING VEHICLES	48

TRAFFIC MANAGEMENT	49
TS04-04/02 2002/2003 FEDERAL BLACKSPOT PROGRAMME	49
TS05-04/02 BELLERIVE BOULEVARD, MADELEY – PARKING RESTRICTIONS	49
INFRASTRUCTURE	52
TS06-04/02 PEDESTRIAN ACCESS WAYS IN CLARKSON	52
TS07-04/02 PROPOSED PROGRAMME FOR THE SEALING OF LIMESTONE ROADS WITHIN THE CITY	53
FUNDING AND BUDGET	54
TS08-04/02 ORMISTON PARK - RELOCATION OF PLAYGROUND EQUIPMENT - BUDGET VARIATION	54
TS09-04/02 RANGEVIEW ROAD RECONSTRUCTION PROJECT - BUDGET REALLOCATION	55
CORPORATE SERVICES	55
CS01-04/02 WARRANT OF PAYMENTS - FOR THE PERIOD TO 28 FEBRUARY 2002	55
CS02-04/02 FINANCIAL REPORT FOR THE MONTH ENDED 28 FEBRUARY 2002	56
CS03-04/02 PROVISION OF REGULAR ADVICE - NEW RESIDENTS IN THE BRIGHTON ESTATE, BUTLER	56
CS04-04/02 AMENDMENTS TO THE TRUST DEED - LOCAL GOVERNMENT HOUSE	57
COMMUNITY DEVELOPMENT	61
CD01-04/02 YOUTH SERVICES BUDGET EXPENDITURE VARIATION 01/02	61
CD02-04/02 THE EXPENDITURE OF ADDITIONAL NON-RECURRENT AND RECURRENT FUNDS WITHIN THE HOME AND COMMUNITY CARE PROGRAM	62
CD03-04/02 MEDICARE EASYCLAIM FACILITY – YANCHEP COMMUNITY CENTRE	63
CD04-04/02 DESIGN AND CONSTRUCTION OF CHARNWOOD RESERVE SKATE FACILITY	63
CD05-04/02 KINGSWAY SPORTING COMPLEX – CAR PARK AND TRAFFIC IMPLEMENTATION STRATEGY	64
CD06-04/02 LEASE: AJS MOTORCYCLE CLUB OF WA (INC)	64
CD07-04/02 THE BADMINTON ASSOCIATION OF WA INC FUNDING RECONSIDERATION.	65
CD08-04/02 COMMUNITY SPORTING AND RECREATION FACILITIES FUNDING - SUCCESSFUL FUNDING APPLICATIONS	65
CD09-04/02 REVOCATION OF PERMISSION TO KEEP SIX DOGS AT 171 SYDNEY ROAD, GNANGARA	66
CD10-04/02 GIRRAWHEEN LIBRARY - CHANGES TO OPENING HOURS	66
CD11-04/02 GLOUCESTER LODGE MUSEUM - DONATION OF HORSE DRAWN CART TO THE SHIRE OF MENZIES	67

CD12-04/02	FRIENDS OF KOONDOOLA REGIONAL BUSHLAND - REQUEST FOR CHANGE TO COMMUNITY FUNDING ALLOCATION	67
CD13-04/02	PROPOSED SAFER CITIZENS URBAN DESIGN PROJECTS	67
CD14-04/02	REQUESTS FOR DONATION AND WAIVER OF FEES AND CHARGES	70
CHIEF EXECUTIVE OFFICER		70
CE01-04/02	REPORT OF THE STRATEGIC REVIEW – SECOND STAGE RESPONSE	70
CE02-04/02	CODE OF CONDUCT REVIEW AND ADOPTION	71
CE03-04/02	COMMUNITY CONSULTATION - PRINCIPAL ACTIVITY PLAN	85
<u>ITEM 8</u>	<u>MOTIONS ON NOTICE</u>	<u>126</u>
<u>ITEM 9</u>	<u>URGENT BUSINESS</u>	<u>126</u>
<u>ITEM 10</u>	<u>CONFIDENTIAL</u>	<u>126</u>
<u>ITEM 11</u>	<u>DATE OF NEXT MEETING (BRIEFING) – 23 APRIL 2002</u>	<u>126</u>
<u>ITEM 12</u>	<u>CLOSURE</u>	<u>126</u>

MINUTES

Please refer to agenda for details of full reports and attachments.

Item 1 Attendances

JON KELLY

Mayor

Councillors:

MAUREEN GRIERSON, JP

Alexander Ward

BRETT TREBY

Alexander Ward

SAM SALPIETRO (Deputy Mayor), JP

Central Ward

FRANK CVITAN

Central Ward

LYNN O'GRADY

Coastal Ward

IAN GOODENOUGH, JP

Coastal Ward

RUDI STEFFENS CD

Hester Ward

TERRY LOFTUS

North Ward

LOUISE MCNAMARA

North Ward

ALAN BLENCOWE

South Ward

GLYNIS MONKS

Wanneroo Ward

DOT NEWTON

Wanneroo Ward

Officers:

C JOHNSON

Chief Executive Officer

D BLAIR

Director, Technical Services

B PERRYMAN

Director, Corporate Services

R ZAGWOCKI

Director, Planning & Development

F BENTLEY

Director, Community Development

H SMALLWOOD

Manager, Marketing Services

N BARKER

Minute Officer

R HARKINS

Minute Officer (Training)

Item 2 Apologies and Leave of Absence

JUDITH HUGHES

South Ward

JOHN STEWART

Hester Ward

There were 76 registered members of the public and 1 member of the press in attendance.

Mayor Kelly declared the meeting open at 7.00pm

Item 3 Public Question Time

PQ01-04/02 Mr J Spargo, Lenswood Retreat, Clarkson

Question 1 - Batching Plant, Quinns Road

We live close to this plant and our main concern is the noise and dust from the plant and their operating hours, which generally runs from 3.30am through to approximately 11.00pm at night. Could Council please investigate?

Response by Director, Planning and Development

Council Administration has only recently become aware of the problems being experienced by local residents as a result of the plant. This is currently being investigated with a view to resolving these issues.

Additional Information

Following further investigation of this matter it was revealed that the concrete batching plant is licensed by the Department of Environmental Protection (DEP) and therefore the City does not have jurisdiction over the site. Residents' concerns were discussed with the DEP as soon as the City became aware of the problem and a Council officer attended the site on 3 April with departmental officers. As a result of that inspection the DEP has reviewed the licence conditions to provide a more adequate level of protection to the nearby residents. The City will continue to monitor the situation and if there are continued problems we will contact the DEP to follow this up.

PQ02-04/02 Mr T Pearce, Penola Court, Clarkson

Question 1 - Right of Way to Railway

I understand the Right of Way and Line of Way for the railway itself, however I would like to know what the rest of the open area being mined will be used for? They seem to be mining sand and the big thing is the dust that it is creating. Could Council please investigate?

Response by the Chief Executive Officer

There is a proposal for a depot and storage facility for the railway, which may be what you are referring to. This is towards the Nowergup area, which is beyond Quinns Road however Council will investigate the issue.

PQ03-04/02 Mrs S Shipway, Longbeach Promenade, Mindarie

Question 1 - Carpark

It is three weeks since the last meeting where I tabled a letter addressed to the Chief Executive Officer and I have not as yet received a reply, why?

Further, I have, on many occasions, seen a driver of a car pull over at the entrance to the old carpark for a pit stop. What about the health risk to the people living here? I also recently caught two men who were contracted by the City sauntering across our front lawn to help themselves to our water tap. I told them that they were trespassing but they just replied that they needed a drink. This is what we have had to put up with in the last six years, which is just adding insult to injury, as we do not want what is across the road?

There is continued anti-social behaviour, speeding of vehicles, damage to the bonnet of my car and a break-in to our son-in-law's car.

Has Council ever heard of people being hounded out of their homes? We feel the City is to blame as they have done nothing to help us. It is time that the entrance is closed as passed at Council last year.

Response by the Chief Executive Officer

Your previous correspondence is being considered in the context of the review of the management plan for the foreshore including the access issue, which Council had requested Administration to review and to report back on. I will ensure that an interim response is sent to you however the issues stated in your letter will need to be examined in the context of the management plan review for that area.

PQ04-04/02 Mr V Harman, Hester Avenue, Merriwa

Question 1 – Secure Parking

Further to our meeting on Friday could I ask Council if they would support the request to the Minister for secure parking at the proposed Clarkson Railway Station?

Response by Mayor Kelly

I will add this to my list.

Additional Information

These concerns have been passed on to the Department of Transport to further investigate.

Item 4 Confirmation of Minutes

OC01-04/02 Minutes of Ordinary Council Meeting held on 19 March 2002

Moved Cr Treby, Seconded Cr Steffens

That the minutes of the Ordinary Council Meeting held on the 19 March 2002 be confirmed subject to the following correction to Council's resolution for item TS07-03/02.

That Council:

1. *APPROVES the development of Bibulmun Park, Sinagra as a children's play area with irrigation and grass to the value of \$30,900.*
2. *Pursuant to Section 6.8 (1) (b) of the Local Government Act 1995, APPROVES by an ABSOLUTE MAJORITY, the expenditure to be incurred in respect to the development of the Park.*
3. *NOTES that the cost associated with the Bibulmun Park, Sinagra childrens play area is to be funded from budget savings, giving rise to the following budget amendment:*

<i>Project No.</i>	<i>From</i>	<i>To</i>	<i>Description</i>
2075	\$8,122		Building Modifications to 935 Wanneroo Road (Work Complete Savings made)
2159	\$784		Celestine Street Footpath Replacement (Work Complete Savings made)
2164	\$1,211		Taywood Drive footpath replacement (Work Complete Savings made)
1191	\$4,109		High Road, Wanneroo (Work Complete Savings made)
W206	\$16,674		Bert Togno Park Stage One (Works still to be undertaken, scope to be reduced in accordance with balance of funds remaining)
To be confirmed		\$30,900	Bibulmun Park, Sinagra – Provision of Children's Play Area

4. *RESOLVE that no more than an area of 13 metres by 80 metres be cleared for the development of the children's play area in order to maintain the high conservation value of the Public Open Space and not compromise the future preservation of the environmental assets for the community*
5. *Play Equipment to the value of \$22,000 be LISTED for consideration in the draft 2002/03 Capital Works Budget.*
6. *NOT SUPPORT the design and purchase of a mobile playground for use as a temporary facility within the City of Wanneroo.*
7. *ADVISES the petitions of Council's decision.*

CARRIED UNANIMOUSLY

Item 5 Announcements by the Mayor without discussion

Nil

Item 6 Questions from Elected Members

Nil

Item 7 Petitions

New Petitions Presented

PT01-04/02 Cr Goodenough: Quinns Rock Tennis Club

Cr Goodenough presented a petition signed by 296 residents supporting the Quinns Rocks Tennis Club in their request to the City of Wanneroo for more courts to be built at Gumblossom Park.

The petition to be forwarded to the Community Development Directorate for action.

Moved Cr Monks, Seconded Cr Newton

That the petition be received and referred to the relevant Directorate for action.

CARRIED UNANIMOUSLY

Update on Petitions

PT01-03/02 Cr Steffens – Proposed Modifications to the Merriwa Local Structure Plan 15

Cr Steffens presented a petition at the 19 March 2002 Ordinary Council Meeting signed by 314 residents opposing the proposal to build houses on land between Dalvik Park and the Kingsway Christian College site on the grounds that this land had been set aside for public recreational use on the original Merriwa Local Structure Plan 15. The petition was forwarded to Planning & Development for action.

ACTION

The above petition is being presented to Council at the 02 April 2002 Council meeting at Item PD06-04/02.

PT02-03/02 Cr Loftus – Request for more facilities at the Yanchep Surf Life Saving Club

Cr Loftus presented a petition at the 19 March 2002 Ordinary Council Meeting signed by 329 residents and users of Yanchep Beach Lagoon requesting Council to provide larger facilities for the Yanchep Surf Life Saving Club in order that the Club can meet the growing demands for safety and beach patrols. The petition was forwarded to the Community Development Directorate for action.

ACTION

A report on the above petition was presented to Council at the 19 March 2002 Council meeting at Item CD03-03/02

Reports

Declarations of Interest by Elected Members, including the nature and extent of the interest. Declaration of Interest forms to be completed and handed to the Chief Executive Officer.

1. Cr Cvitan declared a financial interest in Item PD01-04/02 as he is a resident in the Cell 6 area.
2. Cr Newton declared an impartial interest in TS01-04/02 as she is member of the Wanneroo Sports and Social Club.
3. Cr Loftus declared an impartial interest in Item CD07 and CD08-04/02 as he is a member of a club mentioned in the report.
4. Cr Goodenough declared an Impartial Interest Item CD08-04/02 as he is a member of the Quinns Rocks Bowling Club
5. Cr Steffens declared an Impartial Interest in Item CD08-04/01 as he is a member of the Quinns Rock Sports Club.
6. Cr McNamara declared an impartial interest in Item CD08-04/02 as her children are members of the Surf Lifesaving Club

Planning and Development

Town Planning Schemes and Structure Plans

Cr Cvitan declared a financial interest in Item PD01-04/02 and left the chamber at 7.16pm.

PD01-04/02 Review of Estimated Cell Costs for East Wanneroo Cell 6 (Madeley - Darch)

File Ref:	02373
Responsible Officer:	Director, Planning & Development
Disclosure of Interest:	Nil
Attachments:	1

Moved Cr Blencowe, Seconded Cr Salpietro

That Council having considered the objections:-

1. **ADOPTS a revised valuation rate of \$370,000 per hectare for the historic open space credits within East Wanneroo Cell 6.**
2. **ADOPTS a figure of \$31,248,091 as the current Estimated Cell Costs and \$6,832.04 as the Infrastructure Cost Per Lot to be applied in East Wanneroo Cell 6.**
3. **AUTHORISES the notification of the revised estimated cell costs for Cell 6 in a newspaper pursuant to Clause 10.11 of District Planning Scheme No. 2 and by letters to landowners of Cell 6 who have had previous direct communication with the City in regard to cell costs.**

CARRIED UNANIMOUSLY

Cr Cvitan returned to the chamber at 7.17pm.

PD02-04/02 Proposed Amendment No 11 to District Planning Scheme No 2: Swan Location 8654 (8) High Road, Wanneroo - Rezoning from Public Use Reserve to Residential Zone

File Ref: 06014
Responsible Officer: Director, Planning and Development
Disclosure of Interest: Nil
Attachments: 2

Moved Cr Cvitan, Seconded Cr Grierson

That Council ADVISES SJB Town Planning and Urban Design acting on behalf of Water Corporation of Western Australia that it will require a detailed report addressing the possible health impacts resulting from the adjacent telecommunication towers prior to considering the proposed amendment to the City of Wanneroo District Planning Scheme No.2 to rezone Location 8654 (8) High Road, Wanneroo, from Local Scheme Reserve - Public Use to Residential Zone.

CARRIED UNANIMOUSLY

PD03-04/02 Draft Neerabup Industrial Area Structure Plan

File Ref: 06135
Responsible Officer: Director, Planning & Development
Disclosure of Interest: Nil
Attachments: 6

Moved Cr Cvitan, Seconded Cr Grierson

That Council:-

- 1. Pursuant to Clause 9.4.1 of City of Wanneroo District Planning Scheme No. 2, DETERMINES that the Draft Neerabup Industrial Area Structure Plan dated January 2002 and submitted by Taylor Burrell on behalf of LandCorp should not be advertised until the following matters have been included in it or have otherwise been attended to by the proponent:**
 - a) Provision 3.0 of Part 1 of the Structure Plan being modified to introduce the degree of flexibility regarding compliance with future levels proposed under section 6.2.2 of Part 2;**
 - b) Part 1 of the Structure Plan including a provision (to this City's satisfaction) stipulating the separation distance required between mining levels and the expected maximum water table level;**

- c) **Part 1 of the Structure Plan including a provision to ensure implementation of the recommendation contained in section 10.3.6 of Part 2, concerning liaison of owners with CALM to develop management and/or preservation strategies in the event that priority or threatened species are located;**
 - d) **Part 1 of the Structure Plan including a provision to ensure adequate disclosure of liability regarding the leachate plume emanating from the old Pinjar Tip Site;**
 - e) **Part 2 (section 5.21) being corrected regarding its reference to the future of the Australian Touring Car Championship at Barbagallo Raceway;**
 - f) **Part 1 of the Structure Plan including a provision to ensure implementation of the Department for Environmental Protection's advice regarding the need for exemptions to be applied for, seeking variation of assigned noise levels under the Environmental Protection (Noise) Regulations 1997;**
 - g) **Part 2 of the Structure Plan being modified to reflect the current proposal for a temporary access road to be provided to Barbagallo Raceway from Mather Drive;**
 - h) **The Structure Plan including a plan which shows proposed road junction points from Flynn Drive to the areas south of Flynn Drive;**
 - i) **The Structure Plan including information which demonstrates that the proposed major central roundabout can be constructed in a manner which satisfies all relevant technical standards and requirements;**
 - j) **Section 4.5 of Part 2 of the Structure Plan being modified to refer to the proposed Perth Underground Water Pollution Control Area (UWPCA) rather than the Gngangara UWPCA;**
 - k) **Part 1 of the Structure Plan including a provision requiring that Service Concept Plans be prepared following approval of the Structure Plan, and prior to subdivision and development of the NIA, and that the preparation of those plans be a Cell Work under the developer contribution arrangement for the NIA (with Figure 10.1 in Part 2 also being modified accordingly);**
 - l) **Part 1 of the Structure Plan including a provision requiring that the Design Guidelines and Landscape Master Plan (recommended in section 10.3.1 of Part 2) be prepared following approval of the Structure Plan and prior to subdivision, and that the preparation of those plans be a Cell Work under the developer contribution arrangement for the NIA (with Figure 10.1 in Part 2 also being modified accordingly).**
2. **Once the matters referred to in 1. above have been satisfactorily addressed, ADVERTISES the Draft Structure Plan (with the necessary modifications) under the provisions of clause 9.5 of City of Wanneroo District Planning Scheme No. 2;**

- 3. REQUIRES the applicant to provide advice to the City for further consideration on the following matters during the course of advertising of the Draft Structure Plan:**
- a) Whether some form of cooperative arrangement between owners may be required to reconcile significant cut required on the central part of the subject land, with significant fill required on the eastern areas;**
 - b) Whether a more thorough level of assessment of karst issues (and related fauna) should be undertaken at an earlier stage of the planning and development process, having regard for the approach adopted on this subject for the Yanchep and Two Rocks areas through the Minister for the Environment's statement relating to that area;**
 - c) The outcome of flora and vegetation surveys to be undertaken as recommended in Section 5.4.3 of Part 2. (These surveys are considered to be best undertaken at the present stage of planning of this area, so that the Structure Plan, particularly its levels planning, may effectively respond to the outcomes of these surveys).**
- 4. GIVES FURTHER CONSIDERATION to the following matters at the time it considers submissions received following advertising of the Draft Structure Plan:**
- a) The Draft Structure Plan's recommendations regarding memorials on title of new residential lots created to the south of Flynn Drive, and a Regional Factor being applied for under Environmental Protection (Noise) Regulations, in respect to noise impacts on the area south of Flynn Drive;**
 - b) The implementation mechanisms related to this project, including possible new provisions required for inclusion into District Planning Scheme No. 2, the determination of Cell Works and how their cost is to be apportioned, and the estimation of the cost of those works.**
 - c) Whether the Draft's proposal regarding use permissibility in the Business Precinct is the best way of enabling shops to be approved within this Precinct.**

CARRIED UNANIMOUSLY

PD04-04/02 Adoption of East Wanneroo Cell 4 Local Structure Plan

File Ref: 07369
Responsible Officer: Director, Planning and Development
Disclosure of Interest: Nil
Attachments: 4

Moved Cr Cvitan, Seconded Cr Grierson

That Council:

- a) **Pursuant to Clause 9.6 of District Planning Scheme No. 2 ADOPTS, SIGNS AND SEALS the modified East Wanneroo Cell 4 Local Structure Plan;**
- b) **FORWARDS a copy of the adopted Local Structure Plan for Cell 4 to the Western Australian Planning Commission;**
- c) **ADOPTS the figure of \$20,559,530 as the current Estimated Cell Costs and \$5,526.31 as the current Infrastructure Cost Per Lot to be applied in East Wanneroo Development Cell No.4;**
- d) **AUTHORISES notification of the current Estimated Cell Costs for Cell 4 in a newspaper pursuant to Clause 10.11 of District Planning Scheme No.2;**
- e) **REQUESTS the North West District Planning Committee to request the Western Australian Planning Commission to amend the Metropolitan Region Scheme to designate Lenore Road as an ‘Other Regional Road’ reservation.**

CARRIED UNANIMOUSLY

PD05-04/02 Adoption of East Wanneroo Cell 8 Local Structure Plan – Wangara (East)

File Ref: 03373
Responsible Officer: Director, Planning and Development
Disclosure of Interest: Nil
Attachments: 3

Moved Cr Cvitan, Seconded Cr Grierson

That Council:

- 1. **Pursuant to Clause 9.6 of the City’s District Planning Scheme No.2, ADOPTS, SIGNS and SEALS as modified the East Wanneroo Cell 8 Local Structure Plan;**
- 2. **FORWARDS a copy of the adopted East Wanneroo Cell 8 Local Structure Plan to the Western Australian Planning Commission;**

3. **ADOPTS** the figure of \$10,701,953 as the current Estimated Cell Costs and \$5.56 as the current Infrastructure Cost Per square metre of nett developable land to be applied in East Wanneroo Development Area Cell 8;
4. **AUTHORISES** notification of the current Estimated Cell Costs for Cell 8 in accordance with Clause 10.11 of District Planning Scheme No. 2.

CARRIED UNANIMOUSLY

PD06-04/02 Close of Advertising: Proposed Modifications to the Merriwa Local Structure Plan (LSP 15)

File Ref:	46007
Responsible Officer:	Director, Planning and Development
Disclosure of Interest:	Nil
Attachments	2

Moved Cr Cvitan, Seconded Cr Grierson

That Council:-

1. Pursuant to Clause 9.6.1 of District Planing Scheme No. 2, **RESOLVE** that the structure plan is satisfactory subject to a revised plan being submitted showing the central POS area as a single large reserve consistent with the current Local Structure Plan for Merriwa;
2. Subject to Point 1 above, **SUBMITS** the revised Local Structure Plan to the Western Australian Planning Commission for adoption and certification;
3. **ADVISES** Taylor Burrell that it does not support the proposed modifications to the central area of the Merriwa Local Structure Plan for the following reasons:
 - a. The proposed modifications do not represent a significant benefit to the residents of Merriwa, and the relocation of the open space will impact on the amenity of residents living in the vicinity of the application area.
 - b. The proposal represents a significant variation from the originally approved Local Structure Plan, and would be unreasonable for residents who have purchased property in this locality with an expectation that Merriwa will be developed in accordance with the previously approved LSP.
 - c. The City considers that the provision of a large central area of open space provides greater flexibility for the utility of this reserve.

CARRIED UNANIMOUSLY

PD07-04/02 Pre-Funding Agreement for Upgrading of Dundebur Road within East Wanneroo Cell 3 Local Structure Plan.

File Ref: 08560
Responsible Officer: Director, Planning & Development
Disclosure of Interest: Nil
Attachments: 1

Moved Cr Cvitan, Seconded Cr Grierson

That Council AGREES to the pre-funding by Beamish Property Group of the upgrading of Dundebur Road abutting East Wanneroo Cell 3, subject to, the costs associated with these works being determined through a public tender process.

CARRIED UNANIMOUSLY

PD08-04/02 Consideration of the Two Rocks Northern Precinct Local Structure Plan: Close of Advertising

File Ref: 69924
Responsible Officer: Director Planning and Development
Disclosure of Interest: Nil
Attachments: 3

Moved Cr Salpietro, Seconded Cr Blencowe

That Council:-

1. Pursuant to Clause 9.6.2 of District Planning Scheme No 2, DEFERS consideration of the proposed Two Rocks Northern Precinct Local Structure Plan submitted by Masterplan Consultants on behalf of the Tokyu Corporation to provide it with further opportunity to consider the additional information submitted;
2. ADVISES the applicant that the requirements of Council's previous resolution as outlined in this report and in particular, the Environmental Conditions of District Planning Scheme No 2 in relation to management plans for drainage, karst and Aboriginal Heritage, have not been adequately addressed, and will require this information prior to the matter being further considered by the Council;
3. ENDORSES the comments included in the response to public submissions section of this report and advises the various submitters accordingly.

Amendment

Add a Point 4 to the recommendation.

Moved Cr Loftus, Seconded Cr McNamara

That Council:-

- 1. Pursuant to Clause 9.6.2 of District Planning Scheme No 2, DEFERS consideration of the proposed Two Rocks Northern Precinct Local Structure Plan submitted by Masterplan Consultants on behalf of the Tokyu Corporation to provide it with further opportunity to consider the additional information submitted;**
- 2. ADVISES the applicant that the requirements of Council's previous resolution as outlined in this report and in particular, the Environmental Conditions of District Planning Scheme No 2 in relation to management plans for drainage, karst and Aboriginal Heritage, have not been adequately addressed, and will require this information prior to the matter being further considered by the Council;**
- 3. ENDORSES the comments included in the response to public submissions section of this report and advises the various submitters accordingly.**
- 4. *AUTHORISE the Chief Executive Officer to request the applicant and owner to provide a detailed briefing and presentation to all Elected Members, of this LSP and its position in the overall development of the Tokyu Corporation Satellite City. The briefing is to include addressing the 16 conditions requested of the applicant by Council at the time of approving the advertising of this structure plan. Further, the briefing is to include some details about deadlines of this LSP and the overall Tokyu Corporation Satellite City.***

CARRIED UNANIMOUSLY

The amendment became the substantive motion

CARRIED UNANIMOUSLY

Reason for Amendment to Staff Recommendation

There is a Memorandum of Understanding between Tokyu Corporation (Yanchep Sun City Pty Ltd), the Western Australia State Government and the City of Wanneroo which expresses the desire for the three organisations to support and work together in exploring and developing the Tokyu Corporation Satellite City project. The City of Wanneroo has always supported this project, but at the same time the council must apply the necessary planning processes to ensure that any development is carried out in accordance with world's best practice of planning for the future.

Sub-Division Applications

PD09-04/02 Proposed Rural Subdivision - Lot 1 (119) Ziatas Road, Pinjar

File Ref:	71176
Responsible Officer:	Director Planning and Development
Disclosure of Interest:	Nil
Attachments	2

Moved Cr Salpietro, Seconded Cr Cvitan

That Council SUPPORTS the revised proposal to subdivide Lot 1 (119) Ziatas Road, Pinjar, into two lots as submitted by Mr J Bodycoat on behalf of K and B Nguyen, subject to the following conditions:

- 1. The preparation of a Management Plan, implemented by way of a Restrictive Covenant under Section 129BA of the Transfer of Land Act in favour of the City of Wanneroo. The Management Plan shall address permitted land uses, the siting of buildings, effluent disposal systems and driveways on each new lot. The Management Plan shall include a site plan that accurately indicates the extent of native vegetation, the maximum estimated water table levels as determined by the Water and Rivers Commission, site contours in relation to AHD, the extent of the wetland and the 50 metre buffer, proposed building envelopes and driveway locations.**
- 2. Both lots being provided with an area of at least 1000m² and a vehicular access from a public road thereto, located to the satisfaction of the City of Wanneroo at a level which provides for flood protection and the construction of an effluent disposal system with vertical and horizontal separation from both the groundwater and adjacent wetland, in accordance with the requirements of the Environmental Protection Authority.**

CARRIED UNANIMOUSLY

Other Matters

PD10-04/02 Consideration of Draft Urban Design Guidelines and Koondoola Neighbourhood Centre Case Study : Safer Citizens Initiative

File Ref: 39870
Responsible Officer: Director, Planning & Development
Disclosure of Interest: Nil
Attachments: 2

Moved Cr Salpietro, Seconded Cr Blencowe

- 1. Pursuant to Clause 8.11.3 of City of Wanneroo District Planning Scheme No. 2, ADOPTS the Draft Urban Design Guidelines for Crime Prevention Through Environmental Design (CPTED) prepared by Taylor Burrell dated March 2002 and ADVERTISES the Draft Policy for a 30 day public comment period;**
- 2. REQUESTS Taylor Burrell to finalise the Koondoola Neighbourhood Centre Case Study report by inclusion at the front of the document of a statement prepared by this City which clearly describes the status and effect of this Case Study document;**
- 3. ENCOURAGES the Koondoola Plaza owners to continue to implement suggestions made in Section 8.0 of the Case Study report;**
- 4. ADVISES other owners and centre developers in this district regarding the Case Study undertaken and ENCOURAGES them to consider implementation of the principles involved to their centres and future proposals.**
- 5. ADVISES the Koondoola Plaza owners that it is pleased to see the improvements already being made by the owners to their centre, and it wishes to work further with the owners to explore the possibility of developing a revised Improvement Plan for the Koondoola Neighbourhood Centre which retains key elements of the Case Study design, but will be economically feasible for the owners and the City and acceptable to the local community;**
- 6. RETAINS the temporary closure of the pedestrian access point between Bathgate Loop and Meldrum Way, Koondoola and FURTHER CONSIDERS the matter once the work to be undertaken pursuant to 5. above has been adequately progressed.**

CARRIED UNANIMOUSLY

PD11-04/02 Private Property Local Law 2001 and Health Amendment Local Law 1999 - Adoption by Council

File Ref: 23513
Responsible Officer: Director, Planning & Development
Disclosure of Interest: Nil
Attachments: Nil

Moved Cr Blencowe, Seconded Cr Goodenough

That Council:-

1. **DETERMINES that the suggested amendment to Clauses 3.9 and 9.2 of the City of Wanneroo Private Property Local Law 2001 as detailed below is considered minor:**

“Street number to be displayed:

- 9.2 (1) **The owner or occupier of land in the district shall paint or affix and maintain, to a standard not less than that established by the local government, the current street number assigned by the local government, in a conspicuous place on the front of the building, fence, letterbox or gate adjacent to the street fronting the land**
 - (2) **A sign painted on a kerb, adjacent to a property used for residential purposes, depicting the house number and in accordance with specifications approved by the local government is permitted.”**
2. **Having advertised the proposal and considered the submissions received resolves BY SPECIAL MAJORITY to ADOPT the City of Wanneroo Private Property Local Law 2001 as detailed below:**

CITY OF WANNEROO PRIVATE PROPERTY LOCAL LAW 2001

ARRANGEMENT

PART 1 - PRELIMINARY

Clause

- 1.1 **Title**
- 1.2 **Commencement**
- 1.3 **Purpose and intent**
- 1.4 **Repeal**
- 1.5 **Application of local law**
- 1.6 **Definitions**

PART 2 – APPROVALS

- 2.1 **Approval requirements**
- 2.2 **Planning and other approvals**
- 2.3 **Application for approval**

2.4 Determination of application**2.5 Approval****2.5 Fees and charges****PART 3 - FENCING – GENERAL****3.1 Dividing and boundary fences****3.2 Sufficient fence****3.3 Fences within front setback - approval requirement****3.4 Boundary fences on secondary frontages****3.5 Sightlines at vehicle access points****3.6 General discretion of the local government****3.7 Maintenance of fences****3.8 Fencing materials****3.9 Prohibited fencing materials****3.10 Gates in fences****3.11 Fences across right of ways, pedestrian access ways or road reserves****PART 4 - GRAFFITI****4.1 Graffiti protection and removal****4.2 Record of graffiti protection****PART 5 - ESTATE FENCES****5.1 Estate fencing****5.2 Repairs to estate fencing****PART 6 - TENNIS COURT FENCING****6.1 Tennis court fencing****PART 7 - SECURITY AND FLOODLIGHTING****7.1 Security and floodlights****7.2 Lighting exclusion****7.3 Tennis court floodlighting****7.4 Tennis court floodlight use and other restrictions****PART 8 - ELECTRIFIED AND RAZOR WIRE FENCES****8.1 Requirement for an approval****PART 9 - STREET NUMBERING****9.1 Assignment and standard of street numbers****9.2 Street number to be displayed****9.3 Location of number not to be misleading****PART 10 - VEHICLE WRECKING, FIBREGLASSING AND SPRAY PAINTING****10.1 Commercial wrecking of vehicles****10.2 Wrecking and storage of vehicles generally****10.3 Disposal of vehicles, parts and machinery****10.4 Fibreglassing and spraypainting**

PART 11 - PRIVATE SWIMMING POOLS:**11.1 Private swimming pool inspections****PART 12 - SAND DRIFT AND LITTER CONTROL****12.1 Wind blown sand****12.2 Soil to be retained****12.3 Litter control on building sites****PART 13 - DRIVEWAYS AND DRAINAGE****13.1 Road verge and driveway gradients****13.2 Property drainage****PART 14 - REMEDY FOR BREACH****14.1 Works on private property****14.2 Limit on liability****PART 15 - PENALTIES****15.1 Offences****15.2 Infringement and infringement withdrawal notices****15.3 Offence description and modified penalty****15.4 Prosecution for offences****15.5 Records to be kept****SCHEDULES**

Schedule 1 – Specifications for a sufficient fence on a residential lot.

Schedule 2 – Specifications for a sufficient fence on a commercial lot and an industrial lot

Schedule 3 – Specifications for a sufficient fence on a rural lot and special rural lot

Schedule 4 – Maximum vehicle driveway gradients

Schedule 5 – Offences and modified penalties

PART 1 - PRELIMINARY**Title**

- 1.1 This local law may be referred to as the City of Wanneroo Private Property Local Law 2001.**

Commencement

- 1.2 This local law comes into operation 14 days after the date of its publication in the Gazette.**

Purpose and intent

- 1.3 (1) The purpose of this local law is to provide for the regulation, control and management of street numbering, fencing, tennis court floodlighting, vehicle wrecking, fibreglassing, spraypainting, private swimming pool inspections, sand drift, rubbish and litter control, driveways and vehicle crossovers generally on private property within the district so as to protect the amenity of the area.**

- (2) The effect of this local law is to establish the requirements for erecting street numbers, fencing and tennis court floodlighting, vehicle wrecking, fibreglassing, spraypainting, private swimming pool inspections, sand drift, rubbish and litter control, driveways and vehicle crossovers generally on private property within the district.

Repeal

- 1.4 The Shire of Wannon Private Property Local Law 1998 and clause 5.13 of the Shire of Wannon Health Local Law 1999 are repealed on the day this local law comes into operation.

Application of local law

- 1.5 This local law applies throughout the district.

Definitions

- 1.6 In this local law unless the context requires otherwise:

“Act” means the Local Government Act 1995;

“application” means the completed form lodged by a person seeking an approval as required by this local law;

“approval” means a favorable decision of an application which may be subject to conditions issued in writing by the local government which allows a proposal to proceed;

“authorised person” means a person authorised by the local government under section 9.10 of the Act to carry out functions with respect to this local law;

“boundary fence” means a boundary fence referred to in section 16 of the Dividing Fences Act 1961;

“commercial lot” means any lot situated within a commercial zone as classified by the town planning scheme and includes land predominately used for commercial purposes;

“commercial wrecking” means the activity of wrecking of vehicles or machinery for the purpose of conducting a business by offering vehicles, machinery or parts thereof for purchase, trade, sale or gain;

“dangerous” in relation to any fence means:

- a) an electrified fence other than a fence in respect of which an approval under Part 8 of this local law has been issued and is current;
- b) a fence containing barbed wire other than a fence erected and maintained in accordance with this local law;
- c) a fence containing exposed broken glass, asbestos fibre, razor wire or any other potentially harmful projection or material; or
- d) a fence which is likely to collapse or fall, or part of which is likely to collapse or fall, from any cause;

- e) is not in use for the purpose for which it was designed or appears to have been designed or intended; or
- f) has been stored or left stationary on land in the district for more than 3 months;

“district” means the district of the City of Wanneroo;

“disused” means in relation to any thing whatsoever that the thing:

“dividing fence” has the meaning given to it in and for the purposes of the Dividing Fences Act 1961;

Footnote: Section 5 of the Dividing Fences Act 1961 defines “dividing fence” to mean “a fence that separates the land of different owners whether the fence is on the common boundary of adjoining lands or on a line other than the common boundary”.

“electrified fence” means a fence carrying or designed to carry an electric charge;

“estate entry statement” means a fence, or wall constructed of masonry or other materials in accordance with a licence to identify the entrance of an estate and may include but not be limited to a sign indicating the estate name and locality, sculptures, flagpoles and flags;

“estate boundary fence” means the fence erected around the external boundary of a sub division of land to indicate the extent of that sub division and includes any special works or construction that identifies the entrance to that land;

“fence” means any structure, including a retaining wall less than 450mm in height and used or functioning as a barrier, irrespective of where it is located and includes any gate;

“floodlight” means a luminaire which emits light within a limited range of directions;

“front boundary” means the boundary that separates the road reserve and a lot adjacent the road reserve;

“front fence” means a fence in the front setback area;

“front setback area” means the area between the front boundary of a lot and an imaginary line running parallel to the front boundary and being the lesser of either 6m or where the land or adjoining properties are developed the lesser of the front building setback of that development within 3m of the common boundary on either of the adjoining properties;

“gradient” means the change in level represented as a percentage calculated by dividing the change in height (with an increase in height being positive and a decrease in height being negative) by the distance;

“height” in relation to a fence unless otherwise specified means the vertical distance between:

- (a) the top of the fence at any point; and
- (b) the ground level or, where the ground levels on each side of the fence are not the same, the higher ground level immediately below that point;

“industrial lot” means any lot situated within an industrial zone as classified by the town planning scheme and includes land predominately used for industrial purposes;

“land” means land in the district and includes houses, buildings, works, and structures, in or upon the land;

“litter” includes:

- (a) all kinds of rubbish, refuse, junk, garbage or scrap; and**
- (b) any article or material abandoned or unwanted by the person or owner last in possession thereof;**

“local government” means the City of Wanneroo;

“lot” means a defined portion of land for which a separate certificate of title has been issued and includes a strata lot;

“luminaire” means an apparatus which distributes, filters or transforms the light transmitted from one or more lamps and which includes, except for the lamps themselves, all the parts necessary for fixing and protecting the lamps, and where necessary, circuit auxiliaries with the means of connecting them to the electricity supply;

“natural angle of repose” means the maximum gradient of an embankment measured as a ratio of height to length for the various soil types as measured and defined in clause 3.1.1 of the Building Code of Australia;

Footnote: Clause 3.1.1 of the Building Code of Australia provides that the maximum natural angle of repose of sand with little moisture change is 1:2.

“non sacrificial graffiti protection” means a coating applied to a fence or wall which is not removed in the process of removing graffiti;

“nuisance” means:

- (a) any activity, thing, condition, circumstance or state of affairs caused or contributed to by a person which is injurious or dangerous to the health of another person of normal susceptibility, or which has a disturbing effect on the state of reasonable physical, mental or social well-being of another person;**
- (b) any thing a person does or permits or causes to be done which interferes with or is likely to interfere with the enjoyment or safe use by another person of any public place; or**
- (c) any thing a person does on public or private land which unreasonably detracts from or interferes with the enjoyment or value of land owned by another person, provided that any thing done in accordance with the law or a legal right or which is consistent with the standard of behaviour in the relevant locality shall not be unreasonable for the purpose of this local law**

“number” means a number with or without an alphabetical suffix indicating the address of land as assigned by the local government from time to time, in accordance with this local law;

“open fence” means a fence which has continuous vertical gaps with a minimum gap width of 50 mm with the area of gaps being not less than one third of the fence face. The lower portion of an open fence may be closed up to a height of 1.2 m above a line between the height of the road verge at the property boundary and the floor level of the dwelling at the entrance;

“person” means any person, company, employer and includes the owner, occupier and licensee.

“planning approval” means an approval given under a relevant town planning scheme operating in the district from time to time;

“private property” means any real property, parcel of land or lot that has a separate certificate of title, which is in private ownership or subject of a lease or agreement with a company or person enabling its use for private purposes and includes any building or structure thereon;

“public lighting” means lighting provided for the purpose of all-night safety and security on public roads cycle paths, footpaths and pedestrian movement areas within public parks and gardens but not including car parks;

“public place” means any place to which the public has access;

“reserve” includes parklands, reserves, foreshores and other lands included in or adjoining the district, and set apart for the use and enjoyment of the public and includes parks and other lands acquired for public purposes, and vested in or under the care, control and management of the local government;

“residential lot” means any lot situated within a residential zone as classified by the town planning scheme and includes land predominately used for residential purposes;

“retaining wall” means any structure which prevents the movement of soil in order to allow ground levels of different elevations to exist adjacent to one another;

“rural lot” means any lot situated within a rural zone as classified by the town planning scheme and includes land predominately used for rural purposes;

“sacrificial graffiti protection” means a coating applied to a fence or wall which is removed in the process of removing graffiti;

“secondary frontage” means in the case of land that has a frontage and access to more than one road, unless the local government otherwise approves, the longer of the boundaries that separates the road reserve and a lot adjacent the road reserve;

“soil” includes sand, limestone, dust, rock, clay and mulch;

“special rural lot” means any lot situated within a special rural zone as classified by the town planning scheme;

“state of disrepair” in relation to wrecking and storage of vehicles, means a vehicle, part, or body of a vehicle or machinery that is disused and generally not working or needs repair for it to work as initially intended or can not be used, driven or applied for the purpose it was manufactured. The term includes a vehicle which is not licensed;

“sufficient fence” means a fence described in clause 3.2;

“swimming pool” has the same meaning as in the Building Regulations 1989;

“town planning scheme” means any town planning scheme for the time being applying zoning or classification to land within the district;

“vehicle” means any motor vehicle, part of a motor vehicle or machine, whether licenced or not;

“wreck” includes the dismantling, breaking up, storage and disposal of vehicles and wrecking and wrecked have a corresponding meaning.

PART 2 - APPROVALS

Approval requirements

- 2.1 Where in accordance with this local law an approval is required to enable the lawful building or erecting of a fence or performance of an activity, that approval must first be obtained before any work is commenced.**

Planning and other approvals

- 2.2 Where under any written law operating within the district, the erection and maintenance of a fence, structure or performance of an activity, requires planning or other approval, the requirement for such approval shall be additional to the requirement for an approval under this local law.**

Application for approval

- 2.3 (1) A person seeking the issue of an approval shall make application on the form provided and used for the purpose and shall forward the application to the local government together with:**
- (a) where required, a copy of planning approval issued by the local government under the town planning scheme;**
 - (b) 3 copies of plans drawn to scale of not less than 1:50 showing the size, position, design, and the method of construction of the proposed fence or retaining wall and any other matter reasonably required by the local government;**
 - (c) the relevant fee; and**
 - (d) such other information as may be required by the local government to assist in determining the application.**
- (2) Where a building licence is also required the Local Government may provide that the form of the application is the form of an application for a building licence and in such instances the application shall be an application for both an approval under this local law and a building licence.**

Determination of application

- 2.4 (1) The local government may refuse an application for an approval that does not comply with the requirements of clause 2.3, and in any event, shall refuse an application where planning approval is required and has not first been obtained under the town planning scheme.
- (2) The local government may, in respect of an application for an approval:
- (a) refuse the application; or
 - (b) approve the application on such terms and conditions, if any, as it considers appropriate.

Approval

- 2.5 (1) An approval shall be issued to the person whose name appears on the application and is the owner of the land or acting on behalf of the owner.
- (2) The approval shall be issued in the form prescribed or provided by the local government for that purpose.
- (3) Where the application is an application for both an approval and a building licence, the issue of a building licence by the local authority shall also be an approval under this local law.

Fees and charges

- 2.6 All fees and charges applicable under this local law shall be as determined by the local government from time to time in accordance with section 6.16 of the Act.

PART 3 - FENCING - GENERAL**Dividing and boundary fences**

- 3.1 Unless by agreement between the owners of adjoining properties, a person shall not:
- a) erect, construct or alter a dividing or boundary fence on a lot that does not satisfy the requirements of a sufficient or permissible fence; or
 - b) fail to maintain a dividing or boundary fence in a condition which satisfies the requirements of a sufficient or permissible fence; or
 - c) alter the level of the ground adjoining the boundary so as to change the height of a dividing or boundary fence unless the dividing or boundary fence is altered, re-erected, reconstructed or relocated so as to satisfy the requirements of a sufficient or permissible fence.

Sufficient fence

- 3.2 (1) Subject to sub-clauses (2) and (3), a sufficient fence:
- (a) on a residential lot is a dividing fence or a boundary fence constructed and maintained in accordance with the specifications and requirements of the First Schedule;

- (b) on a commercial lot and on an industrial lot is a dividing fence or a boundary fence constructed and maintained in accordance with the specifications and requirements of the Second Schedule;
 - (c) on a rural lot and on a special rural lot is a dividing fence or a boundary fence constructed and maintained in accordance with the specifications and requirements of the Third Schedule.
- (2) Where a fence is erected on or near the boundary between a residential lot and any of the following:
 - (a) an industrial lot;
 - (b) a commercial lot;
 - (c) a rural lot; or
 - (d) a special rural lot,a sufficient fence is a dividing fence constructed and maintained in accordance with the specifications and requirements of the First Schedule.
- (3) Unless an authorised person specifies otherwise, a sufficient fence on a boundary between lots other than those specified in sub-clause (2) is a dividing fence constructed in accordance with the specifications and requirements of the Second Schedule.
- (4) Where any of the Schedules provides for permissible alternative fences, such fences may be constructed as an alternative to the respective sufficient fence.

Fences within front setback - approval requirement

- 3.3** (1) Subject to clause 3.6 a person must not without the written approval of the local government, erect a fence within the front setback area of a residential lot in the district on a boundary , greater than one metre in height unless:
- (a) the fence is an open fence; or
 - (b) the fence is a side boundary fence which uniformly slopes down to 1m in height over a maximum distance of 1.5m from the front set back area.
- (2) An open fence is a fence constructed and maintained in accordance with the specifications and requirements of the First Schedule.

Boundary fences on secondary frontages

- 3.4** Subject to clauses 3.3 and 3.5 a person shall not, without the written approval of the local government, erect a fence on any secondary frontage of a residential lot in the district unless the fence is a permissible alternative fence.

Sightlines at vehicle access points

- 3.5** (1) Fences adjacent to vehicle access points shall be truncated with the minimum dimension of the truncation being 1.5m or the fence reduced in height to no more than 0.75m.
- (2) Sub-clause (1) does not apply;
- (a) to a fence which is an open fence that does not obscure the lines of vision of a motorist using the access point, or
- (b) where there is a distance of 3.5m between the fence and a carriageway or footpath.

General discretion of the local government

- 3.6** (1) The local government may approve the erection of a fence which does not comply with the requirements of this local law.
- (2) In determining whether to approve the erection of a fence, the local government may consider, in addition to any other matters that it is authorised to consider, whether the erection or retention of the fence would have an adverse effect on:
- (a) the safety or convenience of any person; and
- (b) the safe or convenient use of any land.

Maintenance of fences

- 3.7** An owner or occupier of a lot on which a fence is erected shall maintain the fence in good condition and so as to prevent it from becoming dangerous, dilapidated, unsightly, or prejudicial to the amenity of the locality.

Fencing materials

- 3.8** A person shall not construct a fence of barbed wire or an electrified fence on a rural property, adjacent to a public place or reserve, unless the barbed wire is fixed to the side of the fence furthestmost from the public place or reserve.

Prohibited fencing materials

- 3.9** (1) A person shall not use broken glass in the construction of any fence.
- (2) A person shall not use razor wire or other material with spiked or jagged projections in the construction of any fence unless the fence is a sufficient or permissible alternative fence.

Gates in fences

- 3.10** A person shall not erect or maintain a gate in a fence:
- (a) which does not open into the property;
- (b) which does not open by sliding parallel and on the inside of the boundary fence, of which it forms part when closed; or

- (c) abutting a road reserve, pedestrian access way, right of way, reserve or public property without approval unless the local government has otherwise approved access from the road reserve, pedestrian access way, right of way, reserve or public property.

Fences across rights of way, pedestrian access ways or road reserves

- 3.11 A person shall not, without the written consent of the local government, erect or maintain a fence or obstruction of a temporary or permanent nature across any right of way, pedestrian access way or road reserve so as to impede or prevent use of those facilities in the manner for which they are intended and constructed.**

PART 4 - GRAFFITI

Graffiti protection and removal

- 4.1 (1) A person shall not erect a fence, structure, building or wall constructed of masonry or other materials, adjacent to a public place or reserve without treating the fence, structure, building or wall with non sacrificial graffiti protection.**
- (2) An owner or occupier of a lot with a fence, structure, building or wall erected adjacent to a public place or reserve shall treat that fence, structure, building or wall with non sacrificial graffiti protection where required by an authorised person.**
- (3) The graffiti protection treatment required in accordance with sub-clauses (1) and (2) shall be applied to the manufacturer's specifications.**
- (4) The owner or occupier of a lot with a fence, structure, building or wall erected adjacent to a public place or reserve shall, when required by an authorised person, remove any graffiti which may have been applied to the fence, structure, building or wall.**

Record of graffiti protection

- 4.2 Where in accordance with this local law, a person is required to treat a fence, structure, building or wall adjacent to a public place or reserve with graffiti protection, that person must cause to be affixed to that fence, structure, building or wall a plate inscribed with the approved number relating to the which identifies the name of the graffiti protection applied to the fence, structure, building or wall, and details of the manufacturer's recommended treatment including materials to be used for removal of graffiti.**

PART 5 - ESTATE FENCES

Estate fencing

- 5.1 (1) No person shall construct or erect an estate entry statement or estate boundary fence without the approval of the local government.**
- (2) Where an estate entry statement or estate boundary fence is constructed and contains an estate name, the entry statement or estate boundary fence shall also depict the suburb name in equal prominence.**

Repairs to estate fencing

- 5.2 (1) An owner or occupier of a lot adjacent to an estate boundary fence shall, where that fence is damaged, dilapidated or in need of repair, cause it to be repaired or replaced with the same or similar materials with which it was first constructed, so as far as practicable the repaired or replaced section shall be the same as the original fence.**
- (2) Where in accordance with clause 4.1 graffiti protection has been applied to the section of a masonry fence or wall facing a reserve or public place and that wall is to be repaired or replaced, the owner or occupier of the lot adjacent to that section of fence or wall, shall cause it to be treated with graffiti protection as part of the repair or replacement.**

PART 6 - TENNIS COURT FENCING

Tennis court fencing

- 6.1 (1) This clause does not apply to a rural lot.**
- (2) A person shall not erect a fence around or partly around a tennis court on a lot unless:**
- (a) the fence is less than 3.6m in height;**
 - (b) the whole of the fence is at least 900mm from the boundary between the lot on which the tennis court is located and the adjoining lot or if it is less than 900mm, the owner of the adjoining lot has first been given the opportunity to make submissions to the local government on the location of the fence; and**
 - (c) the fence is constructed of chain link fabric mesh and is 50mm x 2.5mm poly-vinyl chloride coated or galvanised, and is erected in accordance with the manufacturer's specification.**

PART 7 - SECURITY AND FLOOD LIGHTING

Security and floodlights

- 7.1 (1) A person shall not erect or maintain or permit to be erected or maintained, on any private land, a luminaire which:**
- (a) causes a level of illumination greater than 1 lux to spill into adjacent land by more than 1m or onto any vertical or horizontal surface of a building thereon; or**
 - (b) has the main beam angle of any floodlight or security light installed higher than 3m above natural ground level and positioned at a maximum angle of 70 degrees from the vertical plane; or**
 - (c) in the opinion of the local government because of the glare adversely affects the amenity of adjoining residents or is hazardous to pedestrians or road users.**
- (2) Paragraphs (a) and (b) of subclause (1) do not apply to a commercial lot or an industrial lot.**

Lighting exclusion

- 7.2** Clause 7.1 does not apply to any luminaires erected or maintained in accordance with any written law operating in the district.

Tennis court floodlighting

- 7.3** (1) This clause does not apply to a rural lot.
- (2) In determining an application in respect of the erection or use of floodlights or other exterior lights for illumination of a tennis court on a lot, the local government shall not approve the application unless:
- (a) the owner of each adjoining lot is given the opportunity to make submissions;
 - (b) the mounting height of light fittings is within the following range, and determined by the lamp luminous flux per pole:
 - (i) single court equal to or less than 12,500 lumens per pole - 5m;
 - (ii) single court equal to or less than 25,000 lumens per pole - 8m;
 - (c) approval may be given outside the range detailed in paragraph (b) if considered appropriate to the circumstances;
 - (d) light fittings used are of a type mounted horizontally or of a type approved by an authorised person;
 - (e) the level of illumination from the floodlights or external lights on any land more than 1m from the lot does not exceed 10 lux; and
 - (f) where required by an authorised person, written approval for the erection of the lights or other exterior lights has been obtained from the Commissioner of Main Roads.

Tennis court floodlight use and other restrictions

- 7.4** Unless otherwise approved, the owner or occupier of a residential lot which has a tennis court and floodlights thereon, shall not:
- (a) permit the floodlights to remain lit after 10 pm;
 - (b) hire the court for playing tennis or any other activity for commercial gain.

PART 8 - ELECTRIFIED AND RAZOR WIRE FENCES**Requirement for an approval**

- 8.1** (1) An owner or occupier of a lot shall not:
- (a) have and use an electrified fence on that lot without first obtaining an approval under sub-clause (3); or

- (b) have a fence constructed wholly or partly of razor wire on that lot without first obtaining an approval under sub clause (4).
- (2) Sub clause (1)(a) does not apply to a rural lot or a special rural lot where the keeping of stock is permitted and is used for that purpose.
- (3) An approval to have and use an electrified fence shall only be issued:
 - (a) in respect of a lot which does not abut a residential lot;
 - (b) where the fence complies with AS/NZS 3016:1994; and
 - (c) where provision is made so as to enable the fence to be rendered inoperable during the hours of business operations, if any, on the lot where it is erected.
- (4) An approval to have a fence constructed wholly or partly of razor wire shall only be issued:
 - (a) if the fence is not closer than 3m from the boundary of the lot; or
 - (b) where any razor wire used in the construction of the fence is higher than 2m but not more than 2.4m above the ground level.
- (5) An application for an approval referred to in sub-clauses (3) or (4) shall be made by the owner of the lot on which the fence is or is to be erected, or by the occupier of the lot with the written consent of the owner.

PART 9 - STREET NUMBERING

Assignment and standard of street numbers

- 9.1 (1) The local government may assign a number to land in a street, thoroughfare or way in the district and may from time to time assign another number instead of that which was previously assigned.
- (2) The local government may establish a minimum standard for the display of street numbering in the district and may from time to time establish another standard instead of that which was previously established.

Street number to be displayed

- 9.2 (1) The owner or occupier of land in the district shall paint or affix and maintain, to a standard not less than that established by the local government, the current street number assigned by the local government, in a conspicuous place on the front of the building, fence, letterbox or gate adjacent to the street fronting the land.
- (2) A sign painted on a kerb, adjacent to a property used for residential purposes, depicting the house number and in accordance with specifications approved by the local government is permitted.

Location of number not to be misleading

- 9.3 (1) The owner or occupier of land shall not place or display a number or the street number of the land in such a way as to cause confusion or be misleading.

- (2) Where in the opinion of an authorised person, the location or display of a number or street number causes confusion or is misleading, a notice may be served on the owner or occupier of the land, specifying remedial action to be taken in accordance with clause 14.1.

PART 10 - VEHICLE WRECKING, FIBREGLASSING AND SPRAY PAINTING

Commercial wrecking of vehicles

- 10.1 An owner or occupier of land in the district shall not undertake, permit or suffer the commercial wrecking of vehicles on that land, except in accordance with a planning approval.

Wrecking and storage of vehicles generally

- 10.2 (1) A person shall not:

- (a) store any vehicle, part or body of a vehicle or machinery, in a state of disrepair or which is disused;
- (b) allow to remain on any land or place a vehicle, part or body of a vehicle or machinery, in a state of disrepair or which is disused; or
- (c) wreck, dismantle or break up any vehicle, part or body of a vehicle or machinery, unless:
 - (i) inside a building; or
 - (ii) in the case of a residential lot or a special rural lot, within an area enclosed by a fence or wall of not less than 1750mm in height and of such a nature as to screen all vehicles, parts or bodies of vehicles or machinery from the street and from adjoining properties.

- (2) A person shall not:

- (a) wreck, dismantle or break up any vehicle, port or body of a vehicle or machinery; or
- (b) keep in a state of disrepair more than one vehicle,

on a residential lot or a special rural lot without the prior written approval of the local government.

Disposal of vehicles, parts and machinery

- 10.3 (1) A person shall not dispose of, abandon or leave a vehicle, parts or body of vehicles or machinery except at a place set aside or approved by the local government for the purpose.
- (2) A person shall not destroy any portion of a vehicle or machinery by fire so as to cause a nuisance to occupiers of adjacent land by smoke or odour.

Fibreglassing and spraypainting**10.4 No person shall:**

- (a) apply, use, manufacture or repair fibre reinforced plastics or resins; or
- (b) engage in spraypainting,

on any land other than an industrial lot except in accordance with the prior written approval of the local government.

PART 11 –PRIVATE SWIMMING POOLS**Private swimming pool inspections****11.1 Where the local government has authorised a swimming pool inspector to inspect private swimming pools in the district:**

- (a) no person shall prevent the inspector from undertaking an inspection of a swimming pool on any property; and
- (b) where in the opinion of the inspector reasonable or safe access to the property is not possible because of locked gates, doors and the like or the presence of dogs the local government may by giving not less than 7 days' notice served on the occupier or owner require that the matter which prevented the inspection be removed or remedied to allow the inspection to be undertaken.

**PART 12 –SAND DRIFT AND LITTER CONTROL
WIND BLOWN SAND****12.1 No person shall allow any land in the district to be kept in such a condition so as to allow soil or dust to be released or escape whether by means of wind, water or other causes, from that land onto adjoining or nearby land.****Soil to be retained****12.2 (1) Unless authorised by a building licence issued under the Local Government (Miscellaneous Provisions) Act 1960 or otherwise authorised by law, no person shall cause land in the district to be excavated, filled or kept in such a condition so as to:**

- (a) undermine the land adjoining; or
- (b) to allow the fill to spill onto the land adjoining.

(2) The adjoining land is to be taken to be affected by the events listed in sub clause (1) if:

- (a) the local government considers that the embankment resulting from the fill or excavation exceeds the natural angle of repose of the soil and consequently is likely to result in a change in level of the adjoining land, or
- (b) the local government considers that a change in level has occurred.

- (3) Where a person causes a change in the level of land at the boundary, the land so excavated or filled shall be retained to the satisfaction of the local government.

Litter control on building sites

- 12.3 (1) No person, owner or occupier shall allow or commence or continue the construction of any building works on any land, unless one of the following measures is implemented to prevent building litter or rubbish of any kind whatsoever from being blown from the construction site:
- (a) provide a receptacle of a capacity not less than 4m³ fitted with a lid on site for the disposal of all rubbish; or
 - (b) provide an equivalent wire enclosure on site with a lid for the disposal of all rubbish.
- (2) All rubbish which is capable of being wind blown and other offensive matter on the construction site is to be placed and kept in the receptacle.
- (3) The lid is to be kept secure on the receptacle at all times.

PART 13 - DRIVEWAYS AND DRAINAGE

Road verge and driveway gradients

- 13.1 (1) No person shall on a road reserve adjacent to a residential lot construct or maintain a vehicle crossing to that property which rises up from the road surface edge, kerb or other treatment to the property boundary other than at a 2% gradient without the approval of the local government.
- (2) No person shall on a residential lot construct or maintain a driveway connecting a parking bay and a vehicle crossing at a gradient which exceeds that specified in the Fourth Schedule without the approval of the local government.

Property drainage

- 13.2 A person shall not allow storm water or other waste water to discharge onto:
- (a) an adjoining lot without the current approval of the adjoining owner; or
 - (b) on to a road reserve or other property under the care control and management of the local government without the approval of the local government.

PART 14 -REMEDY FOR BREACH

Works on private property

- 14.1 (1) Where a breach of any provision of this local law has occurred on private property, the local government may give notice in writing to the owner or occupier of that property:
- (a) advising details of the breach of the local law;

- (b) requiring the owner or occupier that the breach is to be remedied within the time specified in the notice; and
 - (c) advising that where the owner or occupier fails to comply with the requirements of the notice within the time specified, the local government may enter the property and do the required work.
- (2) Where the owner or occupier of the property fails to comply with the requirements of the notice, the local government may by its employees, agents or contractors enter upon the property and carry out all works and do all things necessary to comply with the requirements of the notice.
- (3) The local government may recover the expenses incurred in carrying out the works in accordance with sub-clause (2) from the owner or occupier of the property in a court of competent jurisdiction.

Limit on liability

- 14.2 A person is not entitled to make any claim by way of damages or otherwise, against the local government, an authorised person, local government employee, local government appointed sub-contractor or other person authorised by the local government, to enter the land and carry out all or part of the works and do all things necessary that the owner, occupier or holder of a licence was required to do to comply with this local law.

PART 15 - PENALTIES

Offences

- 15.1 (1) Any person who fails to do anything required or directed to be done under this local law, or who does anything which under this local law that person is prohibited from doing, commits an offence.
- (2) An offence against any provision of this local law is a prescribed offence for the purposes of section 9.16(1) of the Act.
- (3) Any person who commits an offence under this local law shall be liable, upon conviction, to a penalty not exceeding \$5,000, and if the offence is of a continuing nature, to an additional penalty not exceeding \$500 for each day or part of a day during which the offence has continued.

Infringement and infringement withdrawal notices

- 15.2 For the purposes of this local law:

- (a) the form of the infringement notice referred to in section 9.17 of the Act is form 2 in the First Schedule of the Local Government (Functions and General) Regulations 1996; and
- (b) the form of the infringement withdrawal notice referred to in section 9.20 of the Act is form 3 in the First Schedule of the Local Government (Functions and General) Regulations 1996 .

Offence description and modified penalty

- 15.3** The amount appearing in the final column of the Fifth Schedule directly opposite an offence described in that Schedule is the modified penalty for that offence.

Prosecution for offences

- 15.4** A penalty for an offence against this local law (not being a modified penalty) may be recovered by the local government by taking proceedings against the alleged offender in a court of petty sessions.

Records to be kept

- 15.5** The local government shall cause adequate records to be kept of all infringement notices served and modified penalties received.

*Footnotes:**Appeal of decision*

- 1.** *When the local government makes a decision as to whether it will:*
- (a) grant a person an approval under this local law; or*
 - (b) renew, vary, or cancel an approval that a person has under this local law,*
- the appeal provisions of Division 1 of Part 9 of the Act and regulations 33 and 34 of the Local Government (Functions and General) Regulations 1996 apply to that decision.*

Vehicle wrecking

- 2.** *The commercial wrecking of vehicles is covered under the provisions of the town planning scheme.*

**CITY OF WANNEROO
PRIVATE PROPERTY LOCAL LAW 2001**

FIRST SCHEDULE

SPECIFICATIONS FOR A SUFFICIENT FENCE ON A RESIDENTIAL LOT

Subject to clause 5.2 relating to estate fences, the following is a “sufficient fence” on a residential lot for the purpose of the Dividing Fences Act.

A fence constructed of corrugated fibre reinforced pressed cement sheeting which satisfies the following specifications:

- (a)** a minimum in-ground length of 25 per cent of the total length of the sheet, but in any case shall have a minimum in-ground depth of 600mm;
- (b)** the total height and depth of the fence to consist of a single continuous fibre reinforced cement sheet;

- (c) the sheets to be lapped and capped with extruded “snap-fit” type capping in accordance with the manufacturers written instructions; and
- (d) the height of the fence to be between 1750mm to 1850mm.

Permissible alternative fences

The following fence types are permissible alternative fences to a sufficient fence on a residential lot

- 1. A picket timber fence.
- 2. A fence constructed of brick, stone or concrete.
- 3. A composite fence.
- 4. A factory colored sheet metal post and paneled fence

Open fence

The following fence types are open fences on required by clause 15 on a residential lot

- 1. An open picket timber fence.
- 2. A fence comprising brick or stone piers with an open infill of timber, wrought iron or tube.
- 3. Other open fences approved by the local government.

Footnote: Specifications for permissible alternative and open fences are detailed in the Fences Information Sheets obtained from local government offices.

CITY OF WANNEROO

PRIVATE PROPERTY LOCAL LAW 2001

SECOND SCHEDULE

SPECIFICATIONS FOR A SUFFICIENT FENCE ON A COMMERCIAL LOT AND AN INDUSTRIAL LOT

Subject to clause 5.2 relating to estate fences, the following is a “sufficient fence” on a commercial lot and an Industrial Lot for the purpose of the Dividing Fences Act.

A fence constructed of galvanised or PVC coated rail-less link mesh, chain mesh or steel mesh which satisfies the following specifications:

- (a) corner posts to be minimum 50mm nominal bore x 3.5mm and with footings of a 225mm diameter x 900mm;
- (b) intermediate posts to be minimum 37mm nominal bore x 3.15mm at maximum 3.5m centres and with footings of a 225mm diameter x 600mm;
- (c) struts to be minimum 30mm nominal bore x 3.15mm fitted at each gate and two at each corner post;

- (d) cables to be affixed to the top, centre and bottom of all posts and to consist of two or more 3.15mm wires twisted together;
- (e) rail-less link, chain or steel mesh is to be to a height of 2m on top of which are to be three strands of barbed wire carrying the fence to a height of 2.4m; and
- (f) galvanised link mesh wire to be 2m in height and constructed of 50mm mesh 2.5mm galvanised iron wire and to be strained, neatly secured and laced to the posts and affixed to cables. Vehicle entry gates shall provide an opening of not less than 3.6m and shall be constructed of 25mm tubular framework with one horizontal and one vertical stay constructed of 20mm piping and shall be covered with 50mm x 2.5mm galvanised link mesh strained to framework. Gates shall be fixed with a drop bolt and locking attachment.

Permissible alternative fences

1. A fence of fibre reinforced cement sheets.
2. A fence constructed of painted or galvanized steel or aluminium sheeting.
3. Fences of timber, brick, stone or concrete.

Footnote: Specifications for permissible alternative fences are detailed in the Fences Information Sheets obtained from local government offices.

CITY OF WANNEROO

PRIVATE PROPERTY LOCAL LAW 2001

THIRD SCHEDULE

SPECIFICATIONS FOR A SUFFICIENT FENCE ON A RURAL LOT AND SPECIAL RURAL LOT

Subject to clause 5.2 relating to estate fences, a sufficient fence on a Rural Lot for the purpose of the Dividing Fences Act is a fence of posts and wire construction, the minimum specifications for which are:

- (a) wire shall be high tensile wire and not less than 2.5mm. A minimum of five wires shall be used, these to be generally with the lower wires spaced closer together than the higher wires so as to prevent smaller stock passing through, and connected to posts in all cases, and threaded through 12mm holes in posts to all fences;
- (b) posts shall be of indigenous timber or other suitable material including timber impregnated with a termite and fungicidal preservative cut not less than 1.8m long x 100mm diameter at small end of round or 125mm x 60mm if split or sawn. Posts to be set minimum 600mm in the ground and 1.2m above the ground; and
- (c) strainer posts shall be not less than 2.25m long and 150mm diameter at the small end and shall be cut from indigenous timber or other suitable material. These shall be placed a minimum of 1m in the ground.

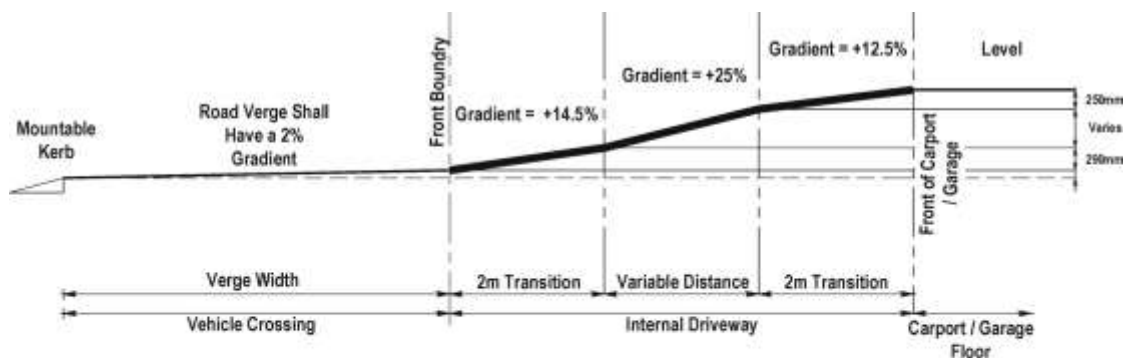
CITY OF WANNEROO
PRIVATE PROPERTY LOCAL LAW 2001
FOURTH SCHEDULE

Maximum Vehicle Driveway Gradients

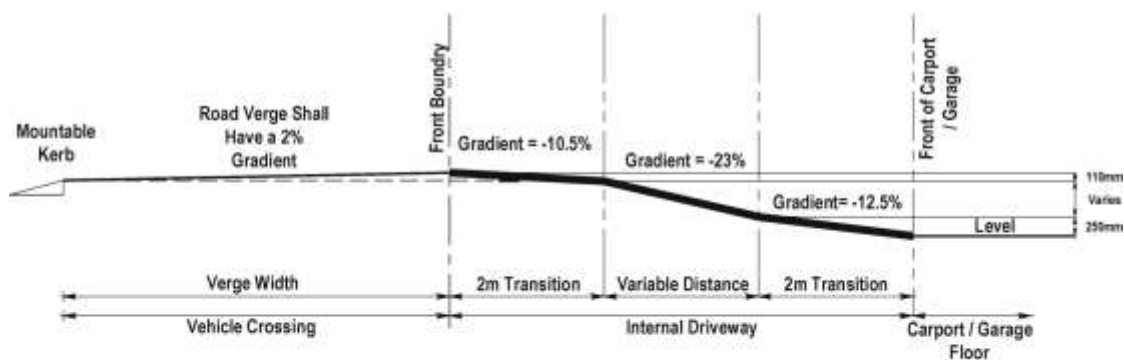
For the purpose of this Schedule

“Transition” means half the sum of the two adjacent gradients

“Gradient” means the height divided by the horizontal length of any slope expressed as a percentage, eg a slope of 1m change in height (upward) over 8m in length = 1 in 8 = +12.5%

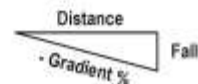
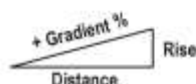


DRIVEWAY SLOPES UP FROM PROPERTY BOUNDARY



DRIVEWAY SLOPES DOWN FROM PROPERTY BOUNDARY

NOTE : Gradient = $\frac{\text{Rise / Fall}}{\text{Distance}} \times 100 (\%)$



CITY OF WANNEROO

PRIVATE PROPERTY LOCAL LAW 2001

FIFTH SCHEDULE

Offences and Modified Penalties

Clause No	Nature of Offence	Modified Penalty \$
Part 3 - Fencing General		
3.1(a)	Erect a fence which is not a sufficient or permissible fence	100
3.1(b)	Alter or fail to maintain a fence to satisfy requirements of sufficient or permissible fence	100
3.3	Erect without approval a fence higher than 1 m within the front setback which is not an open fence	100
3.4	Erect without approval a fence which is not a permissible alternative fence on a secondary frontage	100
3.5	Erect a fence adjacent to an access point without a truncation	100
3.7	Failure to maintain a fence in good condition/prevent fence becoming dangerous, dilapidated, unsightly	100
3.8	Construct a barbed wire fence on rural property wire not furthestmost from public place or reserve	100
3.9	Use broken glass, barbed or razor wire, spiked or jagged projections in fence construction without approval	100
3.10(a)	Erect or maintain a gate in a fence not opening into the property	100
3.10(b)	Erect or maintain a gate in a fence not sliding parallel and on inside of fence	100
3.10(c)	Erect or maintain a gate in a fence without approval	100
3.11	Erect or maintain a fence/obstruction temporary or permanent across right of way, public access way or road without consent	100
Part 4 - Graffiti		
4.1(1)	Erect masonry fence/wall adjacent public place or reserve or public place without treating with non-sacrificial graffiti protection	100
4.2(2)	Failure to treat fence/wall adjacent public place or reserve without treating with non-sacrificial graffiti protection where required	100
4.3(3)	Failure to apply non sacrificial graffiti protection to manufactures specification	100
4.2	Failure to affix approved non sacrificial graffiti identification plate to treated fence or wall	100
Part 5 - Estate Fences		
5.1	Failure to depict suburb name on estate boundary fence or estate entry statement	200
5.2(2)	Failure to repair/replace damaged estate boundary fence with same or similar materials as original fence	100
5.2(3)	Failure to treat repaired/replaced fence/wall with non sacrificial graffiti protection	100
Part 6 - Tennis Court Fencing		
6.1(2)(a)	Erect or repair a tennis court fence higher than 3.6m	100
6.1(2)(b)	Erect tennis court fence less than 900mm from boundary of adjoining lot without submission from adjoining owner	100
6.1(2)(c)	Erect or repair chain link mesh fence higher than 3.6m not in accordance with manufacturers specification	100
Part 7 - Security and Flood Lighting		
7.1(1)(a)	Erect or maintain on private land a luminaire which spills 1 lux or more illumination into adjacent land/building	100

7.1(1)(b)	Erect or maintain security/floodlight higher than 3m or at greater angle than 70 degrees	100
7.1(1)(c)	Erect or maintain security/floodlight so which effects amenity or is hazardous	100
7.4(a)	Permit tennis court floodlights to remain lit after 10 p.m. or cause a nuisance	100
7.4(b)	Hire the tennis court for tennis or other activity for commercial gain	100
Part 8 - Electrified and Razor Wire Fences		
8.1(1)(a)	Have and use an electrified fence without a licence	100
8.1(1)(b)	Have and use a razor wire fence without a licence	100
Part 9 - Street Numbering		
9.2(1)	Failure to paint/affix/maintain either the current standard or current street number in a conspicuous place on the building, fence/gate to street	100
9.3(1)	Place street number so as to cause confusion or be misleading	100
Part 10 - Vehicle Wrecking, Fibreglassing and Spray painting		
10.1	Undertake or permit commercial wrecking of vehicles without planning approval	100
10.2(a)	Store, wreck or allow to remain on land any vehicle, part or body of vehicle or machinery in state of disrepair unless screened from view	100
10.2(b)	Allow to remain on any residential or special rural land more than one vehicle, part or body of vehicle or machinery in state of disrepair	100
10.3(1)	Fail to dispose of vehicle, parts or body of vehicle or machinery at place set aside or approved place	100
10.3(2)	Destroy portion of vehicle or machinery by fire so as to cause nuisance by smoke or odour	100
10.4	Use or manufacture fibreglass or undertake spray painting without approval	100
Part 11 - Private Swimming Pools		
11.1(a)	Not allow inspector to inspect swimming pool	100
11.1(b)	Failure to remove impediment to reasonable and safe access	100
Part 12 - Sand Drift and Litter Control		
12.1	Failure to prevent soil or dust from being released or escaping	100
12.2(1)	Allowing fill or excavation to effect adjoining land	100
12.2(3)	Failure to retain soil	100
12.3(1)	Failure to provide a suitable litter receptacle or enclosure on a building site	200
12.3(2)	Failure to keep wind blown building rubbish in receptacle or enclosure	100
Part 13 - Driveways and Drainage		
13.1(1)	Construct a vehicle crossing at a gradient exceeding maximum allowable	100
13.1(2)	Construct a driveway at a gradient exceeding maximum allowable	100
13.2	Allow storm water to discharge onto adjoining land or road reserve	100
	Other offences not specified	100

**CITY OF WANNEROO
PRIVATE PROPERTY LOCAL LAW 2001
SCHEDULE OF FEES AND CHARGES**

Nature of Fee	Clause No.	Fee
Application for approval of variation to sufficient fence	3.2(3)	\$100
Application for approval of overheight front fence	3.3(1)	\$100
Application for approval of variation to secondary street fence	3.4	\$100
Application for approval of gates or fences across Right Of Way, Public Access Way or Road Reserve	3.11	\$100 annually
Application for approval of estate fences except where approved as part of an application for planning approval	5.1(1)	The greater of \$100 minimum or 0.23% of development cost
Application for approval of an electrified fence or razor wire fence	8.1	\$100
Application to store or wreck more than one disused vehicle on a residential or special rural lot	10.2(2)	\$100
Application to vary vehicle crossover or driveway gradients	13.1	\$100
All other applications required by the Private Property Local Law		\$60

3. **ADOPT BY SPECIAL MAJORITY** the amendments to the City of Wanneroo Health Local Law 1999 subject to it being amended to read as follows:

**HEALTH ACT 1911
CITY OF WANNEROO HEALTH AMENDMENT LOCAL LAW 1999**

Made by the Council of the City of Wanneroo under section 342 of the *Health Act 1911* in accordance with subdivision 2 of Part 3 of the *Local Government Act 1995*.

Citation

- 1 This local law may be cited as the *City of Wanneroo Health Amendment Local Law 2002*.

Principal local laws

- 2 In this local law, the *City of Wanneroo Health Local Law 1999* made under the *Health Act 1911* and passed by the Council of the City of Wanneroo on 13 July 1999, and published in the *Government Gazette* on 27 August 1999, is referred to as the principal local law.

Principal local laws amended**3 The principal local law is amended as described in the following schedule:**

Item	Clauses Affected	Description
1.	5.13	Delete clause 5.13
2.	5.14	Renumber clause 5.14 to 5.13

**CARRIED UNANIMOUSLY
& BY SPECIAL MAJORITY**

Technical Services**Tenders****TS01-04/02 Tender No 02239 - Construction of Additions to the Wanneroo Sports and Social Club**

File Ref: 28139
Responsible Officer: Director, Technical Services
Disclosure of Interest: Nil
Attachment: Nil

Moved Cr Cvitan, Seconded Cr Grierson

That Council:

- 1. DECLINES to accept any tender received for Tender Number 02233 for the construction of additions to the Wanneroo Sports and Social Club due to the malfunction of the tender clock;**
- 2. ENDORSES the action taken in re-tendering for the construction of the Wanneroo Sports and Social Club by the issue of Tender Number 02239;**
- 3. RECEIVES a contribution from the Wanneroo Sports and Social Club for the construction of additions to the Wanneroo Sports Club and Social Club for the agreed sum of \$50,323 and SEEKS confirmation of deferment of the unclaimed CSRFF grant for the sum of \$28,043 until the 2002/2003 financial year; and**
- 4. Subject to item 3 above ACCEPTS Tender Number 02239 from Emmat Pty Ltd, trading as Mike Thorp-Builder for the construction of the Wanneroo Sports and Social Club Additions, on reserve 27744 (No22) Crisafulli Avenue Wanneroo for the lump sum price of \$139,200 in accordance with the conditions of tendering.**

CARRIED UNANIMOUSLY

TS02-04/02 Tender 02237 - The Supply and Delivery of One Road Sweeper

File Ref: S02237T
Responsible Officer: Director, Technical Services
Disclosure of Interest: Nil
Attachment: 1

Moved Cr Cvitan, Seconded Cr Grierson

That Council ACCEPTS the tender from MacDonald Johnston Engineering Pty. Ltd. for the supply and delivery of one 770 Cyclone Road Sweeper on the basis of trading one existing Road Sweeper plant number 98763 at a net changeover cost of \$214,990, as detailed in Tender 02237.

CARRIED UNANIMOUSLY

TS03-04/02 Tender 02232 - The Supply and Delivery of Eight Side Loading Refuse Collection Vehicles and Trade/Outright Purchase of Existing Vehicles

File Ref: S02232T
Responsible Officer: Director, Technical Services
Disclosure of Interest: Nil
Attachment: 1

Moved Cr Cvitan, Seconded Cr Grierson

That Council: -

- 1. ACCEPTS Tender No 02232 from Skipper Trucks for the supply and delivery of eight (8) Acco 2350G/250 6x4 cab chassis fitted with MacDonald Johnston 23m³ side loading compactor bodies for the purchase price of \$1,971,612 in accordance with the conditions of tendering; and**
- 2. ACCEPTS Tender No 02232 from Smith Broughton and Sons Pty. Ltd. for the outright purchase of the City's eight (8) existing side loading refuse vehicles, plant numbers, 96592, 96694, 96695, 96696, 96697, 96698, 96699 and 96700 for the sum of \$271,081, in accordance with the conditions of tendering.**

CARRIED UNANIMOUSLY

Traffic Management

TS04-04/02 2002/2003 Federal Blackspot Programme

File Ref: 08151
 Responsible Officer: Director, Technical Services
 Disclosure of Interest: Nil
 Attachment: 1

Moved Cr Salpietro, Seconded Cr Cvitan

That Council NOTES the submission of the following projects for consideration as part of the 2002/2003 State Blackspot Program.

MAJOR ROAD	INTERSECTING ROAD/SECTION	TREATMENT	BENEFIT COST RATIO (BCR)	BLACK SPOT FUNDING
Buckingham Drive	Wanneroo Road to Hartman Drive	Median treatment	9.89	\$ 50,000
Franklin/Lenore Road	Trichet Road and High Road	Shoulder widening, right and left turn slip lanes	8.77	\$154,000
Ocean Reef Road	Lenore Road	Intersection treatment	2.63	\$142,000

CARRIED UNANIMOUSLY

TS05-04/02 Bellerive Boulevard, Madeley – Parking Restrictions

File Ref: 68046
 Responsible Officer: Director, Technical Services
 Disclosure of Interest: Nil
 Attachment: 1

Recommendation

That Council:-

1. APPROVES the installation of parking restriction signs along Bellerive Boulevard, Madeley as follows:
 - (a) “No Stopping Road or Verge” signs at the intersections along Bellerive Boulevard as shown on City of Wanneroo Drawing No T 1819-1-0 at Attachment 1

- (b) “No Stopping Road or Verge Saturday to Sunday 8.00am to 6.00pm” signs on the western side of Bellerive Boulevard as shown on City of Wanneroo Drawing No T 1819-1-0 at Attachment 1.

2. ADVISES residents accordingly of the approved parking restrictions

The following revised motion presented prior to the meeting by Council Administration was considered by Council.

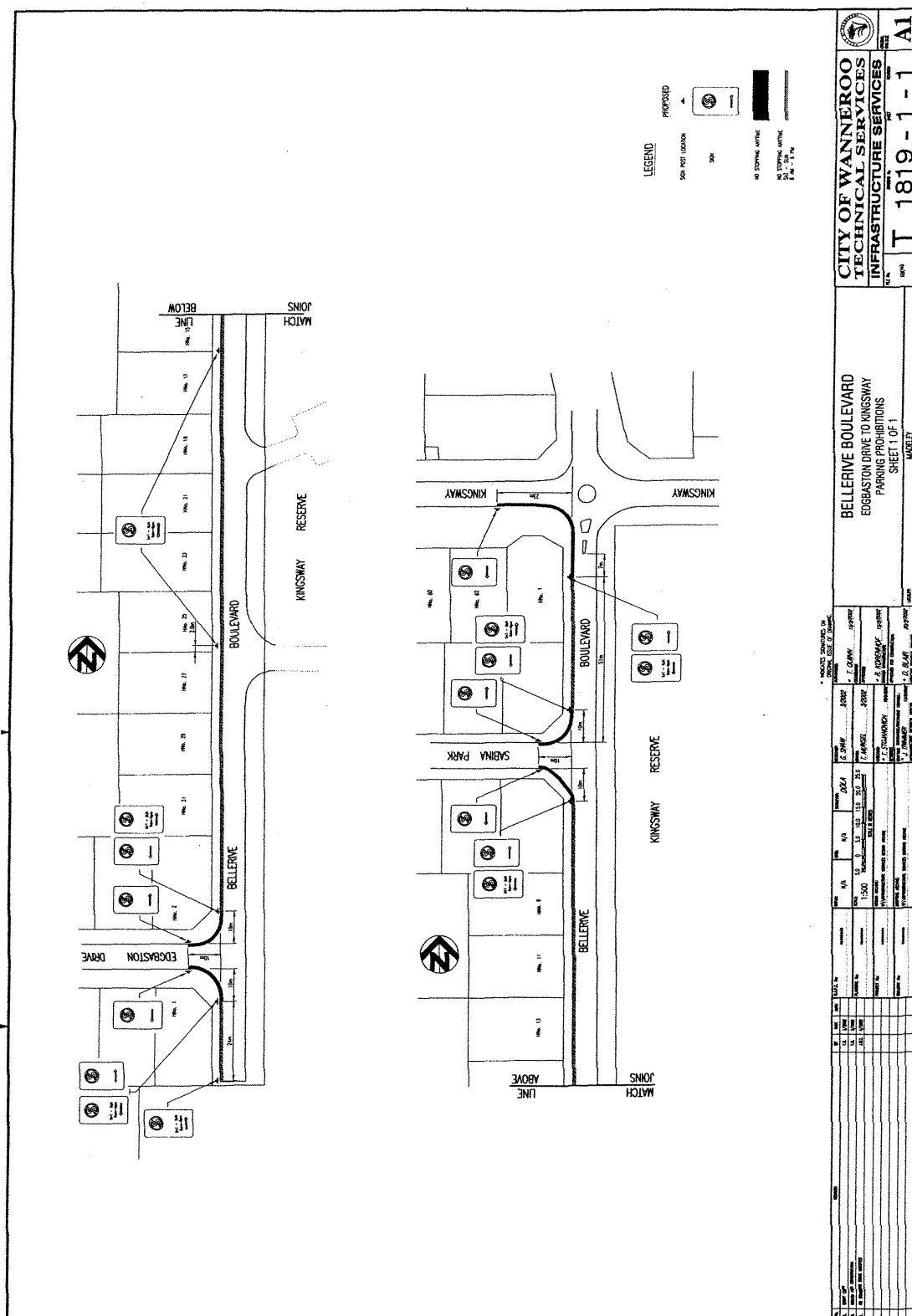
Moved Cr Salpietro, Seconded Cr Cvitan

That Council:-

1. **APPROVES the installation of parking restriction signs along Bellerive Boulevard, Madeley as follows:**
 - (a) **“No Stopping Anytime” signs at the intersections along Bellerive Boulevard as shown on City of Wanneroo Drawing No T 1819-1-1 at Attachment 2:**
 - (b) **“No Stopping Anytime Saturday to Sunday 8.00am to 6.00pm” signs on the western side of Bellerive Boulevard as shown on City of Wanneroo Drawing No T 1819-1-1 at Attachment 2.**
2. **ADVISES residents accordingly of the approved parking restrictions.**

CARRIED UNANIMOUSLY

ATTACHMENT 2



Infrastructure

TS06-04/02 Pedestrian Access Ways in Clarkson

File Ref: 27050, 69976, 62067
Responsible Officer: Director, Technical Services
Disclosure of Interest: Nil
Attachments: 3

Moved Cr Treby, Seconded Cr Salpietro

Cr Treby and Cr Salpietro withdrew their motion to move and second the item.

That Council:-

1. APPROVES the proposed street lighting upgrades at both the Kempton Grove/Connolly Drive and Seabrook Grove/Ainsbury Parade public access ways at an estimated cost of \$6,000, with the works to be funded from Project No 2522 – Public Access Way Upgrade Program
2. ADVISE the petitioners of the action being taken.

MOTION LAPSED FOR WANT OF A MOVER

Alternative Motion

Moved Cr Steffens, Seconded Cr O’Grady

That Council:-

1. COMMENCES the process of permanent closure of both pedestrian access ways between Kempton Grove and Connolly Drive, and Seabrook Grove and Ainsbury Parade in Clarkson subject to each access way being wholly amalgamated into an adjoining private property and the owners of those properties meeting all costs associated with the closures.
2. In the event that permanent closure of the above mentioned accessways cannot proceed, Administration further INVESTIGATE temporary closure in accordance with the City's Pedestrian Accessway Planning Policy.

The alternative motion became the substantive motion

CARRIED UNANIMOUSLY

Reason for Amendment to Staff Recommendation

Recent examples of anti social behaviour and the strong desire of local residents to have the Access Ways closed justifies Council’s reconsideration of the matter. A public consultation component is included in the process of closing the Public Accessways.

TS07-04/02 Proposed Programme for the Sealing of Limestone Roads within the City

File Ref: 38757
Responsible Officer: Director, Technical Services
Disclosure of Interest: Nil
Attachment: Nil

Moved Cr Goodenough, Seconded Cr Newton

That Council CONSIDERS the allocation of funds, on an annual basis in the Four Year Capital Works Budget, for the implementation of the Limestone Road Sealing Programme on a priority basis as outlined below:

PROPOSED LIMESTONE ROAD SEALING PROGRAMME		
Road Name	Suburb	Priority Rating
Adams Road	Mariginiup	1
Reinhold Place	Carabooda	2
Taronga Place	Carabooda	3
Chitty Road	Pinjar	4
Kiln Road	Nowergup	5
Rowley Place	Mariginiup	6
Kiro Street	Carabooda	7
Dunstan Road	Nowergup	8
Spence Road	Pinjar	9

CARRIED UNANIMOUSLY

Funding and Budget

TS08-04/02 Ormiston Park - Relocation of Playground Equipment - Budget Variation

File Ref: 69947
 Responsible Officer: Director, Technical Services
 Disclosure of Interest: Nil
 Attachments: 2

Moved Cr Steffens, Seconded Cr O' Grady

That Council:-

1. **DOES NOT PROCEED** with the replacement of playground equipment at the Hainsworth Pre Primary, Girrawheen at this time due to the proposed redevelopment of the Hainsworth Leisure Centre.
2. **LISTS** the replacement of playground equipment at the Hainsworth Pre Primary, Girrawheen for consideration in the draft 2002/2003 Capital Works Budget.
3. **PURSUANT** to Section 6.8(1) of the Local Government Act (1995) **AUTHORISE** by **ABSOLUTE MAJORITY** the expenditure of \$7,000 for the relocation of playground equipment at Ormiston Park to the preferred location north of the Ormiston Gardens Cul de Sac.
4. **NOTES** that the costs associated with the Ormiston Park playground equipment relocation are to be funded from budget savings giving rise to the following budget amendment:

COST CODE	FROM	TO	DESCRIPTION
Project No 2511	\$7,000		Hainsworth Pre Primary Playground Equipment
Project No 2541		\$7,000	Ormiston Park Playground Equipment Relocation

**CARRIED UNANIMOUSLY
& BY ABSOLUTE MAJORITY**

TS09-04/02 Rangeview Road Reconstruction Project - Budget Reallocation

File Ref: 08559
 Responsible Officer: Director, Technical Services
 Disclosure of Interest: Nil
 Attachments: Nil

Moved Cr Treby, Seconded Cr Grierson

That Council:-

- 1. NOTES that the change in scope of works for the Rangeview Road Upgrade Project resulted in an estimated shortfall in funding of \$65,000 for this Roads to Recovery Programme approved project.**
- 2. NOTES that the shortfall in funding from the Rangeview Road Upgrade Project is to be funded from the Roads to Recovery Programme through budget savings on roadworks associated with the Caffagio Crescent and Senario Drive Road Construction Project, giving rise to the following budget amendment:**

Project No	From	To	Description
1159	\$65,000		Caffagio Crescent and Senario Drive
1213		\$65,000	Rangeview Road

CARRIED UNANIMOUSLY

Corporate Services

CS01-04/02 Warrant of Payments - For the Period to 28 February 2002

File Ref: 19882
 Responsible Officer: Director, Corporate Services
 Disclosure of Interest: Nil
 Attachments: Nil

Moved Cr Goodenough, Seconded Cr Treby

That Council RECEIVES the list of cheques drawn for the month of February 2002, as summarised and listed below:-

Funds	Vouchers	Amount
City of Wanneroo - Director Corporate Services Advance Account Cheque Numbers EFT Document Numbers	 23071 – 23833 50000217 - 50000243	 \$3,387,045.37
City of Wanneroo – Municipal Account	000158 – 000160	\$4,403,038.54

CARRIED UNANIMOUSLY

CS02-04/02 Financial Report for the Month Ended 28 February 2002

File Ref: 07882
Responsible Officer: Director, Corporate Services
Disclosure of Interest: Nil
Attachments: 1

Moved Cr Goodenough, Seconded Cr Treby

That Council NOTES the monthly financial report for the period ended 28 February 2002.

CARRIED UNANIMOUSLY

CS03-04/02 Provision of Regular Advice - New Residents in the Brighton Estate, Butler

File Ref: 17168
Responsible Officer: Director, Corporate Services
Disclosure of Interest: Nil
Attachments: 1

Moved Cr Goodenough, Seconded Cr Treby

That Council :-

- 1. AUTHORISES the provision of data relating to new refuse services within the Brighton Estate, Butler to Satterley Property Group as requested PROVIDED that –**

- a) the information provided in respect of each new refuse service be restricted to the properties' street address;
 - b) Satterley Property Group provide the City a written undertaking that the information would be used for the purpose of the "Welcome Night" only and would not be made available (in any form) to a third party; and
 - c) a fee of \$55 (including GST) be charged in respect of each request.
2. SUBJECT to 1. above, AUTHORISES the giving of a local public notice of the City's intention to charge a fee.

CARRIED UNANIMOUSLY

CS04-04/02 Amendments to the Trust Deed - Local Government House

File Ref:	07886
Responsible Officer:	Director, Corporate Services
Disclosure of Interest:	Nil
Attachments:	2

Moved Cr Goodenough, Seconded Cr Treby

That Council:-

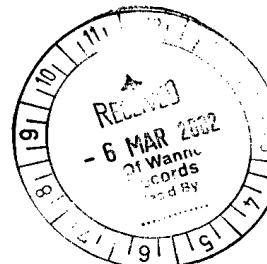
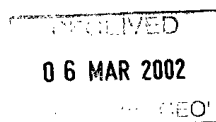
1. AGREE to the proposed amendments to the Local Government House Trust Deed as outlined in the correspondence from the Western Australian Local Government Association dated 28 February 2002 and attached to this report (Attachment 2); and
2. AUTHORISE the Chief Executive Officer to advise the Western Australian Local Government Association of the City's agreement to the proposed amendments.

CARRIED UNANIMOUSLY

ATTACHMENT 2



WESTERN AUSTRALIAN
LOCAL GOVERNMENT ASSOCIATION



28 February 2002

Our Ref: ASS003/NW:IM TrustDeed

Mr Charles Johnson
Chief Executive Officer
City of Wanneroo
Locked Bag 1
WANNEROO WA 6946

	Note
	Act
	Att

City of Wanneroo -S-
DOCUMENT REGISTRATION
File Ref.....07886
Folio No.....123251
Officer.....Bruce Perryman
cc: cko

Dear Charles,

AMENDMENTS TO THE TRUST DEED – LOCAL GOVERNMENT HOUSE

The Local Government House Trust currently holds in trust equity units in proportion to the amount of capital contributed by certain Local Governments (beneficiaries) for the purchase of Local Government House in Altona Street, West Perth.

Your Council is one of the beneficiaries to the Trust Deed, and holds units of ownership in Local Government House (refer to **Schedule 1**).

The Trust Deed for Local Government House currently recognises:

- (i) the CSCA and LGA as Trustees; and
- (ii) the President and Deputy President of the LGA and CSCA as well as the President of the CUCA as members of the Board of Management.

With the pending dissolution of CSCA, CUCA and LGA, it is therefore essential that the Local Government House Trust Deed be amended to nominate alternate Trustees from bodies or persons that will exist after CSCA, LGA and CUCA dissolve.

If either CSCA or LGA were to be dissolved before amendments to the Trust Deed are made, it would place the administration of the Trust Deed for Local Government House into great uncertainty.

Since the WA Local Government Association is the single association for Local Government, it is logical that it should be appointed as the replacement Trustee for both CSCA and LGA.

Enclosed is a series of proposed amendments to the Trust Deed which have been prepared by the Board of Management in conjunction with lawyers Minter Ellison.

The Voice of Local Government

Local Government House
15 Altona Street
West Perth WA 6005
PO Box 1544
West Perth WA 6872
Telephone: (08) 9321 5055
Facsimile: (08) 9322 2611
Email: info@walga.asn.au
Website: www.walga.asn.au



The Board of Management invites you as a beneficiary to consider the proposed amendments and, if you are agreeable to them, to sign and return the attached form to the Association before **30 April 2002**.

To assist in familiarising you with the proposed amendments, I enclose *Explanatory Notes* which outline the nature of the amendments and include an explanation on the recommended change (refer to **Schedule 2**).

Broadly, the proposed amendments to the Trust Deed seek to achieve the following objectives:

- **To allow the appointment of one replacement Trustee for the CSCA and LGA**
 - With the decision of the three Associations at the 2001 Annual Conference to form the WA Local Government Association, the CSCA, LGA and CUCA entered into a state of dormancy. A motion to dissolve each Association will be considered before or at the 2003 Annual Conference.
 - As the CSCA and LGA are the current Trustees of the Deed, it is necessary to appoint a replacement Trustee.
 - The *Trustees Act* requires a minimum of two trustees to be appointed where more than one trustee was originally appointed. This would prevent appointing only the WA Local Government Association as the new Trustee.
 - It is therefore proposed that a *Deed of Variation* be executed to vary the terms of the Trust Deed to allow the appointment of one Trustee (ie the WA Local Government Association) as replacement for the CSCA and LGA.
- **To replace the current Board of Management with a new Board**
 - The Board of Management currently includes representatives from CSCA, LGA and CUCA.
 - With the pending dissolution of the three Associations, a new Board of Management must be appointed to manage the day-to-day administration of the Trust Deed.
 - It is proposed that a new Board of Management be appointed which includes the following members:

<u>Current Board of Management</u>	<u>New Board of Management</u>
LGA President	President of the WA Local Government Association
LGA Deputy President	Deputy President of the WA Local Government Association
CSCA President	State Councillor (Country Constituency)
CSCA Deputy President	State Councillor (Metropolitan Constituency)
CUCA President	Representative from the country beneficiaries
	Representative from the metropolitan beneficiaries
	CEO of the WA Local Government Association



- **To update the Trust Deed and to improve the operation of the Board of Management**

- Various amendments need to be made to recognise the *Local Government Act 1995* and related State legislation.
- It is proposed that an amendment be made in relation to constituting a quorum at meetings of the Board of Management. Currently, the number of members required to form a quorum is 100%. This has been a source of ongoing problems, and as such it is proposed that the number of members necessary to form a quorum be amended from 100% to greater than 50%.
- It is recommended that an amendment be made to the Trust Deed relating to the majority needed to carry a resolution of the Board of Management. Presently, a resolution can only be carried by the *unanimous agreement* of all members. This is contrary to the practices in most other boards and committees. As such, it is proposed that this requirement should be amended to allow an *absolute majority* to carry a resolution of the Board of Management.

A detailed explanation of the proposed amendments is included in **Schedule 2**.

Councils are asked to complete the enclosed **Confirmation Form** and return it to the Association before 30 April 2002.

Should clarification be required in relation to any of the proposed amendments to the Trust Deed, please contact Nick Wood, Manager Projects and Strategic Development, on 9213 2020 or by e-mail at nwood@walga.asn.au.

Yours sincerely

Cr Ian Mickel
President

Enc.

Community Development

CD01-04/02 Youth Services Budget Expenditure Variation 01/02

File Ref: 07116
 Responsible Officer: Director, Community Development
 Disclosure of Interest: Nil
 Attachments: Nil

Moved Cr McNamara, Seconded Cr O' Grady

That Council:-

1. **AUTHORISES BY ABSOLUTE MAJORITY the expenditure of funds within Youth Services for the purpose of purchasing a digital camera and accessories and a public address system, in accordance with section 6.8 (1) (c) of the Local Government Act 1995; and**
2. **NOTES the following budget variations to enable the purchase of the digital camera and public address system as indicated below:-**

Cost Code/Project	From	To	Description
51/80/88/898/3001/0001	\$2,400.00		
51/80/88/898/4503/0001		\$1,200	Purchase digital camera & accessories
Project 2803		\$1,200	Purchase Public Address system

**CARRIED UNANIMOUSLY
& BY ABSOLUTE MAJORITY**

CD02-04/02 The Expenditure of Additional Non-Recurrent and Recurrent Funds within the Home and Community Care Program

File Ref: 01075
 Responsible Officer: Director, Community Development
 Disclosure of Interest: Nil
 Attachments: Nil

Moved Cr McNamara, Seconded Cr O' Grady

That Council

- 1. AUTHORISES BY ABSOLUTE MAJORITY the expenditure of additional non-recurrent and recurrent funds within the Home and Community Care Program, in accordance with section 6.8 (1) (c) of the Local Government Act; and**
- 2. NOTES the following budget variations to enable the expenditure in accordance with the conditions of the funding allocation of additional non-recurrent and recurrent funds within the Home and Community Care Program as indicated below:**

REVENUE ACCOUNT CODE	AMOUNT	EXPENDITURE ACCOUNT CODE	AMOUNT
51:80:88:913:1520:0001	\$5,200	51:80:88:913:4230:0001	\$5,200
51:80:88:911:1699:0001	\$20,000	51:80:88:911:6899:0001	\$20,000
51:80:88:911:1699:5001	\$2,500	51:80:88:911:6899:5001	\$2,500
51:80:88:911:1699:6805	\$1,750	51:80:88:911:6899:6805	\$1,750
51:80:88:911:1699:5620	\$2,750	51:80:88:911:6899:5620	\$2,750
51:80:88:911:1699:5002	\$4,000	51:80:88:911:6899:5002	\$4,000

**CARRIED UNANIMOUSLY
& BY ABSOLUTE MAJORITY**

CD03-04/02 Medicare Easyclaim Facility – Yanchep Community Centre

File Ref: 10015
Responsible Officer: Director, Community Development
Disclosure of Interest: Nil
Attachments: Nil

Moved Cr McNamara, Seconded Cr O' Grady

That Council APPROVES entry into a 2-year contract with the Health Insurance Commission from April 2002 for the purpose of providing a Medicare Easyclaim Telephone Service in the Yanchep Community Centre.

CARRIED UNANIMOUSLY

CD04-04/02 Design and Construction of Charnwood Reserve Skate Facility

File Ref: TBA
Responsible Officer: Director, Community Development
Disclosure of Interest: Nil
Attachments: Nil

Moved Cr McNamara, Seconded Cr O' Grady

That Council:-

- 1. APPOINTS SkateTech Pty Ltd to design and construct a permanent skate facility at Charnwood Reserve Two Rocks at \$42,475.00 (excluding GST); and**
- 2. DELEGATES authority to the Chief Executive Officer to approve the final design of the facility after consultation with the Yanchep/Two Rocks Skate Facility Working Party.**

CARRIED UNANIMOUSLY

CD05-04/02 Kingsway Sporting Complex – Car Park and Traffic Implementation Strategy

File Ref: 08082
Responsible Officer: Director, Community Development
Disclosure of Interest: Nil
Attachments: 4

Moved Cr McNamara, Seconded Cr O' Grady

That Council:-

- 1. AGREES to the priority listing for car park and traffic implementation strategy for the Kingsway Sporting Complex being**
 - a) Priority 1 Central Car Park \$847,000**
 - b) Priority 2 Western Car Park \$335,000**
 - c) Priority 3 South Eastern Car Park \$115,000**
 - d) Priority 4 North Western Car Park \$306,000**
 - e) Priority 5 Kingsway International Sports Stadium \$90,000**
- 2. LISTS FOR CONSIDERATION \$428,000 for construction of Priority 1 - Stage 1 being the Central Car Park in the 2002 / 2003 Budget**
- 3. INCLUDES Priority 1 - Stage 2 and Priority 2, 3, 4 and 5 in Council 4 Year Capital Works Program.**

CARRIED UNANIMOUSLY

CD06-04/02 Lease: AJS Motorcycle Club of WA (Inc)

File Ref: 04999
Responsible Officer: Director, Community Development
Disclosure of Interest: Nil
Attachments: 2

Moved Cr Loftus, Seconded Cr Treby

That Council ENDORSES the new 21 year lease by the AJS Motorcycle Club of WA (Inc) for leased portion Reserve No 10866, Neerabup subject to the following terms and conditions;

- 1. An annual lease fee of \$1 per annum;**
- 2. The AJS Motorcycle Club is to be responsible for all operating and maintenance costs inclusive of Council rates; and**
- 3. Approval of the intent to lease by WAPC and DOLA.**

CARRIED UNANIMOUSLY

CD07-04/02 The Badminton Association of WA Inc Funding Reconsideration.

File Ref: 22209
 Responsible Officer: Director, Community Development
 Disclosure of Interest: Nil
 Attachments: Nil

Moved Cr Loftus, Seconded Cr Treby

That Council DECLINE the request by the Badminton Association of WA to consider including \$8,500 in the 2002/2003 Budget towards their successful Community Sporting and Recreation Facilities Fund grant.

CARRIED UNANIMOUSLY

CD08-04/02 Community Sporting and Recreation Facilities Funding - Successful Funding Applications

File Ref: 22209
 Responsible Officer: Director, Community Development
 Disclosure of Interest: Nil
 Attachments: Nil

Moved Cr Loftus, Seconded Cr Treby

That Council:-

- 1. NOTES the successful CSRFF submissions;**
- 2. AGREES to consider a contribution towards the successful projects in the 2002 / 2003 Capital budget as follows:**

Project Title	Project Cost	Funding Approved	Council Contribution
Construction of Mindarie/Quinns Surf Lifesaving Club	\$739,000	\$246,333 CSRFF \$150,000 Lotteries	\$342,667 Included in Capital works
Upgrade of Kingsway Netball Courts	\$87,380	\$29,127 CSRFF \$15,000 WDNA	\$43,254
Bowling Green Lighting – Quinns Rocks Sports Club	\$19,650	\$6,550 CSRFF \$6,550 QRSC	\$6,550
Bowling Green Lighting – Yanchep Sports Club	\$14,900	\$4,967 CSRFF \$5,234 YSC	\$4,699

CARRIED UNANIMOUSLY

CD09-04/02 Revocation of Permission to Keep Six Dogs at 171 Sydney Road, Gnangara

File Ref: 02590
 Responsible Officer: Director, Community Development
 Disclosure of Interest: Nil
 Attachments: Nil

Moved Cr Loftus, Seconded Cr Treby

That Council :-

- 1. REVOKES an exemption to the City of Wanneroo Animal Local Law 1999 made under Section 26(3) of the Dog Act 1976 to the applicant at 171 Sydney Road, Gnangara;**
- 2. ADVISES the applicant that an appeal of Council's decision may be made by writing to the Hon Minister for Local Government within twenty-eight days of receiving notice of Council's decision;**
- 3. GRANTS the applicant an extension of twenty-eight days in order for the relocation of dogs.**

CARRIED UNANIMOUSLY

CD10-04/02 Girrawheen Library - Changes to Opening Hours

File Ref: 69241
 Responsible Officer: Director, Community Development
 Disclosure of Interest: Nil
 Attachments: Nil

Moved Cr Loftus, Seconded Cr Grierson

That Council APPROVES the change in opening hours for the Girrawheen Library on a trial basis for 6 months commencing 6 May 2002 as follows:

DAY	Current Open Hours	Proposed Open Hours
MON.	10.00am to 8.30pm	9.00am to 5.30pm
TUE	10.00am to 8.30pm	9.00am to 5.30pm
WED	CLOSED	9.00am to 5.30pm
THU	10.00am to 8.30pm	9.00am to 8.00pm
FRI	10.00am to 8.30pm	9.00am to 5.30pm
SAT	9.00am to 12.00	9.00am to 12.00

**CARRIED
12/1**

For the motion: Mayor Kelly, Cr Cvitan, Cr Goodenough, Cr Grierson, Cr Loftus, Cr McNamara, Cr Monks, Cr Newton, Cr O' Grady, Cr Salpietro, Cr Steffens and Cr Treby.

Against the motion: Cr Blencowe.

CD11-04/02 Gloucester Lodge Museum - Donation of Horse Drawn Cart to the Shire of Menzies

File Ref: 01317
Responsible Officer: Director, Community Development
Disclosure of Interest: Nil
Attachments: Nil

Moved Cr Newton, Seconded Cr Steffens

That Council APPROVES the donation of the cart outside Gloucester Lodge to the Shire of Menzies subject to approval from the City of Joondalup.

CARRIED UNANIMOUSLY

CD12-04/02 Friends of Koondoola Regional Bushland - Request for Change to Community Funding Allocation

File Ref: 39290
Responsible Officer: Director, Community Development
Disclosure of Interest: Nil
Attachments: 2

Moved Cr Newton, Seconded Cr Steffens

That Council:-

- 1. APPROVES the retention of \$1,165.75 in surplus funds from the original Friends of Koondoola Regional Bushland Community Grant Funding of \$2,455.00, for the continuation of Weedbuster Week activities in 2002.**
- 2. NOTES that the Friends of Koondoola Regional Bushland intend to make a funding submission to the Community Funding Program in the April 2002 round to compliment any retained project funds.**

CARRIED UNANIMOUSLY

CD13-04/02 Proposed Safer Citizens Urban Design Projects

File Ref: 39870

Responsible Officer: Director, Community Development
 Disclosure of Interest: Nil
 Attachments: Nil

Moved Cr Goodenough, Seconded Cr Cvitan

That Council ENDORSES the Safer Citizens Program Urban Design Demonstration Projects as follows:

Location	Ward	Proposed Work	Cost
Shamrock Park- Shamrock Court and walkway between Valkyrie Place and Gretal Crt Two Rocks	North	Light playground area with tower lighting. Install vandal proof pole lighting along walkway. Thin shrubby southeast corner to increase natural surveillance	9,900
Leemans Landing , Two Rocks	North	Install look, lock, leave signage	275
The Spot, Two Rocks	North	Install look, lock, leave signage	275
Mindarie Keys- Toilet Block	Coastal	Thin shrubbery and landscape rear of toilet block.	5,500
Serpentine Gardens, Serpentine Park. Clarkson	Hester	Community event and letter drop on values of crime prevention through environmental design and reduction in density of shrubby to northwest corner of park.	5,500
Banfield Gardens, Clarkson (walkway)	Hester	Removal of walkway limestone and timber lap fencing and trimming of vegetation to limit anti social behaviour	1,650
Lake Gngara-Toilet Block	Central	Assist with the cost of the demolition and removal of toilet block	5,500
Wanneroo Show Grounds- Toilet Block	Wanneroo	Toilet block upgrade to increase opening hours and deter anti social behaviour.	5,500
Lake Joondalup Toilet Block	Wanneroo	Toilet block upgrade to increase opening hours and deter anti social behaviour	5,500
Wanneroo Show Grounds- Skate Park	Wanneroo	Additional Security Lighting	4,950
Noel Crt, Wanneroo- Walkway	Wanneroo	Standard security pole lighting in laneway	3,300
Hainsworth Park	South	Security Pole Lighting	4,950
Liddell Reserve, Girrawheen-Toilet Block	South	Toilet block upgrade to increase opening hours and deter anti social behaviour	5,500
Rochford Way, Brecnock Way, Shalford Way Girrawheen	South	Partnership with New North for a project in Girrawheen	11,000

Amendment

Add a Point 2 to the recommendation.

Moved Cr Salpietro, Seconded Cr Treby

That Council:

- ENDORSES the Safer Citizens Program Urban Design Demonstration Projects as follows:-**

Location	Ward	Proposed Work	Cost
Shamrock Park- Shamrock Court and walkway between Valkyrie Place and Gretal Crt Two Rocks	North	Light playground area with tower lighting. Install vandal proof pole lighting along walkway. Thin shrubby southeast corner to increase natural surveillance	9,900
Leemans Landing , Two Rocks	North	Install look, lock, leave signage	275
The Spot, Two Rocks	North	Install look, lock, leave signage	275
Mindarie Keys- Toilet Block	Coastal	Thin shrubby and landscape rear of toilet block.	5,500
Serpentine Gardens, Serpentine Park. Clarkson	Hester	Community event and letter drop on values of crime prevention through environmental design and reduction in density of shrubby to northwest corner of park.	5,500
Banfield Gardens, Clarkson (walkway)	Hester	Removal of walkway limestone and timber lap fencing and trimming of vegetation to limit anti social behaviour	1,650
Lake Gngara-Toilet Block	Central	Assist with the cost of the demolition and removal of toilet block	5,500
Wanneroo Show Grounds- Toilet Block	Wanneroo	Toilet block upgrade to increase opening hours and deter anti social behaviour.	5,500
Lake Joondalup Toilet Block	Wanneroo	Toilet block upgrade to increase opening hours and deter anti social behaviour	5,500
Wanneroo Show Grounds- Skate Park	Wanneroo	Additional Security Lighting	4,950
Noel Crt, Wanneroo- Walkway	Wanneroo	Standard security pole lighting in laneway	3,300
Hainsworth Park	South	Security Pole Lighting	4,950
Liddell Reserve, Girrawheen-Toilet Block	South	Toilet block upgrade to increase opening hours and deter anti social behaviour	5,500
Rochford Way, Breenock Way, Shalford Way Girrawheen	South	Partnership with New North for a project in Girrawheen	11,000

- NOTES that the issue of the delivery of specific urban design initiatives for the rural and more remote portions of the City will be the subject of a future report to Council, to be tabled at the 11 June meeting.*

CARRIED UNANIMOUSLY

The amendment became the substantive motion

CARRIED UNANIMOUSLY

Reason for Amendment to Staff Recommendation

This amendment seeks to address access and equity issues in relation to the provision of urban design initiatives within the Safer Citizens Program.

The proposed report is required to acknowledge the specific and differing requirements for the rural residents of the City, and to identify urban design opportunities more specific to their needs.

CD14-04/02 Requests for Donation and Waiver of Fees and Charges

File Ref: 08032
Responsible Officer: Director, Community Development
Disclosure of Interest: Nil
Attachments: 2

Moved Cr Monks, Seconded Cr Newton

That Council:-

- 1. DOES NOT SUPPORT a donation of \$1,205.88 or partial contribution to Ms Doreen Carter for a waiver of fees for the Chi Dynamics group using the Senior Citizens Centre, 936 Wanneroo Road.**
- 2. DOES NOT SUPPORT a donation of \$2,000.00 or partial contribution to Australian Medical Procedures Research Foundation for the Northam Rehabilitation Campus.**

CARRIED UNANIMOUSLY

Chief Executive Officer**CE01-04/02 Report of the Strategic Review – Second Stage Response**

File Ref: 01139/62506
Responsible Officer: Chief Executive Officer
Disclosure of Interest: Nil
Attachments: 1

Moved Cr Salpietro, Seconded Cr Treby

That Council

- 1. AGREES that Councils response to the Strategic Review Report is now complete and that its twenty-four (24) consolidated Recommendations have been, or are being, resolved to the satisfaction of Council;**
- 2. WRITES to the Members of the Strategic Review Panel and the Department of Local Government advising of Councils response to the recommendations and thanking them for their participation in the Review.**

CARRIED UNANIMOUSLY

CE02-04/02 Code of Conduct Review and Adoption

File Ref: 7878
Responsible Officer: Chief Executive Officer
Disclosure of Interest: Nil
Attachments: Nil

Moved Cr Salpietro, Seconded Cr Treby

That Council ADOPT the new Code of Conduct for Elected Members and Officers as detailed below:

Amendment

Moved Cr Salpietro, Seconded Cr Cvitan

That Council ADOPT the new Code of Conduct for Elected Members and Officers as detailed below incorporating amendments 5.1a) iv and 5.1a) v as follows:-

- 5.1a) iv Replace with: ‘Should ensure that any comments they make are pertinent to the business of local government and are not made maliciously or without regard to whether they represent the truth’.**
- 5.1a) v Remove and add a paragraph at end of section: ‘Elected Members are free to make their own personal position known about any matter which is pertinent to the business of Council including Council decisions provided that it can not be construed to be a statement on behalf of the whole Council’.**

CARRIED UNANIMOUSLY

CODE OF CONDUCT FOR ELECTED MEMBERS AND OFFICERS**1. Introduction**

This Code of Conduct sets out the principles of good conduct and standards of behaviour, which are expected of Elected Members and officers. Elected Members and officers of the City of Wanneroo are expected to behave in a way, which conforms, to the highest standards of integrity, responsibility and fair dealing in the workplace, the Council, and in relations with the community and one another.

The Code establishes a guide to best practice for Elected Members and officers in the performance of their duties and responsibilities and prescribes conduct for Elected Members and officers to deliver the high ethical and moral standards in government expected by the Wanneroo community.

The Code is intended to assist Elected Members and officers when the question arises “what is the right thing to do?”.

This behaviour should be consistent with Council's values, which are:

Commitment and Proactive Approach:- *We listen, understand and support each other.*

Innovative and Creative Thinking:- *We encourage a culture where our input and ideas are valued.*

Courtesy, Honest and Respect:- *We have respect and empathy for clients issues.*

Quality Service:- *We recognise and respond to the diversity that exists within our community.*

The Code does not override or effect any legislation applicable to local government. The Local Government Act 1995 and its regulations generally leave it open to individual local governments to determine what matter should be covered by such a code. The following requirements are exceptions to this and all codes must specify:-

- An Elected Member, committee member or employee cannot accept any gift, other than a token gift, from a person who undertakes, or is likely to undertake, business that requires any authorisation from the local government; a contract with the local government; or provision of a service to the local government.
- All chief executive officers of local governments are to keep a register of token gifts in which elected members, committee members and employees must record details of any such gifts. (This does not include gifts: from relatives; dealt with under the Local Government (Elections) Regulations 1997; nor any gifts of hospitality specified by the local government as being unnecessary to record.
- Elected members, committee members and employees must disclose any interest that would give rise to a reasonable belief that their impartiality would be adversely affected. This is in addition to the requirements of the Act with regard to financial and proximity interests.
- The requirements with regard to interests affecting impartiality applies to matters discussed at council or committee meetings which are attended by a party with such an interest, or to which such a party provides advice.

2. Role and Function of Council

2.1 The Council

The Council is the elected body responsible for the good government and strategic leadership in accordance with the Local Government Act 1995 ("the Act"). Council shall carry out its duties and responsibilities in the best interests of the community and ensure that services and facilities are provided equitably and in an efficient and effective manner. Elected Members and officers must at all times comply with the requirements of the Act.

The Council is responsible for formulating the vision and strategic directions of the City, policy making, setting Council's priorities and objectives and performance review.

The community is entitled to expect that:

- the business of the Council is open and accountable, is conducted with efficiency and integrity and is committed to customer service;
- Elected members and employees will accord with the spirit and letter of the law and act in accordance with all relevant legislation; and
- Council's duty to the community will always be given absolute priority over the private interests of elected members and employees

2.2 The Role Of Elected Members

Elected Members have four primary roles:

- Represents the interest of electors, ratepayers and residents of the district;
- Provides leadership and guidance to the community in the district;
- Facilitates communication between the community and council;
- Participates in the local government's decision-making processes at council meetings.

2.3 The Role Of The Mayor

The role of the Mayor encompasses leadership, representation and advocacy and ceremonial responsibilities. The Mayor represents the collective leadership of the Council and provides a symbol of democracy to the community. The Mayor provides an interface between the elected and appointed Chief Executive Officer of the Council.

Mayoral duties and responsibilities can be expressed as follows:

- Presides at meetings in accordance with this Act;
- Provides leadership and guidance to the community in the district;
- Carries out civic and ceremonial duties on behalf of the local government;
- Speaks on behalf of the local government;
- Performs such other functions as are given to the Mayor by this Act or any other written law; and
- Liaises with the CEO on the local government's affairs and the performance of its functions.

2.4 The Role Of Officers

The role of officers is:

- to implement policies and directives;
- to provide advice and professional expertise;
- to undertake the administrative and operational functions of Council; and
- to stimulate innovation and creative thinking in the service delivery to the community.

2.5 Commitment To Good Governance

Elected Members and staff shall at all times be mindful of their responsibility to maintain full and accurate records in the performance of their duties and unless confidentiality is essential ensure administrative and management practices are open and accountable is reliant upon:

- effective decision making processes;
- effective communication and information sharing with the community;
- a strong and consistent commitment to the establishment of effective consultation processes;
- accountable and transparent practices and behaviour;
- the development and nurturing of a professional relationship between the Council and its administration, which is based on mutual trust and open communication where different roles and responsibilities are recognised and respected; and
- demonstrated high standard of ethical conduct from Elected Members and officers.

3. Conflict and Disclosure of Interest

3.1 Conflict Of Interest

- a) Elected Members will ensure that there is no actual or perceived conflict or incompatibility between their personal interests and the impartial fulfilment of their public or professional duties, and either their personal interests or those of close associated persons."
- b) Employees will not engage in private work without the consent of the Chief Executive Officer.
- c) Elected Members and employees will lodge written notice with the Chief Executive Officer describing an intention to undertake a dealing in land within the local government or which may otherwise be in conflict with the Local Government's functions (other than purchasing the principal place of residence). Annual returns shall be lodged with the Chief Executive Officer within 30 days of the 30 June each year.
- d) Employees who exercise any discretionary function must disclose the possibility of a conflict before exercising such discretion when dealing with immediate relatives or close friends.

Whenever possible, or if there is any doubt about an employee's ability to deal with a particular matter impartially, an employee in this situation will not deal with the matter. Disclosures will be made to the employee's Director, or to the CEO, when applicable, and the CEO will make disclosures to the Mayor.

- e) Employees and elected members will comply with the tender provisions of the Local Government (Functions and General) Regulations 1996 if tendering for a contract to be let by the City.

3.2 Disclosure Of Interest

Elected Members and nominated officers:-

- a) Must disclose in a written return or at the relevant meeting, the nature of any interest, which may be in conflict with their public or professional duties.
- b) Will at all times declare an interest and refrain from participating in the decision-making process when dealing with matters on which the Council will make a decision or when preparing recommendations or motions for consideration by the Council.
- c) Whenever disclosure is required by legislation, recommended in this Code, or otherwise seems appropriate, it shall be made promptly, fully and in writing to the Chief Executive Officer prior to the meeting. In cases of urgency, disclosure of an interest should be made orally at the start of the meeting and confirmed in writing.

4. Personal Benefit

4.1 Use Of Confidential Information

Council is committed to open government and fairness in all its deliberations. In accordance with this commitment, Council shall consider all matters publicly, subject to a council report.

- a) Elected Members and employees will not use confidential information to gain improper advantage for themselves or for any other person or body, in ways in which are inconsistent with their obligation to act impartially, or to improperly cause harm or detriment to any person or organisation including the council.
- b) Information of a confidential nature will not be communicated until it is no longer regarded as confidential. Confidential matters are defined as those listed under Section 5.23 (2) of the Local Government Act 1995.
- c) Elected Members and employees shall always have regard to the above mentioned legislation and Council policies in respect to confidential information.

4.2 Improper Or Undue Influence

Elected Members and employees shall not take advantage of their position to improperly influence other Elected Members or officers in the performance of their duties or functions, in order to gain undue or improper (direct or indirect) advantage or gain pecuniary or otherwise for themselves or for any other person or body.

4.3 Intellectual Property

The title to intellectual property in all duties relating to contracts of employment will be assigned to the Local Government upon its creation unless otherwise agreed by separate contract.

4.4 Gifts & Bribery

Fee and reward is deemed to mean any financial gain, gift, act of hospitality or any other benefit.

- a) Elected Members and officers shall not seek or accept (directly or indirectly) from any person or body any immediate or future gift, reward, inducement or benefit, for themselves or any other person or body relating to their status with the Council, or their performance of any duty or work relating to the Council if:-
 - i) the fee or reward is offered in an attempt to interfere with any act, matter or thing to be done or performed by the Council aimed at a particular outcome by the person or body making the offer; or
 - ii) they feel that they may be compromised (either at the time of the offer or in the future) in the proper performance of their duties under the Act or any other statute.
- b) Gifts of a token kind or moderate acts of hospitality for themselves or for other persons or bodies may be accepted in appropriate circumstances.
 - i) “a token gift” means a gift of more than \$50.00 or less than \$500 in value; any token gift that is accepted must be recorded in the register of token gifts maintained by the Chief Executive Officer.
 - ii) “appropriate circumstances” shall not include hospitality or token gifts, which specifically relate to any tender, quotation or application for approval.
- c) Employees, other than the Chief Executive Officer or Directors, shall not accept moderate acts of hospitality without prior approval of the Chief Executive Officer or Director as appropriate.
- d) Patron memberships, honorary memberships or Board memberships which have a monetary value shall be declared in the Elected Members Annual Return.
- e) If any gift, reward or benefit is offered, disclosure will be made in a prompt and full manner to the Chief Executive Officer or Mayor in writing, which is to be placed in the appropriate register. This does not include any presentations received on behalf of the City of Wanneroo, which become the property of the City.
- f) Elected Members are to provide details of any disclosure of interest stating both the nature and extent of a non-financial matter that could possibly be subject to a claim of having had the impartiality of their judgement affected.

4.5 Electoral Candidates

- a) In accordance with the Local Government (Elections) Amendment Regulations 1998, Part 5A, Regulations 30A – 30J, all current Elected Members standing for re-election will ensure the full disclosure of gifts during the Election period into the City of Wanneroo Gifts Register.

- b) No member shall use the City's resources, either human or physical, including photocopying, stationery or other physical resources during any part of an election campaign for a purpose, which may be construed as electioneering.

5. Conduct of Elected Members and Officers

5.1 Personal Behaviour

a) Elected Members and employees:

- i. act, and be seen to act, properly and in accordance with the requirements of the law and the terms of this Code;
- ii. perform their duties impartially and in the best interests of Local Government and the community, uninfluenced by fear or favour;
- iii. act in good faith (i.e. honestly, for the proper purpose and without exceeding their powers) in the interests of the Local Government and the community;
- ~~iv. make no allegations or public comments which are improper or derogatory (unless true, in the public interest), and refrain from any form of conduct, in the performance of their official or professional duties, which may cause any reasonable person unwarranted offence or embarrassment; and~~
- iv. *Should ensure that any comments they make are pertinent to the business of local government and are not made maliciously or without regard to whether they represent the truth.*
- ~~v. Always act in accordance with their obligation to the council and not publicly reflect adversely upon any decision of council or the Executive;~~
- b) Elected Members shall represent and promote the interests of the community as a whole, while recognising their special duty to their constituents.
- c) Elected Members will act and be seen to act, at all times when in Council buildings and properties, in a manner that will not bring the City into disrepute.
- d) *Elected Members are free to make their own personal position known about any matter which is pertinent to the business of Council including Council decisions provided that it can not be construed to be a statement on behalf of the whole Council.*

5.2 Honesty And Integrity

Elected Members and employees will:

- a) Observe the highest standards of honesty and integrity, and avoid conduct which might suggest any departure from these standards;
- b) Bring to the notice of the Mayor or the Chief Executive Officer any dishonesty or possibly dishonesty on the part of any other Elected Member or employee."
- c) Be frank and honest in their official dealing with each other.

5.3 Elected Member and Officer Relations

- a) Elected Members and officers shall demonstrate mutual respect and understanding in relation to their respective roles, functions and responsibilities. Elected Members should:
 - i. acknowledge and accept their role as community representatives, providers of vision and leadership; and responsibility for policy making and performance review;
 - ii. acknowledge that the Chief Executive Officer is responsible for staffing and resources and all matters relating to the operational management of the City;
 - iii. acknowledge that Elected Members have no place or authority to individually direct officers to carry out particular functions and duties and therefore, all matters relating to Council officers must be referred directly to the Chief Executive Officer;
 - iv. refrain from using their position to improperly influence officers in their duties or functions or to gain an advantage for themselves or others; and
 - v. refrain from criticising an officer in a manner that may discredit that officer's professional competence and reputation.
 - vi. Elected Members may however, exercise their rights as private residents of the City to approach Council staff in the same way that any other residents may, and will receive the same level of service. Requests by Elected Members for action to be taken or for information over and above that which is available to the general public must be made through the Chief Executive Officer, relevant Director or Manager.
- b) Officers, being cognisant of their role and the role and responsibilities of elected members shall:
 - i. accept and respect the rights and obligations vested in Elected Members under the representative system of local government;
 - ii. at all times conduct themselves professionally in all dealings with Elected Members;
 - iii. ensure that all issues are addressed with the highest level of proficiency and loyalty to the organisation; and
 - iv. ensure that they operate within the limitations of the delegations and authorities vested in them.
 - v. refrain from criticising the Mayor or an Elected Member in a manner that may discredit that Elected Member's professional competence and reputation.

- c) Elected Members and officers shall recognise that the collegiate nature of decision making under the existing system of local government means that a member's decision making function may only be exercised in properly constituted forums and collectively by Council resolution. Decisions made by the Council shall at all times be accorded their legitimacy and authority.
- d) The Chief Executive Officer shall not be fettered or impeded from carrying out the responsibilities conferred by section 5.41 of the Act to the best of his or her ability. The role of the elected member does not extend to the management of staff, which is the role of the Chief Executive Officer and senior management. Elected Members should recognise they do not have an "as of right" authority to give directions to officers.

Officers are accountable to the Council through the Chief Executive Officer and therefore, it is imperative that all requests for any action be directed through the Chief Executive Officer.

5.4 Teamwork and Cooperation

- a) Elected Members and officers shall demonstrate a team approach towards the Corporate Management Team, other Elected Members and other staff, recognising the political role of the Council and the importance of supporting the corporate structure of the executive administration.
- b) Officers shall demonstrate loyalty and commit to the unconditional acceptance and support of all decisions made by the Council and the Corporate Management Team. Officers shall at all times respect and maintain confidentiality when being privy to confidential information in the performance of their duties.
- c) Elected Members and officers shall recognise the importance of maintaining positive relations and adopt a partnership approach towards the common visions and objectives of the organisation. In particular, it is essential, and in the best interests of the community, that Elected Members and officers work together to resolve problems.

5.5 Performance Of Duties

Whilst on duty, officers shall give their whole time and attention to Council business and ensure that their work is carried out efficiently, economically and effectively, and that their standard of work reflects favourably both on them and on the Local Government.

Elected Members will :-

- a) Attend all meetings of Council and committees to which they are appointed, unless they have previously been granted leave of absence by resolution of Council, or for reasons of illness tender an apology. In the event of a delegate being unable to attend any committee or council responsibility, they shall inform the deputy delegate in time to attend.
- b) With the exception of a convenience break, an Elected Member shall not withdraw from a duly constituted meeting prior to its closure without first seeking the leave of the presiding member.

- c) Acknowledge there is an expectation that Elected Members will remain until the completion of committee or ordinary council meetings.
- d) Elected Members at all times exercise reasonable care and diligence in the performance of their duties, being consistent in their decision making but treating all matters on individual merits. They shall ensure they are well informed on all matters before council by reading all agendas and reports provided.
- e) Elected Members and staff shall at all times be mindful of their responsibility to maintain full and accurate records in the performance of their duties and unless confidentiality is essential ensure administrative and management practices are open and accountable

5.6 Administrative And Management Practices, Compliance With Lawful Orders

- a) Elected Members and employees shall ensure compliance with proper and reasonable administrative practices and conduct, professional and responsible management practices.
- b) Employees will comply with any lawful order given by any person having authority to make or give such an order, with any doubts as to the propriety of any such order being taken up with the superior of the person who gave the order and, if resolution cannot be achieved, with the Chief Executive Officer.
- c) Employees will give effect to the lawful policies, procedures and local laws of the Local Government, whether or not they agree with or approve of them.

5.7 Protection Of Officers And Elected Members

- a) Any complaint by Elected Members concerning the ability, character or integrity of any officer or employee of the City is a matter to be dealt with administratively by the Chief Executive Officer. Such a complaint shall be in writing and signed by the person or persons making the complaint and shall be addressed to the Chief Executive Officer who shall investigate the complaint and take appropriate action.
- b) Any complaint about the Chief Executive Officer shall be in writing and signed by the person or persons making the complaint and shall be addressed to the Mayor, with a copy to the Chief Executive Officer and will be dealt with as part of the performance review of the Chief Executive Officer, or as agreed by the Mayor and the Chief Executive Officer.
- c) No elected member or officer shall criticise an elected member or officer or make a verbal complaint concerning the ability, character or integrity of any person during a council meeting or through the media.
- d) A copy of any correspondence to the Mayor or Chief Executive Officer naming or making allegations about an Elected Member, should be given to the Elected Member concerned, unless it is deemed to be such a serious nature requiring investigation by the Local Government or by criminal investigations.

6. Use of Council Property

6.1 Use Of Council Facilities, Funds, Employees And Equipment

Elected Members and officers shall:

- a. be scrupulously honest in their use of Local Government resources and shall not misuse them or permit their misuse (or appearance of misuse) by any other person or body. Resources is defined, for the purpose of this clause, as being funds, facilities, employees and equipment.
- b. use the Local Government resources entrusted to them effectively and economically in the course of their duties; and
- c. not use the Local Government's resources (including the services of the Council employees) for private purposes (other than when supplied as part of a contract of employment), unless properly authorised to do so, and appropriate payments are made (as determined by the Chief Executive Officer or the Council).

6.2 Travelling And Other Expenses

Elected Members and officers shall only claim travelling, sustenance and out of pocket expenses arising directly out of matters which have a direct bearing on the services, policies or business of the Council, or which relate to the appointment of an elected member to a particular organisation and in accordance with the Council's policies, Local Government Act and regulations.

6.3 Communication Aids

All communication aids and support equipment provided to Elected Members shall be restricted to Council business use only.

7. Corporate Communication

7.1 Access To Information

- a) The Chief Executive Officer will ensure that Elected Members are given access to all information necessary for them to properly perform their functions and fulfil their responsibilities as Elected Members.
- b) Elected Members should, when receiving approaches from constituents, encourage them to use the formal channels of access to information through either direct contact with Council officers or via freedom of information legislation.
- c) Elected Members may access any information which is considered to be required to assist them in the decision making process. In addition, but subject to clearance by the Chief Executive Officer, Elected Members may access any confidential information that is relevant to a matter that is currently before Council. Information obtained in the course of Council business must not be used for any other purpose.

This means that great care must be taken with information that Elected Members access in the course of Council business. Some information is highly confidential and should be discussed only with those who need to have such information.

7.2 Communications And Consultation With The City Of Wanneroo Community

- a) Elected Members and officers shall ensure that effective and accurate information is communicated to all sections of the community and appropriate mechanisms are implemented to facilitate proper access to and dissemination of information regarding Council business activities to achieve proper accountability and responsibility
- b) Council is committed to the principle of building a sustainable and successful partnership with the community, of which community consultation is an integral component.
- c) Elected Members and officers will respect the decision making process of the Council and ensure their effective implementation.

7.3 Communication And Public Relations

- a) All aspects of communication by employees (including verbal, written or personal), involving Local Government activities should reflect the status and objectives of the Council. Communications should be accurate, polite and professional.
- b) In accordance with the Local Government Act 1995, the spokespersons for Council are the Mayor and with the Mayor's authorisation, the Chief Executive Officer, either of whom may delegate their authority to the appropriate Director to make a statement on behalf of the City.
- c) Elected Members and officers will refrain from making personal statements to the media without clearly prefacing such remarks that they are personal views and not those of Council.
- d) This shall not prejudice an individual member's right to express a personal opinion on issues of public interest.

7.4 Elected Member Requests

The City of Wanneroo's Elected Member Enquiry System is the preferred mechanism for raising issues on behalf of residents and ratepayers and actions with Council Administration.

Elected Members are encouraged to utilise the Elected Member Enquiry System for the administration of requests (refer to the Management Procedure: Elected Member Enquiries), however this does not preclude direct contact with officers.

The Strategic & Executive Services Unit shall be the central point of contact in regard to the processing of Elected Member enquiries

Requests will be prioritised and wherever possible, action initiated within seven working days of receipt of the request. Elected Members requests shall be monitored and a status report will be provided in the Elected Members Clipboard on a weekly basis.

7.5 Elected Member Accessibility

Elected Members shall ensure that they make themselves accessible to the City of Wanneroo community through publication of at least one of the following. Selection of the following will be at the discretion of the Elected Member:

- private address or PO Box and telephone number;
- business telephone number;
- mobile telephone number;
- facsimile number; and
- email address.

Elected Members contact details will be published in a range of Council communications (eg: Council publications, community notice boards, community directory and the City of Wanneroo website).

7.6 Elected Member And Officer Electronic Communication

Council is committed to utilising electronic communication technology for the purpose of routine communication and information sharing. To this end, elected members and officers shall be provided with relevant links to enable efficient and responsive communication flow. All Elected Members shall be assigned, wherever appropriate, a City of Wanneroo email address for internal and external communications. Elected Members may also use other internet provider email addresses for this purpose.

7.7 Familiarisation With Issues

In order to fulfil their obligations, Member shall ensure they familiarise themselves with matters to be discussed at Council, Committee and other meetings.

In particular, they shall arrange to receive, or personally collect, the relevant agenda and associated papers prior to the meeting and ensure that they are familiar with the content prior to the meeting.

8. Organisational Arrangements and Decision Making

8.1 Council And Committee Meetings

At Council and Committee meetings, whether making statements or answering questions, officers shall not engage in debate of issues with Elected Members or dispute statements made by Elected Members or other officers unless correcting a false or misleading statement with factual information. Should an error on the part of an officer be exposed at a meeting, it shall be promptly acknowledged and redressed.

It is recognised that matters relating to meeting procedures and protocols are governed by Council's Standing Order's Local Law and enforcement is the responsibility of the Mayor or relevant Chairperson and the Chief Executive Officer.

If any conflict arises between a member and an officer at a meeting, every endeavour shall be made to resolve the conflict discreetly and promptly.

Officers shall accept that the Mayor or relevant Chairperson and the Chief Executive Officer retain the right to answer any question arising in the first instance, and an officer is responsible for assisting with a response when called upon to do so.

Elected Members and officers in respecting the demands on each others time, will use their best endeavours to arrive at meetings on time and advise the Chief Executive Officer in circumstances of an inability to attend a designated Council or Committee meeting.

8.2 Council's Decision Making Process

Council's decision making is undertaken in several ways. Firstly, through Council's meeting cycle and secondly, through delegated authority to Council officers.

Council operates a three weekly meeting cycle. An Elected Members Briefing Session is held a week prior to the Council meeting and provides an opportunity for elected members to ask questions and clarify issues relevant to the specific agenda items before Council. The briefing is not a decision-making forum and Council has no power to make decisions.

In addition Elected Members attend a Policy Forum on a monthly basis where issues of corporate, financial, strategic and policy matters associated with the governance of the City are discussed.

8.3 Health, Well Being And Safety

Elected Members and employees shall ensure that the Local Government premises are adequate to ensure the health, safety and well being of their employees and Elected Members of the public.

8.4 Professional Advice

Elected Members shall ensure that no restrictions are placed on the ability of employees to give professional advice to the Council.

8.5 Entrepreneurial Activities

Elected Members and employees should ensure that the Local Government impartially and properly assesses its own proposals for entrepreneurial activities, consistent with the scope and standard of the normal assessment of private subdivision, development and/or building applications.

8.6 Enforcement Of The Code

The Code of Conduct shall be self-regulated by the Council. Elected Members and officers shall be cognisant of their obligations under this Code and endeavour to carry out their duties and responsibilities to the highest ethical standards.

The amendment became the substantive motion

CARRIED UNANIMOUSLY

Reason for Amendment to Staff Recommendation

5.1a) iv *A more general form of wording is preferred as Elected Members are allowed to speak freely and frankly provided that the claims are 'fairly warranted' and 'honestly made'. In other words they are made in 'good faith'.*

5.1a) v *In respect to Point 5.1 (a) v, this is in conflict with Point 7.3 (c) and (d).*

CE03-04/02 Community Consultation - Principal Activity Plan

File Ref: 6655
Responsible Officer: Chief Executive Officer
Disclosure of Interest: Nil

Moved Cr Treby, Seconded Cr Cvitan

That Council ENDORSE the City of Wanneroo Principal Activity Plan for the period commencing on the 1st July 2002 to the 30th June 2006 as detailed below.

**DRAFT PRINCIPAL ACTIVITIES PLAN
FOR THE PERIOD JULY 2002 – JUNE 2006**

Invitation to Lodge Submissions

The residents and landowners of the City of Wanneroo are invited to lodge submissions in relation to the draft Principal Activity Plan. Submissions may be lodged to:-

Charles Johnson
Chief Executive Officer
City of Wanneroo,
Locked Bag 1
Wanneroo WA 6946

The Council in accordance with Section 5.58 of the Local Government Act 1995 will consider all submission received by the CEO on or before Monday 17 June 2002.

Once the Council has considered submissions, the Principal Activity Plan (with or without modification) will be adopted by the Council and will be available for public inspection at the City's Administration Centre and City Libraries during normal business hours. A copy of the plan will also be available on the City's website:- www.wanneroo.wa.gov.au.

Should you require any further information regarding this Plan, please contact Daniel Simms, Manager Strategic & Executive Services, on telephone 9405 5029.

Message From the Mayor

Welcome to the new City of Wanneroo's Draft Principal Activities Plan. This plan brings to life the Strategic Plan for the City of Wanneroo. I was pleased to see the extensive community involvement in the development of the Strategic Plan both at the initial stage of the plan when Council undertook an extensive market research campaign to the final stage when both Elected Members and staff went out into the community to discuss one-on-one with the community about the proposed plan.

The plan aims to provide our residents and ratepayers with an overview of the major activities and undertakings we, your elected council, anticipate providing the City.

We welcome your input and ideas, particularly in areas related to capital works and infrastructure development for our rapidly growing City.

Using as its base our Strategic Plan, the Principal Activities Plan is divided into 4 broad areas. Accompanying each section is a brief narrative, which describes our strategic objective, the anticipated expenditure and major projects, both capital and operational, and the measures we will use to determine whether our objectives have been achieved.

It is important to note that this is a draft and may be modified following a six-week public consultation period, in line with both your feedback and our financial constraints.

As part of the consultative process, your Elected Members and the City's Administration are available to discuss your issues and ideas.

I encourage you to consider it and provide us with your valued feedback.

Jon Kelly
Mayor, City of Wanneroo

INTRODUCTION

The City of Wanneroo is pleased to present this Principal Activity Plan to residents and landowners for review and comment. The Plan covers the four-year period from 2002/2003 to 2005/2006. The Plan is updated annually and is made available to residents and landowners for comment each year.

The City of Wanneroo is one of the fastest growing local government areas in Australia. Located 22 km north of Perth, the City covers an area of 687 km² and boasts a coastline of 32 km running from Two Rocks in the north to Mindarie in the south. The City of Wanneroo is a blend of rural and residential developments consisting of 310 km² rural and 40 km² residential and on average provides 25% of the residential lots in Perth, a trend that will result in a population growth from 83,000 residents to around 130,000 people over the next ten years,

Council recently undertook an extensive market research campaign to develop an understanding of our communities concerns and aspirations for the future of Wanneroo. Based on this research Council will focus on four key areas being:

- Environmental Sustainability
- Healthy Communities
- Economic Development
- Corporate Management

Our Principal Activity Plan incorporates projects, which support these core areas.

What is a Principal Activities Plan?

Under the Local Government Act 1995, each year the Local Government is required to prepare a plan of its principal activities for the next four or more years. The plan must be developed in conjunction with the community and, when finalised, will be taken into consideration with the adoption of the annual budget for the City.

The plan is an overview of the significant programs and activities proposed by the Council over the next four years. Its objectives are:

- To provide the community with information relation to the proposed principal activities; and
- To offer the community the opportunity to lodge submissions in relation to the proposals for consideration by the Council.

The Plan contains:

- A description of the principal activities proposed to be commenced or continued during the next four years;
- An explanation of why they are being carried out, the expected costs, how they are expected to be funded and how their performance will be measured; and
- An estimate of the total income and expenditure for each of the four years.

The Plan is revised and made available for public comment annually, prior to the finalisation and adoption of the annual budget. This enables the opportunity to:

- Update income and expenditure estimates;
- Change priorities to reflect changing circumstances;
- Add, modify or delete according to needs; and
- Respond appropriately to changes of community needs and perceptions, as expressed through submissions lodged each year and issues which may arise during the course of each year.

Reporting on the Plan:

Each year, within the City's Annual Report, the performance measures identified against each principal activity will be reported on. This may take the form of statistics, dialogue or figures and may be quantitative or qualitative, depending on the measure.

What are Principal Activities?

The Local Government Act 1995 describes principal activities as:

- Major capital works projects;
- Major services;
- A program for the replacement of major assets;
- Major land transactions; and major trading undertakings.

It is up to each local government to examine its existing and proposed activities to determine which are appropriate for inclusion in the Principal Activities Plan. For the purposes of this Plan, the Council has decided to consider the five Directorates of Council for principal activities being the Office of the Chief Executive Officer, Community Development, Planning & Development, Technical Services and Corporate Services:

The five Directorships of the City of Wanneroo focus on the following four strategic goals.

a) Environmental Sustainability

To value, protect and enhance our natural environment in harmony with the growth and progress of our city.

- Conserve and enhance environmental assets
- Develop sustainable waste management options
- Support efficient use of water, energy and other resources
- Foster a culture of environmental awareness, ownership and action within the community and the organisation.

b) Healthy Communities

To foster an identity that promotes lifestyle choice and provision of quality services and infrastructure .

- Achieve an understanding of our community's needs – present and future
- Provide a cohesive system of integrated land use planning
- Support and encourage the delivery of a safe and effective transport network
- Support safe and secure communities
- Foster a community that finds strength in its diversity
- Provide and manage infrastructure to meet the needs of our community
- Provide community focussed services and lifestyle opportunities

c) Economic Development

To maximise opportunities for balanced economic growth and development within the City.

- Create an economic development strategy
- Identify, support and respond to the needs of existing and new industries
- Encourage employment growth within the community
- Support a viable rural industry
- Develop the tourism industry
- Develop a Wanneroo Brand

d) Corporate Management and Development

To create a culture that is committed to corporate learning, evolution and proper management of our natural, financial and human resources.

- Review and develop policies covering governance and management of our city
- Create harmony and unity through open communication, participation and ownership
- Establish an organisation that is open, accountable and committed to customer service

Basis for Financial Estimates:

Within this document, all income and expenditure figures are estimates based upon the information available to the City at the time of preparation. They are expressed in current dollar terms. Consequently, some revision of estimates can be expected in response to inflation and other price variations beyond the control of the local government. The preliminary figures and the sources of funding will be further reviewed in the overall budget process. The Capital Works Projects will be reviewed following development of the budget.

Terminology:

“general purpose funding” means the sum total of current year rates levied, grants received from the Western Australian Local Government Grants Commission and any other funding which is not tied to a specific purpose.

“reserves” means monies set aside for future use on specific activities;

“tied funding” means any monies received for a specific purpose which must be expended on that purpose alone.

MAJOR NEW CAPITAL WORKS PLANNED FOR 2002/03

The Capital Works program will provide for the development of high quality facilities to support the quality of life of our community as well as maintain and improve current infrastructure to across the City to provide equality to all.

In line with the City’s Strategic Plan, major capital works for the coming year are grouped under our four strategic goals as follows:

Environmental Sustainability

Conservation of Reserves

Council proposes to invest \$ \$100,000 on rehabilitation including activities at Yellagonga Regional Park and Montrose Park.

Foreshore and Coastal Management

Over 1.3 million dollars is to be considered in the budget for the conservation and enchantment of our beautiful coastal environments.. Major works proposed include the seawall construction and sand renourishment program at Quinns Beach at an estimated cost of \$1.23 million dollars with proposed grant funding of \$700,000.

Stormwater Management

With the sensitive wetland and coastal environments within the City Of Wanneroo, the appropriate management of storm water is an important issue for the City. It is proposed to invest \$300,000 in storm water management this year.

Healthy Communities

Parks and Sporting Facilities

Wanneroo is a community which values the wide variety of parks and sporting facilities within the City. Council proposes the following activities in this area:

- \$280,000 towards park furniture including an upgrade of junior playground equipment in over seven parks
- \$335,000 towards the enhancement of Council’s passive parks including \$250,000 towards landscaping of dry parks.
- Council has excellent sporting facilities with the Kingsway Sporting Facility being the centre piece with over 1 million dollars being planned for car park and other improvements this year. In addition Council proposes to spend over \$618,000 towards sport facilities improvements including \$300,000 for Irrigation, turf and landscaping.

Transport

Road & Traffic

Management of Council's road and traffic network together with the constructions and expansion of the network is a major component of the City's expenditure each year. This year Council intends to invest in excess of \$6.1million dollars. Significant projects include works at Hester Avenue (Marmion Ave to Hidden Retreat) and Hepburn Ave (The Avenue to Alexander Drive). Council estimates receiving \$1.06 million of government funding.

The built environment forms a significant component of the visual environment of a community. To reduce the visual impact of major roads within the City Council proposes to spend over \$210,000 in landscaping works in this area.

Footpath and Bicycle

Being a mobile community that is conscious of the need to conserve natural resources and being environmentally aware, Council has made a strong commitment to the provision of high quality bicycle and pedestrian access ways. Over \$600,000 has been proposed for expenditure in this area. Significant projects include the construction of a dual use pathway in Yellagonga National Park, a dual use path along Wanneroo Road (west side from Woodvale Drive to Scenic Drive).

Security and Urban Renewal

Community safety is a major area of focus for the City. Community Safety can be improved by improvements in the following areas:

Security

Through an extensive community consultation program, the community have indicated that they support the continuation of the Safer Citizens project for the City of Wanneroo. Council is proposing to review the current Safer Citizens program and consider the impact of providing an additional \$500,000 to further enhance this program. This represents a possible investment in the Safer Citizen program of 2 million dollars.

Street Lighting

It is proposed to spend \$250,000 on street lighting which will improve traffic safety and encourage our community to interact with their neighbours.

Urban Environment

Over \$515,000 is proposed to be spent in renewing communities including \$480,000 towards the New North Redevelopment in association with the Ministry of Housing who have been requested to assist in jointly funding this project (\$240,000).

Communities

Facilities that bring our community together are important aspects of the facilities provided by the City of Wanneroo. Council proposes to invest over 4.1 million dollars on Community Facilities including:

- The finalisation of projects such as the Clarkson Library (Project Cost 3 million dollars with funding from this financial year of 1.6 million), Hainsworth Community and Liesure Centre (funded over two years with \$672,000 being funded this year) and the Alexander Heights Community Centre (funded over two years with \$800,000 being funded this year).
- Completion of Stage One of the Quinns Rock/ Mindarie Surf Life Saving Club facility at an estimated cost of \$1.1 million dollars of which Council's contribution is estimated at \$600,000

Council has a variety of strategies and activities to address the strategic goals relating to Economic Development and Corporate Management and Development. Council has a separate Economic Development Unit which forms part of the Planning and Development Directorate which has several economic development programs planned for the coming year.

All five Directorates will address the Corporate Management and Development strategic goals as part of their operating budgets.

MAJOR NEW CAPITAL WORKS PLANNED FOR THE FUTURE YEARS

Council has recently developed a new Strategic Plan for the City of Wanneroo which will provide for significant changes over the coming years.

As part of delivering to the Community the strategies proposed under the Strategic Plan, Council is currently preparing a variety of planning documents including:

- Strategic Asset Management Plan
- Human Services Plan

These documents will determine the capital works program for the next 5 years and will form the basis of Council's 4 year forward budget.

PRINCIPAL ACTIVITIES PLAN					
Capital Revenue and Expenditure					
		2002/03	2003/04	2004/05	2005/06
Revenue					
Grants/Contributions from Developers		5,640,000	5,809,200	5,983,476	6,162,980
Security Levy		700,000	721,000	742,630	764,909
Total Revenue		6,340,000	6,530,200	6,726,106	6,927,889
Expenditure					
Bicycle Facilities		270,000	278,100	286,443	295,036
Black Spot Projects		603,900	622,017	640,678	659,898
Coastal Management		1,017,900	1,048,437	1,079,890	1,112,287
Community Facilities		3,754,800	3,867,444	3,983,467	4,102,971
Conservation Reserves		90,000	92,700	95,481	98,345
Footpaths New		180,000	185,400	190,962	196,691
Footpaths Replacement		90,000	92,700	95,481	98,345
Foreshore Management		90,000	92,700	95,481	98,345
Golf Course Improvements		45,000	46,350	47,741	49,173
Landscaping Works		189,000	194,670	200,510	206,525
Parking Facilities		900,000	927,000	954,810	983,454
Parks Furniture		90,000	92,700	95,481	98,345
Passive Parks Development		301,500	310,545	319,861	329,457
Plant and Fleet Replacement		3,107,065	4,769,800	2,510,255	2,580,230
Road Construction		4,140,000	4,264,200	4,392,126	4,523,890
Road Preservation		1,395,000	1,436,850	1,479,956	1,524,354
Safer Citizens Program		2,000,000	2,060,000	2,121,800	2,185,454
Sports Facilities		1,440,000	1,483,200	1,527,696	1,573,527
Stormwater Drainage Upgrade		270,000	278,100	286,443	295,036
Street Lighting		225,000	231,750	238,703	245,864
Traffic Management		900,000	927,000	954,810	983,454
Urban Enhancement		463,500	477,405	491,727	506,479
Total Expenditure		21,562,665	23,779,068	22,089,801	22,747,162
Net Cost to Council		15,922,665	17,969,868	16,106,325	16,584,182
Reserve Funds - Vehicle and Plant Replacement		3,107,065	4,769,800	2,510,255	2,580,230
Municipal Fund		12,815,600	13,200,068	13,596,070	14,003,952
		15,922,665	17,969,868	16,106,325	16,584,182

PRINCIPAL ACTIVITIES PLAN					
Operating Revenue and Expenditure					
		2002/03	2003/04	2004/05	2005/06
Operating Revenue					
General Purpose Funding		25,547,544	26,313,970	27,103,389	27,916,491
Office of the CEO		0	0	0	0
Elected Member Costs		1,030	1,061	1,093	1,126
Corporate Services		3,003,480	3,093,584	3,186,392	3,281,984
Planning and Development		4,787,955	4,931,594	5,079,541	5,231,928
Technical Services		30,608,137	31,526,381	32,472,173	33,446,338
Community Development		6,741,350	6,943,591	7,151,898	7,366,455
Total Operating Revenue		70,689,496	72,810,181	74,994,486	77,244,321
Operating Expenditure					
General Purpose Funding		0	0	0	0
Office of the CEO		1,681,568	1,732,015	1,783,975	1,837,494
Elected Member Costs		769,410	792,492	816,267	840,755
Corporate Services		8,281,928	8,530,386	8,786,298	9,049,887
Planning and Development		3,844,618	3,959,957	4,078,755	4,201,118
Technical Services		28,342,801	29,193,086	30,068,878	30,970,944
Community Development		14,580,535	15,017,951	15,468,489	15,932,544
Total Operating Expenditure		57,500,860	59,225,886	61,002,663	62,832,743
Operating Result		13,188,635	13,584,294	13,991,823	14,411,578
Amounts to fund Principal Activities		12,815,600	13,200,068	13,596,070	14,003,952
Surplus		373,035	384,226	395,753	407,626

Financial Summary				
	2002/03	2003/04	2004/05	2005/06
Funding Sources				
General Purpose Funding				
Rates Income	23,244,063	23,941,385	24,659,627	25,399,415
General Purpose Grants	1,296,789	1,335,693	1,375,763	1,417,036
Road Grants	1,006,692	1,036,892	1,067,999	1,100,039
Other General Purpose Income	0	0	0	0
Total General Purpose Income	25,547,544	26,313,970	27,103,389	27,916,491
Principal Activities				
Fines, Penalties, User and Other Income	700,000	721,000	742,630	764,909
Government Grants and Contributions	5,640,000	5,809,200	5,983,476	6,162,980
Fund Transfer from Reserve	3,107,065	4,769,800	2,510,255	3,679,329
Total Principal Activities	9,447,065	11,300,000	9,236,361	10,607,218
Non Principal Activities				
Government Grants and Contributions	5,234,413	5,391,445	5,553,189	5,719,784
Fines, Penalties, User and Other Income	24,572,249	25,309,416	26,068,699	26,850,760
Interest on Investments	1,327,410	1,367,232	1,408,249	1,450,497
Proceeds from Disposal of Assets	301,221	310,258	319,565	329,152
Other Income		0	0	0
Total Non Principal Activities	31,435,293	32,378,352	33,349,702	34,350,193
Total Funds Available	66,429,902	69,992,322	69,689,452	72,873,902

COMMUNITY DEVELOPMENT

Statement of Purpose

The Community Development Directorate is the public face of the City, who:

- Facilitates community growth and development
- Plans for future community infrastructure and facilities based on community needs and aspirations
- Provides spaces, places and services to enhance lifestyle options
- Protects, enhances and celebrates our heritage and culture
- Supports our community's safety and security needs
- Ensures compliance with statutory requirements for the benefit of the wider community

Services and Products we provide

These are the services and products we provide to our customers within the organisation and the community

Community Services

Community Services provide a range of products and services that support;

- Planning for future communities and the renewal of existing suburbs
- The growth, development and promotion of young people
- Lifestyle choices for older people and people with a disability
- The financial self sufficiency of families in need
- Options for the professional care and development of children
- Community involvement in their local area

Leisure and Cultural Services

Leisure and Cultural Services provide a range of products and services that support;

- Planning for future communities and the renewal of existing suburbs
- The development of recreation, sporting and community organisations
- The development and use of community and recreational facilities
- Passive and active recreational options for the community
- The celebration of our culture through community events and arts
- Community safety along our coastline

Library and Heritage Services

Library and Heritage Services provide a range of products and services that support:

- Planning for future communities and the renewal of existing suburbs
- The lifelong learning needs of the community
- The information needs of the community
- The maintenance of a record of our history and culture
- The protection of our heritage for future generations
- Recreational reading and development

Ranger Services

Ranger Services provide a range of products and services that support;

- Planning for future communities and the renewal of existing suburbs
- Community education regarding relevant legislation
- Compliance with State and Local Government laws in relation to;
 - Responsible dog and livestock ownership and control
 - Litter
 - Parking, abandoned vehicles and off road vehicular activity
 - Signage
- The emergency service needs of the community through bushfire management and funding support to other services
- The safety and security of the community

Key Performance Measures

Key Success Factor	Measure	Indicator	Current State	2002 Target	2003 Target	2004 Target
Environment	Responsible Pet Ownership	Level of dog registrations	10 780	Increase in number of dogs egistered	Increase in number of dogs registered	Increase in number of dogs registered
		▪ Dogs impounded as a percentage of total dog registrations	Base line data being developed	Decrease percentage of registered dogs impounded	Decrease percentage of registered dogs impounded	Decrease percentage of registered dogs impounded
		▪ Percentage of registered vs non registered dogs impounded	Base line data being developed	Increase percentage of dogs impounded versus decrease in registered dogs impounded 30% dogs euthanised	Increase percentage of dogs impounded versus decrease in registered dogs impounded	Increase percentage of dogs impounded versus decrease in registered dogs impounded
		▪ Number of dogs euthanised vs rehomed	33% euthanised down from 39% in 2000/2001		Reduction of dogs euthanised	Reduction of dogs euthanised

	Fire Services	<p>- Fire break infringements</p> <p>- Level of community awareness regarding fire preparedness in rural areas</p> <p>- Preparation of fire management plans for new rural estates as part of structure planning process</p>	<p>267 in 2001/2002</p> <p>205 in 2000/2001</p> <p>No base line data</p> <p>Developing consultation framework for fire management plans in rural estates</p>	<p>250 in 2002/03</p> <p>Increased compliance to fire break installation</p> <p>Base line data to be developed</p> <p>Development of fire management plans for existing rural estates</p>	<p>Decrease number of infringements</p> <p>Increased compliance to fire break installation</p> <p>Introduction of rural education program</p> <p>Review of fire management plans</p>	<p>Decrease number of infringements</p> <p>Increased compliance to fire break installation</p> <p>Increase in fire preparedness for rural areas</p>
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Community	Community Events	<p>- Participation rates at community events</p> <p>- Customer satisfaction with community events</p> <p>- Value for money Investment versus participation for major COW events</p>	<p>33% of residents have attended a COW event (Hides Consulting Group)</p> <p>70% of respondents are satisfied with events held in the City</p>	<p>45% of residents attending a COW event.</p> <p>80% of residents are satisfied with events held in the City.</p> <p>Council endorsement Of 2002/2003 events program</p> <p>Development of broader events concept framework and themes</p>		
	Community Consultation	Level of community consultation and input in decision making	No community consultation policy	<p>Development of base line data</p> <p>Community Consultation Policy developed/ implemented and reviewed</p>	Ongoing review	Ongoing review

Community Facility Operation and Management	<ul style="list-style-type: none"> - Occupancy rates of community facilities - Usage rates of community facilities (numbers of people using) - Types of use of community facilities - Revenue from community facilities 	No data currently collected	Collect baseline data to assess performance Develop pricing policy for community infrastructure		
Provision of community information	Level of community awareness of Community Development services, facilities, programs and events	No awareness data currently collected	Develop or incorporate awareness data collection	Develop marketing and communication strategy for Directorate	
Partnerships	Levels of external funding for projects, services and activities Development of strategic alliances/accords to provide/improve Community Development services	2001/2002 financial year – no existing database	Development of database Number of strategic alliances/agreements held with external agencies	Increase in number of non-recurrent funding agreements	
Community Services	- Maintenance of lifestyle choices for aged residents and people with a disability who wish to remain living at home	Limited waiting lists for services	Increase in performance	No waiting lists for aged and disabled services	

Library Services	Level of satisfaction with library services	Performance measures in Auspoll survey leading to a customer satisfaction index (CSI) of 63.	Increase in CSI to 65	Increase in CSI.	Increase in CSI.
		Limited base line data	Development of base line data collection framework	Development of base line data collection framework	Development of base line data collection framework
		27 444 as at 30/6/01	Increase in library membership to 29 000 as at 30/6/02	Increase in library membership	Increase in library membership
		25 640 as at 30/6/00			
Community Infrastructure	Level of user satisfaction with new or refurbished community infrastructure	No community consultation policy formalised	Infrastructure Assessment Policy developed		
	Level of community consultation and input in the feasibility , design and construction of community facilities				

Economic Development	Safety and Security of the community	Perceived levels of safety and security in the community Level of community awareness of City safety and security program	Currently 68% of City of Wanneroo residents feel fairly safe (50%) or very safe (18%) living in the City of Wanneroo	Maintenance of existing levels of safety and security	An increase in the percentage of residents feeling fairly or very safe living in the City of Wanneroo	Maintenance of increased levels of safety and security
	Childcare options	Maintenance of lifestyle choices for families through the provision of childcare options	Current waiting list for child placements	Increase number of carers Decrease waiting lists Provide 15 EFT within home care program	Increase number of carers Decrease waiting lists Maintain EFT levels	Increase number of carers Decrease waiting lists Maintain EFT levels

Organisational Management	Customer Services	Customer Satisfaction Surveys – Internal	Not measured	Develop measurement tool and develop baseline data		
		Attitude of employees Succession planning Training and development Mentoring	No baseline data	Exit interviews to be undertaken Development of survey tools and implementation development of base line data	Increase in levels of satisfaction	
	Workplace Safety	Loss of time due to injuries	Data not compiled at Directorate level	Meet targets set by Safety Committee		
		Completion of OSH Audits	Varying levels of audits undertaken across Directorate	Achieve 40% completion rate	Achieve 100% completion rate.	

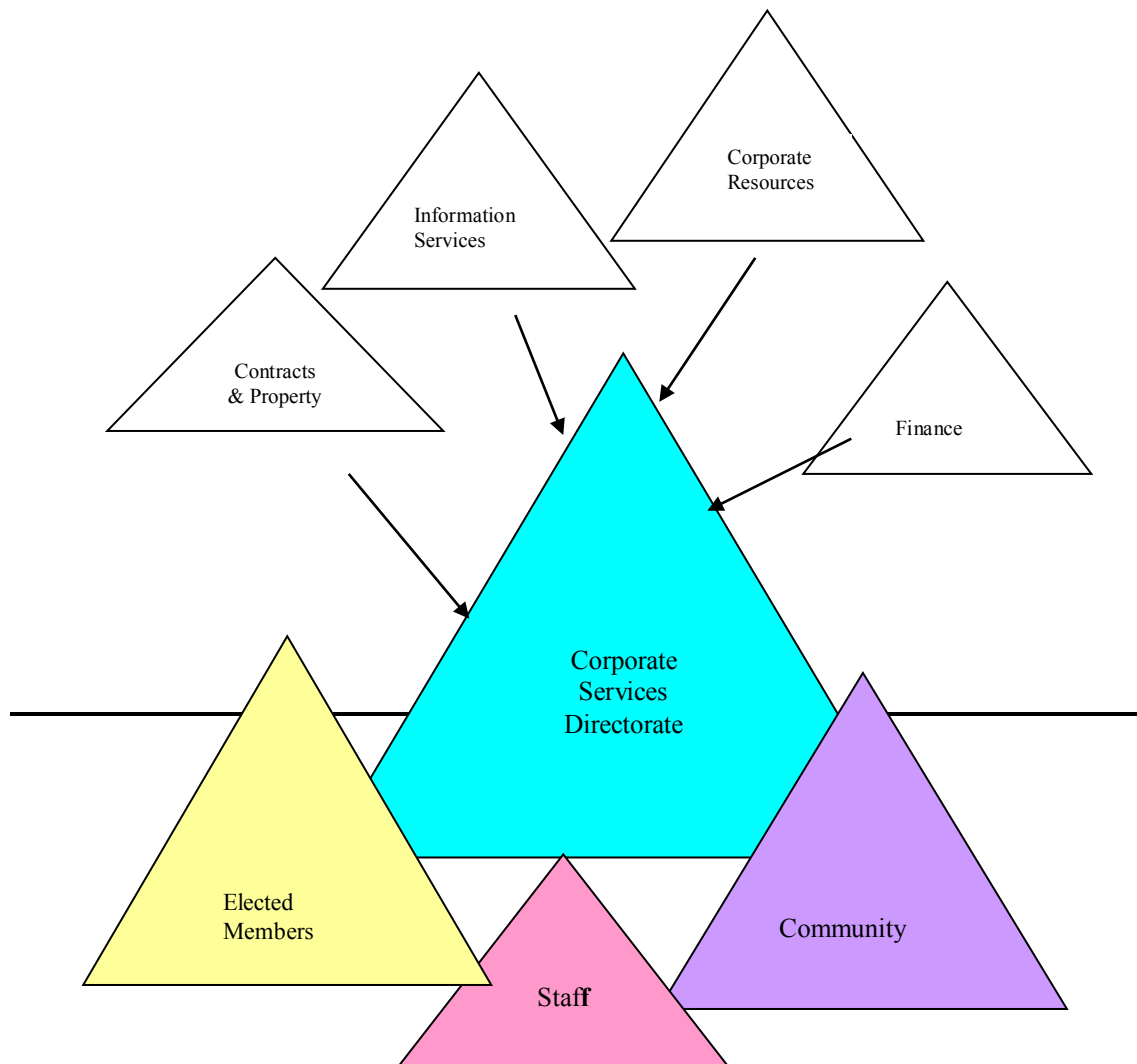
COMMUNITY DEVELOPMENT				
	2002/03	2003/04	2004/05	2005/06
Expenditure				
Operating Expenditure	16,580,535	17,077,951	17,590,289	18,117,998
Capital Expenditure	5,813,550	5,987,957	6,167,595	6,352,623
Total Expenditure	22,394,085	23,065,907	23,757,885	24,470,621
Less Non Cash Expenditure	2,644,829	2,724,174	2,805,899	2,890,076
Total Cash Expenditure	19,749,256	20,341,734	20,951,986	21,580,545
Funding Source				
Government Grants, Subsidies	2,193,647	2,259,456	2,327,240	2,397,057
Fines, Penalties, User and Other Income	4,547,703	4,684,134	4,824,658	4,969,398
Proceeds from Disposal Asset	0	0	0	0
City Funded	13,007,906	13,398,143	13,800,087	14,214,090
Total Funds Available	19,749,256	20,341,734	20,951,986	21,580,545
Capital Expenditure Summary				
Acquisition and replacement of plant and fleet	573,750	506,350	689,350	656,850
Building improvements/construction and land acquisition	5,239,800	5,396,994	5,558,904	5,725,671
Total Capital Expenditure	5,813,550	5,903,344	6,248,254	6,382,521

Corporate Services

Statement of Purpose – Corporate Services Directorate

In partnership with the Community and Elected Members of the Council, the Corporate Services Directorate, in conjunction with all staff strive to create a culture of -

- Strong financial and information management
- Appropriate corporate information systems
- Strong strategic support services
- Innovative policies and initiatives
- Accountability
- Value for money



Services and Products we provide

These are the services and products we provide to our customers within the organisation and the community:-

- The Contracts & Property unit seeks to minimise risk and to achieve best value for the City in the procurement of goods and services. The unit also manages the City's leasehold property portfolio and administers all general insurances and associated risk management issues.
- The Finance unit comprises the area of accounting services, budget preparation, funds management and rates management. The unit aims to provide a timely and meaningful reporting service to other units and Directorates.
- The Information Services unit is focused on delivering reliable desktop services over a complex and sophisticated network infrastructure. The activities of this unit are centred around the Helpdesk which acts as the collection point for all requests for services. The unit also manages the City's other communications networks.
- The Corporate Resources unit provides a professional staff management support service to the City to actively and effectively contribute to the Council's strategic goals relating to the people and the organisation. In addition, the unit is responsible for the provision of records management services.

Key Performance Measures

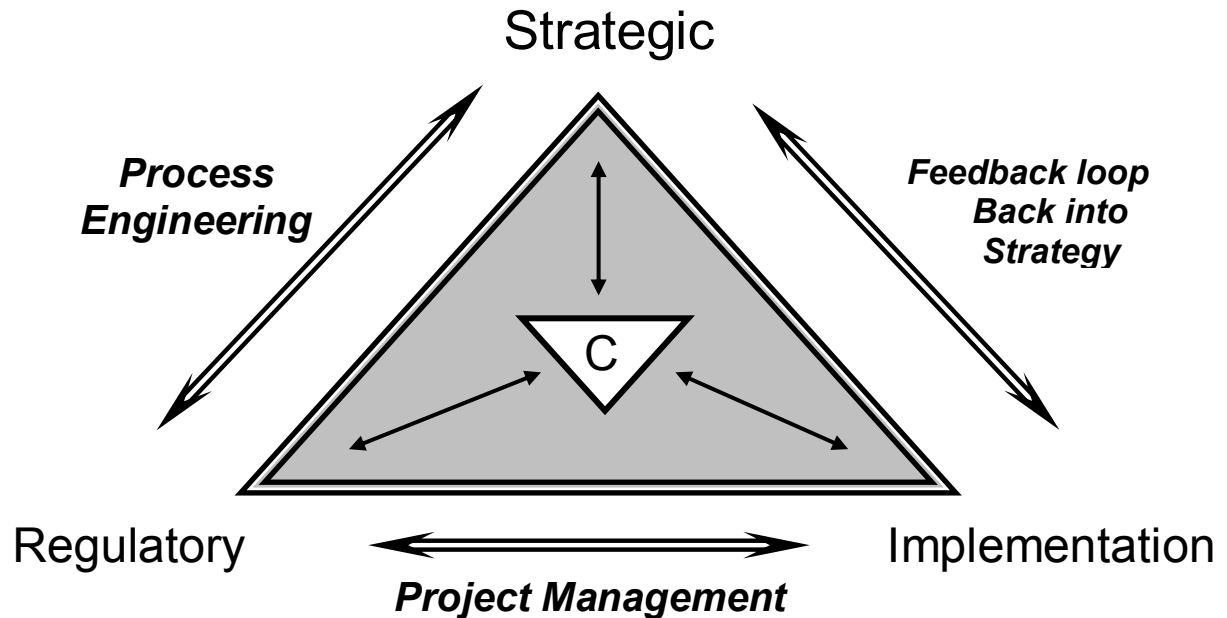
Key Success Factor	Measure	Indicator	Current State	2002 Target	2003 Target	2004 Target
Organisational Management	Adoption of the Budget in July 2002	Adoption by Council by 31 August – in line with Statutory Requirement.	Met – 10 August 2001	14 July 2002	17 July 2003	17 July 2004
Organisational Management	Annual Financial Statements	Delivery to Auditors by 30 September each year.	Met – 30 September 2001	Mid-Sept. 2002	Mid-September 2003	Mid-September 2004
Organisational Management	Obtaining Unqualified Audit Report	Unqualified Audit Report received.	Target met 2000/2001 (October 2001)	October 2002	October 2003	October 2004
Organisational Management	Proper monitoring of contracts	Six monthly contract performance monitoring and timely notification to clients of contract expiry and renewal.	85% of contracts to have contractor performance reports completed every six months	85% of contracts to have contractor performance reports completed every six months	90% of contracts to have contractor performance reports completed every six months	90% of contracts to have contractor performance reports completed every six months
Organisational Management	Purchasing and Stores	Distribute a purchasing survey to ascertain clients' needs in relation to implementing a centralised system of obtaining quotations.	De-centralised purchasing	Implement survey recommendations with a view to begin purchasing centralisation	Begin purchasing centralisation	Centralised purchasing
Organisational Management	Property Services – Effective property management	Establish a database of lessees and lessors obligations and timely lease renewal.	No centralised matrix of rent reviews and insurance renewals for lessees obligations	90% compliance of lessees obligations	95% compliance of lessees obligations	100% compliance of lessees obligations
Organisational Management	General Insurance	Timely co-ordination and monitoring of insurance claims	Claims sent to insurer and acknowledgement	90% of claims sent to	95% of claims sent to insurer	100% of claims sent to

		and inquires by regular reporting.	to the claimant with 48 hours of receipt	insurer and acknowledge ment to the claimant with 48 hours of receipt	and acknowledgeme nt to the claimant with 48 hours of receipt	insurer and acknowledge ment to the claimant with 48 hours of receipt
Organisational Management	Percentage of helpdesk calls reduced through the provision of training	Reduction in the percentage of helpdesk calls as a result of lack of training.	40%	Reduce by 5% per year	Reduce by 5% per year	Reduce by 5% per year
Organisational Management	Increase utilisation of corporate records reporting	Volume of electronic documents stored and number of users.	5% of potential user base actually use present system	50% users	80% users	95% users
Organisational Management	Number of Loss Time Injuries as a percentage of hours worked		31 loss time accidents per million hrs worked for 2000/01	28	20	10
Organisational Management	Monthly Reports to Managers on up-coming Performance Reviews	By end of each month.	100%	100%	100%	100%
Organisational Management	Quarterly Reports on Recruitment Lead Times (date from resignation to date of appointment letter)		10 weeks	8 weeks	6 weeks	6 weeks
Organisational Management	Quarterly Reports on Percentage of training actively aligned to strategic goals		Unknown	70%	80%	98%

CORPORATE SERVICES				
	2002/03	2003/04	2004/05	2005/06
Expenditure				
Operating Expenditure	8,281,928	8,530,386	8,786,298	9,049,887
Capital Expenditure	-	-	110,000	18,000
Total Expenditure	8,281,928	8,530,386	8,896,298	9,067,887
Less Non Cash Expenditure	2,173,383	2,238,585	2,305,742	2,374,915
Total Cash Expenditure	6,108,545	6,291,801	6,590,555	6,692,972
Funding Source				
Government Grants, Subsidies	33,990	35,010	36,060	37,142
Fines, Penalties, User and Other Income	447,793	461,226	475,063	489,315
Proceeds from Disposal Asset	301,221	310,258	319,566	329,153
City Funded	5,325,541	5,485,307	5,759,866	5,837,362
Total Funds Available	6,108,545	6,291,801	6,590,555	6,692,972
Capital Expenditure Summary				
Acquisition and replacement of plant and fleet	-	-	110,000	18,000
Building improvements/construction and land acquisition	-	-	-	-
Total Capital Expenditure	0	0	110,000	18,000

PLANNING AND DEVELOPMENT

Statement of Purpose – Planning and Development Directorate



Note to figure: "C" equals Customer

We work with Council to lead the organisation in order to meet our strategic objectives through:

- Strong strategic leadership
- Promoting and building the reputation and identity of the organisation
- Linking the elected members and employees to foster team that works
- Innovative Management policies, procedures and initiatives
- Accountability, open and effective decision making processes.

Services and Products We Provide

The Planning and Development Directorate provides

- Strategic land use planning
- Various regulatory and compliance functions
- Implementation of strategies and plans
- Environmental planning
- Economic development

The delivery of these major services is significant as they lead to:

- Protecting and enhancing the natural, built and social environment
- Creating a healthy and safe environment

- Building community
- Providing a coordinated framework for land use planning to guide growth and development
- Enhance local commerce and employment opportunities
- Aiming/recognising sustainability

The specific services and products we provide to our customers within the organisation and the community at the unit level are:

Approval Services

- building approvals
- planning approvals and enforcement
- environmental health
- private swimming pool inspections
- provision of information
- development of policies

Planning Services

- manage sub division applications
- management of district planning schemes
- pedestrian accessways
- policy development and structure plans
- coordinating and managing development schemes
- administration and management of public land
- environmental assessment
- cartographic services and property information
- demographic information

Economic Development

- project management
- presentations, seminars, leading workshops
- economic modelling and forecasting
- provision of small business information and research
- lead investigation for existing and potential businesses

Key Performance Measures

Key Success Factor	Key Performance Measure	Key Performance Indicator	Current State	2002 Target	2003 Target	2004 Target
Environment	Implementation of key environmental objectives	Completion of various strategies and stakeholder feedback	No overall strategy relating to the environment in place	Draft Local Environment Strategy to be finalised Agreed actions commenced	Agreed actions completed	Agreed actions completed –
Community	Community consultation	Level of community feedback in decision making process	No Community Consultation Policy	Community Consultation Policy adopted and resourced		
	Land Development Unit (LDU) stakeholder participation	Level of stakeholder attendance at Land Development Unit meetings and feedback				
Economic Development	Partnerships and alliances with Stakeholders	Stakeholder satisfaction	No Economic Development Strategy	Economic Development Plan and Employment Policy completed		
Organisational Management	Customer Service	Increase trend in Customer Satisfaction	No Customer Service Charter	Adopt Customer Service Charter	Increase level of Customer satisfaction	Increase level of Customer satisfaction

PLANNING AND DEVELOPMENT				
	2002/03	2003/04	2004/05	2005/06
Expenditure				
Operating Expenditure	3,844,618	3,959,957	4,078,755	4,201,118
Capital Expenditure	7,700	7,931	8,169	8,414
Total Expenditure	3,852,318	3,967,888	4,086,924	4,209,532
Less Non Cash Expenditure	229,687	236,578	243,675	250,985
Total Cash Expenditure	3,622,631	3,731,310	3,843,250	3,958,547
Funding Source				
Government Grants, Subsidies	2,060	2,122	2,185	2,251
Fines, Penalties, User and Other Income	4,785,895	4,929,472	5,077,356	5,229,677
Proceeds from Disposal Asset	0	0	0	0
City Funded	-1,165,324	-1,200,283	-1,236,292	-1,273,381
Total Funds Available	3,622,631	3,731,310	3,843,250	3,958,547
Capital Expenditure Summary				
Acquisition and replacement of plant and fleet	7,700			
Building improvements/construction and land acquisition				
Total Capital Expenditure	7,700	0	0	0

TECHNICAL SERVICES

Statement of Purpose – Technical Services Directorate

To interpret trends and provide responsive customer focused infrastructure, natural systems, building, fleet and waste management services to meet the community's needs and to establish a strong foundation for future development in an environmentally responsible manner.

Services and Products we provide

These are the services and products we provide to our customers within the organisation and the community:

Building and Fleet Services manages and provides a range of services for the maintenance, repair, security, graffiti removal and cleaning of the City's building and fleet assets. The Unit continues to provide fleet maintenance services to the City of Joondalup and has had Quality Assurance Certification since June 1999.

Environmental Waste Services provides rubbish collection services to the residents of City of Wanneroo and similar services to the City of Joondalup under contract. The Unit has a strong recycling focus and operates a joint Material Handling Facility with the Cities of Joondalup and Swan. It also provides a competitive rubbish service to commercial businesses and has had Quality Assurance Certification since 1997.

Operational Services is responsible, through the Engineering sub-unit, for the construction and maintenance of the City's roads, drains, pathways, parking areas, signs and special street lighting. The Parks sub-unit provides a range of services programmed to enhance the recreational value and safety of parks, sportsgrounds, conservation areas, natural systems and streetscape works.

Infrastructure Services develops and manages the City's infrastructure assets. The focus of the Unit is on building projects, land development, landscape design, civil design and infrastructure assets management.

Key Performance Measures

These are the performance measures for each of the above Key Success Factors that are of importance of our Directorate

Key Success Factor	Measure	Indicator	Current State	2002 Target	2003 Target	2004 Target
Environment	Implementation of Local Environmental Strategy	Number of recommendations progressed and/or implemented	No action or priority list	Prepare implementation program and develop priority list	Implement approved priorities	Implement approved priorities
	Environmental Monitoring	Monitoring completed in time	No Program	Develop monitoring program	95% monitoring program completed on time	95% monitoring program completed on time
	Public awareness of waste minimisation	Percentage of survey group aware of main issues	No Program	Measure current awareness	Increase awareness by 5%	Increase awareness by 5%
	Water Use monitoring	Irrigated park water use	No audit information and no annual benchmark litres/m ² target	Audit water use at each irrigated park and develop target annual litres/m ² benchmark	80% of irrigated parks to have an annual water use of $\pm 15\%$ of benchmark litres/m ² target	90% of irrigated parks to have an annual water use of $\pm 10\%$ of benchmark litres/m ² target
	Coordinate friends and school groups involvement in conservation areas	Number of hours worked by volunteers	No hours recorded	Establish volunteer hours	+200 hours	+200 hours
Community	Infrastructure Capital Works Program	Final expenditure result in comparison with budget for projects completed	Not measured	$\pm 15\%$	$\pm 10\%$	$\pm 10\%$
	Infrastructure Capital Works Program	Percentage of projects completed	Not measured	85%	90%	90%
	Appropriate standards, specifications and procedures in place for the development of infrastructure	Documents reviewed in accordance with schedule	Only some areas documented	Review all existing documents, identify and schedule	Scheduled review and progress new documentation per schedule	Scheduled review and progress new documentation per schedule

				required documentation		
	Minor Building Works Program	Percentage of projects completed	Not measured	90%	95%	100%
	Federal and State funding initiatives	sions prepared and submitted on time	Annual submissions prepared or are being prepared	Submissions prepared and submitted on time	Submissions prepared and submitted on time	Submissions prepared and submitted on time
	City building asset inspections	Annual maintenance inspections carried out of all City operated and leased building assets	90% completed	90% completed	95% completed	100% completed
	Graffiti Removal	Removal of Graffiti within a 24-48hour timeframe	95% attended to within specified priority	95% attended to within specified priority	95% attended to within specified priority	95% attended to within specified priority
	Road Safety Awareness and Accident Prevention	Traffic Safety Management Plans	Traffic Safety Management Plans are developed for each Engineering Construction Project	Measure number of, and severity of accidents on works sites based on insurance claims received	Achieve 5% less traffic accidents on work sites (no per annual program value)	Achieve 5% less traffic accidents on work sites (no per annual program value)
Organisational Development	Quality Assurance	Quality Assured Certification to ISO 9002	Currently B&FS and EWS certified	Continued Quality Assured Certification	Continued Quality Assured Certification	Continued Quality Assured Certification
	Ratings and feedback from internal and external customers via customer surveys	Customer Satisfaction with services provided	Limited surveys undertaken	80% of survey group satisfied with service	80% of survey group satisfied with service	80% of survey group satisfied with service
	Performance management	Complete reviews within four weeks of due date	unknown	90%	95%	100%

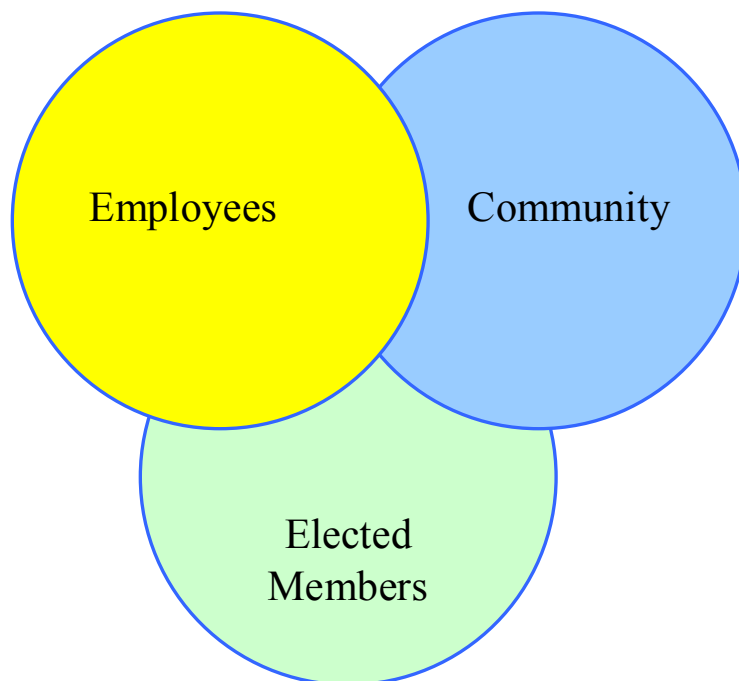
TECHNICAL SERVICES				
	2002/03	2003/04	2004/05	2005/06
Expenditure				
Operating Expenditure	28,342,801	29,193,086	30,068,878	30,970,944
Capital Expenditure	13,741,415	15,815,724	13,609,747	14,161,187
Total Expenditure	42,084,216	45,008,810	43,678,625	45,132,132
Less Non Cash Expenditure	8,630,622	8,889,541	9,156,227	9,430,914
Total Cash Expenditure	33,453,594	36,119,269	34,522,398	35,701,218
Funding Source				
Government Grants, Subsidies	3,006,776	3,096,979	3,189,889	3,285,585
Fines, Penalties, User and Other Income	16,117,238	16,600,755	17,098,778	17,611,741
Proceeds from Disposal Asset	0	0	0	0
City Funded	14,329,580	16,421,534	14,233,731	14,803,891
Total Funds Available	33,453,594	36,119,269	34,522,398	35,701,218
Capital Expenditure Summary				
Acquisition and replacement of plant and fleet	2,525,615	4,263,450	1,710,905	1,905,380
Building improvements/construction and land acquisition	11,215,800	11,552,274	11,898,842	12,255,807
Total Capital Expenditure	13,741,415	15,815,724	13,609,747	14,161,187

OFFICE OF THE CHIEF EXECUTIVE OFFICER

Statement of Purpose – CEO’s Directorate

1. The CEO is committed to promoting personal communication strategies.
2. Kangaroo Paw as a regular tool to communicate the values.
3. Each business unit within the directorate becomes a champion for a value per quarter and led the discussion on its implementation.
4. Staff and managers to meet and work together to provide examples of the values in action for their business units.
5. Use the “What’s Happening” to profile a value each quarter.
6. Include in the assessment for the Employee of the Month a criterion that relates to the promoting of the corporate values.

►► *Statement of why we exist / purpose*



Services and Products We Provide

►► The Office of the CEO provides the following services:

Strategic & Executive Services

- ✓ Administrative support to the Mayor and Councillor’s
- ✓ Preparation of Council Minutes and Minutes’s
- ✓ Co-ordinate the development and evaluation of the Strategic Plan
- ✓ Oversee Statutory Compliance within the Organisation
- ✓ Develop Corporate Policies and Procedures
- ✓ Customer Service
- ✓ Corporate Market Research linked to the Strategic Plan and Customer Service

Marketing Services

Preparation of Marketing & Communication plans for significant campaigns:

- Corporate Communications & publications
- Target specific Market Research
- Media Management, media releases, statements & all media enquiries
- Civic Functions, hospitality & protocol
- Public Relations, publicity & promotion
- Graphic Design
- Branding & Corporate Identity
- Corporate photography
- Public Relations Mayor and Elected Members
- Internet development

Key Performance Measures

Key Success Factor	Key Performance Measure	Indicator	Current State	2002 Target	2003 Target	2004 Target
Environment						
Community	Civic Functions & Hospitality	Attendance levels & satisfaction of attendees at Civic Functions & Corporate Hospitality Events	Baseline not available. Ad hoc letters of thanks.			
Economic Management						
Organisational Management	Meeting all statutory obligations	Level of Compliance in Annual Compliance Return Unqualified internal and external auditors report.				
	Local Government knowledge in organisation	<p>Number of staff attending in-house training session on issues relating to Local Government</p> <p>Number of Information sheets provided to the organisation explaining legislative changes</p> <p>Information contained on Intranet on management policies and procedures.</p> <p>Number of workshop opportunities made available to elected members</p>	<p>Baseline not available</p> <p>Work commenced</p> <p>3 conducted</p>	<p>CEO, All Directorate policies & procedures of intranet</p> <p>schedule development</p>	<p>50% on Intranet</p> <p>6 workshop opportunities offered</p>	<p>100% on Intranet</p> <p>6 workshop opportunities offered</p>
	Streamlined Minutes and Minutes system	Compliance with legislative requirements	Currently Exceed best practice	Currently Exceed best practice	Currently Exceed best practice	Currently Exceed best practice

Key Success Factor	Key Performance Measure	Indicator	Current State	2002 Target	2003 Target	2004 Target
		Development of a series of standard report formats All Committees agendas and minutes run on ROMARK Councillors satisfaction on quality and timeliness of	Basic report framework Audit Committee Unknown	3 new standard reports Face Committee High	3 new standard reports High	3 new standard reports High
	Customer Satisfaction	Development of Total Quality Customer Plan Customer satisfaction levels as expressed in a variety of feedback mechanisms	Nil Satisfaction Auspoll – 58.5% Hides – 45% Vgood/Good; 36% Adequate;	Framework Development Increase trend	Training commence Increase trend	Accreditation obtained Increase trend
	Awareness of the community on services provided by the City	Participation in Community events Awareness of council services and facilities in specific target groups as expressed in the Customer Survey	Hides 32% attendance Awareness baseline not available; Provision of service info, Hides p95 More info on events 72%; services/facilities 45%	Increase trend Include awareness measures in mkt research. Collect baseline. Link research to marketing plans	Increase trend Increase trend	Increase trend Increase trend
	Organisational knowledge of the strategic plan	Random discussions with staff on knowledge of council's strategic direction and how they may contribute	Sound level of staff involvement in plan	Establishment of steering group	Employee attitude survey increase trend	Employee attitude survey increase

Key Success Factor	Key Performance Measure	Indicator	Current State	2002 Target	2003 Target	2004 Target
						trend
	Communication	Development of high personal contact recorded over other forms. Measured in Employee/ Elected Members Attitude Surveys of most used method of communication.	Current focus on written communication	Observation by Mayor and CEO	Observation by Mayor and CEO	Observation by Mayor and CEO
	Communications (internal publications)	Satisfaction of staff & elected members of the quality and frequency of corporate communications (public relations newsletters, promotions & initiatives eg: Kangaroo Paw, Councillor's Clipboard)	No baseline (employees) Cr Survey, 50% response rate. 81%	Collect baseline – Employee/ Councillor Satisfaction Survey	Increase trend	Increase trend
	Corporate Communications	Satisfaction of residents in the quality and frequency of corporate communications (Newsletters, brochures, advertising, radio)	No quality or frequency measure. Quantity of information: measures: Hides p94 67% Auspoll 63%	Increase trend	Increase trend	Increase trend

OFFICE OF THE CHIEF EXECUTIVE OFFICER				
	2002/03	2003/04	2004/05	2005/06
Expenditure				
Operating Expenditure	1,681,568	1,732,015	1,783,975	1,837,494
Capital Expenditure	-	-	-	-
Total Expenditure	1,681,568	1,732,015	1,783,975	1,837,494
Less Non Cash Expenditure	98,696	101,656	104,706	107,847
Total Cash Expenditure	1,582,872	1,630,358	1,679,269	1,729,647
Funding Source				
Government Grants, Subsidies	-	-	-	-
Fines, Penalties, User and Other Income	-	-	-	-
Proceeds from Disposal Asset	-	-	-	-
City Funded	1,582,872	1,630,358	1,679,269	1,729,647
Total Funds Available	1,582,872	1,630,358	1,679,269	1,729,647
Capital Expenditure Summary				
Acquisition and replacement of plant and fleet	-	-	-	-
Building improvements/construction and land acquisition	-	-	-	-
Total Capital Expenditure	0	0	0	0
ELECTED MEMBER COSTS				
	2002/03	2003/04	2004/05	2005/06
Expenditure				
Operating Expenditure	769,410	792,492	816,267	840,755
Capital Expenditure	-	-	-	-
Total Expenditure	769,410	792,492	816,267	840,755
Less Non Cash Expenditure	110,494	113,809	117,223	120,740
Total Cash Expenditure	658,916	678,683	699,044	720,015
Funding Source				
Government Grants, Subsidies				
Fines, Penalties, User and Other Income	1,030	1,061	1,093	1,126
Proceeds from Disposal Asset				
City Funded	657,886	677,622	697,951	718,889

Total Funds Available	658,916	678,683	699,044	720,015
Capital Expenditure Summary				
Acquisition and replacement of plant and fleet	-	-	-	-
Building improvements/construction and land acquisition	-	-	-	-
Total Capital Expenditure	0	0	0	0

CARRIED UNANIMOUSLY

Item 8 Motions on Notice

Nil

Item 9 Urgent Business

Nil

Item 10 Confidential

Nil

Item 11 Date of Next Meeting (Briefing) – 23 April 2002

The next Briefing Session Meeting will be held on Tuesday 23 April 2002 and the Ordinary Council Meeting on Tuesday 30 April 2002 at 7.00pm, Council Administration Centre, 23 Dundobar Road, Wanneroo.

Item 12 Closure

There being no further business, Mayor Kelly closed the meeting at 8.15pm.

In Attendance:

JON KELLY	Mayor
MAUREEN GRIERSON, JP	Alexander Ward
BRETT TREBY	Alexander Ward
SAM SALPIETRO (Deputy Mayor), JP	Central Ward
FRANK CVITAN	Central Ward
IAN GOODENOUGH, JP	Coastal Ward
LYN O'GRADY	Coastal Ward
RUDI STEFFENS CD	Hester Ward
TERRY LOFTUS	North Ward
LOUISE MCNAMARA	North Ward
ALAN BLENCOWE	South Ward
GLYNIS MONKS	Wanneroo Ward
DOT NEWTON	Wanneroo Ward