



City of
Wanneroo

**BRIEFING PAPERS
FOR ELECTED MEMBERS'
BRIEFING SESSION**

Draft Only

to be held at
the Civic Centre, Dundobar Road, Wanneroo
on Tuesday 09 March, 2004, commencing at 6.00pm.

PROCEDURE FOR FULL COUNCIL BRIEFING

PRINCIPLES

The full council briefing which occurs a week prior to the Council meeting provides an opportunity for elected members to ask questions and clarify issues relevant to the specific agenda items before council. The briefing is not a decision-making forum and the Council has no power to make decisions. The briefing session will not be used, except in an emergency, as a venue or forum through which to invoke the requirements of the Local Government Act 1995 and call a special meeting of council.

In order to ensure full transparency the meetings will be open to the public to observe the process. Where matters are of a confidential nature, they will be deferred to the conclusion of the briefing and at that point the briefing session closed to the public. The reports provided are the officers' professional opinions. While it is acknowledged that members may raise issues that have not been considered in the formulation of the report and recommendation, it is a basic principle that as part of the briefing sessions elected members cannot direct officers to change their reports or recommendations.

PROCESS

The briefing session will commence at 6.00 pm every third Tuesday. It will be chaired by the Mayor or in his/her absence the deputy mayor. In the absence of both, councillors will elect a chairperson from amongst those present. In general, Standing Orders will apply, EXCEPT THAT members may speak more than once on any item, there is no moving or seconding items, officers will address the members and the order of business will be as follows:-

Members of the public present may observe the process and there is an opportunity at the conclusion of the briefing for a public question time where members may ask questions (no statements) relating only to the business on the agenda.

- Attendance and Apologies
- Declarations of Interest
- Reports for discussion
- Tabled Items
- Public Question Time
- Closure

Where an interest is involved in relation to an item, the same procedure which applies to Full Council meetings will apply. It is a breach of the City's Code of Conduct for an interest to not be declared. The briefing will consider items on the agenda only and proceed to deal with each item as they appear. The process will be for the mayor to call each item number in sequence and ask for questions. Where there are no questions regarding the item, the briefing will proceed to the next item.

AGENDA CONTENTS

While every endeavour is made to ensure that all items to be presented to Council at the formal council meeting are included in the briefing papers, it should be noted that there will be occasions when, due to necessity, items will not be ready in time for the briefing session and will go straight to the Full Council agenda as a matter for decision. Further, there will be occasions when items are TABLED at the briefing rather than the full report being provided in advance. In these instances, staff will endeavour to include the item on the agenda as a late item, noting that a report will be tabled at the agenda briefing session.

AGENDA DISTRIBUTION

The briefing agenda will be distributed to elected members on the FRIDAY prior to the briefing session. Copies will be made available to the libraries and the Internet for interested members of the public. Spare briefing papers will be available at the briefing session for interested members of the public.

DEPUTATIONS

Deputations will generally not be heard prior to the agenda briefing session. These will be reserved for either the Policy forum sessions held the week following the Full Council meeting or as is currently the case, prior to the Full Council meeting.

RECORD OF BRIEFING

The formal record of the briefing session will be limited to notes regarding any agreed action to be taken by staff or elected members. No recommendations will be included and the notes will be retained for reference and are not distributed to elected members or the public.

LOCATION

The briefing session will take place in the Council Chamber in the new Civic Centre.

Briefing Papers for 09 March, 2004

CONTENTS

ITEM 1 ATTENDANCE

ITEM 2 APOLOGIES AND LEAVE OF ABSENCE.....

ITEM 3 REPORTS.....

PLANNING AND DEVELOPMENT

TOWN PLANNING SCHEMES AND STRUCTURE PLANS

1. PETITION REGARDING RETENTION OF CONSERVATION AREAS IN BUTLER, JINDALEE AND ALIMOS

TECHNICAL SERVICES

TENDERS

2. TENDER NO 04344 – SUPPLY AND DELIVERY OF ONE 22 SEATER BUS
3. TENDER NO 04345 – SUPPLY AND DELIVERY OF ONE FULL FORWARD CONTROL FOUR TONNE

TRAFFIC MANAGEMENT

4. ISSUES – PITCAIRN ENTRANCE AND ST BARNABAS BVD QUINNS ROCKS
5. DUNMORE CIRCUIT, MERRIWA – TRAFFIC MANAGEMENT

WASTE MANAGEMENT

6. BULK REFUSE COLLECTION AND EQUIPMENT REVIEW

INFRASTRUCTURE

7. CITY OF WANNEROO ROADWISE ADVISORY COMMITTEE

8. WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION 2001/2002 LGROAD ASSETS EXPENDITURE

9. 2004-2005 STATE BLACK SPOT SUBMISSION – GNANGARA ROAD RIGALI WAY INTERSECTION

FUNDING AND BUDGET

10. DESIGN AND DOCUMENTATION OF JOONDALUP DRIVE DUAL CARRIAGEWAY

CORPORATE SERVICES

FINANCE

11. MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDED 31 JANUARY 2004

12. CHANGE BASIS FOR VALUATION OF LAND - VARIOUS PROPERTIES

COMMUNITY DEVELOPMENT

CULTURAL DEVELOPMENT

13. EXECUTE AND AFFIX THE COMMON SEAL TO THE HOME & COMMUNITY CARE CONTRACT

COMMUNITY SERVICES

14. USAGE OF HAINSWORTH CENTRE FOR CHILD HEALTH CLINIC

LEISURE & LIBRARY SERVICES

15. GLOUCESTER LODGE MUSEUM FEES & CHARGES

16. YOUR LIBRARY NEEDS NEW BOOKS PUBLIC LIBRARY FUNDING CAMPAIGN

RANGER & SAFETY SERVICES

17. APPLICATION TO KEEP MORE THAN TWO DOGS – 25A FERRARA WAY, GIRRAWHEEN

CHIEF EXECUTIVE OFFICE

CHIEF EXECUTIVE OFFICER

18. COMPLIANCE AUDIT RETURN

STRATEGIC & EXECUTIVE SERVICES

19. FEBRUARY 2004 – DONATIONS, SPONSORSHIPS AND WAIVERS OF FEES AND CHARGES APPROVED UNDER DELEGATED AUTHORITY

20. DONATIONS, SPONSORSHIPS AND WAIVER OF FEES AND CHARGES REQUESTS FOR FEBRUARY 2004

ITEM 4 TO BE TABLED AT THE BRIEFING

21. SUBMISSION ON THE DRAFT WESTERN AUSTRALIAN GREENHOUSE STRATEGY
22. ADOPTION OF AMENDMENT NO 34 TO DISTRICT PLANNING SCHEME NO 2: REZONING OF LOTS 100 AND 101 RAWLINSON DRIVE, MARANGAROO, FROM LOCAL SCHEME RESERVE TO RESIDENTIAL R20 AND R30
23. ADOPTION OF AMENDMENT NO.36 TO THE DISTRICT PLANNING SCHEME NO.2 AND AMENDMENT NO.1 TO THE EAST WANNEROO CELL 7 AGREED STRUCTURE PLAN – LOTS 7 & 8 WANNEROO ROAD, WANGARA
24. REALIGNMENT OF SKEIT ROAD MADELEY EXCISION FROM KINGSWAY RESERVE
25. UPDATE OF PROGRESS OF TWO ROCKS/YANCHEP FORESHORE MANAGEMENT PLANS
26. REQUESTED CLOSURE OF PEDESTRIAN ACCESS WAY BETWEEN LECKY COURT AND PELHAM WAY, GIRRAWHEEN
27. PROPOSED EXTENSION TO EXISTING DOG KENNELS ON LOT 51 (49) ADAMS ROAD, MARIGINIUP
28. MOBILE PHONE MONOPOLE AND EQUIPMENT SHELTER LOT 4 (2056) WANNEROO ROAD NEERABUP
29. CLOSURE OF PART OF CARRAMAR ROAD RESERVE, CARRAMAR
30. PUBLIC ENVIRONMENTAL REVIEW – MINDARIE REGIONAL COUNCIL RESOURCE RECOVERY FACILITY PROPOSAL, NEERABUP INDUSTRIAL AREA
31. PETITION FOR THE CLEANUP AND MAINTENANCE OF VERGES IN KIRKE COVE MERRIWA
32. PROPOSED SALE OF LAND – LOT 14 WANNEROO ROAD, NEERABUP
33. PROPOSED SALE OF LAND – LOT 8 WATTLE AVENUE, NOWERGUP
34. COMMUNITY TRANSPORT REVIEW
35. OLDHAM RESERVE CLUB ROOMS – CLUB CONTRIBUTIONS
36. STATEMENT OF PRINCIPLE – FAIR PLAY FOR WANNEROO RESIDENTS
37. APPROVAL FOR REVISED PROPOSAL FOR COMMUNITY FUNDING ALLOCATION

ITEM 5 PUBLIC QUESTION TIME**ITEM 6 DATE OF NEXT MEETING**

THE NEXT ORDINARY COUNCIL MEETING HAS BEEN SCHEDULED FOR 7.00PM ON TUESDAY, 16 MARCH 2004, TO BE HELD AT THE CIVIC CENTRE, DUNDEBAR ROAD, WANNEROO.

ITEM 7 CLOSURE

AGENDA

Item 1 Attendance

Item 2 Apologies and Leave of Absence

Item 3 Reports

Draft

Planning and Development

Technical Services

Draft

Corporate Services

Draft

Community Development

Draft

Chief Executive Office

Draft

Item 4 To be tabled at the briefing

- 21. Submission on the Draft Western Australian Greenhouse Strategy**

- 22. Adoption of Amendment No 34 to District Planning Scheme No 2: Rezoning of Lots 100 and 101 Rawlinson Drive, Marangaroo, from Local Scheme Reserve to Residential R20 and R30**

- 23. Adoption of Amendment No.36 to the District Planning Scheme No.2 and Amendment No.1 to the East Wanneroo Cell 7 Agreed Structure Plan – Lots 7 & 8 Wanneroo Road, Wangara**

- 24. Realignment of Skeit Road Madeley Excision from Kingsway Reserve**

- 25. Update of Progress of Two Rocks/Yanchep Foreshore Management Plans**

- 26. Requested Closure of Pedestrian access Way Between Lecky Court and Pelham way, Girrawheen**

- 27. Proposed Extension to Existing Dog Kennels on Lot 51 (49) Adams Road, Mariginiup**

- 28. Mobile Phone Monopole and Equipment Shelter Lot 4 (2056) Wanneroo Road Neerabup**

29. Closure of Part of Carramar Road Reserve, Carramar

30. Public Environmental Review – Mindarie Regional Council Resource Recovery Facility Proposal, Neerabup Industrial Area

31. Petition for the CleanUp and Maintenance of verges in Kirke Cove Merriwa

32. Proposed Sale of Land – Lot 14 Wanneroo Road, Neerabup

33. Proposed Sale of Land – Lot 8 Wattle Avenue, Nowergup

34. Community Transport Review

35. Oldham Reserve Club Rooms – Club Contributions

36. Statement of Principle – Fair Play for Wanneroo Residents

37. Approval for Revised Proposal for Community Funding allocation

Item 5 Public Question Time

Item 6 Date of Next Meeting

The next **Ordinary Council Meeting** has been scheduled for **7.00pm on Tuesday, 16 March 2004**, to be held at the Civic Centre, Dundobar Road, Wanneroo.

Item 7 Closure

Draft