



City of
Wanneroo

BRIEFING PAPERS
FOR ELECTED MEMBERS'
BRIEFING SESSION

Draft Only

to be held at
the Civic Centre, Dundobar Road, Wanneroo
on Tuesday 31 May, 2005, commencing at 6.00pm.

PROCEDURE FOR FULL COUNCIL BRIEFING

PRINCIPLES

The full council briefing which occurs a week prior to the Council meeting provides an opportunity for elected members to ask questions and clarify issues relevant to the specific agenda items before council. The briefing is not a decision-making forum and the Council has no power to make decisions. The briefing session will not be used, except in an emergency, as a venue or forum through which to invoke the requirements of the Local Government Act 1995 and call a special meeting of council.

In order to ensure full transparency the meetings will be open to the public to observe the process. Where matters are of a confidential nature, they will be deferred to the conclusion of the briefing and at that point the briefing session closed to the public. The reports provided are the officers' professional opinions. While it is acknowledged that members may raise issues that have not been considered in the formulation of the report and recommendation, it is a basic principle that as part of the briefing sessions elected members cannot direct officers to change their reports or recommendations.

PROCESS

The briefing session will commence at 6.00 pm every third Tuesday. It will be chaired by the Mayor or in his/her absence the deputy mayor. In the absence of both, councillors will elect a chairperson from amongst those present. In general, Standing Orders will apply, EXCEPT THAT members may speak more than once on any item, there is no moving or seconding items, officers will address the members and the order of business will be as follows:-

Members of the public present may observe the process and there is an opportunity at the conclusion of the briefing for a public question time where members may ask questions (no statements) relating only to the business on the agenda.

- **Attendance and Apologies**
- **Declarations of Interest**
- **Reports for discussion**
- **Tabled Items**
- **Public Question Time**
- **Closure**

Where an interest is involved in relation to an item, the same procedure which applies to Full Council meetings will apply. It is a breach of the City's Code of Conduct for an interest to not be declared. The briefing will consider items on the agenda only and proceed to deal with each item as they appear. The process will be for the mayor to call each item number in sequence and ask for questions. Where there are no questions regarding the item, the briefing will proceed to the next item.

AGENDA CONTENTS

While every endeavour is made to ensure that all items to be presented to Council at the formal council meeting are included in the briefing papers, it should be noted that there will be occasions when, due to necessity, items will not be ready in time for the briefing session and will go straight to the Full Council agenda as a matter for decision. Further, there will be occasions when items are TABLED at the briefing rather than the full report being provided in advance. In these instances, staff will endeavour to include the item on the agenda as a late item, noting that a report will be tabled at the agenda briefing session.

AGENDA DISTRIBUTION

The briefing agenda will be distributed to elected members on the FRIDAY prior to the briefing session. Copies will be made available to the libraries and the Internet for interested members of the public. Spare briefing papers will be available at the briefing session for interested members of the public.

DEPUTATIONS

Deputations will generally not be heard prior to the agenda briefing session. These will be reserved for either the Policy forum sessions held the week following the Full Council meeting or as is currently the case, prior to the Full Council meeting.

RECORD OF BRIEFING

The formal record of the briefing session will be limited to notes regarding any agreed action to be taken by staff or elected members. No recommendations will be included and the notes will be retained for reference and are not distributed to elected members or the public.

LOCATION

The briefing session will take place in the Council Chamber in the new Civic Centre.

Briefing Papers for 31 May, 2005

CONTENTS

<u>ITEM 1</u>	<u>ATTENDANCE</u>	<u>1</u>
<u>ITEM 2</u>	<u>APOLOGIES AND LEAVE OF ABSENCE.....</u>	<u>1</u>
<u>ITEM 3</u>	<u>REPORTS.....</u>	<u>1</u>
PLANNING AND DEVELOPMENT		1
1.	PREFUNDING OF CONSTRUCTION OF NEW PINJAR ROAD & OTHER ROAD MODIFICATIONS IN BANKSIA GROVE & TAPPING	
2.	REVISED CAR PARKING STRATEGY MINDARIE HARBOURSIDE	
3.	DAREQUESTED CLOSURE OF EMERGENCY VEHICLES & PEDESTRIAN ACCESS RESERVE, CLARECASTLE RETREAT, MINDARIE	
4.	SUBDIVISION APPLICATIONS DETERMINED UNDER DELEGATED AUTHORITY DURING APRIL 2005	
5.	FEASIBILITY STUDY OF YELLAGONGA REGIONAL PARK ENVIRONMENT CENTRE –	
TECHNICAL SERVICES		2
6.	TENDER No 05508 – CONSTRUCTION OF CLUBROOMS – RIDGEWOOD PARK	
7.	TENDER No 05507 – SUPPLY AND LAYING OF CONCRETE KERBING	
8.	TENDER No 05509 – PROVISION OF CONCRETE PATHWAYS AND CROSSOVERS	
9.	STATE AND NATIONAL BLACK SPOT SUBMISSIONS 2006/2007	
10.	SUBDIVISION RETAINING WALLS OVER 3 M LOT 125 KINGSWAY	
11.	KINGSWAY REGIONAL SPORTING COMPLEX	
12.	KOONDoola REGIONAL BUSHLAND	

13. ASHBY DEPOT AND AQUAMOTION
14. OLDHAM RESERVE YANCHEP KITCHEN
15. REPLACEMENT OF PIPE LAYING LASER BEAM
16. AMENDMENT TO RESOLUTION 6 - REPORT NO TS04-03/05 – TRAFFIC MANAGEMENT
17. EXTENSION OF THE FLEET MAINTENANCE SERVICE AGREEMENT
18. INSTALLATION OF BARBEQUE AT CHARNWOD RESERVE
19. PETITION PT05-04/05 - INTERSECTION OF FLYNN DRIVE / MATHER DRIVE, NEERABUP INDUSTRIAL AREA

CORPORATE SERVICES**3**

20. WARRANT OF PAYMENTS FOR THE PERIOD TO 30 APRIL 2005
21. MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDED 30 APRIL 2005.DOC
22. CHANGE BASIS FOR VALUATION OF LAND VARIOUS PROPERTIES
23. CLARKSON LIBRARY COMMERCIAL TENANCY – TO SEEK APPROVAL TO LEASE

COMMUNITY DEVELOPMENT**4**

24. FERRARA RESERVE COMMUNITY GARDEN
25. UPDATE ON COMMUNITY SPORT AND RECREATION FACILITY FUND (CSRFF) ALLOCATIONS FROM DEPARTMENT OF SPORT AND RECREATION FOR 2004/2005
26. TENDER 05512 – THE PROVISION OF A DELIVERED MEALS SERVICE TO ELIGIBLE AGED AND DISABLED RESIDENTS OF THE CITY OF WANNEROO
27. APPLICATIONS TO KEEP MORE THAN TWO DOGS – VARIOUS ADDRESSES

GOVERNANCE AND STRATEGY**5**

28. DONATION REQUEST TO BE CONSIDERED BY COUNCIL
29. SMART GROWTH STRATEGY
30. DRAFT LOCAL HOUSING STRATEGY (LHS) FOR THE CITY OF WANNEROO
31. SMART GROWTH ASSESSMENT TOOL
32. SMART GROWTH LOCAL PLANNING POLICY

CHIEF EXECUTIVE OFFICE**6**

33. DONATION REQUESTS DETERMINED UNDER DELEGATED AUTHORITY OF THE CHIEF EXECUTIVE OFFICER
34. APPOINTMENT OF ACTING DIRECTOR GOVERNANCE AND STRATEGY

ITEM 4 MOTIONS ON NOTICE.....7**ITEM 5 TO BE TABLED AT THE BRIEFING.....7**

- 35. STRUCTURE PLAN 47 DROVERS PLACE PRECINCT –
- 36. REVIEW OF TWO ROCKS YANCHEP FORESHORE MANAGEMENT PLAN
- 37. PROPOSED BUSINESS CENTRE - LOT 700 (32) BALGONIE AVENUE, GIRRAWHEEN
- 38. WASTE SERVICES EBA
- 39. GUMBLOSSUM RES CSRRF IMPROVEMENT PROJECT
- 40. MAJOR LAND TRANSACTION - LOT 8 WATTLE AVENUE, NOWERGUP
- 41. BUSHFIRE ADVISORY COMMITTEE TERMS OF REFERENCE

ITEM 6 PUBLIC QUESTION TIME.....7**ITEM 7 CONFIDENTIALDATE OF NEXT MEETING.....7**

THE NEXT **ORDINARY COUNCILLORS BRIEFING SESSION** HAS BEEN SCHEDULED FOR **6.00PM ON TUESDAY, 31 MAY 2005**, TO BE HELD AT THE CIVIC CENTRE, DUNDEBAR ROAD, WANNEROO. 7

ITEM 8 CLOSURE.....7

A G E N D A

Item 1 Attendance

Item 2 Apologies and Leave of Absence

Item 3 Reports

Planning and Development

Draft

Technical Services

Draft

Corporate Services

Draft

Community Development

Draft

Governance and Strategy

Draft

Chief Executive Office

Draft

Item 4 Motions on Notice

Item 5 To be tabled at the briefing

35. STRUCTURE PLAN 47 DROVERS PLACE PRECINCT –
36. REVIEW OF TWO ROCKS YANCHEP FORESHORE MANAGEMENT PLAN
37. PROPOSED BUSINESS CENTRE - LOT 700 (32) BALGONIE AVENUE, GIRRAWHEEN
38. WASTE SERVICES EBA
39. GUMBLOSSUM RES CSRRF IMPROVEMENT PROJECT
40. MAJOR LAND TRANSACTION - LOT 8 WATTLE AVENUE, NOWERGUP
41. BUSHFIRE ADVISORY COMMITTEE TERMS OF REFERENCE

Item 6 Public Question Time

Item 7 Confidential Date of Next Meeting

The next **Ordinary Councillors Briefing Session** has been scheduled for **6.00pm on Tuesday, 31 May 2005**, to be held at the Civic Centre, Dundobar Road, Wanneroo.

Item 8 Closure