



City of
Wanneroo

BRIEFING PAPERS
FOR ELECTED MEMBERS'
BRIEFING SESSION

Draft Only

to be held at
the Civic Centre, Dundebur Road, Wanneroo
on Tuesday 21 June, 2005, commencing at 6.00pm.

PROCEDURE FOR FULL COUNCIL BRIEFING

PRINCIPLES

The full council briefing which occurs a week prior to the Council meeting provides an opportunity for elected members to ask questions and clarify issues relevant to the specific agenda items before council. The briefing is not a decision-making forum and the Council has no power to make decisions. The briefing session will not be used, except in an emergency, as a venue or forum through which to invoke the requirements of the Local Government Act 1995 and call a special meeting of council.

In order to ensure full transparency the meetings will be open to the public to observe the process. Where matters are of a confidential nature, they will be deferred to the conclusion of the briefing and at that point the briefing session closed to the public. The reports provided are the officers' professional opinions. While it is acknowledged that members may raise issues that have not been considered in the formulation of the report and recommendation, it is a basic principle that as part of the briefing sessions elected members cannot direct officers to change their reports or recommendations.

PROCESS

The briefing session will commence at 6.00 pm every third Tuesday. It will be chaired by the Mayor or in his/her absence the deputy mayor. In the absence of both, councillors will elect a chairperson from amongst those present. In general, Standing Orders will apply, EXCEPT THAT members may speak more than once on any item, there is no moving or seconding items, officers will address the members and the order of business will be as follows:-

Members of the public present may observe the process and there is an opportunity at the conclusion of the briefing for a public question time where members may ask questions (no statements) relating only to the business on the agenda.

- Attendance and Apologies
- Declarations of Interest
- Reports for discussion
- Tabled Items
- Public Question Time
- Closure

Where an interest is involved in relation to an item, the same procedure which applies to Full Council meetings will apply. It is a breach of the City's Code of Conduct for an interest to not be declared. The briefing will consider items on the agenda only and proceed to deal with each item as they appear. The process will be for the mayor to call each item number in sequence and ask for questions. Where there are no questions regarding the item, the briefing will proceed to the next item.

AGENDA CONTENTS

While every endeavour is made to ensure that all items to be presented to Council at the formal council meeting are included in the briefing papers, it should be noted that there will be occasions when, due to necessity, items will not be ready in time for the briefing session and will go straight to the Full Council agenda as a matter for decision. Further, there will be occasions when items are TABLED at the briefing rather than the full report being provided in advance. In these instances, staff will endeavour to include the item on the agenda as a late item, noting that a report will be tabled at the agenda briefing session.

AGENDA DISTRIBUTION

The briefing agenda will be distributed to elected members on the FRIDAY prior to the briefing session. Copies will be made available to the libraries and the Internet for interested members of the public. Spare briefing papers will be available at the briefing session for interested members of the public.

DEPUTATIONS

Deputations will generally not be heard prior to the agenda briefing session. These will be reserved for either the Policy forum sessions held the week following the Full Council meeting or as is currently the case, prior to the Full Council meeting.

RECORD OF BRIEFING

The formal record of the briefing session will be limited to notes regarding any agreed action to be taken by staff or elected members. No recommendations will be included and the notes will be retained for reference and are not distributed to elected members or the public.

LOCATION

The briefing session will take place in the Council Chamber in the new Civic Centre.

Briefing Papers for 21 June, 2005

CONTENTS

ITEM 1 ATTENDANCE

ITEM 2 APOLOGIES AND LEAVE OF ABSENCE

ITEM 3 REPORTS

PLANNING AND DEVELOPMENT

TOWN PLANNING SCHEMES AND STRUCTURE PLANS

1. EAST WANNEROO CELL 4 AGREED STRUCTURE PLAN – PAYMENT FOR PUBLIC OPEN SPACE
2. PROPOSED AMENDMENT NO. 3 TO EAST WANNEROO CELL 2 AGREED STRUCTURE PLAN (ASP NO. 4)
3. PROPOSED AMENDMENT NO. 10 TO EAST WANNEROO CELL 6 AGREED STRUCTURE PLAN (LSP NO. 8)
4. ADOPTION OF AMENDMENT NO. 50 TO DISTRICT PLANNING SCHEME NO. 2 TO REZONE A PORTION OF LOT 34 LANCASTER ROAD, WANGARA FROM BUSINESS TO SERVICE INDUSTRIAL
5. ADOPTION OF AMENDMENT NO. 38 TO DISTRICT PLANNING SCHEME NO. 2 TO INTRODUCE PROVISIONS FOR THE PROTECTION AND RELOCATION OF NATIVE FAUNA

DEVELOPMENT APPLICATIONS

6. PROPOSED BUSINESS CENTRE – LOT 700 (32) BALGONIE AVENUE, GIRRAWHEEN
7. APPLICATION FOR CASH-IN-LIEU OF CAR PARKING ON LOT 119 (80) OCEAN DRIVE, QUINNS ROCKS
8. PROPOSED EXTENSIONS TO EXISTING GROUPED DWELLING ON LOT 1 (10B) ARNEY COURT, YANCHEP

9. **PROPOSED CHILD CARE CENTRE ON LOT 756 (24) KOROVIN DRIVE, CORNER MONDRIAN APPROACH, ASHBY**
10. **PROPOSED CHILD CARE CENTRE ON LOT 1 (89) ST BARNABAS BOULEVARD, CORNER DUNCOMBE GROVE, QUINNS ROCKS**

DELEGATED AUTHORITY REPORTS

11. **SUBDIVISION APPLICATIONS DETERMINED UNDER DELEGATED AUTHORITY FOR MAY 2005**
12. **DEVELOPMENT APPLICATIONS DETERMINED BY DELEGATED AUTHORITY FOR MAY 2005**

TECHNICAL SERVICES

TENDERS

13. **TENDER 05505 – THE PROVISION OF PLANT HIRE AND AUXILIARY PLANT HIRE SERVICES**

TRAFFIC MANAGEMENT

14. **STATE AND NATIONAL BLACK SPOT SUBMISSION 2006/2007**
15. **TRAFFIC MANAGEMENT – WOODWARD CIRCLE, MARANGAROO**
16. **PT06-02/05 – FOOTPATH REQUEST – PALGRAVE ELBOW, MARANGAROO**
17. **PROHIBITION OF HEAVY VEHICLES THROUGH BANKSIA GROVE AND MARIGINIUP**

CORPORATE SERVICES

FINANCE

18. **WARRANT OF PAYMENT FOR THE PERIOD TO 31 MAY 2005**
19. **REQUIREMENT FOR MONTHLY FINANCIAL REPORT – PERIOD ENDING 30 JUNE 2005**

CONTRACTS AND PROPERTY

20. **LICENCE TO OCCUPY – PT LOT 15 MOTIVATION DRIVE WANGARA**

COMMUNITY DEVELOPMENT

COMMUNITY SERVICES

21. **TRANSFER OF ABORIGINAL AND TORRES STRAIT ISLANDER COMMUNITY AGED CARE PACKAGES (CAEP) TO THE CITY OF WANNEROO CACP PROGRAM**
22. **DISBANDING FERRARA RESERVE COMMUNITY REFERENCE GROUP**
23. **FUNDING SERVICE AGREEMENT WITH DCD FOR YANCHEP COMMUNITY CENTRE**
24. **AQUATIC CENTRE QUINNS ROCKS**

GOVERNANCE & STRATEGY

NIL

CHIEF EXECUTIVE OFFICE

- 25. LOT 118 MARMION AVENUE MINDARIE – BUSINESS PLAN CLOSE OF ADVERTISING
- 26. DONATION REQUESTS DETERMINED UNDER THE DELEGATED AUTHORITY OF THE CHIEF EXECUTIVE OFFICER

ITEM 4 TO BE TABLED AT THE BRIEFING

- 27. APPOINTMENT OF COMMUNITY REPRESENTATIVES TO THE ENVIRONMENTAL ADVISORY COMMITTEE AND REVIEW OF TERMS OF REFERENCWE
- 28. PROPOSED ROAD CLOSURE OF ADAMS ROAD MARIGINIUP
- 29. WESTERN POWER AGREEMENT FOR STREET LIGHTING SERVICES
- 30. MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDED 28 FEBRUARY 2005
- 31. SMART GROWTH REPORT
- 32. PROPOSED STATE LAND REDEVELOPMENT AND RENEWAL AUTHORITY

ITEM 5 PUBLIC QUESTION TIME

ITEM 6 CONFIDENTIAL

ITEM 7 DATE OF NEXT MEETING

THE NEXT ORDINARY COUNCIL MEETING HAS BEEN SCHEDULED FOR 7.00PM ON TUESDAY, 28 JUNE 2005, TO BE HELD AT THE CIVIC CENTRE, DUNDEBAR ROAD, WANNEROO.

ITEM 8 CLOSURE

A G E N D A

Item 1 Attendance

Item 2 Apologies and Leave of Absence

Item 3 Reports

Planning and Development

Draft

Technical Services

Draft

Corporate Services

Draft

Community Development

Draft

Governance and Strategy

NIL

Draft

Chief Executive Office

Draft

Item 4 To be tabled at the briefing

27. **APPOINTMENT OF COMMUNITY REPRESENTATIVES TO THE ENVIRONMENTAL ADVISORY COMMITTEE AND REVIEW OF TERMS OF REFERENCWE**
28. **PROPOSED ROAD CLOSURE OF ADAMS ROAD MARIGINIUP**
29. **WESTERN POWER AGREEMENT FOR STREET LIGHTING SERVICES**
30. **MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDED 28 FEBRUARY 2005**
31. **SMART GROWTH REPORT**
32. **PROPOSED STATE LAND REDEVELOPMENT AND RENEWAL AUTHORITY**

Item 5 Public Question Time

Item 6 Confidential

Item 7 Date of Next Meeting

The next **Ordinary Council Meeting** has been scheduled for **7.00pm on Tuesday, 21 June 2005**, to be held at the Civic Centre, Dundobar Road, Wanneroo.

Item 8 Closure