



City of
Wanneroo

**BRIEFING PAPERS
FOR ELECTED MEMBERS'
BRIEFING SESSION**

Draft Only

to be held at
the Civic Centre, Dundobar Road, Wanneroo
on Tuesday 12 July, 2005, commencing at 6.00pm.

PROCEDURE FOR FULL COUNCIL BRIEFING

PRINCIPLES

The full council briefing which occurs a week prior to the Council meeting provides an opportunity for elected members to ask questions and clarify issues relevant to the specific agenda items before council. The briefing is not a decision-making forum and the Council has no power to make decisions. The briefing session will not be used, except in an emergency, as a venue or forum through which to invoke the requirements of the Local Government Act 1995 and call a special meeting of council.

In order to ensure full transparency the meetings will be open to the public to observe the process. Where matters are of a confidential nature, they will be deferred to the conclusion of the briefing and at that point the briefing session closed to the public. The reports provided are the officers' professional opinions. While it is acknowledged that members may raise issues that have not been considered in the formulation of the report and recommendation, it is a basic principle that as part of the briefing sessions elected members cannot direct officers to change their reports or recommendations.

PROCESS

The briefing session will commence at 6.00 pm every third Tuesday. It will be chaired by the Mayor or in his/her absence the deputy mayor. In the absence of both, councillors will elect a chairperson from amongst those present. In general, Standing Orders will apply, EXCEPT THAT members may speak more than once on any item, there is no moving or seconding items, officers will address the members and the order of business will be as follows:-

Members of the public present may observe the process and there is an opportunity at the conclusion of the briefing for a public question time where members may ask questions (no statements) relating only to the business on the agenda.

- **Attendance and Apologies**
- **Declarations of Interest**
- **Reports for discussion**
- **Tabled Items**
- **Public Question Time**
- **Closure**

Where an interest is involved in relation to an item, the same procedure which applies to Full Council meetings will apply. It is a breach of the City's Code of Conduct for an interest to not be declared. The briefing will consider items on the agenda only and proceed to deal with each item as they appear. The process will be for the mayor to call each item number in sequence and ask for questions. Where there are no questions regarding the item, the briefing will proceed to the next item.

AGENDA CONTENTS

While every endeavour is made to ensure that all items to be presented to Council at the formal council meeting are included in the briefing papers, it should be noted that there will be occasions when, due to necessity, items will not be ready in time for the briefing session and will go straight to the Full Council agenda as a matter for decision. Further, there will be occasions when items are TABLED at the briefing rather than the full report being provided in advance. In these instances, staff will endeavour to include the item on the agenda as a late item, noting that a report will be tabled at the agenda briefing session.

AGENDA DISTRIBUTION

The briefing agenda will be distributed to elected members on the FRIDAY prior to the briefing session. Copies will be made available to the libraries and the Internet for interested members of the public. Spare briefing papers will be available at the briefing session for interested members of the public.

DEPUTATIONS

Deputations will generally not be heard prior to the agenda briefing session. These will be reserved for either the Policy forum sessions held the week following the Full Council meeting or as is currently the case, prior to the Full Council meeting.

RECORD OF BRIEFING

The formal record of the briefing session will be limited to notes regarding any agreed action to be taken by staff or elected members. No recommendations will be included and the notes will be retained for reference and are not distributed to elected members or the public.

LOCATION

The briefing session will take place in the Council Chamber in the new Civic Centre.



Briefing Papers for 12 July, 2005

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PLANNING & DEVELOPMENT

1. PINJAR ROAD AND CAPORN STREET ROAD WIDENING: RESERVE 26542, MARIGINIUP.....
2. AMENDMENT NO.1 TO THE WANNEROO TOWN CENTRE AGREED STRUCTURE PLAN NO. 23
3. PROPOSED RURAL SUBDIVISION LOT 11 (59) SAFARI PLACE, CARABOODA.....
4. DEVELOPMENT APPLICATIONS DETERMINED BY DELEGATED AUTHORITY FOR JUNE 2005

TECHNICAL SERVICES

5. TENDER NO 05516 BUILDING SERVICES.....
6. TENDER NO. 05506 – CONSTRUCTION OF HESTER AVENUE.....

CORPORATE SERVICES

7. CHANGE BASIS FOR VALUATION OF LAND – VARIOUS PROPERTIES
8. OPTIONS AVAILABLE TO COUNCIL IN RELATION TO THE RAISING AND COLLECTION OF DOMESTIC REFUSE RATE
9. TWIN CITIES FM – DEPOT LEASE
10. PROPOSED SUBDIVISION OF LOT 4 FLYNN DRIVE
11. QUINNS MINDARIE SURF LIFESAVING CLUB – OLD CLUBROOM.....

COMMUNITY DEVELOPMENT

12. ARTWORK ACQUISITIONS
13. COMMUNITY TRANSPORT REVIEW
14. HAINSWORTH SKATE-ABLE SPACE.....

15. RENEWAL OF CONTRACT FOR FEDERAL FINANCIAL COUNSELLING SERVICE FOR 2005/06
16. LIDDELL PARK AUTHORISATION AS A LOCATION FOR CIRCUS EVENTS.....
17. OLYMPIC KINGSWAY SOCCER CLUB – MATCH PITCH FENCING REQUIREMENTS
18. YANCHEP SURF LIFE SAVING CLUB ROOMS ADVISORY COMMITTEE
19. PROPOSED EDGAR GRIFFITH RESERVE TOILET FACILITIES
20. DOG EXERCISE PARKS
21. APPLICATION TO KEEP MORE THAN TWO DOGS VARIOUS ADDRESSES

GOVERNANCE AND STRATEGY

22. TENDER 05511 – INTERNAL AUDIT SERVICES – 1 JULY 2005 TO 30 JUNE 2008
23. ELECTED MEMBERS ALLOWANCES AND EXPENSES
24. DONATION REQUESTS TO BE CONSIDERED BY COUNCIL.....

REPORT OF THE CHIEF EXECUTIVE OFFICER

25. DONATIONS DETERMINED UNDER DELEGATED AUTHORITY

CONFIDENTIAL

26. JINDEE INNOVATION PROJECT AGREEMENT BETWEEN WESTMINSTER ESTATES, THE WESTERN AUSTRALIAN PLANNING COMMISSION AND THE CITY OF WANNEROO

TO BE TABLED AT THE BRIEFING

27. PARK – BULK EARTHWORKS AND LANDSCAPING – LOT 9018 (2359) MARMION AVENUE, JINDALEE.....
28. WANNEROO TOURISM INITIATIVE – ICARDS.....

A G E N D A

Planning and Development

Draft

Technical Services

Draft

Corporate Services

Draft

Community Development

Draft

Governance and Strategy

Draft

Chief Executive Office

Draft

CONFIDENTIAL

29. JINDEE INNOVATION PROJECT AGREEMENT BETWEEN WESTMINSTER ESTATES, THE
WESTERN AUSTRALIAN PLANNING COMMISSION AND THE CITY OF WANNEROO

Draft

TO BE TABLED AT THE BRIEFING

- 30. PARK – BULK EARTHWORKS AND LANDSCAPING – LOT 9018 (2359) MARMION AVENUE,
JINDALEE.....
- 31. WANNEROO TOURISM INITIATIVE – ICARDS.....

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