

Council Agenda

**SPECIAL COUNCIL MEETING
6.00pm, 29 OCTOBER, 2013
Council Chambers Civic Centre**

Recording of Council Meetings Policy

Objective

- To ensure that there is a process in place to outline access to the recorded proceedings of Council.
- To emphasise that the reason for recording of Council Meetings is to ensure the accuracy of Council Minutes and that any reproduction is for the sole purpose of Council business.

Statement

Recording of Proceedings

- (1) Proceedings for meetings of the Council, Electors, and Public Question Time during Council Briefing Sessions shall be recorded by the City on sound recording equipment, except in the case of meetings of the Council where the Council closes the meeting to the public.
- (2) Notwithstanding subclause (1), proceedings of a meeting of the Council which is closed to the public shall be recorded where the Council resolves to do so.
- (3) No member of the public is to use any electronic, visual or vocal recording device or instrument to record the proceedings of the Council or a committee without the written permission of the Council.

Access to Recordings

- (4) Members of the public may purchase a copy of recorded proceedings or alternatively listen to recorded proceedings with the supervision of a City Officer. Costs of providing recorded proceedings to members of the public will be the cost of the recording plus staff time to make the copy of the proceedings. The cost of supervised listening to recorded proceedings will be the cost of the staff time. The cost of staff time will be set in the City's schedule of fees and charges each year.
- (5) Elected Members may request a recording of the Council proceedings at no charge. However, no transcript will be produced without the approval of the Chief Executive Officer. All Elected Members are to be notified when recordings are requested by individual Members.

Retention of Recordings

- (6) Recordings pertaining to the proceedings of Council Meetings shall be retained in accordance with the State Records Act 2000.

Disclosure of Policy

- (7) This policy shall be printed within the agenda of all Council, Special Council, Electors and Special Electors meetings to advise the public that the proceedings of the meeting are recorded.



Notice is given that the next Special Council Meeting will be held at the Council Chambers Civic Centre on **Tuesday 29 October, 2013** commencing at **6.00pm**.

D Simms
Chief Executive Officer
24 October, 2013

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A G E N D A

Item 1 Attendances

Item 2 Apologies and Leave of Absence

Item 3 Public Question Time

Please Note: Section 7(4)(b) of the Local Government (Administration) Regulations 1996 states that:

“a Council at a Special Meeting is not required to answer a question that does not relate to the purpose of the meeting. It is requested that only questions that relate to items on the agenda be asked”.

Item 4 Reports

Declarations of Interest by Elected Members, including the nature and extent of the interest. Declaration of Interest forms to be completed and handed to the Chief Executive Officer.

Corporate Strategy & Performance

Governance

SCS01-10/13 Election of Deputy Mayor

File Ref:	2416V02 – 13/189660
Responsible Officer:	Director, Corporate Strategy and Performance
Disclosure of Interest:	Nil
Attachments:	Nil

Issue

To elect the Deputy Mayor.

Background

The role of the Deputy Mayor is to perform the functions of the Mayor when authorised to do so, that is when the office of Mayor is vacant or the Mayor is not available or is unwilling to perform the functions of the Mayor.

The office of Deputy Mayor is to be filled as the first matter dealt with at the first meeting of the Council after an ordinary election. Upon election of the Deputy Mayor, there is a requirement for the incumbent to make a further declaration for that office.

Detail

The appointment is for a two year term. Should there be more than one nomination, it will be necessary for a secret ballot to be held to elect a member to the position in accordance with the Act.

The Act prescribes that the election is to be conducted in accordance with the procedure prescribed by the Mayor or if she is not present, then by the CEO.

The election procedure agreed to by the Mayor is as follows:-

- (a) The Council is to elect a Councillor (other than the Mayor) to fill the office;
- (b) Nominations close at the meeting at a time announced by the person conducting the election, which is to be a sufficient time after the announcement by that person that nominations are about to close to allow for any nominations made to be dealt with.
- (c) If a Councillor is nominated by another Councillor, the person conducting the election is not to accept the nomination unless the nominee has advised either orally or in writing, that he or she is willing to nominate for the office.
- (d) Members are to vote by secret ballot, as if they were electors voting at an election. Positions on the ballot paper will be drawn at the meeting and ballot papers compiled and distributed at that time. Members will be asked to indicate their preference by placing a tick against their preference as shown on the ballot paper and insert their ballot into the ballot box provided.
- (e) Subject to Clause 9(1) of Schedule 2.3 of the Local Government Act 1995, the votes cast under subclause (5) are to be counted, and the successful candidate determined, in accordance with Schedule 4.1 of the Local Government Act 1995, as if those votes were votes cast at an election;
- (f) As soon as is practicable after the result of the election is known, the person conducting the election is to declare and give notice of the result in accordance with regulations.
- (g) If there is an equality of votes between two or more candidates who are the only candidates in, or remaining in the count, the count is to be discontinued. The meeting will be closed and following a period of approximately 30 minutes a new meeting will be convened and the voting process commenced again.
- (h) Any nomination for the office may be withdrawn, and further nominations may be made, before or when the new meeting commences.
- (i) Members are to vote again on the matter by secret ballot as if they were voting at an election.
- (j) The votes are to be counted, and the successful candidate determined, as if those votes were votes cast at an election.
- (k) The candidate who received the greater or greatest number of votes is elected.
- (l) If there is still an equality of votes following the second count, (*Schedule 4.1 of the LGA 1995*) then the Returning Officer will draw lots in accordance with the Local Government (Election) Regulations 1997 Reg. 77A. to determine which candidate is elected.

Comment

The position of the Deputy Mayor has no specific statutory role or responsibility beyond those of a Councillor. However, the Deputy Mayor performs the functions of the Mayor when the Mayor's position is vacant or the Mayor is not available, or is unable or unwilling to perform functions.

An annual local government allowance is paid to the Deputy Mayor under section 5.98A(1) of the Act and Regulation 33A, which is 25% of the annual local government allowance payable to the Mayor.

The Deputy Mayor's term of office begins when the person is elected to the position and ends at the start of the first meeting of the Council after the next ordinary elections, or if the Deputy ceases to be a councillor, resigns from the office, does not make the declaration as required or is elected subsequently as Mayor.

Nomination forms have been circulated to all Elected Members through email, with copies placed in the Elected Members Pigeon Holes as well as through the Friday Courier on 25 October 2013. Where possible, nominations should be lodged with the CEO prior to the start of the Special Council Meeting. Close of nominations will however be called after the commencement of the meeting.

Statutory Compliance

Local Government Act 1995

Schedule 2.3, Division 2, Section 7. (1) states that "If the local government has an elector mayor or president the office of deputy mayor or deputy president is to be filled as the first matter dealt with –

- (a) at the first meeting of the council after an inaugural election or a section 4.13 or 4.14 election or after an ordinary elections day; and*
- (b) at the first meeting of the council after an extraordinary vacancy occurs in the office.*

Strategic Implications

The proposal aligns with the following objectives within the Strategic Community Plan 2013 – 2023:

"4 Civic Leadership - Working with others to ensure the best use of our resources.

4.3 A Strong and Progressive Organisation - You will recognise the hard work and professionalism delivered by your council through your interactions and how our community is developing."

Policy Implications

Nil

Financial Implications

Nil

Voting Requirements

By secret ballot if there is more than one nominee.

Recommendation

That Council NOTE that:-

- 1. An Election is to be CONDUCTED for the position of Deputy Mayor.**
- 2. Councillor _____ was elected to the position of Deputy Mayor.**

Attachments: Nil

SCS02-10/13 Appointment of Delegates to Committees and Working Groups

File Ref: 2379 – 13/186827
Responsible Officer: Director, Corporate Strategy and Performance
Disclosure of Interest: Nil
Attachments: Nil

Issue

To consider the appointment of representatives to various Council Committees and Working Groups and external committees/boards.

Background

The *Local Government Act 1995* (the Act), *Section 5.11* states that where a person is appointed as a member of a committee under *Section 5.10* the persons membership continues until the next ordinary election day.

Council establishes various committees and working groups to advise it on specific matters within its authority. In the City of Wanneroo's case, its committees and working groups do not have delegated authority to make decisions on behalf of Council and therefore are limited to making recommendations to Council.

The Act applies to Council committees and appointment of representatives is to be made by Council by absolute majority. The City applies this same process to the appointment of members to its working groups, although not bound by the Act. Council may also appoint representatives to external committees/boards when receiving a request to do so from that association.

Detail

Following the election on 19 October 2013, consideration is to be given to the appointment of representatives to the various committees and working groups detailed under the "Comment" section of this report. Information on the roles and membership of the committees and working groups as at the time of the local government elections on 19 October 2013 is also provided.

Considerations**Mindarie Regional Council (MRC)**

The City of Wanneroo has representation on both the MRC and the TPRC. Council is required to appoint two elected members to the MRC and two members plus 2 deputy members to the TPRC.

The MRC is Western Australia's largest Waste Management Authority, managing the disposal of over 250,000 tonnes of waste generated each year by people living in its seven government localities, these being the Cities of Joondalup, Perth, Stirling, Vincent and Wanneroo, and the Towns of Cambridge and Victoria Park.

The sitting fees for Members is \$15,000 for the Chairperson, \$10,000 for the Deputy Chairperson and \$10,000 per Councillor. There is an additional allowance of \$19,000 for the Chairperson and \$4,750 for the Deputy Chairperson. A technology allowance of \$1,000 is also provided.

Tamala Park Regional Council (TPRC)

The TPRC is the corporate entity representing the interests of seven local governments in the urban development of 170 hectares of land in Clarkson and Mindarie in Perth's northern suburbs.

The 7 local government participants are joint owners of Lot 9504, which covers an area of 432 hectares in the local authority district of the City of Wanneroo.

The sitting fees for Members is \$15,000 for the Chairperson and \$10,000 for the Deputy Chairperson per annum. There is an additional allowance of \$19,000 per annum for the Chairperson and 25 % percent of that amount is paid to the Deputy Chairperson.

There is a "per meeting" fee of \$140 payable to alternate Members

Development Assessment Panel

In accordance with *Regulation 26 of the Planning and Development (Development Assessment Panel) Regulations 2011* Council is required to nominate four elected members comprising two local members and two alternate local members for a period of two years. Council at its meeting of 31 May 2011 nominated Councillors Gray and Roberts as delegates and Councillors Monks and Mackenzie as deputy delegates to represent the City on the joint Development Assessment Panel (DAP) comprising the Cities of Wanneroo, Joondalup and Stirling. If as a result of the local government elections, Elected Members appointed to a DAP are not re-elected, then the deputy member will take their place until such time as a replacement is appointed by Council. If both the appointed and deputy members are not re-elected then Council will need to expeditiously re-nominate two Elected Members for the Minister's consideration of appointment.

At the Local Government Elections held in October 2011, Councillor Monks did not re-nominate. Council therefore at its meeting of 25 October 2011 nominated Councillor Cvitan to replace Cr Monks. On 15 January 2013 the City received advice from the Director General that the membership of the DAP would expire on 26 April 2013, however the current members were eligible for re-consideration. At the Council meeting of 5 February 2013 nominations were sought for Local Members and Alternative (Deputy) Local Members. Mayor Roberts and Councillor Gray were appointed as the Local Members and Crs Mackenzie and Cvitan as Alternate (Deputy) Local Members.

At the 19 October 2013 elections, Councillors Gray and Mackenzie were not re-elected. Council is therefore required to seek nominations for the vacant positions which will expire on 26 April 2015.

Local government nominations are subject to Cabinet consideration prior to formal appointment by the Minister. It is anticipated this will occur sometime in late November/early December 2013.

It is mandatory for all DAP members to attend training before they sit on a DAP and new members will be advised of DAP training dates and times, which will be scheduled for late November in high volume DAPs.

The meeting attendance fees per meeting to determine development applications is \$400.00 and for determining applications to amend or cancel determinations is \$50.00 per meeting.

Stable Fly Management Steering Group

The Stable Fly Management Steering Group that 'underpinned' the initial Stable Fly Management Project is no longer in place as advised by the Department of Health in a letter dated 23 August 2013. This is due to considerable progress being made to achieve a transfer of responsibility for stable fly control from the Health Act to Bio security legislation.

Healthy Communities Steering Group

The Healthy Communities Steering Group was disbanded by Council at its meeting on 15 October 2013 as it had fulfilled its Terms of Reference following the completion of the Healthy Communities Initiative which was to provide advice on how to engage with people aged 18 and above.

Girradoola Going Places Committee (External)

This committee is comprised of a group of community groups and residents who have a genuine interest in contributing to the development of a vibrant community in Girrawheen and Koondoola. Issues dealt with range from basic community issues to housing, multicultural and indigenous issues and facilities (including parks, child health, general health education etc).

Stuart Mackenzie has been a member of this committee since its inception as a resident. When he was elected to Council it was resolved by Council on 24 August 2010 to appoint him as representing the City of Wanneroo to facilitate the reimbursement of his travel and parking costs associated with his attendance.

Council may or may not wish to continue nominating a representative to this external committee. Provision has been made for nominations to be received in the documents supplied to Members, however should Council wish to discontinue its representation, it simply does not endorse membership at the meeting.

Comment

The establishment of committees assists the Council to perform its legislative responsibilities and representation on externally based committees allows the City of Wanneroo to have input into various issues that face the local government industry.

The following table details the City's current committees and working groups inclusive of external committees/boards. Membership is based on the current Terms of Reference.

Nominations

Where there are more nominations than vacancies for representation on either Council appointed or external committees, a ballot will need to be conducted to determine the representation or the terms of reference amended by Council to expand the membership. There is no discretion to amend a terms of reference for external committees or boards.

	Name of Committee/ Working Group	Role of Committee/ Working Group and Membership	Frequency of Meetings
1.	Arts Advisory Committee (Internal)	To provide advice on matters relating to the arts. 2 delegates and 2 deputy delegates.	Minimum of four meetings per year

	Name of Committee/ Working Group	Role of Committee/ Working Group and Membership	Frequency of Meetings
2.	Audit Committee (Internal)	Review matters associated with the City's audit process comprises all elected members operating as a committee of council as a whole. No delegated authority. All Elected Members.	Tuesday evenings at least quarterly
3.	Community Funding Working Group (Internal)	The assessment and ranking of each application made under the program against funding criteria and eligibility. The provision of recommendations to Council regarding Community Funding distribution. Mayor plus 1 delegate and 1 deputy delegate from each ward.	Meetings to be held in at the conclusion of each funding round, usually May and October
4.	Community Safety Working Group Internal)	To work in partnership with the community and the Police to develop a strategic approach to ensure the safety and well being of the wider community of the City of Wanneroo. This will be achieved through the development of planned actions and ongoing direction of the Safer Citizens programme in consultation with the local communities and relevant government instrumentalities. Both ward Councillors participate on the 4 precinct committees. Mayor plus 1 delegate and 1 deputy delegate from each ward.	At least four times per year
5.	Development Assessment Panel (External)	Joint Development Assessment Panel of the Cities of Wanneroo, Joondalup and Stirling to deal with 'significant' development applications. 2 delegates and 2 deputy delegates for a two year term. Seeking 1 delegate and 1 deputy delegate.	Dependent on applications submitted
6.	Elderbloom Community Care Centres Board of Management (External)	Management body for Belgrade Park Village, Jacaranda Lodge, Wanneroo Community Nursing Home & Barridale Lodge. 1 delegate and 1 deputy delegate.	Fourth Wednesday of each month at 5.00pm
7.	Environmental Advisory Committee (Internal)	To provide a means of participatory two-way communication between the community and the City of Wanneroo on environmental issues. To assist Council with the identification of	Quarterly each year

	Name of Committee/ Working Group	Role of Committee/ Working Group and Membership	Frequency of Meetings
		environmental issues and the development of strategies relating to these issues. 3 delegates and 3 deputy delegates.	
8.	Festival & Cultural Events Committee (Internal)	To recommend to Council on policy matters pertaining to the promotion of the City's culture through festivals and events. Mayor plus 1 delegate and 1 deputy delegate from each ward.	Regular basis as determined
9.	Girradoola Going Places Committee (External)	Group of interested community groups and residents who have a genuine interest in contributing to the Girrawheen and Koondoola areas to development a vibrant community. Issues dealt with range from basic community to housing, multicultural, indigenous and facilities (including parks, child health, general health education etc). 1 delegate (previously Cr Mackenzie)	Monthly
10.	Heritage Services Advisory Group (Internal)	To provide advice to Council on policy related to heritage matters. 4 delegates.	Regular basis as determined by group members
11.	Joondalup Health Campus Community Board of Advice (External)	To provide advice to the Joondalup Health Campus regarding community health needs. 1 delegate and 1 deputy delegate.	Meets quarterly at Thursday evenings
12.	Mindarie Regional Council (External)	To provide a waste management receivable and treatment operation. 2 delegates.	Meets every 2-3 months, 4.30pm Thursday
13.	North West Regional Road Sub Group (External)	Responsible for the assessment of road funding needs, the annual distribution of State road funds to Local Govt roads, monitoring & reporting on the effectiveness of the application of the State funds for Local Govt roads in its region. 1 delegate and 1 deputy delegate.	Meets every two months, 8.30am on the third Thursday of the month
14.	Reconciliation Action Plan Working Group (Internal)	To develop draft goals to reflect the Relationships, Respect and Opportunities of the City's Reconciliation Action Plan (RAP) with the aim of long term and genuine engagement with the Aboriginal community	On a regular basis as determined by the working group

	Name of Committee/ Working Group	Role of Committee/ Working Group and Membership	Frequency of Meetings
		in Wanneroo. 3 delegates.	
15.	RoadWise Working Group (Internal)	To provide a forum for community liaison and implementation of community road safety projects and to provide advice to the City of Wanneroo on traffic and road safety issues that affects the residents and transport users within the City. 3 delegates.	On a regular basis as determined by the working group
16.	Small Business Centre North West Metro Board of Management (External)	To assist in the formation and development of new and sustainable small businesses through the provision of services in the North West Metropolitan Region of Perth. To provide the local business community with services and advice which assist the establishment of the new businesses and enhance the development of existing enterprises. 1 delegate and 1 deputy delegate.	Every three months, 3.30pm Wednesday
17.	Tamala Park Regional Council (External)	1. To undertake, in accordance with the objectives, the rezoning, subdivision, development, marketing & sale of the land. 2. To carry out and do all other acts and things which are reasonably necessary for the bringing into effect of the matters referred to above. 2 delegates and 2 deputy delegates.	Every two months
18.	Wanneroo Agricultural Society (External)	To promote the agricultural, horticultural and other associated industries in the Wanneroo District. To conduct the annual Wanneroo Agricultural Show. 1 delegate and 1 deputy delegate.	Monthly, second Monday 7.30pm
19.	Wanneroo BMX Raceway Club Relocation Working Group (Internal)	To progress the relocation of the Wanneroo BMX Raceway Club Inc from Lot 21 (176) Mary Street, Wanneroo. Mayor and all Central Ward Councillors.	As determined by working group
20.	Wanneroo Business &	To participate in the development and	As determined by

	Name of Committee/ Working Group	Role of Committee/ Working Group and Membership	Frequency of Meetings
	Tourism Development Working Group (Internal)	promotion of business and tourism development strategies relevant to the Wanneroo region and the NW corridor. Mayor or nominee and 1 delegate from each ward.	working group, at least every six months
21.	Wanneroo Town Centre Advisory Group (Internal)	To advise Council on matters relating to the management of land and planning matters and construction projects involved in the redevelopment of the Wanneroo town centre. Mayor and all Central Ward Councillors.	As determined by working group
22.	Wanneroo and Districts Historical Society (External)	To foster an interest in the history of the Wanneroo area. 1 delegate and 1 deputy delegate.	Monthly, third Thursday evening
23(a)	Wanneroo/ Joondalup Local Emergency Management Committee (LEMC) (External)	LEMCs are created to consist of representatives from all lead hazard response agencies and have a charter to develop and test emergency management plans that address identified risks to communities within each local authority.	Quarterly (Feb May Aug Nov)
(b)	North West District Emergency Management Committee (DEMC) (External)	Oversees local emergency management arrangements in the district. 1 delegate and 1 deputy delegate to be on both committees.	Quarterly (Feb May Aug Nov)
24.	Waste Management Advisory Committee (Internal)	To provide advice to Council and to the City's representatives on the Mindarie Regional Council on matters relating to waste management within the City. Mayor and 1 delegate from each ward plus the 2 delegates from the Mindarie Regional Council.	As determined by the committee, at least four times per year
25.	Western Australian Local Government Association (WALGA) North Metropolitan Zone (External)	To represent issues from the Cities of Wanneroo, Joondalup and Stirling back to WALGA. 4 delegates and 4 deputy delegates.	Thursday evening, every two months
26.	Yanchep/Two Rocks Community Bus	To provide a community bus service to those residents of Yanchep and Two Rocks	Monthly, second Thursday 3.00pm

	Name of Committee/ Working Group	Role of Committee/ Working Group and Membership	Frequency of Meetings
	Management Committee (External)	who because of age, ill health, disability or lack of suitable public transport are unable to access health, welfare, recreational or commercial facilities in the City of Wanneroo, Perth and their environs. 1 delegate and 1 deputy delegate (from the North Ward).	
27.	Yellagonga Regional Park Community Advisory Committee (External)	To provide a regular forum to hear public opinion and exchange advice on regional park management issues. 1 delegate and 1 deputy delegate.	As required

Statutory Compliance

The requirements of the *Local Government Act 1995* are as follows:

"Establishment of committees:

5.8 *A local government may establish* committees of 3 or more persons to assist the council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.*

** Absolute majority required.*

Types of committees:

5.9 (1) *In this section:*

"other person" means a person who is not a council member or an employee.

(2) *A committee is to comprise:*

- (a) *council members only;*
- (b) *council members and employees;*
- (c) *council members, employees and other persons;*
- (d) *council members and other persons;*
- (e) *employees and other persons; or*
- (f) *other persons only.*

Appointment of committee members:-

5.10 (1) *A committee is to have as its members:*

- (a) *persons appointed* by the local government to be members of the committee (other than those referred to in paragraph (b)); and*
- (b) *persons who are appointed to be members of the committee under subsection (4) or (5).*

** Absolute majority required.*

- (2) *At any given time each council member is entitled to be a member of at least one committee referred to in section 5.9(2)(a) or (b) and if a council member nominates himself or herself to be a member of such a committee or committees, the local government is to include that council member in the persons appointed under subsection (1)(a) to at least one of those committees as the local government decides.*
- (3) *Section 52 of the Interpretation Act 1984 applies to appointments of committee members other than those appointed under subsection (4) or (5) but any power exercised under section 52(1) of that Act can only be exercised on the decision of an absolute majority of the local government.*
- (4) *If at a meeting of the council a local government is to make an appointment to a committee that has or could have a council member as a member and the mayor or president informs the local government of his or her wish to be a member of the committee, the local government is to appoint the mayor or president to be a member of the committee.*
- (5) *If at a meeting of the council a local government is to make an appointment to a committee that has or will have an employee as a member and the CEO informs the local government of his or her wish:*
- (a) *to be a member of the committee; or*
- (b) *that a representative of the CEO be a member of the committee,*
- the local government is to appoint the CEO or the CEO's representative, as the case may be, to be a member of the committee.*

Tenure of committee membership:-

- 5.11 (1) *Where a person is appointed as a member of a committee under section 5.10(4) or (5), the person's membership of the committee continues until:*
- (a) *the person no longer holds the office by virtue of which the person became a member, or is no longer the CEO, or the CEO's representative, as the case may be;*
- (b) *the person resigns from membership of the committee;*
- (c) *the committee is disbanded; or*
- (d) *the next ordinary elections day,*
- whichever happens first.*
- (2) *Where a person is appointed as a member of a committee other than under section 5.10(4) or (5), the person's membership of the committee continues until:*
- (a) *the term of the person's appointment as a committee member expires; or*
- (b) *the local government removes the person from the office of committee member or the office of committee member otherwise becomes vacant; or*
- (c) *the committee is disbanded; or*
- (d) *the next ordinary elections day,*
- whichever happens first.*

5.11A *Deputy committee members:*

- (1) *The local government may appoint* a person to be a deputy of a member of a committee and may terminate such an appointment* at any time.*

** Absolute majority required.*

- (2) *A person who is appointed as a deputy of a member of a committee is to be:*
- (a) if the member of the committee is a council member – a council member; or*
 - (b) if the member of the committee is an employee – an employee; or*
 - (c) if the member of the committee is not a council member or an employee – a person who is not a council member or an employee; or*
 - (d) if the member of the committee is a person appointed under section 5.10(5) – a person nominated by the CEO.*
- (3) *A deputy of a member of a committee may perform the functions of the member when the member is unable to do so by reason of illness, absence or other cause.*
- (4) *A deputy member of a committee, while acting as a member, has all the functions of and all the protection given to a member."*

Strategic Implications

The proposal aligns with the following objective within Strategic Community Plan 2013 – 2023 :

“4 Civic Leadership - Working with others to ensure the best use of our resources.

4.3 A Strong and Progressive Organisation - You will recognise the hard work and professionalism delivered by your council through your interactions and how our community is developing.”

Policy Implications

Nil

Financial Implications

Nil

Voting Requirements

Absolute Majority

Recommendation

That Council APPOINT BY ABSOLUTE MAJORITY the following elected members to committees, working groups and external committees/boards in accordance with their Terms of Reference where applicable:

- 1. Arts Advisory Committee – two delegates and two deputy delegates, being:**

Delegates	Deputy Delegates
Cr	Cr
Cr	Cr

2. **Audit Committee – all Elected Members;**
3. **Community Funding Working Group – Mayor and one delegate from each Ward, plus one deputy delegate from each Ward, being:**

Delegates	Deputy Delegates
Mayor Roberts	
(South Ward) Cr	(South Ward) Cr
(Central Ward) Cr	(Central Ward) Cr
(Coastal Ward) Cr	(Coastal Ward) Cr
(North Ward) Cr	(North Ward) Cr

4. **Community Safety Working Group – Mayor and one delegate from each Ward, plus one deputy delegate from each Ward, being:**

Delegates	Deputy Delegates
Mayor Roberts	
(South Ward) Cr	(South Ward) Cr
(Central Ward) Cr	(Central Ward) Cr
(Coastal Ward) Cr	(Coastal Ward) Cr
(North Ward) Cr	(North Ward) Cr

5. **Development Assessment Panel – replacement for one delegate and one deputy delegate vacancies, being:**

Delegates	Deputy Delegates
Mayor Roberts	Cr
Cr	Cr Cvitan

6. **Elderbloom Community Care Centres Board of Management – one delegate and one deputy delegate, being:**

Delegate	Deputy Delegate
Cr	Cr

7. **Environmental Advisory Committee – three delegates and three deputy delegates, being:**

Delegates	Deputy Delegates
Cr	Cr
Cr	Cr
Cr	Cr

8. **Festival & Cultural Events Committee – Mayor and one delegate from each Ward, plus one deputy delegate from each Ward, being:**

Delegates	Deputy Delegates
Mayor Roberts	
(South Ward) Cr	(South Ward) Cr
(Central Ward) Cr	(Central Ward) Cr
(Coastal Ward) Cr	(Coastal Ward) Cr
(North Ward) Cr	(North Ward) Cr

9. **Girradoola Going Places Committee – one delegate, being:**

Delegate
Cr

10. **Heritage Services Advisory Group – four delegates, being:**

Delegates
Cr
Cr
Cr
Cr

11. **Joondalup Health Campus Community Board of Advice – one delegate and one deputy delegate, being:**

Delegate	Deputy Delegate
Cr	Cr

12. **Mindarie Regional Council – two delegates only as deputy delegates are not recognised (Note: Delegates automatically become members of Waste Management Advisory Committee), being:**

Delegates
Cr
Cr

13. **North West Regional Road Sub Group – one delegate and one deputy delegate, being:**

Delegate	Deputy Delegate
Cr	Cr

14. Reconciliation Action Plan Working Group – three delegates, being:

Delegates
Cr
Cr
Cr

15. Roadwise Working Group – three delegates, being:

Delegates
Cr
Cr
Cr

16. Small Business Centre North West Metro Board of Management – one delegate and one deputy delegate, being:

Delegate	Deputy Delegate
Cr	Cr

17. Tamala Park Regional Council – two delegates and two deputy delegates, being:

Delegates	Deputy Delegates
Cr	Cr
Cr	Cr

18. Wanneroo Agricultural Society – one delegate and one deputy delegate, being:

Delegate	Deputy Delegate
Cr	Cr

19. Wanneroo BMX Raceway Club Relocation Working Group – Mayor and Central Ward Councillors, being:

Delegates
Mayor Roberts
(Central Ward) Cr Newton
(Central Ward) Cr Guise
(Central Ward) Cr Cvitan

20. **Wanneroo Business and Tourism Development Working Group – Mayor or nominee and one delegate from each Ward, being:**

Delegates
Mayor or nominee
(South Ward) Cr
(Central Ward) Cr
(Coastal Ward) Cr
(North Ward) Cr

21. **Wanneroo Town Centre Advisory Group – Mayor and Central Ward Councillors, being:**

Delegates
Mayor Roberts
(Central Ward) Cr Newton
(Central Ward) Cr Guise
(Central Ward) Cr Cvitan

22. **Wanneroo and Districts Historical Society – one delegate and one deputy delegate, being:**

Delegate	Deputy Delegate
Cr	Cr

23. (a) **Wanneroo/Joondalup Local Emergency Management Committee (LEMC); and**
 (b) **North West District Emergency Management Committee (DEMC) – one delegate and one deputy delegate, being:**

One delegate and one deputy delegate –to serve on both committees

Delegate	Deputy Delegate
Cr	Cr

24. **Waste Management Advisory Committee – Mayor and one delegate from each Ward and Mindarie Regional Council delegates, being:**

Delegates
Mayor Roberts
(South Ward) Cr
(Central Ward) Cr
(Coastal Ward) Cr

(North Ward) Cr
(Mindarie Reg. Council) Cr
(Mindarie Reg. Council) Cr

25. WALGA North Metropolitan Zone – four delegates and four deputy delegates, being:

Delegates	Deputy Delegates
Cr	Cr

26. Yanchep/Two Rocks Community Bus Management Committee – one delegate from the North Ward and one deputy delegate from the North Ward, being:

Delegate	Deputy Delegate
(North Ward) Cr	(North Ward) Cr

27. Yellagonga Regional Park Community Advisory Committee – one delegate and one deputy delegate, being:

Delegate	Deputy Delegate
Cr	Cr

Item 5 Confidential

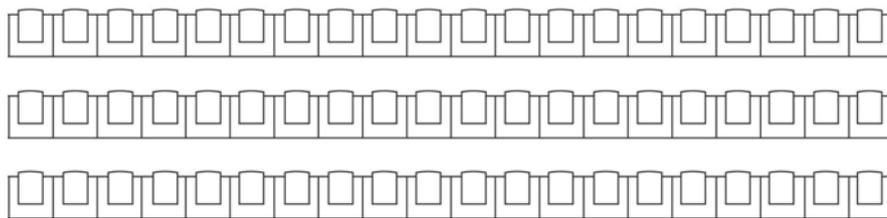
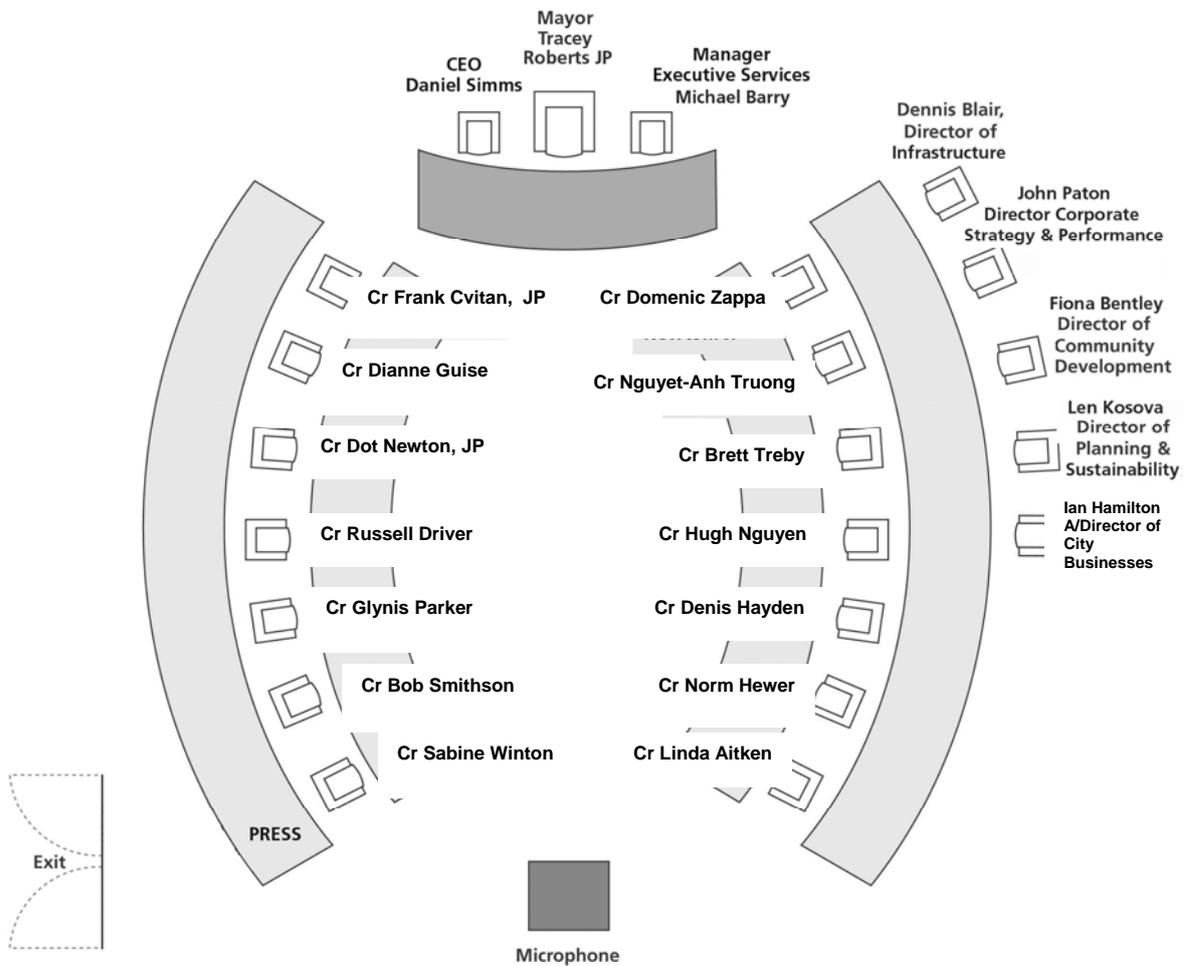
Nil

Item 6 Closure

The next Council Briefing Session has been scheduled for 6.00pm, Tuesday, 5 November 2013, to be held at Council Chambers, Dundobar Road, Wanneroo.



Council Chamber Seating Diagram



Public Gallery