



Council Minutes

UNCONFIRMED MINUTES

ORDINARY COUNCIL MEETING

7.00pm, 09 APRIL, 2019

Council Chambers, Civic Centre, Dundebur Road, Wanneroo

Recording of Council Meetings Policy

Objective

- To ensure that there is a process in place to outline access to the recorded proceedings of Council.
- To emphasise that the reason for recording of Council Meetings is to ensure the accuracy of Council Minutes and that any reproduction is for the sole purpose of Council business.

Statement

Recording of Proceedings

- (1) Proceedings for meetings of the Council, Electors, and Public Question Time during Council Briefing Sessions shall be recorded by the City on sound recording equipment, except in the case of meetings of the Council where the Council closes the meeting to the public.
- (2) Notwithstanding subclause (1), proceedings of a meeting of the Council which is closed to the public shall be recorded where the Council resolves to do so.
- (3) No member of the public is to use any electronic, visual or vocal recording device or instrument to record the proceedings of the Council or a committee without the written permission of the Council.

Access to Recordings

- (4) Members of the public may purchase a copy of recorded proceedings or alternatively listen to recorded proceedings with the supervision of a City Officer. Costs of providing recorded proceedings to members of the public will be the cost of the recording plus staff time to make the copy of the proceedings. The cost of supervised listening to recorded proceedings will be the cost of the staff time. The cost of staff time will be set in the City's schedule of fees and charges each year.
- (5) Elected Members may request a recording of the Council proceedings at no charge. However, no transcript will be produced without the approval of the Chief Executive Officer. All Elected Members are to be notified when recordings are requested by individual Members.

Retention of Recordings

- (6) Recordings pertaining to the proceedings of Council Meetings shall be retained in accordance with the *State Records Act 2000*.

Disclosure of Policy

- (7) This policy shall be printed within the agenda of all Council, Special Council, Electors and Special Electors meetings to advise the public that the proceedings of the meeting are recorded.



UNCONFIRMED MINUTES OF ORDINARY COUNCIL MEETING

HELD ON TUESDAY 09 APRIL, 2019

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MINUTES

Mayor Roberts declared the meeting open at 7:00pm and read the prayer.

Good evening Councillors, staff, ladies and gentlemen, we wish to acknowledge the traditional custodians of the land we are meeting on, the Whadjuk people. We would like to pay respect to the Elders of the Nyoongar nation, past and present, who have walked and cared for the land and we acknowledge and respect their continuing culture and the contributions made to the life of this city and this region and I invite you to bow your head in prayer:

Lord, We ask for your blessing upon our City, our community and our Council. Guide us in our decision making to act fairly, without fear or favour and with compassion, integrity and honesty. May we show true leadership, be inclusive of all, and guide the City of Wanneroo to a prosperous future that all may share. We ask this in your name. Amen

Please refer to agenda for details of full reports and attachments.

Item 1 Attendances

TRACEY ROBERTS, JP

Mayor

Councillors:

NATALIE SANGALLI	North Coast Ward	
LINDA AITKEN, JP	North Coast Ward	
SONET COETZEE	North Coast Ward	
RUSSELL DRIVER	North Coast Ward	
LEWIS FLOOD	North Coast Ward	
FRANK CVITAN, JP	Central Ward	
PAUL MILES	Central Ward	
DOT NEWTON, JP	Central Ward	
DENIS HAYDEN	South Ward	
HUGH NGUYEN	South Ward	(Arrived 7:05pm)
BRETT TREBY	South Ward	
DOMENIC ZAPPA	South Ward	

Officers:

DANIEL SIMMS	Chief Executive Officer
MARK DICKSON	Director, Planning and Sustainability
HARMINDER SINGH	Director, Assets
DEBBIE TERELINCK	Director, Community & Place
NOELENE JENNINGS	Director, Corporate Strategy & Performance
MUSTAFA YILDIZ	Executive Manager Governance and Legal
DAVID NICHOLSON	Operations Manager Business & Finance
SHANE SPINKS	Manager Community Facilities
GRANT CHETTLEBURGH	Manager Parks & Conservation Management
EMILLE VAN HEYNINGEN	Manager Strategic Land Use Planning & Environment
STEVE MARMION	Manager Advocacy & Economic Development

PAUL GREER	A/ Manager Property Services
KATIE RUSSELL	Manager Community Development
KAREN GODRIDGE	Property Projects Officer
KIRSTIE LEE	Manager Communications, Marketing & Events
TY MATSON	Manager Community Safety & Emergency Management
SARAH HINGSTON	Council Support Officer
LISA DUGGAN	Council Support Officer

Item 2 Apologies and Leave of Absence

SAMANTHA FENN Central Ward

There were 12 members of the public and one member of the press in attendance.

New Request for Leave of Absence

Moved Cr Hayden, seconded Cr Treby.

That Council GRANT a leave of absence for:

1. Cr Fenn from 12 to 30 April 2019, inclusive; and
2. Cr Zappa from 19 April to 13 May 2019, inclusive.

CARRIED UNANIMOUSLY

Item 3 Public Question Time

Questions Received in Writing Prior to the Council Meeting

PQ01-04/19 Mrs L. Robertson – Toscana Drive MERRIWA

Re: Item AS01-04/19 Pesticide Management Policy - Community Consultation Outcomes 106

1. The highly hazardous pesticides that are currently being used for weed and pest control in the City of Wanneroo are a guaranteed source of environmental damage, contaminating soil and groundwater and causing health problems for all that is alive. Will the parks and conservation department please discontinue the use of all highly hazardous pesticides for the protection of everything in our natural environment?

Response Director Assets:

All pesticides used in the City are used in accordance with the specific product labels. The information contained within pesticide product labels is approved by the Australian Pesticides and Veterinary Medical Authority (APVMA). The APVMA is the Australian Government statutory authority responsible for the registration of all agricultural and veterinary chemical products for use in Australia.

The City will continue to use both chemical and non-chemical methods as part of an Integrated Pesticide Management Program in accordance with relevant legislative and regulatory requirements and industry best practice.

Item 4 Confirmation of Minutes**OC01-04/19 Minutes of Ordinary Council Meeting held on 5 March 2019**

Moved Cr Cvitan, seconded Cr Flood.

That the minutes of the Ordinary Council Meeting held on 5 March 2019 be confirmed.

CARRIED UNANIMOUSLY

Item 5 Announcements by the Mayor without Discussion

Nil

Item 6 Questions from Elected Members

Nil

Item 7 Petitions

Nil

Item 8 Reports

Declarations of Interest by Elected Members, including the nature and extent of the interest. Declaration of Interest forms to be completed and handed to the Chief Executive Officer.

Cr Zappa declared an impartiality interest in CE04-04/19 due to employer (RSM Australia Pty Ltd) providing contracted audit services to Office of the Auditor General.

Cr Nguyen entered the meeting at 7:05pm.

Planning and Sustainability**Strategic Land Use Planning & Environment****PS01-04/19 Close of Advertising: Proposed Amendment to Local Planning Policy 5.3: East Wannon**

File Ref:	2079 – 19/99523
Responsible Officer:	Director Planning and Sustainability
Disclosure of Interest:	Nil
Attachments:	4

Moved Cr Cvitan, seconded Cr Treby.

That Council:-

1. **NOTES** the submissions received in respect of draft Local Planning Policy 5.3: East Wannon and **ENDORSES** the responses to those submissions prepared by Administration included in Attachment 2;
2. **Pursuant to Clause 4 (3) of the deemed provisions of District Planning Scheme**

No. 2 ADOPTS the final draft Local Planning Policy 5.3: East Wanneroo included in Attachment 4; and

- 3. Pursuant to Clause 4 (4) of the deemed provisions of District Planning Scheme No. 2 PUBLISHES notice of its adoption of the Policy in the Wanneroo Times and Wanneroo Weekender Community newspapers, INFORMS those persons who made submissions of Council's decision and FORWARDS a copy of the adopted Policy to the Western Australian Planning Commission for its information.**

For the Motion: Mayor Roberts, Cr Coetzee, Cr Cvitan, Cr Driver, Cr Flood, Cr Hayden, Cr Newton, Cr Miles, Cr Nguyen, Cr Sangalli, Cr Treby and Cr Zappa.

Against the Motion: Cr Aitken.

**CARRIED
12/1**

No.	Comment	Administration Response	Administration Recommended Modification
1	Water Corporation		
1.1	The general intent and provisions of the amended draft policy are supported.	Noted.	No modification recommended
1.2	Change the first part of criteria 1.5 e) from: <i>“the provision of servicing infrastructure is logical and economically efficient, and ...”</i> to: <i>“the provision of servicing infrastructure is logical and efficient and accords with, or does not compromise the utility providers’ long term infrastructure planning for the area, and ...”</i>	See comment No. 8.1	See recommendation for comment No. 8.1
2	Public Transport Authority (PTA)		
2.1	If PTA is requested to comment on proposals, then it does provide comment.	Noted. (This PTA comment arises from PTA being advised that some consultants are advising the City that PTA does not provide comment on proposals, and being requested to respond to that advice).	No modification recommended.
2.2	Criteria 1.5 f) refers to proposals being ‘adequately’ served by public transport. PTA suggests that ‘adequate’ be taken to mean minimum 15 minute peak period service, and a 60 minute out-of-peak period service, including weekends.	See comment No. 8.1	See recommendation for comment No. 8.1
3	Department of Fire and Emergency Services (DFES)		
3.1	It is unclear if State Planning Policy 3.7 – Planning in Bushfire Prone Areas (SPP 3.7) has been applied to the proposed amended policy.	Bushfire management issues will need to be addressed as part of preparation of district and local structure plans.	No modification recommended.
4	Department of Water and Environmental Regulation		
4.1	Application of the criteria in section 1.5 would not exempt proposals from both State and Commonwealth environmental approvals. Criteria 1.5 i) is therefore recommended to be changed to: <i>“applications are to be supported by any Federal and State environmental</i>	See comment No. 8.1	See recommendation for comment No. 8.1

No.	Comment	Administration Response	Administration Recommended Modification
	<i>approvals that may be required".</i>		
4.2	In considering proposals under section 1.5, a Water Management Plan may need to be prepared and approved to support proposals, in accordance with 'Better Urban Water Management' (WAPC 2008).	See comment No. 8.1	See recommendation for comment No. 8.1
5	ATCO Gas		
5.1	No objection to the draft amended policy.	Noted.	No modification recommended.
6	Department of Transport		
	No comment to make.	Noted.	No modification recommended.
7	Rowe Group on behalf of Perron Developments Pty Ltd		
7.1	Perron Developments Pty Ltd currently own Lots 12, 36 and 38 Caporn Street, Wanneroo. These lots together with five other adjacent lots on Caporn Street, were rezoned to Urban (with lifting of Deferment) by the WAPC in February 2018. Given this Urban zoning, lots 12, 36 and 38 should not be subject to LPP 5.3, with LPP 5.3 being modified accordingly.	<p>While this comment requests that lots 12, 26 and 38 be excluded from the policy area, the issue raised relates to all of the lots which have now been rezoned to Urban in this area.</p> <p>If LPP 5.3 only related to planning proposals involving rezoning of land to Urban under the MRS, then this request may have some basis, however LPP 5.3 relates not only to the City's consideration of proposals for MRS Urban zoning, but also to its consideration of proposals involving subsequent steps in the planning process ie: DPS 2 amendments, structure plan approvals and amendments, subdivision and development.</p> <p>It also relates to requirements for Development Contribution Plans (DCP) to be in place, and this Caporn Street land will need to be subject to appropriate development contribution arrangements.</p>	No modification recommended.

No.	Comment	Administration Response	Administration Recommended Modification
		<p>It should also be noted that the area which is subject to LPP 5.3 is the area that will be subject to the proposed East Wanneroo District Structure Plan (DSP), and the City does not determine the boundary of the DSP.</p> <p>It would therefore be appropriate to retain this Caporn Street land within the area which is subject to LPP 5.3.</p>	
7.2	<p>Clause 1.3 in draft LPP 5.3 indicates that a Local Structure Plan (LSP) may not be prepared and submitted to the City unless the subject land has already been rezoned under DPS 2. This provision is overly restrictive and unnecessary given that some crossover between a LSP process and a Scheme amendment process can occur. Clause 1.3 would introduce an unnecessary time delay in the planning process that will therefore delay the implementation of development. There would be no detriment to the planning outcome if the City was to commence assessment and consultation on a proposed LSP prior to the associated Scheme amendment being gazetted.</p>	<p>Clause 1.3 is simply reflecting part of clause 15 of the deemed provisions of DPS 2, which has effect, regardless of what any LPP may say.</p> <p>However, it is agreed that there may be instances where it may be advantageous for the LSP assessment process to run concurrently with a DPS 2 amendment process. Clause 15 of the deemed provisions includes additional provisions which would enable this, so it is recommended that these additional clause 15 provisions be included in LPP 5.3 clause 1.3. (An alternative approach may be to delete clause 1.3, given that clause 15 of the deemed provisions has effect anyway. However, it may be helpful for these provisions to also be in LPP 5.3, so that the policy provides a comprehensive position of how planning proposals, including local structure plans, will be dealt with).</p> <p>It should also be noted that while clause 15 of the deemed provisions refers to LSPs not being <u>prepared</u> unless this area</p>	<p>Modify clause 1.3 to:</p> <p><i>"The City shall consider that, pursuant clause 15 of the deemed provisions of DPS 2, a Local Structure Plan may not be prepared and submitted to the City unless:</i></p> <ul style="list-style-type: none"> <i>a) the subject land is zoned under DPS 2 as an area suitable for urban or similar development, and as an area requiring a structure plan to be prepared; or</i> <i>b) a State Planning Policy requires a structure plan to be prepared for the subject land; or</i> <i>c) the Commission considers that a structure plan is required."</i> <p><i>Where a Local Structure Plan has been submitted, then the City shall deal with the application in accordance with the provisions of Part 4 of the deemed provisions of DPS 2.</i></p>

No.	Comment	Administration Response	Administration Recommended Modification
		is already appropriately zoned, in practice, this relates more to a proposed LSP being formally submitted for approval. It takes a considerable time to actually prepare a LPS for submission, and clause 15 does not prevent proponents from preparing LSPs for submission.	
7.3	Clause 1.4 d) of the draft LPP 5.3 has the effect of requiring that the City shall not support an application for the subdivision of land unless an approved Development Contribution Plan is in place. While it is acknowledged that clause 1.5 g) allows the City to vary this provision where a binding legal agreement is in place, the requirement to make necessary arrangements with the City relative to developer contributions would typically be applied as a condition of subdivision approval. This is a more appropriate approach given that the requirement is linked to the implementation of an approval. It is not uncommon for subdivision approvals to be obtained but not implemented (for a variety of reasons). The requirement (and associated costs) to enter into a legal agreement would therefore be unnecessary in such a situation.	See Comment 8.1	See recommendation for Comment No. 8.1
8	Planning Solutions on behalf of Uniting Church Homes (Juniper)		
8.1	<p>The submission is made on behalf of 'Juniper', the owner of lots 93 and 94 Dundobar Road, Wanneroo.</p> <p>Specifically, there is a growing demand for accommodation and care of aged persons. The City's Local Housing Strategy (2005) recognises there is a projected significant</p>	Due to the likelihood of the East Wanneroo District Structure Plan being finalised in the reasonably near future, it is no longer considered necessary to include Clause 1.5 and its associated criteria, which relates to consideration being given to applications, prior to the relevant elements of the planning	Delete Clause 1.5.

No.	Comment	Administration Response	Administration Recommended Modification
	<p>increase in the population of aged persons. The Local Housing Strategy supports improved access to transport and services, and in this respect the subject site's close proximity to the Wanneroo Town Centre provides an opportunity for accommodation services in an accessible location.</p> <p>Clause 1.5 of the draft LPP 5.3 provides a clear framework by which these services can be planned and developed in advance of district structure planning. For this reason, clause 1.5 is strongly supported.</p>	framework being in place.	
8.2	<p>Criteria g) of clause 1.5 requires a binding legal agreement to be put into place requiring landowners agree to pay all future development contributions that may come into place under development contribution plans in the future. This criteria is not supported.</p> <p>This criteria would require our client, if it develops the subject site under clause 1.5, to contribute an unknown amount of money for unknown infrastructure items at an unknown point in time in the future. Simply put, it is not considered appropriate to require landowners to enter into binding legal agreements where the terms of the agreements are unknown.</p> <p>Further, our client's developments are relatively self-sustaining, in that retirement villages are provided with open space and community facilities for the benefit of residents. Development of the subject site for a retirement village would not generate a need for infrastructure to be provided elsewhere in the locality.</p>	See comment No. 8.1	See recommendation for comment No. 8.1

No.	Comment	Administration Response	Administration Recommended Modification
	<p>The criteria is inconsistent with clause 69(2) of the deemed provisions at Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015 which states:</p> <p><i>The local government must not grant development approval subject to a condition that future contributions to the provision of infrastructure related to the development may be required under a development contribution plan that is not in place at the time the application is determined.</i></p> <p>In the circumstances, it is considered that criteria g) of clause 1.5 of the draft LPP 5.3 cannot be imposed, and this criteria should be deleted.</p>		
9			
9.1	<p>Samsara Developments Pty Ltd owns lot 339 Fortitude Boulevard, Gnangara, which is a currently vacant General Industrial zoned lot in the new 'Wangara Extension' industrial area, in south Gnangara.</p> <p>This new industrial area is currently within the LPP 5.3 policy area, and therefore technically subject to the amended LPP 5.3 requirements. This would be inappropriate, given the current zoning and stage of planning and development of this industrial development area, and this area should therefore be removed from the LPP 5.3 policy area.</p>	<p>The Wangara Extension industrial area was included in the original LPP 5.3 policy area due to it, at that time, still being unzoned and undeveloped, and within the area subject to the 2011 East Wanneroo Structure Plan. Given that this area is now rezoned, subdivided and largely developed, it should be excluded from the LPP 5.3 policy area.</p>	<p>Modify Footnote 2 on page 1 of LPP 5.3 to read as follows:</p> <p><i>"2 'East Wanneroo area' refers to the area within the 'study boundary' of the East Wanneroo Structure Plan (Department of Planning, Western Australian Planning Commission, January 2011) but excluding the land in the south part of Gnangara which is zoned Industrial under the Metropolitan Region Scheme."</i></p>
10	Cathy Broadbent		
10.1	The City must develop its planning policies for	It is not agreed that the amended LPP 5.3	No modification recommended.

No.	Comment	Administration Response	Administration Recommended Modification
	<p>the benefit of the City but not to the detriment of ALL residents. It would appear the proposed planning amendments favour the property developers within our Community at the exclusion of those less wealthier residents.</p> <p>Whilst clause 1.1 of the draft amended Policy suggests <i>"The city shall not support any application made to the Western Australian Planning (WAPC) for lifting of Deferment of any land zoned Urban Deferred under the MRS until: The District Structure Plan (DSP) and associated supporting schedules have been prepared and approved by the relevant approval agencies ..."</i>, currently in relation to the area in South Gnangara, the DSP is due for release from WAPC in August/September 2018. It is anticipated, soon after the release of the DSP, wealthier local residents of South Gnangara will lodge an MRS amendment which they have funded and had prepared. Whilst it is their right to have an MRS amendment prepared, this handful of wealthier residents will have the capacity to dictate what will happen to the homes/properties of our other less wealthier residents. Planning laws should not discriminate in favour of wealthier residents.</p> <p>Once the above MRS is prepared and lodged with WAPC, it then goes out for public comment. This process is flawed. Results can, and have been, skewed by people who don't even live in the area using local addresses to lodge submissions. Minor children have also lodged submissions! As a result, the MRS is "approved by a majority of residents", which is a mis-truth and such figures are incorrect, and the</p>	<p>discriminates in favour of wealthier residents. The planning processes which will be involved in the progressing of the planning of the East Wanneroo will be including opportunities at most steps for all residents to have input to those processes.</p>	

No.	Comment	Administration Response	Administration Recommended Modification
	<p><i>land proceeds to Urban.</i></p> <p><i>Consequently, once an MRS is approved under this flawed process, in the case of South Gwangara, the land in South Gwangara could move to Urban immediately rather than following the provisions of Urban Deferred which require more studies to be undertaken before moving to Urban.</i></p> <p><i>I suggest that LPP 5.3 Planning Policy amendments do not cover the interests of ALL residents but rather discriminates in favour of the wealthier residents in our City and should be further amended to prevent this from occurring.</i></p>		
11	Katie and Richard Shortland-Webb		
11.1	<p>We live on the corner of Badgerup Road and Lakelands Drive, both of which are subject to heavy traffic where cars and trucks constantly exceed the speed limit. This is especially the case for Badgerup Road where the speed limit is already a high 80km per hour and the road is in poor condition. Increasing the housing density in the proposed areas as indicated on "Figure 1: East Wannon Structure Plan", will only increase the traffic to these roads and in turn generate more noise and unsafe drivers.</p> <p>People move to these semi-rural areas to get away from congestion, noise, neighbours and urban infill. Although our property is unaffected by the rezoning, it could negatively affect the value of our property as it cannot be rezoned where just a few kilometres up the road, it can be. We will be surrounded by cheap first home</p>	<p>The submitters' comments are assuming that their property is not proposed for future urban use, based on the East Wannon Structure Plan of 2011. Administration has now informed them that the North West Sub-regional Planning Framework released in March of this year is now identifying their area as 'Urban Expansion'.</p> <p>The issues raised are not relevant to LPP 5.3, but will need to be addressed during the course of the further planning and development of the East Wannon area.</p>	No modification recommended.

No.	Comment	Administration Response	Administration Recommended Modification
	<p>buyer blocks which are on tiny lots. If a proposal such as this does go through, a minimum of R20 should be applied allowing larger lots with more open space, lesser population, traffic and more scope for large trees to be retained and protected. Large park lands should also be designed within the urban subdivision to protect and encourage the existing local wildlife to live in the area.</p> <p>The policy is proposing a large area to be rezoned. It will be the areas that are not being rezoned that will be negatively affected if the planning of sub-divided areas is inappropriate and infrastructure is not upgraded. The speed limit to Badgerup Road should be decreased to 60-70km per hour at the very least to ensure the increased vehicle traffic slows down or takes an alternative route.</p>		
12	Ravi Lagopi Pty Ltd		
12.1	<p>I own a property on 36 Jambanis Rd, Wanneroo.</p> <p>I have read your Draft Amendment Local Planning Policy 5.3 East Wanneroo and agree with the fact that further work needs to be done on the structure plan.</p> <p>I understand that some of the policies are no longer relevant and that further research and public opinion needs to be sought.</p> <p>My main aim is to see my property become urban and reach its full potential. This is my retirement fund and look forward to the day that our economy and population supports my ideals.</p>	Noted.	No modifications recommended.

**Planning and Sustainability
Draft Amended LPP 19/02/2018
[Local Planning Policy 5.3: East Wanneroo]**

**AUTHORISATION****ADOPTED****REVIEW**

**FOLLOWING WESTERN AUSTRALIAN
PLANNING COMMISSION APPROVAL OF THE
EAST WANNEROO DISTRICT STRUCTURE
PLAN**

Objective

To provide guidance on consideration of planning proposals¹ for urban or similar development, and applications for planning approval of a rural nature, received in respect to the East Wanneroo area².

Related Policies and Documents

- East Wanneroo Structure Plan (Department of Planning (DoP), Western Australian Planning Commission (WAPC), January 2011).
- North-West Sub-regional Planning Framework (DoP, WAPC, March 2018).

Policy Provisions

1. Consideration of Planning Proposals of an Urban or Similar Nature

Overriding Principle:

There shall be a general presumption against subdivision and development that may detrimentally impact on the orderly and proper planning of the area, specifically prior to the finalisation of a district structure plan, a local structure plan and development contribution schemes.

In applying the above principle, the City shall not support any planning proposals that may compromise the preparation of a planning framework which will enable urban development to occur in the East Wanneroo area in an orderly and proper manner. In particular:

- 1.1 The City shall not support any application made to the Western Australian Planning Commission (WAPC) for lifting of Deferment of any land zoned Urban Deferred under the Metropolitan Region Scheme (MRS) until:
 - a) A District Structure Plan (DSP) and associated supporting studies have been prepared and approved by the relevant approval agencies;
 - b) The MRS has been amended to reserve any regional reserves identified as required by the DSP for the subject land;

¹ 'Planning proposals' includes proposals for MRS amendments, DPS 2 amendments, Structure Plan approval and amendment, subdivision and development.

² 'East Wanneroo area' refers to the area within the 'study boundary' of the East Wanneroo Structure Plan (Department of Planning, Western Australian Planning Commission, January 2011) but excluding the land in the south part of Gnangara which is zoned Industrial under the Metropolitan Region Scheme.

**Planning and Sustainability
Draft Amended LPP 19/02/2018
[Local Planning Policy 5.3: East Wanneroo]**



- c) A Development Contribution Plan is in place to facilitate development contributions for regional and district-level infrastructure; and
 - d) Where relevant, sand extraction has been completed in adjacent areas, where such extraction would otherwise have unacceptable impacts on development of the subject land.
- 1.2 The City shall not support any application for amendment of City of Wanneroo District Planning Scheme No. 2 (DPS 2) that is intended to facilitate any form of urban or similar development unless the subject land has first been zoned Urban under the MRS, with the various pre-requisites for Urban zoning detailed in 1.1 having been satisfied.
- 1.3 The City shall consider that, pursuant to clause 15 of the deemed provisions of DPS 2, a Local Structure Plan may not be prepared and submitted to the City unless:
- a) the subject land is zoned under DPS 2 as an area suitable for urban or similar development, and as an area requiring a structure plan to be prepared; or
 - b) a State Planning Policy requires a structure plan to be prepared for the subject land; or
 - c) the Commission considers that a structure plan is required.

Where a Local Structure Plan has been submitted, then the City shall deal with the application in accordance with the provisions of Part 4 of the deemed provisions of DPS 2.

- 1.4 The City shall not support any application for subdivision or development for urban or similar purposes unless the subject land:
- a) Has been rezoned to Urban under the MRS pursuant to 1.1;
 - b) Has been rezoned under DPS 2 pursuant to 1.2;
 - c) Is subject to an approved Local Structure Plan under DPS 2; and
 - d) In the case of an application for subdivision, is subject to an approved Development Contribution Plan to facilitate development contributions for local-level infrastructure.

2. Consideration of Applications for Planning Approval of a Rural Nature

The City shall not support any application for planning approval of a rural nature submitted for land within the East Wanneroo area that may compromise the progressive development of that area for urban and similar uses. In particular:

- 2.1 a) In considering applications for planning approval of a rural nature which are submitted for land located within the East Wanneroo area and where the land is:

- i) considered at that time to have future urban or similar potential, and
- ii) zoned General Rural or Rural Resource under DPS 2;

the City shall have regard for the possibility of future urban or similar use of that area and the desirability of facilitating that possible future urban or similar use.

- b) Should the type of rural use proposed be a 'permitted' use under DPS 2 in the General Rural or Rural Resource zone, then the City shall consider the imposition of conditions of approval aimed at minimizing the impacts of the proposed use on possible future urban or similar use in the area concerned.

2.2 In considering applications for planning approval of the type referred to in 2.1 above, but where the zoning of the land concerned under DPS 2 is Urban Development, and a Local Structure Plan is still to be approved (and therefore a zoning plan with associated use permissibility provisions is not in effect) the City shall have regard for:

- a) the provisions of clause 27(2) of the deemed provisions of DPS 2, and
- b) the proposed future urban use of that area, and the desirability of facilitating that proposed future urban use.

2.3 In considering applications for planning approval of a rural nature which are submitted for land located within the Policy Area and which is considered at that time to not have future urban potential, the City shall have regard to whether the proposal may have any possible impacts on the possible future urban use of land in the general area which may be considered at that time to have future urban potential, and the desirability of mitigating those impacts.

2.4 In considering applications for planning approval of a rural nature under 2.1, 2.2 or 2.3 above, the City shall consider the possible impacts the proposal may have on possible future urban or similar use of land in the vicinity of the proposal, including:

- Odour
- Noise
- Chemical spray drift
- Vibration
- Light spill
- Traffic
- Any other impacts on possible future urban uses

PS02-04/19 Catalina Estate Coastal Access Infrastructure Foreshore Management Plan

File Ref: 2954 – 19/103157
Responsible Officer: Director Planning and Sustainability
Disclosure of Interest: Nil
Attachments: 5

Moved Cr Cvitan, seconded Cr Treby.

That Council:-

- 1. APPROVES the Catalina Coastal Access Infrastructure Foreshore Management Plan as per Attachment 5; and**
- 2. FORWARDS a copy of the Foreshore Management Plan to the Western Australian Planning Commission for its information.**

CARRIED UNANIMOUSLY

Two overlapping squares, one brown and one green, are positioned in the upper left corner of the page.

COTERRA
ENVIRONMENT

A close-up photograph of a Banksia flower with a large, cylindrical head of red and white stamens, surrounded by green, serrated leaves. The flower is set against a clear blue sky.

Foreshore Management Plan

Catalina Estate Coastal Access Infrastructure

Revision 6, February 2019

CALIBRE | COMMITMENT | COLLABORATION

Foreshore Management Plan

Catalina Estate Coastal Access Infrastructure

Revision 6, February 2019

This report was prepared by:

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Date: February, 2019

This report was prepared for:

Tamala Park Regional Council
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EXECUTIVE SUMMARY

The Tamala Park urban development project (Catalina Estate) is located in the north-west corridor of the Perth Metropolitan Region. Given the projected increase in the local population it is proposed that a formal coastal access route should be created to enable the local community to have access to a safe swimming beach. At present, a number of informal bush tracks exist, used by people to gain four-wheel-drive access to the beach. Given the informal nature of these tracks, damage to vegetation and dune structures, which has been enhanced further by wind erosion, has occurred as a result of this uncontrolled access.

A coastal access road has been proposed to provide local access to a safe beach for the local community. The proposed access leads to a beach area which has been identified to be free of hazards that are present in adjacent areas, and is therefore Surf Life Saving Western Australia's (SLSWA) preferred location. The proposed location is also consistent with the Tamala Conservation Park Establishment Plan (WAPC, 2012), which recommended that community access to safe swimming areas adjacent to Tamala Park, with public road access, appropriately located facilities such as car parking, toilets and potential surf-life-saving facilities should be investigated and provided. Access to this beach will provide an alternative to Claytons Beach which is subject to hazards to swimmers, such as rips and strong currents.

The location of the proposed access route and the carpark area have been carefully selected to follow existing informal tracks or areas of damaged vegetation and minimise impacts on flora and values in the area.

An asphalt two-way road is proposed to be constructed, leading visitors to a beach carpark adjacent to the foredune, providing at least 30 bays (including one ACROD bay). From the car park, a 3 m wide pedestrian path will provide access to the beach for pedestrians as well as authorised vehicles as necessary. Areas have been provisionally allocated for future additional buildings, such as storage buildings for surf-lifesaving equipment and an ablution block but as this infrastructure is not yet proposed to be installed it does not form part of the current FMP.

This FMP has been prepared by the Tamala Park Regional Council (TPRC) in the best interest of the community to facilitate the opening of a safe and useable swimming beach and for the benefit of the City of Wanneroo (CoW) who are responsible for this area. The FMP specifically addresses the impacts of the provision of beach access infrastructure. The objective of this FMP is to provide measures to ensure controlled public access to a safe swimming and aquatic activity beach, providing commitments for the protection and where possible enhancement of the conservation value of the adjacent foreshore area. The FMP will support applications for Development Approval and a Native Vegetation Clearing Permit.

Management measures to minimise the environmental impact of the proposed coastal access infrastructure are provided in the below implementation table.

Table A: Implementation Summary Table

Action	Pre-Construction	During Construction	Post-Construction
Vegetation Management and Rehabilitation	<ul style="list-style-type: none"> • Coordinate with the City's Land Development Group (Planning and Sustainability Division) on the matter of appropriate revegetation areas, vegetation species and surface stabilisation techniques for treatment of swales, batters and slopes at the appropriate time, when detailed design work is being undertaken, and prior to the preparation of any Development Application documents. • Undertake seed and cutting collection from the clearing footprint area and surrounds, remaining as close as possible to areas to be rehabilitated. • Propagation of selected seeds (i.e. those species not proposed for direct seeding) at an accredited nursery. 	<ul style="list-style-type: none"> • Ongoing propagation of selected seeds (i.e. those species not proposed for direct seeding) at an accredited nursery as required. 	<ul style="list-style-type: none"> • Ongoing propagation of selected seeds (i.e. those species not proposed for direct seeding) at an accredited nursery as required. • Removal of any rubbish present within the rehabilitation area. • Two weed control events to be undertaken in and directly adjacent to proposed rehabilitation areas within 6 months prior to planting. • Undertake direct seeding and planting of tubestock. • One weed control event to be undertaken in late winter/early spring approximately 12 months after planting. • Installation of tree guards as required. • Removal of tree guards. • Provide brushing and / or hydromulching (no seed) as required in erosion prone areas. • Vegetation and weed monitoring undertaken annually in Spring within rehabilitation areas. • Preparation of a monitoring report and submission to the CoW annually, outlining the progress of the development as well as the progress against success criteria and the rehabilitation success. • Where success criteria are not met, contingency actions will be undertaken. • Contingency actions may include: <ul style="list-style-type: none"> - Infill planting - Additional weed control - Erosion control measures



Action	Pre-Construction	During Construction	Post-Construction
Fauna Management	<ul style="list-style-type: none"> Undertake fauna survey of clearing area to advise relocation program details (to be agreed with CoW). 	<ul style="list-style-type: none"> Start and run equipment for 10 minutes prior to clearing commencing. Where possible, undertake clearing outside of the Black cockatoo breeding season (i.e. between July and November). Observe vegetation for any fauna that may be trapped, injured or occupying an unseen nest or shelter. If feasible, felled vegetation to be left in situ overnight. Engage a fauna relocation specialist to oversee site clearing works. 	<ul style="list-style-type: none"> Install signage indicating speed limit of 30 km/hr. Wildlife crossing signage to be installed at both entrance points to the access road
Dieback Management		<ul style="list-style-type: none"> Should any off-site fill be required this is to be obtained from a dieback free source. Prior to entering the site any construction equipment and construction materials must be clean and free of any adhered soil/mud. Construction equipment to stay within the construction zone. Imported material for construction works is to be stored in areas clear of vegetation which do not drain towards retained vegetation. Plants used in the landscaping works to be from a dieback free source. Restrict uncontrolled vehicles accessing retained vegetation areas. Construction contractors to be provided with dieback management information. 	



Action	Pre-Construction	During Construction	Post-Construction
Access Management	<ul style="list-style-type: none"> • Install clearing protection fencing to prevent accidental clearing of vegetation to be retained as per CoW specification TS 01-12-0. • Maintain clearing protection fencing to prevent accidental clearing of vegetation to be retained. 	<ul style="list-style-type: none"> • Temporary fencing will be installed around development site at the commencement of construction works to restrict third party access through the construction site and foreshore reserve. • Contractors will check fencing on a weekly basis and report and repair damage as necessary. 	<ul style="list-style-type: none"> • Provide fencing along the access road and carpark boundaries as per CoW standard TS01-3 style to restrict off-road vehicles from leaving the road and entering the vegetated foreshore reserve area. • Install fencing along the pedestrian access track to beach as per CoW specification TS 01-4-2.
Erosion and Dust Management		<ul style="list-style-type: none"> • Vehicle speeds will be kept below 30 km/hr • Vehicle will remain within the construction area. • Use brushing, mulching and fibre matting where necessary to stabilise sand. 	
Stormwater Management	<ul style="list-style-type: none"> • Detailed engineering design, including stormwater infrastructure, will be included in the Development Application prepared for submission to the City of Wanneroo for the proposed works. • Drainage infrastructure will be designed to address WSUD principles as well as having the specific objectives of managing direct flows into the Bush Forever vegetation, and minimising potential erosion. 	<ul style="list-style-type: none"> • Drainage infrastructure to be constructed as per the Development Application. 	



Action	Pre-Construction	During Construction	Post-Construction
Fire Management		<ul style="list-style-type: none"> • Clearing and construction should be undertaken outside of high fire risk conditions where possible. • Fire extinguishers and equipment to be readily available for all vehicles / machinery and must be tagged, inspected and certified according to relevant standards. • Smoking will be prohibited within the construction area. Designated smoking areas will be positioned away from the foreshore vegetation. 	<ul style="list-style-type: none"> • Coastal access road corridor to act as a firebreak. • Restrict unauthorised access to coastal bushland (see Vegetation and Fauna Protection action).
Beach Safety Management			<ul style="list-style-type: none"> • Coastal hazard signage is to be provided within the carpark. SLSWA and CoW shall approve the signage prior to installation by TPRC.

The proposed development of coastal access infrastructure within the foreshore reserve is subject to the following planning and environmental approvals:

- Development Application (CoW / WAPC)
- Detailed engineering design and landscape design drawings (CoW)
- Native vegetation clearing permit (DWER)

The coastal access road and associated infrastructure will remain under the ownership of both CoW and WAPC, in accordance with the existing reserve boundaries. This is in keeping with the CoW's formal agreement to continue managing (wholly or in part) the reserves between Burns Beach and Mindarie (WAPC, 2012).

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1.0 INTRODUCTION

1.1 Project Background

The Tamala Park urban development project, marketed as Catalina Estate is located in the north-west corridor of the Perth Metropolitan Region (Figure 1).

The Tamala Park Regional Council (TPRC) is the corporate entity established in 2006 for the specific purpose of facilitating rezoning, subdivision, development, marketing and sale of the Tamala Park landholding. The TPRC comprises the following 7 local government members: Town of Cambridge, City of Joondalup, City of Perth, City of Stirling, Town of Victoria Park, City of Vincent and City of Wanneroo. These member Councils have a joint holding in the project. The Satterley Property Group act as project managers and exclusive selling agents on the TPRC's behalf.

The Catalina Project is subject to the Tamala Park Local Structure Plan (Appendix A) which was approved by the Western Australian Planning Commission (WAPC) in 2011 and will facilitate a new urban development comprising around 2,500 lots. The first phase of construction and development commenced in 2011. To date, over 900 lots have been sold in the Catalina Estate with approximately 700 houses completed or under construction.

Consisting a total of approximately 180 ha, the development area is divided into three Precincts known as 'Catalina Beach' located west of Marmion Avenue, 'Catalina Central' located east of Marmion Avenue and 'Catalina Grove' located east of Connolly Drive.

Given the expected demand for access to beach areas from the local population in the future it is proposed that a formal coastal access route be created to enable the local community to access the section of the coast to the west of the Catalina Estate to enable convenient access to a safe swimming beach as an alternative to Claytons Beach, which is subject to hazards to swimmers. At present, a number of informal bush tracks exist, used by people to gain four-wheel-drive access to the beach. Given the informal nature of these tracks and the uncontrolled access which has occurred this has resulted in damage to vegetation and dune structures which is enhanced further by wind erosion.

1.1.1 Negotiated Planning Solution

A portion of the Catalina Estate (Catalina Beach cell) was identified in Bush Forever documentation in December 2000 as part of Bush Forever Site No. 322 as a 'Negotiated Planning Solution' site. In 2006 agreement was reached between the WAPC and TPRC on the Negotiated Planning Solution (NPS). The original TPRC landholdings totalled 121.5 ha. As a result of the extensive NPS process the TPRC ceded 89 ha of land originally part of the Tamala Park landholding to the Crown for reservation as Bush Forever conservation land (becoming Bush Forever Site No. 322).

1.1.2 Foreshore Tenure

Following implementation of the NPS the coastal land ceded to the crown (Lot 9505) is now vested with the Western Australian Planning Commission. The foreshore land

parcels to the west of this lot include Reserves R20561 and R35890. Both of these reserves are vested with the City of Wanneroo.

The location of these reserves is shown in Figure 2.

1.2 Proposed Coastal Infrastructure

The proposed coastal access road has been designed to provide a local route to the beach for Catalina residents and the general public. An asphalt two-way road is proposed to be constructed, leading visitors to a beach carpark adjacent to the foredune, providing at least 30 bays (including one ACROD bay). From the car park, a 3 m wide pedestrian path will provide access to the beach for pedestrians as well as authorised vehicles as necessary. It is the developer's preference that the pedestrian beach access path be constructed using stabilised limestone, and if alternative materials are to be required, this shall be specified in the conditions of development approval. The 3 m width of the path is consistent with the City of Wanneroo path specifications, and the City's engineers (Assets Directorate) will be consulted to ensure the risk of damage due to storm events and/or sand erosion is addressed to avoid or minimise premature damage through appropriate design treatment.

A small area adjacent to the southern boundary of the carpark has been provisionally allocated to enable the future development of mobile infrastructure to facilitate Surf Life Saving WA beach patrols and associated equipment storage. A provisional site has also been supplied for the future construction of an ablution block / change rooms. These assets are not currently proposed and indicative locations only are provided.

The alignment of the proposed access route and the location of the carpark area have been carefully selected to minimise impacts to flora and values in the area. Where possible the proposed access route follows the alignment of existing informal bush tracks or areas of damaged vegetation. The proposed carpark area is to be located within a degraded area of minimal or declining vegetation.

The location of the carpark area is based the Coastal Aquatic Risk Assessment (2014) undertaken by Surf Life Saving Western Australia (SLSWA) which identified the site as a preferred beach access location, due to safe swimming conditions and absence of potential hazards present in the existing access locations to the north and south.

The carpark location was selected above the larger dune blowout area which occurs further to the south for the following reasons:

- It was the preferred location identified by SLSWA
- The larger dune blowout is located approximately 1.5 km from the Catalina Beach development boundary. This distance is no longer considered walkable compared to the 550 m distance associated with the location proposed.

Figure 2 provides a concept design for the proposed infrastructure.

The concept plan has been developed within the local and regional context of the foreshore area, with environmental considerations such as flora and fauna

protection at the forefront of the design. Current and future coastal vulnerability modelling has also been considered in the planning of the infrastructure design and footprint.

It is also consistent with the Tamala Conservation Park Establishment Plan (WAPC, 2012), which recommended that given the increased demand from the community for access to safe swimming areas adjacent to Mindarie and the future Tamala Park project that a public recreational swimming area off Long Beach Promenade should be identified. This document also recommend that public road access, with appropriately located facilities such as car parking, toilets and potential surf-life-saving facilities should be investigated and provided.

It is noted that the implementation of the proposed design elements will be subject to future planning approvals, including Development Approval and the granting of a Native Vegetation Clearing Permit.

1.3 Scope and Purpose of Report

1.3.1 Foreshore Management Area Boundary

The coastal access infrastructure concept plan is shown in Figure 2, and also provides the extent of foreshore area to which this Foreshore Management Plan applies. This plan applies only to the areas proposed to be modified for the construction of the access infrastructure (i.e. the earthworks footprint). It is noted that locations for the possible public amenities and possible surf lifesaving equipment storage areas shown on this figure have been included to enable these assets to be provided for in the future if desired by SLSWA or the CoW. These assets are not currently proposed and locations are provided on the figure for indicative purposes only.

The concept plan traverses the following three reserve lots:

- R20561 (Primary interest holder: City of Wanneroo)
- R35890 (Primary interest holder: City of Wanneroo)
- Lot 9505 (Registered Proprietor: Western Australian Planning Commission)

1.3.2 Native Vegetation Clearing Permit Application

In order to facilitate the clearing of native vegetation to allow the coastal access road to be constructed a Native Vegetation Clearing Permit (NVCP) is required from the Department of Water and Environmental Regulation (DWER). This management plan will be supplied to DWER as supporting information for the clearing permit application.

1.3.3 Development Application

The construction of the coastal access road and associated infrastructure will also require Development Application Approval from the City of Wanneroo and WAPC. This management plan will also form part of the Development Application information package, along with detailed engineering and landscape design drawings.

The landscape design drawings will include the proposed location and species of trees to be planted within the car park site.

1.4 Management Plan Objectives

The objective of this FMP is to provide measures to ensure controlled public access to a safe swimming and aquatic activity beach, whilst providing commitments to the protection and where possible enhancement of the conservation value of the adjacent foreshore area.

2.0 RELEVANT GUIDANCE DOCUMENTS

2.1 Environmental Protection Act 1986

The *Environmental Protection Act 1986* ('the Act') is the pre-eminent environmental legislation in Western Australia. Development projects are regulated under Part IV of the Act.

Assessment opportunities under the Act occur at rezoning stage (region scheme and/or town planning scheme, if applicable) under Section 48A of the Act or subdivision / development stage under Section 38 of the Act.

The Act also has a number of Environmental Protection Policies and regulations which provide guidance on environmental management.

2.2 State Planning Policy 2.6 - State Coastal Planning Policy

The State Planning Policy 2.6 (SPP 2.6) provide guidance relating to managing development and land use change within the coastal zone; establishment of foreshore reserves; and to protection, conservation and enhancement of coastal values (WAPC, 2013a).

The policy provides a framework to undertake risk management process in relation to coastal erosion and inundation. SPP 2.6 requires Coastal Hazard Risk Management and Adaptation Planning (CHRMAP) be undertaken for coastal areas with the potential to be vulnerable to coastal processes over future planning timeframes (WAPC, 2013a).

CHRMAP should include context assessment, vulnerability assessment, risk identification, analysis, evaluation, adaptation, funding arrangements, maintenance, review and communication. Where risk assessment identify a level of risk that is unacceptable to the affected community or proposed development, adaptation measures need to be prepared to reduce those risks down to acceptable levels. Adaptation measures include (WAPC, 2013a):

- Avoid the presence of new development within an area identified to be affected by coastal hazards.
- Planned or managed retreat – Locate public infrastructure within coastal hazard risk area but plan for the removal / demolition / relocation of coastal assets at the appropriate time.
- Accommodation adaptation measures including design and/or management strategies that render the risk from the identified coastal hazard acceptable.
- Coastal protection works where there is a need to preserve the foreshore reserve, public access or public safety, property and infrastructure that is not expendable.

SPP 2.6 and the associated SPP 2.6 Guidelines (WAPC, 2013b) also includes guidance relating to the preparation of Foreshore Management Plans. A FMP should generally describe the process and values of the coastal site under consideration, identification of the location of proposed infrastructure and facilities, discussion in

relation to the protection of environmental and cultural values of the site and describe the proposed development and associated design and management measures (including tenure, land use, wastewater, stormwater, coastal hazard risk management and adaptation and ongoing management and maintenance).

2.3 Environmental Protection Authority Guidance Statement No. 33

Environmental Protection Authority (EPA) Guidance Statement No. 33 – *Environmental Guidance for Planning and Development* (EPA, 2008) provides general advice on the environmental management recommendations near waterways. This guidance includes:

- Coastal foreshores are considered to be of high conservation significance in the Perth Metropolitan Region.
- Protect wetland, streamline and estuarine fringing vegetation and coastal vegetation.
- It is desirable to protect and enhance ecological linkages and to increase the buffer or foreshore reserve width in places to connect with remnant vegetation.
- Any clearing and construction activities near waterways or water bodies should minimise the risk of increasing sedimentation, turbidity and pollution.

2.4 Perth Coastal Planning Strategy (in Directions 2031 and Beyond)

Directions 2031 recognises that planning for future growth of the city must manage the increasing pressures on our vulnerable coastal environment by balancing development with the protection, conservation and enhancement of coastal values and the anticipated impacts of climate change, particularly sea level rise. The Perth Coastal Planning Strategy supports this approach by:

- providing guidance and support to decision making on the future land use, development and conservation of the Perth metropolitan coastline;
- promoting integrated coastal zone management; and
- providing guidance for the location, scale and density of developments appropriate for the Perth coastline over the next 10 to 15 years.

Directions 2031 and Beyond (WAPC, 2010) and the draft North-West Subregional Structure Plan (WAPC, 2015) recognise Clarkson as a secondary activity centre and Catalina Estate as urban development land, resulting in an increase to the residential population.

2.5 City of Wanneroo Local Planning Policy (LPP) 4.21 – Coastal Assets Policy

This policy applies to all future works / infrastructure proposed within the City's coastal foreshore reserve, and guides the type, location and extent of proposed assets. It complements the SPP 2.6 and calculated coastal vulnerability timeframes.

2.6 Tamala Conservation Park Establishment Plan

The Tamala Conservation Park Establishment Plan (TCPEP) was prepared by the Western Australian Planning Commission (WAPC) to guide the coordinated long-term management of the coastal bushland between Burns Beach and Mindarie. (Tamala Park Bushland; Bush Forever Site 322). It describes the relevant conservation and recreation values and identifies the proposed boundaries of the Park. It outlines management objectives, various park management options, tenure and the overall establishment process.

A Community Advisory Committee (CAC) was created to develop the TCPEP and included representatives from City of Wanneroo (CoW), City of Joondalup (CoJ), State government agencies, adjoining property developers (including Tamala Park Regional Council) and conservation and community interest groups. A technical advisory group was also established to provide technical advice and recommendations from State and local government authorities.

The TCPEP provides the following guidance relevant to this Foreshore Management Plan:

- Documentation of the CoW's in-principle support of the provision of facilities associated with the development of a swimming beach at the northern end of the Park on land managed by the CoW, subject to further environmental and engineering studies and an agreement on funding.
- The former Department of Environment and Conservation (DEC) (now Department of Biodiversity, Conservation and Attractions [DBCA]) provided its support to the protection of the Park as a Class A Nature reserve for management as a conservation park (The Cities of Wanneroo and Joondalup currently manage all of the foreshore areas as "C" class reserves for recreation). It was recognised that whilst containing high conservation value, the Park permits an element of suitable managed passive recreation.
- The Park is described as having three main broad usages:
 - Conservation and protection, excluding or limiting access to dedicated walk trails. Usually managed by DEC (now DBCA).
 - Natural environment uses, where bushland is adjacent to some level of developed amenity and public access, with appropriate controls in place. Usually (but not exclusively) managed by DEC (now DBCA).
 - Recreation areas are identified and set aside specifically for public use, and include swimming / fishing beaches and associated infrastructure. The CAC recommends that any swimming beaches and associated access infrastructure should be managed by the relevant local government authority (i.e. CoW in this instance) whilst the remainder of the conservation park be vested in the DEC (now DBCA). DEC provided their support for this recommendation.
- Other relevant recommendations include:

- As a matter of priority, the CoW, the City of Joondalup and the WAPC consider jointly funding appropriate studies for a shared path from Burns Beach to Mindarie.
- Given the increased demand from the community for access to safe swimming areas adjacent to Mindarie and the future Tamala Park project, the local government shall identify a public recreational swimming area off Long Beach Promenade. It is proposed that fenced hard-stand public road access, with appropriately located facilities such as car parking, toilets and potential surf-life-saving facilities will be investigated and provided. There should be no vehicular access beyond the hard-stand onto the beach, other than for management or emergency purposes.
- Funding for comprehensive weed mapping and flora and fauna surveys is to be provided for interim management of the area.

2.7 City of Wanneroo Coastal Management Plan (Part 1)

The City of Wanneroo Coastal Management Plan (CMP) (CoW, 2012) was developed to guide the future uses of the City's coastal environment, borne out of several enquiries and petitions received by the CoW regarding dog and horse beach provisions.

Part 1 of the CMP comprises a data capture of the current environment, existing facilities and known issues. Community consultation was undertaken to address the needs of the community and take into account recommendations for future coastal uses.

Identified issues for Tamala Park beach area were:

- Unauthorised sand boarding in the southern end of the study area; and
- Four-wheel-drive issues in the southern section of the study area.

Recommendations from the CMP relating to the Tamala Park beach area included:

- Car parking and beach access could possibly be located in the Tamala Park development, avoiding the use of Longbeach Promenade.
- Other potential future uses include
 - Proposed DUP to connect Burns Beach with Tamala Park;
 - Blow out is proposed for revegetation; and
 - Potential change room and toilet at the access way from Long Beach Promenade.

2.8 Coastal Hazard Risk Management and Adaptation Planning Guidelines

The Western Australian coastal zone is vulnerable to physically process hazards and adverse impacts from inundation and erosion. Climate change has the potential to

increase some of these impacts. Early consideration of these matters and the adaptation and management of appropriate planning responses can provide economic, environmental and social benefits (WAPC & DoP, 2014).

Coastal Hazard Risk Management and Adaptation Planning (CHRMAP) as advocated by the State government includes the following elements (WAPC & DoP, 2014):

- Establish the context
- Coastal hazard risk identification/vulnerability assessment
- Coastal hazard risk analysis
- Coastal hazard risk evaluation
- Coastal hazard risk adaptation planning
- Monitor and review

3.0 PREVIOUS ENVIRONMENTAL INVESTIGATIONS

3.1 Proposed Dual Use Coastal Path between Mindarie and Burns Beach - Environmental Study and Topographical Survey Report (GHD, 2013)

The Department of Planning commissioned GHD to undertake an investigation across a large stretch of the coastal vegetation between Burns Beach (south of Catalina Estate) and Mindarie (north of Catalina Estate) to determine the environmental feasibility of constructing a dual use coastal path between these two locations (GHD, 2013). The study area encompassed the current proposed coastal infrastructure footprint. The investigation encompassed:

- Desktop review of environmental factors
- A desktop review of LiDAR data and latest aerial imagery
- Buried services investigation, using the Dial Before You Dig (DBYD) system
- Level 1 flora reconnaissance survey
- Level 1 fauna reconnaissance survey
- Topographical feature survey of preferred route alignments
- Development of two coastal dual use path alignments

3.2 City of Wanneroo Coastal Vulnerability Study & Hazard Mapping (CHRMAP Part 1 and 2)

3.2.1 Part 1 - Coastal Vulnerability Study & Hazard Mapping (MP Rogers, 2015)

A Coastal Vulnerability Assessment and Hazard Mapping was undertaken as Part 1 of the Coastal Hazard Risk Management and Adaptation Planning process, in accordance with the State Planning Policy 2.6: State Coastal Policy, for the entire coastline of the City of Wanneroo land area (MP Rogers, 2015). The study investigated the potential future impacts of climate change on the City's beaches and foreshore areas. It identified a number of assets that may be vulnerable to coastal erosion within the next 100 years.

The scope of this investigation was to cover the hazard identification and risk assessment components of the CHRMAP for the entire coastline within the City of Wanneroo, stretching from Tamala Park to north of Two Rocks. It covered eight tertiary sediment cells, which included the beach adjacent to Catalina Estate within Sediment Cell 29a - (Mindarie Keys North to Burns Beach Salient). A knowledge summary and gap analysis was completed to provide background to the coastal processes along this coastline.

Coastal hazard lines were presented for present day, as well as timeframes to 2030, 2050, 2070, 2090 and 2120. These hazard lines were used to determine the potential vulnerability of assets to coastal hazards over relevant timeframes. Assets

considered in this assessment included built form, environmental and cultural assets.

3.2.2 Part 2 - Risk Assessment & Adaptation Planning (Cardno, 2018)

The Risk Assessment and Adaptation Planning (Part 2) component of the City's CHRMAP (Cardno, 2018) used the results of the coastal vulnerability study and hazard mapping to apply a risk and vulnerability assessment to key areas with vulnerable assets and / or timeframes. Through a stakeholder engagement process, key areas and adaptation options were identified with the guidance of a community values assessment.

The risk assessment and adaptation planning found that the Priority Ecological Community (PEC) found within the bushland adjacent to Catalina Estate within the Bush Forever site would be exposed to an increasing level of risk over time. An adaptation plan was developed which addressed the areas of dune care / sand management for the preservation of the community.

3.3 Coastal Aquatic Risk Assessment (SLSWA, 2014)

A Coastal Aquatic Risk Assessment was undertaken by Surf Life Saving Western Australia for TPRC for the coastal zone fronting Catalina Estate, due to the influx of residents to the area projected by the estate development (Surf Life Saving WA, 2014). The objectives of the assessment included determination of the suitability of the beach adjacent to Catalina Estate for recreation activities, provision of recommendations regarding zoning for various activities, and identification of infrastructure deemed necessary to support safe aquatic recreation in the area. The results of the risk assessment include:

- Current formal beach access locations to Claytons Beach (north of Catalina Estate at Mindarie) and Burns Beach (3 km south of Catalina Estate) lead beach-goers to potentially hazardous areas, consisting of rock / reef platforms, steep dunes, rips, strong currents and submerged rocks.
- Of two locations investigated, 'Node A' was identified as the preferred beach access location, due to safe swimming conditions and absence of the potential hazards present in the existing access locations to the north and south. (This preference is reflected in the proposed location of the coastal access infrastructure) (Figure 2).
- Infrastructure recommended to support safe aquatic recreation in this area includes:
 - Defined access tracks
 - Designated emergency vehicle access points
 - System of safety signage and consideration of a lifesaving operational, storage, first aid and surveillance facility for future service provision
 - Showers / toilets

- Parking
- Café / kiosk

Discussion on the proposed implementation of these recommendations within this FMP is summarised as follows:

- Access tracks and vehicle access points – Section 6.1.
- Safety signage – Section 7.3.8.
- Future SLSWA storage facility and amenities buildings – Not proposed as part of this FMP. Future potential and indicative locations are discussed in Sections 1.2 and 1.3.1.
- Parking – Section 6.1.2
- Café / kiosk – Not proposed as part of this FMP

3.4 Previous Ecological Surveys

The following ecological surveys have been undertaken within the subject area and/or the surrounding environment.

Level 1 Flora and Vegetation Assessment of Lot 17 Marmion Avenue, Clarkson (Mattiske Consulting Pty Ltd, 2000) and previous surveys

Mattiske Consulting Pty Ltd undertook a vegetation and flora survey to review the options for the Structure Plan covering Lot 17 Mindarie and in particular the area west of Marmion Avenue. This survey included a significant portion of the previous extent of Bush Forever Site No. 322, however did not extend throughout the foreshore reserve. It incorporated a review of previous studies in the general area, including surveys undertaken by Kinhill Stearns (1983), Alan Tingay and Associates (1999) and Mattiske Consulting Pty Ltd (1999).

Declared Rare Flora and Priority Flora Search for Area Ceded to Bush Forever 322 (Syrinx, 2009)

Syrinx undertook a broad-scale Declared Rare Flora and Priority Flora Survey across the area of Bush Forever 322 surrendered by TPRC during the Negotiated Planning Solution. No Declared Rare Flora were recorded, however a Priority 2 moss (*Fabronia hampeana*) was found growing on a number of zamia palms. Vegetation condition and vegetation communities were also recorded.

Level 1 Flora Reconnaissance Survey and Level 1 Fauna Reconnaissance Survey for the Dual Use Coastal Path between Mindarie and Burns Beach (GHD, 2013)

3.5 Botanical Assessment of the Proposed Coastal Access Road (BEC, 2016)

A Level 2 Flora and Vegetation Survey was undertaken in November 2016 (Attachment 2) for the proposed coastal infrastructure footprint (encompassing a greater area than the final clearing footprint determined) by Bennett Environmental Consultants (BEC, 2016). The survey identified four vegetation units, and vegetation

condition ranged from Very Good to Good within this localised area. Recommendations were made on the construction of the tracks, the hard stand near the beach, rehabilitation due to site works associated with this construction and closure and rehabilitation of other off road tracks through the area.

4.0 CONSULTATION

4.1 Historical Consultation

Community consultation which previously occurred relating to the Tamala Conservation Park Establishment Plan included:

- In early 2008, the City of Wanneroo received two petitions requesting Council's consideration of the construction of a shared path and the development of a management plan to protect the environmental values of the area.
- The WAPC established a Community Advisory Committee, with nominated representatives from both the City of Joondalup and City of Wanneroo for the purpose of producing an establishment plan to guide the long-term management of the area (including the recommendation for a beach access road and facilities).
- Public comment was sought on the establishment plan and this was incorporated, as relevant, into the final version of the plan.

4.2 Consultation to Inform Preparation of the FMP

A meeting was held onsite on 15/01/2015 with representatives from CoW, TPRC and the Catalina Estate consultant team, whereby the coastline adjacent to Catalina Estate was walked. The group walked from the north-western boundary of the TPRC's landholdings and potential options for the location of the coastal access node were inspected.

Node A (as referred to within the SLSWA report and consistent with the concept plan in Figure 2) was agreed as being the most appropriate access point to the beach. The CoW's final position on the carpark location will be based on:

- CoW's position on coastal setbacks;
- The importance of increasing usage at proposed coastal infrastructure location compared to Clayton's Beach (hazardous / rocky beach further north); and
- Coastal erosion information; and
- Input from the Department of Planning (DoP).

A subsequent meeting was held on 05/11/2015 with the DoP and TPRC representatives, with outcomes being:

- DoP had no objection in principle to TPRC's proposed beach access proposal.
- DoP highlighted the environmental constraints including Bush Forever, flora and vegetation values and Quindalup dunes.
- DoP propose the conservation area from TPRC southern boundary to the foreshore up to existing Mindarie being managed by the City of Wanneroo.

- DoP propose the conservation area south of TPRC landholdings to Peet Burns Beach development being managed by DPAW (now DBCA).
- The City of Wanneroo support TPRC's beach access proposal; and
- Funding for any future pedestrian walk (DUP between Burns Beach and Tamala Park) is deemed to require State level funding.

Revision 3 of this FMP was submitted to the CoW for review and comment in 2018. This report (Revision 5) addresses the comment received on the first version of the document.

5.0 ENVIRONMENTAL CONTEXT

5.1 Climate and Weather

The weather in the Perth metropolitan area tends to be Mediterranean in nature, with hot, dry summers and cool, wet winters. The nearest coastal weather station is at Swanbourne (Site No. 9215) which lies ~30 km south of the foreshore area (BOM, 2016). The mean annual rainfall in Swanbourne is 721.2 mm (over 20 years between 1993 and 2016). Wind speed and direction averages (January and July, 9 am and 3 pm) are provided in Plates 1 to 4 below. The trend in summer is mostly morning easterlies, with strong and predictable south-westerlies in the afternoons, whilst the winter trend is for morning easterlies and variable wind patterns in the afternoons, slightly trending to westerlies / north-westerlies / south westerlies.

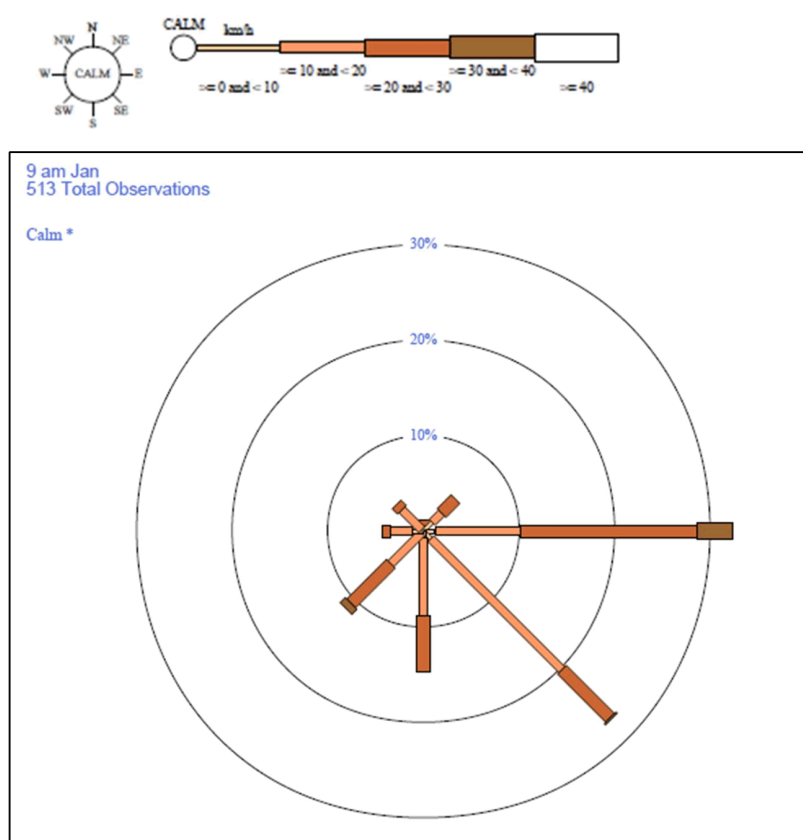


Plate 1: Wind rose (Swanbourne) - 9 am January Observations (BOM, 2016)

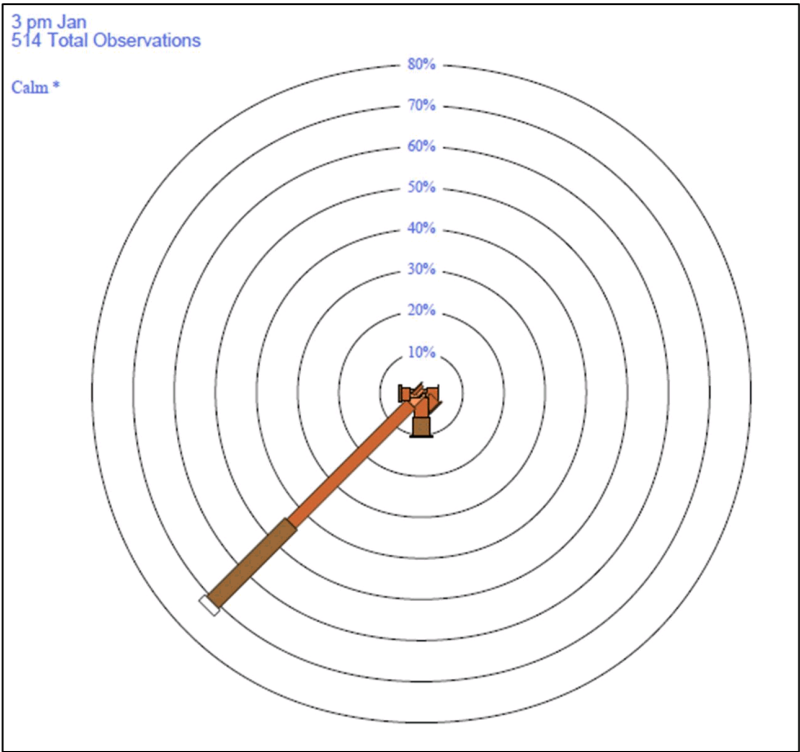


Plate 2: Wind rose (Swanbourne) - 3 pm January Observations (BOM, 2016)

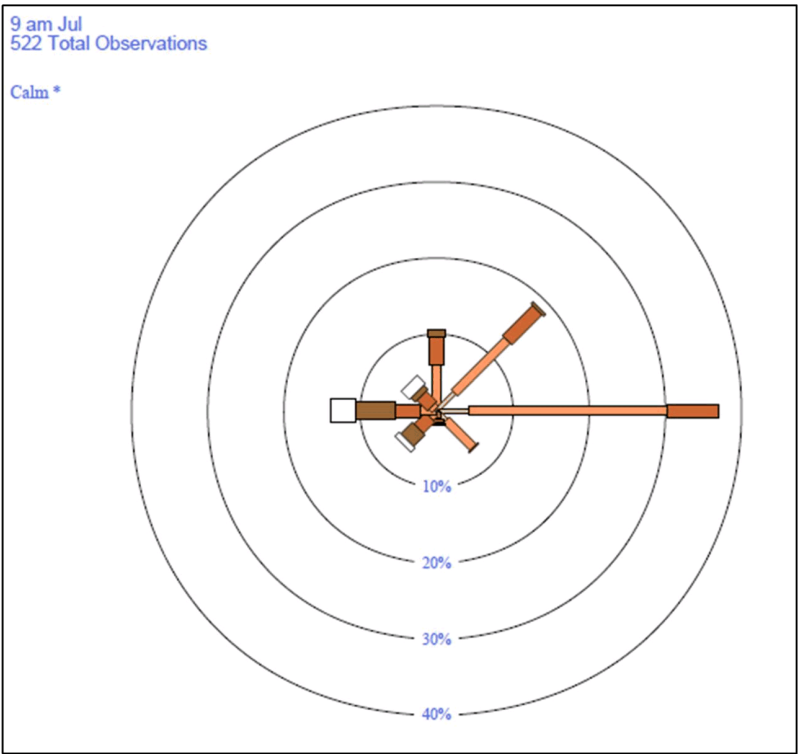


Plate 3: Wind rose (Swanbourne) - 9 am July Observations (BOM, 2016)

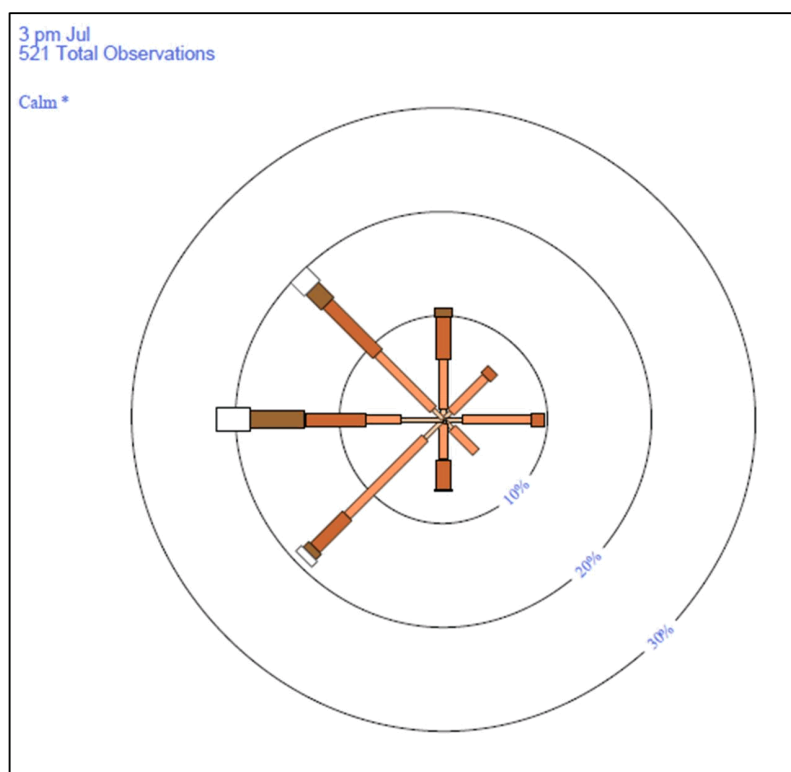


Plate 4: Wind rose (Swanbourne) – 3 pm July Observations (BOM, 2016)

5.2 Climate Change and Sea Level Rise

Sea level rise attributed to the various scenarios of climate change has been modelled for the next 100 years, by the Intergovernmental Panel on Climate Change (IPCC). Increases in the global sea level are likely to lead to accelerated vulnerability (i.e. beach erosion), and various formulas have been employed to quantify the likely impacts (MP Rogers, 2015 and 2019). DoT (2010) completed an assessment of the potential increase in sea level that could be experienced on the Western Australian coast in the coming 100 years, the results of which have since been adopted by the WAPC for use in coastal planning in Western Australia (including SPP 2.6). This sea level rise scenario is provided in Plate 5.

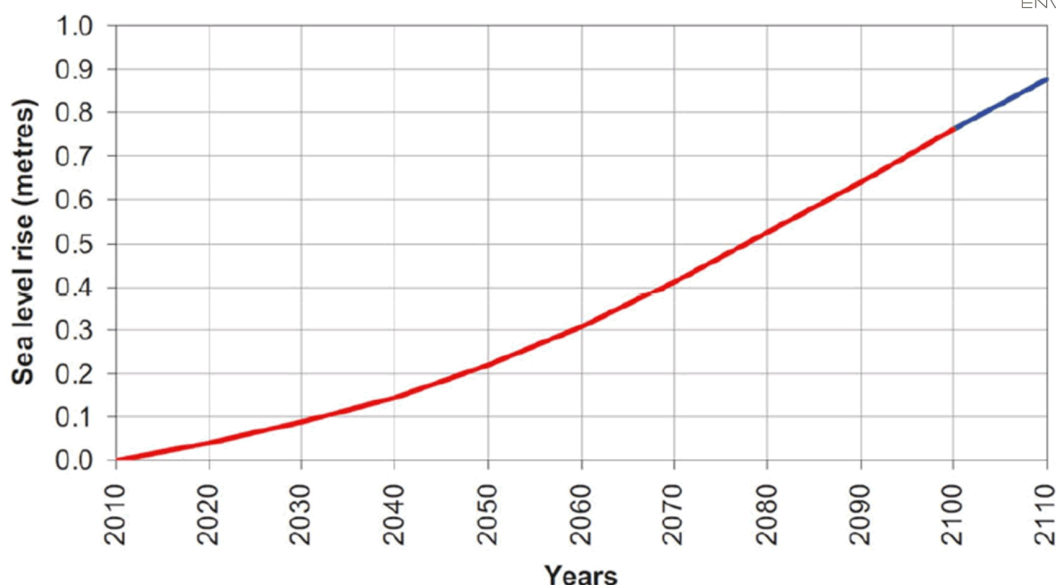


Plate 5: Recommended sea level rise scenario for coastal planning in WA (DoT, 2010)

5.3 Coastal Hazard Risk

As a requirement of SPP 2.6, a CHRMAP is required to be undertaken for any proposed development located in an area that may be at risk of coastal hazards and inundation.

5.3.1 City of Wanneroo CHRMAP

MP Rogers (2015) undertook Coastal Vulnerability Study and Hazard Mapping (Part 1) of the City of Wanneroo's coastline, for a 100 year planning period. The location of the proposed beach access and carpark occurs within Zone 3 of Tertiary Sediment Cell 29a (Mindarie Keys North to Burns Beach) (MP Rogers, 2015) (Figure 3).

The Risk Assessment and Adaptation Planning (Part 2) component of the City's CHRMAP (Cardno, 2018) used the results of the coastal vulnerability study and hazard mapping to apply a risk and vulnerability assessment to key areas with vulnerable assets and / or timeframes.

These reports are discussed in more detail in Section 3.2.

5.3.2 Catalina Estate Coastal Access Infrastructure CHRMAP (MP Rogers, 2019)

A site specific Coastal Hazard Risk Management & Adaptation Plan was subsequently prepared for the Catalina Estate coastal access route and associated infrastructure and assets (MP Rogers, 2019). The CHRMAP addresses the following:

- Establishment of the context
- Coastal hazard identification and vulnerability
- Risk analysis and evaluation
- Risk management and adaptation planning

- Implementation plan

This CHRMAP is provided in Appendix B and is summarised below. The development of the adaptation plan is informed by the coastal erosion and inundation hazards at the coastal location of the beach access infrastructure. The CHRMAP considers the potential risks posed by coastal hazards over a range of horizons covering the 100 year planning timeframe to the year 2120, as required by SPP 2.6 for development on the coast.

5.3.2.1 Key Assets

The key assets considered within the CHRMAP (MP Rogers, 2019) include only those new assets proposed as part of the Catalina Estate development. Existing assets, which include the beach, dunes and vegetation were assessed as part of the City's CHRMAP processes and would remain unchanged as a result of the proposed construction of the coastal access infrastructure.

As such, the key assets covered by this CHRMAP include the following.

- Beach access path
- 30 bay car park
- Coastal access road
- Land area for potential future SLSWA outpost and toilet block/change rooms (note: these infrastructure assets are not currently proposed and as such, no plans have been prepared and cannot be assessed within the current version of the CHRMAP)

5.3.2.2 Coastal Erosion and Inundation

Using the methodology specified in SPP 2.6, MP Rogers (2015) assessed the appropriate coastal erosion hazard allowances across the planning horizons introduced previously. Figure 3 provides the risk presented by coastal erosion hazards following the consideration of the following factors:

- (S1 Erosion) Allowance for the current risk of storm erosion associated with the 100 year ARI event.
- (S2 Erosion) Allowance for long term shoreline movement trends.
- (S3 Erosion) Allowance for erosion caused by future sea level rise.
- (Allowance for Uncertainty) Allowance of 0.2 m/year for unforeseen or unaccounted for shoreline change

MP Rogers (2015) also undertook a coastal inundation assessment as required by the SPP 2.6 to determine the potential exposure of the City of Wanneroo open coastline to inundation associated with severe storm surge (equivalent to a 500 year ARI event). The SBEACH modelling undertaken suggests the inundation influence of the extreme water level associated with storm surge (based on historic Fremantle harbour data) plus wind and wave setup from the 5 m contour to the beach plus allowance for Sea Level Rise results in the following modelled Total Water Levels:

- Present Day (2015): +2.8 mAHD
- 2030: +2.9 mAHD
- 2050: +3.0 mAHD
- 2070: +3.2 mAHD
- 2090: +3.4 mAHD
- 2120: +3.8 mAHD

This methodology through which the coastal hazard mapping was developed is discussed in detail in the CoW CHRMAP Part 1 (MP Rogers, 2015).

5.3.2.3 Coastal Vulnerability

The built form assets considered as part of the CHRMAP for the Catalina Estate coastal access infrastructure were assessed in relation to their level of exposure to coastal hazards, as well as their sensitivity to the impacts caused by these hazards and their ability to respond to them (termed adaptive capacity).

5.3.2.4 Risk Assessment and Coastal Adaptation Approach

MP Rogers (2019:17) reports that there is a high likelihood that the beach access track would be impacted by coastal erosion from the time it is constructed. This is an unavoidable consequence of constructing a track down to a beach, and management and maintenance of this track will need to be completed over its lifetime to accommodate these changes. Termination of the path approximately 5 to 10 m behind the front face of the dunes at an appropriately low level (making way to a graded sand track) is recommended to allow a degree of change to the shoreline without loss of the path itself in the near future.

The likelihood of the remainder of the assets being impacted by coastal erosion is expected to be rare until at least 2070 (refer to Appendix B).

The majority of the assets, with the exception of the lower portions of the beach access path, are located at elevations above 15 mAHD and are therefore a long way above the potential inundation levels. As a result, the only asset that could be prone to inundation during severe events would be the beach access path (MP Rogers, 2019:18).

The entirety of the proposed carpark lies behind the 2050 vulnerability line (Figure 3), with a significant portion of the hardstand area behind the 2070 vulnerability line. It is noted that roads and carparks typically have a lifespan of 30 years, therefore this location is considered appropriate for the anticipated lifespan. Beyond this timeframe (2070), if the shoreline has experienced erosion that is consistent with the allowance made in the coastal hazard assessment, then a planned or managed retreat of the infrastructure could be completed to prevent an increase in exposure to coastal hazard risk.

The risks identified in relation to the location of the assets are loss of infrastructure from potential future coastal erosion and inundation. The adaptation strategy proposed follows the planned or managed retreat adaptation option identified in

SPP 2.6. The location of the proposed coastal access infrastructure meets the requirements of LPP 4.21 (MP Rogers, 2019:26). MP Rogers (2019:26) concludes that “the higher value, and potentially more rigid assets such as the car park, coastal access road and land area for the SLS outpost and/or toilet block and change rooms, avoid the risk of coastal hazards over the relevant planning horizon to 2070”.

This is considered suitable in this situation; at the conclusion of the carpark lifespan funds would need to be allocated to upgrade or reinstate the carpark regardless of location. Planning to relocate the carpark at this time would be logical, and MP Rogers (2019) have provided a suggested landward location for the future relocation of the carpark in their report (Appendix B).

5.4 Landform and Geomorphology

The foreshore area is located within the Quindalup Dune System, a coastal dune formation of unconsolidated Holocene aeolian deposits (Safety Bay Sand) and Tamala limestone, occurring to the west of the Spearwood Dunes. The major formations are moderately inclined to steep sided, complex parabolic dunes. Active foredune ridges also occur adjacent to the coast. The dominant soils are rapidly drained, uniform pale calcareous sands with minimal profile development (Wells and Clarke, 1986).

The foreshore reserve is steeply undulating, being located over the primary dune system to the coast. The access track is undulating as it traverses the natural dune features. It ranges from 0 mAHD at the water's edge to 32 – 34 mAHD on the dune crests and ridgelines (Figure 4).

5.5 Groundwater

Regional groundwater contours mapped in the Perth Groundwater Atlas (DoW, 2017) indicate that maximum groundwater levels occur between 2 mAHD at the eastern portion of the access road, to 0 mAHD at the water's edge (groundwater flows in a westerly direction discharging to the ocean).

5.6 Vegetation and Flora

The vegetation within the foreshore area is mapped as part of the regional Quindalup Complex. The Quindalup Complex consists of two alliances - the strand and fore dune alliance and the mobile and stable dune alliance. The vegetation differs in the species composition from one area to the other because of differences in the dune environment due to edaphic and topographical factors and shelter from salt laden winds (BEC, 2016)

This vegetation complex is considered well-represented across the Swan Coastal Plain, with 55% of the original extent remaining (Local Biodiversity Program, 2013).

5.6.1 Vegetation Type and Condition

Bennett Environmental Consulting (BEC) undertook a Level 2 flora and vegetation survey over the proposed coastal infrastructure footprint in November 2016 to

determine the vegetation type and condition within the infrastructure development area (to be impacted) (Appendix C).

A total of 31 vascular plant families, 58 genera and 68 taxa were recorded during the survey, of which 26 taxa were weeds (BEC, 2016).

The survey found four different vegetation types occurring, described as follows (Figure 5):

- Open Heath of *Melaleuca cardiophylla* over Very Open Grassland dominated by **Ehrharta longiflora* over Herbland dominated by **Raphanus raphanistrum*, **Crassula glomerata* and **Petrohragia dubia* over Sedgeland dominated by *Lomandra maritima* and *Desmocladius flexuosus*;
- Tall Open Scrub of *Acacia rostellifera* and *Spyridium globulosum* over Low Shrubland of *Melaleuca systema* over Open Grassland dominated by **Ehrharta longiflora* over Open Herbland dominated by **Lysimachia arvensis* over Very Open Sedgeland of *Lomandra maritima* and *Desmocladius flexuosus*;
- Shrubland of *Acacia rostellifera* over Low Shrubland dominated by *Rhagodia baccata subsp. dioica* and *Scaevola crassifolia* over Very Open Grassland dominated by **Ehrharta longiflora* over Open Herbland dominated by *Acanthocarpus preissii*, **Crassula glomerata* and **Trachyandra divaricata* over Sedgeland of *Lepidosperma gladiatum*; and
- Low Open Shrubland of *Olearia axillaris*, *Scaevola crassifolia*, **Pelargonium capitatum* and *Rhagodia baccata subsp. dioica* over Grassland dominated by *Spinifex longifolius* over Very Open Herbland dominated by **Trachyandra divaricata*.

The vegetation condition of the area is described by BEC (2016) as varying between Very Good and Good, according to the Keighery condition rating scale (Figure 6). The only exception to this is along the cleared track, which is degraded.

Table 1 provides a description of each of the condition ratings (Keighery, 1994).

Table 1: Condition Rating Scale (Keighery, 1994)

Rating	Description	Explanation
1	Pristine	Pristine or nearly so, no obvious signs of disturbance.
2	Excellent	Vegetation structure intact, disturbance affecting individual species and weeds are non-aggressive species.
3	Very Good	Vegetation structure altered, obvious signs of disturbance.
4	Good	Vegetation structure significantly altered by very obvious signs of multiple disturbances. Retains basic vegetation structure or ability to regenerate it.
5	Degraded	Basic vegetation structure severely impacted by disturbance. Scope for regeneration but not to a state approaching good condition without intensive management.
6	Completely Degraded	The structure of the vegetation is no longer intact and the area is completely or almost completely without native species.

5.6.2 Threatened Ecological Communities

None of the vegetation types recorded within the subject area are considered to be representative of a Threatened Ecological Community (TEC) or Priority Ecological Community (PEC) (BEC, 2016).

A search of the Department of Parks and Wildlife Threatened and Priority Ecological Community database (DPaW, 2016) found no communities occurring in the subject area (BEC, 2016). Whilst a search of the federal *Environment Protection and Biodiversity Conservation Act 1999* (EPBC Act) Protected Matters database identifies the TEC “Banksia Woodlands of the Swan Coastal Plain” as possibly occurring, the vegetation survey confirms that this TEC is not present in the area.

5.6.3 Conservation Significant Flora

No flora species listed under state (*Wildlife Conservation Act 1950*) or federal (EPBC Act) legislation as conservation significant were recorded during the Syrinx (2009) conservation significant flora survey or the BEC (2016) survey.

Syrinx (2009) recorded a Priority 3 moss (*Fabronia hampeana*) within the greater Tamala Conservation Park, however this was not recorded by BEC (2016) within the proposed coastal infrastructure footprint.

5.6.4 Weeds

Syrinx (2009) noted that the most prevalent weed within Bush Forever Site 322 is Geraldton carnation weed (*Euphorbia terracina*), covering more than one third of the site. Other notable weeds included rose geranium (*Pelargonium capitatum*), although limited to the edges of the tracks and veldt grass (*Ehrharta calycina*).

BEC (2016) recorded 26 weed taxa during the flora and vegetation survey of the proposed coastal infrastructure footprint, of which none are considered to be Declared Plants under the *Biosecurity and Agriculture Management Act 2007*. Many of these were introduced grasses.

5.6.5 Phytophthora Dieback

The study area occurs on the Quindalup Dunes, the soils of which tend to be well-drained and highly calcareous. As such, the occurrence and expression of plant disease such as phytophthora dieback (*Phytophthora cinnamomi*) is limited.

5.6.6 Bush Forever

The access road and carpark are proposed to be constructed within Bush Forever Site No. 322 – Burns Beach Bushland. A portion of this coastal bushland reserve was previously under the ownership of TPRC and was ceded to the Crown for conservation (see Section 1.1.1).

5.7 Fauna and Habitat

The Tamala Conservation Park forms part of an important wildlife refuge and corridor linkage from the coast to Neerabup National Park and beyond to the State

forest areas on the Gnangara Mound (WAPC, 2012). A limited survey of the park previously identified 54 bird species, three native mammal species, and 23 different types of reptiles in the area (Kinhill Stearns, 1983).

A search of the WA Museum and DBCA NatureMap database (a polygon over the subject area and surrounds) found 50 fauna species potentially occurring in the area, with several of these considered threatened and four given priority status (Table 2; Appendix D). The EPBC Act Protected Matters database (a polygon over the subject area and surrounds plus 2 km buffer) found 34 threatened species potentially occurring within the subject area (Appendix D). Many of these are shorebirds (i.e. albatross, petrel) that may occur along this coastline, but are unlikely to be impacted by the clearing of vegetation to create the access road and carpark hardstand area.

Table 2: Likelihood of Threatened and Priority Fauna species occurring within the vicinity of the subject area

Species	Conservation status		Habitat	Likelihood of presence within the subject area
	WC Act	EPBC Act		
<i>Anous tenuirostris melanops</i> (Australian Lesser Noddy)	E	V	The Australian lesser noddy is only known to breed in Houtman Abrolhos, with colonies on Pelsaert Wooded and Morley Islands. The oceanic range of the Australian lesser noddy is largely unknown (TSSC, 2015).	Unlikely to occur within the vicinity of the site. GHD (2013) report species very unlikely to occur within subject area.
<i>Calidris ferruginea</i> (Curlew Sandpiper)	V	CE	The species is widespread around coastal and sub-coastal plains from Cape Arid to south-west Kimberley. They occur in large numbers, in thousands to tens of thousands, at Port Hedland Saltworks, Eighty-mile Beach, Roebuck Bay and Lake Macleod (TSSC, 2015a).	Unlikely to occur within the vicinity of the subject area.
<i>Calyptorhynchus latirostris</i> (Carnaby's Cockatoo)	T	E	Typically occurs in woodlands and scrubs of semiarid interior of Western Australia, in non-breeding season wandering in flocks to coastal areas, especially pine plantations and Banksia woodlands. Food includes the flowers, nectar and seeds of Banksia, Dryandra, Hakea, Eucalyptus, Corymbia, Grevillea, also seeds of Pinus.	Likely to occur within the vicinity of the site. Subject area within modelled distribution for CC (DEE, 2017). However, foraging plant species not within the subject area (DEC, 2011).
<i>Calyptorhynchus banksii subsp. naso</i> (Forest Red-tailed Black Cockatoo)	T	V	It inhabits the dense Eucalyptus marginata (Jarrah), E. diversicolor (Karri) and Corymbia calophylla (Marri) forests receiving more than 600mm of annual average rainfall.	Likely to occur within the vicinity of the subject area. Subject area within modelled distribution for RTBC (DEE, 2017). However, foraging plant species not within the subject area (DEC, 2011).

Species	Conservation status		Habitat	Likelihood of presence within the subject area
	WC Act	EPBC Act		
<i>Caretta caretta</i> (Loggerhead Turtle)	E	E	Nesting locations Dirk Hartog Island, Muiron Islands, Gnarlaloo Bay, Ningaloo coast (plus 20km buffer). Primarily herbivorous, foraging on algae, seagrass and mangroves. In their pelagic juvenile stage, they feed on algae, pelagic crustaceans and molluscs (DEE, 2017).	Site outside the known WA nesting areas (DEE, 2017a). Unlikely to occur within the vicinity of the site.
<i>Chelonia mydas</i> (Green Turtle)	V	V	Nesting locations Adele Island, Maret Island, Cassini Island, Lacepede Islands, Barrow Island, Montebello Islands (all with sandy beaches), Serrurier Island, Dampier Archipelago, Thevenard Island, Northwest Cape, Ningaloo coast	Site outside the known WA nesting areas (DEE, 2017a). Unlikely to occur within the vicinity of the site.
<i>Dasyurus geoffroii</i> (Chuditch, Western Quoll)	V	V	Inhabits eucalypt forests (particularly jarrah), dry woodland and mallee shrubland. Utilises fallen hollow logs and burrows for dens in wooded habitats. Fragmented and scattered distribution within the Western and Simpson Deserts, and towards the Kimberley coast.	Unlikely to occur within the vicinity of the site due to the lack of suitable habitat.
<i>Diomedea chlororhynchos</i> (Yellow-nosed Albatross)	E	V	The Indian Yellow-nosed Albatross breeds on islands of the southern Indian Ocean. The southern limit of breeding may be determined by the distance to subtropical waters used for feeding (Weimerskirch et al. 1986).	Unlikely to occur within the vicinity of the site due to the lack of suitable habitat.
<i>Halobaena caerulea</i> (Blue Petrel)		V	The blue petrel previously bred on Macquarie Island itself, but breeding is now restricted to offshore stacks near Macquarie Island (TSSC, 2015b)	Unlikely to occur within the vicinity of the site. Outside of known distribution and lack of suitable habitat on site.
<i>Isodon fusciventer</i> (Quenda, Southwestern brown bandicoot)	P4	-	Quenda have a patchy distribution through the Jarrah and Karri forest, the Swan Coastal Plain. Scrubby, often swampy, vegetation with dense cover up to 1 m high, often feeds in adjacent forest and woodland that is burnt on a regular basis and in areas of pasture and cropland lying close to dense cover.	Suitable habitat may likely to occur within the vicinity of the site.
<i>Leipoa ocellata</i> (Malleefowl)	V	V	Found principally in the semi-arid to arid zone in shrublands and low woodlands dominated by mallee	Unlikely to occur within the vicinity of the site due to the lack of suitable habitat. GHD (2013) very unlikely that species occurs within the subject area.
<i>Neelaps calonotos</i> (Black-striped Snake)	P3	-	Occurs in Banksia woodlands and sandy areas of the Perth region.	Suitable habitat may likely to occur within the vicinity of the site. Likely to occur within the subject area (GHD, 2013)
<i>Rostratula australis</i> (Australian Painted-snipe)	E	E	The Australian painted snipe occurs in shallow freshwater (occasionally brackish) wetlands, both ephemeral and permanent, such as lakes, swamps, claypans, inundated or waterlogged grassland/saltmarsh, dams, rice crops, sewage farms and bore drains, generally with a good cover of grasses, rushes and reeds, low scrub, <i>Muehlenbeckia spp</i> (TSSC, 2013)	Unlikely to occur within the vicinity of the site due to the lack of suitable habitat

Species	Conservation status		Habitat	Likelihood of presence within the subject area
	WC Act	EPBC Act		
<i>Synemon gratiosa</i> (Graceful Sunmoth)	P4		It is associated with two habitat types: coastal heathland on Quindalup dunes, thought to be the preferred habitat, where it is restricted to secondary sand dunes where the host plant <i>Lomandra maritima</i> is locally abundant; and Banksia woodland on Spearwood and Bassendean dunes, where the second known host plant <i>L. hermaphrodita</i> is widespread (DEC, 2011).	One vegetation type occurring on site contains Sedgeland dominated by <i>Lomandra maritima</i> . Suitable habitat likely to occur in the vicinity of the site. Suitable habitat within the vicinity of the subject area (GHD, 2013).

GHD (2013:27) completed a Level 1 fauna and habitat assessment for the proposed coastal path between Mindarie and Burns Beach which included the subject area, reporting that 28 fauna species were recorded within the vicinity, consisting of 21 birds (all native) and three mammals (one native and two exotic/naturalised), and four reptiles (all native). No species of conservation significance were recorded during the field assessment. Four broad fauna habitat types were identified occurring within the vicinity including: Previous survey of adjacent land has found quendas and an array of reptiles (G. Harewood, *pers com*, 2018).

While black cockatoos are known to occur within the vicinity of the subject area based on the four vegetation units (Figure 5), no potential breeding tree species i.e. salmon gum (*E. salmonophloia*), wandoo, tuart, jarrah, flooded gum (*E. rudis*), york gum (*E. loxophleba subsp. loxophleba*), powderbark (*E. accedens*), karri and marri, blackbutt (*E. patens*), tuart (DEE, 2017) have been recorded within the subject area and the vegetation types do not support the typical foraging species commonly used by Carnaby's black cockatoo (DEC, 2011).

A Level 1 fauna survey plus a targeted survey for black cockatoos and associated habitat is proposed to be undertaken for the subject area prior to the commencement of site works. The results of this survey will advise the fauna relocation program for the construction of the beach access infrastructure (to be agreed with the CoW prior to the commencement of site works). If a more comprehensive survey is required, this can be incorporated into the conditions of Development Approval.

5.8 Heritage Values

5.8.1 Aboriginal Heritage

A search of the Department of Aboriginal Affairs (DAA) (DAA, 2017) heritage database identified no Registered Sites of Aboriginal heritage significance within the subject area.

5.8.2 European Heritage

A search was conducted of the Heritage Council of Western Australia database (Heritage Council of WA, 2017). No places of heritage significance were located within the subject area.

6.0 COASTAL ACCESS INFRASTRUCTURE

6.1 Public Use and Access

6.1.1 Beach Car Park Access Vehicular Road

The proposed concept plan (Figure 2) provides a two-way vehicular road originating with the Catalina Estate development (Catalina Beach) and terminating at a 30-bay car park (including one ACROD bay), designed in line with the CoW's standard infrastructure specifications. A typical cross section is provided in Figure 2, and includes a 6 m wide asphalt pavement, with a 1.8 m wide pedestrian path and table drain within the road verges. Street lighting will be provided along the length of the access road.

Fencing will be provided along the access road edge to restrict uncontrolled off-road vehicle access. Fencing along the access road will be rural conservation style fencing (as per City standard drawing TS01-3: Appendix E) with a 200 mm gap provided between the bottom of the wire and the ground to facilitate ground dwelling fauna movement. This fencing style will facilitate continued north-south movement of ground dwelling fauna species within the coastal bushland. Pedestrian 'kissing' gates (Appendix D) will be installed, which will also facilitate kangaroo movement.

The provision of this access road is intended to provide authorised and controlled access to the coastline, directing users to a beach location deemed to be safe for swimming and other aquatic recreational activities (SLSWA, 2014).

6.1.2 Beach Access Car Park

The beach carpark providing 30 car parking bays (including one ACROD bay) is proposed to be constructed in line with the City's specifications for recreation area carparks. Street lighting will be provided within the car park.

Ten bicycle parking facilities will be provided adjacent to the carpark.

Fencing along the Car Park will also be rural conservation style fencing (as per City standard drawing TS01-3: Appendix E) with a 200 mm gap provided between the bottom of the wire and the ground to facilitate ground dwelling fauna movement. This fencing style will facilitate continued north-south movement of ground dwelling fauna species within the coastal bushland. Pedestrian 'kissing' gates (Appendix E) will be installed, which will also facilitate kangaroo movement.

One in every four car bays will include a shade tree (Figure 2). Detailed carpark design will be included in the Development Application.

6.1.3 Pedestrian Beach Access Pathway

A beach access path is proposed to be constructed between the southern boundary of the car park leading over the fore dune to the beachfront, as shown in the concept plan (Figure 2). A visual example of the foredune in this location is shown in Plate 6.

It is the developer's preference that the pedestrian beach access path be constructed using stabilised limestone, and if alternative materials are to be required, this shall be specified in the conditions of development approval. The path will be 3 m wide, which is consistent with the City of Wanneroo path specifications. The westerly end of the path will be aligned in a north-westerly direction to minimise the accumulation of sand (relative to the prevailing winds on this coastline) and will receive specific engineering design attention, in consultation with the City's engineers.

Beach accessway fencing will be installed along the path edges to prevent uncontrolled pedestrian access outside of this area, which could result in damage to the dune and coastal vegetation in this area. The beach accessway fencing will be compliant with the CoW's fencing specifications shown in drawing TS 01-4-2 (Appendix E). Lockable bollards will be installed at the carpark end of the beach accessway to prevent uncontrolled vehicular access to the beachfront.

The accessway will be installed as part of the construction program associated with the development application for the project.



Plate 6: Foredune over which an access track will be constructed to provide pedestrian and maintenance vehicle accessway to the beachfront (photo taken facing west)

6.2 Stormwater and Wastewater

Stormwater will be generated from the handstand road, carpark and beach access path surfaces. The stormwater drainage design proposed to manage the runoff, which addresses Water Sensitive Urban Design principles as advocated by the Department of Water (DoW, 2008), includes:

- Construction of table drains adjacent to the beach access road to facilitate infiltration of stormwater at or close to source.

- Installation of soak wells associated with the carpark to facilitate infiltration at source from this surface.
- Drainage design to reflect pre-development hydrology where possible.
- Drainage to utilise natural low points in the landscape to increase the ability to retain natural topography and vegetation.
- Installation of small areas of rock pitching as necessary to minimise erosion of the sandy substrate.

The depth to groundwater in the areas proposed for drainage infrastructure varies from approximately 8 to 32 m below ground level. The soils at the subject area are highly permeable and conducive to supporting infiltration.

Specific drainage infrastructure is not proposed to be installed along the beach access path alignment due to the limited surface area of this asset and the objective to minimise clearing of vegetation to installation of additional infrastructure. Along this path direct runoff into the adjacent highly permeable coastal sands is proposed for stormwater management.

Detailed engineering design, including stormwater infrastructure, will be included in the Development Application prepared for submission to the City of Wanneroo for the proposed works. Drainage infrastructure will be designed to address WSUD principles as well as having the specific objectives of managing direct flows into the Bush Forever vegetation, and minimising potential erosion.

Facilities that will generate wastewater are not proposed as part of this development. If an amenities building was to be constructed in the future this would be subject to a separate design and assessment process.

6.3 Detailed Engineering and Landscape Design

Prior to commencement of construction detailed engineering and landscape plan will require submission to the CoW. Design features which will be addressed in these plans will include:

Engineering

- Alignment of the western end of the beach access path, noting that aligning the path in a north east orientation at this point is preferable to minimise sand accumulation. The westerly end of the path will receive specific engineering design attention, in consultation with the City's engineers (Assets Directorate) to ensure the risk of damage due to storm events and/or sand erosion is addressed, and to avoid or minimise premature damage (i.e. within the engineering design life of the structure) through appropriate design treatment.
- Stormwater drainage design and location of stormwater infrastructure.
- Demonstration that a safe trafficable connection between the coastal access road and development site is being achieved.

- Location and materials proposed for the construction of the 1.8 m wide pedestrian path.

Landscape

- Tree species selection and planting location within the car park.

7.0 MANAGEMENT ACTIONS

7.1 Pre-Construction

7.1.1 Vegetation and Fauna Protection – Infrastructure layout and design

The proposed foreshore access infrastructure (road, carpark and associated facilities, and pedestrian access track) has been the subject of much consideration, particularly with regard to environmental impacts. A number of surveys have been undertaken over the greater area, as well as at a smaller scale in order to understand the environmental values present. The infrastructure footprint has been located as per the concept plan in order to minimise clearing as far as possible, as well as minimising impacts to the dune structure and managing for potential future erosion.

The road has been aligned as far as possible (subject to engineering considerations) to overlap existing informal tracks. The carpark has been located within a degraded dune blowout supporting very little vegetation to further minimise clearing required for construction.

Where clearing is required, it is necessary for the safe and efficient construction of the access infrastructure and has been focused in areas of lower condition vegetation, as far as possible.

7.2 During Construction

7.2.1 Vegetation Management – Temporary Fencing

Temporary fencing is to be installed adjacent to clearing areas at the commencement of site works to prevent accidental clearing of vegetation to be retained. This fencing is to meet the CoW specifications for native vegetation protection fencing as shown in drawing TS 01-12-0 (Appendix E).

7.2.2 Fauna Management

The following actions will be undertaken to minimise the impacts to any potential resident fauna during clearing:

- A fauna relocation specialist will be engaged to oversee site clearing works and relocate any fauna that does not depart the immediate area of its own accord, i.e. snakes, birds, etc.
- Equipment will be started and allowed to run for 10 minutes prior to clearing commencing to encourage fauna to move away from this noise source.
- Clearing will, where possible, be undertaken outside of the black cockatoo breeding season (i.e. between July and November), to avoid inflicting damage to breeding fauna and their young (noting that breeding is uncommon on the Swan Coastal Plain). Should clearing occur within this period the following will be undertaken:

- Habitat tree assessments of potential breeding trees within 10 m of the construction area (if present) will be checked by a qualified fauna specialist for nesting hollows and use by black cockatoos.
- If active black cockatoo nests are located on site, the tree will be clearly demarcated (with fencing and signage) and not cleared or disturbed until further assessment and consultation with relevant authorities has been undertaken.
- Vegetation will be observed for any fauna that may be trapped, injured or occupying an unseen nest or shelter, and if feasible, felled vegetation will be left in situ overnight to allow the escape of any resident fauna species before removal.

7.2.3 Dieback Management

In order to prevent the spread of pathogen into the foreshore area the following actions as advocated by the '*Managing Phytophthora Dieback – Guidelines for Local Government*' (Dieback Working Group, 2000) and '*Managing Phytophthora Dieback in Bushland – A guide for landholder and conservation groups*' (Dieback Working Group, 2008) will be undertaken:

- Should any off-site fill be required for use within the foreshore this material will be obtained from a dieback free source.
- Prior to entering the site any construction equipment and construction materials (i.e. pipes, bricks etc) must be clean and free of any adhered soil/mud.
- Construction equipment to stay within the construction zone and avoid moving into bushland areas.
- Imported material for construction works is to be stored in areas clear of vegetation which do not drain towards retained vegetation.
- Plants used in the landscaping works onsite are to be from a dieback free source.
- Restrict uncontrolled vehicles accessing retained vegetation areas.
- Information in relation to dieback management is to be provided to the construction contractors as part of the site induction.

7.2.4 Erosion and Dust Management

The CoW Earthworks and Sand Drift Policy (LPP 4.18) provides guidance on dust management measures to be employed during earthworks. Assessment of the proposed works against the Site Risk Assessment included in this policy identified the site to have a Level 1 classification. As recommended by this policy for Level 1 sites no specific provisions are required. Irrespective of this the following management measures will be undertaken during the construction program:

- Vehicle speeds will be kept below 30 km/hr.
- Vehicle will remain within the construction area, and not be permitted to access other parts of the coastal zone.

- Brushing, mulching and fibre matting will be used where necessary to stabilise sand as a component of the rehabilitation program.

7.2.5 Construction Site Access Management

Temporary fencing will be installed around the development site at the commencement of construction works to restrict third party access through the construction site and foreshore reserve.

Contractors will check fencing on a weekly basis throughout the construction period and report and repair damage as necessary.

7.2.6 Fire Management

Where possible, clearing and construction should be undertaken outside of high fire risk conditions. Fire extinguishers should be available for all vehicles and machinery being used onsite, and all firefighting equipment must be tagged, inspected and certified according to relevant standards.

Smoking will be prohibited within the construction area. Designated smoking areas will be positioned away from the foreshore vegetation.

7.3 Post-Construction

7.3.1 Rehabilitation

Rehabilitation works are proposed to be undertaken in the previously vegetated areas adjacent to the road and carpark footprint required to be cleared and / or modified to enable construction of the access infrastructure (as per the engineering design). The approximate extent of these areas corresponds to the extent of batters shown on Figure 2. The exact boundary of these areas will be confirmed in mapping provided to the CoW prior to rehabilitation works commencing.

The rehabilitation program will be undertaken by a specialist rehabilitation consultant. This consultant will have input to the final species selection to ensure that success of the program is maximised. The consultant will coordinate with the City's Land Development Group (Planning and Sustainability Division) on the matter of appropriate vegetation species and surface stabilisation techniques for treatment of swales, batters and slopes at the appropriate time, when detailed design work is being undertaken, and prior to the preparation of any Development Application documents.

7.3.1.1 Seed Collection, Cuttings and Propagation

Seed and plant cuttings are proposed to be collected from the clearing footprint area and surrounding foreshore reserve by a suitably qualified person, remaining as close as possible to areas to be rehabilitated to ensure that all species used in rehabilitation are endemic to that particular vegetation type. A license will be required from DBCA prior to the collection of plant components, which will require authority from the landowner (CoW / WAPC) prior to issue, as well as requiring a competently qualified person to collect plant components. Cuttings of *Spinifex longifolius* and *Spinifex hirsutus* will be undertaken in the sections of the car park

area proposed for disturbance, prior to clearing. Propagation of these species (and others) is guided by the Coastal Planning and Management Manual (DoP, 2011).

Should additional seed or tubestock be required for revegetation outside of the seed bank collected from the foreshore area, local provenance seed should be sourced where possible (potentially from the seed bank collected for revegetation within Catalina Estate, if there is excess stock). Otherwise, general nursery stock may be used to supplement planting.

7.3.1.2 Weed Control

During the flora and vegetation survey, weeds were recorded in high density near tracks and cleared areas (BEC, 2016). A list of weed species present in the area is provided in Appendix F. Those that were identified by Mattiske Pty Ltd (2000) as representing the most serious threat (ie. high invasiveness, wide distribution, high ecological impact) are identified within this table.

Weed control is proposed to be undertaken within a 2 m buffer directly adjacent to the proposed rehabilitation areas prior to planting being undertaken. Weeds compete for moisture to the detriment of native plants in areas where plants are to be grown with minimal or no water; as such it is important to control weed growth in rehabilitation areas prior to revegetation (DoP, 2011). DoP (2011) provides additional guidance regarding weeds and their management in coastal areas.

Two weed control events will be undertaken within proposed rehabilitation areas in the six months prior to planting. Weed control will largely be undertaken through a herbicide spraying program, however the following control measures will be enacted:

- Spraying is to take place only on calm days to reduce the risk of spray drift.
- Herbicides should always be used as per specifications on the Material Safety Data Sheets (MSDS) supplied with all herbicides.

A post-planting weed control event will also be undertaken in late winter/early spring following planting. This will allow for additional removal of weeds prior to flowering and seed propagation.

Following establishment, a spring weed monitoring event will occur annually, and weed control will be undertaken where necessary up until handover (5 years following construction).

7.3.1.3 Species Selection

A species planting list has been derived from the species list recorded by BEC (2016) (Appendix C) with input from the rehabilitation consultant in relation to the stock onsite available for collection and most suitable species to include in the program (Appendix G).

Endemic *Spinifex* species should be used in the foredune area as an alternative to the introduced marram grass (*Ammophila arenaria*). Marram grass has been used along the Western Australian coastline to stabilise dunes, as it is adapted to sand accretion with the burial promoting leaf elongation and the development of rhizomes from the axillary buds (BEC, 2016). It traps sand and builds dunes at rates

much greater than that of the native species, thus out competing the native species and interfering with the natural dynamics of the dune systems (WA Herbarium, 2016).

Final species selection and location of planting will be confirmed with the CoW prior to commencement of the rehabilitation program, based on availability and suitability in proposed rehabilitation areas. Species must be carefully selected to maximise survival rates, as different species are adapted to different environments, such as:

- Exposed locations (such as beach front, dune crests, windward face of dune)
- Partially protected areas
- Protected areas (such as dune swales, leeward face of dune)

7.3.1.4 Proposed Revegetation

Revegetation will be undertaken in the previously vegetated areas surrounding the coastal infrastructure that is required to be cleared and / or modified during construction. Revegetation will be vital to ensure stabilisation of these areas.

Preparation of planting areas will include:

- Weed control (see above)
- Removal of rubbish or debris
- Brushing and / or hydromulching (no seed impregnated) as required in erosion prone areas

Tubestock will be planted at a density appropriate to the species, location and likelihood of success. The target for the revegetation planting will be to achieve an average plant density of 2 plants/m² across the rehabilitation area. Direct seeding may be used in conjunction with tubestock planting. Stock will be sourced from the seeds and cutting collected onsite, and supplemented with purchased seeds or tubestock where required.

All plants will have plant guards installed following planting, to be removed once deemed large and robust enough to survive without this protection.

Water crystals or tablets will be placed around the roots of tubestock considered likely to be sensitive to dehydration, however species planted will be representative of the local vegetation communities and as such will be generally drought tolerant.

7.3.2 **Fauna Management**

7.3.2.1 Speed Limitation

The beach access road is proposed to be constructed through an ecologically sensitive area. As such, measures are proposed to minimise impacts to wildlife as a result of allowing vehicles access through this area.

Reducing vehicle speed provides fauna adequate time to move out of the path of an oncoming vehicle, as well as providing the motorist more time to respond to the situation. The speed limit along the beach access road will be limited to 30 km / hr

to provide for the safety of pedestrians using the pedestrian path, and to protect fauna likely to cross over the road. Additionally, wildlife crossing signage will be installed as described below.

7.3.2.2 Wildlife Crossing Signage

To improve awareness of facility users, wildlife crossing signage shall be installed at both entrance points to the access road. Examples of signage are provided in Plate 7.



Plate 7: Example wildlife road awareness sign

7.3.3 **Access Management**

Rural conservation style fencing (Appendix E) will be installed along the coastal access road boundaries. It is important that fauna movement between the northern and southern sections of the foreshore reserve adjacent to Catalina Estate be maintained, and that the fencing along the beach access road does not isolate these two areas to potentially create an anthropogenic barrier to the existing populations of ground dwelling fauna species. To facilitate this the fencing will include a 200 mm gap between the bottom of the wire and the ground.

A lockable gate will be installed at the entrance to the access road from Catalina Estate, to enable access to vehicles to be restricted at certain times. Specification to be agreed with the CoW.

7.3.4 **Erosion and Dust Management**

By providing coastal access infrastructure originating at Catalina Estate, access to the foreshore reserve will be restricted to the designated access locations. Beachgoers are required to utilise the formal infrastructure proposed and any off-road access is considered illegal. This does not extend to authorised vehicles, which are permitted to access the foreshore reserve as required. This action serves to

reduce the anthropogenic impact to the dune system and minimise coastal erosion as a result of human use.

Erosion control measures will be undertaken within proposed rehabilitation areas, as discussed in Section 7.3.1.4.

7.3.5 Stormwater Management

The access road and carpark have been designed to allow for stormwater runoff from the introduced impermeable surfaces. As discussed in Section 6.2, a table drain will be constructed adjacent to the road and the entire extent of the carpark. Outfall from the table drain will only occur in significant rainfall events, and is limited to three outfall locations into the dunes. Small areas of rock pitching will be installed as necessary to minimise erosion of the sandy substrate, which will assist in providing a stable substrate for vegetation to establish around the outfalls (Figure 2). Given the low expected nutrient inputs from road drainage, inclusion of vegetation within the swales to assist with nutrient uptake is not proposed.

The specific drainage infrastructure required and any maintenance requirements will be identified following completion of the detailed engineering design. Detailed engineering drawings will be provided prior to road construction (this is a standard WAPC condition). Drainage infrastructure will be designed to address WSUD principles as well as having the specific objectives of managing direct flows into the Bush Forever vegetation, and minimising potential erosion.

7.3.6 Fire Management

The coastal access road will provide a firebreak through the foreshore reserve, as the road pavement is 6 m wide and the pedestrian path provides an additional 1.8 m separation. With the table drain and road verge included, the total cleared width of the road is approximately 9 m.

Controlling access to the coastal node by providing appropriate infrastructure will limit unauthorised vehicles and pedestrian access through the foreshore area, reducing the risk of fire ignition relating to human influence.

7.3.6.1 Adjacent Residential Area

There are no residences or habitable built structures proposed for development within the proposed coastal infrastructure footprint.

The Bushfire Management Plan (FirePlan, 2014) prepared for the Catalina Beach precinct addresses the fire management measures that are required as a result of the precinct's proximity to the foreshore reserve.

7.3.6.2 Emergency Access

Access to the coastal access node vehicles will be via the main access road, which enables two-way traffic and has sufficient space for vehicles to pull over and / or overtake to make way for emergency vehicles. The trafficable surface of the access road (including path) is 7.8 m.

7.3.7 Beach Safety Management

7.3.7.1 Safety Signage

Appropriate coastal hazard signage is recommended to be installed at the beach access carpark outlining the hazards of the area and encouraging awareness and vigilance, as part of a greater education and awareness program (SLSWA, 2014). An example of this type of signage is provided in Plate 8. In this case, QR code signs are used to enable those with smart phone technology to access the beachsafe.org website for live and local beach conditions in a number of foreign languages. Generally this is an initiative assisted by the Department of Health and the Surf Life Saving Association of WA through local government recommendations (SLSWA, 2014).



Plate 8: Example of recommended safety signage

8.0 SUCCESS CRITERIA

8.1 Monitoring and Reporting

A rehabilitation consultant / botanist will undertake monitoring to assess weed cover and plant survival rates against success criteria. These monitoring events will occur annually commencing in the Spring of the year planting was undertaken (i.e. approximately 3 months after planting). Monitoring to be ongoing for 5 years after practical completion (until handover) to ensure success criteria have been met and to implement contingency measures where required. Contingency actions are described in Section 8.3 below.

Monitoring will also make note and include photos of any signs of erosion or storm damage to rehabilitated areas to enable appropriate management measures.

8.2 Completion Criteria

The success of the rehabilitation program will be determined by comparing the monitoring results to the success criteria provided in Table 3.

Table 3: Success Criteria for Rehabilitation Works

Criteria	Performance Target
Average density of plants	≥ 2 plants / m ²
Plant diversity (% of planted species surviving)	70%
Ground coverage (% of area)	25%
Weed coverage	<20%

8.3 Contingency Actions

Where success criteria are not met, contingency actions will be undertaken to rectify the various issues. Contingency actions may include:

- Infill planting to increase plant numbers, plant species, ground coverage and / or replace damaged or dead seedlings
- Additional weed control to reduce weed coverage
- Erosion control measures, such as application of hydromulch (not impregnated with seed), installation of brushing / matting / rock pitching (if near asphalt surfaces), and / or infill planting (with pegging where deemed necessary)

Handover of the areas will occur five years after practical completion of the FMP area.

9.0 IMPLEMENTATION PLAN

9.1 Implementation Actions Summary

A summary of actions for implementation is provided in Table 4.

Responsibility for undertaking the works identified on Table 4 will remain with the Tamala Park Regional Council until handover occurs. Handover and the management of the infrastructure will be handed over to the City five years after practical completion of all items in the FMP.

Table 4: Implementation Summary

Action	Pre-Construction	During Construction	Post-Construction
Vegetation Management and Rehabilitation	<ul style="list-style-type: none"> • Rehabilitation species list and final rehabilitation locations to be confirmed with the CoW following advice from the specialist rehabilitation consultant. • Undertake seed and cutting collection from the clearing footprint area and surrounds, remaining as close as possible to areas to be rehabilitated. • Propagation of selected seeds (i.e. those species not proposed for direct seeding) at an accredited nursery. 	<ul style="list-style-type: none"> • Ongoing propagation of selected seeds (i.e. those species not proposed for direct seeding) at an accredited nursery as required. 	<ul style="list-style-type: none"> • Ongoing propagation of selected seeds (i.e. those species not proposed for direct seeding) at an accredited nursery as required. • Removal of any rubbish present within the rehabilitation area. • Two weed control events to be undertaken in and directly adjacent to proposed rehabilitation areas within 6 months prior to planting. • Undertake direct seeding and planting of tubestock. • One weed control event to be undertaken in late winter/early spring approximately 12 months after planting. • Installation of tree guards as required. • Removal of tree guards. • Provide brushing and / or hydromulching (no seed) as required in erosion prone areas. • Annual vegetation and weed monitoring in spring is proposed in rehabilitation areas. • Preparation of monitoring report and submission to CoW annually, outlining the progress of the development as well as the progress against success criteria and the rehabilitation success. • Where success criteria are not met, contingency actions will be undertaken. • Contingency actions may include: <ul style="list-style-type: none"> - Infill planting - Additional weed control - Erosion control measures



Action	Pre-Construction	During Construction	Post-Construction
Fauna Management		<ul style="list-style-type: none"> • Started and run equipment for 10 minutes prior to clearing commencing. • Where possible, undertake clearing outside of the black cockatoo breeding season (i.e. between July and November). • Observe vegetation for any fauna that may be trapped, injured or occupying an unseen nest or shelter. • If feasible, felled vegetation to be left in situ overnight. • If necessary, engage a fauna relocation specialist to oversee site clearing works. 	<ul style="list-style-type: none"> • Install signage indicating speed limit of 30 km/hr. • Wildlife crossing signage to be installed at both entrance points to the access road
Dieback Management		<ul style="list-style-type: none"> • Should any off-site fill be required this is to be obtained from a dieback free source. • Prior to entering the site any construction equipment and construction materials must be clean and free of any adhered soil/mud. • Construction equipment to stay within the construction zone. • Imported material for construction works is to be stored in areas clear of vegetation which do not drain towards retained vegetation. • Plants used in the landscaping works to be from a dieback free source. • Restrict uncontrolled vehicles accessing retained vegetation areas. • Construction contractors to be provided with dieback management information. 	

Action	Pre-Construction	During Construction	Post-Construction
Access Management	<ul style="list-style-type: none"> • Install clearing protection fencing to prevent accidental clearing of vegetation to be retained as per CoW specification TS 01-12-0. • Maintain clearing protection fencing to prevent accidental clearing of vegetation to be retained. 	<ul style="list-style-type: none"> • Temporary fencing will be installed around development site at the commencement of construction works to restrict third party access through the construction site and foreshore reserve. • Contractors will check fencing on a weekly basis and report and repair damage as necessary. 	<ul style="list-style-type: none"> • Provide fencing along the access road and carpark boundaries as per CoW specification TS01-3 to restrict off-road vehicles from leaving the road and entering the vegetated foreshore reserve area. • Install fencing along the pedestrian access track to beach as per CoW specification TS 01-4-2.
Erosion and Dust Management		<ul style="list-style-type: none"> • Vehicle speeds will be kept below 30 km/hr • Vehicle will remain within the construction area. • Use brushing, mulching and fibre matting where necessary to stabilise sand. 	
Stormwater Management	<ul style="list-style-type: none"> • Detailed engineering design, including stormwater infrastructure, will be included in the Development Application prepared for submission to the City of Wanneroo for the proposed works. • Drainage infrastructure will be designed to address WSUD principles as well as having the specific objectives of managing direct flows into the Bush Forever vegetation, and minimising potential erosion. 	<ul style="list-style-type: none"> • Drainage infrastructure to be constructed as per the Development Application. 	



Action	Pre-Construction	During Construction	Post-Construction
Fire Management		<ul style="list-style-type: none"> • Clearing and construction should be undertaken outside of high fire risk conditions where possible. • Fire extinguishers and equipment to be readily available for all vehicles / machinery and must be tagged, inspected and certified according to relevant standards. • Smoking will be prohibited within the construction area. Designated smoking areas will be positioned away from the foreshore vegetation. 	<ul style="list-style-type: none"> • Coastal access road corridor to act as a firebreak. • Restrict unauthorised access to coastal bushland (see Vegetation and Fauna Protection action).
Beach Safety Management			<ul style="list-style-type: none"> • Coastal hazard signage is to be provided within the carpark. SLSWA and CoW shall approve the signage prior to installation by TPRC.

10.0 CONCLUSION AND FUTURE APPROVALS

The proposed development of an access road and carpark facilities to the beach adjacent to Catalina Estate is considered to be important in ensuring safe, environmentally sound and convenient access to a safe coastal environment for swimming and other water-based activities.

The proposal to provide an access road and carpark facilities is also consistent with the Tamala Conservation Park Establishment Plan (WAPC, 2012). The Establishment Plan recommends that community access to safe swimming areas adjacent to Tamala Park, with public road access, appropriately located facilities such as car parking, toilets and potential surf-life-saving facilities should be investigated and provided.

The location of the carpark area and beach access is also based on the Coastal Aquatic Risk Assessment (2014) undertaken by Surf Life Saving Western Australia which identified the site as a preferred beach access location, due to safe swimming conditions and absence of potential hazards present in the existing access locations to the north and south.

The proposed development of coastal access infrastructure within the foreshore reserve is subject to the following planning and environmental approvals:

- Development Application (CoW / WAPC)
- Detailed engineering design and landscape design drawings (CoW)
- Native vegetation clearing permit (DWER)

The coastal access road and associated infrastructure will remain under the ownership of both CoW and WAPC, in accordance with the existing reserve boundaries. This is in keeping with the CoW's formal agreement to continue managing (wholly or in part) the reserves between Burns Beach and Mindarie (WAPC, 2012).

11.0 REFERENCES

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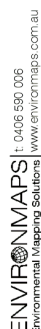
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FIGURES

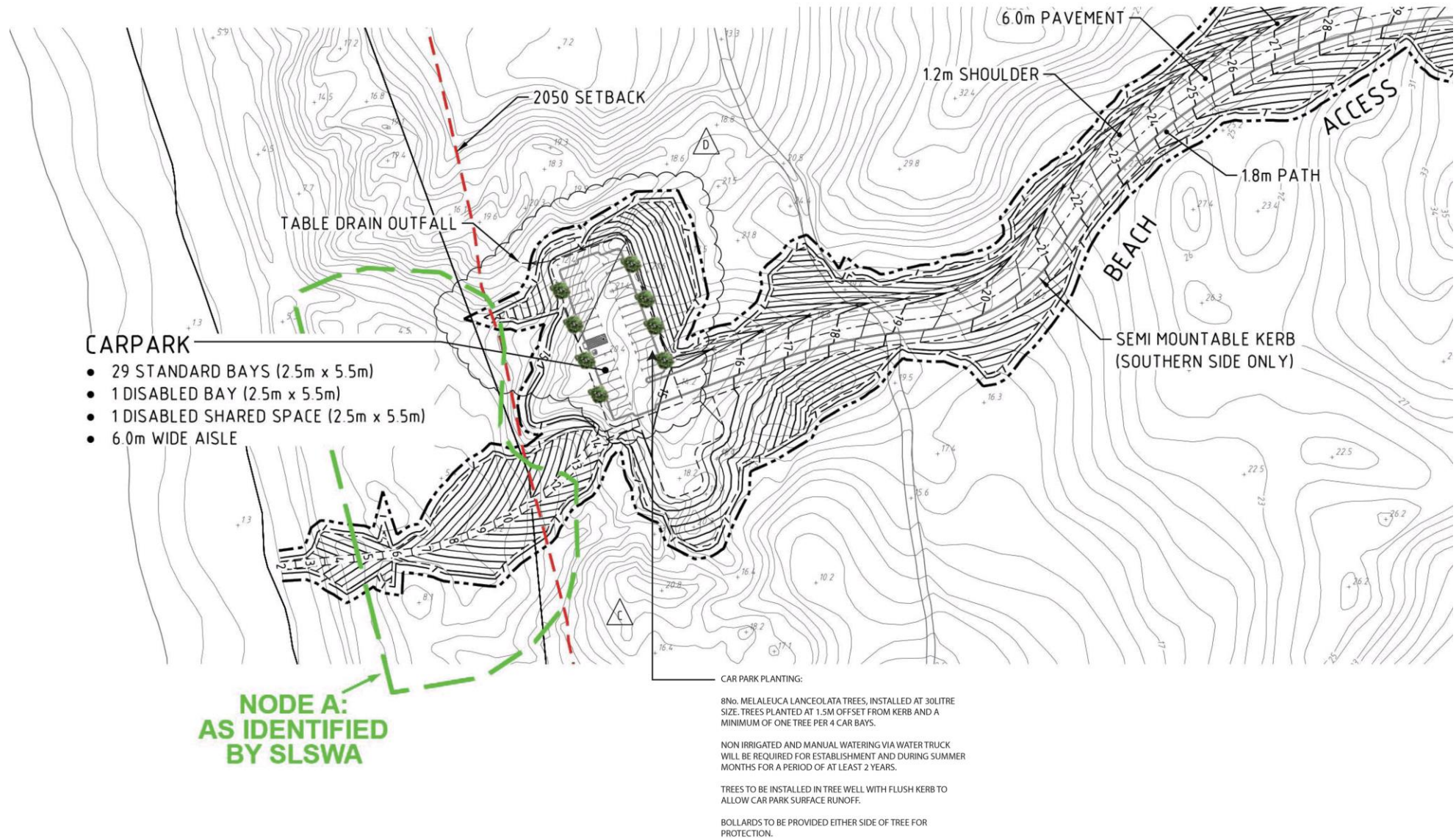


COTERRA
ENVIRONMENT

Tamala Park Regional Council
FORESHORE MANAGEMENT PLAN
LOT 15448 & 3050 TAMALA PARK

SITE LOCATION

Figure 1



COTERRA
ENVIRONMENT

Job: SATCAT18
Doc: 002
Date: 09.10.18
Ph: (08) 9381 5513
Email: info@coterra.com.au

Tamala Park Regional Council
FORESHORE MANAGEMENT PLAN
LOT 15448 & 3050 TAMALA PARK
BEACH ACCESS INFRASTRUCTURE

LEGEND

- 37 — EXISTING CONTOUR (10m)
- 37 — DESIGN CONTOUR (10m)
- 37 — DESIGN CONTOUR (5m)
- CLEARING/EARTHWORKS BOUNDARY

NOTES

1. ALL LEVELS IN METRES TO AND EXISTING SURVEY BY MNG SURVEYORS.
2. BATTERS TO EXISTING SURFACE AT 1:1 (U/L), 1:6 (F/L) AND 1:4 (F/L) WHERE PATH IS PRESENT, UNLESS NOTED OTHERWISE.
3. ALL UNSUITABLE MATERIAL TO BE REMOVED BY THE CONTRACTOR TO APPROVED TIPPING SITE PRIOR TO COMMENCEMENT OF CONSTRUCTION. ALL FEES TO BE PAID BY CONTRACTOR.
4. EXTENT OF CLEARING AND EARTHWORKS TO BE LIMITED TO THE CLEARING BOUNDARY UNLESS AGREED WITH THE SUPERINTENDENT.
5. ALL CLEARED MATERIAL TO BE MULCHED AND STOCKPILED ON SITE AS DIRECTED BY THE SUPERINTENDENT.
6. CONTRACTOR TO LOCATE ALL EXISTING SERVICES PRIOR TO COMMENCEMENT OF WORKS ON SITE.
7. CONTRACTOR TO GRADE EVENLY BETWEEN DESIGN CONTOURS AND MATCH INTO EXISTING SURFACE AT LIMIT OF EARTHWORKS BOUNDARY WHERE APPROPRIATE.
8. EXCESS CUT FROM EARTHWORKS SHALL BE PLACED ON SITE AS DIRECTED BY THE SUPERINTENDENT.
9. THE CONTRACTOR SHALL LIMIT THE MOVEMENT OF EQUIPMENT AND HANDPOWER TO WITHIN THE CLEARING/EARTHWORKS BOUNDARY AND PROTECT ALL VEGETATION AND EXISTING SERVICES ON SITE.
10. 12m RING LOCK FENCE TO BE INSTALLED AROUND PERIMETER OF CLEARING BOUNDARY.

INDIAN OCEAN

CARPARK

- 29 STANDARD BAYS (2.5m x 5.5m)
- 1 DISABLED BAY (2.5m x 5.5m)
- 1 DISABLED SHARED SPACE (2.5m x 5.5m)
- 6.0m WIDE AISLE

TABLE DRAIN OUTFALL

2050 SETBACK

Cut batter

Cut batter

3.0m TABLE DRAIN

6.0m PAVEMENT

12m SHOULDER

1.2m RING LOCK FENCE

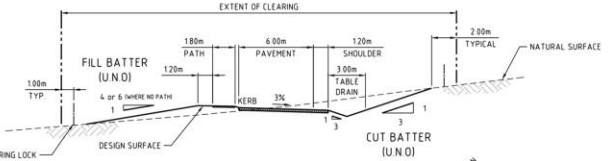
ROAD

ACCESS

1.8m PATH

SEMI MOUNTABLE KERB (SOUTHERN SIDE ONLY)

EARTHWORKS, DRAINAGE AND ROADWORKS TO TIE INTO FUTURE SUBDIVISION EARTHWORKS



TYPICAL SECTION THROUGH BEACH ACCESS ROAD

SCALE 1:200 @ A1

Existing surface



WARNING TO CONTRACTOR UXO
THE SITE IS IDENTIFIED AS HAVING RISK OF UNEXPLODED ORDNANCE.

IF ENCOUNTERED, ANY ORDNANCE MUST BE CONSIDERED AS LIVE AND THE W.A. POLICE DEPARTMENT SHOULD BE CONTACTED IMMEDIATELY.

NOTICE TO CONTRACTOR

IT IS THE CONTRACTORS RESPONSIBILITY TO INVESTIGATE THE NATURE AND LOCATION OF ALL SERVICES WHICH MAY BE ENCOUNTERED AND TO CONSULT WITH THE RELEVANT SERVICE AUTHORITIES PRIOR TO COMMENCEMENT OF EXCAVATIONS. FAILURE TO DO SO OR TO TAKE DUE CARE SHALL NOT LIMIT THE CONTRACTORS LIABILITY FOR REPAIR OF ALL SERVICES DAMAGED BY HIM DURING CONSTRUCTION WORKS. THE CONTRACTOR SHALL TAKE ALL PRECAUTIONS NECESSARY FOR THE PROTECTION OF ALL EXISTING SERVICES.

Vertical Curve

K value

Grade

DATUM 5.0

DESIGN SURFACE

PEGGED CL LEVEL

NATURAL SURFACE

PEGGED CL LEVEL

PEGGED CL CHAINAGE

HORIZ ALIGNMENT

CROSSFALL

BEACH ACCESS ROAD

HORIZONTAL SCALE 1:1000 @ A1

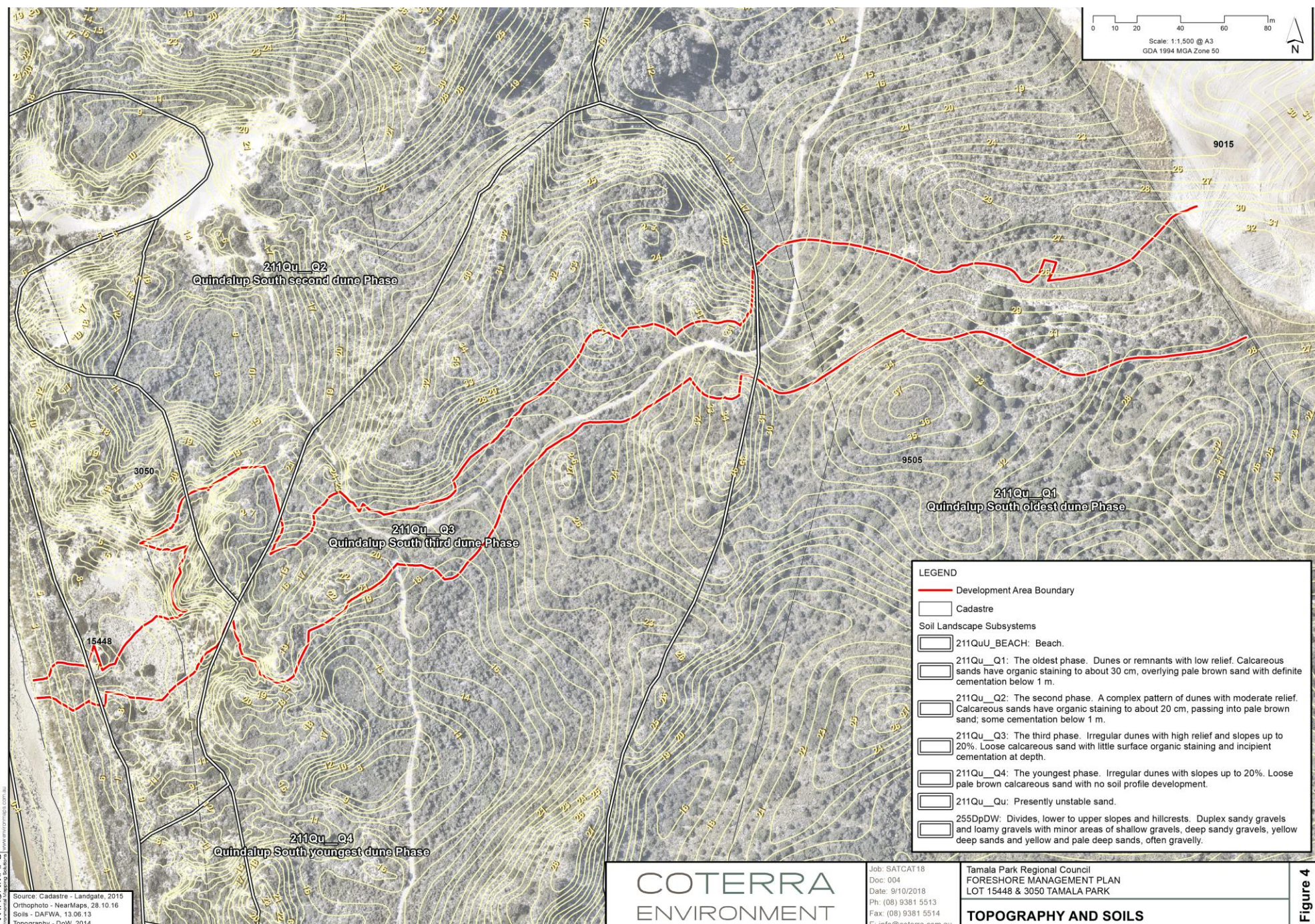
VERTICAL SCALE 1:200 @ A1

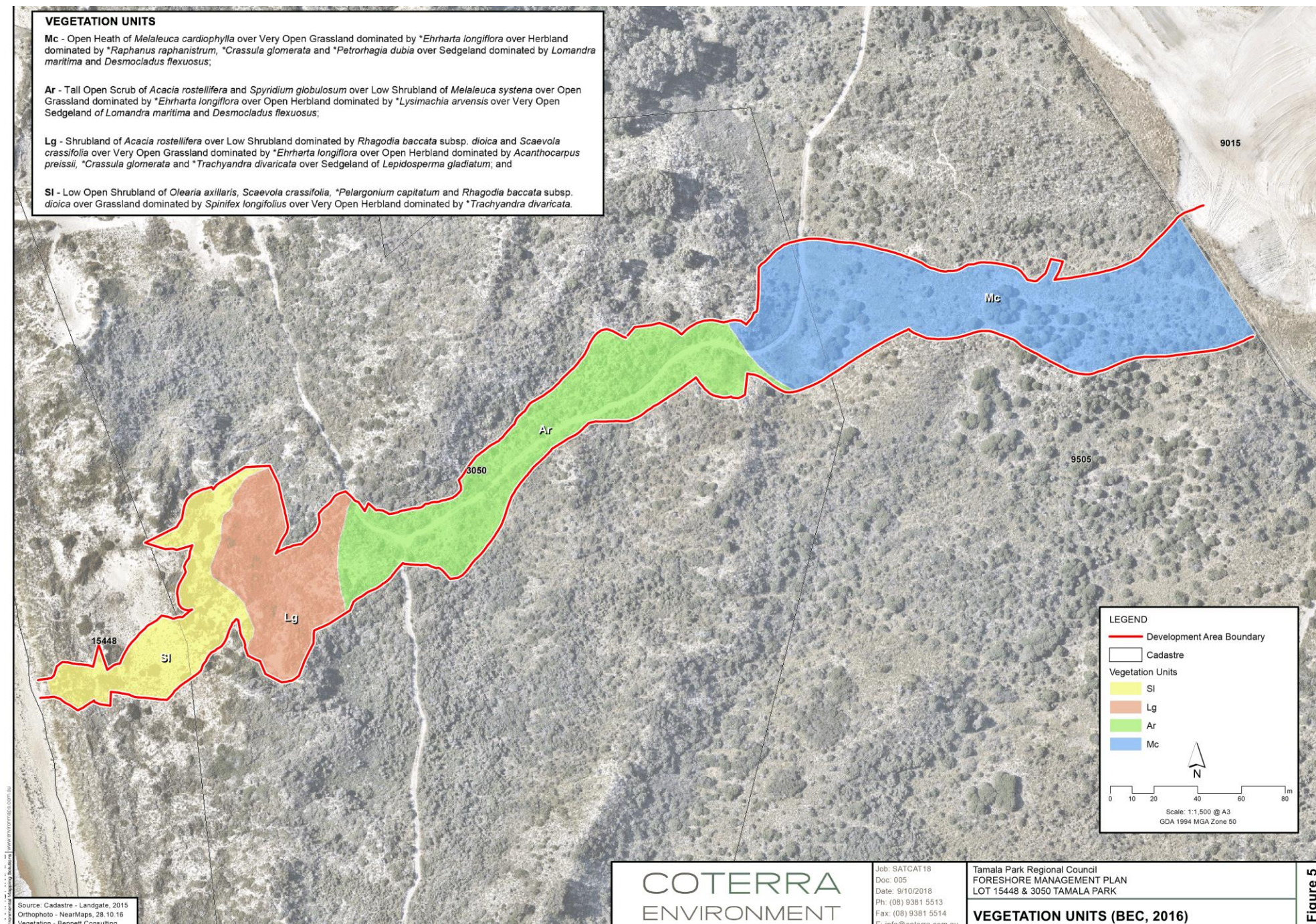
COTERRA
ENVIRONMENT

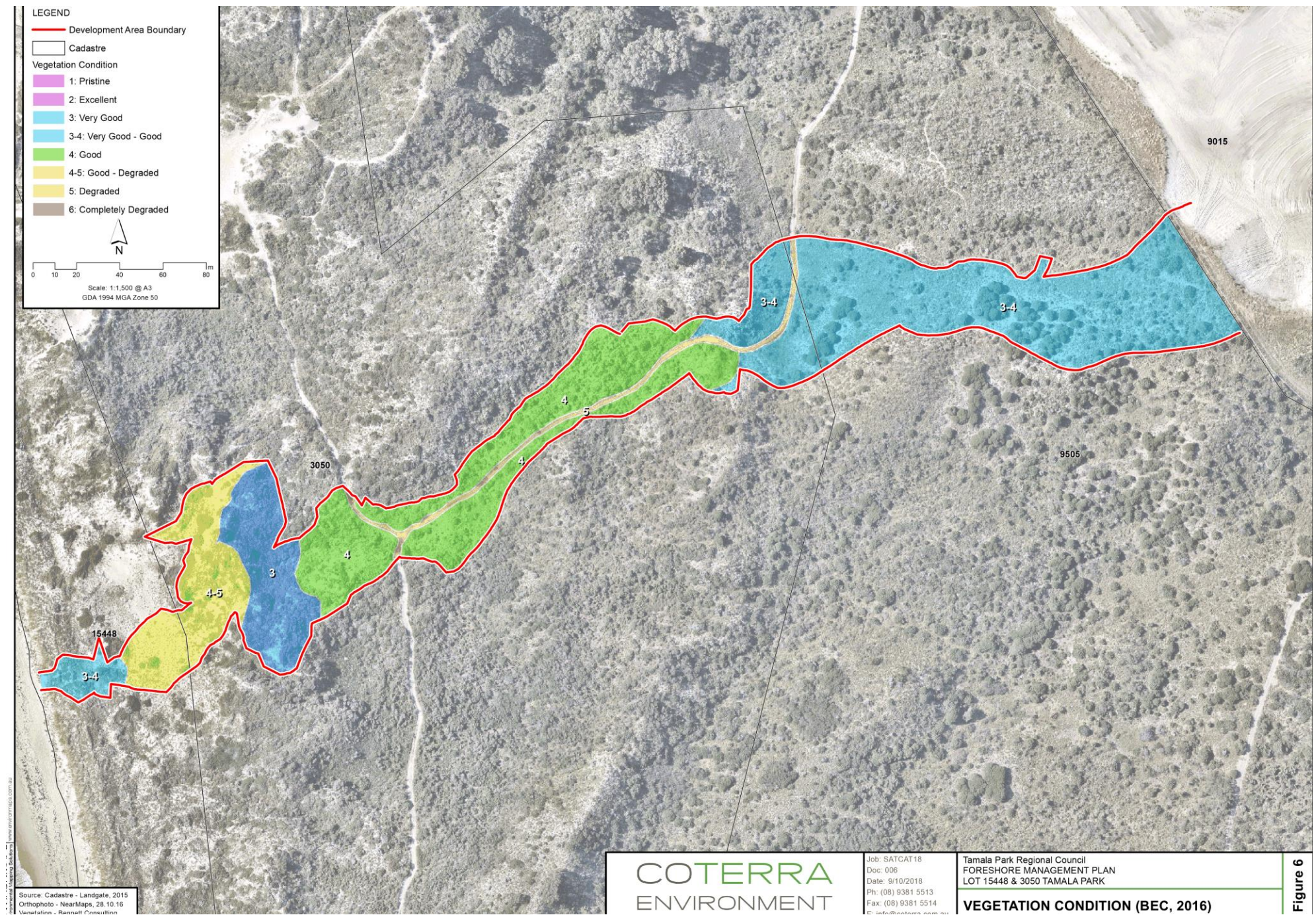
Job: SATCAT18
Doc: 003
Date: 26.02.19
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Email: (08) 9381 5514

Tamala Park Regional Council
FORESHORE MANAGEMENT PLAN
LOT 15448 & 3050 TAMALA PARK

COASTAL EROSION HAZARD MAPPING







Assets**Parks & Conservation Management****AS01-04/19 Pesticide Management Policy - Community Consultation Outcomes**

File Ref: 2364 – 19/111924
Responsible Officer: Director Assets
Disclosure of Interest: Nil
Attachments: 2

Moved Cr Newton, seconded Cr Coetzee.

That Council ADOPTS the Pesticide Management Policy as shown in Attachment 1.

CARRIED UNANIMOUSLY



Policy Manual

PESTICIDE MANAGEMENT POLICY

Policy Owner:	Parks and Conservation Management
Contact Person:	Manager Parks and Conservation Management
Date of Approval:	Draft

POLICY STATEMENT

The Policy reflects current best practice for pesticide management in the Local Government Authority environment in Western Australia whilst incorporating community views and ensuring sound risk and contract management.

POLICY OBJECTIVE

The objective of the Policy is to ensure that the City meets its environmental, legal and community obligations for pesticide use on land it administers in a manner that is environmentally, socially and economically responsible. It also ensures that pesticides are applied in the City's parks, streetscapes and conservation reserves in accordance with the relevant state government Acts and guidelines and industry best practice.

SCOPE

The Policy applies to the application of pesticides to all City managed land. Administration, City contractors and other contractors engaged in the application of pesticides within City managed land are required to comply with this Policy.

IMPLICATIONS (Strategic, Financial, Human Resources)

Administration of this Policy will be delivered through existing resources within Parks and Conservation Management and financed through the annual Parks and Conservation Management Operational Budgets.

The policy complies with the following:

- Western Australian Health Act 1911 – Health (Pesticides) Regulations 2011; and
- Government of Western Australia Department of Health – A guide to the management of pesticides in local government pest control programs in Western Australia.

IMPLEMENTATION

The City will include the use of chemical and non-chemical methods as part of all pest and weed control programs. When using pesticides the City will adhere to the following principles:

- Use pesticides on the basis of risk management, good contract management and auditing results;
- Work within specific time frames suitable to the location (Pesticide application within a 500 metre radius of school zones is prohibited between the hours of 7.30am to

16/299514

9.00am and 2.30pm to 4.00pm on school days unless otherwise approved by the school Principal);

- Inform the community and provide timely notification of pesticide application events;
- Consult other government agencies and local stakeholders when pest control activities have the potential to impact on environmentally significant land, water catchment areas, farming property or other sensitive area of activity; and
- Comply with all applicable legislation, codes and policies with respect to pesticide application by the City and its contractors.

1. Risk Management

Prior to the use of pesticides, an annual assessment of risk will be conducted for specific and collectively similar locations whilst considering the following background issues:

- The size of the program and the financial, physical and human resources available to support it;
- The extent to which the Integrated Pest Management methods are used;
- The level of skill and experience in weed and pest control held by City employees; and
- The adequacy of information held by the City on pesticides used in the pest control programs.

The identification and assessment of risks associated with the use of pesticides will be undertaken for:

- Each specific location to be treated with pesticides; and/or
- Collectively similar locations to be treated with pesticides.

2. Community Consultation and Notification

Notification of pesticide applications are based on the principle that people who live or work in or visit an area have the right to know when public places are treated with pesticides. Notifying people about pesticide applications means that they can make informed decisions about entering a public place.

The community will be given the opportunity to comment on the Policy as well as periodic plans for pest control.

All pesticide applications will be advertised on the City's website and through local community newspapers.

Table 1: Summary of pesticide notification communications

Communicate What	Frequency	Mode of Communication	Outcome Sought
Pesticide Management Policy	Once only prior to implementation	Consultation through City website	Community response
Pesticide Notification Plan	Periodically/annually	Consultation through City website	Community response
Pesticide Applications	Regularly/monthly	Notification	No response sought
No Spray List	Ongoing	Notification through City website	Community response

3. Implementation of the pest control program

All pesticide applications will be conducted by City employees and contractors trained in the safe and effective use of pesticides. will be provided with well-maintained application equipment and personal protective equipment that is appropriate to the specific pesticide product being used in accordance with the product label and Material Safety Data Sheet (MSDS).

ROLES AND RESPONSIBILITIES

Parks and Conservation Management are responsible for publication, implementation and compliance of this Policy and will provide interpretations in the event of the need for clarification.

DISPUTE RESOLUTION *(If applicable)*

All disputes in regard to this policy will be referred to the Director Assets in the first instance. In the event that an agreement cannot be reached, the matter will be submitted to Council for referral.

EVALUATION AND REVIEW PROVISIONS

Policy documents must be reviewed at least every five (5) years, though changes related to relevant legislation, government policies or City objectives may trigger a review of the document before its calendar review date.

DEFINITIONS

Pesticides	The use of the term pesticides refers to all herbicides, insecticides and fungicides.
Integrated Pest Management	A pest management program based on chemical and non-chemical pre and post-treatment control methods.
Herbicide	Chemical substances used to control unwanted plants.
Insecticide	A substance used to kill insects.

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Policy Manual

Fungicide	Chemical compounds or biological organisms used to kill fungi or fungal spores.
Material Safety Data Sheet	A document that provides information on the properties of hazardous chemicals and how they affect health and safety in the workplace.

RELEVANT POLICIES/MANAGEMENT PROCEDURES/DOCUMENTS OR DELEGATIONS

Pesticide Use Notification Plan.

REFERENCES

- Western Australian Health Act 1911 – Health (Pesticides) Regulations 2011
- Government of Western Australia Department of Health – A guide to the management of pesticides in local government pest control programs in Western Australia.

RESPONSIBILITY FOR IMPLEMENTATION

Manager Parks and Conservation Management

Version	Next Review	Record No:

Community & Place

Community Service Delivery

CP01-04/19 Draft Social Strategy

File Ref: 26963 – 19/75528
 Responsible Officer: Director Community and Place
 Disclosure of Interest: Nil
 Attachments: 2

Moved Cr Treby, seconded Mayor Roberts.

That Council:-

1. **ENDORSES** the draft Social Strategy being released for public comment for a period of four weeks; and
2. **NOTES** that the feedback received and the draft Social Strategy will be presented for Council adoption following the public comment period.

CARRIED UNANIMOUSLY

Community Facilities

CP02-04/19 Warradale Park, Skate and BMX Facility - Outcome of Community Consultation Process

File Ref: 34057 – 19/75650
 Responsible Officer: Director Community and Place
 Disclosure of Interest: Nil
 Attachments: 8
 Previous Items: CP03-11/18 - Warradale Park - Skate and BMX Facility Concept Plan and Engagement Outcomes - Ordinary Council - 13 Nov 2018 6.30pm
 CP02-04/17 - PT01-02/17 Update - Upgrade of the existing BMX Track at Warradale Park, Landsdale - Ordinary Council - 04 Apr 2017 7.00pm
 MN02-02/17 - Investigation into the Future Needs of Warradale Park BMX Track - Ordinary Council - 07 Feb 2017 7.00pm

Moved Cr Zappa, seconded Cr Hayden.

That Council:-

1. **NOTES** the outcomes of the Warradale Skate and BMX Facility community consultation process, which indicates that 88.43% directly in support of the concept design or were undecided pending suggested changes;
2. **NOTES** that Administration will be submitting a grant application for the project by the end of March 2019, **NOTING** that the construction budget is listed for the 2019/20 financial year; and
3. **RECOGNISES** and **THANKS** the community for their participation in the consultation process for the Warradale Skate and BMX Facility project.

CARRIED UNANIMOUSLY

CP03-04/19 Concept Design - Leatherback Park Sports Amenities Building

File Ref:	32965 – 19/19025
Responsible Officer:	Director Community and Place
Disclosure of Interest:	Nil
Attachments:	5
Previous Items:	CP01-10/16 - City of Wanneroo Active Reserve Master Planning Report Consultation Outcomes - Ordinary Council - 11 Oct 2016 7.00pm

Moved Cr Sangalli, seconded Cr Aitken.


That Council:-

- 1. ENDORSES the Leatherback Park Sports Amenities Building concept, as shown in Attachment 2 and Attachment 3 of this report;**
- 2. NOTES that construction of the proposed development is planned to commence in March 2020 and be concluded by October 2020; and**
- 3. RECOGNISES and THANKS the community for its involvement in the community consultation component of the project.**

CARRIED UNANIMOUSLY



FLOOR PLAN
SCALE: 1:100

	CITY OF WANNEEROO ASSETS			
	LEATHERBACK PARK PROPOSED SPORTS AMENITIES BUILDING -CONCEPT DESIGN- 31 FAIRY PARADE, ALKIMODS WA 6028			
	FLOOR PLAN SHEET 2 OF 3			
DRAWING NO. 3538 - 2 - A	SHEET 2	REVISION 0	DRAWN, DATE, SIZE A1	

CP04-04/19 Outcomes of 2018 Community Sporting and Recreation Facilities Fund

File Ref: 21392V02 – 19/68194
 Responsible Officer: Director Community and Place
 Disclosure of Interest: Nil
 Attachments: Nil
 Previous Items: CP07-09/18 - Community Sporting and Recreation Facilities Fund (CSRFF) - 2019/20 Funding Round - Ordinary Council - 18 Sep 2018 7.00pm
 CP04-08/18 - Wanneroo City Soccer Club Change Rooms Extension - Concept Design - Ordinary Council - 21 Aug 2018 7.00pm

Moved Cr Zappa, seconded Cr Newton.

That Council:-

1. **NOTES the outcome of the City of Wanneroo's Community Sport and Recreation Facilities Fund applications for the 2018 funding round resulting in the budget shortfall as follows:**

<i>Project</i>	<i>Grant Requested</i>	<i>Grant Award</i>	<i>2018/19 Shortfall</i>
PR-4108 Wanneroo City Soccer Club Change Rooms Extension	\$250,000	\$250,000	\$0
PR-2968 Koondoola Park - Sports Floodlighting Installation	\$73,313	\$73,313	\$0*
PR-4034 Hudson Park Sports Amenities Building (Dennis Cooley Pavilion) Upgrade and Extension	\$394,360	\$394,360	\$0
PR-4156 Hainsworth Park - Sports Floodlighting Installation	\$73,151	\$73,151	\$0*
PR-2792 Dalvik Park Sports Amenities Building	\$445,578	\$0	\$445,578
PR-2967 Addison Reserve Building Extension	\$292,825	\$0	\$292,825
PR-2990 Leatherback Park Sports Amenities Building Design and Construction	\$461,334	\$0	\$461,334
TOTAL			\$1,199,737

2. **NOTES that the following projects are still considered to be needed by the community, however will be subject to a review of funding capacity through the 2019/20 budget process (based on the prioritisation identified below), which may result in revised delivery timeframes:**

Project	Priority	2019/20
PR-2990 Leatherback Park Sports Amenities Building Design and Construction	1	\$461,334
PR-2792 Dalvik Park Sports Amenities Building	2	\$445,578
PR-2967 Addison Reserve Building Extension	3	\$292,825

CARRIED UNANIMOUSLY

CP05-04/19 PT03-03/19 Installation of toilets at Catalina Beach (Portofino) Park

File Ref: 13640 – 19/95506
Responsible Officer: Director Community and Place
Disclosure of Interest: Nil
Attachments: 1

Moved Cr Sangalli, seconded Cr Cvitan.

That Council:-

- 1. NOTES the Petition PT03-03/19 tabled at its Ordinary Council Meeting of 5 March 2019;**
- 2. NOTES that Portofino Park is not currently vested with the City of Wanneroo;**
- 3. NOTES the provision of toilet facilities at Catalina Beach (Portofino) Park is not consistent with Local Planning Policy 4.3 – Public Open Spaces; and**
- 4. AUTHORISES the Director Community and Place to advise the petition organisers of the outcomes of this report.**

CARRIED UNANIMOUSLY

CP06-04/19 PT01-03/19 - Support for Early Provision of an Aquatic Facility

File Ref: 34228 – 19/106079
Responsible Officer: Director Community and Place
Disclosure of Interest: Nil
Attachments: 1
Previous Items: CP02-03/19 - Progress Report - North Coast Aquatic and Recreation Facility Needs and Feasibility Assessment - Ordinary Council - 05 Mar 2019 7.00pm
MN01-02/18 - Provision of Aquatic Facilities in the North Coast Ward - Ordinary Council - 06 Feb 2018 7.00pm

Moved Cr Roberts, seconded Cr Sangalli.

That Council:-

- 1. NOTES the Petition PT01-03/19 tabled at its Ordinary Council meeting of 5 March 2019;**
- 2. NOTES the progress of the Needs and Feasibility Study as outlined within report CP02-03/19, and as considered by Council at its meeting held on 5 March 2019; and**
- 3. AUTHORISES the Director Community and Place to advise the petition organisers of the outcomes of this report.**

CARRIED UNANIMOUSLY

Community Safety & Emergency Management Report

CP07-04/19 City of Wanneroo Bushfire Risk Management Plan 2019 - 2023

File Ref: 8110 – 19/30627
Responsible Officer: Director Community and Place
Disclosure of Interest: Nil
Attachments: 1

Moved Cr Newton, seconded Cr Sangalli.

Cr Hayden left the meeting at 7:34pm.

That Council:-

1. **NOTES** the Bushfire Risk Management Plan has been reviewed and assessed by the Office of Bushfire Risk Management as compliant with the standard for bushfire risk management planning in Western Australia;
2. **NOTES** that Administration will seek input from the City's Environmental Advisory Committee into the treatment schedules for environmentally sensitive City-managed land identified in the Bushfire Risk Management Plan 2019-2024 at the commencement of the implementation phase;
3. **ENDORSES** the Bushfire Risk Management Plan; and
4. **ACKNOWLEDGES** that the City is the owner of the Bushfire Risk Management Plan and has responsibility, as far as reasonable, to manage the implementation of the Bushfire Risk Management Plan and facilitate the implementation of bushfire risk management treatments by risk land owners.

CARRIED UNANIMOUSLY

Community Development

CP08-04/19 Council Policy Amendments - Community & Place Directorate

File Ref: 35955 – 19/18180
Responsible Officer: Director Community and Place
Disclosure of Interest: Nil
Attachments: 5

Moved Cr Treby, seconded Cr Coetzee.

That Council:

1. **APPROVES** the revised Joint Use of Facilities with the Department of Education Policy as per Attachment 1;
2. **APPROVES** the revised Community Engagement Policy as per Attachment 2;
3. **APPROVES** the repeal of the Community Health and Wellbeing Policy;
4. **APPROVES** the repeal of the Access to Information & Services for People with Disabilities and their Family and Carers Policy;
5. **APPROVES** the repeal of the Early Childhood Policy;
6. **APPROVES** the review date of the Civic Functions, Ceremonies and Receptions Policy being

extended until 30 June 2019;

- 7. APPROVES the review date of the Social Media Guidelines Policy being extended until 30 June 2019;**
- 8. APPROVES the review date of the Community Funding Policy being extended until 31 December 2019;**
- 9. APPROVES the review date of the Volunteering Policy being extended until 30 November 2019;**
- 10. APPROVES the review date of the Facility Hire and Use Policy being extended until 30 September 2019; and**
- 11. APPROVES the review date of the Community Gardens Policy being extended until 30 November 2019.**

CARRIED UNANIMOUSLY



Policy Manual

Joint Development and Shared Use Facilities with Department of Education

Policy Owner: Community Facilities
Contact Person: Manager Community Facilities
Date of Approval: 9 May 2017 – CE02-05/17

POLICY OBJECTIVE

To provide a framework for the promotion and implementation of the principles and protocols for Joint Development and Shared Use Facilities between the Department of Education (DOE) and the City of Wanneroo (City).

POLICY STATEMENT

The intent of the policy is to ensure both parties work collaboratively to ensure efficient and effective use of physical and financial resources and consideration of social planning issues to promote opportunities for the community in the use of joint facilities.

SCOPE

The policy applies to the City and the DOE as it relates to the collaborative planning, development and use of shared facilities within the City.

BACKGROUND

The City and the DOE have developed a set of Protocols and Principles to be considered when recommending the co-location of school sites within Public Open Space (POS) and/or the sharing of recreation and community facilities. The Protocols and Principles highlight the need for prior consensus regarding the planned use, development and ongoing management of the facilities before either party enters into a shared use arrangement and formal agreement.

The policy has been developed to provide clarity to the process of promoting and implementing the principles of shared use facilities.

CONSULTATION WITH STAKEHOLDERS

Development of the policy follows extensive consultation between City Officers from varied operational areas and a multi-operational team representing the interests of the DOE.

IMPLICATIONS (FINANCIAL, HUMAN RESOURCES)

| Oversight of the policy falls within existing resource and staffing structures. Financial commitments are to be considered by Council as part of Annual Budget considerations.



Policy Manual

IMPLEMENTATION

Framework

The framework governing the development of shared use agreements between the DOE and the City consists of Policy, Protocols and Principles, Memorandum of Understanding (MOU) and Licence Agreements.

Policy

The policy document formalises the overarching framework to guide the development, implementation and ongoing management of shared use agreements between the City and the DOE.

Protocols and Principles

The Protocols and Principles have been developed as a set of guidelines and processes to allow shared use to be progressed in the most appropriate and collaborative manner for all stakeholders involved.

MOU

The MOU is an agreement between the Minister for Education, the Mayor and Chief Executive Officer (CEO) of the City. The MOU defines the roles and responsibilities of both organisations in relation to shared use facilities. The MOU is applicable to all joint arrangement licence agreements.

Licence Agreement

Joint arrangement licences are a written agreement between the City and the DOE outlining the day to day operating requirements of a shared use facility including the terms and conditions for sharing facilities. Each Licence Agreement is specific to the individual school site.

ROLES AND RESPONSIBILITIES

The Manager Community Facilities will work with ~~staff-employees~~ from Property Services, Parks Maintenance, Legal ~~Services~~, Planning Services and appropriate DOE representatives from ~~Strategic-Asset Planning and Services~~ and ~~Facilities Program Delivery Capital Works and Maintenance~~ to ensure all processes are conducted in a professional and efficient manner.

DISPUTE RESOLUTION

All disputes in regard to this policy will be referred to the Manager Community Facilities in the first instance. In the event that an agreement cannot be reached, the matter will be submitted to the CEO for a ruling.

WHO NEEDS TO KNOW ABOUT THIS POLICY?

Elected Members, Directors, Managers and ~~employees from the following service units:~~ Community Facilities ~~staff,~~ ~~Land Development Staff,~~ ~~Planning Approvals Staff,~~ ~~Property Staff~~ and Parks Maintenance ~~Staff~~.



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EVALUATION AND REVIEW PROVISIONS

The policy will be evaluated and reviewed every two years, in consultation with internal and external stakeholders who are parties to, or affected by the agreement.

The associated Protocol and MOU can be updated independent of the policy if agreed to by both the City and DOE.

DEFINITIONS

DEFINITIONS: Any definitions listed in the following table apply to this document only.

Shared Use	Can be defined as more than one party using another party's facilities.
Public Open Space	Defined as an active playing field for structured sporting activities accessible to all members of the community and maintained by the City.
Recreational and Community Facilities	Includes playfields, hard-courts, and indoor and outdoor recreational amenities, community health and multipurpose spaces for general community use.

RELEVANT POLICIES/MANAGEMENT PROCEDURES/DOCUMENTS OR DELEGATIONS

City of Wanneroo and Minister for Education Licence Agreement for the Shared Use of Facilities for Sporting and Recreational Purposes

REFERENCES

- City of Wanneroo Protocol For Considering Co-location Of School Sites With Public Open Space
- Memorandum of Understanding between the City of Wanneroo and the Department of Education

RESPONSIBILITY FOR IMPLEMENTATION

Manager Community Facilities

Version	Next Review	Record No:
	May 2006	558158 / 887475
1 May 2006 - CD10-10/06	March 2011	10/19821
8 March 2011 - CD02-03/11	March 2013	11/28579
9 May 2017 – CE02-05/17	May 2019	16/417996



Policy Manual

Community Engagement Policy

Policy Owner:	Place Management , Community and Place
Contact Person:	Principal Specialist Place Management Director Community and Place
Date of Approval:	25 July 2017 CP02-07/17TBA

POLICY OBJECTIVE

The purpose of this Policy is to provide guiding principles for community engagement to ensure consistent, meaningful and best practice engagement is carried out within the City of Wanneroo (the City).

POLICY STATEMENT

The City is committed to ensuring engagement provides stakeholders with the opportunity to participate at the appropriate level in the development and review of policies, plans and services and that feedback is provided on the results of the engagement. The Policy ensures stakeholder's comments and concerns are acknowledged and considered, and available for decision-making.

SCOPE

This policy applies to all City staff [who that delivers](#) services, or undertakes projects that impact stakeholders. The City will engage with a variety of stakeholders using a number of different methods appropriate to the level of engagement and in accordance with the City's Community Engagement Framework.

This Policy does not apply to advocacy campaigns and it does not negate the need to adhere to statutory and legal obligations.

CONSULTATION WITH STAKEHOLDERS

This Policy has been developed in consultation with internal service units and the wider community, and is based on the International Association for Public Participation (IAP2) model and 'Quality Assurance Standard for Community and Stakeholder Engagement'.

The Policy was the subject of an internal Audit in 2016 with recommendations integrated as appropriate.

IMPLICATIONS (Financial, Human Resources)

Each Service Unit that initiates new, or revises existing projects or services, is required to appropriately budget funds and capacity to undertake community engagement where applicable. Engagement requirements and appropriate resourcing can be determined by accessing the Community Engagement Management Procedure and contacting the City's Engagement Advisor.



Policy Manual

IMPLEMENTATION

Key Principles

The City is committed to the following engagement principles:

- Encouraging participation of people who live, work, visit or support the City of Wanneroo;
- Encouraging broad representation from stakeholders within the City of Wanneroo to ensure that a diverse range of views are expressed and considered;
- Minimising barriers to participation;
- Clearly stating the purpose and aims of the engagement, and any associated limitations or constraints;
- Ensuring relevant information is readily available and that it is accurate, comprehensive and easy to understand;
- Clearly defining the engagement period and allowing sufficient time and opportunity for stakeholders to participate;
- Listening, responding and providing feedback to stakeholders about how the information gathered through the engagement process was used to inform the decision or outcome;
- Being efficient, responsible and accountable for each engagement undertaken and the decisions made as a result; ~~and~~
- Accurate and comprehensive records; ~~and~~
- Appropriate resourcing is allocated for effective engagement processes and to address the above listed key principles.

When Not To Engage

Where appropriate and possible, a decision should be delayed to allow time for community engagement; however, engagement is not effective or appropriate, when:

- A final decision has already been made by Council or another agency (however, every attempt should be made to engage prior to the decision being made);
- Council cannot influence a decision being made by another agency or party; and/or
- There is insufficient time available to engage due to legislative or legal constraints, or urgent safety issues.

In these events the City will provide information relating to the reasons why engagement could not occur and why the decision has been made.

In addition, where practicable, no engagement is to take place between the last Council Meeting of the calendar year and the first Council Meeting of the New Year, unless specified by Council, a legislated requirement, or 'business as usual', as with libraries and other community services within the City.

Council

It is important that Elected Members are made aware of engagement occurring within the City where appropriate.

In accordance with the City's Risk Management Methodology, projects that set a direction or define a position for the City, have a high level of media interest, operational and/or financial



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implications with a high 'Risk Acceptance/Reporting Criteria', are to be considered by Council prior to engagement.

Timeframes for Engagement

In accordance with the City's Risk Management Methodology, for projects that set a direction or define a position for the City, have a high level of media interest, operational and/or financial implications with a high 'Risk Acceptance/Reporting Criteria', a minimum of 28 days is recommended for engagement.

Statutory Engagement

Where the statutory requirements regarding community engagement are not clear, however the decision being made impacts on the community or other stakeholders, community engagement should be carried out in accordance with this Policy.

ROLES AND RESPONSIBILITIES

Staff undertaking engagement and the relevant Manager/Director have a role and responsibility in planning and implementing community engagement. The Engagement Advisor is available to assist and participate where required.

More detailed information regarding specific roles and responsibilities can be found in the Community Engagement Management Procedure.

DISPUTE RESOLUTION

All internal disputes in regard to the level of engagement required will be referred to the relevant Director in the first instance. In the event that an agreement cannot be reached, the matter will be submitted to the CEO for a ruling. This does not impact Council's ability to elevate levels of engagement where they see necessary.

WHO NEEDS TO KNOW ABOUT THIS POLICY?

All City of Wanneroo Elected Members and Administration need to be aware of this policy and be able to interpret and implement its requirements.

EVALUATION AND REVIEW PROVISIONS

The Community Engagement Policy will be reviewed every two (2) years.

DEFINITIONS

DEFINITIONS: Any definitions listed in the following table apply to this document only.

Advocacy

Advocacy is action intended to influence those who hold government, political or economic authority and to influence public policies, resources and projects to the benefit of any specific affected or interest populations within:

- The City of Wanneroo and/or



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	<ul style="list-style-type: none"> • The Regions, including: <ul style="list-style-type: none"> ○ Adjacent Councils; ○ Greater Perth region; and ○ Interface Municipalities.
Community Engagement	<p>The term 'Community Engagement' covers the range of activities that the City utilises to encourage the participation of stakeholders in decision-making processes.</p> <p>These processes include the following four levels of community participation:</p> <ul style="list-style-type: none"> • Inform; • Consult; • Involve; and • Collaborate.
Stakeholder	<p>A Stakeholder is defined as an individual, group, organisation business and/or government entity that has an interest or concern, or who may be affected by the project or service in question within the City of Wanneroo geographical area (or surrounding locations).</p> <p>A stakeholder can either be internally within the organisation, i.e. a particular Service Unit or Directorate, or externally, i.e. an individual, group, organisation, business or government entity operating outside of the organisation, but still has an interest or an association with the City of Wanneroo and/or the City's geographical area.</p>
Statutory	<p>Prescribed or required by statute.</p> <p>This is a legal requirement the City must adhere to.</p>

RELEVANT POLICIES/MANAGEMENT PROCEDURES/DOCUMENTS OR DELEGATIONS

The following documents relate to the planning and delivery of community engagement within the City of Wanneroo:

- [Community Engagement Planning Guide \(17/359436*\)](#);
- [Community Engagement Management Procedure \(14/93368*\)](#);
- [Community Engagement Level Matrix \(16/361983*\)](#)
- [Community Engagement Framework](#);
- [Community Engagement Process](#);

Comment [SJ1]: This document replaces the CE Framework and Proc



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- Community Engagement Plan template [17/143943*](#);
- Community Engagement Register [\(16/18564*\)](#);
- [Community Engagement Toolkit](#)
[Part A: Engagement Planning \(18/170721*\)](#)
[Part B: Engagement Methods \(18/170725*\)](#); and
- Statutory Requirements for Community Engagement [\(16/303523*\)](#); and
- [Community Engagement Review Template](#).

Comment [SJ2]: Toolkit was an e from last CE Audit Review

Comment [SJ3]: Evaluation information in this document is now the CE Plan template.

REFERENCES

IAP2 Public Participation Spectrum

The Public Participation Spectrum aims to provide the City with a guide as to when, and how, to engage with the community in different situations.

IAP2 Quality Assurance Standard

The IAP2 Quality Assurance Standard is recognised as the international standard for public participation practice. IAP2 also provide a process by which the quality of an engagement practice can be measured and benchmarked across the industry.

RESPONSIBILITY FOR IMPLEMENTATION

[PRINCIPAL SPECIALIST PLACE MANAGEMENT](#), ~~DIRECTOR~~ COMMUNITY AND PLACE

Version	Next Review	Record No:
26 April 2006 (GS07-04/06)	April 2008	501131
05 April 2011 (CD04-04/11)	February 2014	10/64025
14 October 2014 (CD02-10/14)	October 2016	12/148824[v2]
25 July 2017 (CP02-07/17)	May 2019	12/148824[v3]
10 January 2019	May 2021	12/148824[v4] To be created

CP09-04/19 PT01-02/19 Response to Hainsworth Fitness Program Petition

File Ref: 35955 – 19/92303
 Responsible Officer: Director Community and Place
 Disclosure of Interest: Nil
 Attachments: 1

Moved Cr Zappa, seconded Cr Treby.

That Council:-

1. **NOTES** the petition received in respect of the Hainsworth 'Move for Life' program;
2. **NOTES** that Administration will support remaining participants to identify suitable alternative fitness programs; and
3. **REQUESTS** Administration to advise the petition organiser and local Members of Parliament of the outcomes of this report.

CARRIED UNANIMOUSLY

Corporate Strategy & Performance**Business & Finance****CS01-04/19 Financial Activity Statement for the Period Ended 28 February 2019**

File Ref: 30723V06 – 19/95764
 Responsible Officer: Director Corporate Strategy & Performance
 Disclosure of Interest: Nil
 Attachments: 6

Moved Cr Treby, seconded Cr Zappa.

That Council:-

1. **RECEIVES** the Financial Activity Statements and commentaries on variances to year to date Budget for the period ended 28 February 2019, consisting of:
 - a) February 2019 year to date Actuals;
 - b) February 2019 year to date Statement of Financial Position and Net Current Assets; and
 - c) February 2019 year to date Material Financial Variance Notes.
2. **APPROVES BY ABSOLUTE MAJORITY** the following changes to the 2018/19 Capital Work Budget:

Number	From	To	Amount	Description
A	PR-2245 Sports Floodlighting Globe Replacement Program and PR-4157 Kingsway AFL Sports Floodlighting	PR-4125 Time Locks in Public Toilets	\$10,000 (\$5,000 each project)	required to fund the project following receipt of quotations for the works from contractors

	Upgrade			
B	PR-4165 Abbeville Reserve Floodlighting	PR-4118 Abbeville Park, Mindarie, Upgrade Storage Rooms	\$37,000	As per Council report CP01-02/18 which states: "Any remaining funds will be put towards the construction of the storage rooms in 2018/19."
C	PR-4106 Edgar Griffiths Park New Water Main Extension	PR-4144 Wanneroo Showgrounds Upgrade Works	\$23,000	As a result of higher than anticipated quotes received and additional CCTV relocation costs

CARRIED UNANIMOUSLY

CITY OF WANNEROO
STATEMENT OF COMPREHENSIVE INCOME BY NATURE OR TYPE
FOR THE PERIOD ENDED 28 FEBRUARY 2019

Description	Current Month				Year to Date				Annual			
	Actual	Revised Budget	Variance		Actual	Revised Budget	Variance		Original Budget	Revised Budget	Variance	
	\$	\$	\$	%	\$	\$	\$	%	\$	\$	\$	%
Revenues												
Rates	4,695	198,642	(193,947)	(98)	130,495,574	130,189,620	305,954	0	131,005,140	131,005,140	0	0
Operating Grants, Subsidies & Contributions	958,392	1,014,731	(56,339)	(6)	4,699,504	4,287,858	411,646	10	9,091,698	9,091,498	(200)	(0)
Fees & Charges	1,129,315	1,225,052	(95,737)	(8)	38,772,540	39,029,049	(256,509)	(1)	44,153,664	44,153,664	0	0
Interest Earnings	743,379	677,893	65,486	10	6,812,469	6,208,644	603,825	10	8,922,995	8,922,995	0	0
Other Revenue	41,046	60,485	(19,439)	(32)	416,376	469,506	(53,130)	(11)	714,795	714,995	200	0
Total Operating Revenue	2,876,826	3,176,803	(299,977)	(9)	181,196,462	180,184,677	1,011,785	1	193,888,292	193,888,292	0	0
Expenses												
Employee Costs	(5,512,912)	(6,122,053)	609,141	10	(46,673,679)	(48,755,543)	2,081,864	4	(72,888,729)	(72,802,649)	86,080	0
Materials & Contracts	(4,592,588)	(5,314,452)	721,864	14	(37,426,285)	(38,714,583)	1,288,298	3	(60,390,801)	(60,475,975)	(85,174)	(0)
Utility Charges	(684,769)	(772,807)	88,038	11	(5,816,415)	(6,407,320)	590,905	9	(9,720,952)	(9,720,952)	0	0
Depreciation	(3,383,186)	(3,367,815)	(15,371)	0	(26,955,235)	(26,942,520)	(12,715)	(0)	(40,430,000)	(40,430,000)	0	0
Interest Expenses	(342,599)	(342,753)	154	0	(2,741,957)	(2,742,024)	67	0	(4,114,682)	(4,114,682)	0	0
Insurance	(94,607)	(123,023)	28,416	23	(775,140)	(984,184)	209,044	21	(1,476,858)	(1,476,858)	0	0
Total Operating Expenditure	(14,610,660)	(16,042,903)	1,432,243	9	(120,388,711)	(124,546,174)	4,157,463	3	(189,022,022)	(189,021,116)	906	0
RESULT FROM OPERATIONS	(11,733,834)	(12,866,100)	1,132,266	(9)	60,807,752	55,638,503	5,169,249	9	4,866,270	4,867,176	906	0
Other Revenue & Expenses												
Non Operating Grants, Subsidies & Contributions	168,064	442,647	(274,583)	(62)	6,145,069	7,251,885	(1,106,816)	(15)	13,112,216	12,488,644	(623,572)	(5)
Contributed Physical Assets	1,405,891	0	1,405,891	100	9,371,854	20,000,000	(10,628,146)	(53)	40,000,000	40,000,000	0	0
Profit on Asset Disposals	183,740	138,833	44,907	32	643,215	1,110,664	(467,449)	(42)	1,666,667	1,666,667	0	0
Loss on Assets Disposals	(12,836)	(41,650)	28,814	69	(157,019)	(333,200)	176,181	53	(500,000)	(500,000)	0	0
Town Planning Scheme Revenues	1,845,161	603,881	1,241,280	206	9,524,102	7,337,117	2,186,985	30	11,619,251	11,619,251	0	0
Town Planning Scheme Expenses	(416,857)	(430,084)	13,227	3	(2,823,183)	(6,005,055)	3,181,872	53	(8,015,217)	(7,999,217)	16,000	0
Total Other Revenue and Expenses	3,173,163	713,627	2,459,536	(345)	22,704,038	29,361,411	(6,657,373)	(23)	57,882,917	57,275,345	(607,572)	(1)
NET RESULT	(8,560,672)	(12,152,473)	3,591,801	30	83,511,789	84,999,914	(1,488,125)	(2)	62,749,187	62,142,521	(606,666)	(1)
Other Comprehensive Income	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL COMPREHENSIVE INCOME	(8,560,672)	(12,152,473)	3,591,801	30	83,511,789	84,999,914	(1,488,125)	(2)	62,749,187	62,142,521	(606,666)	(1)

CITY OF WANNEROO
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 28 FEBRUARY 2019

Description	30/06/2018 Actual \$	28/02/2019 Actual \$	Annual	
			Adopted Budget \$	Revised Budget \$
Current Assets				
Cash at Bank	1,995,518	1,736,530	1,995,135	1,995,135
Investments	372,463,084	427,790,094	347,077,508	347,077,508
Receivables	21,437,441	41,299,066	18,550,510	18,550,510
Inventory	316,384	329,929	365,857	365,857
	396,212,427	471,155,619	367,989,010	367,989,010
Current Liabilities				
Payables	(23,271,597)	(25,816,367)	(28,859,022)	(28,859,022)
Provisions	(15,465,112)	(15,444,328)	(17,122,356)	(17,122,356)
	(38,736,709)	(41,260,695)	(45,981,378)	(45,981,378)
NET CURRENT ASSETS	357,475,718	429,894,924	322,007,632	322,007,632
Non Current Assets				
Receivables	3,073,322	2,923,271	3,080,000	3,080,000
Investments	19,017,140	19,167,827	16,713,000	16,713,000
Land	158,349,570	158,349,570	368,638,126	368,638,126
Buildings	168,433,658	165,020,312	210,916,280	210,916,280
Plant	15,505,866	13,773,807	16,257,241	16,257,241
Equipment	81,673,191	78,753,087	85,753,724	85,753,724
Furniture & Fittings	8,676,481	8,146,071	13,572,392	13,572,392
Infrastructure	1,865,532,729	1,856,141,741	1,948,983,714	1,948,983,714
Work in Progress	15,176,477	44,374,080	25,611,971	25,611,971
	2,335,438,434	2,346,649,766	2,689,526,449	2,689,526,449
Non Current Liabilities				
Interest Bearing Liabilities	(69,078,188)	(69,078,188)	(69,882,364)	(69,882,364)
Provisions	(1,647,152)	(1,765,900)	(1,671,859)	(1,671,859)
	(70,725,340)	(70,844,088)	(71,554,223)	(71,554,223)
NET ASSETS	2,622,188,812	2,705,700,602	2,939,979,858	2,939,979,858
Equity				
Retained Surplus	(1,481,115,824)	(1,579,530,847)	(1,330,740,156)	(1,330,740,156)
Reserves - Cash/Investment Backed	(199,336,863)	(188,494,551)	(174,945,097)	(174,945,097)
Reserves - Asset Revaluation	(1,064,267,319)	(1,064,267,319)	(1,312,640,548)	(1,312,640,548)
Town Planning Schemes	122,531,194	126,592,115	(121,654,057)	(121,654,057)
TOTAL EQUITY	(2,622,188,812)	(2,705,700,602)	(2,939,979,858)	(2,939,979,858)

Attachment 3

Significant Capital expenditure for February 2019

- \$710K Marmion Ave, Upgrade to Dual Carriageway from Butler Blvd to Yanchep Beach Rd
- \$357K Quinns Beach, Coastal Management Works
- \$330K Kingsway Olympic Clubrooms, Madeley, New Changerooms and Grandstand
- \$223K Recurring Program – Renew Heavy Trucks
- \$209K Recurring Program – Renew Park Assets
- \$147K Recurring Program – Renew Domestic Waste Vehicles
- \$125K Franklin Road, Upgrade Intersections and Street Lighting
- \$119K Recurring Program - Renew Transport Infrastructure Assets
- \$117K Wanneroo Aquamotion, Renew Indoor Pool Basin Tiles

Significant (LTD) commitments in the Capital Works Program as at 28 February 2019

- \$2.12m Kingsway Olympic Clubrooms, Madeley, New Changerooms and Grandstand
- \$1.69m Neerabup Industrial Area, Upgrade Roads and Services Infrastructure
- \$1.17m Recurring Program – Renew Park Assets
- \$1.11m Marmion Ave, Upgrade to Dual Carriageway from Butler Blvd to Yanchep Beach Rd
- \$748K Recurring Program – Renew Domestic Waste Vehicles
- \$663K Quinns Beach, Quinns Rocks, Long Term Coastal Management Works
- \$624K Recurring Program - Renew Transport Infrastructure Assets
- \$532K Recurring Program – Renew Irrigation Infrastructure and Upgrade Installations
- \$330K Recurring Program, New Footpaths – Municipal Funded
- \$296K Franklin Road, Upgrade Intersections and Street Lighting
- \$293K Wanneroo Aquamotion, Renew Indoor Pool Basin Tiles
- \$273K Recurring Program – Renew Heavy Trucks
- \$264K Recurring Program – Renew Corporate Building Assets
- \$260K Lynton Park, Yanchep, Upgrade Passive Park
- \$221K Recurring Program – Renew Light Vehicles
- \$220K Banksia Grove Sports Ground, New Change Rooms and Floodlighting
- \$204K Neerabup Industrial Area, Neerabup, New Development

As at 28 February 2019, the City has spent \$8.52m (52.5%) of the \$16.23m carry forward budget from 2017/2018. Significant Actual (YTD) expenditure against carry forward projects include (% shown as Actual expenditure against Carry Forward budget only):

- \$600K Quinns Beach, Long Term Coastal Management Works (100%)
- \$467K Flynn Dve, Upgrade from Mather Drv to Old Yanchep Rd (Contribution) (98%)
- \$443K Kingsway Olympic Clubrooms, Madeley, New Changerooms and Grandstand (46%)
- \$417K Recurring Program – Renew Light Vehicles (100%)
- \$360K Recurring Program – Renew Domestic Waste Vehicles (100%)
- \$351K Picnic Cove, Upgrade Passive Park (87%)
- \$349K Recurring Program – Renew Corporate Building Assets (43%)
- \$341K Carramar Golf Course, Renew Main and Arterial Reticulation Lines (100%)
- \$337K Recurring Program – Renew Corporate Building Assets (42%)
- \$286K Moorhead Park, Upgrade Passive Park (99%)
- \$267K Golf Course, Marangaroo/Carramar, Upgrade to Reticulated Sewer (100%)
- \$223K Recurring Program – Renew Heavy Trucks (100%)
- \$222K Pinjar Road, Banksia Grove, Upgrade to Dual Carriageway from Blackberry Dr to Joondalup Dr (100%)
- \$205K Recurring Program – New Playground Equipment (100%)

Attachment 3

- \$202K *Motivation Drv, Renew Lot 15 Environmental Investigation and Remediation (100%)*
- \$202K *Grandis Park (Banksia Grove DOS), New Skate Park (40%)*

Top Capital Projects 2018/19 - February 2019																		
PMO Project Registration					Financial Summary (Annual Funding)				Total Project Budget			Project Indicators				Project Progress		
PMO Code	Finance Code	Container	Project Name	Project Description	Project Budget Current Year	Actual Expenditure	Forecast to End of Year	Budget Variance Under /(Over)	Total Project Budget	Estimate at Completion	Total Budget Variance Under /(Over)	Schedule	Current Year Budget	Total Budget	Overall Risk Rating	Work % Complete	Phase	Comments
PMO1523	PR-2561	24684	Quinns Beach, Quinns Rocks, New Long Term Coastal Management Works	Address erosion issues along the Quinns Beach coastline to include construction of a new groyne and extension of two existing groynes	3,552,315	3,147,567	404,748	0	11,375,725	11,644,580	(268,855)					88	Delivery	Minor schedule delay due to winter conditions. Beach access installation at Waterland Point and Groyne 1 has been completed. Quinns Coastal Management Works Stage 2 major works have been completed. Dune rehabilitation works to be undertaken at all sites in May/June 2019.
PMO16052	PR-2616	23740	Neerabup Industrial Area (Existing Estate), Neerabup, Upgrade Roads and Services Infrastructure	Provision of new water and wastewater services, and upgraded drainage, roads, lighting, parking and path infrastructure along Mather Drv, Warman St, Avery St and Turnbull Rd	1,657,670	11,079	1,812,500	(165,909)	2,200,000	2,531,123	(331,123)					25	Delivery	Schedule delay due to re-design, original submission not approved by Water Corporation. Stage 1B design has been approved, contractor now installing water pipes on site.
PMO16061	PR-2955	23756	Halesworth Park, Butler, New Sports Facilities	Design and construct playing fields and sports amenities building	4,158,511	138,780	4,019,700	31	22,139,790	22,139,758	32					31	Design	Delivery of Sporting Facilities tender for Ovals, Civils and Infrastructure and landscaping works (not buildings), scheduled for March 2019. Tender review anticipated April and report to Council May 2019.
PMO16064	PR-2621	23809	Kingsway Olympic Clubrooms, Madeley, New Changerooms and Grandstand	Design and construct change rooms and grandstand	1,541,473	442,880	1,098,593	0	2,696,976	2,899,749	(202,773)					61	Delivery	Construction Works at 15% with foundation completed in February 2019.
PMO16135	PR-4010	24615	Edgar Griffiths Park, Wanneroo, New Sports Amenities Building	Design and construct sports amenities building	898,000	28,214	826,678	43,108	1,700,000	1,633,840	66,160					46	Delivery	Construction has commenced, public notified of intending works, fencing in place, preparing for demolition.
PMO17008	PR-4031	24879	Kingsway Netball Clubrooms, Madeley, Upgrade Building	Design and construct toilet upgrades	994,069	121,999	800,838	71,232	3,138,400	3,067,184	71,216					72	Delivery	Schedule delay due to extension of constructions tender. Geared Construction commenced on site 15 February 2019. Stage 1A Wanneroo Districts Netball Association relocation within existing building complete.
PMO17047	PR-4046	26838	Mirraboopa Ave, Landsdale, Upgrade from Hepburn Ave to Gnaragara Rd to Dual Carriageway	Metropolitan Regional Roads Group (MRRG) Road Improvement Program funded project. Construction of the second carriageway from Hepburn Avenue to Gnaragara Road, involving clearing and earthworks, second carriageway construction, amended traffic treatments at major intersections, street lighting and landscaping	2,529,600	1,780,715	439,793	309,092	5,500,000	5,191,298	308,702					95	Defects Liability Period	Practical Completion certificate was issued September 2018. Defects liability period ends 27 September 2019. Closure Report for defects liability period processed by PMO.

Top Capital Projects 2018/19 - February 2019																		
PMO Project Registration					Financial Summary (Annual Funding)				Total Project Budget			Project Indicators				Project Progress		
PMO Code	Finance Code	Container	Project Name	Project Description	Project Budget Current Year	Actual Expenditure	Forecast to End of Year	Budget Variance Under/(Over)	Total Project Budget	Estimate at Completion	Total Budget Variance Under/(Over)	Schedule	Current Year Budget	Total Budget	Overall Risk Rating	Work % Complete	Phase	Comments
PMO17143	PR-4034	28576	Hudson Park, Girrawheen, Upgrade Dennis Cooley Pavilion	Design and construction to refurbish and extend existing amenities	63,620	60,112	2,950	558	1,410,770	1,410,769	1					44	Delivery	Anticipated tender advertisement scheduled for 18 March 2019 and anticipated construction commencement August 2019.
PMO18014	PR-4113	27705	John Moloney Park, Marangaroo, Upgrade Sports Floodlighting	Design and construct floodlighting	692,292	23,148	669,144	(0)	714,000	710,270	3,730					41	Delivery	On budget and schedule. Western power upgrade underway. Construction anticipated to start March 2019.
PMO18062	PR-4073	29362	Carramar Golf Course, Carramar, Renew Main and Arterial Reticulation Lines	Design and construct new irrigation mainline and arterial system	1,509,645	1,300,372	209,273	0	1,680,000	1,680,000	0					78	Delivery	Main and minor works 100% complete October 2018. Contractor has completed majority of tasks required for Practical Completion with completion of all tasks to standard. It is anticipated the Contractor will complete open items by end of March 2019.
PMO18063	PR-4088	30136	Neerabup Industrial Area, Neerabup, New Development	Development of the City's landholdings within area	281,493	33,013	250,000	(1,520)	2,955,000	12,108,683	(9,153,683)					12	Delivery	Lot 9100 concept sub-division layout design is progressing following a solar generator option summary briefing note presented to the project board. The proposed solar generator location is not on Lot 9100. The Resource extraction contract negotiations are ongoing. The Resource extraction business plan will be re-advertised with contract award now planned for 2nd quarter 2019. The costed Project schedule includes for NIA development through to 2034. PMP to updated.
PMO18093	PR-4098	30925	Pinjar Road, Banksia Grove, Upgrade to Dual Carriageway from Blackberry Dr to Joondalup Dr	Upgrade the existing Pinjar Rd to dual carriageway over the section between Blackberry Drv and Joondalup Drv, including the consideration of a bypass lane at the Joondalup Drv roundabout	2,115,270	233,668	1,646,000	235,602	5,450,000	6,563,777	(1,113,777)					52	Delivery	Tender recommendations to Council 5 March 2019 for endorsement. Total budget to be increased by \$1 million as a result of cell funding contribution.
PMO18104	PR-4140	31839	Marmion Ave Upgrade to Dual Carriageway from Butler Bvd to Yanchep Beach Rd	Design and construct dual carriageway	12,159,950	2,467,734	9,692,215	1	23,000,000	23,000,000	0					65	Delivery	First section (1.2km adjacent to Alkimos Vista). Construction commenced October 2019 with Practical Completion anticipated for April 2019. Second section (8km from Shorehaven to Yanchep) and third section (2.3 km from Cambourne Pkw to Alkimos beach), tenders awarded at March 2019 Council meeting. Work anticipated to start March 2019 and May 2019 respectively with completion in first quarter of 2020.

Top Capital Projects 2018/19 - February 2019

PMO Project Registration					Financial Summary (Annual Funding)				Total Project Budget			Project Indicators				Project Progress		
PMO Code	Finance Code	Container	Project Name	Project Description	Project Budget Current Year	Actual Expenditure	Forecast to End of Year	Budget Variance Under/(Over)	Total Project Budget	Estimate at Completion	Total Budget Variance Under/(Over)	Schedule	Current Year Budget	Total Budget	Overall Risk Rating	Work % Complete	Phase	Comments
PMO18117	PR-4150	33717	Wanneroo Aquamotion, Wanneroo, Renew Indoor Pool Basin Tiles	Retiling of the Main Pool, Leisure Pool and Spa Pool	1,854,132	1,507,189	346,943	(0)	1,936,513	1,936,646	(133)					55	Delivery	Tiling of leisure/family pool is now complete and currently this pool is curing. Completing tiling to lap pool floor and remaining concourse areas. One major leak in pool's soiled water line has now been repaired. All leak investigations are complete since unable to locate additional leaks in pipework using CCTV or other methods.

Schedule Status-Indicator	Budget Indicators (Annual & Total)	Overall Risk Indicator
On Target-Baseline (<10%time increase)	On Target (Variance <10%)	Low
Behind Schedule (10 - 20%time increase)	Almost on Budget (Variance of 10 - 20%)	Medium
Behind Schedule (>20%time increase)	Under / Over Budget (Variance > 20%)	High

1.99%	12 month Bloomberg AusBond Bank Bill Index for	28 February 2019
0.70%	Differential between Council's Weighted Return and Bloomberg AusBond Bank Bill Index	

CS01-04/19 – Attachment 5

INDIVIDUAL ADI LIMITS - As At 28 February 2019

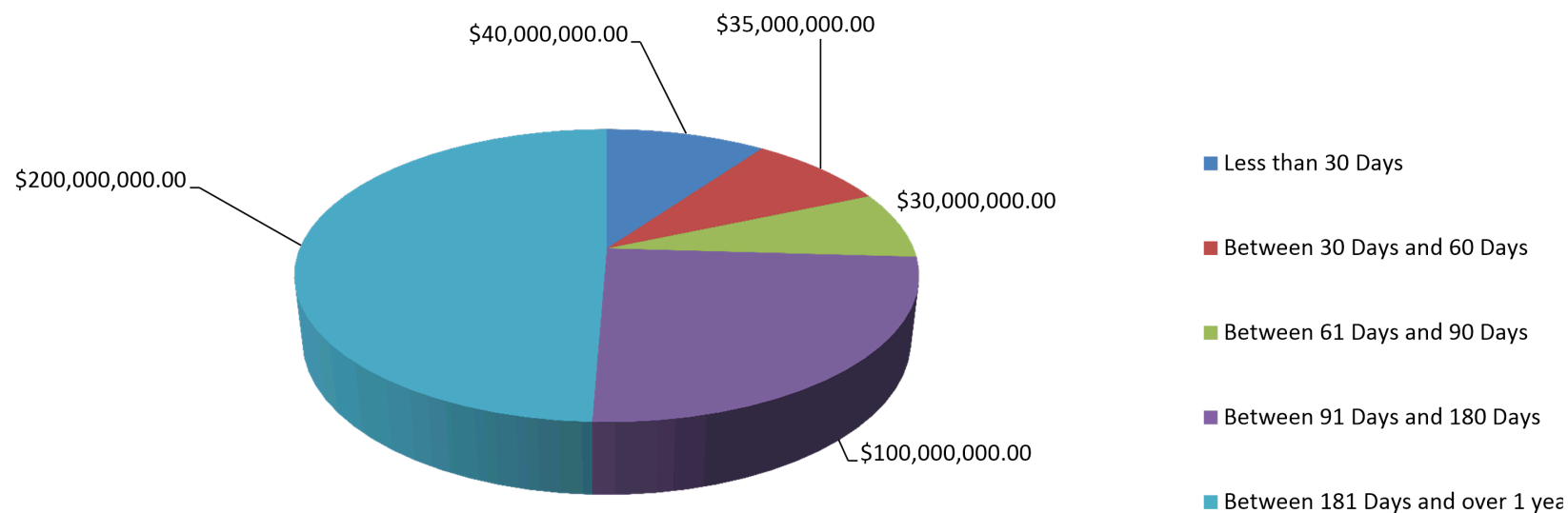
BORROWER	INVESTMENT RATING	FACE VALUE (\$)	MAXIMUM LIMIT PER INVESTMENT POLICY (\$)	INVESTMENT BALANCE (%)	MAXIMUM LIMIT PER INVESTMENT POLICY (%)
Commonwealth Bank of Australia Perth	A1	32,782,400.00	211,391,200.00	7.75	50.00
National Australia Bank	A1	30,000,000.00	211,391,200.00	7.10	50.00
Westpac Banking Corporation	A1	40,000,000.00	211,391,200.00	9.46	50.00
Suncorp	A1	50,000,000.00	211,391,200.00	11.83	50.00
Bankwest	A1	20,000,000.00	211,391,200.00	4.73	50.00
Bank of Queensland	A2	60,000,000.00	105,695,600.00	14.19	25.00
Bendigo Bank	A2	75,000,000.00	105,695,600.00	17.74	25.00
Members Equity Bank Melbourne	A2	65,000,000.00	105,695,600.00	15.37	25.00
IMB Bank	A2	30,000,000.00	105,695,600.00	7.10	25.00
Rural Bank	A2	20,000,000.00	105,695,600.00	4.73	25.00
Totals		422,782,400.00		100.00	

OVERALL CREDIT PROFILE - As At 28 February 2019

	INVESTMENT RATING	FACE VALUE (\$)	MAXIMUM LIMIT PER INVESTMENT POLICY (\$)	INVESTMENT BALANCE (%)	MAXIMUM LIMIT PER INVESTMENT POLICY (%)
Subtotal of Securities	A1	172,782,400.00	422,782,400.00	40.87	100.00
Subtotal of Securities	A2	250,000,000.00	338,225,920.00	59.13	80.00
Totals		422,782,400.00		100.00	

Maturity Breakdown - As At 28 February 2019

Maturity Profile	Face Value	% Portfolio	Number of Investments	Minimum Investment Value	Maximum Value Investment
Current Account	\$17,782,400.00	4.21%	2.00	\$0.00	\$17,782,400.00
Less than 30 Days	\$40,000,000.00	9.46%	3.00	\$10,000,000.00	\$15,000,000.00
Between 30 Days and 60 Days	\$35,000,000.00	8.28%	4.00	\$5,000,000.00	\$10,000,000.00
Between 61 Days and 90 Days	\$30,000,000.00	7.10%	5.00	\$5,000,000.00	\$10,000,000.00
Between 91 Days and 180 Days	\$100,000,000.00	23.65%	15.00	\$5,000,000.00	\$10,000,000.00
Between 181 Days and over 1 year	\$200,000,000.00	47.31%	26.00	\$5,000,000.00	\$20,000,000.00
Totals	\$422,782,400.00	100.00%	55.00		



CITY OF WANNEROO
RATE SETTING STATEMENT
FOR THE PERIOD ENDED 28 FEBRUARY 2019

Description	Year To Date				Annual			
	Actual	Revised Budget	Variance		Adopted Budget	Revised Budget	Variance	
	\$	\$	\$	%	\$	\$	\$	%
Opening Surplus/(Deficit)	0	0	0	0	0	0	0	0
OPERATING ACTIVITIES								
Revenues								
Operating Grants, Subsidies & Contributions	4,699,504	4,287,858	411,646	10	9,091,698	9,091,498	(200)	(0)
Fees & Charges	38,772,540	39,029,049	(256,509)	(1)	44,153,664	44,153,664	0	0
Interest Earnings	6,812,469	6,208,644	603,825	10	8,922,995	8,922,995	0	0
Other Revenue	416,376	469,506	(53,130)	(11)	714,795	714,995	200	0
	50,700,889	49,995,057	705,832	1	62,883,152	62,883,152	0	0
Expenses								
Employee Costs	(46,673,679)	(48,755,543)	2,081,864	4	(72,888,729)	(72,802,649)	86,080	0
Materials & Contracts	(37,426,285)	(38,714,583)	1,288,298	3	(60,390,801)	(60,475,975)	(85,174)	(0)
Utility Charges	(5,816,415)	(6,407,320)	590,905	9	(9,720,952)	(9,720,952)	0	0
Depreciation	(26,955,235)	(26,942,520)	(12,715)	(0)	(40,430,000)	(40,430,000)	0	0
Interest Expenses	(2,741,957)	(2,742,024)	67	0	(4,114,682)	(4,114,682)	0	0
Insurance	(775,140)	(984,184)	209,044	21	(1,476,858)	(1,476,858)	0	0
	(120,388,711)	(124,546,174)	4,157,463	3	(189,022,022)	(189,021,116)	906	0
Non-Cash Amounts Excluded								
Depreciation	26,955,235	26,942,520	12,715	0	40,430,000	40,430,000	0	0
	(42,732,586)	(47,608,597)	4,876,011	(10)	(85,708,870)	(85,707,964)	906	0
INVESTING ACTIVITIES								
Non Operating Grants, Subsidies & Contributions	6,145,069	7,251,885	(1,106,816)	(15)	13,112,216	12,488,644	(623,572)	(5)
Contributed Physical Assets	9,371,854	20,000,000	(10,628,146)	53	40,000,000	40,000,000	0	0
Profit on Asset Disposals	643,215	1,110,664	(467,449)	(42)	1,666,667	1,666,667	0	0
Loss on Assets Disposals	(157,019)	(333,200)	176,181	53	(500,000)	(500,000)	0	0
Town Planning Scheme Revenues	9,524,102	7,337,117	2,186,985	30	11,619,251	11,619,251	0	0
Town Planning Scheme Expenses	(2,823,183)	(6,005,055)	3,181,872	53	(8,015,217)	(7,999,217)	16,000	0
Capital Expenditure	(29,539,678)	(57,304,115)	27,764,437	48	(83,389,449)	(85,956,172)	(2,566,723)	(3)
Proceeds From Disposal Of Assets	744,874	1,393,838	(648,964)	(47)	2,090,757	2,090,757	0	0
	(6,090,766)	(26,548,866)	20,458,100	77	(23,415,775)	(26,590,070)	(3,174,295)	(12)
Non-Cash Amounts Excluded								
Contributed Physical Assets	(9,371,854)	(20,000,000)	10,628,146	53	(40,000,000)	(40,000,000)	0	0
Profit on Asset Disposals	(643,215)	(1,110,664)	467,449	42	(1,666,667)	(1,666,667)	0	0
Loss on Assets Disposals	157,019	333,200	(176,181)	(53)	500,000	500,000	0	0
	(9,858,050)	(20,777,464)	10,919,414	53	(41,166,667)	(41,166,667)	0	0
	(15,948,816)	(47,326,330)	31,377,514	66	(64,582,442)	(67,756,737)	(3,174,295)	(5)
FINANCING ACTIVITIES								
Contributions from New Loans	0	0	0	0	0	0	0	0
Transfers from Restricted Grants, Contributions & Loans	682,981	10,764,549	(10,081,568)	(94)	15,523,251	16,146,823	(623,572)	(4)
Transfers to Restricted Grants, Contributions & Loans	(566,782)	0	(566,782)	(100)	0	0	0	0
Transfers from Reserves	11,656,195	22,647,710	(10,991,515)	(49)	33,971,565	33,971,565	0	0
Transfers to Reserves	0	(17,211,016)	17,211,016	100	(28,382,341)	(25,816,524)	2,565,817	9
Transfers from Schemes	0	4,946,877	(4,946,877)	(100)	7,436,316	7,420,316	(16,000)	(0)
Transfers to Schemes	(4,060,921)	(6,175,079)	2,114,158	34	(9,262,619)	(9,262,619)	0	0
	7,711,473	14,973,041	(7,261,568)	(48)	19,286,172	22,459,561	3,173,389	14
BUDGET DEFICIENCY	(50,969,929)	(79,961,886)	28,991,957	(36)	(131,005,140)	(131,005,140)	0	0
Amount To Be Raised From Rates	130,495,574	130,189,620	305,954	0	131,005,140	131,005,140	0	0
Closing Surplus/(Deficit)	79,525,644	50,227,734	29,297,910	58	0	0	0	0

People & Culture

CS02-04/19 Waste Services Enterprise Agreement

File Ref: 34358 – 19/118212
 Responsible Officer: Director Corporate Strategy & Performance
 Disclosure of Interest: Nil
 Attachments: Nil

Moved Cr Cvitan, seconded Cr Driver.

That Council Approves the new Waste Services Enterprise Agreement 2019 being lodged with the Fair Work Commission.

CARRIED UNANIMOUSLY

Transactional Finance

CS03-04/19 Warrant of Payments for the Period to 28 February 2019

File Ref: 1859 – 19/84321
 Responsible Officer: Director Corporate Strategy & Performance
 Disclosure of Interest: Declaration
 Attachments: Nil

Moved Cr Treby, seconded Cr Flood.

That Council RECEIVES the list of payments drawn for the month of February 2019, as summarised below:-

Funds	Vouchers	Amount
Director Corporate Services Advance A/C		
Accounts Paid – February 2019		
Cheque Numbers	115798 - 116040	\$672,282.46
EFT Document Numbers	3442 - 3458	<u>\$10,270,201.34</u>
TOTAL ACCOUNTS PAID		<u>\$10,942,483.80</u>
Less Cancelled Cheques		(\$3,971.55)
Manual Journal		(1,708,884.90)
Town Planning Scheme		<u>(\$28,763.62)</u>
RECOUP FROM MUNICIPAL FUND		<u>(\$9,200,863.73)</u>
Municipal Fund – Bank A/C		
Accounts Paid – February 2019		
Muni Recoup		9,200,863.73
Direct Payments		\$51,082.80
Payroll – Direct Debits		<u>\$3,501,548.45</u>
TOTAL ACCOUNTS PAID		<u>\$12,753,494.98</u>
Town Planning Scheme		
Accounts Paid – February 2019		
Cell 2		\$2,780.00
Cell 5		\$22,484.83
Cell 6		\$145.05
Cell 7		\$145.05
Cell 8		<u>\$3,208.69</u>
TOTAL ACCOUNTS PAID		<u>\$28,763.62</u>

WARRANT OF PAYMENTS FEBRUARY 2019

PAYMENT	DATE	DESCRIPTION	AMOUNT
00115798	05/02/2019	Thushara Vipin	\$100.00
		Bond Refund	
00115799	05/02/2019	Banksia Grove Development Nominees	\$850.00
		Bond Refund	
00115800	05/02/2019	David A Croft	\$850.00
		Bond Refund	
00115801	05/02/2019	Tam Truong	\$540.00
		Bond Refund	
00115802	05/02/2019	Ladan Hassan	\$540.00
		Bond Refund	
00115803	05/02/2019	Liane Stemp	\$100.00
		Bond Refund	
00115804	05/02/2019	Mahdokht Farrokhi Bourkheili	\$540.00
		Bond Refund	
00115805	05/02/2019	Kym Abduramanoski	\$850.00
		Bond Refund	
00115806	05/02/2019	Mr Sina Jafari	\$850.00
		Bond Refund	
00115807	05/02/2019	Amanda Wesley	\$100.00
		Bond Refund	
00115808	05/02/2019	Samantha Rodgers	\$540.00
		Bond Refund	
00115809	05/02/2019	Lions Club of Girrawheen Incorporated	\$850.00
		Bond Refund	
00115810	05/02/2019	Rates Refund	\$100.00
00115811	05/02/2019	Rates Refund	\$14.63
00115812	05/02/2019	Rates Refund	\$4,000.00
00115813	05/02/2019	Ellen Flatman	\$15.95
		Refund - Swimming Lessons - Cancelled	
00115814	05/02/2019	B Hindley	\$20.80
		Refund - Copies Of Plans - No Record Of Retaining Wall Plans	
00115815	05/02/2019	Tanya Couch	\$62.90
		Refund - Copies Of Plans - No Record Of House Plans	
00115816	05/02/2019	Rachel Raward	\$150.00
		Dog Registration Refund - Sterilised	
00115817	05/02/2019	Russell Neilson	\$62.90
		Refund - Copies Of House Plans - Not Available	
00115818	05/02/2019	Kalmar Pty Ltd	\$139.65
		Partial Refund - Development Application - Exempt	
00115819	05/02/2019	Professionals Granger Clark The Market Place Shopping Centre	\$265.50
		Partial Refund - Development Application - Not Required	
00115820	05/02/2019	Cancelled	
00115821	05/02/2019	Mass Group WA	\$139.65
		Partial Refund - Development	

		Application - Not Required	
00115822	05/02/2019	Lisa Hook	\$360.00
		Vehicle Crossing Subsidy	
00115823	05/02/2019	Rates Refund	\$1,215.00
00115824	05/02/2019	Rates Refund	\$643.71
00115825	05/02/2019	James Chapman	\$140.00
		Refund - Food Business Registration Fee - Withdrawn	
00115826	05/02/2019	Girrawheen Library Petty Cash	\$99.30
		Petty Cash	
00115827	05/02/2019	Water Corporation	\$10,160.78
		Water Charges For The City	
00115828	05/02/2019	Telstra	\$573.64
		Phone/Internet Charges For The City	
00115829	05/02/2019	Kingsway Stadium Petty Cash	\$212.55
		Petty Cash	
00115830	05/02/2019	Chung Wah Association	\$300.00
		Deposit - Lion Dance Performance - Global Beats & Eats - Communications & Events	
00115831	06/02/2019	Cr F Cvitan	\$2,663.79
		Monthly Allowance	
00115832	12/02/2019	Wanneroo Repertory Incorporated	\$1,564.35
		Refund - Building Insurance - Limelight Theatre	
00115833	12/02/2019	Capricorn Village Joint Venture	\$98.27
		Refund - Fees Not Expended Processing Amendment No 3 To The Two Rocks Agree Structure Plan No 69	
00115834	12/02/2019	Kylie Chislett	\$52.00
		Refund - Swimming Lessons - Cancelled	
00115835	12/02/2019	Jason Van Haeften	\$360.00
		Vehicle Crossing Subsidy	
00115836	12/02/2019	Susan Hawks	\$441.00
		Refund - Development Application - Not Required	
00115837	12/02/2019	Delaveris Enterprises Pty Ltd ATFT	\$441.00
		Refund - Fees - Application Submitted In Error	
00115838	12/02/2019	Stephen Pennock	\$44.10
		Partial Refund - Development Application - Withdrawn	
00115839	12/02/2019	Oasis Patios	\$147.00
		Refund - Development Application - Not Required	
00115840	12/02/2019	Shots	\$505.20
		Hire Fee Refund	
00115841	12/02/2019	Barbara Hovingh	\$25.00
		Refund - Christmas Party 2018 - Programs	
00115842	12/02/2019	Al Sheikh Shaker	\$540.00
		Bond Refund	
00115843	12/02/2019	Chantelle Murphy	\$540.00
		Bond Refund	

00115844	12/02/2019	Jane Delaney	\$100.00
		Bond Refund	
00115845	12/02/2019	The Event Mill	\$540.00
		Bond Refund	
00115846	12/02/2019	Emma McMillan	\$100.00
		Bond Refund	
00115847	12/02/2019	Quinns Calisthenics Club Incorporated	\$540.00
		Bond Refund	
00115848	12/02/2019	Shree Kutchi Leva Patel Community WA Incorporated	\$540.00
		Bond Refund	
00115849	12/02/2019	Julia Edwards-Pardoe	\$540.00
		Bond Refund	
00115850	12/02/2019	Mary Marlow	\$850.00
		Bond Refund	
00115851	12/02/2019	Meghan Nagy	\$850.00
		Bond Refund	
00115852	12/02/2019	Josh Bomford	\$850.00
		Bond Refund	
00115853	12/02/2019	Rebecca Mackie	\$850.00
		Bond Refund	
00115854	12/02/2019	Denis Cleary	\$850.00
		Bond Refund	
00115855	12/02/2019	Noura Aldaoud	\$850.00
		Bond Refund	
00115856	12/02/2019	Ngala Community Services	\$35.80
		Hire Fee Refund	
00115857	12/02/2019	Mark & Rebecca Payne	\$360.00
		Vehicle Crossing Subsidy	
00115858	12/02/2019	Brody & Skye Prideaux	\$360.00
		Vehicle Crossing Subsidy	
00115859	12/02/2019	Sunny Mudzingwa	\$52.60
		Hire Fee Refund	
00115860	12/02/2019	Osbourne Daw	\$1,000.00
		Refund - Street & Verge Bond	
00115861	12/02/2019	Mark Turich	\$2,000.00
		Refund - Street & Verge Bond	
00115862	12/02/2019	Mark Henderson	\$2,000.00
		Refund - Street & Verge Bond	
00115863	12/02/2019	Erino Mosconi	\$1,000.00
		Refund - Street & Verge Bond	
00115864	12/02/2019	Melissa Jarman	\$1,000.00
		Refund - Street & Verge Bond	
00115865	12/02/2019	V Baranovschi	\$2,000.00
		Refund - Street & Verge Bond	
00115866	12/02/2019	Lynn Edgeloe	\$1,000.00
		Refund - Street & Verge Bond	
00115867	12/02/2019	Glen Appleton	\$1,000.00
		Refund - Street & Verge Bond	
00115868	12/02/2019	City of Wanneroo	\$240.00
		Cash Advance - Vouchers For Summer Reading Club - Library Services	
00115869	12/02/2019	Wanneroo Library Petty Cash	\$218.70

		Petty Cash	
00115870	12/02/2019	Water Corporation	\$6,912.16
		Water Charges For The City	
00115871	12/02/2019	Finance Services Petty Cash	\$584.90
		Petty Cash	
00115872	12/02/2019	Redink Homes Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
00115873	12/02/2019	Pure Homes Pty Ltd Trading As B1 Homes	\$4,000.00
		Refund - Street & Verge Bond X 2	
00115874	12/02/2019	Plunkett Homes (1903) Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
00115875	12/02/2019	Select Homes (WA) Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
00115876	12/02/2019	Coolican Civil Engineering Pty Ltd	\$1,298.00
		Replace Pit Lids - Jindalee And Banksia Grove - Engineering	
00115877	14/02/2019	McCorkell Constructions Pty Ltd	\$119,212.53
		Payment Certificate 1 - Kingsway Olympic Club Room New Changerooms & Grandstand - Facilities Projects	
00115878	19/02/2019	Harish Bhudia	\$540.00
		Bond Refund	
00115879	19/02/2019	Courtney Nunn	\$100.00
		Bond Refund	
00115880	19/02/2019	Ellen Flatman	\$150.00
		Bond Refund	
00115881	19/02/2019	Michelle Anne Wilson	\$100.00
		Bond Refund	
00115882	19/02/2019	Clare Logan	\$150.00
		Bond Refund	
00115883	19/02/2019	Nerissa Nunez-Uy	\$850.00
		Bond Refund	
00115884	19/02/2019	Australia Karen Organization WA Incorporated	\$150.00
		Bond Refund	
00115885	19/02/2019	Mariana Bocsa	\$540.00
		Bond Refund	
00115886	19/02/2019	Neil Whatmore	\$697.50
		Bond Refund	
00115887	19/02/2019	Kerry-Lee Riley	\$100.00
		Bond Refund	
00115888	19/02/2019	Zumba Dance Fitness With Sacha	\$30.00
		Stale Cheque 0010008 - Booking Cancelled - Re-Issue	
00115889	19/02/2019	Lions Club Of Girrawheen	\$555.30
		Donation - 100% Waiver Of Fees - Hire Of Hudson Park And Dennis Cooley Pavilion - Hire of Bins For 2019 Australia Day Breakfast 26.01.2019	
00115890	19/02/2019	Cheer Aesthetics Pty Ltd	\$1,500.00
		Sponsorship - 4 X Members - Participate In The Varsity International Summit Championships 2019 - Florida - 04.05.2019	

00115891	19/02/2019	Vernon Fonceca	\$114.70
		Refund - Copies Of Plans - Not Available	
00115892	19/02/2019	Wessel Oosthuizen	\$31.50
		Refund - Copies Of Plans - Not Available	
00115893	19/02/2019	Casey-Lee Clarke	\$360.00
		Vehicle Crossing Subsidy	
00115894	19/02/2019	Cyndi Gilbert-den Boer	\$25.00
		Refund - Septic Tank Plans - Not Available	
00115895	19/02/2019	Hindu Swayamsevak Sangh Incorporated	\$100.00
		Stale Cheque 00109946 - Hire Bond Refund - Re-Issue	
00115896	19/02/2019	Adil Ashami	\$540.00
		Bond Refund	
00115897	19/02/2019	Rates Refund	\$538.23
00115898	19/02/2019	Rates Refund	\$4,000.00
00115899	19/02/2019	Valda Parkinson	\$133.83
		Refund - Cardless Cash Aquamotion - No Longer Required	
00115900	19/02/2019	Veronica Hall	\$97.98
		Refund - Swimming Lessons - Cancelled	
00115901	19/02/2019	Rates Refund	\$5,142.37
00115902	19/02/2019	Rates Refund	\$120.74
00115903	19/02/2019	Rates Refund	\$4,545.36
00115904	19/02/2019	Rates Refund	\$901.69
00115905	19/02/2019	John Totten	\$2,000.00
		Refund - Street & Verge Bond	
00115906	19/02/2019	Alana Middleton	\$2,000.00
		Refund - Street & Verge Bond	
00115907	19/02/2019	Martin Wright	\$2,000.00
		Refund - Street & Verge Bond	
00115908	19/02/2019	Vidomir Novic	\$1,000.00
		Refund - Street & Verge Bond	
00115909	19/02/2019	Paul Menlove	\$2,000.00
		Refund - Street & Verge Bond	
00115910	19/02/2019	Rob Layton	\$2,000.00
		Refund - Street & Verge Bond	
00115911	19/02/2019	Williams Tyler Hill	\$2,000.00
		Refund - Street & Verge Bond	
00115912	19/02/2019	Miran Vrabelj	\$2,000.00
		Refund - Street & Verge Bond	
00115913	19/02/2019	Lindsay Hall	\$2,000.00
		Refund - Street & Verge Bond	
00115914	19/02/2019	Thi Dung Quach	\$441.00
		Refund - Development Application - Not Required	
00115915	19/02/2019	Museum Petty Cash	\$92.05
		Petty Cash	
00115916	19/02/2019	Girrawheen Library Petty Cash	\$33.65
		Petty Cash	
00115917	19/02/2019	Optus	\$1,259.72

		Phone Charges For The City	
00115918	19/02/2019	Water Corporation	\$13,108.20
		Water Charges For The City	
00115919	19/02/2019	Telstra	\$12,911.41
		Phone Charges For The City	
00115920	19/02/2019	Clarkson Library Petty Cash	\$132.85
		Petty Cash	
00115921	19/02/2019	Swift Demolition	\$1,000.00
		Refund - Street & Verge Bond	
00115922	19/02/2019	Redink Homes Pty Ltd	\$949.73
		Refund - Street & Verge Bond	
00115923	19/02/2019	Ashby Operations Centre Petty Cash	\$56.85
		Petty Cash	
00115924	19/02/2019	Solargain Pv Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
00115925	19/02/2019	Mr Peter Tuck	\$57.65
		Keyholder Payment	
00115926	19/02/2019	Ben Trager Homes Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
00115927	19/02/2019	Plunkett Homes (1903) Pty Ltd	\$4,000.00
		Refund - Street & Verge Bond X 2	
00115928	19/02/2019	Wow Group (WA) Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
00115929	19/02/2019	Devlyn Constructions Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
00115930	19/02/2019	ACorp Construction Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
00115931	19/02/2019	Prime Investments (WA) Pty Ltd	\$2,000.00
		Refund - Street And Verge Bond	
00115932	19/02/2019	My Homes WA Pty Ltd	\$1,118.43
		Refund - Street & Verge Bond	
00115933	21/02/2019	Grenache Developments Pty Ltd	\$55,571.91
		Reimbursement - Contribution Roundabout Intersection Shiraz Boulevard, Mary Street & Cabernet Loop Pearsall	
00115934	25/02/2019	Agrimate	\$742.50
		Repair Fence - Kingsway - Construction	
00115935	25/02/2019	Angela Williams	\$400.00
		Music Performance - Wandjoo	
00115936	25/02/2019	Aussie Natural Spring Water	\$570.00
		2,880 X 600mL Bottles Of Water - Australia Day - Communications & Events	
00115937	25/02/2019	Autosmart North Metro Perth	\$1,442.10
		Floorsmart Cleaner - Fleet	
00115938	25/02/2019	Bishops Boilys	\$412.50
		Repair Hinges - Mary Lindsay Homestead - Building Maintenance	
00115939	25/02/2019	Blue Ochre Aboriginal Art Studio	\$1,000.00
		Basket Weaving - Wandjoo Festival - Community Development	
00115940	25/02/2019	Bojesse Shipway	\$400.00

		Music Performance - Wandjoo Festival - Community Development	
00115941	25/02/2019	Carbon AG Solutions Pty Ltd	\$1,204.50
		Soil Conditioner - Conservation	
00115942	25/02/2019	Cooldrive Distribution	\$2,725.76
		Vehicle Spare Parts - Fleet	
00115943	25/02/2019	Cut Price Imports	\$483.01
		Australian Hand Wavers - Communications & Events	
00115944	25/02/2019	DJ Riches & L Riches	\$1,000.00
		Music Performance - Wandjoo Festival - Community Development	
00115945	25/02/2019	Elizabeth Narkle	\$1,000.00
		Dance And Didgeridoo Performance - Wandjoo Festival - Community Development	
00115946	25/02/2019	Get Home Safe Limited	\$348.08
		Monthly Software Subscription - People And Culture	
00115947	25/02/2019	JB Hi Fi Group Pty Ltd	\$887.00
		Multimedia Receiver - Fleet	
		UHD LED Television - Aquamotion	
00115948	25/02/2019	Leamac Picture Framing	\$90.00
		4 X White Mats - Australia Day - Communications & Events	
00115949	25/02/2019	Market Creations	\$47,548.00
		Replacement Of The City's Intranet Platform - IT	
00115950	25/02/2019	Nintex Pty Ltd	\$2,359.50
		Subscription - Promapp Process Manager, Saas - IT	
00115951	25/02/2019	Palace Cinemas Pty Ltd	\$595.00
		Paradiso Cinema Movie Event - Programs	
00115952	25/02/2019	Parins	\$1,500.00
		Insurance Excess - WN 31963 - Waste	
00115953	25/02/2019	Phillip Allan Kickett	\$400.00
		Music Performance - Wandjoo Festival - Community Development	
00115954	25/02/2019	R1I Pty Ltd	\$100,587.58
		Provision Of Core Switch Replacement - IT	
00115955	25/02/2019	Reece Pty Ltd	\$3,238.09
		Urinal Partition Glass X 4 - New Civic Centre	
00115956	25/02/2019	RYDA Dot Com	\$4,680.00
		Nitecore Torch X 26 - Rangers	
00115957	25/02/2019	Scott Griffiths	\$1,300.00
		Music Performance - Wandjoo Festival - Community Development	
00115958	25/02/2019	Sensair Refrigeration & Airconditioning	\$187.00
		Service Vaccine Fridge - Health	
00115959	25/02/2019	Smartstream Technology Pty Ltd	\$370.70
		Stormwater Access Lid - Engineering	

00115960	25/02/2019	Specialised Security Shredding	\$241.56
		Shredding Services For The City	
00115961	25/02/2019	Specialised Pharmacy Supplies	\$764.50
		Advertising - Aquamation	
00115962	25/02/2019	Sylex Ergonomics	\$2,688.40
		3 X Mobile Screens - Clarkson And Yanchep - Library Services	
00115963	25/02/2019	The Trustee For The Butler Swimming School Unit Trust	\$300.00
		Swimming Lessons - Senior Citizens - Programs	
00115964	25/02/2019	The Trustee For Top End Imports Trust	\$1,144.00
		Frillneck Cap Silver X 40 - Stores Stock	
00115965	25/02/2019	WA Fenceworks Pty Ltd	\$55,778.25
		Cricket Net Conversion - Gumblossom Park - Projects	
		Repair Concrete Slab - Gumblossom Baseball Cage - Projects	
00115966	25/02/2019	WA Safety And Training Pty Ltd	\$2,752.75
		Safety Compliance - Australia Day - Communications & Events	
00115967	25/02/2019	Honey Webb	\$1,000.00
		Dance Performance - Wandjoo Festival - Community Development	
00115968	26/02/2019	Julie Payne	\$101.50
		Refund - Swimming Lessons - Cancelled	
00115969	26/02/2019	Angela Mason	\$30.00
		Dog Registration Refund - Sterilised	
00115970	26/02/2019	David Croft	\$850.00
		Bond Refund	
00115971	26/02/2019	Phyllis Brown	\$540.00
		Bond Refund	
00115972	26/02/2019	Landsdale Cricket Club Incorporated	\$850.00
		Bond Refund	
00115973	26/02/2019	Daniel Kodi	\$540.00
		Bond Refund	
00115974	26/02/2019	Perth Anglo Indian Federation Incorporated	\$850.00
		Bond Refund	
00115975	26/02/2019	Faris Salloomi	\$850.00
		Bond Refund	
00115976	26/02/2019	Thu Vu	\$150.00
		Bond Refund	
00115977	26/02/2019	Aderajew Wassie Bines	\$850.00
		Bond Refund	
00115978	26/02/2019	Kevin Francis	\$150.00
		Bond Refund	
00115979	26/02/2019	Yulia Wood	\$100.00
		Bond Refund	
00115980	26/02/2019	Sonja Elliot	\$850.00
		Bond Refund	
00115981	26/02/2019	Quinns Mindarie Surf Lifesaving Club	\$850.00
		Bond Refund	

00115982	26/02/2019	Chermaine Muir	\$100.00
		Bond Refund	
00115983	26/02/2019	Karlee Williams	\$100.00
		Bond Refund	
00115984	26/02/2019	Kevin Viljoen	\$150.00
		Bond Refund	
00115985	26/02/2019	Chantelle Rogers	\$100.00
		Bond Refund	
00115986	26/02/2019	Ronilo Tagalag	\$540.00
		Bond Refund	
00115987	26/02/2019	Rates Refund	\$104.64
00115988	26/02/2019	Perth African Nations Football Council	\$540.00
		Bond Refund	
00115989	26/02/2019	Potters House Christian Church	\$540.00
		Bond Refund	
00115990	26/02/2019	Potters House Christian Church	\$540.00
		Bond Refund	
00115991	26/02/2019	Hadi Rahman	\$102.08
		Refund - Swimming Lessons - Cancelled	
00115992	26/02/2019	Satterley Property Group Pty Ltd	\$931.67
		Part Refund - Fees Not Expended Processing Amendment No.1 To The North Eglinton Agreed Structure Plan No 93	
00115993	26/02/2019	RJ & AL Van Rooyen	\$360.00
		Vehicle Crossing Subsidy	
00115994	26/02/2019	Rates Refund	\$5,115.09
00115995	26/02/2019	Rates Refund	\$721.58
00115996	26/02/2019	Rates Refund	\$633.39
00115997	26/02/2019	Rates Refund	\$846.93
00115998	26/02/2019	Rates Refund	\$640.36
00115999	26/02/2019	Rates Refund	\$548.94
00116000	26/02/2019	Rates Refund	\$574.28
00116001	26/02/2019	Rates Refund	\$795.29
00116002	26/02/2019	Rates Refund	\$650.69
00116003	26/02/2019	Rates Refund	\$532.05
00116004	26/02/2019	Rates Refund	\$650.28
00116005	26/02/2019	Rates Refund	\$650.28
00116006	26/02/2019	Rates Refund	\$278.69
00116007	26/02/2019	Rates Refund	\$278.70
00116008	26/02/2019	Rates Refund	\$565.83
00116009	26/02/2019	Rates Refund	\$557.39
00116010	26/02/2019	Merle Illingworth	\$60.00
		Dog Registration Refund - Overpayment	
00116011	26/02/2019	Chaw Ya	\$20.80
		Refund - Copies Of Plans - Not Available	
00116012	26/02/2019	Jade Shallis	\$20.80
		Refund - Copies Of Plans - Not Available	
00116013	26/02/2019	Chrisostonios Demetri	\$3,905.07
		Refund - Building Application - Cancelled	

00116014	26/02/2019	Buildinglines Approvals Pty Ltd	\$138.36
		Refund - Building Application - Refused	
00116015	26/02/2019	Amy Northcott	\$61.65
		Refund - Building Application - Refused	
00116016	26/02/2019	Scott Curtis	\$147.00
		Refund - Development Application - Not Required	
00116017	26/02/2019	Christine Mearns	\$2,000.00
		Refund - Street & Verge Bond	
00116018	26/02/2019	Thanh Nguyen	\$1,000.00
		Refund - Street & Verge Bond	
00116019	26/02/2019	Cory Saxon	\$2,000.00
		Refund - Street & Verge Bond	
00116020	26/02/2019	Jeffrey Ketteringham	\$2,000.00
		Refund - Street & Verge Bond	
00116021	26/02/2019	Cathleen Kress	\$2,000.00
		Refund - Street & Verge Bond	
00116022	26/02/2019	Kerry Lovejoy	\$1,000.00
		Refund - Street & Verge Bond	
00116023	26/02/2019	Keith Coleman	\$2,000.00
		Refund - Street & Verge Bond	
00116024	26/02/2019	David Mead	\$2,000.00
		Refund - Street & Verge Bond	
00116025	26/02/2019	Mark Capes	\$1,000.00
		Refund - Street & Verge Bond	
00116026	26/02/2019	Peter Clinch	\$1,000.00
		Refund - Street & Verge Bond	
00116027	26/02/2019	Cancelled	
00116028	26/02/2019	Cancelled	
00116029	26/02/2019	Rates Refund	\$1,470.58
00116030	26/02/2019	Water Corporation	\$6,902.40
		Water Charges For The City	
00116031	26/02/2019	Telstra	\$29,852.93
		Phone/Internet Charges For The City	
00116032	26/02/2019	Miss Emma Williams	\$255.00
		Reimbursement - Austswim Renewal To Maintain Current Role - Aquamotion	
00116033	26/02/2019	Australia Post - Postal Manager	\$473.00
		Locked Bag Renewal - Information Management	
00116034	26/02/2019	BGC Construction	\$47.42
		Partial Refund - Building Application - Incorrect Construction Value Given	
00116035	26/02/2019	Rocca Enterprises Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
00116036	26/02/2019	Integrity Developments (WA) Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
00116037	26/02/2019	Mrs Francine Friedli	\$79.00
		Reimbursement - BNutrition Training	
00116038	26/02/2019	V&M Agostino Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
00116039	26/02/2019	Bianchini Builders	\$1,000.00
		Refund - Street & Verge Bond	

00116040	27/02/2019	Karla Hart Enterprises Pty Ltd	\$7,607.00
		Wandjoo Festival - Event Coordinator - 2019	
		Total Director Corporate Services Advance - Cheques	\$672,282.46
ELECTRONIC FUNDS TRANSFER			
00003442	05/02/2019		
		Synergy	\$100,022.85
		Power Supplies For The City	
00003443	05/02/2019		
		Alinta Gas	\$1,047.90
		Gas Supplies For The City	
		Australia Post	\$6,518.47
		Billpay Transaction Fee - Rates	
		BGC Residential Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
		Building & Construction Industry Training Board	\$47,757.35
		Collection Approved Levy Payments Up Until 31.12.2018 - Finance	
		Cr Brett Treby	\$500.00
		Reimbursement - Purchase Of Corporate Apparel	
		Dale Alcock Homes Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
		Eric Jan Byleveld	\$200.00
		Volunteer Payment	
		Home Group WA Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
		LD & D Australia Pty Ltd	\$234.25
		Milk Deliveries For The City	
		Trailer Parts Pty Ltd	\$22.00
		Vehicle Spare Parts - Fleet	
		Western Power	\$51,550.00
		Stay Pole Wire Relocation - Mirrabooka Avenue - Projects	
00003444	05/02/2019		
		Advanced Traffic Management	\$692.45
		Traffic Control Services For The City	
		Atom Supply	\$2,027.26
		Safety Glasses And Wipes - Stores	
		Australian Institute of Management	\$1,012.00
		Training - Professional Executive Assistant - Office Of The CEO	
		Because We Care Pty Ltd	\$16,753.44
		Dog Waste Bags X 50,1000 - Waste	
		Best Consultants Pty Ltd	\$7,040.00

		Electrical Consulting Services - Kingsway AFL Floodlighting - Projects	
		Electrical Consulting Services - Anthony Waring Oval Floodlighting - Projects	
		Binley Fencing	\$45.76
		Temporary Fencing - Yanchep Lagoon - Parks	
		Burgtec Australasia Pty Ltd	\$415.80
		Office Chair - Assets	
		Caltex Energy	\$357.59
		Fuel - January 2019 - Fleet Assets	
		Champion Music	\$247.50
		Deposit - Live Performance – Live In The Amphitheatre - Communications & Events	
		CS Legal	\$14,133.36
		Court Fees For The City	
		Diamond Plumbing & Gas	\$4,081.39
		Plumbing Maintenance For The City	
		Elliotts Irrigation Pty Ltd	\$3,024.40
		Reticulation Items - Parks	
		Environmental Industries Pty Ltd	\$59,134.87
		Landscape Maintenance For The City	
		Gastech Australia	\$1,021.35
		Calibrate Gas Detector - Construction	
		Geoff's Tree Service Pty Ltd	\$17,950.05
		Pruning Works - Various Locations - Conservation	
		Iconic Property Services Pty Ltd	\$75.68
		Cleaning Services For The City	
		Imagesource Digital Solutions	\$2,024.00
		Velcro Wrap Banners - St Anthony's Display - Cultural Services	
		Window Decal Removal - Centenary Of Armistice - Cultural Services	
		Wall Decal - Busy Bee Kids Wall Area - Cultural Services	
		Integrity Industrial Pty Ltd	\$12,311.79
		Casual Labour For The City	
		Interfire Agencies Pty Ltd	\$586.01
		Equipment Purchases - Fire Services	
		Laundry Express	\$469.99
		Cleaning Of Linen - Elected Members Dining Area	
		Ligna Construction	\$2,252.12
		New Playground Installation - Ronsard & Sandison Parks - Construction	
		Mindarie Regional Council	\$496,391.04
		Refuse Disposal For The City	
		Pindan Pty Ltd	\$39,924.98
		Progress Claim 19 - Wanneroo Civic Centre Extension - Projects	
		Programmed Integrated Workforce	\$17,331.72
		Casual Labour For The City	

		RM Gillis & CJ Marci	\$1,465.00
		Removal Services For The City	
		Roads 2000	\$27,608.02
		Asphalt - Finlay Place - Construction	
		Safety Tactile Pave	\$4,347.19
		Install Tactile Paving - Ocean Keys - Engineering	
		Site Architecture Studio	\$4,400.00
		Architectural Consultancy - Quinns Mindarie Community Centre - Projects	
		Suez Recycling & Recovery Pty Ltd	\$86,743.36
		Bin Collections - Waste	
		Turf Care WA Pty Ltd	\$9,920.76
		Turfing Works For The City	
		Turfmaster Pty Ltd	\$5,420.25
		Turfing Works For The City	
		United Equipment Pty Ltd	\$14,469.24
		Vertical Lift - Single Man - Building Maintenance	
		WEX Australia Pty Ltd	\$746.47
		Fuel - January - Fleet	
		Wilsons Sign Solutions	\$99.00
		Update Of Honour Board - L Simpkins Resignation Date - Corporate Support	
		Work Clobber	\$126.00
		Staff Uniforms - Parks	
00003445	06/02/2019		
		City of Wanneroo - Rates	\$1,100.00
		Deductions - Rates Assessment X 4	
		Cr Brett Treby	\$2,363.79
		Monthly Allowance	
		Cr Denis John Hayden	\$2,663.79
		Monthly Allowance	
		Cr Domenic Zappa	\$2,463.79
		Monthly Allowance	
		Cr Dot Newton	\$2,563.79
		Monthly Allowance	
		Cr Huu Van Nguyen	\$2,663.79
		Monthly Allowance	
		Cr Lewis Flood	\$2,663.79
		Monthly Allowance	
		Cr Linda Aitken	\$2,663.79
		Monthly Allowance	
		Cr Natalie Sangalli	\$4,550.63
		Monthly Allowance	
		Cr Paul Miles	\$2,163.79
		Monthly Allowance	
		Cr Russell Driver	\$2,663.79
		Monthly Allowance	
		Cr Samantha Jane Fenn	\$2,663.79
		Monthly Allowance	
		Cr Sonet Coetzee	\$2,663.79

		Monthly Allowance	
		Mayor Tracey Roberts	\$11,543.04
		Monthly Allowance	
00003446	07/02/2019		
		Australasian Performing Right Association Ltd	\$1,557.64
		Licence Fee - 01.06.2018 - 31.08.2018 - Communications And Events	
		Licence Fee - 01.12.2018 - 28.02.2019 - Communications And Events	
		Caltex Energy	\$106.09
		Fuel - December - Light Fleet	
		Outsource Business Support Solution Ltd	\$3,909.15
		Data Review, Migration & Verification Process - IT	
		The Workwear Group Pty Ltd	\$3,826.80
		Uniform Issues - Various Employees	
00003447	12/02/2019		
		Australia Post	\$6,278.82
		Postage Charges For The City	
		Synergy	\$46,523.20
		Power Supplies For The City	
00003448	12/02/2019		
		BOC Limited	\$59.32
		Industrial Nitrogen & Oxygen Medical C Size - Fleet And Community Safety	
		Burgtec Australasia Pty Ltd	\$352.00
		Office Chair - Rangers	
		Civil Technology	\$30.00
		Refund - Freedom Of Information Application Fee - Information Management	
		Clinipath Pathology	\$3,543.94
		Medical Fees For The City	
		Crowdpleaser Pty Ltd	\$72.00
		Deposit - Acoustic Entertainment - Live In The Amphitheatre - Communications & Events	
		CS Legal	\$1,778.65
		Court Fees For The City	
		Drovers Vet Hospital Pty Ltd	\$30.00
		Veterinary Services For The City	
		Environmental Industries Pty Ltd	\$26,312.00
		Landscape Maintenance For The City	
		Gioeng Consulting	\$2,145.00
		Traffic Management Plan Review - Engineering	
		Grasstrees Australia	\$237.60
		Hold Fees - Hardcastle Park - Projects	
		Integrity Industrial Pty Ltd	\$10,600.43
		Casual Labour For The City	
		Integrity Staffing	\$1,747.66

		Casual Labour For The City	
		Interia Systems	\$1,763.39
		4 X Tempo Side Chairs With Arms - Facilities	
		Kleenit	\$3,410.55
		High Pressure Cleaning - Hansen Vista - Engineering	
		Landmark Products Limited	\$22,891.00
		Design And Construction Of UAT - Warradale Park - Projects	
		Marketforce Pty Ltd	\$12,279.29
		Advertising Services For The City	
		Mindarie Regional Council	\$23,977.14
		Refuse Disposal For The City	
		Natural Area Holdings Pty Ltd	\$12,326.15
		Watering Application - Badgerup Reserve - Conservation	
		Peoplestreme Pty Ltd	\$33,000.00
		Learning & Development Module Subscription - People & Culture	
		Programmed Integrated Workforce	\$8,789.70
		Casual Labour For The City	
		Safeway Building & Renovations Pty Ltd	\$267,470.78
		Payment Certificate 5 - Pool Re-Tiling Wanneroo Aquamotion - Facilities Projects	
		Softfall Guys	\$1,523.50
		Repair Softfall - Monticello, Backshall & Joseph Banks Parks - Parks	
		St John Ambulance Western Australia	\$408.17
		First Aid Training And Kit Servicing For The City	
		Taylor Burrell Barnett	\$38,457.55
		Planning Framework Review - Wanneroo Town Centre - Strategic Land Use Planning	
		The Workwear Group Pty Ltd	\$2,115.51
		Uniforms Issues - Various Employees	
		Tim Eva's Nursery	\$1,257.30
		Supply Plants - Construction	
		Viva Energy Australia Pty Ltd	\$30,561.66
		Fuel Issues For The City	
		Worldwide Joondalup Malaga	\$56.00
		Printing - Business Cards - Place Management	
00003449	12/02/2019		
		Alinta Gas	\$4,730.30
		Gas Supplies For The City	
		Alinta Sales Pty Ltd	\$3,157.39
		Gas Supplies For The City	
		Ashmy Pty Ltd	\$4,000.00
		Refund - Street & Verge Bond X 2	
		Australian Manufacturing Workers Union	\$297.50
		Payroll Deduction	
		Australian Services Union	\$769.00

	Payroll Deduction	
	Australian Taxation Office	\$583,838.00
	Payroll Deduction	
	BGC Residential Pty Ltd	\$4,000.00
	Refund - Street & Verge Bond X 2	
	Celebration Homes Pty Ltd	\$12,000.00
	Refund - Street & Verge Bond X 6	
	Child Support Agency	\$1,919.56
	Payroll Deduction	
	City of Wanneroo - Payroll Rates	\$6,678.00
	Payroll Deduction	
	City of Wanneroo - Social Club	\$764.00
	Payroll Deduction	
	Essential First Choice Homes Pty Ltd	\$1,474.86
	Refund - Street & Verge Bond	
	HBF Health Limited	\$836.70
	Payroll Deduction	
	Home Group WA Pty Ltd	\$2,000.00
	Refund - Street & Verge Bond	
	Homebuyers Centre	\$2,000.00
	Refund - Street & Verge Bond	
	JCorp Trading As Perceptions	\$307.20
	Partial Refund - Development Application - Withdrawn	
	Landgate	\$168.00
	Identification Of Land Parcels - Rating Services	
	LGRCEU	\$1,937.26
	Payroll Deduction	
	Maxxia Pty Ltd	\$9,345.59
	Payroll Deduction	
	Mr Paul Postma	\$539.28
	Reimbursement - Food Purchased For Volunteer Bush Fire Brigade – 28.01.2019	
	Rates Refund	\$160.00
	Rates Refund	\$250.00
	Paywise Pty Ltd	\$505.42
	Payroll Deduction	
	Prime Projects Construction Pty Ltd	\$4,000.00
	Refund - Street & Verge Bond X 2	
	Selectus Salary Packaging	\$10,759.00
	Payroll Deduction	
	SSB Pty Ltd	\$2,000.00
	Refund - Street & Verge Bond	
	Urban Development Institute of Australia WA Division Incorporated	\$775.00
	Training - Design WA - Attendees X 5 – Economic Development	
	Ventura Home Group Pty Ltd	\$30,000.00
	Refund - Street & Verge Bond X 15	
	Vodafone Hutchinson Australia Pty Ltd	\$715.06
	SMS Charges - Emergency Services	

00003450	12/02/2019		
		Cancelled	
00003451	14/02/2019		
		Australia Post	\$9,550.10
		Postage Charges For The City	
00003452	19/02/2019		
		Synergy	\$4,793.00
		Power Supplies For The City	
00003453	19/02/2019		
		Alinta Gas	\$612.75
		Gas Supplies For The City	
		Ashmy Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
		Australian Taxation Office	\$966.00
		Payroll Deduction	
		BGC Residential Pty Ltd	\$8,000.00
		Refund - Street & Verge Bond X 4	
		Building Commission	\$82,996.31
		Collection Agency Fee - 01.01.2019 - 31.01.2019 - Finance	
		Celebration Homes Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
		City of Wanneroo	\$159.35
		Building Permit BA2019/347 - Brazier Road Yanchep - Projects	
		Dale Alcock Homes Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
		Department of Transport	\$917.60
		Vehicle Search Fees - Rangers	
		Essential First Choice Homes Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
		Gemmill Homes Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond Refund	
		Halpd Pty Ltd Trading As Affordable Living Homes	\$6,000.00
		Refund - Street & Verge Bond X 3	
		Home Group WA Pty Ltd	\$4,000.00
		Refund - Street & Verge Bond X 2	
		JCorp Pty Ltd Trading As Impressions	\$2,000.00
		Refund - Street & Verge Bond	
		JCorp Trading As Perceptions	\$4,000.00
		Refund - Street & Verge Bond X 2	
		LD & D Australia Pty Ltd	\$362.35
		Milk Deliveries For The City	
		Mr Graham John Woodard	\$243.55
		Keyholder Payment	
		Rates Refund	\$3,411.00
		Ms Peggy Brown	\$145.00
		Keyholder Payment	
		Simsai Construction Group Pty Ltd	\$4,000.00
		Refund - Street & Verge Bond X 2	

		SSB Pty Ltd	\$8,000.00
		Refund - Street & Verge Bond X 4	
		Trailer Parts Pty Ltd	\$303.54
		Vehicle Spare Parts - Fleet	
		Ventura Home Group Pty Ltd	\$30,000.00
		Refund - Street & Verge Bond X 15	
		Western Power	\$12,347.00
		Relocation Of Assets - Lenore Road - Engineering	
		Zurich Australia Insurance Ltd	\$1,424.05
		Excess Payment WN 33844	
00003454	19/02/2019		
		Australian Airconditioning Services Ltd	\$61,032.40
		Airconditioning Maintenance For The City	
		BP Australia Ltd	\$96,370.12
		Fuel Issues January 2019	
00003455	22/02/2019		
		A Team Printing Pty Ltd	\$457.60
		Printing - Daily Time Sheet Pads - Fleet	
		A2K Technologies Pty Ltd	\$527.09
		AutoCAD LT Commercial Single-User Annual Subscription - IT	
		ABM Landscaping	\$590.70
		Paving - Rosslare Park - Engineering	
		Aboriginal Productions & Promotions	\$550.00
		Welcome To Country 26.01.2019 - Communications & Events	
		Action Glass & Aluminium	\$5,080.08
		Glazing Services For The City	
		Activ Foundation Incorporated	\$1,839.20
		Mulching - Hartman Drive And Baseball Carpark	
		Adform Engraving & Signs	\$23.10
		Name Badge - Fire Services	
		Advance Press (2013) Pty Ltd	\$3,916.00
		Printing - Dog & Cat Registration Final Notices - Community Safety	
		Advanced Traffic Management	\$26,170.11
		Traffic Management Services For The City	
		AECOM Australia Pty Ltd	\$21,768.45
		Biological Survey - Lake Gngara Infrastructure Assets	
		Consultation Fees - Marmion Avenue - Infrastructure Assets	
		Biological Survey - Tamala Park – Infrastructure Assets	
		Air & Power Pty Ltd	\$816.15
		Air Compressor Maintenance - Fleet	
		Air Liquide Australia	\$290.40
		Gas Cylinder Hire - Fleet	
		Airlite Cleaning	\$209.81

		Cleaning Services - Yanchep Innovation Hub - Place Management	
		Alexander House of Flowers	\$195.00
		Bright Mixed 60th Wedding Anniversary Box Arrangement - Antonio And Patricia Salamone - Office Of The Mayor	
		Large Mixed Sympathy Box - Margaret Cockman - Office Of The Mayor	
		Allstamps	\$31.00
		Self Inking Name Stamp - Finance	
		AMBIUS	\$504.60
		Plant Rental - Girrawheen Hub	
		Amgrow Australia Pty Ltd	\$291.50
		Fertiliser - Parks	
		Animal Pest Management Services	\$12,045.00
		Fox Control For The City	
		Anstat Pty Ltd	\$3,063.50
		Lawlex Legislative Alerts & Premium Research 27.02.2019 - 26.02.2020 - Governance	
		Antiskid Industries Pty Ltd	\$28,303.00
		Install Antiskid Treatment - Marangaroo Drive - Projects	
		Aquatic Services WA Pty Ltd	\$1,182.50
		Emergency Repairs To Unblock Suctionline Aquamotion – Facilities Projects	
		Replace Ball Float & Makeup Line Aquamotion - Facilities Projects	
		AQWA	\$1,514.00
		Entry Fee & Catering - Gold Program Lunch - Programs	
		Armadale Concrete Tank Co	\$5,080.00
		Repair Water Tank - Carramar Golf Course	
		Armaguard	\$370.69
		Cash Collection Services For The City	
		Aslab Pty Ltd	\$7,040.00
		Sampling & Testing - Mirrabooka Avenue, Caporn Street & Franklin Road - Construction	
		Atom Supply	\$916.66
		Batteries - Fleet/Stores	
		Australasian Performing Right Association Ltd	\$162.06
		Licence Renewal - Yanchep Two Rocks Library - 01.03.2019 - 29.02.2020	
		Australian Airconditioning Services Pty Ltd	\$23,303.29
		Airconditioning Maintenance For The City	
		Australian Environmental Education (WA Chapter)	\$385.00
		Registration - Catchments Corridors And Coasts - 16 - 18.01.2019 - Land Development	
		Australian Golf Course Superintendents Association Limited	\$355.00

		Membership - Sports Turf Management - Parks	
		Australian Institute of Management	\$2,774.00
		Training - Lean Six Sigma Green Belt - Project Management	
		Australian Property Consultants	\$2,750.00
		Market Rent Assessment - Wanneroo Civic Centre - Property	
		Australian Training Management Pty Ltd	\$4,225.00
		Training - Mobile Plant - Projects	
		Autism Swim	\$1,173.70
		Membership Renewal - February - July 2019 - Aquamotion	
		Monthly Membership - January & February 2019 - Aquamotion	
		AV Truck Service Pty Ltd	\$5,223.42
		Vehicle Spare Parts - Fleet	
		Axis Building Approvals	\$990.00
		Certificate Of Design Compliance - Big Top Marquee Tent - Wanneroo Showgrounds - Communications & Events	
		Backyards To Barnyards	\$71.39
		Supplies For Animal Care Centre - Rangers	
		Ball & Doggett Pty Ltd	\$708.76
		Paper Supplies - Print Room	
		Bartco Traffic Equipment Pty Ltd	\$181.50
		Attend Fire Sign - Community Safety	
		BBC Entertainment	\$2,090.00
		MC - Adrian Barich - Australia Day Citizenship Ceremony - Communications And Events	
		Beacon Equipment	\$1,418.95
		Brush Cutter - Fleet	
		Beaurepaires For Tyres	\$28,180.78
		Tyre Fitting Services For The City	
		Bee Advice	\$160.00
		Remove Bee Hive - Las Ramblas Park Clarkson	
		Benara Nurseries	\$2,190.21
		Plants - Parks	
		Best Consultants Pty Ltd	\$5,302.00
		Design And Documentation - Hainsworth Park Floodlighting - Projects	
		Electrical Consulting - Anthony Waring Floodlighting - Projects	
		Electrical Consulting Services - Kingsway Oval Lighting - Facilities	
		Better Pets and Gardens Wangara	\$606.19
		Animal Care Centre Supplies	
		Betty Jane Garlett	\$550.00
		Welcome To Country - Wandjoo Festival - Community Development	
		BGC Concrete	\$6,402.66

	Concrete Mix - Various Locations - Engineering	
	Bidfood Perth	\$908.88
	Tea & Coffee Supplies - Stores	
	Bindhu Holavanahalli	\$200.00
	Solo Performance - Australia Day 2019 - Communications & Events	
	Binley Fencing	\$1,126.27
	Temporary Fencing - Scenic Park - Projects	
	Temporary Fencing - Rotary Park - Parks	
	Temporary Fencing - Wanneroo Recreation Centre - Projects	
	Bollig Design Group Ltd	\$3,884.38
	Consultancy - Edgar Griffiths Park Sports Amenities - Projects	
	Consultancy Service - Kingsway Olympic Sports Clubrooms - Projects	
	Boral Construction Materials Group	\$2,160.79
	Concrete Mix - Various Locations - Engineering	
	Boya Equipment	\$370.00
	Swissmex Sprayer X 2 - Parks	
	BP Australia Ltd	\$2,479.96
	Fuel - Stores	
	Bradbury Sewell Pty Ltd	\$3,828.00
	Pre-Construction Survey - Beach Road Pathway - Construction	
	Bring Couriers	\$747.99
	Courier Services - Health Services	
	Bucher Municipal Pty Ltd	\$26,571.99
	Vehicle Spare Parts - Fleet/Stores	
	Budo Group Pty Ltd	\$264.00
	Modify Latches - Aluminium Storage Boxes - Projects	
	Bunnings Pty Ltd	\$106.40
	Hook & Loop Velcro Strips - Kingsway Indoor Stadium	
	Bunzl Limited	\$1,358.29
	Stock - Stores Issue	
	Burgtec Australasia Pty Ltd	\$4,419.80
	Office Chairs - Various Employees	
	Chairs And Ottomans - Aquamotion	
	Busby Investments Pty Ltd	\$290.02
	Vehicle Hire - Australia Day 2019 - Communications & Events	
	Cabcharge	\$108.40
	Cabcharges For The City	
	Call Associates Pty Ltd	\$12,198.18
	Call Centre Services - December 2018 & January 2019 - Customer Relations	
	Canon Australia Pty Ltd	\$473.00
	Exchange Roller Kit - Planning	
	Capital Finance Australia Limited	\$993.76

		Spin Bike Lease Rental - Aquamotion	
		Car Care Motor Company Pty Ltd	\$6,451.95
		Vehicle Services/Repairs - Fleet	
		Cardno (WA) Pty Ltd	\$2,428.80
		Professional Services - Coastal Adaptation Plan - Planning	
		Carramar Resources Industries	\$4,068.90
		Brickies Sand - Stores	
		Carroll & Richardson	\$4,964.30
		Australian Fabric Handwavers X 300 - Communication & Events	
		Castledine Gregory	\$78,112.52
		Legal Fees For The City	
		Cat Welfare Society Incorporated	\$2,975.00
		Daily Impound Fees - Rangers	
		CDM Australia Pty Ltd	\$31,046.40
		Antivirus Software - IT	
		Professional Services - System Administrator Resource - 29.01.2019 - 01.02.2019 - IT	
		Challenge Batteries WA	\$1,665.40
		Vehicle Spare Parts - Fleet/Stores	
		Challenge Brass Band	\$990.00
		Performance - Australia Day 2019 - Communications & Events	
		Chandler Macleod Group Limited	\$2,626.96
		Casual Labour For The City	
		Chemistry Centre WA	\$369.88
		Water Sampling - Wangara Sump Site - Conservation	
		Cherry's Catering	\$24,204.84
		Catering Services For The City	
		Children's Book Council of Australia WA Branch Incorporated	\$60.00
		Institutional Membership - Libraries	
		Chris Kershaw Photography	\$750.00
		Photography - Australia Day Citizenship Ceremony - Communication & Events	
		Cineads Australia	\$2,016.30
		Advertising - Communication & Events	
		Circus Joseph Ashton Pty Ltd	\$37,290.00
		Tent Hire - Australia Day Citizenship Ceremony - Communications & Events	
		City of Gosnells	\$5,500.00
		Subscription - Switch Your Thinking 2018 / 2019 - Strategic & Environmental Planning	
		City of Joondalup	\$6,125.63
		Cost Reclaim - 50% Of Delos Invoice 00173 - Yellagonga Wetlands Monitoring & Management Project For Final Advisory Report To Support Deliberation & Decision - Information Management	
		Civica Pty Ltd	\$548.90
		Training - Civica Exchange - 20 -	

		21.02.2019 - IT	
		CK Maloney Surveying	\$980.10
		Boundary Re-Establishment Survey - Willespie Drive - Surveys	
		Clark Equipment Sales Pty Ltd	\$156,487.16
		Vehicle Spare Parts - Fleet/Stores	
		New Vehicle Purchase - Skid Steer X 2 - Fleet Assets	
		Classic Hire	\$2,640.00
		Hire Video Message Boards - Waste	
		Cleanaway	\$63,249.23
		Processing Of Recyclables - Waste	
		Recycling Tip Fees - Waste	
		Cleartech Waste Management Pty Ltd	\$1,091.75
		Collection & Disposal Of Empty IBCs And Drums - Fleet	
		Clifton Perth	\$16,231.88
		Stage For Australia Day Citizenship Ceremony 2019 - Communication & Events	
		Clinipath Pathology	\$1,325.23
		Medical Fees For The City	
		Coates Hire Operations Pty Ltd	\$1,948.80
		Equipment Hire - Projects/Aquamotion	
		Coca Cola Amatil Pty Ltd	\$946.70
		Beverages - Kingsway Indoor Stadium	
		Commercial Driveline Services Pty Ltd	\$570.13
		Vehicle Spare Parts - Fleet	
		Commissioner of Police	\$63.60
		Volunteer Police Checks - Conservation, Community Planning & Community Safety	
		Community Greenwaste Recycling Pty Ltd	\$1,448.70
		Removal Of Waste - Engineering	
		Convic Design Pty Ltd	\$9,130.00
		Design Consultancy - Yanchep Skate Park - Facilities	
		Corporate Scorecard	\$9,929.70
		Financial Assessments - Various Companies - Contracts & Procurement	
		Corsign (WA) Pty Ltd	\$6,887.32
		Sign - Works In Progress - Quinns Beach Projects	
		Signs - Street Name Plates X 14 - Engineering	
		Sign - Roads To Recovery - Franklin Road & Mirrabooka Avenue - Construction	
		Grabrails - Engineering	
		Sign - Wanneroo Town Centre - Strategic Land Use	
		Cossill & Webley Consulting Engineers	\$25,564.77
		Hartman Drive Duplication - Hepburn Avenue To Gnangara Road - Assets	
		Connolly Drive Duplication - Lukin Drive To Benenden Road - Assets	
		Courier Australia	\$47.22

		Courier Services - Stores	
		COVS Parts	\$2,396.09
		Vehicle Spare Parts - Fleet/Stores	
		Critical Fire Protection & Training Pty Ltd	\$6,878.66
		Maintenance - Various Locations - Building Maintenance	
		Crommelins Machinery	\$1,673.00
		Plate Compactor - Fleet	
		CS Legal	\$6,736.80
		Debt Recovery Services - Rating Services	
		CSP Group	\$42.85
		Vehicle Spare Parts - Fleet	
		CW Brands Pty Ltd	\$374.99
		Vehicle Paint - Stores	
		Cyclus Pty Ltd	\$1,314.50
		Event Staff - Australia Day 2019 - Communications & Events	
		Event Staff - Wandjoo Festival - Community Development	
		Danka Scholtz Von Lorenz	\$1,099.23
		Additional Costs - Ridgewood Mosaic Project - Cultural Services	
		Darren John Jackson	\$6,600.00
		Legal Consultation - Developer Contributions - Legal	
		Data #3 Limited	\$68,211.36
		2 X Adobe Pro Licences - IT	
		Exchange Dr Server Patch - IT	
		Adobe Pro Licence - IT	
		Computer Software - IT	
		Additional Power Bi Pro User Licence - IT	
		Juice it 2019 Attendance - Barry Regan - IT	
		Licence Renewal - IT	
		Dave Lanfear Consulting	\$13,420.00
		Consultancy Services - Barbagallo Raceway - Facilities	
		Davy Street Pty Ltd	\$5,500.00
		Just Start It 2019 Sponsorship - Ashdale Secondary College - Economic Development	
		DC Golf	\$82,026.10
		Golf Course Commission - Carramar/Marangaroo - January 2019 - Property	
		De Vita & Dixon Lawyers	\$11,137.10
		Legal Fees For The City	
		Deans Auto Glass	\$1,375.00
		Window Tint - Bobcat - Fleet	
		Delta Echo Pty Ltd	\$6,688.00
		Review Of Amendment Number 3 - Banksia Grove Agreed Structure Plan - Economic Development	
		Review - North Wanneroo - A Better Way - Economic Development	

	Eglinton RSA Review Proposal - Advocacy & Economic Development	
	Denise Michelle Benda	\$210.00
	Face Painting - Yanchep Open Day - Youth Services	
	Department of the Premier and Cabinet	\$386.10
	Advertising - Amendment No. 160 - Planning Services	
	Advertising - Basis Of Rates - Finance	
	Advertising - Government Gazette 29.01.2019 - Rates	
	Derek Joseph Nannup	\$500.00
	MC Duties - Wandjoo Festival - Community Development	
	Diamond Lock & Security	\$4,608.16
	Locking Services For The City	
	Diamond Plumbing & Gas	\$33,296.92
	Plumbing Maintenance For The City	
	Digital Education Services	\$4,288.56
	DVD Stock - Library Services	
	Dimension Data Australia Pty Ltd	\$1,038.58
	Microsoft Project On-Line Licenses - IT	
	Direct Communications	\$3,805.34
	Microphone - Fleet	
	Install Radios - Fire Services/Fleet	
	Dowsing Group Pty Ltd	\$50,210.95
	Concrete Works - Various Locations - Engineering	
	Drainflow Services Pty Ltd	\$188,744.14
	Road Sweeping & Drain Cleaning Services For The City	
	Drovers Vet Hospital Pty Ltd	\$571.50
	Veterinary Services For The City	
	DVM Fencing	\$4,433.00
	Replace Sump Fence - Grey Gum Crescent - Engineering	
	E & MJ Rosher	\$1,669.35
	Vehicle Spare Parts - Fleet	
	ECO Environmental Holdings Pty Ltd	\$158.40
	Hydrolab Quanta Hire - Conservation	
	Eco-Growth International Pty Ltd	\$578.38
	Eco Prime Fertilizer - Conservation	
	Economic Development Australia Limited	\$28.00
	A Briefing On The WA Economy - Economic Development	
	Edge People Management	\$4,401.34
	Ergonomic Assessments - OSH	
	Return To Work Monitoring - Injury Management	
	Ellenby Tree Farms	\$1,650.00
	Plants - Parks	
	Elliotts Irrigation Pty Ltd	\$60,955.77
	Reticulation Items - Parks/Conservation	
	Embroidme Malaga	\$254.32

		Staff Uniforms - Kingsway	
		Environmental Industries Pty Ltd	\$306,794.15
		Landscape Maintenance For The City	
		EnvisionWare Pty Ltd	\$33.00
		Mei Coin Tube Yoke X 3 - Library Services	
		Enzed Malaga	\$7,503.30
		Vehicle Spare Parts - Fleet	
		Ergolink	\$121.00
		Repair Office Chair - Communications & Events	
		Event Health Management Pty Ltd	\$486.75
		First Aid Officers - Australia Day Citizenship Ceremony 2019 - Communications & Events	
		First Aid Services - Wandjoo Festival - Community Development	
		Event Services Australia	\$361.35
		Event Staff - Australia Day Citizenship Ceremony - Communications & Events	
		Find Wise Location Services	\$4,328.50
		Location Services For The City	
		Fire & Safety WA	\$294.67
		Fire Boots - Fire Services	
		First Element Irrigation	\$25,300.00
		Progress Claim - Picnic Cove Yanchep Car Park - Projects	
		Focus Consulting WA Pty Ltd	\$6,737.50
		Consultancy Services - Dilapidation Assessment & Report - Girrawheen Community Complex - Projects	
		Consultancy Services - Yanchep Tennis Courts - Projects	
		Forch Australia Pty Ltd	\$209.72
		Glass Cleaner - Stores	
		Forpark Australia Pty Ltd	\$45,408.00
		Supply & Install Fitness Equipment Koondoola Park - Construction	
		Forrest And Forrest Games	\$15,785.00
		Disease Diagnosis Test - Splendid Park - Parks	
		Conduct Mowing Audit - Various Locations - Parks	
		Qualified Turf Consultant - Carramar Golf Course Irrigation Inspection And Report - Parks	
		Qualified Turf Consultant - Fertiliser Program And Review 2019 - Parks	
		Upgrade To Floodlighting & Oval Extension At Addison - Projects	
		Fortron Automotive Treatments Pty Ltd	\$586.08
		Brake Cleaner - Stores	
		Frontline Fire & Rescue Equipment	\$2,557.50
		Repairs Quinns Rocks Light Tanker - Fleet	
		Structural Flash Hoods - Fire Services	

		Fuji Xerox Document Management Solutions Pty Ltd	\$1,506.37
		Large Mail Out Preparation - Approval Services	
		Game Vault Pty Ltd	\$560.00
		Gaming Truck - Live In The Amphitheatre - Communication & Events	
		GC Sales (WA)	\$4,867.50
		Single & Double Head Locking Posts - Waste	
		Geofabrics	\$1,209.99
		Repair Kit - Parks	
		Geoff's Tree Service Pty Ltd	\$247,953.59
		Pruning Works - Various Locations - Parks/Conservation	
		GHD Pty Ltd	\$46,105.58
		Progress Claim 11 - Marmion Avenue Duplication - Projects	
		Road Safety Barrier Assessment - Pinjar Road - Projects	
		Global Spill Control Pty Ltd	\$2,119.04
		Sorbalite Zeolite 15Kg - Engineering	
		Globe Australia	\$3,247.20
		Apply Wetting Agent - Carramar Golf Course - Parks	
		GPR Truck Sales & Service	\$275.00
		Brake Testing - WN 32911 - Fleet	
		Grasstrees Australia	\$1,578.50
		Install Grasstrees - Cafaggio Crescent - Parks	
		Green Options Pty Ltd	\$616.00
		Apply Fertiliser - Civic Centre - Parks	
		Greenlite Electrical Contractors Pty Ltd	\$19,228.26
		Kingsway AFL Floodlighting - Projects	
		Greenwood Party Hire	\$874.20
		Wine Glasses - Hospitality	
		Griffin Valuation Advisory	\$481.25
		Consultancy - Amis Project - IT	
		Griffon Alpha Group Pty Ltd	\$6,643.45
		Security Services - Australia Day Citizenship Ceremony 2019 - Communications & Events	
		Roaming Security Guards - Wandjoo Festival - Community Development	
		GSR Laser Tools	\$990.00
		Laser Range Finder - Surveying	
		Hart Sport	\$1,403.50
		Kingsway Stadium Equipment	
		Harvey Norman AV/IT Superstore Joondalup	\$211.00
		Camera & Accessories - Emergency Management	
		Headset ERA	\$308.00
		Plantronics Wireless Headset - IT	
		Heatley Sales Pty Ltd	\$2,141.75

		Stock - Stores Issues	
		HECS Fire	\$269.50
		Fire Extinguisher Hire - Australia Day 2019 - Communications & Events	
		Hilrod Pty Ltd	\$270.40
		New Motor Vehicle Initial Inspection - Quad Bikes - Light Fleet	
		Hitachi Construction Machinery Pty Ltd	\$550.14
		Vehicle Filters For Depot Store	
		Hocking Planning & Architecture Pty Ltd	\$1,980.00
		Consultancy Fees - I Submissions Projects	
		HopgoodGanim	\$6,950.94
		Legal Fees For The City	
		HR Publications Pty Ltd	\$1,259.00
		Subscription - HR Daily Premium - People & Culture	
		Hydroquip Pumps	\$19,393.00
		Irrigation Pump Works - Various Locations - Parks	
		Iconic Property Services Pty Ltd	\$110,223.68
		Cleaning Services For The City	
		Imagesource Digital Solutions	\$480.70
		Teardrop Flag And Wheelchair Corflute - Community Development	
		Initial Hygiene	\$4,949.98
		Hygienic Services For The City	
		Inspired Development Solutions Pty Ltd	\$1,485.00
		Executive Coaching - People & Culture	
		Instant Toilets & Showers Pty Ltd	\$649.00
		Portable Toilet - Two Rocks - Traffic Services	
		Integrity Industrial Pty Ltd	\$27,601.12
		Casual Labour For The City	
		Integrity Staffing	\$4,893.44
		Casual Labour For The City	
		Intercity Office Partitioning	\$5,071.00
		Replace Door Frame - Anthony Waring Park - Building Maintenance	
		Replace Barge Boards And Capping - Ashby Operations House – Building Maintenance	
		Supply & Install Door & Frame - Ashby Operations	
		Interfire Agencies Pty Ltd	\$7,948.77
		Equipment Purchases - Fire Services	
		Iron Mountain Australia Group Pty Ltd	\$11,621.15
		Document Management Services	
		Iron Tech Industries	\$803.00
		Steel Fabrication Works - Building Maintenance/Engineering	
		Ixom Operations Pty Ltd	\$1,705.26
		Pool Chemicals - Aquamotion	
		J Blackwood & Son Ltd	\$5,724.67

		Vehicle Spare Parts - Fleet	
		Stock - Stores Issues	
		Jadu Software Pty Ltd	\$17,160.00
		Software - Animal Care Adoption Feature & Animal Lookup Integrated Components - IT	
		James Bennett Pty Ltd	\$5,639.77
		Book Purchases - Library Services	
		JAS Oceania Pty Ltd	\$101.37
		Cable Ties - Fleet	
		JBS & G Australia Pty Ltd	\$5,583.60
		Contract Variation 2 - Contaminated Sites Auditor - Lot 9005 Motivation Drive Wangara - Property	
		JDSI Consulting Engineers	\$3,833.50
		Consultancy Services - Butler North District Open Space - Projects	
		JDSI Ground Engineering Pty Ltd	\$3,960.00
		Geotechnical Review - Lot 9005 Motivation Drive Wangara - Property	
		Jodie Aedy	\$1,020.00
		Graphic Design Services - Live In The Amphitheatre - Communications & Events	
		Joondalup Coachline	\$660.00
		Bus Hire - Cinema Paradiso - Gold Program	
		Joondalup Drive Medical Centre	\$3,976.20
		Medical Fees For The City	
		Kerb Direct Kerbing	\$7,660.18
		Kerbing Works - Various Locations - Projects	
		Kevin's Water Cartage	\$4,543.00
		Supply Water - Trichet, Hawkins And Damian Roads - Emergency Services	
		Kidsafe WA Incorporated	\$1,702.80
		Playground Audit - Various Locations - Parks	
		Kleenit	\$3,476.30
		Graffiti Removal For The City	
		Kmart Australia Limited (Wanneroo)	\$370.50
		Assorted Toys - Its All About You And Me - Community Development	
		Komatsu Australia Pty Ltd	\$3,410.00
		Oil Sample Kit - Stores	
		Konecranes Pty Ltd	\$210.45
		Vehicle Repairs - Fleet	
		Kyocera Document Solutions	\$4,921.87
		Copying Services For The City	
		Ladybird's Plant Hire	\$207.90
		Plant Hire For The City	
		Landcare Weed Control	\$81,123.32
		Weed Control - Various Locations - Conservation/Parks	
		Landsdale Plants	\$450.00

		Plants - Parks	
		Lasso E & P Pty Ltd	\$550.00
		Advertising - Aquamotion	
		Last Drop Water Carriers	\$522.50
		Supply And Fill Water Tank - Carramar Golf Course - Building Maintenance	
		Laundry Express	\$1,295.06
		Cleaning Of Linen - Elected Members Dining Room	
		Laundering - Staff Uniforms - Fleet	
		LD Total	\$143,576.00
		Landscape Maintenance For The City	
		Learning Seat Pty Ltd	\$5,324.00
		Monthly Base Fee - December 2018 - IT	
		Monthly Base Fee - January 2019 - IT	
		Leederville Cameras	\$206.10
		Video Monopod - Surveyors	
		Les Mills Asia Pacific	\$3,097.74
		Group Fitness Programs - Aquamotion	
		Smartbar Plates - Aquamotion	
		Lightforce Assets Pty Ltd	\$11,965.80
		Install Guardrails - Marangaroo Drive - Projects	
		Linemarking WA Pty Ltd	\$7,667.33
		Linemarking Services For The City	
		Living Turf	\$297.00
		Herbicide - Conservation	
		Local Government Professionals Australia WA	\$5,682.00
		Registration - Age Friendly Communities Network Forum - 07.03.2019 - Community Development	
		Registration - Local Government Finance X 5 Attendees - Finance	
		Lucid Consulting Engineers (WA) Pty Ltd	\$4,955.50
		Consultancy - Hot Water Supply - New Civic Centre - Facility Projects	
		Mailing Solutions	\$115.43
		Printing And Mail Out - Girrawheen Brochure - Place Management	
		Major Motors	\$2,866.29
		Vehicle Spare Parts - Fleet/Stores	
		Mammoth Equipment & Exhausts Pty Ltd	\$1,071.40
		Exhaust Fluid - Stores	
		Mandalay Technologies Pty Ltd	\$3,081.05
		Annual Software Subscription - 01.01.2019 - 31.03.2019 - Information Management	
		Manheim Pty Ltd	\$5,777.65
		Towage And Selling Fees - Rangers	
		Marketforce Pty Ltd	\$1,934.34
		Advertising For The City	
		Mayday Earthmoving	\$33,099.00
		Heavy Equipment Hire For The City	

		McGees Property	\$825.00
		Market Valuation - Whitehouse Drive Koondoola - Rating Services	
		McInerney Sales Pty Ltd	\$34,870.50
		New Vehicle Purchase - Ford Ranger - Fleet Assets	
		McIntosh & Son	\$86.57
		Vehicle Spare Parts - Stores	
		McLeods	\$11,928.84
		Legal Fees For The City	
		Menchetti Consolidated Pty Ltd	\$6,001.47
		Variation 1 - Construction Of Playground - Yanchep Active Open Space - Projects	
		Meter Office	\$291.94
		Spine Label Tapes And Book Covering - Library Services	
		Microway	\$7,797.64
		Annual Subscription - Articulate 360 Teams - IT	
		Midalia Steel Pty Ltd	\$75.92
		Steel Supplies - Fleet	
		Mindarie Regional Council	\$513,366.61
		Refuse Disposal For The City	
		Mini-Tankers Australia Pty Ltd	\$2,538.43
		Fuel Issues - Light Fleet	
		Minuteman Press - Wanneroo	\$127.15
		Printing - Colour Flyers - Yanchep National Park - Economic Development	
		Miracle Recreation Equipment Pty Ltd	\$11,569.80
		Playground Equipment Repairs - Various Locations - Parks	
		3 X Park Benches And Concrete Pads - Romaine Park - Projects	
		Modern Motor Trimmers	\$1,100.67
		Vehicle Seat Repairs - Fleet/Waste	
		Modern Teaching Aids Pty Ltd	\$2,573.90
		Calming Colours Carpet – Cultural Development	
		Calming Colours Carpet – Cultural Services	
		MPS Architects	\$396.00
		Architectural Consultancy - Staunton Park Pergola Replacement - Projects	
		Mr Ronald Visser	\$11,817.00
		Consulting Services - Bulk Fuel - Light Fleet	
		Museumly	\$990.00
		Restoration, Clean And Polish Mayoral Chain - Council Chambers	
		Natural Area Holdings Pty Ltd	\$52,389.47
		Weed Control, Watering, Seed Collection - Conservation/Parks	
		Navtrack IOT	\$379.50
		Install GPS - WN 34174 - Fleet	

		Deinstall/Install GPS Unit - Light Fleet	
		Nespresso Professional	\$105.00
		Coffee Supplies - CEO's Office	
		Netsight Pty Ltd	\$164.18
		Update Myosh - People And Culture	
		Neverfail Springwater Limited	\$107.39
		Water Supplies - Print Room	
		Nilfisk Advance Pty Ltd	\$237.03
		Parts For Scrubber	
		Northern Lawnmower & Chainsaw Specialists	\$2,069.00
		Repair Chainsaw - Parks	
		Stihl Blower - Fleet Assets	
		Vehicle Spare Parts - Fleet	
		Nuford	\$43,726.57
		New Vehicle Purchase - Ford Ranger WN 33985 - Fleet Assets	
		Nu-Trac Rural Contracting	\$11,110.17
		Beach Cleaning - Quinns Beach - Engineering	
		O'Brien Harrop Access	\$990.00
		Consultancy - Disability Access Aquamation - Facilities Projects	
		Oce Australia Limited	\$2,028.67
		Toner Pearls - Assets	
		Meter Reading - Assets	
		Scanner Charges - Information Management	
		Ocean Website Design	\$715.00
		Flyer Distribution - Kingsway	
		Officemax	\$175.48
		Paper Supplies - Print Room	
		Ogneris Surveying Trust	\$1,100.00
		Western Power Upgrade Setout - Addison Park - Projects	
		Opposite Lock - Wangara	\$379.02
		Vehicle Spare Parts - Fleet	
		Optimum Engineering Consultants	\$3,410.00
		Geotechnical Investigation - Yanchep Skate Park - Projects	
		Percolation Efforts - Yanchep Skate Park - Projects	
		Orbit Health & Fitness Solutions	\$2,649.63
		Remove Fitness Equipment - Aquamation To Kingsway	
		Treadmill Repairs - Aquamation	
		Outsource Business Support Solutions Pty Ltd	\$7,386.72
		Specialist Business Analyst Services - People And Culture/IT	
		Ovato Residential Distribution	\$550.00
		PMP Letterbox Distribution - Girrawheen And Koondoola Local Area Plan Flyers - Place Management	

		OzMicrochips	\$333.30
		Microchip Scanner - Rangers	
		Paddle Western Australia	\$795.74
		Canoeing Event - Gold Program	
		Paperbark Technologies Pty Ltd	\$14,844.25
		Street Tree Data Collection & Summary Report - Various Locations - Conservation	
		Arboricultural Report - Watersun Park - Parks	
		Excavation Inspection - Russell Road - Parks	
		Pedersens Event Hire	\$2,048.60
		Equipment Hire - 350 X White Chairs - Communications And Events	
		Penske Power Systems Pty Ltd	\$5,467.00
		Vehicle Spare Parts - Stores	
		People Solutions Australasia Pty Ltd	\$1,100.00
		Online Pre-Employment OSH Related Psychometric Testing - People And Culture	
		Perth Advertising Services 2000 Pty Ltd	\$2,200.00
		Advertising - Wanneroo Business Directory - Economic Development	
		Perth Bubble Soccer Sports	\$400.00
		Bubble Soccer - 16.01.2019 - January 2019 School Holiday Program - Youth Services	
		Perth Heavy Towing	\$192.50
		Towing Services - Fleet	
		Perth Industrial Centre Pty Ltd	\$2,365.00
		Vehicle Spare Parts - Stores	
		Perth Mobile Sign Hire	\$726.00
		Hire Mobile Message Board - Kingsway	
		Perth Open Photo Booth	\$650.00
		1 X Photo Booth - Australia Day Citizenship Ceremony - Communications & Events	
		Phase One Audio	\$4,978.60
		Supply/Install Staging & Audio Equipment - Community Planning	
		PJ & CA Contracting	\$935.00
		Inspection Of Gates - Paloma Park - Parks	
		Repair Fencing - Zamia Park - Parks	
		Plantrite	\$12,182.28
		Payment Certificate 1 - Plant Propagation 2018 / 2019 - Conservation	
		Prestige Alarms	\$146,332.30
		Alarm Services For The City	
		Print Smart Online Pty Ltd	\$855.59
		Event Flyers - Place Management	
		Printing - 1,000 Australia Day Brochures - Communications & Events	
		Priority 1 Fire & Safety Pty Ltd	\$660.00
		Training - Breathing Apparatus & Confined Space & Gas Testing - Aquamotion	

		Prodesign Lighting Pty Ltd	\$2,860.00
		Museum Lighting – Cultural Development	
		Professional Trapping Supplies	\$1,716.00
		Ketch And Release Pole - Community Safety	
		Professional Vogue	\$3,300.00
		Workshop - Interview Readiness Skills - Economic Development	
		Programmed Integrated Workforce	\$28,520.78
		Casual Labour For The City	
		Promapp Pty Limited	\$8,940.97
		Implementation Package - Promapp Process Manager, Saas Monthly Subscription & Professional Licence - IT	
		Proton Promotional Advertising	\$5,874.00
		Balance - 600 X Picnic Blankets - Communications & Events	
		Qualcon Laboratories	\$187.00
		Sand PSD Testing - Quinns Beach - Coastal Projects	
		Quality Traffic Management Pty Ltd	\$1,276.28
		Traffic Management - Australia Day Ceremony - Communications & Events	
		Quickgrow Garden Centre & Landscaping Supplies	\$155.00
		Sand/Soil Supply - Parks	
		Quinns Rock Bush Fire Brigade	\$2,000.00
		Reimbursement - Cadet Uniforms - Emergency Services	
		RAC Motoring & Services Pty Ltd	\$229.00
		Call Out - WN 33861 - Flat Battery	
		Rachel Wells	\$1,034.00
		Stilt Walkers - Australia Day Citizenship Ceremony - Communications & Events	
		Ralph Beattie Bosworth	\$5,500.00
		Cost Estimate - Aquatic Playspace Kingsway - Projects	
		Cost Estimate - Petanque Pitch Shelter - Projects	
		RAMM Software Ltd	\$8,453.50
		Ramm Work Management License 01.01.2019 - 30.06.2019 - Assets	
		Rebecca Flanagan	\$315.00
		Delivery Of Children's Story And Art Workshop - Girrawheen Library - 18.01.2019 - Library Services	
		Rebel Sport	\$42.98
		Resistance Bands - Aquamotion	
		Reece's Event Hire	\$18,616.58
		Marquee & Furniture Hire - Australia Day Citizenship Ceremony - Communications & Events	
		Marquee And Shade Sail Hire - Wandjoo Festival - Community Development	
		Refresh Waters Pty Ltd	\$56.00

		Bottled Water - Girrawheen Library	
		Reliable Fencing	\$31,896.89
		Fencing Works For The City	
		Rent A Dingo	\$704.00
		Dingo Hire - Install Soccer Goals - Riverlinks & Charnwood Parks - Parks	
		Ricoh Australia Pty Ltd	\$5,897.87
		Image Charges - Print Room	
		RJ Vincent & Co	\$730,088.23
		Payment Certificate 4 - Marmion Avenue - Alkimos Vista Dualling - Projects	
		RM Gillis & CJ Marci	\$250.00
		Set Up Jarrah Lounge - Hospitality	
		Roads 2000	\$416,344.53
		Roadworks For The City	
		Rogers Axle & Spring Works Pty Ltd	\$62,265.17
		Vehicle Spare Parts - Fleet	
		New Vehicle Purchase - 2 X Plant Trailers - Fleet Assets	
		Roy Gripske & Sons Pty Ltd	\$559.85
		Chain & Bar Oil - Stores	
		Vehicle Spare Parts - Stores	
		Royal Wolf Trading Australia Pty Ltd	\$577.48
		Monthly Hire Charges - Wanneroo Volunteer Bush Fire Brigade - Fire Services	
		RS Components Pty Ltd	\$104.10
		Vehicle Spare Parts - Fleet	
		RSEA Pty Ltd	\$172.69
		Safety Glasses - Stores	
		Rubek Automatic Doors	\$1,910.70
		Install Safety System - Clarkson Library	
		Install Floor Guide - Aquamotion	
		Safeman WA Pty Ltd	\$814.00
		Safety Boots - Stores Stock	
		Safety And Rescue	\$2,242.90
		Correct Safety Equipment - Hainsworth Leisure Centre - Building Maintenance	
		Safety Tactile Pave	\$754.69
		Supply And Install Tiles - Mirrabooka Avenue	
		Safety World	\$829.84
		Earmuffs, Disposable Overalls & Gloves - Parks	
		Drink Cooler X 6 - Parks	
		SAI Global Ltd	\$298.97
		Licence Renewal SA Material - Contracts & Procurement	
		Sanax Medical And First Aid Supplies	\$2,354.28
		Stock - Stores Issues	
		First Aid Supplies - Kingsway	
		First Aid Supplies - Aquamotion	
		Schindler Lifts Aust Pty Ltd	\$2,905.89

		Lift And/Or Escalator Service - Various Locations - Building Maintenance	
		Scott Print	\$4,153.60
		Printing - Group Fitness Brochures - Kingsway	
		Printing - Calendars - Communications & Events	
		Printing - Wandjoo Festival - Community Planning	
		Scotts Trimming Service	\$198.00
		Heavy Duty Tarp - Conservation	
		Sea Jewels Swimwear	\$1,160.00
		Swim School Rash Shirts - Aquamotion	
		Sealanes	\$895.29
		Food/Beverages - Hospitality	
		Seton Australia	\$311.74
		Alphatec Heavy Duty Gloves - Aquamotion	
		Sifting Sands	\$19,412.29
		Sand Cleaning For The City	
		Sigma Chemicals	\$963.05
		Pool Chemicals - Aquamotion	
		Silver Squid Productions	\$4,969.80
		Photography - Wandjoo Festival - Community Development	
		Photography & Videography - Live In The Amphitheatre - Communications & Events	
		Videography - Australia Day 2019 - Communications & Events	
		Sine Group Pty Ltd	\$658.90
		Visitor Badges - Customer Relations	
		Site Environmental & Remediation Services Pty Ltd	\$7,336.29
		Asbestos Removal For The City	
		Skipper Transport Parts	\$3,703.21
		Vehicle Spare Parts - Fleet/Stores	
		Skyline Landscape Services (WA)	\$1,477.86
		Landscape Maintenance For The City	
		Slater-Gartrell Sports	\$4,963.20
		Tennis Nets/Goal Post Guards - Parks	
		Netball Bibs - Kingsway	
		Smartbuilt Perth Pty Ltd	\$1,558.72
		Pest Control Services For The City	
		Softfall Guys	\$2,475.00
		Repair Softfall - Various Locations - Parks	
		SoundPack Solutions	\$402.50
		DVD Cases & Audio Collection - Libraries	
		Spineless Wonders	\$1,852.50
		6 Mini-Beast Presentations - Library Services	
		Sports Surfaces	\$15,250.40
		Install Test Cricket Pitch - Anthony Waring Park - Projects	
		Repair Tennis Net - Hudson Park - Parks	
		Sports World of WA	\$771.65

	Goggles - Aquamation	
	St John Ambulance Western Australia	\$7,319.90
	First Aid Training And Kit Servicing For The City	
	Statewide Bearings	\$446.95
	Vehicle Spare Parts - Fleet	
	Statewide Cleaning Supplies Pty Ltd	\$1,255.37
	Cleaning Items - Stores Stock	
	Statewide Pump Services	\$12,287.00
	Pumping Works - Various Locations - Building Maintenance	
	Stephen McKee	\$8,100.00
	Repair Works/Asbestos Removal - Various Locations - Waste	
	Stewart & Heaton Clothing Company Pty Ltd	\$1,826.85
	Uniforms/Name Badges - Fire Services	
	Stiles Electrical	\$542.30
	New Control Panels - Yanchep Tennis Club - Projects	
	StrataGreen	\$2,109.67
	Fertiliser - Parks	
	Successful Projects	\$3,058.00
	Cell Works - Dundobar Road - Strategic Land Use	
	Suez Recycling & Recovery Pty Ltd	\$6,303.00
	Bin Collections - Waste	
	Sunny Industrial Brushware	\$669.70
	Brooms/Handles - Stores	
	Supreme Shades	\$1,350.80
	Repair Shade Sails - Fred Stubbs Park & Jindalee Foreshore - Parks	
	Surf Life Saving WA Incorporated	\$69,052.68
	Lifeguard Services - Quinns Beach - February 2019 - Facilities	
	Techwest Solutions Pty Ltd	\$7,755.00
	Replace Speakers - Kingsway Indoor Stadium	
	Tenco Engineers Pty Ltd	\$660.00
	Structural Engineering Services - Australia Day Event – Communications & Events	
	Tennant Australia Pty Ltd	\$64.81
	Vehicle Spare Parts - Fleet	
	Tepuy Design	\$2,640.00
	Engineering Plans & Building Certification - Yanchep Kiosk - Projects	
	Drafting Services - Kingsway Regional Sporting Complex - Projects	
	Drafting Services - Leatherback Park Sports Amenities Building - Projects	
	The Basketball Man	\$1,089.00
	10 X Netball Post Padding - Parks	
	The Distributors Perth	\$231.40
	Snacks And Confectionery - Kingsway	

		Indoor Sports	
		The Flowergirl	\$396.00
		Flower Arrangements - Elected Members Christmas Dinner - Corporate Support	
		The Hire Guys Wangara	\$110.00
		Arrow Board - Waste Services	
		The Innovation Institute Pty Ltd	\$5,500.00
		Community Entrepreneurship Workshop - 4 Weeks - March / April 2019 - Economic Development	
		The Potter's Market	\$2,541.00
		Pottery Wheel X 2 - Facilities	
		The Rigging Shed	\$214.50
		Vehicle Spare Parts - Fleet	
		The Royal Life Saving Society Australia	\$23,525.22
		Home Pool Inspections - December 2018 - Compliance	
		Training - Pool Operators Course - Aquamation	
		The Salvation Army	\$1,280.20
		Catering - Carabooda - Fire Services	
		The trustee for The Carmel Trust	\$4,578.75
		Review & Assess Food Organics Garden Organics Expression Of Interest - Waste	
		The Trustee for The Entertainment Bank Trust	\$1,881.00
		Entertainment - Australia Day Ceremony - Communications & Events	
		Face Painter - Live In The Amphitheatre - Communications & Events	
		The Trustee for TLC Solutions Australia Unit Trust	\$3,960.00
		Facilitation/Delivery - Operational Leadership Program 06 - 07.11.2018 – People & Culture	
		The Trustee for Wanneroo Unit Trust	\$1,264.20
		Newspapers - CEO Office	
		The Wipes Australia Trust	\$1,917.96
		Value Wipes - Aquamation	
		The Workwear Group Pty Ltd	\$6,254.97
		Uniforms - Various Employees & Stores Stock	
		Think Promotional	\$1,870.00
		Supply/Print - 130 X USB Drives - Corporate Performance	
		Promotional Items - Kingsway	
		Tim Eva's Nursery	\$1,138.50
		Supply Plants - Parks	
		Time's Up Escape Rooms	\$360.00
		Escape Room - January School Holiday Program - Youth Services	
		TJ Depiazzi & Sons	\$61,567.00
		Pine Bark Mulch - Various Locations - Parks	
		Toll Transport Pty Ltd	\$990.93

		Courier Services For The City	
		Toolmart	\$958.90
		Tool Purchases - Fleet	
		Total Green Recycling Pty Ltd	\$3,426.67
		Disposal Of Ewaste - Waste Services	
		Totally Workwear Joondalup	\$134.90
		Safety Boots - Projects	
		TQuip	\$1,546.50
		Vehicle Spare Parts - Fleet/Stores	
		Transnational (2001) Pty Ltd	\$902.00
		Vehicle Repairs - Fleet	
		Tree Planting & Watering	\$105,563.15
		Watering Services For The City	
		Trisley's Hydraulic Services Pty Ltd	\$14,905.99
		Service & Maintenance Work - Pool - Aquamotion	
		Triton Electrical Contractors Pty Ltd	\$21,072.16
		Electrical Works - Various Locations - Parks	
		Trophy Shop Australia	\$198.40
		Name Badges For Various Employees	
		Truck Centre WA Pty Ltd	\$2,344.13
		Vehicle Spare Parts - Stores	
		Turbotech Turbochargers	\$334.40
		Vehicle Spare Parts - Stores	
		Turf Care WA Pty Ltd	\$242,955.53
		Turfing Works For The City	
		Turfcare Australia	\$11,418.00
		Herbicide/Wetting Agent - Parks	
		Turfmaster Pty Ltd	\$9,382.95
		Turfing Works For The City	
		Two Rocks Volunteer Bush Fire Brigade	\$2,330.65
		Reimbursement - Shoe Laces - Fire Services	
		Reimbursement - Brooms - Fire Services	
		Reimbursement - Printer Ink - Fire Services	
		Reimbursement - Keys - Fire Services	
		Reimbursement - Cadets Contribution	
		Reimbursement - Stationery Items - Fire Services	
		Tyrecycle Pty Ltd	\$6,895.72
		Tyre Collection - Waste	
		Storage Cage And Collection Of Tyres - Wangara Recycling Centre - Waste	
		UES (Int'L) Pty Ltd	\$1,379.66
		Toolbox X 3 - Fleet	
		University of Western Australia	\$77,000.00
		Payment 2 - Adapt Railsmart Wanneroo Pss Design - Economic Development	
		Valvoline (Australia) Pty Ltd	\$4,186.38
		Vehicle Oil - Stores	
		Viva Energy Australia Pty Ltd	\$25,470.44
		Fuel Issues For The City	

		WA Fuel Supplies	\$920.85
		Diesel Fuel - Wangara Greens	
		WA Garage Doors Pty Ltd	\$363.00
		Repair Roller Door - Ashby Operations Centre - Building Maintenance	
		WA Hino Sales & Service	\$1,579.57
		Vehicle Spare Parts - Fleet	
		WA Limestone Company	\$14,555.41
		Limestone - Franklin Road - Construction	
		WA Local Government Association	\$12,022.00
		Training - Review Of Procurement Process - Contracts	
		Registration - Future Of Local Government Forum - 30.01.2019 - Legal	
		Training - Policy Development	
		Wacker Neuson Pty Ltd	\$20,446.98
		Linemarking & Guideposts - Breakwater Drive - Projects	
		Petrol Breaker - Projects	
		Trolley/Chisels - Projects	
		Vehicle Spare Parts - Fleet	
		Wangara Volkswagen	\$67.32
		Vehicle Spare Parts - Fleet	
		Wanneroo Agricultural Machinery	\$3,606.78
		Vehicle Spare Parts - Fleet/Stores	
		Wanneroo Auto One	\$75.00
		Camera Adhesive Pads - Fleet	
		Wanneroo Business Association Incorporated	\$2,067.00
		7 X Workshops - Economic Development	
		Registration - WBA Breakfast - February 2019 - Economic Development	
		Wanneroo Electric	\$34,065.28
		Electrical Maintenance For The City	
		Wanneroo Fire Support Brigade	\$1,825.90
		Reimbursement - Radio Headset Batteries - Fire Services	
		Reimbursement - Printer Cartridge - Fire Services	
		Reimbursement - Brigade Consumables - Fire Services	
		Water Technology Pty Ltd	\$3,261.27
		Professional Services - Mindarie Breakwater Stage 1 - Desktop Review & Data Collection - Engineering	
		Weldlok Industries Pty Ltd	\$1,947.00
		Hinged Grate Lids - Engineering	
		West Australian Newspapers Ltd	\$100.20
		Death Notices - Communications & Events	
		West Coast Shade Pty Ltd	\$352,611.60
		Install Shade Sails - Various Locations - Projects	
		Westbuild Products Pty Ltd	\$729.21
		Cement - Stores Stock	

		Western Australian Treasury Corporation	\$922,309.00
		Loan Interest Payment Due 01.03.2019 - Finance	
		Western Resource Recovery Pty Ltd	\$4,353.80
		Service Grease Trap - Civic Centre - Building Maintenance	
		Empty Washdown Bay - Fleet - Building Maintenance	
		Western Tree Recyclers	\$49,420.25
		Green Mulch - Yanchep Road - Parks	
		Removal Of Green Waste - Waste	
		West-Sure Group Pty Ltd	\$179.58
		Cash Collection - Clarkson Library	
		Wild West Hyundai	\$215.00
		Vehicle Repairs - Fleet	
		William Buck Consulting (WA) Pty Ltd	\$16,092.91
		Internal Audit - Compliance Annual Return Review - Risk	
		Internal Audit - Project Management Review - Risk	
		Winc Australia Pty Limited	\$7,224.09
		Stationery For The City January 2019	
		Wood & Grieve Engineers	\$1,284.80
		Consultancy Services - Sports Floodlighting - Projects	
		Work Clobber	\$773.78
		Staff Uniforms - Various Employees	
		Wormald Australia Pty Ltd	\$1,243.00
		Root Soaker & Carry Bag - Fire Services	
		Yanchep Beach Joint Venture	\$27,381.99
		Variable Outgoings, Rent, Rates And Taxes - Property	
		Security Toggles - Yanchep Hub - Place Management	
		Zenien	\$330.00
		IT Consulting - Girrawheen Hub - Place Management	
00003456	26/02/2019		
		City of Wanneroo - Municipal Bank Account	
		Bank Fees & Credit Cards - January 2019 \$51082.80 Breakdown on page 50	
00003457	26/02/2019		
		Synergy	\$31,508.45
		Power Supplies For The City	
00003458	27/02/2019		
		Alinta Gas	\$133.20
		Gas Supplies For The City	
		Australian Manufacturing Workers Union	\$297.50
		Payroll Deduction	
		Australian Services Union	\$769.00
		Payroll Deduction	

		Aveling Homes Pty Ltd	\$6,000.00
		Refund - Street & Verge Bond X 3	
		BGC Residential Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
		Building & Construction Industry Training Board	\$97,541.04
		Collection Approved Levy Payments January 2019 - Finance	
		Child Support Agency	\$1,852.60
		Payroll Deduction	
		City of Wanneroo - Payroll Rates	\$6,952.28
		Payroll Deduction	
		City of Wanneroo - Social Club	\$760.00
		Payroll Deduction	
		Decipha Pty Ltd	\$1,979.79
		Monthly Mailroom Service - January 2018	
		Essential First Choice Homes Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
		Halpd Pty Ltd Trading As Affordable Living Homes	\$2,000.00
		Refund - Street & Verge Bond	
		HBF Health Limited	\$836.70
		Payroll Deduction	
		Home Group WA Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
		Homebuyers Centre	\$24,000.00
		Refund - Street & Verge Bond X 12	
		JCorp Pty Ltd Trading As Impressions	\$4,000.00
		Refund - Street & Verge Bond X 2	
		Landgate	\$494.40
		UV Interim Valuations - Rates	
		Transaction Summary - January 2019	
		LD & D Australia Pty Ltd	\$724.70
		Milk Deliveries For The City	
		LGRCEU	\$1,875.76
		Payroll Deduction	
		Maxxia Pty Ltd	\$9,746.46
		Input Tax Credits - Salary Packaging - January 2019	
		Payroll Deduction	
		Miss Karis Chaplyn	\$85.00
		Reimbursement - Working With Children Check To Maintain Current Role -	
		Aquamotion	
		Mrs Vicky Moodie	\$85.00
		Reimbursement - Working With Children Check - Aquamotion Creche	
		Paywise Pty Ltd	\$559.98
		Input Tax Credits - Salary Packaging - January 2019	
		Payroll Deduction	
		Selectus Salary Packaging	\$11,557.38
		Input Tax Credits - Salary Packaging - January 2019	

		Payroll Deduction	
		Trailer Parts Pty Ltd	\$131.37
		Vehicle Spare Parts - Fleet	
		Ventura Home Group Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
		Total Director Corporate Services Advance - EFTs	\$10,270,201.34
CANCELLED CHEQUES FROM PREVIOUS PERIOD			
110460	12.09.2017	Acumen Development Solutions	-\$152.67
110471	12.09.2017	Christopher Ramsawmy	-\$100.00
110625	27.09.2017	Allison Sharp	-\$79.38
110644	27.09.2017	Mr Curtis Butcher	-\$50.00
110670	03.10.2017	Gary Drpich	-\$97.70
110682	03.10.2017	Benjamin Brown	-\$30.00
110689	03.10.2017	Bernie Roux	-\$5.00
110698	03.10.2017	Tanton Carter	-\$50.00
110734	10.10.2017	Girrawheen Clontarf Academy	-\$346.76
110747	10.10.2017	Rumaini Magorwa	-\$54.05
110805	17.10.2017	North Coast Rangers Christian Soccer	-\$100.00
110820	17.10.2017	B Kavanagh	-\$18.40
110821	17.10.2017	Matt Bedford	-\$96.00
110823	17.10.2017	Workplace Fitout Group	-\$140.00
110824	17.10.2017	David Coles	-\$20.00
110862	24.10.2017	Quinns Calisthenics Club Incorporated	-\$100.00
110886	24.10.2017	A Lian Ngun Tual	-\$169.10
115707	22.01.2019	Peter Rossiter	-\$118.94
115602	15.01.2019	Adil Ashami	-\$540.00
110524	19.09.2017	Mr Raymond Carver & Mrs Faye Carver	-\$901.69
110581	27.09.2017	Mr Colin Boyd & Mrs Shirley Boyd	-\$801.86
		Total	-\$3,971.55
TOWN PLANNING SCHEME			
		Cell 2	
		Successful Projects - DCP Infrastructure Audit - Reconciliation of Developers Contributions	\$2,780.00
		Cell 5	
		McLeods - Legal Fees For Compensation Claim	\$22,484.83
		Cell 6	
		McLeods - Legal Agreement Lot 38 Windsor Road Gngangara	\$145.05
		Cell 7	
		McLeods - Legal Agreement Lot 38 Windsor Road Gngangara	\$145.05
		Cell 8	
		McLeods - Legal Fees For Compensation Claim	\$3,208.69
		Total	\$28,763.62

MANUAL JOURNAL			
9724/2019	13/02/2019	Superannuation Funds Transfer January 2019	-\$688,097.58
9737/2019	25/02/2019	Bank Fee - Returned Creditor 3234-02 Payment 20.02.2019	\$2.50
9737/2019	25/02/2019	Lodgement Fee For Registering 38 Unpaid Infringements	\$2,413.00
9751/2019	28/02/2019	Lodgement Fee For Registering 39 Unpaid Infringements	\$2,476.50
9705/2019	31/01/2019	Superannuation funding December 2018	-\$1,025,679.32
		Total	-\$1,708,884.90
GENERAL FUND BANK ACCOUNT			
		Payroll Payments - February 2019	
		Payment of Wages	\$2,030.90
		Payment of Wages	\$1,768,814.90
		Payment of Wages	\$1,537.38
		Payment of Wages	\$1,732,733.55
		Payment of Wages	\$2,615.28
		Payment of Wages	\$97.49
		Total	\$3,507,829.50
00003456	26/02/2019		
		City of Wanneroo - Municipal Bank Account	
		Bank Fees January 2019	
		GLF Trans Fee	\$212.33
		Line Fee	\$50.00
		CBA Merchant Fee	\$16,364.00
		Bpay Fees Debtors	\$43.12
		Bpay Fees Rates	\$15,453.59
		Bpoint Debtors	\$32.34
		Bpoint Rates	\$1,012.82
		CommBiz Fees	\$309.66
		Account Service Fee	\$452.26
		International Money Transfer	\$1,310.24
		Securepay	\$2,420.00
		Total	\$37,660.36
		Credit Cards January 2019	
		N Jennings	
		Return Airfare - Attending NGAA Campaign Launch and Ministers Meeting - Mayor Roberts	\$1,537.64
		Registration - Delos Delta Digital Transformation Training Session	\$829.00
		Refund - Airfare	-\$9.32
		D Simms	

		Return Airfare - Attending National Growth Areas Alliance NGAA in Canberra 17 - 19.02.2019	\$1,537.64
		Parking Fees	\$2.80
		Refund - Airfare - Change of Flights	-\$9.32
		H Singh	
		Registration - Institute of Public Works State Conference	\$1,339.80
		Subscription - Waste Management and Resource Recovery	\$1,597.68
		Purchase of Special Print Papers	\$394.00
		Registration - IPWEA State Conference	\$751.10
		Membership Fee - IPWEA WA	\$312.62
		M Yildiz	
		Registration - Conference and Workshop - Customer Contact Week - 27.02.2019 - 01.03.2019 - K Donker	\$5,135.90
		Parking Fees	\$2.90
		Total	\$13,422.44
		Total Bank Fees And Credit Cards	\$51,082.80
		Advance Recoup February 2019	\$9,200,863.73
		Direct Payments Total (Includes Payroll, Advance Recoup, Credit Cards And Bank Fees)	\$12,759,776.03

CARRIED UNANIMOUSLY

Property Services

CS04-04/19 Dedication of Lot 154 (4R) Yagan Place Wanneroo as road

File Ref: 33320 – 19/70992
 Responsible Officer: Director Corporate Strategy & Performance
 Disclosure of Interest: Nil
 Attachments: 4

Moved Cr Treby, seconded Flood.

That Council:-

- 1. AUTHORISES** a request being made to the Minister for Lands to dedicate Lot 154 on Deposited Plan 29475 being the whole of the land comprised in Certificate of Title Volume 2517 Folio 670 as a road under section 56 of the *Land Administration Act 1997*; and
- 2. INDEMNIFIES** the Minister for Lands against any claim for compensation arising from the dedication pursuant to 1.

CARRIED UNANIMOUSLY

CS05-04/19 Proposed Write-off of Overdue Rates and The Proposed Transfer of Land to the City to be Dedicated as Road

File Ref: 37242 – 19/59303
 Responsible Officer: Director Corporate Strategy & Performance
 Disclosure of Interest: Nil
 Attachments: 6

Moved Cr Treby, seconded Cr Flood.

That Council:-

1. **APPROVES** by **ABSOLUTE MAJORITY** the reimbursement of the historical rates paid by Galea Building Co. Pty Ltd (Galea) up to the 2014/15 financial year and the write-off of overdue rates owed by Galea for the financial years of 2015/16 through to 2018/19;
2. **APPROVES** the withdrawal of Caveat J040092 from Lot 9001 on Deposited Plan 43073 being the whole of the land comprised in Certificate of Title Volume 2577 Folio 580 (Lot 9001) and **APPROVES** the transfer of Lot 9001 from Galea to the City free of cost and without payment of compensation by the Crown or the City;
3. **APPROVES** the Transfer of Lot 9001 to the State of Western Australia free of cost when the encroaching residence on the adjoining Lot 29 is demolished;
4. **AUTHORISES** the execution of such documents as are required to affect the above transfers of Lot 9001 and the withdrawal of Caveat J040092 be executed in accordance with the Execution of Documents Policy;
5. **AUTHORISES** the dedication of whole of Lot 9001 as a road under section 56 of the *Land Administration Act 1997*; and
6. **INDEMNIFIES** the Minister for Lands against all claims for compensation arising from the dedication of Lot 9001.

CARRIED UNANIMOUSLY

CS06-04/19 Authorisation to Reject Unsolicited Offers to Purchase City of Wanneroo Freehold Property.

File Ref: 20131 – 19/59984
 Responsible Officer: A/Manager Property Services
 Disclosure of Interest: Nil
 Attachments: Nil
 Previous Items: CR01-02/19 - Future of Lot 502 (13) Innes Place, Girrawheen - Ordinary Council - 05 Feb 2019 7.00pm

Moved Cr Treby, seconded Cr Flood.

That Council:-

1. **AUTHORISES** the Chief Executive Officer to reject unsolicited offers for the purchase of City of Wanneroo freehold property, valued below 90% of a current independent property valuation; and
2. **NOTES** that Administration will report quarterly to the Audit and Risk Committee summarising any unsolicited offers to purchase City of Wanneroo freehold property rejected under Authorisation within that period.

CARRIED UNANIMOUSLY

CS07-04/19 Old Yanchep Surf Club Redevelopment

File Ref: 32819 – 19/119761
Responsible Officer: Director Corporate Strategy & Performance
Disclosure of Interest: Nil
Attachments: 8

Moved Cr Aitken, seconded Cr Treby.

That Council:-

1. in respect of the proposed head lease between the City of Wanneroo and the State of Western Australia (represented by the Minister for Lands) for Crown Reserve 39022, Lot 10603 on Deposited Plan 186553, being the whole of the land comprised in Certificate of Title Volume LR3147 Folio 21 (“Head Lease”), **AUTHORISES:**
 - a) the Chief Executive Officer to negotiate and enter into the Head Lease for a term of for up to 42 years; and
 - b) the affixing of the Common Seal of the City of Wanneroo to the Head Lease; and
 - c) subject to the final terms of the Head Lease being agreed in accordance with items 1a) and b), a request to the Minister for Lands to cancel the management order for Crown Reserve 39022;
2. in respect of the proposed Agreement for Sub-Lease and Ground Sub-Lease between the City of Wanneroo and Westland Corporate Pty Ltd (ACN 008 774 267) trading as “Laguna – Fresh Starts” for Crown Reserve 39022, Lot 10603 on Deposited Plan 186553, being the whole of the land comprised in Certificate of Title Volume LR3147 Folio 21 (“Agreement for Sub-Lease and Ground Sub-Lease”):
 - a) **AUTHORISES:**
 - i) the publication of a local public notice of the intention to dispose of Lot 10603 on Deposited Plan 186553 in accordance with Section 3.58 of the *Local Government Act 1995 (WA)*; and
 - ii) the Chief Executive Officer to consider and reject any public submissions with regard to Item 2b);
 - b) **NOTES** that Elected Members will be provided with a briefing by Administration in relation to the advertising of the disposal under Item 2a);
 - c) **APPROVES**, subject to the Head Lease being agreed under item 1 and the Chief Executive Officer considering (and rejecting, if applicable) responses from advertising the disposal under Item 2a) ii), the draft Agreement for Sub-Lease and Ground Sub-Lease; and
 - d) **AUTHORISES:**
 - i) the Chief Executive Officer to negotiate the final terms of the Agreement for Sub-Lease and Ground Sub-Lease; and
 - ii) the affixing of the Common Seal of the City of Wanneroo to the Agreement for Sub-Lease and Ground Sub-Lease in accordance with the City’s Execution of Documents Policy; and
3. **NOTES** the Development Application and Application for Demolition Permit will be signed by the Chief Executive Officer to commence the planning process and demolish the Old Yanchep Surf Lifesaving Club to enable the redevelopment of Crown Reserve 39022, Lot 10603 on Deposited Plan 186553, being the whole of the land comprised in Certificate of Title Volume LR3147 Folio 21.

CARRIED UNANIMOUSLY

Council & Corporate Support

CS08-04/19 Donations to be Considered by Council - April 2019

File Ref: 2856V08 – 19/102050
Responsible Officer: Director Corporate Strategy & Performance
Disclosure of Interest: Nil
Attachments: Nil

Moved Cr Coetzee, seconded Cr Cvitan.

Cr Nguyen left the meeting at 7:51pm.

That Council:-

1. **APPROVES** a request for sponsorship in the sum of \$600.00 to Calisthenics Association of WA for the participation of:
 - a) Sub - Junior Team – Eliza Alderson, Emily Powell;
 - b) Junior Team – Mia Rooney, Scarlett D’arachy, Michelle Matsvororo, Talitha Coghill, Macy Fair, Sophie May and Mia Robis; and
 - c) Intermediates Team – Siobhan Whittcome, Hayley Crawforth, Stephanie Lee and Hannah Whittcome.

At the Australian Calisthenics Federation National Championships to be held at Kingsway, Darch WA, from 10 – 13 July 2019;
2. **APPROVES** a request for sponsorship in the sum of \$1,500.00 to Wanneroo Districts Rugby Union Club for the participation of Connor Atkinson, Rueben Baker, Mythiaz Heather, Ryan Hewlett, Kian Saus, Nathan Tahu, Justin Talemaira and Divan von Meersbergen at the Rugby Australia New Zealand Tour to be held in New Zealand from 14-25 April 2019;
3. **APPROVES** a request for sponsorship in the sum of \$1,000.00 to Total Football Development Pty Ltd for the participation of Jayden Moore and Onree DeSilva at the International Junior Championships League Benchmarking Tour to be held in Madrid, Spain from 4 -15 April 2019; and
4. **DOES NOT APPROVE** a request for donation in the sum of \$538.00 to the North Coastal Children’s Choir in order to purchase one Choir microphone and one laptop for the Choir for use in the performance of *‘I’m Gonna Let It Shine’* at the RAAFA Village, Merriwa on 19 May 2019.

CARRIED UNANIMOUSLY

Chief Executive Office

Advocacy & Economic Development

CE01-04/19 Tourism Plan - Approval for Public Consultation

File Ref: 5078 – 19/3515
Responsible Officer: Chief Executive Officer
Disclosure of Interest: Nil
Attachments: 2

Moved Cr Treby, seconded Cr Zappa.

That Council:-

- 1. ENDORSES a 28 day public consultation period to seek comment on the Draft Tourism Plan as detailed in Attachment 1; and**
- 2. NOTES that the final Tourism Plan will be presented to Council for endorsement at the earliest opportunity.**

CARRIED UNANIMOUSLY

CE02-04/19 Sports Marketing Australia - Three Year Agreement

File Ref: 34445 – 19/100945
Responsible Officer: Chief Executive Officer
Disclosure of Interest: Nil
Attachments: Nil

Moved Cr Treby, seconded Cr Flood.

That Council AUTHORISES the Chief Executive Officer to enter into a contract with Sports Marketing Australia for a three year term.

CARRIED UNANIMOUSLY

CE03-04/19 Neerabup Resource Extraction - Revised Business Plan for Major Trading Undertaking

File Ref: 30136V03 – 19/99094
Responsible Officer: Chief Executive Officer
Disclosure of Interest: Nil
Attachments: 1

Moved Cr Cvitan, seconded Cr Treby.

That Council:-

- 1. APPROVES BY ABSOLUTE MAJORITY the Neerabup Resource Extraction – Business Plan for the Major Trading Undertaking, as shown as Attachment 1 in accordance with Section 3.59 of the *Local Government Act 1995* for the development of the City's owned land within the Neerabup Industrial Area and proceed with the Major Trading Undertaking; and**
- 2. NOTES the Neerabup Resource Extraction – Business Plan will be advertised in accordance with section 3.59 of the *Local Government Act 1995*.**

CARRIED UNANIMOUSLY



Business Plan for Major Trading Undertaking Within Neerabup Industrial Area

March

2019

Business Plan for the major trading undertaking under the Local Government Act 1995 – The extraction of resources on Lot 9003 in the Neerabup Industrial Area prior to subdivision development.

Neerabup
Resource
Extraction

Contents

1. Introduction
2. Overview
 - 2.1. Background
 - 2.2. Location & Site Specifics
3. Proposed Major Trading Undertaking
 - 3.1. Details of Proposed Major Trading Undertaking
 - 3.2. Staged Approach
 - 3.3. Risks, Constraints & Opportunities
 - 3.4. Financials
 - 3.5. Operational Requirements
 - 3.6. Procurement and Timeline
4. Local Government Act Compliance
 - 4.1. Expected Effect on the Provision of Facilities and Services by the Local Government (Section 3.59(3)(a))
 - 4.2. Expected Effect on Other Persons Providing Facilities and Services in the District (Section 3.59(3)(b))
 - 4.3. Expected Financial Effect on the Local Government(Section 3.59(3)(c))
 - 4.4. Expected Effect on the Local Governments Planning for the Future (Section 3.59(3)(d))
 - 4.5. Ability of the Local Government to Manage the Undertaking (Section 3.59(3)(e))
 - 4.6. Any Other Matter Prescribed for the Purpose of this Subsection (Section 3.59(3)(f))
5. Public Consultation and Advertising

Table of Figures

Figure 1 – Location of Neerabup Industrial Area

Figure 2 – Extraction Site

Table 1 – Resource Extraction Stage Best and Worst Case Cost and Revenue Estimation
Scenarios

Table 2 – Estimated Volumes and Design Levels

1. Introduction

This Business Plan outlines the proposed resource extraction works on Lot 9003 located within the Neerabup Industrial Area, as required under the Local Government Act 1995, Section 3.59 for a Major Trading Undertaking. The resource extraction is required prior to the industrial sub-division development of Lot 9003.

2. Overview

2.1. Background

The City of Wanneroo (the **City**) owns freehold lots within the Neerabup Industrial Area (**NIA**) and seeks to extract resources (limestone and sand) from the land that is found on Lot 9003. The resource extraction is necessary to reduce the level of the land down to the agreed contour levels detailed in the Local Structure Plan No.17, Amendment Number No.4 (**LSP**). The land covers an area of approximately 127 hectares (ha).

The NIA is a large developable area with the potential to attract a range of industries and subsequently generate up to 20,000 jobs. The City is keen to ensure that the NIA attracts industries of today and the industries of the future by providing the opportunity for renewable energy generation, best available information communication technology delivery and the adoption of guidelines to achieve high quality built form, streetscapes and landscaping.

The NIA as a whole is already progressing with industrial development. LandCorp are progressing with resource extraction from its owned land west of Lot 9003 to reduce the level of this land to the agreed contour levels detailed in the LSP. It is necessary for The City and LandCorp to extract the sand and limestone resource before the land can be developed for industrial use. The land to the east of Lot 9003 doesn't require resource extraction to reduce the level of the land and is currently being used for intensive horticulture, recycling, power generation and manufacturing. LandCorp and the City between them own approximately 70% of the NIA.

Geological studies undertaken on Lot 9003 revealed the presence of limestone and sand. These materials will be extracted to achieve the final contour levels. The City proposes to process the limestone and sand for sale under a contract and an extraction industry license by an experienced contractor.

The Industrial development of Lot 9003 can proceed after resource extraction is completed

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and the required contour levels have been achieved. The resource extraction will be staged over fifteen to twenty years. It is expected that there will be 5 resource extraction stages. At the completion of each stage the land will be prepared ready for industrial sub-division development. The first stage of industrial sub-division development, approximately 25 ha, is expected to start three years after the start of resource extraction from this stage.

2.2. Location & Site Specifics

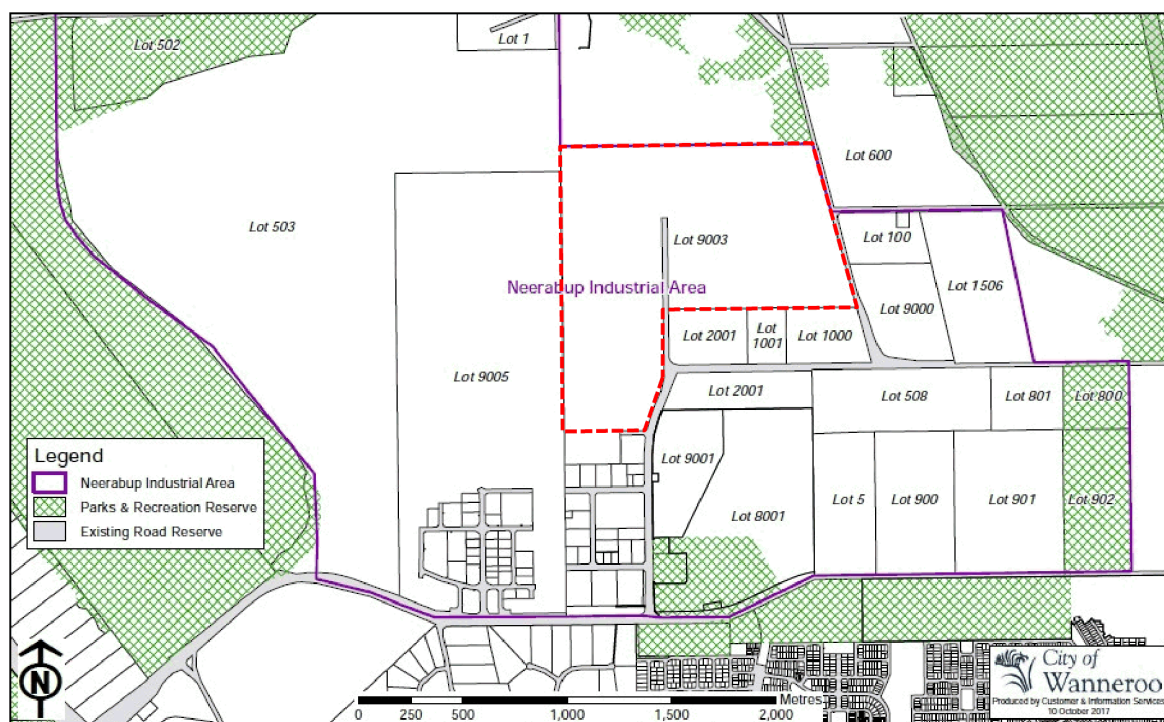
Lot 9003 extends from Lot 9005's boundary (owned by LandCorp) to the west, to Mather Road to the east. The southern boundary is north of Peak Road and extends up to Lot 12748 (Barbagallo Raceway) in the north. Figure 1 shows the overall location of the NIA.



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Figure 1 – Location of Neerabup Industrial area

The resource extraction site covers approximately 127 ha and has been unused for some time. The site contains a limestone track which runs approximately north-south along the eastern portion of the site and contains several sandy tracks. Vegetation is sparsely populated, degraded and contains native vegetation. The extraction site is zoned 'General Industrial' in accordance with the City's District Planning Scheme (DPS2). The extraction site is outlined by the red dotted line in Figure 2.

**Figure 2 - Extraction Site**

3. Proposed Major Trading Undertaking

3.1 Details of Proposed Major Trading Undertaking

The City's proposal is to extract the limestone and sand from Lot 9003 which is necessary to allow for future industrial development. An earthworks study was carried out by a consultancy company engaged by the City. The study reports that an approximate volume of 6,883,844m³ of limestone and sand is to be removed from Lot 9003 to achieve the design contour levels. It is expected that the limestone and sand will be extracted and processed for use in construction and building industries. The extraction process will be undertaken over several years due to the large volume of material required to be extracted and sold. The

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City has obtained a clearing permit (CPS 6359/3) from the Department of Environmental Regulation for the clearing of the vegetation from Lot 9003.

The extraction site has safe access to Mather Drive which leads on to the major roads of Flynn Drive which in turn leads on to Wanneroo Road and a new improved junction and dual carriage way through to the Mitchell Freeway. An asphalt road leads directly to the proposed site entrance which is suitable for the traffic volumes and vehicle types. The extraction site is not in a visually significant location as the area is mostly undeveloped, with the undeveloped area of Meridian Park to the west of the lot.

Local Structure Plan No. 17 zones the area of proposed resource extraction as 'Industrial Development'. The resource extraction works require approval prior to starting and works shall be in accordance with the relevant legislation. These include:

- State Planning Policy 2.4 Basic Raw Materials;
- State Planning Policy 4.1 State Industrial Buffer Policy;
- Extractive industry local laws;
- Local planning scheme provisions; and
- Region scheme planning provisions.

As required under Section 162 of the Planning and Development Act 2005, before the land can be developed, approval must be obtained from the Western Australian Planning Commission (WAPC).

The extraction process is a necessary activity under the WAPC State Planning Policy 2.4 Basic Raw Material Policy and further considerations are listed as:

- The extraction process will not involve major disturbance of acid sulphate soils;
- The extraction process will involve clearing of vegetation under clearing permit EPBC 2007/3479 issued by Department of Environment;
- The site is not listed as a Bush Forever area;
- The extraction process to take into account the impact on the local community;
- The proposed activity is compatible with surrounding land uses;
- Where the proposed activity causes disturbance to the amenity of the area the process will be managed to limit impact and risk;
- The site will not have a negative visual impact on major roads, scenic areas or adjoining properties;
- The site has adequate separation distance to any residential or special rural area, or existing dwelling in a rural area. Typically separation distances should be 500m to 1000m to any sensitive land uses, such as residential areas, schools or hospitals; and

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- Operational issues such as hours of operation, noise and dust monitoring and site access will be managed to limit impacts and liability.

3.2 Staged Approach

Due to the large volume of material available for extraction and sale to the market, a staged approach for the resource extraction will be adopted. The staging plan will be fully developed during Contract negotiations. The expectation is 5 stages in the order of 25ha each. Each stage of resource extraction will last approximately three years, subject to successfully extracting and selling the materials. Industrial sub-division development will follow the completion of each resource extraction stage.

Predicted sales volumes indicate that the extraction site (Lot 9003) will remain operational for between fifteen and twenty years.

3.3 Risks, Constraints & Opportunities

The risks associated with the extraction process are summarised below and will be managed by the extraction contractor. Operational and development risks required to be managed include, but are not limited to the following:

- Environmental risks;
- Public and community relations;
- Operational risks such as dust and noise;
- Utilities and public infrastructure damage; and
- Contractual and financial risks.

The City has undertaken a risk assessment and completed a risk register for the project which will be updated before any works on Lot 9003 start. The risk register will be updated periodically until the completion of the resource extraction works.

3.4 Financials

The project will extract, process and sell limestone and sand which is expected to provide revenue for the City, subject to actual earthwork volumes and any latent ground conditions.

It is proposed that the extraction and ongoing operation of the site will be at the total cost of the contractor. A commercial contract will be negotiated on the basis of set royalties with the possibility of a revenue share. The level of return for the City over and above the set unit rates is dependent on the market price over the project duration. Tenders received detail the charges and payments to the City. The successful contractor will incur expenses from the following activities:

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- Site establishment costs;
- Enabling works; Clearing vegetation and top soil strip;
- Operating costs;
- Cut to fill earthworks;
- Resource extraction;
- Rehabilitation work costs (earthworks to final contour levels); and
- Insurances, approvals and licenses.

The charges to the City include carrying out the enabling, rehabilitation and cut to fill works.

Table 1 considers the possible best and worst case cost and revenue scenarios for each resource extraction stage.

	Stage 1	Stage 2	Stage 3	Stage 4	Stage 5	Comment
Worst Case Scenario for each resource extraction Stage	No sale of resources. Cost of the Cut to fill activity. Suspension of works or Termination of contract	No sale of resources. Cost of the Cut to fill activity. Suspension of works or Termination of contract	No sale of resources. Suspension of works or Termination of contract	No sale of resources. Suspension of works or Termination of contract	No sale of resources at the completion of the stage and completion of the Contract works.	
Worst Case Costs (Contract Variation costs not considered)	No resource sale revenue. Clearing, topsoil strip, cut to fill and rehabilitation earthworks cost = <u>\$2,343,289</u>	No resource sale revenue. Clearing, topsoil strip, cut to fill and rehabilitation earthworks cost = <u>\$1,092,999</u>	No resource sale revenue. Clearing, topsoil strip and rehabilitation earthworks cost = <u>\$570,193</u>	No resource revenue. Clearing, topsoil strip and rehabilitation earthworks cost = <u>\$545,360</u>	No resource revenue. Clearing, topsoil strip and rehabilitation earthworks cost = <u>\$824,048</u>	If a worst case scenario is experienced a Suspension or Termination of the Contract will be considered at the completion of any stage. This limits the risk of continuing the Contract at a cost to the City and Contractor.
Best Case Scenarios	Max. Sale of resources. Cost of cut to fill works off set by revenue and remainder deferred to stage 2. Continuation of the contract.	Max. Sale of all resources. Continuation of contract.	Max. Sale of all resources. Continuation of contract.	Max. Sale of all resources. Continuation of contract.	Max. Sale of all resources. Completion of contract.	
Best Case Revenue and Cost	<u>Sale of resources</u> 1,122,777m ³ = \$1,313,650 <u>Cost</u> Cut to fill = \$1,771,062. cost offset by revenue therefore \$457,413 carried over to stage 2. Cost of clearing, topsoil strip and rehabilitation works + 50%	<u>Sale of resources</u> 1,122,777m ³ = \$1,313,650 <u>Cost</u> Cut to fill = \$696,400 + \$457,413 carried over from stage 1 = \$1,153,813 therefore \$159,836 revenue. Cost of clearing, topsoil strip and rehabilitation works + 50% cost of stage 3 clearing and	<u>Sale of resources</u> 1,769,443m ³ = \$2,101,838 <u>Cost</u> Cut to fill = \$12,873 and cost of rehabilitation works and 50% cost stage 4 clearing, topsoil strip = \$416,334 Total Stage Revenue = <u>\$1,685,504</u>	<u>Sale of resources</u> 1,347,332m ³ = \$1,576,378 <u>Cost</u> No cut to fill cost. Cost of 50% clearing, topsoil strip and 100% rehabilitation works = \$397,966 Total Stage Revenue = <u>\$1,178,412</u>	<u>Sale of resources</u> 1,347,332m ³ = \$1,576,378 <u>Cost</u> Cut to fill = \$184,499 and cost of clearing, topsoil strip and rehabilitation works = \$824,048 Total stage Revenue = <u>\$752,330</u>	Best Case Total Revenue = \$7,881,894 Best Case Total Cost = \$5,375,888 Best Case Difference = <u>\$2,506,004</u> revenue.

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	cost of stage 3 clearing and topsoil strip. = \$722,854 Total Stage Cost = <u>\$722,854</u>	topsoil strip = \$547,223 Total Stage Cost = <u>\$387,387</u>				
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Table 1 – Resource Extraction Stage Best and Worst Case Cost and Revenue Estimation**Scenarios**

Stage 1 and 2 requires material to be cut from high areas and fill to low areas to achieve the design contour levels. This cut and fill requirement increases the cost of stage 1 and 2 but in return the works duration is assured because stage 1 and 2 are less dependent on resource sales. Stage 1 requires the largest proportion of filling to achieve the design contour levels. To offset the cost of the stage 1 and 2 cut to fill exercise, material from stage 3 will be extracted for sale and cost smoothing between stage 1 and 2 will be considered.

The identified risks that may affect the financial outcome include:

- Market demand not meeting cash flow projections leading to the Suspension and or the Termination of the Contract.
- Sales volumes and gross revenue downward adjustment; volumes not as high as estimated in the earthworks study.
- Material quality is poorer than expected which in turn affects commercial sales. Set rates agreed in the Contract to remove the City's risk but may lead to the Suspension or Termination of the Contract.
- Duration of extraction delays which impact further development of the overall area. To be minimised by the duration of extraction stages agreed in the contract unless there are legitimate claims for extension of time.
- Higher than expected costs of removal of overburden and vegetation. Works to be monitored on site and measured for accuracy.
- Poor performance of extraction Contractor as measured through efficiency and reliability of service provided. The duration of the extraction stages and rates are set in the Contract but the contract could be Terminated.
- Additional earthwork costs to adjust the final levels to better suit the following sub-division development. The additional earthworks would reduce the sub-division development costs.

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- Latent ground conditions experienced.

Risk mitigation

- A minimum resource sale rate is fixed in the Contract terms and conditions.
- Earthworks study completed to calculate the resource volume.
- Only 2 extraction materials defined in the Contract, Limestone or Sand to simplify volume surveys and value calculations.
- Monthly surveys to measure the extracted volume are included as a Contract requirement.
- Stage 1 and 2 includes the majority of the areas requiring fill which provides works completion duration surety of these stages.
- Experienced contractor engaged to perform the works.

Table 1 below sets out the estimated volumes expected for topsoil, overburden, sand and limestone.

Activity description	Quantity – m3
Topsoil	
1. Removal of topsoil and site clearance to spoil	323,445
Sand	
2. Sand extraction (upper & lower sand)	4,640,582
3. Sand cut-to-fill or cut-to-stockpile-to-fill	-980,858
4. Rehabilitation including earthworks from other Lots	-437,542
Sand	3,222,182
Limestone	
5. Limestone extraction to Final Design Levels (FDL)	3,661,662
Limestone	3,661,662

Table 2 - Estimated Volumes and Design Levels

3.5 Operational Requirements

The responsibility under the contract of ensuring appropriate management of the extracted resources, as required under the Extractive Industries Local Law 1998, lies with the contractor. Materials will be excavated using mechanical equipment and plant. The material to be excavated extends to a height of up to a 17m above the final design contour levels.

Existing and proposed land contour levels will be checked and measured by regular surveys to ensure design levels are achieved and earthwork volumes are controlled to

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achieve the designed final contour levels.

3.6 Procurement and Timeline

The City will procure a suitable contractor for the extraction process through an expression of interest and a closed tender process. The tender process will follow the City's policies and other considerations relevant to:

- Scope of Works;
- Specification and Conditions of Contract;
- Specific and timely performance;
- Safety performance;
- Sustainability and environmental consideration;
- Local employment and community support;
- Innovation and use of new technologies; and
- Social and economic effects on the local community.

4 Local Government Act Compliance

The relevant legislation is as follows:

- Local Government Act 1995, Section 3.59(3) Local Government Act 1995, Section 3.59(3); and
- Local Government (Functions and General) Regulations 1996, Section 10.

In accordance with the Local Government Act 1995 Section 3.59(2), before it (a) commences a major trading undertaking; a local government is to prepare a business plan. In accordance with Section 3.59(3), the business plan is to include an overall assessment of the major trading undertaking and is to include details of – (a) its expected effect on the provision of facilities and services by the local government; and (b) its expected effect on other persons providing facilities and services in the district; and (c) its expected financial effect on the local government; and (d) its expected effect on the local governments planning for the future; and (e) the ability of the local government to manage the undertaking; and (f) any other matter prescribed for the purpose of this subsection.

4.1 Expected Effect On The Provision Of Facilities And Services By The Local Government (Section 3.59(3)(a))

The proposed contract will facilitate the extraction of the resources under a contract for a period of fifteen years with options to extend. The extraction will be carried out in a staged approach in order to allow the land to be developed progressively. There are no further provisions required other than the monitoring and management of contractors.

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4.2 Expected Effect On Other Persons Providing Facilities And Services In The District (Section 3.59(3)(b))

The resource extraction is necessary before the development of the City's owned land can start. The industrial development of the City's owned land will add to the ongoing industrial development of LandCorp's owned land within the NIA. It is expected that the population of the City's owned land with the industries of the future will promote the opportunity for present and new businesses to provide mutually beneficial services leading to clustering possibilities; trigger the improvement of infrastructure and services to and within the NIA; benefit from future proofed information communication technology and renewable energy generation; benefit from NIA marketing and promotions and attract quality employment from the available growing northern corridor population who will be attracted by short commuter routes, diverse, future-thinking work place opportunities and a vibrant, attractive, modern industrial area.

4.3 Expected Financial Effect On The Local Government (Section 3.59(3)(c))

Each landowner within the NIA LSP area may be responsible for contributions towards shared infrastructure costs, referred to as Cell Works. The actual costs of the Cell Works, which include road upgrades, will be determined through a separate DPS2 amendment process, in consultation with the landowners, the City and WAPC.

The costs associated with the contouring earthworks following the required resource extraction are expected to be funded by the revenue received from the sale of the extracted resources.

The City will be responsible for the sub-division development costs of its owned land. The City will receive revenue from land leasing or sales and alternative revenue streams such as electric vehicle charging facilities, data collection and lighting pole access for information communication technology. The development of the City's land will provide a long term source of revenue and return on its investment.

4.4 Expected Effect on the Local Governments Planning for the Future (Section 3.59(3)(d))

This project has the potential to address a number of the goals and strategies as defined in the City's Strategic Community Plan (2017/18 – 2026/27), including:

"2 Economy

2.2 Strategic Growth

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*2.2.6 Focus on industry development in key strategic areas
such as Neerabup”*

4.5 Ability of the Local Government to Manage the Undertaking (Section 3.59(3)(e))

The City will be obtaining professional support in the commercial and legal negotiations and have a project manager to oversee the process and ongoing operations. The City manages a range of projects and holds a substantial property portfolio.

4.6 Any Other Matter Prescribed for the Purpose of this Sub- section (Section 3.59(3)(F))

The Business Plan for the Major Trading Undertaking for “The Extraction of Resources on Lot 9003 in the Neerabup Industrial Area prior to sub-division development” will be publicly advertised, as required under the Local Government Act 1995.

5 Public Consultation and Advertising

Following the public advertising period (Section 3.59(3)(f)), the City will consider all submissions and may decide (by absolute majority) to proceed with the Major Trading Undertaking as described in this plan in accordance with the provisions of the Local Government Act 1995, section 3.59. The period of advertisement will be forty-two (42) days.

Governance & Legal

Cr Zappa declared an impartiality interest in CE04-04/19 due to employer (RSM Australia Pty Ltd) providing contracted audit services to Office of the Auditor General.

CE04-04/19 Arrangements Outlined by the Office of the Auditor General for the Annual Financial Audit of the City of Wanneroo

File Ref:	7312 – 19/55788
Responsible Officer:	Executive Manager Governance and Legal
Disclosure of Interest:	Nil
Attachments:	1
Previous Items:	CE06-05/18 - Arrangements Outlined by the Office of the Auditor General for the Annual Financial Audit of the City of Wanneroo - Ordinary Council - 29 May 2018 7.00pm

Moved Cr Newton, seconded Cr Treby.

That Council:-

- 1. NOTES the responsibilities of the City, including the Council and CEO as outlined within the Office of the Auditor General's Letter (Attachment 1);**
- 2. AUTHORIES the CEO and the Mayor to sign the Office of the Auditor General's Letter on behalf of Council for the 2018/19 financial year audit and in subsequent years providing that the Auditor General's Letter is not dissimilar to this letter (Attachment 1); and**
- 3. NOTES that the signed Office of the Auditor General's Letter will be provided to the Office of the Auditor General.**

CARRIED UNANIMOUSLY



Our Ref: 7909

7th Floor, Albert Facey House
469 Wellington Street, Perth

Mr Daniel Simms
Chief Executive Officer
City of Wanneroo
Locked Bag 1
WANNEROO WA 6946

Mail to: Perth BC
PO Box 8489
PERTH WA 6849

Tel: (08) 6557 7500
Fax: (08) 6557 7600
Email: info@audit.wa.gov.au

Dear Mr Simms

**ARRANGEMENTS FOR THE AUDIT OF THE ANNUAL FINANCIAL REPORT OF
THE CITY OF WANNEROO**

I am writing to you to confirm arrangements for the annual audit of the City's annual financial report. This is an important part of the audit process because it helps to ensure that you are fully informed regarding our respective responsibilities under the engagement.

The responsibilities apply to audits for the current financial year, as well as to the audits for subsequent financial years, unless circumstances change, and are detailed in the Attachment.

It would be appreciated if you and the Mayor, could confirm your acknowledgement of the responsibilities by signing and returning the Attachment.

Feel free to contact me on 6557 7525 if you would like to discuss this or any other matter in relation to the audit.

Yours faithfully

KELLIE TONICH
SENIOR DIRECTOR
FINANCIAL AUDIT

7 February 2019

Attach

ATTACHMENT

RESPONSIBILITIES FOR THE AUDIT

This document sets out the responsibilities for the audit of the annual financial report of the City of Wanneroo.

Objective and Scope of the Audit

Under the *Local Government Act 1995*, the Auditor General is to audit the accounts and annual financial report of the City of Wanneroo. The annual financial report comprises the Statement of Financial Position as at 30 June 2019, the Statement of Comprehensive Income by Nature or Type, Statement of Comprehensive Income by Program, Statement of Changes in Equity, Statement of Cash Flows and Rate Setting Statement for the year then ended, and notes comprising a summary of significant accounting policies and other explanatory information, and the Statement by Chief Executive Officer. As a part of the audit, we also report on matters as detailed under Other Legal and Regulatory Requirements in the Reporting section of this document.

The objective of the audit is to obtain reasonable assurance about whether the annual financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes the Auditor General's opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

Responsibilities of the Auditor General and the Office of the Auditor General (OAG)

The audit will be conducted in the manner determined by the Auditor General in accordance with Australian Auditing Standards. Those standards require that we comply with ethical requirements. As part of an audit in accordance with Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for the opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. However, we will communicate to you in writing concerning any significant deficiencies in internal control relevant to the audit of the financial report that we have identified during the audit.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the City's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion.

ATTACHMENT

Our conclusions are based on the audit evidence obtained up to the date of our auditor's report, as we cannot predict future events or conditions that may have an impact.

- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, there is an unavoidable risk that some material misstatements may not be detected, even though the audit is properly planned and performed.

In carrying out the audit, the OAG will also adhere to the following principles and reporting obligations:

- the highest standards of ethical and personal behaviour are demonstrated
- the audit is approached in a fair and constructive way
- the audit is conducted and reported in an impartial manner
- matters of significance arising from the audit are collated and reported at a sector level to the Parliament.

Responsibilities of the Council and the Chief Executive Officer

We acknowledge that we are responsible for:

- (a) keeping proper accounts and records
- (b) the preparation and fair presentation of the annual financial report in accordance with the *Local Government Act 1995* (the Act), *Local Government (Financial Management) Regulations 1996* and, to the extent that they are not inconsistent with the Act, Australian Accounting Standards
- (c) such internal control as management determines is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error
- (d) providing you with:
 - (i) access to all information that is relevant to the preparation of the financial report such as records, documentation and other matters;
 - (ii) additional information that you may request from us for the purpose of the audit; and
 - (iii) unrestricted access to persons within the City from whom you determine it necessary to obtain audit evidence.
- (e) the preparation of other information (i.e. financial or non-financial information (other than the financial report and the auditor's report thereon) included in the City's annual report) that is consistent with the financial report, and which does not contain any material misstatements.

As part of the audit process, we will also request, from the Chief Executive Officer and the finance manager, written confirmation concerning representations made to us in connection with the audit.

We look forward to the full cooperation from your staff during our audit.

Reporting

Annual Financial Report

The Auditor General's auditor's report will be prepared in accordance with the *Local Government Act 1995*, *Local Government (Audit) Regulations 1996* and Australian Auditing Standards and include the audit opinion on the annual financial report.

Other Legal and Regulatory Requirements

The *Local Government (Audit) Regulations 1996* also require the auditor's report to include:

- a) any material matters that in the opinion of the auditor indicate significant adverse trends in the financial position or the financial management practices of the local government

ATTACHMENT

- b) any material matters indicating non-compliance with Part 6 of the *Local Government Act 1995*, the *Local Government (Financial Management) Regulations 1996* or applicable financial controls in any other written law
- c) details of whether information and explanations were obtained by the auditor
- d) a report on the conduct of the audit
- e) the opinion of the auditor as to whether or not the asset consumption and asset renewal funding ratios in the annual financial report are supported by verifiable information and reasonable assumptions.

The form and content of the auditor's report may need to be amended in the light of our audit findings and future amendments (if any) to the *Local Government (Audit) Regulations 1996*.

The auditor's report will be sent to the CEO, Mayor and the Minister for Local Government in accordance with the *Local Government Act 1995*.

Management Letter

Deficiencies in internal controls and other relevant matters identified during the audit will be included in a management letter sent to the CEO and Mayor.

Audit Fee

The fee for the audit will be determined by the Auditor General in accordance with the *Local Government Act 1995*. We will provide you with an indicative audit fee in the first quarter of the calendar year. This indicative fee is an estimate based on full cost recovery and a number of assumptions. The fee may be increased if there are additional costs due to matters such as a poor quality financial report and supporting working papers, deficiencies in internal controls and delays in receiving information from City staff.

Publication of the Audited Annual Financial Report

The City is required by the *Local Government Act 1995* to publish its annual report, including the audited annual financial report and the Auditor General's auditor's report, on its official website. When information is presented electronically on a web site, the security and controls over information on the web site should be addressed by the City to maintain the integrity of the data presented. The examination of the controls over the electronic presentation of audited financial information on the City's web site is beyond the scope of our audit of the financial report. Responsibility for the electronic presentation of the financial report on the City's web site is that of the Council.

ACKNOWLEDGEMENT OF RESPONSIBILITIES FOR THE AUDIT

We acknowledge the responsibilities for the audit for the year ended 30 June 2019 and subsequent years as set out in this letter for the audit of the annual financial report, including our respective responsibilities as the Mayor and the CEO.

(Signed) _____

Name: Tracey Roberts
Mayor

(Signed) _____

Name: Daniel Simms
Chief Executive Officer

Date

CE05-04/19 Minor Review of Council Policies

File Ref: 26321V03 – 19/99468
Responsible Officer: Executive Manager Governance and Legal
Disclosure of Interest: Nil
Attachments: 5

Moved Cr Newton, seconded Cr Treby.

That Council NOTES the review of the following Policies and APPROVES the marked-up changes set out in each of the respective Policies:

- 1. Compliments, Feedback and Complaints Policy as set out in Attachment 1;**
- 2. Investment Policy as set out in Attachment 2;**
- 3. Roadworks – Excavation Within Road Reserves Policy as set out in Attachment 3 and ENDORSES the next review to be undertaken in four years;**
- 4. Verge Treatments – Protective Devices Policy as set out in Attachment 4 and ENDORSES the next review to be undertaken in four years; and**
- 5. Public Guidance Signage in Road Reserves Policy as set out in Attachment 5 and NOTES that a new revised Policy will be presented to Council in the final quarter of 2019 following a full audit of public signage.**

CARRIED UNANIMOUSLY



Policy Manual

Compliments, Feedback and Complaints Policy

Policy Owner:	Customer & Information Services
Contact Person:	Customer Liaison Officer
Distribution:	All Employees
Date of Approval:	25 October 2018

POLICY OBJECTIVE

The purpose of this policy is to provide a framework to guide the City of Wanneroo in its management and handling of compliments, feedback and complaints.

POLICY STATEMENT

The City of Wanneroo is committed to managing compliments, feedback and complaints in a consistent and unbiased manner that complies with the Australian Standard Guidelines and the Ombudsman Western Australia Guidelines thereby ensuring an open and responsive complaints handling process.

SCOPE

This policy applies to compliments, feedback and complaints relating to the City of Wanneroo and its services, this includes compliments, feedback and complaints about:

- Decisions made by employees of the City;
- The conduct of employees and contractors of the City; and
- Practices, policies and procedures of the City.

CONSULTATION WITH STAKEHOLDERS

Key stakeholders within the City of Wanneroo have been consulted in the drafting of this policy. In addition the documents referred to under the "Relevant Policies/Management Procedures/Documents or Delegations" Section of this policy have been considered.

IMPLICATIONS (Financial, Human Resources)

The City's Customer Liaison Officer (CLO) will manage the City's complaints handling processes and reporting, and provide an advisory service in complaint handling and resolution according to *Local Government Act 1995 - Sect 5.120*.

No additional financial implications apply as a result of this policy. The Customer Liaison, during their course of investigation, may liaise with the Chief Executive Officer, Directors, Managers, Coordinators and Service Unit employees.



Policy Manual

IMPLEMENTATION

The City of Wanneroo is committed to providing quality customer service, ensuring that should our customers be dissatisfied with the provision of services or products of the City and/or its contractors or with the actions of employees that they will actively seek to resolve the complaint at the first point of contact.

This policy has been introduced to ensure that all of our customers have the opportunity to provide feedback to the City. To assist with this the City will adopt a process for compliments, feedback and complaint handling, which provides clear information about how and where to complain and feedback will be managed in line with guidelines from the Ombudsman Western Australia.

Compliments, feedback and complaints will be acknowledged and responded to in a timely manner with objectivity and fairness ensuring that, where required, the City provides an appropriate response.

In managing compliments, feedback and complaints in a consistent and accountable manner, the City will be able to identify trends and analyse feedback and complaints to implement improvements to service, process and identified inadequacies.

To achieve this, the City will:

- Adopt a customer-focused approach that encourages open feedback and a commitment to resolving complaints;
- Endeavour to ensure that anyone who is dissatisfied with a City service or product can easily and simply make a complaint and/or provide feedback;
- Designate a location to lodge complaints which is visible and easily accessible to customers;
- Acknowledge complaints;
- Investigate feedback and complaints courteously and fairly;
- Respond to complaints in a timely manner and within prescribed timelines set out in its management procedure;
- Establish a system for complaint handling that will enable it to identify trends, eliminate causes of complaints and improve operations and customer service;
- Reward and recognise employees who receive compliments for their service delivery; and
- Ensure all employees are aware of the Compliments, Feedback and Complaints Policy and Procedure.

COMPLIMENTS

There are numerous instances where the City is complimented on the provision of services it provides and the employees that undertake those services. Compliments provide clear indications on what our community values about the work we do.



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Listening to what the City's customers have to say:

- Indicates which aspects of City Services customers value;
- Helps to build a balanced picture of how services impact on customers;
- Provides the City with an opportunity to share compliments among its employees demonstrating good practice in the services provided; and
- Helps to boost morale and provide recognition to employees.

Employees who continually demonstrate excellent customer service may be recognised through the City's Reward and Recognition program and regular performance reviews.

All compliments will be logged into the City's Electronic Document Records Management System (EDRMS) and Customer Request Management (CRM) System so that we may thank our customers for their comments. Comments will be sent to the officer/s involved and to the appropriate Leader.

FEEDBACK

As part of our ongoing commitment to customers the City also encourages feedback as part of its commitment to providing great service. As part of our commitment to providing excellence in customer service the City will:

- Listen to comments;
- Create an environment where feedback is seen as a means to continually improve our services; and
- Ensure that employees acknowledge and respond to feedback in a timely manner.

FORMAL COMPLAINT

If a formal complaint is lodged, the City will determine complaints as quickly as possible and will keep the complainant (and if applicable, the person who is the subject of the complaint) advised of the progress, details of the resolution and reasons.

The following will not be registered as complaints due to the fact that each of the below is covered under a separate process or policy:

- A request for council services;
- A request for documents, information or explanation of policies or procedures;
- A request for the council to exercise a regulatory function;
- The lodging of an appeal or objection in accordance with a statutory process, standard procedure or policy;
- A submission relating to the exercise of a regulatory function; and
- A petition.



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The CLO and/or relevant officers from the Service Unit will investigate and may determine to take the following courses of action:-

- Take no further action and give the complainant reason/s;
- Resolve the complaint by use of other appropriate strategies such as, but not limited to, mediation, informal discussion or negotiation;
- Discontinue the assessment in circumstances where it becomes evident that the matter would be referred to another body or person and advise the complainant accordingly.

At a minimum, the following information is to be supplied in order to effectively process the complaint:

- Name and address.
- Contact details.
- Complaint details.
- Date of occurrence of complaint.

Customer correspondence, telephone conversations or interviews which proceed in an inflammatory manner will not be acted on. Where this occurs, the City has the right to terminate conversations or interviews after warning the customer of that intention.

ANONYMOUS COMPLAINTS

An anonymous customer complaint will only be investigated where reasonable and sufficient information is provided and which, in the opinion of City employee, constitutes:

- A breach of statutory provisions;
- A breach of an approval, licence or permit;
- A matter for which the City is obligated to act, prescribed in the Local Government Act 1995, Corruption Crime & Misconduct Act 2003 or under any other written law (i.e. the Public Interest Disclosure (**PID**) legislation);
- A matter which if not attended to could reasonably constitute a risk to the public health and safety of persons, animals or the environment; and
- A matter which is deemed to be capable of investigation and resolution without assistance from the complainant.

COMPLAINTS REGARDING EMPLOYEES OF THE CITY OF WANNEROO

Complaints relating to employees regarding to the provision of a service or product should be referred to the CLO to coordinate the investigation process. Should a customer specifically state they are making a disclosure under the Public Interest Disclosure Act (**PID Act**) the complaint should be directly referred to the City's PID Officer (refer to The Public Interest Disclosure Act – (PID Act), information below).



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UNREASONABLE COMPLAINANT CONDUCT

Most Complainants who approach the City act reasonably and responsibly in their interactions with the City, even when they are experiencing high levels of distress, frustration and anger about their complaint. However in a very small number of cases some Complainants behave in ways that are inappropriate and unacceptable – despite the City's best efforts to assist them. They can be aggressive and verbally abusive towards City employees and even Elected Members. They may threaten harm and violence, bombard the City's offices with unnecessary and excessive phone calls and emails, make inappropriate demands on employees' time and the City's resources and refuse to accept the City's decisions and recommendations in relation to their complaints. When Complainants demonstrate such behaviours the City considers their conduct to be 'unreasonable'.

Unreasonable complainant conduct (**UCC**) is any behaviour by a current or former Complainant which, because of its nature or frequency raises substantial health, safety, resource or equity issues for the City as an organisation, the City's employees and Elected Members, other service users and Complainants or the Complainant. To determine if Complainant behaviour and conduct is considered UCC, consideration should be given to the guidelines published by the Ombudsman.

UCC can be divided into five categories of conduct:

- **Unreasonable persistence** – continued, incessant and unrelenting conduct by a Complainant that has a disproportionate and unreasonable impact on the City as an organisation, City employees and/or Elected Members, services, time and/or resources.
- **Unreasonable demands** – are any demands (express or implied) that are made by a Complainant that have a disproportionate and unreasonable impact on the City as an organisation, the City's employees and Elected Members, services, time and/or resources.
- **Unreasonable lack of cooperation** – is an unwillingness and/or inability by a Complainant to cooperate with the City, City employees (or agents), complaint system and processes that results in a disproportionate and unreasonable use of the City's services, time and/or resources.
- **Unreasonable arguments** – include any arguments that are not based in reason or logic, that are incomprehensible, false, inflammatory, trivial or delirious and that disproportionately and unreasonably impact on the City as an organisation, City employees and/or Elected Members, services, time and/or resources.
- **Unreasonable behaviours** – is conduct that is unreasonable in all circumstances – regardless of how stressed, angry or frustrated that a Complainant is – because it unreasonably compromises the health, safety and security of the City's employees and/or Elected Members, other service users or the Complainant.

To respond to and manage UCC incidents, the CEO may determine it is appropriate to implement a protocol whereby the Complainant's access to the City will be limited and/or to adapt the way the City interacts with or delivers services to the Complainant (amongst other appropriate measures) by restricting:



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- **Who the Complainant has contact with** – limiting a Complainant to a sole contact person;
- **What the Complainant can raise with the City** – restricting the subject matter of communications that the City will consider and respond to;
- **When the Complainant can have contact** – limiting the Complainant's contact with the City to a particular time, day or length of time, or curbing the frequency of their contact with the City;
- **Where the Complainant can make contact** – limiting the locations where the City will conduct face-to-face interviews to secured facilities or areas of the City's offices, building and facilities; and
- **How the Complainant can make contact** – limiting or modifying the forms of contact that the Complainant can have with the City.

The City values its employees and customers, and safety is paramount to this commitment. Therefore, City employees have the discretion to terminate any interaction in the event that the employee reasonably perceives that they are at risk and particularly where the employee is being threatened or the conduct of the Complainant/customer is aggressive and/or abusive.

COMPLAINTS REGARDING ELECTED MEMBERS

The Local Government (Rules of Conduct) Regulations 2007 provides a disciplinary framework to deal with individual misconduct by local government council members.

Any person may make a formal complaint about an Elected Member for a minor or serious breach under the *Local Government (Rules of Conduct) Regulations 2007*. The Complaint must be made on the relevant Form 1 or 2, available from the City of Wanneroo or the Department of Local Government, and sent to the Chief Executive Officer.

Complaints regarding Elected Members are covered by "Code of Conduct – Council Members" Policy available on the City's website www.wanneroo.wa.gov.au.

ALLEGATIONS OF MISCONDUCT – CORRUPTION AND CRIME COMMISSION

Allegations concerning misconduct will be dealt with independent of the City's complaint handling process.

In the first instance they will be referred directly to People & Culture for determination including whether there are reasonable grounds for notification to the Crime and Corruption Commission or the Police.

Further information is available from the Commissions website – www.ccc.wa.gov.au.



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THE PUBLIC INTEREST DISCLOSURE ACT 2003 - (PID ACT)

The PID Act is designed to facilitate the disclosure of suspected misconduct by public officers. This legislation specifically covers improper conduct, corruption, irregular or unauthorised use of public resources, conduct involving a substantial and specific risk of injury to public health, prejudice to public safety or harm to the environment.

Before making a disclosure it is important that you are aware of the rights and responsibilities imposed on you and others under the Act. Further information is available through the City's Public Interest Disclosures Policy available on the City's website (www.wanneroo.wa.gov.au/council/policies) and through the City's PID officers.

Enquiries regarding the City of Wanneroo and the Public Disclosure Act 2003 can be directed to: Manager Governance and Legal Services.

COMPLAINTS IN REGARDS TO BREACHES OF THE LOCAL GOVERNMENT ACT 1995

The Department has in place a comprehensive complaints handling system for the management of complaints received from local governments, residents and other agencies for a variety of matters such as local government administrative procedures and breaches of the *Local Government Act 1995*.

Complaints in this category will be dealt with independent of the City's complaint handling process and should be sent to the Department directly.

Generally all complaints to the Department need to be in writing, however in some instances verbal complaints are accepted. Their procedure for managing complaints is available from their website – www.dlg.wa.gov.au.

COMPLAINTS TO THE OMBUDSMAN AND THIRD PARTY AGENCIES

The Ombudsman can investigate complaints about most Western Australian public authorities, including local governments.

Generally the Ombudsman will investigate actions or decisions where the decision maker has:

- Acted outside their legal authority;
- Not followed policy, or applied its policy inconsistently;
- Did not consider all the relevant information, or considered irrelevant information;
- Unreasonably delayed making a decision or informing the complainant of the decision;
- or
- Failed to notify the complainant of the decision or did not provide reasons for a decision.

The City may be required to provide information to the Ombudsman and the CLO will coordinate this process. All final responses to the Ombudsman will be signed by the Chief Executive Officer.



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The City will register complaints which are made to other third party agencies, for example Ombudsman Western Australia, the WA Planning Commission or State Administrative Tribunal (SAT) within the EDRMS and/or CRM.

PROCEDURAL FAIRNESS

The City of Wanneroo will ensure that a fair and proper procedure is used when making a decision in regards to complaints and that the decision-maker is free from bias when reading or listening to the details of a complaint.

PRIVACY AND CONFIDENTIALITY

Personally identifiable information concerning the complainant will not be made publicly available to the offending party except to the extent required in law and/or with the express consent of the complainant.

Appropriate security will be utilised within the City's EDRMS and CRM System. Customers seeking anonymity should note that the City of Wanneroo cannot guarantee that they will not be identified during investigation, and as such, it is the customers right to decide if they would like to proceed with the complaint.

REMEDY

A complainant has a right to request a review of a process of investigation and/or decision.

REVIEW

Where a complainant is dissatisfied with the way in which a complaint has been dealt with and/or the final determination of the complaint by the City, the complainant ~~will undergo may request a secondary review by the next up Leader to ensure responses were equitable, objective and unbiased, and ensure that external rights of review or appeal for unresolved complaints are made available to complainants and reconsider the decision reached, taking all relevant matters into account. However this should only be supported when new information is presented that was not already initially considered. If no new information is presented for review the customer will be informed of the most appropriate external body such as the Western Australia Ombudsman or the Department of Local Government.~~

REPORTING

Monthly reporting will be developed outlining trends, outcomes and mitigation strategies.

ROLES AND RESPONSIBILITIES

Coordinator Customer Relations Centre in conjunction with CLO will be responsible for overseeing this policy.



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DISPUTE RESOLUTION

~~If a complainant is unsatisfied with the manner in which the complaint has been dealt with the complaint is to follow an escalation process to the next up Leader prior to escalation to the CEO. If the complainant is not satisfied with the response, concerns may be raised with either the Western Australian Ombudsman or the Department of Local Government.~~

All disputes in regard to this policy will be referred to the Director Corporate Strategy & Performance in the first instance.

WHO NEEDS TO KNOW ABOUT THIS POLICY?

City of Wanneroo employees and customers.

EVALUATION AND REVIEW PROVISIONS

A review of this policy will be conducted bi-annually at a minimum however where feedback warrants addressing specific issues that affect operations and service provision, the policy will be amended accordingly.

DEFINITIONS

DEFINITIONS: Any definitions listed in the following table apply to this document only.

Complaint	<p>Dissatisfaction with the services or products of the City and its contractors, or with the actions of employees or Council in the provision of those services or products.</p> <p>A complaint is not...</p> <p>A request for a service to be delivered; or</p> <p>A complaint against another resident.</p>
Complainant	Person, organisation or its representative, making a complaint.
Compliment	An expression of praise, admiration, or congratulation.
Feedback	A reaction or response to a process or activity in the aim of initiating improvement in service delivery.
Ombudsman	The Ombudsman serves Parliament and Western Australians by investigating and resolving complaints about the decision making of public authorities and improving the standard of public administration.
Misconduct	Misconduct occurs when a public officer abuses their authority for personal gain, causes detriment to another person, or acts contrary to the public interest (Source: Corruption and Crime Commission)



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RELEVANT POLICIES/MANAGEMENT PROCEDURES/DOCUMENTS OR DELEGATIONS

- ASISO10002-2006 Customer satisfaction - Guidelines for complaints handling in organizations (ISO 10002:2004, MOD);
- Local Government (Rules of Conduct) Regulations 2007
- Local Government Act 1995
- Freedom of Information Act 1992;
- Public Interest Disclosures Act 2003;
- Crime, Corruption and Misconduct Act 2003;
- State Records Act 2000;
- Ombudsman Information Sheet No. 5 – Dealing with difficult complaints;
- City of Wanneroo Customer Service Charter;
- City of Wanneroo Management Procedure: Dealing with Complaints – Local Government (Rules of Conduct) Regulations 2007.
- Reporting Serious & Minor Misconduct Management Procedure
- Public Interest Disclosures Policy and Management Procedure
- Conducting Investigations in to formal complaints, allegations and disclosures Management Procedure

REFERENCES

ASISO10002-2006 Customer satisfaction - Guidelines for complaints handling in organizations (ISO 10002:2004, MOD)

RESPONSIBILITY FOR IMPLEMENTATION

Customer Relations Centre

Version	Next Review	Record No:
	March 2014	TRIM 11/81586
2	July 2016	TRIM 11/81586
3	August 2018	TRIM 11/81586v3
4 – Minor changes (CE09-05/18)	August 2018	TRIM 11/81586v4
5 - October 2018	August 2020	TRIM 11/81586v5



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INVESTMENT POLICY

Policy Owner:	Transactional Finance
Contact Person:	Manager Transactional Finance
Date of Approval:	5 December 2017 CE03-12/17

POLICY OBJECTIVE

The objective of this policy is to provide a framework for how the City's municipal and trust funds are to be invested whilst ensuring compliance with legislation and requiring its authorised officers exercise the care, diligence and skill that a prudent person would exercise in investing the Council funds.

POLICY STATEMENT

Whilst exercising the power to invest, the objectives of the Policy are threefold in terms of preservation of capital, liquidity and the return on investment.

- (a) Preservation of capital is the principal objective of the investment portfolio. Investments are to be performed in a manner that seeks to ensure security and safeguarding of the investment portfolio. This includes managing credit and interest rate risk within identified thresholds and parameters.
- (b) The investment portfolio must ensure there is sufficient liquidity to meet all reasonably anticipated cash flow requirements, as and when they fall due, without incurring significant costs due to the unanticipated sale of an investment.
- (c) The investment is expected to achieve a predetermined market average rate of return that takes into account the City's tolerance risk in accordance to the City's Risk Management Policy. Any additional return target set by Council will also consider the risk limitation and prudent investment principles.

Approved Investments

Only the following types of securities may be included:

- Interest Bearing Term Deposits with Authorised Deposit Taking Institutions (ADIs – Australian banks, building societies and credit unions) for a maximum term of three years.
- Bonds guaranteed by the Commonwealth or State or Territory Government with a maturity of less than three years.

Investments held as at the 4th April 2012 (the date of the revised Local Government (Financial Management) Amendment Regulations 2012) that complied with the prevailing Legislation prior to that date, are eligible to be held until maturity.



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Risk Management Guidelines

Investments obtained are to comply with three key criteria relating to

- (a) Portfolio Credit Framework: limit overall credit exposure of the portfolio;
- (b) Counterparty Credit Framework limit exposure to individual ADI counterparties/institutions; and
- (c) Term to Maturity Framework: limits based upon maturity of securities.

In light of the ongoing Federal Government Guarantee on limited deposits with Australian Authorised Deposit Taking Institutions (ADIs) i.e. Banks, Building Societies and Credit Unions, any applicable investment in such institutions shall be considered to be AAA or A-1+ rated in line with the Federal Government's credit rating.

Further to this, any investment in an ADI that allows Council to demand early repayment (prior to maturity) at no penalty shall be considered to be money "at call".

For Bonds guaranteed by the Commonwealth, State or Territory of Australia, the credit rating allowable will be that of the guaranteeing government and a maximum 50% of the total portfolio can be invested in any one government body.

(a) Overall Portfolio Limits

To control the credit quality on the ADI invested portfolio, the following credit framework limits the percentage of the portfolio exposed to any particular credit rating category.

S&P Short Term Credit Rating	Direct Investment Maximum
A-1	100%
A-2	80%

(b) Counterparty Credit Framework

Exposure to an individual ADI counterparty/institution will be restricted by their credit rating so that single entity exposure is limited, as detailed in the table below:

S&P Short Term Credit Rating	Direct Investment Maximum
A-1	50%
A-2	25%



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If any of the Council's investments are downgraded such that they no longer fall within the investment policy, they will be divested as soon as practicable.

(c) Term to Maturity Framework

The investment portfolio is to be invested within the following maturity constraints:

Overall Portfolio Term to Maturity		
Portfolio % <1 year	Min 40%	Max 100%
Portfolio % >1 year <3 year	Min 0%	Max 60%

Investment Advisor

The City's investment advisor, if appointed, must be licensed by the Australian Securities and Investment Commission. The advisor must be an independent person who has no actual or potential conflict of interest in relation to investment products being recommended and is free to recommend the most appropriate product within the terms and conditions of the investment policy.

The investment return for the portfolio is to be regularly reviewed by the investment advisor by assessing the market value of the portfolio. The market value is to be assessed at least monthly to coincide with monthly reporting.

The investment advisor should meet with the responsible staff and review the City's investment portfolio no less than every six months.

Prudent Person Standard

Investment will be managed with the care, diligence and skill that a prudent person will exercise. Officers are to manage the investment portfolios to safeguard the portfolios in accordance with the spirit of this Investment Policy, and not for speculative purposes.

Benchmarking

The performance of the investment portfolio shall be measured against the UBS Warburg 90 Day Bank Bill Index and/or the Reserve Bank of Australia Official Cash Rate.

Reporting

A monthly report will be provided to Council in support of the monthly statement of activity. The report will detail the investment portfolio in terms of performance, percentage exposure of total portfolio, maturity date and changes in market value.

Documentary evidence must be held for each investment and details thereof maintained in an Investment Register.



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For audit purposes, certificates must be obtained from the financial institutions confirming the amounts of investments held on the City's behalf as at 30 June each year and reconciled to the Investment Register.

Divestment Profile of Institutions

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When exercising the power of investment, preference is to be given to investments with institutions that have been assessed to have no current record of funding fossil fuels, providing that doing so will secure a rate of return that is at least equal to alternative offered by other institutions.

SCOPE

This policy applies to all officers involved in the investment of Council funds.

CONSULTATION WITH STAKEHOLDERS

Administration has contacted the Department of Local Government to express our concerns on the inconsistency between the legislation and the previous Local Government Operational Guidelines – Number 19 February 2008. Administration noted that the said guideline has recently been temporarily withdrawn from the Department's website.

IMPLICATIONS (Financial, Human Resources)

Legislative Requirements

All investments are to comply with the following:

- *Local Government Act 1995* – Section 6.14;
- *The Trustees Act 1962* – Part III Investments;
- *Local Government (Financial Management) Regulations 1996* – Regulation 19, Regulation 28, and Regulation 49
- Australian Accounting Standards

IMPLEMENTATION

There is currently a detailed operational procedure guiding the regular funds investment activities based on the current policy's requirement. By the adoption of this revised Investment Policy, the key changes will be embedded into the operational procedure and be actioned accordingly.

ROLES AND RESPONSIBILITIES

The implementation of this Investment Policy is delegated by Council to the Chief Executive Officer (CEO) in accordance with *the Local Government Act 1995*. Pursuant to the provisions of Section 5.45 of the *Local Government Act 1995*, the CEO has delegated the day to day



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investment activities authority to the Director Corporate Strategy & Performance and Manager Transactional Finance, subject to regular reviews.

DISPUTE RESOLUTION

All disputes in regard to this policy will be referred to the Manager Transactional Finance in the first instance, and if unresolved, to the Operations Manager Business & Finance and then Director Corporate Strategy and Performance and finally be escalated to the CEO for arbitration.

WHO NEEDS TO KNOW ABOUT THIS POLICY?

All staff who are engaged in the business process of investment are required to be obliged by this policy and be aware of its implications.

EVALUATION AND REVIEW PROVISIONS

This Investment Policy will be reviewed every three years or as required in the event of legislative changes. Where, as a result of amendment to legislation or the ability arises to invest to the advantage of the City contrary to the provisions of this policy, the Chief Executive Officer may initiate such variations as deemed necessary subject to the submission of a report to the Council advising of the changes implemented to the next ordinary Council meeting.

DEFINITIONS

S&P Credit Ratings

S&P stands for Standard and Poors, which is a globally accredited professional organisation that provides analytical services. An S&P credit rating is an opinion of the general creditworthiness of an obligor with respect to particular debt security or other financial obligation based on relevant risk factors.

Credit ratings are based, in varying degrees, on the following considerations:

- Likelihood of payment;
- Nature and provisions of the obligation; and
- Protection afforded by, and relative position of, the obligation in the event of bankruptcy, reorganization or other laws affecting creditors' rights.

The issue rating definitions are expressed in terms of default risk.

S&P Short Term Credit Rating A-1

This is the highest short term category used by S&P. The obligor's capacity to meet its financial commitment on the obligation is strong. Within this category, certain obligations are



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designated with a plus sign (+). This indicates that the obligor's capacity to meet its financial commitment on these obligations is extremely strong.

S&P Short Term Credit Rating A-2

A short term obligation rated A-2 is somewhat more susceptible to the adverse effects of changes in circumstances and economic conditions than obligations in higher rating categories. However, the obligor's capacity to meet its financial commitment on the obligation is satisfactory.

RELEVANT POLICIES/MANAGEMENT PROCEDURES/DOCUMENTS OR DELEGATIONS

This policy is supported by the following policies and/or delegations:

1. Accounting Policy
2. Section 3.1 of Delegated Authority Registry

REFERENCES

1. Standard & Poor's www.standardandpoors.com
2. *Local Government Act 1995*;
3. *Local Government (Financial Management) Regulations 1996*;
4. Australian Accounting Standards Board (AASB) Standards; and
5. Western Australian Local Government Accounting Manual.

RESPONSIBILITY FOR IMPLEMENTATION

Manager Transactional Finance

Version	Next Review	Record No:
CS03-03/02 - 19 March 2002		
CS06-08/04 - 31 August 2004		
CS03-11/08 - 28 October 2008	November 2010	
CS03-12/10 - 14 December 2010	November 2012	TRIM-10/68537
CS03-12/10 14 - December 2010 (Administrative amendment 10 March 2011)	November 2012	TRIM-11/25148
CS03-12/14 - 9 December 2014	November 2017	TRIM-11/25148[v2]
CE03-12/17 - 5 December 2017	November 2020	TRIM-17/386565
	March 2024	17/386565[v2]



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Roadworks – Excavation Within Road Reserves

Policy Owner:	Assets
Contact Person:	Manager Strategic Asset Management Asset Planning
Date of Approval:	7 November 2016 – CE01-11/16TBC

POLICY OBJECTIVE

The purpose of this policy is to ensure that excavations within the road reserve meet the requirements of the City and provide a safe environment for road workers and users.

POLICY STATEMENT

The City shall have the authority to issue approval for works involving excavation within road reserves, provided that:

1. the bona fides of the applicant are established;
2. the applicant is a recognised licensed contractor in this field of work; and
3. the conditions covering the issue of an approval are adhered to.

SCOPE

Any individual or organisation that proposes to undertake any excavation works within road reserves under the City's control must obtain prior approval from the City. This policy applies to:

- Public and private utility providers,
- Land and property developers, and
- City works.

In instances where underground services are required to cross primary or district distributor roads, the proponent shall utilise trench-less construction methods, such as thrust boring (or directional drilling), unless otherwise authorised in writing by the Director Assets. All applications for open trenching across primary or district distributor roads shall include data justifying the need for special approval to open trench.

BACKGROUND

~~This policy provides guidance on authorising excavation works within road reserves under the care and control of the City of Wanneroo including the approval of temporary and full closure of thoroughfares to the passage of vehicles. The Assets Directorate and the Planning and Sustainability Directorate, both have the authority to assess and authorise excavations within road reserves. This policy delineates the responsible officer for assessing requests from external entities, both private developers and public entities such as Water Corporation, Western Power and Telstra Corporation, who propose to carry out excavation works within road reserves under the care, control and management of the City. This enables such~~

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requests to be distributed in a consistent manner to the responsible areas within the City for improved efficiency. Of particular interest is the requirement for underground utility service providers or any private works to utilise trench-less construction methods for the installation of underground pipes under primary or district distributor roads as opposed open trenching of the road pavement. This enables the City to ensure that important transport links are not unduly affected by road closures and inconveniencing road users. By using trench-less construction methods also preserves the rideability of the road surface of these higher order roads and prolongs the life and quality of the asset. Differential settlement generally occurs in the road surface following the reinstatement of a road pavement at the location of the open cut trenches. This results in an uneven surface at the location of the works affecting the riding comfort along the affected road.

CONSULTATION WITH STAKEHOLDERS

This policy was circulated to the following affected internal stakeholders and modified as necessary to address the feedback raised from the consultation;

- Director Planning and Sustainability
- Manager Land Development, and
- Manager Asset Maintenance.

IMPLICATIONS (Financial, Human Resources)

This policy provides guidance on authorising excavation works within road reserves under the care and control of the City of Wanneroo including the approval of temporary and full closure of thoroughfares to the passage of vehicles.

Of particular interest is the requirement for underground utility service providers or any private works to utilise trench-less construction methods for the installation of underground pipes under primary or district distributor roads as opposed open trenching of the road pavement. This enables the City to ensure that important transport links are not unduly affected by road closures and inconveniencing road users. By using trench-less construction methods also preserves the rideability of the road surface of these higher order roads and prolongs the life and quality of the asset. Differential settlement generally occurs in the road surface following the reinstatement of a road pavement at the location of the open cut trenches. This results in an uneven surface at the location of the works affecting the riding comfort along the affected road.

The effective implementation of this policy can be accommodated within current resources.

IMPLEMENTATION

It is imperative that the City continues to reinforce its position to minimise interruptions resulting from underground utility crossing works wherever possible particularly when the excavations are proposed across district distributor roads. All attempts shall be made by the proponent to minimise damage to the City's road asset. Alternatives to open trenching such as horizontal directional drilling or thrust boring and other trench-less technology should be considered in preference to open trenching.

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In instances where underground services are required to cross primary or district distributor roads, the proponent shall utilise trench-less construction methods, such as thrust boring (or directional drilling), unless otherwise authorised in writing by the Director Assets. All applications for open trenching across primary or district distributor roads shall include data justifying the need for special approval to open trench.

Consultation regarding the proposed method should occur with the City and the method agreed by both parties prior to commencement of work. When trenching is necessary, service providers should liaise and try to co-locate cables/conduits and share trench space to minimise disruption to traffic and reinstatements. Works shall be organised so as to cause minimal disruption to traffic, pedestrians and access to properties at all times. Approximately one half of the carriageway shall remain open to traffic at all times.

When considering applications, the City considers a range of aspects such as the location and size of the works, the impact on surrounding services and infrastructure, the footpath, the safety of motorists, pedestrians and cyclists and any future roadworks.

Where the works within an existing road reserve are undertaken as part of a private subdivision or property development, the proponent shall prior to any works commencing,

1. Obtain City's approval to carry out works within the road reserve,
2. Enter into a deed of agreement with the City for the works proposed within the road reserve addressing the following items, but not limited to,
 - a) the proponent being responsible for all cost associated with the works;
 - b) the proponent indemnifying the City from and against all actions, claims, costs etc. resulting from the works;
 - c) monetary guarantee or bond, to secure the cost of the City having to rectify any interference with the road;
 - d) make good the structure of the road to the satisfaction of the City and ensure that all wastes generated by the road excavation works are lawfully disposed of;
 - e) must ensure the safety of pedestrians and traffic by providing and maintaining appropriate signage and barrier protection, in accordance with the Manual of Uniform Traffic Control Devices for Works on Roads, and the Workplace Health and Safety Act 1995, for the duration of the road excavation works; and,
 - f) must take out and maintain public liability insurance in an amount of not less than \$20 million in respect of the road excavation works, and which indemnifies the City in respect of any liability arising from the road excavation works.

Preparation of all Deeds of Agreement shall be completed in liaison with the City's Legal Services Team.

ROLES AND RESPONSIBILITIES

The Assets Directorate shall be responsible for the review and publication of this policy and will provide interpretations in the event of the need for clarification or when there is a dispute.



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The Assets Directorate and the Planning and Sustainability Directorate, both have the authority to assess and authorise excavations within road reserves. This policy delineates the responsible officer for assessing requests from external entities, both private developers and public entities such as Water Corporation, Western Power and Telstra Corporation, who propose to carry out excavation works within road reserves under the care, control and management of the City. This enables such requests to be distributed in a consistent manner to the responsible areas within the City for improved efficiency.

Depending on the nature of the proposed works, the implementation, assessment and enforcement or compliance of this policy shall be the responsibility of the directorates as described below:-

Planning and Sustainability Directorate

Works associated with the development of land (subdivision or property development) includes the provision of services such as water, gas, fibre optics, telecommunications cables, sewer and electricity which have to be carried out in the road reserve. Officers from the Planning and Sustainability Directorates who are assessing works associated with subdivision or development applications are therefore best placed to authorise and manage these excavation works and activities within road reserves. All applications for open trenching across primary or district distributor roads shall be referred to the Director Assets with supporting documentation seeking special approval to open trench.

Assets Directorate

Works undertaken by private or public utility providers, which are not related to any subdivision or property development, such as minor services adjustments, expansion of their services as part of their capital works program or maintenance alterations to their existing network, will be assessed by the Assets Directorate.

DISPUTE RESOLUTION

All disputes in regard to this policy will be referred to the relevant Director in the first instance. In the event that an agreement cannot be reached, the matter will be submitted to Council for a ruling.

WHO NEEDS TO KNOW ABOUT THIS POLICY?

~~Any part of the organisation that is responsible for the approval of subdivisions, property developments or any works that directly or indirectly affect the City's road network, such as,~~

- ~~• Strategic Asset Management,~~
- ~~• Approval Services,~~
- ~~• Land Development,~~
- ~~• Health and Compliance,~~
- ~~• Asset Maintenance, and~~
- ~~• Infrastructure Capital Works.~~

EVALUATION AND REVIEW PROVISIONS

10/6748



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The adopted policy shall be evaluated as to its effectiveness in achieving its outcomes by measuring the number of open cut trench proposals approved for distributor roads by the Director Assets in a year. This number shall generally be limited to zero to one per fiscal year.

DEFINITIONS

Nil

RELEVANT POLICIES/MANAGEMENT PROCEDURES/DOCUMENTS OR DELEGATIONS

City's Infrastructure Asset Management Policy (as amended from time to time).

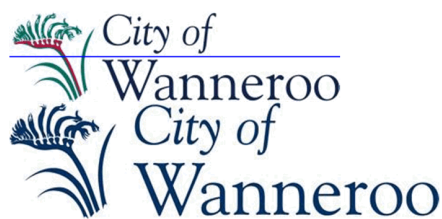
REFERENCES

'Utility Providers Code of Practice' for WA (2016) - Utility Providers Services Committee
AS1742.3: Manual of Uniform Traffic Control Devices for Works on Roads

RESPONSIBILITY FOR IMPLEMENTATION

Manager [Strategic Asset Management](#)[Asset Planning](#)
Manager Land Development
[Manager Infrastructure Capital Works](#)
[Manager Assets Maintenance](#)
[Manager Parks & Conservation Management](#)

Version	Next Review	Record No:
1 July 1999		
16 December 2003 - TS16-12/03		
07 June 2005 - TS15-06/05	28 February 2008	
29 June 2010, Resolution No. CS10-06/10	June 2012	TRIM 10/16752
7 November 2016 - CE01-11/16 (re-written in new policy document format)	January 2019	TRIM 16/344030
12 November 2018 – CE## ##### (TBA) (re-written in new policy document format)	January 2023	TRIM 18/488322



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Verge Treatments – Protective Devices

Policy Owner: Assets Maintenance

Distribution: All employees **Contact Person:** Manager Assets Maintenance

Date of approval: 5 April 2016 (AS05-04/16) TBC

1. **Objective** Policy Statement

The purpose of this Policy is to ~~To establish policy guidelines to outline treatments that enable~~ property owners can use to protect landscaping, water reticulation systems and to discourage parking on the verge.

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2. **Policy Statement** Policy Objective

This Policy outlines the type of treatments that Residential and Commercial property owners ~~may make~~ can install on the verge to protect their verge treatments. Property owners need to make a written application to the City's Manager Assets Maintenance to request approval for the for the installation of semi mountable or barrier kerbing within the verge to protect landscaping, water reticulation systems and to discourage parking on the nature strip. Commercial or industrial property owners may also seek approval ~~make applications~~ for the installation of bollards.

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Scope

This policy applies to both residential and commercial property owners seeking to protect their verge treatments.

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Implications (Strategic, Financial, Human Resources)

This Policy aligns with the following objectives with the Strategic Community Plan 2017-2026:

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3.4.4 Activated Places

Improve local amenity by retaining and complementing natural landscapes within the built environment.

Implementation

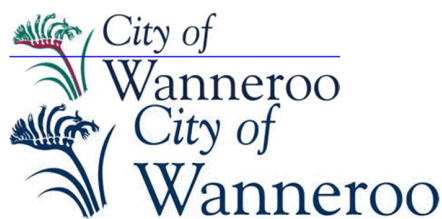
This policy applies to all property owners in the City and should be used when there are issues with vehicular damage to verge areas on residential, commercial or industrial locations. Initial assessments and recommendations are the responsibility of the Coordinator Engineering Maintenance. Treatments to help manage damage is the installation of bollards

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in commercial or industrial locations or semi-mountable or barrier kerbs in residential locations.

3. **Bollards**

Where damage to the verge adjacent to a commercial or industrial property is occurring bollards may be installed at the full cost of the property owner. No other form of obstruction on the verge is approved. Implementation and subsequent maintenance of the approved works is the responsibility of the property owner who shall carry out works in accordance with City of Wanneroo standard drawing TS04-2-0. The property owner shall notify the City in writing when works have been completed. The City will also consider installation of trees at the property boundary on a case-by-case basis.

4. _____

5. **Semi-mountable or barrier Kerbing**

Where damage to the verge adjacent to a residential property is occurring semi mountable or barrier kerbing may be installed by the City at the full cost of the property owner, any works are subject to a site investigation being undertaken by City maintenance personnel to determine the cost of agreed kerbing installation. Implementation of the approved works will be undertaken by the City on receipt of written agreement from the property owner to proceed with the work at the quoted cost.

6. **Application Roles and Responsibilities**

This policy applies to all property owners in the City and should be used when there are issues with vehicular damage to verge areas on residential, commercial or industrial locations.

This Policy is administered by the Engineering Maintenance unit within Assets Maintenance Service unit and ; all clarifications or initial disputes will be interpreted by the Manager Assets Maintenance.

Dispute Resolution

All disputes in regard to this policy will be referred to the Director Assets in the first instance. In the event that an agreement cannot be reached, the matter will be submitted to the CEO for a ruling.

References

7. **Procedures and Forms**

City of Wanneroo Standard Drawing: TS 04-2-0
City of Wanneroo Standard Drawing: TS 07-8-1
City of Wanneroo Standard Drawing: TS 07-9-1

8. _____

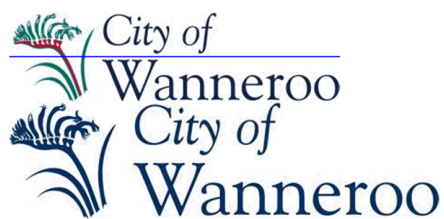
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9. Responsibility for Implementation

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~~Assessment/Approval – Manager Assets Maintenance.~~
~~Kerbing Construction – Manager Assets Maintenance.~~
~~Bollard Inspection – Manager Assets Maintenance~~
~~Coordinator Engineering Maintenance.~~

Version:	Next Review:	Record No:
23 September 2003 (TS14-09/03)	Sept 2005	
7 June 2005 (TS15-06/05)		
12 December 2009 (IN13-12/09)		12/68459[v1]
5 April 2016 (AS05-04/16)	September 2018	12/68459[v2]
5 February 2019	February 2023	12/68459[v3]



Policy Manual

PUBLIC GUIDANCE SIGNAGE Public Guidance Signage In Road Reserves

Policy Owner: Director Assets — Infrastructure Planning
Contact Person: Manager Asset Planning
Date of Approval: TBA
Distribution: City of Wanneroo Officers
Implementation: 01 May 2001 – W155-05/01
Scheduled Review: 23 September 2003 – Council meeting at TS13-09/03
Minor amendment made to Item 1.4 Council resolution TS09-03/05
Amendment Managers title change, Council resolution IN12-04/07
Two Policy Objectives added, Section 2.1 amended IN12-12/09
Next Review: 01 November 2014

POLICY STATEMENT Statement

Approval to place a public guidance sign within the road reserve requires a written application advising preferred wording with a supporting street plan identifying signage location(s). The City's approval needs to be obtained prior to assessment of supply and/or installation cost or whether a bond is applicable.

The purpose of this policy is to provide a uniform and consistent approach to approving public guidance signage in road reserves.

POLICY OBJECTIVE Objective

This policy aims to:

- To provide public guidance signage to assist the public in locating community and commercial services and facilities within the City of Wanneroo (the City) and;
- Ensure that advertising signs are consistent with and appropriate to their location and function and;
- Prevent visual pollution of advertising signs and avoid dangerous placements to both pedestrians and vehicular traffic.

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SCOPE

This policy applies to any requests from the public for public guidance or directional signage in road reserves. Public guidance signssignage that require the City's approval prior to installation include:

- Direction Signs (Urban and Rural Areas)
- Tourist Signs
- Temporary Community Advertising Signs
- Service Club Signs
- Land Estate Development Signs
- Industrial Estate Signs



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IMPLICATIONS (Strategic, Financial, Human Resources)

Administration of the public guidance signage approval process, database register and monitoring of installed signage will be carried out with existing resources.

All costs associated with the purchase, erection, maintenance and replacement of the sign shall be borne by the entity or group seeking to have the sign erected.

All signage approved by the City under this Policy are supplied and installed by the City at the applicant's cost. All such signage shall remain the property of the City.

Fees and charges that may be applicable to the installation of public guidance signage will be detailed in the City's Schedule of Fees and Charges.

IMPLEMENTATION

Persons or organisations wishing to seek further information on the implementation of this Policy should refer to the City's Signage Information Sheets which provides guidance on key principles, requirements and the application process for requests for Public Guidance Signage in road reserves:

- Signage - Information Sheet S1 : Signage Introduction; and,
- Signage - Information Sheet S4 : Signs in the Road Reserve.

Once an application for Public Guidance Signage in the road reserve has been approved, and the applicable fees and charges paid, the City will arrange the supply and installation of the agreed signs.

1. General Requirements for Public Guidance Signage

The following general requirements apply for all public guidance signage located in the road reserve applications unless otherwise advised:

- 1.1 The City will undertake routine general maintenance associated with approved permanent signage located within the road reserve but accepts no responsibility for damage and/or public liability claim arising as a result of vandalism, accident or wear and tear. Where signs are deemed by the City to require more than routine general maintenance, then they will be removed and returned to the applicant where known. If unknown, then these signs will be impounded at the City's Ashby Depot Compound.



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- 1.2 The City will not undertake routine general maintenance associated with approved temporary signage located within the road reserve and accepts no responsibility for damage and/or public liability claim arising as a result of vandalism, accident or wear and tear. Where signs are deemed by the City to be causing a nuisance or are considered to be a safety hazard then they will be removed and returned to the applicant where known. If unknown, then these signs will be impounded at the City's Ashby Depot Compound.
- 1.3 The City's Ashby Depot Compound Stores Supervisor is empowered to collect an impounding fee on a per sign basis or call on the bond for the return of signs collected by its personnel, or appointed contractor(s), unless approved otherwise. Any signs held in the Ashby Depot Compound for longer than a 30 day period from the time it was collected will be disposed to the tip site.
- 1.4 Public guidance signage to be located along [the following roads](#) ~~Wanneroo Road~~ requires Main Roads WA (MRWA) approval:
 - [Wanneroo Road](#);
 - [Ocean Reef Road](#);
 - [Gnangara Road \(between Ocean Reef Road and City of Swan boundary\)](#).

Applications will be assessed by the City in the first instance and if approved they will be forwarded to MRWA for consideration. MRWA's decision is final.

2. Specific Requirements for Public Guidance Signage

Specific requirements for the various public guidance signage options follows:

2.1 Direction Signs (Urban Areas)

[Approved Direction Signs in urban areas are supplied and installed by the City at the applicant's cost.](#) Subject to approval by the City's Administration, Direction Signs in the urban area will be provided in accordance with the following criteria:

- 2.1.1(a) Public guidance to the location of facilities (generally of a non-commercial nature) such as:
 - Town Halls, Municipal Offices, Civic Centres, Depots and Libraries
 - Rubbish Disposal and Recycling Sites
 - Churches and religious institutions
 - Sporting, recreational grounds and facilities
 - [Aged Care Facilities](#)
 - [Schools and](#) Tertiary education facilities
 - Non-profit Organisations
 - Cultural Institutions/sites
 - Police Stations
 - Post Offices
 - Railway Stations and Coach Stations



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- Shopping Centres (see clause 2.1.1(b))
 - Hospitals
 - Medical Centres, Veterinary Clinics, Dentists
- 2.1.1(b) Commercial services and facilities, however a sign will not be approved for an establishment that forms part of a larger complex i.e.: a fingerboard sign will not be approved for a delicatessen with a shopping centre.
- 2.1.2 Wording is to be “generic” in nature and is to avoid direct advertising of business names with the wording standardised, e.g., Shopping Centre, Medical Centre, Child Care Centre etc.
- 2.1.3 Where commercial business is involved, evidence of planning approval in relation to the business activity being undertaken is to be provided in support of an application.
- 2.1.4 Direction Signs reflecting home businesses are not permitted within a residential area (to ensure a high level of amenity).
- 2.1.5 Up to two Direction Signs may be erected on a single pole identifying a street name. In this respect, the signs will be manufactured to the standard length so that in the long term it is possible to convert from the single pole to a stack sign situation.
- 2.1.6 Up to five Direction signs may be located at any one location by utilising a two pole sign stack, the street name shall be located above the other signs and there shall be a clearance of at least 150mm between the bottom of the street name plate sign and the top of any other sign.
- Due to the limit of five direction signs per intersection, commercial business will have to be considered in order of priority in providing aid or comfort over and above other commercial enterprises e.g.:
- Medical Centres;
 - Dental Surgeries;
 - Veterinary Clinic;
 - Pharmacies;
- 2.1.7 Direction Sign wording will be white lettering on blue background. Generally signs placed on arterial roads shall have 200 mm deep finger plates placed at a minimum distance of 100 metres prior to the junction and local roads with 150 mm deep finger plates to be placed at the junction.
- 2.1.8 Direction signs are to be positioned on the intersection at the entrance to the side road down which the signed premises are located.



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2.1.9 Direction Signs on arterial roads shall be limited to one signed route from any arterial road in either direction with such signing restricted to a maximum of two arterial roads.

2.1.10 No Direction Signs are to be erected adjacent to the community and commercial service and/or facility.

~~Approved Direction Signs in urban areas are supplied and installed by the City at the applicant's cost.~~

2.2. Direction Signs (Rural Areas)

Approved Direction Signs in rural areas are supplied and installed by the City at the applicant's cost. Subject to approval by the City's Administration, Direction Signs in the rural area will be provided in accordance with the requirements outlined for Direction Signs (Urban Areas) above, with arterial roads considered the important collector roads servicing the rural area.

Approval will be granted for Direction Signs indicating rural produce where the applicant holds a current stall-holder's licence.

2.3. Tourist Signs

Approval to place Tourist signage within the road reserve will need to comply with the Western Australian Tourism Commission "Essential Criteria" in the first instance. Upon receipt of an application in compliance with the WA Tourism Commissions criteria and supported by the City's endorsement the application is then forwarded to Main Roads WA for their consideration/approval. If approved the cost of the signage is to be borne by the applicant and installation undertaken by Main Roads WA.

2.4. Temporary Community Advertising Signs

Subject to approval by the City's Administration, a maximum of ten Temporary Community Advertising Signs per application of up to 0.5 square metres in area per sign will be permitted for non-profit organisations only for up to a maximum period of six weeks. A bond (refundable if conditions of approval are met) is payable prior to confirmation of approval to cover the cost of removal of the sign(s) by the City where necessary.

Following receipt of the City's formal approval, the applicant is responsible for the supply, installation, maintenance and subsequent removal of the approved Temporary Community Advertising Sign(s).

2.5. Service Club Signs

Subject to approval by the City's Administration, Service Club Signs are allowed to be erected in the road reserve adjacent to the facility where the Club meets. A plan depicting the size and style of the sign inclusive of foundation details needs to be provided in support of the application requirements.



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The City's approval will require the Club to arrange for supply and delivery of the sign to the City's Ashby Depot Compound and on receipt the City will undertake installation at the Club's cost.

2.6. Land Estate Development Signs

Land Estate Developers are entitled to two Land Estate Development Signs per estate indicating the marketed name of the land release. Generally signs placed on arterial roads shall have 200 mm deep finger plates placed at a minimum distance of 100 metres prior to the junction and local roads with 150 mm deep finger plates to be placed at the junction. Sign colours will consist of a blue background with yellow lettering and be placed on poles identifying a street name or stacks as outlined for Direction Signs (Urban Areas) above.

The signs will be removed by the City on receipt of advice from the applicant that land sales have been completed or after two years following initial installation, whichever occurs first.

Approved Land Estate Development Signs are supplied and installed by the City at the applicant's cost.

2.7. Industrial Estate Signs

Areas zoned as an Industrial Estate are signed as a general area (eg., Wangara Estate, Flynn Drive Industrial Area, etc.) with no further signing permitted. Signage is to conform to the requirements outlined for Direction Signs (Urban Areas) above.

Approved Industrial Estate Signs are supplied and installed by City at no charge to the business enterprises within the Industrial Estate benefiting from that sign. All signage for new business enterprises within an Industrial Estate is controlled through the development approval process and the City's Signs Local Law 1999.

Subject to approval by the City's Administration, a temporary sign for a new tenant in a multi-unit premises within an Industrial Estate of up to 0.5 square metres in area may be located in the road reserve adjacent to their premises for up to a maximum of three months. A bond is payable prior to confirmation of approval to cover the cost of removal of the sign where necessary. Following receipt of the City's formal approval the applicant is responsible for the supply, installation, maintenance and removal of the approved temporary sign.

ROLES AND RESPONSIBILITIES

The Traffic Services Unit will be responsible for administering the application and approvals process, enforcement, publication and compliance of this Policy and the associated Management Procedure including the upkeep of the register of approved signage and their locations.

Asset Maintenance will be responsible for the installation and maintenance of approved public guidance signage.



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DISPUTE RESOLUTION (If applicable)

All disputes in regard to this policy will be referred to the Director Assets in the first instance. In the event that an agreement cannot be reached, the matter will be submitted to the CEO for a ruling.

EVALUATION AND REVIEW PROVISIONS

The effectiveness of this policy will be assessed through the administration and management of the approvals process by the Traffic Services Unit within the Assets Directorate. This policy is to be reviewed every three years taking into consideration of the opportunities and challenges experienced by the Traffic Services unit in administering this policy.

DEFINITIONS

Nil

RELEVANT POLICIES/MANAGEMENT PROCEDURES/DOCUMENTS OR DELEGATIONS

- Signs Local Planning Policy (LPP) 4.6
- Signs Local Law 1999
- City of Wanneroo Public Places and Local Government Property local law and Parking Local Law 2015

REFERENCES

- MRWA Standards and Policy and Application Guidelines for Advertising Signs Within and Beyond State Road Reserves
- Australian Standards AS1742 - AS1742.5 and AS1742.6
- Tourism WA's Tourist Signage Guidelines

RESPONSIBILITY FOR IMPLEMENTATION

Coordinator Traffic Services

Responsibility for Implementation
Manager Asset Management

<u>Version</u>	<u>Next Review</u>	<u>Record No:</u>
<u>01 May 2001</u>		<u>W155-05/01</u>
<u>23 Sept 2003</u>		<u>TS13-09/03</u>
<u>Mar 2005 : Minor amendment</u>		<u>TS09-03/05</u>
<u>Apr 2007 : Amendment to Manager Title change</u>		<u>IN12-04/07</u>
<u>Dec 2009 : Two Policy Objectives added, Section 2.1 amended</u>		<u>IN12-12/09</u>



Policy Manual

Dec 2018 : Minor amendments and Manager Title change – reformatted to new policy template	31 Oct 2019	HPE 18/361795
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Item 9 Motions on Notice**MN01-04/19 Cr Paul Miles – Motion on Notice - (Central Ward) - Planning and Water Issues Affecting North Wanneroo**

File Ref: 34265 – 19/78103
Author: Cr Paul Miles
Action Officer: Director Planning and Sustainability
Disclosure of Interest: Nil
Attachments: Nil

Moved Cr Miles, seconded Cr Cvitan.

That Council REQUIRES Administration to present a report to Council by July 2019 regarding current significant initiatives affecting North Wanneroo, and recommending the actions that the City should consider to ensure that these initiatives align with the City's strategic objectives for this area.

CARRIED UNANIMOUSLY

MN02-04/19 Cr Brett Treby – Motion on Notice - Financial Hardship Rate Relief

File Ref: 2507 – 19/108132
Author: Cr Brett Treby
Action Officer: Chief Executive Officer
Disclosure of Interest: Nil
Attachments: Nil

Moved Cr Treby, seconded Mayor Roberts.

That Council requests Administration to prepare a policy to allow the Chief Executive Officer to suspend late payment interest accruing for residents experiencing financial hardship, prior to the 2019/20 Budget adoption.

CARRIED UNANIMOUSLY

Item 10 Urgent Business

Nil

Item 11 Confidential

Nil

Item 12 Date of Next Meeting

The next Briefing Session has been scheduled for 6:00pm on 30 April 2019, to be held at the City of Wanneroo Civic Centre (Level 1), 23 Dundobar Road, Wanneroo.

Item 13 Closure

There being no further business, the presiding person closed the meeting at 8:22pm.