



Due to the current pandemic situation, this meeting was conducted electronically.

Council Minutes

CONFIRMED MINUTES

ORDINARY COUNCIL MEETING

6:00pm, 02 JUNE 2020

Held electronically

RECORDING AND ACCESS TO RECORDINGS OF COUNCIL MEETINGS POLICY

COVID-19 Pandemic Situation

Given the current pandemic situation, Briefing Sessions and Council Meetings will be recorded and an audio recording will be made available on the City's website as soon as practicable after the meeting.

Objective

- To ensure there is a process in place to outline the access to recorded Council Meetings.
- To emphasise that the reason for recording of Council Meetings is to ensure the accuracy of Council Meeting Minutes and that any reproduction of these Minutes are for the sole purpose of Council business.

Implications

City of Wanneroo Strategic Community Plan 2017/2018 to 2026/2027:

"4 Civic Leadership

4.2 Good Governance

4.2.1 Provide transparent and accountable governance and leadership"

Recordings pertaining to the proceedings of Council Meetings shall be retained in accordance with the *State Records Act 2000*.

Implementation

This Policy shall be printed within the Agenda of all Council Meetings which include:

- Ordinary Council Meeting;
- Special Council Meeting;
- Annual General Meeting of Electors; and
- Special Electors Meeting.

To advise the public that the proceedings of the meeting are recorded.

Evaluation and Review Provisions

Recording of Proceedings

1. Proceedings for Council Meetings; as well as Deputations and Public Question Time during these meetings shall be recorded by the City on sound recording equipment, except in the case of a meeting where Council closes the meeting to the public.
2. Notwithstanding subclause 1, proceedings of a Council Meeting, which is closed to the public, shall be recorded where the Council resolves to do so.
3. No member of the public is to use any audio visual technology or devices to record the proceedings of a Council or Committee Meeting, without the written permission of the Mayor or the Mayors Delegate.

Access to Recordings

4. Members of the public may purchase a copy of the recorded proceedings or alternatively, listen to the recorded proceedings at the Civic Centre. Costs of providing a copy of the recorded proceedings to members of the public will include staff time to make the copy of the proceedings; as well as the cost of the digital copy for the recording to be placed on. The cost of staff time will be set in the City's Schedule of Fees and Charges each financial year.
5. Elected Members may request a copy of the recording of the Council proceedings at no charge.
6. All Elected Members are to be notified when recordings are requested by members of the public, and of Council.
7. Transcripts can be produced on the request of the Chief Executive Officer and will include staff time set by the City's Schedule of Fees and Charges.

COVID-19 Pandemic Situation

8. COVID-19 pandemic situation – During the COVID-19 pandemic situation, Briefing Sessions and Council meetings that are conducted electronically, will be recorded. The CEO is authorised to make a broadcast of the audio recording of such meetings accessible to the public as soon as practicable after the meeting.



UNCONFIRMED MINUTES OF ORDINARY COUNCIL MEETING

HELD ON TUESDAY 02 JUNE, 2020

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MINUTES

Mayor Roberts declared the meeting open at 6:00pm and read the prayer.

Good evening Councillors, staff, ladies and gentlemen, we wish to acknowledge the traditional custodians of the land we are meeting on, the Whadjuk people. We would like to pay respect to the Elders of the Nyoongar nation, past and present, who have walked and cared for the land and we acknowledge and respect their continuing culture and the contributions made to the life of this city and this region and I invite you to bow your head in prayer:

Lord, We ask for your blessing upon our City, our community and our Council. Guide us in our decision making to act fairly, without fear or favour and with compassion, integrity and honesty. May we show true leadership, be inclusive of all, and guide the City of Wanneroo to a prosperous future that all may share. We ask this in your name. Amen

Please refer to agenda for details of full reports and attachments.

Item 1 Attendances

TRACEY ROBERTS, JP

Mayor

Councillors:

NATALIE SANGALLI	North Coast Ward
LINDA AITKEN, JP	North Coast Ward
CHRIS BAKER	North Coast Ward
SONET COETZEE	North Coast Ward
LEWIS FLOOD	North Coast Ward
FRANK CVITAN, JP	Central Ward
JACQUELINE HUNTLEY	Central Ward
PAUL MILES	Central Ward
DOT NEWTON, JP	Central Ward
HUGH NGUYEN	South Ward
VINH NGUYEN	South Ward
BRETT TREBY	South Ward
GLYNIS PARKER	South Ward
DOMENIC ZAPPA	South Ward

Officers:

DANIEL SIMMS	Chief Executive Officer
GREG BOWERING	A/Director, Planning and Sustainability
HARMINDER SINGH	Director, Assets
DEBBIE TERELINCK	Director, Community & Place
NOELENE JENNINGS	Director, Corporate Strategy & Performance
NATASHA SMART	Manager Council & Corporate Support
MICHAEL PENSON	Project Management Accountant
SCOTT CAIRNS	Manager Waste Services
JACKIE KALLEN	A/Manager Communications & Brand
KATIE RUSSELL	Manager Community Development
YVETTE HEATH	Minute Officer

Item 2 Apologies and Leave of Absence

Moved Cr Baker, Seconded Cr Treby

That Council GRANT a Leave of Absence to Cr Zappa for the period 1 July to 30 September 2020 inclusive.

CARRIED UNANIMOUSLY

Item 3 Public Question Time

Nil

Item 4 Confirmation of Minutes**OC01-06/20 Minutes of Ordinary Council Meeting held on 5 May 2020**

Moved Cr Zappa, Seconded Cr Treby

That the minutes of the Ordinary Council Meeting held on 5 May 2020 be confirmed.

CARRIED UNANIMOUSLY

SOC01-06/20 Minutes of Special Council Meeting held on 20 May 2020

Moved Cr Zappa, Seconded Cr Treby

That the minutes of the Special Council Meeting held on 20 May 2020 be confirmed.

CARRIED UNANIMOUSLY

Item 5 Announcements by the Mayor without Discussion**OA01-06/20 Presentation of Certificate of Appreciation to Cr Flood**

Ladies and Gentleman, this evening I wish to recognise Cr Flood who has recently been awarded a Certificate of Appreciation from the Board of Mental Health Foundation Australia for his "commitment, leadership and support provided to all Australians during the COVID-19 pandemic." Congratulations Cr Flood.

Item 6 Questions from Council Members**CQ01-06/20 Cr Aitken – Update on Dualling of Marmion Avenue Project**

1. *At the last Council meeting on 5 May I asked if the dualling of Marmion Avenue was still on schedule and the estimated completion date, as well as when Graceful Boulevard and Marmion Avenue intersection would be completed. Can you explain why these completion dates were not achieved, especially when the initial estimated completion date was earlier than this?*

Response by Director, Assets

As advised previously, completion was due to be achieved by 31 May 2020, however the contractor encountered problems such as the sub-contractor missing time commitments, the

weather being unfavourable and testing of the last section found the road base was not to a quality standard so the contractor has been asked to rework that section.

2. *Why is there a speed bump in Marmion Avenue, just after the Pipidinnny roundabout?*

Response by Director, Assets

This is due to the Water Corporation service and waiting for them to lower that service. In the meantime, the contractor is monitoring that and it is being filled with asphalt to reduce the bump in the road.

3. *Has the Water Corporation advised how long it will take to do that?*

Response by Director Assets

Question taken on notice.

Further Response by Director Assets

The Water Corporation service is expected to be adjusted by mid-June 2020.

4. *The wrong road base has been used in this project, how was that identified and why was this acceptable to the contractor?*

Response by Director Assets

The material used is what was asked for and once the material is laid and compacted, then all sections are tested but this particular section failed that test. That material has been removed and new material is being brought in.

5. *Where the camber of Marmion Avenue has been identified as incorrect, has this been rectified by the contractor?*

Response by Director Assets

Not aware of a particular section where the camber is incorrect but in the works may have some temporary deviations to meet 40kph speed requirements, which may be giving an impression of incorrect camber.

6. *RJ Vincent are the recommended tenderer for the Halesworth Park development and in that report it states they have completed the dualling of Marmion Ave, can you correct the report?*

Response by Director Assets

Yes, that will be corrected.

Further Response by Director Assets

Report AS01-06/20 does not need correction. The report notes that "R J Vincent has performed a number of large scale projects within the City of Wanneroo Northern Corridor (Project vicinity) including Marmion Avenue Duplication.....". This is correct as R J Vincent has previously completed sections of Marmion Avenue Duplication in addition to the current Marmion Avenue Duplication project from Butler to Yanchep.

7. *With RJ Vincent being the recommended tenderer for Halesworth Park if it goes ahead tonight, will there be close supervision of the project by the City to ensure this is*

completed in a timely fashion?

Response by Director Assets

Yes as part of project management, all projects are monitored. Please note that RJ Vincent have done many projects over the last six years for the City and there has been good feedback and delivery from them.

Further Response by Director Assets

Projects completed by R J Vincent since 2014/2015 include – Lenore Road Realignment, Mirrabooka Avenue Duplication, Connolly Drive Duplication (Clarkson and Ridgewood section), Neerabup Road Duplication, Pinjar Road Duplication, Marmion Avenue Duplication (two projects being – Butler section and Alkimos Vista Section).

R J Vincent is currently undertaking three projects – Connolly Drive Duplication in Butler, Hartman Drive Duplication in Darch/Madeley and Marmion Avenue Duplication (Butler to Yanchep).

CQ02-06/20 Cr Miles - Letter from Town of Cambridge re Funding from LGIS

1. *In the second part of the letter from the CEO of the Town of Cambridge, where they are requesting us to support their move to get excess funding from LGIS, how is that normally done?*

Response by Chief Executive Officer

Question taken on notice.

Further Response by Chief Executive Officer

In 2017/18 the City received \$142,680; 2018/19-\$207,272 and in 2019/20 \$276,833 in surplus dividends from LGIS which was applied each year against offset on the City's annual premium costs.

2. *In the correspondence provided they say LGIS has returned \$31m to member Councils from 1996 to 2019. I have not heard of that before, it must show up somewhere in our financial accounting but it would be good to understand what the CEO of the Town of Cambridge is referring to, he mentions a possible return of \$9m to member Councils?*

Response by Chief Executive Officer

Will obtain advice from LGIS and provide to Council Members.

CQ03-06/20 Cr Baker - Update on Dualling of Marmion Avenue Project

Does the City's contract with the contractor contain a penalty clause and if so, can that be invoked by the City? What would the penalties payable be if the contractor has breached the completion date deadline? Can you provide a report on that?

Response by Director Assets

Question taken on notice.

Further Response by Director Assets

Contract Number 18260 for Marmion Avenue Duplication with R J Vincent does not include a penalty clause.

This contract does include a liquidated damages clause. In the present circumstances and based on the information reviewed, this does not apply.

CQ04-06/20 Cr Coetzee - Dualling of Marmion Avenue, Traffic Management

At the intersection of Brindabella Parkway and Marmion Avenue, traffic management was in place last week but not there at all now. With the project being moved out for 4 weeks, can traffic management be brought back in the mornings?

Response by Director Assets

That will be reviewed with the project manager tomorrow and get a report from them and monitor the site and if required, will ask the contractor to provide that control.

Item 7 Petitions**New Petitions Received**

Nil

Update on Petitions**UP01-06/20 Objection to the Proposal by WA Limestone and the Extractive License (EIL) on Lot 8 Wattle Avenue Nowergup to Extract Sand and Limestone (PT01-05/20)**

Cr Cvitan presented a petition of 16 signatories objecting to the transport of limestone and sand by semi-trailer trucks (up to or more of 20 per day) from Lot 8 on Wattle Avenue West to Wanneroo Road because of the danger to those who live and use Wattle Avenue West as their access road to their properties.

Update

A Report on this petition is being presented to the 2 June 2020 Council Meeting (PS03-06/20).

Item 8 Reports**Declarations of Interest by Council Members, including the nature and extent of the interest. Declaration of Interest forms to be completed and handed to the Chief Executive Officer.**

Mayor Roberts declared an impartiality interest for item AS01-06/20 due to being a board member of Alkimos College.

Mayor Roberts declared an impartiality interest for item CP02-06/20 due to being the Vice-President of Quinns Mindarie Life Saving Club.

Planning and Sustainability**Approval Services****PS01-06/20 Disabled Access to Residential Swimming Pool - 3 Tunis Court, Mindarie**

File Ref: DD006.1998.00000968.002 – 20/187049
Responsible Officer: Director Planning and Sustainability
Disclosure of Interest: Nil
Attachments: 2

Moved Cr Baker, Seconded Cr Huntley

That Council **APPROVE** application BA1998.968.2 for Lot 215, 3 Tunis Court, Mindarie under Regulation 51 (3) (c) of the Building Regulations, to only relax the requirements of AS1926.1-1993 Section 2.11.1 permitting the pool barrier gate to open inward on the condition that when the person with a disability no longer resides at the property, this approval will cease. When the person with a disability no longer resides at the property the City must be notified immediately and the gate altered to comply with AS1926.

CARRIED UNANIMOUSLY

PS02-06/20 Consideration of Proposed Local Planning Policies following Advertising

File Ref: 40147 – 20/167583
Responsible Officer: Director Planning and Sustainability
Disclosure of Interest: Nil
Attachments: 3

Moved Cr Cvitan, Seconded Cr Treby**That Council:-**

1. **NOTES** that there were no submissions received in respect to the following advertised Local Planning Policies;
 - a) **Local Planning Policy 4.25: Substantial Commencement of Development;**
 - b) **Local Planning Policy 4.11: Variations to Building Envelopes; and**
 - c) **Local Planning Policy 2.10: Sea Containers;**
2. Pursuant to Clause 4(3)(b)(ii) of the Deemed Provisions of City of Wanneroo's District Planning Scheme No. 2 **PROCEEDS** with the Local Planning Policies described in 1. above, and as included in Attachments 1, 2 and 3;
3. Pursuant to Clause 4(4) of the Deemed Provisions of District Planning Scheme No. 2 **PUBLISHES** notice in a local newspaper of its decision to adopt the Local Planning Policies described in 1. above; and

4. **FORWARDS** a copy of the Local Planning Policies described in 1. above, as included in Attachments 1, 2 and 3, to the Department of Planning, Lands and Heritage for information.

CARRIED UNANIMOUSLY



PART 1 – POLICY OPERATION

Owner	Planning and Sustainability
Implementation	2 June 2020
Next Review	June 2024

Policy Development and Purpose

This Local Planning Policy (Policy) has been prepared under Schedule 2, Part 2 of the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

This purpose of this policy is to provide guidance on what constitutes substantial commencement of development in order to determine whether or not a development approval has been activated within the stipulated timeframe.

Policy Objectives

The objectives of this policy are:

- To provide a clear description of what constitutes substantial commencement of development approval;
- To provide certainty about the validity of a development approval;
- To provide a clear and consistent manner of determining whether a development approval has been activated within the prescribed timeframe.

Relationship to Other Policies, Guidelines and Documents

This policy is to be read in conjunction with the development standards and requirements of District Planning Scheme No. 2 and its associated policies.

PART 2 – POLICY PROVISIONS

1. Definitions

For the purposes of this policy, the following definitions apply. For other definitions the District Planning Scheme No. 2 definitions apply.

Substantial commencement means that some substantial part of work in respect of a development approved under a planning scheme or under an interim development order has been performed;

Planning and Sustainability
Local Planning Policy 4.25

Substantial Commencement of Development



Development approval

means development approval of the local government obtained under District Planning Scheme No. 2.

Works

in relation to land, means —

- (a) any demolition, erection, construction, alteration of or addition to any building or structure on the land; and
- (b) the carrying out on the land of any excavation or other works; and
- (c) in the case of a place to which a Conservation Order made under the *Heritage of Western Australia Act 1990* section 59 applies, any act or thing that —
 - (i) is likely to damage the character of that place or the external appearance of any building; or
 - (ii) would constitute an irreversible alteration to the fabric of any building;

2. General policy provisions

Commencement of Development

Where development approval has been granted under clause 68 of District Planning Scheme No. 2:

- (a) the development must be substantially commenced —
 - (i) if no period is specified in the approval — within the period of 2 years commencing on the date on which the determination is made; or
 - (ii) if a period is specified in the approval — within that period; or
 - (iii) in either case — within a longer period approved by the local government on an application made under clause 77(1)(a); and
- (b) the approval lapses if the development has not substantially commenced within the period determined under paragraph (a).

Where approval has lapsed, no development or works can be commenced until such time that further approval has been sought and obtained.

For the purpose of determining that substantial commencement of a development approval has been undertaken and in order to determine that the approval is valid and has been activated, the following shall be considered to be substantial commencement:

Planning and Sustainability
Local Planning Policy 4.25

Substantial Commencement of Development



Works considered to be Substantial Commencement of Development

Type of Development	Extent of Works
Development involving construction or works	Earthworks and the laying of the whole slab or flooring of the ground or basement level
Development involving use of land or building	Carrying out the fitting out of premises, where required, and the approved activity has commenced

Works not considered to be Substantial Commencement

Type of Works/Action	Comment
Demolition of existing structures	Not consistent with the definition of substantial commencement
Demolition of structure where the development approval involves partial demolition and/or alteration of an existing building	Not consistent with the definition of substantial commencement
Preparatory works such as surveys, investigations and reports	Considered as preparatory works in relation to a development approval but not actual works
Lodgement or granting of Building Permit	Considered as documentation process and not construction



PART 1 – POLICY OPERATION

Owner	Planning and Sustainability
Implementation	2 June 2020
Next Review	June 2024

Policy Development and Purpose

This Local Planning Policy (Policy) has been prepared under Schedule 2, Part 2 of the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Building envelopes are used in various parts of the City as a means of protecting and retaining vegetation that is deemed to be worthy of retention and as means of ensuring that the proximity of development does not conflict with the use or amenity of the locality in which they are provided. This policy applies to all areas of the City to provide guidance to applicants and the City in regards to the circumstances that may be considered to modify an existing building envelope.

Policy Objectives

The objectives of this policy are:

- To ensure that building envelopes are sited to minimise the loss and removal of vegetation;
- To reduce land use conflicts between adjoining properties; and
- To promote the orderly and proper development of land by identifying in what circumstances a building envelope may be varied.

Relationship to Other Policies, Guidelines and Documents

This policy should be read in conjunction with the development standards and requirements of District Planning Scheme No. 2. This policy does not apply to general residential development sites where a local development plan is in place.

PART 2 – POLICY PROVISIONS

1. Definitions

Building envelope: means an area of land within a lot marked on a plan approved by the responsible authority within which all buildings (not including boundary fences) and effluent disposal facilities on the lot must be contained.

For the purposes of clarity a building envelope excludes areas used for:

- open air car parking areas;
- access driveways;

Planning and Sustainability
Local Planning Policy 4.11

Variations to Building Envelopes



- boundary fencing;
- firebreaks; and
- services to the dwelling such as water, sewer, power, gas, telecommunications.

2. General policy provisions

Building envelopes are created for various reasons, such as controlling the extent of development and the retention of vegetation and natural landscape features.

Landowners and developers may seek to vary the location, extent and shape of building envelopes in some cases, to accommodate development. This policy has been prepared to provide guidance to applicants for matters to consider when submitting proposals for development approval which seek to vary a building envelope.

In dealing with applications to vary the location and size of an approved building envelope, the City must be satisfied that the proposed envelope will be able to accommodate development that is consistent with the objectives of the zone for the specific area. In this regard the City will require supporting information with an application that demonstrates the form of future development.

In considering variations to building envelopes, the City will have due regard to the following matters:

- Whether the proposed envelope is similar in area to the area of the current building envelope;
- It is located to avoid and minimise the removal of vegetation that is considered worthy of retention by the City;
- The level of bushfire risk;
- Any geophysical constraints;
- Any building setback distances in the District Planning Scheme No. 2 or other policy;
- The location of any dwellings or other buildings and outdoor living areas on adjoining lots for the purpose of maintaining separation and protection of amenity.

Building envelopes are to generally be of a regular shape and comprise one contiguous area. More than one building envelope may be considered provided that there are no more than three envelopes on any one lot and that the total land area is similar to the total area of the current building envelope.

Notwithstanding the requirements above, an increase in the size of a building envelope may be considered, but any increase should be a maximum of 10% of the area of the original approved building envelope and is required to address the above criteria.

Justification will need to be provided to accompany any proposal to vary a building envelope that is relevant to the purpose such as:

- Environmental reports;
- Bushfire Management Plan;
- Geotechnical study

Such reports or supporting information must be prepared by a suitably qualified expert at the applicants expense.



PART 1 – POLICY OPERATION

Owner	Planning and Sustainability
Implementation	2 June 2020
Next Review	June 2024

Policy Development and Purpose

This Local Planning Policy (Policy) has been prepared under Schedule 2, Part 2 of the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

To guide and control the use of sea containers on private property throughout the City in order to ensure that an acceptable standard of development is achieved that does not detrimentally affect the amenity of the locality.

This Policy applies to the use of sea containers on private property throughout the City. Sea containers used in construction or for storage on a site constitute “development” under the City of Wanneroo District Planning Scheme No. 2 and are subject to the requirement for development approval unless otherwise specified in this Policy.

For the purposes of this Policy, the use of sea containers shall be assessed for compliance with this Policy and are not to be assessed as “Outbuildings” as defined by the Residential Design Codes (R-Codes).

Policy Objectives

The objectives of this Policy are:

- To provide guidance and control for the installation and use of sea containers within the City;
- To ensure the visual impact of sea containers does not unreasonably detract from the amenity of adjoining properties and the area generally.

Relationship to Other Policies, Guidelines and Documents

This Policy should be used and read in conjunction with the development standards and requirements of District Planning Scheme No. 2 and the R-Codes.

Relationship to Other Policies, Guidelines and Documents

This policy is to be read in conjunction with the development standards and requirements of District Planning Scheme No. 2 and its associated policies.

PART 2 – POLICY PROVISIONS

1. Definitions

For the purposes of this Policy a Sea Container is defined as: A large prefabricated metal box of a standard design and size used for the transport of goods by road, rail, sea, or air that can be used for holding or storing goods and equipment temporarily or permanently.

2. General

1. Sea containers will be permitted where used for the storage of building materials and equipment in connection with a building under construction, subject to:
 - (a) being on-site only for the time the building works are being carried out; and
 - (b) it is only placed on-site after the issue of a building permit on the site; and
 - (c) it is removed within 14 days after the building works are completed.
2. Sea containers used for temporary storage purposes will be permitted where on-site for a maximum period of 7 days for the purpose of relocating personal goods to/from a property.
3. Development approval is not required to be obtained for sea containers compliant with Clause 1 or 2 or where compliant with the requirements of District Planning Scheme No. 2 or the deemed to comply requirements of the R-Codes. In all other instances development approval is to be obtained and is to be the subject of consultation with owners and/or occupiers of affected land.
4. In all cases the sea container will:
 - (a) Not result in a detrimental impact on the amenity of adjoining land or the area in general
 - (b) Not compromise the approved development or use by:
 - i. Impinging on any car parking bays required to satisfy the minimum car parking requirement for the approved development or use; or
 - ii. Obstructing access; or
 - iii. Obstructing a visual truncation provided to an accessway.
 - (c) Be in good repair and of a uniform colour to complement the building to which it is ancillary or surrounding natural landscape features; and
 - (d) Be appropriately screened (vegetation or otherwise) where considered necessary by the City.
5. Where used for habitable purposes, sea containers are required to comply with all relevant legislation.

Planning and Sustainability
Local Planning Policy 2.10
Sea Containers



Residential zoned land or land used for residential purposes

Development approval is required to be obtained where any variations to the requirements of District Planning Scheme No. 2 or the deemed to comply requirements of the R-Codes is proposed and will be subject to consultation with owners and/or occupiers of affected land. Sea containers may be permitted having regard to the provisions of clause 4 above.

Land not zoned Residential or not used for residential purposes

Development approval is required and may be granted having regard to the provisions of clause 4 above. Consultation with owners and/or occupiers of affected land will be required where stipulated by District Planning Scheme No. 2 or where deemed necessary.

Roads and Reserves

This policy does not apply to the placement of sea containers within local reserves or road reserves, but shall be subject to the City's Local Laws where applicable.

PS03-06/20 Response to PT01-05/20 – Quarry and Use of Wattle Avenue West (Relating to Extractive Industry Licence Application for Lot 8 (259) Wattle Avenue, Nowergup)

File Ref: DA2013/663 – 20/220944
Responsible Officer: Director Planning and Sustainability
Disclosure of Interest: Nil
Attachments: 2

Moved Cr Newton, Seconded Cr Cvitan

That Council:-

1. **NOTES** Petition PT01-05/20 tabled at the 5 May 2020 Ordinary Council Meeting; and
2. **ADVISES** the petition organiser that Council cannot require through the EIL that access be via Wattle Ave east as requested as Lot 8 does not have gazetted road access to the eastern portion of Wattle Ave and there is a valid development approval which requires access to be via Wattle Ave west and therefore has no basis to restrict access to the quarry.

CARRIED UNANIMOUSLY

Assets

Infrastructure Capital Works

Mayor Roberts declared an impartiality interest for item AS01-06/20 due to being a board member of Alkimos College.

AS01-06/20 Tender No. 20019 for the Provision of Major Works, Halesworth Park, Butler - New Sports Facilities

File Ref: 23756V013 – 20/201118
Responsible Officer: Director Assets
Disclosure of Interest: Nil
Attachments: 2

Moved Cr Baker, Seconded Cr Sangalli

That Council:-

1. **ACCEPTS** the tender submitted by Ralmana Pty Ltd T/A RJ Vincent & Co. (RJV) for Tender No. 20019, for Provision of Major Works Halesworth Park, Butler – New Sports Facilities as a Fixed Lump Sum Price of \$7,808,652.50 + GST for Option 1 (Stages 1 and 2) in accordance with the terms and conditions specified in the tender document; and
2. **NOTES** that further funding is required to be allocated in 2020/2021 and 2021/2022 Capital Works Budget to fully complete the works for the development and provision of sports facilities at Halesworth Park, Butler.

CARRIED UNANIMOUSLY

AS02-06/20 Tender 20001 - Installation of Timelocks in Public Toilets at Various Locations across the City of Wanneroo

File Ref: 28862 – 20/201750
Responsible Officer: Director Assets
Disclosure of Interest: Nil
Attachments: Nil

Moved Cr Sangalli, Seconded Cr Newton

That Council:-

1. **ACCEPTS** the tender submitted by Geared Construction Pty Ltd for Tender No. 20001, for the Provision of Timelock Systems for City Of Wanneroo Public Toilet Amenities, as a Fixed Lump Sum Price of \$ 227,105.00 + GST in accordance with the terms and conditions specified in the tender document; and
2. **NOTES** that funding of \$280,400 is required to be allocated in 2020/2021 Capital Works Budget to fully complete the works for the provision of time lock systems for City's public toilet amenities.

CARRIED UNANIMOUSLY

Community & Place

Cultural Development

CP01-06/20 Review of Terms of Reference : Heritage Services Advisory Group

File Ref: 1443V02 – 20/84234
Responsible Officer: Director Community and Place
Disclosure of Interest: Nil
Attachments: 3

Moved Cr Sangalli, Seconded Cr Newton

That Council APPROVES the proposed amendments to the Heritage Services Advisory Group Terms of Reference as per Attachment 3.

CARRIED UNANIMOUSLY



TERMS OF REFERENCE

Heritage Services Advisory Group

(Date of Council Adoption)

Name:	<i>Heritage Services Advisory Group</i>
Role/ Purpose:	To recommend to Council on policy matters pertaining to the heritage of the City of Wanneroo.
Definition:	<p><i>Choose the definition to insert for either an Advisory or Working Group:</i></p> <p>Advisory Group: The role of an Advisory Group is to act in an Advisory capacity, providing the City's Administration and the Council with its views and/or proposals relevant to the objectives for which the group was established.</p> <p>It is put together to get opinions and make Recommendations and/ or provide key information and materials to the Council, usually of a strategic nature. It may be ongoing (standing) or ad hoc (one-time) in nature. In operation, the Advisory Group cannot direct City Employees, expend monies, direct Volunteers or do anything, which is the responsibility of the City.</p>
1. Aims & Functions:	<p>1.1 Advise and make recommendations to Council on the strategic direction for the development and provision of heritage services and facilities in the City of Wanneroo.</p> <p>1.2 Recommend policies to council in relation to the management of the heritage collections of the City of Wanneroo.</p> <p>1.3 Provide advice on a program of events that enhance and promote a positive image of the City.</p> <p>1.4 Provide input to Council's decision making process on development or demolition applications concerning places identified in the Local Heritage Survey.</p> <p>1.5 Provide input to Council on places nominated for inclusion in the Local Heritage Survey.</p>

<p>2. Membership:</p>	<p>2.1. The <i>Heritage Services Advisory Group</i> shall consist of the following representation:</p> <ul style="list-style-type: none"> • Three Council representatives appointed by Council; • Director, Community & Place • Manager, Cultural Development • Coordinator, Cultural Services • A maximum of four community representatives. • Representatives of other agencies as appropriate by invitation for specific meetings/issues <p>2.2. Community representatives are to be approved by the appropriate Director;</p> <p>2.3. Membership shall be for a period of up to two years terminating on the day of the Ordinary Council Elections, with retiring members eligible to reapply;</p> <p>2.4. Members must comply with the City's Code of Conduct;</p> <p>2.5. The <i>Heritage Services Advisory Group</i> have authority to second individuals from outside of the <i>Heritage Services Advisory Group</i> on a voluntary basis, for their expert advice;</p> <p>2.6. Consideration will not be given to any nomination received from a person who is currently serving as an Elected Member of a neighbouring Council.</p>
<p>3. Operating Procedures:</p>	<p>3.1. Chairperson:</p> <ul style="list-style-type: none"> a) The members of <i>Heritage Services Advisory Group</i> are to elect a Chairperson and Deputy Chairperson from amongst themselves at the first meeting of the Group. b) The Chairperson should be an Elected Member. c) The Chairperson will preside at all meetings. d) In the absence of the Chairperson, the Deputy Chairperson will assume the Chair, and in their absence, a person is to be elected by the <i>Heritage Services Advisory Group</i> present to assume the Chair. e) The Chairperson is responsible for the proper conduct of the <i>Heritage Services Advisory Group</i>. <p>3.2. Meetings:</p> <ul style="list-style-type: none"> a) The <i>Heritage Services Advisory Group</i> shall meet on a regular basis as determined by the nominated Group members. b) All meeting dates are to be provided in the Elected Members Diary in the 'Wanneroo Wrap' and in the City's Corporate Calendar. c) A Notice of Meetings including an Agenda to be circulated to the Group members at least 72 hours prior to each meeting where possible. d) The Chairperson shall ensure that detailed Minutes of all meetings are kept and that copies are made available to all Group members as soon as practicable after the meeting. The Minutes are to be available for public inspection. e) Copies of all Minutes are to be forwarded electronically, through HPE Content Manager (the City's electronic record keeping system), to Council Support for filing in the Elected Members' Reading Room, and a copy placed on the Elected Members Hub Portal.

	<p>f) All Agenda and Minute documentation to be generated through Council's InfoCouncil software reporting system.</p> <p>g) A Group Recommendation does not have effect, unless it has been made by simple majority. A simple majority is the agreement of not less than half of the votes present at the meeting.</p> <p>h) All endorsed members of the Group will have one vote. The Chairperson will have the casting vote and simple majority will prevail.</p> <p>3.3. Quorum: A meeting can be conducted without a quorum if necessary. However, every endeavour should be made to achieve a quorum (50% of voting Delegates) or at least to ensure a reasonable spread of representation in the Group. Particularly in circumstances where Recommendations will be made for Councils consideration.</p> <p>3.4. Administration:</p> <p>3.4.1. <u>Administrator Support:</u> <i>Heritage Services Advisory Group</i> Administrator for the Group will be provided by the City of Wanneroo. That support person will be the Community History Librarian.</p> <p>3.4.2. <u>Motions on Notice:</u> A Group member may raise at a meeting any business that the member considers appropriate and which is relevant to the purpose of the Committee, in the form of a Motion, of which seven days' notice has been given in writing to the Group Administrator prior to the compilation of the Agenda for that meeting.</p> <p>An Administration Comment is to be added at the end of Motions on Notice and signed off by the appropriate Director.</p>
4. Delegated Authority:	<p>4.1. The <i>Heritage Services Advisory Group</i> has no delegated power and has no authority to implement its recommendations without approval of Council.</p> <p>4.2. The <i>Heritage Services Advisory Group</i> has no delegated authority to commit Council to the expenditure of monies.</p> <p>4.3. Matters requiring Council consideration will be subject to separate specific reports to Council.</p>

Community Facilities

Mayor Roberts declared an impartiality interest for item CP02-06/20 due to being the Vice-President of Quinns Mindarie Life Saving Club.

CP02-06/20 Quinns Beach Surf Life Saving Patrol Observation Tower Project

File Ref:	28864V02 – 20/87105
Responsible Officer:	Director Community and Place
Disclosure of Interest:	Nil
Attachments:	2
Previous Items:	CP07-11/18 - Quinns Beach Surf Life Saving Patrol Observation Tower Project - Consultation Outcomes and Site Identification - Ordinary Council - 13 Nov 2018

Moved Cr Sangalli, Seconded Cr Baker

That Council:-

1. **NOTES** the outcomes of the Quinns Beach Surf Life Saving Patrol Tower review process as outlined within this report;
2. **APPROVES** the continued placement of the Patrol Tower as per the approved Location 4, with the tower to be removed during the winter season; and
3. **RECOGNISES** and **THANKS** Surf Life Saving WA and the Quinns Mindarie Surf Life Saving Club and the community for their involvement in the consultation and operational component of the project.

CARRIED UNANIMOUSLY

CP03-06/20 Montrose Park Changeroom Upgrades

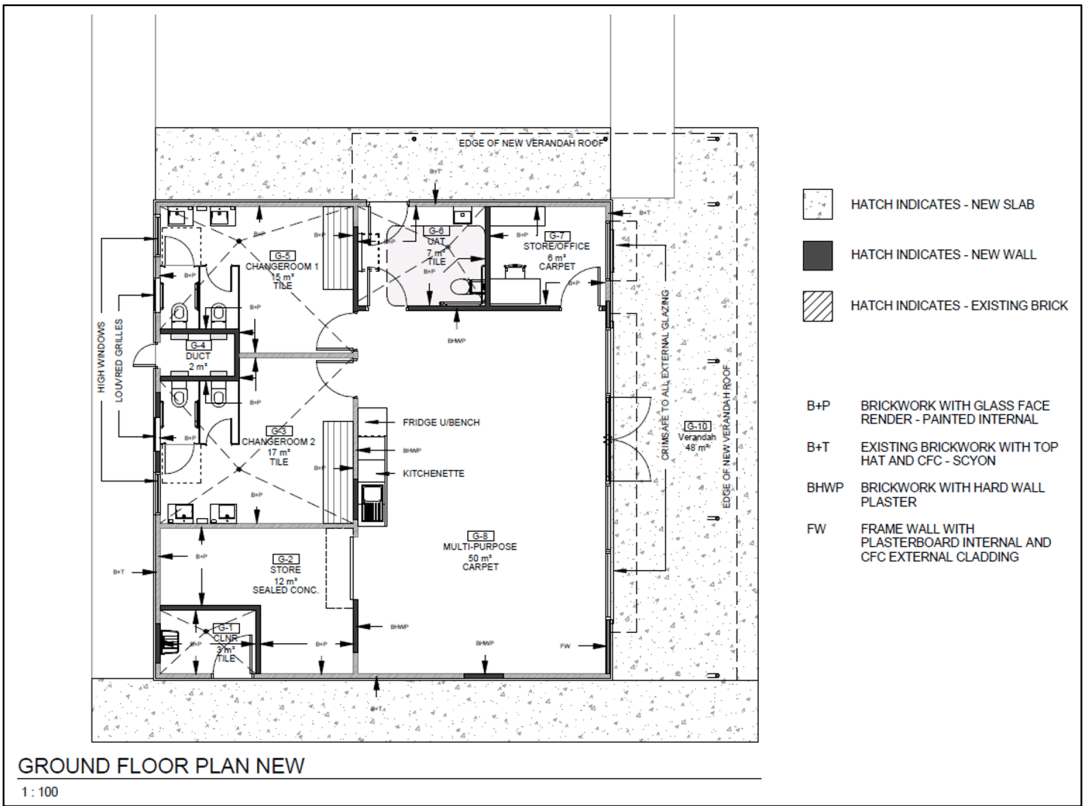
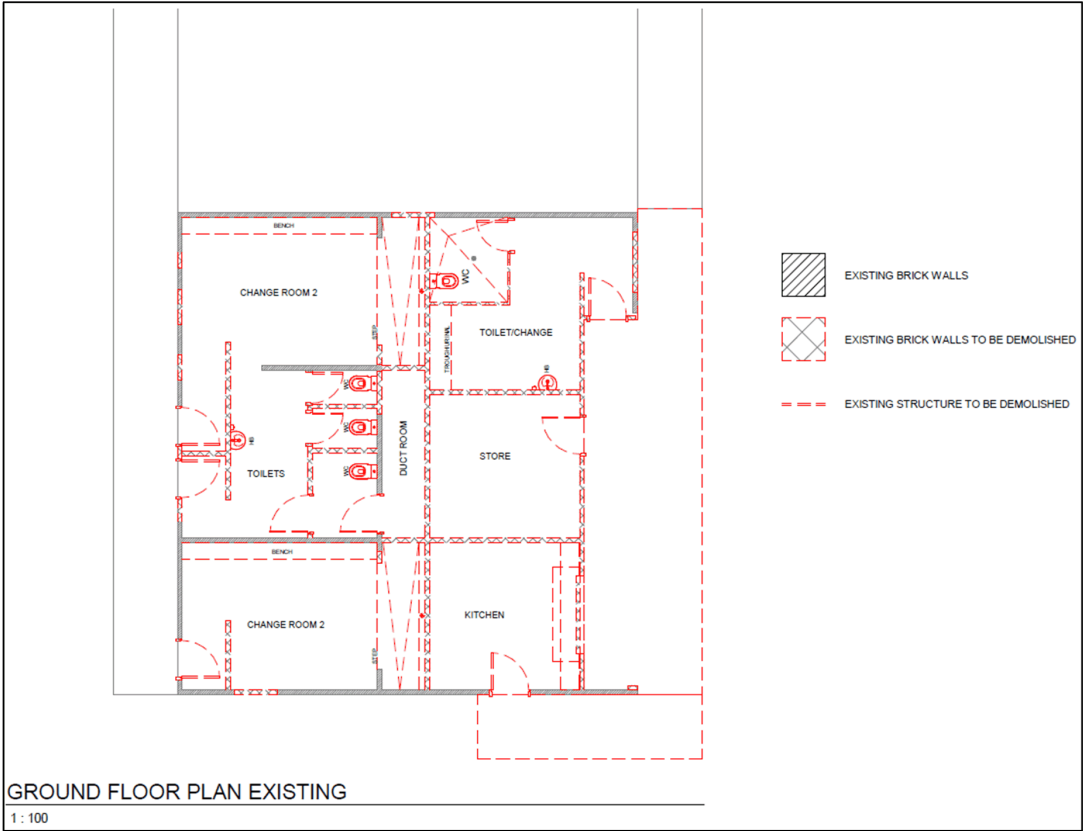
File Ref:	38979 – 20/104449
Responsible Officer:	Director Community and Place
Disclosure of Interest:	Nil
Attachments:	3

Moved Cr Treby, Seconded Cr Zappa

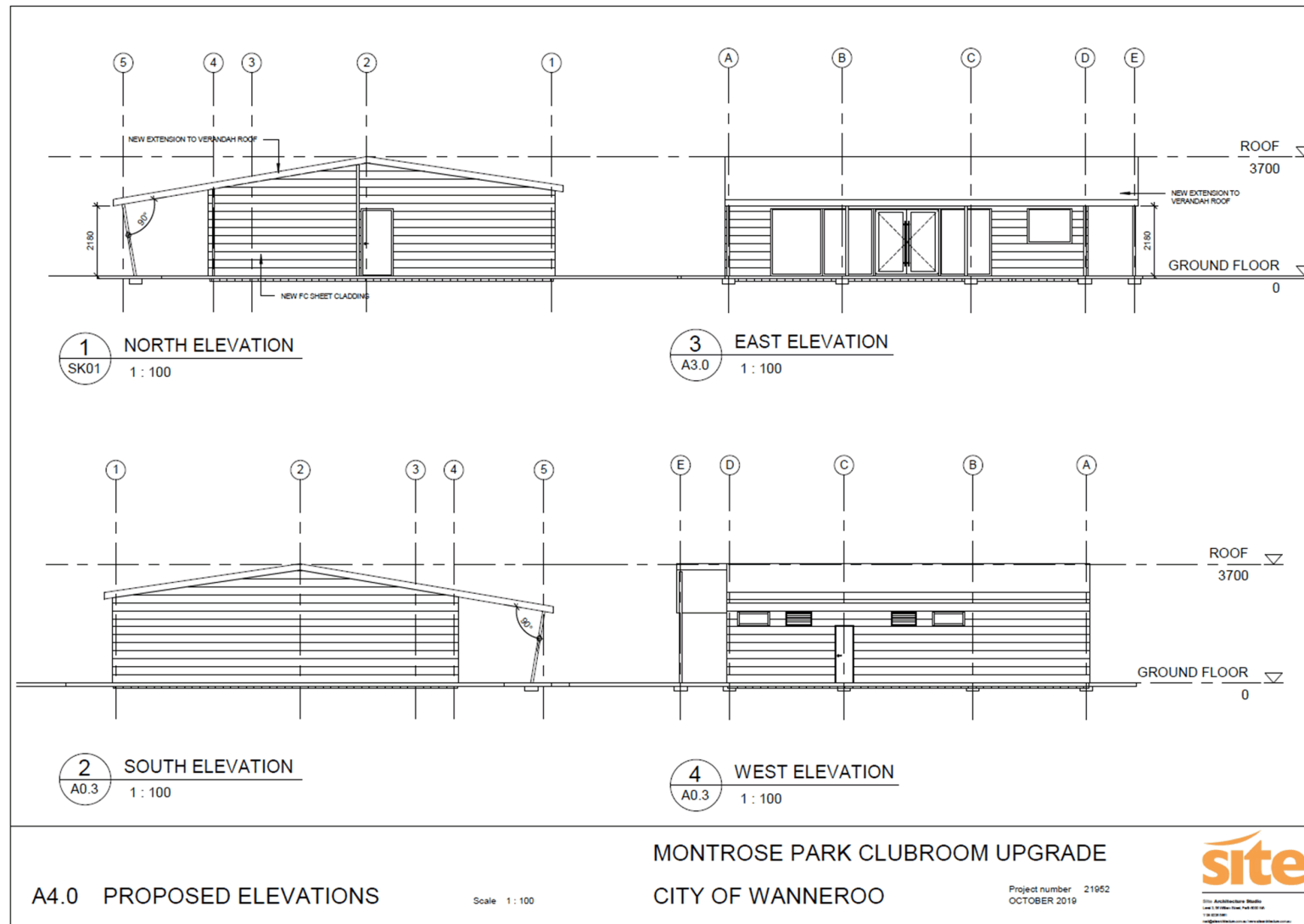
That Council ENDORSES the Montrose Park Tennis Clubroom Upgrades Concept Design as per Attachment 2.

CARRIED UNANIMOUSLY

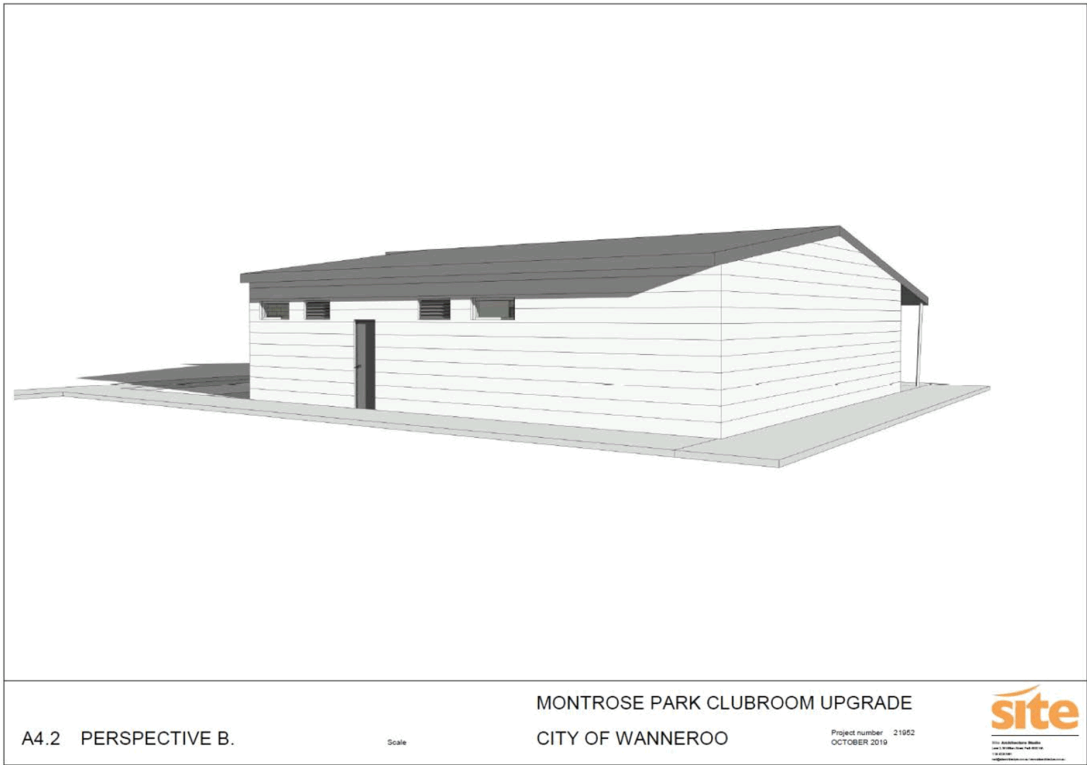
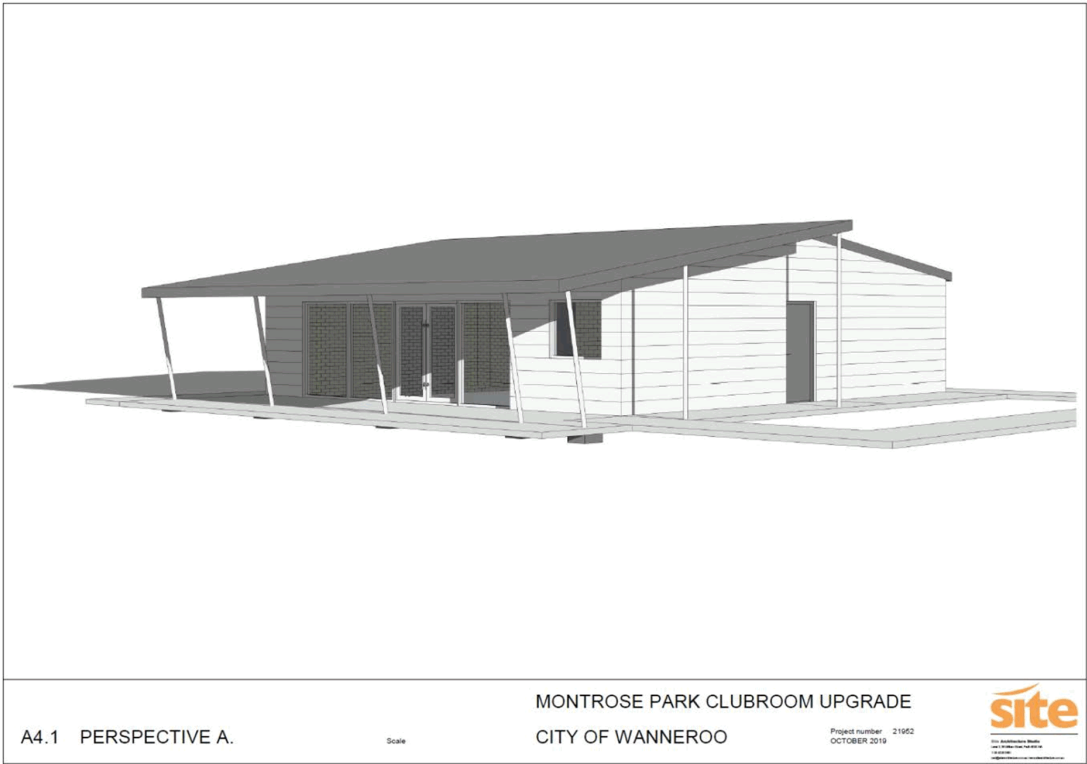
MONTROSE PARK CLUBROOM CONCEPT PLANS



MONTROSE PARK CLUBROOM ELEVATIONS



MONTROSE PARK CLUBROOM PERSPECTIVES



CP04-06/20 Splendid Park Cycling Facility Concept Design and Cost Estimate

File Ref: 39942 – 20/93111
Responsible Officer: Director Community and Place
Disclosure of Interest: Nil
Attachments: 6
Previous Items: CP06-10/18 - North Coast Cycling Facility Master Plan - Ordinary Council - 16 Oct 2018 7.00pm
CP04-05/19 - Cycling Activity at Splendid Park, Yanchep - Ordinary Council - 07 May 2019

Moved Mayor Roberts, Seconded Cr Sangalli

That Council:-

1. ENDORSES, for the purposes of public comment, the draft Splendid Park Cycling Master Plan, as shown in Attachment 2 of this report;
2. NOTES that Administration's preferred option is Option 1 (Attachment 4) based on the ability to deliver a cycle track and its cost effectiveness; and
3. NOTES that the draft Splendid Park Cycling Master Plan is intended to be released for a 28 day public comment period from 8 June 2020 to 3 July 2020, with the outcome to be reported to Council at its meeting held on 28 July 2020.

Motion to Amend

Moved Cr Aitken, Seconded Cr Flood

In recommendation 1. after the word "comment", insert the words "Option 1 and Option 2 in".

1. ENDORSES, for the purposes of public comment, *Option 1 and Option 2 in the draft Splendid Park Cycling Master Plan*, as shown in Attachment 2 of this report;

CARRIED UNANIMOUSLY

Substantive Motion as Amended

That Council:-

1. ENDORSES, for the purposes of public comment, Option 1 and Option 2 in the draft Splendid Park Cycling Master Plan, as shown in Attachment 2 of this report;
2. NOTES that Administration's preferred option is Option 1 (Attachment 4) based on the ability to deliver a cycle track and its cost effectiveness; and
3. NOTES that the draft Splendid Park Cycling Master Plan is intended to be released for a 28 day public comment period from 8 June 2020 to 3 July 2020, with the outcome to be reported to Council at its meeting held on 28 July 2020.

The substantive motion as amended was put and

CARRIED UNANIMOUSLY



Masterplan Report

Cycling Path | Splendid Park



REV	DATE	ISSUE	TO	BY
A	07.02.2020	DRAFT FOR CITY REVIEW	Peter Hoole	ZF CW
B	12.03.2020	FINAL REPORT	Peter Hoole	ZF CW

0.0

contents



1 | Introduction

1.1 | Project Background

1.2 | User's & Objectives

2 | Site Analysis

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3.1 | Risks, constraints and opportunities

4 | Methodology

4.1 | Masterplan Principles

4.2 | Concept 1

4.1 | Concept 2

4.2 | Layout, facilities & access

4.3 | Proposed circuits

4.4 | Proposed circuits

5 | Materials & Furniture

5.1 | Seating & shelter

5.2 | Hard and soft surfaces

5.3 | Fencing, signage & gates

6 | Recommendations

7 | Cost Implications

7.1 | Construction cost implications

7.2 | Management cost implications

1.0

introduction



1 | Project Background

2 | User's & objectives

1.1 project background



SITE AERIAL

Splendid Park is an existing district level open space catering for formally organised sport such as cricket, Australian Rules Football, Soccer and Little Athletics. The site is approximately 125,000m² and is bounded by Splendid Ave to the south boundary and future Marmion Ave connection to the west.

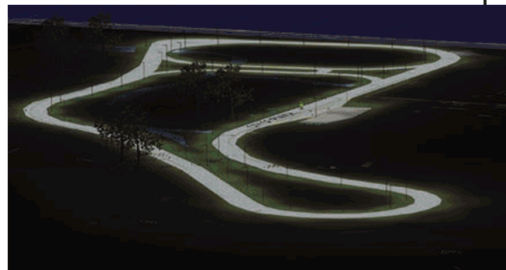
Through ongoing population growth and the rise in popularity of organised road cycling, Emerge Associates were appointed by the City of Wanneroo to review the possibility of catering for a cycling path circuit within the site. The new upgrade will be suitable for beginner, amateur and semi-professional cycling events to be held on the new track. The masterplan will include multiple points to observe different sporting activities as well as offer more facilities to the current venue to create a first class facility.

1.2

precedents

**Casey Fields - Victoria**

2.27km Track
5 track options

**Ipswich - Queensland**

1.3km Track
3 track options

**Toowoomba - Queensland**

1.7km Track
6 track options



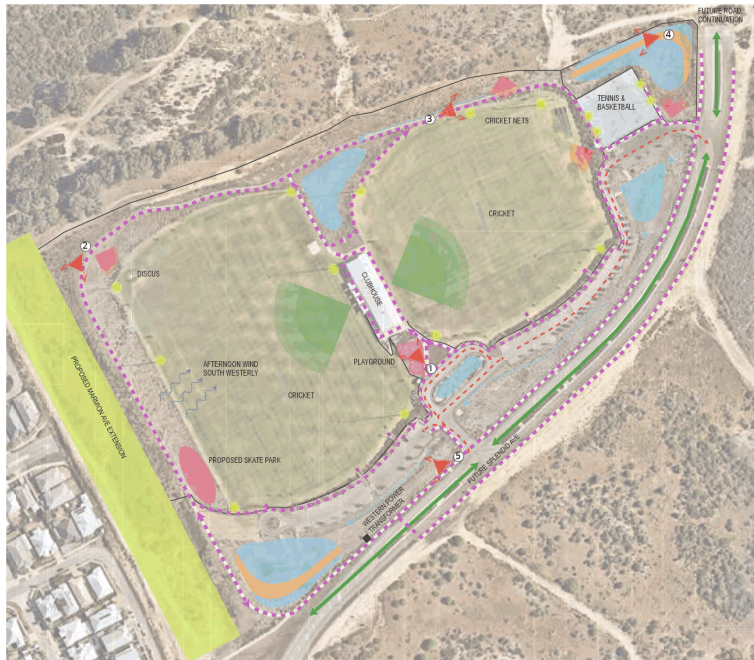
2.0

site analysis

1 | Site analysis summary



2.1 site analysis summary



Summary

The current site of Splendid Park offers the opportunity for a unique sporting precinct. A major objective of the brief was to retain key elements such as; the clubhouse, access and parking for vehicles, tennis and basketball courts, cricket nets, x2 grass ovals, lighting and drainage basins. Through maintaining this infrastructure, space in-between is defined and identified for the potential cycling path. Boarding the west perimeter is the new proposed extension of Marmion Avenue between the site and residential properties. On the North east tip, Splendid Avenue will be continued on, connecting the road to future developments. The site has multiple points in which key upgrades can take place.

Climatic Elements

Wind:

In the mornings the site is exposed to primarily Easterly winds switching to a strong South Westerly by 3pm in the afternoon

Sun:

The lack of shelter on the site heavily exposes it to the sun, especially on summer days.

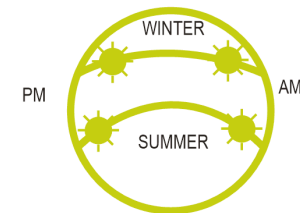
Rain:

On average 754mm of rain falls in the surrounding area. Flood basins exist on site however volumes will need to be reviewed prior to proceeding to detailed design.

Location and Topography

The location of the site is 1.5km's from the coast, 56km's from the Perth CBD and 31km's from Wanneroo town centre. The site sits on the edge of the Quindalup sand dune complex resulting in low growing dune vegetation, with the soil make up primarily being calcareous sand.

Due to this sand dune complex the northern side of the site has a steep bank that may offer the opportunity for observation while limiting the options for cycling path manipulation. Furthermore there is slight grading of the site from northern tip being the high point (33.50m) and the south westerly corner the lowest (27.50m).



3.0 risks & opportunities



1 | Risks, constraints and opportunities

3.1 risks & opportunities

Risks & Constraints

The new Splendid Cycling Path will sit within the existing sporting complex. The cycling path manoeuvres between existing infrastructures and must not impact the current size of playing fields. This limits the amount of track options and variety that can be implemented on the site. The existing basins also limit the tracks location due to safety and risk concerns with the gradient of the slope and the potential hazard of the basins filling with water. The track must include gates that can be closed across intersections at the entry and exit points of the car park to minimise risk to cyclists when racing. Furthermore, risk can be reduced by limiting the speed in the car park through the use of speed bumps and speed limits.

Further Investigation Required

As this design is only at masterplan level, we have not reviewed in detail the impact the proposed course layout will have on the drainage volumes to the existing flood basins. We acknowledge this volume is likely to be reduced, particularly in the north east corner of the site.



Opportunities

Due to the nature of site having multiple level changes, the track can have different points that create unique experiences for cyclists through topographical changes. This includes using the upper edge of the basins as a corner for cyclist to gain speed, using the western perimeter downhill as a sprint and following a similar line as the old footpath on the northern bank to alter the cycling paths course. The site also allows for unique viewing experiences for spectators with the northern bank having potential to be terraced for sitting and viewing, as well as mounding 2 corners for spectators to observe multiple sports from, terracing the cricket net retaining wall for training therefore creating a seamless transition to the tennis courts. The site also allows for 2 track alterations to increase or decrease the distance and hardness for users.



4.0

methodology



- 1 | Masterplan Principles
- 2 | Concept 1
- 3 | Concept 2
- 4 | Layout, facilities & access
- 5 | Proposed circuits 1&2
- 6 | Proposed circuits 3&4



4.1 masterplan principles

**1. Maintain a 5 meter wide cycling path**

The cycling path maintains a minimum of 5 meters around the entire cycling path and widening to 6 meters in key intersections and corners

2. Include a 200 meter sprint towards the finish line

The final 200 meters must be straight to allow for a sprint finish

3. Maximise usage through day and night

The cycling path is to be able to be used at day and night

4. Leave current facilities untouched

The new cycling path must not impact the current facilities

5. Provide space for 6 marquees

Space must be available at least 6 marquees to pop up on race day.

6. Parking space for bicycles

Space must be provided to park bicycles safely

4.2

concept 1

Concept 1:

The start and finish line is located near the main entrance of the carpark. This allows for the activation of a currently inactive space. By locating the hub here, riders can easily access the main club house facilities and entire carpark. The current swale has also been upgraded and allows for a bridge and extra greening of the space to create shade for visitors. The marquee area is a lot larger than concept two, due to less restriction by the perimeter and future developments. This allows for better viewing of the finish and start line and the potential for larger events to be held. The start and finish line are staggered as a result of the 200 meter sprint prior to the finish line having more room than the finish line in concept two.

Key Features:

- Separate start and finish line
- Larger marquee space
- Close connection to main clubhouse
- 200 meter sprint slightly up hill
- Mounded hills and terraced retaining walls



4.3

concept 2

**Concept 2:**

The start and finish line is located adjacent to the proposed skate park. Combining these two spaces allows for a new micro hub within the sporting complex to occur. This re activated space connects with the southern mounded hill as well as the carpark roundabout. Though riders will have a longer walk to the main club house. It must be noted that the start line will also be near the new Marmion Avenue extension, which may cause large noise pollution in the future.

Fly over:

Concept two has a new fly over by the main entrance of the carpark. This allows for rides to safely cross over the entrance whilst also adding a new obstacle of a steeper slope. We must recommend that concept one's solution for increasing the safety across this entrance is far more cost effective as it uses a boom gate to protect riders from cars coming in and out.

Key Features:

- Fly over at main entrance
- Downhill sprint towards finish line
- Mounded hill at finish line

4.4 layout, facilities & access



STREET FURNITURE AUSTRALIA
BIKE RACKS BST03



URBAN FOUNTAINS & FURNITURE
APOLLO 280



PHILLIPS OPTIVISON
MVP507

The new Splendid Cycling Path proposes multiple new facilities, this includes:

Marquee area for race day

Bike parking

Picnic tables

Drink Fountains

Picnic Shelter x2

Informal mounded viewing opportunities

New track lighting

- Solar lighting poles to finish line / marquee zone

Terraced seating and retaining

New trees for shade

Cycling path (red asphalt)

Cycling path connections (black asphalt)

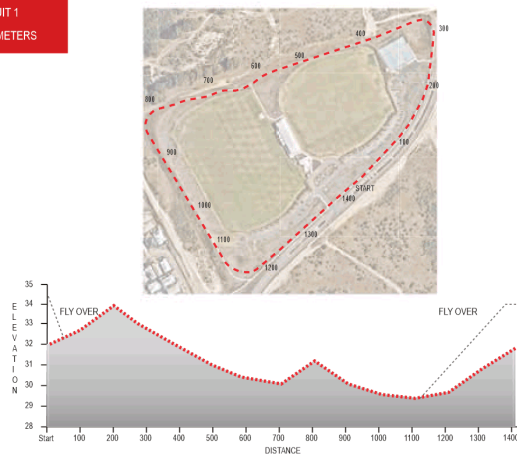
Layout and Access

The new Splendid Cycling Path orientation reflects the current district open space in which it sits. Each track feature is a direct result of topography, creating a completely unique experience. The location of the start and finish lines allow for a 200m sprint prior to the finish line. The layout also offer 4 unique different circuits for different skill, endurance & age group levels. The design maintains the two key access points for vehicles into the parking lots and the "kiss and drop" loop. There is also pedestrian specific footpaths and bike specific tracks to separate pedestrian and bike from each other to reduce risk.

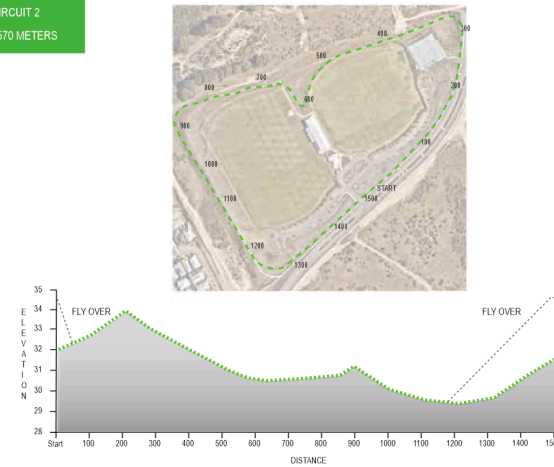
Facilities

4.5 proposed circuits

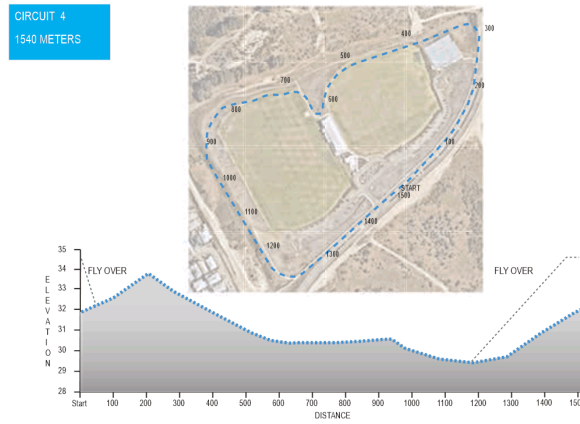
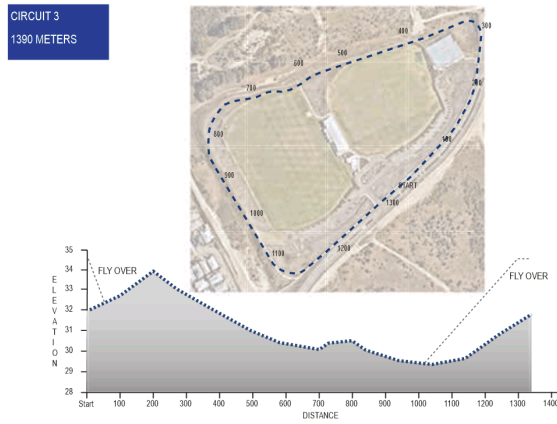
CIRCUIT 1
1420 METERS



CIRCUIT 2
1570 METERS



4.6 proposed circuits



5.0 materials & furniture



- 1 | Seating & shelter
- 2 | Hard and soft surfaces
- 3 | Fencing, signage & gates

5.1 seating & shelter



LIMSTONE INFORMAL SEATING TERRACE

STREET FURNITURE AUSTRALIA PICNIC AREA
CMA6

MOUNDED GRASS SEATING

LANDMARK 6.5M X 3.0M SHELTER
K690

LARGE TREE CANOPY SHADE



POP UP MARQUEE

5.2 hard & soft surfaces



GREY CONCRETE PATH



RED ASPHALT CYCLING PATH



BLACK ASPHALT CONNECTION TRACK



TRACK OPTION LINE MARKINGS



SWALE VEGETATION



EXISTING VEGETATION RETAINED

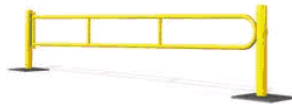


PITCHED LIMESTONE RETAINING

5.3 fences, signage & gates



GATE OPTION 1
LEDA



GATE OPTION 2
LEDA



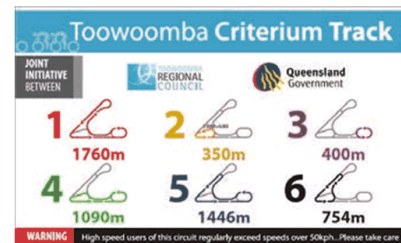
GATE OPTION 3
LEDA



DIRECTIONAL SIGN



CYCLIST CAUTION SIGN



CYCLING PATH MAP SIGN

6.0 cost implications



1 | Construction cost implications

2 | Management cost implications

6.0

recommendations

Concept one and concept two both offer the same cycling path with 2 added loops to create variety and interest for all riders. Both concepts have 2 access points for motorised vehicles, and the walking loop for recreational users. All current facilities have been maintained as mentioned in the brief. Both concepts have allocated space adjacent to the tennis courts to create a new observation point to watch both cycling events, basketball and tennis from. Both concepts have also developed new greening and shelter by the cricket nets along with terraced seating for spectators.

Concept one and concept two differ from the location of the start and finish line of the cycling path. By shifting this key space, new spaces of the park can be activated. Concept one allows for the activation of the main entrance whereas concept two allows for the activation by the proposed skate park.

Lighting:

Each concept has included strategically located solar LED lights along the cycling path as well as the use of current floodlights located on each oval. These lights will allow riders to use the facility at day and night time. Through the detailed design phase a thorough lighting study will be required.

Both Concepts include:

- 4 unique track options
- x2 mounded hills for sport observation
- Corners on the edge of 3 basins
- Space for marquees and new shelters
- The addition of mature trees for shelter
- Terraced seating by the cricket nets
- Same main route and material
- Footpath around the perimeter of the track / ovals

1 | Concept 1

2 | Concept 2

7.1 construction cost



Cost Plan Summary

Project: OPTION 2

Details: SPLENDID PARK CRITERIUM TRACK OPT
2

Building: SPLENDID PARK CRITERIUM TRACK

Code	Description	Quantity	Unit	Rate	Total
	NOTES				0
	PRELIMINARIES				139,500
	DEMOLITION				5,600
	SITEWORKS & EARTHWORKS				370,000
	BRIDGE				264,000
	CRITERIUM TRACK				410,000
	ELECTRICAL				96,000
	EXTERIOR ELEMENTS				292,900
	EXTERNAL SERVICES				10,000
	Sub-Total				1,588,000
	Professional Fees	8.0	%		127,000
	Design Contingency	15	%		238,200
	Construction Contingency	15	%		238,200
	Estimated Total Project Cost				2,191,400
	Exclusions				
	Planning Approval & Building Permit fees & charges				
	Loose furniture & equipment				
	Fire hoses & hydrants				
	Skate Park & Fence				
	Power upgrade				
	Electronic lap counters, timers and the like				
	BBQ's				
	Temporary marquees				
	Works to existing facilities				
	Rock excavation				
	Goods & Services Tax				

Cost Plan

Project: OPTION 2
Building: SPLENDID PARK CRITERIUM TRACK

Details: SPLENDID PARK CRITERIUM TRACK OPT 2

Code	Description	Quantity	Unit	Rate	Total
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NOTES

	REFERENCE DOCUMENTS				
1	The following documents were used for compiling this estimate:				
2	Concept drawings prepared by Emerge Associates dated January 2020				
3	• Site Analysis Plan				
4	• Concept Option 1 (2 sheets)				
5	• Concept Option 2 (2 sheets)				
6	• Track Configuration Options				
7	• Materials Reference List				
8	Existing As-constructed Landscape Plan				
9	Splendid Park aerial image showing site location & existing facilities				
	QUALIFICATIONS				
10	This cost indication is based on conceptual design information provided by the Designer. The information provided is preliminary and incomplete. Accordingly, this cost indication reflects the current conceptual design information and may vary significantly once investigation work and designs are finalised.				
11	By their nature, these estimates and assumptions are subject to significant uncertainties and, accordingly, the actual costs may materially differ from these estimates and assumptions. Accordingly, no assurance can be given that the cost estimates and the underlying assumptions will be realised in practice				
12	Pricing assumes the project will be competitively tendered.				

NOTES

0

PRELIMINARIES

13	Contractor Preliminaries		Item		139,500
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PRELIMINARIES

139,500

DEMOLITION

14	Breakup and remove existing red asphalt footpath including flush concrete edge beams	160	m	35.00	5,600
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DEMOLITION

5,600

SITEWORKS & EARTHWORKS

	SITEWORKS AND EARTHWORKS				
15	Clear area for new cycle track & footpath	11,000	m2	3.00	33,000
16	Minor cut to fill generally to form new track profile	11,000	m2	10.00	110,000
17	Trim, grade and compact areas of new track	10,150	m2	5.00	50,750
18	Clean imported sand fill to north east corner compacted in layers as per Engineer requirements	2,000	m3	30.00	60,000
19	Retaining wall n.e. 1.0m high to northern side of track as indicated on plan	150	m	250.00	37,500
20	Limestone pitching (grouted) to north east corner bend	150	m2	120.00	18,000
21	Form mounded earth bunds for informal viewing n.e. 1.0m high	1,000	m3	30.00	30,000

Cost Plan

Project: OPTION 2
Building: SPLENDID PARK CRITERIUM TRACK

Details: SPLENDID PARK CRITERIUM TRACK OPT 2

Code	Description	Quantity	Unit	Rate	Total
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SITEWORKS & EARTHWORKS

(Continued)

22	Terraced seating to oval near existing hardcourts		Item		30,000
23	Sundries		Item		750

SITEWORKS & EARTHWORKS

370,000

BRIDGE

	BRIDGEWORKS				
24	Embankment construction for bridge approaches	2,200	m3	30.00	66,000
25	Bridge abutments	2	No	30,000.00	60,000
26	Bridge deck including balustrades/safety rails	55	m2	1,600.00	88,000
27	Stone pitching to batters	400	m2	120.00	48,000
28	Tunnel lighting		Item		2,000

BRIDGE

264,000

CRITERIUM TRACK

	CRITERIUM TRACK				
29	200 Thick roadbase	10,000	m2	12.00	120,000
30	Asphalt seal - red 25mm	7,200	m2	20.00	144,000
31	Asphalt seal - black 25mm	1,700	m2	15.00	25,500
32	Acrylic paint markings to start & finish lines		Item		5,000
33	Directional pavement markings		Item		2,000
34	Concrete edge beam	3,450	m	30.00	103,500
35	Balustrade to north east sweep bend	40	m	250.00	10,000

CRITERIUM TRACK

410,000

ELECTRICAL

	ELECTRICAL				
36	Modify existing DB		Item		3,000
37	Meter		Item		1,500
38	Light pole & luminaires	16	No	2,500.00	40,000
39	Cabling to light poles		Item		25,000
40	Sub-mains cabling from existing switchboard to marquee area	100	m	90.00	9,000
41	Power supply to start & finish lines from existing switchboard		Item		2,000
42	Solar pole top light	2	No	6,000.00	12,000
43	Testing & commissioning		Item		2,500
44	Sundries		Item		1,000

ELECTRICAL

96,000

EXTERIOR ELEMENTS

	EXTERIOR ELEMENTS				
	Fencing & Footpaths				

Cost Plan

Project: OPTION 2

Details: SPLENDID PARK CRITERIUM TRACK OPT
2

Building: SPLENDID PARK CRITERIUM TRACK

Code	Description	Quantity	Unit	Rate	Total
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EXTERIOR ELEMENTS*(Continued)*

45	Modify existing concrete or asphalt footpaths where affected by new track works		Item		5,000
46	Modify existing chainlink fencing around sports facility to accommodate new track		Item		5,000
47	Fencing around drainage basin NE corner - Chainlink 1800 high	180	m	100.00	18,000
48	New footpath to match existing - NW corner	150	m	150.00	22,500
49	Concrete paving at new shelters	50	m2	80.00	4,000
50	Boom gate to road crossover	2	No	4,000.00	8,000
51	Gate where fence crosses track	2	No	2,000.00	4,000
	Structures & Fixed Furniture				
52	Arbour over start & finish lines	1	No	15,000.00	15,000
53	New shelter near proposed marquee area 6500 x 3000	1	No	8,500.00	8,500
54	New shelter at proposed picnic/viewing area near existing hardcourts 3000 x 3000	1	No	4,500.00	4,500
55	Fixed tables and benches to picnic area	4	Set	2,000.00	8,000
56	Bike racks including concrete pad (12 bike racks)		Item		6,000
57	Drinking fountain	2	No	5,000.00	10,000
58	Litter bin including enclosure	2	No	2,000.00	4,000
	Landscaping				
59	New 200 litre tree	22	No	500.00	11,000
60	Turf to viewing mounds	2,000	m2	15.00	30,000
61	Landscaping to new marquee area	1,300	m2	20.00	26,000
62	Landscaping to new picnic shelter & view point near existing hardcourts	220	m2	20.00	4,400
63	Make good to areas disturbed by new works	3,400	m2	10.00	34,000
64	Irrigation to new landscaped areas and trees		Item		50,000
	Signage				
65	Allowance for new signage as required		Item		15,000

EXTERIOR ELEMENTS**292,900****EXTERNAL SERVICES**

66	Locate and connect to existing water main and run line to new drinking fountains		Item		10,000
67	Refer to Electrical trade for all electrical cost estimates		Note		

EXTERNAL SERVICES**10,000**



Cost Plan Summary

Project: OPTION 1
Building: SPLENDID PARK CRITERIUM TRACK

Details: SPLENDID PARK CRITERIUM TRACK OPT
 1

Code	Description	Quantity	Unit	Rate	Total
	NOTES				0
	PRELIMINARIES				97,250
	DEMOLITION				5,600
	SITEWORKS & EARTHWORKS				369,250
	CRITERIUM TRACK				410,000
	ELECTRICAL				96,000
	EXTERIOR ELEMENTS				330,900
	EXTERNAL SERVICES				19,000
	Sub-Total				1,328,000
	Professional Fees	6.0	%		79,700
	Design Contingency	15	%		199,200
	Construction Contingency	15	%		199,200
	Estimated Total Project Cost				1,806,100
	Exclusions				
	Planning Approval & Building Permit fees & charges				
	Loose furniture & equipment				
	Fire hose reels & hydrants				
	Skate Park & Fence				
	Power upgrade				
	Electronic lap counters, timers and the like				
	BBQ's				
	Temporary marquees				
	Works to existing facilities				
	Rock excavation				
	Goods & Services Tax				

Cost Plan

Project: OPTION 1
Building: SPLENDID PARK CRITERIUM TRACK

Details: SPLENDID PARK CRITERIUM TRACK OPT 1

Code	Description	Quantity	Unit	Rate	Total
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NOTES

	REFERENCE DOCUMENTS				
1	The following documents were used for compiling this estimate:				
2	Concept drawings prepared by Emerge Associates dated January 2020				
3	• Site Analysis Plan				
4	• Concept Option 1 (2 sheets)				
5	• Concept Option 2 (2 sheets)				
6	• Track Configuration Options				
7	• Materials Reference List				
8	Existing As-constructed Landscape Plan				
9	Splendid Park aerial image showing site location & existing facilities				
	QUALIFICATIONS				
10	This cost indication is based on conceptual design information provided by the Designer. The information provided is preliminary and incomplete. Accordingly, this cost indication reflects the current conceptual design information and may vary significantly once investigation work and designs are finalised.				
11	By their nature, these estimates and assumptions are subject to significant uncertainties and, accordingly, the actual costs may materially differ from these estimates and assumptions. Accordingly, no assurance can be given that the cost estimates and the underlying assumptions will be realised in practice				
12	Pricing assumes the project will be competitively tendered.				

NOTES

0

PRELIMINARIES

13	Contractor Preliminaries		Item		97,250
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PRELIMINARIES

97,250

DEMOLITION

14	Breakup and remove existing red asphalt footpath including flush concrete edge beams	160	m	35.00	5,600
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DEMOLITION

5,600

SITEWORKS & EARTHWORKS

	SITEWORKS AND EARTHWORKS				
15	Clear area for new cycle track & footpath	11,000	m2	3.00	33,000
16	Minor cut to fill generally to form new track profile	11,000	m2	10.00	110,000
17	Trim, grade and compact areas of new track	10,150	m2	5.00	50,750
18	Clean imported sand fill to north east corner compacted in layers as per Engineer requirements	2,000	m3	30.00	60,000
19	Retaining wall n.e. 1.0m high to northern side of track as indicated on plan	150	m	250.00	37,500
20	Limestone pitching (grouted) to north east corner bend	150	m2	120.00	18,000
21	Form mounded earth bunds for informal viewing n.e. 1.0m high	1,000	m3	30.00	30,000



Cost Plan

Project: OPTION 1
Building: SPLENDID PARK CRITERIUM TRACK

Details: SPLENDID PARK CRITERIUM TRACK OPT 1

Code	Description	Quantity	Unit	Rate	Total
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SITEWORKS & EARTHWORKS

(Continued)

22	Terraced seating to oval near existing hardcourts		Item		30,000
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SITEWORKS & EARTHWORKS

369,250

CRITERIUM TRACK

	CRITERIUM TRACK				
23	200 Thick roadbase	10,000	m2	12.00	120,000
24	Asphalt seal - red 25mm	7,200	m2	20.00	144,000
25	Asphalt seal - black 25mm	1,700	m2	15.00	25,500
26	Acrylic paint markings to start & finish lines		Item		5,000
27	Directional pavement markings		Item		2,000
28	Concrete edge beam	3,450	m	30.00	103,500
29	Balustrade to north east sweep bend	40	m	250.00	10,000

CRITERIUM TRACK

410,000

ELECTRICAL

	ELECTRICAL				
30	Modify existing DB		Item		3,000
31	Meter		Item		1,500
32	Light pole & luminaires	16	No	2,500.00	40,000
33	Cabling to light poles		Item		25,000
34	Sub-mains cabling from existing switchboard to marquee area	100	m	90.00	9,000
35	Power supply to start & finish lines from existing switchboard		Item		2,000
36	Solar pole top light	2	No	6,000.00	12,000
37	Testing & commissioning		Item		2,500
38	Sundries		Item		1,000

ELECTRICAL

96,000

EXTERIOR ELEMENTS

	EXTERIOR ELEMENTS				
	Fencing & Footpaths				
39	Modify existing concrete or asphalt footpaths where affected by new track works		Item		5,000
40	Modify existing chainlink fencing around sports facility to accommodate new track		Item		5,000
41	Fencing around drainage basin NE corner - Chainlink 1800 high	180	m	100.00	18,000
42	New footpath to match existing - NW corner	150	m	150.00	22,500
43	Concrete paving at new shelters	50	m2	80.00	4,000
44	Boom gate to road crossover	4	No	4,000.00	16,000
45	Gate where fence crosses track	2	No	2,000.00	4,000
	Structures & Fixed Furniture				

Cost Plan



Project: OPTION 1
Building: SPLENDID PARK CRITERIUM TRACK

Details: SPLENDID PARK CRITERIUM TRACK OPT
 1

Code	Description	Quantity	Unit	Rate	Total
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EXTERIOR ELEMENTS

(Continued)

46	Arbour over start & finish lines	2	No	15,000.00	30,000
47	New shelter near proposed marquee area 6500 x 3000	1	No	8,500.00	8,500
48	New shelter at proposed picnic/viewing area near existing hardcourts 3000 x 3000	1	No	4,500.00	4,500
49	Pedestrian bridge over existing swale	1	No	15,000.00	15,000
50	Fixed tables and benches to picnic area	4	Set	2,000.00	8,000
51	Bike racks including concrete pad (12 bike racks)		Item		6,000
52	Drinking fountain	2	No	5,000.00	10,000
53	Litter bin including enclosure	2	No	2,000.00	4,000
	Landscaping				
54	New 200 litre tree	22	No	500.00	11,000
55	Turf to viewing mounds	2,000	m2	15.00	30,000
56	Landscaping to new marquee area	1,300	m2	20.00	26,000
57	Landscaping to new picnic shelter & view point near existing hardcourts	220	m2	20.00	4,400
58	Make good to areas disturbed by new works	3,400	m2	10.00	34,000
59	Irrigation to new landscaped areas and trees		Item		50,000
	Signage				
60	Allowance for new signage as required		Item		15,000

EXTERIOR ELEMENTS

330,900

EXTERNAL SERVICES

61	Locate and connect to existing water main and run line to new drinking fountains		Item		10,000
62	Stormwater drain from existing swale under new turf area	45	m	150.00	6,750
63	Precast concrete headwalls and stone pitching scour protection at inlet & outlet	2	No	1,125.00	2,250
64	Refer to Electrical trade for all electrical cost estimates		Note		

EXTERNAL SERVICES

19,000

7.2 management cost


SPLENDID PARK CRITERIUM TRACK YANCHEP
OPTION 2 - FLYOVER
WHOLE OF LIFE COST ANALYSIS (10 YEARS)

Rev1 April 30, 2020

Maintenance Costs (escalation assumed at 2.5% p.a.)

	CURRENT COST	YEAR 0	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	YEAR 6	YEAR 7	YEAR 8	YEAR 9	YEAR 10	TOTAL
Planning & Design costs	\$ 125,600	\$ 125,600											\$ 125,600
Capital Costs - Construction incl. contingencies	\$ 2,064,400		\$ 2,116,000										\$ 2,116,000
Landscaping maintenance (10% of original cost)	\$ 15,540		\$ 15,900	\$ 16,300	\$ 16,700	\$ 17,200	\$ 17,600	\$ 18,000	\$ 18,500	\$ 18,900	\$ 19,400	\$ 19,900	\$ 178,400
Refuse disposal (weekly)	\$ 5,200		\$ 5,300	\$ 5,500	\$ 5,600	\$ 5,700	\$ 5,900	\$ 6,000	\$ 6,200	\$ 6,300	\$ 6,500	\$ 6,700	\$ 59,700
Track sweeping (assume monthly)	\$ 3,600		\$ 3,700	\$ 3,800	\$ 3,900	\$ 4,000	\$ 4,100	\$ 4,200	\$ 4,300	\$ 4,400	\$ 4,500	\$ 4,600	\$ 41,500
Track minor patching/repair work	\$ 2,000			\$ 2,100	\$ 2,200	\$ 2,200	\$ 2,300	\$ 2,300	\$ 2,400	\$ 2,400	\$ 2,500	\$ 2,600	\$ 21,000
Re-paint pavement markings	\$ 7,000						\$ 7,900					\$ 9,000	\$ 16,900
Replace poletop luminaires	\$ 16,000					\$ 17,700				\$ 19,500			\$ 37,200
Painting - shelters etc.	\$ 5,000						\$ 5,700					\$ 6,400	\$ 12,100
Replace solar poletop lights	\$ 6,000						\$ 6,800					\$ 7,700	\$ 14,500
General cleaning	\$ 6,000		\$ 6,200	\$ 6,300	\$ 6,500	\$ 6,600	\$ 6,800	\$ 7,000	\$ 7,100	\$ 7,300	\$ 7,500	\$ 7,700	\$ 69,000
Contingent items (10% of above costs)			\$ 2,500	\$ 2,800	\$ 2,800	\$ 4,700	\$ 5,000	\$ 3,100	\$ 3,100	\$ 5,200	\$ 3,300	\$ 5,700	\$ 38,200
Maintenance management fees @ 10%			\$ 3,400	\$ 3,700	\$ 3,800	\$ 5,800	\$ 6,200	\$ 4,100	\$ 4,200	\$ 6,400	\$ 4,400	\$ 7,000	\$ 49,000
OPTION 1 TOTALS		\$ 125,600	\$ 2,153,000	\$ 40,500	\$ 41,500	\$ 63,900	\$ 68,300	\$ 44,700	\$ 45,800	\$ 70,400	\$ 48,100	\$ 77,300	\$ 2,779,100

Note: A Deferred Maintenance policy has not been considered in this analysis
Water and Power usage costs excluded



SPLENDID PARK CRITERIUM TRACK YANCHEP

OPTION 1 - NO FLYOVER

WHOLE OF LIFE COST ANALYSIS (10 YEARS)

Rev 1 April 30, 2020

Maintenance Costs (escalation assumed at 2.5% p.a.)

	CURRENT COST	YEAR 0	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	YEAR 6	YEAR 7	YEAR 8	YEAR 9	YEAR 10	TOTAL
Planning & Design costs	\$ 78,600	\$ 78,600											\$ 78,600
Capital Costs - Construction incl. contingencies	\$ 1,726,400		\$ 1,769,600										\$ 1,769,600
Landscaping maintenance (10% of original cost)	\$ 15,540		\$ 15,900	\$ 16,300	\$ 16,700	\$ 17,200	\$ 17,600	\$ 18,000	\$ 18,500	\$ 18,900	\$ 19,400	\$ 19,900	\$ 178,400
Refuse disposal (weekly)	\$ 5,200		\$ 5,300	\$ 5,500	\$ 5,600	\$ 5,700	\$ 5,900	\$ 6,000	\$ 6,200	\$ 6,300	\$ 6,500	\$ 6,700	\$ 59,700
Track sweeping (assume monthly)	\$ 3,600		\$ 3,700	\$ 3,800	\$ 3,900	\$ 4,000	\$ 4,100	\$ 4,200	\$ 4,300	\$ 4,400	\$ 4,500	\$ 4,600	\$ 41,500
Track minor patching/repair work	\$ 2,000			\$ 2,100	\$ 2,200	\$ 2,200	\$ 2,300	\$ 2,300	\$ 2,400	\$ 2,400	\$ 2,500	\$ 2,600	\$ 21,000
Re-paint pavement markings	\$ 7,000						\$ 7,900					\$ 9,000	\$ 16,900
Replace poletop luminaires	\$ 16,000					\$ 17,700			\$ 19,500				\$ 37,200
Painting - shelters etc.	\$ 5,000						\$ 5,700					\$ 6,400	\$ 12,100
Replace solar poletop lights	\$ 6,000						\$ 6,800					\$ 7,700	\$ 14,500
General cleaning	\$ 6,000		\$ 6,200	\$ 6,300	\$ 6,500	\$ 6,600	\$ 6,800	\$ 7,000	\$ 7,100	\$ 7,300	\$ 7,500	\$ 7,700	\$ 69,000
Contingent items (10% of above costs)			\$ 2,500	\$ 2,800	\$ 2,800	\$ 4,700	\$ 5,000	\$ 3,100	\$ 3,100	\$ 5,200	\$ 3,300	\$ 5,700	\$ 38,200
Maintenance management fees @ 10%			\$ 3,400	\$ 3,700	\$ 3,800	\$ 5,800	\$ 6,200	\$ 4,100	\$ 4,200	\$ 6,400	\$ 4,400	\$ 7,000	\$ 49,000
OPTION 1 TOTALS		\$ 78,600	\$ 1,806,600	\$ 40,500	\$ 41,500	\$ 63,900	\$ 68,300	\$ 44,700	\$ 45,800	\$ 70,400	\$ 48,100	\$ 77,300	\$ 2,385,700

*Note: A Deferred Maintenance policy has not been considered in this analysis
Water and Power usage costs excluded*



SPLENDID CRITERIUM CYCLE TRACK - CITY OF WANNEROO
CONCEPT 1



DWG COW08-CO-06
REV C
DATE 16-01-2020
SCALE 1:2000 @ A3
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Community Development

CP05-06/20 Multicultural Advisory Group and Reconciliation Action Plan Working Group Terms of Reference Amendments

File Ref:	6382V03 – 20/185891
Responsible Officer:	Director Community and Place
Disclosure of Interest:	Nil
Attachments:	6

Moved Cr Sangalli, Seconded Cr Huntley

That Council:-

- 1. APPROVES the amended Multicultural Advisory Group Terms of Reference as per Attachment 3; and**
- 2. APPROVES the amended Reconciliation Action Plan Working Group Terms of Reference as per Attachment 6.**

CARRIED UNANIMOUSLY



TERMS OF REFERENCE
Multicultural Advisory Group
(Date of Council Adoption)

Name:	Multicultural Advisory Group
Role/Purpose:	To provide a strong link between the City of Wanneroo (the City) and its Culturally and Linguistically Diverse (CaLD) community by supporting the development and implementation of the City's Access and Inclusion Plan (AIP). The group will be engaged to support, provide advice and implement actions, where appropriate, on issues pertaining to the CaLD community.
Definition:	The role of an Advisory Group is to act in an Advisory capacity, providing the City's Administration and the Council with its views and/or proposals relevant to the objectives for which the group was established. It is put together to get opinions and make Recommendations and/ or provide key information and materials to the Council, usually of a strategic nature. It may be ongoing (standing) or ad hoc (one-time) in nature. In operation, the Advisory Group cannot direct City Employees, expend monies, direct Volunteers or do anything, which is the responsibility of the City.
Aims & Functions:	The City's Multicultural Advisory Group (the Advisory Group) will: 1.1 Provide advice on the development and review of the City's AIP; 1.2 Guide the City by identifying ideas and opportunities to support the implementation of actions outlined in the AIP; 1.3 Broadly engage and communicate the views of the wider CaLD community in the City of Wanneroo; 1.4 Comment on multicultural issues and opportunities within the City; and 1.5 Provide input into, and be utilised as a reference group, for other City multicultural strategies, plans and engagement on a case by case basis.
Membership:	2.1 The Advisory Group shall consist of the following representation: <ul style="list-style-type: none"> • The Mayor (or nominee) and one Councillor representative per ward appointed by Council; • Relevant City staff as per the responsibilities of their role; • A maximum of 12 CaLD community representatives (individuals differing according to religion, race, language and ethnicity). However, the maximum number of representatives can be reviewed by the Director Community and Place should a wider community representation be required. • A maximum of four agencies or organisations that support community members within the CaLD community. 2.2 Community representatives are to be approved by the appropriate Director. 2.3 Community membership will be structured to provide diversity of culture. 2.4 Membership shall be for a period of up to two years terminating on the day of the Ordinary Council Elections, with retiring members eligible to apply. 2.5 Members must comply with the City's Code of Conduct. 2.6 The Advisory Group have authority to second individuals from outside of the Advisory Group, on a voluntary basis, for their expert advice. 2.7 Consideration will not be given to any nomination received from a person who is currently serving as an Elected Member of a neighbouring Council.

11/42019

	2.8 Membership will be reviewed should a community member be absent for more than three consecutive meetings without reason.
Operating procedures:	<p>3.1 Chairperson:</p> <ul style="list-style-type: none"> a) The members of the Advisory Group are to elect a community representative Chairperson and Deputy Chairperson from amongst themselves at the first meeting of the Group. (For transparency and accountability it is recommended that Elected Members or City Officer's not be appointed to the position of Chairperson and Deputy Chairperson.) b) The Chairperson will preside at all meetings. c) In the absence of the Chairperson, the Deputy Chairperson will assume the Chair, and in their absence, a person is to be elected by the Advisory Group present to assume the Chair. d) The Chairperson is responsible for the proper conduct of the Advisory Group. <p>3.2 Meetings:</p> <ul style="list-style-type: none"> a) The Advisory Group shall meet at least four times per year, with dates of these meetings determined by the Advisory Group. b) All meeting dates are to be provided in the Elected Members Diary in the 'Wanneroo Wrap' and in the City's Corporate Calendar. c) A Notice of Meetings including an Agenda to be circulated to the Group members at least 72 hours prior to each meeting where possible. d) Administration shall ensure that detailed Minutes of all meetings are kept and that copies are made available to all Group members as soon as practicable after the meeting. The Minutes are to be available for public inspection. e) Copies of all Minutes are to be forwarded electronically, through HPE Content Manager (the City's electronic record keeping system), to Council Support for filing in the Elected Members' Reading Room, and a copy placed on the Elected Members Hub Portal. f) All Agenda and Minute documentation to be generated through Council's Info Council software reporting system. g) An Advisory Group outcome or recommendation will have effect if it is supported by general consensus of the meeting or through a vote made by simple majority. A simple majority is the agreement of not less than half of the votes present at the meeting. h) In the event that a vote is taken, all endorsed members (or the proxy attending in lieu of the Community Member) of the Advisory Group will have one vote. The Chairperson will have the casting vote and simple majority will prevail. <p>3.6 Quorum: A meeting can be conducted without a quorum if necessary. However, every endeavour should be made to achieve a quorum (50% of voting Delegates) or at least to ensure a reasonable spread of representation in the Group. Particularly in circumstances where Recommendations will be made for Councils consideration.</p> <p>3.7 Administration:</p> <p>3.7.1 Advisory Group Administrator Support Administration support for the Advisory Group will be provided by the City of Wanneroo. That support person will be a Community Development Planner.</p> <p>3.7.2 Motions on Notice A Group member may raise at a meeting any business that the member considers appropriate and which is relevant to the purpose of the Committee, in the form of a Motion, of which seven days notice has been given in writing to the Advisory Group Administrator prior to the</p>

	compilation of the Agenda for that meeting. An Administration Comment is to be added at the end of Motions on Notice and signed off by the appropriate Director.
Delegated Authority:	<p>4.1 The Advisory Group has no delegated power and has no authority to implement its recommendations without approval of Council.</p> <p>4.2 The Advisory Group has no delegated authority to commit Council to the expenditure of monies.</p> <p>4.3 Matters requiring Council consideration will be subject to separate specific reports to Council.</p>



TERMS OF REFERENCE

Reconciliation Action Plan Advisory Group

CD01-07/10, CD01-04/11, CD04-06/11, CD01-02/12

Name:	Reconciliation Action Plan Advisory Group (the RAP Advisory Group)
Role/Purpose:	To support the development and implementation of the City of Wanneroo's (the City) Reconciliation Action Plan by providing guidance and advice to the City in areas pertaining to the Aboriginal and Torres Strait Islander community; with the aim of long-term, genuine engagement between this community and the individuals from a non-Aboriginal background.
Definitions	<p>The role of an Advisory Group is to act in an Advisory capacity, providing the City's Administration and the Council with its views and/or proposals relevant to the objectives for which the group was established.</p> <p>It is put together to get opinions and make Recommendations and/ or provide key information and materials to the Council, usually of a strategic nature. It may be ongoing (standing) or ad hoc (one-time) in nature. In operation, the Advisory Group cannot direct City Employees, expend monies, direct Volunteers or do anything, which is the responsibility of the City.</p>
Aims & Functions:	<p>The Advisory Group will:</p> <ol style="list-style-type: none"> 1.1 Provide support on the development and review of the City's RAP. 1.2 Broadly consult and communicate the views of the wider Aboriginal and Torres Strait Islander community in Wanneroo with regards to RAP. 1.3 To the best of its ability, ensure objectivity and the best interests of the broader Aboriginal and Torres Strait Islander community in Wanneroo. 1.4 Assist the City to identify issues affecting Aboriginal and Torres Strait Islander community and culture, and inform the development of strategies relating to these issues.
Membership:	<ol style="list-style-type: none"> 2.1 The Advisory Group shall consist of the following representation: <ul style="list-style-type: none"> • Council representatives appointed by Council, including the Mayor (or nominee) and up to three Elected Members; • Relevant City staff as per the responsibility of their role; and • A maximum of sixteen representatives, preferably Aboriginal and Torres Strait Islander community leaders and including, where possible, Aboriginal and Torres Strait Islander youth. 2.2 Community representatives are to be approved by the appropriate Director; 2.3 Membership shall be for a period of up to two years terminating on the day of the Ordinary Council elections, with retiring members eligible to apply; 2.4 Members must comply with the City's Code of Conduct; 2.5 The Advisory Group has authority to second individuals from outside of the Advisory Group, on a voluntary basis, for their expert advice; 2.6 Consideration will not be given to any nomination received from a person who is currently serving as an elected member of a neighbouring council.

Operating procedures:	<p>3.1 Chairperson:</p> <ul style="list-style-type: none"> a) The members of an Advisory Group are to elect a community representative Chairperson and Deputy Chairperson from amongst themselves at the first meeting of the Group. (For transparency and accountability, Elected Members and City Officers should not be appointed to the position of Chairperson and Deputy Chairperson.) b) The Chairperson will preside at all meetings. c) In the absence of the Chairperson, the Deputy Chairperson will assume the chair, and in their absence, a person is to be elected by the Advisory Group members present to assume the Chair. d) The Chairperson is responsible for the proper conduct of the Advisory Group. <p>3.2 Meetings:</p> <ul style="list-style-type: none"> a) The Advisory Group shall meet at least four times per year, with dates of those meetings determined by the Advisory Group members. b) All meeting dates are to be provided in the Elected Member's Diary in the 'Wanneroo Wrap' and in the City's Corporate Calendar. c) A Notice of Meetings including an Agenda will be circulated to the Working Group members at least 72 hours prior to each meeting where possible. d) Administration shall ensure that Minutes of all meetings are kept and that copies are made available to all Advisory Group members as soon as is practicable after the meeting. The Minutes are to be available for public inspection. e) Copies of all agendas and minutes are to be forwarded electronically through HPE Content Manager (the City's electronic record keeping system) to Council Support for filing in the Elected Members' Reading Room, and a copy placed on the Elected Members Hub f) All Agenda and Minute documentation is to be generated through Council's Infocouncil software reporting system. g) A Group Recommendation does not have effect, unless it has been made by simple majority. A simple majority is the agreement of not less than half of the votes present at the meeting. h) In the event that a vote is taken, all endorsed members (or the proxy attending in lieu of the Community Member) of the Advisory Group will have one vote. The Chairperson will have the casting vote and simple majority will prevail. <p>3.3 Quorum:</p> <p>A meeting can be conducted without a quorum if necessary. However, every endeavour should be made to achieve a quorum (50% of voting Delegates) or at least to ensure a reasonable spread of representation in the Group. Particularly in circumstances where recommendations will be made for Council's consideration.</p> <p>3.4 Administration:</p> <p>3.4.1 Advisory Group Administrator Support:</p> <p>An Advisory Group Administrator for the Group will be provided by the City of Wanneroo. That support person will be Community Development Planner.</p> <p>3.4.2 Motions on Notice</p> <p>A Group member may raise at a meeting any business that the member considers appropriate and which is relevant to the purpose of the Advisory Group, in the form of a Motion, of which seven days' notice has been given in writing to the Group Administrator prior to the compilation of the Agenda for that meeting.</p>
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	An Administration Comment is to be added at the end of Motions on Notice and signed off by the appropriate Director.
Delegated Authority:	<p>4.1 The Advisory Group has no delegated power and has no authority to implement its recommendations without approval of Council.</p> <p>4.2 The Advisory Group has no delegated authority to commit Council to the expenditure of monies.</p> <p>4.3 Matters requiring Council consideration will be subject to separate specific reports to Council.</p>

CP06-06/20 National Redress - Participation of Local Government

File Ref: 32318 – 20/174497
Responsible Officer: Director Community and Place
Disclosure of Interest: Nil
Attachments: Nil

Moved Cr Baker, Seconded Cr Parker

That Council:-

1. **ENDORSES** the participation of the City of Wanneroo in the National Redress Scheme as a State Government institution and included as part of the State Government's declaration; and
2. **AUTHORISES** the Chief Executive Officer to execute a service agreement with the State, if a Redress application is received.

CARRIED UNANIMOUSLY

Corporate Strategy & Performance**Business & Finance****CS01-06/20 Financial Activity Statement for the period ended 30 April 2020**

File Ref: 30724V05 – 20/175825
Responsible Officer: Director Corporate Strategy & Performance
Disclosure of Interest: Nil
Attachments: 6

Moved Cr Zappa, Seconded Cr Cvitan

That Council:

1. **RECEIVES** the Financial Activity Statement and commentaries on variances year to date Budget for the period ended 30 April 2020 consisting of:
 - a) **April 2020 year to date Financial Activity Statement;**
 - b) **April 2020 year to date Net Current Assets Position; and**
 - c) **April 2020 year to date Material Financial Variance Notes.**

2. APPROVES BY ABSOLUTE MAJORITY the following unbudgeted Capital expenditure for the Financial Year 2019/20:

Number	From	To	Amount	Description
PR-2794	Town Planning Scheme Cell 1	PR-2794 East Wanneroo Cell 1 Infrastructure Upgrades	\$11,500	Design brought forward from 2020/21.
PR-4235	PR-4010 Edgar Griffiths Park, New Sports Amenities Building	PR-4235 Franklin Rd, Rousset Rd, Caporn St, Upgrade Intersection	\$4,500	Pre-planning, design, project development underway.
PR-4235	PR-4100 Lynton Park, Upgrade Passive Park	PR-4235 Franklin Rd, Rousset Rd, Caporn St, Upgrade Intersection	\$4,500	Pre-planning, design, project development underway.
PR-4235	PR-4118 Abbeville Park, Upgrade Store Rooms	PR-4235 Franklin Rd, Rousset Rd, Caporn St, Upgrade Intersection	\$3,700	Pre-planning, design, project development underway.
PR-4235	PR-4246 Wangara Greens Recycling Facility, New Oil Storage Shed	PR-4235 Franklin Rd, Rousset Rd, Caporn St, Upgrade Intersection	\$2,300	Pre-planning, design, project development underway.
PR-4236	PR-1999 Upgrade Accessibility to Community Buildings	PR-4236 Kingsbridge Blvd, Camborne Pkwy, Shelford Blvd, Upgrade Intersection	\$8,000	Pre-planning, design, project development underway.
PR-4237	PR-1999 Upgrade Accessibility to Community Buildings	PR-4237 Mirrabooka Ave, Rawlinson Dr, Upgrade Intersection	\$13,000	Pre-planning, design, project development underway.
PR-4245	PR-4188 Hudson Park, Installation of Fitness Equipment	PR-4245 Gumblossom Park, New Batting Cage Lighting	\$3,500	Pre-planning, design, project development underway.
PR-4260	PR-4220 Broadview Park, 3 on 3 Basketball Court	PR-4260 Warradale Park, Landsdale, New Fitness Equipment	\$4,000	Pre-planning, design, project development underway.

3. APPROVES BY ABSOLUTE MAJORITY the following changes to the 2019/20 Capital Work Budget:

Number	From	To	Amount	Description
PR-2833	PR-4220 Broadview Park 3 on 3 Basketball Court	PR-2833 Wangara Industrial Area Drainage Upgrade	\$5,500	Transfer of budget for ongoing monitoring and design.
PR-4215	Strategic Projects / Initiatives Reserve	PR-4215 YAOS Land Payment	\$130,040	Additional funds required to pay for land at Splendid Park.
PR-4225	PR-2829 Rangeview Rd, Upgrade Traffic Treatments	PR-4225 Upgrade Road Infrastructure and Streetscapes	\$1,432	Increased funds required to cover additional survey and design requests.
PR-4225	PR-4099 Old Yanchep Road, Upgrade	PR-4225 Upgrade Road Infrastructure and Streetscapes	\$9,287	Increased funds required to cover additional survey and design requests.

PR-4225	PR-4124 Wanneroo Showgrounds, Upgrade Fencing	PR-4225 Upgrade Road Infrastructure and Streetscapes	\$1,632	Increased funds required to cover additional survey and design requests.
PR-4225	PR-4167 Wesco Rd, Upgrade Guideposts	PR-4225 Upgrade Road Infrastructure and Streetscapes	\$1,358	Increased funds required to cover additional survey and design requests.

CARRIED BY ABSOLUTE MAJORITY
15/0

CITY OF WANNEROO

STATEMENT OF COMPREHENSIVE INCOME BY NATURE OR TYPE

Attachment 1

FOR THE PERIOD ENDED 30 APRIL 2020

Description	Current Month				Year to Date				Annual			
	Actual	Revised Budget	Variance		Actual	Revised Budget	Variance		Original Budget	Revised Budget	Variance	
	\$	\$	\$	%	\$	\$	\$	%	\$	\$	\$	%
Revenues												
Rates	34,299	100,000	(65,701)	(65.7)	134,081,050	134,424,189	(343,139)	(0.3)	135,581,907	134,639,896	(942,011)	(1)
Operating Grants, Subsidies & Contributions	359,681	307,794	51,887	16.9	6,070,482	6,123,431	(52,949)	(0.9)	10,860,681	11,691,244	830,563	7
Fees & Charges	558,613	1,270,381	(711,768)	(56.0)	42,781,928	43,924,389	(1,142,461)	(2.6)	46,787,670	46,550,152	(237,518)	(1)
Interest Earnings	470,966	446,040	24,926	5.6	7,054,269	6,904,408	149,861	2.2	8,715,234	7,579,269	(1,135,965)	(15)
Other Revenue	33,553	45,170	(11,617)	(25.7)	429,495	675,094	(245,599)	(36.4)	627,194	774,792	147,598	19
Total Operating Revenue	1,457,111	2,169,385	(712,274)	(32.8)	190,417,224	192,051,511	(1,634,287)	(0.9)	202,572,686	201,235,353	(1,337,333)	(1)
Expenses												
Employee Costs	(6,034,950)	(6,525,964)	491,014	7.5	(63,241,888)	(63,390,237)	148,349	0.2	(76,825,787)	(75,872,298)	953,489	1
Materials & Contracts	(4,113,532)	(5,562,349)	1,448,817	26.0	(51,735,689)	(54,409,543)	2,673,854	4.9	(68,528,997)	(69,104,375)	(575,378)	(1)
Utility Charges	(743,380)	(820,918)	77,538	9.4	(7,717,239)	(7,925,507)	208,268	2.6	(9,695,193)	(9,631,498)	63,695	1
Depreciation	(3,546,580)	(3,410,909)	(135,671)	(4.0)	(35,736,432)	(34,109,090)	(1,627,342)	(4.8)	(40,947,313)	(40,947,295)	18	0
Interest Expenses	(342,599)	(347,972)	5,373	1.5	(3,429,486)	(3,499,310)	69,824	2.0	(4,111,186)	(4,111,186)	0	0
Insurance	(93,435)	(126,087)	32,652	25.9	(963,736)	(1,266,082)	302,346	23.9	(1,510,000)	(1,518,848)	(8,848)	(1)
Total Operating Expenditure	(14,874,476)	(16,794,199)	1,919,723	11.4	(162,824,471)	(164,599,769)	1,775,298	1.1	(201,618,476)	(201,185,500)	432,976	0
RESULT FROM OPERATIONS	(13,417,364)	(14,624,814)	1,207,450	8.3	27,592,753	27,451,742	141,011	0.5	954,210	49,853	(904,357)	(1,814)
Non Operating Revenue & Expenses												
Non Operating Grants, Subsidies & Contributions	1,864,964	137,232	1,727,732	1,259.0	14,130,896	13,123,533	1,007,363	7.7	28,798,613	37,201,841	8,403,228	23
Contributed Physical Assets	1,306,467	1,356,209	(49,742)	(3.7)	6,896,541	13,562,086	(6,665,545)	(49.1)	16,274,500	16,274,500	0	0
Profit on Asset Disposals	107,773	48,749	59,024	121.1	720,355	590,448	129,907	22.0	585,217	688,175	102,958	15
Loss on Assets Disposals	0	(34,260)	34,260	100.0	(118,913)	(14,041,665)	13,922,752	99.2	(14,110,346)	(14,110,346)	0	0
Town Planning Scheme (TPS) Revenues	213,454	371,628	(158,174)	(42.6)	8,510,992	9,264,415	(753,423)	(8.1)	15,288,167	11,865,712	(3,422,455)	(29)
Town Planning Scheme (TPS) Expenses	(51,867)	(2,417,025)	2,365,158	97.9	(5,314,582)	(7,428,973)	2,114,391	28.5	(8,031,975)	(10,183,546)	(2,151,571)	(21)
Total Non Operating Revenue and Expenses	3,440,791	(537,467)	3,978,258	740.2	24,825,288	15,069,844	9,755,444	64.7	38,804,176	41,736,336	2,932,160	7
NET RESULT (OPERATING & NON OPERATING)	(9,976,573)	(15,162,281)	5,185,708	34.2	52,418,041	42,521,586	9,896,455	23.3	39,758,386	41,786,189	2,027,803	5
Other Comprehensive Income	0	0	0	0.0	0	0	0	0.0	0	0	0	0
TOTAL COMPREHENSIVE INCOME	(9,976,573)	(15,162,281)	5,185,708	34.2	52,418,041	42,521,586	9,896,455	23.3	39,758,386	41,786,189	2,027,803	5

CITY OF WANNEROO

Attachment 2

STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 30 APRIL 2020

Description	30/06/2019 Actual	30/04/2020 Actual	Annual	
			Adopted Budget	Revised Budget
	\$	\$	\$	\$
Current Assets				
Cash at Bank	3,489,483	36,384	3,308,261	3,308,261
Investments	376,225,855	403,090,362	327,517,818	373,157,395
Receivables	23,409,420	18,734,861	25,595,130	22,176,752
Inventories	314,348	362,637	335,237	314,347
	403,439,106	422,224,244	356,756,446	398,956,755
Current Liabilities				
Payables	(38,897,068)	(54,216,085)	(34,523,724)	(39,079,751)
Provisions	(17,342,243)	(19,542,615)	(15,510,658)	(17,342,241)
	(56,239,311)	(73,758,700)	(50,034,382)	(56,421,992)
NET CURRENT ASSETS	347,199,795	348,465,544	306,722,064	342,534,763
Non Current Assets				
Receivables	3,421,480	3,268,165	3,061,000	3,407,870
Investments	19,669,497	20,243,091	19,017,000	19,669,497
Inventories	21,396,956	21,396,956	21,396,956	22,117,151
Land	133,558,669	133,558,669	159,148,799	134,227,006
Buildings	172,425,478	167,925,625	185,505,768	183,333,456
Plant	17,419,406	16,312,975	23,721,259	23,631,444
Equipment	82,634,639	78,389,133	69,002,438	58,957,695
Furniture & Fittings	7,419,363	6,766,922	17,020,429	14,941,825
Infrastructure	1,871,272,395	1,854,236,125	1,974,478,383	1,955,678,328
Work in Progress	36,691,629	93,477,102	36,691,629	-
	2,365,909,512	2,395,574,763	2,509,043,661	2,415,964,272
Non Current Liabilities				
Interest Bearing Liabilities	(69,078,188)	(69,778,188)	(76,341,388)	(73,641,388)
Provisions & Payables	(11,708,676)	(16,543,148)	(1,727,067)	(11,695,065)
	(80,786,864)	(86,321,336)	(78,068,455)	(85,336,453)
NET ASSETS	2,632,322,443	2,657,718,971	2,737,697,270	2,673,162,582
Equity				
Retained Surplus	(1,241,456,854)	(1,276,483,894)	(1,376,417,279)	(1,289,517,450)
Reserves - Cash/Investment Backed	(229,713,212)	(223,268,059)	(209,195,371)	(237,336,812)
Reserves - Asset Revaluation	(1,064,248,225)	(1,064,248,225)	(1,060,339,858)	(1,064,248,263)
Town Planning Schemes	(96,904,152)	(93,718,793)	(91,744,762)	(82,060,057)
TOTAL EQUITY	(2,632,322,443)	(2,657,718,971)	(2,737,697,270)	(2,673,162,582)

Attachment 3

Significant Capital expenditure for April 2020

- \$1.10m Marmion Ave, Upgrade to Dual Carriageway from Butler Blvd to Yanchep Beach Rd
- \$822K Connolly Drive, Butler, Upgrade to Dual Carriageway from Lukin Dr to Benenden Ave
- \$339K Hartman Drive, Upgrade to Dual Carriageway from Hepburn Ave to Gnangara Rd
- \$264K Hudson Park, Refurbish and Extend Sports Amenities Building
- \$194K Recurring Program, Renew Irrigation Infrastructure and Upgrade Installations
- \$182K Splendid Park, Yanchep, New Skate Park
- \$176K Shelvock Park, New Sports Amenities Building
- \$154K Hardcastle Park, Landsdale, Upgrade Passive Park
- \$150K Warradale Park, Landsdale, New Skate Park
- \$127K Quinns Beach, Quinns Rocks, New Long Term Coastal Management Works
- \$125K Hepburn Avenue, Marangaroo, Upgrade Intersection at Highclere Blvd
- \$115K Wanneroo City Soccer Clubrooms, Madeley, New Changerooms and Store Room
- \$109K Recurring Program, Renew Light Vehicles

Significant (LTD) commitments in the Capital Works Program as at 30 April 2020

- \$3.53m Hartman Drive, Upgrade to Dual Carriageway from Hepburn Ave to Gnangara Rd
- \$2.02m Recurring Program, Renew Domestic Waste Vehicles
- \$1.88m Renew Finance System
- \$1.47m Leatherback Park, Alkimos, New Sports Amenities Building
- \$1.26m Marmion Ave, Upgrade to Dual Carriageway from Butler Blvd to Yanchep Beach Rd
- \$946K Recurring Program, Renew IT Equipment and Software
- \$787K Shelvock Park, New Sports Amenities Building
- \$676K Recurring Program, Renew Light Vehicles
- \$669K Recurring Program, Renew Irrigation Infrastructure and Upgrade Installations
- \$528K Hudson Park, Refurbish and Extend Sports Amenities Building
- \$442K Connolly Drive, Butler, Upgrade to Dual Carriageway from Lukin Dr to Benenden Ave
- \$434K Splendid Park, Yanchep, New Skate Park
- \$280K Neerabup Industrial Area, Neerabup, New Development
- \$257K Hepburn Avenue, Marangaroo, Upgrade Intersection at Highclere Blvd
- \$251K Recurring Program, Renew Heavy Trucks
- \$244K Recurring Program, Renew Community Building Assets
- \$214K Joondalup Dr, Banksia Grove, Upgrade Intersection at Tumbleweed Dr and Joseph Banks Blvd
- \$191K Addison Park, Merriwa, Upgrade Sports Floodlighting and Oval Extension
- \$186K Recurring Program, Renew Park Assets
- \$184K Recurring Program, Upgrade Disability Access to Buildings and Facilities
- \$171K Hainsworth Park, Girrawheen, Upgrade Sports Floodlighting
- \$170K Mindarie Breakwater, Mindarie, Renew Maintenance Management Plan
- \$163K Koondoola Park, Koondoola, Upgrade Sports Floodlighting
- \$157K Coastal Dual Use Path, Burns Beach to Mindarie, New Pathway
- \$156K Recurring Program, Renew Sporting Structures
- \$154K Quinns Beach, Quinns Rocks, New Long Term Coastal Management Works

LTD – Life to Date

As at 30 April 2020, the City has spent \$9.74 (77%) of the revised \$12.58m carry forward budget from 2018/2019 (originally \$14.24m). Significant Actual (YTD) expenditure against carry forward projects include (% shown as Actual expenditure against revised Carry Forward budget only):

Attachment 3

- \$3.36m Marmion Ave, Upgrade to Dual Carriageway from Butler Blvd to Yanchep Beach Rd (100%)
- \$948K Pinjar Road, Banksia Grove, Upgrade to Dual Carriageway from Blackberry Dr to Joondalup Dr (100%)
- \$651K Recurring Program, Renew Domestic Waste Vehicles (100%)
- \$426K Kingsway Aquatic Play Space (100%)
- \$381K Renew Finance System (100%)
- \$366K Recurring Program, New IT Equipment and Software (36%)
- \$333K Belhaven Park, Quinns Rocks, New Sports Amenities Building (100%)
- \$311K Coastal Protection Works, Quinns Rocks Beach (100%)
- \$273K Recurring Program, Renew Heavy Trucks (100%)
- \$227K John Moloney Park, Marangaroo, Upgrade Sports Floodlighting (80%)
- \$211K Recurring Program, Renew IT Equipment and Software (46%)
- \$200K Recurring Program, Renew Corporate Building Assets (83%)
- \$183K Renew Assets Management System (63%)
- \$169K Abbeville Park, Mindarie, Upgrade Storage Rooms (100%)
- \$169K Recurring Program, Renew Plant (95%)
- \$132K New Human Resource Systems (100%)
- \$114K Connolly Drive, Butler, Upgrade to Dual Carriageway from Lukin Dr to Benenden Ave (100%)

Top Capital Projects 2019/20 - April 2020																	
PMO Project Registration				Financial Summary (Annual Funding)				Total Project Budget			Project Indicators				Project Progress		
PMO Code	Finance Code	Container	Project Name	Project Budget Current Year	Actual Expenditure	Forecast to End of Year	Budget Variance Under / (Over)	Total Project Budget	Estimate at Completion	Total Budget Variance Under / (Over)	Schedule	Current Year Budget	Total Budget	Overall Risk Rating	Work % Complete	Stage	Comments
PMO1523	PR-2561	24684	Quinns Beach, Quinns Rocks, New Long Term Coastal Management Works	2,114,387	1,945,158	139,229	30,000	11,946,580	11,916,580	30,000					89	Delivery	Stage 3 coastal management works underway and all major works were completed in December 2019. Carpark repair works completed. Remaining dune rehabilitation works to be completed by June 2020. Groyne 1 maintenance design to be completed by June 2020 for construction in 2020/21. Forecast for 2019/20 includes contingency of \$37,000. Carry forward \$30,000 for continuing construction works.
PMO16050	PR-3098	23725	Hepburn Avenue, Marangaroo, Upgrade Intersection at Highclere Blvd	1,200,000	1,173,517	258,692	(232,209)	1,235,000	1,464,659	(229,659)					98	Delivery	Review of budgets completed, confirm additional funds required due to traffic management factors, lightening towers, changing the pavement design and unforeseen plant charges. Change Control \$190,000 for increased site costs to be approved by Council 5 May 2020.
PMO16061	PR-2955	23756	Halesworth Park, Butler, New Sports Facilities	1,492,500	143,381	459,119	890,000	20,824,936	20,822,471	2,465					39	Delivery	Schedule; Environmental Clearing Permit - Federal Approval (Draft) issued 22 April 2020. RFT 20019 for Construction of Ovals and Landscaping, CEO Recommendation Report being finalised. RFT 20095 for Consultancy Design Services, assessment and CEO report currently under review. Risk; Overall delivery project program remains amber pending contract 20019 award for civils and landscaping works, and award of 20095 for consultancy services. Budget: Carry forward \$890,000 to allow for delay in environmental permit and Tender 20019 award.
PMO16064	PR-2621	23809	Kingsway Olympic Clubrooms, Madeley, New Changerooms and Grandstand	1,088,246	1,011,426	130,000	(53,180)	3,045,749	3,108,268	(62,519)					98	Defects Liability Period	Schedule: Additional works, construction commenced 28 April 2020. Risk; COVID-19 delays completion of additional works. Budget; Change Control \$59,000 to cover costs for design matters raised by Olympic Kingsway Sports Club to be approved by Council 5 May 2020.
PMO16135	PR-4010	24615	Edgar Griffiths Park, Wanneroo, New Sports Amenities Building	804,748	682,210	112,808	9,730	1,700,000	1,698,643	1,357					99	Defects Liability Period	Building works for new sports amenities building completed and handed over to the City. Additional external works for landscaping anticipated for completion by June 2020. Forecast expenditure for 2019/20 includes contingency of \$20,000 for unresolved possible landscaping works. Carry forward \$4,735 for consultancy at completion. Anticipated project savings of \$4,995.

Top Capital Projects 2019/20 - April 2020																	
PMO Project Registration				Financial Summary (Annual Funding)				Total Project Budget			Project Indicators				Project Progress		
PMO Code	Finance Code	Container	Project Name	Project Budget Current Year	Actual Expenditure	Forecast to End of Year	Budget Variance Under / (Over)	Total Project Budget	Estimate at Completion	Total Budget Variance Under / (Over)	Schedule	Current Year Budget	Total Budget	Overall Risk Rating	Work % Complete	Stage	Comments
PMO17006	PR-4111	24676	Belhaven Park, Quinns Rocks, New Sports Amenities Building	1,308,223	1,206,426	86,875	14,922	1,399,000	1,390,796	8,204					91	Delivery	Project completing construction phase. Variations monitored, currently within budget allowance. City power account establishment marginally delaying practical completion, however this will be resolved this month. Forecast expenditure for 2019/20 includes \$50,000 contingency for unresolved landscaping scope, anticipated hydrozoning, trees and mulch. Carry forward \$3,954 for consultancy at final completion. Anticipated project savings of \$10,968.
PMO17008	PR-4031	24879	Kingsway Netball Clubrooms, Madeley, Upgrade Building	1,698,415	1,517,250	11,165	170,000	3,147,716	2,977,717	170,000					95	Defects Liability Period	Schedule: Defects Liability Period. Risk; None apparent as all works complete. Budget; Reallocation of underspend of \$137,500 to PR-2621 (Kingsway Olympic Clubrooms) & PR-2947 (Renew Aquamotion Building Assets) for other works. Change Control to be approved by Council 5 May 2020.
PMO17021	PR-4145	25887	Splendid Park, Yanchep, New Skate Park	698,779	194,623	339,120	165,036	700,000	700,000	(0)					66	Delivery	Site works are progressing well, at 25% completed to date. However, threat to discontinue site works exist due to the constantly changing situation surrounding the COVID-19 pandemic. Practical completion anticipated for 14 July 2020. Carry forward \$165,000 for consultancy at final completion.
PMO17143	PR-4034	28576	Hudson Park, Girrawheen, Upgrade Dennis Cooley Pavilion	1,560,770	912,032	568,738	80,000	1,670,270	1,677,627	(7,357)					60	Delivery	Completion is anticipated in June 2020 and the overall risk indicator remains amber due to unforeseeable environmental and geotechnical risks, which might be encountered during construction and site reinstatement. Forecast for 2019/20 includes contingency of \$80,000 to deal with potential issued during defects liability period. Carry forward \$80,000 due to delays on site (late demolition of tennis shelter).
PMO18051	PR-4108	28879	Wanneroo City Soccer Clubrooms, Madeley, New Change Rooms and Store Room	1,062,666	978,617	134,049	(50,000)	1,185,500	1,173,000	12,500					84	Delivery	Construction on schedule with an anticipated completion date in May 2020. After pre-practical completion site meeting, internal stakeholders raised number of items outside the project scope. Change Control for \$50,000.00 to be raised to consider additional scope.

Top Capital Projects 2019/20 - April 2020																	
PMO Project Registration				Financial Summary (Annual Funding)				Total Project Budget			Project Indicators				Project Progress		
PMO Code	Finance Code	Container	Project Name	Project Budget Current Year	Actual Expenditure	Forecast to End of Year	Budget Variance Under / (Over)	Total Project Budget	Estimate at Completion	Total Budget Variance Under / (Over)	Schedule	Current Year Budget	Total Budget	Overall Risk Rating	Work % Complete	Stage	Comments
PMO18063	PR-4088	30136	Neerabup Industrial Area, Neerabup, New Development	750,000	176,959	113,775	459,266	15,855,000	15,855,003	(3)					16	Delivery	Final Concept Subdivision Layout for Lot 9100 complete waiting acceptance to proceed with engineering design. The resource extraction contract pre-start on site documentation and licence application ongoing, however due to COVID-19 site work is now expected to start in July 2020. Water supply engineering solution consultancy ongoing. A detailed investigation summary into the renewable energy delivery options is complete. The Information, Communication and Technology Strategy is ongoing. Forecast for 2019/20 includes contingency of \$13,233. Carry forward adjustment to \$459,265 required for continuing with the project scope of work.
PMO18093	PR-4098	30925	Pinjar Road, Banksia Grove, Upgrade to Dual Carriageway from Blackberry Dr to Joondalup Dr	5,148,407	4,309,512	112,490	726,405	6,500,000	5,773,595	726,405					95	Defects Liability Period	Pinjar Road and Harris Street practical completion achieved on 4 March 2020. Pinjar Road Landscape to be completed by June 2020. On completion of the project cell funding to be returned to land developers. Forecast for 2019/20 includes contingency of \$50,000. Reallocation of underspend of \$190,000 to PR-3098 (Hepburn Ave Highclere Blvd intersection due to increased site costs. Change Control to be approved by Council 5 May 2020.
PMO18098	PR-4102	31842	Shelvoke Park, Koondoola, New Sports Amenities Building	1,913,080	803,673	784,407	325,000	2,018,080	2,021,142	(3,062)					68	Delivery	Construction is at Lock Up stage. Club compound operational. Forecast 2019/20 includes a contingency of \$50,000. Carry forward of \$250,000 required for continuing construction in 2020/21 due to potential COVID-19 restrictions on labour, materials and resourcing. Reallocation of underspend of \$75,000 to PR-1087 (Resurfacing Program), PR-2094 (New CCTV Network), PR-2565 (Renew Leased Building) & PR-2947 (Renew Kingsway Indoor Stadium). Change Control to be approved by Council 5 May 2020.

Top Capital Projects 2019/20 - April 2020																	
PMO Project Registration				Financial Summary (Annual Funding)				Total Project Budget			Project Indicators				Project Progress		
PMO Code	Finance Code	Container	Project Name	Project Budget Current Year	Actual Expenditure	Forecast to End of Year	Budget Variance Under / (Over)	Total Project Budget	Estimate at Completion	Total Budget Variance Under / (Over)	Schedule	Current Year Budget	Total Budget	Overall Risk Rating	Work % Complete	Stage	Comments
PMO18104	PR-4140	31839	Marmion Ave Upgrade to Dual Carriageway from Butler Bvd to Yanchep Beach Rd	18,583,443	18,231,063	1,552,379	(1,199,999)	27,924,113	29,174,113	(1,250,000)					94	Delivery	First section (1.2km adjacent to Alkimos Vista). Practical Completion reached 2nd April 2019, now in 12 months defects period. Second section (8km from Shorehaven to Yanchep). Construction at 95% completed Revolution Drive intersection and Cinnabar RAB due for completion end of May '20. Third section (2.3km from Camborne Pkw to Alkimos Vista). Construction at 95% completed Section between Graceful Blvd and Brindabella due for completion end of May 2020. Carry forward estimate \$50,000. Change Control \$1,250,000 for variation of works funded by developer to be approved by Council 5 May 2020.
PMO18122	PR-2930	34057	Warradale Park, Landsdale, New Skate Park	616,212	563,104	53,108	0	650,000	650,000	0					92	Delivery	Site works have commenced and are progressing well (about 90% complete). However, threat to discontinue site works exist due to the constantly changing situation surrounding the COVID-19 pandemic.
PMO19040	PR-2797	34171	Connolly Dr, Butler, Upgrade to Dual Carriageway from Lukin Dr to Benenden Ave	3,077,463	2,355,843	678,455	43,165	3,675,000	3,388,314	286,686					85	Delivery	Construction contract awarded to RJ Vincent (RVJ) 16 October 2019. All the stormwater drainage is now complete with 80% of pavement and asphalt now complete along with 100% of the street lighting. Forecast for 2019/20 includes contingency of \$80,000 for landscape and possible Wester Power amended electrical quotation. Carry forward of \$43,165 for landscaping works.
PMO19041	PR-3018	34175	Hartman Dr, Wangara, Upgrade to Dual Carriageway from Hepburn Ave to Gnaragala Rd	2,430,865	485,359	1,528,000	417,506	4,700,000	4,482,494	217,506					60	Delivery	Tender awarded. Site construction and escalation commenced 03 March 2020. Project going well with anticipated 50% of drainage completed by June 2020. Western Power are on site and have started removal of street lighting. Forecast 2019/20 includes contingency of \$50,000. Carry forward adjustment to \$417,506 for continuing constructions.
				45,548,204	36,690,153	7,062,409	1,795,642	108,176,944	108,274,423	-97,479							

Schedule Status-Indicator	Budget Indicators (Annual & Total)	Overall Risk Indicator
On Target-Baseline (<10%time increase)	On Target (Variance <10%)	Low
Behind Schedule (10 - 20%time increase)	Almost on Budget (Variance of 10 - 20%)	Medium
Behind Schedule (>20%time increase)	Under / Over Budget (Variance > 20%)	High

INVESTMENT SUMMARY - As At 30 April 2020										
Face Value \$	Interest Rate %	Borrower	Rating	Maturity Date	Purchase price	Deposit Date	Current Value \$	YTD Accrued Interest \$		Accrued Interest
Current Account Investment Group										
30,243,000.00	0.20	Commonwealth Bank of Australia Perth	A1	N/A		N/A	30,243,000.00			
10,000,000.00	2.50	Westpac Banking Corporation	A1	11-May-2020	10,000,000.00	09-May-2019	10,244,520.55	208,904.11		244,520.55
10,000,000.00	2.15	Members Equity Bank Melbourne	A2	07-May-2020	10,000,000.00	07-June-2019	10,193,205.48	179,657.53		193,205.48
10,000,000.00	2.40	Westpac Banking Corporation	A1	17-June-2020	10,000,000.00	17-June-2019	10,209,095.89	200,547.95		209,095.89
5,000,000.00	2.40	Westpac Banking Corporation	A1	01-July-2020	5,000,000.00	01-July-2019	5,099,945.21	99,945.21		99,945.21
5,000,000.00	2.00	Westpac Banking Corporation	A1	08-June-2020	5,000,000.00	08-July-2019	5,081,369.86	81,369.86		81,369.86
5,000,000.00	1.90	National Australia Bank	A1	23-June-2020	5,000,000.00	17-July-2019	5,074,958.90	74,958.90		74,958.90
15,000,000.00	1.80	National Australia Bank	A1	07-July-2020	15,000,000.00	06-August-2019	15,198,246.58	198,246.58		198,246.58
10,000,000.00	1.80	Westpac Banking Corporation	A1	19-May-2020	10,000,000.00	15-August-2019	10,127,726.03	127,726.03		127,726.03
10,000,000.00	1.80	Westpac Banking Corporation	A1	08-June-2020	10,000,000.00	15-August-2019	10,127,726.03	127,726.03		127,726.03
5,000,000.00	1.80	Westpac Banking Corporation	A1	15-July-2020	5,000,000.00	15-August-2019	5,063,863.01	63,863.01		63,863.01
10,000,000.00	1.62	Westpac Banking Corporation	A1	24-August-2020	10,000,000.00	23-August-2019	10,029,293.15	111,402.74		29,293.15
5,000,000.00	1.65	Members Equity Bank Melbourne	A2	28-July-2020	5,000,000.00	28-August-2019	5,055,602.74	55,602.74		55,602.74
5,000,000.00	1.61	Westpac Banking Corporation	A1	28-July-2020	5,000,000.00	28-August-2019	5,054,254.79	54,254.79		54,254.79
10,000,000.00	1.60	Members Equity Bank Melbourne	A2	11-August-2020	10,000,000.00	04-September-2019	10,104,767.12	104,767.12		104,767.12
5,000,000.00	1.60	Members Equity Bank Melbourne	A2	18-August-2020	5,000,000.00	04-September-2019	5,052,383.56	52,383.56		52,383.56
10,000,000.00	1.60	Bank of Queensland	A2	06-August-2020	10,000,000.00	04-September-2019	10,104,767.12	104,767.12		104,767.12
10,000,000.00	1.67	Westpac Banking Corporation	A1	07-September-2020	10,000,000.00	06-September-2019	10,025,164.39	108,435.62		25,164.39
5,000,000.00	1.76	Westpac Banking Corporation	A1	15-September-2020	5,000,000.00	16-September-2019	5,010,849.32	54,728.77		10,849.32
5,000,000.00	1.65	Members Equity Bank Melbourne	A2	22-September-2020	5,000,000.00	24-September-2019	5,049,500.00	49,500.00		49,500.00
5,000,000.00	1.65	Members Equity Bank Melbourne	A2	07-October-2020	5,000,000.00	01-October-2019	5,047,917.81	47,917.81		47,917.81
5,000,000.00	1.55	Bank of Queensland	A2	13-October-2020	5,000,000.00	08-October-2019	5,043,527.40	43,527.40		43,527.40
5,000,000.00	1.55	Bank of Queensland	A2	20-October-2020	5,000,000.00	14-October-2019	5,042,253.42	42,253.42		42,253.42
5,000,000.00	1.58	Westpac Banking Corporation	A1	28-October-2020	5,000,000.00	28-October-2019	5,000,432.88	40,041.10		432.88
10,000,000.00	1.63	Westpac Banking Corporation	A1	06-November-2020	10,000,000.00	06-November-2019	10,078,597.26	78,597.26		78,597.26
10,000,000.00	1.58	Suncorp	A1	26-May-2020	10,000,000.00	14-November-2019	10,072,723.29	72,723.29		72,723.29
10,000,000.00	1.58	Suncorp	A1	05-June-2020	10,000,000.00	14-November-2019	10,072,723.29	72,723.29		72,723.29
10,000,000.00	1.50	Bendigo Bank	A2	27-November-2020	10,000,000.00	29-November-2019	10,062,876.71	62,876.71		62,876.71
10,000,000.00	1.55	Rural Bank	A2	07-December-2020	10,000,000.00	05-December-2019	10,062,424.66	62,424.66		62,424.66
10,000,000.00	1.60	Members Equity Bank Melbourne	A2	21-December-2020	10,000,000.00	20-December-2019	10,057,863.01	57,863.01		57,863.01
10,000,000.00	1.55	Members Equity Bank Melbourne	A2	11-January-2021	10,000,000.00	09-January-2020	10,047,561.64	47,561.64		47,561.64
10,000,000.00	1.55	Bank of Queensland	A2	11-January-2021	10,000,000.00	09-January-2020	10,047,561.64	47,561.64		47,561.64
10,000,000.00	1.55	National Australia Bank	A1	14-January-2021	10,000,000.00	13-January-2020	10,045,863.01	45,863.01		45,863.01
10,000,000.00	1.55	Rural Bank	A2	21-January-2021	10,000,000.00	20-January-2020	10,042,890.41	42,890.41		42,890.41
5,000,000.00	1.55	Rural Bank	A2	28-January-2021	5,000,000.00	29-January-2020	5,019,534.25	19,534.25		19,534.25
10,000,000.00	1.50	Bendigo Bank	A2	04-February-2021	10,000,000.00	05-February-2020	10,034,931.51	34,931.51		34,931.51
5,000,000.00	1.52	Rural Bank	A2	11-February-2021	5,000,000.00	12-February-2020	5,016,241.10	16,241.10		16,241.10
10,000,000.00	1.53	Members Equity Bank Melbourne	A2	15-February-2021	10,000,000.00	14-February-2020	10,031,857.53	31,857.53		31,857.53
15,000,000.00	1.52	Rural Bank	A2	23-February-2021	15,000,000.00	24-February-2020	15,041,227.40	41,227.40		41,227.40
10,000,000.00	1.40	Bank of Queensland	A2	09-March-2021	10,000,000.00	09-March-2020	10,019,945.21	19,945.21		19,945.21
10,000,000.00	1.40	Bank of Queensland	A2	09-March-2021	10,000,000.00	11-March-2020	10,019,178.08	19,178.08		19,178.08
5,000,000.00	1.60	Suncorp	A1	18-March-2021	5,000,000.00	19-March-2020	5,009,205.48	9,205.48		9,205.48
10,000,000.00	1.38	Suncorp	A1	07-April-2021	10,000,000.00	06-April-2020	10,009,073.97	9,073.97		9,073.97
10,000,000.00	1.38	Suncorp	A1	07-April-2021	10,000,000.00	06-April-2020	10,009,073.97	9,073.97		9,073.97
10,000,000.00	1.30	Suncorp	A1	16-April-2021	10,000,000.00	17-April-2020	10,004,630.14	4,630.14		4,630.14
	Return									
400,243,000.00	1.55%	Totals					403,090,354.80	3,038,510.96		2,847,354.80

1.17% 12 month UBS Australia Bank Bill Index for 30 April 2020

0.38% Differential between Council's Weighted Return and UBS Australia Bank Bill Index

Notes: Face Value - refers to the principal amount invested.

Interest Rate - refers to the annual interest rate applicable to the investment.

Borrower - refers to the institution through which the City's monies are invested.

Rating - refers to the Standard & Poor Short Term Rating of the Borrower which, per Council Policy, must be a minimum of A2.

Current Value - refers to the accumulated value of the investment including accrued interest from time invested to current period.

INDIVIDUAL ADI LIMITS - As At 30 April 2020

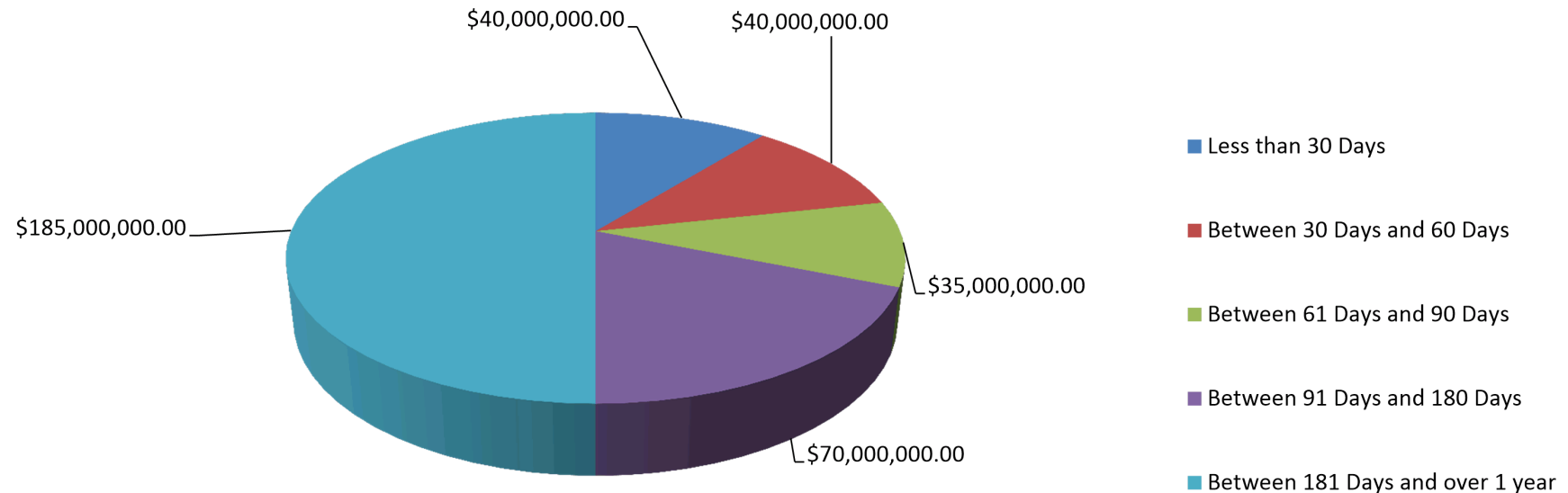
BORROWER	INVESTMENT RATING	FACE VALUE (\$)	MAXIMUM LIMIT PER INVESTMENT POLICY (\$)	INVESTMENT BALANCE (%)	MAXIMUM LIMIT PER INVESTMENT POLICY (%)
Commonwealth Bank of Australia Perth	A1	30,243,000.00	200,121,500.00	7.56	50.00
National Australia Bank	A1	30,000,000.00	200,121,500.00	7.50	50.00
Westpac Banking Corporation	A1	100,000,000.00	200,121,500.00	24.98	50.00
Suncorp	A1	55,000,000.00	200,121,500.00	13.74	50.00
Bank of Queensland	A2	50,000,000.00	100,060,750.00	12.49	25.00
Bendigo Bank	A2	20,000,000.00	100,060,750.00	5.00	25.00
Members Equity Bank Melbourne	A2	70,000,000.00	100,060,750.00	17.49	25.00
Rural Bank	A2	45,000,000.00	100,060,750.00	11.24	25.00
Totals		400,243,000.00		100.00	

OVERALL CREDIT PROFILE - As At 30 April 2020

	INVESTMENT RATING	FACE VALUE (\$)	MAXIMUM LIMIT PER INVESTMENT POLICY (\$)	INVESTMENT BALANCE (%)	MAXIMUM LIMIT PER INVESTMENT POLICY (%)
Subtotal of Securities	A1	215,243,000.00	400,243,000.00	53.78	100.00
Subtotal of Securities	A2	185,000,000.00	320,194,400.00	46.22	80.00
Totals		400,243,000.00		100.00	

Maturity Breakdown - As At 30 April 2020

Maturity Profile	Face Value	% Portfolio	Number of Investments	Lowest Amount Invested per Investment	Highest Amount Invested per Investment
Current Account	\$30,243,000.00	7.56%	1.00	\$30,243,000.00	\$30,243,000.00
Less than 30 Days	\$40,000,000.00	9.99%	4.00	\$10,000,000.00	\$10,000,000.00
Between 30 Days and 60 Days	\$40,000,000.00	9.99%	5.00	\$5,000,000.00	\$10,000,000.00
Between 61 Days and 90 Days	\$35,000,000.00	8.74%	5.00	\$5,000,000.00	\$15,000,000.00
Between 91 Days and 180 Days	\$70,000,000.00	17.49%	10.00	\$5,000,000.00	\$10,000,000.00
Between 181 Days and over 1 year	\$185,000,000.00	46.22%	20.00	\$5,000,000.00	\$15,000,000.00
Totals	\$400,243,000.00	100.00%	45.00		



**RATE SETTING STATEMENT
(FINANCIAL ACTIVITY STATEMENT)
FOR THE PERIOD ENDED 30 APRIL 2020**

Attachment 6

Description	Year To Date				Annual			
	Actual	Revised Budget	Variance		Adopted Budget	Revised Budget	Variance	
	\$	\$	\$	%	\$	\$	\$	%
Opening Surplus/(Deficit)	0	(19,585,667)	19,585,667	0	(19,585,667)	(19,585,667)	0	0
OPERATING ACTIVITIES								
Revenues								
Operating Grants, Subsidies & Contributions	6,070,482	6,123,431	(52,949)	(1)	10,860,681	11,691,244	830,563	7
Fees & Charges	42,781,928	43,924,389	(1,142,461)	(3)	46,787,670	46,550,152	(237,518)	(1)
Interest Earnings	7,054,269	6,904,408	149,861	2	8,715,234	7,579,269	(1,135,965)	(15)
Other Revenue	429,495	675,094	(245,599)	(36)	627,194	774,792	147,598	19
	56,336,173	57,627,322	(1,291,149)	(2)	66,990,779	66,595,457	(395,322)	(1)
Expenses								
Employee Costs	(63,241,888)	(63,390,237)	148,349	0	(76,825,787)	(75,872,298)	953,489	1
Materials & Contracts	(51,735,689)	(54,409,543)	2,673,854	5	(68,528,997)	(69,104,375)	(575,378)	(1)
Utility Charges	(7,717,239)	(7,925,507)	208,268	3	(9,695,193)	(9,631,498)	63,695	1
Depreciation	(35,736,432)	(34,109,090)	(1,627,342)	(5)	(40,947,313)	(40,947,295)	18	0
Interest Expenses	(3,429,486)	(3,499,310)	69,824	2	(4,111,186)	(4,111,186)	0	0
Insurance	(963,736)	(1,266,082)	302,346	24	(1,510,000)	(1,518,848)	(8,848)	1
	(162,824,471)	(164,599,769)	1,775,298	1	(201,618,476)	(201,185,500)	432,976	0
Non-Cash Amounts Excluded								
Depreciation	35,736,432	34,109,090	1,627,342	5	40,947,313	40,947,295	18	0
	(70,751,865)	(72,863,357)	2,111,492	3	(93,680,384)	(93,642,748)	37,636	0
INVESTING ACTIVITIES								
Non Operating Grants, Subsidies & Contributions	14,130,896	13,123,533	1,007,363	8	28,798,613	37,201,841	8,403,228	23
Contributed Physical Assets	6,896,541	13,562,086	(6,665,545)	(49)	16,274,500	16,274,500	0	0
Profit on Asset Disposals	720,355	590,448	129,907	22	585,217	688,175	102,958	15
Loss on Assets Disposals	(118,913)	(14,041,665)	13,922,752	99	(14,110,346)	(14,110,346)	0	0
TPS & DCP Revenues	8,510,992	9,264,415	(753,423)	(8)	15,288,167	11,865,712	(3,422,455)	(29)
TPS & DCP Expenses	(5,314,582)	(7,428,973)	2,114,391	28	(8,031,975)	(10,183,546)	(2,151,571)	(21)
Capital Expenditure	(58,177,741)	(68,358,019)	10,180,278	15	(91,087,387)	(88,802,668)	2,284,719	3
Proceeds From Disposal Of Assets	572,526	1,322,673	(750,147)	(57)	1,484,250	1,587,208	102,958	6
	(32,779,926)	(51,965,502)	19,185,575	37	(50,798,961)	(45,479,124)	5,319,837	12
Non-Cash Amounts Excluded								
Contributed Physical Assets	(6,896,541)	(13,562,086)	6,665,545	49	(16,274,500)	(16,274,500)	0	0
Profit on Asset Disposals	(720,355)	(590,448)	(129,907)	(22)	(585,217)	(688,175)	(102,958)	15
Loss on Assets Disposals	118,913	14,041,665	(13,922,752)	(99)	14,110,346	14,110,346	0	0
	(7,497,982)	(110,869)	(7,387,113)	(6,663)	(2,749,371)	(2,852,329)	(102,958)	(4)
	(40,277,909)	(52,076,371)	11,798,462	23	(53,548,332)	(48,331,453)	5,216,879	11
FINANCING ACTIVITIES								
Contributions from New Loans	700,000	6,052,667	(5,352,667)	(88)	7,263,200	7,263,200	0	0
Transfers from Restricted Grants, Contributions & Loans	1,153,532	18,418,264	(17,264,732)	(94)	21,836,335	22,101,917	(265,582)	(1)
Transfers to Restricted Grants, Contributions & Loans	(469,969)	0	(469,969)	(100)	0	0	0	0
Transfers from Reserves	6,152,290	23,733,199	(17,580,909)	(74)	35,094,989	28,479,839	(6,615,150)	(23)
Transfers to Reserves	0	(33,111,708)	33,111,708	100	(41,382,138)	(39,734,049)	1,648,089	4
Transfers from Schemes	0	19,679,913	(19,679,913)	(100)	20,847,432	23,615,895	2,768,463	13
Transfers to Schemes	(7,763,992)	(12,339,025)	4,575,033	37	(12,427,342)	(14,806,830)	(2,379,488)	(19)
	(228,139)	22,433,310	(22,661,449)	(101)	31,232,476	26,919,972	(4,312,504)	(16)
BUDGET DEFICIENCY	(111,257,914)	(122,092,085)	10,834,171	9	(135,581,907)	(134,639,896)	942,011	1
Amount To Be Raised From Rates	134,081,050	134,424,189	(343,139)	(0)	135,581,907	134,639,896	(942,011)	(1)
Closing Surplus/(Deficit)	22,823,137	12,332,104	10,491,032	85	0	0	0	0

Transactional Finance

CS02-06/20 Warrant of Payments for the Period to 30 April 2020

File Ref: 1859V02 – 20/178720
 Responsible Officer: Director Corporate Strategy & Performance
 Disclosure of Interest: Nil
 Attachments: Nil

Moved Cr Zappa, Seconded Cr Cvitan

That Council RECEIVES the list of payments drawn for the month of April 2020, as summarised below:-

Funds	Vouchers	Amount
Director Corporate Services Advance A/C		
Accounts Paid – April 2020		
Cheque Numbers	119544 - 119597	\$581,421.25
EFT Document Numbers	3798 - 3821	<u>\$9,573,223.26</u>
TOTAL ACCOUNTS PAID		\$10,154,644.51
Less Cancelled Cheques		(\$29,052.71)
Manual Journa		\$4,066.40
Town Planning Scheme		<u>(\$37,724.21)</u>
RECOUP FROM MUNICIPAL FUND		(\$10,091,933.99)
Municipal Fund – Bank A/C		
Accounts Paid – April 2020		
Recoup to Director Corporate Services Advance A/C		\$10,091,933.99
Direct Payments		\$37,873.01
Payroll – Direct Debits		<u>\$3,536,262.50</u>
TOTAL ACCOUNTS PAID		\$13,666,069.50
Town Planning Scheme		
Accounts Paid – April 2020		
Cell 4		\$35,214.21
Cell 5		\$815.75
Cell 8		<u>\$1,694.25</u>
TOTAL ACCOUNTS PAID		\$37,724.21

WARRANT OF PAYMENTS APRIL 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
00119544	07/04/2020	Brodie Callanan	\$120.00
		Refund - Reimbursement For Alleged Damage Caused By Waste Vehicle	
00119545	07/04/2020	Ligita Voveryte	\$294.00
		Refund - Food Business Application & Registration Fee - Cancelled	
00119546	07/04/2020	Susan Carroll	\$25.00
		Refund - Copies Of Plans For Septic Tank Plans - Plans Unavailable	
00119547	07/04/2020	Ashley Murray	\$161.00

		Hire Fee Refund	
00119548	07/04/2020	Rebecca Rose Campleman	\$115.00
		Hire Fee Refund	
00119549	07/04/2020	Kingsway Junior Football Club Incorporated	\$163.80
		Hire Fee Refund	
00119550	07/04/2020	Rates Refund	\$274.69
00119551	07/04/2020	Rates Refund	\$37,223.40
00119552	07/04/2020	MP & JD Havlik	\$138.76
		Refund - Swimming Lessons - Closure Due To Covid-19	
00119553	07/04/2020	J & T White	\$56.00
		Refund - Swimming Lessons - Closure Due To Covid-19	
00119554	07/04/2020	Rates Refund	\$316.13
00119555	07/04/2020	Rodger Scott	\$60.00
		Refund - Gold Program - Woodman Point Tour	
00119556	07/04/2020	Health Services Petty Cash	\$142.05
		Petty Cash	
00119557	07/04/2020	Telstra	\$82,775.31
		Internet/Phone Charges For The City	
00119558	07/04/2020	Capital Finance Australia Limited	\$993.76
		Equipment Rental - Spinning Bikes - Aquamotion	
00119559	07/04/2020	GT Media	\$11,528.00
		Training - Social Media Strategy - Communications & Brand	
00119560	07/04/2020	Michael Doherty	\$300.00
		Artist Fee - Even Keel Exhibition - Cultural Services	
00119561	07/04/2020	Mrs Olga Perova	\$278.40
		Artist Exhibition Fee - Cultural Services	
00119562	07/04/2020	Pojulu Community Association	\$300.00
		Display And Presentation - South Sudanese - Library Services	
00119563	07/04/2020	Tony Jones Art Projects	\$953.70
		Artist Fee - Even Keel Exhibition - Cultural Services	
00119564	07/04/2020	Traffic Logistics Australia	\$950.00
		Traffic Counts - Two Rocks Road - Transport & Traffic Management	
00119565	07/04/2020	Wacker Neuson Pty Ltd	\$3,872.00
		Plant Purchase - Vibratory Rammer - Engineering	
00119566	15/04/2020	Cr F Cvitan	\$4,583.60
		Monthly Allowance	
00119567	15/04/2020	Cr X Nguyen	\$2,683.11
		Monthly Allowance	
00119568	15/04/2020	Rates Refund	\$182.27
00119569	15/04/2020	Rates Refund	\$37.36

00119570	15/04/2020	Emma Newman	\$13.70
		Refund - Balance Of Cashless Account - Aquamation	
00119571	15/04/2020	Tim Clews	\$118.00
		Refund - Septic Tank Permit - Withdrawn	
00119572	15/04/2020	Lara Martelli	\$100.00
		Bond Refund	
00119573	15/04/2020	Mrs Julie McDonald	\$87.00
		Reimbursement - Working With Children Check - Aquamation	
00119574	15/04/2020	Autopro Wanneroo	\$143.90
		Wheel Paint - Fleet	
00119575	15/04/2020	Lendlease Communities (Alkimos) Pty Ltd	\$8,000.00
		Lease Contribution - Alkimos Beach Pop-Up Library - Property	
00119576	15/04/2020	Brett Nannup	\$300.00
		Artist Fee - Even Keel - Cultural Services	
00119577	15/04/2020	Mamoes Services	\$220.00
		Appearance - Video Story Time - Library Services	
00119578	21/04/2020	Christine Jensen	\$63.60
		Refund - Copies Of Plans - Only House Required	
00119579	21/04/2020	Lindsey Ritchie	\$64.40
		Refund - Copies Of Plans - Not Available	
00119580	21/04/2020	Nguyen Nguyen	\$64.00
		Refund - Copies Of Plans - Not Available	
00119581	21/04/2020	Telstra	\$1,343.29
		Internet/Phone Charges For The City	
00119582	21/04/2020	Miss Samantha Appleyard	\$255.00
		Reimbursement - Austswim Course Aquamation	
00119583	21/04/2020	Super Cheap Auto Pty Ltd	\$165.79
		Jumper Leads - Rangers	
		Vehicle Cleaning Equipment - Rangers	
00119584	21/04/2020	Vocus Communications	\$247.50
		NBN Connection - YTRAC - ICT	
00119585	21/04/2020	Suez Recycling & Recovery (Perth) Pty Ltd	\$110,747.41
		Process Recyclables - Waste	
00119586	28/04/2020	Autopro Wanneroo	\$343.80
		Vehicle Spare Parts - Fleet	
00119587	28/04/2020	Bolinda Digital Pty Ltd	\$11,000.00
		2019 / 2020 - E-book & E-audiobook - Libraries	
00119588	28/04/2020	Mark Thomas Terry	\$100.00
		Car Detailing - Wanneroo - Customer & Information Services	
00119589	28/04/2020	Peet Alkimos Pty Ltd	\$4,318.61
		Reimbursement - Synergy Accounts - Mizzen Park & Topsail - Parks	

00119590	29/04/2020	Rates Refund	\$669.29
00119591	29/04/2020	Rates Refund	\$37.36
00119592	29/04/2020	Rates Refund	\$473.61
00119593	29/04/2020	Rates Refund	\$863.44
00119594	29/04/2020	Rates Refund	\$154,232.59
00119595	29/04/2020	Rates Refund	\$553.48
00119596	29/04/2020	Telstra	\$30,538.94
		Phone/Internet Charges For The City	
00119597	30/04/2020	Department of Transport	\$107,829.20
		Vehicle Licence Payments - Fleet Assets	
		Total Director Corporate Services Advance - Cheques	\$581,421.25
ELECTRONIC FUNDS TRANSFER			
00003798	03/04/2020		
		Rates Refund	\$6,265.90
00003799	07/04/2020		
		Synergy	\$8,871.37
		Power Supplies For The City	
00003800	07/04/2020	Cancelled - System Error	
00003801	07/04/2020		
		Water Corporation	\$2,194.48
		Water Charges For The City	
00003802	07/04/2020		
		Alinta Gas	\$136.75
		Gas Supplies For The City	
		Alinta Sales Pty Ltd	\$4,753.80
		Gas Supplies For The City	
		Australian Manufacturing Workers Union	\$83.40
		Payroll Deductions	
		Australian Services Union	\$717.20
		Payroll Deductions	
		Australian Taxation Office	\$4,732.00
		Payroll Deductions	
		Child Support Agency	\$1,689.05
		Payroll Deductions	
		City of Wanneroo - Payroll Rates	\$6,684.00
		Payroll Deductions	
		Fleet Network	\$1,534.90
		Payroll Deductions	
		Landgate	\$628.80
		Land Enquiries For The City	
		LD & D Australia Pty Ltd	\$287.60
		Milk Deliveries For The City	

		Maxxia Pty Ltd	\$8,313.23
		Payroll Deductions	
		Mr Anthony Brody	\$360.00
		Vehicle Crossing Subsidy	
		Rates Refund	\$554.90
		Rates Refund	\$31.68
		Mr Sheehan McGlynn	\$360.00
		Vehicle Crossing Subsidy	
		Mr Timothy Ball	\$360.00
		Vehicle Crossing Subsidy	
		Rates Refund	\$670.58
		Mrs Vaishaliben Patel	\$360.00
		Vehicle Crossing Subsidy	
		Rates Refund	\$483.82
		Optus	\$1,313.70
		Phone Charges For The City	
		Paywise Pty Ltd	\$1,078.98
		Payroll Deductions	
		Smartsalary	\$8,464.92
		Payroll Deductions	
		Trailer Parts Pty Ltd	\$39.00
		Vehicle Spare Parts - Workshop	
00003803	07/04/2020		
		Solution 4 Building Pty Ltd	\$193,334.90
		Progress Claim 7 - Wanneroo City Soccer Club - Assets	
00003804	09/04/2020		
		Action Glass & Aluminium	\$1,677.90
		Glazing Services For The City	
		Adventure Playgrounds	\$3,529.50
		Bond Refund - Parks Assets Renewal Program 2018 / 2019	
		Atom Supply	\$132.00
		Vehicle Oil - Fleet	
		Austraffic WA	\$26,400.00
		Traffic Control - Wanneroo South - Transport & Traffic Services	
		Australian Airconditioning Services Pty Ltd	\$773.74
		Airconditioning Maintenance For The City	
		Barra Civil & Fencing	\$528.00
		Install Fencing - Hardcastle Park - Construction	
		Because We Care Pty Ltd	\$49,521.12
		Dog Waste Bags - Waste	
		Bridgestone Australia Limited	\$9,433.39
		Tyre Fitting Services For The City	
		Bucher Municipal Pty Ltd	\$880.31

	Vehicle Spare Parts - Fleet	
	Burgtec	\$341.00
	Mobile Pedestal - Rangers	
	Burgtec Australasia Pty Ltd	\$2,411.64
	Locker Batteries - Facilities	
	Cameron Chisholm & Nicol (WA) Pty Ltd	\$2,475.00
	Professional Services - Wanneroo - Approval Services	
	Car Care Motor Company Pty Ltd	\$467.60
	Vehicle Services - Fleet	
	Chemistry Centre WA	\$732.07
	Water Sample - Brampton Park - Parks	
	Corsign (WA) Pty Ltd	\$224.40
	Sign - Quinns Beach Renourishment - Parks	
	CR Kennedy & Co Pty Ltd	\$459.80
	Repairs - Leica Field Controller - Surveys	
	CS Legal	\$1,695.32
	Legal Fees For The City	
	Datavoice Communications Pty Ltd	\$8,283.00
	20 Licenses - Avaya Power & 2 Conference Phones - ICT	
	DC Golf	\$79,261.70
	Commission Fees - Carramar & Marangaroo Golf Course - Property Services	
	Department Of Biodiversity, Conservation And Attractions	\$1,485.00
	Yanchep National Park Passes - Advocacy & Economic Development	
	Diamond Plumbing & Gas	\$10,989.62
	Plumbing Maintenance For The City	
	Different By Design	\$280.00
	Artwork For Poster - Youth Week 2020 - Communications & Brand	
	Digital Education Services	\$1,503.13
	DVD Stock - Library Services	
	Dowsing Group Pty Ltd	\$1,067.43
	Concrete Works - Arduaine Street - Engineering	
	Drainflow Services Pty Ltd	\$12,624.21
	Road Sweeping/Drain Cleaning Services For The City	
	Elliotts Irrigation Pty Ltd	\$3,361.21
	Reticulation Items - Parks	
	Environmental Industries Pty Ltd	\$7,166.50
	Landscape Maintenance For The City	
	EnvisionWare Pty Ltd	\$302.50
	Kyocera Rosetta & Cable - ICT	
	Equifax Australasia Credit Rating Pty Ltd	\$829.62
	Financial Assessment - Contracts &	

		Procurement	
		Flick Anticimex Pty Ltd	\$93.63
		Sanitary Waste Services - Various Sites - Building Maintenance	
		Focus Consulting WA Pty Ltd	\$3,674.00
		Electrical Consulting Services - Eco-Lighting Monaghan Park - Assets	
		Electrical Consulting Services - Abbeville Park - Assets	
		GC Sales (WA)	\$363.00
		Tri-Keys - Waste	
		Gen Connect Pty Ltd	\$2,552.00
		Emergency Power Generator - Civic Centre - Building Maintenance	
		Geoff's Tree Service Pty Ltd	\$33,527.09
		Pruning Services For The City	
		Global Marine Enclosures Pty Ltd	\$7,711.00
		Summer Maintenance - Beach Structures - Engineering	
		Hall & Wilcox	\$2,731.52
		Legal Fees For The City	
		Haseen Pty Ltd	\$275.00
		Workshop - Conflict & Negotiation 18.03.2020 - Leisure Planning & Projects	
		Hays Personnel Services	\$3,961.32
		Casual Labour For The City	
		Hendry Group Pty Ltd	\$1,045.00
		Briefing Session - Wanneroo - Facility Projects	
		HS Hyde & Son	\$22,132.00
		Refurbishment - CEO Office Reception - Assets	
		Hydroquip Pumps	\$14,059.10
		Reticulation Pump Works - Various Locations - Parks	
		Imagesource Digital Solutions	\$1,904.10
		Vinyl Banners - Girrawheen Koondoola Project - Cultural Services	
		Printing - Swim School Flyer - Aquamotion	
		Instant Toilets & Showers Pty Ltd	\$696.00
		Mobile Toilet - Driver Reviver Program - Traffic Services	
		Integrity Industrial Pty Ltd	\$44,185.97
		Casual Labour For The City	
		James Bennett Pty Ltd	\$2,663.26
		Book Purchases - Library Services	
		JBS & G Australia Pty Ltd	\$4,781.70
		Contaminated Site Audit - Former Landfill 70 Motivation Drive - Property	
		Joondalup Smash Repairs Pty Ltd	\$971.00
		Vehicle Repairs - WN 33659 - Construction	

		Landcare Weed Control	\$31,541.08
		Weed Control - Various Locations - Trees And Conservation	
		Laundry Express	\$28.33
		Dry Cleaning Services For The City	
		LD Total	\$1,688.50
		Weed Spraying - Various Locations - Parks	
		Linemarking WA Pty Ltd	\$893.89
		Linemarking - Badgerup Road - Assets	
		Marketforce Pty Ltd	\$209.77
		Advertising Services For The City	
		Mastec Australia Pty Ltd	\$1,921.92
		240 Domestic Bins - Waste	
		Mayday Earthmoving	\$1,980.00
		Water Truck - Fishermans Hollow - Parks	
		McGees Property	\$2,200.00
		Market Rental Valuation - Portion Of 1204 Wanneroo Road Ashby - Property	
		Messages On Hold	\$789.99
		Provision Of Audio Productions - Communications & Brand	
		Michael Page International (Australia) Pty Ltd	\$10,873.55
		Casual Labour For The City	
		Mindarie Regional Council	\$248,164.37
		Refuse Disposal For The City	
		Miracle Recreation Equipment Pty Ltd	\$2,870.40
		Subdivision Bond Return - Park Assets Renewal Program 2018 / 2019 - Finance	
		Nai Harcourts Metro	\$2,847.90
		Marketing Fee & Advertising - Civic Centre Extension Commercial Lease - Property	
		Noma Pty Ltd	\$880.00
		Professional Services - Wanneroo - Approval Services	
		Nu-Trac Rural Contracting	\$9,896.58
		Beach Cleaning - Yanchep, Alkimos, Quinns Rock And Jindalee - Engineering	
		OEM Group Pty Ltd	\$214.21
		Service Pressure Washer - Fleet	
		Oz Microchips	\$680.90
		5 Microchip Scanner - Waste	
		Perth Detailing Centre	\$187.00
		Cleaning - Community Transport Buses - Community Planning & Development	
		Perth Office Equipment Repairs	\$616.44
		Guillotine Blade - Print Room	
		Phase 3 Landscape Construction Pty Ltd	\$602.64
		Install Playground Equipment - Carona Park - Parks	

		Power Vac Pty Ltd	\$94.85
		Vehicle Spare Parts - Fleet	
		Prestige Alarms	\$987.80
		Alarm Services For The City	
		Programmed Integrated Workforce	\$17,061.09
		Casual Labour For The City	
		RAC Motoring & Services Pty Ltd	\$99.00
		Callout - 95426 - Construction	
		Reliable Fencing	\$10,386.81
		Install Fencing - South Mindarie Foreshore - Assets	
		RJ Vincent & Co	\$547,526.85
		Payment Certificate 5 Connolly Drive Duplication - Assets	
		Roads 2000	\$211,415.03
		Road Resurfacing - Old Yanchep Road, Gibbs Road & Dempster Place - Assets	
		Ross Evan Potter	\$300.00
		Artist Fee - Even Keel - Cultural Services	
		RS Components Pty Ltd	\$110.07
		Vehicle Spare Parts - Fleet	
		Skipper Transport Parts	\$449.61
		Vehicle Spare Parts - Fleet	
		Smartbuilt Perth Pty Ltd	\$145.22
		Pest Control Services For The City	
		Ashby Operations Centre	
		Sonic Healthplus Pty Ltd	\$415.15
		Medical Fees For The City	
		Statewide Pump Services	\$429.00
		Replace Pump - Aquamotion	
		Stewart & Heaton Clothing Company Pty Ltd	\$1,518.05
		PPE - Fire Services	
		Tenco Engineers Pty Ltd	\$12,485.00
		Structural Engineering - Studmaster Park - Assets	
		Thirty4 Pty Ltd	\$211.20
		Qnav Mobile Data Monthly Subscription - Community Safety	
		Toll Transport Pty Ltd	\$51.12
		Courier Services - Parks	
		Triton Electrical Contractors Pty Ltd	\$335.50
		Reticulation Electrical Works - Various Locations - Parks	
		Trophy Shop Australia	\$27.40
		Name Badges - Cultural Development	
		Turf Care WA Pty Ltd	\$16,731.05
		Mowing & Applying Fertiliser - Various Locations - Parks	
		Two Rocks SES Unit	\$7,495.67

		Local Government Grant Scheme - Interim Operating Grant From DFES - 4th Quarter - Community Safety	
		Two Rocks Volunteer Bush Fire Brigade	\$26.40
		Reimbursement - Name Plate For Photo Board - Emergency Services	
		Wanneroo Business Association Incorporated	\$5,995.00
		Business Webinars And Boost Sessions - Economic Development	
		Wanneroo Electric	\$9,222.73
		Electrical Maintenance For The City	
		West Australian Newspapers Ltd	\$84.00
		Newspaper Subscription - Office Of The CEO	
		Western Resource Recovery Pty Ltd	\$462.00
		Grease Trap - New Civic Centre - Building Maintenance	
		Workwise Australia	\$5,676.00
		Road Safety Audit - Santa Barbara Parade - Traffic Services	
		Road Safety Audit - Azelia Street - Traffic Services	
		Yanchep Beach Joint Venture	\$191.40
		YTRAC Internet Service - April - Place Management	
		Zenien	\$295.10
		IT Consulting - Place Management	
00003805	13/04/2020		
		City of Wanneroo - Rates	\$915.00
		Cr Brett Treby	\$2,458.11
		Monthly Allowance	
		Cr Christopher Baker	\$2,683.11
		Monthly Allowance	
		Cr Domenic Zappa	\$2,473.11
		Monthly Allowance	
		Cr Dot Newton	\$2,583.11
		Monthly Allowance	
		Cr Glynis Parker	\$2,683.11
		Monthly Allowance	
		Cr Huu Van Nguyen	\$2,683.11
		Monthly Allowance	
		Cr Jacqueline Huntley	\$2,683.11
		Monthly Allowance	
		Cr Lewis Flood	\$2,588.11
		Monthly Allowance	
		Cr Linda Aitken	\$2,683.11
		Monthly Allowance	
		Cr Natalie Sangalli	\$2,683.11
		Monthly Allowance	

		Cr Paul Miles	\$2,398.11
		Monthly Allowance	
		Cr Sonet Coetzee	\$2,683.11
		Monthly Allowance	
		Mayor Tracey Roberts	\$11,626.61
		Monthly Allowance	
00003806	15/04/2020		
		Synergy	\$28,513.86
		Power Supplies For The City	
00003807	16/04/2020		
		Alinta Gas	\$36.25
		Gas Supplies For The City	
		Ashdale Primary School P&C Association	\$134.00
		Hire Fee Refund	
		Blueprint Homes (WA) Pty Ltd	\$4,000.00
		Refund - 2 Street & Verge Bonds	
		Rates Refund	\$415.05
		Decipha Pty Ltd	\$2,001.57
		Mail Room Charges - IM	
		Homebuyers Centre	\$3,580.97
		Refund - Building Application - Cancelled Prior To Assessment	
		Refund - Building Application - Duplicate	
		Ideal Homes Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
		JCorp Pty Ltd	\$4,074.87
		Refund - Building Application - Duplicate Payment	
		SEMAS Academy Wanneroo	\$368.00
		Hire Fee Refund	
		SSB Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
		Water Corporation	\$2,343.78
		Water Supplies For The City	
00003808	15/04/2020	Cancelled	
00003809			
		Action Glass & Aluminium	\$2,664.22
		Glazing Services For The City	
		Adform Engraving & Signs	\$56.10
		Photoboard Plaques - Emergency Services	
		Advanced Traffic Management	\$1,030.70
		Traffic Control Services For The City	
		Altiform Pty Ltd	\$10,665.60
		Replace Bollards - Butler - Engineering	
		Armaguard	\$285.53

		Cash Collection Services - Aquamotion	
		Austraffic WA	\$770.00
		Traffic Survey - Badgerup Road - Transport And Traffic Services	
		Autosmart North Metro Perth	\$198.00
		Floor Smart Cleanser - Fleet	
		AV Truck Service Pty Ltd	\$888.82
		Vehicle Spare Parts - Fleet	
		Boral Construction Materials Group Ltd	\$687.06
		Concrete Mix - Liberty Drive Clarkson - Engineering	
		Concrete Mix - East Road Pearsall - Engineering	
		Bridgestone Australia Limited	\$1,814.05
		Tyre Fitting Services For The City	
		Bring Couriers	\$393.27
		Courier Services - Health	
		Bucher Municipal Pty Ltd	\$6,629.66
		Vehicle Spare Parts - Fleet	
		Buggybuddys	\$121.00
		3 Facebook Posts - Aquamotion	
		Carramar Resources Industries	\$142.29
		Sand Earthworks - Hepburn - Assets	
		Cooldrive Distribution	\$533.36
		Vehicle Spare Parts - Fleet	
		Corsign (WA) Pty Ltd	\$1,042.80
		Sign - Welcome - Conti Reserve - Parks	
		Signs - City Of Wanneroo Accessibility Improvements To Facilities - Assets	
		Signage - Wangara Greens Site - Waste	
		Cultural Infusion (International) Pty Ltd	\$2,970.00
		Shadow Puppeteer - Global Beats And Eats - Events	
		Datavoice Communications Pty Ltd	\$1,320.00
		Conference Bridges - ICT	
		Deploy Trail Conference - ICT	
		Diamond Lock & Security	\$4,067.40
		Padlocks - Stores Issues	
		Diamond Plumbing & Gas	\$5,501.69
		Plumbing Maintenance For The City	
		Digital Education Services	\$83.56
		Supply Of DVD Stock To Library Services	
		Domus Nursery	\$1,029.16
		Plants - Parks	
		Dowsing Group Pty Ltd	\$2,059.28
		Concrete Works - Carmathen Avenue - Engineering	
		Drainflow Services Pty Ltd	\$14,597.84
		Cleanup Oil Spill - Marangaroo Golf Course - Engineering	

		Drain Cleaning/Road Sweeping - Various Locations - Parks/Engineering	
		Edge People Management	\$3,932.50
		Review Of Job Dictionaries - OSH	
		Edith Cowan University	\$1,650.00
		Funding - Create & Promote Video Content - Cyber Check Me - Economic Development	
		Elliotts Irrigation Pty Ltd	\$22,840.64
		Reticulation Items & Repairs - Various Locations - Parks	
		Environmental Industries Pty Ltd	\$44,938.39
		Landscape Maintenance Services For The City	
		Ergolink	\$181.50
		Re-Gas Office Chairs - Girrawheen Library	
		Geoff's Tree Service Pty Ltd	\$25,406.80
		Pruning Services For The City	
		Glass Tinting WA	\$704.00
		Replace Frosted Film - Aquamotion - Building Maintenance	
		GPR Truck Sales & Service	\$535.61
		Vehicle Spare Parts - Fleet	
		Greens Hiab Service	\$3,206.50
		Hiab Hire - Moving Of Goals - Various Locations - Parks	
		Griffiths Architects	\$660.00
		Professional Services - Design Review Panel - Approvals	
		Hanson Construction Materials Pty Ltd	\$239.80
		Drainage Items - Pannell Way Girrawheen - Engineering	
		Hart Sport	\$719.39
		Sports Equipment - Kingsway Indoor Stadium	
		Hickey Constructions Pty Ltd	\$2,959.00
		Restain Decking - Chips Jindalee - Engineering	
		Hitachi Construction Machinery Pty Ltd	\$864.74
		Vehicle Spare Parts - Fleet	
		Hose Right	\$3,083.26
		Vehicle Spare Parts - Fleet	
		Hydroquip Pumps	\$6,342.60
		Irrigation Pump Service - Ashdale Park - Parks	
		Iconic Property Services Pty Ltd	\$620.40
		Cleaning Services For The City	
		InfluenceIT Consulting Pty Ltd	\$423.00
		Training - Spira User Remote - ICT	
		Integrity Industrial Pty Ltd	\$29,697.18
		Casual Labour For The City	
		Intelife Group	\$18,012.48

		BBQ Cleaning - Various Locations - Parks	
		Kerb Direct Kerbing	\$22,004.95
		Kerbing Reinstatements - Marangaroo - Assets	
		Komatsu Australia Pty Ltd	\$3,520.00
		Oil Sample Kits - Stores	
		Konnect (Coventry Fasteners)	\$48.63
		Vehicle Spare Parts - Fleet	
		LD Total	\$178,252.34
		Landscape Maintenance For The City	
		Leamac Picture Framing	\$303.00
		Art Collection Conservation - Cultural Services	
		Ligna Construction	\$3,785.32
		Removal/ Disposal - Tree Supports - Bouvard Walk - Parks	
		Local Government Professionals Australia WA	\$2,915.00
		Workshop - Introduction To Local Government - Capability & Culture	
		Mackay Urban Design	\$660.00
		Professional Services - Design Panel Review - Planning	
		Major Motors	\$136.48
		Vehicle Spare Parts - Fleet	
		Mammoth Equipment & Exhausts Pty Ltd	\$1,650.00
		Ecoblue - Stores Stock	
		Marketforce Pty Ltd	\$1,688.92
		Advertising Services For The City	
		Mayday Earthmoving	\$1,804.00
		Heavy Equipment Hire For The City	
		McInerney Sales Pty Ltd	\$43,202.75
		New Vehicle Purchase - Ford Ranger WN 34241 - Fleet Assets	
		Metropolitan Cash Register Co	\$386.10
		Thermal Paper Rolls - Cultural Services	
		Midalia Steel Pty Ltd	\$665.41
		Steel Supplies - Fleet	
		Mindarie Regional Council	\$266,378.10
		Refuse Disposal For The City	
		Mini-Tankers Australia Pty Ltd	\$7,895.69
		Fuel Issues - March 2020	
		Miracle Recreation Equipment Pty Ltd	\$10,609.50
		Playground Repairs - Various Locations - Parks	
		Nerida Moredoundt	\$600.00
		Professional Services - Design Review Panel - Approvals	
		Northern Lawnmower & Chainsaw Specialists	\$272.10

		Safety Chaps - Parks	
		Nutrien Ag Solutions Limited	\$215.60
		Wirechain - Conservation	
		Officeworks Superstores Pty Ltd	\$144.00
		Batteries - Libraries And Cultural Services	
		Orbit Health & Fitness Solutions	\$1,132.36
		Gym Works - Aquamotion	
		P & M Automotive Equipment	\$228.80
		Hoist Inspection - Fleet	
		Paperbark Technologies Pty Ltd	\$605.00
		Arboriculture Report - Two Rocks Breakwater - Parks	
		Pedersens Event Hire	\$1,143.35
		Cancellation Fee - Equipment Hire - Transport And Traffic Services	
		Perth Detailing Centre	\$275.00
		Cleaning Of Community Transport Buses - Community Planning & Development	
		Perth Testing & Tagging Pty Ltd	\$450.45
		3 Monthly Testing/Tagging - Ashby Operations Centre - Building Maintenance	
		Premier Tarps	\$212.52
		Vehicle Spare Parts - Fleet	
		Prestige Alarms	\$9,260.67
		Alarm/CCTV Services For The City	
		Pritchard Francis Consulting Pty Ltd	\$2,557.50
		Supply Engineered Plans - Relining Of Ridgewood Lake - Parks	
		Programmed Integrated Workforce	\$7,693.94
		Casual Labour For The City	
		Recipe Records Pty Ltd	\$2,750.00
		50% Deposit For Riley Pearce - Global Beats & Eats - Events	
		Reliable Fencing	\$2,819.50
		Fencing Works - Various Locations - Parks	
		Rent A Dingo	\$1,056.00
		Dingo Hire - Season Changeover - Splendid Park - Parks	
		Retro Music Box	\$1,595.00
		Roving Artists - Global Beats And Eats - Events	
		Rollspack Pty Ltd	\$151.25
		Security Tamper Evidence Bags - Rangers	
		Rubek Automatic Doors	\$303.60
		Door Repairs - Hainsworth Community Centre - Building Maintenance	
		Safety World	\$1,135.20
		Safety Vests - Health	
		Sifting Sands	\$2,057.00
		Top Up Sand - Various Playgrounds -	

		Parks	
		Skyline Landscape Services (WA)	\$7,988.20
		Caltrop Removal - Grisker - Parks	
		Tidy Verges - Alkimos - Parks	
		Smartbuilt Perth Pty Ltd	\$176.72
		Pest Control Services For The City	
		Softfall Guys	\$2,288.00
		Repair Softfall - Various Locations - Parks	
		StrataGreen	\$388.63
		Shade Cloth Rolls - Conservation	
		Surf Life Saving WA Incorporated	\$71,239.33
		Beach Safety Services - Community Facilities	
		The Hire Guys Wangara	\$110.00
		Equipment Hire - Arrow Board - Waste	
		The Northern Guide	\$1,320.00
		Advertising - Communications And Brand	
		The Royal Life Saving Society Australia	\$34,490.76
		Testing/Maintenance - Aquatic Playspace Kingsway - Parks	
		Pool Inspections - February 2020 - Compliance	
		TJ Depiazzi & Sons	\$15,451.92
		Softfall Pine Chip - Splendid Park - Parks	
		Pine Bark Mulch - Ashdale Park - Parks	
		Toll Transport Pty Ltd	\$287.88
		Courier Services For The City	
		Triton Electrical Contractors Pty Ltd	\$1,859.00
		Pump Electrical Works - Various Locations - Parks	
		Turf Care WA Pty Ltd	\$2,255.17
		Sulphate Application - Various Locations - Parks	
		Debris Removal - Kingsway - Parks	
		Viva Energy Australia Pty Ltd	\$67,439.20
		Fuel Issues For The City	
		WA Limestone Contracting Pty Ltd	\$4,255.37
		Small Limestone Rock Delivery & Transport - Manly Laboratory - Coastal Projects	
		Wanneroo Business Association Incorporated	\$990.00
		Webinar Delivery - On Current Economic Situation - Economic Development	
		Wanneroo Electric	\$14,856.86
		Electrical Maintenance For The City	
		Wanneroo Tennis Club Incorporated	\$924.00
		Hire Fee Refund	
		Water Technology Pty Ltd	\$16,629.25
		Professional Services - Mindarie Breakwater - Coastal Projects	

		Wellstrategic	\$418.00
		Platinum Overlay - Cultural Development	
		Western Resource Recovery Pty Ltd	\$3,267.00
		Empty Washdown Bay - Fleet	
00003810	17/04/2020		
		Department of Mines, Industry Regulation & Safety	\$54,186.72
		Collection Agency Fee Payments 01.03.2020 - 31.03.2020	
00003811	21/04/2020		
		Synergy	\$5,885.76
		Power Supplies For The City	
00003812	21/04/2020		
		ABM Landscaping	\$17,197.56
		Brick Paving Works - Various Locations - Engineering	
		Action Glass & Aluminium	\$1,613.11
		Glazing Services For The City	
		Acurix Networks Pty Ltd	\$4,452.80
		Monthly Charges - ICT	
		Asphalt In A Bag	\$3,437.50
		Asphalt In A Bag 20Kg - Engineering	
		Atom Supply	\$873.40
		Batteries & Hand Cleaner - Stores Stock	
		Australian Airconditioning Services Pty Ltd	\$14,274.82
		Airconditioning Maintenance For The City	
		Australian Communications & Media Authority	\$702.00
		Land Mobile Water Tower - ICT	
		AV Truck Service Pty Ltd	\$1,914.55
		Vehicle Spare Parts - Fleet	
		Boral Construction Materials Group Ltd	\$1,593.46
		Concrete Mix - Malo & Abbey Green - Engineering	
		Boss Bollards	\$1,853.50
		Install Bollards - Ridgewood Clubrooms - Engineering	
		Bridgestone Australia Limited	\$5,681.55
		Tyre Fitting Services For The City	
		Bucher Municipal Pty Ltd	\$10,497.19
		Vehicle Spare Parts - Stores/Fleet	
		Bunnings Pty Ltd	\$612.04
		Hardware Purchases - Fleet	
		Business Station Incorporated	\$4,400.00
		4 City Of Wanneroo Business Workshops - Advocacy & Economic Development	
		Canon Production Printing Australia Pty Ltd	\$428.80

		Scanner Charges - Assets	
		Car Care Motor Company Pty Ltd	\$4,012.76
		Vehicle Services - Fleet	
		Carramar Resources Industries	\$21,993.96
		Washed White Sand - Quinns Beach Renourishment - Coastal Projects	
		Cat Welfare Society Incorporated	\$2,250.00
		Cat Management Facility - Rangers	
		CDM Australia Pty Ltd	\$3,080.00
		Upgrade 4 Servers - ICT	
		Clark Equipment Sales Pty Ltd	\$209.00
		Vehicle Spare Parts - Fleet	
		Clayton Utz	\$84,220.90
		Legal Fees For The City	
		Commercial Aquatics Australia	\$2,078.08
		Monthly Preventative Maintenance - 27.03.2020 - Aquamotion	
		Community Greenwaste Recycling Pty Ltd	\$1,416.79
		Disposal Of Waste - Parks	
		Cooldrive Distribution	\$126.37
		Vehicle Spare Parts - Fleet	
		Corsign (WA) Pty Ltd	\$8,142.48
		Signs - No Standing On Road Or Nature Strip - Engineering	
		Signs - Beach Closed - Engineering	
		2 Convex Mirrors - Engineering	
		Critical Fire Protection & Training Pty Ltd	\$2,298.87
		Monthly Fire Equipment Testing For City Of Wanneroo Buildings - Building Maintenance	
		Produce Evacuation Plans - Cockman House - Safety Systems	
		Update Evacuation Plans - Aquamotion - Safety Systems	
		Cully's Yamaha	\$219.95
		Helmet Torches - Fire Services	
		Cutting Edges Pty Ltd	\$1,926.73
		Vehicle Spare Parts - Fleet	
		Department Of Biodiversity, Conservation And Attractions	\$1,048.74
		Park Passes - Yanchep National Park Advocacy & Economic Development	
		Diamond Plumbing & Gas	\$5,184.01
		Plumbing Maintenance For The City	
		Digital Networks	\$240.00
		Digital Literacy Training - March 2020 - Cultural Development	
		Direct Communications	\$601.92
		Install 2 Way Radio And Supply Batteries - Fleet	
		Dowsing Group Pty Ltd	\$35,526.17

		Concrete Path Installation - Kingsway Dog Park - Assets	
		Concrete Works - Terranova Way - Engineering	
		Concrete Works - Leach Road - Engineering	
		Repair Footpath - Gidgi Park - Engineering	
		Install Hardstand - Houghton Park - Engineering	
		Drainflow Services Pty Ltd	\$20,596.02
		Road Sweeping And Drain Cleaning Services For The City	
		Elliotts Irrigation Pty Ltd	\$8,879.79
		Reticulation Items - Gumblossom Park - Parks	
		Environmental Industries Pty Ltd	\$247,469.88
		Landscape Maintenance For The City	
		Equifax Australasia Credit Rating Pty Ltd	\$1,382.70
		Financial Assessment Reports - Contracts & Procurement	
		Esri Australia	\$1,672.00
		Training - Introduction To GIS - ICT	
		Geoff's Tree Service Pty Ltd	\$84,596.03
		Pruning & Firebreak Installation Works At Various Locations For The City	
		Global Marine Enclosures Pty Ltd	\$39,361.63
		Winter Removal - April 2020 - Asset Maintenance	
		Grasstrees Australia	\$2,073.50
		Supply/Install 2 X Grasstrees - Wanneroo Road - Parks	
		Hall & Wilcox	\$7,395.96
		Legal Fees For The City	
		Hays Personnel Services	\$3,961.32
		Casual Labour For The City	
		Heatley Sales Pty Ltd	\$3,088.55
		Vehicle Spare Parts - Fleet	
		Stock - Stores Issues	
		Horizon West Landscape & Irrigation Pty Ltd	\$209,838.70
		Install Irrigation Mainline - Anchorage Drive - Parks	
		Iconic Property Services Pty Ltd	\$103,751.81
		Cleaning Services For The City	
		Imagesource Digital Solutions	\$177.10
		4 Corflute Signs - Conservation Roster - Conservation	
		InfluenceIT Consulting Pty Ltd	\$126.00
		Remote Training - Spira User - OSH	
		Integrity Industrial Pty Ltd	\$19,577.83
		Casual Labour For The City	
		Intelife Group	\$55.00

	Drink Fountain Cleaning - Broadview Park - Parks	
	J Blackwood & Son Ltd	\$635.25
	Earplugs - Fleet Management	
	Stock - Stores Issues	
	Janis Rudolfs Nedela	\$660.00
	Artist Professional Development Talks - Wanneroo - Cultural Development	
	Jason Sign Makers	\$23.10
	Star Pickets - Wanneroo - Traffic Services	
	JDSI Consulting Engineers	\$11,174.62
	Cricket Lighting - Butler - Major Buildings	
	Jeffery Electronics	\$2,409.00
	Monthly Modem Fees - Wanneroo - Community Facilities	
	Kleenit	\$1,835.63
	Graffiti Removal - Various - Building Maintenance	
	Komatsu Australia Pty Ltd	\$875.00
	Vehicle Spare Parts - Fleet	
	Konnect (Coventry Fasteners)	\$102.37
	Vehicle Spare Parts - Fleet	
	Ladybird's Plant Hire	\$22.00
	Plant Hire - CEO's Reception Area	
	Landcare Weed Control	\$18,723.36
	Weed Control - Various Locations - Conservation	
	LD Total	\$71,930.72
	Landscape Maintenance For The City	
	Manheim Pty Ltd	\$2,303.05
	Selling Fees For Vehicles - Community Safety	
	Mayday Earthmoving	\$41,409.50
	Heavy Equipment Hire For The City	
	McInerney Sales Pty Ltd	\$43,202.75
	New Vehicle Purchase - Ford Ranger - Fleet Assets	
	McLeods	\$13,062.63
	Legal Fees For The City	
	Michael Page International (Australia) Pty Ltd	\$6,445.70
	Casual Labour For The City	
	Mindarie Regional Council	\$6,390.69
	Refuse Disposal For The City	
	Miracle Recreation Equipment Pty Ltd	\$4,942.52
	Playground Equipment - Various Locations - Parks	
	NAPA - GPC Asia Pacific Pty Ltd	\$405.19
	Vehicle Spare Parts - Fleet	
	Natural Area Holdings Pty Ltd	\$1,300.75
	Yellagonga Weed Control - Environmental	

		Planning	
		Nespresso Professional	\$230.50
		Coffee Pods - Office Of The CEO	
		Peoplestreme Pty Ltd	\$39,600.00
		Peoplestreme Software Licence - People And Culture	
		Administrator Training - People And Culture	
		Perth City Farm Incorporated	\$4,782.01
		Consultancy - Girrawheen - Community Development	
		Perth Energy Pty Ltd	\$52,850.54
		Power Supplies For The City	
		Play Check	\$1,980.00
		Playground Inspections - Various - Assets	
		Prestige Alarms	\$22,189.58
		Alarm Services For The City	
		Programmed Integrated Workforce	\$14,270.12
		Casual Labour For The City	
		Rain Bird (Australia) Pty Ltd	\$4,141.50
		Global Service Plan - Brighton - Parks	
		Reliable Fencing	\$7,370.00
		Install Gates - Graham Road - Engineering	
		Roads 2000	\$71,092.54
		Lay Asphalt - Badgerup Road - Assets	
		RS Components Pty Ltd	\$40.61
		Vehicle Spare Parts - Fleet	
		SAI Global Ltd	\$2,396.50
		Annual Registration - Building Maintenance	
		Training - Planning To Migrate To ISO - Safety & Injury Management	
		Satalyst Pty Ltd	\$10,780.00
		Aquamotion Powerbi Dashboard Development - ICT	
		Schindler Lifts Australia Pty Ltd	\$3,440.14
		Lift And/Or Escalator Service - Civic Centre - Building Maintenance	
		Shred-X	\$312.18
		Shredding Services For The City	
		Sign A Rama	\$3,965.47
		51 Graphic Floor Dots & 10 Cough Screens - Building Maintenance	
		SJ McKee Maintenance Pty Ltd	\$7,141.00
		Repair Works - Waste Services	
		Skipper Transport Parts	\$1,284.29
		Vehicle Spare Parts - Fleet/Stores	
		Skyline Landscape Services (WA)	\$35,812.83
		Landscaping - Wanneroo Streetscapes South - Parks	
		Smart Bag	\$907.50
		Shopping Bags - Library Services	

		Southern Metropolitan Regional Council	\$131,431.52
		Mixed Recyclables - Waste	
		Sports Community Pty Ltd	\$3,850.00
		Club Spot Online Support - Facilities	
		St John Ambulance Western Australia Ltd	\$737.55
		First Aid Supplies - Aquamotion/OSH	
		Statewide Bearings	\$285.25
		Vehicle Spare Parts - Fleet	
		Statewide Cleaning Supplies Pty Ltd	\$541.33
		Cleaning Supplies For Depot Store	
		Stewart & Heaton Clothing Company Pty Ltd	\$390.45
		Name Badges - Fire Services	
		Suez Recycling & Recovery Pty Ltd	\$6,585.98
		Refuse Collection - Waste	
		Swan Towing Services Pty Ltd	\$231.00
		Towing Services - Parks	
		TC Precast Pty Ltd	\$2,409.00
		6 Wave Grates - Engineering	
		Technology One Limited	\$2,156.00
		HRP Consulting - IT	
		The Factory (Australia) Pty Ltd	\$25,051.95
		Installation costs And Storage Of Christmas Decorations - Building Maintenance	
		The Rigging Shed	\$5,027.24
		Roof Access Equipment - Building Maintenance	
		The Royal Life Saving Society Australia	\$23,287.00
		Home Pool Barrier Inspections - Compliance	
		Toolmart	\$178.00
		Tool Purchase - Fleet	
		Town Team Movement Limited	\$4,840.00
		Working Group Presentation & Placemaking Recommendations Report - Place Management	
		TQuip	\$1,958.95
		Vehicle Spare Parts - Fleet	
		Truck Centre WA Pty Ltd	\$84.05
		Vehicle Spare Parts - Fleet	
		Turf Care WA Pty Ltd	\$118,978.36
		Turfing Works For The City	
		UES (Int'L) Pty Ltd	\$516.25
		Vehicle Spare Parts - Fleet	
		United Equipment Pty Ltd	\$356.24
		Vehicle Spare Parts - Fleet	
		WA Hino Sales & Service	\$363.42
		Vehicle Spare Parts - Fleet	
		Wanneroo Agricultural Machinery	\$1,315.10
		Vehicle Spare Parts - Fleet	

		Wanneroo Central Bushfire Brigade	\$748.00
		Training Tools - Fire Services	
		Wanneroo Electric	\$20,212.39
		Electrical Maintenance For The City	
		Western Tree Recyclers	\$50,554.33
		Greenwaste Removal - Motivation - Waste	
		William Buck Consulting (WA) Pty Ltd	\$1,942.25
		Audit Fees For The City	
		Wilson Security	\$1,976.73
		Security Services - Community Safety	
		Wonder City & Landscape Pty Ltd	\$880.00
		Professional Services - Design Review Panel - Approvals	
		Workshed Children's Mosaics	\$5,335.00
		Third Structure - Ridgewood Park - Cultural Development	
		Zipform Pty Ltd	\$1,372.41
		Covid19 Alert Letters - Procurement	
00003813	21/04/2020	Cancelled - System Error	
00003814	21/04/2020		
		Alinta Gas	\$1,015.95
		Gas Supplies For The City	
		Allpro Ceilings Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
		Australian Manufacturing Workers Union	\$83.40
		Payroll Deductions	
		Australian Services Union	\$717.20
		Payroll Deductions	
		Australian Taxation Office	\$6,656.00
		Payroll Deductions	
		Azita Lo Conte	\$100.00
		Refund - Art Award Entry - Cultural Services	
		Building & Construction Industry Training Board	\$28,143.27
		Collection Approved Levy Payments - March 2020 - Finance	
		Buildmark Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
		Child Support Agency	\$1,715.49
		Payroll Deductions	
		City of Wanneroo - Payroll Rates	\$7,024.31
		Payroll Deductions	
		City of Wanneroo - Social Club	\$740.00
		Payroll Deductions	
		Department of Transport	\$1,349.80

		Vehicle Ownership Searches - March 2020 - Community Safety	
		Fleet Network	\$1,700.90
		Tax Input Credits For Salary Packaging - 31.03.2020 & 14.04.2020 - Finance	
		Payroll Deductions	
		HBF Health Limited	\$622.90
		Payroll Deductions	
		Landgate	\$563.20
		Extraction Of Rectified Aerial Imagery - ICT	
		LGRCEU	\$1,814.26
		Payroll Deductions	
		Maxxia Pty Ltd	\$9,635.05
		Input Tax Credits For Salary Packaging - March 2020 - Finance	
		Payroll Deductions	
		Rates Refund	\$164.42
		Rates Refund	\$606.92
		Mr Gianni Bachi	\$166.65
		Refund - Building Application - Cancelled	
		Mr Graham John Woodard	\$182.75
		Keyholder/Tennis Booking Officer	
		Mr James Millward	\$1,000.00
		Refund - Street & Verge Bond	
		Mr Joel Donaldson	\$1,000.00
		Refund - Street & Verge Bond	
		Rates Refund	\$988.29
		Rates Refund	\$620.95
		Rates Refund	\$1,545.00
		Mr Willem Paulsen	\$360.00
		Vehicle Crossing Subsidy	
		Mrs Kym Kilgallon	\$2,000.00
		Refund - Street & Verge Bond	
		Ms Peggy Brown	\$108.80
		Keyholder Payments	
		Paywise Pty Ltd	\$2,030.02
		Input Tax Credits For Salary Packaging - March 2020 - Finance	
		Payroll Deductions	
		Simsai Construction Group Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
		Smartsalary	\$9,526.18
		Input Tax Credits For Salary Packaging March 2020	
		Payroll Deductions	
		Water Corporation	\$7,888.91
		Water Supplies For The City	
		Zurich Australia Insurance Ltd	\$1,000.00
		Excess Payment - WN 34149 - Waste	

00003815	22/04/2020		
		RJ Vincent & Co	\$161,840.98
		Payment Certificate 1 - Hartman Drive Duplication - Assets	
00003816	24/04/2020		
		McCorkell Constructions Pty Ltd	\$262,264.23
		Progress Claim 5 - Dennis Cooley Pavilion Upgrade - Assets	
00003817	28/04/2020		
		BP Australia Ltd	\$73,644.06
		Fuel Issues For The City	
		LKS Constructions (WA) Pty Ltd	\$82,006.56
		Progress Claim 11 - Edgar Griffiths Park Sports Amenities Building - Assets	
		Solution 4 Building Pty Ltd	\$190,442.31
		Progress Claim 6 - Shelvock Park Sports Amenities Building - Assets	
00003818	29/04/2020		
		Synergy	\$11,711.55
		Power Supplies For The City	
00003819	29/04/2020		
		Alinta Gas	\$864.15
		Gas Supplies For The City	
		Rates Refund	\$462.97
		Rates Refund	\$1,350.66
		Australia Post	\$6,104.27
		Postage Charges - March 2020 - Lodged	
		Australian Taxation Office	\$592,936.00
		Payroll Deductions	
		BGC Residential Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
		Department of Fire & Emergency Services	\$920.00
		False Fire Alarm Attendance 04.04.2020 - Wanneroo Aquamotion - Building Maintenance	
		Fleet Network	\$83.00
		Tax Input Credits For Salary Packaging - 28.04.2020	
		Golden Light WA	\$1,500.00
		Online Video Course - Cultural Development	
		Halpd Pty Ltd Trading As Affordable Living Homes	\$8,000.00
		Refund - 4 Street & Verge Bonds	
		Home Group WA Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	

		Ideal Homes Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
		JCorp Pty Ltd	\$4,000.00
		Refund - 2 Street & Verge Bonds	
		Landgate	\$1,354.06
		GRV Interim Values - Rates	
		Little Consulting Pty Ltd	\$264,337.00
		Bond Refund - Chianti Estate Stage 2 Woodvale WAPC142547 - Finance	
		Louise Billingham	\$2,000.00
		Refund - Street & Verge Bond	
		Main Roads WA	\$24,729.22
		Linemarking - Prindiville Drive & Wanneroo Road - Assets	
		Rates Refund	\$184.97
		Mr Michael Tran	\$600.64
		Reimbursement - Renew City's Email Server Security Certificate - IT	
		Mrs Leesa Lennox	\$2,000.00
		Refund - Street & Verge Bond	
		Plunkett Homes (1903) Pty Ltd	\$6,785.00
		Refund - Street & Verge Bond	
		Pure Homes Pty Ltd Trading As B1 Homes	\$2,000.00
		Refund - Street & Verge Bond	
		Simsai Construction Group Pty Ltd	\$4,000.00
		Refund - 2 Street & Verge Bonds	
		SSB Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
		Tangent Nominees Pty Ltd (Atf The Summit Homes Group Trust)	\$271.05
		Refund - Street & Verge Bond	
		Water Corporation	\$3,270.75
		Water Supplies For The City	
		Western Power	\$314,980.69
		Relocation of Western Power Assets (Connolly Drive Dualling)	
		Commercial Connections (Hudson Park, Dennis Cooley Pavilion)	
		Damages Caused By City Of Wanneroo Truck - Newman Road – Assets Directorate	
		Westnam United Soccer Club Incorporated	\$84.00
		Key Bond Refund - Winter Season - Shelvock Park - Facilities	
00003820	29/04/2020		
		ABM Landscaping	\$18,841.48
		Repair Paving - Various Locations - Engineering	
		Action Glass & Aluminium	\$315.21
		Glazing Services For The City	

		Advanced Traffic Management	\$1,410.20
		Traffic Control Services For The City	
		Advanteering - Civil Engineers	\$101,403.67
		Construction - Splendid Park Skate Park - Assets	
		Progress Payment 1 - Claytons Beach Access Upgrade - Assets	
		Air Liquide Australia	\$285.12
		Gas Cylinder Hire - Stores	
		Airlite Cleaning	\$232.28
		Office Cleaning Services - YTRAC - Place Management	
		Allaboutxpert Technologies Pty Ltd	\$859.38
		Consulting Services - HRP Post Go Live Support - ICT	
		Allused Pty Ltd	\$3,382.50
		Equipment Hire - Rake Bucket - Engineering	
		AMBIUS	\$174.10
		Plant Rental - Girrawheen Hub - Place Management	
		Armaguard	\$263.89
		Cash Collection Services For The City	
		Atom Supply	\$482.07
		Stock - Store Issues	
		Audio View Lifestyles Pty Ltd	\$884.40
		Speaker Fault - Kingsway - Building Maintenance	
		Australian Airconditioning Services Pty Ltd	\$15,119.40
		Airconditioning Maintenance/Works For The City	
		Australian Communications & Media Authority	\$1,493.00
		Licence Renewal - Fixed Point To Point - ICT	
		Auto Blackbox Pty Ltd	\$1,780.00
		20 64GB Micro SD Cards - Community Safety	
		Better Pets and Gardens Wangara	\$281.86
		Animal Care Centre Supplies - Rangers	
		BOC Limited	\$60.97
		Gas Bottles - Community Safety And Fleet	
		Bollig Design Group Ltd	\$1,716.00
		Consultancy - Kingsway Olympic Sport Clubrooms - Assets	
		Boral Construction Materials Group Ltd	\$1,029.16
		Concrete Mix - Various Locations - Engineering	
		Bridgestone Australia Limited	\$5,753.07
		Tyre Fitting Services For The City	
		Bucher Municipal Pty Ltd	\$13,857.26
		Vehicle Spare Parts - Fleet/Stores	

		Bunnings Pty Ltd	\$74.81
		Vehicle Spare Parts - Fleet	
		Bunzl Limited	\$64.47
		Wypall Wipes - Stores	
		Call Associates Pty Ltd	\$5,142.23
		Call Centre Services - February 2020	
		Canon Australia Pty Ltd	\$473.00
		Exchange Roller Kit - IT	
		Canon Production Printing Australia Pty Ltd	\$101.62
		Scanner Charges - IT	
		Car Care Motor Company Pty Ltd	\$1,083.30
		Vehicle Services For The City	
		Castledine Gregory	\$38,735.63
		Legal Fees For The City	
		CDM Australia Pty Ltd	\$4,250.40
		40 Case-Mate Tough Clear Cases For Samsung Tablets - IT	
		Professional Services - Support & Maintenance - IT	
		City of Gosnells	\$2,062.50
		Subscription - Switch Your Thinking - 4.5 Months 2019 / 2020 - Strategic Environmental Planning/Waste Services	
		Civica Pty Ltd	\$1,303.78
		Trim Integration Testing - Authority 7.1 Upgrade - IT	
		Coates Hire Operations Pty Ltd	\$975.92
		Lighting Tower - Joondalup Drive - Construction	
		Committee For Economic Development of Australia	\$7,550.00
		Membership - State Corporate Membership - 01.02.2020 - 31.01.2021 - Economic Development	
		Community Greenwaste Recycling Pty Ltd	\$68.20
		Material Disposal - Engineering	
		Corsign (WA) Pty Ltd	\$6,001.05
		Sign - No Swimming & Street Name Plates - Engineering	
		500 Corflute Signs - Community Facilities Closure - Parks	
		Sign - Ashdale Park - Parks	
		Cossill & Webley Consulting Engineers	\$11,763.40
		Consulting - Connolly Drive Duplication - Assets	
		Consulting - Hartman Drive Duplication - Assets	
		Critical Fire Protection & Training Pty Ltd	\$1,110.44
		Fire Equipment Maintenance For The City	
		Crown Lift Trucks	\$257.95
		Vehicle Spare Parts - Fleet	

		CS Legal	\$3,141.31
		Court Fees For The City	
		Daimler Trucks Perth	\$244.36
		Vehicle Spare Parts - Fleet	
		Dave Lanfear Consulting	\$29,590.00
		Consulting Services - Northern Coastal Growth Corridor Plan - Community Facilities	
		Delion Pty Ltd	\$660.00
		Equipment Non Return Fee - Youth Services	
		Diamond Plumbing & Gas	\$18,040.88
		Plumbing Maintenance For The City	
		Digital Education Services	\$1,028.50
		Subscription - Who Else Writes Like - Libraries	
		Direct Communications	\$1,146.86
		Install Radio & Phase Master Antenna - Fleet	
		Dowsing Group Pty Ltd	\$32,431.77
		Parking Bay Modifications - Kingsway Dog Park - Construction	
		Concrete Works - Kingsway Dog Park - Construction	
		Install Pathway & Crossover - Mirrabooka Avenue Koondoola - Construction	
		Drainflow Services Pty Ltd	\$15,903.29
		Drainage Works And Road Sweeping Services For The City	
		Easy Access Lifts	\$1,938.20
		Service - Pool Lifts - Aquamation	
		Edge People Management	\$2,177.75
		Case Management - Return To Work - People And Culture	
		Elliotts Irrigation Pty Ltd	\$7,414.08
		Reticulation Works - Various Locations - Parks	
		Emerge Associates	\$1,331.00
		Cycling Facility Design - Splendid Park - Facilities Planning	
		Encore Automation	\$849.20
		Half Year Calibration - Gas Detector Unit - Engineering	
		Environmental Industries Pty Ltd	\$6,699.00
		Landscape Maintenance - Where/Dates	
		Equifax Australasia Credit Rating Pty Ltd	\$2,151.60
		Standard Financial Assessments - Contracts & Purchasing	
		Equifax Australasia Workforce Solutions Pty Limited	\$2,666.71
		Monthly E-Recruit Fee - IT	
		Feral Invasive Species Eradication	\$1,520.00

		Fox Trapping - Yellagonga - Conservation	
		Frontline Fire & Rescue Equipment	\$3,451.35
		Vehicle Repairs - Fleet	
		Geoff's Tree Service Pty Ltd	\$49,337.84
		Pruning And Tree Works - Various Locations For The City	
		GHD Pty Ltd	\$54,337.40
		Marmion Avenue Duplication Project - Detailed Design Changes & Contract Administration - Assets	
		Grand Toyota	\$38,729.69
		New Vehicle Purchase - Rav4 - WN 33961 - Fleet	
		Hays Personnel Services	\$3,961.32
		Casual Labour For The City	
		Heatley Sales Pty Ltd	\$361.48
		Stock - Store Issues	
		Hesperian Press	\$375.00
		Book Purchases - Library Services	
		Hitachi Construction Machinery Pty Ltd	\$523.84
		Vehicle Spare Parts - Stores	
		Iconic Property Services Pty Ltd	\$28,429.49
		Cleaning Services For The City	
		Imagesource Digital Solutions	\$347.60
		8 A Frame Corflutes - Call And Collect Plus - Library Services	
		Independent Valuers of Western Australia	\$2,035.00
		Valuation - Lot 8000 Splendid - Property Services	
		Integrity Industrial Pty Ltd	\$9,754.08
		Casual Labour For The City	
		Intelife Group	\$18,012.48
		BBQ Cleaning - Various Locations - Parks	
		Ixom Operations Pty Ltd	\$190.96
		Pool Chemicals - Aquamotion	
		JB Hi Fi Group Pty Ltd	\$2,299.00
		Mac Book - Cultural Development	
		Kerb Direct Kerbing	\$15,899.95
		Kerbing Works - Various Locations - Engineering	
		Kyocera Document Solutions	\$4,640.47
		Photocopier Meter Reading - ICT	
		Landcare Weed Control	\$15,073.77
		Handweeding - Caltrop Sites - Conservation	
		Laundry Express	\$1,388.97
		Laundering - Staff Uniforms - Fleet	
		LD Total	\$21,392.51
		Landscape Maintenance - Two Rocks - Parks	
		Linemarking WA Pty Ltd	\$33,450.58

		Pathway Linemarking - Various Locations - Assets	
		Marketforce Pty Ltd	\$6,063.48
		Advertising Services For The City	
		Mayday Earthmoving	\$1,177.00
		Heavy Equipment Hire For The City	
		McGees Property	\$6,600.00
		Valuation Services - Enterprise Avenue - Property	
		McLeods	\$371.04
		Legal Fees For The City	
		Menchetti Consolidated Pty Ltd	\$529,414.03
		Progress Claim 2 - Warradale Skate Park - Assets	
		Progress Claim 2 - Hardcastle Park - Assets	
		Michael Page International (Australia) Pty Ltd	\$8,279.91
		Casual Labour For The City	
		Midalia Steel Pty Ltd	\$293.30
		Steel Supplies - Waste	
		Mindarie Regional Council	\$285,747.47
		Refuse Disposal For The City	
		Miracle Recreation Equipment Pty Ltd	\$3,541.12
		Gate Repairs - Houghton Park - Parks	
		Replacement Of Chain Covers - Old Trafford Park - Parks	
		Playground Repairs - Warradale Park Parks	
		NAPA - GPC Asia Pacific Pty Ltd	\$607.82
		Vehicle Spare Parts - Fleet	
		Disposable Gloves - Stores Stock	
		Natural Area Holdings Pty Ltd	\$12,632.58
		Beach Access Ways Maintenance Works - Two Rocks - Parks	
		Nutrien Ag Solutions Limited	\$44.00
		Freight Charges - Conservation	
		Palace Homes & Construction Pty Ltd	\$75,043.10
		Payment Certificate 2 - Upgrade Basketball Court Hainsworth Park - Assets	
		Progress Certificate 2 - Upgrade Basketball Court Butterworth Park - Assets	
		Perth Energy Pty Ltd	\$54,890.59
		Power Supplies For The City	
		PLE Computers	\$29.00
		Network Cables - Planning	
		Prestige Alarms	\$8,226.74
		Alarm Services For The City	
		Programmed Integrated Workforce	\$6,857.23
		Casual Labour For The City	

		RAMM Software Ltd	\$1,540.00
		Consultancy Services - Ramm Works Maintenance Setup - ICT	
		Roads 2000	\$441,830.17
		Road Works - Various Locations - Assets	
		RW Quantity Surveyors	\$1,430.00
		Variation Costs - Leatherback Park Sports Amenities Building - Assets	
		SAI Global Ltd	\$1,500.00
		Implementing ISO 45001:2018 OHS Management System - 29.04.2020 - 01.05.2020 - OSH	
		Sebel Pty Ltd	\$15,152.51
		Furniture Purchases/Replacements - Jenolan Way Community Centre - Facilities	
		Shaw Document Services Pty Ltd	\$472.20
		Legal Services For The City	
		SJ McKee Maintenance Pty Ltd	\$574.00
		Pressure Clean Oil Stains - Liriope Parkway - Waste Services	
		Skipper Transport Parts	\$213.09
		Vehicle Spare Parts - Stores	
		Skyline Landscape Services (WA)	\$1,518.00
		Landscape Maintenance - Sydney Road - March 2020 - Assets	
		Smartbuilt Perth Pty Ltd	\$768.36
		Pest Control Services For The City	
		Softfall Guys	\$1,463.00
		Softfall Repairs - Keith Griffith - Parks	
		Sonic Healthplus Pty Ltd	\$99.00
		Medical Fees For The City	
		Statewide Bearings	\$794.21
		Vehicle Spare Parts - Fleet	
		Stiles Electrical	\$124,128.00
		Progress Claim 2 - Hainsworth Park Floodlighting - Assets	
		Progress Claim 2 - Koondoola Park Floodlighting - Assets	
		Final Claim - Monaghan Park Eco Lighting - Assets	
		Sunny Sign Company	\$4,647.50
		Signs - Park Closure - Parks	
		TC Precast Pty Ltd	\$2,007.50
		Wave Grate - Engineering	
		Technology One Limited	\$4,123.90
		Consulting Services & Data Migration - ICT	
		Terravac Vacuum Excavations Pty Ltd	\$2,734.60
		Location Of Services For The City	
		The Rigging Shed	\$3,437.50
		Vehicle Spare Parts - Fleet	

		The Trustee for Talis Unit Trust	\$2,639.15
		Consultancy Services - Wangara Recycling Centre Assessment - Waste Services	
		Consultancy Services - Wanneroo Container Deposit Scheme Audit Data - Waste Services	
		The Workwear Group Pty Ltd	\$2,309.90
		Stock - Store Issues	
		TJ Depiazzi & Sons	\$22,750.42
		Pine Bark Mulch - Wanneroo Road - Parks	
		Pine Bark Mulch - Old Nursery Park - Parks	
		Toll Transport Pty Ltd	\$283.05
		Courier Services For The City	
		Toolmart	\$2,576.00
		Tool Purchase - Fleet	
		TQuip	\$2,762.05
		Vehicle Spare Parts - Fleet	
		Triton Electrical Contractors Pty Ltd	\$2,471.70
		Electrical Works - Various Locations - Parks	
		Truck Centre WA Pty Ltd	\$2,930.00
		Vehicle Spare Parts - Fleet	
		Turf Care WA Pty Ltd	\$2,779.70
		Turfing Works For The City	
		United Fasteners WA Pty Ltd	\$687.26
		Vehicle Spare Parts - Fleet	
		WA Limestone and Italia Stone Group Joint Venture	\$131,602.63
		Progress Payment 15 - Quinns Beach Long Term Coastal Management Works - Assets	
		WA Universal Crane Hire Pty Ltd	\$1,958.00
		Relocate Transportable Units - Leatherback Park - Assets	
		Wanneroo Business Association Incorporated	\$990.00
		Webinar Delivery - Business Continuity Planning - Economic Development	
		Wanneroo Electric	\$6,340.95
		Electrical Maintenance For The City	
		Wellstrategic	\$1,595.00
		Virtual Tour - Even Keel Exhibition - Cultural Exhibitions	
		West-Sure Group Pty Ltd	\$143.66
		Cash Collection Services For The City	
		Workpower Incorporated	\$4,470.18
		Planting And Maintenance X 9 Locations - Conservation	
		Yanchep Beach Joint Venture	\$8,667.18
		Yanchep Hub - Rates And Taxes - Property Services	
		Yanchep Surf Lifesaving Club	\$20,000.00

		Beach Safety Services - 2019 / 2020 Payment Part Two - Facilities	
		Zetta Group	\$576.82
		Internet Connection Bandwidth Upgrade - ICT	
00003821	30/04/2020		
		City of Wanneroo - Municipal Bank Account	
		Credit Cards March 2020 & Bank Fees April 2020 \$37,873.01 Breakdown On Page 37	
		Total Director Corporate Services Advance - EFTs	\$9,573,223.26
CANCELLED CHEQUES FROM PREVIOUS PERIOD			
119345	17.03.2020	Filipino Association In Banksia	-\$4,999.10
119139	25.02.2020	Yanchep Two Rocks RSL	-\$7,176.00
119037	04.02.2020	Quinns Rocks RSL Sub-Branch	-\$9,972.35
119321	17.03.2020	Lara Martelli	-\$100.00
3795-1209	03.04.2020	Imagesource Digital Solutions	-\$1,904.10
3795-5667	03.04.2020	Domus Nursery	-\$1,029.16
3795-3185	03.04.2020	Wacker Neuson Pty Ltd	-\$3,872.00
		Total	-\$29,052.71
MANUAL JOURNAL			
11048/20	20.04.2020	Lodgement Fee 08.04.20 Register 43 Unpaid Infringements	\$3,010.00
11033/20	08.04.2020	Monies Received From NBN & Water Corporation	-\$1,953.60
11070/20	30/04/2020	Lodgement Fee 23.04.20 Register 43 Unpaid Infringements	\$3,010.00
		Total	\$4,066.40
Town Planning Scheme			
		Cell 4	
		Castledine Gregory - Legal Fees	\$35,214.21
		Cell 5	
		McLeods - Legal Fees	\$815.75
		Cell 8	
		McLeods - Legal Fees	\$1,694.25
		Total	\$37,724.21
GENERAL FUND BANK ACCOUNT			
		Payroll Payments - April 2020	

		07.04.2020	\$3,547.03
		07.04.2020	\$15,019.86
		07.04.2020	\$1,740,076.70
		21.04.2020	\$11,249.68
		21.04.2020	\$2,899.30
		21.04.2020	\$1,763,469.93
		Total	\$3,536,262.50
00003821	30/04/2020		
		City of Wanneroo - Municipal Bank Account	
		Bank Fees April 2020	
		GLF Trans Fee	\$50.00
		CBA Merchant Fee	\$16,722.22
		Bpay Fee Debtors	\$27.45
		Bpay Fee Rates	\$14,280.82
		Bpoint Debtors	\$0.72
		Bpoint Rates	\$689.62
		Commbiz Fee	\$90.50
		Commbiz Fee	\$222.45
		Account Service Fee	\$299.50
		Total	\$32,383.28
		Credit Cards March 2020	
		N Jennings	
		28/02/2020 - City of Joondalup - Joondalup Business Forum: Growing Business through Innovations - 12.03.2020	\$30.00
		04/03/2020 - Governance Institute of Australia - Risk Management Project Course - Cr Brett Treby	\$2,290.00
		10/03/2020 - Local Government Professionals - LG Professionals WA Finance Professionals Conference - 13.03.2020	\$830.00
		D Simms	
		Registration Local Government Chief Officers Group (LGCOG) Meeting & Conference Dinner	-\$956.57
		18.02.2020 Café Elixir - Business Hospitality – Meeting with Cr Jacqui Huntley	\$8.30
		20.02.2020 Dome Ellenbrook - Business Hospitality – Meeting with Mayor and CEO of City of Swan prior to Meeting with Deputy Prime Minister	\$22.45
		Parking Fees	\$13.48

		10.03.2020 - Registration - Local Government Planners Association (LGPA) Breakfast Forum 19.03.2020 (Cancelled/Refund Next Statement)	\$170.00
		M Dickson	
		28.02.2020 - Pullman Bunker Bay - Accommodation C Temple - UDIWA State Conference	\$478.00
		25.03.2020 - Urban Development - National Congress (Cancelled/Refunded)	-\$2,325.00
		H Singh	
		28.02.2020 - IPWEA 2020 State Conference - Attendance - B Chang	\$1,766.10
		05.03.2020 - Waste Management & Resource Recovery (WMRR) - Breakfast with the Minister 24.03.2020	\$121.56
		05.03.2020 - ASIC Search - Company Search	\$9.00
		Parking Fees	\$23.00
		18.03.2020 - Lighting Analysts - Online Training - AGi32 Introductory 12 - 21.05.2020	\$1,286.96
		M Yildiz	
		06.03.2020 - State Administrative Tribunal - Transcript	\$486.10
		09.03.2020 - - The Law Society - Training/Travel 16.03.2020 - Lawyers Involved in the Making of Cities	\$870.00
		Parking Fees	\$48.35
		23.03.2020 - State Administrative Tribunal - Transcript	\$309.00
		23.03.2020 - ASIC Search - Company Search	\$9.00
		Total	\$5,489.73
		Total Bank Fees And Credit Cards	\$37,873.01
		Recoup to Director Corporate Services Advance A/C	\$10,091,933.99
		Direct Payments Total (Includes Payroll, Advance Recoup, Credit Cards And Bank Fees)	\$13,666,069.50

CARRIED UNANIMOUSLY

Chief Executive Office**Governance & Legal****CE01-06/20 Outcome of Review of Council Policies**

File Ref: 26321V06 – 20/177335
Responsible Officer: Executive Manager Governance and Legal
Disclosure of Interest: Nil
Attachments: 8

Moved Cr Treby, Seconded Cr Parker**That Council:-**

1. **REPEALS** the following policies:
 - a) **Public Interest Disclosures Policy** as set out in Attachment 1;
 - b) **Advertising on Public Open Space Policy** as set out in Attachment 2; and
 - c) **Library Services Policy** as set out in Attachment 3;
2. **ADOPTS** the following revised policies:
 - a) **Roadside Memorials Policy** as set out in Attachment 4;
 - b) **Coastal Aquatic Safety Policy** as set out in Attachment 5; and
 - c) **Civic Functions, Ceremonies and Receptions Policy** as set out in Attachment 7 and renamed to **Civic Events Policy**;
3. **APPROVES** extensions to the review dates for the following policies:
 - a) **Arts Management and Development Policy** to 15 December 2020;
 - b) **Facility Hire and Use Policy** to 15 December 2020;
 - c) **Community Funding Policy** to 15 December 2020; and
 - d) **Social Media Guidelines Policy** to 15 December 2020.

CARRIED UNANIMOUSLY



Policy Manual

PUBLIC INTEREST DISCLOSURES

Policy Owner:	Governance and Legal
Contact Person:	Executive Manager Governance and Legal
Date of Approval:	23 January 2017

Policy Objective

The purpose and objective of this Policy is to:-

- support and maintain high standards of professional and ethical conduct at the City of Wanneroo (the City);
- demonstrate the City's commitment to developing, implementing and maintaining a governance program for public interest disclosures (PIDs) and ensuring effective compliance with legislation and policy;
- assist those making disclosures and the subject(s) of disclosures understand their rights and responsibilities under the Public Interest Disclosure Act 2003 (the Act);
- outline the legislative provisions and the City's procedures in place to protect any person who makes a PID (discloser) or is the subject of a PID.

Policy Statement

This Policy is premised on the fact that all persons have an ethical responsibility to report suspected misconduct and maladministration. The City does not tolerate corrupt or other improper conduct.

The City is committed to the aims and objectives of the *Public Interest Disclosure Act 2003* (PID Act) and to creating and sustaining an ethical work environment through:

- eliminating unlawful, negligent or improper conduct from the workplace;
- facilitating resolution of complaints and PIDs that relate to the City;
- encouraging employees and others to disclose information about suspected wrongdoing through employee awareness and training initiatives;
- ensuring that complaints and PIDs made to the City, including those made anonymously, are properly assessed and appropriately dealt with; and
- affording support and protection from reprisals to disclosers or to those who are the subject of a PID.



Policy Manual

Scope

A PID is more than a general complaint or dissatisfaction with a product, service or decision of government. It is also more than a personal grievance that can be resolved by agreement.

A public interest disclosure must relate to wrongdoing, not be trivial and must be made to the right person (being a proper authority). A PID must be managed in accordance with the PID Act and, once made; the person making the disclosure cannot withdraw it.

Who does it relate to?

A disclosure must relate to a matter of public interest information and show or tend to show wrongdoing by a public authority, public officer or public sector contractor performing a public function.

Disclosures covered by the Act?

A disclosure must relate specifically to one or more of the following areas:

- Improper conduct.
- An offence under State law, including corruption.
- Substantial, irregular or unauthorised use of or mismanagement of public resources.
- Substantial and specific risk of injury to public health, prejudice to public safety or harm to the environment.
- Matter of administration which could be investigated by the Ombudsman.

Making a Disclosure

A PID must be made to a proper authority, otherwise it will not be covered by the Act. The proper authority for receiving a PID depends on the information relating to the PID. Refer to Appendix 1 for further information

PID Officers are the person who holds the specified position to receive disclosures within the sphere of responsibility of the public authority. This person is designated by the Principal Executive Officer (PEO) under section 23(1)(a) of the Act.

The City has a number of PID Officers. Enquiries can be made to the Manager Governance and Legal or Manager People and Culture on (08) 9405 5000.

Before making a disclosure it is important that the discloser is aware of the rights and responsibilities imposed on them and others under the Act. The City's PID Officer can assist, however it is important to note that:

- It is an offence to disclose recklessly or if it is false and misleading.
- If a matter is investigated, the discloser is expected to cooperate.
- Information must be kept confidential or the discloser may lose protection and commit an offence.



Policy Manual

Roles and Responsibilities

The Manager Governance and Legal and Manager People and Culture will be the City's contact in regard to PID Disclosures and will make a determination on how to proceed with the allegation.

Dispute Resolution

Rights of Appeal

If dissatisfied with the outcome there is no right of appeal however another disclosure may be made to a different proper authority.

Proper authorities include Corruption and Crime Commission, State Ombudsman, Office of the Auditor General and WA Police.

Penalties

The PID Act provides severe penalties of up to \$24,000 for breaches, including the unauthorised disclosure of the identity of the informant or the subject of the complaint.

Evaluation and Review Provisions

The policy will be reviewed in line with amendments to the Public Interest Disclosures Act 2003.

Relevant Policies/Management Procedures/Documents or Delegations

Fraud, Corruption, Bribery and Misconduct Policy – Published on the City's Internet.

Public Interest Disclosure Guidelines – Published on the City's Internet.

Guide for Disclosers, Public Sector Commission Website:

https://publicsector.wa.gov.au/sites/default/files/documents/guide_for_disclosers.pdf

Responsibility for Implementation

Manager Governance and Legal

Version	Next Review	Record No:
1 July 2003	July 2006	13/8914
26 July 2016	July 2019 (unless there are changes to legislation).	13/8914
23 January 2017	January 2020 (unless there are changes to legislation).	



Policy Manual

APPENDIX 1

Category of public interest information	Appropriate proper authority (pursuant to the PID Act)
Offences under State law	A police officer or the Corruption and Crime Commission (s5(3)(a))
Substantial unauthorised or irregular use of, or substantial mismanagement of, public resources	Auditor General (s5(3)(b)) or the PID Officer of the public authority concerned (s5(3)(h))
Matters of administration affecting someone in their personal capacity falling within the jurisdiction of the Ombudsman Western Australia	Ombudsman Western Australia (s5(3)(c)) or the PID Officer of the public authority concerned (s5(3)(h))
A police officer	Commissioner of Police or the Corruption and Crime Commission (s5(3)(d))
A judicial officer	Chief Justice (s5(3)(e))
A Member of the Legislative Assembly	Speaker of the Legislative Assembly (s5(3)(f))
A Member of the Legislative Council	President of the Legislative Council (s5(3)(f))
A public officer who is not a Member of Parliament, a Minister, a judicial officer or a commissioned or other officer specified in schedule 1 of the <i>Parliamentary Commissioner Act 1971</i>	Ombudsman Western Australia or the Public Sector Commissioner (s5(3)(g)) or the PID Officer of the public authority concerned (s5(3)(h))
A public authority or an officer of the public authority	PID Officer of the public authority (s5(3)(h))



Policy Manual

Advertising on Public Open Space

Policy Owner: Community Development
Contact Person: Manager Community Programs and Services
Date of Approval: 4 May 2010 – CS05-05/10

POLICY OBJECTIVE

To give guidelines for advertising on Public Open Space (Passive and Active Reserves)

POLICY STATEMENT

- To give guidelines for advertising on Public Open Space (Passive and Active Reserves)
- To limit the advertising on public open space to the promotion of sport and recreation groups, community based organisations and events and their sponsors.
- To prohibit the promotion of alcohol and tobacco products, companies, wholesalers and retailers (where alcohol and/or tobacco are the major product)

SCOPE

The policy applies to all groups and individuals wishing to advertise on public open space.

BACKGROUND

The City of Wanneroo has a significant amount of public open space, which is utilized by the community. As a result, it is necessary to ensure that all advertising being placed on this space is appropriate to all user groups, and supports the promotion of the city's sporting and recreational groups.

CONSULTATION WITH STAKEHOLDERS

Amendments to the policy were made in consultation with internal stakeholders, as well as correspondence with external stakeholders through the evaluation period.

IMPLICATIONS (Financial, Human Resources)

Nil

IMPLEMENTATION

Only signage promoting sport and recreation groups, community based organisations and events and their sponsors will be permitted under this policy.



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Guidelines for Temporary Signs

- Stakes or poles used to secure the signs can only be set into the ground at a maximum depth of 300mm.
- Signs are to be made of a lightweight, non-rigid material, such as cloth, canvas or similar fabric.
- As a guide, signs should not exceed dimensions of 1.0m and 3.0m. and should not be placed in such a manner that obstructs pedestrian walkways, presents a hazard to motorists or pedestrians or obstructs car parking bays.
- The wording of the signs should not include any offensive language.
- The signage may not advertise alcohol and tobacco products, companies, wholesalers and retailers (where alcohol and/or tobacco are the major product)
- No bond for the erection of a temporary sign on a reserve will be charged. However should the erection of the sign cause damage to the reserve, the reserve hirer will be invoiced the cost of repairing damage caused.
- Temporary signs must be removed at the end of the activity or each day if the event occurs over multiple days. Failure to remove the sign will result the sign being removed by the City of Wanneroo at the cost of the owner of the sign.
- No approval is required from the City of Wanneroo for the erection of temporary signs. Should it come to the attention that a temporary sign erected or an event or activity contravenes the guidelines as outlined above, the owner of the sign will be required to ensure that the relevant guidelines are adhered to. Ongoing instances of non-compliance to the guidelines of this policy will result in permission being withdrawn from the individual or group to erect temporary signage.

Guidelines for Permanent Signs

- Permanent signs on City of Wanneroo buildings, regardless of if they are located on a City of Wanneroo Reserve or not, will not be supported on the basis of the impact this type of signage has on the visual amenity. Signage on leased buildings will only be considered via written application to the Manager Governance and Executive Services.
- The only signs permitted to be fixed to perimeter fencing on City of Wanneroo Reserves, are those that promote the home team(s) and the next game to be played by the home team at the venue.
- Permanent signage fixed to internal barrier fences (ie fencing around match pitches) will be considered subject to the following conditions:
 - a) That the signs face onto the match pitch only.
 - b) That a maximum of six signs can be displayed by any one group at any one time.
 - c) That the signs do not extend beyond the length or height of the fence.
 - d) The signs are maintained at no cost to the City of Wanneroo.
 - e) The wording of signs should not include any offensive language.
 - f) The signage may not advertise alcohol and tobacco products, companies, wholesalers and retailers (where alcohol and/or tobacco are the major product)



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- Written application to the Manager Community Programs and Services is required for the erection of permanent signage as outlined within the above conditions

ROLES AND RESPONSIBILITIES

Manager Community Programs and Services

WHO NEEDS TO KNOW ABOUT THIS POLICY?

- Corporate Strategy and Performance – Property
- Rangers Safety and Emergency Services

EVALUATION AND REVIEW PROVISIONS

The policy will be reviewed every two years, in consultation with Community Facilities, and taking into account feedback given from external stakeholders over the two year evaluation period.

DEFINITIONS

DEFINITIONS: Any definitions listed in the following table apply to this document only.

Temporary Signs	Temporary signs are those that are not attached to a building or other fixed structure and relate directly to an event or activity. Temporary signs can only be erected for the duration of the event or activity for a maximum of 12 hours.
Permanent Signs	Permanent signs are those that are attached to a structure or building for an extended period of time.

REFERENCES

- Signs Local Law 1999 (amendment 2008)
- Signs Local Planning Policy

RESPONSIBILITY FOR IMPLEMENTATION

Manager Community Programs and Services

Versions	Next Review	Record No:
1 July 2001		
May 2010 – CS05-05/10	May 2012	888389 TRIM: 10/965



Policy Manual

Library Services Policy

Policy Owner: Community & Place
Contact Person: Manager, Cultural Development
Date of Approval: 9 May 2017 – CE02-05/17

POLICY OBJECTIVE

The purpose of this policy is to provide the City of Wanneroo (the **City**) and the community with clear and consistent framework for the management of the City's libraries and its resources.

The policy will:

- Provide a framework for the management of the City's libraries, their services and resources.
- Clarify the roles and responsibilities of stakeholders.
- Ensure consistency in the management procedures adopted within the City's libraries.
- Aid in achieving the aspirations of the City's 10 year Strategic Community Plan particularly Strategy 1.4.2, Strengthen community and customer connectedness through community hubs.

POLICY STATEMENT

The City of Wanneroo supports the principle of open, free and unrestricted access to information in all its forms to its community regardless of age, race, gender, religion, nationality, language, disability, geographic location, social status, economic status and educational attainment.

The City of Wanneroo library service is considered an integral part of the community through its strategic focus to develop a well informed and literate community, and its role as an active connector by linking people to information and providing resources to assist in skill development. The City is committed to the ongoing development of libraries as integrated community hubs.

The library service provides accessible and relevant content to the community meeting the business, recreational, cultural and lifelong learning needs of the wider community.

The City recognises that its libraries have an important role in the development and maintenance of a democratic society by giving the community and individuals access to a wide and varied range of information, ideas, opinions and skills.

The City of Wanneroo recognises the role of public libraries as essential in developing an informed society through providing programs that improve literacy and information literacy, and providing lifelong learning opportunities that contribute to economic prosperity by helping people improve their skills and life chances.



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The City recognises that the role of public libraries is developing rapidly with a stronger focus on formal and informal learning and community development. Libraries also play an important role in technology, equitable access to online information as well as ensuring opportunities for creation of content, and recording and preserving the identity of the community.

Governance

In Western Australia, local government is the lead provider and funder of public library services. The *Library Board of Western Australia Act 1951* (**Library Board Act**) and its regulations provide the governing legislation in which local governments operate public libraries in partnership with the State Government (represented by the Library Board of Western Australia).

In broad terms, the State Government is responsible for providing catalogued and processed library resources, a range of centralised services including coordination of an exchange system to circulate library resources between libraries, access to the state wide catalogue and interlibrary loans and document delivery service and the provision of training, consultancy and advisory services.

Local Government is responsible for providing the infrastructure, including the library site, building, telecommunications and automation technology and staff resources to provide a range of services including lending, reference/information, library programs and access to the state-wide collection via a free inter library loan service.

Central to the partnership between State and Local Government is a shared commitment to Western Australia's public library service as a sustainable and responsive network of vibrant and connected well-resourced, free public libraries that are hubs of community life.

SCOPE

This policy applies to staff and users of the City's library service. The Policy aims to further the principles of the Library Board Act that outlines the provision of a free public library service for the betterment of the community.

This policy covers the principles of provision of services and resources, including technology and support for literacy and the ongoing education of the community.

BACKGROUND

This policy exists to ensure that a consistent level of access to the library service is provided to the whole community by providing guidance to staff on key principles. The policy also seeks to guide customer expectations regarding the role of the library service.

CONSULTATION WITH STAKEHOLDERS

Key stakeholders include the residents of the City of Wanneroo, City of Wanneroo Elected Members, City of Wanneroo staff, and any member of the general public who is a user of the City of Wanneroo libraries.



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This policy has been developed with reference to regulations of the Library Board Act (which are binding on the Library Service) and the Australian Library and Information Association's policies (which are endorsed voluntarily.)

IMPLICATIONS (Financial, Human Resources)

The Library Services Policy will guide library staff in ensuring fair and equitable access to the services and resources provided by the City's libraries.

Service and development are to be met out of the current operating budget which is reviewed on an annual basis. This policy will be regularly reviewed to ensure that it remains relevant to community requirements and industry standards.

Staff will receive ongoing training and development to ensure the provision of best practice delivery.

IMPLEMENTATION

The Library Services Policy will support the City's ongoing and legislated task of providing a public library service. The City of Wanneroo libraries procedure manual details specific procedures relating to the implementation of this policy.

The City will review demand for services, developments in communication technology in order to continuously improve services.

Copies of this policy will be available in all City libraries, the City's library website and will be made available to all members at time of registration.

ROLES AND RESPONSIBILITIES

Staff of the City of Wanneroo Libraries, under the direction of the Coordinator Library Services, are responsible for the implementation of and compliance with the policy. Supported by associated management procedures, well-managed relevant and up to date services will be provided to the community with facilities that are safe, maintained, inclusive and welcoming.

The Manager Cultural Development will provide interpretation in the event of need for clarification or where there is a dispute.

The Coordinator Library Services will be responsible for the review of this Policy.

DISPUTE RESOLUTION

All disputes in regard to this policy will be referred to the Manager Cultural Development in the first instance. In the event that an agreement cannot be reached, the matter will be submitted to the Director Community & Place for a ruling.



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WHO NEEDS TO KNOW ABOUT THIS POLICY?

All Library Services staff should be aware of the policy and specifically Coordinator Library Services, Librarian, Content & Discovery, eLibrary Services Specialist, Literacy and Learning Specialist, Branch Librarians, Assistant Branch Librarians, Library-Officer-in-Charge and Senior Library Officers must have detailed knowledge of the policy.

EVALUATION AND REVIEW PROVISIONS

The adopted policy should be evaluated as to its effectiveness in achieving its outcomes and measures will be established, including developing and listing key performance indicators to ensure that the policy is meeting objectives and accountability requirements.

REFERENCES

Library Board of Western Australia Act 1951.
 Library board (Registered Public Libraries) regulations 1985.
 Australian Library and Information Association's 'Statement on free access to information'.
 City of Wanneroo Libraries Procedure Manual.
 City of Wanneroo Collection Development Policy.
 City of Wanneroo Libraries Terms and Conditions of Membership.
 City of Wanneroo Online Services Provision Policy.

RESPONSIBILITY FOR IMPLEMENTATION

Manager Cultural Development

Versions	Next Review	Record No:
CD01-10/14	September 2016	TRIM: 14/84892[v1]
9 May 2017 – CE02-05/17	September 2019	TRIM: 14/84892[v2]



Policy Manual

Roadside Memorials Policy

Policy Owner:	Director Assets
Contact Person:	Manager Assets Maintenance
Date of Approval:	2 June 2020 (<i>resolution number</i>)

POLICY STATEMENT

The purpose of this policy is to determine and detail how the City shall deal with requests for the installation of Roadside Memorials and how to deal with existing or recently installed memorials.

POLICY OBJECTIVE

This Policy seeks to clearly detail the types of Roadside Memorial that can be installed on the road reserve to commemorate the life of a family member or friend who has lost their life. It is the City's position that persons are encouraged to install memorials within designated memorial facilities (e.g. cemeteries). However, the City will also consider requests for the installation of memorials within the road reserve in accordance with the conditions of this Policy and as documented within the associated guideline document Administration of Roadside Memorials Management Procedure.

SCOPE

Requests for memorials as well as the management of existing memorials on all road reserves that are the responsibility of the City will be dealt with in accordance with the Administration of Roadside Memorials Management Procedure.

IMPLICATIONS (Strategic, Financial, Human Resources)

Administration of the memorial register and monitoring of any erected memorials can be carried out with existing resources.

IMPLEMENTATION

A Roadside Memorial can be described as an object or image constructed, erected planted painted or placed within a Road Reserve in honour of family or friends whose lives have been lost on the road or reserve.

The number and types of Roadside Memorials, commemorating accident victims is increasing throughout the State. Family and friends may wish to commemorate the death of a loved one with the installation of memorial at the site of the accident. This can not only assist with the grieving process, but also delivers a powerful road safety message to road users.



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This Policy recognises the demand for memorials, but also seeks to ensure road safety and residents wishes are considered. This includes visual distractions to motorists, physical objects that could harm road users and potential for movement of personal items into the road. The safety of pedestrians visiting the memorial in close proximity is also considered.

The City will:

- Be considerate and respectful of the needs of persons wishing to install memorials;
- Approve the placement of memorials for a maximum period of five years;
- Supply memorials (refer to the document; Guidelines for Administration of Roadside Memorials);
- Install or assist with the installation of memorials at suitable locations;
- Not accept responsibility for the security or maintenance of memorials;
- Remove any memorials not conforming to the Policy or Guidelines;
- Not approve or provide memorials for animals; and
- Will only approve memorials or provide memorials for accident sites where fatalities have occurred.

Requests for roadside memorials as well as the management of existing memorials on all road reserves that are the responsibility of the City of Wanneroo will be dealt with in accordance with the City of Wanneroo document "Guidelines for Administration of Roadside Memorials".

Requests for memorials on Wanneroo Road shall be referred to Main Roads Western Australia (MRWA) to deal with in accordance with their document "Roadside Memorials Policy and Guidelines Policy".

Requests for memorials on roads within the Yanchep National Park shall be referred to the Department of Environment and Conservation.

ROLES AND RESPONSIBILITIES

- **Assets Maintenance** – Responsible for assessing new applications on or adjacent to public road reserves and maintenance around existing roadside memorials
- **Infrastructure Capital Works** – Responsible for actioning roadside memorials around construction works
- **Community Facilities** – Responsible for providing assistance in community liaisons
- **Parks & Conservation Management** – Responsible for assessing tree/plant applications
- **Customer and Information Services** – Responsible for providing customer information and advice as first point of contact

DISPUTE RESOLUTION

All disputes in regard to this policy will be referred to the Director Assets in the first instance. In the event that an agreement cannot be reached, the matter will be submitted to the CEO for decision.



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EVALUATION AND REVIEW PROVISIONS

This Policy is to be reviewed every three years to confirm the effectiveness in managing community requests for the installation of roadside memorials and the effectiveness in managing existing roadside memorials.

RELEVANT POLICIES/MANAGEMENT PROCEDURES/DOCUMENTS OR DELEGATIONS

Administration of Roadside Memorials Management Procedure
 AM_013 – Management of Roadside Memorials (high level)
 AM_014 – Identification of Owner of Roadside Memorial
 AM_015 – Create a Roadside Memorial
 AM_016 – Review and Remove a Roadside Memorial

REFERENCES

This Policy is based on the Main Roads - Roadside Memorials Policy and Guidelines

RESPONSIBILITY FOR IMPLEMENTATION

Manager Asset Maintenance

Version	Next Review	Record No:
IN04-06/12 – 26 June 2012	June 2014	13/22783
19 September 2017 – CE01-09/17	September 2020	13/22783v2
2 June 2020	June 2023	13/22783v3



Policy Manual

COASTAL AQUATIC SAFETY

Policy Owner: Community Facilities
Contact Person: Manager Community Facilities
Date of Approval:

POLICY STATEMENT

The City of Wanneroo (City) aims to provide a safe and attractive environment for the community to participate in recreational activities across City of Wanneroo (City) beaches through planning, policy and the implementation of preventative life-saving measures.

POLICY OBJECTIVE

The policy aims to:

- Clarify the role of the City with regards to encouraging safe **coastal aquatic activity** at its beaches.
- Ensure alignment with the Australian Water Safety Framework and Surf Life Saving Western Australia (SLSWA) BeachSAFE priorities.

SCOPE

This policy is applicable to the **coastal aquatic environment** within the City of Wanneroo and users of the City's beaches.

This policy is not applicable to other areas of the foreshore and coastline such as dunes, access tracks, car parks. Similarly, the policy does not apply to risks associated with the open ocean which is managed by the Department of Transport (tbc), or to coastal erosion which is the subject of Coastal Hazard Risk Management and Adaptation Planning.

IMPLICATIONS (Financial, Human Resources)

The policy will be implemented using the City's existing budget and resource allocations.

IMPLEMENTATION

The City places a high priority on the provision of safe and rewarding visitor experiences, as well as the management of public risk at its beaches. As the environments and risk factors in which coastal aquatic incidences occur are varied, incident prevention involves support from government and non-government stakeholders as well as a degree of responsibility from the community.

Whilst the City is responsible for ensuring the long-term sustainable use of the Wanneroo coastline and can provide some guidance on permitted areas for specific recreational activities, visitors are exposed to risks by the nature of their chosen recreation. As such, the ability for each beach user to recreate safely will depend on each individual's capability, experience and familiarity with that specific beach environment.



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The City will endeavour to consistently mitigate the loss of life or injury along its beaches in accordance with the SLSWA BeachSAFE principles: Supervision, Aquatic Education, First Aid and CPR and Emergency Preparedness as follows:

1. Supervision

- 1.1 The City will support the provision of seasonal volunteers at Quinns Beach, Alkimos Beach and Yanchep Lagoon, paid patrols at Quinns Beach and Yanchep Lagoon and a mobile patrol service in partnership with local surf lifesaving clubs and its contracted service provider.
- 1.2 The City will continue to be responsive to changes along the coastline and seek to provide additional patrols where appropriate to meet identified needs over time.
- 1.3 The City will promote information regarding patrolled beach locations and times, and the appropriate beach locations to undertake aquatic recreation via its various communication channels.
- 1.4 Adult supervision of children within all coastal areas will need to continue to be a fundamental focus of the community.

2. Aquatic Education

- 2.1 The City will continue to work with partners by taking a proactive approach to community capacity building and increasing the knowledge and skills amongst current and prospective beach visitors in Wanneroo.
- 2.2 The City will provide opportunities for community education and information by supporting SLSWA to deliver the BeachSAFE program to targeted areas within the City as required. The program aims to equip the community with the necessary skills and knowledge to recreate safely on our coastline and includes; a schools program, a culturally appropriate drowning prevention program and first aid training courses.
- 2.3 The City will improve coastal aquatic risk mitigation by increasing the reach of coastal safety messages via the City's communications channels to enable visitors to consider risks in planning their activities.
- 2.4 The City will promote other key coastal aquatic safety messages and information portals (BeachSAFE website and app, social media updates, Shark Smart, RecFish West).
- 2.5 The City will encourage beach users to check water/coastal conditions prior to using the beach for recreation purposes and where possible, use the City's beaches which are patrolled.

3. First Aid / CPR

- 3.1 The City will work with relevant stakeholders as required to increase the community's confidence and skill set to provide first aid and CPR in aquatic related incidents. This includes facilitating and promoting local training and education, community first aid



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programs, learn to swim programs, swimming fitness programs, and surf activity and survival programs.

4. Emergency Preparedness

- 4.1 The City's Coastal Management Plans and individual Foreshore Management Plans outline the overall risks which have been identified across the coastline. The City is committed to the ongoing review, assessment and implementation of the necessary mitigation strategies and will continue to monitor this on a regular basis as environments along the coastline alter.
- 4.2 The City will install and maintain Australian Standard beach signage at designated entry points to alert visitors to particular hazards. This includes static beach access signs and additional point of hazards signs associated with specific structures, facilities or natural attractions. QR codes will also be provided on beach entry signs to provide up-to-date hazard information, as well as references to the BeachSAFE app where possible.
- 4.3 The City will provide advocacy for safe participation in high risk coastal aquatic activities such as rock fishing, diving and snorkelling and promote the importance of carrying appropriate safety equipment for the chosen recreation.
- 4.4 The City is responsible for the closure of beaches if hazards are identified which could pose a risk to the community. Such incidences include; beach cleaning, unsafe beach access, coastal construction works, shark sightings or attacks, dead animals on the beach, inclement weather conditions (upon advice from SLSWA), in response to an accident or drowning incident and during other maintenance works.
- 4.5 The City has an ongoing dialogue with Land Owners along the northern coastal development front with regards to the implications of illegal 4WD access to the coastline.
- 4.6 The City will support local surf lifesaving clubs, SLSWA and it's contracted service provider to provide fast and effective beach lifeguard patrols and emergency rescue response services at City beaches as well as monitoring locations to ensure they remain consistent with identified risks and hazards.
- 4.7 The City will encourage participation in City of Wanneroo surf lifesaving clubs and completion of Community Surf Rescue Certificate amongst high risk groups to increase emergency response capacity.
- 4.8 Where required, and subject to resource availability, the City will work with SLSWA and local surf lifesaving clubs to support their emergency response preparedness.

ROLES AND RESPONSIBILITIES

The Community and Place Directorate will take lead responsibility for this policy. However, other internal and external stakeholders such as SLSWA will play a key role in the delivery of specific actions.



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DISPUTE RESOLUTION

All disputes in regard to this policy will be referred to the Manager Community Facilities in the first instance. In the event that an agreement cannot be reached, the matter will be submitted to Director Community and Place for review.

EVALUATION AND REVIEW PROVISIONS

This policy will be reviewed every three years or in accordance with any legislative, legal or risk changes prior to this date.

DEFINITIONS

<i>DEFINITIONS: Any definitions listed in the following table apply to this document only.</i>	
<i>Coastal aquatic activity</i>	<i>Refers to activities specifically undertaken in the beach setting such as swimming, snorkelling, scuba-diving, fishing etc. This does not include other recreational activities associated with the coastline, foreshore or open ocean.</i>
<i>Coastal aquatic environment</i>	<i>Refers solely to the beach area and waters managed by the City. Does not include other areas of the foreshore and coastline such as dunes, access tracks, car parks, groynes and open ocean etc.</i>

RELEVANT POLICIES/MANAGEMENT PROCEDURES/DOCUMENTS OR DELEGATIONS

City of Wanneroo Coastal Management Plan
 City of Wanneroo Coastal Hazard Risk Management and Adaption Policy
 City of Wanneroo Foreshore Management Plans (Various)
 City of Wanneroo Public Places and Local Government Property Local Law 2015

REFERENCES

National Coastal Safety Report (Surf Life Saving Australia, 2018)
 Australian Water Safety Strategy (Australian Water Safety Council, 2016-2020)

RESPONSIBILITY FOR IMPLEMENTATION

Manager Community Facilities

Version	Next Review	Record No:
7 November 2016 – CP01-11/16	November 2019	16/280596
April 2020	April 2023	16/280596V02



Policy Manual

Civic Events Policy

Policy Owner:	Place Management
Contact Person:	Manager Place Management
Date of Approval:	TBD

POLICY STATEMENT

The City of Wanneroo (City) delivers a variety of **Civic Events** to cultivate positive relationships between the community and Council, connect the community in celebration, recognise and celebrate individual and community achievements, and promote the City in line with our vision and brand.

POLICY OBJECTIVE

The objective of this policy is to:

- Assist the Mayor to fulfil civic and ceremonial obligations;
- Provide guidance for the approval of civic events; and
- Ensure a coordinated annual calendar of civic events.

SCOPE

This policy applies to Civic Events only. It excludes community events delivered by the City and those which are the subject of the Public Community Events Policy.

This policy applies to all City employees, contractors and volunteers, and to the Mayor and Councillors.

IMPLICATIONS (Strategic, Financial, Human Resources)

Funding for Civic Events is determined via the annual budget process.

IMPLEMENTATION

Civic Events are initiated by the Mayor. A Civic Event may be initiated for the following reasons:

- Acknowledgement of a significant achievement at a local, state, national or international level in sport, the arts, community service or charitable endeavours;
- Commemorative events that celebrate significant occasions of importance to the local community;
- Official Delegations (interstate or international);
- Ministerial/Cabinet/community relations;
- Official openings of Council facilities or other significant facilities within the City of Wanneroo; and
- To maintain effective and productive relationships with key stakeholders.



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A **Civic Events Calendar** is developed annually, describing all scheduled and regular events, and including their planned dates and venues to facilitate effective event coordination.

Civic Events may include, but are not limited to, the delivery of Citizenship Ceremonies, including the Australia Day Ceremony and awards presentation, volunteer and pioneer appreciation functions and school tours.

Civic Events additional to those scheduled in the Civic Events Calendar may be proposed by the Mayor, in conjunction with the Chief Executive Officer (CEO). These will typically include Mayoral functions and receptions, celebration of local milestones or recognition of notable visitors to the City e.g. Ministerial/Cabinet visits. The purpose of such events is to ensure that the City's profile is enhanced and that appropriate focus is provided to advancing the City's strategic objectives.

In consultation with the Mayor, the CEO will determine a program that fulfils the objective of such visits and positively showcases the City, including budget appropriate to the purpose of the event and the use of the Civic Centre facilities (if required).

ROLES AND RESPONSIBILITIES

The Mayor hosts all Civic Events and undertakes ceremonial duties on behalf of the City.

In the absence of the Mayor, the Deputy Mayor will fulfil the Mayor's commitments to hosting Civic Events. If the Deputy Mayor is unavailable the Mayor will nominate a Councillor.

DISPUTE RESOLUTION

Disputes in regard to this policy will be referred to the Director Corporate Strategy & Performance in the first instance. In the event that an agreement cannot be reached, the matter will be referred to the CEO.

EVALUATION AND REVIEW PROVISIONS

This Policy will be reviewed every 3 years.

DEFINITIONS

<i>Civic Event</i>	<i>A function or ceremony initiated and hosted by the Mayor for celebratory, ritual, relationship management or commemorative purposes.</i>
<i>Civic Event Calendar</i>	<i>The annual schedule of Civic Events.</i>

RELEVANT POLICIES/MANAGEMENT PROCEDURES/DOCUMENTS OR DELEGATIONS

- Award of the title Honorary Freeman of the City of Wanneroo
- Australia Day Awards Policy



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- Australia Day Awards Management Procedure
- City Event Management Procedure
- Council Members Recognition of Service Policy
- Civic Centre Facilities Management Procedure
- Management of Council Chambers Management Procedure
- Welcome to Country Protocols Policy
- Welcome to Country and Acknowledgement of Country Management Procedure
- Access and Inclusion Plan
- Volunteer Policy and Management Procedure

REFERENCES

Local Government Act 1995 – Clause 2.8 (c)

RESPONSIBILITY FOR IMPLEMENTATION

Manager Place Management

Version	Next Review	Record No:
03 April 2012 – CD04-04/12	February 2014	10/1231
3 April 2012 – CD04-04/12		
27 May 2014 – CS05-05/14	May 2016	14/97018
March 2020 (TBC)	March 2023	14/97018V02

CE02-06/20 Decisions During COVID-19 Pandemic - Easing of Restrictions and Changes to Authorisations and Delegations

File Ref: 9167V05 – 20/202015
Responsible Officer: Executive Manager Governance and Legal
Disclosure of Interest: Nil
Attachments: 3
Previous Items: CE01-04/20 - Decisions During COVID-19 Pandemic - Ordinary Council - 07 Apr 2020
CS04-04/20 - To Consider Rent Abatements to City's Tenants Due to the Economic Impact of the COVID-19 Pandemic - Ordinary Council - 07 Apr 2020

Moved Cr Treby, Seconded Cr Newton

That Council:

- 1. REVOKES BY ABSOLUTE MAJORITY the amendments to the delegation of authorities resolved by Council at its meeting of 7 April 2020 (CE01-04/20) as follows:**
 - a) Delegation 2.10.3 – Development Control set out in Attachment 1; and**
 - b) Delegation 1.1.14 – Choice of Most Advantageous Tender and Delegation 1.1.16 – Selecting the Next Most Advantageous – as set out in Attachment 2;**
- 2. REVOKES the following authorisations to the Chief Executive Officer to:**
 - a) consider and renew all agreements that are due to expire within 90 days following the 7 April 2020 Ordinary Council Meeting subject to Regulation 11 of the Local Government (Functions and General) Regulations 1996;**
 - b) receive, note, forward all petitions to the relevant Directorate and determine the appropriate action in respect of the petition request; and**
 - c) except where required by legislation, community consultation and engagement will not occur for an initial period of 90 days commencing from 12pm on the day immediately after the date the resolution was made subject to Council approving any extensions and NOTES that all community consultation and engagement will be undertaken in accordance with the City's Community Engagement Policy will be implemented subject to any Direction or Order from the State Government or Department of Health WA in respect of the COVID-19 Pandemic;**
- 3. EXTENDS BY ABSOLUTE MAJORITY the Delegation 1.1.24 – Waiver, Grant of Concession or Write Off Monies Owing – that amends condition (b) to increase the Chief Executive Officer's limit to \$20,000 as set out in Attachment 3 for a period of 120 days commencing from 12pm on the day immediately after the date this resolution is made;**
- 4. EXTENDS the AUTHORISATIONS to the Chief Executive Officer for a period of 120 days commencing from 12pm on the day immediately after the date this resolution is made to:**

- a) determine all applications received in respect of the City's Donations, Sponsorship and the Waivers of Fees and Charges Policy; and
 - b) make any and all changes to services (including ceasing or providing new services) and service level as deemed necessary by the Chief Executive Officer;
5. **ACKNOWLEDGES** that the Chief Executive Officer will extend the authorisations to the following City officers for a period of 120 days commencing from 12pm on the day immediately after the date this resolution is made to the:
- a) Director Corporate Strategy and Performance to determine all applications received in respect of the City's Donations, Sponsorship and the Waivers of Fees and Charges Policy; and
 - b) Director Corporate Strategy and Performance, Chief Operating Officer and Manager Finance to determine all requests in respect of the City's Financial Hardship – Collection of Rates and Service Charges Policy;
6. **NOTES** that the following Council resolutions made at the 7 April 2020 Ordinary Council Meeting (CE01-04/20 and CS04-04/20 as applicable) will remain in place for the period as resolved by Council:
- a) if necessary, make an application to the Department of Local Government, Sport and Cultural Industries for the Minister of Local Government, Heritage, Culture and the Arts' to approve a reduction of the number of Council offices required to achieve a quorum to convene an Ordinary Council Meeting or Special Council Meeting;
 - b) the 3 Year Internal Audit Plan in respect of 2020 will be suspended for the duration of 2020 with no new planned internal audits to be undertaken until 1 January 2021 however the Audit Log will continue to be managed and reported to the Audit and Risk Committee noting that some of the audit recommendations may require further extensions of time to complete;
 - c) the Community Development Funding and Community Event Funding Applications received in accordance with the City's Community Funding Policy will be deferred and determined by Council in August 2020;
 - d) consideration of proposals received from the community and/or stakeholders in respect of projects, services or of any nature related to the City will be deferred for a period of 90 days from 8 April 2020 or further period as approved by Council;
 - e) that all special arrangement fees for new rate payment arrangements will be waived for a period commencing from 23 March 2020 and concluding 120 days after 8 April 2020 and will be reviewed as part of the Annual Budget adoption process; and
 - f) for a period of 90 days commencing from 12pm on the day immediately after the date this resolution is made (8 April 2020), **AUTHORISES** the Chief Executive Officer to consider and approve (or reject) abatements of lease fees (including rent) to lessees of City premises, on terms approved by the Chief Executive Officer and subject to the lessees satisfying the applicable criteria described in the Administration report;

7. NOTES that the City will continue to:

- a) comply with advice and directions of the State Government and the Department of Health WA in relation to the City's compliance function and the City will seek to achieve compliance where it is in the public interest to do so, and consider the most appropriate enforcement action considering the public interest and any risk to public safety; and
- b) suspend the City's debt collection processes in relation to new debts owed to the City during the COVID-19 Pandemic however current matters before the Magistrates Court are subject to court scheduling and processes;

8. NOTES that all decisions made in accordance with resolutions 3 to 7 above, as applicable will be:

- a) formally reported to Council at a future upcoming Ordinary Council Meeting unless otherwise resolved by Council; and
- b) notified to Council Members on a fortnightly basis through the Council Members' portal.

CARRIED BY ABSOLUTE MAJORITY

15/0

2.10.3 DEVELOPMENT CONTROL

Function Delegated: <i>This text is provided as a reference only. Delegates shall only act in full understanding of the delegated statutory power, inclusive of conditions [see below].</i>	<ul style="list-style-type: none"> Determination of applications for planning approval (including the exercise of discretion under District Planning Scheme No. 2 and the Residential Design Codes); and All matters which arise out of the imposition of conditions on planning approvals under the District Planning Scheme No. 2;
Statutory Power being Delegated:	The power to determine applications for planning approvals lodged pursuant to Clause 60 of Schedule 2 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> (the deemed provisions) and Clause 28 of the Metropolitan Region Scheme including all applicable decisions under the District Planning Scheme No. 2 and the Metropolitan Region Scheme.
Power is originally assigned to:	Local Government
Statutory Power of Delegation	<i>Planning and Development (Local Planning Schemes) Regulations 2015</i> (the deemed provisions) Clause 82
Power Delegated to:	Chief Executive Officer
Council's Conditions on Delegation:	<p>Council and Business Practice Condition</p> <p>a) Any application will be referred to Council for determination if an Elected Member requests such referral by <u>a</u> written request to the Manager Approval Services;</p> <p>b) Any application for determination by the City that has been advertised for public comment shall be referred to Council for determination if any objection has been received that, in the opinion of the Chief Executive Officer, raises relevant planning considerations that cannot be specifically addressed or overcome by: modification of the proposal; imposition of appropriate conditions of approval; or compliance with the applicable deemed-to-comply provisions and/or design principles of the R-Codes.</p> <p>c) Any application for determination by the City will be referred to Council for determination if requested by the applicant in writing;</p> <p>d) b) Any application for an Industry – Extractive, Industry – General, Industry – Hazardous, or Concrete Batching Plant, may be determined under delegation.</p> <p>c) To determine a development application subject to a section 31 reconsideration Order issued by the State Administrative Tribunal.</p>
Statutory Power to Sub-Delegate:	<i>Planning and Development (Local Planning Schemes)</i>

	<p><i>Regulations 2015</i> <i>Clause 83</i></p>
<p>CEO's Sub-Delegation: <i>The exercise of the delegated power does not include the power of delegation</i></p>	<p>Director Planning & Sustainability Manager Approval Services Coordinator Planning Services Coordinator Building Services Specialist Planner – Approval Services Specialist Project Planner Senior Planners Senior Building Surveyors</p>
<p>CEO's Conditions on Sub-delegation:</p>	<p>The exercise of this delegated authority is conditional on the following:</p> <p>a) Any application will be referred to Council for determination if an Elected Member requests such referral by <u>a</u> written request to the Manager Approval Services;</p> <p>b) Any application for determination by the City that has been advertised for public comment shall be referred to Council <u>the Director Planning & Sustainability Manager Approval Services</u> for determination if any objection has been received that, in the opinion of the <u>Manager Approval Services – Director Planning & Sustainability</u>, raises relevant planning considerations that cannot be specifically addressed or overcome by:</p> <ul style="list-style-type: none"> • modification of the proposal; • imposition of appropriate conditions of approval; or • compliance with the applicable deemed-to-comply provisions and/or design principles of the R-Codes. <p>c) Any application for determination by the City will be referred to Council for determination if requested by the applicant in writing;</p> <p>d) c) Any application for an Industry – Hazardous or Concrete Batching Plant, may be determined by the Director Planning & Sustainability or Manager Approval Services. Any application for Industry – Extractive may be determined by Director Planning & Sustainability, Manager Approval Services, Specialist Planner – Approval Services or Specialist Project Planner. Any application for Industry – General may be determined by Director Planning & Sustainability, Manager Approval Services or Senior Planners.</p> <p><u>d) Determination of a development application subject to a section 31 reconsideration Order issued by the State Administrative Tribunal shall be determined by the Director Planning & Sustainability or the Manager Approval Services.</u></p> <p>This delegated authority is limited for the Coordinator Building Services and Senior Building Surveyors as follows:</p> <p>a) to only make decisions related to applications seeking</p>

	<p>variation/s to the deemed-to-comply requirements of the R-Codes or provisions of a relevant structure plan or local development plan for a Single House located in a Residential Zone or any of the following on the same lot as a Single House:</p> <ul style="list-style-type: none"> i) outbuildings, garages or carports; ii) patios or verandas; iii) street walls or fences; and iv) retaining walls, and <p>b) Providing that the application for development (outlined in point a) above) is not located in a place that is:-</p> <ul style="list-style-type: none"> • Entered in the Register of Heritage Places under the <i>Heritage of Western Australia Act 1990</i>; or • Included on a heritage list prepared in accordance with DPS 2; • Within an area designated under DPS 2 as a heritage area; or • The subject of a heritage agreement entered into under the <i>Heritage of Western Australia Act</i> section 29;
<p>Record Keeping Statement (LGA 1995) s5.46(3) "A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power or the discharge of the duty."</p>	<p>Copies of approvals given and reports of actions taken are to be retained on the appropriate file or record.</p> <p><i>Financial Interest Returns Required - No</i></p>
Compliance Links	<i>Financial Interest Returns Required - No</i>
Delegation Administration:	
Decision Reference	Decision Reference
1. CB01-11/14 and OC01-11/14	6. CE06-05/17
2. PS11-10/15	7. CE01-06/18
3. 16/436067	8. 18/203840
4. CE03-03/17 & 17/73467	9. 18/455559
	11. 19/104903
	12.
	13.
	14.

1.1.14 CHOICE OF MOST ADVANTAGEOUS TENDER

Function Delegated: <i>This text is provided as a reference only. Delegates shall only act in full understanding of the delegated statutory power, inclusive of conditions [see below].</i>	1. To consider the most advantageous tender to accept by means of a written evaluation of the extent of which each tender satisfies the criteria and has not been rejected in accordance with Regulations 18(1), 18(2) or 18(3) of the Local Government (Function and General) Regulations 1996. 2. To decline to accept any tender.	
Statutory Power being Delegated:	Local Government (Function and General) Regulations 1996 r18(4), (4a) & (5) Rejecting and accepting tenders	
Power is originally assigned to:	Local Government	
Statutory Power of Delegation	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO	
Power Delegated to:	Chief Executive Officer.	
Council's Conditions on Delegation:	Delegation 1. subject to a provision in the adopted Annual Budget and limited to: <ul style="list-style-type: none">• Tenders resulting from the expiry of a recurring contract – \$5 million (life of contract);• Supply of plant and equipment – to a maximum amount of \$2,000,000;• All other tenders – to a maximum amount of \$1,000,000.	
Statutory Power to Sub-Delegate:	Local Government Act 1995: s.5.44 CEO may delegate some powers and duties to other employees	
CEO's Sub-Delegation: <i>The exercise of the delegated power does not include the power of delegation</i>	All Directors (execution of contractual documents only)	
CEO's Conditions on Sub-delegation:	Once the tender has been accepted by the CEO the CEO or any Director may execute the contractual documents relating to the acceptance of the tender.	
Record Keeping Statement (LGA 1995) s5.46(3) " A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power or the discharge of the duty."	Acceptance must be recorded in the appropriate record and in the Tender Register as required by Regulation 17 of the Local Government (Functions and General) Regulations 1996.	
Compliance Links	<i>Delegation 4.5.4 – Execution of Documents</i> <i>Financial Interest Returns Required - Yes</i>	
Delegation Administration:		
Decision Reference	Decision Reference	Decision Reference
1. CE04-12/16	6.	11.
2. 16/421025	7.	12.
3. 17/335505	8.	13.
4. CE01-06/18	9.	14.

1.1.16 SELECTING THE NEXT MOST ADVANTAGEOUS TENDER

Function Delegated: <i>This text is provided as a reference only. Delegates shall only act in full understanding of the delegated statutory power, inclusive of conditions [see below].</i>	If the successful tenderer is unwilling or unable to accept the contract with the variation or the local government and the tenderer cannot reach agreement, select the next most advantageous tenderer.		
Statutory Power being Delegated:	<i>Local Government (Function and General) Regulations 1996</i> r20(2) Variation of requirements before entry into contract		
Power is originally assigned to:	Local Government		
Statutory Power of Delegation	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO		
Power Delegated to:	Chief Executive Officer		
Council's Conditions on Delegation:	Subject to:- <ul style="list-style-type: none">• Regulation 20(2) of the Local Government (Functions and General) Regulations 1996; and• A provision in the adopted Annual Budget and limited to:<ul style="list-style-type: none">⊖ Tenders resulting from the expiry of a recurring contract – \$5 million (life of contract);⊖ Supply of plant and equipment – to a maximum amount of \$2,000,000;⊖ All other tenders – to a maximum amount of \$1,000,000		
Statutory Power to Sub-Delegate:	Local Government Act 1995: s.5.44 CEO may delegate some powers and duties to other employees		
CEO's Sub-Delegation: <i>The exercise of the delegated power does not include the power of delegation</i>	Nil		
CEO's Conditions on Sub-delegation:	Nil		
Record Keeping Statement (LGA 1995) s5.46(3) " A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power or the discharge of the duty."	Acceptance must be recorded in the appropriate record and in the Tender Register as required by regulation 17 of the Local Government (Functions and General) Regulations 1996. –		
Compliance Links	<i>Financial Interest Returns Required - Yes</i>		
Delegation Administration:			
Decision Reference		Decision Reference	
1. CE06-05/17		11.	
2. CE01-06/18		12.	
3.		13.	
4.		14.	
6.			
7.			
8.			
9.			

1.1.24 WAIVER, GRANT OF CONCESSION OR WRITE OFF OF MONIES OWING

Function Delegated: <i>This text is provided as a reference only. Delegates shall only act in full understanding of the delegated statutory power, inclusive of conditions [see below].</i>	<p>1. The waiver or grant of concessions in relation to any amount of money that it is owed to the City (but specifically excludes rates and service charges); or</p> <p>2. The write off of any amount of money that it is owed to the City.</p> <p>Note that:</p> <ul style="list-style-type: none"> section 1 applies to fees and charges as they are incurred; and section 2 applies to debts owed to the City.
Statutory Power being Delegated:	<i>Local Government Act 1995 Section 6.12(1) (b) & (c) Power to defer, grant discounts, waive or write off debts</i>
Power is originally assigned to:	Local Government
Statutory Power of Delegation	<i>Local Government Act 1995: Section 5.42 – Delegation of some power or duties to the CEO Section 5.43 – Limitations on delegation to the CEO</i>
Power Delegated to:	Chief Executive Officer
Council's Conditions on Delegation:	<p>Subject to:</p> <p>a) Section 6.12(2) of the Act which states that Section 6.12 (1) (b) "waive or grant concessions" does not apply to an amount of money owing in respect of rates and service charges; and</p> <p>b) the waiver, concession or write off of money owing not exceeding \$240,000. All waivers, concessions or write offs of money owing greater than \$5001 to be reported to the Audit and Risk Committee; and</p> <p>c) Council's Accounting Policy.</p>
Statutory Power to Sub-Delegate:	<i>Local Government Act 1995 S5.44 CEO may delegate powers and duties to other employees</i>
CEO's Sub-Delegation: <i>The exercise of the delegated power does not include the power of delegation</i>	Director Corporate Strategy & Performance
CEO's Conditions on Sub-delegation:	Subject to the <u>same</u> conditions on delegation to the CEO <u>except to a maximum of \$10,000</u> .
Record Keeping Statement (LGA 1995) <i>s5.46(3) "A person to whom a power or duty is delegated under this Act is to keep records</i>	The full details of the waiver, concession or write off to be recorded on the appropriate financial record.

<i>in accordance with regulations in relation to the exercise of the power or the discharge of the duty."</i>			
Compliance Links	<i>Financial Interest Returns Required - Yes</i>		
Delegation Administration:			
Decision Reference	Decision Reference	Decision Reference	
1. 17/46347	6.	11.	
2. CE01-06/18	7.	12.	
3. 19/470186	8.	13.	
4.	9.	14.	

Item 9 Motions on Notice

Nil

Item 10 Urgent Business

Nil

Item 11 Confidential

Moved Cr Newton, Seconded Cr Baker

That Council move into a Confidential Session to discuss Item CR01-06/20 under the terms of the *Local Government Act 1995, Section 5.23 (2)*.

CARRIED UNANIMOUSLY

The meeting was closed to the public and all recording ceased at 7:11pm

CR01-06/20 Resource Recovery Facility Agreement

File Ref: 5642V03 – 20/205515
Responsible Officer: Director Assets
Disclosure of Interest: Nil
Attachments: Nil

This report was dealt with in confidential session, under the terms of the Local Government Act 1995 Section 5.23(2), as follows:

- (e)(iii) a matter that if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person, where the information is held by, or is about, a person other than the local government*

Moved Cr Baker, Seconded Cr Parker

That Council AUTHORISES the Chief Executive Officer to commence discussions with Mindarie Regional Council's Chief Executive Officer and Member Councils Chief Executive Officers regarding the Resource Recovery Facility Agreement as outlined in this report.

CARRIED UNANIMOUSLY

Moved Cr Cvitan, Seconded Cr Sangalli

That the meeting be reopened to the public.

CARRIED UNANIMOUSLY

The meeting was reopened to the public and all recording recommenced at 7:14pm.

Mayor Roberts read aloud the resolution made on item CR01-06/20.

Item 12 Date of Next Meeting

The next Council Members' Briefing Session has been scheduled for 6:00pm on Tuesday 23 June 2020, to be held at Council Chambers, Civic Centre, 23 Dundobar Road, Wanneroo.

Item 13 Closure

There being no further business, Mayor Roberts closed the meeting at 7:15pm.

In Attendance

TRACEY ROBERTS, JP

Mayor**Councillors:**

NATALIE SANGALLI

North Coast Ward

LINDA AITKEN, JP

North Coast Ward

SONET COETZEE

North Coast Ward

CHRIS BAKER

North Coast Ward

LEWIS FLOOD

North Coast Ward

FRANK CVITAN, JP

Central Ward

JACQUELINE HUNTLEY

Central Ward

PAUL MILES

Central Ward

DOT NEWTON, JP

Central Ward

GLYNIS PARKER

South Ward

HUGH NGUYEN

South Ward

VINH NGUYEN

South Ward

BRETT TREBY

South Ward

DOMENIC ZAPPA

South Ward