

Council Agenda

ORDINARY COUNCIL MEETING

6:00pm, 16 February 2021 Council Chambers (Level 1), Civic Centre, 23 Dundebar Road, Wanneroo



COVID-19 Pandemic Situation

The City of Wanneroo is committed to ensuring the safety of all attendees at public meetings. Therefore, social distancing will be applied in the Council Chambers in accordance with State Government Regulations.

The capacity of the Council Chambers is restricted under these conditions and should the maximum capacity of the Chambers be exceeded; additional seating will be available in an alternative room to enable all public attendees to listen live to the audio (only) of the meeting (no video is available). Should the maximum capacity be exceeded, you may be asked to attend the alternative room and may not be able to enter the Chambers as required by current State Government Regulations.

Thank you for your understanding of these circumstances.

PUBLIC QUESTION & STATEMENT TIME

The City encourages any members of the public who wish to raise a question to Council to submit this information via the **City's online forms** and/or contact **Council Support on 9405 5027.**

Public Question online form

The City will make every endeavour to provide a response to any submissions at the meeting. All submissions and will be recorded in the Minutes of the Council meeting.

1. Time Permitted

A minimum of 15 minutes is permitted for Public Question Time at Council Meetings. If there are not sufficient questions to fill the allocated time, the Presiding Member will move to the next item. If there are more questions to be considered within 15 minutes, the Presiding Member will determine whether to extend Public Question Time. Each person seeking to ask questions during Public Question Time may address the Council for a maximum of three minutes each.

2. Protocols

No member of the public may interrupt the Council Meeting proceedings or enter into conversation.

Members of the public wishing to participate in Public Question Time at the Council Meeting are to register on the night at the main reception desk located outside of Council Chambers. Members of the public wishing to submit written questions are encouraged to lodge them with the Chief Executive Officer at least 30 hours prior to the start of the meeting (that is, by 12noon on the day before the meeting).

The Presiding Member will control Public Question Time and ensure that each person wishing to ask a question is given a fair and equal opportunity to do so. Members of the public wishing to ask a question must state his or her name and address before asking a question. If the question relates to an item on the Agenda, the item number and title should be stated.

3. General Rules

The following general rules apply to Public Question and Statement Time:

- Public Questions and Statements should only relate to the business of the local government and should not be a personal statement or opinion;
- Only questions relating to matters affecting the local government will be considered at a Council Meeting, and only questions that relate to the purpose of the meeting will be considered at a Special Council Meeting;
- Questions may be taken on notice and responded to after the meeting;
- Questions may not be directed at specific Council Members or City Employee;
- Questions are not to be framed in such a way as to reflect adversely on a particular Council Member or City Employee;
- First priority will be given to persons who are asking questions relating to items on the current Council Meeting Agenda; and
- Second priority will be given to Public Statements. Only Public Statements regarding items on the Council Agenda under consideration will be heard.

Please ensure mobile phones are switched off before entering the Council Chamber. For further information, please contact Council Support on 9405 5000.

RECORDING AND ACCESS TO RECORDINGS OF COUNCIL MEETINGS POLICY

Objective

- To ensure there is a process in place to outline the access to recorded Council Meetings.
- To emphasise that the reason for recording of Council Meetings is to ensure the accuracy of Council Meeting Minutes and that any reproduction of these Minutes are for the sole purpose of Council business.

Implications

City of Wanneroo Strategic Community Plan 2017/2018 to 2026/2027:

"4 Civic Leadership

4.2 Good Governance

4.2.1 Provide transparent and accountable governance and leadership"

Recordings pertaining to the proceedings of Council Meetings shall be retained in accordance with the *State Records Act 2000.*

Implementation

This Policy shall be printed within the Agenda of all Council Meetings which include:

- Ordinary Council Meeting;
- Special Council Meeting;
- Annual General Meeting of Electors; and
- Special Electors Meeting.

To advise the public that the proceedings of the meeting are recorded.

Evaluation and Review Provisions

Recording of Proceedings

- 1. Proceedings for Council Meetings; as well as Deputations and Public Question Time during these meetings shall be recorded by the City on sound recording equipment, except in the case of a meeting where Council closes the meeting to the public.
- 2. Notwithstanding subclause 1, proceedings of a Council Meeting, which is closed to the public, shall be recorded where the Council resolves to do so.
- No member of the public is to use any audio visual technology or devices to record the proceedings
 of a Council or Committee Meeting, without the written permission of the Mayor or the Mayors
 Delegate.

Access to Recordings

- 4. Members of the public may purchase a copy of the recorded proceedings or alternatively, listen to the recorded proceedings at the Civic Centre. Costs of providing a copy of the recorded proceedings to members of the public will include staff time to make the copy of the proceedings; as well as the cost of the digital copy for the recording to be placed on. The cost of staff time will be set in the City's Schedule of Fees and Charges each financial year.
- 5. Council Members may request a copy of the recording of the Council proceedings at no charge.
- 6. All Council Members are to be notified when recordings are requested by members of the public, and of Council.
- 7. Transcripts can be produced on the request of the Chief Executive Officer and will include staff time set by the City's Schedule of Fees and Charges.



Notice is given that the next Ordinary Council Meeting will be held in the Council Chambers (Level 1), Civic Centre,23 Dundebar Road, Wanneroo on **Tuesday 16 February, 2021** commencing at **6:00pm**.

D Simms Chief Executive Officer 11 February, 2021

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AGENDA

Good evening Councillors, staff, ladies and gentlemen, we wish to acknowledge the traditional custodians of the land we are meeting on, the Whadjuk people. We would like to pay respect to the Elders of the Nyoongar nation, past and present, who have walked and cared for the land and we acknowledge and respect their continuing culture and the contributions made to the life of this city and this region and I invite you to bow your head in prayer:

Lord, We ask for your blessing upon our City, our community and our Council. Guide us in our decision making to act fairly, without fear or favour and with compassion, integrity and honesty. May we show true leadership, be inclusive of all, and guide the City of Wanneroo to a prosperous future that all may share. We ask this in your name. Amen

- Item 1 Attendances
- Item 2 Apologies and Leave of Absence
- Item 3 Public Question Time
- Item 4 Confirmation of Minutes

OC01-02/21 Minutes of Ordinary Council Meeting held on 14 December 2020

That the minutes of Ordinary Council Meeting held on 14 December 2020 be confirmed.

SOC02-02/21 Minutes of Special Council Meeting held on 15 December 2020

That the minutes of Special Council Meeting held on 15 December 2020 be confirmed.

- Item 5 Announcements by the Mayor without Discussion
- Item 6 Questions from Council Members
- Item 7 Petitions

New Petitions Received

Update on Petitions

UP01-02/21 Request a Bus Shelter be Installed at Bus Stop No. 12507 (Mirrabooka Avenue after Koondoola Avenue) in Koondoola

Cr Zappa presented a petition of 26 signatories requesting Council to install a bus shelter at Bus Stop No. 12507 in Koondoola (HPE #20/476431).

Update

Administration advises that the bus stop will be assessed in accordance with the Bus Stop Infrastructure Policy and a report is intended to be presented to the February 2021 Ordinary Council Meeting.

UP02-02/21 Installation of Traffic Treatment – Beverley Crescent, Burt Street and Hall Road, Quinns Rocks

Cr Sangalli presented a petition of 226 signatories requesting Council to install traffic treatments in Beverley Crescent, Burt Street and Hall Road, Quinns Rocks (HPE #20/504565).

Update

Administration advises that traffic counts have been scheduled during February 2021, as traffic counts are not collected over the school holiday period. The results will assess the traffic in accordance with the Local Area Traffic Management Policy and a report is intended to be presented to the April 2021 Ordinary Council Meeting.

UP03-02/21 PT02-06/20 Address the problems of volume and speed of traffic on Ashley and Walburg Roads

Cr Cvitan presented a petition of 62 signatories requesting Council address the problems of volume and speed of traffic on Ashley and Walburg Roads (HPE #20/267977).

Update

Administration advises that a further traffic count has been undertaken at a different location. The results, once received, will be used to re-assess the traffic on Ashley Road in accordance with the Local Area Traffic Management Policy and a report is intended to be presented to the February 2021 Ordinary Council Meeting.

Item 8 Reports

Declarations of Interest by Council Members, including the nature and extent of the interest. Declaration of Interest forms to be completed and handed to the Chief Executive Officer.

Planning and Sustainability

Strategic Land Use Planning & Environment

PS01-02/21 Consideration of Actions Relating to Developer Contribution Arrangements

File Ref: 5734V05 – 21/3146

Responsible Officer: Director Planning and Sustainability

Disclosure of Interest: Nil Attachments: 1

Issue

For Council to consider authorising various actions associated with the management of Developer Contribution Arrangements (DCA's) under the City's District Planning Scheme No. 2 (DPS2).

Background

At the Ordinary Council Meeting on 30 June 2020 (PS01-06/20), Council initiated Amendment 185 to DPS2 to advertise an amendment to the Scheme to facilitate a number of improvements to the provisions relating to the management of DCA's by the City.

Administration has identified that there are numerous decisions required by Parts 9, 10 and Schedules 6, 7, 14 and 15 of DPS2 that are not currently able to be delegated to Administration, pending the finalisation of the Amendment to scheme. This is due to the reference to a decision by Council in relation to actions in certain sections of DPS2 (which cannot be delegated) rather than the local government (that can be delegated). Previously, the interpretation was broadly interpreted as 'Council' being the same as the 'local government'; therefore, the daily decisions such as quotations, tax invoices and the deferral of contributions were carried out by Administration. As previously reported to Council, the inability to delegate certain aspects of Developer Contribution Plan (DCP) management was an unintended consequence embedded in the drafting of DPS2, but it cannot be interpreted differently until such time that DPS2 is amended to replace the term 'Council' with 'local government'. This will enable delegation to be considered for those aspects of DCP management.

The consequence of this is that until the Scheme Amendment is gazetted, Council is required to make these decisions. Until this occurs, all discretionary decisions relating to DCP's in DPS 2 that refer to 'Council', will need to be reported to Council for approval.

Subsequent to the finalisation of Amendment 185, Council will have the ability to determine which aspects of DCP management should be delegated to the Chief Executive Officer.

Detail

Administration is required to refer a range of DCP of decisions to Council in the form of a summary report to authorise various actions, including:

- Tax Invoice/ Quotations for Contributions required by conditions of subdivision or development approval;
- Deferral of contributions requests and lodgement of a Caveat;
- Offsetting of Cell Works credits against Infrastructure Contributions Payable (land or works); and
- Prefunding of Cell Works.

In relation to the above, the actions normally occur through the subdivision process and therefore require a timely determination. Subdividers frequently require quotations on DCP, offsetting of Cell Works Credits and payment of compensation in accordance with the requirements of DPS2 to satisfy conditions of subdivision. If these requests are not processed in a timely manner, then this could lead to delays in the creation of new lots.

In addition, certain actions required as part of the annual review of DCP's may require an earlier determination by Council to inform the annual review process. These decisions may be included into the DCP report to enable the timely consideration of factors affecting the annual review.

Consultation

Nil

Comment

Attachment 1 includes the details of the various aspects of DCP management that require a Council determination as follows:

Tax Invoices/ Quotations

In accordance with the relevant sections of DPS2, Council may, upon receiving a written request from an owner of land in a Cell, provide the landowners with a Tax Invoice or Quotation to enable the subdivider to pay their infrastructure Costs. The estimates are valid for a period of six months and calculated using the Infrastructure Cost per Lot (ICPL) or contribution rate approved by Council at the last annual review of costs.

The preparation of a Tax Invoice is the preferred manner to provide landowners with an estimate of their Infrastructure Costs, which provides a mechanism to inform and capture the contribution liability for both the landowner and the City.

In most cases, a landowner will request a Tax Invoice or Quotation to facilitate the contribution payment necessary to comply with the conditions of planning approval. These conditions are most commonly associated with subdivision conditions and payment is required to enable the new lots to be created.

All Cells and DCP areas have well defined methodologies in DPS2 for calculating landowner's contribution liabilities, thereby ensuring clarity in the calculation of individual landowner's obligations, as reported in **Attachment 1**.

Payment for Cell Works

The Local Structure Plan preparation costs for the East Wanneroo Cells are classified as Cell Work (general) and can therefore be charged to the relevant cell. Stockland Pty Ltd was the major landowner in Cell 9 and prepared the Cell 9 structure plan on behalf of all landowners. In 2015, Council adopted the Cell 9 cost estimates, which included an estimated cost for this work of \$862,776. The City has been liaising with Stockland to validate the structure plan preparation costs based on Tax Invoice evidence. In 2017, the City made payment to Stockland of \$390,625.54 based on the tax invoices provided and validated by Administration, however the remaining expenditure was not able to be validated, at this time, due to the lack of expenditure evidence. Stockland representatives have subsequently provided the required tax invoice evidence to the City and the total amount of the additional tax invoices equates to \$397,733.60. The invoices and calculations have now been reviewed by relevant planning officers, finance officers and have been externally audited by William Buck. The payment of the remaining structure plan preparation costs to Stockland of \$397,733.60 has been agreed by Stockland and will finalise their claim for reimbursement, as reflected in **Attachment 1**. This

final payment to Stockland represents a saving of \$74,417 to the Cell 9 and is considered acceptable.

Statutory Compliance

The completion of the annual review ensures that contribution payments, compensation and estimated costs are compliant with Council's statutory obligations in accordance with DPS 2.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2017 – 2027:

- "4 Civic Leadership
 - 4.2 Good Governance
 - 4.2.1 Provide transparent and accountable governance and leadership"

Risk Management Considerations

Risk Title	Risk Rating
ST-G09 Long Term Financial Plan	Moderate
Accountability	Action Planning Option
Director Corporate Strategy & Performance	Manage

Risk Title	Risk Rating
ST-S23 Stakeholder Relationships	Moderate
Accountability	Action Planning Option
CEO	Manage

Risk Title	Risk Rating
CO-O17 Financial Management	Moderate
Accountability	Action Planning Option
Director Corporate Strategy and Performance	Manage

The above risks relating to the issue contained within this report have been identified and considered within the City's Strategic and Corporate Risk Registers. The annual review of the DCP assists in addressing the impacts of the strategic risk relating to Long Term Financial Planning as it ensures that appropriate budget monitoring, timing and provisions are considered. The strategic risk relating to stakeholder relationships applies as a key element in the DCP review process to maintain effective engagement with relevant stakeholders. In addition, the Corporate Risk relating to financial management would apply as awareness of financial policies and financial management at unit level will be maintained to promote accountability by business owners and an integrated approach to risk assurance.

Policy Implications

Nil

Financial Implications

The Tax Invoice equates to a net total amount of \$102,211.74 and upon receipt of payment by the developer will increase the balances held in the relevant DCP account, as defined in **Attachment 1**.

The structure plan preparation costs form part of the Cell Works for Cell 9 and the City has validated the pre-funding through internal and external auditing. There are adequate funds

currently held in the Cell 9 account to make payment to Stockland and the payment of \$397,733.60 has been accepted by Stockland to finalise their claim on this cost, which is less than the estimate structure plan preparation costs approved for the Cell 9 DCP and represents a saving of 74,417 to Cell landowners.

Voting Requirements

Simple Majority

Recommendation

That Council:-

APPROVES the actions in relation to the management of Developer Contribution Arrangements under District Planning Scheme No. 2, as contained in Attachment 1.

Attachments:

1. Attachment 1 - DCP Actions 21/5650 Minuted

		Recommendation								
Ite		Cell or DCP	Address	Approval	Credits	(Contributions	Payable/ Receivable	Comment	It is Recommended that Council:
		Area								
	Peet Alkimos Pty Ltd	Alkimos	P C/- Peet Limited	156694	\$	-	\$ 102,211.74	Quotation	WAPC subdivision approval (WAPC156694). Deposited Plan 420146 (The Coast Stage 6) .	Approves the preparation of a Quotation to
		Eglinton DCP	Level 7, 200 St						Condition of subdivision approval requiring payment on a square metre basis over 10,314m2 of	Peet Alkimos Pty Ltd for the amount of
			Georges Terrace						residential lots at the rate of \$9.91 per square metre.	\$102,211.74
			PERTH WA 6000							
Ne	t Total				\$	- [\$ 102,211.74			\$ 102,211.74

		Recommendation								
Item	Landowner	Cell/DCP Area	Address	Approval	Credits	Contributions	Payable	/ Receivable	Comment	It is Recommended that Council:
	1 Stockland	Cell 9	Level 12 Durack Centre 263 Adelaide Tce PERTH WA 6000	Cell 9 cost sharing arrangement	\$ 397,733.60		\$			
Tota	ıl				\$ 397,733.60		\$	397,733.60		

Approval Services

PS02-02/21 Consideration of Development Application (DA2020/1345) -

Amendment to the Operating Hours of an existing Liquor Store - Lot 9031 (104) Kingsbridge Boulevard, Butler

File Ref: DA2020/1345 – 20/578347

Responsible Officer: Director Planning and Sustainability

Disclosure of Interest: Nil Attachments: 3

Issue

To consider a development application (DA2020/1345) seeking to amend the operating hours of the existing Liquor Store at Lot 9031 (104) Kingsbridge Boulevard, Butler (subject site).

Applicant	Geocath Pty Ltd
Owner	Connolly Boulevard Pty Ltd
Location	Lot 9031 (104) Kingsbridge Boulevard, Butler
Site Area	3,553m ²
DPS 2 Zoning	Commercial

Background

On 30 September 2020, the City received a development application seeking to amend Condition 2 of DA2011/845 relating to the operating hours of the existing Liquor Store at Lot 9031 (104) Kingsbridge Boulevard, Butler (subject site). The subject site is bound by residential properties to the east, south and directly adjoining to the west, and a primary school site and a park to the north. A location plan is included in **Attachment 1**.

At its meeting on 27 July 2010, Council (PS05-07-10) resolved to approve a development application (DA2009/1277) for a shopping centre with a total floor area of 1,255m² at the subject site. There were no conditions imposed restricting the operating hours of the shopping centre, hence, the current shopping centre operates 24 hours each day.

On 6 March 2012, Council (PS06-03/12) approved a further development application (DA2011/845) for 149m² of the shopping centre to be converted to a Liquor Store of 114m², with a coolroom and storage area of 35m². Condition 2 was imposed to restrict the operating hours of the Liquor Store between 8:00am to 8:30pm Monday to Saturday, and 10:00am to 8:30pm on Sunday. This condition was recommended by Administration and imposed by Council to address the submissions which raised concerns in relation to antisocial behaviour, and the associated noise and traffic impacts given the proximity of the subject site to residential properties.

There are nine existing liquor stores (excluding the subject liquor store) operating within a 2.5 kilometre radius from the subject site. Their operating hours vary greatly between them with many closing between 5:00pm to 10:00pm. A full schedule of the location of these nearby liquor stores and operating hours is included in **Attachment 2**.

Detail

This development application proposes to modify Condition 2 of DA2011/845 to change the operating hours of the Liquor Store from 8:00am to 10:00pm Monday to Saturday, and 10:00am to 10:00pm on Sunday. Liquor Store is an 'A' (discretionary subject to advertising) use within the Commercial zone, and therefore the application was advertised to the surrounding properties for comment.

The site plan and floor plan outlining the location of the Liquor Store is included in **Attachment 3**.

Consultation

Advertising was undertaken by the City in writing to the surrounding landowners located within a 200 metre radius of the subject site. A notice was placed in the Wanneroo Wrap to notify Council Members of the proposal. Advertising was undertaken for a period of 14 days commencing on 21 October 2020 and closing on 4 November 2020. Three submissions were received during the advertising period, with two objecting to the proposal and one stating they had no objections to the proposal.

A location plan indicating the advertising area and the submitters' location are included as **Attachment 1**.

The concerns raised in the submissions include the following:

- Safety issues as a result of antisocial behaviour and littering;
- Incursion of costs to adjoining residents due to having to install additional security measures; and
- Increase in traffic as a result of the widening of Connolly Drive and the proposed operating hours of the Liquor Store.

A more detailed discussion of the concerns raised in the submissions are provided in the Comment section below.

Comment

Administration has conducted an assessment of the proposal against the provisions of DPS 2, Agreed Structure Plan No. 27 Butler-Ridgewood (ASP 27) and Local Planning Policy 2.8 Licensed Premises (LPP 2.8) and all requirements have been satisfactorily addressed. The proposed operating hours are also consistent with the hours permitted under the *Liquor Control Act 1988*.

Concerns Raised in Submissions

The table below outlines the concerns raised in the letter of objections and Administration's comments in respect to these.

Concerns	Administration Comments
Safety issues as a result of antisocial behaviour and littering.	Antisocial behaviour and littering is not a relevant planning consideration. Antisocial behaviour is a matter dealt with by the Western Australian Police. It is noted that the City's Ranger Services are not aware of any existing concerns or police reports relating to antisocial behaviour at this Liquor Store.
Incursion of costs to adjoining residents due to having to install additional security measures.	The perception of needing to install additional security measures and associated costs due to extending the Liquor Store trading hours is not a relevant planning consideration.
Increase in traffic as a result of the widening of Connolly Drive and the proposed operating hours of the Liquor Store.	Increase in traffic as a result of the widening of Connolly Drive is not relevant to this proposal. The increase in traffic as a result of the proposed operating hours of the Liquor Store is discussed in further detail below.

Previous Council Decision

At its meeting on 20 March 2012 (PS06-03/12), Council approved the Liquor Store subject to a condition that the Liquor Store be closed at 8:30pm every day. The condition restricting the operating hours was imposed to address concerns about antisocial behaviour and associated noise and traffic impacts due to the site being located directly adjacent to residential properties. In response to Council's previous concerns and reasons for restricting the operating hours to 8:30pm each day, Administration provides the following comments.

Antisocial Behaviour

The City's LPP 2.8 outlines what matters are considered relevant as part of the development application process and the liquor licence process. As per LPP 2.8, antisocial behaviour and liquor harm are not considered relevant at the development application stage as they are considered in detail as part of the liquor licencing process.

Traffic

The proposed extension of operating hours for the Liquor Store (between 8:30pm to 10:00pm) falls outside of the typical peak periods of the use, meaning there will not be an increase in the number of vehicle trips during peak periods. Any increase in traffic occurring in the modified operating hours is considered to be of a low level and will have a negligible impact. The proposal does not trigger the requirement to provide any supporting traffic information or reports. Furthermore, the Liquor Store is located within an existing shopping centre that currently operates 24 hours a day, seven days a week. The additional increase in operating hours of the Liquor Store is unlikely to result in a large increase in patronage, but rather provides reciprocity for existing customers of the shopping centre to access the Liquor Store for their convenience.

In addition to the above, the City's Traffic Services has confirmed that the proposal would not result in any traffic concerns. Therefore, the increase in traffic as a result of the modified Liquor Store operating hours is considered minor and acceptable.

Noise

In relation to noise impacts, noise generated from the site is required to comply with the *Environmental Protection (Noise) Regulations 1997* at all times. If noise is at a level that becomes a nuisance to local residents, the City will investigate the noise levels and if substantiated, require the property owner to undertake appropriate measures to ensure compliance. The assigned maximum noise levels permitted under the *Environmental Protection (Noise) Regulations 1997* are the same from 7:00pm to 10:00pm. Therefore, the Liquor Store's current operating hours are within the same noise limits as the proposed operating hours.

To date, the City has not received any noise complaints in relation to the operation of the Liquor Store. Furthermore, the shopping centre is operating 24 hours a day. The City has not received any noise complaints in relation to patrons of the shopping centre. It is noted that there have previously been noise complaints relating to truck delivery times that have since been resolved, and no further complaints relating to truck delivery times have occurred since April 2019.

In light of the above, it is considered that the noise levels are unlikely to change as a result of the increased operating hours of the Liquor Store, and where there are any noise issues, it can be sufficiently dealt with through the *Environmental Protection (Noise) Regulations 1997*.

Conclusion

Administration considers that the concerns raised relating to the operating hours are either not relevant planning considerations or can be sufficiently addressed under separate legislation. As the proposed development is considered to meet the requirements of DPS 2, ASP 27 and LPP 2.8, it is recommended that Council approve the amended operating hours of the existing Liquor Store at Lot 9031 (104) Kingsbridge Boulevard, Butler as proposed.

Statutory Compliance

This application has been assessed in accordance with the City of Wanneroo's District Planning Scheme No. 2, Agreed Structure Plan No. 27 Butler-Ridgewood, and Local Planning Policy 2.8 Licensed Premises.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2017 – 2027:

- "2 Economy
 - 2.1 Local Jobs
 - 2.1.2 Build capacity for businesses to grow"

Risk Management Considerations

Risk Title	Risk Rating
ST-S23 Stakeholder Relationships	Low
Accountability	Action Planning Option
Chief Executive Officer	Manage

Risk Title	Risk Rating
CO-O23 Safety of Community	Moderate
Accountability	Action Planning Option
Director Community and Place	Manage

The above risks relating to the issues contained within this report have been identified and considered within the City's Corporate risk register. Action plans have been developed to accept this risk to support existing management systems. This proposal aligns with the Economic objective of the existing Strategic Community Plan, Council should therefore consider the following risk appetite statement: 2.1 Local Jobs.

The City is keen to develop strong economic hubs for growth and employment within the region. This would involve exploring opportunities which will attract and promote investment for local businesses and job creation. The City's Strategic Community Plan acknowledges that development initiatives (for example, in Yanchep and Neerabup) requires planning, due diligence, consultation and funding. The City acknowledges that to achieve the growth that will lead to jobs, the City needs to work strategically with partners including investors and to promote a clear vision. Therefore the City is prepared to accept a high level of financial risk provided that the City implements a risk management strategy to manage any risk exposure.

Policy Implications

Nil

Financial Implications

Nil

Voting Requirements

Simple Majority

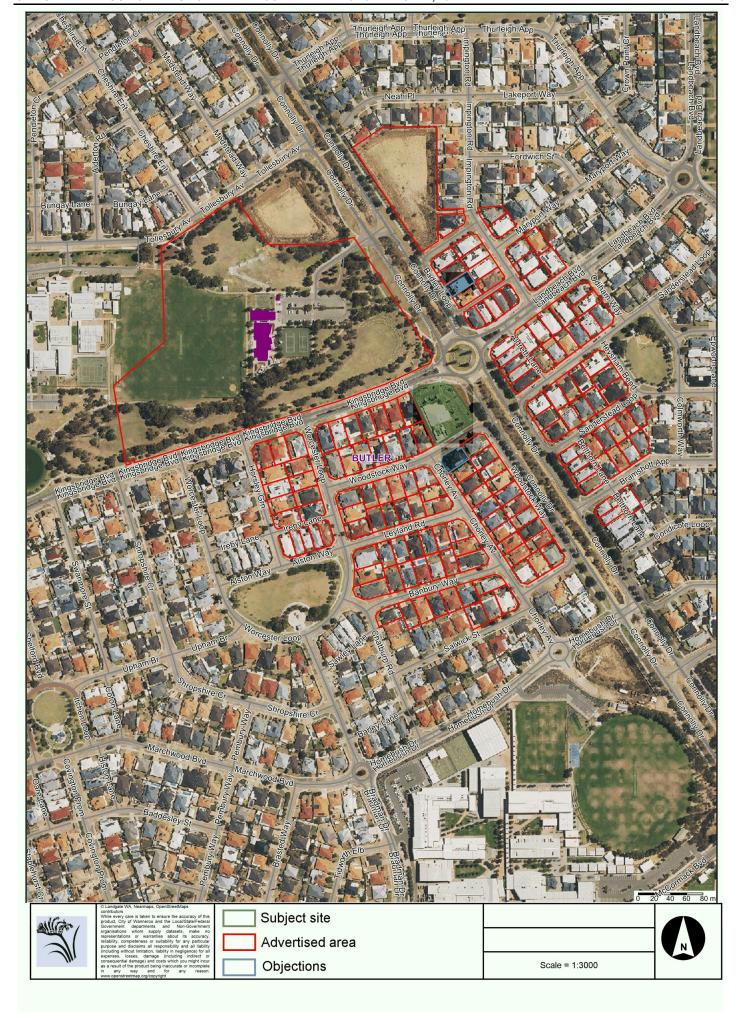
Recommendation

That Council:-

- 1. Pursuant to Clause 68(2)(b) of the Deemed Provisions of the District Planning Scheme No. 2, APPROVES the Development Application (DA2020/1345) to amend Condition 2 of the original development approval (DA2011/845) issued by Council on 20 March 2012. This Development Approval is still subject to compliance with the plans and conditions contained within the original notice of approval to commence development dated 20 March 2012 (DA2011/845), with exception to Condition 2 which is replaced by the following condition:
 - a) Operating hours shall be limited to 8:00am to 10:00pm Monday to Saturday, and 10.00am to 10:00pm on Sundays.
- 2. ADVISES the submitters of its decision.

Attachments:

1∏.	Attachment 1 - Location Plan - Liquor Store Amendment - 104 Kingsbridge Boulevard BUTLER	20/533384
2 <mark>↓</mark> .	Attachment 2 - Surrounding liquor stores within a 2.5km radius ~ 104 Kingsbridge Boulevard,	21/41493
3 <u>Ū</u> .	Butler Attachment 3 - Site plan and floor plan - Application to Extend Opening Hours (Liquor Store) 104 Kingsbridge Boulevard BUTLER	20/533393



Liquorland Trinity Neerabup Nature Reserve Dan Murphy's Butler Butler Nowergup Subject site Thirsty Camel 🧲 **Thirsty Camel Jindalee** Thirsty Camel Ridgewood Quinns Rocks Liquorland Merriwa BWS Quinns Rocks **Bottlemart** Google

Liquor Stores within a 2.5 kilometre radius from the subject site

Liquor Land Trinity:

Monday to Wednesday: 9:00am to 8:00pm Thursday and Friday: 9:00am to 9:00pm Saturday: 9:00am to 5:00pm Sunday: 10:00am to 5:00pm

Dan Murphys Butler:

Monday, Tuesday, Thursday, Friday: 9:00am to 9:00pm Wednesday, Saturday: 9:00am to 8:00pm Sunday: 10:00am to 8:00pm

BWS Butler (attached to Woolworths):

Monday and Tuesday: 9:00am to 9:00pm Wednesday to Friday: 9am to 8:00pm Saturday: 9:00 am to 5:00pm Sunday: 11:00am to 5:00pm

Thirsty Camel Jindalee:

Monday and Tuesday: 9:00am to 9:00pm Wednesday to Saturday: 9:00am to 10:00pm Sunday: 10:00am to 8:00pm

Thirsty Camel Ridgewood:

Monday to Thursday: 9:00am to 9:00pm Friday and Saturday: 9:00am to 10:00pm Sunday: 10:00am to 8:00pm

Liquorland Merriwa:

Monday to Thursday: 9:00am to 8:00pm Friday and Saturday: 9:00am to 9:00pm Sunday: 10:00am to 8:00pm

Bottlemart (attached to Tavern):

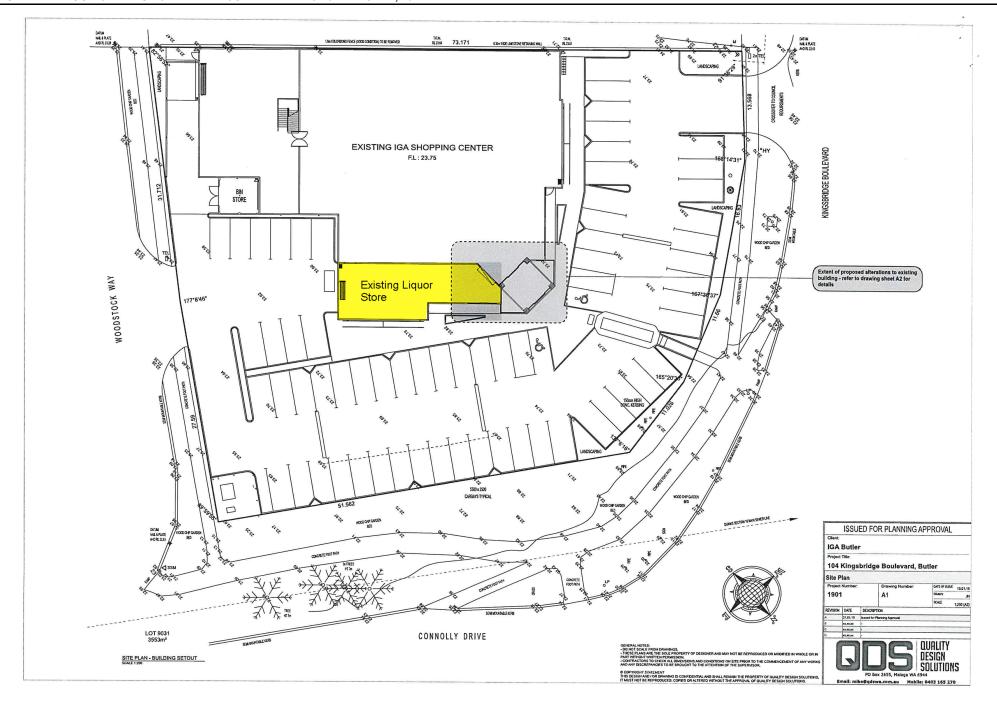
Monday: 10:00am to 9:00pm Tuesday to Thursday: 10:00am to 10:00pm Friday and Saturday: 10:00am to 11:00pm Sunday: 10:00am to 10:00pm

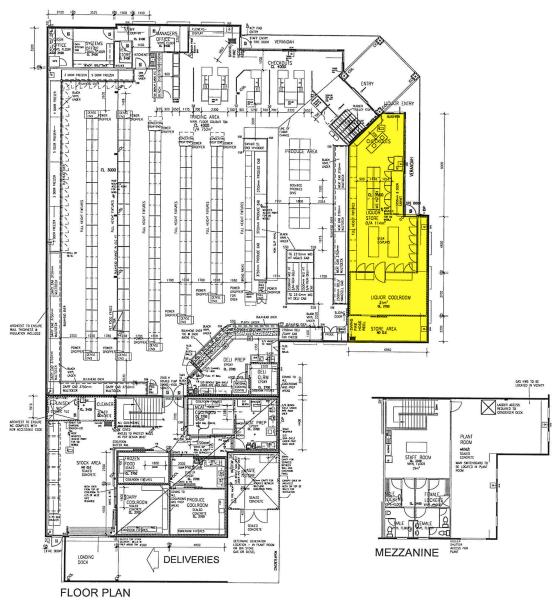
BWS Quinns Rocks:

Monday to Saturday: 9:00am to 9:00pm Sunday: 10:00am to 7:00pm

Thirsty Camel Nowergup:

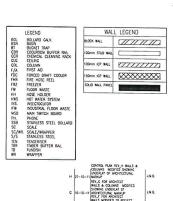
Monday to Saturday: 6:00am to 9:00pm Sunday: 10:00am to 9:00pm



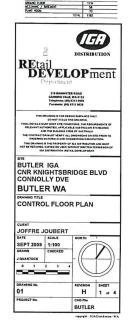


BUTLER IGA 1:100 @ A1





GENERAL CRITERIA



PS03-02/21 Consideration of Amendment No.182 to District Planning Scheme No.2 - 198 Mary Street, Wanneroo

File Ref: 39272 – 20/541439

Responsible Officer: Director Planning and Sustainability

Disclosure of Interest: Nil Attachments: 5

Issue

To consider the submissions received during the public advertising of Amendment No. 182 to District Planning Scheme No.2 (DPS 2).

Applicant	Roberts Day Town Planning	
Owner	Bridgeleigh Investments Pty Ltd	
Location	Lot 23 (198) Mary Street, Wanneroo	
Site Area	4 hectares	
MRS Zoning	Urban Deferred	
DPS 2 Zoning	Rural Resource	

Background

On 4 November 2019, Roberts Day Town Planning, on behalf of the land owner submitted the proposed amendment to allow the land uses Retirement Village, Reception Centre, Aged and Dependent Persons' Dwelling at Lot 23 (198) Mary Street, Wanneroo as additional uses. The site contains a Reception Centre and is currently zoned Urban Deferred under the Metropolitan Region Scheme (MRS) and Rural Resource under the DPS2.

Council, at its meeting of 28 July 2020, considered Amendment No.182 to DPS2 to allow land uses Retirement Village, Reception Centre, Aged and Dependent Persons' Dwelling at Lot 23 (198) Mary Street, Wanneroo as additional uses and resolved as follows (refer Item PS03-07/20):

That Council:-

 Pursuant to Section 75 of Planning and Development Act 2005 ADOPTS Amendment No. 182 to District Planning Scheme No. 2 to allow Retirement Village, Reception Centre, Aged and Dependent Persons' Dwelling as additional uses at Lot 23 (198) Mary Street, Wanneroo and Amends Schedule 2 of District Planning Scheme No. 2 as follows:

Ī	Ν	0	STREET/	PARTICULARS	ADDITIONAL USE AND
			LOCALITY	OF LAND	CONDITIONS (WHERE
					APPLICABLE)
	A40	1-40	198 Mary Street, Wanneroo	Lot 23	Retirement Village, Reception Centre, Aged and Dependent Persons' Dwelling Condition: Development is to be in accordance with an approved Local Development Plan for the site.

and the Scheme Map accordingly;

- 2. Pursuant to Section 35(2) of Planning and Development (Local Planning Schemes) Regulations 2015 RESOLVES that Amendment No. 182 to District Planning Scheme No. 2 is a Standard Amendment for the following reason:
 - an amendment that does not result in any significant environmental, social, economic or governance impacts on land in the scheme area;
- 3. Pursuant to Section 81 of the Planning and Development Act 2005 REFERS Amendment No. 182 to District Planning Scheme No. 2 to the Environmental Protection Authority; and
- 4. Subject to approval from the Environmental Protection Authority, ADVERTISES Amendment No. 182 to District Planning Scheme No. 2 for a period of not less than 42 days pursuant to sub-regulations 47(2) and 47(4) of the Planning and Development (Local Planning Schemes) Regulations 2015.

Attachment 1 is the location plan of the site and **Attachment 2** contains the proposed Scheme Amendment maps.

The Reception Centre has been operating since 1985 and currently benefits from Non-Conforming Use rights as the property was rezoned in 2001 to Rural Resource in DPS2 wherein Reception Centre is a Not permitted (X) use.

The site is located within the East Wanneroo District Structure Plan (EWDSP) area and is identified for future residential development. The EWDSP was considered by the Western Australian Planning Commission at its meeting of 25 November 2020. It was resolved not to publish the EWDSP in its final form until the District Water Management Strategy was formally approved by the Department of Water and Environmental Regulation (DWER).

Detail

The proposed amendment will facilitate the development of the site for approximately 140 Aged and Dependent Persons residential dwellings. The existing Reception Centre building will be adapted for the administrative purposes of the aged care facility and a portion of the buildings will become a community facility and a café. The development will provide 10% of the site as public open space (POS), which will be ceded to the Crown and be developed in accordance with the City's standards for POS. **Attachment 3** contains a concept plan of the site which will inform further planning for development of the site.

Consultation

In accordance with the Council's decision, the amendment was referred to the Environmental Protection Authority (EPA) for comment. On 23 September 2020, the EPA advised the City that the scheme amendment did not warrant formal environmental assessment by the EPA and made recommendations in its advice (Attachment 5). The WAPC's consent to initiate public consultation was therefore not required, as the EPA did not determine that a formal environmental assessment should be undertaken.

Prior to EPA's decision, officers from the Department of Water and Environmental Regulation (DWER) the state agency which supports the EPA, inspected the site and identified a number of species worthy of retention. Based on this survey, the EPA in its advice recommended that a Local Development Plan be prepared for the site that identifies areas of consolidated remnant native vegetation in the south east and/or north east of lot 23 for conservation.

The EPA advice also noted that the clearing of land within the proposal area may require referral to the Commonwealth Department of Agriculture, Water and the Environment (DAWE) due to the potential presence of the Banksia Woodlands of the Swan Coastal Plain Threatened

Ecological Community which is protected under the Commonwealth *Environment Protection* and *Biodiversity Conservation Act 1999* (the EPBC Act).

A 42-day public consultation period was then carried out between 8 October and 19 November 2020 by way of on-site signs, advertisement in a local newspaper, a notice was displayed at the Council offices and on the City's website, and letters were sent to nearby landowners. Due to a delay in installing the on-site sign, the public consultation period was extended to 27 November 2020. The City received four submissions all from government agencies. ATCO Gas Australia Pty Ltd supported and Water Corporation of WA had no objection to the amendment proposal.

The Western Australian Department of Biodiversity, Conservation and Attraction (DBCA) advised that consideration should be given for the assessment of future proposals in accordance with the Commonwealth Environment Protection and Biodiversity Conservation Act (1999) (EPBC Act) which is consistent with the advice from the EPA.

The Commonwealth Department of Agriculture, Water and the Environment (DAWE) was also consulted and advised that:

"any action or activity likely to impact on a matter of national environmental significance under the EPBC Act must be referred to the Department for assessment."

The advice provided by DBCA and DAWE are discussed in the Comment section.

Attachment 4 contains the schedule of submissions and Administration's comments below.

Comment

The environmental agencies (i.e. Commonwealth and State) who have made submissions have statutory responsibilities under their various legislations for diverse environmental protection categories. The subject site does feature remnant vegetation and the submissions point to the potential for flora and fauna to be present that are covered by their respective state and federal legislation.

In considering the submissions Council Members should be reassured that the proponents have now been provided clear advice by these agencies on the need to protect environmental values that exist on the site. On this basis the proponent is required to satisfy those agencies that endeavours to protect specific fauna or flora present will be in compliance with the 'environmental protection' requirements. It is not for the City to determine the adequacy of conservation measures made in the context of these various state and federal legislative requirements.

The EPA determined that formal assessment under section 48A(1)(a) of the Environmental Protection Act 1986 was not required. However, the advice attached to the decision noted that there are environmental values of significance present on the site. The EPA advice concluded that:

"...the scheme amendment can be managed to meet the EPA's environmental objectives through existing planning controls. The EPA recommends that the scheme text be modified to require the future local development plan to identify consolidated areas of remnant native vegetation for retention."

The comments provided by DBCA and DAWE are noted below.

DBCA Advice

The DBCA advised that:

The Amendment area contains vegetation which has been identified as 'Banksia woodlands of the Swan Coastal Plain' threatened ecological communities (TEC). This TEC is included by the Australian Government on the list of threatened ecological communities under the EPBC Act. The subject area was also identified in the Environmental Assessment Study conducted as part of the Department of Planning, Lands and Heritage EWDSP process as potentially containing vegetation which may be commensurate with State listed TEC 'Banksia attenuata woodland over species rich dense shrublands' (SCP 20a). Detailed vegetation assessments, including the provision of the statistical analysis of floristic community types (FCT), are required to confirm all likely TEC occurrences and mapped extent prior to future planning stages. Confirmed occurrences of SCP20a should be considered for retention and retained for conservation wherever possible.

DBCA supported EPA's recommendation to identify values of retention in an LDP and advised that consideration should therefore be given to the obligations for assessment of future proposals in accordance with the EPBC Act.

DAWE Advice

The Commonwealth DAWE provided the following comments:

- 1. The site may contain habitat for—or include—the following threatened species and communities that are listed under the EPBC Act, but are not limited to them:
 - a. critically endangered Tuart (Eucalyptus gomphocephala) Woodlands and Forests of the Swan Coastal Plain ecological community
 - b. endangered Banksia Woodlands of the Swan Coastal Plain ecological community
 - c. endangered Carnaby's Black Cockatoo (Calyptorhynchus latirostris)
 - d. vulnerable Forest Red-tailed Black Cockatoo (Calyptorhynchus banksii naso)
 - e. vulnerable Chuditch/Western Quoll (Dasyurus geoffroii)
 - f. endangered Glossy-leafed Hammer Orchid (Drakaea elastica)
 - g. vulnerable Malleefowl (Leipoa ocellata)
 - h. endangered Australian Painted Snipe (Rostratula australis)
- 2. Any action or activity likely to impact on a matter of national environmental significance under the EPBC Act must be referred to the Department for assessment.

DAWE clarified that the above comments do not preclude the City from determining the amendment proposal. However, before developing the site, the proponent will be required to undertake a self-assessment of the site against the EPBC Significant Impact Guidelines.

In this regard it is noted that the proposed amendment includes a condition requiring future development to be in accordance with an approved Local Development Plan for the site. Considering the comments made by DAWE and DBCA, it is recommended that the following additional provision be inserted under the column:

ADDITIONAL USE AND CONDITIONS (WHERE APPLICABLE) of Schedule 2 of DPS 2:

Insert:

The LDP shall include provisions on the retention of threatened species and communities in consultation with the Commonwealth Department of Agriculture, Water and the Environment.

It should be noted that the concept plan (**Attachment 3**) is not a statutory document and not an LDP. When an LDP is approved for the site any future development will be required to comply with that LDP. If at a later time, an amendment is proposed to the LDP by the owner, it will have to be prepared in consultation with DAWE.

Conclusion

As this proposal to amend DPS2 is proceeding ahead of the normal MRS/DPS2 rezoning and structure planning processes there are a wide range of environmental agencies involved in determining that development of the site will properly address and respond to identified environmental values on the land.

All of the various environmental agencies require the developer to take action to ensure they comply with the relevant environmental legislation and regulations. This will be done through the preparation and completion of reports and analysis by the developer which will then be submitted to the relevant environmental agencies. That information will then feed into the creation of a local development plan, subdivision and development application processes should the proposed amendment be granted final approval by the Minister for Planning.

As the proposed amendment has been supported by all agencies which have responded, the application is recommended for approval subject to modifications.

Statutory Compliance

Amendment No. 182 has been processed in accordance with the *Planning and Development* (Local Planning Schemes) Regulations 2015.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2017 – 2027:

- "1 Society
 - 1.1 Healthy and Active People
 - 1.1.1 Create opportunities that encourage community wellbeing and active and healthy lifestyles"

Risk Management Considerations

Risk Title	Risk Rating
ST-G09 Long Term Financial Planning	Moderate
Accountability	Action Planning Option
Director Corporate Strategy & Performance	Manage

Risk Title	Risk Rating
ST-S04 Integrated Infrastructure & Utility Planning	Moderate
Accountability	Action Planning Option
Director P&S and Director Assets	Manage

Risk Title	Risk Rating
CO-O22 Environmental Management	Moderate
Accountability	Action Planning Option

Risk Title	Risk Rating	
CO-O26 Heritage	High	
Accountability	Action Planning Option	
Director Community and Place	Manage	

The above risks relating to the issue contained within this report have been identified and considered within the City's Strategic and Corporate risk register. Action plans have been developed to accept this risk to support existing management systems. As detailed within the Consultation and Comment sections of this report, the Environmental Protection Authority (EPA) has advised that the clearing of land within the proposal area may require referral to the Commonwealth Department of Agriculture, Water and the Environment (DAWE) due to the potential presence of the Banksia Woodlands of the Swan Coastal Plain Threatened Ecological Community which is protected under the Commonwealth Environment Protection and Biodiversity Conservation Act 1999 (the EPBC Act) and protecting the flora/fauna heritage is required.

This proposal aligns with the Society objective of the existing Strategic Community Plan, Council should therefore consider the following risk appetite statement. The City's defined risk appetite for 1.3 Distinctive Places is articulated through the risk appetite statement as - The City's Strategic Community Plan acknowledges that a fundamental emerging need in the community is to create accessible, local, place-based services to maintain and improve our commitment to providing Distinctive Places. The City is aware that this would require ongoing financial cost and capital expenditure which is accepted at a moderate level through a demonstrated approach subject to a robust cost benefit analysis being undertaken to mitigate any potential financial loss. The City also acknowledges that segments of the community will resist change and hence have a negative impact on its reputation. In view of this, the City is prepared to accept risk which can be mitigated by sharing risk and appropriate community consultation and engagement through partnering with appropriate agencies. The City acknowledges that it needs to manage the change to a place-based approach and the impact this may have on the current way of doing business. Therefore the City will accept a moderate amount of reputational and financial risk in order to meet these changing community service expectations.

This proposal aligns with the Society objective of the existing Strategic Community Plan, Council should therefore consider the following risk appetite statement. The City's defined risk appetite for 1.1 Healthy and Active People is articulated through the risk appetite statement as – All sporting activities in which local governments are involved have the potential to cause injury and/or ill health to participants, spectators and third parties. However, the City believes the health benefits for the community outweigh these impacts, and will continue to plan, deliver, fund and permit events and activities which support a healthy and active population – subject to robust risk assessment and management that can be evidenced. The City provides facilities that are for leisure and general recreation activities and as a facility provider; ensures facility design and support the community to utilise the facilities. Therefore the City will accept a low to moderate level of risk to ensure health and safety impacts are reduced to 'as low as reasonable practicable' (ALARP) and reputation risk is restricted to low.

Policy Implications

This proposal is assessed under the provisions of the City's Local Planning Policy 5.3: East Wanneroo.

Financial Implications

The owners have entered into a voluntary and binding legal agreement with the City that secures the respective landowners' future obligations to pay development contributions on terms that are satisfactory to the City.

The voluntary agreement provides for the payment by the owners to the City a sum of money the City has estimated to be sufficient to address the proportional costs of providing a range of infrastructure to support urban development of the land in the future.

The voluntary payment will be required to be made prior to the issue of new land titles created through subdivision or prior to development of the land under the terms of a development approval.

Voting Requirements

Simple Majority

Recommendation

That Council:-

1. Pursuant to Regulation 50(3)(b) of the Planning and Development (Local Planning Schemes) Regulations 2015 SUPPORTS WITH MODIFICATION Amendment No. 182 to District Planning Scheme No. 2 to allow Retirement Village, Reception Centre, Aged and Dependent Persons' Dwelling as additional uses at Lot 23 (198) Mary Street, Wanneroo and amends Schedule 2 of District Planning Scheme No. 2 as follows:

				T
NO		STREET/	PARTICULARS	ADDITIONAL USE AND
		LOCALITY	OF LAND	CONDITIONS (WHERE
				APPLICABLE)
A40	1-40	198 Mary	Lot 23	Retirement Village, Reception
		Street,		Centre, Aged and Dependent
		Wanneroo		Persons' Dwelling
				Condition:
				Development is to be in accordance with an approved Local Development Plan (LDP) for the site. The LDP shall include provisions on the retention of threatened species and communities in consultation with the Commonwealth Department of Agriculture, Water and the Environment."

and the Scheme Map accordingly;

- 2. AUTHORISES the Mayor and the Chief Executive Officer to Sign and Seal Amendment No.182 to the District Planning Scheme No.2 documents in accordance with the City's Execution of Documents Policy; and
- 3. FORWARDS the amendment documentation to the Western Australian Planning Commission for its consideration REQUESTING the Minister for Planning to grant final approval of the amendment.

Attachments:

1101110.		
1	Attachment 1 - Location Plan	20/115300
2 <mark>↓</mark> .	Attachment 2 - Amendment document	20/115319
3 <mark>Ū</mark> .	Attachment 3 - Development Concept Plan	20/196860
4 ↓.	Attachment 4 - Schedule of submissions	21/5503
5 <mark>.</mark>	Attachment 5 - EPA Advice - Amendment No. 182 to District Planning Scheme No. 2	20/424741





DISTRICT PLANNING SCHEME No. 2

Amendment No. 182

Planning and Development Act 2005

RESOLUTION TO ADOPT AN AMENDMENT TO LOCAL PLANNING SCHEME

CITY OF WANNEROO

DISTRICT PLANNING SCHEME NO. 2 - AMENDMENT NO. 182

RESOLVED that the local government pursuant to section 75 of the *Planning and Development Act 2005*, amend the above local planning scheme by:

- 1. Inserting Additional Use No. 40 into Schedule 2 Section 1 of DPS 2 for Lot 23 (198) Mary Street.
- 2. Including condition of Additional Use No. 40 to require the preparation and approval of a Local Development Plan prior to any development of the site.
- 3. Amend Scheme Map by annotating Lot 23 (198) Mary Street, Wanneroo with Additional Use No. 40.

The Amendment is standard under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* for the following reason(s):

	an amendment that does not result in any significant env or governance impacts on land in the scheme area;	vironmental, social, e	economic
Date of	f Council Resolution		
		(Chief Executiv	e Officer)

EXISTING ZONING



PROPOSED ZONING



LEGEND

SUBJECT SITE

23 EXISTING LOT NUMBERS

OTHER CATEGORIES

A42 ADDITIONAL USES

PLANNING AND DEVELOPMENT ACT 2005

CITY OF WANNEROO

DISTRICT PLANNING SCHEME NO. 2 - AMENDMENT NO. 182

The City of Wanneroo under and by virtue of the powers conferred upon it in that behalf by the Planning and Development Act 2005 hereby amends the above local planning scheme by:

1. Inserting Additional Use No. 40 into Schedule 2 – Section 1 of DPS 2 for Lot 23 (198) Mary Street as follows:

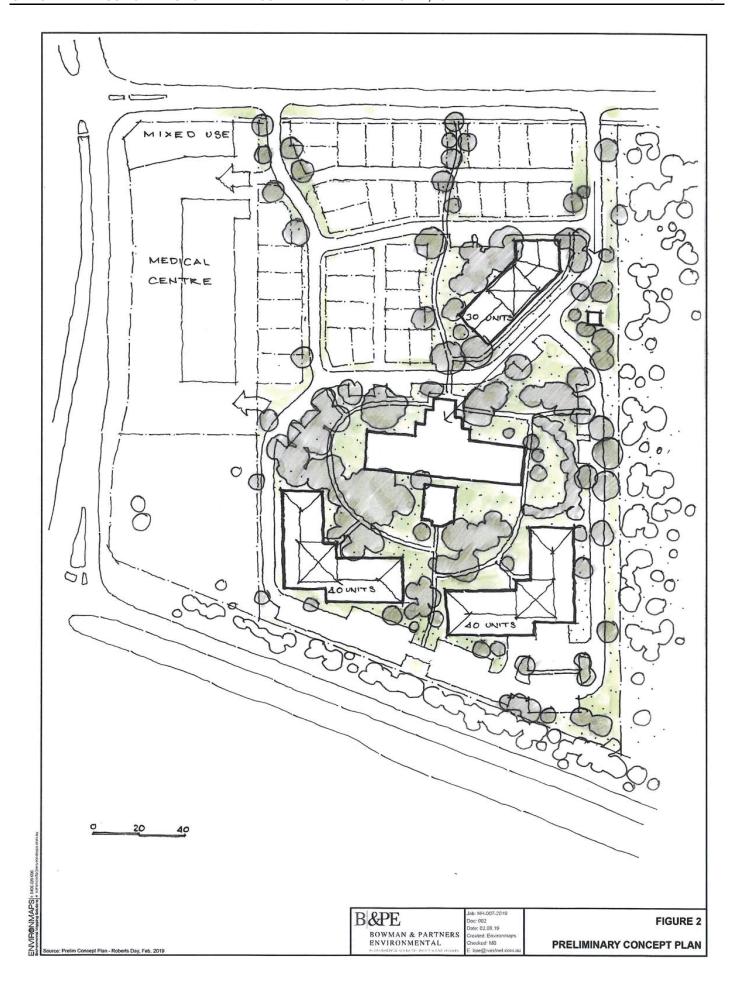
NO		STREET/LOCALITY	PARTICULARS OF LAND	ADDITIONAL USE AND CONDITIONS (WHERE APPLICABLE)
A40	198	Mary Street, Wanneroo	Lot 23	Retirement Village Reception Centre Aged and Dependent Persons' Dwelling Conditions: Development is to be in accordance with an approved Local Development Plan for the site.

PROPOSAL TO AMEND A TOWN PLANNING SCHEME

1.	LOCAL AUTHORITY:	CITY OF WANNEROO
2.	DESCRIPTION OF TOWN PLANNING	DISTRICT PLANNING SCHEME NO. 2
	SCHEME:	
3.	TYPE OF SCHEME:	TOWN PLANNING SCHEME
4.	SERIAL NUMBER OF AMENDMENT:	AMENDMENT NO. 182
5.	PURPOSE:	To amend Schedule 2 – Section 1 of the
		City of Wanneroo District Planning Scheme
		No. 2 to include the Additional Use of
		'Retirement Village', 'Reception Centre' and
		'Aged and Dependent Persons' Dwelling'
		specific to Lot 23 (198) Mary Street,
		Wanneroo subject to conditions.

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This Standard Amendment was adopted by resolution at the Ordinary Meeting of the Council held on the _	
	MAYOR
	CHIEF EXECUTIVE OFFICER
COUNCIL RESOLUTION TO ADVERTISE	
By resolution of the Council of the City of Wannero held on the day of 20, proceed	
	MAYOR
	CHIEF EXECUTIVE OFFICER
COUNCIL RECOMMENDATION	
This Amendment is recommended for resolution of the City of Wanneroo at the Ordinary M day of 20 and the Common Seal of the by the authority of a resolution of the Council in the	e City of Wanneroo was hereunto affixed
	MAYOR
	CHIEF EXECUTIVE OFFICER
WAPC RECOMMENDATION FOR APPROVAL	
	DELEGATED UNDER S.16 OF PD ACT 2009
	DATE
Approval Granted	MINISTER FOR PLANNING, LANDS AND HERITAGE
	DATE



ATTACHMENT 4

<u>Schedule of submissions – Amendment No.182 to District Planning Scheme No.2</u>

No	Submitter's details	Submitter's Issue	Administration's comments	Recommendation
1	ATCO Gas Australia Pty Ltd	Support the amendment proposal	Noted	
2	Water Corporation of WA	No objection to the amendment proposal	Noted	
3	Commonwealth Department of Agriculture, Water and the Environment	The site may contain threatened species and communities that are listed under the EPBC Act. Any action or activity likely to impact on a matter of national environmental significance under the Environment Protection and Biodiversity Conservation Act (1999) (EPBC Act) must be referred to the Department for assessment.	condition that development is to be in accordance with an approved LDP for the site. In	It is recommended that the condition relating to the amendment be modified as follows: "Development is to be in accordance with an approved Local Development Plan (LDP) for the site. The LDP shall include provisions on the retention of threatened species and communities in consultation with the Commonwealth Department of Agriculture, Water and the Environment."
4	Department of Biodiversity, Conservation and Attraction	Detailed vegetation assessments, including the provision of the statistical analysis of floristic community types (FCT), are required to confirm all likely TEC occurrences prior to future planning stages. Consideration should therefore be given to the obligations for assessment of future proposals in accordance with the Commonwealth EPBC Act.	As above.	As above.



Environmental Protection Authority

Mr Daniel Simms Chief Executive Officer City of Wanneroo Locked Bag 1 **WANNEROO WA 6936** Our Ref: CMS 17876

Enquiries: Gerard O'Brien, 6364 6499 Gerard.Obrien@dwer.wa.gov.au

Dear Mr Simms

DECISION UNDER SECTION 48A(1)(a) Environmental Protection Act 1986

SCHEME City of Wanneroo District Planning Scheme 2

Amendment 182

LOCATION **Lot 23 Mary Street Wanneroo**

RESPONSIBLE AUTHORITY **City of Wanneroo DECISION**

Referral Examined, Preliminary Investigations and Inquiries Conducted. Scheme Amendment Not to be Assessed Under Part IV of the EP Act. Advice Given. (Not Appealable)

Thank you for referring the above scheme to the Environmental Protection Authority (EPA).

After consideration of the information provided by you, the EPA considers that the proposed scheme should not be assessed under Part IV Division 3 of the Environmental Protection Act 1986 (EP Act) but nevertheless provides the attached advice and recommendations. I have also attached a copy of the Chairman's determination of the scheme.

Please note the following:

- For the purposes of Part IV of the EP Act, the scheme is defined as an assessed scheme. In relation to the implementation of the scheme, please note the requirements of Part IV Division 4 of the EP Act.
- There is no appeal right in respect of the EPA's decision to not assess the scheme.

Prime House, 8 Davidson Terrace Joondalup, Western Australia 6027. Postal Address: Locked Bag 10, Joondalup DC, Western Australia 6919.

Telephone: (08) 6364 7000 | Facsimile: (08) 6364 7001 | Email: info.epa@dwer.wa.gov.au

A copy of the Chairman's determination, this letter and the attached advice and recommendations will be made available to the public via the EPA website.

Yours sincerely

Robert Hughes

Delegate of the Environmental Protection Authority

A/Executive Director

EPA Services

23 September 2020

Encl. Chairman's Determination

Scheme Advice and Recommendations

ADVICE UNDER SECTION 48A(1)(a) ENVIRONMENTAL PROTECTION ACT 1986

City of Wanneroo District Planning Scheme 2 Amendment 182

Location: Lot 23 Mary Street Wanneroo

Determination: Scheme Not Assessed – Advice Given (not appealable)

Determination Published: 29 September 2020

Summary

The City of Wanneroo (the City) has initiated Amendment 182 to the district planning scheme to allow Retirement Village, Reception Centre, Aged and Dependent Persons' Dwelling as additional uses at Lot 23 Mary Street Wanneroo (Lot 23) currently operating as 'Bridgeleigh Reception Centre'.

The Environmental Protection Authority (EPA) has considered the scheme amendment in accordance with the requirements of the *Environmental Protection Act 1986* (EP Act). The EPA considers that the scheme amendment is unlikely to have a significant effect on the environment and does not warrant formal assessment under Part IV of the EP Act noting that there are mechanisms available through the ensuing planning processes to avoid and mitigate the impacts of development on the environment. The EPA has based its decision on the documentation provided by the City, and having considered this matter, the following advice is provided.

Environmental Factors

The EPA has identified the following preliminary environmental factors relevant to this scheme amendment:

- Flora and Vegetation
- Terrestrial Fauna

Advice and Recommendations regarding Environmental Factors

The EPA has previously considered the Urban Deferred Metropolitan Region Scheme (MRS) zoning of the Amendment 182 area, through MRS Amendment 1308/41 (East Wanneroo). In its advice of February 2016 the EPA advised that future local scheme amendments within the East Wanneroo area should contain specific mechanisms and provisions to adequately secure, protect and manage the environmental values and impacts to these values.

The Amendment 182 area contains environmental values such as overstorey remnant native vegetation which includes Banksia woodland and habitat for threatened species of black cockatoos. These values are particularly present adjacent to the vegetated neighbouring lot to the East. As initiated, the Amendment 182 scheme text requires future development to be in accordance with a local development plan, but does not contain any text provisions regarding management of the above values.

The EPA recommends the existing scheme text be modified to require the local development plan to identify consolidated areas of remnant native vegetation for retention in the south east and/or north east of Lot 23. The retention areas should not be impacted by any fire

management requirements for the future development, but may be utilised for passive recreation, consistent with the proposed future retirement village development.

The EPA also notes that a proposal to clear land within the amendment area may also require referral to the Commonwealth Department of Agriculture, Water and the Environment due to potential presence of the *Environment Protection and Biodiversity Conservation Act* 1999 listed Banksia Woodlands of the Swan Coastal Plain Threatened Ecological Community.

Conclusion

The EPA concludes the scheme amendment can be managed to meet the EPA's environmental objectives through existing planning controls. The EPA recommends that the scheme text be modified to require the future local development plan to identify consolidated areas of remnant native vegetation for retention.

PS04-02/21 Consideration of Development Application DA2020/1087 - Single House Addition (Wind Turbine) at 10 Reigate Way Butler

File Ref: DA2020/1087 – 20/575593

Responsible Officer: Director Planning and Sustainability

Disclosure of Interest: Nil Attachments: 5

Issue

To consider a development application (DA2020/1087) for a Single House Addition (Wind Turbine) at Lot 1265 (10) Reigate Way, Butler (subject site).

Applicant	Wynand van Niekerk
Owner	Wynand and Estelle van Niekerk
Location	Lot 1265 (10) Reigate Way Butler
Site Area	608m ²
DPS 2 Zoning	Urban Development
ASP 27 Zoning	Residential

Background

On 20 August 2020 the City received a development application for a Single House Addition (Wind Turbine) at the subject site. A location plan of the subject site is included in **Attachment 1**.

The wind turbine was constructed on 8 February 2020, and on 10 February 2020 a neighbour adjoining the subject site raised a query with the City's Compliance Services unit as to the approvals necessary for such a structure. The neighbour also expressed concerns regarding the visual impact, noise impact, and potential safety issues associated with the wind turbine. Upon investigation by the City's Compliance Services, it was found that the necessary approvals had not been sought. The applicant then removed the structure prior to seeking approval, and therefore this is not considered a retrospective application.

Detail

The development application proposes the addition of a Wind Turbine to the existing Single House which is a "P" (Permissible) use in the Residential zone. The details of the original development application are as follows:

- A 5.4 metre high wind turbine comprising of a barrel-shaped turbine atop a steel pole.
- The wind turbine is located behind the dwelling and is setback as follows:
 - Western boundary: 4.9 metres
 - Eastern boundary: 10.9 metres
 - Southern boundary: 7.8 metres

Plans of the proposal are included as **Attachment 2**.

Upon assessment of the development application, it was determined that the proposal incorporated the following departures from the Deemed to Comply provisions of the Residential Design Codes (R-Codes):

External fixtures which are visible from the primary street.

The proposal also raises concerns with regard to Clause 67 – 'Matters to be considered by local government' - of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* ('Clause 67'), particularly with respect to Cl.67(m) and 67(n) which read as follows:

67(m) the compatibility of the development with its setting including the relationship of the development to development on adjoining land or on other land in the locality including, but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the development;

67(n) the amenity of the locality including the following –

- (i) environmental impacts of the development;
- (ii) the character of the locality;
- (iii) social impacts of the development

These matters are discussed further in the Comment section below.

Consultation

Advertising of the proposal was undertaken by the City in writing to the affected landowners adjoining the subject site, as shown in **Attachment 1**. Advertising was undertaken for a period of 21 days commencing on 23 October 2020 and closing on 3 November 2020.

Five submissions were received objecting to the proposal, and one in support. A submission summary with Administration's responses is included in **Attachment 3**.

The key objections raised in the submissions were in regard to:

- Visual impact of the proposed structure; and
- Noise likely to be generated.

The height of the structure as advertised was a total of 5.4 metres in height. In light of the submissions received and the City's assessment of the application, the applicant in discussion with Administration agreed to reduce the total height of the structure to 5 metres and submitted amended plans.

The applicant has advised that any further reduction in the height of the structure would prevent the effective operation of the wind turbine. Wind turbines do not operate efficiently where airflow is disrupted by roofs, trees and other structures.

A more detailed discussion on these matters is provided in the Comment section below.

Comment

A wind turbine is not a structure typically associated with single residential dwellings. The City's records indicate that this may be the first application of its kind within the City of Wanneroo. There are no specific guidance or standards for the assessment of residential scale wind turbines under the current planning framework. However, the wind turbine has been assessed as an External Fixture under the R-Codes.

The R-Codes under section 5.4.4 sets Deemed to Comply standards for External Fixtures as follows:

- C4.3 Other external fixtures provided they are:
 - i. Not visible from the primary street;
 - ii. Are designed to integrate with the building; or
 - iii. Are located so as to not be visually obtrusive.

C4.4 Antennas, satellite dishes and the like are not visible from any primary and secondary street.

With respect to provision C4.4 it is arguable that the proposed turbine is alike to an antenna or satellite dish; however, the City considers that these are generally static structures of a different nature to a wind turbine. The City's assessment has therefore taken the view that the proposed wind turbine should be assessed against provision C4.3 as it establishes a set of criteria more relevant to the form of development.

Visibility of the proposed Wind Turbine from the Primary Street

The proposed wind turbine is located to the rear of the dwelling and sits at a height similar to the top of the roof. The roof of the dwelling also accommodates a solar hot water unit on a raised frame and an evaporative air conditioner. These external fixtures are of a similar height and visual impact to the turbine as viewed from the street. As the top of the turbine will be partially visible from the primary street it therefore requires assessment under the relevant R-Codes Design Principle.

Integration with the existing dwelling

The proposed wind turbine is constructed of dark grey metal which matches the roof of the dwelling, and incorporates a steel pole for its base. The supporting structure is proposed to be set against the rear wall of the dwelling central to the lot. In this regard the structure is designed to integrate with the dwelling and complies with C4.3(ii).

Located so as to not be visually obtrusive

The proposed wind turbine is prominently visible above the roofline of the subject dwelling from the rear and sides. It will be visible from the Outdoor Living Areas of several adjoining dwellings, several of whom have objected to the proposal. Due to its height, appearance and moving nature of the wind turbine, there are multiple objections regarding the appearance of the wind turbine from their properties. Administration notes that these objections have been made after having seen the original structure installed and operational before it was dismantled (as shown in **Attachment 4**). Administration further notes that the only submission received in support of the proposal was from a property on the opposite side of Reigate Way to the subject site.

In response to the concerns raised, the applicant has agreed to reduce the height of the structure to a maximum of 5 metres in order to reduce the visual impact of the proposal. This is significantly shorter than the wall of a typical two storey house which is permitted in the Residential zone. The wind turbine is similar in height to a typical single storey house which characterises the immediate locality. It is considered that further height reduction or screening would likely prevent the effective function of the device. In light of this, the City considers that appropriate measures have been taken to minimise the visual obtrusiveness of the structure and that it therefore complies with C4.3(iii).

R-Codes Design Principle Assessment

In accordance with Part 2 of the R-Codes, if a proposal does not meet the Deemed to Comply provisions, the City is to exercise its judgement by considering the merits of the proposal having regard to the relevant Design Principles.

Due to being visible from the primary street, the proposed wind turbine does not meet the Deemed to Comply provisions of Clause 5.4.4 – External Fixtures, Utilities and Facilities of the R-Codes C4.3; it has therefore been assessed against the corresponding Design Principle which reads as follows:

P4.1 - Solar collectors, aerials, antennas, satellite dishes, pipes and external fixtures integrated into the design of the building to not be visually obtrusive when viewed from the street and to protect the visual amenity of surrounding properties.

These concerns are also to be considered against Clause 67(m) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, which encourages all development to be compatible with its locality by way of height, bulk, appearance etc. as outlined above.

While the wind turbine will be visible from the primary street, its visibility will not impact on the streetscape. Notably the existing fixtures on the roof of the dwelling (solar hot water and air conditioner) have a similar level of visibility from the primary street and these fixtures do not raise any concerns regarding their impact on the streetscape.

Further to this, the modified proposal is significantly shorter than the height of a typical two storey house which is around a 6m wall height and up to 9m to the top of the roof. The wind turbine is similar in overall height to a typical single storey house which characterises the immediate locality. Further height reduction or screening would compromise the functionality of the technology. In light of this, the City considers that appropriate measures have been taken to minimise visual obtrusiveness of the structure and to bring it to a scale compatible with the surrounding development. The wind turbine is therefore considered to satisfy Clause 67(m).

Setbacks

Concern was also raised by a neighbour regarding to the proximity of the wind turbine to their boundary. There are no specific setbacks for a wind turbine as the R-Codes setback requirements pertain only to walls to buildings. The R-codes anticipate that external fixtures are "integrated with the dwelling", the setbacks of fixtures would then be determined by the setback required for the dwelling to which the fixture is attached.

The proposed wind turbine cannot be assessed as a "Wall" for the purposes of determining a suitable setback under the R-Codes. Administration considered that there may be other local authorities that may have adopted a planning policy regarding wind turbines which could provide some guidance in the consideration of the proposal. The City of Cockburn has adopted Local Planning Policy 5.9 – Renewable Energy Systems, and the City of Joondalup a policy titled Non-Residential Development in the Residential Zone. Both policies specifically allow for pole-mounted small-scale wind turbine systems such as the proposed development. In both cases the policies require that wind turbines be setback from the lot boundaries at least as far as they are tall. In this case the proposed structure is 5 metres high and is setback from all boundaries a greater distance, except the western side boundary where it is setback 4.9 metres. Therefore the proposal would only comprise a minor variation from those policy standards if they were applicable within the City of Wanneroo.

In light of the above, Administration considers that the proposed wind turbine will not unduly impact on the visual amenity of the adjoining properties and therefore satisfies the R-Codes Design Principle and Clause 67 (m) of the Regulations due to its setback and reduced height.

Noise

A number of submissions raised concerns regarding noise generated from the wind turbine, including the level of noise likely to be generated; the disturbing frequency or sustained periods in which the noise would operate; and the likelihood of the noise to compromise sleep and quiet enjoyment of neighbours' Outdoor Living Areas. These concerns are assessed against Clause 67(m) and (n) of the *Planning and Development (Local Planning Schemes) Regulations* 2015, which requires consideration of compatibility of the development with the locality, and the amenity and character of the locality.

In light of the concerns raised, the City's Health Services reviewed the proposal and advised that an Acoustic Assessment against the *Environmental Protection (Noise) Regulations 1997* ('Noise Regulations') was not required for the proposed wind turbine as the device is similar to other fixtures such as air conditioners. Administration investigated and obtained the manufacturers specification for the proposed wind turbine and this demonstrates that the proposed structure will produce a compliant level of noise. As shown in **Attachment 5**, the proposed turbine (identified as the 'Power Tree 1000w') is expected to generate 30dBA under normal circumstances where the threshold for compliance at night time is 35dBA.

The 30 dBA noise level is a very low level of noise. According to the Federal Government Safework Australia website 30 dBA is equivalent to whispering.

It is also noted that the proposed wind turbine includes a brake which can be employed to turn the turbine off if noise threshold was exceeded for any reason, such as due to a worn or damaged bearing needing repair.

The above information demonstrates that the device will operate well within the limits under the Noise Regulations. In this respect the wind turbine is similar to other, more common noise-generating residential fixtures such as air conditioning units and pool pumps, and is therefore consistent with residential development. The imposition of any noise-related condition imposing further restrictions would therefore not be serving a planning purpose to protect the amenity of nearby residents and is therefore not recommended, nor is it considered necessary to satisfy the requirements of Clause 67(m) and (n) of the *Planning and Development (Local Planning Schemes) Regulations 2015* with respect to potential noise impacts.

Conclusion

In light of the above, the application as amended is recommended for approval subject to the following condition. In its modified form, and given that it complies with the *Environmental Protection (Noise) Regulations 1997*, the proposal satisfies the R-Codes Clause 5.4.4 Design Principles, and Clause 67(m) and (n) of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Further to this, Administration notes the environmental benefits of the provision of renewable energy technology such as wind and solar as part of residential development. It is considered that there may be further applications for residential scale wind turbines as community support and desire for renewable energy systems continues to increase. On this basis, Administration is proposing to prepare a policy on residential scale renewable energy systems (such as wind and solar) to provide greater guidance to the community and the City in their assessment and determination.

Statutory Compliance

This application has been assessed in accordance with the Residential Design Codes and the *Planning and Development (Local Planning Schemes) Regulations 2015.*

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2017 – 2027:

- "3 Environment (Natural)
 - 3.1 Resource Management
 - 3.1.2 Seek alternative ways to improve energy efficiency"

Risk Management Considerations

There are no existing Strategic or Corporate risks within the City's existing risk registers which relate to the issues contained in this report.

Policy Implications

This application has been assessed against the relevant provisions of the following:

- State Planning Policy 7.3 Residential Design Codes Volume 2; and,
- Planning and Development (Local Planning Schemes) Regulations 2015.

Financial Implications

Nil

Voting Requirements

Simple Majority

Recommendation

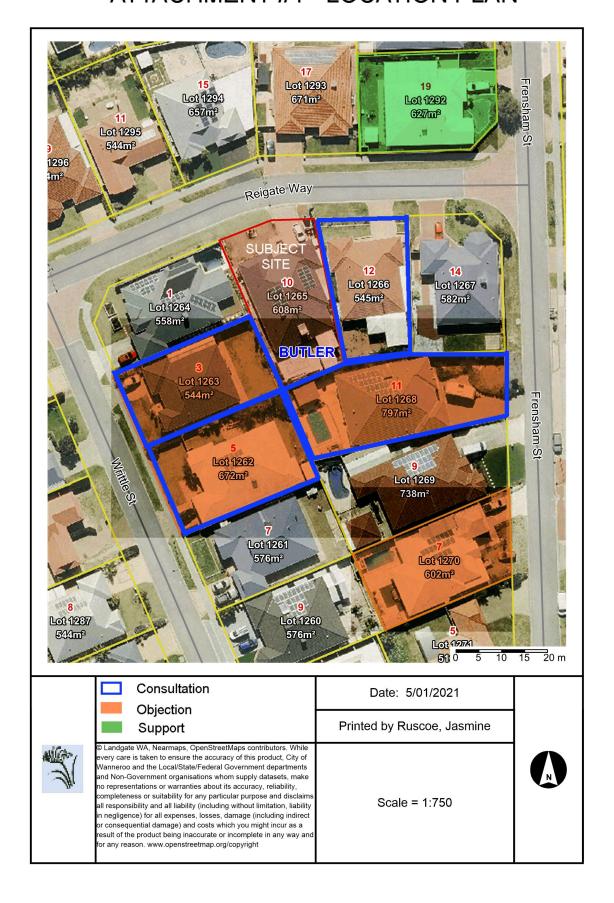
That Council:-

- Pursuant to Clause 68(2)(c) of the Deemed Provisions of District Planning Scheme No. 2, SUPPORTS the Development Application (DA2020/1087), as shown in Attachment 2, for a Single House Addition (Wind Turbine) at Lot 1265 (10) Reigate Way, Butler, subject to the following condition:
 - a) This approval relates only to the proposed Single House Addition (Wind Turbine) as shown on the attached plans and does not relate to any other development on the lot.
- 2. ADVISES the submitters of its decision; and
- INSTRUCTS Administration to prepare a policy to guide the assessment of development applications relating to small-scale renewable energy systems to support the use of these technologies whilst ensuring that the amenity of the relevant locality is maintained.

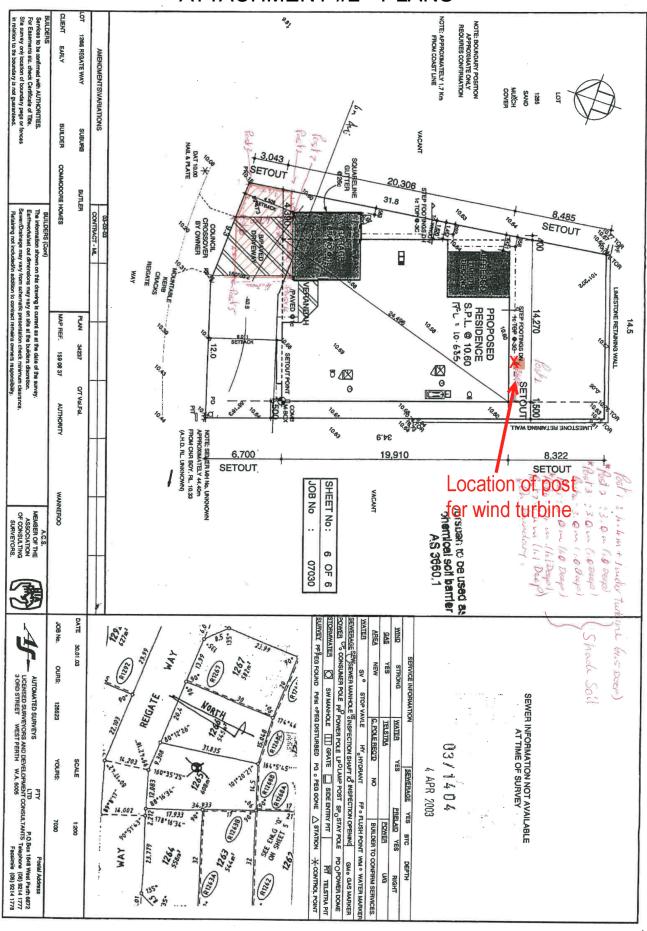
Attachments:

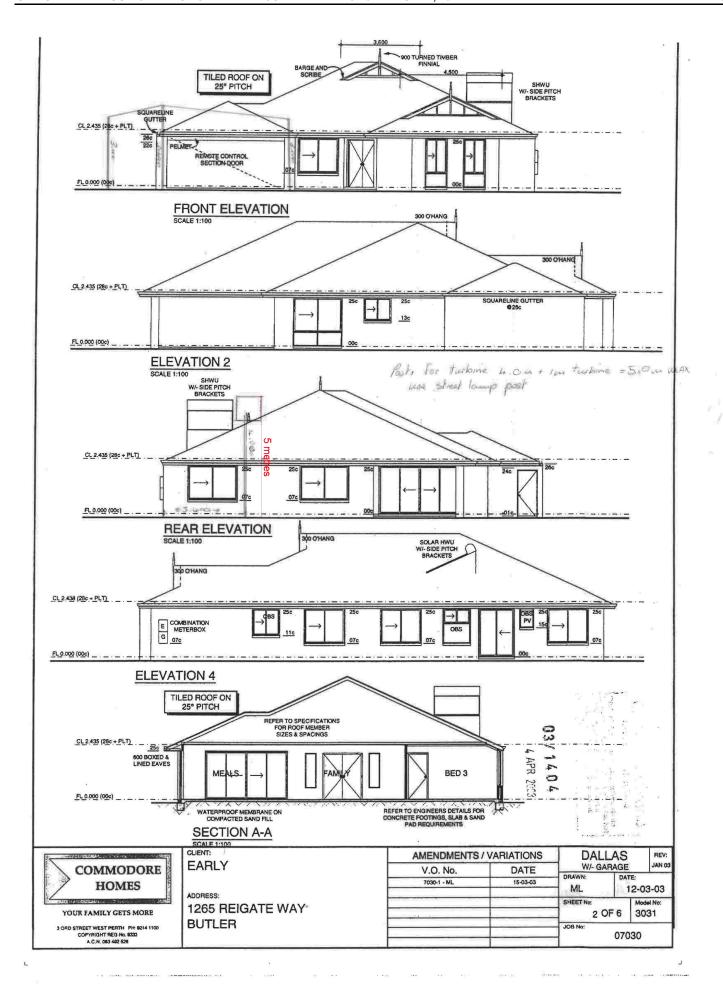
1 <u>U</u> .	Attachment 1 - Location Plan	21/1839	
2√.	Attachment 2 - Plans	21/1889	Minuted
3 <mark>Ū</mark> .	Attachment 3 - Schedule of Submissions	21/3854	
4 <mark>↓</mark> .	Attachment 4 - Photos	21/3505	
5 1 .	Attachment 5 - Noise Specifications of Turbine Model	21/43058	

ATTACHMENT #1 - LOCATION PLAN

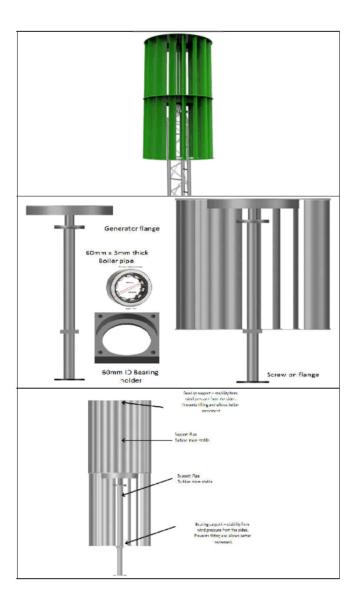


ATTACHMENT #2 - PLANS





Extract from engineering report; approximate appearance of wind turbine barrel



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CITY OF WANNEROO DA2020/1087 – SINGLE HOUSE ADDITION (WIND TURBINE) SCHEDULE OF SUBMISSIONS FOLLOWING ADVERTISING

(Advertising Closed 3 November 2020)

No.	Summary of Submission	Submitters	Administration Comment	Recommendation
1	General Position			
1.1	Objects to the proposal.	1, 2, 3, 4, 5	Noted.	No modifications required.
1.2	Supports the proposal.	6	Noted.	No modifications required.
2	Visual Amenity			
2.1	Wind turbine is visually intrusive due to its location, height, and/or appearance (with several objectors describing it as "an eyesore").	2, 3, 4, 5	Noted. Whilst the application is an uncommon form of development in the City at the present time, and will be visible from adjoining properties, Administration considers that overall the proposal will not detrimentally affect the visual amenity of the locality. As discussed in the body of the report, Administration considers that the proposal is appropriately located within the subject site, and notes its colour matches the roof of the subject dwelling. Further to this, the reduction in height to 5 metres is considered to bring the development into scale with other development in the locality, and to minimise visual obtrusiveness as far as practicable.	Structure has been reduced in height to 5 metres.
2.2	The proposal is not in keeping with development in the locality.	5	Noted. See response to 2.1 above.	See response to 2.1 above.
2.3	The bulk impact is negligible as the proposed turbine is no higher than the roof of a house.	6	Agreed. The proposed wind turbine has minimal bulk impact as it is narrow and has significant setbacks from all adjoining owners. Further to this, the amended proposal with reduced height is	See response to 2.1 above.

Page 1 of 3

No.	Summary of Submission	Submitters	Administration Comment	Recommendation
			consistent in scale with the roof of a typical single-storey dwelling which characterises the surrounding development.	
3	Noise			
3.1	The proposal will cause a disturbing level, frequency and/or constancy of noise which will disrupt quiet enjoyment of the property including sleep and use of outdoor living areas.	1, 2, 3, 4, 5	Noted. A condition will be applied requiring further information to be provided to the City demonstrating that the proposal will comply and operate in accordance with the <i>Environmental Protection</i> (Noise) Regulations 1997.	Condition requiring information to be provided demonstrating compliance with the Noise Regulations.
3.2	Insufficient information (eg. Acoustic Report) provided to satisfy concerns about noise.	1, 2, 5	Noted. See response to 3.1 above.	See response to 3.1 above.
3.3	The proposal will cause noise additional to existing noise on the site (eg. solar hot water and barking dogs).	1, 3	Noted. See response to 3.1 above.	See response to 3.1 above.
3.4	The noise impact is negligible as it is lesser than other common causes of noise (eg. motorbikes).	6	Noted. See response to 3.1 above.	See response to 3.1 above.
4	Structural Soundness/Engine	ering		
4.1	When originally installed (prior to development approval), it was done in a structurally unsound manner and caused noise.	1	Noted. The original installation has been removed and the new proposal will be subject to structural engineering requirements as required by the Building Permit and Noise Regulations as per 3.1 above.	No modifications required.
4.2	Insufficient engineering details have been provided with the application.	1	Noted. Engineering details are not required at the development application stage; if the application is supported, these will be required as part of the building permit application.	No modifications required.

Page 2 of 3

No.	Summary of Submission	Submitters	Administration Comment	Recommendation
4.2	Broken turbine could cause additional/excessive noise or danger, eg. loose blades.	4	Noted. The wind turbine can be turned off if broken.	No modifications required.
5	Other/Miscellaneous			
5.1	It is unclear whether the proposed wind turbine is acceptable to Western Power.	1	Noted. It is the applicant's responsibility to seek advice and any necessary approvals from Western Power and/or any other relevant body external to the City of Wanneroo.	
5.2	Objector believes the proposal will deter tenants from renting their property.	2	Noted. Potential loss of rental revenue is not a relevant planning consideration.	No modifications required.
5.3	The wind turbine is good for the community/environment.	6	Agreed. Administration supports small-scale renewable energy and anticipates that applications of this nature will increase as community appetite increases. Administration therefore intends create a policy to provide guidance for the assessment of such technology to encourage environmental and social good whilst maintaining the amenity of the localities in which the technology is installed.	recommends
5.4	Less intrusive alternatives are available for eco-friendly power generation eg. solar panels.	3, 5	Noted.	No modifications required.

ATTACHMENT #4 - PHOTOGRAPHS



Above: View from Reigate Way, taken by Compliance Officer.

Below: View from rear of subject property, taken by Compliance Officer.



Wind Turbines: Power Tree



Proposed Turbine Model



Assets

AS01-02/21

Asset Operations & Services

Response to Petition PT02-06/20 Address the Problems of Volume and Speed of Traffic on Ashley Road & Waldburg Drive, Tapping

File Ref: 3125V05 – 21/14477 Responsible Officer: Acting Director Assets

Disclosure of Interest: Nil Attachments: 1

Issue

For Council to consider a Petition to address the problem of the volume and speed of traffic on Ashley Road and Waldburg Drive in Tapping.

Background

At the Ordinary Council Meeting on 28 July 2020, (UP02-07/20) Council received a Petition, which was signed by 62 residents representing 50 properties from the Tapping area and reads as follows:

"We the rate payers of Ashley and Waldburg Roads area petition the Council to address the problem of the volume and speed of traffic on these roads."

Of the 50 properties represented by the signatures on this petition, 26 were from residents along Ashley Road, 10 on Waldburg Drive, six from Titian Way, two from Kandinsky Approach, two from Cozens Road, one from Veronese Pass, one from Atra Avenue, one from Elion Link and one was from a resident on Dowitcher Turn.

Refer to **Attachment 1** for a locality map showing the extent of the section of Ashley Road and Waldburg Drive in question.

Detail

Ashley Drive and Waldburg Drive are classified within the City's Functional Road Hierarchy as Local Distributor Roads and have been constructed within road reserve widths varying from 27m to 20m. Currently, both roads operate under the default 'built-up area' speed limit of 50km/h.

Ashley Road comprises of a two lane bi-directional Boulevard between Wanneroo Road and Spring Hill, after which, it reduces to a single carriageway through to its eastern end at Pinjar Road. Waldburg Drive is also constructed as a two lane bi-directional Boulevard between Joondalup Drive and Spring Hill/ Galileo Avenue, after which it reduces to a single carriageway to its southern end at Ashley Road.

As Local Distributor roads, both roads provide a link to a number of Local Access Roads and the arterial road network with connections to Wanneroo Road, Pinjar Road and Joondalup Drive.

The majority of properties fronting these roads are residential, however Tapping Primary School and Waldburg Park abuts the northern end of Waldburg Drive and Alvarez Park abuts the central section. Spring Hill Primary School and Jimbub Swamp Park lie on the North West corner of the Ashley Road/Waldburg Drive intersection and there is a retirement village located

at the western end of Ashley Road. On-street parking bays and footpaths are provided along both of these roads to cater for school parents, visitors and pedestrians, including children from local schools.

A Transperth bus route (service 467) runs along Waldburg Drive, Ashley Road and Carosa Road, terminating at the Whitfords train station in Kingsley.

Both Ashley Road and Waldburg Drive are identified as local cycling routes in the City's Cycling Network Plan

In listing the function and characteristics of these types of roads, Liveable Neighbourhoods gives the indicative traffic carrying capacity of a Local Distributor Road as up to 7,000 vehicles per day (**vpd**).

Consultation

No community consultation has been undertaken in preparing this report.

Comment

In response to concerns raised in the petition from residents relating to speeding and hoon driving on Ashley Road and Waldburg Drive, and following discussion with the petition organiser, traffic counts were carried out in two locations on Ashley Road and one on Waldburg Drive in November 2020. Data was collected to investigate the traffic volumes and vehicle speeds. The results are shown in the table below:

Road	Date	Location	Volumes – Average Weekday Traffic (AWT)	85th Percentile Speed (Speed at which or below 85% of the motorists are driving)
Ashley		East of Watkins Loop	3680	60.4 km/h
Road	November 2020	West of Carosa Road	3646	57.1 km/h
Waldburg Drive		South of Elion Link	1874	55.8 km/h

A detailed analysis of the vehicle travel speeds is summarised below:

		%age of vehicles Ashley Road Waldburg Dr		
Speed (kph)	Ashley I			
	East of Watkins Loop	West of Carosa Road	South of Elion Link	
<20	0.0	0.3	0.4	
20-30	0.3	1.1	1.5	
30-40	1.9	7.4	9.4	
40-50	27.7	43.3	45.9	
50-60	53.8	40.0	37.1	
60-70	14.8	7.3	5.1	
70-80	1.3	0.5	0.4	
>80	0.2	0.1	0.2	

Further analysis of the traffic count results identified that:

- Traffic volumes are at the lower end of the accepted capacity range for the functionality of the roads;
- For Ashley Road, East of Watkins Loop:
 - 70% of vehicles are travelling above the default 50km/hr built up area speed limit, with the majority of vehicles travelling between 50 and 60kph;
 - Westbound traffic has an 85%ile speed of 61.6 kph, with vehicle speeds in excess of 80kph throughout the day.
 - Eastbound traffic has an 85%ile speed of 58.7 kph, with vehicle speeds in excess of 80kph throughout the day.
 - An average of 0.15% of all vehicles, or 17 vehicles per day are exceeding 80kph
- For Ashley Road, West of Carosa Road:
 - 48% of vehicles are travelling above the default 50km/hr built up area speed limit, with the majority of vehicles travelling between 40 and 50kph;
 - Westbound (Downhill) traffic has an 85%ile speed of 58.5 kph, with vehicle speeds in excess of 80kph throughout the day.
 - Eastbound (Uphill) traffic has an 85%ile speed of 54.9 kph, with vehicle speeds in excess of 70kph throughout the day.
 - o An average of 0.08% of all vehicles, or 8 vehicles per day are exceeding 80kph
- For Waldburg Drive:
 - 43% of vehicles are travelling above the default 50km/hr built up area speed limit, with the majority of vehicles travelling between 40 and 50kph.
 - Northbound (Uphill) traffic has an 85%ile speed of 54.4 kph, with vehicle speeds in excess of 70kph throughout the day.
 - Southbound (Downhill) traffic has an 85%ile speed of 56.7 kph, with vehicle speeds in excess of 80kph throughout the day.
 - o An average of 0.20% of all vehicles, or 4 vehicles per day are exceeding 80kph

The above data analysis shows that a small percentage of drivers were travelling well above the built up area speed limit. Speeding and hooning such as this are unfortunately common on roads throughout the City and are primarily related to poor driver behaviour. The City does not have the authority to legislate the law in this regard, with the WA Police being the responsible authority to ensure that motorists comply with the provisions of the Road Traffic Act 1974 and associated Road Traffic Code 2000.

Administration has completed the assessment of Ashley Road from Watkins Loop to Pinjar Road and Waldburg Drive from Galileo Avenue to Ashley Road in accordance with the City's Local Area Traffic Management Policy, the Policy guiding the decision making process to determine whether roads require infrastructure changes or increased policing. The assessment considers a range of factors including:

- Speed data;
- Traffic volume including commercial vehicle volume;
- Crash history;
- Road design and topography;
- Presence of vulnerable road users such as pedestrian/ cyclists; and
- Activity generators such as schools/ retail/ train stations, etc.

A review of the Main Roads crash history database for reported crashes between 2015 to 2019 identified 1 crash on Ashley Road between Wanneroo Road and Waldburg Drive, 4 crashes on Ashley Road between Waldburg Drive and Pinjar Road and 3 on Waldburg Drive between Spring Hill and Ashley Road. Three of the crashes on Ashley Road occurred at intersections with none identified as being potentially due to speed. The crashes on Waldburg Drive all occurred in wet weather, each with a single vehicle involved.

The Traffic Management Policy requires a score of over 60 to qualify for traffic management treatments to ensure that funding is allocated to the projects that will achieve the most road safety benefits, while scores between 30 and 60 points warrant attention to law enforcement and driver education to reduce inadvertent non-compliance.

The results of the Traffic Management Scheme Assessment for each road is:

Road	Location	TMS Score
Ashley Road	East of Watkins Loop	37
	West of Carosa Road	41
Waldburg Drive	South of Elion Link	19

While these roads all score points in the assessment for the 85%ile speed, the topography (steep hill) and their use as a local bicycle route, the low traffic volume for this category of road, low crash record and absence of activity generators all serve to indicate that the allocation of the limited funding available for the construction of traffic management treatments cannot be justified at this time.

Whilst the construction of traffic treatments is not supported in this instance, it is recognised that there is a requirement for driver education on Ashley Road to address the high incidence of vehicles driving above the 50kph built up area speed limit. Therefore, Administration proposes to:

- Deploy the Speed Advisory Trailer on Ashley Road and Waldburg Drive to help educate motorists on the default built up area speed limit of 50km/hr;
- Seek approval from Main Roads WA (MRWA) for the relocation of "Remember 50 in Built Up Areas" advisory signs to Ashley Road for a period of 6 months to remind drivers about the speed limit; and
- Undertake follow up speed counts to monitor the traffic data in these streets.

Those drivers speeding excessively are more appropriately addressed by the WA Police. Administration has shared the latest traffic data with WA Police with a request to conduct increased speed limit education and enforcement.

Statutory Compliance

Nil

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2017 – 2027:

- "3 Environment (Built)
 - 3.5 Connected and Accessible City
 - 3.5.1 Deliver local transport infrastructure including roads, footpaths and cycle ways to improve accessibility"

Risk Management Considerations

Risk Title	Risk Rating
CO-023 Safety of Community	Low
Accountability	Action Planning Option
Director Community & Place	Manage

Risk Title	Risk Rating
CO-001 Relationship Management	Moderate
Accountability	Action Planning Option
Director Corporate Strategy and Performance	Manage

The above risks relating to the issue contained within this report have been identified and considered within the City's Corporate Risk Register. Action plans have been developed to manage this risk to improve the existing management systems.

Alignment with the following risk appetite statements should also be considered:

Society: 1.2 Safe Communities. The City places a high priority on the safety of its community particularly in the public realm and the importance of hazard and risk identification, management and reduction, and will therefore accept a moderate risk to reputation, low risk to financial and safety.

Civic Leadership: 4.1 Working With Others. The City is committed to engaging with community, partners, government agencies and the broader business community to achieve agreed outcomes that are aligned to community aspirations. The City acknowledges that success in service delivery by the City cannot be achieved in isolation. It requires a collaborative approach, working with the community, partners, government agencies and the broader business community to achieve outcomes that are aligned to community aspirations. This will be achieved by being transparent with information, delivering, and maintaining a consistent message when engaging with stakeholders. The City acknowledges that working with others involves managing any potential unfavourable feedback, which could have a reputational impact however the City is prepared to accept a moderate level of reputational risk.

Policy Implications

The provisions of LATM Policy apply in assessing the request made in this petition.

Financial Implications

Nil

Voting Requirements

Simple Majority

Recommendation

That Council:-

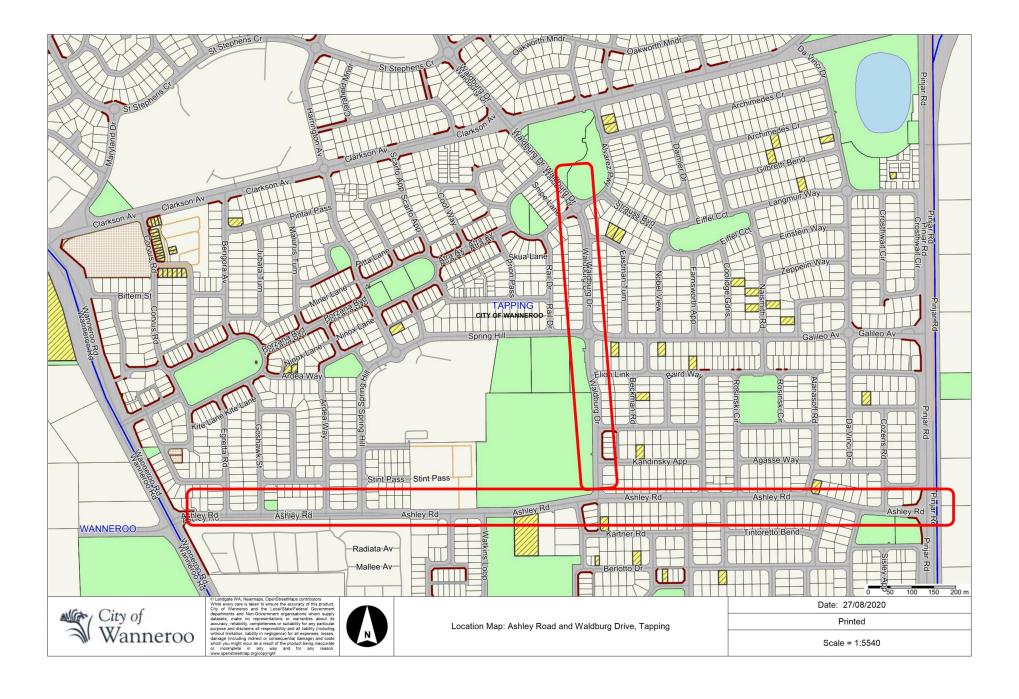
1. NOTES that the traffic assessment undertaken as per Local Area Traffic Management Policy, does not support the installation of traffic treatments along Ashley Road and Waldburg Drive;

2. **REQUESTS Administration:**

- a) To deploy the speed advisory trailer on Ashley Road and Waldburg Drive;
- b) Write to the WA Police to undertake speed enforcement on Ashley Road;
- c) Request approval from Main Roads WA to relocate "Remember 50 in Built Up Areas" signs to Ashley Road for a period of 6 months; and
- d) Undertake ongoing traffic data monitoring on Ashley Road and Waldburg Drive.
- 3. ADVISES the Petition organiser of Council's decision.

Attachments:

1. Attachment 1 - Location Map - Ashley Road and Waldburg Drive, Tapping 20/369582



Infrastructure Capital Works

AS02-02/21 P

Petition PT01-11/20 Request a Bus Shelter be Installed at Bus Stop No.12507 (Mirrabooka Avenue after Koondoola Avenue) in Koondoola

File Ref: 25733 – 21/31068 Responsible Officer: Acting Director Assets

Disclosure of Interest: Nil Attachments: 1

Issue

For Council to consider a Petition requesting the installation of a bus shelter at Bus Stop 12507 on Mirrabooka Avenue, Koondoola.

Background

At the Ordinary Council Meeting on 17 November 2020, Council received Petition PT01-11/20, which was signed by 27 residents representing 25 properties from the Koondoola area and reads as follows:

"We request that a bus shelter be installed at Bus Stop No. 12507 (Mirrabooka Avenue After Koondoola Av) in Koondoola. The bus stop is used by many elderly residents, some affected by illness, disability or mobility issues, who would benefit being shielded from the weather when waiting for the bus."

Of the 25 properties represented by the signatures on this petition, 18 were from residents along Mirrabooka Avenue, 4 on Ellerby Way, 2 from Koondoola Avenue and 1 from Chataway Road. A location plan showing the bus stop and the surrounding area is included as Attachment 1.

Detail

Recent patronage data at Bus Stop 12507 on Mirrabooka Avenue indicates a weekday average of 19 passenger boardings per day, therefore it would qualify for shared funding of a bus shelter under the PTA grant funding agreement, which requires a minimum of 15 boardings per day. However, when assessed in accordance with Council's Bus Stop Infrastructure Policy, the bus stop does not score as a high priority on the project list, being ranked 64 out of 86 stops that currently qualify for funding under this programme. The bus stop also does not currently score as a high priority under the Policy's discretionary project list for a fully Council funded shelter, ranked 340 out of 657 other stops at this time.

The long term financial plan includes \$75,000 of annual funding for the installation of bus shelters each year. 60% of this is currently allocated to those shelters that are jointly funded with the PTA and 40% to shelters fully funded by the City. This usually permits 10 bus shelters to be installed each year.

As many requests for bus shelters are received each year, to supplement the funding, an allocation from the 2021 calendar year 'Local Council Roads and Infrastructure Program (LCRIP)' funding has been identified to install shelters at those bus stops which may not necessarily score high on the priority list, but would benefit the community. Administration therefore proposes to install a bus shelter at Bus Stop 12507 as part of the 2021 LCRIP program of works, subject to resident support through the community consultation process used for all bus shelter installations.

Consultation

Administration is currently conducting community engagement to assess the level of support for the provision of a bus shelter at Bus Stop 12507, with the owners / occupiers of the adjacent dwellings.

The community engagement documentation comprises:

- Letter outlining the proposal;
- Map showing indicative location of bus shelter;
- Survey form.

Consultation is being conducted between 22 January and February 5 2021.

Comment

Once the public comment period has closed, community feedback will be considered before commencing the preparation of a detailed plan and ultimately installation of a bus shelter.

Statutory Compliance

Nil

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2017 – 2027:

- "3 Environment (Built)
 - 3.5 Connected and Accessible City
 - 3.5.1 Deliver local transport infrastructure including roads, footpaths and cycle ways to improve accessibility"

Risk Management Considerations

"There are no existing Strategic or Corporate risks within the City's existing risk registers which relate to the issues contained in this report."

Policy Implications

The provisions of the Bus Shelter Policy apply in assessing the request made in this petition.

Financial Implications

Nil

Voting Requirements

Simple Majority

Recommendation

That Council:-

- 1. NOTES that Bus Stop 12507 is a low priority for installation of a bus shelter according to the prioritisation criteria set out in the City's Bus Shelter Policy.
- 2. REQUESTS Administration:
 - a) Using LCRIP funding, provides a bus shelter at Bus Stop 12507 subject to community support;
 - b) Following receipt of any responses received as part of the community consultation, develop a detailed design for the bus stop upgrade and seek Public Transport Authority (PTA) approval; and
 - c) Pending community support and PTA approval, install a bus shelter at Bus Stop 12507.
- 3. ADVISES the Petition organiser of Council's decision.

Attachments:

1. Attachment 1 - Bus Stop 12507 Mirrabooka Avenue, Koondoola - Locality Map 21/31089



Waste Services

AS03-02/21 Draft Waste Plan 2020-2025 - Community and DWER Feedback

File Ref: 2240V02 – 20/511915 Responsible Officer: Acting Director Assets

Disclosure of Interest: Nil Attachments: 3

Issue

To discuss the responses to the Community and DWER feedback undertaken on the Draft Waste Plan.

Background

On 25 August 2020, Council considered a report AS02-08/20, which updated the City's Strategic Waste Management Plan (**SWMP**) in alignment with the State Government's *Waste Avoidance and Resource Recovery Strategy* 2030 (the **Waste Strategy**). Council resolved the following:

- ENDORSES the draft Waste Plan 2020 2025, as contained in Attachments 1, 2
 3 for community feedback; and
- 2. AUTHORISES Administration to submit the draft Waste Plan 2020 2025, as contained in Attachments 1, 2 & 3 to the Department of Water, Environment and Regulation for review.

To satisfy resolution 1 and 2 above a Community Engagement Plan was prepared in line withthe City's Community Engagement Policy, which took place between 12 October and 9 November 2020. The draft Waste Plan was also submitted to the DWER.

Detail

In 2016, the City developed its first SWMP outlining its current waste management services and future waste projects and objectives.

The City's existing SWMP (endorsed by Council in 2016) aligns with the *West Australian Waste Strategy: Creating the Right Environment 2012*. The City has undertaken a review of the current SWMP in the format provided by the Department of Water and Environmental Regulation (**DWER**) to satisfy the new Waste Strategy's requirements for Waste Plans. As a result, the City's Waste Plan will satisfy the *Waste Avoidance and Resource Recovery Act 2007* (**WARR Act**) Waste Plan requirements, and may be submitted to DWER.

The purpose of the newly developed Waste Plan is to align local government waste management activities with the requirements of the new Waste Strategy, map current performance, establish a benchmark to achieve the Waste Strategy targets by 2030, monitor progress on local government achievements and design programs and activities that will support the implementation of the Waste Plan.

Section 40(4) of the WARR Act gives the Chief Executive Officer of the DWER (DG, DWER) powers to require local governments to include within its Waste Plan how they will manage their waste services to achieve consistency with the Waste Strategy in the protection of human health and the environment.

Local governments and regional Councils in Perth and Peel and major regional centres are required to develop Waste Plans for the 2020-21 financial year. In late 2019, DWER facilitated two workshops to assist local governments in the drafting of their Waste Plans in alignment with the new requirements, of which Administration attended both. For those local governments and regional Councils that already have SWMPs in place, these can be modified to incorporate the new requirements.

Section 6.2(2) of the *Local Government Act 1995* requires local governments to have regard to their plans for the future (which include Waste Plans made under section 40 of the WARR Act) in the preparation of their annual budgets.

The Waste Plan template designed by DWER comprises three parts:

- Attachment 1 describes, in a DWER prescribed template, the City's waste profile, services and performance in relation to objectives and targets set out in the Waste Strategy 2030. It identifies the City's waste challenges, strategic waste and resource recovery infrastructure needs and provides a baseline to compare progress when annually reviewing and updating waste plans;
- 2. The City's Waste Plan (**Attachment 2** refers) details the actions and priorities for the next five years that the City will take to contribute to the achievement of relevant Waste Strategy targets and objectives, and its performance against the actions in the previous SWMP; and
- 3. A self-assessment checklist for Parts 1 and 2 (**Attachment 3** refers) which assists local governments in ensuring that all key information is included in the Waste Plan. The checklist is required to be signed by the City's CEO.

The City's updated Waste Plan incorporates key priorities for 2020-2025 with clearly defined objectives, detailed actions, milestones, targets, timeframe for delivery, associated cost if known, how it aligns with the Waste Strategy objectives (avoid, recover, protect), who will be implementing, identified risks and relevant mitigation strategies for said risks.

The City's final Waste Plan as adopted and endorsed by Council must be submitted to DWER by 31 March 2021.

The first progress report on the implementation of the City's Waste Plan is required by DWER on 1 October 2022 and annually thereafter.

Consultation

In preparing the Waste Plan, consultation has occurred with both internal and external stakeholders.

Following on from the endorsement of the draft Waste Plan for community feedback, an Engagement Plan was prepared in line with the City's Community Engagement Policy, which took place between 12 October and 9 November 2020. Online there was 265 page views from 126 different residents. The draft waste plan was also sent to DWER to comment.

Comment

Three responses were received from residents which are outlined below:

Resident	Administrative Comment
I live in Darch and would like to comment on	Many thanks for providing feedback on the
the Waste Plan for the Shire. We applaud	City's Draft Waste Plan. The City will not be
the Shire for taking this action of increasing	reducing the size of your general waste
the recycling bin size and encourage	bin. From mid next year householders will

Resident

have the option to downgrade to a smaller bin (140L) if they so desire.

Administrative Comment

residents to reduce waste into landfill. We also applaud the opportunity to have green waste bins as I have previously requested the Shire to cycle times for green waste verge pick-ups. My reasoning is ours is in the summer months and trees and shrubs do not like being trimmed back in the summer heat but this request was rejected. I would also like to ensure our general waste bin size is not reduced. We have children and grandchildren who visit on a regular basis and often do require the additional size bin so any reduction would affect our ability to dispose of waste. We will certainly embrace the recycling program but please not at the expense of general waste. It is absolutely pointless addressing one issue and creating another. Yes I understand we have to reduce our landfill footprint however we should still maintain our ability to utilise the landfill when required.

Thanks for your time and sincerely hope the size of the general waste bins are not compromised.

With regards to the Waste Management plan, we as a family believe the new larger recycling bins send the wrong message, particularly because there are more problems with recycling these days. We should be reducing volumes of waste and recycling rather than just moving the contents of the various bins since we anticipate poor recycling by households abusing the new larger bins.

We also believe that it should be possible to request a smaller general waste bin, with an appropriate reduction in cost. On average, our household could easily put out our main bin once a month (except for the hygiene factor) due to composting, recycling and careful waste management. We have NOT requested a larger recycling bin, we rarely fill that either.

The City recently sought comment on a draft Waste Plan for 2020-2025. On behalf of the Quinns Rocks Environmental Group I would like to raise comments and questions about points in the plan.

1. Waste/resource recovery precinct An action is the plan is to "facilitate the development of a resource recovery precinct within the City of Wanneroo". We acknowledge the potential benefits of coThank you for your feedback on the City's Draft Waste Plan. From mid next year householders will have the option to downgrade to a smaller general waste bin (140L) if they so desire.

Thank you for your comments.

The consultation period on the City's Draft Waste Plan ended on 9 November 2020. However we are still happy to take the Quinns Rocks Environmental Group's responses in to account, and would like to provide the following response to each of your points:

Resident

locating activities associated with the processing of waste materials to maximise recovery of resources. Such a precinct could generate noise and air pollution so separation from sensitive land uses is important. Is the Tamala Park landfill site being considered as a location for this precinct? Or the Neerabup Industrial Area (where the composting facility is located)?

2. Waste to energy

The plan notes that waste to energy is a likely option and this is shown in the 'transition plan' (Appendix A of the plan). We are concerned that waste to energy could diminish the drive for waste avoidance and the recovery of materials. Further, air pollution and the disposal of residual waste from any incineration process will likely be a matter of community interest.

3. Kerbside waste collection

The plan appears to show a large increase in general waste disposal in 2019/20 as compared with previous years (page 11). Does the City know the reasons for this increase?

4. Kerbside bulk waste collection

The sight of apparently useful materials like furniture being put out ahead of annual kerbside collections is a concern. Is was good to read in the plan that the City has recovered some material by processing pick-ups through the Materials Recovery Facility. A different approach that maximises recovery of materials would align with the Waste Strategy goals. The plan suggests 'community drop off' as the City's preference (Appendix A), which could help manage demand as well as aid resource recovery.

5. Waste education

We have seen the City's marketing to encourage residents to use the 'right bin'. As well as separation at source, it would be good to see waste education efforts promote waste avoidance. The Mindarie Regional Council's Earthcarers training and community activities emphasised waste awareness and practical action to reduce waste. It is most unfortunate that the council retrenched its waste education team and so ended what we thought was the sort of waste education needed in the community.

Administrative Comment

Resource recovery precinct - The City does not own or control the land at Tamala Park: this is under management Mindarie Regional of Council. Rather, the City proposes that a portion of City-owned land in the Neerabup Industrial Area potentially be used as a site for a resource recovery precinct. The site, if utilised, is distant from the major residential areas in the City and potentially offers good transport links and superb colocation opportunities. There is still a great deal of work to undertake prior to this area being developed, however, and any future facilities would be subject to the necessary Works Approval and Licence requirements Department of Water and of the Environmental Regulation.

2. Waste to energy -

The City is committed to the principles set the Western Australian Waste Avoidance and Resource Recovery Strategy 2030, which stipulates that should be managed resources alignment with the principles of the Waste Hierarchy and a circular economy. Intrinsic in these models is the need to ensure that the value of resources is maintained once their initial use is ended. To that end, the City is currently implementing a three bin kerbside collection system to ensure that all potentially recyclable materials (that is. those materials that are recyclable under modern resource recovery infrastructure models) are separated from those materials that cannot. Only those residual materials would potentially be available for recovery through a thermal treatment process; recovery is deemed a more sustainable disposal model than landfill, which the City is looking to move away from. The City is midway through the implementation of its Waste Education Plan 2018/19-2022/23 which provides the foundations for community education and communication programs in relation to waste, and which aligns with the principles of the Waste Hierarchy. Through these programs the City seeks to inform the community on what it can do to minimise the amount of waste it produces in the first instance, prior to ensuring that it effectively

Resident

We urge the City to incorporate waste avoidance in its waste education program. This could include continuing Earthcarers' activities and connecting with the people that took part in past training and events. As well as engaging with local schools, community groups like the Quinns Rocks Environmental Group could be allies in promoting less waste.

Your reply to these comments about the City's Waste Plan would be appreciated.

Administrative Comment

utilises the waste collection services provided, thereafter.

- 3. Kerbside Waste Collection The increase in waste disposal in 2019/20 is primarily due to the unfortunate fire which took place at the City's then recycling contractor's facility in November 2019. As a result of this, approximately 4000 tonnes of materials which would ordinarily have been sent for recycling was actually sent to landfill due to there being insufficient recycling capacity in Western Australia for an extended period. This ceased once greater capacity was made available in May 2020 and a new contract commenced with an alternative contractor.
- 4. The Service Delivery Review process, undertaken in 2018, identified that the delivery of community drop-off facilities throughout the City is likely to maximise recovery, provide greater choice to residents and, in time, reduce service delivery costs in to the future. As a result, once the work currently under way on the delivery of a three bin collection kerbside service completed, the City will look to develop its plans for the implementation of greater community waste drop-off choices in to the future.
- 5. The City's Waste Education Plan currently incorporates waste avoidance into its activities, and is due for review next year. The updated draft Plan, once developed, will be made available for comment prior to endorsement by Council. The City is currently reviewing the "gaps" left by Mindarie Regional Council's the decision to retrench its waste education activities, to determine what it can do to fill these. Those activities which the City determines that provide value and that it can deliver itself may be included in the updated Plan, dependent upon resource availability. The City currently seeks to work closely with local schools deliver key waste avoidance/ resource recovery messaging and also welcomes the opportunity to continue its work with the community, generally, and specifically with community groups

Resident	Administrative Comment
	such as Quinns Rocks Environmental Group, in to the future. For information, in 2020, the City's waste education officers undertook a total of 28 waste education face to face activities, attended 10 community events, facilitated 14 community workshops and delivered 4 school engagements. The City appreciates the feedback delivered by the Quinns Rocks Environmental Group on this subject, and would welcome the opportunity to discuss these, and other matters relating to waste management, in future.

Feedback from DWER is outlined below:

Thanks again for submitting the City of Wanneroo's draft waste plan for review.

First of all, congratulations on putting together such a well thought out Waste Plan. It really sets out the City's current and future waste priorities clearly and was pleasure to review – so thanks for this.

Our feedback on the plan mostly relates to clarifying or asking for context around some of the information provided in the plan and is provided in 'comments' in the Waste Plan template and the Word version of the City's draft Waste Plan.

If you have any questions regarding our feedback or wish to clarify anything, please contact us. We're happy to help as much as we can.

In parallel with the development of this Waste Plan, the City is currently developing its first Climate Change Adaptation and Mitigation Strategy (CCAMS). Through the community engagement consultation process for that document, residents have indicated their wish for the City to set more aspirational targets with respect to environmental sustainability. To this end, the Waste Plan proposes that the City adopts the general "Avoid" targets set in the Waste Strategy for the whole state rather than the less stringent targets that have been stated for local governments. Please see each set of targets, in the table below:

	Per capita % waste reduction by 2025	Per capita % waste reduction by 2030
General Waste Strategy Target (Proposed)	10%	20%
Local Government Waste Strategy Target	5%	10%

The City has already reduced its per capita waste by approximately 10%, based upon 2018/19 data, six years in advance of the proposed target date.

Administration believes that the comments received from both the community and DWER fall generally in line with the draft which Council previously endorsed on 25 August 2020, and propose to finalise the current draft document with minimal changes to that previously

endorsed by Council. This would be presented to Council for endorsement on 16 February 2021. The final endorsed and adopted Waste Plan will be a publically available document, which the community will be able to view and use to better understand the strategic waste intentions of the City.

Statutory Compliance

The WARR Act gives the CEO of DWER powers to require local governments to include within its Waste Plan how it will manage its waste services to achieve consistency with the Waste Strategy in the protection of human health and the environment.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2017 – 2027:

- "3 Environment (Natural)
 - 3.3 Reduce, Reuse, Recycle, Waste
 - 3.3.3 Create and promote waste management solutions"

Risk Management Considerations

Risk Title	Risk Rating
CO-021 Competitive Service Costing	High
Accountability	Action Planning Option
Director Community & Place	Manage

Risk Title	Risk Rating
CO-022 Environmental Management	High
Accountability	Action Planning Option
Director Planning & Sustainability	Manage

The above risks relating to the issue contained within this report have been identified and considered within the City's Strategic/ Corporate risk register. Action plans have been developed to manage these risks to support existing management systems.

Policy Implications

The development of a Waste Plan was undertaken in accordance with the Waste Management Services Policy (CS07–04/15).

"The City of Wanneroo is committed to ensuring that its waste management services support the Strategic Plan to improve management, recycling and re-use of waste."

Financial Implications

Expenditure associated with the adoption and implementation of the SWMP forms part of the Annual Waste Services operational budget. Financial implications from projects and initiatives resulting from the implementation of each of the actions from the adopted Waste Plan will be considered in the detailed analysis of each action and included in future reports to Council as necessary.

Voting Requirements

Simple Majority

Recommendation

That Council: -

- 1. ENDORSES the Waste Plan 2020 2025, as contained in Attachments 1, 2 & 3; and
- 2. AUTHORISES Administration to submit the Waste Plan 2020 2025, as contained in Attachments 1, 2 & 3 to the Department of Water, Environment and Regulation.

Attachments:

Local government waste plan

City of Wanneroo

Part 1 - services and performance

1.0 Introduction

Part 1 of the City of Wanneroo waste plan establishes the City's waste profile and baseline information in relation to the objectives and targets set out in the Waste Avoidance and Resource Recovery Strategy 2030 (Waste Strategy):

Avoid - Western Australians generate less waste.

Recover - Western Australians recover more value and resources from waste.

Protect - Western Australians protect the environment by managing waste responsibly.

Where data was available, the Department of Water and Environmental Regulation (DWER) has pre-filled sections of Part 1. If any of the pre-filled information is incorrect, please amend accordingly and advise of the changes.

Please take the time to ensure that you complete each section, where relevant. In some tabs, you may need to scroll down to ensure that you have not missed any sections.

Part 1 - Services and performance 2.0 Integrated planning and reporting

All local governments plan for the future¹ through the development of strategic community plans and corporate business plans. Waste plans form part of local government integrated planning and reporting as an issue-specific informing strategy.

Table 1: Links between plan for the future and waste management (Please complete the table, even if the answer is "waste isn't mentioned in our SCP or CBP")

Strategic Community Plan	
Title:	City of Wanneroo Strategic Community Plan 2017/18-2026/27
Came into force:	2017/18
Date of next review:	2026/27
Waste-related priorities:	Reduce, Reuse, Recycle Waste 1.Treat waste as a resource 2. Foster a partnership with community and industry to reduce waste 3.Create and promote waste management solutions
Corporate Business Plan	
Title:	City of Wanneroo Corporate Business Plan 2018/19-2021/22
Came into force:	2018/19
Date of next review:	2021/22
Waste-related priorities:	Reduce, Reuse, Recycle Waste 1.Treat waste as a resource 2.Foster a partnership with community and industry to reduce waste 3.Create and promote waste management solutions

¹ 'Plan for the future' means a plan made under section 5.56 of the *Local Government Act 1995* and Division 1 and 3 of Part 5 of the Local Government (Administration) Regulations 1996.

3.0 Avoid

Avoidance of waste generation is the preferred waste management option in the waste hierarchy. This section looks at waste generation rates and the reduction required to contribute to the state's waste generation reduction targets - **2025**: Reduction in MSW generation per capita by 10%, **2030**: Reduction in MSW generation per capita by 20%.

Reviewing this data is a critical element of waste planning as it can show how waste generation has changed, identify potential reasons for changes and indicate areas to target in *Part 2 – Implementation plan* (Table 21).

Table 2: City of Wanneroo population, households and waste generation compared with state averages and targets for 2025 and 2030

(Local government to review prefilled data)

	Actual			Targets			
	2014-15 (baseline)	2015-16	2016-17	2017-18	2018-19	2024-25	2029-30
Population ⁽¹⁾	188,278	194,779	199,212	203,609	208,237	223,527	250,308
Households (1)	64,354	67,150	68,790	70,074	71,122	78,775	88,895
Total domestic waste generated ⁽²⁾	90,297	90,483	90,905	90,205	89,382		
Waste generation per capita/year (kg) ⁽²⁾	480	465	456	443	429		

⁽¹⁾ Source (except 2014-15): Western Australia Tomorrow Population Report No. 11 https://www.dplh.wa.gov.au/information-and-services/land-supply-and-demography/western-australia-tomorrow-population-forecasts. Population for 2014-15 from Western Australia Tomorrow Population Report No. 10. Population for intercensal years extrapolated. Households estimated using 'Average people per households' from 2016 ABS Census Quickstats.

(2) Source: Local Government Census data - domestic waste

Additional comments (local government to insert any additional comments that may be applicable)

Source: Population and household forecasts, 2016 to 2041, prepared by .id, the population experts, May 2020. http://www.id.com.au

As a result the population data has been revised to reflect this data source.

Tonnages 2016-17 changed from 90,200 to 90,905 due to calculation error with inhouse spreadsheet.

Tonnages 2017-18 changed from 89,524 to 90,205 due to calculation error with inhouse spreadsheet.

Tonnages for 2018/19 inserted.

The targets set

are per capita which is consistent with the Waste Strategy. The baseline against which the targets will be measured is 2014/15 financial year which is consistent with the Waste strategy. The targets are applicable to MSW.

Part 1 - Services and performance 4.0 Recover

Where waste generation is unavoidable, efforts should be made to maintain the circulation of materials within the economy. Table 3 gives the overall recovery rate for your local government compared to Waste Strategy targets and the state average. This is broken down into the proportion of the recovery which was materials recovery (reuse, reprocessing or recycling) or energy recovery. The Waste Strategy includes a target that from **2020**, energy should only be recovered from residual waste (see *Guidance Document – Table 1*, for more information).

Table 3: City of Wanneroo population, households and recovery rate compared with state averages and targets for 2020, 2025 and 2030

(LG to review the pre-filled data and amend/update if necessary. Add additional comments if necessary.)

	2014-15	2015-16	2016-17	2017-18	2018-19	2020	2025	
Population ⁽¹⁾	188,278	194,779	199,212	203,609	208,237	target	target	2030 target
Households ⁽¹⁾	64,354	,	,	,	,			
Overall recovery (%) ⁽²⁾	54%	53%	54%	55%	55%	65%	67%	70%
Materials recovery	54%	53%	54%	55%	54%	>80%	>80%	>80%
Energy recovery	0%	0%	0%	0%	0%	<20%	<20%	<20%
Perth metro average ⁽³⁾	36%	38%	40%	38%				

- (1) Source (except 2014-15): Western Australia Tomorrow Population Report No. 11 https://www.dplh.wa.gov.au/information-and-services/land-supply-and-demography/western-australia-tomorrow-population-forecasts. Population for 2014-15 from Western Australia Tomorrow Population Report No. 10. Population for intercensal years extrapolated. Households estimated using 'Average people per households' from 2016 ABS Census Quickstats.
- (2) Source: Local Government Census data domestic
- (3) Source: Waste Authority data fact sheets http://www.wasteauthority.wa.gov.au/programs/data/data-fact-sheets/

Additional comments (local government to insert any additional comments that may be applicable)

The City utilises id Community (https://forecast.id.com.au/wanneroo/population-households-dwellings) to determine population figures within its boundaries. As a result the population data has been revised to reflect this data source.

Tonnages for 2018/19 inserted.

Bearing in mind the *Recover* targets set within the Waste strategy, and specifically the requirement for all local governments to move to the delivery of a three bin FOGO service by 2025, can the background information (overall rationale, expected commercial impacts, end product market use assessment, etc.) associated with the decision-making process for the new FOGO requirement be released to all local governments?

5.0 Protect

Objective 3 of the Waste Strategy is to protect the environment by managing waste responsibly, with targets for achieving better practice, reducing litter and illegal dumping. By 2030 all waste is managed by and/or disposed to better practice facilities, by 2030 move towards zero illegal dumping and zero littering.

5.1 Better practice

Adoption of better practice approaches to waste management is an important way in which local government can better protect the environment from the impacts of waste, and contribute to achievement of the targets under objective 3 of the Waste Strategy. See Guidance Document - 5.0 Better practice, Table 4 for a summary of the Waste Authority's current and planned better practice guidelines.

Table 4: Better practice approaches and programs adopted by the City of Wanneroo

(LG to complete the table)

Waste management activity/service	Waste Authority better practice guideline or program	Date of adoption/ implementation	Comment
	DWER Own Your Impact		As per advice from the WALGA Consistent Communications Collective Working Group, the City will utilise Own Your Impact materials to support consistent messaging
	Waste sorted communications toolkit	Implementation 2020/2021	The City has begun transitioning existing waste communications to reflect the Toolkit, with all communications aligned with the Better Bins rollout to also align with the Toolkit.
	Garage Sale Trail	October annually	The City has participated in the Garage Sale Trail since 2016, winning two awards for Best Newcomer in 2016 and the Trailblazer Award in 2018.
Behaviour Change	Great Recycling Challenge	October-December 2019	Based on the WALGA Bin Tagging Program, but not financially supported by that program, the Great Recycling Challenge incorporated a reward component to the program to further incentivise correct recycling behaviours.
	Keep Australia Beautiful Litter Campaigns	Ongoing since 2010	The City supports the Adopt-a-Spot volunteer program through its promotion as well as by disposing of collected litter via public place bins, household bins and arranged collection of large quantities of liter. The City has also advertised KAB messages on bus stop bins and run a community litter sticker program.
	Waste Wise Schools	Ongoing since 2017	The City refers teachers to the Waste Wise Schools program to support their waste reduction efforts.
Kerbside waste services	Better bins Kerbside Collection	Adopted July 2019, implementation 2020/2021	

5.2 Litter

The data in Table 5 was reported by the your local government in the 2017-18 local government census. Additional information to be provided by the local government in Table 6 if available.

Table 5: 2017-18 litter data (LG to review prefilled and complete the table)

	Response and comments
Litter hotspot used on a regular basis for littering in 17-18	Not recorded
What are the main items littered at these hotspots?	Fast food, Cigarette butts
Current measures aimed at contributing towards the zero littering target	The City works with Keep Australia Beautiful to minimise littering within its boundary. Marine Harvest undertake regular coastal litter-picking with the support of the City. The City supports volunteers within Yanchep National Park. The City is in the process of installing bins for the collection of fishing tackle at Mindarie Marine and Quinns Rocks fishing precincts.
Estimated cost of cleanup (due to collection, disposal, education, infrastructure and enforcement)	Refer to Section 5.3

Table 6: Additional litter information (LG to complete the table where information is available)

Is littering increasing or decreasing in your local government authority?	Number of instances is unknown, however overall tonnage is dropping.
How were the costs associated with cleaning up litter calculated? Employee time? Dollar value? Both?	Both
Does the city have a litter strategy? If not, what is the ETA for completing one?	City does not have a litter strategy
Have any of the city's compliance and waste education officers undergone training on litter prevention? If so, what training?	No
What current policies and guidelines does your council enact to prevent litter? E.g. Event planning guidelines on the use of balloons in council facilities and the release of helium balloons; no cigarettes on the beach; no single use plastics at events.	The City currently does not have any policy or guidelines related to this issue.
How does your local government measure the effectiveness and impact of programs designed to reduce littering and illegal dumping?	In 2017 the City developed an initiative whereby iillegally dumped piles of waste identified by the City are marked with bright yellow tape and signage indicating that the materials are under investigation. The material is photographed and flyers are put in letter boxes. Residents are given 10 days to respond to the City or remove the items. Where possible City staff door knock to speak to a resident and education them. Illegal dumping has reduced markedly since the bginning of this program.
Which division/unit/section of your organisation is responsible for litter management/prevention? Waste services? Compliance (e.g. Rangers)? Infrastructure?	Waste Services are responsible for litter management, while the ranger department is responsible for compliance and enforcement

Source: Local government Census data 2017-18

Additional comments (local government to insert any additional comments that may be applicable)				
Litter is not collected separately - it is combined with illegal dumping. Refer to Section 5.3				

5.3 Illegal dumping

The data in Table 7 was reported by your local government in the 2017-18 local government census. Additional information to be provided by the local government in Table 8 if available.

Table 7: 2017-18 Illegal dumping data (LG to review prefilled data and complete the table)

	Response and Comments		
Cost of cleaning up illegally dumped waste during 2017-18	\$ 1,013,533 This is the total budget for the City's illegal dumping/litter team (including administration costs)		
Sites used on a regular basis for illegal dumping in 2017-18. Where possible, please provide site address/es	Various sites around the City		
What are the main items dumped at these sites?	Batteries, car parts, chemicals. Construction waste, e-waste, white goods, gas bottles, green waste, household waste (sofas, furniture), mattresses, oil, tyres, etc.		
Current measures aimed at contributing towards the zero illegal dumping target	CCTV, Variable Message Board Information, Illegal dumping flyers and identification and taping off of piles prior to neighbour notification. The city also hosts drop off days for e-waste, tyres, cardboard, clothing.		

Source: Local government Census data 2017-18

Additional comments (local government to insert any additional comments that may be applicable)
Waste Services is responsible for management and prevention of illegal dumping generated within the City (except in Parks, which is managed by Parks and Conservation) while Ranger Services are responsible for enforcement and compliance.

Table 9 indicates the type of detailed data local governments may collect to enable better targeted monitoring and enforcement of illegal dumping. Please provide this information here, if available.

Table 9: Detailed illegal dumping data collection by the City of Wanneroo

Daily

(LG to complete the table if data available)

Date of data collection:

Waste Type	# of incidents 2018/19	Total approximate Weight (tonnes)		change in # of incidents	Total approximate Weight (tonnes)	Regulatory notices issued
Batteries	186		527	341		
C&I				0		
C&D (no. of loads)	565		454	-111		
Car Parts	213		234	21		
Dead Animals	395		408	13		
E-waste	130		107	-23		
Fluorescent Tubes	2		4	2		
Fridges/Freezers	76		72	-4		
Gas Bottles	46		34	-12		
Household waste (no. of loads)	2306		2092	-214		
Mattresses	323		259	-64		
Mulch & green waste (no. of loads)	254		228	-26		
Oil	155		192	37		
Scrap metal				0		
Soil & excavated material				0		
Syringes	128		58	-70		
Tyres	1617		1882	265		
Hazardous/problem waste	152		162	10		
Mhite Goods (not fridges)	181		220	30		

How important is litter management to your organisation? (1 - Not at all important; 5 -	2	
Highly important).	, and the second	

Table 8: Additional illegal dumping information (LG to complete the table where data is available)

	Decreasing, for land that the City is responsible for, from 756 tonnes in 2015/16 to 271 tonnes in 2019/20.
How does your local government measure the effectiveness and impact of programs designed to reduce illegal dumping?	In 2017 the City developed an initiative whereby illegally dumped piles of waste identified by the City are marked with bright yellow tape and signage indicating that the materials arm under investigation. The material is photographed and flyers are put in letter boxes. Residents are given 10 days to respond to the City or remove the items. Where possible City staff door knock to speak to a resident and education them.
Which division/unit/section of your organization is responsible for illegal dumping	Waste Services is responsible for management and prevention of lilegal dumping generate within the City (except in Parks, which is managed by Parks and Conservation) while Ranger Services are responsible for enforcement and compliance.

TOTAL Number of illegal dumping incidents	6729	394	6933	204	532		
Cleaned up by	% of total incidents		Cleanup costs (\$)				
Local government	60		2017/18 \$1,013,533, 2018/19 \$1,093,126				
Land owner			\$0				
Offender	40						
TOTAL	100						

6.0 Waste management tools

6.1 Waste services

Local government data relating to the waste collected, recovered and landfilled is presented in Table 10. It is important to review this data when developing Part 2 – Implementation Plan, as it can:

- provide an understanding of how different systems are performing (e.g. recovery levels)
- · highlight the need for any new collection systems or infrastructure
- · identify the timing and capacity of any new collection systems or facilities required to meet the changing needs of local governments.

In working towards alignment with the Waste Strategy, the local government should focus on the materials resources with the greatest potential to support the objectives and targets of the Waste Strategy.

NB: DWER is currently developing a range of better practice guidelines. Better practice rates will need to be updated as the guidelines are released.

Table 10: Significant sources and generators of waste in 2017-18 (LG to review pre-filled data and amend/update if necessary, Add additional comments if necessary)

Service/Sources		Tonnes collected	Tonnes recovered	Recovery rate	Better Practice rate	Target rate 2025	Target rate 2030
	mixed waste	56,811	24,377				
	comingled recyclables	17,651	15,085				
Kerbside	green waste	-	-	53%	%	76	
	FOGO	-	-				
Vergeside	green waste	4,226	4,226	100%	%]	
	hard waste	6,059	942	16%	-		
	mixed waste	-	-			1	
	dry recyclables	43	43				
Drop-off	green waste	4,134	4,134	100%	%	55% major regional	
Бтор-оп	hard waste	-	-	10070	/6	centres	regional centres
	Waste oil	13	13				
	Batteries	11	11				
Buddle of the co	mixed waste (bins at bus stops	600	0	0	% 67% Perth	67% Perth and Peel	70% Perth and
Public place	comingled recyclables	-	-	0		67% Perth and Peer	Peel
Special event	mixed waste	Data not recorded	-	0%	%	1	
Special event	comingled recyclables	Data not recorded	-		76		
	mixed waste	-				1	
Commercial	comingled recyclables	-	-	N/A	n/a		
	paper/cardboard	-	-				
	Illegal dumping clean up	394	0			1	
	street sweepings	not recorded					
	roadworks1	not recorded		4%			
Local government waste	other C&D activities	not recorded			%		
	roadside pruning ²	not recorded					
	Cardboard Bulk bin Council Bui	21	21				
	General Waste Bulk Bins Council Buildings	157	0				
TOTAL		90,120	48,852	54%			

Source: Local Government Census Data 2017/18

Additional comments (local government to insert any additional comments that may be applicable)

MSW audit carried out in 2018 and Recycling audit carried out in 2019.

Recording of street sweeping tonnages commenced in 2018/19. No data available for 2017/18.

The City does not collect commercial waste, Illegally dumped material in parks is collected and managed by the

The City does not collect commercial waste. Illegally dumped material in parks is collected and managed by the Parks and Conservation section.

^{18 2} The City does not currently collect this data but will implementing measures to collate the data.

Note: those materials, highlighted above, the data for which has not historically been collated by the City will be in 2019/20.

Table 11 provides space for the local government to include bin audit information for kerbside waste services, if available. Bin audits can help local governments understand the material composition in kerbside bins, highlight where additional efforts are required to increase performance and assist in planning for future service options such as FOGO collection. See Appendix for full breakdown of composition categories

Table 11: Compositional audit data for kerbside waste services (Complete if data is available. Add

General waste bin					
Yield per household (kg/hhl/week)	14.6				
Per capita (kg/per capita/week)	4.9				
Audit year	July/Aug/Sept 2017 & Feb/March/May 2018				
Composition	Total %				
Recyclables (paper, cardboard, plastics, steel, aluminium, glass)	26.06				
Organics (organics, wood/timber, textiles, earth)	66.1				
Hazardous (medical, sanitary/ hygiene, nappies, chemicals, paint, batteries, fluorescent tubes, light bulbs, oil, building material)	7.86				
Other (electronic waste, miscellaneous)	0				

Recycling bin				
Yield per household (kg/hhl/fortnight)	8.9			
Per capita (kg/per capita/fortnight)	3.0			
Audit year	Oct 2018 & May 2019			
Composition	Total %			
Recyclables (paper, cardboard, plastics, steel, aluminium, glass)	82.5			
Organics (organics, wood/timber, textiles, earth)	15.54			
Hazardous (medical, sanitary/ hygiene, nappies, chemicals, paint, batteries, fluorescent tubes, light bulbs, oil, building material)	1.9			
Other (electronic waste, miscellaneous)	0			

Garden organics or FOGO bin				
Yield per household (kg/hhl/week)				
Per capita (kg/per capita/week)				
Audit year				
Composition	Total %			
Recyclables (paper, cardboard, plastics, steel, aluminium, glass)				
Organics (organics, wood/timber, textiles, earth)				
Hazardous (medical, sanitary/ hygiene, nappies, chemicals, paint, batteries,fluorescent tubes, light bulbs, oil, building material)				
Other (electronic waste, miscellaneous)				

6.0 Waste management tools

6.2 Waste infrastructure

The number, type, capacity and location of key existing local government owned and/or operated waste and resource recovery infrastructure is required to understand the future need for different facility types. This section is not relevant to local governments that do not own/operate waste facilities.

Table 12: Current waste and resource recovery infrastructure operated by the local government (LG to complete the table)

Facility name (ar licence number applicable)		Location	Managed by	Licence category and approved production or design capacity	Material type	Service/activity	Remaining Capacity (if applicable)	Anticipated Closure (year)
Wangara Greens Recycling Facility (L8403/2009/3)	Greens Recycling	86 Motivation Drive, Wangara	CoW	67A Compost manufacturing and soil blending	Green waste	Clean green waste dropped off by residents, removed by contractor and transported to licenced facility for processing. This site will also be utilised for the dropoff of kerbside organics from the City 3rd bin.	N/A	N/A

Table 13 provides space for local governments to provide information about planned waste and resource recovery infrastructure, if relevant.

Table 13: Planned waste and resource recovery infrastructure (LG to complete the table)

Location	Managed by	Licence category and approved production or design capacity (if known)	Waste type	Service/activity	Estimated operation start date
Central Wanneroo	TBC	N/A	All MSW Types	Community Drop- Off/Transfer Station	2023
Northern Wanneroo	TBC	N/A	All MSW Types	Community Drop- Off/Transfer Station	2023
Resource Recovery Precinct	TBC	Organics Processing Facility up to 100,000 tpa, Thermal	Commingled recyclables, Organic Waste, Residual Waste.	Recycling/Recovery	2022-2025

Additional comments (local government to insert any additional comments that may be applicable)

The Resource Recovery Precinct, discussed above, is a project which the City hopes to facilitate by providing and/or gaining approvals on land for resource recovery infrastructure to be developed under as yet to be determined conractual arrangements with resource recovery industry partners. The City has already begun preliminiary investigations in to these options, which are planned to confinue over the next couple of years.

6.0 Waste management tools

6.3 Policy and procurement

6.3.1 Contracts

Information on your local government's existing waste contracts should be detailed in Table 14. When reviewing services, it is a good opportunity to evaluate how they are performing, opportunities for regional collaboration and to identify any opportunities for improvement, review or renegotiation.

Table 14: Existing waste management contracts (LG to complete the table)

Contractor	Services	Contract commencement and expiry	Notes/comments	
Suez Recycling Ltd	Recycling of Bulk Hard Waste	Contract commenced or	8 June 2020 for a period of 2 years with the option of 1 one year extension	
Western Tree Recyclers	Processing of green waste from vergeside collection service and Wangara Greens Recycling Centre	Contract commenced on 6 October 2019 for a period of one year with the option to extend for a further 2 periods.		
Mindarie Regional Council (MRC)		The City utilises the MRC contract to recycle mattress collected from the Bulk Hard waste collection service. contract expires in August 2021 after which time the City will seek a new contract.		
Western GO Organics JV	Processing of Garden Organics (GO) from 3rd bin	May 2021 - March 2023	2 year contract with the option to extend for 2 x 1 years	
Solo Resource Recovery	Collection of Organics bin	Contract commences May 2021 -2024	3 year contract with option to extend for 2 x 1 years	
Suez Recycling Ltd	Processing of Recyclables	Contract commenced on 1 June 2020 for a period of one year with the option to extend for a further 2 periods.		

6.3.2 Waste local laws and policies

Information on your local government's existing local laws, strategies or policies that may complement/support this waste plan and contribute to the Waste Strategy objectives should be detailed in Table 15.

Table 15: Existing waste-related local laws, strategies and policies (LG to complete the table)

Type of local law, strategy or policy	Name of local law, strategy or policy	Came into force	Due for review	Comments
Local Law	Waste Local Law	2016	2024	Reviewed/updated once every 8 years
Policy	Waste Management Services	2017	2020	To be updated on adoption of Waste Plan 2020-2025. This Policy outlines the City's comprehensive range of solid waste management services to support its community such as domestic waste collection, recycling collection, bulk verge collection, verge litter collection, dead animal collection and Operation of Wangara Greens Recycling Facility.
Strategy	Strategic Waste Management Plan	2016-2022	2020	Replaced by Waste Plan 2020-2025

6.3.3 Land use planning instruments

Information on your local government's existing local planning instruments which contribute to the management of waste should be detailed in Table 16.

Table 16: Existing waste-related land use planning instruments related to waste management (LG to complete the table)

the 10. Existing Waste related and ade planning manufacture related to waste management. Let be complete the dately					
Local Planning Strategy	TITLE:	The City is currently developing its first Local Planning Strategy			
	ENDORSED BY WAPC:	N/A			
	NEXT REVIEW DUE:	N/A			
			YES		
	Is waste considered and reflected in the Local Planning Strategy?		Please provide details below: The Local planning Strategy will touch on waste management in a very high level sense but will not be discussed in detail.		
			NO		
	Does the Local Planning Strategy	identify current and future waste facility sites?	Please provide details below:		
	Does the Local Planning Strategy avoid land use conflict?	identify buffers around existing and/or future sites to	YES Please provide details below: This is likely however the extent of this detail has not yet been determined.		
Local Planning Scheme	TITLE:	City of Wanneroo District Planning Scheme Number 2	(DPS2)		

	GAZETTED:	6 July 2001 as amended	
	NEXT REVIEW DUE:	As required	
	defined as land uses (as per Plan	vaste disposal facility and waste storage facility ining and Development (Local Planning Schemes) in the council Local Planning Scheme zoning table, itty?	NO
	deal with such land uses (i.e. is a 2015? Or are these land uses zo	, 	Please provide details below: There is no definitive land use that is applied as it is dependent on the nature of the activities being undertaken and the scale. Land uses which may be applied include: Industry — Light, Industry — General or it may be treated as an Unlisted Use. The Western Australian Planning Commission recently advertised draft amendments to the Planning and Development (Local Planning Schemes) Regulations 2015 relating to container deposit scheme infrastructure. These draft amendments included terms which define these activities and contain provisions to exempt them from requiring approval where they meet certain requirements. The City has not yet been advised of the outcome of the proposed amendments (no Ministerial decision yet).
		identify stautory buffers as Special Control Areas for lities to avoid encroachment by incompatible land	NO
Local planning policies	TITLE:	The City's Local Planning Policies can be found at https://www.wanneroo.wa.gov.au/info/20017/planning_	_and_building/142/local_planning_policies
	ADOPTED BY COUNCIL:	Various dates	
	RELATIONSHIP TO WASTE STRATEGY OBJECTIVES:		
			NO If YES please provide comments:

6.3.4 Sustainable procurement

Local governments can be significant consumers whose purchasing decisions and procurement policies can have positive impacts. This section reviews activities relating to procurement of infrastructure, goods and services that avoid waste, promote resource recovery or encourage greater use of recyclable and recycled products. Information on existing sustainable procurement policies or practices that may contribute to the Waste Strategy objectives should be detailed in Table 17.

Table 17: Existing sustainable procurement policies and practices (LG to complete the table)

Table 17. Existing detailment productively possess and produce (EC to complete the table)				
Sustainable procurement policy or practice	Date adopted by council	Actions implemented e.g. switching to recycled printer paper	Alignment with Waste Strategy targets, objectives or focus materials	
Purchasing Policy: Sustainable Procurement	24/09/2019	Environmental considerations examples in additional	The City endeavours to design Request for Quotations & Request for Tenders to provide an advantage to those suppliers and contractors who demonstrate they minimise environmental and negative social impacts and embrace Corporate Social Responsibility principles.	

Additional comments (local government to insert any additional comments that may be applicable)

Examples of questions are:

Does your organisation practice waste minimisation e.g., reduced packaging, or packaging with recycled materials or using compostable packaging? Please provide details including % of reused/recycled materials used.

At the end of the product life, does your organisation accept the return of used products for the purpose of recycling/reusing?

Are the products your organisation distribute/use in the delivery of service able to be easily disassembled and recycled after use?

The City aims to reduce it's carbon footprint and in order to achieve this, we will endeavour to send our waste to facilities within the City's boundaries.

6.0 Waste management tools

6.4 Behaviour change programs and initiatives

Communication and engagement with waste generators and managers underpins many local government waste management activities, and are vital in driving behaviour change needed to achieve the objectives and targets of the Waste Strategy.

Behaviour change programs and initiatives refers to activities that increase awareness, skills and knowledge; provide consistent messaging; help people to use waste infrastructure; and encourage the adoption of specific, positive waste behaviours and attitudes.

Most local governments have existing behaviour change programs and initiatives and it is important to evaluate their effectiveness. This section includes an opportunity for a high level qualitative assessment process to understand what has worked and what has not. The results can be used to inform actions for Part 2 – Implementation plan (Table 21).

Information on the local government's existing waste behaviour change programs or initiatives should be detailed in Table 18. This may include participation in Waste Authority funded programs, or programs/initiatives run by the local government.

Table 18: Behaviour change programs and initiatives, including Waste Authority programs and other local government initiatives (LG to complete the table)

Local government program/initiative	Description	Outcomes achieved as a result of the program (Qualitative/quantitative)	Evaluation method	What's worked/not worked	Suggested improvements
Waste Education Plan 2018/19-2022/23	Guiding document that outlines facilitation of education programs to support behaviour change	Reduction in tonnage per capita Reduction in contamination of household bins	Waste audits, ranging from kerbside visual audits to larger scale samples. Qualitative data in form of surveys and feedback	POSITIVES Partnerships with organisations such as Keep Australia Beautiful WA, DWER and Sea Shepherd. Support for the community via schools.	Review the Waste Education Plan to better align with the outcomes of the Waste Avoidance and Resource Recovery Strategy 2030
	Adoption of the Waste Authority's Waste Sorted Toolkit to communicate waste education messages to community	widely utilised to support the roll- out of the Better Bins Program in the 2020/21 Financial Year. More information about the results of the program will be available	Analysis of qualitative outcomes via social media, traditional media, surveys and direct feedback	POSITIVES Range of materials ready to utilise with community. Consistent look of communications across WA. Support from DWER in the development and delivery of materials. NEGATIVES Potential limitations with the design style of the program	State government mandate the use of the waste sorted tool kit so that all local governments are utilising the same information for communicating consistent waste education information.
Great Recycling Challenge (GRC)	The City of Wanneroo's Great Recycling Challenge (GRC) is a household waste education program, based upoon WALGA's Bin Tagging Program, that aims to improve the recycling habits of residents and reduce contamination in waste and recycling bins. In 2019 over a six week period the waste team visited 1800 houses across the City's 36 suburbs to inspect kerbside waste and recycling bins. The Waste team visually checked the contents of each household's waste and recycling bins to see if there are items that do not belong. The team then left feedback on a tag attached to the bin handle. The tags provided individual information about how each household can help maximise the City's recycling efforts. A number of improved households received prizes for compliance which were awarded at a seremony attended by the City's Mayor and other elected members.	contained low or no contamination, with almost 50%		POSITIVES Individualised feedback on recycling behaviours to residents Reduced rates of contamination in a majority of households visited Kerbside conversations with members of the community, a majority of who supported the intent of the program Inclusion of a reward component appears to add a competitive nature for some residents. NEGATIVES Time and resource intensive, which limits the reach of the program.	Consideration of staff resourcing to better facilitate the program. Opportunity to test the broader impact of the program, including on those who are not selected, through broader reaching surveys. The program could routinely be targeted in to areas/suburbs which have higher instances of contamination.

Additional comments (local government to insert any additional comments that may be applicable)

The decision of Mindarie Regional Council to cease delivering regional waste education programs on behalf of member councils in from August 24 2020 has necessitated a review of the way in which the City of Wanneroo supports the delivery of behaviour change programs and initiatives. This is currently ongoing.

6.5 Data

Table 19 provides an opportunity to assess existing waste data practices, identify strengths and gaps and consider the kinds of data activities which could be included in the Part 2 – Implementation Plan to improve the local government's waste data. It should be completed based on the data/information covered in Part 1 of this document, as well as the individual experience of the officer/s responsible for collecting and using waste data.

Where 'no', please comment on:

- the kinds of data that is missing, where data gaps exist
- barriers to collecting or accessing adequate data
- the kinds of data collection, analysis or reporting practices that are not currently in place which would assist local government waste management functions.

Table 19: Assessment of waste data (LG to complete the table)

	Please ✓			
	YES	NO	Comment	
Does the local government have access to adequate waste data to complete Part 1 of the waste plan?	V		Mostly. Waste operations relies on waste processing contractors to submit reports with weights of materials disposed/recycled/recovered. This information is then fed into a master excel waste spreadsheet. The City's Bulk Verge Recycling Contract requires detailed monthly data reporting to determine waste type, tonnage and the amount of waste diverted from landfill as part of the process. This helps the City to fully realise waste diversion targets and tonnages that can be expected when documenting future tenders.	
Does the local government use waste data when undertaking planning activities for waste projects/programs?	V		Data from waste and recyling audits is used to develop waste education messages and behaviour change programs.	
Does the local government have access to adequate waste data for this purpose?	V			
Does the local government use waste data when monitoring or assessing waste projects/programs?	√		Historically bulk hard waste was disposed to landfill but in October - December 2018 the City carried out a nine week trial by diverting the material to a material recycling facility. The content of the Bulk Hard Waste was broken down into weight and category and a recovery rate of	
Does the local government have access to adequate waste data for this purpose?	1		44% was achieved. As a result of the success of the 9 week all bulk hard waste is no longer disposed to landfill and is now sent to a material recyling facility. In 2019 a recovery rate of 40% was achieved. Data collect from illegal dumping is used to monitor the effectiveness of the illegal dumping program.	
Does the local government use adequate waste data to measure progress toward the targets and objectives of the Waste Strategy?	V		The City has access to all relevant data to fulfill its annual reporting obligations under the WARR Act.	
Does the local government have access to adequate waste data for this purpose?	V			
Does the local government have access to adequate waste data to fulfil annual data reporting obligations under the WARR Regulations? (previously undertaken through the Waste and Recycling Census)	V		Data used from the master excel waste spreadsheet. This was adequate for the Waste Census, but will be reviewed and enhanced to suit the requirements of the newly created and mandated Waste Plans.	
Are there any types of waste data that the local government does not currently collect or have access to that would be helpful/useful?	V		Number and type of white goods presented for collection annually. This data would assist the City with relevant data before progressing to any on demand service in the future. Verge crew would document the number and type of white goods presented on the verge.	
Are there any ways which local government waste data collection, storage or use could be improved?	V		Consistent recording of litter Vs illegal dumping	
Is the data collected by the local government accurate? Are any new strategies needed to improve accuracy?	√		Currently weighbridge dockets/reports are utilised for all material disposed or recycled.	
Does the pre-filled data provided in this template align with the data the local government has? i.e. is this pre-filled data accurate?		√	Minor adjuments made in section P1- 3 Avoid	
Any additional comments?	√		The City has access to most of the data requested, However a review of the data that is collected will be required, to amend current practices, to guarantee that ALL data is available.	

7.0 Summary

The purpose of Part 1 of the waste plan is to consolidate information about current waste management practices, to enable you to assess and identify:

- current waste management performance
- alignment between current waste management practices and the Waste Strategy
- strengths and successes, as well as gaps and opportunities for improvement.

Table 20 provides space to analyse the data and information presented in *Part 1*, and should be used to determine waste management priorities for the short, medium and long term, and translate these priorities into actions in *Part 2 – Implementation plan (Table 21)*.

Table 20: Assessment of current waste management performance and prioritisation of future actions (Completing this table is optional)

Waste management achievements (for example, performance/achievement against Waste Strategy targets or objectives or where particular waste management objectives have already been met)	Illegal dumping reduced from 757 tonnes in 2015/16 to 335 tonnes in 2018/19, Compositional kerbside waste and recycling analysis completed Secured Waste Austority funding for introduction of third kerbside bin for organics. Continued to deliver a waste service with an ever expanding population and City.
Opportunities for improvement (for examples, where performance against Waste Strategy targets or objectives could be improved or where waste management objectives have not been met)	Reduce contamination in recycling bin, currently 27% of recyclable material presented in the yellow lidded bin by the community should actually be disposed of in the residual waste bin. Roll out the City's three bin system. This will allow for a greater amount of materials to be recycled for the community. Continue to develop the City's community drop-off sites planning with a view to implementation once a three bin system has been rolled out.
Priority areas for action in Part 2 – Implementation plan	Ongoing (activities currently under way and/or continuously undertaken) Community Education - Great Recycling Challenge, 3 bin roll-out, Short term (within the next 1-2 years) Roll-out of 3 bin kerbside GO service & standardise bin lids. Implementation of Waste Education Plan. Develop business case for community drop-off centres. Develop business case to transition from vergeside collection service to on-call service. Develop plans for a Resouce Recovery Precinct within the City of Wanneroo. Commence development of Resource Recovery Precinct in City of Wanneroo. Medium term (within the next 3-5 years) Development of community drop-off facilities, Transition to FOGO kerbside service, Implementation of Waste Education Plan, Introduction of Public Place Recycling. Commence development of Resource Recovery Precinct in City of Wanneroo. Long term (more than five years) Commence development of Resource Recovery Precinct in City of Wanneroo. Review kerbside waste collection methodology

Bin Audit Composition Category Details

Recyclable Components				
1	. 2	3		Descriptors
			Newspaper	Newspapers, Newspaper like pamphlets,
		Recyclable Paper	Glossy Paper	magazines (glossy) pamphlets, present wrapping paper,
			Office Paper	A4 document paper, writing pads, letters, stationery papers, Print / Writing Paper, envelopes
			Coloured Paper	Coloured Paper
	Paper		Composite Paper	Composite paper items where the weight of the paper is estimated to be greater the weight of the other materials, envelopes with transparent windows
		Non-Recyclable Paper	Contaminated Paper	Paper towel, Paper Napkins, Contaminated Paper - soiled not recyclable
			Other Paper	Non-Recyclable Paper, greaseproof paper, paper with wax coating, high wet strength papers, telephone books
			Corrugated Cardboard	Corrugated cardboard boxes,
			Packaged Flat Cardboard	packing boxes etc, cereal boxes, business cards, folding cartons
	Cardboard	Recyclable Cardboard	Liquid Paper Board Foil Lined and Other	UHT / Long life milk, Soy Milk Cartons, some fruit juice cartons, Carbon barriers, Milk Cartons, Cardboard with wax coating, paper/disposable cups including biodegradable cups
		Non-Recyclable Cardboard	Composite cardboard	Composite cardboard items where the weight of the cardboard is estimated to be greater the weight of the other materials, e.g. pringle boxes etc,
	1		Contaminated Cardboard	Contaminated Cardboard e.g. pizza boxes
			Other Cardboard	Non-Recyclable Cardboard
			PET #1	Soft drink bottles, juice bottles, some food & mouthwash containers (e.g. jam & sauce bottles, peanut butter jars) including coloured PET
			HDPE#2	Milk and cream bottles, shampoo and cleaner bottles, HDPE bottles, including coloured HDPE
			PVC#3	Cordial and juice bottles, blister packs, plumbing pipes and fittings, PVC labels
Recyclables	Plastics		LDPE#4	lce cream container lids, cream bottle lids, squeeze bottles, lids, builder's black plastic, black mulch film, plant nursery bags
necyclasics			Polypropylene#5	Ice cream containers, drinking straws, pot plant pots, some bottle caps, plastic garden settings, potato crisp bags, compost bins
			Polystyrene #6	Yoghurt / sour cream containers, hot drink cups, take away containers, plastic cutlery, video/CD boxes, packaging foam, any foam
			Plastic#7 Other	Tupperware, Mixed unidentifiable plastics, all other resins and multi-blend plastic materials
			Plastic Bags	Plastics Shopping Bags, Plastic Produce/Food Bags, Resealable Plastic Bags, Bin liners, Garbage bin liners, Compostable Plastics Bags
			Plastic Film	Cling film
			Composite (Mostly Plastic)	Composite plastic items where the weight of the plastic is estimated to be greater than the other material items
		Recyclable Glass (CDS Glass)	Glass Bottles	Beer/Cider Mixed Drinks, Soft drink bottles, not broken glass
	Glass	Recyclable Glass	Glass Other	wine bottles, food and sauce jars,
		Non-Recyclable Glass	Miscellaneous/Other Glass	Plate glass (window and windscreen), broken light globes glass, glass particles, Black or ceramic lined glass, Including broken glass that is recyclable more than 50mm in size
			Steel Cans	Food cans, pet food cans, tins, empty paint tins,
			Steel Aerosols	Aerosol cans
	Ferrous (Steel)	Steel	Composite Ferrous (Mostly Ferrous)	Composite ferrous items where the weight of the metal is estimated to be greater than the other material items
			Ferrous Other	Beer bottle tops, 100% ferrous items that are not cans / tins / packaging materials
			Aluminium Cans	Beer and soft drink cans,
	1		Aluminium Aerosols	Aluminium aerosol cans
	L		Aluminium Foil	clean foil
	Non Ferrous (Aluminium)	Aluminium	Composite Non-Ferrous (Mostly Non-Ferrous)	Composite non-ferrous metal items where the weight of the metal is estimated to be greater than the other material items
			Non-Ferrous Other	Copper / brass / bronze items, other metals (not ferrous / aluminium), Aluminium tamper proof seals
Contaminants/Non-Recyclable Components				
			Food Waste	Vegetable scraps, meat scraps, animal food, leftover food, Food particles, Bones
	Organic		Green Waste	Grass clippings, tree trimmings / pruning's, flowers, tree wood
	Organic	Organic	Packaged Food Waste	(Liquid containers - quarter full or more) and (Food Waste in containers or bags)

			Other Putrescible	Animal excrement, mixed compostable items
Organic	Other Organics	Other Organics	Wood/Timber	Milled wood / timber, wooden skewers
	Textiles	Textiles	Textiles	(Natural/Synthetic - Apparel/Bedding etc.), (Leather and Rubber)
	Textiles	rextiles	Other Textiles	Shoes, handbags, millinery etc
	Earth	Earth	Soil/Dust 'n' Dirt and Inert and Broken Glass, Ash/Coal	Vacuum bag contents, soil, rocks, dirt, grit, mud, Broken Glass less than 50mm in size
			Ceramics, Rocks/Stones, Bricks, Concrete	Bricks and stones, Cups, bowls, pottery items, concrete
			Pharmaceuticals	Unused prescription medicine, vitamins and Minerals
	Medical	Medical Waste	Medical Waste	Band aids, Bandages, Used surgical gloves, Surgical Instruments, Medical aids/kits, Medical devices and radioactive materials, any solid waste generated from a diagnosis, treatment of humans or animals, /Medical Other
			Hypodermic Syringes	Hypodermic Syringes, Epi Pens
	Pathogenic Infectious	Pathogenic Infectious	Sanitary / Hygiene	used tissues (items with any bodily fluids), tampons/pads, cotton buds)
	r actiogetiic iiiiectious		Nappies	Adult and Child disposable nappies
Hazardous	Hazardous	Hazardous	Chemicals	Bleach, Shampoo, Cleaning Products, (where the weight of the product is estimated to be greater than the weight of the container)
			Paint	Wet/Dry Paint
			Batteries Household	Batteries (Single Use and Rechargeable), Mobile phone battery
			Batteries Other	Vehicle Batteries e.g. Car/Boat, Industrial batteries e.g. Power Supply (UPS)
			Fluorescent Tubes/Light Bulbs	
			Oil Household, Motor & Other	
			Building Material	
			Hazardous Other	Uncategorized hazardous waste
			Toner Cartridges	Toner Cartridges
	Electronic Waste	Electronic Waste	Computer Equipment	Computer Components, Peripheral Devices/Computer Printer or Photocopier/Printer
Other			Mobile Phones	Mobile phones
			Electrical Items	Electrical Products
	Miscellaneous	Miscellaneous	Miscellaneous (Specify)	Any items not applicable to other categories

GLOSSARY

02007 11 (1				
Avoidance	Avoidance refers to the prever preferred option in the waste h	ntion or reduction of waste generation and is the most ierarchy.		
Better practice	Better practice refers to practices and approaches that are considered by the Waste Authority to be outcomes-focussed, effective and high performing, which have been identified based on evidence and benchmarking against comparable jurisdictions			
Commercial and industrial waste (C&I)	Solid waste generated by the business sector, State and Federal Government entities, schools and tertiary institutions.			
Commercial waste services	Refers to drop-off, kerbside, vergeside or other waste services provided by the local government to commercial premises.			
Sommorous music sorrious	Discretionary service, not of	offered by all local governments		
Construction and demolition waste (C&D)		olition and building activities, including road and rail , and excavation of land associated with construction		
Disposal	Disposal refers to the disc another disposal route.	harge of waste into the environment, either into landfill or		
Disposal	Disposal is the least prefe	rred option in the waste hierarchy.		
		nere reportable waste is delivered to the waste depot ents of the local government i.e. self-hauled waste.		
Drop-off facilities and services	Services are provided to containing	ollect waste or recyclable materials.		
propon facilities and services	May be temporary or permanent standalone drop-off points for one or more materials, or may form part of other waste facilities (such as landfills or transfer stations).			
	Note: this does not include HHW drop-off points			
Energy recovery	The process of extracting energy from a waste stream through re use, reprocessing,			
Household hazardous waste	Refers to facilities for the drop-off and storage of HHW			
(HHW) facility	Includes consideration of the drop-off and storage procedures and infrastructure, staffing and resourcing, layout, operation and management HHW facilities, etc.			
	Illegal dumping is the unauthorised discharging or abandonment of waste and is an offence under Section 49A of the <i>Environmental Protection Act 1986</i> .			
	Illegally dumped waste is generally considered to have the following attributes:			
	Volume	> 1 cubic metre		
Illegal Dumping	Environmental impact	Contains items/substances that are potentially noxious or hazardous; potential for environmental harm if material leaks, spreads or degrades		
	Type of waste	Commercial or industrial waste; larger-scale household waste		
	Reason for offence	Premeditated decision; commercial benefit or avoidance of fee		
	Mode of deposition	Deposited using a vehicle		
Kerbside waste services	A regular, containerised collection service (often a wheelie bin) where the waste or recycling is collected from outside a resident's dwelling.			
33,000	Can apply to either recycling or general waste (and in a few instances green waste).			
	Refers to inert or putrescible waste, registered or licenced landfills			
Landfill	Activities related to the layout, operation, management and post closure of a landfill.			

	Includes consideration of the technology and infrastructure on site, staffing and resourcing, and any other waste facilities or services at the landfill site (e.g. greenwaste or recycling drop off, mulching, tip shop, etc.)			
	Litter is defined in the Litter Act	1979 as including:		
	all kinds of rubbish, refuse, junk, garbage or scrap; and			
	any articles or material aba possession thereof,	indoned or unwanted by the owner or the person in		
		ke or other like products emitted or produced during the g, extractive, primary or manufacturing industry.		
Litter	Litter is generally considered to	have the following attributes:		
	Volume	< 1 cubic metre		
	Environmental impact	Nil or minor actual or potential environmental impact		
	Type of waste	Personal litter		
	Reason for offence	Unpremeditated, convenient disposal		
	Mode of deposition	Deposited by hand (includes dropping by hand from a vehicle)		
Local government waste	Refers to waste generated	by a local government in performing its functions		
management	footpath building and mainter	construction and demolition waste from road and nance; greenwaste from parks maintenance; waste nt offices, depots, and facilities		
Municipal solid waste (MSW)	Solid waste generated from do activities	mestic (residential) premises and local government		
Peel region	The Peel region is the area def	ined by the Peel Region Scheme.		
Perth metropolitan region	The Perth metropolitan region or the Perth region is the area defined by the Metropolitan Region Scheme.			
Public place services	Public place waste services refers to permanent bins provided by local government in public places to collect waste and/or recycling.			
Recovery	The process of extracting materials or energy from a waste stream through re-use, reprocessing, recycling or recovering energy from waste.			
Reuse	Reuse refers to using a material or item again.			
Reprocessing	Reprocessing refers to using a during the manufacturing or rer	n item or material that might otherwise become waste manufacturing process.		
Recycling		collected, sorted, processed (including through o raw materials to be used in the production of new		
		ne application of a better practice source separation n, consistent with the waste hierarchy as described in		
Residual Waste	Where better practice guidance is not available, an entity's material recovery performance will need to meet or exceed the relevant stream target (depending on its source - MSW, C&I or C&D) for the remaining non-recovered materials to be considered residual waste under this waste strategy.			
Special event waste services	services provided by local gove	ent refers to temporary bins and/or waste collection ernment to manage waste generated at events such as als, sports events, markets etc.		
Sustainable procurement	achieves value for money and	ves meeting a need for goods and services in a way that generates benefits not only to the organisation, but also nile minimising damage to the environment.		
		ndertake large scale consolidation of waste or recyclable her facility for processing or disposal		
Transfer station	Activities related to the layer	out, operation and management of a transfer station		
	Includes consideration of the technology and infrastructure on site, staffing and resourcing, and any other waste facilities or services available at the site (e.g. greenwaste or recycling drop off, mulching, tip shop, etc.)			
	Vergeside collection services.	es are bulk, infrequent (~every 4-6 month or on demand)		
Vergeside waste services	Material is collected from residential 'vergesides' either non-containerised or in a skip provided by the local government. Vergeside services may relate to green waste or hard waste			
	Includes waste and/or recy source and can include green	clable materials that may be mixed or separated and the n waste or hard waste.		

Waste services are defined by the Waste Avoidance and Resource Recovery Act 2007 as the:

• the collection, transport, storage, treatment, processing, sorting, recycling or disposal of waste; or

• the provision of receptacles for the temporary deposit of waste; or

• the provision and management of waste facilities, machinery for the disposal of waste and processes for dealing with waste.



WASTE PLAN

2020-2025



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MAYOR'S MESSAGE

The City of Wanneroo is proud to present our Waste Plan for 2020-2025.

The publication of this document follows an extensive review into how the City manages and reduces its waste, recycling and organic materials. Through this process, the City has identified areas of opportunity, and has subsequently set its sights on making significant improvement in the coming years.

This Waste Plan summarises how Council will deliver its waste management services over the next five years, and outlines the City's priorities and measurable targets with those detailed in existing federal, state and local government strategic and policy frameworks.

Developed in collaboration with the Department of Water and Environmental Regulation and the State Government's Waste Avoidance and Resource Recovery Strategy 2030, this document is further supported by valuable feedback received from the community and other vital industry stakeholders.

By endorsing this plan, Council is embarking on a journey characterised by new approaches and ambitious targets, starting with the delivery of a three-bin system that separates domestic waste and garden organics by the end of 2021.

As this document illustrates, Council is committed to minimising the amount of waste it generates; reducing the environmental impacts of waste generation and disposal; proving a cost-effective service to ratepayers; and providing the necessary infrastructure and service to support economic development in the City of Wanneroo.

The City looks forward to continuing its work with partners and the broader community to implement the actions outlined in this plan. Together, it is my hope that we can change our perspective around waste, continue to recover resources wherever possible, and build towards creating a more circular economic and sustainable future for all our residents.

Mayor Tracey Roberts JP

1



1 INTRODUCTION

In 2016, the City of Wanneroo (the City) released its Strategic Waste Management Plan (SWMP) 2016-2022 to deliver waste and recycling services that achieved a balance between accessibility, affordability and sustainability.

To avoid confusion, the City has renamed the 'SWMP' to the 'Waste Plan' to align with the Waste Authority's Waste Avoidance and Resource Recovery Strategy 2030 (Waste Strategy).

The previous Waste Plan provided guidance to the City for the delivery of waste services through a framework of priorities for improving waste management initiatives designed to divert waste from landfill and improve recycling practices. The overarching objectives of the Waste Plan were to:

- Promote the delivery of efficient and effective waste management solutions;
- Reduce the City's ecological footprint, where possible;
- Align operations and disposal options with the principles of the waste hierarchy;
- Foster a partnership approach with community and industry; and
- Develop a sound governance model for waste management for the City.

The current Waste Plan has been reviewed and updated to reflect contemporary initiatives and issues, to understand achievements to date, and to refresh actions based on change within the waste and recycling industry and the Western Australian State Government's future waste strategies.

This revised Waste Plan outlines how the City will manage its waste management services over the next five years. It sets the City's priorities and measurable targets in alignment with federal, state and local government strategic and policy frameworks.

This Waste Plan is structured around five key focus areas as follows:

- 1. Waste services:
- 2. Waste infrastructure;
- 3. Policies and procurement;
- 4. Data; and
- 5. Behaviour change programs and initiatives.

1.1 AIMS AND OBJECTIVES

With a focus on five key areas, this Waste Plan aims to define the City's current situation of 'where we are now' in regards to the management of waste and 'where we want to be'. By identifying the gaps between our current situation and future aspirations, the required actions have been developed and are listed in the Implementation Plan in Section 6: Priorities for 2021-2025.



Commitment to improving waste management practices significantly contributes towards achieving objectives, whilst enabling the City to responsibly provide a level of service that the community expect.

1.2 THE REQUIRMENT FOR A WASTE PLAN

Local governments are required to implement waste plans that align waste processes with Waste Strategy.

All local governments and regional councils located in the Perth metropolitan and Peel region (Perth and Peel regions), and major regional centres that provide waste services, are required to develop waste plans for the 2020-21 financial year, and perform waste management functions in accordance with their waste plan.

Waste plans provide a link between the targets and objectives of the Waste Strategy and local government waste management initiatives by:

- Aligning local government waste management activities with the Waste Strategy;
- Mapping current performance and establishing a benchmark to achieve Waste Strategy targets;
- Monitoring progress of local government achievements of Waste Strategy targets; and
- Designing programs and activities that support the implementation of the waste plan.

2 LEGISLATION, POLICY FRAMEWORK AND STRATEGIC DRIVERS

Within Australia, each tier of government (federal, state and local) plays an important part in guiding how waste is managed. This Waste Plan aligns with all of these acts, policies, targets and objectives.

2.1 FEDERAL LEGISLATION AND REGULATION

The Federal Government possesses limited authority to introduce national legislation for waste management and resource recovery. The following is a summary of key documents that have been considered in development of this Waste Plan:

- Recycling and Waste Reduction Act 2020;
- Environmental Protection and Biodiversity Conservation Act 2016;
- National Greenhouse and Energy Reporting Act 2007;
- Clean Energy (Consequential Amendments) Act 2011;
- Clean Energy Legislation Amendment Act 2012;
- Product Stewardship Act 2011;
- National Waste Policy, 2018;



- Environmental Protection Act 1986; and
- The Litter Act 1979.

2.2 STATE LEGISLATION AND REGULATION

The Local Government Act 1995 confers powers to the City, which include the provision of a waste removal service to the City's residents. The Waste Avoidance and Resource Recovery Act 2007 (WARR Act) is the major waste management legislation in Western Australia. The WARR Act established the Waste Authority and has a particular focus on prescribed local government mechanisms, including:

- Minimum level of waste services to be provided by local councils;
- Requirement for the development of waste plans by local councils;
- Requirement for waste local laws;
- Need for the permitting of facilities which receive certain waste materials; and
- Adherence to the principles of the waste hierarchy as shown in Figure 1.



Figure 1: Waste Hierarchy

Governments across Australia commonly adopt the waste hierarchy as the ideal structure for moving towards sustainable resource management. The waste hierarchy states that waste should be managed in order of preference: avoidance, recovery, reuse, reprocessing, recycling, energy recovery, with disposal as the last resort.

The Waste Avoidance and Resources Recovery Act 2007

The WARR Act was amended in 2018 to facilitate the implementation and operation of a container deposit scheme (CDS) in WA. The CDS is an extended producer responsibility scheme that allows consumers to return empty beverage containers to a refund point in exchange for a 10-cent refund. The CDS is intended to complement kerbside recycling and existing waste services. The refund encourages people to collect and recycle beverage containers consumed away from home.

Key features of WA's CDS align with the existing and proposed schemes in other states and territories in terms of structure, operations, labelling and value of the deposit.



The WARR Act is currently under review, and industry expects that changes will be made to strengthen the ability of the State Government to ensure that the newly set targets in the Waste Strategy are met.

The Waste Avoidance and Resource Recovery Levy Act 2007

The Waste Avoidance and Resource Recovery Levy Act 2007 is an economic instrument designed to reduce waste to landfill by imposing a levy on certain waste received at disposal premises. The levy dissuades the use of landfill by:

- · Increasing the cost to dispose of waste to landfill;
- Modifying behaviour in the waste management sector; and
- Supporting programs that aim to reduce waste going to landfill.

One of the actions of the Waste Strategy is to review the scope and application of the waste levy and to establish a schedule of future waste levy rates, with the initial schedule providing a minimum five-year horizon.

The Waste Avoidance and Resource Recovery Regulations 2008

The WARR regulations require local governments to make and lodge annual returns with the CEO of the Department of Water and Environmental Regulation (DWER) on or before 1 October each year. The annual returns must contain information for the most recently completed financial year relating to waste and recycling data.

2.3 POLICY FRAMEWORK

The City's Waste Plan has been developed to align with state and federal policy frameworks. Key state and federal policies are described in this section.

Federal Policy

Recycling and Waste Reduction Act 2020

The new Recycling and Waste Reduction Act 2020 came in to force on 9 December 2020. The new legislation will implement the Australian Governments (federal, states and territories) joint 2020 commitment to ban the export of glass, plastics, tyres and paper. From 1 January 2021, the export of waste glass was regulated. Rules for the export for waste plastics, tyres and paper will be phased in over time. Rules for waste plastics will come into effect on 1 July 2021 (stage 1), and 1 July 2022 (stage 2), tyres on 1 December 2021 and paper on 1 July 2024. Exporters of these materials will need a licence to export by the required date.

National Waste Policy 2018

The National Waste Policy 2018 sets a clear direction for Australia for the next 10 years. The policy encompasses wastes





in the municipal, commercial, industrial, construction and demolition waste sectors. The policy provides a framework for collective action by businesses, government, communities and individuals until 2030. The aims of the National Waste Policy are to:

- Avoid waste prioritise waste avoidance, encourage efficient use, reuse and repair; design products so waste is minimised and they are made to last;
- Improve resource recovery;
- Increase use of recycled material and build demand and markets for recycled products;
- Better manage material flows to benefit human health, the environment and the economy; and
- Improve information to support innovation, guide investment and enable informed consumer decisions.

State Policy

Waste Avoidance and Resource Recovery Strategy 2030

In February 2019, the WA Government released the Waste Avoidance and Resource Recovery Strategy 2030 (Waste Strategy).

The Waste Strategy aims to build on the progress of the first Western Australian Waste Strategy: Creating the Right Environment, 2012.



It provides a long-term strategy for the state, for

the continuous improvement of waste management, benchmarked against best practice. Building on the previous strategy, which concentrated on landfill diversion, it now includes targets for waste avoidance, resource recovery and environmental protection, while maintaining the diversion of waste disposed to landfill.

The Waste Strategy's vision states, "Western Australia will become a sustainable, low-waste, circular economy in which human health and the environment is protected from the impacts of waste". The Waste Strategy places key emphasis on the omission of organics from the residual waste bin, encouraging all local governments to transition to a food organics and garden organics (FOGO) system by 2025, including the omission of organics from landfill and waste to energy.

The Waste Strategy's overall objectives and state targets are illustrated in Figure 2.



Avoid Western Australians generate less waste.	Recover Western Australians recover more value and resources from waste.	Protect Western Australians protect the environment by managing waste responsibly.
 2025 – 10% reduction in waste generation per capita 2030 – 20% reduction in waste generation per capita 	2025 – Increase material recovery to 70% 2030 – Increase material recovery to 75% From 2020 – Recover energy only from residual waste	 2030 – No more than 15% of waste generated in Perth and Peel regions is landfilled. 2030 – All waste is managed and/or disposed to better practice facilities

Figure 2: Waste Strategy targets.

Other targets specified in the Waste Strategy, which are relevant to local governments, include:

- 2025 All local governments in the Perth and Peel regions provide consistent three bin kerbside collection systems for the collection or FOGO;
- 2030 Move towards zero illegal dumping;
- 2030 Move towards zero littering;
- From 2020 recover energy only from residual waste.

Increased media focus on waste

2017 and 2018 saw an increased media focus on how much society wastes as well as what actually happens to that waste after it has been collected. Examples include:

- ABC's War on Waste television series and podcast;
- ABC's Four Corners investigation into how the waste sector works; and
- A great deal of media attention around the impact to Australia's recycling system resulting from implementation of China's National Sword Policy.



The heightened media attention has engaged new people in the community and deepened the understanding of those who were already engaged. Local governments across Australia, including the City, have responded to their communities by providing increased levels of information on the City's waste and other recycling services, and how to avoid waste and recycle more.

Changes to the recycling industry in WA

China introduced very stringent restrictions on the importation of waste through its National Sword Policy on 1 January 2018. This policy has significantly impacted the global market for processed recyclable materials, including recyclable material currently collected in WA. The policy aims to improve China's national environmental standards and strictly prohibits the importation of recyclable waste with contamination levels exceeding 0.5 per cent, compared to previous limits of approximately 10 per cent. Consequently, the State Government created a taskforce



to advise on waste management issues in WA, in consultation with state and local governments, the waste industry and community stakeholders.

2.4 REGIONAL

The City is one of seven member councils of Mindarie Regional Council (MRC). MRC's Corporate Business Plan 2018 – 2037 provides a shared vision for waste management in the region and demonstrates how MRC will deliver environmentally sustainable waste management for its communities. The plan mirrors the strategic direction adopted by all member councils.



In 2014, MRC commissioned a report into waste processing infrastructure options, to provide an assessment of the most appropriate regional waste infrastructure approach for its members.

The report modelled the application of different infrastructure scenarios for the region, their potential to reach diversion targets and made recommendations on the most appropriate infrastructure for the region.

The report recommended the development of a 'waste precinct model' that includes a sorting shed, transfer station, materials recycling facility and a waste to energy plant. This development will assist member councils to increase their municipal solid waste diversion rate to 65 per cent or greater. To date, there has been no major progress on this recommendation.

Waste to energy

Turning waste into energy is an opportunity to extract value from waste that would otherwise be disposed to landfill. Generating energy from waste can add renewable energy to WA's energy mix and is in alignment with the Waste Strategy, if from 2020 the only waste that goes to the facility is residual waste.

There are currently two waste to energy facilities being built in the Kwinana/Rockingham areas. These are likely to come online from 2021/22. Given its control of member councils' residual waste materials (including the City's), MRC is likely to look to disposing of these materials at either of these facilities when they open. Assuming all member councils move to a three-bin FOGO collection system, when available, this will increase diversion rates.

2.5 CITY OF WANNEROO KEY STRATEGIC DRIVERS

The City has prepared a number of key strategic documents that support its commitment to sustainable waste management which are:

1. Strategic Community Plan 2017/2018 – 2026/2027;



- 2. Corporate Business Plan 2017/2018;
- 3. Waste Management Policy 2017;
- 4. Strategic Waste Management Plan 2016-2022;
- 5. Waste Services Service Delivery Review 2018 Transition Plan; and
- 6. Waste Local Law 2016.

The City's Strategic Community Plan promotes 'reduce, reuse and recycle waste', as illustrated in the **Figure 3** below:

Outcome 3.3 Reduce, reuse, recycle waste	
Strategy How will we get there?	3.3.1 Treat waste as a resource 3.3.2 Foster a partnership with community and industry to reduce waste 3.3.3 Create and promote waste management solutions
Measures How will you know our progress?	Lead Measures: Strategic Waste Management Plan 2016-22 Delivery of Waste management Education programs Lag Measures: Increase in customer satisfaction levels with recycling Reduction in waste generated per capita in the City Reduction of diversion rate of waste to landfill – kg per capita (65% by 2020) Increase in total volume of recycled waste to other waste ratio

Figure 3: Reduce, reuse, recycle (Strategic Community Plan)

The vision of the City's Waste Plan is to rethink our approach to managing waste, by viewing our waste streams as valuable material resources. Making better use of our resources and reducing the leakage of materials, as wastes, from our economies will deliver benefits economically and environmentally to the City. The move to a circular economy (**Figure 4**), replacing out-dated industrial take-make-consume and dispose models, is essential if we are to make better use of our resources and become more resource efficient.

The strategic approach of the Waste Plan places a stronger emphasis on preventing wastes and promoting material reuse activities. The Waste Plan will also focus on enhancing the collection of quality materials from discarded waste to build on the positive progress made in recycling. The Waste Plan will strive to improve the recovery of organics by maximising the resource value embodied in residual waste.



NORTH COAST WARD

CENTRAL WARD

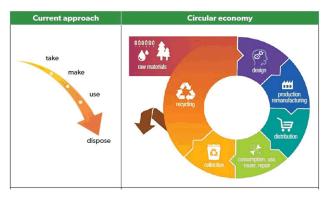


Figure 4: Circular economy approach (Waste Strategy)

3 CITY OF WANNEROO

3.1 **ABOUT THE CITY**

The City of Wanneroo is an expanding and thriving local government on the northern fringe of the Perth metropolitan area, located approximately 12km from the Perth CBD at its nearest point and 62km at its furthest point.

The City of Wanneroo covers an area of 685.1km², has 32km of coastline and is made up of 36 suburbs (Source: ABS Census Cat. 2001). It is Western Australia's fastest growing local government authority.

For 2021, the estimated population figure is 208,904. By 2031 the forecasted increase in population is 266,556 an approximate increase of 57,652 people and approximately 22,112 households that Council will need to provide services to¹.

The majority of this growth is expected to occur in:

- Yanchep and Two Rocks);

Demographics – the age of residents and the number of people with children;

Northern coastal growth corridor (Alkimos, Eglinton, SOUTH WARD • East Wanneroo (Gnangara, Jandabup and Mariginiup); and Infill growth areas (Girrawheen, Koondoola, Marangaroo). Population variables that influence waste generation include:

¹ .idcommunity – demographic resources



- Dwelling type detached house, medium and high density; and
- Household composition the number of people living in each household.

3.2 CITY PROFILE

In 2020, the estimated population figure in the City was 206,860¹. According to the 2016 Census², the median age of residents is 39 years with:

- 25% aged under 20 years;
- 21% aged 60+;
- 45% of households are made up of couples with children;
- 1.8 children per family; and
- Three people per dwelling.

3.3 CITY WASTE SERVICES

In 2018, the City completed an integrated review of Waste Services' operations to identify opportunities for improvements in waste management, an outcome of which was the Waste Services Service Delivery Review 2018 - Transition Plan. The Transition Plan (TP) (**Appendix A**) highlights the pathway required to move from current operations to proposed future operations. It is divided into four phases, illustrating the journey to be undertaken over a number of years. The TP concluded that the City should implement a separate organics kerbside collection service to maximise recovery of this valuable resource, as endorsed at the 2 July 2019 Ordinary Council meeting.

Waste is generated by all sectors throughout the community. Choices around consumption determine the quantities and type of waste generated, whilst community behaviour, in partnership with infrastructure and services, determine how much waste is actually reused, recycled and recovered.

Current in-house waste and recycling kerbside collection services are provided to approximately 73,500 households within the City of Wanneroo, along with other waste disposal options for residents, the costs of which are covered by the annual Waste Service Charge. The average City household disposes of approximately one tonne of waste through kerbside collection bins each year.

Table 1 displays the number of requests for new bins at newly built properties alongside the number of bin repairs undertaken by the City in recent years:

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² ABS 2016 Census QuickStats



Table 1: Number of bin requests per year

Year	New bin requests (for new built homes)	Additional bin requests existing properties	Bins repairs
2014-15	3208	100	3875
2015-16	3607	95	3069
2016-17	2558	84	3992
2017-18	2005	111	4339
2018-19	1420	102	4210
2019-20	1125	135	4410

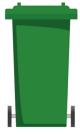
Table 2 displays the waste management options available to the City's residents, disposal methodologies and tonnage for the most recent financial year 2019/20:

Table 2: City's waste management options

	Service availability	Waste materials	Waste disposal point	Disposal outcome	2019/120 Total tonnes generated per annum
General waste kerbside collection (Green lid bin)	Weekly	Food waste, green waste	MRC RRF	Soil conditioner manufacture/ landfill disposal	58950
Recycling kerbside collection (yellow lid bin)	Fortnightly	Card, paper, plastic, tins, glass	Cleanaway MRF	Reprocessing for commodities manufacturers	17575
Bulk rubbish verge collection	Annual	Bulk junk	MRC Tamala Park Landfill/Suez Transfer Station	Landfill Disposal & Recycled	6777 (Collected) 3059 (Recovered) 3718 (Landfilled)
Bulk green waste verge collection	Annual	Green waste	Grass Growers	Mulch manufacture	4152
Wangara Greens Waste Drop-Off	Weekends/ public holidays	Green waste	Western Tree Recyclers	Mulch manufacture	4921
Council facilities and parks	As Required	Litter, vergeside dead animals	MRC Tamala Park Landfill	Landfill disposal	529
Litter/illegal dumping	As Required	Various	MRC Tamala Park Landfill	Landfill disposal	270

Kerbside general waste collection

Household general waste is treated at MRC's Resource Recovery Facility (RRF) and processed into a soil enhancer. Residues from this process are sent to landfill at Tamala Park. In 2018/19, approximately 50 per cent of all materials received at the RRF were diverted from landfill. The City has seen a decrease in general waste from 2016/17 to 2018/19 (**Figure 5**).



This can be attributed to increased community awareness about waste avoidance through media stories, specific waste education carried out by the City and the effects of the current economic climate on residents' spending habits, and therefore waste production.





Figure 5: General waste

Kerbside recycling collection

Plastic, glass, cardboard and metal recycling products are disposed of in yellow lidded bins. The waste is treated at a private materials recovery facility (MRF) where waste is separated and baled before shipping to be recycled into new products. The City has experienced a slight decrease in recyclables when compared to the volume of kerbside recycling collected (**Figure 6**) from 2016/17 to 2019/20.



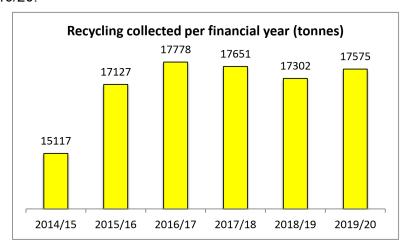


Figure 6: Recyclables

Vergeside bulk hard waste collection

Residents receive one bulk hard waste collection per year, which allows disposal of bulky materials unable to be disposed of via their kerbside bins. In 2017/18 bulk hard



waste was managed through a MRF for a period of nine weeks to increase recycling rates and divert waste from landfill. Scrap metal and mattresses were also separated out on the vergeside to allow unique recycling processes to be applied. The recovery rate for the nine weeks was 18 per cent. The 2018/19 bulk hard waste was processed through the MRF for the full bulk collection cycle of 28 weeks and a recovery rate of 39 per cent was achieved. Similarly, for 2019/20 a full collection cycle was processed through the MRF, achieving a recovery rate of 45 per cent.

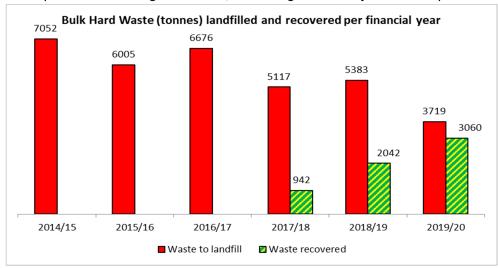


Figure 7: Bulk hard waste

Vergeside bulk green waste collection

Residents receive one bulk green waste collection per year, which allows for the disposal of large quantities of garden waste that are unable to be disposed of in their kerbside bin. This material is compacted in rear-loading trucks and delivered to a private facility, which produces mulch. The decrease in tonnage highlighted in **Figure 8** is counter to previous years' experiences, the reasons for which are unclear at this stage.

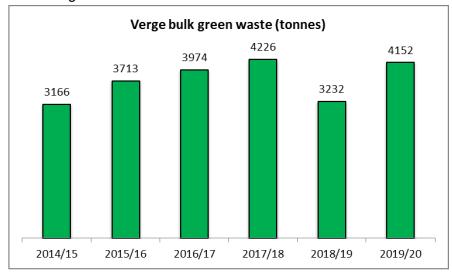




Figure 8: Vergeside bulk green waste

Green waste drop-off

Residents can also dispose of green waste at the Wangara Greens Recycling Facility (WGRF), which is owned and operated by the City. The green waste is removed from site and processed into mulch and made available to residents.

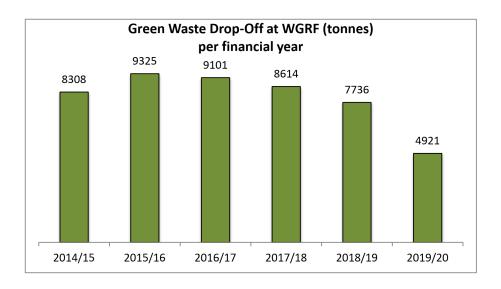


Figure 9: Green waste drop-off at WGRF

Council facilities and parks

The City collects general waste from bins in public parks, major bus stops and City facilities. Tonnages collected in recent years are illustrated in **Figure 10.**

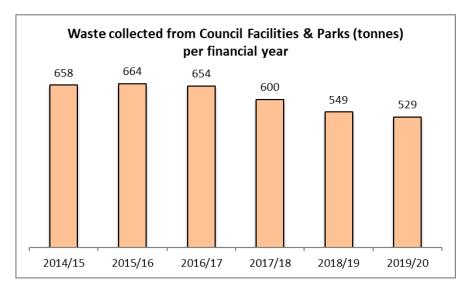


Figure 10: Council facilities and parks



Illegal dumping and litter

Illegal dumping refers to the unauthorised disposal of large quantities of rubbish on the City's verges or roadways. Litter picking is undertaken to maintain amenity in the community space and protect the environment where possible. In recent years, the City has undertaken illegal dumping/litter initiatives in an attempt to stop continuous annual rises that were experienced previously, employing various strategies to reduce illegally dumped waste. As a result, the City has reduced illegal dumping from 756 tonnes 2015/16 to 271 tonnes in 2019/20 as illustrated in **Figure 11**.

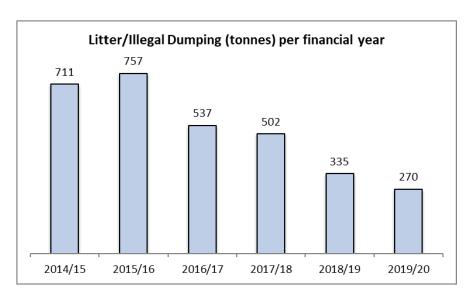


Figure 11: Litter and illegal dumping

Annual drop-off day

The City runs an annual drop-off event at Ashby Operations Centre for e-waste, tyres, textiles and cardboard. The event targets problematic waste items that either should not be disposed of via kerbside bins or need to be taken to a specialised drop off location for recycling. Since 2018, the City has included the opportunity for residents to drop off a maximum of four tyres per household in a successful effort to reduce the impact of illegally dumped tyres on City managed land. In 2019 and 2020, a total of 30 tonnes tyres were responsibly dropped off for disposal.





Mindarie Regional Council (Tamala Park)

As mentioned previously, the City is one of seven member councils of Mindarie Regional Council (MRC). The City's residents can dispose of the following items free of charge at Tamala Park community drop off; cardboard, polystyrene, glass bottles and jars, aluminium cans, metal items, white goods, electronic items, batteries, waste oil and household hazardous waste (paints, chemicals, aerosols).

Waste education

Since 2017, the City has employed one dedicated waste education officer and collaborated with a number of education program providers that engage schools and the community. The City has developed a Waste Education Plan 2018/19–2022/23 to provide the foundations for community education and communication programs in relation to waste, and aligns with the objectives of the Waste Authority's Waste Strategy (avoid, recover, protect).

4 EVALUATION

4.1 CHALLENGES AND OPPORTUNITIES

Population growth³

The City of Wanneroo is one of the fastest growing local governments in WA and fifth fastest growing in Australia. Data suggests that the City will grow in population by 1.6 per cent each year until 2026. The number of City residences is expected to grow on average by 3,420 per annum. An increase in population growth ultimately leads to an increase in waste generation.

Community consultation

The City recognises that engaging with the community results in increased community participation and support. By providing information to and consulting with individuals and organisations, a more collaborative decision making process can be achieved.

As part of the Waste Services Service Delivery Review 2018, a community survey was undertaken over a 29-day period during May and June 2018. The survey received 1,280 responses and assisted the City in understanding what its residents, customers and stakeholders required and valued in relation to the future of waste management. The feedback collected from the survey informed the recommendations and targets detailed within this Waste Plan.

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³ Population and household forecasts, forecast.id, May 2020.



The survey also indicated that waste is seen to be an important issue amongst the community with school programs and advert campaigns seen as the most appropriate means to educate the community. There is an appetite for additional waste communications and education with rates letters, email and social media perceived as the key channels to distribute waste information.

Nearly nine out of ten residents (89 per cent) who responded to the City's 2018 Waste Services community survey expressed a desire for the City to separate food and garden (FOGO) waste in an effort to promote recycling.

Three-quarters (75 per cent) of those surveyed stated their approval of an additional kerbside collection service to dispose of the separately collected FOGO materials.

The vast majority of respondents (85 per cent) felt it was important to increase recycling efforts, but only 15 per cent were in favour of larger recycling bins to accommodate for greater volumes of recyclable packaging and materials.

Only five per cent of residents who completed the survey signalled a desire to receive an additional 240L recycling bin, while 59 per cent expressed a preference for weekly recycling bin collections – however, these same residents were strongly against paying more to receive weekly recycling collections.

Among those against a fee increase, 78 per cent indicated a preference for a larger recycling bin.

This preference was reflected by the 33,800 requests received in May/June 2020 to receive a free 360L recycling bin.

Waste Targets

The City seeks to set targets which not only align with those specified for local governments in the Waste Strategy, as a minimum, but also with the stated environmental sustainability aspirations of the majority of residents, as highlighted in the City's recent Climate Change Adaptation and Mitigation Strategy community engagement consultation process.

In response to this community feedback, the City has decided to set waste reduction targets that align with the overall state targets of 10% reduction per capita by 2025, and 20% reduction per capita by 2030, as set out in **Table 3**. These exceed the Waste Strategy's local government targets.



Table 3: Waste targets

Key document	Target	City's performance against targets
WA Waste Strategy: Creating the Right	50% waste recovered by 2015	Target met in 2014, 2015, 2016, 2017, 2018 with an average diversion rate of 54%
Environment	65% waste recovered by 2020	
Waste Avoidance and Resource Recovery Strategy 2030	 Increase Municipal Solid Waste (MSW) recovery to 65% in the Perth and Peel regions by 2020 Increase MSW recovery to 67% in the Perth and Peel regions by 2025 Increase MSW recovery to 70% in the Perth and Peel regions by 2030 10% reduction in MSW generation per capita by 	The City will research and implement new programmes over the next five to ten years to assist the City to meet these targets.
	 2025* 20% reduction in MSW per capita generation by 2030* *Based on 2014/15 generation rates 	

<u>Note:</u> The Waste Strategy MSW generation targets for LGAs are a minimum of 5% & 10% reduction in MSW per capita by 2025 and 2030, respectively. The City will meet these targets and aims for 10% and 20% reductions in MSW per capita, aligning it to the State's overall waste reduction target. The City met the 10% reduction target in 2018/19, well in advance Waste Strategy requirements.

General waste and recycling audit

Throughout 2017-2019, an audit was conducted of waste samples collected from the City's kerbside general waste and recycling bins, to gain a deeper understanding of their material composition.

The audit results concluded that 27 per cent of material in general waste bins was in fact commingled recyclable material that should have otherwise been disposed within the yellow-lid recycling bin (illustrated in **Figure 12**).



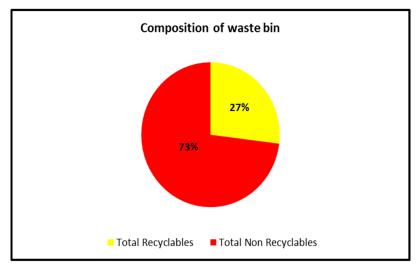


Figure 12: Composition of general waste bin

Plastics, paper and cardboard made up the largest fraction of commingled recyclable material in audited general waste bins, as illustrated in **Figure 13** below.

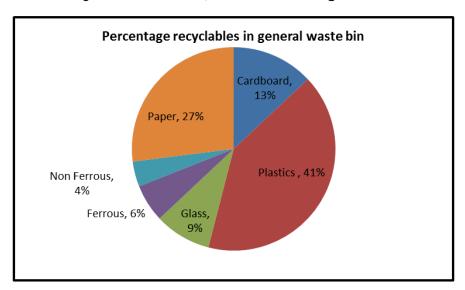


Figure 13: Recyclables in general waste bin

Audited bins also comprised 29 per cent garden organics (GO) and 21 per cent food organics, indicating that 50 per cent of general waste bin material was available for FOGO processing (**Figure 14**).



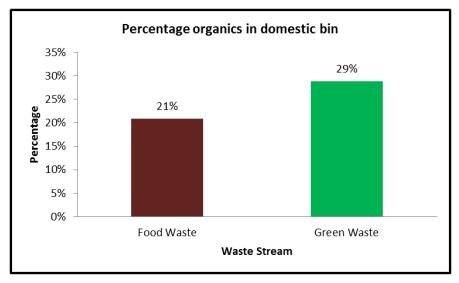


Figure 14: Composition of organic material in general waste bin

As illustrated by **Figure** 15**16**, the City's audit of yellow-lid recycle bins returned a contamination level of 21 per cent. Contaminant materials comprised earth, textiles and organics.

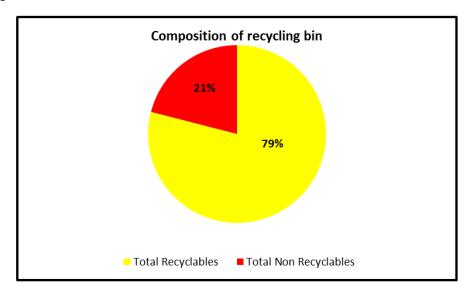


Figure 15: Composition of recycling bin

There is now greater pressure to increase sorting of materials to ensure low contamination rates. The City's Great Recycling Challenge indicated that causes of contamination can be because households believe they are sorting correctly but not fully understanding what is accepted. This is the case with soft plastics and polystyrene, which were once accepted in the recycling bin by MRFs, but are now considered contamination.



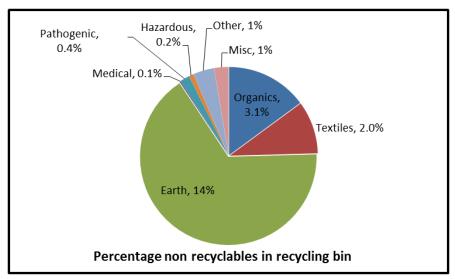


Figure 16: Non-recyclables in recycling bin

Figure 16 provides a snapshot of other types of materials that contaminate yellow-lid recycling bins. Impacts of contaminants can vary and are not always best identified, purely by volume present. For example, disposing of textiles within this bin damages the recycling plant and equipment during processing as it can be caught in the working mechanical parts. Moreover, as the waste is picked and sorted on conveyor belts, medical and pathogenic waste can expose sorting personnel to increased risk of incident or injury. Both forms of contamination significantly impact the efficiency of an MRF.

5 REVIEW PROCESS

The Waste Plan 2016-2022 was developed to provide guidance to the City in the delivery of its waste management services. During this time the external regulatory environment had a significant impact on economic instruments used to advance particular outcomes at state and local levels, such as an increase in the landfill levy and also an increase in landfill gate fees. The Waste Strategy was also reviewed with a greater emphasis on organics recovery.

This Waste Plan, together with previous achievements, confirms the City's approach for resource recovery improvements to meet new targets allied with the Waste Strategy. There are a number of high-level principles that have been carried over and underpin this new plan:

- Minimising waste generation and avoiding wasteful consumption;
- Recovering more value from waste and treating it as a resource, ultimately improving recycling performance; and
- Shared responsibility, embracing a low waste economy requires behavioural changes across the City.

Table 4 outlines the status of the recommendations from the previous Waste Plan.



Table 4: Waste Plan 2016-2022 objectives/achievement

Recommendation	Output	Indicative timeframe/status	Achievement/conclusion
1. Measure and unde	rstand our waste sources		
Investigate waste volumes and variable waste practices per suburb	Undertake bin composition audits	2016-2017 Completed	General waste and recycling bin audits were completed throughout 2017-2019 and will continue, ongoing. The outcome of these audits have informed the Waste Plan 2020 -2025
Analyse audit results	Document bin composition findings and integrate into waste future planning initiatives	2017-2022 Completed	 A full suite of analytical data has been developed and is reported regularly. The outcome of which has informed the Waste Plan 2020 -2025. Understanding the composition of materials in kerbside bins has allowed the City to develop a high-level service delivery review and business case, which informs future waste management objectives. Material composition findings of kerbside bin audits have informed Council of the need for a third bin for the source separation of organic materials, allowing the endorsement and implementation of a three-bin kerbside collection system. The Great Recycling Challenge (GRC) initiative was completed in December 2019. The GRC was a six-week initiative whereby residents were randomly selected and their bins visually audited to establish an understanding of recycling and contamination. Results concluded that contamination reduced in yellow-lid recycling bins during the six-week initiative.
2. Reduce waste to la	1	r	
	Review, with MRC and other potential partners, alternative waste management and disposal options (landfill, source segregation, recycling, waste to energy, advanced processing technologies)	Ongoing	The City continues its close relationship with MRC to determine long-term waste management solutions within the City. Administration continues to build strong relationships with third party waste management industry to fully understand new and emerging waste solutions available to the City.
Research alternative waste disposal	Review of bulky waste collection/disposal options (on call, separate materials, dropoff, etc)	2016-2017 Completed/ continuing	 In 2018, a nine-week trial was carried out whereby bulk hard waste was recovered at a MRF. In 2019, material from the bulk hard waste collection cycle (28 weeks) was recovered at a MRF. 39% of the material from this service was diverted from landfill. 4,859 mattresses and 31 tonnes of scrap metal were separated out at the vergeside and recycled. Further analysis and feasibility studies are required in terms of services and increased waste drop off locations. Round reviews were carried out as a result of severe bush fires in Yanchep National Park in December 2019. All future collections in the suburbs of Neerabup, Carabooda, Nowergup, Alkimos, Eglinton, Yanchep and Two Rocks are now carried out in August/September, instead of November/December when there is a high fire risk.
options	Review of alternative options for recycling bin services (bin size, frequency of service, disposal methodologies)	2016-2017 Completed	A business case was developed aligned to the introduction of a third kerbside organics bin. The business case researched all bin sizes available for kerbside collected waste and concluded residents should be allowed to swap to a smaller general waste bin (140L) or upsize to a larger capacity recycling bin (360L). Round reviews for recycling collections were carried out in 2019 leading to efficiencies in kerbside collected material.
	Review of general waste management options (bin size, frequency of services etc)	2016-2017 Completed	A business case was developed aligned to the introduction of a third kerbside organics bin. The business case researched all bin sizes available for kerbside collected waste, and concluded residents should be allowed to swap to a smaller general waste bin or upsize to a larger capacity recycling bin. Round reviews for general waste collections were carried out in 2019, leading to efficiencies in kerbside collections
	Review of greens waste collection methods/options (drop-off, disposal options, etc)	2016-2017	Conversations took place with industry to gauge the interest of private waste contractors collecting verge green waste. Industry responded that it could not compete with the service offered by the City. No round reviews for verge greens collections were carried out as the service was running efficiently.
Encourage improved recycling practices (segregation) by the local community	Develop Communications Plan on waste management/minimisation for residents and wider City community (waste guides,	2017/2018 Completed	A robust Waste Education Plan (WEP) was developed, setting out the City's future direction in terms of education and behavioural change. The City has commenced the development of key waste educational messages. Council adopted the WEP in 2018.



			w wainteroo
	leaflets, mobile communication solutions (apps), City Waste Services webpages update, etc)		
3. Adapt waste soluti	ons for the City's community		
Review data against set targets	Cyclical reporting of operational and strategic information	Completed	A robust suite of data, reporting and analytics have been developed and reported on regularly, both internally and externally. Data measurement has concluded the following results for MSW diverted from landfill and recycling rates: 2016/17 MSW diversion rate 54.1%, recycling rate 86%; 2017/18 MSW diversion rate 55.9%, recycling rate 85%; 2018/19 MSW diversion rate 54.9%, recycling rate 85%. Note: the percent of commingled recyclable material diverted from landfill is an average of materials received at the MRF, which is diverted away from landfill and recycled in to other products.
Assess performance within each service unit	Business model review of individual service lines and set key performance indicators in line with industry standards.	2016-21 Completed	A Services Delivery Review (SDR) was undertaken in 2018. The SDR considered all waste services undertaken by the business unit and the current state of waste management and operations. In-depth research was undertaken into other options/solutions available to the City in terms of waste management and operations. As part of the SDR, the City adopted a Waste Services Transition Plan that discussed the current versus future state of waste management within the City. Appendix A discusses in detail.
Regularly engage with City of Wanneroo residents	Determine customer satisfaction levels via programmed interaction (surveys, etc)	Ongoing	 The City engaged with the community via a waste survey to understand the individual needs and wants of households in relation to all waste services offered by the City. The outcome of the survey informed the SDR and subsequent three-bin kerbside collection business case. A biannual community survey is undertaken engaging City residents to provide feedback on all services offered by the City, including waste.
4. Plan for future was	te solutions for the City's comm	unity	
Investigate the feasibility of ward/household type specific waste delivery services	Consider service delivery opportunities dependent upon household characteristics (following bin composition audits and results)	2019-2022 Completed	In 2018, a Waste Services Delivery Review (SDR) was undertaken. The SDR considered all waste services undertaken by the business unit and the current state of waste management and operations. In depth research was undertaken in to other options/solutions available to the City in terms waste management and operations. Following on from this, the City developed a business case for the introduction of third kerbside bin for at source separation and collection of organic materials. Research included household demographics and results from the waste composition audits.
	ty awareness regarding waste m		
Communicate reduce, reuse,	Develop and implement a five- year Waste Education Plan	2016-2022 Completed	A robust Waste Education Plan was developed and endorsed by Council in 2018.
recycle waste education message to the local	Partnership working with local schools	2017-2022 Ongoing	The City continues to forge long-term relationships with local schools.
community	Partnership working with local community groups	2017-2022 Ongoing	The City continues to forge long-term relationships with local community groups.
Create/implement targeted initiatives for the community	Information specific, based upon feedback i.e. waste dropoff days.	Ongoing	Annual drop off days are held at Ashby Operations Centre for the collection of tyres, clothing, e-waste, cardboard. Ad-hoc drop off days have been undertaken, some in partnership with the MRC or WALGA, for whitegoods, cardboard, household hazardous waste and clothing. The City have partnered with Paintback allowing residents and businesses to dispose of excess paint reducing the risk of paint being disposed within landfill.



6 PRIORITIES FOR 2020-2025

Table 5 outlines the key priorities, targets and timeframes that will form the focus the City's efforts over the next five years. Target measures are important to ensure the success of this Waste Plan as they assist the City to measure the effectiveness of actions, examine triggers for changes in performance, and place the City in a better position to manage performance proactively. This implementation plan aligns with the requirements of the DWER's Waste Plan guidelines and satisfies the harmonisation of consistent reporting across Western Australia.

Table 5: Implementation Plan

Wasta		Is the action				Timeframe	Cost of implementation incorporated	Aligns	to Waste S objective/s		Responsibility for
Waste management tool	Action	existing? Achievable, Relevant, Timed) (com	for delivery (completion date)	into annual budget and Corporate Business Plan? Y/N - (if not, why?)	Avoid	Recover	Protect	implementation (branch, team or officer title, not the names of individual officers)			
Waste services	Implement a three bin kerbside collection system for organic materials	New	Develop and implement a third lime green bin for the disposal of garden organics (GO) material. Third bin will be rolled out to all properties on lots >400m² Standardise bin lid colours in line with AS4123.7-2006 Mobile Waste Containers-Colours, markings and designation requirements. Allow residents the option to swap the general waste bin for a reduced capacity bin (240L to 140L) and increase the capacity of the recycling bin from (240L to a 360L). Preparation of all associated tender documentation.	All households will have received waste bins in line with the colours stipulated by AS AS4123.7-2006 Mobile Waste Containers - Colours, markings and designation requirements. Properties on lots greater than 400m² will receive a lime green bin (56,000). All other properties will have the option to opt in to receive a garden organics bin. 56,000 properties greater than >400m² will have access to a GO bin Align objectives for kerbside collection in line with the Waste Strategy. The implementation will be fully rolled out by end of August 2021.	The roll commenced in second quarter of 2020/2021 financial year (FY)	30 June 2021	Yes	•	*	•	Waste Services
	Review of waste industry FOGO Options	New	Liaise with the waste industry to procure a FOGO processor.	Source a FOGO processor with capacity to process the City 30,000 tonnes of FOGO material.	Secure FOGO processor by 2025	Annual review	Yes	✓	✓	✓	Waste Services
Risks/ mitigations	Community/reputation Community opposition/lack of buy in as location and storage of bins in laneways and small properties is considered an issue. Mitigation Provide a robust education and engagement program advising "who, why, what, where, when" including associated diagrams in relation to bin size and extra storage space required for the third bin. Environment The GO Three Bin System meets the objectives of State Strategy 2030 only in part, but does meet the upper waste hierarchy. Mitigation The City undertook a full procurement activity to secure FOGO processing in the first instance; however, third party industry proved it was not ready to accept large quantities of FOGO material at present. The City has committed to a transition to the implementation of a FOGO system in line with the objectives of the WARR Strategy 2030 and when third party FOGO processing matures.										



A comprehensive community education and communications plan will be developed to engage and educate residents on the correct methodology for GO bins, in addition to the impact of contamination on the end product.

Waste		Is the Milestones (SMART - Specific,		Milestones (SMART - Specific.		Timeframe	Cost of implementation incorporated into		to Waste S objective/s		Responsibility for	
management tool	Action	action new or existing?	Detailed actions	Measurable, Achievable, Relevant, Timed)	Target	for delivery (completion date)	annual budget and Corporate Business Plan? Y/N - (if not, why?)	team or office		implementation (branch, team or officer title, not the names of individual officers)		
Waste infrastructure	Investigate feasibility of community drop-off facilities	New	Review existing bulk verge collection service Determine number of drop off sites required per head of population Develop business case for Council	Determine efficiently located sites to facilitate easy disposal for residents Explore alternative options such as on-demand service	Sites identified by 2022 First site operational 31 December by 2025	31 December 2025	Yes		✓	✓	Waste Services	
Risks/ mitigations	Mitigation	community o	opposition due to planned change in verg		drop off and all con	nmunity feedbac	ck will be considered	when reco	ommending	a solutior	ı to Council.	
Waste infrastructure	Facilitate the development of a resource recovery precinct within the City of Wanneroo to process waste from the City's waste operations	New	Identify appropriate land bank Prepare feasibility study Gain necessary approvals (planning and environmental) for chosen site Liaise with potential industry partners on options for the City	Feasibility study completed Ensure necessary land use is approved on site Identify any necessary environmental approvals and ensure these are in place, where possible	Resource Recovery Precinct operational	31 December 2025	No		✓	✓	City of Wanneroo	
Risks/ mitigations	of localised waste to Mitigation A full feasibility study	community c energy soluti	pposition for resource recovery infrastru- ons. rtaken giving consideration to the City's building the concerns before any solution to Co	ouilt, personal and natural environme			·			,	ŕ	
Policies and procurement	Integrate minimum waste service delivery guidelines into planning decisions	New	Liaise with Planning Department to formally develop waste management guidelines for various dwelling types Determine most appropriate waste storage solution for constrained plots with limited frontage and/or rear access laneways.	Determine most appropriate way to manage waste and recycling generated in MUDs and Mixed Use Developments Develop and enforce planning policy for waste management infrastructure requirements for MUDs and Mixed Use Developments Explore options to minimise waste transport plant access issues in laneways	Develop waste management planning guidelines for waste infrastructure requirements for new MUDs and Mixed Use Developments	31 December 2025	Incorporated into 2020-2021 financial budget	~	~		Waste Services and Planning Department	
Risks/ mitigations												



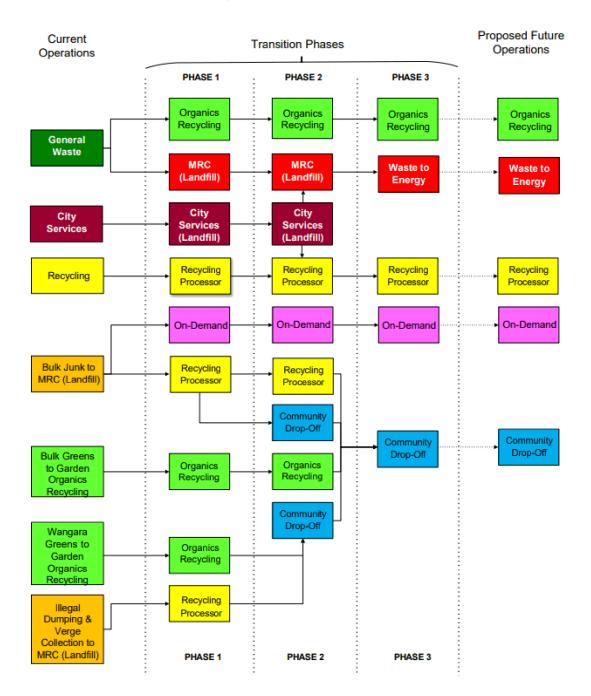
Waste		Is the		Milestones (SMART - Specific,		Timeframe	Cost of implementation incorporated into		to Waste S objective/s		Responsibility for implementation
management tool	Action	action new or existing?	Detailed actions	Measurable, Achievable, Relevant, Timed)	Target	for delivery (completion date)	annual budget and Corporate Business Plan? Y/N - (if not, why?)	Avoid	Recover	Protect	(branch, team or officer title, not the names of individual officers)
Data	Develop new data management system	New	Improve and update current waste data collecting and recording systems Liaise with information management systems to develop database	Consider developing standard procedures for data entry Staff training in the requirements and data collection Generate waste reports Obtain waste statistics in a more user friendly way	Ensure all data is collected on a monthly basis	31 December 2021	No, utilise existing in house staff			√	Waste Operations
	Understand material composition of kerbside bins	Existing	Conduct kerbside bin audits to determine trends and identify opportunities to reduce contamination	Data analysed and reported to community through waste education plan Data reported in the City's	Proported to vaste Reduce contamination in the City's kerbside waste stream in line with state targets	31 December annually	Yes	✓			Waste Operations
			Carry out GO bin audits during summer and winter months	Annual Waste return to DWER		June 2022 and annually thereafter	Yes	✓			Waste Operations
Risks/ mitigations	Mitigation The City will invest required ensuring the Community/reputaresidents may not Mitigation The City will community will community with the City will community will be community with the City wi	in robust syste ne City is resea ation want to particip unicate with its	d stored inaccurately, leading to poor wa ms to manage the accuracy and storage arching, developing and recording the mo pate in kerbside collection as they feel th residents the need for kerbside bin audi ages and ultimately targets communicati	e of information, it will also be account ost up to date, accurate and beneficial ey are under scrutiny as to what they ts, clearly advising the background, t	table for regular audit both in al data.	ternal and exter	nal City auditors. Exp	lanation fo	or all data re	ecording n	·
	Continue to deliver 'The Great Recycling Challenge'	Existing	Conduct bin tagging with selected residents as part of the kerbside education program	Implement bin tagging program Communicate outcomes to participants and broader community	95% of selected residents participate Increase level of low to no contamination by program end	31 December biannually	Yes		✓	~	Waste Services
Behaviour change program and initiatives	Deliver complementary measures to support better source separation via kerbside collections	New	Implement communication, education and engagement programs focussed on the new Better Bins collection service	Develop and deliver marketing and communication plans utilising the Waste Sorted toolkit Develop and deliver education and engagement programs in alignment with the Waste Sorted toolkit Collect data to evaluate success Modify program where improvement is identified as being required	Less than 5% contamination in new kerbside GO service	31 December annually	Yes		✓		Waste Education Officers Communications and Brand

										City Was	of nneroo
	Action	Is the		Milestones (SMART - Specific, Measurable, Achievable,	Target	Timeframe	Cost of implementation incorporated into annual budget and Corporate Business Plan? Y/N - (if not, why?)		to Waste Strategy Objective/s		Responsibility for implementation
		or existing?	Detailed actions	Relevant, Timed)		for delivery (completion date)		Avoid	Recover	Protect	(branch, team or officer title, not the names of individual officers)
	Review the City's Waste Education Plan	Existing	Continue to deliver actions of existing Waste Education Plan Analyse data to identify priority areas for action Revise and update plan Design a range of promotion and education campaigns and programs Implement campaigns and programs Collect data to measure campaign and program success	Revised Waste Education Plan adopted by Council by December 2021 Implementation of revised plan commences following adoption Ongoing evaluation of program, with feedback provided via the Waste Management Advisory Committee Modify and redeliver actions, as necessary	Increase overall diversion of waste from landfill to 70% by 2025 in line with Waste Strategy 2030	A five year timeframe will be allocated for the delivery of all actions, to be finalised by 31 December 2025	Yes	¥	✓	✓	Waste Education Officers
	Continue existing illegal dumping taping initiative	Existing	Collect data to analyse success Evaluate success of initiative Modify the initiative if required Continue implementation of program in existing or revised form	Evaluation of initiative Revision of initiative, if required	Reduce illegal dumping by 5% (based upon 2019/20 figures)	31 December 2025	Yes	√		~	Waste Operations
Risks/ mitigations	Mitigation	r commitment/e	engagement with City to develop and par	, ,		ransparent and ϵ	engaging, and if there	e are perc	eived costs	associated	d with the activity



7 APPENDIX A

Waste Services Service Delivery Review 2018 - Transition Plan





8 GLOSSARY & ABBREVIATIONS

CDS	Container Deposit Scheme
Community	Residents/rate payer of the City of Wanneroo
Contamination	Refers to any material placed in a bin (recycling or organics) that is not specified as accepted for recycling by the waste processing facility
E - waste	Electronic waste typically waste consisting of circuitry such as televisions, computers and associated technology
EPA	Environmental Protection Authority
GO	Garden Organics
FOGO	Food Organics and Garden Organics
General Waste	Refers to all waste materials that have not been separated out for recycling and are destined for landfill
GRC	Great Recycling Challenge
Illegal Dumping	The deliberate and unauthorised dumping/tipping or burying of waste on land that is not licenced or fit to accept the waste
Landfill	An engineered facility for the disposal of waste material by burial
MRC	Mindarie Regional Council
MRF	Materials Recycling Facility
Recycling	Materials are processed in to new material or new product
Reuse	The practice of using an item more than once without processing the material
RRF	Resource Recovery Facility
SDR	Service Delivery Review
Source Separation	The practice of segregating materials into discrete material streams prior to collection
SWMP	Strategic Waste Management Plan
The City	City of Wanneroo



ТР	Transition Plan
WA	Western Australia
WARR Act	Waste Avoidance and Resource Recovery Act 2007
Waste Strategy	Waste Avoidance and Resource Recovery Strategy 2030
Waste Audit	A physical analysis of the contents of a bin
Waste Bins	Waste receptacles located in/at households, parks, council facilities
WEP	Waste Education Plan
Waste Minimisation	The concept of, and strategies for, waste generation to be kept to a minimum level in order to reduce the requirement for waste collection, processing and disposal.
Waste to Energy	The terms 'waste to energy' or 'energy from waste' can be used interchangeably to describe a number of treatment processes and technologies used to generate a usable form of energy from waste materials.



9 REFERENCES

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Waste Authority (2014) *Better Bins Kerbside Collection Guidelines* Government of Western Australia, Perth.

 $\frac{\text{http://www.wasteauthority.wa.gov.au/media/files/documents/Better Bins Kerbside Collection}{\text{n Guidelines.pdf}}$

Self-assessment checklists (to be completed by ALL local governments)

Table 1: Self-assessment checklist, Part 1 – Services and Performance

		Table	Reviewed Pre-filled data checked and updated if necessary Y/N/data not available	Completed Data has been provided by local govt Y/N/data not available	Additional comments Local govt has included comments Y/N
Integrated plai reporting	nning and	Table 1: Links between plan for the future and waste management	N/A	Y	N/A
Avoid		Table 2: Population, households and waste generation compared with state averages and targets for 2025 and 2030	Y	N/A	Data for 2018/19 & 2019/2020 entered
Recover		Table 3: Population, households and recovery rate compared with state averages and targets for 2020, 2025 and 2030	Y	N/A	Data for 2018/19 & 2019/20 entered
	Better practice	Table 4: Better practice approaches and programs	N/A	Y	
	Litter	Table 5: 2017/18 litter data		N	Litter data incorporated into illegal dumping tonnage
Protect	Littor	Table 6: Additional litter information	N/A	N	Litter data incorporated into illegal dumping tonnage
Troteot		Table 7: 2017/18 illegal dumping data	Y	Y	
	Illegal dumping	Table 8: Additional illegal dumping information	N/A	Y	
		Table 9: Detailed illegal dumping data collection	N/A	Y	
Waste service	S	Table 10: Significant sources and generators of waste received in 2017/18	Y	N/A	

		Table 11: Compositional audit data for kerbside waste services	N/A	Y	Compositional audits completed in 2018 & 2019
Waste infrastructure		Table 12: Current waste and resource recovery infrastructure operated by the local government (not relevant to all LG)	N/A	Y	Update when S62 licence received but could changed to
		Table 13: Planned waste and resource recovery infrastructure	N/A	Y	
	Contracts	Table 14: Existing waste management contracts	N/A	Y	
Policy and procurement	Waste local laws & policies	Table 15: Existing waste-related local laws, strategies and policies	N/A	Y	
	Land use planning instruments	Table 16: Existing waste-related land use planning instruments related to waste management	N/A	Y	
	Sustainable procurement	Table 17: Existing sustainable procurement policies and practices	N/A	Y	
Behaviour change programs and initiatives		Table 18: Behaviour change programs and initiatives (including Waste Authority programs and other local government initiatives)	N/A	Y	
Data		Table 19: Assessment of waste data	N/A	Y	N/A
Summary		Table 20: Assessment of waste management performance and prioritisation of future actions (optional to fill out)	N/A	Y	N/A

Table 2: Self-assessment checklist, Part 2 – Implementation Plan (Table 21)

Minimum requirements		Waste plan template completed Y or N or N/A	If N or N/A, please provide additional comments, including challenges to completing the requirement
Avoid	Waste plan describes ongoing and/or new actions which aim to contribute to reducing the local government per capita waste generation rate	Y	
	Waste plan describes ongoing and/or new actions which aim to contribute to increasing the local government material recovery rate	Y	
Recover	Waste plan describes ongoing and/or new actions which aim to provide consistent three-bin kerbside collection systems that include FOGO (Perth and Peel regions only)	Y	
	If the waste plan includes waste to energy, the actions demonstrate that energy is recovered only from residual waste from 2020	Y	
Protect	Waste plan describes ongoing and/or new actions which aim to contribute to state targets to move towards zero illegal dumping by 2030	Y	
	Waste plan describes ongoing and/or new actions which aim to contribute to state targets to move towards zero littering by 2030	Y	Litter is incorporated into illegal dumping initiatives
	Waste plan describes ongoing and/or new actions which aim to contribute to state target for no more than 15% of Perth and Peel regions' waste disposed to landfill by 2030 (Perth and Peel regions only)	Y	
General requirements	All new actions in waste plan are consistent with Waste Authority better practice approaches (where a better practice guideline exists)	Υ	
	Waste plan contains a minimum of five actions – one action for each of the waste management tools (waste services, waste infrastructure, policy and procurement, behaviour change and data). If not, please provide details on why.	Y	
	The implementation plan has been completed. The description of each action includes: • Indication of whether the action is existing/ongoing or a new action	Y	

	 Indicates which Waste Strategy objective the action aligns with Intended outcome or measurement of success Detailed actions <u>OR</u> link to existing plan/document that details the activity Timeline for implementation (completion date) Indication of whether the cost of implementation has been incorporated into annual budget Responsibility for implementation 	Y		
The waste plan h	nas been approved/adopted by council (please circle): YES	or NO If YES	please provide date:	
City/Town of:	CEO		when will it go to council for on/approval? Please provide date:	
NAME:				
SIGNATURE:				
DATE:				

Community & Place

Community Facilities

CP01-02/21 Community Engagement outcomes for the upgrade of Frederick Duffy Park

File Ref: 39637 – 20/539359

Responsible Officer: Director Community and Place

Disclosure of Interest: Nil Attachments: 4

Issue

To consider the proposed concept plan and community engagement outcomes for the upgrade of Frederick Duffy Park, Wanneroo.

Background

Frederick Duffy Park (the Park) is located at 16 Mudalla Place and is classified as a Neighbourhood Passive Park (Attachment 1). The Park is irrigated with an existing playground that is due for renewal in 2021/22, with the GIS investigation noting the following:

Item	Current Status
Park Size / Hierarchy	2.5 ha / Neighbourhood Passive Park
Reserve No.	33141
Lot No.	9199
Property Type	Public recreation
Ownership	Crown Land – City of Wanneroo managed
Aboriginal Sites	None listed on GIS
Bush Forever	None listed on GIS

Other existing public open spaces within a walkable catchment of the Park (400m – 800m or a 5 - 10 minute walk) include:

Park	Location	Comment
Wanneroo Showgrounds	21K Ariti Avenue, Wanneroo - 400m south west	Active Reserve and showgrounds, separated by Wanneroo Road.
Jindinga Park	27 Jindinga Way, Wanneroo - 200m west	Passive park used as a thoroughfare and listed for path lighting in 2021/22.
Barndie Park	18 Barndie Way, Wanneroo - 280m east	Small local passive park with play equipment.
Beelara Park	14 Ruthin Way, Wanneroo 600m south	Passive park with play equipment.
Goolema Park	21 Goolema Place, Wanneroo - 330m north	Passive park with play equipment.

As part of the City's Passive Park Development Program that upgrades to parks in line with Local Planning Policy 4.3: Public Open Space (LPP4.3), Frederick Duffy Park is listed for design in 2020/21 and construction in 2021/22.

Detail

To inform the concept development for the Park, Administration undertook an initial community engagement process from 23 March to 3 April 2020. This process was combined with community engagement for Jindinga Park, due to the proximity of the parks and noting that Jindinga Park is also listed for design and construction over 2020/21 and 2021/22.

Initial Community Engagement Process

As a part of the initial community engagement process, an information letter was sent to a total of 1,083 residents and homeowners (Attachment 2).

The information letter sought feedback on the levels of use of the Park, level of support for upgrading the Park and the type of upgrades residents would like to see at the Park. A summary of the 12 consultation responses received is as follows:

- Twelve respondents (100%) said they use the Park;
- The main uses of the park include (noting that respondents could select multiple options):
 - 1. Passive recreation: Nine respondents (75%)
 - 2. Use the playground: Eight respondents (67%)
 - 3. Active or sporting: Six respondents (50%)
- Twelve respondents (100%) support the development of Frederick Duffy Park;
- The key requests being (noting that respondents could select multiple options):
 - 1. Fitness equipment: Seven respondents (58%)
 - 2. Nature playground: Four (33%)
 - 3. BBQ area: Three (25%)
 - 4. Seating: Two (17%)
 - 5. Drink fountain: Two (17%)

A summary of the comments provided by residents is as follows:

Comment	Response
Park is very popular with birds and dog walkers.	Noted.
It's a great park with a suitable size and mature trees which allows for both passive and active recreation.	Noted.
It's a great park, well maintained and needs some upgrades to the play equipment	Noted.
This area has a secondary school not far from it and has a young adult, teenage and adult population that would support some fitness equipment.	Fitness equipment to be considered within project scope.
A BBQ and table area would also make it more of a community spirited area.	BBQ area with 2 x picnic shelters and rubbish bin to be considered within project scope and budget.
Drink fountain that both dogs and birds can access.	Drink fountain to be considered within project scope and budget - include within BBQ area.
Current issues with dog faeces – additional bins and signage.	Additional bin to be included in BBQ area.

Comment	Response	
Nature playground for young kids	Playground upgrade to include nature style elements with combination sand and rubber softfall.	
Replace sand with rubber or mulch softfall.	As above.	
Don't replace sand with rubber softfall	As above.	
Basketball would just annoy the surrounding residents.	Noted.	
Install a basketball hoop.	Not recommended due to impact on resident amenity.	
Because of the recent loss nesting hollows in the park, it would be a good thing to provide some appropriate next boxes to encourage the bird population to continue to visit the Park.	Consider as part of scope – consult with Parks and Conservation Maintenance.	
Flying fox and board games	Consider, subject to remaining funds.	
Small skate park	Not recommended, low priority due to existing skate park at Wanneroo Showgrounds.	
Need extra lighting, there is a single light in the centre and the street lighting is average.	Not recommended, need not justified i.e. only received one request.	

Concept Development

Based on the outcomes of the initial community engagement process, to options were developed for the Park, as outlined within the table below:

	Option 1	Option 2
Playground Upgrade	Flying fox, climbing net, junior combination unit, toddler combination unit, swings, rocker, accessible playhouse and car.	Junior combination unit, toddler combination unit, swings, rocker, accessible carousel and hammock.
Fitness Equipment	Four station fitness equipment unit.	Obstacle course fitness trail.
BBQ area	Accessible picnic shelters, double bbq and drink fountain.	As per Option 1.

These concepts have been included within (Attachment 3).

The design philosophy for both two options is to provide accessible equipment for a range of ages and incorporate a market garden theme to reflect the history of the local area and enhance a sense of place.

Both options allow for the development of the park as a single stage for construction as part of the 2021/22 budget. The proposed schedule will see construction commence in November 2021 and completed by December 2021.

Consultation

Based on the two concept options, a second round of community engagement was undertaken from 6 to 29 November 2020 and included the following consultation strategy:

- Distribution of an information letter and illustrative concept plans (Attachment 4) to 712 local residents and homeowners within 400m radius of the Park; and
- Inclusion of the concept designs and online survey link on the City's web site.

At the close of the consultation period Administration received a total of 17 responses, which represents a 2% return rate.

The survey asked respondents to indicate which of the two design options they preferred. A summary of the 17 responses is as follows:

- 14 respondents prefer Option 1 (82%);
- One respondent prefers Option 2 (6%);
- One respondent did not support the upgrade (6%); and
- A response was received from the Department of Education in support of the overall development, with no preferred option (6%).

Other comments provided by respondents include:

Feedback	Comment
Include a path connecting the Central Gathering Circle (2) down to the corner bend of Nolyang Crescent (alleyway)	Consider design options pending available budget.
Need to be maintained, weeds and bindy to be sprayed.	Frederick Duffy is included in the broadleaf spray program and treated when required, with the last service 14 September 2020. A follow up site inspection confirmed there has been no resurgence.
Will any trees be removed?	No trees will be removed in either of the Options.
Request for dog poo bags.	Not recommended as the park does not meet the installation criteria.
Is it possible to swap the play house from Option 1 to the Carousel in Option 2?	Not recommended. Each of the options is designed within the available budget and any substitutions would require a redesign due to the cost differences.
All dogs must be on a lead. Maybe consider making one corner a fenced dog only area.	Not recommended, not within project scope or compliant with LPP4.3.
Entire park needs to be fenced with one meter high cyclone fence as a physical barrier to prevent trail bikes entering the park and damaging the turf. We have seen former residents "rip up the park" with trail bikes at night.	This feedback has been noted, however this is not recommended, noting that this is not compliant with LPP4.3.
It would be amazing it there could be a toilet.	Not recommended, noting that this is not compliant with LPP4.3.
Ideally would like both fitness equipment and obstacle course.	Not recommended due to over provision as per LPP4.3
It would, in my opinion, be a total waste of my rates money, to do any form of upgrade to this park. It would have no benefits, attract no new people into the area, and the general cost of upkeep would be more than any benefit obtained. It is very rare that I ever see children using the Park. 95% are walking their dogs, 5% are walking through. The existing benches are damaged more than they are sat on. There is plenty of cover	The intention of the upgrade is to provide additional amenity for the existing residents. It is noted that the usage comments are contradictory to all other feedback received.

Feedback	Comment
provided by all the trees. It is a happy and peaceful environment just as it is with	
many native birds and wildlife in	
residence. It would be a great pity to change this.	

Comment

Both options for the development of the development of the Park are in line with the standard requirements of Local Planning Policy 4.3: Public Open Space and within the allocated project budget.

Based on the outcomes of the community engagement process Option 1 is recommended by this report, pending available budget and noting the inclusion of an additional path from the Central Gathering Circle to Nolyang Crescent, subject to budget capacity.

Statutory Compliance

Nil

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2017 – 2027:

- "1 Society
 - 1.1 Healthy and Active People
 - 1.1.1 Create opportunities that encourage community wellbeing and active and healthy lifestyles"

Risk Management Considerations

Risk Title	Risk Rating	
ST-S23 Stakeholder Relationships	Moderate	
Accountability	Action Planning Option	
Executive Leadership Team	Manage	
Risk Title	Risk Rating	
CO-O20 Productive Communities	Moderate	
Accountability	Action Planning Option	
Director Community and Place	Manage	
Risk Title	Risk Rating	
CO-O17 Financial Management	Moderate	
Accountability	Action Planning Option	
Director Corporate Strategy & Performance	Manage	

The above risks relating to the issue contained within this report have been identified and considered within the City's Strategic and Corporate risk registers. Action plans have been developed to manage these risks to support existing management systems.

Policy Implications

Community consultation has been undertaken as per the Community Engagement Policy. The development of the Park is consistent with the City's Local Planning Policy 4.3: Public Open Space.

Financial Implications

Frederick Duffy Park is listed in the Long Term Financial Plan as follows, noting that the cost of the Park's development is within the project budget (excluding the development of the additional path requested in the community engagement process):

Year	Project #	Asset Location	Work Description	Total Cost
2020/21	PR-4239	Frederick Duffy Park	Design Passive Park	\$18,000
2021/22	PR-4239	Frederick Duffy Park	Construct Passive Park	\$257,750
			Total	\$275,750

Voting Requirements

Simple Majority

Recommendation

That Council:-

- 1. ENDORSES the Frederick Duffy Park Concept Plan (Option 1), as shown in Attachment 3 of this report;
- 2. NOTES that the construction of the proposed development is planned to commence in November 2021 and be concluded by December 2021; and
- 3. RECOGNISES and THANKS the community for its involvement in the community engagement process for this project.

Attachments:



Frederick Duffy Park

Date: 2/12/2020

Printed by Finau, Nerisa



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File Ref:

20/92288

Your Ref:

Enquiries: leisure.planning@wanneroo.wa.gov.au or 9405 5339

Date

NAME ADDRESS ADDRESS ADDRESS

Dear Sir/Madam

JINDINGA PARK AND FREDERICK DUFFY PARK, WANNEROO

As part of the City's 2020/21 Capital Works Program Jindinga Park and Frederick Duffy Park are listed for upgrades.

Jindinga Park is located at the intersection of Civic Drive and Banderra Street and acts as a thoroughfare through to Wanneroo Road. The Park is unirrigated due to there being no available water allocation within the Whitfords sub-area. There are a number of underground services running through the Park and when coupled with the existing trees, limits the potential development options. As such the City is proposing to install security lighting throughout the park to assist users after dark.

If you would like to provide feedback please visit the link below by Friday 3 April: https://www.surveymonkey.com/r/Jindinga

Frederick Duffy Park is located at 16 Mudalla Place. The Park is irrigated with an existing playground that is due for renewal. The City would like to seek feedback from the local community regarding what upgrades you would like to see at the Park.

If you would like to provide feedback please visit the link below by Friday 3 April: https://www.surveymonkey.com/r/FrederickDuffy

Alternatively if you would like a hard copy of the survey or to complete one over the phone please contact the City's Community Facilities Planning Officer on 9405 5339 or leisure.planning@wanneroo.wa.gov.au.

Yours sincerely

Community Facilities Planning CITY OF WANNEROO

23 Dundebar Road, Wanneroo WA 6065 Locked Bag 1, Wanneroo WA 6946

T (08) 9405 5000 F (08) 9405 5499 E enquiries@wanneroo.wa.gov.au wanneroo.wa.gov.au в

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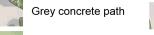
Masterplan Scale 1:500@A1

PLEASE NOTE: The equipment and layout shown is concept only for engagement purposes. The final finishes and equipment are subject to detail design and available funds.



Key





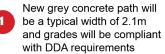


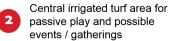
Pine bark mulch

Turf play area



Proposed trees







New park entry sign



Entry planting area to include native plants and trees and pine bark mulch



Play Equipment Option 1: Not to Scale

PLEASE NOTE: The equipment and layout shown is concept only for engagement purposes. The final finishes and equipment are subject to detail design and available funds.











Teepee combination unit with climbing, slide and sandplay



All abilities slide

and play panels that will have a market garden theme



Birds nest swing and parent / child swing



Double swing

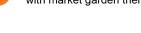
Accessible picnic

setting with shelter



all abilities accessible car with market garden theme





BBQ

Accessible Double



Timber steppers,



with market garden theme



Key

Grey Concrete Path



Rubber Softfall

Sand Softfall



logs and rocks Proposed trees



Accessible drink fountain



Turf play area

Pine bark mulch





Existing Trees



Play Equipment Option 2: Not to Scale

PLEASE NOTE: The equipment and layout shown is concept only for engagement purposes. The final finishes and equipment are subject to detail design and available funds.





Fitness trail with different stations may include monkey bars, steppers and climbing wall



Hammock with accessibility for all



- Medium combination unit
- All abilities carousel



Caravan combination unit with play panels and balance beam



6 way swings including parent/child, toddler and standard seats

Large tractor spring unit



Accessible drink fountain

Key



Grey Concrete Path



Sand Softfall



Timber steppers, logs and rocks



Proposed trees



Accessible picnic setting with shelter



Accessible BBQ



Pine bark mulch

Turf play area



Existing Trees

Rubber Softfall







File Ref: Your Ref: 20/477370

Enquiries:

leisure.planning@wanneroo.wa.gov.au or 9405 5339

[Date]

NAME ADDRESS ADDRESS

Dear Sir/Madam

UPDATE: FREDERICK DUFFY PARK, WANNEROO

In April 2020 the City of Wanneroo undertook community consultation for the proposed development of Frederick Duffy Park, located at 16 Mudalla Place in Wanneroo. The City received 12 responses of which 100% were in support of upgrades with the main requests being for:

- Playground upgrade;
- Fitness equipment; and
- BBQ area with picnic shelters and drink fountain.

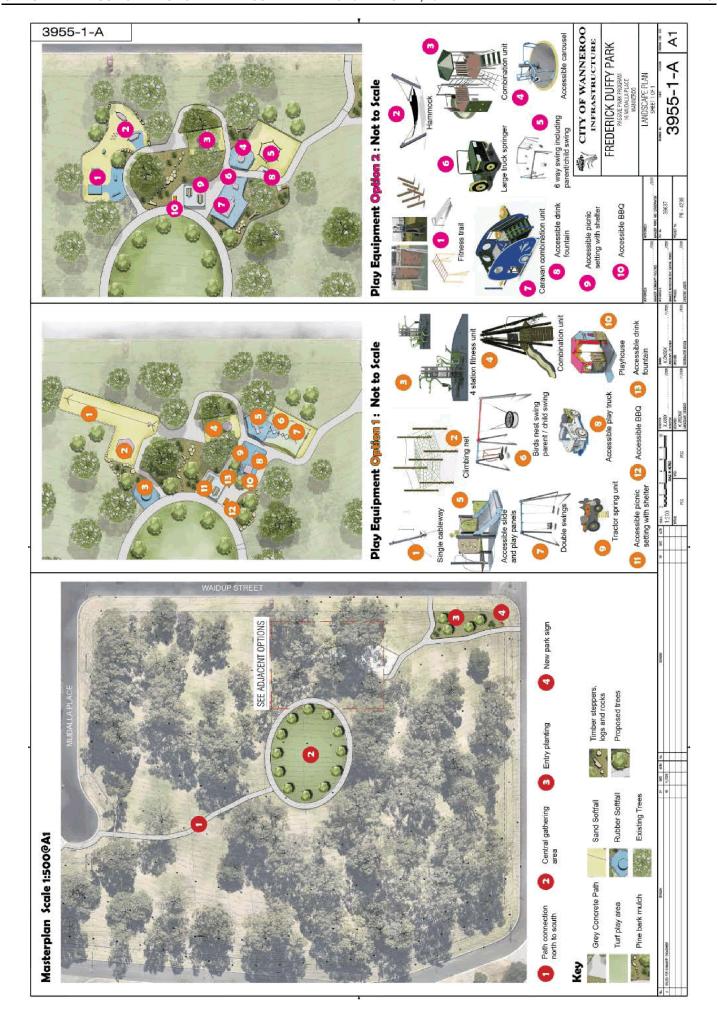
These responses have been used to develop a concept design with two options, which is provided overleaf. Larger copies of the plans are available on the City's Your Say page: www.wanneroo.wa.gov.au/yoursay

If you would like to provide feedback on the preferred design please email leisure.planning@wanneroo.wa.gov.au by Sunday 29 November. Alternatively you can contact the City's Community Facilities Planning Officer on 9405 5339.

It is anticipated that pending the outcomes of the consultation, construction will occur in the 2021/22 financial year.

Yours sincerely

Community Facilities Planning CITY OF WANNEROO



CP02-02/21 Heath Park Pavilion - Concept Design and Community Engagement Outcomes

File Ref: 40782 – 20/540643

Responsible Officer: Director Community and Place

Disclosure of Interest: Nil Attachments: 4

Issue

To consider the proposed concept design and community consultation outcomes for the Heath Park Pavilion in Eglinton.

Background

Heath Park (the **Park**) is an existing active reserve located at 90 Heath Park, Eglinton (**Attachment 1**). The property type is Crown Land vested in the City of Wanneroo for purposes of recreation.

The Park is used by the Alkimos Rugby League Club and Eglinton Districts Cricket Club. The current total weekly usage by sporting clubs for the Reserve is approximately 27 hours per week during winter, and six hours per week during summer. There is also additional casual use due to the provision of a small skate plaza and dog exercise area.

A GIS investigation of the Reserve indicates the following:

Item	Current Status
Park Size / Hierarchy	4.89 ha / Neighbourhood Active Reserve (expanding to District with second playing field)
Reserve No.	52677
Lot No.	8022
Property Type	Crown Land - City of Wanneroo Managed
Ownership	City of Wanneroo
Aboriginal Sites	None listed on GIS
Bush Forever	None listed on GIS

Other active reserves within the vicinity include:

Park	Location	Facilities	
Forestay Park	182 Skysail Ave 1.03km South	One large open space, cricket pitch. Further Development required	
Leatherback Park	1 Fairy Pde, Alkimos 3.5km South	Single multi-purpose active reserve, , sports amenities building, car park, rider education facility and floodlighting	
Kingsbridge Park	55 Kingsbridge Boulevard 6.8km South East	Single multi-purpose active reserve, community centre, sports amenities building, tennis courts x2, car park and skate facility.	

The City's Active Reserve Master Plan, endorsed by Council at its meeting on 11 October 2016 (CP01-10/16), identified a number of upgrades for the Reserve (listed as Amberton District Open Space). These include:

- Two senior full-sized multi-purpose ovals (complete middle 2016);
- Floodlighting both ovals; and
- Sports Amenities Building.

One oval is complete (with supporting floodlighting to 100 Lux). The current site for the future oval to the west is currently owned by Stockland (**the Developer**), and is subject to their future planning.

Detail

Concept Development

Administration has prepared a draft concept design (**Attachment 2**) and 3D images (**Attachment 3**) for the development of the proposed Pavilion at the Reserve. The proposed building inclusions are outlined in the table below:

Element	Description
Changerooms	6 x 60m ² unisex change rooms each with showers, toilet and basins (with capacity to provide an additional two)
Storerooms	4 x 20m ²
First Aid Room	10m ² (with possible additional room in future expansion)
Umpires Room	12m ² includes shower and toilet (with possible additional room in future expansion)
Male, Female and Accessible Toilets	Male and female toilets that are separate facilities from change rooms and two separate universal access toilet (one internal access and on external) total 35m ²
Kiosk	2 x 25m ² with external servery
Cleaners	5m ²
Plant Room	10sqm
Bin Store	11m ²
Multi-Purpose Room	100m ² multi-purpose room.
Furniture Store	16m ²

The proposed design of the Pavilion seeks to meet the operational requirements of current and future users of the Reserve and has been informed by the intended use of the adjacent playing fields to maximise use and flexibility. There is also a future school planned to the north of the site and it is likely there will be a shared use arrangement for the reserve.

The building is consistent with the City's existing level of provision for pavilions servicing a Neighbourhood Active Reserve, noting that the Pavilion will be available for general community use (outside of sporting use) and will be designated as a neighbourhood community centre. This supports the principles identified within the recently adopted Northern Coastal Growth Corridor Community Facilities Plan (2020).

The location of the Pavilion is somewhat limited due to the location of the existing carpark and playing area dimensions as shown in (**Attachment 4**).

Project Schedule

The proposed timeframe for the delivery of the Sports Amenities Building is as follows:

Task Name	Start	Finish
Project Start Date	1 August 2020	1 August 2020
Consultation	November 2020	November 2020
Detailed Design	February 2021	September 2021
CSRFF Application	September 2021	February 2022
Construction Procurement	February 2022	June 2022
Construction*	September 2022	July 2023
Practical Completion	August 2023	August 2023
Defects Liability Period	August 2023	August 2024
Project Finish Date	August 2024	August 2024

^{*}Due to CSRFF grant conditions, construction cannot commence until after the grant has been awarded.

Consultation

Community Consultation Process

The community consultation process was undertaken as per the City's Community Engagement Policy for a 21 day period from 12 October to 1 November 2020 and included the following elements:

- 378 letters sent to surrounding residents;
- Information provided on the City's "Your Say" page;
- Advertising for feedback on the City's various social media platforms;
- Notification to other sporting clubs in the northern corridor;
- Direct communication with relevant stakeholders including:
 - Resident Sporting Clubs
 - Alkimos Tigers Rugby League
 - Eglinton Districts Cricket Club
 - Stockland (the Developer)

Public Comment Outcomes

At the close of the community consultation period, Administration received a total of five responses (including the land developer), which is a return rate of approximately 1.3%. These are summarised below:

- Ensure clear views from clubroom to either oval;
- "Coastal" colour scheme:
- Verandah space on viewing areas (all around the building);
- Shortened delivery timeframe (requested end of 2021/22); and
- Consider expanded area delivered at the same time.

The following request was made by the Alkimos Rugby League Club:

Central kiosk located on Eastern side.

The following comments were made by the Developer, and will be considered during the next phase of the project:

- Further discussions will need to occur in relation to the implementation of a gravity fed sewer system, noting that a private pump sewer system may be required; and
- Minor earthworks will be required to accommodate the building pad for the Pavilion.

It should be noted that ongoing consultation will occur with the user groups and other project stakeholders during the detailed design and construction phases of the project.

Comment

Regarding the feedback received from stakeholders, the following comments have been made.

Comment	Response
Ensure clear views from clubroom to either oval	This will be considered as part of the detailed design process.
"Coastal" colour scheme.	This will be included in the detailed design brief.
Verandah space on viewing areas (all around the building)	Where appropriate in the design and feasible due to budget, there will be shade provided on the verandah and potentially in the area immediately surrounding the building.
Central kiosk located on Eastern side	This request was received from Alkimos Rugby League Club, and will be a priority design component in the detailed design.
Shortened delivery timeframe (requested end of 2021/22)	The delivery timeframe requested is not consistent with the current allocation within the City's Long Term Financial Plan or project delivery schedule and is not able to be accommodated.
Consider expanded area delivered at the same time (i.e. additional 2 x changerooms, first aid room and umpire's room)	This will be considered as a part of the detail design process and as the project budget allows. At this point in time, the current provision is considered adequate.

Administration is of the view that the proposed facility provision is appropriate for a district level active reserve of this size, is consistent with amenities provided at other reserves and will encourage active, healthy lifestyles within the community.

It should be noted that the design provided to the community is at the concept stage only and is subject to change as a result of the detailed design phase.

Statutory Compliance

The City will be required to secure the necessary development and building approvals prior to the commencement of construction.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2017 – 2027:

- "1 Society
 - 1.1 Healthy and Active People
 - 1.1.1 Create opportunities that encourage community wellbeing and active and healthy lifestyles"

Risk Management Considerations

Risk Title	Risk Rating
ST-S23 Stakeholder Relationships	Moderate
Accountability	Action Planning Option
Chief Executive Officer	Manage

Risk Title	Risk Rating
CO-O20 Productive Communities	Moderate
Accountability	Action Planning Option
Director Community and Place	Manage

The above risks relating to the issue contained within this report have been identified and considered within the City's Corporate risk register. Action plans have been developed to manage this risk to support existing management systems.

Policy Implications

The design has been undertaken in line with the City's Local Planning Policy 4.3: Public Open Space and Access and Inclusion Plan. The Community Consultation process has been undertaken as per the City's Community Engagement Policy.

Financial Implications

The Heath Park Pavilion is currently listed in the Capital Works Program as PR-4283 as follows:

Year Work Asset Item		Total Coat	Funding Source	
Year	Work Asset item	Total Cost	Municipal	Grants*
2020/21	Design	\$40,000	\$40,000	\$0
2021/22	Detailed Design	\$300,000	\$300,000	\$0
2022/23	Construction	\$1,669,500	\$649,833	\$1,019,667
2023/24	Construction	\$1,389,500	\$1,389,500	\$0
	TOTAL	\$3,399,000	\$2,379,333	\$1,019,667

The current cost estimate, at concept stage is \$3,000,000 (exc. GST).

Due to the nature of the facility and the strong rugby league presence at Heath Park, Administration wrote to the National Rugby League Western Australia (NRLWA) in December 2020 with a view to seek a contribution towards the construction of the facility. At the time of writing this report, Administration has not received a response to the request and is in the process of following up with NRLWA.

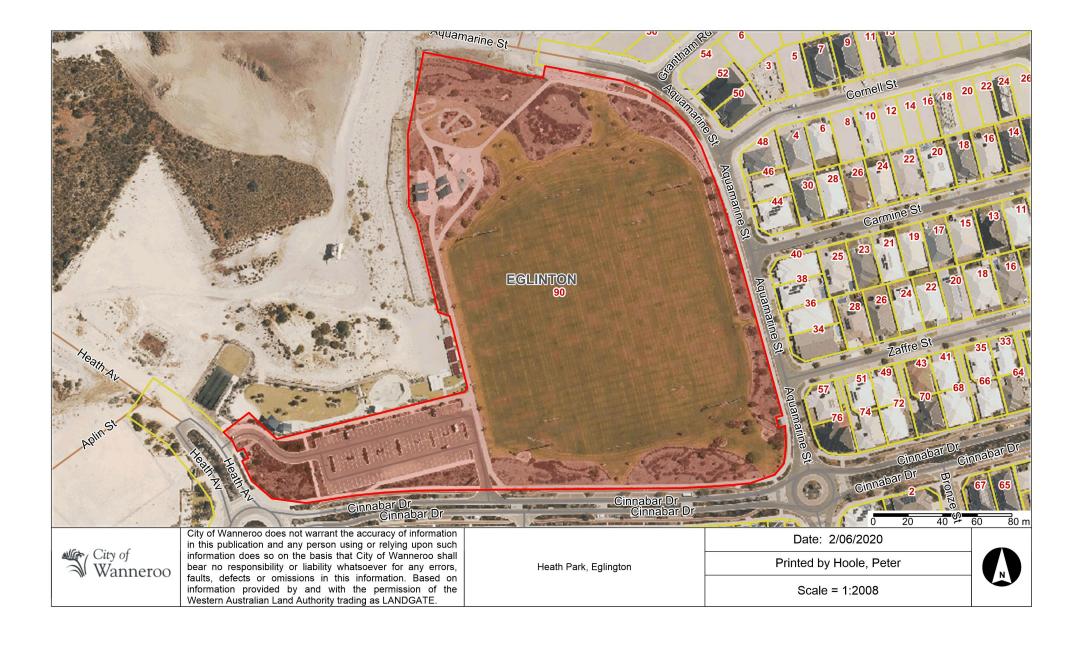
Voting Requirements

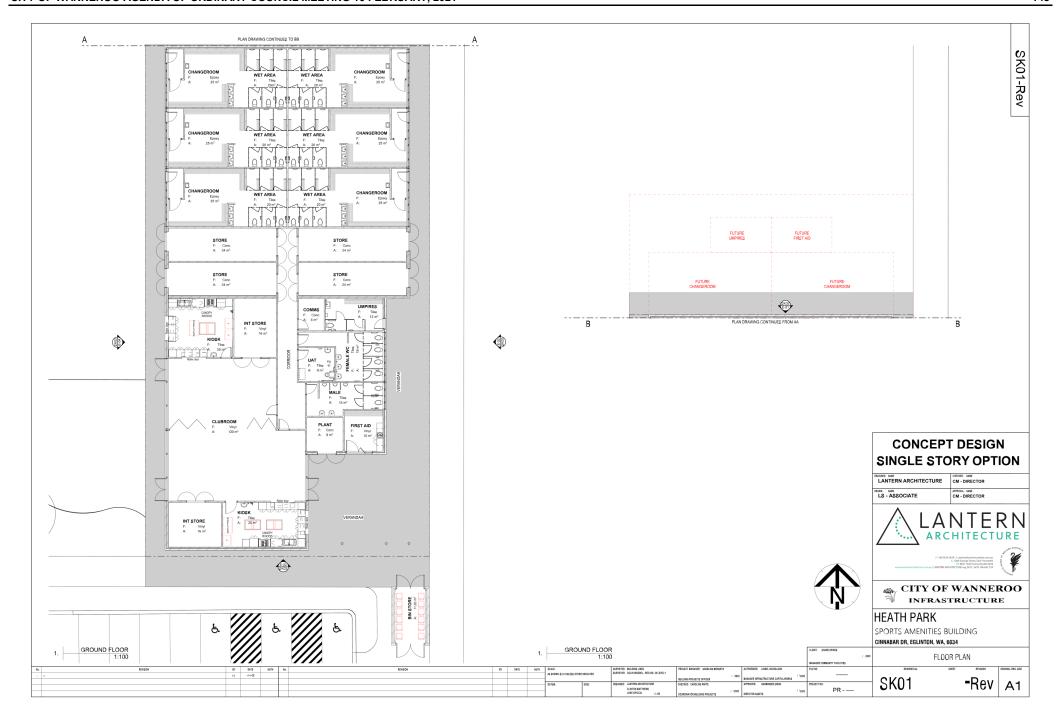
Simple Majority

Recommendation

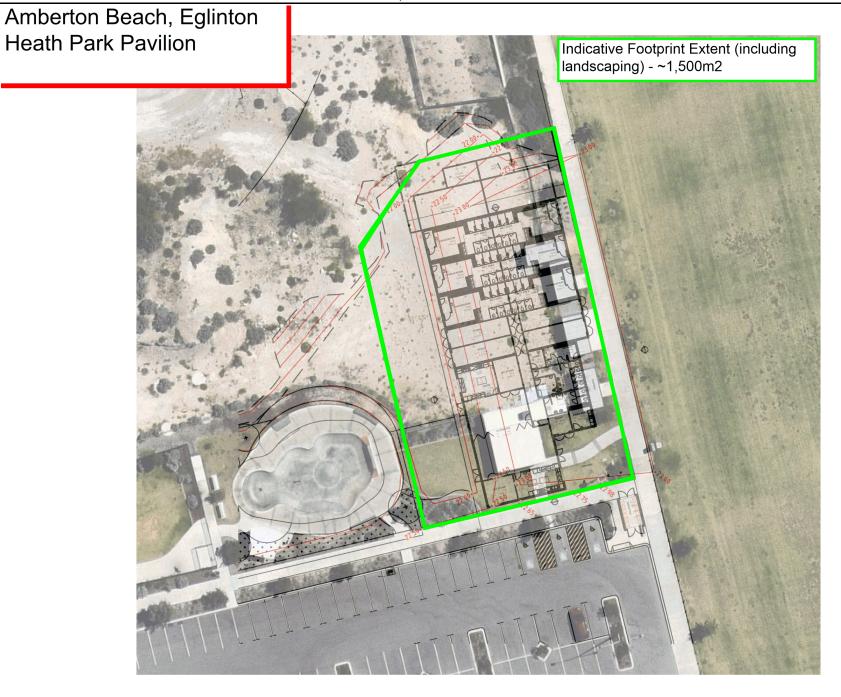
That Council:-

- 1. ENDORSES the Heath Park Pavilion concept plan, as shown in Attachment 2 and Attachment 3 of this report, as the guiding design for the Pavilion;
- 2. NOTES that construction of the proposed development is planned to commence in September 2022 and be concluded by August 2023; and
- 3. RECOGNISES and THANKS the community for its involvement in the community consultation component of the project.









CP03-02/21 Community Sporting and Recreation Facilities Fund (CSRFF) - 2020 Funding Round Outcomes

File Ref: 41146 – 20/567875

Responsible Officer: Director Community and Place

Disclosure of Interest: Nil Attachments: Nil

Previous Items: CP03-08/20 - Community Sporting and Recreation

Facilities Fund (CSRFF) - 2021/22 Funding Round -

Ordinary Council - 25 Aug 2020 7:00pm

Issue

To consider the outcomes of the Department of Local Government, Sports and Cultural Industries (**DLGSC**) Community Sporting and Recreation Facilities Fund (**CSRFF**) 2020 grant round.

Background

Through the CSRFF grant, DLGSC allocated \$10M (annual and forward planning) for the 2020 funding round to provide financial assistance to community groups and Local Governments to develop basic infrastructure for sport and recreation. The program aims to increase participation in sport and recreation with an emphasis on increasing physical activity, through the development of sustainable, good quality, well-designed and well-utilised facilities.

At its meeting held on 25 August 2020, Council considered report CP03-08/20 and resolved the following:

That Council:-

1. SUBMITS the following Community Sport and Recreation Facilities Fund applications to the Department of Local Government, Sport and Cultural Industries for the 2020/21 funding round with the following assessment, project rating and prioritisation, noting a total grant amount sought of \$1,377,503:

Project	Assessment	Project Rating	Priority
PR-4271 Splendid Park New Cycling Facility	Satisfactory	Well planned and needed by the municipality	1
PR-2792 Dalvik Park, New Sports Amenities Building	Satisfactory	Well planned and needed by the municipality	2
PR-4213 Ferrara Park Sports Floodlighting Installation	Satisfactory	Well planned and needed by the municipality	3

2. NOTES that the construction phase of each project is dependent on the successful outcome of the Community Sport and Recreation Facility Fund applications for the 2021/22 funding round (or securing other external funding at least to the equivalent

value) and/or funding being identified as a result of the review of the Long Term Financial Plan, with a further report to be presented to Council in March 2021 advising the outcomes of all applications.

Detail

Administration has received advice from DLGSCI in regards to the outcomes of the 2020 CSRFF grant round, with the results being as follows:

Project	Project Cost	CSRFF Requested	CSRFF Approved (2021/22)
PR-4213 Ferrara Park Sports Floodlighting Upgrades	\$343,000	\$114,219	\$114,219
PR-2792 Dalvik Park, New Sports Amenities Building	\$1,561,000	\$500,918	\$400,000
PR-4271 Splendid Park Cycling Facility	\$2,287,100	\$762,366	\$0
Total	\$4,191,100	\$1,377,503	\$514,219

A summary of each project in respect to project status, impact of the funding outcome and recommended action is as follows:

PR-2967 Ferrara Park Sports Floodlighting Upgrades

Successful with a CSRFF grant of \$114,219. Concept plan, costings and design documentation was completed in the 2019/20 year, with construction proposed to occur in the 2020/21 financial year.

PR-2792 Dalvik Park, New Sports Amenities Building Design and Construction

Successful with a CSRFF grant of \$400,000 (grant application was for \$500,918). As a result a budget adjustment for an additional \$100,918 in municipal funds will be required for the project to continue. Concept plan and initial costings have been completed in the 2019/20 year, with construction proposed in the 2020/21 and 2021/22 financial years.

PR-4271 Splendid Park Cycling Facility

Unsuccessful with a CSRFF grant application of \$762,366. As a result a budget adjustment for an additional \$762,366 in municipal funds will be required for the project to continue. Concept plan and initial costings had previously been completed in July 2020, with the project currently in detailed design. Currently, construction is proposed to commence in 2021/22.

Consultation

Consultation has been ongoing with the relevant stakeholders/sporting clubs to ensure they are kept updated with the progress of the projects. Future project specific consultation will be undertaken as per the City's Community Engagement Policy.

Comment

The City has been successful in obtaining \$514,219 in funding requested from the 2020 CSRFF grant round. The remaining project that was unsuccessful is still recognised as needed by the community. It is acknowledged that a review of funding capacity through the City's Long Term Financial Plan (LTFP) will be required for the Dalvik Park and Splendid Park projects, which may impact the respective project schedules.

Statutory Compliance

Nil

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2017 – 2027:

- "1 Society
 - 1.1 Healthy and Active People
 - 1.1.1 Create opportunities that encourage community wellbeing and active and healthy lifestyles"

Risk Management Considerations

Risk Title	Risk Rating
ST-G09 Long Term Financial Planning	Low
Accountability	Action Planning Option
Director Corporate Strategy & Performance	Manage

Risk Title	Risk Rating
ST-S23 Stakeholder relationships	Moderate
Accountability	Action Planning Option
Chief Executive Officer	Manage

The above risks relating to the issue contained within this report have been identified and considered within the City's Corporate risk register. Action plans have been developed to manage this risk to support existing management systems.

Policy Implications

Nil

Financial Implications

The projects are currently listed within the Long Term Financial Plan as follows:

Description	Municipal (3)	Cont.	CSRFF Funds (2)	Reserve	Total Cost (1)
PR-2792 Dalvik Park, New Sports Amenities Building	\$1,074,000	\$0	\$400,000	\$87,000	\$1,561,000
PR-4213 Ferrara Park Sports Floodlighting Upgrades	\$228,781	\$0	\$114,219	\$0	\$343,000
PR-4271 Splendid Park Cycling Facility	\$1,524,734	\$0	\$762,366	\$0	\$2,287,100

Notes:

- (1) Total project cost estimate.
- (2) CSRFF grant amount sought based on eligible project costs.
- (3) Municipal contribution being two thirds of the total cost.

As noted there exists a funding shortfall for the 2021/22 financial year as follows, based on the current scope of the projects:

Project	Grant Requested	Grant Award	2021/22 Shortfall
PR-2792 Dalvik Park, New Sports Amenities Building	\$500,918	\$400,000	\$100,918
PR-4213 Ferrara Park Sports Floodlighting Upgrades	\$114,219	\$114,219	\$0
PR-4271 Splendid Park Cycling Facility	\$762,336	\$0	\$762,336
		TOTAL	\$863,254

As a result, a further review of funding capacity through alternative external funding or additional municipal funding via the LTFP will be required.

Voting Requirements

Simple Majority

Recommendation

That Council:-

1. NOTES the outcome of the City of Wanneroo's Community Sport and Recreation Facilities Fund applications for the 2020 funding round resulting in the budget shortfall as follows:

Project	Grant Requested	Grant Award	2021/22 Shortfall
PR-2792 Dalvik Park, New Sports Amenities Building	\$500,918	\$400,000	\$100,918
PR-4213 Ferrara Park Sports Floodlighting Upgrades	\$114,219	\$114,219	\$0
PR-4271 Splendid Park Cycling Facility	\$762,336	\$0	\$762,336
		TOTAL	\$863,254

2. NOTES that the following projects are still considered to be needed by the community, however will be subject to a review of funding capacity through the 2021/22 budget process (based on the prioritisation identified below):

Project	Priority	2020/21
PR-4271 Splendid Park Cycling Facility	1	\$762,336
PR-2792 Dalvik Park, New Sports Amenities Building	2	\$100,918

- REQUESTS that the Mayor write to the Minister for Sport and Recreation seeking an increase in the allocation for the CSRFF Fund and the establishment of a separate funding allocation, available to Local Government for the development of regional sport and recreation infrastructure; and
- 4. REQUESTS that the Mayor write to the Minister for Sport and Recreation and the Member for Butler outlining the lack of cycling infrastructure within the City of Wanneroo's northern coastal corridor and noting the positive impact the Splendid Park Cycling Facility will make in terms of cycling facility provision.

CP04-02/21 Halesworth Park Pavilions - Concept Design and Community Engagement Outcomes

File Ref: 23756V030 – 21/1357

Responsible Officer: Director Community and Place

Disclosure of Interest: Nil Attachments: 6

Issue

To consider the proposed concept design and community consultation outcomes for the Halesworth Park Pavilions (hard courts and ovals) in Butler.

Background

Halesworth Park (the **Park**) is a 12ha site located over three lots (**Attachment 1**). The Public Open Space (POS) underwent a master planning process in 2006, which was reviewed in the 2014/15 financial year (**Attachment 2**), the outcomes of which have previously been reported to Council at its meetings held on 28 April 2015 (CD02-04/15) and 10 November 2015 (CD03-11/15). Both the initial master plan process and subsequent review were undertaken in collaboration with the Department of Education (DOE) and with the relevant developers, being LWP and the Satterley Property Group.

A GIS investigation of the Reserve indicates the following:

Item	Current Status			
Park Size / Hierarchy	12 ha / District Active	12 ha / District Active Reserve		
Lot	24 Halesworth Parade	101 Santorini Promenade	41 Amble Grove	
Reserve No.	51292	N/A	N/A	
Lot No.	8210	2018	2019	
Property Type	Crown Land - City of Wanneroo Managed	Freehold	Freehold	
Ownership	City of Wanneroo	Minister for Education	State of Western Australia	
Aboriginal Sites	None listed on GIS	None listed on GIS	None listed on GIS	
Bush Forever	None listed on GIS	None listed on GIS	None listed on GIS	

Other active reserves within the vicinity include:

Park	Location	Facilities
Heath Park	90 Heath Avenue, 4.5km North	Single multi-purpose active reserve (2 x Rectangular fields), lit to 100 Lux (LED), car park, temporary facilities and fenced in dog exercise area.
Kingsbridge Park	55 Kingsbridge Boulevard 1.8km South	Single multi-purpose active reserve, lit to 50 Lux, community centre, sports amenities building, tennis courts x2, car park and skate facility.
Leatherback Park	1 Fairy Parade, Alkimos 1.5km North	Single multi-purpose active reserve, lit to 100 Lux, sports amenities building, car park and rider education facility.

Park	Location	Facilities	
Marlinspike Park	44 Marlinspike Boulevard 1.1km West	Further Development required – site constraints, likely unable to host older junior and senior sports due to size.	

The City's Active Reserve Master Plan, endorsed by Council at its meeting on 11 October 2016 (CP01-10/16), identified a number of requirements for the Reserve. These included:

- Two floodlit senior full-sized multi-purpose ovals;
- 16 Hardcourts:
- Sports Amenities Building;
- Cricket Nets;
- Playground; and
- Car Park

The civil construction is currently in progress with an estimated completion date of 19 April 2021 (South Oval) and 19 July 2021 (North Oval). The current landscape plan, as per construction, is included within (**Attachment 3**). The civil construction contract includes the provision of the following:

- Two senior full-sized multi-purpose ovals, floodlit to 100 Lux (LED) suitable for Large Ball Sport, Amateur competition;
- 16 Hard Courts (eight were built by the Department of Education on School property) floodlit to 250 Lux (LED) suitable for both Tennis play and Netball competition;
- Cricket Nets floodlit to 500 Lux (LED), suitable for cricket net training;
- Athletics Infrastructure:
- Playground, Fitness Equipment, Picnic shelters and BBQ provision;
- Path network, lit; and
- Two x car parks to service both the ovals and the hardcourts

The project includes the delivery of two Sports Amenities Buildings (Pavilions). The main building (Halesworth Park Pavilion) will service the two playing fields, with the second building (Halesworth Courts Pavilion) servicing the hard courts (tennis and netball) with construction due to commence in 2021/22.

Detail

Pavilion Buildings Concept Development

Administration engaged Bollig Design Group to progress concept development and detailed design for both buildings. The current plans for the buildings have been included within **Attachment 4** (Halesworth Park Pavilion) and **Attachment 5** (Halesworth Courts Pavilion).

The key components of each of the buildings are as follows:

Element	Description		
Element	Park Pavilion	Courts Pavilion	
Social Facilities	 Multi-Purpose Room (1 x 200m² or 2 x 100m²) with separate kiosks serving North and South Ovals; Associated Female, Male and Universal Access Toilets. 	Multi-Purpose Room (100m²) with 1 x Universal Access Toilet, provided either as a part of the initial construction or as a future stage.	

Element	Description			
Element	Park Pavilion	Courts Pavilion		
Sport Facilities	 2 x First Aid Rooms to service North and South Ovals; 2 x Unisex Umpire Change Rooms; 6-8 x Unisex Change Rooms (Dry 40m², Wet 20m²); and Accessible Showers. 	 1 x First Aid Room w/direct Court and Ambulance bay access; 1 x Unisex Umpire Change Rooms; 2 x Unisex Change Rooms (Dry 35m², Wet 20m²); and 1 x Match Office (22m²) with external servery to Courts. 		
Public Amenity	2 x External Universal Access Toilets (one to face North, one South) on timer lock.	 External Male and Female Toilets; External Universal Access Toilet and Shower (Not operated by Timer Lock). 		
General	 Cleaners Room; Communication Rooms; and Electrical and AV Cabinet. 	Cleaners Room;Communication Rooms; andElectrical Cabinet.		
Storage	 External: 4 x Store Rooms, 1 x Bin Store; Internal: MPR Store x 2, Kiosk Stores x 2; Provision of an external storage shed for Athletics to accommodate larger storage requirements. 	 External: 3 external store rooms and bin store area; Internal: MPR Store x 2 and Kiosk Store 6m² 		

The proposed design of the Pavilions seeks to meet the operational requirements of the future users of the Reserve and has been informed by the intended use of the adjacent playing fields and courts to maximise use and flexibility. The design captures the need to facilitate the use of both the North and South oval at the same time by different user groups.

Both John Butler Primary School and Alkimos College are located to the west of the site and it is likely there will be a shared use arrangement for the reserve, and the building has been designed to accommodate general community use outside of sporting use. This supports the principles identified within the recently adopted Northern Coastal Growth Corridor Community Facility Plan (2020).

Consultation

Community Consultation Process

The community consultation process for the building design was undertaken as per the City's Community Engagement Policy for a 14-day period from 6 January to 20 January 2021 and included the following elements:

- 1066 letters sent to surrounding residents (Attachment 6);
- Information provided on the City's "Your Say" page;
- Notification to all sporting clubs in the northern corridor; and
- Notification to the following State Sporting Associations (SSA's):
 - Athletics West;
 - Baseball WA;

- Football West:
- Lacrosse WA;
- National Rugby League WA;
- Netball WA;
- Rugby Union WA;
- Softball WA;
- Tee Ball WA;
- Tennis West;
- Touch Football WA; and
- West Australian Football Commission.

The SSA's above were provided the opportunity to comment on the concept design in October 2020. The feedback has been considered as part of the design process. Comment was also sought from the users of the Splendid Park and Grandis Park facilities with a specific focus on capturing lessons learnt (i.e. the positive and negative aspects of the facility design) to help inform the design.

The feedback from this process has been supportive, with comments reinforcing the need for multiple unisex change rooms, consideration of storage needs and consideration of the ratio of toilets to showers in wet areas.

Public Comment Outcomes

At the close of the community consultation period, Administration received seven responses, which is a return rate of approximately 0.67%. The comments are summarised below:

- No objection to the building works and the layout of the clubhouse looks good; and
- The low response rate may be due to previous engagement processes.

Comment

Administration is of the view that the proposed facility provision is appropriate for a district level active reserve of this size, is consistent with amenities provided at other reserves and will encourage active, healthy lifestyles within the community.

It should be noted that the design provided to the community is at the concept stage only and may be subject to change as a result of the detailed design phase.

Statutory Compliance

The City will be required to secure the necessary development and building approvals prior to the commencement of construction.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2017 – 2027:

- "1 Society
 - 1.1 Healthy and Active People
 - 1.1.1 Create opportunities that encourage community wellbeing and active and healthy lifestyles"

- "1 Society
- 1.1 Healthy and Active People
 - 1.1.2 Facilitate opportunities within the City to access peak and elite activities"
- "3 Environment (Built)
- 3.4 Activated Places
 - 3.4.2 Provide safe spaces, centres, and facilities through our infrastructure management and designs for community benefit and recreation"

Risk Management Considerations

Risk Title	Risk Rating
ST-S23 Stakeholder Relationships	Moderate
Accountability	Action Planning Option
Chief Executive Officer	Manage

Risk Title	Risk Rating
CO-O17 Financial Management	Moderate
Accountability	Action Planning Option
Director Corporate Strategy & Performance	Manage

The above risks relating to the issue contained within this report have been identified and considered within the City's Strategic and Corporate risk registers. Action plans have been developed to manage these risks to support existing management systems.

Policy Implications

The design has been undertaken in line with the City's Local Planning Policy 4.3: Public Open Space, and the Access and Inclusion Plan. The Community Consultation process was undertaken as per the City's Community Engagement Policy.

Financial Implications

PR-2955 Halesworth Park is currently listed in the City's Long Term Financial Plan as follows:

Year	Work Asset	Total Coat	Funding Source		Total Cost Funding Source	Source
rear	Item	Total Cost	Grants	Contribution	Reserve	
2020/21	Construction	\$10,987,994	\$500,000	-	\$10,487,994	
2021/22	Construction	\$5,748,235	\$3,500,000	\$1,268,000	\$980,235	
2022/23	Construction	\$1,859,500	\$1,750,000	-	\$109,500	
	TOTAL	\$18,595,729	\$5,750,000	\$1,268,000	\$11,577,729	

Voting Requirements

Simple Majority

Recommendation

That Council:

- 1. ENDORSES the Halesworth Park Pavilions Concept Plans, as shown in Attachment 5 and Attachment 6 of this report, as the guiding design for the Pavilions;
- 2. NOTES the construction of the proposed development is planned to commence in June 2021 and be concluded by June 2022; and
- 3. RECOGNISES and THANKS the community for its involvement in the community consultation component of the project.

Attachments:			
1 <u>U</u> .	Attachment 1 - Halesworth Park Aerial Map	21/1025	
2	Attachment 2 - Halesworth Park 2015 Master Plan Revision	15/65211	
3 <u>U</u> .	Attachment 3 - Halesworth Park Current Layout	21/4365	
4 <u>1.</u> .	Attachment 4 - Halesworth Park Pavilion Floor Layout and Elevation	21/5819	Minuted
5 <u>U</u> .	Attachment 5 - Halesworth Court Pavilion Floor Layout and Elevation	21/5820	Minuted
6 <mark>↓</mark> .	Attachment 6 - Halesworth Park Building Community Engagement Letter	20/574427	Minuted



Date: 4/01/2021



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Scale = 1:3000





Butler North District Open Space and Education Precinct

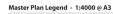


- Extent of District Open Space (9ha)
 Extent of John Butler Secondary Collage (10ha)
 John Butler Collage (Primary School)
- Butler Train Station and Existing Railway
- Marmion Avenue
- Alkimos (suburb)



Circulation Legend

← = Primary Pedestrian Access Route for Community Concrete Path (2.1m - 2.5m wide)



- 1 BUTLER TRAIN STATION
- (2) CREATIVE WALL STRUCTURE TO MAINTAIN NATURAL LEVELS
- 3 FLOODLIT MULTI-PURPOSE PLAYING FIELDS
- 4 INFORMAL TRACK (CIRCUIT)
- 5 NATURE PLAY AREA
- 6 EXERCISE EQUIPMENT PODS
- 7 16 HARD COURTS (Tennis, Backetball, Netball)
- 8 JOHN BUTLER SECONDARY COLLAGE ENTRY
- MULTI PURPOSE SPORTING PAVILLION (700m2)
- (10) INFORMAL PLAYING FIELD
- (11) CRICKET NETS
- (12) PLANTED DRAINAGE / SWALE
- (13) ENTRY ROAD WITH DROP OFF/PICK UP ZONE
- (14) 120 PARKING BAYS
- (15) HIGH SCHOOL
- (16) PRIMARY SCHOOL



















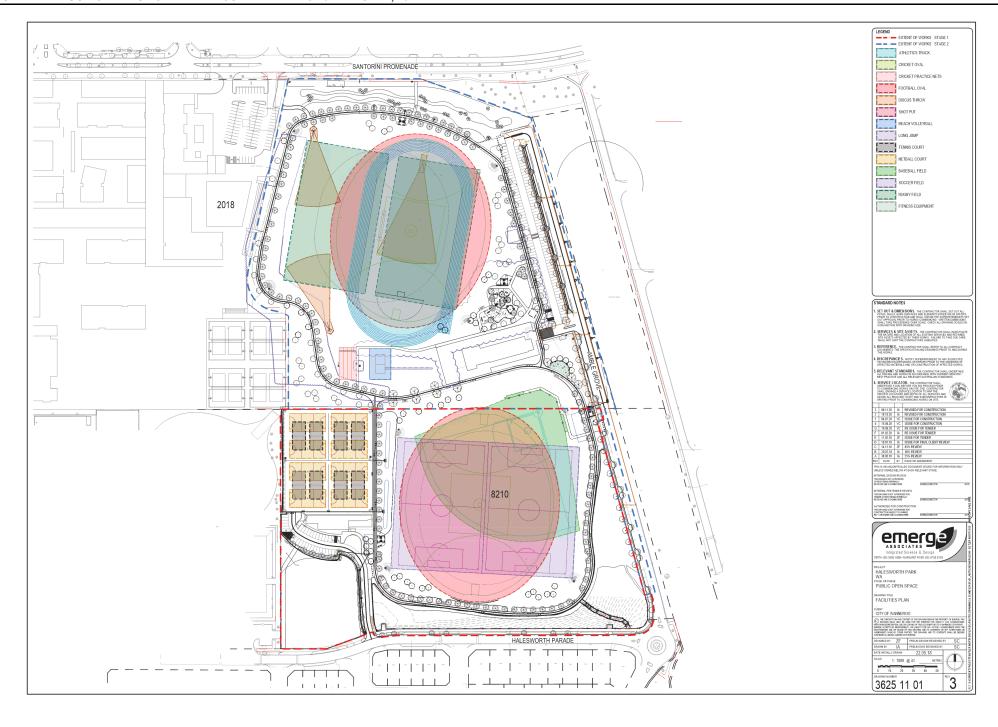






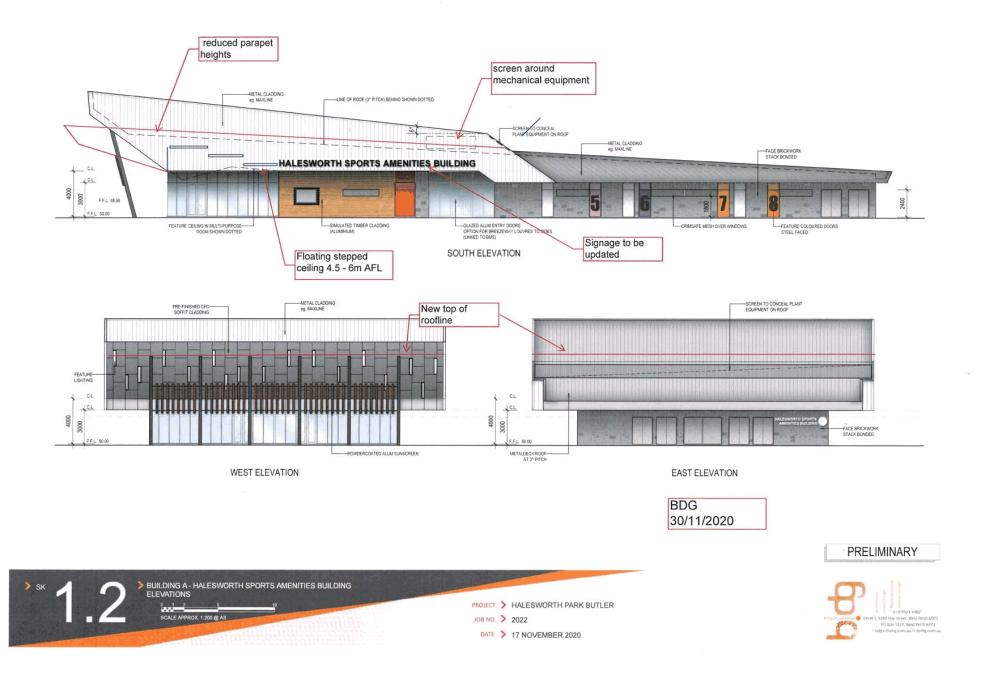
Davis Langdon LEVEL 7, 3 FORREST PLACE, PERTH, WA 6000 T +61 8 6208 0000 F +61 8 6208 0999

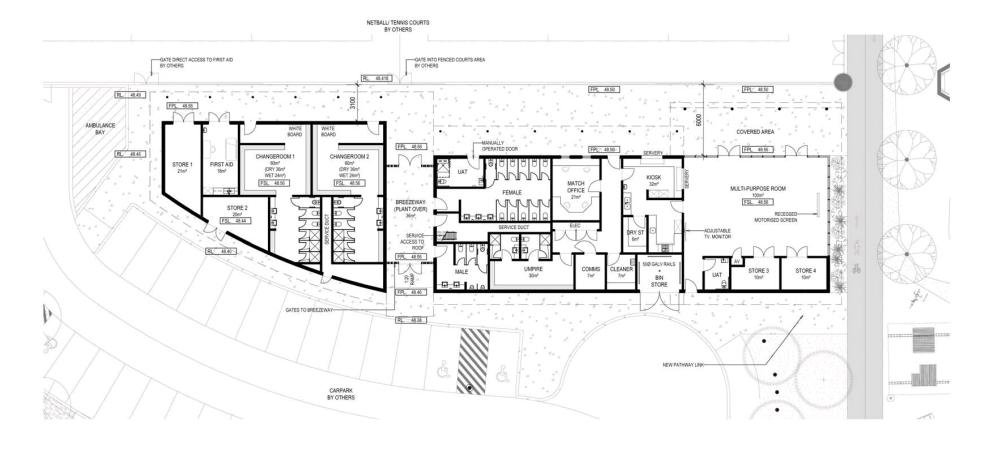
City of Wanneroo











PRELIMINARY









EAST ELEVATION WEST ELEVATION



NORTH ELEVATION

> BUILDING B - HARDCOURT AMENITIES BUILDING **ELEVATIONS** PROJECT > HALESWORTH PARK BUTLER JOB NO. > 2022 DATE > 17 NOVEMBER 2020





File Ref: (23756V28) 20/540926

Your Ref:

Enquiries: Community Facilities Planning 9405 5000

22 December 2020

- «OwnerName»
- «OwnerAddr1»
- «OwnerAddr2»
- «OwnerAddr3»

Dear Sir/Madam

HALESWORTH PARK, PAVILION BUILDINGS

As part of the 20/21 and 21/22 Capital Works Program the City of Wanneroo will be commencing the construction of Halesworth Park Pavilion buildings. The buildings will service the hardcourts, sports ovals, playground and BBQ area, as outlined below:

Hardcourt Pavilion	Park Pavilion
Possible Provision of Multi-Purpose Room (100m²) with 1 x Universal Access Toilet	Multi-Purpose Room (1 x 200m² or 2 x 100m²) with separate kiosks serving North and South Ovals
 1 x First Aid Room 1 x Unisex Umpire Change Rooms 2 x Unisex Change Rooms 1 x Match Office 	 2 x First Aid Rooms to service North and South Ovals 2 x Unisex Umpire Change Rooms 6-8 x Unisex Change Rooms Accessible Showers
 External Male and Female Toilets External Universal Access Toilet and Shower (No Timer Lock) 	2 x External Universal Access Toilets (one to face North, one South) on timer lock
 Cleaners Room Communication Rooms; Electrical and AV Cabinet 	Cleaners Room Communication Rooms; Electrical and AV Cabinet
External and Internal Storage	External and Internal Storage

This project is partly funded by the State Government's Community Sports and Recreation Facilities Fund and Federal Government's Community Development Grant.

A concept for each building is included overleaf for your information and comment. Please contact our Community Facilities Planning team on leisure.planning@wanneroo.wa.gov.au or 9405 5000 prior to 20 January 2021.

Yours sincerely **COMMUNITY FACILITIES**

HALESWORTH PARK - PARK PAVILION INDICATIVE FLOOR PLAN AND ELEVATION STORE 1 CHANGEROOM 1 CHANGEROOM 2 CHANGEROOM 3 CHANGEROOM 4 54m² (DRY 34m² WET 20m²) 54m² (DRY 34m² WET 20m²) 54m² (DRY 34m² WET 20m²) SCREENS UMPIRE 1 40m² STORE 2 SERVICE & LOBBY MULTI-PURPOSE **₽**,₽ STORE 3 22ml UMPIRE 2 ROOM STORE 2 CHANGEROOM B 54m² (DRY 34m² WET 20m²) CHANGEROOM 5 CHANGEROOM 6 CHANGEROOM 7 54m² (DRY 34m² (WET 20m²) 54m² (DRY 34m² WET 20m²) 54m² (DRY 34m² WET 20m²) STORE 4 22m² TACK BRENADING - PALACINE TRADE ILACIONI SOUTH ELEVATION



Corporate Strategy & Performance

Business & Finance

CS01-02/21 Financial Activity Statement for the period ended 30 November 2020

File Ref: 37350V02 – 20/558016

Responsible Officer: Director Corporate Strategy & Performance

Disclosure of Interest: Nil Attachments: 6

Issue

For Council to consider the Financial Activity Statement for the period ended 30 November 2020.

Background

In accordance with *Local Government (Financial Management) Regulations 1996*, the Financial Activity Statement has been prepared in compliance with the following:

"Regulation 34(1) of the Local Government (Financial Management) Regulations 1996, which requires a local government to prepare a statement of financial activity each month, presented according to nature and type, by program, or by business unit. The statement of financial activity will be presented by nature and type.

Regulation 34(5) of the Local Government (Financial Management) Regulations 1996, which requires a local government to adopt a percentage or value, calculated in accordance with Australian Accounting Standards, to be used in statements of financial activity for reporting material variances. 10% and a value greater than \$100,000 will be used for the reporting of variances."

The City was not able to comply with *Local Government (Financial Management) Regulations* 1996 r. 34 (4) for the November 2020 Financial Activity Statement due to Council being in recess from 16 December 2020 to 31 January 2021. This matter has been communicated to the Minister of Local Government, Heritage, Culture and the Arts via a letter dated 14 December 2020.

Detail

Financial Activity for the period ended 30 November 2020

Council adopted the Annual Budget for the 2020-21 financial year on 20 July 2020 (SCS01-07/20). The budget changes proposed in the Financial Activity Statement for the period ended 31 October 2020 and First Quarter (Q1) Budget Review of the 2020/21 Annual Budget have been included in the November 2020 Financial Activity Statement as the reports were adopted by Council on 17 November 2020 (CS01-11/20 and CS02-11/20 respectively). The figures in this report are compared to the Revised Budget.

Overall Comments Month-to-Date

Results from Operations

The Financial Activity Statement report for the month of November 2020 shows an overall favourable variance from Operations before Non-Operating Revenue and Expenses of \$2.5m.

The favourable variance is due to higher revenue of \$1.0m from Rates, Operating Grants, Subsidies & Contributions, and Fees & Charges and underspends in operating expenditures of \$1.5m from Employment costs, Materials & Contracts, Insurance expense, and Utility Charges.

				Curr	ent Month - November 2020
Description	Actual \$m	Budget \$m	Variance \$m	Variance %	Comments
Operating Revenue	4.2	3.2	1.0	20.0	The favourable variance is mainly due to higher revenue from Rates, Operating Grants, Subsidies & Contribution, and Fees & Charges offset by lower Interest Earnings. Please refer to note 1, 2 and 3 for further details.
Operating Expense	(15.6)	(17.1)	1.5	8.5	The favourable variance is due to underspend in Employee Costs, Materials & Contracts, Insurance Expense, and Utility Charges. Please refer to note 5, 6, 7 and 8 for further details.
Result from Operations	(11.4)	(13.9)	2.5	18.0	

Capital Program

During November 2020, \$4.5m was spent on various capital projects of which \$2.4m was spent on roads and sport facilities (Refer to **Attachment 3** for more details).

Description	Month	Month	% Complete
	Actual	Revised Budget	of Month
	\$m	\$m	Revised Budget
Expenditure	4.5	5.9	76.3%

Overall Comments on Year-to-Date (YTD) Figures

Results from Operations

The Financial Activity Statement year-to-date report of November 2020 shows an overall favourable variance from Operations of \$13.4m.

				Yea	nr-To-Date November 2020
Description	Actual \$m	Budget \$m	Variance \$m	Variance %	Comments
Operating Revenue	184.9	177.7	7.2	4.0	The favourable variance is due to higher revenue from Rates, Operating Grants, Subsidies & Contribution, Fees & Charges, and Interest Earnings. Please refer to note 1, 2, 3 and 4 for further details.
Operating Expense	(80.9)	(87.1)	6.2	7.1	The favourable variance is due to underspend in Employee Costs, Materials & Contracts, Utility Charges, and Insurance Expense. Please refer to note 5, 6, 7 and 8 for further details.
Result from Operations	104.0	90.6	13.4	14.7	

Capital Program

At the end of November 2020, \$17.7m was expended on various capital projects of which \$10.2m was spent on roads and sports facilities.

The variance is mainly attributable to the Halesworth Park project due to delay in the project timeline and Domestic Waste vehicles progress payment.

Description	YTD	YTD	% Complete	Annual	% Complete
	Actual	Revised Budget	of YTD	Revised Budget	of Annual
	\$m	\$m	Revised Budget	\$m	Revised Budget
Expenditure	17.7	30.3	58.4%	72.8	24.3%

Investment Portfolio Performance

Portfolio Value \$m	Monthly Weighted Return	Comments
458.7	0.98%	Portfolio balance has increased by \$13.5m from October 2020 due to Rates Instalment Income during November 2020. The monthly weighted return is 0.98% which is above the set benchmark by 0.54% (12 months UBS Australia Bank Bill Index). (Refer to Attachment 5 for more details)

Detailed Analysis of Statement of Comprehensive Income (Attachment 1)

Comments relating to the Statement of Comprehensive Income are provided under the following two sections of this report:

- a) Current month comparison of Actuals to Budgets; and
- b) Year to date Actuals to Budgets; where the variance is higher than reporting threshold or item of interest to Council.

CITY OF WANNEROO

STATEMENT OF COMPREHENSIVE INCOME BY NATURE OR TYPE

FOR THE PERIOD ENDED 30 NOVEMBER 2020

		louing	Current Month				Vear to Date	9		
				ľ				2	Ī	
		Revised					Revised			
Description	Actual	Budget	Variance	ce	Notes	Actual	Budget	Variance	e	Notes
	\$	\$	\$	%		\$	\$	\$	%	
Revenues										
Rates	184,954	0	184,954	0.0	_	135,100,447	134,677,935	422,512	0.3	-
Operating Grants, Subsidies & Contributions	1,956,217	1,407,736	548,481	39.0	7	8,362,177	3,386,956	4,975,221	146.9	7
Fees & Charges	1,643,836	1,411,780	232,056	16.4	က	39,067,955	37,644,140	1,423,815	3.8	ო
Interest Earnings	324,646	342,740	(18,094)	(5.3)	4	2,098,869	1,801,969	296,900	16.5	4
Other Revenue	44,140	35,390	8,750	24.7		272,683	204,621	68,062	33.3	
Total Operating Revenue	4,153,794	3,197,646	956,148	29.9		184,902,131	177,715,621	7,186,510	4.0	
Expenses										
Employee Costs	(5,863,683)	(6,109,740)	246,057	4.0	2	(30,022,693)	(31,887,691)	1,864,998	5.8	2
Materials & Contracts	(5,072,941)	(6,176,256)	1,103,315	17.9	9	(27,335,726)	(31,100,783)	3,765,057	12.1	9
Utility Charges	(799,392)	(844,030)	44,638	5.3	7	(3,849,031)	(4, 139, 062)	290,031	7.0	7
Depreciation	(3,571,971)	(3,571,971)	0	0.0		(17,859,855)	(17,859,855)	0	0.0	
Interest Expenses	(343,888)	(343,414)	(474)	(0.1)		(1,716,939)	(1,712,230)	(4,709)	(0.3)	
Insurance	88,883	(74,053)	162,936	220.0	8	(122,637)	(366,390)	243,753	66.5	8
Total Operating Expenditure	(15,562,992)	(17,119,464)	1,556,472	9.1		(80,906,881)	(87,066,011)	6,159,130	7.1	
RESULT FROM OPERATIONS	(11,409,199)	(11,409,199) (13,921,818)	2,512,619	18.0		103,995,250	90,649,610	13,345,640	14.7	
Non Operating Revenue & Expenses										
Non Operating Grants, Subsidies & Contributions	2,378,919	1,668,187	710,732	42.6	6	5,773,010	7,411,078	(1,638,068)	(22.1)	6
Contributed Physical Assets	1,256,217	0	1,256,217	0.0	9	1,256,217	0	1,256,217	0.0	9
Profit on Asset Disposals	519,839	0	519,839	0.0	7	1,184,367	0	1,184,367	0.0	7
Loss on Assets Disposals	0	0	0	0.0	7	0	(13,699,065)	13,699,065	0.0	7
TPS* & DCP** Revenues	(147,687)	288,480	(436,167)	(151.2)	12	6,239,956	6,119,687	120,269	2.0	12
TPS* & DCP** Expenses	1,578,795	(263,596)	1,842,391	698.9	13	(358,508)	(2,212,520)	1,854,012	83.8	13
Total Non Operating Revenue and Expenses	5,586,083	1,693,071	3,893,012	229.9		14,095,042	(2,380,820)	16,475,862	692.0	
NET RESULT (OPERATING & NON OPERATING)	(5,823,116)	(12,228,747)	6,405,631	52.4		118,090,292	88,268,790	29,821,502	33.8	
Other Comprehensive Income	0	0	0	0.0		0	0	0	0.0	
TOTAL COMPREHENSIVE INCOME	(5,823,116)	(5,823,116) (12,228,747)	6,405,631	52.4		118,090,292	88,268,790	29,821,502	33.8	

*TPS=Town Planning Schemes
**DCP=Developers Contribution Plans

Revenues

Note 1 Rates

Month to Date - (Actual \$185k, Revised Budget \$0k)

The variance is favourable by \$185k as a result of higher interim rates generated on residential properties than anticipated during the month.

Year to Date - (Actual \$135.1m, Revised Budget \$134.7m)

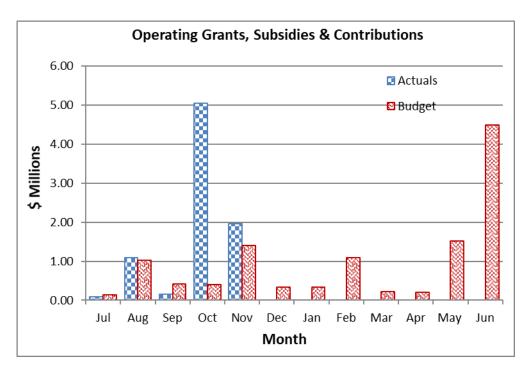
The variance is favourable by \$422k as a result of additional properties created and levied in rates database in line with updated schedule received from Landgate.

Note 2 Operating Grants, Subsidies & Contributions

Month to Date - (Actual \$2.0m, Revised Budget \$1.4m)

The favourable variance of \$548k mainly relates to:

- Early receipt of 50% of Bushfire Mitigation Activity Fund Grant (2020/21 program) of \$302k, which will enable the provision of treatment activities to help reduce bushfire risk within the City of Wanneroo; and
- Late receipt of balance amount of Bushfire Mitigation Activity Fund Grant (2019/20 program) of \$206k from Department of Fire and Emergency Services.



Year to Date - (Actual \$8.4m, Revised Budget \$3.4m)

The favourable variance of \$5.0m mainly relates to unbudgeted waste related income received.

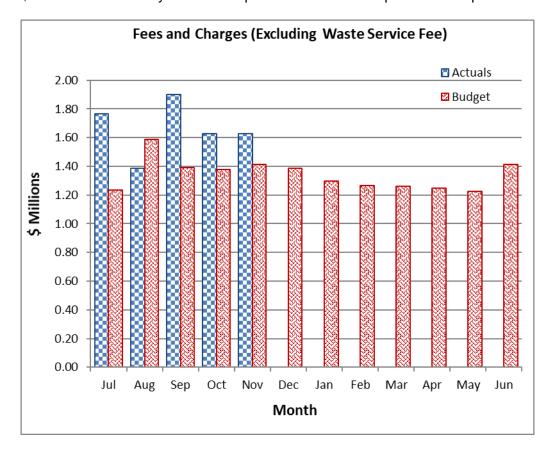
Note 3 Fees and Charges – Including Waste Service Fee

Month to Date - (Actual \$1.6m, Revised Budget \$1.4m)

At the time of the Budget preparation, the City had a cautious approach in regards to the timing of the anticipated revenue for 2020/21 due to COVID-19 pandemic, which resulted a low base line for the first half of the financial year. The original 2020/21 budget has been revised at the Q1 budget review.

The favourable variance of \$232k for the month of November is due to:

- \$257k Higher than anticipated number of building services applications and development assessments mainly due to the State Government stimulus on new housing development; offset by
- \$25k Low user entry fees and Aquamotion memberships than anticipated.



Year to Date - (Actual \$39.1m, Revised Budget \$37.6m)

Reasons for the favourable variance of \$1.4m are summarised as per below:

- \$812k Income streams for building assessment services and planning assessment services are running ahead of year to date budgets due to the increase in activity in the residential housing sector with new builds taking advantage of the stimulus grants being offered. Whilst the end of year budgets were revised up as part of the Q1 review, due to the uncertainty of the grant arrangements a cautious approach was applied with regard to the monthly phasing of anticipated additional income which will be revised at the mid year budget review;
- \$172k Increased revenue from annual health assessment application licence fee;
- \$123k Building assessment search fee income higher than anticipated;
- \$124k Domestic waste fee higher than anticipated: and

• \$168k – Higher than anticipated various other fees and charges.

Note 4 <u>Interest Earnings</u>

Month to Date - (Actual \$325k, Revised Budget \$343k)

The variance is adverse by \$18k but within the reportable threshold.

Year to Date - (Actual \$2.1m, Revised Budget \$1.8m)

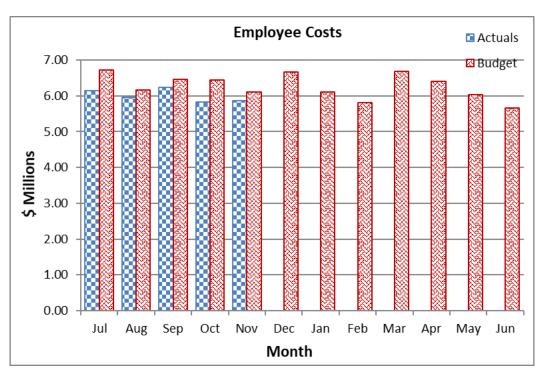
Interest earnings are favourable by \$297k mainly due to higher investment portfolio balance than anticipated.

Expenses

Note 5 <u>Employee Costs</u>

Month to Date - (Actual \$5.9m, Revised Budget \$6.1m)

The variance is favourable by \$1.1m due to lower employee costs mainly arising from deferred recruitment to fill in vacant roles.



Year to Date - (Actual \$30.0m, Revised Budget \$31.9m)

The variance is favourable by \$1.9m due to reasons noted above.

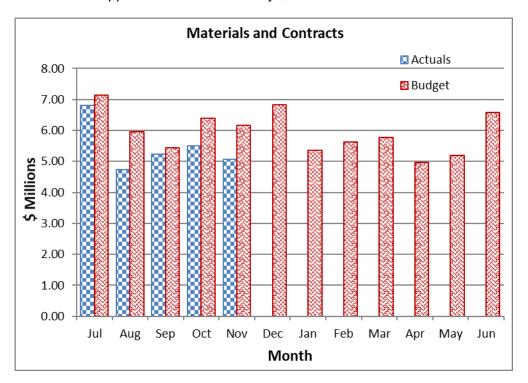
Note 6 <u>Materials & Contracts</u>

Month to Date - (Actual \$5.1m, Revised Budget \$6.2m)

The favourable variance of \$1.1m is mainly related to:

- Lower contract expenses by \$421k for maintenance of parks, road reserves and park structure and rates collection services due to timing differences;
- Lower material expenses by \$184k due to some delays in maintenance of domestic waste trucks, parks, park irrigation and sport grounds;

- Lower consulting fees by \$111k for property management, planning services and park equipment maintenance;
- Lower sponsorship expenses by \$110k mainly due to timing difference of contribution to community men's shed;
- Lower debt write-off of \$98k as there have been lower than expected financial hardship applications; and
- Lower usage of parks maintenance vehicles and park structures, domestic waste collection and support bushfire services by \$58k.



Year to Date - (Actual \$27.3m, Revised Budget \$31.1m)

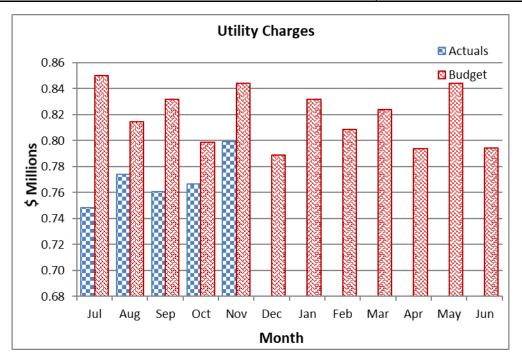
The variance is favourable by \$3.8m due to:

- Lower contract expenses by \$1.1m for maintenance of parks, road reserves and bushland and rates collection services due to timing differences;
- Lower material expense of \$692k to maintain road reserves, waste domestic plant, pathways, operations centre and park irrigation equipment;
- Lower contributions & donations expense of \$299k of which \$130k relates to Pitstop park within land development management services and \$169k relates to donations to community funding which is a timing difference;
- Lower debt write-off of \$223k as there have been lower than expected financial hardship applications;
- Consulting fees for development and review of integrated planning framework, property management and special projects are lower by \$425k;
- Lower membership subscription of \$148k which is a timing difference;
- Lower utilisation of vehicle of \$154k due to less commute;
- Lower refuse removal expense of \$132k; and
- Lower advertising expenses of \$138k.

Note 7 Utility Charges

Month to Date - (Actual \$799k, Revised Budget \$844k)

The variance is favourable by \$45k due to lower water consumption, electricity and gas usage offset by higher mobile telephone expenses.



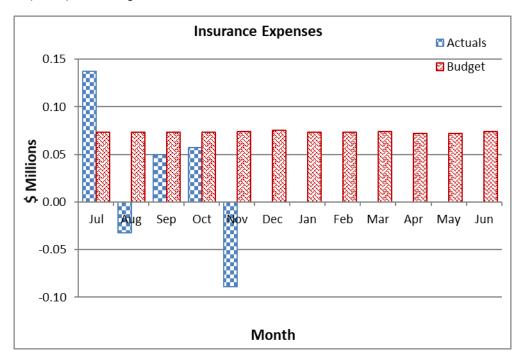
Year to Date - (Actual \$3.8m, Revised Budget \$4.1m)

The variance is favourable by \$290k due to lower electricity usage amounting to \$252k of which \$65k is relates to Street Lighting.

Note 8 <u>Insurance</u>

Month to Date - (Actual \$-89k, Revised Budget \$74k)

The City received second credit instalment of 2020-21 Contribution Assistance Package from its insurer (LGIS), resulting in a favourable variance of \$163k.



Year to Date - (Actual \$123k, Revised Budget \$366k)

The favourable year to date variance of \$244k is a result of the City's receipt of a credit from its insurer (LGIS) with the City opting to offset the insurance premium.

Non Operating Revenue & Expenses

Note 9 Non Operating Grants, Subsidies & Contributions

Month to Date – (Actual \$2.4m, Revised Budget \$1.7m)

The variance is favourable by \$711k, which is mainly attributable to:

State Government grants of \$313k:

- Early receipt of \$383k grant for upgrade intersection of Mirrabooka Avenue and Rawlinson Drive:
- Late receipt of \$212k for construction of Yanchep Splendid Skate Park (PR-4145) offset by:
- \$282k funding not yet received for Hartman Drive Duplication.

Federal Government grants of \$414k:

- Early receipt of \$116k grant for renewal of various transport infrastructure assets on a priority basis from Department of Infrastructure, Transport, Regional Development and Communications;
- Early receipt of \$185k for upgrade sports floodlighting Paloma Park; and
- Late receipt of \$113k grant for Edgar Griffiths Park carpark, which was anticipated in October 2020.

Year to Date – (Actual \$5.8m, Revised Budget \$7.4m)

The variance is unfavourable by \$1.6m, which is attributable to:

State Government grants of \$112k:

- \$1.6m for Hartman Drive Duplication based upon \$950k of restricted grants that have not yet been recognised as income, and \$600k of funding not yet received offset by;
- Late receipt of \$727k related to Pinjar Road duplication, which was anticipated in 2019/20:
- Receipt of \$115k higher than anticipated for Road Resurfacing Program;
- Early receipt of \$185k for upgrade sports floodlighting Paloma Park; and
- \$375k of grant received earlier than anticipated for Mirrabooka/Rawlinson intersection upgrade.

Federal Government grants of \$1.0m:

\$1.0m grant for Halesworth park sport facilities not yet received.

Cash Contribution of \$496k:

 \$496k cash contribution has not yet been recognised as income pending confirmation of obligations required to be carried out.

Note 10 Contributed Physical Assets

Month to Date – (Actual \$1.3m, Revised Budget \$0k)

In November 2020, \$1.3m of various assets were handed over to the City by developers. The actual asset is recorded as and when assets are handed over to the city.

Year to Date – (Actual \$1.3m, Revised Budget \$0k)

As noted above.

Note 11 Profit / Loss on Asset Disposals

Month to Date – (Combined Actual \$520k, Combined Revised Budget \$0k)

The favourable variance of \$520k is a result of a higher proceeds relating to Tamala Park Regional Council (**TPRC**) than anticipated.

Year to Date – (Combined Actual \$1.2m, Combined Revised Budget \$-13.7m)

The variance is favourable by \$14.9m mainly due to delay in take over of ownership of Ocean Reef Road and Gnangara Road by Main Roads WA. The City is awaiting the appropriate transfer documentation from Main Roads WA to process the ownership transfer.

Note 12 TPS & DCP Revenues

Month to Date – (Actual \$-148k, Revised Budget \$288k)

The unfavourable variance of \$436k is mainly due to a reversal of accrued income related to last financial year (2019/20) for Cell 9, which is a timing difference.

Year to Date – (Actual \$6.2m, Revised Budget \$6.1m)

The favourable variance of \$120k is mainly due to higher than the anticipated Interest Income from TPS & DCP funds held in interest bearing deposits.

Note 13 TPS & DCP Expenses

Month to Date - (Actual \$-1.6k, Revised Budget \$264k)

The favourable variance of \$1.8m is mainly due to a reversal of accrued expense related to last financial year (2019/20) for Cell 9, which is a timing difference.

Year to Date - (Actual \$358k, Revised Budget \$2.2m)

The favourable variance of \$1.8m is mainly due to delayed acquisition of Public Open Space (POS) Lot 150 Landsdale and delay in finalising payments for Historic POS - Lot 19 Kingsway & Lot 820 Landsdale.

Statement of Financial Position (Attachment 2)

CITY OF WANNEROO

STATEMENT OF FINANCIAL POSITION

FOR THE PERIOD ENDED 30 NOVEMBER 2020

Description	30 Jun 2020 Actual	30 Nov 2020 Actual	Varian		30 Jun 2021 Budget Estimate	Notes
	\$	\$	\$m	%	\$	
Current Assets	394,102,121	519,634,861	125,532,740	31.9	387,868,977	
Current Liabilities	(68,326,010)	(77,072,113)	(8,746,103)	(12.8)	(50,493,320)	
NET CURRENT ASSETS	325,776,111	442,562,748	116,786,637	35.8	337,375,657	1
Non Current Assets	2,400,038,446	2,401,306,916	1,268,470	0.1	2,428,370,061	2
Non Current Liabilities	(174,757,762)	(174,722,576)	35,186	0.0	(88,033,657)	3
NET ASSETS	2,551,056,795	2,669,147,088	118,090,293	4.6	2,677,712,061	
TOTAL EQUITY	(2,551,056,795)	(2,669,147,088)	118,090,293	4.6	(2,677,712,061)	4

Note 1 - Net Current Assets

When compared to the opening position at 30 June 2020 Net Current Assets have increased by \$116.8m, which is predominately due to levying of 2020/21 Rates and Waste Service Fees in July 2020.

Within the Current Assets, Current Receivables of \$57.0m are mainly comprised of collectable Rates and Waste Service Fees debtors of \$50m and Emergency Services Levy of \$1.6m, with the remaining balance attributed to General Debtors of \$5.4m.

Note 2 - Non-Current Assets

Non-Current Assets position as at 30 November 2020 have increased by \$1.3m from 30 June 2020 Actuals. The movement is due to increase in Work in Progress and Asset Acquisition of \$19.2m partially offset by accumulated depreciation of \$17.9m (estimated).

Note 3 - Non-Current Liabilities

Non-Current Liabilities position as at 30 November 2020 have decreased by \$35k due to change in the interest bearing liabilities (Lease).

The existing loan with the Western Australia Treasury Corporation remains unchanged making up 37% of total Non-Current Liabilities.

Note 4 – Equity

The City conducted a Second Internal Transaction Review of Cells 1 - 9 based on a further refinement to the interpretation of Cell Works under District Planning Scheme 2 (DPS 2). This review focused on projects which was not previously identified in the previous review including the removal, replacement and rebuilding of Cell Works.

Council, at its 14 December 2020 Council meeting, endorsed the municipal recoupment of Cell Works based on the revised interpretation of Cell Works to include:

- All pathways greater than 2.1 metres wide (previously only 2.1 metre Dual Use Paths were included), including 3.0 metre wide Principle Shared Use Paths;
- All Cells Works, including rebuilding, resurfacing, replacement and improvement;

• Preliminary and general costs (e.g. design, traffic management) relating to the simultaneous construction, repair, removal, replacement or improvement of both the first and second carriageway pavement have been shared between the City and Development Contribution Plans (DCPs).

The findings of the Second Internal Transactional Review have resulted in \$3.8 million being recouped from the DCPs into municipal. The financial adjustments have been incorporated in the 2019/2020 financial year and included into the expenditure of each Cell.

It is recommended to transfer \$3,818,197.42 of total recoup amount from the Second Internal Transactional Review of Cells 2, 4, 5, 6, 7, 8 and 9 to Asset Renewal Reserve, which needs to be replenished.

Financial Performance Indicators

The table below presents data on relevant financial ratios, comparing the minimum standard expected as per the **DLGSCI** status at the year to date figures, and at the same period of the last year.

A green highlight is used where the minimum standard is met or exceeded. Highlighted in red is below the standard (where relevant).

YES
YES
YES
YES
YES
YES
•

DLGSCI - Department of Local Government, Sport and Cultural Industries

The asset ratios will be published as part of the Statutory Financial Statements.

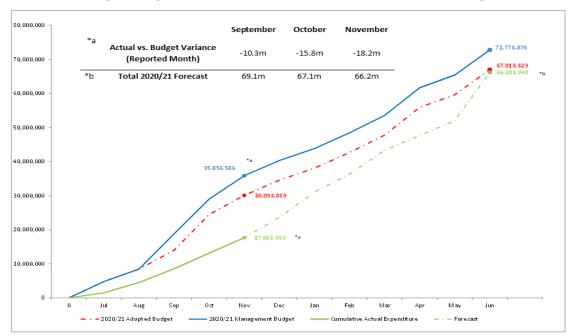
Capital Works Program

The status of the Capital Works Program is summarised by Sub-Program in the table below:

Sub-Program	No. of Projects	Current Month Actual	YTD Actual	Revised Budget	% Spend
		\$	\$	\$	
Community Buildings	13	63,332	291,325	2,140,603	13.6%
Community Safety	3	14,734	27,080	255,645	10.6%
Conservation Reserves	4	18,077	163,854	300,540	54.5%
Corporate Buildings	5	6,256	17,193	145,877	11.8%
Environmental Offset	6	37,903	(8,143)	507,600	(1.6%)
Fleet Mgt - Corporate	6	105,411	404,635	8,076,638	5.0%
Foreshore Management	10	31,492	95,535	1,873,424	5.1%
Golf Courses	3	17,024	27,191	205,181	13.3%
Investment Projects	9	230,506	427,815	2,306,749	18.5%
IT Equipment & Software	18	688,471	1,466,054	9,051,494	16.2%
Parks Furniture	14	725,273	1,217,734	2,615,012	46.6%
Parks Rehabilitation	1	7,714	87,709	1,050,000	8.4%
Passive Park Development	6	14,912	52,730	1,492,928	3.5%
Pathways and Trails	5	60,933	264,396	1,404,400	18.8%
Roads	15	1,058,580	4,818,931	11,178,734	43.1%
Sports Facilities	55	1,308,703	5,348,138	20,076,170	26.6%
Stormwater Drainage	3	1,209	54,829	64,118	85.5%
Street Landscaping	7	13,666	361,759	1,197,550	30.2%
Traffic Treatments	12	116,960	807,287	2,153,005	37.5%
Waste Management	3	-	1,737,887	6,681,208	26.0%
Grand Total	198	4,521,155	17,663,939	72,776,876	24.3%

During November 2020, \$4.5m was spent. Details of significant expenditure for the month are included in **Attachment 3.** As at 30 November 2020, the City has spent \$17.7m, which represents 24.3% of \$72.8m 2020/21 Capital Works Revised Budget.

The City's forecast spend of \$66.2m represents 91% of the 2020/21 revised budget.



Capital Expenditure to November 2020 - Portfolio View Only

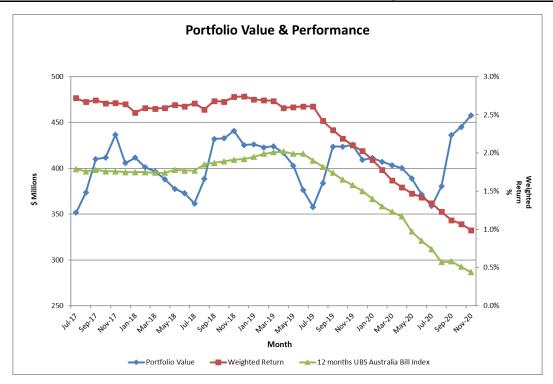
To further expand on the Capital Works Program information above, selected key capital projects updates are provided in the Top Capital Projects attachment to this report (Attachment 4).

Capital Changes

In November 2020, there were no changes to the 2020/21 Capital Works budget.

Investment Portfolio (Attachment 5)

In accordance with the *Local Government (Financial Management) Regulations 1996* (and per the City's Investment Policy), the City invests solely in Authorised Deposit taking Institutions (**ADI's**):



At the end of November 2020, the City held an investment portfolio (cash & cash equivalents) of \$458.7m (Face Value), equating to \$461.3m inclusive of accrued interest. This total portfolio consists of restricted cash of \$341.5m and un-restricted cash of \$119.8m.

The City's year to date investment portfolio return has exceeded the UBS Australia Bank Bill rate index benchmark by 0.54% pa (0.98% pa vs. 0.44% pa); however, it is noted that Interest Earnings were budgeted at a 1.00% yield.

The Reserve Bank of Australia (RBA) has lowered the Cash Rate at 0.1%, which is affecting the City's ability to attract higher interest rates from ADI's.

Rate Setting Statement (Attachment 6)

The Rate Setting Statement represents a composite view of the finances of the City, identifying the movement in Surplus/ (Deficit) based on the Revenues (excluding Rates), Expenses, Capital Works and Funding Movements, resulting in the Rating Income required. It is noted that the closing Surplus/ (Deficit) will balance to reconciliation of Net Current Assets Surplus/ (Deficit) position as detailed on the following page. Whilst a year-to-date surplus of \$124.6m is reported, this amount will progressively reduce towards the balanced position by year-end as operational and capital expenditures are incurred for the remainder of the financial year.

NET CURRENT ASSETS SURPLUS/(DEFICIT) CARRIED FORWARD

FOR THE PERIOD ENDED 30 NOVEMBER 2020

				30 Jun 2021
	30 Jun 2020	30 Nov 2019	30 Nov 2020	Adopted
Description	Actual	Actual	Actual	Budget
	\$	\$	\$	\$
Current Assets				
Cash & Cash Equivalents - Unrestricted	37,320,902	83,319,131	120,689,636	27,315,620
Cash & Cash Equivalents - Restricted	337,706,621	347,393,442	341,783,818	340,214,357
Receivables	18,727,150	63,632,339	56,817,662	20,023,000
Inventory	347,448	306,769	343,745	316,000
TOTAL CURRENT ASSETS	394,102,121	494,651,681	519,634,861	387,868,977
Current Liabilities				
Payables*	(49,329,309)	(63,618,582)	(58, 139, 133)	(29,910,926)
Provisions	(18,996,701)	(17,224,338)	(18,932,980)	(20,582,394)
TOTAL CURRENT LIABILITIES	(68,326,010)	(80,842,920)	(77,072,113)	(50,493,320)
Net Current Assets	325,776,111	413,808,761	442,562,748	337,375,657
Adjustments for Restrictions				
Cash & Cash Equivalents - Restricted	(337,706,621)	(347,393,442)	(341,783,818)	(340,214,357)
Provision for leave liability (Cash Backed)	13,024,364	-	13,104,314	-
Contract Liabilities*	10,173,059	19,006,811	10,173,059	-
Contract Assets **	(185,356)	-	(185,356)	-
TPS Receivables	(644,154)	-	(664,154)	-
TPS Payables	4,541,388	3,177,461	1,366,865	-
TOTAL RESTRICTED ASSETS	(310,797,320)	(325,209,170)	(317,989,090)	(340,214,357)
Surplus/(Deficit) Carried Forward	14,978,791	88,599,591	124,573,658	(2,838,700)

^{*}The change in the AASB Standard 15 and 1058 have resulted in the City now recognising Grants and Contributions received as a liability when performance obligations have not yet been met.

Consultation

This document has been prepared in consultation with Administration for review and analysis.

Comment

In reference to Statement of Comprehensive Income in the report, the following colours have been used to categorise three levels of variance:

Revenues:

- Green > 0%;
- Amber -0% to -10%; and
- Red > -10%.

^{**}The change in the AASB Standard 15 has resulted in the City now recognising a contract asset when performance obligations have been met, however the Grants and Contributions not yet received.

Expenses:

- Green > 0%;
- Amber -0% to -10%; and
- Red > -10%.

Statutory Compliance

This monthly Financial Activity Statement report does not comply with *Regulations 34 (4) of the Local Government (Financial Management) Regulations 1996*, which requires the Statement of Financial Activity is to be presented at an ordinary meeting of Council within 2 months after the end of the month to which the statement relates and recorded in the minutes of the meeting at which it is presented.

The City was not able to comply with the above regulation due to Council being in recess from 16 December 2020 to 31 January 2021. This fact has been communicated to the Minister of Local Government, Heritage, Culture and the Arts via a letter dated 14 December 2020.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2017 – 2027:

- 4 Civic Leadership
 - 4.2 Good Governance
 - 4.2.2 Provide responsible resource and planning management which recognises our significant future growth"

Risk Management Considerations

Risk Title	Risk Rating
Financial Management	Moderate
Accountability	Action Planning Option
Executive Management Team	Manage

The above risk relating to the issue contained within this report has been identified and considered within the City's Strategic and Corporate risk register. Action plans have been developed to manage this risk to support existing management systems.

In pursuing growth under the Economic objectives of the existing Strategic Community Plan, Council should consider the following risk appetite statements:

"Local Jobs

The City is prepared to accept a high level of financial risk provided that the City implements a risk management strategy to manage any risk exposure.

Strategic Growth

The City will accept a moderate level of financial risk for facilitating industry development and growth.

Any strategic objective including ongoing planning, funding and capital investment to develop infrastructure strategic assets carries financial risks."

Policy Implications

- Accounting Policy;
- Investment Policy;
- Financial Cash Backed Reserves Policy; and
- Strategic Budget Policy.

Financial Implications

As outlined in the report and detailed in Attachments 1 to 6.

Voting Requirements

Absolute Majority

Recommendation

That Council:

- 1. RECEIVES the Financial Activity Statement and commentaries on variances year to date Budget for the period ended 30 November 2020 consisting of:
 - a) November 2020 year to date Financial Activity Statement;
 - b) November 2020 year to date Net Current Assets Position; and
 - c) November 2020 year to date Material Financial Variance Notes.
- 2. APPROVES BY ABSOLUTE MAJORITY the following funds transfer to the Asset Renewal Reserve:

Transfer \$3,818,197.42 of total recoup amount from the Second Internal Transactional Review of Cells 2, 4, 5, 6, 7, 8 and 9 to Asset Renewal Reserve.

Attachments:
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Attachment 1 - Statement of Comprehensive Income November 2020	20/560071	Minuted
Attachment 2 - Statement of Financial Position November 2020	20/560073	Minuted
Attachment 3 - Significant Capital Expenditure November 2020	20/557808	Minuted
Attachment 4 - Top Projects 2020-21 November 2020	16/151914[v56]	Minuted
Attachment 5 - Investment Report November 2020	20/557839	Minuted
Attachment 6 - Rate Setting Statement November 2020	20/562901	Minuted
	Attachment 3 - Significant Capital Expenditure November 2020 Attachment 4 - Top Projects 2020-21 November 2020 Attachment 5 - Investment Report November 2020	Attachment 2 - Statement of Financial Position November 2020 20/560073 Attachment 3 - Significant Capital Expenditure November 2020 20/557808 Attachment 4 - Top Projects 2020-21 November 2020 16/151914[v56] Attachment 5 - Investment Report November 2020 20/557839

CITY OF WANNEROO

STATEMENT OF COMPREHENSIVE INCOME BY NATURE OR TYPE

Attachment 1

FOR THE PERIOD ENDED 30 NOVEMBER 2020

			nt Month				Year to Da	ite			nnual		
		Revised			Notes		Revised			Revised			
Description	Actual Budget					Actual	Budget	Variance		Budget	Variance		Notes
	\$	\$	\$	%		\$	\$	\$	%	\$	\$	%	
Revenues													1 1
Rates	184,954		184,954	0.0	1	135,100,447	134,677,935	422,512		136,147,935	176,419	0	1 1
Operating Grants, Subsidies & Contributions	1,956,217	1,407,736	548,481	39.0	2	8,362,177	3,386,956	4,975,221	146.9	11,581,872	155,236	1	2
Fees & Charges	1,643,836	1,411,780	232,056	16.4	3	39,067,955	37,644,140	1,423,815	3.8	47,119,823	2,963,801	6	
Interest Earnings	324,646	,	(18,094)	(5.3)	4	2,098,869	1,801,969	296,900	16.5	3,495,479	(920,538)	(26)	4
Other Revenue	44,140	35,390	8,750	24.7		272,683	204,621	68,062	33.3	1,066,648	50,832	5	
Total Operating Revenue	4,153,794	3,197,646	956,148	29.9		184,902,131	177,715,621	7,186,510	4.0	199,411,757	2,425,750	1	
Expenses													1 1
Employee Costs	(5,863,683)	(6,109,740)	246,057	4.0	5	(30,022,693)	(31,887,691)	1,864,998	5.8	(75,254,263)	(181,111)	(0)	
Materials & Contracts	(5,072,941)	(6,176,256)	1,103,315	17.9	6	(27,335,726)	(31,100,783)	3,765,057	12.1	(71,394,875)	(345,774)	(0)	6
Utility Charges	(799,392)	(844,030)	44,638	5.3	7	(3,849,031)	(4,139,062)	290,031	7.0	(9,824,699)	152,004	2	7
Depreciation	(3,571,971)	(3,571,971)	0	0.0		(17,859,855)	(17,859,855)	0	0.0	(42,863,029)	0	0	1 1
Interest Expenses	(343,888)	(343,414)	(474)	(0.1)		(1,716,939)	(1,712,230)	(4,709)	(0.3)	(4,114,828)	(112)	(0)	1 1
Insurance	88,883	(74,053)	162,936	220.0	8	(122,637)	(366,390)	243,753	66.5	(880,151)	447,000	51	8
Total Operating Expenditure	(15,562,992)	(17,119,464)	1,556,472	9.1		(80,906,881)	(87,066,011)	6,159,130	7.1	(204,331,845)	72,007	0	
RESULT FROM OPERATIONS	(11,409,199)	(13,921,818)	2,512,619	18.0		103,995,250	90,649,610	13,345,640	14.7	(4,920,088)	2,497,757	(51)	
Non Operating Revenue & Expenses													
Non Operating Grants, Subsidies & Contributions	2,378,919	1,668,187	710,732	42.6	9	5,773,010	7,411,078	(1,638,068)	(22.1)	14,774,551	3,724,877	25	9
Contributed Physical Assets	1,256,217	0	1,256,217	0.0	10	1,256,217	0	1,256,217	0.0	9,092,000	0	0	10
Profit on Asset Disposals	519,839	0	519,839	0.0	11	1,184,367	0	1,184,367	0.0	248,176	0	0	11
Loss on Assets Disposals	0	0	0	0.0	11	0	(13,699,065)	13,699,065	0.0	(14,821,299)	0	0	11
TPS* & DCP** Revenues	(147,687)	288,480	(436,167)	(151.2)	12	6,239,956	6,119,687	120,269	2.0	10,667,481	0	0	12
TPS* & DCP** Expenses	1,578,795	(263,596)	1,842,391	698.9	13	(358,508)	(2,212,520)	1,854,012	83.8	(6,513,961)	245,112	4	13
Total Non Operating Revenue and Expenses	5,586,083	1,693,071	3,893,012	229.9		14,095,042	(2,380,820)	16,475,862	692.0	13,446,948	3,969,989	30	
NET RESULT (OPERATING & NON OPERATING)	(5,823,116)	(12,228,747)	6,405,631	52.4		118,090,292	88,268,790	29,821,502	33.8	8,526,860	6,467,746	76	
Other Comprehensive Income	0	0	0	0.0		0	0	0	0.0	0	0	0	
TOTAL COMPREHENSIVE INCOME	(5,823,116)	(12,228,747)	6,405,631	52.4		118,090,292	88,268,790	29,821,502	33.8	8,526,860	6,467,746	76	

CITY OF WANNEROO

Attachment 2

STATEMENT OF FINANCIAL POSITION FOR THE PERIOD ENDED 30 NOVEMBER 2020

			Budget
	30/06/2020	30/11/2020	30/06/2021
Description	Actual	Actual	Estimate
	\$	\$	\$
Current Assets	0.400.040	4 000 700	0 000 004
Cash at Bank	3,469,010		
Investments	371,558,513	461,272,716	
Receivables	18,727,150	56,817,662	20,023,000
Inventories	347,448	343,745	316,000
	394,102,121	519,634,861	387,868,977
Current Liabilities			
Payables	(49,329,309)	(58,139,133)	(29,910,926)
Provisions	(18,996,701)	(18,932,980)	(20,582,394)
	(68,326,010)	(77,072,113)	(50,493,320)
NET CURRENT ASSETS	325,776,111	442,562,748	337,375,657
Non Current Assets			
Receivables	3,712,310	3,650,234	3,268,165
Investments	19,275,826	20,308,349	20,243,091
Inventories	21,866,609	21,866,609	22,117,151
Land	133,628,182	133,628,182	138,221,721
Buildings	177,300,883	174,764,608	189,295,791
Plant	16,591,732	16,395,832	21,440,107
Equipment	38,788,705	37,752,295	89,942,404
Furniture & Fittings	5,045,544	4,300,529	14,243,635
Infrastructure	1,920,785,802	1,907,439,547	1,867,304,297
Work in Progress	63,042,853	81,200,731	62,293,699
L	2,400,038,446	2,401,306,916	2,428,370,061
Non Current Liabilities	(74.400.044)	(7.4.400.000)	(70.004.407)
Interest Bearing Liabilities	(74,460,644)	(74,428,290)	(76,334,197)
Provisions & Payables	(100,297,118)	(100,294,286)	(11,699,460)
	(174,757,762)	(174,722,576)	(88,033,657)
NET ASSETS	2,551,056,795	2,669,147,088	2,677,712,061
Equity	(4.000.000.505)	(4.004.000.050)	(4 000 000 004)
Retained Surplus	, , , , ,	(1,381,968,252)	
Reserves - Cash/Investment Backed	(233,133,731)	, , ,	, , , , , , , , , , , , , , , , , , , ,
Reserves - Asset Revaluation		(1,049,314,529)	
TOTAL EQUITY	(2,551,056,795)	(2,669,147,088)	(2,677,712,061)

Significant Capital expenditure for November 2020

- \$804K Halesworth Park, Butler, New Sports Facilities
- \$572K Recurring Program, Renew Park Assets
- \$558K Recurring Program, Renew Transport Infrastructure Assets
- \$523K Renew Finance System
- \$348K Joondalup Drive, Renew Road Surface, Joseph Banks Boulevard to Viridian Drive
- \$287K Leatherback Park, Alkimos, New Sports Amenities Building
- \$173K Purchase Land Road Reserves
- \$118K Hartman Drive, Upgrade to Dual Carriageway from Hepburn Ave to Gnangara Rd
- \$108K Recurring Program, New Installation of Shade Structures
- \$105K Recurring Program, Renew Light Vehicles
 \$3.6m

Significant (LTD) commitments in the Capital Works Program as at 30 November 2020

- \$6.37m Halesworth Park, Butler, New Sports Facilities
- \$5.41m Recurring Program, Renew Domestic Waste Vehicles
- \$1.24m Recurring Program, Renew Park Assets
- \$1.21m Recurring Program, Renew Transport Infrastructure Assets
- \$1.13m Renew Finance System
- \$1.08m Hinckley Park, Hocking, Upgrade Passive Park
- \$352K Recurring Program, Renew Irrigation Infrastructure and Upgrade Installations
- \$334K Beach Road, Renew Road Surface, CH460 to east of Honeywell Boulevard
- \$313K Recurring Program, Renew Community Building Assets
- \$309K Recurring Program, Renew Heavy Trucks
- \$292K Hartman Drive, Upgrade to Dual Carriageway from Hepburn Ave to Gnangara Rd
- \$267K Neerabup Industrial Area, Neerabup, New Development
- \$239K Joondalup Drive, Renew Road Surface, Joseph Banks Boulevard to Viridian Drive
- \$209K Leatherback Park, Alkimos, New Sports Amenities Building
- \$204K Three Bin Kerbside Collection System
- \$200K Marmion Ave, Upgrade to Dual Carriageway from Butler Blvd to Yanchep Beach Rd
- \$183K Recurring Program, New IT Equipment and Software
- \$157K Recurring Program, Renew Sporting Structures
- \$156K Recurring Program, Renew IT Equipment and Software
- \$153K Connolly Drive, Butler, Upgrade to Dual Carriageway from Lukin Dr to Benenden Ave
- \$127K Neerabup Industrial Area, Neerabup, New Sites for Environmental Offset Requirements
- <u>\$109K</u> Edgar Griffiths Park, Wanneroo New Carpark \$20.0m

LTD - Life to Date

As at 30 November 2020, the City has spent \$5.0m (49%) of the revised \$10.2m carry forward budget from 2019/2020 (originally \$7.6m). Significant Actual (YTD) expenditure against carry forward projects include (% shown as Actual expenditure against revised Carry Forward budget only):

- \$1.26m Halesworth Park, Butler, New Sports Facilities (100%)
- \$586K Renew Finance System (53%)
- \$330K Marmion Avenue, Upgrade Street Landscaping (88%)
- \$281K Shelvock Park, New Sports Amenities Building (90%)
- \$268K Recurring Program, Renew IT Equipment and Software (78%)
- \$254K Recurring Program, Renew Heavy Trucks (35%)

- \$250K Splendid Park, Yanchep, New Skate Park (100%)
- \$249K Marmion Ave, Upgrade to Dual Carriageway from Butler Blvd to Yanchep Beach Rd (100%)
- \$200K Recurring Program, Renew Leased Building Assets (80%)
- \$179K Recurring Program, New IT Equipment and Software (179%)
- \$150K Recurring Program, New Corporate Business Systems (41%)
- \$120K New Assets Management System (100%)
- \$105K Recurring Program, Renew Light Vehicles (70%)
 - <u>\$4.2m</u>

	Top Capital Projects 2020/21 - November 2020																
	PM	O Project R	egistration	Financial Summary (Annual Funding)			Total Project Budget			Project Indicators				Project Progress			
PMO Code	Finance Code	Container	Project Name	Project Budget Current Year	Actual Expenditure	Forecast to End of Year	Budget Variance Under /(Over)	Total Project Budget	Estimate at Completion	Total Budget Variance Under /(Over)	Schedule	Current Year Budget	Total Budget	Overall Risk Rating	Work % Complete	Stage	Council Comments
PMO16052	PR-2616	23740	Neerabup Industrial Area (Existing Estate), Neerabup, Upgrade Roads and Services Infrastructure	1,144,711	21,754	1,122,956	1	3,985,000	4,060,924	(75,924)					38	S5. Delivery	Stage 2 design complete, Western Power to review. Anticipated construction tender to market January 2021.
PMO16061	PR-2955	23756	Halesworth Park, Butler, New Sports Facilities	12,247,496	2,838,295	9,406,824	2,377	20,824,937	20,794,826	30,111					60	S5. Delivery	Works progressing. Construction of ovals on track. Design of sports amenities buildings ongoing.
PMO16175	PR-2664	25883	Southern Suburbs Library, Landsdale, New Building	720,694	21,640	197,859	501,195	7,351,250	7,050,404	300,846					15	S4. Design	Architectural Tender anticipated December 2020, with report to Council March 2021. Anticipated rebudget of \$500,000 at MYR for multi year project.
PMO17015	PR-1910	33218	Recurring Program, Renew Park Assets	1,730,000	687,751	1,057,056	(14,807)	N.A	N.A	N.A					60	S5. Delivery	Works on track. Potential forecast overspend.
PMO18063	PR-4088	30136	Neerabup Industrial Area, Neerabup, New Development	1,480,371	45,608	872,793	561,970	15,855,000	15,855,003	(3)					19	S5. Delivery	Works on track. Engineering design for lot 9100 industrial subdivision commenced. Resource Extraction Development Application approved. Information, communication and technology strategy ongoing. Anticipated rebudget of \$560,000 at MYR for multi year project.
PMO19001	PR-2792	32947	Dalvik Park, Merriwa, New Sports Amenities Building and Carpark	587,000	24,116	557,333	5,551	1,644,526	1,640,785	3,741					48	S5. Delivery	Design package completion and three months of construction to occur in 2020/21. A multipurpose room can be added as a separable portion; on basis that grant funding is obtained, and scope approved and endorsed by Council.
PMO19002	PR-4172	32950	Hinckley Park, Hocking, Upgrade Passive Park	1,368,840	32,534	1,336,238	68	1,423,477	1,423,408	69					40	S5. Delivery	Works on track. Contract awarded.
PMO19007	PR-2990	32965	Leatherback Park, Alkimos, New Sports Amenities Building	1,478,000	1,190,077	217,562	70,361	1,773,000	1,859,490	(86,490)					94	S5. Delivery	Building construction complete. Change control issued for MYR adjustment.
PMO19024	PR-2409	34035	Yanchep Industrial Area, Yanchep, Upgrade Roads and Drainage Infrastructure	500,000	1,985	496,739	1,276	1,266,373	1,265,098	1,275					5	S4. Design	Design review in progress.
PMO19041	PR-3018	34175	Hartman Dr, Wangara, Upgrade to Dual Carriageway from Hepburn Ave to Gnangara Rd	2,189,042	1,948,304	244,000	(3,262)	4,700,000	4,703,262	(3,262)					90	S5. Delivery	Works progressing. Commissioning and testing by Western Power and carriageway construction complete.
PMO20015	PR-4237	39484	Mirrabooka Ave, Rawlinson Drive, Upgrade Intersection	898,005	25,775	872,229	1	911,005	916,379	(5,374)					21	S4. Design	Works progressing.
				24,344,159	6,837,840	16,381,589	1,124,730	59,734,568	59,569,578	164,990					•		

Schedule Status-Indicator	Budget Indicators (Annual & Total)	Overall Risk Indicator
On Target-Baseline (<10%time increase)	On Target (Variance <10%)	Low
Behind Schedule (10 - 20%time increase)	Almost on Budget (Variance of 10 - 20%)	Medium
Behind Schedule (>20%time increase)	Under / Over Budget (Variance > 20%)	High

16/15/1914* Top Projects Data Extract - 20201218.xlsx

Attachment 5

	INVESTMENT SUMMARY - As At 30 November 2020											
Face Value \$	Interest Rate %	Borrower	Rating	Maturity Date	Purchase price	Deposit Date	Current Value \$	YTD Accrued Interest \$	Accrued Interest			
Current Account Investment Group	0.04	III D 1 (A 1 II D II		A1/A		A1/A	00.070.000.00					
38,678,000.00		Commonwealth Bank of Australia Perth	A1	N/A	40,000,000,00	N/A	38,678,000.00	44.040.70	50.005.00			
10,000,000.00	1.05	Westpac Banking Corporation	A1	19-May-2021	10,000,000.00	19-May-2020	10,056,095.89	44,013.70 17,490.41	56,095.89			
		Westpac Banking Corporation	A1	07-September-2021	10,000,000.00	07-September-2020	10,017,490.41		17,490.41			
10,000,000.00	1.55 1.60	Rural Bank	A2 A2	07-December-2020 21-December-2020	10,000,000.00	05-December-2019 20-December-2019	10,153,301.37 10,151,671.23	64,972.60 67,068.49	153,301.37			
10,000,000.00	1.55	Members Equity Bank Melbourne	A2 A2		- ' '			64,972.60	151,671.23			
10,000,000.00		Members Equity Bank Melbourne	A2 A2	11-January-2021	10,000,000.00	09-January-2020	10,138,438.36	64,972.60	138,438.36 138,438.36			
10,000,000.00	1.55	Bank of Queensland National Australia Bank	A2 A1	11-January-2021 14-January-2021	10,000,000.00	09-January-2020 13-January-2020	10,138,438.36 10,136,739.73	64,972.60	136,739.73			
10,000,000.00	1.55	Rural Bank	A1 A2	21-January-2021	10,000,000.00	20-January-2020	10,133,767.12	64,972.60	136,739.73			
5,000,000.00	1.55	Rural Bank	A2 A2	28-January-2021	5,000,000.00	29-January-2020	5,064,972.60	32,486,30	64,972.60			
10,000,000.00		Bendigo Bank	A2 A2	04-February-2021	10,000,000.00	05-February-2020	10,122,876.71	62,876.71	122,876.71			
5,000,000.00	1.50	Rural Bank	A2 A2	11-February-2021	5,000,000.00	12-February-2020	5,060,800.00	31,857.53	60,800.00			
10,000,000.00		Members Equity Bank Melbourne	A2 A2	15-February-2021	10,000,000.00	14-February-2020	10,121,561.64	64,134.25	121,561.64			
15,000,000.00		Rural Bank	A2 A2	23-February-2021	15,000,000.00	24-February-2020	15,174,904.11	95,572.60	121,561.64			
10,000,000.00		Bank of Queensland	A2 A2	09-March-2021	10,000,000.00	09-March-2020	10,102,027.40	58,684.93	174,904.11			
10,000,000.00	1.40	Bank of Queensland Bank of Queensland	A2 A2	09-March-2021	10,000,000.00	11-March-2020	10,102,027.40	58,684.93	102,027.40			
5,000,000.00	1.60	Suncorp	A2 A1	18-March-2021	5,000,000.00	19-March-2020	5,056,109.59	33,534.25	56,109.59			
10,000,000.00	1.38	Suncorp	A1	07-April-2021	10,000,000.00	06-April-2020	10,089,983.56	57,846.58	89,983.56			
10,000,000.00		Suncorp	A1	07-April-2021	10,000,000.00	06-April-2020	10,089,983.56	57,846.58	89,983.56			
10,000,000.00	1.30	Suncorp	A1	16-April-2021	10,000,000.00	<u> </u>	10,089,983.36	54,493.15	89,983.56			
20,000,000.00		National Australia Bank	A1	10-April-2021	20,000,000.00	17-April-2020	20,119,019.18	89,704.11	119,019.18			
10,000,000.00	1.07	Westpac Banking Corporation	A1	08-June-2021	10,000,000.00	11-May-2020 09-June-2020	10,048,147.95	42,336.99	48,147.95			
15,000,000.00	1.01	Westpac Banking Corporation	A1	10-June-2021	15.000,000.00	09-June-2020	15,072,221.92	63.505.48	72.221.92			
10,000,000.00	1.00	Westpac Banking Corporation	A1	17-June-2021	10,000,000.00	17-June-2020	10,045,479.45	41,917.81	45,479.45			
5,000,000.00	0.95	National Australia Bank	A1	05-July-2021	5,000,000.00	02-July-2020	5,019,650.68	19,650.68	19,650.68			
10.000.000.00	0.95	National Australia Bank	A1	13-July-2021	10.000.000.00	07-July-2020	10.038.000.00	38.000.00	38,000.00			
5,000,000.00		Westpac Banking Corporation	A1	28-July-2021	5,000,000.00	28-July-2020	5,014,726.03	14,726.03	14,726.03			
10,000,000.00	0.83	Westpac Banking Corporation	A1	05-August-2021	10,000,000.00	07-August-2020	10,026,150.68	26,150.68	26,150.68			
5,000,000.00	0.83	Westpac Banking Corporation	A1	11-August-2021	5,000,000.00	11-August-2020	5,012,620.55	12,620.55	12,620.55			
5,000,000.00	0.85	National Australia Bank	A1	11-August-2021	5,000,000.00	11-August-2020	5,012,924.66	12,924.66	12,924.66			
15,000,000.00	0.83	Westpac Banking Corporation	A1	18-August-2021	15,000,000.00	18-August-2020	15,034,619.18	34,619.18	34,619.18			
15,000,000.00	0.81	Westpac Banking Corporation	A1	24-August-2021	15,000,000.00	24-August-2020	15,032,621.92	32,621.92	32,621.92			
10,000,000.00		Westpac Banking Corporation	A1	14-September-2021	10,000,000.00	07-September-2020	10,017,490.41	17,490.41	17,490.41			
10,000,000.00	0.70	Australia & New Zealand Bank	A1	20-July-2021	10,000,000.00	07-September-2020	10,017,490.41	16,109.59	17,490.41			
10,000,000.00	0.70	Australia & New Zealand Bank Australia & New Zealand Bank	A1	26-May-2021	10,000,000.00	15-September-2020	10,016,109.39	14,575.34	14,575.34			
10,000,000.00	0.70	Australia & New Zealand Bank	A1	23-June-2021	10,000,000.00	15-September-2020	10,014,575.34	14,575.34	14,575.34			
15,000,000.00		Australia & New Zealand Bank	A1	28-July-2021	15.000,000.00	15-September-2020	15.021.863.01	21.863.01	21,863.01			
5.000.000.00	0.76	Commonwealth Bank of Australia Perth	A1	18-March-2021	5.000,000.00	22-September-2020	5.006.238.36	6.238.36	6,238.36			
5,000,000.00	0.71	Commonwealth Bank of Australia Perth	A1	22-September-2021	5,000,000.00	22-September-2020	5,006,710.96	6,710.96	6,710.96			
15.000.000.00	0.71	Westpac Banking Corporation	A1	07-October-2021	15,000,000.00	07-October-2020	15,015,534.25	15.534.25	15,534.25			
5,000,000.00	0.76	Commonwealth Bank of Australia Perth	A1	21-October-2021	5,000,000.00	21-October-2020	5,003,616.44	3,616.44	3,616.44			
10.000.000.00	0.62	Commonwealth Bank of Australia Perth	A1	28-October-2021	10,000,000.00	28-October-2020	10,005,605.48	5,605,48	5,605,48			
10,000,000.00	0.60	Westpac Banking Corporation	A1	06-November-2021	10,000,000.00	06-November-2020	10,003,005.48	3,945.21	3,945.21			
10,000,000,00	0.59	Commonwealth Bank of Australia Perth	A1	29-November-2021	10,000,000.00	27-November-2020	10,000,484.93	484.93	484.93			
10,000,000.00	Weighted Return			25 11010111501 2021	.5,000,000.00	2. 11010111001 2020	10,000,404.00	404.30	704.00			
458,678,000.00	0.98%	Totals					461,272,202.74	1,616,980.82	2,594,202.74			

0.44% 12 month UBS Australia Bank Bill Index for

30 November 2020

0.54% Differential between Council's Weighted Return and UBS Australia Bank Bill Index

Notes: Face Value - refers to the principal amount invested.

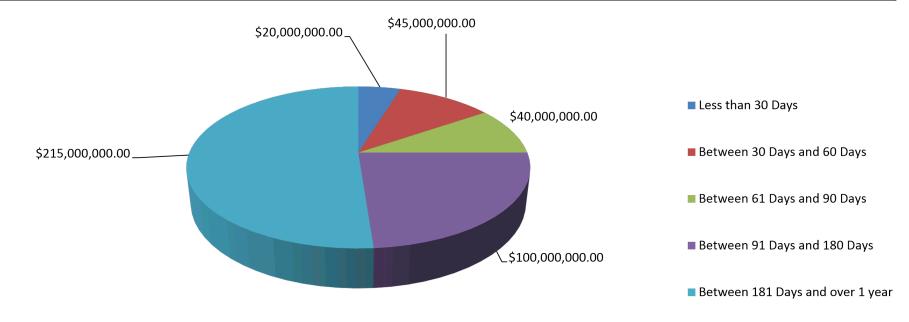
Interest Rate - refers to the annual interest rate applicable to the investment. Borrower - refers to the insitution through which the City's monies are invested.

Rating - refers to the Standard & Poor Short Term Rating of the Borrower which, per Council Policy, must be a minimum of A2. Current Value - refers to the accumulated value of the investment including accrued interest from time invested to current period.

IND	INDIVIDUAL ADI LIMITS - As At 30 November 2020										
BORROWER	INVESTMENT RATING	FACE VALUE (\$)	MAXIMUM LIMIT PER INVESTMENT POLICY (\$)	INVESTMENT BALANCE (%)	MAXIMUM LIMIT PER INVESTMENT POLICY (%)						
Commonwealth Bank of Australia Perth	A1	73,678,000.00	229,339,000.00	16.06	50.00						
National Australia Bank	A1	50,000,000.00	229,339,000.00	10.90	50.00						
Westpac Banking Corporation	A1	140,000,000.00	229,339,000.00	30.52	50.00						
Suncorp	A1	35,000,000.00	229,339,000.00	7.63	50.00						
Australia & New Zealand Bank	A1	45,000,000.00	229,339,000.00	9.81	50.00						
Bank of Queensland	A2	30,000,000.00	114,669,500.00	6.54	25.00						
Bendigo Bank	A2	10,000,000.00	114,669,500.00	2.18	25.00						
Members Equity Bank Melbourne	A2	30,000,000.00	114,669,500.00	6.54	25.00						
Rural Bank	A2	45,000,000.00	114,669,500.00	9.81	25.00						
Totals		458,678,000.00		100.00							

OVER	ALL CRED	IT PROF	ILE - As At	30 Novembe	er 2020			
	INVESTMENT RATING FACE VALUE (\$) MAXIMUM LIMIT PER INVESTMENT POLICY (\$) INVESTMENT BALANCE (%) MAXIMUM LIMIT PER INVESTMENT BALANCE (%) (%) (%)							
Subtotal of Securities	A1	343,678,000.00	458,678,000.00	74.93	100.00			
Subtotal of Securities	A2	115,000,000.00	366,942,400.00	25.07	80.00			
Totals		458,678,000.00		100.00				

N	Maturity Breakdown - As At 30 November 2020										
Maturity Profile	Face Value	% Portfolio	Number of Investments	Lowest Amount Invested per Investment	Highest Amount Invested per Investment						
Current Account	\$38,678,000.00	8.43%	1.00	\$38,678,000.00	\$38,678,000.00						
Less than 30 Days	\$20,000,000.00	4.36%	2.00	\$10,000,000.00	\$10,000,000.00						
Between 30 Days and 60 Days	\$45,000,000.00	9.81%	5.00	\$5,000,000.00	\$10,000,000.00						
Between 61 Days and 90 Days	\$40,000,000.00	8.72%	4.00	\$5,000,000.00	\$15,000,000.00						
Between 91 Days and 180 Days	\$100,000,000.00	21.80%	10.00	\$5,000,000.00	\$20,000,000.00						
Between 181 Days and over 1 year	\$215,000,000.00	46.87%	22.00	\$5,000,000.00	\$15,000,000.00						
Totals	\$458,678,000.00	100.00%	44.00								



RATE SETTING STATEMENT (FINANCIAL ACTIVITY STATEMENT) FOR THE PERIOD ENDED 30 NOVEMBER 2020

Attachment 6

	Year To Date Annual									
			Date			Annu	al			
		Revised			Adopted	Revised				
Description	Actual	Budget	Varian		Budget	Budget	Variar			
	\$	\$	\$	%	\$	\$	\$	%		
Opening Surplus/(Deficit)	14,978,791	0	14,978,791	0	0		0	0		
OPERATING ACTIVITIES										
Revenues										
Operating Grants, Subsidies & Contributions	8,362,177	3,386,956	4,975,221	147			155,236	1		
Fees & Charges	39,067,955	37,644,140	1,423,815	4			2,963,801	6		
Interest Earnings	2,098,869	1,801,969		16				(26)		
Other Revenue	272,683	204,621	68,062	33			50,832	5		
	49,801,684	43,037,686	6,763,998	16	61,014,491	63,263,822	2,249,331	4		
Expenses										
Employee Costs	(30,022,693)	(31,887,691)		6		(75,254,263)	(181,111)	(0)		
Materials & Contracts	(27,335,726)	(31,100,783)	3,765,057	12		(71,394,875)	(345,774)	(0)		
Utility Charges	(3,849,031)	(4,139,062)	290,031	7	(9,976,703)	(9,824,699)	152,004	0		
Depreciation	(17,859,855)	(17,859,855)	0	0	(42,863,029)	(42,863,029)	0	0		
Interest Expenses	(1,716,939)	(1,712,230)	(4,709)	(0)	(4,114,716)	(4,114,828)	(112)	0		
Insurance	(122,637)	(366,390)	243,753	67	(1,327,151)	(880,151)	447,000	51		
	(80,906,881)	(87,066,011)	6,159,130	7	(204,403,852)	(204,331,845)	72,007	о		
Non-Cash Amounts Excluded	` ' ' '	, , , ,			l	' ' '				
Depreciation	17,859,855	17,859,855	l ol	0	42,863,029	42,863,029	0	о		
	(13,245,343)	(26,168,470)	12,923,127	49	(100,526,332)	(98,204,994)	2,321,338	2		
INVESTING ACTIVITIES	` ′ ′ ′	, , , ,			ľ <i>' ' '</i>	` ' ' '				
Non Operating Grants, Subsidies & Contributions	5,773,010	7,411,078	(1,638,068)	(22)	11,049,674	14,774,551	3,724,877	25		
Contributed Physical Assets	1,256,217	0	1,256,217	Ò	9.092.000	9,092,000	0	l o		
Profit on Asset Disposals	1,184,367	0	1,184,367	0	248,176	248,176	0	l o		
Loss on Assets Disposals	l ol	(13.699.065)	13,699,065	100		· '	0	l o		
TPS & DCP Revenues	6,239,956	6,119,687	120,269	2	. , , ,	10,667,481	О (l o		
TPS & DCP Expenses	(358,508)	(2,212,520)	1,854,012	84			245,112	4		
Capital Expenditure	(17,663,939)	(30,326,260)	1 ′ ′ 1	42	. , , ,	(72,776,876)	(5,763,547)	(8)		
Proceeds From Disposal Of Assets	744,813	448,688	296,126	66		1,076,850	0	l 'ó		
, , , , , , , , , , , , , , , , , , ,	(2,824,083)	(32,258,393)	1 ' 1	91	.,,	(58,253,078)	(1,793,558)	(3)		
Non-Cash Amounts Excluded	(2,02 1,000)	(02,200,000)	,,		(==,:==,===,	(00,200,0.0,	(1,111,111,	``'		
Contributed Physical Assets	(1,256,217)	0	(1,256,217)	0	(9,092,000)	(9,092,000)	0	l o		
Profit on Asset Disposals	(1,184,367)	0	(1,184,367)	0	(-,,,	(248,176)	٥	ا آ		
Loss on Assets Disposals	(1,101,001)	13,699,065	(13,699,065)	100	(,)	. , , ,	١	ا آ		
	(2,440,584)	13,699,065	1 ' ' ' ' ' ' ' ' ' ' ' ' ' ' ' ' ' ' '	(118)	, ,	5,481,123	٥	ا آ		
	(2,440,004)	10,000,000	(10,100,040)	(1.10)	0,401,120	0,401,120				
	(5,264,667)	(18,559,328)	13,294,660	72	(50,978,397)	(52,771,955)	(1,793,558)	(3)		
	(0,201,001)	(10,000,020)	,,		(00,010,001)	(02,111,000)	(1,111,111,111,111,111,111,111,111,111,	(-,		
FINANCING ACTIVITIES										
Contributions from New Loans	ا ا	0	l ol	0	2.000.000	2,000,000	0	l o		
Transfers from Restricted Grants, Contributions & Loans	ا ا	331,250	(331,250)	(100)		-, ,	114,000	17		
Transfers to Restricted Grants, Contributions & Loans	11,632	0	11,632	(100)		0	0	0		
Transfers from Reserves	9,435,022	15,807,761	(6,372,740)	(40)		37,938,627	1,253,448			
Transfers to Reserves	(14,165,085)	, ,	1 ' ' ' ' ' ' ' ' ' ' ' ' ' ' ' ' ' ' '	(36)	,,		0	l ő		
Transfers from Schemes	897,384	2,890,668	(1,993,284)	(69)	(, , ,		172,788			
Transfers to Schemes	(3,174,523)	(3,534,722)	360,199	10		(8,483,333)	l,,, oo	ا ة		
Transfer to continuo	(6,995,571)	5,097,812		(237)	(-,,,	14,234,749	1,540,236			
(DEFICIT)/SURPLUS	(10,526,790)	(39,629,985)	29,103,196		(138,810,216)		2,068,016			
Amount To Be Raised From Rates	135,100,447	134,677,935		0			176,419			
Closing Surplus/(Deficit)	124,573,658	95,047,950		31						
orooming our pruor (Denote)	124,313,038	33,041,330	20,020,108	31	[(2,030,700)	(334,203)	<u> </u>			

CS02-02/21 Financial Activity Statement for the period ended 31 December 2020

File Ref: 37350V02 – 21/17805

Responsible Officer: Director Corporate Strategy & Performance

Disclosure of Interest: Ni Attachments: 6

Issue

For Council to consider the Financial Activity Statement (FAS) for the period ended 31 December 2020.

Background

In accordance with *Local Government (Financial Management) Regulations 1996*, the Financial Activity Statement has been prepared in compliance with the following:

"Regulation 34(1) of the Local Government (Financial Management) Regulations 1996, which requires a local government to prepare a statement of financial activity each month, presented according to nature and type, by program, or by business unit. The statement of financial activity will be presented by nature and type.

Regulation 34(5) of the Local Government (Financial Management) Regulations 1996, which requires a local government to adopt a percentage or value, calculated in accordance with Australian Accounting Standards, to be used in statements of financial activity for reporting material variances. 10% and a value greater than \$100,000 will be used for the reporting of variances."

Detail

Council adopted the Annual Budget for the 2020-21 financial year on 20 July 2020 (SCS01-07/20). The December 2020 Financial Activity Statement includes all proposed budget adjustments to 31 December 2020 except for the allocation of the Local Roads and Community Infrastructure Program (LRCIP) projects which will be adjusted for in the January 2021 FAS report. The figures in this report are compared to the Revised Budget.

Overall Comments Month-to-Date

Results from Operations

The Financial Activity Statement report for the month of December 2020 shows an overall favourable variance from Operations before Non-Operating Revenue and Expenses of \$1.2m.

The favourable variance is due to underspends in operating expenditures of \$1.7m from Employment costs, Materials & Contracts, and Utility Charges offset by lower revenue of \$0.5m from Rates, Operating Grants, Subsidies & Contributions, and Fees & Charges.

	Current Month - December 2020				
Description	Actual \$m	Budget \$m	Variance \$m	Variance %	Comments
Operating Revenue	2.0	2.5	(0.5)	(20.0)	The unfavourable variance is mainly due to lower revenue from Rates, Operating Grants, Subsidies & Contribution, and Fees & Charges offset by higher Interest Earnings. Please refer to note 1, 2,3 and 4 for further details.
Operating Expense	(16.5)	(18.2)	1.7	9.3	The favourable variance is due to underspend in Employee Costs, Materials & Contracts, and Utility Charges offset by higher Insurance Expense. Please refer to note 5, 6, 7 and 8 for further details.
Result from Operations	(14.5)	(15.7)	1.2	7.6	

Capital Program

During December 2020, \$3.8m was spent on various capital projects of which \$2.4m was spent on sport facilities and park furniture (Refer to **Attachment 3** for more details).

Description	Month	Month	% Complete
	Actual	Revised Budget	of Month
	\$m	\$m	Revised Budget
Expenditure	3.8	4.6	83.3%

Overall Comments on Year-to-Date (YTD) Figures

Results from Operations

The Financial Activity Statement year-to-date report of December 2020 shows an overall favourable variance from Operations of \$14.4m.

				Yea	ar-To-Date December 2020
Description	Actual \$m	Budget \$m	Variance \$m	Variance %	Comments
Operating Revenue	187.0	180.3	6.7	3.7	The favourable variance is due to higher revenue from Rates, Operating Grants, Subsidies & Contribution, Fees & Charges, and Interest Earnings. Please refer to note 1, 2, 3 and 4 for further details.
Operating Expense	(97.5)	(105.2)	7.7	7.4	The favourable variance is due to underspend in Employee Costs, Materials & Contracts, Utility Charges, and Insurance Expense. Please refer to note 5, 6, 7 and 8 for further details.
Result from Operations	89.5	75.1	14.4	19.2	

Capital Program

At the end of December 2020, \$21.5m was expended on various capital projects of which \$12.1m was spent on roads and sports facilities.

The variance is mainly attributable to the Halesworth Park project due to delay in the project timeline and Domestic Waste vehicles progress payment.

Description	YTD	YTD	% Complete	Annual	% Complete
	Actual	Revised Budget	of YTD	Revised Budget	of Annual
	\$m	\$m	Revised Budget	\$m	Revised Budget
Expenditure	21.5	34.9	61.7%	73.1	29.4%

As noted above, the Revised Budget does not have the LRCIP projects endorsed by Council in December 2020. The project numbers have been assigned in January 2021 and will be reflected in the January 2021 FAS report.

Investment Portfolio Performance

Portfolio Value \$m	Monthly Weighted Return	Comments
441.9	0.97%	Portfolio balance has decreased by \$16.8m from November 2020 due to operational requirements. The monthly weighted return is 0.97% which is above the set benchmark (12 months UBS Australia Bank Bill Index) by 0.60%. (Refer to Attachment 5 for more details)

Detailed Analysis of Statement of Comprehensive Income (Attachment 1)

Comments relating to the Statement of Comprehensive Income are provided under the following two sections of this report:

- a) Current month comparison of Actuals to Budgets; and
- b) Year to date Actuals to Budgets; where the variance is higher than reporting threshold or item of interest to Council.

CITY OF WANNEROO

STATEMENT OF COMPREHENSIVE INCOME BY NATURE OR TYPE

FOR THE PERIOD ENDED 31 DECEMBER 2020

		Currer	Current Month				Year to Date	ţ.		
					Ī					
		Revised	:				Revised	:		;
Description	Actual	Budget	Variance		Notes	Actual	Budget	Variance		Notes
	\$	\$	\$	%		\$	\$	\$	%	
Revenues										
Rates	52,318	350,000	(297,682)	(85.1)	_	135,152,765	135,027,935	124,830	0.1	_
Operating Grants, Subsidies & Contributions	195,729	332,551	(136,822)	(41.1)	7	8,557,906	3,719,507	4,838,399	130.1	7
Fees & Charges	1,378,766	1,496,588	(117,822)	(7.9)	က	40,446,721	39,140,728	1,305,993	3.3	က
Interest Earnings	364,146	332,837	31,309	9.4	4	2,463,016	2,134,806	328,210	15.4	4
Other Revenue	52,254	41,811	10,443	25.0		324,937	246,432	78,505	31.9	
Total Operating Revenue	2,043,213	2,553,787	(510,574)	(20.0)		186,945,345	180,269,408	6,675,937	3.7	
Expenses										
Employee Costs	(6,337,710)	(6,671,691)	333,981	5.0	2	(36,360,403)	(38,559,382)	2,198,979	5.7	2
Materials & Contracts	(5,368,993)	(6,790,448)	1,421,455	20.9	9	(32,704,719)	(37,781,731)	5,077,012	13.4	9
Utility Charges	(734,658)	(788,928)	54,270	6.9	7	(4,583,689)	(4,927,990)	344,301	7.0	7
Depreciation	(3,571,971)	(3,571,971)	0	0.0		(21,431,826)	(21,431,826)	0	0.0	
Interest Expenses	(343,376)	(343,901)	525	0.2		(2,060,315)	(2,056,131)	(4,184)	(0.2)	
Insurance	(188,801)	(75,178)	(113,623)	(151.1)	8	(311,438)	(441,568)	130,130	29.5	8
Total Operating Expenditure	(16,545,509)	(18,242,117)	1,696,608	9.3		(97,452,390)	(105, 198, 628)	7,746,238	7.4	
RESULT FROM OPERATIONS	(14, 502, 296)	(15,688,330)	1,186,034	9.7		89,492,955	75,070,780	14,422,175	19.2	
Non Operating Revenue & Expenses										
Non Operating Grants, Subsidies & Contributions	404,663	701,125	(296,462)	(42.3)	6	6,177,673	8,112,203	(1,934,530)	(23.8)	6
Contributed Physical Assets	2,380,427	4,546,000	(2,165,573)	(47.6)	10	3,636,644	4,546,000	(908,326)	(20.0)	9
Profit on Asset Disposals	179,108	0	179,108	0.0	7	1,363,475	0	1,363,475	0.0	7
Loss on Assets Disposals	0	0	0	0.0	7	0	(13,699,065)	13,699,065	0.0	7
TPS* & DCP** Revenues	149,690	214,816	(65,126)	(30.3)		6,389,646	6,334,503	55,143	0.0	
TPS* & DCP** Expenses	(73,563)	(179,595)	106,032	59.0	12	(432,071)	(2,392,115)	1,960,044	81.9	12
Total Non Operating Revenue and Expenses	3,040,325	5,282,346	(2,242,021)	(42.4)		17,135,367	2,901,526	14,233,841	490.6	
NET RESULT (OPERATING & NON OPERATING)	(11,461,971)	(10,405,984)	(1,055,987)	(10.1)		106,628,322	77,972,306	28,656,016	36.8	
Other Comprehensive Income	0	0	0	0.0		0	0	0	0.0	
TOTAL COMPREHENSIVE INCOME	(11,461,971) (10,405,984)	(10,405,984)	(1,055,987)	(10.1)		106,628,322	77,972,306	28,656,016	36.8	

*TPS=Town Planning Schemes
**DCP=Developers Contribution Plans

Revenues

Note 1 Rates

Month to Date - (Actual \$52k, Revised Budget \$350k)

The variance is unfavourable by \$298k as a result of lower interim rates generated on residential and commercial properties than anticipated during the month.

Year to Date - (Actual \$135.1m, Revised Budget \$135.0m)

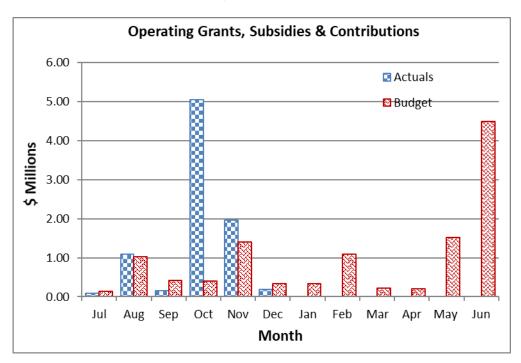
The variance is favourable by \$125k as a result of additional properties created and levied in rates database in line with updated schedules received from Landgate.

Note 2 Operating Grants, Subsidies & Contributions

Month to Date - (Actual \$196k, Revised Budget \$332k)

The unfavourable variance of \$137k mainly relates to:

- Reimbursement of legal fees related to collection of outstanding Rates is lower than anticipated by \$100k; and
- The second-quarter payment of the North Zone Youth Services grant \$38k from the Department of Communities is not yet received.



Year to Date - (Actual \$8.6m, Revised Budget \$3.7m)

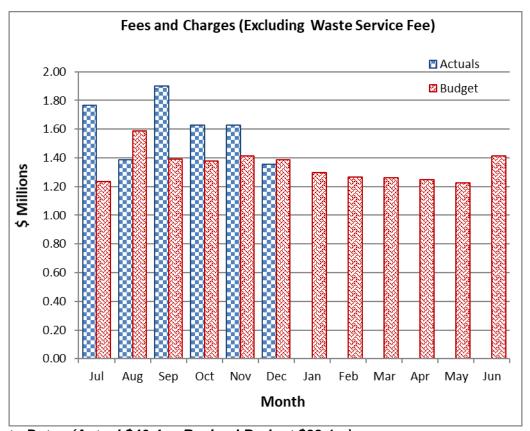
The favourable variance of \$4.8m mainly relates to unbudgeted waste related income received.

Note 3 Fees and Charges – Including Waste Service Fee

Month to Date - (Actual \$1.4m, Revised Budget \$1.5m)

The unfavourable variance of \$118k for the month of December is due to:

- \$88k Domestic waste fee lower than anticipated;
- \$54k Engineering supervision fee for land development lower than anticipated; offset by
- \$24k Development assessment fee higher than anticipated.



Year to Date - (Actual \$40.4m, Revised Budget \$39.1m)

Reasons for the favourable variance of \$1.3m are summarised as per below:

- \$814k Income streams for building assessment services and planning assessment services are running ahead of year to date budgets due to the increase in activity in the residential housing sector with new builds taking advantage of the stimulus grants being offered. Whilst the end of year budgets were revised up as part of the Q1 review, due to the uncertainty of the grant arrangements a cautious approach was applied with regard to the monthly phasing of anticipated additional income which will be revised again at the mid year budget review;
- \$171k Increased revenue from annual health assessment application licence fee due to timing differences which will be revised at the mid year budget review;
- \$128k Building assessment search fee income higher than anticipated;
- \$116k Property lease income higher than anticipated which will be revised at the mid year budget review; and
- \$71k Higher than anticipated various other fees and charges.

Note 4 Interest Earnings

Month to Date - (Actual \$364k, Revised Budget \$333k)

The variance is favourable by \$31k but within the reportable threshold.

Year to Date - (Actual \$2.5m, Revised Budget \$2.1m)

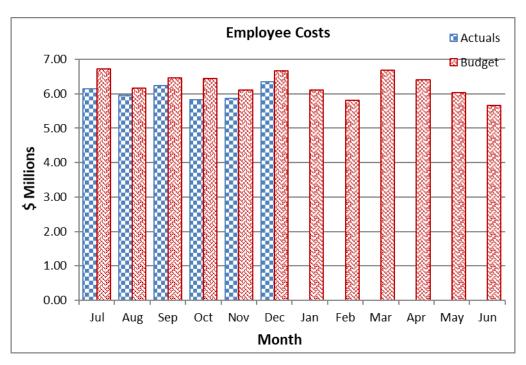
Interest earnings are favourable by \$328k mainly due to higher investment portfolio balance than anticipated.

Expenses

Note 5 Employee Costs

Month to Date - (Actual \$6.3m, Revised Budget \$6.7m)

The variance is favourable by \$334k due to lower employee costs mainly arising from deferred recruitment of non-critical roles.



Year to Date - (Actual \$36.4m, Revised Budget \$38.6m)

The variance is favourable by \$2.2m due to reasons noted above.

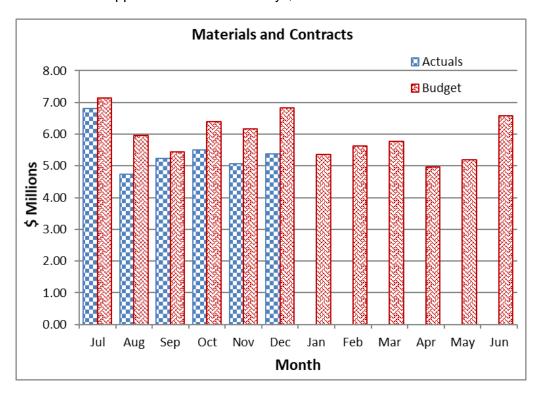
Note 6 <u>Materials & Contracts</u>

Month to Date - (Actual \$5.4m, Revised Budget \$6.8m)

The favourable variance of \$1.4m is mainly related to:

- Lower contract expenses by \$928k for special projects, maintenance of parks irrigation, road reserves and park structure and rates collection services due to timing differences;
- Lower consulting fees by \$182k for provision of Information Technology services and Information management;
- Lower sponsorship expenses by \$78k mainly due to timing difference of contributions to life saving clubs and reduced donation funding requests from community organisations;
- Lower material expenses by \$78k due to some delay in maintenance of domestic waste trucks, light vehicles, and park land;

- Lower debt write-off of \$100k as there have been lower than expected financial hardship applications; and
- Lower usage of parks maintenance vehicles and park structures, domestic waste collection and support bushfire services by \$84k.



Year to Date - (Actual \$32.7m, Revised Budget \$37.8m)

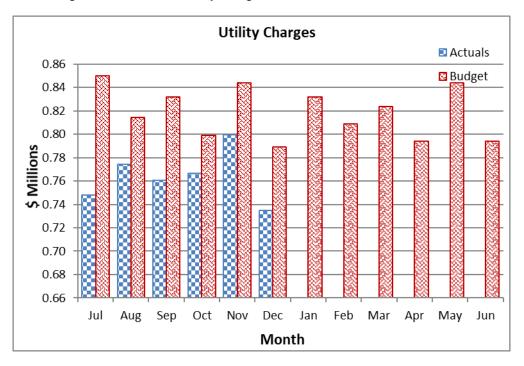
The variance is favourable by \$5.1m due to:

- Lower contract expenses by \$2.1m for maintenance of park land & irrigation, Park structure & furniture, road reserves and bushland and rates collection services due to timing differences;
- Lower material expense of \$771k to maintain road reserves, waste domestic plant, pathways, operations centre and park irrigation equipment;
- Consulting fees for development and review of integrated planning framework, provision of Information Technology services and special projects are lower by \$497k;
- Lower contributions & donations expense of \$378k of which \$130k relates to Pitstop park within land development management services and \$248k relates to reduced donation funding requests from community organisations;
- Lower debt write-off of \$323k as there have been lower than expected financial hardship applications;
- Lower membership subscription of \$155k which is a timing difference;
- Lower utilisation of vehicle of \$238k due to delay in maintenance of park and road reserve and pathways which is put down to a timing difference;
- Lower refuse removal expense of \$144k; and
- Lower advertising expenses of \$99k.

Note 7 <u>Utility Charges</u>

Month to Date - (Actual \$735k, Revised Budget \$789k)

The variance is favourable by \$54k due to credit received on mobile charges from Telstra for an incorrect charge and lower electricity usage.



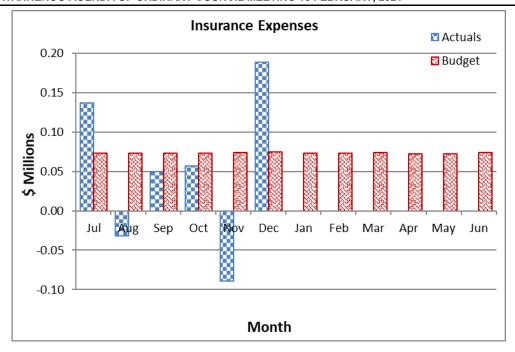
Year to Date - (Actual \$4.6m, Revised Budget \$4.9m)

The variance is favourable by \$344k due to lower electricity usage amounting to \$277k of which \$71k is relates to Street Lighting.

Note 8 <u>Insurance</u>

Month to Date - (Actual \$189k, Revised Budget \$75k)

The second credit instalment of the 2020-21 Contribution Assistance Package from the insurer (LGIS) received in November was reversed in December and will be amortised from January to June 2021. This resulted in an unfavourable variance of \$114k for the month of December, which is put down to a timing difference.



Year to Date - (Actual \$311k, Revised Budget \$442k)

The favourable year to date variance of \$130k is a result of the City's receipt of a credit from its insurer (LGIS) with the City opting to offset the insurance premium.

Non Operating Revenue & Expenses

Note 9 Non Operating Grants, Subsidies & Contributions

Month to Date - (Actual \$405k, Revised Budget \$701k)

The variance is unfavourable by \$296k, which is mainly attributable to:

Federal Government grants of \$262k:

• \$262k relates to Roads to Recovery (R2R) grant from the Department of Infrastructure, Transport, Regional Development and Communications not yet received.

Year to Date - (Actual \$6.2m, Revised Budget \$8.1m)

The variance is unfavourable by \$1.9m, which is attributable to:

State Government grants of \$302k:

- \$1.6m for Hartman Drive Duplication based upon \$950k of restricted grants that have not yet been recognised as income, and \$600k of funding not yet received offset by;
- Late receipt of \$727k related to Pinjar Road duplication, which was anticipated in 2019/20;
- Receipt of \$151k higher than anticipated for Road Resurfacing Program;
- \$320k of grant received earlier than anticipated for Mirrabooka/Rawlinson intersection upgrade; and
- \$35k of grant received earlier than anticipated for Franklin/Rousset/Caporn intersection upgrade.

Federal Government grants of \$1.2m:

- \$1.0m grant for Halesworth park sport facilities not yet received.
- \$262k relates to Roads to Recovery (R2R) grant from the Department of Infrastructure, Transport, Regional Development and Communications not yet received.

Cash Contribution of \$441k:

- \$496k of cash contribution has not yet been recognised as income pending confirmation of obligations required to be carried out;
- \$100k not yet received for Gumblossom park baseball field upgrade; offset by
- \$155k extra funds received for Marmion Avenue Dualling project.

Note 10 Contributed Physical Assets

Month to Date – (Actual \$2.4m, Revised Budget \$4.5k)

In December 2020, \$2.4m of various assets were handed over to the City by developers. The actual assets are recorded as and when assets are handed over to the city.

Year to Date - (Actual \$3.6m, Revised Budget \$4.5m)

The variance is unfavourable by \$909k, the actual assets are recorded as and when assets are handed over to the city.

Note 11 <u>Profit / Loss on Asset Disposals</u>

Month to Date – (Combined Actual \$179k, Combined Revised Budget \$0k)

The favourable variance of \$179k is a result of a higher proceeds relating to Tamala Park Regional Council (**TPRC**) than anticipated.

Year to Date – (Combined Actual \$1.4m, Combined Revised Budget \$-13.7m)

The variance is favourable by \$15.1m mainly due to delay in take over of ownership of Ocean Reef Road and Gnangara Road by Main Roads WA. The City is awaiting the appropriate transfer documentation from Main Roads WA to process the ownership transfer.

Note 12 TPS & DCP Expenses

Month to Date - (Actual \$74k, Revised Budget \$180k)

The favourable variance of \$106k is mainly due to delayed worked for Roads Reserve and Sump land related to Lot 57 Queensway.

Year to Date – (Actual \$432k, Revised Budget \$2.4m)

The favourable variance of \$2.0m is mainly due to delayed acquisition of Public Open Space (POS) Lot 150 Landsdale and Lot 152 Gnangara.

Statement of Financial Position (Attachment 2)

FOR THE	PERIOD	ENDED 31	DECEMBER 2020

	30 Jun 2020	31 Dec 2020	Varian	ce	30 Jun 2021 Budget	Notes
Description	Actual \$	Actual \$	\$m	%	Estimate \$	
Current Assets	394,102,121	497,690,440	103,588,319	26.3	387,868,977	
Current Liabilities	(68,326,010)	(69,134,656)	(808,646)	(1.2)	(50,493,320)	
NET CURRENT ASSETS	325,776,111	428,555,784	102,779,673	31.5	337,375,657	1
Non Current Assets	2,400,038,446	2,403,873,890	3,835,444	0.2	2,428,370,061	2
Non Current Liabilities	(174,757,762)	(174,744,594)	13,168	0.0	(88,033,657)	3
NET ASSETS	2,551,056,795	2,657,685,080	106,628,285	4.2	2,677,712,061	
		_				
TOTAL EQUITY	(2,551,056,795)	(2,657,685,080)	106,628,285	4.2	(2,677,712,061)	

Note 1 - Net Current Assets

When compared to the opening position at 30 June 2020 Net Current Assets have increased by \$102.8m, which is predominately due to levying of 2020/21 Rates and Waste Service Fees in July 2020.

Within the Current Assets, Current Receivables of \$49.9m are mainly comprised of collectable Rates and Waste Service Fees debtors of \$44.1m and Emergency Services Levy of \$1.5m, with the remaining balance attributed to General Debtors of \$4.3m.

Note 2 - Non-Current Assets

Non-Current Assets position as at 31 December 2020 have increased by \$3.8m from 30 June 2020 Actuals. The movement is due to increase in Work in Progress and Asset Acquisition of \$25.2m partially offset by accumulated depreciation of \$21.4m (estimated).

Note 3 - Non-Current Liabilities

Non-Current Liabilities position as at 31 December 2020 have decreased by \$13k due to change in the interest bearing liabilities (Lease).

The existing loan with the Western Australia Treasury Corporation remains unchanged making up 37% of total Non-Current Liabilities.

Financial Performance Indicators

The table below presents data on relevant financial ratios, comparing the minimum standard expected as per the **DLGSCI** status at the year to date figures, and at the same period of the last year.

A green highlight is used where the minimum standard is met or exceeded. Highlighted in red is below the standard (where relevant).

Details	DLGSCI Minimum Standard	As at 31/12/2019	As at 31/12/2020	For the month - Minimum Standard Met
Current Ratio				
The ability to meet short term financial obligations from unrestricted current assets.				
Current Assets - Restricted Current Assets (RCA) Current Liabilities (CL) - CL Associated with RCA	=>1.00:1	1.87:1	2.77:1 (Note 1)	YES
Debt Service Cover Ratio				
The ability to produce enough cash to cover debt payments. Operating Surplus before Interest & Depreciation	=>2.00:1	55.72:1	56.5:1	YES
Principle & Interest Repayments				
Own Source Revenue Coverage Ratio				
The ability to cover costs through own revenue efforts.				
Own Source Operating Revenue	=>0.40:1	1.83:1	1.84:1	YES
Operating Expense				
Operating Surplus Ratio				
The ability to cover operational costs and have revenues available for capital funding or other purposes.				
Operating Revenue - Operating Expense	=>0.01:1	0.47:1	0.52:1	YES
Own Source Operating Revenue				

DLGSCI - Department of Local Government, Sport and Cultural Industries

The asset ratios will be published as part of the Statutory Financial Statements.

Note 1 - Current Ratio

Current Ratio as at 31 December 2020 is in a better position compared to 31 December 2019 mainly due to the exclusion of Annual Leave and Long Service Leave provision from Current Liabilities as the amount are now cash-backed via the Leave Liability reserve since June 2020.

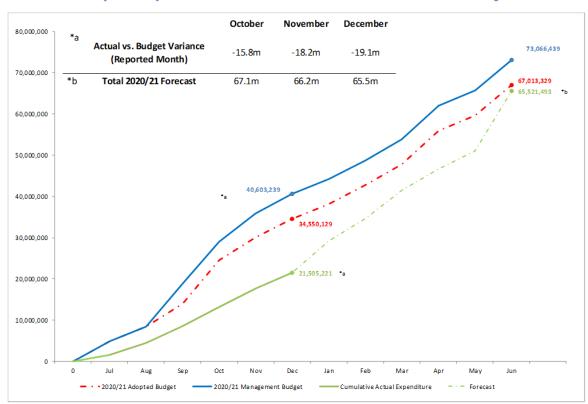
Capital Works Program

The status of the Capital Works Program is summarised by Sub-Program in the table below:

Sub-Program	No. of Projects	Current Month Actual	YTD Actual	Revised Budget	% Spend
		\$	\$	\$	
Community Buildings	13	58,911	350,236	2,206,133	15.9%
Community Safety	3	15,583	42,663	255,645	16.7%
Conservation Reserves	4	8,917	172,771	300,540	57.5%
Corporate Buildings	5	1,484	18,677	145,877	12.8%
Environmental Offset	6	26,016	17,874	503,600	3.5%
Fleet Mgt - Corporate	6	8,100	412,735	8,076,638	5.1%
Foreshore Management	10	58,167	153,702	1,873,424	8.2%
Golf Courses	3	10,120	37,311	205,181	18.2%
Investment Projects	9	70,933	498,748	2,306,749	21.6%
IT Equipment & Software	18	282,888	1,748,942	9,051,494	19.3%
Parks Furniture	14	817,292	2,035,026	2,615,012	77.8%
Parks Rehabilitation	1	47,371	135,080	1,050,000	12.9%
Passive Park Development	6	15,646	68,375	1,492,928	4.6%
Pathways and Trails	5	124,719	389,115	1,404,400	27.7%
Roads	15	356,432	5,175,363	11,360,987	45.6%
Sports Facilities	55	1,612,549	6,960,687	20,117,950	34.6%
Stormwater Drainage	3	1,435	56,263	68,118	82.6%
Street Landscaping	7	20,336	382,095	1,197,550	31.9%
Traffic Treatments	12	107,907	915,194	2,153,005	42.5%
Waste Management	3	196,477	1,934,364	6,681,208	29.0%
Grand Total	198	3,841,283	21,505,221	73,066,439	29.4%

During December 2020, \$3.8m was spent. Details of significant expenditure for the month are included in **Attachment 3.** As at 31 December 2020, the City has spent \$21.5m, which represents 29.4% of \$73.1m 2020/21 Capital Works Revised Budget.

The City's forecast spend of \$65.5m represents 89.7% of the 2020/21 revised budget.



Capital Expenditure to December 2020 - Portfolio View Only

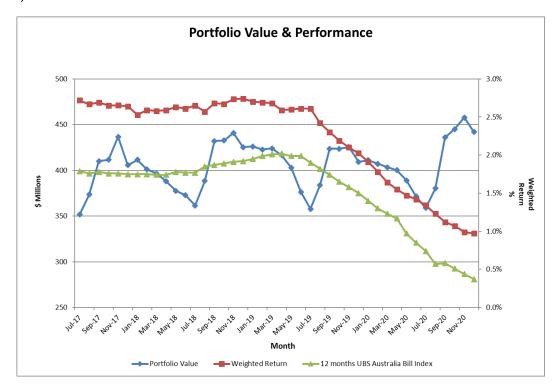
To further expand on the Capital Works Program information above, selected key capital projects updates are provided in the Top Capital Projects attachment to this report (Attachment 4).

Capital Changes

Proposed capital changes are incorporated as part of the mid year review of the 2020/21 Capital Works budget.

Investment Portfolio (Attachment 5)

In accordance with the *Local Government (Financial Management) Regulations 1996* (and per the City's Investment Policy), the City invests solely in Authorised Deposit taking Institutions (**ADI's**):



At the end of December 2020, the City held an investment portfolio (cash & cash equivalents) of \$441.9m (Face Value), equating to \$444.4m inclusive of accrued interest. This total portfolio consists of restricted cash of \$341.6m and un-restricted cash of \$102.8m (excludes Cash at Bank).

The City's year to date investment portfolio return has exceeded the UBS Australia Bank Bill rate index benchmark by 0.60% pa (0.97% pa vs. 0.37% pa); however, it is noted that Interest Earnings were budgeted at a 1.00% yield.

The Reserve Bank of Australia (RBA) has lowered the Cash Rate at 0.1%, which is affecting the City's ability to attract higher interest rates from ADI's.

Rate Setting Statement (Attachment 6)

The Rate Setting Statement represents a composite view of the finances of the City, identifying the movement in Surplus/ (Deficit) based on the Revenues (excluding Rates), Expenses, Capital Works and Funding Movements, resulting in the Rating Income required. It is noted that the closing Surplus/ (Deficit) will balance to reconciliation of Net Current Assets Surplus/ (Deficit) position as detailed on the following page. Whilst a year-to-date surplus of \$111.2m is reported, this amount will progressively reduce towards the balanced position by year-end as operational and capital expenditures are incurred for the remainder of the financial year.

NET CURRENT ASSETS SURPLUS/(DEFICIT) CARRIED FORWARD

FOR THE PERIOD ENDED 31 DECEMBER 2020

				30 Jun 2021
	30 Jun 2020	31 Dec 2019	31 Dec 2020	Adopted
Description	Actual	Actual	Actual	Budget
	\$	\$	\$	\$
Current Assets				
Cash & Cash Equivalents - Unrestricted	37,320,902	68,034,195	105,803,171	27,315,620
Cash & Cash Equivalents - Restricted	337,706,621	346,409,670	341,627,380	340,214,357
Receivables	18,727,150	58,358,454	49,927,468	20,023,000
Inventory	347,448	315,243	332,421	316,000
TOTAL CURRENT ASSETS	394,102,121	473,117,562	497,690,440	387,868,977
Current Liabilities				
Payables*	(49,329,309)	(54,262,084)	(48,617,862)	(29,910,926)
Provisions	(18,996,701)	(17,144,122)	(20,516,794)	(20,582,394)
TOTAL CURRENT LIABILITIES	(68,326,010)	(71,406,206)	(69,134,656)	(50,493,320)
Net Current Assets	325,776,111	401,711,356	428,555,784	337,375,657
Adjustments for Restrictions				
Cash & Cash Equivalents - Restricted	(337,706,621)	(346,409,670)	(341,627,380)	(340,214,357)
Provision for leave liability (Cash Backed)	13,024,364	-	13,089,467	-
Contract Liabilities*	10,173,059	19,006,811	10,173,059	-
Contract Assets **	(185,356)	-	(185,356)	-
TPS Receivables	(644,154)	-	(105,108)	-
TPS Payables	4,541,388	3,306,161	1,343,528	-
TOTAL RESTRICTED ASSETS	(310,797,320)	(324,096,698)	(317,311,790)	(340,214,357)
Surplus/(Deficit) Carried Forward	14,978,791	77,614,658	111,243,994	(2,838,700)

^{*}The change in the AASB Standard 15 and 1058 have resulted in the City now recognising Grants and Contributions received as a liability when performance obligations have not yet been met.

Consultation

This document has been prepared in consultation with Administration for review and analysis.

Comment

In reference to Statement of Comprehensive Income in the report, the following colours have been used to categorise three levels of variance:

Revenues:

- Green > 0%;
- Amber -0% to -10%; and
- Red > -10%.

^{**}The change in the AASB Standard 15 has resulted in the City now recognising a contract asset when performance obligations have been met, however the Grants and Contributions not yet received.

Expenses:

- Green > 0%;
- Amber -0% to -10%; and
- Red > -10%.

Statutory Compliance

This monthly Financial Activity Statement report comply with Regulations 34 (1) and 34 (4) of the Local Government (Financial Management) Regulations 1996.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2017 – 2027:

- "4 Civic Leadership
 - 4.2 Good Governance
 - 4.2.2 Provide responsible resource and planning management which recognises our significant future growth"

Risk Management Considerations

Risk Title	Risk Rating
Financial Management	Moderate
Accountability	Action Planning Option
Executive Management Team	Manage

The above risk relating to the issue contained within this report has been identified and considered within the City's Strategic and Corporate risk register. Action plans have been developed to manage this risk to support existing management systems.

In pursuing growth under the Economic objectives of the existing Strategic Community Plan, Council should consider the following risk appetite statements:

"Local Jobs

The City is prepared to accept a high level of financial risk provided that the City implements a risk management strategy to manage any risk exposure.

Strategic Growth

The City will accept a moderate level of financial risk for facilitating industry development and growth.

Any strategic objective including ongoing planning, funding and capital investment to develop infrastructure strategic assets carries financial risks."

Policy Implications

- Accounting Policy;
- Investment Policy;
- Financial Cash Backed Reserves Policy; and
- Strategic Budget Policy.

Financial Implications

As outlined in the report and detailed in Attachments 1 to 6.

Voting Requirements

Simple Majority

Recommendation

That Council:

RECEIVES the Financial Activity Statement and commentaries on variances year to date Budget for the period ended 31 December 2020 consisting of:

- 1. December 2020 year to date Financial Activity Statement;
- 2. December 2020 year to date Net Current Assets Position; and
- 3. December 2020 year to date Material Financial Variance Notes.

Attachments:

Minuted
Minuted
7

CITY OF WANNEROO

STATEMENT OF COMPREHENSIVE INCOME BY NATURE OR TYPE

Attachment 1

FOR THE PERIOD ENDED 31 DECEMBER 2020

		Current M	lonth			Year to Da	te			Annual			
		Revised				Revised			Original	Revised			
Description	Actual Budget		Variar		Actual	Budget	Varian		Budget	Budget	Variance		
	\$	\$	\$	%	\$	\$	\$	%	\$	\$	\$	%	
Revenues													
Rates	52,318	'	(297,682)	(85.1)	135,152,765		124,830	0.1	135,971,516	136,147,935	176,419	0	
Operating Grants, Subsidies & Contributions	195,729		(136,822)	(41.1)	8,557,906		4,838,399	130.1	11,426,636	11,581,872	155,236	1	
Fees & Charges	1,378,766		(117,822)	(7.9)	40,446,721	39,140,728	1,305,993	3.3	44,156,022	47,119,823	2,963,801	6	
Interest Earnings	364,146	,	31,309	9.4	2,463,016	2,134,806	328,210	15.4	4,416,017	3,495,479	(920,538)	(26)	
Other Revenue	52,254	41,811	10,443	25.0	324,937	246,432	78,505	31.9	1,015,816	1,066,648	50,832	5	
Total Operating Revenue	2,043,213	2,553,787	(510,574)	(20.0)	186,945,345	180,269,408	6,675,937	3.7	196,986,007	199,411,757	2,425,750	1	
Expenses													
Employee Costs	(6,337,710)	(6,671,691)	333,981	5.0	(36,360,403)	(38,559,382)	2,198,979	5.7	(75,073,152)	(75,254,263)	(181,111)	(0)	
Materials & Contracts	(5,368,993)		1,421,455	20.9	(32,704,719)		5,077,012	13.4	(71,049,101)	(71,394,875)	(345,774)	(0)	
Utility Charges	(734,658)	(788,928)	54,270	6.9	(4,583,689)	(4,927,990)	344,301	7.0	(9,976,703)	(9,824,699)	152,004	2	
Depreciation	(3,571,971)	(3,571,971)	0	0.0	(21,431,826)	(21,431,826)	0	0.0	(42,863,029)	(42,863,029)	0	0	
Interest Expenses	(343,376)	(343,901)	525	0.2	(2,060,315)	(2,056,131)	(4,184)	(0.2)	(4,114,716)	(4,114,828)	(112)	(0)	
Insurance	(188,801)	(75,178)	(113,623)	(151.1)	(311,438)	(441,568)	130,130	29.5	(1,327,151)	(880,151)	447,000	51	
Total Operating Expenditure	(16,545,509)	(18,242,117)	1,696,608	9.3	(97,452,390)	(105,198,628)	7,746,238	7.4	(204,403,852)	(204,331,845)	72,007	0	
RESULT FROM OPERATIONS	(14,502,296)	(15,688,330)	1,186,034	7.6	89,492,955	75,070,780	14,422,175	19.2	(7,417,845)	(4,920,088)	2,497,757	(51)	
Non Operating Revenue & Expenses													
Non Operating Grants, Subsidies & Contributions	404,663	701,125	(296,462)	(42.3)	6,177,673	8,112,203	(1,934,530)	(23.8)	11,049,674	14,956,804	3,907,130	26	
Contributed Physical Assets	2,380,427	4,546,000	(2,165,573)	(47.6)	3,636,644	4,546,000	(909,356)	(20.0)	9,092,000	9,092,000	0	0	
Profit on Asset Disposals	179,108	0	179,108	0.0	1,363,475	0	1,363,475	0.0	248,176	248,176	0	0	
Loss on Assets Disposals	0	0	0	0.0	0	(13,699,065)	13,699,065	0.0	(14,821,299)	(14,821,299)	0	0	
TPS* & DCP** Revenues	149,690	214,816	(65,126)	(30.3)	6,389,646	6,334,503	55,143	0.9	10,667,481	10,667,481	0	0	
TPS* & DCP** Expenses	(73,563)	(179,595)	106,032	59.0	(432,071)	(2,392,115)	1,960,044	81.9	(6,759,073)	(6,513,961)	245,112	4	
Total Non Operating Revenue and Expenses	3,040,325	5,282,346	(2,242,021)	(42.4)	17,135,367	2,901,526	14,233,841	490.6	9,476,959	13,629,201	4,152,242	30	
NET RESULT (OPERATING & NON OPERATING)	(11,461,971)	(10,405,984)	(1,055,987)	(10.1)	106,628,322	77,972,306	28,656,016	36.8	2,059,114	8,709,113	6,649,999	76	
Other Comprehensive Income	0	0	0	0.0	0	0	0	0.0	0	0	0	0	
TOTAL COMPREHENSIVE INCOME	(11,461,971)	(10,405,984)	(1,055,987)	(10.1)	106,628,322	77,972,306	28,656,016	36.8	2,059,114	8,709,113	6,649,999	76	

CITY OF WANNEROO

Attachment 2

STATEMENT OF FINANCIAL POSITION FOR THE PERIOD ENDED 31 DECEMBER 2020

	30/06/2020	31/12/2020	Budget 30/06/2021
Description	Actual	Actual	Estimate
	\$	\$	\$
Current Assets			
Cash at Bank	3,469,010	3,019,751	3,308,261
Investments	371,558,513	444,410,800	364,221,716
Receivables	18,727,150	49,927,468	20,023,000
Inventories	347,448	332,421	316,000
	394,102,121	497,690,440	387,868,977
Current Liabilities			
Payables	(49,329,309)	(48,617,862)	(29,910,926)
Provisions	(18,996,701)	(20,516,794)	(20,582,394)
	(68,326,010)	(69,134,656)	(50,493,320)
NET CURRENT ASSETS	325,776,111	428,555,784	337,375,657
Non Current Assets			
Receivables	3,712,310	3,643,123	3,268,165
Investments	19,275,826	20,465,574	20,243,091
Inventories	21,866,609	21,866,609	22,117,151
Land	133,628,182	133,628,182	138,221,721
Buildings	177,300,883	174,257,353	189,295,791
Plant	16,591,732	16,356,652	21,440,107
Equipment	38,788,705	37,545,013	89,942,404
Furniture & Fittings	5,045,544	4,151,526	14,243,635
Infrastructure	1,920,785,802	1,904,770,296	1,867,304,297
Work in Progress	63,042,853	87,189,562	62,293,699
Non Ourmant Linkilities	2,400,038,446	2,403,873,890	2,428,370,061
Non Current Liabilities Interest Bearing Liabilities	(74,460,644)	(74,422,350)	(76,334,197)
Provisions & Payables	(100,297,118)	(100,322,244)	(11,699,460)
FIOVISIONS & Fayables			
NET ASSETS	(174,757,762) 2,551,056,795	(174,744,594) 2,657,685,080	(88,033,657) 2,677,712,061
Equity	2,551,056,795	2,657,685,080	2,677,712,061
Retained Surplus	(1 268 608 535)	(1,371,736,861)	(1,283,263,624)
Reserves - Cash/Investment Backed	(233,133,731)		
Reserves - Asset Revaluation			(1,061,144,605)
TOTAL EQUITY		(2,657,685,080)	(2,677,712,061)
TOTAL LOUTT	(2,351,036,135)	(2,001,000,000)	(2,011,112,001)

Attachment 3

Significant Capital expenditure for December 2020

- \$1.22m Halesworth Park, Butler, New Sports Facilities \$774K
- Recurring Program, Renew Park Assets
- \$195K Three Bin Kerbside Collection System
- \$191K Joondalup Drive, Renew Road Surface, Joseph Banks Boulevard to Viridian Drive
- \$140K Leatherback Park, Alkimos, New Sports Amenities Building
- \$109K Hartman Drive, Upgrade to Dual Carriageway from Hepburn Ave to Gnangara Rd

Significant (LTD) commitments in the Capital Works Program as at 31 December 2020

- \$5.54m Halesworth Park, Butler, New Sports Facilities
- \$5.41m Recurring Program, Renew Domestic Waste Vehicles
- \$2.95m Three Bin Kerbside Collection System
- \$1.27m Recurring Program, Renew Transport Infrastructure Assets
- \$1.14m Renew Finance System
- \$1.08m Hinckley Park, Hocking, Upgrade Passive Park
- \$529K Beach Road, Renew Road Surface, CH460 to east of Honeywell Boulevard
- \$469K Recurring Program, Renew Park Assets
- \$397K Upgrade Intersection, Mirrabooka Avenue, Rawlinson Drive
- \$360K Recurring Program, Renew Community Building Assets
- \$357K Recurring Program, Renew Irrigation Infrastructure and Upgrade Installations
- \$309K Recurring Program, Renew Heavy Trucks
- \$284K Hartman Drive, Upgrade to Dual Carriageway from Hepburn Ave to Gnangara Rd
- \$263K Paloma Park, Marangaroo, Upgrade Sports Floodlighting
- \$261K Neerabup Industrial Area, Neerabup, New Development
- \$194K Recurring Program, Renew Wanneroo Aquamotion Building Assets
- \$194K Marmion Ave, Upgrade to Dual Carriageway from Butler Blvd to Yanchep Beach Rd
- \$193K Recurring Program, Renew IT Equipment and Software
- \$156K Recurring Program, Renew Sporting Structures
- \$155K Recurring Program, New IT Equipment and Software
- \$131K Neerabup Industrial Area, Neerabup, New Sites for Environmental Offset Requirements
- \$115K Recurring Program, Upgrade Wanneroo Aquamotion, Minor Works
- \$111K Clarkson Youth Centre, Clarkson, Upgrade Building and Open Space

LTD - Life to Date

As at 31 December 2020, the City has spent \$5.4m (53%) of the revised \$10.2m carry forward budget from 2019/2020 (originally \$7.6m), Significant Actual (YTD) expenditure against carry forward projects include (% shown as Actual expenditure against revised Carry Forward budget only):

- \$1.26m Halesworth Park, Butler, New Sports Facilities (100%)
- \$680K Renew Finance System (62%)
- \$342K Marmion Avenue, Upgrade Street Landscaping (91%)
- \$281K Shelvock Park, New Sports Amenities Building (90%)
- \$273K Recurring Program, Renew IT Equipment and Software (79%)
- \$254K Recurring Program, Renew Heavy Trucks (35%)
- \$254K Recurring Program, New IT Equipment and Software (19%)
- \$250K Splendid Park, Yanchep, New Skate Park (100%)
- \$249K Marmion Ave, Upgrade to Dual Carriageway from Butler Blvd to Yanchep Beach Rd (100%)
- \$196K Recurring Program, Renew Leased Building Assets (78%)

	Top Capital Projects 2020/21 - December 2020																
	PM	O Project F	Registration			l Summary l Funding)		Т	otal Project B	Budget		Project I	ndicators				Project Progress
PMO Code	Finance Code	Container	Project Name	Project Budget Current Year	Actual Expenditure	Forecast to End of Year	Budget Variance Under /(Over)	Total Project Budget	Estimate at Completion	Total Budget Variance Under /(Over)	Schedule	Current Year Budget	Total Budget	Overall Risk Rating	Work % Complete	Stage	Council Comments
PMO16052	PR-2616	23740	Neerabup Industrial Area (Existing Estate), Neerabup, Upgrade Roads and Services Infrastructure	1,144,711	24,438	1,120,272	1	3,985,000	4,060,924	(75,924)					39	S5. Delivery	Electrical design for stage 2 complete; provided to Western Power to cost. RFT for construction closes early February 2021.
PMO16061	PR-2955	23756	Halesworth Park, Butler, New Sports Facilities	12,247,496	4,063,148	6,684,348	1,500,000	20,824,937	20,797,202	27,735					60	S5. Delivery	Works progressing. Constructions of ovals and landscaping on track. Design of sports amenities ongoing. Anticipated rebudget of \$1.5m at MYR for construction in 2021/22.
PMO16175	PR-2664	25883	Southern Suburbs Library, Landsdale, New Building	720,694	26,778	193,916	500,000	7,351,250	10,051,599	(2,700,349)					15	S4. Design	Review of architectural tender in progress. Anticipated rebudget of \$500k at MYR for multi-year project. Total budget represents external funding to be received from State Government (\$3m) for the youth innovation hub.
PMO17015	PR-1910	33218	Recurring Program, Renew Park Assets	1,730,000	1,461,409	288,591	(20,000)	N.A.	N.A.	N.A.					60	S5. Delivery	Works are on schedule. Potential forecasted overspend.
PMO18063	PR-4088	30136	Neerabup Industrial Area, Neerabup, New Development	1,480,371	54,157	864,244	561,970	15,855,000	15,855,004	(4)					20		Lot 9100 industrial subdivision engineering design ongoing with plans to progress through to subdivision planning approval. Commencement of site works anticipated in first quarter of 2021. Water supply planning works awarded. Energy supply RFQ to be advertised. Information, Communication and Technology Strategy ongoing. Anticipated rebudget of \$560k at MYR for multi year project.
PMO19001	PR-2792	32947	Dalvik Park, Merriwa, New Sports Amenities Building and Carpark	587,000	17,743	563,803	5,454	1,644,526	1,640,882	3,644					49	S5. Delivery	Design package completion and three months of construction to occur in 2020/21. Multipurpose room to be included as a separable portion in RFT following successful CSRFF grant (\$400k).
PMO19002	PR-4172	32950	Hinckley Park, Hocking, Upgrade Passive Park	1,368,840	38,299	1,330,541	0	1,423,477	1,423,476	1					56	S5. Delivery	Works on track. Contract awarded.
PMO19007	PR-2990	32965	Leatherback Park, Alkimos, New Sports Amenities Building	1,478,000	1,330,575	45,512	101,913	1,773,000	1,833,271	(60,271)					95	S6. Close- Out	Project in defects liability period. Landscaping works completed. Change control issued for MYR adjustment.
PMO19024	PR-2409	34035	Yanchep Industrial Area, Yanchep, Upgrade Roads and Drainage Infrastructure	500,000	9,099	490,514	387	1,266,373	1,265,986	387					5	S4. Design	Design review in progress.

16/151914* Top Projects Data Extract - 20210114.xlsx

	Top Capital Projects 2020/21 - December 2020																
PMO Project Registration			Registration	Financial Summary (Annual Funding)			т	otal Project E	Budget	Project Indicators				Project Progress			
PMO Code	Finance Code	Container	Project Name	Project Budget Current Year			Budget Variance Under /(Over)	Total Project Budget	Estimate at Completion	Total Budget Variance Under /(Over)	Schedule	Current Year Budget	Total Budget	Overall Risk Rating	Work % Complete	Stage	Council Comments
PMO19041	PR-3018	34175	Hartman Dr, Wangara, Upgrade to Dual Carriageway from Hepburn Ave to Gnangara Rd	2,189,042	2,057,212	131,829	1	4,700,000	4,699,999	1					92	S5. Delivery	Works progressing. Completion anticipated for February 2021.
PMO20015	PR-4237	39484	Mirrabooka Ave, Rawlinson Drive, Upgrade Intersection	898,005	29,858	867,729	418	911,005	915,961	(4,956)					25		Western Power to attend site for the removal of street lighting. Construction underway on the southern approach pre-deflections.
				24,344,159	9,112,717	12,581,299	2,650,143	59,734,568	62,544,305	(2,809,737)							

Schedule Status-Indicator	Budget Indicators (Annual & Total)	Overall Risk Indicator		
On Target-Baseline (<10%time increase)	On Target (Variance <10%)	Low		
Behind Schedule (10 - 20%time increase)	Almost on Budget (Variance of 10 - 20%)	Medium		
Behind Schedule (>20%time increase)	Under / Over Budget (Variance > 20%)	High		

16/151914* Top Projects Data Extract - 20210114.xlsx

Attachment 5

INVESTMENT SUMMARY - As At 31 December 2020												
Face Value \$	Interest Rate %	Borrower	Rating	Maturity Date	Purchase price	Deposit Date	Current Value \$	YTD Accrued Interest \$	Accrued Interest			
Current Account Investment Group	0.01	Commonwealth Bank of Australia Perth	A1	N/A		N/A	04 007 000 00					
21,887,000.00					40,000,000,00		21,887,000.00	50,004,54	55.042.70			
10,000,000.00	1.05	Westpac Banking Corporation	A1 A1	19-May-2021	10,000,000.00	19-May-2020	10,065,013.70	52,931.51	65,013.70			
10,000,000.00	0.76 1.55	Westpac Banking Corporation		07-September-2021	10,000,000.00		10,023,945.21 10,151,602.74	23,945.21 78,136,99	23,945.21			
1 1		Members Equity Bank Melbourne	A2 A2	11-January-2021	10,000,000.00	09-January-2020			151,602.74			
10,000,000.00	1.55 1.55	Bank of Queensland National Australia Bank	A2 A1	11-January-2021 14-January-2021	10,000,000.00	09-January-2020 13-January-2020	10,151,602.74 10,149,904.11	78,136.99 78,136.99	151,602.74 149,904.11			
10,000,000.00	1.55	Rural Bank	A1 A2					78,136.99				
5,000,000.00	1.55	Rural Bank	A2 A2	21-January-2021	10,000,000.00		10,146,931.51 5,071,554,79	39,068.49	146,931.51 71,554.79			
1 1			A2 A2	28-January-2021	- ' '	29-January-2020						
10,000,000.00 5,000,000.00	1.50	Bendigo Bank		04-February-2021	10,000,000.00 5,000,000.00	05-February-2020	10,135,616.44	75,616.44	135,616.44			
10,000,000.00	1.52	Rural Bank	A2 A2	11-February-2021 15-February-2021	10,000,000.00	12-February-2020	5,067,254.79 10,134,556,16	38,312.33 77,128.77	67,254.79 134,556.16			
15,000,000.00	1.53	Members Equity Bank Melbourne Rural Bank	A2 A2		15,000,000.00	14-February-2020 24-February-2020	15,194,268.49	114,936,99	134,556.16			
10,000,000.00	1.52		A2 A2	23-February-2021 09-March-2021	10,000,000.00	09-March-2020	10,113,917.81	70,575.34				
		Bank of Queensland	A2 A2					70,575.34	113,917.81			
10,000,000.00	1.40	Bank of Queensland		09-March-2021	10,000,000.00	11-March-2020	10,113,150.68		113,150.68			
5,000,000.00	1.60	Suncorp	A1	18-March-2021	5,000,000.00	19-March-2020	5,062,904.11	40,328.77	62,904.11			
10,000,000.00	1.38	Suncorp	A1	07-April-2021	10,000,000.00	06-April-2020	10,101,704.11	69,567.12	101,704.11			
10,000,000.00	1.38	Suncorp	A1	07-April-2021	10,000,000.00	06-April-2020	10,101,704.11	69,567.12	101,704.11			
10,000,000.00	1.30	Suncorp	A1	16-April-2021	10,000,000.00	17-April-2020	10,091,890.41	65,534.25	91,890.41			
20,000,000.00	1.07	National Australia Bank	A1	10-May-2021	20,000,000.00	11-May-2020	20,137,194.52	107,879.45	137,194.52			
10,000,000.00	1.01	Westpac Banking Corporation	A1	08-June-2021	10,000,000.00	09-June-2020	10,006,087.67	50,915.07	6,087.67			
15,000,000.00	1.01	Westpac Banking Corporation	A1	10-June-2021	15,000,000.00	09-June-2020	15,009,131.51	76,372.60	9,131.51			
10,000,000.00	1.00 0.95	Westpac Banking Corporation	A1	17-June-2021	10,000,000.00	17-June-2020	10,053,972.60	50,410.96	53,972.60			
5,000,000.00		National Australia Bank	A1	05-July-2021	5,000,000.00	02-July-2020	5,023,684.93	23,684.93	23,684.93			
10,000,000.00	0.95	National Australia Bank	A1	13-July-2021	10,000,000.00	07-July-2020	10,046,068.49	46,068.49	46,068.49			
5,000,000.00	0.86	Westpac Banking Corporation	A1	28-July-2021	5,000,000.00	28-July-2020	5,018,378.08	18,378.08	18,378.08			
10,000,000.00	0.83	Westpac Banking Corporation	A1	05-August-2021	10,000,000.00	07-August-2020	10,033,200.00	33,200.00	33,200.00			
5,000,000.00	0.83	Westpac Banking Corporation	A1	11-August-2021	5,000,000.00	11-August-2020	5,016,145.21	16,145.21	16,145.21			
5,000,000.00	0.85	National Australia Bank	A1	11-August-2021	5,000,000.00	11-August-2020	5,016,534.25	16,534.25 44,938.36	16,534.25			
15,000,000.00		Westpac Banking Corporation	A1	18-August-2021	15,000,000.00		15,044,938.36		44,938.36			
15,000,000.00	0.81	Westpac Banking Corporation	A1	24-August-2021	15,000,000.00		15,042,941.10	42,941.10	42,941.10			
10,000,000.00	0.76	Westpac Banking Corporation	A1	14-September-2021	10,000,000.00		10,023,945.21	23,945.21	23,945.21			
10,000,000.00	0.70	Australia & New Zealand Bank Australia & New Zealand Bank	A1 A1	20-July-2021 26-May-2021	10,000,000.00		10,022,054.79 10,020,520.55	22,054.79 20,520.55	22,054.79 20,520.55			
10,000,000.00	0.70	Australia & New Zealand Bank Australia & New Zealand Bank	A1 A1	26-May-2021 23-June-2021	10,000,000.00	15-September-2020 15-September-2020	10,020,520.55	20,520.55	20,520.55			
15,000,000.00	0.70	Australia & New Zealand Bank Australia & New Zealand Bank	A1	28-July-2021	15,000,000.00	15-September-2020	15,030,780.82	30,780.82	30,780.82			
5,000,000.00	0.70	Commonwealth Bank of Australia Perth	A1	18-March-2021	5,000,000.00		5,009,041.10	9,041.10	9,041.10			
5,000,000.00	0.86	Commonwealth Bank of Australia Perth	A1	22-September-2021	5,000,000.00		5,009,041.10	9,726.03	9,041.10			
15,000,000.00	0.71	Westpac Banking Corporation	A1	07-October-2021	15,000,000.00	07-October-2020	15,024,452.05	24,452.05	24,452.05			
5,000,000.00	0.70	Commonwealth Bank of Australia Perth	A1	21-October-2021	5,000,000.00	21-October-2020	5,006,419.18	6,419.18	6,419.18			
10,000,000.00	0.62	Commonwealth Bank of Australia Perth	A1	28-October-2021	10,000,000.00	28-October-2020	10,010,871.23	10,871.23	10,871.23			
10,000,000.00	0.62	Westpac Banking Corporation	A1	06-November-2021	10,000,000.00		10,010,871.23	9.041.10	9,041.10			
10,000,000.00	0.59	Commonwealth Bank of Australia Perth	A1	29-November-2021	10,000,000.00	27-November-2020	10,005,495.89	5,495.89	5,495.89			
10,000,000.00	0.59	Commonwealth Bank of Australia Perth	A1	09-December-2021	10,000,000.00	09-December-2020	10,003,495.89	3,194.52	3,194.52			
10,000,000.00	0.52	Commonwealth Bank of Australia Perth	A1	16-December-2021	10,000,000.00		10,003,194.32	1,424.66	1,424.66			
10,000,000.00	Weighted Return	Commonwealth Bank of Australia Feltil	AI	10-December-2021	10,000,000.00	Z 1-December-2020	10,001,424.00	1,424.00	1,424.00			
441,887,000.00	0.97%	Totals					444,410,286.30	1,845,591.78	2,523,286.30			

0.37% 12 month UBS Australia Bank Bill Index for

31 December 2020

0.60% Differential between Council's Weighted Return and UBS Australia Bank Bill Index

Notes: Face Value - refers to the principal amount invested.

Interest Rate - refers to the annual interest rate applicable to the investment.

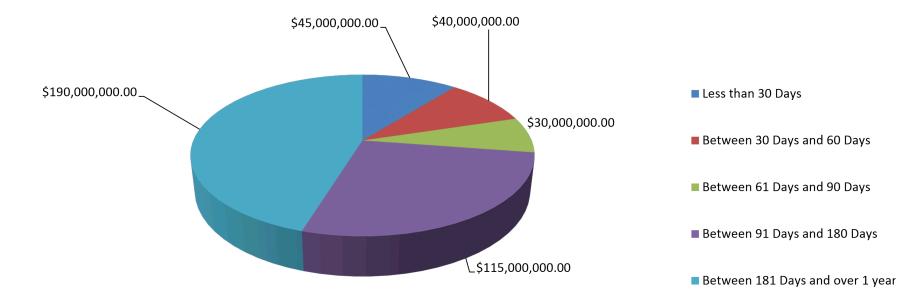
Borrower - refers to the insitution through which the City's monies are invested.

Rating - refers to the Standard & Poor Short Term Rating of the Borrower which, per Council Policy, must be a minimum of A2. Current Value - refers to the accumulated value of the investment including accrued interest from time invested to current period.

INDIVIDUAL ADI LIMITS - As At 31 December 2020											
BORROWER	INVESTMENT RATING	FACE VALUE (\$)	MAXIMUM LIMIT PER INVESTMENT POLICY (\$)	INVESTMENT BALANCE (%)	MAXIMUM LIMIT PER INVESTMENT POLICY (%)						
Commonwealth Bank of Australia Perth	A1	76,887,000.00	220,943,500.00	17.40	50.00						
National Australia Bank	A1	50,000,000.00	220,943,500.00	11.32	50.00						
Westpac Banking Corporation	A1	140,000,000.00	220,943,500.00	31.68	50.00						
Suncorp	A1	35,000,000.00	220,943,500.00	7.92	50.00						
Australia & New Zealand Bank	A1	45,000,000.00	220,943,500.00	10.18	50.00						
Bank of Queensland	A2	30,000,000.00	110,471,750.00	6.79	25.00						
Bendigo Bank	A2	10,000,000.00	110,471,750.00	2.26	25.00						
Members Equity Bank Melbourne	A2	20,000,000.00	110,471,750.00	4.53	25.00						
Rural Bank	A2	35,000,000.00	110,471,750.00	7.92	25.00						
Totals		441,887,000.00		100.00							

OVERALL CREDIT PROFILE - As At 31 December 2020										
	INVESTMENT FACE VALUE (\$) MAXIMUM LIMIT PER INVESTMENT BALANCE (%) INVESTMENT POLICY (%)									
Subtotal of Securities	A1	346,887,000.00	441,887,000.00	78.50	100.00					
Subtotal of Securities	A2	95,000,000.00	353,509,600.00	21.50	80.00					
Totals		441,887,000.00		100.00						

Maturity Breakdown - As At 31 December 2020												
Maturity Profile	Face Value	% Portfolio	Number of Investments	Lowest Amount Invested per Investment	Highest Amount Invested per Investment							
Current Account	\$21,887,000.00	4.95%	1.00	\$21,887,000.00	\$21,887,000.00							
Less than 30 Days	\$45,000,000.00	10.18%	5.00	\$5,000,000.00	\$10,000,000.00							
Between 30 Days and 60 Days	\$40,000,000.00	9.05%	4.00	\$5,000,000.00 \$15,000,000.0								
Between 61 Days and 90 Days	\$30,000,000.00	6.79%	4.00	\$5,000,000.00	\$10,000,000.00							
Between 91 Days and 180 Days	\$115,000,000.00	26.02%	10.00	\$10,000,000.00	\$20,000,000.00							
Between 181 Days and over 1 year	\$190,000,000.00	43.00%	20.00	\$5,000,000.00	\$15,000,000.00							
Totals	\$441,887,000.00	100.00%	44.00									



RATE SETTING STATEMENT (FINANCIAL ACTIVITY STATEMENT) FOR THE PERIOD ENDED 31 DECEMBER 2020

Attachment 6

		Year To	Date		Annual				
		Revised	Date		Adopted	Revised			
Description	Actual	Budget	Variance		Budget	Budget	Variar	nce	
Description	\$	\$	\$	%	\$	\$	\$	%	
Opening Surplus/(Deficit)	14,978,791	0	14,978,791	0	0	•	0		
OPERATING ACTIVITIES	14,070,701	·	11,010,101		l			Ť	
Revenues									
Operating Grants, Subsidies & Contributions	8,557,906	3,719,507	4,838,399	130	11,426,636	11,581,872	155,236	1	
Fees & Charges	40,446,721	39,140,728	1,305,993	3		47,119,823	2,963,801	6	
Interest Earnings	2,463,016	2,134,806	328,210	15			(920,538)	(26)	
Other Revenue	324,937	246,432	78,505	32	., ,		50,832	5	
other revenue	51,792,580	45,241,473	6,551,107	14		, ,	2,249,331	ا م	
Expenses	31,732,300	75,271,775	0,551,107		01,014,431	03,203,022	2,240,001		
Employee Costs	(36,360,403)	(38,559,382)	2,198,979	6	(75,073,152)	(75,254,263)	(181,111)	(0)	
Materials & Contracts	(32,704,719)			13	(- , - , , ,	(71,394,875)	(345,774)	(0)	
Utility Charges	(4,583,689)			7			152,004	(0)	
Depreciation	(21,431,826)		344,301	ا ه	(-)/		132,004	2 0	
Interest Expenses	(2,060,315)		(4,184)	(0)	(.=,,,	(4,114,828)	(112)	(0)	
Insurance	(311,438)	(441,568)	130,130	29		(880,151)	447,000	51	
linsulance		, , ,	,			, , ,	72,007	0	
Non-Cash Amounts Excluded	(97,452,390)	(105,198,628)	7,746,238	· '	(204,403,852)	(204,331,845)	12,001	l "l	
	04 404 000	04 404 000	_	٥ ا	40,000,000	40 000 000	_	ا	
Depreciation	21,431,826	21,431,826	0		72,000,020	42,863,029	2 224 220	0 2	
INIVESTING ACTIVITIES	(24,227,984)	(38,525,329)	14,297,345	31	(100,526,332)	(98,204,994)	2,321,338	4	
INVESTING ACTIVITIES	0 477 070	0.440.000	(4.024.520)	(2.4)	14 040 074	44.050.004	2 007 420	26	
Non Operating Grants, Subsidies & Contributions	6,177,673	8,112,203	(1,934,530)	(24)		14,956,804	3,907,130	26 0	
Contributed Physical Assets	3,636,644	4,546,000	(909,356)	0	-,,		0		
Profit on Asset Disposals	1,363,475	0	1,363,475	0	,	248,176	0	0	
Loss on Assets Disposals	0	(13,699,065)	13,699,065	100			0	0	
TPS & DCP Revenues	6,389,646	6,334,503	55,143	1	10,667,481	10,667,481	0 45 440	0	
TPS & DCP Expenses	(432,071)	(2,392,115)	1,960,044	82	(-,,,	. , , ,	245,112	4	
Capital Expenditure	(21,505,221)	(- , - , - , - , - , - ,	13,441,108	38	(, , ,	(73,066,439)	(6,053,110)	(8)	
Proceeds From Disposal Of Assets	844,232	538,425	305,807	57	., ,	1,076,850	0	0	
l.,	(3,525,622)	(31,506,378)	27,980,756	89	(56,459,520)	(58,360,388)	(1,900,868)	(3)	
Non-Cash Amounts Excluded	(0.000.044)	(4.540.000)	000.050		(0.000.000)	(0.000.000)			
Contributed Physical Assets	(3,636,644)	(4,546,000)	,	0	(-,,,	(9,092,000)	0	0	
Profit on Asset Disposals	(1,363,475)	0	(1,363,475)	0	(= .0,)	(248,176)	0	0	
Loss on Assets Disposals	0	13,699,065	(13,699,065)	100	, ,	14,821,299	0	0	
	(5,000,119)	9,153,065	(14,153,184)	(155)	5,481,123	5,481,123	0	0	
			10.007.570				(4.000.000)	(4)	
	(8,525,741)	(22,353,313)	13,827,572	62	(50,978,397)	(52,879,265)	(1,900,868)	(4)	
FINANCING ACTIVITIES									
			_	0	2 000 000	2 000 000	_	ا ا	
Contributions from New Loans	0	007.500	(207 500)	(100)	2,000,000	2,000,000	111 000	0 17	
Transfers from Restricted Grants, Contributions & Loans	0	397,500	(397,500) 24,902	100)	,	795,000	114,000	0	
Transfers to Restricted Grants, Contributions & Loans	24,902	10 000 000				0	4 200 750	١	
Transfers from Reserves	52,962,796	19,022,969	33,939,828	178	,,	38,045,937	1,360,758	4	
Transfers to Reserves	(56,462,722)	(12,476,574)		(353)			470 700	0	
Transfers from Schemes	539,046	3,468,802	(2,929,755)	(84)	, ,	6,937,603	172,788	3	
Transfers to Schemes	(3,197,860)	(4,241,667)	1,043,807	25	(-)/	(8,483,333)	0		
(DEFICIT) (SUPPLUS	(6,133,838)	6,171,030		(199)	,,	14,342,059	1,647,546		
(DEFICIT)/SURPLUS	(23,908,771)	(54,707,613)	30,798,841		(138,810,216)		2,068,016	2	
Amount To Be Raised From Rates	135,152,765	135,027,935		0	,	136,147,935	176,419	0	
Closing Surplus/(Deficit)	111,243,994	80,320,323	30,923,671	39	(2,838,700)	(594,265)	2,244,435	0	

CS03-02/21 Mid Year Statutory Budget Review Report July to December 2020

File Ref: 37350V02 – 21/7894

Responsible Officer: Director Corporate Strategy & Performance

Disclosure of Interest: Nil Attachments: 5

Issue

To consider the Mid-Year Review (MYR) of the Annual Budget for 2020/21 (Annual Budget) and the Corporate Business Plan 2020/21 - 2023/24.

Background

Regulation 33A of the *Local Government (Financial Management) Regulations 1996* requires a local government to carry out a review of its Annual Budget for that year between 1 January and 31 March in each year. Within 30 days after the review is carried out, the review is to be submitted to Council for consideration. Council is to consider the review and determine whether or not to adopt. The Revised Budgets resulting from the MYR are detailed in **Attachments 1 to 4** and are inclusive of endorsed amendments from Council up to October 2020, first quarter review of the adopted budget 2020/21 (Q1) and MYR recommendations.

At the time of the adoption of the Annual Budget, the Council under Recommendation 11, "REQUESTS, the Chief Executive Officer to identify further reductions in Operating and Capital Budgets as part of the first Quarter Review and present to the Ordinary Council Meeting." In pursuit of improved financial management and accountability in current economic environment with the COVID-19 pandemic, the City undertook a review of the first three months of the financial year 2020/21 – Q1 Budget Review. Q1 was adopted on 17 November 2020.

The Corporate Business Plan **(CBP)** 2020/21 - 2023/24 was reviewed in conjunction with the legislated mid-year budget review and it was considered that no changes to the plan were required.

Detail

Mid-Year (Q2) Budget Review 2020/21

The Q2 of the Annual Budget was undertaken for the period to 31 December 2020. Commentaries on Revised Budgets as a result of the Q2 are provided below.

The overall adjustments captured through the Q2 reflect a favourable impact to the Result from Operations of a surplus of \$8.1m, with a further \$3.2m in non-operating income with additional Capital Grants and Contributions recognised. The Operating Budget has improved from the original deficit of \$7.4m to a surplus of \$3.2m, a turnaround of an impressive \$10.6m.

Per the Rate Setting Statement, cash deficit reported at the time of the adoption of the Annual Budget of \$2.8m which has improved to reflect a surplus of \$1.4m after making necessary transfers to the appropriate Reserves. The change between Q1 to Q2 is \$1.8m improvement.

Budgeted Net Transfers have gone up by \$14.1m further explained in the detail below.

Consultation

Statement of Comprehensive Income (Attachment 1)

Operating Income (+\$6.8m)

Rates (-38k)

The full year Rating income forecast has reduced slightly by \$38k because of successful objections granted by Landgate.

Operating Grants, Subsidies and Contributions (+\$5.2m)

The City expects an increase in government funded grants and reimbursements income of \$5.2k. The major accounts affecting this increase are:

- Operating Grant Income State Government increased by \$325k, with \$176k for 2nd scheduled payment for the Better Bins program and \$121k from Main Roads for the Gnangara-Ocean Reef Rd maintenance.
- **Grant subsidies** have improved by \$194k from the State Library of WA for the purchase of library books.
- Reimbursement Income \$4.2m of Other Waste income and \$445k of legal costs incurred.

Fees and Charges (+\$1.4m)

The full year Fees and Charges income forecast is revised upwards by \$1.4m with the categories being:

- Planning Income With the announcement by the State Government on stimulus funding on new housing, there has been a significant uptake on lots in the Northern Corridor and similarly on sub-division development assessments. This has resulted in a further improvement of revenue from Q1 by 1.4m;
- Facility Booking Fee Income has decreased by \$408k with facility booking impacted by the COVID-19 Stage 4 health restrictions in place and \$115k decrease in utilisation of Kingsway Stadium and Aquamotion primarily due to increased competition from a new gym; and
- Other fees has gone up by \$424k with \$150k in engineering supervision fees, \$100k related to higher parking fees and \$174k from verge income and rates service fees through change of ownership and land development service fees.

Interest Earnings (+640k)

The budget forecast has increased by \$640k as a result of higher holding of portfolio investment balance with significant increase in the amount of ratepayers having either paid up their rates account or taken up an instalment option so they are not deemed at default. In addition, the Capital spend has been at a lower rate than envisaged which allowed more money to be invested than planned.

Other Revenue (-\$316k)

The key reasons for overall \$316k decrease is \$378k reduced forecast due to delays to the Neerabup Resource Extraction contract.

Operating Expenses (+1.3m)

Employee Costs +\$20k)

The full year forecast for Employee Costs is a slight lower by \$20k to allow for reduced training undertaken in the first half of the year.

The actuals to date show a favourable position due to the tight management of staffing numbers to realise savings as was promised when the 2020/21 Annual Budget was adopted. This is a temporary measure and will not be sustainable over the longer term. The budget savings have been retained to allow for potential COVID-19 contingencies with a further review to be done as part of the 3rd Quarter (Q3) review of the Annual Budget 2020/21.

Materials and Contracts (+\$960k)

The full year Materials and Contracts budget is revised to \$70.4m, being a decrease of \$960k compared to current Revised Budget. Explanations of the larger areas of change are outlined below:

- \$1.1m lower contract expenses costs in various service areas with the main being Waste services worth \$958k due to delays in the rollout of the 3 bin system originally planned for January 2021 but now scheduled for June 2021;
- \$150k lower requirement for legal fees as some large cases have reached or nearer to resolution;
- \$212k lower infrastructure maintenance costs;
- \$426k lower debt collection costs due to reduced demand for financial hardship applications; and
- \$69k reduction in sponsorships and donations in line with reduced number of applications.

Offset by increases in the following:

- \$181k purchase of library books for that a similar amount has been received as a grant from the State Library of WA as noted above; and
- 974K savings from cheaper organics material disposal costs not realised due to delay in the 3rd bin rollout.

Utility Charges (+\$290k)

A decrease in utility charges of \$290k being driven by a reduction in electricity needs for contestable sites by \$256k and a credit of \$35k received from Telstra for over charging on machine charges.

Other Revenues & Expenses (+\$3.2m)

Non-Operating Grants, Subsidies & Contributions (-204k)

The forecast end of year figure represents an overall decrease of \$204k, being the net result of grant downward adjustments as detailed below:

- \$50k reduction in various Capital Projects partially funded from State Government grants primarily due to savings identified or reduced scope; and
- \$150k reduction in third party contribution for Two Rocks Beach (South), New beach Accessway PR -4234. Options for the accessway will be presented to Council in February to seek further direction.

Capital Projects (-\$5.4m total change)

Review of the Capital Program has produced various adjustments to projects as detailed in **Attachment 2**. These adjustments have resulted in a net reduction in Municipal funded capital works of \$2.5m, with the post Q2 Revised Budget projected to be now \$68.8mm.

With particular attention paid to the timing of the spending on large projects, there have been a number of projects relinquishing funds in 2020/21 Capital Budget development deliberations.

Rate Setting Statement

The Rate Setting Statement outlined in **Attachment 3** represents a composite view of the finances of the City. It is based on the movement of Operations and Capital Works revenue and expenditure, providing an indication of the required Rating income. In addition, the opening surplus position from the 2019/20 Financial Statements, \$15.0m has now been reflected and is shown as a transfer to the Strategic Projects/Initiatives Reserves to replenish it

The resultant position identifies an increase in closing surplus position to \$1.4m, a net improvement of \$1.8m from the revised position which was a deficit of \$391k.

Reserves Movements (Attachment 4)

It should be noted that the opening balances have now been adjusted for the 2019/20 Financial Statements which are now audited and adopted by Council in December 2020.

The main proposed changes to the Transfers to Reserves amounting to \$24.9m are as follows:

- Transfer of the 15.0m surplus position reported at 2019/20 audited Financial Statements
 to the Strategic Projects/Initiatives to replenish it after significant transfers were made to
 top up the Asset Renewal and Replacement Reserves;
- \$3.8m transfer to the Domestic Waste Reserve to recognise additional income received in November 2020:
- \$1.4m transfer to Loan Repayment Reserve in recognition of the significant increase in Tamala Park Regional Council lot sales; and
- \$1.1m for the Yanchep Two Rocks and the Alkimos Eglinton Developer Contribution Plan additional contributions to be received from the developers.

The main proposed changes to the Transfers from Reserves amounting to \$2.5m returned back are as follows:

• \$2.7m Reserve Allocations for Capital Projects partially deferred to 2021/22 have been returned back to their originating Reserves of which the Strategic Projects/Initiatives Reserves was \$1.5m and \$732k to the Plant Replacement Reserve.

Assets Renewal Reserve and Assets Replacement Reserves balances as noted above have been significantly topped up by transferring \$42.0m from the Strategic Projects/Initiatives Reserve which will assist in maintaining the City's large assets portfolio which will due to be renewed/replaced at some point in time in future.

Tracking of Recovery Programs

Economic Recovery Plan Program

At the adoption of the Annual Budget an amount of \$250k was allocated to run this program. As the economic recovery has improved in WA, the number of applications has reduced. As such, the recovery fund has been reduced by \$20k to now \$230k in Q2.

Attachment 5 provides details of the various programs of which 61 applications were made in the second quarter and 52 were successful at a cost of \$76k for them.

The program will be under review and be reported every three months.

Community Support and Response Recovery Fund Program

The Response and Recovery Fund worth \$300k was integrated within the overarching Community Funding Program at Budget Adoption.

The fund provides the City to deal with the current crisis and also potential future emergency situations that would have an impact on the local community.

Description	Amount \$
Yanchep Two Rocks Community Recreation	
Association - Volunteers Breakfast	1,500
Wanneroo Community Garden	4,992
Brighton Community Garden Education and	
Resource Centre	1,100
Category D - Facility Hire Support	28,941
Category B - Sustainable Groups and Clubs	6,510
Category D - Facility Hire Support	7,044
Mates in Construction	2,505
Salvation Army Merriwa	3,842
Waddington Primary School	710
Ashdale Primary School P & C	5,000
Category A - Rainbow Community Services	3,690
Category B - Sustainable Groups and Clubs	8,585
Category B - Sustainable Groups and Clubs	770
Category B - Sustainable Groups and Clubs	2,640
	77,828

Table 1 - Community Support and Response Recovery Fund Program

As at 31 December 2020, as per Table 1 above, \$78k has been paid with further applications expected in the 3rd and 4th quarter.

A review has been done at Q2 reducing the need for the Budget allocation by \$135k to \$165k based on the lower number applications received.

Financial Hardship Program

As per Adopted Budget, \$500k was allowed for COVID-19 Financial Hardship relief and a further \$100k was for non-COVID Financial Hardship relief. At the Mid-Year Review the budget has been reduced to \$200k for COVID-19 Financial Hardship Relief and retain \$100k for non-COVID Financial Hardship relief.

As of 31 December 2020, the City received and approved 47 (15 in Q1 at a cost of \$1,500) COVID-19 Financial Hardship applications at a cost of \$4,700 and 30 (8 in Q1 at a cost of \$1,600) non-COVID-19 Financial Hardship relief applications at a cost of \$1,800. Further applications are expected in quarter 3 & 4 of the financial year.

Comment

Mid-Year Annual Budget Review Summary of Changes

Operating

Total operating changes submitted through the MYR equate to a favourable movement of \$11.3m (\$8.1m from Operations and \$3.2m from Other Non-Operating movements) which is summarised as follows:

- An increase in Operating Grants, Subsidies & Contributions \$5.2m with the bulk coming from reimbursements for Waste operations and Legal fees worth \$4.6m;
- Increase in Fees & Charges of \$1.4m mainly due increased building applications and planning assessments;
- Increase in Interest Income by \$640k due to increase in investment portfolio holding;
- A decrease in Other Income by \$316k due to delays in the contract for the Neerabup resource extraction; and
- A decrease in materials and contracts by \$960k mainly due to lower infrastructure maintenance costs, lower requirement for legal fees and debt collection costs.

Capital

Of the \$5.4m reduction in the Capital Program budget a large proportion has been deferred for consideration in 2021/22. With regard to the financial impact on Municipal Funds and Reserves a reduced draw of \$2.5m and \$2.7m has been identified respectively.

Statutory Compliance

Regulation 33A of the Local Government (Financial Management) Regulations 1996 requires a local government to carry out a review of its Annual Budget for that year between 1 January and 31 March in each year. Within 30 days after the review is carried out, the review is to be submitted to Council for consideration. Council is to consider the review and determine whether or not to adopt.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2017 – 2027:

- "4 Civic Leadership
 - 4.2 Good Governance
 - 4.2.2 Provide responsible resource and planning management which recognises our significant future growth"

Risk Management Considerations

The tables below outline the Strategic and Corporate risks within the City's existing risk registers which relate to the issues contained in this report.

Risk Title	Risk Rating
Financial Management	Moderate
Accountability	Action Planning Option
Executive Management Team	Manage

Risk Title	Risk Rating
Integrated Planning and Reporting	Low
Accountability	Action Planning Option
Executive Leadership Team	Manage

The above risk relating to the issue contained within this report has been identified and considered within the City's Strategic and Corporate risk register. Action plans have been developed to manage this risk to support existing management systems.

In pursuing growth under the Economic objectives of the existing SCP, Council should consider the following risk appetite statements:

"Local Jobs

The City is prepared to accept a high level of financial risk provided that the City implements a risk management strategy to manage any risk exposure.

Strategic Growth

The City will accept a moderate level of financial risk for facilitating industry development and growth.

Any strategic objective including ongoing planning, funding and capital investment to develop infrastructure strategic assets carries financial risks."

Policy Implications

The MYR Review has been undertaken in accordance with the requirements detailed in the City's Accounting Policy and Strategic Budget Policy.

Financial Implications

As outlined above and detailed in Attachments 1, 2, 3,4 and 5.

Voting Requirements

Absolute Majority

Recommendation

That Council:-

- 1. NOTES the 2020/21 Mid-Year Statutory Budget Review explanations and summary; and
- 2. APPROVES BY ABSOLUTE MAJORITY the Mid-Year Statutory Budget Review and the proposed changes of the Annual Budget for the 2020/21 financial year in accordance with Regulation 33A (3) of the Local Government (Financial Management) Regulations 1996 and section 6.8(1)(b) of the Local Government Act 1995, as shown in Attachments 1, 2, 3, 4 and 5.

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Attaci	nm	ıer	IIS:

1 <u>↓</u> .	Attachment 1 - Statement of Comprehensive Income 2020/21 MYR	21/36910
2 <mark>↓</mark> .	Attachment 2 - Capital Summary Final 2020/21 MYR	21/32115
3√1.	Attachment 3 - Rate Setting Statement 2020/21 MYR	21/36907
4 <mark>∏</mark> .	Attachment 4 - RESERVES 2020/21 MYR	21/37321
5∏.	Attachment 5 - Economic Recovery Fund Tracking Sheet - 2nd Quarter 2020	21/39760

STATEMENT OF COMPREHENSIVE INCOME By Summary Nature or Type

	Year-to-l	Date 31 Decemb	er 2020	Annual Budget 2020/21				
Description	Budget	Actual	Variance	Original Adopted	Revised	Proposed Q2 Changes	Proposed Revised	
	\$	\$	\$	\$	\$	\$	\$	
Operating Revenues								
Op Grants, Contrib, Reimb & Don	3,719,507	8,557,906	4,838,399	11,426,636	11,581,872	5,170,588	16,752,460	
Fees & Charges	39,140,728	40,446,721	1,305,993	44,156,023	47,119,823	1,357,686	48,477,509	
Interest Earnings	2,134,806	2,463,015	328,209	4,416,017	3,495,479	640,245	4,135,724	
Other Revenue	246,432	324,936	78,504	1,015,817	1,066,648	(315,806)	750,842	
Rates	135,027,935	135,152,765	124,830	135,971,516	136,147,935	(38,228)	136,109,707	
	180,269,408	186,945,343	6,675,935	196,986,009	199,411,757	6,814,485	206,226,242	
Operating Expenses								
Employee Costs	(38,559,382)	(36,360,403)	2,198,979	(75,073,152)	(75,254,263)	20,431	(75,233,832)	
Materials & Contracts	(37,781,731)	(32,704,719)	5,077,012	(71,049,101)	(71,394,875)	959,731	(70,435,144)	
Utilities	(4,927,990)	(4,583,689)	344,301	(9,976,703)	(9,824,699)	290,339	(9,534,360)	
Depreciation	(21,431,826)	(21,431,826)	-	(42,863,029)	(42,863,029)	-	(42,863,029)	
Interest Expense	(2,056,131)	(2,060,315)	(4,184)	(4,114,716)	(4,114,828)	-	(4,114,828)	
Insurance	(441,568)	(311,437)	130,131	(1,327,151)	(880,151)	-	(880,151)	
	(105,198,628)	(97,452,389)	7,746,239	(204,403,852)	(204,331,845)	1,270,501	(203,061,344)	
Result from Operations	75,070,780	89,492,954	14,422,174	(7,417,843)	(4,920,088)	8,084,986	3,164,898	
Other Revenues & Expenses								
Non-Op Grants, Contrib, Reimb & Don	12,658,203	9,814,317	(2,843,886)	20,141,674	25,265,804	(204,232)	25,061,572	
Profit on Asset Disposals	-	1,363,475	1,363,475	248,176	248,176	1,450,000	1,698,176	
Loss on Asset Disposal	(13,699,065)	-	13,699,065	(14,821,299)	(14,821,299)	-	(14,821,299)	
TPS & DCP Revenues	6,334,503	6,389,646	55,143	10,667,481	10,667,481	448,691	11,116,172	
TPS & DCP Expenses	(2,392,115)	(432,072)	1,960,043	(6,759,073)	(6,513,961)	1,520,004	(4,993,957)	
	2,901,526	17,135,366	14,233,840	9,476,959	14,846,201	3,214,463	18,060,664	
Total Comprehensive Income	77,972,306	106,628,320	28,656,014	2,059,116	9,926,113	11,299,449	21,225,562	

2020/21 Capital Mid Year Review

		Funding Adjustments									
Project No.	Project Name	Revised Budget	Revised Budget (Post MYR)	Adjustment (Increase) / Decrease	Grants	Contrib.	Reserve	Loan	TPS	Municipal	Financial Comments
	Original Adopted Budget	67,013,329	,								
	Endorsed Changes (prior to MYR)	7,270,110									
	Current Capital Program	74,283,439									
	Mid Year Review Adjustments										
PR-1006	Neerabup Industrial Area, Neerabup, New Sites for Environmental Offset Requirements	171,000	140,000	31,000			31,000				Savings identified and funds not required for 2020/21 works.
	Recurring Program, New IT Equipment and Software	1,794,838	1,720,838	74,000						517,293	Savings identified due to lower than anticipated project costs. \$354K to be rebudgeted in 21/22 for replacement of network switches.
PR-1032	Recurring Program, Renew IT Equipment and Software	1,076,683	980,510	96,173						96,173	Savings identified due to lower than anticipated project costs.
PR-1033	Recurring Program, Upgrade IT Equipment and Software	606,420	599,910	6,510						6,510	Savings identified.
PR-1056	Recurring Program, New Purchase Land Road Reserves	252,788	232,788	20,000						20,000	Savings identified.
PR-1087	Recurring Program, Renew Transport Infrastructure Assets	3,930,447	4,063,447	(133,000)						(133,000)	Additional funds required to maintain R2R own source funding compliance, due to savings realised on MRRG road rehabilitation and East Wanneroo Cell 1 infrastructure projects.
PR-1101	Recurring Program, Upgrade protection fencing at various conservation reserves	40,000	42,000	(2,000)							Additional funds required to plan 2021/22 works.
PR-1567	Recurring Program, Renew Conservation Reserves	80,000	65,000	15,000						15,000	Rebudget to 21/22 due to delays in grasstree planting.
PR-1660	Recurring Program, Renew Heavy Trucks	1,294,909	563,090	731,819			731,819				Rebudget to 21/22 as delivery of the trucks will not take place before June 30.
PR-1680	Recurring Program, Upgrade Tracks	130,540	190,540	(60,000)	(101,000)					41,000	Additional funds required due to increased scope for Franklin Park, partially offset by receipt of State Government (MAF) funding.
PR-1883	Recurring Program, Upgrade Corporate Business Systems	249,709	219,709	30,000						30,000	Savings identified.
PR-1910	Recurring Program, Renew Park Assets	1,730,000	1,750,000	(20,000)			(20,000)				Additional funds required for remedial actions at Belvoir Park and to allow for the preplanning of the 2021/22 program.
PR-2016	Recurring Program, Renew Foreshore	108,575	128,575	(20,000)						(20,000)	Additional funds required due to increased scope.
PR-2089	Honeypossum and Boomerang Reserves, Banksia Grove, Renew Sites for Environmental Offset Requirements	71,000	41,000	30,000						30,000	Savings due to the delay in handover of Boomerang Reserve.

							Funding Ad	justments			
Project No.	Project Name	Revised Budget	Revised Budget (Post MYR)	Adjustment (Increase) / Decrease	Grants	Contrib.	Reserve	Loan	TPS	Municipal	Financial Comments
PR-2094	Recurring Program, New CCTV Network and Supporting Infrastructure	124,645	214,645	(90,000)						(90,000)	Additional funds required to cover CCTV installation at Wangara Greens Recycling Facility.
PR-2098	Recurring Program, New Corporate Business Systems	520,680	495,246	25,434						25,434	Savings identified.
PR-2561	Quinns Beach, Quinns Rocks, New Long Term Coastal Management Works	400,000	700,000	(300,000)	(500,000)		200,000				Additional funds due to receipt of DoT grant towards works.
PR-2565	Recurring Program, Renew Leased Building Assets	321,000	403,000	(82,000)						(82,000)	Additional funds required for the renewal of the Jindalee Kiosk roof.
PR-2664	Southern Suburbs Library, Landsdale, New Building	720,694	220,694	500,000				500,000			Rebudget to 21/22 due to delays in finalising design.
PR-2672	Recurring Program, Upgrade Beach Accessways	457,992	327,992	130,000						130,000	Savings identified due to lower construction and consultancy costs.
PR-2749	Recurring Program, New Footpaths - Municipal Funded	680,000	680,000	0					(95,000)	95,000	Funding source change from Muni to DCP for contribution to Gnangara Road pathway.
PR-2794	East Wanneroo Cell 1, Tapping, Upgrade Infrastructure	116,400	74,609	41,791					12,923	28,868	Savings identified at project completion.
PR-2797	Connolly Dr, Butler, Upgrade to dual carriageway from Lukin Dr to Benenden Ave	520,062	220,062	300,000	300,000						Savings identified due to competitive tendering.
PR-2820	Kingsway AFL, Madeley, new cricket wicket for WAFL game	6,732	0	6,732						6,732	Project terminated with savings.
PR-2827	Wanneroo Town Centre, Wanneroo, new entry statements	2,519	0	2,519							Rebudget to 21/22 for continuing design work. Project delayed pending outcomes of Wanneroo Local Area Plan completion.
PR-2833	Wangara Industrial Area, Wangara, Upgrade drainage system	9,118	8,118	1,000						1,000	Savings identified at project completion.
PR-2955	Halesworth Park, Butler, New Sports Facilities	12,247,496	10,747,496	1,500,000			1,500,000				Rebudget to 22/23 for completion of project.
PR-2966	Addison Park, Merriwa, Upgrades from Active Reserve Master Plan	10,000	0	10,000			10,000				Savings due to project being deferred to future years.
PR-2967	Addison Park, Merriwa, Upgrade Changerooms and Storage	10,000	2,500	7,500						7,500	Savings identified due to terminated project.
PR-2968	Koondoola Park, Koondoola, Upgrade Sports Floodlighting	22,244	1,157	21,087	17,171					3,916	Savings identified at project completion.
PR-2973	Yellagonga Regional Park, Wanneroo, Upgrade drainage system	10,000	8,000	2,000						2,000	Savings identified at project completion.
PR-2990	Leatherback Park, Alkimos, New Sports Amenities Building	1,478,000	1,385,575	92,425						92,425	Budget reduction of \$92,425 to account for expenditure incurred in 2019/20.
PR-3061	Reconciliation Action Plan Community Significance New Park Signage	6,233	2,040	4,193						4,193	Savings identified at project completion.
PR-4034	Hudson Park, Girrawheen, Upgrade Dennis Cooley Pavilion	100,090	14,690	85,400						85,400	Savings identified at project completion.

							Funding Ad	justments			
Project No.	Project Name	Revised Budget	Revised Budget (Post MYR)	Adjustment (Increase) / Decrease	Grants	Contrib.	Reserve	Loan	TPS	Municipal	Financial Comments
PR-4036	Centralised Sports Floodlight Control System, Various, Upgrade Installations	0	503	(503)							Funds required for 2019/20 invoice received in 2020/21.
PR-4055	Renew Finance System	1,670,755	2,331,023	(660,268)			(660,268)				Additional funds required following the scoping clarification workshops and commercial negotiation.
PR-4065	Moorpark Ave, Yanchep, New Acquisition of Land	19,590	0	19,590			19,590				Project completed with funds relinquished.
PR-4068	Renew Assets Management System	1,646,122	855,775	790,347							Rebudget in future years due to extension of delivery schedule.
PR-4071	Renew Customer Request Management System	650,117	250,522	399,595			399,595				Rebudget in future years due to extension of schedule delivery timeframe.
PR-4074	Renew Facilities Management System	8,666	29,666	(21,000)							Additional funds required for completion of project.
PR-4075	New Enterprise Project Management System	77,500	27,500	50,000			50,000				Rebudget to 21/22 as a result of delays due to COVID conditions, technical complications and vendor issues.
PR-4078	Kingsway Aquatic Play Space, Darch, New Play Space	20,000	17,756	2,244						2,244	Savings identified at project completion.
PR-4088	Neerabup Industrial Area, Neerabup, New Development	1,480,371	918,371	562,000			562,000				Rebudget to 21/22 due to a delay in the start of resource extraction.
PR-4102	Shelvock Park, Koondoola, New Sports Amenities Building	313,072	288,072	25,000						25,000	Savings identified due to project completion.
PR-4108	Wanneroo City Soccer Clubrooms, Madeley, New Change Rooms and Store Room	62,500	0	62,500	62,500						Savings identified at project completion.
PR-4111	Belhaven Park, Quinns Rocks, New Sports Amenities Building	4,325	5,325	(1,000)							Additional funds required at project completion.
PR-4145	Splendid Park, Yanchep, New Skate Park	250,000	304,606	(54,606)	(54,606)						Increase to budget to allow for invoice receipted in 19/20 but works not completed until 20/21.
PR-4156	Hainsworth Park, Girrawheen, Upgrade Sports Floodlighting	10,000	6,500	3,500	3,500						Savings identified at project completion.
PR-4161	Bin Stores, Upgrade Store Roofs and Enclosures	184,777	104,777	80,000							Rebudget to 21/22 required to complete scope of works on all remaining sites. Delayed due to uncertainty of budget confirmation early in 20/21 financial year, with associated delay in design for 3 new enclosures.
PR-4169	Mindarie Breakwater, Mindarie, Renew Maintenance Management Plan	342,151	182,151	160,000			160,000				Rebudget to 21/22 required due to extended metocean data collection scope and COVID-19 related delays to the physical modelling study. Phase 2 construction works scheduled to commence in 21/22.

						Funding Adjustments					
Project No.	Project Name	Revised Budget	Revised Budget (Post MYR)	Adjustment (Increase) / Decrease	Grants	Contrib.	Reserve	Loan	TPS	Municipal	Financial Comments
PR-4193	San Teodoro Park, Sinagra, New Security Lighting	90,000	75,000	15,000							Savings identified due to lower than anticipated quote.
PR-4200	Recurring Program, New Park Equipment	15,000	18,634	(3,634)							Additional funds required due to increased scope for security lighting.
PR-4204	Mirrabooka Ave, Koondoola, Renew Marangaroo Dr to Montrose Ave	0	262	(262)						(262)	Funds required for 2019/20 invoice received in 2020/21.
PR-4209	Joondalup Dr, Banksia Drive, Upgrade Intersection at Tumbleweed Dr and Joseph Blvd	25,000	33,000	(8,000)						(8,000)	Additional funds required due to higher than anticipated costs from Main Roads.
PR-4210	Beach Emergency Number Signs, Various Locations, New Installations	30,000	6,000	24,000						24,000	Savings identified at project completion.
PR-4219	Quinns Road, Quinns Rocks, Upgrade Traffic Treatments Tapping Way Roundabout to Marmion Ave	10,000	55,000	(45,000)						(45,000)	Additional funds required due to increased design requirements.
PR-4234	Two Rocks Beach (South), Two Rocks, New Beach Accessway	411,063	111,063	300,000		150,000				150,000	Options for the accessway are being presented to 1st February Council Forum which will inform progression of this project including timeframe and budget.
PR-4236	Kingsbridge BLVD, Camborne Parkway, Shelford BLVD, Upgrade Intersection	200,000	160,000	40,000	26,667					13,333	Savings identified due to asphalt construction process being cheaper than estimate.
PR-4238	Three Bin Kerbside Collection New System	6,287,316	6,532,316	(245,000)			(245,000)				Funds required for additional bin purchases; needed to fulfill requirements of completing red lid swaps - replacement of incompatible bins.
PR-4245	Gumblossom Park, Quinns Rocks, New Batting Cage Lighting	127,780	157,780	(30,000)		(30,000)					Additional funds required for completion of project, funds to be sourced from PR-4248.
PR-4248	Gumblossom Park, Quinns Rocks, Upgrade Baseball Field	123,837	93,837	30,000		30,000					Scope reduced to enable funds to be transferred to PR-4245 to enable completion of the higher priority project.
PR-4249	Abbeville Park, Mindarie, Upgrade Oval Extension	312,343	52,343	260,000						260,000	Rebudget to 21/22 to allow time for scope revision by club for larger juniors pitch. Construction delayed to suit club requirements.
PR-4251	St Andrews Park, Yanchep, Upgrade Soccer Pitch to New Location	340,000	185,000	155,000							Savings identified due to reduced scope for lighting upgrades.
PR-4254	Beach Road, Koondoola, Renew Road	717,186	527,186	190,000	126,667					63,333	Savings identified due to contract costs being significantly less than funding body standards.
PR-4255	Joondalup Drive, Banksia Grove, Renew Joseph Banks Blvd to Viridian Dr	846,800	586,800	260,000	173,333					86,667	Savings identified due to contract costs being significantly less than funding body standards.

		Funding Adjustments]						
Project No.	Project Name	Revised Budget	Revised Budget (Post MYR)	Adjustment (Increase) / Decrease	Grants	Contrib.	Reserve	Loan	TPS	Municipal	Financial Comments
PR-4256	Gumblossom Park, Quinns Rocks, New Path Network	60,000	7,000	53,000						53,000	Funds surplus to design phase requirements in 20/21 and construction phase fully funded by LRCIP grant in 21/22. Construction timing to suit clubs and stakeholders.
PR-4261	Grandis Park, Banksia Grove, Upgrade Path Network	25,000	55,000	(30,000)						(30,000)	Additional funds required due to higher than anticipated costs.
PR-4263	Recurring Program, Upgrade Streetscape Infrastructure	175,000	35,000	140,000						140,000	Savings identified due to reduced consolidation period.
PR-4271	Splendid Park, Yanchep, Upgrade Splendid Park Cycling Path	80,000	190,000	(110,000)						(110,000)	Additional funds required to complete detailed design.
PR-4274	Hudson Park, Girrawheen, Upgrade Hudson Park Tennis Shelter	16,000	14,649	1,351						1,351	Savings resulting from completion of project.
PR-4276	Lenore Road, Hocking, Upgrade to Dual Carriageway from Kemp St to Elliot Rd	100,000	145,000	(45,000)						(45,000)	Additional required for increased design costs.
PR-4277	Alkimos, New Alkimos Aquatic and Recreation Centre	150,000	80,000	70,000						70,000	Rebudget to 21/22 due to delays in concept design development.
PR-4282	Kingsway Regional Sporting Complex, Madeley, Upgrade Precinct Servicing Infrastructure	50,000	75,000	(25,000)						(25,000)	Additional funds required due to floodlighting capacity assessment being required.
PR-4284	Kingsway Regional Sporting Complex, Madeley, Upgrade Kingsway Soccer Change Rooms	35,000	57,000	(22,000)						(22,000)	Additional funds required to allow for various design options.
PR-4291	Newman Park, Yanchep, Upgrade Playground	35,000	31,000	4,000	4,000						Savings identified at project completion.
PR-4292	Hepburn Avenue, Madeley, New Roundabout Landscaping	115,000	105,000	10,000	10,000						Savings identified due to lower than anticipated costs.
PR-4293	Various Locations, New Footpaths - Federal Grant	393,000	382,640	10,360	10,360						Savings identified due to reduced scope for drainage requirements at Vincent Street.
PR-4294	Road Reserves, Verges and Parks, Various locations, New Tree Planting	120,000	138,500	(18,500)	(18,500)						Additional funds required due to increased traffic management and allowance for internal costs.
PR-4295	Yanchep Lagoon and Quinns Rocks, New Wheelchair Beach Access Matting	80,000	85,860	(5,860)	(5,860)						Additional funds required due to higher than anticipated costs.
PR-4298	Renew Museum Collections Software	68,000	73,000	(5,000)						(5,000)	Additional funds required due to higher than anticipated quote.
Sub Total	s for Mid Year Review	47,079,085	41,634,648	5,444,437	54,232	150,000	2,738,736	500,000	(82,077)	2,526,839	
Total Rev	vised Capital Works Program Post MYR			68,839,002							_

RATE SETTING STATEMENT By Summary Nature or Type

	Year-to-	Date 31 Decemb	er 2020		Annual Bud	lget 2020/21	
Description	Budget	Actual	Variance	Original	Revised	Proposed Q2	Proposed
·	3			Adopted		Changes	Revised
	\$	\$	\$	\$	\$	\$	\$
Opening Surplus/(Deficit)	-	14,978,791	14,978,791	-	-	14,978,791	14,978,791
Operating Activities							
Revenues						5 470 500	
Op Grants, Contrib, Reimb & Don	3,719,507	8,557,906	4,838,399	11,426,636	11,581,872	5,170,588	16,752,460
Fees & Charges	39,140,728	40,446,721	1,305,993	44,156,023	47,119,823	1,357,686	48,477,509
Interest Earnings	2,134,806	2,463,015	328,209	4,416,017	3,495,479	640,245	4,135,724
Other Revenue	246,432	324,936	78,504	1,015,817	1,066,648	(315,806)	750,842
_	45,241,473	51,792,578	6,551,105	61,014,493	63,263,822	6,852,713	70,116,535
Expenses			0.400.070	(75.070.450)	(75.054.000)		(75 000 000)
Employee Costs	(38,559,382)	(36,360,403)	2,198,979	(75,073,152)	(75,254,263)		(75,233,832)
Materials & Contracts	(37,781,731)	(32,704,719)	5,077,012	(71,049,101)	(71,394,875)	959,731	(70,435,144)
Utility Charges	(4,927,990)	(4,583,689)	344,301	(9,976,703)	(9,824,699)	290,339	(9,534,360)
Depreciation	(21,431,826)	(21,431,826)	- (4.40.4)	(42,863,029)	(42,863,029)	-	(42,863,029)
Interest Expenses	(2,056,131)	(2,060,315)	(4,184)		(4,114,828)	-	(4,114,828)
Insurance	(441,568)	(311,437)	130,131	(1,327,151)	(880,151)		(880,151)
l.,	(105,198,628)	(97,452,389)	7,746,239	(204,403,852)	(204,331,845)	1,270,501	(203,061,344)
Non-Cash Amounts Excluded	04 404 000	04 404 000		40,000,000	40,000,000		40,000,000
Depreciation	21,431,826	21,431,826	- 44.007.044	42,863,029	42,863,029	- 0.400.044	42,863,029
Incompliant Androiding	(38,525,329)	(24,227,985)	14,297,344	(100,526,330)	(98,204,994)	8,123,214	(90,081,780)
Investing Activities	0 440 000	0.477.070	(4.004.500)	44 040 074	10 170 001	(004.000)	45 000 570
Non-Op Grants, Contrib, Reimb & Don	8,112,203	6,177,673	(1,934,530)	11,049,674	16,173,804	(204,232)	15,969,572
Contributed Physical Assets	4,546,000	3,636,644	(909,356)		9,092,000	-	9,092,000
Profit on Asset Disposals	- (40,000,005)	1,363,475	1,363,475	248,176	248,176	1,450,000	1,698,176
Loss on Assets Disposals	(13,699,065)		13,699,065	(14,821,299)	(14,821,299)	-	(14,821,299)
TPS & DCP Revenues	6,334,503	6,389,646	55,143	10,667,481	10,667,481	448,691	11,116,172
TPS & DCP Expenses	(2,392,115)	(432,072)	1,960,043	(6,759,073)	(6,513,961)		(4,993,957)
Capital Expenditure	(34,946,329)	(21,505,221)	13,441,108	(67,013,329)	(74,283,439)	5,444,437	(68,839,002)
Proceeds from Disposal of Assets	538,425	844,232	305,807	1,076,850	1,076,850	-	1,076,850
Non Oosh Assessed Freeholds	(31,506,378)	(3,525,623)	27,980,755	(56,459,520)	(58,360,388)	8,658,900	(49,701,488)
Non-Cash Amounts Excluded		(0.000.044)	000.050	(0.000.000)	(0.000.000)		(0.000.000)
Contributed Physical Assets	(4,546,000)	(3,636,644)	909,356	(9,092,000)	(9,092,000)		(9,092,000)
Profit on Asset Disposals		(1,363,475)	(1,363,475)		(248,176)	(1,450,000)	(1,698,176)
Loss on Assets Disposals	13,699,065 9,153,065	(5,000,119)	(13,699,065) (14,153,184)	14,821,299 5,481,123	14,821,299 5,481,123	- (4.450.000)	14,821,299 4,031,123
						(1,450,000)	
Financia a Astribica	(22,353,313)	(8,525,742)	13,827,571	(50,978,397)	(52,879,265)	7,208,900	(45,670,365)
Financing Activities				2 000 000	2 000 000		2 000 000
Contributions from New Loans		-	(007.500)	2,000,000	2,000,000	- (500,000)	2,000,000
Transfers from Restricted Grants, Contrib & Loans	397,500	24 002	(397,500)	681,000	795,000	(500,000)	295,000
Transfers to Restricted Grants, Contrib & Loans Transfers from Reserves	10 022 000	24,902	24,902 33,939,827	26 605 170	- 80,249,665	(2.452.246)	77,796,349
Transfers from Reserves Transfers to Reserves	19,022,969 (12,476,574)	52,962,796 (56,462,722)	(43,986,148)	36,685,179 (24,953,148)	(66,953,148)	(2,453,316) (24,904,352)	(91,857,500)
Transfers to Reserves Transfers from Schemes							
	3,468,802	539,046	(2,929,756)		6,937,603	(1,402,507)	5,535,096
Transfers to Schemes	(4,241,667) 6,171,030	(3,197,860) (6,133,838)	1,043,807 (12,304,868)	(8,483,333) 12,694,513	(8,483,333) 14,545,787	751,389 (28,508,786)	(7,731,944) (13,962,999)
Budget Deficiency	(54,707,612)	(23,908,774)	30,798,838	(138,810,214)	(136,538,472)	1,802,119	(134,736,353)
Amount to be raised from Rates	135,027,935	135,152,765	124,830	135,971,516	136,147,935	(38,228)	136,109,707
Closing Surplus/(Deficit)	80,320,323	111,243,991	30,923,668	(2,838,698)	(390,537)	1,763,891	1,373,354
olosnig surplus/(Delicit)	00,320,323	111,243,391	30,323,000	(2,030,090)	(350,337)	1,703,691	1,373,334

RESERVES SCHEDULE Summary

Details	Original	Revised	Proposed Q2	Proposed
	Adopted \$	\$	Changes \$	Revised \$
Alkimos/Eglinton District Community Facilities Reserve				
Opening Balance Transfers In	14,827,861 743,302	14,906,801 743,302	1,615,580	14,906,801 2,358,882
Transfers Out	-54,191	-54,191	-31,200	-85,391
Closing Balance	15,516,972	15,595,912		17,180,292
Asset Renewal Reserve Opening Balance	10,375,101	10,390,035		10,390,035
Transfers In	2,576,345	23,576,345	0	23,576,345
Transfers Out Closing Balance	-1,925,000 11,026,446	-2,858,499 31,107,881	-20,000	-2,878,499 31,087,881
Asset Replacement Reserve	11,020,440	31,107,001		31,007,001
Opening Balance Transfers In	6,129,526	6,792,888		6,792,888
Transfers Out	3,040,728 -2,169,413	24,040,728 -3,131,112	-260,673	24,040,728 -3,391,785
Closing Balance	7,000,841	27,702,504	200,010	27,441,831
Carry Forward - Capital Works Reserve Opening Balance	3,953,277	3,953,277		3,953,277
Transfers In	0,333,277	0,333,277	0	0,333,277
Transfers Out	-3,953,277	-3,953,277	0	-3,953,277
Closing Balance Coastal Management Reserve	0	0		0
Opening Balance	15,836,652	15,960,896		15,960,896
Transfers In Transfers Out	116,534 -660,000	116,534 -742,151	0 360,000	116,534 -382,151
Closing Balance	15,293,186	15,335,279	300,000	15,695,279
Domestic Refuse Reserve		10 445 400		
Opening Balance Transfers In	12,119,709 908,653	10,115,190 908,653	3,811,039	10,115,190 4,719,692
Transfers Out	-5,160,853	-5,160,853	-245,000	-5,405,853
Closing Balance Golf Course Reserve	7,867,509	5,862,990		9,429,029
Opening Balance	966,816	948,084		948,084
Transfers In	207,114	207,114	150,145	357,259
Transfers Out Closing Balance	-145,000 1,028,930	-155,181 1,000,017	0	-155,181 1,150,162
Strategic Land Reserve				
Opening Balance Transfers In	4,373,106 1,532,179	4,493,301 1,532,179	0	4,493,301 1,532,179
Transfers Out	0	0	0	0
Closing Balance	5,905,285	6,025,480		6,025,480
Leave Liability Reserve Opening Balance	11,883,620	14,767,108		14,767,108
Transfers In	1,039,779	1,039,779	0	1,039,779
Transfers Out Closing Balance	0 12,923,399	0 15,806,887	0	0 15,806,887
Loan Repayment Reserve				
Opening Balance Transfers In	54,404,297 600,334	54,411,047 600,334	1,450,000	54,411,047 2,050,334
Transfers Out	000,334	000,334	1,430,000	2,030,334
Closing Balance	55,004,631	55,011,381		56,461,381
Neerabup Development Reserve Opening Balance	4,140,865	4,711,173		4,711,173
Transfers In	29,374	29,374	0	29,374
Transfers Out Closing Balance	-1,300,489 2,869,750	-1,651,371 3,089,176	343,000	-1,308,371 3,432,176
Plant Replacement Reserve	2,000,100	0,000,110		
Opening Balance Transfers In	15,985,945 5,973,734	15,178,128 5,973,734	0	15,178,128 5,973,734
Transfers Out	-7,936,638	-8,006,638	731,819	-7,274,819
Closing Balance	14,023,041	13,145,224		13,877,043
Regional Open Space Reserve Opening Balance	14,216,337	14,252,148		14,252,148
Transfers In	4,104,611	4,104,611	0	4,104,611
Transfers Out Closing Balance	0 18,320,948	0 18.356.759	0	0 18,356,759
Section 152 (formerly 20A) Land Reserve	10,320,340	10,000,709		10,000,709
Opening Balance	765,345	779,660		779,660
Transfers In Transfers Out	5,595 -5,000	5,595 -1,000	0 0	5,595 -1,000
Closing Balance	765,940	784,255		784,255
Strategic Projects/Initiatives Reserve Opening Balance	72,311,285	54,067,731		54,067,731
Transfers In	2,574,661	2,574,661	18,293,088	20,867,749
Transfers Out	-12,996,875	-54,156,949	1,579,590	-52,577,359
Closing Balance TPS 20 - District Distributor Road Headworks Reserve	61,889,071	2,485,443		22,358,121
Opening Balance	7,270,122	7,292,332		7,292,332
Transfers In Transfers Out	53,497 0	53,497 0	0	53,497 0
Closing Balance	7,323,619	7,345,829	, and the second	7,345,829
Yanchep Bus Reserve	447.445	442.020		442.000
Opening Balance Transfers In	117,145 5,862	113,932 5,862	0	113,932 5,862
Transfers Out	0	0	0	0
Closing Balance Yanchep/Two Rocks District Community Facilities Reserve	123,007	119,794		119,794
Opening Balance	-83,657	0		0
Transfers In	1,440,846	1,440,846	-415,500	1,025,346
Transfers Out Closing Balance	-378,443 978,746	-378,443 1,062,403	-4,220	-382,663 642,683
CONSOLIDATED SUMMARY				
Opening Balance Transfers In - interest	249,593,352 1,774,226	233,133,731 1,774,226	821,958	233,133,731 2,596,184
Transfers In - other	23,178,922	65,178,922	24,082,394	89,261,316
Transfers Out	-36,685,179	-80,249,665	2,453,316	-77,796,349
Closing Balance	237,861,321	219,837,214	27,357,668	247,194,882

	ECONOMIC RECOVERY FUND : Business Support Program (2020/21) Q2 Uptake (October - December 2020)									
Business Advice/Support Category	Category Programs		Cost	Number applied	Number Successful	Number Unsuccessful	Number Withdrawn		Total Cost	
Business Coaching and Mentoring	Business Coaching and Mentoring	\$	1,500.00	4	4	0	0	\$	6,000.00	
Business Planning and Strategy	Business Planning and Strategy	\$	1,390.00	4	2	0	2	\$	2,780.00	
Financial Advice	Financial Advice	\$	1,600.00	0	0	0	0	\$	•	
Brand and Marketing	Strategic Marketing Logo and Branding	\$	1,500.00 1,000.00	7	6	1 0		\$	9,000.00 3,000.00	
Human Resources	Human Resource Audit Employment Practices Review/E-Learning Brainbuilder	\$	1,500.00 1,500.00	0	0	0	0	\$	1,500.00	
Workplace Health and Safety	Support for Contentious Matters Workplace Health & Safety Review	\$	1,500.00	1	1	0		\$	1,500.00	
Social Media	Social Media Management Social Media Coaching	\$	1,800.00 1,500.00	8	7	1 0	0	\$	12,600.00 4,500.00	
	Social Media Coaching New or Refresh Website Website Audit	\$	1,800.00 1,800.00 500.00	11	9		0		16,200.00	
Website Design, Digital Solution and E- Commerce Platform Development	Online Course Set-Up and Implementation Google My Business Set-Up and Optimisation Google Ads Set-Up E-Commerce Planning and Creation	\$ \$ \$	1,800.00 1,400.00 1,000.00 1,800.00					\$ \$ \$	-	
Copy Writing and Content Development	Web Site Copy Writing Blog Writing	\$	1,680.00 1,680.00	2	2	0	0	\$	3,360.00 1,820.00	
Customer Service	Insights 2 Ignite	\$	1,800.00	1	1	0		\$	1,800.00	
Innovation - New Product Development and Digital Services	New Opportunity Roadmap Product Launch Action Plan Digital Transformation Roadmap Digital Service Design Sprint	\$ \$ \$	1,450.00 1,450.00 1,450.00 1,250.00	1	0	1	0	\$ \$	-	
Professional Document Writing Services	Professional Document Writing Services	\$	825.00					\$	-	
Public Relations	Press Release and Media Contacts DIY Free Publicity in the Media	\$	1,120.00 1,000.00					\$	-	
Automated Business Systems	Automated Scanning Systems Automated Invoice and Remittance Processing Digital Workflow Solutions	\$ \$	495.00 495.00 495.00					\$ \$ \$	-	
Freight and Logistics	Freight Solutions and Advice	\$	1,100.00	2	0	0	2	\$	-	
Indigenous Business Support	Boya Business Solutions Program	\$	1,500.00	1	1	0		\$	1,500.00	
Hospitality Business Advice	Hospitality Business Support Liquor Licencing Advice	\$	1,200.00 1,200.00	1	1	0	0	\$	1,200.00	
Retail Business Advice	Retail Business Advice	\$	1,200.00	6	6	0		\$	7,200.00	
Tourism Business Digital Marketing	Social Media Audit Content and Digital Strategy	\$	850.00 1,650.00	0	0	0		\$	-	
Manufacturing Business Advice	Value Stream Mapping	\$	1,400.00					\$	-	
Business Advice and Training Rebates	Rebate	valu	e as approved	3	3	0	0	\$	989.25	
				61	52	5	4	\$	76,449.25	

Transactional Finance

CS04-02/21 Warrant of Payments for the Period to 31 December 2020

File Ref: 1859V02 – 21/2600

Responsible Officer: Director Corporate Strategy & Performance

Disclosure of Interest: Nil Attachments: Nil

Issue

Presentation to the Council of a list of accounts paid for the month of December 2020, including a statement as to the total amounts outstanding at the end of the month.

Background

Local Governments are required each month to prepare a list of accounts paid for that month and submit the list to the next Ordinary Meeting of the Council.

In addition, it must record all other outstanding accounts and include that amount with the list to be presented. The list of accounts paid and the total of outstanding accounts must be recorded in the minutes of the Council meeting.

Detail

The following is the Summary of Accounts paid in December 2020:

Funds	Vouchers	Amount
Director Corporate Services Advance A/C		
Accounts Paid - December 2020		
Cheque Numbers	120776 - 120920	\$378,176.94
EFT Document Numbers	4000 - 4024	<u>\$20,530,300.76</u>
TOTAL ACCOUNTS PAID		\$20,908,477.70
Manual Journals		\$7,086.50
Less Cancelled Cheques		(\$3,131.60)
Town Planning Scheme		(\$32,658.91)
RECOUP FROM MUNICIPAL FUND		<u>\$20,879,773.69</u>
Municipal Fund – Bank A/C		
Accounts Paid – December 2020		
December Director Cornerate Comisses Advance A/C		¢20,070,772,00
Recoup to Director Corporate Services Advance A/C		\$20,879,773.69
Direct Payments		\$47,517.04
Payroll – Direct Debits		\$3,572,604.63
TOTAL ACCOUNTS PAID		<u>\$24,499,895.36</u>
Town Planning Scheme		
Accounts Paid - December		6050.70
Cell 1		\$353.79
Cell 2		\$472.47
Cell 3		\$523.23
Cell 4		\$23,910.51
Cell 5		\$3,183.44
Cell 6		\$582.91
Cell 7		\$499.60
Cell 8		\$2,610.42
Cell 9		<u>\$522.54</u>
TOTAL ACCOUNTS PAID		\$32,658.91

At the close of December 2020 outstanding creditors amounted to \$1,562,875.62.

Consultation

Nil

Comment

The list of payment (cheques and electronic transfers) and the end of month total of outstanding creditors for the month of December 2020 is presented to the Council for information and recording in the minutes of the meeting, as required by the Local Government (Financial Management) Regulations 1996.

Statutory Compliance

Regulation 13(1) of the Local Government (Financial Management) Regulations 1996 requires a local government to list the accounts paid each month and total all outstanding creditors at the month end and present such information to the Council at its next Ordinary Meeting after each preparation. A further requirement of this Section is that the prepared list must be recorded in the minutes of the Council meeting.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2017 – 2027:

- "4 Civic Leadership
 - 4.3 Progressive Organisation
 - 4.3.2 Ensure excellence in our customer service"

Risk Management Considerations

"There are no existing Strategic or Corporate risks within the City's existing risk registers which relate to the issues contained in this report."

Policy Implications

Nil

Financial Implications

Nil

Voting Requirements

Simple Majority

Recommendation

That Council RECEIVES the list of payments drawn for the month of December 2020, as summarised below:-

Funds	Vouchers	Amount
Director Corporate Services Advance A/C		
Accounts Paid - December 2020		
Cheque Numbers	120776 - 120920	\$378,176.94
EFT Document Numbers	4000 - 4024	\$20,530,300.76
TOTAL ACCOUNTS PAID		\$20,908,477.70
Manual laurnala		\$7,000,50
Manual Journals		\$7,086.50
Less Cancelled Cheques		(\$3,131.60)
Town Planning Scheme RECOUP FROM MUNICIPAL FUND		(\$32,658.91) \$30,870,773.60
Municipal Fund – Bank A/C		<u>\$20,879,773.69</u>
Accounts Paid – December 2020		
Accounts Paid – December 2020		
Recoup to Director Corporate Services Advance A/C		\$20,879,773.69
Direct Payments		\$47,517.04
Payroll – Direct Debits		\$3,572,604.63
TOTAL ACCOUNTS PAID		\$24,499,895.36
Town Planning Scheme		
Accounts Paid - December		
Cell 1		\$353.79
Cell 2		\$472.47
Cell 3		\$523.23
Cell 4		\$23,910.51
Cell 5		\$3,183.44
Cell 6		\$582.91
Cell 7		\$499.60
Cell 8		\$2,610.42
Cell 9		<u>\$522.54</u>
TOTAL ACCOUNTS PAID		\$32,658.91

WARRANT OF PAYMENTS DECEMBER 2020							
PAYMENT	DATE	DESCRIPTION	AMOUNT				
00120776	01/12/2020	Quinns Rocks Sports Club Incorporated	\$200.00				
		Refund - Liquor Licence Application - Duplicate					
00120777	01/12/2020	Jacqueline Morris	\$100.00				
		Dog Registration Refund - Incorrect Payment					
00120778	01/12/2020	Luke Anthony Roland	\$100.00				
		Bond Refund					
00120779	01/12/2020	Pinakinbhai Patel	\$350.00				
		Bond Refund					
00120780	01/12/2020	Minesh Amba	\$100.00				
		Bond Refund					
00120781	01/12/2020	Gertruida Van Den Berg	\$100.00				
		Bond Refund					
00120782	01/12/2020	Alkimos Ball Club Incorporated	\$850.00				
		Bond Refund					

00120783	01/12/2020	Fariba Hashimi	\$350.00
	1	Bond Refund	Ψ.σ.σ.σ.σ.σ.
00120784	01/12/2020	Amit Bhudia	\$350.00
00120701	01/12/2020	Bond Refund	Ψοσο.σο
00120785	01/12/2020	Te Ruwai	\$100.00
	1	Bond Refund	*
00120786	01/12/2020	Nexus Tax & Accounting Solutions	\$350.00
	1	Bond Refund	,
00120787	01/12/2020	Angela Cope	\$100.00
		Bond Refund	*
00120788	01/12/2020	Letisha Palmer	\$100.00
		Bond Refund	*
00120789	01/12/2020	Hong Nguyen	\$42.40
	1	Refund - Copies Of Plans - Not Available	*
00120790	01/12/2020	Howard Ellis	\$228.30
	1 0 17 1 27 20 20	Refund - Building Approval Certificate -	Ψ==0:00
		Cannot Be Issued	
00120791	01/12/2020	Community History Centre Petty Cash	\$47.05
	1	Petty Cash	·
00120792	01/12/2020	Perth Patio Magic Pty Ltd	\$1,000.00
		Refund - Street & Verge Bond	+ ,
00120793	01/12/2020	Telstra	\$11,646.52
		Phone Charges For The City	. ,
00120794	01/12/2020	Rates Refund	\$1,050.60
00120795	03/12/2020	Amber Appelbee	\$1,160.00
		Face Painter - Wanneroo Show - Events	+ ,
00120796	03/12/2020	Buswest	\$770.00
		Bus Hire - Naidoc Cultural Walk - Yanchep	· · · · · · · · · · · · · · · · · · ·
		National Park - Community Development	
		Bus Hire - Naidoc Flag Raising -	
		Roseworth Primary School - Community	
00400707	00/40/0000	Development	# 04.40
00120797	03/12/2020	Cafelife	\$94.40
		Lunch - Cow Delegation - Visit Aquatic Site - CEO's Office	
00400700	00/40/0000		#4.400.00
00120798	03/12/2020	CCS Strategic	\$1,100.00
		Evaluation Presentation - Community Safety	
00120799	03/12/2020	Factory Direct WA	\$1,222.00
00120700	00/12/2020	Install Gable Roof Garage - Girrawheen -	Ψ1,222.00
		Property	
00120800	03/12/2020	Naomi Mary Hanbury	\$6,350.00
		Workshops - Book Week 'Readers	
		Theatre' - Library Services	
00120801	08/12/2020	Yvonne Sanyangore	\$64.00
		Refund - Copies Of Plans - Not Available	
00120802	08/12/2020	Aaron Doust	\$147.00
		Refund - Development Application -	
		Merged	
00120803	08/12/2020	Hajer Miller	\$117.00

		Hire Fee Refund	
00120804	08/12/2020	Dog Groomers Association of WA	\$2,700.00
	00,12,2020	Bond Refund	ΨΞ,: σσ:σσ
00120805	08/12/2020	Mr Dylan Christopher Frank	\$100.00
	00,12,2020	Bond Refund	V.00.00
00120806	08/12/2020	Ankitkumar Patel	\$100.00
0012000	00/12/2020	Bond Refund	ψ100.00
00120807	08/12/2020	Dylan Christopher Frank	\$140.40
00120007	00/12/2020	Hire Fee Refund	Ψ110.10
00120808	08/12/2020	Ulli Kirstenfeldt	\$321.75
00120000	00/12/2020	Hire Fee Refund	Ψ021.70
00120809	08/12/2020	Wasa Messiha	\$152.90
00120003	00/12/2020	Hire Fee Refund	ψ102.30
00120810	08/12/2020	Mater Dei College	\$517.80
00120010	00/12/2020	Hire Fee Refund	ψ317.00
00120811	08/12/2020	Mrs Claire Didlock	\$100.00
00120011	00/12/2020	Bond Refund	\$100.00
00120812	08/12/2020		\$350.00
00120612	06/12/2020	Mater Dei College Bond Refund	\$350.00
00120012	00/40/2020		¢100.00
00120813	08/12/2020	Cuong Ngo	\$100.00
00400044	00/40/0000	Bond Refund	#050.00
00120814	08/12/2020	Mr Hipolito Sebuc	\$350.00
00400045	00/40/0000	Bond Refund	#050.00
00120815	08/12/2020	Trevor Chater	\$350.00
00400040	00/40/0000	Bond Refund	# 400.00
00120816	08/12/2020	Margaret Quirk	\$100.00
00400047	00/40/0000	Bond Refund	*
00120817	08/12/2020	Ngala Community Services	\$100.00
00400040	00/40/0000	Bond Refund	***
00120818	08/12/2020	Northern City Football Club	\$350.00
	00//0/0000	Bond Refund	04.000.00
00120819	08/12/2020	Nicholas Bennett	\$1,000.00
		Refund - Street & Verge Bond	
00120820	08/12/2020	Australia Karen Organisation WA	\$84.00
	1	Incorporated Key Band Befund	
00120821	08/12/2020	Key Bond Refund	\$250.00
00120621	06/12/2020	Yanchep Red Hawks Football Club Bond Refund	\$350.00
00420022	08/12/2020		COEO OO
00120822	08/12/2020	Ms Claire Smith	\$850.00
00400000	00/40/0000	Bond Refund	\$050.00
00120823	08/12/2020	Ms Megan Pyne	\$850.00
00400004	00/40/0000	Bond Refund	4050.00
00120824	08/12/2020	Linda Kerbey	\$850.00
004005	00/10/555	Bond Refund	A. . = . =
00120825	08/12/2020	WA Electoral Commission	\$145.35
		Hire Fee Refund	
00120826	08/12/2020	Finance Services Petty Cash	\$708.95
		Petty Cash	
00120827	08/12/2020	Health Services Petty Cash	\$169.65

		Petty Cash	
00120828	08/12/2020	AUSQ Training	\$1,000.00
		Training - Basic Worksite Traffic	. ,
		Management - Waste	
00120829	08/12/2020	City of Kalamunda	\$13,835.75
		LSL Entitlements - G Budge - Payroll	
00120830	08/12/2020	Stainless Steel Monument Company Pty Ltd	\$1,963.63
		Regilding Stone Plaque - Civic Centre -	
		Building Maintenance	
00120831	08/12/2020	Toro Australia Pty Ltd	\$1,175.39
		Vehicle Spare Parts - Fleet	
00120832	08/12/2020	YouthCare	\$20,000.00
		Sponsorship - Chaplaincy Services - 7 Schools - In Lieu Of 2020 Charity Golf Day Event	
00120833	11/12/2020	Cr F Cvitan	\$4,447.89
30120000	11,12,2020	Monthly Allowance	ψ1,171.00
00120834	11/12/2020	Cr X Nguyen	\$2,603.67
00120001	11/12/2020	Monthly Allowance	Ψ2,000.01
00120835	15/12/2020	Ngulla Koort	\$850.00
00120000	10/12/2020	Bond Refund	Ψ000.00
00120836	15/12/2020	Neighbourhood Care	\$400.00
00120000	10/12/2020	Bond Refund	Ψ-00.00
00120837	15/12/2020	Louvre Shade	\$1,000.00
00120007	10/12/2020	Refund - Street & Verge Bond	Ψ1,000.00
00120838	15/12/2020	Sabrina Ronzitti	\$295.20
00120000	10/12/2020	Refund - Skin Penetration Application -	Ψ200.20
		Withdrawn	
00120839	15/12/2020	Renaissance Leederville Pty Ltd	\$295.20
		Refund - Skin Penetration Application -	
		Not Required	
00120840	15/12/2020	Mrs Renanka O'Shea	\$100.00
		Bond Refund	
00120841	15/12/2020	Stephen D'Costa	\$100.00
		Bond Refund	
00120842	15/12/2020	Rainbow Community Church Incorporated	\$350.00
		Bond Refund	
00120843	15/12/2020	Mr Keval Patel	\$350.00
_		Bond Refund	
00120844	15/12/2020	Whitford Church	\$850.00
		Bond Refund	
00120845	15/12/2020	Kalpesh Varsani	\$350.00
		Bond Refund	
00120846	15/12/2020	Nadia Gardner	\$20.00
		Refund - Christmas Party - Gold Program	
00120847	15/12/2020	Cancelled	
00120848	15/12/2020	Aref Muradi	\$350.00
		Bond Refund	
00120849	15/12/2020	Maharshikumar Ashokkumar Patel	\$350.00
		Bond Refund	

00120850	15/12/2020	Iqbal M Samnakay	\$350.00
		Bond Refund	
00120851	15/12/2020	Cancelled	
00120852	15/12/2020	Ellen Ward	\$729.60
		Refund - Aquamotion Membership - Cancelled	
00120853	15/12/2020	Nirav Kiritkumar Patel	\$100.00
		Bond Refund	
00120854	15/12/2020	Mrs Susan Yance	\$350.00
		Bond Refund	
00120855	15/12/2020	J R Anthony	\$100.00
		Bond Refund	
00120856	15/12/2020	Ms Tia Lavell	\$850.00
		Bond Refund	
00120857	15/12/2020	North Coast Rugby Union Junior Football	\$247.50
		Hire Fee Refund	
00120858	15/12/2020	Glen Smith	\$61.65
		Refund - Building Services Levy -	, , ,
		Application Refused	
00120859	15/12/2020	Emmanuel Pool	\$61.65
		Refund - Building Services Levy -	
		Application Refused	
00120860	15/12/2020	Olga Schutz	\$674.00
		Refund - Building Services Levy - Application Refused	
00120861	15/12/2020	Thompson Surveying Consultants	\$105.00
		Refund - Occupancy Permit - Duplicate	
00120862	15/12/2020	Deon Van der Westhuizen	\$27.00
		Refund - Hire Fees - Overpaid	
00120863	15/12/2020	Milijana Savic	\$61.65
		Refund - Building Services Levy - Application Refused	
00120864	15/12/2020	CSG Property Trust	\$96,712.50
		Bond Refund - Salita Stage 4 Landsdale WAPC 154885	
00120865	15/12/2020	Donald Whennen	\$99.95
		Refund - PT Sessions - Aquamotion	
00120866	15/12/2020	Ambreen Beg	\$100.00
		Bond Refund - Reissue Of Cheque 00120074	
00120867	15/12/2020	101 Residential Pty Ltd	\$73.00
		Refund - Written Planning Request - Development Application Now Submitted	
00120868	15/12/2020	Clarkson Library Petty Cash	\$64.50
	1	Petty Cash	, , , ,
00120869	15/12/2020	Girrawheen Library Petty Cash	\$151.75
		Petty Cash	, -
00120870	15/12/2020	Telstra	\$4,297.82
		ADSL / Phone Charges For The City	, , , , , , , , , , , , , , , , , , ,
00120871	15/12/2020	Logiudice Property Group	\$693.45

		Quarterly Administration/ Reserve Fund	
		Levy - Mindarie Medical Centre - Property	
00120872	15/12/2020	Murdoch University	\$7,630.70
		Removal Of Introduced Fish - Da Vinci	
		Park Lake - Parks	
00120873	15/12/2020	The Vacuum Doctor	\$259.33
		Spray Polish Pads - Kingsway - Kingsway Indoor Stadium	
00120874	15/12/2020	Toro Australia Pty Ltd	\$3,720.02
		Annual Irrigation Computer Software Maintenance - Marangaroo Golf Course - Parks	
00120875	17/12/2020	Australia Post	\$18,631.95
		Postage Charges For The City	
00120876	17/12/2020	Australia Post	\$9,401.56
		Postage Charges For The City	
00120877	22/12/2020	Amber Hodgson	\$5.00
		Refund - School Holiday Program - First Aid & Giant Games	
00120878	22/12/2020	Activ Foundation Incorporated	\$2,297.07
		Refund - Overpayment Of Account - Property	
00120879	22/12/2020	Mrs Kristina Copley	\$350.00
		Bond Refund	
00120880	22/12/2020	Filipino Association Banksia Grove	\$350.00
		Bond Refund	
00120881	22/12/2020	Tan Huynh	\$850.00
		Bond Refund	
00120882	22/12/2020	Burundian Community in WA Incorporated	\$100.00
		Bond Refund	
00120883	22/12/2020	EM Stadler	\$100.00
		Bond Refund	
00120884	22/12/2020	Carsten Pang	\$350.00
0040005	00/40/0000	Bond Refund	***
00120885	22/12/2020	Yanchep United Football Club	\$350.00
00400000	00/40/0000	Bond Refund	# 4.00.00
00120886	22/12/2020	Mareena Mitias	\$100.00
00420007	22/42/2020	Bond Refund	\$050.00
00120887	22/12/2020	Deon Van Der Westhuizen	\$850.00
00120000	22/42/2020	Bond Refund	\$250.00
00120888	22/12/2020	Mr Carel Jansen van Vuuren Bond Refund	\$350.00
00120889	22/12/2020	Comet Care School	\$350.00
00120009	22/12/2020	Bond Refund	φ350.00
00120890	22/12/2020	Anywaa Community Western Australia	\$350.00
30120000	22,12,2020	Bond Refund	ψοσο.σο
00120891	22/12/2020	Hudson Park Primary School	\$100.00
30120001	22, 12,2020	Bond Refund	ψ100.00
00120892	22/12/2020	Kachin Association of Australia WA	\$350.00
- CO 120002		radimir toodolation of radiana wri	Ψ000.00

	Bond Refund	
22/12/2020	Nay Say	\$100.00
	Bond Refund	· · · · · · · · · · · · · · · · · · ·
22/12/2020	L P Muricken	\$350.00
	Bond Refund	· · · · · · · · · · · · · · · · · · ·
22/12/2020	Penny Stratford	\$100.00
	Bond Refund	,
22/12/2020	Thomas Eustasie	\$850.00
		
22/12/2020		\$350.00
	-	· · · · · · · · · · · · · · · · · · ·
22/12/2020		\$100.00
		,
22/12/2020		\$100.00
		
22/12/2020		\$350.00
		Ψοσοίου
22/12/2020		\$100.00
22, 12, 2020		ψ.σσ.σσ
22/12/2020		\$350.00
22/12/2020		Ψοσο.σο
22/12/2020		\$828.03
22/12/2020	•	Ψ020.00
	Incomplete	
22/12/2020	Rates Refund	\$680.27
22/12/2020	Rates Refund	\$9,829.66
22/12/2020	Rates Refund	\$582.74
22/12/2020	Aguamotion Office Petty Cash	\$228.05
	Petty Cash	
22/12/2020	Telstra	\$12,004.24
	Phone Charges For The City	<u> </u>
	,	
	,	
22/12/2020		\$7,342.50
		. , ,
	Assets	
22/12/2020	Blackwell & Associates Pty Ltd	\$660.00
	Design Review Panel - Approvals	
22/12/2020	Miriam Sue Kauhiva	\$100.00
	2 Hot Hula Workshops - Cultural	
	Development	
		-
22/12/2020		\$91.30
22/12/2020	,	\$260.00
ZZI 1ZIZUZU	•	\$360.00
22/12/2020	Wanneroo Golf Club Incorporated	\$3,200.00
	22/12/2020 22/12/2020 22/12/2020 22/12/2020 22/12/2020 22/12/2020 22/12/2020 22/12/2020 22/12/2020 22/12/2020 22/12/2020 22/12/2020 22/12/2020 22/12/2020 22/12/2020 22/12/2020 22/12/2020	Bond Refund 22/12/2020 L P Muricken Bond Refund 22/12/2020 Penny Stratford Bond Refund 22/12/2020 Thomas Eustasie Bond Refund 22/12/2020 E Joyce Bond Refund 22/12/2020 Annemarie Poland Bond Refund 22/12/2020 Jackie Brierley Bond Refund 22/12/2020 Jackie Brierley Bond Refund 22/12/2020 Jilli Smith Bond Refund 22/12/2020 Emily Dickinson Bond Refund 22/12/2020 N McLoughlin Bond Refund 22/12/2020 Milford Homes Pty Ltd Refund - Development Application - Incomplete 22/12/2020 Rates Refund 22/12/2020 Rates Refund 22/12/2020 Rates Refund 22/12/2020 Rates Refund 22/12/2020 Aquamotion Office Petty Cash Petty Cash Petty Cash Petty Cash Design Review - Yanchep Industrial Area - Assets 22/12/2020 Biackwell & Associates Pty Ltd Design Review Panel - Approvals 22/12/2020 Revel Electrical Supplies Pty Ltd Emergency Stop Control Station - Ashby - Workshop 22/12/2020 Stephanie Brown Market Stalls - Buy Local Event - Place Management

	T	Wanneroo Business Association & CoW	
		Business Christmas Party - Economic	
		Development	
00120916	29/12/2020	Quinns Rocks Junior Cricket Club	\$100.00
		Bond Refund	
00120917	29/12/2020	Buccaneer Pools	\$147.00
		Refund - Application Fee - DA2020/1618	
00120918	29/12/2020	Rates Refund	\$750.00
00120919	29/12/2020	Prime Eglinton Pty Ltd	\$59,964.30
		Bond Return - East Of The Beach Stage 4A - Eglinton WAPC 155700	
00120920	29/12/2020	Telstra	\$36,085.40
		Communication Charges For The City	· · · · · ·
		,	
		Total Director Corporate Services Advance - Cheques	\$378,176.94
		ELECTRONIC FUNDS TRANSFER	
00004000	01/12/2020	LEECTRONIC FONDS TRANSFER	
00004000	01/12/2020	Western Power	\$10,604.00
		Power Up Grade - Provost Park - Assets	\$10,004.00
		Streetlight - Buntine Way & Nankivell Way	
		- Assets	
		Design Fee - Neerabup Industrial Area -	
		Assets	
00004001	01/12/2020		
		Alinta Gas	\$2,204.65
		Gas Supplies For The City	
		Australian Manufacturing Workers Union	\$147.70
		Payroll Deductions	
		Australian Services Union	\$671.40
		Payroll Deductions	
		Australian Taxation Office	\$549,227.00
		Payroll Deductions	
		Ben Trager Homes Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
		Celebration Homes Pty Ltd	\$3,055.99
		Refund - 2 Street & Verge Bonds	
		CFMEU	\$80.00
		Payroll Deductions	
		Child Support Agency	\$1,581.85
		Payroll Deductions	
		City of Wanneroo - Payroll Rates	\$6,120.00
		Payroll Deductions	
		City of Wanneroo - Social Club	\$680.00
		Payroll Deductions	
		Cr Paul Miles	\$783.71

Г	Traval Allawaraa Cantarahar 2000 9	
	Travel Allowance - September 2020 &	
	Corporate Apparel	
	Department of Fire & Emergency Services	\$6,898,957.62
	2020 / 2021 ESL Quarter 2 - Rates	
	Fleet Network	\$1,617.90
	Input Tax Credits - Salary Packaging -	
	24.11.2020 - Finance	
	Payroll Deductions	
	HBF Health Limited	\$643.00
	Payroll Deductions	
	Homebuyers Centre	\$633.53
	Refund - Building Application - Duplicate	<u> </u>
	Landgate	\$4,777.12
	Gross Rental Valuations - Rates	+ 1,11111
	Aerial Imagery - ICT	
	LD & D Australia Pty Ltd	\$367.05
	Milk Deliveries For The City	ψυυ1.05
	LGRCEU	\$1,609.26
		\$1,009.20
	Payroll Deductions	#40.047.00
	Maxxia Pty Ltd	\$10,617.33
	Input Tax Credits - Salary Packaging October 2020 - Finance	
	Payroll Deductions	
	Miss Caitlin MacRitchie	\$522.50
	Reimbursement - Pool Operations Course - Aquamotion	
	Mr Alan Cope	\$360.00
	Vehicle Crossing Subsidy	φοσοισσ
	Mr Aldo Joveski	\$42.50
	Dog Registration Refund - Deceased	Ψ+2.00
	Mr Andrew Reimann	\$360.00
	Vehicle Crossing Subsidy	φ300.00
	Mr Daniel Tsekos	\$2,000,00
		\$3,000.00
	Refund – 2 Street & Verge Bonds	Φ 7 40.00
	Rates Refund	\$710.28
	Mr James Curran	\$712.25
	Reimbursement - Building Surveyor Registration - Planning	
	Mr John McKenna	\$360.00
	Vehicle Crossing Subsidy	
	Rates Refund	\$925.04
	Rates Refund	\$2,003.15
	Rates Refund	\$428.90
	Rates Refund	\$2,289.41
	Mr Tristan Miles	\$150.00
	Dog Registration Refund - Sterilised	ψ100.00
	Mr Ulysses Leynes	\$2,000.00
	Refund – Street & Verge Bond	Ψ2,000.00
	Morana - Street & Verge Duna	

		Mrs Christine Armstrong	\$20.00
		Dog Registration Refund - Deceased	γ=0.00
		Mrs Emma Meech	\$360.00
		Vehicle Crossing Subsidy	Ψ000.00
		Mrs Katherine Griffiths	\$30.00
			ψ30.00
		Dog Registration Refund - Sterilised	ФE 4.00
		Rates Refund	\$54.92
		Rates Refund	\$570.22
		Mrs Renee Rees	\$360.00
		Vehicle Crossing Subsidy	
		Rates Refund	\$291.10
		Rates Refund	\$548.43
		Ms Rosemary Trimboli	\$82.80
		Refund – Swimming Lessons -	
		Aquamotion	
		Paywise Pty Ltd	\$2,083.21
		Input Tax Credits - Salary Packaging October 2020 - Finance	
		Payroll Deductions	
		Residential Building WA Pty Ltd	\$16,000.00
		Refund - 8 Street & Verge Bonds	ψ.ο,σσσ.σσ
		Rates Refund	\$2,434.40
		Smartsalary	\$8,904.03
		Input Tax Credits - Salary Packaging	φο,904.03
		October 2020 - Finance	
		Payroll Deductions	
		Synergy	\$12,404.30
		Power Supplies For The City	
		Trailer Parts Pty Ltd	\$871.36
		Vehicle Spare Parts - Fleet	
		Ventura Home Group Pty Ltd	\$6,216.00
		Refund - 4 Street & Verge Bonds	. ,
		Water Corporation	\$6,215.47
		Water Charges For The City	ΨΟ,Σ10.17
		Water orlanges for the only	
00004002	01/12/2020		
		AARCO Asbestos Solutions	\$1,861.75
		Works - Various Locations / Types - Waste Services	
		Accenture Australia Pty Ltd	\$6,600.00
		Professional Services - Non-Production	ψ0,000.00
		Oracle - ICT	
		Advanced Traffic Management	\$11,248.41
		Traffic Control Services For The City	ψ <u>,</u> = 10. 11
		AFGRI Equipment Australia Pty Ltd	\$1,350.03
		Mower Blades - Stores	ψ1,550.05
			¢47.40
		Allstamps Stomp Name Floor	\$47.40
		Stamp - Name - Fleet	#=00. **
	1	Archival Survival Pty Ltd	\$528.41

Stationery Items - Libraries / Museum	
Armaguard	\$189.99
Cash Collection Service For The City	***************************************
AV Truck Service Pty Ltd	\$628.67
Vehicle Spare Parts - Stores / Fleet	Ψ020101
Bee Advice	\$200.00
Remove Bees - Crivelli Park - Parks	Ψ200.00
	\$400 E4
Binley Fencing	\$408.54
Temporary Fencing - Abbeville Oval - Assets	
Bollig Design Group Ltd	\$660.00
Consultancy - Alkimos ARC - Community	
Facilities	D 1110501
Bridgestone Australia Limited	\$14,185.91
Tyre Fitting Services For The City	
Bunzl Limited	\$2,156.40
Stock - Stores Issues	
Car Care Motor Company Pty Ltd	\$328.90
Vehicle Service - Fleet	
Carramar Resources Industries	\$4,262.61
Disposal Of Rubble - Assets	
Castledine Gregory	\$8,951.25
Legal Fees For The City	
CDM Australia Pty Ltd	\$4,180.00
Professional Services - Support	
Technician - ICT	
Cherry's Catering	\$1,305.00
Catering Services For The City	
Coca Cola Amatil Pty Ltd	\$506.32
Beverages - Kingsway	
Connectiv	\$599.50
Fit Solar GPS - Fleet Assets	*
Cooldrive Distribution	\$399.10
Vehicle Spare Parts - Stores	Ψ000.10
Corsign (WA) Pty Ltd	\$69.30
Stickers For Corflute Signs - Landsdale	φυσ.30
Park - Parks	
CS Legal	\$1,122.20
Court Fees - Rating Services	
Department Of Biodiversity, Conservation And Attractions	\$1,110.00
Guided Cultural Walk - Yaberoo Budjara Heritage Trail - Community Development	
Master Of Ceremony - 2020 Naidoc Week Flag Raising Ceremony - Community Development	
Dowsing Group Pty Ltd	\$75,796.82
Concrete Works For The City	φ. ο _γ . οσ.σ <u>α</u>
Drainflow Services Pty Ltd	\$30,065.56
Diaminow Corvidos I ty Ltd	Ψου,ουσ.ου

Sweeping / Drain Cleaning Services For	
The City Elevator Direction	\$3,960.00
Repair - Lift 1 Civic Centre - Building	ψ3,900.00
Maintenance	
Emineo Engineering Services	\$9,125.05
Installation Of Observation Tower -	Ψο,:=ο:οο
Yanchep Beach - Facilities	
Environmental Industries Pty Ltd	\$5,831.02
Landscape Maintenance Services For The City	
Equifax Australasia Credit Rating Pty Ltd	\$800.80
2 Financial Checks - Contracts &	
Procurement	
Ergolink	\$233.15
Corded Keyboard And Footrest - Waste	
Focus Consulting WA Pty Ltd	\$9,471.00
Electrical Consulting Services - Various Locations - Assets	
Forrest And Forrest Games	\$4,578.75
Supply Bio Char Amendment 55 -	ψ 1,01 011 0
Kingsway Cricket - Parks	
Annual Active Park Fertiliser Program - Parks	
Frontline Fire & Rescue Equipment	\$1,658.65
Repair Pump Outlet - Fire Services	
Geoff's Tree Service Pty Ltd	\$93,644.47
Pruning Works For The City	
Global Marine Enclosures Pty Ltd	\$1,672.00
Excavator Hire - Summer Maintenance - Engineering	
Grasstrees Australia	\$451.00
Hardcastle Park - Plant Watering - Projects	•
Guardian Doors	\$121.00
Repairs To Doors - Clarkson Volunteer Bushfire Brigade - Building Maintenance	V.2.1.66
	¢074.70
Hanson Construction Materials Pty Ltd Kerbing - Kingsway Football Club -	\$271.70
Engineering	
Headset ERA	\$330.00
Poly Wireless Headset - ICT	Ψ000.00
Heatley Sales Pty Ltd	\$131.01
Hose Clamps - Stores	ψισι.σι
HFM Asset Management Pty Ltd	\$6,970.70
· ·	φ0,970.70
Consultancy Services - Kingsway Olympic Soccer Clubrooms - Assets	
Hire King	\$530.00
Glow Furniture Hire - Wanneroo Show - Youth Services	
Hose Right	\$332.35

Vehicle Spare Parts - Fleet	
Hydroquip Pumps	\$10,314.70
Reticulation Pump Works - Various Locations - Parks	· · ·
Iconic Property Services Pty Ltd	\$786.64
Cleaning Services For The City	<u> </u>
Identity Perth	\$4,672.25
Flyer Design - Discovery Yanchep -	<u> </u>
Economic Development	
Concept, Design & Layout - Brochure - Cultural Development	
Design & Output Files - Libraries Reading Club Campaign - Cultural Development	
Imagesource Digital Solutions	\$2,041.60
Signage - Gumblossom Park - Facilities	
Shelf Signage - Library Services	
Pull Up Banners X 2 - Wanneroo Show 2020 - Events	
Impact Training Corporation	\$1,080.00
Sales Training Aquamotion / Kingsway	
Integrity Industrial Pty Ltd	\$32,279.45
Casual Labour For The City	
Interfire Agencies Pty Ltd	\$298.93
Fire Boots - Community Safety	
IPWEA WA	\$825.00
Asset Management Forum - Levels Of Service - 1 Attendee - Assets	
Asset Management Forum - Introduction To Asset Management - 1 Attendee - Assets	
Asset Management Forum - Linking Asset Management To The Long Term Financial Plan - 1 Attendee - Assets	
Irrigation Design Services	\$3,942.40
Irrigation Design - Anchorage Drive - Parks	
J Blackwood & Son Ltd	\$64.24
Vehicle Spare Parts - Fleet	
Janissen Electrics	\$6,234.80
Test & Commission Earth Point Drains - Aquamotion - Assets	
Jason Sign Makers	\$1,695.10
Bus Shelter Repairs - Engineering	
JWA Oilfield Supplies Pty Ltd	\$40,431.05
Dura-Base Mats - Yanchep Lagoon SLSC / Quinns Mindarie SLSC - Assets	
Kleenit	\$939.33
Graffiti Removal For The City	<u> </u>
Landcare Weed Control	\$4,707.87
Handweeding - Edgar Griffiths Park - Conservation	* 1,1 0.101

	LD Total	\$4,731.18
	Part Claim - 15 Eucalyptus & Tubestock For Winter Planting - Assets	
	Lee Syminton	\$9,990.75
	Architectural Consultancy - Leatherback Park Sports Amenities Building - Assets	, ,
	Major Motors	\$1,667.81
	Vehicle Spare Parts - Stores / Fleet	· ·
	Manheim Pty Ltd	\$1,061.62
	Vehicle Selling Fees - Community Safety	
	Marketforce Pty Ltd	\$325.29
	Advertising Services For The City	
	Mayday Earthmoving	\$704.00
	Heavy Equipment Hire For The City	
	Mercer Consulting (Australia) Pty Ltd	\$9,163.00
	Consultancy Service - Statement Of Work - People & Culture	
	Consultancy Service - Desktop Reviews - People & Culture	
	Michael Page International (Australia) Pty Ltd	\$5,803.72
	Casual Labour For The City	
	Mindarie Regional Council	\$530,807.75
	Refuse Disposal For The City	
	Moore Australia (WA) Pty Ltd As Agent	\$198.00
	Registration - Regulations Webinar - 1 Attendee - Finance	
	NAPA - GPC Asia Pacific Pty Ltd	\$420.87
	Vehicle Spare Parts - Fleet	
	Navman Wireless Australia Pty Ltd	\$3,674.00
	Remove / Re Fit GPS - Fleet Assets	
	Northern Lawnmower & Chainsaw Specialists	\$296.60
	Tool Purchases - Conservation	
	On Tap Plumbing & Gas Pty Ltd	\$9,923.80
	Plumbing Maintenance For The City	
	Online Social Butterfly	\$2,750.00
	Business Advisory - Plate Up Your Life Branding & Logo Package - Economic Development	
	Economic Recovery Fund - Kissane & Co: Social Media Coaching - Economic Development	
	Paperbark Technologies Pty Ltd	\$2,444.20
	Arborist Reports - Various Locations - Parks	• •
	Prestige Alarms	\$1,059.58
	Alarm / CCTV Services For The City	
	Pritchard Francis Consulting Pty Ltd	\$11,371.25

	Consultancy Services - Water	
	Management Engineering - Economic	
	Development	
	Programmed Integrated Workforce	\$3,644.17
	Casual Labour For The City	
	RAC Motoring & Services Pty Ltd	\$99.00
	Call Out Fees For The City	
	RAMM Software Ltd	\$242.00
	Creation Of WFS For Security Feature Fittings - ICT	
	Reliable Fencing Since 1974	\$15,130.50
	Fencing / Gate Works - Various Locations - Parks / Assets	· · ·
	Road & Traffic Services	\$2,926.00
	Linemarking - Caporn / Franklin - Assets	ψ_,σ_σσσσ
	Roads 2000	\$52,147.45
	Valley Views - Renewal Program -	, , , , , , , , , , , , , , , , , , , ,
	Projects	
	Safety And Rescue Equipment	\$385.00
	Height Safety Equipment Inspection - Leatherback Pavilion - Assets	
	Safety Tactile Pave	\$3,788.92
	Replace Damaged Tactiles - Various Locations - Engineering	• •
	Sage Consulting Engineers	\$5,414.75
	Road Lighting - Neerabup Industrial Area - Assets	φο, π σ
	Schindler Lifts Australia Pty Ltd	\$3,474.55
	Lift And / Or Escalator Service - November 2020 - Building Maintenance	+=/
	Scott Print	\$784.30
	Printing - Yanchep Brochure - Economic Development	Ψ704.00
	Printing - Mayoral Envelopes	
	Printing - Thank You Cards - People And Culture	
	Sifting Sands	\$1,992.86
	Sand Cleaning X 5 Locations - Parks	<u> </u>
	SJ McKee Maintenance Pty Ltd	\$607.00
	Repair Fence - Malone Mews - Waste Services	·
	Smartbuilt Perth Pty Ltd	\$7,797.16
	Pest Control Services For The City	
	Sodexo Australia	\$705.10
	Catering Services For The City	,
	Sonic Healthplus Pty Ltd	\$2,252.25
	Medical Fees For The City	, , ====
	St John Ambulance Western Australia	\$736.82
	First Aid Supplies - OSH	Ţ: 33.32
	Statewide Bearings	\$445.63
 	Vehicle Spare Parts - Fleet	+ 1010

Steven Tweedie	\$550.00
Design 4 Role Play Scenarios - People	
And Culture	40-0
Stewart & Heaton Clothing Company Pty	\$376.26
Ltd PPE - Fire Services	
Supreme Dry Cleans and Laundrette	\$600.00
Laundry Services - Kingsway	φου.υυ
Supreme Shades Pty Ltd	PGE EQG 40
	\$65,586.40
Install Shade Sail - Glenfine & Gangway Parks - Assets	
Tamala Park Regional Council	\$3,229.00
GST Payable - October 2020 Pursuant To	,
Section 153B Of Agreement - Finance	#0.050.04
Terravac Vacuum Excavations Pty Ltd	\$9,652.94
Location Of Services - Various Locations	A 40 - 65
That Greek Food Truck	\$137.00
Catering Services For The City	
The Distributors Perth	\$245.60
Snacks And Confectionery - Kingsway	
The Perth Mint	\$2,546.50
500 Citizenship Coins - Place	
Management	#0.400.00
The Rigging Shed	\$2,423.08
Testing / Tagging Equipment - Assets	
The Royal Life Saving Society Australia	\$8,674.25
Home Pool Barrier Inspection -	
Compliance The Trustee for Hayto Trust	\$481.25
Video - Positive News Stories Project -	Ψ401.23
Community Development	
The Trustee for New Dealership Trust	\$117,110.24
New Vehicle Purchase - Ranger WN	
34252 \$39,795.95 - Fleet Assets	
New Vehicle Purchase - Ranger WN 34253 \$38,951.82 - Fleet Assets	
New Vehicle Purchase - Ranger WN 34254 \$38,362.47 - Fleet Assets	
The Trustee For Top End Imports Trust	\$1,254.00
Frillneck Cap Silver - Ashby - Fleet	ψ1,234.00
Management	
TJ Depiazzi & Sons	\$25,701.61
Mulch - Edgar Griffith Carpark - Assets	,
Mulch - Marmion Avenue Landscaping -	
Assets	
Pine Bark Mulch - Depot - Parks	
Toll Transport Pty Ltd	\$20.97
Courier Charges For The City	
Toolmart	\$62.95
Tool Purchases - Fleet	

		Triton Electrical Contractors Pty Ltd	\$1,742.95
		Electrical Works - Carosa Park - Parks	. ,
		Trophy Shop Australia	\$68.50
		Employee Name Badges	, , , , , ,
		Turf Care WA Pty Ltd	\$731.47
		Topdressing X 2 Parks - Parks	4.0
		WA Hino Sales & Service	\$590.83
		Vehicle Spare Parts - Fleet	φοσσ.σσ
		WA Limestone Company	\$1,418.42
		Limestone - Edgar Griffiths Carpark -	Ψ1,+10.+2
		Assets	
		Wanneroo Business Association	\$990.00
		Incorporated	•
		Workshop Delivery - Cyber Security For Businesses 24.11.2020 - Economic Development	
		Wanneroo Electric	\$24,467.48
		Electrical Maintenance For The City	
		Wanneroo Towing Service	\$154.00
		Towing Services - Fleet	
		Western Australian Local Government	\$50.00
		Association	
		Training - Breakfast With The Directors - 1 Attendee - 29.10.2020	
		Wrong Fuel Rescue Pty Ltd	\$584.15
		Incorrect Fuel - WN 34240 - Ranger	
		WSP Australia Pty Ltd	\$13,794.00
		Consultancy - Wangara CCTV - Assets	
		Yanchep Surf Lifesaving Club	\$22,000.00
		Beach Safety Services - 2020 / 2021 Payment Part 1 - Community Facilities	
00004003	01/12/2020	Rates Refund	\$1,277.25
00004003	01/12/2020	Rates Refund	\$1,642.08
		Rates Refund	\$1,488.67
		Rates Refund	\$925.03
		Rates Refund	\$1,849.84
		Nates Neturiu	φ1,049.04
00004004	08/12/2020		
00004004	00/12/2020	Alinta Gas	\$190.55
			\$190.55
		Gas Supplies For The City	Ф7 050 F0
		Australia Post	\$7,856.50
		Billpay Transaction Fees - Rates	ФО ООО ОО
		Ben Trager Homes Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	40.000.00
		Blueprint Homes (WA) Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	A.
		Deborah Hewitt	\$1,000.00
		Refund - Street & Verge Bond	

		Department of Planning, Lands and Heritage	\$1,400.75
		Refund - Development Application - Overpaid	
		First Homebuilders Pty Ltd	\$6,000.00
		Refund - 3 Street & Verge Bonds	, ,
		G8 EDUCATION	\$305.35
		Refund - Food Business - Sold	·
		Home Industry Builders Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	. ,
		LD & D Australia Pty Ltd	\$265.40
		Milk Deliveries For The City	*
		Materon Investments WA Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	Ψ=,σσσ.σσ
		Mr Jose Petricher	\$26.00
		Refund - Copy Of Rates Notice - Paid Twice	Ψ20:00
		Mrs Kelly Scott	\$2,000.00
		Refund - Street & Verge Bond	. ,
		Ms Susan Dalgleish	\$299.00
		Reimbursement - Solid State Hard Drive	+
		Quinns Mindarie Surf Life Saving Club	\$22,000.00
		Incorporated	V ==,000.00
		Beach Safety Services - Facilities	
		SSB Pty Ltd	\$4,000.00
		Refund - 2 Street & Verge Bonds	
		Synergy	\$580,937.20
		Power Supplies For The City	
		Trailer Parts Pty Ltd	\$298.09
		Vehicle Spare Parts - Fleet	
		Ventura Home Group Pty Ltd	\$10,000.00
		Refund - 5 Street & Verge Bonds	
		Water Corporation	\$3,997.56
		Water Charges For The City	
00004005	08/12/2020		
		Rates Refund	\$2,618.04
00004006	08/12/2020		
		BCA Consultants (WA) Pty Ltd	\$5,940.00
		Consultancy - Boiler Replacement - Aquamotion - Assets	,
		Geared Construction Pty Ltd	\$16,453.25
		Timelock Installation - Alexander Heights Park - Assets	Ţ12,133. <u>2</u> 0
		Lantern Architecture	\$7,887.00
		Refurbishment Of Existing Building -	Ţ.,3330
		Kingsway - Assets	
		WEX Australia Pty Ltd	\$1,549.75
		Fuel - Stores	

00004007	08/12/2020		
	00/12/2020	Action Glass & Aluminium	\$1,613.49
		Glazing Services For The City	
		Active Discovery	\$164,998.90
		Renewal Of Playground - Garry Meinck -	· · · · · · · · · · · · · · · · · · ·
		Assets	
		Adelphi Apparel	\$275.00
		Uniforms - Community Safety	
		Adform Engraving & Signs	\$33.55
		Name Badges - Emergency Services	
		Alexander House of Flowers	\$115.00
		Floral Arrangement - 50th Wedding Anniversary D & S Bird - Office Of The Mayor	
		Allstamps	\$97.05
		Time Stamp - Records	φσσο
		Stamp - Name - Approvals	
		Appliance Service Agents Pty Ltd	\$163.00
		Oven Repair - New Civic Centre - Building Maintenance	ψ. (Θ. (Θ. (Θ. (Θ. (Θ. (Θ. (Θ. (Θ. (Θ. (Θ
		Atom Supply	\$1,304.23
		Stock - Stores Issues	
		Australian Airconditioning Services Ltd	\$1,200.29
		Airconditioning Services For The City	
		Auto Blackbox Pty Ltd	\$6,291.01
		SD Card 64gb - Emergency Services	
		AV Truck Service Pty Ltd	\$7,922.32
		Vehicle Spare Parts - Fleet	+ /
		Bamford Consulting Ecologists	\$8,624.00
		Fauna Survey - Koondoola And Landsdale - Parks	. ,
		BCA Consultants (WA) Pty Ltd	\$495.00
		Consultancy - Boiler Replacement - Aquamotion - Assets	
		Bee Advice	\$200.00
		Relocate Bee Swarm - Kingsway Baseball - Parks	
		Bibliotheca Australia Pty Ltd	\$2,274.80
		Supply Of RFID Tags - Library Services	
		Biologic Environmental Survey Pty Ltd	\$5,023.10
		2020 Spring Biological Survey - New Animal Care Centre - Assets	
		Bladon WA Pty Ltd	\$155.54
		Corporate Uniform - Approvals	
		BOC Limited	\$59.01
		Industrial Nitrogen & Oxygen - Fleet & Community Safety	·
		BP Australia Ltd	\$65,140.92
		Fuel Issues For The City	. ,

Bridgestone Australia Limited	\$10,710.06
Tyre Fitting Services For The City	
Bucher Municipal Pty Ltd	\$5,430.79
Vehicle Spare Parts - Stores	
Canon Production Printing Australia Ltd	\$287.32
Printing Paper - Assets	
Car Care Motor Company Pty Ltd	\$2,387.00
Vehicle Services - Fleet	· ·
Cat Welfare Society Incorporated	\$1,025.00
Daily Impound Fees - Rangers	
Challenge Brass Band	\$118.80
Hire Fee Refund	·
Cherry's Catering	\$2,438.34
Catering Services For The City	. ,
Chris Kershaw Photography	\$1,100.00
Photography - Citizenship Ceremony	+ /
26.11.2020 - Place Management	
Photography - Ministerial Visit 23.11.2020 - Place Management	
CK Maloney Surveying	\$3,509.00
Detail Survey - Marmion / Santa Barbara -	ψ3,303.00
Assets	
Clark Equipment Sales Pty Ltd	\$782.61
Vehicle Spare Parts - Fleet	· · · · · · · · · · · · · · · · · · ·
Claw Environmental	\$135.30
Collect Polystyrene - Waste	·
Clinipath Pathology	\$359.96
Medical Fees For The City	· · · · · · · · · · · · · · · · · · ·
Coates Hire Operations Pty Ltd	\$1,483.02
Lunch Room - Franklin Road - Assets	. ,
Coca Cola Amatil Pty Ltd	\$758.62
Beverages - Kingsway Stadium	******
Community Greenwaste Recycling Pty Ltd	\$1,931.60
Waste Recycling - Engineering	41,001100
Corsign (WA) Pty Ltd	\$1,806.20
Sign - Dog Park Closure - Parks	Ψ1,000.20
Signs - Wangara Greens Site -	
Engineering	
Sign - Wanneroo Community Centre - Engineering	
Critical Fire Protection & Training Ltd	\$5,146.48
Fire Detection Equipment Services - Building Maintenance	
Diamond Lock & Security	\$8,402.00
Locks - Stores Stock	ΨΟ, 102.00
Diamond Plumbing & Gas	\$1,048.12
Plumbing Maintenance For The City	ψ1,040.12
Direct Communications	\$874.50
	ψ014.30
Install Two Way Radio - Fleet	

Dowsing Group Pty Ltd	\$13,077.00
Concrete Works - Calabrese Avenue -	
Engineering Footpath Carlow Way Engineering	
Footpath - Carlow Way - Engineering	040 E40 04
Drainflow Services Pty Ltd	\$12,548.64
Drainage Inspections - Wanneroo - Engineering	
Drain Cleaning & Road Sweeping -	
Clarkson - Engineering	
Drovers Vet Hospital Pty Ltd	\$1,123.80
Veterinary Services - Rangers	4 1,12100
Dual Autos Pty Ltd	\$394.70
Vehicle Repairs - Fleet	Ψοσ σ
Ecoscape Australia Pty Ltd	\$16,654.00
Basic Fauna Survey - Lot 9003 Mather	ψ10,001100
Drive Neerabup - Property	
Neerabup Assessments - Portion 2 -	
Property	
Ellenby Tree Farms	\$16,907.00
Supply Trees - Kalbarri Park - Parks	
Planting - Cooloola Place - Parks	
Plants - Booderee Park - Parks	
Elliotts Irrigation Pty Ltd	\$7,715.15
Irrigation Works - Carramar Golf Course - Parks	
Irrigation Repairs - Connolly Drive - Assets	
Emerg Solutions Pty Ltd	\$600.00
Bart Direct SMS Numbers Annual Fee - Community Safety	
Environmental Industries Pty Ltd	\$185,116.12
Landscape Maintenance For The City	
Equifax Australasia Credit Rating Pty Ltd	\$69.30
Company Financial Check - Procurement	·
Equifax Australasia Workforce Solutions Pty Limited	\$138.60
Australian Criminal History Check - Community Safety	
Euro Diesel Services Pty Ltd	\$36.93
Vehicle Spare Parts - Stores	
Flick Anticimex Pty Ltd	\$135.38
Sanitary Services For The City	
Focus Consulting WA Pty Ltd	\$15,235.00
Consulting Services - Electricity Capacity Review - Carramar Golf Club - Assets	
Consultancy Services - Gumblossom Baseball Batting Cage Lighting - Assets	
Power Capacity Assessment - Gumblossom Community Centre - Assets	
Forch Australia Pty Ltd	\$1,511.40
Glass Cleaner - Stores	ψ1,511.40
Glass Cicalici - Sicies	

	Forrest And Forrest Games	\$3,247.20
	Conduct Nematode Pesticide Trial - Parks	70,200
	Frontline Fire & Rescue Equipment	\$2,143.68
	Scott Pro Filter - Community Safety	Ψ_,::::::::
	Geoff's Tree Service Pty Ltd	\$37,708.38
	Pruning Works For The City	+-,
	Grasstrees Australia	\$451.00
	Watering Of Grasstrees - Hardcastle Park	Ţ 10 1100
	- Assets	
	Green Options Pty Ltd	\$11,008.71
	Mowing Services For The City	
	Green's Hire Service Pty Ltd	\$7,458.00
	Side Loader Dry - Waste Services	
	Hanson Construction Materials Pty Ltd	\$265.10
	Concrete Mix - Joondalup Drive -	
	Engineering	
	Heatley Sales Pty Ltd	\$1,767.48
	Mechanics Gloves - Stores Stock	
	Heavy Automatics	\$218.15
	Vehicle Spare Parts - Fleet	
	Hemsley Paterson	\$2,200.00
	Rent Assessment - Highclere Boulevard - Property	
	HFM Asset Management Pty Ltd	\$6,971.80
	Consultancy Services - Kingsway Olympic Soccer Clubrooms - Assets	
	Hickey Constructions Pty Ltd	\$1,474.00
	Replace Decking Boards - Broadview Park - Landsdale - Parks	
	Capping Repairs - Hacienda Park - Parks	
	Hitachi Construction Machinery Pty Ltd	\$166.25
	Vehicle Spare Parts - Fleet	+
	Hose Right	\$691.11
	Vehicle Spare Parts - Fleet	+
	Hydroquip Pumps	\$7,059.80
	Reticulation Pump Repairs - Parks	
	Iconic Property Services Pty Ltd	\$36,036.93
	Cleaning Services For The City	<u> </u>
	Ignitzee	\$1,595.00
	Economic Recovery Fund - Innovation Services - West Coast Drones - Economic Development	, ,
	Imagesource Digital Solutions	\$170.50
	Printing - Floor Graphics - Kingsway	
	Integrity Industrial Pty Ltd	\$21,103.64
	Casual Labour For The City	. , -
	Intelife Group	\$18,012.48
	BBQ Cleaning - Parks	-,-,-
	Interfire Agencies Pty Ltd	\$1,758.52
-	Fire Blankets - Community Safety	¥ - 1 - 2 - 2 - 2

J Blackwood & Son Ltd	\$1,597.93
PPE - Stores Stock & Waste	
5 Pocket Books - "Take 5" Safety – People	
& Culture	
James Bennett Pty Ltd	\$3,328.68
Book Purchases - Library Services	
Jason Sign Makers	\$264.00
Control Magnets - Community Safety	
JDSI Consulting Engineers	\$18,871.47
Consultancy Services - Halesworth Park -	+ -,-
Assets	
Consultancy Services - Butler North	
District Open Space - Assets	
Kelyn Training Services	\$1,950.00
Training - WTM & Traffic Control -	
Engineering	
Kleenheat Gas Pty Ltd	\$133.15
Gas Supplies For The City	
Kleenit	\$1,781.21
Graffiti Removal For The City	
Ko Ko's Dry Cleaning Service	\$1,100.00
Cleaning Of 2 Wedding Dresses - Heritage	ψ.,.σσ.σσ
& Museums	
Landcare Weed Control	\$51,766.93
Weed Control Services For The City	. ,
Laundry Express	\$1,384.31
Cleaning Of Linen - Hospitality	Ψ1,001.01
LD Total	\$201,613.05
Landscape Maintenance For The City	Ψ201,013.03
Let's All Party	\$2,595.00
· · · · · · · · · · · · · · · · · · ·	φ2,595.00
Amusement Hire - Picasso Park - Place Management	
Inflatables - Kingsway - Place	
Management	
Mini Golf Hire - Wanneroo Show 2020 -	
Place Management	
Lets Go Kids	\$1,991.00
Advertising - 2021 WA Edition - Advocacy	
& Economic Development	
Limitless Promotions	\$7,465.00
Cat & Dog Discs - Community Safety	
Lindsay Miles	\$659.98
Workshop - Reducing Food Waste Talk November 2020 - Waste	
Books - The Less Waste No Fuss Kitchen - Library Services	
Living Turf	\$7,733.00
Supply Fertiliser - Parks	Ψ1,133.00
	¢ € 222 4 <i>E</i>
Major Motors	\$6,332.15
Vehicle Spare Parts - Stores/Fleet	

Manheim Pty Ltd	\$2,501.84
Vehicle Selling Fees - Community Safety	
Marketforce Pty Ltd	\$254.14
Update Wanneroo Connect Logo -	Ψ======
Economic Development	
Mayday Earthmoving	\$759.00
Heavy Equipment Hire For The City	ψ. σσ.σσ
Metropolitan Cash Register Co	\$484.00
Thermal Paper Roll - Library	Ψ.σσσ
Mindarie Regional Council	\$112,617.35
Refuse Disposal For The City	Ψ112,011.00
Mini-Tankers Australia Pty Ltd	\$2,176.04
Fuel Issues - November 2020 - Stores	Ψ2,170.04
Miracle Recreation Equipment Pty Ltd	\$12,180.85
	\$12,100.03
Playground Equipment Repairs - Parks NAPA - GPC Asia Pacific Pty Ltd	\$241.85
-	Φ∠41.00
Vehicle Spare Parts - Fleet/Stores	ФО 700 00
Natural Area Holdings Pty Ltd	\$8,736.29
Clean-up - Ridgewood Lake - Parks	
Maintenance Works - Beach Access Way - Parks	
Neverfail Springwater Limited	\$23.40
Water - Print Room	
Northern Lawnmower & Chainsaw	\$728.50
Specialists	
Vehicle Spare Parts - Stores	
NVMS Pty Ltd	\$1,357.40
10m Cable Cord - Health	
Office Of The Auditor General	\$1,100.00
Audit Grant Acquittal - Roads To Recovery - Finance	
Officeworks Superstores Pty Ltd	\$95.01
Vivitar 62" Tripod - Health	
On Tap Plumbing & Gas Pty Ltd	\$19,653.18
Plumbing Maintenance For The City	<u> </u>
Online Social Butterfly	\$1,650.00
Strategic Marketing - Focus Coaching - Advocacy & Economic Development	. ,
Paperbark Technologies Pty Ltd	\$352.00
Arborist Report - Garden Park Drive -	φ352.00
Assets	
Parker Black & Forrest	\$226.60
Locking Services For The City	
Perth Progressive Supplies	\$2,453.88
Viroclean - Fleet	
Prestige Alarms	\$22,625.48
Alarm / CCTV Services For The City	
Programmed Integrated Workforce	\$2,013.88
Casual Labour For The City	+-,

Repair Fencing - Gumblossom Oval -	
Parks	
Install Bollard - Anthony Waring Park - Parks	
Repair Nets - Kingsbridge Baseball - Parks	
Replace Bollard - Coogee Park - Parks	
Repco	\$385.59
Stock - Stores Issues	¥
Ricoh Australia Pty Ltd	\$2,864.86
Lease Charge - Print Room	Ψ=,σσσσ
Road & Traffic Services	\$3,797.16
Linemarking - Parking Bays - Wanneroo Civic Centre - Engineering	ψο,ποτ.πο
Linemarking - Parking Bays - Landsdale Primary School - Engineering	
Roads 2000	\$70,623.65
Lay Asphalt - Driver - Assets	<u> </u>
Rubek Automatic Doors	\$3,851.10
Automatic Door Services For The City	. ,
Safety And Rescue Equipment	\$344.30
Dropline - Elliott Parks Clubroom - Building	V
Maintenance	
Scoop Digital Pty Ltd	\$1,215.50
Discover Wanneroo Website - Economic	ψ1,210.00
Development	
Scotts Trimming Service	\$132.00
Vehicle Repairs - Fleet	·
Seabreeze Landscape Supplies	\$16.00
Brickie Sand - Parks	•
Sifting Sands	\$1,992.86
Sand Sieve - Various Locations - Parks	+ 1,00=100
Skyline Landscape Services (WA) Pty Ltd	\$45,694.99
Landscape Maintenance For The City	ψ 10,00 1100
Smartbuilt Perth Pty Ltd	\$165.00
Pest Control Services For The City	Ψ100.00
Sonic Healthplus Pty Ltd	\$723.92
Medical Fees For The City	Ψ123.92
Sphere Architects	\$18,040.00
•	Φ10,040.00
Concept Design - Kingsway Changeroom - Assets	<u> </u>
Sports Marketing Australia Pty Ltd	\$2,420.00
Event Placement Fee - 2020 Touch Football WA Junior State Championships - Advocacy & Economic Development	
St John Ambulance Western Australia	\$36.75
First Aid Training For The City	<u> </u>
Statewide Cleaning Supplies Pty Ltd	\$634.62
Cleaning Supplies For Depot Store	
Stewart & Heaton Clothing Company Pty Ltd	\$3,784.15

PPE - Emergency Services	
Suez Recycling & Recovery Pty Ltd	\$5,997.97
Emptying Of Confidential Shredding Bin - Corporate Support	
Bulk Tip Fees - Waste	
Supreme Shades Pty Ltd	\$33,448.80
Install Shade Sail - Gidgi Park - Assets	φ33, 44 0.00
Rates Refund	\$10.460.52
	\$18,460.52 \$2,640.00
Tenco Engineers Pty Ltd Design / Certification Of The Balustrade -	φ2,040.00
James Spiers Park - Assets	
Fencing - Aquamotion Playground - Assets	
Terravac Vacuum Excavations Pty Ltd	\$882.75
Asset Renewal Program - Valley Views - Assets	
The Good Guys	\$25.15
TV Wall Bracket - Community Safety	<u> </u>
The Hire Guys Wangara	\$4,720.00
Floor Saw - Fleet Assets	. ,
The IRIS Consulting Group Trust	\$135.00
Single-Sided Scanner Test Target Sheet -	· · · · · · · · · · · · · · · · · · ·
Customer Relations	
The Royal Life Saving Society Australia	\$9,686.29
Maintenance - Aquatic Playspace Kingsway - Parks	
The Trustee for Hayto Trust	\$558.25
Video For Positive News Stories Project - Facilities	
TJ Depiazzi & Sons	\$5,662.36
Mulch - Amberton Beach - Assets	· · · · · · · · · · · · · · · · · · ·
Pinebark Mulch - Depot - Parks	
Toll Transport Pty Ltd	\$474.32
Courier Services For The City	
Toolmart	\$577.00
Tool Purchases - Fleet	
Triton Electrical Contractors Pty Ltd	\$6,642.90
Reticulation Electrical Works - Various Locations - Parks	
Turf Care WA Pty Ltd	\$78,125.32
Turfing Works For The City	Ψ. 0,120.02
Two Rocks Volunteer Bush Fire Brigade	\$476.43
Reimbursement - Fuel, Training, Esky &	Ψ17 0.10
Linemarking Paint - Community Safety	
United Fasteners WA Pty Ltd	\$335.87
Vehicle Spare Parts - Fleet	
Valvoline (Australia) Pty Ltd	\$11,755.15
Valvoline All Fleet E900 & Ultramas 68 - Stores	
Viva Energy Australia Pty Ltd	\$48,742.70
Fuel Issues For The City	

		WA Hino Sales & Service	\$151.69
		Fuel Filter - Stores	
		WA Limestone Company	\$8,969.47
		BSL Mix - Capricorn - Assets	· ·
		Wanneroo Business Association	\$270.00
		Incorporated	
		10 Tickets - Business Christmas Park -	
		Advocacy & Economic Development	
		Wanneroo Central Bushfire Brigade	\$500.00
		Reimbursement - Controlled Burns -	
		Franklin / The Fairways - Community Safety	
		Wanneroo Electric	\$17,664.43
		Electrical Maintenance For The City	
		Wanneroo Towing Service	\$154.00
		Towing Services - Fleet	
		Wespray on Paving Pty Ltd	\$382.36
		Upgrade Passive Park - Hardcastle Park -	·
		Assets	
		West Coast Shade Pty Ltd	\$23,540.00
		Install Shade Structure - Hidden Valley	
		Park - Assets	
		West Coast Turf	\$53,451.75
		Turfing Works For The City	
		Western Australian Local Government	\$99.00
		Association	
		Credit C3012002 Taken Up Twice	
		Western Tree Recyclers	\$15,762.80
		Recycling Of Greenwaste - Waste	
		Wilson Security	\$14,879.33
		Security Services For The City	
		Working On Fire Australia	\$6,160.00
		Prescribed Burning - Caporn Park -	
		Community Safety	
		Workpower Incorporated	\$7,049.90
		Landscape Maintenance For The City	*
		Yanchep Beach Joint Venture	\$8,839.58
		Yanchep Hub - Rent 2020 / 2021 -	
		Property	
00004008	11/12/2020		
3000-000	11/12/2020	City of Wanneroo - Rates	\$1,249.00
		Rates Payments From Monthly	ψ1,243.00
		Allowances	
		Cr Brett Treby	\$2,603.67
		Monthly Allowance	+-,300.31
		Cr Christopher Baker	\$2,603.67
		Monthly Allowance	Ψ2,300.01
		Cr Domenic Zappa	\$2,368.67
		Monthly Allowance	Ψ2,300.07
		Cr Dot Newton	\$2,503.67
		OF DOLLIACMION	φ∠,5∪3.07

		Monthly Allowance	
		Cr Glynis Parker	\$2,603.67
		Monthly Allowance	Ψ2,000.07
		Cr Huu Van Nguyen	\$2,603.67
_		Monthly Allowance	Ψ2,003.07
_		Cr Jacqueline Huntley	\$2,603.67
		Monthly Allowance	\$2,003.07
	1	Cr Lewis Flood	¢0 400 67
	1		\$2,488.67
	1	Monthly Allowance Cr Linda Aitken	\$2,602,67
			\$2,603.67
		Monthly Allowance	#0.000.07
		Cr Natalie Sangalli	\$2,603.67
		Monthly Allowance	***
		Cr Paul Miles	\$2,318.67
		Monthly Allowance	
		Cr Sonet Coetzee	\$2,603.67
		Monthly Allowance	
		Mayor Tracey Roberts	\$10,768.38
		Monthly Allowance	
00004009	11/12/2020		
		National Australia Bank	
		Purchasing Cards Sept 2020 \$35,035.03 -	
_		Breakdown On Page 55	
00004010	15/12/2020		
		Department of Mines, Industry Regulation & Safety	\$86,997.34
		Collection Agency Fee - Payments - 01.11.2020 - 30.11.2020	
00004011	15/12/2020		·
		Bollig Design Group Ltd	\$1,650.00
		Progress Claim 1 - Wanneroo Aquamotion Pool Pod - Mechanical Chair Specification - Assets	
00004012	15/12/2020		
00004012	13/12/2020	Alinta Gas	\$852.10
			φουζ.10
	1	Gas Supplies For The City	£4.47.70
		Australian Manufacturing Workers Union	\$147.70
		Payroll Deductions	#045.50
		Australian Services Union	\$645.50
		Payroll Deductions	AF 10 070 0 5
		Australian Taxation Office	\$540,872.00
		Payroll Deductions	
		Celebration Homes Pty Ltd	\$4,000.00
		Refund - 2 Street & Verge Bonds	
		CFMEU	\$120.00

Payroll Deductions	
Child Support Agency	\$1,899.49
Payroll Deductions	ψ1,000110
City of Wanneroo - Payroll Rates	\$5,925.00
Payroll Deductions	Ψ0,020.00
City of Wanneroo - Social Club	\$680.00
Payroll Deductions	Ψ000.00
Dale Alcock Homes Pty Ltd	\$2,000.00
Refund - Street & Verge Bond	Ψ2,000.00
Department of Transport	\$875.20
Vehicle Search Fees - Rangers	ψ073.20
Fleet Network	¢4 647 00
	\$1,617.90
Input Tax Credits For Salary Packaging - 08.12.2020	
Payroll Deductions	
Halpd Pty Ltd Trading As Affordable Living	\$2,000.00
Homes	Ψ2,000.00
Refund - Street & Verge Bond	
HBF Health Limited	\$643.00
Payroll Deductions	Ψο τοτο
Indoor Sports WA Incorporated	\$200.00
Sponsorship - Cricket Australia Junior	Ψ200.00
National Indoor Cricket Cranbourne VIC 6-	
13 July 2019 - Reissue Of Cheque	
00117297	
Landgate	\$3,094.81
Gross Rental Valuations - Rates	
LD & D Australia Pty Ltd	\$465.75
Milk Deliveries For The City	
LGRCEU	\$1,568.26
Payroll Deductions	
Main Roads WA	\$13,671.20
Final Invoice - Hepburn / Highclere -	
Assets	
Manjing Chen	\$360.00
Vehicle Crossing Subsidy	
Maxxia Pty Ltd	\$9,522.47
Input Tax Credits For Salary Packaging For November 2020	
Payroll Deductions	
Mr Andrew Smith	\$2,000.00
Refund - Street & Verge Bond	ΨΖ,000.00
	¢1 000 00
Mr Darren Mugridge Refund - Street & Verge Bond	\$1,000.00
· ·	#4 000 00
Mr Douglas Taylor	\$1,000.00
Refund - Street & Verge Bond	#000
Mr Jad El Abed	\$360.00
Vehicle Crossing Subsidy	*-
Mr Rajesh Malde	\$735.00

		Reimbursement - Subscription ICAA 2020	
		/ 2021 - Finance	
		Mrs Hayley Langton	\$2,000.00
		Refund - Street & Verge Bond	
		Mrs Rebecca Wilson	\$2,000.00
		Refund - Street & Verge Bond	
		Ms Julie Telford	\$2,000.00
		Refund - Street & Verge Bond	
		Ms Marie Chanier	\$2,000.00
		Refund - Street & Verge Bond	
		Oceans 27	\$275.00
		Refund - Annual Food Safety Service Charge - Paid Twice	
		Optus	\$1,169.74
		Phone Charges For The City	
		Paywise Pty Ltd	\$1,992.14
		Input Tax Credits For Salary Packaging For November 2020 - Finance	
		Payroll Deductions	
		Rates Refund	\$947.87
		Smartsalary	\$8,396.87
		Input Tax Credits For Salary Packaging For November 2020.	. ,
		Payroll Deductions	
		SSB Pty Ltd	\$4,000.00
		Refund - 2 Street & Verge Bonds	
		Synergy	\$44,538.40
		Power Supplies For The City	
		Tangent Nominees Pty Ltd (Atf The Summit Homes Group Trust)	\$2,000.00
		Refund - Street & Verge Bond	
		Trailer Parts Pty Ltd	\$1,243.50
		Vehicle Spare Parts - Fleet	. ,
		Ventura Home Group Pty Ltd	\$18,000.00
		Refund - 9 Street & Verge Bonds	, , , , , ,
		Water Corporation	\$9,243.42
		Water Supplies For The City	
		Wow Group (WA) Pty Ltd	\$2,000.00
		Refund - Street & Verge Bonds	
		<u> </u>	
00004013	15/12/2020		
		ABM Landscaping	\$11,536.58
		Repair Brick Paving - Various Locations -	
		Engineering	
		Accenture Australia Pty Ltd	\$55,213.31
		Additional Test Environment For Oracle - ICT	
		Oracle Hospitality Simphony Standard Cloud - ICT	

Action Glass & Aluminium	\$1,063.59
Glazing Services For The City	V 1,000100
Acurix Networks Pty Ltd	\$4,870.80
Monthly Charges - Various Locations -	ψ 1,07 0100
Customer & Information Services	
Adform Engraving & Signs	\$46.75
Velcro Name Tags - Fire Services	ψισιτο
Advanced Traffic Management	\$15,016.58
Traffic Control Services For The City	Ψ10,010.00
AE Hoskins Building Services	\$7,750.88
Roof Restoration - Lake Joondalup Pre-	Ψ1,130.00
School - Building Maintenance	
Repaint Tadorna Entry Statement - Parks	
AFGRI Equipment Australia Pty Ltd	\$2,640.00
Mower Hire - Parks	
Air Liquide Australia	\$264.00
Gas Cylinder Hire - Stores	
Amgrow Australia Pty Ltd	\$181.50
Storage Of Seed - Parks	
Arcus Australia Pty Ltd	\$8,855.00
Deliver 2 Fridges - Girrawheen - Facility	·
Projects	
Atom Supply	\$455.08
Safety Glasses & Ear Plugs - Stores Stocks	
Audi Centre Perth	\$538.05
Vehicle Service - Fleet	
Aussie Natural Spring Water	\$31.50
15L Bottled Water - Place Management	
Automotive Data Services Pty Ltd	\$1,265.00
Annual Subscription - Redbook - 01.01.2021 - 31.12.2021 - Fleet	
Ball & Doggett Pty Ltd	\$508.99
Paper Supplies - Print Room	ψουσ.59
Bidfood Perth	\$1,164.60
Tea And Coffee Supplies - Stores	ψ1,104.00
Binley Fencing	\$1,719.38
Install Fence - Ridgewood Park Lake -	φ1,119.30
Parks	
Bistel Construction Pty Ltd	\$110,233.95
Progress Claim 8 - Leatherback Sports	, 12,200.00
Amenities Building Construction - Projects	
Bladon WA Pty Ltd	\$2,101.56
Staff Uniforms - Various Employees	
Boral Construction Materials Group	\$219.78
Concrete Mix - Valdina Place -	
Engineering	A.
Borrell Rafferty Associates Pty Ltd	\$3,685.00
Cost Management Quantity Surveying - Assets	

BP Australia Ltd	\$2,345.73
91 Fuel Drum - Wanneroo - Fleet	
Management	
Bridgestone Australia Limited	\$12,827.62
Tyre Fitting Services For The City	
Bucher Municipal Pty Ltd	\$218.37
Vehicle Spare Parts - Fleet	
Bunnings Pty Ltd	\$79.80
2 Tool Boxes - Fleet	
Business Station Incorporated	\$200.00
Project Management Fundamentals	
Program - Assets	
Cameron Chisholm & Nicol (WA) Pty Ltd	\$1,100.00
Design Review Panel - Planning	
Canford Hospitality Consultants	\$3,011.00
Consultancy Services - Southern Suburbs Library - Assets	
Economic Recovery Fund - Choc Drops Tea Rooms - Business Advisory & Support - Economic Development	
Canon Production Printing Australia Ltd	\$530.42
Standalone Scanner - Wanneroo - Customer Relations Centre	****
Colour Printer Charges - Assets	
Car Care Motor Company Pty Ltd	\$328.90
Vehicle Service - Fleet	ψ320.90
Carramar Resources Industries	\$892.74
Disposal Of Rubble For The City	ψ092.74
Castledine Gregory	\$25,700.40
	φ25,700.40
Legal Fees For The City CCS Strategic	C40 445 40
Feasibility Study - Eglinton Indoor Recreation Centre - Facilities	\$12,445.12
CDM Australia Pty Ltd	\$26,945.60
Support Technician - Wanneroo - ICT	Ψ20,943.00
10 Dell Computers - ICT	
Cherry's Catering	\$2,591.64
	φ <u>2,391.04</u>
Catering Services For The City	¢467.50
Chillo Refrigeration & Air-Conditioning	\$467.50
Repair Freezer - Civic Centre - Building Maintenance	
Civica Pty Ltd	\$3,688.50
BIS Implementation - Milestone 1 - ICT	ψο,οοο.οο
Clark Equipment Sales Pty Ltd	\$8,458.93
Vehicle Spare Parts - Fleet	ψο, που.σο
Clinipath Pathology	\$2,226.68
Medical Fees For The City	ΨΖ,ΖΖΟ.ΟΟ
Coates Hire Operations Pty Ltd	\$224.24
Portable Toilet Hire - Kingsbridge	ΨΖΖ4.Ζ4
Boulevard - Assets	

Coca Cola Amatil Pty Ltd	\$463.47
Beverages - Kingsway Indoor Stadium	·
Corpvote Pty Ltd	\$1,542.82
Provision Of Electronic Voting Services - People And Culture	
Corsign (WA) Pty Ltd	\$8,174.43
Sign - Reality Church - Engineering	
Signs - Keep Left - Engineering	
Poles And Workman Symbol - Engineering	
Replacement Of Old Street Signs -	
Engineering	
Critical Fire Protection & Training Ltd	\$2,544.53
Servicing Fire Detection Equipment - Building Maintenance	
CS Legal	\$3,858.06
Court Fees - Rating Services	
Cummins South Pacific Pty Ltd	\$485.80
Vehicle Spare Parts - Fleet	
Data #3 Limited	\$304.45
Visio Licence - ICT	
DC Golf	\$92,370.70
Golf Course Commission Fees - Carramar & Marangaroo - Property	
Dowsing Group Pty Ltd	\$76,443.38
Concrete Works - Various Locations - Engineering	
Drainflow Services Pty Ltd	\$31,521.25
Sweeping / Drain Cleaning Services For The City	
Economic Development Australia Limited	\$1,980.00
Training - Economic Development Professional Accreditation Stream - 1 Attendee - Economic Development	
Edge People Management	\$2,117.11
Case Management Return To Work Monitoring - OSH	
Elliotts Irrigation Pty Ltd	\$10,779.31
Irrigation Parts Replacement -	
Conservation	
Environmental Industries Pty Ltd	\$41,912.75
Landscape Maintenance For The City	***
FE Technologies Pty Ltd	\$401.30
Live Scanning Wand Upgrade - ICT	40 700 70
Forestvale Trees Pty Ltd	\$2,700.50
Callistemon Bottlebrush - Parks	#070 C :
Frontline Fire & Rescue Equipment	\$270.34
Red/Blue Led Lights - Fleet	ф 7 0,000,40
Geoff's Tree Service Pty Ltd	\$73,939.43
Pruning Works For The City	ф 777 0 4
GPR Truck Sales & Service	\$777.34

Vehicle Spare Parts - Fleet	
Grasstrees Australia	\$451.00
Weekly Watering - Hardcastle Park -	+
Assets	
Green Options Pty Ltd	\$2,712.40
Mowing Services - Parks	
Hanson Construction Materials Pty Ltd	\$5,761.36
Concrete Mix - Various Locations -	
Engineering	
Headset ERA	\$1,287.00
Wireless Headset - Wanneroo - Rates &	
Accounts Hodge College Presson Unit Trust	\$4,070.55
Hodge Collard Preston Unit Trust	\$4,070.55
Architectural Consultancy - Wanneroo Aquamotion - Assets	
Hose Right	\$415.70
Vehicle Spare Parts - Fleet	
Hydra Storm	\$990.00
Headwall - Suit 300mm Pipe - Engineering	
Hydroquip Pumps	\$9,673.40
Install Bore Head - John Maloney East - Parks	
i3 Consultants WA	\$3,294.50
Audit- Road Safety Joondalup Drive -	Ψο,Ξοοο
Design	
Iconic Property Services Pty Ltd	\$18,479.90
Cleaning Services For The City	
Identity Perth	\$1,113.75
Flyer - Personal Leave Change Explainer - Communications & Brand	
Integrity Industrial Pty Ltd	\$55,891.69
Casual Labour For The City	+,
Intelife Group	\$18,012.48
Barbecue Cleaning For The City	+ -,
Interfire Agencies Pty Ltd	\$3,595.68
Standpipe Washer - Emergency	Ψο,σσοίσο
Management	
Solberg Fire-Brake - Fire Services	
Iron Mountain Australia Group Pty Ltd	\$5,047.10
Document Management Services - Customer Relations Centre	
J Blackwood & Son Ltd	\$656.22
PPE / Tool Purchases For The City	Ψ000.22
James Bennett Pty Ltd	\$933.01
Book Purchases - Library Services	Ψ333.01
Janis Rudolfs Nedela	\$550.00
Workshops X 3 - Critiquing Artwork -	φ550.00
Cultural Services	
Jodie Aedy	\$840.00

Graphic Design Services - Aboriginal	
Employment Plan - Communications &	
Brand	
Kelyn Training Services	\$4,590.00
Training - Work Safely & Traffic	. ,
Management - Engineering	
Kerb Direct Kerbing	\$6,137.91
Install Kerbing - Edgar Griffiths Park -	. ,
Assets	
Kinetic IT Pty Ltd	\$10,541.27
Monthly Service Fee - Threat Intelligence - 01.11.2020 - 30.11.2020 - ICT	
Kleenheat Gas Pty Ltd	\$22.45
Gas Supplies For The City	·
Kleenit	\$1,644.49
Graffiti Removal For The City	ψ 1, σ 1 11 13
Komatsu Australia Pty Ltd	\$111.89
Vehicle Spare Parts - Stores	ψ.11.00
Kompan Playscape Pty Ltd	\$107,957.30
Renewal Of Playground - Josephine -	Ψ107,307.00
Assets	
Kyocera Document Solutions	\$6,276.19
Photocopier Meter Reading - ICT	+-,
Landcare Weed Control	\$54,657.98
Landscape Maintenance For The City	ψο 1,001100
LD Total	\$129,554.68
Landscape Maintenance For The City	Ψ120,001.00
Leigh Sandra Straw	\$350.00
Author Talk - Clarkson Library	Ψ330.00
Let's All Party	\$800.00
Inflatable Slides - Picasso Park - Place	φουυ.υυ
Management	
Lexis Nexis	\$11,233.71
Annual Subscription - 05.12.2020 -	Ψ11,200.11
04.12.2021 - Legal Services	
Local Government Professionals Australia NSW	\$1,100.00
Regional Window Tool Access - Strategic & Business Planning	
Mackay Urban Design	\$440.00
Professional Services - Design Review	Ψ++0.00
Panel - Approval Services	•
Mammoth Equipment & Exhausts Pty Ltd	\$1,650.00
Ecoblue - Stores	
Marketforce Pty Ltd	\$18,576.93
Advertising Services For The City	
Mayday Earthmoving	\$23,892.00
Heavy Equipment Hire For The City	
Michael Page International (Australia) Pty	\$1,967.93
Ltd	

Casual Labour For The City	
Mincad Systems Pty Ltd	\$2,500.00
Circly Annual Licence 28925 - ICT	
Mindarie Regional Council	\$182,293.48
Refuse Disposal For The City	, ,
Miracle Recreation Equipment Pty Ltd	\$52,467.80
Install Shade Structure - 2 Locations -	
Assets	
Playground Repairs - Various Locations - Parks	
Mrs Phyllis Brown	\$80.00
Bootscooting Session - Gold Program	
NAPA - GPC Asia Pacific Pty Ltd	\$82.83
Vehicle Spare Parts - Fleet	
Natural Area Holdings Pty Ltd	\$2,420.00
Clean Away All Algae - Fleming Park Irrigation Lake - Parks	
Nintex Pty Ltd	\$80,080.00
Licence Fee - Implementation, Support & Maintenance - 31.12.2020 - 30.12.2021 - ICT	
Northern Lawnmower & Chainsaw Specialists	\$62.70
Helmet Visor - Parks	
Nu-Trac Rural Contracting	\$14,751.84
Beach Cleaning - Various Locations - Engineering	
Officeworks Superstores Pty Ltd	\$384.35
Stationery Items For The City	
On Tap Plumbing & Gas Pty Ltd	\$28,228.39
Plumbing Maintenance For The City	
Online Social Butterfly	\$3,630.00
Economic Recovery Fund - Business Advisory & Support - Economic Development	
Paperbark Technologies Pty Ltd	\$330.00
Risk Assessment - Sinagra - Trees & Conservation	Ψοσο.σο
Parker Black & Forrest	\$138.60
Locking Services For The City	-
Penske Power Systems Pty Ltd	\$625.19
Consumables - Fleet	<u> </u>
Perth Aquatic, Seed & Ecological Services	\$1,540.00
Pty Ltd	
Aquatic Animal Relocation Services - Parks	
Perth Office Equipment Repairs	\$129.36
Cutting Sticks For Guillotine - Print Room	
Play Check	\$1,815.00
Playground Safety Audit And Impact Testing - Various Locations - Assets	

Prestige Alarms	\$4,472.62
Alarm / CCTV Services For The City	
Reliable Fencing Since 1974	\$10,430.71
Fencing Works For The City	· · · ·
Reliansys Pty Ltd	\$1,045.00
SSO Environmental Setup & Configuration - ICT	
Richards Mining Services Pty Ltd	\$1,680.00
Training - Skid Steer & Front End Loader Courses 08.12.2020 & 02.12.2020 - Waste	
Roads 2000	\$26,986.58
Road Works For The City	+_0,000.00
Roy Gripske & Sons Pty Ltd	\$741.38
Trimmer Line, Chain & Bar Oil - Stores	Ψ7-1.50
·	₽2.04 F.26
Safety Tactile Pave	\$2,915.26
Install Tactile Pavers - Beach Road - Engineering	
Scott Print	\$17,311.80
Printing - Verge Guidelines Brochure -	ψ17,511.00
Asset Maintenance	
Printing - Mayoral Letterhead	
Printing - 2000 Summer Reading Bookmarks - Libraries	
Printing - What's Happening Newsletter - Communications & Brand	
Seabreeze Landscape Supplies	\$48.00
Brickies Sand - Parks	
Sealanes	\$1,289.13
Food/Beverages - Hospitality	· ·
Shred-X	\$312.18
Swap Security / Recycling Bin - Wanneroo - Customer Relations Centre	******
SJ McKee Maintenance Pty Ltd	\$418.00
Repair Fence - Mirada Avenue - Waste Services	·
Skipper Transport Parts	\$1,207.72
Vehicle Spare Parts - Fleet / Stores	
Skyline Landscape Services (WA)	\$7,725.41
Landscape Maintenance For The City	
Softfall Guys	\$561.00
Repairs Surfaces - Kingsway Dinosaur - Parks	·
Sonic Healthplus Pty Ltd	\$183.95
Medical Fees For The City	, , , , ,
St John Ambulance Western Australia	\$2,799.71
First Aid Supplies For The City	ψ=,σσ 1
Stiles Electrical	\$2,814.35
Progress Claim 1 - Edgar Griffiths Car Park Lighting - Assets	Ψ2,014.33
	# 000 000 07
Suez Recycling & Recovery (Perth) Pty Ltd	\$200,398.85

Refuse Disposal For The City	
Suez Recycling & Recovery Pty Ltd	\$176,183.77
Tip Fees For Bulk Collections - Waste	
Supreme Dry Cleans and Laundrette	\$480.00
Laundry Of Sports Bibs - Kingsway	·
Supreme Shades Pty Ltd	\$4,069.18
Bond Refund - Contract 20040Sup Park	ψ 1,000110
Assets Renewal Program 2020 / 2021 -	
Finance	
Surf Life Saving WA Incorporated	\$72,307.93
Beach Safety Services - Facilities	
Tamala Park Regional Council	\$8,409.00
GST Payable For November 2020	φο, 100.00
Pursuant To Section 153B Of Agreement -	
Finance	
Taylor Burrell Barnett	\$3,751.40
Professional Services - Development Of	. , =
Subdivision Application For Lot 910	
Technology One Limited	\$4,312.00
Spatial Consulting Services - ICT	ψ+,012.00
Terravac Vacuum Excavations Pty Ltd	\$11,584.57
_	φ11,564.5 <i>1</i>
Location Of Services For The City	# 004.00
The Distributors Perth	\$321.80
Snacks And Confectionery - Kingsway	
The Factory (Australia) Pty Ltd	\$44,990.20
Install Christmas Decorations - Building Maintenance	
The Hire Guys Wangara	\$6,300.00
VMS Board Hire - Waste Services	
The Pavilion Mindarie	\$1,370.00
Catering And Venue Hire - Tourism	
Council Workshop - Economic Development	
The Royal Life Saving Society Australia	\$16,625.64
Home Pool Barrier Inspections -	
Compliance	
The Trustee for BARRA CIVIL AND FENCING Trust	\$12,729.20
Repair Fence - Wanneroo Showgrounds - Parks	
Replace Fence - Aquamotion Playground - Assets	
The Trustee for Hayto Trust	\$481.25
Video For Positive News Stories Project -	Ţ.011 <u>20</u>
Beach Wheelchair - Community Development	
Thirty4 Pty Ltd	\$211.20
Monthly Subscription - QNAV Mobile Data - December 2020 - Community Safety	4 211.20
Toll Transport Pty Ltd	\$876.56
	φυτυίου
Courier Services For The City	

Total Landscape Redevelopment Services Pty Ltd	\$4,906.00
Turf Remediation - James Spiers - Parks	
Repaint Picnic Table - Wishart - Parks	
Total Turf	\$3,249.86
Putting Cup And Flag Pole - Wanneroo -	+ - ,
Parks	
Totally Workwear Joondalup	\$179.90
Safety Boots - Assets	
Training Services Australia	\$950.00
Training - OSH Reps - 23 - 27.11.2020	
Triton Electrical Contractors Pty Ltd	\$4,427.50
Electrical Works - Various Locations - Parks	
Trophy Shop Australia	\$41.10
Name Badges - Various Employees	
Turf Care WA Pty Ltd	\$1,120.04
Mowing - John Maloney And Lenham Park - Parks	
Understanding Management Pty Ltd	\$1,589.97
Harrison Assessments Talent Solutions - People & Culture	
WA Hino Sales & Service	\$828.28
Vehicle Spare Parts - Fleet	·
WA Limestone Company	\$7,425.20
Armour Rock - Sydney Road - Assets	
Limestone - Edgar Griffiths Carpark - Assets	
BSL Mix - Kingsbridge Boulevard - Assets	
Wanneroo Business Association Incorporated	\$1,980.00
10 Workshops - Tips To Rank Higher On Google - Economic Development	
10 Workshops - Harness Your Networking Nerves - Economic Development	
Wanneroo Electric	\$50,074.02
Electrical Maintenance For The City	<u> </u>
Wanneroo Fire Support Brigade	\$847.50
Reimbursement - Navy Wide Brim Hats - Fire Services	
West Coast Shade Pty Ltd	\$171,525.37
Install Shade Sale Structure - Various	
Locations - Assets	
Bond Refund - Contract 19064 Park Assets Renewal Program 2019 / 2020 - Finance	
West Coast Turf	\$28,086.30
Turfing Works For The City	, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
Western Australian Local Government Association	\$578.00

		Training - Presenting With Confidence - 1 Attendee - 07.12.2020	
		Western Australian Treasury Corporation	\$9,882.80
		Loan Interest Payment - Finance	
		Western Tree Recyclers	\$16,649.55
		Processing Of Green Waste - Waste	
		Winc Australia Pty Limited	\$371.01
		Stationery - Print Room	+
		Workpower Incorporated	\$47,144.59
		Weed Control Services - Various	
		Locations - Conservation	
		Wrong Fuel Rescue Pty Ltd	\$551.15
		Wrong Fuel Rescue - Fleet Management	+
		and the second s	
00004014	15/12/2020		
		Rates Refund	\$1,865.82
		Rates Refund	\$929.21
		Rates Refund	\$1,184.51
		Rates Refund	\$1,079.41
		Rates Refund	\$456.82
		Rates Refund	\$530.75
		Rates Refund	\$773.34
		Rates Refund	\$1,330.69
		rates retain	Ψ1,000.00
00004015	17/12/2020		
00001010	17712/2020	WA Land Authority (Landcorp)	\$65,923.00
		Acquisition Of Portion Of Lot 503 Wattle	Ψ00,020.00
		Avenue - Flynn Drive Widening Project -	
		Property Services	
00004016	21/12/2020		
		Department Of Biodiversity, Conservation And Attractions	\$10,550.00
		Land Purchase - Acquisition Of Lot 3333 Mimegarra Road Cataby - Halesworth Park New Sports Facilities - Assets	
		-	
00004017	22/12/2020		
33301017		Rates Refund	\$600.00
		Rates Refund	\$6,868.52
		Rates Refund	\$520.92
		rates retuin	ψυ20.32
00004018	22/12/2020		
3000-010	22/12/2020	City of Wanneroo - Municipal Bank Account	
		Bank Fees November 2020 \$43,118.40 -	
		Breakdown On Page 61	
00004040	22/12/2020		
00004019	22/12/2020	Australian Taxation Office	¢2 440 00
		Australian Taxation Office	\$3,418.00

Payroll Deductions	
Cr Christopher Baker	\$347.43
Travel Allowance 08.10.2020 - 05.12.2020	Ψ
Cr Glynis Parker	\$216.64
Travel Allowance - October / November	Ψσ.σ.
2020	
Cr Lewis Flood	\$761.53
Travel Allowance - October / November	
2020	
Eric Jan Byleveld	\$120.00
Volunteer Payment	
LD & D Australia Pty Ltd	\$268.35
Milk Deliveries For The City	
Main Roads WA	\$18,728.95
Electronic School Sign - Hartman Drive Duplication - Assets	
Final Invoice - Marmion Avenue Duplication - Assets	
Mayor Tracey Roberts	\$15.15
Reimbursement - Parking Expenses - November 2020	
Miss Carmel Forshaw	\$360.00
Vehicle Crossing Subsidy	
Miss Kate Perry	\$42.50
Dog Registration Refund - Deceased	
Miss Mariah Perry	\$30.00
Dog Registration Refund - Sterilised	
Miss Shannon Roberts	\$329.16
Refund - Membership - Aquamotion	
Mr Garry Anderson	\$1,046.25
Reimbursement - Study Assistance	
Mr Kenneth Dalton	\$280.00
Volunteer Payment	·
Mr Michael Morrison	\$25.40
Dog Registration Refund - Sterilised	· · · · · · · · · · · · · · · · · · ·
Mr Robert Stevens	\$360.00
Vehicle Crossing Subsidy	·
Mr Roy Bastick	\$120.00
Volunteer Payment	÷ =3.3 3
Mrs Elise Hayward	\$360.00
Vehicle Crossing Subsidy	
Mrs Louise Tremble	\$2,000.00
Refund - Street & Verge Bond	- ,-,
Synergy	\$4,330.15
Power Supplies For The City	Ţ .,cooo
Trailer Parts Pty Ltd	\$52.80
Vehicle Spare Parts - Fleet	+52.50
Water Corporation	\$14,154.31
Water Charges For The City	Ţ.,,.o.,.o.

00004020	23/12/2020		
		Active Discovery	\$116,190.35
		Renew Playground - Alston Park - Assets	
		Release Retention - Park Assets Renewal	
		Program - Assets	
		Advanced Traffic Management	\$5,648.94
		Traffic Control Services For The City	
		Airlite Cleaning	\$472.70
		Office Cleaning Services - YTRAC - Place Management	
		Allused Pty Ltd	\$3,136.38
		Rake Bucket Hire - Engineering	
		Archival Survival Pty Ltd	\$251.36
		A4 Sleeves - Community History	
		AUSQ Training	\$1,196.00
		Re- Accreditation - Basic Worksafe Traffic Management - Waste	
		Aussie Natural Spring Water	\$84.00
		15L Bottled Water - Place Management	·
		Australian Airconditioning Services Ltd	\$22,733.12
		Airconditioning Maintenance For The City	
		Australian Institute of Management	\$6,858.20
		Training - Business Process Improvement	+ - /
		21 - 22.10.2020 - People & Culture	Ф 7 04.00
		Australian Training Management Pty Ltd	\$724.00
		Traineeship Fees - 1 Attendee - High Risk Courses - Assets	
		Bee Advice	\$320.00
		Remove Bee Hive X 2 - Ian Robbins Park - Parks	
		Better Pets and Gardens Wangara	\$313.11
		Animal Care Centre Supplies	
		Binley Fencing	\$885.28
		Temporary Fencing - St Andrews Park - Assets	
		Bistel Construction Pty Ltd	\$770.00
		Extension Of Site Fencing - Leatherback Pavilion - Assets	
		Bobcat-Attach	\$874.50
		Vehicle Spare Parts - Fleet	
		Bollig Design Group Ltd	\$1,232.00
		Consultancy - Kingsway Olympic Sports Clubrooms - Assets	
	1	Bring Couriers	\$679.80
	1	Courier Services - Health	42.0.00
	-	Bunzl Limited	\$69.34
	+	Towel Dispenser - Stores	Ψ00.01
	+	CA Technology Pty Ltd	\$95,771.50
	1	Annual Licence Fee - 01.12.2020 -	ψου,ππιου
		30.11.2021 - ICT	

Car Care Motor Company Pty Ltd	\$2,370.70
Vehicle Services For The City	
Carramar Resources Industries	\$782.34
Disposal Of Rubble - Assets	
City of Gosnells	\$5,500.00
Subscription - Switch Your Thinking 2020 /	
2021 - Strategic Environmental Planning	
Civica Pty Ltd	\$6,281.83
Additional Go Live Support - Authority 7.1 Upgrade - ICT	
Cleanaway Equipment Services Pty Ltd	\$394.09
Monthly Charge Parts Washer - Fleet	
Commissioner of Police	\$33.40
Volunteer Police Check X 2 - Community Planning	
Community Greenwaste Recycling Pty Ltd	\$4,681.04
Disposal Of Waste - Parks	
Corsign (WA) Pty Ltd	\$643.50
Replace Signs X 2 - Wanneroo Community Centre - Engineering	
Cossill & Webley Consulting Engineers	\$1,492.70
Consulting Engineering Services - Hartman Drive Duplication - Assets	
Critical Fire Protection & Training Ltd	\$21,203.16
Fire Detection Equipment Servicing -	. ,
October 2020 - Building Maintenance	
CS Legal	\$10,554.02
Court Fees - Rating Services	
Cummins South Pacific Pty Ltd	\$828.03
Insite Subscription - Fleet	
Data #3 Limited	\$304.45
Visio Licence - ICT	
Dowsing Group Pty Ltd	\$40,234.11
Concrete Kerbing Works - Various Locations - Assets / Engineering	
Install Gate - Zeus / Dainfem - Assets	
Drainflow Services Pty Ltd	\$13,915.00
Drainage Preventative Maintenance - Engineering	
Inspect Stormwater Drainage - Hepburn / Wanneroo - Engineering	
CCTV Drainage Inspection - Wanneroo - Engineering	
Dual Autos Pty Ltd	\$704.32
Vehicle Spare Parts - Fleet	Ţ. J. 1132
Emerge Associates	\$10,851.50
Consultancy Services - Splendid Park Cycling Facility - Assets	ψ. 3,331.30
Local Rectification Work - Grandis Skate Park - Assets	

Environmental Industries Pty Ltd	\$153,815.65
Landscape Maintenance For The City	
Equifax Australasia Credit Rating Pty Ltd	\$460.90
Company Financial Check - Contracts	
Ergolink	\$626.64
Footrest, Document Holder & Cushion -	
Strategic Land Use Planning	
Flick Anticimex Pty Ltd	\$3,875.70
Sanitary Waste Services For The City	
Focus Consulting WA Pty Ltd	\$3,850.00
Electrical Consultancy Services -	. ,
Carramar Golf Course - Assets	
Electrical Consultancy Services - Marangaroo Golf Course - Assets	
Electrical Consultancy Services - Lighting Control Design - Paloma Park - Assets	
Forpark Australia Pty Ltd	\$440,000.00
Renewal Of Playground - Orara Park -	. ,
Assets	
Playground Renewal - Houghton Park -	
Assets	
Renewal Playground - Belvoir Park - Assets	
Gaia's Organic Gardens	\$550.00
Workshop - Soil Care & Composting Girrawheen Community Garden - Waste	
Geoff's Tree Service Pty Ltd	\$883.76
Pruning Works For The City	·
Hall & Wilcox	\$15,452.80
Legal Fees For The City	+ -,
Hanson Construction Materials Pty Ltd	\$1,574.21
Concrete Mix - Various Locations - Engineering	+ 1,21 11=1
Hitachi Construction Machinery Pty Ltd	\$54.97
Vehicle Filters For Depot Store	φοστ
Iconic Property Services Pty Ltd	\$100,429.22
Cleaning Services For The City	ψ.00, 120122
Imagesource Digital Solutions	\$380.60
15 Corflute Signs - NDS Acrod - Rangers	Ψ000.00
Sign - Basketball Closure - Kingsbridge - Projects	
Integrity Industrial Pty Ltd	\$15,618.36
Casual Labour For The City	ψ10,010.00
Ixom Operations Pty Ltd	\$1,808.57
Pool Chemicals - Aquamotion	ψ1,000.37
	¢2 /2/ /7
JDSI Consultangua Halogworth Park	\$3,434.47
Civil Consultancy - Halesworth Park Survey - Assets	
Judy Rogers	\$300.00

Artwork Frame Replacement & Restoration - Cultural Services	
	¢6 424 44
Kleenheat Gas Pty Ltd	\$6,424.41
Gas Supplies For The City	¢450.70
Kleenit	\$458.73
Graffiti Removal For The City	# 40.055.05
LD Total	\$49,955.35
Landscape Maintenance For The City	
Leamac Picture Framing	\$48.00
4 X A3 Mats With A4 Opening - Place	
Management Lee Syminton	\$30,519.00
Design Engineering - Dalvik Park Sports	Ψ30,319.00
Amenities Building - Assets	
Les Mills Asia Pacific	\$902.24
Licence Fees - Aquamotion	
Let's All Party	\$7,985.00
Amusements - Wanneroo Showgrounds - Place Management	
Lexus Engineers	\$715.00
Structure Design - Kingsway Sporting Complex - Design	
Maclean & Lawrence Pty Ltd	\$5,104.00
Consulting Engineering Services - Bin	+-,
Enclosure Upgrade - Oldham Park / Phil Renkin Centre - Assets	
Magia Solutions Pty Ltd	\$9,152.00
Integration Consultant - ICT	· ·
Marketforce Pty Ltd	\$945.95
Advertising Services For The City	· · · · · · · · · · · · · · · · · · ·
Mastec Australia Pty Ltd	\$214,202.29
Phase 1 - Delivery Of Bins - Waste	· · · · · · · · · · · · · · · · · · ·
MATES in Construction WA Ltd	\$2,754.95
Community Funding Program - Mates Free Family Run Day - Community Planning	
Mayday Earthmoving	\$869.00
Stage 1 Plant Hire - Capricorn Esplanade - Assets	+200.00
McLeods	\$6,845.15
Legal Fees For The City	Ţ = , 0 · 0 · 10
Michael Page International (Australia) Pty	\$6,971.15
Ltd	+ = / =
Casual Labour For The City	
MPS Architects	\$492.80
Design - Abbeville Park Oval Extension - Assets	
Mr Nikolas Dragicevich	\$300.00
Busking Services - Nut Local Event - Place Management	

Northern Lights Music Western Australia	\$200.00
Incorporated	·
Entertainment - Northern Lights Orchestra	
- Wanneroo Market Event - Place	
Management	
Officeworks Superstores Pty Ltd	\$1,841.95
Lifetime Stackable Black Chair -	
Community Safety	
On Tap Plumbing & Gas Pty Ltd	\$7,826.03
Plumbing Maintenance For The City	
Online Social Butterfly	\$1,980.00
Economic Recovery Fund - Business	
Advisory & Support - Xcite Coffee -	
Economic Development	
Paperbark Technologies Pty Ltd	\$5,888.00
Arboriculture Report - Tree Survey - Studmaster Park - Parks	
Arboriculture Report - Kingsway Soccer	
Changerooms Upgrade - Assets	
Pascoe Partners Accountants	\$7,645.00
Economic Recovery Fund - Business	<u> </u>
Advisory & Support Services - Advocacy &	
Economic Development	
Perth Energy Pty Ltd	\$135,215.11
Power Supplies For The City	
Playmaster Pty Ltd	\$276,100.00
Playground Renewal - Dunmore Park - Assets	· ,
Playground Renewal - Edgar Griffith Park -	
Assets	
Prestige Alarms	\$1,562.00
Alarm Services For The City	
Priority 1 Fire & Safety Pty Ltd	\$165.00
Training - Breathing Apparatus Refresher 30.11.2020 - 1 Attendee - Aquamotion	·
Pritchard Francis Consulting Pty Ltd	\$7,889.90
Civil Engineering - Yanchep Lagoon	Ψ1,000.00
Infrastructure Strategy - Assets	
Programmed Integrated Workforce	\$3,668.15
Casual Labour For The City	
Reliable Fencing Since 1974	\$14,120.70
Repair Fence & Replace Bollards - St	
Andrews Drive - Parks	
Install Bollards X 2 - Wilkie Park - Parks	
Replace Handrail - Yanchep Lagoon -	
Engineering Davis Biss Basks	
Replace Fence - Danja Rise - Parks	
Repair Bollard - Mereworth Park - Parks	
RJ Vincent & Co	\$1,348,888.86
Payment Certificate 15 - Variation -	
Hartman Drive Duplication - Assets	

Payment Certificate 6 - Halesworth Park	
Sports Facilities - Assets	
Roads 2000	\$230,556.92
Progress Claim 2 - Joondalup Drive - Assets	
Asphalt - Engineering	
RW Quantity Surveyors	\$3,520.00
Quantity Surveying - Leatherback Park Sports Amenities Building - Assets	
Cost Management And Quantity Surveying Services - Leatherback Park Sports Amenities Building - Assets	
Safety Tactile Pave	\$1,894.46
Replace Tactile Pavers - Lukin Drive - Engineering	
Sage Consulting Engineers	\$8,140.00
Sports Lighting - Belhaven Park - Assets	
Lighting Design - Hainsworth Indoor Courts - Assets	
Sifting Sands	\$32,178.55
Mechanical Sand Sieving City Wide -	
Parks	A 74400
SJ McKee Maintenance Pty Ltd	\$714.00
Repair Letterbox - Downes Lane - Waste	
Repair Garage Door - Antares Street - Waste	
Slater-Gartrell Sports	\$2,079.00
Replace Tennis Posts & Sleeves - Spinifex Park - Parks	
Smartbuilt Perth Pty Ltd	\$336.86
Pest Control Services For The City	
Softfall Guys	\$561.00
Repair Softfall - Topsail Park - Parks	
Sonic Healthplus Pty Ltd	\$1,202.35
Medical Fees For The City	
St John Ambulance Western Australia	\$107.13
First Aid Supplies - OSH	
Stylus Tapes International	\$285.65
Floor Marking Tape - Kingsway	
Supreme Shades Pty Ltd	\$18,227.00
Temporary Fencing - Newman Park -	
Assets	<u> </u>
Tepuy Design	\$3,200.00
Design Services - Phil Renkin Centre - Assets	
Terravac Vacuum Excavations Pty Ltd	\$13,912.53
Location Of Services For The City	
The Trustee for Hayto Trust	\$902.00
Community Development Video - Communications And Brand	

Reshoot For Mayor - Communications And Brand	
The Trustee for New Dealership Trust	\$175.73
Vehicle Spare Parts / Repairs - Fleet	·
Toll Transport Pty Ltd	\$268.74
Courier Services For The City	·
Total Eden Pty Ltd	\$8,588.31
Landscape Reinstatement - Alkimos -	· · ·
Projects	
Total Landscape Redevelopment Services Pty Ltd	\$61,192.45
Remedial Works - Belvoir Park - Assets	
Landscape And Irrigation - Leatherback Pavilion - Projects	
Totally Workwear Joondalup	\$503.70
Supply Safety - 3 Employees - Assets	
Touch Football Australia Limited	\$2,750.00
Event Sponsorship - 2020 WA Junior State Championships - Economic Development	
Tourism Council Western Australia	\$570.00
Workshop - Social Media Fundamentals - 1 Attendee - Economic Development	·
Training Services Australia	\$950.00
Workshop - Safety & Health Representatives - 16.11.2020 - 20.11.2020 - People & Culture	Ψ000.00
Tree Planting & Watering	\$2,200.00
Mulching - Jindowie Tree Bowl - Parks	· · ·
Triton Electrical Contractors Pty Ltd	\$198.00
Electrical Works - Graceful Park - Parks	<u> </u>
Turf Care WA Pty Ltd	\$117,753.12
Turfing Works For The City	
Ungerboeck Systems International Pty Ltd	\$4,020.50
Remote Consulting - ICT	· ,
Vocus Communications	\$247.50
NBN Connection - YTRAC - Place Management	·
WA Hino Sales & Service	\$651.79
Vehicle Spare Parts - Stores	
WA Library Supplies	\$192.10
Stationery Items - Library Services	
Wanneroo Electric	\$4,148.40
Electrical Maintenance For The City	
West Coast Turf	\$1,989.90
Turfing Works For The City	·
Western Resource Recovery Pty Ltd	\$2,643.74
Servicing Of Grease Trap - Civic Centre - Building Maintenance	· ·
Empty Washdown Bay - Fleet Workshop - Building Maintenance	

		Western Tree Recyclers	\$5,118.41
		Dispose Of Debris - Splendid Park - Parks	
		West-Sure Group Pty Ltd	\$251.41
		Cash Collection Service For The City	Ψ=0
		William Buck Consulting (WA) Pty Ltd	\$15,223.12
		Final Fee - Probity Adviser Services -	Ψ10,220.12
		Contracts	
		Internal Audit Log Review - Legal	
		Internal Audit - Business Continuity	
		Review - Risk	
		Wilson Security	\$11,604.27
		Security Services For The City	
		Winc Australia Pty Limited	\$6,285.47
		Stationery For The City	
		Workpower Incorporated	\$24,620.42
		Weed Control / Watering - Conservation	Ψ2 1,0201.12
		Sites	
		WSP Australia Pty Ltd	\$10,159.60
		Consultancy Services - Design Of	<u></u>
		Wangara CCTV - Assets	
		Zenien	\$737.00
		Provision Of IT Maintenance And Support	·
		Services - Place Management	
		Zetta Group	\$54,665.11
		Network Managed Services - ICT	· · · · · · · · · · · · · · · · · · ·
00004021	29/12/2020		
		Rates Refund	\$744.78
		Rates Refund	\$3,224.67
		Rates Refund	\$498.93
		Rates Refund	\$720.28
		Rates Refund	\$660.26
		Rates Refund	\$540.21
		Rates Refund	\$740.29
		Rates Refund	\$1,483.84
		Nates Neturia	Ψ1,403.04
00004022	29/12/2020		
<u> </u>		Australian Manufacturing Workers Union	\$147.70
		Payroll Deductions	<u> </u>
		Australian Services Union	\$645.50
		Payroll Deductions	ΨΟ 10.00
		Australian Taxation Office	\$1,066,948.00
		Payroll Deductions	ψ1,000,040.00
		Celebration Homes Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	ψ2,000.00
		-	#400.00
		CFMEU Payrell Paductions	\$120.00
		Payroll Deductions	Φ0.07E.44
		Child Support Agency	\$2,275.44
		Payroll Deductions	

City of Wanneroo - Payroll Rates	\$6,129.93
Payroll Deductions	
City of Wanneroo - Social Club	\$676.00
Payroll Deductions	
Fleet Network	\$1,534.90
Payroll Deductions	. ,
Halpd Pty Ltd Trading As Affordable Living	\$1,566.62
Homes	Ψ.,σσσ.σΞ
Refund - Street & Verge Bond	
HBF Health Limited	\$643.00
Payroll Deductions	
Landgate	\$1,075.00
Unimproved Values Chargeable - 01 - 11.11.2020 - Rating Services	
9	#202 4 F
LD & D Australia Pty Ltd	\$262.45
Milk Deliveries For The City	60 500 10
Maxxia Pty Ltd	\$8,586.16
Payroll Deductions	
Mr Graham Woodard	\$243.55
Keyholder Payment	
Mr Harry Skordas & Mrs Danica Skordas	\$360.00
Vehicle Crossing Subsidy	
Mrs Margaret Shurlock	\$360.00
Vehicle Crossing Subsidy	
Mrs Moana Swain	\$1,000.00
Refund - Street & Verge Bond	
Mrs Neranjala Thilakarathne	\$720.00
Reimbursement - CPA Membership Renewal - 01.01.2021 - 31.12.2021	
Mrs Sarah Rasmussen	\$40.00
Refund - 2 Cat Registrations - Deceased	4.0.00
Mrs Teah Jovic	\$2,000.00
Refund – Street & Verge Bond	Ψ2,000.00
Paywise Pty Ltd	\$1,853.49
Payroll Deductions	Ψ1,000.40
Smartsalary	\$7,775.14
Payroll Deductions	Ψ1,113.14
-	\$060.00
Synergy Rever Synalics For The City	\$868.08
Power Supplies For The City	#00.07
Trailer Parts Pty Ltd	\$86.67
Vehicle Spare Parts - Fleet	<u> </u>
Urban Development Institute of Australia WA Division Incorporated	\$1,299.00
Registration - State Conference - 24 - 26.02.2021 - 1 Attendee - Planning & Sustainability	
Ventura Home Group Pty Ltd	\$2,000.00
Refund - Street & Verge Bond	
Water Corporation	\$899.25

		Water Supplies For The City	
00004023	29/12/2020		
		AARCO Asbestos Solutions	\$4,605.16
		Asbestos Removal - Various Locations - Parks / Waste	
		ABM Landscaping	\$721.60
		Brick Paving Services - Quinns Rocks - Assets	
		AFGRI Equipment Australia Pty Ltd	\$548.79
		Mower Blades - Parks	φ040.79
			¢4 070 75
		Audi Centre Perth	\$1,878.75
		Vehicle Service - Fleet	<u> </u>
		Australian Property Consultants	\$1,100.00
		Valuation Services - NMHS Draft Lease - Property	
		Avant-Garde Leadership	\$1,400.00
		Facilitation Of City Of Wanneroo - Youth Forum On Climate Change - Strategic And Land Use Planning	
		Better Pets and Gardens Wangara	\$158.67
		Animal Care Centre Supplies	
		Bridgestone Australia Limited	\$2,102.40
		Tyre Fitting Services For The City	+ /
		Car Care Motor Company Pty Ltd	\$645.70
		Vehicle Services - Fleet	φοιοιτο
		CCS Strategic	\$7,111.50
		Feasibility Study - Eglinton Indoor Recreation Centre - Community Facilities	ψ.,σ
		Chadson Engineering Pty Ltd	\$331.10
		Calibration & Service - Pooltests - Health Services	
		Rates Refund	\$1,966.20
		Coates Hire Operations Pty Ltd	\$473.88
		Equipment Hire - Edgar Griffiths - Assets	Ψ170.00
		Commercial Aquatics Australia	\$3,354.08
		Monthly Aquatic Maintenance -	ψ3,334.00
		Aquamotion	<u> </u>
		Corsign (WA) Pty Ltd	\$1,959.10
		Sign - Yanchep Lagoon Kiosk Playground - Assets	
		Bipod Legs - Ashby - Engineering Maintenance	
		Traffic Cones & Workman Sign - Parks	
		2 Signs - Duncannon Rise - Assets	
		Critical Fire Protection & Training Ltd	\$1,977.80
			ψ1,377.00
		New Log Books - Civic Centre - Building Maintenance	
		Fire Equipment Tests / Replace Fire	
		Extinguishers - Various Locations - Building Maintenance	

Dowsing Group Pty Ltd	\$19,268.29
Concrete Kerbing Works - Various	· · ·
Locations - Engineering	
E & MJ Rosher	\$668.56
Vehicle Spare Parts - Stores	
Environmental Industries Pty Ltd	\$36,980.20
Landscape Maintenance For The City	
G & R Stainless Steel Contractors	\$2,728.00
Sink Works - Grandis Park - Building	
Maintenance	
Geoff's Tree Service Pty Ltd	\$113,348.86
Pruning Works For The City	
Green's Hire Service Pty Ltd	\$8,712.00
Vehicle Hire - Side Loader - Waste	
Hanson Construction Materials Pty Ltd	\$3,271.40
Concrete Mix - Various Locations -	
Engineering	
Iconic Property Services Pty Ltd	\$38,730.12
Cleaning Services For The City	
Indoor Gardens Pty Ltd	\$266.20
Plant Hire - Civic Centre - Customer	
Relations	
Integrity Industrial Pty Ltd	\$4,651.88
Casual Labour For The City	
Interfire Agencies Pty Ltd	\$298.93
Fire Boots - Fire Services	
Kerb Direct Kerbing	\$3,407.91
Damaged Kerbing - Bayport - Engineering	
Kleenit	\$462.00
Graffiti Removal For The City	
Landcare Weed Control	\$28,164.80
Weed Control - Various Locations - Parks / Conservation	
LG Solutions	\$11,220.00
Cloud Fees And Charges - Annual Licence 2020 / 2021 - ICT	
McCorkell Constructions Pty Ltd	\$51.35
Reimbursement - Alinta Gas Charged In Error To McCorkell - Properties	·
McLeods	\$1,933.51
Legal Fees For The City	ψ1,555.51
Mindarie Regional Council	\$295.41
Refuse Disposal For The City	φ295.41
Navman Wireless Australia Pty Ltd	\$579.15
Solar Tracker - 05.12.2020 - 04.01.2021 -	φυ/9.15
Solar Tracker - 05.12.2020 - 04.01.2021 - Fleet Assets	
1 1001 / 100010	
Remove / Repair GPS - Fleet Assets	
Remove / Repair GPS - Fleet Assets Officeworks Superstores Ptv Ltd	\$180.56
Remove / Repair GPS - Fleet Assets Officeworks Superstores Pty Ltd 2 Keyboards & 4 USB Cables - Rangers	\$180.56

		Risk Assessments - 3 Tuarts - Yaroomba	
		Park - Parks	
		Structural Reports - 2 Tuarts - Tapping	
		Park - Parks	4
		Parker Black & Forrest	\$2,898.50
		Locking Services For The City	
		Prestige Alarms	\$15,168.37
		Alarm / CCTV Services For The City	
		Programmed Integrated Workforce	\$1,630.29
		Casual Labour For The City	
		Ralph Beattie Bosworth	\$2,420.00
		Preparation Of Estimate - Kingsway	
		Soccer Changeroom - Assets	
		Reliable Fencing Since 1974	\$15,295.09
		Gate / Fence Repairs - Various Locations - Parks / Assets	
		RM Gillis & CJ Marci	\$270.00
		Removal Services - 05.08.2020 - Facilities	
		Smartbuilt Perth Pty Ltd	\$439.09
		Pest Control Services For The City	
		Softfall Guys	\$368.50
		Repair Softfall - Nyunda - Wanneroo	·
		SPORTENG	\$7,502.00
		Consultancy Services - Jimbub Oval	, ,
		Drainage Upgrade - Assets	
		Switched Onto Safety	\$3,025.00
		Annual License Fee - Chemwatch - ICT	
		Systems Edge Management Services Pty Ltd	\$13,970.00
		Economic Feasibility Masterplan - Yanchep Lagoon - Place Management	
		The Trustee for Hayto Trust	\$275.00
		Passive Park - Hardcastle Park Upgrade - Assets	
		Two Rocks Volunteer Bush Fire Brigade	\$150.09
		Reimbursement - Lollies	
		Wanneroo Electric	\$45,861.72
		Electrical Maintenance For The City	
00004024	30/12/2020		
		City of Wanneroo - Municipal Bank Account	
		Credit Cards - November 2020 \$4,398.64 -	
		Breakdown On Page 61	
		Total Director Corporate Services Advance - EFTs	\$20,495,265.73
		NATIONAL AUSTRALIA BANK	
00004009	11/12/2020		
	1		

Purchasing Cards Sept 2020	
Assets	
Bunnings - Hardware Purchases	\$592.00
Landsdale Plants - Various Plants	\$1,061.10
Microsoft - One Drive 100gb Cloud Storage Subscription	\$3.00
Mirco - Landscape Supplies	\$417.95
Trybooking* Perth Region - NRM Training: The Community Guide To Identifying Weeds Workshop 25.09.2020 - 2 Attendees	\$31.00
WA Local Government Association - Field Training: Plant Recognition And Restoration Practices In Natural Areas 08.10.2020 - 2 Attendees	\$176.00
A costa Maintenana	
Assets Maintenance Access Unlimited International - Confined Spaces Training - 1 Attendee	\$280.00
Barnetts Architectural Hardware - Ambulant Lock	\$36.96
Bunnings - Hardware Purchases	\$8,612.34
Craft Decor Trading - White Matt Tiles	\$13.55
Direct Fasteners - Hardware Purchases	\$191.83
Fielders - Custom Flashing	\$452.63
Jaycar - Phone Holders	\$49.90
Licences 4 Work - Traffic Management	\$409.00
Pattos Paint Shop - Paint Supplies	\$82.00
Permatech - Seal And Flex And Dispenser	\$364.10
Pneumatic Solutions Au - Valve Toggle	\$204.16
Rynat Industries Australia - Soap Dispenser	\$335.40
Next Site Pty Ltd - PPE	\$494.85
Statewide Cleaning - Hand Towel Dispenser	\$43.68
Super Cheap Auto - Cabin Seat Memory Foam	\$29.99
Valspar - Paint Supplies	\$848.01
Wanneroo Towing Services - Transporter Van	\$154.00
Water Wise Water Truck - Vehicle Spare Parts	\$373.63
J Blackwoods - Toilet Paper Dispenser	\$338.32
Work Clobber - PPE	\$270.90
www.noregon.com - Brake Diagnostic Software.	\$556.16
Business Manager Aquamotion & Kingsway	
Aldi Stores - Biscuits - PLWA Forum	\$19.64
Big - Lollies - Junior Programs	\$10.50
Bunnings - Alarm Alert Doorbell	\$25.94

Campaignmonitor - Monthly Plan For Email Subscribers	\$42.90
	\$39.00
Darch Supa IGA - AA Batteries	\$3.99
Dominos Woodvale - Pizzas - Soccer Grand Finals	\$20.00
Facebook - Advertising	\$280.48
Fitness Australia Limited - Fitness Australia Registration	\$195.00
Hart Sport Pty Ltd - Water Noodles	\$303.30
Solo 2 Pty Ltd - Aqua Dumb Bells	\$601.02
Woolworths - Catering Items	\$53.20
Community & Place	
<u> </u>	\$36.45
Outreach	\$157.00
Youth Centre	\$57.60
Woolworths - Catering Items - Program Activities	\$39.28
Community Development	
Aldi Stores - Catering - Two Rocks Engagement Program	\$22.16
BCF Australia Stores - Materials For Outreach	\$45.00
Big W - Can Opener & Table Tennis - Youth Services	\$15.15
Bunnings - Materials For Outreach	\$33.25
Program Activities	\$409.53
Centre	\$29.95
	\$353.80
Activities	\$117.33
Pizza Hut Wanneroo - Catering - Program Activities	\$30.00
R U Ok Limited - R U Ok? Day Merchandise	\$62.65
Shahin Enterprises Pty - Prizes - Wanneroo Youth Centre	\$15.00
Sportpower Kingsway - Ball Pump & Pool Cue Tips & Foosball - Youth Services	\$25.35
Woolworths - Batteries / Catering Items - Program Activities	\$66.80
Community Facilities	
Coles - Batteries	\$9.90
	Email Subscribers Coles - Swim Nappies Darch Supa IGA - AA Batteries Dominos Woodvale - Pizzas - Soccer Grand Finals Facebook - Advertising Fitness Australia Limited - Fitness Australia Registration Hart Sport Pty Ltd - Water Noodles Solo 2 Pty Ltd - Aqua Dumb Bells Woolworths - Catering Items Community & Place Coles - Catering Items - Program Activities Hart Sport Pty Ltd - Dodgeballs - Yanchep Outreach Jim Kidd Sports - Basketballs - Yanchep Youth Centre Woolworths - Catering Items - Program Activities Community Development Aldi Stores - Catering - Two Rocks Engagement Program BCF Australia Stores - Materials For Outreach Big W - Can Opener & Table Tennis - Youth Services Bunnings - Materials For Outreach Coles - Catering / Cleaning Items - Program Activities EB Games - Xbox Game - Yanchep Youth Centre Kmart - Materials - Program Activities Officeworks - Materials - Program Activities Pizza Hut Wanneroo - Catering - Program Activities R U Ok Limited - R U Ok? Day Merchandise Shahin Enterprises Pty - Prizes - Wanneroo Youth Centre Sportpower Kingsway - Ball Pump & Pool Cue Tips & Foosball - Youth Services Woolworths - Batteries / Catering Items - Program Activities Community Facilities

Community Safety & Emergency	
Management	
Merriwa Supa IGA - Catering - Level 1 Incident Controller Course	\$51.03
Woolworths - Catering - Level 1 Incident Controller Course	\$76.02
Red Dot Stores - Food Storage Bins	\$79.96
Subway Butler - Catering - Level 1 Incident Controller Course & AIIMS 2017 Course	\$477.00
Occursil 9 Occurs and 5 Occurs and	
Council & Corporate Support	Ф0.00
Alkimos IGA - Catering - Catering Items For In House Catering Requests	\$9.99
Ball Mason Australia - Catering Items For In House Catering Requests	\$135.78
Coles - Catering Items For In House Catering Requests	\$369.38
Wanneroo Fresh - Catering Items For In House Catering Requests	\$171.30
Cultural Development	
	#62.00
Big W - Dining Set - Yanchep Library BS Kids - Vinyl Letters	\$62.00 \$76.90
Bunnings - Equipment - Library Services Coles - Thank You Gift - "Mad Maths"	\$230.94
Presenter	\$10.00
Dymocks Joondalup - Program Materials	\$148.55
Games World - Mah-jong Club Materials	\$169.97
Ikea Perth - Artificial Plants	\$54.96
Jacksons Drawing Supplies - Paper - Botanical Drawings For Public Art Team	\$54.45
Kmart - Equipment - Library Services	\$264.00
Krazy Price Joondalup - Craft Supplies - Wanneroo Museum	\$31.92
Liquorland - Thank You Gift To "Mad Maths" Presenter	\$13.00
News Limited - Australian Newspaper Subscription - Wanneroo Library	\$64.00
Officeworks - Label Maker And Labels - Museum	\$187.15
Seton - Dirt-Trap Mat For Entry	\$336.49
The Book Merchant - Research Book -	\$42.50
About Education In Western Australia	
Target - Purchase Of Tea, And Coffee Canisters	\$28.00
The Playroom - Program Materials - Better Beginnings	\$85.98
Two Rocks IGA - Water Refills	\$59.75
WANEWSDTI - West Australian Newspaper Subscription	\$613.20

Wanneroo Library - Book From	\$35.00
Community History Centre	·
wwc-Communities - Working With Childrens Check - 2 Employees	\$174.00
Customer & Information Services	
Australia Post - Mail Redirection Service	\$1,280.00
EBay - 2 Universal Aluminium Desktop Desk Stand	\$35.12
Google - Cloud Search Monthly Fee	\$96.76
JB Hi-Fi - 1 Conference USB Microphone \$189	\$193.99
Officeworks - 2 Samsung Galaxy Tab S6 & Computer Accessories	\$1,979.15
Stuffix Incorporated - Renewal Period 17.09.2020 - 16.09.2021	\$2,386.75
Syntricate - 2 Cases For Galaxy Tab	\$151.91
Zoom - Charge Name: Zoom Standard Pro Monthly	\$230.89
Marketing, Communications and Events	
	¢4 002 22
Campaignmonitor - Digital Marketing	\$1,992.23
Facebook - Advertising	\$1,023.39
Local Government Management - Developing Community Workshop	\$410.00
Spotify - Wanneroo Budget Campaign	\$343.81
Yumpupublishing - Online Publication - What's Happening And Wanneroo Link	\$34.76
Parks & Conservation Management	
Northern Lawnmower - Universal Brush Cutter Harness	\$152.46
Bunnings - Hardware Purchases	\$258.23
People & Culture	
WA Local Government Association - Local Government Forum - 2 Attendees	\$80.00
Kmart - 10 \$20 Vouchers	\$200.00
Property Services	#050.40
Landgate - Lodgement Settlement - Edison Avenue	\$356.40
Landgate - Historical Title Search & Service Fee	\$33.63
City Of Perth Parking - Parking Fee	\$2.02
ASIC - Company Search	\$9.00
There company cost of	
Traffic & Transport Services	

		Total - National Australia Bank	\$35,035.03
		Total - National Australia Bank & EFT's	\$20,530,300.76
	CANCE	LLED CHEQUES FROM PREVIOUS PERIOD	
120236		Linda Kerbey	-\$850.00
120074	15.09.2020	Ambreen Beg	-\$100.00
117578	13.08.2019	School Sport Western Australia Incorporated	-\$600.00
117714	27.08.2019	JAS Oceania Pty Ltd	-\$59.95
117508	06.08.2019	Toni Haumu	-\$25.00
117644	20.08.2019	Ice Hockey WA	-\$200.00
117649	20.08.2019	Quinns Rocks Junior Cricket Club	-\$100.00
117549	13.08.2019	Blanca Henriquez	-\$540.00
117494	06.08.2019	Thimmareddy Basanagowda	-\$166.65
117541	13.08.2019	Equatoria Community In WA Incorporated	-\$100.00
117650	20.08.2019	Michelle Forbes	-\$100.00
117719	27.08.2019	Perth Piano And Pool Table Movers	-\$190.00
120042	08.09.2020	R Attwood & KL Attwood	-\$100.00
			·
		Total	-\$3,131.60
			. ,
	l .	MANUAL JOURNAL	<u> </u>
12107/21	31/12/2020	Lodgement Fee 29.12.2020 43 Unpaid	\$3,311.00
		Infringements	
12078/21	10/12/2020	Lodgement Fee 08.12.2020 39 Unpaid Infringements	\$3,003.00
12106/21	29/12/2020	Lodgement Fee 17.12.2020 10 Unpaid Infringements	\$770.00
12106/21	29/12/2020	Returned Creditor Reject Fee 22.12.2020	\$2.50
		Total	\$7,086.50
		TOWN PLANNING SCHEME	
		Cell 1	
		William Buck - Audit Fees	\$353.79
		Cell 2	
		William Buck - Audit Fees	\$472.47
		Cell 3	
		William Buck - Audit Fees	\$523.23
			,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
		Cell 4	
		William Buck - Audit Fees	\$546.51
		Castledine Gregory - Legal fees	\$23,364.00
		233300000	+====================================
		Cell 5	
			\$332 44
		William Buck - Audit Fees	\$332.44

		McLeods - Legal Fees	\$2,851.00
		Cell 6	
		William Buck - Audit Fees	\$582.91
		Cell 7	
		William Buck - Audit Fees	\$499.60
		Cell 8	
		William Buck - Audit Fees	\$326.31
		McLeods - Legal Fees	\$2,284.11
		Cell 9	
		William Buck - Audit Fees	\$522.54
		Total	\$32,658.91
			ψο=,σσσσσ
		GENERAL FUND BANK ACCOUNT	
		Payroll Payments - December 2020	
		07.12.2020	\$853.45
		15.12.2020	\$8.65
		15.12.2020	\$7,730.94
		15.12.2020	\$1,770,497.67
		15.12.2020	\$2,397.86
		16.12.2020	\$9,160.87
		16.12.2020	\$1,520.02
		29.12.2020	\$1,762,993.42
		29.12.2020	\$2,973.27
		29.12.2020	\$14,468.48
		29.12.2020	Φ14,400.40
		Total	¢2 F72 604 62
		Total	\$3,572,604.63
00004018	22/12/2020	City of Wanneroo - Municipal Bank Account	
00004018	22/12/2020	Bank Fees - November 2020	
		GLF Trans Fee	\$50.00
		CBA Merchant Fee	\$25,248.16
		Bpay Fee Debtors	\$32.74
		Bpay Fee Debiors Bpay Fee Ungerboeck	\$0.53
			\$16,344.76
		Bpay Fee Rates	
		Bpoint Debtors	\$3.19
		Bpoint Rates Commbiz Fee	\$768.61
			\$339.01
		Account Service Fee	\$331.40
		Total	\$43,118.40
00004024	30/12/2020	City of Wanneroo - Municipal Bank Account	
		Credit Cards November 2020	

H Singh	
_	M440.50
Union Kitchen - Hospitality – Business Meeting	\$118.50
IPAA - Training-Editing & Proofreading Skills - 1 Attendee	\$445.50
Royal Life Saving WA - First Aid Training	\$109.00
WALGA – Training on Car Park Planning - 3 Attendees	\$210.00
Western Power - Install Streetlight Buntine Way	\$497.92
McDonalds - Hospitality - Aquatic Centre Visit	\$14.80
Western Power - Install Streetlight - Nankivell Way	\$497.92
M Dickson	
Local Government Planner Association - Attendance At Chairman's Policy Extravaganza	\$85.00
N Jennings	
Business News Pty Ltd - Multi-User Subscriptions	\$1,815.00
LG Professional - Membership	\$605.00
Total	\$4,398.64
Total Bank Fees And Credit Cards	\$47,517.04
Recoup to Director Corporate Services Advance A/C	\$20,879,773.69
Direct Payments Total (Includes Payroll, Advance Recoup, Credit Cards And Bank Fees)	\$24,499,895.36

Attachments: Nil

Property Services

CS05-02/21 Proposed Lease to Shack Holdings Pty Ltd over a portion of Lot 551 (120) Jindalee Boulevard, Jindalee (Jindalee Beach Kiosk)

File Ref: 4603V04 – 21/26430

Responsible Officer: Director Corporate Strategy & Performance

Disclosure of Interest: Nil Attachments: 3

Previous Items: CS07-10/17 - Proposed commercial Lease of Lot 502,

Jindalee Boulevard, Jindalee (Jindalee Beach Kiosk) to Shack Holdings Pty Ltd for a term of five (5) years -

Ordinary Council - 10 Oct 2017 7.00pm

CB02-11/12 - Proposed Sub-Lease of Jindalee Beach Kiosk, Crown Reserve 20561, Jindalee - Ordinary

Council - 13 Nov 2012 7.00pm

Issue

To consider a proposed new retail lease to Shack Holdings Pty Ltd (**Lessee**) over a portion of Reserve 20561, Lot 551 (formerly Lot 502) Jindalee Boulevard, Jindalee (**Lot 551**).

Background

Land

Lot 551 is Crown land, incorporated in Reserve 20561. Lot 551 is a 'C' class reserve, vested in the City for the purpose of "Recreation & Purposes Incidental thereto", under a Management Order with power to lease for a term not exceeding 21 years, subject to the consent of the Minister for Lands. The site is currently zoned 'Parks and Recreation under the MRS and 'Regional Parks and Recreation' under DPS2.

During 2020, the Department for Planning, Lands and Heritage (**DPLH**) approved an amendment to the boundaries of Reserve 20561 and the adjacent Reserve 48306 to facilitate an increased site area for a potential expansion to the leased premises. This modified the site area from the original 563m² area (the former Lot 502) to the new 1,965m² area of Lot 551 (**Attachment 1** refers).

Building and maintenance information

A rammed earth and iron roof building (Building) is constructed on Lot 551, comprising:

- kiosk/commercial kitchen;
- public ablutions;
- general area (predominantly used for storage);
- service/bin room; and
- store yard.

Immediately adjacent to the Building are two fixed tensile membrane umbrellas and non-fixed tables and chairs for patrons.

The Building was constructed by a previous lessee under a ground lease from the City. Under the ground lease, the lessee had subleased to the previous café/kiosk operator (Hutton Holdings WA Pty Ltd). At the expiry of the ground lease in 2017, the City assumed responsibility for the structural maintenance of the Building and entered a retail lease with the Lessee.

The City undertook preventative maintenance and repair on the roof sheeting and related structural supports at the Building in mid-2020, to manage the impact of coastal corrosion on the building.

Prior Lease

The City currently leases a portion of Lot 551 to the Lessee under a lease approved by Council at the Ordinary Meeting on 10 October 2017 (item CS07-10/17) (**Prior Lease**). The Prior Lease is for a term of five years, due to expire on 16 December 2022 (with no option for renewal).

The Prior Lease comprises the Building area of approximately 184m² plus a licensed al fresco area (271m²) and common area (91m²) (**Original Premises**, **Attachment 2** refers). The Lessee operates a café and kiosk business from the Original Premises, offering a variety of breakfast, lunch and dinner options with community engagement and interaction a theme of the business (including live entertainment and family focused events).

The Lessee pays a commercial rent under the Prior Lease.

Due to the use of the site, the Prior Lease is subject to the requirements of the *Commercial Tenancy (Retail Shops) Agreements Act 1985* (WA) (**Retail Shops Act**).

Detail

The Lessee initially approached Administration in mid-2019 to propose a modification to the Original Premises. The Lessee's proposed works involved enclosing the al fresco area to support extended trading during winter and periods of cool or wet weather. The Lessee anticipates that the improvements will enable extended trading and improved employment opportunities at the site.

Following completion of the City's maintenance and repair works in mid-2020, the Lessee submitted updated plans for its improvements to the Original Premises (**Attachment 3** refers). Given that the Original Lease is scheduled to expire in December 2022, the Lessee requested a long lease tenure to support its capital investment in the site.

The recent expansion of the boundaries of Reserve 20561 to create the new Lot 551 (which had been requested from DPLH by Administration) will assist the Lessee's plans for the site.

To facilitate the longer term lease of the site, Administration proposed that the Lessee surrender the Prior Lease and enter a new lease. Accordingly, a proposed new five year lease (commencing on the day after the Prior Lease is surrendered) with one three year option has been negotiated with the Lessee over a proposed new footprint.

The Lessee has agreed to the following the essential lease terms, subject to Council approval, and in accordance with:

- the disposal requirements under section 3.58 of the Act; and
- the requirements of the Retail Shops Act.

The proposed new lease will be a 'private treaty' agreement:

Lessee:	Shack Holdings Pty Ltd (ACN 621 808 928)
Premises:	Portion of Lot 551, incorporating the premises under the Prior Lease and previous licensed al fresco area as part of the expanded premises.

Licensed Area:	Area of approximately 73m², being the relocated umbrella/shaded portion of the Licensed Area under the Prior Lease.	
Permitted Use:	Kiosk and ancillary purposes	
Term	Five years, commencing on execution of the lease by all parties.	
Option Term:	Three years, commencing on the fifth anniversary of the Commencement Date	
Rental:	\$36,000 (plus GST) per annum.	
	In accordance with the City's Leasing Policy, the Lessee is categorised as a 'retail' entity, being a non-exempt disposition under the Act. On this basis, the rent is to be negotiated at market rate.	
	A licensed valuer was appointed to determine the current market rental of the Premises. A valuation report dated 22 July 2020 (and subsequently confirmed by the valuer on 28 January 2021) determined the rental amount, based on an internal premises rate of \$200/m² per annum (plus GST), \$50/m² per annum (plus GST) for the external (former al fresco) areas and \$35/m² per annum (plus GST) for the new licensed area.	
Market Rent Review:	Commencement of the Option Term.	
Annual Rent Review:	Fixed 3% rental increase per annum during the Term and the Option Term (other than on a Market Rent Review date).	
Turnover rent:	2% of sales over a turnover threshold.	
	The turnover threshold is to be calculated as the higher of:	
	the average turnover for the first two years immediately preceding the onset of the Covid-19 pandemic (noting the Lessee had a downturn in revenue for a large part of 2020); and	
	the first two years of the new lease,	
	so that turnover rent will first be payable in the third year of the Term.	
Outgoings:	Lessee responsibility including utilities, telephone, internet associated with the use of the Premises.	
Rates & Taxes:	Lessee responsibility – Commercial Council rates and Emergency Services Levy and any other rates, taxes, assessments and impositions.	
HVAC/Mechanical Services:	Lessee responsibility	
Security Bond:	\$5,000 (plus an amount equivalent to GST)	

Public Liability Insurance:	Lessee responsibility - \$20 million minimum	
Building Insurance:	Lessor responsibility to implement (Lessor to on charge insurance premium to Lessee)	
Other Insurances:	Lessee responsibility – Plate Glass, Workers Compensation, Breakdown Insurance and Property Damage Cover	
Cleaning:	Lessee responsibility for Lease and Licensed Area	
Lessee Services:	Lessee responsible for the provision of any special requirements such as telephone and broadband services	
Maintenance:	Lessee responsible to maintain the Premises including regular washdown of metallurgic surfaces, except washdown of the roof which will be undertaken by the City.	
	Lessee to provide evidence to the Lessee each time it addresses matters of compliance relating to the use of the Premises.	
	The only other change will be additional clarification on the maintenance of the Premises. This will remain the Lessee's responsibility, but contractors should be approved by the City (or use one of the City's usual contractors).	
Grease Trap:	Lessee responsibility	
Building Improvements:	A schedule of works will be attached to the Lease, and the document will confirm the approval process for the Lessee to undertake the works. The option will only arise if the Lessee has completed the works before the date of exercising the option.	
	The Lessee is required to obtain all necessary approvals associated with the proposed works.	
	Indicative works at the Lessee's full cost are to include:	
	 Installation of skillion roof structure connected to a fully enclosed bi-fold glass seating area (inclusive of ongoing structural maintenance); 	
	 Installation of concrete flooring to the seating area or Lessee can retain existing floor and ensure it is sealed; 	
	Removal/disposal of existing hexagonal membrane structures;	
	 General area room: reglaze with security screen installation or brick/render existing boarded up windows; 	
	Refurbishment to kitchen area to make better use of the space. The City's Health Services unit has advised that it has no issues with the proposed expanded footprint of the business provided the size of the existing kitchen can support	

	the expanded operation; the Lessee has confirmed the kitchen will meet any additional demand; • Full ablution upgrade; and • Installation of solar power, (Attachment 3 refers).
Further provisions:	The new lease will be based on the terms of the Prior Lease, incorporating updates to reflect the City's current template lease provisions and the new essential terms. The lease documentation will include a surrender of the Prior Lease, to occur on the day preceding the Commencement Date.
Documentation:	Lease to be prepared by the City at the City's cost. Each party pays its own costs for reviewing and negotiating the lease documents.

Under the Retail Shops Act, the Lessee has the right to trade during whatever time the Lessee requires. The City cannot compel the Lessee to open at specific days and times. The ablutions will only be open when the Lessee is trading.

Consultation

- Relevant service units, including Building Maintenance, Health Services and Strategic
 Asset Management have been consulted in the course of preparation of the lease terms.
 Administration is supportive of the proposed lease, noting that the City has no alternative
 plans for the site in the term of the proposed lease;
- The essential terms of the proposed lease (including confirmation of the proposed five year term and three year option term) have been presented to the Lessee;
- The Lessee agreed to the proposed essential terms on 14 December 2021; and
- In the event that the proposed lease terms are approved by Council, DPLH will be requested to provide its consent to the terms of the draft lease as per section 18 of the Land Administration Act 1997 (WA) (LAA).

Comment

Administration recommends the proposed new lease of the Premises to the Lessee as outlined in this report.

The lease would not be an exempt disposition under the Act. If Council resolves to approve the proposed lease in-principle, it will be necessary to publish a local notice of the proposed disposal inviting public submissions.

Should any submissions be received, Administration recommends that no further report is presented to Council and that the CEO be authorised to consider and reject any submissions, negotiate lease terms and effect any documentation relating to it.

Statutory Compliance

The public notice of the proposed disposition will comply with the requirements of section 3.58 of the Act.

The proposed tenure complies with the requirement of the Retail Shops Act for a minimum tenure term of five years (including options).

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2017 – 2027:

- "2 Economy
 - 2.1 Local Jobs
 - 2.1.2 Build capacity for businesses to grow"

Risk Management Considerations

Risk Title	Risk Rating
ST-S12 Economic Growth	Moderate
Accountability	Action Planning Option
CEO	Manage

Risk Title	Risk Rating
CO-O01 Relationship Management	Moderate
A a a a contability	A - ti Dii Oti
Accountability	Action Planning Option

Risk Title	Risk Rating
CO-O04 Asset Management	Moderate
Accountability	Action Planning Option
Executive Leadership Team	Manage

Risk Title	Risk Rating
CO-O20 Productive Communities	Moderate
Accountability	Action Planning Option
Director Community & Place	Manage

The above risk/s relating to the issue contained within this report have been identified and considered within the City's Strategic/Corporate risk register. Action plans have been developed to manage this risk to support existing management systems.

Policy Implications

The proposed lease has been negotiated in accordance with the 'retail' category as outlined in Annexure 1 of the City's Leasing Policy.

Financial Implications

- The proposed commercial lease will generate an annual income stream to the City of \$36,000 (plus GST) per annum with fixed annual percentage increases to apply as outlined earlier in the table in this report. This is an increase on the rental income of \$28,303 per annum (plus GST) currently paid to the City under the Prior Lease;
- Fixed annual rental increases of 3% will apply throughout the initial term and the option term (aside from any market rent review date);
- The rent will be reviewed to market at the commencement of the proposed option period, should the Lessee exercise the option for an additional term of three years;

- There is provision for payment of turnover rent after the second anniversary of the Commencement Date, if the Lessee's turnover exceeds the turnover threshold;
- Council rates will be payable by the Lessee for the duration of the lease;
- The City will recover charges for services used at the Premises, in accordance with the terms of the new lease;
- The changes to the Retail Shops Act, effective 1 January 2013 prohibit landlords from claiming legal expenses relating to the preparation, negotiation or execution of leases and associated documentation. The City's in-house lawyer will prepare and finalise the City's existing standard retail lease template at nil charge; and
- The City will incur a fee of \$1,000 (plus GST) (approximate) for publishing a public notice in the Wanneroo Times.

Voting Requirements

Simple Majority

Recommendation

That Council:-

- APPROVES, in principle, a lease of the Jindalee Beach Kiosk, incorporating the
 prior leased premises and the former alfresco area, and incorporating a new
 licensed alfresco area, at Reserve 20561, Lot 551 (120) Jindalee Boulevard,
 Jindalee (Attachment 1 refers) to Shack Holdings Pty Ltd (ACN 621 808 928), for a
 term of five years plus one option term of three years, in accordance with the
 essential lease terms described in the Administration report;
- 2. AUTHORISES the publication of a local public notice of the intention to dispose of the portion of Reserve 20561, Lot 551 (120) Jindalee Boulevard, Jindalee in accordance with Item 1. above in accordance with Section 3.58 of the *Local Government Act 1995* (WA);

3. AUTHORISES:

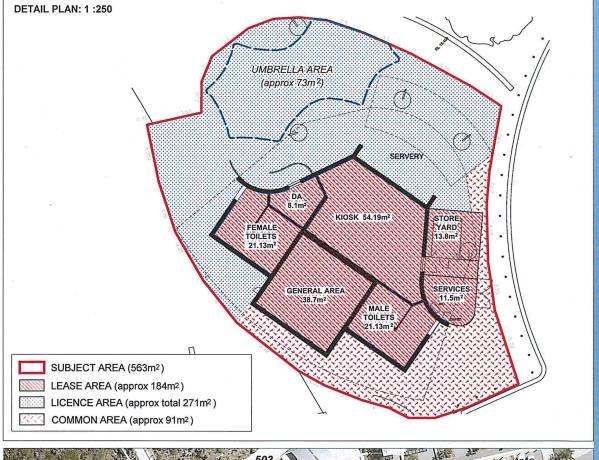
- a) the Chief Executive Officer (or a nominee of the Chief Executive Officer) to negotiate commercial terms, execute all documentation, consider and reject any submissions and comply with all applicable legislation as is required to effect Items 1. and 2.;
- b) the affixing of the Common Seal of the City of Wanneroo to the lease in accordance with the City's Execution of Documents Policy; and
- c) the Chief Executive Officer to sign any Metropolitan Region Scheme MRS1 Form submitted to the City to facilitate the Lessee's operations and submit the signed MRS1 Form to the Western Australian Planning Commission for further determination.

Attachments:

1 Attachment 1 - Lot 551 (formerly Lot 502) Jindalee Boulevard, Jindalee 21/43190
2 Attachment 2 - Original Premises - Jindalee Beach Kiosk 17/267343

Attachment 2 - Original Premises - Jindalee Beach Kiosk 17/267343
 Attachment 3 - Scope of Proposed Works - Jindalee Beach Shack.docx Confidential







N

JINDALEE BEACH KIOSK - LEASE AND LICENCE AREA LOT 502 (R20561) JINDALEE BVD, JINDALEE

SCALE: As Notated

DATE: Aug 2017

REF: 2017-08 jindalee kiosk lease

NOTE: While the City of Wanneroo has made every effort to ensure the accuracy and completeness of data it accepts no responsibility or liability for any errors or omissions within the information presented.

Proposed Lease to Shack Holdings Pty Ltd over a portion of Lot 551 (120) Jindalee Boulevard Jindalee (Jindalee Beach Kiosk)
Attachment 3 - Scope of Proposed Works - Jindalee Beach Shack.docx
This attachment is confidential and distributed under separate cover to all Council Members.
Administration Use Only
Attachment 3 – HPE # 21/43237

Council & Corporate Support

CS06-02/21 Donations to be Considered by Council February 2021

File Ref: 2855V03 – 21/4888

Responsible Officer: Director Corporate Strategy & Performance

Disclosure of Interest: Nil Attachments: Nil

Issue

To consider requests in accordance with the City's Donations and Youth Sponsorships Policy (Policy).

Background

The Policy requires applications over \$500.00 from individuals and organisations to be determined by Council. Consequently, a report is prepared for Council meetings, coinciding with a period where applications of this nature have been received.

With respect to requests for sponsorships, the Policy specifies that for National Events the amount provided will be \$200.00 per individual, capped at \$600.00 per team, and for International Events the amount provided is \$500.00 per individual capped at \$1,500.00 per team. Schools are capped at \$2,000.00 per school per financial year.

Detail

During this period, the City has received nil sponsorship requests and one community donation request, which is summarised as follows. A copy of the full application is available from Administration upon request.

Comment

Sponsorship Donations

Nil

Community Group Donations

Applicant 1 – St Anthony's Catholic church (HPE 20/574437)	
Request amount	\$5,000.00
Description of request	Request a donation to purchase yarn to support the Knit 'n' Natter Group to provide knitted items for:
	 Fostering Hope Care Packages, to provide beanies, cardigans, jumpers and blankets for foster carers and families from premature babies to 10 year olds;
	 500 blankets for nursing homes in Wanneroo;
	 300 toys and blankets for the Wanneroo Christmas Lunch;
Criteria	Evaluation
Potential for income generation	Yes

Applicant 1 – St Anthony's Catholic church (HPE 20/574437)	
Status of applicant organisation	Registered Charity
Exclusivity of the event or project	Open to all members of the community
Alignment with Council's existing philosophies, values and strategic direction	1.1 Healthy and Active People 1.1.1 Create opportunities that encourage community wellbeing and active and healthy lifestyles
Alternative funding sources available or accessed by the organisation	None were advised by the applicant.
Contribution to the event or activity made by the applicant or organisation	Approximately 17,420 hours volunteer time
Previous funding assistance	CS04-09/13 \$2,000.00
provided to the organisation by the City	CS04-08/15 \$2,500.00
	CS04-12/16 \$2,500.00
	CS12-03/18 \$2,500.00
	CS09-07/19 \$3,000.00
Commitment to acknowledge the City of Wanneroo	Yes
Comments	Knit 'n' Natter is a social craft group that meets at the Pearsall/Hocking Community Centre every Tuesday morning and twice a month on a Sunday to knit and crochet. There are approximately 110 members, many of whom also knit and crochet from home when they are unable to attend the group meetings. The Church states that "the purpose of the group is to provide a meeting place for community members to share their skills while assisting those less fortunate. Those who can't attend are connected to the community through the group and are less isolated." It is considered that this arrangement promotes social inclusion for seniors.
	Council have supported similar requests previously.
Recommendation	APPROVE a request for a donation in the sum of \$5,000.00 to St Anthony's Catholic Church to purchase yarn to support the: • Fostering Hope Care Packages, to provide beanies, cardigans, jumpers and blankets for foster carers and families from premature babies to 10 year olds • 500 blankets for nursing homes in Wanneroo • 300 toys and blankets for the Wanneroo Christmas Lunch
Reason	This request is in accordance with Council's Policy.

Statutory Compliance

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2017 – 2027:

- "1 Society
 - 1.1 Healthy and Active People
 - 1.1.1 Create opportunities that encourage community wellbeing and active and healthy lifestyles"

Risk Management Considerations

There are no existing Strategic or Corporate risks within the City's existing risk registers which relate to the issues contained in this report.

Policy Implications

The Policy states that sponsorship applications for attendance at National Events will be capped at \$600.00 per team (up to four teams) and Regional or State capped at \$600.00 per club. International events will be capped at \$1,500.00 per team and schools capped at \$2,000.00 per school per financial year.

Financial Implications

Budget 2020/2021	\$110 000.00
Amount expended to date (20 October 2020)	\$4,750.00
Balance	\$105,250.00
Total of requests for this round: Donations (in this report):	\$5,000.00
Total this Round (recommended)	\$5,000.00
BALANCE	\$100,250.00

Voting Requirements

Simple Majority

Recommendation

That Council APPROVES a request for sponsorship in the sum of \$5,000.00 to St Anthony's Catholic Church to purchase yarn to support the Knit 'n' Natter social craft group to create various items as detailed in this report, for the community.

Attachments: Nil

CS07-02/21 Local Government Postal Elections October 2021

File Ref: 41945 – 20/573729

Responsible Officer: Director Corporate Strategy & Performance

Disclosure of Interest: Nil Attachments: 1

Issue

For Council to consider the method of conducting the October 2021 Local Government Elections.

Background

The City of Wanneroo (**City**) has engaged the Western Australian Electoral Commission (**WAEC**) to conduct the City's elections as a postal election since 1999.

The WAEC has seen a steady increase in conducting postal elections, with the highest number (86) being conducted in 2019 since postal ballots were first introduced in the mid-1990s. For the 86 local governments that conducted a postal Election in 2019 within Western Australia, there were a total of 1,619,431 electors, with 964 candidates contesting 445 vacancies (including 13 Mayoral vacancies).

Voting in Western Australian local government elections is not compulsory, and postal elections are considered to be one of the most effective methods to encourage higher voter participation.

The WAEC states that:

"The Commission remains of the view that in most cases postal or other non-attendance ballots provide greater potential to maximise participation rather than attendance ballots, especially in the larger metropolitan local governments." (extract - WAEC 2019 Local Government Ordinary Elections – Election Report). Nonetheless, there was an overall drop in voter turn-out across the state in 2019, with the State-wide average participation of 29.1% decreasing from the rate of 34.5% that had been achieved in 2017.

To proceed with postal voting, initial agreement is required from the Electoral Commissioner and then the method approved by an absolute majority decision of Council. **Attachment 1** confirms the initial agreement of the WAEC to conduct the City's 2021 Election.

Detail

In accordance with Sections 4.20(2), 4.20(3), 4.20(4) and 4.61(2) of the *Local Government Act* 1995 (the **Act**), Council is required to determine the method by which the 2021 local government election will be conducted. If the election is to be by post, then Council must agree and appoint the WAEC to conduct the postal election by no later than 28 July 2021.

The WAEC provides the following information in regards to its service:

"In conducting local government elections the Commission is able to offer absolute impartiality and integrity, enabling local government administrative offices to remain at arm's length from the electoral process.

The Commission also brings a substantial level of electoral experience and expertise. This is reflected in the very high level of satisfaction recorded in stakeholder feedback surveys." (extracts - WAEC 2019 Local Government Ordinary Elections – Election Report)

Postal elections require extensive planning to meet the requirements of the election process. There are several key actions that the WAEC must undertake:

- Close of the roll;
- Receipt of nominations;
- Printing and dispatch of postal voting election packages;
- Receipt and checking of postal voting election packages; and
- Conduct the election day, the count and declaration of results.
- Returning Officers are recruited and appointed by the Electoral Commissioner at the commencement of the election period.
- Training is provided using WAEC staff experienced in local government postal election procedures.

In a postal election, voting is conducted entirely by post. Voters are mailed election packages containing their ballot papers and information about the candidates. These are posted to the address at which voters are enrolled and voters cast their vote by returning the ballot papers in the mail.

The local government authority is required to place the following statutory advertisements in accordance with public notice requirements:

- Enrolling to vote;
- Call for nominations; and
- Notice of election.

The WAEC will place all advertisements in The West Australian.

In addition to the statutory advertising undertaken, the WAEC, together with the Department of Local Government, usually employs the services of a journalist to seek opportunities to increase the awareness of local government elections. In previous years, this resulted in various TV or radio stories and interviews, as well as local newspaper articles being produced primarily around major election events.

Each participating local government will also have a visual presence on the WAEC website in terms of its logo, address and link to its home page. People visiting the site can view a broad range of electoral information, including:

- Key dates and deadlines for the election;
- How-to-vote information;
- Previous postal voting election results;
- Lists of candidates (after close of nominations);
- Returning officer contact details; and
- Enrolment information and checking.

Should Council appoint the WAEC to undertake its 2021 electoral process, the WAEC will be responsible for undertaking the above. However as in past years, the City will also continue to provide its own supplementary advertising and promotions in an endeavour to raise the profile of elections and increase voter participation through the following methods:

- Advertisements in local papers distributed across the City. Posters will also be developed to encourage residents to check their enrolment status and these will be displayed on all City public notice boards;
- 2. Information bulletins about enrolling on the City's Owner and Occupiers Roll will be placed in City newsletters as appropriate;
- 3. Voice message included on the City's "On Hold" messaging service;
- 4. Additional social media promotions and advertising;
- 5. Other opportunities as appropriate.

Whilst there was a decrease in the participation rate for the City of Wanneroo 2019 elections compared to 2017 (as was the case with overall state rate), the total enrolments had increased significantly from 2017. The table below shows the enrolment and participation rates for the past five ordinary elections for the City.

	2019	2017	2015	2013	2011
City Participation Rate %	23.5%	27.7%	21.89%	21.9%	24.6%
Enrolment	124,018	116,821	100,690	93,906	83,852
Voter Participation	29,089	32,352	22,046	20,602	20,586
State Average Participation Rate	29.1%	34.5%	27.5%	27.76%	30.94%

The WAEC provides the residents roll for the election with all residents in a local government district who are enrolled on the State Electoral Roll automatically enrolled on the corresponding local government residents roll. The City (not the WAEC) is responsible for processing applications for the Owners and Occupiers Roll (the OOR), which is a non-residents roll for individuals who own (but do not reside in) rateable property in the City or who occupy rateable property in the City. The OOR also allows individuals to be nominated by companies, businesses or corporate bodies that own or occupy rateable property in the City. To be eligible for the OOR, a person must:

- 1. be on the state or commonwealth electoral roll for a property outside the City's district; and
- 2. either own or have a right of continuous occupation under a lease agreement or other legal instrument of a property within the City.

In 2017, the City undertook a promotional campaign to increase the enrolment on the OOR, and will continue to contact eligible owners and occupiers to increase enrolment on the OOR for the 2021 elections.

Consultation

Nil

Comment

The WAEC has provided a cost estimate of \$554,000, including GST, in its letter dated 22 December 2020 (**Attachment 1**) for conducting a postal election for the City based on the following assumptions:

- 132,300 electors;
- Response rate of approximately 30%;
- Seven Councillor vacancies;
- Count to be conducted at the City offices;
- Appointment of a Returning Officer; and
- Standard Australia Post delivery service to apply for the lodgement of election packages.

In regards to the postal service of election packages, in 2019, the WAEC "endeavoured to minimize late mail by arranging a special delivery through Australia Post on the morning of election day, as well as including relevant messages in the election package and in advertising and media releases. Voters also had the option of returning their completed package by hand to their local government's polling place(s) by 6.00 pm on election day."

Late returns as a % total of ballot packages sent in Wanneroo, increased in 2019 to 1.06% (1,314 ballots), with the state average being 0.95%. Late returns for the past 3 ordinary elections are shown below.

Late Returns	2019	2017	2015
City of Wanneroo Late Returns received	1,314	1,058	849
City of Wanneroo Late Returns as % of Total Packages Sent	1.06%	0.91%	0.84%
Western Australia - State Average Rate	0.95%	0.93%	0.47%

Late Mail as a percentage of packages sent collated over a 5 day period

The WAEC advises "while late mail represents a low percentage relative to the total volume of packages distributed, the figure is disappointing and reflects the view that the current period available for package production, distribution and return following the close of nominations is too short given the volumes that are now required to be produced and posted. This has been exacerbated by the relative decline in the frequency and certainty of postal services (particularly in some country areas)." (extract - WAEC 2019 Local Government Ordinary Elections – Election Report)

Whilst there is no guarantee the number of late returns will reduce, the Council may consider Australia Post Priority Service as an option. An additional amount of \$26,460 will be incurred if this service is used for the lodgement of election packages, bringing the total cost estimate for the WAEC to conduct the 2021 election to \$580,460 (including GST). Whether or not Council opts for this priority service, the City and WAEC will continue to work together to ensure that an appropriate priority will be given to the distribution and lodgement of City packages for the 2021 Elections.

At its meeting held Monday, 14 December 2020 Council resolved (CS08-12/20) to recommend a proposal to the Local Government Advisory Board (**LGAB**) to modify the existing ward structure of the City of Wanneroo district to comprise of seven wards. Whilst that matter is still under consideration with the LGAB, in correspondence from the WAEC, the City has been advised that should the proposal to restructure the City's wards be accepted by the LGAB and subsequently the Minister, the estimated costs for the 2021 election, are not anticipated to significantly change. Therefore, the current cost estimate can continue to be used regardless of the outcome of the City's ward proposal.

Council may decide either to conduct an in-person election or a postal election. Legislation requires that where a local government opts for a postal election, the election is to be run by the WAEC and the cost of the election is to be recouped by the WAEC on the basis of full cost recovery. Given that local governments need only operate one polling place (if so determined) on election day when conducting an in person election, the cost of a postal election will always be more expensive. However the advantage of postal election conducted by the WAEC is the greater potential for a higher participation rate in the election and the WAEC provides a completely independent and impartial electoral service. Administration therefore recommends that the 2021 elections for the City be held as a postal election.

Statutory Compliance

Sections 4.20 and 4.61 of the Act detail the procedure that must be followed in relation to conducting local government elections.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2017 – 2027:

- "4 Civic Leadership
 - 4.2 Good Governance
 - 4.2.1 Provide transparent and accountable governance and leadership"

Risk Management Considerations

There are no existing Strategic or Corporate risks within the City's existing risk registers which relate to the issues contained in this report.

Policy Implications

Nil

Financial Implications

The estimated cost for the WAEC to conduct the 2021 postal Election is \$554,000 (including GST). Should Council opt to use Australia Post Priority Service, a further \$26,460 will be incurred. Funds for the election will be listed in the City's 2021/22 Budget for Council consideration.

Voting Requirements

Absolute Majority

Recommendation

That Council BY ABSOLUTE MAJORITY:-

- 1. DECLARES, in accordance with Section 4.20(4) of the *Local Government Act 1995*, the Electoral Commissioner to be responsible for the conduct of the 2021 ordinary elections, together with any other elections or polls which may also be required; and
- 2. DECIDES, in accordance with Section 4.61(2) of the *Local Government Act 1995* that the method of conducting the election will be as a postal election.

Attachments:

1. Attachment 1 - Cost Estimate - Local Government Ordinary Election 2021 20/573822



LGE 028

Mr Daniel Simms Chief Executive Officer City of Wanneroo Locked Bag 1 WANNEROO WA 6065

Dear Mr Simms

Local Government Ordinary Election: 2021

The next local government ordinary elections are being held on 16 October 2021. While this is still some distance in the future, I have enclosed an estimate for your next ordinary election to assist in your 2021/2022 budget preparations.

The estimated cost for the 2021 election if conducted as a postal ballot is \$554,000 inc GST, which has been based on the following assumptions:

- 132,300 electors
- response rate of approximately 30%
- 7 vacancies
- count to be conducted at the offices of the City of Wanneroo
- appointment of a local Returning Officer
- regular Australia Post delivery service to apply for the lodgement of the election packages.

An additional amount of \$26,460 will be incurred if your Council decides to opt for the Australia Post Priority Service for the lodgement of election packages.

Costs not incorporated in this estimate include:

- any legal expenses other than those that are determined to be borne by the Western Australian Electoral Commission in a Court of Disputed Returns
- one local government staff member to work in the polling place on election day
- any additional postage rate increase by Australia Post
- any unanticipated costs arising from public health requirements for the COVID-19 pandemic.



The Commission is required by the *Local Government Act* to conduct local government elections on a full cost recovery basis and you should note that this is an estimate only and may vary depending on a range of factors including the cost of materials or number of replies received. The basis for charges is all materials at cost and a margin on staff time only. Should a significant change in this figure become evident prior to or during the election you will be advised as early as possible.

The current procedure required by the Act is that my written agreement has to be obtained before the vote by Council is taken. To facilitate the process, you can take this letter as my agreement to be responsible for the conduct of the ordinary elections in 2021 for the City of Wanneroo in accordance with section 4.20(4) of the *Local Government Act 1995*, together with any other elections or polls that may also be required. My agreement is subject to the proviso that the City of Wanneroo also wishes to have the election undertaken by the Western Australian Electoral Commission as a postal election.

In order to achieve this, your council would need to pass the following two motions by absolute majority:

- Declare, in accordance with section 4.20(4) of the Local Government Act 1995, the Electoral Commissioner to be responsible for the conduct of the 2021 ordinary elections together with any other elections or polls which may be required
- Decide, in accordance with section 4.61(2) of the Local Government Act 1995 that the method of conducting the election will be as a postal election.

I look forward to conducting this election for the City of Wanneroo in anticipation of an affirmative vote by Council. If you have any further queries please contact Phil Richards Manager, Election Events on 9214 0400.

Yours sincerely

Robert Kennedy

ELECTORAL COMMISSIONER

16 December 2020

CS08-02/21 Appointment of Delegate to WALGA North Metropolitan Zone and Various Working Groups

File Ref: 14553V010 – 21/41636

Responsible Officer: Director Corporate Strategy & Performance

Disclosure of Interest: Nil Attachments: Nil

Issue

To consider the appointment of a Council Member delegate to the:

- North West Regional Road Sub Group Delegate
- Western Australian Local Government Association (WALGA) North Metropolitan Zone
 Delegate
- Quinns Rocks Caravan Park Re-Development Councillor Working Group Deputy Delegate

Background

At the Special Council Meeting on 29 October 2019, Council resolved by absolute majority (SCS02-10/19) the following appointments for Cr Zappa as a delegate to the North West Regional Road Sub Group; Western Australian Local Government Association (WALGA) North Metropolitan Zone and the Quinns Rocks Caravan Park Re-Development – Councillor Working Group as follows:-

"1. External Council's Committees and Boards as per their Terms of Reference until the October 2021 Election Day, as below:

. . .

g) North West Regional Road Sub Group -

Nominations for Delegate

Nomination in writing received prior to the meeting from Cr Zappa for delegate Nomination in writing received prior to the meeting from Cr Huntley for delegate Cr Huntley withdrew her nomination for the position of delegate for the North West Regional Road Sub Group from the floor.

There being one nomination for the one vacant position of delegate, Cr Zappa was endorsed as the successful nominee.

Nominations for Deputy Delegate

Nomination received from the floor for Cr Huntley for deputy delegate

There being one nomination for the one vacant position of deputy delegate, Cr Huntley was endorsed as the successful nominee.

Mayor Roberts declared one delegate and one deputy delegate, being:

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Delegate	Deputy Delegate
Cr Zappa	Cr Huntley

. . .

I) Western Australian Local Government Association North Metropolitan Zone

Nominations for Delegate

Nomination in writing received prior to the meeting from Cr Cvitan for delegate Nomination in writing received prior to the meeting from Cr Newton for delegate Nomination in writing received prior to the meeting from Mayor Roberts for delegate Cr Newton nominated Cr Zappa for delegate. Cr Zappa accepted the nomination.

There being four nominations for the four vacant positions of delegate, Mayor Roberts, Cr Cvitan, Cr Zappa and Cr Newton were endorsed as the successful nominees.

Nominations for Deputy Delegate

Nomination received from the floor for Cr Baker for deputy delegate Cr Treby nominated Cr Flood for deputy delegate. Cr Flood accepted the nomination. Nomination received from the floor for Cr Parker for deputy delegate

There being three nominations for the four vacant positions of deputy delegate, Cr Baker, Cr Flood and Cr Parker were endorsed as the successful nominees.

Mayor Roberts declared four delegates and three deputy delegates, being:

Delegates	Deputy Delegates
Mayor Roberts	Cr Baker
Cr Cvitan	Cr Flood
Cr Zappa	Cr Parker
Cr Newton	vacant

- ..
- 2. City of Wanneroo internal Committees and Advisory/ Working Groups as per their Terms of Reference, as below:
 - n) Quinns Rocks Caravan Park Re-Development Councillor Working Group Delegates:

Nominations for Delegate

Nomination in writing received prior to the meeting from Cr Parker for delegate Nomination in writing received prior to the meeting from Cr Miles for delegate

There being two nominations for the two vacant positions of delegate, Cr Parker and Cr Miles were endorsed as the successful nominees.

Nominations for Deputy Delegate

Nomination received from the floor for Cr Cvitan for deputy delegate Nomination received from the floor for Cr Zappa for deputy delegate

There being two nominations for the two vacant positions of deputy delegate, Cr Cvitan and Cr Zappa were endorsed as the successful nominees.

Mayor Roberts declared Mayor, all North Coast Ward Councillors, and one delegate and one deputy delegate from South and Central Wards, being:

Delegates	Deputy Delegates
Mayor Tracey Roberts	N/A
Cr Aitken, Cr Baker, Cr Coetzee, Cr	N/A
Flood and Cr Sangalli	
Cr Miles (Central Ward)	Cr Cvitan (Central Ward)
Cr Parker (South Ward)	Cr Zappa (South Ward)"

On 01 February 2021, Cr Zappa advised the City that he would unfortunately be unable to attend future meetings for these appointments and therefore, has requested to step down in the role of Delegate/Deputy Delegate for the City.

As a result, the City is seeking new Delegates as representatives for these appointments.

Detail

The following details information regarding these groups for the consideration of Council Members:

North West Regional Road Sub-Group – Meetings are held as required and rotate between Councils. The purpose of this Sub-Group is to assist with management and consideration of local road issues. Cr Huntley is the deputy delegate to this group.

Western Australian Local Government Association (WALGA) North Metropolitan Zone – Meetings are held Bi-monthly on a Thursday evening and with the location rotated between Councils. The purpose of this group is to represent issues from the Cities of Wanneroo, Joondalup and Stirling back to WALGA. The group requests four voting delegates from the City of Wanneroo. The current three delegates are Mayor Roberts, Cr Cvitan and Cr Newton.

Quinns Rocks Caravan Park Re-Development – Councillor Working Group – Meetings are held as determined by the Working Group. The purpose of this working group is for members to participate in the Quinns Rocks Caravan Park Redevelopment project and give guidance to Administration on the project. Currently, the Mayor, all North Coast Ward Council Members and Cr Miles and Cr Parker are delegates to this group, with Cr Cvitan being one of the two deputy delegates. The City is seeking another deputy delegate for the group.

Consultation

Nil

Comment

Council is requested to consider the appointment of Council Member delegates as detailed in this report.

Where there are more nominations than vacancies for representation, a vote by a show of hands will be conducted. Should a current deputy delegate be appointed as delegate, then Council is also requested to nominate a new deputy delegate for appointment.

Statutory Compliance

Nil

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2017 – 2027:

- "4 Civic Leadership
 - 4.2 Good Governance
 - 4.2.1 Provide transparent and accountable governance and leadership"

Risk Management Considerations

Risk Title	Risk Rating
CO-019	Low
Accountability	Action Planning Option
	7 10 110 111 11111111111111111111111111

The above risk relating to the issue contained within this report has been identified and considered within the City's Corporate risk register. Action plans have been developed to manage this risk to support existing management systems.

Policy Implications

Nil

Financial Implications

Nil

Voting Requirements

Absolute Majority

Recommendation

That Council BY AN ABSOLUTE MAJORITY APPOINTS:-

1.	Cr Group;	_as delegate to the North West Regional Road Sub
2.		as delegate to the Western Australian Local ALGA) North Metropolitan Zone; and
3.	Cr Park Re-Development – Cour	

Attachments: Nil

Chief Executive Office

Advocacy & Economic Development

CE01-02/21 uDrew Pilot Program Proposal

File Ref: 27301 – 21/39466 Responsible Officer: Chief Executive Officer

Disclosure of Interest: Nil Attachments: Nil

Issue

To consider a proposal from uDrew to run a pilot program that will test a digital solution designed to streamline the design, planning and approval of residential building projects through automating the application preparation and lodgement process and some aspects of the assessment and approval process.

Background

uDrew and the City have been collaborating since 2016 on developing a digital system to automate some of the planning and building approvals application preparation and assessment process. uDrew was recently awarded an Australian Government Accelerating Commercialisation grant to assist in developing the product into a highly effective solution.

uDrew is the only company the City is aware of that has developed a solution the City could use to potentially move a significant proportion of applications being prepared and lodged through a digital automated solution. This has been confirmed independently by WALGA through a Request for Information process earlier in 2020.

Detail

The project is outlined in the commercial in confidence Pilot Program Proposal that will be provided to Council Members as a confidential document on the Hub. The specific outputs of the program include:

- 1. Site Inspector tool captures geotechnical and environmental details about the site, to determine potential planning restrictions, sustainability concerns and structural engineering impacts.
- 2. Interactive Planner allows the user to place their structure on a map and interrogates the design for compliance against Local, Regional and National regulations, in real time. Any potential planning or building issues are highlighted, along with proposed resolutions.
- Application Tool Project plans, certified engineering drawings and other relevant documents are dynamically generated from the Application tool, along with a materials quantity list and the populated council forms, allowing for full automation of planning and building applications.
- 4. Marketplace Module enables Retailers, Architects and Builders to "BYO Design" for proforma structures such as dwellings, pools, and sheds, enabling the same streamlined planning and building approval benefits.

The uDrew platform enables a customer or supplier to draft plans electronically and locate them on the specific site to test compliance with planning and building requirements prior to submitting. This in itself is likely to be a significant time and cost saving benefit for customers and suppliers. A key element of the platform is to also enable automation of the approvals

process of some standard building types (such as sheds and pergolas). This is aimed to save the City time and provide faster turnaround to customers.

If the pilot program determines that this whole system functions to the specification required by the City, the next phase is to determine how the system can be launched as a permanent solution. Costs and other parameters would be negotiated at that time.

Consultation

Significant consultation has occurred internally from an operational perspective and Administration is now confident that the product is ready to test. Consultation has also occurred with WALGA and internally with respect to how the product may be procured.

Comment

The benefit for the City in piloting this program in the first instance is that a review can be completed to assess the efficacy of the pilot program prior to consideration of entering into a formal longer-term arrangement with uDrew to implement a public facing permanent solution to streamlining the preparation and lodgement of building and planning applications.

The platform is designed to make it easier for customers to submit an application and is intended to streamline the process. For some application types, there may be the potential for the platform to enable automation of parts of the design process and potentially the assessment process by the City.

This proposed pilot program is consistent with the City's involvement in the Small Business Friendly Approvals program to review the City's applications and approvals processes and look for opportunities for improvement. This program commences in February 2021. The proposed uDrew platform is also consistent with the City's commitment to reducing red tape as included in the City's Economic Recovery Program.

Statutory Compliance

The main issues around compliance are with the procurement and this has been addressed in consultation with WALGA and the City's Manager Contracts and Procurement. Other potential issues around ensuring building and planning compliance of the product and service will be assessed during the pilot program.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2017 – 2027:

- "2 Economy
 - 2.1 Local Jobs
 - 2.1.2 Build capacity for businesses to grow"

Risk Management Considerations

Risk Title	Risk Rating
ST-S12 Economic Growth	Moderate
Accountability	Action Planning Option
Chief Executive Officer	Manage

Risk Title	Risk Rating
ST-S23 Stakeholder Engagement	Low
Accountability	Action Planning Option
Chief Executive Officer	Manage

The above risks relating to the issue contained within this report have been identified and considered within the City's Strategic risk register. Action plans have been developed to accept this risk to support existing management systems. This proposal aligns with the Civic Leadership objective of the existing Strategic Community Plan, Council should therefore consider the following risk appetite statement: 4.1 Working with Others – 4.1.3 Advocate and collaborate for the benefit of the City. The statement indicates the requirement for a collaborative approach, working with the community, partners, government agencies and the broader business community to achieve outcomes that are aligned to community aspirations. The statement concludes that "the City is prepared to accept a moderate level of reputational risk."

Policy Implications

Policy implications will be limited to the potential impact of the product on existing policies of the product is implemented beyond the pilot program. Policy implications will therefore be determined as part of the pilot program.

Financial Implications

The pilot program will be implemented by uDrew at a proposed cost to the City of \$50,000. However, the value of the pilot program as estimated by uDrew is well above the cost and represents good value for the City.

Budget is available in the City's Economic Development operating budget under the Economic Recovery Program to meet the above expenditure.

Voting Requirements

Simple Majority

Recommendation

That Council ENDORSE the City entering into a Pilot Program with uDrew Pty Ltd to provide a digital solution designed to streamline the preparation and lodgement of planning and building approval projects through automating the application process.

Attachments: Nil

Governance & Legal

CE02-02/21 Request for Extension to Review Dates and Review of Council Policies

File Ref: 26321V08 – 21/26621

Responsible Officer: Executive Manager Governance and Legal

Disclosure of Interest: Ni Attachments: 4

Issue

To consider proposed amendments and extension to the review dates for Council Policies.

Background

Council Policies and supporting procedures are a statement of the principles or positions that are intended to guide or direct decision-making and operations within the City of Wanneroo (the **City**). The City's Strategic Community Plan (**SCP**) sets a clear direction from Council for Administration to make consistent and aligned decisions at an operational level through policies and procedures.

All Council Policies (as well as other like documents) should be reviewed regularly to ensure compliance with legislation; continued alignment with the adopted SCP and the City's requirements to provide sound and effective internal controls to minimise risk and deliver desired outcomes.

Detail

Reviews have been undertaken of the policies listed below and the following changes are recommended:

Policies that Have Been Reviewed and Revised:

1. Local Planning Policy 4.14: Compliance

The Local Planning Policy 4:14 Compliance has been reviewed and minor amendments were adopted by Council at the Ordinary Council Meeting of 22 September 2020 for the purposes of advertising. No submissions were received and the policy is now presented to Council for final adoption.

The purpose of the revised policy is to provide a consistent approach to ensure that development and building works within the City comply with planning and building legislation, the Local Government Act 1995 and the City's Local Laws. The policy is at **Attachment 1**.

2. Award of the Title 'Honorary Freeman of the City of Wanneroo'

The Award of the Title 'Honorary Freeman of the City of Wanneroo' Policy has been reviewed with minor administrative amendments proposed. The marked up version of the policy is at **Attachment 2**.

3. Council Members' Use of City's Corporate Logo

The Council Members' Use of City's Corporate Logo Policy has been reviewed with no proposed amendments other than a change to the adoption and next review dates. The policy is shown at **Attachment 3**.

4. Council Members Recognition of Service Policy

The Council Members' Recognition of Service Policy has been reviewed with minor administrative amendments proposed. The marked up version of the policy is at **Attachment 4**.

Request Extension of Review Date for the Following Policies:

1. Legal Representation and Costs Indemnification Policy

An extension to the review date of the policy is requested to 31 October 2021. This policy still aligns with Guidelines issued by the Department of Local Government, Sports and Cultural Industries and there is no statutory compliance risk to maintaining the existing policy.

2. Execution of City Documents Policy

Minor amendments to the Local Government Act 1995 have been enacted which are to be incorporated into the review of this policy. An extension to the review due date to the 31 October 2021 is requested.

3. Fraud and Misconduct Control and Resilience Policy

The Fraud and Misconduct Risk Assessment is now complete and embedded through operational risk workshops. The Fraud and Misconduct Control and Resilience Policy review (and review of the Fraud and Misconduct Control and Resilience Framework) can now be commenced with an extension of the review date sought to the 31 October 2021.

4. Waste Services Policy

The City's new Waste Plan is due for publication in March 2021 and the three bin collection system is due to commence on the 7 June 2021 with the first kerbside organics collection commencing on 21 June 2021. An extension of the review date is being sought to the 30 June 2021 to be able to reflect the collection of organics.

Consultation

Consultation has been undertaken with the relevant stakeholders.

In relation to Local Planning Policy 4.14: Compliance, Council adopted the revised version at its meeting on 22 September 2020. The revised draft was then advertised from 8 October 2020 with a 42-day consultation period. No submissions were received during this consultation period.

Comment

The review of Council policies will ensure that the information available to the City's stakeholders is aligned to the current SCP and are relevant and up to date.

Statutory Compliance

Preparation and adoption of revisions to Local Planning Policy 4.14 is to be in accordance with sections 4 and 5 of the City's District Planning Scheme No. 2 (DPS2) Deemed Provisions.

Pursuant to sections 5 and 4(4) of the DPS2 Deemed Provisions, if the Local Government (City) resolves to proceed with a policy, the Local Government must publish notice of the policy in a newspaper circulating in the Scheme area. Should Council resolve to adopt revisions to Local Planning Policy 4.14, public notices of this adoption must then be published in the Wanneroo Times and North Coast Times newspapers.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2017 – 2027:

- "4 Civic Leadership
 - 4.2 Good Governance
 - 4.2.1 Provide transparent and accountable governance and leadership"

Risk Management Considerations

Risk Title	Risk Rating
Decision Making	Low
Accountability	Action Planning Option
Chief Executive Officer	Manage

The above risk/s relating to the issue contained within this report have been identified and considered within the City's Corporate Risk Register. The review of the Policies as set out in this report will support existing management systems.

Policy Implications

Nil

Financial Implications

Nil

Voting Requirements

Simple Majority

Recommendation

That Council:-

- 1. In relation to Local Planning Policy 4.14: Compliance:
 - a) NOTES that no submission received in respect of the proposed amendments:
 - b) ADOPTS Local Planning Policy 4.14: Compliance as set out at Attachment 1 pursuant to sections 4(3)(b)(i) and 5 of the City of Wanneroo District Planning Scheme No.2 Deemed Provisions; and
 - c) PUBLISHES notice of its adoption of Local Planning Policy 4.14: Compliance in the Wanneroo Times and North Coast Times newspaper pursuant to sections 4(4) and 5 of the District Planning Scheme No.2 Deemed Provisions;
- 2. ADOPTS the Award of the Title 'Honorary Freeman of the City of Wanneroo' Policy accepting all marked-up amendments as set out in Attachment 2;
- 3. ADOPTS the Council Members' Use of City's Corporate Logo Policy as set out in Attachment 3;
- 4. ADOPTS the Council Members' Recognition of Service Policy accepting all marked up amendments as set out in Attachment 4; and

- 5. EXTENDS the scheduled review date for the following policies:
 - a) Legal Representation and Costs Indemnification Policy to 31 October 2021;
 - b) Execution of City Documents Policy to 31 October 2021;
 - c) Fraud and Misconduct Resilience Policy to 31 October 2021; and
 - d) Waste Services Policy to the 30 June 2021.

Attachments:

1∏.	Attachment 1 - Local Planning Policy 4.14 - Compliance - Final	20/406994	Minuted
2 <u>↓</u> .	Attachment 2 - Award of the Title Honorary Freeman of the City of Wanneroo - Mark Up	21/27811	Minuted
3 <mark>∏</mark> .	Attachment 3 - Council Members Use of City's Corporate Logo	18/421871[v2]	Minuted
4 ∏	Attachment 4 - Review Council Members Recognition of Service Policy - Mark Up	21/27800	Minuted

Local Planning Policy 4.14: Compliance



Owner Health and Compliance

Implementation TBC

Next Review Biennial – September 2022

PART 1 – POLICY OPERATION

Policy Development and Purpose

This Policy is prepared under the provisions of clause 3, Schedule 2, Part 2, Division 2 of the Planning and Development (Local Planning Schemes) Regulations 2015 (the Regulations).

The purpose of the Policy is to establish a consistent, transparent and integrated approach for planning and building compliance.

Policy Objectives

The Policy objectives are:

- 1. To ensure that development complies with the provisions of the District Planning Scheme No.2 (the Scheme), the Planning and Development Act 2005 and conditions of development approval.
- 2. To ensure that building works and breaches comply with the provisions of the Building Act 2011, the Building Regulations 2012 and building permit conditions, together with any relevant provisions contained in the Local Government Act 1995 and Local Laws adopted by the Council.
- 3. To ensure that any alleged non-compliances and/or breaches of the relevant legislation are investigated in a fair, transparent and equitable manner.
- 4. To facilitate negotiated outcomes where it is found that a breach of the relevant legislation or conditions of approval or permit have not been complied with.
- 5. To undertake legal, accountable and defendable enforcement.

Definitions

Building: has the same meaning as the term defined in section 3 of the Building Act 2011

Building Commission: means a Commission of the Western Australian Department of Commerce

Building Work: has the same meaning as the term defined in section 3 of the Building Act 2011

City: means the administrative officials serving the elected Council of the local government

Council: means the elected Council of the local government

Development: has the same meaning as the term defined in section 4 of the Planning and Development Act 2005

District: means the boundaries of the City of Wanneroo

Planning and Sustainability
Local Planning Policy Framework
Local Planning Policy 4.14: Compliance



Discovery of Non-compliance

The City may become aware of an alleged non-compliance or a breach by a land owner or occupier within the District through either a site inspection, aerial photography or a complaint. In the case of a complaint, the City will investigate all complaints whether received in writing, by telephone or in person.

Inspections

The City will not, as a matter of course, carry out inspections of properties to determine if the development on land is compliant. However, should a site inspection reveal a non- compliance, the City is obliged to investigate the matter and determine what course of action to take if any. All complaints of alleged non-compliance, will be investigated by the City to determine the level of public and environmental risk as described under clause 2 of the Policy.

PART 2 - GENERAL POLICY PROVISIONS

The Policy applies to alleged breaches of the Planning and Development Act 2005, the District Planning Scheme, the Building Act 2011, the Local Government Act 1995 and Local Laws.

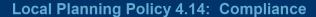
Planning issues relating to amenity and/or adverse impacts on adjoining properties will be dealt with before building issues, with the exception of buildings that are deemed to be high risk, dangerous or unsafe. Dangerous and unsafe buildings may be dealt with under both the planning and building legislation simultaneously.

1.0 Jurisdiction

- 1.1 Any compliance issue falling outside the jurisdiction of the City will be referred to the relevant authority for action, and the complainant will be advised accordingly. No further action will be taken by the City.
- 1.2 Any compliance issue falling partly within the jurisdiction of the City and partly within the jurisdiction of another authority, that part falling within City's jurisdiction will be dealt with in accordance with this Policy, and that part falling outside the City's jurisdiction will be referred to the relevant authority for action, and the complainant will be advised accordingly.

2.0 Priority

- 2.1 Compliance priorities will be processed in the following order, irrespective of the number or frequency of complaints received, namely:-
 - (a) Dangerous and/or unsafe works, and matters of significant nuisance with a high risk of adversely impacting on public amenity, health and/or safety regardless of the constructed/installation date;





- (b) Any matter involving irreversible and permanent damage to a building or place on the State Register of Heritage Places or on the Municipal Heritage Inventory established under the scheme, or the natural environment;
- (c) All other compliance issues not referred to in 1 and 2 above, will be progressed in the order in which the City becomes aware of the matter;
- (d) All compliance matters will be investigated where the City has reasonable grounds to suspect that non-compliant activity is occurring.
- (e) The City will not take action in relation to those complaints which the Council determines are either frivolous, or have been made with the intention to create mischief.

3.0 Determine Not To Take Compliance Action

- 3.1 The City may determine not to take compliance action where:-
 - (a) On the balance of issues, it is not within the public interest to do so;
 - (b) The non-compliance does not require approval, or at the time of development or building work the non-compliance would not have required approval.
 - (c) The non-compliance is building work constructed/installed pre 2 April 2012, prior to the introduction of the Building Act 2011.
 - (d) A deviation from approved plans will not adversely impact the adjoining properties or streetscape, any approvals or requirements of the relevant legislation.
 - (f) After reasonable investigation, it is uncertain that the matter is compliant or is incapable of being made compliant due to a lack of specific information in the plans and documents of any relevant approval or a lack of certainty at the time of development as to the legal status of the development or the requirement to obtain approval;
 - (g) The extent of the non-compliance is so minor that the distinction between complying and not complying with the relevant legislation would be unnoticeable to the general public; or
 - (h) The non-compliance has been in existence for a substantial period of time and has had no apparent adverse impact on the amenity, health or safety of the adjoining properties, the streetscape, the locality or the natural environment, and the land use, development or building work pose no potential risk to the public or the natural environment.

Local Planning Policy 4.14: Compliance



- 3.2 In determining not to take compliance action, the City is not legitimising or giving its consent or approval to the non-compliance, but has decided, in the particular circumstance, not to pursue the matter.
- 3.3 Notwithstanding clause 3.1 and 3.2 of the Policy, the City may in the future determine to take action to require compliance, in any particular case, pursuant to clause 6 of the Policy.

4. Undertaking Compliance Action

- 4.1 The City will issue a notice advising that a non-compliant development, building work or breach of the Local Government Act 1995 and/or Local Laws has been identified, and that contact with the City is required within 7 days, to discuss the breach and time frame for compliance.
- 4.2 After the expiry of the notice period outlined in clause 4.1 with no contact made with the City or no reasonable time frame for compliance established, the City will issue a notice requiring that a non-compliant development, building work or breach of the Local Government Act 1995 and/or Local Laws be made compliant within 28 days where:-
 - (a) An outstanding condition of development approval, non-compliant development or building work has not been complied with to the City's satisfaction, within a specified time.
 - (b) Clauses 8.2 and 8.3 of the scheme have been breached relating to the preservation of the local amenity and unkempt land, respectively.
 - (c) There is a breach of the Local Government Act 1995 or relevant Local Law.
- 4.3 Notwithstanding clause 4.1 and 4.2 of the Policy, where the non-compliance or breach of the conditions of approval and/or the scheme is determined by the City to have a significant adverse impact on the amenity, health and/or safety of the public or the natural environment, a notice may be issued to the land owner requiring that the land use or the building work be stopped immediately and the non-compliance or breach be rectified within a timeframe appropriate to the severity of the non-compliance or breach, as determined by the City.
- 4.4 The City may at its absolute discretion temporarily defer the commencement of enforcement action where an application for planning, building or Local Law approval has been submitted in respect of the alleged breach, within 28 days of the City's notice outlined in clause 4.2 above, or such further period agreed in writing by the City.
- 4.5 After the expiry of the notice period outlined in clause 4.2, the City may at its absolute discretion issue a further notice of a lesser period requiring that a non-compliant development, building work or breach of the Local Government Act 1995 and/or Local Laws be made compliant





- 4.6 If after the notice period the non-compliance referred to in clauses 4.1, 4.2, 4.3 or 4.5 of the Policy, has not ceased or been rectified as directed, or where land is being used unlawfully or without approval, the following action may apply simultaneously:-
 - 4.6.1. The issuing of the following:
 - a. An infringement to the offending party in accordance with the penalties prescribed in the Planning and Development Regulations 2009, the relevant Local Law, or any other applicable law the City is empowered to issue an infringement under, as the case may be;
 - b. A written direction pursuant to section 214 of the Planning and Development Act 2005 will be issued requiring the non-compliance be made compliant within 60 days from the date of the direction, or another period specified by the City. The written direction may require (amongst other things) the land owner/recipient to obtain subsequent development approval, cease the unapproved development, remove any unapproved structures or undertake prescribed work;
 - c. A building order may be issued under section 110 of the Building Act 2011 in respect to particular building work, demolition work or incidental structure specifying the period in which to comply with the order;
 - d. A notice under Section 3.25 of the Local Government Act 1995; and/or
 - e. A notice under the respective Local law;
 - 4.6.2. If non-compliance has not been rectified after the expiry of the date of the written direction, order or notice or other period specified by the City as the case may be, the commencement of legal action:
 - a. As provided for under Section 10 of the Planning and Development Act 2005:
 - b. To enforce a penalty under Section 115 of the Building Act 2011;
 - c. Under Section 9.24 of the Local Government Act 1995; and/or
 - d. As provided for under the relevant Local Law
- 4.7 Nothing in this Clause 4 precludes the City from commencing prosecution in respect of a non-compliance at any time.
- 4.8 Notwithstanding clauses 4.1, 4.2, 4.3, 4.4 and 4.5 of the Policy, the City may, having regard to clause 6 of the Policy, grant an extension of time, where in the opinion of the City there has been a genuine attempt by the land owner to address the non-compliance.





- 4.9 Where a City decision relating to non-compliance is referred to the State Administrative Tribunal, (SAT) or Council for review by the land owner, the City will defer any further compliance action until the matter has been determined by SAT or Council, unless an order has been made under section 111(2) of the Building Act 2011.
- 4.10. If the City is of the opinion that the referral by the land owner to SAT is frivolous, vexatious or used to delay or frustrate the action of the City to require the land use, development or building work to be made compliant, the City will not support any requests for adjournments to the SAT proceedings.

5 Subsequent Approvals

- 5.1 Under clause 65 of the deemed provisions of the Regulations, the Council has the discretion to give subsequent development approval to a development already existing or commenced without having applied for or received the Council's approval. Sometimes is referred to as retrospective approval.
- 5.2 Clause 65, does not affect the power of the Council to take legal action for a breach of the scheme or the Planning and Development Act 2015. Section 51 of the Building Act 2011 provides for the authorisation of unauthorised occupancy of a building or building work by retrospectively issuing an occupancy permit or building approval certificate.
- 5.3 When considering subsequent approval, the Council shall have regard for the following:-
 - (a) The extent of compliance of the development or building work with the relevant legislation, regulations, scheme provisions and policies.
 - (b) The ability of the development or building work to be made compliant.
- 5.4 Subject to the receipt of a complete application and the payment of the appropriate fees the Council may issue a subsequent approval with or without conditions.
- 5.5 The Planning and Development Regulations 2009, Schedule 2 prescribes the maximum fees, and in respect to development applications (other than extractive industries) where development has commenced or been carried out, the fee for the subsequent approval is the prescribed development fee which includes an additional charge to reflect a financial penalty for commencing the development without approval.
- 5.6 In respect to unauthorised building works, the fees are set out in the City's schedule of building fees. The unauthorised works need to be certified and inspected.
- 5.7 Before a land owner with unapproved development or unauthorised building works is advised to apply for subsequent approval or a Building Approval Certificate, the City shall ensure that the retrospective approval or permit has the prospect of being issued.
- 5.8 If the City determines that an unapproved development or unauthorised building work cannot be made compliant by the issue of a subsequent approval or a building approval certificate, the land owner may be liable for a penalty.





6 Discretionary Action

- 6.1 Where there are extenuating circumstances associated with the reason for noncompliance in relation to a development or building work, the City shall have regard for the following when deciding the course of action it may take against the land owner in relation to the matter:-
 - (a) The need to reinforce the orderly and proper development of the District.
 - (b) The public interest served by requiring the land owner to comply with the law.
 - (c) The factual circumstances which may have caused the non-compliance and/or the breach of the applicable laws and requirements relating to the development, building or building work.

7 Proof of Compliant Development

- 7.1 Under clause 6.3.3 of the Scheme it states in relation to development that:- "No use shall commence until such time as all conditions of approval have been satisfied and the development from which the use is to be conducted has been completed in accordance with approved plans, unless otherwise agreed in writing by the Council."
- 7.2 In order to satisfy clause 6.3.3 of the Scheme, the land owner or authorised agent shall certify to the City that the development has been completed in accordance with all the relevant conditions of the approval.
- 7.3 To facilitate this, a condition shall be included on all conditional development approvals, unless the Council determines otherwise, stating:-
 - "The owner/applicant is to submit the "Certification of Compliance with Development Approval Conditions" form certifying that all of the conditions specified in the approval by the Council for the development of the land have been completed in accordance with the approved plans, and the certification is to be lodged with the Council within 14 days from the date of practical completion, and applies to all of the conditions, except for those conditions relating to on-going compliance."
- 7.4 The City shall determine those use classes requiring development approval which will require "certification", but in any event will include the general land use categories of multi-residential, commercial and industrial.
- 7.5 Attached to the Policy is a copy of the "Certification of Compliance with Development Approval Conditions" form. The form will be attached to the City of Wanneroo Development Approval, and is to be completed and certified by the land owner or the applicant as the authorised agent of the owner and returned to the City within the prescribed time.

Local Planning Policy 4.14: Compliance



8. Proof of Compliant Building Work

- Under section 33 of the Building Act 2011 and regulation 4 of the Building Regulations 2012, the responsible person is required within 7 days of completion of the works, to submit a Notice of Completion form BA7 to the City notifying that the works are complete. If the form is not submitted to the City within the specified time, the responsible person may be liable for a penalty of \$10,000.
- 8.2 In respect to commercial buildings, the City issues a Certificate of Occupancy, which confirms that the building has been completed in accordance with the conditions of the permit.
- 8.3 For all other building work, any dispute about the building not complying with the conditions of approval, will become a matter to be resolved between the owner and the builder, and if the matter remains unresolved, it may be referred to the Building Commission for determination.
- 8.4 Private building surveyors are responsible for ensuring that privately certified buildings are compliant following completion. In respect to privately certified building applications the City only determines if the correct information has been provided with the application, prior to issuing a building permit.
- 8.5 The City's Building Services' is responsible for assessing building applications and issuing building permits for those buildings that are not privately certified.
- 8.6 In addition, the City's Building Services' is responsible for processing all applications for single houses, grouped dwellings, and multiple dwellings under the Residential Design Codes to ensure the applications comply, whether or not the plans have been privately certified.

9 Limitations

- 9.1 This Policy only relates to development and building works where a development approval and a building permit are required or have been issued.
- 9.2 The policy does not apply to zoning anomalies, inconsistencies with adopted or endorsed structure plans.
- 9.3 Where there is a difference between the provision of the Planning and Development Act 2005 and the Scheme, the Scheme prevails.





CERTIFICATION OF COMPLIANCE WITH DEVELOPMENT APPROVAL CONDITIONS

CITY OF WANNEROO
Property address:
Unit No Street No Lot No Street Name
SuburbPost Code
Name of Landowner:
Name of the Applicant:
Date of Development Approval:Date of Practical Completion
Development Approval Reference Number:
Description of the Approved Development:
Conditions of Approval to be satisfied at the date of practical completion:-
Condition Numbers:
I hereby confirm that the above conditions of approval have been completed in accordance with the approved plans.
SIGNED: Date:
Position:
Address:
Contact Details:
TelephoneMobile:
Email:

The completed Certification is to be returned to the Approval Services in the Planning and Sustainability Directorate within 14 days of the practical completion of the development. Until the Certificate is received by the Council the development will be deemed to be non-compliant under clause 6.3 of District Zoning Scheme No 2.

Planning and Sustainability
Local Planning Policy Framework
Local Planning Policy 4.14: Compliance



NOTE:-

- 1. The Certification shall be signed by the land owner or by an authorised agent of the land owner.
- 2. Clause **6.3.1** of the City of Wanneroo District Planning Scheme No. 2 states that:- "...no person shall use any land or building affected by the conditions or suffer or permit them to be used or otherwise commence or carry out or suffer or permit the commencement or carrying out of any development on land otherwise than in accordance with the conditions.", and
- 3. Clause **6.3.3** of the Scheme states that "No use shall commence until such time as all conditions of approval have been satisfied and the development from which the use is to be conducted has been completed in accordance with approved plans, unless otherwise agreed in writing by the Council."
- 4. Until the Council receives the completed "Certification of Compliance with Development Approval Conditions" form as required as a condition of development approval, the development will be deemed to be non-compliant.
- 5. Any queries regarding the completion of the "Certificate of Compliance with Development Approval Conditions" should be directed to the Council's Approval Services by telephone 9405 5000 or by e-mail on enquiries@wanneroo.wa.gov.au.

The completed Certification can be hand delivered to the Council Office, mailed to City of Wanneroo, Locked Bag 1, Wanneroo WA 6946 or emailed to enquiries@wanneroo.wa.gov.au.



Award of the title "Honorary Freeman of the City of Wanneroo"

Policy Owner: Council and Corporate Support

Contact Person: Manager Council and Corporate Support 14 December 2010 – CS06-12/10

POLICY STATEMENT

To outline the nomination, selection and awarding of the prestigious title "Honorary Freeman of the City of Wanneroo", to recognise meritorious service of an individual to the community of the City of Wanneroo.

POLICY OBJECTIVE

Subject to the eligibility and selection criteria of the Policy, the Council may by resolution confer the title of 'Honorary Freeman of the City of Wanneroo'. This title is reserved to recognise members of the community who demonstrate outstanding commitment and contribution to the community. This honour will not be awarded annually but only on rare and exceptional occasions.

SCOPE

1 Eligibility Criteria

a) Residency

Nominees will have lived within the City of Wanneroo for a significant number of years (significant would usually mean at least 20 years) and have had a long and close association and identification with the District.

b) Service

The nominee should have given extensive and distinguished service to the community that goes beyond the particular local government concerned (e.g. service to other organisations, voluntary and community groups) in a largely voluntary capacity. The nominee must have made an outstanding contribution to the City of Wanneroo such that the nominee's contribution can be seen to stand above the contributions made by most other people.

c) Outcomes

The nominee's community endeavour will have demonstrable benefits to both the community of the City of Wanneroo and the wider community of WA.

d) Specific Achievements

The nominee's specific achievement(s) must be of a nature which would encourage the City to nominate that person for an honour under the Australian honours system.

2. Nomination Procedure



- a) Nominations must be made in the strictest confidence without the nominee's knowledge.
- b) Any resident or elector of the City of Wanneroo may make a nomination but it must be sponsored by a Council Member.
- c) Nominations must be made in writing to the Chief Executive Officer. On receipt of a nomination, the nomination shall be submitted as a confidential report for consideration at an Ordinary Meeting of Council.

3. Entitlements and Presentation

- a) Any person declared an Honorary Freeman of the City may designate him/herself 'Honorary Freeman of the City of Wanneroo'.
- b) The presentation of the award shall be made at a small ceremony, which may take place at a Council meeting. The recipient shall be awarded a plaque to commemorate receiving the award.
- c) A portrait of the Honorary Freeman of the City shall be taken and hung in the Council Chambers.
 - d) Any Honorary Freeman of the City shall be invited to all subsequent Civic events and functions.

4. Limitation on Holders of Award

At any one time, a maximum of four living persons only may hold the title 'Freeman of the City of Wanneroo'. Any portraits of a previous holder of the title shall be placed in a suitable location within the Civic Centre.

CONSULTATION WITH STAKEHOLDERS

Any proposed conferral of the Award of the title "Honorary Freeman of the City of Wanneroo" is to be presented to Council Members via a confidential report presented to an Ordinary Meeting of Council.

IMPLICATIONS (Strategic, Financial, Human Resources)

The cost of commissioning and framing a portrait for any new Honorary Freeman is estimated to be in the vicinity of \$6000. This is a substantial cost for which provision must be made in advance during the budget preparation process.

IMPLEMENTATION

- a) The Office of the Mayor is responsible for ensuring any new plaques and portraits are commissioned in accordance with the policy.
- b) Communications and Events staff are The Civic Events Officer is responsible for ensuring Honorary Freeman of the City are invited to Civic events and functions.



ROLES AND RESPONSIBILITIES

Council and Corporate Support is responsible for the management and oversight of this Policy

DISPUTE RESOLUTION (If applicable)

All disputes in regard to this policy will be referred to the Director Corporate Strategy and Performance in the first instance. In the event that an agreement cannot be reached, the matter will be submitted to the Chief Executive Officer.

EVALUATION AND REVIEW PROVISIONS

Nil

DEFINITIONS

Nil

RELEVANT POLICIES/MANAGEMENT PROCEDURES/DOCUMENTS OR DELEGATIONS

Nil

REFERENCES

Nil

RESPONSIBILITY FOR IMPLEMENTATION

Council and Corporate Support

Version	Next Review	Record No:
8 August 2006 (GS01-08/06)	July 2008	534276
14 December 2010 – CS06- 12/10	December 2012	TRIM 10/24752
Resolution No. CS11-11/14	December 2016	Trim 10/24752



Council Members' Use of City's Corporate Logo

Policy Owner: Council and Corporate Support

Contact Person: Manager Council and Corporate Support

Date of Approval: TBC

POLICY STATEMENT

To determine when the City's trademarked Corporate Logo can be used by Council Members.

POLICY OBJECTIVE

- 1. Council Members may only use the City's Corporate Logo for Council related business. Examples include:
- a) Advertisements;
- b) Newsletters;
- c) Web pages; or
- d) General material.

The use of the City's Corporate Logo is not permitted for the purpose of electioneering.

- 2. This policy ensures that:
- a) Administration is aware of and approves the materials on which Council Members wish to include the City's Corporate Logo.
- b) consistency and equity is applied to all requests by Council Members wanting to use the City's Corporate Logo; and
- c) the brand, image and values of the City is maintained and upheld.

SCOPE

This policy applies to all Council Members.

IMPLICATIONS (Strategic, Financial, Human Resources)

Nil

IMPLEMENTATION

- 1. A written request by a Council Member to use the City's Corporate Logo is required to be forwarded to the Manager Council and Corporate Support;
- 2. The Manager Council and Corporate Support is to approve or decline the Corporate Logo request based on the following criteria:



- a) Is for a genuine City of Wanneroo related business activity;
- b) Is consistent with the City's brand, image and values;
- The material on which the Corporate Logo will appear is considered appropriate.
- 3. If approved, the Corporate Logo is forwarded directly to the Council Member electronically; and
- 4. the Council Member is to provide a copy of the document(s) on which the Corporate Logo is included to the Manager Council and Corporate Support for the City's records.

ROLES AND RESPONSIBILITIES

The Manager Council and Corporate Support is responsible for the implementation and monitoring of this policy.

DISPUTE RESOLUTION (If applicable)

All disputes in regard to this policy will be referred to the Director Corporate Strategy and Performance in the first instance. In the event that an agreement cannot be reached, the matter will be submitted to the Chief Executive Officer.

EVALUATION AND REVIEW PROVISIONS

This policy will be evaluated and its effectiveness measured by the following key performance indicators:

- 1. Number of requests received from Council Members to use the City's Corporate Logo;
- 2. Number of these requests approved; and
- 3. Number of these requests declined.

DEFINITIONS

Corporate Logo means the trademarked logo of the City of Wanneroo as described within the registered trademark and includes variations of the Corporate Logo that are not substantially different from the trademark.

RELEVANT POLICIES/MANAGEMENT PROCEDURES/DOCUMENTS OR DELEGATIONS

Nil

REFERENCES

Nil

RESPONSIBILITY FOR IMPLEMENTATION

Manager Council and Corporate Support



Version	Next Review	Record No:	
16 October 2001, Resolution			
No. CE04-10/01			
23 September 2004,			
Resolution No. CE03-09/04			
8 August 2006, Resolution	July 2008		
No. GS01-08/06			
29 June 2010, Resolution	June 2010	Trim 10/16824	
No. CD06-06/10			
10 November 2014,	November 2016	Trim 10/16824	
Resolution No. CS11-11/14			
11 November 2018,	November 2020	Trim 10/16824	
Resolution No. CS07-11/18			
TBC	February 2023	18/421871	



Council Members Recognition of Service

Policy Owner: Council and Corporate Support

Contact Person: Manager Council and Corporate Support

13 November 2018 – CS07-11/18 TBC

POLICY STATEMENT

To provide a consistent and equitable approach to formally and officially recognise the contribution of service by Council Members.

POLICY OBJECTIVE

- Retirement of Council Member
- 1.1 A Council Member who has served at least one full 4 year term of office will, upon retirement, receive:
 - a) An item of memorabilia identifying the name of the Council Member and the years of service to Council as per the Council Members' Fees, Allowances, Reimbursements & Benefits Policy; and
 - b) A gift to the value of \$100.00 per year for each year served as a Council Member to a maximum of \$1,000.00 (as prescribed under s5.100A(a) and s5.100A(b) of the Local Government Act 1995.
- 1.2 Items of memorabilia and gifts will only be applicable where a Council Member is either not re-elected during an election process, retires at the completion of a term (i.e they have not sought re-election), or has been disqualified from being elected as a member of Council as a result of being elected as a member of Parliament.
- 1.3 Council Members who resign during a current term or who have been disqualified as a result of being convicted of an indictable offence with a penalty of imprisonment for five years or more will not be eligible for recognition in the form of an item of memorabilia or gift.
- 2. <u>Certificate of Recognition</u>
- 2.1 Upon request, the Department of Local Government, Sport and Cultural Industries will recognise the years of service of a Council Member through the issue of a certificate according to its procedure as follows:
 - A certificate of recognition will be issued only to a current or former Council Member after eight or more years of service which has been confirmed by the local government;
 - b) The service need not be continuous and may be with one or more local governments;
 - c) Certificates issued to current Council Members who have served for more than eight years will recognise all their years of service however, once a certificate has



been issued, another will not be provided for any period less than a further eight years.

- d) If a Council Member, having already been issued with a certificate, has further service that qualifies (that is, a further eight years or more), an additional certificate will be issued; and
- e) Details on a certificate will include the period served by the Council Member as Mayor, Deputy Mayor or Councillor.
- f) Certificates are colour coded according to years of service being:
 - White: 8 to 16 years of service
 - Silver: 17 to 24 years of service
 - Gold: 25 years or more.
- 2.2 Council Members who have qualified for a certificate by serving on Council for eight years, but who intend to continue for another term, may choose to defer their application for a certificate until such time as their term is completed or they retire from council. This will allow the service details to be on one certificate.
- 3. Presentation of Memorabilia, Gifts and Certificate (if applicable)

Presentations will occur at one of the following Council functions:

- a) Prior to a normal, scheduled Council meeting; or
- b) By the Mayor or nominee; or
- c) As approved by the Mayor and Chief Executive Officer.

The retiree is to have the option of choice.

4. <u>Invitation to Civic Functions following Retirement from Council</u>

Invitations will be issued to past Council Members (and their partner) of the current City of Wanneroo (post-1999) who have served three consecutive terms of office or 12 consecutive years to the following annual civic functions:

- a) Pioneer function;
- b) Volunteer function;
- c) Australia Day Citizenship function;
- d) Freeman of the City induction ceremonies; and
- e) City of Wanneroo Art Awards.

SCOPE

This policy applies to retiring and former Council Members and those members that have been disqualified from being a Council Member of the City of Wanneroo.

IMPLICATIONS (Strategic, Financial, Human Resources)

N/A

IMPLEMENTATION

Nil 10/6748



ROLES AND RESPONSIBILITIES

- Council Support will monitor the terms of service of individual Council Members.
- A letter of recognition will be sent by the Chief Executive Officer to a qualifying Council Member acknowledging their term of service and clarifying whether the Member wishes to claim their certificate at this time or whether they prefer to postpone receipt until retirement. The letter will detail the Department's option regarding postponement until retirement. Requests for certificates will be made to the Department by the Administration on behalf of the Council Member. A request will detail the Council Member's full name and period of service as Mayor, Deputy Mayor or Councillor
- 3. The Department will process the application and obtain the Minister's signature. The Certificate will be posted back to Council for presentation to the council member as described above.
- 4. The Chief Executive Officer will arrange the item of memorabilia and gift (in the case of retirement).
- 5. The City's Communications and Events unit Civic Events Officer is responsible for issuing invitations to past Council Members to attend civic functions identified by this policy.

DISPUTE RESOLUTION (If applicable)

N/A

EVALUATION AND REVIEW PROVISIONS

Nil

DEFINITIONS

RETIREMENT: Where a Council Member is not re-elected during an election

process, or does not seek re-election at the completion of their

term.

RESIGNATION: Where a Council Member resigns during their current term.

DISQUALIFICATION: ___A Council Member who becomes a member of Parliament will

immediately be disqualified and cannot continue their term of

office.

A Council Member who has been convicted of an indictable offence with a penalty of imprisonment for 5 years or more will be

disqualified from membership of Council.

RELEVANT POLICIES/MANAGEMENT PROCEDURES/DOCUMENTS OR DELEGATIONS

Nil



REFERENCES

- Policy Award of the Title "Honorary Freeman of the City of Wanneroo"
- Policy Award of the Title "Wanneroo Pioneer"
- Policy Australia Day Award
- Policy Council Members' Fees, Allowances, Reimbursements & Benefits Policy
- Local Government Act 1995, Clause 5.100A 'Gifts to Council Members'
- Local Government (Administration) Regulations1996, Regulation 34AC "Gifts to council members, when permitted etc"

RESPONSIBILITY FOR IMPLEMENTATION

Manager Council and Corporate Support

Version	Next Review	Record No:
20 June 2004 (CE01-07/04)		
5 April 2011 (CS04-04/11)	March 2013	
26 July 2011 (CS06-07/11)	March 2013	11/27818
01 May 2012 (CS03-05/12	March 2013	12/30197
13 November 2018 (CS07-	November 2020	18/430583
11/18)		
February 2021	February 2023	<u>18/430583v2</u>

Item 9 Motions on Notice

MN01-02/21 Mayor Tracey Roberts - Donation to the Lord Mayor's Distress Relief Fund for the Wooroloo and Hills Bushfire Appeal 2021

File Ref: 3626V06 – 21/47776 Responsible Officer: Chief Executive Officer

Disclosure of Interest: Nil Attachments: Nil

Issue

To consider a donation of \$5,000.00 to support victims of the Wooroloo and Hills Fire 2021.

Background

An out of control fire started in Wooroloo on 1 February 2021 and continued for almost a week across Perth's north-eastern suburbs, destroying 86 homes and threatening lives. The Wooroloo and Hills Bushfire Appeal 2021 has been activated by the Lord Mayor's Distress Relief Fund (**LMDRF**) to raise and coordinate donations to support the victims of the bushfires in the City of Swan and Shire of Mundaring.

Detail

The LMDRF was established in 1961 to provide financial assistance to individuals to alleviate distress and hardship arising from any disaster or emergency occurring within Western Australia. The LMDRF is the recognised state emergency fund and operated by an independent Board.

The LMDRF has been activated by its Board to raise and coordinate donations to support the victims of the fire that have affected Wooroloo and surrounding districts. This report seeks Council's support to donate \$5,000.00 to the LMDRF Wooroloo and Hills Bushfire Appeal 2021.

Council has previously provided similar financial support to those affected by fires and other emergencies as follows:

Year	Amount	Donation
2011	\$5,000.00	Carnarvon Gascoyne Fires (MN03-03/11)
2011	\$5,000.00	Perth Hills Fire Appeal (MN03-03/11)
2011	\$5,000.00	Queensland floods (MN03-03/11)
2014	\$5,000.00	Parkerville fire (MN02-02/14)
2015	\$5,000.00	Esperance Fire (MN01-12/15)
2016	\$5,000.00	Waroona and Districts Fire (CE01-03/16)

In addition to the proposed financial donation, assistance was offered by the City of Wanneroo to the City of Swan and associated agencies with housing for displaced domestic and non-domestic animals, standing by to open two Evacuation Centres if required, providing staff to assist in their Evacuation Centres and with response coordination, and assisting with day to day operations during the emergency. The City has also offered assistance in the recovery efforts given the previous experience the City's Executive Team has had with managing recovery operations. While the assistance has not been required to date, the offer remains open during the recovery phase.

The City of Wanneroo Fire Service Volunteers also responded to the initial call, sending four appliances and crews to assist. The volunteers worked in two shifts during the initial 24 hours. The City's volunteers and CBFCO worked throughout the incident and those that were not directly involved were retained as a reserve to ensure the response to the existing fire, or other potential fires could be maintained if the incident was not controlled.

Consultation

Nil

Comment

Nil

Statutory Compliance

Nil

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2013 – 2023:

"1 Society

1.2 Safe Communities"

Risk Management Considerations

There are no existing Strategic or Corporate risks within the City's existing risk registers which relate to the issues contained in this report.

Policy Implications

Nil

Financial Implications

The donation of \$5,000.00 to the LMDRF will be made from existing funds available from the Donations budget.

Voting Requirements

Simple Majority

Recommendation

That Council:-

- 1. EXPRESS their condolences to the families and victims of the devastating Wooroloo and Hills bushfire; and
- 2. APPROVES the sum of \$5,000.00 to be donated to the Lord Mayor's Distress Relief Fund for the Wooroloo and Hills Bushfire Appeal 2021 to support those affected by the fire; and
- 3. NOTES that the City of Wanneroo has offered to provide further support to the City of Swan and associated agencies to assist with the management of the recovery phase of the Wooroloo and Hills Bushfire.

Administration Comment

Administration is supportive of this donation.

Attachments: Nil

MN02-02/21 Cr Linda Aitken - Frederick Stubbs Gate Closure Time Review

File Ref: 3077V02 – 21/52879

Author: Community Safety Officer Beth Weston

Action Officer: Director Community and Place

Disclosure of Interest: Nil Attachments: Nil

Issue

Request for Administration to prepare a report for Council to consider a proposal to amend to the closure time of the Frederick Stubbs carpark to 8pm all year round to reduce anti-social and hooning behaviour.

Background

In 2003 Council resolved to set opening and closing times of seven gates across the City due to concerns of anti-social behaviour. This included Frederick Stubbs Car Park in Quinns Rocks. The car park is now accessed via a gate that is manually opened at 6am and closed at 10pm (in the summer months) and 8pm (in the winter months) by the City's Safety Patrol Officers.

In recent months some members of the community have expressed concerns regarding an increase in anti-social behaviour and hooning in the carpark

Detail

Frederick Stubbs car park is located on Ocean Drive in Quinns Rocks and accessed via a gated entrance. The car park is situated below the road level and as such receives very little to no passive surveillance. Due to previous anti-social behaviour at the location the carpark is currently locked over night with times varying between the winter and summer months.

The City is proposing to seek funding through the 2021/22 budget to install automatic gates and fixed CCTV at the seven carpark locations including Frederick Stubbs Park. In the meantime, it is worthwhile considering closing the carpark gates earlier at Frederick Stubbs Park to reduce anti-social and hooning behaviour, at least until such time as the automatic gates and fixed CCTV are installed at this location.

Consultation

No consultation has been undertaken in relation to the recent concerns of anti-social behaviour and closing the carpark gates earlier in the summer months. There have however been resident reports of anti-social behaviour and hooning in the carpark made to Ward Councillors and the City.

Comment

It is requested that Administration prepare a report for a future Council meeting to consider a proposal to amend the closure time of the Frederick Stubbs carpark to 8pm all year round to reduce anti-social and hooning behaviour, at least until such time as the proposed automatic gates and fixed CCTV are installed at this location.

Statutory Compliance

Nil

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2017 – 2027:

- "1 Society
 - 1.2 Safe Communities
 - 1.2.1 Enable community to be prepared and to recover from emergency situations"

Risk Management Considerations

Risk Title	Risk Rating
ST-S23 Stakeholder Relationships	Low
Accountability	Action Planning Option
Chief Executive Officer	Manage

Risk Title	Risk Rating
CO-023 Safety of Community	Moderate
Accountability	Action Planning Option
Director Community & Place	Manage

The above risks relating to the issue contained within this report has been identified and considered within the City's Strategic and Corporate risk registers. Action plans are in place/have been developed to manage and mitigate this risk. Alignment with all risk appetite statements should be considered in particular, 1.2 Safe Communities.

The City places a high priority on the safety of its community particularly in the public realm and the importance of hazard and risk identification, management and reduction. Primarily, the City seeks to protect life over property and will not tolerate any deliberate act or omission by any party that jeopardises that objective. Subject to a rigorous cost/benefit analysis, the City's property will also be protected and assets insured. Legislation governs the City's activities including the Local Emergency Preparedness Plan to ensure the safety of the Community. The City places a high priority on the safety of its Volunteers and staff and will support operating models that achieve and represent the most effective model to ensure the safety of its volunteers. Therefore the City will accept a moderate risk to reputation, low risk to financial and safety.

Policy Implications

Nil

Financial Implications

Nil

Voting Requirements

Simple Majority

Recommendation

That Administration is requested to prepare a report for a future Council meeting to consider a proposal to amend the closure time of the Frederick Stubbs carpark to 8pm all year round to reduce anti-social and hooning behaviour.

Administration Comment

Manually opening and closing gates is resourced by the City's Community Safety and Emergency Management team and depending on the closing time the task is undertaken either by a Ranger or Safety Patrol Officer.

In 2020 Administration received five CRMs relating to anti-social behaviour and five CRMS relating to requests to open or close the gates.

Clarkson Police advised that they have received one complaint for the Frederick Stubbs carpark area in March 2020. This related to a report of a large numbers of youths in the area. Upon attendance, no youths were sighted.

In January 2021 a temporary CCTV tower was installed to address community concerns. Administration has not received any CRMs since the installation of the tower.

The Frederick Stubbs car park is well used by local community members and bringing forward the closing time of the gate may limit community members' ability to be able to safely park and access the beach area after 8pm during the summer months. As such, changes in opening or closing times are likely to evoke both positive and negative responses from the community and it is recommended that consultation be undertaken to understand the general consensus. Community consultation outcomes will inform a future Council report on the proposal to close the carpark gates at Frederick Stubbs Park at 8pm all year round.

The Frederick Stubbs carpark and toilet block are in the City's Long Term Financial Plan to be upgraded in 2023/24. The community will be consulted regarding the final design of the carpark and the upgrades that will be undertaken. In conjunction with this, a separate project is listed in the City's Long Term Financial to install fixed CCTV and automatically opening and closing gates at this and other locations. Construction of the CCTV and gate is scheduled for 2021/2022 financial year, with design taking place in 2020/21.

In response to increased reports of anti-social behaviour at Frederick Stubbs Park, in December 2020 and in consultation with the Officer in Charge at the Clarkson Police station, a CCTV pole has been installed to act as a deterrent and to observe activity at the carpark for a three-month period until March 2021. Although there has been no evidence of anti-social behaviour found by the Police and only one complaint made to them in 2020, the temporary CCTV pole was installed due to the unique location of the car park and the lack of available passive surveillance. The Clarkson Police have direct access to view both live and archived footage from the pole meaning that any report of anti-social behaviour can be followed up. There have been no complaints of anti-social behaviour in the area since the temporary CCTV pole was installed.

Attachments: Nil

Item 10 Urgent Business

Item 11 Confidential

Nil

Item 12 Date of Next Meeting

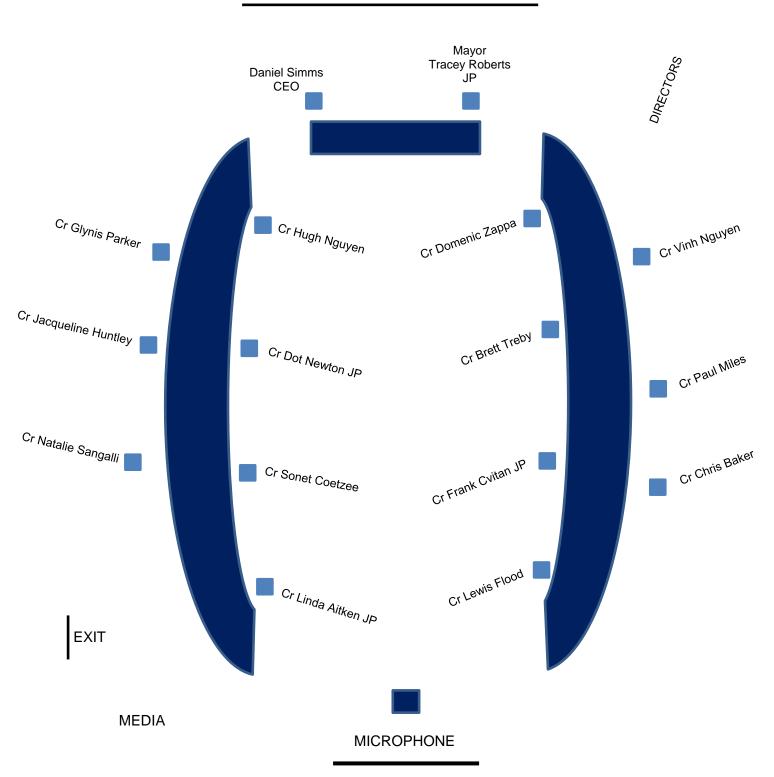
The next Council Members' Briefing Session has been scheduled for 6:00pm on 9 March 2021, to be held at in Council Chambers, Civic Centre (Level 1), 23 Dundebar Road, Wanneroo.

Item 13 Closure



COUNCIL CHAMBERS SEATING DIAGRAM

SCREEN



PUBLIC GALLERY