



# Council Minutes

**UNCONFIRMED MINUTES**

**ANNUAL GENERAL MEETING OF ELECTORS**

**5:30pm, 2 MARCH, 2021**

**Council Chambers (Level 1), Civic Centre,  
23 Dundobar Road, Wanneroo**



## UNCONFIRMED MINUTES OF ANNUAL GENERAL MEETING OF ELECTORS

HELD ON TUESDAY 2 MARCH, 2021

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# MINUTES

*Mayor Roberts declared the meeting open at 5:30pm and read the prayer.*

*Good evening Councillors, staff, ladies and gentlemen, we wish to acknowledge the traditional custodians of the land we are meeting on, the Whadjuk people. We would like to pay respect to the Elders of the Nyoongar nation, past and present, who have walked and cared for the land and we acknowledge and respect their continuing culture and the contributions made to the life of this city and this region and I invite you to bow your head in prayer:*

*Lord*

*We ask for your blessing upon our City, our community and our Council. Guide us in our decision making to act fairly, without fear or favour and with compassion, integrity and honesty. May we show true leadership, be inclusive of all, and guide the City of Wanneroo to a prosperous future that all may share. We ask this in your name.*

*Amen*

*Please refer to agenda for details of full reports and attachments.*

## **Item 1 Attendances**

TRACEY ROBERTS, JP

**Mayor**

### **Councillors:**

NATALIE SANGALLI	North Coast Ward
LINDA AITKEN, JP	North Coast Ward
CHRIS BAKER	North Coast Ward
SONET COETZEE	North Coast Ward
LEWIS FLOOD	North Coast Ward
JACQUELINE HUNTLEY	Central Ward
PAUL MILES	Central Ward
DOT NEWTON, JP	Central Ward
HUGH NGUYEN	South Ward (arrived 5:33pm)
VINH NGUYEN	South Ward
BRETT TREBY	South Ward
GLYNIS PARKER	South Ward
DOMENIC ZAPPA	South Ward

### **Officers:**

DANIEL SIMMS	Chief Executive Officer
MARK DICKSON	Director, Planning and Sustainability
HARMINDER SINGH	Director, Assets
DEBBIE TERENCE	Director, Community & Place
NOELENE JENNINGS	Director, Corporate Strategy & Performance
MUSTAFA YILDIZ	Executive Manager Governance and Legal
NATASHA SMART	Manager Council and Corporate Support
BIMSARA PATHIRATHNA	Manager Finance

ZELDA JANSEN	Corporate Performance Advisor, Strategic & Business Planning
MADONNA ILIFFE	Minute Officer

**Guest Attendees:**

KELLIE TONICH	Office of the Auditor General
BRETT STEEDMAN	Grant Thornton

There were two members of the public and one member of the press in attendance.

**Item 2 Apologies and Leave of Absence**

FRANK CVITAN, JP	Central Ward
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**Item 3 Confirmation of Minutes****3.1 Minutes of Annual General Meeting of Electors held on 9 December 2019**

Moved Cr Treby, Seconded Cr Baker

That the minutes of the Annual General Meeting of Electors held on 9 December 2019 be confirmed.

**CARRIED UNANIMOUSLY**

**Item 4 Reports**

**Declarations of Interest by Council Members, including the nature and extent of the interest. Declaration of Interest forms to be completed and handed to the Chief Executive Officer.**

**4.1 2019/20 Annual Report**

File Ref:	39676V03 – 21/10501
Responsible Officer:	Director Corporate Strategy & Performance
Disclosure of Interest:	Nil
Attachments:	1

Moved Mayor Roberts, Seconded Cr Treby

**The contents of the City of Wanneroo 2019/20 Annual Report and the Audited Financial Statements are presented to the Electors of the City of Wanneroo.**

**CARRIED UNANIMOUSLY**

## **Item 5 General Business**

### **Motions Received**

Nil

### **Public Questions Received at the Meeting**

#### **5.1 Mr M Dickie - Talybont Bend, BUTLER**

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*What has the City done in relation to its sustainability objectives, in particular it's CO<sub>2</sub> emissions?*

#### **Response by Director, Planning & Sustainability**

The City has undertaken significant work in relation to the environment over the past 12 months. The City is reviewing its Climate Change Strategy, implementing an Energy Reduction Plan, has a Strategic Environmental Strategy, Local Biodiversity Strategy and has a Gold Award for being a Waterwise Council, a Coastal Management Plan is being prepared and there is a Coastal Management and Adaptation Plan in place in addition to other policies and initiatives.

With regard to the query around CO<sub>2</sub> emissions and whether this is included in the 2019/2020 Annual Report I will defer to the Director Corporate Strategy and Performance.

#### **Further response by Director, Corporate Strategy and Performance**

The environment section of the 2019/2020 Annual Report commences on page 177 but as to the specifics of what work the City is taking in relation to the City's CO<sub>2</sub> emissions, I will take this query on notice and provide a response.

#### **Further response by Director, Corporate Strategy and Performance**

Following investigation I can confirm the City has undertaken numerous actions to adapt to the impacts of climate change, as well as to mitigate the impacts. This includes amending our Investment Policy, giving preference to institutions with no current record of funding fossil fuels.

In addition, the City has signed up to the Western Australia Local Government Association Climate Change Declaration, strengthening our commitment to combat climate change.

Emission reduction targets have been included as part of the review of the Draft Climate Change Adaptation and Mitigation Strategy, which has been out for public consultation and will be considered by the Council in May 2021. This review is referenced on page 18 in the Environment Summary section of the 2019/20 Annual Report for the year ahead, with further details on actions undertaken in the section commencing on page 177 of the report. The draft strategy contains a number of proposed energy uses and fleet emission reduction targets, as well as waste generation reduction targets, that once adopted will be monitored to track progress towards achievement.

## **Item 6 Closure**

There being no further business, Mayor Roberts closed the meeting at 5:45pm.

## **Appendix 1**

### **Annual General Meeting of Electors Agenda - 2 March 2021**



# Agenda

**ANNUAL GENERAL MEETING OF ELECTORS**

**5:30pm, 2 March 2021**

**Council Chambers (Level 1), Civic Centre,  
23 Dundobar Road, Wanneroo**

## COVID - 19 PANDEMIC SITUATION

The City of Wanneroo is committed to ensuring the safety of all attendees at public meetings. Therefore, social distancing will be applied in the Council Chambers in accordance with State Government Regulations.

The capacity of the Council Chambers is restricted under these conditions and should the maximum capacity of the Chambers be exceeded; additional seating will be available in an alternative room to enable all public attendees to listen live to the audio (only) of the meeting (no video is available). Should the maximum capacity be exceeded, you may be asked to attend the alternative room and may not be able to enter the Chambers as required by current State Government Regulations.

Thank you for your understanding of these circumstances.

## RECORDING AND ACCESS TO RECORDINGS OF COUNCIL MEETINGS POLICY

### Objective

- To ensure there is a process in place to outline the access to recorded Council Meetings.
- To emphasise that the reason for recording of Council Meetings is to ensure the accuracy of Council Meeting Minutes and that any reproduction of these Minutes are for the sole purpose of Council business.

### Implications

City of Wanneroo Strategic Community Plan 2017/2018 to 2026/2027:

*“4 Civic Leadership*

*4.2 Good Governance*

*4.2.1 Provide transparent and accountable governance and leadership”*

Recordings pertaining to the proceedings of Council Meetings shall be retained in accordance with the *State Records Act 2000*.

### Implementation

This Policy shall be printed within the Agenda of all Council Meetings which include:

- Ordinary Council Meeting;
- Special Council Meeting;
- Annual General Meeting of Electors; and
- Special Electors Meeting.

To advise the public that the proceedings of the meeting are recorded.

### Evaluation and Review Provisions

#### **Recording of Proceedings**

1. Proceedings for Council Meetings; as well as Deputations and Public Question Time during these meetings shall be recorded by the City on sound recording equipment, except in the case of a meeting where Council closes the meeting to the public.
2. Notwithstanding subclause 1, proceedings of a Council Meeting, which is closed to the public, shall be recorded where the Council resolves to do so.
3. No member of the public is to use any audio visual technology or devices to record the proceedings of a Council or Committee Meeting, without the written permission of the Mayor or the Mayors Delegate.

***Access to Recordings***

4. Members of the public may purchase a copy of the recorded proceedings or alternatively, listen to the recorded proceedings at the Civic Centre. Costs of providing a copy of the recorded proceedings to members of the public will include staff time to make the copy of the proceedings; as well as the cost of the digital copy for the recording to be placed on. The cost of staff time will be set in the City's Schedule of Fees and Charges each financial year.
5. Council Members may request a copy of the recording of the Council proceedings at no charge.
6. All Council Members are to be notified when recordings are requested by members of the public, and of Council.
7. Transcripts can be produced on the request of the Chief Executive Officer and will include staff time set by the City's Schedule of Fees and Charges.



# City of Wanneroo

Notice is given that the next Annual General Meeting of Electors will be held in the Council Chambers (Level 1), Civic Centre, 23 Dundobar Road, Wanneroo on **Tuesday 2 March, 2021** commencing at **5:30pm**.

D Simms  
Chief Executive Officer  
10 February, 2021

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<p style="text-align: center;"><b>CITY OF WANNEROO</b></p> <p style="text-align: center;"><b>INFORMATION AND PROCEDURE ON HOW THE ANNUAL GENERAL MEETING OF ELECTORS' WILL BE CONDUCTED</b></p>
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Welcome to the City of Wanneroo Annual General Meeting of Electors.

In accordance with Regulation 15 of the the *Local Government (Administration) Regulations 1996* (the **Regulations**), the matters to be discussed at a general electors' meeting are, firstly, the contents of the annual report for the previous financial year and then any other general business.

Regulation 18 of the Regulations states that the procedure to be followed at a general or special meeting of electors is to be determined by the Person Presiding at the meeting.

In accordance with clause 5.30 of the *Local Government Act 1995* (the **Act**), the Mayor is to preside at electors meetings, and has determined the procedure to be followed.

1. All present are required to sign the attendance register at the entry to the Chamber, including name and address.
2. Speakers must be Electors of the City of Wanneroo.
3. The proceedings will be recorded for the purpose of production of the minutes and speakers are requested to use the microphones each time they speak.
4. No other audio or visual recording is to be undertaken without the permission of the Presiding Person.
5. The order of proceedings will firstly be reference to these procedures by the Presiding Person followed by Attendances, Apologies and Leave of Absence, confirmation of Minutes of the previous Annual General Meeting of Electors, presentation of the contents of the 2019/20 Annual report and General Business.
6. During General Business, questions or statements may only relate to matters that affect the local government and will be accepted at the discretion of the Presiding Person.

#### **PUTTING A MOTION TO THE MEETING**

7. **Proposed motions must be provided in writing to Administration by 12 noon on the day of the meeting. Forms are available from Council Support (phone 9405 5000) or on the City's website [www.wanneroo.wa.gov.au](http://www.wanneroo.wa.gov.au). "Motions from the Floor" will only be accepted at the discretion of the Person Presiding.**
8. Motions from Electors will be read aloud by the Person Presiding to ensure that everyone is clear about what they are voting on.
9. The Presiding Person will call for a mover and a seconder for a motion.
10. No motion or amendment is open to debate until it has been seconded. Only one amendment on any one motion shall be received at a time and such amendment shall be disposed of before any further amendment can be received; but any number of amendments may be proposed.
11. Upon a motion being proposed, the Presiding Person will call for speakers to address the meeting.

12. When addressing the meeting, a person is to:
  - a) rise and move to the front podium unless unable to do so by reason of sickness or disability;
  - b) state his or her name for recording in the minutes;
  - c) address the meeting through the Presiding Person;
  - d) limit questions/statements to fact, not opinion or supposition.
13. The mover of a motion (but not the mover of an amendment) has the right of reply, and this closes the debate.
14. An elector may rise and move without discussion, "that the question be now put", which, on being duly seconded and carried by a simple majority, will result in submission of the motion at once to the meeting, after the mover has replied.

#### **VOTING AT THE MEETING** (*ref. Regulation 17*)

15. The Presiding Person will then ask for a vote on the motion.
16. Each elector is entitled to one vote on each matter to be decided at the meeting. An elector does not have to vote.
17. Voting is determined by a show of hands. Voting at a general or special meeting of electors is to be conducted so that no voter's vote is secret.
18. All decisions at a general or special meeting of electors are to be made by a simple majority of votes.

#### **MINUTES AND DECISIONS OF THE MEETING** (*ref. Act clauses 5.32 and 5.33*)

19. The Presiding Person is to determine questions of order and procedure not stated above.
20. Minutes of this meeting will be available for inspection for members of the public as soon as practicable after the meeting and before the Council meeting at which decisions made at the electors' meeting are first considered.
21. All decisions made at an electors' meeting are to be considered at the next ordinary Council meeting.
22. The decisions of this meeting are not binding on the Council, but as required by the Act, the reasons for any Council decision on a decision of this meeting are to be recorded in the minutes of the Council meeting.

# A G E N D A

*Good evening Councillors, staff, ladies and gentlemen, we wish to acknowledge the traditional custodians of the land we are meeting on, the Whadjuk people. We would like to pay respect to the Elders of the Nyoongar nation, past and present, who have walked and cared for the land and we acknowledge and respect their continuing culture and the contributions made to the life of this city and this region and I invite you to bow your head in prayer:*

*Lord, We ask for your blessing upon our City, our community and our Council. Guide us in our decision making to act fairly, without fear or favour and with compassion, integrity and honesty. May we show true leadership, be inclusive of all, and guide the City of Wanneroo to a prosperous future that all may share. We ask this in your name. Amen*

## **Item 1 Attendances**

## **Item 2 Apologies and Leave of Absence**

## **Item 3 Confirmation of Minutes**

### **3.1 Minutes of Annual General Meeting of Electors held on 9 December 2019**

---

That the minutes of the Annual General Meeting of Electors held on 9 December 2019 be confirmed.

## **Item 4 Reports**

**Declarations of Interest by Elected Members, including the nature and extent of the interest. Declaration of Interest forms to be completed and handed to the Chief Executive Officer.**

### **4.1 2019/20 Annual Report**

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File Ref:	39676V03 – 21/10501
Responsible Officer:	Director Corporate Strategy & Performance
Disclosure of Interest:	Nil
Attachments:	1

## **Issue**

To present the City of Wanneroo Annual Report 2019/20 (Annual Report) and the Annual Audited Financial Statements (Audited Financial Statements) for the City of Wanneroo for the year ended 30 June 2020.

## **Background**

Section 5.53(1) of the *Local Government Act 1995* (the Act) requires local governments to develop and publish an Annual Report for each financial year. Section 5.27 of the Act requires that a general meeting of electors be held once every financial year and not more than 56 days after the local government accepts the annual report.

## **Detail**

Regulation 15 of the *Local Government (Administration) Regulations 1996* prescribes that the matters to be discussed at a general electors' meeting are, firstly, the contents of the annual report for the previous financial year and then any other general business.

The Annual Report and Audited Financial Statements, as audited by the Office of the Auditor General, were considered at an Audit and Risk Committee meeting held on 7 December 2020, at which time the Audit and Risk Committee recommended that the Council adopt the Annual Report and the Audited Financial Statements.

At a Special Council meeting held on 15 December 2020, the Council adopted the Annual Report and the Audited Financial Statements.

The Annual Report and Audited Financial Statements have been published on the City's website in accordance with Section 5.55A of the Act and hard copies will be available for members of the public at the General Meeting of Electors.

## Consultation

Section 5.55 of the Act requires that the CEO give local public notice of the availability of the Annual Report once accepted by the Council. Notices were placed on the City's website and Public Noticeboards post the 15 December 2020 Special Council Meeting and was published in the newspaper on 31 December 2020.

## Comment

The Annual Report provides a comprehensive account of the City's activities over the twelve months from 1 July 2019 to 30 June 2020. It outlines the progress made towards the strategic objectives as set out in the City's Strategic Community Plan 2017/18-2026/27, and details achievements and performance against the 2019/20 commitments made in the Corporate Business Plan 2019/20 - 2022/23.

The Annual Report has been developed in accordance with good practice guidelines and feedback from the Australasian Reporting Awards, for which the City has been a recipient of silver and three gold awards for the annual reports over the past four years. By entering the Awards, the City is endeavouring to improve the quality of reporting year on year to enhance transparency and the quality of communication to Electors and the wider community.

The Audited Financial Statements are included in the designed version of the Annual Report.

## Statutory Compliance

The preparation and publication of the Annual Report is in accordance with the *Local Government Act 1995*.

## Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2017 – 2027:

“4 Civic Leadership

4.2 Good Governance

4.2.1 Provide transparent and accountable governance and leadership”

## Risk Management Considerations

Risk Title	Risk Rating
Integrated Reporting	Low
Accountability	Action Planning Option
Director Corporate Strategy and Performance	Manage

<b>Risk Title</b>	<b>Risk Rating</b>
Financial Management	Moderate
<b>Accountability</b>	<b>Action Planning Option</b>
Director Corporate Strategy and Performance	Manage

The above risks relating to the issues contained within this report have been identified and considered within the City's Corporate risk registers. Action plans have been developed to manage this risk to support existing management systems.

### **Policy Implications**

Nil

### **Financial Implications**

The cost of development and production the 2019/20 Annual Report has been included within the City's operating budget.

### **Voting Requirements**

Not Applicable

### **Recommendation**

**The contents of the City of Wanneroo 2019/20 Annual Report and the Audited Financial Statements are presented to the Electors of the City of Wanneroo.**

*Attachments:*

[!\[\]\(0fb13ad0bfa3d86868cdd3883e5665b3\_img.jpg\) 2019-20 Annual Report - FINAL 21/20671 Minuted](#)



City of Wanneroo

# Annual Report

2019/20







**Beautiful beaches**  
Yanchep Lagoon,  
part of the City's 32km  
of pristine beaches,  
with their influx of  
thousands of residents  
and tourists who flock to  
soak up the sun.

This report  
is available in  
alternative formats  
on request.

## Alternative formats

The City of Wanneroo is committed to building an inclusive and cohesive community that celebrates diversity by providing an environment where all people enjoy equal access to life's opportunities. This document is available in alternative formats and languages upon request. You can make a request by emailing [enquiries@wanneroo.wa.gov.au](mailto:enquiries@wanneroo.wa.gov.au) or calling the City on 9405 5000.

If you need to contact us in your own language you can contact us through the Translating and Interpreting Services on 13 14 50 and ask them to contact the City of Wanneroo on 08 9405 5000. If you are deaf or have a hearing or speech impairment contact the City through the National Relay Service.

### Noongar

Nidja bibool baal Noongar warayin kadak Mining noonook koodakarn bibool noonook maar koorl [enquiries@wanneroo.wa.gov.au](mailto:enquiries@wanneroo.wa.gov.au) ka noonook waangkan ngalany 08 9405 5000.

### Arabic

تلتزم مدينة وانبرو ببناء مجتمع متماسك و يشمل الجميع، هذا المجتمع يحتل بالتقوى الثقافي عبر توفير بيئة يتمتع فيها جميع الناس بمساواة في الحصول على فرص الحياة عند الطلب تتوفر هذه التقارير بأشكال ولغات مختلفة. يمكنك تقديم طلب نسخة عن هذه التقارير وذلك عن طريق إرسال بريد إلكتروني إلى "enquiries@wanneroo.wa.gov.au" أو الاتصال بالمدينة على الرقم التالي: ٩٤٠٥ ٥٠٠٠. إذا كنت بحاجة إلى الاتصال بنا بلغتك، يمكنك الاتصال بنا من خلال خدمات الترجمة التحريرية والشفوية على الرقم التالي: ١٣ ١٤ ٥٠. واطلب للاتصال بمدينة Wanneroo على الرقم التالي: ٩٤٠٥ ٥٠٠٠. إذا كنت أصم أو كنت تعاني من ضعف في السمع أو النطق، فاتصل بالمدينة من خلال خدمة المناوبة الوطنية.

عائز التقرير السنوي لمدينة وانبرو

### Macedonian

Општина Wanneroo се залага да гради вклучителна и сплотена заедница што ја слави разноликоста преку создавање на опкружување во кое сите луѓе уживаат еднаков пристап до животните можности. Овој документ може да се добие во разни форми и на разни јазици ако вие го побарате тоа. Барање може да доставите така што ќе пратите електронска порака на [enquiries@wanneroo.wa.gov.au](mailto:enquiries@wanneroo.wa.gov.au) или ќе се јавите во Општината на 9405 5000. Ако треба да стапите во контакт со нас на вашиот мајчин јазик, може да ни се јавите преку Преведувачката служба (Translating and Interpreting Services) на 13 14 50 и да ги замолите нив да се јават во Општина Wanneroo на 9405 5000. Ако сте глуви или имате оштетен слух или говор, јавете се во Општината преку Националната служба за поврзување (National Relay Service).

Погледнете го Годишниот извештај на Општина Wanneroo.

### Afrikaans

Die Stad Wanneroo is verbind daaraan om 'n inklusiewe en samehorige gemeenskap te bou en wat diversiteit vier deur 'n omgewing te skep waar almal toegang tot gelyke lewensgeleenthede geniet. Hierdie dokument is beskikbaar in alternatiewe formate en tale. Stuur gerus 'n versoek deur per e-pos [enquiries@wanneroo.wa.gov.au](mailto:enquiries@wanneroo.wa.gov.au) of bel die Stad telefonies op 9405 5000. Indien u verkies om in Afrikaans te kommunikeer, kontak asseblief die 'Translating and Interpreting Services' (Vertaal- en Vertolkdiens) by 13 14 50 en vra vir hulle om die Stad Wanneroo op 9405 5000 te skakel. Indien u doof, 'n spraak- of hoorgebrek het, kontak die Stad deur die National Relay-diens. Sien die Stad Wanneroo se Jaarverslag.

### Italian

La città di Wanneroo si impegna a costruire una comunità inclusiva e unita che valorizzi la diversità e lo fa offrendo un ambiente in cui tutte le persone abbiano pari accesso alle opportunità. Questo documento è disponibile in formati e lingue alternativi su richiesta. È possibile presentare richiesta inviando un'e-mail a [enquiries@wanneroo.wa.gov.au](mailto:enquiries@wanneroo.wa.gov.au) oppure chiamando il comune al 9405 5000. Coloro che hanno bisogno di contattarci utilizzando la propria lingua, possono farlo tramite il Translating and Interpreting Services al numero 13 14 50 e chiedendo all'operatore di contattare il Comune di Wanneroo al numero 9405 5000. I non udenti o le persone con disturbi dell'udito o del linguaggio, possono contattarci attraverso il National Relay Service.

Visualizza il rapporto annuale della città di Wanneroo.

### Vietnamese

Hội Đồng Thành phố Wanneroo cam kết xây dựng một đồng đồng không phân biệt, gắn bó, và tôn vinh tính đa dạng bằng cách cung cấp một môi trường mà ở đó mọi người đều có những cơ hội trong cuộc sống như nhau. Văn bản này có thể được cung cấp bằng các dạng thức và ngôn ngữ khác khi được yêu cầu. Quý vị có thể yêu cầu bằng cách gửi email về [enquiries@wanneroo.wa.gov.au](mailto:enquiries@wanneroo.wa.gov.au) hoặc gọi cho Hội đồng qua số 9405 5000. Nếu cần liên lạc chúng tôi bằng ngôn ngữ của quý vị, quý vị có thể liên lạc qua Dịch vụ Thông Phiên Dịch (TIS) qua số 13 14 50 và yêu cầu họ liên lạc cho Hội đồng Thành phố Wanneroo qua số 9405 5000. Nếu bị điếc hoặc có khuyết tật thính giác hay nói hãy liên lạc Hội đồng TP qua Dịch vụ Tiếp Âm Quốc Gia. Xem Bản Báo Cáo Thường Niên của Thành phố Wanneroo.



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*A view of the Yellagonga Regional Park and Scenic Drive within Wanneroo town centre. There are four National and Regional parks/bushlands within the City.*

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# Introduction

**Smart playground** A family enjoys Australia's first 'smart playground' at Kinkuna Park in Eglinton in the North ward. Augmented reality markers are fitted to play equipment to engage kids in active, imaginative play.

- Acknowledgement of Country
- Welcome to the Annual Report
- Messages of the Mayor and CEO
- Our vision, values and plans
- Sustainability





*Welcome sign Wandjoo means  
Welcome in the Noongar language.*



## Acknowledgement of Country

The City of Wanneroo acknowledges the traditional custodians of this land, the Whadjuk people of the Noongar nation.

We acknowledge the traditional custodians of the land on which the City is located and where we conduct our business. We pay our respects to ancestors and Elders, past, present and future.

The City is committed to honouring the Australian Aboriginal peoples' unique cultural and spiritual relationships to the land, waters and seas and their rich contribution to the community.

The area encompassed by the City has a significant Aboriginal cultural history and an active community. Welcome to Country and an Acknowledgement of Country at events recognises the unique position of Aboriginal people in Wanneroo's culture and history. They enable the wider community to share in Aboriginal culture and heritage and facilitate improved relationships between Aboriginal and non-Aboriginal people.

To acknowledge and show respect for the Whadjuk history, culture and our shared future, the Welcome to Country is conducted at all significant City events, including Australia Day celebrations, Volunteer Week events and exhibition openings at the Wanneroo Library and Cultural Centre.

Highlights of our Reconciliation Action Plan initiatives during the year:

- hosting NAIDOC Week (7–14 July 2019) and recognising National Reconciliation Week (27 May – 3 June 2020) with the theme 'In this together'
- initiating a significant project to repatriate Aboriginal historic artefacts that were donated to the City in the 1980s
- conducting two 'on Country' educational tours of significant sites in the City with Council Members, Executive and key staff.

For more details, please see **pages 61** and **158**.

Wanneroo kaadatj Noongar moort Noongar  
boodja-k Wadjak boodja-k.

Ngalak kaadatj Noongar nedingar wer  
birdiya, barn boodja-k wer kaaradj  
boodja-k koora koora wer yeyi.

Ngalak kaadatj baalabang  
malayin wer nakolak baalap  
yang ngalany-al

*Raising the flag The Aboriginal flag unfurls at the Civic Centre during NAIDOC week 2020. It is one of the officially proclaimed flags of Australia, and holds special legal and political status.*







*A happy place  
Our community  
enjoys the vibrant  
atmosphere at the 2020  
Wanneroo Festival, one of five  
free events the City hosts annually.*

# Welcome to the Annual Report

The City of Wanneroo (**the City**) is proud to present its annual report for the financial year to 30 June 2020.

This report outlines the City's financial and operational performance for the year against the key objectives, strategies and priorities of our Strategic Community Plan (**SCP**), the Corporate Business Plan (**CBP**) and the annual budget. Overall, this has been a very positive year for our performance results.

The *Local Government Act 1995* (WA) (**LG Act**) requires local governments to produce an annual report by 31 December each year.

The City goes beyond statutory requirements by producing a report that is comprehensive and engaging, encompassing a wide range of activities undertaken and services delivered. We view this report as an important tool to inform key stakeholders – residents and ratepayers, local businesses, non-government organisations, our partners and other government departments and agencies – about our achievements and challenges as well as our plans.

The report also provides a platform to inform and engage our employees with information on how well we have performed over the year, how their efforts have contributed to achieving our vision and what to expect in the coming year. Information on how we will address opportunities for improvement is also readily available.

The 'Our performance section' provides details of the City's progress towards achieving our proposed goals and objectives.

We hope this report helps you understand the City's operations. We would appreciate your feedback to help us improve our reporting so that it is even better in the future. For further information and to provide feedback, please contact our Customer Relations Centre at [enquiries@wanneroo.wa.gov.au](mailto:enquiries@wanneroo.wa.gov.au)

**Cover photo:** Represents our vibrant, progressive, prosperous and inclusive community and the many services the City has to offer. **From left to right:** Seniors sitting on one of the many benches available in our maintained parks and natural areas; children enjoying the outdoors at beautiful Quinns Beach situated within the City's 32km of coastline; Our spectacular newly upgraded indoor swimming pool at our aquatic centre, Aquamotion; and celebrations at the inaugural Wanneroo Festival.

Photographs featured in the report include entrants in the annual Calendar Photography Competition, which was open to the public. Thank you to all of the photographers.





**Enthusiasm and pride**  
New citizens at one of the City's nine citizenship ceremonies in 2019–20. Citizenship ceremonies are normally held once a month but were disrupted this year due to COVID-19.

## How to read our Annual Report

Information on the City's response, relieve and recovery to the COVID-19 pandemic and the devastated Yanchep bushfire is available throughout the report with key messages on **pages 57-58; 117-118 and 122**.

Further information and facts about the City are captured throughout the report within each photo caption.

This report is divided into seven main sections:

1. Year in review – summary of performance
2. Our City – overview of the City's profile, history, services and community connections
3. Governance – detailed democratic and organisational governance information
4. Our organisation and its people - structure, workforce demographics, business resilience during COVID-19 and bushfires, health & wellbeing, safety performance
5. Our performance – satisfaction survey and detailed performance results organised according to our four strategic themes and against the CBP
6. Additional statutory information
7. Financial report

Key terms and acronyms are explained as they are introduced and are listed at the back of this report (**page 235**).

Tables throughout the report use notations as follows:

- \$m = million dollars
- \$b = billion (thousand million) dollars
- km = kilometre
- ha = hectare
- t = tonne
- - = either zero or nil
- n/a = not applicable

**Australian by choice** Over 900 Wanneroo residents become new Australian citizens at one of the country's biggest citizenship ceremonies. More than 27,000 people marked this Australia Day by becoming Australian citizens – the largest ever number to make the pledge on 26 January. Australia Day is the most popular day for people to attend a citizenship ceremony.





## A message from the Mayor

I'm very pleased to present the City of Wanneroo Annual Report for 2019/20.

2019/20 has definitely been a year characterised by the unexpected. The Yanchep bushfire in December 2019, then the onset and continuation of the COVID-19 pandemic in early 2020 have challenged the City and our community like never before. However, the strength, resilience and community spirit that abounds in Wanneroo shone through and continues to do so!

The Yanchep bushfire destroyed one home and a service station and threatened many other homes as it burnt through 13,000 hectares over six days. The bushfire had a significant impact on the national park, the local area and took an extraordinary effort from professional and volunteer firefighters to bring it under control.

The City immediately responded, activating the Gumblossom Community Centre and collaborating with DFES and other government and non-government agencies to ensure our local residents received daily updates on the fire and access to services and support. We also set up a recovery centre at the Yanchep Community Centre for residents to access information and support services during the bushfire emergency. Waste collection services were arranged when residents returned to their homes to ensure that spoiled food could be disposed of quickly and safely.

COVID-19 has proved to be a significant and ongoing test for everyone, especially many of our local businesses who were forced to close at the height of the outbreak and many more who changed their operating models and continue to operate under restrictions. Members of our community suffered from social isolation with the closure of outlets such as libraries, community centres, sporting facilities, playgrounds and other gathering places.

The City provided business continuity as best we could and initiated changes to our services to support our community. The introduction of a 'Call and Collect' service for our libraries was enormously popular, as was producing videos of exercise and activities to be done at home. We also regularly checked in with vulnerable members of our community, ensuring that support was provided when needed.

More details of these responses, along with many more activities undertaken by the City, appear in the following pages.

### Highlights

- We planted 3,000 trees, along with 20,000 smaller tubestock plants in parks and streetscapes. Volunteers from local schools, environmental groups and members of the community also planted 14,500 tubestock plants (supplied by the City) in conservation reserves as part of the winter planting program. Our planting program helps foster a sense of community pride while spreading the word about the importance of trees and other plants for shade and human wellbeing.
- We committed to 'Buy Local' with a new Purchasing Policy that incorporates local economic benefit into the evaluation criteria for formal quotations and public tenders.
- We promoted the City's agritourism and local products and brands through a number of opportunities including participation in the TV series 'Good Chef, Bad Chef'.
- We commenced some significant projects that will see the repatriation of Aboriginal historic artefacts that were donated to the City in the 1980s. Also three, previously unknown, significant Noongar sites in the City were registered with the Department of Planning, Lands and Heritage.
- We endorsed a Fauna Management Policy and enhanced our environmental management through our Waterwise Council Action Plan and Local Planning Policies on Wetlands and Caves & Karstic Features.
- We received several prestigious awards and nominations, including the Planning Institute of Australia (WA) 'Public Engagement and Community Planning' award for the Yanchep Lagoon Masterplan Project; endorsement as a Waterwise Council at the Gold Standard and our DJ course successfully attained the National Arts Animates Award in the National Awards for Local Government.



**Standing united** Mayor Tracey Roberts welcomes more than 900 new Australian citizens at the Australia Day citizenship ceremony.



**Lending library** Mayor Tracey Roberts and Wanneroo staff deliver popular 'Call and Collect' library services during COVID-19. Over 5,500 books were loaned, helping to engage people during lockdown.



- We once again held the country's single largest Australia Day citizenship ceremony. More than 900 Wanneroo residents from 65 different countries took the pledge to become Australian citizens and following the ceremony, we held the Wanneroo Festival, which commemorated Wanneroo's 20th anniversary that celebrated our cultural diversity by showcasing a range of presentations, cultural displays, entertainment and stalls, underpinned by free family rides and activities. The event culminated in a fantastic fireworks display for more than 12,000 people.

### Looking to the future

In 2020/21 we will:

- Invest in helping the community and local businesses recover from the impact of COVID-19. Our COVID-19 rates concession package ensures that rates bills for 99.25 per cent of residential and 95 per cent of commercial/industrial ratepayers in the 'improved' categories are less than or equal to last year.
- Provide support and financial aid to community groups, local businesses and those suffering financial hardship as a result of COVID-19, including through a Community Response and Recovery package and an Economic Recovery Fund worth a combined total of \$1.4 million.
- Deliver more than \$78 million worth of capital works to maintain and upgrade existing infrastructure and construct new infrastructure to manage expectations from a large and fast growing community, stimulate the economy and support employment. To ensure we meet community aspirations, a large portion of this expenditure will support environmental conservation, park enhancements, road upgrades and sporting facilities.
- Deliver the initial stages of large projects that will bring lasting benefits to our community for many years, including the Southern Suburbs Library in Landsdale and the Neerabup Industrial Area. The library is scheduled for completion in 2022, while the industrial area will roll out across five stages, with progressive industrial subdivision to ensue after the completion of each stage.

As part of the COVID-19 pandemic recovery, recently announced State Government funding has committed to:

- \$10 million towards a new community swimming pool at Alkimos
- \$3 million for a new youth centre in the Madeley-Darch area
- \$2.67 million for the Kingsway Regional Sporting Complex to assist with developing community football facilities
- \$600,000 to expand the Warradale Community Centre in Landsdale.

The City also welcomes Federal Government funding related to the 2019 election that includes the following:

- \$190,000 to upgrade lighting facilities at Ridgewood Park, Quinns
- \$300,000 to Kingsway Regional sporting complex upgrade: aquatic splash park
- \$400,000 to the Wanneroo City Soccer Club change rooms
- \$5 million to the Northern Suburbs Aquatic Facility
- \$5 million to the Halesworth Park: Butler District Open Space
- \$850,000 to CCTV in Wangara.

### Thank you

My sincere thanks to the many people who make our City a vibrant, supportive and caring place to be – our residents, community groups, volunteers and local businesses. Without you, we would not have a community that I am so very proud to be a part of.

I thank the community for the privilege of being re-elected as your Mayor in October 2019, and welcomed the election of new Councillors and the return of others. Thank you to our 2017-19 Deputy Mayor, Natalie Sangalli, our new Deputy Mayor, Frank Cvitan, and all my fellow Councillors. I would also like to thank Russell Driver, Samantha Fenn and Denis Hayden for their service during their time on the Council.

Finally, I would like to thank our Chief Executive Officer, Mr Daniel Simms, his leadership team, and all the staff at the City of Wanneroo for their continued support and commitment to delivering the very best for our community.

*Tracey Roberts*

Tracey Roberts JP  
Mayor





## Message from the CEO

The 2019/20 financial year was characterised by our continued focus on putting the customer at the forefront of all that we do, albeit in very different circumstances to those expected at the start of the year.

Both the Yanchep bushfire and the COVID-19 pandemic necessitated a rapid response from the City and a change in priorities, which remains in place today. In the case of the pandemic, this was a sustained situation, but one that required us to respond quickly to meet changing state and federal government requirements and the needs of our community in an unprecedented situation.

The introduction of social distancing in particular made a significant difference to the way we worked, especially with regard to safeguarding our ability to continue providing essential services such as waste removal, community safety and customer service. A significant priority was ensuring that our community continued to have access to information on the pandemic response and available services, even as we closed facilities in response to state and federal government directions.

We maintained a strong commitment to remaining open to in-person customer services throughout the pandemic. We also responded to the demand for information by establishing a COVID-19 hotline for residents and by moving information and transactions online wherever possible.

We also made changes to internal processes, such as streamlining our accounts payable to expedite payments to suppliers – another change that has remained in place even as the height of the crisis has passed.

This Annual Report provides an opportunity to reflect on and share the City's achievements over the past financial year, both before and during the pandemic. I encourage you to read on to learn more about the work we are doing to promote the City and help our community recover from the effects of the pandemic and to thrive in the post-COVID world.

### Our performance

- We performed strongly against our Corporate Business Plan for the year, completing 94% of our annual actions, up from 87% last year.
- We achieved an operating surplus of \$1.8 million, despite an increase in expenses and a decrease in income from fees and charges due to the COVID-19 pandemic.
- We conducted our two-yearly community perception survey in early 2020 that showed overall satisfaction with the City as a place to live improved by 4% to 94%. Overall satisfaction with the City as a governing organisation improved by 7% to 93%.

**Essential skills** CEO Daniel Simms and City staff at a senior leadership strategy session. The City recognises leadership development as an ongoing practice.



**Reporting excellence** Our Director Corporate Strategy & Performance (left) and CEO celebrate the City's fourth gold award for excellence in annual reporting. Like many presentations, the 2020 Annual Reporting Awards (ARA) were recognised virtually this year.



- We conducted our two-yearly business perception survey, which showed a high level of satisfaction with the City's website but also a desire for a greater sense of value for money from rates.
- We saw a significant increase in email and telephone customer connections (37% and 17% respectively), mostly due to the survey for a change in waste recycling, while in-person customer visits remained fairly stable and hard copy mail decreased by one-third.
- We continued to support local businesses, with 19.3% of total purchase orders in 2019/20 being placed with City of Wanneroo businesses. Of our 1,469 active suppliers, 219 are registered within the City of Wanneroo.
- We logged 66,433 requests for service through our Customer Request Management system, responding to 96% within our target timeframes with an average response time of five days.

### Looking ahead

We remain one of Western Australia's largest growing local government areas, although revised forecasts predict that we will grow more slowly than previously expected. We expect that our population will grow to 348,880 by 2041, an increase of 150,000 residents. This is around 70,000 fewer than forecast in 2015.

Many of our new residents will come from the southern metropolitan area and overseas, and we expect that it will be primarily young adults seeking new households and families.

We expect to see 62,000 new dwellings by 2041, with more than 3,000 being added each year from 2029. Twenty-eight thousand of these additional dwellings will be in Alkimos, Eglinton and Yanchep. We aspire to deliver sustainable initiatives to stimulate economic growth and job opportunities in the face of this rapid population growth and the impacts of climate change.

### Thank you

I take enormous pride in the team we have here at the City. Their dedication and hard work throughout the year, both during and outside times of crisis, has been second to none. Thank you to our leadership team and all our staff for your efforts, your care, and your commitment to each other, the City and the community over the year. I would also like to thank Mayor Tracey Roberts and our Councillors for their hard work and commitment in representing the City of Wanneroo community.

**Daniel Simms**  
Chief Executive Officer







**Friendly service** We remained open to in-person customer services throughout COVID-19 and introduced social distancing for safety. The City came through the pandemic with flying colours. Core value – customer focus.

## Our vision

Inspired by our past, working to create a vibrant, progressive City, providing opportunity and investment to enable our growing communities to prosper

Council has determined that this vision will be achieved through the strategic themes and objectives (outcomes) below:

Vibrant  
Progressive  
Prosperous

### Society

*Aspiration:* Healthy, safe, vibrant and connected communities



### Outcomes

- 1.1 Healthy and Active People
- 1.2 Safe Communities
- 1.3 Distinctive Places
- 1.4 Connected Communities

### Economy

*Aspiration:* Progressive, connected communities that enable economic growth and employment



### Outcomes

- 2.1 Local Jobs
- 2.2 Strategic Growth
- 2.3 Smart Business
- 2.4 Places of Destination

### Environment

*Aspiration:* A healthy and sustainable natural and built environment



### Outcomes

- 3.1 Resource Management
- 3.2 Enhanced Environment
- 3.3 Reduce, reuse, recycle waste
- 3.4 Activated Places
- 3.5 Connected and Accessible City
- 3.6 Housing Choice

### Civic Leadership

*Aspiration:* Working with others to ensure the best use of our resources



### Outcomes

- 4.1 Working with Others
- 4.2 Good Governance
- 4.3 Progressive Organisation

## Our values

The City's organisational culture, built on the foundation of our values, distinguishes us and guides our actions to deliver results. The following values help guide our behaviours and provide the boundaries within which our interactions should occur. These values are linked to our vision, culture and strategy.

<b>Customer focused</b>	Delivering service excellence
<b>Improvement</b>	Finding simpler, smarter and better ways of working
<b>Accountability</b>	Accepting responsibility and meeting our commitments, on time and to standard
<b>Collaboration</b>	Together we are stronger
<b>Respect</b>	Trusting in others and being trustworthy

## Our plans

The LG Act requires each local government to have an Integrated Planning and Reporting Framework (IPRF), which has three levels of strategic planning, informed and supported by appropriate resourcing and asset management plans.

The key components of the IPRF are:

- Strategic Community Plan (Level 1)
- Corporate Business Plan (Level 2)
- Annual Service Plans and Annual Budget (Level 3)

### Strategic Community Plan (SCP)

The ten-year SCP sets out the vision and direction of the Council, which is informed by community views and aspirations. Through the four themes of **Society**, **Economy**, **Environment** and **Civic Leadership**, the Council determines the strategies that will guide the next level of business planning and priorities. The current SCP is under review and the new plan is due to commence in 2021/22.



A copy of the most recent SCP is available on the City's website.

### Corporate Business Plan (CBP)

The CBP defines four years of priorities, services, projects and actions to be implemented in order to fulfil the SCP. Accompanying resourcing plans ensure funding and human resources are available as needed.

A copy of the most recent CBP is available on the City's website.



### Service Unit Plans

Detailed planning for the implementation of year one of the CBP are captured through service unit plans and encompass the services, projects and actions that are delivered in relation to each of the City's services.

**Bushfire emergency** Fire came dangerously close to Yanchep township in 2019, burning 13,000 hectares. Temperatures in excess of 40°C exacerbated the fire. Career and volunteer firefighters, community members and City staff worked together on the firefighting response. Core value – collaboration.







**Greening the City** Our vast coastal ecosystem supports a diverse range of plants, animals and birds so it's really important to preserve these habitats. Here, volunteers plant shrubs to help stabilise sandy dunes. As well as revegetating coastal systems, the City planted 3,000 new trees in parks and streetscapes.

## Sustainability

The City strives to build a sustainable future for the community and acknowledges the risk that climate change presents to residents and the wider global community. A Climate Change Adaptation and Mitigation Strategy (CCAMS) was developed in consultation with the community and adopted in 2016. The CCAMS guides the City in implementing adaptation actions in response to climate change. These actions will mitigate the risk to the community from increasing temperature, reduced rainfall, extreme weather events, coastal storm surges and other climate-related risks.

In addition, to support the City's commitment to sustainability, we have adopted the following three strategies:

- Economic Development Strategy
- Local Environmental Strategy
- Social Strategy

We have also adopted Global Reporting Initiative (GRI) standards as a means of measuring and monitoring our progress towards sustainability. The GRI standards are a best practice sustainability reporting framework that establishes guidelines, principles and indicators for organisations to measure and report about their impacts on the economy, environment and society.

We have chosen disclosures that are supported by adequate qualitative and quantitative information, and that will provide our community and key stakeholders with information on progress towards sustainable development. Sustainability reporting will continue to be enhanced in future annual reports and will be seen as part of the City's core business.

The City has referenced a number of relevant GRI standards when preparing this report. The details are listed in the GRI content index on **page 232**.



# The Year in Review

## Highlights and challenges

**Every dog has its day** The City's newest dog park is in Edgar Griffiths in Wanneroo. It features agility equipment, a sand digging pit, irrigated turf areas, a separate area for small dogs and a drink fountain with tippable dog bowl. The City's other dedicated dog park is Kingsway in Madeley.

- Important events in the City
- Significant media coverage
- Summaries of organisational and financial performance
- Looking ahead





# Society



## Healthy, safe, vibrant and connected communities

### Highlights

#### 1.1 Healthy and active people

- A feasibility study and business case were completed for the proposed North Coast Aquatic Centre at Alkimos Central. The next step is Council approval for the planning and concept works. The centre will contribute to the health and wellbeing of the community, and particularly children.
- A national rugby match between RugbyWA Women and Melbourne Rebels was held at Kingsway Regional Sporting Complex on 8 March 2020, bringing significant social and economic benefits. The Rebels won 31 to 26.
- The City's significant investment in the provision of sports facilities and parks included the construction of two skate parks, three sports amenities buildings and a dog park. Further information on our capital works program is provided on **page 217**.

#### 1.2 Safe communities

- The Coastal Ranger program was improved, increasing services and reducing operating costs. Assigning permanent rangers to coastal patrols reduced yearly training costs.
- Thirteen hazard reduction burns to clear overgrown bushland and fallen wood, leaves and grass were completed on City reserves.

- Individual fire mitigation plans were developed for over 500 reserves managed by the City, reducing our bushfire risk.

#### 1.3 Distinctive places

- The Council adopted the Yanchep Lagoon Masterplan in August 2019. The plan guides future development at the lagoon and surrounding area, part of a thriving metropolitan corridor. Further detail on the masterplan is presented on **page 157**.
- Local Area Plans (LAPs) for Girrawheen/Koondoola and Yanchep/Two Rocks were adopted by the Council in September 2019. LAPs outline the places and services that are important for local residents and how they would like to see their area progress. Further information on our place management activities are presented on **page 157**.
- Preparation of draft place visions for the evolving Alkimos and Yanchep rail station precincts in support of the Metronet project.

#### 1.4 Connected communities

- An erosion-resistant staircase was installed at Claytons Beach, Mindarie, providing safe access to the beach.

- To help us better meet the needs of older residents, the City has been accepted as a member of the World Health Organisation's Global Network for Age-friendly Cities and Communities Network.
- The City is reaching out to Aboriginal and Torres Strait Islander peoples across the country in an effort to return cultural objects to their traditional owners. The historic artefacts in the 'Turner Collection' were donated to the City in the 1980's. Repatriation of the objects is seen as an important step in Australia's journey towards reconciliation.
- 21 access audits (11 buildings, 8 parks and 2 beaches) were carried out as part of the City's program to improve access to buildings and facilities for people with disability.
- Over 5,500 books were loaned through our new 'call and collect' library service during the COVID-19 pandemic, helping to keep the community engaged during lockdown.

**Flying high** A new skate park was completed at Yanchep's Splendid Park this year, bringing the City's total to 10. Its flowing design features a mix of obstacles, including mini ramp/mini bowl, box jumps and quarter pipes. It also has a drinking fountain, bins, shade shelter and CCTV cameras.





**Accessible thrills** Beach wheelchairs, with big tyres that ride really well on sand, are available for loan at Quinns and Yanchep. The wheelchairs allow people to navigate across the sand and into the water. The City supports over 7,000 residents living with a disability.



**Sports upgrade** One of three new amenities buildings constructed during the year, Belhaven Park has new unisex changing rooms, a fully fitted kiosk and servery, time-locked public toilets, store rooms, and first aid and umpires rooms. A covered veranda and terraced seating complete the picture.

## Challenges

- Ensuring value-for-money services are delivered to a rapidly expanding and changing community.
- Resourcing to activate new places and spaces, such as Alkimos and Yanchep Activity Centres and the Yanchep Lagoon Precinct.
- Balancing community expectations within the scope and capacity of local government.
- Delivering and facilitating community development initiatives and programs across the whole of our large geographic area, especially with the City's growing population.
- Delivering crisis, emergency and support services during (and for months after) the Yanchep bushfire.

## The year ahead

- Progress development of a recreation and aquatic facility in Alkimos Centre, including land acquisition and concept design.
- Implement the City's Bushfire Management Plan, to focus resources on areas of greatest risk. The approach of managing the risk at a strategic level leads to an overall safer community.
- Undertake detailed design for the Southern Suburbs Library and Youth Innovation Hub.

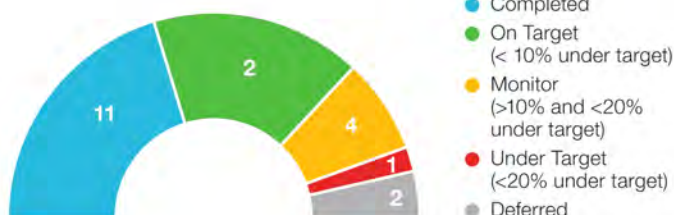
- Reopen community services and facilities in line with Phase 4 and later phases of the state government's COVID-19 Roadmap to Recovery.
- Finalise the Wanneroo Local Area Plan, shaping how unique places across the City will be developed, managed and activated now and in the future.

More details on our achievements under the **Society** theme are available starting on **page 153**.

## CBP 2019/20 performance

Eleven (41%) of the initiatives aligned to the **Society** theme are completed and 13 (48%) were on track (on target or monitor). One (4%) of the initiatives is under target and two (7%) have been deferred for completion in 2020/21.

Full details on the status of the initiatives under the **Society** theme are available on **page 205**.





# Economy



## Progressive, connected communities that enable economic growth and employment

### Highlights

#### 2.1 Local jobs

- We committed to work with, and support, small business by signing the Small Business Friendly Local Governments Charter with the Small Business Development Corporation. To improve our support, we nominated a range of activities, including a goal of awarding contracts to local businesses first, explaining procurement processes and hosting events.
- We maximised economic benefits for our region by reinforcing the City's commitment to 'buy local' and including a local economic benefit weighting in evaluation criteria for quotations and tenders in our Purchasing Policy.

#### 2.2 Strategic business

- To make better use of our resources, the City continued to investigate the creation of a waste innovation precinct in Neerabup. If supported, this precinct would integrate resource recovery and minimise landfill by directing recyclable materials to new processing facilities. Any residual waste would be disposed of in a waste-to-energy facility within the area.
- We continued to investigate the provision of solar-generated power into the Neerabup Industrial Area (NIA). If supported, this innovative technology would enable cleaner energy in the City.

#### 2.3 Smart business

- Following a pilot program with the City of Wanneroo in 2018/19, the online buildings approvals platform (uDrew) became available for use by home owners and contractors. The tool has the potential to save up to 70% when compared with normal approval costs for a small residential project.

#### 2.4 Places of destination

- Tourism plays a significant part in our local economy and we play a central role in creating great destination experiences, taking pride in our facilities and spectacular natural environment. The key elements of our promotion work this year are:
  - City sites and destinations were included in the Perth Holiday Planner (120,000 copies) which was distributed at trade and consumer shows in Australia, New Zealand and key international markets.
  - A digital billboard campaign with a focus on international and interstate arrivals was implemented at Perth Airport.
  - Digital marketing campaigns promoting attractions in the Wanneroo area were featured on social media.
- The City participated in a promotion targeting drive trails along the coast, with highlights around Yanchep. Carmen Braidwood, a presenter of the Channel 9 series Destination WA, was filmed driving a sports

car from Cottesloe north along our scenic coastline, stopping at Mindarie, Shorehaven and Yanchep National Park to enjoy the views, good food and the natural beauty of the park.

- The Channel 10 TV series Good Chef Bad Chef filmed two segments in the City. TV chef Adrian Richardson cooked a freshly caught dhufish at Mindarie Marina and pancakes at the Yanchep Lavender Farm, highlighting local produce. This program reached a total of 3.4 million Australians and 1.95 million grocery buyers. More information on the program, please see **page 172**.

### Challenges

- **Lack of diversity in local jobs.** Our economy relies heavily on the construction, manufacturing and retail industries, and predominantly services the local population. Our desired outcome is more jobs in the areas of advanced manufacturing and engineering, clean technology and agribusiness.
- **High unemployment.** We had a high local unemployment rate of 6.9% in March 2020. This compares with 5.8% in Greater Perth and 5.7% in WA over the same period. The data was collected prior to the pandemic and it is expected that this figure will increase over subsequent quarters (Source: Department of Jobs and Small Business, Small area labour markets).





**Local produce** Residents at the Kingsway markets buy locally produced fruit, vegetables and other products. One of the many fresh markets hosted in the City.



**Fresh fish** Our oceans teem with marine life. Promoting agri-tourism and boosting local products, the City participated in the popular Channel 10 series Good Chef Bad Chef at Mindarie Marina, where Mayor Tracey Roberts and celebrity chef Adrian Richardson cooked a freshly caught dhufish.

- **Strengthening employment.** Our jobs growth rate needs to keep up with rapid population growth. About 43,000 more local jobs will be needed to achieve the 60% Employment Self Sufficiency target set by the state government (Source: Department of Planning, Directions 2031 and Beyond).
- **Travel time.** 57,803 people or 64.9% of our working residents travel outside the area for work, impacting on their family life.
- **Skills gap.** We need the ability to match the skills of local workers, especially young people, to areas of future demand, if they are to seek meaningful local employment.
- **Lack of private (and public) investment** to drive growth and diversify our economic base.
- **COVID-19.** We strived to provide immediate support to the business community as the pandemic unfolded, causing significant business disruptions and job losses. Nor is the impact of the pandemic over yet.

### The year ahead

- Reopen community services and facilities in line with Phase 4 and later phases of the state government's COVID-19 Roadmap to Recovery.
- Implement a marketing package to attract local investment and promote the City as a business destination, including key employment locations and specialist precincts such as the Wangara Industrial Area (WIA).
- Work with industry to explore clean energy opportunities as part of the Neerabup Industrial Area project.

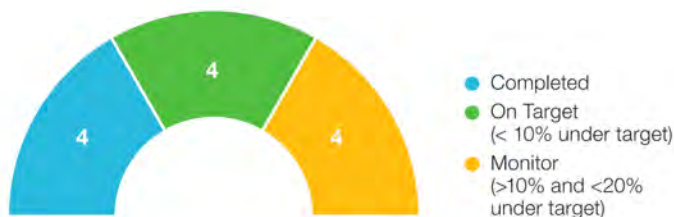
- Progress development of an agri-precinct, including agri-tourism, in North Wanneroo, which plays a critical role in providing fresh produce state-wide.
- Complete the business case and finalise submission for the development of the Quinns Rocks Caravan Park. Options include an eco-retreat and a family tourist park.
- Implement the Yanchep Lagoon Precinct Master Plan.

More details on our achievements under the **Economy** theme are available starting on **page 167**.

### CBP 2019/20 performance

Four (33%) of the initiatives aligned to the **Economy** theme were completed and eight (67%) were on track (on target or monitor).

Full details on the status of the initiatives under the **Economy** theme are available on **page 209**.





# Environment (natural and built)



## A healthy and sustainable natural and built environment

### Highlights

#### 3.1 Resource management

- We conducted 22 community events in 2019/20 in some of the City's breathtaking conservation reserves to improve conservation of local flora and fauna and bring people together. Many community members took part in the events which included:
  - guided walks
  - planting days
  - education days
  - bush care.
- 12,500 tube stock trees and shrubs were planted in conservation reserves with the support of volunteers from schools, environmental groups, members of the community and residents.

#### 3.2 Enhanced environment

- The City achieved Gold Waterwise status after meeting water usage targets for a sustainable future, including a decrease in daily water use of 12% over 12 months. At the same time, the Waterwise Council Action Plan was endorsed.

- The Council signed up to the Western Australia Local Government Association (WALGA) Climate Change Declaration, strengthening our commitment to combat climate change.
- The City continued to support reduced energy usage in city-owned assets by:
  - monitoring high-energy use assets
  - reducing the size of the vehicle fleet
  - improving the efficiency of the existing fleet.
- To further protect natural wetlands, the Council endorsed Local Planning Policy 4.1.
- To conserve caves and significant karstic (limestone) features as well as reduce risks to planned structures and developments, the Council endorsed Local Planning Policy 4.13.
- To help ensure that kangaroos, emus and other native animals under pressure from development are treated humanely, the Council revised the Fauna Management Policy.

#### 3.3 Reduce, reuse, recycle waste

- The Council endorsed a three-bin kerbside collection system that separately collects food and garden organics for processing into a clean, saleable compost.

- The City launched the inaugural Great Recycling Challenge, with bins at 1800 houses across 36 suburbs inspected for the right recycling. To celebrate Keep Australia Beautiful Week, the City held volunteer 'All Washed Up' beach clean-ups, followed by marine debris maker's workshops.
- Over 5,700 people reported participating in the Garage Sale Trail as either a shopper or a seller, an increase of 60% on last year.
- Illegal dumping was decreased by 29% during 2019/20, bringing the 5-year reduction to 63%.
- 90,218t of municipal solid waste was created and collected during the year. More than half (46,305t) was recovered and diverted from landfill. For more information, please see **page 181** and **pages 185 to 187**.

#### 3.4 Activated places

- The City adopted a new Transport Strategy to improve public transport and enable active transport, such as cycling, so that use of private vehicles decreases.
- Amendments to District Planning Scheme No. 2 – to comply with the state government's Model Scheme Text – were presented to Elected Members.
- The City's submission on the East Wanneroo District Structure Plan (guiding urbanisation over the next 50 years) was presented to the WA Planning Commission.



**Dune buffers** Sand dunes protect our coast naturally. As part of our Climate Change Adaptation and Mitigation Strategy, we reinforce the dunes. Sometimes fences are built to trap the sand. Sometimes vegetation is planted to stabilise the dunes.





**Double or nothing** Single lanes hamper traffic flows on Hartman Drive. A \$4.7 million dual carriageway upgrade has commenced. When completed, it will provide more capacity and smooth traffic flow in our rapidly expanding city.

**Green bin on legs**  
Young children learn about recycling at our inaugural Great Recycling Challenge. Bins at 1,800 houses across 36 suburbs were inspected for the right recycling.



### 3.5 Connected and accessible City

- Upgrades to dual carriageways were completed at Marmion Avenue between Butler Boulevard and Yanchep Beach Road; Pinjar Road between Blackberry Drive and Joondalup Drive; and Connolly Drive between Lukin Drive and Benenden Avenue.
- 18km of roads were improved on 43 roads under the City's road resurfacing program.
- Line marking was applied to 8.4km of pedestrian and cycle networks, improving safety for all users.

### 3.6 Housing choice

- The City has completed Stage 1 of the Mixed Use Precincts Policy through gazettal of Amendment No. 165 to District Planning Scheme No. 2.

### Challenges

- Planning for impacts of climate change including sea-level rise, coastal erosion and greenhouse gas emissions.
- Managing water quality and reducing water usage.

- Lack of availability of groundwater for maintaining quality parks in the northern growth corridor. Reduced groundwater allocations in these areas affect the quality of turf and vegetation.
- Managing natural areas to maintain biodiversity of bushland, wetlands and coastal areas.
- Meeting the Western Australian Waste Strategy target of a minimum of 70% diversion from landfill for all of the City's waste by 2025.
- Maintaining and improving waste service levels within existing resources while servicing an increasing number of residences (a post-COVID estimate of 150,000 new residents by 2041).
- Effectively managing ageing infrastructure and growing assets.
- Meeting demand for housing choice and affordability.
- Ensuring enhanced transport connectivity and advocating for integrated transport for Wanneroo as a 'connected and accessible city'.
- Ensuring the ongoing provision of high-quality services and facilities for people of all ages.

### The year ahead

The events of this year have seen the City called upon to deliver more, and to do so in new and resourceful ways – this task will only continue in the year ahead when we will:

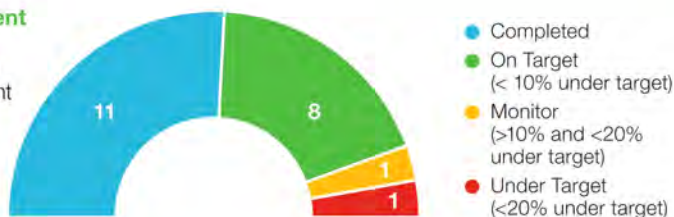
- review two major policies – our Energy Reduction Plan (ERP) and the Climate Change Adaptation and Mitigation Strategy (CCAMS) – reducing our carbon footprint and mitigating climate change
- continue to implement the Coastal Hazard Risk Management Adaptation Plan, reducing our vulnerability to sea level rise and coastal erosion.
- develop the Urban Forest Plan to protect existing and future trees as well as to increase the City's tree canopy (currently a relatively low 8%), reducing the impact of urban heat.
- prepare Local Planning Strategy and Local Planning Scheme No. 3, which regulates how land in the City is being used and developed.

More details on our achievements under the Environment (natural and built) theme are available from **page 177**.

### CBP 2019/20 performance

11 (52%) of the initiatives aligned to the **Environment** (natural and built) theme are completed and nine (43%) are on track (on target or monitor). One (5%) initiative aligned to the theme of natural Environment is under target.

Full details on the status of the initiatives under the **Environment** (natural and built) theme are available on **page 211**.





# Civic Leadership



## Working with others to ensure the best use of resources

### Highlights

#### 4.1 Working with others

- The City continued to advocate on behalf of the community for major projects including:
  - Alkimos aquatic and recreation centre (\$5 million federal government grant).
  - key road projects, in particular the dualling of Flynn Drive, which will activate the Neerabup Industrial Area.
  - development of new train station precincts, providing pleasant, safe and convenient connections to residential streets, and a mix of commercial and hospitality buildings.

- The inaugural communications and brand strategies for the City of Wanneroo were adopted.
- Mayor Tracey Roberts was appointed president of the Western Australia Local Government Association (WALGA).

#### 4.2 Good governance

- The City reviewed its long-term financial plan and 20-year capital works program to ensure sustainability and help prioritise major capital projects. Financial sustainability is achieved when service and infrastructure levels and standards are delivered according to a long-term plan without the need to significantly increase rates or significantly reduce services.
- The City continued to rationalise its light vehicle fleet, minimising vehicle ownership costs and reducing emissions.

#### 4.3 Progressive organisation

- 94% of initiatives under the 2019/20 Corporate Business Plan were delivered on time.
- Our community and businesses were surveyed to determine their perceptions of our City. Overall satisfaction with the City as a place to live improved by 4% to 94%. Further information on the survey results are available on **pages 141 to 145**.
- In collaboration with the City of Joondalup, a buoy with a range of sensors was launched onto Lake Joondalup linked to a live dashboard, which community members are welcome to view. The project received grant funding from the Australian Government's Smart Cities and Suburbs Program. Further information can be found on **page 196**.
- Our new payroll system and Stage 1 of the Learning and Performance Management Systems were deployed. Further information can be found on **page 197**.
- A specialised inspection vehicle was used to assess the condition of 400km distributor and local distributor roads.
- The overall number of health and safety incidents among City staff decreased. Further information on our health and safety performance can be found on **pages 135 to 138**.



**Diversity and inclusion** Wanneroo is part of Mooro Country, the district of Yellagonga (d. 1843), a leader of the Whadjuk Noongar people. The Mooro people used the wetlands that can be found throughout the City. This year, the City appointed its first Aboriginal Employment Advisor to help increase diversity within our present-day workforce. Advisor Minyulo Bartlett (seated) is pictured here with colleague Sari Keating.



**Facing the future**  
A strategic leadership workshop balances the City's big picture framework with day-to-day operations.

**Challenges**

- Managing community expectations and communications, particularly during local fires and the pandemic.
- Enhancing our ability to detect and manage cybersecurity risks.
- Meeting raised community expectations around the quality and availability of value-for-money services.
- Minimising the impact on rates while continuing to deliver infrastructure for a growing population. Our Revenue Review Committee provides a forum to advise Council on potential alternative revenue sources and related policy.

- Ensuring the implementation of fit-for-purpose enterprise systems that automate the operations of our business and make reporting and decision-making easier.
- Phase 1 of the LG Act review was concluded and a review of the Local Government Legislation Amendment Act 2019 was commenced. Implementing work plans to replicate the provisions of new legislation throughout the City's local laws, policies and procedures. Further information on the review of the LG Act is available on **page 99**.

**The year ahead**

- Finalise and implement major review of Strategic Community Plan.
- Review the City's fees and charges.
- Design a Smart Cities Program Roadmap.

More details on our achievements under the **Civic Leadership** theme can be found on **page 191**.

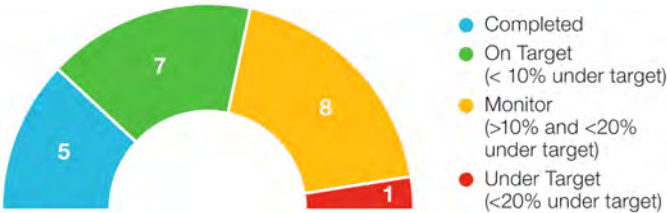
**Mind the gap** Social distancing became the 'new norm' (for now at least). Our resilient staff and community members adapted well during the COVID-19 crisis.



**CBP 2019/20 performance**

Five (24%) initiatives aligned to the **Civic Leadership** theme were completed and 15 (71%) were on track (on target or monitor). One (5%) of the initiatives is under target.

Full details on the status of annual actions under the **Civic Leadership** theme are available on **page 214**.





# Important events in the City

In 2019/20, the City hosted, sponsored and supported many events that provided residents, businesses and visitors with the opportunity to connect within the distinctive and diverse natural and built environments of Wanneroo. Although COVID-19 forced the cancellation of events in April, May and June, the following major community, sporting, arts and music events were held.

## 2019

### JULY

- Kingsway Little Athletics Centre Winter Walk
- Auskick Gala Day

### AUGUST

- Vietnam Veterans Day
- Lake Joondalup Run

### SEPTEMBER

- Tamala Park Open Day
- Klub Kinkuna Family Fun Day
- West Coast Masters Cycling Races

### OCTOBER

- West Coast Masters Cycling Races
- City of Wanneroo Dog's Breakfast
- Reef Eats
- Boardwalk Beerfest
- Catalina Food Truck Fridays

### NOVEMBER

- Wanneroo Agricultural Show
- Remembrance Day memorial service
- Mindarie Festival
- Eats At Eden
- Banksia Grove Spring Family Fun Day
- Music From The Movies
- West Coast Masters Cycling Races
- MSWA Ocean Rise Charity Cycling Event
- Lendlease Alkimos Beach Get Active Event

### DECEMBER

- Carols in the Green
- Treasures of Shorehaven
- City of Wanneroo Live in the Amphitheatre
- King Neptune Christmas Markets
- Shorehaven Christmas Concert
- Barbagallo Raceway Motor Fest
- Banksia Grove Outdoor Community Movie Night
- Mindarie Marina Christmas Festival
- NYE Family Fireworks

**Fur babies** Almost two-thirds of Australian households have at least one pet and, of these, 38% are dog owners. Our annual Dog's Breakfast proves how much we love our pets, with over 3,500 people attending. The event ties in with annual pet registrations and responsible ownership.







*Top: Some of the 12,000 people, young and old, who gathered for the multicultural Wanneroo Festival. Bottom: Held under a giant marquee, our 2020 Australia Day celebrations incorporated one of Australia's largest citizenship ceremonies. Over 900 people from 65 countries took the pledge.*



*Toe-tapping fun 5,600 patrons (up from 5,000 last year) took a step back in time to celebrate Retro Rewind on 22 February.*

## 2020

### JANUARY

- City of Wanneroo Australia Day Citizenship Ceremony
- City of Wanneroo Live in the Amphitheatre
- The Great Moscow Circus
- Eden Beach Seaside Cinemas
- African Nations Cup Annual Soccer Tournament
- Banksia Grove Australian Day Breakfast
- Australia Day Breakfast – Girraween & Yanchep
- City of Wanneroo Inaugural Wanneroo Festival

### FEBRUARY

- City of Wanneroo Live in the Amphitheatre
- Quinns Calisthenics Club Family Fun Day
- Waitangi Day Allara
- Swimming WA Open Water Swim
- Stockland Movie Night
- Chilli Festival Mindarie
- Eden Beach Seaside Cinemas
- TET New Year
- Mind, Body & Spirit Wellness Festival
- Atlantis Beach Twilight Markets

### MARCH

- City of Wanneroo Retro Rewind
- The Marina Swim
- Western Force Ladies vs Queensland Rugby Game
- Allara Food Truck Fest
- Stockland Splashdown Event
- Harmony Week Event
- 2019 Bike Week Breakfast
- Kingsway Market
- Wanneroo Central Markets
- Toast to the Coast
- Seafood Festival Alkimos

### APRIL

- All events cancelled due to COVID-19 pandemic

### MAY

- All events cancelled due to COVID-19 pandemic

### JUNE

- All events cancelled due to COVID-19 pandemic

Event information is listed and updated on the City's website at [www.wanneroo.wa.gov.au/events](http://www.wanneroo.wa.gov.au/events).





#### Scorched earth

An aerial shot shows the damage left in the wake of Yanchep's devastating bushfire. The bushfire was the City's most reported topic in the media this year, reaching an estimated 186 million people.

## Significant media coverage

The City recognises that the media fills a special role in our community. The Yanchep bushfire dominated reporting in December. The fire and other local topics that attracted the highest media coverage during 2019/20 are discussed below.

### Yanchep bushfire

The City's most reported topic in the media during 2019/20 was the Yanchep bushfire, with media coverage on 13 December 2019 reaching an estimated 186 million people. The fire burnt through 13,000ha, destroying a petrol station and one home. More than 150 power poles and 10km of powerlines were destroyed, leaving 1,100 community members without power. Thanks to the City's dedicated staff, local and state government agencies and volunteer groups such as the City of Wanneroo Volunteer Bushfire Brigades, no lives were lost and 6,000 houses were saved. Throughout the emergency, the City issued advice and information to the media and the public about power outages, community meetings, fire bans, waste collection and assistance for residents.

### Australia Day citizenship ceremony and Wanneroo Festival

The 2020 City of Wanneroo Australia Day Citizenship Ceremony was the largest in the country for the seventh year in a row, with more than 900 residents from 65 countries taking the pledge to become citizens. After the ceremony, the City held its first Wanneroo Festival, a free event developed in collaboration with our Multicultural Advisory Group (MAG) and Reconciliation Action Plan Working Group (RAPWG). Both events attracted positive media attention. Further information about the City's Australia Day citizenship ceremony and Wanneroo Festival is available on **page 60-61**.

**Green and gold** Fantasy reigned at the City's hugely successful Australia Day citizenship ceremony and Wanneroo Festival. The combined event attracted some of the year's most significant media coverage. Green and gold are Australia's national colours.





### City of Wanneroo budget campaign

The events of this year have seen the Council called upon to deliver more, and to do so in new and resourceful ways. Yet our role in delivering services and programs is ongoing and communicating our budget priorities – and especially the importance of rates to the provision of services and programs – to our community and stakeholders was critical.

To help manage expectations, we launched an advertising campaign, focusing on our commitment to building a better future and showing how rates directly benefit the everyday lives of people who choose to live and do business in the City.

We used a variety of media to connect with the community including print and digital advertising, social media, print press, sponsored content, outdoor advertising and the City's own resources such as our website, e-newsletter, social media platforms and printed materials. Between January and August, there were 22 print, 37 broadcast and 50 online mentions of the rates issue in the media. Digital promotions achieved a reach of 936,400.

Given the COVID-19 pandemic impact, the State Government urged local governments to keep rates at 0% increase. Unfortunately, 2020 was the year for property revaluations across the metropolitan area. Valuations dropped so the rate in the dollar increased. Whilst the outcome was to achieve a 0% increase in the amount levied overall, individual properties varied due to different changes to valuations. Whilst the Western Australian Local Government Association and individual local governments endeavoured to explain how the rate levy is calculated, some people concentrated on the change in the rate in the dollar. The City adopted and implemented a variable COVID-19 pandemic concession to smooth out the impact on individual households. The City's media releases, responses and social media posts acknowledged that many residents were facing hardships and that the City was conscious of the need to minimise the financial impacts of rates for households. Responses also highlighted how rates make the community better and how the City is helping the community recover from the impacts of COVID-19.

### Social media campaigns

Using our social media channels (Facebook, Instagram, Twitter and LinkedIn), we published 805 posts in 2019/20, attracting over 12 million views. Posts with the highest level of engagement were:

- beach wheelchairs available for loan at Quinns and Yanchep (158,190 views)
- library 'call and collect' service launched during COVID-19, providing curated book bundles for members to collect (99,216)
- promotion of our Retro Rewind event (69,519)
- spotlight on local business Leapfrogs, part of our #SupportWannerooLocal digital campaign during COVID-19 (63,844).

### Marmion Avenue widening project

Work on the 11.5km Marmion Avenue dual carriageway from Butler to Yanchep started in 2018 and was completed in July 2020. The \$23 million project enhanced the road network, eased congestion and provided a faster commute for drivers in the rapidly expanding City of Wanneroo. There was significant media interest in the state government funded infrastructure project throughout its progress. In collaboration with the contractor and relevant state and local government agencies, the City provided updates to the media and the public about the status of the works, including information about delays and advice about disruptions likely to affect local residents.

*Road project It has taken two years and cost \$23 million in State funding, but the 11.5km Marmion Avenue dual carriageway from Butler to Yanchep is finally finished. The media followed its progress closely.*



### Media releases

Other media releases that generated notable coverage included:

- Discover Wanneroo app recognised in National Economic Development Awards
- Council flags support for draft raceway plans
- Global recognition for Yanchep Lagoon Master Plan
- Aquamotion staff save man's life
- Small business scholarships stoke the flames of success
- Council cuts red tape, freeing up financial support for community groups.
- Girrawheen community prospers under Council initiative

For more information on the City's current and historic news, please see our website at [wanneroo.wa.gov.au/news/archive](https://wanneroo.wa.gov.au/news/archive)



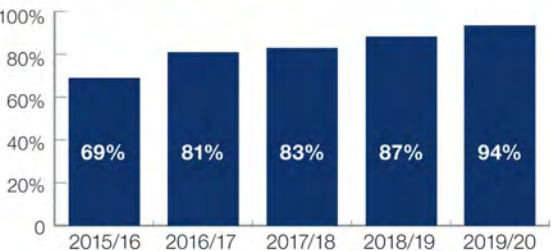
# Organisational performance summary

Our vision is to be a vibrant, progressive and prosperous City. We effectively manage our vision through corporate priorities aligned with our strategic objectives (see **page 9**). We hold ourselves accountable to the community through performance reviews and transparent reporting. Agreed initiatives are set out in our Corporate Business Plan and our progress in delivering on the CBP in 2019/20 is summarised below.

## Corporate Business Plan overall status

This graph illustrates the overall CBP performance for the past five years. At 30 June 2020, our performance status was at 94% (76 of 81 initiatives). At the same time last year, the City achieved 87% (72 of 83 initiatives). This shows an improvement of 7%.

Overall Corporate Business Plan performance



*On the ball* A soccer club with 300 members welcomed the new community facility at Shelvock Park in Koondoola. About four decades ago, a group of Vietnamese Australians formed the Westnam club, which now has players from all over the world. Shelvock Park is one of three new community buildings constructed during the year.

## Annual Initiative Status as at 30 June 2020

The figure below shows the status of CBP initiatives at 30 June 2020.

38% of this year's initiatives were completed while 56% were on track (on target or monitor). 4% were under target and 2% have been deferred for completion in 2020/21. Full information on the status of the initiatives against each strategic theme is presented in the detailed 'Our performance' section starting on **page 151**.





**Coastal erosion** Extensions to Groyne 3 on the Quinns Rocks coast added 15 metres to the rock structure. To date, the City has completed three planned stages of coastal management to mitigate erosion. The groyne naturally traps sand during summer.



### CBP mid-year review changes

To keep our CBP current, the plan was reviewed at mid-year and the changes below were adopted by Council on 10 February 2020:

- Seven changes to initiative descriptions to reflect changes in scope or deliverable
- One new initiative added
- Ten initiatives recommended for deferral of completion dates to 2020/21
- Two new KPIs added
- Ten changes to KPI descriptions
- Four changes to KPI targets
- Thirty KPIs to be removed for monitoring internally.

Detailed information on the changes can be found in the 'Our performance' section starting on **page 99**.



**Kingsway clubrooms** Spectators have a grandstand view at the state-of-the-art Kingsway Regional Sporting Complex in Darch in the South ward.







**Prize winners** Each year the City encourages residents to pay their rates on time for the opportunity to go into a prize draw. Here, Mayor Tracey Roberts (centre) and Councillors congratulate winners.

## Financial performance summary

The 2019/20 financial results reflect a stable performance.

The City achieved an operating surplus of \$1.8 million in 2019/20. This surplus is lower than the previous year's surplus of \$9.6 million, primarily due to COVID-19.

Both revenue and expenses increased (revenue +\$5.5 million; expenses +\$13.3 million). Revenue was impacted by the shutdown of community facilities in the state-wide lockdown in March, followed by the phased opening from April onwards. Cost increases reflect growth in the size of the City's population, Council commitments to improve City services and amenities and COVID-19.

The City provided relief to tenants in commercial leased premises who were adversely impacted by the pandemic and extra costs were incurred for additional cleaning and sanitising of community facilities and plant and fleet. Net assets of \$2.55 billion decreased by \$81.3 million.

The City's financial position remains strong with cash and investments totalling \$394.3 million against total liabilities of \$243.1 million. All operating budget figures are in accordance with the original adopted annual budget and all budgeted capital expenditures are in accordance with the revised budget.

The snapshot below summarises the financial results for 2019/20.

### Financial snapshot

Surplus operating result from continuing operations of

**\$1.8 million**

Operating revenues increased by 2.8% (\$5.5m) to

**\$201.7 million**

Rates (67% of operating revenues) increased by 2.5% (\$3.2m) to

**\$134.2 million**

Operating expenses increased by 7.1% (\$13.3m) to

**\$199.8 million**

Net assets increased by 3.1% (\$81.3m) to

**\$2.55 billion**

Cash & investments decreased by 1.3% (\$5.1m) to

**\$394.3 million**

Capital projects expenditure increased by 35% (\$20.2m) to

**\$78.3 million**

Total number of properties as at 30 June 2020 was

**80,001**

## Results from operations

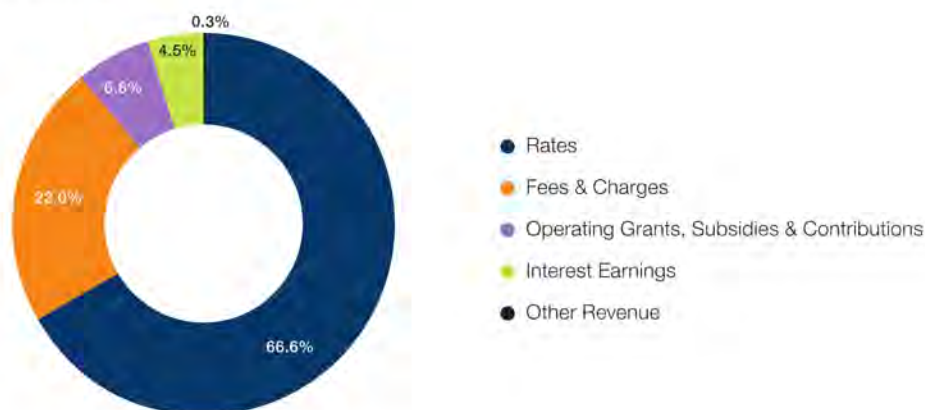
The result from operations graph shows stable financial results achieved through an increase in income and cost-containing programs. The adverse variance in relation to revenue earned was due to the early partial receipt of the 2019/20 Financial Assistance Grant and the State Library donation of books offset by COVID-19 reductions to fees and charges and interest earnings. The positive variance for expenditure was mainly due to an increase in materials and contracts related to additional cleaning expenses, the write-off of library books, increase in provisions, higher depreciation charges and offset by lower employee costs due to delays in filling employee vacancies and lesser use of casual positions at certain community facilities.

### Operating result from continuing operations



## Operating revenue

Council revenues include rates, user fees and charges, interest earnings, grants, subsidies and contributions. A breakdown is shown below:



As more than 81% of the City's operating revenue is attributable to rates and waste service charges, we placed a greater focus on increasing alternative revenue sources through grants, subsidies and contributions and fees and charges. Initiatives included proactive work to secure grant funding from State and Federal agencies to support delivery of the City's two main sub-programs transport and recreational and sport facilities.



### Operating revenues

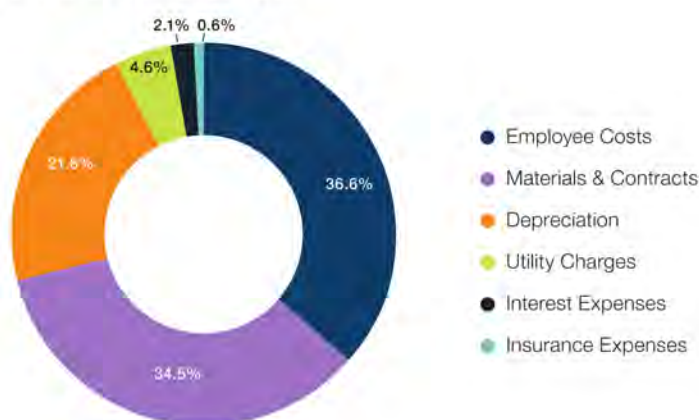


Operating revenue increased compared to the previous year's actuals, mainly due to growth in rates and waste service charges resulting from growth in the number of rateable properties. Operating revenue decreased slightly compared to the original budget due to lower fees and charges and lower income from community facilities due to COVID-19 closures.

### Operating expenses

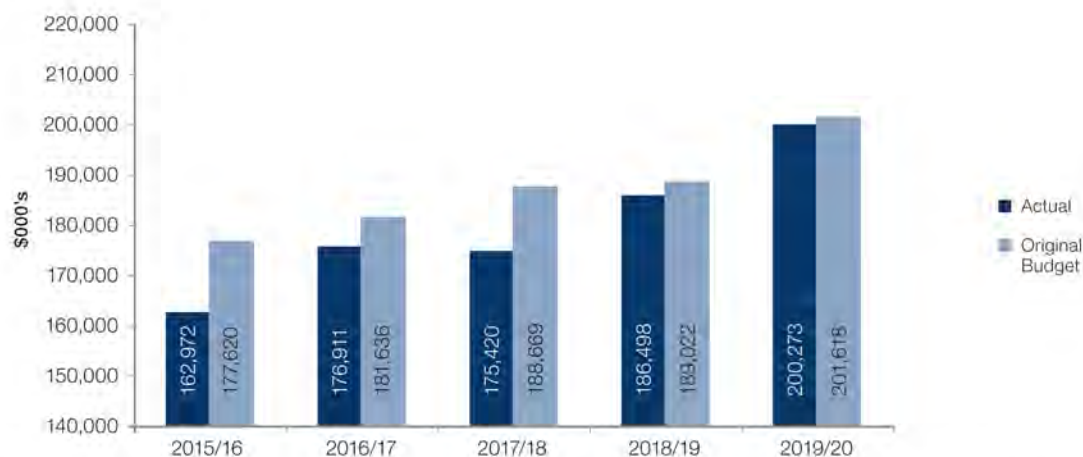
The major local government cost driver is employee expenses. Other operating expenses are the costs incurred in providing goods and services and utilities, and depreciation expenses. The pie chart below shows the breakdown.

#### Operating expenses by nature or type



93% of the City's operating expenses are captured within three categories: employee costs, materials and contracts, and depreciation. These costs have remained consistent in recent financial years, reflecting the City's continued and constant levels of growth. The following figure shows our operating expenses over the past five years.

### Operating expenses

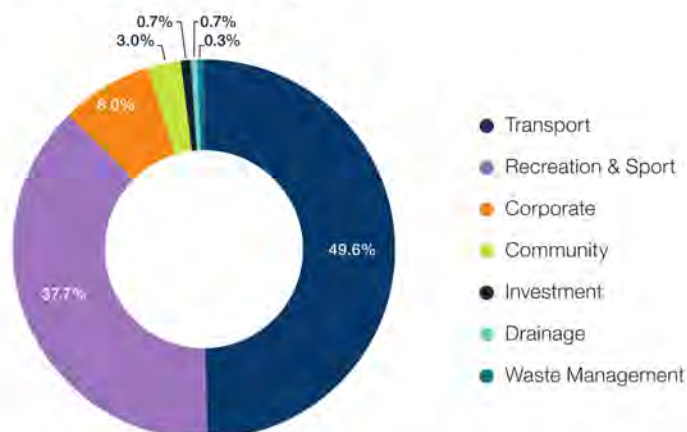


The City's operating expenses over the past five years have tracked below budget with moderate increases from year to year. The achievement of only a moderate increase this year was a result of efforts to contain costs. Employee costs were below budget due to the shutdown of community facilities temporarily due to the COVID-19 pandemic restrictions. Lower utilities are due to renewed contract on contestable sites and street lighting and the temporary closure of certain services due to COVID-19 pandemic restrictions. Lower insurance costs are mostly savings on workers compensation due to the City's improved claims history. The rise in operating expenditure in 2019/20 compared to previous years was mainly due to higher costs of materials and contracts owing to increased cleaning and hygiene costs required during the COVID-19 pandemic. Rising depreciation expenses occurred from a combination of new asset construction, developer-contributed assets and revaluation of assets.

### Capital expenditure

The pie chart below shows capital expenditure aligned to financial programs.

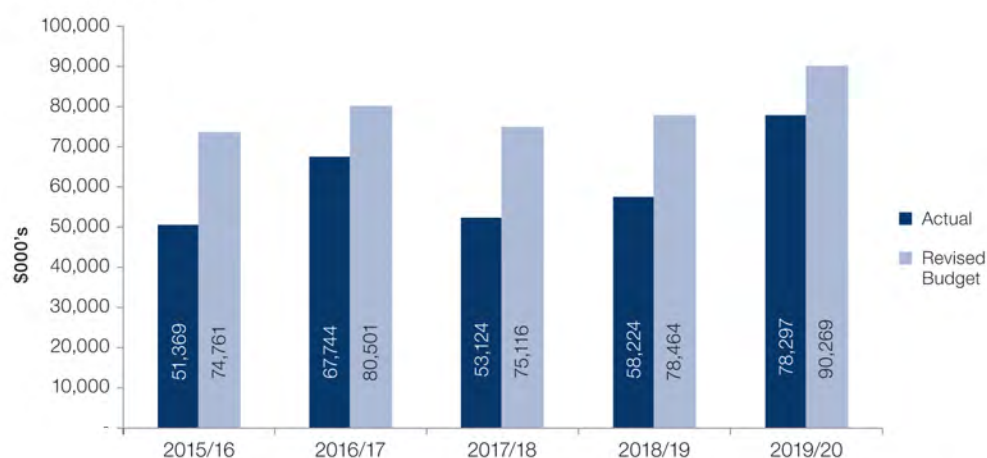
#### Capital Projects Expenditure by Program



The two main categories of capital project expenditure related to transport and recreation and sport (totalling 87.3%).

It is noted that while \$78.3 million was spent on capital programs in 2019/20, an additional \$12.5 million of infrastructure assets were constructed by developers as part of subdivisional development and handed over to the City. Developer-contributed assets included roads, pathways, stormwater drainage and parks (the upkeep of which becomes the City's responsibility).

## Capital Projects Expenditure



Capital expenditure tracked below budget in the past five years. The capital program aims to balance the demands for new infrastructure against the need to maintain, renew, upgrade and replace existing assets. In 2019/20, capital expenditure was \$78.3 million against a revised budget of \$90.3 million. Works in progress (carry forwards) at the end of the financial year included new sports facilities at Halesworth Park, Butler (\$890k); the Hartman Drive, Wangara, upgrade to dual carriageway from Hepburn Avenue to Gnanagara Road (\$417k); and new/renewed IT equipment and software (\$2.6 million). While \$91.1 million reflects the original adopted budget, it should be noted that changes made to capital budgets throughout the year resulted in a revised total budget of \$90.3 million. Of the revised budget, an estimated \$7.6 million was carried forward to 2020/21. Information on the projects delivered as part of the capital works program is available on **page 217**.



**Skate culture** Children stand poised for their turn at a new skate park with BMX elements at Warradale Park in Landsdale. We now have 10 skate parks in our community, supporting healthy and active lifestyles.



**Industrial & economic development land** Covering approximately 1,000 hectares, Neerabup Industrial Area is perfectly positioned to meet the business needs of Perth's fast-growing north-west corridor. Mayor Tracey Roberts and City Councillors support key projects for 2020/21.

## Looking ahead

The Council works to serve our community and meet their needs in the future as set out in our Strategic Community Plan. A community perception survey conducted in February and March provided valuable insights that will help the Council to direct and adapt activities tailored to the needs of our diverse community.

The priority areas identified for improvement were:

- safety and security
- playgrounds, parks and reserves
- value from City rates
- traffic management

Detailed results of the survey can be found on **pages 141 to 145**.

## Budget 2020/21

Planning for the 2020/21 budget (operating and capital) focused on ensuring the prosperity and vibrancy of our community during our recovery from COVID-19. The budget will fund essential community programs, services and facilities, and investment in infrastructure (such as sports grounds, roads and paths). The infographic below shows projected expenditure on key programs and services next year.

The 2020/21 budget was developed based on a 0% rates revenue increase (subject to no change in valuation) and a 0% increase in fees and charges, including waste services. Rates make up 63% of the income received by the City.

## Budget 2020/21

How your rates help build a better City



## 2020/21 capital works program

As a large growth local government, we are committed to building new facilities and infrastructure while also renewing existing buildings and infrastructure. The 2020/21 capital works program (totalling \$59.4 million without carry forwards) includes the following expenditure:

- sporting facilities (\$16.6 million)
- roadworks, lighting and pathways (\$11.1 million)
- waste and recycling (\$12.2 million), including \$6.3 million for three-bin kerbside collection
- foreshore management (\$1.7 million)
- park rehabilitation, furniture and equipment renewal (\$3.5 million)
- traffic treatments on local roads (\$2.1 million).

The focus will be on delivering services more efficiently and managing costs more effectively.

## Top capital projects for 2020/21

Each year, a number of major capital projects are identified as 'top projects'. The eleven projects below were identified in June 2020 as the top capital projects for 2020/21. The progress of these projects will be reported on a monthly basis to the Council.

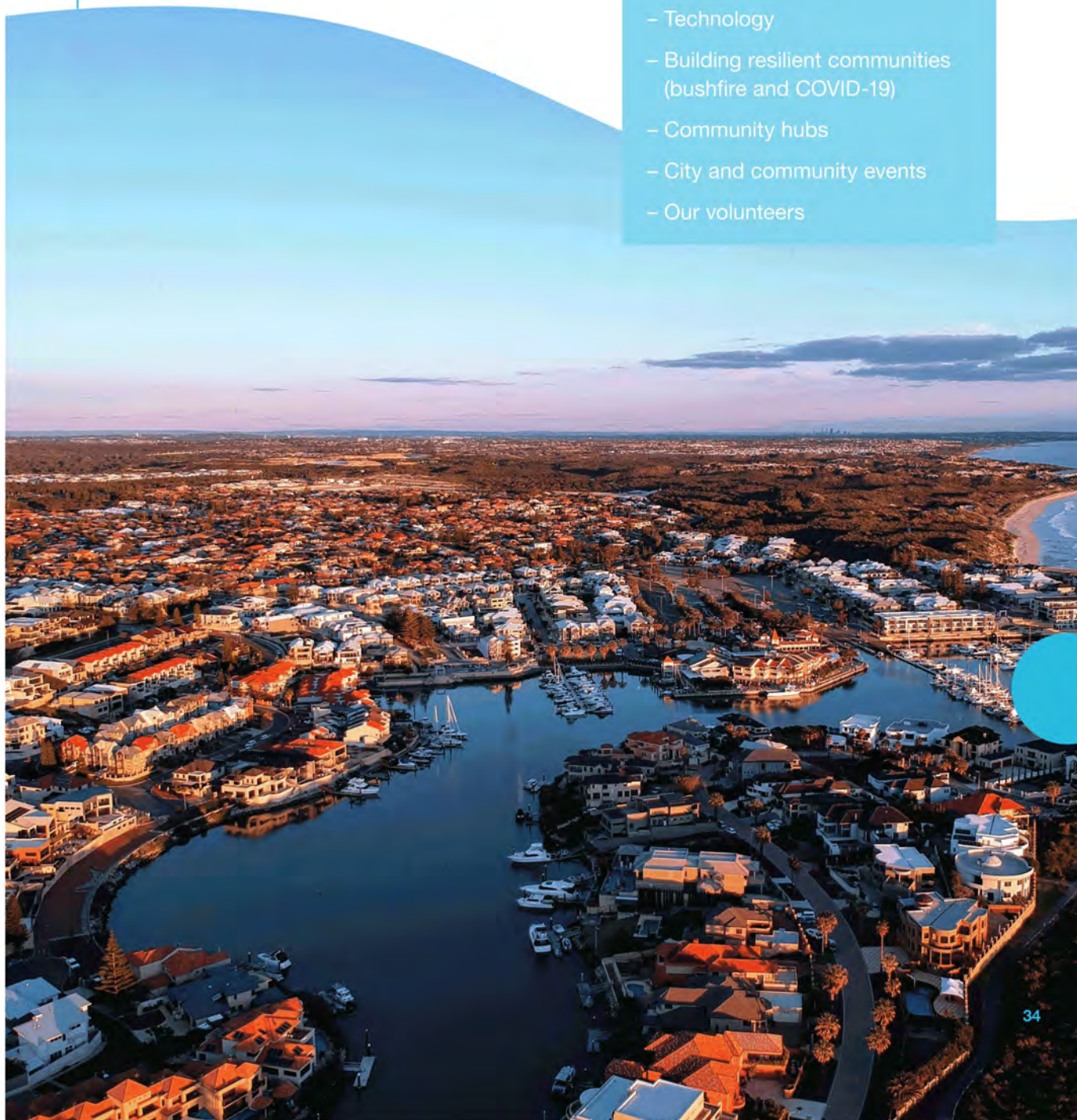
Top project	Description	Budget (\$'000)
<b>Halesworth Park, Butler</b>	Design and construct playing fields and sports amenities building (Butler North District Open Space)	10,988
<b>Hartman Drive, Wangara</b>	Design and construction of dual carriageway from Hepburn Avenue to Gnarag Road	2,100
<b>Renew Park Assets</b>	Design and install various passive park elements as identified in the Parks Asset Renewal Plan	1,730
<b>Leatherback Park, Alkimos</b>	Design and construction of new sports amenities building	1,478
<b>Hinckley Park, Hocking</b>	Design and construct park upgrades	1,346
<b>Neerabup Industrial Area</b>	Provision of new water and wastewater services, and upgraded drainage, roads, lighting, parking and path infrastructure along Mather Drive, Warman St, Avery Street and Turnbull Road	1,120
<b>Neerabup Industrial Area</b>	Development of the City's landholdings within the area	981
<b>Mirraboopa Ave, Rawlinson Drive</b>	Upgrade intersection with geometric improvements	898
<b>Southern Suburbs Library, Landsdale</b>	Design and construct a new public library	650
<b>Dalvik Park, Merriwa</b>	Design and construction of new change rooms, storage areas and car park	587
<b>Yanchep Industrial Area</b>	Design and construction of road and drainage improvements	500



# Our City

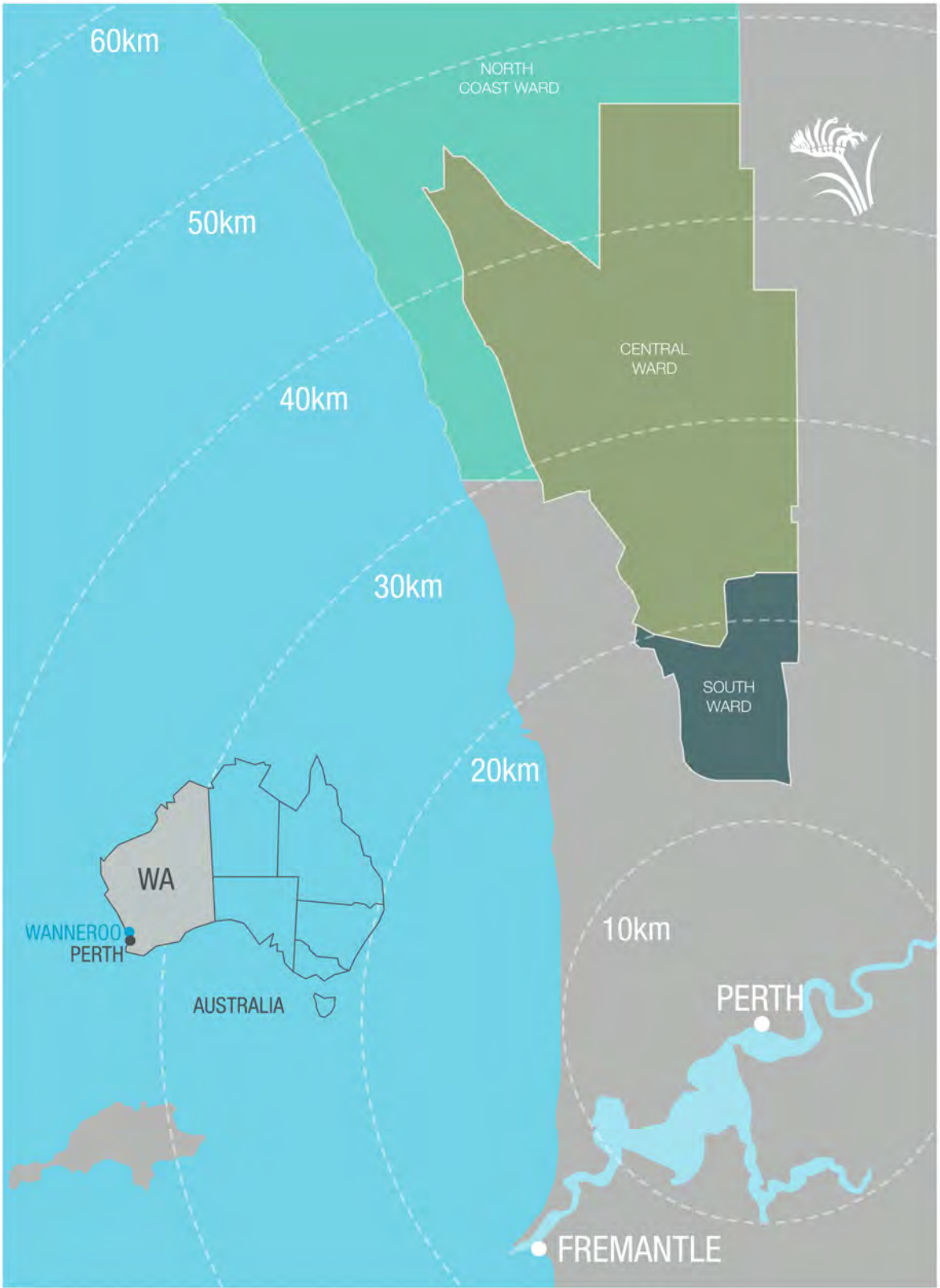
**Oceanic haven** Mindarie was used as one of the filming locations for the children's science fiction television series *Stormworld*, an alien world with three suns. In this aerial photo, our sun (only one) casts a warm glow as it sets over the famous Mindarie Marina with its waterfront living, slips and floating jetties. The marina also has a wave attenuator, providing a calm water environment for boats.

- City profile and history
- City services, activities and service locations
- Customer services and Information management
- Connecting with our community and stakeholders
- Technology
- Building resilient communities (bushfire and COVID-19)
- Community hubs
- City and community events
- Our volunteers





Our City has Council Member representatives in three wards – North Coast, Central and South – with the Mayor representing the whole area.



## City profile

The City of Wanneroo lies on the north-eastern urban corridor of the Perth metropolitan area, about 12km from the Perth CBD at its nearest point and 62km at its farthest point.

The City is bounded by the Shire of Gingin in the north, the Shire of Chittering and the City of Swan in the east, the cities of Stirling and Joondalup in the south, and the Indian Ocean to the west.

It is one of Western Australia's largest growing local government areas and chosen by many people as a preferred place to live and do business.

The City is characterised by a diverse mix of urban, rural and industrial land uses, as well as a significant area of natural bushland and state forest, including Yanchep National Park, Neerabup National Park and Yellagonga Regional Park. A natural wetland system runs through the City, dominated by the pristine Lake Joondalup that separates the City of Wanneroo from the City of Joondalup. Urban land is predominantly residential, with a number of commercial centres providing jobs and services, along with the established industrial centre of Wangara and the newly emerging Neerabup Industrial Area site.

Our work as a local government is varied but closely affects:

- the business community, including home-based and mobile businesses and those located within key employment nodes, such as the Neerabup and Wangara industrial areas and the many activity centres within the City
- tourism industry and businesses
- strategic industries including agribusiness, advanced manufacturing and clean technology
- local residents and the local workforce.

## Discover Wanneroo visitor website and app

The Discover Wanneroo website helps visitors and residents to explore the region. It is a one stop shop to information about our local businesses, events, attractions, activities and the discovering of our arts within the City. The website also includes a Visitor Guide & Business Directory. Visitors can head to [www.discoverwanneroo.com.au](http://www.discoverwanneroo.com.au).

The City's mobile app Discover Wanneroo provides visitors a unique experience with engaging content and interactive features. The app informs and educates the users about conservation while showcasing the City's heritage and tourism assets through existing trails and points of interest and also provides a flow on economic effect. The app is available to download free via app stores.



**Woodland and wetland** Yanchep National Park is the perfect place for getting away from it all, with over 400 caves and a 240m koala boardwalk. Nine walk trails in the 2,800-hectare park show the biodiversity of the northern Swan Coastal Plain.





## Society



### RESIDENTIAL POPULATION

114,943\*  
2006



208,237\*  
2019

THE FORECAST  
FOR 2041 IS  
**348,880**  
(UP 67.54%)



THERE WILL BE  
MORE THAN  
**130,000**  
DWELLINGS WITH ABOUT  
17 NEW RESIDENTS  
MOVING TO THE CITY  
EACH DAY\*\*

Most of the growth is expected to occur in:

- Coastal areas – Alkimos, Eglinton, Yanchep and Two Rocks (+82,000)
- East Wanneroo – Ngaragara, Jandabup, Marigninup and Wanneroo (+30,000)



**41%**  
OF RESIDENTS  
BORN OVERSEAS\*\*\*



16%



2%



4%



2%



3%



+ 133  
other  
countries



**2 GOLF COURSES**

• Marangaroo

• Carramar



**17**  
COMMUNITY  
CENTRES



**45**  
SPORTS  
RESERVES



**36**  
TENNIS  
COURTS



**24**  
SPORTING  
PAVILIONS



**4**  
YOUTH  
CENTRES



**67**  
NETBALL  
COURTS



**295**  
PLAYGROUNDS  
(42 NATURE PLAY)



**3**  
LAWN BOWLS  
FACILITIES



**10**  
SKATE PARKS



**14**  
BMX TRACKS



**4**  
LIBRARIES

- Girrawheen
- Wanneroo
- Clarkson
- Two Rocks
- Alkimos (pop-up library)



**3**  
MUSEUMS

- Wanneroo Regional Museum
- Cockman House (museum)
- Buckingham House (museum)



**33yrs**  
MEDIAN AGE  
OF RESIDENTS\*\*\*\*



**14%**  
ARE AGED 60  
OR MORE



**40%**  
OF HOUSEHOLDS  
ARE MADE UP OF  
COUPLES WITH  
CHILDREN



**30%**  
OF RESIDENTS ARE  
AGED UNDER 20



EACH DWELLING  
IS HOME TO AN  
AVERAGE OF  
**3 people**

ABORIGINAL AND TORRES  
STRAIT ISLANDER  
PEOPLES MAKE UP **1.4%**  
OF THE CITY'S POPULATION



THE MEDIAN  
WEEKLY  
HOUSEHOLD  
INCOME IS  
**\$1,692**



**2 MAJOR  
RECREATION  
CENTRES**

- Kingsway Indoor Centre
- Wanneroo Aquamotion

THE NUMBER OF  
EMPLOYED RESIDENTS IS  
**89,086**

37

\* Source: Australian Bureau of Statistics Estimated Residential Population 2019.

\*\* Source: Population and household forecasts, 2016 to 2041, prepared by .id, the population experts, May 2020.

\*\*\* Source: 2016 Census data.

\*\*\*\* Source: Australian Bureau of Statistics, Census of Population and Housing 2016.





## Economy



**2019 GROSS  
REGIONAL  
PRODUCT (GRP)**  
**\$6.76b\***

**WHICH REPRESENTS  
2.64% OF THE GROSS  
STATE PRODUCT**

**LOCAL INDUSTRY  
CREATED**  
**\$4.99b\***

**THE LARGEST 3  
INDUSTRIES ARE:**

**\$707m  
MANUFACTURING**

**\$669m  
CONSTRUCTION**

**\$424m  
EDUCATION  
AND TRAINING**

**2  
MAJOR INDUSTRIAL  
AREAS**

- Wangara (including Landsdale)
- Neerabup

Well located on major transport routes that have strong regional connections.

**3  
MAJOR RETAIL  
CENTRES**

- Ocean Keys
- Kingsway City
- Wanneroo Central

**2  
RAILWAY STATIONS**

- Clarkson
- Butler

The Joondalup line is being extended from Butler to Yanchep with stations at Eglinton, Alkimos and Yanchep. The extension is due for completion in 2022.

**LOCAL JOBS**  
**54,070\***

**CONSTRUCTION**

9,075 (16.8%)

**RETAIL TRADE**

7,964 (14.7%)

**EDUCATION & TRAINING**

7,105 (13.1%)

**INDUSTRY  
DIVERSIFICATION**

The City support the growth and development of existing industries while aiming for a more diverse economic base to build resilience.

**OUR FUTURE FOCUS  
WILL BE ON:**

**ADVANCED  
MANUFACTURING  
AND ENGINEERING**

**CLEAN  
TECHNOLOGY**

**AGRIBUSINESS**



**7  
MAJOR ACTIVITY  
CENTRES**

**Secondary activity centres:**

- Clarkson (Ocean Keys)
- Wanneroo

**District Centres:**

- Alexander Heights
- Butler (Brighton)
- Girrawheen (Newpark)
- Madeley (Kingsway City)
- Neerabup (Banksia Grove)

**Future Strategic Metropolitan Centre:**

- Yanchep

30+ smaller local and neighbourhood centres.

**LOCAL  
BUSINESSES**  
**13,277\*\***

Wanneroo is a place of opportunity for business, with Clarkson and Wanneroo secondary centres providing strong retail and associated employment opportunities, and Wangara Industrial Area providing a hub for office headquarters, showrooms and manufacturing.

Future growth will see new lifestyle and business opportunities in the rapidly growing coastal corridor and major emerging activity centres at Yanchep, Alkimos and Neerabup.



**1,685KM ROADS    1,340KM PATHWAYS**

**TWO NORTH-SOUTH ARTERIAL ROADS SERVE THE CITY**

- Wanneroo Road
- Marmion Avenue

These roads run parallel to each other through Wanneroo's eastern and western suburbs, respectively.

A third north-south arterial route (Mitchell Freeway) has been extended by 6km from Burns Beach Road through to Hester Avenue.

\* Source: National Institute of Economic and Industry Research (NIEIR) ©2019.

\*\* Source: Australian Bureau of Statistics, Counts of Australian Businesses, including Entries and Exits June 2015 to June 2019, Cat. No. 8165.0.



## Environment



**LAND AREA**  
**685km<sup>2</sup>\***  
**COASTLINE**  
**32km**

The City's 685km<sup>2</sup> area includes coastal plains, wetlands, market gardens, bush and wineries. Most rural areas are in the north and east. Rural land is used mainly for horticulture, agriculture and quarrying.

**3**

**MORE URBAN CENTRES  
ARE PLANNED TO COINCIDE  
WITH EXPECTED RAPID  
DEVELOPMENT**

- Alkimos
- Yanchep
- Two Rocks



**36  
SUBURBS**

The City's three wards cover the following suburbs:

### **NORTH COAST WARD**

- Alkimos
- Butler
- Clarkson
- Eglinton
- Jindalee
- Merriwa
- Mindarie
- Quinns Rocks
- Ridgewood
- Tamala Park
- Two Rocks
- Yanchep

### **CENTRAL WARD**

- Ashby
- Banksia Grove
- Carabooda
- Carramar
- Hocking
- Jandabup
- Mariginiup
- Neerabup
- Nowergup,
- Pinjar
- Pearsall
- Sinagra
- Tapping
- Wanneroo

### **SOUTH WARD**

- Alexander Heights
- Darch
- Girrawheen
- Gnarara
- Koondoola
- Landsdale
- Madeley
- Marangaroo
- Wangara
- part of Woodvale



**594  
PARKS AND  
OPEN SPACES**  
**TOTAL 2,645ha**



### **TWO NATIONAL PARKS -**

- Yanchep
- Neerabup



### **TWO REGIONAL PARKS/BUSHLAND:**

- Koondoola Regional Bushland,
- Yellagonga Regional Park



### **2 MARINAS:**

- Mindarie
- Two Rocks

\*Source: Australian Bureau of Statistics, Census 2016 General Community Profile, Cat. No. 2001.0.



39

**Sunset** As night falls, fishers huddle over their catch by lamplight at Two Rocks Marina. The City has two marinas.



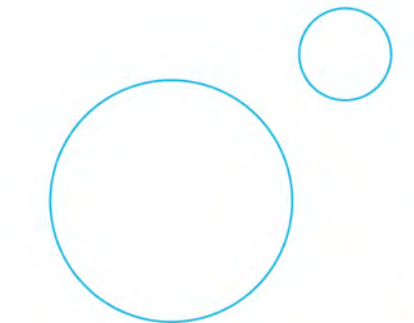


# Civic Leadership

 <b>15</b> COUNCIL MEMBERS	 <b>7</b> COMMITTEES	 <b>16</b> EXTERNAL WORKING GROUPS	 <b>16</b> INTERNAL WORKING GROUPS
---	--	--	--



*From farm to table* A sea of green surrounds a farmer with his tray of plump ripe strawberries. Wanneroo’s agricultural output supplies all of Western Australia with high-quality local produce.



*Sensory trail* Koondoola Regional Bushland is 137 hectares of walking trails. A short sensory trail features signs with information about the flora and fauna of the area. While you walk, look out for the unusual iridescent western jewel butterfly.







**Wanneroo War Memorial** The three Bennett brothers from Lake Pinjar are included among the nine local men killed during the First World War and the three local men killed in the Second World War. An additional plaque was placed behind the memorial to commemorate a soldier from the district who lost his life in the Korean War.

## History

The City of Wanneroo has a significant Aboriginal cultural history. In Noongar Boodjar (Country), there are 14 language groups. The Country of two of these groups, the Whadjuk and Yued peoples, meets in the northern part of the City. The name 'Wanneroo' comes from the Noongar words 'Wanna', meaning digging stick used by Aboriginal women, and 'Roo' meaning 'the place of'.

At the time of early European settlement, the Whadjuk people were divided by the Swan River into four resident groups, each with their own territory. These were described by Aboriginal resistance leader Yagan in 1832 in an interview with Robert Lyon, who was a settler and advocate for Aboriginal rights and welfare:

- Beeliar – led by Midgegooroo, father of Yagan, were south of the Swan River and south-west of the Canning River
- Beeloo – led by Munday, were south of the Swan and north-east of the Canning to the Helena River
- Mooro – led by Yellagonga, were north of the Swan River and east to 'Ellen's Brook'

- 'Mountain tribe' (Noongar name unknown) – led by Weeip, were in the Darling Range (north-east of Beeloo and east of Mooro).

*Source: Green, Neville (1984), Broken spears: Aborigines and Europeans in the Southwest of Australia.*

The Wanneroo region was part of Mooro Country, the district of important Whadjuk Noongar Elder and leader Yellagonga. Water was central to Yellagonga's group, for both their survival and spiritual connection to the land. This made Wanneroo, with its abundant food sources on the shores of the lakes, an important environment for Noongar families. They moved around the coastal plain according to the six Noongar seasons, sharing traditions and customs. Their deep understanding of the land and climate allowed them to live well on

animals, fish, insects and plants. Wanneroo's lakes, caves and coastline are part of Dreaming stories that remain important to Noongar people today. Many Dreaming stories explain how local landforms and animals came to be created.

Wanneroo gained its first permanent European settlers when James Cockman completed a wattle and daub house in early 1851 prior to purchasing the land, and his wife Mary Ann joined him from Perth. In 1853, they bought the 45 acres (18ha) that make up the Cockman property from George Shenton, to grow vegetables and feed crops for their dairy cattle and pigs. They later built Cockman House, a rough limestone house that still exists today. It is a rare and historically significant dwelling recognised by State Heritage status.

**Three-pronged trident** Neptune, the Roman god of the sea, towers over his crumbled kingdom at the abandoned Atlantis Marine Park in Two Rocks. The park was a popular water and wildlife theme park in the 1980s.







**History in the making** Mayor Tracey Roberts receives the original City of Wanneroo coat of arms from the Mayor of Joondalup Albert Jacob. This gift, which has been carefully restored, symbolises the ongoing collaboration we have with our neighbouring cities. Joondalup CEO Garry Hunt (left) and Wanneroo CEO Daniel Simms are also present.

Like the Noongar people, the new settlers used the natural resources of the 'lakes districts' to sustain them. By 1872, a pastoral and farming community had evolved and there were 60 European families living around the lakes and along the vital north-south route. Known as the Wanneroo Road, this route followed the chain of lakes north.

Established as a Roads District in 1902, the Wanneroo Road Board held its first meeting and election for chairman in January 1903. Along with the British intake, a wave of migration following World War I saw migrants from southern European countries such as Italy, Macedonia and Yugoslavia establish market gardening, wine and lime-making industries in the district.

A larger wave of immigration followed World War II as Australia actively sought to attract both British and European migrants. Many of these new arrivals were sponsored by established migrants from the previous wave. Names such as Ariti, Conti, Jambanis and Villanova became synonymous with Wanneroo.

The area developed slowly as a farming area through the first half of the 20th century. Soon, urbanisation began to have an effect. In 1961, the Wanneroo Road Board became the Shire of Wanneroo as the area grew and demand for local government services increased.



**Romantic ruins** Perry's Paddock in Yellagonga Regional park is named after settler John (Jack) Perry who bred racehorses on the site. The ruins are the remains of his old stables and homestead. Today, Perry's Paddock is a busy site for wedding and other special occasion photography.

The 1970s and 1980s brought the next big migrant influx as refugees from Vietnam established small businesses as well as market garden holdings in the district. Many of these small businesses and market gardens have developed into significant enterprises, which continue to this day.

In 1985, the shire became the City of Wanneroo and in 1998, the city was divided into the Shire of Wanneroo and the City of Joondalup. On 1 July 1999, Wanneroo regained its city status. The inaugural Council of the new City of Wanneroo was

elected on 11 December 1999, with Jon Kelly as mayor and 14 ward councillors.

The population of the City at the time of gazettal in 1902 was 100 men, women and children, growing to 1,100 in 1950, 8,000 in 1970, 80,000 in 2001 and 194,779 at the last census in 2016. Today, along with long-established residents, 41% of our community members were born overseas, hailing from all over the world including the UK, South Africa, New Zealand, India, East Africa, and South-East Asia.

The area is rich in history and is proud of its heritage, with a number of original buildings and sites, including:

- Atlantis Marine Park
- Buckingham House and Old Wanneroo School House
- Cockman House
- Cooper's Lime Kilns
- Fisherman's Hollow
- Leeman's Landing
- Lime Kilns – Emerald Reserve
- Mary Lindsay Homestead
- Perry's Paddock
- Wanneroo Showgrounds
- Wanneroo War Memorial
- Yanchep National Park
- Yanchep War Memorial (Yanchep National Park)
- Yellagonga Regional Park



**Heritage gem** The oldest remaining house in the Wanneroo area, Cockman House shows visitors, and especially school groups, what life was like in our pioneering past.



**Free access** Wanneroo Library and Cultural Centre.  
The City's first official library. Today, the City has four permanent libraries and one pop-up library.

## Twenty years of community service

In 2019/20, the City celebrated the 20th anniversary of regaining City status following our separation from the City of Joondalup. The anniversary was also an opportunity to reflect on what the community expects of the City, how it has changed over the past 20 years, and how the City has changed to accommodate that. See some of these changes in the examples below.

### Libraries and museums

The libraries of the past provided resources, information and a place for people to study. While much has changed, much has remained the same. Today's libraries are 'patron-driven', less defined by books and more as a living space for users. People can come together to get help on new technologies and broad topics of interest. Reference desks have given way to computers and 3D printers. Bar codes have replaced stamped library cards. Our library services now move with the community, offering engaging and fun experiences.

The City supports a contemporary museum service. The Wanneroo Regional Museum began as the Gloucester Lodge Museum in the Yanchep National Park in November 1979. The Wanneroo Library and Cultural Centre (WLCC) opened in 2009. It provides exhibition space, storage, work areas and environmental controls. The WLCC shares a site with the library and art gallery. Technology allows the museum collection to be shared widely. You can take a virtual tour or consult a range of online resources for education and interest.

### Waste services

The City's waste services have changed significantly in the past 20 years. Most households once received a recycling bag for fortnightly kerbside collection. This service was extended to Yanchep, Two Rocks and rural areas in August 2002. The bags were phased out when yellow-lid bins began to be rolled out in 2008. Today's watchwords are recycling and reduced landfill.

The Mandarie Regional Council's Resource Recovery Facility started in July 2009. It processes general waste into compost and reduces the amount of waste sent to landfill.



### Building controls

The Building Act, which sets standards for building and demolition in WA, came into effect in 2011. The Act shifted some of the responsibility for certifying buildings to the private sector. This reduced the work of local government. It also set up competition for attracting and retaining qualified staff, which remains a challenge.

### Heritage

The City prides itself on heritage. We help create connected communities by building on cultural and heritage diversity. The interests of our local communities include memories and values as well as places. Recognising this, we are committed to creating a City with distinctive places based on heritage and identity.

Today's libraries are 'patron-driven', less defined by books and more as a living space for users.





**Green thumbs** Possibly because more people stayed at home during COVID-19, bulk green vergeside collections increased to 4,152 tonnes, up from 3,231 tonnes last year.

## City services and activities

The City provides a wide range of services and activities. These range from libraries to waste management and town planning. They meet community needs and support the priorities of our Strategic Community Plan. We align our internal functions, activities and products to strengthen service delivery. These are listed under their respective themes below.



### Society

- Community development and engagement
- Community recreation programs and facilities
- Community safety and emergency management
- Cultural services and facilities
- Library services
- Place management
- Public health services



### Economy

- Advocacy
- Business support and workforce development
- Employment locations
- Industry diversification
- Investment attraction
- Tourism



### Environment (Natural & Built)

- Environmental management planning
- Environmental compliance
- Parks and conservation areas
- Waste Management
- Asset maintenance
- Future land use planning
- Plan and deliver community infrastructure
- Planning and building approvals
- Planning and building compliance
- Property services



### Civic Leadership

- Customers and stakeholders management
- Improvement and innovation
- Information and knowledge management
- Leadership, culture and governance
- People management
- Strategy and planning
- Results and sustainable performance

The City also delivers on specific operating and capital works actions. Some of these actions are key drivers to support service delivery planning. Others are one-off actions to meet the aspirations and objectives of the Strategic Community Plan.





**Lungs of the City** Grandis Park in Banksia Grove contributes to the City's 45 sporting reserves, 295 playgrounds, 10 skate parks, 17 community centres, 36 tennis courts, and 67 netball courts.

## Service locations

Find the addresses and contacts of our City's headquarters and other service locations below.

Customer service centres		Libraries	
<b>Wanneroo Administration Building</b> 23 Dundobar Road Wanneroo Ph: 9405 5000		<b>Wanneroo</b> Wanneroo Library and Cultural Centre 3 Rocca Way Wanneroo Ph: 9405 5940	<b>Clarkson</b> Cnr Ebb Way and Ocean Keys Blvd Clarkson Ph: 9407 1600
<b>Clarkson Library</b> Cnr Ebb Way and Ocean Keys Blvd Clarkson Ph: 9407 1600		<b>Girrawheen</b> 6 Patrick Court off Girrawheen Ave, Girrawheen Ph: 9342 8844	<b>Yanchep/Two Rocks</b> Phil Renkin Recreation Centre Lisford Avenue Two Rocks Ph: 9561 1110
<b>Yanchep Two Rocks Access Centre</b> 128 Yanchep Beach Road Yanchep Ph: 0400 783 456			
Major recreation centres		Civic Centre	
<b>Wanneroo Aquamotion</b> 19 Civic Drive Wanneroo Ph: 9405 5999		23 Dundobar Road Wanneroo Ph: 9405 5000  Postal address: Locked Bag 1 Wanneroo WA 6946	
<b>Kingsway Indoor Stadium</b> 130 Kingsway Madeley Ph: 9405 5645			
City online services			
<b>City of Wanneroo Homepage</b> www.wanneroo.wa.gov.au			
<b>Online payments &amp; services</b> www.wanneroo.wa.gov.au/homepage/84/online_payments_and_services			

*Sign of the times* A COVID-19 reminder sign installed at our front office. We used to love a queue – but that was before the pandemic.

**Practice Social Distancing**

## Customer service

### Our customer commitment

The City strives to take a 'customer first' approach to service.

The four overarching objectives below underpin the delivery of our customer service to you.

<b>Simplicity</b>	We will deliver an uncomplicated, personalised customer experience
<b>Accessibility</b>	We will provide options so information and help is accessible to all
<b>Quality</b>	We will deliver an accurate, effective and impressive service
<b>Performance</b>	We will engage with our customers and continually assess our performance against customer expectations to drive continuous improvement

We effectively managed and shaped our customer first approach in 2019/20 by:

- improving online customer forms
- providing customer services at City events
- changing the opening hours of the Animal Care Centre to make it easier for people to retrieve their pets
- increasing the readability of rates notices by splitting rates and state government charges
- improving the intake for the Owner and Occupier Roll for local government elections
- implementing a new Swim Schools mobile app.

The next stage in our delivery of a positive customer experience will be the procurement of a new customer request management system (CRMS) and a review of our Customer First Strategy.

## Our customer connections

The Customer Relations Centre is the first point of contact for all enquiries to the City. The table below shows the level of contact activities compared to last year.

	<b>45,543</b> Customers contacted the City via <b>EMAIL / ONLINE</b> 37% increase	Email and telephone customer connections increased due to local bushfires, COVID-19. The promotion of the waste services 3-Bin Project saw a significant increase in customer connections in the month of May where telephone calls were increased by 136%.  More information on the 3-bin project can be found on <b>page 141</b> .
	<b>127,876</b> Customers contacted the City via <b>TELEPHONE</b> 17% increase	
	<b>25,218</b> (18,395 Civic Centre, 6,823 Clarkson Library) Customers contacted the City <b>IN PERSON</b> 0.3% increase	
	<b>18,437</b> Customers contacted the City via <b>HARDCOPY MAIL</b> 33% increase	

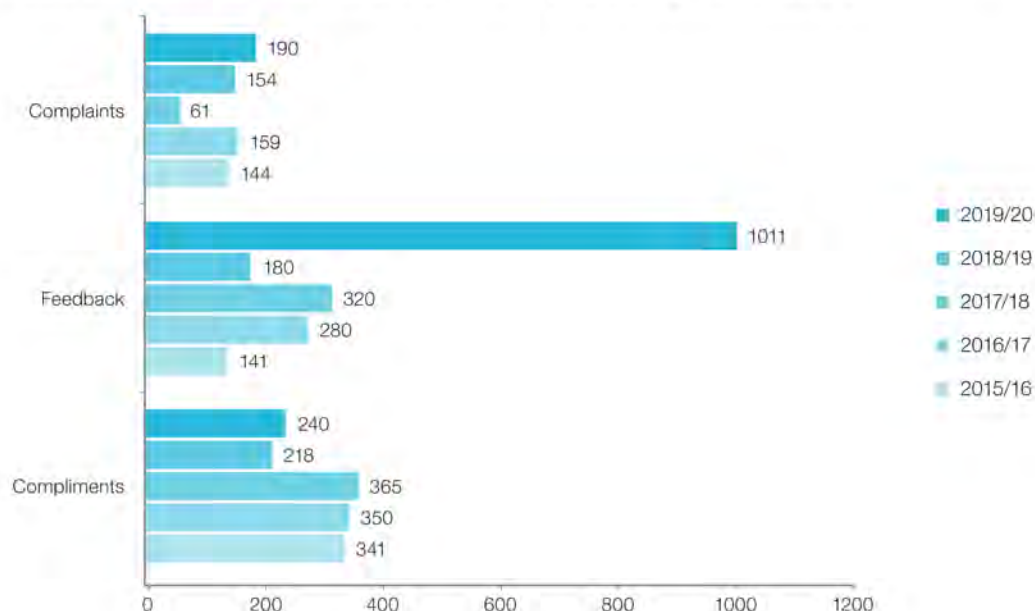
Of the enquiries received, 66,433 requests for service were logged through the Customer Request Management (CRM) system. 96% of CRMs were responded to within target time frames, with an average response time of five days.



## Compliments, feedback and complaints

We value your feedback and appreciate you letting us know what works well so that we can celebrate our customer service achievements and identify opportunities for improvement.

The graph below shows the number of compliments, feedback and complaints received over the past five years. Feedback increased significantly this year due to more people facing financial hardship.



## Information management

The City has a dedicated Information Management Team. The team ensures our corporate records are accurate and managed under the *State Records Act 2000*. Detailed information on the City's compliance with the State Records Act is provided in the additional statutory information section on **page 227**.

The number of records registered in our electronic document and records management system (EDRMS) in 2019/20 was 590,729, a 0.6% increase on last year.

Of the records registered, 30,032 (5%) were customer correspondence and the remainder were created by operational teams. 16,385 new electronic files (containers) were created.

### Records registered in EDRMS



The *Freedom of Information Act 1992* creates a general right of access to documents held by all state and local government agencies. During 2019/20, the City received and processed 22 freedom of information (FOI) applications, 42% fewer than last year. Detailed information on our FOI results are provided on **page 228**.



**Book bundles** Mayor Tracey Roberts and City staff ready quick pick-up book bags for residents using our popular 'Call and Collect' service during COVID-19.

## Connecting with our community

As a 'listening council', we recognise the importance of hearing what the community has to say about plans for projects, programs and services in their area. We communicate in many ways, including through a regular advertorial in the local newspaper (the Wanneroo Times), social media platforms, media releases, advertising, e-newsletters, radio interviews and community events. Our quarterly What's Happening magazine was delivered to all homes and businesses in the City throughout 2019/20. It features news articles and features about places, people and events in the City.

Our website and social media platforms, such as Facebook, Twitter and Instagram, provide an open forum for the community to engage with the City and continue to attract increasing followers each year. Statistical information on social media can be found on **page 193**.

The City values positive relationships with local and metropolitan media outlets and assists by providing information and coordinating media interviews whenever possible. During the year, the City released 150 media statements and addressed 166 media enquiries.

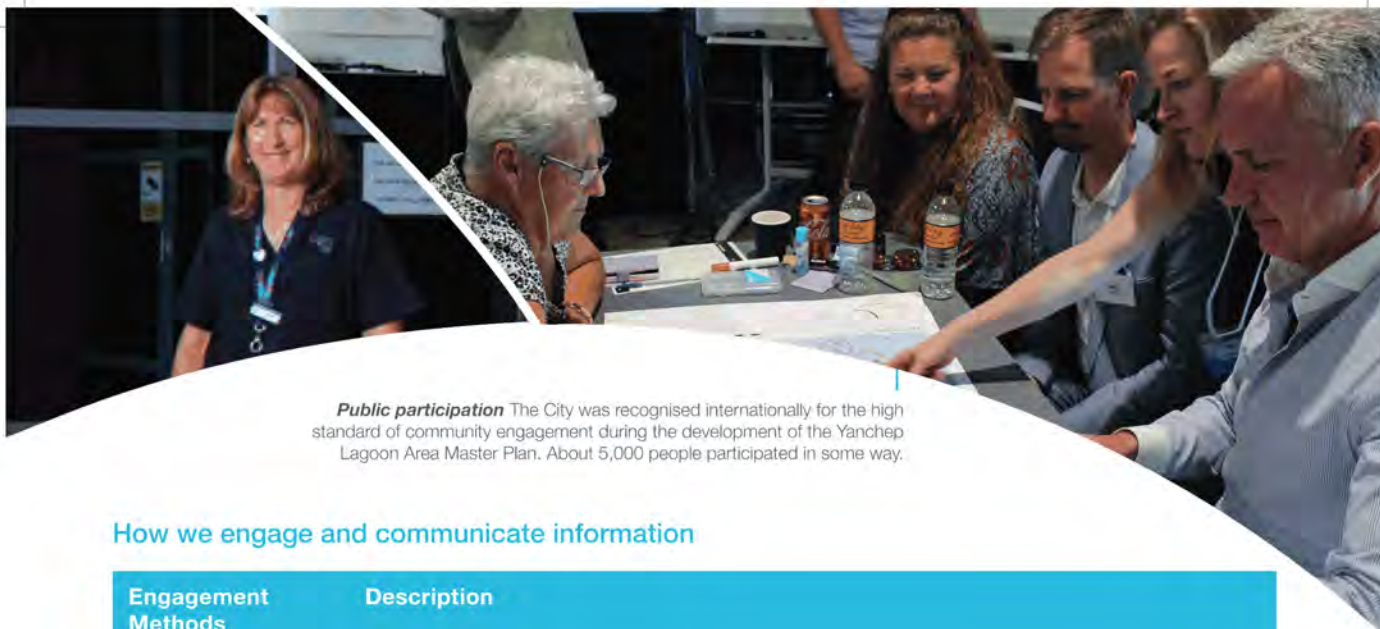
Independent media information serves to provide the community with a balanced view on City issues and operations.

### Community engagement

The City encourages participation by people who live, work, visit or support the City. We ensure that stakeholder's comments and concerns are acknowledged, considered and available for decision-making. We advertise and invite feedback on policy changes, and development and project proposals. Key stakeholders (including government regulators and relevant community groups) are engaged on economic, environmental and social topics. We also monitor and review the outcomes of participation, which are then communicated to participants and the public.

Our community engagement process was put on hold between March and June 2020 due to COVID-19 and social distancing requirements.





**Public participation** The City was recognised internationally for the high standard of community engagement during the development of the Yanchep Lagoon Area Master Plan. About 5,000 people participated in some way.

## How we engage and communicate information

Engagement Methods	Description
<b>Your Say</b>	<i>Your Say</i> is an online community engagement hub on the City's website where the community is able to view information, and associated documents on particular projects, and provide feedback via online surveys and submission forms.
<b>Surveys</b>	A common method for obtaining information from the community is through surveys. These are available online through the <i>Your Say</i> page or in hardcopy on request.
<b>Online mapping tool</b>	The City successfully used the online Social Pinpoint mapping tool to obtain input and feedback from local residents on several projects. This was well supported by the community.
<b>Community events and activities</b>	On an ongoing basis, engagement activities are incorporated into City-hosted events.
<b>Facilitated sessions</b>	The City holds open houses, facilitated workshops and sessions to share information, involve the community and obtain feedback on our plans in a more personal way. Community members are able to interact directly with City employees and have their questions and concerns listened to, answered and considered in our decision-making.
<b>Non-facilitated sessions</b>	Information booths, ideas boards and straw-polls (ad hoc unofficial voting) are set up at various City community facilities, events and other engagements.
<b>Submissions</b>	Where a survey is not appropriate, a submission is requested as an alternative means of capturing community comments, concerns and opinions. Submissions are generally delivered by email or sent or dropped into the Civic Centre.
<b>City's website</b>	The latest news, key projects and important documents are all available for the community to view on the City's website.
<b>e-newsletter</b>	The public comment period for key projects is featured in the City's monthly eNews, which has almost 10,000 subscribers.
<b>Advertisements</b>	The City regularly advertises engagement opportunities in local community newspapers, including the <i>Wanneroo Times</i> .
<b>Letters</b>	We send information and feedback forms to members of the community likely to be directly affected by a decision, project or upgrade.
<b>Emails</b>	For participants and project subscribers, we send information, invitation to events and updates at key project milestones.
<b>Social media</b>	The City may inform community and stakeholders of engagement opportunities through social media, providing links to information and <i>Your Say</i> .
<b>Promotional posters</b>	Posters are sometimes displayed in the City's main public places (civic centre, libraries and community centres) to advertise engagement opportunities.
<b>Notices</b>	Advertisements and notices are displayed on the City's public noticeboards in the main public places (civic centre, libraries and community centres) to advertise tenders and impounded vehicles.

## Key engagements

A summary of major engagements and key initiatives city-wide and in each ward is outlined below.

Ward	Project
City-wide	<ul style="list-style-type: none"> <li>Transport Strategy 2019/20</li> <li>Community Funding Program review</li> <li>Community Groups and Clubs – workshops and resources review</li> <li>Great Recycling Challenge</li> <li>Local Housing Strategy (Phase 1 – community survey)</li> </ul>
North Coast	<ul style="list-style-type: none"> <li>Active Reserve Masterplan review</li> <li>Butler – Kingsbridge Boulevard, Traffic Management Scheme road upgrade proposal</li> <li>Clarkson – upgrades at Clarkson Youth Centre</li> <li>Mindarie – new park equipment – Tauranga Park, Mindarie</li> <li>Mindarie – Quinns Rocks Caravan Park Redevelopment Stage 2 – community survey (state-wide)</li> <li>Quinns Rocks – resolving issues of dogs on Gumblossom Park during school hours</li> <li>Two Rocks – Breakwater Park, new playground equipment (part of a recurring program)</li> <li>Two Rocks beach access and car park</li> <li>Yanchep – Lindsay Beach Boulevard and Bethanie Lifestyle Village vehicle access safety improvements, North Coast Ward</li> <li>Yanchep – Splendid Park, cycling park upgrade</li> </ul>
Central	<ul style="list-style-type: none"> <li>Hocking – Hinckley Park, new park development</li> <li>Wanneroo – Aquamotion, replacement of gymnasium equipment</li> <li>Wanneroo – Scenic Park, petanque shade</li> <li>Wanneroo Local Area Plan</li> </ul>
South	<ul style="list-style-type: none"> <li>Alexander Heights – Azelia Street, Traffic Management Scheme road upgrade proposal</li> <li>Girrawheen – Hudson Park, tennis shelter</li> <li>Girrawheen – Montrose Park, change room upgrade investigation (Stage 1)</li> <li>Landsdale – Warradale Clubroom, upgrade investigation (Stage 1)</li> <li>Landsdale – Southern Suburbs Library – community engagement with schools and the public on needs for the new library (Phase 2)</li> <li>Madeley – Old Trafford Park, basketball facilities</li> <li>Madeley – Old Trafford Park, removal of courts</li> <li>Marangaroo – Highclere Boulevard, Traffic Management Scheme road upgrade proposal</li> </ul>



*What happens to the things in our bin? Our Great Recycling Challenge aims to improve the recycling habits of residents and reduce waste contamination in household bins.*



## Major consultation projects

### Quinns Rocks Caravan Park

Lifestyle is one of our most valued community assets. We engaged with the community early to ensure everybody had their say on a new holiday park at Quinns Rocks. The project was advertised for public comment in early 2016. Options were explored for a holiday park with a mix of public amenities and facilities for the local community and visitors. Work on a business case began. Between December 2019 and February 2020, the City carried out further consultation through a survey. More than 1,000 residents, ratepayers, stakeholders, businesses, industry groups and potential visitors participated in the survey. The results shaped the two options for the site that were presented in the final business case – an eco retreat or a family tourist park. Community participation was key to achieving the vision and meeting local priorities for the site. The business case will be considered by the Council early next year.

### Local housing strategy

During the year, the City conducted a survey on housing to gain an insight into the community's housing preferences, needs and aspirations. The survey will inform the development of a new Local Housing Strategy for the City.

### Wanneroo Local Area Plan

The City adopted a Place Framework as a way of developing solutions to complex community planning problems. The framework embeds a vision of distinct neighbourhoods, strong local character and a sense of 'place'. We acknowledged that local places and services should be designed and delivered with consideration to the uniqueness of each community. During the year, the City worked with residents on a Local Area Plan that will guide the future of an area that includes the Wanneroo Town Centre, most of the suburb of Wanneroo and the southern part of Sinagra.



### Southern Suburbs Library

The Council endorsed the decision to choose Landsdale as the ideal location for the City's new South Ward library in August 2019. There was overwhelming support for the proposed site, which is adjacent to Landsdale Forum and overlooks Broadview Park. Following extensive community engagement between June and early July 2019, residents of Landsdale and surrounding suburbs were invited to have a say on the proposed library, its location and the benefits it can provide the community. The second phase of community engagement held between March and April in 2020, focusing on particular stakeholders. This second phase will help shape the design and functionality of the new building, which is due for completion in 2022.

### Cycling facility

The City called on interested residents, local cyclists and sporting clubs to have their say on concept designs for a planned cycling facility at Yanchep's Splendid Park. The purpose-built criterium track is set to wind its way around the perimeter of Splendid Park, which already plays host to a range of sporting amenities. Residents were invited to go online to have their say via the City of Wanneroo's 'Your Say' hub.

### Community Funding Program

Since 2002, groups have been able to apply for grants as part of the City's Community Funding Program. The program supports initiatives and events that enrich community life. The way we distribute funding under the program is being reviewed to ensure the needs of the community are being met. In addition to a community survey, representatives from relevant community or stakeholder groups were invited to have a say online through the 'Shared community comments' section of our website or directly through the Project Manager online form. They could also write directly, addressing their letter to the CEO.

*Local Area Plans are a City initiative that aim to uncover what makes individual communities special, unique and distinctive. Many hundreds, including the residents pictured here, contributed to the Wanneroo Local Area Plan.*





**Rewarding opportunity** Volunteers help out at Girrawheen Library, one of the City's four libraries.

### Key topics and concerns

During the year, the major topics involving community engagement were as follows:

- Community development – funding review, group workshops
- Culture – needs and design of the Southern Suburbs Library
- Land and property development – redevelopment of Quinns Rocks Caravan Park
- Traffic management – scheme upgrades in Alexander Heights, Butler and Marangaroo
- Parks and facilities – Clarkson Youth Centre, new development at Hinckley Park, concerns about dogs off the lead at Gumblossom Park, beach access at Two Rocks, and the Splendid Park cycling facility
- Waste management – the Great Recycling Challenge.

During 2019/20, the City's 'Your Say' online community engagement hub received 188,380 views.

### Process improvements

To further improve our community engagement performance and increase public participation, the City:

- continued to monitor and update the 'Your Say' community engagement hub, increasing content and adding online engagement tools
- increased use of an interactive online mapping tool that attracted large community participation for the Yanchep Lagoon Master Plan and local area projects
- strengthened the Online Community Engagement Network, allowing the community to receive updates on future consultations and to have an early opportunity to get involved
- revised the Community Engagement Policy and supporting procedures.

### Stakeholder engagement

A variety of community consultation mechanisms exist for participative local government. The City chooses the mechanisms that best suit the circumstances to guide our processes. These include:

- Council and committee meetings and forums
- Communications Strategy – a guide to the manner and methods to be used in communications with the community and stakeholders
- Community Engagement Framework – 'Your Say' and the online Community Engagement Network
- Advocacy Plan – a guide to priorities
- Customer First Strategy
- Online information – planning, building, workshops and activities
- Our Place Framework – a guide to the development of unique places
- Project Management Office – assists stakeholders at the project mandate identification phase.

The City has also increased communication to the public about projects within four categories – coastal, community facilities, road projects and completed projects. To make information easier to find and obtain, we updated our website so interested users can run a postcode search for projects within their postcode area. Other systems, plans and policies that guide our consultation processes include:

- Customer Request Management System, which effectively processes requests and enquiries
- Strategic Risk Register
- Reconciliation Action Plan
- Access and Inclusion Plan
- Collaboration and networking with key state and federal government agencies.

Professional associations that support industry initiatives and promote the City, include:

- Property Council
- Urban Development Institute of WA (UDIA)
- Australian Local Government Association (ALGA)
- Western Australian Local Government Association (WALGA)
- National Growth Areas Alliance (NGAA)
- Growth Areas Perth and Peel (GAPP)
- Institute of Public Engineering WA (IPEWA)
- LG Professionals WA



## Our stakeholders

The City communicates with a broad group of stakeholders as illustrated below:

Stakeholder groups	How we engage	Why the relationship is important to us	Value to the stakeholder
<b>Community</b>	<ul style="list-style-type: none"> <li>• Council meetings, committees and working groups</li> <li>• Annual Report</li> <li>• Community and sporting facilities and programs</li> <li>• Community engagement forums, surveys and focus groups</li> <li>• Community events</li> <li>• Community funding</li> <li>• Customer request system</li> <li>• Libraries and hubs</li> <li>• Publications</li> <li>• Social media</li> <li>• Strategic Community Plan – engagement</li> <li>• Website</li> </ul>	<ul style="list-style-type: none"> <li>• Guides delivery of services for our people</li> <li>• Provides knowledge and cultural experience, participation and feedback</li> </ul>	<ul style="list-style-type: none"> <li>• Civic leadership and governance</li> <li>• Partnership collaboration and representation</li> <li>• Service and facility provision</li> </ul>
<b>Ratepayers and residents</b>	<ul style="list-style-type: none"> <li>• Council meetings, committees and working groups</li> <li>• Annual Report</li> <li>• Customer request system</li> <li>• Events</li> <li>• Forums and community engagement activities</li> <li>• Publications</li> <li>• Rates and rewards program</li> <li>• Social media</li> </ul>	Provides knowledge and cultural experience, engagement and feedback	Sustainable financial, social and community management and growth
<b>Business</b>	<ul style="list-style-type: none"> <li>• Advocacy and economic development programs, forums and services</li> <li>• Annual Report</li> <li>• Business forums</li> <li>• Collaboration and partnership programs</li> <li>• Publications (Advocacy Statement, Economic Development Strategy, Tourism Strategy)</li> <li>• Social media</li> <li>• Website</li> </ul>	Provides for economic growth and opportunities for the community and wider population	Support for business investment, development and growth
<b>Property developers</b>	<ul style="list-style-type: none"> <li>• Community engagement forums</li> <li>• Developer forums</li> <li>• Industry policy direction groups</li> <li>• Meetings</li> <li>• Stakeholder forums</li> <li>• Website</li> </ul>	Economic growth and stimulus for community development	Technical support, advice and guidance
<b>Members of Parliament</b>	<ul style="list-style-type: none"> <li>• Annual Report</li> <li>• Briefings</li> <li>• Community forums and project workshops</li> <li>• Enquiry system</li> <li>• Meetings</li> <li>• Publications</li> </ul>	<ul style="list-style-type: none"> <li>• Input to policy, funding and growth opportunities</li> <li>• Representative government</li> </ul>	Collaborative efforts for representative government

Stakeholder groups	How we engage	Why the relationship is important to us	Value to the stakeholder
Government	<ul style="list-style-type: none"> <li>Annual Report</li> <li>Briefings</li> <li>Business forums</li> <li>Community forums</li> <li>Correspondence</li> <li>Events</li> <li>Formal meetings</li> <li>Networks</li> <li>Partnerships</li> <li>Submissions</li> <li>Website</li> </ul>	<ul style="list-style-type: none"> <li>Provision of funding for growth opportunities and direction</li> <li>Input to policy and legislative development</li> </ul>	Collaboration for resources partnerships and networks
Employees	<ul style="list-style-type: none"> <li>CEO circulars</li> <li>Directorate and team meetings</li> <li>Email</li> <li>Forums</li> <li>Health and wellbeing programs</li> <li>Intranet</li> <li>Newsletters</li> <li>Personal and professional development and training</li> <li>Tool Box meetings</li> </ul>	Valuable skills, knowledge and labour to deliver activities and operations	<ul style="list-style-type: none"> <li>Employment opportunities within a supportive environment</li> <li>Training and career development</li> </ul>
Visitors	<ul style="list-style-type: none"> <li>Promotional events</li> <li>Tourism Strategy and action plan activities</li> <li>Trails and publications</li> <li>Website</li> </ul>	Generate local economic benefits, growth and leisure activities for the community	Provision of facilities, information and services
Media	<ul style="list-style-type: none"> <li>Council meetings</li> <li>Interviews</li> <li>Media briefings</li> <li>Media releases</li> <li>Publications</li> <li>Social media</li> </ul>	<ul style="list-style-type: none"> <li>Raise awareness and promotion of activities within the City, industry and the community concerns</li> <li>Builds reputation</li> </ul>	<ul style="list-style-type: none"> <li>Partnerships</li> <li>Relationships</li> </ul>
Volunteers	<ul style="list-style-type: none"> <li>Collaboration with volunteer service providers</li> <li>Newsletters</li> <li>Support for volunteering opportunities</li> <li>Training</li> <li>Volunteer Award and Volunteer Appreciation celebrations</li> <li>Website</li> </ul>	Delivery of some services or programs	<ul style="list-style-type: none"> <li>Coordinated support</li> <li>Community participation and wellbeing</li> </ul>

COVID-19 had a significant impact on every part of our business through most of 2020. While engagement with strategic stakeholders became even more important, we were obliged to put our community engagement process on hold for three months between March and June. This was largely due to the social distancing measures that helped to prevent the spread of COVID-19. At the same time, we established several taskforces to manage the crisis, assist vulnerable communities and aid in community recovery. Council relied on community engagement for the success of these critical activities.



*Mapping the future* 16 young people joined councillors to explore ways of addressing climate change at a forum in the City.



## Technology

We are taking advantage of the growing opportunities offered by the expanding digital world to provide people with the information they need, when they need it and in their preferred format, improving the experience of staff and the community. During the year, we continued preparations to implement a new enterprise software platform, specifically designed for the day-to-day operations of the Council. Over the next two years, we will replace our current customer request system with a broader customer request management system (CRMS). Part of our Enterprise Software Renewal Program, the new CRMS system is designed to:

- further unlock the value of data to support our community
- increase our capability to effectively manage customer interactions
- introduce additional tailored service
- improve our understanding of trends and priorities in customer relations
- increase our knowledge of the make-up of our community
- strengthen service delivery.

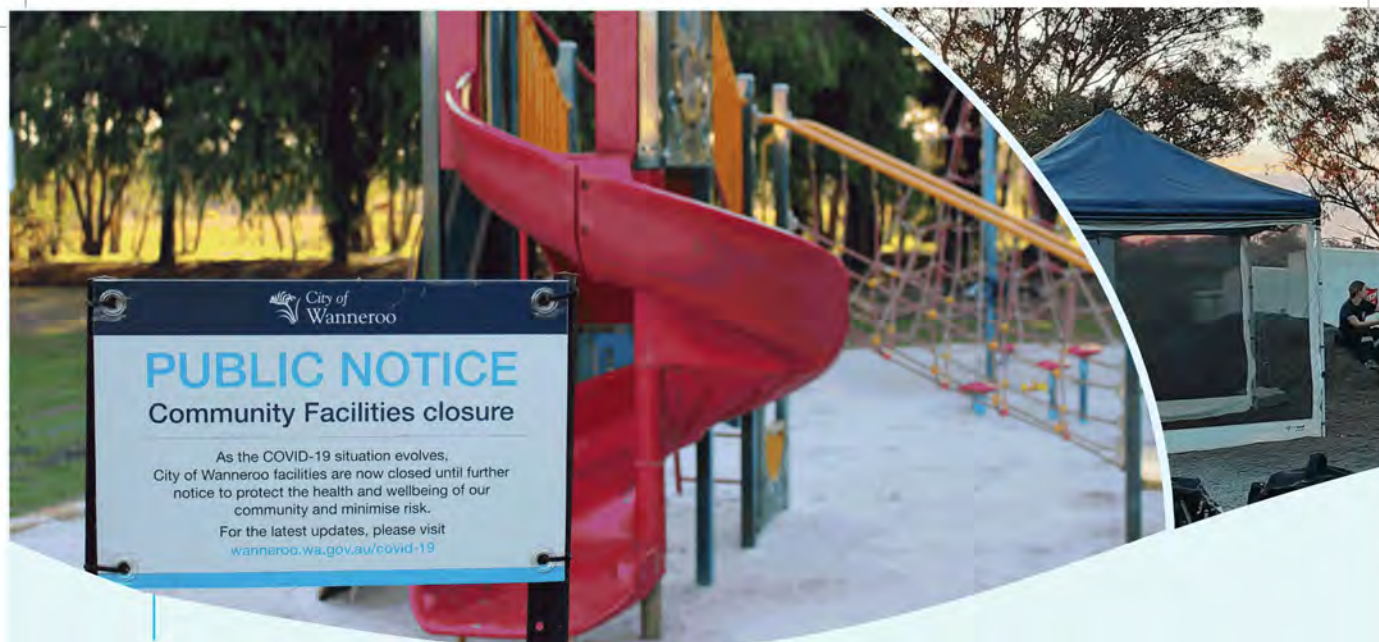
As new technology solutions continue to emerge, our journey to achieve Smart City status continues. A Smart City uses information and communications technology (ICT) to enhance its liveability, workability and sustainability. Technology is providing important new data, allowing us to better manage waste, water, the coast and the broader environment. The focus on better use of data, digitisation and building a strong service culture ensure the Council is well-positioned for the future.

## Looking ahead

To continually improve our engagement performance and include new 'voices', we plan to:

- create a new online community directory
- enhance the content on the 'Your Say' section of our website
- invite people to register their interest in upcoming activities
- invite people to receive updates on the status of consultations
- raise awareness of our Community Engagement Program
- promote engagement opportunities via social media posts, a monthly e-newsletter and regular media articles.





**COVID-safe Playgrounds**  
are roped off during COVID-19.  
Thankfully, kids have been back on our  
slides, swings and monkey bars for months.

## Building resilient communities

### Bushfire response

The City established a recovery centre at the Yanchep Community Centre to help people impacted by the Yanchep bushfire. The centre was a 'one-stop-shop' for residents seeking advice and support after the bushfire, which destroyed one home and a service station, and led to evacuations, power outages and smoke damage to several homes. Representatives from a number of agencies helped at the centre including:

- City of Wanneroo Health Services
- Department of Communities
- Red Cross
- The Spiers Centre
- Western Power.

A crèche for babies and young children was organised so parents and carers could access support services more easily. Locals, including many families with young children, sought refuge at the Gumblossom Community Centre, which was activated as an evacuation centre by the City. Our relationship with the Department of Communities was a significant component in providing support to residents while the emergency lasted.

### COVID-19 response

The COVID-19 disease, caused by a new form of coronavirus, was first confirmed in Australia in January 2020 and has since become a global health pandemic. Throughout 2020, COVID-19 has had a devastating impact on the lives of many Australians, causing significant social and economic impacts across the country.

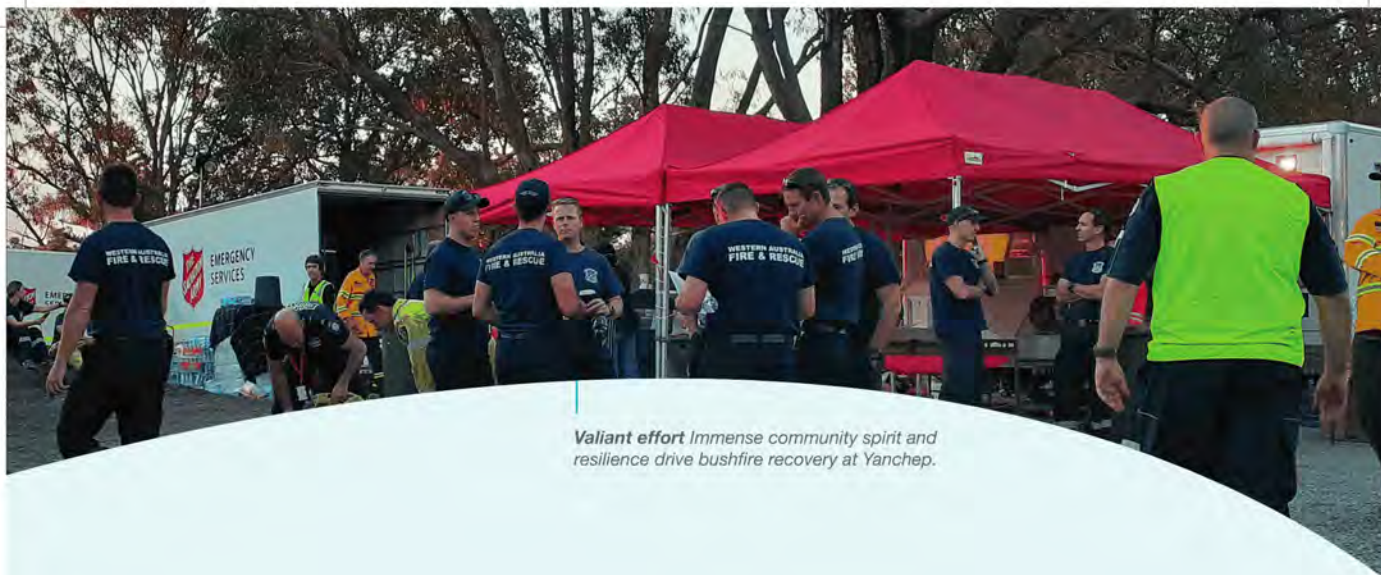
To ensure minimal impact on our services and to support the health of our employees, staff were assigned to various safe locations, including Clarkson Library, the Wanneroo Library and Cultural Centre, and the Yanchep Two Rocks Activity Centre. Many others were able to work from home. A number of our service units, such as Community Development, redirected priority work to support the community during this time.

We also adapted many of our services to enable continued operation while adhering to strict social distancing and public health measures. In addition, we provided information, organised activities to ease social isolation, supported essential services and monitored the changing needs of the community.

More about our support for the community during COVID-19 can be found on **page 117**.

We also adapted many of our services to enable continued operation while adhering to strict social distancing and public health measures.





*Valiant effort* Immense community spirit and resilience drive bushfire recovery at Yanchep.

### Providing information

- Set up a COVID-19 hotline to handle residents' enquiries
- Provided essential services information and COVID-19 support materials
- Created community postcards to help people support their neighbours in isolation
- Set up a proactive phone contact support service for vulnerable community members

### Activities during social isolation

- Developed and distributed information and activity packs to support seniors in isolation
- Provided online activities for young people and families in isolation
- Adapted an existing multi-school young leaders program, allowing seven schools to continue this project in 2020

### Essential services

- Distributed a hardcopy flyer that included key contacts, details of support services and a self-isolation fact sheet for people experiencing homelessness
- Assisted essential service groups using City facilities
- Maintained health advice through all stages of early response, including assistance for alternative methods of delivering services

### Monitoring changing needs

- Set up an interactive online map to monitor hotspots for essential services.
- Kept a register of key issues and requests for support services from community members.
- Advocated for service providers to increase their presence in the City to address these needs

### Essential services donations

The City modified the Donation Policy to allow for donations of up to \$5,000 to community groups, clubs and not-for-profits to provide support services during COVID-19. We provided a total of \$21,000 to six organisations to provide essential services:

- St Vincent de Paul Society – distributed food hampers to people facing hardship
- Edith Cowan University – increased peri-natal mental health services to families with infants under two and pregnant women
- The Pantry – supported food relief for up to 6,000 people per month
- Rainbow Church – distributed food to vulnerable residents
- Spiers Centre – increased emergency relief services to residents, including referrals to financial counselling, bill payments and food relief
- Quinns Baptist Community Care – purchased personal protective equipment and other items to support emergency food relief via the Yanchep Community Centre.

Other organisations, such as Djinda Bridiya Wellbeing, received support through the waiver of facility hire in order to support delivery of their services.

### Supporting vulnerable community members

Staff from across our organisation phoned residents to check on their wellbeing and offer support or information about available resources. We developed a 'Hi Neighbour' card so people could help their neighbours in isolation, strengthening community bonds.



*Bringing people together Residents, organisations and local businesses are always welcome at the City's two community hubs – Yanchep Two Rocks Access Centre in the North ward and Girrawheen in the South ward.*

## Community hubs

A community hub is simultaneously a physical building, a mechanism to facilitate service collaboration and integration, and a 'placemaking' opportunity. Our community hubs bring together residents, local businesses and smaller organisations to improve the quality of life in their local area.

We supported not-for-profit organisation MercyCare at the Merriwa community hub until it closed due to COVID-19 and MercyCare opted not to renew their lease. MercyCare is a community service organisation that provides lifelong learning and wellbeing activities with a preventive focus. The Merriwa community hub has since been leased to the Patricia Giles Centre for Non-Violence.

We continued to manage the Girrawheen hub. Since first opening its doors in 2017, the Girrawheen hub has become a local focal point and vibrant community space, hosting more than 40 culturally and linguistically diverse groups. It helps multicultural groups and individuals to develop job readiness skills and also encourages the growth of local small businesses. Over the past three years, the hub has been supported under the Local Programs Local Jobs' program by the state government's Office for Multicultural Interests (OMI). This funding was due to expire in June but has since been extended to December 2020. In February, the Council had resolved to continue to subsidise the use of the facility beyond the expiry of the OMI grant for eligible user groups in recognition of the important role that it plays in supporting our migrant communities. The hub was temporarily closed for casual use during the COVID-19 restrictions, except to groups delivering essential community services. It was reopened in June.



Since April 2018, we have leased part of the coworking space Yanchep hub to improve community access to services. The leased office space forms part of the implementation of a 'place' approach for Yanchep and Two Rocks, which aims to:

- underpin local job creation initiatives under our Economic Development Strategy
- provide services in partnership with stakeholders to address local community needs
- establish a satellite-city office where staff will be able to consult with the community on designing the future growth of the north.

Full services at the Yanchep office will be activated over five years.

**Mounted police** Police Mounted Section horses are calmer than most and always a favourite with the public. Here, Mayor Tracey Roberts and Cr Brett Treby join local police officers on a visit to Girrawheen hub.





### City events season

Our annual event season brings our community together to celebrate life in the City. From October to February (there was an early finish this year due to COVID-19), we offered a variety of social, cultural and recreational events, enabling residents to access experiences they might not otherwise have been able to enjoy. The events – including performances from local and international bands, movies, exhibitions and markets – promoted a positive health message, generated local revenue and championed local businesses. The annual attendance of thousands of people is testament to the capability of the City to meet the needs of the community. All these goings on are part of what makes Wanneroo a great place to live.

#### Dog's Breakfast

Dog's Breakfast kicked off the events season again in 2019/20. Although attendance was down on last year (from 4,000 to 3,500), the event was still a huge hit with families and 'fur babies'. It featured exhibits of local products and services and activities for the community's furry pals. Children were entertained with a range of free activities, including face painting, live caricature drawings and a pooch-friendly photo booth. Dogs were pampered with washing and grooming services, doggy treats from a range of exhibitors and free microchipping for the first 100 dog attendees. More than \$3,000 in prizes were on offer in the 'Australia's Next Top Dog Model' and 'My Dog's Got Talent' competitions on the main stage. The event was held to tie in with annual pet registrations and to encourage responsible pet ownership.

#### Live in the Amphitheatre

The Live in the Amphitheatre outdoor series delighted residents who enjoyed a variety of events during the program, which ran from December through to February. Magician Pierre Ulric entertained families with a magic and illusionist show. Families enjoyed a circus act and workshop by world-renowned performer Morgan James. On one afternoon in December, children were able to meet Santa Clause and have a

free professional photo taken with him. Mia Matthiessen and her 10-piece jazz ensemble, The Perth Cabaret Collective, performed for one night. Live in the Amphitheatre events are free.

#### Australia Day celebration

Our Australia Day celebrations on 26 January 2020 incorporated one of Australia's largest citizenship ceremony. We welcomed over 900 new citizens and more than 2000 guests to the ceremony officiated by Mayor Tracey Roberts. Former WA governor Kerry Sanderson was the guest speaker and scouts cooked a free breakfast before the ceremony. The crowds were entertained with performances by Challenge Brass Band and Perth singer Bindhu.

The recipients of the City's 2020 Australia Day Awards were:

- Jayda Feifar – Charles Searson Australia Day Youth Award
- Daniel McEvoy – Individual Australia Day Award
- BAPS Swaminarayan Mandir, Perth – Community Group or Event Australia Day Award.

#### Global Beats and Eats

We had to cancel the Global Beats and Eats this year because of COVID-19. Due to be held at Paloma Park in Marangaroo on 16 March, it aimed to celebrate sounds and tastes from around the world. Last year, 8,000 people attended the event.

***Multicultural festivities** A giant marquee, erected especially for our Australia Day citizenship ceremony. The naturalisation ceremony is joyful for those who have been through the long process to become a citizen. Hand-held Australian flags and national costumes add to the colourful celebrations.*







**Bonding** Music, dance, food and entertainment from all over the globe sweeps up an estimated 12,000 people at Wanneroo Festival.

### Wanneroo Festival

We intentionally scheduled the inaugural Wanneroo Festival to follow the huge citizenship ceremony the same day, with the ceremony in the morning and the festival in the evening, to make the most of our large, hired marquee. An estimated 12,000 people attended the festival, which was billed as multicultural event. The festival featured market stalls, musical performances, children's entertainment and food trucks and ended with a dazzling fireworks display. The feedback was overwhelmingly positive from everyone who welcomed the opportunity to celebrate and have fun in a big crowd again.

### Retro Rewind

5,600 patrons (up from 5,000 last year) took a step back in time at picturesque Yanchep National Park for Retro Rewind on 22 February. The event, featuring the Vintage Collective Markets, celebrated all things retro, from music to fashion. Musical entertainment included the sounds of Randa & the Soul Kingdom, Catzilla and The Milford Street Shakers, all supported by six go-go dancers. Other attractions included a vintage hot rod display and a vintage fashion parade. Free children's activities included classic slot car racing, vintage lawn games and face painting. For the first time, the City hosted four food trucks at the event and opened up an entire new area, which included three retro carnival games as well as a cup and saucer ride.

### Community events

#### Digital learning events

In 2019/20, we successfully acquired funds under the federal government's 'Be Connected' program, which aims to build the confidence, skills and online safety of older Australians. As a 'Be Connected' partner, we offered one-on-one and group tutoring on topics relating to online skills, apps and mobile devices. 'Be Connected' complements our existing programs, such as Digital Springboard, which aims to help people learn the digital skills they need to thrive in work and life. Over 800 people have taken advantage of these learning opportunities.

#### Celebrating important dates and weeks

We recognised a number of important dates and weeks during 2019/20. Activities ranged from recognition on social media and the City's website to hosting larger community events. Key events included National Seniors Week, Homelessness Week, Antipoverty Week, RU OK Day, Close the Gap Day, National Carers Week, Harmony Week, National Volunteers Week, Sorry Day, NAIDOC Week and Reconciliation Week.

#### NAIDOC Week 2019

NAIDOC Week (7–14 July) celebrates Aboriginal history, culture and achievements. We organised a series of events and activities to honour the Noongar people and languages. The public display of the City's Noongar Museum in a Box, an Aboriginal language community workshop and a flag-raising ceremony, with a performance from an Aboriginal choir, at the Wanneroo Civic Centre. Along with these events, our libraries also delivered a cultural art program.

#### Seniors Week 2019

Seniors Week (11–17 November) is a special time of celebration for the City's seniors. We recognised the valuable contribution they make the Wanneroo community with a range of events and activities. These included seniors get-togethers to reminisce at the Wanneroo Regional Museum, virtual reality programs in our libraries and an intergenerational activity with local primary school students. 'Now and Then' was an event jointly run by the City and the Girrawheen Koondoola Senior Citizens Centre. Our media statement profiling the achievements of local seniors generated positive online coverage from Perth Now and the Wanneroo Times.



**Out for a spin** Children enter into the swing of things at Retro Rewind. A free, fun-filled event held at Yanchep National Park, it showcases classics of days gone by.



### Reconciliation Week 2020

National Reconciliation Week (27 May to 3 June) is a time for all Australians to learn about our shared histories, cultures and achievements, and to explore how each of us can contribute to achieving reconciliation in Australia. This year, the theme was 'In this together', acknowledging how the process of reconciliation is a shared responsibility. All of our activities related to Reconciliation Week this year were virtual. We launched the museum's Repatriation Project; profiled a local Noongar artist and Marangaroo resident, Courtney Hill-Aaron; created social media posts; and organised a themed 'Masterpiece Wanneroo' artwork challenge. More details on our Reconciliation initiatives can be found on **page 158**.

### International Volunteer Day

International Volunteer Day 2019 highlighted volunteers contributing to inclusion. Volunteering provides opportunities for people, particularly those often excluded, to improve their own lives and to play a positive role in their communities. This year, the City chose to recognise its volunteers in a direct and personal way with smaller celebrations as part of each volunteer service. This was in recognition of research by Volunteering WA that showed volunteers often preferred smaller and more personalised gestures of appreciation. The City is extremely fortunate to have many volunteers who give freely of their time and energy. What would our community look like without our wonderful volunteers?

### International Day of People with Disability

For the International Day of People with Disability (3 December), we assisted the non-profit organisation, Inclusion Solutions, to run a workshop for local community groups and clubs to discover how they can support and include people with a disability, particularly those from low-participation backgrounds. As over 7,000 people in Wanneroo require help with their day-to-day lives due to a disability, we are committed to providing further education and support in this area. We ran a social media campaign to promote positive impact stories in a bid to raise awareness of the challenges faced by people living with a disability. The first video was on eliminating barriers for people with a disability. It featured Yanchep resident, Ella, who was left paralysed on one side of her body by a stroke when she was 14 months old. Ella is now able to access the blue waters of Yanchep Lagoon via a beach wheelchair loaned by the City. It is one of the City's two beach wheelchairs available for loan. The other is at Quinns Beach. The wheelchairs allow people to navigate across the sand and into the water.

**Loud and proud** The Madjitol Moorna choir performs songs during NAIDOC week. Madjitol Moorna is a group of Indigenous and non-Indigenous people who sing in language to build understanding, hope and joy.



NAIDOC Week (7–14 July) celebrates Aboriginal history, culture and achievements. We organised a series of events and activities to honour the Noongar people and languages.



### Harmony Week

Harmony Week (15–21 March) provided an opportunity to celebrate our vibrant multicultural community while working to remove barriers that still exist remains vital. Over 40% of our residents were born overseas, bringing with them rich and unique cultural experiences to share with the community. For Harmony Week this year, the City hosted the following activities:

- City libraries showcased traditions of some of the most prevalent cultures across the region through their Cultural Explorations series.
- Ongoing programs such as Learning English Through Story Time (LETS) and It's All About Stories had special Harmony Week themed activities.
- Young people attending our youth centres participated in a range of cultural games and culinary experiences.
- We made a submission for a Local Government Award in WA's 2020 Multicultural Awards, in recognition of the multicultural and inclusive nature of the Girrawheen hub. Asung Rahtin was nominated for a Multicultural Youth Award for her dedication to the homework support group for Burmese children at the hub. Asung is a representative of the WA Chin University Student Organisation (WACUSO).

### Self-sufficiency workshops

Community groups and clubs play a vital role in strengthening local communities, addressing social needs and making the City a more enjoyable place to live, work and interact. By facilitating a series of seven planned self-sufficiency works, we helped build stronger, more connected clubs. Eighty seven people participated in the workshops, which introduced a new format of smaller, focused community conversations. Topics included social inclusion, delivering events, grants, and how to make and retain volunteers. The workshops were delivered through our partnership with Inclusion Solutions WA and external facilitators. They were well received, with all key performance indicators for the project being met or exceeded. Workshops and conversations scheduled from March had to be cancelled due to COVID-19.

### YESS collaborative

The Youth Empowerment Strategies for Success (YESS) collaborative brings together education, mental health and youth services sectors to inspire and grow our capacity as organisations to transform our communities. We facilitated a YESS event in August 2019, providing a practical forum for educators, psychological services and youth engagement agencies – who deliver services to young people aged 11–25 in the City and surrounding suburbs – to encourage connectedness, reduce professional isolation and empower the sector to meet changing educational needs of young people. One of the 'Stronger Together' speakers related a young person's experience with trauma-informed practice and explained how it enabled her to stay connected to educational pathways. About 100 people from a range of organisations attended. They included local school staff, Youth Justice, Alta-1, Youth Futures, WAPOL, Skill Hire and Be You, a collaborative initiative between Headspace and Beyond Blue.

### R U OK Day

R U OK? Day held each year in September is a national day of action dedicated to suicide prevention. It reminds everyone to ask, 'Are you OK?' NEAMI National is a community-based organisation providing services to improve mental health and wellbeing in local communities. We sponsored NEAMI National activities at four of our youth centres during the year. They talked with the young people and helped them to access additional resources.

### Homelessness Week

Homelessness Week is an annual event designed to raise awareness of people experiencing homelessness, the issues they face and the action needed to achieve enduring solutions. It came about when various churches and missions began running winter vigils to remember people who had died on the streets. During the year, we ran activities with young people across our four youth centres, talking about feelings and emotions associated with homelessness. This included conversations around breaking down the stereotypes associated with homelessness, how young people can support people they might know who have been directly impacted by homelessness, and which agencies that can help.

During the week, the Girrawheen Library ran a special free screening of No Room in Paradise about the situation for homeless people in Hawaii. We also ran a social media video to promote the importance of kindness, understanding and support for those in need. The video contained messaging from a person with a lived experience of being homeless, encouraging the community to take the time to learn more about homelessness and to do the small acts of kindness that can brighten up someone's day. Hashtag #whatwillyoudo supported the video and will be used as a tool to encourage people to share their stories on what they will do to make a difference.



*Sweet way to talk R U OK is a conversation that could change a life – even if starts with a cupcake! Young people at the City's youth centres baked cupcakes to raise awareness of suicide prevention R U OK Day.*



**Youth power** Some of the 70 young people representing nine local schools at a City-hosted Youth Leadership Forum held during Youth Week. People under 25 account for 37% of the City's population. 'It is therefore vitally important that we support and encourage our young people and their endeavours,' Mayor Tracey Roberts says.



### Anti-Poverty Week

Anti-Poverty Week (13–19 October) is a national campaign to raise awareness for the financial struggles thousands of Australians experience every day. To raise awareness of poverty, we hosted the following initiatives:

- Live Below the Line – a series of cooking/budgeting activities in youth centres supported by Uniting Care West
- Simple Living – a series run at City libraries to help community members develop their budgeting skills while also reducing waste to help the environment. Workshops included Love Food, Hate Waste; Manage Your Money; Cloth Nappy Workshop; and Zero Waste on a Budget.

### Youth Leadership Model – School Leadership Program

We continued our focus on developing young leaders of the future. Over 180 young people from 11 primary schools and 9 high schools were directly engaged in leadership activities and opportunities in the City during the year. 174 took part through the 2019 and 2020 School Leadership Program while 14 took part in youth working groups. In the 2016 Australian census, 36.9% of our City's population was aged under 25.

### Youth Leadership Showcase Evening 2019

We facilitated two youth leadership forums as part of Youth Week WA 2019. Aged 10 to 18, up to 70 young people from nine schools took part. The forums gave young people an opportunity to develop their personal skills through the creation of a Community Action Project responding to an identified need in their community. Their planning for these projects was strongly supported by the knowledge and experience of community advisors who were paired with each student. Over 200 people including the students, family members, school staff, Council Members and other interested people attended the follow-up showcase evening held at the Civic Centre in September. Students received certificates and medals from Mayor Tracey Roberts, presented their projects and talked about their hopes for the future. The evening was MC'd by the Youth Leadership Academy.

### Youth Leadership Forums 2020

Two more youth leadership forums were held in February 2020. 108 local young people from seven primary schools and four high schools took part. The first forum was held at Quinns Mindarie Community Centre and the second at the Wanneroo Civic Centre. Through the forums, the students learnt about teamwork, leadership, resilience, creative problem solving and innovative project management. School groups had the opportunity to start planning a youth-led Community Action Project. Community advisors provided invaluable support to them during their planning session. Project ideas included:

- develop an Aboriginal nature walk with local Noongar stories, art, animals and history
- keep the beach clean with an Adopt-a-Spot program at Quinns Beach
- develop a locally based mental health support website for young people.



**Taking the lead** Mayor Tracey Roberts and CEO Daniel Simms at the 2019 Youth Leadership Showcase Event attended by over 200 participants. The event celebrated young people who took the lead in a range of community action projects.



## Community funding

Through our Community Funding Program (CFP), we support community-driven projects and events across the City. There are four categories of funding:

- Community development
- Community events
- Hallmark events (Australia Day, Anzac Day and Remembrance Day)
- Christmas community celebration events

Eighteen applicants received a total of over \$83,000 from the fund in 2019/20. This investment leveraged more than \$240,000 to benefit our residents. The table below shows details of projects and events that were approved. It is important to note that some of them will be delivered in the early part of next year due to COVID-19 delays.

Recipient	Initiative	Amount
<b>Community development projects</b>		
Miya Kaadadjiny (Learning Sanctuary) Community Centre Inc	Graffiti art workshops for local youth in Girrawheen, Koondoola and Marangaroo	\$2,974
Quinns Rocks Environmental Group	Exploring Our Coast education series	\$4,359
Two Rocks Yanchep Community Arts Network	Artist-in-residence project focusing on recycling in art	\$3,200
Migrant Professional Bridge Inc	Migrant Advocacy Resource Centre (MARC) community workshops and engagement sessions	\$3,175
<b>Community events</b>		
Vietnamese Community in Australia – WA Chapter	Tet New Year celebration 2020	\$5,000
Northern Suburbs Women's Friendship Group	International Women's Day 2020	\$1,204
Kiwi Community Events and Celebrations Association	Waitangi Day	\$3,000
Mindarie Football Club	Mindarie Comes Alive	\$3,000
Association of the Liberian Community of Australia in Western Australia Inc	Liberian Community Independence Day event	\$2,183
Ghana Association of Western Australia Inc	Ghana Republic and Cultural Festival 2020	\$3,000
<b>Hallmark events</b>		
Quinns Rocks RSL Sub-branch	Vietnam Veterans Day Service Remembrance Day Service	\$1,630
Yanchep Two Rocks RSL Sub-branch	Vietnam Veterans Day Memorial Service Battle for Australia Day Memorial Service Merchant Navy Day Memorial Service Remembrance Day Commemorative Service	\$1,873
The Naval Association of Australia Western Australian Section	Commemoration of Remembrance Day 2020 event	\$2,966

The following events were approved but did not proceed due to COVID-19.

Recipient	Initiative	Amount
<b>Community events</b>		
Filipino Association in Banksia Grove	Flores de Mayo Festival	\$4,999
Uniting Care West & NAIDOC Planning committee	NAIDOC Week 2020 Event	\$5,701
<b>Hallmark events</b>		
Wanneroo RSL Sub-branch	Commemoration of Anzac Day 2020	\$8,072
Quinns Rocks RSL Sub-branch	Anzac Day Commemorative service and Gunfire Breakfast	\$8,342
Yanchep Two Rocks RSL Sub-branch	Anzac Day Commemorative Service and Gunfire Breakfast	\$5,303



**Resilience** *Pioneers Lunch celebrates residents who have made a valuable contribution to our local community for more than 50 years of their lives. Here, Mayor Tracey Roberts greets Nick Trandos, a former Mayor at the City and one of the 54 pioneers and their guests invited to lunch at this year's event held at the Wanneroo Civic Centre.*

## Our volunteers

Volunteering essentially provides opportunities for individuals to connect to each other and their community in order to make a difference. We have 160 registered volunteers and 102 active volunteers who donated their time, knowledge and skills to support the following programs:

- Activities for elderly residents
- Books on Wheels (mobile library service)
- Cockman House and Buckingham House heritage programs
- Community and family history
- Community transport
- Conservation
- English conversation groups
- Homework, technology and resume help programs
- 'It's All About Play' early childhood programs
- Library services
- Wanneroo Museum and Art Gallery cultural services

In partnership with the Department of Fire and Emergency Services, we support four Volunteer Bushfire Brigades with a combined membership of 209 people.

### Civic Events

We delivered the following civic events:

- Australia Day citizenship ceremony (January 2020)
- Charity Golf Day (October 2019)
- Citizenship ceremonies (ongoing)
- Pioneers Lunch (July 2019)
- Volunteer appreciation dinners (September 2019)

We also support the Wanneroo Bushfire Brigade, funding them to deliver the Fire Services Awards annual dinner.



### Charity Golf Day

Over \$33,500 was raised for YouthCARE at our Charity Golf Day in 2019. YouthCARE provides chaplaincy services at our local public secondary schools. 27 teams enjoyed the fund-raising event and facilities at the Carramar Golf Course on 17 October. Players were community members, local business representatives and other stakeholders.

### Pioneers Lunch

The Pioneers Lunch pays tribute to residents who have made a valuable contribution to the local community for 50 years of their adult life. 54 pioneers and their partners attended a lunch in recognition of their contribution at the Wanneroo Civic Centre in July 2019.

### Volunteer appreciation dinners

We held an appreciation dinner for heritage and library volunteers in September 2019. 132 people, including 56 volunteers attended. Along with the dinner, presentations were made to six volunteers for outstanding service.

Two further appreciation dinners had to be cancelled due to COVID-19. Community services and conservation volunteers, and emergency services volunteers, received a gift of appreciation in place of the dinner.

**Building a better world** *From writing resumes to technology help and heritage activities, volunteers make an enormous contribution to our civic life. Mayor Tracey Roberts (centre) recognises heritage and library volunteers for their outstanding service at the annual Volunteers Appreciation Dinner.*







**Well-deserving** Fire brigade volunteers attended 482 incidents during the year, including the Yanchep bushfire in December. As well as awards presented by the City (above and right), Ian Hammond, 'Hammo', of the Wanneroo Central Bush Fire Brigade, was awarded the Medal of the Order of Australia (OAM) during the year for outstanding service.



### Volunteer Bush Fire Brigades

We support four Volunteer Bush Fire Brigades with a combined 209 members. The four brigades are Wanneroo Central, Quinns Rocks, Two Rocks and Wanneroo Fire Support. In 2019/20, they attended 482 incidents, including the Yanchep bushfire in December. Volunteers from our City were also deployed to incidents outside the City, including Broome, Katanning, Norseman and as far away as Queensland and New South Wales.

A total of 129 firefighters were deployed to battle the December 2019 Yanchep blaze. The largest fire ever recorded in the City, the Yanchep bushfire was declared the highest incident type at Level 3. It burnt through 13,000ha and destroyed a service station and a home on Yanchep Beach Road. Thankfully, no lives were lost. But without the dedicated work of our firefighters, the situation could have been much worse. Members of other agencies acknowledged the bravery and service of our brigades at the bushfire site. The City awarded Fire Service members with service pins for their incredible efforts.

### Public art and visual art collections

The City's public art collection has 165 items and has been valued at \$6.2 million, up from \$1.1 million in 2014. Our visual art collection has 306 items, including paintings, works on paper, photographs and small sculptures. The collection is currently valued at \$574,149 (up from \$116,458 in 2015). The increased valuations demonstrate success in our objective to acquire artworks that provide a cultural and financial investment for the City.

Artworks from the public collection are on display in our civic administration buildings, Council Chambers, Wanneroo Library and Cultural Centre, Clarkson Library and the Alkimos Pop-Up Library. These selected locations have appropriate security, climate control and lighting levels for conservation purposes. Artworks are also displayed in public exhibitions at the Wanneroo Gallery. In addition, the collection has been digitised and is available for viewing on the City's website [www.wanneroo.wa.gov.au/artcollection](http://www.wanneroo.wa.gov.au/artcollection)

We recently commissioned two mosaics for Ridgewood Park. 34 of the most intriguing pieces of public artwork – from Girrawheen and Koondoola in the south to Yanchep and Two Rocks in the north – are available to discover on the new Discover Wanneroo app. The app is available on both Google Play and the App Store. It also features five art films and plenty of fun interactive features like rub and reveals and sketchpads.



**Artworks** *Eucalyptus caesia* by Workshed Mosaics at Ridgewood Park. Discover 34 of the most intriguing pieces of public artwork on the new Discover Wanneroo app.



# Governance

As one of Australia's three tiers of government (federal, state and local), local government most closely affects the daily lives of people in the community. This third tier of government is referred to as councils, shires or local governments.

The City is one of 139 local governments in Western Australia operating in accordance with the *Local Government Act 1995*. The Act sets out a system of local government by providing for elected members to form a Council, describing the functions of local governments, providing for the conduct of elections and polls, and providing a framework for the administration and financial management of local government, including accountability and transparency.

## Further reading

The *Local Government Act* and associated Regulations can be downloaded from the Department of Justice at [www.legislation.wa.gov.au](http://www.legislation.wa.gov.au)

- Council membership, wards, elections, Council and committee meetings
- Role of Council Members, diversity, remuneration, conduct and complaints
- Business continuity and risk management
- External audit and significant audit issues
- Local Government Act review
- External partnerships
- Facility hire subsidies
- Developer contribution arrangements
- Contracts and procurement

**Accessibility** Seating for 150 people in the City of Wanneroo Council Chambers has space for two wheelchairs in the first row, level with the floor. Council meetings are held on a Tuesday at 6pm.





## Democratic governance

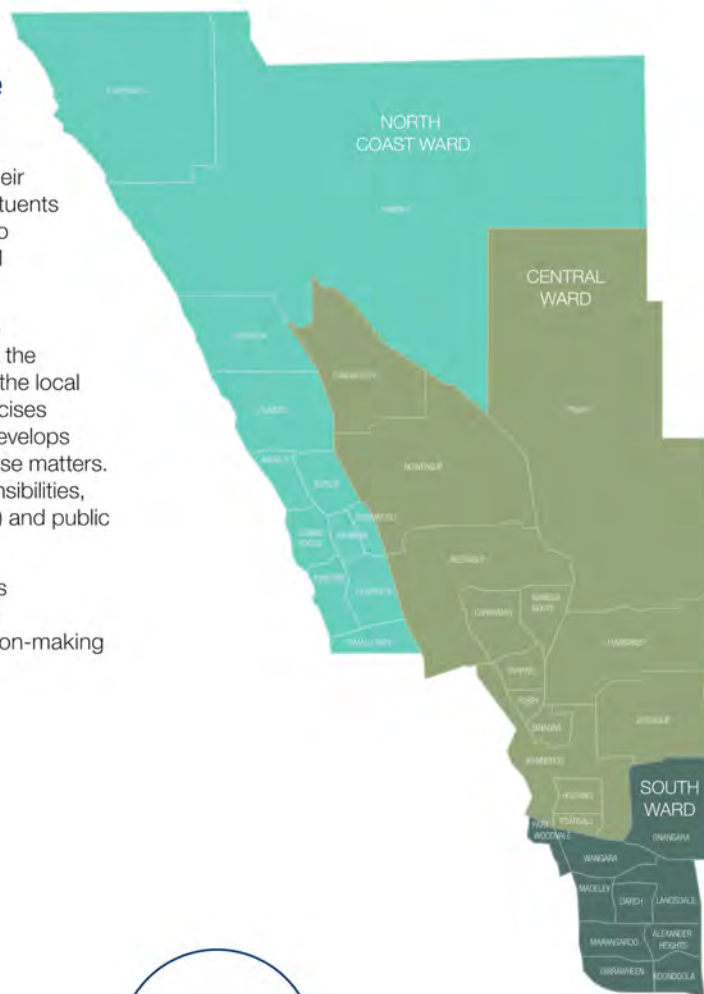
Democratic governance is the process by which democratically elected governments undertake their duty of governing for and on behalf of their constituents and the community as a whole. This is essential to an understanding of good governance in the local government context.

Governance is the system and structures by which local governments are directed and controlled. It is the process of governing (formal or informal) by which the local government makes decisions, distributes and exercises authority and power, determines strategic goals, develops institutional rules, and assigns responsibility for those matters. It involves a focus on the clarity of roles and responsibilities, which support accountability (internal and external) and public access to decision-making and information.

Governance involves a focus on the clarity of roles and responsibilities, which support accountability (internal and external) and public access to decision-making and information.

### Benefits of effective governance include:

- improved communication
- sustainability and growth
- ability to attract funding
- appeal to insurers
- improved services
- enhanced reputation



**Sign language** A mate sign, 'roos and thongs, these objects sum up the allegiance of this happy family of new Australian citizens. The City has a diverse culture with 41% of our residents born overseas. The City welcomed 1,561 new Australian citizens in 2019/20.



### Key reforms to the Local Government Act 1995

On 29 June 2019, the Local Government Legislation Amendment Act 2019 (Amendment Act) came into effect. The Amendment Act recognised the unique and challenging role that Council Members have, and introduced key reforms to the LG Act.

#### Treatment of gifts

The City updated its processes to reflect the new legislation and informed all Council Members about new provisions relating to the acceptance of gifts and associated conflict of interest.

#### Attendance at events

We also provided a framework to enable Council Members and the CEO to attend events as representatives of the Council without restricting their participation in the Council decision-making. See **page 74**.

#### Code of Conduct

The Amendment Act requires a mandatory Code of Conduct for Council Members, committee members and candidates. It also brings in mandatory minimum standards covering the recruitment, selection, performance review and early termination of local government CEOs. Submissions to the Department of Local Government, Sport and Cultural Industries on the draft codes and standards closed on 6 December 2019. They will shape the new Regulations now being drafted to support the amended Act. We will amend our policies and procedures, if required, once the Regulations are finalised.

### Standards Panel

The Local Government Standards Panel has the authority to make binding decisions to resolve allegations of minor misconduct submitted by a local government. The Amendment Act allows the panel to request mediation between parties and to order a Council Member to reimburse the local government for the cost of the panel proceedings for adverse findings. It reduces the period to lodge a complaint from two years to six months and expands the confidentiality of complaints. In addition, the reporting requirements of local government have been expanded to include publishing censures on the Council's website and keeping a register of complaints where the panel has found a minor breach. The City currently meets all the amended requirements.

### Access to information

The Amendment Act requires specific documents to be made available online or at Council offices. These include adverse findings of the Local Government Standards Panel or the State Administrative Tribunal, the gifts register, candidate profiles, Codes of Conduct for council members and employees, reports on training completed by Council Members, the Attendance at Events Policy and all approved policy documents that govern an assessment of an application. The City currently meets all the amended requirements.

**Official portraits** Oil paintings of former mayors line the staircase of the Council Chambers.



## Council membership and wards

The City of Wanneroo Council consists of a popularly elected Mayor and 14 Councillors. One Councillor is also elected as Deputy Mayor by the Council. The City is divided into three wards – South, Central and North Coast – with representative Councillors elected to their respective wards. The 15 Council Members represent all residents and ratepayers within the City. The Council is responsible for setting the strategic direction for the City, policy development, identifying service standards and monitoring performance across the organisation.

## Council elections

Ordinary local government elections are held every two years on the third Saturday in October, with half of the available Councillor positions being contested. An ordinary Mayoral election is held every four years. Each successful Council Member is appointed for a term of four years. Any eligible elector of the City can nominate for election.

For each election, successful candidates to the position of Mayor and Councillor are determined by the votes of the electors of the City.

Voting in local government elections is open to any person who is registered on the State Electoral Roll. People who own or occupy property within a local government district can apply to their local government to be included on the roll as an owner/occupier, as long as they are eligible electors. Voting is not compulsory.

The ordinary local government election was held on Saturday, 19 October 2019. This election was conducted by the Western Australian Electoral Commission on behalf of the City. 124,018 electors were registered.

The table below shows the overall elector participation rate for the past three ordinary local government elections.

	2015 elector participation (%)	2017 elector participation (%)	2019 elector participation (%)
City of Wanneroo	21.9	27.7	23.5

The actual number of votes received in 2019 compared to the total number of voters enrolled was as follows:

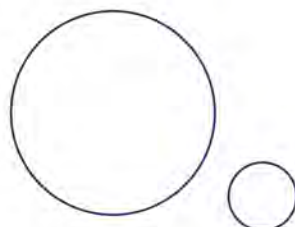
	Enrolment*	Voter participation**	% participation***
City of Wanneroo	124,018	29,089	23.5

\* Enrolment – elector figures for contested elections.

\*\* The voter participation consists of the number of returned voting packages.

\*\*\* Includes elector participation for the Mayoral election that was also held during the 2019 election.

While the participation rate increased for the 2017 ordinary local government elections (up 5.8%), the participation rate declined in 2019 to 23.5%. The average for metropolitan local governments was 27.6%. The City continues to raise awareness that participation in local government elections will improve the democratic process. We conducted marketing campaigns, information sessions and promotions to improve enrolment, encouraging people to have their say and to be involved in the decision-making process at a local level.





**Leadership team** Mayor Tracey Roberts and Council members are sworn in on 21 October 2019. The City welcomed four new and four returning members to the Council, with Mayor Tracey Roberts being re-elected for a third term, securing 68.82% of the vote. CEO Daniel Simms also in the photo.



The 2019 elections were for seven Councillor positions (50%) and the position of Mayor, with terms to end in 2023. The positions declared vacant for the election were:

- Mayor
- Two Central Ward Councillors
- Two North Coast Ward Councillors
- Three South Ward Councillors

The table below shows the elector turnout rate for each position.

Position	Total electors	Formal ballots received	Informal ballots received	Rate of turnout (%)
Mayor	124,018	26,973	210	21.92
Central Ward Councillor	35,839	7,482	55	21.03
North Coast Ward Councillor	48,946	11,226	73	23.08
South Ward Councillor	39,233	8,826	64	22.66

The declared results of the 2019 election were as follows:

Position	Name	Total percentage (%)
Mayor	Tracey Roberts	68.82
Central Ward Councillor	Frank Cvitan	17.85
Central Ward Councillor	Jacqueline Huntley	16.18
North Coast Ward Councillor	Chris Baker	29.13
North Coast Ward Councillor	Natalie Sangalli	25.78
South Ward Councillor	Brett Treby	13.43
South Ward Councillor	Vinh Nguyen	11.42
South Ward Councillor	Glynis Parker	11.32

The election of Deputy Mayor is the first matter required to be dealt with at the first meeting of the Council following an ordinary election. The election of Deputy Mayor is conducted by the City. A Special Council Meeting was held on 29 October 2019, and the Council elected Cr Frank Cvitan as Deputy Mayor. The appointment of Deputy Mayor is for a term of two years.



#### Ancient custom

Noongar leader Shaun Nannup conducts a smoking ceremony as part of the Elected members swearing in event after the 2019 local government elections. Smoking ceremonies are traditionally used for healing and cleansing, and are also a gesture of goodwill.

## Role of Council Members

Council Members make important decisions relating to the whole of the local government by considering the views of the community. They also work together with the community, the CEO and the Administration to set the strategic direction of the City. The role of Council Members is defined in the LG Act.

The role of the Mayor is to:

- preside at meetings in accordance with the Act
- provide leadership and guidance to the community
- carry out civic and ceremonial duties on behalf of the local government
- speak on behalf of the local government
- liaise with the CEO on the affairs of local government and the performance of its functions.

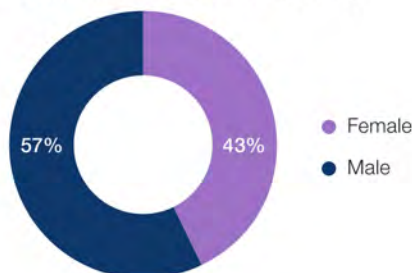
The Deputy Mayor performs the functions of the Mayor when authorised to do so under s.5.34 of the Act.

The role of Councillor is to:

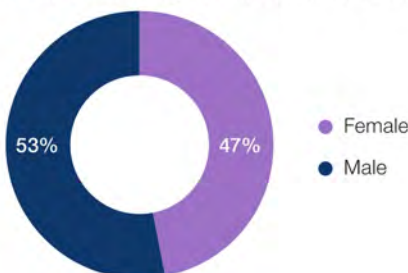
- represent the interests of electors, ratepayers and residents
- provide leadership and guidance to the community
- facilitate communication between the community and the Council
- participate in local government decision-making processes at Council and committee meetings.

### Council Member diversity

Council member gender diversity



Gender diversity for the whole of Council







### Council Member remuneration

Salaries and Allowances Tribunal determines remuneration for Councillors under the Salaries and Allowances Act 1975. On 9 April 2019, the tribunal determined the rates applicable for 2019/20.

The City is classified as a Band 1 local government for the purposes of the Act and has determined that it will remunerate its Council Members as follows:

- annual attendance fees in lieu of Council meeting, committee meeting and prescribed meeting attendance fees
- annual allowance for a Mayor and Deputy Mayor
- annual allowances in lieu of reimbursement of expenses.

The Council has adopted a Council Members' Fees, Allowances, Reimbursements and Benefits Policy that sets out the entitlements available to Council Members. The policy states the City will pay the maximum amount within the range set by the tribunal.

Description	2019/20 Budget (\$)	2019/20 Actual (\$)	2018/19 Actual (\$)
Meeting fees	489,980	471,198	463,542
Mayor's allowance	89,800	89,753	88,864
Deputy Mayor's allowance	22,500	22,438	22,216
Telecommunication allowance	45,500	52,500	49,000
Travelling & other expenses	155,000	24,382	29,563
<b>Total</b>	<b>802,780</b>	<b>660,271</b>	<b>653,185</b>

### Training and professional development

To enable Council Members to develop and maintain skills and knowledge relevant to their roles as representatives of the City, Members are encouraged to attend conferences, workshops, forums and training events.

The Amendment Act that came into effect on 29 June 2019 introduced provisions relating to Council Member training and professional development. Local governments are now required to report on training undertaken by Council Members each financial year. The CEO must publish the report on the Council's official website within one month after the end of the financial year. The following table lists training completed in the 2021/20.

Council Member	Conference/speaking engagement/training & education
Mayor Tracey Roberts	<b>WALGA Council Members Essentials:</b> <ol style="list-style-type: none"> <li>1. Serving on Council</li> <li>2. Meeting Procedures</li> <li>3. Understanding Local Government</li> <li>4. Conflicts of Interest</li> </ol>
Cr Linda Aitken*	Nil
Cr Chris Baker	<b>WALGA Council Members Essentials:</b> <ol style="list-style-type: none"> <li>1. Serving on Council (final assessment pending)</li> <li>2. Meeting Procedures</li> <li>3. Understanding Local Government</li> <li>4. Conflicts of Interest</li> <li>5. Understanding Financial Reports &amp; Budgets</li> </ol>
Cr Sonet Coetzee*	Nil
Cr Frank Cvitan	<b>WALGA Council Members Essentials:</b> <ol style="list-style-type: none"> <li>1. Understanding Financial Reports and Budgets (final assessment pending)</li> </ol>
Cr Lewis Flood*	Nil
Cr Jacqueline Huntley	<b>WALGA Council Members Essentials:</b> <ol style="list-style-type: none"> <li>1. Serving on Council</li> <li>2. Understanding Financial Reports &amp; Budgets</li> <li>3. Meeting Procedures</li> <li>4. Understanding Local Government</li> <li>5. Conflicts of Interest</li> </ol>
Cr Paul Miles*	Nil
Cr Dot Newton*	Nil
Cr Hugh Nguyen*	Nil
Cr Vinh Nguyen	<b>WALGA Council Members Essentials:</b> <ol style="list-style-type: none"> <li>1. Understanding Financial Reports &amp; Budgets (final assessment pending)</li> <li>2. Meeting Procedures (final assessment pending)</li> </ol>
Cr Glynis Parker	<b>WALGA Council Members Essentials:</b> <ol style="list-style-type: none"> <li>1. Serving on Council</li> <li>2. Meeting Procedures</li> <li>3. Understanding Local Government</li> <li>4. Conflicts of Interest</li> </ol>
Cr Natalie Sangalli	<b>WALGA Council Members Essentials:</b> <ol style="list-style-type: none"> <li>1. Meeting Procedures</li> <li>2. Understanding Local Government</li> <li>3. Conflicts of Interest</li> </ol>
Cr Brett Treby	Nil
Cr Domenic Zappa*	Nil

\* Council Member not required to undertake Council Members Essential training in accordance with Regulation 36 of the Local Government (Administration) Regulations 1996



## Conduct of Council Members

Section 5.103 of the LG Act requires that every local government prepare a Code of Conduct to be observed by Council Members. The City's current Code of Conduct for Council Members requires complaints against Councillors to be considered by an external oversight body. Such bodies include the Standards Panel, the Department of Local Government, Sport and Cultural Industries, the State Administrative Tribunal and the Corruption and Crime Commission. The City believes these complaints are more appropriately addressed by external oversight bodies.

The Amendment Act included a requirement for the introduction of a mandatory Code of Conduct for Council Members, Committee Members and candidates. The model Code is currently being drafted to take into account more than 400 responses received during the consultation period. Once the Regulations prescribing the model Code are proclaimed, the City is obliged to prepare and adopt a Code of Conduct that incorporates the model Code within three months of the Regulations taking effect. In this reporting period, there were no complaints lodged against a Council Member under the Code of Conduct.

## Complaints

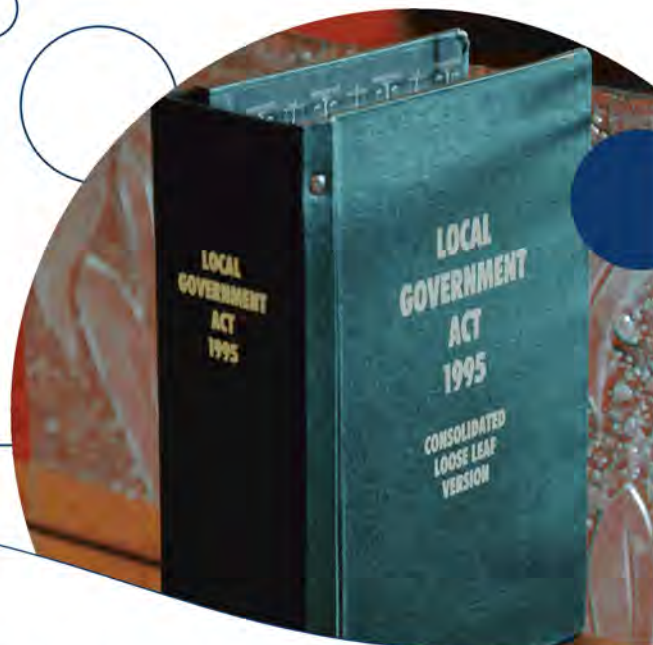
The City manages complaints against Council Members in relation to the Local Government (Rules of Conduct) Regulations 2007 that deal with:

- disclosure of confidential information
- improper use of the position of Councillor to gain a personal advantage or cause detriment to the local government or others
- misuse of local government resources
- unauthorised involvement in administration matters
- improperly directing, influencing or making offensive or objectionable statements about a local government employee
- disclosure of impartiality interests
- notifiable and prohibited gifts.

The City's appointed Complaints Officer is the Director Corporate Strategy and Performance.

Section 5.121 of the LG Act requires a local government to maintain a register of complaints that result in an action under s. 5.110(6)(b) or (c). Two complaints were reported to the Local Government Standards Panel in 2019/20. The panel declined to deal with one of the complaints. The other remained pending as at 30 June 2020.

The Local Government Act 1995



Council Members make important decisions relating to the whole of the local government by considering the views of the community.

Mayor

## Council members

### Mayor Tracey Roberts JP

9405 5440  
tracey.roberts@wanneroo.wa.gov.au

**Mayor since:** October 2011  
**Councillor:** 2003 – 2011  
**Current term expires:** October 2023



Mayor Tracey Roberts is a passionate and active community member committed to supporting safe, connected communities for residents and visitors to enjoy. She maintains a strong focus on community engagement, economic development, lifestyle impact and choice for the City's residents.

Tracey is a full-time Mayor who is intensely involved in the strategic leadership of the City, including resource allocation and financial oversight of the City's \$200 million budget and \$3 billion of assets.

Tracey consistently advocates for local employment opportunities, community safety and the infrastructure required to service the City's growing population. This is supported by her commitment to delivering quality local facilities and services for residents.

She is proud of the City, its heritage and of the Pioneers, whose hard work, resilience and determination laid the foundation for what has become one of Australia's largest growing local government areas

*We are proud of our City and its heritage that recognises the Whadjuk Nyoongar people who have lived on this land for many thousands of years, through to the Pioneers, for what has become one of Australia's fastest growing Local Governments.*

#### Tracey is a member of many of the City's working groups and committees

Community Funding Working Group	Chair
Community Support and Financial Assistance Framework and Working Group	Chair
Festival and Cultural Events Committee	Chair
Wanneroo Business and Tourism Development Working Group	Chair
Audit and Risk Committee	Member
Community Safety Working Group	Member
Multicultural Advisory Group	Member
Quinns Beach Long Term Coastal Protection Community Reference Group	Member
Reconciliation Action Plan Working Group	Member
Revenue Review Committee	Member
Wanneroo BMX Raceway Club Relocation Working Group	Member
Wanneroo Town Centre Advisory Group	Member
Waste Management Advisory Committee	Member

#### Tracey is also a member of many external working groups, associations and committees

Western Australian Local Government Association	President
Australian Local Government Association	Vice President
Local Government Insurance Scheme	Director
Western Australian Local Government Association (WALGA) North Metropolitan Zone	Member
Joondalup Health Campus Community Board of Advice (External)	Chair
National Growth Areas Alliance	Deputy Chair
Yanchep Surf Life Saving Club	Honorary Member
Mindarie Rotary Club	Honorary Member

#### Tracey is a patron to many groups and associations

Badminton WA	Patron
North Suburban Community Cricket Association	Patron
Capricorn Riding for the Disabled	Patron
One Big Voice	Patron
Trackwest Dog Club	Patron
Sun City Yacht Club	Patron
Two Rocks Volunteer Sea Rescue Group	Patron
Wanneroo Agricultural Society	Patron
Wanneroo Christmas Lunch	Patron
Wanneroo Amateur Football Club	Patron
Alkimos Surf Life Saving Club	Vice Patron
ACTIV	Vice Patron
Quinns Mindarie Surf Life Saving Club	Vice Patron
Subiaco Football Club	Vice Patron
Surf Life Saving Western Australia	Vice Patron
Wanneroo Districts Netball Association	Vice Patron

Tracey is also an ambassador for the Joondalup Wanneroo Cancer Council Relay for Life and the WA Parks Foundation.





*From top: Our annual Pioneers Lunch; Mayor Tracey Roberts with alpacas at National Simultaneous Storytime 2020; Mayoral swearing-in ceremony; Mayor Tracey Roberts at our annual Charity Golf Day that raised \$33,500 for YouthCARE, a school chaplaincy service; Students donate food and gifts as part of the Mayor's Christmas Appeal 2019; Medal of the Order of Australia presentation.*



## North Coast Ward



**Cr Linda Aitken JP**

0497 790 960  
linda.aitken@wanneroo.wa.gov.au

**Councillor since:** October 2013  
**Current term expires:** October 2021

Linda is a passionate advocate for the North Coastal Ward fighting for our community in her role of Councillor for the City of Wanneroo, ensuring the City of Wanneroo is a great place to live and work. She is fighting for local jobs, better transport infrastructure and support for our local businesses. Linda sees sound management of the City's growth and the successful establishment of the Neerabup Industrial area as key to achieving this. Linda continues to advocate for safe traffic management around schools, the building of an aquatic complex in the ward with a 50m pool and safe bushfire management plans.

North Coast ward is blessed to have the unique mix of pristine coastline, vibrant suburbs and expansive rural areas and as such Linda is committed to the City becoming more efficient in its operations without compromising the availability and quality of services for residents.

Family and family values are important to Linda and she will continue to fight to protect them. She is particularly interested in ensuring support services for low income families and creative activities for young people remain a priority for the City of Wanneroo.

Linda is a board member of Clarkson, East Butler, Yanchep Lagoon primary schools and Yanchep College. Linda is a Clinical Nurse specialist in the Operating Suite training staff and looking after Specialist Surgeons in that role. In her free time Linda enjoys volunteering for community groups, travelling to explore other cultures and working to improve healthcare in third world countries.



**Cr Chris Baker**

0417 935 730  
chris.baker@wanneroo.wa.gov.au

**Councillor since:** October 2019  
**Current term expires:** October 2023

Councillor Chris Baker B.A, LL.B (Hons) and his extended family have lived in Yanchep for over 17 years. He is a retired barrister, solicitor and notary public of 37 years standing and is a former Councillor of the Town of Port Hedland and the City of Joondalup. He is also a former state Member of Parliament for Joondalup.

Chris is a driven and passionate supporter of (amongst other things):

- putting locals first
- more local jobs for local people via supporting our local small businesses
- lower council fees and charges for seniors, local sporting and community groups
- better community facilities for locals
- more shade trees in our City's parks and on our verges
- keeping rate increases low
- a better, open and accountable Council
- protecting and serving local families and maintaining our Australian lifestyle
- getting more things done.



**Cr Sonet Coetzee**

0414 429 936  
sonet.coetzee@wanneroo.wa.gov.au

**Councillor since:** October 2017  
**Current term expires:** October 2021

Sonet is a strong advocate for family values and investing in the growth and development of our children while supporting those in the community who need it most. Sonet is a strong advocate for her community to ensure the right decisions are made. Her priorities include:

- combatting congestion and 'hooning' on our roads
- continuing youth engagement services
- establishing 2 aquatic facilities in the North Coast Ward
- expanding the City's CCTV camera network
- extension of the Mitchell Freeway
- finalising the development of the Splendid Park Cycling Facility
- lobbying for a day hospital and ancillary services to be based in the new Yanchep City Centre
- upgrading footpaths, cycleways and bus shelters, particularly along Marmion Avenue

Sonet is an experienced small business owner with international experience and understands firsthand the importance of good governance and the various challenges local businesses are facing. She is deeply involved in her local community and feels strongly about community consultation and supporting our local community groups. She is the President of St. James Anglican schools FOST and a committee member of the Sun City Yacht Club. As an avid golfer and an 'adrenaline junkie', Sonet is also the Ladies President of the Wanneroo Golf Course and she is often to be found mountain biking on the Yaberoo Budjara Heritage Trail or sailing with her family and friends when time permits.

Sonet's goal is to bring new ideas to Council with the key focus to listen and advocate the needs of our community to help shape Wanneroo into a progressive, vibrant and inclusive City.



## North Coast Ward



**Cr Lewis Flood**

0498 248 264  
lewis.flood@wanneroo.wa.gov.au

**Councillor since:** October 2017  
**Current term expires:** October 2021

A resident of the North Coast Ward since 2000, Lewis is passionate about supporting local community groups, environmental protection and sustainability initiatives.

He is focused on delivering the Mitchell Freeway to Romeo Road in Alkimos, widening Marmion Avenue through to Yanchep, and installing traffic lights at the corner of Hester Avenue and Baltimore Parade in Merriwa.

Lewis is an advocate of further investment in local cycleway networks to ensure the City's 36 suburbs are more accessible for cyclists, and the construction of a 50m swimming pool in the City's northern suburbs.

He is also a passionate campaigner for Clean Up Australia, organising clean-ups on the beaches and schools in the North Coast Ward. He is a member of the Quinns Rocks RSL and enjoys playing chess and making chessboards when time permits.



**Cr Natalie Sangalli**

0447 712 917  
natalie.sangalli@wanneroo.wa.gov.au

**Councillor since:** October 2015  
**Deputy Mayor:** October 2017 – October 2019  
**Current term expires:** October 2023

A lifelong resident of the North Coast Ward, Nat is passionate about her community and is an ardent supporter of heritage and environmental preservation, especially the prevention of coastal erosion, and community safety initiatives such as the expansion of the CCTV network.

As a full-time Councillor, she is a strong voice for residents, helping to create greater understanding of government processes while promoting robust dialogue between the community and the City. She works to ensure the timely delivery of services and infrastructure for the developing and growing suburbs of the north coast corridor.

Nat is advocating to extend the Freeway to Romeo Road, deliver a 50m pool to service the north coastal suburbs, improve the City's cycling network and extend the rail to Yanchep.

She is a member/participant of the Alkimos Residents Association, Harbourside Village Mindarie Advisory Board, Northern Suburbs Women's Friendship Group, Quinns District Netball Club, Quinns Rocks Environmental Group, Trinity at Alkimos Residents Association, Two Rocks Marina Reference Group, Quinns Rocks Residents Group, Quinns Rocks Sports Club, Two Rocks Yanchep Assisted Cancer Travel, Two Rocks Yanchep Residents Association, Yanchep Community Men's Shed, Yanchep Rise Primary School Steering Committee, Yanchep Two Rocks Tourism Network and Yanchep Two Rocks Community Recreation Association. She is also a patron of Brighton Seahawks Senior Football Club.

As well as volunteering in the local community, Nat participates in Camp Quality fundraisers throughout the year, supporting children and families affected by childhood cancer.

## Central Ward



**Deputy Mayor Frank Cvitan**

0419 994 944  
frank.cvitan@wanneroo.wa.gov.au

**Councillor since:** October 2011  
**Deputy Mayor since:** October 2019  
**Current term expires:** October 2023

Frank was first elected to the Council in 1999 and remained a Councillor until 2009. After a gap of 2 years, he was re-elected in 2011.

A resident of the City for more than 5 decades, Frank is committed to ensuring that development across the City is underpinned by proper and orderly planning. East Wanneroo is of particular interest in this regard, where he has been working to ensure the sustainability of the area's wetlands (alongside development planning), since 2005.

Frank's goals include:

- continuing progress of the Wanneroo Town Centre
- full dual carriageways for Wanneroo Road
- extension of the railway line to Yanchep
- a bypass for East Wanneroo
- graffiti and crime prevention
- traffic control for Joondalup Drive
- removal of the Wangara peat stockpile

Frank is also a member of the Alkimos Waste Water Treatment Plant Buffer Zone Development Feasibility Study Project Control Group, Art Advisory Committee, Audit and Risk Committee, Construction Reference Group Wanneroo Road and Ocean Reef Road, East Wanneroo Development Reference Group, Elderbloom Community Care Centre's Board of Management, Metro North-West Joint Development Assessment Panel, Mindarie Regional Council, North Coast Cycling Facility Master Plan Implementation Working Group, Wanneroo Agricultural Society and the Wanneroo BMX Raceway Club Relocation Working Group. Frank is also the Chair of both the Wanneroo Town Centre Advisory Group and Waste Management Advisory Committee. He is also State Councillor on WALGA.

In addition, Frank is advocating for the connection of the Central Ward and its residents to the wider Perth metropolitan rail network via a dedicated light rail solution.



**Cr Jacqueline Huntley**

0433 606 536  
jacqui.huntley@wanneroo.wa.gov.au

**Councillor since:** 2019  
**Current term expires:** 2023

As a local resident living in the heart of Central Ward, Jacqui is eager to take on the challenges of a Councillor and deliver results that the people of Wanneroo expect from their Council. She is an accomplished, experienced, multi role professional, offering experience and skills gained across various industries to help solve current and future issues. In addition, she has a deep knowledge in the fields of road safety, and Public Health serving for over 35 years as a registered nurse, midwife, and child health nurse. Jacqui now runs a not-for-profit business called Public Speaking and Leadership Academy that specialises in training of teachers, school aged children, home and small businesses in the art of public speaking and leadership development. She is keen to see the establishment of a community project called Wanneroo Talks, aimed at local people and businesses to have a platform to speak upon, enabling them to get a message out soapbox style, these talks will be modelled around Innovation, Reinvention, and Inspiration. Jacqui is also excited to allow residents the opportunity to grow and look after their own verges in a project called "Let's Make Verges Great Again" this will be an introduction towards a tidy town/city project. In the future possibly introducing a local competition called The Verge Olympics.

Her passions include:

- Entrepreneurship
- Tourism and development of the Wanneroo Town Centre
- Realistic development in East Wanneroo
- Road safety and driver education
- Home based business education and training.
- Global awareness of climate change and renewable energy.
- Healthy and happy residents
- Fitness equipment in local parks alongside the development of at least two new community swimming pools in Alkimos and Yanchep.
- Developing and growing an attractive vibrant city for everyone

Jacqui is eager to build trust in the community, serving on 15 local committees, as well as working with staff, stakeholders, residents, businesses, and other Councillors.



## Central Ward



**Cr Paul Miles**

0416 197 363  
paul.miles@wanneroo.wa.gov.au

**Councillor since:** October 2017  
**Current term expires:** October 2021

Paul was first elected to the Council in 2007. The following year, he was elected to State Parliament as the Member for Wanneroo. In 2016, Paul was appointed Minister for Local Government; Communities; Youth; Seniors; Volunteering and Cemeteries. After his term as Wanneroo MLA and State Minister, Paul was re-elected to the Council in October 2017.

Paul's focus remains to keep rates at or around the inflation rate and the redevelopment of the Wanneroo Town Centre, including the upgrade and expansion of Wanneroo Aquamotion to accommodate a 50m lap pool, expanding the community theatre facilities and adding multisport training facilities at the Wanneroo Showgrounds.

Community safety, specifically improving safety in the City's streets and parks through new lighting, CCTV and accessibility initiatives, also remains key priorities.

Paul is a keen motorsport enthusiast and enjoys staying up-to-date with politics at the state, federal and international level.



**Cr Dot Newton JP**

0407 981 149  
dot.newton@wanneroo.wa.gov.au

**Councillor since:** May 2001  
**Current term expires:** October 2021

Dot is a staunch advocate for robust community consultation, supporting local businesses and striking a balance between development and protecting the environment.

Her priorities include the development of the Neerabup Industrial Area, expansion of the Wanneroo Town Centre, attracting investment throughout the City, and supporting our local growers and businesses, leading to employment opportunities.

The Central Ward covers 14 suburbs, starting from Carabooda and Pinjar in the north and finishing at Pearsall in the south.

Dot is a keen advocate of community safety initiatives, including the planned expansion of the CCTV network, working collaboratively with police and increasing ranger resources. She also supports our Emergency Volunteer and Road Safety programs.

When time permits, Dot enjoys reading, gardening, barefoot bowls and daily walks with her dog, Harley.

## South Ward



**Cr Hugh Nguyen**

0403 439 492  
hugh.nguyen@wanneroo.wa.gov.au

**Councillor since:** October 2013  
**Current term expires:** October 2021

Hugh is passionate about community engagement and ensuring that City initiatives and projects continue to meet the needs and desires of residents.

An experienced lawyer, he is a strong advocate for community infrastructure and accessibility, and has worked hard to deliver safer roads, footpaths and bus shelters throughout the City. His priorities include support for health and education programs for residents and the successful rollout of the National Broadband Network (NBN) across the City.

Hugh is also committed to building stronger, more connected communities through initiatives like the City's food truck program and community swap meets.

Between Council and employment commitments, Hugh takes every opportunity to spend time with his family.

Hugh is the current Chair of the Koondoola Primary School Board, a member of the Ashdale Primary School Board and the Ashdale Cluster Board; Vice Patron of the Badminton WA Association; and Special Advisor to the Vietnamese Farmers Association.



**Cr Vinh Nguyen**

0430 003 360  
vinh.nguyen@wanneroo.wa.gov.au

**Councillor since:** October 2019  
**Current term expires:** 2023

Elected in 2019, Vinh is a strong advocate for justice, fairness and equality for our community. He owns a successful law firm and immigration office in Girrawheen. Vinh has supported many local residents through his firm's pro-bono program to take on cases for no fee to help residents experiencing hardship and financial difficulties. He is passionate about youth welfare and education and has provided free Sunday tutoring classes to help high school students.

He is a fearless voice for our community. 'I will strongly advocate the interest and concerns of our local residents without fear or favour.'

As a father of a young family, he understands the importance of feeling safe and protected in our own homes. 'I am committed to building a safer community through having extra CCTVs and working closely with local police to help reduce crime and antisocial behaviour.'

Vinh is totally committed to ensuring the business sector has the financial support to cope with Covid-19 pandemic and beyond, and helping local farmers to have greater access to water supplies.

He will be focusing on the areas -

- Plan, design and development of the Landsdale Library
- re-vitalise the Koondoola Shopping Plaza;
- upgrading local flood lights and sporting facilities
- upgrading the Kingsway Sports stadium
- progressing Community garden project in Girrawheen
- improving local planning policies to minimise environmental impact and road traffic congestions

Vinh enjoys spending time with his family and taking the kids to the beach.



## South Ward



**Cr Glynis Parker**

0409 408 171  
glynis.parker@wanneroo.wa.gov.au

**Councillor since:** October 2019  
**Current term expires:** 2023

Glynis is a committed, honest and a representative of integrity at the City of Wanneroo. Glynis would like to hear your grievances, and welcomes suggestions as to how life in your suburb and community can be improved.

Improving community safety and ensuring that residents have creative, local, age-appropriate parks and community centres are important to her.

Glynis will support all efforts to assist the Cities youth, homelessness, drug addiction and suicide. She strongly supports greener and cleaner suburbs.



**Cr Brett Treby**

0411 209 372  
brett.treby@wanneroo.wa.gov.au

**Councillor since:** December 1999  
**Current term expires:** October 2023

Brett has continuously served as a Councillor since the inaugural City of Wanneroo election in 1999. He has a special interest in economic development, strategic planning and risk management, active citizenship and community engagement, and the development of family-focused civic and cultural facilities.

Brett believes the next 5 years will be a period of significant revitalisation, growth and opportunity for the City, particularly in the South Ward, with new residential development and infrastructure renewal in Koondoola and Girrawheen, and new residential development in Landsdale, Madeley and Darch.

Other priorities include balancing the area's rich history with urban growth, continued development of the 'family zone' at Kingsway to build on the Dinosaur playspace and the Kingsway Splash.

He believes delivery of the contemporary Broadwater Library and cafe adjacent to Broadwater Park in Landsdale will expand cultural and dining experiences that will be unique in Western Australia.

Brett represents the community on the Tamala Park Regional Council and continues to work with numerous community groups. He is Chairman of the Hepburn Centre Board, has served on several local school councils, and been involved in industry representation as a Trustee of the Institute of Public Works Engineers Foundation Australasia.



**Cr Domenic Zappa**

0415 524 787  
domenic.zappa@wanneroo.wa.gov.au

**Councillor since:** October 2013  
**Current term expires:** October 2021

Domenic has been a Councillor since 2013 and is the Chairman of the City's Audit & Risk Committee. He is a member of Chartered Accountants Australia and New Zealand and the Australian Institute of Company Directors. Domenic works as a manager in the Financial Statement Audit division of a leading WA-based accounting and consulting firm.

On the Council, Domenic has a special interest in seniors, the City's financial management, economic development, responsible waste management and sustainability, safer roads, communities and improving infrastructure such as public open spaces and libraries within the South Ward and the City as a whole.

Other priorities include upgrading sports facilities, ensuring seniors' services and facilities are age friendly, continued greening of neighbourhoods and public spaces, and public safety, with a focus on increasing CCTV and ranger coverage throughout the City.

Domenic is also active in other community-based organisations and is Treasurer of the Marangaroo Family Centre and a board member of the Mercy College Advisory Board.



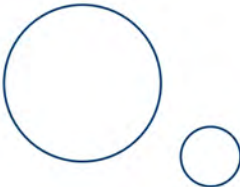
Elected Members served until October 2019



<b>Russell Driver</b>	<b>Samantha Fenn</b>	<b>Denis Hayden</b>
<b>Councillor since:</b> October 2011 <b>Term expired:</b> October 2019	<b>Councillor since:</b> October 2015 <b>Term expired:</b> October 2019	<b>Councillor since:</b> October 2011 <b>Resigned:</b> July 2019



*Vantage point* An arched window with treetop views frames the City's Council Chambers. Most Council meetings are held in the chambers and members of the public are invited to attend.



*Pride of place* Wanneroo Civic Centre from the air.





## Council and committee meetings

Ordinary Council meetings are held every fourth Tuesday at the Wanneroo Civic Centre. The Mayor presides at Council meetings, which are also attended by Councillors, the CEO and directors of the City. Reports are formally presented to provide information and advice to assist the Council in the decision-making process. On 27 August 2019, the City held a Council meeting 'on the road' to allow greater community access to Council decision-making. This meeting was held at Splendid Park in Yanchep. Twenty members of the public (including three media representatives) attended.

Members of the public are welcome to attend Council meetings, however, members of the public are not permitted to take part in Council debate. The Mayor and Councillors have provided the public an opportunity to present, by appointment, deputations relating to items on the current agenda on the same day as the Council meeting. This process will change from January 2020, whereby the deputation presentations will be conducted as part of the Briefing Session meeting. In addition, members of the public will continue to have the opportunity to ask questions at the Briefing Session and also at Council meetings during the time aside for Public Questions at those meetings.

In accordance with the LG Act, minutes are kept of Council meeting proceedings and the unconfirmed minutes are published on the City's website within ten business days of the meeting. The minutes are presented at the next ordinary meeting of the Council for confirmation.

### Dates of Council meetings

The following table details the dates of ordinary and special Council meetings held in 2019/20 and the number of items submitted to ordinary Council meetings.

Dates of ordinary Council meeting	No. of items submitted to ordinary Council	Dates of special Council meeting
2 July 2019	19	29 Oct 2019
30 July 2019	23	3 Dec 2019
27 Aug 2019	22	20 May 2020
24 Sept 2019	25	
15 Oct 2019	13	
12 Nov 2019	16	
10 Dec 2019	24	
10 Feb 2020	30	
10 March 2020	17	
7 April 2020	10	
5 May 2020	20	
2 June 2020	16	
30 June 2020	19	

Council minutes.

Council Minutes

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### Attendance at Council meeting

The following table details the type and number of meetings held during 2019/20 and the attendance record of each Council Member.

Elected Members	Electors AGM	Ordinary Council	Special Council
No. of meetings held	[1]	[13]	[2]
Mayor T Roberts JP	1	13	2
Cr L Aitken	1	12	2
Cr S Coetzee	1	13	2
Cr F Cvitan JP	1	12	2
Cr R Driver (not re-elected Oct 2019)	n/a	5	n/a
Cr S Fenn (not re-elected Oct 2019)	n/a	4	n/a
Cr L Flood	1	13	2
Cr D Hayden (resigned July 2019)	n/a	0	n/a
Cr P Miles	1	13	1
Cr D Newton JP	1	13	2
Cr H Nguyen	0	12	2
Cr N Sangalli	1	13	2
Cr B Treby	1	13	2
Cr D Zappa	0	13	1
V Nguyen (elected Oct 2019)	0	8	2
G Parker (elected Oct 2019)	1	8	2
C Baker (elected Oct 2019)	0	7	1
J Huntley (elected Oct 2019)	1	8	2

### Council decisions

The Council recognises the importance of being transparent and accountable. All Council meetings are open to the public, except when sensitive confidential matters are being considered. Recommendations are submitted by the Administration to the Council at its ordinary or special Council meetings and agendas and minutes for these meetings are published on the City website and are available for review.

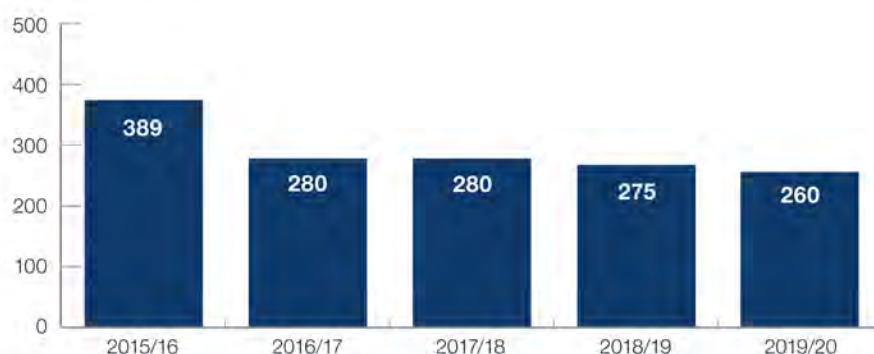
A link to Council meetings and agendas is available on the City's website.

*Tending old ways 'Cleansing' smoke rises from a metal drum as guests watch Noongar leader Shaun Nannup conduct a smoking ceremony as part of the Elected members swearing in event hosted at the Wanneroo Civic Centre. Aboriginal people have lived in Wanneroo for thousands of years.*



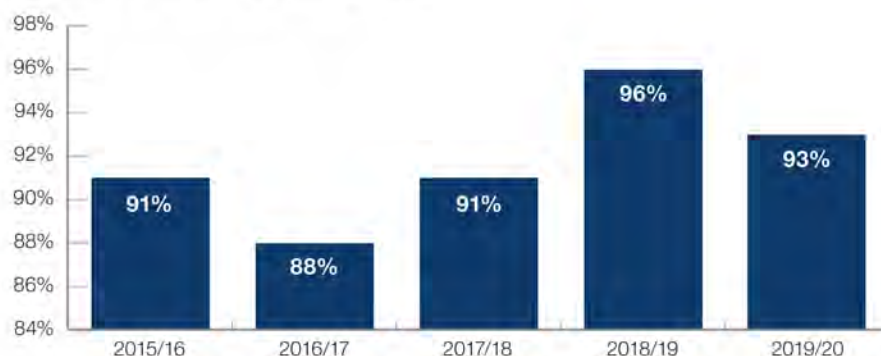


### Number of Council decisions



The City continues to review processes and improve decision-making practices for our community and customers. The annual number of decisions made by the Council is declining, with appropriate decisions being made under delegated authority or guided by policy to aid customer response times. However, all matters that require Council consideration are referred through the Council decision-making process for determination.

### % of Council decisions resolved in open session



The table above shows that 93% of all Council decisions were resolved in open session and the remaining 7% determined in confidential session. Items that may be considered confidential are defined in s.5.23(2) of the LG Act. Although these items may be discussed and determined in confidential session, any decision made (the resolution) is always read aloud immediately after the Council meeting is reopened to the public.

### Delegations of authority

Delegations of authority provide officers with the power to carry out duties and make determinations. Under the LG Act, both the Council and the CEO are given certain powers and duties to be discharged.

The Council, by absolute majority, may delegate in writing to the CEO the exercise of any of its powers or the discharge of any of its duties under various Acts, apart from those specified in s.5.43 of the LG Act.

The CEO may delegate to any employee the exercise of any of the CEO's powers or the discharge of any CEO duties, other than the power of delegation, including those powers and duties delegated by the Council, subject to any conditions imposed by the Council.

The LG Act requires the CEO to keep a register of delegations and arrange once every financial year for those delegations to be reviewed by the delegator. The delegated authority register is available on the City's website.

### Conflict of interest

Council Members are required to comply with the LG Act and the Local Government (Rules of Conduct) Regulations 2007. In particular, the revised disclosure of interest framework resulting from the LG Act review requires that a member of a Council or a committee is now required to declare any gift over \$300 (or a series of gifts amounting to over \$300) that it receives in any capacity from a person who has a matter before Council or a committee and will be prohibited from voting on matters that concern the donor of the gift for the period of their term. Approval to participate can be given by the Council for gifts up to \$1,000. However, for amounts over \$1,000, or where a quorum is needed, participation approval will be required from the Minister for Local Government, Sport and Cultural Industries.

### Committees and working groups

Section 5.8 of the LG Act enables councils to form committees to assist with its functions. Committee members can include Council Members, employees and members of the public in a variety of combinations. Committees can operate with Council-delegated decision-making powers or solely on an advisory basis. Committees and working groups are established as required to consider and provide advice to the Council on a number of issues.

The terms of reference and membership of each committee is determined by the Council. Where the terms of reference for the committee or working group provide for membership by community members, nominations are sought through an open expression of interest process. All expressions of interest are reviewed by the City and a report is prepared for the Council for appointment of the recommended nominees.

Members of advisory committees are drawn from both Council and the community. This gives the community a significant opportunity to provide input into the Council's decision-making meeting process.

Short-term advisory committees (sometimes called 'working groups' or 'ad hoc groups') are a group of experts working together for a particular purpose and are disbanded when that purpose is achieved.

The decisions or recommendations of committees and working groups have no legal standing unless they are adopted by the Council at a formal meeting. The Council is not bound to accept a recommendation of an advisory committee.

Our Council has established seven committees, all of which have Council Member representatives. None of the committees holds delegated authority to exercise the powers and discharge the duties of the local government.

In addition to these established committees, there are 16 internal working groups and 16 external committees or working/advisory groups. All of these have at least one Council Member representing the City.



**Public art** Seven small cast bronze sculptures by Ben Jones allude to the lives of City residents and their natural surroundings. Installed at Butler shopping centre, the sculptures depict surfing, swimming, gardening and native fauna. Passing shoppers easily engage with the tactile surfaces.



## 2019/20 Committees

Committee	Members	Purpose
<b>Arts Advisory Committee</b>	Cr Cvitan (Chair) and Cr Parker (Deputy Chair)	To provide advice on matters relating to the arts
<b>Audit and Risk Committee</b>	Mayor Roberts and all Councillors with Cr Zappa (Chair) and Cr Treby (Deputy Chair)	To support the Council in fulfilling its governance and oversight responsibilities in relation to financial reporting, internal control structure, risk management, internal and external audit functions and ethical accountability
<b>Bushfire Advisory Committee</b>	Cr Dot Newton (Chair) and Cr Jacqui Huntley (Deputy Delegate*)	To advise Council with on bushfire mitigation/ planning in the City
<b>Environmental Advisory Committee (EAC)</b>	Cr Sangalli (Deputy Chair)	To provide a forum for community consultation in the preparation of the City's environmental policies, strategies and other such matters that from time to time may be referred to the EAC by the City.  To provide input based on community values and aspirations with respect to the environment, and not to act as an expert technical or scientific advisory panel
<b>Festival and Cultural Events Committee</b>	Delegates: Mayor Tracey Roberts, Cr Miles, Cr Baker and Cr Parker Deputy Delegates: Cr Newton, Cr Aitken and Cr Treby	To recommend to Council on policy matters pertaining to the promotion of the City's culture through festivals and events
<b>Revenue Review Committee</b>	Mayor Roberts, Cr Treby (Chair), Cr Cvitan (Deputy Chair) and all Councillors	To provide a forum to advise and make recommendations to Council on matters pertaining to the revenue sources of the City and related policy
<b>Waste Management Advisory Committee</b>	COW Mindarie Regional Council Representatives: Cr Cvitan (Chair) and Cr Dot Newton Delegates: Mayor Roberts, Cr Miles, Cr Sangalli and Cr Treby	To provide advice to Council and to the City's representatives on the Mindarie Regional Council on matters relating to waste management within the City

\*\* DD = Deputy Delegate. Deputy delegates only attend meetings when the delegate is unavailable



*'Yanchep Bloom' is a series of 12 sculptures by Don Walters at Old Nursery Park in Yanchep. They celebrate the park's former use as a garden nursery, the likely source of many present-day mature trees in the area. Solid, recycled timber poles harmonise with the natural environment and support brightly coloured and folded circular steel forms.*

The table below lists all other working groups, advisory groups and external committees where Council Members are appointed by the Council.

Internal	External
<ul style="list-style-type: none"> <li>• Business and Tourism Advisory Group</li> <li>• Community Funding Working Group</li> <li>• Community Safety Working Group</li> <li>• Community Support and Financial Assistance Working Group</li> <li>• Heritage Services Advisory Group</li> <li>• Multicultural Advisory Group</li> <li>• Neerabup Industrial Area Development Working Group</li> <li>• North Coast Cycling Facility Master Plan Implementation Working Group</li> <li>• Quinns Beach Long Term Coastal Protection Community Reference Group</li> <li>• Quinns Rocks Caravan Park Redevelopment – Councillor Working Group</li> <li>• Reconciliation Action Plan Advisory Group</li> <li>• Roadwise Working Group</li> <li>• Wanneroo BMX Raceway Club Relocation Working Group</li> <li>• Wanneroo Town Centre Advisory Group</li> <li>• Yanchep Lagoon Community Working Group (created Sept 2019)</li> <li>• Yanchep Two Rocks Technical Advisory Committee (disbanded May 2020).</li> </ul>	<ul style="list-style-type: none"> <li>• Construction Reference Group – Wanneroo Road and Ocean Reef Road</li> <li>• Department of Transport Two Rocks Reference Group</li> <li>• Elderbloom Community Care Centre's Board of Management</li> <li>• Joondalup Health Campus Community Board of Advice</li> <li>• Metro North-West Joint Development Assessment Panel</li> <li>• Mindarie Regional Council</li> <li>• North Metropolitan District Emergency Management Committee</li> <li>• North West Regional Road Sub-Group</li> <li>• Tamala Park Regional Council</li> <li>• Wanneroo Agricultural Society</li> <li>• Wanneroo and Districts Historical Society</li> <li>• Wanneroo Joondalup Local Emergency Management Committee</li> <li>• Western Australian Local Government Association North Metropolitan Zone</li> <li>• Western Australian Local Government Association State Council</li> <li>• Yanchep/Two Rocks Community Bus Management Committee</li> <li>• Yellagonga Regional Park Community Advisory Committee</li> </ul>



*Packed Monthly citizenship ceremonies in the Council Chambers draw enthusiastic crowds. Lockdown limited the ceremonies to eight this year.*



### Conduct of committee members

In addition to the Council Member Code of Conduct, the City has adopted a Code of Conduct for committee members, which applies to members of committees who are community members or stakeholders. The Code is aligned to the principles within the Local Government (Rules of Conduct) Regulations 2007.

### Attendance at committee meetings

The following table details the type and number of meetings held during 2019/20, and the attendance of each Council Member.

Elected Members	Arts Advisory Committee	Audit & Risk Committee	Bushfire Advisory Committee	Environmental Advisory Committee	Festival & Cultural Events Committee	Revenue Review Committee	Waste Management Advisory Committee
Mayor T Roberts JP	n/a	5	n/a	n/a	n/a	1	n/a
Cr L Aitken	n/a	7	n/a	n/a	n/a	1	1
Cr S Coetzee	n/a	6	n/a	n/a	n/a	n/a	n/a
Cr F Cvitan JP	2	7	n/a	n/a	n/a	1	3
Cr R Driver (not re-elected Oct 2019)	n/a	2	n/a	n/a	n/a	n/a	1
Cr S Fenn (not re-elected Oct 2019)	n/a	1	n/a	n/a	n/a	n/a	n/a
Cr L Flood	n/a	6	n/a	n/a	n/a	1	n/a
Cr D Hayden (resigned July 2019)	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Cr P Miles	n/a	6	n/a	n/a	n/a	1	1
Cr D Newton JP	n/a	5	2	n/a	n/a	1	1
Cr H Nguyen	n/a	4	n/a	n/a	n/a	1	n/a
Cr N Sangalli	n/a	6	n/a	1	n/a	1	2
Cr B Treby	n/a	7	n/a	n/a	n/a	1	1
Cr D Zappa	n/a	6	n/a	n/a	n/a	n/a	n/a
V Nguyen (elected Oct 2019)	n/a	4	n/a	n/a	n/a	1	n/a
G Parker (elected Oct 2019)	n/a	3	n/a	n/a	1	1	n/a
C Baker (elected Oct 2019)	n/a	5	n/a	n/a	1	n/a	n/a
J Huntley (elected Oct 2019)	n/a	5	n/a	n/a	n/a	1	n/a

## Dates of Committee meetings

The table below records the dates of committee meetings held in 2019/20.

Elected Members	Arts Advisory Committee	Audit & Risk Committee	Bushfire Advisory Committee	Environmental Advisory Committee	Festival & Cultural Events Committee	Revenue Review Committee	Waste Management Advisory Committee
2019	23 July	13 Aug 3 Sept 29 Oct 19 Nov	28 Oct	22 July	25 Nov	Nil	10 Sept 19 Nov
2020	3 March	18 Feb 17 Mar 12 May	22 June	Nil	Nil	16 June	25 Feb

## Disbanded and created committees and working groups

In May 2020, the Yanchep Two Rocks Technical Advisory Committee was disbanded. In September 2019, the Yanchep Lagoon Community Working Group was created.

### Audit & Risk Committee

Legislation in WA states that local governments must appoint a minimum of three members to the Audit Committee from Council. In addition, the terms of reference for the committee allow membership of Council Members or one or more external members who have the requisite knowledge and skills to provide benefit to the committee. The Council has determined that external membership is not required at this time.

The terms of reference for the committee were reviewed, and endorsed by the Council in May 2020.

The role of the committee is to liaise with internal and external auditors so that the Council can be satisfied with the performance of the local government in managing its affairs. The committee also advises the organisation on the management of business enterprise risks, the strategic risk register and high-risk issues.

The Council adopted an internal audit charter and an internal audit methodology that is applied by the Internal Audit Team. Membership of the Audit & Risk Committee comprises the Mayor and all Councillors. On 29 October 2019, Cr Zappa was elected the Chair and Cr Treby the Deputy Chair of the Audit & Risk Committee.

The Audit & Risk Committee met seven times:

- 13 Aug 2019
- 3 Sept 2019
- 29 Oct 2019
- 19 Nov 2019
- 18 Feb 2020
- 17 Mar 2020
- 12 May 2020

### Compliance

The state government Department of Local Government, Sport and Cultural Industries (the department) requires each local government to complete an annual audit of its compliance with the LG Act for the previous calendar year and to submit the results by the end of March. The Council is required to adopt the compliance audit return, which is to be signed by the Mayor and CEO and submitted to the department. The Audit & Risk Committee receives a report on the results of the compliance audit and recommends its adoption to the Council.

In accordance with Regulation 17 of the Local Government (Audit) Regulations 1996, the Audit & Risk Committee received a report on 18 February 2020 from the City's Internal Auditor. The report related to the CEO's three-yearly review about the appropriateness and effectiveness of the City's systems and procedures in risk management, internal control and legislative compliance. The next review is to be completed in 2022/23.



## Citizenship ceremonies

The City conducted eight citizenship ceremonies during the 2019/20 calendar year, excluding the Australia Day ceremony. On 26 January 2020, the City invited over 3,000 conferees and their guests to attend a large citizenship ceremony held at the Wanneroo Showgrounds. Citizenship ceremonies are normally held once a month at the City of Wanneroo Civic Centre. However, due to COVID-19, all ceremonies after March this year were conducted online by the Department of Home Affairs.



**Belonging** New citizens take the pledge at a citizenship ceremony in the Council Chambers.

**Thank you** Premier Mark McGowan, Mayor Tracey Roberts and Deputy Mayor Frank Cvitan are pictured with recipients of Australia Day awards, given to people who have made a significant contribution to the City.



On 26 January 2020, the City invited over 3,000 conferees and their guests to attend a large citizenship ceremony held at the Wanneroo Showgrounds.

## Corporate governance

Corporate governance is a system that directs and controls local government and allows for better decision-making. Sound decision-making helps to instil a culture of confidence in the Council and protects it from unfair criticism. Corporate governance also includes the relationships that Council has with stakeholders and the goals that direct the institution.

The City's adopted Corporate Governance Framework provides a basis for us to practice good governance in providing services and facilities, by proper and democratic government, to the broad range of people who have a stakeholder interest in the City. This includes residents, commercial and retail businesses, workers, and local, national and international visitors.

Through the framework, we provide clear guidelines for the roles of the Council, Council Members, the CEO and employees, ensuring that all responsibilities are properly allocated and discharged by those accountable.

To increase accountability to ratepayers and the community, we have adopted international ISO Standards. Our initial focus was on developing a consistent and integrated corporate approach to manage quality (ISO9001), safety (ISO14001) and the environment (ISO14001). Such use of international standards provides a formal structure to help us improve our management and set priorities. This will increase our business capability, strengthen compliance, and enhance the delivery of community services and outcomes.

As part of the standards process, we identified the need for a modernised information system to capture how we manage governance of quality, safety and the environment across our internal business operations, and in the provision and management of services and facilities. A key focus this year was on preparing for corporate use of the new information system to be introduced in 2020/21, providing increased transparency and enabling improved governance and accountability.

### Ethics

The City has a zero tolerance approach to fraud, corruption, bribery and misconduct and has implemented a Fraud and Misconduct Control and Resilience Framework to prevent, detect and respond to misconduct and fraudulent or corrupt behaviour. This framework is aligned to the Standards Australia AS 8001:2008 Fraud and Corruption Control and represents our proactive approach to:

- ensuring and maintaining the highest ethical standards, and reinforcing the City's values of customer focus, improvement, accountability, collaboration and respect
- minimising, if not eliminating, opportunities for fraud, corruption and misconduct to occur at, by or against the City
- providing a clear statement to employees, contractors and Elected Members that fraud, corruption and misconduct are not acceptable and will not be tolerated
- ensuring that all parties are aware of, and accountable for, their responsibilities in relation to the prevention, detection and response to fraud, corruption and misconduct risks and incidents
- enabling sound corporate governance, robust internal controls and transparency.

We have a dedicated Governance and Legal Team responsible for investigating allegations of fraud, serious misconduct and corruption. The team is currently facilitating information training in relation to the framework.

As part of the City's annual internal audit plan, a comprehensive fraud, misconduct and corruption risk assessment was undertaken in February 2020 by the City's internal auditor. The final report that was presented to the City's Audit & Risk Committee in May 2020 formed the opinion that while the City had a robust control framework in place, improvements could be made. The report identified four moderate risk rated findings relating to fraud avoidance processes, maintaining up-to-date fraud registers, and consideration for fraud systems and guidelines.



*Top of the C-suite CEO Daniel Simms shares a lighter moment at the 2019 mayoral swearing-in. Mr Simms has been chief executive officer at the City since 2008.*



Our approach to seeking advice about and reporting unethical or unlawful behaviour is included within the employee Code of Conduct, Council Members Code of Conduct, Committee Members Code of Conduct and Statement of Business Ethics. Code of Conduct training is provided to all new employees and Council Members during their induction and the Statement of Business Ethics is provided to all suppliers as part of the City's contract documentation.

We provide an online form on our website to report suspected fraud and misconduct. This page includes comprehensive information in relation to the framework. The form can be completed anonymously and allegations are treated confidentially. Reports received via the form or from other sources are investigated by qualified investigators in accordance with the principles of natural justice.

Five allegations or complaints were dealt with during the year. The matters related to:

- failure to disclose a gift within ten days of receipt
- suspicion of serious misconduct
- allegation that an unknown employee of the City had used their position to benefit a friend
- non-compliant sale of a resident's dog
- disclosure of official information.

Of the five matters reported above, three were investigated and closed with no findings. The non-compliance with gift provisions was reported to the Corruption and Crime Commission with no further action required and one matter remains outstanding.

#### **Statement of Business Ethics**

The City has adopted a Statement of Business Ethics to provide guidance to our contractors, service providers and suppliers. Our six key business ethical principles are safety, ethics and integrity, governance, openness and effective communication, value for money, and sustainability.

#### **Conflict of interest and Gifts & Benefits**

Council Members, CEOs and other local government employees occasionally receive gifts. The community expects public officers to perform their duties efficiently and to use public resources prudently free from influence.

The LG Act and associated Regulations require the City to adopt a Code of Conduct. The Code forbids an employee from accepting a prohibited gift from a person ('donor') who is undertaking or seeking to undertake an activity involving a local government discretion or who is reasonably believed to be intending to do so. An employee who accepts a notifiable gift from a donor is to declare the gift to the CEO.

Our Gifts and Benefits Policy and associated management procedure establishes a common understanding of appropriate conduct expected of all employees in relation to gifts, benefits and hospitality, and the resultant potential for a conflict of interest to arise.

#### **Business Continuity Management**

Business continuity is an organisation's ability to maintain essential functions during and after a disaster has occurred. We responded to the disasters of bushfire and COVID-19 this year through our Business Continuity Management framework, implementing all recommended risk mitigations by authorities and ensuring COVID-safe plans were in place.

Implementing our BCM framework builds high-level resilience in services and sites when facing major adverse incidents. Each year we conduct a desktop review with each service unit to review continuity information and maintain currency. In response to COVID-19, we invoked our Crisis Management Plan and developed a new pandemic plan to help our recovery.

#### **Risk management**

Risk governance is the effective oversight of risk management, including the mechanisms used to hold the City, committees, individuals and contractors accountable for requirements set out in the Risk Management Framework.

The CEO and other members of the Executive promote a positive and sensible approach to risk management, and continuous improvement of risk practice across the organisation.

Risk governance is achieved by incorporating oversight responsibilities within existing governance structures and is facilitated by appropriate reporting mechanisms.

This increased visibility of risk information and the relevant governance responsibilities supports effective risk governance that continues to drive accountability throughout the City and ensures we comply with Regulation 17 of the *Local Government (Audit) Regulations 1996*.

All local governments faces a broad range of risks in varied situations. Most of the risks we face are rated moderate and some are rated low or even insignificant. But if not managed, risks may prevent us from meeting our strategic objectives, daily operations and projects. We have adopted a city-wide approach to establishing a risk management culture. This involves identifying, analysing, reporting and recording risk in all situations, and considering risk throughout all levels of strategic thinking and decision-making. This approach aligns with the Standard Australia for Risk Management Principles and Guidelines (AS ISO 31000:2018).

The following risk management activities were completed in 2019/20:

- The Council adopted our updated Risk Policy, risk appetite statements and risk assessment criteria in July 2019.
- Enterprise risk management training material was developed to give effect to these documents.
- Face-to-face training was delivered to each service unit from January to March 2020. Training was suspended in March due to COVID-19 and recommenced in July, with three service units to still complete the training.
- Strategic and corporate risk workshops were held throughout the year. The workshops reviewed existing risks and considered any emerging risks. Annual operational risk workshops scheduled for March were rescheduled to later in the year.
- An e-Learning module for enterprise risk management was developed and will be rolled out in 2020/21.
- Ongoing ad hoc risk training aligned to ISO 31000 principles was provided to relevant employees.
- Ongoing review and update of business continuity plans at service unit and directorate levels continued.
- Our Crisis Management Plan was updated and training of incoming Crisis Management Team members continued.

### COVID-19 recovery plan

Responding to the unprecedented impact of COVID-19, we developed a new pandemic plan, pandemic action plan and recovery plan that were monitored throughout the immediate phase of pandemic. The Enterprise Risk Team provided ongoing support to the Crisis Management Team, undertaking regular weekly meetings, sharing daily updates from agencies, and maintaining updates to relevant plans. The team also helped develop a recovery decision-making matrix tool for the recovery phases of the pandemic.

### Risk registers

The City maintains three levels of risk registers within its Enterprise Risk Management Framework, as discussed below.

### Strategic risks

Strategic risks are risks that may affect the achievement of our Strategic Community Plan (SCP) and are aligned with the objectives of the SCP to assist with planning. The Audit & Risk Committee reviews and oversees progress and updates on all strategic risks quarterly in accordance with their terms of reference. The strategic risks were reported to the Audit and Risk Committee in August 2019, November 2019 and March 2020.

In May 2020, the terms of reference for the Audit & Risk Committee were amended to reflect the updated Risk Policy. These amendments changed the requirement for strategic risk reporting to a six-monthly basis with the next report due in September 2020.

Eight strategic risks are currently captured in our strategic risk register:

- long-term financial planning
- integrated infrastructure and utility planning
- water availability
- economic growth
- strategic asset management
- climate change
- stakeholder relationships
- LG Act review

It is important to note that our Strategic Community Plan remains on the City's risk watch list.

**Coastal management** New and extended rock groynes trap sand and protect the shore naturally. Construction continues as part of the Quinns Beach Long Term Coastal Management Study.





### Corporate risks

Corporate risks are systematic risks that may affect business operations across the City. These risks are aligned against the Corporate Business Plan and annual operational plans, and are managed and monitored by the Administration. The Audit & Risk Committee oversees the management of corporate risks rated 'extreme' and 'high' every six months.

There are currently 23 corporate risks captured in the corporate risk register. These risks were presented to the Audit & Risk Committee for noting in September 2019 and March 2020.

### Operational risks

Operational risks are risks that may affect a single directorate, service unit or project and are aligned to plans for each group or project. They are reviewed annually by each directorate leadership team. Each directorate also maintains an operational risk register. This year, annual reviews of operational risks for all directorates were deferred to October 2020 due to COVID-19.

### Insurance broking and risk management services

The Local Government Insurance Service (LGIS) works with the City to provide a unique and tailored suite of insurance and risk management services. The service, incorporating LGIS workcare, liability and property funds, provides a pooled fund and mutual scheme for local governments in WA. The scheme allows the City to take control of risk and minimise costs as an alternative to traditional insurance. A contribution from the City is required to fund the actual and potential costs of exposure to risk. Our positive claims performance over recent years has resulted in an annual dividend disbursement to the City.

### Insurance premiums

Our overall insurance expenses (contributions and premiums) in 2019/20 were \$2.2 million. We continue to strive to achieve lower cost premiums while maintaining comprehensive cover for insurable risks by implementing effective risk and injury management processes.

### Internal audit

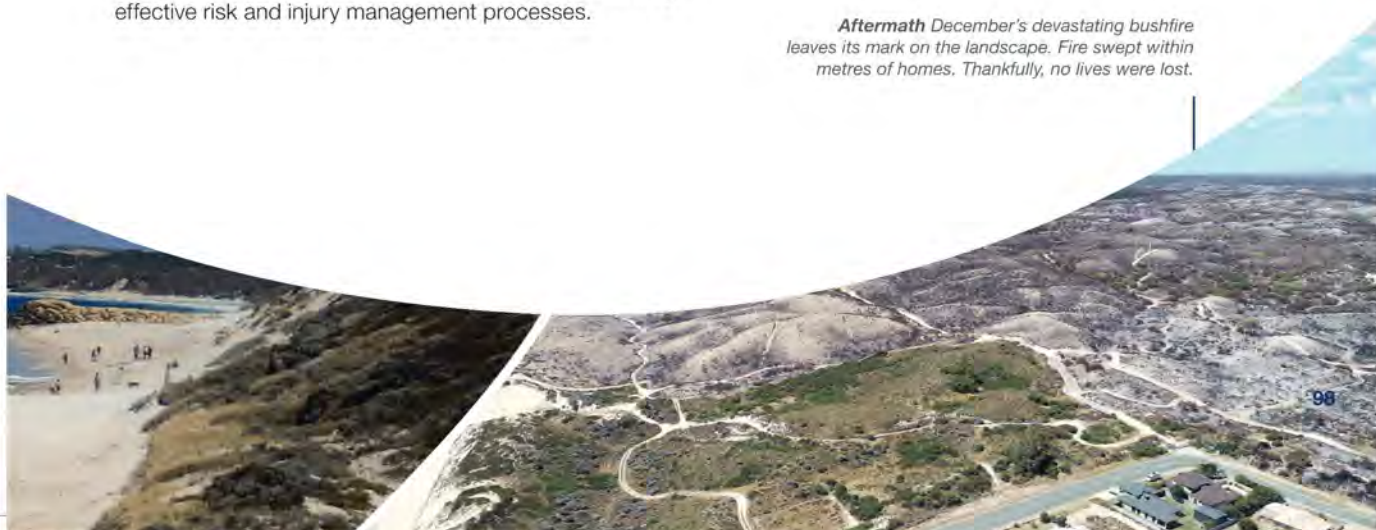
Our internal audit functions comply with Institute of Internal Auditors' standards. The function is shared between internal audit service providers (William Buck Consulting WA) and in-house resources. The contract held with William Buck Consulting was extended for six months until January 2021 due to COVID-19. Similarly, the internal audit plan was temporarily suspended. The Audit & Risk Committee receives the results of all completed internal audits as well as a quarterly report from the internal audit service provider that covers the progress of agreed management actions. These actions are captured in the City's internal audit log.

Regulation 17 of *Local Government Audit Regulations 1996* places responsibility on local governments to review their audit systems and procedures in relation to risk management, internal controls and legislative compliance every three years. As a result, the Audit & Risk Committee receives the relevant audit reports every three years.

In 2019/20, William Buck Consulting and the City's in-house resources conducted internal audits or reviews of the following areas:

- project management
- records management
- compliance audit return
- coastal safety
- Regulation 17
- fraud & misconduct risk assessment review
- Addison Park Project review.

*Aftermath* December's devastating bushfire leaves its mark on the landscape. Fire swept within metres of homes. Thankfully, no lives were lost.





### External audit

Under new legislation enacted in 2017, the Office of the Auditor General (OAG) provides external audit services to local government. On 7 February 2019, the OAG provided the City with a letter outlining the responsibilities of the City, including the CEO and Council, for auditing our annual financial statements. The letter was reviewed at the Audit & Risk Committee meeting held on 19 March 2019 and recommended to the Council on 9 April 2019 for authorisation.

### Significant audit issues

During 2019/20 statutory audit, there were no significant audit findings.

### Project governance

Project management is the process of leading the work of a team to achieve goals and meet success criteria at a specified time. The City operates a formal approach to project management and has adopted a Project Management Framework to ensure good practice. The framework sets out five processes (initiation, planning, execution, closure and monitoring, and controlling) as standard to support the project life cycle. These principles align with the two main methodologies of project management – the Project Management Body of Knowledge Framework (PMBOK), and Projects in Controlled Environments (Prince2).

Our Project Management Office oversees project-related governance processes and facilitates the sharing of resources, methodologies, tools and techniques. Each year, in consultation with Council, a number of major projects are identified as 'top projects'. These projects (of significant community interest or financial value or both) are specifically reported against on a monthly and quarterly basis to Council and the Audit & Risk Committee, enabling effective and efficient management.

### Local Government Act review

The first comprehensive review of local government in 20 years resulted in the enactment of the Local Government Legislation Amendment Act in 2019. The Amendment Act addressed the following key areas:

- Elected Member training
- treatment of gifts
- Code of Conduct
- changes to the Local Government Standards Panel
- best practice standards for CEO recruitment, performance review and early termination
- electronic availability of information.

In order to obtain greater administrative efficiencies, we continue to review and update our policies and processes to align with the changes to the Amendment Act.

### Strategic Community Plan review

We started a major review of the SCP in 2019/20, with the community engagement process scheduled to start in early 2020/21.

### Corporate Business Plan mid-year review

During the mid-year review of the CBP and budgets conducted in December and adopted in February, the timeframes for priorities and annual actions for projects were reviewed. Where required (largely due to project delays), timeframes were extended beyond the original completion dates to ensure we continue to deliver value for the community.

At the Council meeting held on 10 February 2020, the changes set out below were adopted.

***On the move** Residential development in the north of Wanneroo. More than 130,000 dwellings are planned, with about 17 new residents moving to the City each day.*





### Changes to existing initiative descriptions

Existing initiative description	Proposed description
Develop and implement a service approach for the City and Yanchep Beach Joint Venture	Develop a Service Level Agreement between the City and Yanchep Beach Joint Venture for the delivery of economic development initiatives
Prepare Local Planning Strategy	Prepare Local Planning Strategy and Scheme
Prepare Local Planning Scheme No. 3	Amendment to District Planning Scheme no. 2
Pilot stakeholder system for the Customer and Stakeholder Management Framework	Pilot a stakeholder software solution for the CEO's strategic stakeholder management providing input to the organisational Customer and Stakeholder Management Framework
Implement the Strategic Policy Framework	Develop the Strategic Policy Framework
Implement the People and Culture Plan 2018–2022	Review and implement the People and Culture Plan 2018–2022
Implement a management system for Environment and Asset Operations	Develop and implement organisational integrated management system aligned to international standards (ISOs)

### New initiative added to 2019/20 CBP

#### Initiative description

Activate Yanchep hub for economic development initiative

### New KPIs added

Key performance indicator	Unit of measure	Proposed target (%)	Comment
<b>Uncertified building permit applications processed within 25 business days</b>	% processed within 25 business days or agreed timeframes	90	Separate processing of uncertified building permit applications from certified building permit applications due to different regulatory timeframes
<b>Development applications requiring consultation processed within 90 calendar days</b>	% processed within 90 calendar days or agreed timeframes	90	Separate development applications requiring consultation from development applications not requiring consultation due to different regulatory timeframes

*Play a few holes Carramar Golf Course is the jewel of the Central ward. The City maintains two beautiful golf courses, contributing to our community's active lifestyle. The other is at Marangaroo.*





## Initiatives deferred

The following initiatives were deferred for completion in FY2020/21.

Existing initiative	Comment
Finalise facility strategic plans (as detailed in the Community Facility Planning Framework)	To be completed following review of intended approach to incorporate standards of provision
Implement service delivery options for Animal Care Centre facility	Delay in site selection requires project extension into 2020/21
Further consultation with DFES and the Volunteer Bush Fire Brigades on Emergency Management Model review options	To be completed following review of the City's Bush Fire Brigades Local Law 2001
Implement the Place Framework Implementation Plan	Project delays require extension into 2020/21
Develop Local Area Plan (LAP) for Wanneroo and implement LAP for Girrawheen/Koondoola and Yanchep/Two Rocks	Project delays require extension into 2020/21
Develop a Service Level Agreement between the City and Yanchep Beach Joint Venture for the delivery of economic development initiatives	Project delays require extension into 2020/21
Strengthen community participation and engagement by undertaking continuous improvement through mechanisms such as Local Area Planning	Project delays require extension into 2020/21
Consider and implement findings of community hubs review (to meet the changing service expectations in place)	Project delays require extension into 2020/21
Develop long-term library facilities plan	Research and development taking longer than anticipated – requires extension into 2020/21
Pilot stakeholder system for the Customer and Stakeholder Management Framework*	Pilot software procurement delayed. Initiative to be completed in early 2020/21



*Bird's eye perspective The City's South ward stretches out from Kingsway Regional Sporting Complex to Yellagonga Regional Park and Kingsway Shopping Centre over to the ocean in the far distance.*



## Changes to existing KPI descriptions

Existing key performance indicator	Proposed KPI description	Comment
Maintain the delivery of community safety outcomes in collaboration with the relevant stakeholders	<b>Maintain the delivery of community safety outcomes in collaboration with the relevant stakeholders (Bush Fire Advisory Committee and other partnerships)</b>	Provide clarity regarding activity to be measured
Address all community safety customer requests within the agreed timeframes	<b>Respond to all community safety customer requests within the agreed timeframes</b>	Provide clarity regarding activity to be measured
Growth in library memberships as a % of total population (number of members/total population)	<b>Increase number of library memberships (unit of measure to change to number of memberships)</b>	Population statistics are only available on an annual basis and will be maintained in the Annual Report. Updated descriptor will allow for easier monitoring of outcomes
Growth in the number of visits to the libraries	<b>Maintain the number of visitors to the libraries. Unit of measure to change to % change in number of visitors</b>	Unable to implement plans to increase visitor numbers until implementation of new service model
Increase community participation rate in museum, heritage and arts activities	<b>Maintain community participation rate in museum, heritage and arts activities. Unit of measure to change to % change in number of participants</b>	Participation numbers are highly seasonal and depend on the weather
Building permit application processed within regulatory timeframes or timeframes agreed by the applicant	<b>Certified building permit applications processed within ten business days</b>	Provide clarity regarding activity to be measured
Development applications processed within regulatory or timeframes agreed by the applicant	<b>Development applications not requiring consultation processed within regulatory 60 calendar days or timeframes agreed by the applicant</b>	Provide clarity regarding activity to be measured
Minimise lost time injuries	<b>Change unit of measurement to lost time injury frequency rate</b>	Change to reflect Worksafe Australia Workplace Injury and Disease Recording Standard reporting measure
Address the City's customer requests within service level agreement	<b>Respond to customer requests within the City's Customer First standards</b>	Provide clarity regarding performance to be measured

Sound decision-making helps to instil a culture of confidence in the Council and protects it from unfair criticism.

## Change to existing KPI targets

Key performance indicator	Unit of measure	Adopted target (%)	Proposed target (%)	Comment
Address all community safety customer requests within the agreed timeframes	% of all customer requests responded to within relevant timeframe	95	100	Change to activity allows for higher performance target
Certified Building permit applications processed within 10 business days	% processed within regulatory or agreed timeframes	100	95	The reduction in the target is to cater for the measurement of the applications outside of regulatory timeframes but within applicant agreed timeframes
Development applications not requiring consultation processed within regulatory 60 calendar days or timeframes agreed by the applicant	% processed within 60 calendar days regulatory or agreed timeframes	100	90	The reduction in the target is to cater for the measurement of the applications outside of regulatory timeframes but within applicant agreed timeframes
Maintain the level of purchasing from local business	% of purchase orders from local businesses	30	20	Purchasing Policy has changed to define local business to only those based in Wanneroo (previously included Joondalup). Target will be unachievable with new definition
Respond to customer requests within service level agreement timeframes	% of requests responded to within the timeframe	100	97	Our customer service charter sets the overall customer response timeframe; however, some request categories have longer response timeframes



**Heart-stopping action** Wanneroo Raceway is the home of motor sport in Western Australia. Owned and operating by the WA Sporting Car Club, it attracts major race meets each year, the biggest being the Perth SuperSprint. The three-day event draws crowds of over 50,000 people.



## Existing KPIs to be removed from CBP reporting

Key performance indicator	Comment
Address all public health issues within agreed statutory timeframes	To be monitored internally and reported on to Executive. Overall Customer Request response rates to continue to be reported quarterly
Develop Local Area Plans aligned to the distinctive character of the relevant place	Replication of initiative
Maintain the delivery of community safety outcomes in collaboration with the relevant stakeholders	To be monitored internally and reported on to Executive
Address all community safety customer requests within the agreed timeframes	To be monitored internally and reported on to Executive. Overall customer request response rates to continue to be reported quarterly
Comply with emergency management legislative requirements	To be monitored internally and reported on to Executive.
Delivery of parks maintenance as per the annual schedule/plan	
Delivery of parks capital projects on time and within the relevant budget	To be monitored internally and reported on to Executive. Overall capital works projects delivery to continue to be reported quarterly
Address all planning and building compliance customer requests within the agreed timeframes	To be monitored internally and reported on to Executive
Improve on the delivery of transport and drainage capital projects on time and within the relevant budget – increase on 3-year trend	To be monitored internally and reported on to Executive. Overall capital works projects delivery to continue to be reported quarterly
Council reports referred back for further information	To be monitored internally and reported on to Executive. Annual result to be included in Annual Report.
Increase the accessibility of online data	Duplication of improve the ratio of requests received via online channels to traditional channels KPI
Comply with information management legislation	Duplicate of KPI freedom of information responses completed within 45 calendar days or as agreed with customer
Reflect community aspirations in the Strategic Community Plan and actioned through the Corporate Business Plan	Unable to be measured – delete
Manage identified risks on strategic, corporate and operational levels	To be monitored internally and reported on to Executive
Extreme and high risks on the strategic and corporate risk registers managed and reported on time	

Key performance indicator	Comment
Minimise workers compensation claims	To be monitored internally and reported on to Executive. Annual result to be included in Annual Report
Minimise workers compensation costs	
Comply with Accounting and Budget Policy	
Deliver a proactive planning compliance inspection program (DA referrals and Sand Drift)	
Increase investment on non-road transport infrastructure	
Improve on asset sustainability ratio	
Deliver proactive community safety programs through joint venture with WA Police and community engagement initiatives	
Comply with Planning and Development Act and State Planning Policy	
Occupancy permits processed within 10 business days as a growth council	
WA Planning Commission subdivision referrals processed within regulatory timeframes or timeframes as agreed with the WAPC	
Structure plans referrals processed within regulatory timeframes or timeframes as agreed by the WAPC	
Comply with public health legislative requirements and standards in relation to caravan parks and public swimming pools sampling	
Deliver proactive disease prevention programs at relevant businesses within timeframes (skin penetration and hairdressing establishments)	
Maintain delivery level of proactive built environment inspection programs (public building, lodging house, event and caravan park inspections)	
Maintain delivery level of pollution control programs (noise, asbestos, air, soil and water) as per the service standards	

## External partnerships

The City acknowledges the role strong partnerships play in advancing the range and quality of services to residents and businesses as well as ensuring that policy is current and well informed.

We work with a range of national and state-based organisations to promote issues of shared interest and to collaborate in advocating for key priorities. For example, the National Growth Areas Alliance (NGAA) and the Growth Areas Perth and Peel (GAPP) are two organisations where the City shares interests relating to high-growth outer metropolitan councils. Both groups have over ten years of collective experience in bringing the unique issues faced by high-growth outer metropolitan councils to the attention of decision-makers and funders. Mayor Tracey Roberts is the Deputy Chair of NGAA; the City's CEO Daniel Simms chairs the GAPP group.

Membership of the Committee for Perth, Committee for Economic Development Australia (CEDA) and Economic Development Australia (EDA) also present us with

opportunities to collaborate on key issues such as job creation, economic development and being in touch with the latest research and policy.

Working with groups such as the Wanneroo Business Association is essential to ensure the City and businesses working together on key issues such as the recovery from COVID-19, and building business capacity and capability.

The Australian Local Government Association (ALGA) is the national voice of local government, representing 537 councils across the country. Mayor Tracey Roberts has served as vice-president of ALGA since 2018. The City is also a member of the state local government association, WALGA. Mayor Roberts was elected president of WALGA in March 2020, the second woman to be elected to the position.

Membership of LG Professionals WA enables the City to participate in the annual Australasian Local Government Performance Excellence Benchmarking Program along with 115 other local governments across Australia and New Zealand. Further detail on this program and the benchmarking results can be found on **page 146**.



*Place-based* New sports amenities building at Shelvock Park, Koondoola. The City has clustered 36 suburbs into seven local areas through its place-based approach. Girrawheen-Koondoola is one of three places the City has prioritised to brand as a distinct 'place'.



## Facility hire subsidies

The City provides facilities (spaces and places) for a variety of functions, events and activities for the community. Under the Facility Hire and Use Policy, certain clubs, organisations and groups can qualify for subsidised use of City facilities. They include:

- junior and senior clubs and organisations
- service clubs and charitable institutions
- emergency service organisations
- disability groups
- City Council Members.

During 2019/20, the City generated \$2,347,338 through fees and charges for the use of facilities. After discounting for subsidies under the Facility Hire and Use Policy (an amount of \$1,662,091), a total of \$685,247 was collected.



**Major refit** Dennis Cooley Pavilion at Hudson Park in Girrawheen stands tall after a \$1.06 million upgrade. The formerly aged structure is well used by the community groups, including West Coast Cricket Club, Westside Steelers Gridiron Club, Balga Cricket Club, Greyhounds Christian Soccer Club, the Congolese Soccer Club Association and Vietnamese Culture Association.

## Developer contribution arrangements

The City uses developer contribution arrangements to collect money to pay for new infrastructure necessary to accommodate urban growth. Developing landowners are responsible for the provision of standard infrastructure (such as roads and drainage) as well as community infrastructure (such as Library's and community buildings) that will be needed by the future communities.

Within contribution areas, a landowner is required to make a contribution towards the infrastructure and the City will manage these monies to acquire land and build the infrastructure defined in the DCP.

A contribution scheme arrangement has force and effect through the local planning scheme and provides the legal framework to administer the developer contribution arrangements, including the annual review of estimated costs.

In the past year, the City has completed numerous outstanding actions relating to the administration of developer contribution arrangements, which includes the completion of annual reviews, stakeholder engagement and independent auditing of the East Wanneroo Cells 1-9 and the Yanchep/Two Rocks and Alkimos/Eglinton Developer Contribution Plans (DCPs).

Further information on the City's developer contribution arrangements is available on the City's website and the following link: **Developer contribution schemes - City of Wanneroo.**



## Contracts and procurement

### Legislation and policy framework

All procurement is undertaken in compliance with the requirements of the LG Act and the Local Government (Functions and General) Regulations and in accordance with the City's Purchasing Policy and Statement of Business Ethics.

The City has systems in place to manage procurement and contracts, and the Purchasing Policy sets out the relevant procurement thresholds in respect of seeking quotations and calling public tenders.

The status of contracts awarded through the public tender process is reported to the Audit & Risk Committee on a six-monthly basis.

Legislative changes due to COVID-19 helped us to further support local businesses through procurement exemptions and extensions of existing contracts. An increase to the public tender threshold to \$250,000 also provided opportunities to source from invited businesses on a quotation basis, streamlining the process for those procurements to that value.

The legislated tender exemption for contracting with Aboriginal business was also clarified and – together with local suppliers – indigenous and disability enterprise businesses continue to be a focus of the City's approach to sustainable, social procurement initiatives.

Increased requirements relating to pre-qualified supplier panels for local government entities means the City is less likely to be able to establish our own panel arrangements and will seek to use WALGA and state government preferred supplier arrangements where effective and practicable.

The City also reviewed the findings resulting from the Office of the Auditor General's Report into Local Government Contract Extension and Variation Report issued in May 2020. The review ensured our current practices comply with the OAG's recommendations with some process related documents being refined.

We also continued to engage prospective suppliers in corporate social responsibility for procurement (environmental considerations, buy local, reconciliation action plan, and access and inclusion).

We updated our Purchasing Policy, further strengthening our commitment to sustainable and social procurement practices, including the mandatory weighting of environmental and 'buy local' considerations, particularly with reference to businesses located within the City's boundaries.

### Strategic procurement roadmap

Actions arising from the City's Strategic Procurement Roadmap and achieved during the year:

- Deployment of updated Purchasing Policy, Procurement Corporate Guideline (PCG) and Contract Management Guideline (CMG)
- Streamlined the procurement process including application of digital signatures for contracts and supporting documents
- Building system capability – participated in new Financial Management Information System configuration workshops for procurement and inventory management
- Strengthened the alignment between the Contract Management framework and the PMO framework
- Implemented sustainable procurement initiatives – Buy Local, Environment, AIP and RAP schedules to tenders and formal quotes were revised and implanted
- Enhanced Contract Management System capability through an upgraded version and to a 'Cloud' based solution.
- Undertook supplier spend analysis laying the foundation for a future supplier engagement strategy.
- A process to review and refine current on-boarding procurement training was commenced but deferred due to COVID impacts.

A further initiative was to enhance compliance education and awareness and the quality of procurement support to City officers. Under this initiative, a number of existing policies and management procedures were condensed into an easy-to-follow and comprehensive pack containing:

**Nature play** Youngsters play at Dinosaur Park in Madeley, one of 295 playgrounds (42 nature play) the City maintains to encourage healthy and active lifestyles. It's a little kids' play paradise.







**Building boom** Safety assessment at construction sites ensure safety requirements are followed. The City received about 1,100 building permit applications from May to July – a 60% increase compared to the same period last year.

- **Purchasing Policy** – the lead document to City procurement approved by Council.
- **Procurement Corporate Guideline** – supports the Purchasing Policy with detailed guidance on compliance and best practice for procurement processes leading to the award of contract.
- **Contract Management Corporate Guideline** – supports the Purchasing Policy with detailed guidance on contract management activities and post-contract award processes.

### Public tenders, request for quotations and purchasing

One hundred and eighty formal procurement processes – including four expressions of interest, 64 public tenders, four restricted tenders and 108 requests for quotation (those above \$50,000) – were undertaken, with \$56 million of new contracts awarded. Significant contracts were awarded for the construction of new sports facilities at Halesworth Park (\$7.8m) and the Hartman Drive duplication (\$3.3m). Large term contracts were also established for processing comingled recyclables, bulk hard waste recycling and the supply, installation and maintenance of electrical irrigation infrastructure.

Probity and compliance are a key priority for the City. Our Contracts and Procurement Team used contract management software to ensure probity and compliance in these formal procurement processes. The software's e-tendering portal also streamlines the process of issuing and receiving tender and quotation documents.

The introduction of digitalised signatures through a licensed software solution by both the City and contractors resulted in an immediate improvement to the

preparation and turnaround time to execute contracts. The turnaround time with automating the process, improved from sometimes weeks to often within the same day, delivering savings to business and government.

The Procurement and Evaluation Plan is a compulsory planning document for major procurements. Along with the increase of the public tender threshold from \$150,000 to \$250,000, additional sub limits and process maps were implemented. This included the requirement for the plan to be used for all public tenders and request for quotations valued over \$100,000.

### Assessment of safety risk

'Safety' continues to be a weighted evaluation criterion in most public tenders and request for quotation documents. In addition, a minimum acceptable safety assessment must result for tenderers to be eligible for recommendation to award.

We updated an online tool used to assess occupational safety and health requirements. The refinement enabled officers to generate a tailored OSH questionnaire for inclusion in tender documents, creating an additional benefit to customers.

### Contract management system

Deployment of our online contract management system continued in 2019/20. We ensured new employees with contract management responsibilities had training and information on how to navigate and access essential contract information. To improve functionality, we began the process of upgrading the cloud-based version of the system, paving the way for the eventual deployment of a supplier portal.

### Business ethics and risk

Underpinning our Purchasing Policy is our commitment to ensuring that our business dealings with contractors, service providers and suppliers are conducted to the highest possible standard.

Our Statement of Business Ethics sets out the key principles expected when doing business with the City. As part of the procurement planning phase, independent probity advisory services are engaged for certain activities.

Exception reports to monthly purchasing transactions, including details on purchase orders placed, any anomalies and key statistics, are provided to service unit managers. This increased emphasis on analysis and reporting has led us to close out of all but one purchasing-related internal audit recommendation. An internal review register also ensures lessons learnt from probity reviews are captured and implemented.

An internal audit into procurement and financial management controls resulted in recommendations to refine and strengthen such controls, where appropriate. The City's new financial management information system is expected to increase functionality, leading to improved and automated procurement exception reporting.

### Education and training

We ensure all new and existing contract managers receive training in the use of the contract management system, both on its functionality and how it can be used in day-to-day contract management activities. Improved uptake of the system enhances the City's contract management practice, drives contractor and supplier performance, and gives value-for-money procurement outcomes. Along with providing ongoing support and training for project managers, our education focus continues to be on developing online interactive job aid materials for transactional purchasing. Further intensive training is planned for 2020/21 to cater for those officers who manage low-value, low-risk or ad hoc purchasing contracts.

We worked closely with the Local Government Insurance Scheme (LGIS) to deliver training in contract risk allocation to 40 managers and officers. The training raised awareness of key terms, common pitfalls and mitigation measures in contract management. Further sessions are planned.

### Supply chain

Procurement refers to the whole process of acquiring goods or services – from identifying a need, through to obtaining and paying for the goods or services. If relevant, it also includes the ongoing contract management and disposal of goods. During 2019/20, the City procured goods and services from 1,469 suppliers from a wide range of industry sectors. Total purchase orders were valued at \$137.5 million. The extent of upstream and downstream suppliers within the supply chain is presently largely unknown.

Of formal contracts entered into in 2019/20, for both capital and maintenance-related purchases, the top five procurement categories by purchase order value are shown below.

#### Purchase Order Value by Category



There were no significant changes to the City's organisational structure, operation and supply chain in 2019/20. Supplier selection processes are well defined and deployed. Supplier relationships are effectively managed with reporting to the City's Audit & Risk Committee on contract performance. No contracts were terminated during the year.



### Corporate social responsibility

Corporate social responsibility (CSR) is a type of business self-regulation with the aim of being socially accountable and ensuring that business is conducted in an ethical way. In local government, this means considering the social, economic and environmental impact of decisions and undertaking appropriate screening. In consideration of the supply of goods and services to the City, the Council gives preference to those organisations that are able to demonstrate sustainable business practices and that display high levels of CSR.

### Environmental screening

The City's tender document templates include an Environmental and Social Consideration Schedule. This schedule is typically included in tenders of goods/ services/works that may have an environmental impact and forms part of the non-weighted qualitative evaluation criteria. Suppliers are to inform the City about:

- environment management system certification
- environmental credential of the products/equipment/ material they propose to supply
- commitment in achieving environmental or sustainability initiatives.

Currently there is no mechanism to quantify how many suppliers are being assessed for this schedule or their contribution to environmental impact. However, where environmental factors are a priority, such requirements are typically detailed in the specification section of the tender document as mandatory requirements and the supplier is monitored for these requirements. To date, no supplier has had their contract with the City terminated as a result of an environmental impact outcome.

### Social screening

The City's tender document templates include an Access and Inclusion Schedule. This schedule brings the City's Access and Inclusion Plan (AIP) and the state's Disability Services Act 1993 to the awareness of suppliers. Along with other information, the schedule seeks the supplier's input to any alignment between their business operations and the AIP. Their response forms part of the non-weighted qualitative evaluation criteria.

Tender and quotation document templates also include an Environmental and Social Considerations Schedule. Where applicable, suppliers are to inform the City if the products, equipment and materials they propose to provide are socially responsible (such as produced in safe working conditions) and other good practice principles, as stated in the UN Global Compact. Currently, there is no mechanism to quantify how many suppliers are being assessed for this schedule and their contribution to social impact.

To date, no supplier has had their contract with the City terminated as a result of social impact outcome. It is recognised that further training is required to enable service units to understand the expectations of the City on suppliers in this area, the content of the City's AIP and how it relates to the goods/services/works that officers set out to procure in order to develop meaningful assessment of the supplier's social impact.

### Local supplier opportunity

Out of 1,469 active suppliers, 219 were local and had a registered business address within the boundaries of the City of Wanneroo. In 2019/20, expenditure on Wanneroo-based businesses was \$11.6 million (8% of total purchase order value). The City is committed to supporting local businesses and has a current target of 20% of the total number of purchase orders being placed with local businesses. Overall, 19.3% of purchase orders raised in 2019/20 were issued to local (City of Wanneroo) suppliers.

We have introduced a supplier order of priority for procurements, particularly those purchases within the \$50,000 threshold, with an increased emphasis on providing opportunities to local, indigenous and disability enterprise suppliers.

**Supporting local business** Construction has started on a new sports facility at Leatherback Park in Alkimos. The \$1.4 million project will contribute to 219 local suppliers.



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# Our Organisation

**Museum quality** A friendly face welcomes visitors to the Wanneroo Regional Museum. The modern exhibition space is based on a number of themes with objects ranging in size from a road roller to single egg scale. The City has two additional museums – Buckingham House and Cockman House.

- Organisational structure and our Executive Leadership Team
- Employee performance review process
- Advocacy and economic development
- Building business resilience under COVID-19
- Asset management
- External awards and nominations

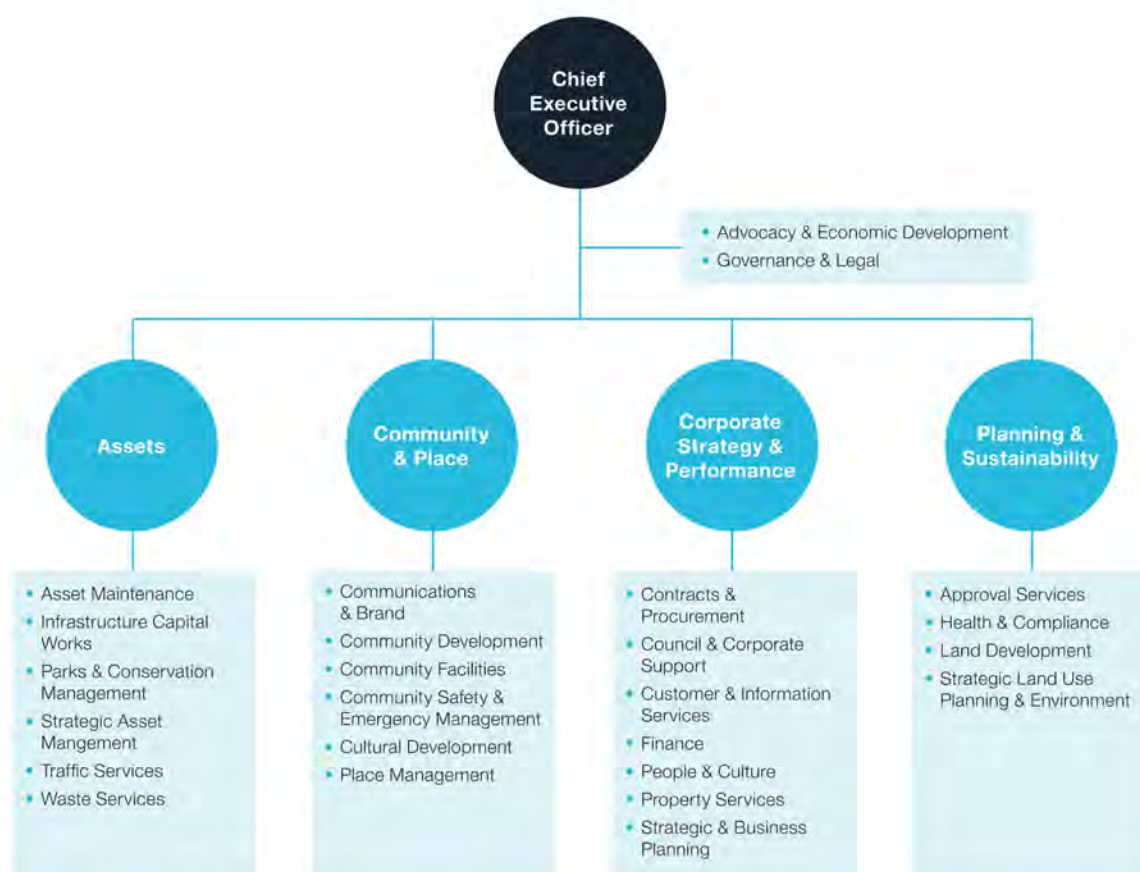




The Council is the governing body that appoints a chief executive officer. The CEO has responsibility for the day-to-day management of operations in accordance with Council's strategic direction as set out in the SCP and the four-year priorities of the CBP. Four directors, together with the CEO, form the Executive Leadership Team (ELT) that sets our strategic direction and monitors delivery of our commitments to government and the community. The ELT also provides leadership, driving the client-focused culture of the Council. The CEO is directly accountable to the Council elected by the residents of Wanneroo.

## Organisational structure

Our organisational structure is made up of the Office of the CEO and four directorates – Assets; Community and Place; Corporate Strategy and Performance; and Planning and Sustainability.



## Our Executive Leadership Team

During 2019/20, the ELT continued to apply the Business Excellence Framework to build organisational capacity and leadership capability and to deliver the objectives and outcomes of the SCP. Identified opportunities for improvement were prioritised and addressed through the integrated planning process. This ensured service were delivered in line with community expectations while continuing to strengthen the long-term sustainability of the City.

The ELT also continued to develop the City's governance framework and deployed projects and new initiatives through planned deployment and project management. Our new approach to annual service planning, piloted in 2016/17, is now well embedded. The service planning tool ensures all operational changes and allocation of resources (financial, assets and people) for the following year are well planned at an organisational level. This ensures the City's limited resources can be assigned to areas of greatest priority in accordance with the CBP objectives.

The following table details the members and services of the Executive as at 30 June 2020.

Daniel Simms: Chief Executive Officer		Services
	<p><b>Starting date:</b> 11 September 2008</p> <p><b>Degree:</b> Bachelor of Applied Science; Graduate Diploma in Business (Local Government Management) (Deakin University).</p> <p>Daniel has extensive experience in local government in both metropolitan and regional WA, working across many disciplines, including planning and development, finance and administration, governance and strategic planning.</p>	<ul style="list-style-type: none"> <li>• CEO Administrative Functions</li> <li>• Advocacy &amp; Economic Development</li> <li>• Governance &amp; Legal</li> </ul>
Harmander Singh: Director Assets		Services
	<p><b>Starting date:</b> 1 July 1996</p> <p><b>Degree:</b> Bachelor of Civil Engineering (Punjab University, India); Master of Technology (Civil Engineering) from the College of Agricultural Engineering (Punjab Agricultural University).</p> <p>Harmander has been employed at the City for over 24 years, including leadership positions for the past 14 years.</p>	<ul style="list-style-type: none"> <li>• Assets Maintenance</li> <li>• Infrastructure Capital Works</li> <li>• Parks &amp; Conservation Management</li> <li>• Strategic Asset Management</li> <li>• Traffic Services</li> <li>• Waste Services</li> </ul>
Debbie Terelinck: Director Community and Place		Services
	<p><b>Starting date:</b> 4 January 2017</p> <p><b>Degree:</b> Graduate Diploma in Business (Curtin University); Diploma in Human Resource Management.</p> <p>Debbie has more than 27 years experience in leadership roles and significant experience within local government across many disciplines. These include transport and roads, community development, library, arts and heritage services, recreation, sport and leisure, access and inclusion, and social programs.</p>	<ul style="list-style-type: none"> <li>• Communications &amp; Brand</li> <li>• Community Development</li> <li>• Community Facilities</li> <li>• Community Safety &amp; Emergency Management</li> <li>• Cultural Development</li> <li>• Place Management</li> </ul>
Noelene Jennings (PSM): Director Corporate Strategy and Performance		Services
	<p><b>Starting date:</b> 7 July 2014</p> <p><b>Degree:</b> Bachelor of Science (UWA); Graduate Diploma in Computing (Curtin University); Master of Commerce (Industrial Relations) (UWA).</p> <p>With over 30 years in senior leadership roles in state and local government, Noelene has been involved in information systems, planning emergency management, health, land information and governance. Noelene has also been an Australian Business Excellence Evaluator since 2000 and an Australasian Reporting Awards Adjudicator for the past two years.</p>	<ul style="list-style-type: none"> <li>• Contracts &amp; Procurement</li> <li>• Council &amp; Corporate Support</li> <li>• Customer &amp; Information Services</li> <li>• Finance</li> <li>• People &amp; Culture</li> <li>• Property Services</li> <li>• Strategic &amp; Business Planning</li> </ul>
Mark Dickson: Director Planning and Sustainability		Services
	<p><b>Starting date:</b> 11 September 2006</p> <p><b>Degree:</b> Bachelor of Arts (Hon.) in Urban and Regional Planning; Bachelor of Town Planning; Post-Graduate Diploma in Management Studies.</p> <p>Mark has over 19 years experience in senior leadership positions and over 26 years in local government.</p>	<ul style="list-style-type: none"> <li>• Approval Services</li> <li>• Health &amp; Compliance</li> <li>• Land Development</li> <li>• Strategic Land Use Planning &amp; Environment</li> </ul>



In 2019/20, the City's leadership continued to focus on efforts to strengthen corporate accountability, particularly in the delivery of projects and services reflecting commitments within the CBP. Summaries of the role of each directorate towards this goal are set out below.

**CEO** – provides overall leadership to the organisation and oversees the strategic planning, policy and program development across all aspects of our operations. The CEO is responsible for the system we work within, the support we provide to the elected Council and the implementation of Council decisions. The Office of the CEO encompasses corporate governance, legal advice, advocacy and economic development.

**Assets** – is responsible for ensuring the City's assets are strategically planned, built and managed to a high standard. This includes ensuring the effective and efficient deployment of resources to maximise benefits to the community. These benefits may be gained from major infrastructure projects (roads and buildings) and natural infrastructure (parks and coastal environments).

**Community and Place** – has a strong interface with the community, managing community infrastructure, programs and services as well as advocating for funding and services by other agencies. The directorate provides support for a range of community priorities, encouraging the growth of self-sufficient community organisations to assist them.

**Corporate Strategy and Performance** – addresses the full range of functions that deal with running the organisation. This includes a coordinated approach to corporate planning, monitoring and reporting while ensuring business processes and systems are effectively supported, reviewed and enhanced. The directorate's goals include facilitating continuous improvement, maintaining high corporate standards and delivering long-term financial sustainability.

**Planning and Sustainability** – is responsible for managing the functions of land use planning and development, from project inception, assessment and approval through to construction and delivery of new developments and communities.

### Changes in organisational structure

The City continues to make incremental adjustments and realignments to our structure to allow us to continue to deliver high-quality services to the community. In 2019/20 much of this work was focused on our strategic communications capability. As a result of this communications 'rethink', the Communications, Marketing and Events Service Unit was renamed the Communications and Brand Services Unit and the Events Team was transitioned to the Place Management Service Unit for a trial period of 12 months. This will allow us to test the alignment of community events to our place-based approach.

### Employee performance review process

Our workforce capability requirements are diverse and varied, with roles that span entry level administration and customer service through to professional specialist roles. We conduct annual employee performance reviews to set clear expectations, along with measuring and monitoring results. A PDRC process (performance development review conversation) is used to assist leaders and team members to review their performance against their key deliverables. In 2019/20, we transitioned PDRCs from a paper-based system to a digital format. This new tool increases value to the performance and development discussion as it encourages monitoring and discussions throughout the year, and links directly to the City's Learning Management System. It also improved access to people-related data on performance and learning. 95% of our employees participated in the PDRC process during the year. The remaining 5% were not required to undertake a performance review, in accordance with the relevant legislation.

**Under 4s** It's All About Play is a free community program for under 4s. Toddlers come along to play with homemade toys, find hidden wonders in discovery boxes or cuddle up with a good book. Here, toddlers at Clarkson library enjoy the program.





## Advocacy

Being one of the largest growing local governments in WA makes our role as an advocate for the community easier. With our knowledge and strong relationships, we are able to secure opportunities for our region that delivers jobs and prosperity for City residents and businesses. Advocacy supports issues identified by the community through the strategic planning process and, as they arise, directly through discussions with the Council. It is defined further as a proactive, whole-of-community, strategic approach aiming to influence decisions within state and federal political spheres and government agencies.

Even in this age of mass communications and multimillion-dollar advertising campaigns, it is safe to say that word-of-mouth is still one of the most important forms of human communication. And why we advocate through a range of channels. In some instances, we lobby by meeting with key people; in others, by letter writing. We advance our advocacy agenda at conferences and workshops as well as through campaigns for specific advocacy 'asks' or projects. As advocacy is an ongoing activity, it requires constant attention to opportunities and strong strategic leadership to build on relationships across the political spectrum. It also requires collaboration with other organisations – such as other high-growth outer metropolitan councils – across Australia and working with others who share a common issue.

The City has had a formal advocacy strategy since 2015, ensuring that our advocacy efforts are coordinated and collaborative, maximising our potential to attract federal and state funding and private-sector investment. The current list of advocacy projects is under review, as many projects, such as the train line to Yanchep, have been achieved. The list will be refreshed in 2020–21, depending on infrastructure needs and priorities, community expectations and funding opportunities.

For particular priority projects, please see **page 171**.

### 20 years of advocacy

The City of Wanneroo has a strong history in advocating for City projects, reflecting short- and long-term goals and slow and not-so-slow achievements. In a significant move more than 15 years ago, the Council resolved 'to survey both major State political parties to seek their views, and in particular the support they may offer the City, on several key planning and infrastructure projects'. As a result, the Administration sent a letter and survey to the two major political parties in WA at the time. They advised of the development of the City's Smart Growth Strategy to meet the demands of Wanneroo's population growth – estimating growth from 61,800 in 1996 to 147,000 by 2011. (Our population is now over 208,000). The correspondence recognised that the

City could not achieve the implementation of its Smart Growth Strategies acting alone, and sought political commitment in providing regional infrastructure funding support for strategic development projects.

Interestingly, some of the advocacy projects listed in the 2004 paper may seem familiar:

- extension of the Northern Suburbs railway
- extension of Mitchell Freeway to Neerabup Road, including construction of Neerabup Road from Connolly Drive to Wanneroo Road, and further to Hester Avenue
- Wanneroo Road dual carriageway – Joondalup Drive to Hall Road
- Wanneroo townsite streetscape and underground power Ariti Avenue to Pinjar Road
- Indian Ocean Drive connection of Lancelin to Wanneroo along the coast
- Eastern Wanneroo bypass road
- Old Yanchep Road
- disabled beach access ramp for Quinns Beach Foreshore
- bus service Two Rocks/Yanchep to Clarkson
- Kingsway Regional sporting complex – redevelopment and upgrade
- creation of a regional park and construction of a shared regional pathway and associated infrastructure Burns Beach to Mindarie
- Girrawheen/Koondoola revitalisation
- acquisition of land east of Alkimos – creation of another 'Kingsway'
- development of Two Rocks marina.

Some of the projects that have been successful advocated for include:

- extension of the railway to Yanchep, including three stations at Eglington, Alkimos and Yanchep
- Mitchell Freeway extension to Hester Avenue (in 2017) and then further to Romeo Road, Alkimos
- upgrades and new facilities at Kingsway Regional Sports Complex
- shared coastal pathway Burns Beach to Mindarie (underway)
- Two Rocks marina (Department of Transport with City input is working on this proposal)
- dualling of Wanneroo Road and Marmion Avenue.



Projects on the current list, such as the Alkimos Regional Open Space, reflect the long-term nature of advocacy and the need to make sustained effort over time. While successive Councils have shown resilience and tenacity to bring these projects to fruition, the same qualities are likely to continue to be needed with the COVID-19 recovery in the years ahead.

### Current areas of focus

With the federal election held in May 2019, new projects emerged and funding totalling \$12 million is expected to be achieved in 2020/21. Our current areas of advocacy focus are:

- reserves – in particular for regional open spaces in Alkimos and Yanchep; district open space at Butler (Halesworth Park – \$5 million federal government grant), and new and upgraded facilities at Kingsway Regional Sports Complex
- Neerabup Strategic Link – in particular, development of the Neerabup Industrial Area. This area will be a major strategic job driver for the future. Dualling Flynn Drive will enhance west-east connectivity
- freight systems – including road, rail, sea and air links. This is an identified priority at the research and assessment stage
- agribusiness – overcoming challenges to water security and its impact on agribusiness
- Alkimos aquatic and recreation centre – 50m heated outdoor swimming pool and toddler pool for the northern corridor (feasibility stage)
- road and rail – funded projects, including the Yanchep rail extension and ongoing issues .

It is pleasing to note that the federal government has committed \$10.4 million to the development of a new health centre in Yanchep and the state government has pledged \$8.1 million, with a further \$2.3 million coming from Edith Cowan University.

## Economic development

Our rate of growth presents significant challenges in job and business creation, attraction, expansion and retention.

In 2018/19, Wanneroo was one of Western Australia's largest growing local government areas, with a population growth of 4,628 residents per year (Source: ABS catalogue number 3218.0 – Regional Population Growth, Australia). This growth is projected to continue, with the population forecast to exceed 348,000 by 2041 (Source: Population and household forecasts, 2016 to 2041, prepared by .id, the population experts, May 2020).

Creating an estimated 50,000 new jobs by 2031 to accommodate the expected population growth is a major challenge, along with traffic congestion, environmental and infrastructure issues, and preserving a great quality of life for residents.

Employment self-sufficiency (ESS) is the ratio of local jobs to local labour force. In 2016, there were 44,004 jobs in the City (Source: ABS Census 2016). This is an ESS ratio in 2016 of 45.2%. In order to achieve 60% ESS by 2031 (Department of Planning, Directions 2031 and beyond), around 50,000 additional jobs are required (between 2016 and 2031).

Our economy currently relies heavily on the three sectors – the construction, manufacturing and retail industries, all of which predominantly serve the local population. The Council recognises that we need to shift from mostly population-driven employment to a more general economic base that offers a diverse range of job opportunities.

This can be achieved by boosting strategic and export-oriented jobs in areas such as tourism, agribusiness, clean technology and advanced manufacturing, and securing investment opportunities. Major areas of forecast jobs growth include the Northern Coastal Growth Corridor (Yanchep and Two Rocks), which is projected to create 55,000 jobs, and Alkimos/Eglington, which is projected to create 20,000 jobs. The Neerabup Industrial Area, with potentially 600ha of developable land, is projected to create 20,000 jobs over the next 50 years.

**Economy** is one of the four strategic themes within our Strategic Community Plan, with community expectations aspiring to 'progressive, connected communities that enable economic growth and employment'. To align with these aspirations, we have implemented well-planned initiatives to stimulate economic growth and job opportunities. These job creation achievements are the result of advocacy, commitment and collaboration. Dedicated stakeholders included residents, businesses, education providers, not-for-profit organisations, developers and all tiers of government.

Details of our achievements under the **Economy** theme can be found starting on **page 167**.



**Sports central** \$11 million worth of construction has started, turning Halesworth Park in Butler into a central venue for a range of local sports and codes, including two floodlit ovals and 16 multi-use hardcourts. Pictured on site (from left) are the Member for Butler, John Quigley, Cr Natalie Sangalli, Mayor Tracey Roberts, Cr Lewis Flood, and the Federal Member for Pearce, Christian Porter.



## Building business resilience under COVID-19

As in most Council areas, COVID-19 has had a significant impact on every part of business through most of 2020. We responded promptly to the far-reaching effects of the pandemic (business closures, slow-downs and job losses) in the City with a range of business support and advisory measures. Apart from targeted support for such areas as hospitality and tourism, these measures were offered to all businesses in the City.

### Business recovery

- 1-on-1 Business Advisory – we partnered with Business Foundations to deliver free one-on-one advisory sessions to local businesses, assisting with continuity planning and providing timely information about federal and state stimulus packages.
- Cyber Consultations – Cyber Check.Me offered free consultations to City businesses. Developed by the ECU Security Research Institute (ECUSRI) in partnership with the cities of Wanneroo and Joondalup, North Metro TAFE and AustCyber, Cyber Check.Me advises businesses on how to improve their cyber security. The businesses learnt how to protect themselves against loss of time, money, private information and reputational damage as a result of cyber attack.

### Business support

- Collaboration – we worked closely with delivery partners (Wanneroo Business Association, Small Business Development Corporation, Business Station and Business Foundations) to fast-track information – including free webinars and online resources – to help mitigate the impacts of COVID-19.
- Contact tracing – we helped businesses reopen safely by creating a guide and a contact tracing register to meet public safety concerns.
- Funding – we connected businesses to grants and funding information, in particular through the Wanneroo Funding Finder. This free custom search tool provided access to a comprehensive grants database. Businesses can search for grants and funding opportunities, access resources to help with applications, and receive email updates. In April 2020, the tool also introduced a page specifically for COVID-19 funding.

- Business platform – we connected businesses with each other through 'Localised', a free digital business platform where users can find local suppliers and customers with ease while keeping up-to-date with local news and events.
- Economic Recovery Plan and Fund – we moved promptly to endorse the Enterprise Funding Policy, enabling delivery of a COVID-19 Economic Recovery Fund in 2020/21. This foundational work for this step was the City's Economic Recovery Plan, previously developed by our Economic Recovery Taskforce in late 2019/20.

### Business approval services

Although the year brought challenges, the City took a flexible approach to helping business by relaxing enforcement of various conditions of approval.

### Fast-tracked approvals and payments

In March 2020, the City announced that it would expedite payments to local contractors, making weekly payments where possible.

### Business e-newsletter

We tailored our approach to providing public advice and guidance, using various avenues including web-based guidance, workshops social media and e-newsletters that users could access, depending on their needs. We issued a series of COVID-19 business support e-newsletters from late March 2020 and one hospitality-specific e-newsletter in June 2020, providing critical information relating to business support and approvals and helping them to get back on track as quickly as possible.

### #SupportWannerooLocal campaign

In March 2020, we began a #SupportWannerooLocal campaign with an online map listing businesses that were still operating and a social media campaign encouraging people to support local businesses.



**Tee off** Little putters try their hand at mini golf at Wanneroo Botanic Gardens. Combined, the 18-hole garden course and 18-hole billiard golf course create Australia's largest outdoor mini golf complex. Using LED illuminated golf balls, mini golfers can play in the dark, with the last tee-off time at 8.30pm.

### Business survey add results

In April 2020, we issued a COVID-19 business survey with the aim of gauging the impact of the coronavirus on the local business community. 172 businesses from various industries completed the survey and the data was then used to inform our Economic Recovery Plan.

### Tourism Industry support

COVID-19 hit the tourism industry with immediate and dramatic effect from mid-March 2020, forcing the closure of most hospitality and tourism businesses. In response to this initial shutdown of the sector, we launched several support programs. These included:

- Hospitality Review & Recovery program – a free advisory session with an expert consultant to review business models, products and services
- Social Media Review program – a complete review of social media setup and optimisation by a digital marketing expert.

We also participated in a publicity campaign supported by Destination Perth that focused on the people behind the businesses and what they did during the shutdown to pivot their businesses. The concept of 'ReLive' resulted in a strong campaign across multiple diverse tourism businesses in the broad Perth metropolitan region. The City featured Leapfrogs Restaurant at the Wanneroo Botanic Gardens, who created a drive-in themed 'carpark kitchen', built using almost 200 pallets, and the Yanchep Lavender Farm, who created a natural hand sanitiser from scratch. The videos can be found on the City's YouTube channel.



Although the year brought challenges, the City took a flexible approach to helping business by relaxing enforcement of various conditions of approval.



## Asset Management

We provide a variety of services to our growing community over a large area (36 suburbs over 685km<sup>2</sup>). Most of the services are provided through physical assets – in particular, infrastructure such as buildings, roads, parks and reserves. The total replacement cost of the City's infrastructure asset base is valued at over \$2.6 billion.

### Challenges and opportunities

The challenges and opportunities that we face include:

- economic challenges associated with COVID-19
- continued population growth and managing the corresponding rate of acquired assets received from land development
- increasing community demands for new infrastructure and services across a wide geographical area of varied development maturity
- ongoing need to maintain and upgrade existing assets to support services
- financial planning to ensure intergenerational equity and equity across the City's geographical area
- need to consider creative solutions to meet the increasingly diverse nature of the City's community
- climate change

- limited funds to meet current and ongoing asset management and community needs
- increasing legislative requirements for local governments to demonstrate how services will continue to be delivered to the community in a financially sustainable manner
- ongoing need to ensure services meet community needs and are therefore 'fit for purpose'.

We continued to apply sound Asset Management (AM) practices to ensure sustainable outcomes in the years ahead. Our integrated decision-making and 20-year Long Term Financial Plan enables a longer term view of the City's financial position with respect to future performance and sustainability of assets.

### Strategic asset management approach

Our Asset Management Framework consists of the following elements:

- Asset Management Policy
- Asset Management Strategy
- Asset Management plans (or asset class plans) for major asset classes and major facilities
- Operational planning and control
- Asset performance evaluation and reporting.





**Asset Management** – recognised as a whole-of-organisation responsibility and cannot be achieved with individual areas of the City operating alone. We continually seek to identify opportunities for working together in more strategic, integrated and collaborative ways towards commonly agreed outcomes, as articulated in the Asset Management Policy and the Asset Management Strategy.

**Asset Management Policy** – defines the key principles and requirements that we apply to planning and management, including long-term financial sustainability of assets to ensure that these are effective and safe for the community, customers and stakeholders. The policy sets out our commitments and expectations for decisions, activities and behaviour concerning asset management, and ensures they align with our corporate vision and objectives.

**Asset Management Strategy** – adds detail to the Asset Management Policy, focusing on what the City plans to do to build its Asset Management capability and capacity necessary to sustainably meet future challenges. The strategy sets out high-level Asset Management objectives and outcomes to ensure that practices and management of assets are consistent with the policy and are aligned to the strategic plan and business objectives. It also ensures that improvements meet the requirements of the Integrated Planning and Reporting Framework and are aligned with ISO 55001 Asset management – Management systems standards.

**Asset Management Implementation Plan** – supports the Asset Management Strategy. This document details the planned actions to improve Asset Management practices in line with the objectives and intent of the strategy, including timeframes for achieving them.

#### Improvements progressed in 2019/20

- Asset Management governance structure and the formation of an Asset Management Steering Group (completed)
- Mapping of existing management system for assets (underway)
- Transport Infrastructure Asset Management Plan (in development)
- Building Asset Management Plan (in development)
- Acquisition of a dedicated asset management information system (AMIS)
- Facility Asset Management plan for Wanneroo Library and Cultural Centre (completed)

#### Future improvements in 2020/21

- Parks Asset Management Plan
- Natural Areas Asset Management Plan
- Stormwater Drainage Asset Management Plan
- Facility Asset Management Plan for the Civic Centre

#### Asset portfolio and replacement cost

A large proportion of the City's assets are associated with buildings and infrastructure. We manage and maintain a diverse infrastructure portfolio valued at over \$2.55 billion. The breakdown by value of the various asset classes is shown in the figure below. The value of road networks and other transport-related infrastructure assets form the largest proportion, with natural area assets (bushland and wetlands) the least.

Replacement value (\$m) of depreciable assets by asset class

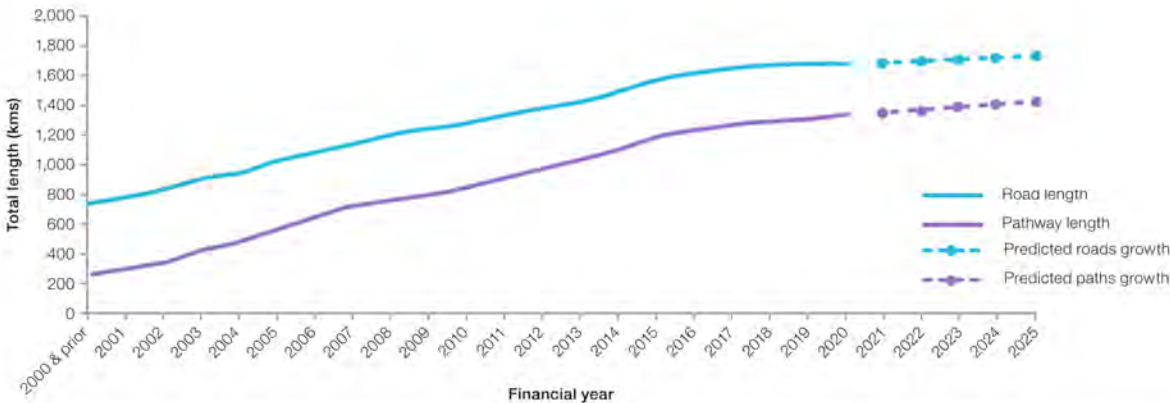


Asset growth trends

The two major components of the transport asset class are roads and pathways. These components (together with parks) have and will have the largest influence on the demand for long-term renewal funding into the future.

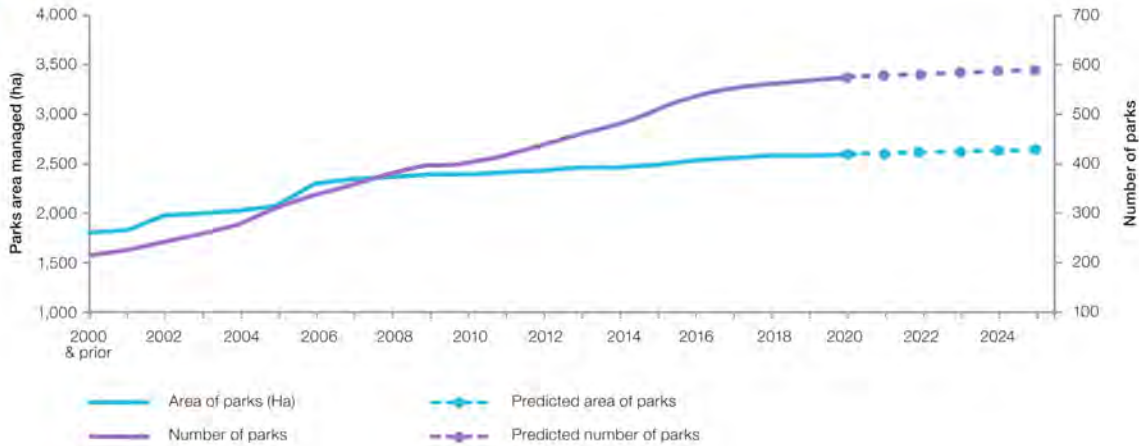
Our roads and pathway network has more than doubled over the past 20 years. The figure below shows past and predicted growth in the network.

Growth in roads and pathways length (km)



With the pandemic taking a toll on the local and indeed global economy, the rate of growth in roads and pathways over the next five years is expected to remain low, with the length of roads to increase by 2.5% (44km) and pathways by 7% (96km).

Similarly, the number and size of parks managed by the City has also more than doubled over the past 20 years. The figure below shows past and predicted growth.

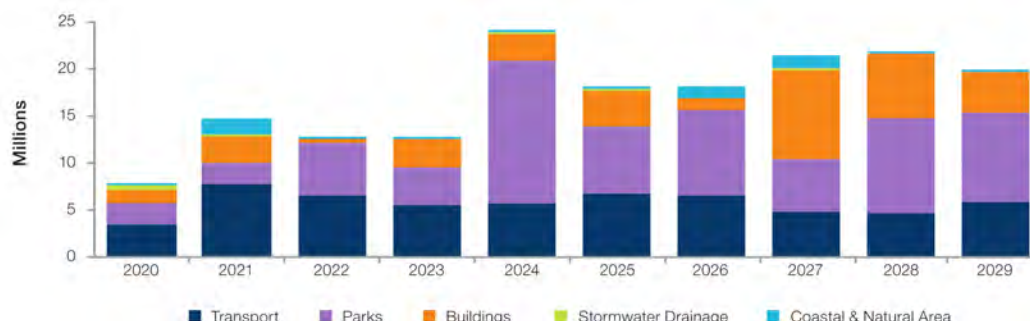


Over the next five years, the City will need to maintain an extra 65ha (2.5%) of parklands.



## Asset growth trends

The figure below profiles the predicted demand for the City's long-term asset renewal to the year 2029. The greatest demand for renewal funding is forecast for transport and parks. This will be addressed through prudent planning, including the creation of a number of specific funding reserves.



## Building resilient waste services for a sustainable future

### Bushfire response

The priority during a bushfire is to save lives but the whole community is affected in many other ways, including waste management. During the Yanchep bushfire in summer 2019, we acted quickly to supply and service additional bins to the fire control centre at the old Dizzy Lamb Park and at the temporary evacuation centre at the Gumblossom Community Centre. With power outages due to bushfire, food in fridges and freezers can spoil and must be thrown away. To help people dispose of their spoilt food, we conducted an extra general waste bin collection for Yanchep and Two Rocks residents on Sunday 15 December and additional general waste bin collections for Two Rocks residents on Thursday December 19 and Friday 20 December.

Due to road closures and evacuations, some people could not access scheduled bulk hard waste collections. To ensure returning residents could still use the service, we postponed the collection for Breakwater Estate in Two Rocks for one week. Additional collections for affected residents of Yanchep and Two Rocks were provided on request.



### COVID-19 response

Many of our essential services often involve a high degree of interaction with vulnerable members in our community and this was especially the case during COVID-19. While we continued to operate waste and recycling services during the crisis, we ensured staff were as safe as possible. Operational changes were made to ensure staff interactions were stopped or minimised. The recycling fleet was temporarily relocated to the Wangara Recycling Centre to maintain separation between key personnel.

The community displayed a great deal of sentiment and gratitude for the City's waste operators. Many residents contacted us asking if our drivers could do a special wave or 'honk' for their children who were not able to celebrate their birthdays as normal due to social distancing. Drivers happily obliged, delighting many children.

More waste was collected over the March/May period compared to the previous year, possibly due to people using the time to declutter and do extra work around the house, as well as working from home. An additional 1,520 tonnes of general waste and 231 tonnes of recycling were collected for the 3-month period.

Along with our waste education partners, including the Mindarie Regional Council, we had to suspend face-to-face workshops and school visits during the pandemic. But many activities, including our Youth Educating about Waste initiative and Switch Your Thinking programs were shared via the City's online channels.

**Help available** A 'one-stop-shop' recovery centre helps people impacted by the Yanchep bushfire in December. The fire led to evacuations, power outages and smoke damage to several homes.



## External awards and nominations

The City received a number of prestigious awards and nominations in 2019/20. These awards and nominations acknowledged innovative work in key areas and further demonstrated our leadership in local government.

### Australian Public Service Medal

Noelene Jennings, our Director of Corporate Strategy and Performance, was honoured for more than three decades of outstanding work in state and local government. Ms Jennings received the Public Service Medal (PSM), which recognises employees of local, state and federal governments who have given outstanding service. Only 100 medals are awarded each year, with up to six awarded in WA. Mayor Tracey Roberts congratulated Ms Jennings on her significant achievement.

### Australasian Reporting Awards

The City's Annual Report 2018/19 received a Gold Award at the Australasian Reporting Awards in June 2020. This is the fifth year the City has participated in the awards. We have received four Gold Awards and a Silver Award during this time. In 2014/15, the City was also nominated for 'Best First Entry Award' at this prestigious international event.

### Parks & Leisure Australia (PLA) National Awards of Excellence 2019

#### Finalist – Category – Best Use of Technology Award

This award was made to Kinkuna Park in Eglinton, where new technology allowed children to plug into more fun. It was Australia's first installation of Biba smart playground technology. Markers on the equipment send instructions for playground games to a smartphone app, creating an imaginary scenario combined with outdoor play. A parent or supervisor keeps control of the app. The project was a partnership between the City of Wanneroo, Biba, Satterley Property Group,

LandCorp and The Playground Centre. The City can now use this data, which is anonymised and encrypted to protect residents' privacy, to inform decisions about the placement and design of new playgrounds and upgrades to existing playgrounds.

### National Growth Areas Alliance (NGAA) awards 2019

The City is a key member of Growth Areas Perth Peel (GAPP) who have been calling for support to establish a dedicated fund for sport and recreational facilities in high growth outer metro councils. GAPP won a Research and Practice Award: Commendation for Sport and Recreation Facility Investment – Demonstrating a Nationally Significant Problem at the NGAA Awards for their research in the area. The NGAA, which comprises 21 outer metropolitan councils from across Australia, holds these awards to recognise excellence in innovative and practical solutions that address the particular challenges faced by growth areas.

### National Smart Cities Awards 2019

The City won the category 'Best Integration of an Individual Technology' Award for the Rail Smart Planning Support System project, a collaboration with Planning and Transport Research Centre (PATREC). The system helps to integrate land use and transport decision-making.

### Institute of Public Works Engineering Australasia Western Australia (IPWEA WA)

The City was a finalist in the category for Excellence in Environment & Sustainability for the IPWEA WA Awards for our waste service delivery review. The overarching objectives of our waste plan included promoting the delivery of efficient and effective waste management solutions and reducing the City's ecological footprint, where possible.

### Australasia Institute of Public Works Engineering Australasia (IPWEA)

The City was a finalist in the category for Excellence in Environment & Sustainability for the 2019 IPWEA Australasia Excellence Awards for the Irrigation Efficiency Project.

### Planning Institute of Australia (WA)

The City, in partnership with consultants RobertsDay, was a winner of the Planning Institute of Australia (WA) 'Public Engagement and Community Planning Award' for the Yanchep Lagoon Masterplan Project. Further detail on the masterplan can be found on **page 157**.

*Mayor Tracey Roberts and CEO Daniel Simms receiving the NGAA award 2019 from Dr Michael Fotheringham, AHURI as part of the Growth Areas Perth Peel (GAPP) group. GAPP won a Research and Practice Award.*







Members of the community assisting the City with the planning and development of the award winning Yanchep Lagoon Masterplan project.

### City Nation Place Awards

The City was shortlisted as a finalist in the 'Best Citizen Engagement' category as part of the International City Nation Place Awards for its work on the Yanchep Lagoon Masterplan.

### 2019 Most Accessible Community WA Awards (MACWA)

The City was one of only two local government authorities highly commended for the 2019 MACWA awards. This was a terrific achievement given that it was our first submission for this award. The winner had to demonstrate their awareness of creating a universal-access environment based on the following criteria:

- improve the accessibility of Council infrastructure and public open space
- inclusive communication technology and information initiatives
- accessible and inclusive Council services, programs and events
- exercises leadership and influences community attitudes and perceptions.

### World Health Organization Age-Friendly Global Network

In November 2019, the City was accepted as a member of the World Health Organisation's Global Network for Age-friendly Cities and Communities Network.

### PeopleStreme annual conference

Our modules for management and performance assessment won an award at the PeopleStreme annual conference. The award was for Best Change Management and Adoption.

**Planning award** The City of Wanneroo, in partnership with consultants RobertsDay, is awarded a prestigious Planning Institute of Australia (PIA) award for its Yanchep Lagoon Area Master Plan.

### WALGA Declaration

In March 2020, the City received its WALGA Certificate of Declaration of Climate Change, recognising our commitment to combat climate change. By becoming a signatory to the declaration, we have reaffirmed our commitment to local actions to deal with climate change.

### Waterwise Council

The City achieved Gold Waterwise accreditation after meeting water usage targets for a sustainable future. The Waterwise Council Program is run by the Water Corporation in partnership with the Department of Water and Environmental Regulation and aims to support local government authorities to improve their water efficiency and build 'waterwise' communities. Since making the commitment to become a Waterwise Council, we successfully decreased our daily water use by 12% over 12 months, reducing our daily potable/scheme water use from 244 kilolitres in 2016/17 to 213 kilolitres in 2018/19. Residents' total scheme water use also decreased from 98 kilolitres to 88 kilolitres per person per year from 2016/17 to 2018/19.

### Economic Development Australia 2019

National Economic Development Awards for Excellence. The 'Discover Wanneroo mobile app' project was a finalist in the Digital Entrepreneurs category. This app was developed to activate existing trails and points of interest in the City, providing engaging content and family friendly interactive features to educate and inform.

### National Awards for Local Government 2020

Our 'Introduction to DJing' course received the 2020 National Award for Local Government in the 'Arts Animates' category. The Arts Animates Award recognises local government projects that support wellbeing through arts and culture, creating vibrant, diverse and cohesive communities. The City successfully partnered with course leader Brandon Chowdhurie from Off The Wall Promotions to run the free ten-week course.





# Our People

**On the edge** An instructor teaches young children how to swim at Wanneroo Aquamotion, located in the central ward. Planning for a second aquatic centre in the northern suburbs is under way.

- Code of conduct and corporate values
- Salaried employees
- Workforce profile and future workforce planning
- Leadership capability and building organisational capacity
- Workforce policies and procedures
- Health and wellbeing program
- Employee rewards and recognition
- Occupational safety and health (OSH)





Our staffing profile shows 766 FTE (full-time equivalent) employees, including casual employees, at 30 June 2020. As a Council, we understand that our people are our greatest asset and, with a team of empowered, skilled workers, we can continue to provide the highest quality services to our community. Our employees deliver more than 100 different services to 208,000 residents and other stakeholders. **Page 45** shows a breakdown of the main services. As one of the largest employers in the Wannon region, it is important that employees are well-trained and appropriately resourced to support the organisation. Our employees have access to a range of opportunities to support them in achieving their professional and personal goals, and to ensure they continue to develop their capability to meet current and future operational requirements. Our People and Culture division provide leadership and support for all staff matters across the organisation. Enterprise Agreements exist to support our staff, but also remains compliant with industrial instruments including awards and certified agreements.

Strategic workforce planning provides a rational basis for us to prioritise and develop the people practices that support our corporate strategy. In 2019/20, the CEO endorsed our Strategic Workforce Plan (SWFP) to mature workforce planning skills and knowledge across the organisation. The plan will be underpinned by our four-year People and Culture Plan, ensuring workforce capability and capacity programs align to the SWFP.

This year we further refined our employee capability by deploying a new learning management system for employees and refreshing tools designed for new hires. The new online system included a broad introduction to the City and mandatory compliance elements. In addition, we held face-to-face sessions to orient new employees, helping them to understand our culture, values, commitment to safety, and customer service focus. We are committed to developing the system to a higher maturity level for improved reporting, and particularly monitoring, of compliance-based training next year.

## Code of Conduct

The City's Code of Conduct is inclusive of our core values of customer focus, improvement, accountability, collaboration and respect. The Code of Conduct is built into our formal People and Culture systems, with training embedded into inductions for new employees, corporate inductions, performance and disciplinary processes, contracts of employment and position descriptions.

## Corporate values

We actively promote our values, ensuring our continued development as a values-led organisation. All activities and processes focus on encouraging and recognising workplace behaviours that align with our values and addressing employees who do not comply with their obligations. A number of initiatives have been undertaken to recognise employees who demonstrate behaviour consistent with the values. Our values are further embedded in governance and a range of programs including:

- annual performance and development review conversations
- recruitment
- contracts of employment and position descriptions
- Code of Conduct
- disciplinary and performance discussions
- leadership development programs
- reward and recognition program
- internal employee publications, which continuously share stories that highlight delivery of our vision and values.

**Council values** Core beliefs guide our behaviour as individuals and as an organisation. The Values Action Committee pictured here contributes ideas towards a positively influenced culture.



## Salaried employees

Regulation 19B of the Local Government (Administration) Regulations 1996 requires the City to include the following information in the Annual Report:

- number of employees entitled to an annual salary of \$100,000 or more
- number of those employees with an annual salary entitlement that falls within each band of the \$10,000 over \$100,000

To remove confusion associated with the treatment of benefits other than cash salary, we have adopted a total employee cost approach to remuneration. This packages all remuneration into one total number. This is considered a more transparent, open approach to payment, and exceeds the requirement of the Regulations.

The table below, which shows the salary bands, is based on the remuneration each employee actually received over the reporting period, whether employed for a full year or not, and includes:

- annual cash component
- statutory 9.5% superannuation, plus City matching contributions to additional superannuation, where applicable
- salary sacrifice
- allowance for motor vehicle or cash value equivalent (managers/directors/CEO)
- overtime payments
- cash-out of leave (either on request or termination)
- higher duties
- termination payments

Salary band		No. of Employees
\$ From	\$ To	
100,000	109,999	23
110,000	119,999	32
120,000	129,999	30
130,000	139,999	7
140,000	149,999	3
150,000	159,999	8
160,000	169,999	5
170,000	179,999	4
180,000	189,999	0
190,000	199,999	7
200,000	209,999	2
210,000	219,999	0
220,000	229,999	2
230,000	239,999	0
240,000	249,999	0

Salary band		No. of Employees
\$ From	\$ To	
250,000	259,999	0
260,000	269,999	0
270,000	279,999	2
280,000	289,999	2
290,000	299,999	0
300,000	309,999	0
310,000	319,999	0
320,000	329,999	0
330,000	339,999	0
340,000	349,999	0
350,000	359,999	0
360,000	369,999	0
370,000	379,999	0
380,000	389,999	1
<b>Total</b>		<b>128</b>

The City does not offer bonus payments to employees, including senior executives, recognising this is not an appropriate form of remuneration for public sector officers.



The number of employees entitled to an annual salary of \$100,000 or more has decreased from 154 in 2018/19 to 128 in 2019/20. This 17% reduction is primarily attributed to less overtime required during the peak of COVID-19.

It should be noted that the 2019/20 reporting data was impacted by two issues:

- First, the number of fortnightly pay periods during 2019/20 was higher than 2018/19 (27 pays instead of the usual 26). This phenomenon occurs every few years and has resulted in a number of individuals falling into a higher salary band, despite there being no overall salary increase.
- Second, our 2018/19 Annual Report omitted the motor vehicle allowance for one employee. This error was corrected in 2019/20 and resulted in a higher salary band, despite the one employee's total remuneration package remaining the same as 2018/19.

The City engages consultants Mercer Australia to provide an annual report to the CEO on market relativities related to roles at the level of manager and above. The CEO uses this report – together with recommendations from the Salaries and Allowances Tribunal, the consumer price index and individual performance ratings (from annual performance reviews) – to consider potential salary increases for

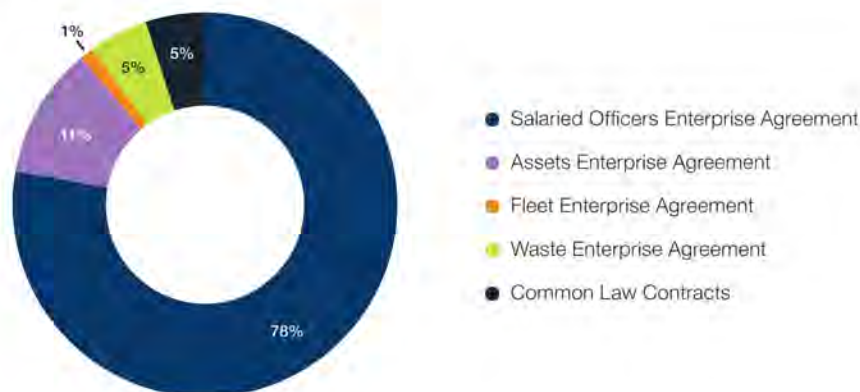
senior leadership roles. In light of COVID-19, the CEO determined it was not appropriate from a community perspective for positions at manager and above to receive a pay increase. All other employees are paid according to enterprise agreements, and the City is legally required to pay staff in accordance with entitlements. The City asked employees under two current enterprise agreements to vote to vary their agreement with the Fair Work Commission (to not pay salary increases). The approach was unsuccessful.

Our Retention and Attraction Guidelines ensure job criteria are fair and transparent. Where there are specific labour market pressures – or where there is a critical need to attract or retain a specific capability to meet core business needs – a performance allowance may be required. But such allowances are used sparingly.

In accordance with s.5.50 of the LG Act, the City has a policy in relation to employees who are leaving the local government. The Payments to Employees in Addition to a Contract or Award Policy, is published on the City's website.

Employees are remunerated in accordance with the relevant employment instruments under which they are employed. 96% are covered by an enterprise agreement. The pie chart below shows the breakdown of employment instruments.

% Employees by employment contract type

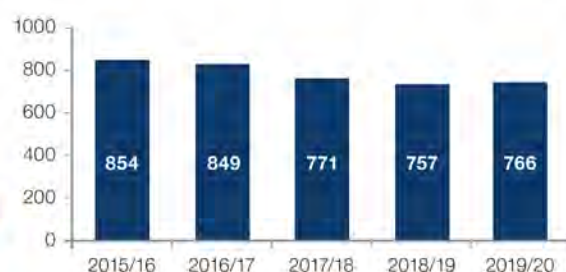


## Workforce profile

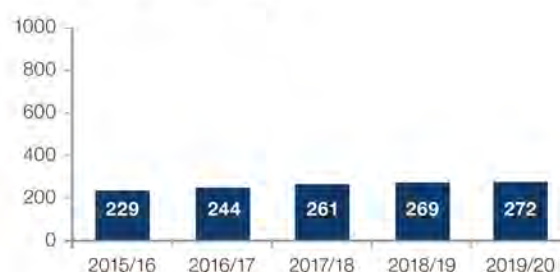
Workforce growth is monitored very carefully to ensure the City's financial viability in the long term. Potential growth (or planned decline) in FTEs occurs through the City's annual integrated planning cycle and operational workforce planning. This is reinforced by a comprehensive business case approach, with decisions informed by key strategic corporate projects, community growth and applicable service areas. Vacancies are also critically assessed by the senior leadership team (CEO, directors and managers) throughout the year (and as part of the annual integrated planning cycle) to consider whether the:

- work remains core to continue
- opportunity exists to reassign the work across existing resources
- work could be undertaken in new or resourceful ways
- City would face risks if the work were not undertaken
- FTE could be reassigned to an area of greater corporate priority.

Annual FTE



Population per employee



The tables above show the number of FTE employees employed by the City over the past five years and the ratio of employee to population.

The City recognises the ongoing challenge of maintaining service delivery standards for a growing population within the constraints of long-term financial sustainability. Workforce planning is therefore a key component of ensuring the City is capable of delivering organisational objectives now and in the future. This is a continuous, not a one-off, activity.

This year, the last stage of our Strategic Workforce Planning (Role Clarity) project was finalised. This was a comprehensive review of positions for the largest portion of the workforce (employed under the Salaried Officers Enterprise Agreement). During the last stage of the project, all position classifications were evaluated to confirm fair and equitable work values (salary levels). This was a valuable project in the context of confirming all workforce resources (FTE) have a very clear purpose and alignment to achieve customer outcomes.

### FTE employees by level as at 30 June 2020

\*includes casuals

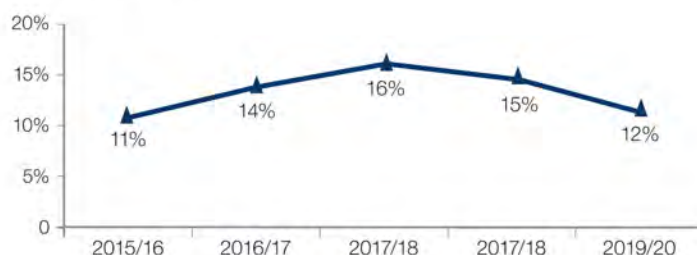




*Hands up* The Australasian Management Challenge develops people, including future leaders in government. The City is a big supporter.

The bar chart below shows the number of FTE by level as at 30 June 2020.

#### Turnover Rate



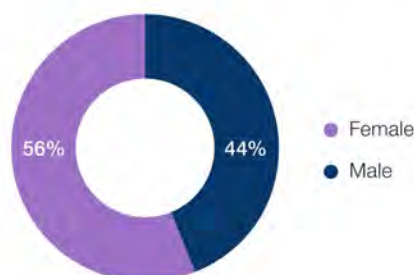
#### Employee turnover (excluding casual employees)

Employee turnover fell during 2019/20 by 3%. The positive shift may be attributed to many factors including concerted efforts to improve recruitment and onboarding, focused efforts to develop values-based team cultures, strengthened leadership and fewer alternative job opportunities due to COVID-19.

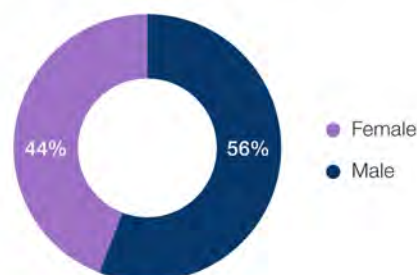
#### Gender diversity

We strive to build an organisational culture that supports gender equality and continuously seeks opportunities to build and sustain a fair workplace by involving staff, engaging leaders and involving both women and men in initiatives designed to attract and retain women in our workforce. We are proud of our results in 2019/20. As at 30 June 2020, the City had 56% female employees and 44% male employees and women comprised 44% of employees at manager level and above (males 56%).

#### Overall employees gender diversity



#### Leadership team gender diversity



Our leadership team comprises the CEO, directors, managers and operational leaders. As at 30 June 2020, there were:

- two female and three male members on the Executive Leadership Team
- 62 female and 69 male employees on operational leader level or above
- well-balanced male/female representation for all employees below manager level.

The City is working positively towards collecting data on its LGBTIQ+ representation for future improved reporting.

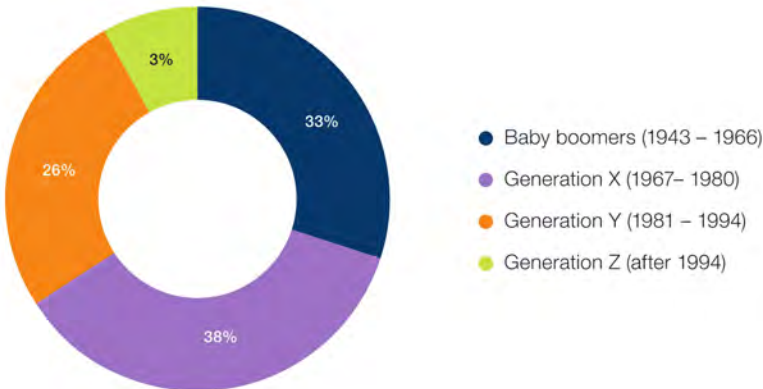


**Learning leadership**  
Staff engage in learning and development activities to respond to the needs of the community. Fifty eight current and aspiring leaders undertook internal leadership development programs during the year.

**Age Diversity**

Our current workforce are predominantly baby boomers Generation X and Generation Y, with Generation Z making up a very small proportion (8% of employees aged 25 or below) and each generation tends to operate by its own set of values and skills. Within our leadership structure, 50% of directors and 35% of coordinators are baby boomers, while 64% of managers and 42% of supervisors are Gen X. We are keen to encourage age diversity, where possible, and will use the results of our Employee Engagement Survey 2019/20 to assess possible emergent themes arising between the generations.

**Employee age demographic**



**Future workforce planning**

Digital disruption, changing demographics, competition for skills and regulatory compliance mean councils need to critically assess their current workforce. Through our Strategic Workforce Planning and Role Clarification Project, we continued to align and develop our workforce culture, capacity and capability. Outcomes from the project have identified gaps in our workforce capability and capacity that will be addressed over the next four years under our People and Culture Plan.

**Workforce change**

The City operates under four enterprise agreements that specify obligations and processes to be followed for consulting individual employees potentially affected by significant workforce change, including potential redundancies. We fulfil our employer responsibilities in this regard. Our Effectively Managing Industrial Change Procedure also enhances transparency and leads to increased levels of trust and confidence in the process of decision-making.





**Breaking up** By using small groups, each group in a leadership session can focus on a different topic. Small groups are typically more lively, dynamic and fun – and they usually cover topics in greater depth.

**Leadership capability**

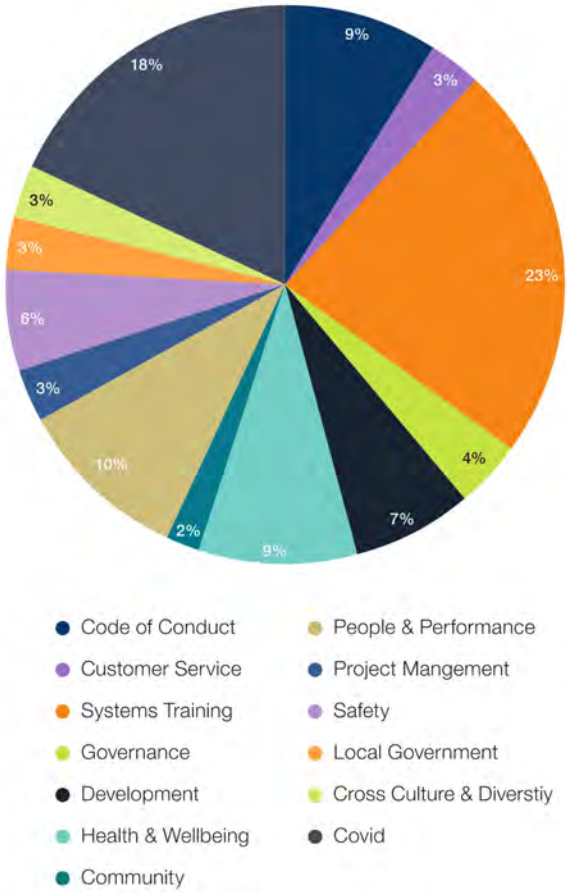
We recognise that the development of senior staff is needed to maintain a credible and sustainable local Council that retains and attracts high-calibre leaders who can respond to the needs of our community. We have a formal framework that aims to unify leaders under our one culture, one system, one vision approach. Our senior leadership usually meets quarterly but during the peak of COVID-19 they met weekly to receive updates from the Crisis Management Team and ensure timely information was shared across the whole organisation. In 2019/20, leaders at coordinator level were included in our leadership framework for the first time.

Organisational outcomes are deemed better when leaders are invested in learning strategies and when senior staff engage in learning and development activities. We continued to make considerable investment in the development of our frontline leaders, with 58 current and aspiring leaders undertaking internal leadership development programs during the year.

Again in 2019/20 the City invested in developing a leadership development via participation in the Australasian Management Challenge. The City views this event as one of our developmental exercises for future leaders and a good number of our Challenge Team Alumni now occupy Operational Leader or Coordinator roles. It provides a sophisticated development program that provides real life problem solving experiences and produces outcomes that translate into relevant, tangible and enduring benefits for participating employees and the City. Our previous participants can attest that, along with a period of very intense work it is a valuable and hands on approach to leadership development.

The 2020 Team faced the extra challenges of learning and completing in the COVID-19 environment of social distancing and digital communications.

**2019–20 corporate training summary**



## Building organisational capability

Our approach to learning and development is to promote a culture where employees and leaders genuinely collaborate to build capability aligned to our corporate objectives. The pie chart below shows the spread of corporate training that was completed in 2019/20, reflecting our efforts to gain efficiency and promote continuous improvement.

Rather than risk the health and safety of our people, face-to-face training was suspended during COVID-19, and there was 6% increase in IT systems-based training. We deployed a suite of online learning modules, with 50% of employees completing the training.

## Workforce policies and procedures

We continued to align our policies and procedures through a process of annual reviews. In the light of COVID-19, reviews of key policies and procedures were fast-tracked, particularly if they related to safety or compliance with enterprise agreements. The following procedures received exemptions or were amended in the light of COVID-19:

- Working from Home Procedure
- Flexible Work Arrangements Procedure
- Leave Management and Entitlements Procedure
- Payroll Management Procedure
- Fitness for Work Procedure
- Employee Event Attendance Travel and Accommodation Procedure.

Other policies and procedures reviewed and amended during the year were:

- Learning and Development Policy
- Vocational Work Experience and Management Procedure
- Personal Protective Equipment Procedure
- Occupational Safety and Health Policy (OSH)
- Drug and Alcohol Policy
- Drug and Alcohol Management Procedure
- OSH Incident Investigation Management Procedure
- Hot Works Management Procedure
- Leave Management and Entitlements Procedure
- Disciplinary Process and Actions Procedure
- Recruitment and Staff Movements Procedure
- Grievance and Complaints Procedure
- Fitness for Work Procedure
- Payroll Management Procedure
- Position and Establishment Management Procedure (newly implemented).

## Health and wellbeing program

The City of Wanneroo's commitment to a healthy workplace is evident by ongoing assistance and benefits to staff, primarily funded by the Local Government Insurance Service (LGIS). In order to manage the impact of COVID-19, we maintained a strong focus on mental health, offering training and information to leaders and all employees. As about 50% of our workforce live locally, the health and wellbeing services for our people also enhanced our community commitment. Staff were encouraged to access free flu injections and to consult our onsite mental health support services as needed.



**High accolade** Brian Gee, Assets Maintenance Manager, receives the 2019 CEO Leadership Award from CEO Daniel Simms.



## Employee rewards and recognition

Recognising the hard work of our people, we created a section on our new intranet where all forms of recognition (formal, informal and peer to peer) can be posted and be visible to the whole organisation. It is a place for employees to post 'shout outs' to others they wish to thank.

In May 2020, we introduced the concept of Value-able Awards, which are linked to performance and behaviour criteria. The CEO Employee of the Year will now be selected from employees who receive a Value-able Award. The Council acknowledges our Values Action Committee for their guidance and feedback in the development of this program.

We hold an annual celebration to recognise years of service among employees. The table below shows the distribution of years of service by directorate.

Years of Service	Directorate				
	Office of the CEO	Assets	Community & Place	Corporate Strategy & Performance	Planning & Sustainability
5	2	11	15	15	5
10	1	7	18	4	2
15	0	1	4	1	1
20	2	3	3	0	0
25	0	2	1	0	1
30	0	4	0	0	0
35	0	1	0	1	1
40	0	1	0	0	0

At a more formal event, we acknowledge our long-serving employees and present awards to employees who have demonstrated an exceptional commitment to our vision and values. In addition, the CEO presents the CEO Leadership Award and the Annual CEO Award. The first recognises leaders who:

- demonstrate the City's values and especially our customer-focused value
- work with stakeholders to influence change
- achieve critical business outcomes and reform
- inspire others to demonstrate strong leadership.

This year's recipient was Brian Gee from the Assets Directorate. The second honours an employee who best demonstrates their ongoing commitment to the City's vision and values. This year's recipient was Tom Saunders, also from the Assets Directorate.

**Outstanding** Tom Saunders receives the Employee of the Year award from CEO Daniel Simms.



## Occupational safety and health (OSH)

A strong safety culture exists within the Council, with staff encouraged to protect themselves, their colleagues, contractors and the broader community.

The Council has a number of obligations under the Occupational Safety and Health Act 1984 and the *Equal Employment Opportunity Act 1984* as well as a number of enterprise agreements. We take these obligations seriously, as the health and wellbeing of our workforce is critical to supporting engagement, productivity and serving the community.

In 2019/20, we began planning to transition from an OSH management system based on the AS/NZS 4801 Safety Management Systems Standard to the new ISO45001 Safety Standard (including integration with ISO9001 and ISO14001) that is becoming accepted worldwide.

OSH requirements are also embedded in the following systems and processes:

- Recruitment – OSH questions are mandatory during all interviews and reference checks. New employees in high-risk positions are required to undertake a pre-employment medical assessment against pre-determined job dictionaries to assist the GP to understand the physical demands of the role. The scheduled 2020 review of these job dictionaries is approaching completion.
- Procurement – we require safety risk assessments for all purchases of goods, services and works in accordance with our Contractor Safety Management Risk Framework. In addition, an OSH Team member forms part of the evaluation panel for all medium- and high-risk tenders. We note that this process has resulted in improvements to the general standard of submissions by prospective suppliers.
- Contractor management – the City issues OSH guidelines for contractors and contract supervisors, to help manage safety risks.

### Continuous improvement

The City regularly reviews policies, procedures and practices to ensure compliance with relevant OSH legislation. This year we also continued to monitor the progress of the Work Health and Safety Bill 2019. The forthcoming WHS Act will not be operational until Regulations are complete. Work to develop the Regulations is presently underway and will continue in 2021. We will continue to monitor and assess the Regulations as we build on achievements to date.

Our vision for health and safety is a healthy, engaged and productive workforce. We have a range of initiatives to support us in achieving this outcome and to eliminate or minimise work health and safety risks. During 2019/20 we:

- improved resilience education
- conducted high-risk audits
- developed an OSH evaluation procurement tool for contractors, which consistently evaluates contractor responses to safety schedules
- continued drug and alcohol testing, with random tests for employees working in high-risk roles and all new employees.

To keep abreast of best practice in the field of workplace health and safety, the OSH Team attended every two months local government OSH meetings as well as legislative change seminars.

### Safety training

Further examples of initiatives in safety training during the year were:

- user training (new and refresher) on the use of our electronic safety management system
- safety leadership training for frontline leaders
- health and wellbeing training
- OSH induction training
- first-aid training
- emergency warden training
- mental health training.

Our learning management system makes it easier to maintain records of staff training for oversight, management and internal control. We continued our verification of competency (VoC) program for the high-risk area of use of light machinery and equipment across the Assets Directorate. This program was designed to build on previous skills acquired by the operational workforce, to ensure their continued safety and the safety of those around them.

### Safety risk identification and control

The three top safety risks identified for the business are contractor management, manual task injury and interaction with members of the public.

- Contractor management – has been identified as 'significant' due to the frequency of use and complexity of tasks undertaken. We continually manage this risk by requiring contractors to respond to safety information during the procurement process and, once engaged, to meet our Work Health and Safety Guidelines for Contractors. In addition, we maintain safety documents for contract superintendents that are easily accessible to employees.



- Manual task injury – we require prospective employees to undertake a pre-employment medical assessment to confirm their capability to undertake all tasks associated with their new role. We also 'design out' risk of injury by assessing manual tasks and implementing appropriate measures, such as lifting gear. At their induction, new employees receive information on how to conduct manual tasks, and training is ongoing.
- Interaction with members of the public – while most people are friendly and helpful, our compliance and operation employees sometimes encounter hostile people while in performance of their duties. We provide education, training and tools to help control the risks to employees. These include a working alone app on mobile devices, a working alone procedure, a prevention of aggression procedure and de-escalation training. We also encourage staff to work in pairs where possible, and to undertake background checks prior to site visits.

This year the City contracted LGIS Risk Management to undertake the following audits to identify any gaps in our safety systems and to provide recommendations for appropriate risk controls:

- High Risk Audit – Mobile Plant (July 2019)
- High Risk Audit – Working at Heights (November 2019).

Actions recommended in the audits are recorded in the City's safety management system and followed up by the OSH Team.

### Employee engagement

The City has 21 employee OSH representative positions ('OSH reps') among our 766 FTE staff. Employees are nominated from and elected by the team members within their relevant area. As part of their role these OSH reps:

- inspect the workplace
- participate in incident investigations
- attend OSH committee meetings
- cooperate and consult with the employer on safety matters
- provide a voice for employees' safety and health concerns.

The OSH Team hold monthly meetings with OSH reps to discuss health and safety issues and concerns. Concerns may be escalated to quarterly OSH committee meetings. The OSH committee is made up of OSH reps and management representatives and is chaired by a member of the Executive Leadership Team. The minutes of these meetings are made available to all employees on our intranet and on noticeboards for employees without access to computers.

OSH risk assessments are a thorough look at the workplace to identify things, situations or processes that may cause harm, particularly to people. The aim of the risk assessment process is to evaluate hazards, then remove that hazard or minimise the level of its risk by adding control measures, as necessary. By doing so, we have created a safer and healthier workplace. Our risk assessments are undertaken using a consultative process. Where available, OSH reps actively participate during assessments together with leaders and on occasion, members of the OSH Team. Our risk assessment template specifically prompts and documents the use of a consultative process, seeking views from employees and engaging in discussion to achieve accepted outcomes. Recognising the importance of engagement in all aspects of our working life, the requirement for consultation is also documented in the OSH Risk, Hazard and Incident Management Procedure.

*Hi-viz Staff roadshows improve awareness of City services and plans. CEO Daniel Simms addresses members of the outside workforce, clearly identified in their hi-viz jackets for safety.*



## Safety performance

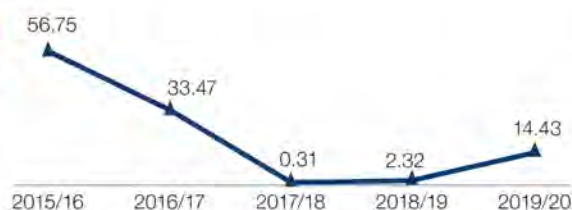
The bar chart below shows a reduction in the number of workplace incidents during the year, from 242 to 219. While our safety record continues to improve overall, the 2019/20 result may need to be re-evaluated in future years, as the impact of reduced operations during COVID-19 may have contributed to the reduction in the number of incidents recorded.

### Workplace incident reports



The figure below shows the number of days lost due to workplace incidents over the past five years.

### Lost days per 100 employees



The limitations of using 'lagging indicators' (metrics that record past events) as a measure of safety performance have become increasingly apparent over the years. The graph above, for example, appears to show a jump in lost days per 100 employees. In fact, the City recorded only one additional LTI compared to the previous year, but two instances – each missing a significant period of time – pushed the overall result up. Using this metric, a single major stress claim where an employee is missing for an extended period can lead to a poor result, when in fact all other indicators could have been significantly reduced. Thus lost days per 100 employees does not always demonstrate overall safety compliance effectively.

Our response to COVID-19 relied heavily on the dedication of our staff and our ability to mobilise, to meet numerous high-level priorities, deliver on new commitments and provide support to members of the community experiencing financial hardship. The Council is immensely proud of how our people rose to the challenge. We also faced substantial challenges in keeping employees and members of the community physically and emotionally safe.

From March 2020 our priorities and focus shifted to include:

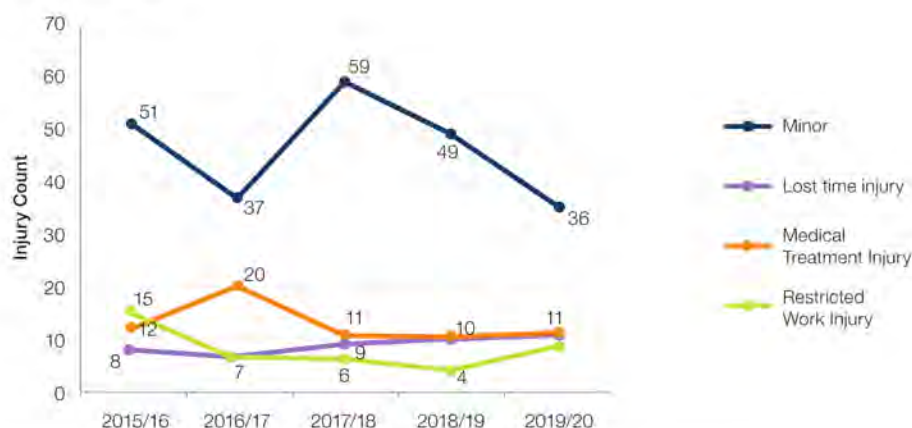
- streamlining of applications to work from home
- providing extensive access to cleaning supplies and hand sanitiser
- installing social distancing floor markings and signage
- implementation of e-learning programs related to safety during the pandemic
- implementing vehicle and common touch point cleaning programs
- providing regular communication via email, newsletter and a dedicated intranet page
- developing cleaning procedures
- developing and implementing COVID-19 safety plans
- conducting site visits to monitor staff safety.

The events of this year have seen the Council called upon to deliver unprecedented services with a consequent strain on the physical and emotional health of our people and we anticipate similar challenges in the year ahead, particularly in relation to mental health. We are committed to proactively support all of our workers in the year ahead.

The graph shows the trend in recorded injuries in the workplace over the past five financial years. The trend relating to restricted work injuries increased this year; however, restricted work is a better result than time lost to injury. This year, lost time injuries and injuries requiring medical treatment both increased only by one. Reports of minor injury continued to decline, which may positively be attributed to a range of safety development and promotion programs introduced, particularly for the outdoor workforce, over the past few years.



### Five-year injury tracking



Only one legislatively reportable injury occurred in the financial year and was reported within legislated timeframes. This is a reduction from two the previous year. No regulatory intervention occurred in any manner during 2019/20.

### Injury management

Our focus in injury management remains to instil positive behaviours and practices in relation to how injuries are managed and to ensure injured employees are encouraged to return safely to the workplace as soon as possible.

Leaders are encouraged to maintain hands-on involvement with their employees regarding injury management processes. An outsourced model for injury management has also continued to prove successful, as reflected in the continued reduction in open workers compensation claims and a reduction in the time that claims remain open.

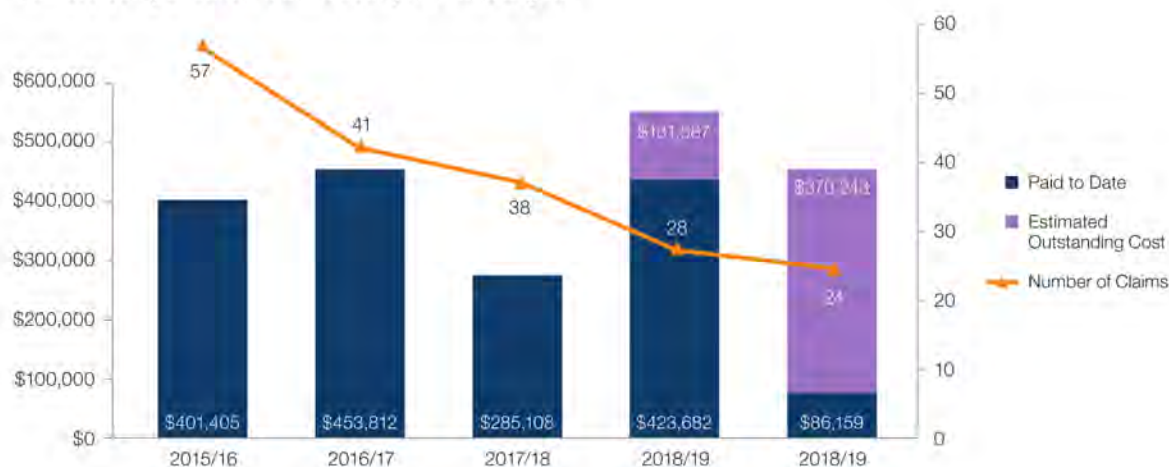
The People and Culture Team also worked closely with leaders and employees to effectively manage non-work-related injuries and fitness for work concerns to ensure employees present for work only when fit to undertake full duties and to minimise the risk of injury while at work.

### Workers compensation claims

In 2019/20, we registered 24 workers compensation cases of which 17 have been closed as at 30 June 2020. While the City continues to perform positively in relation to workers compensation claims costs, the rise in psychological claims when performance management or disciplinary action is underway is of concern. These claims, even when declined by the insurer, can incur significant costs as they often prove to be expensive and time-consuming to investigate and defend.

The graph below shows the number and costs of workers compensation claims made over the past five years. It should be noted that claims outstanding is calculated on a worst-case scenario.

### Workers compensation claims cost per financial year

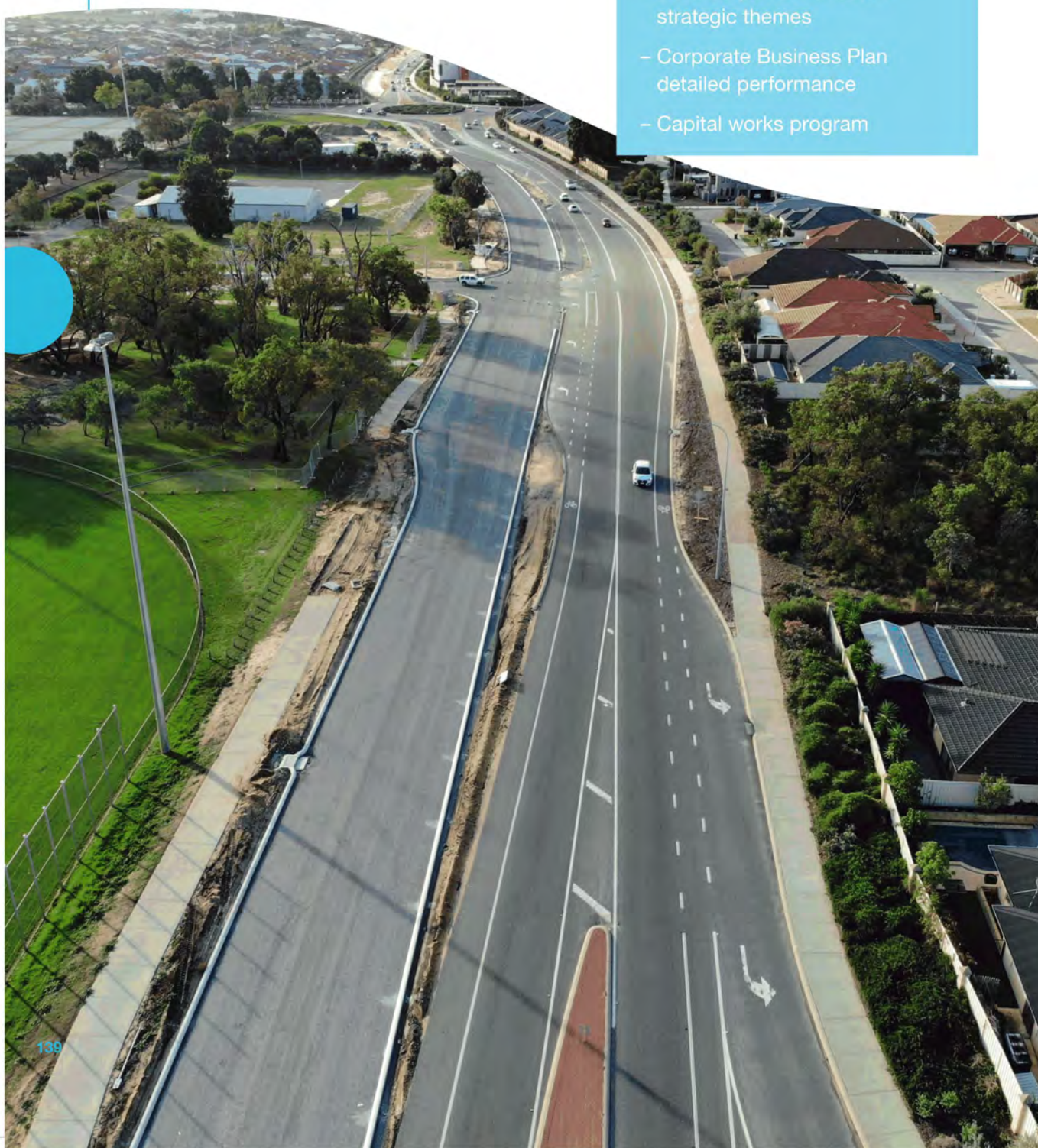




# Our Performance

**Road upgrade** The \$4.7 million project of 2km of dual carriageway on Hartman Drive progresses, with completion planned for early 2020/21. Roads WA contributed \$3 million to this project.

- Satisfaction survey results
- Performance benchmarking
- Performance monitoring and reporting
- Detailed performance on strategic themes
- Corporate Business Plan detailed performance
- Capital works program





## How to read the performance sections throughout the report

A colour-coding system is used to highlight our performance results. Where the corporate business result has not achieved the desired 'blue' or 'green' status, further explanations are provided in this report.

### Community and business satisfaction results

Community satisfaction results are illustrated using the following criteria:

Decrease ↓  
Increase ↑  
No change →

### SCP and service key performance indicator (KPI) results

The results of the SCP metrics and service KPIs are illustrated as shown below:

↑ Target has been met or exceeded  
↓ Target has not been met

### CBP results

CBP results are illustrated using the following criteria:

Completed

On target (<10% under target)

Monitor (>10% and <20% under target)

Under target (> 20% under target)

Not started

Deferred

### Risk rating

In addition, CBP initiatives have been aligned to the City's Strategic and Corporate Risks.

The following colours are used to indicate the residual risk rating for the highest rated risk:

Low

Moderate

High

Extreme

### Capital projects results

The performance results of capital projects are illustrated using the following criteria:

Schedule status (time basis)	Current year budget status (\$ basis)	Total budget status (\$ basis)	Risks and issues
On target – baseline (<10% time increase)	On target (variance <10%)	On target (variance <10%)	Low
Behind schedule (10–20% time increase)	Almost on budget (variance of 10–20%)	Almost on budget (variance of 10–20%)	Medium
Behind schedule (>20% time increase)	Under/Over budget (variance >20%)	Under/Over budget (variance >20%)	High

**Extra lanes** New traffic lanes snake through Marmion Avenue, part of a \$23 million State Government funded project of 11.5km of dual carriageway.



## Satisfaction survey results

We review the level of satisfaction with our services through surveys of community and business perceptions. The information collected via surveys is important, as it not only helps us to meet our state-regulated reporting obligations but also provides a valuable avenue for Council to better understand community needs, motivations and levels of satisfaction across a broad range of services, performance measures and issues.

### Community survey

Our February/March community perception survey showed strong improvements in ratings of the City as a place to live, organisation and value for money.

Scorecard invitations were sent to 7,000 randomly selected households (1,000 by mail and 6,000 by email). A total of 379 residents completed a scorecard, reducing the sampling error to  $\pm 4.5\%$  at the 95% confidence level. After we promoted the survey through our communication channels, a further 99 residents, 30 out-of-area respondents and 28 Council-affiliated respondents answered, bringing the total to 536 respondents.

For the three overall performance questions that are standard across all local governments, we increased our positive ratings from the previous survey in 2017, recording at or above industry average. These included:

- Place to live (75) – up five points (on par)
- Organisation (66) – up five points (ten points above the industry average)
- Value for money (52) – up seven points (seven points above the industry average).

We achieved industry-leading scores in the following areas:

- Promotion of our City as a desirable place to live and work (56), compared with 51 in the previous survey (industry average 52)
- Animal control (i.e. dogs and cats) (60) – compared with 53 in the previous survey (industry average 51).

The results show that rubbish collection and recycling collection are areas for us to focus on. We know that these areas are important to you. The introduction of a 3-bin collection service should address the community's perceptions in this area.

The priority areas identified for improvement were:

- safety and security
- playgrounds, parks and reserves
- value from Council rates
- traffic management.

### Business survey

Our February business perceptions survey was conducted by telephone. A total of 101 businesses completed the survey, reducing the sampling error to  $\pm 10\%$  at the 95% confidence level. For the three overall performance questions that are standard across all local governments, our ratings declined to 61 (industry average of 67). These included:

- Place to work or operate business (63) – steady (seven points below the industry average)
- Governing organisation (59) – steady (five points below)
- Value for money (36) – down four points (13 points below).

We acknowledge we need to do better in understanding the challenges, constraints and opportunities facing local businesses. We see our local business community as the engine for inclusive growth, providing jobs, services, products, and a quality of life for local residents and visitors alike. A plan will be put in place to work towards a better future.

The most valued aspects of the City of Wanneroo included:

- high-growth area with good access to customers
- Council is proactive, making a positive difference
- strong sense of community
- good Council services and support
- affordable and close to home.

The results for the Leadership and Communication section of the survey were below industry average for all areas with the exception of the City's website, which received a high score of 67 compared with 60 in the previous survey (industry average 63).

The business priority areas identified for improvement were:

- value for money from Council rates
- economic development and job creation
- building and maintaining local roads
- management of traffic on local roads
- safety and security.

The following tables show the full 2019/20 survey results.





## Society

Community satisfaction KPI	2014 (%)	2017 (%)	2020 (%)	Increase/Decrease %
<b>1.1 Healthy and active people</b>				
Sport and recreation facilities	81	78	88	10 ↑
Festivals, events, art and cultural activities	82	85	95	10 ↑
Facilities and services for seniors	75	72	82	10 ↑
Service and facilities for youth	69	58	67	9 ↑
Community buildings and halls	70	76	86	10 ↑
Playgrounds, parks and reserves	–	81	89	8 ↑
<b>1.2 Safe communities</b>				
Safety and security	71	66	77	11 ↑
Animal control (i.e. dogs and cats)	–	75	80	5 ↑
Off-road vehicle management	–	–	76	New n/a
Natural disaster education, engagement and prevention (for bushfires, storms, etc)	–	76	77	1 ↑
Management of food, health, noise and pollution	–	71	84	13 ↑
<b>1.3 Connected communities</b>				
Library and information services	90	91	96	5 ↑
Access to services and facilities for people with disabilities	67	74	79	5 ↑
<b>1.4 Distinctive places</b>				
How local history and heritage is preserved and promoted	72	80	92	12 ↑

**Who can resist a sausage sizzle?**  
 WA Police visit a youth drop-in centre at Clarkson, one of the City's four youth centres. The City works hard to promote positive engagement between WA Police and our young people.





## Economy

Community satisfaction KPI	2014 (%)	2017 (%)	2020 (%)	Increase/Decrease (%)	
<b>2.1 Local jobs</b>					
Access to local business support services to help people to start or improve their own business	–	–	66	New	n/a
<b>2.2 Strategic growth</b>					
Economic development (efforts to attract investors, attract and retain businesses, grow tourism and create job opportunities)	63	64	64	No Change	→
<b>2.3 Smart business</b>					
Access to education and training opportunities (including job-readiness training)	70	70	72	2	↑
Management of parking in commercial areas	75	77	69	-8	↓
<b>2.4 Places of destination</b>					
The City's support for tourism e.g. Discover Wanneroo website & app	60	n/a	79	n/a	n/a



**Local support** City of Wanneroo staff get behind the #SupportWannerooLocal campaign with a team lunch at a local restaurant. Small businesses form the backbone of the community, with over 13,000 local businesses providing 55,000 jobs across the City.





## Environment

### Natural

Community satisfaction KPI	2014 (%)	2017 (%)	2020 (%)	Increase/Decrease (%)	
<b>3.1 Resource management</b>					
Water resource management	68	84	81	-3	↓
<b>3.2 Enhanced environment</b>					
Conservation and environmental management	81	82	81	-1	↓
Management of local beaches and coastline	–	82	91	9	↑
Tree management (i.e. protection, planting and maintenance)	–	70	80	10	↑
<b>3.3 Reduce, reuse, recycle waste</b>					
Reducing waste to landfill	–	–	69	New	n/a
Weekly rubbish collections	94	94	96	2	↑
Fortnightly recycling services	89	91	88	-3	↓
Vergeside bulk rubbish collections	82	82	89	7	↑

### Built

Community satisfaction KPI	2014 (%)	2017 (%)	2020 (%)	Increase/Decrease (%)	
<b>3.4 Activated Places</b>					
The area's character and identity	–	77	82	5	↑
Managing responsible growth and development	–	–	75	New	n/a
Planning and building approvals	68	61	73	12	↑
<b>3.5 Connected and accessible City</b>					
Building and maintaining local roads	78	74	82	8	↑
Management and control of traffic on local roads	68	65	75	10	↑
Management of parking in school areas	–	–	48	New	n/a
Footpaths and cycleways	79	75	77	2	↑
Lighting of streets and public places	–	78	86	8	↑
How the City is connecting roads, footpaths and cycle ways to public transport networks	73	74	82	8	↑
<b>3.6 Housing choice</b>					
The mix and diversity of housing types in your local area	78	84	–	n/a	n/a



## Civic Leadership

Community satisfaction KPI	2014 (%)	2017 (%)	2020 (%)	Increase/Decrease (%)	
<b>4.1 Listening and leading</b>					
Overall satisfaction with the City as a place to live	90	94	98	4	↑
Council leadership within the community	70	77	82	5	↑
The City has developed and communicated a clear vision for the area	50	70	85	15	↑
The Mayor and Councillors have a good understanding of the community's needs	63	75	81	6	↑
Employees at the City of Wanneroo have a good understanding of community needs	–	75	85	10	↑
Advocacy and lobbying on behalf of the community to influence decisions, support local causes, attract government funding for infrastructure	–	71	84	13	↑
How the community is consulted and engaged about local issues	60	63	68	5	↑
I feel there are opportunities to have a real say on issues in my community that are important to me	–	–	75	New	n/a
The City clearly explains the reasons for its decisions and how residents' views have been taken into account	–	69	76	7	↑
How the community is informed about what's happening in the local area (including local issues, events, services and facilities)	71	77	83	6	↑
<b>4.2 Good governance</b>					
What the City is doing to promote the area as a desirable place to live and work	68	68	78	10	↑
Overall satisfaction with the City as a governing organisation	81	86	93	7	↑
Value for money from rates	59	64	74	10	↑
<b>4.3 Progressive organisation</b>					
How the City embraces change, innovation and new technology	–	–	78	New	n/a
The City's page in the community newspaper	–	85	90	5	↑
City's 'What's Happening' newsletter	–	83	94	11	↑
Council's website	81	86	91	5	↑
Social media presence on Facebook, Twitter, Instagram etc	–	77	88	11	↑
Efficiency and effectiveness of customer service	80	80	84	4	↑



## Performance benchmarking

The City has participated in the LG Performance Excellence Benchmarking Program for the previous 5 years. This program is conducted by PricewaterhouseCoopers (PwC) and is commissioned by LG Professionals NSW. It aims to assist councils throughout Australia and New Zealand to better communicate, control and manage their internal business performance with their stakeholders through the use of comparative data analytics. During the program, PwC collects data from participating councils and then transforms this data into key metrics, identifying trends and observations that focus on operational and management excellence.

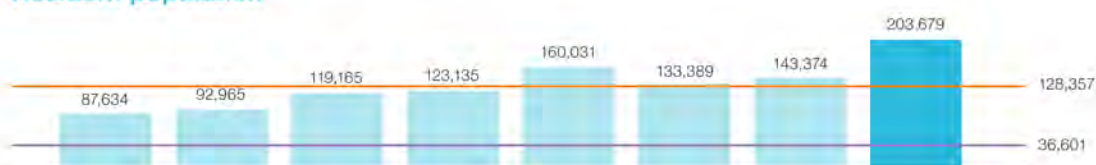
The focus areas covered by the program are:

- Asset management
- Corporate leadership
- Finance
- Operations
- Risk management
- Service delivery
- Workforce

The data provides us with an important source of benchmarking information both quantitative and qualitative data to enable comparison of our operations and service delivery against like councils and to inform strategic and business planning. We are now able to compare current data against the previous year's performance, enabling us to see areas of success and those that require improvement. 115 councils across Australia and New Zealand have participated during the 2019/20 financial year.

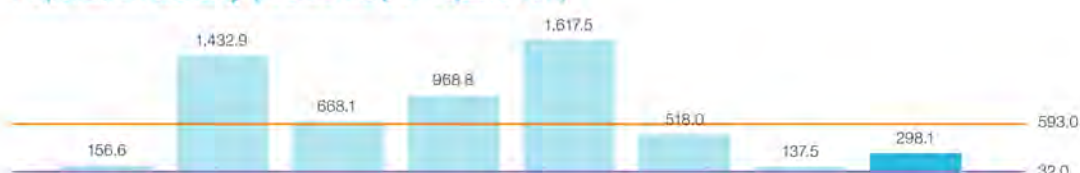
The City has also undertaken analysis using a Council Comparison Analysis Tool (CCAT) to compare results against seven participating Western Australian local governments with the same classification of a large (size of resident population larger than 100,000) and metro council. Illustrated below are some of the results with the maroon bar demonstrating the City's performance. Note that these performance results are based on the 2018/19 results. The 2019/20 results will be published in January 2021.

### Resident population



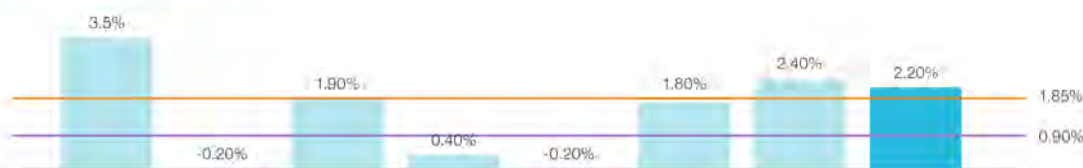
The City's population is the highest of all of the comparison local governments by over 43,000 residents and above the regionals median by over 85,000 residents.

### Population density (residents per square km)



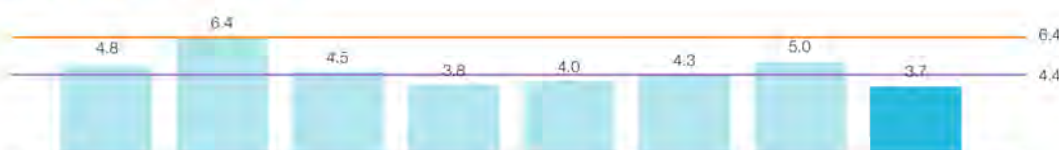
The City's population density is in the third lowest in the comparison group and significantly below the average of 593. The standard deviation for the comparison results is 567 indicating that there is significant variation in the results. The City's high population and low population density result indicate that the City has a large area and that there remains the potential for significant growth.

### Population growth (%)



The City's population growth of 2.2% is above the regional median of 1.85% and is the third highest of the comparison local governments. The three local governments with the highest growth are all outer metropolitan, low population density areas.

### FTE per 1,000 residents



The City has the lowest FTE per 1,000 residents compared to the comparison local governments and is 0.7 below the median of this group. This may reflect the City's greater efficiencies and /or higher population base.

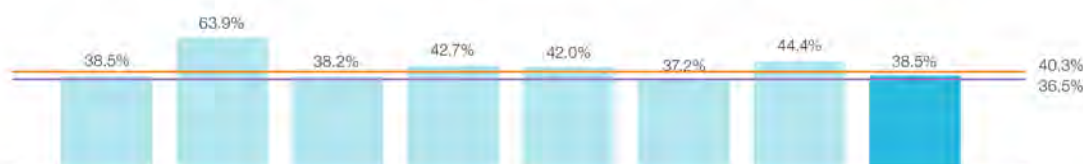
### Employee costs



The City's employee cost represents 39% of the operating expenses illustrating a 1% decline compared to last year and equal to the WA median



The City's employee cost of \$353k per 1,000 residents against the comparison group is the lowest by \$12k, \$91k below the comparison group median and \$216k below the WA overall survey population median.



However as a proportion of operating expenses the City's employee costs (38.6%) are 2.1% higher than the WA overall survey population average but 1.7% less than the comparison group median.

The combination of the cost per resident and percentage of operating expenses results may indicate that although the City's costs per resident are relatively low to the survey population they still remain a significant proportion of the operating expenses of the City due to provision of in-house services such as domestic waste collection and parks and gardens maintenance.



## Performance reporting

Monitoring and reporting on the progress of initiatives listed in the CBP took place throughout the financial year. Quarterly performance reports and the Annual Report were submitted to the Audit & Risk Committee for review. In addition, the Annual Report and the mid-year CBP amendments were submitted to the Council for review and approval.

The following reports were submitted to the Audit & Risk Committee and Council during 2019/20.

Reports	Meeting	Date submitted
Annual Report 2018/19	Audit & Risk Committee Special Council	19 November 2019 3 December 2019
2019/20 Q1 CBP Performance Report	Audit & Risk Committee	19 November 2019
2019/20 Mid-year CBP Performance Report	Audit & Risk Committee	18 February 2020
2019/20 Mid-year CBP Amendments Report	Council	10 February 2020
2019/20 Q3 CBP Performance Report	Executive Leadership Team	Submitted to Executive on 28 May but due to COVID-19 not presented to A&RC
2019/20 Year-end CBP and Financial Performance Report	Audit & Risk Committee	29 September 2020

More details of how the City performed on our strategic and corporate plans can be found starting on **page 139**.

**Crowning glory** Helmets are a must for skaters at the new Warradale skate park in Landsdale in the South ward. Another skate park constructed at Yanchep this year brings the total number in the City to 10. Pictured with skate fans at the opening are Mayor Tracey Roberts, deputy Mayor Frank Cvitan, Cr Domenic Zappa and Cr Brett Treby.



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### Top capital projects performance

Elected Members identified 17 capital projects for 2019/20 as significant, some of which are not due for completion until future years. Top projects are specifically reported against on a monthly and quarterly basis to the Council and the Audit & Risk Committee.

The table below shows expenditure on the projects against the relevant budget for 2019/20.

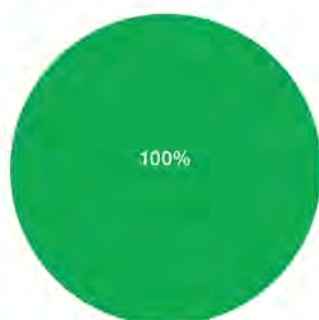
Top capital projects	Budget	Actual	Budget spent	Project progress
	(\$)	(\$)	(%)	(%)
Quinns Beach, Quinns Rocks, new long-term coastal management works	\$2,114,387	\$2,033,317	96	89
Hepburn Avenue, Marangaroo, upgrade intersection at Highclere Blvd	\$1,465,000	\$1,470,358	100	99
Halesworth Park, Butler, new sports facilities	\$1,492,500	\$232,998	16	43
Kingsway Olympic Clubrooms, Madeley, new change rooms and grandstand	\$1,147,246	\$1,124,634	98	99
Edgar Griffiths Park, Wanneroo, new sports amenities building	\$800,248	\$730,064	91	99
Belhaven Park, Quinns Rocks, new sports amenities building	\$1,308,223	\$1,303,898	100	95
Kingsway Netball Clubrooms, Madeley, upgrade building	\$1,560,915	\$1,514,379	97	95
Splendid Park, Yanchep, new skate park	\$698,779	\$320,649	46	86
Hudson Park, Girrawheen, upgrade Dennis Cooley Pavilion	\$1,560,770	\$1,405,309	90	95
Wanneroo City Soccer Clubrooms, Madeley, new change rooms and store room	\$1,062,666	\$1,122,998	106	95
Neerabup Industrial Area, new development	\$750,000	\$250,152	33	17
Pinjar Road, Banksia Grove, upgrade to dual carriageway from Blackberry Dr to Joondalup Dr	\$4,798,407	\$4,327,562	90	98
Shelvock Park, Koondoola, new sports amenities building	\$1,838,080	\$1,525,008	83	70
Marmion Ave upgrade to dual carriageway from Butler Blvd to Yanchep Beach Rd	\$19,833,443	\$19,584,704	99	95
Warradale Park, Landsdale, new skate park	\$616,212	\$618,349	100	95
Connolly Dr, Butler, upgrade to dual carriageway from Lukin Dr to Benenden Ave	\$2,943,463	\$2,910,068	99	94
Hartman Dr, Wangara, upgrade to dual carriageway from Hepburn Ave to Gngara Rd	\$2,430,865	\$2,341,823	96	76
<b>Total</b>	<b>\$46,421,204</b>	<b>\$42,816,270</b>	<b>92%</b>	

Note: The selection criteria for the above projects included two factors: (1) Community interest or significance; and (2) financial value. 92% of the relevant budget for these projects was spent as at 30 June 2020.



**Great expectations** With a roll-in bank, quarter pipes and moguls, this new skate park at Splendid Park, Yanchep, is a welcome attraction for the North ward's growing population. The other two nearest skate parks are in Two Rocks and Eglinton.

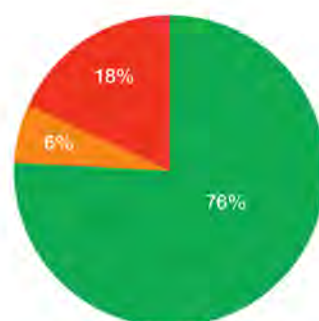




### Schedule status (time)

All 17 top projects were on target with their relevant schedules as at 30 June 2020.

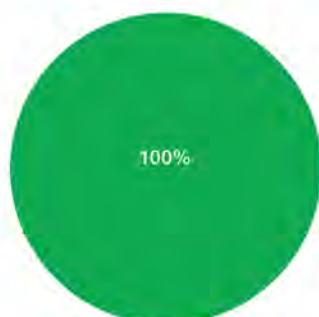
- On Target Baseline (<10% time increase)
- Behind Schedule (10-20% time increase)
- Behind Schedule (>20% time increase)



### Current year budget status (\$)

Twelve (76%) of top projects were on target with spending their relevant budgets, one (6%) was almost on budget; four (18%) projects had a current year budget variance of more than 20%. These were:

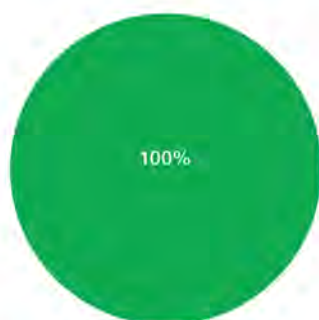
- Halesworth Park, Butler, new sports facilities
- Splendid Park, Yanchep, New Skate Park
- Neerabup Industrial Area, New development
- Hepburn Avenue, Marangaroo, Upgrade intersection at Highclere Boulevard.
- On Target (Variance <10%)
- Almost on Budget (Variance 10-20%)
- Under / Over Budget (Variance >20%)



### Project life cycle budget status (\$)

All 17 top projects were on target with spending their relevant project lifecycle budgets.

- On Target (Variance <10%)
- Almost on Budget (Variance 10-20%)
- Under / Over Budget (Variance >20%)



### Risk and issues status

All 17 top projects had a low risk rating.

- Low
- Medium
- High

## Detailed Performance

*Cool off Splashpad cafe opens at Wanneroo Aquamotion, the City's aquatic centre with several heated pools and an outdoor pool – and now with refreshments on hand. This award-winning facility has been recognised nationally as Best Swim School in 2016 and AUSTSWIM WA Recognised Swim Centre twice.*





## Detailed performance on strategic themes

The following section (**pages 153-216**) details our performance under our four strategic themes and respective strategic objectives, each including:

- interesting facts
- achievements and challenges
- Strategic Plan measures and service KPIs
- 2019/20 detailed results on Corporate Business Plan initiatives and next financial year adopted initiatives.



**Waste facts for kids** Children learn waste disposal facts and about the role we all play in helping to reduce, reuse, recycle and dispose wisely from a waste services staff member. 66,000 households in the City receive kerbside collection services.



**Plastic or planet?** To celebrate 'Keep Australia Beautiful', volunteers join the City's beach cleans and a free workshop showing how to turn found objects into artworks (sometimes referred to by the French as *objet trouvé*).



# Society

Aspiration: Healthy, safe, vibrant and connected communities

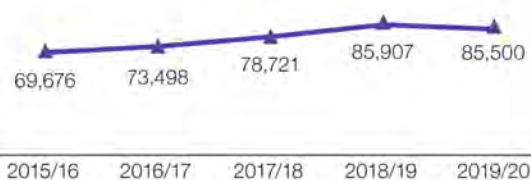
*Top left* All smiles at award-winning Kinkuna playpark *Top right* Nothing says summer like a free outdoor event – ‘Live in the Amphitheatre’. *Bottom left* Soccer, the most popular sport in the world. Here, teams compete at Kingsway Regional Sporting Complex with the new grandstand in the background. *Bottom right* Outdoor fitness equipment at Monaghan Park in Darch.





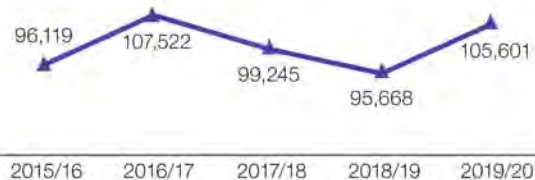
## Interesting facts

## Facility bookings



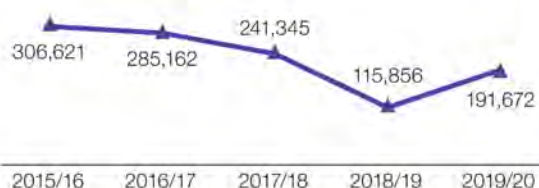
Note – 2019/20 results at MYR prior to COVID-19.

## Attendances to Kingsway Indoor Stadium

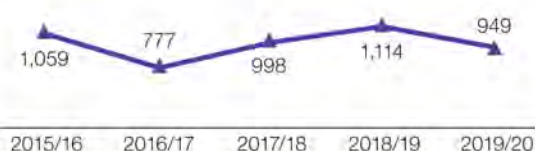


Note – 2019/20 results at MYR prior to COVID-19.

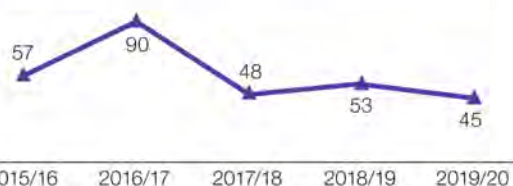
## Attendees to Wanneroo Aquamotion



## No. of animals impounded

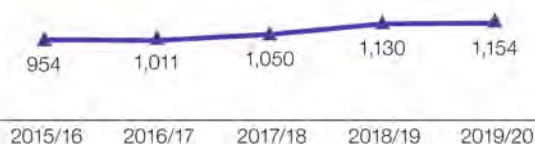


## Engagement programs conducted

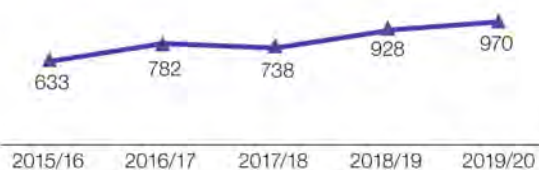


The figures are from the City's community engagement register (excluding statutory engagements from Approval Services that was used in previous 3 years).

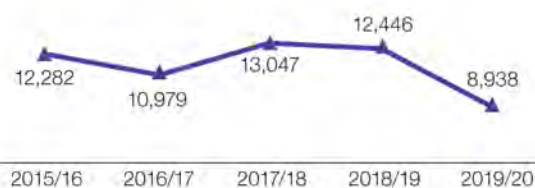
## No. of food premises within the City of Wanneroo



## Food premises inspected



## Visitors at Wanneroo Regional Museum



Facilities were closed from March 2020 due to COVID-19.

## Visitors to Cockman/Buckingham House



Facilities closed from March 2020 due to COVID-19.

## Our achievements in 2019/20

### Strategic objective: 1.1 Healthy and active people

#### Community facilities

- Completed a draft Community Facilities Plan for East Wanneroo as part of the state government's District Structure Plan.
- Completed the Wanneroo Raceway Masterplan.
- Constructed and upgraded numerous facilities for the community. Please see details on **page 217**.
- Revised and updated the North Coast Growth Corridor Community Facilities Plan.
- Started work on the SMS floodlighting system and Stage 1 of the public toilet time-lock project. For details of parks and open spaces projects, please see **page 217**.

#### Events

- Combined attendance of 25,000 people achieved at the City's five free community events.
- Hosted National Women's Rugby match at Kingsway Regional Sporting Complex between Western Force and ACT Brumbies.
- Hosted two major events on Australia Day 2020 at the Wanneroo Showgrounds. We hosted the nation's largest citizenship ceremony run by a local government, with over 900 people from 65 countries becoming Australian citizens. We hosted the inaugural Wanneroo Festival, commemorating our 20th anniversary. An estimated 12,000 people watched the fireworks display. For details of our City events, please see **page 60**.

Further information on key highlights relating to healthy and active people, please see **page 13**.

### Strategic objective: 1.2 Safe communities

#### Community safety and emergency management

- Increased public awareness of emergency management through roadshows, internal education sessions and publication of an Emergency Links Newsletter.
- Implemented an electronic fire mitigation inspection program, protecting homes and properties from bushfire.
- Introduced web-based forms for Permits to Burn and Permit to Vary Fire Mitigation Notice Requirements, supporting residents and staff.
- Issued a record number of abatement notices for nuisance of barking dogs. This did not result in more sanctions, however, as most complaints were resolved by working with residents. In addition, complaints can now be made online, simplifying the process.
- Replaced Pound Hour at the Animal Care Centre with an appointment booking system, increasing flexibility for pet owners and freeing rangers to be out in the community more often.
- Separated ranger teams, increasing safety during COVID-19. With the success of deploying half the team to Yanchep, we have instituted a permanent ranger presence from the Yanchep Two Rocks Access Centre (YTRAC).

#### Planning and building compliance

- Conducted 3,896 swimming pool barrier inspections (3,723 pools complied with standards at the initial inspection).
- Detected 83 unauthorised pools via an infrared audit.

#### Environmental health services

- A total of 804 food handlers within the City successfully completed the City's web-based food safety training program, 'I'm Alert'.
- Increased compliance inspections of light industry (100 inspections compared with 88 the previous year), aiming to prevent pollutants being discharged into stormwater drains and working their way into wetlands and aquifers.
- Inspected 970 food safety and hygiene inspections at the City's of 856 registered food premises for food safety and hygiene. The total number of inspections include follow-up inspections to monitor improvements made by the business owner.



- Assessed 909 statutory applications compared to 891 the previous year. These include public buildings, events, trading, food business registrations and on-site waste disposal systems.
- Received 2,741 customer service requests (100% compliance with KPI), providing timely responses.

Further information on key highlights relating to safe communities, please see **page 13**.

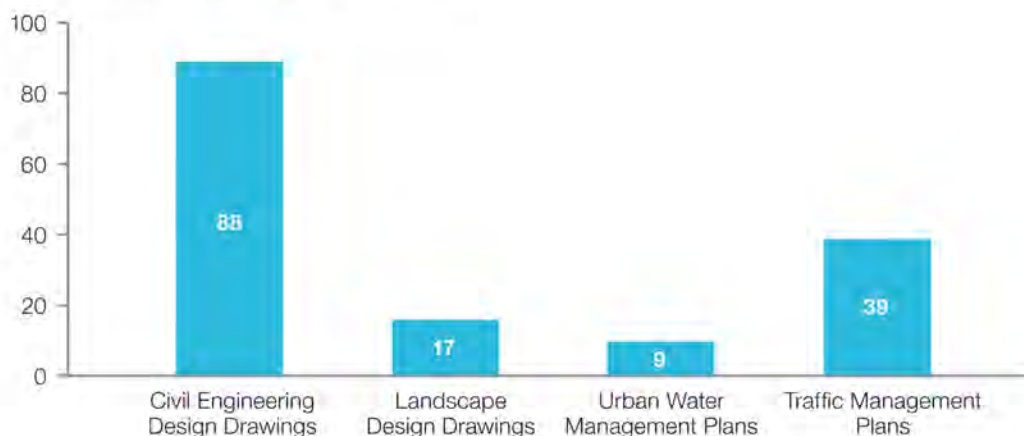
### Strategic objective: 1.3 Distinctive places

#### Land development

- Achieved finalist status in National Parks & Leisure Australia Best Use of Technology Award -- Kinkuna Park Biba Smart Park Technology. Please see **page 123**.
- Acknowledged awards to Yolk Property Group for The Amble development in Girrawheen, recognising the project's commitment to 'One Planet Living' concepts and principles.
- Adopted Revised Local Planning Policy 4.4 – Urban Water Management.
- Advocated for continued deployment of LED street lighting at the Western Power Local Government Operational Forum.
- Completed two additional risk assessment workshops for water sensitive urban design (WSUD) assets, including central median and roadside bio-retention systems within the road network and flood storage areas and bio-retention areas in public open space (presented findings at the Institute of Public Works Engineers Australasia Western Australia (IPWEA WA). State Conference held in March 2020).
- Continued installation of Smart City street lighting, improving control over operations via a central management system (public lighting designed and installed in accordance with the Model Public Lighting Controls Specification and Model LED Public Lighting Specification (IPWEA, 2017)).
- Deemed two Local Planning Policies satisfactory for advertising:
  - Local Planning Policy 4.5 – Subdivisional Retaining Walls
  - Local Planning Policy 4.7 – Uniform Fencing.
- Fast-tracked land development applications and subdivision referrals and applications, supporting the COVID-19 recovery process.
- Generated \$107,041 in Land Development Assessment Fee revenue.

The table below shows the number of applications determined by the City by type in 2019/20, helping to create distinctive places in our City.

#### No. of applications determined by type 2019/20



### Place management

- For decades, people across Perth have come to Yanchep to enjoy the laid-back atmosphere and experience the spectacular Yanchep Lagoon. To unlock its full potential as a great coastal destination for everyone to enjoy, we have created the Yanchep Lagoon Master Plan. The plan was adopted in August 2019 after extensive community consultation. The plan sets short-, medium- and long-term objectives and actions to enhance the precinct. A working group has been established to implement the plan, guided by the place driver, 'Keep it Simple, Keep it Local, Keep it Special, Keep it Natural'. This versatile group also provided feedback to the City on local community resilience and priorities for COVID-19 recovery planning.
- The first Local Area Plans (LAPs) were adopted for Girrawheen/Koondoola and Yanchep/Two Rocks in September 2019, supporting residents to understand what made their local places special and identify a vision for the future. Such plans form an important part of our place management approach in the City. While Wanneroo has changed remarkably in 20 years, many areas, while not touched, remain relatively unchanged and are highly valued by the public for their uniqueness. These plans aim to capture these values and ensure our commitment to creating special, unique and distinctive places.
- On completion of a Place Activation Plan, the Girrawheen hub precinct received a welcome makeover. Under the banner of 'Love Where You Live', the back wall of the library was removed to create an outdoor reading room, and table tennis and new outdoor furniture were installed. In addition, new air-conditioning and carpet were installed. The revamped space supports a range of events that celebrate residents' connection to their local place.
- Even though COVID-19 shut down most activities, essential services continued to be delivered from the hub, providing important support for the local community. Meanwhile, the City resolved to continue subsidised use of the hub for eligible groups while the future of the hub precinct is investigated over coming years. This is in part a response to the extension of the state government's 'Local Projects Local Jobs' program to the end of 2020. The program provides additional support for local cultural groups, job seekers, trainees and small businesses.
- The Yanchep Two Rocks Access Centre (YTRAC) provides the people of Yanchep and Two Rocks with local access to City staff and some services, without having to travel to Wanneroo. During the year, the City continued to provide a three day per week service from YTRAC, but closed to the public from during March to June due to COVID-19. The Yanchep/Two Rocks area has been transformed over the last 20 years from a small holiday destination to an emerging regional centre. To ensure all areas of our City remain great places to live, we are currently reviewing service levels at YTRAC.
- Cutting 'red tape' and encouraging small place activation initiatives are part of our plan for the City. Successes include the establishment of a 'Town Team' (a not-for-profit community group focused on making better places). Town Teams are open to businesses, landowners and residents to work with their local government to improve a place or area, often a town centre or 'main street'. As such, the East Keys Collective in Clarkson is planning a range of improvements to its local area, with the support of the City and grant funding from the RAC Western Australia. Their mission statement is, 'Local Tribe Raise the Vibe'. We continued to review policies and processes in order to better support our community.

### Strategic objective: 1.4 Connected communities

#### Community development and engagement

##### Age-friendly

- Celebrated Seniors Week with get-togethers, virtual reality programs, social media profiles of local seniors and an intergenerational event, 'Then and Now' linking seniors and local primary school students. A total of 150 people attended this heart-warming event.
- Worked with Alzheimer's WA, Jamaica Blue and Ocean Keys Shopping Centre to join the growing network of memory cafes. The cafe initiative helps people with memory loss to socialise.
- Provided digital learning and social networking opportunities to seniors at City libraries via 'Tech Help' and 'Be Connected' sessions.
- Entry to Yanchep National Park was free to the 4,000 people who attended Cubby Town Nature Play in September 2019. Children, parents, grandparents, family and friends explored the park at this fun event.
- In partnership with the cities of Joondalup and Stirling, we advocate for increased services that support and respond to the changing needs of seniors through the Age Friendly Regional Partnership.



### Reconciliation

- Celebrated NAIDOC Week via a range of activities, including an art program in our libraries, youth activities, cultural awareness talks and a flag-raising ceremony.
- Engaged with the Aboriginal community to assist with creating cultural education signage.
- Held two 'on Country' educational tours of significant sites with Council Members, Executive and key staff.
- Initiated 'In this together', a plan to repatriate Aboriginal historical artefacts that were donated to the City in the 1980s.
- Recruited an Aboriginal Employment Advisor. This position will build our capacity to create a culturally safe workplace, and aims to increase the level of Aboriginal employment within the City.
- Supported Aboriginal-led services focused on early childhood development and connection to culture, and food relief services from Merriwa.

### Access and inclusion

- City staff completed disability awareness and confidence leadership training, helping to support staff with a disability.
- Facilitated production of two video clips with positive stories about our multicultural community and people with disability; distributed through the City's media channels.
- Helped eight local community groups and sporting clubs attract members who are representative of our diverse community. The Socially Inclusive Communities program is offered by training provider Inclusion Solutions in partnership with the WA Department of Communities.
- Improved access at the Wanneroo Festival, which focused on access, inclusion and creating an environment where all people felt welcomed.
- Updated tender and formal request for quote (RFQ) documents to ensure contractors meet the City's access and inclusion requirements, striving for best practice in the provision of goods and services.
- Used engagement platform 'Social Pinpoint' for major long-term community engagements – a safe and interactive space for our community to debate and discuss issues.

### Regional homelessness

- Collected data and reported on local homelessness, to help the community understand, prevent and respond to people who are doing it tough.
- Founding member of the Joondalup and Wanneroo Ending Homelessness Group (JWEHG), which aims to end homelessness in the region through the relationships formed.
- Ensured essential services are available to vulnerable community members, particularly during COVID-19. Continuously updated awareness information for the community on our website; provided copies of the City's Hardship and Homelessness support service booklet.
- Hosted a training session for JWEHG members and relevant staff on family and domestic violence (delivered by Lifeline WA).
- Presented awareness activities across the City to reflect on homelessness during Anti-Poverty Week.
- 67 representatives of government, not-for-profit and community organisations participated in a JWEHG workshop to identify any gaps in essential services.
- Supported community groups and organisations that support rough sleepers (Department of Communities, Street chaplains and No Limits). Five people transitioned into homes in the last four months.

**Perfect concentration** Chinese checkers was invented in the 1920s in America and has nothing to do with China. But it certainly brings people of all ages together. At right, a primary school student challenges a visitor during Seniors Week. The intergenerational activity called 'Now and then' is one of the City's range of free events and activities to celebrate Seniors Week.



### Childhood

- Facilitated It's All About Play training sessions for the Queensland State Library, ECU physiology students, community volunteers and Ngala personnel.
- Facilitated the Wanneroo and Surrounds Early Years (WASEY) network, sharing information, connecting services and addressing local needs.
- Hosted testing of the Bright Tomorrows parent app, in collaboration with the Telethon Kids Institute, giving parents and carers world-class information on early childhood development.
- Joined the National Redress Scheme as a state government institution. The scheme is the result of a recommendation made by the Royal Commission investigating failures of public and private institutions to protect children from sexual abuse.
- Launched a new book titled It's All About Play, which features babies and toddlers from the Clarkson area engaging in our All About Play program, a free community program for under 4's.
- Worked with Aboriginal community group Strong and Deadly Mob to facilitate the It's All About You And Me program. It's all About You and Me is designed to be delivered in partnership with an agency or community group which determines the overall program themes. Using a program logic the City partnered with the Strong and Deadly Mob Yanchep to develop and deliver a specific program that supported both the group's and City's outcomes. Qualitative feedback received from participating families revealed a number of gains including social connectedness with other families and the City's services.

### Youth

- Awarded scholarships to 12 young people under our Youth Reward and Recognition Policy. The City's Student Scholarships Award Program celebrates young people who have shown dedication and commitment to their school, community and academics, under the categories of academic achievement ATAR and non-ATAR, and commitment achievement.
- Delivered 33 school holiday programs (attended by 796 young people) including a family quiz night, beachcombers and AQUA, Crystal Caves excursion in Yanchep and an outdoor movie.
- Developed and provided online activities for young people and families in isolation during COVID-19.
- Directly engaged over 950 young people in Youth Outreach activities in public open spaces, parks and skate parks, including the delivery of pop-up games and activities in school holidays.
- Engaged over 180 young people in leadership activities (11 primary schools and 9 high schools); 174 through the 2019 and 2020 School Leadership Program, 14 in Youth Working Groups.
- Facilitated a Youth Empowerment Strategies for Success (YESS) event raising awareness of mental health.
- A total of 4,224 young people accessed programs at our youth centres during the year. Activities recognised NAIDOC Week and R U OK Day and hosted Headspace. Young people also welcomed City rangers to the centres.
- Held two Youth Leadership Forums for over 100 young people in February 2020.
- Hosted a Youth Leadership Showcase Event in 2019, so students could display the results of their community action projects.
- Invited local police officers to regularly engage with the youth centre drop-in program, breaking down barriers between young people and the police.
- Purposefully engaged young people in community consultation, including the survey about development of the Wanneroo Local Area Plan.

### Community

- Adopted a revised Volunteering Policy and Community Garden's Policy.
- Arranged essential services from City facilities during COVID-19, maintaining health advice and supporting alternative methods of delivery.
- Completed an MOU with the City of Joondalup for reciprocal use of community transport buses.
- Created community postcards to greet and encourage neighbours in COVID-19 isolation.
- Delivered 170 bus trips for seniors as part of the Community Transport Service.
- Developed and distributed information and activity packs to support seniors in isolation during COVID-19.



**Fast and physical** Passing, dribbling, catching, shooting, all the while manipulating a wheelchair? Wheelchair basketball challenges young athletes in new ways and exposes them to disability on an equal playing field. Here teams compete at Hainsworth Youth Centre, one of four youth centres in the City.



- Distributed COVID-19 support materials and essential services information in various web-based and traditional forms.
- Endorsed our first Community Sheds Policy, including an establishment fund.
- Ensured our most vulnerable residents were cared for during COVID-19, with regular phone calls from staff to ensure they were supported and keeping well.
- Facilitated seven free community group self-sufficiency workshops, attracting 87 attendees.
- Funded six organisations to the value of nearly \$21,000 to provide essential services during COVID-19.
- Funded 18 community groups to the value of over \$83,700; however COVID-19 led to the cancellation of five events and the funding was returned.
- Involved 102 volunteers in the delivery of City programs (City's Volunteering Program).
- Leased a site at Gumblossom Park to Quinns Men's Shed, an updated version of the shed in the backyard that has long been a part of Australian culture. The group also supports men's health and welfare.
- Renewed an agreement with Wanneroo Community Men's Shed to refurbish our decommissioned computers.
- Set up a COVID-19 hotline for residents, distributing information on the pandemic and services they could access, including City services.
- Set up an interactive online map to monitor 'hot spots' of need for essential services due to COVID-19.

### Cultural services and facilities

#### Library services

- Adopted a print on demand service for clients, responding rapidly to changing needs during COVID-19.
- Adopted a retail-style promotion of face-out books and multiple copies of each title at the Clarkson library from January 2020. Also adopted #Bookmarkit, a new initiative that gives library members access to the best books in the library, handpicked by staff and available for loan right away. Staff also develop curated lists of themed titles to generate fresh interest in current affairs and key topics of the day.
- Attracted over 1,200 participants to LEGO, CoderDojo and STEM (science, technology, engineering and mathematics) programs and clubs, mainly after school and in holidays. These activities encourage innovation and familiarise children with evolving technology.
- Closed libraries to the public during COVID-19 for health and safety, substituting a successful 'Call and Collect' service. You could call and arrange a collection time, swing past to pick up your curated 'book bundle' and drop them back via the returns chute when you finished. Over 5,500 books were borrowed.
- Delivered our Learning English Through Storytime program at Girrawheen and Clarkson libraries – a great opportunity for members of our culturally and linguistically diverse (CaLD) community to engage more deeply with the library and our staff. Children and caregivers experience semi-formal learning in readiness for school and are exposed to key language themes. The Learning English program has helped some families transition to regular storytime sessions.
- Ensured contact with our community continued through Books on Wheels drop-offs, where handpicked books are delivered to elderly people and at-risk community members.
- Hosted award-winning author Meg McKinlay for 2019 Children's Book Week. Meg inspired school students (Years 5–7) to write their own story that was showcased in a class collection of stories published locally. 300 students took part, resulting in 9 volumes of stories published and available from our libraries.
- A total of 9,000 parents and children were involved in early childhood programs – It's All About Play, It's All About Rhymes and It's All About Stories, encouraging parents to engage with their young children through literature, learning and play.
- Partnered with Lendlease in a pop-up library at Alkimos, attracting over 2,400 visits to library programs, local group meetings and events.





*Sit back and share* Older adults meet to reminisce at a free monthly drop-in on Wednesdays. 'Meet me at the Museum' has a different theme each month and free tea and coffee.

- Provided a range of programs, events and activities at libraries or outreach environments (schools and major City events). Attendance fell from 45,209 the previous year to 31,609 due to COVID-19.
- Provided book kits to a growing number of book clubs (over 80). Using our Books-in-a-Bag program, borrowers can share the same book over the month before they meet up to discuss it.
- Provided 'Trace Your Family Tree' sessions to over 400 participants within libraries. Participants learnt about resources, products and search tools available through Ancestry, Findmypast and MyHeritage.
- Worked closely with Lifestyle and Retirement Villages continue our book services while maintaining social distancing to ensure the safety of our community.
- Captured graphic drone images of the summer's devastating bushfire to add to the museum's collection.
- Celebrated the history of Gloucester Lodge with a small exhibit. Yanchep had pride of place in the front showcase of the museum in a temporary display, highlighting tales of sustenance workers, visiting royalty and the beginnings of our museum collection.
- Created a self-guided Wanneroo Past Investigator program for the museum and updated the Noongar Boodjar program.
- Created five new online heritage education packages.
- Hosted the annual Buckingham House Open Day in October, attracting about 400 visitors and supporting the Wanneroo Historical Society.
- Implemented a new online booking system for Museum in a Box. Each box contains real museum specimens and artefacts, images, DVDs, CDs, books and educational resources designed to be used by schools.
- Increased focus on self-direction and parent/carer involvement in the museum's early year's program for preschool children.
- Initiated 'In this Together' to repatriate Aboriginal artefacts donated to the Gloucester Lodge Museum in 1981. The Turner Collection will be returned to the traditional owners, where possible.
- Interested schoolchildren in Cockman House during COVID-19. Students from East Wanneroo Primary School sent in questions that were answered by videos shot around Cockman House, the oldest remaining house in Wanneroo. The education team did a live Q&A session after the students watched the video.
- Invited older adults to 'Meet me at the Museum' – a free, drop-in monthly program to share stories and memories, physically explore old objects, listen to old tunes and see images of iconic local landmarks in their heyday. This one's a keeper.
- Invited residents of all ages to share first-hand accounts of life during COVID-19. Held at the Wanneroo Regional Museum and Community History Centre, the project documented the day-to-day lives of the community during this time that can be shared with future generations. The project demonstrates the value of preserving the community's lived experience, and gives residents an opportunity to share their stories.
- Presented the Noongar Museum in a Box to an Aboriginal and Islander Education Network in Koondoola and also the community group, Strong and Deadly Mob.
- Prompted by a Facebook post about a football in our museum collection that went viral, staff developed a display to commemorate the Girrawheen/Koondoola Junior Football Club, which folded up in the early 2000s. On 1 February 2020, former players, officials and supporters attended a morning to celebrate the 'opening' of the display and to reminisce about the life and times of the club.
- Redeveloped the front section of the museum, providing a multipurpose 'welcoming' space, allowing visitors space to reflect and give feedback. A new reception desk has been located further into the museum.



- Staged the Migration to the Wanneroo region exhibit in the Wanneroo Regional Museum, explored waves of local migration from the first European settlement to today's new arrivals. Tracing the impact of migration in our region, 'Making Wanneroo Home' included fascinating personal stories from past and present local residents.
- Loaned a selection of Atlantis Marine Park memorabilia and a bottle from Luisini Winery for display in the new WA Museum Boola Bardip, bringing our rich history to brand-new audiences. This loan reflects the importance of our collections and affirms their significance in celebrating and documenting WA history.

### Heritage conservation

#### *Buckingham House*

The unscheduled shutdown of Buckingham House, one of the City's heritage gems led to a wonderful outcome for such a well-loved property. The temporary closure during COVID-19 allowed essential maintenance to be undertaken on the property that is attended by hundreds of school children every year. The walls and ceiling were suffering from damp and high humidity and it was necessary to be make repairs for the longevity of the building and the collections it holds. Flaking lime wash was removed, cracks and render repaired and a lime wash was applied to all internal walls. The completed work should help to ensure that Buckingham House can continue to provide meaningful and memorable experiences for future generations.

#### *Cockman House*

Completed in 1860, Cockman House presents a pioneer story that began with James and Mary Ann Cockman at the beginning of the Swan River Colony and progresses alongside the development of the Wanneroo district. However, there's development of a different kind afoot today. Access to the old cottage had been cut off by roadworks. Along with a new car park, an alternative entry has been provided at the rear of the property and a path suitable for wheelchairs now links the car park to the house.

Both heritage houses remained closed as at the end of this reporting period.

### Arts

- Celebrated Clean Up Australia Week in August 2019 with beach clean-ups at Yanchep and Quinns Rocks followed by marine debris makers workshops with artist Claire Davenhall. 'All Washed Up' was a collaborative effort with a waste education officer, environmental groups (Sea Shepherd, Tangaroa Blue) and the Yanchep/Quinns Rock Surf Life Saving Clubs (with the venue putting on a free sausage sizzle for participants). Poor weather at Yanchep led to a small but enthusiastic crowd, whereas sunshine attracted a bumper crowd of 150 at Quinns Rocks. A huge amount of detritus and rubbish, particularly cigarette butts, was cleared from the beaches. Not only do cigarette butts present a choking hazard, but they also leach toxic chemicals into the ocean and pose a risk to many forms of marine life.
- Delivered the annual Wildflower/Heritage Bus Tour, incorporating wildflower sites across the City as well as the 10th Light Horse Heritage Trail.
- Displayed artworks throughout the City and in exhibitions (Hearsay, Home and Even Keel). We have 306 artworks in our visual collection, including paintings, works on paper, photographs, textiles, print and small sculptures. The collection is currently valued at \$574,149 (an increase of \$116,458 from 2015). Information about the collection can be accessed through the City's website. With the closure of Turner Galleries due to the retirement of the owner, the City was pleased to accept 23 donations of Art Angel prints (total value \$12,375).
- The City's public art collection has 165 items valued at \$6.2 million. They range in location from Girrawheen/Koondoola in the south to Yanchep/Two Rocks in the north. The Public Art Safari features 34 of the most interesting and intriguing public artworks and is a free family interactive app with a pinned map, games, rub and reveals, artist films and sketchpads. Free community Public Art Safari bus tours were held to mark the launch of the app.
- Held nine popular Artspokens (art talks) on diverse topics in October 2019 and two ARTs TNT (tips and tools) talks in March 2020 (pre-COVID-19). Topics covered included choral singing, body art, photography, samba dancing and literacy with Story Dogs. The ARTs TNT session 'How to Price Your Artwork' is always hugely well attended.



*Sense of place* The leaf pod at Butler, one of the City's 165 public artworks.



- Installed a mosaic based on *Eucalyptus caesia* ('silver princess') in Ridgewood Park in December 2019 – an initiative by Workshed Mosaics with the Merriwa Primary School in 2019. *Chorizema cordatum* ('flame pea') was created and stored during the height of the pandemic and installed in June 2020. These works now beautify the eastward drive along Hester Avenue to the Freeway.
- Placed artworks by nine Girrawheen/Koondoola community groups around the southern suburbs on 2m x 2m banners. A postcard with a trail to locate the banners was distributed. Feedback on social media from residents was positive.
- Seven Arty Kids films were created and posted online as low or no-cost art and craft activities to keep children active and interested in the arts during COVID-19.

### Our challenges in 2019/20

- Increasing demand for facilities and services due to population growth.
- Managing subsidies at Aquamotion and the Kingsway Indoor Stadium in an increasingly competitive environment and subdued economy.
- COVID-19 recovery.
- Maintaining service delivery at Aquamotion while remediating pool tile work.
- Recovering from the Yanchep fire.
- Ensuring delivery of effective and consistent health and compliance services.
- Relaxing COVID-9 restrictions at community hubs and on public transport.
- Managing the external funding environment that potentially impacts our long-term service delivery.

Further information on key highlights and challenges relating to connected communities, please see **page 13-14**.



**Narrow escape** Fire stopped short of houses in the Yanchep bushfire that destroyed 13,000 hectares and exploded a service station. The fire left a moonscape of charred vegetation and ash.



### Strategic Community Plan – measures and KPIs

The table below shows the progress of each SCP measure and KPI under the theme of **Society**. Results for lag measures based on community and business satisfaction are detailed on **pages 141-145**.

Strategic objective: 1.1 Healthy and active people			
Service: Community recreation programs and facilities			
Lead measures:			
Active Reserves Master Plan		Reviewed in 2020	
Community Facility Planning Framework		In progress (development)	
Master Plan for sport-related cycling facilities		Cycling Facility Master Plan: Northern Corridor in progress (implementation)	
KPI: Participation at state or national levels			
Unit of measure: No. of state or national community sporting events held in the City			
2018/19 Actual		2019/20	
		Target	Actual
1		New baseline	1*
			↑

\*National Women's Rugby match at Kingsway Regional Sporting Complex between Western Force and ACT Brumbies.

Strategic objective: 1.2 Safe communities

Service: Community safety

SCP measure: Enable the community to be prepared and recover from emergency situations

We prepare and maintain Local Emergency Management Arrangements (LEMA) to ensure the City is prepared for emergency situations. In December 2019, the LEMA was significantly tested during the Yanchep bushfire. As a result, minor updates, particular to contact details, had to be made.

Service: Community safety

Lead measures:

Local emergency management plans

Formal reviews were suspended due to COVID-19 and the Yanchep bushfire emergencies. All plans were tested during both incidents and this satisfies the requirement of the State Emergency Management Committee in regards to testing. A full review will be undertaken later. However, it is likely that amendments will also be made to state laws and procedures.

KPI: Local Emergency Management Arrangements testing

Unit of measure: Local Emergency Management Arrangements exercise conducted

Previous years			2019/20		
2016/17 Actual	2017/18 Actual	2018/19 Actual	Target	Actual	Result
Completed	Completed	Completed	Completed	Completed	↑

SCP measure Increase the no. of CCTV cameras\* at hot spot locations

Previous years			2019/20		
2016/17 Actual	2017/18 Actual	2018/19 Actual	Target	Actual	Result
0	57	47	Maintain	12	↑

\*An overall total of 116 cameras at hot spots and 408 across the City as at 30 June 2020

**Service: Public health****KPI:** Statutory inspection requirements**Unit of measure:** % of public pool and caravan park inspections conducted within statutory timeframes

Previous years				2019/20		
2015/16 Actual (%)	2016/17 Actual (%)	2017/18 Actual (%)	2018/19 Actual (%)	Target (%)	Actual	Result
100	100	100	100	100	100	↑

**Service: Planning and building compliance****KPI:** Statutory inspection requirements**Unit of measure:** % of swimming pools and spas inspected for barrier compliance under legislated requirements

Results from previous years				2019/20		
2015/16 Actual (%)	2016/17 Actual (%)	2017/18 Actual (%)	2018/19 Actual (%)	Target (%)	Actual	Result
117	134	106	102	100	100%	↑

**Strategic objective: 1.3 Distinctive places****Lead measure:**

Activation of locally based service delivery in Girrawheen and Yanchep

Local Area Plans for Girrawheen/Koondoola and Yanchep/Two Rocks were adopted by Council in 2019/20 and the City has commenced implementation.

**Strategic objective: 1.4 Connected communities****Community development and engagement****Service: Community development and engagement****Lead measures:**

Access and Inclusion Plan 2018/19 – 2021/22 adopted by Council in June 2018

Access and Inclusion Plan 2018/19 – 2021/22 adopted by Council in June 2018

Reconciliation Action Plan (RAP) 2018/19 – 2021/22 adopted by Council in May 2018

Reconciliation Action Plan (RAP) 2018/19 – 2021/22 adopted by Council in May 2018

Age-Friendly Strategy 2017/18 – 2020/21 adopted by Council in September 2017

Age-Friendly Strategy 2017/18 – 2020/21 adopted by Council in September 2017

Youth Plan 2017/18 – 2020/21 adopted by Council in February 2018

Youth Plan 2017/18 – 2020/21 adopted by Council in February 2018

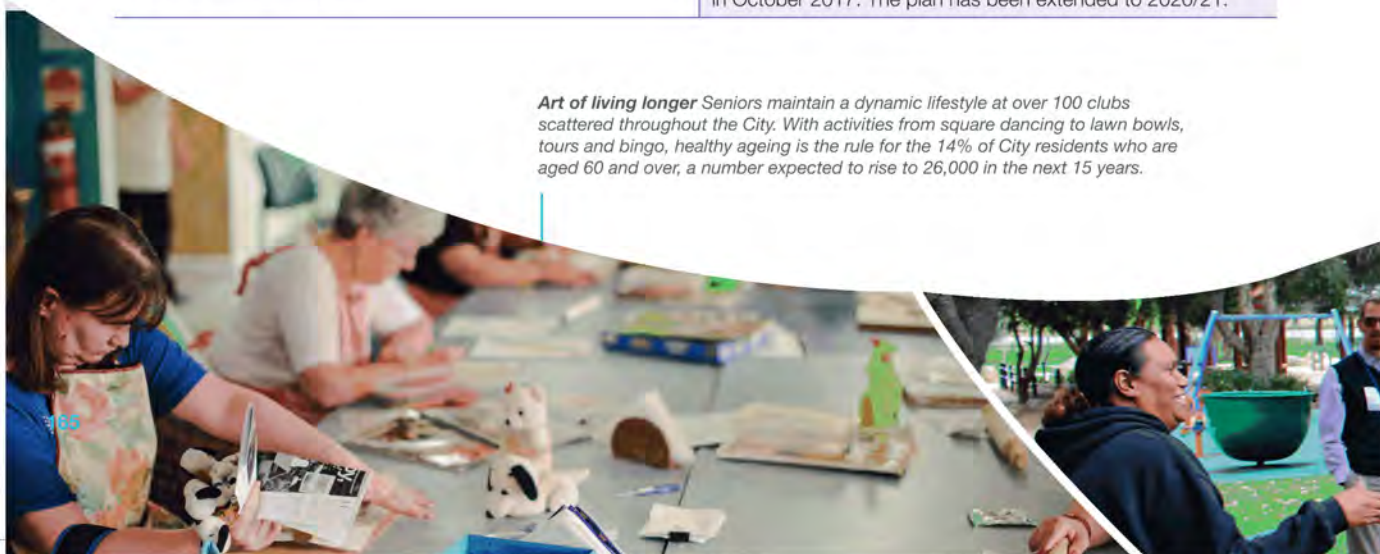
Social Strategy adopted by Council in July 2019

Social Strategy adopted by Council in July 2019

Early Childhood Strategy

Early Childhood Plan 2017/18 – 2019/20 adopted by Council in October 2017. The plan has been extended to 2020/21.

**Art of living longer** Seniors maintain a dynamic lifestyle at over 100 clubs scattered throughout the City. With activities from square dancing to lawn bowls, tours and bingo, healthy ageing is the rule for the 14% of City residents who are aged 60 and over, a number expected to rise to 26,000 in the next 15 years.





**KPI:** Volunteer rate**Unit of measure:** % of active City volunteers to registered City volunteers

Previous years		2019/20		
2017/18 Actual (%)	2018/19 Actual (%)	Target (%)	Actual (%)	Result
n/a	34	Increase	32	↓

**Service: Library services****KPI:** Increase annual e-resource borrowings**Unit of measure:** % of no. of members to total population

Previous years				2019/20		
2015/16 Actual (%)	2016/17 Actual (%)	2017/18 Actual (%)	2018/19 Actual (%)	Target	Actual	Result
64	52	26	25	Increase	34	↑

**KPI % increase in e-resource loans**

n/a	New measure	26	25	Increase	27	↑
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COVID-19 pandemic increased the no. of eResources being borrowed

**Service: Museums, heritage and the arts****SCP measure:** No. of people who participate in cultural activities**Unit of measure:** No. of participants

Previous years				2019/20		
2015/16	2016/17	2017/18	2018/19	Target	Actual	Result
Heritage education program and school holiday activities						
9,236	9,822	7,719	7,844	Increase from previous year	*3,352	↓
Exhibitions, including Community Art Awards						
4	6,541	6,769	7,060	Increase from previous year	*2,759	↓
Wanneroo Regional Museum visitors (including historic houses)						
12,282	14,216	13,047	13,965	Increase from previous year	*9,749	↓
Library programs and events						
29,533	41,391	35,841	45,209	Increase from previous year	*31,609	↓

\* No. participants down due to COVID-19.

**Six seasons of the south-west** Part of the City's Reconciliation Action Plan, a ceremony is held to dedicate six-season signage throughout Wanneroo. Conservationists by nature, Noongar people followed a six season calendar, still used by First Nation peoples today. Birak, Bunuru, Djeran, Makuru, Djilba and Kambarang.







# Economy

Aspiration: Progressive, connected communities that enable economic growth and employment

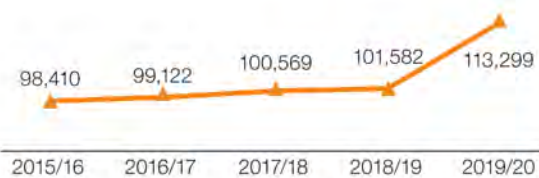
**Top left** A warm and windless day at Wanneroo market gardens in Carabooda. The City's agricultural output plays a critical role in providing fresh produce to local markets and the export industry. **Top right** Ocean Keys, one of the three major retail centres within the City. **Bottom left** Alkimos Metronet rail and bus station, expected to be completed by 2021, means the daily commute will never be the same. Three more railway stations and 13.6km of track, due for completion in 2022, will further ease traffic congestion in the fast-growing northern corridor. Pictured from left are the Premier Mark McGowan, Rita Saffioti MLA, John Quigley MLA, Cr Natalie Sangalli and the City's CEO Daniel Simms. **Bottom right** Major transport routes with strong regional connections speak eloquently for the future of Neerabup Industrial Area. The City's other major industrial area is Wangara in the South ward.



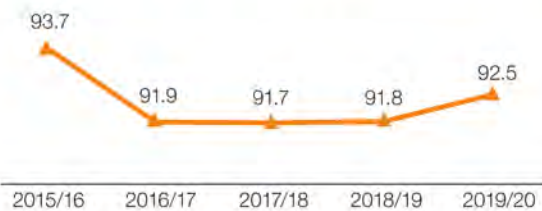


## Interesting facts

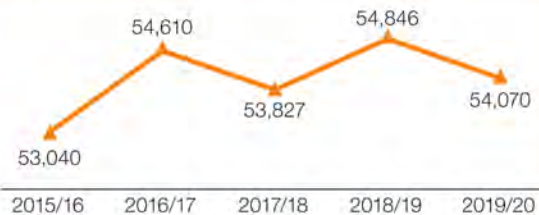
No. employed residents in the labour market



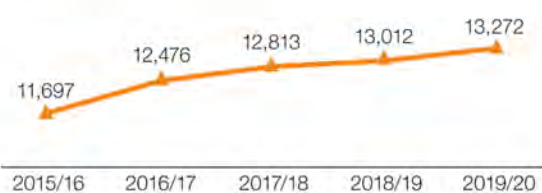
Overall employment rate of working age people



No. of local jobs within the City



No. of animals impounded



Productivity (gross regional estimate) \$'000



## Our achievements in 2019/20

### Strategic objective: 2.1 Local jobs

#### Employment locations

- The City has engaged the Department of Primary Industries and Regional Development (DPIRD) to conduct a business case for a proposed new agri-precinct in State Forest 65 using recycled wastewater. Land use and water allocations will come under scrutiny. A new agri-precinct in Wanneroo would drive further investment and economic activity right across the area, boosting agriculture, the local economy and regional jobs.
- The City has formed a broad-based internal working group to focus on strategic land acquisition and disposal with the intent of diversifying our revenue base and supporting community and economic outcomes.

#### Industrial areas

##### Neerabup Industrial Area (NIA)

- NIA Structure Plan No. 17 under review
- NIA development working group established
- Concept design work for Lot 9100 subdivision development completed – project proceeding to engineering design
- Business plan (resource extraction major trading undertaking) approved by Council
- Tender submission by Urban Resources for NIA resource extraction works approved by Council
- Contract awarded for salvage and preservation of grass trees on Lot 9100
- Consultants engaged to advise on energy supply and water management and to research current industrial property market conditions.

##### Wangara Industrial Area

- The City commissioned a market intelligence report that included analysis of the current performance of Wangara/Landsdale industrial area. The report identified about 100ha of vacant land awaiting development, but the land is relatively fragmented and there is a lack of large lots. This means that within the next 10 years or so, it is likely that Wangara/Landsdale will be relatively full. There is already evidence of some redevelopment of older sites. As an employment area, Wangara/Landsdale is maturing and transforming. It is estimated that the area employs 17,000 people and is an important contributor to the City's economy.

##### Wanneroo Business Association

- The City continues to work closely with the Wanneroo Business Association as 'Official Sponsor' in the delivery of major events that contribute to the training, development, networking and growth of local businesses. This strategic sponsorship provides access for local businesses to a range of services. Membership of the association has been boosted to over 400. During COVID-19, the association continued to support members with remote learning and networking opportunities, forming the bedrock of our business community.

Further information on key highlights relating to local jobs can be viewed on **page 15**.



**Winning advocacy** Sports facilities at Halesworth Park in Butler will be boosted by \$5 million in federal money and nearly \$11 million allocated by the City for major construction works. Breaking ground on the site are John Quigley MLA, Cr Natalie Sangalli, Mayor Tracey Roberts, Cr Lewis Flood and Christian Porter MP.



**Strategic objective: 2.2 Strategic growth****Industry diversification and regional economic development***Clean technology*

- We are investigating the creation of a waste innovation precinct in Neerabup. More information on the waste innovation precinct are detailed on **page 15**.
- We also progressed an investigation into the provision of solar-generated power into the Neerabup Industrial Area to enable cleaner energy in the City.

*Agribusiness*

- Over the past 20 years, climate change has become an increasing concern for the agricultural industry in the City. Water availability for agriculture in North Wannon is the major constraint to this industry at present. In the future, growers will face a still hotter, dryer climate with an increased incidence and severity of hot spells, contributing to a greater reliance on irrigation. In addition, the growers are facing a proposed 10% reduction to groundwater licenses from 2028 with no alternative water source available.
- As a key industry contributing to a diversified local economy, agribusiness was identified as a priority industry in our Economic Development Strategy (EDS). Projects have been developed to help build resilience in the industry. We are working with key stakeholders to achieve the long-term confidence required (land and water security) for investment to continue in agriculture in the City. Key projects from 2019/2020 are highlighted below.

*Agri-precincts*

- ▮ COVID-19 highlighted a previously unsuspected vulnerability to interruptions to supply chains and underlined the importance of reliable local food supplies. Industry was recognised as essential and exempt from many of the restrictions placed on businesses. Rarely have supply chain leaders faced more complex, changing conditions.

Our local industry showed flexibility and resilience in this rapidly changing environment. Many operators had to reassess or pivot their business model in response to decreased demand for fresh produce from the cafe and restaurant market and offered home delivery direct to consumers.

The Council puts our hope in the development of a thriving new agri-precinct in Wannon to ensure food security, economic activity, economic diversity, jobs and future economic growth.

In recognition of the importance of agriculture to the City, the Council has endorsed the Final Agribusiness Position Paper: A Thriving Agri-precinct in Wannon as an important milestone for EDS program 1: Industry diversification – agri-precinct planning.


The position paper sets out the City's strategic direction for agriculture in Wannon and outlines a number of key initiatives required to address the identified challenges and leverage opportunities. Our actions focus on advocacy, partnership building, land use and zoning, water security and agri-tourism opportunities.

- ▮ As identified in the position paper, a detailed review of land use and zoning will be the key to the successful achievement of an agri-precinct in North Wannon. The review is required to allow for flexibility so that this industry can evolve and adapt into the future creating a resilient and innovative agri-food sector. Part of the preparation of the Local Planning Strategy and Local Planning Scheme 3, the process has commenced with the preparation of the draft North Wannon Discussion Paper that is expected to be presented to Council in late 2020.
- The draft East Wannon Structure Plan was released for public comment, with submissions closing in December 2019. The structure plan confirmed that the City will lose 470ha of actively farmed land – including many of the City's strawberry farms, plant nurseries and market gardens located in East Wannon to urbanisation, cementing the importance of securing the remaining rural industries in Wannon.


*Water Security*

- ▮ Access to water remains a major constraint to business viability and growth in North Wannon. Throughout the year, we continued to work with key stakeholders to secure access to sustainable groundwater supplies and investigate the development of a new climate-independent water supply for North Wannon. We established regular meetings with key state government departments – Water and Environmental Regulation (DWER) and Primary Industries and Regional Development (PIRD), and completed the benchmarking project with Perth NRM (Natural Resources Management) to build capacity in the industry. We also continued to engage with industry stakeholders through the establishment of a North Wannon Growers Group.


**Strategic objective: 2.2 Strategic growth***Perth NRM Benchmarking Project*

-  The City has recently completed several studies related to agriculture in Wanneroo which have informed our position paper. Related current projects included a water and nutrient benchmarking project in partnership with Perth Region NRM efficiency. The study extended the scope of the project to include the Kingsway Sporting Complex. The project officer and turf specialist worked with the City to focus on improving turf irrigation uniformity and using soil moisture equipment and data to assist with irrigation scheduling on public open spaces. The project supported industry participants to build resilience in response to climate change by utilising technology to improve management of on-farm irrigation, improving water use efficiency. The joint benchmarking project with Perth NRM concluded in April 2020 with outcomes exceeding expectations.


*Agri-tourism*

-  There has been increased market interest in agri-tourism in the City from both operators and visitors. Recently, agri-tourism has been identified as an opportunity for WA as part of our COVID-19 recovery (Committee for Perth FACTBase Bulletin 69, July 2020). However, the City has identified agri-tourism as an opportunity, particularly in North Wanneroo, in strategic documents dating back to our first Economic Development Strategy in 2003. Key projects have included developing the Eat, Pick, Grow Agri-tourism Trail, Good chef bad chef filming and showcasing agri-tourism at the Feast in the Valley event.

*Advanced Manufacturing and Engineering*

-  The City commissioned a market intelligence report during the year to determine the types of industry that would be appropriate in Neerabup and in the industries currently in Wangara and Landsdale. We have a number of large manufacturing operations in Wangara and Neerabup, mostly related to supplying the construction industry. This is a sound base for the City to attract additional manufacturing businesses and diversify into manufacturing that supports other industries such as mining.

*Attracting investment*




-  An investment attraction framework was prepared in 2019/20. However, progress has slowed due to our need to support COVID-19 business support activities in the short term. A staged approach to investment attraction will recommence in 2020/21, with an initial focus on business support initiatives related to the COVID-19 recovery.

**Key advocacy activities in 2019/20****Federal government**



The federal government announced the following funding commitments during 2019/20:

-  \$5 million to Halesworth Park: Butler District Open Space
-  \$5 million to Northern Suburbs Aquatic Facility
-  \$1.97 million to COVID-19 stimulus funding
-  \$850,000 to CCTV in Wangara
-  \$400,000 to Wanneroo City Soccer Club change rooms
-  \$300,000 to upgrade Kingsway Regional Sporting Complex aquatic splash park
-  \$190,000 to upgrade lighting at Ridgewood Park
-  In May 2020, additional federal funding of \$1.97 million for local roads and community Infrastructure was announced as part of the COVID-19 stimulus package.

**State government**

-  The state government announced the following funding commitments during 2019/20:
-  \$2.52 million for food organics and garden organics (FOGO) kerbside collection services through the Better Bins Plus: Go FOGO program
-  \$410,000 for three coastal projects

**Joint federal, state and other agency funding**

-  \$215 million extension of the Mitchell Freeway - from Hester Avenue to Romeo Road
-  The federal government committed \$10.4 million to the development of a new health centre in Yanchep. The state government will contribute \$8.1 million, with another \$2.3 million coming from Edith Cowan University.



**Strategic objective: 2.3 Smart business**

The City signed a MOU with uDrew during the previous financial year to enter into Phase 3 of the pilot program. The uDrew platform enables home owners and contractors without any technical skill to design, engineer and manage their own home renovation project from start to finish. Further information on this program, please see **page 15**.

**Strategic objective: 2.4 Places of destination****Tourism**

- The Council endorsed the Tourism Plan 2019–2024 in June 2019 with a revised emphasis on positioning the City as a vibrant destination with exciting events and attractions, and highlighting nature at its best.
- Tourism continues to be a growth sector for us and many new businesses have emerged over the past 20 years. The Mindarie Marina (built in 1989) is now firmly established as a significant visitor destination with a wide range of hospitality options and a varied events calendar. The City is a sponsor of three of these events, including the Mindarie Festival and Toast to the Coast. The northern corridor has seen dramatic development, both of residential lots but also the establishment of a number of high-quality beachside restaurants, parks and other coastal amenities, attracting visitors from nearby and further afield.
- Sunset Coast collaboration continues to offer a strong marketing position for the City. A number of promotional activities were carried out through our close relationship with Destination Perth (the regional tourism organisation. Detailed information on these activities, please see **page 15**.
- The City also participated in a promotion targeting drive trails along the coast. Detailed information on this program can be viewed on **page 15**.
- The City signed an agreement with Sports Marketing Australia (SMA) in 2019 for placement and procurement of sports, arts and cultural events. Through this program, we procured and hosted events during 2019/20 with an economic benefit of over \$550,000, including:
  - Infused 3x3 CrossFit Games – Winter
  - Skateboarding – State Qualifier
  - Touch Football – WA Junior State Championships.
- SMA also presented an opportunity to the City to be part of the popular Channel 10 series Good chef bad chef. For this series, we selected a couple of key destinations to feature and then additional postcard locations. We selected Mindarie Marina to film freshly caught dhufish cooked by celebrity chef Adrian Richardson and then pancakes at the Yanchep Lavender Farm. The objective was to promote the City's agri-tourism industry and to boost the use of local products and brands. The program reached 312,000 Australians and 209,000 grocery buyers on a daily basis. In total Good Chef Bad Chef has reached 3.4 million Australians and 1.95 million grocery buyers.
- Discounted passes to Yanchep National Park Passes, now in their third year, remain popular. Residents benefit from a discount of 50% off the annual local park pass and can visit the park unlimited times during a year. In November 2019, we collaborated in a prize draw program, with residents winning park experiences, such as helicopter trips, meals and cave tours.
- The Discover Wanneroo mobile app was developed in 2019 for visitors and residents, activating existing trails and points of interest and delivering rich content to a wide target market. The app increases our capacity to educate people and enrich the visitor's experience in a fun and interactive manner. The trails hosted on the app initially included a fascinating Shipwreck Trail, and then grew to include the 10th Light Horse Trail and a Public Art Trail, with 34 of the City's key art installations and the stories behind them.
- The City continued to strengthen ties with neighbouring shires, including the Shire of Chittering. The Eat, Pick, Grow Trail is a great outcome of this collaboration, highlighting fresh produce and farm gate experiences throughout the region. As a result, the City was invited to participate in the inaugural Gourmet in the Valley event in November, showcasing our local producers on the trail through taste, smell and touch. There were an estimated 10,000 visitors over the weekend – a unique opportunity to promote our products and experiences.

### Golf courses and caravan parks

- Council adopted the City's Golf Courses Strategic Plan 2019–2034 that describe activities and opportunities to revitalise the civic golf courses in the City of Wanneroo over the next 15 years.
- In preparing the strategic plan, it is recognised that a large cohort of the golfing community enjoys the traditional golfing experience available within the City, and it is important to keep providing this type of facility while identifying areas for improvement and creating new facilities to provide for a more inclusive community hub.
- The idea of creating a prime tourism location at the site of the old Quinns Rocks Caravan Park was developed through the City's draft Economic Development Strategy, which was advertised for public comment in early 2016. The next stage (Stage 3) would be to inviting market-based expressions of interest to fund, develop and operate the caravan/holiday park under a ground lease from the City.

### Our challenges in 2019/20

Youth unemployment in Wanneroo is also above that of Greater Perth (17.4% this year compared with 16.2% in the previous census done in 2016). The five suburbs with the highest youth unemployment were Girrawheen (24.9%), Merriwa (23.5%), Koondoola (22.3%), Clarkson (20.6%) and Marangaroo (18.4%) (Source: ABS, Census of Population and Housing 2016).

Our economy is currently heavily reliant on the construction, manufacturing and retail industries, and predominantly serves the local population.

Further information on challenges aligned to economy, please see **page 15-16**.

**Play like a champion** Carramar golf course, one of two golf courses managed by the City. Over the next 15 years, these golf courses will be revitalised to contribute to the City's vision of becoming a vibrant destination with a lifestyle worth experiencing, activated by exciting events, connected communities, and nature at its best.





## Strategic Community Plan – measures and KPIs

The table below shows the progress of each SCP measure and KPI under the **Economy** theme. Results for lag measures based on community and business satisfaction are shown on **pages 141-145**.

### Strategic objective: 2.1 Local jobs

#### Lead measures:

% completion of Economic Development (ED) Strategy Sub Program 2.2 (Industrial Areas) and 2.4 (Commercial Centres and Coastal Nodes)

% completion of ED Strategy Sub Program 4.1 (Local Business Services, Training And Facilities) and 4.3 (Internal Process Improvements)

The ED Strategy Sub Programs are delivered via initiatives within the CBP. For details of these initiatives and results, please see **page 209**.

**SCP measure:** Estimated no. of employed residents in the labour market  
(Source: Department of Jobs and Small Business: Small area labour markets)

Previous years				2019/20 March FYTD		
2015/16	2016/17	2017/18	2018/19	Target	Actual	Result
107,104	108,051	110,502	113,299	Increase	117,249	↑

**SCP measure:** Overall employment rate (%) of working age people  
(Source: Department of Jobs and Small Business: Small area labour markets)

Previous years				2019/20 March FYTD		
2015/16	2016/17	2017/18	2018/19	Target	Actual	Result
91.9	91.7	91.8	92.5	Increase	93.1	↑

**SCP measure:** Estimated no. of local jobs (Source: National Institute of Economic and Industry Research (NIEIR))

Previous years				2018/19		
2014/15	2015/16	2017/18	2017/18	Target	Actual	Result
52,393	53,963	53,434	54,369	Increase	54,070	↑

Note that the 2019/20 results were not released by the time the Annual Report was compiled and are therefore based on 2018/19 results.

**Snug fit** The blue waters of Mindarie Marina attract boaters from all over the world. With its gold anchor accreditation, the marina offers long-term and casual berths. It was also a winner of Perth's best hospitality venue at the Western Australian Hospitality Awards for Excellence.



**Strategic objective: 2.2 Strategic growth****Lead measures:**

% completion of Economic Development (ED) Strategy Sub Program 2.1 (City-wide Requirements) – Employment Locations

% completion of Economic Development (ED) Strategy Program 3.2 (Investment Attraction)

The ED Strategy Sub Programs are delivered via initiatives within the CBP. For details of these initiatives and results, please see **page 209**.

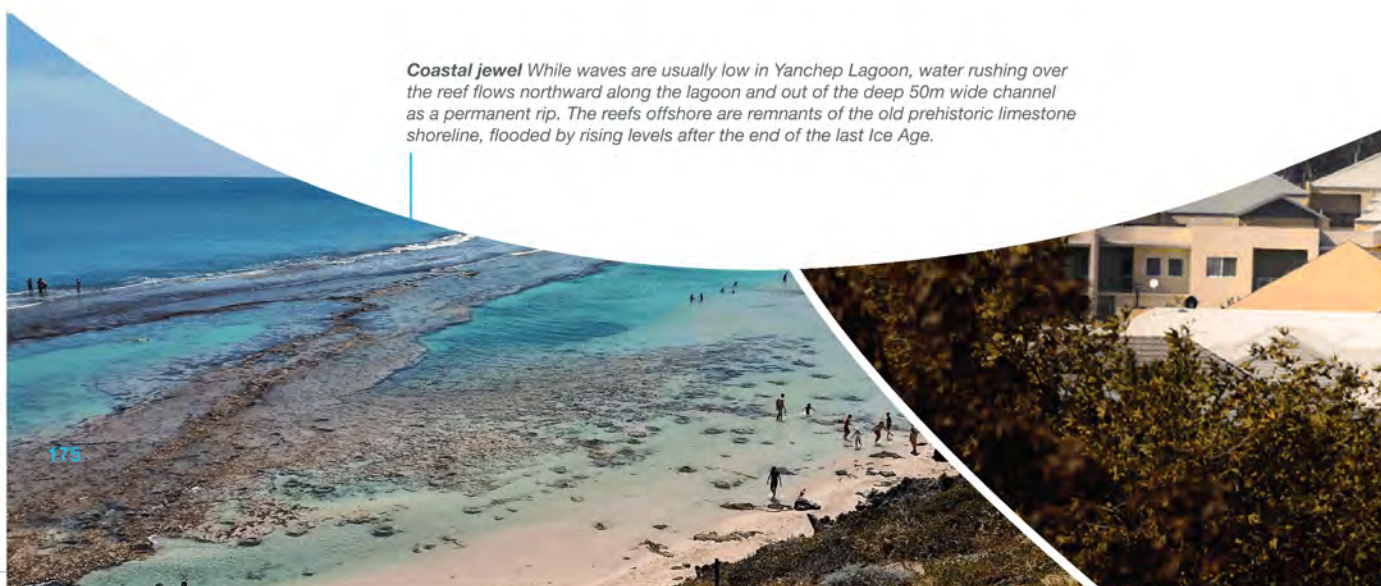
**SCP measure:** Productivity (est. gross regional product) (Source: National Institute of Economic and Industry Research (NIEIR))

Previous years				2018/19		
2014/15	2015/16	2016/17	2017/18	Target	Actual	Result
\$7,064m	\$7,156m	\$6,899m	\$6,999m	Increase	\$6,762m	↓

**KPI:** Total assessed value of building approvals for construction in the City by financial year in millions of dollars (Source: ABS, Building Approvals, Australia, catalogue number 8731.0. Compiled and presented in economy.id by .id the population experts)

Previous years				2019/20		
2015/16	2016/17	2017/18	2018/19	Target	Actual	Result
835,583	641,722	568,686	508,097	Increase	453,514	↓

**Coastal jewel** While waves are usually low in Yanchep Lagoon, water rushing over the reef flows northward along the lagoon and out of the deep 50m wide channel as a permanent rip. The reefs offshore are remnants of the old prehistoric limestone shoreline, flooded by rising levels after the end of the last Ice Age.





**Strategic objective: 2.3 Smart business****Lead measures:**

% completion of Economic Development (ED) Strategy Sub Program 1.1 (Clean Technology), 1.2 (Agribusiness and Aquaculture) and 1.3 (Advanced Manufacturing and Engineering)

The ED Strategy Sub Programs are delivered via initiatives within the CBP. For details of these initiatives and results, please see **page 209**.

% completion of Economic Development (ED) Strategy Sub Program 3.1 (Strategic Economic Marketing)

**SCP lead measure:** No. of businesses in the City (Source: ABS, Counts of Australian Businesses, Cat. No. 8165.0)

Previous years				2018/19		
2014/15	2015/16	2016/17	2017/18	Target	Actual	Result
11,697	12,476	12,808	13,022	Increase	13,272	↑

Note that the 2019/20 results were not released by the time the Annual Report was compiled and are therefore based on 2018/19 results.

**Strategic objective: 2.4 Places of destination****Lead measures:**

% completion of Economic Development (ED) Strategy Sub Programs 1.4 (Tourism), 5.1 (Strengthening Regional Partnerships) and 5.2 (Strengthening Regional Tourism)

The ED Strategy Sub Programs are delivered via initiatives within the CBP. For details of these initiatives and results, please see **page 209**.

**SCP lag measure:** Tourism visitor numbers\* (Source: Tourism Research Australia)

Previous years				2018/19		
2014/15	2015/16	2016/17	2017/18	Target	Actual	Result
24,934	30,626	36,015	40,206	Increase	36,664	↓

Note that the 2019/20 results were not released by the time the Annual Report was compiled and are therefore based on 2018/19 results.

**Rolling on** The main street of Clarkson in the North ward undulates gently to the train station. Clarkson is home to Ocean Keys activity centre, which provides strong retail and job opportunities.







# Environment

Aspiration: A healthy and sustainable natural and built environment

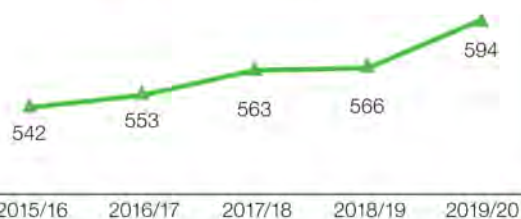
Top left to right: Bus tour to our recycling facility in Wangara. A City waste truck delivering the forthrightly recycling waste collection service to our community. A view of the Yellagonga Regional Park from Scenic Park. The City has 594 parks and open spaces. Yanchep National Park is home to a number of different bird species including the Blue Wren.





## Interesting facts

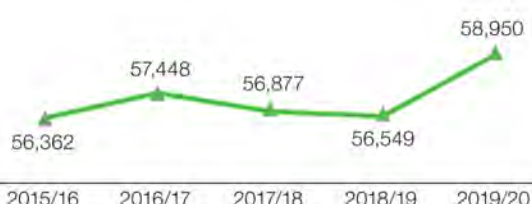
## No. of parks and open spaces



## Extent of parks and open spaces (ha)

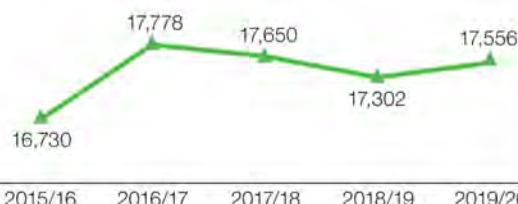


## Domestic/general waste collected at kerbsides (tonnes)



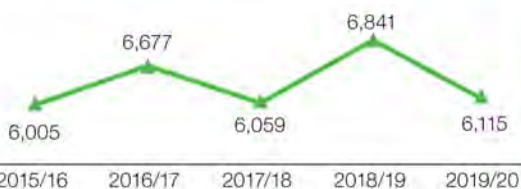
The increase in general waste collected may be attributed to residents spending more time at home during COVID-19.

## Recyclable materials collected at kerbsides (tonnes)



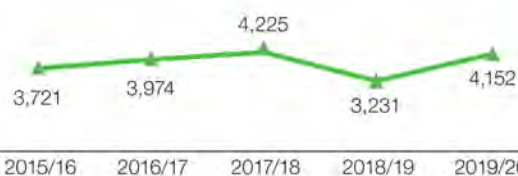
The slight increase in recycled materials collected via the yellow-lidded bin is likely due to additional waste generated by residents staying at home during COVID-19. Despite this, increased community awareness about waste avoidance and changes to residents' buying habits have kept the overall increase low.

## Bulk hard waste 'junk' collected at vergeside (tonnes)



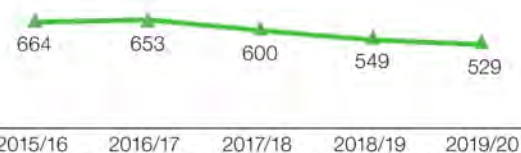
The fluctuating tonnage of bulk 'junk' waste disposed of is likely symptomatic of residents' household procurement cycles.

## Bulk greens collected at vergeside (tonnes)



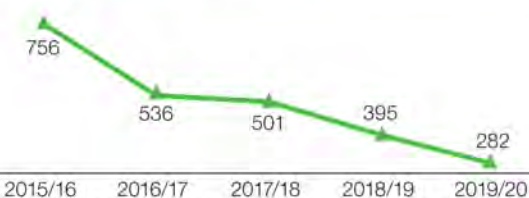
There has been an increase in green waste placed on the verge. A significant increase was seen in collections in the March to May period, likely a result of more people at home due to COVID-19.

## Litter, Council facilities and parks (tonnes)

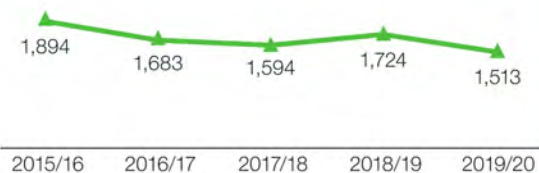
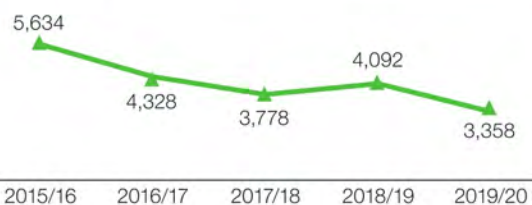


Increased sustainable procurement methodologies and waste education awareness have resulted in decreased tonnages. The impact of COVID-19 saw an increase in waste collected from parks and beaches during March and April. However, this was offset by a reduction in waste during the same period while Council facilities were closed.

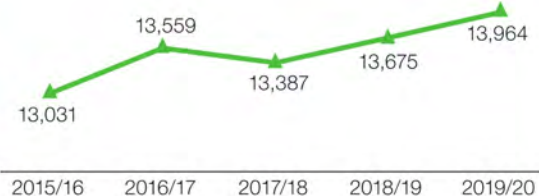
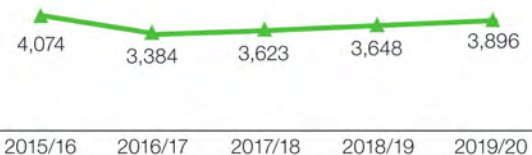
## Illegal dumping collected (tonnes)



In recent years, the City has undertaken an illegal dumping initiative employing various strategies to reduce illegally dumped waste. The City has continuously reduced illegal dumping since 2015/2016, which has now decreased by more than 50%.

**Development applications received****\*Building applications received**

\* Variations to the Residential Design Code were previously recorded as building applications. These are now being recorded as development applications, which may help explain the sharp dip in building applications.

**No. of swimming pools and spas registered****No. of pool inspections completed**

**Take the stairs** A new staircase gives access to Clayton's Beach, a known surfing location. But reefs and rips can pose a danger to inexperienced swimmers. Quinns Beach on the northern side of Mindarie Marina is a more suitable beach for swimming and is patrolled over summer.



## Our achievements in 2019/20

### Natural Environment

#### Strategic objective: 3.1 Resource management

##### Parks and conservation areas

The City continued to improve our natural and conservation areas to ensure a greener and more liveable City:

- 3,000 trees planted as part of the 2019/20 tree-planting program, along with 20,000 tube stock in parks and streetscapes
- The City continued to improve standards of active parks with:
  - proactive turf management programs
  - irrigation upgrades and renewals
  - changes to mowing practices
  - ongoing collaboration with sporting clubs over ground use

##### Water

The City complied with the Department of Water and Environmental Regulation Ground Water Licences (GWLs) for the 2019/20 period. We utilised 84% (3,658,817kl) of the total ground water allocation of 4,353,749kl.

##### Streetscape landscape

Streetscape improvements were made on Connolly Drive between the southern boundary and Neerabup Road and Flynn Drive. Further streetscape improvements have continued in Carramar, Butler, Yanchep, Banksia Grove, Landsdale and Connolly Drive.

##### Asset maintenance

- Installation of a new beach access path and staircase at Claytons Beach, Mindarie.
- Completion of Stage 3 of the Quinns Beach Long Term Coastal Management Works (extension of Groyne 3 and beach renourishment).
- Modified cleaning regimes in community and corporate buildings during COVID-19 to ensure safety of staff and facility users. This included the introduction of daily touchable surface cleaning, perspex counter screens and the provision of hand sanitiser units.
- The Building Maintenance Team achieved certification to ISO 9001:2015.
- The Engineering Maintenance Team was involved in arranging road closures for the Yanchep bushfire as well as undertaking repairs to fire-damaged infrastructure.
- Significant modifications to operational workforce shifts to ensure social distancing practices could be achieved while still providing full maintenance services.
- Over the past 20 years, there has been a significant shift in maintenance practices towards more sustainable, manageable preventive maintenance activities and practices rather than traditional reactive responses. There has also been significant improvements in the use of mobile technologies, enabling more effective and efficient work practices to occur.

For further information on key highlights relating to resource management, please see **page 17**.

### Strategic objective: 3.2 Enhanced environment

#### Environmental management planning

- The Climate Change Adaptation and Mitigation Strategy was significantly progressed, and work continued under the Energy Reduction Plan.
- A draft Environment Policy has been significantly progressed as part of an Environmental Management System for the City. The policy considers our activities in relation to an environmental legal compliance register and an environmental aspects register.

Further key highlights on the enhanced environment can be found on **page 17**.

### Strategic objective: 3.3 Reduce, reuse, recycle waste

#### Waste services

- The City secured \$2.5 million through the Waste Authority's Better Bins Program to help implement the new three-bin system.
- 17,556 tonnes (t) of recyclable waste was collected via residents' yellow-lidded recycling bins compared to 17,302t the previous year.
- 58,950t of general waste was disposed of via the dark green-lidded waste bins. Most of this waste was processed at the resource recovery facility in Neerabup, where over 24,544t was transformed into soil conditioning compost.
- The Wangara Greens Recycling Facility (WGRF) received over 2,460t of green waste from residents that was sent for onward processing into mulch. The WGRF also recovered and recycled 21,600 litres of waste oil, 13t of batteries and 32t of cardboard.
- Bulk hard waste collections gathered 6,115t of waste, of which 3,059t (including 7,750 (116t) of mattresses) was diverted away from landfill.
- More than 4,152t of green waste was removed from residents' verges – 100% recycled into mulch.
- 28t of waste (including 14t of tyres) was recycled via City drop-off days.
- The City continues to reduce illegal dumping through a dedicated initiative that wraps illegally dumped waste in hazard tape and delivers informational flyers to mailboxes close to the illegal dumping site. This initiative has led to many residents removing their illegally dumped items. As such, illegal dumping has reduced from 530t in 2017/18 and 395t in 2018/19 to 282t in 2019/20 – a 29% reduction compared to previous year.

#### Waste education

- Launched the inaugural Great Recycling Challenge in October 2019.
- Delivered of the 'All Washed Up' community clean up and marine debris makers workshops in August 2019.
- Conducted community tour of local e-waste recycling facility (Total Green Recycling) in March 2020.
- Organised popular annual Garage Sale Trail reuse and community education initiative in October 2019. Residents held 88 individual sales in their homes, alongside 16 group sales, which resulted in 201 sellers participating across the weekend. Over 5,700 people reported participating in the Garage Sale Trail as either a shopper or a seller – a 60% increase on last year's event.



**Keeping the cab clean** A City driver uses a pump spray to disinfect his truck during COVID-19.



**Special delivery** Cutting through dunes, a 2.3km shared pathway between Mindarie and Burns Beach will eventually become part of continuous route from Jindalee to North Fremantle. This part of the project is jointly funded by the WA Planning Commission and the cities of Wanneroo and Joondalup.



## Built Environment

### Strategic objective: 3.4 Activated places

#### Future land use planning

- The Council endorsed a planning framework for the revitalisation of the Wanneroo Town Centre. The next step is consideration by the WA Planning Commission (WAPC).

For further information on highlights relating to activated places, please see **page 17**.

### Strategic objective: 3.5 Connected and accessible cities

#### Transport

- Marmion Avenue between Butler Boulevard and Yanchep Beach Road was upgraded to a dual carriageway. Construction of the \$29 million project was completed in June 2020 with landscaping works to be undertaken in winter 2020/21.
- Pinjar Road between Blackberry Drive and Joondalup Drive was upgraded to a dual carriageway. Civil works on the \$5.6 million project were completed by end of April 2020, with landscaping to be completed by July 2020.
- Connolly Drive between Lukin Drive and Beneden Avenue was upgraded to a dual carriageway (\$3.6m). Works, including landscaping, were completed by June 2020.
- Hartman Drive between Hepburn Avenue and Gngara Road upgrade to a dual carriageway commenced. Construction of this \$4.7 million project is scheduled for completion by October 2020.
- A total of 18km of asphalt road resurfacing was undertaken on 43 roads in the suburbs of Alexander Heights, Carramar, Clarkson, Darch, Gngara, Jandabup, Koondoola, Mariginiup, Nowergup, Pinjar, Quinns Rocks, Wangara, Wanneroo and Yanchep.
- Council endorsed the Department Of Transport (DOT) Long Term Cycle Network for the City of Wanneroo area. DOT will finalise the plan in the coming year.
- Pedestrian and cycle networks were maintained and improved throughout the City. 8.4km of existing pathways had line marking applied to improve safety for all users.
- Traffic treatments were installed at various locations throughout the City. A new roundabout was constructed at the intersection of Hepburn Avenue and Highclere Boulevard, Marangaroo. Construction was completed in June 2020 with landscaping scheduled for July 2020.

For full details on the capital works program, please see **page 217**.

#### Stormwater drainage

- Construction of road drainage upgrade works on Bennett Rd, Dennis St and Smales Rd in Quinns Rocks was completed.
- An extensive stormwater monitoring program was undertaken for the catchment areas that discharge to the Yellagonga Regional Park wetland system. The monitoring program focuses on water quality from both residential catchments and the Wangara Industrial Area and will inform further capital investment. The monitoring program provided overlap with the Smart Cities Water Quality Initiative undertaken by the City.

For full details on the capital works program, please see **page 217**.

### Strategic objective: 3.6 Housing choice

#### Planning services

- A total of 1,513 development applications received (12 determined by the North-West Joint Development Assessment Panel)
- A total of 104 subdivision applications received (total number of potential lots: 1,758)
- A total of 25 local development plans received
- A total of ten structure plan amendments received.

#### Building services

- 3,358 building permit applications received
- 540 other building-related applications received
- 641 copies of plans requests received.

### Our challenges in 2019/20

- Lack of availability of groundwater for irrigation purposes, presenting challenges in developing and maintaining quality parks in the northern growth corridor. Reduced groundwater allocations in these areas impact on the quality of turf and vegetation
- Ensuring effective, consistent delivery of compliance services
- Meeting the Western Australia Waste Strategy target of a minimum of 70% diversion from landfill for all of the City's waste by 2025
- Rolling out a three-bin food organics and garden organics (FOGO) collection system across the City
- Delivering clear and reliable information to all residents about how to correctly use their bin services
- Continuing to maintain and improve existing service levels as our population grows
- Increasing costs due to travel time in delivering recyclable materials to a remote recycling facility
- Managing ageing infrastructure and growing assets
- Coping with more intense and more frequent storm events (climate change or otherwise), leading to increased coastal erosion and damage
- Responding to COVID-19, especially impacts on building cleaning practices and managing staffing social distancing
- Responding to myriad challenges to the delivery of projects in the capital works program due to COVID-19.

**Smart sensors** Yellagonga Regional Park is 13km long and covers 1,400 hectares. Nutrients, metals and metalloids have affected the general health of the wetlands. Six buoys fitted with a range of smart sensors have been deployed on Lake Joondalup and Lake Goollelal to monitor environmental health and public use of the park.





### Strategic Community Plan – measures and KPIs

The table below shows the progress of each SCP measure and KPI under the **Environment** theme. Results for lag measures based on community and business satisfaction are detailed in the 'Satisfaction survey results' section on pages 141-145.

#### Natural Environment

##### Strategic objective: 3.1 Resource management

##### Service: Environmental management

##### Lead measures:

Development of Energy Reduction Plan	Council adopted the Energy Reduction Plan 2017–2020 in May 2017
Climate Change Adaptation Plan	Council adopted the Climate Change Adaptation and Mitigation Strategy 2016–2020 in July 2016
Water Conservation Plan	Council endorsed the City's Waterwise Council Action Plan, complementing the Water Conservation Plan by expanding actions to other aspects of water management including water use other than groundwater. Council was awarded the 'gold' Waterwise Council status.

##### KPI: Scheme water consumption\*

Unit of measure: Kilotres (kL)

Previous years				2019/20		
2015/16	2016/17	2017/18	2018/19	Target	Actual	Result
78,710	90,417	91,199	78,837	Decrease	76,315	↑

Note that scheme water use data may be different from what was reported in previous years due to the Water Corporation data being retrospectively updated to reflect corrections to estimate readings.

##### KPI: Ground water consumption

Unit of measure: Ground water use per hectare

Previous years				2019/20		
2015/16	2016/17	2017/18	2018/19	Target	Actual	Result
New measure	6,973	6,925	6,734	Decrease	6,205	↑

##### KPI: Energy consumption

Unit of measure: Kilowatt hours (kWh)

Previous years				2019/20		
2015/16	2016/17	2017/18	2018/19	Target	Actual	Result
9,385,444	9,437,989	9,161,238	8,456,353	Reduce energy consumption	10,210,658	↓

##### KPI: Native vegetation protection areas

Unit of measure: Extent of native vegetation protection areas in hectares (ha)

Previous years				2019/20		
2015/16	2016/17	2017/18	2018/19	Target	Actual	Result
1,703	1,709	1,738	1,725	Increase	1,730	↑

**Strategic objective: 3.2 Enhanced environment****Service: Parks and conservation areas****KPI:** Conservation volunteer hours**Unit of measure:** Volunteer hours contributed to conservation activities

Previous years				2019/20		
2015	2016	2017	2018	Target	Actual	Result
696	731	669	463	Increase	376	↓

**KPI:** Volunteer hours in conservation**Unit of measure:** Increase in volunteers hours

Previous years				2019/20		
2015	2016	2017	2018	Target	Actual	Result
1392	1254	1499	1213	Increase	647	↓

The volunteer hours decreased due to the temporary shutdown of services during COVID-19.

**No. of parks and open spaces**

Previous years				2019/20		
2015/16	2016/17	2017/18	2018/19	Target	Actual	Result
542	553	563	566	Increase	594	↑

**Extent of parks and open spaces (ha)**

2,533	2,552	2,573	2,575	Increase	2,645	↑
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**Strategic objective 3.3: Reduce, reuse, recycle waste**

The table below illustrates the Global Reporting Initiative (GRI) standard 306-4 (Waste Diverted From Disposal) that forms part of the set of GRI Sustainability Reporting Standards. These standards are being used by organisations to report on the impacts on the economy, environment and the society.

Disposal type	Non-hazardous waste (tonnes)	Hazardous waste
Reuse	Nil	Nil
Recycling	21,761t	Nil
Composting	24,544t	Nil
Recovery including waste to energy	Nil	Nil
Deep well injection	Nil	Nil
Landfill	43,913t	Nil
On site storage	Nil	Nil
Other	Nil	Nil
<b>Weight in tonnes</b>	<b>90,218t</b>	

Note all waste relates to that of municipal solid waste created by City residents.



**Service: Waste management****Lead measures:**

Strategic Waste Management Plan

The Strategic Waste Management Plan adopted in 2016 has been reviewed and updated with key priorities for the next 5-year period, 2020 – 2025.

Delivery of Waste Management Education programs

Council adopted the Waste Education Plan 2018/19 – 2022/23 in October 2018.

**KPI: Waste to landfill****Unit of measure:** Kilograms per capita\*

Previous years				2019/20		
2015/16 Actual	2016/17 Actual	2017/18 Actual	2018/19 Actual	Target	Actual	Result
193	187	192	191	Decrease	211	↓

\* Per capita result will be inflated due to the recent revision of population data, 2018/19: 220,246 vs 2019/20: 208,237  
An increase in waste to landfill resulting from the additional materials disposed to landfill when the City did not have access to a commingled materials recycling facility due to fire and increased quantities received during the COVID-19 emergency response phase.

**KPI: Waste to recycle****Unit of measure:** Kilograms per capita\*

Previous years				2019/20		
2015/16 Actual	2016/17 Actual	2017/18 Actual	2018/19 Actual	Target	Actual	Result
258	246	242	230	Decrease	222	↑

\* Per capita result will be inflated due to the recent revision of population data, 2018/19: 220,246 vs 2019/20: 208,237  
Some reduction in recycled materials disposed of might be due to residents' more sustainable shopping habits, eliminating plastics, packaging and other materials where possible, and increased waste education across the City. The City also had less opportunity to send materials to be recycled due to the unavailability of a recycling facility.  
Total waste generated per capita in the City has increased from 421kg to 433kg, a direct result of the revision of population data (2018/19: 220,246 vs 2019/20: 208,237) as well as impacts of COVID-19 and the December bushfire.

**KPI: Total waste recovered****Unit of measure:** % of total waste diverted from landfill

Previous years				2019/20		
2015/16 Actual	2016/17 Actual	2017/18 Actual	2018/19 Actual	Target	Actual	Result
58	57	56	55	70% by 2025 (WA Waste Strategy)	51	↓

The City managed slightly higher volumes of waste materials during the year. It is assumed this is due to more residents being at home during the height of COVID-19. Due to an interim period when the City's third-party recycling facility was unavailable, the total percentage of waste diverted from landfill was reduced from previous years. As other member councils introduce a third bin (lime green organics bin), less organic waste is available for processing and so the overall recovery rate of the Resource Recovery Facility (RRF) in Neerabup has dropped.

**KPI:** Kerbside collection waste diverted from landfill (general waste)

**Unit of measure:** % volume of waste diverted away from landfill

Previous years				2019/20		
2015/16 Actual	2016/17 Actual	2017/18 Actual	2018/19 Actual	Target	Actual	Result
51	51	46	44	50	42	↓

As other member councils introduce a third bin (lime green organics bin), less organic waste is available for processing and so the overall recovery rate of the Resource Recovery Facility (RRF) in Neerabup has dropped.

**KPI:** Kerbside collection waste diverted from landfill (recycling)

**Unit of measure:** % volume of waste diverted away from landfill

Previous years				2019/20		
2015/16 Actual	2016/17 Actual	2017/18 Actual	2018/19 Actual	Target	Actual	Result
84	84	85	85	85	69	↓

The City was unable to access a commingled recycling facility for a short period during the year, which resulted in a decreased amount of waste being diverted from away from landfill. Additionally, the diversion rate of the City's current commingled recycling processor is not as high as the City's previous processor.

Note: A total of 90,218t of municipal solid waste was created and collected in the City in 2019/20; 46,305t was recovered and diverted from landfill.

- 24,544t of general waste via the dark green-lidded kerbside bin was diverted from landfill and processed at the resource recovery facility.
- 12,041t of materials (paper, glass, cardboard and plastic) were recycled via the yellow-lidded recycling bin.
- 3,056t of bulk household waste (including 7,750 mattresses) was recovered and diverted from landfill.
- 4,152t of bulk verge collection green waste was processed into onward garden products.
- 2,460t of clean green waste disposed of at the Wangara Green Recycling Facility was processed into mulch.



*Across the board Recycling cardboard, part of the City's drive to reduce waste.*



**Built Environment****Strategic objective: 3.4 Activated places****Lead measures:**

Streetscapes Policy

Tree Conservation Policy

These measures have been combined into the development of an Urban Forest Strategy in 2019/20 and 2020/21.

**Service: Place management****KPI:** Develop Local Area Plans aligned to the distinctive character of the relevant place**Unit of measure:** No. of Local Area Plans developed

2018/19	2019/20		
Actual	Target	Actual	Result
0	2	2	↑

**Service: Building applications****KPI:** Building permit processing (certified and uncertified)**Unit of measure:** % of building permit applications (certified and uncertified) processed within regulatory timeframes

2015/16 Actual (%)	2016/17 Actual (%)	2017/18 Actual (%)	2018/19 Actual (%)	2019/20		
				Target (%)	Actual (%)	Result
100	99.99 (one application outside of timeframes)	99.99 (one application outside of timeframes)	97.90	100	99.5	↓

**KPI:** Building permit processing (certified and uncertified)**Unit of measure:** % of building permit applications (certified and uncertified) processed within regulatory timeframes

2015/16 Actual	2016/17 Actual	2017/18 Actual	2018/19 Actual	2019/20		
				Target	Actual	Result
6 business days	6 business days	6 business days	7 business days	10 and 25 business days	7 business days	↑

**Service: Planning applications****KPI:** Development application processing**Unit of measure:** % development applications processed within the regulatory timeframes (60 and 90 days)

2015/16 Actual (%)	2016/17 Actual (%)	2017/18 Actual (%)	2018/19 Actual (%)	2019/20		
				Target (%)	Actual (%)	Result
97	94	94.34	94.23	100	88.4	↓

**KPI:** Building permit processing (certified and uncertified)**Unit of measure:** % of building permit applications (certified and uncertified) processed within regulatory timeframes

2015/16 Actual	2016/17 Actual	2017/18 Actual	2018/19 Actual	2019/20		
				Target	Actual	Result
16 days	19 days	30 days	36 Days	60 days without advertising 90 days with advertising	33 Days (60 day apps) 65 (90 day apps)	↑

**Service: Occupancy permit****KPI:** Occupancy permit processing**Unit of measure:** % of occupancy permits processed within regulatory timeframes

2015/16 Actual (%)	2016/17 Actual (%)	2017/18 Actual (%)	2018/19 Actual (%)	2019/20		
				Target (%)	Actual (%)	Result
99.99	100	100	100	100	100	↑

**Strategic objective: 3.5 Connected and accessible City****Service: Transport and drainage****Lead measures:**

Strategic Transport Plan	Council adopted the Transport Strategy in 2019/20.
Cycle Wanneroo Plan	Council adopted the Wanneroo Cycle Plan 2018/19 – 2021/22 in December 2018.

**SCP lag measure:** Road condition**Unit of measure:** % of City's road network that has been visually assessed for its condition.

2018/19 Actual (%)	2019/20		
	Target	Actual (%)	Result
40	Maintain a completion rate of one-third (33%) of the City's network per annum	30	↓

The rate of completion is on track as per the Asset Management Plan.

**Strategic objective: 3.6 Housing choice****Service: Future land use planning****Lead measures:**

Local Housing Strategy	No longer required as a separate document by state planning requirements. Work undertaken will feed into the Local Planning Strategy as required by the state government.
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**KPI:** Residential lots created**Unit of measure:** No. of all residential lots created

Previous years				2019/20		
2015/16	2016/17	2017/18	2018/19	Target	Actual	Result
2,043	1,280	1,281	867	Increase	1,758	↑

**Measure:** No. of lots created (Girrawheen and Koondoola areas)

Previous years				2019/20		
2015/16	2016/17	2017/18	2018/19	Target	Actual	Result
Girrawheen 77 Koondoola 2	Girrawheen 16 Koondoola 6	Girrawheen 54 Koondoola 19	Girrawheen 98 Koondoola 14	Increase	Girrawheen 45 Koondoola 33	↓



**Bricks and mortar** Applications for single dwellings topped the list of building permit requests to the City between May and June, with patios and pools and safety fences rounding out the top three. 57% of the City's total population growth is expected in the northern corridor.





## Civic Leadership

Aspiration: Working with others to ensure the best use of our resources

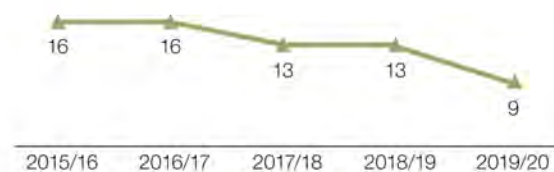
**Top left** At your service. A friendly staff member in our Customer Relations Centre works with headphones and a keyboard. **Top right** A family of new citizens, pictured here with Mayor Tracey Roberts, proudly show off their certificates. **Bottom left** One of the senior leadership planning sessions hosted during the year. **Bottom right** Children at the 2019 Youth Leadership Showcase discuss their hopes for the future.





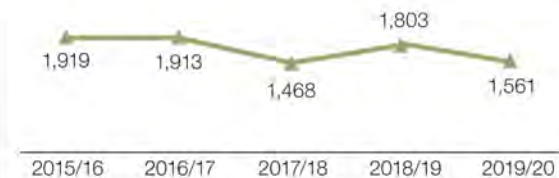
## Interesting facts

## Citizenship ceremonies



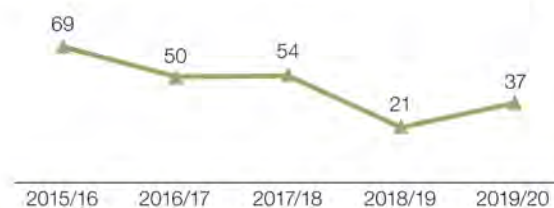
Reduction in ceremonies due to COVID-19.

## New Australian citizens declared

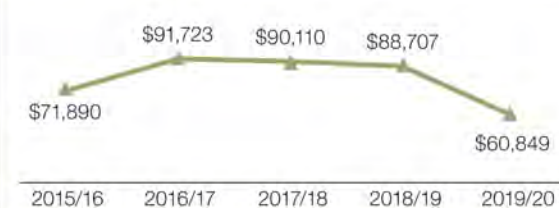


Reduction in ceremonies due to COVID-19.

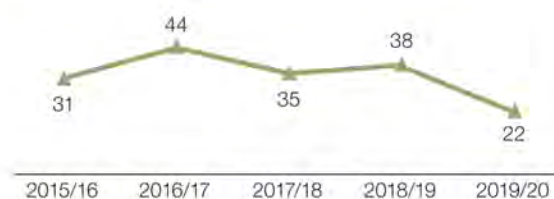
## Conflicts of Interest declared at Council meetings



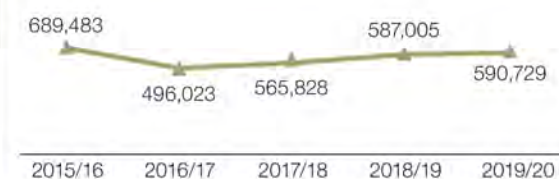
## Donations approved by Council



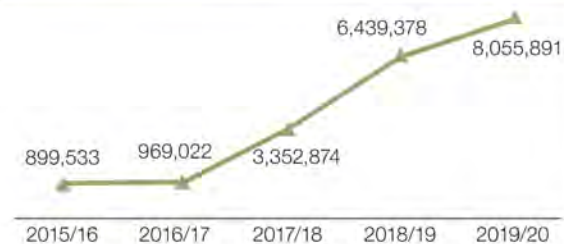
## Freedom of Information requests received



## Documents registered in records management system

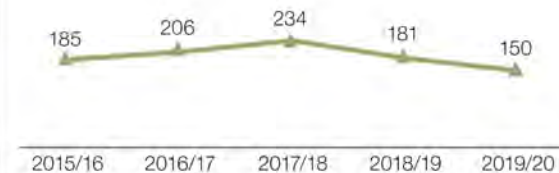


## Visits to City's website

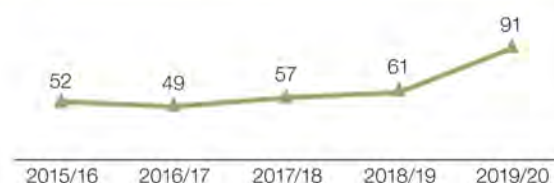


The increase in the past year would be due to COVID-19, a big change to waste (the introduction of the new 360L recycling bin) and a budget campaign that directed people directly to the website.

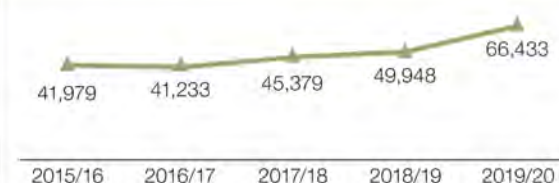
## Media statements produced on behalf of the organisation



## No. of publications produced on behalf of the organisation



## Customer requests received and actioned



## Our achievements in 2019/20

### Strategic objective: 4.1 Working with others

#### Marketing and communications

- There was a significant increase in the City's following on social media, with the Facebook community growing from 15,000 in the previous year to around 21,000 in 2019/20.
- The City continues to utilise a media monitoring platform to accurately measure communications and media outcomes, and has increased the delivery of digital, social media and online communications campaigns to reach and engage target audiences.
- During the Yanchep bushfire, the City provided regular important safety updates to the community through our website and social media channels, and helped promote the City's recovery efforts to assist residents.
- During the height of COVID-19 restrictions, the City kept the community informed of the latest developments through our website and social media channels. The City created the new #SupportWannerooLocal social and web campaign to help local businesses by highlighting and promoting their offerings to the community.
- The City increased its use of print publications throughout the COVID-19 response phase to ensure that as many people as possible were effectively communicated with, including vulnerable community members who do not have access to the internet or who are not digitally literate.

#### Advocacy

- Advocacy continues to be undertaken through the City's membership of groups such as the National Growth Areas Alliance (NGAA) and Growth Areas Perth and Peel (GAPP), with both groups focusing on issues of strategic importance for high-growth outer metropolitan councils.
- Membership of the Committee for Perth and Economic Development Australia are also important in terms of the collective aspect of lobbying to draw attention of policy-makers and funders to issues of mutual concern.
- In light of funding awarded by state and federal governments, our strategy over 2019/20 was to express appreciation of the funding awarded and to refresh the advocacy project list. The impact of COVID-19 also was taken into account as the pandemic continues to impact on global, national and state economies.

### Strategic objective: 4.2 Good governance

#### Leadership, culture and governance

- The City has established the minimum standards for conducting investigations into misconduct at the City through the adoption of a procedure – the Receiving and Conducting Investigations into Allegations of Misconduct under the Corruption and Crime Misconduct Act 2003 Procedure. This supports the City's Fraud and Misconduct Control and Resilience Framework that establishes a structure by which the City seeks to prevent fraud, corruption, bribery and misconduct from occurring.
- The City is committed to conducting its business activities lawfully and in a manner that is consistent with its compliance obligations and achieves this through the adopted Corporate Legislative Compliance Policy. The Policy establishes the overarching principles and commitment to embed a positive compliance culture with appropriate control systems to produce effective compliance outcomes.
- In June 2017, the Minister for Local Government; Heritage; Culture and the Arts announced a review of the Local Government Act 1995 and relevant Regulations. The objective is for a modern Act that empowers local government to better deliver for the community. The review is being conducted in 2 phases, with a number of amendments already implemented as part of Phase 1 notably the introduction of universal training for Council Members and the gifts and benefits framework relative to Council Members and the CEO. As part of the new gift framework, the City has drafted and adopted the Attendance at Events Policy (Council Members and CEO). The purpose of the policy is to provide a framework to enable Council Members and the CEO to attend events as representatives of Council without restricting their participation in the Council decision-making process.



### Strategic objective: 4.2 Good governance

#### Results and sustainable performance

- 95% of the 2019/20 Corporate Business Plan initiatives were delivered on time.
- Quarterly performance reports were provided to the Audit & Risk Committee for oversight of the CBP and significant capital projects. These reports provide both summary and detailed information to enhance transparency and accountability and to provide an opportunity for regular scrutiny by the Committee.
- The City has implemented an Organisational Performance Management System. This robust system enables us to plan, monitor, assess, report and improve on organisational performance. The system allows leaders to make decisions based on real-time data and evidenced-based results.
- Australasian Reporting Awards (ARA) recognised the City's award-winning Annual Report as the benchmarking report for all local governments across Australia and commended its high level of transparency.
- The City has surveyed the community with satisfaction/perception surveys as well as the business perception survey. For details of the results, please see **pages 141-145**.
- Council adopted the revised Long Term Financial Plan on 10 December 2019. The 20-year financial plan and associated 20-year capital works program will provide clarity for the financial sustainability of the City over time and presents the community with a timeframe of when major capital projects are likely to occur.
- The Council adopted the 2019/20 annual budget on 28 June 2019. The budget was prepared in alignment with the Integrated Planning and Reporting Framework and therefore supports the SCP. This ensures the City delivers against our corporate plan. In budget preparation, the principle of zero-based budgeting was used, which resulted in a higher level of rigour and scrutiny of all areas of income and costs.
- 180 formal procurement processes, including four expressions of interest, 64 public tenders, four restricted tenders and 108 requests for quotation (those above \$50,000) were undertaken, with \$56 million of new contracts awarded.
- Significant contracts awarded included construction of Halesworth Park new sports facilities (\$7.8m) and the Hartman Drive duplication (\$3.3m). Large term contracts were also established for processing of comingled recyclables, bulk hard waste recycling and the supply, installation and maintenance of electrical irrigation infrastructure.
- Implementation of the previous service delivery review of the stores function has commenced.
- The stores function also provided a pivotal role in the sourcing and distribution of personal protective equipment (PPE) and hygiene-related items during COVID-19.
- A contract for the supply of five domestic waste trucks was awarded (\$2.05m), with delivery expected during 2020/21.
- Purchases of other new and replacement fleet requirements to the value of \$2.8 million occurred during the year, including parks, engineering and construction truck requirements, track loader, replacement of passenger and commercial light vehicles (including two new full electric vehicles) and upgrades to domestic waste vehicles.
- Rationalisation of the City's passenger light vehicle fleet continues and an updated fleet policy and management procedure and interim fleet booking system is in effect. A formal business case is required for all fleet requirements. A contract for a new fleet booking software and key management solution was executed and the project has commenced.
- The installation of GPS technology to the remainder of the passenger light vehicle fleet has occurred and collaborative discussions continue to implement a revised mowing plant and equipment strategy requirement for parks and conservation management.
- Fleet Asset valuation, verification, and annual stores stocktake programs were undertaken and completed.
- A total of 374 capital projects have been registered in the Enterprise Project Management System since go-live, representing \$91 million capital budget in the current financial year.
- Capital expenditure represented 86.7% of the City's 2019/20 budget.
- Financial Management Information System: Procurement and vendor selection was completed and detailed scoping and design is well underway.



**Strategic objective: 4.2 Good governance****Strategy and planning**

- Review of the City's SCP has commenced with community engagement scheduled for 2020/21. Engagement of our community and stakeholders will be vital to our success; this will inform the planning and review of our services so that we can continue to improve what and how we deliver these to our growing and demographically diverse population.
- The City's CBP has been reviewed providing detailed information relating to the 4-year priorities and related initiatives to deliver on the strategies. As a 4-year plan, this is reviewed annually to reflect progress and to reprioritise actions based on changes to the economic, political and social environment.

**Asset management**

- The City developed Facility Asset Management Plans for the Wanneroo Library and Cultural Centre.
- The Asset Management Information System progressed through the procurement and vendor selection process.
- The City conducted road asset condition assessment to 400km of the City's district distributor and local distributor roads using a specialised inspection vehicle.
- We conducted building condition assessments for over 20 buildings within the City.
- We completed safety and accessibility audits for a number of City facilities as part of an ongoing program.
- Parks that were assessed during the year were Wanneroo Showgrounds, Frederick Stubbs Memorial Grove, Greenfields Park, Nankeen Park, Amery Park, Ashdale Park, Gungurru Park, Kalbarri Park and Cinnabar Park.
- The City renewed ageing and not fit for purpose infrastructure assets to the value of approximately \$9.6 million.

**Property services**

- Strategic Land Policy investigations progressed during 2019/20, resulting in disposal of Hampton Road and Mullingar Way sites and a June 2020 report to the Revenue Review Committee.
- Strategic Land Reserve was created to support actions arising from the Strategic Land Policy.
- Long-term lease was agreed with Wanneroo Districts Rugby Club.
- Rent assistance was provided to approved lessees of City-owned or managed tenancies during COVID-19, in accordance with an authorisation approved by Council.
- Completed acquisition of Splendid Park (also known as Yanchep Active Open Space) from Yanchep Beach Joint Venture.
- Progressed with lease negotiations for the Olympic Kingsway Sporting Club site at the Kingsway Regional Sporting Complex, in addition to other community and sporting club lease renewals and negotiations.
- Continued environmental investigations of a contaminated site at 70 Motivation Drive, Wangara, (a former landfill site) (currently under review by environmental auditor).
- Ongoing Crown land review identified portions of land in southern suburbs recreation reserves that may accommodate a power to lease in their management orders.



### Strategic objective: 4.3 Progressive organisation

#### Improvement and innovation

- The City's workforce has managed to reduce printing with over 154,000 fewer pages been printed compared to the previous year, equating to:
  - 6% less printing overall
  - 14.5 fewer trees consumed
  - 1,526kg less CO2 produced
  - 95,515 bulb-hours of electricity saved.
- Combining Assets Maintenance & Waste after hours call-outs into a single operation improved efficiency.
- Participating in an annual Australasian Local Government Performance Excellence Benchmarking Program provided the City with a rich source of information to benchmark against other local governments. This program includes participants from across Australia and New Zealand and enables high-level and detailed comparisons across key areas of service provision. Annual participation provides trend information to review the City's performance over time.
- The City has collaborated with the City of Joondalup to implement a Smart Monitoring & Management Yellagonga Wetlands Project funded via the federal government's Smart Cities & Suburbs Program. The cities have made significant progress to prove the technology through a proof of concept, which resulted in a buoy fitted with smart sensors installed onto Lake Joondalup. The sensors and probes currently measure pH, temperature, dissolved oxygen, electrical conductivity and oxidative reduction potential.
- We implemented a Mobile Device Management service (MDM) of the City's mobile devices giving us the ability to monitor and deploy applications, manage operating system security updates and provide a better experience to staff.
- We supported and implemented the roll-out of mobile devices to the outdoor workforce as part of the HR/Payroll project that will allow field-based workers to access data and systems relevant to the services being delivered.
- We implemented a Security Operations Centre (SOC), providing 24/7 information technology network security, allowing for greater security monitoring and enhancing protection for the City.
- We implemented an improved network, backup and disaster recovery system to provide greater support and recovery capability in the event of business continuity and disaster preparedness.

**Premier event** Successfully assessed for safety during the year, Wanneroo Showgrounds draws huge crowds for a wide range of events. It is perhaps best known for the Wanneroo Agricultural Society's annual show, including fruit and vegetable displays, show jumping, log chopping, animal competitions and fireworks. To celebrate 100 years, the show was recognised in 2009 with a Wanneroo community event of the year award. The inaugural show was opened by Western Australia's first premier, Sir John Forrest.



### Strategic objective: 4.3 Progressive organisation

#### Occupational safety and health

- The City experienced a reduction in the total number of overall recorded incidents city-wide (including all types of incident such as injury, equipment and security) down from 250 during 2018/19 to 220 during 2019/20. It should however be noted that COVID-19 restrictions may have impacted on this result.
- The City was able to maintain a flexible and practical approach to employee safety during COVID-19.
- The City provided proactive OSH and health and wellbeing measures such as:
  - flu vaccination program
  - mental health education and awareness raising
  - skin screening
  - sleep education and consultation
  - resilience education.

#### Human resource management

- The City's new Strategic Workforce Plan was approved – and with the ambition to be an agile and values-based organisation – was tested during the COVID-19 response period with positive outcomes. The City was pleased with how employees displayed resiliency and adaptability throughout the response period, and to ensure customers continued to receive priority support throughout.
- The City continued to focus on building organisational change management capability through coaching to project managers leading the deployment of new technologies. This period also saw the City's new change management toolkit and approach approved by the Executive. The tools are now being used to support leaders to embed sustainable workforce change.
- The City's commitment to continuous improvement saw a number of smaller structural changes endorsed by the Executive, for progressing the City's intent to implement seamless end-to-end customer experiences.
- The City's refreshed Rewards and Recognition Program was launched in March 2020. This is a formal tool that, together with other People and Culture systems, reinforce alignment of behaviours to our corporate values.
- Stage 1 of our new Learning and Performance Management Systems was launched to improve organisational capability and capacity building and to improve reporting for compliance and workforce development.
- The City's onboarding and induction programs were reviewed, with the intent of improving early productivity, capability building and retention of recruits.
- The City's new payroll system was deployed – another significant milestone for the City in progressing its improvement and technology journey. Our outdoor workforce embraced changes through the introduction of online timesheets and use of tablet technology, which will form a baseline for future new technologies planned for deployment in the year ahead.
- The City appointed its first Aboriginal Employment Advisor, to support the City's approach to increase diversity within the workforce through a planned and structured approach.

*Red, green and yellow Australia introduced standard colours for bin lids in 2006. The City continues to support the three-bin roll-out for waste services.*





**Strategic objective: 4.3 Progressive organisation****Customers and stakeholders**

- 88% of telephone enquiries and 65% of email enquiries were handled through the Customer Relations Centre without the need to transfer the contact to other business areas.
- 20% of enquiries, applications and payments were received online via the City's website (31% increase compared to 2018/19).
- Transitioned to a new after hours service provider to support the after-hours contact centre but also for the provision of services during disaster management and business continuity.
- Implemented a hearing loop in the Civic Centre foyer.
- Provided customer service activities and support at the Local Recovery Centre during the Yanchep/Two Rocks fires.
- Implemented a temporary decentralised Customer Contact Centre during COVID-19.
- Actioned 66,433 Customer Request Management (CRMs), of which over 96% were within agreed service level agreements.
- Registered 590,729 documents in Content Manager.
- Processed 22 freedom of information (FOI) requests (42.1% decrease from 2018/19).
- Completed 20 FOIs (91%) within 45-day timeframe.
- Recorded 415 projects in the Enterprise Project Management System (EPMS).
- In a bid to better manage firebreak inspections, the City has successfully implemented a mobile working solution (Zoodata Inspect) that delivers operational efficiencies and brings improvements to the management process and reporting.
- Procured a key stakeholder engagement solution (Consultation Manager) that will go live from July 2020.
- Successfully transitioned the City onto the Oracle Integration Cloud (OIC) integration platform to deliver end-to-end system functionality across the corporate business systems.
- Continued to increase the City's online services portfolio, including supporting the three-bin roll-out for waste services.
- Achieved significant progress on the Enterprise Software Renewal Program, which is geared to introducing contemporary enterprise business systems that are integrated end-to-end, ensuring a seamless customer experience, improved processes, management reporting, customer and stakeholder management and a reduction in manual processes. The systems, when delivered, will be more robust and support the business continuity needs of the organisation.
- Signed off on Customer Request Management: Development of detailed business requirements, and the procurement process is in the early stages of being initiated.
- Resolved 9,758 total IT/Business Systems helpdesk calls throughout the year.
- ICT Security has been a priority throughout the year, with the City participating in the Office of the Auditor General audit of IT Security Controls in the WA local government sector. Additional infrastructure has been introduced that offers improved access and control over the City's systems, as well as proactive initiatives such as security and vulnerability testing taken place that informs continuous improvement projects.
- Using technologies such as SD-WAN, the City was able to establish seamless network connectivity, and secure access to the City's computing and telephony network from out centres.
- Implemented Microsoft System Center Configuration Manager, which will allow for better desktop and server management, including improvements in application deployment, system security upgrades and asset monitoring which provides greater capability during business continuity and disaster management.
- Implemented a DMZ (demilitarized zone) used to provide an interface to an untrusted external network (e.g. internet) while keeping our internal corporate network separate and isolated from the internet.
- Implemented the expansion of public wi-fi internet services at the Civic Centre and Amphitheatre, which will support customer connectivity and enhance the user experience for events such as Live at the Amphitheatre.
- Upgraded and improved the City's remote access system to allow a large number of additional staff to work from home during COVID-19. This work, which would normally be at least a six-month project, was completed in only a couple of weeks.



### Our challenges in 2019/20

- Urgent unplanned responses to COVID-19 required maintaining the health and wellbeing of the workforce during the response period, and a time of unprecedented change. There remains a substantial challenge in mobilising the workforce to feel safe and supported whether working from home or remaining at work.
- Negotiating two new enterprise agreements in an environment of financial and economic constraint has been and will continue to be challenging.
- Resource constraints across the City make it a challenge to deploy change management and workforce capability building programs through a planned approach.
- New technology being introduced to the City is highlighting skills gaps, which require team members to upskill and take on additional tasks. Furthermore, the City sees the benefit in maturing its capability in the management of data, which requires expert advice and support from external parties.
- Continually changing and adapting to increasing community expectations and managing an increase in community connections.

**Vital role** Banners and official flags in the Council Chambers represent the bond between residents, ratepayers and Councillors in our democratic system. Council members are elected for a four-year term of office.





### Strategic Community Plan – measures and service KPIs

The table below shows the progress of each SCP measure and KPI under the **Civic Leadership** theme. For results for lag measures based on community and business satisfaction, please see **pages 141-145**.

#### Strategic objective: 4.1 Working with others

##### Service: Stakeholder management

##### Lead measures:

Advocacy Strategy	Council reviewed the Advocacy Statement in October 2017.
Community Engagement Framework	Council adopted the Community Engagement Framework in July 2017.
Stakeholder Management Framework	A Strategic Stakeholder Management Framework for the CEO was developed aligned to the CBP initiative.

#### Strategic objective: 4.2 Good governance

##### Service: Leadership, culture and governance

##### Lead measures:

Financial ratios	The City's financial ratios are detailed in the financial section on <b>page 241</b> .
Long Term Financial Plan	Council adopted the annual review of the Long Term Financial Plan on 10 December 2019.
Strategic Asset Management Framework and Asset Plans	Council adopted the Asset Management Strategy 2018–2022 in June 2018.

**KPI Measure:** % of submissions on major state and national plans, policies, strategies and discussion papers involving local government issues relevant to the City of Wanneroo responded to by the City

Previous years				2019/20		
2015/16 Actual (%)	2016/17 Actual (%)	2017/18 Actual (%)	2018/19 Actual (%)	Target (%)	Actual (%)	Result
100	100	100	100	100% responded to	100%	↑ (*2 submissions)

\* Submissions were prepared on the following major proposals:

- The Department of Transport's draft WA Aviation Strategy 2020.
- The WA Planning Commission's draft East Wanneroo Structure Plan.

##### Service: Internal audit

**KPI:** Implement Internal Audit Plan

**Unit of measure:** % implemented

Previous years				2019/20		
2015/16 Actual (%)	2016/17 Actual (%)	2017/18 Actual (%)	2018/19 Actual (%)	Target (%)	Actual (%)	Result
99	100	86 (6 out of 7 reviews)	100	100	100	↑

Note: Due to the COVID-19 pandemic an Ordinary Council Meeting on 7 April 2020 Council resolved (CE01-04/20 Decisions during COVID-19 pandemic, Council) to accept that the 3 Year Internal Audit Plan in respect of 2020 be suspended with no new planned internal audits other than the audit logs to be undertaken until 1 January 2021. This resulted in only one of the original planned audits being conducted as well as the planned audit logs.

**Service: Results and sustainable performance****KPI: Capital budget****Unit of measure:** % of revised budget spent

2015/16 Actual (%)	2016/17 Actual (%)	2017/18 Actual (%)	2018/19 Actual (%)	2019/20		
				Target (%)	Actual (%)	Result
69	84	71	74	90	87	↓

Although the City has not met the desired target of 90%, it should be noted that a major improvement of 12% from last year's 74% has been achieved.

**KPI: Operational budget****Unit of measure:** % of original budget spent

2015/16 Actual (%)	2016/17 Actual (%)	2017/18 Actual (%)	2018/19 Actual (%)	2019/20		
				Target (%)	Actual (%)	Result
92	97	93	99	90	99	↑

**KPI: Maintain the performance on annual rates collection (including waste and other charges)****Unit of measure:** % of annual rates collected

2015/16 Actual (%)	2016/17 Actual (%)	2017/18 Actual (%)	2018/19 Actual (%)	2019/20		
				Target (%)	Actual (%)	Result
93	91	94	94	94	95	↑

**KPI: The annual financial report presents fairly the financial position of the City and complies with Australian Accounting Standards****Unit of measure:** Unqualified audit

2015/16 Actual (%)	2016/17 Actual (%)	2017/18 Actual (%)	2018/19 Actual (%)	2019/20		
				Target (%)	Actual	Result
Unqualified audit	Unqualified audit	Unqualified audit	Unqualified audit	Unqualified audit	Unqualified audit	↑

**Service: People management****KPI: Employee turnover**

2016/17 Actual (%)	2017/18 Actual (%)	2018/19 Actual (%)	2019/20		
			Target	Actual	Result
14	16	14.6	12	11.67	↑

**KPI: Lost time injuries****Unit of measure:** No. of lost time injuries recorded in the City's safety management system

2016/17 Actual (%)	2017/18 Actual (%)	2018/19 Actual (%)	2019/20		
			Target	Actual	Result
10*	10*	9	Reduction from previous year	11	↓

\*Previous figures only included lost time injuries where a workers compensation claim was lodged.



**KPI: Workers compensation claims****Unit of measure:** No. of workers compensation claims

2016/17 Actual (%)	2017/18 Actual (%)	2018/19 Actual (%)	2019/20		
			Target	Actual	Result
38	28	24	Reduction from previous year	23	↑

**KPI: Workers compensation cost****Unit of measure:** Total workers compensation cost incurred\*

2016/17 Actual	2017/18 Actual	2018/19 Actual	2019/20		
			Target	Actual	Result
\$453,812	\$285,108	\$555,269	Decrease	\$456,402	↑

Note that these costs includes the estimated outstanding amounts.

**Service: Strategy and planning****KPI: SCP and CBP compliance****Unit of measure:** A SCP and CBP have been adopted, modified or updated by an absolute majority of the Council

2015/16 Actual	2016/17 Actual	2017/18 Actual	2018/19 Actual	2019/20		
				Target	Actual	Result
CBP adopted in June 2016	CBP adopted in June 2017	CBP adopted by Council in June 2018	CBP adopted by Council in June 2019	Start of major review of SCP and CBP adopted by Council in accordance with the legislative deadline	SCP review started and CBP adopted	↑

**Give and take** Yanchep and Two Rocks residents take advantage of distributed access to City services. Opened in 2019, the new service centre (YTRAC) means residents no longer have to drive 30km to the Wanneroo Civic Centre.



**Strategic objective: 4.3 Progressive organisation****Service: Customers and stakeholders****Lead measure:**

Access to online information and services and apps

The range of services we delivered via online forms increased by about 60 during the year

**KPI:** Compliance audit return**Unit of measure:** No. of issues in compliance audit return

2015/16 Actual	2016/17 Actual	2016/17 Actual	2018/19 Actual	2019/20		
				Target	Actual	Result
2	1	1	1	0	2*	↑

\* Non-Compliance 1: Information relating to Primary and Annual Returns was not removed from the publicly available register as soon as practicable after the person ceased to be a relevant person. Internal task procedures have been updated to prevent a reoccurrence.

Non-Compliance No. 2: A report to the Minister under s7.12A(4)(b) of the Local Government Act 1995 (the Act) was not published on the City's website within the correct timeframe. The Act requires that within 14 days after the local government gave a report to the Minister under s7.12A(4)(b), a copy of the report is to be published on the local government's official website. The letter to the Local Government Minister was submitted on 11 December 2019 and was published on the City's website on the 21 January 2020, which was outside the 14-day prescribed period. The Audit Report includes a recommendation to update applicable procedures to ensure that this timeframe is captured and this has been noted accordingly.

**KPI:** Customer requests**Unit of measure:** % of customer requests (CRM) responded to within target timeframes

Previous years				2019/20		
2015/16 (%)	2016/17 (%)	2016/17 (%)	2018/19 (%)	Target (%)	Actual (%)	Result
Strategy under development	80	82	72	84	82%	↓

**KPI:** Customer First Strategy 2016-2020**Unit of measure:** % strategy implemented

Previous years				2019/20		
2015/16 (%)	2016/17 (%)	2016/17 (%)	2018/19 (%)	Target (%)	Actual (%)	Result
Strategy under development	80	82	72	84	82%	↓

In 2019/20, 82% of actions for the period were completed with key achievements to date including:

- New and improved online customer forms
- Providing customer service at City of Wanneroo events
- Changing the Animal Care Centre opening hours to allow a greater range of hours to retrieve pets
- Improved readability of Rates Notices by splitting rates and state government charges
- Improving the intake for the Owner and Occupier Roll
- Implementation of a new Swim Schools mobile app.



# Corporate Business Plan detailed performance

The following tables illustrate the progress of each initiative under the CBP within the strategic themes. Please see **page 140** (results criteria) for status colour codes. A 'corrective measure' is linked to all actions that were 'on hold' or 'under target' as at 30 June 2020.



*All smiles* A City staff member serves one of our many valuable customers.

*Colonial playtime* Wearing bonnets, aprons and shawls, young pioneer reenactors take pride in olden day fashions. School students (and friendly staff) encounter history at Cockman House, the oldest remaining house in the Wanneroo area.



## 2019/20 CBP initiatives

## Society

Initiative	Responsible Officer	Target (%)	% Complete	30 June 2018/19 status	30 June 2019/20 status	Ref. no.
<b>SCP outcome: Healthy and Active People</b>						
<b>SCP strategy: Create opportunities that encourage community wellbeing and active and healthy lifestyles</b>						
CBP-19_01 Finalise Facility Strategic Plans (as detailed in the Community Facility Planning Framework)	Community Facilities	100	90	Under target	On target	
CBP-19_02 Site location, concept design and advocate for the early provision of a recreational aquatic facility within the Alkimos/ Yanchep growth corridor	Community Facilities	100	100	Under target	Completed	
<b>SCP strategy: Facilitate opportunities within the City to access peak and elite activities</b>						
CBP-19_03 Implement outcomes from endorsed Cycling Facility Master Plan: Northern Corridor	Community Facilities	100	90	Under target	On target	
CBP-19_04 Implement the Wanneroo Raceway Masterplan	Community Facilities	100	90	On target	On target	
CBP-19_05 Prepare Needs Assessment to support urgent acquisition by WAPC of Alkimos Regional Active Open Space	Community Facilities	75	70	n/a	On target	
<b>SCP outcome: Safe Communities</b>						
<b>SCP strategy: Enable community to be prepared and to recover from emergency situations</b>						
CBP-19_06 Implement the CCTV Service Plan 2018/19-2021/22	Community Safety & Emergency Management	100	100	On target	Completed	
CBP-19_07 Implement service delivery options for Animal Care Centre Facility	Community Safety & Emergency Management	100	100	On target	Completed	
CBP-19_08 Site selection and concept design for new Animal Care Centre facility	Community Safety & Emergency Management	100	65	n/a	Under target	1
CBP-19_09 Implement (including the development of the Fire Mitigation Treatment Plan) the Bush Fire Risk Management Plan	Community Safety & Emergency Management	100	100	Completed	Completed	
CBP-19_10 Further consultation with DFES and the Volunteer Bush Fire Brigades on Emergency Management Model review options	Community Safety & Emergency Management	100	25	On target	Deferred	2
CBP-19_11 Needs and feasibility study for Volunteer Bush Fire Brigade facility requirements over the next 5–10 years	Community Safety & Emergency Management	100	100	n/a	Completed	
<b>SCP outcome: Distinctive Places</b>						
<b>SCP strategy: Create distinctive places based on identity of areas</b>						
CBP-19_12 Implement the Place Framework Implementation Plan	Place Management	80	75		On target	



Initiative	Responsible Officer	Target (%)	% Complete	30 June 2018/19 status	30 June 2019/20 status	Ref. no.
CBP-19_13 Implement place activation actions of the Wanneroo Town Centre Activity Centre Plan	Place Management	100	100	n/a	Completed	
CBP-19_14 Develop Local Area Plan (LAP) for Wanneroo and implement LAP for Girrawheen/Koondoola and Yanchep/Two Rocks	Place Management	85	85	n/a	On target	
CBP-19_15 Implement Yanchep Lagoon Precinct Masterplan	Place Management	90	72	n/a	Monitor	
<b>SCP strategy: Advocate and partner to meet changing community service expectations in place</b>						
CBP-19_16 Develop a Service Level Agreement between the City and Yanchep Beach Joint Venture for the delivery of economic development initiatives	Place Management	100	100	n/a	Completed	
<b>SCP outcome: Connected communities</b>						
<b>SCP strategy: Connect communities through engagement and involvement</b>						
CBP-19_17 Strengthen community participation and engagement by undertaking continuous improvement through mechanisms such as local area planning	Place Management	100	87	n/a	Monitor	
CBP-19_18 Develop and complete implementation of online tool kit of resources to support self-sufficiency in community organisations	Community Development	100	100	n/a	Completed	
CBP-19_19 Finalise implementation of approved recommendations to the City's volunteering service	Community Development	100	100	On target	Completed	
<b>SCP strategy: Strengthen community and customer connectedness through community hubs</b>						
CBP-19_20 Consider and implement findings of Community hubs review (to meet the changing service expectations in place)	Place Management	50	100	On target	Completed	
CBP-19_21 Implement service delivery models for libraries and community hubs	Cultural Development	100	100	On target	Completed	
CBP-19_22 Implement the Library Services Plan	Cultural Development	100	87	On target	Monitor	
CBP-19_23 Review outcomes of expanded library operating hours trial and implement recommendations	Cultural Development	75	75	n/a	On target	
CBP-19_24 Develop long-term library facilities plan	Cultural Development	75	75	n/a	On target	
CBP-19_25 Concept design for southern suburbs library	Cultural Development	100	90	n/a	On target	
CBP-19_26 Implement Cultural Plan	Cultural Development	100	88	n/a	Monitor	
CBP-19_27 Investigate current services, identify gaps and report findings on performing arts service provision	Cultural Development	100	75	n/a	Deferred	7

The table below provides the comments and corrective measures for actions that were 'deferred', or 'under target' as referenced in the final column above.

Ref. no.	Comments on actions	Corrective measure
1	Administration developed options for potential sites for consideration by Executive. As a result, 2 preferred sites were identified. In order to identify the most suitable site a detailed feasibility study has been commissioned. It is anticipated that this study will be completed early 2021.	Complete feasibility study.
2	Mid-year review approved deferral of completion of this initiative post the review of the <i>Bush Fire Brigades Local Law 2001</i> . All Bushfire Brigade meetings were suspended due to the pandemic. A recent vote at the Two Rocks Volunteer Bush Fire Brigade supported requesting the City to explore possible options for a change in model. The City is waiting on the correspondence to provide further detail. The Wanneroo Central Brigade has approached both Administration and DFES to organise discussions on potential options for the future of the Brigade.	Administration will liaise with all relevant stakeholders to discuss future options. This is dependent on the current pandemic situation not further restriction movements.
7	Work is continuing and deferred to 2020/21.	These actions will be completed in 2020/21.

## Looking ahead – 2020/21 CBP initiatives

### Healthy and active people

- Stakeholder consultation to determine priorities for the Wanneroo Raceway Masterplan.
- Acquisition of Alkimos Regional Active Open Space and progress outcomes from endorsed Cycling Facility Master Plan: Northern Corridor.
- Implement the Golf Courses Strategic Plan.
- Review expected statutory changes related to public health.
- Implement place-based community event calendar.

### Safe communities

- Implement the CCTV Service Plan.
- Site selection and concept design for new Animal Care Centre facility.

### Distinctive places

- Review the Place Framework, finalise the Local Area Plan (LAP) for Wanneroo, and implement LAPs for Girrawheen/Koondoola and Yanchep/Two Rocks.

### Connected communities

- Implement pilot approach to supporting community-led initiatives.
- Review and implement the following City-adopted plans – Youth, Early Childhood, Regional Homelessness, Access and Inclusion, Reconciliation, Library, Cultural.
- Implement service delivery models for libraries and community hubs.
- Implement Cultural Services operational hours review.
- Finalise development of long-term library facilities plan.
- Finalise review of performing arts service provision.





**Healthy and active communities** Splendid Park in Yanchep, the multi-purpose sporting complex in the North ward that officially opened its facilities to the community in March 2018. The active open space includes two multi-purpose ovals, two multi-purpose hardcourts, cricket nets, athletics fields, floodlighting, playground and a newly constructed skate park.

## Economy

Initiative	Responsible Officer	Target (%)	% Complete	30 June 2018/19 status	30 June 2019/20 status	Ref. no.
<b>SCP outcome: Local jobs</b>						
<b>SCP strategy: Develop strong economic hubs locally and near transport</b>						
CBP-19_28 Prepare market intelligence report and investment attraction plan for Neerabup and Wangara Industrial Areas	Advocacy & Economic Development	100	81	On target	Monitor	
<b>SCP strategy: Build capacity for businesses to grow</b>						
CBP-19_29 Prepare Structure Plan and implement project plan for Neerabup Industrial Area Development	Approval Services	90	75	On target	Monitor	
CBP-19_30 Review the Economic Development Strategy	Advocacy & Economic Development	100	100	n/a	Completed	
<b>SCP outcome: Strategic growth</b>						
<b>SCP strategy: Activate Yanchep as a future city of the North</b>						
CBP-19_31 Advocate for the implementation of the Yanchep Lagoon Precinct Masterplan	Advocacy & Economic Development	100	100	n/a	Completed	
CBP-19_81 Activate the Yanchep Hub for delivery of economic development initiatives	Place Management	60	50	Under target	Monitor	
<b>SCP strategy: Continue to activate the Wanneroo Town Centre</b>						
CBP-19_32 Finalise Wanneroo Town Centre Activity Centre Plan	Strategic Land Use Planning and Environment	80	80	On target	On target	
<b>SCP strategy: Attract investment development and major infrastructure</b>						
CBP-19_33 Develop a local investment attraction and strategic marketing package to promote the City, key employment locations and specialist precincts	Advocacy & Economic Development	80	75	n/a	On target	
CBP-19_34 Advocate to support urgent acquisition by WAPC of Alkimos Regional Active Open Space	Advocacy & Economic Development	60	50	n/a	Monitor	
<b>SCP outcome: Smart business</b>						
<b>SCP strategy: Attract innovative businesses with a focus on technology hubs and agri-business</b>						
CBP-19_35 Progress development of agri-precinct in North Wanneroo including exploring tourism and agribusiness linkages and investigating alternative water supplies	Advocacy & Economic Development	100	100	n/a	Completed	
<b>SCP strategy: Promote early adoption of innovative technology by business</b>						
CBP-19_36 Actively work with industry to explore clean energy opportunities	Advocacy & Economic Development	100	100	n/a	Completed	
<b>SCP outcome: Places of destination</b>						



Initiative	Responsible Officer	Target (%)	% Complete	30 June 2018/19 status	30 June 2019/20 status	Ref. no.
<b>SCP strategy: Actively build on cultural heritage and distinctive identity to promote Wannon as a place to visit</b>						
CBP-19_37 Implement actions arising from the Strategic Land Policy	Property Services	100	96	n/a	On target	
<b>SCP strategy: Enhance Wannon as a distinctive place to invest</b>						
CBP-19_38 Complete business case for Quinns Rocks Caravan Park Project Plan	Property Services	100	92	On target	On target	

## Looking ahead – 2020/21 CBP initiatives

### Local jobs

- Review the Economic Development Strategy.

### Strategic business

- Continue implementation of Neerabup Industrial Area Development project plan.

### Places of destination

- Implement the Tourism Plan.

**Aboriginal heritage** Yanchep is the Aboriginal name for the local bulrush reed found fringing lakes in the area. Shaped over millennia, the lakes have hosted humans for thousands of years. Visitor displays keep the Indigenous heritage of what is now Yanchep National Park alive. The wetlands and over 400 caves lead to a rich tapestry of habitats and a corresponding diversity of both plants and animals in the park.



## Environment

Initiative	Responsible Officer	Target (%)	% Complete	30 June 2018/19 status	30 June 2019/20 status	Ref. no.
<b>SCP outcome: Resource management</b>						
<b>SCP strategy: Minimise impacts of climate change</b>						
CBP-19_39 Implement the Climate Change Adaptation and Mitigation Strategy	Strategic Land Use Planning and Environment	85	100	On hold	Completed	
CBP-19_40 Implement the Coastal Hazard Risk Management Adaptation Plan	Strategic Land Use Planning and Environment	100	100	On target	Completed	
<b>SCP strategy: Seek alternative ways to improve energy efficiency</b>						
CBP-19_41 Implement the Energy Reduction Plan	Strategic Land Use Planning and Environment	100	100	On target	Completed	
<b>SCP outcome: Enhanced environment</b>						
<b>SCP strategy: Maximise the environmental value of beaches, nature reserves and parklands</b>						
CBP-19_42 Implement actions from the Local Environmental Strategy	Strategic Land Use Planning and Environment	100	100	Completed	Completed	
CBP-19_43 Develop the Coastal Management Plan – Part 2	Strategic Land Use Planning and Environment	80	80	On target	On target	
CBP-19_44 Implement the Local Biodiversity Plan	Strategic Land Use Planning and Environment	100	100	Completed	Completed	
CBP-19_45 Deliver stage 3 of the Quinns Beach Long Term Coastal Management Study	Asset Maintenance	100	100	Completed	Completed	
<b>SCP strategy: Collaborate with relevant state agencies with a focus on the enhancement of the natural environment</b>						
CBP-19_46 Monitor and maintain coastal infrastructure in consultation with relevant stakeholders	Asset Maintenance	100	100	Completed	Completed	
<b>SCP outcome: Reduce, reuse, recycle waste</b>						
<b>SCP strategy: Treat waste as a resource</b>						
CBP-19_47 Review City of Wannon Waste Strategy to align with Western Australian Waste Strategy 2030 goals	Waste Services	100	90	n/a	On target	
<b>SCP strategy: Foster a partnership with community and industry to reduce waste</b>						
CBP-19_48 Implement the Waste Education Plan	Waste Services	100	100	Completed	Completed	
<b>SCP strategy: Create and promote waste management solutions</b>						
CBP-19_49 Implement approved actions as recommended in the Waste Service Delivery Review	Waste Services	100	75	n/a	Under target	1
<b>SCP outcome: Activated places</b>						



Initiative	Responsible Officer	Target (%)	% Complete	30 June 2018/19 status	30 June 2019/20 status	Ref. no.
<b>SCP strategy: Create local area land use plans supporting our activated places</b>						
CBP-19_50 Finalise Activity Centre Plan for Wanneroo Town Centre	Strategic Land Use Planning and Environment	80	80	n/a	On target	
CBP-19_51 Prepare Local Planning Strategy and Scheme	Strategic Land Use Planning and Environment	85	85	Under target	On target	
CBP-19_52 Amendment to District Planning Scheme no. 2	Strategic Land Use Planning and Environment	100	90	n/a	On target	
CBP-19_53 Finalise review of Local Planning Policy 3.6 – Employment	Strategic Land Use Planning and Environment	90	75	n/a	Monitor	
<b>SCP strategy: Improve local amenity by retaining and complementing natural landscapes within the built environment</b>						
CBP-19_54 Prepare Urban Forest Strategy	Strategic Land Use Planning and Environment	85	85	n/a	On target	
<b>SCP outcome: Connected and accessible city</b>						
<b>SCP strategy: Deliver local transport infrastructure including roads, footpaths and cycle ways to improve accessibility</b>						
CBP-19_55 Implement project plans to deliver the Roads, Paths and Trails, Stormwater Drainage, Bus Shelters, Street Lighting and Roads capital works sub programs	Infrastructure Capital Works	100	97	On target	On target	
<b>SCP strategy: Advocate for major integrated transport options close to communities</b>						
CBP-19_56 Prepare Transport Strategy	Strategic Land Use Planning and Environment	100	100	On target	Completed	
CBP-19_57 Participate in state government project reference groups to maximise integration of rail and road	Advocacy & Economic Development	100	100	On target	Completed	
<b>SCP outcome: Housing choice</b>						
<b>SCP strategy: Facilitate housing diversity to reflect changing community needs</b>						
CBP-19_58 Stage 2 and 3 of Mixed Use Precincts Policy review	Approval Services	70	66	n/a	On target	
CBP-19_59 Prepare Local Housing Strategy	Strategic Land Use Planning and Environment	100	100	On target	Completed	

The table below provides the comments and corrective measures for priorities that were 'deferred' or 'under target', as referenced in the final column above.

Ref. no.	Comments on actions	Corrective measure
1	Procurement process to commission a suitable contractor for organics process is underway and it is still expected to roll out the three-bin system in 2020/21.	Changes to the industry have resulted in a slight delay. The tender process is expected to be endorsed by the Council by the end of first quarter 20/21.

## Looking ahead – 2020/21 CBP initiatives

### Resource management

- Monitor and maintain coastal infrastructure in consultation with relevant stakeholders.

### Enhanced environment

- Develop the Coastal Management Plan – Part 2.
- Implement actions from the Local Environmental Strategy.
- Develop an Environmental Management System and implement Local Biodiversity Plan.

### Reduce, reuse, recycle waste

- Implement actions as per the reviewed Waste Strategy and review the Waste Education Plan to align with the reviewed Waste Strategy.
- Implement approved actions as recommended in the Waste Service Delivery Review.

### Connected and accessible City

- Prepare a Transport Plan and implement project plans to deliver the Roads, Paths and Trails, Stormwater Drainage, Bus Shelters, Street Lighting and Roads capital works sub programs.
- Participate in state government project reference groups to maximise integration of rail and road.

### Housing choice

- Implement Mixed Use Precincts Policy.

**Place-based** Girrawheen – Koondoola, one of City's seven identified 'distinctive places', each with their own identity, shown here from Ferrara Park. Three local areas will be the initial focus under the City's place-based approach. Wanneroo and Yanchep are the other two.





## Civil Leadership

Initiative	Responsible Officer	Target (%)	% Complete	30 June 2018/19 status	30 June 2019/20 status	Ref. no.
<b>Civic leadership</b>						
<b>SCP outcome: Working with others</b>						
<b>SCP strategy: Build effective partnerships and demonstrate leadership in local government at regional, state and national levels</b>						
CBP-19_60 Pilot a stakeholder software solution for the CEO's strategic stakeholder management providing input to the organisational Customer and Stakeholder Management Framework	Office of the CEO	15	30	On target	On target	
<b>SCP strategy: Engage, include and involve community</b>						
CBP-19_61 Develop and Implement Communications Strategy (including Social Media Plan; Branding Plan)	Communications & Brand	85	70	On target	Monitor	
<b>SCP outcome: Good governance</b>						
<b>SCP strategy: Provide transparent and accountable governance and leadership</b>						
CBP-19_62 Develop the Strategic Policy Framework	Governance & Legal	100	85	Under target	Monitor	
CBP-19_63 Implement the Strategic Procurement Roadmap	Contracts & Procurement	100	80	On target	Monitor	
CBP-19_64 Finalise review of Corporate Governance Framework	Governance & Legal	100	85	n/a	Monitor	
<b>SCP strategy: Provide responsible resource and planning management which recognises our significant future growth</b>						
CBP-19_65 Commence review of Strategic Community Plan post 2019 Council Elections	Strategic & Business Planning	100	100	n/a	Completed	
CBP-19_66 Review the Long Term Financial Plan	Finance	100	100	Completed	Completed	
CBP-19_67 Develop a Strategic Workforce Plan	People & Culture	100	100	n/a	Completed	
CBP-19_68 Review the City's Integrated Planning Process	Strategic & Business Planning	100	87	n/a	Monitor	
CBP-19_69 Conduct a comprehensive review of opportunities for increasing non-rating revenue (Fees and Charges)	Finance	100	83	n/a	Monitor	
<b>SCP strategy: Ensure return on investment and well maintained assets through development and implementation of a Strategic Asset Management Framework</b>						
CBP-19_70 Implement the Asset Management Strategy	Strategic Asset Management	80	25	Under target	Under target	1
CBP-19_71 Implement an Asset Management Information System	Customer & Information Services	100	90	n/a	On target	

Initiative	Responsible Officer	Target (%)	% Complete	30 June 2018/19 status	30 June 2019/20 status	Ref. no.
CBP-19_72 Develop and implement organisational integrated management system aligned to International Standards (ISOs)	Corporate Strategy & Performance	100	99	n/a	On target	
<b>SCP outcome: Progressive organisation</b>						
<b>SCP strategy: Lead excellence and innovation in local government</b>						
CBP-19_73 Implement the Information Communication and Technology Roadmap 2017/18 – 2021/22	Customer & Information Services	100	92	On target	On target	
CBP-19_74 Implement a new Financial System	Customer & Information Services	100	81	n/a	Monitor	
CBP-19_75 Implement and review the People & Culture Plan 2018–2022	People & Culture	100	89	Under target	Monitor	
CBP-19_76 Investigate community need, current state and opportunities for Smart Cities	Customer & Information Services	85	85	n/a	On target	
CBP-19_77 Develop and implement Phase 1 of the Corporate Performance Management Solution	Strategic & Business Planning	100	100	On target	Completed	
<b>SCP strategy: Ensure excellence in our customer service</b>						
CBP-19_78 Implement the Customer First Action Plan	Customer & Information Services	100	90	On target	On target	
CBP-19_79 Conduct agreed program of Service Delivery reviews	Strategic & Business Planning	100	100	On target	Completed	
CBP-19_80 Develop Customer Request Management System	Customer & Information Services	100	99	On target	On target	

The table below provides the comments and corrective measures for priorities that were 'deferred' or 'under target' as referenced in the final column above.

Ref. no.	Comments on actions	Corrective measure
1	The focus for 2019/20 was the development of 5 Asset Management Plans. The Transport Infrastructure Management Plan is in final draft stage and will be presented to the Asset Management Steering Group during the 1st quarter of 2020/21.	The remaining 4 are still work in progress and due in 2020/21. Current asset management practices will prevail until plans have been approved.



## Looking ahead – 2020/21 CBP initiatives

### Working with others

- Implement the Strategic Procurement Roadmap.
- Implement Communications Strategy (including Social Media Plan and Branding Plan).
- Improve and enhance the City's community engagement approach.
- Review the Advocacy Plan.

### Good governance

- Finalise and Implement the Strategic Policy Framework.
- Implement the Internal Control Framework (as part of the Governance Framework).
- Review the Long Term Financial Plan.
- Implement the Strategic Workforce Plan.
- Review the City's Integrated Planning Process.
- Review fees and charges.
- Implement the Asset Management Strategy.
- Implement and review the People & Culture Plan 2018–2022.
- Implement organisational integrated management system aligned to International Standards (ISOs).
- Implement an Asset Management Information System.
- Refine and monitor indicators for Sustainable Performance.
- Implement Strategic Land Policy and supporting procedures.

### Progressive organisation

- Implement the Information Communication and Technology Roadmap.
- Implement a new Financial System.
- Design roadmap for Smart Cities.
- Continue to pilot a stakeholder software solution for the CEO's strategic stakeholder management providing input to the organisational Customer and Stakeholder Management Framework.
- Review the Customer First Strategy.
- Procure Customer Request Management System.
- Develop and implement Phase 2 of the Corporate Performance Management Solution.
- Continue to progress the review of the SCP.

**Connected communities** More diverse and affordable homes, for families, couples, seniors and singles, will be the focus at Wanneroo Town Centre, identified as one of three priority areas in the City's place-based approach. Residents will enjoy a more connected lifestyle with homes only 400 metres from parks and schools.



## Capital works program

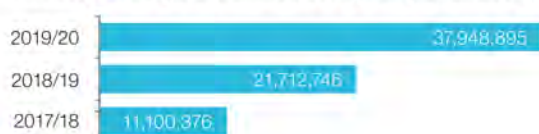
Our 20-year capital works program outlines the infrastructure projects to be undertaken over the next 20 years to meet community needs and future development of the City.

The following graphs illustrate the amount spent on the capital works program over the last three years aligned to program groupings.

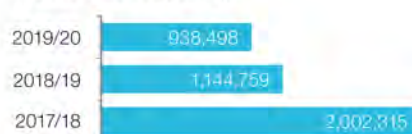
### Capital works program



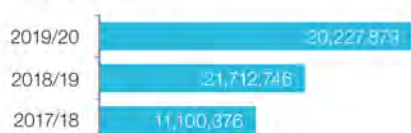
### Roads, pathways & trails, street lighting & landscaping



### Waste and recycling



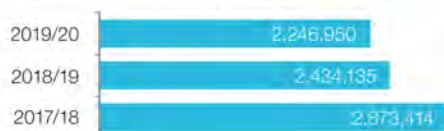
### Sports facilities



### Parks, playgrounds, conservation, environmental offset



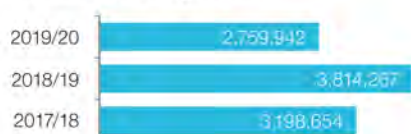
### Community health and safety, traffic treatment



### Community facilities



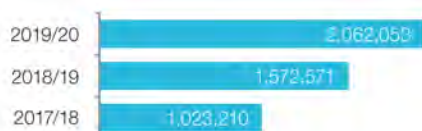
### Foreshore management



### Business and economic development



### Fleet

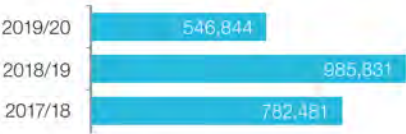


### Information technology





Stormwater drainage



Corporate buildings



Libraries, museum and heritage



During 2019/20, we delivered over \$78.3 million worth of projects across the City in 12 major program areas. The following maps provide an overview of the locations of the projects in the City.

**Capital Works 2019/20**

 Bus Shelters

 Community Buildings

 Conservation & Environmental Restoration

 Foreshore Management

 Golf Courses

 Passive Parks

 Pathways

 Playgrounds

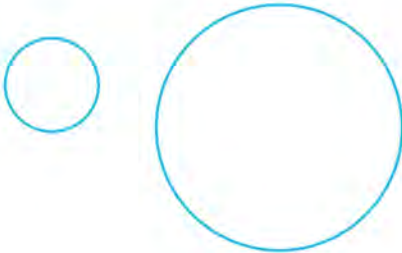
 Roads

 Sport Facilities

 Stormwater

 Traffic Treatments

Details of individual projects undertaken in each in 2019/20 are provided on the following pages.





### **New bus shelters**

- Anchorage Drive
- Butler Boulevard x2
- Hinchbrook Avenue x2
- Ocean Keys Boulevard
- Shepperton Drive
- X9 bus shelters along the stretch of Marmion Avenue in Alkimos, Yanchep and Eglington suburbs

### **Community buildings upgraded**

- Clarkson Library
- Quinns Mindarie Community Centre
- Phil Renkin Centre, Two Rocks
- Phil Renkin Library, Two Rocks
- Two Rocks Playgroup

### **Conservation & environmental restoration**

- Anchorage Park, Mindarie
- Ridgewood Park, Ridgewood

### **Foreshore management**

- Various sites – Beach Emergency sign installation program commenced
- Mindarie Foreshore (Clayton's Beach South)
- Mindarie Foreshore (Longbeach old Coastwest site)
- North Yanchep Foreshore
- Sovereign Drive, Two Rocks
- Yanchep Foreshore (opposite 76 Brazier Road)
- Yanchep Foreshore (old Surf Club site)
- Queenscliff, Quinns Rocks
- Waterland Point, Quinns Beach, Quinns Rocks
- Claytons Beach, Mindarie

### **Pathways**

- Makassar Way, Clarkson
- Coldstream Circuit, Merriwa
- Comberton Loop, Butler
- Doncaster Grange, Butler
- Santorini Promenade, Alkimos
- Yanchep suburb
- Ferndale Corner, Mindarie
- Marmion Avenue, Mindarie – Bellefontaine Grove to Anchorage Drive
- Porongurup Drive, Clarkson – Hester Avenue to Loftia View
- Two Rocks Road & Yanchep Beach Road, Yanchep – Berteaux Approach to Old Nursery Park
- Observatory Drive, Clarkson – Pebbly Way to Bondi Link
- Coastal dual use path – Burns Beach to Mindarie (with the City of Joondalup)

### **Sports facilities**

- Abbeville Park, Mindarie – storage rooms and kiosk upgrade
- Belhaven Park, Quinns Rocks – new sports amenities building
- Gumblossom Park, Quinns Rocks – upgrade soccer fence and modify the alignment
- Splendid Park, Yanchep – New skate park
- Ridgewood Park, Ridgewood
- Ridgewood Park, Ridgewood – Cricket practice new synthetic turf

### **Playgrounds**

- Coldstream, Merriwa
- Dalvik Park, Merriwa
- Deeside Park, Butler
- Las Ramblas Park, Clarkson
- Shamrock Park, Two Rocks
- Wilkie Park, Yanchep
- Coldstream Park, Merriwa
- Wilton Park, Butler
- Colmworth Park, Butler
- Anthony Waring Park, Clarkson
- Bellhaven Park, Quinns Rock
- Brampton Park, Butler
- Charnwood Park, Two
- Deeside Park, Butler

### **Roads**

- Connolly Drive, Butler – upgrade to dual carriageway from Lukin Drive to Benenden Avenue

### **Stormwater**

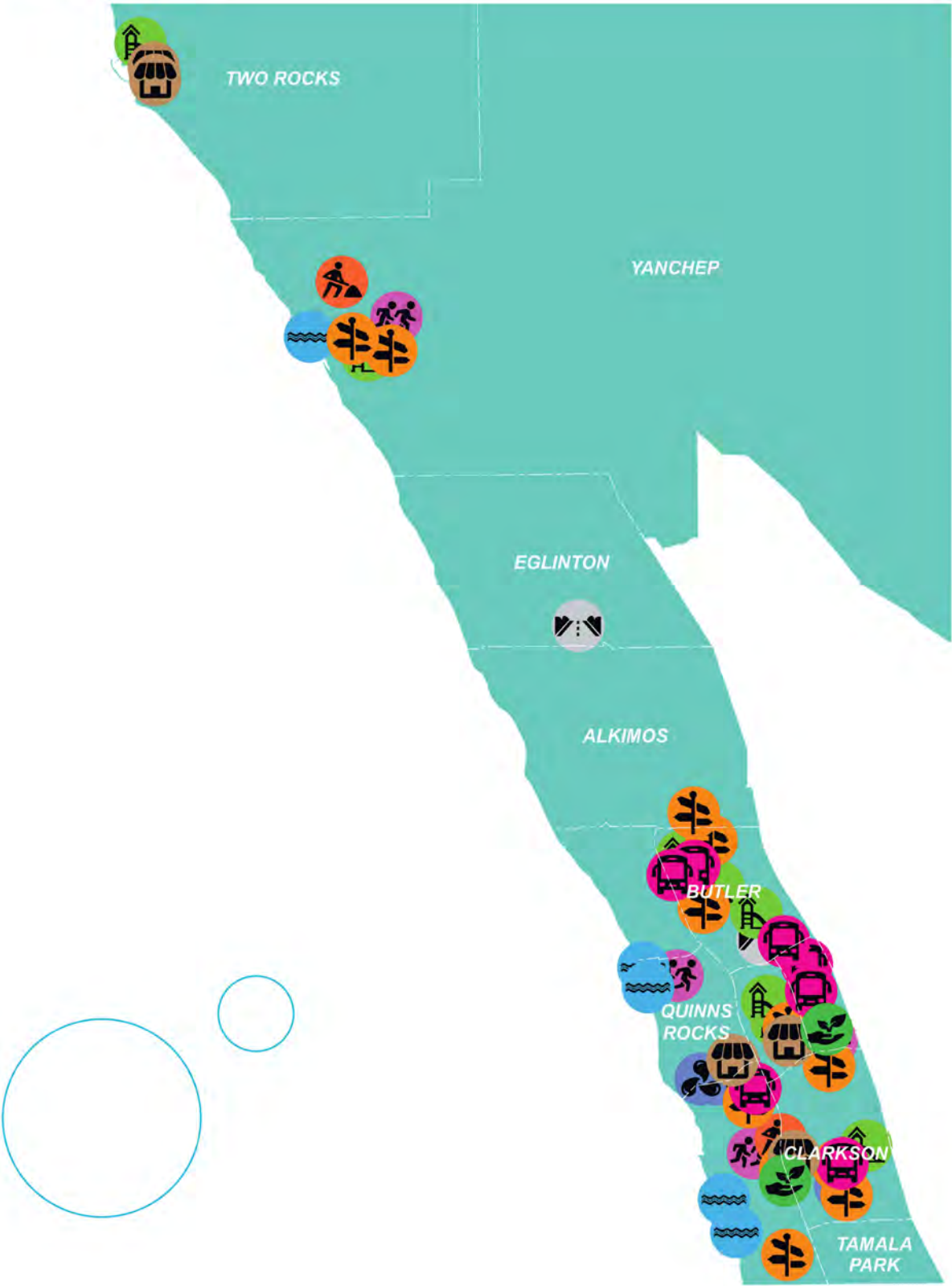
- Neerabup Road, Clarkson – upgrade drainage system at existing low point
- Bennet Road, Quinns Rocks – drainage connection
- Dennis Street, Quinns Rocks – additional gully pits at low points
- Smales Road, Quinns Rocks – drainage upgrade

### **Traffic treatments:**

- Marmion Avenue, Clarkson – Install seagull island in median at intersection with Belleville Gardens
- Two Rocks Road/Templetonia Boulevard, Two Rocks – Roundabout improvements



North Ward



**New bus shelters**

- Glasshouse Drive, Joondalup

**Community buildings upgraded**

- Civic Centre, City Head Office
- Ashby Animal Care Centre, Ashby
- Wanneroo Central Volunteer Bush Fire Brigade

**Conservation & environmental restoration**

- Alvarez Park, Tapping
- Badgerup Reserve, Wanneroo
- Boomerang Park, Banksia Grove
- Caporn Park, Mariginiup
- Damian Park, Jandabup
- Honey Possum Park, Banksia Grove
- Nanovich Park, Wanneroo
- Neerabup Industrial Area
- San Teodoro, Sinagra
- Spring Park, Tapping
- Yellagonga Regional Park, Wanneroo

**Pathways**

- Ghost Gum Boulevard, Banksia Grove
- Ashley Road, Tapping
- Buckingham House, Wanneroo
- Ranworth Road, Hocking
- Wanneroo Road, Hocking
- Andrews Turn (Wishart Park), Wanneroo

**Passive parks**

- Edgar Griffiths Dog Exercise Area, Wanneroo

**Sports facilities**

- Edgar Griffiths Park, Wanneroo – New sports amenities building
- Hudson Park, Girrawheen - Upgrade Dennis Cooley Pavilion
- Lake Joondalup Park, Wanneroo – Refurbishment of existing changerooms
- Scenic Park, Wanneroo, Shade structures installed at the petanque pitch
- Peridot Park, Banksia Grove
- Lake Joondalup Park, Wanneroo - Cricket practice net
- Kingsway Indoor Stadium, Madeley

**Playgrounds**

- Alvarez Park, Tapping
- Banyandah, Wanneroo
- Discovery Park, Banksia Grove
- Joseph Banks, Banksia Grove
- Delamare Park, Banksia Grove
- Rotary Park, Wanneroo
- Beelara Park, Wanneroo
- Covent Park, Pearsall
- Nankeen Park, Tapping
- Nannatee Park, Wanneroo
- Wishart Park, Wanneroo
- Damperia Park, Sinagra
- Panzano Park, Woodvale
- Allanbi Park, Carramar
- Amery Park, Hocking
- Da Vinci Park, Tapping
- Rosinski Park, Tapping
- Wanneroo Memorial, Wanneroo
- Wanneroo Showgrounds, Wanneroo
- Brightlands Park, Carramar
- Germano Park, Wanneroo
- Nyunda Park, Wanneroo
- Renner Park, Wanneroo
- Rotary Park, Wanneroo
- Scenic Park, Wanneroo

**Traffic treatments**

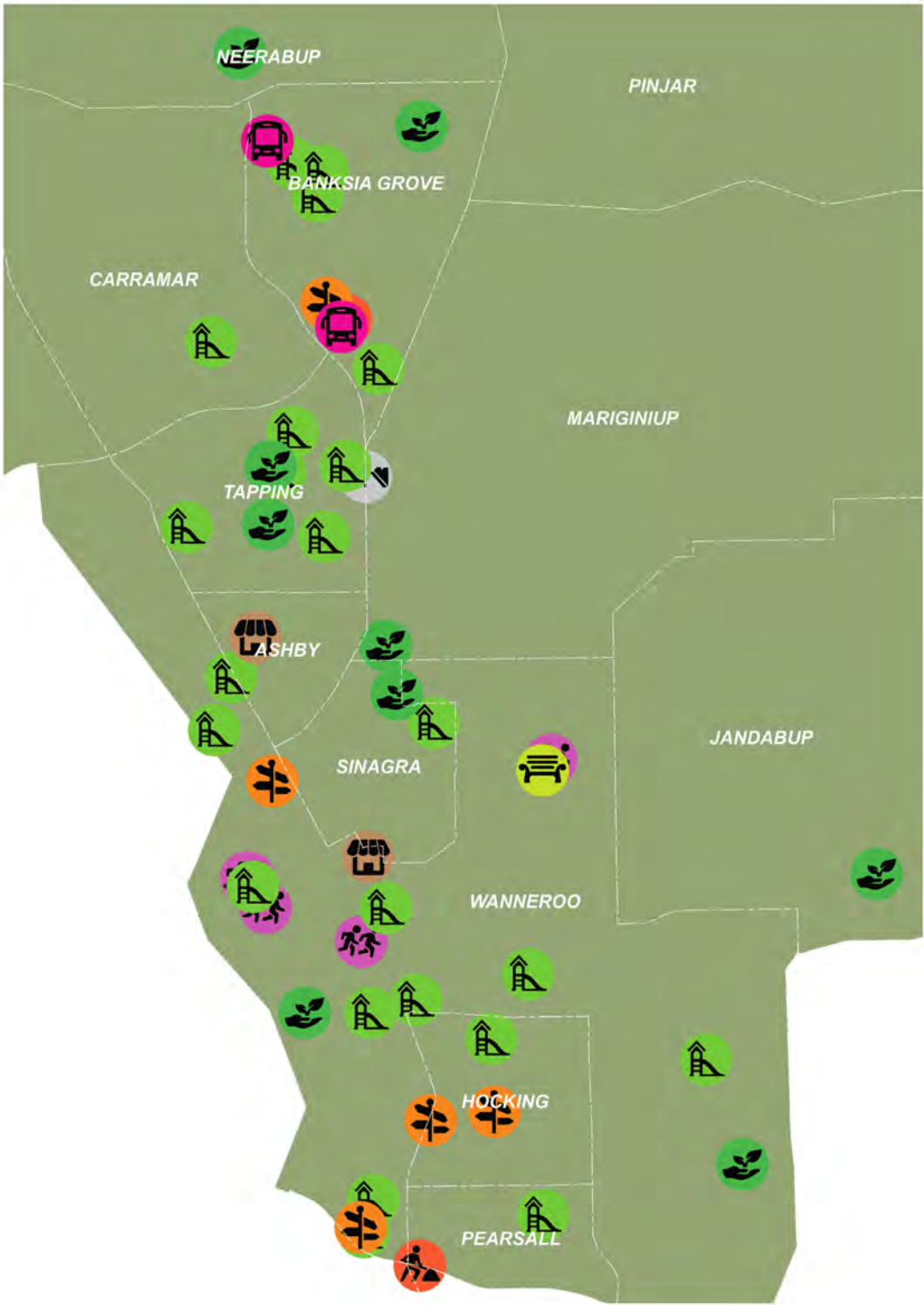
- Joondalup Drive/ Ghost Gum Boulevard, Banksia Grove – New signalised pedestrian crossing

**Roads**

- Marmion Avenue – Upgrade to dual carriageway from Butler Boulevard to Yanchep Beach Road
- Pinjar Road, Banksia Grove – Upgrade to dual carriageway from Blackberry Drive to Joondalup Drive



Central Ward



**Community buildings upgraded**

- Girrawheen Hub, Girrawheen
- Jenolan Way, Merriwa
- Kingsway Dog Park, Madeley
- Girrawheen Library and Hub

**Conservation & environmental restoration**

- Appleby Park, Darch
- Frangipani Park, Marangaroo
- Koondoola Bushland, Koondoola
- Lake Gngara, Gngara
- Montrose Park, Girrawheen
- Paloma Park, Girrawheen
- Solana Park, Woodvale

**Passive parks**

- Casserley Park, Girrawheen
- Hardcastle Park, Landsdale

**Pathways**

- Moorhead Park, Koondoola
- Kevo Place, Landsdale

**Golf courses**

- Marangaroo Golf Course

**Playgrounds**

- Koondoola Park North, Koondoola
- Ferrara Park, Girrawheen – Berliner ropes
- Highview Park, Alexander Heights
- John Moloney Park, Marangaroo
- Sheffield Park, Wanneroo
- Carona Park, Madeley
- Monaghan Park, Darch
- Templeton Park, Girrawheen
- Warradale Park, Landsdale
- Frangipani Park, Marangaroo

**Street landscaping**

Sydney Road, Gngara – Ocean Reef Road to Tuscan Way

**Roads**

- Hartman Drive, Wangara – Upgrade to dual carriageway from Hepburn Avenue to Gngara Road
- Hepburn Avenue, Marangaroo – Upgrade intersection at Highclere Boulevard
- Marangaroo Drive, Koondoola – Asphalt resurfacing from Koondoola Avenue to Mirrabooka Avenue
- Mirrabooka Avenue, Koondoola – Asphalt resurfacing from Marangaroo Drive to Montrose Avenue
- Prindiville Drive, Wangara – Asphalt resurfacing from Wanneroo Road to Hartman Drive

**Traffic treatments:**

- Blackmore Avenue, Girrawheen – install seagull island in median and extend right-turn slip lane on Beach Road
- Ocean Reef Road, Wangara – upgrade intersection to install mast arms on all approaches
- Rangeview Road, Landsdale – upgrade Kingsway to Hepburn Avenue

**Sports facilities**

- Kingsway Aquatic Play Space, Darch – new play space
- Kingsway Netball Clubrooms, Madeley – building upgrade
- Kingsway Olympic Clubrooms, Madeley – new changerooms & grandstand
- Shelvock Park, Koondoola – new sports amenities building
- Wanneroo City Soccer Clubrooms, Madeley – new change rooms & store room
- Wanneroo Showgrounds, Wanneroo – upgrade existing fencing
- Warradale Park, Landsdale – new skate park
- Butterworth Park, Koondoola – basketball court asphalt resurfacing & new ball posts/hoops
- Hainsworth Park, Girrawheen – netball court asphalt resurfacing & new ball posts/hoops
- Kingsway Sporting Complex, Madeley – cricket practice net
- Kingsway Sporting Complex, Madeley – northern long-jump run-ups rubber replacement
- Koondoola Park, Koondoola – new tennis court lighting
- Cabrini Park, Marangaroo
- Hainsworth Park, Girrawheen
- Hudson Park, Girrawheen
- Hainsworth Park, Girrawheen
- Koondoola Park, Koondoola



The map displays the South Ward with the following locations and icons:

- GNANGARA**: Located at the top right, with a green plant icon.
- WANGARA**: Located in the upper left, with a grey icon of a building with a flag.
- MADELEY**: Located in the middle left, with a green lighthouse icon.
- DARCH**: Located in the center, with a green lighthouse icon.
- LANDSDALE**: Located in the middle right, with a green lighthouse icon and a pink icon of three people.
- MARANGAROO**: Located in the lower middle, with a yellow golf ball icon.
- ALEXANDER HEIGHTS**: Located in the lower right, with a green lighthouse icon.
- GIRRAWHEEN**: Located in the bottom left, with a pink icon of three people and a yellow bench icon.
- KOONDoola**: Located in the bottom right, with a pink icon of three people, a green lighthouse icon, and a green plant icon.

Other icons include a green plant, a yellow bench, a pink icon of three people, a yellow golf ball, a green lighthouse, a grey icon of a building with a flag, and a red icon of a person digging.

# Additional Statutory Information

**Green Machine** Playing fields stretch across Kingsway Regional Sporting Complex. Used by thousands of players and hundreds of teams, the complex is continually upgraded, attracting local, state and national tournaments. Kingsway is home to the renowned Olympic Kingsway Sports Club, famously known as 'The Green Machine'.

- Land transactions
- Compliance with State Records Act 2000
- Freedom of Information
- National Competition Policy
- Council policies and Local laws
- Wanneroo Library and Cultural Centre Gift Fund
- Deductable gift register
- Public Interest Disclosures Act 2009
- Publicly available information





## Land transactions

### Major land transactions

There were no major land transactions during 2019/20.

### Other land transactions

Date	Description
November 2019	Acquisition of portion of Lot 503 (398) Wattle Avenue East, Neerabup for widening of Flynn Drive (approved by Council in CS03-11/19) (settlement to occur following execution of contract and subdivision)
January 2020	Settlement of sale of Lot 501 (94) Hampton Road, Darch (further to CR01-06/19)
May 2020	Settlement of sale of Lot 9001 (54) Mullingar Way, Landsdale (CR01-02/20)
May 2020	Execution of contract of sale for portions of Lot 6 (320) and Lot 7 (314) Gnangara Road, Landsdale (CR02-05/20) (settlement to occur following subdivision)
June 2020	Settlement of purchase of Splendid Park, Yanchep (further to CS06/-05/20)

### Exempt land transactions

Council approved the following exempt land transactions (leases) in the 2019/20 financial year.

Month	Lessee	Location
July 2019 (CS08-07/19)	Optus Mobile Pty Ltd	1204 Wanneroo Road, Ashby
July 2019 (CS06-07/19)	Lendlease	Lot 253 Graceful Boulevard, Alkimos
July 2019 (CS07-07/19)	Cleanaway (licence)	Lot 552 Motivation Drive, Wangara
December 2019 (CS05-12/19)	Manumalo Pty Ltd (Cafe Elixir)	Lot 101 Rocca Way, Wan-neroo
December 2019 (CS06-12/19)	Returned & Services League	23 Civic Drive, Wanneroo
February 2020 (CS05-02/20)	Hennaberrys for Hair	3 Rocca Way, Wanneroo
June 2020 (CS03-06/20)	Pat Giles Centre	16 Jenolan Way, Merriwa
June 2020 (CS04-06/20)	Wanneroo Districts Rugby Union Football Club	Lot 555 Kingsway, Madeley

At the crossroads Flynn Drive, east of Wanneroo Road, considered one of the region's most dangerous roads. Currently only single lane, it provides key access to Neerabup Industrial Area, which is expected to employ 20,000 people at full capacity. Listed in the Advocacy Strategy as a key project, the City is seeking funds to make the road dual carriageway.



### Land transactions

The following land transactions (leases) were executed under Manager Property Services' delegations in the 2019/20 financial year.

Month	Lessee	Location
August 2019	Wanslea Limited	Wanneroo Civic Centre, 23 Dundobar Road, Wanneroo
August 2019	Unique Support Services	Wanneroo Community Centre, 23 Civic Drive, Wanneroo
August 2019	Department of Water and Environmental Regulation	17 Tapping Way, Quinns Rocks
October 2019	Sharon Johnson & Joy Smith (extension of lease)	27 Ocean Keys Boulevard, Clarkson
October 2019	Maar Koodjal Aboriginal Corporation (car parking licence)	Ashby Depot, 1204 Wanneroo Road, Ashby
December 2019	Wanneroo Tennis Club	71 Wanjina Crescent, Wanneroo
December 2019	Tiger Kart Club (Extension of Lease, Sublease and Licence)	570 Wattle Avenue, Neerabup
January 2020	Epic Catering (Darryn Lewis)	Wanneroo Aquamotion, 21 Civic Drive, Wanneroo
March 2020	Gillian Dimond	Wanneroo Community Cen-tre, 23 Civic Drive, Wanneroo
March 2020	City of Wanneroo (as sublessee of Lendlease Communities (Alkimos) Pty Ltd)	15 Graceful Boulevard, Alkimos
March 2020	Evelyn Enrichment Foundation (sublease)	10 Neville Drive, Wanneroo
March 2020	Wanneroo City Soccer Club	Kingsway Regional Sporting Complex, 100 Kingsway, Madeley
March 2020	Mercy Community Services Ltd (surrender of lease)	16 Jenolan Way, Merriwa
June 2020	Rose Rodriguez	11 Patrick Court, Girrawheen
June 2020	Deborah Tinley	Gumblossom Community Centre

### Compliance with State Records Act 2000

The State Records Act 2000 requires the City to have an approved Recordkeeping Plan to detail the way the City keeps its records. We have a dedicated Information Management Team to ensure that our records are accurate and aligned with the relevant legislation and the City's Record Keeping Plan.

Improvements to the City's records management include:

- continuing quality assurance of all documents registered and titled in the electronic document and records management system (EDRMS)
- supporting operational business areas through providing advice and support in registering new and archiving historical documents within the EDRMS
- improving the skillset and knowledge of information management officers
- continuing the declining trend in hardcopy documents with a corresponding increase in electronic documents
- maintaining the integrated archive and information management functions to share knowledge, improve resource availability and provide faster client service
- continuing integration of the EDRMS and corporate business systems, such as the use of online services to store corporate records
- maintaining the employee helpdesk service for recordkeeping, system questions and archiving
- increasing awareness on the use of the EDRMS through additional training and development of an online records training program.



### Freedom of information (FOI)

Access to documents may be granted to members of the community under the Freedom of Information Act 1992. An Information Statement and an application form is available on the City's website. The statement is a guide to the FOI process and lists the types of documents available outside of FOI.

Although any document may be requested, it is recommended that only documents that cannot be provided outside the FOI process should be sought under the Act, as the process is onerous, slow and expensive for both the City and the applicant. Additionally, documents released are frequently edited to remove exempt information. The most frequently removed information is third-party personal information, which is often the information sought.

During 2019/20, the City received and processed 22 FOI applications. This was a decrease of 42% compared to 2018/19. Twenty FOI applications were completed within 45 calendar days and of the remaining 2, one was completed within timeframes agreed with the customer as per the FOI Act.

Out of the 22 FOI applications received in 2019/20, one went to an internal review and was referred to the Office of the Information Commissioner for external review.

The City will continue to undertake training in 2020/21 within the Information Management Team to increase the City's capacity to handle FOI requests.

### National Competition Policy

In 1995, federal, state and territory governments agreed to implement a package of legislative and administrative reforms known as the National Competition Policy (NCP). The policy aims to promote effective competition in situations where it will enhance community wellbeing.

Across Australia, local government authorities administer legislation and deliver services, which have a marked impact on state economies, businesses and consumers. As such, reform at the local level is an important part of the competition policy process.

In 2019/20, we considered our NCP obligations (competitive neutrality and other competitive advantage issues) in respect of the operations of the City's Aquamotion aquatic facility.

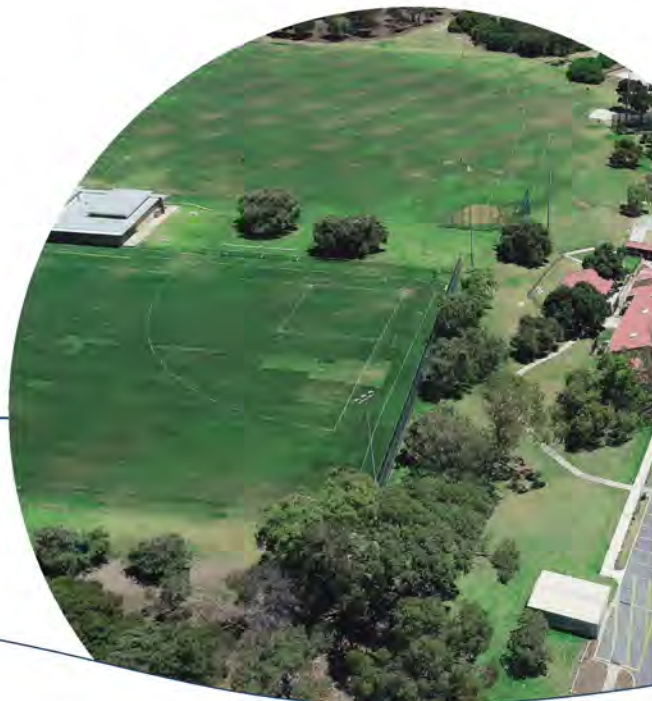
Notwithstanding that the NCP provides reasonable scope for the City in implementing its social community services, access and equity objectives, we are mindful of the need to balance these with the economic interests of our ratepayers.

In pursuing these objectives (social, community services, access and equity), the City satisfied the following provisions under the Competition Policy Agreement:

- for the benefit of a particular policy or course of action to be balanced against the cost of the policy or course of action
- for the merits or appropriateness of a particular policy or course of action to be determined
- social welfare and equity considerations, including community service obligations
- government legislation and policies relating to matters such as occupational health and safety, industrial relations and access and equity.

We assessed our requirements under the NCP during 2016/17 as part of the Aquamotion and Kingsway Indoor Stadium Service Review. Since then, we have considered our NCP obligations for both facilities annually. Our NCP obligations continue to be met.

**Grassroots** Gumblossom Community Centre, adjacent to Gumblossom Reserve at Quinns Rocks, serves a population of 7,500 within a 2km catchment. 14 regular user groups include badminton, taekwondo, playgroups and senior citizen clubs who collectively spend an average of 250 hours a week at the centre. Work has started as part of a master plan to upgrade facilities over several years.



## Council policies

Section 2.7(2)(b) of the LG Act states that the Council is responsible for determining its policies. There is no prescribed timeframe for local government to review policies.

To ensure the City continues to develop and provide good governance, all policies are regularly reviewed to ensure they:

- meet the changing needs of the community
- remain consistent with best practice, the strategic direction of the City and changes in government policy and legislation
- continue to meet stakeholders' needs
- do not present barriers or blockages to efficiencies

The following new policies were adopted in 2019/2020:

- Attendance at Events Policy (Council Members & CEO)
- Community Shed Policy
- Environment Policy
- Fee Waivers, Concessions and Debt Write Off Policy
- Local Planning Policy 2.10: Sea Containers
- Local Planning Policy 4.11: Variations to Building Envelopes
- Local Planning Policy 4.25: Substantial Commencement of Development
- Sponsorship Policy.

The following policy reviews were completed during 2019/20:

- Accounting Policy
- Circuses and Performing Animals Policy
- Civic Events Policy (formerly Civic Functions, Ceremonies and Receptions Policy)
- Coastal Aquatic Safety Policy
- Community Gardens Policy
- Deductible Gift Recipient Status Policy
- Donations and Youth Sponsorship Policy (formerly Donations, Sponsorships and Waiver of Fees and Charges Policy)
- Financial (Cash-Backed) Reserve Policy
- Local Area Traffic Management Policy
- Local Planning Policy 2.3: Child Care Centres
- Local Planning Policy 2.4: Site Works and Retaining for Residential Development
- Local Planning Policy 3.3: Fauna Management
- Local Planning Policy 4.4: Urban Water Management
- Occupational Safety and Health Policy
- Pathways Policy
- Purchasing Policy
- Roadside Memorials Policy
- Volunteering Policy.

A policy may be repealed where it is deemed outdated, superseded or no longer applicable or required as a Council policy under the LG Act. The following policies were repealed during 2019/20

- Advertising on Public Open Space Policy
- Incoming Sponsorship Policy
- Library Services Policy
- Local Planning Policy 3.2: Activity Centres
- Local Planning Policy 3.7: Interim Local Rural Strategy
- Public Interest Disclosures Policy.

## Local laws

Section 3.12 of the Local Government Act prescribes the process the Council must follow to make local laws.

Section 3.16 of the Act requires the local government to review its local laws within 8 years from the date of commencement of the local law. The City is continuing the process of updating all its local laws. Many were made in 1999 and, while they were contemporary in their day, some require updating to the point where replacement may be warranted.

**Library fans** Suspended ceiling art and a sweeping staircase feature in the great court at the state-of-the-art Wanneroo Library Community Centre. The City currently has four libraries with a future library planned for Landsdale in the South ward.





## Wanneroo Library and Cultural Centre Gift Fund

The Wanneroo Library and Cultural Centre did not receive any gifts or donations during the reporting period.

## Deductible gift register

Refer to above section: Wanneroo Library and Cultural Centre gift fund.

## Public Interest Disclosures Act 2009

No public interest disclosures were reported to the City during the reporting period.

### Publicly available information

Information and documents that are required to be available to the public on the City's official website under the LG Act are set out below.

Legislative reference	Description of information and / or document	Page name
3.59(4)(c)	Commercial enterprises proposed business plan	Your Say
5.55A	Annual Report	Annual Reports
s5.96A(1)(a)	Map of the district showing district and ward boundaries	Suburbs and Ward Map
s5.96A(1)(b)	Up-to-date consolidated versions of the City's Local Laws	Local Laws
s5.96A(1)(c)	Annual budget	Annual budget 2019/2020
s5.96A(1)(d)	List of fees and charges	Annual budget 2019/2020
s5.96A(1)(e)	Current plans for the future of the district	Integrated planning and reporting
s5.96A(1)(f)	Confirmed minutes of Council or committee meetings	Council meeting dates, agendas and minutes
s5.96A(1)(g)	Minutes of Electors' meetings	Council meeting dates, agendas and minutes
s5.96A(1)(h)	Notice papers, agendas and reports or other documents relating to council or committee meetings	Council meeting dates, agendas and minutes
S5.89A(5)	Register of gifts	Gift and Travel Contributions Register
5.118(3)	Censure notices in respect of a person who is a council member	Codes of Conduct
5.121(3)	Register of complaints of minor breaches	Register of Complaints

# References

**Sunset at Yanchep Beach** This photo of two young women paddling at a favourite beach on the Sunset Coast is an entrant in the City's annual photo competition.

- Global Reporting Initiative index
- Key terms
- Abbreviations
- Index





## Global Reporting Initiative index

The Global Reporting Initiative (GRI) develops globally applicable Sustainability Reporting Guidelines for voluntary use by organisations via annual reporting. The GRI table shows how the City is reporting on a standardised set of social, economic and environmental indicators.

It is the City's view that all relevant GRI indicators should be disclosed and reported on in the annual reporting process. If the City is reporting on an indicator, the table below notes a page reference.

Code	Disclosure title	Section	Page no.
<b>GRI 102: General disclosures 2016</b>			
<b>1. Organisational profile</b>			
102-1	Name of the organization	Welcome to the Annual Report	3
102-2	Activities, brands, products, and services	City services and activities	45
102-3	Location of headquarters	Service locations	46
102-4	Location of operations	Service locations	46
102-5	Ownership and legal form	Governance	68
102-6	Markets served	City profile Our stakeholders	36 54
102-7	Scale of the organization	Our people Financial Report	215 238
102-8	Information on employees and other workers	Our people	125
102-9	Supply chain	Contracts and procurement	107
102-10	Significant changes to the organization and its supply chain	Contracts and procurement	107
102-11	Precautionary principle or approach	Risk management	96
102-13	Membership of associations	External partnerships	109
<b>2. Strategy</b>			
102-14	Statement from senior decision-maker	Message from the CEO	7
102-15	Key impacts, risks, and opportunities	Highlights and challenges Risk management	13 96
<b>3. Ethics and integrity</b>			
102-16	Values, principles, standards, and norms of behaviour	Our Vision and Values Governance	10 68
102-17	Mechanisms for advice and concerns about ethics	Ethics	95
<b>4. Governance</b>			
102-18	Governance structure	Governance	68
102-19	Delegating authority	Delegations of authority	88
102-20	Executive-level responsibility for economic, environmental, and social topics	Our organisation	111
102-21	Consulting stakeholders on economic, environmental, and social topics	Community engagement Council membership and district wards	49 71
102-22	Composition of the highest governance body and its committees	Elected Members Committee and working groups	77 89
102-23	Chair of the highest governance body Full	Role of Council Members	73
102-24	Nominating and selecting the highest governance body	Council elections Committee and Working Groups	71 89
102-25	Conflict of Interest Code of Conduct	Conflict of Interest Code of Conduct	89 92, 126

Code	Disclosure title	Section	Page no.
102-26	Role of highest governance body in setting purpose, values, and strategy	Council and committee meetings Integrated Planning and Reporting Framework (IPRF)	92 10
102-28	Evaluating the highest governance body's performance	Council elections Satisfaction survey results	71 141
102-29	Identifying and managing economic, environmental, and social impacts	Risk management	96
102-30	Effectiveness of risk management processes	Risk management	96
102-31	Review of economic, environmental, and social topics	Strategic risks	97
102-33	Communicating critical concerns	Audit and Risk Committee	93
102-35	Remuneration policies	Elected Member remuneration Salaried employees	74 127
102-36	Process for determining remuneration	Salaried employees	127
102-37	Stakeholders' involvement in remuneration	Salaried employees	127
<b>5. Stakeholder engagement</b>			
102-40	List of stakeholder groups	Our stakeholders	54
102-41	Collective bargaining agreements	Salaried employees	127
102-42	Identifying and selecting stakeholders	Community engagement principles	49
102-43	Approach to stakeholder engagement	Community engagement principles Satisfaction survey results	49 148
102-44	Key topics and concerns raised	Key engagements 2019/20 Satisfaction survey results	51 141
<b>6. Reporting practice</b>			
102-45	Entities included in the consolidated financial statements	Financial Report	243
102-46	Defining report content and topic Boundaries	Contents GRI Index Additional statutory Information	ii 232 225
102-50	Reporting period	Welcome to the Annual Report	3
102-51	Date of most recent report	2018/19 financial year	
102-52	Reporting cycle	Annual	
102-53	Contact point for questions regarding the report	Welcome to the Annual Report	3
102-54	Claims of reporting in accordance with the GRI Standards	Welcome to the Annual Report	3
102-55	GRI content index	Global Reporting Initiative content index	232
102-56	External assurance	External Audit	99
<b>GRI 201: Economic Performance 2016</b>			
201-1	Direct economic value generated and distributed	Financial Report	243
<b>GRI 203: Indirect economic impacts 2016</b>			
203-1	Infrastructure investments and services supported	City services and activities Capital works program	45 217
203-2	Significant indirect economic impacts	Detailed performance on strategic themes – Economy	167
<b>GRI 204: Procurement practices 2016</b>			
204-1	Proportion of spending on local suppliers	Local supplier opportunity	110
<b>GRI 205: Anti-corruption 2016</b>			
205-1	Operations assessed for risks related to corruption	Ethics	95



Code	Disclosure title	Section	Page no.
<b>GRI 206: Anti-competitive behaviour 2016</b>			
206-1	Legal actions for anti-competitive behaviour, anti-trust, and monopoly practices	None	n/a
<b>GRI 303: Water and effluents 2018</b>			
303-1	Interactions with water as a shared resource	Strategic Community Plan – measures and KPIs – Strategic objective 3.1; Resource management	184
303-5	Water consumption	Strategic Community Plan – measures and KPIs – Strategic objective 3.1; Resource management	184
<b>GRI 306: Effluents and waste 2016</b>			
306-1	Water discharge by quality and destination		
306-2	Waste by type and disposal method		
<b>GRI 307: Environmental compliance 2016</b>			
307-1	Non-compliance with environmental laws and regulations		
<b>GRI 308: Supplier environmental assessment 2016</b>			
308-1	New suppliers that were screened using environmental criteria		
308-2	Negative environmental impacts in the supply chain and actions taken		
<b>GRI 401: Employment 2016</b>			
401-1	New employee hires and employee turnover		
401-2	Benefits provided to full-time employees that are not provided to temporary or part-time employees		
401-3	Parental leave		
<b>GRI 403: Occupational health and safety 2018</b>			
403-1	Occupational health and safety management system	Occupational Safety and Health	135
403-2	Hazard identification, risk assessment, and incident investigation	Safety risk identification and control	135
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403-8	Workers covered by an occupational health and safety management system	Occupational Safety and Health	135
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<b>405 diversity and equal opportunity</b>			
405-1	Diversity of governance bodies and employees	Council Member diversity and workforce profile	73, 129
<b>406 Non-discrimination</b>			
406-1	Incidents of discrimination and corrective actions taken		

## Key terms

<b>Active reserve</b>	The Active Reserves Master Plan defines active reserves as including a playing field or hard court (netball or tennis) that accommodates organised sport (competitive fixtures) or training that supports participation in organised sporting fixtures.
<b>Advocacy</b>	Local governments have a role in advocating on behalf of their constituencies to state and federal levels of government, statutory authorities and other sectors.
<b>Asset</b>	An asset is an object (physical or intangible) that has an identifiable value and a useful life greater than 12 months, that is or could be used by the City to provide a service. Our network assets include roads, the water supply network, sewerage network and buildings.
<b>Asset management</b>	The City's activity used to sustainably manage its assets and asset systems to achieve our corporate plan. This includes asset performance, risks and expenditures over the asset's life cycle.
<b>Community</b>	A group of individuals sharing one or more characteristics such as geographic location (e.g. our neighbourhood), culture, age, or a particular risk factor.
<b>Corporate governance</b>	The process by which agencies are directed and controlled. Generally understood to encompass authority, accountability, stewardship leadership, direction and control.
<b>Development</b>	A development is any change to the use of land requiring town planning approval or oversight.
<b>Employment self-sufficiency</b>	Percentage of workers who also live locally. This is a measure of our economic dynamism.
<b>Financial sustainability</b>	When a local government's infrastructure capital and financial capital can be maintained over the long term.
<b>Freight</b>	Goods transported by road, rail, ship or plane.
<b>Hub</b>	Centre of an activity, region or network.
<b>Infrastructure</b>	Infrastructure supports many of the services provided by Local Governments—for example, roads, bridges, community buildings, water and sewerage services.
<b>Place/ place-making</b>	Placemaking is both an approach and an ethos, which places community participation at the forefront of creating vibrant public spaces that contribute to the health, happiness and wellbeing of our community.
<b>Program</b>	An activity or group of activities that delivers benefits or services to the City's Administration or the community as a whole.
<b>Risk management</b>	The process of measuring, or assessing risk and developing strategies to manage it.
<b>Service unit</b>	An organisational unit within the City that administers defined functions.
<b>Services</b>	The Council delivers a wide range of services to meet community needs, such as town planning, waste collection, play groups and recreation facilities. Some services are required by law and others the Council chooses to provide. The Council also has corporate services — such as finance, payroll, human resources and IT— to support our frontline service delivery.

## Abbreviations

<b>ABS</b>	Australian Bureau of Statistics
<b>AIP</b>	Access and Inclusion Plan
<b>AM</b>	Asset Management
<b>CaLD</b>	Culturally and Linguistically Diverse
<b>CBP</b>	Corporate Business Plan
<b>CCAMS</b>	Climate Change Adaptation and Mitigation Strategy
<b>CEDA</b>	Committee for Economic Development of Australia
<b>CEO</b>	Chief Executive Officer
<b>CFP</b>	Community Funding Program
<b>CHRMAP</b>	Coastal Hazard Risk Management Adaptation Plan
<b>CRM</b>	Customer Request Management
<b>CSR</b>	Corporate Social Responsibility
<b>DFES</b>	Department of Fire and Emergency Services
<b>DOT</b>	Department of Transport



<b>DPIRD</b>	Department of Industries and Regional Development
<b>DPC</b>	Department for Child Protection
<b>DWER</b>	Department of Water and Environmental Regulation
<b>EAC</b>	Environmental Advisory Committee
<b>ED</b>	Economic Development
<b>EDRMS</b>	Electronic Document Records Management System
<b>ELT</b>	Executive Leadership Team
<b>EOI</b>	Expression of Interest
<b>EPM</b>	Enterprise Project Management
<b>ESS</b>	employment self-sufficiency
<b>FAMP</b>	Facility Asset Management Plan
<b>FOGO</b>	Food Organics and Garden Organics
<b>FOI</b>	Freedom of Information
<b>FTE</b>	Full-time Equivalent
<b>GAPP</b>	Growth Areas Perth and Peel
<b>GRI</b>	Global Reporting Initiative
<b>GRP</b>	Gross Regional Product
<b>ICT</b>	Information and Communications Technology
<b>IPRF</b>	Integrated Planning and Reporting Framework
<b>IT</b>	Information Technology
<b>JWEHG</b>	Joondalup and Wanneroo Ending Homelessness Group
<b>KPI</b>	Key Performance Indicator
<b>LAP</b>	Local Area Plan
<b>LGIS</b>	Local Government Insurance Service
<b>MLA</b>	Member of the Legislative Assembly
<b>MLC</b>	Member of the Legislative Council
<b>MOU</b>	Memorandum of Understanding
<b>NBN</b>	National Broadband Network
<b>NCP</b>	National Competition Policy
<b>NDIS</b>	National Disability Insurance Scheme
<b>NGAA</b>	National Growth Areas Alliance
<b>NIA</b>	Neerabup Industrial Area
<b>OAG</b>	Office of the Auditor General
<b>OMI</b>	Office for Multicultural Interests
<b>OSH</b>	Occupational Safety and Health
<b>PDRC</b>	Performance Development Review Conversation
<b>PM</b>	Project Management
<b>PMBOK</b>	Project Management Body of Knowledge
<b>PPE</b>	Personal Protective Equipment
<b>RRF</b>	Resource Recovery Facility
<b>SOC</b>	Security Operations Centre
<b>SCP</b>	Strategic Community Plan
<b>SES</b>	State Emergency Service
<b>SWFP</b>	Strategic Workforce Plan
<b>VoC</b>	Verification of Competency
<b>WALGA</b>	Western Australian Local Government Association
<b>WAPC</b>	Western Australian Planning Commission
<b>WHS</b>	Workplace Health and Safety
<b>WIA</b>	Wangara Industrial Area
<b>YESS</b>	Youth Empowerment Strategies for Success
<b>YTRAC</b>	Yanchep Two Rocks Access Centre

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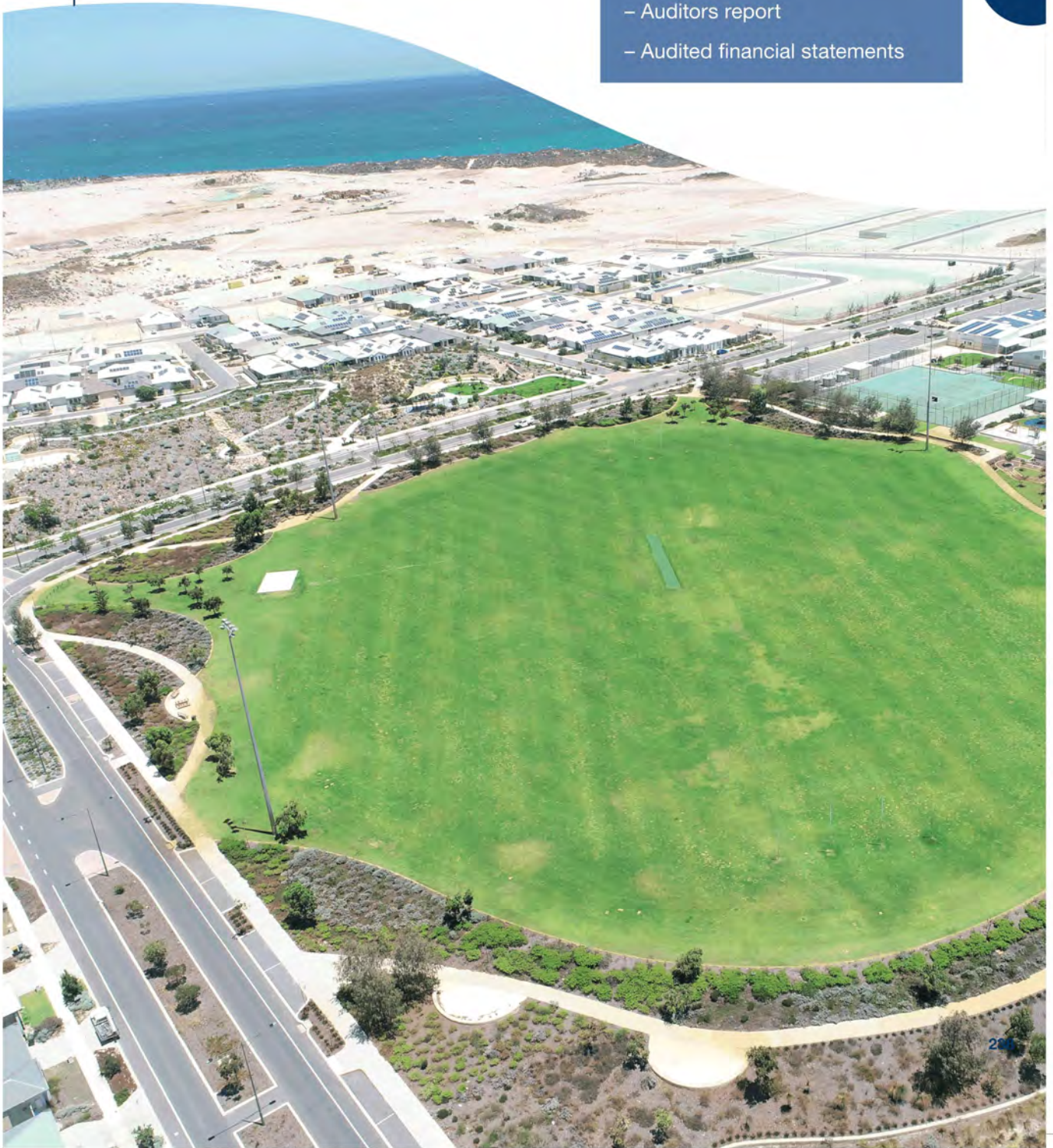
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# Financials

**Suburb on the march** Alkimos, one of three major development areas in the northern suburbs, is home to Leatherback Park, captured in the foreground of this photo. As well as a \$1.4 million sports facility, provided with local and State government funds, a community swimming pool is planned for the area.

- Message from the Finance Manager
- Statement of financial position
- Financial ratio performance summary
- Auditors report
- Audited financial statements





## Message from the Finance Manager

I am proud to present the 2019/20 financial statements on behalf of the Finance Unit of the City of Wanneroo. This report includes the audit report from the Western Australian Auditor General, the financial statements, and supplementary disclosure notes for the financial year ended 30 June 2020.

Local government financial statements are intended to assist readers to evaluate how public resources are being managed. They compare the deployment of financial resources against the annual budget and the previous year's results. The City is committed to the production of comprehensive financial statements that provide open and transparent information to the ratepayers and the community. This commitment to transparency has been recognised with four gold Australasian Reporting Awards for the City's annual report over the past five years. These awards recognise high standards of financial reporting and communicating with stakeholders.

### The year in review

The financial health indicator (FHI) is a measurement of a local government's overall financial health. It is calculated from the seven financial ratios that local governments are required to calculate annually. A very high or low FHI may be a prompt for questions to be asked by the community about a local government's overall financial performance and service delivery. A FHI result of 70 and above indicates sound financial health. In 2019/20, the City of Wanneroo achieved a positive result of 79, compared with 73 the previous year, despite the impact of COVID-19.

The City achieved a net operating result of \$1.8 million, which was lower than the previous year (\$9.6 million), primarily due to COVID-19. However, it was higher than the budgeted net operating result (\$0.9 million), reflecting responsible financial management and continued efficiency gains underpinned by extensive internal and independent oversight.

Net assets of \$2.55 billion as at 30 June 2020 decreased slightly from \$2.63 billion at the same time last year. This slight decrease was primarily due to changes in Australian Accounting Standards (AAS) effective from 1 July 2019. Our financial performance is discussed in more detail on page 30 under the financial performance summary of this annual report.

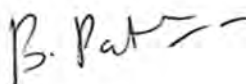
### Looking forward

The City's framework for an integrated approach to planning and reporting has been developed in accordance with the requirements of the Local Government Act 1995 and the accompanying regulations. These include comprehensive guidelines for the process of long-term financial planning. The guidelines are updated annually and are intended to assist the City with the difficult task of resource allocation. This long term approach to financial planning allows the City and the community to consider the impact that current decisions will have on future financial sustainability. Each year Council adopts a financial plan based on the best information available at the time.

In 2019/20, we continued to improve our processes, as evidenced by the introduction of an electronic workflow accounts payables process and an electronic fees and charges systems. A new financial management information system is to be implemented in 2020/21 financial year, which will improve efficiency in the long term with the aim of finding further efficiencies to support increasing service demand in line with population growth.

### Thank you

I would like to take this opportunity to thank members of Council and the Executive Leadership Team for their direction, and all City employees for their dedication in achieving our positive 2020 results despite enormous challenges. I would also like to personally thank our outstanding Finance Team, which I am proud to lead. Their commitment and dedication to continuous improvement has delivered consistently outstanding results for City stakeholders.



Bimsara Pathirathna  
CPA, ACA, ACMA, CGMA, MAAT, ASCMA,  
BSc (Acc. & Fin. Mgt Special)

**Manager Finance**





## Statement of financial position

A summary of the City's financial performance is available on **page 27**.

The financial statements for the year ended 30 June 2020 have been prepared in accordance with the LG Act (as amended) and Regulations, the Australian Accounting Standards and professional pronouncements, and the Local Government Code of Accounting Practice and Financial Reporting (Update No 26). The statements comprise general purpose financial statements that have been audited by the Office of the Auditor General.

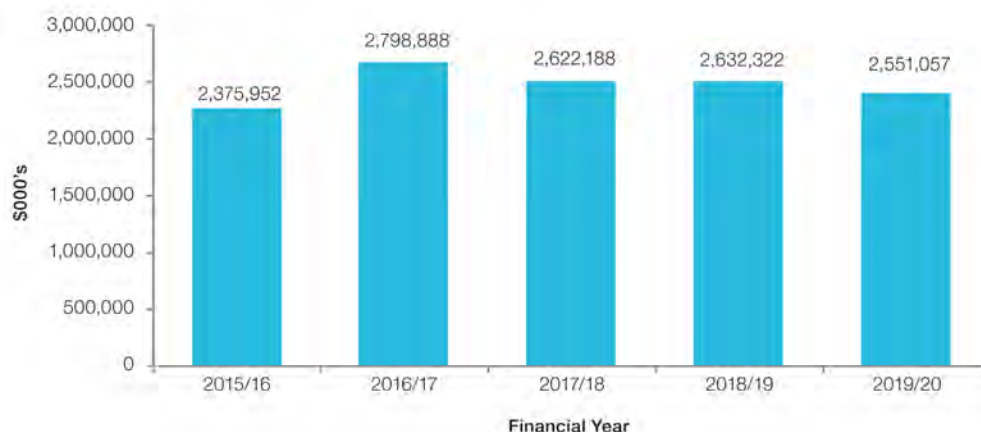
### Statement of financial position

Description	2015/16	2016/17	2017/18	2018/19	2019/20		Variance
	Actual	Actual	Actual	Actual	Original budget	Actual	19/20 vs 18/19 Actual
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	%
Total assets	2,477,868	2,911,518	2,731,825	2,769,517	2,865,800	2,797,526	1.0
Total liabilities	101,916	112,630	109,637	137,195	128,102	243,152	77.2
<b>Net assets</b>	<b>2,375,952</b>	<b>2,798,888</b>	<b>2,622,188</b>	<b>2,632,322</b>	<b>2,737,698</b>	<b>2,551,057</b>	<b>(3.1)</b>

An increase in assets is the result of ongoing expansion and development in the City through capital works, developer-contributed assets and fair value increments.

Total liabilities have experienced increases over the past few years mainly due to an increase in contract liabilities because of changes in accounting standards affecting the recognition of conditional grants whereby obligations had not been fulfilled by year-end, increased borrowings and higher provisions.

### Net Assets Trend Comparison



Financial ratio performance summary

Under section 6.4(2) of the Local Government Act, each local government is to prepare an annual financial report, which includes certain prescribed information. Regulation 50 of the Local Government (Financial Management) Regulations 1996 sets out the specific financial ratios that are to be included in the annual financial report. These ratios provide users with key indicators of the financial performance of a local government and include comparisons with 2 prior years.

Full audited information on the financial ratios is included in Note 25 of the financial statements on **page 307**.

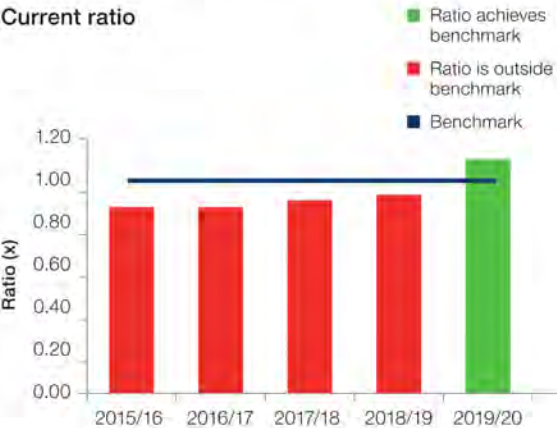
Current ratio

This ratio is designed to show the City's ability to meet its short-term financial obligations.

**2019/20 ratio: 1.10**

The City's current ratio is above the benchmark of 1.00:1. The reason for the improvement is due a change in the Reserves policy which allows the City to maintain surplus funds as un-restricted.

Current ratio



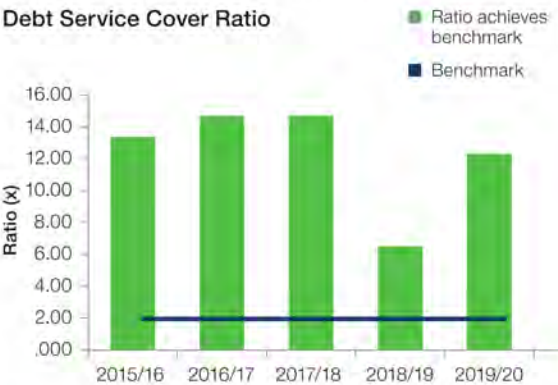
Debt service cover ratio

This ratio is the measurement of the City's ability to repay its debt including interest, principal and lease payments.

**2019/20 ratio: 12.46**

The City's debt service cover ratio is above the benchmark of 2.00:1. The ratio does not take into account 'interest only' loans, in circumstances where the principal is to be repaid in a future year. The City has a provision in the Loan Repayment Reserve for the repayment of its Treasury funded debt by 2026.

Debt Service Cover Ratio



Own source revenue coverage ratio

This ratio is the measurement of the City's ability to cover its costs through its own revenue efforts.

**2019/20 ratio: 0.95**

The City's own source revenue coverage ratio is above the benchmark of 0.40:1. This means that the City is able to cover its own costs with its revenue effort.

Current ratio





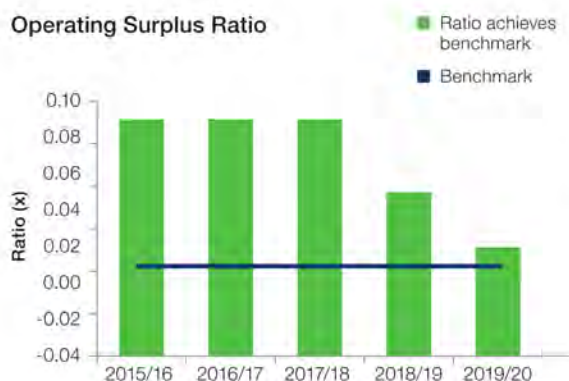
### Operating surplus ratio

This ratio is a measure of the City's ability to cover its operational costs and have revenues available for capital funding or other purposes.

**2019/20 ratio: 0.02**

The City's operating surplus ratio is above the benchmark of 0.01:1. The Ratio indicates that the City has the capacity to generate enough revenue to fund its operational costs and fund capital, reserves or reduce its debt.

Operating Surplus Ratio



### Asset consumption ratio

This ratio measures the extent to which depreciable assets have been consumed by comparing their written down value to their replacement cost.

**2019/20 ratio: 0.78**

The City's asset consumption ratio is above the benchmark of 0.50:1. The benchmark has been met consistently as the City's assets are either new or in very good condition.

Asset Consumption Ratio



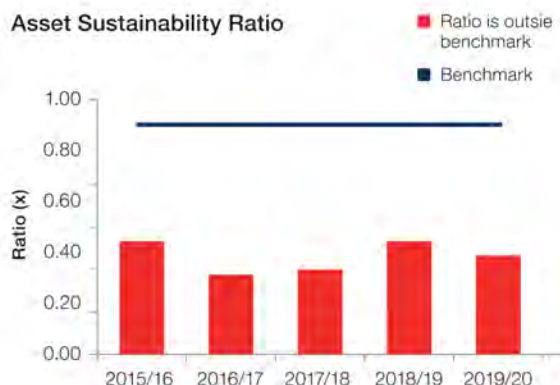
### Asset sustainability ratio

This ratio indicates whether the City is replacing or renewing existing non-financial assets at the same rate that its overall asset stock is wearing out.

**2019/20 ratio: 0.39**

The City's asset sustainability ratio is below the benchmark of 0.90:1. The benchmark has not been met, as 85% of the City's assets are either new or in very good condition and do not require immediate attention.

Asset Sustainability Ratio



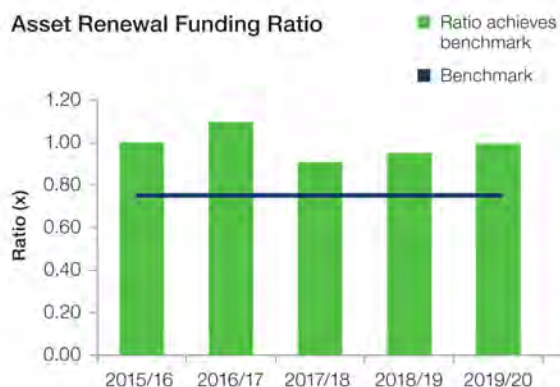
### Asset renewal funding ratio

This is a measure of the City's ability to fund its projected asset renewals or replacements.

**2019/20 ratio: 1.01**

The City's asset renewal funding ratio is above the benchmark of 0.75:1. Due to the City's growth in new areas, there is currently a greater amount of expenditure on new assets than renewal.

Asset Renewal Funding Ratio





## Auditor General

### INDEPENDENT AUDITOR'S REPORT

To the Councillors of the City of Wanneroo

#### Report on the Audit of the Financial Report

##### **Opinion**

I have audited the annual financial report of the City of Wanneroo which comprises the Statement of Financial Position as at 30 June 2019, the Statement of Comprehensive Income by Nature or Type, Statement of Comprehensive Income by Program, Statement of Changes in Equity, Statement of Cash Flows and Rate Setting Statement for the year then ended, and notes comprising a summary of significant accounting policies and other explanatory information, and the Statement by the Chief Executive Officer.

In my opinion the annual financial report of the City of Wanneroo:

- (i) is based on proper accounts and records; and
- (ii) fairly represents, in all material respects, the results of the operations of the City for the year ended 30 June 2019 and its financial position at the end of that period in accordance with the *Local Government Act 1995* (the Act) and, to the extent that they are not inconsistent with the Act, Australian Accounting Standards.

##### **Basis for Opinion**

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of my report. I am independent of the City in accordance with the *Auditor General Act 2006* and the relevant ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the annual financial report. I have also fulfilled my other ethical responsibilities in accordance with the Code. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

##### **Emphasis of Matter – Basis of Accounting**

I draw attention to Note 1 to the annual financial report, which describes the basis of accounting. The annual financial report has been prepared for the purpose of fulfilling the City's annual financial reporting responsibilities under the Act. Regulation 16 of the Local Government (Financial Management) Regulations 1996 (Regulations), does not allow a local government to recognise some categories of land, including land under roads, as assets in the annual financial report. My opinion is not modified in respect of this matter.

##### **Responsibilities of the Chief Executive Officer and Council for the Financial Report**

The Chief Executive Officer (CEO) of the City is responsible for the preparation and fair presentation of the annual financial report in accordance with the requirements of the Act, the Regulations and, to the extent that they are not inconsistent with the Act, Australian Accounting Standards. The CEO is also responsible for such internal control as the CEO determines is necessary to enable the preparation of a annual financial report that is free from material misstatement, whether due to fraud or error.



In preparing the annual financial report, the CEO is responsible for assessing the City's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the State government has made decisions affecting the continued existence of the City.

The Council is responsible for overseeing the City's financial reporting process.

***Auditor's Responsibility for the Audit of the Financial Report***

The objectives of my audit are to obtain reasonable assurance about whether the annual financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the annual financial report.

As part of an audit in accordance with Australian Auditing Standards, I exercise professional judgment and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the annual financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the CEO.
- Conclude on the appropriateness of the CEO's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the City's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the annual financial report or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report, as we cannot predict future events or conditions that may have an impact.
- Evaluate the overall presentation, structure and content of the annual financial report, including the disclosures, and whether the annual financial report represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the Council and the CEO regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

# Financial statements

Financial Statements 2020

## City of Wanneroo

### General Purpose Financial Statements for the year ended 30 June 2020

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#### Overview

- (i) These financial statements are General Purpose Financial Statements and cover the consolidated operations of City of Wanneroo.
- (ii) All figures presented in these financial statements are presented in Australian Dollars.
- (iii) These financial statements were adopted by Council on 15/12/2020.  
Council has the power to amend and reissue the financial statements.



## City of Wanneroo

### General Purpose Financial Statements for the year ended 30 June 2020

## Understanding The City of Wanneroo's Financial Statements

### Introduction

Each year, individual Local Governments across Western Australia are required to present a set of audited Financial Statements to their Council and Community in accordance with the Australian Accounting Standards (applicable to Local Governments and Not-for-Profit entities), *the Local Government Act 1995* (the Act) and the accompanying regulations.

### About the Certification of Financial Statements

The Financial Statements must be certified by the Chief Executive Officer as (i) presenting fairly the financial results of the City of Wanneroo (the City) for the year and (ii) complying with Australian Accounting Standards, the Act and the accompanying regulations.

### What you will find in the Financial Statements

The Financial Statements set out the financial performance, financial position and cash flows of the City for the financial year ended 30 June 2020.

The format of the Financial Statements complies with both the accounting and reporting requirements of Australian Accounting Standards (AAS) and the requirements as set down in the Act and accompanying regulations. If a provision of the AAS is inconsistent with a provision of the Act and the accompanying regulations, the provision of the Act and the regulations prevails to the extent of the inconsistency.

The Financial Statements incorporate six "primary" statements:

#### 1. A Statement of Comprehensive Income (by Nature or Type)

A summary of the City's financial performance for the year, listing all income and expenses by their "nature or type". This allows users of the financial statements to identify a break up of revenues and expenses for the year.

#### 2. A Statement of Comprehensive Income (by Program)

A summary of the City's financial performance for the year, listing all income and expenses by "program". This allows users of the financial statements to identify the cost relating to each of the City's Programs and whether or not these costs were recovered from Program revenues.

#### 3. A Statement of Financial Position

A snapshot of the City's financial position at each financial year end listing its assets and liabilities.

#### 4. A Statement of Changes in Equity

The overall change of the City's "net wealth" (in dollars) for the year.

#### 5. A Statement of Cash Flows

Indicates where the City's cash and cash equivalents were generated from and where they were spent across operating, investing and financing activities.

#### 6. A Rate Setting Statement (by Program)

A Statement showing the amount of Rates raised during the year to fund the City's Programs (and any surplus/deficit from prior years).

### About the Notes to the Financial Statements

The Notes to the Financial Statements provide greater detail and additional information on the six primary statements.

### About the Auditor's Reports

These Financial Statements have been audited by Office of the Auditor General (OAG) by mandate given on 28 October 2017 under the *Local Government Amendment (Auditing) Act 2017*.

The OAG provides an opinion on whether the Financial Statements present fairly the City's financial performance and position.

### Who uses the Financial Statements?

The Financial Statements are publicly available documents and are used by (but not limited to) Councillors, Residents and Ratepayers, Employees, Suppliers, Contractors, Customers, the Department of Local Government, Sport and Cultural Industries, and Financiers including Banks and other Financial Institutions.

Under the Act the Financial Statements must be made available at the administration headquarters of the Local Government.

Financial Statements 2020

## City of Wanneroo

General Purpose Financial Statements  
for the year ended 30 June 2020

## Statement by Chief Executive Officer

The attached financial statements of the City of Wanneroo for the financial year ended 30 June 2020 are based on proper accounts and records to present fairly the financial position of the City of Wanneroo as at 30 June 2020 and the results of the operations for the financial year then ended in accordance with the Local Government Act 1995 and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards.

Signed on the 7th day of December 2020

  
Daniel Simms

CHIEF EXECUTIVE OFFICER





Financial Statements 2020

## City of Wanneroo

Statement of Comprehensive Income (by Nature or Type)  
for the year ended 30 June 2020

	Notes	2020 Actual	2020 Budget	2019 Actual
		\$	\$	\$
<b>Revenue</b>				
Rates	27(a)	134,246,073	135,581,907	131,012,348
Operating Grants, Subsidies & Contributions	31(a)	13,364,998	10,860,681	11,162,394
Fees & Charges	30	44,438,084	46,787,670	43,352,653
Interest Earnings	2(a)	9,021,690	8,715,234	10,016,623
Other Revenue		600,028	627,194	577,704
		<u>201,670,873</u>	<u>202,572,686</u>	<u>196,121,722</u>
<b>Expenses</b>				
Employee Costs	32	(73,227,429)	(76,825,787)	(71,993,127)
Materials & Contracts		(68,892,342)	(68,528,997)	(59,046,810)
Utilities		(9,126,985)	(9,695,193)	(9,038,918)
Depreciation & Amortisation	2(a)	(43,195,331)	(40,947,313)	(41,166,717)
Interest Expenses (Municipal)	2(a)	(4,224,513)	(4,111,186)	(4,112,351)
Insurance		(1,155,817)	(1,510,000)	(1,140,206)
		<u>(199,822,417)</u>	<u>(201,618,476)</u>	<u>(186,498,129)</u>
<b>Operating Result</b>		<u>1,848,456</u>	<u>954,210</u>	<u>9,623,593</u>
Non-Operating Grants, Subsidies & Contributions	31(a)	46,536,875	45,073,113	26,186,692
Town Planning Scheme & Development Contribution Plan Income		11,592,576	15,288,167	10,923,882
Town Planning Scheme & Development Contribution Plan Expenses		(7,516,566)	(8,031,975)	(36,839,060)
Net Share of Interests in Controlled Entities, Associated Entities & Joint Ventures	20	533,451	-	388,792
Profit on Asset Disposals	24	1,443,740	585,217	26,431
Loss on Asset Disposals	24	(247,007)	(14,110,346)	(157,608)
		<u>52,343,069</u>	<u>38,804,176</u>	<u>529,129</u>
<b>Net Result</b>		<u>54,191,525</u>	<u>39,758,386</u>	<u>10,152,722</u>
<b>Other Comprehensive Income</b>				
Changes on revaluation of non-current assets	16	(12,097,785)	-	(19,095)
<b>Total Other Comprehensive Income</b>		<u>(12,097,785)</u>	<u>-</u>	<u>(19,095)</u>
<b>Total Comprehensive Income</b>		<u>42,093,740</u>	<u>39,758,386</u>	<u>10,133,627</u>

This statement should be read in conjunction with the accompanying notes.



Financial Statements 2020

## City of Wanneroo

Statement of Comprehensive Income (by Program)  
for the year ended 30 June 2020

	Notes	2020 Actual \$	2020 Budget \$	2019 Actual \$
<b>Revenue</b>				
Governance		366,224	822,226	304,101
General Purpose Funding		153,326,032	152,604,553	151,057,582
Law, Order & Public Safety		2,049,182	1,125,120	1,173,262
Health		396,788	563,348	539,989
Education & Welfare		303,160	165,222	353,964
Community Amenities		32,505,630	32,372,015	31,749,628
Recreation & Culture		10,399,299	10,898,560	8,322,847
Transport		953,994	1,495,150	1,094,164
Economic Services		1,754,896	2,256,136	1,952,784
Other Property & Services		11,741,701	12,576,682	10,886,076
		<u>213,796,906</u>	<u>214,879,012</u>	<u>207,434,397</u>
<b>Expenses (excl. Finance Costs)</b>				
Governance		(10,538,775)	(8,194,212)	(9,677,017)
General Purpose Funding		(3,884,380)	(3,080,833)	(2,736,260)
Law, Order & Public Safety		(8,941,294)	(9,657,654)	(8,424,426)
Health		(2,488,447)	(2,787,791)	(2,433,461)
Education & Welfare		(5,981,933)	(6,571,042)	(5,688,454)
Community Amenities		(42,705,395)	(40,968,245)	(36,553,558)
Recreation & Culture		(61,893,603)	(64,325,717)	(59,952,939)
Transport		(53,131,876)	(54,983,818)	(51,675,986)
Economic Services		(4,698,022)	(5,666,218)	(4,679,783)
Other Property & Services		(8,637,769)	(8,855,735)	(37,114,632)
		<u>(202,901,494)</u>	<u>(205,091,265)</u>	<u>(218,936,516)</u>
<b>Finance Costs</b>				
Governance		(108,206)	-	-
General Purpose Funding		(437,738)	(661,807)	(635,437)
Recreation & Culture		(3,392,890)	(3,169,960)	(3,198,387)
Transport		(154,399)	(154,528)	(154,558)
Other Property & Services		(344,262)	(572,891)	(412,293)
	2(a)	<u>(4,437,495)</u>	<u>(4,559,186)</u>	<u>(4,400,675)</u>
		<u>6,457,917</u>	<u>5,228,561</u>	<u>(15,902,794)</u>
<b>Non-Operating Grants, Subsidies, Contributions</b>				
Governance		-	-	30,306
Education & Welfare		255	-	-
Community Amenities		157,180	65,500	22,425
Recreation & Culture		7,327,453	9,006,734	6,126,852
Transport		38,580,380	36,000,880	19,390,611
Other Property & Services		471,607	2,981,840	616,499
	31a	<u>46,536,875</u>	<u>48,054,954</u>	<u>26,186,693</u>

This statement should be read in conjunction with the accompanying notes.





Financial Statements 2020

## City of Wanneroo

Statement of Comprehensive Income (by Program) (continued)  
for the year ended 30 June 2020

	Notes	2020 Actual	2020 Budget	2019 Actual
		\$	\$	\$
<b>Profit/(Loss) on Disposal of Assets</b>				
Governance		-	-	(31,569)
Recreation & Culture		(153,500)	-	58,000
Transport		-	(13,699,065)	-
Other Property & Services		1,350,233	173,936	(157,608)
	24	1,196,733	(13,525,129)	(131,177)
<b>Net Result</b>		<u>54,191,525</u>	<u>39,758,386</u>	<u>10,152,722</u>
<b>Other Comprehensive Income</b>				
Changes on revaluation of non-current assets	16	(12,097,785)	-	(19,095)
<b>Total Comprehensive Income</b>		<u>42,093,740</u>	<u>39,758,386</u>	<u>10,133,627</u>

This statement should be read in conjunction with the accompanying notes.



Financial Statements 2020

## City of Wanneroo

Statement of Financial Position  
as at 30 June 2020

	Notes	2020 Actual \$	2019 Actual \$
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash & Cash Equivalents	3	375,027,525	379,715,338
Trade & Other Receivables	5	18,610,440	23,592,102
Inventories	6	347,448	314,347
Contract Assets	9	185,356	-
<b>Total Current Assets</b>		<b>394,170,769</b>	<b>403,621,787</b>
<b>Non-Current Assets</b>			
Investments	4	19,275,826	19,669,497
Trade & Other Receivables	5	3,712,310	3,407,870
Inventories	6	21,866,609	22,117,151
Property, Plant & Equipment	7	348,509,251	341,408,585
Infrastructure Assets	8	2,006,674,450	1,979,292,819
<b>Total Non-Current Assets</b>		<b>2,400,038,446</b>	<b>2,365,895,922</b>
<b>TOTAL ASSETS</b>	22	<b>2,794,209,215</b>	<b>2,769,517,709</b>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Trade & Other Payables	12	39,065,910	39,079,751
Contract Liabilities	10	10,227,250	-
Lease Liability	11	104,797	-
Provisions	14	18,996,701	17,342,241
<b>Total Current Liabilities</b>		<b>68,394,658</b>	<b>56,421,992</b>
<b>Non-Current Liabilities</b>			
Contract Liabilities	10	87,881,755	-
Lease Liability	11	126,156	-
Borrowings	13	74,334,488	69,078,188
Provisions	14	12,415,363	11,695,065
<b>Total Non-Current Liabilities</b>		<b>174,757,762</b>	<b>80,773,253</b>
<b>TOTAL LIABILITIES</b>		<b>243,152,420</b>	<b>137,195,245</b>
<b>Net Assets</b>		<b>2,551,056,795</b>	<b>2,632,322,464</b>
<b>EQUITY</b>			
Retained Surplus		1,268,608,497	1,259,055,931
Reserves - Cash/Investment Backed	15	233,133,731	229,713,207
Reserves - Asset Revaluation	16	1,049,314,567	1,064,248,263
Town Planning Schemes		-	79,305,063
<b>Total Equity</b>		<b>2,551,056,795</b>	<b>2,632,322,464</b>

This statement should be read in conjunction with the accompanying notes.





Financial Statements 2020

## City of Wanneroo

Statement of Changes in Equity  
for the year ended 30 June 2020

	Notes	Retained Surplus	Reserves Cash Backed	Asset Revaluation Reserve	Town Planning Schemes	Total Equity
		\$	\$	\$	\$	\$
<b>Balance as at 1 July 2018</b>		1,238,456,270	212,383,004	1,064,267,358	107,082,205	2,622,188,837
Net Result		10,152,722	-	-	-	10,152,722
Changes on Revaluation of Non-Current Assets (net)	16	-	-	(19,095)	-	(19,095)
Reserve Transfers	15	(17,330,203)	17,330,203	-	-	-
Town Planning Scheme Transfers		27,777,142	-	-	(27,777,142)	-
<b>Balance as at 30 June 2019</b>		1,259,055,931	229,713,207	1,064,248,263	79,305,063	2,632,322,464
Initial Application of Accounting Standards	39	(41,218,435)	-	-	(79,305,063)	(120,523,498)
Financial Management Regulation Amendments	40	-	-	(2,835,911)	-	(2,835,911)
<b>Balance as at 01 July 2019</b>		1,217,837,496	229,713,207	1,061,412,352	-	2,508,963,055
Net Result		54,191,525	-	-	-	54,191,525
Changes on Revaluation of Non-Current Assets (net)	16	-	-	(12,097,785)	-	(12,097,785)
Reserve Transfers	15	(3,420,524)	3,420,524	-	-	-
<b>Balance as at 30 June 2020</b>		1,268,608,497	233,133,731	1,049,314,567	-	2,551,056,795

This statement should be read in conjunction with the accompanying notes.



Financial Statements 2020

## City of Wanneroo

Statement of Cash Flows  
for the year ended 30 June 2020

	Notes	2020 Actual	2020 Budget	2019 Actual
		\$	\$	\$
<b>Cash Flows from Operating Activities</b>				
<u>Receipts:</u>				
Rates		136,717,836	132,200,939	131,134,679
Operating Grants, Subsidies & Contributions		13,364,998	10,860,681	11,162,394
Fees & Charges		44,366,529	46,787,670	43,428,727
Interest Earnings		11,775,017	8,715,234	10,155,731
Goods & Services Tax		14,273,795	11,642,845	10,983,655
Other Revenue		549,977	627,194	1,414,007
		<u>221,048,152</u>	<u>210,834,563</u>	<u>208,279,193</u>
<u>Payments:</u>				
Employee Costs		(72,171,406)	(76,825,787)	(69,732,311)
Materials & Contracts		(68,974,054)	(68,528,997)	(44,721,885)
Utilities		(9,126,985)	(9,695,193)	(9,038,918)
Insurance		(1,155,817)	(1,510,000)	(1,140,206)
Interest		(4,024,963)	(4,111,186)	(4,119,262)
Goods & Services Tax		(14,140,603)	(10,836,863)	(11,902,477)
		<u>(169,593,828)</u>	<u>(171,508,026)</u>	<u>(140,655,059)</u>
<b>Net Cash Inflow from Operating Activities</b>	17(b)	<u>51,454,324</u>	<u>39,326,537</u>	<u>67,624,134</u>
<b>Cash Flows from Investing Activities</b>				
<u>Receipts:</u>				
Non-Operating Grants, Subsidies & Contributions		19,111,072	12,593,914	9,487,621
Proceeds from Land held for Sale	24	2,639,333	-	-
Proceeds from Sale of Assets	24	641,683	1,484,250	1,067,612
Proceeds from Distributions from Joint Ventures		500,000	-	666,666
Town Planning Scheme & Development Contribution Plan Income		6,946,120	15,288,167	10,923,882
<u>Payments:</u>				
Payments for Development of Land Held for Sale		(945,050)	-	(720,195)
Payments for Purchase of Property, Plant & Equipment		(24,377,461)	(44,286,278)	(16,645,319)
Payments for Construction of Infrastructure		(55,169,645)	(46,801,109)	(39,614,489)
Town Planning Scheme & Development Contribution Plan Expenses		(4,780,110)	(12,250,030)	(11,178,307)
Headworks Levy Refund		(5,124,906)	-	(15,692,833)
<u>Movement in Equity Investments</u>				
Equity Contributions - Tamala Park Regional Council		(724,701)	-	(662,036)
<b>Net Cash (Outflow) from Investing Activities</b>		<u>(61,283,665)</u>	<u>(73,971,086)</u>	<u>(62,367,398)</u>

This statement should be read in conjunction with the accompanying notes.





Financial Statements 2020

## City of Wanneroo

Statement of Cash Flows (continued)  
for the year ended 30 June 2020

	Notes	2020 Actual \$	2020 Budget \$	2019 Actual \$
<b>Cash Flows from Financing Activities</b>				
<b>Receipts:</b>				
Proceeds from New Loans	26(a)	5,256,300	7,263,200	-
<b>Payments:</b>				
Repayment of Leases		(114,772)	-	-
<b>Net Cash Inflow from Financing Activities</b>		<b>5,141,528</b>	<b>7,263,200</b>	<b>-</b>
<b>Net (Decrease)/ Increase in Cash &amp; Cash Equivalents</b>		<b>(4,687,813)</b>	<b>(27,381,349)</b>	<b>5,256,736</b>
Cash at the beginning of the year	3	379,715,338	358,207,428	374,458,602
<b>Cash &amp; Cash Equivalents - End of the Year</b>	17(a)	<b>375,027,525</b>	<b>330,826,079</b>	<b>379,715,338</b>

This statement should be read in conjunction with the accompanying notes.



Financial Statements 2020

## City of Wanneroo

Rate Setting Statement (by Program)  
for the year ended 30 June 2020

	Notes	2020 Actual \$	2020 Budget \$	2019 Actual \$
<b>Revenue</b>				
Governance		366,224	822,226	334,407
General Purpose Funding (Excl Rates)		19,079,959	17,022,646	20,045,234
Law, Order & Public Safety		2,049,182	1,125,120	1,173,262
Health		396,788	563,348	539,989
Education & Welfare		303,415	165,222	353,964
Community Amenities		32,662,810	32,437,515	31,772,053
Recreation & Culture		17,573,252	19,905,294	14,449,699
Transport		39,534,374	23,796,965	20,484,775
Economic Services		1,754,896	2,256,136	1,952,784
Other Property & Services		13,563,541	15,732,458	11,344,967
		<u>127,284,441</u>	<u>113,826,930</u>	<u>102,451,134</u>
<b>Expenses</b>				
Governance		(10,646,981)	(8,194,212)	(9,708,586)
General Purpose Funding		(4,322,118)	(3,742,640)	(3,371,697)
Law, Order & Public Safety		(8,941,294)	(9,657,654)	(8,424,426)
Health		(2,488,447)	(2,787,791)	(2,433,461)
Education & Welfare		(5,981,933)	(6,571,042)	(5,688,454)
Community Amenities		(42,705,395)	(40,968,245)	(36,553,558)
Recreation & Culture		(65,286,493)	(67,495,677)	(63,093,326)
Transport		(53,286,275)	(55,138,346)	(51,830,544)
Economic Services		(4,698,022)	(5,666,218)	(4,679,783)
Other Property & Services		(8,982,031)	(9,428,626)	(37,526,688)
		<u>(207,338,989)</u>	<u>(209,650,451)</u>	<u>(223,310,523)</u>
<b>Net Result Excluding Rates</b>		<u>(80,054,548)</u>	<u>(95,823,521)</u>	<u>(120,859,389)</u>
<b>Adjustment to Cash Budget Requirements:</b>				
<b>Non-Cash Expenditure &amp; Revenue</b>				
(Profit)/Loss on Asset Disposal	24	(1,196,733)	13,525,129	131,177
Movement in Non-Current Deferred Pensioner Rates		(304,440)	-	(347,062)
Movement in Non-Current Employee Benefit Provisions		15,600	-	79,993
Movement in Non-Current Lease Liability		126,156	-	-
Movement in Non-Current Contract Liabilities		2,068,195	-	-
Movement in Current Contract Assets & Liabilities		(15,859,123)	-	-
Depreciation & Amortisation on Assets	2(a)	43,195,331	40,947,313	41,166,717
Movement in Equity Accounted Investments		(758,151)	-	(388,792)
<b>Net Non-Cash Expenditure &amp; Revenue</b>		<u>27,286,835</u>	<u>54,472,442</u>	<u>40,642,033</u>

This statement should be read in conjunction with the accompanying notes.





Financial Statements 2020

## City of Wanneroo

Rate Setting Statement (by Program) (continued)  
for the year ended 30 June 2020

	Notes	2020 Actual \$	2020 Budget \$	2019 Actual \$
<b>Capital Expenditure</b>				
Purchase and Development of Land Held for Sale		(945,051)	-	(720,195)
Purchase Land & Buildings		(16,955,439)	(26,088,364)	(9,473,588)
Purchase Plant & Equipment		(3,343,356)	(6,574,342)	(2,665,976)
Purchase Furniture & Fittings		(2,027,477)	(11,623,572)	(2,623,670)
Purchase of Other Property Plant & Equipment		(345,725)	-	-
Construction of Infrastructure Assets		(30,712,773)	(46,801,109)	(20,095,566)
Physical Assets Received from Developers		(12,455,361)	(16,274,500)	(16,699,071)
Assets Under \$5,000 Expensed		-	-	1,555,723
Movement in Works in Progress		(26,508,063)	-	(21,401,006)
<b>Net Capital Expenditure</b>		<b>(93,293,245)</b>	<b>(107,361,887)</b>	<b>(72,123,349)</b>
<b>Capital Revenue</b>				
Proceeds from Disposal of Assets	24	3,281,016	1,484,250	1,067,612
Movement in Equity Accounted Investments		-	-	4,630
<b>Net Capital Revenue</b>		<b>3,281,016</b>	<b>1,484,250</b>	<b>1,072,242</b>
<b>Financing Activities</b>				
Transfers to Reserves (Restricted Assets)	15	(71,922,616)	(41,382,138)	(42,159,058)
Transfers from Reserves (Restricted Assets)	15	61,432,600	35,094,989	24,828,855
Cash Backed Employee Provisions Transfers		13,024,363	-	-
Proceeds from New Loans		5,256,300	7,263,200	-
Movement in Restricted Grants, Contributions & Unspent Loans		15,722,013	21,836,335	9,809,176
Transfers to Town Planning Schemes (excluding DCPs)		11,260,005	(12,427,342)	(9,153,467)
Transfers from Town Planning Schemes (excluding DCPs)		(11,260,005)	20,847,432	36,930,609
<b>Net Transfers</b>		<b>23,512,660</b>	<b>31,232,476</b>	<b>20,256,115</b>
Add: (Deficit) at 1 July Brought Forward	27(b)	-	(19,585,667)	-
Less: Surplus at 30 June Carried Forward	27(b)	14,978,791	-	-
<b>Amount Raised from Rates</b>	27(a)	<b>(134,246,073)</b>	<b>(135,581,907)</b>	<b>(131,012,348)</b>

This statement should be read in conjunction with the accompanying notes.



## City of Wanneroo

### Notes to the Financial Statements for the year ended 30 June 2020

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## City of Wanneroo

### Notes to the Financial Statements

for the year ended 30 June 2020

#### Note 1. Summary of Significant Accounting Policies

The principal accounting policies adopted in the preparation of the Financial Statements are set out below.

##### (a) Basis of Preparation

The Financial Statements comprises general purpose financial statements which have been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board (AASB), and the *Local Government Act 1995* (the Act) and accompanying regulations.

##### Amendments To Local Government (Financial Management) Regulations 1996

The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Prior to 1 July 2019, *Financial Management Regulation 16* arbitrarily prohibited a local government from recognising as assets Crown land that is a public thoroughfare, i.e. land under roads, and land not owned by but under the control or management of the local government, unless it has a regional significance such as golf courses, showgrounds, racecourses or recreational facilities. Consequently, some assets pertaining to vested land, including land under roads acquired on or after 1 July 2008, were not recognised in previous financial statements of the City. This was not in accordance with the requirements of AASB 1051 Land Under Roads paragraph 15 and AASB 116 Property, Plant and Equipment paragraph 7.

From 1 July 2019, the City has applied AASB 16 Leases which requires leases to be included in the statement of financial position. Also, the *Local Government (Financial Management) Regulations 1996* have been amended to specify that vested land is a right-of-use asset to be measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost (i.e. not included in the statement of financial position) rather than at fair value. The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB

16 which would have required the City to measure any vested improvements at zero cost.

The City has accounted for the removal of the vested land values associated with vested land previously recognised by removing the land value and associated revaluation reserve as at 1 July 2019. The comparative year amounts have been retained as AASB 16 does not require comparatives to be restated in the year of transition

Therefore the departure from AASB 1051 and AASB 16 in respect of the comparatives for the year ended 30 June 2019 remains.

Accounting policies which have been adopted in the preparation of these Financial Statements have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the Financial Statements have been prepared on the accrual basis and are based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

##### Critical Accounting Estimates

The preparation of these Financial Statements is in conformity with Australian Accounting Standards that requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances. The results of this experience and other factors combine to form the basis of making judgements about carrying values of assets and liabilities not readily apparent from other sources. Actual results may differ from these estimates.

##### (b) The Local Government Reporting Entity

All Funds through which City of Wanneroo ("the City") controls resources to carry on its functions, have been included in the Financial Statements. In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust



## City of Wanneroo

### Notes to the Financial Statements for the year ended 30 June 2020

#### Note 1. Summary of Significant Accounting Policies (continued)

Fund are excluded from the financial statements. A separate statement of those monies appears at Note 21 to these financial statements.

##### (c) Goods and Services Tax (GST)

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST. Receivables and payables in the Statement of Financial Position are stated inclusive of applicable GST.

##### (d) Cash and Cash Equivalents

Cash and cash equivalents in the Statement of Financial Position comprise cash at bank and on hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. These exclude outstanding bank overdrafts, which are included as short-term borrowings in current liabilities on the Statement of Financial Position.

##### (e) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid Rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. A loss allowance is recognised by applying the expected credit loss model.

##### (f) Inventories

###### 1) Raw materials and stores, work in progress and finished goods

Raw materials and stores, work in progress and finished goods are stated at the lower of cost or net realisable value. Cost comprises direct materials, direct labour and an appropriate proportion of variable and fixed overhead expenditure, the latter being allocated on the basis of normal operating

capacity. Costs are assigned to individual items of inventory on the basis of weighted average costs. Net realisable value is the established selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

###### 2) Land held for resale/capitalisation of borrowing costs

Land held for resale is stated at the lower of cost or net realisable value. Cost is assigned by specific identification and includes the cost of acquisition, development and borrowing costs during development. When development is completed, borrowing costs and other holding charges are expensed as incurred. Borrowing costs included in the cost of land held for resale are those costs that would have been avoided if the expenditure on the acquisition and development of the land had not been made. Borrowing costs incurred while active development is interrupted for extended periods are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale. Land held for resale is classified as current except where it is held as non-current based on the City's intentions to release for sale.

##### (g) Non-Current Assets

Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value less, where applicable, any accumulated depreciation and impairment losses.

###### Initial recognition and measurement between mandatory revaluation dates

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulations 17A (5)*. These assets are expensed immediately and are placed on an "Attractive & Portable Device Register" list for reference and maintenance.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the



## City of Wanneroo

### Notes to the Financial Statements

for the year ended 30 June 2020

#### Note 1. Summary of Significant Accounting Policies (continued)

threshold, the individual assets are recognised as one asset and capitalised.

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

The cost of non-current assets constructed by the City includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Individual assets that are land, buildings, infrastructure and investment properties acquired between initial recognition and the next revaluation of the asset class in accordance with the mandatory measurement framework, are recognised at cost and disclosed as being at fair value as management believes cost approximates fair value. They are subject to subsequent revaluation at the next anniversary date in accordance with the mandatory measurement framework.

##### Revaluation

The fair value of land, buildings, infrastructure and investment properties is determined at least every five years in accordance with the regulatory framework. This includes buildings and infrastructure items which were pre-existing improvements (i.e. vested improvements) on vested land acquired by the City.

At the end of each period the valuation is reviewed and where appropriate the fair value is updated to reflect current market conditions. This process is considered to be in accordance with the *Local Government (Financial Management) Regulation 17A (2)*, which require land, buildings, infrastructure, investment properties and vested improvements to be shown at fair value.

Increases in the carrying amount arising on revaluation of assets are credited to a revaluation reserve in equity. Decreases in the carrying amount that offset previous increases of the same asset are recognised against revaluation reserve directly in equity. All other decreases are recognised in the Statement of Comprehensive Income.

##### Land under control prior to 1 July 2019

In accordance with the then *Local Government (Financial Management) Regulation 16(a)(ii)*, the City was previously required to include as an asset (by 30 June 2013), vested Crown Land operated by the local government with regional significance such as golf courses, showgrounds, racecourses or other sporting or recreational facilities.

Upon initial recognition, these assets were recorded at cost in accordance with AASB 116. They were then classified as Land and revalued along with other land.

##### Land under Roads prior to 1 July 2019

In Western Australia, most land under roads is Crown Land, the responsibility for managing which, is vested in the local government.

Effective as at 1 July 2008, the City elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the then *Local Government (Financial Management) Regulation 16(a)(i)* which arbitrarily prohibited local governments from recognising such land as an asset. This regulation has now been deleted.

In respect of land under roads acquired on or after 1 July 2008, as detailed above, the then *Local Government (Financial Management) Regulation 16(a)(i)* prohibited local governments from recognising such land as an asset.

Whilst such treatment is inconsistent with the requirements of AASB 1051, *Local Government (Financial Management) Regulation 4(2)* provides, in the event of such an inconsistency, the *Local Government (Financial Management) Regulations* prevail. Consequently, any land under roads acquired on or after 1 July 2008 was not included as an asset of the City.

##### Land under Roads from 1 July 2019

As a result of amendments to the *Local Government (Financial Management) Regulations 1996*, effective from 1 July 2019, vested land, including land under roads, is treated as right-of-use assets measured at zero cost. Therefore, the previous inconsistency with AASB 1051 in respect of non-recognition of land under roads acquired on or after 1 July 2008 has

## City of Wanneroo

### Notes to the Financial Statements

for the year ended 30 June 2020

#### Note 1. Summary of Significant Accounting Policies (continued)

been removed, even though measurement at zero cost means that land under roads is still not included in the statement of financial position.

The City has accounted for the removal of the vested land values associated with vested land previously recognised by removing the land value and associated revaluation reserve as at 1 July 2019. The comparatives have not been restated.

##### Vested improvements from 1 July 2019

The measurement of vested improvements at fair value in accordance with Local Government (*Financial Management*) Regulation 17A(2)(iv) is a departure from AASB 16 which would have required the City to measure the vested improvements as part of the related right-of-use assets at zero cost.

Plant	10 years (50% residual)
Other Infrastructure*	10 - 80 years
Other Plant and Equipment	10 years
Land**	Not Applicable
Parks & Reserves*	12 - 85 years
Irrigation Piping	30 years
Reserves/Playground Equipment*	10 - 15 years
Sealed Car Parks – Pavement*	40 - 80 years
Road - Kerb	40 years
Road - Seal*	15 - 40 years
Road Pavement	40 years
Underpasses	40 years
Water Supply Piping & Drainage Systems*	40 - 80 years

\*Due to useful lives of the individual assets within each asset type varying, despite being of a similar nature, the asset types denoted have a range of depreciation periods.

\*\*Land, Artwork and Artefacts are not considered depreciable asset classes.

##### (h) Depreciation of Non-Current Assets

All non-current assets that have a limited useful life are separately and systematically depreciated over their useful lives in a manner that reflects the consumption of the future economic benefits embodied in those assets. Assets are depreciated from the date of acquisition or, in respect of internally constructed assets, from the time the asset is completed and held ready for use.

Depreciation for infrastructure assets is calculated from the end of the year in which the asset was completed and brought into account.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	40 years
Bus Shelters*	30 - 50 years
Computer Hardware	3 years
Computer Software	2 years
Pathways*	25 - 70 years
Furniture & Equipment (excluding Artwork & Artefacts**)	10 years
Heavy Vehicles - 1,201 kg to 4,000 kg	
6 years/100,000 km's (45% residual)	
Heavy Vehicles - 4,001 kg to 9,000 kg	
6 years/200,000 km's (40% residual)	
Heavy Vehicles - 9,001 kg to 12,000 kg	
8 years/500,000 km's (48% residual)	
Heavy Vehicles – Refuse	5 years (20% residual)
Light Vehicles	3 years (60% residual)

The assets' residual values and useful lives are reviewed and adjusted, if appropriate, at the end of each reporting period. An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the Statement of Comprehensive Income. When revalued assets are sold, amounts included in the revaluation reserve relating to that asset are transferred to retained earnings.

##### (i) Financial Instruments

###### 1) Recognition and derecognition

Financial Instruments, financial assets and financial liabilities are recognised when the City becomes a party to the contractual provisions of the financial instrument.

Financial assets are derecognised when the contractual rights to the cash flows from the financial asset expire, or when the financial asset and substantially all the risks and rewards are transferred. A financial liability is derecognised when it is extinguished, discharged, cancelled or expires.



## City of Wanneroo

### Notes to the Financial Statements

for the year ended 30 June 2020

#### Note 1. Summary of Significant Accounting Policies (continued)

##### Classification and initial measurement of financial assets

Except for those trade receivables that do not contain a significant financing component and are measured at the transaction price in accordance with AASB 15, all financial assets are initially measured at fair value adjusted for transaction costs (where applicable).

Financial assets, other than those designated and effective as hedging instruments, are classified into the following categories:

- amortised cost;
- fair value through profit or loss (FVTPL); and
- fair value through other comprehensive income (FVOCI).

The classification is determined by both:

- the City's business model for managing the financial asset; and
- the contractual cash flow characteristics of the financial asset.

All income and expenses relating to financial assets that are recognised in profit or loss are presented within finance costs, finance income or other financial items, except for impairment of trade receivables which is presented within other expenses.

##### 2) Subsequent measurement of financial assets

###### Financial assets at amortised cost

Financial assets are measured at amortised cost if the assets meet the following conditions (and are not designated as FVTPL):

- they are held within a business model whose objective is to hold the financial assets and collect its contractual cash flows; and
- the contractual terms of the financial assets give rise to cash flows that are solely payments of principal and interest on the principal amount outstanding.

This category includes non-derivative financial assets like loans and receivables with fixed or determinable payments that are not quoted in an active market. After initial recognition, these are measured at amortised cost using the effective interest method. Discounting is omitted where the

effect of discounting is immaterial. The City's cash and cash equivalents, trade and most other receivables fall into this category of financial instruments.

###### Financial assets at fair value through profit or loss (FVTPL)

Financial assets that are held within a different business model than 'hold to collect' or 'hold to collect and sell', and financial assets whose contractual cash flows are not solely payments of principal and interest are accounted for at FVTPL. All derivative financial instruments fall into this category, except for those designated and effective as hedging instruments, for which the hedge accounting requirements apply.

Assets in this category are measured at fair value with gains or losses recognised in profit or loss. The fair values of financial assets in this category are determined by reference to active market transactions or using a valuation technique where no active market exists.

###### Financial assets at fair value through other comprehensive income (FVOCI)

Financial assets are accounted for at FVOCI if the assets meet the following conditions:

- they are held under a business model whose objective is hold to collect the associated cash flows and sell; and
- the contractual terms of the financial assets give rise to cash flows that are solely payments of principal and interest on the principal amount outstanding.

Any gains or losses recognised in Other Comprehensive Income will be reclassified upon derecognition of the asset. This category includes listed securities and debentures.

##### 3) Classification and measurement of financial liabilities

Financial liabilities are initially measured at fair value and where applicable adjusted for transaction costs unless the City designated a financial liability at fair value through profit or loss.

Subsequently, financial liabilities are measured at amortised cost using the effective interest method except for derivatives and financial liabilities designated at FVTPL, which are carried at fair value



## City of Wanneroo

### Notes to the Financial Statements

for the year ended 30 June 2020

#### Note 1. Summary of Significant Accounting Policies (continued)

with gains or losses recognised in profit or loss (other than derivative financial instruments that are designated and effective as hedging instruments).

All interest related charges and if applicable changes in an instrument's fair value that are reported in profit or loss, are included within finance costs or finance income.

#### 4) Impairment of Financial assets

The City considers a broad range of information when assessing credit risk and measuring expected credit losses, including past events, current conditions and reasonable and supportable forecasts that affect the expected collectability of the future cash flows of the instrument.

Measurement of the expected credit losses is determined by a probability weighted estimate of credit losses over the expected life of the financial instrument.

#### (j) Fair Value Estimation

The fair value of financial assets and financial liabilities must be estimated for recognition and measurement or for disclosure purposes.

The fair value of financial instruments traded in active markets is determined using various valuation techniques. The City uses valuation methods and makes assumptions that are based on market conditions existing at each Statement of Financial Position date. Quoted market prices or dealer quotes for similar instruments are used for long-term debt instruments held. Other techniques such as estimated discounted cash flows, are used to determine fair value for the remaining financial instruments.

The nominal value less estimated credit adjustments of trade receivables and payables are assumed to approximate their fair values. The fair value of financial liabilities for disclosure purposes is estimated by discounting the future contractual cash flows at the current market interest rate that is available to the City for similar financial instruments.

#### (k) Provisions

Provisions are recognised when the City has a present legal or constructive obligation as a result of

past events; it is more likely than not that an outflow of resources will be required to settle the obligation and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow, with respect to any one item included in the same class of obligations, may be small.

#### (l) Leases

At inception of a contract, the City assesses if the contract contains or is a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the City uses its incremental borrowing rate.

All contracts that are classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

Leases for right-of-use assets are secured over the asset being leased.

#### Right-of-use Assets – Valuation

Right-of-use assets are measured at cost. This means that all right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost (i.e. not included in the statement of financial position). The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which are reported at fair value.

#### Right-of-use Assets - Depreciation

Right-of-use assets are depreciated over the lease term or useful life of the underlying asset, whichever



## City of Wanneroo

### Notes to the Financial Statements

for the year ended 30 June 2020

#### Note 1. Summary of Significant Accounting Policies (continued)

is the shortest. Where a lease transfers ownership of the underlying asset, or the cost of the right-of-use asset reflects that the City anticipates to exercise a purchase option, the specific asset is amortised over the useful life of the underlying asset.

##### (m) Investments in Associates

An associate is an entity over which the City has significant influence. Significant influence is the power to participate in the financial operating policy decisions of that entity but is not control or joint control of those policies. Investments in associates are accounted for in the financial statements by applying the equity method of accounting, whereby the investment is initially recognised at cost and adjusted thereafter for the post-acquisition change in the City's share of net assets of the associates. In addition, the City's share of the profit or loss of the associate is included in the City's profit or loss.

The carrying amount of the investment includes, where applicable, goodwill relating to the associate. Any discount on acquisition, whereby the City's share of the net fair value of the associate exceeds the cost of investment, is recognised in profit or loss in the period in which the investment is acquired.

Profits and losses resulting from transactions between the City and the associate are eliminated to the extent of the City's interest in the associate.

When the City's share of losses in an associate equals or exceeds its interest in the associate, the City discontinues recognising its share of further losses. This occurs unless the City has incurred legal or constructive obligations or made payments on behalf of the associate. When the associate subsequently makes profits, the City will resume recognising its share of those profits once its share of the profits equals the share of the losses not recognised.

##### (n) Impairment

In accordance with Australian Accounting Standards the City's assets, other than inventories, are tested annually for impairment. Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with *AASB 136 Impairment of Assets* and appropriate adjustments made. Assets that are subject to depreciation are reviewed for impairment whenever events or

changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less costs to sell and value in use. Impairment losses are recognised in the Statement of Comprehensive Income.

For non-cash generating assets of the City such as roads, drains, public buildings and the like, value in use is represented by the asset's written down replacement cost.

##### (o) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the City prior to the end of the financial year that are unpaid and arise when the City becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days from the date of receipt of the invoice unless otherwise agreed.

##### (p) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid for the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the City has an unconditional right to defer settlement of the liability for at least 12 months after the Statement of Financial Position date. Borrowing costs are recognised as an expense when incurred, except where they are directly attributable to the acquisition, construction or production of a qualifying asset, where this is the case, they are capitalised as part of the cost of the particular asset.



## City of Wanneroo

### Notes to the Financial Statements for the year ended 30 June 2020

#### Note 1. Summary of Significant Accounting Policies (continued)

##### (q) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, sick leave, wages and salaries and are calculated as follows:

##### **Wages, Salaries, Sick Leave, Annual Leave and Long Service Leave (Short-term Benefits)**

The provisions for employee benefits - wages, salaries, sick leave, annual leave and long service leave expected to be settled within 12 months represents the amount the City has a present obligation to pay resulting from employees' services provided to Statement of Financial Position date. The provision has been calculated at nominal amounts based on remuneration rates the City expects to pay and includes related on-costs.

##### **Long Service Leave (Long-term Benefits)**

The liability for long service leave is recognised in the provision for employee benefits. It is measured as the present value of expected future payments to be made in respect of services provided by employees up to the Statement of Financial Position date, using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity, and currency, that match as closely as possible, the estimated future cash outflows.

Where the City does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

##### (r) Superannuation

The City makes statutory contributions to a number of Superannuation Funds on behalf of its employees. It additionally co-contributes up to a maximum of 5.5% for employees who choose to make personal contributions by salary sacrifice. All contributions are recognised as an expense as they become payable.

##### (s) Interests in Joint Arrangements

Joint arrangements represent the contractual sharing of control between parties in a business

venture where unanimous decisions about relevant activities are required.

Separate joint venture entities providing joint venturers with an interest to net assets are classified as a joint venture and accounted for using the equity method. Refer to Note 1(m) for a description of the equity method of accounting.

Joint operations represent arrangements whereby joint operators maintain direct interests in each asset and exposure to each liability of the arrangement. The City's interests in the assets, liabilities, revenue and expenses of joint operations are included in the respective line items of the financial statements.

##### (t) Rates, Grants, Donations and Other Contributions

Revenue recognition is determined based on what the customer expects to be entitled to (rights and obligations), while measurement encompasses estimation by the entity of the amount expected to be entitled for performing under the contract or in the case of Rates, when the relevant rateable year commences.

AASB 1058 Income of Not-for-Profit Entities is to be considered where AASB 15 does not apply to a transaction. The timing of income recognition will depend on whether a transaction gives rise to a performance obligation, liability or contribution by owners.

Where the amounts billed to customers are based on the achievement of various milestones established in the contract, the amounts recognised as revenue in a given period do not necessarily coincide with the amounts billed to or certified by the customer.

When a performance obligation is satisfied by transferring a promised good or service to the customer before the customer pays consideration or before payment is due, the City presents this as a contract asset, unless the rights to that amount of consideration are unconditional, in which case the City recognises a receivable.

When an amount of consideration is received from a customer / fund provider prior to the City transferring a good or service to the customer, the City presents the funds which exceed revenue recognised as a contract liability.



## City of Wanneroo

### Notes to the Financial Statements

for the year ended 30 June 2020

#### Note 1. Summary of Significant Accounting Policies (continued)

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Where contributions recognised as revenues during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the nature of and amounts pertaining to those undischarged conditions are disclosed at Note 2(d). That note also discloses the amount of contributions recognised as revenues in a previous reporting period, which were obtained in respect of the local government's operation for the current reporting period.

Recognition of revenue is dependent on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

Financial Statements 2020

## City of Wanneroo

Notes to the Financial Statements  
for the year ended 30 June 2020

## Note 1. Summary of Significant Accounting Policies (continued)

Revenue Category	Nature of goods and services	When obligations typically satisfied	Payment Equally terms	Returns /Refunds /Warranties	Determination of transaction price	Allocating transaction price	Measuring obligations for returns	Revenue recognition
Rates	General Rates	Over time	Payment dates adopted by Council during the year	None	Adopted by Council annually	When event occurs	Not applicable	When rates notice is issued
Grant contracts with customers	Community events & activities, minor facilities, research, design, planning evaluation and services	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Set by mutual agreement with the customer	Based on the progress of works to match performance obligations	Returns limited to repayment of transaction price of terms breached	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared
Grants, subsidies or contributions for the construction of non-financial assets	Construction or acquisition of recognisable non-financial assets to be controlled by the local government	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Set by mutual agreement with the customer	Based on the progress of works to match performance obligations	Returns limited to repayment of transaction price of terms breached	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared
Grants with no contract commitments	General appropriations and contributions with no reciprocal commitment	No obligations	Not applicable	Not applicable	Cash received	On receipt of funds	Not applicable	On receipt of Funds
Licences/ Registrations/ Approvals	Building, planning, development and animal management, having the same nature as a licence regardless of naming.	Single point in time	Full payment prior to issue	None	Set by State legislation or limited by legislation to the cost of provision	Based on timing of issue of the associated rights	No refunds	On payment and issue of the licence, registration or approval
Pool inspections	Compliance safety check	Single point in time	Equal proportion based on an equal annually fee	None	Set by State legislation	Apportioned equally across the inspection cycle	No refunds	After inspection complete based on a 4 year cycle
Other inspections	Regulatory Food, Health and Safety	Single point in time	Full payment prior to inspection	None	Set by State legislation or limited by legislation to the cost of provision	Applied fully on timing of inspection	Not applicable	On payment and issue of the licence, registration or approval



Financial Statements 2020

## City of Wanneroo

Notes to the Financial Statements  
for the year ended 30 June 2020

## Note 1. Summary of Significant Accounting Policies (continued)

Revenue Category	Nature of goods and services	When obligations typically satisfied	Payment terms	Returns /Refunds /Warranties	Determination of transaction price	Allocating transaction price	Measuring obligations for returns	Revenue recognition
Waste management collections	Kerbside collection service	Over time	Payment on an annual basis in advance	None	Adopted by Council annually	When taxable event occurs	Not applicable	When rates notice is issued
Waste management entry fees	Waste treatment, recycling and disposal service at disposal sites	Single point in time	Payment in advance at gate or on normal trading terms if credit provided	None	Adopted by Council annually	Based on timing of entry to facility	Not applicable	On entry to facility
Property hire and entry	Use of halls and facilities	Single point in time	In full in advance	Refund if event cancelled within 7 days	Adopted by Council annually	Based on timing of entry to facility	Returns limited to repayment of transaction price	On entry or at conclusion of hire
Memberships	Gym and pool membership	Over time	Payment in full in advance	Refund for unused portion on application	Adopted by Council annually	Apportioned equally across the access period	Returns limited to repayment of transaction price	Output method Over 12 months matched to access right
Fees and charges for other goods and services	Library fees, reinstatements and private works	Single point in time	Payment in full in advance	None	Adopted by Council annually	Applied fully based on timing of provision	Not applicable	Output method based on provision of service or completion of works
Reimbursements	Insurance claims	Single point in time	Payment in arrears for claimable event	None	Set by mutual agreement with the customer	When claim is agreed	Not applicable	When claim is agreed

## City of Wanneroo

### Notes to the Financial Statements for the year ended 30 June 2020

#### Note 1. Summary of Significant Accounting Policies (continued)

##### (u) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the City's operation cycle. In the case of liabilities where the City does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months. An exception exists for land held for resale, where it is held as non-current based on the City's intentions to release for sale.

##### (v) Rounding Off Figures

All figures shown in these annual financial statements, other than a rate in the dollar, are rounded to the nearest dollar.

##### (w) Comparative Figures

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

When the City applies an accounting policy retrospectively or corrects prior period errors, the City makes a retrospective restatement or reclassifies items in the financial statements that have a material effect on the statement of financial position. An additional (third) statement of financial position as at the beginning of the preceding period in addition to the minimum comparative financial statements is presented.

##### (x) Budget Comparative Figures

Unless otherwise stated, the budget comparative figures shown in this annual financial statements relate to the original budget estimate for the relevant item of disclosure.

##### (y) Investment Property

Investment property, principally comprising freehold buildings, is held for long-term rental yields.

Investment property is carried at fair value, representing open-market value determined annually by external users.

##### (z) Non-Current Assets (or Disposal Groups) "Held for Sale" and Discontinued Operations

Non-current assets (or disposal groups) are classified as held for sale and stated at the lower of either (i) their carrying amount, or (ii) fair value less costs to sell, if their carrying amount will be recovered principally through a sale transaction rather than through continuing use.

The exception to this is plant and motor vehicles, which are turned over on a regular basis. Plant and motor vehicles are retained in Non-Current Assets under the classification of Property, Plant and Equipment - unless the assets are to be traded in after 30 June and the replacement assets were already purchased and accounted for as at 30 June.

For any assets or disposal groups classified as Non-Current Assets "held for sale", an impairment loss is recognised at any time when the assets carrying value is greater than its fair value less costs to sell.

Non-current assets "held for sale" are not depreciated or amortised while they are classified as "held for sale".

Non-current assets classified as "held for sale" are presented separately from the other assets in the Statement of Financial Position.

A Discontinued Operation is a component of the City's operations that has been disposed of or is classified as "held for sale" and that represents a separate major line of business or geographical area of operations, is part of a single co-ordinated plan to dispose of such a line of business or area of operations, or is a subsidiary acquired exclusively with a view to resale.

The results of discontinued operations are presented separately on the face of the Statement of Comprehensive Income.

##### (aa) Intangible Assets

The City has not classified any assets as Intangible.



## City of Wanneroo

### Notes to the Financial Statements

for the year ended 30 June 2020

#### Note 1. Summary of Significant Accounting Policies (continued)

##### (ab) New Accounting Standards and Interpretations for Application in Future Periods

In the current year, the City adopted all of the new and revised Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that are relevant to its operations and effective for the current reporting period. On 1 July 2020 the following new accounting standards are to be adopted:

- AASB 1059 Service Concession Arrangements: Grantors
- AASB 2018-7 Amendments to Australian Accounting Standards - Materiality

*AASB 1059 Service Concession Arrangements: Grantors* is not expected to impact the financial statement.

*Specific impacts of AASB 2018-7 Amendments to Australian Accounting Standards – Materiality*, have not been identified.

Other amended Australian Accounting Standards and Interpretations, which were issued at the date of authorisation of the financial statements, but have future commencement dates are not likely to have a material impact on the financial statements.

The City does not expect to adopt the new standards before their operative date and before the standards become applicable to the City.

##### Standards not applicable to Local Government;

There are no other standards that are “not yet effective” and expected to have a material impact on the City in the current or future reporting periods and on foreseeable future transactions.

##### (ac) Disclaimer

Nothing contained within these statements may be taken to be an admission of any liability to any person under any circumstance.

Financial Statements 2020

## City of Wanneroo

Notes to the Financial Statements  
for the year ended 30 June 2020

## Note 2. Operating Revenues and Expenses

	Notes	2020 Actual	2020 Budget	2019 Actual
		\$	\$	\$
<b>(a) Net Result</b>				
The Result includes:				
<b>(i) Charging as an Expense:</b>				
<b>Auditors Remuneration</b>				
- Audit		82,653	90,000	75,000
<b>Movement in Expected Credit Loss</b>				
Sundry Debtors		(95,275)	-	(38,525)
<b>Depreciation &amp; Amortisation</b>				
<i>Property, Plant &amp; Equipment</i>				
- Buildings	7(b)	5,723,167	5,222,372	5,479,130
- Furniture & Fittings		1,681,478	1,430,197	1,557,069
- Plant & Equipment		3,429,931	2,899,351	2,765,843
- Leasehold Assets		113,223	-	-
<i>Infrastructure</i>				
- Roads	8(b)	15,213,803	14,770,636	14,762,045
- Drainage		3,478,374	3,474,874	3,458,003
- Other Infrastructure		3,665,389	3,690,508	3,626,455
- Pathways		2,585,251	2,599,243	2,573,218
- Car Parks		400,036	338,761	342,445
- Reserves		6,904,679	6,521,371	6,602,509
		<b>43,195,331</b>	<b>40,947,313</b>	<b>41,166,717</b>
<b>Interest Expenses (Finance Costs)</b>				
Loan Interest	26(a)	4,328,831	4,559,186	4,400,675
Leases Interest		108,664	-	-
		<b>4,437,495</b>	<b>4,559,186</b>	<b>4,400,675</b>
<b>Interest Expenses (Finance Costs) - by Fund</b>				
Municipal Fund		4,224,513	4,111,186	4,112,351
Developer Contribution Schemes		212,982	448,000	288,324
		<b>4,437,495</b>	<b>4,559,186</b>	<b>4,400,675</b>
<b>(ii) Crediting as Revenue:</b>				
<b>Interest Earnings</b>				
Investments - Reserve Funds		4,290,074	2,892,128	4,992,104
Investments - Municipal Funds		2,591,723	4,156,600	2,736,079
Other Interest Income	28	2,139,893	1,666,506	2,288,440
		<b>9,021,690</b>	<b>8,715,234</b>	<b>10,016,623</b>



## City of Wanneroo

### Notes to the Financial Statements

for the year ended 30 June 2020

#### Note 2. Operating Revenues and Expenses (continued)

##### (b). Statement of Objectives, Reporting Programs and Nature or Type

In order to discharge its responsibilities to the Community, the City has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the City's Vision, and for each of the City's broad activities/programs.

With reference to the City's Strategic Community Plan 2017/18 - 2026/27:

##### **Vision**

Inspired by our past, working to create a vibrant, progressive City, providing opportunity and investment to enable our growing communities to prosper.

##### **Community Aspirations**

The Community aspirations, developed under the four pillars of the community priorities are:

- 1) Society  
Healthy, safe, vibrant and connected communities.
- 2) Economy  
Progressive and connected communities that enable economic growth and employment.
- 3) Environment  
A healthy and sustainable natural and built environment.
- 4) Civic Leadership  
Working with others to ensure the best use of our resources.

##### **REPORTING PROGRAM DESCRIPTIONS**

The City's operations that are disclosed encompass the following service orientated activities/programs:

##### **GOVERNANCE**

Objective: To provide a decision making process for the efficient allocation of scarce resources.

Activities: Includes the activities of members of Council and the administrative support available to the City for the provision of governance to the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific City services.

##### **GENERAL PURPOSE FUNDING**

Objective: To collect revenue to allow for the provision of services.

Activities: Collection of rates, general purpose government grants, and interest revenue.

##### **LAW, ORDER AND PUBLIC SAFETY**

Objective: To provide services to help ensure a safer and environmentally conscious Community.

Activities: Supervision and enforcement of various local laws relating to fire prevention, animal control and protection of the environment and other aspects of public safety including emergency services.

## City of Wanneroo

### Notes to the Financial Statements for the year ended 30 June 2020

#### Note 2. Operating Revenues and Expenses (continued)

##### (b). Statement of Objectives, Reporting Programs and Nature or Type (continued)

##### HEALTH

Objective: To provide services to achieve community and environmental health.

Activities: Maternal and infant health facilities, immunisation, meat inspection services, inspection of food outlets, noise control and pest control services.

##### EDUCATION AND WELFARE

Objective: To provide services to children, youth, the elderly and disadvantaged persons.

Activities: Pre-school and other education services, child minding facilities, playgroups and senior citizens centres.

##### COMMUNITY AMENITIES

Objective: To provide services required by the Community.

Activities: Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes and public conveniences.

##### RECREATION AND CULTURE

Objective: To establish and effectively manage infrastructure and resources which will help the social wellbeing of the community.

Activities: Maintenance of public halls, civic centre, aquatic centre, beaches, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.

##### TRANSPORT

Objective: To provide safe, effective and efficient transport services to the community.

Activities: Construction and maintenance of roads, streets, footpaths, depots, cycleways, parking facilities and traffic control. Water transport facilities, cleaning of streets, maintenance of street trees and street lighting.

##### ECONOMIC SERVICES

Objective: To help promote the City and its economic wellbeing.

Activities: Tourism and provision of rural services including weed control, vermin control and standpipes and building control services.

##### OTHER PROPERTY AND SERVICES

Objective: To monitor and control the City's operations.

Activities: Plant repair and various operational services.



## City of Wanneroo

### Notes to the Financial Statements

for the year ended 30 June 2020

#### Note 2. Operating Revenues and Expenses (continued)

##### (c) Nature or Type Classifications

City of Wanneroo is required by the Australian Accounting Standards to disclose revenue and expenditure according to its nature or type classification. The following nature or type descriptions are also required by the Local Government (Financial Management ) Regulations 1996.

##### REVENUE

###### Rates

All Rates levied under the Local Government Act 1995. This includes general, differential, specific area Rates, minimum Rates, interim Rates, back Rates and ex-gratia Rates, less discounts offered. This excludes administration fees, interest on instalments, interest on arrears, service charges and waste service and sewerage fees.

###### Operating Grants, Subsidies and Contributions

This refers to all amounts received as grants, subsidies and contributions that are not classified as non-operating grants.

###### Non-Operating Grants, Subsidies and Contributions

These are amounts received specifically for the acquisition, construction of new or the upgrade of non-current assets. They are included irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

###### Profit on Asset Disposal

Profit on the disposal of non-current assets.

###### Fees and Charges

Revenue (other than service charges) from the use of facilities and charges for services, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees.

###### Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations identifies the charges which can be raised. These charges are television and radio rebroadcasting, underground electricity, property surveillance and security and water services. This excludes rubbish removal and charges for the provision of waste services. The City has not levied service charges for the years ended 30 June 2019 and 30 June 2020.

###### Interest Earnings

Interest and other items of a similar nature income received from banks and financial institutions, interest on Rate instalments, interest on Rate arrears and interest on debtors (if any).

###### Other Revenue

Other revenue, which cannot be classified under the above headings. This includes dividends, discounts and rebates (if any).

## City of Wanneroo

### Notes to the Financial Statements for the year ended 30 June 2020

#### Note 2. Operating Revenues and Expenses (continued)

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##### (c) Nature or Type Classifications (continued)

##### EXPENDITURE

##### Employee Costs

All costs associated with the employment of persons such as salaries, wages, allowances, benefits, superannuation, employment expenses, relocation expenses, workers' compensation insurance, training costs, conferences, safety expenses, medical examinations, various leave costs, and fringe benefits tax.

##### Material and Contracts

All expenditure on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, memberships, periodicals, publications, hire expenses, rental, leases, postage and freight.

##### Utilities (Gas, Electricity, Water, etc.)

Expenditures made to respective agencies for the provision of power, gas, water or telephones. This excludes expenditure incurred for the re-instatement of services after road works on behalf of these agencies.

##### Depreciation and Amortisation on Non-Current Assets

Depreciation and amortisation expense raised on all classes of assets except land, artwork and artifacts.

##### Loss on Asset Disposal

Loss on the disposal of non-current assets. Losses are disclosed under the expenditure classifications.

##### Interest Expenses

Interest and other costs of finance paid, including costs of finance for loans.

##### Insurance

All insurance other than workers' compensation. Workers' compensation insurance is included as a cost of employment.

##### Other Expenditure

Statutory fees, taxes and provision for bad debts. Donations and subsidies made to community groups and expenditure not otherwise classified.



Financial Statements 2020

## City of Wanneroo

Notes to the Financial Statements  
for the year ended 30 June 2020

## Note 2. Operating Revenues and Expenses (continued)

	Opening Balance 1-Jul-18	Received <sup>2</sup> 2019	Expended <sup>3</sup> 2019	Refunded <sup>4</sup> 2019	Closing Balance 30-Jun-19	Received <sup>2</sup> 2020	Expended <sup>3</sup> 2020	Refunded <sup>4</sup> 2020	Closing Balance 30-Jun-20
	\$	\$	\$	\$	\$	\$	\$	\$	\$
(d). Grants, Subsidies & Contributions									
<b>Grant/Subsidy/Contribution</b>									
<b><u>Economic Development</u></b>									
Economic Development Initiatives for Two Rocks	92,000	-	-	-	92,000	-	-	-	92,000
Economic Development Initiatives for Marmion Avenue Jindalee	76,800	-	-	-	76,800	-	-	-	76,800
Economic Development Contributions for Somerly	42,200	-	-	-	42,200	-	-	-	42,200
<b><u>Emergency Services &amp; Environmental Protection</u></b>									
Emergency Services Levy Grant	84,266	327,285	(318,765)	-	92,786	383,278	(476,064)	-	-
State Emergency Service	-	27,268	(27,268)	-	-	32,805	(32,805)	-	-
Mitigation Activity Fund 2019/2020	-	-	-	-	-	205,501	(205,501)	-	-
Better Bins Kerbside Collection Program	-	-	-	-	-	1,230,728	(313,795)	-	916,933
Verge Tree Installation at Cavolfiore Grove	-	-	-	-	-	6,232	(6,232)	-	-
Girrawheen Greening Project	1,000	-	-	-	1,000	-	(1,000)	-	-
Communities Environment Program	-	-	-	-	-	18,028	-	-	18,028
<b><u>Health &amp; Fitness</u></b>									
Bellhaven Sports Amenities Building	-	560,000	(93,542)	-	466,458	-	(466,458)	-	-
Every Club Year 2 Payment	-	-	-	-	-	5,000	-	-	5,000
Abbeville Park Fitness Equipment	6,287	-	(6,287)	-	-	-	-	-	-
Eco Floodlighting John Moloney Park	3,804	-	-	-	3,804	-	-	-	3,804
Gumblossom Park Conversion of cricket nets to softball batting cages	9,545	-	(9,545)	-	-	-	-	-	-
Ridgewood Park Floodlighting	-	-	-	-	-	190,000	-	-	190,000

(continued on next page)

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Financial Statements 2020

## City of Wanneroo

Notes to the Financial Statements  
for the year ended 30 June 2020

## Note 2. Operating Revenues and Expenses (continued)

	Opening Balance <sup>1</sup> 1-Jul-18	Received <sup>2</sup> 2019	Expended <sup>3</sup> 2019	Refunded <sup>4</sup> 2019	Closing Balance <sup>1</sup> 30-Jun-19	Received <sup>2</sup> 2020	Expended <sup>3</sup> 2020	Refunded <sup>4</sup> 2020	Closing Balance 30-Jun-20
	\$	\$	\$	\$	\$	\$	\$	\$	\$
(d). Grants, Subsidies & Contributions (continued)									
Grant/Subsidy/Contribution (continued)									
<b>Youth Services</b>									
North Zone Youth Services	-	146,730	(146,730)	-	-	-	-	-	-
Clarkson Youth Centre Updates	9,154	-	(9,154)	-	-	-	-	-	-
<b>Buildings</b>									
Changerooms & Floodlighting at Banksia Grove Sports Ground	666,250	222,105	(888,355)	-	-	-	-	-	-
Sport Amenities Building & Carpark Riverlinks Park	140,497	-	(140,497)	-	-	-	-	-	-
Quinns Beach Patrol Tower	64,977	-	(64,977)	-	-	-	-	-	-
Warradale Park Universal Access Toilet	20,000	-	(20,000)	-	-	-	-	-	-
Alexander Heights Day Club Construction	550,000	-	(550,000)	-	-	-	-	-	-
Girrawheen Seniors Community Hall	204,693	-	(202,318)	-	2,375	-	(255)	(2,120)	-
<b>Recreation &amp; Culture</b>									
Community Garden Roseworth	50,000	-	-	-	50,000	-	(17,359)	-	32,641
Girrawheen Multicultural Community Office & Senior Hall	78,481	-	(38,116)	-	39,345	-	(26,926)	-	12,419
Clarkson Memory Café & Clarkson Library Virtual Reality	-	-	-	-	-	10,600	-	-	10,600
Lotterywest Global Beats & Eats	-	-	-	-	-	20,000	(4,095)	-	15,905
Story Telling at Alkimos	1,717	-	(1,717)	-	-	-	-	-	-
Splendid Skale Park Construction	-	-	-	-	-	450,000	(378,649)	-	71,351
Edgar Griffiths Dog Park	190,908	-	(193)	-	190,713	-	(190,713)	-	-
Shorehaven Waterfront Park Play Equipment Contribution	-	-	-	-	-	17,818	-	-	17,818
Get Online (Good Things Foundation)	-	-	-	-	-	1,500	(1,284)	-	216
Health My Way (Digital Health)	-	-	-	-	-	5,000	-	-	5,000
Be Connected Next Stage	-	15,029	(29)	-	15,000	-	(15,000)	-	-
Abbeville Park Upgrade	-	400,000	(312,817)	-	87,183	-	(2,419)	-	84,764
Halesworth Park Butler North District Open Space Master Plan	-	1,490,000	(250,924)	-	1,229,076	-	(232,988)	-	996,088
Scenic Park Construction of Petanque Pitch	11,360	-	(11,360)	-	-	-	-	-	-
My Life My Words Project	5,209	-	-	-	5,209	-	(5,209)	-	-

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## City of Wanneroo

Notes to the Financial Statements  
for the year ended 30 June 2020

## Note 2. Operating Revenues and Expenses (continued)

	Opening Balance 1-Jul-18	Received 2019	Expended 2019	Refunded <sup>1</sup> 2019	Closing Balance 30-Jun-19	Received 2020	Expended 2020	Refunded <sup>1</sup> 2020	Closing Balance 30-Jun-20
	\$	\$	\$	\$	\$	\$	\$	\$	\$
(d). Grants, Subsidies & Contributions (continued)									
<b>Grant/Subsidy/Contribution (continued)</b>									
<b>Roads</b>									
Prindiville Road Intersection Upgrade Contribution - Clifford Rocks									
Scott Langdon & John Buback as Managers & Receivers of									
Watson Property	112,645	-	(28,800)	-	83,845	-	-	-	83,845
Prindiville Road Intersection Upgrade Contribution -									
Endeavour Properties Pty Ltd	87,229	-	(22,302)	-	64,927	-	-	-	64,927
Prindiville Road Intersection Upgrade Contribution - Watson Property	77,325	-	(19,770)	-	57,555	-	-	-	57,555
Prindiville Road Intersection Upgrade Contribution - ABN Group	215,267	-	(55,038)	-	160,229	-	-	-	160,229
Mirrabeeka Avenue Road Improvement Grant Funding	48,720	953,087	(1,001,787)	-	-	-	-	-	-
Bravado Nominees Pty Ltd Lot 75 Cooper Street Madeley	10,000	-	-	-	10,000	-	-	-	10,000
Lancaster Industrial Park	76,747	-	-	-	76,747	-	-	-	76,747
Watson Property Group Woodvale Ltd Contribution to Madeley									
Rise	42,216	-	-	-	42,216	-	-	-	42,216
Roundabout Construction at Rosso Meander Woodvale	-	32,850	-	-	32,850	-	-	-	32,850
Woodvale Local Structure Plan Contribution - Western									
Australian Planning Commission	-	579,082	(148,056)	-	431,026	-	-	-	431,026
Geary Ray - Drainage Upgrade- High Road	11,135	-	-	-	11,135	-	-	-	11,135
Stockland Western Australia - Roundabout - Driver Road &									
Waterford Parade Stage 7 Ashdale Gardens	18,000	-	-	-	18,000	-	-	-	18,000
Australand Investments Construction of Roundabout Intersection									
of Librizzi Parade & Basico Avenue (Olive Ridge Stage 1 & 2)	20,265	-	-	-	20,265	-	-	-	20,265
Peet Ashton Heights Contribution for future resurfacing of									
roundabouts in Ashton Heights	25,000	-	-	-	25,000	-	-	-	25,000
Compensation for road widening at Lot 600 Wattle Avenue Neerabup	1,028,120	-	(242,628)	-	785,494	-	-	-	785,494

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## City of Wanneroo

Notes to the Financial Statements  
for the year ended 30 June 2020

## Note 2. Operating Revenues and Expenses (continued)

	Opening Balance <sup>1</sup> 1-Jul-18	Received <sup>2</sup> 2019	Expended <sup>3</sup> 2019	Refunded <sup>4</sup> 2019	Closing Balance <sup>1</sup> 30-Jun-19	Received <sup>2</sup> 2020	Expended <sup>3</sup> 2020	Refunded <sup>4</sup> 2020	Closing Balance 30-Jun-20
	\$	\$	\$	\$	\$	\$	\$	\$	\$
(d). Grants, Subsidies & Contributions (continued)									
Grant/Subsidy/Contribution (continued)									
Contribution for Roundabout at Shiraz & Cabernet Loop Pearsall	55,571	-	-	(55,571)	-	-	-	-	-
Contribution for Subdivision of Lot 507 Pederick Road, Neerabup (Road Deed No 2)	2,022,077	-	-	-	2,022,077	-	-	-	2,022,077
Contribution for Subdivision of Lot 507 Pederick Road, Neerabup (Road Deed No 1)	1,503,803	-	-	-	1,503,803	-	-	-	1,503,803
Design Consultancy & Construction Marmion Avenue Duplication - Butler Boulevard to Yanchep Beach Road	22,459,950	-	(7,807,045)	-	14,652,905	-	(14,652,905)	-	-
Blackmore Avenue Traffic Calming	81,045	-	(53,797)	-	27,248	80,000	(107,248)	-	-
Wanneroo Road/Prindiville Drive Intersection - Western Australian Planning Commission	42,223	-	(10,796)	-	31,427	-	-	-	31,427
Install Skid resistant treatment Gnaragala Road & Alexander Drive	-	30,000	(17,401)	-	12,599	48,000	(25,099)	(11,900)	23,600
Signalised intersection Banksia Grove (Ghost Gum & Joondalup Drive)	-	40,000	(4,183)	-	35,817	-	(35,817)	-	-
Dual Carriageway Blackberry Drive to Joondalup Drive	1,015,270	253,335	(599,585)	-	669,020	1,453,333	(2,122,353)	-	-
Connolly Drive to Benenden Avenue Road Improvement	-	713,600	(110,125)	-	603,475	1,233,066	(1,836,541)	-	-
Road resurfacing 2018-2019 Wonambi Way Wanneroo	257,500	-	(257,500)	-	-	-	-	-	-
Road resurfacing 2018-2019 Mudalla Way Wanneroo	82,500	-	(82,500)	-	-	-	-	-	-
Road resurfacing 2018-2019 Waldup Way Wanneroo	55,000	-	(55,000)	-	-	-	-	-	-
Road resurfacing 2018-2019 Woonan Street Wanneroo	40,000	-	(40,000)	-	-	-	-	-	-
Road resurfacing 2018-2019 Neaves Road & Timely Manginiup	42,500	-	(42,500)	-	-	-	-	-	-
Road resurfacing 2018-2019 Gnaragala Road/Hartman Roundabout	48,959	-	(48,959)	-	-	-	-	-	-
Road resurfacing 2018-2019 Hartman Drive Outer Lane	17,665	-	(17,665)	-	-	-	-	-	-
Road resurfacing 2018-2019 Hartman Drive North Bound Shoulder	43,500	-	(43,500)	-	-	-	-	-	-

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## City of Wanneroo

Notes to the Financial Statements  
for the year ended 30 June 2020

## Note 2. Operating Revenues and Expenses (continued)

	Opening Balance 1-Jul-18	Received <sup>1</sup> 2019	Expended <sup>2</sup> 2019	Refunded <sup>3</sup> 2019	Closing Balance <sup>1</sup> 30-Jun-19	Received <sup>1</sup> 2020	Expended <sup>2</sup> 2020	Refunded <sup>3</sup> 2020	Closing Balance 30-Jun-20
	\$	\$	\$	\$	\$	\$	\$	\$	\$
(d). Grants, Subsidies & Contributions (continued)									
<b>Grant/Subsidy/Contribution (continued)</b>									
Road resurfacing Paramount Drive/Achievement Way Roundabout	30,000	-	(30,000)	-	-	-	-	-	-
Road resurfacing Motivation Drive/Challenge Way/Excellence Blv	30,000	-	(30,000)	-	-	-	-	-	-
Road resurfacing Arrigo Street Wangara	72,500	-	(72,500)	-	-	-	-	-	-
Road resurfacing Dobbins Street Wangara	60,000	-	(60,000)	-	-	-	-	-	-
Road resurfacing Mega Street Wanneroo	70,000	-	(70,000)	-	-	-	-	-	-
Stockland WA - East Landsdale	85,101	-	-	-	85,101	-	-	-	85,101
Wanneroo Road Service Road / Flynn Drive to Hall Road	36,066	-	(36,066)	-	-	-	-	-	-
Main Roads Western Australia - Agreement Ocean Reef Road	-	-	-	-	-	60,190	-	-	60,190
Church Street New Pathways	-	-	-	-	-	8,000	(7,754)	(246)	-
Belvedere Hills Stage 5 Hocking	-	-	-	-	-	8,838	-	-	8,838
Lot 33 Lancaster Road Wangara	-	-	-	-	-	32,035	(16,490)	-	15,545
Design traffic signal mast arms at Ocean Reef Road	-	-	-	-	-	64,000	(55,835)	-	8,165
Garden Park Drive Wanneroo Roads to Recovery	-	-	-	-	-	122,500	(121,457)	-	1,043
Bennett Road Quinns Roads to Recovery	-	-	-	-	-	2,500	-	-	2,500
Hartman Drive, Hepburn Ave to Gnarag Road	-	-	-	-	-	2,400,000	(1,450,000)	-	950,000
Lot 69 Kingsway Road future works	-	-	-	-	-	17,469	-	-	17,469
<b>Safer WA</b>	-	-	-	-	-	-	-	-	-
CCTV Hub Kingsway Sporting Complex	-	30,306	(30,306)	-	-	-	-	-	-
<b>Total Unspent Grants, Subsidies &amp; Contributions</b>	<b>32,233,026</b>	<b>\$ 810,657</b>	<b>(14,131,401)</b>	<b>(56,571)</b>	<b>22,856,710</b>	<b>8,106,419</b>	<b>(22,808,251)</b>	<b>(14,296)</b>	<b>6,140,612</b>

## Notes:

- (1) - Grants/contributions received in a previous reporting period that were not expended at the close of the previous period.  
 (2) - New grants/contributions received during the reporting period and which had not been fully expended in the manner specified by the contributor.  
 (3) - Grants/contributions which had been received in a previous reporting period or received in the current reporting period and which were expended in the current reporting period in the manner specified by the contributor.  
 (4) - Unspent funds returned to grantor.

Grants/contributions received throughout the financial year and were fully expended are not disclosed in the above note.

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Financial Statements 2020

## City of Wanneroo

Notes to the Financial Statements  
for the year ended 30 June 2020

## Note 3. Cash and Cash Equivalents

	Notes	2020 Actual \$	2019 Actual \$
<b>Unrestricted</b>			
Cash - Municipal		37,307,928	21,417,403
Cash on Hand		12,976	12,846
		<u>37,320,904</u>	<u>21,430,249</u>
<b>Restricted</b>			
Reserves - Cash Backed		233,133,731	229,713,207
Town Planning Schemes		88,632,352	96,909,331
Unspent Grants		9,140,612	23,856,709
Unspent Loans		6,799,926	7,805,842
		<u>337,706,621</u>	<u>358,285,089</u>
<b>Total Cash and Cash Equivalents</b>	17(a)	<u>375,027,525</u>	<u>379,715,338</u>
<b>The following restrictions have been imposed by regulations or other externally imposed requirements:</b>			
Alkimos/Eglinton Coastal Corridor Community	15	14,906,801	13,770,740
Asset Renewal Reserve	15	10,390,035	11,304,366
Asset Replacement Reserve	15	6,792,888	5,814,062
Carried Forward Capital Projects Reserve	15	3,953,277	3,741,959
Coastal Infrastructure Management Reserve	15	15,960,896	13,872,726
Domestic Refuse Reserve	15	10,115,190	11,786,825
Golf Course Reserve	15	948,084	655,283
Strategic Land Reserve	15	4,493,301	3,314,767
Leave Liability Reserve	15	14,767,108	1,857,505
Loan Repayment Reserve	15	54,411,047	23,439,125
Neerabup Development Reserve	15	4,711,173	5,056,832
Plant Replacement Reserve	15	15,178,128	12,662,183
Regional Open Space Reserve	15	14,252,148	11,513,696
Section 152 Reserve	15	779,660	1,361,636
Strategic Projects/Initiatives Reserve	15	54,067,731	102,306,917
TPS 20 - District Distributor Road	15	7,292,332	7,144,381
Yanchep Bus Reserve	15	113,932	110,204
<b>Total Reserves</b>		<u>233,133,731</u>	<u>229,713,207</u>
Unspent Grants and Contributions	2(d)	9,140,612	23,856,709
Unspent Loans	26(b)	6,799,926	7,805,842
<b>Total Unspent Grants and Loans</b>		<u>15,940,538</u>	<u>31,662,551</u>
Town Planning Schemes		88,632,352	96,909,331
<b>Total Town Planning Schemes</b>		<u>88,632,352</u>	<u>96,909,331</u>
<b>Total Restricted Cash</b>		<u>337,706,621</u>	<u>358,285,089</u>



Financial Statements 2020

## City of Wanneroo

Notes to the Financial Statements  
for the year ended 30 June 2020

## Note 4. Investments

	2020 Actual	2019 Actual
	\$	\$
<b>Non-Current</b>		
<b>Equity Accounted Investments</b>		
Tamala Park Regional Council	7,816,650	7,618,683
Mindarie Regional Council	11,370,150	11,963,228
Local Government House Trust	89,026	87,586
<b>Total Non-Current Investments</b>	<b>19,275,826</b>	<b>19,669,497</b>

## Note 5. Trade and Other Receivables

	2020 Actual	2019 Actual
	\$	\$
<b>Current</b>		
Rates Outstanding (inclusive of Waste and Swimming Pool Inspection Fees)	11,946,576	13,816,982
Sundry Debtors	1,158,942	1,218,037
Accrued Income	2,962,900	5,208,556
Goods & Services Tax Receivable	1,673,284	1,806,477
Prepayments	1,511,668	2,280,255
Less: Expected Credit Loss	(642,930)	(738,205)
<b>Total Current Trade &amp; Other Receivables</b>	<b>18,610,440</b>	<b>23,592,102</b>
<b>Non-Current</b>		
Rates Outstanding - Pensioners	3,712,310	3,407,870
<b>Total Non-Current Trade &amp; Other Receivables</b>	<b>3,712,310</b>	<b>3,407,870</b>

## City of Wanneroo

Notes to the Financial Statements  
for the year ended 30 June 2020

## Note 6. Inventories

	2020 Actual	2019 Actual
	\$	\$
<b>Current</b>		
Consumables & Materials	347,448	314,347
<b>Total Current Inventories</b>	<u>347,448</u>	<u>314,347</u>
<b>Non-Current</b>		
Land Held for Sale- Development Costs	21,866,609	22,117,151
<b>Total Non-Current Inventories</b>	<u>21,866,609</u>	<u>22,117,151</u>

Land held for sale includes commercial land on Flynn Drive in Neerabup, commercial land on Opportunity Street in Wangara and one sixth ownership of residential land on Lot 118 Mindarie which is being developed by Tamala Park Regional Council.



## City of Wanneroo

Notes to the Financial Statements  
for the year ended 30 June 2020

## Note 7a. Property, Plant and Equipment

	Note	2020 Actual \$	2019 Actual \$
Land - Fair Value		130,767,422	133,603,333
Land - Cost (Additions after Valuation)		3,468,762	-
		<u>134,236,184</u>	<u>133,603,333</u>
Buildings - Fair Value		171,147,700	171,147,700
Buildings - Cost (Additions after Valuation)		19,900,265	9,473,588
Buildings - Less Accumulated Depreciation		(11,202,297)	(5,479,130)
		<u>179,845,668</u>	<u>175,142,158</u>
Furniture & Fittings - Fair Value		6,622,097	6,775,597
Furniture & Fittings - Cost (Additions after Valuation)		4,651,146	2,623,669
Furniture & Fittings - Less Accumulated Depreciation		(3,238,547)	(1,557,069)
		<u>8,034,696</u>	<u>7,842,197</u>
Plant & Equipment - Fair Value		17,407,439	18,032,749
Plant & Equipment - Cost (Additions after Valuation)		3,343,356	-
Plant & Equipment - Less Accumulated Depreciation		(3,429,931)	-
		<u>17,320,864</u>	<u>18,032,749</u>
Leasehold Assets - Cost*		345,725	-
Leasehold Assets - Less Accumulated Depreciation		(113,223)	-
		<u>232,502</u>	<u>-</u>
Works in Progress - Cost		8,839,337	6,788,148
		<u>8,839,337</u>	<u>6,788,148</u>
<b>Total Property, Plant &amp; Equipment</b>	7(b)	<u><u>348,509,251</u></u>	<u><u>341,408,585</u></u>

The fair value of Land and Building is determined at least every three years in accordance with legislative requirements. At the end of each period the valuation is reviewed and where appropriate the fair values are updated to reflect current market conditions. This process is considered to be in accordance with the Local Government (Financial Management) Regulation 17A, which requires land, buildings, infrastructure, investment properties and vested improvements to be shown at fair value. As a result of amendments to the Local Government (Financial Management) regulation 17A effective from 1 July 2019, vested land, including land under roads, are treated as right of use assets and measured at zero cost.

Following the change to the Local Government (Financial Management) Regulation 17A, plant and equipment type assets (being plant and equipment and furniture and fittings) are to be measured under the cost model, rather than at fair value. This change is effective from 1 July 2019 and represents a change in Accounting Policy. At the date of change, Plant and Equipment and Furniture and Fittings which were revalued previously are carried at cost as it was the approximate deemed cost.

\*On adoption of AASB 16, the City recognised right of use asset in relation to leases which had previously been classified as operating leases.

## Financial Statements 2020

## City of Wanneroo

Notes to the Financial Statements  
for the year ended 30 June 2020

## Note 7b. Property, Plant and Equipment (continued)

## Movements in Carrying Amounts

		Land	Buildings	Furniture & Fittings	Plant & Equipment	Leasehold Assets	Works in Progress	Total
	Notes	\$	\$	\$	\$	\$	\$	\$
Balance as at 1 July 2018		137,603,333	171,147,700	8,237,638	15,712,373	-	4,906,063	337,607,107
Additions	23	-	6,126,208	2,562,572	2,662,766	-	5,293,773	16,645,319
Disposals	24	(72,500)	-	(46,569)	(1,079,720)	-	-	(1,198,789)
Revaluation - Increments	16	-	-	-	3,640,213	-	-	3,640,213
Revaluation - (Decrements)	16	(3,927,500)	-	-	-	-	-	(3,927,500)
Depreciation	2(a)	-	(5,479,130)	(1,557,069)	(2,765,843)	-	-	(9,802,042)
Transfers from Works in Progress		-	3,347,380	61,098	3,210	-	(3,411,688)	-
Asset under \$5,000 Expensed*		-	-	(1,415,473)	(140,250)	-	-	(1,555,723)
<b>Property, Plant &amp; Equipment at 30 June 2019</b>		<b>133,603,333</b>	<b>175,142,158</b>	<b>7,842,197</b>	<b>18,032,749</b>	<b>-</b>	<b>6,788,148</b>	<b>341,408,585</b>
Financial Management Regulation Amendments**		(2,835,911)	-	-	-	-	-	(2,835,911)
Balance as at 1 July 2019		130,767,422	175,142,158	7,842,197	18,032,749	-	6,788,148	338,572,674
Additions	23	6,368,913	7,082,233	1,948,887	3,343,356	345,725	5,634,072	24,723,186
Disposals	24	(109,880)	-	(153,500)	(625,310)	-	-	(888,690)
Revaluation - (Decrements)	16	(2,950,120)	-	-	-	-	-	(2,950,120)
Depreciation	2(a)	-	(5,723,167)	(1,681,478)	(3,429,931)	(113,223)	-	(10,947,799)
Transfers from Works in Progress		159,849	3,344,444	78,590	-	-	(3,582,883)	-
<b>Property, Plant &amp; Equipment at 30 June 2020</b>		<b>134,236,184</b>	<b>179,845,668</b>	<b>8,034,696</b>	<b>17,320,864</b>	<b>232,502</b>	<b>8,839,337</b>	<b>348,509,251</b>

\*In 2019, the City reviewed its Property, Plant and Equipment and items with acquisition value lower than \$5,000 have been expensed in line with the City's Accounting Policy.

\*\*As a result of amendments to the Local Government (Financial Management) regulation 17A effective from 1 July 2019, vested land, including land under roads, are treated as right of use assets measured at zero cost. The City has accounted for the removal of the vested land values associated with vested land previously recognised by removing the land value and associated revaluation reserve as at 1 July 2019. The comparatives have not been restated.



Financial Statements 2020

## City of Wanneroo

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 8a. Infrastructure Assets

	Note	2020 Actual \$	2019 Actual \$
Roads - Fair Value		1,236,959,732	1,121,814,763
Roads - Cost (Additions after Valuation)		-	48,096,742
Roads - Less Accumulated Depreciation		-	(29,008,228)
		1,236,959,732	1,140,903,277
Drainage - Fair Value		403,380,504	372,823,358
Drainage - Cost (Additions after Valuation)		-	6,212,208
Drainage - Less Accumulated Depreciation		-	(6,854,064)
		403,380,504	372,181,502
Other Infrastructure - Fair Value		58,253,574	59,965,094
Other Infrastructure - Cost (Additions after Valuation)		-	4,687,132
Other Infrastructure - Less Accumulated Depreciation		-	(7,181,054)
		58,253,574	57,471,172
Pathways - Fair Value		89,138,140	135,514,683
Pathways - Cost (Additions after Valuation)		-	4,368,474
Pathways - Less Accumulated Depreciation		-	(5,103,550)
		89,138,140	134,779,607
Car Parks - Fair Value		31,687,791	42,021,070
Car Parks - Cost (Additions after Valuation)		-	1,608,715
Car Parks - Less Accumulated Depreciation		-	(668,132)
		31,687,791	42,961,653
Reserves - Fair Value		133,335,767	194,698,376
Reserves - Cost (Additions after Valuation)		-	19,662,264
Reserves - Less Accumulated Depreciation		-	(12,827,102)
		133,335,767	201,533,538
Works in Progress - Cost		53,918,942	29,462,070
		53,918,942	29,462,070
<b>Total Infrastructure</b>	<b>(b)</b>	<b>2,006,674,450</b>	<b>1,979,292,819</b>

The fair value of Infrastructure is determined at least every three years in accordance with legislative requirements. At the end of each period the valuation is reviewed and where appropriate the fair values are updated to reflect current market conditions. This process is considered to be in accordance with the Local Government (Financial Management) Regulation 17A, which requires land, buildings, infrastructure, investment properties and vested improvements to be shown at fair value.

## City of Wanneroo

## Financial Statements 2020

Notes to the Financial Statements  
for the year ended 30 June 2020

## Note 8b. Infrastructure Assets (continued)

## Movements in Carrying Amounts

		Roads	Drainage	Other Infrastructure	Pathways	Car Parks	Reserves	Works in Progress	Total
		Fair Value	Fair Value	Fair Value	Fair Value	Fair Value	Fair Value	Cost	
		\$	\$	\$	\$	\$	\$	\$	\$
Balance as at 1 July 2018		1,135,420,136	372,581,463	59,280,731	134,999,999	42,633,114	199,485,343	9,943,148	1,954,343,934
Additions	23	19,375,886	3,057,642	1,700,793	2,225,939	283,927	8,678,659	22,990,714	56,313,560
Depreciation (Expense)	24(a)	(14,762,045)	(3,458,003)	(3,626,455)	(2,573,218)	(342,445)	(6,602,509)	-	(31,364,675)
Transfers from Works in Progress		869,300	400	116,103	126,887	387,057	1,972,045	(3,471,792)	-
<b>Infrastructure at 30 June 2019</b>		<b>1,140,903,277</b>	<b>372,181,502</b>	<b>57,471,172</b>	<b>134,779,607</b>	<b>42,961,653</b>	<b>201,533,538</b>	<b>29,462,070</b>	<b>1,979,292,819</b>
Balance as at 1 July 2019		1,140,903,277	372,181,502	57,471,172	134,779,607	42,961,653	201,533,538	29,462,070	1,979,292,819
Additions	77	16,955,995	2,742,335	141,956	1,755,642	112,970	10,571,329	35,344,779	67,625,006
Revaluation - Increments	18	89,578,633	31,901,649	2,603,026	-	-	-	-	124,083,308
Revaluation - (Decrements)	18	-	-	-	(44,814,751)	(10,989,104)	(76,275,296)	-	(132,079,151)
Depreciation (Expense)	24(a)	(15,213,803)	(3,478,374)	(3,665,389)	(2,585,251)	(400,036)	(6,904,679)	-	(32,247,532)
Transfers from Works in Progress		4,735,630	33,392	1,702,809	2,892	2,308	4,410,876	(10,887,907)	-
<b>Infrastructure at 30 June 2020</b>		<b>1,236,959,732</b>	<b>403,380,504</b>	<b>58,253,574</b>	<b>89,138,139</b>	<b>31,687,791</b>	<b>133,335,768</b>	<b>53,918,942</b>	<b>2,006,674,450</b>



Financial Statements 2020

## City of Wanneroo

Notes to the Financial Statements  
for the year ended 30 June 2020

## Note 9. Contract Assets

	2020 Actual	2019 Actual
	\$	\$
(a) Contract Assets		
Assets Constructed Ahead of Receiving Grants	185,356	-
<b>Total Contract Assets</b>	<b>185,356</b>	<b>-</b>
<b>Classified as:</b>		
Current Contract Assets	185,356	-
<b>Total Contract Assets</b>	<b>185,356</b>	<b>-</b>

## Note 10. Contract and Other Liabilities

	2020 Actual	2019 Actual
	\$	\$
Contract Liabilities		
Grants Received Upfront to Construct City Controlled Assets	9,140,612	-
Town Planning Scheme & Development Contribution Plan Deferred Income	88,968,393	-
<b>Total Contract Liabilities</b>	<b>98,109,005</b>	<b>-</b>
<b>Classified as:</b>		
Current Contract Liabilities	10,227,250	-
Non-current Contract Liabilities	87,881,755	-
<b>Total Contract Liabilities</b>	<b>98,109,005</b>	<b>-</b>

On 1 July 2019 the City adopted "AASB 15 Revenue" from Contracts with Customers and "AASB 1058 Income For Not-For-Profit Entities". The contract assets and liabilities have arisen on adoption of AASB 15 and AASB 1058. Prior to 1 July 2019 the revenue was recognised on receipt and therefore there was no balance on the statement of financial position as at 30 June 2019.

## Note 11. Lease Liabilities

	2020 Actual	2019 Actual
	\$	\$
<b>Classified as:</b>		
Current Lease liability	104,797	-
Non-current Lease Liability	126,156	-
<b>Total Lease Liabilities</b>	<b>230,953</b>	<b>-</b>

On adoption of AASB 16, the City recognised lease liabilities in relation to leases which had previously been classified as operating leases.

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## City of Wanneroo

Notes to the Financial Statements  
for the year ended 30 June 2020

## Note 12. Trade and Other Payables

	2020 Actual	2019 Actual
	\$	\$
Current		
Trade Payables	31,344,263	31,430,118
Bonds & Security Deposits	7,721,647	7,649,633
Total Current Trade and Other Payables	<u>39,065,910</u>	<u>39,079,751</u>

## Note 13. Borrowings

	Note	2020 Actual	2019 Actual
		\$	\$
Non-Current			
Loans	26(a)	74,334,488	69,078,188
Total Non-Current Borrowings		<u>74,334,488</u>	<u>69,078,188</u>

Additional details on borrowings is provided in Note 25.



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## City of Wanneroo

Notes to the Financial Statements  
for the year ended 30 June 2020

## Note 14. Provisions

	2020 Actual	2019 Actual
	\$	\$
<b>Current</b>		
Annual Leave	6,552,064	6,100,498
Long Service Leave	6,472,299	5,540,499
Time in Lieu	124,642	117,235
Workers Compensation	3,284,222	5,180,183
Purchased Leave	60,167	80,014
Sick Leave	263,307	323,812
Environmental Rehabilitation	2,240,000	-
<b>Total Current Provisions</b>	<b>18,996,701</b>	<b>17,342,241</b>
<b>Non-Current</b>		
Long Service Leave	1,742,745	1,727,145
Headworks Levy Refund - Town Planning Schemes	10,672,618	9,967,920
<b>Total Non-Current Provisions</b>	<b>12,415,363</b>	<b>11,695,065</b>

## Movements in Provisions

Class of Provision	Opening Balance as at 1/7/19	Additional Provisions	Decrease due to Payments	Closing Balance as at 30/6/20
	\$	\$	\$	\$
Annual Leave	6,100,498	5,742,260	(5,290,694)	6,552,064
Long Service Leave	7,267,644	2,203,012	(1,255,612)	8,215,044
Time in Lieu	117,235	258,072	(250,665)	124,642
Workers Compensation	5,180,183	(1,161,322)	(734,639)	3,284,222
Purchased Leave	80,014	225,627	(245,474)	60,167
Sick Leave	323,812	(60,311)	(194)	263,307
Headworks Levy Refund - Town Planning Schemes	9,967,920	704,698	-	10,672,618
Environmental Rehabilitation	-	2,240,000	-	2,240,000
<b>TOTAL</b>	<b>29,037,306</b>	<b>10,152,036</b>	<b>(7,777,278)</b>	<b>31,412,064</b>

Financial Statements 2020

## City of Wanneroo

Notes to the Financial Statements  
for the year ended 30 June 2020

## Note 15. Reserves - Cash Backed

	2020 Actual	2020 Budget	2019 Actual
	\$	\$	\$
<b>(a). Alkimos/Eglinton Coastal Corridor Community Facilities Reserve</b>			
Opening Balance	13,770,740	13,795,101	12,545,298
Amount Set Aside / Transfer to Reserve	1,200,219	1,529,320	1,263,839
Amount Used / Transfer from Reserve	(64,158)	(43,270)	(38,397)
	<u>14,906,801</u>	<u>15,281,151</u>	<u>13,770,740</u>
<b>(b). Asset Renewal Reserve</b>			
Opening Balance	11,304,366	11,238,120	12,333,455
Amount Set Aside / Transfer to Reserve	2,213,084	2,252,858	2,309,927
Amount Used / Transfer from Reserve	(3,127,415)	(3,093,500)	(3,339,016)
	<u>10,390,035</u>	<u>10,397,478</u>	<u>11,304,366</u>
<b>(c). Asset Replacement Reserve</b>			
Opening Balance	5,814,062	4,180,204	5,995,469
Amount Set Aside / Transfer to Reserve	2,133,029	2,094,055	2,217,241
Amount Used / Transfer from Reserve	(1,154,203)	(1,937,434)	(2,398,648)
	<u>6,792,888</u>	<u>4,336,825</u>	<u>5,814,062</u>
<b>(d). Butler Collaborative Planning Agreement Reserve</b>			
Opening Balance	-	-	3,040,272
Amount Set Aside / Transfer to Reserve	-	-	20,381
Amount Used / Transfer from Reserve	-	-	(3,060,653)
	<u>-</u>	<u>-</u>	<u>-</u>
<b>(e). Carried Forward Capital Projects Reserve</b>			
Opening Balance	3,741,959	3,741,959	4,667,264
Amount Set Aside / Transfer to Reserve	3,953,277	-	3,741,959
Amount Used / Transfer from Reserve	(3,741,959)	(3,741,959)	(4,667,264)
	<u>3,953,277</u>	<u>-</u>	<u>3,741,959</u>
<b>(f). Coastal Infrastructure Management Reserve</b>			
Opening Balance	13,872,726	13,850,015	10,692,264
Amount Set Aside / Transfer to Reserve	2,286,253	2,311,625	3,270,228
Amount Used / Transfer from Reserve	(198,083)	(191,278)	(89,766)
	<u>15,960,896</u>	<u>15,970,362</u>	<u>13,872,726</u>
<b>(g). Domestic Refuse Reserve</b>			
Opening Balance	11,786,825	8,871,242	8,706,177
Amount Set Aside / Transfer to Reserve	243,316	1,399,603	3,080,648
Amount Used / Transfer from Reserve	(1,914,951)	(50,000)	-
	<u>10,115,190</u>	<u>10,220,845</u>	<u>11,786,825</u>



Financial Statements 2020

## City of Wanneroo

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 15. Reserves - Cash Backed (continued)

	2020 Actual	2020 Budget	2019 Actual
	\$	\$	\$
<b>(h). Fleming Park Lake Reserve</b>			
Opening Balance	-	-	225,964
Amount Set Aside / Transfer to Reserve	-	-	1,515
Amount Used / Transfer from Reserve	-	-	(227,479)
	-	-	-
<b>(i). Golf Course Reserve</b>			
Opening Balance	655,283	621,829	1,632,824
Amount Set Aside / Transfer to Reserve	324,593	363,991	329,305
Amount Used / Transfer from Reserve	(31,792)	-	(1,306,846)
	948,084	985,820	655,283
<b>(j). Strategic Land Reserve</b>			
Opening Balance	3,314,767	3,308,347	2,740,167
Amount Set Aside / Transfer to Reserve	1,178,534	1,074,438	574,600
	4,493,301	4,382,785	3,314,767
<b>(k). Leave Liability Reserve</b>			
Opening Balance	1,857,505	1,640,163	1,545,239
Amount Set Aside / Transfer to Reserve	12,909,603	86,904	312,266
	14,767,108	1,727,067	1,857,505
<b>(l). Loan Repayment Reserve</b>			
Opening Balance	23,439,125	23,090,917	22,168,923
Amount Set Aside / Transfer to Reserve	30,971,922	1,019,546	1,270,202
	54,411,047	24,110,463	23,439,125
<b>(m). Neerabup Development Reserve</b>			
Opening Balance	5,056,832	4,802,720	5,215,877
Amount Set Aside / Transfer to Reserve	99,741	108,061	137,748
Amount Used / Transfer from Reserve	(445,400)	(1,258,475)	(296,793)
	4,711,173	3,652,306	5,056,832
<b>(n). Plant Replacement Reserve</b>			
Opening Balance	12,662,183	12,104,620	9,019,502
Amount Set Aside / Transfer to Reserve	5,062,494	6,497,681	5,804,571
Amount Used / Transfer from Reserve	(2,546,549)	(6,174,342)	(2,161,890)
	15,178,128	12,427,959	12,662,183

Financial Statements 2020

## City of Wanneroo

Notes to the Financial Statements  
for the year ended 30 June 2020

## Note 15. Reserves - Cash Backed (continued)

	2020 Actual	2020 Budget	2019 Actual
	\$	\$	\$
<b>(o). Regional Open Space Reserve</b>			
Opening Balance	11,513,696	11,499,639	8,292,852
Amount Set Aside / Transfer to Reserve	2,738,452	2,758,742	3,220,844
	<u>14,252,148</u>	<u>14,258,381</u>	<u>11,513,696</u>
<b>(p). Section 152 Reserve</b> (formerly Section 20A Land Reserve)			
Opening Balance	1,361,636	1,364,335	1,583,665
Amount Set Aside / Transfer to Reserve	24,170	30,698	43,503
Amount Used / Transfer from Reserve	(606,146)	(550,076)	(265,532)
	<u>779,660</u>	<u>844,957</u>	<u>1,361,636</u>
<b>(q). Strategic Projects/Initiatives Reserve</b>			
Opening Balance	102,306,917	80,926,416	94,599,663
Impact of Changes in Accounting Standards	(7,069,492)	-	-
Amount Set Aside / Transfer to Reserve	6,162,230	18,355,228	13,524,998
Amount Used / Transfer from Reserve	(47,331,924)	(17,550,083)	(5,817,744)
	<u>54,067,731</u>	<u>81,731,561</u>	<u>102,306,917</u>
<b>(r). TPS 20 - District Distributor Road Headworks Reserve</b>			
Opening Balance	7,144,381	7,128,215	6,955,091
Amount Set Aside / Transfer to Reserve	147,951	160,385	189,290
	<u>7,292,332</u>	<u>7,288,600</u>	<u>7,144,381</u>
<b>(s). Yanchep Bus Reserve</b>			
Opening Balance	110,204	110,977	103,337
Amount Set Aside / Transfer to Reserve	3,728	7,497	6,867
	<u>113,932</u>	<u>118,474</u>	<u>110,204</u>
<b>(t). Yanchep/Two Rocks Coastal Corridor Community Facilities Reserve</b>			
Opening Balance	-	633,403	319,701
Amount Set Aside / Transfer to Reserve	270,020	1,331,506	839,126
Amount Used / Transfer from Reserve	(270,020)	(504,572)	(1,158,827)
	<u>-</u>	<u>1,460,337</u>	<u>-</u>
<b>Total Reserves</b>	<u>233,133,731</u>	<u>209,195,371</u>	<u>229,713,207</u>
<b>Summary of Reserves</b>			
Opening Balance	229,713,207	202,908,222	212,383,004
Impact of Changes in Accounting Standards	(7,069,492)	-	-
Amount Set Aside/Transfer to Reserve	71,922,616	41,382,138	42,159,058
Amount Used/Transfer from Reserve	(61,432,600)	(35,094,989)	(24,828,855)
<b>Total Reserves</b>	<u>233,133,731</u>	<u>209,195,371</u>	<u>229,713,207</u>



Financial Statements 2020

## City of Wanneroo

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 15. Reserves - Cash Backed (continued)

	2020 Actual	2020 Budget	2019 Actual
<b>Summary of Reserve Transfers</b>	\$	\$	\$
<b>Impact of Changes in Accounting Standards</b>			
Strategic Projects/Initiatives Reserve	(7,069,492)	-	-
<b>Transfers to Reserves</b>			
Alkimos/Eglinton Coastal Corridor Community	1,200,219	1,529,320	1,263,839
Asset Renewal Reserve	2,213,084	2,252,858	2,309,927
Asset Replacement Reserve	2,133,029	2,094,055	2,217,241
Butler Collaborative Planning Agreement Reserve	-	-	20,381
Carried Forward Capital Projects Reserve	3,953,277	-	3,741,959
Coastal Infrastructure Management Reserve	2,286,253	2,311,625	3,270,228
Domestic Refuse Reserve	243,316	1,399,603	3,080,648
Fleming Park Lake Reserve	-	-	1,515
Golf Course Reserve	324,593	363,991	329,305
Strategic Land Reserve	1,178,534	1,074,438	574,600
Leave Liability Reserve	12,909,603	86,904	312,266
Loan Repayment Reserve	30,971,922	1,019,546	1,270,202
Neerabup Development Reserve	99,741	108,061	137,748
Plant Replacement Reserve	5,062,494	6,497,681	5,804,571
Regional Open Space Reserve	2,738,452	2,758,742	3,220,844
Section 152 Reserve	24,170	30,698	43,503
Strategic Projects/Initiatives Reserve	6,162,230	18,355,228	13,524,998
TPS 20 - District Distributor Road	147,951	160,385	189,290
Yanchep Bus Reserve	3,728	7,497	6,867
Yanchep/Two Rocks Coastal Corridor	270,020	1,331,506	839,126
<b>Total Transfers to Reserves</b>	<b>71,922,616</b>	<b>41,382,138</b>	<b>42,159,058</b>
<b>Transfers from Reserves</b>			
Alkimos/Eglinton Coastal Corridor Community	(64,158)	(43,270)	(38,397)
Asset Renewal Reserve	(3,127,415)	(3,093,500)	(3,339,016)
Asset Replacement Reserve	(1,154,203)	(1,937,434)	(2,398,648)
Butler Collaborative Planning Agreement Reserve	-	-	(3,060,653)
Carried Forward Capital Projects Reserve	(3,741,959)	(3,741,959)	(4,667,264)
Coastal Infrastructure Management Reserve	(198,083)	(191,278)	(89,766)
Domestic Refuse Reserve	(1,914,951)	(50,000)	-
Fleming Park Lake Reserve	-	-	(227,479)
Golf Course Reserve	(31,792)	-	(1,306,846)
Neerabup Development Reserve	(445,400)	(1,258,475)	(296,793)
Plant Replacement Reserve	(2,546,549)	(6,174,342)	(2,161,890)
Section 152 Reserve	(606,146)	(550,076)	(265,532)
Strategic Projects/Initiatives Reserve	(47,331,924)	(17,550,083)	(5,817,744)
Yanchep/Two Rocks Coastal Corridor	(270,020)	(504,572)	(1,158,827)
<b>Total Transfers from Reserves</b>	<b>(61,432,600)</b>	<b>(35,094,989)</b>	<b>(24,828,855)</b>
<b>Total Net Transfer to/(from) Reserves</b>	<b>3,420,524</b>	<b>6,287,149</b>	<b>17,330,203</b>

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## City of Wanneroo

### Notes to the Financial Statements for the year ended 30 June 2020

#### Note 15. Reserves - Cash Backed (continued)

All of the cash backed reserves are supported by money held in financial institutions and match the amounts shown as restricted cash in Note 3 to these financial statements.

In accordance with Council resolutions in relation to each of the reserves, the purpose for which the reserves were created is as follows:

##### **Alkimos/Eglinton Coastal Corridor Community**

To be used for accumulating Developer Contributions for the capital funding of community facilities and associated costs related to the administration and implementation of the Developer Contribution Plan in the Alkimos/Eglinton Development Contribution Area.

##### **Asset Renewal Reserve**

To be used for funding of asset renewal and upgrade works.

##### **Asset Replacement Reserve**

To be used for receiving the proceeds of the sale of significant property assets. Funds held are to be used in acquiring new or replacement assets for the City.

##### **Butler Collaborative Planning Agreement Reserve**

To be used for meeting future maintenance costs of infrastructure in Stage 1, Brighton Estate, Butler as established in the Butler Collaborative Planning Agreement and any such other related expenditure. Such expenditure shall be within the Brighton Estate. This reserve was discontinued in FY 2019/2020.

##### **Carried Forward Capital Projects Reserve**

To be used for the municipally funded carried forward capital works.

##### **Coastal Infrastructure Management Reserve**

To be used for Coastal Infrastructure capital works.

##### **Domestic Refuse Reserve**

To be used for requirements specifically needed for the provision of the domestic collection service.

##### **Fleming Park Lake Reserve**

To be used for holding funds provided by the developer for the upkeep and maintenance of the Fleming Park Lake. This reserve was discontinued in FY 2019/2020.

##### **Golf Course Reserve**

To be used for the capital improvements of the Carramar and Marangaroo Golf Courses.

##### **Strategic Land Reserve**

To be used for acquisition, leasing, development and/or disposal of land under the City's Land policy.



## City of Wanneroo

### Notes to the Financial Statements

for the year ended 30 June 2020

#### Note 15. Reserves - Cash Backed (continued)

##### Leave Liability Reserve

To be used for long service leave and annual leave liability of the City.

##### Loan Repayment Reserve

To be used for setting aside adequate funds over time to repay loan commitments.

##### Neerabup Development Reserve

To be used for meeting the associated cost of developing the City's investment land in Neerabup.

##### Plant Replacement Reserve

To be used for replacing City's plant and equipment.

##### Regional Open Space Reserve

To be used to support regional open space capital works.

##### Section 152 Reserve

To be used for capital improvements on recreation reserves in the general locality from which funds were sourced.

##### Strategic Projects/Initiatives Reserve

To be used for the introduction of new or upgrade of existing services, maintenance, renewal, upgrade of existing assets and purchase of new assets or project works of the City over an expected period of 20 years. The annual funds transfer is derived from the rate setting surplus less municipal funding of capital works carried forward.

##### TPS 20 - District Distributor Road

To be used for the construction of District Distribution Roads associated with Town Planning Scheme 20.

##### Yanchep Bus Reserve

To be used for the Yanchep Community for the costs associated with the replacement of the community bus.

##### Yanchep/Two Rocks Coastal Corridor

To be used for the purpose of accumulating Developer Contributions for the capital funding of community facilities and associated costs related to the administration and implementation of the Developer Contribution Plan in the Yanchep/Two Rocks Development Contribution Area.

The majority of these reserves are not expected to be used within a set period. Further transfers to the reserve accounts are expected to occur as funds are utilised.

Financial Statements 2020

## City of Wanneroo

Notes to the Financial Statements  
for the year ended 30 June 2020

## Note 16. Reserves - Asset Revaluation

	Notes	2020 Actual \$	2019 Actual \$
Asset revaluation reserves have arisen on revaluation of the following classes of assets:			
<b>(a). Land</b>			
Opening Balance		123,162,588	127,090,088
Financial Management Regulation Amendments	7(b)	(2,835,911)	(3,927,500)
Realisation on Asset Disposals	7(b)	(2,950,120)	-
		<b>117,376,557</b>	<b>123,162,588</b>
<b>(b). Buildings</b>			
Opening Balance	7(b)	44,729,231	44,729,231
		<b>44,729,231</b>	<b>44,729,231</b>
<b>(c). Plant &amp; Equipment</b>			
Opening Balance		3,640,213	-
Revaluation Increment	7(b)	-	3,640,213
		<b>3,640,213</b>	<b>3,640,213</b>
<b>(d). Equity Accounted Investments</b>			
Opening Balance		5,398,964	5,130,772
Revaluation Increment		-	268,192
Revaluation Decrement	7(b)	(1,151,822)	-
		<b>4,247,142</b>	<b>5,398,964</b>
<b>(e). Other Infrastructure</b>			
Opening Balance		887,317,267	887,317,267
Revaluation Increment	8(b)	124,083,308	-
Revaluation Decrement	8(b)	(132,079,151)	-
		<b>879,321,424</b>	<b>887,317,267</b>
<b>Total Asset Revaluation Reserves</b>		<b>1,049,314,567</b>	<b>1,064,248,263</b>
<b>Summary of Asset Revaluation Reserve</b>			
Opening Balance		1,064,248,263	1,064,267,358
Financial Management Regulation Amendments		(2,835,911)	-
Realisation on Asset Disposals		(2,950,120)	(3,927,500)
Revaluation Increment		124,083,308	3,908,405
Revaluation Decrement		(133,230,973)	-
<b>Total Asset Revaluation Reserves</b>		<b>1,049,314,567</b>	<b>1,064,248,263</b>



## City of Wanneroo

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 17. Notes to the Statement of Cash flows

	Notes	2020 Actual	2020 Budget	2019 Actual
		\$	\$	\$

## (a). Reconciliation of Cash

For the purposes of the Statement of Cash Flows, cash includes cash on hand and cash equivalents, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to the related items in the Statement of Financial Position as follows:

Cash and Cash Equivalents	14	<u>375,027,525</u>	<u>330,826,079</u>	<u>379,715,338</u>
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## (b). Reconciliation of Net Cash Provided By Operating Activities to Net Result

Net Result		54,191,525	39,758,386	10,152,722
Depreciation	2a	43,195,331	40,947,313	41,166,717
(Profit)/Loss on Sale of Assets	24	(1,196,733)	13,525,129	131,177
Share of Net (Profits) or Losses of Associates/Joint Ventures	20	(533,451)	-	(388,792)
Asset under \$5,000 written off		-	-	1,555,723
Town Planning Scheme Income (Inc. Interest)		(11,592,576)	(15,288,167)	(10,923,882)
Town Planning Scheme Expenses		7,516,566	8,031,975	36,839,060
Decrease/(Increase) in Receivables		5,311,543	(3,636,383)	(2,353,166)
(Decrease)/Increase in Expected Credit Loss		(95,275)	-	38,525
(Increase)/Decrease in Inventories		(33,101)	(6,573)	2,037
(Decrease)/Increase in Payables & Accruals		(442,689)	981,066	15,633,600
Increase in Employee Leave Entitlements		621,322	86,904	236,001
Increase in Other Provisions		1,048,737	-	1,721,104
Grants/Contributions for the Development of Assets		(46,536,875)	(45,073,113)	(26,186,692)
<b>Net Cash from Operating Activities</b>		<u><b>51,454,324</b></u>	<u><b>39,326,537</b></u>	<u><b>67,624,134</b></u>

(c). Undrawn Borrowing Facilities  
Credit Standby Arrangements

Credit Card Limit		550,000	550,000	550,000
Credit Card Balance at Balance Date		(45,910)	(50,000)	(75,428)
<b>Total Amount of Credit Unused</b>		<u><b>504,090</b></u>	<u><b>500,000</b></u>	<u><b>474,572</b></u>

The City of Wanneroo currently has the facility credit limit of \$550,000 (2019: \$550,000) with total amount of credit cards currently in use is \$342,000 (2019: \$340,000).

## Loan Facilities

Loan Facilities - Non-Current	13	74,334,488	76,341,388	69,078,188
<b>Total Facilities in Use at Balance Date</b>		<u><b>74,334,488</b></u>	<u><b>76,341,388</b></u>	<u><b>69,078,188</b></u>

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## City of Wanneroo

### Notes to the Financial Statements for the year ended 30 June 2020

#### Note 18. Contingent Liabilities

The following assets and liabilities do not qualify for recognition in the Statement of Financial Position, but disclosure of existence is considered relevant to the users of these Financial Statements.

##### LIABILITIES NOT RECOGNISED:

##### (i) Guarantees

The City has accepted the contingent liability resulting from the provision of an irrevocable financial guarantee on behalf of Mindarie Regional Council (MRC) for its contractual liability to the Contractor undertaking the operation of the Resource Recovery Facility. The extent of the City's liability is contingent on the type of default and whilst proportional and several (not joint and several) and is either limited to:

- (i) in case of termination, one sixth of any subsequent payment to the Contractor and the maximum amount that may be payable by the City under the Guarantee is one sixth of \$87.5M amounting to \$14.6M; and
- (ii) in case of the MRC failing to pay its normal operating obligations under the Resource Recovery Facility Agreement, the maximum amount that may be payable by the City under the Guarantee is \$2.78M per month.

The term of the guarantee is 20 years unless the MRC liability under the agreement with the contractor is fully extinguished earlier. This guarantee expires on 15 July 2029.

##### (ii) Bank Guarantees

The City of Wanneroo currently holds bank guarantees of \$148,141,675 (2019: \$139,534,634) with respect to commercial customers and property developers.

##### (iii) Other

The City compulsorily acquired a portion of land at Lot 3 (185) Mary Street Wanneroo under the Land Administration Act 1997 (WA). The City's valuation (expert and legal advice) is in the vicinity of \$1,239,000. However, the claimants' compensation claim is \$2,824,496. The City paid \$1,156,850 on 24 August 2012 and the claimant is pursuing their claim. The matter has been mediated without resolution and will be scheduled for hearing in the Supreme Court. Subject to the decision of the Supreme Court, the City could be liable to pay the claimant the difference between what the City has already paid and the amount the claimant has claimed. Further the City could also be liable to pay legal fees and charges if the Supreme Court decides in the claimants favour.

##### (iv) Mindarie Regional Council

In February 2020, MRC received the Mandatory Auditor's Report (MAR) as requested by the Department of Water and Environmental Regulation (DWER) in respect of the Tamala Park Waste Management Facility site. Among other things, the purpose of the report was to confirm that earlier investigations undertaken adequately characterised the contamination status of the site and whether potentially significant risks to human health, the environment or environmental values exist on-site or off-site.

The Report notes that groundwater impacts from landfill activities are currently evident in the aquifer immediately beneath the landfill at concentrations above the relevant DWER irrigation or drinking water guidelines. Further testing and analysis is still required to understand the full extent of the offsite impact on potential groundwater contamination.

The MRC has commenced work on the MAR recommendations identified. At this stage, it is not possible to make a reasonable estimate of the financial impact that may arise from possible remedial action. Details of the City's interests in MRC are disclosed at Note 20.



Financial Statements 2020

## City of Wanneroo

Notes to the Financial Statements  
for the year ended 30 June 2020

## Note 19. Capital and Leasing Commitments

	2020 Actual	2019 Actual
	\$	\$
<b>Capital Expenditure Commitments</b>		
<b>Contracted for:</b>		
Land and Building Works	2,457,496	3,322,904
Engineering Works	2,773,736	17,897,908
Parks Works	737,012	280,590
Plant and Equipment Works	5,158,933	4,039,506
<b>Total Capital Expenditure Commitments</b>	<b>11,127,177</b>	<b>25,540,908</b>
<b>Payable:</b>		
Not later than one year	11,127,177	25,540,908
<b>Total Capital Expenditure Commitments</b>	<b>11,127,177</b>	<b>25,540,908</b>

## Note 20. Equity Accounted Investments

## (i) Tamala Park Regional Council

The City of Wanneroo, along with the City of Perth, City of Joondalup, City of Stirling, City of Vincent, Town of Cambridge and Town of Victoria Park is a member of the Tamala Park Regional Council (TPRC). The establishment of the Tamala Park Regional Council was pursuant to Section 3.61 of the Local Government Act 1995. The Tamala Park Regional Council formally came into existence on the 3 February 2006. The Tamala Park Regional Council's activities centre around the development of Mindarie lot 9504 on Deposit Plan 52070. Lot 9504 (subdivided from Lot 118) was initially purchased in 1981 to provide a refuse landfill site for member councils of the Mindarie Regional Council.

	2020 Actual	2019 Actual
	\$	\$
<b>(a) Retained Surplus Attributable to Equity Accounted Investments (TPRC)</b>		
Balance at the beginning of the year	301,795	300,540
Share of (Loss) /Profit from operating activities after tax	(26,733)	1,255
<b>Balance at end of the financial year</b>	<b>275,062</b>	<b>301,795</b>
<b>(b) Carrying Amount of Equity Accounted Investments (TPRC)</b>		
Balance at beginning of the financial year	7,618,683	7,622,058
Share of (Loss)/Profit from operating activities after tax	(26,733)	1,255
Distribution to participants	(500,000)	(666,666)
Movement in Capital Contributions	724,700	662,036
<b>Balance at end of the financial year</b>	<b>7,816,650</b>	<b>7,618,683</b>

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## City of Wanneroo

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 20. Equity Accounted Investments (continued)

The City's interest in the Tamala Park Regional Council as at 30 June 2020 and 30 June 2019 is as follows:

## Interest in Tamala Park Regional Council

Current Assets	7,586,213	7,386,803
Non-Current Assets	292,936	287,214
<b>Total Assets</b>	<b>7,879,149</b>	<b>7,674,017</b>
Current Liabilities	(57,504)	(54,381)
Non-Current Liabilities	(4,995)	(953)
<b>Total Liabilities</b>	<b>(62,499)</b>	<b>(55,334)</b>
<b>Net Assets</b>	<b>7,816,650</b>	<b>7,618,683</b>

## The development and subdivision of park Lot 118 Mindarie (Tamala Park)

The activities of Tamala Park Regional Council centers around the development of part Lot 118 Mindarie. This lot has been developed during the current and previous financial years with the purposes of creating new urban land lots and a new urban community. The City of Wanneroo contributes one sixth of any funding required for capital or operating costs and is entitled to one sixth of the net revenue from the sale of lots of land. The City's one sixth share of income and expenditure are as follows:

	2020 Actual	2019 Actual
	\$	\$
Income from Sales	1,214,167	1,425,167
Development Expenses	(441,229)	(669,241)
<b>Surplus/(Deficit)</b>	<b>772,938</b>	<b>755,926</b>



## City of Wanneroo

Notes to the Financial Statements  
for the year ended 30 June 2020

## Note 20. Equity Accounted Investments (continued)

## (ii) Mindarie Regional Council

The City of Wanneroo, along with the City of Perth, City of Joondalup, City of Stirling, City of Vincent, Town of Cambridge and Town of Victoria Park is a member of the Mindarie Regional Council (MRC). The Mindarie Regional Council's objective is to establish and operate a long term refuse disposal site on Mindarie Lot 9504 on Deposit Plan 52070. The City of Wanneroo has contributed one sixth of the land and establishment costs of the refuse disposal facility. The City uses the refuse disposal facility at Mindarie to deposit all non recyclable waste collected by the City's domestic waste services. Capital contributions paid during establishment are represented in the accounts of the City of Wanneroo as a Non-Current Asset.

	2020 Actual \$	2019 Actual \$
<b>(a) Retained Surplus Attributable to Equity Accounted Investments (MRC)</b>		
Balance at the beginning of the year	5,884,366	5,507,081
Share of Profit from operating activities after tax	558,744	377,285
<b>Balance at end of the financial year</b>	<b>6,443,110</b>	<b>5,884,366</b>
<b>(b) Carrying Amount of Equity Accounted Investments (MRC)</b>		
Balance at beginning of the financial year	11,963,228	11,317,751
Share of Profit from operating activities after tax	558,744	377,285
Share of Revaluation of assets	(1,151,822)	268,192
<b>Balance at end of the financial year</b>	<b>11,370,150</b>	<b>11,963,228</b>
The City's interest in the Mindarie Regional Council as at 30 June 2020 and 30 June 2019 is as follows:		
<b>Interest in Mindarie Regional Council</b>		
Current Assets	6,776,601	6,207,868
Non-Current Assets	10,781,798	9,861,892
<b>Total Assets</b>	<b>17,558,399</b>	<b>16,069,760</b>
Current Liabilities	(1,392,588)	(1,247,897)
Non-Current Liabilities	(4,795,661)	(2,858,635)
<b>Total Liabilities</b>	<b>(6,188,249)</b>	<b>(4,106,532)</b>
<b>Net Assets</b>	<b>11,370,150</b>	<b>11,963,228</b>

## City of Wanneroo

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 20. Equity Accounted Investments (continued)

## (iii) Local Government House Trust

The Local Government House Trust (LGHT) is an agreement between the Western Australian Local Government Association and the vast majority of Councils in the State for the provision of an office for the Western Australian Local Government Association (WALGA).

No movement for the year ended 30 June 2020 has been included as financial information is not readily available at the date of this report. The movement is not expected to have a material impact on the financial statements as a whole.

	2020 Actual	2019 Actual
	\$	\$
<b>(a) Retained Surplus Attributable to Equity Accounted Investments (LGHT)</b>		
Balance at the beginning of the year	87,586	77,334
Share of Profit from operating activities after tax	1,440	10,252
<b>Balance at end of the financial year</b>	<b>89,026</b>	<b>87,586</b>
<b>(b) Carrying Amount of Equity Accounted Investments (LGHT)</b>		
Balance at beginning of the financial year	87,586	77,334
Share of profit/(loss) from operating activities after tax	1,440	10,252
<b>Balance at end of the financial year</b>	<b>89,026</b>	<b>87,586</b>
The City's interest in Local Government House Trust as at 30 June 2020 and 30 June 2019 is as follows:		
<b>Interest in Local Government House Trust</b>		
Current Assets	18,905	16,489
Non-Current Assets	199,603	205,792
<b>Total Assets</b>	<b>218,508</b>	<b>222,281</b>
Current Liabilities	(129,482)	(134,695)
Non-Current Liabilities	-	-
<b>Total Liabilities</b>	<b>(129,482)</b>	<b>(134,695)</b>
<b>Net Assets</b>	<b>89,026</b>	<b>87,586</b>
<b>Total Carrying Amount - Equity Accounted Investments</b>	<b>19,275,826</b>	<b>19,669,497</b>



Financial Statements 2020

## City of Wanneroo

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 20. Equity Accounted Investments (continued)

	Share of Profit/(Loss)		Share of Net Assets	
	2020 Actual	2019 Actual	2020 Actual	2019 Actual
	\$	\$	\$	\$
<b>Summary of Investments</b>				
Tamala Park Regional Council	(26,733)	1,255	7,816,650	7,618,683
Mindarie Regional Council	558,744	377,285	11,370,150	11,963,228
Local Government House Trust	1,440	10,252	89,026	87,586
<b>Total</b>	<b>533,451</b>	<b>388,792</b>	<b>19,275,826</b>	<b>19,669,497</b>

## Note 21. Trust Funds

	Balance 30-Jun-20	Amounts Received	Balance 1-Jul-19
	\$	\$	\$
Miscellaneous/Appeals	68,061	18,080	49,981
Public Open Spaces	3,763,246	63,382	3,699,864
	<b>3,831,307</b>	<b>81,462</b>	<b>3,749,845</b>

## Note 22. Total Assets Classified by Programme

	2020 Actual	2019 Actual
	\$	\$
Governance	63,780,919	61,177,772
Law, Order & Public Safety	2,124,287	2,004,423
Health	1,881,993	1,885,021
Education & Welfare	1,742,272	1,978,618
Community Amenities	84,129,535	51,430,354
Recreation & Culture	358,002,981	459,144,308
Transport	1,801,093,836	1,707,883,311
Economic Services	3,719,797	3,636,438
Other Property & Services	60,574,692	70,573,490
Unallocated	417,158,903	409,803,974
	<b>2,794,209,215</b>	<b>2,769,517,709</b>

## City of Wanneroo

Notes to the Financial Statements  
for the year ended 30 June 2020

## Note 23. Acquisition of Assets

	Notes	2020 Actual \$	2019 Actual \$
<b>By Asset Class</b>			
<i>Property, Plant &amp; Equipment</i>			
- Land	7(b)	6,368,913	-
- Buildings		7,082,233	6,126,208
- Furniture & Fittings		1,948,887	2,562,572
- Plant & Equipment		3,343,356	2,662,766
- Leasehold Assets		345,725	-
- Works in Progress		5,634,072	5,293,773
<i>Infrastructure</i>			
- Roads	8(b)	16,955,995	19,375,886
- Drainage		2,742,335	3,057,642
- Other Infrastructure		141,956	1,700,793
- Pathways		1,755,642	2,225,939
- Car Parks		112,970	283,927
- Reserves		10,571,329	6,678,659
- Works in Progress		35,344,779	22,990,714
		<b>92,348,192</b>	<b>72,958,879</b>

	2020 Actual \$	2019 Actual \$
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The City received assets to the value of \$12,455,361 from developers. The value of these assets is included in total value of Acquisition of Assets \$ 92,348,192 in Note 23. The value of the assets by Class are as follows:

<b>Infrastructure</b>		
Roads	6,267,123	10,301,844
Drainage	2,616,703	3,100,019
Parks & Gardens	2,774,666	1,756,121
Pathways	796,869	1,354,687
Other Infrastructure	-	186,400
	<b>12,455,361</b>	<b>16,699,071</b>



## City of Wanneroo

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 24. Disposal of Assets

Note	Net Book Value		Sale Price		Profit/(Loss)	
	Actual	Budget	Actual	Budget	Actual	Budget

**2020**

The following assets were disposed of during the year.

<i>Land Held for Resale</i>	1,195,593	-	2,639,333	-	1,443,740	-
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**By Asset Class***Property, Plant & Equipment* 7(b)

Land	109,880	13,699,065	109,880	500,000	-	(13,199,065)
Furniture & Fittings	153,500	-	-	-	(153,500)	-
Plant & Equipment	625,310	1,310,314	531,803	984,250	(93,507)	(326,064)
<b>Total</b>	<b>2,084,283</b>	<b>15,009,379</b>	<b>3,281,016</b>	<b>1,484,250</b>	<b>1,196,733</b>	<b>(13,525,129)</b>

**By Program***Property, Plant & Equipment*

Recreation & Culture	153,500	-	-	-	(153,500)	-
Transport	109,880	13,699,065	109,880	-	-	(13,699,065)
Other Property & Services	1,820,903	1,310,314	3,171,136	1,484,250	1,350,233	173,936
<b>Total</b>	<b>2,084,283</b>	<b>15,009,379</b>	<b>3,281,016</b>	<b>1,484,250</b>	<b>1,196,733</b>	<b>(13,525,129)</b>

Note	Net Book Value		Sale Price		Profit/(Loss)	
	Actual	Budget	Actual	Budget	Actual	Budget

**2019**

The following assets were disposed of during the previous year.

**By Asset Class***Property, Plant & Equipment* 7(b)

Land	72,500	-	-	1,166,667	(72,500)	1,166,667
Furniture & Fittings	46,569	-	73,000	-	26,431	-
Plant & Equipment	1,079,720	924,090	994,612	924,090	(85,108)	-
<b>Total</b>	<b>1,198,789</b>	<b>924,090</b>	<b>1,067,612</b>	<b>2,090,757</b>	<b>(131,177)</b>	<b>1,166,667</b>

**By Program***Property, Plant & Equipment*

Governance	31,569	-	-	-	(31,569)	-
Recreation & Culture	15,000	-	73,000	-	58,000	-
Other Property & Services	1,152,220	924,090	994,612	2,090,757	(157,608)	1,166,667
<b>Total</b>	<b>1,198,789</b>	<b>924,090</b>	<b>1,067,612</b>	<b>2,090,757</b>	<b>(131,177)</b>	<b>1,166,667</b>

The net book value disclosed above is net of any asset revaluation reserve amount applicable to particular assets disposed.

	2020 Actual	2020 Budget	2019 Actual
<b>Summary</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Profit on Asset Disposals	1,443,740	585,217	26,431
Loss on Asset Disposals	(247,007)	(14,110,346)	(157,608)
<b>Net Profit/(Loss) on Disposal of Assets</b>	<b>1,196,733</b>	<b>(13,525,129)</b>	<b>(131,177)</b>

Financial Statements 2020

## City of Wanneroo

Notes to the Financial Statements  
for the year ended 30 June 2020

## Note 25. Financial Ratios

Prior year ratios have been restated to exclude Town Planning Scheme's assets and liabilities which are classified as restricted. The Town Planning Scheme's income and expenses have also been excluded as these do not form part of the City's operating income and expenses. The published ratios in previous year's Financial Statements were as follows:

				2019 Published Amount	2018 Published Amount
Current Ratio				0.80 : 1	0.89 : 1
Own Source Revenue Coverage Ratio				1.03 : 1	1.05 : 1
Operating Surplus Ratio				0.08 : 1	0.11 : 1

	Amounts	Indicator	Target <sup>(B)</sup>	Prior Periods	
	2020	2020		2019 Restated	2018 Restated
<i>Liquidity Ratio</i>					
<b>1. Current Ratio <sup>(1)</sup></b>					
Current Assets less Restricted Current Assets	55,819,995	<b>1.10 : 1</b>	> 1.00 : 1	0.93 : 1	0.91 : 1
Current Liabilities less Liabilities Associated with Restricted Assets	50,828,906				
<i>Debt Ratio</i>					
<b>2. Debt Service Cover Ratio <sup>(2)</sup></b>					
Operating Surplus before Interest and Depreciation Expenses	55,287,475	<b>12.46 : 1</b>	> 2.00 : 1	6.71 : 1	14.92 : 1
Principal and Interest Repayments	4,437,495				
<i>Coverage Ratio</i>					
<b>3. Own Source Revenue Coverage Ratio <sup>(3)</sup></b>					
Own Source Operating Revenue	190,283,067	<b>0.95 : 1</b>	> 0.40 : 1	0.99 : 1	1.02 : 1
Operating Expense	200,069,424				
<i>Financial Performance Ratio</i>					
<b>4. Operating Surplus Ratio <sup>(4)</sup></b>					
Operating Revenue less Operating Expense	3,578,640	<b>0.02 : 1</b>	> 0.01 : 1	0.05 : 1	0.09 : 1
Own Source Operating Revenue	190,283,067				
<i>Asset Management Ratios</i>					
<b>5. Asset Consumption Ratio <sup>(5)</sup></b>					
Depreciated Replacement Cost of Depreciable Assets	1,978,111,068	<b>0.78 : 1</b>	> 0.50 : 1	0.69 : 1	0.72 : 1
Current Replacement Cost of Depreciable Assets	2,539,757,230				
<b>6. Asset Sustainability Ratio <sup>(6)</sup></b>					
Capital Renewal and Replacement Expenditure	16,683,415	<b>0.39 : 1</b>	> 0.90 : 1	0.44 : 1	0.34 : 1
Depreciation Expense	43,195,331				
<b>7. Asset Renewal Funding Ratio <sup>(7)</sup></b>					
NPV of Planned Capital Renewals over 10 years	240,207,426	<b>1.01 : 1</b>	> 0.75 : 1	0.96 : 1	0.91 : 1
NPV of Required Capital Expenditure over 10 years	237,227,800				

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## City of Wanneroo

### Notes to the Financial Statements for the year ended 30 June 2020

#### Note 25. Financial Ratios (continued)

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##### Notes

- <sup>(1)</sup> This ratio is designed to focus on the liquidity position of the City that has arisen from past year's transactions.
- <sup>(2)</sup> This ratio is the measurement of the City's ability to repay its debt including lease payments.
- <sup>(3)</sup> This ratio is the measurement of the City's ability to cover its costs through its own revenue efforts.
- <sup>(4)</sup> This ratio is a measure of the City's ability to cover its operational costs and have revenues available for capital funding or other purposes.
- <sup>(5)</sup> This ratio measures the extent to which depreciable assets have been consumed by comparing their written down value to their replacement cost.
- <sup>(6)</sup> This ratio indicates whether the City is replacing or renewing existing non-financial assets at the same rate that its overall asset stock is wearing out. The City's Asset Sustainability Ratio is below the benchmark as the City has relatively new asset base which does not require it to incur large asset renewal and asset replacement expenditure at this point in time.
- <sup>(7)</sup> This ratio is a measure of the ability of the City to fund its projected asset renewal/replacements in the future.
- <sup>(8)</sup> This Benchmark was derived from the Local Government Operational Guidelines Number 18 published by the Department of Local Government, Sport and Cultural Industries.

Financial Statements 2020

## City of Wanneroo

Notes to the Financial Statements  
for the year ended 30 June 2020

## Note 26. Information on Borrowings

	Principal 1-Jul-19	New Loans	Principal 30-Jun-20		Interest Repayments	
	\$	\$	Actual	Budget	Actual	Budget
(a). Loans						
<b>Loan 1</b>						
<b>Recreation and Culture</b>						
- Wanneroo Regional Museum & Library	10,416,178	-	10,416,178	10,416,178	705,375	704,576
- Construct Community Centre - Butler	278,000	-	278,000	278,000	18,626	18,604
- Develop Accessible and Inclusive Playground	222,000	-	222,000	222,000	15,034	15,017
- Kingsway Regional Sporting Complex	23,300,940	-	23,300,940	23,300,940	1,577,921	1,576,133
- Upgrade Aquamotion	7,926,000	-	7,926,000	7,926,000	536,742	536,134
- Yanchep Active Open Space	56,460	-	56,460	56,460	3,823	3,819
- Kingsway Regional Playground	650,000	-	650,000	650,000	44,017	43,968
- Yanchep Lagoon - Brazier Road Realignment	3,859,181	-	3,859,181	3,859,181	261,341	261,044
- Yanchep Surf Life Saving Club	1,157,500	-	1,157,500	1,157,500	78,385	78,296
- Southern Suburbs Library	5,800,000	-	5,800,000	5,800,000	392,771	392,326
- Yanchep District Playing Fields		4,556,300	4,556,300	4,563,200	1,472	147,107
<b>Transport</b>						
- Pinjar Road - Wanneroo & Carosa Road	728,849	-	728,849	728,849	49,357	49,301
- Upgrade Rocca Way Dundobar Road	54,715	-	54,715	54,715	3,705	3,701
- Flynn Drive Neerabup - Construct Road	1,623,298	-	1,623,298	1,623,298	109,928	109,604

(continued on next page)



Financial Statements 2020

## City of Wanneroo

Notes to the Financial Statements  
for the year ended 30 June 2020

## Note 26. Information on Borrowings (continued)

	Principal 1-Jul-19	New Loans	Principal 30-Jun-20		Interest Repayments	
	\$	\$	Actual	Budget	Actual	Budget
(a). Loans (continued)						
<b>Other Property &amp; Services</b>						
- Develop Industrial Estate - Neerabup	317,887	-	317,887	317,887	21,527	21,503
- Redevelop Wanneroo Townsite	1,214,615	-	1,214,615	1,214,615	82,253	82,159
- Redevelop Koondoola Precinct	1,293,000	-	1,293,000	1,293,000	87,581	87,482
- Develop Wangara Industrial Area (Lot 257)	43,857	-	43,857	43,857	2,970	2,967
- Develop Wangara Industrial Area (Lot 15)	1,833,908	-	1,833,908	1,833,908	124,191	124,050
- Lot 12 Fowey Loop	1,800	-	1,800	1,800	122	122
<b>Loan 2</b>						
- Yanchep Active Open Space Oval Ground Works	2,268,048	191,281	2,459,329	3,005,847	57,797	82,222
- Yanchep District Playing Fields	1,635,398	137,925	1,773,324	2,167,396	41,875	59,287
- Yanchep District Sports Amenities Building Stage 1	1,435,746	121,087	1,556,833	1,902,796	36,587	52,049
- Yanchep Surf Life Saving Club	2,960,807	249,707	3,210,514	3,923,961	75,451	107,335
	<b>69,078,188</b>	<b>5,256,300</b>	<b>74,334,488</b>	<b>76,341,388</b>	<b>4,328,831</b>	<b>4,559,186</b>

Financial Statements 2020

## City of Wanneroo

Notes to the Financial Statements  
for the year ended 30 June 2020

## Note 26. Information on Borrowings (continued)

	Date Borrowed	Balance 1-Jul-19	Borrowed During Year \$	Expended During Year \$	Balance 30-Jun-20 \$
(b). Unspent Loans					
<b>Loan 1</b>					
<b>Recreation &amp; Culture</b>					
Kingsway Regional Sporting Complex	1 December 2006	1,815,842	-	(1,648,505)	167,337
Southern Suburbs Library	1 December 2006	5,800,000	-	-	5,800,000
<b>Other Property &amp; Services</b>					
Develop Wangara Industrial Area (Lot 15)	1 December 2006	190,000	-	(16,915)	173,085
<b>Loan 2</b>					
Yanchep Development Area Projects		-	700,000	(40,496)	659,504
		<u>7,805,842</u>	<u>700,000</u>	<u>(1,705,916)</u>	<u>6,799,926</u>

Under Section 6.20(4)(a) of the *Local Government Act 1995*, a change in purpose of the use of borrowings can be disclosed in the Annual Budget. This was done as part of the 2019/20 Budget. Accordingly, column "Balance 01-Jul-19" indicates revised unspent loan balances, after the change of purpose of borrowings, aligned with the Budget 2019/20.



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## City of Wanneroo

Notes to the Financial Statements  
for the year ended 30 June 2020

## Note 27(a). Rating Information (2019/20 Financial Year)

	Rate in the \$ 2020	Number of Properties 2020	Rateable Value 2020	Actual Rate Revenue 2020	Actual Interim Rates 2020	Actual Back Rates 2020	Actual Total Revenue 2020	Budget Rate Revenue 2020	Budget Interim Rate 2020	Budget Total Revenue 2020	Actual Rate Revenue 2019
	Cents		\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Rate Type</b>											
<b>Differential General Rate</b>											
GRV - Residential Improved	6.6132	65,704	1,342,466,471	86,974,494	1,079,208	50,261	88,103,963	86,940,685	1,923,347	88,864,032	85,219,757
GRV - Residential Vacant	13.2238	2,115	44,217,695	6,088,425	(108,480)	51,981	6,031,926	6,099,216	-	6,099,216	5,821,938
GRV - Commercial/Industrial Improved	8.8655	2,932	359,031,162	23,653,713	666,899	(6,936)	24,313,676	23,636,227	422,638	24,058,865	23,515,147
GRV - Commercial/Industrial Vacant	6.8256	199	11,769,676	987,012	(101,322)	(25,868)	859,822	988,605	-	988,605	974,881
UV - Residential Improved	0.3847	188	146,280,000	567,894	(3,290)	-	564,605	571,049	-	571,049	560,618
UV - Residential Vacant	0.4838	52	658,066,000	3,713,600	(414,280)	(87,427)	3,211,894	3,834,550	-	3,834,550	3,750,280
UV - Commercial/Industrial Improved	0.2824	37	72,640,346	209,937	(2,794)	-	207,143	209,202	-	209,202	188,446
UV - Commercial/Industrial Vacant	0.3345	10	32,450,000	98,544	14,569	172	113,285	99,380	-	99,380	31,532
UV - Rural and Mining Improved	0.3762	383	545,315,000	2,037,060	(1,592)	(2,622)	2,032,847	2,037,060	-	2,037,060	2,033,670
UV - Rural and Mining Vacant	0.4977	90	82,528,272	439,386	(32,208)	2,792	409,969	439,305	-	439,305	432,707
<b>Sub-Total</b>		<b>71,710</b>	<b>3,295,764,624</b>	<b>124,770,065</b>	<b>1,096,710</b>	<b>(17,644)</b>	<b>125,849,131</b>	<b>124,853,279</b>	<b>2,345,985</b>	<b>127,199,264</b>	<b>122,528,976</b>

GRV = Gross Rental Value

UV = Unimproved Value

Financial Statements 2020

## City of Wanneroo

Notes to the Financial Statements  
for the year ended 30 June 2020

## Note 27(a). Rating Information (2019/20 Financial Year) (continued)

	Number of Properties 2020	Rateable Value 2020	Actual Rate Revenue 2020	Budget Total Revenue 2020	Actual Rate Revenue 2019
Minimum			\$	\$	\$
<b>Minimum Rates</b>					
GRV - Residential Improved	988	5,790	79,714,728	5,720,520	5,719,532
GRV - Residential Vacant	991	1,746	9,969,530	1,730,286	1,730,286
GRV - Commercial/Industrial Improved	1,344	556	8,541,008	747,264	736,512
GRV - Commercial/Industrial Vacant	1,344	38	525,640	51,072	53,760
GRV - Commercial/Industrial Improved - Lesser Minimum Strata	672	112	896,150	75,264	75,264
UV - Residential Improved	988	1	189,652	988	988
UV - Residential Vacant	991	3	221,500	2,973	2,973
UV - Commercial/Industrial Improved	1,344	7	2,053,000	9,408	8,064
UV - Rural and Mining Improved	980	1	248,000	980	-
UV - Rural and Mining Vacant	928	37	221,647	34,336	35,264
<b>Sub-Total</b>	<b>8,291</b>	<b>102,380,853</b>	<b>8,373,991</b>	<b>8,362,643</b>	<b>8,452,851</b>

GRV = Gross Rental Value  
UV = Unimproved Value

134,222,222	135,561,907	130,981,827
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## Ex Gratia Rates

23,851	20,000	30,521
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## Totals

134,246,073	135,581,907	131,012,348
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Financial Statements 2020

## City of Wanneroo

Notes to the Financial Statements  
for the year ended 30 June 2020

## Note 27(b). Net Current Assets- Rate Setting Statement Information

		2020	2020	2019
	Notes	Carried Fwd Actual	Brought Fwd Actual	Carried Fwd Actual
		\$	\$	\$
<b>Current Assets</b>				
Cash - Unrestricted	3	37,320,904	28,499,741	21,430,249
Cash - Restricted Town Planning Schemes	3	88,632,352	96,909,331	96,909,331
Cash - Restricted Unspent Grants	3	9,140,612	23,856,709	23,856,709
Cash - Restricted Reserves	3	233,133,731	222,643,715	229,713,207
Cash - Restricted Unspent Loans	3	6,799,926	7,805,842	7,805,842
Rates - Current	5	11,946,576	13,816,982	13,816,982
Sundry Debtors (net of Expected Credit Loss)	5	516,012	479,832	479,832
Accrued Income	5	2,962,900	5,208,556	5,208,556
GST Receivable	5	1,673,284	1,806,477	1,806,477
Prepayments	5	1,511,668	2,280,255	2,280,255
Contract Assets	9	185,356	-	-
Inventories	9	347,448	314,347	314,347
		<b>394,170,769</b>	<b>403,621,787</b>	<b>403,621,787</b>
<b>Current Liabilities</b>				
Trade Payables	12	31,344,263	34,952,113	31,430,118
Bonds & Security Deposits	12	7,721,647	7,649,633	7,649,633
Contract Liabilities	10	10,227,250	26,612,597	-
Lease Liability	11	104,797	-	-
Current Employee Benefits Provision	14	16,756,701	17,342,241	17,342,241
Other Current Provisions	14	2,240,000	-	-
		<b>68,394,658</b>	<b>86,556,584</b>	<b>56,421,992</b>
<b>Net Current Assets</b>		<b>325,776,111</b>	<b>317,065,203</b>	<b>347,199,795</b>
<b>Less:</b>				
Cash - Restricted		(337,706,621)	(351,215,597)	(358,285,089)
Town Planning Schemes Receivables		(644,154)	-	-
Contract Assets		(185,356)	-	-
<b>Add Back:</b>				
Cash Backed Employee Provisions		13,024,364	-	-
Town Planning Schemes Payables		4,541,388	7,636,351	11,085,294
Contract Liabilities		10,173,059	26,514,043	-
<b>Surplus</b>		<b>14,978,791</b>	<b>-</b>	<b>-</b>

01 July 2019 brought forward balances are different from the 30 June 2019 reported amounts due to the initial application of "AASB 15 - Revenue" from Contracts with Customers and "AASB 18 - Income for Not-for-Profit Entities".

## City of Wanneroo

Notes to the Financial Statements  
for the year ended 30 June 2020

## Note 28. Discounts, Incentives, Concessions &amp; Write-offs (2019/20 Financial Year)

		2020 Actual Cost / Value	2020 Budget Cost / Value	2019 Actual Cost / Value
	Type	\$	\$	\$
(a) Discounts/Concessions				
Debts Written Off	Write Off	33,330	-	27,039
Rates Write Off	Write Off	-	-	13,897
Community Groups Rates Waiver	Waiver	98,041	98,041	96,279
		131,371	98,041	137,215

**Discounts**

The City offers no discounts for early payment of Rates or any other debts to the City.

**Concessions/Incentives/Waivers**

Council has agreed, in accordance with *Section 6.47 of the Local Government Act 1995*, to waive the 2019/20 Council Rates (excluding Emergency Services Levy) for land leased by the City to the following community groups.

- AJS Motorcycle Club of WA Inc.
- Kingsway Football and Sporting Club Inc.
- Olympic Kingsway Sports Club
- Pinjar Motorcycle Park Inc.
- Quinns Mindarie Surf Lifesaving Club Inc.
- Quinns Rocks Sports Club Inc
- The Badminton Association of WA Inc
- Tiger Kart Club Inc.
- Vikings Softball Club Inc and The Wanneroo Giants Baseball Club Inc.
- Wanneroo Agricultural Society Inc
- Wanneroo Amateur Football Club Inc, Wanneroo Cricket Club, Wanneroo Junior Cricket Club Inc and Wanneroo Junior Football Club
- Wanneroo BMX Club
- Wanneroo City Soccer Club Inc.
- Wanneroo Districts Cricket Club Inc.
- Wanneroo Districts Netball Association
- Wanneroo Districts Rugby Union Football Club Inc.
- Wanneroo Horse and Pony Club
- Wanneroo Shooting Complex Inc.
- Wanneroo Sports and Social Club
- Wanneroo Tennis Club
- Wanneroo Trotting and Training Club Inc.
- West Australian Rifle Association Inc.
- Yanchep Golf Club
- Yanchep Sports and Social Club Inc.
- Yanchep Surf Lifesaving Club Inc.

The circumstances in which the waiver is granted to sporting clubs is when Council believes financial support is warranted. The objective is improving these clubs financial viability in order to assist with the fostering of good health within the community.



## City of Wanneroo

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 29. Interest Charges and Instalments (2019/20 Financial Year)

	Interest Rate %	2020 Actual	2020 Budget	2019 Actual
		\$	\$	\$
Interest on Overdue Rates	8.45%	1,492,022	1,014,000	1,653,093
Interest on Instalments Plan	5.50%	647,871	652,506	635,347
		<b>2,139,893</b>	<b>1,666,506</b>	<b>2,288,440</b>
Administration Charges on Instalment Plan		394,569	394,500	393,533
		<b>2,534,462</b>	<b>2,061,006</b>	<b>2,681,973</b>

An interest rate of 8.45% (2019: 8.45%) was charged on all Rates, both current and arrears, that remain unpaid after 35 days from the issue date of the Rate notice (2 August 2019). Three instalment plan options were available to ratepayers for payment of their Rates by instalments. Further the ratepayers had the opportunity to enter into special payment arrangements based on their individual circumstances.

Option 1 (Full Payment)

Full amount of Rates and Service charges, including arrears, to be paid on or before 35 days (6 September 2019) from the issue date (2 August 2019) appearing on the Rate notice.

Option 2 (Two instalments)

First instalment to be received on or before 35 days after the issue date appearing on the Rate notice, including all arrears and half of the current Rates and Service charges (6 September 2019). The second and final instalment becomes due and payable 63 days after the due date of the first instalment (8 November 2019).

Option 3 (Four instalments)

First instalment to be received on or before 35 days after the issue date appearing on the Rate notice, including all arrears and a quarter of the current Rates and Service charges (6 September 2019). The second, third and fourth instalments are to be made at 63 day intervals, thereafter (8 November 2019, 10 January 2020 and 13 March 2020).

Cost of the instalment Options

The cost of the instalment options will comprise of simple interest of 5.5% (2019: 5.5%) per annum, calculated from the date the first instalment is due and payable, together with an administration fee of \$5.00 (2019: \$5.00) for each instalment.

Special Arrangements and Late Payment Penalty

In addition to the late payment interest of 8.45% per annum, an administration fee of \$30.00 (2019: \$30.00) per assessment is charged to any Ratepayers wishing to enter into special payment agreements with the City.

Financial Statements 2020

## City of Wanneroo

Notes to the Financial Statements  
for the year ended 30 June 2020

## Note 30. Fees and Charges

	2020 Actual	2020 Budget	2019 Actual
	\$	\$	\$
Governance	15,552	107,890	19,293
General Purpose Funding	492,943	501,100	485,530
Law, Order & Public Safety	836,583	663,800	721,279
Health	338,233	410,622	344,195
Education & Welfare	129,370	81,780	134,830
Community Amenities	32,276,016	31,803,858	31,663,199
Recreation & Culture	8,083,140	9,987,255	7,460,900
Transport	547,594	1,100,000	649,642
Economic Services	1,670,299	2,125,000	1,854,084
Other Property & Services	48,354	6,365	19,701
	<b>44,438,084</b>	<b>46,787,670</b>	<b>43,352,653</b>

## Note 31. Grants, Subsidies and Contributions

	2020 Actual	2019 Actual
	\$	\$

Grants, subsidies and contributions are included as operating revenues in the Statement of Comprehensive Income:

## (a). By Nature &amp; Type

Operating Grants, Subsidies & Contributions	13,364,998	11,162,394
Non-Operating Grants, Subsidies & Contributions	46,536,875	26,186,692
	<b>59,901,873</b>	<b>37,349,086</b>

## (b). By Program

Governance	301,890	310,766
General Purpose Funding	8,737,585	8,793,034
Law, Order & Public Safety	1,100,116	329,266
Health	58,555	195,795
Education & Welfare	234,849	269,793
Community Amenities	343,585	56,455
Recreation & Culture	9,589,637	6,946,049
Transport	38,885,778	19,732,263
Economic Services	2,151	2,368
Other Property & Services	647,727	713,297
	<b>59,901,873</b>	<b>37,349,086</b>



Financial Statements 2020

## City of Wanneroo

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 32. Employee Costs

	2020 Actual	2019 Actual
	\$	\$
Salaries & Wages	67,652,877	63,361,584
Superannuation	7,264,749	7,176,675
Conference & Training	500,997	595,225
Fringe Benefits Tax	243,041	216,243
Workers' Compensation Insurance	(1,200,268)	2,366,206
Protective Clothing & Uniforms	337,131	312,995
Staff Amenities	38,482	39,563
External Labour Hire	1,692,509	2,004,642
<b>Total Employee Costs</b>	<b>76,529,518</b>	<b>76,073,133</b>
Less: Capitalised Costs	(3,302,089)	(4,080,006)
	<b>73,227,429</b>	<b>71,993,127</b>

## City of Wanneroo

### Notes to the Financial Statements for the year ended 30 June 2020

#### Note 33. Financial Risk Management

The City's activities expose it to a variety of financial risks including (1) price risk, (2) credit risk, (3) liquidity risk and (4) interest rate risk.

The City's overall risk management program focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the financial performance of the City.

The City does not engage in transactions expressed in foreign currencies and is therefore not subject to foreign currency risk.

Financial risk management is carried out by the City's Finance Service Unit under policies approved by Council.

The City held the following financial instruments at balance date.

	Notes	Carrying Value		Fair Value	
		2020	2019	2020	2019
		\$	\$	\$	\$
<b>Financial Assets</b>					
Cash & Cash Equivalents	3	375,027,525	379,715,338	375,027,525	379,715,338
Receivables (Current & Non-Current)	5	22,322,750	26,999,972	22,322,750	26,999,972
		<u>397,350,275</u>	<u>406,715,310</u>	<u>397,350,275</u>	<u>406,715,310</u>
<b>Financial Liabilities</b>					
Payables (Current & Non-Current)	12	39,065,910	39,079,751	39,065,910	39,079,751
Borrowings (Current & Non-Current)	13	74,334,488	69,078,188	74,334,488	69,078,188
		<u>113,400,398</u>	<u>108,157,939</u>	<u>113,400,398</u>	<u>108,157,939</u>

The fair value of financial instruments traded in active markets is determined using various valuation techniques. The City uses valuation methods and makes assumptions that are based on market conditions existing at the reporting date. Quoted market prices or dealer quotes for similar instruments are used for long term debt instruments. Other techniques, such as estimated discounted cash flows, are used to determine fair value for the remaining financial instruments.

The nominal value less estimated credit adjustments of trade receivables and payables are assumed to approximate fair values. The fair value of financial liabilities are estimated by discounting future contractual cash flows at the current market interest rate that is available to the City for similar financial instruments.

Fair Value is determined as follows:

- **Cash and Cash Equivalents, Receivables, Payables** - are estimated to be the carrying value which approximates market value.

- **Borrowings** and **Held to Maturity** Investments - estimated future cash flows discounted by the current market interest rates applicable to assets & liabilities with similar risk profiles.

- Financial Assets classified (i) "at fair value through profit and loss" or (ii) **Available for Sale** - based on quoted market prices at the reporting date or independent valuation.



## City of Wanneroo

### Notes to the Financial Statements for the year ended 30 June 2020

#### Note 33. Financial Risk Management (continued)

##### (a). Cash and Cash Equivalents and Financial Assets "at Fair Value through Profit and Loss" and "Fair Value through Other Comprehensive Income"

The City's objective is to maximise its return on cash and investments, whilst maintaining an adequate level of liquidity and preserving capital.

The City has an Investment Policy which complies with the relevant legislations. The Investment Policy is regularly reviewed by Council and an investment report is tabled before Council on a monthly basis setting out the make-up and performance of the portfolio.

Cash and Investments are also subject to interest rate risk - the risk that movements in interest rates could affect returns and income.

A further risk associated with Cash and Investments is credit risk - the risk that the investment counterparty will not complete their obligations particular to a financial instrument, resulting in a financial loss to the City.

The City manages these risks by diversifying its portfolio and only making investments with high credit ratings or capital guarantees in accordance with investment restrictions prescribed in the Local Government (Financial Management) Regulations 1996.

	30-Jun-20	30-Jun-19
	\$	\$
<b>Impact of a 1% <sup>(1)</sup> movement in interest rates on cash and investments</b>		
Equity	3,750,275	3,797,153
Statement of Comprehensive Income	3,750,275	3,797,153

#### Notes:

1. Sensitivity percentages based on management's expectations of future possible market movements. (Price movements calculated on investments subject to fair value adjustments. Interest rate movements calculated on cash, cash equivalents and managed funds.)

## City of Wanneroo

### Notes to the Financial Statements for the year ended 30 June 2020

#### Note 33. Financial Risk Management (continued)

##### (b). Receivables

The City's major receivables comprise Rates, Annual Charges, and User Charges and Fees.

The major risk associated with these receivables is credit risk - the risk that debts due and payable to City may not be repaid.

The City manages this risk by monitoring outstanding debt and referring outstanding debts to an external debt collector. The City also encourages ratepayers to pay their Rates by the due date through various incentives.

Credit risk on Rates and Annual Charges is minimised by the ability of City to secure a charge over the land relating to the debts - that is, the land can be sold to recover the debt. Council is also able to charge interest on overdue Rates and Annual Charges at higher than market rates which further encourages the payment of debt.

The level of outstanding receivables is reported to Council monthly.

The City makes suitable provision for expected credit losses, as required, and carries out counter party credit checks where relevant.

There are no material receivables that have been subjected to a re-negotiation of repayment terms.

	30-Jun-20	30-Jun-19
	\$	\$
<b>Rates and Annual Charges Outstanding</b>		
0 - 30 Days	455,899	247,639
30 - 60 Days	176,827	80,738
60 - 90 Days	148,422	1,755,986
Over 90 Days	11,165,428	11,732,619
	<u>11,946,576</u>	<u>13,816,982</u>
<b>Sundry Debtors Outstanding</b>		
0 - 30 Days	262,807	512,552
30 - 60 Days	89,467	26,990
60 - 90 Days	6,396	32,057
Over 90 Days	800,272	646,438
	<u>1,158,942</u>	<u>1,218,037</u>



## City of Wanneroo

Notes to the Financial Statements  
for the year ended 30 June 2020

## Note 33. Financial Risk Management (continued)

## (c). Payables and Borrowings

Payables and Borrowings are both subject to liquidity risk - the risk that insufficient funds may be on hand to meet payment obligations as and when they fall due.

The City manages this risk by monitoring its cash flow requirements and liquidity levels and maintaining an adequate cash buffer. Further the City has created a loan repayment cash back reserve and monitors adequacy of the reserve balance on a regular basis.

The contractual undiscounted cash outflows (ie. principal and interest) of the City's Payables & Borrowings are set out in the Liquidity Table below:

	Due within 1 year \$	Due between 1 & 5 years \$	Due after 5 years \$	Total contractual cash flows \$	Carrying Values \$
<b>2020</b>					
Payables	39,065,910	-	-	39,065,910	39,065,910
Borrowings	4,499,771	22,607,346	78,126,150	105,233,267	74,334,488
	<u>43,565,681</u>	<u>22,607,346</u>	<u>78,126,150</u>	<u>144,299,177</u>	<u>113,400,398</u>
<b>2019</b>					
Payables	39,079,751	-	-	39,079,751	39,079,751
Borrowings	4,403,030	30,129,319	66,950,213	101,482,562	69,078,188
	<u>43,482,781</u>	<u>30,129,319</u>	<u>66,950,213</u>	<u>140,562,313</u>	<u>108,157,939</u>

Borrowings are also subject to interest rate risk - the risk that movements in interest rates could adversely affect funding costs and debt servicing requirements. The City manages this risk by borrowing long term and fixing the interest rate on a basis that is most suitable for the circumstance. The City officers regularly review interest rate movements to determine if it would be advantageous to refinance or renegotiate part, or all of the loan portfolio.

The following interest rates were applicable to the the City's Borrowings at balance date:

	30-Jun-20		30-Jun-19	
	Weighted average interest rate %	Balance \$	Weighted average interest rate %	Balance \$
Bank Loans - Fixed <sup>1</sup>	6.77%	65,334,488	6.77%	60,778,188
Bank Loans - Variable <sup>2</sup>	2.08%	9,000,000	3.48%	8,300,000
		<u>74,334,488</u>		<u>69,078,188</u>

## Notes:

1. Inclusive of 0.7% (Government Guarantee Fee) in the fixed interest rate of 6.77%.
2. The interest rate risk applicable to variable rate loan is not considered significant.

## City of Wanneroo

Notes to the Financial Statements  
for the year ended 30 June 2020

## Note 34. Fair Value Measurements

The City measures the following asset and liability classes at fair value on a regular basis:

- Infrastructure, Property, Plant and Equipment
- Financial Assets and Liabilities

The fair value of assets and liabilities must be estimated in accordance with various Accounting Standards for either recognition and measurement requirements or for disclosure purposes.

AASB 13 Fair Value Measurement requires all assets and liabilities measured at fair value to be assigned to a "level" in the fair value hierarchy as follows:

**Level 1:** Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date.

**Level 2:** Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly.

**Level 3:** Inputs for the asset or liability that are not based on observable market data (unobservable inputs).

(1) The following table presents all assets and liabilities that have been measured and recognised at fair values:

2020	Date of latest Valuation	Fair Value Measurement using:			Total
		Level 1 Quoted prices in active mkts	Level 2 Significant observable inputs	Level 3 Significant unobservable inputs	
		\$	\$	\$	\$
<b>Property, Plant &amp; Equipment</b>					
- Land	30/06/2018	-	56,267,095	77,969,089	134,236,184
- Buildings	30/06/2018	-	19,900,265	159,945,403	179,845,668
- Furniture & Fittings	30/06/2018	-	7,052,690	982,004	8,034,694
- Leased Asset	30/06/2020	-	232,502	-	232,502
- Plant & Equipment	30/06/2019	-	10,265,843	7,055,021	17,320,864
<b>Total Property, Plant &amp; Equipment</b>		-	93,718,395	245,951,517	339,669,912
<b>Infrastructure</b>					
- Reserves	30/06/2020	-	-	133,335,768	133,335,768
- Roads	30/06/2020	-	-	1,236,959,732	1,236,959,732
- Pathways	30/06/2020	-	-	89,138,139	89,138,139
- Car Parking	30/06/2020	-	-	31,687,791	31,687,791
- Drainage	30/06/2020	-	-	403,380,504	403,380,504
- Other Infrastructure	30/06/2020	-	-	58,253,574	58,253,574
<b>Total Infrastructure</b>		-	-	1,952,755,508	1,952,755,508



## City of Wanneroo

Notes to the Financial Statements  
for the year ended 30 June 2020

## Note 34. Fair Value Measurements (continued)

(1) The following table presents all assets and liabilities that have been measured and recognised at fair values: (continued)

2019	Date of latest Valuation	Fair Value Measurement using:			Total
		Level 1 Quoted prices in active mkt	Level 2 Significant observable inputs	Level 3 Significant unobservable inputs	
		\$	\$	\$	\$
<b>Property, Plant &amp; Equipment</b>					
- Land	30/06/2018	-	52,798,333	80,805,000	133,603,333
- Buildings	30/06/2018	-	9,473,588	165,668,570	175,142,158
- Furniture & Fittings	30/06/2018	-	6,706,693	1,135,504	7,842,197
- Plant & Equipment	30/06/2019	-	10,878,750	7,154,000	18,032,750
<b>Total Property, Plant &amp; Equipment</b>		-	79,857,364	254,763,074	334,620,438
<b>Infrastructure</b>					
- Reserves	30/06/2017	-	-	201,533,538	201,533,538
- Roads	30/06/2017	-	-	1,140,903,277	1,140,903,277
- Pathways	30/06/2017	-	-	134,779,607	134,779,607
- Car Parking	30/06/2017	-	-	42,961,653	42,961,653
- Drainage	30/06/2017	-	-	372,181,502	372,181,502
- Other Infrastructure	30/06/2017	-	-	57,471,172	57,471,172
<b>Total Infrastructure</b>		-	-	1,949,830,749	1,949,830,749

## (2) Transfers between Level 1 and Level 2 Fair Value Hierarchies

During the year, there were no transfers between Level 1 and Level 2 Fair Value hierarchies for recurring fair value measurements.

## City of Wanneroo

### Notes to the Financial Statements for the year ended 30 June 2020

#### Note 34. Fair Value Measurements (continued)

##### (3) Valuation techniques used to derive Level 2 and Level 3 Fair Values

Where the City is unable to derive Fair Valuations using quoted market prices of identical assets (i.e. Level 1 inputs) the City instead utilises a spread of both observable inputs (Level 2 inputs) and unobservable inputs (Level 3 inputs).

The fair valuation techniques the City has employed while utilising Level 2 and Level 3 inputs are as follows:

##### Property, Plant and Equipment

###### Land

The City's lands were valued by independent professionally qualified registered valuers. Except in the circumstance of any assets being held for sale (valued in accordance with AASB 5 Assets Held for Sale) or in accordance with specific Accounting Standards (such as Investment Properties) the balance of the portfolio is valued in accordance with AASB 116 Property Plant and Equipment at fair value.

Depending upon the unique circumstances of each lot, land has been valued using a range of approaches. Where there is an active market the 'market approach' has been adopted. If its value is primarily dependent on its income generating capability the income approach was used. For other types of land the 'cost approach' was adopted. Details of each approach are detailed below.

###### Level 2 Valuation Inputs

**Market (Direct Comparison)** – This has been applied to lands held in freehold title and have been assessed on the basis of the estimated amount which the interest in each property being valued might reasonably be expected to realise on the date of valuation in an exchange between market participants, given highest and best use or highest and best alternative use. This was determined by comparison to recent sales of land with similar characteristics. This was then adjusted to reflect comparability. As this was based on observable evidence they have been classified as Level 2.

###### Level 3 Valuation Inputs

**Sales Comparison Approach** – This comparative approach considers the sales of similar or substitute land and related market data, and establishes a value estimate by processes involving comparison. In general, a land being valued is compared with sales of similar land that have been transacted in the market. Listings and offerings may also be considered.



## City of Wanneroo

### Notes to the Financial Statements

for the year ended 30 June 2020

#### Note 34. Fair Value Measurements (continued)

##### (3) Valuation techniques used to derive Level 2 and Level 3 Fair Values (continued)

**Cost (Hypothetical Analysis)** – Determination of the replacement cost involves detailed analysis of a hypothetical highest alternative land use. Typically this includes estimating the number of potential residential or commercial lots that could be developed on a site. These are observable based on existing Town Planning rules and have been classified as Level 2. The third input is the developer's interest which effectively is the rate of return the developer requires based on existing market conditions. This requires the valuers to exercise professional judgement and accordingly has been classified as level 3.

**Cost (Complex Analysis)** – These relate to land which is unique and requires consideration of a range of alternative uses that could be used to maximise the value. Typically these include sites which would enable subdivision into lots with different zonings and uses. They require the extensive exercise of professional judgement and require determination of a range of assumptions.

##### Buildings

The City's buildings were valued by independent professionally qualified registered valuers. The valuation of buildings, structural improvements and site services includes those items that form part of the building services installation (e.g. heating, cooling and climate control equipment, lifts, escalators, fire alarms, sprinklers and fire fighting equipment, and general lighting etc).

Excluded from this report are all items of plant, machinery, equipment, cranes, tools, furniture or chattels.

##### Level 3 Valuation Inputs

**Cost (Depreciated)** – These buildings were valued using the cost approach using professionally qualified registered valuers.

Under this approach, the cost to replace the asset is calculated and then adjusted to take account of an accumulated depreciation. The Valuer disaggregated the building into different components and for each component determined a value based on the inter-relationship between a range of factors. These include asset condition, legal and commercial obsolescence and the determination of key depreciation related assumptions such as residual value and the pattern of consumption of the future economic benefit.

##### Plant and Equipment

The City's Plant and Equipment have been valued by independent professionally qualified registered valuers in accordance with applicable Australian Standards

Level 2 and Level 3 valuation inputs have been applied to all plant and equipment asset classes. Level 2 inputs being comparable type assets on the market place (like for like) and level 3 inputs being no direct comparable or assets that do not have an active market in place.

Following a change to the Local Government (Financial Management) Regulation 17A, plant and equipment type assets (being plant and equipment and furniture and equipment) are to be measured under the cost model, rather than at fair value. This change is effective from 1 July 2019 and represents a change in Accounting Policy. Revaluations carried out previously were not reversed as it was deemed fair value approximates cost at the date of change.

## City of Wanneroo

### Notes to the Financial Statements for the year ended 30 June 2020

#### Note 34. Fair Value Measurements (continued)

##### (3) Valuation techniques used to derive Level 2 and Level 3 Fair Values (continued)

##### Furniture and Fittings

The City's Furniture and Fittings have been valued by independent professionally qualified registered valuers in accordance with applicable Australian Accounting Standards.

Following a change to the Local Government (Financial Management) Regulation 17A, plant and equipment type assets (being plant and equipment and furniture and equipment) are to be measured under the cost model, rather than at fair value. This change is effective from 1 July 2019 and represents a change in Accounting Policy. Revaluations carried out previously were not reversed as it was deemed fair value approximates cost at the date of change.

##### Infrastructure

The City's infrastructure has been valued by professionally qualified independent valuers in accordance with Australian Accounting Standards.

The City's infrastructure assets were valued at a market-based measurement. The market-based measurement estimate the price at which an orderly transaction to sell the asset or to transfer the liability would take place between market participants at the measurement date under current market conditions.

The current replacement cost was measured by referencing the lowest cost at which the asset could be obtained in the normal course of business.

The total cost values have been calculated using unit cost rate based on current tender and general market rates.

Level 2 and Level 3 valuation inputs have been applied to all infrastructure asset classes. Level 2 inputs being construction cost and current condition and Level 3 inputs being residual values and remaining useful life assessments.

The above techniques and inputs were utilised for all of the following classes:

- Roads
- Drainage
- Pathways
- Car Parks
- Reserves
- Other Infrastructure



## City of Wanneroo

Notes to the Financial Statements  
for the year ended 30 June 2020

## Note 34. Fair Value Measurements (continued)

## (4). Fair value measurements using significant unobservable inputs (Level 3)

a. The following tables present the changes in Level 3 Fair Value Asset Classes.

	Buildings	Reserves	Roads	Pathways	Total
	\$	\$	\$	\$	\$
<b>Opening Balance - 1/7/18</b>	171,147,700	199,485,343	1,135,420,136	134,999,999	1,641,053,178
Purchases (Gross Book Value)	-	8,650,704	20,245,186	2,352,826	31,248,716
Depreciation & Impairment	(5,479,130)	(6,602,509)	(14,762,045)	(2,573,218)	(29,416,902)
<b>Closing Balance - 30/6/19</b>	165,668,570	201,533,538	1,140,903,277	134,779,607	1,642,884,992
Purchases (Gross Book Value)	-	14,982,205	21,691,624	1,758,534	38,432,363
Depreciation & Impairment	(5,723,167)	(6,904,679)	(15,213,803)	(2,585,251)	(30,426,900)
FV Gains - Other Comprehensive Income	-	(76,275,296)	89,578,633	(44,814,751)	(31,511,414)
<b>Closing Balance - 30/6/20</b>	159,945,403	133,335,768	1,236,959,731	89,138,139	1,619,379,041

	Furniture & Fittings	Drainage	Car Parking	Other Infra-structure	Total
	\$	\$	\$	\$	\$
<b>Opening Balance - 1/7/18</b>	1,135,504	372,581,463	42,633,114	59,280,731	475,630,812
Purchases (Gross Book Value)	-	3,058,042	670,984	1,816,896	5,545,922
Depreciation & Impairment	-	(3,458,003)	(342,445)	(3,626,455)	(7,426,903)
<b>Closing Balance - 30/6/19</b>	1,135,504	372,181,502	42,961,653	57,471,172	473,749,831
Purchases (Gross Book Value)	-	2,775,728	115,278	1,844,765	4,735,771
Disposals (WDV)	(153,500)	-	-	-	(153,500)
Depreciation & Impairment	-	(3,478,374)	(400,036)	(3,665,389)	(7,543,799)
FV Gains - Other Comprehensive Income	-	31,901,649	(10,989,104)	2,603,026	23,515,571
<b>Closing Balance - 30/6/20</b>	982,004	403,380,505	31,687,791	58,253,574	494,303,874

## City of Wanneroo

Notes to the Financial Statements  
for the year ended 30 June 2020

## Note 34. Fair Value Measurements (continued)

## (4). Fair value measurements using significant unobservable inputs (Level 3) (continued)

a. The following tables present the changes in Level 3 Fair Value Asset Classes.

	Land	Plant & Equipment	Total
	\$	\$	\$
<b>Opening Balance - 1/7/18</b>	80,805,000	-	80,805,000
FV Gains - Other Comprehensive Income	-	7,154,000	7,154,000
<b>Closing Balance - 30/6/19</b>	<u>80,805,000</u>	<u>7,154,000</u>	<u>87,959,000</u>
Disposals (WDV)	(2,835,911)	(98,979)	(2,934,890)
<b>Closing Balance - 30/6/20</b>	<u>77,969,089</u>	<u>7,055,021</u>	<u>85,024,110</u>



## City of Wanneroo

### Notes to the Financial Statements for the year ended 30 June 2020

#### Note 35. Events occurring after the Reporting Period

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Events that occur between the end of the reporting period (ending 30 June 2020) and the date when the financial statements are "authorised for issue" have been taken into account in preparing these statements.

The City has adopted the date that the Chief Executive Officer (CEO) authorises the financial statements as the applicable "authorised for issue" date.

Events that occur after the Reporting Period represent one of two types:

##### **(i) Events that provide evidence of conditions that existed at the Reporting Period**

These financial statements (and the figures therein) incorporate all "adjusting events" that provided evidence of conditions that existed at 30 June 2020.

##### **(ii) Events that provide evidence of conditions that arose after the Reporting Period**

These financial statements (including figures therein) do not incorporate any "non-adjusting events" that have occurred after 30 June 2020 and which are only indicative of conditions that arose after 30 June 2020.

The City received an amount of \$4.7 Million in the Financial Year 2020/2021 in settlement of a contractual dispute that arose in the Financial Year 2019/2020.

## City of Wanneroo

### Notes to the Financial Statements for the year ended 30 June 2020

#### Note 36. Transactions with Related Parties

##### Related Parties

The City's main related parties are as follows:

##### (i) Key Management Personnel (KMP)

Any person(s) having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly, including any elected member, are considered key management personnel.

##### (ii) Entities subject to significant influence by the City

An entity that has the power to participate in the financial and operating policy decisions of the City but does not have control over those policies, is an entity which holds significant influence. Significant influence may be gained by share ownership, statute or agreement.

##### (iii) Joint Venture Agreement accounted for under the equity method

The City has one sixth interest in two regional Councils. This interest is accounted for in these financial statements using the equity method of accounting. Refer to Note 19 for details of these interests.

##### Councillor's Remuneration and Allowances

	2020 Actual	2020 Budget	2019 Actual
	\$	\$	\$
The following fees, expenses and allowances were paid to council members and the mayor.			
Meeting Fees	471,198	489,980	463,542
Mayor's Allowance	89,753	89,800	88,864
Deputy Mayor's Allowance	22,438	22,500	22,216
Telecommunication Allowance	52,500	45,500	49,000
Travelling & Other Expenses	24,382	155,000	29,563
	<b>660,271</b>	<b>802,780</b>	<b>653,185</b>

##### Key Management Personnel (KMP) Compensation Disclosures

The compensation paid to Key Management Personnel comprises:

	2020 Actual	2019 Actual
	\$	\$
Short-Term Employee Benefits	1,606,151	1,520,358
Post-Employment Benefits	174,323	165,733
Long-Term Benefits	34,179	34,662
<b>Total</b>	<b>1,814,653</b>	<b>1,720,753</b>



## City of Wanneroo

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 36. Transactions with Related Parties (continued)

**Short-term employee benefits**

These amounts include salary, paid leave and fringe benefits.

**Post-employee benefits**

These amounts are the current-year's cost of providing the City's superannuation contributions made during the year.

**Other long-term benefits**

These amounts represent long service and annual leave benefits accruing during the year.

**(vi) Transactions with Related Parties**

Transactions between related parties are on normal commercial terms and conditions no more favourable than those available to other parties unless otherwise stated.

The following transactions occurred with related parties:

	2020	2019
	\$	\$
<b>Associated companies/individuals:</b>		
Sale of Goods & Services	-	29,254
<b>Total</b>	<b>-</b>	<b>29,254</b>

## City of Wanneroo

### Notes to the Financial Statements for the year ended 30 June 2020

#### Note 37. Town Planning Schemes

##### Town Planning Schemes

In addition to the City's involvement with the Cities of Perth, Stirling, Joondalup and Vincent and the Towns of Cambridge and Victoria Park with Lot 17 Mindarie, the City has Town Planning Schemes and Development Areas in Operation:

Development Area	Locality
- Town Planning Scheme No 5 - Landsdale	- Landsdale
- East Wanneroo Development Area Cells 1-9	- East Wanneroo
- Berkley Road Local Structure Plan	- Marangaroo/Alexander Heights

These Town Planning Schemes are mainly related to the development of standard infrastructures. The Development Contribution Plans which are related to the development of district facilities are disclosed in Note 38.

East Wanneroo Development Area Cells 1-9 disclosed under this note is governed by Part 9 of District Planning Scheme Number 2 (DPS2) which do not require the City to establish and maintain a reserve account for each Cell. On the other hand, the Yanchep/Two Rocks Community Facilities and Alkimos/Eglinton Community Facilities DCPs disclosed under Note 38 are governed by Schedule 14 of DPS2 whereby Clause 16 requires the City to establish and maintain a reserve account for each DCP.

In May 2020, the City commenced the second Cells Internal Transactional Review of the East Wanneroo Development Area Cells (1-9). The result of this review identified a number of further cell costs adjustments amounting to \$3,520,920 for prior years and \$297,278 for current financial year 2019/2020. These total adjustments of \$3,818,198 were incorporated into the current financial year 2019/2020 with the detail summarised as below:

##### Summary of Adjustments from the second Cell Internal Transactional Review

	Cell Adjustments Including Interest		Total
	Prior Years	2020	Adjustments
	\$	\$	\$
Cell 2	127,058	47	127,105
Cell 4	283,010	-	283,010
Cell 5	25,097	713	25,810
Cell 6	686,335	295,804	982,139
Cell 7	130,800	-	130,800
Cell 8	482,384	-	482,384
Cell 9	1,786,236	714	1,786,950
Total	<b>3,520,920</b>	<b>297,278</b>	<b>3,818,198</b>



## City of Wanneroo

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 37. Town Planning Schemes (continued)

## (i) Town Planning Scheme No 5 - Landsdale

An industrial zone guided development which was gazetted in June 1973. The total area of the scheme is approximately 100 hectares (ha). The Western sectors comprising 47 ha is identified as Stage 1 and was fully subdivided and developed in accordance with the scheme map several years ago.

The Eastern sector of 53 ha known as Stage 2 is either low lying land comprising 2 ha parcels along Gnangara Road or an operating sand pit on two larger lots. Subdivision and development of this sector is entirely at the discretion of the individual land owners. It appears unlikely that there will be any subdivision or development undertaken in this sector in the short term.

	2020 Actual	2020 Budget	2019 Actual
	\$	\$	\$
<b>Statement of Comprehensive Income</b>			
<b>- Town Planning Scheme No 5 - Landsdale</b>			
<b>Operating Income</b>			
Development Headworks Levy Including Interest on Investments	6,449	18,910	19,482
	<b>6,449</b>	<b>18,910</b>	<b>19,482</b>
<b>Operating Expense</b>			
Administration Allocation	(6,449)	-	-
Audit Fee Expenses	-	(2,000)	-
	<b>(6,449)</b>	<b>(2,000)</b>	<b>-</b>
<b>Net Result</b>	<b>-</b>	<b>16,910</b>	<b>19,482</b>

## City of Wanneroo

Notes to the Financial Statements  
for the year ended 30 June 2020

## Note 37. Town Planning Schemes (continued)

	2020 Actual	2020 Budget	2019 Actual
	\$	\$	\$
<b>Statement of Financial Position</b>			
<b>- Town Planning Scheme No 5 - Landsdale</b>			
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash & Cash Equivalent Assets	744,168	749,453	735,396
<b>Total Current Assets</b>	<b>744,168</b>	<b>749,453</b>	<b>735,396</b>
<b>TOTAL ASSETS</b>	<b>744,168</b>	<b>749,453</b>	<b>735,396</b>
<b>LIABILITIES</b>			
<b>Non-Current Liabilities</b>			
Deferred Income	744,168	-	-
<b>Total Non-Current Liabilities</b>	<b>744,168</b>	<b>-</b>	<b>-</b>
<b>TOTAL LIABILITIES</b>	<b>744,168</b>	<b>-</b>	<b>-</b>
<b>NET ASSETS</b>	<b>-</b>	<b>749,453</b>	<b>735,396</b>
<b>EQUITY</b>			
Accumulated Surplus	-	749,453	735,396
<b>TOTAL EQUITY</b>	<b>-</b>	<b>749,453</b>	<b>735,396</b>

**East Wanneroo Development Area - Cells 1 - 9**

The East Wanneroo Cells 1-9 provide for the development of the area generally East of Wanneroo Road between Hepburn Avenue to the south and Clarkson Avenue to the north. The various structures plans (Cells 1-9) have guided residential, industrial and commercial development since the late 1990's. The Development Contribution Schemes include predominately standard 'development' infrastructure, including 10% Public Open Space (POS) and regional roads (exception being Cell 9, which includes a local community centre and POS development costs). The format, structure and funding aspects of these cells are subject to ongoing review and aims to coordinate contributions by landowners within structure planning areas with fragmented landownership. The contributions are charged at the time of subdivision or development to satisfy the landowners development obligations under the City's DPS 2.



## City of Wanneroo

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 37. Town Planning Schemes (continued)

## (ii) East Wanneroo Development Area - Cell 1

Cell 1 includes the suburbs of Ashby and Tapping and is generally bounded by Pinjar Road, Wanneroo Road and Clarkson Avenue. Over \$33 million worth of infrastructure works have been completed in this cell. The cell is predominately developed (97% of developable land) and remaining costs primarily relate to the finalisation of the Pinjar Road duplication and POS acquisitions.

	2020 Actual	2020 Budget	2019 Actual
	\$	\$	\$
<b>Statement of Comprehensive Income - Cell 1</b>			
<b>Operating Income</b>			
Development Headworks Levy Including Interest on Investments	645,947	1,522,452	720,601
	<b>645,947</b>	<b>1,522,452</b>	<b>720,601</b>
<b>Operating Expense</b>			
Advertising	(1,405)	(100)	(1,157)
Consulting Fees	(2,072)	(2,000)	-
Construction Costs	(580,301)	(601,011)	(258,238)
Administration Allocation	(50,021)	(40,189)	(72,841)
Audit Fees	(9,131)	(2,000)	(7,600)
Valuation Fees	(4,395)	-	(1,307)
Environmental Remediation or Improvement Costs	1,378	-	(7,100)
	<b>(645,947)</b>	<b>(645,300)</b>	<b>(348,243)</b>
<b>Non-Operating Expense</b>			
Headworks Levy Refund*	-	-	(23,562,040)
	-	-	<b>(23,562,040)</b>
<b>Net Result</b>	-	<b>877,152</b>	<b>(23,189,682)</b>

Financial Statements 2020

## City of Wanneroo

Notes to the Financial Statements  
for the year ended 30 June 2020

## Note 37. Town Planning Schemes (continued)

	2020 Actual	2020 Budget	2019 Actual
	\$	\$	\$
<b>Statement of Financial Position - Cell 1</b>			
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash & Cash Equivalent Assets	6,563,316	5,951,422	11,280,694
<b>Total Current Assets</b>	<b>6,563,316</b>	<b>5,951,422</b>	<b>11,280,694</b>
<b>TOTAL ASSETS</b>	<b>6,563,316</b>	<b>5,951,422</b>	<b>11,280,694</b>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Trade & Other Payables	1,983,220	-	6,993,899
Deferred Income	196,367	-	-
<b>Total Current Liabilities</b>	<b>2,179,587</b>	<b>-</b>	<b>6,993,899</b>
<b>Non-Current Liabilities</b>			
Provision for Headworks Levy Refund*	2,597,854	-	882,408
Deferred Income	1,785,875	-	-
<b>Total Non-Current Liabilities</b>	<b>4,383,729</b>	<b>-</b>	<b>882,408</b>
<b>TOTAL LIABILITIES</b>	<b>6,563,316</b>	<b>-</b>	<b>7,876,307</b>
<b>NET ASSETS</b>	<b>-</b>	<b>5,951,422</b>	<b>3,404,387</b>
<b>EQUITY</b>			
Accumulated Surplus	-	5,951,422	3,404,387
<b>TOTAL EQUITY</b>	<b>-</b>	<b>5,951,422</b>	<b>3,404,387</b>

\*As part of the 2020/21 Annual Review of cell costs as per the requirement of DPS2, the City's internal experts have estimated further \$1,715,445 as the future excess funds for Cell 1 at full development. The total future excess funds (at full development) estimated at the end of the 2019/2020 financial year is \$2,597,854.



## City of Wanneroo

### Notes to the Financial Statements

for the year ended 30 June 2020

#### Note 37. Town Planning Schemes (continued)

##### (iii) East Wanneroo Development Area - Cell 2

Cell 2 Includes the suburb of Sinagra and is generally bounded by Pinjar Road, Wanneroo Road and Dundobar Road. Over \$13 million worth of infrastructure works have been completed in this cell. The cell is only partially developed (56% of developable land) and remaining costs primarily relate to the finalisation of the Dundobar Road upgrade and several large POS acquisitions. Cell development has been partly sterilised due to the Ingham Poultry Farm buffer.

As at 30 June 2020, the City has identified a number of adjustments from the second Cells Internal Transactional Review for East Wanneroo Development Area Cell 2. As a result of recognising these adjustments, \$127,058 related to prior years has been recorded in 2019/2020 Financial Statements of the East Wanneroo Development Area Cell 2.

	2020 Actual	2020 Budget	2019 Actual
	\$	\$	\$
<b>Statement of Comprehensive Income - Cell 2</b>			
<b>Operating Income</b>			
Development Headworks Levy Including Interest on Investments	133,747	734,101	219,483
	<b>133,747</b>	<b>734,101</b>	<b>219,483</b>
<b>Operating Expense</b>			
Advertising	-	(100)	(246)
Construction Costs	(103,791)	-	(6,550)
Consulting Costs	(1,004)	(2,000)	(9,355)
Valuation Fees	(1,094)	-	(1,289)
Administration Allocation	(31,206)	(32,151)	(35,910)
Audit Fees	1,369	(2,000)	(10,900)
Environmental Remediation or Improvement Costs	1,979	-	(10,196)
	<b>(133,747)</b>	<b>(36,251)</b>	<b>(74,446)</b>
<b>Net Result</b>	<b>-</b>	<b>697,850</b>	<b>145,037</b>

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## City of Wanneroo

Notes to the Financial Statements  
for the year ended 30 June 2020

## Note 37. Town Planning Schemes (continued)

	2020 Actual	2020 Budget	2019 Actual
	\$	\$	\$
<b>Statement of Financial Position - Cell 2</b>			
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash & Cash Equivalents	8,646,590	8,915,329	8,174,649
<b>Total Current Assets</b>	<b>8,646,590</b>	<b>8,915,329</b>	<b>8,174,649</b>
<b>TOTAL ASSETS</b>	<b>8,646,590</b>	<b>8,915,329</b>	<b>8,174,649</b>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Trade & Other Payables	246,725	-	10,196
Deferred Income	52,867	-	-
<b>Total Current Liabilities</b>	<b>299,592</b>	<b>-</b>	<b>10,196</b>
<b>Non-Current Liabilities</b>			
Deferred Income	8,346,998	-	-
<b>Total Non-Current Liabilities</b>	<b>8,346,998</b>	<b>-</b>	<b>-</b>
<b>TOTAL LIABILITIES</b>	<b>8,646,590</b>	<b>-</b>	<b>10,196</b>
<b>NET ASSETS</b>	<b>-</b>	<b>8,915,329</b>	<b>8,164,453</b>
<b>EQUITY</b>			
Accumulated Surplus	-	8,915,329	8,164,453
<b>TOTAL EQUITY</b>	<b>-</b>	<b>8,915,329</b>	<b>8,164,453</b>



## City of Wanneroo

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 37. Town Planning Schemes (continued)

## (iv) East Wanneroo Development Area - Cell 3

Cell 3 includes the suburb of Wanneroo and is generally bounded by Dundobar Road, High Road, Scott Road and Steven Street. Approximately \$1 million worth of infrastructure works have been completed in this cell. The Cell is predominately developed (91% of developable land) and remaining costs primarily relate to the finalisation of the Dundobar Road widening/upgrade and historic Public Open Space credits.

	2020 Actual	2020 Budget	2019 Actual
	\$	\$	\$
<b>Statement of Comprehensive Income - Cell 3</b>			
<b>Operating Income</b>			
Development Headworks Levy Including Interest on Investments	30,442	26,197	19,711
	<b>30,442</b>	<b>26,197</b>	<b>19,711</b>
<b>Operating Expense</b>			
Advertising	(610)	(100)	-
Audit Fee	(131)	(2,000)	(6,300)
Consulting Fees	(2,028)	(2,000)	-
Administration Allocation	(26,578)	(16,076)	(31,014)
Valuation Fees	(1,095)	-	(1,289)
	<b>(30,442)</b>	<b>(20,176)</b>	<b>(38,603)</b>
<b>Net Result</b>	<b>-</b>	<b>6,021</b>	<b>(18,892)</b>

## City of Wanneroo

Notes to the Financial Statements  
for the year ended 30 June 2020

## Note 37. Town Planning Schemes (continued)

	2020 Actual	2020 Budget	2019 Actual
	\$	\$	\$
<b>Statement of Financial Position - Cell 3</b>			
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash & Cash Equivalent Assets	796,760	1,609,964	697,910
<b>Total Current Assets</b>	<b>796,760</b>	<b>1,609,964</b>	<b>697,910</b>
<b>TOTAL ASSETS</b>	<b>796,760</b>	<b>1,609,964</b>	<b>697,910</b>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Trade & Other Payables	1,342	-	-
Deferred Income	30,169	-	-
<b>Total Current Liabilities</b>	<b>31,511</b>	<b>-</b>	<b>-</b>
<b>Non-Current Liabilities</b>			
Deferred Income	765,249	-	-
<b>Total Non-Current Liabilities</b>	<b>765,249</b>	<b>-</b>	<b>-</b>
<b>TOTAL LIABILITIES</b>	<b>796,760</b>	<b>-</b>	<b>-</b>
<b>NET ASSETS</b>	<b>-</b>	<b>1,609,964</b>	<b>697,910</b>
<b>EQUITY</b>			
Accumulated Surplus	-	1,609,694	697,910
<b>TOTAL EQUITY</b>	<b>-</b>	<b>1,609,694</b>	<b>697,910</b>



## City of Wanneroo

### Notes to the Financial Statements for the year ended 30 June 2020

#### Note 37. Town Planning Schemes (continued)

##### (v) East Wanneroo Development Area - Cell 4

Cell 4 includes the suburbs of Hocking and Pearsall and is generally bounded by Wanneroo Road, Lenore Road, Elliot Road and Ocean Reef Road. Over \$56 million worth of infrastructure works have been completed in this cell. The cell is predominately developed (96% of developable land) and remaining costs primarily relate to completing an intersection upgrade at Paltara Way/Elliot Road, a controlled access place (CAP) system along Elliot Road, Lenore Road duplication works and POS acquisition.

As at 30 June 2020, the City has identified a number of adjustments from the second Cells Internal Transactional Review for East Wanneroo Development Area Cell 4. As a result of recognising these adjustments, \$283,010 related to prior years has been recorded in 2019/2020 Financial Statements of the East Wanneroo Development Area Cell 4.

	2020 Actual	2020 Budget	2019 Actual
	\$	\$	\$
<b>Statement of Comprehensive Income - Cell 4</b>			
<b>Operating Income</b>			
Development Headworks Levy Including Interest on Investments	564,790	411,255	562,643
	<b>564,790</b>	<b>411,255</b>	<b>562,643</b>
<b>Operating Expense</b>			
Advertising	-	(100)	(246)
Audit Fees	1,369	(3,000)	(12,000)
Construction Costs	(259,783)	-	-
Consulting Fees	(1,004)	(2,000)	-
Legal Fees	(248,867)	(150,000)	(141,552)
Administration Allocation	(37,700)	(40,189)	(79,194)
Valuation Fees	(1,095)	-	(1,448)
Environmental Remediation or Improvement Costs	(17,710)	-	(24,450)
	<b>(564,790)</b>	<b>(195,289)</b>	<b>(258,890)</b>
<b>Non-Operating Expense</b>			
Headworks Levy Refund*	-	-	(4,776,335)
	<b>-</b>	<b>-</b>	<b>(4,776,335)</b>
<b>Net Result</b>			
	<b>-</b>	<b>215,966</b>	<b>(4,472,582)</b>

## City of Wanneroo

Notes to the Financial Statements  
for the year ended 30 June 2020

## Note 37. Town Planning Schemes (continued)

	2020 Actual	2020 Budget	2019 Actual
	\$	\$	\$
<b>Statement of Financial Position - Cell 4</b>			
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash & Cash Equivalent Assets	12,090,599	12,673,753	12,427,655
<b>Total Current Assets</b>	<b>12,090,599</b>	<b>12,673,753</b>	<b>12,427,655</b>
<b>TOTAL ASSETS</b>	<b>12,090,599</b>	<b>12,673,753</b>	<b>12,427,655</b>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Trade & Other Payables	93,702	-	24,450
Deferred Income	242,122	-	-
<b>Total Current Liabilities</b>	<b>335,824</b>	<b>-</b>	<b>24,450</b>
<b>Non-Current Liabilities</b>			
Provision for Headworks Levy Refund*	4,802,576	-	4,776,335
Deferred Income	6,952,199	-	-
<b>Total Non-Current Liabilities</b>	<b>11,754,775</b>	<b>-</b>	<b>4,776,335</b>
<b>TOTAL LIABILITIES</b>	<b>12,090,599</b>	<b>-</b>	<b>4,800,785</b>
<b>NET ASSETS</b>	<b>-</b>	<b>12,673,753</b>	<b>7,626,870</b>
<b>EQUITY</b>			
Accumulated Surplus	-	12,673,753	7,626,870
<b>TOTAL EQUITY</b>	<b>-</b>	<b>12,673,753</b>	<b>7,626,870</b>

\*As part of the 2020/2021 Annual Review of Cell costs as per the requirement of DPS2, the City's internal experts have estimated further \$26,241 as the future excess funds for Cell 4 at full development. The total future excess funds (at full development) estimated at the end of the 2019/2020 financial year is \$4,802,576.



## City of Wanneroo

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 37. Town Planning Schemes (continued)

## (vi) East Wanneroo Development Area - Cell 5

Cell 5 Includes the suburb of Landsdale and is generally bounded by Ocean Reef Road, Mirrabooka Avenue and Hepburn Avenue. Over \$37 million worth of infrastructure works have been completed in this cell. The cell is predominately developed (95% of developable land) and remaining costs primarily relate to the finalisation of the Mirrabooka Avenue duplication costs and POS acquisition.

As at 30 June 2020, the City has identified a number of adjustments from the second Cells Internal Transactional Review for East Wanneroo Development Area Cell 5. As a result of recognising these adjustments, \$25,097 related to prior years has been recorded in 2019/2020 Financial Statements of the East Wanneroo Development Area Cell 5.

	2020 Actual	2020 Budget	2019 Actual
	\$	\$	\$
<b>Statement of Comprehensive Income - Cell 5</b>			
<b>Operating Income</b>			
Development Headworks Levy Including Interest on Investments	(296,227)	377,856	2,835,640
Proceeds from Sale of Land	390,000	400,000	-
	<b>93,773</b>	<b>777,856</b>	<b>2,835,640</b>
<b>Operating Expense</b>			
Advertising	-	(100)	(246)
Compensation Payments - Public Open Space	-	-	(750,960)
Legal Fees	(32,296)	(32,500)	(84,151)
Contract Expenses	-	(298,800)	-
Construction Costs	9,340	-	-
Consulting Fees	(8,682)	(2,000)	-
Administration Allocation	(36,892)	(40,189)	(51,400)
Audit Fees	(131)	(2,000)	(8,930)
Valuation Fees	(1,094)	-	(1,289)
Environmental Remediation or Improvement Costs	(24,018)	-	(49,341)
	<b>(93,773)</b>	<b>(375,589)</b>	<b>(946,317)</b>
<b>Non-Operating Expense</b>			
Headworks Levy Refund*	-	-	(2,422,358)
	-	-	<b>(2,422,358)</b>
<b>Net Result</b>	<b>-</b>	<b>402,267</b>	<b>(533,035)</b>

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## City of Wanneroo

Notes to the Financial Statements  
for the year ended 30 June 2020

## Note 37. Town Planning Schemes (continued)

	2020 Actual \$	2020 Budget \$	2019 Actual \$
<b>Statement of Financial Position - Cell 5</b>			
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash & Cash Equivalent Assets	6,066,897	5,656,485	5,732,334
<b>Total Current Assets</b>	<b>6,066,897</b>	<b>5,656,485</b>	<b>5,732,334</b>
<b>TOTAL ASSETS</b>	<b>6,066,897</b>	<b>5,656,485</b>	<b>5,732,334</b>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Trade & Other Payables	106,042	-	49,341
Deferred Income	1,798,391	-	-
<b>Total Current Liabilities</b>	<b>1,904,433</b>	<b>-</b>	<b>49,341</b>
<b>Non-Current Liabilities</b>			
Provision for Headworks Levy Refund	2,292,080	-	2,422,358
Deferred Income	1,870,384	-	-
<b>Total Non-Current Liabilities</b>	<b>4,162,464</b>	<b>-</b>	<b>2,422,358</b>
<b>TOTAL LIABILITIES</b>	<b>6,066,897</b>	<b>-</b>	<b>2,471,699</b>
<b>NET ASSETS</b>	<b>-</b>	<b>5,656,485</b>	<b>3,260,635</b>
<b>EQUITY</b>			
Accumulated Surplus	-	5,656,485	3,260,635
<b>TOTAL EQUITY</b>	<b>-</b>	<b>5,656,485</b>	<b>3,260,635</b>

\*As part of the 2020/2021 Annual Review of cell costs as per the requirement of DPS2, the City's internal experts have estimated a decrease of \$130,277 in the future excess funds for Cell 5 at full development. The total future excess funds (at full development) estimated at the end of the 2019/2020 financial year is \$2,292,080.



## City of Wanneroo

### Notes to the Financial Statements

for the year ended 30 June 2020

#### Note 37. Town Planning Schemes (continued)

##### (vii) East Wanneroo Development Area - Cell 6

Cell 6 includes the suburbs of Madeley and Darch and is generally bounded by Gngangara Road, Wanneroo Road, Mirrabooka Avenue and Hepburn Avenue. Over \$53 million worth of infrastructure works have been completed in this cell. The Cell is predominately developed (89% of developable land) and remaining costs primarily relate to the finalisation of the Gngangara Road upgrade/realignment, Skeit Road duplication and POS acquisitions.

As at 30 June 2020, the City has identified a number of adjustments from the second Cells Internal Transactional Review for East Wanneroo Development Area Cell 6. As a result of recognising these adjustments, \$686,335 related to prior years has been recorded in the 2019/2020 Financial Statements of the East Wanneroo Development Area Cell 6.

	2020 Actual	2020 Budget	2019 Actual
	\$	\$	\$
<b>Statement of Comprehensive Income - Cell 6</b>			
<b>Operating Income</b>			
Development Headworks Levy Including Interest on Investments	1,071,042	745,147	1,069,937
Proceeds from Sale of Land	390,000	400,000	-
	<b>1,461,042</b>	<b>1,145,147</b>	<b>1,069,937</b>
<b>Operating Expense</b>			
Advertising	-	(100)	(246)
Legal Fees	-	-	(145)
Construction Costs	(1,404,735)	-	(8,564)
Consulting Fees	(8,497)	(2,000)	-
Contract Expenses	-	(310,000)	-
Compensation Payments - Road Reserves	-	-	(170,086)
Administration Allocation	(46,812)	(40,189)	(67,277)
Compensation Payments - Public Open Space	-	-	(915,243)
Audit Fees	1,369	(2,000)	(13,950)
Survey Fees	-	-	(525)
Valuation Fees	(1,095)	-	(2,539)
Environmental Remediation or Improvement Costs	(1,272)	-	(29,600)
	<b>(1,461,042)</b>	<b>(354,289)</b>	<b>(1,208,175)</b>
<b>Non-Operating Expense</b>			
Headworks Levy Refund*	-	-	(1,886,819)
	<b>-</b>	<b>-</b>	<b>(1,886,819)</b>
<b>Net Result</b>	<b>-</b>	<b>790,858</b>	<b>(2,025,057)</b>

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## City of Wanneroo

Notes to the Financial Statements  
for the year ended 30 June 2020

## Note 37. Town Planning Schemes (continued)

	2020 Actual	2020 Budget	2019 Actual
	\$	\$	\$
<b>Statement of Financial Position - Cell 6</b>			
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash & Cash Equivalent Assets	23,856,818	25,482,350	24,234,124
Trade & Other Receivables	105,108	-	-
<b>Total Current Assets</b>	<b>23,961,926</b>	<b>25,482,350</b>	<b>24,234,124</b>
<b>TOTAL ASSETS</b>	<b>23,961,926</b>	<b>25,482,350</b>	<b>24,234,124</b>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Trade & Other Payables	12,872	-	29,600
Deferred Income	471,908	-	-
<b>Total Current Liabilities</b>	<b>484,780</b>	<b>-</b>	<b>29,600</b>
<b>Non-Current Liabilities</b>			
Provision for Headworks Levy Refund*	980,109	-	1,886,819
Deferred Income	22,497,037	-	-
<b>Total Non-Current Liabilities</b>	<b>23,477,146</b>	<b>-</b>	<b>1,886,819</b>
<b>TOTAL LIABILITIES</b>	<b>23,961,926</b>	<b>-</b>	<b>1,916,419</b>
<b>NET ASSETS</b>	<b>-</b>	<b>25,482,350</b>	<b>22,317,705</b>
<b>EQUITY</b>			
Accumulated Surplus	-	25,482,350	22,317,705
<b>TOTAL EQUITY</b>	<b>-</b>	<b>25,482,350</b>	<b>22,317,705</b>

\*As part of the 2020/2021 Annual Review of cell costs as per the requirement of DPS2, the City's internal experts have estimated a decrease of \$906,711 in the future excess funds for Cell 6 at full development. The total future excess funds (at full development) estimated at the end of the 2019/2020 financial year is \$980,109.



## City of Wanneroo

### Notes to the Financial Statements

for the year ended 30 June 2020

#### Note 37. Town Planning Schemes (continued)

##### (viii) East Wanneroo Development Area - Cell 7

Cell 7 includes the industrial suburb of Wangara (west) and is generally bounded by Wanneroo Road, Hartman Drive and Gnangara Road. Over \$5 million worth of infrastructure works have been completed in this cell. The Cell is partially developed (68% of developable land) and remaining costs primarily relate to the finalisation of the Gnangara Road realignment/upgrade.

As at 30 June 2020, the City has identified a number of adjustments from the second Cells Internal Transactional Review for East Wanneroo Development Area Cell 7. As a result of recognising these adjustments, \$130,800 related to prior years has been recorded in 2019/2020 Financial Statements of the East Wanneroo Development Area Cell 7.

	2020 Actual	2020 Budget	2019 Actual
	\$	\$	\$
<b>Statement of Comprehensive Income - Cell 7</b>			
<b>Operating Income</b>			
Development Headworks Levy Including Interest on Investments	145,610	69,358	73,435
	<b>145,610</b>	<b>69,358</b>	<b>73,435</b>
<b>Operating Expense</b>			
Advertising	-	(100)	(246)
Audit Fees	(131)	(2,000)	(6,000)
Compensation Payments - Road Reserves	-	-	(170,086)
Legal Fees	-	-	(737)
Construction Costs	(104,068)	-	(8,564)
Consulting Fees	(1,004)	(2,000)	-
Administration Allocation	(39,313)	(40,189)	(56,655)
Survey Fees	-	-	(737)
Valuation Fees	(1,094)	-	(2,539)
	<b>(145,610)</b>	<b>(44,289)</b>	<b>(245,564)</b>
<b>Net Result</b>	<b>-</b>	<b>25,069</b>	<b>(172,129)</b>

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## City of Wanneroo

Notes to the Financial Statements  
for the year ended 30 June 2020

## Note 37. Town Planning Schemes (continued)

	2020 Actual	2020 Budget	2019 Actual
	\$	\$	\$
<b>Statement of Financial Position - Cell 7</b>			
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash & Cash Equivalent Assets	2,505,819	2,859,309	2,626,420
<b>Total Current Assets</b>	<b>2,505,819</b>	<b>2,859,309</b>	<b>2,626,420</b>
<b>TOTAL ASSETS</b>	<b>2,505,819</b>	<b>2,859,309</b>	<b>2,626,420</b>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Trade & Other Payables	1,786	-	-
Deferred Income	66,872	-	-
<b>Total Current Liabilities</b>	<b>68,658</b>	<b>-</b>	<b>-</b>
<b>Non-Current Liabilities</b>			
Deferred Income	2,437,161	-	-
<b>Total Non-Current Liabilities</b>	<b>2,437,161</b>	<b>-</b>	<b>-</b>
<b>TOTAL LIABILITIES</b>	<b>2,505,819</b>	<b>-</b>	<b>-</b>
<b>NET ASSETS</b>	<b>-</b>	<b>2,859,309</b>	<b>2,626,420</b>
<b>EQUITY</b>			
Accumulated Surplus	-	2,859,309	2,626,420
<b>TOTAL EQUITY</b>	<b>-</b>	<b>2,859,309</b>	<b>2,626,420</b>



## City of Wanneroo

### Notes to the Financial Statements

for the year ended 30 June 2020

#### Note 37. Town Planning Schemes (continued)

##### (ix) East Wanneroo Development Area - Cell 8

Cell 8 includes the industrial suburb of Wangara (east) and is generally bounded by Hartman Drive, Ocean Reef Road, Gngara Road and Mirrabooka Avenue. Over \$23 million worth of infrastructure works have been completed in this cell. The Cell is partially developed (79% of developable land) and remaining costs primarily relate to the finalisation of the Gngara Road upgrade.

As at 30 June 2020, the City has identified a number of adjustments from the second Cells Internal Transactional Review for East Wanneroo Development Area Cell 8. As a result of recognising these adjustments, \$482,384 related prior years has been recorded in 2019/2020 Financial Statements of the East Wanneroo Development Area Cell 8.

	2020 Actual	2020 Budget	2019 Actual
	\$	\$	\$
<b>Statement of Comprehensive Income - Cell 8</b>			
<b>Operating Income</b>			
Development Headworks Levy Including Interest on Investments	492,765	525,893	688,400
	<b>492,765</b>	<b>525,893</b>	<b>688,400</b>
<b>Operating Expense</b>			
Construction Costs	(359,368)	-	-
Advertising	-	(100)	(246)
Legal Fees	(67,076)	(67,500)	(174,776)
Consulting Fees	(1,388)	(2,000)	-
Contract Expenses	-	(578,788)	-
Administration Allocation	(41,527)	(40,189)	(49,034)
Audit Fees	1,369	(2,000)	(10,500)
Valuation Fees	(1,094)	-	(1,289)
Environmental Remediation or Improvement Costs	(23,681)	-	(48,650)
	<b>(492,765)</b>	<b>(690,577)</b>	<b>(284,495)</b>
<b>Net Result</b>	<b>-</b>	<b>(164,684)</b>	<b>403,905</b>

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## City of Wanneroo

Notes to the Financial Statements  
for the year ended 30 June 2020

## Note 37. Town Planning Schemes (continued)

	2020 Actual	2020 Budget	2019 Actual
	\$	\$	\$
<b>Statement of Financial Position - Cell 8</b>			
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash & Cash Equivalent Assets	5,481,156	5,447,781	5,877,703
<b>Total Current Assets</b>	<b>5,481,156</b>	<b>5,447,781</b>	<b>5,877,703</b>
<b>TOTAL ASSETS</b>	<b>5,481,156</b>	<b>5,447,781</b>	<b>5,877,703</b>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Trade & Other Payables	6,020	-	48,650
Deferred Income	405,380	-	-
<b>Total Current Liabilities</b>	<b>411,400</b>	<b>-</b>	<b>48,650</b>
<b>Non-Current Liabilities</b>			
Deferred Income	5,069,756	-	-
<b>Total Non-Current Liabilities</b>	<b>5,069,756</b>	<b>-</b>	<b>-</b>
<b>TOTAL LIABILITIES</b>	<b>5,481,156</b>	<b>-</b>	<b>48,650</b>
<b>NET ASSETS</b>	<b>-</b>	<b>5,447,781</b>	<b>5,829,053</b>
<b>EQUITY</b>			
Accumulated Surplus	-	5,447,781	5,829,053
<b>TOTAL EQUITY</b>	<b>-</b>	<b>5,447,781</b>	<b>5,829,053</b>



## City of Wanneroo

### Notes to the Financial Statements

for the year ended 30 June 2020

#### Note 37: Town Planning Schemes (continued)

##### (x) East Wanneroo Development Area - Cell 9

Cell 9 includes the suburb of Landsdale and is generally bounded by Ocean Reef Road, Hepburn Avenue and Alexander Drive. Over \$50 million worth of infrastructure works have been completed in this cell. The Cell is partially developed (82% of developable land) and remaining costs primarily relate to the finalisation of various road works, POS acquisition/development and the acquisition and construction of a local community facility.

As at 30 June 2020, the City has identified a number of adjustments from the second Cells Internal Transactional Review for East Wanneroo Development Area Cell 9. As a result of recognising these adjustments, \$1,786,236 related to prior years has been recorded in 2019/2020 Financial Statements the East Wanneroo Development Area Cell 9.

	2020 Actual	2020 Budget	2019 Actual
	\$	\$	\$
<b>Statement of Comprehensive Income - Cell 9</b>			
<b>Operating Income</b>			
Development Headworks Levy Including Interest on Investments	7,674,154	7,118,381	2,863,962
	<b>7,674,154</b>	<b>7,118,381</b>	<b>2,863,962</b>
<b>Operating Expense</b>			
Advertising	(750)	(100)	(246)
Audit Fee	(281)	(2,000)	(12,850)
Consulting Fees	(1,004)	-	(575)
Construction Costs	(1,236,314)	(70,000)	-
Compensation Payments - Public Open Space	(6,392,826)	(4,535,000)	(791,603)
Administration Allocation	(37,959)	(40,189)	(63,697)
Valuation Fees	(1,095)	-	(1,289)
Environmental Remediation or Improvement Costs	(3,925)	-	(8,064)
	<b>(7,674,154)</b>	<b>(4,647,289)</b>	<b>(878,324)</b>
<b>Net Result</b>	<b>-</b>	<b>2,471,092</b>	<b>1,985,638</b>

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## City of Wanneroo

Notes to the Financial Statements  
for the year ended 30 June 2020

## Note 37. Town Planning Schemes (continued)

	2020 Actual	2020 Budget	2019 Actual
<b>Statement of Financial Position - Cell 9</b>	\$	\$	\$
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash & Cash Equivalent Assets	18,803,507	22,753,951	22,097,086
Trade & Other Receivables	539,046	-	-
<b>Total Current Assets</b>	<b>19,342,553</b>	<b>22,753,951</b>	<b>22,097,086</b>
<b>TOTAL ASSETS</b>	<b>19,342,553</b>	<b>22,753,951</b>	<b>22,097,086</b>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Trade & Other Payables	2,089,679	-	480,214
Deferred Income	3,500,739	-	-
<b>Total Current Liabilities</b>	<b>5,590,418</b>	<b>-</b>	<b>480,214</b>
<b>Non-Current Liabilities</b>			
Deferred Income	13,752,135	-	-
<b>Total Non-Current Liabilities</b>	<b>13,752,135</b>	<b>-</b>	<b>-</b>
<b>TOTAL LIABILITIES</b>	<b>19,342,553</b>	<b>-</b>	<b>480,214</b>
<b>NET ASSETS</b>	<b>-</b>	<b>22,753,951</b>	<b>21,616,872</b>
<b>EQUITY</b>			
Accumulated Surplus	-	22,753,951	21,616,872
<b>TOTAL EQUITY</b>	<b>-</b>	<b>22,753,951</b>	<b>21,616,872</b>



## City of Wanneroo

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 37. Town Planning Schemes (continued)

## (xi) Berkley Road Local Structure Plan

The Berkley Road Local Structure Plan rationalises the drainage sumps, road system and public open space requirements for the residential development of the area. All subdividing landowners in the area pay a development headworks levy to the City and those funds are used to compensate those owners who actually provide the drainage, regional road and public open space sites.

	2020 Actual	2020 Budget	2019 Actual
	\$	\$	\$
<b>Statement of Comprehensive Income</b>			
<b>- Berkley Road Local Structure Plan</b>			
<b>Operating Income</b>			
Development Headworks Levy Including Interest on Investments	11,286	77,792	80,173
	<b>11,286</b>	<b>77,792</b>	<b>80,173</b>
<b>Operating Expense</b>			
Audit Fee	-	(2,000)	-
Administration Allocation	(11,286)	-	-
	<b>(11,286)</b>	<b>(2,000)</b>	<b>-</b>
<b>Net Result</b>	<b>-</b>	<b>75,792</b>	<b>80,173</b>

	2020 Actual	2020 Budget	2019 Actual
	\$	\$	\$
<b>Statement of Financial Position - Berkley Road Local Structure Plan</b>			
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash & Cash Equivalent Assets	3,076,723	3,096,050	3,025,362
<b>Total Current Assets</b>	<b>3,076,723</b>	<b>3,096,050</b>	<b>3,025,362</b>
<b>TOTAL ASSETS</b>	<b>3,076,723</b>	<b>3,096,050</b>	<b>3,025,362</b>
<b>LIABILITIES</b>			
<b>Non-Current Liabilities</b>			
Deferred Revenue	3,076,723	-	-
<b>Total Non-Current Liabilities</b>	<b>3,076,723</b>	<b>-</b>	<b>-</b>
<b>TOTAL LIABILITIES</b>	<b>3,076,723</b>	<b>-</b>	<b>-</b>
<b>NET ASSETS</b>	<b>-</b>	<b>3,096,050</b>	<b>3,025,362</b>
<b>EQUITY</b>			
Accumulated Surplus	-	3,096,050	3,025,362
<b>TOTAL EQUITY</b>	<b>-</b>	<b>3,096,050</b>	<b>3,025,362</b>
<b>Total Equity of Planning/Land Development</b>	<b>-</b>	<b>95,195,577</b>	<b>79,305,063</b>

## City of Wanneroo

### Notes to the Financial Statements for the year ended 30 June 2020

#### Note 38. Development Contribution Plans

Development Contribution Plans are related to the development of district facilities. Town Planning Schemes which are mainly related to the development of standard infrastructures are disclosed in Note 37.

##### (a) Neerabup Industrial Area Structure Plan

The Neerabup Industrial Area Structure Plan No 17 is designed to provide for the industrial development contained within an area bounded by Wanneroo Road, Flynn Drive, Old Yanchep Road and Wattle Avenue. This industrial area will be a major employment centre for the North West residential corridor.

The format, structure and environmental aspects are being finalised for the ongoing development of the area. All landowners in the area will pay an infrastructure development contribution to the City for the provision of the shared infrastructure to service the industrial area.

The Neerabup Industrial Area Structure Plan has no operating transactions either in financial year 2019/2020 or 2018/2019.

	2020 Actual	2020 Budget	2019 Actual
	\$	\$	\$
<b>Statement of Financial Position</b>			
<b>- Neerabup Industrial Area Structure Plan</b>			
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Trade & Other Payables	3,448,943	3,451,085	3,448,943
<b>Total Current Liabilities</b>	<b>3,448,943</b>	<b>3,451,085</b>	<b>3,448,943</b>
<b>TOTAL LIABILITIES</b>	<b>3,448,943</b>	<b>3,451,085</b>	<b>3,448,943</b>
<b>NET ASSETS</b>	<b>(3,448,943)</b>	<b>(3,451,085)</b>	<b>(3,448,943)</b>
<b>EQUITY</b>			
Accumulated Surplus/(Deficit)	(3,448,943)	(3,451,085)	(3,448,943)
<b>TOTAL EQUITY</b>	<b>(3,448,943)</b>	<b>(3,451,085)</b>	<b>(3,448,943)</b>



## City of Wanneroo

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 38. Development Contribution Plans (continued)

## (b) Yanchep/Two Rocks Community Facilities

The Yanchep/Two Rocks Development Contribution Plan (YTRDCP) collects contributions from landowners in Yanchep and Two Rocks and are used towards the cost of providing district level community facilities. The YTRDCP will ultimately provide for the delivery of three district level facilities over a period of 16 years, including the Yanchep Surf Life Saving Club, Yanchep District Open Space and the Capricorn Coastal node facilities.

	2020 Actual	2020 Budget	2019 Actual
	\$	\$	\$
<b>Statement of Comprehensive Income</b>			
<b>- Yanchep/Two Rocks Community Facilities</b>			
<b>Operating Income</b>			
Development Headworks Levy Including Interest on Investments	267,505	1,331,506	506,575
	<b>267,505</b>	<b>1,331,506</b>	<b>506,575</b>
<b>Operating Expense</b>			
Audit Fees	(20,409)	(2,000)	-
Advertising Fees	-	(100)	-
Interest Expenses	(212,982)	(448,000)	(288,324)
Construction Costs	(4,290,073)	-	(757,115)
Valuation Fees	(1,850)	-	(1,900)
Consulting Fees	(2,395)	(5,000)	(6,725)
Administration Allocation	(60,126)	(36,170)	(32,418)
	<b>(4,587,835)</b>	<b>(491,270)</b>	<b>(1,086,482)</b>
<b>Net Result</b>	<b>(4,320,330)</b>	<b>840,236</b>	<b>(579,907)</b>

## City of Wanneroo

Notes to the Financial Statements  
for the year ended 30 June 2020

## Note 38. Development Contribution Plans (continued)

	2020 Actual	2020 Budget	2019 Actual
	\$	\$	\$
<b>Statement of Financial Position</b>			
<b>- Yanchep/Two Rocks Community Facilities</b>			
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash & Cash Equivalent Assets	659,503	3,237,541	-
<b>Total Current Assets</b>	<b>659,503</b>	<b>3,237,541</b>	<b>-</b>
<b>TOTAL ASSETS</b>	<b>659,503</b>	<b>3,237,541</b>	<b>-</b>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Loan	13,556,300	11,000,000	8,300,000
Accrued Interest	25,319	-	37,910
Trade & Other Payables	909	-	264,785
<b>Total Current Liabilities</b>	<b>13,582,528</b>	<b>11,000,000</b>	<b>8,602,695</b>
<b>TOTAL LIABILITIES</b>	<b>13,582,528</b>	<b>11,000,000</b>	<b>8,602,695</b>
<b>NET ASSETS</b>	<b>(12,923,025)</b>	<b>(7,762,459)</b>	<b>(8,602,695)</b>
<b>EQUITY</b>			
Accumulated (Deficit)/Surplus	(12,923,025)	(7,762,459)	(8,602,695)
<b>TOTAL EQUITY</b>	<b>(12,923,025)</b>	<b>(7,762,459)</b>	<b>(8,602,695)</b>



## City of Wanneroo

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 38. Development Contribution Plans (continued)

## (c) Alkimos/Eglinton Community Facilities

The Alkimos/Eglinton Development Contribution Plan (AEDCP) collects contributions from landowners in Alkimos and Eglinton that are used towards the cost of providing district level community facilities. The AEDCP will ultimately provide for the delivery of 11 district level facilities over a period of 25 years, including libraries, community centres, indoor recreation facilities, sporting precincts and a surf life saving club.

	2020 Actual	2020 Budget	2019 Actual
	\$	\$	\$
<b>Statement of Comprehensive Income</b>			
<b>- Alkimos/Eglinton Community Facilities</b>			
<b>Operating Income</b>			
Development Headworks Levy Including Interest on Investments	65,068	1,529,320	1,263,839
	<b>65,068</b>	<b>1,529,320</b>	<b>1,263,839</b>
<b>Operating Expense</b>			
Audit Fees	(12,909)	(2,000)	-
Advertising Expenses	-	(100)	-
Feasibility Approval Studies	-	-	(3,500)
Valuation Fees	(1,300)	-	(1,000)
Consulting Fees	(12,153)	(5,000)	(6,725)
Administration Allocation	(38,706)	(36,170)	(27,170)
	<b>(65,068)</b>	<b>(43,270)</b>	<b>(38,395)</b>
<b>Net Result</b>	<b>-</b>	<b>1,486,050</b>	<b>1,225,444</b>

## City of Wanneroo

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 38. Development Contribution Plans (continued)

	2020 Actual	2020 Budget	2019 Actual
	\$	\$	\$
<b>Statement of Financial Position</b>			
<b>- Alkimos/Eglington Community Facilities</b>			
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash & Cash Equivalent Assets	14,906,801	15,256,791	13,770,741
<b>Total Current Assets</b>	<b>14,906,801</b>	<b>15,256,791</b>	<b>13,770,741</b>
<b>TOTAL ASSETS</b>	<b>14,906,801</b>	<b>15,256,791</b>	<b>13,770,741</b>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Trade & Other Payables	909	-	-
Deferred Revenue	54,191	-	-
<b>Total Current Liabilities</b>	<b>55,100</b>	<b>-</b>	<b>-</b>
<b>Non-Current Liabilities</b>			
Deferred Revenue	14,851,701	-	-
<b>Total Non-Current Liabilities</b>	<b>14,851,701</b>	<b>-</b>	<b>-</b>
<b>TOTAL LIABILITIES</b>	<b>14,906,801</b>	<b>-</b>	<b>-</b>
<b>NET ASSETS</b>	<b>-</b>	<b>15,256,791</b>	<b>13,770,741</b>
<b>EQUITY</b>			
Accumulated Surplus	-	15,256,791	13,770,741
<b>TOTAL EQUITY</b>	<b>-</b>	<b>15,256,791</b>	<b>13,770,741</b>



## City of Wanneroo

### Notes to the Financial Statements for the year ended 30 June 2020

#### Note 39. Initial Application of Australian Accounting Standards

##### New Accounting Standard

During the current year, the City adopted all of new and revised Australian Accounting Standards and Interpretations which were compiled, became mandatory and which were applicable to its operations.

##### (a) AASB 15: Revenue from Contracts with Customers

On 1 July 2019, the City adopted AASB 15 Revenue from Contracts with Customers (issued December 2014) resulting in changes in accounting policies. In accordance with the transition provisions of AASB 15, the City adopted the new rules retrospectively with the cumulative effect of initially applying these rules recognised on 1 July 2019.

Comparative information for the prior reporting periods was not restated in accordance with AASB 15 transition requirements. In summary the following adjustments were made to the amounts recognised in the balance sheet at the date of initial application (1 July 2019):

	AASB 118 carrying amount 30 June 2019	Reclassification	AASB 15 carrying amount 01 July 2019
	\$	\$	\$
<b>Contract liabilities - Current</b>			
Unspent Grants & Contributions	-	(152,071)	(152,071)
<b>Contract liabilities - Non Current</b>			
Unspent Grants & Contributions	-	(45,060)	(45,060)
Development Contributions	-	(674,876)	(674,876)
Adjustment to retained surplus from adoption of AASB 15	-	<b>(872,007)</b>	<b>(872,007)</b>

##### (b) AASB 1058: Income For Not-For-Profit Entities

On 1 July 2019, the City adopted AASB 1058 Income for Not-for-Profit Entities (issued December 2016) resulting in changes in accounting policies. In accordance with the transition provisions AASB 1058, the City adopted the new rules retrospectively with the cumulative effect of initially applying AASB 1058 recognised at 1 July 2019. Comparative information for the prior reporting periods was not restated in accordance with AASB 1058 transition requirements.

## City of Wanneroo

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 39. Initial Application of Australian Accounting Standards (continued)

In applying AASB 1058 retrospectively with the cumulative effect of initially applying the Standard on 1 July 2019 changes occurred to the following financial statement line items by application of AASB 1058 as compared to AASB 118: Revenue and AASB 1004: Contributions.

		AASB 118 and AASB 1004 carrying amount	Reclassification	AASB 1058 carrying amount
	Note	30 June 2019		01 July 2019
		\$	\$	\$
<b>Contract liabilities - Current</b>				
Unspent Grants & Contributions		-	(16,975,019)	(16,975,019)
Development Contributions		-		
Town Planning Schemes Deferred Income			(7,432,032)	(7,432,032)
Development Contribution Plan Deferred Income			(448,001)	(448,001)
<b>Contract liabilities - Non Current</b>				
Unspent Grants & Contributions		-	(4,895,195)	(4,895,195)
Development Contributions		-	(1,183,478)	(1,183,478)
Town Planning Schemes Deferred Income			(71,873,031)	(71,873,031)
Development Contribution Plan Deferred Income			(13,322,740)	(13,322,740)
<b>Trade and other payables</b>				
Rates paid in advance		-	(3,521,995)	(3,521,995)
Adjustment to retained surplus from adoption of AASB 1058			<b>(119,651,491)</b>	<b>(119,651,491)</b>

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Therefore the rates received in advance give rise to a financial liability that is within the scope of AASB 9 Financial Instruments. On 1 July 2019, the prepaid rates were recognised as a financial liability and no income recognised by the City. When the taxable event occurred, the financial liability was extinguished and the City recognised income for the prepaid rates that have not been refunded.

As per AASB 1058 adoption options, Volunteer Services in relation to Volunteer Fire Services were not recognised in revenue and expenditure as the fair value of the services cannot be reliably estimated.



## City of Wanneroo

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 39. Initial Application of Australian Accounting Standards (continued)

## Comparison of affected financial statement lines between AASB 15 / 1058 and previous revenue standards

The following table shows the amount by which the financial statement line item is affected by the application of AASB 15 and AASB 1058 as compared to the previous revenue standards.

		As reported Under AASB 15 And AASB 1058	Adjustment due to application of AASB 15 and AASB1058 Dr / (Cr)	Compared to AASB 118 and AASB 1004
	Notes	\$	\$	\$
<b>Statement of comprehensive income for the year ended 30 June 2020</b>				
<b>Revenue</b>				
Operating Grants, Subsidies & Contributions	31	13,364,998	720,710	14,085,708
Non-operating Grants, Subsidies & Contributions	31	46,536,875	97,202,939	143,739,814
Rates	27(a)	134,246,073	4,485,465	138,731,538
<b>Net result</b>		<b>194,147,946</b>	<b>102,409,114</b>	<b>296,557,060</b>
<b>Statement of financial position at 30 June 2020</b>				
Contract Assets	9	185,356	(185,356)	-
Trade & Other Payables	12	(31,344,263)	4,485,465	(26,858,798)
Contract Liabilities	10	(98,109,005)	98,109,005	-
<b>Net Assets</b>		<b>(129,267,912)</b>	<b>102,409,114</b>	<b>(26,858,798)</b>
<b>Statement of Changes in Equity</b>				
Net Result		194,147,946	102,409,114	296,557,060
Retained surplus		1,268,608,497	102,409,114	1,371,017,611

Refer to Note 1 for new revenue recognition accounting policies as a result of the application of AASB 15 and AASB 1058.

## City of Wanneroo

### Notes to the Financial Statements

for the year ended 30 June 2020

#### Note 39. Initial Application of Australian Accounting Standards (continued)

##### (c) AASB 16: Leases

The City adopted AASB 16 retrospectively from 1 July 2019 which resulted in changes in accounting policies. In accordance with the transition provisions of AASB 16, the City has applied this Standard to its leases retrospectively, with the cumulative effect of initially applying AASB 16 recognised on 1 July 2019. In applying AASB 16, under the specific transition provisions chosen, the City has not restated comparatives for prior reporting periods.

On adoption of AASB 16, the City recognised lease liabilities in relation to leases which had previously been classified as an 'operating lease' applying AASB 117 (excluding short term and low value leases). These lease liabilities were measured at the present value of the remaining lease payments, discounted using the lessee's incremental borrowing rate on 1 July 2019. The City applied the relevant Western Australian Treasury Corporation (WATC) incremental borrowing rate to the lease liabilities on 1 July 2019.

	2020 \$
Operating lease commitments at 30 June 2019 applying AASB 117	358,303
Discount applied using incremental borrowing rate	<u>(12,578)</u>
Lease liability recognised as 1 July 2019 discounted using the City's Incremental borrowing rate.	345,725
Lease Liability - Current	114,773
Lease Liability - Non-Current	<u>230,952</u>
Right-of-Use Assets recognised at 1 July 2019	345,725

On adoption of AASB 16, the City recognised a right-of-use asset in relation to leases which had previously been classified as an 'operating lease' applying AASB 117. This right-of-use asset is deemed to be equal to the lease liability adjusted by the amount of any prepaid or accrued lease payments. Property Plant and Equipment and lease liabilities increased by \$345,725 on 1 July 2019 resulting in no impact on retained surplus.

On adoption of AASB 16 Leases (issued February 2016), for leases which had previously been classified as an 'operating lease' when applying AASB 117, the City is not required to make any adjustments on transition for leases for which the underlying asset is of low value. In accordance with Financial Management Regulation 17A(5); a non-financial asset is to be excluded from assets of the City if the fair value of the asset at the date of acquisition is under \$5,000.

The Local Government (Financial Management) Regulations 1996 have been amended to specify that vested land is a right-of-use asset to be measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost (i.e. not included in the statement of financial position) rather than at fair value

In applying AASB 16 for the first time, the City will use the following practical expedient permitted by the standard.

- The exclusion of initial direct costs from the measurement of the right-of-use asset at the date of initial application.



## City of Wanneroo

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 39. Initial Application of Australian Accounting Standards (continued)

**(d) Impact of New Accounting Standards on Retained Surplus**

	Notes	\$
Retained surplus - 30 June 2019		1,259,055,931
Adjustment to retained surplus from adoption of AASB 15	39(a)	(872,007)
Adjustment to retained surplus from adoption of AASB 1058	39(b)	(40,346,428)
Adjustment to retained surplus from adoption of AASB 16	39(c)	-
Retained surplus - 1 July 2019		<b>1,217,837,496</b>

**(e) Impact of New Accounting Standards on Town Planning Schemes Retained Surplus**

	Notes	\$
Town Planning Schemes Retained Surplus - 30 June 2019		79,305,063
Adjustment to Town Planning Schemes from adoption of AASB 15	39(a)	-
Adjustment to Town Planning Schemes from adoption of AASB 1058	39(b)	(79,305,063)
Adjustment to Town Planning Schemes from adoption of AASB 16	39(c)	-
Town Planning Schemes Retained Surplus - 1 July 2019		<b>-</b>

## City of Wanneroo

### Notes to the Financial Statements for the year ended 30 June 2020

#### Note 40. Changes in Accounting Policies

##### (a) Change in Accounting Policies Due to Regulation Changes

Effective 6 November 2020, Local Government (Financial Management) Regulation 16 was deleted and Local Government (Financial Management) Regulation 17A was amended with retrospective application. The changes were effective for financial years ending on or after 30 June 2020 so are required to be applied retrospectively with cumulative effect applied initially on 1 July 2019.

In accordance with the changes, the City was required to remove the values attributable to certain crown land assets previously required to be recognised, as well as the associated revaluation surplus at 1 July 2019. These assets have been measured as concessionary lease right-of-use assets at zero cost in accordance with AASB 16. For further details relating to these changes, refer to Note 1.

In summary the following adjustments were made to the amounts recognised in the statement of financial position at the date of initial application (1 July 2019):

	Notes	Carrying amount 30 June 2019	Adjustment	Carrying amount 01 July 2019
		\$	\$	\$
Property, plant and equipment	7	341,408,585	(2,835,911)	338,572,674
Revaluation surplus	16	1,064,248,263	(2,835,911)	1,061,412,352

Also, following changes to Local Government (Financial Management) Regulation 17A, plant and equipment type assets (being plant and equipment and furniture and fittings) are to be measured under the cost model, rather than at fair value. This change is effective from 1 July 2019 and represents a change in accounting policy. Revaluations carried out previously were not reversed as it was deemed fair value approximates cost at the date of the change.

##### (b) Changes in Equity Due to Change in Accounting Policies

The impact on the City's opening revaluation surplus resulting from Local Government (Financial Management) Regulation 16 being deleted and the amendments to Local Government (Financial Management) Regulation 17A as at 1 July 2019 was as follows:

	Notes	\$
Revaluation surplus - 30 June 2019	16	1,064,248,263
Adjustment to revaluation surplus from deletion of FM Reg 16	40(a)	(2,835,911)
Adjustment to revaluation surplus from amendment of FM Reg 17A	40(a)	-
Revaluation surplus - 1 July 2019		<u>1,061,412,352</u>



*Perth is OK. The Amberton Beach Cafe, right on the beach in Eglinton in between Alkimos and Yanchep and a new addition to Perth's Best Beachside Bars. The Beach House right on the beach in Jindalee also opened its doors in 2019 and is also part of the Perth is OK list of best beachside venues.*



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**Item 5 General Business**

**Item 6 Closure**