Council Minutes

UNCONFIRMED MINUTES

ORDINARY COUNCIL MEETING
6:00pm, 20 APRIL, 2021
Council Chambers (Level 1), Civic Centre,
23 Dundebar Road, Wanneroo

RECORDING AND ACCESS TO RECORDINGS OF COUNCIL MEETINGS POLICY

Objective

- To ensure there is a process in place to outline the access to recorded Council Meetings.
- To emphasise that the reason for recording of Council Meetings is to ensure the accuracy of Council Meeting Minutes and that any reproduction of these Minutes are for the sole purpose of Council business.

Implications

City of Wanneroo Strategic Community Plan 2017/2018 to 2026/2027:

"4 Civic Leadership
4.2 Good Governance
4.2.1 Provide transparent and accountable governance and leadership"

Recordings pertaining to the proceedings of Council Meetings shall be retained in accordance with the *State Records Act 2000.*

Implementation

This Policy shall be printed within the Agenda of all Council Meetings which include:

- Ordinary Council Meeting;
- Special Council Meeting;
- Annual General Meeting of Electors; and
- Special Electors Meeting.

To advise the public that the proceedings of the meeting are recorded.

Evaluation and Review Provisions

Recording of Proceedings

1. Proceedings for Council Meetings; as well as Deputations and Public Question Time during these meetings shall be recorded by the City on sound recording equipment, except in the case of a meeting where Council closes the meeting to the public.
2. Notwithstanding subclause 1, proceedings of a Council Meeting, which is closed to the public, shall be recorded where the Council resolves to do so.
3. No member of the public is to use any audio visual technology or devices to record the proceedings of a Council or Committee Meeting, without the written permission of the Mayor or the Mayors Delegate.

Access to Recordings

4. Members of the public may purchase a copy of the recorded proceedings or alternatively, listen to the recorded proceedings at the Civic Centre. Costs of providing a copy of the recorded proceedings to members of the public will include staff time to make the copy of the proceedings; as well as the cost of the digital copy for the recording to be placed on. The cost of staff time will be set in the City's Schedule of Fees and Charges each financial year.
5. Council Members may request a copy of the recording of the Council proceedings at no charge.
6. All Council Members are to be notified when recordings are requested by members of the public, and of Council.
7. Transcripts can be produced on the request of the Chief Executive Officer and will include staff time set by the City's Schedule of Fees and Charges.

City of Wanneroo

UNCONFIRMED MINUTES OF ORDINARY COUNCIL MEETING

HELD ON TUESDAY 20 APRIL, 2021

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M I N U T E S

Mayor Roberts declared the meeting open at 6:00pm and read the prayer.

Good evening Councillors, staff, ladies and gentlemen, we wish to acknowledge the traditional custodians of the land we are meeting on, the Whadjuk people. We would like to pay respect to the Elders of the Nyoongar nation, past and present, who have walked and cared for the land and we acknowledge and respect their continuing culture and the contributions made to the life of this city and this region and I invite you to bow your head in prayer:

Lord, we ask for your blessing upon our City, our community and our Council. Guide us in our decision making to act fairly, without fear or favour and with compassion, integrity and honesty. May we show true leadership, be inclusive of all, and guide the City of Wanneroo to a prosperous future that all may share. We ask this in your name. Amen

Please refer to agenda for details of full reports and attachments.

Item 1 Attendances

TRACEY ROBERTS, JP	**Mayor**

Councillors:

NATALIE SANGALLI	North Coast Ward
LINDA AITKEN, JP	North Coast Ward
CHRIS BAKER	North Coast Ward
SONET COETZEE	North Coast Ward
LEWIS FLOOD	North Coast Ward
FRANK CVITAN, JP	Central Ward
JACQUELINE HUNTLEY	Central Ward
PAUL MILES	Central Ward
DOT NEWTON, JP	Central Ward
HUGH NGUYEN	South Ward (arrived 6:10pm)
VINH NGUYEN	South Ward
BRETT TREBY	South Ward
GLYNIS PARKER	South Ward
DOMENIC ZAPPA	South Ward

Officers:

NOELENE JENNINGS	Acting Chief Executive Officer
MATTHEW PIGGOTT	Acting Director, Planning and Sustainability
HARMINDER SINGH	Director, Assets
DEBBIE TERELINCK	Director, Community & Place
BIMSARA PATHIRATHNA	Acting Director, Corporate Strategy & Performance
MUSTAFA YILDIZ	Executive Manager Governance and Legal
NATASHA SMART	Manager Council & Corporate Support
GREG BOWERING	Manager Approval Services
EMILLE VAN HEYNINGEN	Manager Strategic Land use Planning & Environment
SHANE SPINKS	Manager Community Facilities

NATASHA MUTCH	Manager Communication Brand
BREEANNA TIRANT	Communication Officer
MADONNA ILIFFE	Council Support Officer

Item 2 Apologies and Leave of Absence

There were 19 members of the public and two members of the press in attendance.

Item 3 Public Question & Statement Time

Public Question Received in Writing Prior to the Meeting

PQ01-04/21 Mr J Alimohamed, Wanneroo Road, Wanneroo

Item PS09-04/21 Council Submission on Ingham's Renewal Application to DWER for Ingham's Feedmill

1. *Would the city of Wanneroo reconsider their position on Inghams application to the DWER to operate until late 2022 if there was enough evidence to show an exit strategy in place for closure late next year?*

Response by A/Director, Planning & Sustainability

Since 2006 Inghams have successfully renewed the Animal Feed Manufacturing License on multiple occasions, specifically in 2009, 2012, 2015 and most recently in 2016. The City has objected to the renewal of the license by the Department of Water Environment and Regulation (DWER) on each occasion through the public consultation process. On 13 October 2015 Council resolved to authorise the Mayor and Chief Executive Officer to meet with the Minister for the Environment to discuss the preparation of a joint exit strategy for Inghams. Discussions with the Minister in a meeting of 12 April 2016 resulted in no commitment from the Minister to support the preparation of an exit strategy. Whilst an agreed exit strategy was never prepared for the relocation of Inghams, in recent years the company has demonstrated an intention to relocate from Sinagra. To date Administration has not been provided with an exit strategy and the closing date for the City to provide comment to DWER is Wednesday 21 April 2021. The recommendation to be considered by Council tonight is to advise DWER that the City does not support the renewal of Inghams Animal Feed Manufacturing License.

2. *Has consideration been given to the impact of local agriculture in the state from early closure of the feedmill with a solid exit strategy?*

Response by A/Director, Planning & Sustainability

It is understood by Administration that Inghams are no longer pursuing an alternative site for the feedmill and has instead made arrangements with a third party supplier to meet the needs of their growers which may enable Inghams to cease Sinagra operations by late 2022. This is a commercial decision for Inghams and is outside the City's sphere of control.

Public Question Received at the Meeting

PQ02-04/21 Ms R Casey, Wunsport Court, Merriwa

1. *Why is it that the City may invest 10's of millions of dollars into creating new and improving existing sporting facilities to promote the health and fitness of its residents yet appears to be less invested in protecting and improving the health, safety and sustainability of the local environment. In accordance with the City's Environmental Policy, Local Environment Strategy and Strategic Waste Management Plan; the Environmental Policy objectives specifically – "Create and promote Waste Management solutions and lead excellence in innovation in Local Government". The Local Environment Strategy under 3.2 Land and Waste Opportunities states "The City's Strategic Waste Management Plan 2016 – 2022 is well positioned to investigate the above opportunities around waste management and around waste reduction and reuse and empowers the City to lead by example in the field of waste management".*

Response by Director, Assets

The City provides several services to its community and provides new infrastructure and maintenance of that infrastructure, all of these priorities including Waste Management are considered by Council on their merit.

2. *After two unsuccessful requests for tender for private industry to provide an appropriate FOGO service for Wanneroo households as announced in 2019. Will the City undertake to taking a feasibility study into an alternative solution that provides an opportunity to lead excellence and innovation in Local Government as per its policy objectives by creating a City owned and operated best practice FOGO recycling facility?*

Response by Director, Assets

The City does have a waste strategy in place and Council considered a Waste Management review in 2018; and a number of projects were suggested and recommended for implementation. The first project was to implement a FOGO three bin system for the City's community. Administration was unsuccessful in getting market response as the market was not ready at that time to provide FOGO processing facilities; and the strategy was amended and the market was requested to tender on providing GO processing services, which is currently underway and a three bin system will be implemented from May 2021 onwards.

3. *Is it correct that:*

    a. *The City could accommodate a FOGO recycling facility on City owned land at Neerabup;*
    b. *That research shows that FOGO processing technology exists that would be able to cope with the City's high volume or organic waste and is available within Australia that meets the Stringent licencing standards required for FOGO;*
    c. *That markets for the quality compost produced by the facility would be created by the extensive land clearing and rehabilitation activities occurring for many years to come due to new residential, commercial and infrastructure developments within the City and the State Government projects; and*
    d. *The facility would provide local employment opportunities.*

Response by Director, Assets

The development of a FOGO recycling facility owned by the City, this would be dictated by a business analysis and if it is the best value for the City then it could be considered. Generally, waste management services are provided by specialist waste management industry experts.

It is possible for the City to accommodate a FOGO recycling facility at Neerabup but as mentioned previously waste management is a specialised field and better for the service to be provided by the waste management industry expert service providers; and if any new technology becomes available the City would consider that.

Item 4 Confirmation of Minutes

OC01-04/21 Minutes of Ordinary Council Meeting held on 16 March 2021

Moved Cr Zappa, Seconded Cr Cvitan

That the minutes of the Ordinary Council Meeting held on 16 March 2021 be confirmed.

CARRIED UNANIMOUSLY

Item 5 Announcements by the Mayor without Discussion

OA01-04-21 Minutes Silence – His Royal Highness The Prince Philip Duke of Edinburgh

Councillors, staff, ladies and gentlemen, as a mark of respect from the citizens and representatives of the City of Wanneroo, I ask that you please stand to observe a minutes silence for the passing of His Royal Highness The Prince Philip Duke of Edinburgh.

Item 6 Questions from Council Members

CQ01-04/21 Cr Coetzee – Coast Path from Mindarie to Burns Beach

Can an update be provided on the Coastal path from Mindarie to Burns Beach project.

Response by Director, Assets

The City is currently holding discussions with City of Joondalup, who have advised they are collaborating with Peet & Co on the final design for this path and hoping to formalise approvals in May/June 2021 with construction to commence soon after depending on Peet's internal tendering processes.

Item 7 Petitions

New Petitions Received

Nil

Update on Petitions

UP01-04/21 Request for Purpose Built Pump / BMX Track at Chesterfield Park, Hocking

Cr Cvitan presented a petition of 221 signatures requesting Council to provide a purpose built pump / BMX track at Chesterfield Park, Hocking (21/94247), as this would be closer than other tracks for riders in the area and would help to foster a positive and safe community and space, through encouraging physical activity and preventing people from building their own tracks.

Update:

A report in response to this Petition is included in the Agenda for the 20 April 2021 Ordinary Council Meeting.

UP02-04/21 Request to Reduce the Speed Limit to 60kph outside Lakelands Village, Sydney Road, Gnangara

Cr Zappa presented a petition of 67 signatures requesting that the speed limit be reduced to 60kph outside Lakelands Village on Sydney Road, Gnangara (21/105164).

Update:

Administration advises that a traffic count will be undertaken and the results used to assess the traffic on Sydney Road in accodance with the Local Area Traffic Management Policy. A report is intended to be presented to the June 2021 Ordinary Council Meeting.

Item 8 Reports

Declarations of Interest by Council Members, including the nature and extent of the interest. Declaration of Interest forms to be completed and handed to the Acting Chief Executive Officer.

*Mayor Roberts declared an impartiality interest in **Item CS06-04/21** due to being a volunteer Board Member of the Lord Mayor's Distress Relief Fund (HPE 21/163808).*

*A/Chief Executive Officer, Noelene Jennings declared an impartiality interest in **Item CS06-04/21** due to being a volunteer Board Member of the Lord Mayor's Distress Relief Fund (HPE 21/163829).*

*Cr Huntley declared a financial interest in **Item CE01-04/21** due to being a member of the Wanneroo Business Association and having run a training activity which she paid for in December 2020 (HPE 21/163790).*

*Cr Aitken declared an impartiality interest in **Item CE01-04/21** due to being a member of the Wanneroo Business Association (HPE 21/163849).*

*Cr Sangalli declared an impartiality interest in **Item CE01-04/21** due to her and her husband being members of the Wanneroo Business Association.*

Procedural Motion

Moved Cr Treby, Seconded Cr Zappa

That item PS07-01/21 Consideration of Amendment No. 188 to DPS2 to Introduce an Additional Use of Motor Vehicle Repairs at Log 23 (25) Carabooda Road, Carabooda be discussed as the first report under Item 8 of the Order of Business of this Agenda.

CARRIED UNANIMOUSLY

Planning and Sustainability

Approval Services

PS07-04/21 Consideration of Amendment No. 188 to DPS 2 to Introduce an Additional Use of Motor Vehicle Repairs at Lot 23 (250) Carabooda Road, Carabooda

File Ref:	41619 – 21/11577
Responsible Officer:	Director Planning and Sustainability
Disclosure of Interest:	Nil
Attachments:	7

Recommendation

That Council: -

1. Pursuant to Section 75 of the *Planning and Development Act 2005*, REFUSES TO ADOPT Amendment No. 188 to District Planning Scheme No. 2 to amend Schedule 2 – Section 1 (Clause 3.20) Additional Uses to include the land use Motor Vehicle Repairs at Lot 23 (250) Carabooda Road, Carabooda for the following reasons:

    a) The proposal is inconsistent with the objectives of the Rural Resource zone as the introduction of an industrial land use has the potential to undermine the intent of the zone, which seeks to prioritise agricultural and horticultural land uses and basic raw material extraction;

    b) The proposal is inconsistent with *State Planning Policy 2.5: Rural Planning* as it does not preserve agricultural sites of economic significance from the encroachment of industrial land uses; and

    c) The proposal will set an undesirable precedent for the use of Rural Resource zoned land within the locality.

LAPSED FOR WANT OF A MOVER

Alternative Motion

Moved Cr Miles, Seconded Cr Cvitan

That Council:-

1. **Pursuant to Section 75 of the *Planning and Development Act 2005* ADOPTS Amendment No. 188 to District Planning Scheme No. 2 to allow the Additional Use of Motor Vehicle Repairs at Lot 23 (250) Carabooda Road, Carabooda by including the following within Schedule 2 – Section 1 (Clause 3.20) – Additional Uses:**

No		Street/ Locality	Particulars of Land	Additional Use and Conditions (where applicable)
A42	1-42	250 Carabooda Road, Carabooda	Lot 23 on Deposited Plan P8913	Motor Vehicle Repairs (D) <u>Conditions</u> 1. The extent of the additional use A42 shall only apply to a portion of Lot 23 as delineated on the City of Wanneroo District Planning Scheme No. 2 – Map 11 of 24 Pinjar Locality North West. 2. Development shall be in accordance with plans approved by the local government and will require the issue of a development approval. 3. At least one (1) of the owners of the Motor Vehicle Repairs business must also reside on the subject property. 4. The Motor Vehicle Repairs business shall be limited to servicing related to agricultural, horticultural and basic raw material extraction land uses.

2. **NOTES that the scheme amendment as proposed by the applicant is proceeding to advertising with modifications pursuant to Clause 37(1)(b) of the *Planning and Development (Local Planning Schemes) Regulations 2015;***

3. **Pursuant to Regulation 35(2) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, RESOLVES that Amendment No. 188 to District Planning Scheme No. 2 is a Complex Amendment for the following reason:**

   An amendment relating to development that is of a scale, or will have an impact, that is significant relative to development in the locality.

4. **Pursuant to Regulation 37(2) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, SUBMITS two (2) copies of the Amendment No. 188 to District Planning Scheme No. 2 documentation to the Western Australian**

Planning Commission for its consideration;

5. Pursuant to Section 81 of the *Planning and Development Act 2005* REFERS Amendment No. 188 to District Planning Scheme No. 2 to the Environmental Protection Authority; and

6. Subject to approval from the Environmental Protection Authority and the Western Australian Planning Commission, ADVERTISES Amendment No. 188 to District Planning Scheme No. 2 for a period of not less than 60 days pursuant to Regulation 38 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

CARRIED UNANIMOUSLY

Reason for Alternative Motion

The proposed additional use will provide a necessary service for the surrounding agricultural, horticultural and extractive industrial uses and support local employment opportunities, while having no impact on the amenity of the surrounding land owners and businesses. Regarding the amendments to the proposed conditions, Condition 2, which relates to the requirement for planning approval, is not considered necessary as the 'Motor Vehicle Repairs' is proposed in the amendment as a 'Discretionary' (D) land use, and therefore planning approval will be required. Condition 4, which relates to an incidental Storage Yard, is also not required as the incidental storage of materials on the site associated with the Motor Vehicle Repairs is allowed under the planning framework. The storage of materials not related to the Motor Vehicle Repairs is a separate land use that is 'Not Permitted' in the Rural Resource zone and is not under consideration as part of the proposed amendment. The amendments to the wording of Condition 6, relating to the type of machinery that can be serviced on site, will more closely align with the operations of the business and better reflect the purpose and need for a Motor Vehicle Repairs in the proposed location, being a necessary support service for the surrounding rural land uses.

Strategic Land Use Planning & Environment

PS01-04/21 Consideration of Actions Relating to Developer Contribution Arrangements

File Ref:	5734V05 – 21/111889
Responsible Officer:	Director Planning and Sustainability
Disclosure of Interest:	Nil
Attachments:	1

Moved Cr Parker, Seconded Cr Zappa

That Council APPROVES the actions in relation to the management of Developer Contribution Arrangements under District Planning Scheme No. 2, as contained in Attachment 1.

CARRIED UNANIMOUSLY

PS02-04/21 Review of Local Planning Policy 1.1: Conservation Reserves

File Ref: 8645 – 21/23576
Responsible Officer: Director Planning and Sustainability
Disclosure of Interest: Nil
Attachments: 2

Moved Cr Sangalli, Seconded Cr Baker

That Council:-

1. **Pursuant to subclause 5 (2) of the Deemed Provisions of District Planning Scheme No. 2, RESOLVES that the final draft revised Local Planning Policy 1.1: Conservation Reserves is a minor amendment which does not require public advertising;**

2. **Pursuant to subclause 5 (2) if Deemed Provisions of District Planning Scheme No. 2, ADOPTS the final draft revised Local Planning Policy 1.1: Conservation Reserves, as included in Attachment 1.**

3. **Pursuant to subclause 4 (4) of the Deemed Provisions of District Planning Scheme No. 2, PUBLISHES notice of its adoption of the Policy in a local newspaper; and**

4. **FORWARDS a copy of the adopted Policy to the Department of Planning, Lands and Heritage for its information.**

CARRIED UNANIMOUSLY

PS03-04/21 Close of Advertising - Proposed Amendment 185 to District Planning Scheme No. 2 - Administration of Developer Contribution Arrangements (Omnibus Amendment)

File Ref: 40771 – 20/489111
Responsible Officer: Director Planning and Sustainability
Disclosure of Interest: Nil
Attachments: 2

Moved Cr Zappa, Seconded Cr Treby

That Council:-

1. **Pursuant to Regulation 41(2) of the Planning and Development (Local Planning Schemes) Regulations 2015, NOTES that the submissions received in respect of Amendment No. 185 to District Planning Scheme No. 2, as included in Attachment 2;**

2. **Pursuant to Regulation 41(3)(b) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, SUPPORTS Amendment No. 185 to District Planning Scheme No. 2 as modified by the Western Australian Planning Commission and the City of Wanneroo as per Attachment 2;**

3. **AUTHORISES the Mayor and the Chief Executive Officer to SIGN and SEAL the Amendment No. 185 to District Planning Scheme No. 2 documents in accordance with the City's Execution of Documents Policy; and**

4. Pursuant to Regulation 44 of the *Planning and Development (Local Planning Schemes) Regulations 2015* and subject to Item 2. above, PROVIDES Modified Amendment No. 185 to District Planning Scheme No. 2 to the Western Australian Planning Commission.

5. NOTES that under Regulation 34(e) of the *Planning and Development (Local Planning Schemes) Regulations 2015* that Amendment 185 is a complex amendment, as it relates to identifying or amending a development contribution area or preparing or amending a development contribution plan.

6. NOTIFIES submitters that Council has deleted the proposed closure provisions in Amendment 185 and that a further report will be presented to Council to consider the various options for finalising the East Wanneroo Cost Sharing Arrangements in due course.

CARRIED UNANIMOUSLY

Cr Sonet Coetzee left the meeting at 6:23pm.

PS04-04/21 Review of the Yellagonga Integrated Catchment Management Plan

File Ref:	4409V02 – 21/532
Responsible Officer:	Director Planning and Sustainability
Disclosure of Interest:	Nil
Attachments:	2

Moved Cr Parker, Seconded Cr Huntley

Cr Sonet Coetzee returned to the meeting at 6:25pm.

That Council:-

1. SUPPORTS the Draft Yellagonga Integrated Catchment Management Plan 2021 – 2026 included as Attachment 1; and

2. APPROVES the advertising of the Draft Yellagonga Integrated Catchment Management Plan 2021 – 2026 for a period of 42 days.

CARRIED UNANIMOUSLY

PS05-04/21 Review of Local Planning Policy 4.3: Public Open Space

File Ref:	3443V02 – 21/92887
Responsible Officer:	Director Planning and Sustainability
Disclosure of Interest:	Nil
Attachments:	2

Moved Cr Sangalli, Seconded Cr Treby

That Council:-

1. **Pursuant to subclause 5 (2) of the Deemed Provisions of District Planning Scheme No. 2, RESOLVES that the final draft revised Local Planning Policy 4.3: Public Open Space is a minor amendment which does not require public advertising;**
2. **Pursuant to subclause 5 (2) of the Deemed Provisions of District Planning Scheme No. 2, ADOPTS the final draft revised Local Planning Policy 4.3: Public Open Space, as included in Attachment 2;**
3. **Pursuant to subclause 4 (4) of the Deemed Provisions of District Planning Scheme No. 2, PUBLISHES notice of its adoption in a local newspaper; and**
4. **FORWARDS a copy of the adopted Policy to the Department of Planning, Lands and Heritage for information.**

CARRIED UNANIMOUSLY

Approval Services (Continued)

PS06-04/21 Consideration of Unlisted Use (Dog Day Care and Grooming) at Lot 3032 (25) Merrivale Circle, Tapping

File Ref:	DA2020/1715 – 21/63705
Responsible Officer:	Director Planning and Sustainability
Disclosure of Interest:	Nil
Attachments:	4

Moved Cr Cvitan, Seconded Cr Newton

That Council:-

1. **Pursuant to Clause 68(2)(c) of the Deemed Provisions of the City of Wanneroo District Planning Scheme No. 2 REFUSES to grant development approval for the proposed Unlisted Use (Dog Day Care and Grooming) at Lot 3032 (25) Merrivale Circle, Tapping for the following reasons:**
   - **a) The proposal is inconsistent with the objectives of the Residential zone and Clauses 67 (m) and (n) of the Deemed Provisions, as the scale and nature of the proposal is likely to impact the amenity of the surrounding locality due to the noise, traffic and odour generated from the use.**
   - **b) In accordance with Clause 3.3 of DPS 2 related to Unlisted Uses, as the application is not consistent with the objectives and purposes of the Residential zone it is classified as a Not Permitted land use.**
   - **c) The proposed land use is inconsistent with Amendment 172 to DPS2 which will amend the land use definition of an 'Animal Establishment' which will**

incorporate the proposed 'Dog Day Care' activity and will be an 'X' use in the Residential zone proposed under Amendment 172.

2. REQUIRES the unauthorised use of Unlisted Use (Dog Day Care and Grooming) to cease operation within 28 days of the date of Council's determination; and

3. ADVISES the submitters of its decision.

CARRIED UNANIMOUSLY

Item PS07-04/21 Consideration of Amendment No. 188 to DPS 2 to Introduce an Additional Use of Motor Vehicle Repairs at Lot 23 (250) Carabooda Road, Carabooda was considered as the first report under Item 8 of the Order of Business for this Agenda.

PS08-04/21 Preparation of Amendment No. 189 to DPS 2 and Revocation of Various Structure Plans

File Ref:	41627 – 21/79639
Responsible Officer:	Director Planning and Sustainability
Disclosure of Interest:	Nil
Attachments:	5

Moved Cr Parker, Seconded Cr Miles

That Council:-

1. Pursuant to Section 75 of the Planning and Development Act 2005, PREPARES Amendment No. 189 to City of Wanneroo District Planning Scheme No. 2, to amend the local planning scheme by:

a) Reclassifying the land subject to the Regent Waters (South), Wanneroo Agreed Structure Plan No. 11 from the 'Urban Development' Zone to the 'Residential' Zone (with density codes of R20, R30 and R40), 'Local Schemes Reserve – Parks and Recreation' and 'Local Schemes Reserve – Public Use', as shown on Scheme (Amendment) Map No. 1 (included in Attachment 1 of this Report);

b) Reclassifying various land parcels subject to the Mindarie Keys Agreed Local Structure Plan No. 12 from the 'Residential' Zone to 'Local Schemes Reserve – Parks and Recreation' and 'Local Schemes Reserve – Public Use', as shown on Scheme (Amendment) Map No. 2 (included in Attachment 1 of this Report);

c) Applying residential density codes of R20 and R40 on land subject to the Mindarie Keys Agreed Local Structure Plan No. 12, as shown on Scheme (Amendment) Map No. 2 (included in Attachment 1 of this Report);

d) Reclassifying various land parcels subject to the Merriwa Local Structure Plan No. 15 from the 'Residential' Zone to 'Local Schemes Reserve – Parks and Recreation' and 'Local Schemes Reserve – Public Use', as shown on Scheme (Amendment) Map No. 3 (included in Attachment 1 of this Report);

e) Applying residential density codes of R20 on land subject to the Merriwa Local Structure Plan No. 15, as shown on Scheme (Amendment) Map No. 3 (included in Attachment 1 of this Report);

f) Reclassifying various land parcels subject to the Clarkson South-East Agreed Structure Plan No. 29 from the 'Urban Development' Zone to the 'Residential' Zone, 'Mixed Use' Zone, 'Business' Zone and 'Local Schemes Reserve – Parks and Recreation', as shown on Scheme (Amendment) Map No. 4 (included in Attachment 1 of this Report);

g) Reclassifying Lot 15429 (111) Ocean Keys Boulevard, Clarkson from the 'Urban Development' and 'Residential' Zones to 'Local Schemes Reserve – Parks and Recreation', as shown on Scheme (Amendment) Map No. 4 (included in Attachment 1 of this Report); and

h) Applying residential density codes of R20, R30, R40 and R60 on land subject to the Clarkson South-East Agreed Structure Plan No. 29, as shown on Scheme (Amendment) Map No. 4 (included in Attachment 1 of this Report);

2. Pursuant to Regulation 35A(a) of the *Planning and Development (Local Planning Schemes) Regulations 2015,* RESOLVES that Amendment No. 189 to District Planning Scheme No. 2 include the following statement:

Approval of the following structure plans is to be revoked when this amendment is approved and takes effect:

- ***Regent Waters (South), Wanneroo Agreed Structure Plan No. 11;***
- ***Mindarie Keys Agreed Local Structure Plan No. 12;***
- ***Merriwa Local Structure Plan No. 15; and***
- ***Clarkson South-East Agreed Structure Plan No. 29;***

3. Pursuant to Regulation 34 and Regulation 35(2) of the *Planning and Development (Local Planning Schemes) Regulations 2015,* RESOLVES that Amendment No. 189 to District Planning Scheme No. 2 is a basic amendment for the following reason:

An amendment to the scheme map that is consistent with a structure plan, activity centre plan or local development plan that has been approved under the scheme for the land to which the amendment relates if the scheme currently includes zones of all types that are outlined in the plan;

4. Pursuant to Section 81 of the *Planning and Development Act 2005*, REFERS Amendment No. 189 to District Planning Scheme No. 2 to the Environmental Protection Authority;

5. AUTHORISES the Mayor and Chief Executive Officer to SIGN and SEAL Amendment No. 189 to District Planning Scheme No. 2 documents in accordance with the City's Execution of Documents Policy;

6. Pursuant to Regulation 58 of the *Planning and Development (Local Planning Scheme) Regulations 2015*, PROVIDES Amendment No. 189 to District Planning Scheme No. 2 to the Western Australian Planning Commission; and

7. REQUESTS the Western Australian Planning Commission to revoke the following structure plans pursuant to Schedule 2, Clauses 28(3) and 29A(1) of the *Planning and Development (Local Planning Schemes) Regulations 2015* after the Minister for Planning (or their delegate) approve Amendment No. 189 to District Planning Scheme No. 2:

- **Regent Waters (South), Wanneroo Agreed Structure Plan No. 11;**
- **Mindarie Keys Agreed Local Structure Plan No. 12;**
- **Merriwa Local Structure Plan No. 15; and**
- **Clarkson South-East Agreed Structure Plan No. 29.**

CARRIED UNANIMOUSLY

PS09-04/21 Council Submission on Ingham's Renewal Application to DWER for Ingham's Feedmill

File Ref:	3378-18 – 21/141279
Responsible Officer:	Manager Approval Services
Disclosure of Interest:	Nil
Attachments:	2

Moved Cr Newton, Seconded Cr Baker

That Council: -

1. ADVISES the Department of Water and Environmental Regulation that it does NOT SUPPORT Ingham's Enterprises Pty Ltd's Animal Feed Manufacturing Renewal License in accordance with the *Environmental Protection Act 1986* and the *Environmental Protection Regulations 1987* for the reasons set out in this report, and covered in the letter included as Attachment 2; and

2. INSTRUCTS Administration to liaise with Stockland Development Pty Ltd and Ingham's Enterprises Pty Ltd regarding decommissioning and permanent closure of the existing poultry sheds located on Lot 1665 (1040) Wanneroo Road, Sinagra and subsequently consult with the Department of Water and Environmental Regulation and the Department of Planning Lands and Heritage regarding removal of the 'Odour Buffer' contained within the East Wanneroo Cell 2 Structure Plan to enable urban development of the surrounding land to progress.

CARRIED UNANIMOUSLY

Assets

Asset Operations & Services

AS01-04/21 Response to Petition - PT02 - 11/20 - Traffic Assessment on Beverley/Burt and Hall Street, Quinns Rocks

File Ref:	3125V05 – 21/131742
Responsible Officer:	Director Assets
Disclosure of Interest:	Nil
Attachments:	2

Moved Cr Sangalli, Seconded Cr Parker

That Council:-

1. NOTES that the traffic assessment undertaken as per Local Area Traffic Management Policy, supports the installation of traffic treatments along Burt Street and Beverley Crescent;

2. REQUESTS Administration:

a) To deploy the speed advisory trailer on Burt Street;

b) To list a project for the design and documentation, and subsequent construction of traffic treatments along Burt Street and Beverley Crescent in the City's Long Term Capital Works Program;

c) Undertake community engagement following the completion of the design to assess the level of community support prior to implementation.

3. ADVISES the Petition organiser of Council's decision.

CARRIED UNANIMOUSLY

Strategic Asset Management

AS02-04/21 Policy Revision - Public Guidance Signs on Road Reserves

File Ref:	6130 – 21/84898
Responsible Officer:	Director Assets
Disclosure of Interest:	Nil
Attachments:	2

Moved Cr Zappa, Seconded Cr Cvitan

That Council ENDORSES the revised Public Guidance Signage in Road Reserves Policy as detailed in Attachment 2 for community feedback.

CARRIED UNANIMOUSLY

AS03-04/21 Proclamation of Mitchell Freeway (H016) from Burns Beach Road to Hester Avenue

File Ref:	6237V02 – 21/112967
Responsible Officer:	Acting Director Assets
Disclosure of Interest:	Nil
Attachments:	1

Moved Cr Sangalli, Seconded Cr Zappa

That Council:-

1. **ENDORSES Main Roads WA's Proclamation Drawing Nos 201921-0027-00, 201921-0028-00, 201921-0029-00, 201921-0030-00 and 202021-0028-00 (refer Attachment 1) associated with the section of Mitchell Freeway extension from Burn Beach Road to Hester Avenue within the City of Wanneroo; and**
2. **AUTHORISES Administration to advise Main Roads WA of its decision.**

CARRIED UNANIMOUSLY

Community & Place

Cultural Development

CP01-04/21 Corporate Risk Profile - CO-026 Heritage Rated High

File Ref:	2286V02 – 21/136589
Responsible Officer:	Director Community and Place
Disclosure of Interest:	Nil
Attachments:	Nil

Moved Cr Treby, Seconded Cr Cvitan

That Council RECEIVES and NOTES the progress of actions taken in relation to the Corporate Risk CO-026 Heritage rated as high.

CARRIED UNANIMOUSLY

Community Facilities

CP02-04/21 Community Engagement Outcomes for the Upgrade of Wonambi Park

File Ref:	41155 – 21/99537
Responsible Officer:	Director Community and Place
Disclosure of Interest:	Nil
Attachments:	3

Moved Cr Newton, Seconded Cr Miles

That Council:-

1. **ENDORSES the Wonambi Park Concept Plan (Option 2), as shown in Attachment 3 of this report;**

2. **NOTES that the construction of the proposed development is planned to commence in October 2021 and be concluded by February 2022; and**

3. **RECOGNISES and THANKS the community for its involvement in the community engagement process for this project.**

CARRIED UNANIMOUSLY

CP03-04/21 PT 01-03/21 - Request for Purpose Built Pump/BMX Track at Chesterfield Park

File Ref:	14683 – 21/108599
Responsible Officer:	Director Community and Place
Disclosure of Interest:	Nil
Attachments:	3

Moved Cr Parker, Seconded Cr Baker

That Council:-

1. **NOTES the Petition PT01-03/21 tabled at its Ordinary Council Meeting of 16 February 2021;**
2. **DOES NOT SUPPORT the provision of BMX dirt jumps at Chesterfield Park on the basis that current BMX facility provision at Gungurru Park meets the existing Parks and Leisure Australia (WA) Guidelines and is considered adequate for the needs for the Hocking and Pearsall localities; and**
3. **AUTHORISES the Director Community and Place to advise the petition organisers of the outcomes of this report.**

CARRIED UNANIMOUSLY

Community Development

CP04-04/21 COVID-19 Response and Recovery Funding Update

File Ref: 36625 – 21/80623
Responsible Officer: Director Community and Place
Disclosure of Interest: Nil
Attachments: Nil

Moved Cr Zappa, Seconded Cr Treby

That Council:-

1. **NOTES the success of the COVID-19 Community Response and Recovery Fund and the COVID-19 Economic Recovery Fund in supporting local businesses and community organisations;**
2. **NOTES the conclusion of the COVID-19 Community Response and Recovery Fund and the COVID-19 Economic Recovery Fund at the end of the 2020/21 financial year;**
3. **NOTES the ongoing implementation of the Community Funding Policy and the Enterprise Funding Policy; and**
4. **NOTES that funds associated with the ongoing delivery of the Community Funding Policy and the Enterprise Funding Policy will be considered in the adoption of the 2021/22 budget.**

CARRIED UNANIMOUSLY

Corporate Strategy & Performance

Business & Finance

CS01-04/21 Financial Activity Statement for the period ended 28 February 2021

File Ref: 37350V02 – 21/92750
Responsible Officer: Director Corporate Strategy & Performance
Disclosure of Interest: Nil
Attachments: 7

Moved Cr Cvitan, Seconded Cr Zappa

That Council:

1. **RECEIVES the Financial Activity Statement and commentaries on variances year to date Budget for the period ended 28 February 2021 consisting of:**
   - **a) February 2021 year to date Financial Activity Statement;**
   - **b) February 2021 year to date Net Current Assets Position; and**
   - **c) February 2021 year to date Material Financial Variance Notes.**

2. APPROVES BY ABSOLUTE MAJORITY the changes to the 2020/21 Capital Works Program as shown in the table below:

Number	From	To	Amount	Description
PR-2707	PR-2749 New major pathways program	PR-2707 New minor pathways and end of trip facilities	$42,000	Additional funds required for light pole relocation and additional design works. The additional funds sourced from savings in PR-2707.
PR-2967	PR-2990 Leatherback Park, Alkimos, new sports amenities building	PR-2967 Addison Park, Merriwa, upgrade change rooms and storage	$4,200	Additional funds required for final payment to quantity surveyor. The additional funds sourced from savings in PR-2967.

CARRIED BY ABSOLUTE MAJORITY 15/0

People & Culture

CS02-04/21 Payments to Employees in Addition to a Contract or Award Policy for Review

File Ref: 26321V08 – 21/85818
Responsible Officer: Director Corporate Strategy & Performance
Disclosure of Interest: Nil
Attachments: 3

Moved Cr Treby, Seconded Cr Newton

That Council ADOPTS the Payments to Employees in Addition to a Contract or Award Policy as set out in Attachment 3.

CARRIED UNANIMOUSLY

Transactional Finance

CS03-04/21 Warrant of Payments for the Period to 28 February 2021

File Ref: 1859V02 – 21/87829
Responsible Officer: Director Corporate Strategy & Performance
Disclosure of Interest: Nil
Attachments: Nil

Moved Cr Baker, Seconded Cr Zappa

That Council RECEIVES the list of payments drawn for the month of February 2021, as summarised below:-

Funds	Vouchers	Amount
Director Corporate Services Advance A/C Accounts Paid – February 2021		
Cheque Numbers	121007 - 121119	$223,763.10
EFT Document Numbers	4044 - 4066	$12,642,361.98

TOTAL ACCOUNTS PAID		**$12,866,125.08**
Less Cancelled Cheques		($363.00)
Manual Journals		$4,083.50
Town Planning Scheme		($10,083.19)
RECOUP FROM MUNICIPAL FUND		**($12,859,762.39)**
Municipal Fund – Bank A/C		
Accounts Paid – February 2021		
Recoup to Director Corporate Services Advance A/C		$12,859,762.39
Direct Payments		$42,394.80
Payroll – Direct Debits		$3,567,484.89
TOTAL ACCOUNTS PAID		**$16,469,642.08**
Town Planning Scheme		
Accounts Paid – February 2021		
Cell 1		$810.91
Cell 2		$810.91
Cell 3		$810.91
Cell 4		$3,595.91
Cell 5		$810.91
Cell 6		$810.91
Cell 7		$810.91
Cell 8		$810.91
Cell 9		$810.91
TOTAL ACCOUNTS PAID		**$10,083.19**

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	**DATE**	**DESCRIPTION**	**AMOUNT**
00121007	09/02/2021	Cr F Cvitan	$4,596.15
		Monthly Meeting Attendance Allowance	
00121008	09/02/2021	Cr X Nguyen	$2,690.46
		Monthly Meeting Attendance Allowance	
00121009	09/02/2021	Clarkson Library Petty Cash	$227.45
		Petty Cash	
00121010	09/02/2021	Rates Refund	$144.85
00121011	09/02/2021	Telstra	$18,409.76
		Internet / Phone Charges For The City	
00121012	09/02/2021	Youth Projects Petty Cash	$180.10
		Petty Cash	
00121013	09/02/2021	Lions Club of Girrawheen Incorporated	$850.00
		Bond Refund	
00121014	09/02/2021	Hatav Keibollahi	$350.00
		Bond Refund	
00121015	09/02/2021	Robyn Poppas	$850.00
		Bond Refund	
00121016	09/02/2021	Ruben Alejaga	$850.00
		Bond Refund	
00121017	09/02/2021	Allanah McKnight	$350.00
		Bond Refund	
00121018	09/02/2021	Deborah Obschonka	$100.00

		Bond Refund	
00121019	09/02/2021	Karishma Kotak	$100.00
		Bond Refund	
00121020	09/02/2021	Sammar Abbas	$850.00
		Bond Refund	
00121021	09/02/2021	Patrick Kavanagh	$850.00
		Bond Refund	
00121022	09/02/2021	Nabila Amini	$350.00
		Bond Refund	
00121023	09/02/2021	Kelly Waterman	$100.00
		Bond Refund	
00121024	09/02/2021	RHG Construction Fitout And Maintenance	$2,000.00
		Refund - Street & Verge Bond	
00121025	09/02/2021	Maria Garton	$64.00
		Refund - Copies Of Plans - Not Available	
00121026	09/02/2021	Ruben Alejaga	$356.40
		Hire Fee Refund	
00121027	09/02/2021	Naomi Costello	$64.00
		Refund - Copies Of Plans - Not Available	
00121028	09/02/2021	Nick Nesbitt	$10.80
		Refund - Copies Of Plans - Not Available	
00121029	09/02/2021	Elias Hosseini	$100.00
		Bond Refund	
00121030	09/02/2021	James Stewart	$100.00
		Bond Refund	
00121031	09/02/2021	Pritty Halai	$100.00
		Bond Refund	
00121032	09/02/2021	Emily Di Florio	$100.00
		Bond Refund	
00121033	09/02/2021	Shitul Mandalia	$100.00
		Bond Refund	
00121034	09/02/2021	Darshit Patel	$350.00
		Bond Refund	
00121035	09/02/2021	Dipesh Halai	$350.00
		Bond Refund	
00121036	09/02/2021	Mariam Megalaa	$100.00
		Bond Refund	
00121037	09/02/2021	Luong Nguyen	$850.00
		Bond Refund	
00121038	09/02/2021	Bryanne Thompson	$100.00
		Bond Refund	
00121039	09/02/2021	Hemali Vasanjee	$100.00
		Bond Refund	
00121040	09/02/2021	Lisa Bennett	$100.00
		Bond Refund	
00121041	09/02/2021	Cau Lac Bo An Nhac Tay Uc Inc	$850.00
		Bond Refund	
00121042	09/02/2021	Made to be Messy	$100.00
		Bond Refund	

00121043	09/02/2021	Happy Aurora	$850.00
		Bond Refund	
00121044	09/02/2021	Lalitha Vadamalayan	$850.00
		Bond Refund	
00121045	09/02/2021	Wanneroo Community Men's Shed Incorporated	$5.00
		Reimbursement - Men's Shed Takings - Facilities	
00121046	09/02/2021	Wanneroo Community Men's Shed Incorporated	$5.00
		Reimbursement - Men's Shed Takings - Facilities	
00121047	09/02/2021	Wanneroo Community Men's Shed Incorporated	$5.00
		Reimbursement - Men's Shed Takings - Facilities	
00121048	09/02/2021	Wanneroo Community Men's Shed Incorporated	$5.00
		Reimbursement - Men's Shed Takings - Facilities	
00121049	09/02/2021	Wanneroo Community Men's Shed Incorporated	$30.00
		Reimbursement - Men's Shed Takings - Facilities	
00121050	09/02/2021	Wanneroo Community Men's Shed Incorporated	$10.00
		Reimbursement - Men's Shed Takings - Facilities	
00121051	09/02/2021	Wanneroo Community Men's Shed Incorporated	$5.00
		Reimbursement - Men's Shed Takings - Facilities	
00121052	09/02/2021	Sonia Avendano	$100.00
		Bond Refund	
00121053	09/02/2021	Events Perth	$850.00
		Bond Refund	
00121054	09/02/2021	Supreme Shades Pty Ltd	$147.00
		Refund - Development Application - Incomplete	
00121055	09/02/2021	Form Guide Pty Ltd	$295.00
		Refund - Development Application - Exempt	
00121056	09/02/2021	Rates Refund	$77.11
00121057	09/02/2021	Cleanaway	$535.15
		Refuse Disposal - Hainsworth Park - Events	
00121058	09/02/2021	Direct Fasteners & Industrial Supplies	$109.45
		Nuts - Engineering	
00121059	09/02/2021	Factory Direct WA	$570.00
		Install Roof Garage - Lions Club Shed - Property	
00121060	09/02/2021	Cancelled	

		HR Leadership Council - January 2021 - December 2021 - People & Culture	
00121061	09/02/2021	Wilson Security	$5,719.98
		Security Services For The City	
00121062	15/02/2021	Adobe Systems Software Ireland Limited	$7,260.00
		Licence Fee - Adobe - 13.01.2021 - 12.01.2022 - ICT	
00121063	15/02/2021	Cleanaway	$1,070.30
		Refuse Disposal For The City	
00121064	15/02/2021	Construction Information Systems Limited	$1,518.00
		Subscription - Aus-Spec - 01.07.2020 - 30.06.2021 - Engineering	
00121065	15/02/2021	Department of the Premier and Cabinet	$185.40
		Local Planning Scheme Amendment 179 & 177 - Planning	
00121066	15/02/2021	Driveshaft Balancing Services	$480.00
		Vehicle Repairs - Fleet	
00121067	15/02/2021	Powerlyt	$2,506.99
		Electrical Capacity Report - Floodlighting Upgrade - Kingsway - Assets	
00121068	15/02/2021	REM Consulting	$5,436.30
		Casual Labour For The City	
00121069	15/02/2021	RPG Auto Electrics	$679.25
		Vehicle Repairs - Fleet	
00121070	16/02/2021	Jayne De Silva	$84.00
		Bond Refund	
00121071	16/02/2021	Express Two Storey Living	$2,000.00
		Refund - Street & Verge Bond	
00121072	16/02/2021	Australian Gnostic Association Incorporated	$540.00
		Bond Refund	
00121073	16/02/2021	Stacey Kay	$100.00
		Bond Refund	
00121074	16/02/2021	Banksia Grove Development Nominees	$850.00
		Bond Refund	
00121075	16/02/2021	Quinns Rocks Bowling Club	$200.00
		Refund - Community Bus Booking Fee	
00121076	16/02/2021	James Truong	$61.65
		Refund - Building Services Levy - Rejected	
00121077	16/02/2021	Nicole Barnes	$123.30
		Refund - Building Services Levy - Rejected	
00121078	16/02/2021	Chad Lambert	$166.65
		Refund - Demolition Permit - Cancelled	
00121079	16/02/2021	Samantha Lopreiato	$115.60
		Refund - Copies Of Plans - Not Available	
00121080	16/02/2021	Leonie Power	$10.80
		Refund - Copies Of Plans - Not Available	
00121081	16/02/2021	Raelani Aleni	$74.40
		Refund - Copies Of Plans - Not Available	

00121082	16/02/2021	G Free Enterprises Pty Ltd	$294.00
		Refund - Food Business Application - Withdrawn	
00121083	16/02/2021	Sorrento Saints Netball Club Incorporated	$869.05
		Refund - Hire Fees	
00121084	16/02/2021	Conway Highbury Pty Ltd	$5,456.00
		Review Of Wards Representatives - Corporate Support	
00121085	23/02/2021	Assetic Australia Proprietary Limit	$87,505.00
		Assetic Annual Subscription - 01.01.2021 - 30.06.2021 - ICT	
00121086	23/02/2021	Bond Hire & Equipment	$1,320.00
		Hire VMS Signs - Aquamotion & Kingsway	
00121087	23/02/2021	Choice	$1,100.00
		Annual Online Subscription 2021 - Library Services	
00121088	23/02/2021	Cleanaway	$535.15
		Refuse Disposal - Twilight Markets - Events	
00121089	23/02/2021	Fire Protection Association Austral	$2,600.00
		Training - Bushfire Attack Level Assessor - Land Development	
00121090	23/02/2021	Investwest Pty Ltd	$1,760.00
		Business Advisory - Economic Development	
00121091	23/02/2021	Reliable Fencing WA Pty Ltd	$1,386.00
		Fencing Works For The City	
00121092	23/02/2021	The Innovation Institute Pty Ltd	$770.00
		Sponsorship - Future Industries Future Jobs Roadshow Event 30.03.2021 - Economic Development	
00121093	23/02/2021	Wilson Security	$6,533.85
		Security Services For City Of Wanneroo	
00121094	23/02/2021	Governance Institute Of Australia Ltd	$2,290.00
		Training - Public Law & Government - Corporate Support	
00121095	23/02/2021	Amy Goddard	$100.00
		Bond Refund	
00121096	23/02/2021	Karen Garcia	$350.00
		Bond Refund	
00121097	23/02/2021	Mary Bolas	$100.00
		Bond Refund	
00121098	23/02/2021	Alicia Newland	$100.00
		Bond Refund	
00121099	23/02/2021	Debbie Jordaan	$850.00
		Bond Refund	
00121100	23/02/2021	Tracy Ewins Northern Beaches Realty	$52.70
		Refund - Copies Of Plans - Charged Twice	
00121101	23/02/2021	Daniel Vo	$64.00
		Refund - Copies Of Plans - Not Available	
00121102	23/02/2021	Zina Le Sueur	$21.20

		Refund - Copies Of Plans - Not Available	
00121103	23/02/2021	Renato LoPresti Homes	$2,000.00
		Refund - Street & Verge Bond	
00121104	23/02/2021	Craig Smith	$1,000.00
		Refund - Street & Verge Bond	
00121105	23/02/2021	Stephen Wan	$2,000.00
		Refund - Street & Verge Bond	
00121106	23/02/2021	Steven Sartain	$2,000.00
		Refund - Street & Verge Bond	
00121107	23/02/2021	Yaser Mandalavi	$1,000.00
		Refund - Street & Verge Bond	
00121108	23/02/2021	John Lau	$1,000.00
		Refund - Street & Verge Bond	
00121109	23/02/2021	John Buchanan	$1,000.00
		Refund - Street & Verge Bond	
00121110	23/02/2021	Alicia Newland	$139.00
		Hire Fee Refund	
00121111	23/02/2021	Elisha Alker	$139.00
		Hire Fee Refund	
00121112	23/02/2021	Parthkumar Patel	$316.80
		Hire Fee Refund	
00121113	23/02/2021	Lucy Brennan	$147.00
		Refund - Food Business Registration - Withdrawn	
00121114	23/02/2021	Hai Ngo	$294.00
		Refund - Food Business Application & Registration Fee - Withdrawn	
00121115	23/02/2021	Landscape Australia Construction	$654.00
		Refund - Building Application - Duplication	
00121116	23/02/2021	Perth Patio Magic Pty Ltd	$1,000.00
		Refund - Street & Verge Bond	
00121117	23/02/2021	Telstra	$20,641.05
		Phone Charges For The City	
00121118	26/02/2021	Cancelled	
00121119	23/02/2021	The Lord Mayor Distress Relief Fund	$5,000.00
		Donation - Wooroloo & Hills Bushfire Appeal 2021	
		Total Director Corporate Services Advance - Cheques	**$223,763.10**
ELECTRONIC FUNDS TRANSFER			
00004044	02/02/2021		
		360 Construction Management	$3,245.00
		Building Review - Dalvik Park - Assets	
		AARCO Asbestos Solutions	$544.50
		Removal Asbestos - Kinsale Drive - Parks	
		Advanced Traffic Management	$12,321.05
		Traffic Control Services For The City	

		Alphazeta	$2,590.50
		Removal Of Fire Sprinkler System - Alexander Heights House - Assets	
		Aquamaster Reticulation Services	$211.20
		Reticulation Repairs - Baltimore Parade - Assets	
		Aussie Natural Spring Water	$396.40
		Pallet Of Water - Fire Services	
		Australian Airconditioning Services Ltd	$87,009.49
		Airconditioning Maintenance For The City	
		AV Truck Service Pty Ltd	$994.17
		Vehicle Spare Parts - Fleet	
		Banksia Grove Development Nominees	$387,097.08
		Remaining Balance As Per Deed Of Agreement - Flynn Drive - Assets	
		Best Consultants Pty Ltd	$2,420.00
		Electrical Consulting - Splendid Park Yanchep Netball Court Amenities - Assets	
		Bladon WA Pty Ltd	$831.60
		100 USB Flash Drives - CT	
		Boral Construction Materials Group	$2,153.88
		Concrete Mix - Various Locations - Engineering	
		Bridgestone Australia Limited	$6,390.22
		Tyre Fitting Services For The City	
		Bucher Municipal Pty Ltd	$6,916.22
		Vehicle Spare Parts - Stores / Fleet	
		Buggybuddys	$2,035.00
		Subscription - Brand Build - Library Services	
		Cabcharge	$46.78
		Cabcharge - Stores	
		Canford Hospitality Consultants	$2,463.00
		Consulting - Southern Suburbs Library - Assets	
		Car Care Motor Company Pty Ltd	$2,120.80
		Vehicle Services - Fleet	
		Carramar Resources Industries	$4,433.34
		Disposal Of Rubble - Assets	
		Castledine Gregory	$3,849.69
		Legal Fees For The City	
		CDM Australia Pty Ltd	$13,437.60
		Professional Service - Business Hours - ICT	
		Clinipath Pathology	$2,014.03
		Medical Fees For The City	
		Commercial Aquatics Australia	$82.50
		Pool Maintenance - Aquamotion	
		Community Greenwaste Recycling Pty Ltd	$858.02
		Disposal Of Rubble - Engineering	

		Corsign (WA) Pty Ltd	$1,893.10
		Signs - Funding - Assets	
		Beach Signage - Engineering	
		Signs - Quinns Beach Works - Assets	
		Critical Fire Protection & Training Ltd	$1,365.27
		Emergency Evacuation Plan - Leatherback Pavilion - Facility Projects	
		Repair Fire Hydrant - Yanchep Surf Life Saving Club - Building Maintenance	
		Crown Lift Trucks	$511.24
		Vehicle Spare Parts - Fleet	
		CW Brands Pty Ltd	$665.28
		Marker Paint - Stores	
		Dowsing Group Pty Ltd	$57,047.98
		Pathway - Duncannon Rise - Assets	
		Lake Liner - Ridgewood Park - Parks	
		Drainflow Services Pty Ltd	$9,267.50
		Drain Cleaning / Road Sweeping For The City	
		Elliotts Irrigation Pty Ltd	$22,696.58
		Move Reticulation - St Andrews Park - Assets	
		Reinstate Reticulation - Hartman Drive - Assets	
		Enviro Pipes Pty Ltd	$1,161.60
		Stormwater Drainage Pipe - Engineering	
		Equifax Australasia Credit Rating Pty Ltd	$69.30
		Credit Check - Contracts And Procurement	
		Frontline Fire & Rescue Equipment	$755.34
		Fire Equipment Repairs - Community Safety	
		Gen Connect Pty Ltd	$393.25
		Service Inspection - Depot - Building Maintenance	
		Service Inspection - Clarkson Bush Fire Brigade - Building Maintenance	
		Geoff's Tree Service Pty Ltd	$37,326.29
		Pruning Works For The City	
		Global Spill Control Pty Ltd	$1,663.20
		Sorbalite - Stores Stock	
		Grant Thornton Audit	$1,100.00
		Audit Grant Acquittal - Kingsway - Finance	
		Green Options Pty Ltd	$15,317.60
		Rotary Mowing - Various Locations	
		Guardian Doors	$74.80
		Service - Margaret Cockman Pavilion - Building Maintenance	
		Hanson Construction Materials Pty Ltd	$874.50
		Concrete Mix - Various Locations - Engineering	

		Heavy Automatics	$6,833.26
		Vehicle Spare Parts / Repairs - Fleet	
		Hickey Constructions Pty Ltd	$8,483.20
		Repairs - Carramar Golf Course - Assets	
		Install Steps - Fishermans Hollow - Engineering	
		Report - Translucent Roof - Aquamotion - Assets	
		Hitachi Construction Machinery Pty Ltd	$390.92
		Vehicle Spare Parts - Stores	
		Hose Right	$2,043.99
		Vehicle Spare Parts - Fleet	
		Hydra Storm	$462.00
		Rawlinson Drive Upgrade - Engineering	
		Hydroquip Pumps	$1,281.50
		Irrigation Pump Works - Various Locations - Parks	
		Iconic Property Services Pty Ltd	$794.93
		Cleaning Services For The City	
		Imagesource Digital Solutions	$650.10
		Sign - Repairs At Scenic Park - Facilities	
		Posters - Library Services	
		Instant Toilets & Showers Pty Ltd	$959.42
		Disabled And Normal Toilets - Local Vocal Event - Place Management	
		Integrity Industrial Pty Ltd	$32,306.90
		Casual Labour For The City	
		Intelife Group	$18,012.48
		BBQ Cleaning - Various Locations - Parks	
		Interfire Agencies Pty Ltd	$4,091.58
		PPE - Fire Services	
		Ixom Operations Pty Ltd	$1,608.06
		Pool Chlorine - Aquamotion	
		J Blackwood & Son Ltd	$517.42
		PPE - Engineering / Assets	
		Jadu Software Pty Ltd	$2,007.50
		Xforms Pro SFTP Connector - ICT	
		Kleenit	$1,072.87
		Graffiti Removal For The City	
		Landcare Weed Control	$2,878.91
		Hand Weeding - Various Locations - Conservation	
		Laundry Express	$1,661.08
		Cleaning Of Uniforms - Fleet	
		Cleaning Of Linen - Hospitality	
		LD Total	$95,667.24
		Landscape Maintenance For The City	
		Lee Syminton	$7,667.00
		Mechanical Engineer - Leatherback Park Sports Amenities Building - Assets	

		Lightforce Assets Pty Ltd	$3,239.50
		Repair Guardrails - Landsdale And Alkimos - Engineering	
		Major Motors	$2,067.80
		Vehicle Spare Parts - Stores	
		McLeods	$1,127.70
		Legal Fees For The City	
		Michael Page International (Australia) Pty Ltd	$3,001.93
		Casual Labour For The City	
		Mindarie Regional Council	$524,525.06
		Refuse Disposal For The City	
		NAPA - GPC Asia Pacific Pty Ltd	$157.34
		Vehicle Spare Parts - Fleet	
		On Tap Plumbing & Gas Pty Ltd	$6,042.90
		Plumbing Maintenance For The City	
		Online Social Butterfly	$3,190.00
		Social Media Coaching & Website Development - Economic Recovery Fund - Economic Development	
		Paperbark Technologies Pty Ltd	$2,310.00
		Arboriculture Reports - Various Locations - Parks	
		Parker Black & Forrest	$451.00
		Locking Services For The City	
		Penske Power Systems Pty Ltd	$640.86
		Vehicle Spare Parts - Stores	
		Perth Heavy Towing	$577.50
		Vehicle Towing Repairs - Fleet	
		Plantrite	$4,547.70
		Deposit - Hinckley Park Planting - Parks	
		15% Deposit - Tubestock - Winter 2021 - Parks	
		Grevillea Plants - Marmion - Parks	
		Power Vac Pty Ltd	$6,809.85
		Tennant Battery Scrubber - Fleet Assets	
		Prestige Alarms	$754.22
		Alarm / CCTV Services For The City	
		Pro-Copy	$88.00
		Digitise VHS - Behold I Am With You Always - St Anthonys Church - Cultural Development	
		Profile Media Communications	$5,698.00
		Copy Writing - Web Coast Images - Economic Development	
		Copy Writing - Sticky Prick Bee Haven - Economic Development	
		Programmed Integrated Workforce	$1,630.29
		Casual Labour For The City	
		RAC Motoring & Services Pty Ltd	$99.00

		WN 33767 - Callout - Flat Battery - Fleet	
		Reliable Fencing Since 1974	$1,320.00
		Fencing Works For The City	
		Reliable Fencing WA Pty Ltd	$3,014.00
		Fencing Works For The City	
		Roads 2000	$697.90
		Asphalt - Engineering	
		Sanax Medical And First Aid Supplies	$654.86
		First Aid Supplies - Stores	
		Sebel Pty Ltd	$2,257.20
		2 Trolleys - Leatherback Pavilion - Facilities	
		SJ McKee Maintenance Pty Ltd	$599.00
		Repair Works - Various Locations - Waste	
		Skipper Transport Parts	$205.43
		Vehicle Spare Parts - Fleet	
		Smart Colour Signs	$2,284.70
		Printing - Vehicle Reported Stickers - Community Safety	
		Smartbuilt Perth Pty Ltd	$2,770.61
		Pest Control Services For The City	
		Sonic Healthplus Pty Ltd	$902.40
		Medical Fees For The City	
		Sports Medicine Australia	$1,320.00
		Course - Introduction To Taping - Facilities	
		St John Ambulance Western Australia	$626.75
		First Aid Supplies - Aquamotion	
		Statewide Pump Services	$286.00
		Clear Blockage - Workshop - Building Maintenance	
		Stewart & Heaton Clothing Company Pty Ltd	$440.98
		PPE - Fire Services	
		Suez Recycling & Recovery Pty Ltd	$643.50
		Refuse Disposal - Ariti Avenue	
		Terravac Vacuum Excavations Pty Ltd	$1,813.35
		Location Of Services - Butterworth Park - Assets	
		The Factory (Australia) Pty Ltd	$46,831.08
		Installation, Dismantling And Storage Of Christmas Decorations - Building Maintenance	
		TJ Depiazzi & Sons	$12,737.40
		Mulch Deliveries - Various Locations - Parks / Assets	
		Toll Transport Pty Ltd	$237.16
		Courier Services For The City	
		Total Eden Pty Ltd	$645.17
		Vehicle Spare Parts - Fleet	
		Total Landscape Redevelopment Services Pty Ltd	$11,764.50

		Landscape Maintenance For The City	
		Trisley's Hydraulic Services Pty Ltd	$275.00
		Service - Kingsway Splashpad - Parks	
		Triton Electrical Contractors Pty Ltd	$2,541.00
		Electrical Works - Various Locations - Parks	
		Truck Centre WA Pty Ltd	$416.88
		Vehicle Spare Parts - Stores	
		Turf Care WA Pty Ltd	$506.00
		Spearhead - Kingsway & Frangipani Parks - Parks	
		Twin Cities FM	$11,000.00
		Sponsorship 2020 / 2021 - Communications And Brand	
		Two Rocks Volunteer Bush Fire Brigade	$590.00
		Catering For Courses - Fire Services	
		Ungerboeck Systems International Pty Ltd	$5,467.00
		Professional Users - 7 Additional Users - ICT	
		WA Hino Sales & Service	$659.78
		Vehicle Spare Parts - Fleet	
		Wanneroo Electric	$16,342.78
		Electrical Maintenance For The City	
		Wanneroo Towing Service	$165.00
		Towing Services - Fleet	
		Wave International Pty Ltd	$11,297.00
		Professional Services - Neerabup Industrial Estate - Economic Development	
		Zetta Group	$55,938.81
		Managed Services Fee - ICT	
00004045	02/02/2021		
		Xceed Real Estate	$514.61
		Rates Refund	
00004046	02/02/2021		
		Aung Sakk Maung	$360.00
		Vehicle Crossing Subsidy	
		Landgate	$2,050.00
		UV Interim Values - Rates	
		LD & D Australia Pty Ltd	$17.50
		Milk Deliveries For The City	
		Main Roads WA	$7,119.90
		Roundabout Upgrade - Joondalup Drive - Assets	
		Mr Daniel Affonso Pongitor	$360.00
		Vehicle Crossing Subsidy	
		Mr Michael Cheeseman	$360.00
		Vehicle Crossing Subsidy	
		Mr Roy MacLennan	$150.00

		Dog Registration Refund – Sterilised	
		Mr Shaun Williamson	$77.50
		Dog Registration Refund - Sterilised	
		Mr Tien Shum	$720.00
		2 Vehicle Crossing Subsidies	
		Mr Werner Fischer	$360.00
		Vehicle Crossing Subsidy	
		Mrs Esther Kerse	$60.00
		Dog Registration Refund – Deceased	
		Mrs Zoe Cunningham	$1,900.00
		Refund - Street & Verge Bond	
		Ms Emma Hoar	$360.00
		Vehicle Crossing Subsidy	
		Planning Institute of Australia Limited	$250.00
		Registration Fee - International Womens Day Breakfast - 10.03.2021 - 5 Attendees	
		Synergy	$25,027.30
		Power Supplies For The City	
		Water Corporation	$16,387.53
		Water Charges For The City	
00004047	09/02/2021		
		City of Wanneroo - Rates	$1,249.00
		Rates Assessment Deductions	
		Cr Brett Treby	$2,690.46
		Monthly Meeting Attendance Allowance	
		Cr Christopher Baker	$2,690.46
		Monthly Meeting Attendance Allowance	
		Cr Domenic Zappa	$2,455.46
		Monthly Meeting Attendance Allowance	
		Cr Dot Newton	$2,590.46
		Monthly Meeting Attendance Allowance	
		Cr Glynis Parker	$2,690.46
		Monthly Meeting Attendance Allowance	
		Cr Huu Van Nguyen	$2,690.46
		Monthly Meeting Attendance Allowance	
		Cr Jacqueline Huntley	$2,690.46
		Monthly Meeting Attendance Allowance	
		Cr Lewis Flood	$2,575.46
		Monthly Meeting Attendance Allowance	
		Cr Linda Aitken	$2,690.46
		Monthly Meeting Attendance Allowance	
		Cr Natalie Sangalli	$2,690.46
		Monthly Meeting Attendance Allowance	
		Cr Paul Miles	$2,405.46
		Monthly Meeting Attendance Allowance	
		Cr Sonet Coetzee	$2,690.46
		Monthly Meeting Attendance Allowance	
		Mayor Tracey Roberts	$11,144.47

		Monthly Meeting Allowance	
00004048	09/02/2021		
		Rates Refund	$908.20
00004049	09/02/2021		
		Alinta Gas	$671.25
		Gas Supplies For The City	
		Australia Post	$5,482.74
		Billpay Charges For The City	
		Australian Manufacturing Workers Union	$151.00
		Payroll Deductions	
		Australian Services Union	$619.60
		Payroll Deductions	
		Australian Taxation Office	$1,624,176.00
		Payroll Deductions	
		CFMEU	$120.00
		Payroll Deductions	
		City of Wanneroo - Payroll Rates	$6,430.00
		Payroll Deductions	
		City of Wanneroo - Social Club	$664.00
		Payroll Deductions	
		Department of Mines, Industry Regulation & Safety	$126,196.77
		Collection Agency Fee Payments - 01.12.2020 - 31.12.2020 - Finance	
		Don Massimo Coffee	$294.00
		Refund - Food Business Application & Registration Fee - Business Exempt	
		Fleet Network	$1,534.90
		Payroll Deductions	
		HBF Health Limited	$643.00
		Payroll Deductions	
		Landgate	$40.60
		Mining Tenements Chargeable - 16.12.2020 - 15.01.2021 - Rates	
		LGRCEU	$1,588.76
		Payroll Deductions	
		Main Roads WA	$8,981.50
		Grant Payment - Block Spot Project - Ocean Reef / Hartman / Lenore - Assets	
		Maxxia Pty Ltd	$8,451.39
		Payroll Deductions	
		Mr Bill Lasisi	$120.00
		Reimbursement - Damage To Plant By Waste Truck	
		Mr Nicholas Panagopoulos	$900.00
		Refund - Street & Verge Bond	
		Mr Peter Baines	$1,000.00

		Refund - Street & Verge Bond	
		Mrs Patricia Agrela	$2,000.00
		Refund - Street & Verge Bond	
		Ms Michelle Hanlon	$150.00
		Refund - Recycling & General Waste Bin Collection	
		Optus	$1,169.74
		Data Charges For The City - ICT	
		Paywise Pty Ltd	$1,853.49
		Payroll Deductions	
		Smartsalary	$7,833.04
		Payroll Deductions	
		Synergy	$22,380.37
		Power Supplies For The City	
		Tangent Nominees Pty Ltd (Atf The Summit Homes Group Trust)	$4,200.00
		Refund - 2 Street & Verge Bonds	
		Ventura Home Group Pty Ltd	$4,000.00
		Refund - 2 Street & Verge Bonds	
		Water Corporation	$3,398.02
		Water Charges For The City	
00004050	09/02/2021		
		Banksia Grove Development Nominees	$234,916.88
		Bond Refund - Banksia Grove Stage Coda 2 In Banksia Grove WAPC 158492	
		BCA Consultants (WA) Pty Ltd	$2,970.00
		Consultancy - Boiler Replacement - Aquamotion - Assets	
		Lantern Architecture	$21,560.00
		Refurbishment - Existing Kingsway Olympic Soccer Club - Assets	
		Primewest (Yanchep Beach Road) Pty Ltd	$341,934.00
		Bond Refund - Lot 1011 Yanchep Beach Road Vertex Stage 3 Yanchep WAPC 156201 & 156493	
00004051	10/02/2021		
		ABM Landscaping	$1,308.01
		Repair Paving - Clarecastle - Engineering	
		Advanced Traffic Management	$1,148.83
		Traffic Control Services For The City	
		Armaguard	$223.24
		Cash Collection Service For The City	
		Atom Supply	$3,300.00
		Disposable Masks - Stores	
		Audi Centre Perth	$1,301.75
		Vehicle Service - Fleet	
		Aussie Natural Spring Water	$168.00
		15L Water Replacements - Place	

		Management	
		AV Truck Service Pty Ltd	$1,288.94
		Vehicle Spare Parts - Fleet	
		Bartco Traffic Equipment Pty Ltd	$714.12
		Fire Sign - Neaves Road & Yanchep Road - Emergency Services	
		Bins Skips Waste And Recycling	$450.00
		Skip Bin Hire - Wyatt - Assets	
		Boral Construction Materials Group	$3,484.16
		Concrete Mix - Various Locations - Engineering	
		Boss Bollards	$4,183.30
		Remove & Install Bollards - Alexandria View - Engineering	
		BP Australia Ltd	$62,182.01
		Fuel Issues - January 2021	
		Bridgestone Australia Limited	$16,704.70
		Tyre Fitting Services For The City	
		Bring Couriers	$892.95
		Courier Services - Health	
		Bucher Municipal Pty Ltd	$7,008.81
		Vehicle Spare Parts - Fleet	
		Car Care Motor Company Pty Ltd	$98.00
		Vehicle Repairs - Fleet	
		Chris Kershaw Photography	$2,040.00
		Photography - Australia Day Citizenship Ceremony - Communications & Brand	
		Photography - Governor Tour Of City 20.01.2021 - Communications & Brand	
		Clinipath Pathology	$160.00
		Medical Fees For The City	
		Commissioner of Police	$116.90
		Volunteer Police Checks	
		CS Legal	$22,126.62
		Court Fees - Rating Services	
		CVP Electrical Company	$1,010.00
		Repair Ewon Dialler - Kingsway Splashpad - Parks	
		DC Golf	$52,972.50
		Commission Fees - Carramar Golf Course - January 2021 - Property	
		Direct Communications	$233.20
		LCD Spare Kits - Fleet	
		Dowsing Group Pty Ltd	$5,197.43
		Concrete Works - Green Retreat/Viridian Drive - Assets	
		E & MJ Rosher	$2,047.33
		Vehicle Spare Parts - Fleet	
		Edge People Management	$2,631.45
		Case Management Return To Work	

		Monitoring - OSH	
		Ergonomic Assessments - OSH	
		Environmental Industries Pty Ltd	$50,149.94
		Landscape Maintenance For The City	
		Frontline Fire & Rescue Equipment	$569.36
		Thermaguard Replacement - Emergency Services	
		Geoff's Tree Service Pty Ltd	$28,394.77
		Pruning Works For The City	
		Grand Toyota	$1,490.08
		Vehicle Spare Parts - Fleet	
		Hanson Construction Materials Pty Ltd	$192.50
		Concrete Mix - Baton Rouge - Engineering	
		Iconic Property Services Pty Ltd	$36,465.96
		Cleaning Services For The City	
		Imagesource Digital Solutions	$2,184.60
		2 Velcro Wrap Banners - Summer Reading Club - Library Services	
		Reskins For Sign Frame - School Holiday Programs - Kingsway Stadium	
		Interfire Agencies Pty Ltd	$3,783.73
		Fire Boots - Fire Services	
		J Blackwood & Son Ltd	$1,147.30
		PPE & Equipment - Various Employees	
		Kleenheat Gas Pty Ltd	$1,117.35
		Gas Supplies For The City	
		LD Total	$5,013.80
		Landscape Maintenance For The City	
		Let's All Party	$25,305.00
		Amusement And Chairs Hire - Hainsworth Park - Local Vocals	
		Amusements - Kingsbridge Park - Local Vocals - Events	
		Amusements & Hire Of Table & Chairs, Popcorn & Fairyfloss Machine - Summer Sideshow Event Mintaro Park - Events	
		Mackay Urban Design	$990.00
		Design Review Panel Attendance - Approvals	
		Mastec Australia Pty Ltd	$930,352.50
		Delivery Of Bins - Waste Services	
		Michael Page International (Australia) Pty Ltd	$3,001.93
		Casual Labour For The City	
		Mindarie Regional Council	$1,389.08
		Refuse Disposal For The City	
		Mooditj Pty Ltd	$750.00
		Musician Hire - Citizenship Ceremony 26.01.2021 - Place Management	
		NAPA - GPC Asia Pacific Pty Ltd	$17.05

		Vehicle Spare Parts - Fleet	
		Navman Wireless Australia Pty Ltd	$18.15
		Access Fees - Solar Tracker - Fleet Assets	
		Noma Pty Ltd	$440.00
		Design Review Panel - 26.11.2020 - Approvals	
		On Tap Plumbing & Gas Pty Ltd	$8,704.65
		Plumbing Maintenance For The City	
		Penske Power Systems Pty Ltd	$480.65
		Vehicle Spare Parts - Stores	
		Powerhouse Batteries Pty Ltd	$1,192.91
		Battery - Fleet	
		Prestige Alarms	$473.55
		Alarm / CCTV Service For The City	
		Reliable Fencing WA Pty Ltd	$3,558.50
		Fencing Works For The City	
		Repco	$97.50
		Vehicle Spare Parts - Stores	
		Sonic Healthplus Pty Ltd	$451.20
		Medical Fees For The City	
		Stewart & Heaton Clothing Company Pty Ltd	$276.66
		PPE & Equipment - Emergency Services	
		Taldara Industries Pty Ltd	$444.84
		Coolwave Cup - Corporate Support	
		Teresa Newton	$900.00
		DJ Services - Summer Festival - Mintaro Park - Events	
		TJ Depiazzi & Sons	$6,221.16
		Bushland Mulch - Kingsbridge Carpark - Assets	
		Turf Care WA Pty Ltd	$1,217.70
		Apply Spearhead - Various Locations - Parks	
		Viva Energy Australia Pty Ltd	$55,433.97
		Fuel Issues For The City	
		Wanneroo Districts Cricket Club Incorporated	$93,953.86
		Payment 1 & 2 As Per Deed Of Agreement - Maintenance Of Turf Wickets - Facilities	
		Wanneroo Electric	$13,584.12
		Electrical Maintenance For The City	
		Wanneroo Fire Support Brigade	$892.21
		Reimbursement - Reflective Helmet Name Labels - Fire Services	
		Reimbursement - Brigade Consumables	
		Reimbursement - Electrolytes - Fire Services	
		WEX Australia Pty Ltd	$2,669.95

		Fuel - January 2021 - Fleet Assets	
00004052	16/02/2021		
		Gillmore Electrical Services	$8,309.40
		Progress Claim 1 - Paloma Park - Floodlight - Facilities	
00004053	16/02/2021		
		National Australia Bank	
		Flexipurchase October 2020 $40,338.36 - Breakdown On Page 42	
00004054	16/02/2021		
		Australia Post	$11,121.19
		Postage Charges For The City	
00004055	16/02/2021		
		AARCO Asbestos Solutions	$1,932.43
		Removal & Disposal Of Asbestos - Various Locations - Waste	
		Action Glass & Aluminium	$374.55
		Glazing Services For The City	
		Acurix Networks Pty Ltd	$4,870.80
		Acurix Monthly Licencing - ICT	
		Advanced Tile & Stone Solutions	$363.00
		Tile Cleaning - Leatherback Park Pavilion - Building Maintenance	
		Advanced Traffic Management	$6,544.74
		Traffic Control Services For The City	
		AFGRI Equipment Australia Pty Ltd	$2,597.98
		Mower Hire & Blades - Parks	
		Air Liquide Australia	$184.73
		Gas Bottle Rentals - Fleet	
		Airlite Cleaning	$236.35
		Cleaning Services - Yanchep Two Rocks Community Hub - Place Management	
		Alexander House of Flowers	$95.00
		Large Mixed Sympathy Box Arrangement - Office Of The Mayor	
		All Australian Safety Pty Ltd	$857.38
		2 Sets Prescription Safety Glasses - Parks	
		Alphazeta	$1,100.00
		Project Work - Alexander Heights - Assets	
		Alutech Pty Ltd	$1,683.00
		Replace Screen - Anthony Waring Community Facility - Building Maintenance	
		AMBIUS	$174.10
		Plant Services - Girrawheen Hub - Place Management	

		Aquamaster Reticulation Services	$650.10
		Reticulation Repairs - Pineview Place - Assets	
		Asphaltech Pty Ltd	$152.00
		Asphalt - Ancona Link - Engineering	
		AUSQ Training	$339.00
		Training - Basic Worksite Traffic Management - Waste	
		Aussie Natural Spring Water	$427.90
		Pallet Of Water - Fire Services	
		15ltr Bottled Water - Place Management	
		Austraffic WA	$1,072.50
		Traffic Counts - Quinns Rocks - Road	
		Australian Airconditioning Services Ltd	$65,757.40
		Airconditioning Maintenance For The City	
		Australian Property Consultants	$3,300.00
		Consultancy - Market Value Assessment - Property	
		AV Truck Service Pty Ltd	$66.94
		Vehicle Spare Parts - Fleet	
		Benara Nurseries	$7,163.97
		Plants - Parks	
		Binley Fencing	$185.96
		Temporary Fencing - Edgar Griffiths Dog Park - Assets	
		Bistel Construction Pty Ltd	$8,901.49
		Additional Works - Leatherback Pavilion - Assets	
		BOC Limited	$60.97
		Gas Bottles For The City	
		Bollig Design Group Ltd	$4,180.00
		Architectural Design - Edgar Griffiths Park Amenities - Assets	
		Brandon Michael Gray	$450.00
		Performance - Market Event - Kingsway - Events	
		Bridgestone Australia Limited	$10,315.25
		Tyre Fitting Services For The City	
		Bucher Municipal Pty Ltd	$3,051.28
		Vehicle Spare Parts - Fleet / Stores	
		Bunnings Pty Ltd	$161.40
		Hardware Purchases - Community Safety	
		Bunzl Limited	$5,240.42
		Stock - Stores Issues	
		Business Growth AU	$2,640.00
		Economic Recovery Fund - Business Advisory & Support - Economic Development	
		Canon Production Printing Australia Ltd	$530.42
		Scanner / Printer Charges - Assets	
		Car Care Motor Company Pty Ltd	$669.90

		Vehicle Services - Fleet	
		Cat Welfare Society Incorporated	$2,075.00
		Cat Management Facility - Community Safety	
		Centaman Systems Pty Ltd	$2,640.00
		Facility Booking & Program Management System - ICT	
		Claw Environmental	$143.00
		Collect Polystyrene - WRC - Waste	
		Cleanaway Equipment Services Pty Ltd	$414.77
		Parts Washer Service - Fleet	
		Coca Cola Amatil Pty Ltd	$439.48
		Beverages - Kingsway	
		Commercial Aquatics Australia	$165.00
		Monthly Aquatic Maintenance - Aquamotion	
		Corsign (WA) Pty Ltd	$5,382.30
		Street Name Plates - Engineering	
		200 Traffic Cones & 4 Workman Symbol Signs - Engineering	
		Install Park Signage - Dunmore - Assets	
		Signs - Funding - Assets	
		Critical Fire Protection & Training Ltd	$1,720.55
		Fire Equipment Test - Various Locations - Building Maintenance	
		CW Brands Pty Ltd	$214.83
		Paint And Tape - Stores	
		Daimler Trucks Perth	$1,148.59
		Vehicle Spare Parts - Fleet / Stores	
		DC Golf	$45,727.90
		Marangaroo Golf Course - January 2021 - Property	
		Direct Communications	$2,323.76
		Install Two Way Radios - Fleet Assets	
		Domus Nursery	$1,730.85
		200 Rosmarinus Officinalis Plants - Parks	
		Dowsing Group Pty Ltd	$20,675.02
		Install Pram Ramps - Doncaster Grange - Engineering	
		Repair Path - Glenfine Park - Assets	
		Dewatering - Ridgewood Lake - Parks	
		Draeger Australia Pty Ltd	$436.30
		Breathing Apparatus Services - Aquamotion	
		Drainflow Services Pty Ltd	$10,619.03
		Road Sweeping Services For The City	
		Camera Investigation Of Pipework - Engineering	
		Sweeping & Disposal Of Contaminated Waste - Andros Circuit - Waste	
		Drovers Vet Hospital Pty Ltd	$1,282.35

		Provide Veterinary Services For The City	
		E & MJ Rosher	$2,132.27
		Vehicle Spare Parts - Stores	
		Ecoscape Australia Pty Ltd	$39,891.50
		Fauna Survey - Neerabup - Economic Development	
		Biological Survey - Wanneroo Spring Surveys 2020 - Assets	
		Ecospill Pty Ltd	$2,073.50
		Ecosweep Bioactive - Parks	
		Elliotts Irrigation Pty Ltd	$6,781.30
		Irrigation Works For The City	
		Layflat Hose - Waste Services	
		Environmental Industries Pty Ltd	$20,971.43
		Landscape Maintenance For The City	
		FE Technologies Pty Ltd	$3,678.60
		Live Scanning Wand Upgrade - Wanneroo - ICT	
		Annual Maintenance - V5 Self Loan Station - ICT	
		Frontline Fire & Rescue Equipment	$2,050.84
		Equipment Purchase - Fire Services	
		Geoff's Tree Service Pty Ltd	$72,217.26
		Pruning Works For The City	
		Grasstrees Australia	$451.00
		Grass Tree Watering - Hardcastle Park - Parks	
		Guardian Doors	$748.00
		Door Service - Clarkson Volunteer Bushfire Station - Building Maintenance	
		Hanson Construction Materials Pty Ltd	$1,141.80
		Concrete Mix - Various Locations	
		Heatley Sales Pty Ltd	$1,544.40
		Mechanic Gloves - Stores	
		Hickey Constructions Pty Ltd	$8,305.00
		Repair Works - Various Locations - Parks	
		Hitachi Construction Machinery Pty Ltd	$1,545.90
		Vehicle Spare Parts - Stores	
		Hodge Collard Preston Unit Trust	$2,912.25
		Consultancy Services - Clarkson Youth Services - Facilities	
		Hose Right	$3,153.13
		Vehicle Hoses - Fleet	
		Humes Concrete Products	$7,569.45
		Drainage Materials - Assets	
		Hydra Storm	$2,107.38
		Drainage Materials - Assets	
		Hydroquip Pumps	$456.50
		Production Bore Head Works - Kingsway - Parks	

		Iconic Property Services Pty Ltd	$9,010.19
		Cleaning Services For The City	
		Identity Perth	$4,292.75
		Business Brand Development - Advocacy & Economic Development	
		Imagesource Digital Solutions	$1,687.40
		2 Corflutes - Media Centre - Events	
		2 Coreflute A-Frame Inserts - Museum Open - Cultural Development	
		2 Object Labels - Museum - Cultural Development	
		Stickers For Trolley - Wanneroo Museum - Cultural Services	
		Vinyl Banner - Aquamotion	
		IMCO Australasia Pty Ltd	$2,145.00
		60 Bags Asphalt Repair - Engineering	
		Indoor Gardens Pty Ltd	$266.20
		Civic Centre Foyer - Plant Hire - Customer Relations	
		Integrity Industrial Pty Ltd	$39,251.33
		Casual Labour For The City	
		Iron Mountain Australia Group Pty Ltd	$4,998.06
		Document Management Services For The City	
		Irrigation Design Services	$4,950.00
		Irrigation Design - Butterworth Park - Assets	
		Irrigation Design - Shelvock Park Carpark - Assets	
		J Blackwood & Son Ltd	$4,206.87
		PPE - Stores Issues & Various Employees	
		JBS & G Australia Pty Ltd	$6,245.80
		Environmental Risk Assessment - Property	
		JDSI Consulting Engineers	$16,040.47
		Civil Consultancy Services - Butler North District Open Space - Assets	
		Kinetic IT Pty Ltd	$10,541.27
		Threat Intelligence Services - 01.01.2021 - 31.01.2021 - ICT	
		Kleenit	$378.04
		Graffiti Removal For The City	
		Kyocera Document Solutions	$3,244.59
		Photocopier Meter Reading - ICT	
		Landcare Weed Control	$76,679.90
		Landscape Maintenance For The City	
		LD Total	$82,802.27
		Landscape Maintenance For The City	
		Let's All Party	$3,300.00
		Amusements And Popcorn - Twilight Markets - Events	

		Lock Joint Australia	$803.00
		Vehicle Spare Parts - Stores	
		Magia Solutions Pty Ltd	$3,718.00
		Integration Consultant - ICT	
		Major Motors	$1,296.58
		Vehicle Spare Parts - Fleet	
		Mammoth Equipment & Exhausts Pty Ltd	$1,056.00
		Ecoblue - Stores Stock	
		Manheim Pty Ltd	$6,280.96
		Selling & Towage Fees - Rangers	
		Marketforce Pty Ltd	$17,667.31
		Advertising Services For The City	
		Mastec Australia Pty Ltd	$237,850.80
		Phase 2 Stage 3 - 30% Deposit - Bin Delivery - Waste Services	
		Mayday Earthmoving	$1,375.00
		Heavy Equipment Hire For The City	
		Mindarie Regional Council	$3,985.19
		Refuse Disposal For The City	
		Mini-Tankers Australia Pty Ltd	$1,793.07
		Fuel - January 2021 - Fleet Assets	
		Miracle Recreation Equipment Pty Ltd	$2,710.40
		Playground Equipment Repairs - Various Locations - Parks	
		NAPA - GPC Asia Pacific Pty Ltd	$14.91
		Vehicle Spare Parts - Fleet	
		Natural Area Holdings Pty Ltd	$14,503.50
		Landscape Maintenance For The City	
		Nilfisk Advance Pty Ltd	$1,295.80
		Annual Service - Kingsway	
		Noma Pty Ltd	$660.00
		Professional Services - Design Review Panel - Approval Services	
		Nutrien Ag Solutions Limited	$497.20
		Gripples - Parks	
		OEM Group Pty Ltd	$3,589.28
		Vehicle Spare Parts - Fleet	
		Officeworks Superstores Pty Ltd	$76.79
		Stationery Items - Waste Services	
		On Tap Plumbing & Gas Pty Ltd	$1,781.30
		Plumbing Maintenance For The City	
		Online Social Butterfly	$3,630.00
		Social Media Management - Economic Recovery Fund - Economic	
		Optima Press	$2,785.20
		Printing - Recyclables Bin - Waste	
		P & M Automotive Equipment	$94.22
		Vehicle Spare Parts - Fleet	
		Paperbark Technologies Pty Ltd	$5,535.00

		Aerial Inspection - Opportunity Play Space - Parks	
		Arboricultural Report - Various Locations - Parks	
		Tree Survey - Edgar Griffiths Park - Design	
		Parker Black & Forrest	$247.50
		Repair Lock Tumbler - Fred Stubbs Park - Parks	
		Pascoe Partners Accountants	$3,058.00
		Business Advisory - Economic Recovery Fund - Economic Development	
		Penske Power Systems Pty Ltd	$2,590.72
		Vehicle Spare Parts - Stores	
		Powerhouse Batteries Pty Ltd	$863.41
		Vehicle Batteries - Stores Stock	
		Prestige Alarms	$55,674.30
		Alarm / CCTV Services For The City	
		Print And Sign Co	$68.20
		2 Coreflute Instagram Frames - Aquamotion	
		Pritchard Francis Consulting Pty Ltd	$1,896.18
		Engineering Consultancy Services - Yanchep Lagoon Infrastructure Strategy - Assets	
		Programmed Integrated Workforce	$2,853.00
		Casual Labour For The City	
		Repco	$389.40
		Vehicle Spare Parts - Fleet	
		Ricoh Australia Pty Ltd	$3,353.08
		Image Charges - Corporate Support	
		Road Specialist Australia	$1,195.70
		Replace Conveyor Belt - Fleet	
		Roads 2000	$173,809.59
		Road Resurfacing - Beach Road - Assets	
		Asphalt Supplies - Engineering	
		Roads Resurfacing - Berriman Drive - Projects	
		RS Components Pty Ltd	$71.05
		Vehicle Spare Parts - Fleet	
		Sanax Medical And First Aid Supplies	$1,110.30
		Hand Sanitiser - Stores Stock	
		Scatena Clocherty Architects	$2,475.00
		Architectural Consultancy - Wanneroo Netball Building Upgrade - Assets	
		Scott Nelson	$440.00
		Performance - Twilight Market At Kingsway - Events	
		Scott Print	$704.00
		Printing - Brochures - Past And Present - Cultural Services	

		Printing - Brochures - School Holiday Programs - Kingsway Stadium	
		Seabreeze Landscape Supplies	$16.00
		Brickies Sand - Parks	
		Shred-X	$177.32
		Shredding Services For The City	
		Sifting Sands	$558.25
		Sand Cleaning - Broadview / Gooleema Parks - Parks	
		SJ McKee Maintenance Pty Ltd	$825.00
		Repair Works - Various Locations - Waste	
		Skipper Transport Parts	$947.19
		Vehicle Spare Parts - Fleet / Stores	
		Skyline Landscape Services (WA)	$5,346.00
		Landscape Maintenance For The City	
		Southern Metropolitan Regional Council	$5,983.45
		Membership Recycle Right - 6 Months Pro Rata Until 30.06.2021 - Waste	
		Sprayline Spraying Equipment	$336.05
		Vehicle Spare Parts - Fleet	
		Statewide Pump Services	$2,145.00
		Inspections - Various Locations January 2021 - Building Maintenance	
		Stewart & Heaton Clothing Company Pty Ltd	$1,285.75
		PPE - Fire Services	
		Suez Recycling & Recovery (Perth) Pty Ltd	$176,947.01
		Refuse Disposal For The City	
		Suez Recycling & Recovery Pty Ltd	$5,394.63
		Refuse Disposal For The City	
		Surf Life Saving WA Incorporated	$72,307.93
		Beach Safety Services - February 2021 - Facilities	
		Taldara Industries Pty Ltd	$583.00
		Paper Cups - Stores	
		Technology One Limited	$4,312.00
		Jo Gray Consulting - ICT	
		Spatial Consulting Services - ICT	
		Terravac Vacuum Excavations Pty Ltd	$10,406.83
		Location Of Services For The City	
		The Hire Guys Balcatta	$311.00
		Equipment Hire - Generator - Events	
		The Hire Guys Wangara	$2,430.00
		Equipment Hire - Arrow Boards - Waste	
		The Rabbone Family Trust	$2,200.00
		Performance - Jordan Anthony 16.01.2020 - Butler Summer Series Festival - Events	
		TJ Depiazzi & Sons	$16,071.33
		Mulch Delivery - Various Locations - Parks / Assets	

		Toll Transport Pty Ltd	$237.16
		Courier Services	
		Toro Australia Group Sales Pty Ltd	$6,137.34
		Vehicle Spare Parts - Fleet	
		Total Landscape Redevelopment Service Pty Ltd	$14,421.00
		Renewal Of Drinking Fountain - Houghton Park - Assets	
		Resurface Petanque Court - Jindalee Foreshore - Parks	
		Replace Bolts - Table Setting - James Cook Park - Parks	
		Triton Electrical Contractors Pty Ltd	$1,398.10
		Reticulation Electrical Works - Various Locations - Parks	
		Trophy Shop Australia	$27.40
		Name Badges - Various Employees	
		Turf Care WA Pty Ltd	$7,054.30
		Turfing Works For The City	
		Tyrecycle Pty Ltd	$1,131.04
		Removal Of All Tyres - Waste	
		WA Limestone Company	$2,414.62
		Supply Bitumen Stabilised Limestone - Engineering	
		Wanneroo Business Association Incorporated	$990.00
		Webinar Delivery - Networking For Introverts 05.02.2021 - Economic Development	
		Wanneroo Electric	$4,005.04
		Electrical Maintenance For The City	
		Western Australian Local Government Association	$70.00
		Registration - Transport & Roads Forum - 1 Attendee - Economic Development	
		Western Australian Treasury Corporation	$922,309.00
		Loan Interest Payment - Finance	
		Western Resource Recovery Pty Ltd	$2,337.72
		Empty Washdown Bay - Building Maintenance	
		William James Axten	$1,500.00
		Voice Recording - Cockman House - Cultural Services	
		Workpower Incorporated	$61,444.68
		Landscape Maintenance For The City	
		Workshed Children's Mosaics	$3,168.00
		Conservation Of Public Artwork - Cultural Services	
		Worldwide Joondalup Malaga	$1,700.00
		Bin Stickers - Waste	
		WSP Australia Pty Ltd	$32,905.40
		Facilitator - Smart City Workshop - Assets	

		Consultancy Services - Wangara CCTV - Facilities	
		Yanchep Beach Joint Venture	$8,839.58
		Yanchep Hub - Rent - Property	
		Zetta Group	$53,186.74
		Monthly Service Fee - ICT	
		Zipform Pty Ltd	$3,856.78
		3rd Instalment Notices - Rating Services	
00004057	16/02/2021		
		Rates Refund	$31.00
		Rates Refund	$111.25
		Rates Refund	$2,964.62
00004058	16/02/2021		
		Alinta Gas	$41.35
		Gas Supplies For The City	
		Australian Taxation Office	$730.00
		Payroll Deductions	
		Aveling Homes Pty Ltd	$678.15
		Refund - Development Application - Proposal Exempt	
		BDD Australia Pty Ltd	$781.65
		Milk Deliveries For The City	
		Brighton Seahawks Junior Football Club	$200.00
		Local Vocals - Handball Activity - Events	
		Child Support Agency	$1,418.82
		Payroll Deductions	
		Department of Fire & Emergency Services	$19,136.32
		50% Cost Sharing - Community Fire Manager - 25.09.2020 - 31.12.2020	
		Landgate	$6,704.99
		GRV Interim Vals - Rating Services	
		Road Name Change - ICT	
		Miss Clare Moorehouse	$30.00
		Dog Registration Refund - Sterilised	
		Mr Daniel Simms	$304.20
		Reimbursement - Broadband Usage - 01.09.2020 - 31.12.2020	
		Reimbursement - Business Hospitality Breakfast With Development WA CEO	
		Mrs Margaret Hamilton	$15.00
		Dog Registration Refund - Sterilised	
		Synergy	$571,742.12
		Power Supplies For The City	
		The Scout Association of Australia	$770.00
		Catering - Australia Day Citizenship Ceremony - Events	
		Water Corporation	$14,825.66
		Water Charges For The City	

00004059	16/02/2021		
		Rates Refund	$1,072.17
00004060	23/02/2021		
		AARCO Asbestos Solutions	$5,324.00
		Asbestos Removal Services - Waste	
		ABM Landscaping	$2,392.83
		Paving - Kingsbridge Boulevard - Assets	
		Action Glass & Aluminium	$239.25
		Replace Broken Glass - Alkimos - Building Maintenance	
		Alexander House of Flowers	$95.00
		Arrangement - Sympathy - J Ding - Mayors Office	
		Allused Pty Ltd	$2,029.50
		Equipment Hire - Rake Bucket For Loader - Engineering	
		Amber Appelbee	$1,418.00
		Entertainers - Quinns Rock & Madeley - Events	
		AMBIUS	$174.10
		Plant Services - Girrawheen - Place Management	
		Aslab Pty Ltd	$10,477.50
		Asphalt Testing - Beach Road - Assets	
		Atom Supply	$672.71
		Safety Glasses - Stores	
		Audi Centre Perth	$54,437.36
		Vehicle Spare Parts / Service - Fleet	
		New Vehicle Purchase - Audi Navarra $51,044.18 - Fleet Assets	
		Austage Events WA	$379.50
		Audio Visual - Aquamotion Open Day	
		Australian Airconditioning Services Ltd	$15,008.58
		Air Conditioning Maintenance For The City	
		Australian Training Management Pty Ltd	$1,512.00
		Training - Certificate III In Civil Construction Plant Operations - R Warner - Assets	
		Autosmart North Metro Perth	$326.70
		Floorsmart Cleaner - Fleet	
		AV Truck Service Pty Ltd	$263.01
		Vehicle Spare Parts - Stores	
		Ball & Doggett Pty Ltd	$617.72
		Paper Supplies - Print Room	
		Binley Fencing	$1,957.78
		Temporary Fencing - Animal Shelters Wanneroo Showgrounds - Engineering	
		Temporary Fence - Alexandria Park - Parks	

		Bioscience Pty Ltd	$2,365.00
		Bioprime Dicot/Trace - Parks	
		BrainBox Advisory	$1,650.00
		Business Support - The Athletic Institute - Economic Development	
		Bridgestone Australia Limited	$5,903.61
		Tyre Fitting Services For The City	
		Bucher Municipal Pty Ltd	$15,836.21
		Vehicle Spare Parts - Fleet / Stores	
		Bunzl Limited	$1,777.24
		Stock - Store Issues	
		Burgtec	$426.80
		Office Chair - Building Maintenance	
		Burundian Twa Community Perth Incorporated	$5,000.00
		International Indigenous Day Cultural Event - Community Planning	
		Canford Hospitality Consultants	$1,505.00
		Consulting Services - Northern Suburbs Library - Assets	
		Car Care Motor Company Pty Ltd	$2,256.85
		Vehicle Repairs / Services - Fleet	
		Carramar Resources Industries	$4,273.68
		Disposal Of Rubble - Engineering / Assets	
		Cherry's Catering	$620.00
		Catering Services For The City	
		Civica Pty Ltd	$264.00
		Connection For Online Book Club - Library Services	
		Clark Equipment Sales Pty Ltd	$592.50
		Vehicle Spare Parts - Fleet	
		Coastal Navigation Solutions	$2,992.00
		Egyptian Rowboat Maintenance - Cultural Services	
		Coates Hire Operations Pty Ltd	$410.30
		Portable Toilet - Mirrabooka Avenue - Assets	
		Coca Cola Amatil Pty Ltd	$163.16
		Beverages - Kingsway Indoor Stadium	
		Commercial Aquatics Australia	$266.20
		Aquatic Maintenance Works - Aquamotion	
		Committee for Perth	$6,600.00
		Annual Bronze Membership - February 2021 - January 2022	
		Construction Hydraulic Design Pty Ltd	$770.00
		Completion - Flow & Pressure Test And Report - Aquamotion - Assets	
		Corsign (WA) Pty Ltd	$487.30
		Signs - Marangaroo - Assets	
		Signage - Kingsway Dog Park - Parks	

		Critical Fire Protection & Training Ltd	$335.50
		Fire Detection Equipment Works For The City	
		CS Legal	$45,361.55
		Court Fees - Rating Services	
		CW Brands Pty Ltd	$85.14
		Masking Tape - Stores	
		Daimler Trucks Perth	$1,909.88
		Vehicle Spare Parts - Stores	
		Dave Lanfear Consulting	$385.00
		Update - Wanneroo Raceway Master Plan - Facilities	
		Debora Gregorio	$580.00
		3 Manga Drawing Workshops - Library Services	
		Department Of Biodiversity, Conservation And Attractions	$1,455.00
		Local Park Passes - Yanchep - Economic Development	
		Direct Communications	$2,323.75
		Two Way Radio X 2 - Waste Trucks - Fleet	
		Dowsing Group Pty Ltd	$71,068.63
		Concrete Works - Various Locations - Engineering / Assets	
		Drainflow Services Pty Ltd	$1,694.00
		Road Sweeping Services For The City	
		Elliotts Irrigation Pty Ltd	$792.00
		Iron Filter Service - Shorehaven & Catalina - Parks	
		Emerge Associates	$25,740.00
		Consultancy Services - Splendid Park Cycling Facilities - Construction	
		Environmental Industries Pty Ltd	$26,001.89
		Landscape Maintenance For The City	
		Equifax Australasia Workforce Solution Pty Limited	$92.40
		Australian Criminal History Check - Community Safety	
		FE Technologies Pty Ltd	$61.80
		3 Self Loan Stations - ICT	
		Focus Consulting WA Pty Ltd	$880.00
		Lighting Design - Jindinga Park - Design	
		Frontline Fire & Rescue Equipment	$477.69
		Vehicle Spare Parts - Fire Services / Fleet	
		Gen Connect Pty Ltd	$181.50
		Generator Service - New Civic Centre - Building Maintenance	
		Geoff's Tree Service Pty Ltd	$1,254.86
		Pruning Works For The City	
		GHD Pty Ltd	$5,886.33
		As-Cons Design Drawings - Assets	

		Global Drone Solutions	$10,990.00
		Drone Training - Wanneroo - Emergency Management	
		Green's Hire Service Pty Ltd	$19,358.56
		Equipment Hire - Loader - Waste	
		GTA Consultants (WA) Pty Ltd	$4,000.70
		Additional Modelling And Survey - Ocean Reef Road - Traffic Services	
		Guardian Doors	$374.00
		Service Doors / Shutters - Quinns Mindarie SLSC - Building Maintenance	
		Return Visit For Service - Mindarie - Building Maintenance	
		Heatley Sales Pty Ltd	$1,029.60
		Safety Gloves - Stores	
		Hickey Constructions Pty Ltd	$22,495.00
		Replace Capping Stones - Various Locations - Parks	
		Limestone Walls - St Andrews Park - Parks	
		Hose Right	$51.98
		Vehicle Spare Parts - Fleet	
		Hydra Storm	$1,310.32
		Avenue Upgrade - Rawlinson / Mirrabooka - Engineering	
		i3 Consultants WA	$3,294.50
		Road Design - Quinns / Marmion - Assets	
		Iconic Property Services Pty Ltd	$92,813.43
		Cleaning Services For The City	
		Imagesource Digital Solutions	$181.50
		Site Measure - Balcony Banner - Kingsway	
		Integrity Industrial Pty Ltd	$16,580.88
		Casual Labour For The City	
		Intelife Group	$18,562.48
		BBQ Cleaning - Various Locations - Parks	
		Seedling Watering - Yellagonga - Strategic Environmental Planning	
		Interfire Agencies Pty Ltd	$4,877.50
		Masks - Wanneroo - Emergency Management	
		Half Face Respirator - Wanneroo - Emergency Management	
		IQ-AM	$2,600.00
		Certified Asset Management Assessor Course - 1 Attendee - Land Development	
		J Blackwood & Son Ltd	$2,814.63
		PPE - Various Service Units	
		James Bennett Pty Ltd	$5,242.45
		Book Purchases - Library Services	

		Kelyn Training Services	$205.00
		Training - White Card & WHS - 1 Attendee - Traffic Services	
		Kleenheat Gas Pty Ltd	$8,342.46
		Gas Charges For The City	
		Kleenit	$2,344.10
		Graffiti Removal For The City	
		Konecranes Pty Ltd	$825.00
		Quarterly Crane Maintenance - Fleet	
		Landcare Weed Control	$11,758.37
		Landscape Maintenance For The City	
		Laundry Express	$1,215.63
		Laundry Services For The City	
		LD Total	$4,458.08
		Landscape Planting - Aquamotion - Parks	
		Les Mills Asia Pacific	$915.75
		License Fees - Aquamotion	
		Major Motors	$2,025.00
		Vehicle Spare Parts - Fleet / Stores	
		Manheim Pty Ltd	$1,396.64
		Selling & Towage Fees - Wanneroo - Community Safety	
		Marketforce Pty Ltd	$2,371.52
		Advertising Services For The City	
		Mayday Earthmoving	$3,707.00
		Heavy Equipment Hire For The City	
		McLeods	$198.00
		Legal Fees For The City	
		Mercer Consulting (Australia) Pty Ltd	$6,655.00
		Review Positions - People And Culture	
		Michael Page International (Australia) Pty Ltd	$2,034.64
		Casual Labour For The City	
		Mindarie Regional Council	$327,423.01
		Refuse Disposal For The City	
		Mining & Hydraulic Supplies	$167.92
		Flow Control Valve - Fleet	
		Miracle Recreation Equipment Pty Ltd	$2,288.00
		Playground Equipment Repairs - Parks	
		NAPA - GPC Asia Pacific Pty Ltd	$348.04
		Vehicle Spare Parts - Fleet / Stores	
		National Local Government Customer Service Incorporated	$759.00
		Council Membership 2020 / 2021 - 2 Representatives - ICT	
		Natural Area Holdings Pty Ltd	$19,383.30
		Lake Clean-Up - Kingsway - Parks	
		Plant Propagation - Various Locations - Conservation	
		Navman Wireless Australia Pty Ltd	$304.15

		Transfer GPS From 95355 To 95623 - Fleet	
		Access Fees Solar Tracker - Fleet	
		Nerida Moredoundt	$600.00
		Design Review Panel - 04.02.2021 - Strategic Land	
		Neverfail Springwater Limited	$31.68
		Water - Print Room	
		NVMS Pty Ltd	$322.30
		Power Supply - Health Services	
		Office Of The Auditor General	$92,312.00
		Statutory Audit 2019 / 2020 - Finance	
		Officeworks Superstores Pty Ltd	$190.50
		Stationery Supplies - Cultural Services	
		On Tap Plumbing & Gas Pty Ltd	$5,443.02
		Plumbing Maintenance For The City	
		Online Social Butterfly	$6,600.00
		Business Advisory Services - Economic Development	
		Parker Black & Forrest	$690.80
		Locking Services For The City	
		Penske Power Systems Pty Ltd	$254.10
		Vehicle Filters - Stores	
		Play Check	$220.00
		Playground Audit - Yanchep Beach Kiosk - Projects	
		Prestige Alarms	$6,975.17
		Alarm / CCTV Services For The City	
		Programmed Integrated Workforce	$2,037.86
		Casual Labour For The City	
		Qualcon Laboratories	$374.00
		Testing - Yanchep Dog Beach - Coastal Projects	
		Quinns Rock Bush Fire Brigade	$127.85
		Reimbursement - Cleaning Equipment For Quinns Rocks Appliances	
		REM Consulting	$5,988.42
		Services - Grant Turner - Customer & Information Services	
		Repco	$1,221.70
		Vehicle Spare Parts / Disposable Gloves - Stores	
		Ricoh Australia Pty Ltd	$4,359.70
		Image Charges - Print Room	
		Road & Traffic Services	$11,783.20
		Traffic Management, Spotting & Marking - Various Locations - Assets / Engineering	
		Roads 2000	$23,579.93
		Asphalt - Engineering	
		Civil Works - Landsdale - Assets	

		Robert J And Jennie M Wood	$200.00
		Relocation Of Shelving - Alkimos Pop Up Library To WLCC - Cultural Services	
		Ron Gill Pty Ltd Trading As Rick Gill Motorcycles	$221.85
		Annual Service - Suzuki Quad Bike - Fleet	
		Roy Gripske & Sons Pty Ltd	$1,662.31
		Vehicle Spare Parts - Stores	
		RW Quantity Surveyors	$6,490.00
		Consultancy Services - Aquamotion Family Changeroom - Facilities	
		Safety World	$1,978.90
		PPE - Rangers	
		Safetyquip	$199.34
		Gloves - ICT	
		Scott Print	$3,573.90
		Printing - Flyers - Sorting Your Waste - Waste Services	
		Seabreeze Landscape Supplies	$48.00
		Brickie Sand - Parks	
		Sealanes	$1,218.05
		Food/Beverages - Hospitality	
		Silver Squid Productions	$110.00
		Photography - Aquamotion Open Day - Aquamotion	
		Skipper Transport Parts	$186.11
		Vehicle Spare Parts - Fleet	
		Smartbuilt Perth Pty Ltd	$137.93
		Pest Control Services For The City	
		Softfall Guys	$1,817.20
		Repair Softfall - Homestead Park - Parks	
		Repair Softfall - Cabrini Park - Parks	
		St Johns Ambulance Of Western Australia	$695.20
		Event Health Services - Skate Jam / Coaching Session - Youth	
		Stewart & Heaton Clothing Company Pty Ltd	$3,535.75
		Uniforms - Emergency Services	
		Supreme Dry Cleans and Laundrette	$630.00
		Laundry Of Sports Bibs - Kingsway	
		Tamala Park Regional Council	$13,727.00
		GST Payable - January 2021 Pursuant To Section 153B Of Agreement - Finance	
		Taylor Burrell Barnett	$1,686.39
		Consultancy Services - Neerabup Management Plan & Subdivision Application Provision - Economic Development	
		Terravac Vacuum Excavations Pty Ltd	$1,004.85
		Locating Technician - Donnelly Park - Assets	

		The Distributors Perth	$234.05
		Snacks And Confectionery - Kingsway	
		The Royal Life Saving Society Australia	$7,228.54
		Pool Barrier Inspections - January 2021 - Compliance	
		The Trustee For Arbor Centre Unit Trust	$697.36
		Conference - Making Higher Density	
		The Trustee for Hayto Trust	$481.25
		Photography Services - Youth Forum Climate Change 09.12.2020	
		Thinkfield	$220.00
		Online Mailout - Quinns Rocks Caravan Park Redevelopment - Property	
		Toll Transport Pty Ltd	$474.32
		Courier Services For The City	
		Tony Pankiw	$40,150.00
		Public Art Commission - Gumblossom Community Centre - Cultural Services	
		Triton Electrical Contractors Pty Ltd	$7,901.30
		Electrical Works - Various Locations - Parks	
		Trophy Shop Australia	$41.10
		Name Badges - Various Employees	
		Truck Centre WA Pty Ltd	$445,579.18
		New Vehicle Purchase - Volvo Side Loader $442,483.76 - Fleet Assets	
		Vehicle Spare Parts / Repairs - Fleet	
		Turf Care WA Pty Ltd	$52.14
		Apply Herbicide - Civic Centre - Parks	
		Tutaki Unit Trust	$3,024.00
		Marquees - Wanneroo - Events	
		Verge Garden Centre	$550.00
		Movable Plant Boxes - Yanchep Hub - Place Management	
		Vocus Communications	$247.50
		NBN Connection For Wire Track Ytrac - Place Management	
		WA Library Supplies	$1,665.96
		AV Shelf, Label And Barcodes - Library Services	
		WA Limestone Company	$2,365.30
		Limestone - Mirrabooka Avenue - Assets	
		Wanneroo Business Association Incorporated	$1,165.00
		Webinar Delivery - 10 Steps To Building Business Resilience - Economic Development	
		WBA Business Panel Breakfast - Economic Development	
		Wanneroo Central Bushfire Brigade	$5,046.04

		Reimbursement - Operating Costs - Fire Services	
		Wanneroo Electric	$7,927.29
		Electrical Maintenance For The City	
		Wanneroo Fire Support Brigade	$526.26
		Reimbursement - Covid Safety Equipment - Fire Services	
		Westbuild Products Pty Ltd	$732.51
		Kwikset & GP Cement - Stores	
		Western Australian Local Government Association	$172.00
		Training - Making Local Laws - 1 Attendee - Governance	
		Western Resource Recovery Pty Ltd	$1,161.60
		Empty Washdown Bay - Fleet - Building Maintenance	
		Western Tree Recyclers	$36,433.92
		Disposal Of Green Waste - Parks	
		Wicked Strategies	$2,502.50
		Advisory And Support Services - Community Clubs - Community Planning	
		William Buck Consulting (WA) Pty Ltd	$6,820.00
		Probity Adviser Services - Contracts	
		Winc Australia Pty Limited	$3,142.52
		Stationery For The City - January 2021	
		Workpower Incorporated	$10,738.86
		Tree Watering - 12 Locations - Assets	
		Zetta Group	$1,478.24
		Managed Services Fee - ICT	
00004061	22/02/2021		
		National Australia Bank	
		Flexipurchase November 2020 $33,079.75 - Breakdown On Page 46	
00004062	23/02/2021		
		Bollig Design Group Ltd	$2,750.00
		Consultancy - Aquamotion Changeroom Refurbishment - Assets	
		Jako Industries Pty Ltd	$2,251.15
		Payment Certificate 2 - Aquamotion Boiler Replacement - Assets	
00004063	23/02/2021		
		Building & Construction Industry Training Board	$33,417.55
		Collection Approved Levy Payments - November 2020	
		Department of Mines, Industry Regulation & Safety	$88,732.20

		Collection Agency Fee Payments - 01.01.2021 - 31.01.2021	
00004064	23/02/2021		
		Ashmy Pty Ltd	$2,000.00
		Refund - Street & Verge Bond	
		Australian Manufacturing Workers Union	$151.00
		Payroll Deductions	
		Australian Services Union	$619.60
		Payroll Deductions	
		Australian Taxation Office	$533,725.00
		Payroll Deductions	
		BDD Australia Pty Ltd	$367.05
		Milk Deliveries For The City	
		Blueprint Homes (WA) Pty Ltd	$4,000.00
		Refund - 2 Street & Verge Bonds	
		CFMEU	$120.00
		Payroll Deductions	
		Child Support Agency	$1,152.31
		Payroll Deductions	
		City of Wanneroo - Payroll Rates	$6,430.00
		Payroll Deductions	
		City of Wanneroo - Social Club	$676.00
		Payroll Deductions	
		Dale Alcock Homes Pty Ltd	$2,000.00
		Refund - Street & Verge Bond	
		Department of Fire & Emergency Services	$920.00
		False Fire Alarm Attendance - Aquamotion	
		Fleet Network	$1,700.90
		Input Tax Credits - Salary Packaging - Finance	
		Payroll Deductions	
		Great Aussie Patios	$1,000.00
		Refund - Street & Verge Bond	
		HBF Health Limited	$643.00
		Payroll Deductions	
		Home Group WA Pty Ltd	$4,000.00
		Refund - 2 Street & Verge Bonds	
		Landgate	$2,069.47
		GRV Interim Values - Rates	
		Certificate Of Title - Library Services	
		Land Enquiries For The City	
		LGRCEU	$1,588.76
		Payroll Deductions	
		Maxxia Pty Ltd	$8,827.27
		Input Tax Credits - Salary Packaging - Finance	
		Payroll Deductions	
		Miss Amie Lawther	$195.00

		Registration - Fitness Australia - Aquamotion	
		Mrs Kayleen Lord	$5.00
		Dog Registration Refund - Sterilised	
		Mrs Kellie Field	$195.00
		Registration - Fitness Australia - Aquamotion	
		Mrs Rachel Kabunda	$24.00
		Hire Fee Refund	
		Mrs Sorina Timbus	$30.00
		Dog Registration Refund - Sterilised	
		Ms Elizabeth Affleck	$147.60
		Refund - Skin Penetration Licence Fees - Withdrawn	
		Northern Suburbs Women's Friendship Group	$4,580.96
		Community Funding - Choose To Challenge Project - Community Development	
		Paywise Pty Ltd	$2,060.48
		Input Tax Credits - Salary Packaging - Finance	
		Payroll Deductions	
		Smartsalary	$8,839.28
		Input Tax Credits - Salary Packaging - Finance	
		Payroll Deductions	
		Solargain Pv Pty Ltd	$2,000.00
		Refund - Street & Verge Bond	
		SSB Pty Ltd	$4,000.00
		Refund - 2 Street & Verge Bonds	
		Synergy	$29,488.11
		Power Supplies For The City	
		Water Corporation	$15,043.58
		Water Charges For The City	
00004065	24/02/2021		
		RJ Vincent & Co	$1,078,777.08
		Payment Certificate 8 - Halesworth Park Sports Facilities - Assets	
00004066	26/02/2021	City of Wanneroo - Municipal Account	
		Credit Cards & Banks Fees January 2021 - Breakdown On Page 52	
		Total Director Corporate Services Advance - EFTs	**$12,568,943.87**
		NATIONAL AUSTRALIA BANK	
00004053	16/02/2021		
		National Australia Bank	
		Flexipurchase October 2020	

		NAB Billing Account	
		Flexipurchase Upgrade Cost Refund	-$5,545.00
		Assets	
		Bunnings - Hardware Purchases	$867.29
		Coles - Modem - Hydrowise Irrigation Controller.	$49.00
		Greenway Turf - Aquasphear And Blast	$1,017.50
		J Blackwood & Son P/L - Dispenser, Strapping & PPE	$516.53
		Microsoft - Onedrive Monthly Subscription	$3.00
		Mirco - Gripples & Tree Ties	$334.70
		Northern Lawnmowers - Chest Straps - Brushcutter Harnesses	$146.40
		Officeworks - Two Modems - Hydro Wise Controllers	$98.00
		Permatech - Polyurethane Sealant - Side Entry Pit Lids	$158.40
		Richgro Garden - Landscape Mix For Kingsway Baseball Diamond Works	$80.00
		Total Tools Malaga - Battery Mastik Gun For Polyurethane Adhesive.	$599.00
		WA Local Government Association - Registration - Urban Forest Conference - 2 Attendees	$240.00
		Work Clobber - Headsocks - Mowing Crews	$106.65
		Assets Maintenance	
		7-Eleven - Swap 8.5Kg Gas Bottle	$29.00
		Advanced Lock Key - Key Cut	$168.00
		Arc Ltd - Renewal Of Air-Conditioning Licence	$154.00
		Barnetts Architectural Hardware - Hardware Purchase	$107.95
		Bunnings - Hardware Purchases	$5,214.81
		Coles - Sunscreen	$90.15
		DMIRS - Renewal Of High Risk Work Licence	$53.00
		DPLH - Lands - Quinns Beach Shark Barrier Licence	$550.00
		Jaycar - Phone Holder	$24.95
		JB Home Joondalup - Remington	$310.00
		Kannan And Kannan Pty Ltd - Cartridge	$95.00
		Licences 4 Work - Elevating Work Platform Course	$299.00
		Nappy Express Hire - Uniform Laundering	$1,337.71
		Next Site Pty Ltd - Safety Boots	$164.95
		The Hire Guys Wangara - Concrete Cutting Blades	$1,070.00
		The Rigging Shed - Lifting Slings, Chains & Tie Down Straps	$497.20

		Valspar - Painting Supplies	$1,585.75
		Work Clobber - PPE	$506.33
		Business Manager Aquamotion & Kingsway	
		7 Eleven - Bags Of Ice	$10.00
		Campaignmonitor - Campaign Monthly Ad	$196.90
		Dominos Woodvale - Pizzas For Grand Finals	$105.00
		Facebook - Advertising	$272.64
		RLSSWA - Resus Award Fee	$19.80
		Slimline Warehouse - Retractable Barriers	$1,133.68
		Woolworths - Drinks For Grand Finals	$42.00
		Community & Place	
		Coles - Catering Items - Program Activities	$53.44
		Big W - Sports Madness Materials	$53.25
		Woolworths - Catering Items - Program Activities	$18.10
		Community Development	
		7-Eleven - Ice - Program Activities	$8.40
		Bunnings - Gas Bottle - Program Activities	$27.00
		Coles - Catering Items - Program Activities	$939.20
		Curtin University - ABC Bags - Skate Park Soft Launch	$125.00
		Ikea Pty Ltd - 2 Couch Covers, 1 Coffee Table	$134.99
		Kmart - Materials - Program Activities	$537.00
		Bank Of I.D.E.A.S - Registration - Power To The People 2020	$99.00
		Pearsall - Catering Items - Program Activities	$53.13
		Slimline Warehouse - Portable Charging Station Table	$913.51
		Woolworths - Catering Items - Program Activities	$38.15
		Zart Art Pty Ltd - Naidoc Week Materials	$100.16
		Community Facilities	
		The Good Guys - Ice Machine	$260.90
		Clark Rubber - Vacuum For Pool	$339.00
		Community Safety & Emergency Management	
		Better Choice Minily - Fuel For Vehicle	$78.02
		Billabong Homestead - Fuel For Vehicle	$58.37
		DJKK Fast Food No.2 Pty Ltd - Purchase Of Welfare - Damian Road Bushfire	$113.26
		Leeman Sul Alica Cafe - Fuel For Vehicle.	$81.08
		Officeworks - Equipment - Advance Bushfire & Crew Leader Training	$141.21

		Secure Parking - Parking Fees	$9.23
		The Good Guys - Reimbursement - Monitor To Show Navman Display On CSEM Wall	$1,289.00
		Woolworths - Catering - Brigade Training Day	$24.50
		Council & Corporate Support	
		Coles - Catering Items - In House Requests	$1,007.78
		D&A Food Pty Ltd - Catering Items - In House Requests	$39.60
		Liquorland - Beverages - Jarrah Bar	$162.00
		Wanneroo Bakery - Catering Items - In House Requests	$19.90
		Wanneroo Fresh - Catering Items - In House Requests	$328.33
		Cultural Development	
		Adobe Systems Pty Ltd - Editing PDF	$224.27
		BCF Joondalup - Billy Can - Museum	$21.99
		Big W - Program Materials - Family Workshops	$50.75
		Bookdepository.Com - Refund	-$113.80
		Bunnings - Resource - Display Purposes	$39.90
		Carroll & Richardson - Flags - Museum In A Box	$80.72
		Coles - Catering Items - Program Activities	$78.29
		Dymocks Online - Book Club Kit Replacement	$24.99
		Display Me - 5 Retractable Barrier Poles	$612.03
		Fantastic Furniture - Small Dining Table	$139.00
		Fishpond Limited - Finger Puppet - Museum In A Box	$40.30
		J.D. Penangke - Program Materials - Naidoc Week	$517.30
		Kmart - Materials - Program Activities	$152.00
		Mega Office Supplies - Paint Pens - Museum	$106.60
		News Limited - Australian Newspaper Subscription	$64.00
		Officeworks - Office Chair And Stationery Items	$517.31
		Paypal - CDs For Museum In A Box	$45.00
		Pickstar - Program Marketing	$1,114.79
		Portmans - Womens Skirt - Buckingham House	$76.97
		QBD The Bookshop - Local Stock Purchase	$303.34
		Reface Industries Pty Ltd - Disk Cleaner For CD & DVD Maintenance	$224.42
		Slimline Warehouse - Wall Mounted Newspaper Stand	$469.61

		Elizabeth Richard - Plastic Book Tubs	$209.09
		Spotlight - Dish Drainer & Dish Scrubbing Brush	$33.00
		Diana Smith Books - 4 Books	$79.00
		Wanewswbe - Local Stock Purchase	$69.90
		Wanneroo Riding Centre - Filming Heritage Educational Video	$50.00
		wwc-Communities - Working With Children's Checks	$174.00
		www.gould.com.au - Book Purchase	$21.95
		Customer & Information Services	
		Apple Online - IPad Pro, Apple Pencil & IPhone 11	$3,347.00
		Gethomesafe - Get Home Safe - Monthly Software Subscription	$816.26
		Google Cloud - Search Monthly Fee And Map API - October	$92.58
		Lighting Analysts Incorporated - 2 Agi32 Multi User Subscription Renewal	$1,549.57
		Netregistry - Renewal marangaroogolfcourse.com.au & carramargolfcourse.com.au Domain Renewal	$93.90
		Paypal - Computer Accessories & Subscriptions	$3,654.27
		Fastspring - Snagit - Maintenance Agreement	$16.42
		Todoist - Yearly Premium - 16.10.2020 - 16.10.2021	$48.00
		Marketing, Communications and Events	
		Campaignmonitor - Emails To City Residents	$1,176.25
		Facebook - Advertising Services	$1,313.90
		Humanitix Ticketing - Registration - Community Convergence Seminar	$138.27
		RSEA Pty Ltd - Event Apparel	$284.85
		Spotlight Innaloo - Material - Mayoral Ribbon Cutting Ceremony	$34.00
		wanewsadv - Death Notice	$110.90
		Yumpupublishing - Wanneroo Link Advertising	$35.24
		Parks & Conservation Management	
		Bunnings - Hand Sanitiser	$11.98
		People & Culture	
		Amazon Marketplace - Wide Angle Rear View Mirror	$32.67
		Gethomesafe - Get Home Safe - Monthly Software Subscription	$1,113.09

		Kmart - 10 $20 Gift Vouchers	$200.00
		Kondinin Medical Centre - Medical Fees	$165.00
		Toll Priority - Interstate courier service	$50.56
		Travis Hayto Photography - Management Challenge Video	$550.00
		Property Services	
		ASIC - Company Searches	$51.00
		Department Of Justice - SAT Application	$135.00
		Trybooking - Training Manager - Piddington Society	$75.50
		Waste Management	
		Metforce Pty Ltd - Pole Joiners	$53.63
		Total	**$40,338.36**
00004061	22/02/2021		
		National Australia Bank	
		Flexipurchase November 2020	
		Assets	
		Anaconda Butler - Small Axe - Irrigation Maintenance	$26.99
		BCF Butler - Prawn Scoop - Remove Spent Bio Balls	$125.90
		Benara Nurseries - Infill Planting - Memorial	$241.59
		BP Clarkson - Coffee Purchased Amount Refunded To City	$6.00
		Bunnings - Hardware Purchases	$576.71
		Elliotts Irrigation - Valve Splitter	$68.75
		Greenway Turf Solution Pl - Additive - Irrigation Ponds	$192.50
		Jaycar Clarkson - New Charger Socket	$14.95
		Lindan Pty Ltd - Safety Hat & Anti-Vibration Gloves	$144.10
		Microsoft - Microsoft One Drive Monthly Subscription	$3.00
		Northern Lawnmower - Safety Chaps	$74.50
		Plantrite - Infill Planting - Memorial	$333.79
		Richgro Garden - Mulch	$437.00
		Super Cheap Auto - Car Seat Covers	$96.99
		Western Power - Damages To Their Equipment	$808.07
		Assets Maintenance	
		4WD Supacentre - Solar Panel & Mounting Brackets	$287.90
		ARB Wangara - Vehicle Spare Parts	$29.53
		Barnetts Architectural Hardware - Furniture Plate / Lever	$716.60

		Bunnings - Hardware Purchases	$4,313.72
		Carbide Tool Industries - Saw	$30.11
		Clark Rubber - Corner Protectors	$22.33
		Concrete Boys Poly - Bullfloat, Handles, Rakes	$605.00
		Corsign WA Pty Ltd - Road Work Signs	$308.00
		Direct Fasteners - Tech Screws	$143.00
		Hitech Brake/Clutch - Vehicle Spare Parts	$194.20
		Jaycar Clarkson - Power Plug	$14.95
		Murolo TT Pty Ltd - Allen Key Set	$48.45
		Nappy Express Hire Service - Uniform Laundering	$1,361.31
		Pattos Paint Shop - Paint Supplies	$19.90
		Statewide Bearings - Vehicle Spare Parts	$177.12
		Super Cheap Auto - Vehicle Spare Parts	$98.98
		Toolmart Australia Pty Ltd - Chisel Set	$51.50
		United Equipment Pty Ltd - Operator Manual For Caterpillar Forklift	$108.62
		Valspar Joondalup - Paint Supplies	$1,424.90
		Wanneroo Glass - Dome	$70.00
		Work Clobber - PPE	$403.88
		Business Manager Aquamotion & Kingsway	
		Campaignmonitor - Campaign Monitor	$141.90
		Coles - Swim Nappies & Disinfectant Wipes	$46.00
		Darch Supa IGA - Coffee For The Program	$10.75
		Dorsett Retail Pty Ltd - Chest Freezer	$372.00
		Facebook - Advertising	$216.18
		Kingsway Indoor Sports Stadium - Orange Juice	$12.50
		Kmart - Supplies - Program Activities	$95.00
		Officeworks - Stationery Items	$177.26
		Rebel Whitford City - Basketball Nets & Lock	$57.97
		RLSSWA - Bronze Medallion & Swimming Teacher Rescue Award Fee	$158.40
		Community & Place	
		Coles - Catering Items - Program Activities	$72.16
		Kmart - Art Supplies & Storage Containers	$59.00
		Woolworths - Catering Items - Program Activities	$80.56
		Community Development	
		Coles - Catering Items - Program Activities	$545.40
		J.D. Penangke - Items - Naidoc Event Choir	$179.50
		Kmart - Materials - Program Activities	$42.00
		LSM Pizza Pty Ltd - Catering - Program	$17.90

		Activities	
		Oceanlily Pty Ltd - Dishwashing Liquid	$7.49
		Officeworks - Keyboards & Phone Chargers	$156.00
		Rebel Joondalup - Pool Cue Tips & Ball Pump	$31.98
		Trade Wear - Uniforms	$16.90
		Target Online - Uniforms	$34.00
		Woolworths - Catering Items - Program Activities	$21.87
		Community Safety & Emergency Management	
		Caltex Coral Bay - Fuel For Vehicle	$48.45
		Ocean View Tavern - Catering - Romeo Road Bushfire	$346.79
		Star Mart - Fuel For Vehicle	$72.50
		Woolworths - Catering - Crew Leader Forum	$51.25
		Council & Corporate Support	
		Big W - Containers - Mayors Appeal	$225.00
		Coles - Catering Items - In House Catering Requests	$703.75
		Host Direct - Plates -Hospitality Supplies	$237.60
		Kmart - Containers - Mayors Appeal & Catering Items - Elected Members Dinner	$145.25
		Liquorland - Beverages - Elected Members Bar	$98.50
		Epic Catering Services - Catering Items - In House Catering Requests	$60.00
		Subway Wanneroo - Catering Items - In House Catering Requests	$37.60
		Wanneroo Deli - Catering Items - In House Catering Requests	$98.70
		Wanneroo Fresh - Catering Items - In House Catering Requests	$215.51
		Cultural Development	
		Aldi Stores - Catering - Program Activities	$42.29
		Amazon Marketplace - Local Stock Purchase	$121.02
		Angus & Robertson Book - Books - Wanneroo Museum	$66.10
		Awe And Wonder - Aboriginal Resources - Wanneroo Museum	$200.90
		Booktopia Pty Ltd - Book - Community History	$22.00
		Bunnings - Hook & Loop Velcro - Clarkson Library & Lights For Xmas Tree	$72.50
		City Of Swan - Parking Fees	$3.00
		CJ & CB Venn - Emu Eggs - Museum In A	$87.00

		Box	
		Cleverpatch Pty Ltd - Craft Activities - Wanneroo Museum	$453.28
		Coles - Catering Items - Program Activities	$64.31
		CPP Cultural Centre - Parking Fees	$16.15
		CPP State Library - Parking Fees	$8.08
		Dymocks Joondalup - Book Club Kit	$3,024.80
		Kmart - Christmas Decorations & Program Materials	$544.75
		Modern Teaching Aids - Materials - All About The Past Wanneroo Museum Program	$141.35
		Museums Australia - Conservations Webinar & Children In The Museum Webinar Australian Museums And Galleries Association	$65.00
		News Limited - Australian Newspaper Subscription	$72.00
		Newsxpress Ocean Keys - Diary 2021 - Clarkson Library	$34.99
		Officeworks - Perching Stool - Library Staff Girrawheen	$179.00
		Public Libraries WA - Membership	$385.00
		Red Dot Stores - Storage Items - Technology Museum In A Box, Key Tags & Promotional Items	$29.50
		5 Little Bears - Touch Table - Wanneroo Museum Animal Discs	$89.45
		State Library Of WA - Purchase Of Images & Research Documents	$187.00
		Target - Christmas Tree Decorations	$100.00
		Two Rocks IGA - Water Refills - Yanchep Library.	$59.75
		United Petroleum Pty Ltd - Catering - Childrens Book Week	$12.30
		Wanewsdti - West Australian Subscriptions	$288.00
		Wanewswpx - Images - Cultural Services	$234.30
		Wanneroo Repertory Incorporated - Contract Expenses - Cleaning	$140.00
		Woolworths - Catering Items - Program Activities	$7.50
		Customer & Information Services	
		Fix N Shop Pty Ltd - IPhone Glass Screen Protector	$25.00
		Gethomesafe - Get Home Safe - Monthly Software Subscription	$412.34
		Google Cloud - Cloud Search Monthly Fee And Map API	$108.25
		Paypal - Charge Name: Zoom Standard Pro Monthly	$230.89
		Officeworks - Stationery Items	$195.82

		Surveymonkey - Economic Development & Traffic Services Survey Monkey Subscription	$636.00
		Marketing, Communications and Events	
		Bunnings - Events Equipment	$100.50
		Campaignmonitor - E-Newsletter Distribution Portal	$1,191.18
		Coles - Catering Items - Events	$218.75
		Facebook - Monthly Subscription Fee & Advertising	$1,356.03
		JB Home - Movies - Pictures In The Park Events	$51.92
		JLT Online - Public Liability Insurance	$761.41
		Jumanga Olives - Gifts - Ministers Visit	$29.00
		Kmart - Materials - Events	$576.20
		Red Dot Stores - Gift Packaging - Minsters Visit	$6.00
		RSEA Pty Ltd - Equipment - Events	$778.71
		Ryda Group Pty Ltd - Meals - Staff Working At Wanneroo Show	$94.00
		Spud Shed - Drinks - Staff At Wanneroo Show	$37.93
		Little Dutchies - Meals - Staff At Wanneroo Show	$100.00
		Yanchep Lavender Farm - Gift - Ministers Visit	$8.00
		Wanewsadv - Death Notice - J Marinovich	$120.80
		Yumpupublishing - Digital Publishing Platform	$34.75
		People & Culture	
		Ergolink - Laptop Riser	$62.45
		Property Services	
		Landgate - Land Enquiries	$369.20
		Waste Management	
		Bunnings - Caster Wheels For Sprinklers	$348.84
		Total	**$33,079.75**
		Total - National Australia Bank	**$73,418.11**
		Total - National Australia Bank & EFT's	**$12,642,361.98**
CANCELLED CHEQUES FROM PREVIOUS PERIOD			
4036	26.01.2021	Advanced Tile & Stone Solutions	-$363.00
		Total	**-$363.00**

MANUAL JOURNAL			
12286/21	22.02.2021	Lodgement fee 53 unpaid infringements 17.02.21	$4,081.00
12265/21	15.02.2021	Returned Creditor Reject Fee 09.02.21	$2.50
		Total	**$4,083.50**
TOWN PLANNING SCHEME			
		Cell 1	
		Office Of The Auditor General	$810.91
		Cell 2	
		Office Of The Auditor General	$810.91
		Cell 3	
		Office Of The Auditor General	$810.91
		Cell 4	
		Office Of The Auditor General	$810.91
		Castledine - Legal Fees	$2,785.00
		Cell 5	
		Office Of The Auditor General	$810.91
		Cell 6	
		Office Of The Auditor General	$810.91
		Cell 7	
		Office Of The Auditor General	$810.91
		Cell 8	
		Office Of The Auditor General	$810.91
		Cell 9	
		Office Of The Auditor General	$810.91
		Total	**$10,083.19**
GENERAL FUND BANK ACCOUNT			
		Payroll Payments - February 2021	
		09.02.2021	$13,556.64
		09.02.2021	$11,747.48
		09.02.2021	$1,766,449.42
		10.02.2021	$2,600.77
		23.02.2021	$3,067.90
		23.02.2021	$17,480.11
		23.02.2021	$1,751,871.16
		24.02.2021	$562.67
		24.02.2021	$148.74

		Total	**$3,567,484.89**
00004066	26/02/2021	City of Wanneroo - Municipal Account	
		Banks Fees - January 2021	
		GLF Trans Fee	$50.00
		CBA Merchant Fee	$18,792.89
		Bpay Fees Debtors	$35.38
		Bpay Fee Ungerboeck	$16.89
		Bpay Fees Rates	$13,959.26
		Bpoint Fees Debtors	$0.52
		Bpoint Fees Rates	$586.95
		Commbiz Fee	$203.96
		Account Service Fee	$219.10
		Payroll Return Fees	$2.50
		Total	**$33,867.45**
		Credit Cards - January 2021	
		H Singh	
		Ergolink - Posture Pro Footrest	$160.00
		Waste Management - Refund - WA Breakfast With The Minister	-$60.78
		Waste Management & Resource Recovery Association - Membership	$1,696.28
		D Terelinck	
		Fairfax Subscription - Financial Review	$59.29
		N Jennings	
		Battery World Joondalup - Replacement Battery For Car Key	$6.00
		Sai Global Pty Ltd - Iso9001:215 Foundation Training	$650.00
		CPA Australia – Membership Fee - Unauthorised Use Of Credit Card Currently Under Investigation	$720.00
		M Yildiz	
		Knowledge Leader - Annual Membership Payment	$790.52
		Café Elixir - Hospitality	$17.20
		Sunny Side Up - Hospitality	$24.70
		CPP Convention Centre - Parking Fees	$12.12
		City Of Stirling - Parking Fees	$2.00
		Governance Institute - Membership Renewal	$655.00
		N Smart	
		Mailchimp - Monthly Subscription	$13.02

		WA Local Government - 2 Tables Of 10 + 1 Ticket - Sesquicentenary Of Local Government - Gala Dinner	$3,780.00
		D Simms	
		City Of South Perth - Parking Fees	$2.00
		Total	**$8,527.35**
		Total Bank Fees And Credit Cards	**$42,394.80**
		Recoup to Director Corporate Services Advance A/C	**$12,859,762.39**
		Direct Payments Total (Includes Payroll, Advance Recoup, Credit Cards And Bank Fees)	**$16,469,642.08**

CARRIED UNANIMOUSLY

CS04-04/21 Warrant of Payments for the Period to 31 March 2021

File Ref: 1859V02 – 21/136041
Responsible Officer: A/Director Corporate Strategy & Performance
Disclosure of Interest: Nil
Attachments: Nil

Moved Cr Zappa, Seconded Cr Baker

That, in accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, Council RECEIVES the list of payments drawn for the month of March 2021, as detailed in this report.

CARRIED UNANIMOUSLY

Property Services

CS05-04/21 Proposed closure of a portion of un-named and unconstructed road reserve adjacent to the eastern boundary of Lot 201 (42) Pollino Gardens, Landsdale

File Ref:	33317 – 21/130573
Responsible Officer:	Director Corporate Strategy & Performance
Disclosure of Interest:	Nil
Attachments:	2

Moved Cr Zappa, Seconded Cr Treby

That Council:-

1. **SUPPORTS the closure of that portion of the unnamed and unconstructed road reserve adjacent to Lot 201 (42) Pollino Gardens, Landsdale as shown on Attachment 1 (subject to survey);**

2. **SUPPORTS the amalgamation of the southern portion of the unnamed and unconstructed road reserve adjacent to Lot 201 (42) Pollino Gardens, Landsdale, measuring approximately 818m^2 (subject to survey) with Lot 201 (42) Pollino Gardens, Landsdale;**

3. **AUTHORISES Administration to commence public consultation as prescribed by Section 58 of the *Land Administration Act 1997;***

4. **NOTES that if submissions are received a further report will be presented to Council;**

5. **If no submissions are received from the public consultation, pursuant to Section 58 of the *Land Administration Act 1997* AUTHORISES a request be made to the Minister for Lands for the permanent closure of the unnamed and unconstructed road reserve adjacent to Lot 201 (42) Pollino Gardens, Landsdale as shown in Attachment 1; and**

6. **INDEMNIFIES the Minister for Lands against any claim for compensation arising from the closure.**

CARRIED UNANIMOUSLY

Council & Corporate Support

*Mayor Roberts declared an impartiality interest in **Item CS06-04/21** due to being a volunteer Board Member of the Lord Mayor's Distress Relief Fund (HPE 21/163808).*

*A/Chief Executive Officer Noelene Jennings declared an impartiality interest in **Item CS06-04/21** due to being a volunteer Board Member of the Lord Mayor's Distress Relief Fund (HPE 21/163829).*

CS06-04/21 Donation to the Lord Mayor's Distress Relief Fund for the Tropical Cyclone Seroja Appeal 2021

File Ref:	3626V06 – 21/152219
Responsible Officer:	A/Director Corporate Strategy & Performance
Disclosure of Interest:	Nil
Attachments:	Nil

Moved Cr Newton, Seconded Cr Zappa

That Council:-

1. **EXPRESS their condolences to the communities and families affected by the destruction of Tropical Cyclone Seroja; and**

2. **APPROVES the sum of $5,000 to be donated to the Lord Mayor's Distress Relief Fund Tropical Cyclone Seroja Appeal 2021.**

CARRIED UNANIMOUSLY

Chief Executive Office

Advocacy & Economic Development

*Cr Huntley declared a financial interest in **Item CE01-04/21** due to being a member of the Wanneroo Business Association and having run a training activity which she paid for in December 2020 (HPE 21/163790).*

Cr *Jacqueline Huntley left the meeting at 7:02pm*

*Cr Aitken declared an impartiality interest in **Item CE01-04/21** due to being a member of the Wanneroo Business Association (HPE 21/163849).*

*Cr Sangalli declared an impartiality interest in **Item CE01-04/21** due to her and her husband being members of the Wanneroo Business Association.*

CE01-04/21 Wanneroo Business Association Sponsorship Agreement 2021/22 - 2023/24

File Ref:	2292V02 – 21/16039
Responsible Officer:	A/Chief Executive Officer
Disclosure of Interest:	Nil
Attachments:	2

Moved Cr Roberts, Seconded Cr Cvitan

That Council APPROVES the funding for the WBA recognising the City as the Official Sponsor based on a funding cost of $27,000 (ex GST) per annum for the next three financial years from 2021/22 to 2023/24.

CARRIED UNANIMOUSLY

Cr Jacqueline Huntley returned to the meeting at 7:06pm.

Governance & Legal

CE02-04/21 Corporate Governance Framework

File Ref:	3877 – 21/118463
Responsible Officer:	Executive Manager Governance and Legal
Disclosure of Interest:	Nil
Attachments:	1

Moved Cr Treby, Seconded Cr Sangalli

That Council ACCEPTS the outcome of the review and the resulting marked-up amendments and ADOPTS the Corporate Governance Framework in Attachment 1.

CARRIED UNANIMOUSLY

CE03-04/21 Local Government (Model Code of Conduct) Regulations 2020

File Ref:	2409V03 – 21/119802
Responsible Officer:	Executive Manager Governance and Legal
Disclosure of Interest:	Nil
Attachments:	4
Previous Items:	3.3 - Local Government (Model Code of Conduct) Regulations 2020 - Forum - 22 Mar 2021 6:00pm (Special)

Moved Cr Roberts, Seconded Cr Treby

That Council:-

1. REPEALS the:

(a) Council Member Code of Conduct set out in Attachment 2; and

(b) Committee Members Code of Conduct set out in Attachment 3;

2. BY ABSOLUTE MAJORITY ADOPTS the Council Member, Committee Member and Candidate Code of Conduct including the additions in mark-up as set out in Attachment 4.

3. ADOPTS the process detailed in this report for the management of complaints in respect of Division 3 of the Council Member, Committee Member and Candidate Code of Conduct;

4. NOTES that the adopted process detailed in this report for the management of complaints in respect of Division 3 of the Council Member, Committee Member and Candidate Code of Conduct will be documented as a management procedure approved by the Chief Executive Officer; and

5. REQUESTS the Chief Executive Officer to provide a report to an upcoming WALGA North Zone meeting requesting WALGA give consideration to amending the Meeting Procedures Template Local Law to deal with complaints under Division 3 of Schedule 1 of the Local Government (Model Code of Conduct) Regulations 2021 as a procedural motion.

CARRIED BY ABOSOLUTE MAJORITY
15/0

CE04-04/21 Model Standards for the recruitment, performance review and termination of CEO's

File Ref:	3877 – 21/119363
Responsible Officer:	Executive Manager Governance and Legal
Disclosure of Interest:	Nil
Attachments:	3

Moved Cr Treby, Seconded Cr Zappa

That Council ADOPTS BY ABSOLUTE MAJORITY:

1. the Model Standards for the Recruitment, Performance Review and Termination of the CEO as set out at Attachment 1;

2. the Appointment of Acting Chief Executive Officer Policy as set out at Attachment 2; and

3. and ACCEPTS the marked-up amendments to Delegation 1.1.22 – Appointment of Acting CEO as set out at Attachment 3.

CARRIED BY ABSOLUTE MAJORITY
15/0

CE05-04/21 Annual Review of the Strategic 3 Year Internal Audit Plan

File Ref:	7312V04 – 21/133754
Responsible Officer:	Executive Manager Governance and Legal
Disclosure of Interest:	Nil
Attachments:	1

Moved Cr Treby, Seconded Cr Newton

That Council ACCEPTS the recommendation of the Audit and Risk Committee and ADOPTS the revised updated Strategic 3 Year Internal Audit Plan (2021/22-2023/24) as set out in Attachment 1.

CARRIED UNANIMOUSLY

Item 9 Motions on Notice

Nil

Item 10 Urgent Business

Nil

Item 11 Confidential

Nil

Item 12 Date of Next Meeting

The next Council Members' Briefing Session has been scheduled for 6:00pm on Tuesday 4 May 2021, to be held at Council Chambers, Civic Centre, 23 Dundebar Road, Wanneroo.

Item 13 Closure

There being no further business, Mayor Roberts closed the meeting at 7.15pm.

In Attendance

TRACEY ROBERTS, JP	**Mayor**

Councillors:

NATALIE SANGALLI	North Coast Ward
LINDA AITKEN, JP	North Coast Ward
SONET COETZEE	North Coast Ward
CHRIS BAKER	North Coast Ward
LEWIS FLOOD	North Coast Ward
FRANK CVITAN, JP	Central Ward
JACQUELINE HUNTLEY	Central Ward
PAUL MILES	Central Ward
DOT NEWTON, JP	Central Ward
GLYNIS PARKER	South Ward
HUGH NGUYEN	South Ward
VINH NGUYEN	South Ward
BRETT TREBY	South Ward
DOMENIC ZAPPA	South Ward

Appendix 1 Ordinary Council Agenda – 20 April 2021

Attached is a copy of the Ordinary Council Agenda for 20 April 2021 as required by the Local Government Regulations Amendment Regulations (No. 2) 2020 11(g) *"Minutes, content of - "The content of minutes of a meeting of a council or a committee is to include…. (g) each document attached to an agenda relating to a council or committee meeting unless the meeting or that part of the meeting to which the documents refers is closed to members of the public".*

City of Wanneroo

Council Agenda

ORDINARY COUNCIL MEETING

6:00pm, 20 April 2021

Council Chambers (Level 1), Civic Centre,

23 Dundebar Road, Wanneroo

COVID-19 Pandemic Situation
The City of Wanneroo is committed to ensuring the safety of all attendees at public meetings. Therefore, social distancing will be applied in the Council Chambers in accordance with State Government Regulations.

The capacity of the Council Chambers is restricted under these conditions and should the maximum capacity of the Chambers be exceeded; additional seating will be available in an alternative room to enable all public attendees to listen live to the audio (only) of the meeting (no video is available). Should the maximum capacity be exceeded, you may be asked to attend the alternative room and may not be able to enter the Chambers as required by current State Government Regulations.

Thank you for your understanding of these circumstances.

P U B L I C Q U E S T I O N & S T A T E M E N T T I M E

The City encourages any members of the public who wish to raise a question to Council to submit this information via the **City's online forms** and/or contact **Council Support on 9405 5027.**

- **Public Question online form**

The City will make every endeavour to provide a response to any submissions at the meeting. All submissions will form part of the electronic meeting and will be recorded in the Minutes of the Council meeting.

1. Time Permitted
A minimum of 15 minutes is permitted for Public Question Time at Council Meetings. If there are not sufficient questions to fill the allocated time, the Presiding Member will move to the next item. If there are more questions to be considered within 15 minutes, the Presiding Member will determine whether to extend Public Question Time. Each person seeking to ask questions during Public Question Time may address the Council for a maximum of three minutes each.

2. Protocols
No member of the public may interrupt the Council Meeting proceedings or enter into conversation.

Members of the public wishing to participate in Public Question Time at the Council Meeting are to register on the night at the main reception desk located outside of Council Chambers. Members of the public wishing to submit written questions are encouraged to lodge them with the Chief Executive Officer at least 30 hours prior to the start of the meeting (that is, by 12noon on the day before the meeting).

The Presiding Member will control Public Question Time and ensure that each person wishing to ask a question is given a fair and equal opportunity to do so. Members of the public wishing to ask a question must state his or her name and address before asking a question. If the question relates to an item on the Agenda, the item number and title should be stated.

3. General Rules
The following general rules apply to Public Question and Statement Time:

- Public Questions and Statements should only relate to the business of the local government and should not be a personal statement or opinion;
- Only questions relating to matters affecting the local government will be considered at a Council Meeting, and only questions that relate to the purpose of the meeting will be considered at a Special Council Meeting;
- Questions may be taken on notice and responded to after the meeting;
- Questions may not be directed at specific Council Members or City Employee;
- Questions are not to be framed in such a way as to reflect adversely on a particular Council Member or City Employee;
- First priority will be given to persons who are asking questions relating to items on the current Council Meeting Agenda; and
- Second priority will be given to Public Statements. Only Public Statements regarding items on the Council Agenda under consideration will be heard.

Please ensure mobile phones are switched off before entering the Council Chamber.
For further information, please contact Council Support on 9405 5000.

RECORDING AND ACCESS TO RECORDINGS OF COUNCIL MEETINGS POLICY

Objective

- To ensure there is a process in place to outline the access to recorded Council Meetings.
- To emphasise that the reason for recording of Council Meetings is to ensure the accuracy of Council Meeting Minutes and that any reproduction of these Minutes are for the sole purpose of Council business.

Implications

City of Wanneroo Strategic Community Plan 2017/2018 to 2026/2027:

"4 Civic Leadership
4.2 Good Governance
4.2.1 Provide transparent and accountable governance and leadership"

Recordings pertaining to the proceedings of Council Meetings shall be retained in accordance with the *State Records Act 2000.*

Implementation

This Policy shall be printed within the Agenda of all Council Meetings which include:

- Ordinary Council Meeting;
- Special Council Meeting;
- Annual General Meeting of Electors; and
- Special Electors Meeting.

To advise the public that the proceedings of the meeting are recorded.

Evaluation and Review Provisions

Recording of Proceedings

1. Proceedings for Council Meetings; as well as Deputations and Public Question Time during these meetings shall be recorded by the City on sound recording equipment, except in the case of a meeting where Council closes the meeting to the public.
2. Notwithstanding subclause 1, proceedings of a Council Meeting, which is closed to the public, shall be recorded where the Council resolves to do so.
3. No member of the public is to use any audio visual technology or devices to record the proceedings of a Council or Committee Meeting, without the written permission of the Mayor or the Mayors Delegate.

Access to Recordings

4. Members of the public may purchase a copy of the recorded proceedings or alternatively, listen to the recorded proceedings at the Civic Centre. Costs of providing a copy of the recorded proceedings to members of the public will include staff time to make the copy of the proceedings; as well as the cost of the digital copy for the recording to be placed on. The cost of staff time will be set in the City's Schedule of Fees and Charges each financial year.
5. Council Members may request a copy of the recording of the Council proceedings at no charge.
6. All Council Members are to be notified when recordings are requested by members of the public, and of Council.
7. Transcripts can be produced on the request of the Chief Executive Officer and will include staff time set by the City's Schedule of Fees and Charges.

City of Wanneroo

Notice is given that the next Ordinary Council Meeting will be held in the Council Chambers (Level 1), Civic Centre, 23 Dundebar Road, Wanneroo on **Tuesday 20 April, 2021** commencing at **6:00pm**.

N Jennings
Acting Chief Executive Officer
15 April, 2021

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A G E N D A

Good evening Councillors, staff, ladies and gentlemen, we wish to acknowledge the traditional custodians of the land we are meeting on, the Whadjuk people. We would like to pay respect to the Elders of the Nyoongar nation, past and present, who have walked and cared for the land and we acknowledge and respect their continuing culture and the contributions made to the life of this city and this region and I invite you to bow your head in prayer:

Lord, We ask for your blessing upon our City, our community and our Council. Guide us in our decision making to act fairly, without fear or favour and with compassion, integrity and honesty. May we show true leadership, be inclusive of all, and guide the City of Wanneroo to a prosperous future that all may share. We ask this in your name. Amen

Item 1 Attendances

Item 2 Apologies and Leave of Absence

Item 3 Public Question and Statement Time

Item 4 Confirmation of Minutes

OC01-04/21 Minutes of Ordinary Council Meeting held on 16 March 2021

That the minutes of Ordinary Council Meeting held on 16 March 2021 be confirmed.

Item 5 Announcements by the Mayor without Discussion

Item 6 Questions from Council Members

Item 7 Petitions

New Petitions Received

Update on Petitions

UP01-04/21 Request for Purpose Built Pump / BMX Track at Chesterfield Park, Hocking

Cr Cvitan presented a petition of 221 signatures requesting Council to provide a purpose built pump / BMX track at Chesterfield Park, Hocking (21/94247), as this would be closer than other tracks for riders in the area and would help to foster a positive and safe community and space, through encouraging physical activity and preventing people from building their own tracks.

Update:

A report in response to this Petition is included in the Agenda for the 20 April 2021 Ordinary Council Meeting.

UP02-04/21 Request to Reduce the Speed Limit to 60kph outside Lakelands Village, Sydney Road, Gnangara

Cr Zappa presented a petition of 67 signatures requesting that the speed limit be reduced to 60kph outside Lakelands Village on Sydney Road, Gnangara (21/105164).

Update:

Administration advises that a traffic count will be undertaken and the results used to assess the traffic on Sydney Road in accordance with the Local Area Traffic Management Policy. A report is intended to be presented to the June 2021 Ordinary Council Meeting.

Item 8 Reports

Declarations of Interest by Council Members, including the nature and extent of the interest. Declaration of Interest forms to be completed and handed to the Acting Chief Executive Officer.

Planning and Sustainability

Strategic Land Use Planning & Environment

PS01-04/21 Consideration of Actions Relating to Developer Contribution Arrangements

File Ref:	5734V05 – 21/111889
Responsible Officer:	Director Planning and Sustainability
Disclosure of Interest:	Nil
Attachments:	1

Issue

For Council to consider authorising various actions associated with the management of Developer Contribution Arrangements (DCA's) under the City's District Planning Scheme No. 2 (DPS2).

Background

At the Ordinary Council Meeting on 30 June 2020 (PS01-06/20), Council initiated Amendment 185 to DPS2 to advertise an amendment to the Scheme to facilitate a number of improvements to the provisions relating to the management of DCA's by the City.

Administration has identified that there are numerous decisions required by Parts 9, 10 and Schedules 6, 7, 14 and 15 of DPS2 that are not currently able to be delegated to Administration, pending the finalisation of the Amendment to scheme. This is due to the reference to a decision by Council in relation to actions in certain sections of DPS2 (which cannot be delegated) rather than the local government (that can be delegated). Previously, the interpretation was broadly interpreted as 'Council' being the same as the 'local government'; therefore, the daily decisions such as quotations, tax invoices and the deferral of contributions were carried out by Administration. As previously reported to Council, the inability to delegate certain aspects of Developer Contribution Plan (DCP) management was an unintended consequence embedded in the drafting of DPS2, but it cannot be interpreted differently until such time that DPS2 is

amended to replace the term 'Council' with 'local government'. This will enable delegation to be considered for those aspects of DCP management.

The consequence of this is that until the Scheme Amendment is gazetted, Council is required to make these decisions. Until this occurs, all discretionary decisions relating to DCP's in DPS2 that refer to 'Council', will need to be reported to Council for approval.

Subsequent to the finalisation of Amendment 185, Council will have the ability to determine which aspects of DCP management should be delegated to the Chief Executive Officer.

Detail

Administration is required to refer a range of DCP decisions to Council in the form of a summary report to authorise various actions, including:

- Tax Invoice/ Quotations for Contributions required by conditions of subdivision or development approval;
- Deferral of contributions requests and lodgement of a Caveat;
- Offsetting of Cell Works credits against Infrastructure Contributions Payable (land or works); and
- Prefunding of Cell Works.

In relation to the above, the actions normally occur through the subdivision process and therefore require a timely determination. Subdividers frequently require quotations on DCP, offsetting of Cell Works Credits and payment of compensation in accordance with the requirements of DPS2 to satisfy conditions of subdivision. If these requests are not processed in a timely manner, then this could lead to delays in the creation of new lots.

In addition, certain actions required as part of the annual review of DCP's may require an earlier determination by Council to inform the annual review process. These decisions may be included into the DCP report to enable the timely consideration of factors affecting the annual review.

Consultation

Nil

Comment

Attachment 1 includes the details of the various aspects of DCP management that require a Council determination as follows:

<u>Tax Invoices/ Quotations</u>

In accordance with the relevant sections of DPS2, Council may, upon receiving a written request from an owner of land in a Cell, provide the landowners with a Tax Invoice or Quotation to enable the subdivider to pay their infrastructure Costs. The estimates are valid for a period of six months and calculated using the Infrastructure Cost per Lot (ICPL) or contribution rate approved by Council at the last annual review of costs.

The preparation of a Tax Invoice is the preferred manner to provide landowners with an estimate of their Infrastructure Costs, which provides a mechanism to inform and capture the contribution liability for both the landowner and the City.

In most cases, a landowner will request a Tax Invoice or Quotation to facilitate the contribution payment necessary to comply with the conditions of planning approval. These conditions are

most commonly associated with subdivision conditions and payment is required to enable the new lots to be created.

All Cells and DCP areas have well defined methodologies in DPS2 for calculating landowner's contribution liabilities, thereby ensuring clarity in the calculation of individual landowner's obligations, as reported in **Attachment 1**.

Cell Works – Payment for Credits

Cell works may be prefunded by the landowner through the provision of land and or construction works. Land acquisition is compensated at the 'assessed' value adopted by Council as part of the last Annual Review and in accordance with Clause 9.10.6 of DPS2.

The vesting or transfer of land for Public Open Space and/or road purposes to the crown occurs through the subdivision process in accordance with an approval issued by the WAPC. Where this land is a Cell Work, the landowner receives a credit or compensation for the works (where funds are available). Further, DPS2 provides that compensation is payable at the 'Assessed' Value for the relevant Cell (unless compulsorily acquired), which is annually approved by Councils as part of the Annual Review process. In subdivisions that also include proposed residential lots, the contribution liability will be off-set against the credit payable for Cell Works in accordance with DPS2, with any residual payment being made to the landowner.

Credits for individual landowners are listed in **Attachment 1** for Councils consideration; and will only be recommended where adequate funding exists within the relevant DCP account

Statutory Compliance

The completion of the annual review ensures that contribution payments, compensation and estimated costs are compliant with Council's statutory obligations in accordance with DPS 2

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2017 – 2027:

"4 Civic Leadership

4.2 Good Governance

4.2.1 Provide transparent and accountable governance and leadership"

Risk Management Considerations

Risk Title	**Risk Rating**
ST-G09 Long Term Financial Plan	Moderate
Accountability	**Action Planning Option**
Director Corporate Strategy & Performance	Manage

Risk Title	**Risk Rating**
ST-S23 Stakeholder Relationships	Moderate
Accountability	**Action Planning Option**
CEO	Manage

Risk Title	**Risk Rating**
CO-O17 Financial Management	Moderate
Accountability	**Action Planning Option**
Director Corporate Strategy and Performance	Manage

The above risks relating to the issue contained within this report have been identified and considered within the City's Strategic and Corporate Risk Registers. The annual review of the DCP assists in addressing the impacts of the strategic risk relating to Long Term Financial Planning as it ensures that appropriate budget monitoring, timing and provisions are considered. The strategic risk relating to stakeholder relationships applies as a key element in the DCP review process to maintain effective engagement with relevant stakeholders. In addition, the Corporate Risk relating to financial management would apply as awareness of financial policies and financial management at unit level will be maintained to promote accountability by business owners and an integrated approach to risk assurance.

Policy Implications

Nil

Financial Implications

Nil

Voting Requirements

Simple Majority

Recommendation

That Council APPROVES the actions in relation to the management of Developer Contribution Arrangements under District Planning Scheme No. 2, as contained in Attachment 1.

Attachments:

1⇩. Attachment 1 - DCP Attachment - April 2021 21/111840

Tax Invoice/Quotation or Credit Note Request									Recommendation
Item	**Landowner**	**Cell or DCP Area**	**Address**	**Approval**	**Credits**	**Contributions**	**Payable/ Receivable**	**Comment**	**It is Recommended that Council:**
1	Stockland WA Development Pty Ltd	Cell 5	Level 12 Durack Centre 263 Adelaide Tce PERTH WA 6000	158926	$ -	$ 30,909.00	Tax Invoice	WAPC subdivision approval (WAPC158926). Deposited Plan 420841.Condition of subdivision approval requiring payment on a per lot basis for 1 residential lots at the rate of $30,909 per lot.	**1. Approves the preparation of a Tax Invoice to Stockland WA Development Pty Ltd for the amount of $30,909.00**
2	JPJ Landzone Pty Ltd	Cell 9	42 Landsdale Rd DARCH WA 6065	157870	-$ 127,047.11	$ 539,046.00	Tax Invoice	WAPC subdivision approval (WAPC157870). Deposited Plan 419820.Condition of subdivision approval requiring payment on a per lot basis for 18 residential lots at the rate of $29,947 per lot. Offset of 573.9m2 of buffer land compensation acquired at the current assessed value of $2,213,750 per hectare.	**2. Approves the preparation of a Tax Invoice to JPJ Landzone Pty Ltd for the amount of $411,998.89**
3	Peet Alkimos Pty Ltd	Alkimos Eglinton DCP	P C/- Peet Limited Level 7, 200 St Georges Terrace PERTH WA 6000	155861/ 156346		$ 163,663.65	Quotation	WAPC subdivision approval (WAPC155861/156346). Deposited Plan 420921 (Alkimos Beach - Stage 12) . Condition of subdivision approval requires payment on a square metre basis for 16,515m2 of residential lots at the rate of $9.91 per square metre. Please note that the DCP rate increased at the last meeting of Council on 16 March 2021, however the landowner paid the contribution amount prior to 16 March. As such, this tax invoice is being provided retrospectively to the payment.	**3. Approves the preparation of a Quotation to Peet Alkimos Pty Ltd for the amount of $163,663.65**
4	Peet Alkimos Pty Ltd	Alkimos Eglinton DCP	P C/- Peet Limited Level 7, 200 St Georges Terrace PERTH WA 6000	159485		$ 161,077.14	Quotation	WAPC subdivision approval (WAPC159485). Deposited Plan 420931 (Shorehaven Alkimos - The Coast Stage 9) . Condition of subdivision approval requires payment on a square metre basis for 16,254m2 of residential lots at the rate of $9.91 per square metre. Please note that the DCP rate increased at the last meeting of Council on 16 March 2021, however the landowner paid the contribution amount prior to 16 March. As such, this tax invoice is being	**4.Approves the preparation of a Quotation to Peet Alkimos Pty Ltd for the amount of $161,077.14**
5	Peet 2018 No. 1 Pty Ltd	Alkimos Eglinton DCP	PO Box 7224 Cloisters Square PO WA 6850	158692		$ 161,360.77	Tax Invoice	WAPC subdivision approval (WAPC158692). Deposited Plan 420875 (Elavale Stage 1) . Condition of subdivision approval requiring payment on a square metre basis over 15,929m2 of residential lots at the rate of $10.13 per square metre	**5. Approves the preparation of a Tax Invoice to Peet 2018 No. 1 Pty Ltd for the amount of $161,360.77**
Net Total					**-$ 127,047.11**	**$ 1,056,056.56**			**$ 929,009.45**

PS02-04/21 Review of Local Planning Policy 1.1: Conservation Reserves

File Ref:	8645 – 21/23576
Responsible Officer:	Director Planning and Sustainability
Disclosure of Interest:	Nil
Attachments:	2

Issue

To consider the draft revised Local Planning Policy 1.1: Conservation Reserves (LPP 1.1) included as **Attachment 1**.

Background

At its meeting on 6 March 2018 Council resolved to adopt LPP 1.1 (**Attachment 1**). The Policy provides guidance on the classification and management of conservation reserves under the City's District Planning Scheme No.2 (DPS2).

LPP 1.1 is now due for a scheduled review which has resulted in proposed minor amendments to the Policy with a focus on updates to terminology and reference to legislation only.

Detail

The structure, objectives and overall intentions of the draft revised Policy remain unchanged from the previous version. However, minor modifications are proposed to the 'Related Policies and Documents' and 'Policy Provisions' sections of LPP 1.1.

The key changes proposed to be made to LPP 1.1 are shown in **Attachment 2** and are as follows:

<u>Proposed changes under Related Policies and Documents</u>

- Update from 'Local Biodiversity Strategy' to 'Local Biodiversity Plan' (LBP) in order to accurately reflect the title of the document.

<u>Proposed changes to Policy Provisions</u>

- Removal of reference to the *Wildlife Conservation Act 1950* under provision 1.1.3 (ii) as this piece of legislation was replaced by the *Biodiversity Conservation Act 2016* and subsequently repealed in 2019 by the State Government.
- Addition of the words 'or critical' to provision 1.1.3 (iv) to capture vegetation complexes that are of critical priority for further protection within the City.
- Replacement of the word 'Strategy' with 'Plan' to again refer to the correct title of the City's LBP under provisions 1.1.3 (iv) and (v).
- Addition of provision 1.2 to provide clarification around the purpose and function of conservation reserves, specifically that they are not for the purpose of facilitating bush fire protection (but would still require relevant internal bushfire management practices to be undertaken) or storm water management measures within development areas.

Consultation

Subclause 5(2) of the deemed provisions of DPS2 states that modifications to Local Planning Policies that are considered to be minor in nature are not required to be publicly advertised. The proposed amendments are minor in nature and do not affect the objectives of the Policy. On this basis the City Administration is of the view that apart from consideration by the Environmental Advisory Committee, public advertising is not required in this instance. The City

Administration is therefore recommending to Council that it considers adopting draft revised LPP 1.1 without advertising for public comment.

The draft revised LPP was presented to the Environmental Advisory Committee at its meeting on 4 March 2021 where it was supported by the Committee.

Comment

LPP 1.1 was prepared and adopted by Council to set out the criteria for the identification of Conservation Reserves at the structure planning stage.

The proposed changes to LPP 1.1 will ensure ongoing consistency with key State Government legislation and City strategies and plans such as the LBP. The addition to provision 1.2 provides clarification that the primary function of Conservation Reserves is not to accommodate bush fire protection or storm water management measures that would otherwise be accommodated within development areas. Notwithstanding the above, this would not remove the requirement for relevant and applicable bush fire protection measures within conservation reserves such as bush fire access tracks and reducing fuel loads where applicable.

No other changes to LPP 1.1 are proposed at this stage due to the effectiveness of the Policy in providing sufficient guidance on the classification and management of conservation reserves under DPS2.

Statutory Compliance

Clause 5 of the deemed provisions of DPS2 outlines the procedure involved in amending a local planning policy. The procedure for amending a Policy is the same as creating a new one, with the exception that the Local Government can waive the requirement to advertise if, in its opinion, the amendment is of a minor nature.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2017 – 2027:

"3 Environment (Natural)

3.1 Resource Management

3.1.1 Minimise impacts of climate change"

3.2 Enhanced Environment

3.2.1 Maximise the environmental value of beaches, nature reserves and parklands

3.2.3 Optimize retention of significant vegetation and habitat

Risk Management Considerations

Risk Title	**Risk Rating**
CO-O22 Environmental Management	High
Accountability	**Action Planning Option**
Director Planning and Sustainability	Manage

Ineffective environmental management systems may lead to a lack of environmental awareness, control and possible breach of environmental obligations resulting in financial losses, irreparable damage to the environment and the City's reputation.

Policy Implications

The revised LPP 1.1, if adopted by Council, would supersede the existing Policy.

Financial Implications

Nil

Voting Requirements

Simple Majority

Recommendation

That Council:-

1. **Pursuant to subclause 5 (2) of the Deemed Provisions of District Planning Scheme No. 2, RESOLVES that the final draft revised Local Planning Policy 1.1: Conservation Reserves is a minor amendment which does not require public advertising;**

2. **Pursuant to subclause 5 (2) if Deemed Provisions of District Planning Scheme No. 2, ADOPTS the final draft revised Local Planning Policy 1.1: Conservation Reserves, as included in Attachment 1.**

3. **Pursuant to subclause 4 (4) of the Deemed Provisions of District Planning Scheme No. 2, PUBLISHES notice of its adoption of the Policy in a local newspaper; and**

4. **FORWARDS a copy of the adopted Policy to the Department of Planning, Lands and Heritage for its information.**

Attachments:

1⇩.	*Attachment 1 - Draft Revised Local Planning Policy 1.1 Conservation Reserves*	*21/94364*
2⇩.	*Attachment 2 - Local Planning Policy 1.1 Conservation Reserves - Tracked Changes*	*21/80095*

Planning and Sustainability
Local Planning Policy Framework

[Local Planning Policy 1.1: Conservation Reserves]

City of Wanneroo

AUTHORISATION	Adopted 29 May 2018
REVIEW	Biennial. Next scheduled review 2023

Objective

To provide guidance on the classification of Public Open Space (POS) as 'Conservation' under District Planning Scheme No. 2 (DPS 2).

Related Policies and Documents

- Local Planning Policy 4.1: Wetlands
- Local Planning Policy 4.3: Public Open Space
- Environmental Management Plan Guidelines
- Local Biodiversity Plan

Definitions

'Conservation Reserve' – Conservation reserves are areas of Nature POS that are allocated as 'Conservation' classification under DPS 2 for the sole purpose of conserving and protecting the natural environment such as flora, fauna and other biodiversity values.

Policy Provisions

Criteria for determining areas to be reserved as 'Conservation' under DPS 2

1.1 Local Structure Plans shall identify areas of POS to be reserved as 'Conservation' under DPS 2 where the following criteria are met:

1.1.1 Vegetation has been identified as being 'Good' to 'Pristine' condition in a relevant flora survey and in accordance with the Vegetation Condition Scale from Keighery (1994) and Trudgen (1988).

1.1.2 The subject site has been determined as being viable in accordance with the viability assessment as set out in the City's Local Planning Policy 4.3: Public Open Space.

1.1.3 The proposed reserve is a minimum regularly configured area of 10,000m^2 with a minimum width of 50 metres. This area can be reduced to an area agreed by the City only where one or more of the following applies:

i. Presence of significant trees as defined in City of Wanneroo Local Planning Policy 4.8: Tree Preservation;

ii. Presence of threatened and priority flora and/ or fauna under the *Biodiversity Conservation Act 2016*and/ or the *Environmental Protection and Biodiversity Conservation Act 1999* respectively;

iii. Presence of threatened or priority ecological communities under the *Biodiversity Conservation Act 2016*;

iv. Presence of high priority or critical vegetation complexes as per the City's Local Biodiversity Plan;

v. The proposed reserve forms part of an ecological linkage as per the City's Local Biodiversity Plan;

vi. The proposed reserve is located within 500 metres of an existing or proposed Conservation Reserve greater than 10,000m^2 ; and/ or

vii. The proposed reserve contains Resource Enhancement or Conservation Category wetlands and/ or their buffers.

1.2 All management measures relating to bushfire protection are only to occur when the risk posed from the reserve is rated as 'extreme' in accordance with the City's Bushfire Risk Management Plan framework. If mitigation works are required they are to be completed in such a way to minimise environmental disturbance using best practice. Activities causing ground disturbance including the clearing of vegetation is not generally supported.

Management of Conservation reserves

1.3 Detailed specifications (including but not limited to revegetation, fencing, and access) of Conservation Reserves shall be set out in an approved Conservation Area Management Plan which has been prepared in accordance with the City's Environmental Management Plan Guidelines (available on the City's website).

Planning and Sustainability
Local Planning Policy Framework
[Local Planning Policy 1.1: Conservation Reserves]

City of Wanneroo

AUTHORISATION	Adopted 29 May 2018
REVIEW	Biennial. Next scheduled review 2023~~0~~

Objective

To provide guidance on the classification of Public Open Space (POS) as 'Conservation' under District Planning Scheme No. 2 (DPS 2).

Related Policies and Documents

- Local Planning Policy 4.1: Wetlands
- Local Planning Policy 4.3: Public Open Space
- Environmental Management Plan Guidelines
- Local Biodiversity Plan~~Strategy~~

Definitions

'Conservation Reserve' – Conservation reserves are areas of Nature POS that are allocated as 'Conservation' classification under DPS 2 for the sole purpose of conserving and protecting the natural environment such as flora, fauna and other biodiversity values.

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1.1.2 The subject site has been determined as being viable in accordance with the viability assessment as set out in the City's Local Planning Policy 4.3: Public Open Space.

1.1.3 The proposed reserve is a minimum regularly configured area of 10,000m^2 with a minimum width of 50 metres. This area can be reduced to an area agreed by the City only where one or more of the following applies:

i. Presence of significant trees as defined in City of Wanneroo Local Planning Policy 4.8: Tree Preservation;

ii. Presence of threatened and priority flora and/ or fauna under the *Biodiversity Conservation Act 2016*~~, the *Wildlife Conservation Act 1950*,~~ and/

or the *Environmental Protection and Biodiversity Conservation Act 1999* respectively;

iii. Presence of threatened or priority ecological communities under the *Biodiversity Conservation Act 2016*;

iv. Presence of high priority or critical vegetation complexes as per the City's Local Biodiversity Plan~~Strategy~~;

v. The proposed reserve forms part of an ecological linkage as per the City's Local Biodiversity Plan~~Strategy~~ ;

vi. The proposed reserve is located within 500 metres of an existing or proposed Conservation Reserve greater than 10,000m^2 ; and/ or

vii. The proposed reserve contains Resource Enhancement or Conservation Category wetlands and/ or their buffers.

1.2 All management measures relating to bushfire protection are only to occur when the risk posed from the reserve is rated as 'extreme' in accordance with the City's Bushfire Risk Management Plan framework. If mitigation works are required they are to be completed in such a way to minimise environmental disturbance using best practice. Activities causing ground disturbance including the clearing of vegetation is not generally supported.

Management of Conservation reserves

1.3~~2~~ Detailed specifications (including but not limited to revegetation, fencing, and access) of Conservation Reserves shall be set out in an approved Conservation Area Management Plan which has been prepared in accordance with the City's Environmental Management Plan Guidelines (available on the City's website).

PS03-04/21 Close of Advertising - Proposed Amendment 185 to District Planning Scheme No. 2 - Administration of Developer Contribution Arrangements (Omnibus Amendment)

File Ref: 40771 – 20/489111
Responsible Officer: Director Planning and Sustainability
Disclosure of Interest: Nil
Attachments: 2

Issue

To consider Amendment 185 to District Planning Scheme No. 2 (DPS2) including the submissions received during the public advertising.

Applicant	City of Wanneroo
Owner	Various (Cells 1-9)
Location	Suburbs of Ashby, Tapping, Sinagra, Wanneroo, Hocking, Pearsall, Wangara, Madeley, Darch & Landsdale (East Wanneroo Cells 1-9 ASP's)
Site Area	NA
MRS Zoning	Various
DPS2 Zoning	Various

Background

On 30 June 2020 (Report PS01-06/20), Council resolved to prepare Amendment 185 to the City's DPS2, to improve the statutory provisions for the East Wanneroo Cells (refer **Attachment 1**), including:

1. Closure of a Cell prior to full development;
2. Return of excess funds;
3. Charging of interest on deferred contributions; and
4. Delegation to Administration of a number of Part 9 – developer contribution plan (DCP) operational requirements.

The following provides a description and rationale for the proposed changes to Part 9 of DPS2 that formed part of the advertised Amendment 185 to DPS2.

1. <u>Closure of a Cell prior to full development and equity of contributions</u>

The provisions of DPS2 do not include a methodology to close a Cell until all the land within the Cell develops, which means that every landholding must be subdivided.

Due to 'hold-out' landowners, there may be delays in completing the Cell Works or returning excess funds (in some cells). The period of delay could be decades and there is a possibility that this may never eventuate, meaning the Cell would continue operating indefinitely.

The City's recent Annual Review for Cells 4, 5, 6 and 9 have demonstrated that there are major challenges in applying the current methodology of DPS2 to calculate the Infrastructure Cost Per Lot (ICPL) rate, where excess funds are likely to occur. The ICPL rate is revised annually to ensure that the contributions will cover the cost of infrastructure. Where a Cell is nearing full development and adequate funds already received the ICPL rate can vary significantly. Where this occurs, it can create inequity between landowners that have already contributed and those yet to contribute. In this regard, contribution rates will naturally fluctuate through the

annual review due to variations in land value, construction cost estimates and remaining income and are not usually significant variations.

In order to deal with significant variation, Council has previously agreed to retain the ICPL rates to ensure a level of consistency by charging the remaining landowners the same as previous contributors, pending the equitable return of excess funds at full development of the Cell.

As a more permanent solution to the issue, Amendment 185 proposes an additional clause (new Clause 9.13.4) to provide the ability for Council to consider closing a Cell prior to full development, subject to the following criteria:

- *The developable land within a Cell is more than 90% developed;*
- *The remaining Cell Works have been accurately estimated to the satisfaction of Council;*
- *Where all major infrastructure in the Cell has been completed or is substantially complete, and all major POS has been acquired, to the satisfaction of Council;*
- *Adequate funds have been allocated to complete the Cell works (including administration costs); and*
- *All major land acquisition for Cell Works has been finalised.*

The consequence of this provision could be that a small number of remaining landowners would not contribute towards the infrastructure, the Cell closed and excess funds equitably returned to those who have contributed.

2. <u>Return of excess funds</u>

The current provisions of DPS2 specify that upon full development of all the land within a Cell any excess funds should be returned to contributing landowners as a proportion of the total number of lots produced in the Cell. Amendment 185 seeks to amend DPS 2 to enable excess funds to be returned on the basis of the 'value' of contributions actually paid by a particular landowner. This would enable 'all' contributing landowners to receive a portion of the excess funds, including those that paid additional contributions for group housing and commercial sites; and is reflective of the actual contribution costs incurred by a landowner and thereby avoid the potential for unjust enrichment.

3. <u>Charging of interest on deferred contributions</u>

The City often receives requests from landowners to defer contributions under Clause 9.10.8 of DPS2 subject to the payment of interest on deferred amounts. This clause refers to interest paid pursuant to Section 142 of the Supreme Court Act 1935 (and associated Regulations). It has been determined that the correct legislation should be the *Civil Judgement Enforcement Act (2004)*.

Amendment 185 proposes to replace reference *to Section 142 of the Supreme Court Act 1935* with *the Civil Judgement Enforcement Act (2004)* and the associated *Regulations (2005)*.

Both of these Acts relate to interest payable on a judgement debt rather than an interest charge on an outstanding contribution liability. The Regulations currently specifies the rate of interest for the purposes of the Act in Section 8(1)(a) to be 6.00% per annum, which is consistent with the previous agreements with landowners and the previous *Section 142 of the Supreme Court Act 1935*.

4. <u>Delegation to Administration of a number of Part 9 - DCP operational requirements</u>

There are certain operational decisions in Part 9 of DPS2 that cannot be delegated as these are specifically defined as a Council decision. This may be an unintended consequence embedded in the drafting of DPS2 but cannot be interpreted differently until such time that

DPS2 is amended by replacing the term 'Council' with 'local government' to enable various operational matters to be considered by Council future delegation.

This modification only relates to the section of the scheme (Part 9) that relates to the East Wanneroo Cells and will not affect the other sections of DPS2. Subsequent to the gazettal of Amendment 185, Administration will prepare a report to Council to consider specific delegations relating to the City's administration of developer contributions.

On 28 August 2020, the Western Australian Planning Commission (WAPC) advised the City that Amendment 185 is suitable for advertising once a number of modifications have made as required by the Commission. Amendment 185 (inclusive of the WAPC modifications) was advertised for 60 days between 17 September to 17 November 2020.

The WAPC text modifications were considered to be relatively monitor and relate to the amendment being classified as a complex amendment in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015* and changing reference from 'Council' in the draft amendment provisions to read 'Local Government'.

Detail

At the close of the public consultation period 9 submissions were received. The submissions related to the closure of a Cell prior to full development, with submitters both supporting and objecting to the closure.

No submissions raised objections in relation to the following aspects of Amendment 185:

2. *Return of excess funds;*
3. *Charging of interest on deferred contributions; and*
4. *Delegation to Administration of a number of Part 9 – developer contribution plan (DCP) operational requirements.*

The salient issues raised relate to the proposed closure provisions in Amendment 185, as generally described below:

- Council needs to ensure that adequate funds will be retained to finalise the Cell Works if a Cell is closed;
- Cells should be closed in a timely manner;
- Cells should be closed and estimated excess funds returned to those contributing landowners that were overcharged;
- Council should implement measures to share costs equitably across all landowners;
- Close the Cells, return estimated excesses and the City make good any shortfall;
- Surplus funds should not be used to subsidise remaining landowners outstanding contributions; and
- The closure of a Cell without all landowners contributing is not equitable and is inconsistent with DCP principles;

Subsequent to public advertising, the City liaised with various members of the Urban Development Institute of Australia (UDIA) and the Department of Planning Land and Heritage (DPLH) and held a workshop on 19 February 2021 to consider this aspect of Amendment 185.

The workshop provided an opportunity for key stakeholders to consider and illustrate the complexities of introducing closure provisions into DPS2 through Amendment 185. The City's proposal to close Cells was (generally) supported, however there was concern in relation to equity for all landowners, and in particular, the consideration and clarification of mechanisms to define (crystallise) the remaining landowner obligations. The need to introduce measures for charging contributions from remaining landowners was considered important to achieve a level of equity between all landowners; and provide clarity for the remaining landowners on

their outstanding subdivision obligations (such as the provision of 10% Public Open Space), as is otherwise required under established state planning policy. This issue is going to require some time to resolve in consultation and collaboration with key stakeholders, including the DPLH and representatives from the UDIA.

Consultation

In accordance with Council's decision, the amendment was referred to the WAPC seeking advertising consent and to the Environmental Protection Authority (EPA) for comment. On 28 August 2020, the WAPC gave consent to the City to advertise Amendment 185 subject to modifications; and on 22 July 2020, the EPA advised the City that the scheme amendment did not warrant an environmental assessment.

Amendment 185 (inclusive of the WAPC modifications) was advertised for 60 days between 17 September to 17 November 2020 by way of advertisement in the local newspaper, a notice in Council offices and the City's website, and letters to the affected and nearby landowners. The City received 9 submissions in relation to the closure provisions clause.

Comment

The submissions relate to the proposed closure provisions of Amendment 185. The additional aspects of Amendment 185, including the return of excess provisions, interest charges on deferred contributions and the proposed delegation clauses received no objections.

Due to the complexity of submissions received and the potential implications of SPP3.6 in the future, the City sought to further engage with the Department of Planning, Lands and Heritage (DPLH) and representatives of the Urban Development Institute of Australia (UDIA). These discussions highlighted various complex issues that require further investigation by Administration.

Due to the reporting timeframe for complex scheme amendments, an extension of the time-period to consider submissions was approved by the WAPC under regulation 41(3) of the *Planning and Development (Local Planning Schemes) Regulations 2015* to 30 April 2021.

Administration is recommending that Amendment 185 proceed in a modified version to exclude the closure provisions and include only the other aspects of Amendment 185 that received no objection. A further report will be presented to Council in due course to consider the various options for closure of Cells, so that these can be addressed in consultation and collaboration with key stakeholders.

Due to the range of issues raised and the possible actions, it may be necessary for Council to consider initiating a new complex scheme amendment; or a combination of actions to progress the closure of a Cell, which will be further discussed with Council in due course.

Statutory Compliance

Amendment No. 185 has been processed in accordance with the *Planning and Development Act 2005* and the *Town Planning Regulations 1967*.

In accordance with *Regulation 17(2*), Council is required to consider the submissions received and must resolve to either adopt the amendment with or without modification or not proceed with the amendment.

Pursuant to *Regulation 18(1),* within 28 days of the passing of that resolution, the City must provide the WAPC with a schedule of submissions and Council's recommendation and response to the submissions, together with particulars of any modifications recommended to the amendment. An extension of the time-period to consider submissions was approved by the

WAPC under regulation 41(3) of the Planning and Development (Local Planning Schemes) Regulations 2015 to 30 April 2021.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2017 – 2027:

"4 Civic Leadership

4.2 Good Governance

4.2.1 Provide transparent and accountable governance and leadership"

Risk Management Considerations

Risk Title	**Risk Rating**
ST-G09 Long Term Financial Plan	Moderate
Accountability	**Action Planning Option**
Director Corporate Strategy & Performance	Manage

Risk Title	**Risk Rating**
ST-S23 Stakeholder Relationships	Moderate
Accountability	**Action Planning Option**
CEO	Manage

Risk Title	**Risk Rating**
CO - O17 Financial Management	Moderate
Accountability	**Action Planning Option**
Director Corporate Strategy & Performance	Manage

The above risks have been identified and considered within the City's Strategic and Corporate Risk Registers. The annual review of the DCP and associated provisions of DPS2 assist Council to address the strategic risk relating to Long Term Financial Planning (LTFP) as ensure that appropriate budget monitoring, timing and provisions are considered. The strategic risk relating to Stakeholder Relationships applies as a key element in the DCP review process to maintain effective engagement with relevant stakeholders. In addition, the Corporate Risk relating to Financial Management would apply as awareness of financial policies and financial management to promote accountability by business owners and an integrated approach to risk assurance.

Policy Implications

Nil

Financial Implications

The developer contribution arrangements in East Wanneroo is subject to an annual review process to ensure that the cost contribution amount is correctly set to ensure the collection of sufficient funds to cover the cost of approved infrastructure items over the life of the DCP. Whilst DCP costs will vary from time to time, significant excesses in funds should not normally occur.

DPS2 provides the head of power in relation to the East Wanneroo Cells and does not require excess funds be returned until full development, however, draft SPP3.6 recommends that in these situations, the contributions should be reconciled as soon as circumstances permit. If the annual reviews are compliant with the requirements of DPS2, then this will go some way to mitigate the potential for financial fluctuations within the DCP and ensure the completion

Cell Works in a timely and economical manner. In order to minimise any financial risk to the City in relation to a potential closure of a Cell, Administration will ensure that a thorough review of the outstanding works estimates, consideration for financial impacts and risk levels will be undertaken to inform Council in making a decision in this regard.

Voting Requirements

Simple Majority

Recommendation

That Council:-

1. **Pursuant to Regulation 41(2) of the Planning and Development (Local Planning Schemes) Regulations 2015, NOTES that the submissions received in respect of Amendment No. 185 to District Planning Scheme No. 2, as included in Attachment 2;**

2. **Pursuant to Regulation 41(3)(b) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, SUPPORTS Amendment No. 185 to District Planning Scheme No. 2 as modified by the Western Australian Planning Commission and the City of Wanneroo as per Attachment 2;**

3. **AUTHORISES the Mayor and the Chief Executive Officer to SIGN and SEAL the Amendment No. 185 to District Planning Scheme No. 2 documents in accordance with the City's Execution of Documents Policy; and**

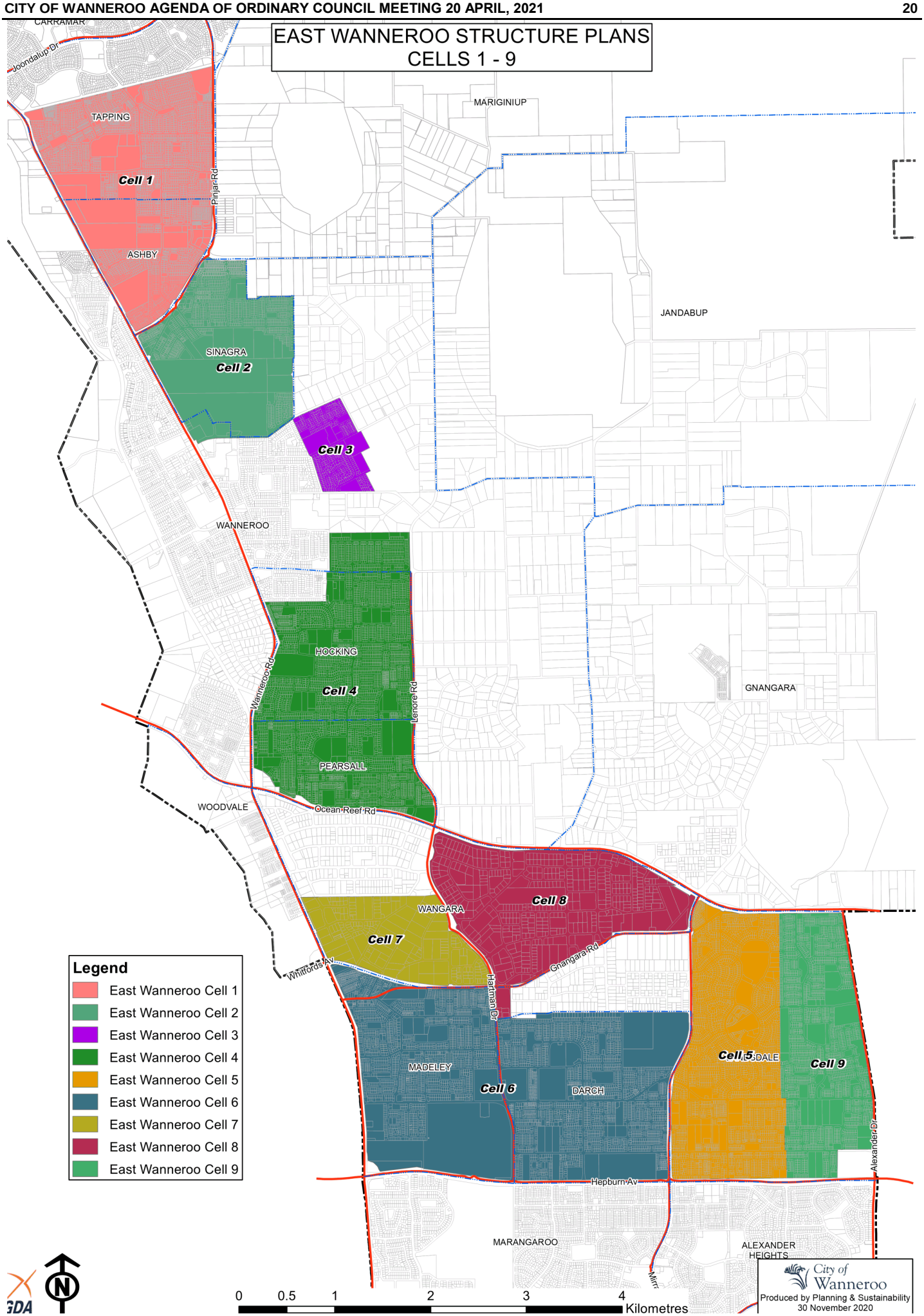
4. **Pursuant to Regulation 44 of the *Planning and Development (Local Planning Schemes) Regulations 2015* and subject to Item 2. above, PROVIDES Modified Amendment No. 185 to District Planning Scheme No. 2 to the Western Australian Planning Commission.**

5. **NOTES that under Regulation 34(e) of the *Planning and Development (Local Planning Schemes) Regulations 2015* that Amendment 185 is a complex amendment, as it relates to identifying or amending a development contribution area or preparing or amending a development contribution plan.**

6. **NOTIFIES submitters that Council has deleted the proposed closure provisions in Amendment 185 and that a further report will be presented to Council to consider the various options for finalising the East Wanneroo Cost Sharing Arrangements in due course.**

Attachments:

1⇩.	*Attachment 1 - Cells 1-9 Consolidated Location Plan*	*19/162679*
2⇩.	*Attachment 2 - Amendment 185 Report - Modified March 2021 (Delete Closure Provisions)*	*21/112803*


EAST WANNEROO STRUCTURE PLANS
CELLS 1 - 9
CARRAMAR
Joondalup Dr
TAPPING
Cell 1
Pinjar Rd
ASHBY
MARIGINIUP
JANDABUP
SINAGRA
Cell 2
Cell 3
WANNEROO
HOCKING
Cell 4
Wanneroo Rd
Lenore Rd
PEARSALL
GNANGARA
WOODVALE
Ocean Reef Rd
WANGARA
Cell 8
Cell 7
Whitfords Av
Gnangara Rd
Hartman Dr
MADELEY
Cell 6
DARCH
Cell 5
DALE
Cell 9
Alexander Dr
Hepburn Av
MARANGAROO
ALEXANDER HEIGHTS
Mirrr
Legend
East Wanneroo Cell 1
East Wanneroo Cell 2
East Wanneroo Cell 3
East Wanneroo Cell 4
East Wanneroo Cell 5
East Wanneroo Cell 6
East Wanneroo Cell 7
East Wanneroo Cell 8
East Wanneroo Cell 9
0 0.5 1 2 3 4 Kilometres
City of Wanneroo
Produced by Planning & Sustainability
30 November 2020

City of Wanneroo

DISTRICT PLANNING SCHEME No. 2

Amendment No. 185

FORM 2A

Planning and Development Act 2005

RESOLUTION TO ADOPT AMENDMENT TO LOCAL PLANNING SCHEME

CITY OF WANNEROO

DISTRICT PLANNING SCHEME NO. 2 - AMENDMENT NO. 185

RESOLVED that the local government pursuant to section 75 of the *Planning and Development Act 2005*, amend District Planning Scheme No. 2 by:

a) Replacing Clause 9.13.3 with the following.

9.13.3 In the event that upon the subdivision, development or strata subdivision of all the land in the Cell, ~~or closure of a Cell in accordance with clause 9.13.4 and~~ the Infrastructure Contributions received by the Local Government exceeds the amount necessary to complete the Cell Works and meet all of the Cell Costs, the amount of such excess will be distributed amongst the owners who made Infrastructure Cost payments to the Cell Account in accordance with subclause 9.6.3.

The amount of any excess that an owner may be entitled to receive shall be in the same proportion to the total value of contributions paid by the landowner to the total value of the contributions received in a Cell. The amount payable to an owner under this clause shall be reduced by the amount of any shortfall in the payments made by that owner to their assessed Infrastructure Costs.

If an owner or other person or persons, corporation or other legal entity entitled to an interest in a Cell cannot be located by the Local Government after the giving of public notice by way of an advertisement in a local, state or national newspaper circulating in the area on at least two occasions, writing by registered mail to their last known address as shown in the Local Government records and on the City's website and no request for a claim is received by the Local Government within a period of six months from a decision being made by the Local Government to distribute excess funds, that owner's proportion of the surplus funds may be expended, subject to the approval of the Minister of Planning, either towards further improvements and facilities within the Cell or transferred to the Cell Account of an abutting Cell where insufficient funds will be received to complete Cell Works that are common to both Cells and thereafter such an owner shall have no claim in respect to such money.

~~b) Adding a new Clause 9.13.4, as per the following.~~

~~*9.13.4 - The Local Government may, subject to the approval of the Western Australian Planning Commission, close a cell prior to the development of all the land in the Cell as defined in clause 9.13.3, providing.*~~

- ~~*The developable land within a Cell is more than 90% developed;*~~
- ~~*The remaining Cell Works have been accurately estimated to the satisfaction of the Local Government;*~~
- ~~*All **major** land acquisition for Cell Works has been finalised.*~~
- ~~***Where all major infrastructure in the Cell has been completed or is substantially complete, and all major POS has been acquired, to the satisfaction of the Local Government;***~~
- ~~*Where all Cell Works in the Cell has been completed or is substantially complete; and*~~

- ~~*Adequate funds have been allocated to complete the Cell works (including administration costs).*~~

~~c)~~b) Amending Clause 9.10.9 of DPS2 to replace reference to *Section 142 of the Supreme Court Act* and insert the *Civil Judgement Enforcement Act (2004)* and the associated Regulations.

~~d)~~c) Amend all sections of Part 9 of DPS2 by replacing reference to *'Council'* with *'Local Government'*.

The amendment is complex under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* for the following reasons:

a) Under Regulation 34(e) a complex amendment is *"an amendment to identify or amend a development contribution area or to prepare or amend a development contribution plan"*.

Date of Council Resolution 30th June 2020

.....
(Chief Executive Officer)

Dated this ……. day of ……. 20……

CITY OF WANNEROO

DISTRICT PLANNING SCHEME NO 2 - AMENDMENT NO. 185

SCHEME AMENDMENT REPORT

Background

Administration has recently completed the annual review for the developer contribution arrangements for East Wanneroo Cells 1, 2 and 4-9. The annual review highlighted a number of issues associated with the now outdated provisions in Part 9 of DPS 2, which require changes in order to improve the City's management of the developer contribution arrangements for the Cells to finalisation.

At the meeting of Council on 4 June 2019 (PS03-06/19) the Council resolution noted that Administration intends preparing an amendment to DPS 2 to consider a range of recommended improvements to the East Wanneroo Cost Sharing Arrangements, including greater clarification on the methodology for return of excess funds.

The annual review process has highlighted a number of additional issues associated with the provisions of DPS 2 that need to be considered for a scheme amendment to improve the statutory provisions for the East Wanneroo Cells, including:

1. Closure of a Cell prior to full development;
2. Return of excess funds;
3. Charging of interest on deferred contributions; and
4. Delegation to Administration of a number of Part 9 - DCP operational requirements.

Detail

The proposed improvements to the administration of developer contribution arrangements is recommended to apply to the East Wanneroo (Cells 1-9) Agreed Structure Plans, as shown in **Attachment 1**.

In order to make improvements, an Omnibus Amendment to DPS 2 is recommended to address the following:

1. <u>Closure of a Cell prior to full development</u>

The provisions of DPS 2 do not include a procedure on the closure of the developer contribution arrangements of a Cell prior to the development of all the land in a particular Cell. This would mean that every area of land needs to be developed before the City could close the Cell, which could be decades. This is an unreasonable position, particularly where the vast majority of land in a Cell has been developed and the infrastructure has been delivered or is accurately costed and planned to be delivered. Administration is therefore recommending that an additional clause be inserted after clause 9.13.3 of DPS 2 to provide the ability for Council to close a Cell under particular circumstances. The following are the recommended criteria for considering the closure of a Cell:

- The developable land within a Cell is more than 90% developed;
- The remaining Cell Works have been accurately estimated to the satisfaction of the Local Government;
- All land acquisition for Cell Works has been finalised.
- Where all Cell Works in the Cell has been completed or is substantially complete; and

- Adequate funds have been allocated to complete the Cell works (including administration costs).

2. Return of excess funds

Clause 9.13.3 of DPS 2 sets out the procedure for returning excess funds at full development of a Cell, excess funds are returned on the basis of the number of lots produced by an owner to the total number of lots produced in a Cell.

The above clause omits consideration for contributions that are required to be paid for group housing and commercial lots, which tend to be much larger in area and contributions are calculated based on the lots potential. These landowners have paid a significant amount of contributions towards the Cell infrastructure; however the current wording of clause 9.13.3 excludes these landowners from the return, which would otherwise result in a disproportionate return to those landowners who created freehold lots.

This issue was identified by Council in June 2019 as part of the Annual Review for the East Wanneroo Cell 1, where an alternative methodology was approved to address the issue of inequity by apportioning the excess returns on the 'value' of the Infrastructure contributions paid by a landowner to the total contributions received.

Paragraph three of the current wording of Clause 9.13.3 requires Council to give pubic notice where a landowner entitled to an interest in the Cell cannot be located. The public notice requires advertisements in the newspaper and writing to the last known address, and subject to the approval of the Minister for Planning, after six months Council may utilise the funds in the manner described in this clause. This clause has been amended to expand the public notification requirements to include an advertisement in a local, state or national newspaper, writing by registered mail to their last known address and placing information on the City's website.

It is recommended that the above be formalised by amending DPS 2 to clarify this approach to ensure a consistent and equitable return of excess funds for all Cells.

Refer Point b) of Amendment 185 to DPS2.

3. Charging of interest on deferred contributions

The City often receives requests from landowners to defer contributions under Clause 9.10.8 of DPS 2 and has on numerous occasions agreed to clear conditions of subdivision subject to:

- The payment of interest on deferred amounts in accordance with clause 9.10.9 of DPS2, which refers to interest being paid (6%) as previously pursuant to Section 142 of the *Supreme Court Act 1935 (and associated Regulations)*;
- The landowner and the City entering into a Deed of Agreement and an absolute caveat being lodged over portion of the subdividers land to secure the liability; and
- Payment is made within 12 months of the execution of the Deed (plus interest).

Clause 9.10.9 allows Council to suspend or waive interest or any part thereof if satisfied that it would be fair and equitable to allow such as request. Administration has not previously supported such a request because the waiving or suspending of interest may be inequitable to other contributing landowners.

It has now been identified that Clause 9.10.9 of DPS 2 refers to the payment of interest on outstanding contributions being charged in accordance with *Section 142 of the Supreme Court Act*, which was repealed in 2004.

To maintain consistency with previous agreements and the original requirement of DPS2, Council is to determine whether it is appropriate to replace reference to *Section 142 of the*

Supreme Court Act 1935 with the *Civil Judgement Enforcement Act (2004)* to enable interest to be charged (6%) pursuant to this Act and the associated *Regulations (2005).* In this regard, it is noted that both of these Acts relate to interest payable on a judgement debt rather than an interest charge on an outstanding contribution liability. The Regulations currently specifies the rate of interest for the purposes of the Act in Section 8(1) (a) to be 6.00% per annum, which is consistent with the previous agreements with landowners and the previous *Section 142 of the Supreme Court Act 1935*.

Refer Point c) of proposed Amendment 185 to DPS2.

4. Delegation to Administration of a number of Part 9 - DCP operational requirements

Administration has identified that there are certain operational decisions in Part 9 of DPS2 that are not able to be delegated as these are specifically defined as a Council decision. This may be an unintended consequence embedded in the drafting of DPS2 but it cannot be interpreted differently until such time that DPS2 is amended to replace, where appropriate, the term "Council" with "local government" to enable those discretionary operational matters to be capable of future delegation. This change is only being proposed for that section of the scheme (Part 9) that relates to the East Wanneroo Cells and will not affect the other sections of DPS2.

Refer Point d) of proposed Amendment 185 to DPS2.

Comment

A range of amendments to DPS2 are being recommended to improve the City's management of DCP's and to address the issues identified in this report, as depicted below.

1. Closure of a Cell prior to full development

The provisions of DPS 2 do not currently provide adequate clarity on how to close a cell prior to the development of all land, should the need arise.

If Council agrees to close a Cell prior to full development, it may raise questions around fairness and equity because the landowners who have not yet developed in the Cell would not be required to make a developer contribution. The counter argument is that the closure of the Cell would also mean that any surplus Cell funds could be returned to contributing landowners. Administration is recommending this option to address the likelihood that some landowners may never develop and to enable the City to mitigate the ongoing liabilities of managing the Cells for an indefinite period. Further, the relevance of the infrastructure may diminish over time to the point where contributions charged on a landowner may not have a direct relationship or relevance (nexus) to the infrastructure due to asset dilapidation or replacement. It should be noted that draft SPP 3.6 indicates that a DCP should have a specified operation period to ensure the relevance of the infrastructure being funded by the contributing landowners. The East Wanneroo cost sharing arrangements do not specify an end date and therefore it is necessary to consider an appropriate mechanism to finalise and close the DCP.

On this basis an amendment is recommended to clause 9.13.3 to allow Council to consider the closure of a Cell subject to certain criteria, including that the Cell is at least 90% developed, the major items of infrastructure have been completed or are substantially complete and adequate funds are have been retained by the City to complete the remaining Cell works. In this regard, the closure of a cell would require a thorough review of the outstanding works estimates, consideration for financial impacts and risk levels to inform Council in making this decision.

2. Return of excess funds when a Cell is closed

The methodology for returning excess funds in DPS2 results in only some contributing landowners receiving a return of excess funds based on the number of lots created; and excludes all landowners that contributed for either group housing sites or commercial centres. It is recommended that clause 9.13.3 be amended to apportion the excess return based on the total value of the contributions received. This is the same approach as Council adopted when funds were returned to the Cell 1 landowners as part of a Tranche 1 payment.

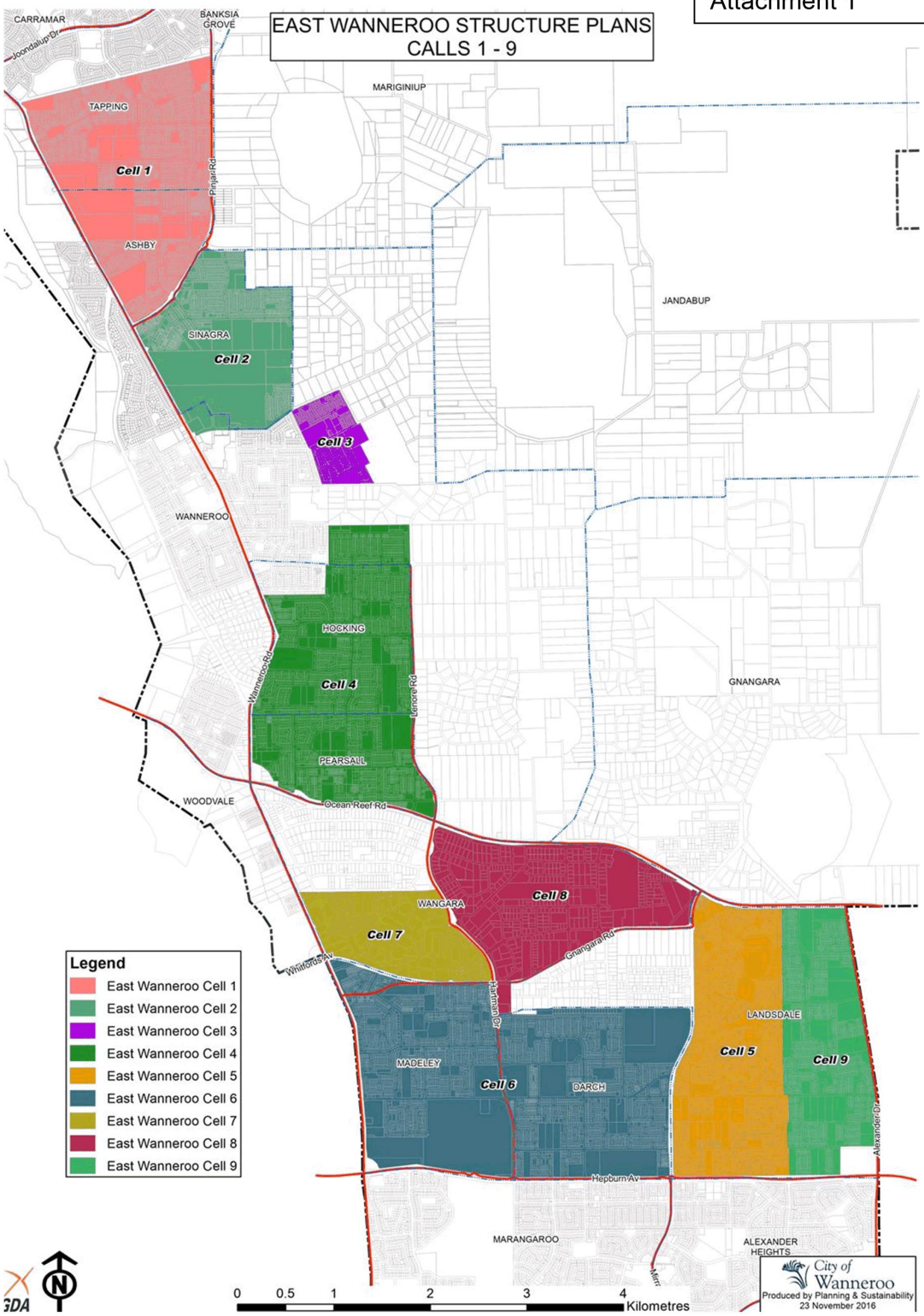
3. Charging of interest on deferred contributions

To maintain consistency with existing deeds and the original intent of DPS2, it is recommended that Clause 9.10.9 of the scheme be amended to refer to the *Civil Judgement Enforcement Act (2004)* and the associated *Regulations.*

4. Delegation to Administration of a number of Part 9 - DCP operational requirements.

To enable delegation of certain operational aspects of DCP management to the Chief Executive Officer or the CEO's delegate, references to "*Council"* in Part 9 of DPS2 are recommended to be amended to "*Local Government"* and that upon gazettal of the scheme amendment, Administration will pursue delegation (and sub-delegation) through a subsequent report to Council for consideration. Until this occurs, Council has no ability to delegate any such function and Administration will be required to refer a range of DCP operational decisions to Council in the form of a regular report to authorise various operational actions.

Attachment 1



TEXT MODIFICATION FORM

PLANNING AND DEVELOPMENT ACT 2005

CITY OF WANNEROO

DISTRICT PLANNING SCHEME NO. 2 - AMENDMENT NO. 178

The City of Wanneroo under and by virtue of the powers conferred upon it in that behalf by the Planning and Development Act 2005 hereby amends the above local planning scheme by.

a) Replacing Clause 9.13.3 with the following.

9.13.3 In the event that upon the subdivision, development or strata subdivision of all the land in the Cell, ~~or closure of a Cell in accordance with clause 9.13.4 and~~ the Infrastructure Contributions received by the Local Government exceeds the amount necessary to complete the Cell Works and meet all of the Cell Costs, the amount of such excess will be distributed amongst the owners who made Infrastructure Cost payments to the Cell Account in accordance with sub clause 9.6.3.

The amount of any excess that an owner may be entitled to receive shall be in the same proportion to the total value of contributions paid by the landowner to the total value of the contributions received in a Cell. The amount payable to an owner under this clause shall be reduced by the amount of any shortfall in the payments made by that owner to their assessed Infrastructure Costs.

If an owner or other person or persons, corporation or other legal entity entitled to an interest in a Cell cannot be located by the Local Government after the giving of public notice by way of an advertisement in a local, state or national newspaper circulating in the area on at least two occasions, writing by registered mail to their last known address as shown in the Local Government records and on the City's website and no request for a claim is received by the Local Government within a period of six months from a decision being made by the Local Government to distribute excess funds, that owner's proportion of the surplus funds may be expended, subject to the approval of the Minister of Planning, either towards further improvements and facilities within the Cell or transferred to the Cell Account of an abutting Cell where insufficient funds will be received to complete Cell Works that are common to both Cells and thereafter such an owner shall have no claim in respect to such money.

~~b) Adding a new Clause 9.13.4, as per the following.~~

~~*9.13.4 - The Local Government may, subject to the approval of the Western Australian Planning Commission, close a cell prior to the development of all the land in the Cell as defined in clause 9.13.3, providing.*~~

- ~~*The developable land within a Cell is more than 90% developed;*~~
- ~~*The remaining Cell Works have been accurately estimated to the satisfaction of the Local Government;*~~
- ~~*All land acquisition for Cell Works has been finalised.*~~
- ~~*Where all Cell Works in the Cell has been completed or is substantially complete; and*~~

- ~~*Adequate funds have been allocated to complete the Cell works (including administration costs).*~~

~~c)~~b) Amending Clause 9.10.9 of DPS2 to replace reference to *Section 142 of the Supreme Court Act* and insert *the Civil Judgement Enforcement Act (2004) and the associated Regulations*.

c)~~d)~~ Amend all sections of Part 9 of DPS2 by replacing reference to 'Council' with *'Local Government'.*

COUNCIL ADOPTION

This Complex Amendment was adopted by resolution of the Council of the City of Wanneroo at the Ordinary Meeting of the Council held on the 30th day of June, 2020.

.....
MAYOR

.....
CHIEF EXECUTIVE OFFICER

COUNCIL RESOLUTION TO ADVERTISE

By resolution of the Council of the City of Wanneroo at the Ordinary Meeting of the Council held on the 30th day of June, 2020, proceed to advertise this amendment.

.....
MAYOR

.....
CHIEF EXECUTIVE OFFICER

COUNCIL RECOMMENDATION

This Amendment is recommended for by resolution of the City of Wanneroo at the Ordinary Meeting of the Council held on the day of and the Common Seal of the City of Wanneroo was hereunto affixed by the authority of a resolution of the Council in the presence of:

.....
MAYOR

.....
CHIEF EXECUTIVE OFFICER

WAPC RECOMMENDATION FOR APPROVAL

.....
DELEGATED UNDER S.16 OF
PD ACT 2005

DATE .....

Approval Granted

.....
MINISTER FOR PLANNING, LANDS AND
HERITAGE

DATE .....

PS04-04/21 Review of the Yellagonga Integrated Catchment Management Plan

File Ref:	4409V02 – 21/532
Responsible Officer:	Director Planning and Sustainability
Disclosure of Interest:	Nil
Attachments:	2

Issue

To consider the draft revised Yellagonga Integrated Catchment Management (YICM) Plan 2021-2026.

Background

The Yellagonga Regional Park is a significant natural feature of both the Cities of Wanneroo (CoW) and Joondalup (CoJ). The YICM Plan 2009 – 2014 was first adopted by Council in November 2009 (PS01-11/09) and updated in March 2015 (YICM Plan 2015-2019) in order to provide a joint approach for the integrated management of the Park by the two cities.

The Yellagonga Catchment Working Group (Working Group) was formed between the two cities along with the Department of Parks and Wildlife in order to effectively coordinate all YICM Plan projects. While the timeframe of the YICM Plan 2015 – 2019 is now past, the Working Group initiated the review of the YICM Plan in 2019 and a new draft revised YICM Plan 2021 – 2026 (**Attachment 1**) has now been prepared. This has taken longer than anticipated due to the time taken to coordinate with CoJ.

Since the YICM Plan commenced in 2009, it has provided a framework to adequately monitor, manage and enhance the environmental values and overall health of the wetlands. The individual projects that make up the YICM Plan have all contributed to developing an understanding of the environmental and social aspects of the Park and its surrounding natural areas. These include:

Project jointly managed by both cities

- The Water Quality Monitoring and Improvement Program has provided a reliable and ongoing source of data that in turn has resulted in initiatives for the improvement of water quality within the wetlands;
- Midge Steering Group Partnership Research project has provided continued collaboration with the two cities and the Department of Biodiversity Conservation and Attractions (DBCA) in the area of midge research and management;
- The Local Biodiversity Project has produced a number of valuable flora surveys which have been used to inform extensive rehabilitation works in and around the wetlands; and
- The Conservation Maintenance Schedule has produced positive on ground management actions that provide constant improvement in the health of the wetlands and surrounding vegetation.

Projects managed by the CoW

- Through the Yellagonga Ecotourism and Community Awareness Program, the City has commenced the Light Industry Program in partnership with the Department of Water and Environmental Regulation. The Program involves City inspections of automotive industry premises within the Wangara Industrial Area in order to educate businesses on the impacts of stormwater pollution on local wetlands; and

- The Stormwater Management Plans project has been ongoing since 2009, and has overseen the upgrades of the City's stormwater infrastructure within the Yellagonga catchment, allowing for improved treatment of stormwater prior to it reaching the wetlands.

Detail

The draft revised YICM Plan is a continuation of the existing YICM Plan, with modifications to improve the ability of the Plan to improve the management of the wetlands.

The review of the YICM Plan projects has identified the need for many of the projects to be continued, however the projects are proposed to be updated in order to best respond to current environmental conditions of the wetlands and surrounding areas. The review has also resulted in the identification of some projects to be discontinued due to being completed or fully investigated, or in some cases merged into existing projects.

Attachment 2 provides a tracked changes version of the YICM Plan that demonstrates Administration's proposed changes to each project. These proposed changes can be summarised as follows:

<u>Completed and merged projects</u>

With the exception of the Vegetated Bund project and the Acid Sulphate Soils Management project, all of the projects in the current Plan are proposed to be carried over to the YICM Plan 2021-2026. Projects that have been completed or are proposed to be merged are:

- *Vegetated Bund Construction:*

  Extensive investigations were undertaken into the viability of a vegetated bund and other engineering options for the improvement of the water quality of Lake Joondalup. The investigations found that revegetation works remain the most cost-efficient and effective method of water quality improvement for the wetlands. As a result of the investigations, revegetation works were planned and implemented through the Local Biodiversity project.

- *Acid Sulphate Soils Management:*

  An Acid Sulphate Soils Management Framework (ASSMF) was completed in June 2015. The ASSMF is no longer considered to be a separate project, and given the interrelationship between acid sulphate soils and water quality, any further investigations into acid sulphate soils are proposed to be conducted through the Water Quality Monitoring and Improvement Program and as such the projects are recommended to be merged.

<u>Ongoing projects</u>

The remainder of the projects from the current Plan have been carried over to the revised YICM Plan 2021-2026 and have been updated to ensure these are relevant to the current environmental conditions of the wetlands. This includes but is not limited to key projects such as the Water Quality Monitoring and Improvement Program, Local Biodiversity and the Stormwater Management Plans project.

Ongoing projects such as those mentioned have undergone minor updates so that these are relevant to the current environmental conditions as well as ensuring alignment and coordination with other works being undertaken. An example of this is the Water Quality Monitoring and Improvement Program which includes reference to the 'Smart Monitoring and Management, Yellagonga Wetlands' project. The project is supported, and partly funded, by

the Australian Government's Smart Cities and Suburbs Program and that focuses on improved monitoring of the Park's key environmental indicators.

The updated projects aim to protect and improve the conservation value of Park and enhance the overall health of the wetlands. **Attachment 2** illustrates the proposed changes to be made to each project, which are minor in nature and do not include any significant deviation from the projects that have been successfully implemented over the life of the current Plan.

Other changes to the Plan

The proposed changes to the Plan are minor in nature with the purpose of clarifying the scope and objectives of the Plan. Priorities for implementing projects have been removed as these do not accurately reflect how the Plan is implemented, as many projects are interdependent and are undertaken concurrently.

The review of the Plan has identified the need for a Working Group Project Plan (WGPP) that will outline resource requirements and contributions from each agency (including the DBCA) to effectively carry out tasks associated with the implementation of the Local Biodiversity Project. The WGPP will ensure ongoing contributions from each agency will remain consistent (subject to Council consideration) so that the Project can be reliably administered for the benefit of the Park. The WGPP will be a living document and will be continuously monitored and updated as required.

Consultation

The draft revised Plan was presented to the Yellagonga Regional Park Community Advisory Committee (YRPCAC) at its meeting on 12 March 2020 where it was supported by the Committee.

The Plan was presented to the City's Environmental Advisory Committee on 4 March 2021, where it was supported by the Committee with general comment provided but no changes to the draft revised Plan required.

The draft revised Plan will be advertised for public comment for a period of 42 days by way of:

- Advertisement in a local newspaper;
- Display on the City's website and Facebook; and
- Letters to relevant stakeholders, including the State Government Departments and community groups.

The CoJ will be considering the draft updated YICM at the same time as Council.

Comment

Since its adoption in 2009, the YICM Plan has provided an effective framework for the integrated management of the Yellagonga wetlands. The review of the existing YICM Plan has identified the need for updates to the Plan in order to continue the implementation of established projects.

The proposed changes to the projects are considered to be minor in nature and have been updated to best respond to the current environmental conditions within the wetlands and surrounding areas and this has been informed by experience gained in the management of the Park. The projects that have been included in the revised Plan have been selected based on their likely contribution to the improvement of the management and overall health of the Park.

Projects that have been omitted are either complete, or they have been merged with ongoing projects that share broader objectives and scope. Ongoing projects that have included in the

revised Plan are those that continue data collection programs or contribute to the improvement of cooperative management practices.

It is proposed that the Plan continues from 2021 until 2026 so that further studies can be conducted into the health and function of the wetland and projects can be continued that contribute to the improvement of the health of the wetlands. Information collected through these means is used to formulate and implement management strategies for the wetlands in order to improve their health, as well as provide essential community engagement and awareness through the implementation of ecotourism and environmental education initiatives.

Statutory Compliance

Nil

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2017 – 2027:

"3 Environment (Natural)

3.1 Resource Management

3.1.1 Minimise impacts of climate change"

3.2 Enhanced Environment

3.2.1 Maximise the environmental value of beaches nature reserves and parklands

3.2.2 Collaborate with relevant State agencies with a focus on the enhancement of the natural environment

3.2.3 Optimize retention of significant vegetation and habitat

Risk Management Considerations

Risk Title	**Risk Rating**
Environmental Management	High
Accountability	**Action Planning Option**
Director Planning & Sustainability	Manage

The City's current YICM Plan is due for review, and as such individual projects are required to be updated in order to address current environmental conditions and considerations. The draft revised YICM Plan builds on the successes and lessons learnt from the previous versions of the Plan by ensuring that projects remain relevant and up to date.

Policy Implications

Nil

Financial Implications

The cost of implementing the City's projects within the YICM Plan is met by the operational budgets of the responsible service units. The scope of each individual project only includes actions that are the standard operations of the responsible service units. The City's projects are therefore not projected to have any further financial implications requiring specific budget allocations.

There are a number of joint projects that will require additional funding consideration. Projects that will require funding as part of the annual budget process include:

- Water Quality Monitoring Program – The annual cost of this project is yet to be confirmed, but is estimated at $35,000 (with same amount budgeted by CoJ) based on the budget allocation from previous years; and
- Local Biodiversity Project – It is estimated that an annual budget of approximately $20,000 is required to undertake work associated with the Local Biodiversity Project. Tasks include carrying out flora surveys, weed control and revegetation and are crucial to the improvement of the wetland's health.

Detailed funding for these projects have been included as part of the annual budget process. External funding for some projects will be sought where necessary and where possible.

Separate to the above, it is noted that the re-elected state government announced a $8.5 million investment "to preserve and enhance Yellagonga Regional Park in Joondalup." Discussion has commenced between the City and the DBCA on this initiative, and in due course the specific intentions and amount to be available to CoW and CoJ respectively, will become clear. In the meantime, it is assumed the provisions and guidance of the YICMP will apply.

Voting Requirements

Simple Majority

Recommendation

That Council:-

1. SUPPORTS the Draft Yellagonga Integrated Catchment Management Plan 2021 – 2026 included as Attachment 1; and

2. APPROVES the advertising of the Draft Yellagonga Integrated Catchment Management Plan 2021 – 2026 for a period of 42 days.

Attachments:

1⇩.	*Attachment 1 - Final Draft YICM Plan 2021-2026*	*21/94537*
2⇩.	*Attachment 2 - Final Draft YICM Plan 2021-2026 - Tracked Changes*	*21/94539*

City of Wanneroo

City of Joondalup

Draft Yellagonga Integrated Catchment Management Plan 2021 - 2026

joondalup.wa.gov.au wanneroo.wa.gov.au

Please formally acknowledge the City of Joondalup and the City of Wanneroo if you use any of the content contained within the *Yellagonga Integrated Catchment Management Plan 2021-2026*.

Suggested citation:

City of Joondalup and City of Wanneroo, 2020, *Yellagonga Integrated Catchment Management Plan 2021-2026*, Perth, WA.

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ABBREVIATIONS

ASS	Acid Sulphate Soils
BAM Act	*Biosecurity and Agriculture Management Act 2007*
BC Act	*Biodiversity Conservation Act 2016*
CoJ	City of Joondalup
CoW	City of Wanneroo
DBCA	Department of Biodiversity, Conservation and Attractions
DPIRD	Department of Primary Industries and Regional Development
DWER	Department of Water and Environmental Regulation
ECU	Edith Cowan University
EPBC Act	*Environment Protection and Biodiversity Act 1999*
WAPC	Western Australian Planning Commission
YICM	Yellagonga Integrated Catchment Management
YRPM	Yellagonga Regional Park Management

EXECUTIVE SUMMARY

Yellagonga Regional Park is one of seven regional parks within the Swan Coastal Plain and is located approximately 20km north of Perth. Yellagonga Regional Park consists of a wetland chain including, from north to south, Lake Joondalup, Beenyup Swamp, Walluburnup Swamp and Lake Goollelal.[1] The Yellagonga Regional Park is an area of high ecological significance including being a Bush Forever site, having Conservation Category Wetlands, and Lake Joondalup is also a Class 'A' Reserve.

The Yellagonga Regional Park is jointly managed by the Department of Biodiversity Conservation and Attractions (DBCA), and the Cities of Joondalup (CoJ) and Wanneroo (CoW); with the DBCA being responsible for the management of the majority of the land within the Park. Land tenure is also vested with the Conservation Commission of Western Australia, the Western Australian Planning Commission, with small sections owned by private landholders; particularly within the southern extent of the Park (see Figure 2).

The Park's co-managers, the CoJ and CoW and the DBCA recognise that land use practices in the surrounding catchment, from both past and present activities, can have detrimental effects on the wetlands of the Yellagonga Regional Park, and it is the shared responsibility of the co-managers to holistically address the threats impacting the health of the Yellagonga Catchment Area. Impacts include water quality and quantity entering the wetlands, and threats to the ecological integrity and biodiversity of the Park.

In order to maintain and enhance the amenity, recreational, educational, scientific, and conservation values of Yellagonga Regional Park, for present and future generations, the Yellagonga Integrated Catchment Management Plan (YICM Plan) was developed to provide a comprehensive and integrated approach to managing the Park.

The YICM Plan has continued to provide a holistic and strategic direction for the two Cities to implement a wide range of initiatives aimed to conserve the ecological values of the Yellagonga Regional Park. Since the YICM Plan's initial adoption by both Cities in 2009, the Plan was reviewed, updated and adopted again in 2015 to provide the YICM Plan 2015-2019.

The latest review and update provides for the current Draft YICM Plan 2021-2026, a five-year life span allows for a comprehensive review of management actions, conservation outcomes and to assess current impacts and threats to the Yellagonga catchment. The review was undertaken in consultation with internal and external stakeholders, including the Yellagonga Regional Park Community Advisory Committee. The updated YICM Plan focuses on the management of key threats to the health of the Yellagonga wetlands in response to current environmental conditions, whist building upon the knowledge gained through the implementation of the previous versions of the Plan.

Extensive historical and technical information regarding the Yellagonga Catchment can be found in the YICM Plan 2009-2014 Part 1 Technical Report.

A range of threats to the long-term viability of Yellagonga Regional Park remain, including the drying climate trend, poor water quality, invasive flora and fauna species, bushfires, plant pathogens and their spread, urban encroachment, remaining traditional stormwater drainage, habitat degradation and

[1] CALM *et al.* (2003)

fragmentation. The projects within the YICM Plan aim to address these threats.

Significant progress has been achieved over the past five years through the YICM Plan 2015-2019 to address the key threats to the Park. Key achievements include:

- Ongoing water quality monitoring, which has produced reliable, long term water quality data for the catchment.
- The delivery of wide-ranging community education and ecotourism initiatives.
- Coordinated pest animal control and conservation maintenance schedules.
- The completion of flora surveys for much of the riparian vegetation around the catchment that have informed rehabilitation projects in key locations.
- Significant revegetation works in areas identified through the flora surveys.

This updated Plan aims to build upon the extensive monitoring and conversation management work undertaken in the Yellagonga catchment area through the continued collaboration between the two Cities and the DBCA. The *Yellagonga Integrated Catchment Management Plan 2021-2026* provides the Park's co-managers with detailed direction required to manage the catchment area in a sustainable manner to ensure the long-term protection of the Park for future generations.

The YICM Plan 2021-2026 will be implemented by the CoJ and CoW in partnership with the Yellagonga Regional Park key land manager, the DBCA.

1.0 INTRODUCTION

1.1 Yellagonga Regional Park

Yellagonga Regional Park is one of seven Regional Parks within the Swan Coastal Plain and lies approximately 20km north of the Perth CBD. The Park is highly utilised for a diverse range of activities including exercise, social and family gatherings at the various landscaped parks and play spaces, it's intrinsic environmental values and associated activities (such as birdwatching, wildflower spotting), and photography.

The Park holds considerable cultural significance for the Mooro Noongar people as a place of hunting, gathering, social, ceremonial and recreational purposes, with the Park named after Yellagonga; who was a leader of the Wadjuk Noongar people North of the Swan River[2]. The location of the wetlands made them an important site in seasonal camping cycles between the ocean and the Perth foothills, and between Mount Eliza (King's Park) in Perth and the Moore River to the North, part of which now forms the Yaberoo Budjara Heritage Trail starting at Neil Hawkins Park in the Park[1].

The eastern side of the Park was first settled by Europeans around 1850 and there are three sites listed on the Western Australian Heritage Register; Perry's Paddock, Cockman House, and Luisini Winery. The Sorrento to Dongera Stock Route, gazette in 1889, ran through the park following the track used by Yellagonga's people in their journeys to the north[1].

In order to maintain and enhance amenity, recreational, scientific, educational and conservation values of the Park for present and future generations, an integrated catchment approach has been undertaken to provide a comprehensive and integrated approach to managing the Park.

1.1.1 Yellagonga Catchment Overview

All water bodies, whether a wetland, lake or river, receive water from the surrounding area. This area from which water flows into the water body is known as the catchment. Effective management of a water body requires management of the surrounding catchment. Integrated catchment management is about balancing use of the land, water and biological resources within a catchment, in a sustainable manner, by encouraging co-operation and co-ordination at all levels of government, in collaboration with the whole community on management of these resources.[1]

The Park consists of a wetland chain including, from north to south, Lake Joondalup, Beenyup Swamp, Walluburnup Swamp and Lake Goollelal which are all recognised as being Conservation Category Wetlands with Lake Joondalup also being a Class 'A' Reserve.[1] By taking an integrated catchment management approach to these wetlands, the CoJ, the CoW and the DBCA recognise that activities outside of their respective management areas will impact on the ecological integrity and biodiversity of the Park and the wetlands holistically, particularly through the movement of groundwater, surface water and stormwater.

Any land use within the catchment will impact to some extent on the quality and quantity of water entering the Park's wetlands, as well as impacting on floristic and faunal communities within the Park. The catchment has a diverse range of current land uses comprised of residential developments,

[2] McGuire, M. I. (1996)

market gardens, aged care, grassland, orchards, poultry farms, horse agistment, pine tree lots, plant nurseries and various commercial developments (car yards, service stations, shopping centres *etc.*), all of which can impact on the Park.

Figure 1 Location of the Yellagonga Regional Park[1]

The health of the Park and its wetlands is of high importance to both the local and wider communities as well as the stakeholders and organisations responsible for the management of the Park. The Park is identified as having significant regional value, particularly for:

- Providing habitat for flora and fauna including iconic local species such as the South-western Snake-necked Turtle (*Chelodina colliei*), Carnaby's Black-Cockatoo (*Calyptorhynchus latirostris*) and Quenda (*Isoodon fusciventer*).
- A Bush Forever site (299) registered by the Western Australian Planning Commission as containing regionally significant vegetation.
- Improving ecological function such as air quality, carbon capture, and soil health.
- Decreasing erosion, salinity, water pollution and noise pollution.

- Providing opportunity for recreational and cultural experiences.

In order to maintain and enhance amenity, recreational, scientific, educational and conservation values of the Park for present and future generations, an integrated catchment approach has been undertaken to provide a comprehensive and integrated approach to managing the Park.

1.1.2 Tenure and Management Arrangements

The Yellagonga Regional Park is composed of land that is owned and managed by a number of different bodies. Lands owned by the Western Australia Planning Commission, those vested in the Conservation Commission of Western Australia, and Unallocated Crown Land are managed by the DBCA, with the CoJ and CoW having management orders over small areas of Crown Land within the Park; predominantly areas designated for recreation. There is also a small portion of land that remains privately owned with individual landholders responsible for the management of their own property.[3] The lakes themselves are managed by the DBCA.

Areas directly managed by the City of Joondalup equate to 13 hectares (Ha). These include Neil Hawkins Park (4.2Ha), Neil Hawkins Natural Area (4.7Ha), and Picnic Cove Park (4.1Ha).

Areas directly managed by the City of Wanneroo equate to approximately 50Ha. These include Studmaster Park (2Ha), Poinciana Park (2.5 Ha), Ariti Ave Foreshore (1.5 Ha), Scenic Park (10 Ha), Rotary Park (6.5 Ha), Banyandah Park and Foreshore Reserve (7.8 Ha), and Lake Joondalup Foreshore Reserve North of Rotary Park (17.3 Ha).

The balance of land is managed by the DBCA.

While the land tenure for the Park is varied (see Figure 2), the integrated management of the Park is shared by the DBCA and the Cities of Joondalup and Wanneroo in line with the Yellagonga Regional Park Management (YRPM) Plan 2003-2013. Effective environmental management requires working beyond management borders to address the threats to the Park holistically. Management actions throughout the Park must be undertaken in a coordinated approach with the Cities working together with the DBCA to undertake work on land managed by the DBCA, in addition to the land where the Cities possess management orders.

In addition, there are a number of community groups, including conservation groups who contribute to the management of the Park, in particular the Friends of Yellagonga Regional Park and the Woodvale Waters Friends of Beenyup Channel Group.

[3] CALM *et al.* (2003)

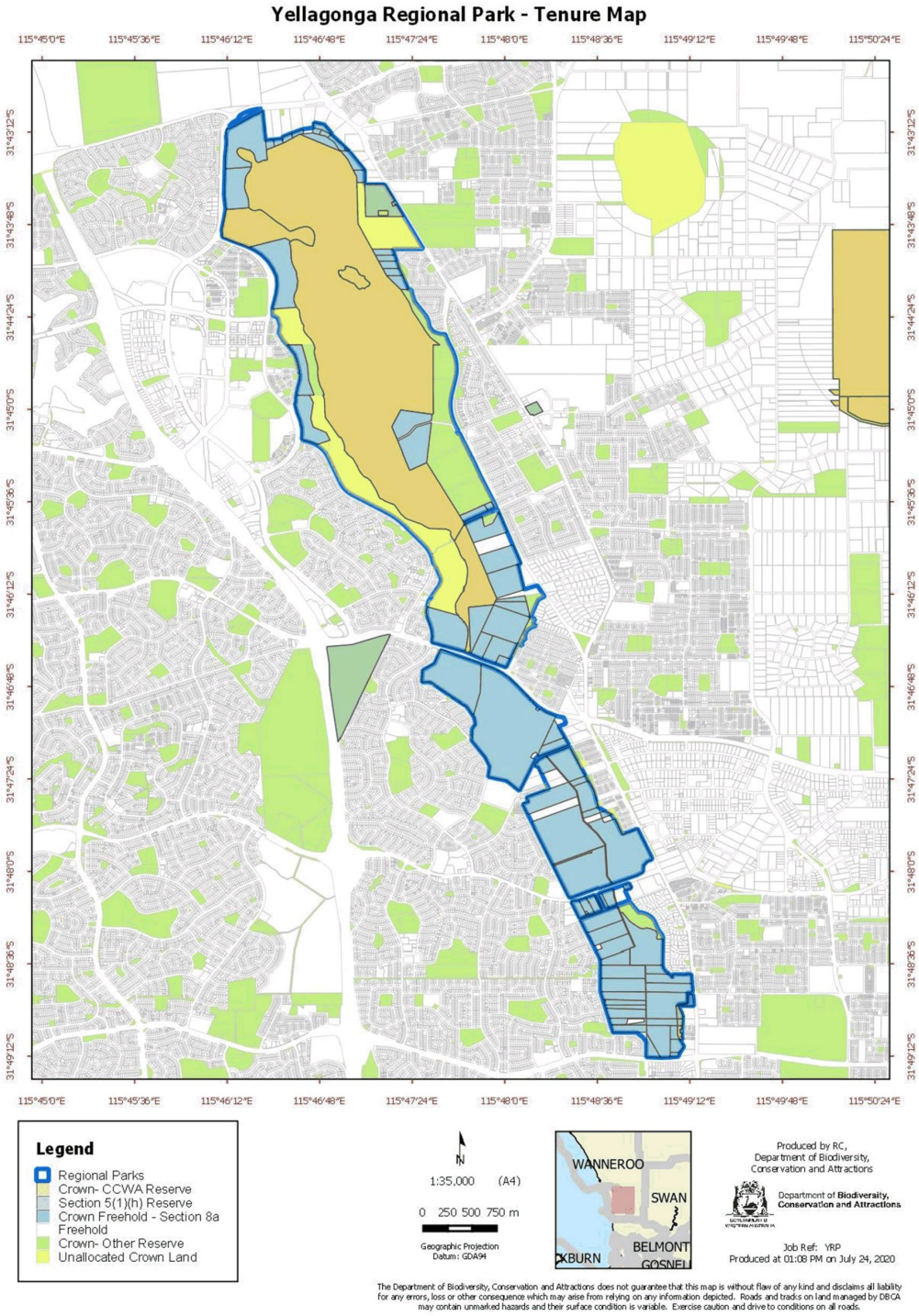

Figure 2 Land Tenure in Yellagonga Regional Park (DBCA 2020)

1.2 Background

This Yellagonga Integrated Catchment Management Plan 2021-2026 has been developed within the context of the YRPM Plan 2003-2013 as well as the previous two versions of the YICM Plan 2009-2014 and 2015-2019. The sections below provide background information on these previous plans and how they relate to the current YICM Plan 2021-2026.

1.2.1 Yellagonga Regional Park Management Plan 2003-2013

The YRPM Plan 2003-2013 was developed by the then Department of Conservation and Land Management (now DBCA) and the CoJ and the CoW, "*to provide broad direction for the protection and enhancement of the conservation, recreation and landscape values of Yellagonga Regional Park*". One of the 'High Priority' strategies proposed in the Management Plan was the preparation of an integrated catchment management plan which was to be consistent with the overall direction of the YRPM Plan 2003-2013.[4]

The YICM Plan 2021-2026 addresses the activities being undertaken within the catchment that affect the Park, while management of the Park itself is guided by the YRPM Plan 2003-2013.

The YRPM Plan 2003-2013 is still considered current in its content and management strategies and therefore is still being utilised to guide the management of the Yellagonga Regional Park.

1.2.2 Yellagonga Integrated Catchment Management Plan 2009-2014

The development of the initial YICM Plan 2009-2014 and associated catchment management projects was initiated through a Partnership Agreement between the CoJ and the CoW, who jointly funded the project and involved considerable input from the community and key stakeholders. This included two community workshops and the establishment and involvement of a Community Reference Group and a Technical Working Group. Key stakeholders included Friends of Yellagonga, Edith Cowan University, the then Department of Environment and Conservation (now DBCA) and the then Department of Water (now Department of Water and Environmental Regulation - DWER).

The YICM Plan 2009-2014 comprised of two parts. Part 1 provided a technical report on the research and information collected during the two-year planning process and provided an assessment of the health of the Park and the catchment area. Part 2 provided an Implementation Plan and included 18 projects to be implemented within the catchment over the life of the Plan, to mitigate the key threatening processes and issues identified within the Yellagonga Regional Park.

Substantial progress was made in implementing the YICM Plan 2009-2014 which resulted in the continued implementation of the updated YICM Plan 2015-2019.

1.2.3 Yellagonga Integrated Catchment Management Plan 2015-2019

Following the implementation and review of the YICM Plan 2009-2014 a new Plan to guide management of the Yellagonga Catchment was developed. The YICM Plan 2015-2019 built upon the progress made during implementation of the first Plan and provided further management recommendations to ensure the long-term protection of the Yellagonga Regional Park with a focus on addressing the current and future impacts of climate change. Key highlights of the YICM Plan 2015-2019 can be found in the Appendices of this document.

[4] CALM *et al.* (2003), pp.1-2

1.3 Yellagonga Integrated Catchment Management Plan 2021-2026

The updated YICM Plan 2021-2026 expands upon the successes and lessons learnt from the two Plans before it by continuing with projects that have proven to be of benefit to the health of the wetlands. Projects have been updated where necessary in order to ensure they remain relevant to the current environmental conditions of the Park and surrounding areas.

The updated Plan ensures the continued collaborative delivery of the projects that have proven to be effective in monitoring and improving the health of the Yellagonga wetlands.

1.3.1 Aim and Objectives of the Plan

The aim of the YICM Plan 2021-2026 is to provide a holistic and long-term strategic plan to improve catchment health and protect the diverse values of the Park.

The objectives of the YICM Plan 2021-2026 are:

Objective 1: To build upon the achievements, experiences and outcomes of the YICM Plan 2015-2019 and continue to implement an integrated and effective approach to catchment management.

Objective 2: To work in partnership with key stakeholders to improve catchment management and protect and enhance the ecological values of the Yellagonga Regional Park.

Objective 3: Ensure positive environmental, social and economic outcomes for the Yellagonga Regional Park and its wetlands.

Objective 4: Consider the long-term protection of the Yellagonga Regional Park with a focus on addressing the current and future impacts of climate change.

1.3.2 Scope of the Plan

The YICM Plan aims to build upon the outcomes of the previous Plan to provide a guide for continuing to implement an integrated catchment management approach for the Yellagonga Catchment Area. As such the YICM Plan 2021-2026 will:

- Continue to use the outcomes of the original community consultation process and technical review of scientific literature to inform its implementation.
- Provide a brief overview of the Yellagonga Catchment and its environmental condition.
- Outline key achievements from the implementation of the YICM Plan 2015-2019.
- Identify new and ongoing projects that continue the integrated catchment management approach.
- Provide opportunity for stakeholder and community input into the delivery of projects within the YICM Plan 2021-2026.

Responsibility for implementation of the YICM Plan 2021-2026 lies primarily with the Cities of Wanneroo and Joondalup. The DBCA is a key partner in the delivery of a number of projects within the Plan that relate to the health of ecosystems within Yellagonga Regional Park. The implementation of the Plan will be more effective if strong partnerships with other government bodies including DBCA, educational institutions and the local community are maintained.

In 2013 the Yellagonga Catchment Working Group, comprising of representatives from the Cities of Joondalup and Wanneroo and DBCA, was established to assist communications and commitment in

working collaboratively on the YICM Plan. The Yellagonga Catchment Working Group focuses on key projects requiring collaboration from the three managing agencies and will continue ensuring the timely and effective implementation of the updated Plan.

1.4 Strategic Context

The management of the Yellagonga wetlands catchment and the implementation of the YICM Plan 2021-2026 needs to consider the strategic context in which it operates including international legislation, Federal policy and legislation, State policy and legislation, regional policy and local law and policy. Details of the relevant local, State and Federal plans and strategies are provided in Appendix 2.

2.0 YELLAGONGA CATCHMENT AREA

2.1 Introduction

The Park's catchment lies on the Swan Coastal Plain and is located approximately 20 km north of central Perth. The surface water catchment area impacting on the Park is estimated to cover an area of approximately 4000 hectares.[5] The catchment is linked to the Park by surface flows via drainage infrastructure and groundwater flows. The catchment encompasses land on either side of the Park located in the Cities of Joondalup and Wanneroo and includes medium to high-density residential, commercial and light industrial development interspersed with green areas. Lakes Joondalup and Goollelal, and the swamps Beenyup and Walluburnup, are the receiving aquatic environments for water from this catchment via surface and groundwater flows.

Climate of the Swan Coastal Plain is described as being Mediterranean characterised by long hot dry summers and a shorter period of wet winter months. The annual mean maximum temperature is 24.8°C and the annual mean minimum temperature is 12.8°C. The hottest months are January (average of 31.2°C) and February (average of 31.6°C). The mean annual rainfall is 733.2mm with the wettest months being June (127.8mm) and July (144.5mm).[6]

Soils and geology of the Perth metropolitan north-west corridor have been described by McArthur and Bartle (1975-76). They describe the Park and catchment as lying over quaternary deposits known as the Spearwood Dune System, which presents as a low hilly and undulating landscape. The wetlands and surrounding catchment lie predominantly over Spearwood sand with some areas of Karrakatta limestone and Karrakatta sand. The Spearwood sands consist of some limestone outcrops with shallow brown soils and the Karrakatta limestone is characterised by bare limestone or shallow siliceous or calcareous sand over limestone. The Karrakatta sand is yellow, and limestone usually lies beneath this layer.[7]

A brief outline of the features of the Yellagonga Catchment and Regional Park are detailed below. Full details of the key components of the Yellagonga Catchment can be found in the YICM Plan 2009-2014 Part 1 Technical Report.

2.2 Hydrology

2.2.1 Groundwater Flow and Levels

Groundwater flows from northeast to southwest across the Swan Coastal Plain towards the Indian Ocean.[8] Inputs into the groundwater from land uses many kilometres to the east could eventually see impacts on the Park's wetlands. While a groundwater catchment boundary has not been fully defined, strategies can still be developed to address potential land use impacts on groundwater - particularly given the high groundwater recharge rates found on the Gnangara Mound. The highest recharge rates occur over the Gnangara Mound, and range from 15-20 percent, reaching as high as 40 percent

[5] Ove Arup and Partners (1994)
[6] Bureau of Meteorology (2019)
[7] McArthur and Bartle (1975-76)
[8] Department of Environment (2004)

of rainfall as total net recharge,[9] which highlights the rapidity that any contaminants from land use over the Gnangara Mound may leach to groundwater.

Steep groundwater gradients occur to the east and west of the lake system and are steepest on the west side of the wetland system, becoming shallow heading west towards the ocean.[10] Given the relatively slow rate of groundwater flow, residence time of groundwater has implications for pollutant concentrations held within the lake systems.

2.2.2 Surface Water

Wetlands on the Swan Coastal Plain are generally surface expressions of an unconfined aquifer with water levels reflecting the rising and falling groundwater levels.[11] In the past, Lakes Joondalup and Goollelal have fluctuated and followed natural cycles of drying and filling, displaying patterns of long-term seasonal fluctuations according to climatic conditions.[12] However in more recent times, Hamann (1992) suggests the wetlands are not exact surface expressions of the Gnangara groundwater system due to seasonal fluctuations in wetland depth that does not match seasonal changes in the groundwater table. The research has suggested that since urbanisation post 1975, an increasing volume of surface water has entered the wetlands via impervious and cleared surfaces, resulting in deeper lake systems. The drying climate trend however indicates that there will be reduced surface water expression from groundwater and rainfall. Figure 3 provides an indicative surface water catchment boundary and the three DWER hydrographic subcatchments for the Park.

[9] Department of Water (2008a)
[10] Congdon (1979)
[11] Allen (1976)
[12] Hamann (1992)

Figure 3 Indicative Surface Water Catchment Boundary 2008

Surface flow through the Park's wetlands moves from south to north, but, as this habitat is now separated by roads dividing it into three sections; culverts and tunnels have been constructed to enable the surface water flow to mimic the natural hydrological regime. Water drains from Lake Goollelal into Walluburnup Swamp via a culvert under Hocking Road and Whitfords Avenue and flows north into Beenyup Swamp. Ocean Reef Road bisects Lake Joondalup into north and south sections. Flow between the two sections only occurs during the winter months via a culvert. There is no surface outflow from this wetland chain, but outflow occurs via groundwater in an east to west direction.[13]

2.2.3 Drainage

In a natural system, rainfall would infiltrate directly to groundwater with limited overland flow to wetlands. However, urbanisation has resulted in constructed roads and other impervious surfaces with traditional piped drainage networks and altered topography causing a significant alteration to the natural hydrological regime. For the Park's wetlands urbanisation has resulted in increased surface water run-off through drainage networks bringing with it polluted water.[14]

In the current climate of diminished rainfall, increased evaporation and a reduction in recharge to groundwater, impervious surface contributions can be viewed as vital arterial flows for many wetlands, however the wetland ecology would require uncontaminated water entering the lakes.

2.2.4 Stormwater Drains

Stormwater drains are known to contribute significant nutrient loads into wetlands. There are 36 drainage outfalls into the Park, including piped outfalls, swales, sumps, and constructed wetlands. The CoW manages 22 drains, and the CoJ manages 14. Main Roads Western Australia also manages drains and sumps along Wanneroo Road. Several of these drains feed directly into CoW drains, which eventually lead into the Park's wetlands.

The CoJ upgraded all outfalls within the City's boundaries that discharged directly into the Yellagonga Wetlands prior to the YICM Plan 2009-2014. This involved redirecting outfalls away from the wetlands with filtering systems. Although the remaining stormwater catchment points are sumps that do not discharge directly into the Park's wetlands, the City has identified the upgrade of these sumps in the Stormwater Drainage Program – Sump Beautification Program to consider for best environmental outcome.

The CoW commenced the retrofitting of stormwater infrastructure in 2009, beginning with the Wangara Industrial Area. Further investigations into the most viable upgrades to the stormwater infrastructure have commenced and will be undertaken over the next few years.

[13] Ove Arup and Partners (1994)
[14] Kobryn (2001)

2.3 Water Quality

2.3.1 Pollutants

Contaminants such as heavy metals, surfactants, hydrocarbons, nutrients, suspended solids, litter and pesticides are common substances in urban wetlands.[15,16,17] Pollutants and contaminants enter the Park's wetlands via stormwater run-off, groundwater flow and, to a lesser extent, rainfall.

Key water quality issues arising from pollutants that can impact on the Park's wetlands include:

- Nutrient enrichment resulting in eutrophication, algal blooms and midge outbreaks.
- Pollutants from toxicants (heavy metals, petroleum products, pesticides and herbicides, industrial and household chemicals) can cause compromised immune systems for wetland fauna, mutations, hormone disruption, reproductive interference, poisoning, injury, and death.
- Pollutants bound to sediments can be re-released in water leading to the mobility of these contaminants throughout food chains with unknown effects of bioaccumulation on wetland fauna. For example, heavy metals are mobilised under acidic conditions.
- Sedimentation and suspended solids reduce light penetration leading to restricted plant growth and smothering of flora and fauna.
- Litter is unsightly and can reduce light reaching some plants, with unknown effects of dyes and chemicals from printed materials, and possible choking / ingestion hazards for some wetland fauna such as freshwater turtles, macroinvertebrates and avian fauna.

The legacy issues of past land uses are considered to have an ongoing adverse impact on the Park's wetlands; these include market and commercial gardens, poultry industries and septic tanks (See Figures 4 and 5).

The Wangara Industrial Area is a current land use that may potentially have an adverse impact on the water quality of the Park's wetlands. Untreated stormwater has been draining into a compensating basin (the Wangara Sump) on the boundary of Walluburnup Swamp; though initial analysis through the Water Quality Monitoring and Improvement Program indicates the Wangara Sump is unlikely to be a major source of contaminants into the wetlands. The stormwater drainage infrastructure in this industrial area is in the process of being retrofitted in order to filter and redirect stormwater away from the Yellagonga Wetlands. Other present land uses include market gardens, septic tanks, diverse commercial uses, residential areas and the high use major and minor roads, which surround the Park. Some drainage subcatchments accommodate significantly more potentially polluting land uses than others as indicated in Figure 7. Pollutants potentially arising from these land uses can also enter the Yellagonga wetlands via groundwater movement.

[15] Davis *et al.* (1993)
[16] Bunny and Mouritz (1995)
[17] Whitely (2004)

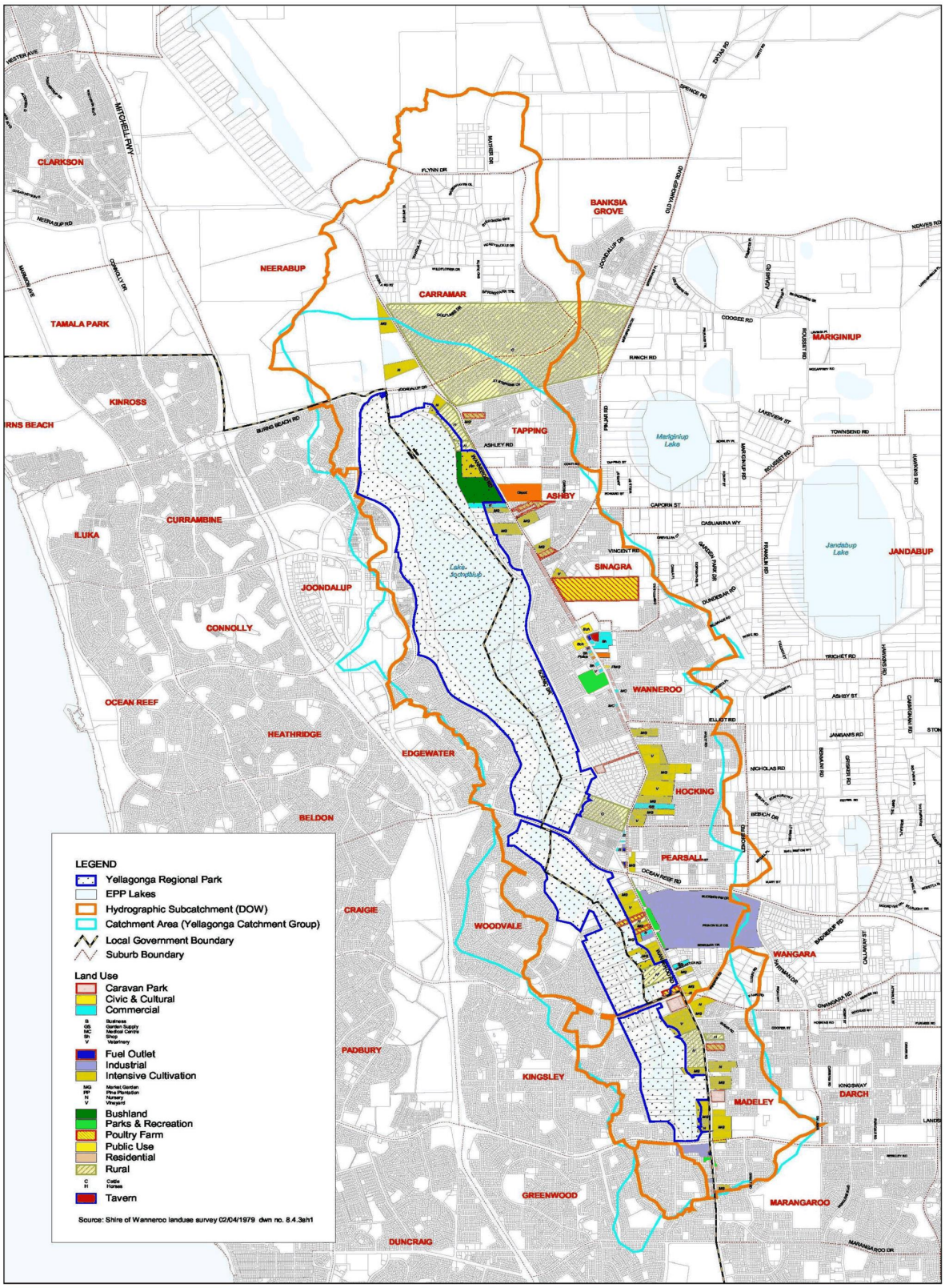

Figure 4 Past Land Uses to the East of Yellagonga Regional Park in 1979

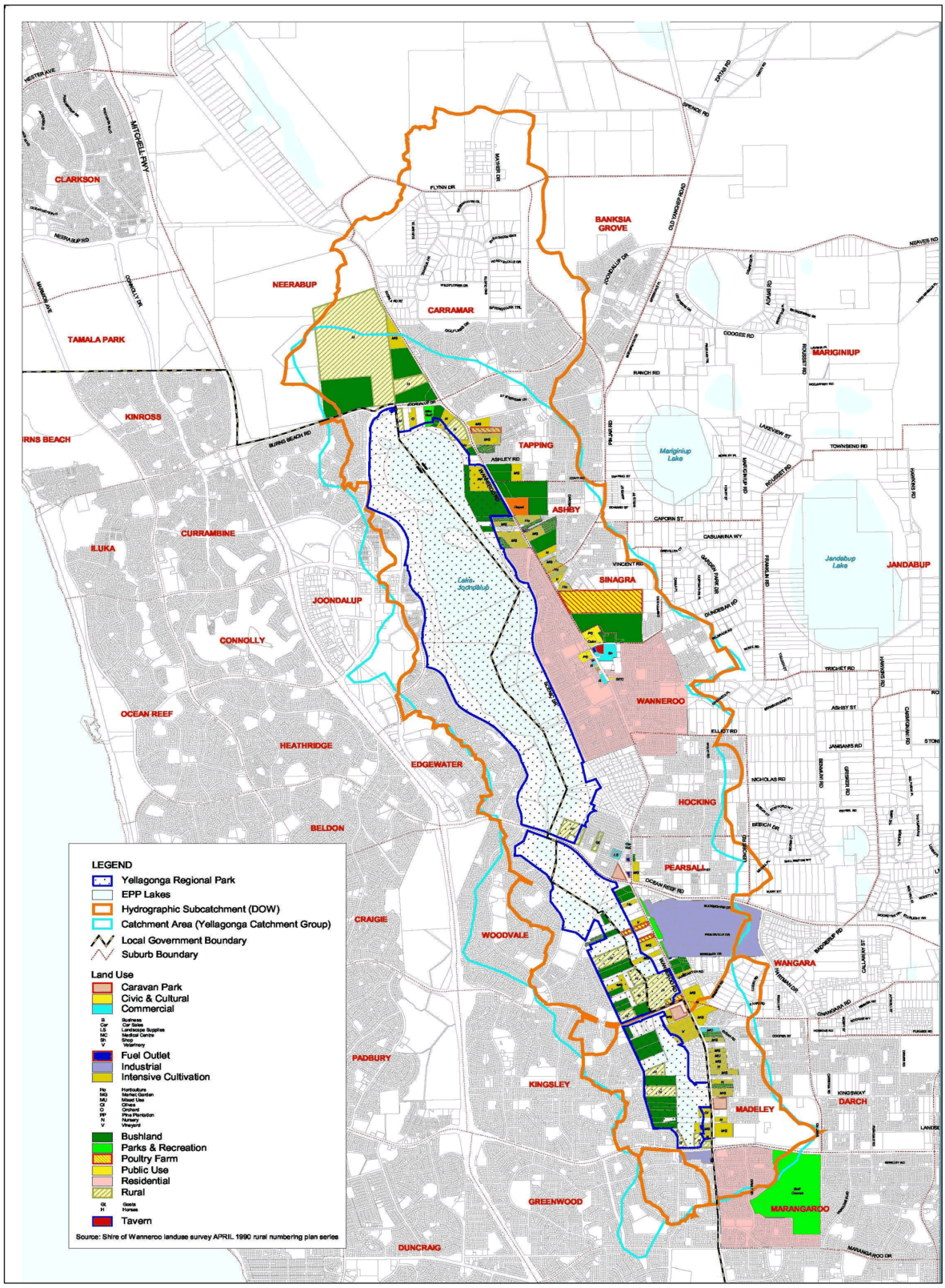

Figure 5 Past Land Uses to the East of Yellagonga Regional Park in 1990

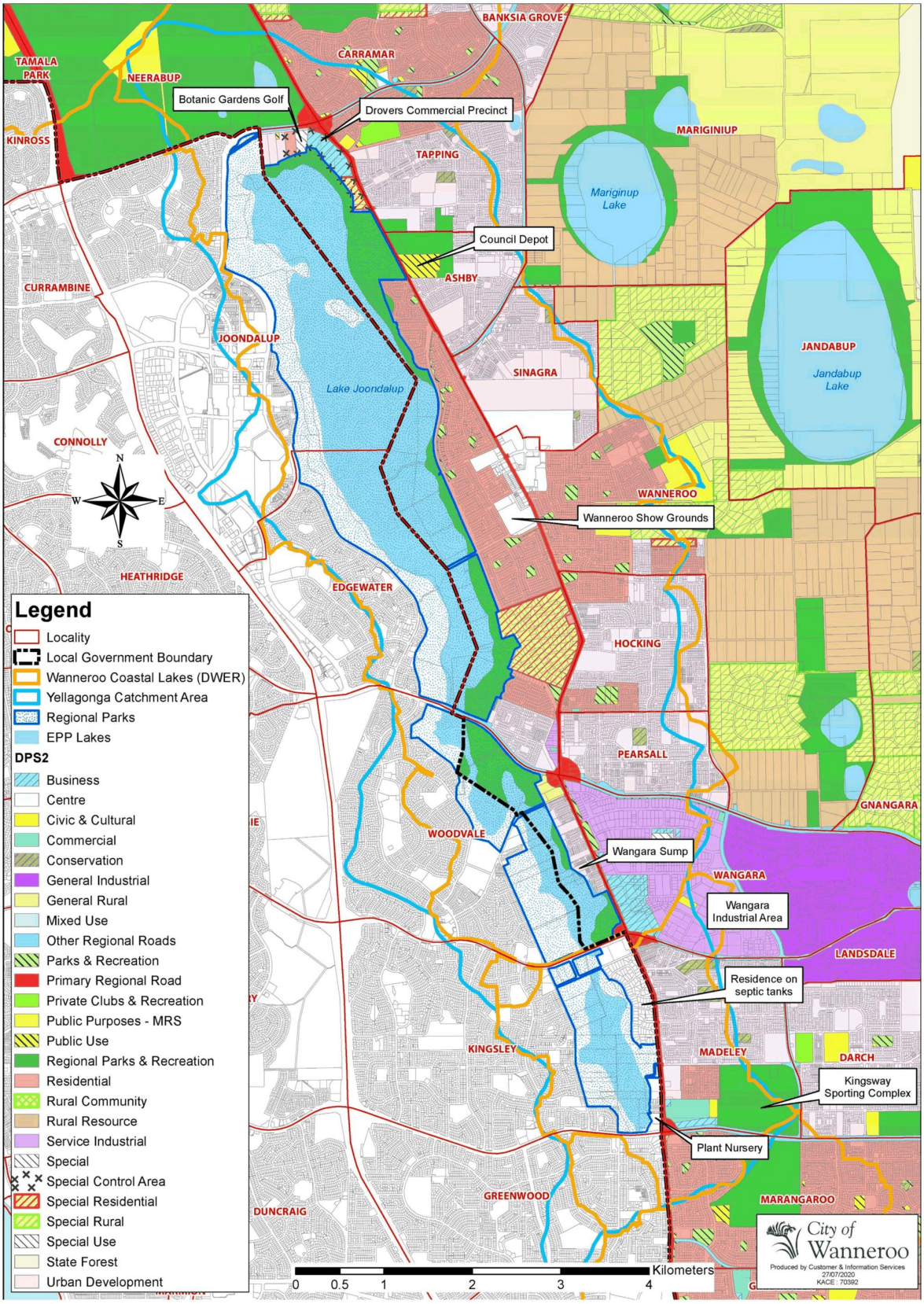

Figure 6 Current Land Uses to the East of Yellagonga Regional Park (2020)

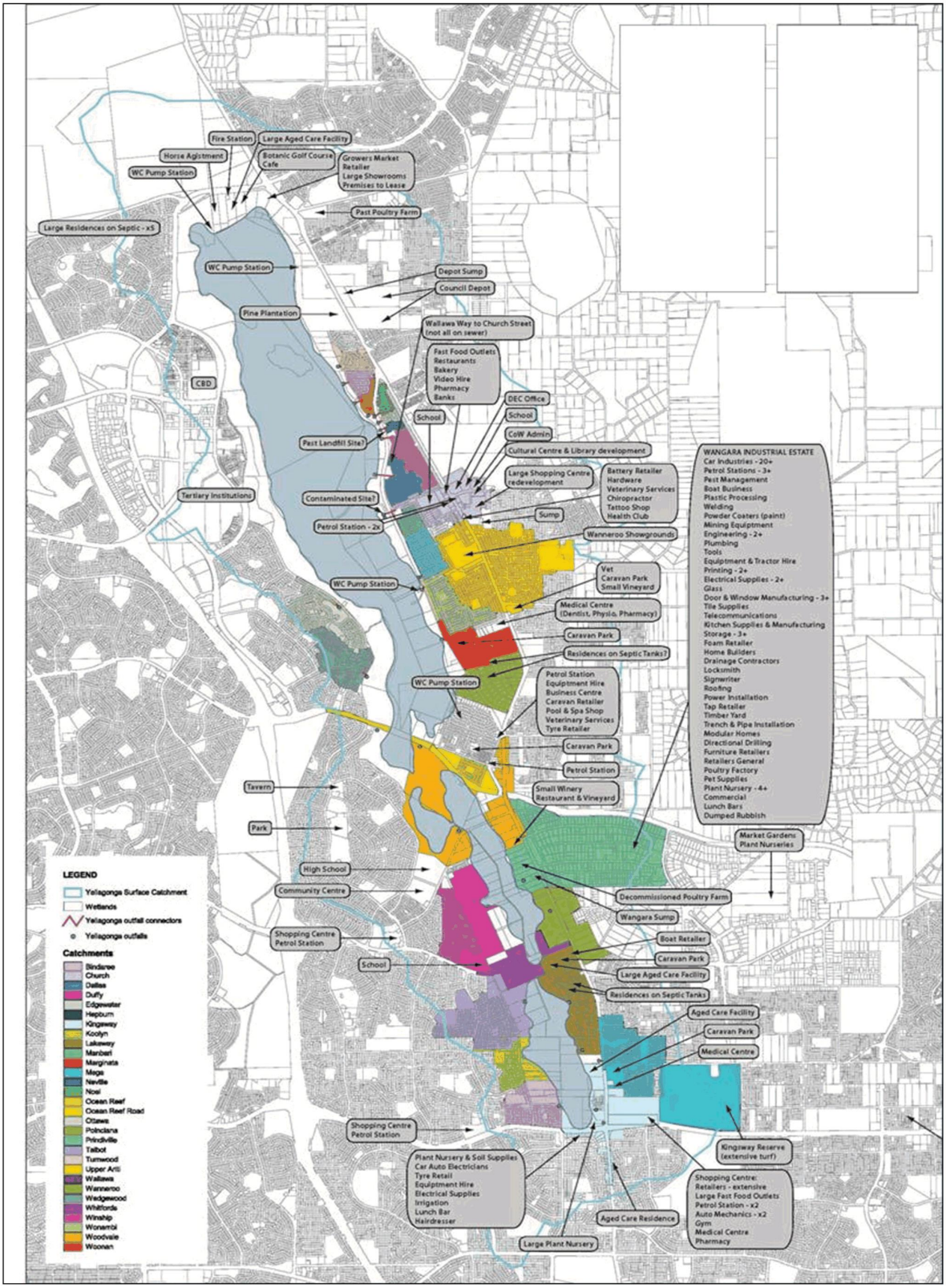

Figure 7 **Drainage Sub-catchments in the Yellagonga Catchment Mapped 2008**

2.3.2 Monitoring

Research and monitoring programs of surface and groundwater quality have been undertaken in the Park and in the surrounding catchment by the Edith Cowan University (ECU) Mine Water and Environment Research Centre (MiWER), since the initial implementation of the YICM Plan 2009-2014 which included the Water Quality Monitoring Program and the Midge Steering Group Partnership Research projects.

Ongoing monitoring and research have continued to indicate high concentrations of nutrients and heavy metals in the surface and groundwater of the Yellagonga Wetlands that have exceeded the Australian and New Zealand Environment Conservation Council guideline values (risk to environment). Groundwater has been identified as a major source of nutrients and some metals into the wetlands, particularly through Beenyup Swamp.

The source of metals around a drain site north of Whitfords Avenue has been identified as being from acid sulphate soils, as well as from Lake Goollelal where low water levels have resulted in some acidification of the Lake's sediments.

On the ground initiatives have commenced following recommendations from the ECU MiWER including site specific acid sulphate soil investigations and revegetation works within the riparian zone of the wetlands.

The ongoing implementation of the Yellagonga Water Quality Monitoring Program is included within the YICM Plan 2021-2026 to continue to provide consistent and comprehensive water quality data, analyses and recommendations upon which sound management decisions can be made.

2.4 Biodiversity

2.4.1 Flora

The vegetation communities within the Park have been identified as nine wetland communities (consisting of sedgelands, woodlands, open and closed forests) and five dryland communities (consisting of open and closed forest as well as woodlands). Much of the remnant vegetation has been altered with only a small area identified as in 'Pristine' condition (according to the Keighery Scale 1994) in 2002 in the northern-most section of the Park, found in the *Melaleuca rhaphiophylla/Eucalyptus rudis* closed forest community, more recent surveys undertaken in 2015 by Eco Logical Australia identified these areas as 'Excellent'. Weeds remain a key threat in the Park.[18]

Three types of emergent vegetation exist within the Park; *Baumea articulata, Schoenoplectus validus,* and the Giant Reed *Typha orientalis*, which was previously considered an introduced species was reclassified as being native to Western Australia by Keighery and McCabe in 2015. Typha is capable of aggressive invasion and can transform wetland ecosystems largely as a result of landscape modifications. Typha can rapidly change nutrient levels and water levels and flow, requiring active management to prevent it from becoming a weed[19].

A clearing permit or exemption is required to undertake Typha control within its natural range, however exemptions under Schedule 6 Clause 3 of the *Environmental Protection Act 1986* (EP Act) allow the DBCA (including volunteers, and contractors) to undertake control works on DBCA managed

[18] Regeneration Technology (2002)
[19] Keighery, G (2016)

land, such as in the Yellagonga Regional Park without requiring a permit. [20] [21] [22]

Fringing vegetation around the wetlands is fragmented, with some decline in *Eucalyptus rudis* and *Melaleuca rhaphiophylla* observed at Lake Goollelal as well as Lake Joondalup[23]. Weed invasion is also evident in the understorey, such as the highly invasive introduced grasses Kikuyu (*Pennisetum clandestinum*), Buffalo (*Stenotaphrum secundatum*) and Couch (*Cynodon dactylon*).[24]

A high proportion of the dryland vegetation that once surrounded the Park has been cleared in order to support past and existing land uses such as agriculture and residential development. Tuart-Jarrah-Marri (*Eucalyptus gomphocephala - Eucalyptus marginata - Corymbia calophylla*) open forest exists as a patchy distribution in the west with some open forest to the north east of Lake Joondalup, with scattered Tuarts to the east of Walluburnup and Beenyup Swamps and northeast of Lake Goollelal. Banksia, Jarrah and Marri exists in an open forest along much of the southeastern shore of Lake Joondalup with large areas cleared for recreational landscape along the eastern shores of Walluburnup and Beenyup Swamps and Lake Goollelal.[25]

Indicative DBCA Threatened Ecological Community distribution mapping from 2019 shows areas of the Park are likely to contain *Environmental Protection and Biodiversity Conservation Act 1999* (EPBC Act) listed Threatened Ecological Communities (TEC), including: Banksia Woodlands of the Swan Coastal Plain, listed Priority 1 in WA and Endangered TEC under the EPBC Act, in patches of the eastern and southern areas of the Park, and Tuart (*Eucalyptus gomphocephala*) woodlands of the Swan Coastal Plain, listed Priority 3 in WA and Endangered TEC under the EPBC Act, in patches along the western side of the Park.

2.4.2 Fauna

A formal register of fauna in the Park does not currently exist, however, it is known that within the surface water catchment boundary, at least seven sites with threatened fauna have been identified and many others further east of the boundary have been listed by the DBCA. Two sites have been identified with threatened fauna within the Park.

Through the Atlas of Living Australia data base (accessed 2019) seven snake species have been identified within the Park including the Tiger Snake (*Notechis scutatus*), Carpet Python (*Morelia spilota*) and Dugite (*Pseudonaja affinis*)[26]. Fifteen lizard species (including Geckos, Monitor Lizards, and Legless Lizards) have also been identified such as the Australian Scincid Lizard (*Ctenotus fallens*), Bar-shouldered Ctenotus (*Ctenotus inornatus*), Yellow-bellied Skink (*Hemiergis peroni*), Burton's Legless Lizard (*Lialis burtonis*), as well as the Bobtail Lizard (*Tiliqua rugosa*).[27]

The South-western Snake-necked Turtle (*Chelodina colliei* – formerly *Chelodina oblonga*) exists within the lake systems. In temperate wetlands, freshwater turtles are top end predators and their overall health and presence is important in wetland ecology.

[20] Keighery, G. (2016)
[21] DBCA (2019)
[22] CALM *et al.* (2003)
[23] Department of Water (2008b)
[24] CALM *et al.* (2003)
[25] Regeneration Technology (2002)
[26] Atlas of Living Australia (2019)
[27] Atlas of Living Australia (2019)

In surveys undertaken in 2011 Syrinx identified seven frog species including the Squelching Froglet (*Crinia insignifera*), Clicking Froglet (*Crinia glauerti*), Moaning Frog (*Heleioporus eyrei*), Western Banjo Frog (*Limnodynastes dorsalis*), Slender Tree Frog (*Litoria adelaidensis*) and the Western Bell Frog (*Litoria moorei*).[28]

Mammals that have been sighted in the Park include the Western Grey Kangaroo (*Macropus fuliginosus*), Quenda (*Isoodon fusciventer*), Brushtail Possum (*Trichosurus vulpecula*), Short-beaked Echidna (*Tachyglossus aculeatus*) and the Native Water-rat, known as Moyitj or Rakali in Aboriginal languages (*Hydromys chrysogaster*). A number of species of microbat have also been recorded including the Gould's Wattled Bat (*Chalinolobus gouldii*) and White-striped Freetail Bat (*Tadarida australis*).[31] The Western Brush Wallaby (*Notamacropus irma*) has also historically been recorded in the Park[29]. Foxes, rabbits, and feral and roaming cats are pest mammals present in the Park and are discussed in 2.6.8 Introduced Animals.[24]

Five fish species have been observed in the Yellagonga lake systems; two native, and three exotic. Native species recorded are the Swan River Goby (*Pseudogobius olorum*) and the Western Pygmy Perch (*Edelia vittata*).[30] The exotic fish being the Mosquito Fish (*Gambusia affinis*), the European Carp (*Cyprinus carpio*), and Goldfish (*Carassius auratus*).[31]

The Park is important as a summer refuge and breeding habitat for many resident and trans-equatorial migratory water bird species.[31,32] Over 120 avian species have been recorded in the Park.[31] Bekle (1997) identified at least 37 water bird species during 1991-1993 (from the families: Anatidae, Podicipedidae, Anhingidae, Phalacrocoracidae, Pelecanidae, Ardeidae, Plataleidae, Rallidae, Scolopacidae, Recurvirostridae and Charadriidae). Combined results of surveys suggest there may be a decline in water bird species utilising the Park's wetlands. In addition to the water bird species found in the Park, there were 47 species of terrestrial birds identified in the park by Bamford and Bamford (1990).

Kinnear and Garnett (1997a) identified 121 macro-invertebrate taxa excluding the segmented worms (Annelida). The dominant groups were the ten-legged animals (from the order Decapoda such as shrimps and the small crustaceans) and true flies (from the order Diptera such as midges). Considerable variability was found in distributions of macro-invertebrates throughout the wetlands, both spatially and temporally, but the greatest diversity and abundances of macro-invertebrates were typically found at South Lake Joondalup and Beenyup Swamp.

2.5 Threatening Processes

2.5.1 Climate Change

Current Climate Change

The climate of south-west Western Australia has been undergoing significant change in recent decades. These changes include increased temperatures, increase in sea levels, decrease in rainfall,

[28] Bamford and Bamford (1990)
[29] CALM *et al.* (2003)
[30] WAWA (1995)
[31] CALM *et al.* (2003)
[32] Bekle (2007)

more intense storm events and increased storm surge.

The long-term trend in temperature for south-west Western Australia has been increasing over the past century, with the rate of warming higher since 1960[33]. In 2019 the mean annual temperature for Perth was 1.8°C above the long term (1961-1990) average and was the warmest year on record (since 1944)[34].

There have also been greater temperature extremes. The mean number of days over 35°C between 1944 and 2014, was 27.5, between 1981–2010 it was 28.5 and in 2019 there were 37[37]. In 2019 Perth Airport recorded three consecutive December days over 40°C and doubled its previous highest number of 40°C days[35].

There is a strong drying trend between May to July over south-west Western Australia, with rainfall since 1970 around 20% less than the average between 1900 and 1969. Since 1999, this reduction has increased to around 26%[36]. In 2019 Perth Airport recorded 524.6 mm which was its fourth-driest year since records commenced in 1944 and driest since 2010[38]. These changes have already impacted on the Yellagonga catchment and as a result, management responses will have to adapt accordingly.

Future Climate Change

Climate change is expected to continue although the extent of change will be dependent on both the amount of greenhouse gases that continue to be emitted and how the environment responds. Future projections have been developed by the Commonwealth Scientific and Industrial Research Organisation (CSIRO) and Bureau of Meteorology (BoM) which indicate that for the south-west of Western Australia temperatures will continue to increase while rainfall decreases[36]. Further details on these projections are provided in Table 1.

[33] Hope *et al.* (2015)
[34] BoM (2020a)
[35] BoM (2020b)
[36] BoM, and CSIRO (2018)

Table 1 Future Climate Change Projections for south-west Western Australia (Adapted from Hope *et al.* 2015)

2030	2090
0.5 – 1.2°C ⇧ TEMPERATURE	1.1 – 2.1 °C ⇧ TEMPERATURE (intermediate emissions scenario) 2.6 – 4.2 °C ⇧ TEMPERATURE (high emissions scenario)
EXTREME HEAT DAYS ⇧ at a similar rate to mean temperature with a substantial increase in the temperature reached on hot days, the frequency of hot days, and duration of warm spells	
15% ⇩ WINTER RAINFALL	30% ⇩ WINTER RAINFALL (intermediate emissions scenario) 45% ⇩ WINTER RAINFALL (high emissions scenario)
⇧ INTENSITY OF EXTREME RAINFALL EVENTS (medium confidence) ⇧ Time spent in DROUGHT over the course of the century (high confidence)	
CLIMATE CHANGE will result in harsher fire weather climate in the future (high confidence)	

Climate Change Impacts

Predicting the exact scale and nature of climate change at a local level and the resulting impacts is challenging and will depend on the response of local climate systems and the level of future greenhouse gas emissions. The Yellagonga wetlands are situated within the south-west corner of Western Australia, a global biodiversity hotspot and an area particularly vulnerable to climate change.

Expected climate change impacts for Yellagonga wetlands are summarised in Table 2 adapted from the 2011 Report Card on Climate Change and Western Australian Aquatic Ecosystems developed through the National Climate Change Adaptation Research Facility.[37]

[37] NCCARF (2011)

Table 2 Expected Climate Change Impacts and Potential Ecological Consequences for Yellagonga Wetland (Adapted from NCCARF, 2011)

Key Stressors	Anticipated Physical and Chemical Changes	Potential Ecological Consequences
Reduced rainfall Reduced runoff Declining groundwater Increased temperature Changes to seasonality	Reduced water entering aquatic ecosystems via rain, surface runoff or groundwater inflow. Less internal water movement. Increased average and maximum water temperatures. Increased evapotranspiration due to higher temperatures. Changes in rates of chemical processes and equilibria. Reduction in extent, depth and volume of wetlands and waterways. Permanent systems becoming more seasonal and seasonal systems becoming episodic or disappearing. Altered water regime (e.g. delayed onset of winter filling, premature drying, extended dry spells, and unseasonal rainfall due to cyclonic activity). Changes to water quality due to changing quantity and quality of inflows. Acidification through oxidation of acid sulphate soils (due to reducing water levels) and associated release of metals. Increased fire risk (frequency and intensity).	Overall reduction in biodiversity. Progressive change from aquatic to terrestrial species and habitats. Local shifts in species composition. Sensitive species may be lost due to changes in water availability, temperature, and water quality. Increase in temperature tolerant species, existing pests and exotic warm-water species. Potential extinctions of endemic species unable to cope with the rate of change, especially those with poor dispersal mechanisms or in habitats affected by human activity. Plant productivity will be affected by changes in temperature, water quality and higher CO_2 concentrations. Potential increase in algal blooms, anoxia and fish kills. Potential increase in midges and mosquitoes. Potential disruption of reproductive cycles of biota. Changes to seasonal migration triggers. Depletion of seed and egg banks. Altered nutrient and carbon cycles.

2.5.2 Declining Water Levels

Most wetlands on the Swan Coastal Plain, including those in Yellagonga Regional Park, are groundwater-dependent ecosystems. The seasonal and longer-term fluctuations in wetland water levels reflect the fluctuations in the underlying Superficial aquifer (the water table). In turn, the Superficial aquifer responds to the seasonal and inter-annual variability in rainfall, and to impacts from groundwater pumping and changes in land use. The drying climate and abstraction of groundwater from the Gnangara groundwater system has resulted in long-term declining groundwater levels in some parts of the system. However, in the Yellagonga Regional Park, groundwater levels have been somewhat buffered from the declines seen elsewhere, partly due to its predominantly urban setting and the additional local recharge to groundwater because of the urbanisation.

Water levels at Lake Joondalup have increased in recent years and are currently the highest they have been since the mid-1990s. Water levels at Lake Goollelal have fluctuated over time but are currently similar to levels recorded in the late 1980s.

Though summer minimum levels at both lakes have improved in recent years, low minimum levels occurred at the lakes in years following dry winters (such as those recorded in 2011 and 2016). Water quality monitoring showed an increased risk of acidification at both lakes in these years of low minimum levels. However, since 2016 these risks have abated as minimum levels have improved.

Wetland vegetation condition has been monitored every few years at Lakes Joondalup and Goollelal since the mid-1990s. The most notable change to vegetation health at the monitored sites has been the increased abundance of weed species, a common impact for wetlands in urban settings.

Local groundwater use near the Yellagonga Regional Park includes City irrigation of public open space, commercial irrigation for horticulture in rural areas east of the park and garden bore use by local households.

There is potential for the water levels of the Yellagonga wetlands to be positively impacted by planned development in East Wanneroo. Groundwater modelling projects that groundwater levels are likely to rise as a result of a combination of increased recharge from urbanisation and reduced abstraction as agricultural land uses begin to move out of the area (Department of Water and Environmental Regulation, Pers. Comms).

2.5.3 Weeds

Weeds are undesirable plants and include exotic plants from overseas and native Australian plants from other regions within Western Australia, or from other parts of Australia outside of Western Australia.[38] These weeds may also be known as environmental or declared weeds. Given the highly altered landscape of the Yellagonga catchment, invasion of weeds from the catchment into the Park is an ongoing problem. In addition, given the extent of weed growth in the Park, propagation of weeds from within the Park also pose a threat to the ecological integrity of the Park.

Weeds can produce structural and compositional changes to the vegetation, degrade fauna habitat, and threaten persistence of fauna within the Park. Weeds also invade disturbed habitat, dominating post-fire succession and, in turn, promote susceptibility to fire re-occurrence.

Through the flora surveys undertaken under the YICM Plan 2015-2019 a number of significant weed species have been identified within the Park including Bridal Creeper (*Asparagus asparagoides*)

[38] Keighery (2002)

which is a Weed of National Significance, and three species classified as Declared Pests under the BAM Act; Arum Lily (*Zantedeschia aethiopica*), Apple of Sodom (*Solanum linnaeanum*), and One-leafed Cape Tulip (*Moraea flaccida*)[39]. Targeted control of priority weeds is a critical part of the on-going management of the Park.

2.5.4 Acid Sulphate Soils

Acid sulphate soils (ASS) are found naturally in the environment and are common around coastal areas, although they do occur inland. Coastal ASS are the result of historic sea level rises, in particular sea level rises during the Holocene (within the last 10,000 years), where sulphate in the seawater mixed with land sediments containing iron-oxides and organic matter forming extensive areas of iron sulfides. When these iron-sulfide rich soils and sediments come into contact with air (for example, through dewatering, excavation, lowered water table *etc*.), the iron sulfides react with water and oxygen to form iron compounds and sulfuric acid.[40]

In Western Australia, ASS typically occurs in water-logged conditions with soil types that include peat, pale grey Bassendean/Spearwood sands, or coffee rock and also in dark organic rich soils/muds. Soils of the Park and catchment are described as Potential Acid Sulphate Soils, with soils around the Park predicted to be Class 1 'High Risk ASS' occurring within 3m of the soil surface.

Disturbance of ASS results in acidification of surface waters, groundwater aquifers and the soil. Acidification enhances the mobility of metals,[41] in particular, aluminium and arsenic, which are highly toxic to wetland flora and fauna with potential impacts on human health. Acidic conditions in surface and groundwater can cause damage to infrastructure such as retaining walls, boardwalks, private dwellings as well as death of aquatic organisms in acidified wetlands.

Site specific ASS investigations have been undertaken for the two Cities, with some further investigation likely to be carried out through the Water Quality Monitoring and Improvement Program within the YICM Plan 2021-2026.

2.5.5 Plant Diseases

Plant pathogens are organisms such as bacteria, viruses, and fungi which cause disease in plants. Pathogens may be native or introduced and can be transported into and within a site through the movement of soils and plant materials [42]. The impact, and expression of pathogens differs based both on the species of pathogen and the host plant, as well as environment, and climatic condition [43].

Dieback is a disease caused by introduced soil-borne water mould species from the Genus *Phytophthora,* most notably *P. cinnamomi*, commonly referred to as 'dieback,' which destroys many Australian native plant species in forests, woodlands and heathlands and can permanently reduce local biodiversity. *Phytophthora* dieback caused by *P. cinnamomi* is listed as a key threatening process to Australian biodiversity under the EPBC Act.[44] Whilst *P. cinnamomi* has not been recorded in the Park, *P. multivora* has been identified in one area of the Park, and a total of seven species of *Phytophthora* have been recorded within the CoJ through pathogen testing undertaken under the City

[39] DPIRD (2020)
[40] DEC (n.d)
[41] Van der Welle *et al.* (2007)
[42] City of Joondalup (2013)
[43] Arbor Carbon (2014)
[44] Commonwealth of Australia (2018)

of Joondalup Pathogen Management Plan 2016. *Phytophthora multivora* (named for its wide host range) is generally associated with spot deaths and areas of tree decline. Plant death can be rapid or a slow decline in crown health[45].

Pathogens are spread largely by human activity and water movement, and at present, there is no means of eradication. Control of *Phytophthora* is affected by limiting its spread, utilising various methods that prevent the transfer of soil particles, for example washing/scraping footwear, vehicle tyres and using dedicated wash-bay facilities. A number of plant species have been identified in the Park as being susceptible to *Phytophthora* dieback including Jarrah (*Eucalyptus marginata*), *Banksia* spp and Grass trees (*Xanthorrhoea preissii*).

Armillaria luteobubalina (*Armillaria*), also known as 'Honey Fungus' due to its honey coloured fruiting bodies, is a soil-borne fungus which causes root rot of a wide variety of plants. Many species of native flora are susceptible to *Armillaria*, and though native to Australia, it can cause major damage to natural ecosystems; such as those found in the Park. Unlike *Phytophthora,* which is spread via soil, *Armillaria* is spread through its woody food base, predominantly through root to root contact, though it can also be spread by root fragments, tree stumps, and other infected woody materials. [46] [47] Whilst *Armillaria* has not been confirmed within the Park through laboratory analysis, field observations at Neil Hawkins Park indicate its presence.[48]

Pathogens such as *Phytophthora* and *Armillaria* can be introduced through materials bought in for maintenance and rehabilitation activities, such as mulch, soils, and seedlings, so it is important that raw materials be sought from accredited agencies and is pathogen free, and revegetation stock be purchased from nurseries that are accredited under the Nursery Industry Accreditation Scheme.

Pathogen management within the Park is to be monitored through the Local Biodiversity Project proposed in this YICM Plan 2021-2026 in accordance with the City of Joondalup Pathogen Management Plan.

2.5.6 Bushfires

Whilst fire is a natural feature in the Australian landscape, excessive bushfires can devastate the Parks' vegetation, particularly when the frequency of bushfires reduces adequate time for natural regeneration. Bushfire can occur as a result of natural events such as lightning, though in urban areas such as the Park bushfires are more commonly the result of human activity, be it accidental, or deliberate. Human activities have increased the frequency of bushfire within urban bushland reserves such as the Park.

Past practices from Aboriginal burning may not have produced marked changes to ecosystem composition around wetlands,[49] however today, weed invasion post-fire is an ongoing issue for the Park. Weedy species are often coloniser species meaning they are the first to appear after disturbance events such as bushfire. Inappropriate bushfire regimes benefit these species and as such control of weeds is imperative after bushfire events to assist natural regeneration of native species. Bushfire also affects soil, which in turn may impact on water quality in wetlands.

[45] Barber, P. (2012)
[46] Barber (2012)
[47] Forest Science Centre (2003)
[48] Barber (2017)
[49] Bickford and Gell (2005)

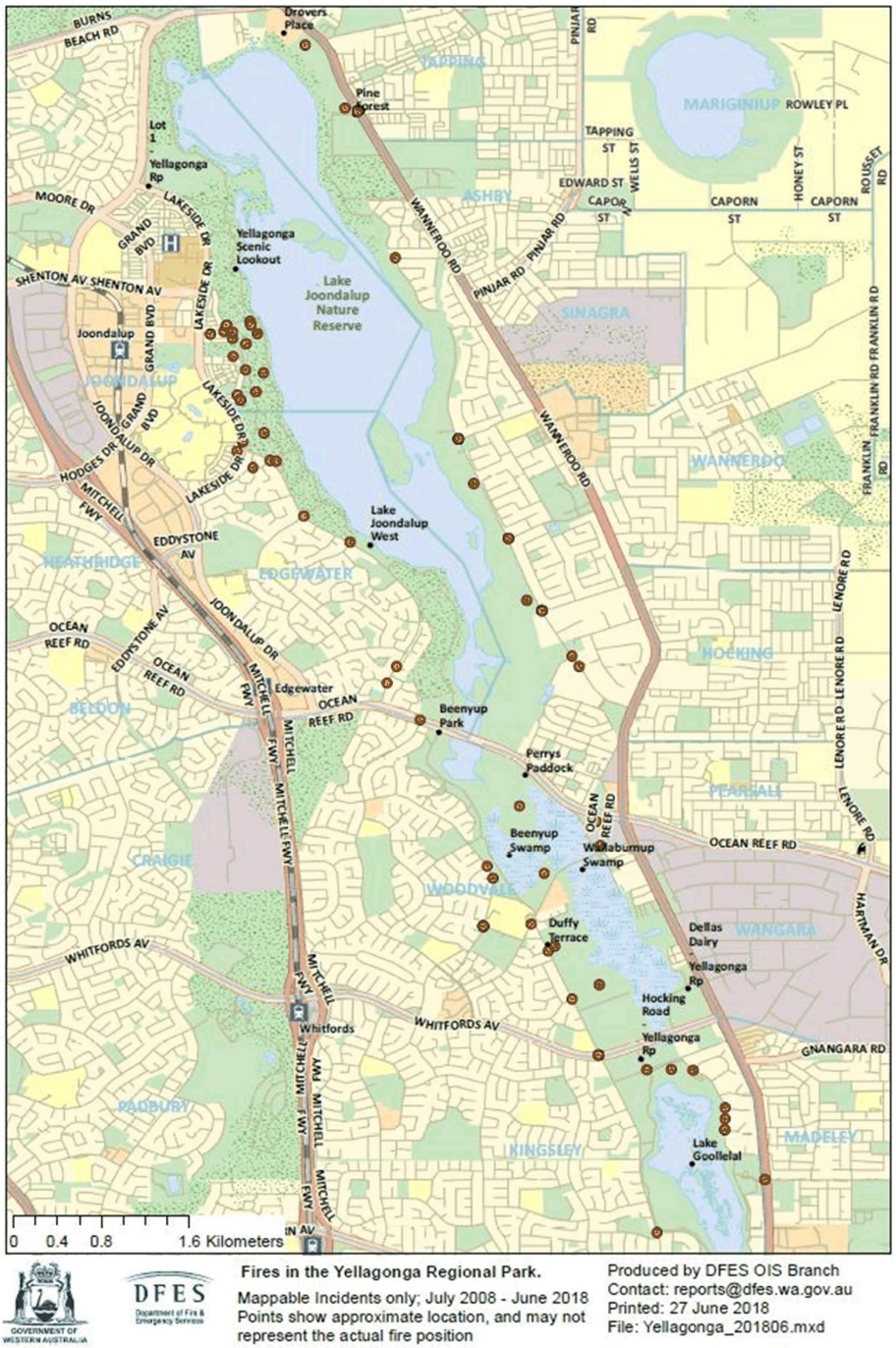

Figure 8 Fires Reported in Yellagonga Regional Park 2008 - 2018

The changing climate of the south-west of Western Australia has resulted in climatic conditions that increase the risk of bushfire. Lower Winter rainfall and increasing average temperatures have led to longer 'bushfire seasons', which also results in fewer months during which fuel reduction burns can be undertaken. Drying and warming climate trends have also resulted in an increase in the extent of the landscape that is bushfire prone.

In addition to environmental impacts bushfire can cause significant damage to people and property [50]. Under the *Bush Fires Act 1984* the responsibility of preventing bushfires falls on the managing body of that land. The Park has multiple land managers and it is important that coordinated management activities are undertaken to prevent bushfires within the Park, which includes fuel reduction burns.

Whilst bushfire management is not undertaken through the YICM Plan, the Local Biodiversity Project will report on actions undertaken within the Park. Bushfire risk management is a key responsibility for local government, including meeting legislative obligations under the *Bush Fires Act 1954* and *Emergency Management Act 2005.* The City of Joondalup undertakes a number of ongoing bushfire risk management activities within City managed bushland areas as set out within the City's Bushfire Risk Management Plan 2018-2023. Activities include, firebreak installation and maintenance, weed control (mechanical and chemical), manual fuel load reduction and strategic hazard reduction burning. The City of Wanneroo currently manages bushfire through the City's Fire Protection Officers who assess fuel loads in the City's reserves and write prescriptions and undertake prescribed burns accordingly. The DBCA are responsible for fuel loads and bushfire management in its management areas. Works undertaken through the DBCA include the use of contractors to undertake manual fuels reduction (*e.g.* removal and mulching of weeds), undertaking mowing and slashing in open areas, and strategic fuel reduction burns in coordination with Department of Fire and Emergency Services and the two Cities.

2.5.7 Habitat Destruction and Fragmentation

On the Swan Coastal Plain, much of the natural landscape has been cleared for urban development with natural habitat, including wetlands, now existing as small islands in a sea of urbanisation. The Park is separated by Ocean Reef Road and Whitfords Avenue and exists as three areas of natural habitat. While the terrestrial buffer for the most part is greater than 100m, much of this is highly altered with large areas dedicated to grassed parkland. The provision of adequate terrestrial buffers of natural vegetation is vital for overall health and functioning of wetland ecology.

The three separate areas of the Park are surrounded by roads and residential development which has resulted in reduced opportunities for terrestrial animals to disperse between habitats, restricting contributions into the gene pool or 'rescue' for declining populations.[51] Wide-ranging animals are those that are typically vulnerable as fragmentation often results in smaller habitats that cannot provide for all their needs, and these animals are the ones killed as they attempt to cross roads seeking alternative habitat.[51]

2.5.8 Introduced Animals

Foxes are found within, and in the vicinity of the Park along with European Rabbits (*Oryctolagus cuniculus*) and feral and roaming domestic cats; with all three species listed as declared species under the BAM Act. The European Red Fox (*Vulpes vulpes*) is a non-selective feeder and survives

[50] EDOWA (2011)
[51] Noss and Csuti (1997)

well in a fragmented environment, and particularly well in the urban environment.[52] Cats (*Felis catus*) also pose a significant threat to the fauna within the Yellagonga Regional Park, whether they are classified as domestic, stray or feral. Predation by feral cats is listed as a key threatening process under the EPBC Act. [53]

While the fox is a declared animal and must be controlled by the land owner or a local government under the BAM Act, they need to be removed simultaneously with cats and rabbits. Both foxes and cats are non-selective feeders, with diet varying greatly depending on location, seasonality, and food availability; with rabbits being prey for both species where they co-occur. [56] [54] Foxes appear to exert some predatory/competitive control over feral cats and, if only foxes are removed, feral cats will slip into this ecological niche.[55] Further to their introduced status, the interconnectivity between all three species drives the need for simultaneous control. A fox control program facilitated by DBCA has been implemented in coordination with the two Cities and the Yellagonga Regional Park Community Advisory Committee.

Unleashed dogs also negatively impact native fauna populations as they have a tendency to chase, disturb and harm wildlife.

Other introduced animals in the Park include the European Honey Bee (*Apis mellifera*), Pigeons (Family – Columbidae), Geese (Family – Anatidae), Carp, and Goldfish. It is also likely that the Argentine Ant (*Linepithema humile*) is still present. The European Honey Bee presence within the Park is predicted to have a detrimental impact on native flora and fauna.[56] Carp and Goldfish have most likely been introduced to the wetlands through the illegal dumping of unwanted pets and pose a threat through predation, introduction of disease, habitat modification and reduction of water quality[57].

The negative impacts of introduced birds is likely exacerbated by the feeding of wild birds within the Park[61], which is illegal under the *Biodiversity Conservation Act 2016*. Whilst native to Australia, the Eastern Long-billed Corella (*Cacatua tenuirostris*), the eastern subspecies of the Little Corella (*Cacatua sanguinea*), and the Rainbow Lorikeet (*Trichoglossus moluccanus*) are all introduced species to Western Australia; with the Rainbow Lorikeet being a declared species under the BAM Act. All three species present a threat to local biodiversity through resource competition (food, and nesting hollows), and damage to habitat. [58] [59]

The *Regional Parks Pest and Problem Animal Control Plan* (*DEC, 2006*) provides recommendations for control methods for major pest and problem animals.

2.5.9 Vandalism and Rubbish Dumping

Whilst the majority of people who recreate within the Park appreciate the environmental and cultural values of the area, the issues of graffiti, dumping of rubbish and other forms of vandalism occur throughout the Park. The DBCA and the two Cities manage graffiti and rubbish removal on an ongoing basis.

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[52] Saunders *et al.* (1995)
[53] DPIRD (2019)
[54] DPIRD (2018)
[55] Risbey (2000)
[56] CALM *et al.* (2003)
[57] FRDC (2020)
[58] DPIRD (2017)
[59] DBCA (2017)

Community initiatives such as interpretive signage, information brochures and tours have been designed to raise community awareness of the conservation significance and value of the Park and encourage the responsible use of the area.

3.0 IMPLEMENTATION PLAN

3.1 Key Focus Areas

Five Key Focus Areas have been developed to address the key issues in the Yellagonga Catchment. The Key Focus Areas and key issues were developed based on the key threats identified in the YICM Plan 2021-2026 and consideration of the achievements, improved knowledge and outcomes as a result of implementing the YICM Plans 2009-2014, and 2015-2019. In addition, objectives have been developed for each of the Key Focus Areas in order to provide a clear direction for how the wetlands are managed and to ensure that the appropriate action is taken in response to each of the Key Issues. The Key Focus Areas and their respective Key Issues and Objectives are provided below.

Table 3 Key Focus Areas of the Plan and their Key Issues and Objectives

KEY FOCUS AREA	KEY ISSUES	OBJECTIVES
Water Quality	Water contaminants Inappropriate stormwater infrastructure	Improve the water quality of the Yellagonga Wetlands Reduce opportunities for pollutants in water to enter the Yellagonga Wetlands
Urban Planning and Development	Soil contamination Acid sulphate soils Inappropriate stormwater infrastructure	Ensure that integrated catchment management is considered in the land use planning decisions of both Cities Minimise the impacts on the Yellagonga Wetlands from soil contamination Reduce opportunities for pollutants to enter the Yellagonga Wetlands
Water Quantity	Climate change Reduced water levels Increasing water consumption Acid sulphate soils	Ensure the availability of water for environmental uses within the Yellagonga Wetlands Encourage water conservation within neighbouring land uses and the community
Biodiversity	Climate change Risk of pathogens spreading Invasive flora and fauna species Increased incidence and intensity of bushfires Habitat fragmentation and degradation Lack of scientific data on fauna	Conserve and enhance the biodiversity of the Yellagonga Regional Park to ensure healthy habitats for wildlife Reduce incidences of bushfires within Yellagonga Regional Park Reduce the incidence of weeds and pest animal species in Yellagonga Regional Park Avoid the spread of pathogens and

KEY FOCUS AREA	KEY ISSUES	OBJECTIVES
	species Lack of data on flora in some areas	disease within Yellagonga Regional Park
Community and Partnerships	Level of community awareness of the conservation needs of Yellagonga Regional Park Incidences of rubbish dumping and vandalism	Improve the community's awareness and understanding of the Yellagonga Catchment Reduce negative uses of Yellagonga Regional Park

3.2 YICM Plan 2021-2026 Projects

In order to achieve the aim and objectives of the YICM Plan 2021-2026, projects have been identified for each of the five Key Focus Areas (Tables 4 to 6 below). These projects will be implemented over the life of the Plan and will be subject to annual monitoring and review. Some of the projects are joint projects between the two Cities and others are individual projects. The DBCA provides input into the planning and implementation of each project as required and where applicable.

3.2.1 Joint Projects

Table 4 Joint projects to be undertaken in Partnership between the Cities of Joondalup and Wanneroo

KEY FOCUS AREA	PROJECT TITLE
Water Quality	Water Quality Monitoring and Improvement Program
	Midge Steering Group Partnership Research
Water Quantity	Water Conservation Project
Biodiversity	Local Biodiversity Project
Community and Partnerships	Strategic Partnerships

3.2.2 Individual Projects

City of Wanneroo

Table 5 Individual Projects to be undertaken by the City of Wanneroo

KEY FOCUS AREA	PROJECT TITLE
Water Quality	Stormwater Management Plans
	Contaminated Sites
Urban Planning and Development	Local Planning Framework
	Planning Framework for the East Wanneroo Structure Plan

Biodiversity	Conservation Maintenance and Capital Works
Community and Partnerships	Yellagonga Community Awareness Program

City of Joondalup

Table 6 Individual Projects to be undertaken by the City of Joondalup

KEY FOCUS AREA	PROJECT TITLE
Water Quality	Stormwater Management
Biodiversity	Conservation Maintenance Schedule
Community and Partnerships	Yellagonga Ecotourism and Community Awareness

3.3 Reporting and Review

Continued monitoring and evaluation of the YICM Plan 2021-2026 will identify the progress and efficacy of projects, and have the ability to adapt to emergent issues, reconsidering the priority and scope of projects to ensure major benefits for the Yellagonga Catchment are achieved in the first five years of implementation.

A major five-year review of the YICM Plan will commence in 2025 to identify further action needed to address additional and emergent threats in the catchment. These additional action areas will inform the subsequent incarnation of the Plan.

The two Cities will have shared responsibility for undertaking the review process.

4.0 PROJECT DETAILS

4.1 Joint Projects

Joint projects will be undertaken in partnership between the Cities of Joondalup and Wanneroo.

Water Quality Monitoring and Improvement Program

Project Description

There are a number of water quality issues arising from groundwater and surface water inputs. These include nutrient enrichment resulting in eutrophication, algal blooms and midge outbreaks; and toxicants such as heavy metals, petroleum products, pesticides, herbicides and industrial/household chemicals.

Monitoring and mapping of water quality entering into Yellagonga wetlands is vital to continued understanding of the movements and concentrations of contaminants.

Edith Cowan University Mine Water and Environment Research Centre has undertaken surface and groundwater quality monitoring and reporting for the two Cities since 2010. The monitoring provides details on the health of the water quality and recommendations to improve water quality are provided.

The Water Quality Monitoring Program is undertaken in liaison with the Midge Steering Group Partnership Research which shares the same goal of improving water quality.

Project Objectives

- Increase the understanding of contaminant inputs into Yellagonga wetlands.
- Provide data upon which sound management decisions can be made.
- Reduce negative impacts within the Yellagonga Catchment associated with poor water quality.

Scope

The project will:

- Continue scientific monitoring and investigations of groundwater and surface water in the Yellagonga Catchment and Park.
- Support scientific and education programs aimed at identifying and mitigating sources of contaminants.
- Collate, analyse, disseminate and share data between managing authorities.
- Provide recommendations for on ground actions to improve water quality.
- Incorporate smart technology into water quality monitoring through engagement with the 'Smart Monitoring and Management, Yellagonga Wetlands' project in a way that maintains the integrity of the data.
- Acid sulphate soil investigation, mapping and development of management options as the need arises to prevent or limit acidification of the wetland system.
- Create a dynamic water budget for the wetland system which when coupled with water quality data can be used to identify key sources of contamination and be used to determine the most cost effective treatment or containment strategies.

Targets / Timeframes

Monthly monitoring of surface water (during the wet season and less frequently in the dry) and bimonthly groundwater conducted and the Cities to receive annual reporting of water quality of the Yellagonga Wetlands by the end of June each year.

Project Partners

Edith Cowan University

Water Conservation Project

Project Description

The Yellagonga Wetlands are a groundwater dependent system and impacted by the drying climate trend. Continued reduced rainfall and use of groundwater has the potential to significantly impact on the Yellagonga Wetlands and threaten its future existence. In order to conserve this important wetland region and its inhabitants, a priority focus on water conservation is required, particularly groundwater consumption through bore water abstraction.

Reports provided by ECU for the Yellagonga Water Quality Monitoring Program recommend that the preferred minimum water level for the Yellagonga Wetlands be managed and that options for the artificial water maintenance of Lake Goollelal be investigated to avoid acid sulphate soil exposure and contamination caused as a result of drying of the lake.

Project Objectives

- Ensure future survival of the Yellagonga Wetlands through water conservation.
- Maintain lake water levels above preferred minimum water level requirements.
- Provide healthy wetland habitat for wildlife.
- Minimise the risk of acid sulphate soil exposure.
- Minimise nutrient enrichment and midge outbreaks.
- Provide visual amenity for the community.

Scope

The project will:

- Liaise with the DBCA, DWER and the Water Corporation on the DWER plans for establishing revised minimum required levels and investigate achieving higher minimum lake water levels through decreasing groundwater use, environmentally sensitive stormwater drainage and the feasibility of artificial water maintenance for Lakes Goollelal and Joondalup.
- Identify residential and commercial bore locations in the Yellagonga Catchment.
- Establish a community and industry water efficiency education program for suburbs within the Yellagonga Catchment in liaison with the DWER.
- Continue implementation of the City of Joondalup City Water Plan 2016-2021, City of Wanneroo Water Conservation Plan, and their successors.

Targets / Timeframes

- Yellagonga Catchment community and industry water efficiency education program to be established by December 2023.
- City of Joondalup City Water Plan projects delivered in accordance with the Council approved City Water Plan and annual progress reports presented to Council by December each year.
- Continued delivery of the CoW Water Conservation Plan to ensure effective reduction in City water usage in parks and reserves within and around the Yellagonga catchment.

Project Partners

Department of Biodiversity, Conservation and Attractions

Department of Water and Environmental Regulation

Water Corporation

Midge Steering Group Partnership Research

Project Description

The CoJ, CoW and the DBCA, have a formal agreement for managing midge within the wetlands of the Yellagonga Regional Park. This agreement is formalised with the Midge Management Strategy Partnership Agreement 2020-2025. The Midge Steering Group, established as part of the partnership agreement, comprises representatives of each partner agency.

The Agreement is designed to encourage an effective and sustainable partnership for the purpose of managing nuisance midge within the wetland system of the Yellagonga Regional Park. The key objective is:

4.1 *For control and management of nuisance midge within the wetland system of the Yellagonga Regional Park, through funding midge larval and water monitoring, nuisance reduction using pesticide application when required, other intervention strategies, research projects in an effort to better understand the factors contributing to the seasonal midge plagues and public information and education.*

This Midge Steering Group Partnership Research project identified in this Plan focuses on the research component. The Midge Steering Group Partnership have organised numerous research projects of the Yellagonga Wetlands undertaken by Edith Cowan University Centre for Ecosystem Management to identify methods of:

1. Improving water quality within Lake Joondalup.
2. Reducing dependence on short term chemical treatments for the management of nuisance midge swarms.

Varied research projects have been developed since 2007 which have continued to indicate excessive quantities and key sources of nutrient inputs into the wetland system. Groundwater has been identified as a likely major source of nutrients into the Yellagonga Wetlands particularly through Beenyup Swamp. Since 2009 this research project has been undertaken in coordination with the YICM Water Quality Mapping and Monitoring Program.

The Midge Steering Group Partnership Research is undertaken in liaison with the Water Quality Monitoring Program which shares the same goal of improving water quality.

Project Objectives

- For control and management of nuisance midge within the wetland system of the Yellagonga Regional Park, through funding midge larvae and water monitoring, nuisance reduction using pesticide application when required, other intervention strategies, research projects in an effort to better understand the factors contributing to midge plagues and public information and education.

Scope

The Midge Steering Group will organise research projects that may include:

- The review of existing data to determine correlations between water quality, temperature, weather and other factors, with midge larvae numbers.
- Evaluating the feasibility for alternate intervention strategies.
- Further research into the influence of water quality, habitat, or other factors on the midge life cycle.

- Research relating to predictive capabilities for midge emergence that could enable better control.
- Research relating to the nutrient budget of the wetlands and linkage with nutrient contributors within the catchment.
- The effectiveness of S-Methoprene to control midge larvae within Lake Goollelal.

Research will be undertaken in coordination with the Water Quality Monitoring Program.

Targets / Timeframes

The Midge Steering Group will meet annually to discuss and review to details of the Agreement and accompanying Action Plan. All actions outlined in the Action Plan and related outcomes of each midge season shall be documented and provide feedback on the effectiveness of the Midge Agreement. Prior to the Midge Agreement expiring on 30 June 2025, it will be required to initiate a meeting inviting all partners to review the possible renewal of the Midge Agreement for a further five (5) year period.

Project Partners

Department of Biodiversity, Conservation and Attractions

Local Biodiversity Project

Project Description

Within the Yellagonga Catchment Area there are numerous issues that have the potential to adversely impact on the Park's biodiversity values; these include altered bushfire regimes, weeds, pest animals, pathogens/disease and poor water quality.

While some of these threats are addressed through conservation maintenance schedules and site specific projects managed by the two Cities, DBCA and community groups, further work is required to address the key threats to the biological diversity of the Yellagonga Regional Park.

Project objectives

- Implement best practice fire management for the Park.
- Reduce the incidence of weeds in the Park.
- Reduce the occurrence of pest animals in the Park.
- Reduce the impact of water pollutants including exceeded levels of metals and other toxicants on wetland fauna.
- Avoid the spread of pathogens and disease within the Park.
- Increase the populations of local native fauna, with particular focus on the South-western Snake-necked Turtle (*Chelodina colliei*).
- Provide optimal habitat for a diversity of wildlife.
- Enhance water quality through biofiltration.

Scope

The project will:

- Develop and implement a Working Group Project Plan in partnership between the CoJ, CoW and DBCA to be signed by all three project partners and reviewed on an annual basis.
- Seek funding opportunities to undertake fauna and flora surveys in collaboration with the DBCA. These surveys are to include:
    - Local native and migratory fauna.
    - On-ground works to protect South-western Snake-Necked turtles and their habitat.
    - Pest animal sightings.
    - Vegetation condition.
    - Impact of exceeded levels of metals and other toxicants on fauna where possible.
    - Information to guide key performance indicators of native fauna composition and advice sought from DBCA of recommendations (if any) for appropriate native fauna species reintroduction, particularly Quenda.
- Identify and plan for sites requiring revegetation, and weed control works (guided by findings from surveys, conservation maintenance teams, DBCA, Yellagonga Regional Park Community Advisory Committee and tertiary institution recommendations).
- Develop a 'Yellagonga Biodiversity Management Plan' to capture works undertaken to date (*e.g.* flora surveys, revegetation) to assist with planning future project works.
- Seek collaborative opportunities to partner with key stakeholders on revegetation goals.
- Seek collaborative opportunities to partner with key stakeholders on fauna conservation

goals.

- Implement the Conservation Maintenance Schedules of the two Cities and the DBCA in liaison with the co-managers, Friends of Yellagonga Regional Park, and other community groups.
- Continue coordination of pest animal management including fox, feral cat, rabbit and European Honey Bee in liaison with the DBCA.
- Implement the following City of Joondalup Management Plans within the Park, and assess any gaps through the YICM Annual Review process:
    - Bushfire Risk Management Plan.
    - Weed Management Plan.
    - Pathogen Management Plan.
- Implement the following City of Wanneroo Management Plans within the Park, and assess any gaps through the YICM Annual Review process:
    - Weed Management Policy
    - Pathogen and fire management matters, through their inclusion in specific Management Orders, and tenders for natural areas for individual conservation reserves.

Targets / Timeframes

- Working Group Project Plan developed and signed by all parties once the YICM Plan 2021 – 2026 has been endorsed by the two Cities Councils.
- Flora (weed mapping) surveys undertaken in priority areas of Yellagonga Regional Park by 2024-2025.
- Annual progress reporting against the City of Joondalup Weed Management Plan and Pathogen Management Plan conducted in June of each year.
- City of Wanneroo Weed Management Policy review will take place biannually and Policy updated accordingly.
- Yellagonga Biodiversity Management Plan developed by December 2024.

Project Partners

Department of Biodiversity, Conservation and Attractions

Education and research institutions

Strategic Partnerships

Project Description

Keeping up to date with developments in the area of integrated catchment management will ensure that the Cities are implementing best practice approaches in managing the Yellagonga Wetlands. There are a number of government and non-government groups and educational and research organisations within Western Australia and Australia that focus on building the capacity of local government to manage wetland areas and reduce impacts from the wider catchment.

The Cities to continue investigating opportunities to partner with stakeholders, industry groups and research institutions to enable the Cities to build capacity and gain information relating to best practice approaches to integrated catchment management planning.

The Friends of Yellagonga Regional Park and Woodvale Waters Friends of Beenyup Channel Group are local groups of conservation volunteers that make a valuable contribution towards the conservation of biodiversity by helping to protect, preserve and enhance the site. The Friends of Yellagonga Regional Park conduct a variety of activities such as planting local species, removal of introduced plant species and site maintenance. The Cities support and encourage the Friends Group through the provision of training, information and financial assistance.

Information sharing regarding Yellagonga Regional Park is conducted with the community by both Cities liaising with the Yellagonga Regional Park Community Advisory Committee facilitated by the Department of Biodiversity, Conservation and Attractions.

Project Objectives

- To ensure that the Cities are well informed of developments in integrated catchment management.
- To achieve conservation goals for the Park in collaboration with key stakeholders.

Scope

The project will:

- Increase support for the Cities in implementing integrated catchment management activities.
- Increase knowledge of best practice approaches to integrated catchment management.
- Seek collaborative opportunities to partner with key stakeholders on conservation initiatives for the Park.

Targets / Timeframes

Regular updates of YICM Plan projects provided by both Cities at the Yellagonga Regional Park Community Advisory Committee meetings held quarterly.

Project Partners

Department of Biodiversity, Conservation and Attractions

Relevant State Government agencies

Friends of Yellagonga Regional Park

Woodvale Waters Friends of Beenyup Channel Group

Education and research institutions

4.2 Individual Projects

Individual Projects will be undertaken separately by the relevant City.

City of Joondalup Projects

Yellagonga Ecotourism and Community Awareness

Project Description

The City of Joondalup delivers community awareness and ecotourism initiatives through the City's Environmental Education Program (EEP). These initiatives target local residents and the broader community with an aim to enhance the appreciation of the conservation significance of this important local wetland region. Through the EEP Program the City provides ecotourism experiences through free tours and activities focused on flora, fauna, Noongar cultural heritage, and wetland ecology.

Initiatives undertaken include World Wetlands Day initiatives, fauna awareness initiatives and programs to encourage responsible pet ownership.

The Project's objectives and scope, outlined below, are specific to activities delivered in the Yellagonga Catchment.

Project Objectives

- Develop and implement initiatives and projects that aim to increase the community's understanding of environmental issues affecting the Yellagonga Catchment.
- Increase the community's access to ecotourism experiences by delivering biodiversity and cultural heritage related initiatives within the Yellagonga Catchment Area.
- Reduce adverse community impacts on the Yellagonga Wetlands through the provision of information and resources addressing the key threats to the area.

Scope

The project delivery for Yellagonga Regional Park will include:

- Tours and presentations to raise community awareness of the Park including flora, fauna, and Noongar Cultural Heritage tours.
- Sustainable gardening community workshops to encourage reduced water and fertiliser use and native plantings adjacent the Yellagonga Wetlands.
- Yellagonga school and community educational resources available on the City's website.
- Ongoing distribution and displays of existing and new brochures and posters to raise awareness of key Yellagonga conservation issues.
- Implementation of the Lake Goollelal Heritage Walk project.

Targets / Timeframes

Annual calendar of events to be developed and implemented by the City.

Project Partners

Relevant tour guides

Community groups

State Government agencies

Stormwater Management

Project Description

Urbanisation has resulted in many impervious surfaces, with traditional piped drainage networks and altered topography, which has significantly changed the natural hydrological regime in the Yellagonga Wetlands. The direct discharge of stormwater into wetlands via piped outfalls is considered to be an ongoing source of pollution into these systems.

The City of Joondalup completed an upgrade of all its outfalls in the Yellagonga Catchment as part of the implementation of the YICM Plan 2009-2014. To further improve the quality of water infiltrating to groundwater the City is delivering upgrades to sump infrastructure through the Stormwater Drainage Program - Sump Beautification Project. The project aims to further improve biofiltration of City sumps and increase amenity.

Project Objectives

- Manage quality and quantity of stormwater in the Yellagonga Catchment, prior to reaching Yellagonga Wetlands.
- Protect Yellagonga Wetlands from contaminants.
- Improvement of sumps adjacent the Yellagonga Wetlands within the City of Joondalup to effectively manage water quality and quantity.

Scope

The sumps will be assessed, ranked and prioritised based on criteria such as environmental impact, flooding risk and visual improvement. The Program for upgrading of sump infrastructure will occur in accordance with the City of Joondalup Stormwater Management Policy.

Targets / Timeframes

- Sump Beautification Projects are considered each year during the Capital Works budget process.

Project Partners

Department of Water and Environmental Regulation

Conservation Maintenance Schedule

Project Description

The City of Joondalup has management responsibility for over 500 hectares of natural bushland contained within 108 reserves. The bushland is comprised of coastal vegetation, remnant bushland fragments in urban areas, and small areas of wetland vegetation. The City of Joondalup also undertakes extensive detailed surveys of their bushland as part of the Local Biodiversity Program. The bushland is prioritised for management according to the condition and ecological values of the site. The City of Joondalup managed sites in Yellagonga Regional Park include Neil Hawkins Park and a small section of bushland to the south and Picnic Cove Park. The majority of Yellagonga Regional Park is managed by the DBCA particularly through its conservation maintenance program.

The City's Conservation Maintenance Schedule includes the planning and implementation of conservation works to ensure its two sites within Yellagonga Regional Park are maintained and enhanced to achieve quality recreational amenity, optimal vegetation condition and wildlife habitat.

Shared information and coordination of conservation works are undertaken through the Yellagonga Regional Park Community Advisory Committee facilitated by the DBCA.

Project Objectives

- Maintain habitat for wildlife.
- Protect and enhance local native flora.
- Maintain recreational parks to a high standard.

Scope

The project will implement the City's Conservation Maintenance Schedule at City managed sites within the Park that ensures regular programmed visits to all sites.

Targets / Timeframes

Conservation maintenance activities implemented in accordance with the approved Conservation Maintenance Schedule. The Conservation Maintenance Schedule reviewed annually.

Project Partners

Department of Biodiversity, Conservation and Attractions

City of Wanneroo Projects

Yellagonga Community Awareness Program

Project Description

Environmental education across the community is vital to promote ownership and appreciation of the local environment. The Yellagonga Ecotourism and Community Awareness Program will undertake education initiatives, targeting schools, residents, communities, and visitors to the City, to address key environmental issues and encourage greater environmental stewardship by the community.

Project Objectives

- Increase the community's understanding of contaminant inputs into Yellagonga wetlands.
- Provide data upon which sound management decisions can be made.
- Reduce number of negative incidences associated with poor water quality.

Scope

The project will:

- Engage the 'Beyond Gardens' team and arrange seminars and workshops that aim to encourage native landscaping and reduce fertiliser use in residential gardens.
- Develop a "Yellagonga Regional Park" information brochure for the City of Wanneroo.
- Continue implementation of the Light Industry Program with a focus on education and awareness for the automotive industry in the Wangara Industrial Area.
- Organise and run community events that benefit the wetland such as night stalks, spring guided walks, and winter planting days.

Targets / Timeframes

Community events and Ecotourism initiatives will be organised on a case by case basis throughout the year. Feedback on the number and type of events will be provided through the annual report to Council for YICM Plan projects.

Project Partners

Department of Biodiversity, Conservation and Attractions

Stormwater Management Plans

Project Description

Urbanisation has resulted in many impervious surfaces, with traditional piped drainage networks and altered topography, which has significantly changed the natural hydrological regime in Yellagonga Wetlands. The direct discharge of stormwater into wetlands via piped outfalls is considered to be an ongoing source of pollution into these systems. Some drainage sub catchments consist of potentially greater polluting land uses than others, such as industry, poultry farming and horticultural practices.

The CoW has undertaken a storm water masterplan study within the Yellagonga Regional Park to assess the effectiveness of previous catchment retrofitting works and to develop a roadmap for future upgrades.

The YICM Plan has detailed many of the early elements required in the development of a Stormwater Management Plan for the Yellagonga catchment. These include:

a) Stakeholder involvement and analysis of sub-catchments.

b) Identification of catchment characteristics, condition and practices.

c) Identification of the values of the receiving environment - Yellagonga Regional Park.

d) Identification of the stormwater threats.

e) Identification of priority sub-catchments for upgrade.

Formal and detailed management of the stormwater infrastructure within the Yellagonga catchment area has been set out within the City of Wanneroo's Corporate Business Plan (4 Year Capital Works Delivery Program and Action Plan) and the 20 Year – Long Term Financial Plan. The process will now be completed over the course of a number of years, with details of the process outlined in the scope of this project.

Project Objectives

- Manage quality and quantity of stormwater in the Yellagonga catchment, prior to reaching Yellagonga wetlands.
- Protect Yellagonga wetlands from contaminants.
- Upgrade all appropriate infrastructure in the catchment to effectively manage water quality and quantity.
- Consider a phased role out of the outcomes of the stormwater catchment study, subject to funding allocations.

Scope

The project will produce a Stormwater Management Plan for each sub-catchment within the Yellagonga catchment following the process outlined in the Department of Water's Stormwater Management Manual for Western Australia. Each Stormwater Management Plan will:

- Identify management objectives.
- Identify the management options.
- Develop management actions.
- Include an Implementation Plan.

In addition to the works to be carried out within the individual sub-catchments, the following is to be

completed over the course of the project as a whole:

- Summarise past design strategies and extent to which they were implemented.
- Identify shortcomings/failings in previous strategies.
- Implement recommendations of the Gap Analysis and Stormwater Drainage Study.
- Monitor water quantity and quality of water entering the Wangara Sump.

Targets / Timeframes

Continue to carry out monitoring and data collection to inform future potential upgrade projects.

Ensure ongoing maintenance and monitoring of stormwater infrastructure within the Wangara Industrial Area to improve water quality entering the wetlands from Wangara.

Project Partners

Nil

Contaminated Sites

Project Description

Historical and existing land uses may result in contamination of soils throughout the Yellagonga catchment. For example, the previous use of persistent pesticides or inappropriate disposal of industrial compounds may have an adverse effect on the quality of the groundwater entering the wetlands.

Lot 9005 Motivation Drive, Wangara has been classified as "*Possibly contaminated, investigation required"* by the DWER. Other suspected sites in the Yellagonga catchment on the Wanneroo side are yet to be classified by the DER.

Site investigations, involving sampling and analysis, were completed in August 2019 by environmental consultants for the City of Wanneroo owned contaminated site at Lot 9005 Motivation Drive, Wangara. The investigation reporting is being finalised for provision to the Contaminated Site Auditor for assessment and reporting to the DWER.

Project Objectives

- Identify any contaminated sites owned or managed by the CoW in the Yellagonga catchment.
- Remediate City owned or managed contaminated sites in the Yellagonga Catchment.

Scope

The project will:

- Collate classification of City owned or managed potentially contaminated sites in the Yellagonga catchment.
- Engage consultants to conduct sampling and analysis of contaminated sites classified by the DWER as requiring further investigation.
- Develop plans for remediation works as necessary.

Targets / Timeframes

It is anticipated that the site investigation and Auditors Report for Lot 9005 Motivation Drive will be finalised and provided to the DWER by the end of the first quarter of 2021.

Project Partners

Department of Water and Environmental Regulation

Conservation Maintenance and Capital Works

Project Description

The City of Wanneroo has over 140 conservation reserves under its control including Coastal reserves, numerous Wetland reserves and Bushland reserves. In all approximately 2,500 hectares of land are under management. In 2003, a Biodiversity Assessment was carried out on 94 conservation reserves in the City of Wanneroo, which highlighted the management needs of these reserves to maintain or improve biodiversity values.

It was recognised that in order to manage the CoW's conservation areas in an environmentally responsible manner that staffing numbers needed to increase and formalised procedures be developed to reflect these environmental responsibilities.

The Capital Works component of this project will include the installation of infrastructure such as fencing and controlled access, wetland bank stabilisation, control of exotic flora species and planting and revegetation works.

The maintenance of reserves within the Yellagonga catchment includes pest and weed management, fire management, and extensive revegetation works.

Project Objectives

- Ensure that natural areas are maintained and enhanced.
- Improve and maintain habitat for local wildlife.
- Protect unique and diverse flora for future generations.
- Rehabilitate key areas of the Regional Park and its catchments.

Scope

The project will:

- Maintain and improve biodiversity values of conservation reserves and other natural areas within the Regional Park and associated catchments.
- Investigate resourcing opportunities that meet the above objectives.
- Ensure constant improvement on existing maintenance schedules and arrange regular programmed visits to all sites.
- Rehabilitate key areas within the Regional Park and surrounding catchments by undertaking the following:
  - Revegetation.
  - Pest and weed control.
  - Habitat creation and development of fauna protection areas.

Targets / Timeframes

Maintenance Schedules for Conservation Reserves are to be reviewed monthly and aim to ensure that Conservation Reserves in the Yellagonga Catchment are attended to weekly to ensure hazards are identified and actioned in a timely manner.

Project Partners

Nil

Local Planning Framework

Project Description

The City's Local Planning Framework refers to the various planning instruments which collectively guide the future land use and development in the City. The main elements of the current Framework are the District Planning Scheme No.2 (DPS 2), Local Planning Policies (LPP's) and Structure Plans prepared under DPS 2.

A new Framework is now being prepared that involves the preparation of a Local Planning Strategy, review of DPS 2 and its associated LPP's, and a review of a number of other City strategies and policies which are now considered dated.

Project Objectives

- To provide input into the preparation of the new Local Planning Framework aimed at ensuring that the new Framework has proper regard to, and includes appropriate measures for, the protection of the environmental values of Yellagonga Regional Park, particularly in respect to the planning and control of land use and development in the surface and groundwater catchment of the Yellagonga wetlands.

Scope

The Local Planning Framework will assist in reporting on the ability of new developments to meet the City's community aspirations and promises as set out in the Local Planning Framework. The key elements of the new Framework are:

- New Local Planning Strategy.
- New Local Planning Scheme No. 3.
- New and revised Local Planning Policies.

Targets / Timeframes

To have final versions of the Local Planning Scheme No. 3 and the Local Planning Strategy endorsed by the Western Australian Planning Commission by June 2021. However, this is approximate and actual timing of the projects will depend on a range of factors.

Project Partners

Department of Planning, Lands and Heritage

Planning Framework for the East Wanneroo Structure Plan Area

Project Description

In September 2019, the WAPC released the draft East Wanneroo District Structure Plan (DSP). This was supported by an Integrated Water Management Framework, which is a precursor to the preparation of a District Water Management Strategy (DWMS). The DWMS is to involve more detailed groundwater modelling and is to be prepared prior to approval of a final DSP. It is clear from the groundwater modelling undertaken to date that urban infill of this area (involving displacement of existing growers/ irrigators) will cause a significant rise in groundwater levels, unless appropriately managed.

This affects a broad area encompassing the DSP area, including the land to the west through to the Yellagonga wetlands, and it will be important that consideration is given to the possible implications of any proposed water management strategies on the Yellagonga wetlands.

Project Objectives

- To provide input into the preparation of the Planning Framework for the EWSP area, particularly its water management strategies, aimed at ensuring that the new framework has proper regard to, and includes appropriate measures for, the protection of environmental values of the Yellagonga Regional Park.

Scope

Key elements of the new Planning Framework which the above input will be important for are:

- New land use zonings under the Regional and Local Planning Schemes.
- New District Structure Plans.
- New Local Structure Plans.
- Environmental studies and Management Plans, in particular the water management strategies, prepared in support of, and in order to alleviate impacts of the above planning elements.

Targets / Timeframes

Rezoning of areas from their existing land uses to Urban under the Metropolitan Region Scheme (MRS) should occur by December 2021, with approval of District Structure Plans in the East Wanneroo area to be completed by December 2020. However, this is approximate and actual timing of the projects will depend on a range of factors.

Project Partners

Department of Planning, Lands and Heritage

Appendix 1 – Key Achievements of the YICM Plan 2015-2019

Joint Projects

- Water Quality Monitoring and Improvement Program
  - Surface water of the Yellagonga Wetlands has been sampled on a monthly basis (during the wet season and less frequently in the dry) since 2010 to determine nutrient and metal levels to collate regular water quality data and assess the condition. Groundwater has been sampled since 2014.
  - Annual reporting of issues and recommendations to executive management.
  - Recommendations to research major pollutant source points and to improve water quality have been investigated or implemented to determine nutrient and metal levels.
  - The two Cities in collaboration with the DBCA, DWER and ECU commenced the Smart Monitoring and Management – Yellagonga Wetlands which aims to leverage smart technology to better manage and protect the Yellagonga wetlands. This project is supported by funding from the Australian Government's Smart Cities and Suburbs Program and is due for completion in late 2020.
- Midge Steering Group Partnership Research
  - Midge larvae sampling at Lake Joondalup and Lake Goollelal was conducted on a weekly basis from July/August – February/March from July 2015 - March 2020. Water level and temperature were recorded for each sampling event.
  - Spot treatments of Lake Goollelal using S-Methoprene occurred in 2016, 2017, 2018, and 2019, with between *ca* 5%- 30% of the lake being treated each season.
  - The two Cities and DBCA maintained records of midge complaints received from residents.
  - Edith Cowan University engaged to undertake a study from 2018/2019 – 2019/2020 relating to adult midge emergence, providing information on emergence and distribution of nuisance swarms, compliment midge larvae monitoring and identify the effectiveness of the pesticide S-Methoprene.
  - Nuisance midge fact sheet maintained on the websites for both Cities from 2017, and information on managing midge was provided via media releases in 2017 to 2019.
- Acid Sulphate Soils
  - The production of the *Acid Sulfate Soil Management Framework for Site Goollelal* by Syrinx Environmental providing ASS management monitoring guidelines and recommendations for future reference should concerns of ASS exposure arise.
  - On-going monitoring of potential ASS impacts on water quality through the Water Quality Monitoring and Improvement Program.
  - The risks associated with disturbing ASS continue to be highlighted where applicable *e.g.* raising concern with the Water Corporation regarding their Groundwater Replenishment Scheme Beenyup pipeline project to be installed through the Yellagonga Catchment.
- Vegetated Bund Construction (completed)
  - A feasibility study was undertaken exploring strategies to improve the water quality of

Southern Lake Joondalup (including the viability of a vegetated bund). This study was delivered by consultant Essential Environmental in liaison with the DBCA Regional Parks Unit.

- Feasibility Study report *Option Analysis and Recommendations for Improved Nutrient Management* did not recommend installation of a vegetated bund, however it identified revegetation as beneficial to improve the uptake of nutrients as well as provide habitat and enhance biodiversity.
- The Vegetated Bund Construction project is now complete and further initiatives to improve water quality, quantity and vegetation at the site will be undertaken through the Water Quality Monitoring and Improvement Program, Water Conservation Project and the Local Biodiversity Project.

- Water Conservation Project
  - Initial research undertaken (*e.g.* identification of residential and commercial monitoring bores) to guide a collaborative Yellagonga Catchment Working Group community and industry water efficiency education program.
  - The draft City of Joondalup Water Plan 2016-2021 was completed in 2016. Key projects relevant to the Yellagonga Wetlands include:
    - New projects: Groundwater Classification Project; Water Efficiency Database; Weather Station Project and Leak Detection Project.
    - Existing projects: Low Rainfall Irrigation Management Plan; Irrigation Infrastructure Management; Review of Nutrient Management Practices; Stormwater Drainage Program; Stormwater Management Policy and Parks Redevelopment Program.
  - Progress of projects within the current City of Joondalup Water Plan 2012-2015 and City water conservation measures relevant to the Yellagonga Wetlands such as:
    - The CoJ has been operating within the allocation limits and license conditions of the DWER extraction licenses as identified in the City of Joondalup Groundwater Monitoring Program.
  - Two draft plans; Yellagonga Catchment Water Conservation Action Plan and draft Yellagonga Water Education Plan, were developed and presented to the Yellagonga Catchment Working Group Subcommittee (YCWGS).

- Local Biodiversity Project
  - Flora surveys were completed at six priority sites covering approximately 278Ha of remnant vegetation within the Park.
  - A Rakali (*Hydromys chrysogaster*) survey undertaken in May 2018 at Lake Goollelal led by the DBCA in partnership with the City of Joondalup.
  - The *Revegetation Management Plan – South Lake Joondalup* was developed to guide weed control, and revegetation activities for this area.
  - Approximately 5ha of revegetation with local provenance species was implemented.
  - Priority weed control undertaken based on recommendations from flora surveys. Weed control was undertaken by the DBCA-RPU, the Cities of Joondalup and Wanneroo, and through the engagement of a contractor using working group funds.
  - Contribution towards fox control within the Park undertaking and additional four (4) weeks of control in 2020. Under the tri-agreement between the DBCA, and the Cities

of Joondalup and Wanneroo four (4) weeks of fox control are undertaken annually through the engagement of a contractor.

- Strategic Partnerships
  - The South Lake Joondalup - Beenyup Channel revegetation project was delivered successfully in partnership with key stakeholders including DBCA, Friends of Yellagonga Wetlands, and Woodvale Waters Friends of Beenyup Channel Group.
  - The Cities have liaised with, and sought expertise from, state government agencies, universities and industry to obtain information on best practice in wetland conservation including:
    - Coordinating the collaborative government agency Yellagonga Smart Monitoring and Management Project for advanced monitoring technologies in the wetlands to guide conservation measures.
    - Liaison with DWER and UWA on a study sampling Lake Goollelal surface water to identify human waste associated with septic tank leaching.
  - Progress of the YICM Plan implementation is reported to the quarterly Yellagonga Regional Park Community Advisory Committee meetings. Collaborative planning on relevant conservation issues for the Park is also undertaken with this committee.

City of Joondalup Individual Projects

- Yellagonga Ecotourism Community Awareness Program
  - Responsible Pet Ownership Campaign
    - 'Dogs on lead' signs installed
    - 'Feral and Wandering Cats' sign installed
    - Increased patrols by City Rangers along West side of the Park to police dogs off lead
    - *Dog Ownership*, and *Responsible Cat Ownership* brochures produced by City Rangers.
  - Prevention of Hand Feeding Wildlife Campaign
    - *What Happens if I Feed Wild Birds?* brochures distributed
    - *Please Do Not Feed the Wildlife* signs up-graded at Neil Hawkins Park
  - Yellagonga School Program.
  - Water Quality Awareness Program
  - Business Awareness Program
- Yellagonga Ecotourism
  - Yellagonga EcoTourism events are incorporated into the City's *Think Green* events calendar, Environmental News and Events E-Newsletter, and relevant advertising.
  - Activities were also delivered through the Environmental Education Program, *e.g.* Nightstalk Fauna tours, Noongar bush tucker tours, BirdLife WA workshops.
- Stormwater Management Plans
  - The City of Joondalup completed retrofitting of all stormwater outfalls entering Lakes Joondalup and Goollelal within the City's boundaries by 2010.

- Duffy Terrace Catchment works were completed in February 2020 to capture and infiltrate (at source) part of the overall catchment, reducing nutrient discharge to Walluburnup Swamp (via the Duffy Terrace outlet). Previous works in this catchment in 2009 included the installation of pollutant trap and settling basin to treat the Duffy Terrace outlet.

- Local Biodiversity
  - Biodiversity linkages reflecting plant communities and soil types between the Yellagonga Wetlands and the coast have been planted through the Iconic Landscaping Project.
  - Assistance and funding have been provided to BirdLife WA as part of their Connecting Urban Communities with Nature Project, with works having been undertaken to enhance green corridor links to the Park.
  - Pathogen sampling and mapping was undertaken at priority sites identified within the Pathogen Management Plan 2013 – 2016. This Plan was reviewed and a Pathogen Management Plan 2018 – 2028 for internal operational use was completed in 2018.
  - A Pathogen Treatment Program was undertaken in spring 2018, with vegetation within 30 sites treated.
  - A Bushfire Risk Management Plan 2018 – 2023 was produced for internal operational use with treatment strategies relevant to the Park identified to be implemented in liaison with the DBCA and DFES.

- Conservation Maintenance Schedule
  - Conservation maintenance of the City managed sites within the Park, Neil Hawkins Park (including 4.7Ha of bushland south oh Neil Hawkins Park) and Picnic Cove, included weed mapping, ongoing weeding, planting, fencing and litter removal.
  - Continued co-funding of six-monthly fox control program in partnership with the CoW and DBCA.
  - Continued support of the Friends of Yellagonga Regional Park.

- Climate Change Strategy 2014 – 2019
  - Delivery of the Think Green Energy Program to promote energy conservation and climate change awareness to the community.
  - The City's Stormwater Management Policy updated to include recognition of climate change.
  - Energy and Water Audits undertaken making recommendations on water and energy conservation.
  - Significant progress towards implementation of the Coastal Adaptation Planning and Implementation Project.
  - Implementation of the Coastal Monitoring Program and the completion of a Baseline Monitoring Report to be used for future comparative analysis.
  - Continuation of the Renewable Energy Program.

- Review of the City's Local Planning Strategy and Local Planning Scheme
  - The City of Joondalup's Local Planning Strategy was adopted by Council at its July 2014 Meeting and was endorsed by the Western Australian Planning Commission in November 2017.

- Local Planning Scheme No.3 (LPS3) was approved by the Minister for Planning in October 2018 and is now in operation.
- The majority of the land that was included in Schedule 5 of DPS2 are now included as 'Environmental Conservation,' giving those areas greater standing as they are now specifically set aside for local conservation.

City of Wanneroo Projects

- Conservation Maintenance and Capital Works
  - Continued management of key sites around the Yellagonga wetlands including weed control and revegetation works.
  - Continued co-funding of six-monthly fox control program in partnership with the CoW and DBCA.
  - Continued support of the Friends of Yellagonga Regional Park.
- Contaminated Sites
  - Commencement of on-site investigations of ground-water and soil to determine the extent of contamination of Lot 9005 Motivation Drive Wangara.
- Stormwater Management Plans
  - Upgrades of stormwater infrastructure have continued throughout the eastern side of the Wangara Industrial area.
  - Commencement of a 12 month monitoring program of key stormwater infrastructure within the Wangara Industrial area.
- Yellagonga Ecotourism and Community Awareness Program
  - In 2019 the City of Wanneroo commenced its Light Industry Program which aims to reduce contaminants entering groundwater and stormwater systems from non-residential land uses such as light industry and commercial areas through routine inspections of the Wangara Industrial Area.
- Local Biodiversity
  - The City of Wanneroo's revised Local Biodiversity Plan (2018/19 – 2023/24) was adopted by Council on11 December 2018. The Local Biodiversity Plan (LBP) sets out a comprehensive list of actions that aims to protect and enhance biodiversity throughout the City.
- Planning Framework for the East Wanneroo Structure Plan Area
  - Rezoning of 2,200 hectares of land in East Wanneroo to 'Urban Deferred' under the Metropolitan Region Scheme was completed in September 2018. In addition, a draft District Structure Plan (DSP) was released for comment in September 2019 and is expected to be finalised in the second half of 2020. The draft DSP is supported by an 'Integrated Water Management Framework' which is a precursor to a District Water Management Strategy which should provide a better indication as to how water levels in the Yellagonga wetlands might be affected by the urbanisation of the East Wanneroo DSP area.

Appendix 2- Strategic Context

Local Context

City of Wanneroo

The Strategic Community Plan 2017/18 – 2026/27 is the City of Wanneroo's long-term vision capturing the aspirations of the community and describing the City's objectives. It also provides strategic guidance to the City regarding priority focus areas and direction and informs the City's Corporate Business Plan. This is also the key document for Council to track and report back to the community on progress. The Plan includes four pillars, one of which is 'Environment'. The aspiration identified for the Environment pillar is for *'A healthy and sustainable natural and built environment'*.

The development and implementation of the Yellagonga Integrated Catchment Management Plan 2021-2026 will help the CoW achieve this aspiration. Other CoW strategic documents, policies and local laws that are relevant to the YICM Plan 2021-2026 are listed in Table 7.

Table 7 City of Wanneroo local law and policy relevant to the YICM Plan 2021-2026

Local Biodiversity Plan 2018/19-2023/24 Implementation of the Local Biodiversity Plan will help integrate biodiversity protection into land use planning, commit to ongoing action and new projects to improve biodiversity conservation.
Local Environment Strategy (LES) 2019 The LES sets out the high level framework for all of the City's strategic environmental planning initiatives and promotes a balance between growth and the protection and enhancement of the natural and built environments.
Smart Growth Strategy 2005 Developed to more effectively manage growth in the City, in both new and existing suburbs. The strategy has six key principles, one of which is Long Term Health of the Environment.
Local Planning Policy 4.1: Wetlands (2010) The objectives of the Policy are to ensure development within the City of Wanneroo appropriately protects and manages the environmental attributes of wetlands and also recognises the value and benefit of wetlands to the local environment and community.
Feral Animal Control Program The feral animal control program aims to improve and protect biodiversity within the City with a focus on feral rabbits and foxes. The program is undertaken in line with relevant legislation and is carried out in strategically selected City-managed conservation areas including areas within and adjacent to the Yellagonga Regional Park.
Local Planning Policy 4.8: Tree Preservation Policy (2006) To provide a mechanism to protect significant trees of the City within the following specified areas: vacant land and bushland which will be subject to future development; and existing and proposed public open space reserves.
Cats Local Law 2016 and Dogs Local Law 2016

Provide for the regulation, control and management of the keeping of animals within the City of Wanneroo. The effect of this local law is to establish the requirements with which owners and occupiers of land within the district must comply in order to keep animals and provides the means of enforcing the local law.

City of Joondalup

Joondalup 2022: Strategic Plan 2012–2022 is the City's long-term strategic planning document; outlining its commitment to achieving the vision and aspirations of its community and regional stakeholders. One of its key focus areas is the natural environment which contains the aspirational outcome:

The City is a global leader in adaptive environmental management. It works closely with the community to protect and enhance the natural environment, while celebrating and showcasing its natural assets to the world.

The development and implementation of the Yellagonga Integrated Catchment Management Plan 2021-2026 will help the CoJ achieve this aspirational outcome. Other CoJ strategic documents, policies and local laws that are relevant to the YICM Plan 2021-2026 are listed in Table 8.

Table 8 City of Joondalup Local Law and Policy Relevant to the YICM Plan 2021-2026

Strategic Community Plan 2012-2022 This Plan highlights the focus on preservation, conservation and accessibility of the City's natural assets and the importance of engaging with the community and regional stakeholders.
Environment Plan 2014-2019 Guides the City's strategic response to local environmental pressures. The purpose of the Plan is to ensure that the City's operations are delivered in an environmentally sustainable manner and that the City takes measures to effectively influence positive environmental behaviours within the community.
City Water Plan 2016-2021 Management of the City's water resources in a sustainable manner in order to decrease water consumptions, increase efficiency, and improve water quality.
Climate Change Strategy 2014-2019 Provides guidance to the City's climate change management activities and has a dual purpose of both mitigation (to continue to reduce greenhouse gas emissions to minimise the severity of climate change) and adaptation (to implement strategies to ensure the City is prepared and able to adapt to current and future impacts of climate change).
Bushfire Risk Management Plan 2018- 2023 The Plan aims to provide a coordinated and efficient approach towards the identification, assessment, and treatment of assets exposed to bushfire related risk within the City of Joondalup.
Pathogen Management Plan 2018-2028 Guides the management of pathogens within the City to minimise the risk of pathogen introduction

and spread.
Weed Management Plan 2016 Provides strategic ongoing weed management of the City's natural areas, parks, and urban landscaping areas.
Sustainability Policy The objective of the policy is to outline the City's commitment to integrating sustainable practices into all local government functions and services.
Stormwater Management Policy The objective of the policy is to ensure stormwater is managed to protect environmental, social and economic values and to facilitate the integration of water sensitive design principles into planning and development within the City of Joondalup.
Animals Local Law 1999* and *Animals (Amendment) Local Law 2010 Provides for the regulation, control and management of the keeping of animals within the City of Joondalup. The effect of this local law is to establish the requirements with which owners and occupiers of land within the district must comply in order to keep animals and provides the means of enforcing the local law.

Regional Context

Table 9 Regional Policy Relevant to the YICM Plan 2021-2026

Bush Forever (2000) Department of Planning The aim is to provide a policy and implementation framework that will ensure bushland protection and management issues in the Perth Metropolitan Region are appropriately addressed and integrated with broader land use planning and decision-making. Yellagonga Regional Park is designated a Bush Forever site (299).
Bushland Policy for the Perth Metropolitan Region (State Planning Policy No.2.8) (2010) The aim of the policy is to provide a policy and implementation framework that will ensure bushland protection and management issues in the Perth Metropolitan Region are appropriately addressed and integrated with broader land use planning and decision-making.
Draft Gnangara Sustainability Strategy (2009) A cross-government initiative working on an action plan that will ensure the sustainable use of water for drinking and commercial purposes and to protect the environment.

State Context

Table 10 State Policy and Legislation Relevant to the YICM Plan 2021-2026

Environmental Protection Act 1986 Provides for the prevention, control and abatement of pollution and environmental harm, for the conservation, preservation, protection, enhancement and management of the environment and for matters incidental to or connected with the foregoing.
Biodiversity Conservation Act 2016 Provides for the conservation and protection of wildlife.
Planning and Development Act 2005 Provide for a system of land use planning and development in the State and for related purposes.
Biosecurity and Agriculture Management Act 2007 The Act provides effective biosecurity and agriculture management for the State
Bushfires Act 1954 The Act makes for the provision for diminishing the dangers resulting from bushfires and for the prevention, control, and extinguishment of bushfires.
Cat Act 2011 The Act makes provision for the control and management of cats and promotes and encourages the responsible ownership of cats.
Dog Act 1976 The Act makes provisions for the control of dogs in public and private spaces and promotes responsible dog ownership.
Fish Resources Management Act 1994 The Act is the primary State legislation regulating the management of, and utilisations and conservation of fish (which includes all aquatic organisms except reptiles, birds, mammals, and amphibians) and their habitat.
Water Resources (State Planning Policy 2.9) (2006) Provides clarification and additional guidance to planning decision-makers for consideration of water resources in land use planning strategy.
Better Urban Water Management Framework (2008) Facilitates better management of urban water resources by ensuring an appropriate level of consideration is given to the total water cycle at each stage of the planning system and provides guidance on the implementation of State Planning Policy 2.9 Water Resources.
Securing Western Australia's water future – A position paper (2013) Sets out a proposed legislative and policy framework to help deliver new water management solutions in Western Australia.

National Context

Table 11 National Policy and Legislation Relevant to the YICM Plan 2021-2026

Environment Protection and Biodiversity Conservation Act 1999
Is the Australian Government's central piece of environmental legislation. It provides a legal framework to protect and manage nationally and internationally important flora, fauna, ecological communities and heritage places.
Threat abatement plan for disease in natural ecosystems caused by *Phytophthora cinnamomi*, Commonwealth of Australia (2014)
This national threat abatement plan came into force on 31 January 2014 and addresses the key threatening process 'Dieback caused by the root-rot fungus *Phytophthora cinnamomi*, which is listed under the Commonwealth EPBC Act.
Australia's Biodiversity Conservation Strategy 2010 – 2030, Commonwealth of Australia (2010)
The Strategy is a guiding framework for biodiversity conservation for all sectors - government, business and the community. The Strategy sets out priorities which will direct efforts to achieve healthy and resilient biodiversity and provide us with a basis for living sustainably.
Australia's Biodiversity and Climate Change. A strategic assessment of the vulnerability of Australia's biodiversity to climate change. Commonwealth of Australia (2009)
Is an assessment of the vulnerability of Australia's biodiversity to climate change, commissioned by the Australian Government to help increase our understanding of how to help Australia's rich biodiversity adapt to climate change.
Australia's Native Vegetation Framework, COAG (2012)
This Framework is a joint initiative of the Australian, state and territory governments and outlines a coordinated national approach to native vegetation management and provides a mechanism through which the native vegetation management commitments agreed to by all Australian governments can be progressed.

International Context

Table 12 International Legislation Relevant to the YICM Plan 2021-2026

***Japan Australia Migratory Birds Agreement (Australia Treaty Series 1981 No.6)* (JAMBA)**
The JAMBA agreement lists terrestrial, water and shorebird species which migrate between Australia and Japan. The agreement requires the parties to protect migratory birds and includes provisions for cooperation on the conservation of threatened birds.
***China Australia Birds Agreement (Australian Treaty Series 1988 No.22)* (CAMBA)**

The CAMBA agreement lists terrestrial, water and shorebird species which migrate between Australia and China. The agreement requires the parties to protect migratory birds.

***Republic of Korea-Australia Migratory Bird Agreement 2007* (ROKAMBA)**

The ROKAMBA formalises Australia's relationship with the Republic of Korea in respect to migratory bird conservation and provides a basis for collaboration on the protection of migratory shorebirds and their habitat.

***The Convention on the Conservation of Migratory Species of Wild Animals* (1983) (Bonn Convention)**

Is an intergovernmental treaty that aims to conserve terrestrial, aquatic and avian migratory species throughout their range. Migratory species which are native to Australia and are included in the appendices to the Bonn Convention.

***The Convention on Wetlands of International Importance (1971)* (Ramsar Convention)**

Is an intergovernmental treaty that provides the framework for national action and international cooperation for the conservation and wise use of wetlands and their resources. Australia currently has 65 wetlands of international importance listed under the Ramsar Conventions (Yellagonga is not one of them).

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City of Wanneroo

City of Joondalup

Draft Yellagonga Integrated Catchment Management Plan ~~2020~~ 2021 - ~~2025~~2026

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ABBREVIATIONS

~~ANZECC~~	~~Australian and New Zealand Environment Conservation Council~~
ASS	Acid Sulphate Soils
BAM Act	Biosecurity and Agriculture Management Act 2007
BC Act	Biodiversity Conservation Act 2016~~CCW Conservation Category Wetlands~~
CoJ	City of Joondalup
CoW	City of Wanneroo
DBCA	Department of Biodiversity, Conservation and Attractions
~~DEC~~	~~Department of Environment and Conservation~~
~~DER~~	~~Department of Environment Regulation~~
DPIRD	Department of Primary Industries and Regional Development
~~DoW~~	~~Department of Water~~
~~DPaW~~	~~Department of Parks and Wildlife~~
~~DPS2~~	~~District Planning Scheme No. 2~~
DWER	Department of Water and Environmental Regulation
ECU	Edith Cowan University
EPBC Act	Environmen~~tal~~ Protection and Biodiversity Act 1999
~~EWR~~	~~Ecological Water Requirements~~
~~EWSP~~	~~East Wanneroo Structure Plan~~
~~LBS~~	~~Local Biodiversity Strategy~~
~~LEP~~	~~Local Environment Plan~~
~~LPP~~	~~Local Planning Policy~~
~~MRS~~	~~Metropolitan Region Scheme~~
~~NCCARF~~	~~National Climate Change Adaptation Research Facility~~
~~PASS~~	~~Potential Acid Sulphate Soils~~
~~*PaW*~~	~~*Parks and Wildlife*~~
WAPC	Western Australian Planning Commission
~~WCP~~	~~Water Conservation Plan~~
YICM	Yellagonga Integrated Catchment Management
YRPM	Yellagonga Regional Park Management

EXECUTIVE SUMMARY

Yellagonga Regional Park is one of ~~eleven~~ seven regional parks within the ~~Perth Metropolitan area~~Swan Coastal Plain and ~~lies on the Swan Coastal Plai~~is ~~n~~ located approximately 20km north of Perth. Yellagonga Regional Park consists of a wetland chain including, from north to south, Lake Joondalup, Beenyup Swamp, Walluburnup Swamp and Lake Goollelal.[1] The Yellagonga Regional Park is an area of high ecological significance including being a Bush Forever site, having Conservation Category Wetlands, and Lake Joondalup is also a Class 'A' Reserve.

The Yellagonga Regional Park ~~(the Park)~~ is jointly managed by the ~~Department of Parks and Wildlife~~ Department of Biodiversity Conservation and Attractions (DBCA), and the Cities of Joondalup (CoJ) and Wanneroo (CoW); with the DBCA being responsible for the management of the majority of the land within the Park~~(the boundary of which passes through these wetlands)~~. Land tenure is also vested ~~in~~ with the Conservation Commission of Western Australia, ~~and~~ the Western Australian Planning Commission, with small sections owned by private landholders; particularly within the southern extent of the Park (see Figure 2).

The Park's co-managers, the CoJ~~Cities of Joondalup~~ and CoW ~~Wanneroo~~ and the ~~Department of Parks and Wildlife (DPaW)~~ DBCA recognise that land use practices in the surrounding catchment, from both past and present activities, can have detrimental effects on the wetlands of the Yellagonga Regional Park, and ~~that~~ it is the shared responsibility of the ~~Park~~ co-managers to holistically address the threats impacting the health of the Yellagonga Catchment Area. Impacts include water quality and quantity entering the wetlands, and threats to the ecological integrity and biodiversity of the Park.

In order to maintain and enhance the amenity, recreational, educational, scientific, and conservation values of Yellagonga Regional Park, for present and future generations, the *Yellagonga Integrated Catchment Management Plan (YICM Plan)* ~~*2009-2014* (YICM Plan)~~ was developed to provide a comprehensive and integrated approach to managing the Park. ~~The Plan was developed following extensive consultation with and guidance from a Community Reference Group and Technical Working Group.~~

~~Part 1 of the YICM Plan document detailed the research and information collected during the development of the Plan and provided an assessment of both the Park and Catchment Area. Part 2 of the Plan was developed as an Implementation Plan with projects to be delivered within the Catchment to mitigate the key threatening processes and issues identified affecting Yellagonga Regional Park.~~

~~Following implementation of the Plan a detailed review of the *Yellagonga Integrated Catchment Management*~~*YICM Plan* ~~*2009-2014* was undertaken in April 2014 whereby progress made in delivering projects within the Plan was assessed. Following this review the Cities of Joondalup and Wanneroo commenced development of the *Yellagonga Integrated Catchment Management Plan 2014–2019*.~~

The~~is~~ ~~*Yellagonga Integrated Catchment Management Plan (*~~YICM Plan has continued to ~~*) 2014–2019*~~ provided~~s~~ a holistic and strategic direction for the two Cities ~~to continue~~ to implement a wide range of initiatives aimed to conserve the ecological values of the Yellagonga Regional Park. Since the YICM Plan's~~its~~ initial adoption by both Cities in 2009, the Plan was reviewed, updated and adopted again in

[1] CALM ~~*et al*~~*et al.* (2003)

2015 to provide the YICM Plan 2015-2019.

The latest review and update provides for the current Draft ~~has undergone a number of reviews, with the latest review providing an updated~~ YICM Plan 2020~~1~~-2025~~6~~,~~.~~ ~~The YICM Plan's carry~~ a five-year life span ~~to~~ allows for a comprehensive review of management actions, conservation outcomes and to assess current impacts and threats to the Yellagonga catchment. The review was undertaken in consultation with internal and external stakeholders, including the Yellagonga Regional Park Community Advisory Committee.

The updated YICM Plan ~~continues to focus~~focuses on the management of key threats to the health of the Yellagonga wetlands in ~~in~~ response to ~~that best suit~~ current environmental conditions, whil~~st~~e building upon the knowledge gained through the implementation of the previous versions of the Plan.

~~The content of this current Plan focuses on current threats and proposed management actions to be implemented through the Plan.~~ ~~Ex~~Extensive historical and technical information regarding the Yellagonga Catchment ~~Area is contained~~can be found ~~with~~ in the YICM Plan 2009-2014 Part 1 Technical Report. ~~This new *YICM Plan 2015-2019* builds on the previous YICM Plan 2009-2014 with a focus on the implementation process with new and ongoing projects being identified that will be implemented over the life of the Plan.~~

A range of threats to the long-term viability of Yellagonga Regional Park remain, including the drying climate trend, poor water quality, invasive flora and fauna species, ~~wild~~bushfires, plant pathogens and their ~~disease~~ spread, urban encroachment, remaining traditional stormwater drainage, habitat degradation and fragmentation. The projects within the YICM Plan aim to address these threats.

Significant progress has been achieved over the past five years through the YICM Plan 2015~~4~~-2019 to address the key threats to the Park. Key achievements include:

- ~~Regular~~ Ongoing water quality monitoring~~and collation of water quality data,~~. which has produced reliable, long term water quality data for the catchment.
- The delivery of wide-ranging community education and ecotourism initiatives.
- Coordinated pest animal control and conservation maintenance schedules.
- The completion of flora surveys for ~~the a majority~~much of ~~the catchment's~~ the riparian vegetation around the catchment that have informed ~~invaluable~~ rehabilitation~~vegetation~~ projects in key locations.
- Significant revegetation works in areas identified through the flora surveys.
- ~~Further policy and plan development to direct management actions within the Yellagonga Catchment such as the City of Joondalup's City Water Plan and the City of Wanneroo's Local Planning Policy 4.4: Urban Water Management.~~

~~However in order to provide ongoing, conservation gains across~~ This updated Plan aims to build upon the extensive monitoring and conversation management work undertaken in the Yellagonga ~~C~~catchment ~~A~~area ~~further long term management strategies are required as well as commitment and~~ through the continued collaboration ~~from~~ between the two Cities and the DBCA ~~Department of Parks and Wildlife~~. The *Yellagonga Integrated Catchment Management Plan ~~2009-2014~~ 2020~~1~~-2025~~6~~* provides the Park's co-managers with detailed direction required to manage the ~~C~~catchment ~~A~~area in a sustainable manner to ensure the long-term protection of the Park for future generations.

The YICM Plan ~~2015-2019~~ 2020~~1~~-2025~~6~~ will be implemented by the CoJ ~~Cities of Joondalup~~ and CoW ~~Wanneroo~~ in partnership with the Yellagonga Regional Park key land manager, ~~with significant input and liaison with~~ the ~~DPaW~~ DBCA.

1.0 INTRODUCTION

1.1 Yellagonga Regional Park

Yellagonga Regional Park ~~(henceforth referred to as "the Park")~~ is one of ~~eleven~~ seven Regional Parks within the ~~Perth Metropolitan area~~Swan Coastal Plain and lies ~~lies on the Swan Coastal Plain located~~ approximately 20km north of the Perth CBD.

~~There are a diversity of interests associated with the Yellagonga Catchment and Regional Park~~ and ~~catchment, – from residential landowners to those with commercial enterprises~~The Park is highly utilised for a diverse range of activities including exercise, social and family gatherings at the various landscaped parks and play spaces, it's intrinsic environmental values and associated activities (such as birdwatching and wildflower spotting), and photography ~~and those who use this area for personal recreation, aesthetic enjoyment,~~ .

The Park holds considerable cultural significance for the Mooro Noongar people as a place of hunting, gathering, social, ceremonial and recreational purposes, with the Park named ~~for~~ after Yellagonga; who was a leader of the Wadjuk Noongar people North of the Swan River[2]. The location of the wetlands made them an important site in seasonal camping cycles between the ocean and the Perth foothills, and between Mount Eliza (King's Park) in Perth and the Moore River to the North, part of which now forms the Yaberoo Budjara Heritage Trail starting at Neil Hawkins Park in the Park[1].

The eastern side of the Park was first settled by Europeans around 1850 and there are three sites listed on the Western Australian Heritage Register; Perry's Paddock, Cockman House, and Luisini Winery. The Sorrento to Dongera Stock Route, gazette in 1889, ran through the park following the track used by Yellagonga's people in their journeys to the north[1]. ~~historical and Aboriginal / European cultural and historic European heritage, and those who appreciate the Park for its intrinsic environmental values.~~

In order to maintain and enhance amenity, recreational, scientific, educational and conservation values of the Park for present and future generations, an integrated catchment approach has been undertaken to provide a comprehensive and integrated approach to managing the Park.

~~1.1.1 Structure of the Plan~~

~~The YICM Plan 2020-2025 is comprised of four sections.~~

~~*Section 1 Introduction* - provides an introduction to the Plan including its aim and objectives, background information, to the Plan's development, scope and the strategic context toof the Plan.~~

~~*Section 2 Yellagonga Catchment Area* - provides an overview of the Yellagonga Ccatchment and its hydrology, water quality, biodiversity and threatening processes.~~

~~*Section 3 Implementation Plan* – outlines five Key Focus Areas, of the Plan, identifies issues and~~

[2] McGuire, M. I. (1996)

~~objectives for each Key Focus Area and details a project-based implementation frameworkplan in response. This includes~~ with specific catchment management projects to be implemented over the life of the Plan to achieve the stated objectives. These include joint projects delivered in partnership by both the Cities of Joondalup and Wanneroo, and individual projects that are implemented by either the City of Joondalup or the City of Wanneroo, in liaison with the DBCA.

~~*Section 4 Project Details* – details each of the projects identified in the previous section, *Section 3 Implementation Plan* including the project description, scope and approach in delivering the project.~~

1.1.1~~2~~ Yellagonga Catchment ~~Area~~Overview

All water bodies, whether a wetland, lake or river, receive water from the surrounding area. This area from which water flows into the water body is known as the catchment. Effective management of a water body requires management of the surrounding catchment. Integrated catchment management is about balancing use of the land, water and biological resources within a catchment, in a sustainable manner, by encouraging co-operation and co-ordination at all levels of government, in collaboration with the whole community on management of these resources.[1]

The Park consists of a wetland chain including, from north to south, Lake Joondalup, Beenyup Swamp, Walluburnup Swamp and Lake Goollelal which are all recognised as being Conservation Category Wetlands with Lake Joondalup also being a Class 'A' Reserve[1]. By taking an integrated catchment management approach to ~~of~~ these wetlands, the CoJ~~Cities of Joondalup~~ , the ~~and~~CoW ~~Wanneroo~~ and the ~~DPaW~~ DBCA recognise that activities outside of their respective management areas ~~Park and its wetland area~~ will impact on the ecological integrity and biodiversity of the Park and the wetlands holistically, particularly through the movement of groundwater, surface water and stormwater.

Any land use within the catchment will impact to some extent on the quality and quantity of water entering the Park's wetlands, as well as impacting on floristic and faunal communities within the Park. The catchment has a diverse range of current land uses comprised of residential developments, market gardens, aged care, grassland, orchards, poultry farms, horse agistment, pine tree lots, plant nurseries and various commercial developments (car yards, service stations, shopping centres *etc.*), all of which can impact on the Park.

~~The Park consists of a wetland chain including, from north to south, Lake Joondalup, Beenyup Swamp, Walluburnup Swamp and Lake Goollelal.[3]~~

~~[3] CALM *et alet al.* (2003)~~

Figure 1 Location of the Yellagonga Regional Park[4] [1]

The health of the Park and its wetlands is of high importance to both the local and wider communities as well as the stakeholders and organisations responsible for the management of the Park. The Park is identified as having significant regional value, particularly for:

- Providing habitat for flora and fauna including iconic local species such as the ~~Long-necked~~South-western Snake-necked Turtle (*Chelodina colliei*), Carnaby's Black-Cockatoo (*Calyptorhynchus latirostris*) and ~~Graceful Sun-moth~~Quenda (*Isoodon fusciventer*).~~;~~
- A Bush Forever site (299) registered by the Western Australian Planning Commission as containing regionally significant vegetation.~~;~~
- Improving ecological function such as air quality, carbon capture, and soil health.~~;~~
- Decreasing erosion, salinity, water pollution and noise pollution.~~; and~~
- Providing opportunity for recreational and cultural experiences.

[4] ~~CALM *et al*~~*et al.* ~~(2003)~~

In order to maintain and enhance amenity, recreational, scientific, educational and conservation values of the Park for present and future generations, an integrated catchment approach has been undertaken to provide a comprehensive and integrated approach to managing the Park.

1.1.23 Tenure and Management Arrangements

The Yellagonga Regional Park is composed of land that is owned or and managed by a number of different bodies. Lands owned by the Western Australia Planning Commission, those vested in the Conservation Commission of Western Australia, and Unallocated Crown Land are managed by including the Department of Parks and Wildlife (DPaW) DBCA, with the, City of JoondalupCoJ and, City of WanneroCoW having management orders over small areas of Crown Land within the Park; predominantly areas designated for recreation, Conservation Commission of Western Australia and the Western Australian Planning Commission. There is also a small portion of land that remains privately owned with individual landholders responsible for the management of their own property.[5] The lakes themselves are managed by the DBCA.

Areas directly managed by the City of Joondalup equate to 13 hectares (Ha). These include: HNeil Hawkins Park (4.2Ha), Neil Hawkins Natural Area (4.7Ha), and Picnic Cove Park (4.1Ha).

Areas directly managed by the City of Wanneroo equate to approximately 50Ha. These include Studmaster Park (2Ha), Poinciana Park (2.5 Ha), Ariti Ave Foreshore (1.5 Ha), Scenic Park (10 Ha), Rotary Park (6.5 Ha), Banyandah Park and Foreshore Reserve (7.8 Ha), and Lake Joondalup Foreshore Reserve North of Rotary Park (17.3 Ha).

The balance of land is managed by the DBCA.

While the land tenure for the Park is varied (see Figure 2), the integrated management of the Park is shared by the DBCA and the Cities of Joondalup and Wanneroo. The co-management of the Park is guided byin line with the Yellagonga Regional Park Management (YRPM) Plan 2003-2013. The DPaW DBCA is responsible for managing areas of the Park vested in the Conservation Commission of Western Australia as well as land owned by the WA Planning Commission under a management agreement and for the overall coordination of the Park's management in accordance with the Yellagonga Regional Park Management (YRPM) Plan 2003-2013. The Cities of Joondalup and Wanneroo have management orders for areas of the Park that are vested in them in accordance with the Management Zones outlined within the YRPM Plan 2003-2013. These areas include:

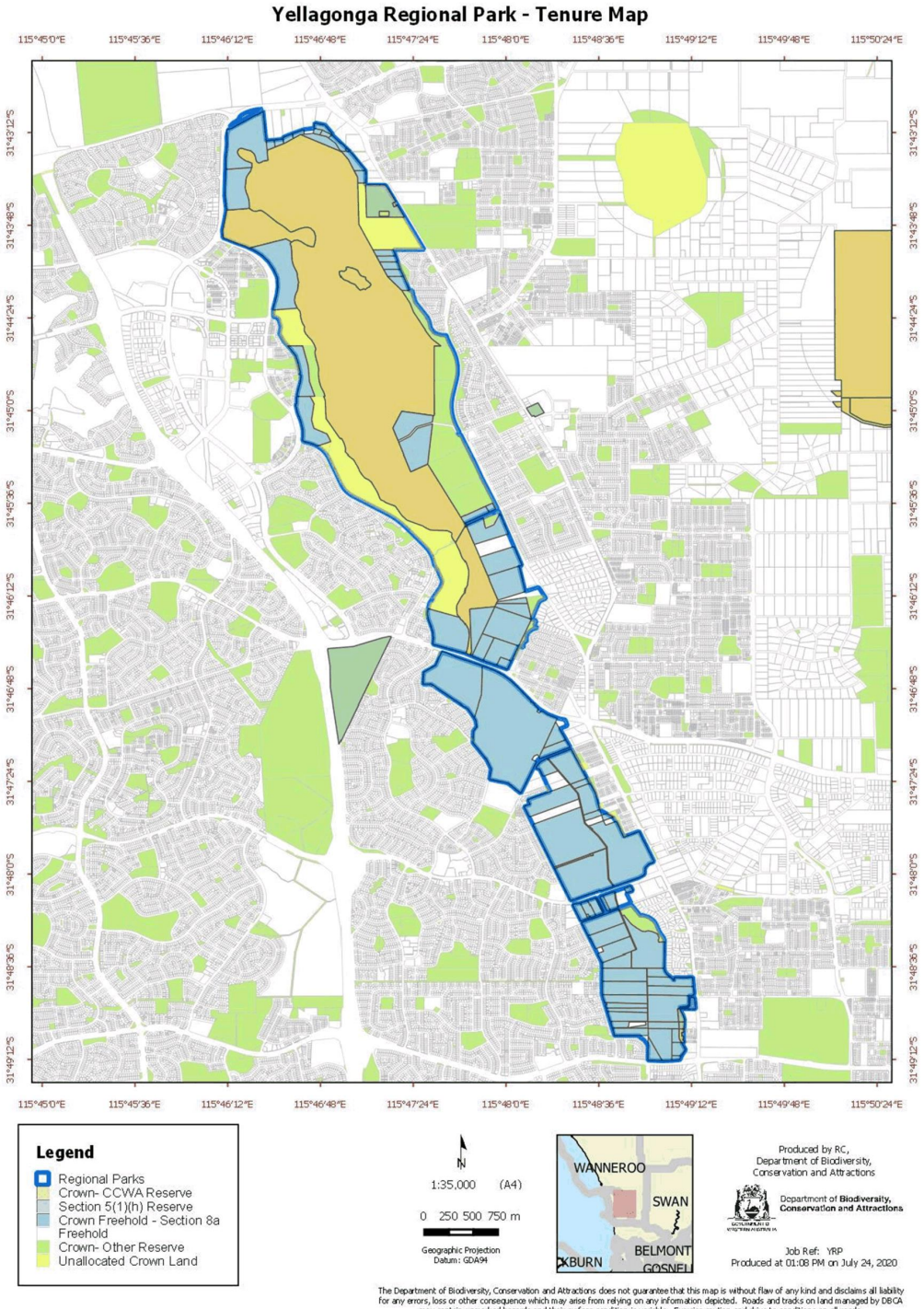
Effective However both Cities recognise that eenvironmental management is requiredrequires working beyond physical management borders and in order to manageaddress the impacts threats to the Park holistically. M, therefore management actions throughout the Park must be undertaken throughout the Parkin a coordinated approach, with the Cities working together with the DBCA to undertake work on land managed by the DBCA,including on land that is not managed by either the City of Joondalup or Wanneroo. Management of the Park undertaken by both Cities predominately on land managed by the DBCA in addition in addition to the above land where the Cities possess management orders.

While the land tenure for the Park is varied (see Figure 2), the integrated management of the Park is shared by the DPaW and the Cities of Joondalup and Wanneroo. The co-management of the Park is guided by the YRPM Plan 2003-2013. Additionally aA Memorandum of Understanding between the City of Joondalup and City of Wanneroo was developed under the YICM Plan 2009-2014 which outlines the key responsibilities for the two Cities in regard to the implementation of integrated

[5] CALM *et alet al.* (2003)

~~catchment management activities.e implementation of th A has been Draft to provide greater coordination of management activities between the three organisations.~~

In addition, there are a number of community groups, including conservation groups who ~~have input into~~contribute to the management of the Park, in particular the Friends of Yellagonga Regional Park and the Woodvale Waters Friends of Beenyup Channel Group.


Yellagonga Regional Park - Tenure Map
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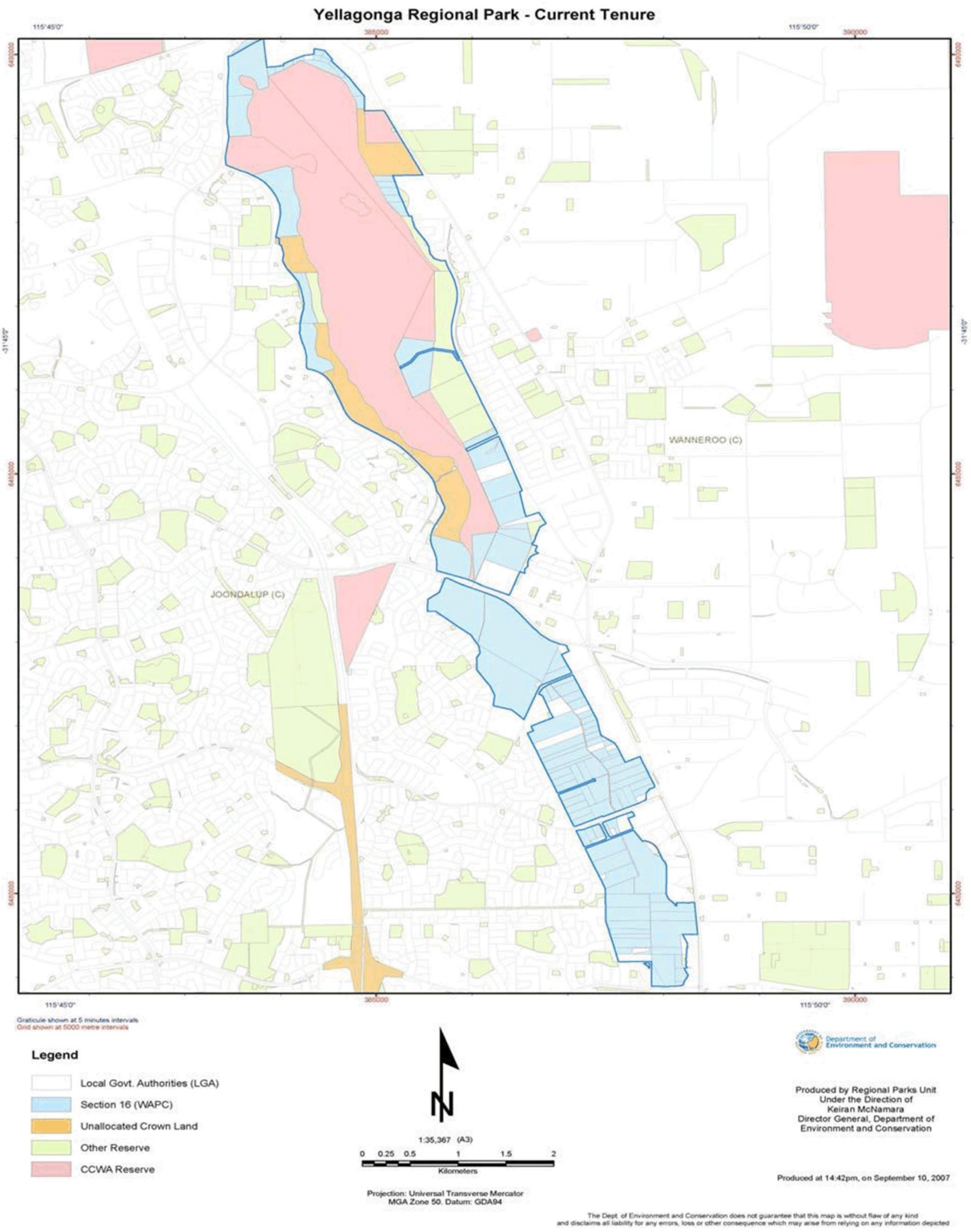


Figure 2 Land Tenure in Yellagonga Regional Park (DBCA 2020)

1.23 Background

This current revised Yellagonga Integrated Catchment Management (YICM) Plan 20201-20265 2015-2019 has been developed within the context of the previous YICM Plan 2009-2014 and the Yellagonga Regional Park Management (YRPM) Plan 2003-2013 as well as the previous two versions of the YICM Plan 2009-2014 and 20145-2019. The sections below provide background information on these previous plans and how they relate to the current YICM Plan 20201-20265 2015-2019.

1.32.1 Yellagonga Regional Park Management Plan 2003-2013

The YRPM Plan 2003-2013 was developed by the then Department of Conservation and Land Management (now DPaWDBCA) and the CoJ Cities of Joondalup and the CoWWanneroo, "*to provide broad direction for the protection and enhancement of the conservation, recreation and landscape values of Yellagonga Regional Park*". One of the 'High Priority' strategies proposed in the Management Plan was the preparation of an integrated catchment management plan which was to be consistent with the overall direction of the YRPM Plan 2003-2013.[6]

The YICM Plan 20201-20256 2015-2019 addresses the activities being undertaken within the catchment that affect the Park, while management of the Park itself is guided by the YRPM Plan 2003-2013.

The YRPM Plan 2003-2013 is still considered current in its content and management strategies and therefore is still being utilised to guide the management of the Yellagonga Regional Park.

1.32.2 Yellagonga Integrated Catchment Management Plan 2009-2014

The development of the initial YICM Plan 2009-2014 and associated catchment management projects was initiated through a Partnership Agreement between the CoJCities of Joondalup and the CoWWanneroo, who jointly funded the project, and involved considerable input from the community and key stakeholders. This included two community workshops and the establishment and involvement of a Community Reference Group and a Technical Working Group. Key stakeholders included Friends of Yellagonga, Edith Cowan University, the then Department of Environment and Conservation (now DPaWDBCA) and the then Department of Water (now Department of Water and Environmental Regulation - DoWDWER).

Key outcomes from the community consultation process that informed the development of the YICM Plan 2009-2014 were the identification of key threats (see Figure 3) and the development of a community vision (see Figure 4). Further details of the community consultation process and outcomes can be found in the YICM Plan 2009-2014.

The YICM Plan 2009-2014 comprised of two parts. Part 1 provided a technical report on the research and information collected during the two-year planning process and provided an assessment of the health of the Park and the Ccatchment Aarea. Part 2 provided an Implementation Plan and included 18 projects to be implemented within the Ccatchment over the life of the Plan, to mitigate the key threatening processes and issues identified within the Yellagonga Regional Park.

Substantial progress was made oin implementing the YICM Plan 2009-2014 which ultimately resulted in the continued implementation of ation of the Plan through the updated YICM Plan 2015-2019.

[6] CALM *et alet al.* (2003), pp.1-2

Figure Key threats identified in the YICM Plan 2009-2014

KEY THREATS TO YELLAGONGA REGIONAL PARK IDENTIFIED IN THE YICM PLAN 2009-2014
1. Contaminants 2. Inappropriate infrastructure 3. Urbanisation (development and planning) 4. Climate change and hydrology 5. Weeds 6. Impacts of introduced animals and pests 7. Lack of community education and awareness 8. Incidences of vandalism and rubbish dumping 9. Habitat destruction and fragmentation 10. Lack of understanding of fauna populations 11. Disease

VISION STATEMENT
That activities in the catchment will support and give rise to: *"the conservation and rehabilitation of an endemically bio-diverse, quality, and sustainably managed Regional Park with the necessary infrastructure for the enjoyment and education of the whole community."*

Figure 4 Vision Statement developed for the YICM Plan 2009-2014 by the Community Reference Group

The YICM Plan 2009-14 comprised two parts. Part 1 provided a technical report on the research and information collected during the two-year planning process and provided an assessment of the health of the Park and the Catchment Area. Part 2 provided an Implementation Plan and included 18 projects to be implemented within the Catchment over the life of the Plan to mitigate the key threatening processes and issues identified within the Yellagonga Regional Park.

With the implementation of the YICM Plan 2009-2014 scheduled for completion at the end of the 2013-2014 financial year, a review of the Plan and its implementation has been undertaken. This review has measured progress towards the completion of projects, identified key achievements and has guided the development of the YICM Plan 2015-2019.

Substantial progress has been made in implementing projects within the YICM Plan 2009-2014. Full details of the progress of projects are provided in Appendix 1.

1.2.3 Yellagonga Integrated Catchment Management Plan 2015-2019

Following the implementation and review of the YICM Plan 2009-2014 a new Plan to guide management of the Yellagonga Catchment was developed. The YICM Plan 2015-2019 built upon the progress made during implementation of the first Plan and provided further management recommendations to ensure the long-~~-~~term protection of the Yellagonga Regional Park with a focus on addressing the current and future impacts of climate change. Key highlights of the YICM Plan 2015-2019 can be found in the Appendices of this document.

1.34 Yellagonga Integrated Catchment Management Plan 2020~~0~~1-2026~~5~~~~2015-2019~~

The updated YICM Plan 2020~~0~~1-2026~~5~~6 ~~again~~ expands upon the successes and lessons learnt from the two Plans before it by continuing with projects that have proven to be of~~a~~ benefit to the health of the wetlands. Projects have been updated where necessary in order to ~~make sure~~ensure they remain relevant to the current environmental conditions of the Park and surrounding areas.

The updated Plan ensures the continued collaborative delivery of the projects that have proven to be effective in monitoring and improving the health of the Yellagonga wetlands.
~~Following the implementation and review of the YICM Plan 2009-2014 a new Plan to guide management of the Yellagonga Catchment has been developed. The YICM Plan 2015-2019 builds on the progress made during implementation of the previous Plan and provides further management recommendations to ensure the long-term protection of the Yellagonga Regional Park with a focus on addressing the current and future impacts of climate change.~~

1.34.1 Aim and Objectives of the Plan

The aim of the YICM Plan 2020~~0~~1-2026~~5~~~~2015-2019~~ is to provide a holistic and long-term strategic plan to improve catchment health and protect the diverse values of the Park.

The objectives of the YICM Plan 2020~~0~~1-2026~~5~~~~2015-2019~~ are:

Objective 1: To build upon the achievements, experiences and outcomes of the YICM Plan 2015-2019 and continue to implement an integrated and effective approach to catchment management.

Objective 2: To work in partnership with key stakeholders to improve catchment management and protect and enhance the ecological values of the Yellagonga Regional Park.

Objective 3: Ensure positive environmental, social and economic outcomes for the Yellagonga Regional Park and its wetlands.

Objective 4: Consider the long-term protection of the Yellagonga Regional Park with a focus on addressing the current and future impacts of climate change.

1.34.2 Scope of the Plan

The YICM Plan ~~2009-2014~~ aims to build upon the outcomes of the previous Plan to provide a guide for continuing to implement an integrated catchment management approach for the Yellagonga Catchment Area. As such the YICM Plan 2020~~0~~1-2026~~5~~~~2015-2019~~ will:

- Continue to use the outcomes of the original community consultation process and technical

review of scientific literature to inform its implementation.;
- Provide a brief overview of the Yellagonga Catchment and its environmental condition.;
- Outline key achievements from the implementation of the YICM Plan 2015-2019~~2009-2014~~.;
- Identify new and ongoing projects that continue the integrated catchment management approach.~~; and~~
- Provide opportunity for stakeholder and community input into the delivery of projects within the YICM Plan 2020~~1~~-2026~~52015-2019~~.

Responsibility for implementation of the YICM Plan 2020~~1~~-2026~~52015-2019~~ lies primarily with the Cities of Wanneroo and Joondalup. The DBCA ~~DPaW~~ is a key partner in the delivery of a number of projects within the Plan that relate to the health of ecosystems within Yellagonga Regional Park. The implementation of the Plan will be more effective if strong partnerships with other government bodies including DBCA~~DPaW~~, educational institutions and the local community are maintained.

In 2013 the Yellagonga Catchment Working Group, comprising~~ed~~ of representatives from the Cities of Joondalup and Wanneroo and ~~DPaW~~DBCA, was established to assist communications and commitment in working collaboratively on the YICM Plan. The Yellagonga Catchment Working Group focuses on key projects requiring collaboration from the three managing agencies and will continue ensuring the timely and effective implementation of the updated Plan.

~~1.3~~4.3 ~~Structure of the Plan~~

~~The YICM Plan 2015~~2020~~-2019~~ 2025 ~~is comprised of four sections.~~

~~*Section 1 Introduction* - provides an introduction to the Plan including aim and objectives, background to the Plan's development, scope and strategic context to the Plan.~~

~~*Section 2 Yellagonga Catchment Area* - provides an overview of the Yellagonga Catchment and its hydrology, water quality, biodiversity and threatening processes. However it does not replace the extensive literature review contained within the YICM Plan 2009-2014.~~

~~*Section 3 Implementation Plan* – outlines five Key Focus Areas of the Plan, identifies issues and objectives and details a project-based implementation framework with specific catchment management projects to be implemented over the life of the Plan to achieve the stated objectives. These include joint projects, delivered in partnership by the Cities of Joondalup and Wanneroo, and individual projects that are implemented by either the City of Joondalup or the City of Wanneroo.~~

~~*Section 4 Project Details* – details each of the projects identified in Section 3 including project description, scope and approach.~~

1.4~~5~~ Strategic Context

The management of the Yellagonga wetlands catchment and the implementation of the YICM Plan ~~2015~~2021-~~2019~~ 2026 needs to consider the strategic context in which it operates including international legislation, Federal policy and legislation, State policy and legislation, regional policy and local law and policy. Details of the relevant local, State and Federal plans and strategies are provided in Appendix 2.

2.0 YELLAGONGA CATCHMENT AREA

2.1 Introduction

The Park's catchment lies on the Swan Coastal Plain and is located approximately 20 km north of central Perth. The surface water catchment area impacting on the Park is estimated to cover an area of approximately 4000 hectares.[7] The catchment is linked to the Park by surface flows via drainage infrastructure and groundwater flows. The catchment encompasses land on either side of the Park located in the Cities of Joondalup and Wanneroo and includes medium to high-density residential, commercial and light industrial development interspersed with green areas. Lakes Joondalup and Goollelal, and the swamps Beenyup and Walluburnup, are the receiving aquatic environments for water from this catchment via surface and groundwater flows.

Climate of the Swan Coastal Plain is described as being Mediterranean characterised by long hot dry summers and a shorter period of wet winter months. The annual mean maximum temperature is 24.84°C and the annual mean minimum temperature is 12.81°C. The hottest months are January (average of 31.27°C) and February (average of 31.69°C). The mean annual rainfall is 7337~~72~~.28mm with the wettest months being June (~~160.1~~127.8mm) and July (~~156.8~~144.5mm).[8]

Soils and geology of the Perth metropolitan north-west corridor have been described by McArthur and Bartle (1975-76). They describe the Park and catchment as lying over quaternary deposits known as the Spearwood Dune System, which presents as a low hilly and undulating landscape. The wetlands and surrounding catchment ~~lies~~lie predominantly over Spearwood sand with some areas of Karrakatta limestone and Karrakatta sand. The Spearwood sands consist of some limestone outcrops with shallow brown soils and the Karrakatta limestone is characterised by bare limestone or shallow siliceous or calcareous sand over limestone. The Karrakatta sand is yellow, and limestone usually lies beneath this layer.[9]

A brief outline of the features of the Yellagonga Catchment and Regional Park are detailed below. Full details of the key components of the Yellagonga Catchment can be found in the YICM Plan 2009-2014 Part 1 Technical Report.

2.2~~3~~ Hydrology

2.2~~3~~.1 Groundwater Flow and Levels

Groundwater flows from northeast to southwest across the Swan Coastal Plain towards the Indian Ocean.[10] Inputs into the groundwater from land uses many kilometres to the east could eventually see impacts on the Park's wetlands. While a groundwater catchment boundary has not been ~~developed~~fully defined, strategies can still be developed to address potential land use impacts on groundwater - particularly given the high groundwater recharge rates found on the Gnangara Mound. The highest recharge rates occur over the Gnangara Mound, and range from 15-20 percent, reaching

[7] Ove Arup and Partners (1994)
[8] Bureau of Meteorology (~~2014~~2019)
[9] McArthur and Bartle (1975-76)
[10] Department of Environment (2004)

as high as 40 percent of rainfall as total net recharge,[11] which highlights the rapidity that any contaminants from land use over the Gnangara Mound may leach to groundwater.

Steep groundwater gradients occur to the east and west of the lake system and are steepest on the west side of the wetland system, becoming shallow heading west towards the ocean.[12] Given the relatively slow rate of groundwater flow, residence time of groundwater has implications for pollutant concentrations held within the lake systems.

2.2~~3~~.2 Surface Water

Wetlands on the Swan Coastal Plain are generally surface expressions of an unconfined aquifer with water levels reflecting the rising and falling groundwater levels.[13] In the past, Lakes Joondalup and Goollelal have fluctuated and followed natural cycles of drying and filling, displaying patterns of long-term seasonal fluctuations according to climatic conditions.[14] However in more recent times, Hamann (1992) suggests the wetlands are not exact surface expressions of the Gnangara groundwater system due to seasonal fluctuations in wetland depth that does not match seasonal changes in the groundwater table. The research has suggested that since urbanisation post 1975, an increasing volume of surface water has entered the wetlands via impervious and cleared surfaces, resulting in deeper lake systems. The drying climate trend however~~,~~ indicates that there will be reduced surface water expression from groundwater and rainfall. Figure ~~5~~ 3 provides an indicative surface water catchment boundary and the three ~~Department of Water~~DWER hydrographic subcatchments for ~~Yellagonga Regional~~the Park.

[11] Department of Water (2008a)
[12] Congdon (1979)
[13] Allen (1976)
[14] Hamann (1992)

Figure 3 Indicative Surface Water Catchment Boundary 2008

~~Figure 5Indicative Surface Water Catchment Boundary~~

Surface flow through the Park's wetlands moves from south to north, but, as this habitat is now separated by roads dividing it into three sections; culverts and tunnels have been constructed to enable the surface water flow to mimic the natural hydrological regime. Water drains from Lake Goollelal into Walluburnup Swamp via a culvert under Hocking Road and Whitfords Avenue and flows north into Beenyup Swamp. Ocean Reef Road bisects Lake Joondalup into north and south sections. Flow between the two sections only occurs during the winter months via a culvert. There is no surface outflow from this wetland chain, but outflow occurs via groundwater in an east to west direction.[15]

2.2~~3~~.3 Drainage

In a natural system, rainfall would infiltrate directly to groundwater with limited overland flow to wetlands. However, urbanisation has resulted in constructed roads and other impervious surfaces~~,~~ with traditional piped drainage networks and altered topography causing a significant alteration to the natural hydrological regime. For the Park's wetlands urbanisation has resulted in increased surface water run-off through drainage networks bringing with it polluted water.[16]

In the current climate of diminished rainfall, increased evaporation and a reduction in recharge to groundwater, impervious surface contributions can be viewed as vital arterial flows for many wetlands, however the wetland ecology would require uncontaminated water entering the lakes.

2.2~~3~~.4 Stormwater Drains

Stormwater drains are known to contribute significant nutrient loads into wetlands. There are 36 drainage outfalls into the Park, including piped outfalls, swales, sumps, and constructed wetlands. The ~~City of Wanneroo (~~CoW~~)~~ manages 22 drains, and the ~~City of Joondalup (~~CoJ~~)~~ manages 14. Main Roads Western Australia also manages drains and sumps along Wanneroo Road. Several of these drains feed directly into ~~City of Wanneroo~~CoW drains, which eventually lead into the Park's wetlands.

The CoJ ~~City of Joondalup~~ upgraded all outfalls within the City's boundaries that discharged directly into the Yellagonga Wetlands prior to the ~~previous~~ YICM Plan 2009-2014. This involved redirecting outfalls away from the wetlands with filtering systems. Although the remaining stormwater catchment points are sumps that do not discharge directly into the Park's wetlands, the City has identified the upgrade of these sumps in the Stormwater Drainage Program – Sump Beautification Program to consider for best environmental outcome.

~~Wangara Sump has been identified as the highest priority for upgrade amongst all stormwater infrastructure on the eastern side of Yellagonga Regional Park. The upgrade of the Wangara Sump is being split into 2 stages, with stage 1 having been constructed and stage 2 currently in the design phase as of the time of writing this reviewed Plan.~~

The CoW ~~City of Wanneroo~~ commenced the retrofitting of stormwater infrastructure in 2009, beginning with the Wangara Industrial Area. Further investigations into the most viable upgrades to the stormwater infrastructure ~~are scheduled to~~ have commenced and will be undertaken over the next few years. ~~within the surface water catchment of the Yellagonga wetlands.~~

[15] Ove Arup and Partners (1994)
[16] Kobryn (2001)

2.34 Water Quality

2.34.1 Pollutants

Contaminants such as heavy metals, surfactants, hydrocarbons, nutrients, suspended solids, litter and pesticides are common substances in urban wetlands.[17,18,19] Pollutants and contaminants enter the Park's wetlands via stormwater run-off, groundwater flow and, to a lesser extent, rainfall.

Key water quality issues arising from pollutants that can impact on the Park's wetlands include:

- Nutrient enrichment resulting in eutrophication, algal blooms and midge outbreaks.
- Pollutants from toxicants (heavy metals, petroleum products, pesticides and herbicides, industrial and household chemicals) can cause compromised immune systems for wetland fauna, mutations, hormone disruption, reproductive interference, poisoning, injury, and death.
- Pollutants bound to sediments can be re-released in water leading to the mobility of these contaminants throughout food chains with unknown effects of ~~bio-accumulation~~bioaccumulation on wetland fauna. For ~~example~~example, heavy metals are mobilised under acidic conditions.
- Sedimentation and suspended solids reduce light penetration leading to restricted plant growth and smothering of flora and fauna.
- Litter is unsightly and can reduce light reaching some plants, with unknown effects of dyes and chemicals from printed materials, and possible choking / ingestion hazards for some wetland fauna such as freshwater turtles, macroinvertebrates and avian fauna.

The legacy issues of past land uses are considered to have an ongoing adverse impact on the Park's wetlands; these include market and commercial gardens, poultry industries and septic tanks~~.~~ (See Figures 4~~6~~ and 5~~7~~).

The Wangara Industrial Area is a current land use that may potentially have an adverse impact on the water quality of the Park's wetlands. Untreated stormwater has been draining into a compensating basin (the Wangara Sump) on the boundary of Walluburnup Swamp; though initial analysis through the Water Quality Monitoring and Improvement Program indicates the Wangara Sump is unlikely to be a major source of contaminants into the wetlands. The stormwater drainage infrastructure in this industrial area is in the process of being retrofitted in order to filter and redirect stormwater away from the Yellagonga Wetlands. Other present land uses include market gardens, septic tanks, diverse commercial uses, residential areas and the high use major and minor roads, which surround the Park. Some drainage subcatchments accommodate significantly more potentially polluting land uses than others as indicated in Figure 7~~8~~. Pollutants potentially arising from these land uses can also enter the Yellagonga wetlands via groundwater movement.

[17] Davis ~~*et al*~~*et al.* (1993)
[18] Bunny and Mouritz (1995)
[19] Whitely (2004)

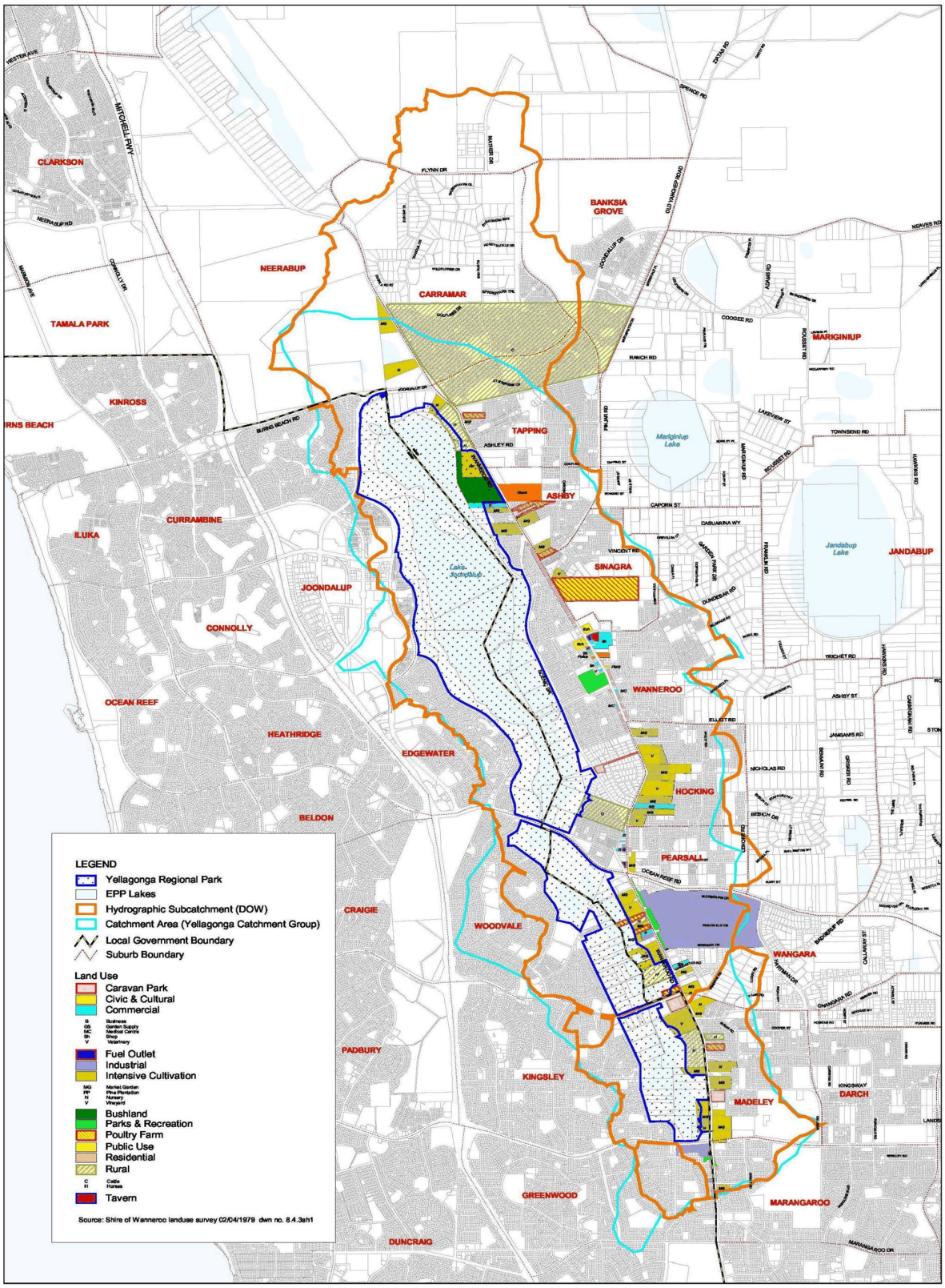


Figure 64 Past Land Uses to the East of Yellagonga Regional Park in 1979

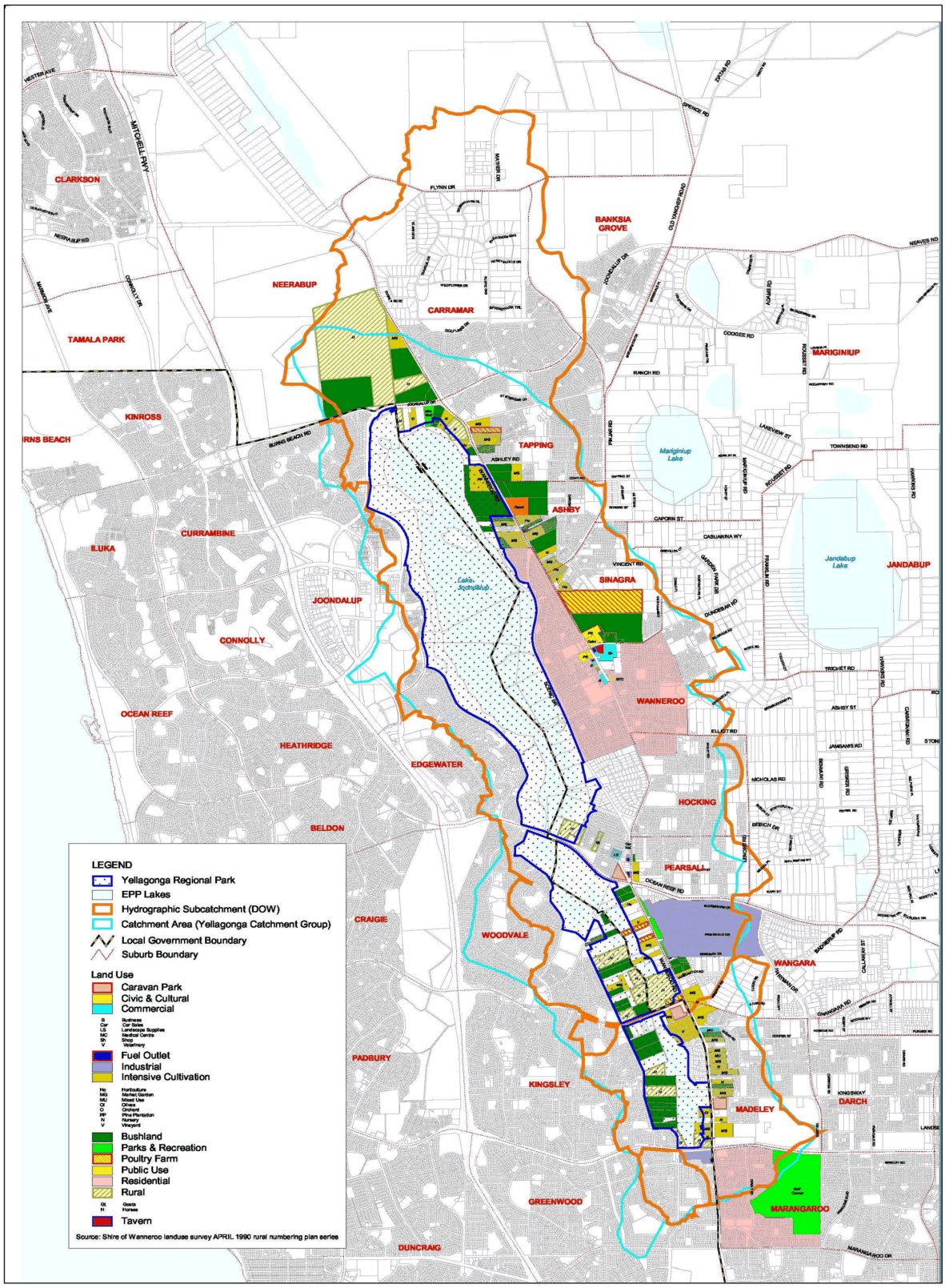


Figure 5 Past Land Uses to the East of Yellagonga Regional Park in 1990

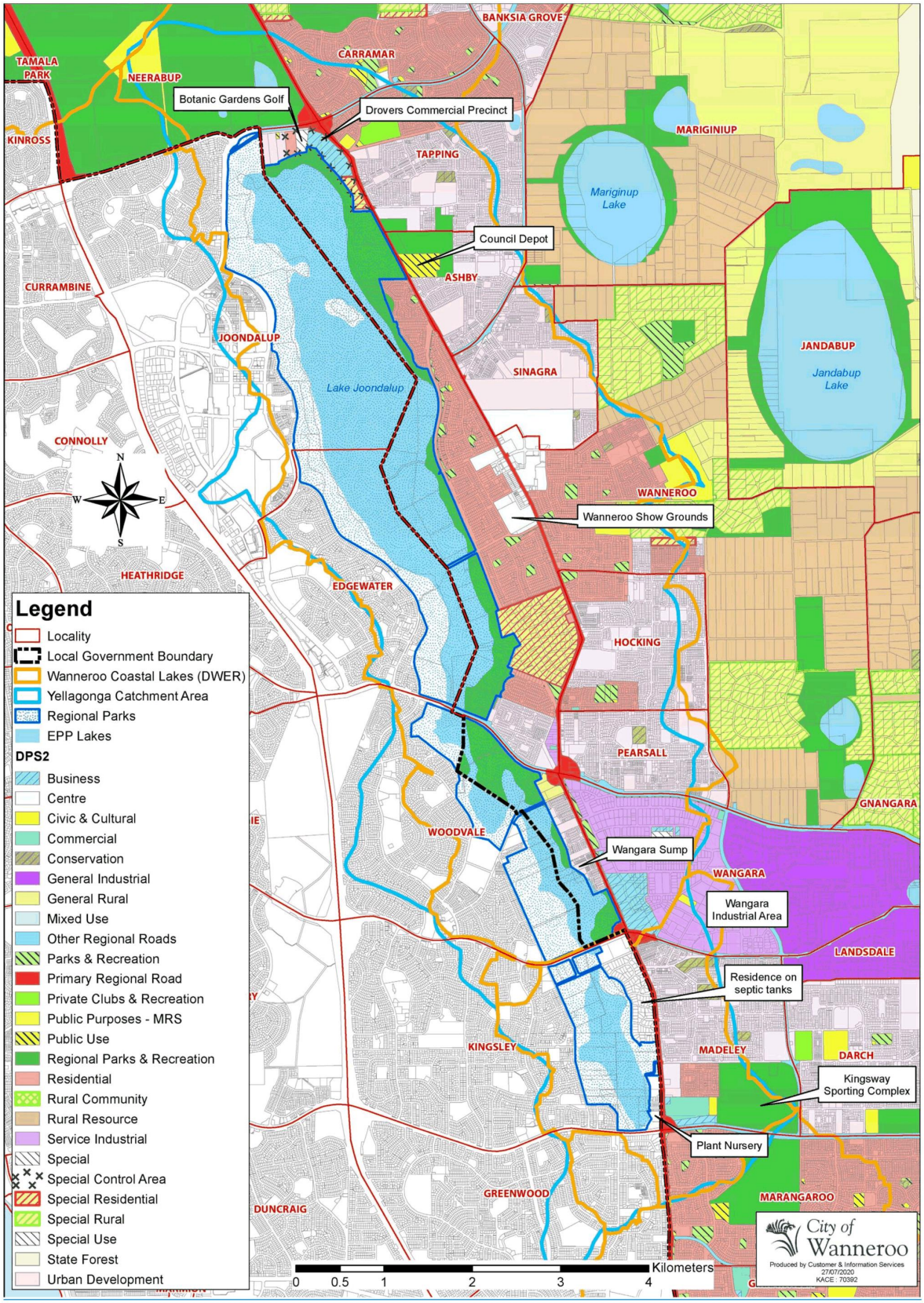


Figure 6 Current Land Uses to the East of Yellagonga Regional Park (2020)

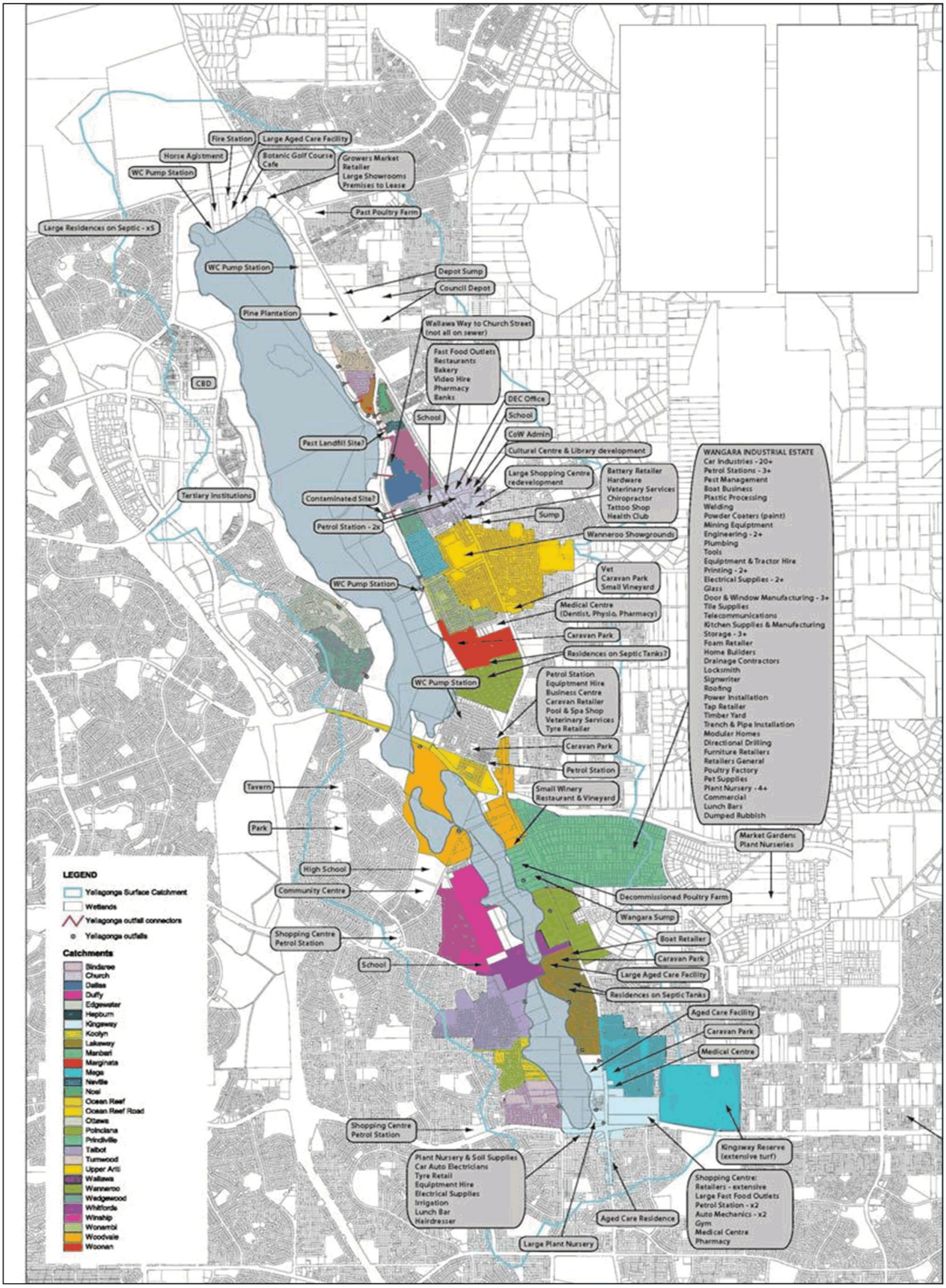


Figure 7 8 **Drainage Sub-catchments in the Yellagonga Catchment Mapped 2008**

2.34.2 Monitoring

Further rResearch and monitoring programs of surface and groundwater quality have been undertaken in the Park and in the surrounding catchment by the Edith Cowan University (ECU) Centre for Ecosystem ManagementMine Water and Environment Research Centre (MiWER), for since the initial implementation of the YICM Plan 2009-2014 which included the Water Quality Monitoring Program and the Midge Steering Group Partnership Rresearch projects.

The Ongoing monitoring and research have continued to indicate high concentrations of nutrients and heavy metals in the surface and groundwater of the Yellagonga Wetlands that have exceeded the Australian and New Zealand Environment Conservation Council (ANZECC) guideline values (risk to environment).– Groundwater has been identified as a major source of nutrients and some metals into the Yellagonga Wwetlands, particularly through Beenyup Swamp.

The source of metals around a drain site north of Whitfords Avenue has been identified as being from acid sulphate soils, and alsoas well as from Lake Goollelal where low water levels have resulted in some acidification of the Lake's sediments.

On the ground initiatives have commenced following recommendations from the Edith Cowan UniversityECU Centre for Ecosystem ManagementMiWER including a site specific acid sulphate soils investigations and revegetation works within the riparian zone of the wetlands. Other recommendations to improve water quality that are under consideration include:

- A vegetated bund in the southern section of Lake Joondalup.
- Artificial water maintenance of Lake Goollelal.

The ongoing implementation of the Yellagonga Water Quality Monitoring Program is proposed to continue in forincluded within the YICM Plan 20201-20265 2015-2019 to continue to provide consistent and comprehensive water quality data, analyses and recommendations upon which sound management decisions can be made.

2.45 Biodiversity

2.45.1 Flora

The vegetation communities within the Park have been identified as nine wetland communities (consisting of sedgelands, woodlands, open and closed forests) and five dryland communities (consisting of open and closed forest as well as woodlands). Much of the remnant vegetation has been altered with only a small area identified as in 'Ppristine' condition (according to the Keighery Scale 1994) in 2002 in the northern-most section of the Park, found in the *Melaleuca rhaphiophylla/Eucalyptus rudis* closed forest community, more recent surveys undertaken in 2015 by Eco Logical Australia identified these areas as 'Eexcellent'. Weeds remain a key threat in the Park.[20]

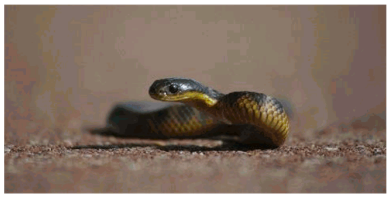
[20] Regeneration Technology (2002)

Three types of emergent vegetation exist within the Park; *Baumea articulata, Schoenoplectus v~~V~~alidus,* and the ~~introduced~~ Giant Reed *Typha orientalis*, which was previously considered an introduced species was reclassified as being native to Western Australia by Keighery and McCabe in 2015. Typha ~~it~~ is capable of aggressive invasion and ~~than~~ can transform wetland ecosystems largely as a result of landscape modifications. Typha can rapidly change ~~, and changes to~~ nutrient levels~~,~~ and water levels and flow, requiring active management to prevent it from becoming a weed[21].

~~*Typha orientalis* which~~ A clearing permit or exemption is required to undertake Typha control within its natural range, however exemptions under Schedule 6 Clause 3 of the *EP Act* allow the DBCA (including volunteers, and contractors) to undertake control works on DBCA managed land, such as in the Yellagonga Regional Park without requiring a permit. [22] [23] ~~is a key threat to native rush communities – particularly in Lake Joondalup and Walluburnup Swamp.~~[24]

Fringing vegetation around the wetlands is fragmented, with some decline in *Eucalyptus rudis* and *Melaleuca rhaphiophylla* observed at Lake Goollelal as well as Lake Joondalup[25]. Weed invasion is also evident in the understorey, such as the highly invasive introduced grasses Kikuyu (*Pennisetum clandestinum*), Buffalo (*Stenotaphrum secundatum*) and Couch (*Cynodon dactylon*).[26]

A high proportion of the dryland vegetation that once surrounded the Park has been cleared in order to support past and existing land uses such as agriculture and residential development. Tuart-Jarrah-Marri (*Eucalyptus gomphocephala - Eucalyptus marginata - Corymbia calophylla*) open forest exists as a patchy distribution in the west with some open forest to the north east of Lake Joondalup, with scattered Tuarts to the east of Walluburnup and Beenyup Swamps and northeast of Lake Goollelal. Banksia, Jarrah and Marri exists in an open forest along much of the southeastern shore of Lake Joondalup with large areas cleared for recreational landscape along the eastern shores of Walluburnup and Beenyup Swamps and Lake Goollelal.[27]



Indicative DBCA Threatened Ecological Community distribution mapping from ~~201x~~2019 shows areas of the Park are likely to contain *EPBC* listed Threatened Ecological Communities, including: *Banksia* Woodlands of the Swan Coastal Plain, listed Priority 1 in WA and Endangered TEC under the *EPBC* Act, in patches of the eastern and southern areas of the Park, and Tuart (*Eucalyptus gomphocephala*) woodlands of the Swan Coastal Plain, listed Priority 3 in WA and Endangered TEC

[21] Keighery, G (2016)
[22] Keighery, G. (2016)
[23] DBCA (2019)
[24] CALM ~~*et al*~~*et al.* (2003)
[25] Department of Water (2008b)
[26] CALM ~~*et al*~~*et al.* (2003)
[27] Regeneration Technology (2002)

under the EPBC Act, in patches along the western side of the Park.

~~in the xx in the northern area of the Park~~

2.4~~5~~.2 Fauna

A formal register of fauna in the Park does not currently exist, however, it is known that within the surface water catchment boundary, at least seven sites with threatened fauna have been identified and many others further east of the boundary have been listed by the DBCA. Two sites have been identified with threatened

~~A formal register of fauna in the Park does not currently exist, however, it is known that within the surface water catchment boundary, at least seven sites with threatened fauna have been identified and many others further east of the boundary have been listed by the DPaW. Two sites have been identified with threatened~~ fauna within the Park.

Through the Atlas of Living Australia data base (accessed 2019) ~~S~~seven snake species have been ~~recorded~~ identified within the Park including the Tiger Snake (*Notechis scutatus*), Carpet Python (*Morelia spilota*) and Dugite (*Pseudonaja affinis*)[28]. Fifteen lizard species (including Geckos, Monitor Lizards, and Legless Lizards) have also been identified such as the Australian Scincid Lizard (*Ctenotus fallens*), ~~Striped Skink~~Bar-shouldered Ctenotus (*Ctenotus inornatus~~leseurii~~*), Yellow- bellied Skink (*Hemiergis peroni*), Burton's Legless Lizard (*Lialis burtonis*), as well as the Bobtail Lizard (*Tiliqua rugosa*).[29]

The ~~Oblong turtle~~South-western Snake-necked Turtle (*Chelodina colliei* – formerly *Chelodina oblonga*) exists within the lake systems. In temperate wetlands, freshwater turtles are top end predators and their overall health and presence is important in wetland ecology.

In surveys undertaken in 2011 Syrinx identified ~~Six~~ seven frog species ~~previously occurred in the Yellagonga Park,~~[30] including the ~~Sandplain~~ Squelching F~~f~~roglet (*Crinia insignifera*), ~~Glauert's~~ Clicking F~~f~~roglet (*Crinia glauert~~i~~i*), Moaning F~~f~~rog (*Hel~~e~~ioporo~~u~~s eyrei*), Western B~~b~~anjo ~~f~~Frog (*Limnodynastes dorsalis*), Slender ~~t~~Tree F~~f~~rog (*Litoria adelaidensis*) and the Western B~~b~~ell ~~f~~Frog (*Litoria moorei*).[31]

Mammals that have been sighted in the Park include the Western Grey Kangaroo (*Macropus fuliginosus*), ~~the Western Brush Wallaby (*Macropus Irma*). Southern Brown Bandicoot or~~ Quenda (*Isoodon fusciventer~~, formerly known as *Isoodon obesulus fusciventer*~~*), Brush-tail~~ed~~ Possum (*Trichosurus vulpecula*), Short-beaked Echidna (*Tachyglossus aculeatus*) and ~~Rakali or~~the ~~n~~Native Water-rat, known as Moyitj or Rakali in Aboriginal languages (*Hydromys chrysogaster*). A number of species of microbat have also been recorded including the Gould's Wattled Bat (*Chalinolobus gouldii*) and White-striped

[28] Atlas of Living Australia (2019)
[29] Atlas of Living Australia (2019)
~~[30] Bamford and Bamford (1990)~~
[31] Bamford and Bamford (1990)

Freetail Bat (*Tadarida australis*).[31] The Western Brush Wallaby (*Notamacropus irma*) has also historically~~previously~~ been recorded in the Park[32]. Foxes, rabbits, and feral and roaming cats are pest mammals present in the Park and are discussed in 2.6.9 Introduced Animals.[26]

~~Four~~ Five fish species have ~~previously~~ been observed in the Yellagonga lake systems; two native, and ~~two~~ three exotic~~s species~~. ~~These include the native~~ Native species recorded are the Swan River Goby (*Pseudogobius olorum*)[33] and the Western Pygmy Perch (*Edelia vittata*).[34] The exotic fish being the Mosquito Fish (*Gambusia affinis*), ~~and~~ the European Carp (*Cyprinus carpio*), and Goldfish (*Carassius auratus*).[35]

The Park is important as a summer refuge and breeding habitat for many resident and trans-equatorial migratory water bird species.[35,36] Over 120 avian species have been recorded in the Park.[35] Bekle (1997) identified at least 37 water bird species during 1991-1993 (from the families: Anatidae, Podicipedidae, Anhingidae, Phalacrocoracidae, Pelecanidae, Ardeidae, Plataleidae, Rallidae, Scolopacidae, Recurvirostridae and Charadriidae). Combined results of surveys suggest there may be a decline in water bird species utilising the Park's wetlands. In addition to the water bird species found in the Park, there were 47 species of terrestrial birds identified in the park by Bamford and Bamford (1990).

Kinnear and Garnett (1997a) identified 121 macro-invertebrate taxa excluding the segmented worms (Annelida). The dominant groups were the ten-legged animals (from the order Decapoda such as shrimps and the small crustaceans) and true flies (from the order Diptera such as midges). Considerable variability was found in distributions of macro-invertebrates throughout the wetlands, both spatially and temporally, but the greatest diversity and abundances of macro-invertebrates were typically found at South Lake Joondalup and Beenyup Swamp.

2.5~~6~~ Threatening Processes

2.5~~6~~.1 Climate Change

Current Climate Change

The climate of south-west Western Australia has been undergoing significant change in recent decades. These changes include increased temperatures, increase in sea levels, decrease in rainfall, more intense storm events and increased storm surge.

The long-term trend in temperature for south-west Western Australia has been increasing over the past century, with the rate of warming higher since 1960[37]. In 2019 the mean annual temperature for Perth was 1.8°C above the long term (1961-1990) average and was the warmest year on record (since 1944)[38].

There have also been greater temperature extremes. The mean number of days over 35°C between

[32] CALM *et al.* (2003)
[33] ~~Bamford and Bamford (1990)~~
[34] WAWA (1995)
[35] CALM ~~*et al*~~*et al.* (2003)
[36] Bekle (2007)
[37] Hope *et al.* (2015)
[38] BoM (2020a)

1944 and 2014, was 27.5, between 1981–2010 it was 28.5 and in 2019 there were 37[37]. In 2019 Perth Airport recorded three consecutive December days over 40°C and doubled its previous highest number of 40°C days[39].

There is a strong drying trend between May to July over south-west Western Australia, with rainfall since 1970 around 20% less than the average between 1900 and 1969. Since 1999, this reduction has increased to around 26%[40]. In 2019 Perth Airport recorded 524.6 mm which was its fourth-driest year since records commenced in 1944 and driest since 2010[38]. ~~The long term trend in WA's average temperature has been steadily increasing since the 1950's. Overall, temperature has risen approximately 0.8°C in this time (Climate Commission, 2011). Temperatures appear to be experiencing greater extremes in recent years. The mean number of days over 35°C between 1944–2014, was 27.5, however between 1981–2010 it was 28.5 and in 2012 there were 41.~~[41]

~~The south-west of WA has had a 15% reduction in rainfall since the mid-1970s. This is a result of fewer winter low pressure systems, more prevalent high pressure systems and, since 2000, a decrease in the rainfall associated with each system.~~[42]

These changes have already impacted on the Yellagonga catchment and as a result, management responses will have to adapt accordingly.

Future Climate Change

Climate change is expected to continue although the extent of change will be dependent on both the amount of greenhouse gases that continue to be emitted and how the environment responds. Future projections have been developed by the Commonwealth Scientific and Industrial Research Organisation (CSIRO) and Bureau of Meteorology (BoM) which indicate that for the south-west of Western Australia temperatures will continue to increase while rainfall decreases[36]. Further details on these projections are provided in Table 1.

[39] BoM (2020b)
[40] BoM, and CSIRO (2018)
[41] ~~Bureau of Meteorology (2014)~~
[42] ~~IOCI (2010)~~

Table 1 Future Climate Change Projections for south-west Western Australia (Adapted from Hope *et al.* 2015)

2030	2090
0.5 – 1.2°C ⇧ TEMPERATURE	1.1 – 2.1 °C ⇧ TEMPERATURE (intermediate emissions scenario) 2.6 – 4.2 °C ⇧ TEMPERATURE (high emissions scenario)
EXTREME HEAT DAYS ⇧ at a similar rate to mean temperature with a substantial increase in the temperature reached on hot days, the frequency of hot days, and duration of warm spells	
15% ⇩ WINTER RAINFALL	30% ⇩ WINTER RAINFALL (intermediate emissions scenario) 45% ⇩ WINTER RAINFALL (high emissions scenario)
⇧ INTENSITY OF EXTREME RAINFALL EVENTS (medium confidence) ⇧ Time spent in DROUGHT over the course of the century (high confidence)	
CLIMATE CHANGE will result in harsher fire weather climate in the future (high confidence)	

Climate Change Impacts

Predicting the exact scale and nature of climate change at a local level and the resulting impacts is challenging and will depend on the response of local climate systems and the level of future greenhouse gas emissions. The Yellagonga wetlands are situated within the south-west corner of Western Australia, a global biodiversity hotspot and an area particularly vulnerable to climate change.

Expected climate change impacts for Yellagonga wetlands are summarised in Table 2 adapted from the 2011 Report Card on Climate Change and Western Australian Aquatic Ecosystems developed through the National Climate Change Adaptation Research Facility.[43]

[43] NCCARF (2011)

Table 2 Expected Climate Change Impacts and Potential Ecological Consequences for Yellagonga Wetland (Adapted from NCCARF, 2011)

Key Stressors	Anticipated Physical and Chemical Changes	Potential Ecological Consequences
Reduced rainfall Reduced runoff Declining groundwater Increased temperature Changes to seasonality	Reduced water entering aquatic ecosystems via rain, surface runoff or groundwater inflow. Less internal water movement. Increased average and maximum water temperatures. Increased evapotranspiration due to higher temperatures. Changes in rates of chemical processes and equilibria. Reduction in extent, depth and volume of wetlands and waterways. Permanent systems becoming more seasonal and seasonal systems becoming episodic or disappearing. Altered water regime (e.g. delayed onset of winter filling, premature drying, extended dry spells, and unseasonal rainfall due to cyclonic activity). Changes to water quality due to changing quantity and quality of inflows. Acidification through oxidation of acid sulphate soils (due to reducing water levels) and associated release of metals. Increased fire risk (frequency and intensity).	Overall reduction in biodiversity. Progressive change from aquatic to terrestrial species and habitats. Local shifts in species composition. Sensitive species may be lost due to changes in water availability, temperature, and water quality. Increase in temperature tolerant species, existing pests and exotic warm-water species. Potential extinctions of endemic species unable to cope with the rate of change, especially those with poor dispersal mechanisms or in habitats affected by human activity. Plant productivity will be affected by changes in temperature, water quality and higher CO_2 concentrations. Potential increase in algal blooms, anoxia and fish kills. Potential increase in midges and mosquitoes. Potential disruption of reproductive cycles of biota. Changes to seasonal migration triggers. Depletion of seed and egg banks. Altered nutrient and carbon cycles.

~~Table 2 Expected Climate Change Impacts and Potential Ecological Consequences for Yellagonga Wetland (Adapted from NCCARF, 2011)~~

2.~~6~~5.2 Declining Water Levels

Most wetlands on the Swan Coastal Plain, including those in Yellagonga Regional Park, are groundwater-dependent ecosystems. The seasonal and longer-term fluctuations in wetland water levels reflect the fluctuations in the underlying Superficial aquifer (the water table). In turn, the Superficial aquifer responds to the seasonal and inter-annual variability in rainfall, and to impacts from groundwater pumping and changes in land use. The drying climate and abstraction of groundwater from the Gnangara groundwater system has resulted in long-term declining groundwater levels in some parts of the system. However, in the Yellagonga Regional Park, groundwater levels have been somewhat buffered from the declines seen elsewhere, partly due to its predominantly urban setting and the additional local recharge to groundwater because of the urbanisation.

Water levels at Lake Joondalup have increased in recent years and are currently the highest they have been since the mid-1990s. Water levels at Lake Goollelal have fluctuated over time but are currently similar to levels recorded in the late 1980s.

Though summer minimum levels at both lakes have improved in recent years, low minimum levels occurred at the lakes in years following dry winters (such as those recorded in 2011 and 2016). Water quality monitoring showed an increased risk of acidification at both lakes in these years of low minimum levels. However, since 2016 these risks have abated as minimum levels have improved.

Wetland vegetation condition has been monitored every few years at L~~the l~~akes Joondalup and Goollelal since the mid-1990s. The most notable change to vegetation health at the monitored sites has been the increased abundance of weed species, a common impact for wetlands in urban settings.

Local groundwater use near the Yellagonga Regional Park includes City irrigation of public open space, commercial irrigation for horticulture in rural areas east of the park and garden bore use by local households.

There is potential for the water levels of the Yellagonga wetlands to be positively impacted by planned development in East Wanneroo. Groundwater modelling projects that groundwater levels are likely to rise as a result of a combination of increased recharge from urbanisation and reduced abstraction as agricultural land uses begin to move out of the area (Department of Water and Environmental Regulation, Pers. Comms).

~~Variability is seen in wetland water levels along the Swan Coastal Plain as part of natural cycles of seasonal and annual water fluctuations. However, a drying climate and over abstraction of groundwater from the Gnangara Mound has resulted in declining groundwater levels. Land use to the east of the Park includes intensive horticultural industries and, in addition, many private bores exist to the east of the Park.~~

~~Declining water levels have been shown to alter vegetation compositions (diversity and structure) as well as their biomass. Both native and exotic vegetation that are well adapted to water level variability have been found to predominate, although there appears to be a greater propensity for invasions of monospecific exotic vegetation under declining water levels.[44] Declining water levels can reduce the vegetated and lake habitat for the array of wildlife that depends on it.~~

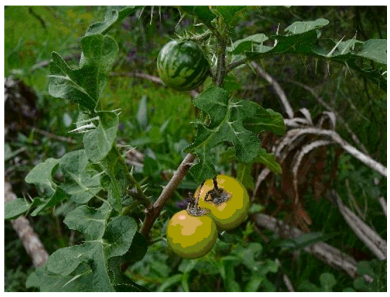
~~There is potential for the water levels of the wetlands to be positively impacted by planned development in East Wanneroo, however, further extensive groundwater modelling is yet to be~~

~~[44] Hudon (2004)~~

~~undertaken in order to determine whether this is the case, and what the likely impacts would be.~~

~~2.56.3 Water Contaminants~~

~~Contaminants impacting on the water quality of the Yellagonga Wetlands are a key threatening process and addressed in *2.3 Hydrology* and *2.4 Water Quality*.~~



2.56.4 Weeds

Weeds are undesirable plants and ~~may~~ include exotic plants from overseas ~~or~~ and native Australian plants from ~~the~~ other regions within Western Australia, or from other parts of Australia outside of Western Australia.~~Eastern States~~[45] ~~and~~ These weeds may also be known as environmental or declared weeds. Given the highly altered landscape of the Yellagonga catchment, invasion of weeds from the catchment into the Park is an ongoing problem. In addition, given the extent of weed growth in the Park, propagation of weeds from within the Park also pose a threat to the ecological integrity of the Park.

Weeds can produce structural and compositional changes to the vegetation, degrade fauna habitat, and threaten persistence of fauna within the Park. Weeds also invade disturbed habitat, dominating post-fire succession and, in turn, promote susceptibility to fire re-occurrence.

Through the flora surveys undertaken under the YICM Plan 2015-2019 a number of significant weed species have been identified within the Park including Bridal Creeper (*Asparagus asparagoides*) which is a Weed of National Significance, and three species classified as Declared Pests under the *BAM Act*; Arum Lily (*Zantedeschia aethiopica*), Apple of Sodom (*Solanum linnaeanum*), and One-leafed Cape Tulip (*Moraea flaccida*)[46]. Targeted control of priority weeds is a critical part of the on-going management of the Park.

~~Weeds produce structural and compositional changes to the vegetation, degrade fauna habitat, and threaten persistence of fauna within the Park. Weeds also invade disturbed habitat, dominating post-fire succession and, in turn, promote susceptibility to fire re-occurrence.~~

2.65.5 Acid Sulphate Soils

Acid sulphate soils (ASS) are found naturally in the environment and are common around coastal areas, although they do occur inland. Coastal ASS are the result of historic sea level rises, in particular sea level rises during the Holocene (within the last 10,000 years), where sulphate in the seawater mixed with land sediments containing iron-oxides and organic matter forming extensive areas of iron sulfides. When these iron-sulfide rich soils and sediments come into contact with air (for example, through dewatering, excavation, lowered water table *etc.*), the iron sulfides react with water and oxygen to form iron compounds and sulfuric acid.[47]

[45] Keighery (2002)
[46] DPIRD (2020)
[47] DEC (n.d)

In Western Australia, ASS typically occurs in water-logged conditions with soil types that include peat, pale grey Bassendean/Spearwood sands, or coffee rock and also in dark organic rich soils/muds. Soils of the Park and catchment are described as Potential Acid Sulphate Soils, with soils around the Park predicted to be Class 1 'High Risk ASS' occurring within 3m of the soil surface.

Disturbance of ASS results in acidification of surface waters, groundwater aquifers and the soil. Acidification enhances the mobility of metals,[48] in particular, aluminium and arsenic, which are highly toxic to wetland flora and fauna with potential impacts on human health. Acidic conditions in surface and groundwater can cause damage to infrastructure such as retaining walls, boardwalks, private dwellings as well as death of aquatic organisms in acidified wetlands.

A sSite specific ASS investigations haveis beingbeen undertaken for the two Cities of Joondalup and Wanneroo, however more extensive ASS with some further investigations are proposed in this likely to be carried out through the Water Quality Monitoring and Improvement Program within the YICM Plan 20201-20256.2015-2019 to make progress on groundtruthing of acid sulphate soils and develop management strategies as required.

2.56.6 Dieback and Other Plant PathogensDiseases

Plant pathogens are organisms such as bacteria, viruses, and fungi which cause disease in plants. Pathogens may be native or introduced and can be transported into and within a site through the movement of soils and plant materials [49]. The impact, and expression of pathogens differs based both on the species of pathogen and the host plant, as well as environment, and climatic condition [50].

Dieback is a disease caused by the introduced soil-borne water mould species from the Genus *Phytophthora*, most notably *P. cinnamomicinnamomi*, commonly referred to as 'dieback,' and which destroys many Australian native plant species in forests, woodlands and heathlands and can permanently reduce local biodiversity. *Phytophthora* dieback caused by *P. cinnamomi* is listed as a key threatening process to Australian biodiversity under the *Environment Protection and Biodiversity Conservation Act (1999)*.[51] Whilst *P. cinnamomi* has not been recorded in the Park, *P. multivora* has been identified in one area of the Park, and a total of seven species of *Phytophthora* have been recorded within the CoJ through pathogen testing undertaken under the CoJity of Joondalup Pathogen Management Plan 2016. *Phytophthora multivora* (named for its wide host range) is generally associated with spot deaths and areas of tree decline. Plant death can be rapid or a slow decline in crown health[52].

The pPathogens is are spread mostly largely by human activity and by water movement, and at present, there is no means to of eradicateion the pathogen. Control of *Phytophthora* is affected by limiting its spread, utilising various methods that prevent the transfer of soil particles, for example washing/scraping hiking bootsfootwear, camping gear, vehicle tyres and using dedicated wash-bay facilities.

A number of plant species have been identified in the Park as being susceptible to *Phytophthora* dieback including Jarrah (*Eucalyptus marginata*), *Banksia* spp. and Grass trees (*Xanthorrhoea preissi*) sp.).

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[48] Van der Welle *et alet al.* (2007)
[49] City of Joondalup (2013)
[50] Arbor Carbon (2014)
[51] Vear and Dell (2004)Commonwealth of Australia (2018)
[52] Barber, P. (2012)

Armillaria luteobubalina (*Armillaria*), also known as 'Honey Fungus' due to its honey coloured fruiting bodies, is a soil-borne fungus which causes root rot of a wide variety of plants. Many species of native flora are susceptible to *Armillaria*, and though native to Australia, it can cause major damage to natural ecosystems; such as those found in the Park. Unlike *Phytophthora,* which is spread via soil, *Armillaria* is spread through its woody food base, predominantly through root to root contact, though it can also be spread by root fragments, tree stumps, and other infected woody materials. [53] [54] Whilst *Armillaria* has not been confirmed within the Park through laboratory analysis, field observations at Neil Hawkins Park indicate its presence within the Park.[55]

Pathogens such as *Phytophthora* and *Armillaria* can be introduced through materials bought in for maintenance and rehabilitation activities, such as mulch, soils, and seedlings, so it is important that raw materials be sought from accredited agencies and is pathogen free, and revegetation stock be purchased from nurseries that are accredited under the Nursery Industry Accreditation Scheme.

Pathogen management within the Park is to be monitored through the Local Biodiversity Project proposed in this YICM Plan ~~2015~~2021-~~2019~~ 2026 ~~which includes~~in accordance with the City of Joondalup Pathogen Management Plan.

2.~~6~~5.7 ~~Wildfires~~Bushfires

Whilst fire is a natural feature in the Australian landscape, ~~E~~excessive ~~wildfires~~ bushfires ~~commonly caused by arson~~ can devastate the Park's' vegetation, particularly when the frequency of bushfires reduces adequate time for natural regeneration. Bushfire can occur as a result of natural events such as lightning, though in urban areas such as the Park bushfires are more commonly the result of human activity, be it accidental, or deliberate. Human activities have increased the frequency of bushfire within urban bushland reserves such as the Park. ~~Fauna have nowhere to escape the effects of fire, with loss of life and habitat, increasing their vulnerability to predation and decline.~~

Past practices from Aboriginal burning may not have produced marked changes to ecosystem composition around wetlands,[56] however today, weed invasion post-fire is an ongoing issue for the Park. Weedy species are often coloniser species meaning they are the first to appear after disturbance events such as bushfire. Inappropriate bushfire regimes benefit these species and as such control of weeds is imperative after bushfire events to assist natural regeneration of native species. Bushf~~F~~ire also affects soil, which in turn may impact on water quality in wetlands.

[53] Barber (2012)
[54] Forest Science Centre (2003)
[55] Barber (2017)
[56] Bickford and Gell (2005)

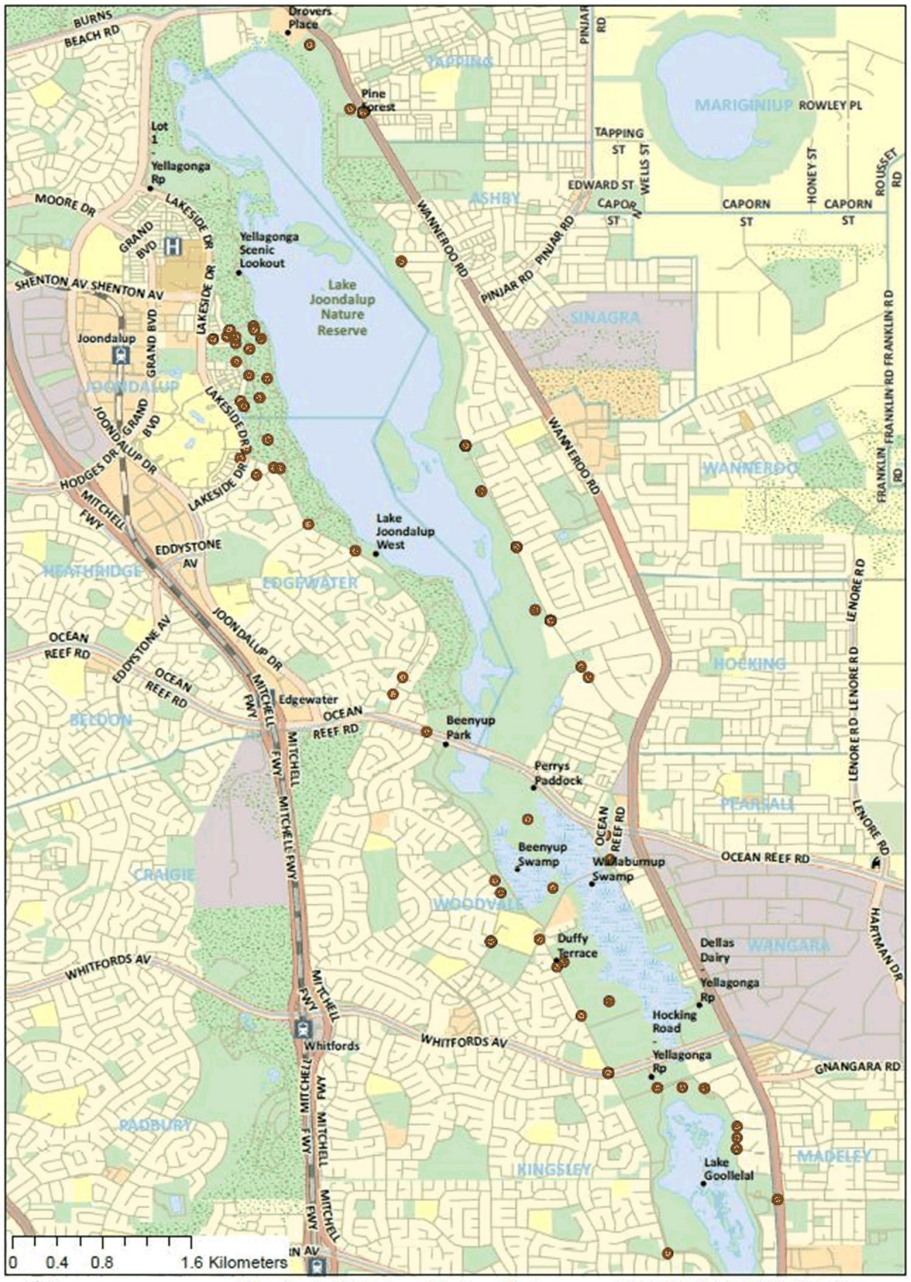

Figure 8 Fires Reported in Yellagonga Regional Park 2008 - 2018

The changing climate of the south-west of Western Australia has resulted in climatic conditions that increase the ~~fire~~ risk of bushfire. Lower Winter rainfall and increasing average temperatures have led to longer 'bushfire seasons', which also results in fewer months during which fuel reduction burns can be undertaken. Drying and warming climate trends have also resulted in an increase in the extent of the landscape that is bushfire prone.

In addition to environmental impacts bushfire can cause significant damage to people and property [57]. Under the *Bush Fires Act 1984* the responsibility of preventing bushfires falls on the managing body of that land. The Park has multiple land managers and it is important that coordinated management activities are undertaken to prevent bushfires within the Park, which includes fuel reduction burns.

Whilst bushfire management is not undertaken through the YICM Plan, the Local Biodiversity Project will report on actions undertaken~~Fire management~~ within the Park. ~~is to be monitored through the Local Biodiversity Project proposed in this YICM Plan 2015-2019 which includes the City of Joondalup Fire Management Plan.~~ Bushfire risk management is a key responsibility for local government, including meeting legislative obligations under the *Bush Fires Act 1954* and *Emergency Management Act 2005.* The City of Joondalup undertakes a number of ongoing bushfire risk management activities within City managed bushland areas as set out within the City's *Bushfire Risk Management Plan 2018-2023*. Activities include, firebreak installation and maintenance, weed control (mechanical and chemical), manual fuel load reduction and strategic hazard reduction burning. The City of Wanneroo currently manages bushfire through the City's Fire Protection Officers who assess fuel loads in the City's reserves and write prescriptions and undertake prescribed burns accordingly. The ~~DPaW~~ DBCA are responsible for fuel loads and bushfire management in its management areas. Works undertaken through the DBCA include the use of contractors to undertake manual fuels reduction (*e.g.* removal and mulching of weeds), undertaking mowing and slashing in open areas, and strategic fuel reduction burns in coordination with DFES and the two Cities.

2.~~6~~5.8 Habitat Destruction and Fragmentation

On the Swan Coastal Plain, much of the natural landscape has been cleared for urban development with natural habitat, including wetlands, now existing as small islands in a sea of urbanisation. The Park is separated by Ocean Reef Road and Whitfords Avenue and exists as three areas of natural habitat. While the terrestrial buffer for the most part is greater than 100m, much of this is highly altered with large areas dedicated to grassed parkland. The provision of adequate terrestrial buffers of natural vegetation is vital for overall health and functioning of wetland ecology.

The three separate areas of the Park are surrounded by roads and residential development which has resulted in ~~limited or no~~reduced opportunities for terrestrial animals to disperse between habitats,

[57] EDOWA (2011)

restricting contributions into the gene pool or 'rescue' for declining populations.[58] Wide-ranging animals are those that are typically vulnerable as fragmentation often results in smaller habitats that cannot provide for all their needs, and these animals are the ones killed as they attempt to cross roads seeking alternative habitat.[58]

2.~~6~~5.9 Introduced Animals

~~Occasional s~~Foxes are found within~~ightings of foxes are made~~ , and in the vicinity of ~~and within~~ the Park along with European ~~r~~Rabbits (*Oryctolagus cuniculus*)~~,~~ and ~~and wild~~ feral ~~,~~ ~~cats~~and roaming domestic cats; with all three species listed as declared species under the *BAM Act*. ~~-~~The European ~~red~~ Red ~~fox~~ Fox (*Vulpes vulpes*) is a non-selective feeder and survives well in a fragmented environment, and particularly well in the urban environment.[59] ~~-~~Cats (*Felis catus*) also pose a significant threat to the fauna within the Yellagonga Regional Park, whether they are classified as domestic, stray or ~~wild/~~feral. Predation by feral cats is listed as a key threatening process under the *EPBC Act.* [60]

While the fox is a declared animal and must be controlled by the land owner or a local government under the ~~*Agriculture and Related Resources Protection Act 1976*~~*BAM Act*, they need to be removed simultaneously with cats and rabbits. ~~Although~~ Both foxes and cats are non-selective ~~feeders,~~ feeders, with diet varying greatly depending on location, seasonality, and food availability; with rabbits being prey for both species where they co-occur. [56] [61]~~both prefer rabbits.~~ Foxes appear to exert some predatory/competitive control over ~~wild~~ feral cats and, if only foxes are removed, ~~wild~~ feral cats will slip into this ecological niche.[62] Further to their introduced status, the interconnectivity between all three species drives the need for simultaneous control. A fox control program facilitated by ~~DPaW~~ DBCA has been implemented in coordination with the two Cities and the Yellagonga Regional Park Community Advisory Committee.

Unleashed dogs also negatively impact native fauna populations as they have ~~the potential~~ a tendency to chase, disturb and harm wildlife ~~within the Park~~.

Other introduced animals in the Park include the European H~~h~~oney B~~b~~ee (*Apis mellifera*), ~~the Silver Gull (*Larus novaehollandiae*),~~ Pigeons (Family – Columbidae), ~~and~~ Geese (Family – Anatidae), Carp, and Goldfish.~~-~~ It is also likely that the Argentine Ant (*Linepithema humile*) is still present. The European ~~h~~Honey ~~b~~Bee presence within the Park is predicted to have a detrimental impact on native flora and fauna.[63] Carp and Goldfish have most likely been introduced to the wetlands through the

[58] Noss and Csuti (1997)
[59] Saunders ~~*et al*~~*et al.* (1995)
[60] DPIRD (2019)
[61] DPIRD (2018)
[62] Risbey (2000)
[63] CALM ~~*et al*~~*et al.* (2003)

illegal dumping of unwanted pets and pose a threat through predation, introduction of disease, habitat modification and reduction of water quality[64].

The negative impacts of introduced birds is likely exacerbated by the feeding of wild birds within the Park[61], which is illegal under the *Biodiversity Conservation Act 2016*.

Whilst native to Australia, the Eastern Long-billed Corella (*Cacatua tenuirostris*), the eastern subspecies of the Little Corella (*Cacatua sanguinea*), and the Rainbow Lorikeet (*Trichoglossus haematodus*) are all introduced species to Western Australia; with the Rainbow Lorikeet being a declared species under the *BAM Act*. All three species present a threat to local biodiversity through resource competition (food, and nesting hollows), and damage to habitat. [65] [66]

The *Regional Parks Pest and Problem Animal Control Plan (DEC, 2006)* provides recommendations for control methods for major pest and problem animals.

2.~~6~~5.10 Vandalism and Rubbish Dumping

Whil~~e~~st the majority of people who recreate within the Park appreciate the environmental and cultural values of the area, the issues of graffiti, dumping of rubbish and other forms of vandalism occur throughout the Park. The ~~DPaW~~ DBCA and the two Cities manage graffiti and rubbish removal on an ongoing basis.

Community initiatives such as interpretive signage, information brochures and tours have been designed to raise community awareness of the conservation significance and value of the Park and encourage the responsible use of the area.

[64] FRDC (2020)
[65] DPIRD (2017)
[66] DBCA (2017)

3.0 IMPLEMENTATION PLAN

3.1 Key Focus Areas

Five Key Focus Areas have been developed to address the key issues in the Yellagonga Catchment. The Key Focus Areas and key issues were developed based on the key threats identified in the YICM Plan ~~2015~~2021-~~2019~~ 2026 and consideration of the achievements, improved knowledge and outcomes as a result of implementing the YICM Plans 2009-2014, and 2015-2019. In addition, objectives have been developed for each of the Key Focus Areas in order to provide a clear direction for how the wetlands are managed and to ensure that the appropriate action is taken in response to each of the Key Issues. The Key Focus Areas and their respective Key Issues and Objectives ~~and~~ are provided below.

Table 3 Key Focus Areas of the Plan and their Key Issues and Objectives

KEY FOCUS AREA	KEY ISSUES	OBJECTIVES
Water Quality	Water contaminants Inappropriate stormwater infrastructure	Improve the water quality of the Yellagonga Wetlands Reduce opportunities for pollutants in water to enter the Yellagonga Wetlands
Urban Planning and Development	Soil contamination Acid sulphate soils Inappropriate stormwater infrastructure	Ensure that integrated catchment management is considered in the land use planning decisions of both Cities ~~Protect~~ Minimise the impacts on the Yellagonga Wetlands from ~~the impact of~~ soil contamination Reduce opportunities for pollutants to enter the Yellagonga Wetlands
Water Quantity	Climate change Reduced water levels Increasing water consumption Acid sulphate soils	E~~To e~~nsure the availability of water for environmental uses within the Yellagonga Wetlands ~~To e~~Encourage water conservation within neighbouring land uses and the community
Biodiversity	Climate change Risk of pathogens spreading Invasive flora and fauna species Increased incidence and intensity of ~~wildfires~~bushfires Habitat fragmentation and degradation	C~~To c~~onserve and enhance the biodiversity of the Yellagonga Regional Park to ensure healthy habitats for wildlife Reduce incidences of ~~wildfires~~ bushfires within Yellagonga Regional Park Reduce the incidence of weeds and pest animal species in Yellagonga Regional Park

KEY FOCUS AREA	KEY ISSUES	OBJECTIVES
	Lack of scientific data on ~~flora and~~ fauna species Lack of data on flora in some areas	Avoid the spread of pathogens and disease within Yellagonga Regional Park
Community and Partnerships	Level of community awareness of the conservation needs of Yellagonga Regional Park Incidences of rubbish dumping and vandalism	Improve the community's awareness and understanding of the Yellagonga Catchment Reduce negative uses of Yellagonga Regional Park

~~Table 3 Key Focus Areas of the Plan and their Key Issues and Objectives~~

3.2 YICM Plan 202~~0~~1-2025~~5~~6 Projects

In order to achieve the aim and objectives of the YICM Plan -202~~0~~1-20265~~2015-2019~~, projects have been identified for each of the five Key Focus Areas (Tables 4 to 6 below). These projects will be implemented over the life of the Plan and will be subject to annual monitoring and review. Some of the projects are joint projects between the two Cities and others are individual projects. The DBCA provides input into the planning and implementation of each project as required and where applicable. ~~Each project has a recommended priority based on the below schedule:~~

- ~~High priority – project commencement in 2015-2016.~~
- ~~Medium priority – project commencement in 2016-2017.~~

~~A summary list of the projects along with their relevant Key Focus Areas and priority for implementation is provided in Table 4 to Table 6.~~

3.2.1 Joint Projects

Table 4 Joint projects to be uUndertaken in Partnership between the Cities of Joondalup and Wanneroo

KEY FOCUS AREA	PROJECT TITLE
Water Quality	Water Quality Monitoring and Improvement Program
	Midge Steering Group Partnership Research
Water Quantity	Water Conservation Project
~~Urban Planning and Development~~	~~Acid Sulphate Soils Management~~
Biodiversity	Local Biodiversity Project
Community and Partnerships	Strategic Partnerships

PROJECT TITLE	KEY FOCUS AREA	PRIORITY
Water Quality Monitoring and Improvement Program	Water Quality	High
Vegetated Bund Construction	Water Quality	Medium
Water Conservation Project	Water Quantity	High
Midge Steering Group Partnership Research	Water Quality/ Biodiversity	High
Acid Sulphate Soils Management	Water Quality/ Urban Development	Medium
Local Biodiversity Project	Biodiversity	Medium
Strategic Partnerships	Community and Partnerships	Medium

Table 4 Joint projects to be Undertaken in Partnership between the Cities of Joondalup and Wanneroo

3.2.2 Individual Projects

City of Wanneroo

Table 5 Individual Projects to be undertaken by the City of Wanneroo

KEY FOCUS AREA	PROJECT TITLE
Water Quality	Stormwater Management Plans
	Contaminated Sites
Urban Planning and Development	Local Planning Framework
	Planning Framework for the East Wanneroo Structure Plan
Biodiversity	Conservation Maintenance and Capital Works
Community and Partnerships	Yellagonga Community Awareness Program

PROJECT TITLE	KEY FOCUS AREA	PRIORITY
Yellagonga Ecotourism and Community Awareness Program	Community and Partnerships	Medium
Stormwater Management Plans	Water Quality	High
Contaminated Sites	Water Quality	High
Conservation Maintenance and Capital Works	Biodiversity/ Water Quality	High
Local Planning Framework	Urban Planning and Development	High
Planning Framework for the East Wanneroo Structure	Urban Planning and Development	High

PROJECT TITLE	KEY FOCUS AREA	PRIORITY
Plan		

Table 5 Individual Projects to be undertaken by the City of Wanneroo

City of Joondalup

Table 6 Individual Projects to be undertaken by the City of Joondalup

KEY FOCUS AREA	PROJECT TITLE
Water Quality	Stormwater Management
Urban Planning and Development	Review of the City's Local Planning Strategy and Local Planning Scheme
Biodiversity	Conservation Maintenance Schedule
Community and Partnerships	Yellagonga Ecotourism and Community Awareness

PROJECT TITLE	KEY FOCUS AREA	PRIORITY
Yellagonga Ecotourism and Community Awareness	Community and Partnerships	Medium
Stormwater Management	Water Quality/ Water Quantity	Medium
Conservation Maintenance Schedule	Biodiversity/ Water Quality	High
Climate Change Strategy 2014 - 2019	Water Quality/ Water Quantity/ Biodiversity	High
Review of the City's Local Planning Strategy and Local Planning Scheme	Urban Planning and Development	Medium

Table 6 Individual Projects to be undertaken by the City of Joondalup

3.3 Reporting and Review

Annual reviews Continued monitoring and evaluation of the YICM Plan 2015-2019 20201-20256 will identify the progress and efficacy of projects, and have the ability to adapt to emergent issues, reconsidering the priority and scope of projects to ensure major benefits for the Yellagonga Catchment are achieved in the first five years of implementation.

A major five-year review of the YICM Plan will be commenced in 2025 to identify further action needed to address additional and emergent threats in the catchment. These additional action areas will inform the subsequent incarnation of the Plan.

The two Cities will have shared responsibility for undertaking the review processes.

4.0 PROJECT DETAILS

4.1 Joint Projects

Joint projects will be undertaken in partnership between the Cities of Joondalup and Wanneroo.

Water Quality Monitoring and Improvement Program

~~Existing Project~~

Project Description

There are a number of water quality issues arising from groundwater and surface water inputs. These include nutrient enrichment resulting in eutrophication, algal blooms and midge outbreaks; and toxicants such as heavy metals, petroleum products, pesticides, herbicides and industrial/household chemicals.

Monitoring and mapping of water quality entering into Yellagonga wetlands is vital to continued understanding of the movements and concentrations of contaminants.

Edith Cowan University Mine Water and Environment Research Centre ~~Centre of Ecosystem Management~~ has undertaken surface and groundwater quality monitoring and reporting for the two Cities since 2010. The monitoring provides details on the health of the water quality and recommendations to improve water quality are provided.

The Water Quality Monitoring Program is undertaken in liaison with the Midge Steering Group Partnership Research which shares the same goal of improving water quality.

Project Objectives

- Increase the understanding of contaminant inputs into Yellagonga wetlands.
- Provide data upon which sound management decisions can be made.
- Reduce negative impacts within the Yellagonga Catchment associated with poor water quality.

Scope

The project will:

- Continue scientific monitoring and investigations of groundwater and surface water in the Yellagonga Catchment and Park.
- Support scientific and education programs aimed at identifying and mitigating sources of contaminants.
- Collate, analyse, ~~D~~disseminate and share data between managing authorities.
- Provide recommendations for on ground actions to improve water quality.
- Incorporate smart technology into water quality monitoring through engagement with the 'Smart Monitoring and Management, Yellagonga Wetlands' project in a way that maintains the integrity of the data.
- Acid sulphate soil investigation, mapping and development of management options as the need arises to prevent or limit acidification of the wetland system.

- Create a dynamic water budget for the wetland system which when coupled with water quality data can be used to identify key sources of contamination and be used to determine the most cost effective treatment or containment strategies.
- ~~Investigate septic tank decommissioning opportunities in Kingsley, in conjunction with the Water Corporation.~~
- ~~Investigate the opportunity of physical algal bloom removal.~~
- ~~Identify the extent of the non-native species *Typha orientalis* at South Lake Joondalup for potential revegetation of native species to improve water quality (this is linked to the Local Biodiversity Project). Seek funding opportunities if the revegetation project is feasible to implement.~~

Targets / Timeframes

~~Quarterly~~ Monthly monitoring of surface water (during the wet season and less frequently in the dry) and bimonthly groundwater conducted and the Cities to receive annual reporting of water quality of the Yellagonga Wetlands by the end of June each year. ~~Annual water quality reporting is to be provided to Elected Members by September each year.~~

Project Partners

Edith Cowan University

~~Vegetated Bund Construction~~

~~New Project~~

~~Project Description~~

~~The construction of a vegetated bund at a southern section of Lake Joondalup was a key recommendation from the Water Quality Mapping and Monitoring Program undertaken as part of the YICM Plan 2009-2014.~~

~~In the context of stormwater drainage in the natural environment, a vegetated bund (also referred to as a flow directing bund) is a constructed vegetated mound ensuring water has a longer path to flow before it is discharged. This is to enable physical and biological treatment to occur such as uptake of excess nutrients into vegetation and sediment. The purpose of the recommended vegetated bund is to redirect polluted water flow around the bund to reduce the level of nutrients (phosphorous and nitrogen) entering the bulk of Lake Joondalup north of Ocean Reef Road. The vegetation of the bund also takes up nutrients. Exceeded levels of nutrients and metals have been recorded through the annual Water Quality Mapping and Monitoring Program.~~

~~Added benefits of a vegetated bund planted with appropriate local native vegetation include further conservation enhancement, habitat for wildlife leading to enhanced biodiversity.~~

~~Project Objectives~~

- ~~Improve the quality of water through Beenyup Swamp and Lake Joondalup.~~
- ~~Enhance the local native vegetation south of Lake Joondalup.~~
- ~~Provide enhanced habitat for wildlife.~~

~~Scope~~

~~The project will:~~

- ~~Investigate the feasibility of a vegetated bund (including the construction process) based on information from Edith Cowan University.~~
- ~~Seek input from all key stakeholders including community groups and government agencies in relation to the vegetated bund.~~
- ~~Assess costs involved and prepare grant funding if required.~~
- ~~Involve collaborative planning and design of the vegetated bund with both Cities, the DPaW and relevant stakeholders, if the vegetated bund is feasible.~~
- ~~Seek consultancy services if required.~~
- ~~If feasible, deliver the construction, planting and initial maintenance of the vegetated bund.~~
- ~~If the vegetated bund is feasible, include water quality monitoring before and after the~~

~~vegetated bund construction.~~

~~Targets / Timeframes~~

~~Completion of the vegetated bund by December 2017 if identified as a viable project.~~

~~Project Partners~~

~~Department of Parks and Wildlife~~

~~Edith Cowan University~~

Water Conservation Project

~~New Project~~

Project Description

The Yellagonga Wetlands are a groundwater ~~dependant~~dependent system and impacted by the drying climate trend. Continued reduced rainfall and use of groundwater has the potential to significantly impact on the Yellagonga Wetlands and threaten its future existence. In order to conserve this important wetland region and its inhabitants, a priority focus on water conservation is required, particularly groundwater consumption through bore water abstraction.

Reports provided by ~~Edith Cowan University~~ECU for the Yellagonga Water Quality Monitoring Program recommend~~ed~~ that the preferred minimum water level for the Yellagonga Wetlands be managed and that options for the artificial water maintenance of Lake Goollelal be investigated to avoid acid sulphate soil exposure and contamination caused as a result of drying of the lake. ~~Artificial water maintenance has also been recommended to reduce nutrient enrichment and midge outbreaks which are exacerbated by shallow warm water.~~

Project Objectives

- Ensure future survival of the Yellagonga Wetlands through water conservation.
- Maintain lake water levels above preferred minimum water level requirements.
- Provide healthy wetland habitat for wildlife.
- Minimise the risk of acid sulphate soil exposure.
- Minimise nutrient enrichment and midge outbreaks.
- Provide visual amenity for the community.

Scope

The project will:

- Liaise with the DBCA~~Department of Parks and Wildlife~~, DWER ~~Department of Water~~ and the Water Corporation ~~to:~~ on the DWER plans for establishing revised minimum required levels and investigate achieving higher minimum lake water levels through decreasing groundwater use, environmentally sensitive stormwater drainage and the feasibility of artificial water maintenance for Lakes Goollelal and Joondalup.
- Identify residential and commercial bore locations in the Yellagonga Catchment.
- Establish a community and industry water efficiency education program for suburbs within the Yellagonga Catchment in liaison with the DWER.
- Continue implementation of the City of Joondalup *City Water Plan* ~~*2012–2015*~~*2016-2021* ~~and~~ ,~~the~~ City of Wanneroo *Water Conservation Plan*, and their successors.~~.~~
  - ~~Identify the preferred minimum water level guidelines for the management of the Yellagonga Wetlands.~~
  - ~~Undertake an investigation into achieving higher minimum lake water levels through decreasing groundwater use, environmentally sensitive stormwater drainage and the feasibility of artificial water maintenance for Lakes Goollelal and Joondalup. Any subsequent recommendations from these investigations are to be considered and implemented in partnership with all key stakeholders.~~

- ~~Address Community groundwater consumption by:~~
  - ~~Identifying residential and commercial bore locations in the Yellagonga Catchment and establishing a community and industry water efficiency education program for suburbs within the Yellagonga Catchment in liaison with the Department of Water.~~
- ~~Address City groundwater consumption by:~~
  - ~~Monitoring bores within the Yellagonga Catchment and relevant adjacent areas to identify usage patterns and reduce consumption at these bores. This can be achieved through the City of Joondalup Groundwater Monitoring Program and the City of Wanneroo Water Conservation Plan.~~
  - ~~Implementation of the City of Joondalup *City Water Plan 2012–2015* and the City of Wanneroo *Water Conservation Plan* including the following strategies:~~
    - ~~Operating within the allocation limits and license conditions of the groundwater extraction licenses issued by the Department of Water.~~
    - ~~Optimise irrigation efficiency across both Cities, by improving irrigation system performance and irrigation scheduling.~~
    - ~~Implement water saving practices and technologies that will result in a reduction in groundwater use.~~
    - ~~Utilise groundwater in a more efficient manner while maintaining the usefulness and attractiveness of public open spaces.~~
  - ~~Adhering to current and future license allocations as specified by the Department of Water.~~

Targets / Timeframes

- ~~Identify the preferred minimum water level guidelines for the management of the Yellagonga Wetlands in liaison with the Department of Water by December 2016.~~
- Yellagonga Catchment community and industry water efficiency education program to be established by December 202123~~15~~.
- Ceity of Joondalup ~~City of Joondalup~~ *City Water Plan* projects delivered in accordance with the Council approved *City Water Plan* and annual progress reports presented to Council by December each year.
- Continued delivery of the CoW ~~City of Wanneroo~~ *Water Conservation Plan* to ensure effective reduction in City water usage in parks and reserves within and around the Yellagonga catchment.~~projects delivered in accordance with the Council approved *City Water Conservation Plan* and annual progress reports presented to Council by December each year.~~

Project Partners

~~DBCA~~Department of Biodiversity, Conservation and Attractions

~~DWER~~Department of Water and Environmental Regulation

Water Corporation

~~Water Corporation~~

Midge Steering Group Partnership Research

~~Existing Project *(previously titled Scientific Investigations)*~~

Project Description

The ~~City of Joondalup~~CoJ, ~~City of Wanneroo~~CoW and the DBCA~~Department of Parks and Wildlife~~, have a formal agreement for managing midge within the wetlands of the Yellagonga Regional Park. This agreement ~~was~~ is formalised with the Midge Management Strategy Partnership Agreement 2020-2025. ~~A~~ The Midge Steering Group, established as part of the partnership agreement, comprises representatives of each partner agency.

The Agreement is designed to encourage an effective and sustainable partnership for the purpose of managing nuisance midge within the wetland system of the Yellagonga Regional Park. The key objective is:

~~3~~4.1 *For control and management of nuisance midge within the wetland system of the Yellagonga Regional Park, through funding midge larval and water monitoring, nuisance reduction using pesticide application when required, other intervention strategies, research projects in an effort to better understand the factors contributing to the seasonal midge plagues and public information and education.*

This Midge Steering Group Partnership Research project identified in this Plan focuses on the research component. The Midge Steering Group Partnership have organised numerous research projects of the Yellagonga Wetlands undertaken by Edith Cowan University Centre for Ecosystem Management to identify methods of:

1. Improving water quality within Lake Joondalup.
2. Reducing dependence on short term chemical treatments for the management of nuisance midge swarms.

Varied research projects have been developed since 2007 which have continued to indicate excessive quantities and key sources of nutrient inputs into the wetland system. Groundwater has been identified as a likely major source of nutrients into the Yellagonga Wetlands particularly through Beenyup Swamp. Since 2009 this research project has been undertaken in coordination with the YICM Water Quality Mapping and Monitoring Program.

The Midge Steering Group Partnership Research is undertaken in liaison with the Water Quality Monitoring Program which shares the same goal of improving water quality.

Project Objectives

- For control and management of nuisance midge within the wetland system of the Yellagonga Regional Park, through funding midge larvae and water monitoring, nuisance reduction using pesticide application when required, other intervention strategies, research projects in an effort to better understand the factors contributing to midge plagues and public information and education.
- ~~To better understand the factors contributing to the seasonal midge plagues.~~
- ~~Identify ways to improve water quality of the Yellagonga Wetlands.~~
- ~~To consequently reduce midge outbreaks and the requirement of short term chemical treatments for the control of midge.~~

Scope

The Midge Steering Group will organise research projects that may include:

- The review of existing data to determine correlations between water quality, temperature, weather and other factors, with midge larvae numbers.
- Evaluating the feasibility for alternate intervention strategies.
- Further research into the influence of water quality, habitat, or other factors on the midge life cycle.
- Research relating to predictive capabilities for midge emergence that could enable better control.
- Research relating to the nutrient budget of the wetlands and linkage with nutrient contributors within the catchment.
- The effectiveness of S-Methoprene to control midge larvae within Lake Goollelal.
- ~~Facilitate a better understanding of the factors contributing to seasonal midge plagues within the wetland system of the Yellagonga Regional Park.~~
- ~~Assist in understanding the nutrient contributors within the catchment.~~
- ~~Evaluate alternate intervention strategies for control of midge.~~

Research will be undertaken in coordination with the Water Quality Monitoring Program.

Targets / Timeframes

The Midge Steering Group will meet annually to discuss and review to details of the Agreement and accompanying Action Plan. All actions outlined in the Action Plan and related outcomes of each midge season shall be documented and provide feedback on the effectiveness of the Midge Agreement. Prior to the Midge Agreement expiring on 30 June 2025, it will be required to initiate a meeting inviting all partners to review the possible renewal of the Midge Agreement for a further five (5) year period. ~~Review of the Midge Management Strategy Partnership Agreement undertaken by June 2015. The review of the Midge Management Strategy Partnership Agreement shall consider alternate treatment options that are available for the control of midge.~~

Project Partners

Department of Biodiversity, Conservation and Attractions

~~The Midge Steering Group comprises of the Cities of Joondalup and Wanneroo and the DBCADepartment of Parks and Wildlife.~~

~~Acid Sulphate Soils Management~~

~~Existing Project~~

~~Project Description~~

~~Soils of Yellagonga Regional Park and Catchment Area are described as Potential Acid Sulphate Soils. If disturbed, acid sulphate soils can release heavy metals into groundwater and contribute to poor water quality and contamination.~~

~~To ensure disturbed acid sulphate soils do not negatively impact on the wetlands of Yellagonga Regional Park, the identification and management of disturbed acid sulphate soils is important.~~

~~The Water Conservation Project investigation of artificial water maintenance also aims to reduce the risk of acid sulphate soil exposure from the drying of Lake Goollelal.~~

~~Project Objectives~~

- ~~Identify any extent of disturbed acid sulphate soils in the Yellagonga Catchment.~~
- ~~Develop management strategies to manage impact of any disturbed acid sulphate soils on Yellagonga Regional Park.~~

~~Scope~~

~~The project will:~~

- ~~Continue development of an Acid Sulphate Soil Management Plan for Site Goollelal (identified through the Water Quality Monitoring Program).~~
- ~~Investigate a feasible process to identify any likely areas of acid sulphate soil disturbance in the Yellagonga Catchment.~~
- ~~Assess the extent of acid sulphate soil disturbance to develop management strategies.~~

~~Develop rehabilitation plans for the Cities of Joondalup and Wanneroo managed areas where acid sulphate soils are impacting upon Yellagonga Regional Park.~~

~~Targets / Timeframes~~

~~Acid Sulphate Soil Management Plan for Site Goollelal developed by December 2016.~~

~~Rehabilitation Plans in place where required (i.e. where acid sulphate soils have been confirmed as impacting on Yellagonga Regional Park) by June 2019.~~

~~Project Partners~~
~~Department of Parks and Wildlife.~~

Local Biodiversity Project

~~New Project~~

Project Description

Within the Yellagonga Catchment Area there are numerous issues that have the potential to adversely impact on the Park's biodiversity values; these include altered bushfire regimes, weeds, pest animals, pathogens/disease and poor water quality.

While some of these threats are addressed through conservation maintenance schedules and site specific projects managed by the two Cities, ~~Department of Parks and Wildlife~~DBCA and community groups~~; the Friends of Yellagonga~~, further work is required to address the key threats to the biological diversity of the Yellagonga Regional Park.

Project objectives

- Implement best practice fire management for the Park.
- Reduce the incidence of weeds in the Park.
- Reduce the occurrence of pest animals in the Park.
- Reduce the impact of water pollutants including exceeded levels of metals and other toxicants on wetland fauna.
- Avoid the spread of pathogens and disease within the Park.
- Increase the populations of local native fauna, with particular focus on the South-western Snake-necked Turtle (*Chelodina colliei*).~~.~~
- Provide optimal habitat for a diversity of wildlife.
- Enhance water quality through biofiltration.

Scope

The project will:

- Develop and implement a Working Group Project Plan in partnership between the CoJ, CoW and DBCA to be signed by all three project partners and reviewed on an annual basis.
- Seek funding opportunities to undertake fauna and flora surveys in collaboration with the ~~DPaW~~DBCA. These surveys are to include:
  - Llocal native and migratory fauna. ~~(including Rakali and Quenda).~~;
  - On-ground works to protect South-western Snake-Necked turtles and their habitat.
  - Ppest animal sightings.~~;~~
  - Vvegetation condition.~~;~~
  - Iimpact of exceeded levels of metals and other toxicants on fauna where possible~~; and~~.
  - ~~i~~Information to guide key performance indicators of native fauna composition and advice sought from DBCA ~~and recommendations (if any)~~ of recommendations (if any) for appropriate native ~~appropriate native~~ fauna species reintroduction, particularly Quenda.
- Identify and plan for sites requiring revegetation, and weed control works (guided by findings from surveys, conservation maintenance teams, DBCA, Yellagonga Regional Park Community Advisory Committee and tertiary institution recommendations). ~~Identify and plan for sites requiring local native flora revegetation / weeding works guided by findings from~~

surveys, conservation maintenance teams, Yellagonga Regional Park Community Advisory Committee and Edith Cowan University recommendations. This includes weed management of key weed species such as *Typha orientalis*, Kikuyu, Buffalo and Couch grasses.

- Develop a 'Yellagonga Biodiversity Management Plan' to capture works undertaken to date (*e.g.* flora surveys, revegetation) to assist with planning future project works.
- Seek collaborative opportunities to partner with key stakeholders on revegetation goals.
- Seek collaborative opportunities to partner with key stakeholders on fauna conservation goals.
- Implement the Conservation Maintenance Schedules of the two Cities and the DPaW DBCA in liaison with the co-managers, and the Friends of Yellagonga Regional Park, and other community groups.
- Continue coordination of pest animal management including fox, feral cat, rabbit and European Honey Bee in liaison with the DBCA.
- Identify howImplement the following City of Joondalup Management Plans are implemented within the Park, and assess any gaps, through the YICM Annual Review process:
  - Fire Bushfire Risk Management Plan.
  - Weed Management Plan.
  - Pathogen Management Plan.
- Identify how Implement the following City of Wanneroo Management Plans are implemented within the Park, and assess any gaps, through the YICM Annual Review process:
  - Weed Management Policy
  - Pathogen and fire management matters, through their inclusion in specific Management Orders, and tenders for natural areas for individual conservation reserves.
- Continue coordination of pest animal management including fox, feral cat, rabbit and European Hhoney Bbee in liaison with the Department of Parks and WildlifeDBCA.

Targets / Timeframes

- Working Group Project Plan developed and signed by all parties by December 2020.Flora and fauna surveys undertaken in priority areas of Yellagonga Regional Park by in 2021-2022. December 2018.
- Flora (weed mapping) surveys undertaken in priority areas of Yellagonga Regional Park by 2024-2025.

City of Joondalup Fire Management Plan developed by December 2015.

City of Joondalup Weed Management Plan developed by December 2015.

- City of Joondalup Pathogen Management Plan Aannual progress reporting against the City of Joondalup Weed Management Plan and Pathogen Management Plan conducted in June of each year.
- City of Wanneroo Weed Management Policy review will take place biannually and Policy updated accordingly.
- Yellagonga Biodiversity Management Plan developed by December 2024.

Project Partners

Department of Parks and WildlifeDepartment of Biodiversity, Conservation and Attractions.

- Education and research institutions

Strategic Partnerships

~~New Project~~

Project Description

Keeping up to date with developments in the area of integrated catchment management will ensure that the Cities are implementing best practice approaches in managing the Yellagonga Wetlands. There are a number of government and non-government groups and educational and research organisations within Western Australia and Australia that focus on building the capacity of local government to manage wetland areas and reduce impacts from the wider catchment.

The Cities ~~should~~ to continue investigatinge opportunities to partner with stakeholders, industry groups and research institutions to enable the Cities to build capacity and gain information relating to best practice approaches to integrated catchment management planning.

The Friends of Yellagonga Regional Park and Woodvale Waters Friends of Beenyup Channel Group are ~~a~~ local groups of ~~local~~ conservation volunteers that make a valuable contribution towards the conservation of biodiversity by helping to protect, preserve and enhance the site. The Friends of Yellagonga Regional Park conduct a variety of activities such as planting local ~~endemic~~ species, removal of introduced plant species and site maintenance. The Cities support and encourage the Friends Group through the provision of training, information and financial assistance.

Information sharing regarding Yellagonga Regional Park is conducted with the community by both Cities liaising with the Yellagonga Regional Park Community Advisory Committee facilitated by the Department of ~~Parks and Wildlife~~Biodiversity, Conservation and Attractions. ~~which includes participation by representatives of the Friends of Yellagonga Regional Park.~~

Project Objectives

- To ensure that the Cities are well informed of developments in integrated catchment management.
- To achieve conservation goals for the Park in collaboration with key stakeholders.

Scope

The project will:

- Increase support for the Citiesy in implementing integrated catchment management activities.
- Increase knowledge of best practice approaches to integrated catchment management.
- Seek collaborative opportunities to partner with key stakeholders on conservation initiatives for the Park.

Targets / Timeframes

Regular updates of YICM Plan projects provided by both Cities at the Yellagonga Regional Park Community Advisory Committee meetings held quarterly.

Project Partners

Department of Biodiversity, Conservation and Attractions

Relevant State Ggovernment agencies.

Friends of Yellagonga Regional Park

Woodvale Waters Friends of Beenyup Channel Group

Education and research institutions

4.2 Individual Projects

Individual Projects will be undertaken separately by the relevant City.

City of Joondalup Projects

Yellagonga Ecotourism and Community Awareness

~~New Project~~

Project Description

The City of Joondalup delivers community awareness and ecotourism initiatives through the City's *Think Green* Environmental Education Program (EEP). These initiatives target local residents and the ~~boarder~~broader community with an aim to enhance the appreciation of the conservation significance of this important local wetland region. Through the EEP Program the City ~~has provided~~provides ecotourism experiences through free tours and activities focused on flora, fauna, ~~Aboriginal~~Noongar cultural heritage, and wetland ecology ~~and birdwatching~~.

~~Other i~~Initiatives undertaken ~~from 2014-2019~~ include World Wetlands Day initiatives, fauna awareness initiatives and programs to encourage responsible pet ownership.

~~The City of Joondalup has completed the initiatives outlined in the Yellagonga Community Awareness Program 2009–2014 including the Yellagonga School Program, World Wetlands Week initiatives and Water Quality Awareness programs. Other initiatives have included various projects to prevent hand feeding of wildlife, increase awareness of the issues of the long-necked turtles, pest animals and disease, encourage responsible pet ownership, promote sustainable gardening, investigate greener business accreditation programs and enhance community fire-watch.~~

~~The City has also provided ecotourism experiences through free tours and activities focused on fauna, Aboriginal cultural heritage, wetland ecology and birdwatching. An updated Yellagonga Regional Park Travelsmart map and interpretive signage have also been produced.~~

~~Future Yellagonga community awareness and ecotourism initiatives are to be delivered through the City of Joondalup's *Think Green* Environmental Education Program (EEP). These initiatives will target local residents and the broader community with an aim to enhance appreciation of the conservation significance of this important local wetland region.~~

The Project's objectives and scope, outlined below, are specific to activities delivered in the Yellagonga Catchment.

Project Objectives

- Develop and implement initiatives and projects that aim to increase the community's understanding of environmental issues affecting the Yellagonga Catchment.
- Increase the community's access to ecotourism experiences by delivering biodiversity and cultural heritage related initiatives within the Yellagonga Catchment Area.
- Reduce adverse community impacts on the Yellagonga Wetlands through the provision of information and resources addressing the key threats to the area.

Scope

The project delivery for Yellagonga Regional Park will include:

- ~~'Nightstalk' Fauna Tours.~~
- ~~Aboriginal Cultural Heritage and Bushtucker Tours.~~
- ~~Other t~~Tours and presentations to raise community awareness of the Park ~~*e.g.* birdwatching and flora tours~~ including flora, fauna, and Noongar Cultural Heritage tours.~~.~~
- Sustainable gardening community workshops to encourage reduced water and fertiliser use and native plantings adjacent the Yellagonga Wetlands.
- Yellagonga school and community educational resources available on the City's website.
- Ongoing distribution and displays of existing and new brochures and posters to raise awareness of key Yellagonga conservation issues.

Targets / Timeframes

~~Think Green Environmental Education Program delivered in accordance with agreed timeframes~~Annual calendar of events to be developed and implemented by the City.

Project Partners

Relevant tour guides~~,~~

~~c~~Community groups~~,~~

State Gg~~o~~vernment agencies~~.~~

Stormwater Management

~~Existing Project~~

Project Description

Urbanisation has resulted in many impervious surfaces, with traditional piped drainage networks and altered topography, which has significantly changed the natural hydrological regime in the Yellagonga Wetlands. The direct discharge of stormwater into wetlands via piped outfalls is considered to be an ongoing source of pollution into these systems.

The City of Joondalup ~~has~~ completed an upgrade of all its outfalls in the Yellagonga Catchment as part of the implementation of the YICM Plan 2009-2014. To further improve the quality of water infiltrating to groundwater the City is delivering upgrades to sump infrastructure through the Stormwater Drainage Program - Sump Beautification Project. The project aims to further improve biofiltration of City sumps and increase amenity.

~~The City has identified a number of sumps adjacent to the Yellagonga Wetlands that require improvement or upgrading, these include those located in Edgewater, Joondalup, Kingsley and Woodvale.~~

Project Objectives

- Manage quality and quantity of stormwater in the Yellagonga Catchment, prior to reaching Yellagonga Wetlands.
- Protect Yellagonga Wetlands from contaminants.
- Improvement of sumps adjacent the Yellagonga Wetlands within the City of Joondalup to effectively manage water quality and quantity.

Scope

The sumps will be assessed, ranked and prioritised based on criteria such as environmental impact, flooding risk and visual improvement. The Program for upgrading of sump infrastructure will occur in accordance with the City of Joondalup Stormwater Management Policy.

Targets / Timeframes

- Sump Beautification Projects are considered each year during the Capital Works budget process. ~~selection of sites to be completed by December 2015.~~
- ~~Review of the City's Stormwater Management Policy Stormwater Management Policy by 2015.~~

Project Partners

Department of Water and Environmental Regulation~~.~~

Conservation Maintenance Schedule

~~Existing project~~

Project Description

The City of Joondalup has management responsibility for over 500 hectares of natural bushland contained within 108 reserves. The bushland is comprised of coastal vegetation, remnant bushland fragments in urban areas, and small areas of wetland vegetation. The City of Joondalup also undertakes extensive detailed surveys of their bushland as part of the Local Biodiversity Program. The bushland is prioritised for management according to the condition and ecological values of the site. The City of Joondalup managed sites in Yellagonga Regional Park include Neil Hawkins Park and a small section of bushland to the south and Picnic Cove Park. The majority of Yellagonga Regional Park is managed by the ~~Department of Parks and Wildlife~~DBCA particularly through its conservation maintenance program.

The City's Conservation Maintenance Schedule includes the planning and implementation of conservation works to ensure its two sites within Yellagonga Regional Park are maintained and enhanced to achieve quality recreational amenity, optimal vegetation condition and wildlife habitat.

Shared information and coordination of conservation works are undertaken through the Yellagonga Regional Park Community Advisory Committee facilitated by the ~~Department of Parks and Wildlife~~DBCA.

Project Objectives

- Maintain habitat for wildlife.
- Protect and enhance local native flora.
- Maintain recreational parks to a high standard.

Scope

The project will implement ~~a~~the City's Conservation Maintenance Schedule at City managed sites within the Park that ensures regular programmed visits to all sites.

Targets / Timeframes

Conservation maintenance activities implemented in accordance with the approved Conservation Maintenance Schedule. The Conservation Maintenance Schedule reviewed annually.

Project Partners

Department of ~~Parks and Wildlife~~Biodiversity, Conservation and Attractions~~.~~

City of Wanneroo Projects

Yellagonga ~~Ecotourism and~~ Community Awareness Program

~~New Project~~

Project Description

Environmental education across the community is vital to promote ownership and appreciation of the local environment. The Yellagonga Ecotourism and Community Awareness Program will ~~develop discrete~~ undertake education initiatives, targeting schools, residents, communities, and visitors to the City, to address key environmental issues and encourage greater environmental stewardship by the community.

Project Objectives

- Increase the community's understanding of contaminant inputs into Yellagonga wetlands.
- Provide data upon which sound management decisions can be made.
- Reduce number of negative incidences associated with poor water quality.

Scope

The project will:

- ~~Organise and run Catchment Education Days that provide local excursions and in-class activities for local schools.~~
- Engage the 'Beyond Gardens' team and arrange seminars and workshops that aim to encourage native landscaping and reduce fertiliser use in residential gardens.
- ~~Identify key tourism features of Yellagonga Regional Park and investigate the d~~Develop~~ment of~~ a "Yellagonga Regional Park" information brochure for the City of Wanneroo.
- ~~Develop and~~ Continue implementation of the Light Industry Program with a focus on ~~an~~ education and awareness for the automotive industry in the Wangara Industrial Area.~~program that targets industries with the potential to contaminate groundwater and stormwater that enters the wetlands.~~
- ~~Develop Catchment tours to highlight threats and issues.~~
- ~~Seek funding to promote and run events in Yellagonga Regional Park.~~
- Organise and run ~~other~~ community events that benefit the wetland such as night stalks, spring guided walks, and winter planting days.

Targets / Timeframes

Community events and Ecotourism initiatives will be organised on a case by case basis throughout the year. Feedback on the number and type of events will be provided through the annual report to Council for YICM Plan projects.

~~Preparation of the education and awareness program for targeted industries will commence by December 2015, with implementation of the program being ongoing and dependent on available resources.~~

Project Partners

~~DBCA~~Department of Biodiversity, Conservation and Attractions

~~Department of Parks and Wildlife.~~

Stormwater Management Plans

~~Existing Project~~

Project Description

Urbanisation has resulted in many impervious surfaces, with traditional piped drainage networks and altered topography, which has significantly changed the natural hydrological regime in Yellagonga Wetlands. The direct discharge of stormwater into wetlands via piped outfalls is considered to be an ongoing source of pollution into these systems. Some drainage sub catchments consist of potentially greater polluting land uses than others, such as industry, poultry farming and horticultural practices.

~~The City of Wanneroo has recently commenced the upgrade of its stormwater infrastructure within the Yellagonga catchment. This initial work is to be continued with additional works being carried out within the remaining stormwater catchments that lead into the Yellagonga wetlands.~~

The CoW has undertaken a storm water masterplan study within the Yellagonga Regional Park to assess the effectiveness of previous catchment retrofitting works and to develop a roadmap for future upgrades.

The YICM Plan has detailed many of the early elements required in the development of a Stormwater Management Plan for the Yellagonga catchment. These include:

a) Stakeholder involvement and analysis of sub-catchments.

b) Identification of catchment characteristics, condition and practices.

c) Identification of the values of the receiving environment - Yellagonga Regional Park.

d) Identification of the stormwater threats.

e) Identification of priority sub-catchments for upgrade.

Formal and detailed management of the stormwater infrastructure within the Yellagonga catchment area has been set out within the City of Wanneroo's Corporate Business Plan (4 Year Capital Works Delivery Program and Action Plan) and the 20 Year – Long Term Financial Plan~~Infrastructure Directorate's 10 Year Plan~~. The process will now be completed over the course of a number of years, with details of the process outlined in the scope of this project.

Project Objectives

- Manage quality and quantity of stormwater in the Yellagonga catchment, prior to reaching Yellagonga wetlands.
- Protect Yellagonga wetlands from contaminants.
- Upgrade all appropriate infrastructure in the catchment to effectively manage water quality and quantity.
- ~~Complete Gap Analysis and stormwater drainage catchment study by 30 June 2015.~~
- Consider a phased role out of the outcomes of the stormwater catchment study, subject to funding allocations.

Scope

The project will produce a Stormwater Management Plan for each sub-catchment within the Yellagonga catchment following the process outlined in the Department of Water's Stormwater Management Manual for Western Australia. Each Stormwater Management Plan will:

- Identify management objectives.
- Identify the management options.
- Develop management actions.
- Include an Implementation Plan.

In addition to the works to be carried out within the individual sub-catchments, the following is to be completed over the course of the project as a whole:

- Summarise past design strategies and extent to which they were implemented.
- Identify shortcomings/failings in previous strategies.
- Implement recommendations of the Gap Analysis and Stormwater Drainage Study.
- Monitor water quantity and quality of water entering the Wangara Sump.

Targets / Timeframes

Continue to carry out monitoring and data collection to inform future potential upgrade projects.

Ensure ongoing maintenance and monitoring of stormwater infrastructure within the Wangara Industrial Area to improve water quality entering the wetlands from Wangara.

~~Appoint a consultant to complete a Gap Analysis and Stormwater Drainage Catchment Study by June 2015. The Gap Analysis Study will identify individual actions that will need to be prioritised for further implementation of the project.~~

Project Partners

Nil

Contaminated Sites

~~Existing Project~~

Project Description

Historical and existing land uses may result in contamination of soils throughout the Yellagonga catchment. For example, the previous use of persistent pesticides or inappropriate disposal of industrial compounds may have an adverse effect on the quality of the groundwater entering the wetlands.

Lot 9005 Motivation Drive, Wangara has been classified as "*Possibly contaminated, investigation required"* by the DWER~~Department of Environment Regulation (DER)~~. Other suspected sites in the Yellagonga catchment on the Wanneroo side are yet to be classified by the DER.

Site investigations, involving sampling and analysis, ~~have commenced~~ were completed in August 2019 by environmental consultants for the City of Wanneroo owned contaminated site at Lot 9005 Motivation Drive, Wangara. The investigation reporting is being finalis~~z~~ed for provision to the Contaminated Site Auditor for assessment and reporting to the DWER.

Project Objectives

- Identify any contaminated sites owned or managed by the CoW ~~City of Wanneroo~~ in the Yellagonga catchment.
- Remediate City owned or managed contaminated sites in the Yellagonga Catchment.

Scope

The project will:

- Collate classification of City owned or managed potentially contaminated sites in the Yellagonga catchment.
- Engage consultants to conduct sampling and analysis of contaminated sites classified by the ~~Department of Environment and Conservation (DEC)~~ DWER as requiring further investigation.
- Develop plans for remediation works as~~if~~ necessary.

Targets / Timeframes

It is anticipated that the site investigation and Auditors Report for Lot 9005 Motivation Drive will be finalised and provided to the DWER by the end of the first quarter of 2021.

~~Appoint a consultant to investigate and assess the next stage of contaminated site investigations for Lot 9005 Motivation Drive in the 2014/2015 financial year.~~

Project Partners

~~DWER~~Department of Water and Environmental Regulation

~~Department of Environmental Regulation.~~

Conservation Maintenance and Capital Works

~~Existing Project~~

Project Description

The City of Wanneroo has over 140 conservation reserves under its control including 32 kilometres of Coastal reserves, numerous Wetland reserves and Bushland reserves. In all approximately 2,500 hectares of land are under management. In 2003, a Biodiversity Assessment was carried out on 94 conservation reserves in the City of Wanneroo, which highlighted the management needs of these reserves to maintain or improve biodiversity values.

It was recognised that in order to manage the CoW's ~~City of Wanneroo's~~ conservation areas in an environmentally responsible manner that staffing numbers needed to increase and formalised procedures be developed to reflect these environmental responsibilities.

The Capital Works component of this project will include the installation of infrastructure such as fencing and controlled access, wetland bank stabili~~z~~sation, control of exotic flora species and planting and revegetation works.

The maintenance of reserves within the Yellagonga catchment includes pest and weed management, ~~removal of dead trunks and trees for~~ fire management ~~purposes~~, and extensive revegetation works.

Project Objectives

- Ensure that natural areas are maintained and enhanced.
- Improve and maintain habitat for local wildlife.
- Protect unique and diverse flora for future generations.
- Rehabilitate key areas of the Regional Park and its catchments.

Scope

The project will:

- Maintain and improve biodiversity values of conservation reserves and other natural areas within the Regional Park and associated catchments.
- ~~Develop staff infrastructure that~~Investigate resourcing opportunities that meet~~s~~ the above objectives.
- Ensure constant improvement on existing maintenance schedules and arrange regular programmed visits to all sites.
- Rehabilitate key areas within the Regional Park and surrounding catchments by undertaking the following:
  - Revegetation.
  - Pest and weed control.
  - Habitat creation and development of fauna protection areas.

Targets / Timeframes

Maintenance Schedules for Conservation Reserves are to be reviewed monthly and aim to ensure that ~~all~~ Conservation Reserves in the Yellagonga Catchment are attended to weekly ~~once per fortnight~~ to ensure hazards are identified and actioned in a timely manner.

~~Capital Works are to aim to reduce the percentage cover of invasive species such as Typha and reintroduce displaced native vegetation in order to increase species richness over time. No timeframe is set due to the ongoing nature of the works.~~

~~Other targets include the reclamation of dryland turf areas for return to historical riparian fringe ecosystem. No timeframe is set due to the ongoing nature of the works.~~

Project Partners

Nil

Local Planning Framework

~~Existing Project~~

Project Description

The City's Local Planning Framework refers to the various planning instruments which collectively guide the future land use and development in ~~the~~ the City~~district~~. The main elements of the current Framework are the District Planning Scheme No.2 (DPS 2), Local Planning Policies (LPP's) and Structure Plans prepared under DPS 2.

A new Framework is now being prepared that involves the preparation of a Local Planning Strategy, review of DPS 2 and its associated LPP's, and a review of a number of other City strategies and policies which are now considered dated.

Project Objectives

- To provide input into the preparation of the new Local Planning Framework aimed at ensuring that the new Framework has proper regard to, and includes appropriate measures for, the protection of the environmental values of Yellagonga Regional Park, particularly in respect to the planning and control of land use and development in the surface and groundwater catchment of the Yellagonga wetlands.
- ~~Achieve sustainable development and use of land across the City of Wanneroo through integrated land use planning.~~
- ~~Formalise and strengthen policy statements and positions in order to guide land use planning and provide certainty to developers and users of land.~~
- ~~Ensure that the City's Planning Framework can provide positive environmental outcomes for the City's natural environments.~~

Scope

The Local Planning Framework will assist in reporting on the ability of new developments to meet the City's community aspirations and promises as set out in the Local Planning Framework. The key elements of the new Framework are:

- New Local Planning Strategy.
- New Local Planning Scheme No. 3.
- New and revised Local Planning Policies.

Targets / Timeframes

To have final versions of the Local Planning Scheme No. 3 and the Local Planning Strategy endorsed by the Western Australian Planning Commission by June 20212~~2018~~. However, this is approximate and actual timing of the projects will depend on a range of factors.

Project Partners

~~DPLH~~Department of Planning, Lands and Heritage

Planning Framework for the East Wanneroo Structure Plan Area

~~New Project~~

Project Description

In September 2019, the WAPC released the draft East Wanneroo District Structure Plan (DSP). This was supported by an Integrated Water Management Framework, which is a precursor to the preparation of a District Water Management Strategy (DWMS). The DWMS is to involve more detailed groundwater modelling and is to be prepared prior to approval of a final DSP. It is clear from the groundwater modelling undertaken to date that urban infill of this area (involving displacement of existing growers/ irrigators) will cause a significant rise in groundwater levels, unless appropriately managed.

This affects a broad area encompassing the DSP area, including the land to the west through to the Yellagonga wetlands, and it will be important that consideration is given to the possible implications of any proposed water management strategies on the Yellagonga wetlands.

~~In January 2011, the East Wanneroo Structure Plan (EWSP) was released by the State planning agencies. The EWSP has identified areas of current rural and State Forest land (which is generally located to the east of the existing residential areas stretching from Hocking / Pearsall in the south to Banksia Grove in the north) as potential urban and industrial land uses. Most of this land is expected to fall within the broader groundwater catchment of the Yellagonga wetlands.~~

~~Over coming years, further detailed planning of this area will be done to eventually enable it to be developed for urban and industrial uses. This detailed planning will result in the preparation of a Planning Framework specifically for the EWSP area, which will include District and Local Structure Plans, which will ultimately guide the future development of this area.~~

Project Objectives

- To provide input into the preparation of the Planning Framework for the EWSP area, particularly its water management strategies, aimed at ensuring that the new framework has proper regard to, and includes appropriate measures for, the protection of environmental values of the Yellagonga Regional Park.~~,~~ ~~particularly in respect to the planning and control of land use and development within the broader groundwater catchment area that encompasses the Yellagonga wetlands.~~

Scope

Key elements of the new Planning Framework which the above input will be important for are:

- New land use zonings under the Regional and Local Planning Schemes.
- New District Structure Plans.
- New Local Structure Plans.
- Environmental studies and Management Plans, in particular the water management strategies, prepared in support of, and in order to alleviate impacts of the above planning elements.

Targets / Timeframes

Rezoning of areas from their existing land uses to Urban under the Metropolitan Region Scheme (MRS) should occur by December 2021~~2016~~, with approval of District Structure Plans in the East

Wanneroo area to be completed by December 20202018. However, this is approximate and actual timing of the projects will depend on a range of factors.

Project Partners

DPLHDepartment of Planning, Lands and Heritage

Department of Planning.

Appendix 1 – Key Achievements of the YICM Plan ~~2009~~2015-~~2014~~2019

Joint Projects

- **Water Quality ~~Mapping and Monitoring~~Monitoring and Improvement Program**
  - Surface water of the Yellagonga Wetlands has been sampled on a monthly basis (during the wet season and less frequently in the dry) to determine nutrient and metal levels since 2010 to collate regular water quality data and assess the condition.
  - ~~Further groundwater bores were installed by the City of Joondalup to enable the commencement of the groundwater monitoring program in 2012.~~
  - Annual reporting of issues and recommendations to executive management.
  - Recommendations to research further major pollutant source points and to improve water quality, have been investigated or implemented to determine nutrient and metal levels.
  - ~~A four year review is underway of all the research undertaken for the Water Quality Mapping and Monitoring Program.~~
  - The two Cities in collaboration with the DBCA, DWER and ECU ~~have~~ commenced the ~~Yellagonga Wetlands Monitoring and Management Project~~Smart Monitoring and Management – Yellagonga Wetlands which aims to leverage smart technology to better manage and protect the Yellagonga wetlands. This project is supported by funding from the Australian Government's Smart Cities and Suburbs Program and is due for completion in late 2020.

- ~~Scientific Investigations~~**Midge Steering Group Partnership Research**
  - Midge larvae sampling at Lake Joondalup and Lake Goollelal was conducted on a weekly basis from July/August – February/March from July 2015 - March 2020. Water level and temperature were recorded for each sampling event.
  - Spot treatments of Lake Goollelal using S-Methoprene took place in 2016, 2017, 2018, and 2019, with between approximately 5%- 30% of the lake being treated each season.
  - The Cities of Joondalup and Wanneroo, and Department of Biodiversity, Conservation and Attractions maintained records of midge complaints received from residents.
  - Edith Cowan University engaged to undertake a study from 2018/2019 – 2019/2020 relating to adult midge emergence, providing information on emergence and distribution of nuisance swarms, compliment midge larvae monitoring and identify the effectiveness of the pesticide S-Methoprene.
  - Nuisance midge fact sheet maintained on the websites for both Cities from 2017, and information on managing midge was provided via media releases in 2017, 2018, and 2019.

- ~~Completion of the research project: *Nutrients Entering and Leaving Beenyup Swamp over the Periods of Water Flow* and analysis of metal samples taken in association with this project. Reporting of issues and recommendations to executive management.~~

- ~~The Midge Steering Group in partnership with external stakeholders undertook investigations regarding the installation of 'floating vegetated islands' at Lake Goollelal as a potential water quality improvement initiative.~~

- **Acid Sulphate Soils**
  - ~~Following a recommendation from ECU and liaison with DWER the Cities of Joondalup and Wanneroo undertook the~~The production of the *Acid Sulfate Soil Management Framework for Site Goollelal* ~~which was prepared~~ by Syrinx Environmental~~, which was given to the Park managers, DBCA-RPU. This framework provides~~ providing ASS management monitoring guidelines and recommendations for future reference should concerns of ASS exposure arise ~~(particularly with a drying climate)~~.
  - On-going monitoring of potential ASS impacts on water quality through the Water Quality Monitoring and Improvement Program.
  - The risks associated with disturbing ASS ~~within the Yellagonga Catchment~~ continue to be highlighted where applicable *e.g.* raising concern ~~of disturbed ASS~~ with the Water Corporation regarding their Groundwater Replenishment Scheme Beenyup pipeline project to be installed through the Yellagonga Catchment ~~which they are to address through a management plan~~.

- **Vegetated Bund Construction (completed)**
  - A feasibility study was undertaken exploring strategies to improve the water quality of Southern Lake Joondalup (including the viability of a vegetated bund). This study was delivered by consultant Essential Environmental in liaison with the DBCA Regional Parks Unit.
  - Feasibility Study report *Option Analysis and Recommendations for Improved Nutrient Management* did not recommend installation of a vegetated bund, however it identified revegetation as beneficial to improve the uptake of nutrients as well as provide habitat and enhance biodiversity.
  - The Vegetated Bund Construction project is now complete and further initiatives to improve water quality, quantity and vegetation at the site will be undertaken through the Water Quality Monitoring and Improvement Program, Water Conservation Project and the Local Biodiversity Project.

- **Water Conservation Project**
  - ~~-~~
  - ~~-~~
  - Initial research undertaken (*e.g.* identification of residential and commercial monitoring bores) to guide a collaborative Yellagonga Catchment Working Group community and industry water efficiency education program.
  - The *draft City of Joondalup Water Plan 2016-2021* was completed in 2016. Key projects relevant to the Yellagonga Wetlands include:
    - New projects: Groundwater Classification Project; Water Efficiency Database; Weather Station Project and Leak Detection Project.

        - Existing projects: Low Rainfall Irrigation Management Plan; Irrigation Infrastructure Management; Review of Nutrient Management Practices; Stormwater Drainage Program; Stormwater Management Policy and Parks Redevelopment Program.
    - Progress of projects within the current *City of Joondalup Water Plan 2012-2015* and City water conservation measures relevant to the Yellagonga Wetlands include the following:
        - The CoJ has been operating within the allocation limits and license conditions of the DWER extraction licenses as identified in the City of Joondalup Groundwater Monitoring Program.
        -
        -
    - Two draft plans; *Yellagonga Catchment Water Conservation Action Plan* and draft *Yellagonga Water Education Plan*, were developed and presented to the Yellagonga Catchment Working Group Subcommittee (YCWGS).
    -

- **Local Biodiversity Project**
    - Flora surveys were completed at six priority sites covering approximately 278Ha of remnant vegetation within the Park.
    - A Rakali (*Hydromys chrysogaster*) survey undertaken in May 2018 at Lake Goollelal led by the DBCA in partnership with the City of Joondalup.
    - The *Revegetation Management Plan – South Lake Joondalup* was developed to guide weed control, and revegetation activities for this area.
    - Approximately 5ha of revegetation with local provenance species was implemented.
    - Priority weed control undertaken based on recommendations from flora surveys. Weed control was undertaken by the DBCA-RPU, the Cities of Joondalup and Wanneroo, and through the engagement of a contractor using working group funds.
    - Contribution towards fox control within the Park undertaking and additional four (4) weeks of control in 2020. Under the tri-agreement between the DBCA, and the Cities of Joondalup and Wanneroo four (4) weeks of fox control are undertaken annually through the engagement of a contractor.

- **Strategic Partnerships**
    - The South Lake Joondalup - Beenyup Channel revegetation project was delivered successfully in partnership with key stakeholders including DBCA, Friends of Yellagonga Wetlands, and Woodvale Waters Friends of Beenyup Channel Group.
    - The Cities have liaised with, and sought expertise from, state government agencies, universities and industry to obtain information on best practice in wetland conservation including;
        - Coordinating the collaborative government agency Yellagonga Smart Monitoring and Management Project for advanced monitoring technologies in the wetlands to guide conservation measures.
        - Liaison with DWER and UWA on a study sampling Lake Goollelal surface water to identify human waste associated with septic tank leaching.
    - Progress of the YICM Plan implementation is reported to the quarterly Yellagonga Regional Park Community Advisory Committee meetings. Collaborative planning on relevant conservation issues for the Park is also undertaken with this committee.

City of Joondalup Individual Projects

- **Yellagonga Community Awareness Program** ~~**including delivery of:**~~
- ~~Yellagonga School Program of free fauna and wetland ecology excursions/ incursions and educational resource materials.~~

- ~~World Wetlands Week Program of community displays, promotion of the Park at the annual WA Wetland Management Conference and community tours.~~

  - ~~Water Quality Awareness Program including the completion of the Green Frog Drain Stencilling Program in collaboration with the Friends of Yellagonga and education of stormwater pollution including catchment model demonstrations.~~

  - ~~Prevention of Hand-feeding Wildlife Campaign including improved signage, explanatory brochures and posters.~~

  - ~~Turtle Awareness campaign including residential deliveries of brochures raising awareness of the long-necked turtle vulnerabilities and support available and successful applications of road signage.~~

  - ~~Responsible Pet Ownership campaign has involved the production and delivery of flyers to promote the wildlife conservation significance of the Park and responsible management of cats and dogs.~~

    ~~Sustainable Gardening Workshops to encourage local native plantings and reduced fertiliser and water use for areas adjacent the Park.~~
  - Responsible Pet Ownership Campaign
    - 'Dogs on lead' signs installed
    - 'Feral and Wandering Cats' sign installed
    - Increased patrols by City Rangers along West side of the Park to police dogs off lead
    - *Dog Ownership*, and *Responsible Cat Ownership* brochures produced by City Rangers.
  - Prevention of Hand Feeding Wildlife Campaign
    - *What Happens if I Feed Wild Birds?* brochures distributed
    - *Please Do Not Feed the Wildlife* signs up-graded at Neil Hawkins Park
  - Yellagonga School Program.
  - Water Quality Awareness Program
  - Business Awareness Program
  -

  - ~~Community Fire-watch Program involving research and distribution of arson targeted wildfire data of the Park to Neighbourhood Watch coordinators.~~

  - ~~Picnic Cove interpretive signage was completed to promote the Yellagonga catchment and wildlife.~~

- **Yellagonga Ecotourism**

  ~~Continuation of ecotourism initiatives including evening fauna spotting, bird watching and Aboriginal cultural heritage tours.~~

- Yellagonga EcoTourism events are incorporated into the City's *Think Green* events calendar, Environmental News and Events E-Newsletter, and relevant advertising. Activities were also delivered through the Environmental Education Program, *e.g.* Nightstalk Fauna tours, Noongar bushtucker tours, BirdLife WA workshops.
-

- **Stormwater Management Plans**
  - The City of Joondalup completed retrofitting of all stormwater outfalls entering Lakes Joondalup and Goollelal within the City's boundaries by 2010.
  - Duffy Terrace Catchment works were completed in February 2020 to capture and infiltrate (at source) part of the overall catchment, reducing nutrient discharge to Walluburnup Swamp (via the Duffy Terrace outlet). Previous works in this catchment in 2009 included the installation of pollutant trap and settling basin to treat the Duffy Terrace outlet.
  - ~~All outfalls within the City's boundaries that discharged directly into the Yellagonga Wetlands were upgraded by 2009 and only future sump upgrades were required. Sump upgrades have been undertaken at Neil Hawkins Park and Lakeway Drive.~~
  - ~~A new Stormwater Management Policy was adopted by Council in August 2012.~~

- **Local Biodiversity**
  - Biodiversity linkages reflecting plant communities and soil types between the Yellagonga Wetlands and the coast have been planted through the Iconic Landscaping Project.
  - Assistance and funding have been provided to BirdLife WA as part of their Connecting Urban Communities with Nature Project, with works having been undertaken to enhance green corridor links to the Park.
  - Pathogen sampling and mapping was undertaken at priority sites identified within the Pathogen Management Plan 2013 – 2016~~, with undertaken at 32 sites in September 2018~~. This Plan was reviewed and a~~n internal use~~ Pathogen Management Plan 2018 – 2028 for internal operational use was completed in 2018~~7~~.
  - A Pathogen Treatment Program was undertaken in spring 2018, with vegetation within 30 sites treated.
  - A Bushfire Risk Management Plan 2018 – 2023 was produced for internal operational use with treatment strategies relevant to the Park identified to be implemented in liaison with the DBCA and DFES.
- ~~Local Biodiversity~~
  - ~~Biodiversity linkages reflecting plant communities and soil types between the Yellagonga Wetlands and the coast have been planted through the Iconic Landscaping Project.~~
  - ~~A Pathogen Management Plan was completed in 2013 to be implemented within City managed areas of the Park.~~

- **Conservation Maintenance Schedule**
  - Conservation maintenance of the ~~two~~ City managed sites within the Park, Neil Hawkins Park (including 4.7Ha of bushland south oh Neil Hawkins Park) and Picnic Cove, included weed mapping, ongoing weeding, planting, fencing and litter removal ~~and nesting box installation for Carnaby's Black Cockatoos~~.
  - Continued co-funding of six-monthly fox control program in partnership with the CoW and DBCA.

Continued support of the Friends of Yellagonga Regional Park.

-

~~Water Plan~~
~~The City of Joondalup monitors and reports monthly on its groundwater use to ensure allocations set by the Department of Water and the targets outlined in the City Water Plan are met. Further water efficiency projects that benefit the Yellagonga Wetlands include soil moisture monitoring, a bore maintenance program, a rain sensor program and irrigation upgrades.~~

- **Climate Change Strategy 2014 – 2019**
  - Delivery of the Think Green Energy Program to promote energy conservation and climate change awareness to the community.
  - The City's Stormwater Management Policy updated to include recognition of climate change.
  - Energy and Water Audits undertaken making recommendations on water and energy conservation.
  - Significant progress towards implementation of the Coastal Adaptation Planning and Implementation Project.
  - Implementation of the Coastal Monitoring Program and the completion of a Baseline Monitoring Report to be used for future comparative analysis.
  - Continuation of the Renewable Energy Program.

- **Review of the City's Local Planning Strategy and Local Planning Scheme**
  - The City of Joondalup's Local Planning Strategy was adopted by Council at its July 2014 Meeting and was endorsed by the Western Australian Planning Commission in November 2017.
  - Local Planning Scheme No.3 (LPS3) was approved by the Minister for Planning in October 2018 and is now in operation.
  - The majority of the ~~IL~~and that was included in Schedule 5 of DPS2 are now included ~~in theas new~~ 'Environmental Conservation'~~ reserve~~,' giving those areas greater ~~statutory~~ standing as they are now specifically set aside for local conservation.

City of Wanneroo Projects

- **Conservation Maintenance and Capital Works**
  - Continued management of key sites around the Yellagonga wetlands- including weed control and revegetation works.
  - Continued co-funding of six-monthly fox control program in partnership with the CoW and DBCA.
  - Continued support of the Friends of Yellagonga Regional Park.

- **Contaminated Sites**
  - Commencement of on-site investigations of ground-water and soil to determine the extent of contamination of Lot 9005 Motivation Drive Wangara.

- **Stormwater Management Plans**
  - Upgrades of stormwater infrastructure have continued throughout the eastern side of the Wangara Industrial area.
  - Commencement of a 12 month monitoring program of key stormwater infrastructure within the Wangara Industrial area.
  - ~~Stage 1 of the Wangara Sump upgrade has been completed, with stage 2 of the upgrade in the design process.~~

- ~~Design stage of the Church Street Drain has been completed.~~

- ~~Stormwater infrastructure within Luisini Park has been completed as a part of the upgrade to stormwater infrastructure within the eastern surface water catchment area of Lake Joondalup.~~

- ~~**Green Frog Stenciling**~~
  - ~~The Green Frog Stenciling program was completed in 2011 with support from the Friends of Yellagonga.~~

- **Yellagonga Ecotourism and Community Awareness Program**
  - In 2019 the City of Wanneroo commenced its Light Industry Program which aims to reduce contaminants entering groundwater and stormwater systems from non-residential land uses such as light industry and commercial areas through routine inspections of the Wangara Industrial Area.

- **Local Biodiversity**
  - The City of Wanneroo's revised Local Biodiversity Plan ~~Strategy~~ (~~2011-16~~2018/19 – 2023/24) was adopted by Council on 11 December 2018~~3 May 2011~~. The Local Biodiversity Plan ~~Strategy~~ (LBP~~S~~) sets out a comprehensive list of actions that aims to protect and enhance biodiversity throughout the City.~~targets for the protection of native vegetation complexes within the City. For wetlands, the LBS states that all vegetation associated with wetlands in good or better condition should be protected.~~

- **Planning Framework for the East Wanneroo Structure Plan Area**
  - Rezoning of 2,200 hectares of land in East Wanneroo to 'Urban Deferred' under the Metropolitan Region Scheme was completed in September 2018. In addition, a draft District Structure Plan (DSP) was released for comment in September 2019 and is expected to be finalised in the second half of 2020. The draft DSP is supported by an 'Integrated Water Management Framework' which is a precursor to a District Water Management Strategy which should provide a better indication as to how water levels in the Yellagonga wetlands might be affected by the urbanisation of the East Wanneroo DSP area.
- ~~**Water Management Strategy**~~
  - ~~The City's Public Open Space Policy was adopted in 2010 and includes provisions relating to urban water management issues and water sensitive urban design. This translates to an increase in the quality of water entering the catchment through stormwater.~~

  - ~~The City's Urban Water Management Policy was adopted by Council in 2013. This Policy ensures that development within the City optimises the use and management of urban water resources such as rainwater, stormwater, groundwater, drinking water and wastewater. This provides assurance that the water entering the wetlands through the ground is not contaminated by development further up catchment.~~

Appendix 2- Strategic Context

Local Context

City of Wanneroo

The ~~*Building a Future Together -*~~ *Strategic Community Plan* *2017/18 – 2026/27* ~~*2013/14 – 2022/23*~~ is the City of Wanneroo's long-term vision capturing the aspirations of the community and describing the City's objectives. It also provides strategic guidance to the City regarding priority focus areas and direction and informs the City's Corporate Business Plan. This is also the key document for Council to track and report back to the community on progress. The Plan includes four pillars, one of which is 'Environment'. The aspiration identified for the Environment pillar is for *'A healthy and sustainable natural and built environment'*.

The development and implementation of the Yellagonga Integrated Catchment Management Plan 2020~~0~~1-2025~~6~~6 ~~2015-2019~~ will help the CoW achieve this aspiration. Other CoW strategic documents, policies and local laws that are relevant to the YICM Plan ~~2015~~2021-~~2019~~ 2026 are listed in Table 7.

Table 7 City of Wanneroo local law and policy relevant to the YICM Plan 2020~~0~~1-2025~~6~~6

Local Biodiversity Plan ~~Strategy~~ 2018/19-2023/24~~2011–2016~~
Implementation of the Local Biodiversity Plan ~~Strategy~~ will help integrate biodiversity protection into land use planning, commit to ongoing action and proposes new projects to improve biodiversity conservation in the City of Wanneroo.
Local Environment Strategy ~~Plan~~ (LES~~P~~) 2019~~2009-2014~~
The LES sets out the high level framework for all of the City's strategic environmental planning initiatives and promotes a balance between growth and the protection and enhancement of the natural and built environments.
~~Strategies of the LEP provide the benchmark for operational plans, projects, and proposals. The intent of the LEP is to ensure that the City's operations meet the community's standards for environmental performance, and to effectively manage the impact and behaviour of those stakeholders whom the City can influence.~~
~~Smart Growth Strategy~~
The Smart Growth Strategy was developed to more effectively manage growth in the City, in both new and existing suburbs. The strategy has six key principles, one of which is Long Term Health of the Environment.
Local Planning Policy 4.1: Wetlands (2010)
The objectives of the Policy are to ensure development within the City of Wanneroo appropriately protects and manages the environmental attributes of wetlands and also recognises the value and benefit of wetlands to the local environment and community.
Feral Animal Control Program
The feral animal control program aims to improve and protect biodiversity within the City with a focus on feral rabbits and foxes. The program is undertaken in line with relevant legislation, and is carried out in strategically selected City-managed conservation areas including areas within and adjacent to the Yellagonga Regional Park.
Local Planning Policy 4.8: Tree Preservation Policy (2006)

To provide a mechanism to protect significant trees of the City within the following specified areas: vacant land and bushland which will be subject to future development; and existing and proposed public open space reserves.

Cats Local Law 2016 and Dogs Local Law 2016

~~Animals Local Law 1999 and Animals (Amendment) Local Law 2008~~

Provides for the regulation, control and management of the keeping of animals within the City of Wanneroo. The effect of this local law is to establish the requirements with which owners and occupiers of land within the district must comply in order to keep animals and provides the means of enforcing the local law.

City of Joondalup

Joondalup 2022: Strategic Plan 2012–2022 is the City's long-term strategic planning document; outlining its commitment to achieving the vision and aspirations of its community and regional stakeholders. One of its key focus areas is the natural environment which contains the aspirational outcome:

The City is a global leader in adaptive environmental management. It works closely with the community to protect and enhance the natural environment, while celebrating and showcasing its natural assets to the world.

The development and implementation of the Yellagonga Integrated Catchment Management Plan ~~2015~~2021-~~2019~~ 2026 will help the CoJ achieve this aspirational outcome. Other CoJ strategic documents, policies and local laws that are relevant to the YICM Plan ~~2015~~2021-~~2019~~ 2026 are listed in Table 8.

Table 8 City of Joondalup Local Law and Policy Relevant to the YICM Plan 202~~0~~1-202~~5~~6

Strategic Community Plan 2012-2022

This Plan highlights the focus on preservation, conservation and accessibility of the City's natural assets and the importance of engaging with the community and regional stakeholders.

Environment Plan 2014-2019

Guides the City's strategic response to local environmental pressures. The purpose of the Plan is to ensure that the City's operations are delivered in an environmentally sustainable manner and that the City takes measures to effectively influence positive environmental behaviours within the community.

City Water Plan 2016-2021

Management of the City's water resources in a sustainable manner in order to decrease water consumptions, increase efficiency, and improve water quality.

Climate Change Strategy 2014-2019

Provides guidance to the City's climate change management activities and has a dual purpose of both mitigation (to continue to reduce greenhouse gas emissions to minimise the severity of climate change) and adaptation (to implement strategies to ensure the City is prepared and able to adapt to current and future impacts of climate change).

Bushfire Risk Management Plan 2018- 2023 The Plan aims to provide a coordinated and efficient approach towards the identification, assessment, and treatment of assets exposed to bushfire related risk within the City of Joondalup.
Pathogen Management Plan 2018-2028 Guides the management of pathogens within the City to minimise the risk of pathogen introduction and spread.
Weed Management Plan 2016 Provides strategic ongoing weed management of the City's natural areas, parks, and urban landscaping areas.
Sustainability Policy The objective of the policy is to outline the City's commitment to integrating sustainable practices into all local government functions and services.
Stormwater Management Policy The objective of the policy is to ensure stormwater is managed to protect environmental, social and economic values and to facilitate the integration of water sensitive design principles into planning and development within the City of Joondalup.
Animals Local Law 1999* and *Animals (Amendment) Local Law 2010 Provides for the regulation, control and management of the keeping of animals within the City of Joondalup. The effect of this local law is to establish the requirements with which owners and occupiers of land within the district must comply in order to keep animals and provides the means of enforcing the local law.

Regional Context

Regional policy documents relevant to the management of the Yellagonga catchment are identified in Table 9.

Table 9 Regional Policy Relevant to the YICM Plan 2021-2026

Bush Forever (2000) Department of Planning The aim is to provide a policy and implementation framework that will ensure bushland protection and management issues in the Perth Metropolitan Region are appropriately addressed and integrated with broader land use planning and decision-making. Yellagonga Regional Park is designated a Bush Forever site (299).
Bushland Policy for the Perth Metropolitan Region (State Planning Policy No.2.8) (2010) The aim of the policy is to provide a policy and implementation framework that will ensure bushland protection and management issues in the Perth Metropolitan Region are appropriately addressed and integrated with broader land use planning and decision-making.
Draft Gnangara Sustainability Strategy (2009) A cross-government initiative working on an action plan that will ensure the sustainable use of water for drinking and commercial purposes and to protect the environment.

State Context

State legislation and policy documents relevant to the management of the Yellagonga catchment are identified in Table 10.

Table 10 State Policy and Legislation Relevant to the YICM Plan 2021-2026

Environmental Protection Act 1986 Provides for the prevention, control and abatement of pollution and environmental harm, for the conservation, preservation, protection, enhancement and management of the environment and for matters incidental to or connected with the foregoing.
~~Wildlife Conservation Act 1950~~Biodiversity Conservation Act 2016 Provides for the conservation and protection of wildlife.
Planning and Development Act 2005 Provide for a system of land use planning and development in the State and for related purposes.
~~**Water Resources (State Planning Policy 2.9) (2006)**~~ ~~Provides clarification and additional guidance to planning decision-makers for consideration of water resources in land use planning strategy.~~
~~**Better Urban Water Management Framework (2008)**~~ ~~Facilitates better management of urban water resources by ensuring an appropriate level of consideration is given to the total water cycle at each stage of the planning system and provides guidance on the implementation of State Planning Policy 2.9 Water Resources.~~
Biosecurity and Agriculture Management Act 2007 The Act provides effective biosecurity and agriculture management for the State
Bushfires Act 1954 The Act makes for the provision for diminishing the dangers resulting from bushfires and for the prevention, control, and extinguishment of bushfires.
Cat Act 2011 The Act makes provision for the control and management of cats and promotes and encourages the responsible ownership of cats.
Dog Act 1976 The Act makes provisions for the control of dogs in public and private spaces and promotes responsible dog ownership.
Fish Resources Management Act 1994 The Act is the primary State legislation regulating the management of, and utilisations and conservation of fish (which includes all aquatic organisms except reptiles, birds, mammals, and amphibians) and their habitat.
Water Resources (State Planning Policy 2.9) (2006) Provides clarification and additional guidance to planning decision-makers for consideration of water resources in land use planning strategy.

Better Urban Water Management Framework (2008) Facilitates better management of urban water resources by ensuring an appropriate level of consideration is given to the total water cycle at each stage of the planning system and provides guidance on the implementation of State Planning Policy 2.9 Water Resources.
Securing Western Australia's water future – A position paper (2013) Sets out a proposed legislative and policy framework to help deliver new water management solutions in Western Australia.

~~Table 10 State Policy and Legislation Relevant to the YICM Plan 2015-2019~~

National Context

National legislation and policy documents relevant to the catchment management are identified in Table 11.

Table 11 National Policy and Legislation Relevant to the YICM Plan 2021-2026

Environment Protection and Biodiversity Conservation Act 1999 ~~***(EPBC Act)***~~ Is the Australian Government's central piece of environmental legislation. It provides a legal framework to protect and manage nationally and internationally important flora, fauna, ecological communities and heritage places.
Threat abatement plan for disease in natural ecosystems caused by *Phytophthora cinnamomi*, Commonwealth of Australia (2014) This national threat abatement plan came into force on 31 January 2014 and addresses the key threatening process 'Dieback caused by the root-rot fungus *Phytophthora cinnamomi*, which is listed under the Commonwealth *EPBC Act*.
Australia's Biodiversity Conservation Strategy 2010 – 2030, Commonwealth of Australia (2010) The Strategy is a guiding framework for biodiversity conservation for all sectors - government, business and the community. The Strategy sets out priorities which will direct efforts to achieve healthy and resilient biodiversity and provide us with a basis for living sustainably.
Australia's Biodiversity and Climate Change. A strategic assessment of the vulnerability of Australia's biodiversity to climate change. Commonwealth of Australia (2009) Is an assessment of the vulnerability of Australia's biodiversity to climate change, commissioned by the Australian Government to help increase our understanding of how to help Australia's rich biodiversity adapt to climate change.
Australia's Native Vegetation Framework, COAG (2012) This Framework is a joint initiative of the Australian, state and territory governments and outlines a coordinated national approach to native vegetation management and provides a mechanism through which the native vegetation management commitments agreed to by all Australian governments can be progressed.

~~Table 11 National Policy and Legislation Relevant to the YICM Plan 2015-2019~~

International Context

International policy documents relevant to catchment management are identified in Table 12.

Table 12 International Legislation Relevant to the YICM Plan 2021-2026

***Japan Australia Migratory Birds Agreement (Australia Treaty Series 1981 No.6)* (JAMBA)** The JAMBA agreement lists terrestrial, water and shorebird species which migrate between Australia and Japan. The agreement requires the parties to protect migratory birds and includes provisions for cooperation on the conservation of threatened birds.
***China Australia Birds Agreement (Australian Treaty Series 1988 No.22)* (CAMBA)** The CAMBA agreement lists terrestrial, water and shorebird species which migrate between Australia and China. The agreement requires the parties to protect migratory birds.
***Republic of Korea-Australia Migratory Bird Agreement 2007* (ROKAMBA)** The ROKAMBA formalises Australia's relationship with the Republic of Korea in respect to migratory bird conservation and provides a basis for collaboration on the protection of migratory shorebirds and their habitat.
***The Convention on the Conservation of Migratory Species of Wild Animals* (1983) (Bonn Convention)** Is an intergovernmental treaty that aims to conserve terrestrial, aquatic and avian migratory species throughout their range. Migratory species which are native to Australia and are included in the appendices to the Bonn Convention.
***The Convention on Wetlands of International Importance (1971)* (Ramsar Convention)** Is an intergovernmental treaty that provides the framework for national action and international cooperation for the conservation and wise use of wetlands and their resources. Australia currently has 65 wetlands of international importance listed under the Ramsar Conventions (Yellagonga is not one of them).

~~Table 12 International Legislation Relevant to the YICM Plan 2015-2019~~

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PS05-04/21 Review of Local Planning Policy 4.3: Public Open Space

File Ref:	3443V02 – 21/92887
Responsible Officer:	Director Planning and Sustainability
Disclosure of Interest:	Nil
Attachments:	2

Issue

To consider minor amendments to Local Planning Policy 4.3: Public Open Space (LPP 4.3).

Background

LPP 4.3 was first adopted by Council on 5 April 2016 (PS01-04/16), (**Attachment 1**). The Policy sets out Council's position on the planning, provision, location, design, development, and interim maintenance of public open space (POS). Furthermore, the Policy guides the development industry and the City in the design, assessment and determination of District Planning Scheme No.2 (DPS 2) amendments; structure plans; local development plans; subdivision and development applications in relation to ensuring POS is delivered to optimise community benefit.

A number of minor amendments are being proposed to update the policy to ensure it is consistent with current State and local policy.

Detail

LPP 4.3 remains fit for purpose, continuing to guide the planning and development of local, neighbourhood, district and regional POS within the City. The Policy controls the number, type, and location of facilities in each POS typology, ensuring that the City is able to maintain and replace these assets into the future at a level that is affordable to the City.

<u>Summary of Proposed Changes</u>

Administration has prepared a draft revised LPP 4.3 for Council's consideration, incorporating the following minor recommended changes, (**Attachment 2**):

1. Propose the removal of sections under clause 6 'Urban Water Management within POS' and clause 8 'Maintenance and Handover of POS', due to other City adopted Local Planning Policies and landscape design specification guidelines being implemented to adequately address these considerations;
2. Propose minor rewording and reformatting of clauses to improve the legibility and functionality of the policy, including the renumbering of subsequent sections; and
3. Review reference to relevant State and Local policies, guidelines and documents to ensure the LPP is consistent with current frameworks.

<u>Community Facility Provision Framework</u>

The review of LPP 4.3 has identified the need for a comprehensive analysis of the City's overall approach to planning, developing and managing POS. It also identifies the need for a new overarching framework to provide strategic direction and more detailed provisions to inform the City's current and future POS and community facility planning.

To facilitate this, Administration is in the process of preparing a draft Community Facility Provision Framework (the Framework), which is currently anticipated to be presented to Council for consent to advertise by late 2021. The Framework will guide planning for new POS

and community facilities throughout the City. It will also provide a set of recommendations and provisions on the City's expectations for the delivery of POS and community facilities.

As part of the preparation of the Framework, the provisions of LPP 4.3 will be considered for incorporation into the broader framework. This includes the consideration of POS functions and hierarchy classifications currently included in clause 3 'Unrestricted POS' and Schedule 3: Public Open Space Hierarchy of the revised draft LPP.

Once the provisions of LPP 4.3 have been incorporated into the Framework, the policy will no longer be required and is anticipated to be revoked. However, until the Framework is finished, it is recommended that LPP 4.3 remains operational and subject to minor amendments only to ensure that it remains relevant and up-to-date for the City's current requirements.

Alignment with State Policy

The following changes are proposed to align LPP 4.3 with relevant State policies:

1. Remove references to rescinded State and local policies or guidelines;
2. Update existing clauses 3.4-3.12 to be consistent with the State's Liveable Neighbourhood's POS functions;
3. Move existing clauses 3.4-3.12 to the proposed renumbered section under clause 3 'Unrestricted POS', to improve functionality of the policy and align with Liveable Neighbourhoods;
4. Remove existing clause 3.8 as it contradicts the requirements for POS under Liveable Neighbourhoods. This clause references significant natural assets (i.e. wetlands, threatened and priority ecological communities) which are considered as restricted POS; and
5. Remove Schedule 4: Example Public Open Space Concept Plan, as this section is outdated and concept plans are included in Liveable Neighbourhoods and other State guidelines, which negates the need for updated templates to be included in the Policy.

Liveable Neighbourhood POS Functions

In line with State requirements, a key change to the policy is the inclusion of a new POS function table under proposed clause 3 'Unrestricted POS'. Liveable Neighbourhoods outlines that POS functions should be identified as either sport, nature or recreation POS. As the current policy addresses sport and nature POS only (with no reference to recreation POS), it is proposed that the policy be amended by including a new table to outline the purpose and provide examples of each POS function, consistent with Liveable Neighbourhoods.

A new clause (clause 3.5) has also been included to outline recreation POS requirements, to ensure the policy aligns with Liveable Neighbourhoods and clearly sets out the requirements that must be considered when planning for POS to ensure the needs of the community is met.

Align LPP with Local Policy

The issue of water scarcity is prevalent within the City, encouraging irrigation of POS areas to be managed appropriately by developers during the maintenance and handover period. The City is working together with the Department of Water and Environmental Regulations to consider water allocations in East Wanneroo, and potential usages including allocation and/or reallocation of water to POS areas experiencing water shortages.

Since the adoption of LPP 4.3 in 2016, Council has subsequently adopted and endorsed *Local Planning Policy 4.4: Urban Water Management* (LPP 4.4), and *Wanneroo Documents (WD) 13C: Land Development Landscape Submission Process and Requirements*.

These two documents have replaced the need for LPP 4.3 to address urban water management and POS maintenance and handover processes. In particular, these documents set out the City's expectation for water management and maintenance of POS areas, including

the need to steadily reduce landscape irrigation during the POS maintenance period prior to City handover, and the importance of planting appropriate water sensitive species to ensure survival in water restricted climates.

As a result, Administration recommends removing the clauses which address these two issues (clause 6 and clause 8), replacing it with reference to the relevant City policies and guidelines where appropriate.

Minor Formatting Changes

The revised draft LPP proposes a number of minor formatting changes to improve the policy's overall legibility and functionality. Primarily, this includes the renumbering of sections to include subclauses previously listed as dot points. This formatting change will allow policy users to easily reference specific clauses and sub-clauses throughout the policy.

The list of relevant State and local documents (Part 1: Relationship to Other Policies, Guidelines and Documents) has been updated and moved to Schedule 1 in the revised draft LPP. This format improves the legibility of identifying what documents should be considered when planning for POS.

Consultation

In accordance with clause 5 of the Deemed Provisions of DPS 2, an amendment to a LPP must be publicly advertised, unless the City is of the view that the proposed amendment is of a minor nature and therefore requires no public advertising.

In this case, the review of the policy is considered to be of a minor nature as the draft revised LPP proposes to improve formatting and legibility; ensure consistency with relevant State and local policies and guidelines; include minor changes to improve clarity; and remove provisions already covered by other policies. Therefore, Administration recommends no public advertising, as the amendments are considered to be of a minor nature.

The Framework, which will include the provisions of the policy, will also be publicly advertised once finalised and approved by Council.

Comment

While Administration has proposed a number of minor changes to LPP 4.3, the overall objectives, intention and operation of the policy remain unchanged.

Community Facilities Provision Framework

The provisions of LPP 4.3 is expected to be incorporated into the new draft Framework by late 2021, which will be subject to public consultation and Council approval. It is anticipated that the policy will be revoked once the new Framework is in place. The Framework will outline the strategic direction and overarching standards of provisions required to plan and implement POS in the City.

The current provisions of LPP 4.3 which relate to urban water management, POS maintenance and handover, and POS landscape design have also been addressed by LPP 4.4 and the City's POS landscape design specifications which means that this is no longer required to be covered by LPP 4.3.

Until the new Framework is in place, the minor changes proposed as part of this review will improve the formatting and legibility of the policy consistent with relevant State and Local policies and guidelines.

Statutory Compliance

The LPP amendment process has been undertaken in accordance with the *Planning and Development (Local Planning Scheme) Regulations 2015,* and Clause 4 and 5 of the Deemed Provisions of DPS 2.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2017 – 2027:

"3 Environment (Built)

3.4 Activated Places

3.4.2 Provide safe spaces, centres and facilities through our infrastructure management and designs for community benefit and recreation"

Risk Management Considerations

Risk Title	**Risk Rating**
CO O22 Environmental Management	High
Accountability	**Action Planning Option**
Director Planning and Sustainability	Manage

Risk Title	**Risk Rating**
ST-S04 Integrated Infrastructure and Utility Planning	Moderate
Accountability	**Action Planning Option**
Director Planning and Sustainability & Director of Assets	Manage

Risk Title	**Risk Rating**
ST-S05 Water Availability	Moderate
Accountability	**Action Planning Option**
Director Planning and Sustainability	Manage

The above risks relating to the issue contained within this report have been identified and considered within the City's Strategic and Corporate risk register. Action plans have been developed to manage this risk to support existing management systems.

Policy Implications

The review of LPP 4.3 has been undertaken by Administration to ensure the Policy is consistent with current State Government planning frameworks and policies, in particular Liveable Neighbourhoods (2015).

Financial Implications

Nil

Voting Requirements

Simple Majority

Recommendation

That Council:-

1. **Pursuant to subclause 5 (2) of the Deemed Provisions of District Planning Scheme No. 2, RESOLVES that the final draft revised Local Planning Policy 4.3: Public Open Space is a minor amendment which does not require public advertising;**
2. **Pursuant to subclause 5 (2) of the Deemed Provisions of District Planning Scheme No. 2, ADOPTS the final draft revised Local Planning Policy 4.3: Public Open Space, as included in Attachment 2;**
3. **Pursuant to subclause 4 (4) of the Deemed Provisions of District Planning Scheme No. 2, PUBLISHES notice of its adoption in a local newspaper; and**
4. **FORWARDS a copy of the adopted Policy to the Department of Planning, Lands and Heritage for information.**

Attachments:

1.	*Attachment 1 - Local Planning Policy 4.3: Public Open Space*	*21/94891*
2.	*Attachment 2 - Tracked changed Local Planning Policy 4.3: Public Open Space*	*21/94514*

AUTHORISATION	Adopted 5 April 2016 (PS01-04/16)
REVIEW	Biennial. Next scheduled review 2018.

Part 1
POLICY OPERATION

Policy Development

This policy has been prepared under clause 4 of the deemed provisions of the City of Wanneroo District Planning Scheme No. 2.

Purpose and Application

The policy articulates Council's position on the planning, provision, location, design, development and interim maintenance of Public Open Space (POS) and is to be considered by applicants, Administration, and Council in the design, assessment, and determination of:

- Scheme amendments;
- Structure plans;
- Detailed area plans;
- Subdivision applications; and
- Development applications.

The purpose of this policy is to:

- Ensure that POS is delivered to optimise community benefit;
- Provide local interpretation of the WAPC Liveable Neighbourhoods policy; and
- Guide Council, its officers and applicants in considering the planning of POS in new urban areas.

For regional open space, foreshore reserves, Bush Forever or POS for which the statutory responsibility lies with the Western Australian Planning Commission or other State Government body, the City will seek guidance from this Policy where it has been referred to for comment.

Relationship to Other Policies, Guidelines and Documents

The Policy should be read in conjunction with Liveable Neighbourhoods (WAPC, Oct 07), Public Open Space Classification Framework (Department of Sport and Recreation, 2012), Better Urban Water Management (WAPC, 2008), Public Parkland Planning and Design Guide (WA) (Government of Western Australia, 2014), Cultural Heritage Due Diligence Guidelines (Department of Aboriginal Affairs, 2013) and other City of Wanneroo policies and documents where relevant as below:

- Landscape Upgrades to Distributor Roads and Parks Policy;
- Acquisition and Development of Community Purpose Sites Policy;
- Local Planning Policy 4.1: Wetlands;
- Local Planning Policy 4.2: Structure Planning;
- Local Planning Policy 4.4: Urban Water Management;
- Local Planning Policy 4.8: Tree Preservation Policy;

- Guidelines for the Subdivision of Land;
- Public Open Space Landscape Design Specification;
- Land Development Landscape Submission Process and Requirements; and
- Park Sign Specification.

In the event of any inconsistency between this Policy and any City of Wanneroo specification, this Policy will prevail.

Objective

To ensure new POS areas provide a balance of the following:

- A diversity of recreational uses and options for the community;
- Nature spaces protecting local natural assets whilst providing the community with managed access;
- Incorporation of water sensitive urban design principles;
- High levels of amenity;
- Affordability (including consideration of future maintenance costs);
- Environmental sustainability; and
- Sports sites for organised sporting activities.

Structure

This Policy is made up of two parts:

Part 1 Policy Operation: Includes the policy objectives.

Part 2 Policy Provisions: Sets out the Policy provisions for the following:

- Planning information requirements for POS at the relevant stages of the planning process
- Provision, allocation and distribution of POS
- Design requirements of POS
- Development requirements of POS
- Urban water management in POS; and
- Irrigation of POS

Part 2
GENERAL POLICY PROVISIONS

1. Planning Information Requirements for POS

1.1 Refer to the City's Local Planning Policy 4.2: Structure Planning for details of supporting information for a Local or Centre Structure Plan containing POS.

Subdivision

1.2 In support of a subdivision proposal that contains POS the City will require a Public Open Space Plan ('POS Plan') depicting the following information:

- All proposed POS in the developable area;
- Size (in square metres) and type of each POS;
- Proposed facilities to be accommodated in each POS (including any proposed variations to the Standard Development Requirement contained in Schedule 2);
- High level play space strategy for each POS containing play items (including proposed play area location, age group/s to be accommodated, type/s of play items (e.g. natural elements, off-the-shelf);
- Location of significant trees to be retained in POS (in accordance with the Significant Tree Survey);
- Indicative area (in square metres) of permanent irrigation of turf for each POS;
- Calculations demonstrating compliance with the POS design criteria and reduced average irrigation rate (refer to Schedule 6 – Irrigation Requirements) as outlined in the City of Wanneroo and Department of Water's North West Corridor Water Supply Strategy'
- Proposed small, minor and major rainfall event drainage management areas to be contained in POS;
- Location of POS subject to conditions imposed under Environmental Protection and Biodiversity Conservation Act 1999.; and
- Proposed function/s of POS (Sport, Nature and/or Recreation);

1.2.1 If the subdivision proposal corresponds to a POS Plan that has been approved by the City, an updated POS Plan will be required to be approved by the City where changes are proposed to any of the points listed in clause 1.2 above.

1.3 The City will require the following additional information to support any subdivision proposal that contains POS:

1.3.1 Updated POS schedule (in accordance with Liveable Neighbourhoods); and

1.3.2 Landscape and Irrigation Detailed Design Drawings (in accordance with "Guidelines For the Development and Subdivision of Land - 2003'' manual, "Local Government Guidelines for Subdivisional Development - 2009" manual and any other associated standard, guideline and management plan; and

1.4 Prior to preparation of Landscape and Irrigation Detailed Design Drawings, it is recommended that Landscape Concept Plans are prepared and lodged with the City for the purpose of discussion and preliminary design comment.

2. Provision of Public Open Space

2.1 A minimum 10% of the gross sub-divisible area shall be ceded as POS as per Liveable Neighbourhoods.

2.2 Greater than 10% may be considered acceptable and/or necessary where there are specific environmental, cultural or historic values that require protection to enhance the character of the local area or where it is considered essential to provide larger scale sport spaces. In these instances, a Financial Assessment Report detailing the likely financial implications of providing additional space (i.e. life cycle costs and maintenance regimes for the POS assets) may be required to be prepared by the applicant.

2.3 Less than 10% may be considered appropriate in centre zones where higher densities are proposed subject to:

2.3.1 A minimum of 10% POS being provided in the wider catchment (i.e. outside the centre) ; and

2.3.2 The balance of POS being paid as Cash-in-Lieu to enhance the quality of the POS provided in the wider catchment.

2.4 Clauses 2.2 to 2.3 shall be subject to discussion and approval of the City of Wanneroo following consultation with the applicant and relevant authorities.

2.5 POS shall be classified as either unrestricted POS or restricted POS as per Liveable Neighbourhoods. Schedule 1 outlines the types of POS applicable to each of these categories.

Unrestricted POS

2.6 Unrestricted POS shall constitute a minimum of 8% of the gross sub-divisible area as per Liveable Neighbourhoods.

Restricted POS

2.7 Restricted POS may constitute a maximum credit of 2% of the gross sub-divisible area as per Liveable Neighbourhoods where the requirements for unrestricted open space in Section 3 of this part (Allocation and Distribution of POS) have been met.

2.8 Restricted POS in excess of 2% of the gross sub-divisible area shall not be credited towards the overall POS obligation.

2.9 Restricted POS provided in excess of 2% of the gross sub-divisible area (in accordance with Clause 2.8) shall be considered as a deduction from the gross subdivisible area.

Cash-in-Lieu of POS

2.10 The City will accept cash-in-lieu of POS where it is considered that the provision of 10% of the gross subdivisible area for POS will not result in spaces of sufficient size or quality to be of benefit to the community, or where sufficient space already exists in the surrounding areas.

2.11 Where Cash-in-lieu is considered acceptable under Clause 2.10, the applicant shall contribute up to the total POS requirement, the market value of the land (as defined under Section 155 of the Planning & Development Act 2005) required as cash-in-lieu to be kept in Trust for the future provision and/or development of POS and related community facilities.

2.12 The provision of Cash-in-Lieu of POS is subject to the agreement of the Western Australian Planning Commission under Section 153 of the Planning & Development Act 2005.

3. Allocation and Distribution of POS

3.1 A variety of POS shall be provided within a specified area that ensures a balance of sizes, types, functions and locations within a community. The provision of POS shall be in accordance with the requirements of the POS Hierarchy shown at Schedule 2.

3.2 Unless otherwise provided for by Clause 3.3 of this policy, POS shall:

3.2.1 be located within the nominated walkable distances from dwellings prescribed by Schedule 2 or where no distances are provided, in accordance with other location criteria as specified;

3.2.2 be of a minimum size for the relevant type of POS as per Schedule 2; and

3.2.3 be fit for its intended purpose in terms of:

- Location
- Size
- Shape
- Topographical nature

3.3 Exceptions

3.3.1 The provision of a District Open Space shall negate the need for a Neighbourhood and Local Open Space within the walkable catchment of the District Open Space location;

3.3.2 The location of a Neighbourhood Open Space shall negate the need for a Local Open Space within the walkable catchment of the Neighbourhood Open Space location; and

3.3.3 POS exhibiting "unacceptable criteria" as per Schedule 2 shall not be accepted.

Sport POS

3.4 A minimum of 4% of the gross sub-divisible area shall be allocated for sport POS unless the City is satisfied that one or more of the following criteria are met:

- there is already sufficient existing sport POS within close proximity;
- in the case of a subdivision, sport POS is identified elsewhere in an endorsed District Structure Plan or Local Structure Plan;
- the provision of 4% sport POS would not result in a usable space for active recreation (i.e. too small);
- the land is constrained by environmental/natural/physical/cultural factors; and
- the provision of 4% sport POS would have an adverse effect on walkability/connectivity of POS in the locality.

3.5 A district sport POS shall be provided for every two (2) government high schools planned within a development area (i.e. 1 per 13,000-14,000 lots);

3.6 Organised/formal sporting functions shall be restricted to neighbourhood, district and regional level POS.

3.7 Where possible, the grouping of sports playing fields to create multipurpose sports precincts should be explored.

Nature POS

3.8 A minimum of three percent (3%) of the gross sub-divisible area shall be provided as POS for the purposes of conservation and recreation where any of the following significant natural assets exist:

- Threatened and Priority Ecological Communities;
- Declared Rare and Priority Flora Species;
- Specially Protected and Priority Fauna Species;
- Matters of National Environmental Significance (as per The Environment Protection and Biodiversity Conservation Act 1999);
- Wetlands (in accordance with Schedule 1);
- Karstic features e.g. caves and pinnacles;
- Vegetation complexes with less than 30% of their original extent remaining (as detailed in the City's Local Biodiversity Strategy);
- Coastal Vegetation;
- Significant Trees (as defined by the City's Tree Preservation Policy).

POS provided for this purpose should be ecologically viable and meet the minimum viability criteria described in Schedule 5.

3.9 Where less than 3% of the subdivisible area has natural assets worth conserving, the maximum shall be retained.

3.10 Subject to nature POS being accessible by the public in accordance with Schedule 2 (including fenced areas with controlled access), the City will accept the inclusion of nature POS as unrestricted POS.

3.11 Approval of the City of Wanneroo and the Department of Education is required where nature POS is co-located with schools.

3.12 Consultation with the City of Wanneroo is required to determine the appropriate vesting order for Nature POS.

POS in Industrial Areas

3.13 POS shall be provided within industrial areas in accordance with Clause 3.14 of this Policy unless the City is satisfied that the following criteria are met:

- The industrial area is not of sufficient size to warrant POS provision;
- There is appropriate POS located within an 800m radius of the industrial area that can provide an opportunity for recreation; and
- Stormwater can be appropriately treated without using POS to serve a drainage function.

3.14 POS in industrial areas shall constitute between 2% and 5% of the gross subdivisible area. The City will accept 2% provided sufficient area is provided to accommodate the following:

- provide an opportunity for unstructured recreation during working hours (lunch breaks etc.) and to improve amenity within a built environment;
- be located where walkable catchment can be maximised and of appropriate size to provide an area protected where possible from the impacts of surrounding industry;
- contribute to improved stormwater quality through water sensitive urban design;
- act as a buffer to non-industrial land uses where necessary;
- retain natural assets where possible; and
- seek to activate for recreation those environmental assets already ceded for ongoing management.

Community Purpose Sites

3.15 Unless otherwise provided for by Clause 3.16 of this Policy, the City, when providing feedback to the WAPC on the matter, will advise that it does not support the inclusion of community purpose sites as part of the POS allocation and that their provision shall be subject to discussion and negotiation with the City of Wanneroo, unless otherwise determined.

3.16 The inclusion of community purpose sites as part of the POS contribution may be acceptable subject to:

3.16.1 The community purpose site being located adjacent to another parcel of POS and a function of the community purpose site relating to that POS (e.g. a community centre with facilities to support the sporting use of the POS);

3.16.2 A need being identified by a community development plan or other community needs study;

3.16.3 The allocation being subject to the provision requirements of restricted open space (See Clauses 2.7 – 2.9); and

3.16.4 Discussion and approval of the City of Wanneroo

3.17 Where community facilities are located on POS (e.g. a sporting pavilion), the space required to accommodate the facility should be considered as part of the POS planning process and included as part of the POS allocation. A specific community purpose site is not required in these instances.

4. Location of POS

4.1 Individual POS shall form part of an interconnected network of spaces for the purposes of encouraging pedestrian movement, ecological connectivity and improving public amenity.

4.2 POS shall be located to maximize accessibility and safety for the community in accordance with Crime Prevention Through Environmental Design (CPTED) principles:

- Civic spaces, parks, plazas, footpaths, urban streets and other shared community spaces that connect the buildings of the community must be located, designed and managed in ways that encourage its legitimate use and hence its security;
- The interface of public open space with the buildings/boundaries that define and adjoin it must be located, designed and managed to promote informal surveillance and use.

Co-location of POS with School Sites

4.3 Co-location of POS with school sites is supported and encouraged in the interest of optimising joint use and management, rationalising water use and creating community hubs. Co-location shall be investigated (but not assumed) at each site and is subject to:

- Creation of a larger, more multipurpose recreation or community precinct as a result of the co-location;
- The final precinct being able to accommodate:
    - a senior size playing field (recommended 185 x 155 = 2.87ha including 4m safety buffer);
    - adequate buffers to roads or other infrastructure (in addition to the 4m safety buffer around the boundary line)
    - the impact of a sloping site (through additional buffers or appropriate site treatment);
    - appropriate carparking and/or future changeroom facilities of an appropriate size; and
    - space for unstructured activity to occur at the same time as structured sport.

- A formal agreement between the City of Wanneroo, Department of Lands and Department of Education.

4.4 The City's preference is for co-location to occur. However, where multiple school sites are co-located and Sport POS is adequately provided for in a development area, the City will support playing fields within standalone primary school sites.

5. Design of POS

5.1 POS shall be designed to:

- Maximise environmental sustainability;
- Be of an acceptable size (refer Schedule 2) and shape to cater for its intended purpose;
- Retain natural ground levels where possible to suit the intended function of the POS;
- Be accessible via the walking and cycling network;
- Ensure universal access is provided to play areas, park furniture and park facilities;
- Reflect best practice in water conservation, harvesting, re-use and irrigation;
- Include initiatives to minimise energy use (through design, product selection, alternative energy sources etc.);
- Implement the function/s (sport, nature, recreation) identified for the site as part of an approved POS plan;
- Where possible, use locally indicative species and local building styles to preserve local heritage and landscape character;
- Make use of local resources and materials that are robust, recycled/recyclable, and environmentally sound;
- Incorporate sufficient safety, lighting and surveillance measures in accordance with the Designing Out Crime Guidelines (WAPC, 2006); and
- Where possible, provide incidental play opportunities through incorporation of landscape elements, in addition to designated play areas.

5.2 The City will approve areas of irrigated turf in POS where it:

5.2.1 Has a valid licence to take water issued by the Department of Water or has applied for a licence to take water and confirmed that sufficient water is available from the groundwater resource, unless an alternative water source is proposed. The licence to take water should be in accordance with the City of Wanneroo and Department of Water's North West Corridor Water Supply Strategy requirements;

5.2.2 Serves a functional purpose. Priority will be given to sports playing fields, followed by recreational areas. i.e. kick-about or picnic areas, followed by lower priority POS functions;

5.2.3 Has a maximum slope of 1:6; and

5.2.4 Is of an approved species (the City's preferred turf species is Pennisetum Clandestinum (Kikuyu)).

5.3 The City will approve trials of unirrigated turf in POS where the developer enters into an agreement with the City to replace the turf at their own cost and maintain for a 2 year period should the trial fail prior to handover to the City after the 2 year maintenance period.

5.4 Retention of natural bushland within POS shall be maximised where appropriate. Where this is not possible, priority shall be given to transplanting vegetation, landscaping with mature species, or use of local native species.

Sport POS Design

5.5 To ensure maximum potential for Sport POS to accommodate a full variety of recreational activity, Sport POS shall be designed generally in accordance with the development models illustrated at Schedule 4. Appropriate space shall be provided for:

- formal playing fields;
- athletics infrastructure (e.g. throwing circles, jump pits);
- buffers to roads and other infrastructure;
- unstructured recreation areas; and
- pavilions, carparks and other sporting infrastructure (e.g. cricket nets, batting cages, baseball backnets etc.).
- retention of native vegetation in 'good' or better condition, where possible; and
- significant tree retention, where possible.

These uses shall be reflected in the POS landscape plans at the appropriate stage of planning. Applicants shall refer to *Sports Dimensions Guide For Playing Areas – Sport and Recreation Facilities (Department of Sport and Recreation, July 2008)* for relevant sporting design criteria.

5.6 The playing field component of Sport POS sites shall:

5.6.1 be of uniform shape, with preference given to square or rectangular;

5.6.2 be graded (either naturally or through development) to allow for surface water runoff/drainage, with a slope of no greater than 1:200;

5.6.3 have access to a water supply and water licence transferable to the City of Wanneroo, suitable for the irrigation of an appropriate amount of turf and landscaping;

5.6.4 be free of the following constraints (either naturally or through development):

- Easements & buffers (pipe line, power line, incompatible land use);
- Wetland / water courses;
- Significant historical sites – either Indigenous or European, which will prevent the development of the site for the proposed function;
- Any transport or other feature that intersects the site or detracts from its development potential; and

- Soil contamination

6. Urban Water Management within POS

6.1 The inclusion of drainage management areas (retention/detention) within POS is supported in accordance with water sensitive urban design principles subject to Clauses 6.2 – 6.6 below.

6.2 The City will accept a drainage management area in POS for minor rainfall events that contribute to the unrestricted POS liability where it is designed to the following standards:

- Stormwater runoff from constructed impervious surfaces generated by up to a 15mm rainfall depth has been managed at the runoff source or in a separate water quality treatment infrastructure located in the POS before the minor rainfall event runoff enters the drainage management area;
- Stormwater flows are managed to prevent adverse impact on the built and natural environment within POS;
- The drainage management area is sized and designed to ensure water is not present more than 1.5 days after any one rainfall event;
- The drainage management area is accessible to the public;
- Areas in the immediate vicinity of piped drainage outlets are landscaped to restrict public access;
- The drainage management area is landscaped and integrated into overall POS design;
- Landscaping gradient below top water level does not exceed 1:6:
- Depth of water in the drainage management area shall not exceed a maximum of 900mm at any one time;
- Retaining walls located within the drainage management area are visible above the maximum water level specified above at all times; and
- Where retaining walls are used, opportunities are provided for safe egress in the event of the drainage management area filling up with stormwater.

6.3 The City will accept a drainage management area in POS for a major rainfall events where it is designed to the following standards:

- Stormwater flows are managed to prevent adverse impact on the built and natural environment within the POS;
- The drainage management area is sized and designed appropriately to ensure water is not present for more than 3.5 days after any one rainfall event;
- The drainage management area is accessible to the public;
- The drainage management area is landscaped and integrated into overall POS design;
- Landscaping gradient below top water level does not exceed 1:6;
- Depth of water in the drainage management area does not exceed a maximum of 1200mm at any one time;
- Retaining walls located within the drainage management area shall be visible above the maximum water level specified above at all times; and
- Where retaining walls are used, opportunities are provided for safe egress in the event of the area filling up with stormwater.

6.4 The City will consider a proposal for a minor or major rainfall event drainage management area in POS that varies the standards listed in Clauses 6.2 and 6.3 where it satisfies all of the following criteria:

- The risk to public health and safety is managed to an acceptable level;
- The proposal is based on sound engineering practice;
- The drainage management area will be able to be maintained by the City;
- The environment will not be adversely impacted; and
- The proposal will not detrimentally affect the amenity of the proposed reserve.

6.5 All stormwater drainage generated by a subdivision shall be contained within the subdivisional area. However, the City will consider proposals for drainage to be directed into pre-existing POS drainage reserves outside the subdivision area where they satisfy the following criteria:

- The proposal does not negatively impact on the intended function of the existing reserve. Where the function of the reserve is affected, there must be sufficient POS available in the locality to compensate for the impact of the additional drainage function proposed;
- The need to include drainage in the existing reserve arises as a necessary result of a practical and efficient drainage system design from an engineering perspective;
- There is sufficient existing capacity in the relevant infrastructure;
- That the proposal is consistent with the Management Order for the land;
- The drainage infrastructure within the existing reserve meets the requirements for public safety, public use, and extent of inundation stated in Clause 6.2 - 6.3;
- The City is satisfied that existing community usage of the reserve is maintained; and
- The ecological values of the reserve are maintained or enhanced.

In considering proposals under Clause 6.5, the City may consult with residents within the catchment (see Schedule 2 for appropriate catchment) of the existing reserve.

6.6 The City will not accept the following drainage outcomes in POS:

- Stormwater runoff from small rainfall events entering any part of a POS reserve that is included in the POS credit calculation;
- Stormwater drainage management infrastructure within Nature POS;
- Constructed waterbodies (e.g. ornamental lakes) unless approved by the City as part of best practice water management; or
- Stormwater runoff from small rainfall events being directed into wetland buffers.

7. Development of POS

7.1 Where a subdivision application proposes the creation of POS, the City shall in its response to the WAPC, request that a condition be imposed requiring the applicant to develop the open space to the Standard Requirement detailed in Schedule 2 of this Policy.

7.2 The City will consider a proposal to vary the standard requirement where it meets one of the following pre-conditions:

- The proposal varies the provision of infrastructure for individual parcels of POS within a developable area but does not exceed the aggregate standard requirement across the developable area;
- There is a demonstrable increased demand for additional infrastructure due to a high density of residential dwellings being proposed within the walkable catchment of the POS (refer Schedule 2) that is supported by a cost-benefit analysis provided by the developer;
- Where an agreement is entered into with the City for the Developer to pre-fund the cost to maintain and replace the proposed asset for two life cycles of the proposed asset; or
- The proposal varies the provision of infrastructure for POS that due its location (i.e. forms part of a coastal node, co-located with community purpose sites, or within a town centre) serves the catchment of a higher order POS in accordance with Schedule 2.

7.3 In assessing a proposal to vary the standard requirement under Clause 7.2, the City will consider the following criteria:

- The proposed asset will be located within an appropriate catchment area;
- The proposed asset is unlikely to impact the existing or proposed surrounding development through additional noise or additional traffic generated;
- The catchment area does not already have access to POS with similar assets;
- There are appropriate supporting facilities for the proposed asset where necessary (i.e. parking, toilets);
- There is an equal spread of assets proposed within the developable area; and
- The proposed asset satisfies the City's safety requirements

7.4 No clearing of vegetation or other works shall occur within an area of open space or road reserve until the City of Wanneroo has granted approval for the subdivisional working drawings and associated landscaping plans.

7.5 In accordance with Clause 7.1 (above), any works associated with those defined in Schedule 2 shall be considered to be subdivisional works and therefore exempt from requiring a separate planning approval under the scheme, unless it is considered by the Manager, Planning Implementation that the nature of the development:

- cannot reasonably be considered as 'subdivisional works';
- is potentially controversial;
- has the potential to significantly impact on the amenity of nearby residents; or
- requires detailed assessment, consideration and the implementation of management conditions of a statutory nature.

7.6 In the absence of a valid subdivisional approval issued by the Western Australian Planning Commission, or where the works are not listed in Schedule 2, planning approval may be required in accordance with Part 6 of the City of Wanneroo District Planning Scheme Number 2.

7.7 The City may require landscaping works as conditioned by the WAPC to be either completed or bonded prior to clearance of the relevant WAPC conditions.

Playgrounds

7.8 The City will accept a proposal for a playground in POS that satisfies the following criteria:

- The size and scale of play equipment items are consistent with the items identified for the relevant type of POS in Schedule 3;
- The playground does not exceed the total number of items allowed as the Standard Requirement in Schedule 2;
- The playground provides opportunities for physical and creative play;
- The playground accommodates different age groups;
- The playground complies with the City's safety requirements;
- Whole-of-life costs for play equipment items have been approved by the City; and
- An asset management plan for play equipment items in accordance with ISO55001 standard has been approved by the City.

7.9 Playgrounds proposed in parks that are identified as neighbourhood POS or above must make provision for the inclusion of universal access play equipment.

Barbeques

7.10 A barbeque may be provided in accordance with Schedule 2. A proposal for a barbeque in POS designated as Neighbourhood Recreation must satisfy the following:

- There are no barbeques (existing or proposed) located in POS within a 400 metre walkable catchment; and
- There are no major barriers preventing access to the POS.

8. Maintenance and Handover of POS

8.1 The City will accept handover of POS after two years from practical completion, subject to the following:

8.1.1 the City being satisfied that the maturity of vegetation, density of planting, species selection and standard of infrastructure are consistent with that specified in the landscaping plan approved by the City, as being acceptable for handover to the City;

8.1.2 for at least 12 consecutive months prior to handover, the developer maintaining the POS to the same standard[1] as it would otherwise be maintained by the City post-handover, including the tapering-off of vegetation from irrigation to ensure long-term survival;

[1] The standard acceptable to the City at handover shall be specified in the landscape plans lodged as a condition of subdivision and subsequently agreed by the City at the time of approving the landscape plans for the POS.

8.1.3 the developer providing the City with annual metered bore water usage data for any irrigated POS during the term of their maintenance period, to demonstrate compliance with the water licence allocation for that area;

8.1.4 the developer providing the City with as-constructed drawings and asset management data for the POS and any facilities/infrastructure contained therein;

8.1.5 where there are outstanding conditions imposed under the *Environmental Protection and Biodiversity Conservation Act 1999* that require ongoing maintenance of any component of the POS, the developer is to enter into an agreement with the City for access to the site for maintenance purposes; and

8.1.6 the developer engaging an independent playground auditor to undertake a risk assessment audit of playgrounds or play areas and undertaking any remedial work required as a consequence, where in the City's opinion the playground or play area does not fall within the Australian Standards:

8.2 Should the conditions of Clause 8.1 not be met, the maintenance period will be reviewed and an additional period of developer maintenance may be required until such time as the conditions detailed in clause 8.1 have been met to the satisfaction of the City.

8.3 The City will not accept handover of POS during the months of November to March (inclusive). Where necessary, the developer maintenance term shall be extended to avoid handover dates during this period.

8.4 Should handover extend beyond the 2 year maintenance period, the developer shall provide an indicative date of handover to the City prior to the end of the 2 year maintenance period.

9. Consultation

9.1 Applicants shall consult with the City of Wanneroo regarding the planning and development of POS at all stages of the planning process to ensure that it meets the needs of the City of Wanneroo and the community in the long term.

9.2 Where possible, applicants shall show evidence of consultation with end-users (the community) in developing landscape plans for the development of POS. Outcomes of the consultation shall be balanced against known design principles in the design process for the POS.

Definitions

Sport open space means land for which the primary function is organised, high intensity sporting use.

Developable Area means all of the land within a subdivision, or a structure plan if the subdivision falls within one.

Gross Sub-divisible Area means the land available for subdivision excluding areas for non-residential uses determined by the WAPC such as schools, shopping centres, infrastructure, dedicated drainage sites (small rainfall event drainage management areas), community facilities or land set aside for arterial roads.

Major rainfall event means events greater than the minor rainfall event and up to and including the 1% annual exceedance probability (100 year critical ARI event).

Minor rainfall event means events greater than the small rainfall event and up to and including the 20% annual exceedance probability event (5 year critical ARI event) for residential areas and the 10% annual exceedance probability event (10 year critical ARI event) for commercial and industrial areas as well as arterial roads.

Nature Play means a space containing natural materials that encourages child-led play, moderated risk taking, decision making, creativity and collaborative play while providing opportunities to connect to nature in a way that is relevant to the site

Nature open space means land for which the primary function is the retention and ongoing management of indigenous flora and fauna. These sites may be modified from their original condition in line with best practice environmental management and to facilitate public access for recreational purposes.
Overprovision means the provision of assets within a local structure plan or subdivision area that is in excess of the standard requirement under Schedule 2.

Recreation open space means land for which the primary function is unstructured recreational pursuits (picnics, children's play, dog walking) or low intensity active recreation (jogging, walking, casual kick-about).

Public open space **(POS)** means land used or intended for use for recreational purposes by the public and includes parks, public gardens, playgrounds and sports fields but does not include regional open space and foreshore reserves (Liveable Neighbourhoods 2007).

Restricted public open space means those spaces that are constrained in a way that restricts the use of the space for recreational purposes by the general public (e.g. wetlands, certain drainage swales, power easements, cultural heritage sites, significant topographical features).

Small rainfall event means events up to and including the 1 exceedance per year event which require runoff management for up to 15mm rainfall depth from constructed impervious areas, other than roofs which require management for up to 10mm rainfall depth in the City of Wanneroo.

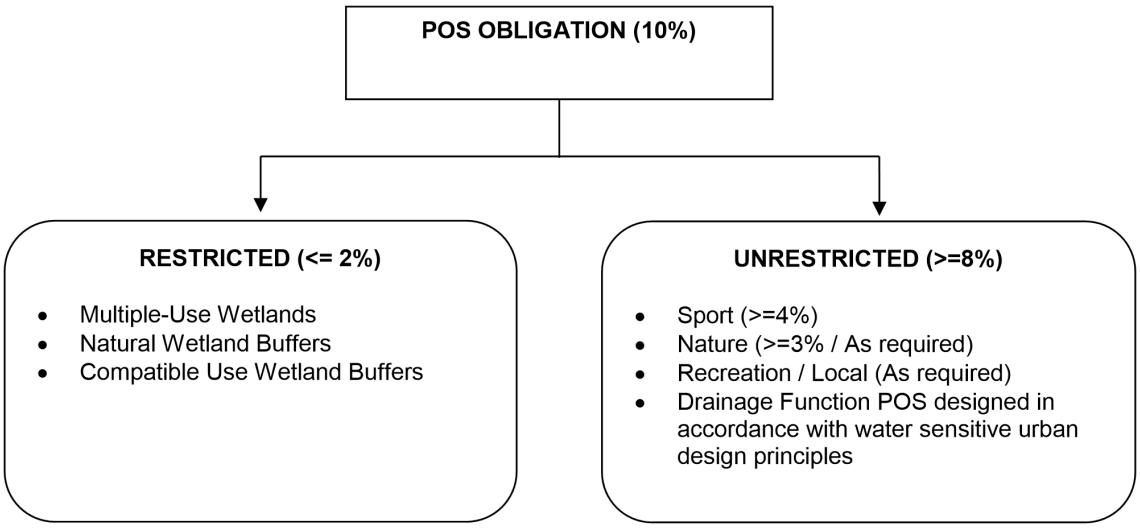
Unrestricted public open space means those spaces that are free from constraints or encumbrances (e.g. wetlands, easements, cultural heritage sites, significant topographical features) and are available at all times for recreational purposes by the general public. This includes conservation areas that are accessible by the public.

Schedule 1

POS CATEGORIES

POS PROPOSAL	POS CATEGORY	CREDIT	CONDITIONS / COMMENTS
Sport / Recreation POS			
• Sport POS	Unrestricted	100%	Refer to Clause 5.6
• Unconstrained Local / Recreation POS	Unrestricted	100%	
Nature POS			
• Natural assets	Unrestricted	100%	Refer to Clauses 3.7 – 3.9
• Inaccessible natural assets	N/A	0%	Refer to Schedule 2 – Conservation – Unacceptable Criteria
Wetlands and Buffers			
• Conservation category wetlands *(Refer LPP 4.1: Wetlands for wetland definitions)*	N/A	0%	Not accepted as POS. Considered to be a deduction from the gross subdivisible area
• Resource Enhancement category wetlands	N/A	0%	Not accepted as POS. Considered to be a deduction from the gross subdivisible area
• Multiple-use wetlands	Restricted	100% (up to ⅕ of POS allocation)	Must form part of a stormwater management strategy
• Natural wetland buffers *(i.e. buffers in a natural state)*	Restricted	100% (up to ⅕ of POS allocation)	Management plans must be developed to demonstrate management of the wetland and buffer for conservation purposes
• Compatible-use wetland buffers *(i.e. buffers where vegetation is degraded or completely degraded, permitting low impact uses)*	Restricted	100% (up to ⅕ of POS allocation)	• Must demonstrate the protection of the ecological values of the wetland and wetland buffer; • Development of a concept plan to demonstrate appropriate recreational use of the area; and • City of Wanneroo approval.
Urban Water Management			
• Stormwater management systems to manage small rainfall event runoff piped directly from lots and road reserves	N/A	0%	Not accepted as POS. Considered to be a deduction from the gross subdivisible area
• Minor rainfall event drainage management area	Unrestricted	100% (up to ⅕ of POS allocation)	Unrestricted subject to Clause 6.2
• Major rainfall event drainage management area	Unrestricted	100%	Refer to Clause 6.3
• Constructed permanent water body performing a drainage	N/A	0%	Not accepted as POS

function			
• Artificial lined water body	N/A	0%	Not accepted as POS
Other			
• Entry Statements (where not a component of a larger usable area)	N/A	0%	• Not accepted as POS. • Entry statements are not considered useable space by the community



Schedule 2

PUBLIC OPEN SPACE HIERARCHY – CITY OF WANNEROO

TYPE	DESCRIPTION & PURPOSE	ACCEPTABLE SIZE	WALKABLE DISTANCE [1]	OTHER CRITERIA	UNACCEPTABLE CRITERIA	STANDARD REQUIREMENT
POCKET PARK	Pocket parks are small parcels of POS provided within a neighbourhood that primarily serve an amenity and recreation function, although they are sometimes too small to function effectively as a recreation open space. They may also serve valuable functions as community meeting places or places for relaxation. They often specifically exist to retain significant vegetation or cultural and physical landmarks.	<5000sqm	N/A	• Located throughout neighbourhoods • Low maintenance • May be a smaller space within a town or city centre that serves a social or recreational function. • May incorporate significant trees or other vegetation • May incorporate drainage infrastructure • May be provided to improve accessibility to POS in areas where larger spaces are not feasible. • May play a connectivity role as part of a linear POS network	• Pocket parks proposed at the expense of the appropriate provision of other POS types in the hierarchy (as determined by the City).	• 2 x Benches/Seating • 2 x Play equipment items or nature play with sand or mulch soft fall where applicable (refer Clauses 7.8 – 7.9 of this Policy) • Shade over play area[4] • Park sign wall with signage panel and plate as per City of Wanneroo signage style guide • Internal circulation paths • Access required for maintenance vehicles, service vehicles and emergency vehicles • Earthworks and retaining as required • Full landscaping (with native revegetation, water wise planting and tree planting) • Hydrozoned Irrigation w/ bore licence to be provided in accordance with Schedule 6 • Tree/bush retention where possible
LOCAL	Service the regular small-scale recreation needs of the immediate surrounding population (e.g. dog walking, children's play, relaxation). They provide opportunity to reflect local character and sense of place through retention of significant trees, cultural and physical landmarks. They often play a drainage function as part of an urban water management strategy.	5000sqm – 1.0 ha	Max 400m (5min walk)	• Located on pedestrian network to maximise access. • Located throughout neighbourhoods. • Located adjacent to residences to maximise passive surveillance. • May play a connectivity role as part of a linear POS network	• POS parcels where the principal purpose is an Entry Statement to a housing estate.	• 3 x Benches/seating • 4 x Play equipment items or nature play with sand or mulch soft fall (refer Clauses 7.8 – 7.9 of this Policy) • Shade over play area[4] • 1 x Picnic setting with picnic shelter • Bin(/s) (dependant on size) • Internal circulation paths • Park sign wall with signage panel and plate as per City of Wanneroo signage style guide • Access required for maintenance vehicles, service vehicles and e mergency vehicles • Earthworks and retaining as required • Full landscaping (with native revegetation, water wise planting and tree planting) • Hydrozoned irrigation w/ bore licence to be provided in accordance with Schedule 6 • Tree/bush retention where possible
NEIGHBOURHOOD	Are similar to local spaces but are generally larger and able to provide for recreation and informal active pursuits simultaneously. They are more of a destination for the local community and may incorporate accessible remnant bushland or conservation areas. Neighbourhood spaces may serve a recreational, sports or nature function. POS incorporating a single playing field is considered to be a Neighbourhood space under this Policy.	1.0 – 7.0ha (Recreation) 4.0 – 7.0ha (Sports)	Max 800m (10min walk)	• Located central to the catchment[2] to maximise accessibility. • Located adjacent to residences to maximise passive surveillance. • May be collocated with primary school facilities to upgrade school playing field to senior capacity or create a community hub. • Designed generally in accordance with *Schedule 4*	• POS sites of less than 3.0ha co-located with primary schools.	<u>Neighbourhood Recreation</u> • 6 x Benches/Seating • 6 x Play equipment items or nature play with sand or mulch soft fall (refer Clauses 7.8 – 7.9 of this Policy) • Shade over play area[4] • 2 x Picnic settings with picnic shelters • 1 x Barbeque *(optional, subject to clause 7.10)* • 1 x Drinking fountain • Bin(/s) (dependant on size) • Internal circulation paths • Pedestrian/cycle paths (external) • Bike rack • Security Lighting

						• Bollards as required • Park sign wall with signage panel and plate as per City of Wanneroo signage style guide • Access required for maintenance vehicles, service vehicles and emergency vehicles • Earthworks and retaining as required • Full landscaping (with native revegetation, water wise planting and tree planting) • Hydrozoned Irrigation w/ bore licence to be provided in accordance with Schedule 6 • Tree/bush retention where possible <u>Neighbourhood Sports</u> • 6 x Benches/seating • Designated play area • 6 x Play equipment items or nature play with sand or mulch soft fall (refer Clauses 7.8 – 7.9 of this Policy) • Shade over play area[4] • 4 x Picnic settings with picnic shelters • 2 x Drinking fountains • 1 x Barbeque • 4 x Fitness equipment units • Multi-use half court • Cricket practice pitch • Cricket pitch • Goals (dependant on use) • Bin(s) (dependant on size) • Multipurpose senior sports oval (as per Clause 4.5) • Sport amenities building (change room, toilets, kiosk) • Security Lighting • Internal circulation paths • Pedestrian / cycle paths (external) • Bike rack/s • Car parking • Earthworks and retaining as required • Full landscaping (with native revegetation, water wise planting and tree planting) • Hydrozoned irrigation w/ bore licence to be provided in accordance with Schedule 6 • Bollards • Access required for maintenance vehicles, service vehicles and emergency vehicles • Park sign wall with signage panel and plate as per City of Wanneroo signage style guide • Tree/bush retention where possible
DISTRICT	Principally provide for organised sporting use, yet are large enough to accommodate a variety of concurrent uses including informal recreation, children's play, picnicking, dog walking, social gatherings and individual activities. District open space may also serve conservation and environmental management	7.0 – 20ha	N/A (Unless serving a local or neighbourhood function, where the appropriate catchment shall	• May be co-located with High Schools to create district community hub. • Should be located close to major roads and other community facilities; • Should be easily accessible by pedestrians, cyclists and motor vehicles. • Designed generally in accordance with	• Sites adjacent or in close proximity to residences should be avoided or appropriate buffers provided so as to minimise impact of noise, traffic and light spill.	• 8 x Benches/seating • 8 x Play equipment items or nature play with sand or mulch soft fall (refer Clauses 7.8 – 7.9 of this Policy) • Shade over play area[4] • 6 x Picnic settings with picnic shelters

	goals and can include areas of undeveloped land with natural/native vegetation and wetlands. Often include higher order recreation infrastructure (clubrooms, floodlights, multipurpose courts etc.)		apply)	*Schedule 4*		• 2 x Drinking fountains • 2 x Barbeques • 4 x Fitness equipment units • Basketball half courtBin(s) (dependant on size) • 4 x Goals (dependant on use) • 2 x Cricket practice pitch • 2 x Cricket pitch • 2 x Multipurpose hard courts • 2 x Multipurpose senior sports ovals (as per Clause 4.5) • Pedestrian / cycle paths (external) • Internal circulation paths • Bike rack/s • Bollards • Access required for maintenance vehicles, service vehicles and emergency vehicles • Car Parking • Toilets and Change rooms • Security Lighting • Full landscaping (with native revegetation, water wise planting and tree planting) • Hydrozoned irrigation w/ bore licence to be provided in accordance with Schedule 6 • Park sign wall with signage panel and plate as per City of Wanneroo signage style guide • Tree/bush retention where possible
REGIONAL[3]	Regional Open Spaces are generally the largest provisions of space in the community. They are the focal points for community activity and/or active sport and are capable of intense, frequent use by large numbers of people. Regional spaces attract visitors from across the metropolitan area and are not restricted to any one local government area. May be a: • large scale sporting complex with multiple precincts (e.g. Kingsway Regional Sporting Complex), • community destination that attracts large numbers of visitors (regional beach node, Yanchep activity node) • conservation precinct (see *Schedule 4*) Regional spaces are generally allocated outside the structure planning process by the WAPC in partnership with Local Government.	20-50+ ha	N/A (Unless serving a local or neighbourhood function, where the appropriate catchment shall apply)	• Should be accessible by public transport routes and major access roads. • Should be located such that the impact on residents is able to be minimised, especially noise, traffic and light spill. • Should be located such that it minimises negative impact on the surrounding environment – both built and natural. • Access and management of water both on and off site is critical. • Site constraints should be minimised (e.g. topography, culturally significant sites, significant clearing) to ensure economic viability.	• Sites adjacent or in close proximity to residences should be avoided or appropriate buffers provided so as to minimise impact of noise, traffic and light spill.	Not applicable.

NATURE	Nature spaces can provide settings for the community to access and enjoy nature, and protect local biodiversity. They may include bushland, coastal areas and wetlands. Sites are managed to enable recreational access while protecting local ecological and biodiversity values.	Size of nature POS is impacted by viability assessment in Schedule 5.	N/A	• May be co-located with sports/recreation POS. • Shall be accessible by the community for recreational use (may be achieved through controlled access to walk trails through the site, or the co-location of natural areas with developed sports and/or recreation open space to provide an activated interface with natural areas (Refer to Schedule 4 for example concept).	• Restricted access conservation areas (i.e. fenced off from the public with no controlled access)	• No earthworks except where it pertains to grading for universally accessible trails • Weed control management strategy • Tree/bush retention • 3m wide vehicle access gates for maintenance, service and emergency vehicles (includes fire access) • Cement stabilised limestone trail surfacing • Benches/Seating (off access track on concrete pad) • Directional or Interpretative signage • Pedestrian access control gates (where appropriate) • Conservation fencing • Development and implementation of a management plan[5] • Park sign wall with signage panel and play as per City of Wanneroo signage style guide

1. Walkable distance means the maximum desirable distance that the nominated POS type should be located from dwellings.
2. Catchment means the residential area serviced by the walkable distance of the nominated POS type.
3. Although the provision of Regional POS is outside the scope of this policy, it is included in the hierarchy for context, as all classifications are related and the use of one POS type is directly influenced by the other and vice versa.
4. The City's preference is for tree planting as primary shade provider for playgrounds and picnic areas; however the City requires the installation of a shade sail until such time as tree shade is adequate.
5. Development and implementation of a management plan to provide for environmental restoration, protection and maintenance, and activation of the POS for a recreational use and maintenance of ecological function.

Schedule 3

PLAY EQUIPMENT ITEMS

This table is to be read in conjunction with Clauses 7.8 and 7.9 of this Policy

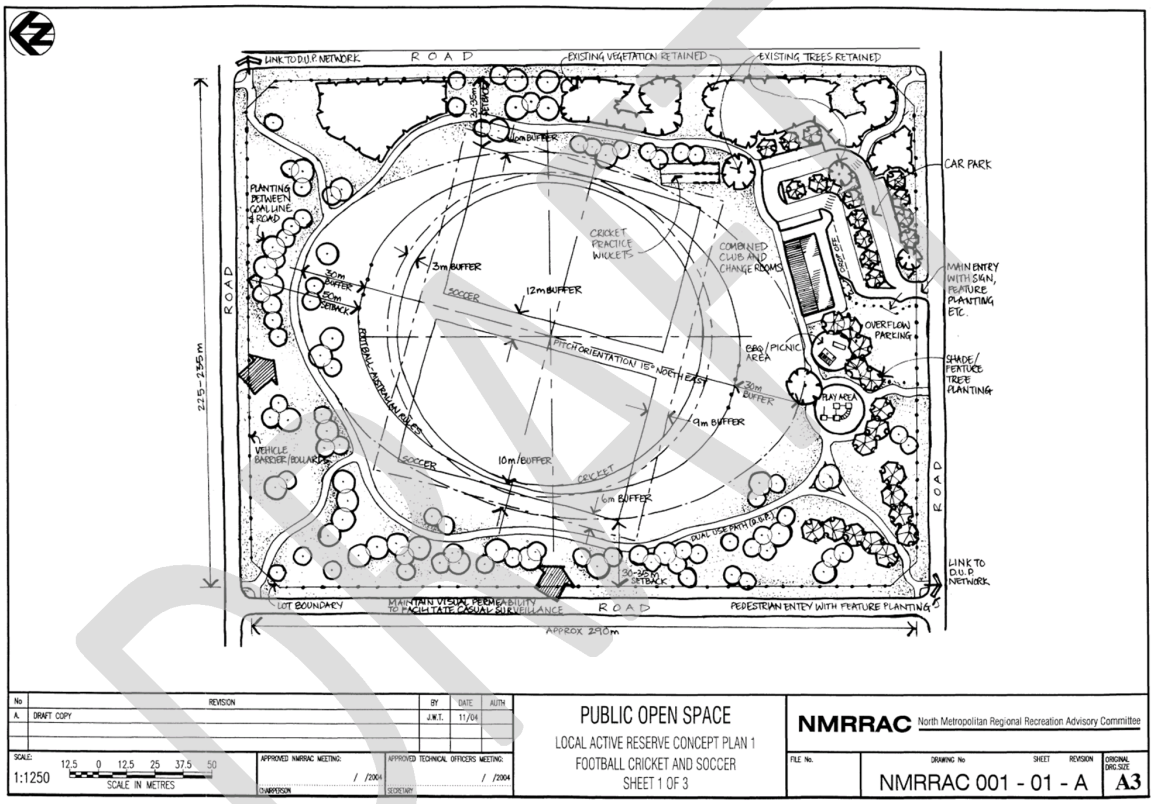
POS type (as per POS Hierarchy)	Appropriate size and scale of play equipment items*
Pocket Park	• 1 x Swing frame with one senior swing and one toddler swing (3m maximum height) • 1 x slide (1.5m maximum height)
Local Park	• 1 x Swing frame with one senior swing and one toddler swing (3m maximum height) • 1 x slide (1.8m maximum height) • 1 x small combination unit (16m^2 maximum footprint, 3.5m maximum height) • 1 x rocker (one spring)
Neighbourhood Recreation	• 1 x Swing frame with two senior swings (3.5m maximum height) • 1 x birds nest swing (3.5m maximum height) • 1 x medium combination unit (40m^2 maximum footprint, 3.8m maximum height) • 1 x small rope pyramid (40m^2 maximum footprint) • 1 x slide (2.5m maximum height) • 1 x rocker (two springs)
Neighbourhood Sport	• 1 x Swing frame with two senior swings (3.5m maximum height) • 1 x birds nest swing (5.5m maximum height) • 1 x large combination unit (60m^2 maximum footprint, 3.8m maximum height) • 1 x small rope pyramid (40m^2 maximum footprint) • 1 x slide (2.5m maximum height) • 1 x rocker (four springs)
District	• 1 x Swing frame with two senior swings (3.5m maximum height) • 1 x birds nest swing (5.5m maximum height) • 1 x large combination unit (60m^2 maximum footprint, 3.8m maximum height) • 1 x medium combination unit (40m^2 maximum footprint, 3.8m maximum height) • 1 x small rope pyramid (40m^2 maximum footprint) • 1 x slide (2.5m maximum height) • 1 x rocker (four springs) • 1 x rocker (four springs)

*The maximum footprint of an item is calculated as the item's length x width (does not include soft fall)

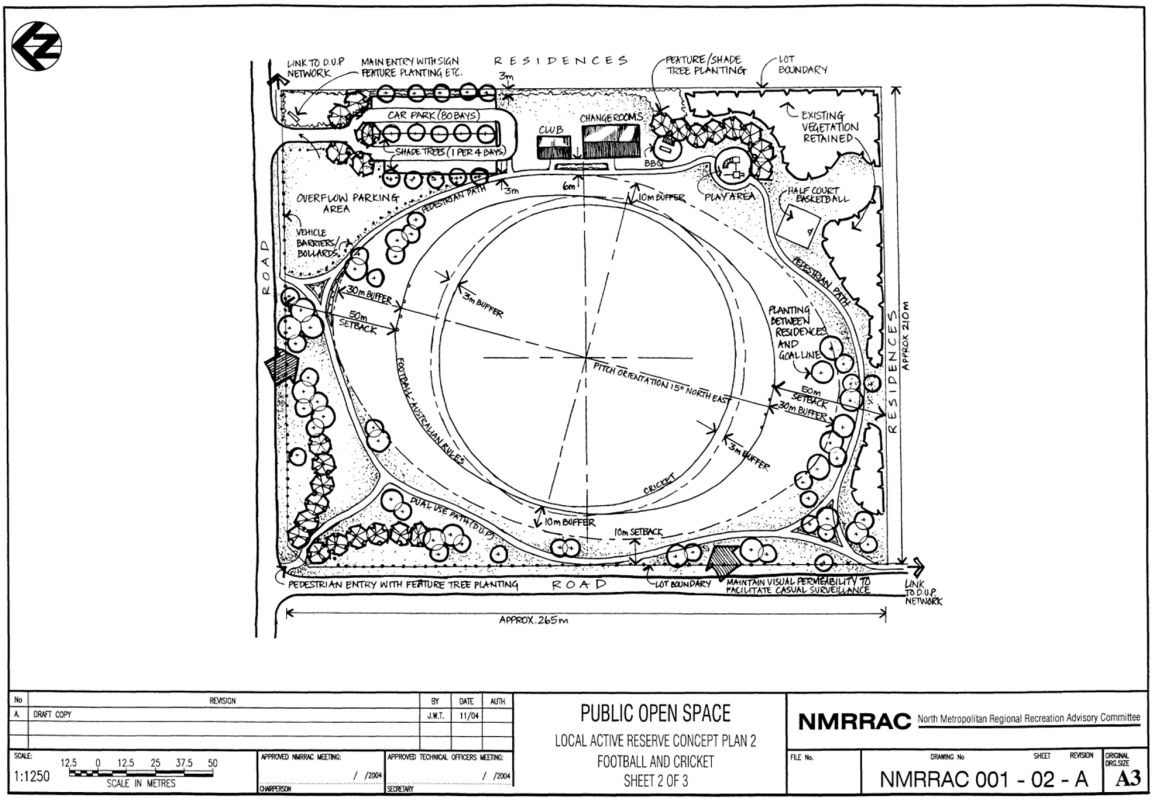
Schedule 4

EXAMPLE PUBLIC OPEN SPACE CONCEPT PLANS

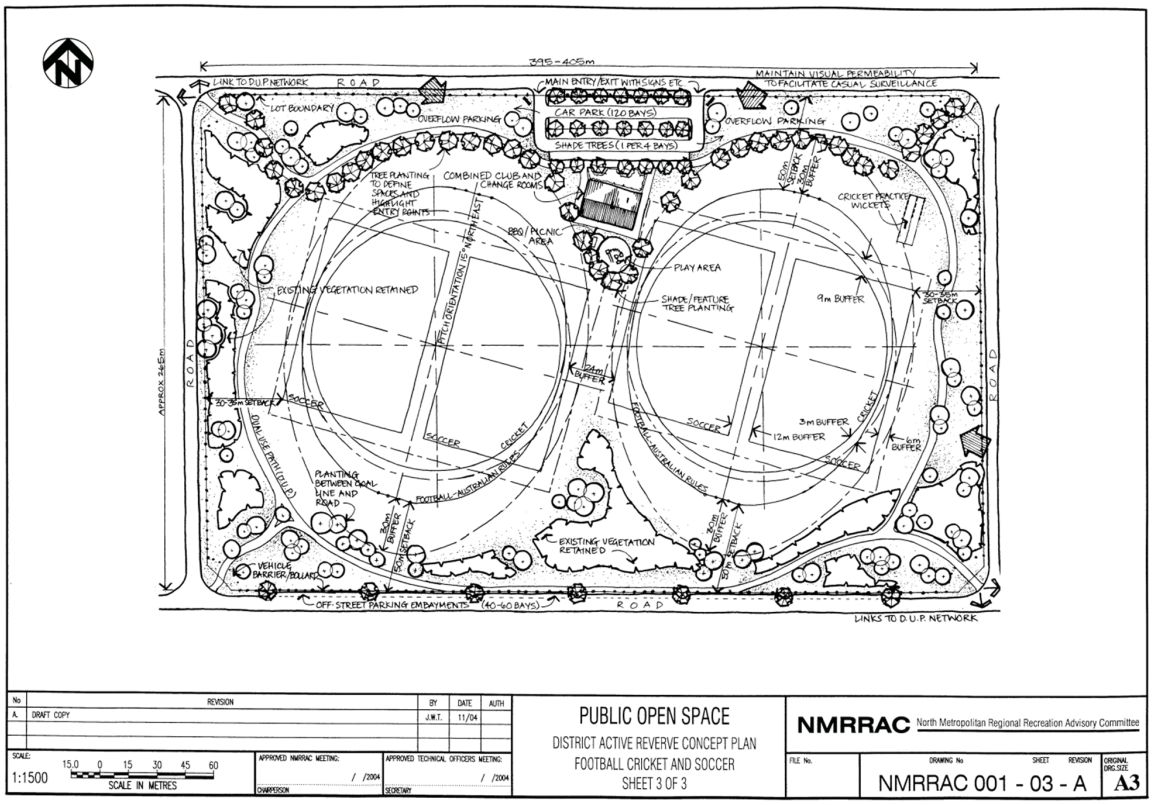
MODEL TEMPLATE –Neighbourhood Sport Open Space (Multipurpose)



MODEL TEMPLATE – Neighbourhood Sport Open Space (Football/Cricket)



MODEL TEMPLATE –District Sport Open Space



MODEL TEMPLATE – Nature Open Space

Schedule 5

VIABILITY ASSESSMENT TABLE

Adapted from: *Local Government Biodiversity Planning Guidelines for the Perth Metropolitan Region* (del Marco *et al*, 2004).

POS areas identified for retention for the purpose of conservation will be expected to be viable to ensure long-term survival and reduce ongoing maintenance costs. Viability shall be determined using the following table. A minimum score of 14 is required for a conservation POS area to be considered to be viable.

Viability Factor	Category	Score
Size	Greater than 20ha	5
	Greater than 10ha less than 20ha	4
	Greater than 4ha less than 10ha	3
	Less than 4ha	2
	Less than 1ha	1
Shape	Circle, square or squat rectangle	3.5
	Oval, rectangle or symmetrical triangle	3
	Irregular shape with few indentations	2.5
	Irregular shape with many indentations	2
	Long thin shape with large proportion of area greater than 50 m wide	1.5
	Long thin shape with large proportion of area less than 50 m wide	1
Perimeter to Area Ratio	Less than 0.01	4
	Greater than 0.01 less than 0.02	3
	Greater than 0.02 less than 0.04	2
	Greater than 0.04	1
Vegetation Condition	Pristine 10 x % =	
	Excellent 8 x % =	
	Very Good 6 x % =	
	Good 4 x % =	
	Degraded 0 x % =	
	Completely Degraded 0 x % =	
	Total Calculated Score	
Connectivity	Forms part of a Regional Ecological Linkage* and is contiguous with a protected natural area** greater than 4ha	5
	Not part of a Regional Ecological Linkage but contiguous with a protected natural area greater than 4ha	4.5
	Forms part of a Regional Ecological Linkage and is within 500 m of more than 2 protected natural areas having an area greater than 4 ha	4
	Not part of a Regional Ecological Linkage but within 500 m of more than 2 protected natural areas having an area greater than 4 ha	3.5
	Forms part of a Local Ecological Linkage*** and is contiguous with a protected natural area greater than 4ha	3
	Not part of a Local Ecological Linkage but contiguous with a protected natural area greater than 4ha	2.5
	Forms part of a Local Ecological Linkage and is within 500 m of more than 2 protected natural area having an area greater than 4 ha	2
	Not part of a Local Ecological Linkage but within 500 m of more than 2 protected natural area having an area greater than 4 ha	1.5
	Forms part of a Regional or Local Ecological Linkage but is not within 500 m of any protected natural areas having an area greater than 4ha	1

* Regional Ecological Linkages are those defined by the Perth Biodiversity Project or the Gnangara Sustainability Strategy and are depicted by Figure 4 in the City's Local Biodiversity Strategy.
** Figure 5 of the City's Local Biodiversity Strategy defines protected natural areas.

*** Figure 4 in the City's Local Biodiversity Strategy depicts local Ecological Linkages, however, the formation of new local linkages in new development areas should be considered as part of local structure planning.

Schedule 6

IRRIGATION REQUIREMENTS

From the City of Wanneroo and Department of Water's North West Corridor Water Supply Strategy

To provide essential public parkland at maximum efficiency and ensure the orderly and equitable allocation of water, POS shall be irrigated in accordance with the design criteria in the table below and at a reduced average irrigation rate of 6,750 kL/ha/yr.

Design criteria		
Type of POS	**Description**	**Maximum % of site area that is permanently irrigated**
Sport	*Regional/ District playing fields	64%
	*Neighbourhood/local playing fields	59%
Recreation	Local/Recreation/Pocket parks	33% (assuming 3% of gross subdivisible area is passive POS)
	Schools/hospitals	30%
	Streetscapes/entry statements	0% (establishment only)
Nature		0% (establishment only)

Planning and Sustainability
Local Planning Policy Framework
Local Planning Policy 4.3: Public Open Space

City of Wanneroo

AUTHORISATION	~~Adopted 5 April 2016 (PS01-04/16)~~
REVIEW	Biennial. Next scheduled review 20~~18~~23.

Part 1

POLICY OPERATION

Policy Development

This policy has been prepared under clause 4 of the deemed provisions of the City of Wanneroo District Planning Scheme No. 2 (DPS 2 or Scheme).

Purpose and Application

The policy articulates Council's position on the planning, provision, location, design, development and interim maintenance of Public Open Space (POS) and is to be considered by applicants, Administration, and Council in the design, assessment, and determination of:

- Scheme amendments;
- Structure plans;
- ~~Detailed area plans~~Local Development Plans;
- Subdivision applications; and
- Development applications.

The purpose of this policy is to:

- Ensure that POS is delivered in a manner which~~to~~ optimises community benefit;
- Provide local interpretation of the Western Australian Planning Commission's (WAPC) Liveable Neighbourhoods Operational ~~p~~Policy (Liveable Neighbourhoods); and
- Guide Council, its officers and applicants in ~~considering~~ the planning for~~of~~ POS in ~~new~~ urban areas.

~~For regional open space, foreshore reserves, Bush Forever or POS for which the statutory responsibility lies with the Western Australian Planning Commission or other State Government body, the City will seek guidance from this Policy where it has been referred to for comment.~~

Relationship to Other Policies, Guidelines and Documents

This~~e~~ Policy should be read in conjunction with DPS2, as well as the State and local policies, guidelines and other documents referred to in Schedule 1. ~~Liveable Neighbourhoods (WAPC, Oct 07), Public Open Space Classification Framework (Department of Sport and Recreation, 2012), Better Urban Water Management (WAPC, 2008), Public Parkland Planning and Design Guide (WA) (Government~~

~~of Western Australia, 2014), Cultural Heritage Due Diligence Guidelines (Department of Aboriginal Affairs, 2013) and other City of Wanneroo policies and documents where relevant as below:~~

- ~~Landscape Upgrades to Distributor Roads and Parks Policy;~~
- ~~Acquisition and Development of Community Purpose Sites Policy;~~
- ~~Local Planning Policy 4.1: Wetlands;~~
- ~~Local Planning Policy 4.2: Structure Planning;~~
- ~~Local Planning Policy 4.4: Urban Water Management;~~
- ~~Local Planning Policy 4.8: Tree Preservation Policy;~~
- ~~Guidelines for the Subdivision of Land;~~
- ~~Public Open Space Landscape Design Specification;~~
- ~~Land Development Landscape Submission Process and Requirements; and~~
- ~~Park Sign Specification.~~

In the event of any inconsistency between this Policy and the Scheme, the Scheme will prevail. In the event of any inconsistency between this Policy and any City of Wanneroo specification or guideline, this Policy will prevail.

Objective

To ensure ~~new~~ POS areas provide a balance of the following:

- Sufficient sites for ~~organised~~ sporting activities;
- A diversity of recreational uses and options for the community;
- Natural areas ~~Nature spaces~~ protecting local natural assets whilst providing the community with managed access;
- Incorporation of water sensitive urban design principles;
- Appropriate ~~High~~ levels of amenity, in accordance with Schedule 3;
- Affordability (including consideration of future maintenance costs, asset replacement costs, Total Life Cycle costs, and economic benefits); and
- Environmental sustainability.

Structure

This Policy consists ~~is made up~~ of two parts:

Part 1 Policy Operation: Includes the policy objectives.

Part 2 General Policy Provisions: Sets out the Policy provisions for the following:

- ~~Planning information requirements for POS at the relevant stages of the planning process~~ Structure Planning;
- Provision, allocation and distribution of POS;
- Design requirements of POS; and
- Development requirements of POS;
- ~~Urban water management in POS; and~~
- ~~Irrigation of POS~~

Part 2

GENERAL POLICY PROVISIONS

~~1. Planning Information Requirements for POS~~

~~1.1 Refer to the City's Local Planning Policy 4.2: Structure Planning for details of supporting information for a Local or Centre Structure Plan containing POS.~~

~~Subdivision~~ Structure Planning

1. Public Open Space Masterplan

1.1 In support of ~~a subdivision~~ any proposed~~al~~ local structure plan that proposes to include ~~that contains~~ POS, the City will require a Public Open Space Masterplan ('POS Plan') which is to include ~~depicting~~ the following information:

a) All proposed POS in the structure plan ~~developable~~ area to be shown in a POS Schedule prepared in accordance with Liveable Neighbourhoods;
b) Size (in square metres) and type of each POS;
c) Proposed facilities to be accommodated in each POS (including any proposed variations to the Standard Development Requirements contained in Schedule 3~~2~~);
d) High level play space strategy for each POS containing play items (including proposed play area location, age group/s to be accommodated, type/s of play items (e.g. natural elements, off-the-shelf);
e) Location of significant trees to be retained in POS (in accordance with a~~the~~ Significant Tree Survey);
f) Indicative area (in square metres) of permanent irrigation of turf for each POS;
g) Calculations demonstrating compliance with the POS design criteria and reduced average irrigation rate (refer to Schedule 6 – Irrigation Requirements) as outlined in the City of Wanneroo and Department of Water's North West Corridor Water Supply Strategy';
~~g)~~h) Water Supply Strategy, including Bore and Mainline Plan, for the proposed irrigation system;
~~h)~~i) Proposed small, minor and major rainfall event drainage management areas to be contained in POS;
~~i)~~j) ~~Location of~~ POS which is proposed as a result of, and subject to, conditions imposed under *Environmental Protection and Biodiversity Conservation Act 1999* (EPBC Act), including Federal Government approved areas that are not part of the 10% POS Contribution.;
k) Proposed function/s of POS (sport, nature and/or recreation);

l) Green links to be considered between conservation areas and POS; and
m) Fire mitigation measures that may impact on proposed POS amenity.

1.2 The POS Masterplan will be subject to ongoing assessment throughout the life of the development of the structure plan area. The POS Masterplan (including its Bore and Mainline Plan) will therefore be an evolving document that may~~will~~ change throughout the life of the development of the structure plan area.

~~1.2.1 If the subdivision proposal corresponds to a POS Plan that has been approved by the City, an updated POS Plan will be required to be approved by the City where changes are proposed to any of the points listed in clause 1.2 above.~~

~~1.3 The City will require the following additional information to support any subdivision proposal that contains POS:~~

~~Updated POS schedule (in accordance with Liveable Neighbourhoods); and~~
~~Landscape and Irrigation Detailed Design Drawings (in accordance with "Guidelines For the Development and Subdivision of Land - 2003'' manual, "Local Government Guidelines for Subdivisional Development - 2009" manual and any other associated standard, guideline and management plan; and~~

~~1.4 Prior to preparation of Landscape and Irrigation Detailed Design Drawings, it is recommended that Landscape Concept Plans are prepared and lodged with the City for the purpose of discussion and preliminary design comment.~~

2. *Provision of Public Open Space*

2.1 A minimum 10% of the gross subdivisible area is to~~shall~~ be ceded as POS, as per Liveable Neighbourhoods.

2.2 POS is to~~shall~~ be classified as either unrestricted POS or restricted POS as per Liveable Neighbourhoods. ~~Schedule 1 outlines the types of POS applicable to each of these categories.~~

2.3 As per Liveable Neighbourhoods and relevant management plans, foreshore reserves abutting the coast and wetlands (and the wetlands themselves) which are required by the WAPC to be ceded free of cost shall not form part of the 10% POS contribution, and should not be included in the gross subdivisible area.

2.4 Subject to approval by the City, greater than 10% may be considered acceptable and/or necessary where there are specific environmental (e.g arising from EPBC Act or *Environmental Protection Act (1986)* approval conditions), cultural or historic values that require protection to enhance the character of the local area or where it is considered essential to provide larger scale sport spaces. In these instances, a Financial Assessment

Report detailing the likely financial implications of providing additional space (i.e. life cycle costs and maintenance regimes for the POS assets) may be required to be prepared by the applicant.

~~2.4 Less than 10% may be considered appropriate in centre zones where higher densities are proposed subject to:~~

~~2.4.1 A minimum of 10% POS being provided in the wider catchment (i.e. outside the centre); and~~

~~2.4.2 The balance of POS being paid as Cash-in-Lieu to enhance the quality of the POS provided in the wider catchment.~~

~~2.5 Clauses 2.2 to 2.3 shall be subject to discussion and approval of the City of Wanneroo following consultation with the applicant and relevant authorities.~~

3. *Unrestricted POS*

3.1 Unrestricted POS must~~shall~~ constitute a minimum of 8% of the gross subdivisible area as per Liveable Neighbourhoods.

3.2 In accordance with Liveable Neighbourhoods, a POS schedule and relevant management plans must identify the intended function (Table 1) of the POS.

Table 1: Liveable Neighbourhoods POS Function Classification

Function	Purpose	Examples
Sport	Provides POS for structured or organised sporting activities, accommodating playing surfaces, buffer zones, and supplementary infrastructure requirements.	• Sporting ovals of appropriate size for competition use; • Outdoor basketball/netball/tennis courts; • Recreation centres (i.e gyms, squash courts, swimming pools); and • Associated infrastructure (i.e parking, club rooms, training areas, storage)
Recreation	Provides POS for informal play and physical exercise, while encouraging opportunities for social interaction and relaxation.	• Playgrounds; • Community purpose sites (i.e halls, libraries, community gardens); • Piazza and civic squares; • Skate parks; • Dog exercise areas; • Farmers markets; and

		• Picnic/BBQ areas.
Nature	Provides POS for people to connect and enjoy nature, while protecting it's environmental values.	• Native vegetation retention (where not classified as deducted or restricted open space); • Walking trails through native vegetation areas; • Nature play areas; • Active coastal and riverine foreshores (where not classified as deducted or restricted open space); and • Areas for quiet contemplation and reflection.

3.3 Sport POS

3.3.1 Sport POS should be provided and designed in accordance with Liveable Neighbourhoods.

3.3.2 The City will require that a minimum of 4% of the gross subdivisible area ~~is to~~ be allocated for sport POS unless the City is satisfied that one or more of the following criteria are met:

a) there is already sufficient existing sport POS within close proximity;
b) in the case of a subdivision, sport POS is identified elsewhere in an endorsed District Structure Plan or Local Structure Plan;
c) the provision of 4% sport POS would result in an un-usable space for active recreation (i.e. too small);
d) the land is constrained by environmental/natural/physical/cultural factors; and
e) the provision of 4% sport POS would have an adverse effect on walkability/connectivity of POS in the locality.

3.3.3~~7.2~~ A district sport POS is to be provided for every two (2) government high schools planned within a development area (i.e. 1 per 13,000-14,000 lots);

3.3.4~~7.3~~ Organised/formal sporting functions are to be restricted to neighbourhood, district and regional level POS.

3.3.5~~7.4~~ Where possible, the grouping of sports playing fields to create multipurpose sports precincts should be investigated~~explored~~.

3.4 Nature POS

3.4.1 Nature POS should be provided and designed in accordance with Liveable Neighbourhoods.

3.4.2 POS provided for this purpose should be ecologically viable and meet the minimum viability criteria described in Schedule 5.

3.4.3~~8.3~~ N~~Subject to n~~ature POS is to be~~being~~ accessible by the public in accordance with Liveable Neighbourhoods ~~and~~ (including fenced areas with controlled access).~~, the City will accept the inclusion of nature POS as unrestricted POS.~~

3.4.4 When designing and providing nature POS, the following requirements must be addressed:

a) No earthworks except where it pertains to grading for universally accessible trails;
b) Weed control management strategy;
c) Tree/bush retention;
d) 3m wide vehicle access gates for maintenance, service and emergency vehicles (includes fire access);
e) Cement stabilised limestone trail surfacing;
f) Benches/Seating (off access track on concrete pad);
g) Directional or Interpretative signage;
h) Pedestrian access control gates (where appropriate);
i) Development and implementation of a management plan; and
j) Park sign wall with signage panel and play as per City of Wanneroo signage style guide.

3.4.5~~8.4~~ Approval of the City of Wanneroo and the Department of Education is required where nature POS is co-located with schools.

3.4.6~~8.5~~ Consultation with the City of Wanneroo is required to determine the appropriate vesting order for nature POS.

3.4.7~~8.6~~ Stormwater drainage facilities should not be co-located in nature POS where it may impact the conservation values of the nature POS. Such nature POS should also not have passive recreation areas adjacent if this may impact on the conservation values of the nature POS.

3.5 Recreation POS

Recreation POS should be provided and designed in accordance with Liveable Neighbourhoods, and Schedule 3 and Schedule 4 of this Policy.

4. Restricted POS

4.1 Restricted POS may constitute a maximum credit of 2% of the gross subdivisible area as per Liveable Neighbourhoods where the requirements for unrestricted open space in Section 6~~3 of this part~~ (Allocation and Distribution of POS) have been met.

4.2 Restricted POS in excess of 2% of the gross subdivisible area shall not be credited towards the overall POS obligation.

4.3 Restricted POS provided in excess of 2% of the gross subdivisible area (in accordance with Clause 4.22.8) shall be considered as a deduction from the gross subdivisible area.

5. Cash-in-Lieu of POS

5.1 The City will accept cash-in-lieu of POS where it is considered that the provision of 10% of the gross subdivisible area for POS will not result in spaces of sufficient size or quality to be of benefit to the community, or where sufficient space already exists in the surrounding areas.

5.2 Where Cash-in-lieu is considered acceptable under Clause 5.12.10, the applicant shall contribute up to the total POS requirement, the market value of the land (as defined under Section 155 of the *Planning & Development Act 2005*) required as cash-in-lieu to be kept in Trust for the future provision and/or development of POS and related community facilities.

5.3 The provision of Cash-in-Lieu of POS is subject to the agreement of the Western Australian Planning Commission under Section 153 of the *Planning & Development Act 2005*.

6. Allocation and Distribution of POS

6.1 A variety of POS shall be provided within a specified area that ensures a balance of sizes, types, functions and locations within a community. The provision of POS shall be in accordance with the requirements of the POS Hierarchy shown at Schedule 32.

6.2 Unless otherwise provided for by Clause 63.3 of this Policy, POS shall:

a) be located within the nominated walkable distances from dwellings prescribed by Schedule 23 or where no distances are provided, in accordance with other locational criteria as specified;

b) be of a minimum size for the relevant type of POS as per Schedule 23; and

c) be fit for its intended function and usepurpose in terms of its:

- Location;
- Size;
- Shape; and
- Topographical Features.nature

6.3 Exceptions

6.3.1 The provision of a District Open Space mayshall negate the need for a Neighbourhood and Local Open Space within the walkable catchment of the District Open Space location;

6.3.2 The location of a Neighbourhood Open Space may~~shall~~ negate the need for a Local Open Space within the walkable catchment of the Neighbourhood Open Space location; and

6.3.3 POS exhibiting "unacceptable criteria" as per Schedule 3~~2~~ shall not be accepted.

~~7.~~ ~~Sport POS~~

~~7.1 A minimum of 4% of the gross subdivisible area is toshall be allocated for sport POS unless the City is satisfied that one or more of the following criteria are met:~~

~~a) there is already sufficient existing sport POS within close proximity;~~
~~b) in the case of a subdivision, sport POS is identified elsewhere in an endorsed District Structure Plan or Local Structure Plan;~~
~~c) the provision of 4% sport POS would not result in a usable space for active recreation (i.e. too small);~~
~~d) the land is constrained by environmental/natural/physical/cultural factors; and~~
~~e) the provision of 4% sport POS would have an adverse effect on walkability/connectivity of POS in the locality.~~

~~7.2 A district sport POS is to shall be provided for every two (2) government high schools planned within a development area (i.e. 1 per 13,000-14,000 lots);~~

~~7.3 Organised/formal sporting functions are toshall be restricted to neighbourhood, district and regional level POS.~~

~~7.4 Where possible, the grouping of sports playing fields to create multipurpose sports precincts should be explored.~~

~~8.~~ ~~Nature POS~~

~~8.1 A minimum of three percent (3%) of the gross subdivisible area is to shall be provided as POS for the purposes of conservation and passive recreation where any of the following significant natural assets exist:~~

~~a) Threatened and Priority Ecological Communities;~~
~~b) Declared Rare and Priority Flora Species;~~
~~c) Specially Protected and Priority Fauna Species;~~
~~d) Matters of National Environmental Significance (as per the *Environment Protection and Biodiversity Conservation Act 1999*), provided the land is usable for recreation purposes as per Element 5 of draft Liveable Neighbourhoods 2015;~~
~~e) Wetlands (in accordance with Schedule 12);~~
~~f) Karstic features e.g. caves and pinnacles;~~

~~g) Vegetation complexes with less than 30% of their original extent remaining (as detailed in the City's Local Biodiversity PlanStrategy);~~
~~h) Coastal Vegetation;~~
~~i) Significant Trees (as defined by the City's Tree Preservation Policy); and.~~
~~Non-viable locations.~~

~~POS provided for this purpose should be ecologically viable and meet the minimum viability criteria described in Schedule 5.~~

~~8.2 Where less than 3% of the subdivisible area has natural assets worth conserving, the maximum shouldshall be retained.~~

~~8.3 Subject to nature POS being accessible by the public in accordance with Schedule 23 (including fenced areas with controlled access), the City will accept the inclusion of nature POS as unrestricted POS.~~

~~8.4 Approval of the City of Wanneroo and the Department of Education is required where nature POS is co-located with schools.~~

~~8.5 Consultation with the City of Wanneroo is required to determine the appropriate vesting order for Nature POS.~~

~~8.6 Stormwater drainage facilities should not be co-located in nature POS which includes any of the natural assets referred to in Clause 8.3. Such nature POS should also not have passive recreation areas adjacent if this may impact on the conservation values of the nature POS.~~

7. *POS in Industrial Areas*

7.1 POS is to~~shall~~ be provided within industrial areas in accordance with Clause 7.2~~3.14~~ of this Policy, and have regard for Guidelines for Industrial Development (Perth NRM, May 2020), unless the City is satisfied that the following criteria are met:

a) The industrial area is not of sufficient size to warrant POS provision;
b) There is appropriate POS located within an 4~~8~~00m radius of the industrial area that can provide sufficient~~an~~ opportunity for recreation; and
c) Stormwater can be appropriately treated without using POS to serve a drainage function.

7.2 POS in industrial areas should ~~shall~~ constitute between 2% and 5% of the gross subdivisible area. The City will accept 2% provided sufficient POS areas are ~~is~~ provided for the following functions~~to accommodate the following~~:

a) Provide an opportunity for unstructured recreation during working hours (lunch breaks etc.) and to improve amenity within a built environment;
b) Be located where walkable catchment can be maximised and of appropriate size to provide an area protected where possible from the impacts of surrounding industry;

c) Contribute to improved stormwater quality through water sensitive urban design;
d) Act as a buffer to non-industrial land uses where necessary;
e) Retain natural assets where possible; and
f) Seek to activate for recreation those environmental assets already ceded for ongoing management.

8. Community Purpose Sites

8.1 Unless otherwise provided for by Clause 8.2~~3.16~~ of this Policy, the City, when providing feedback to the WAPC on the matter, will advise that it does not support the inclusion of community purpose sites as part of the POS allocation and that their provision is to~~shall~~ be subject to discussion and negotiation with the City of Wanneroo, unless otherwise determined.

8.2 The inclusion of community purpose sites as part of the POS contribution may be acceptable subject to:

8.2.1 The community purpose site being located adjacent to another parcel of POS and a function of the community purpose site relating to that POS (e.g. a community centre with facilities to support the sporting use of the POS);

8.2.2 A need being identified by a community development plan or other community needs study;

8.2.3 The allocation being subject to the provision requirements of restricted open space (See Clauses 4.1~~2.7~~ – 4.3~~2.9~~); and

8.2.4 Discussion with and approval of the City of Wanneroo

8.3 Where community facilities are located on POS (e.g. a sporting pavilion), the space required to accommodate the facility should be considered as part of the POS planning process and included as part of the POS allocation. A specific community purpose site is not required in these instances.

9. Location of POS

9.1 Individual POS should~~shall~~ form part of an interconnected network of spaces for the purposes of encouraging pedestrian movement, ecological connectivity and improving public amenity.

9.2 POS is to~~shall~~ be located to maximize accessibility and safety for the community in accordance with Crime Prevention Through Environmental Design (CPTED) principles:

a) Civic spaces, parks, plazas, footpaths, urban streets and other shared community spaces that connect the buildings of the community must be located, designed and managed in ways that encourage its legitimate use and hence its security;

b) The interface of public open space with the buildings/boundaries that define and adjoin it must be located, designed and managed to promote informal surveillance and use.

10. Co-location of POS with School Sites

10.1 Co-location of POS with school sites is supported and encouraged in the interest of optimising joint use and management, rationalising water use and creating community hubs. Co-location should~~shall~~ be investigated (but not assumed) at each site and is subject to:

a) Creation of a larger, more multipurpose recreation or community precinct as a result of the co-location; and

- ~~The final precinct being able to accommodate:~~
  - ~~a senior size playing field (recommended 185 x 155 = 2.87ha including 4m safety buffer);~~
  - ~~adequate buffers to roads or other infrastructure (in addition to the 4m safety buffer around the boundary line)~~
  - ~~the impact of a sloping site (through additional buffers or appropriate site treatment);~~
  - ~~appropriate carparking and/or future changeroom facilities of an appropriate size; and~~ ~~o~~ ~~space for unstructured activity to occur at the same time as structured sport.~~

b) The provisions of the City's Joint Development and Shared Use Facilities with Department of Education Policy, and its associated protocol and Memorandum of Understanding between the City and the Department of Education. ~~A formal agreement between the City of Wanneroo, Department of Lands and Department of Education.~~

10.2 The City's preference is for co-location to occur. However, where multiple school sites are co-located and sport POS is adequately provided for in a development area, the City will support playing fields within standalone primary school sites.

11. Subdivision and POS Design ~~of POS~~

11.1 Landscape and Irrigation Design Drawings for each POS included in a proposed plan of subdivision are to be submitted and provided prior to clearance of the relevant conditions of subdivision.

11.2 Landscape and Irrigation Design Drawings are to be prepared in accordance with the City's relevant design specifications and guidelines, as advised by Administration.

11.3 If the subdivision proposal is subject to a POS Masterplan that has been approved by the City, and the subdivision proposal involves any changes to any of the points listed in Clause 1.1, then an updated POS Masterplan, including an updated POS Schedule, will be required to be prepared and submitted for approval by the City.

11.4 Prior to the preparation of Landscape and Irrigation Design Drawings, Landscape Concept Plans may be prepared and lodged with the City for the purpose of discussion and preliminary design comment.

11.5 POS should~~all~~ be designed to:

a) Maximise environmental sustainability;

b) Be of an acceptable size (refer Schedule 3~~2~~) and shape to cater for its intended purpose;

c) Maximise retention of natural bushland where appropriate. The retention of existing bushland is preferable to clearing and replanting. Where this is not possible, priority should be given to transplanting vegetation, landscaping with mature species, or use of local native species;

~~c)~~d) Retain natural ground levels where possible to suit the intended function of the POS;

~~d)~~e) Be accessible via the walking and cycling network;

~~e)~~f) Ensure universal access is provided to play areas, park furniture and park facilities;

~~f)~~g) Reflect best practice in water conservation, harvesting, re-use and irrigation;

~~g)~~h) Include initiatives to minimise energy use (through design, product selection, alternative energy sources etc.);

~~h)~~i) Implement the function/s (sport, nature, recreation) identified for the site as part of an approved POS Plan;

~~i)~~j) Where possible, use locally indicative species and local building styles to preserve local heritage and landscape character;

~~j)~~k) Make use of local resources and materials that are robust, recycled/recyclable, and environmentally sound;

~~k)~~l) Incorporate sufficient safety, lighting and surveillance measures in accordance with the Designing Out Crime Planning Guidelines (WAPC, 2006); ~~and~~

m) Where possible, provide incidental play opportunities through incorporation of landscape elements, in addition to designated play areas; and~~.~~

~~l)~~n) Protect any significant heritage sites or features.

11.6 The City will approve areas of irrigated turf in POS where it:

11.6.1 Has a valid licence to take water issued by the Department of Water or has applied for a licence to take water and confirmed that sufficient water is available from the groundwater resource, unless an alternative water source is proposed. The licence to take water should be in accordance with the City of Wanneroo and Department of Water's North West Corridor Water Supply Strategy requirements;

11.6.2 Serves a functional purpose. Priority will be given to sports playing fields, followed by recreational areas. i.e. kick-about or picnic areas, followed by lower priority POS functions;

11.6.3 Has a maximum slope of 1:6; and

11.6.4 Is of an approved species (the City's preferred turf species is Pennisetum Clandestinum (Kikuyu)). The City will consider the use of salt tolerant turf species for sites in close proximity to the ocean.

~~5.3 The City will approve trials of unirrigated turf in POS where the developer enters into an agreement with the City to replace the turf at their own cost and maintain for a 2 year period should the trial fail prior to handover to the City after the 2 year maintenance period.~~

~~5.4 Retention of natural bushland within POS shall be maximised where appropriate. Where this is not possible, priority shall be given to transplanting vegetation, landscaping with mature species, or use of local native species.~~

12. Sport POS Design

12.1 To ensure maximum potential for sport POS to accommodate a full variety of recreational activity, sport POS should~~hall~~ be designed generally in accordance with the City's relevant design specifications and guidelines ~~development models illustrated at Schedule 4~~. Appropriate space shall be provided for:

a) formal playing fields;
b) athletics infrastructure (e.g. throwing circles, jump pits);
c) buffers to roads and other infrastructure;
d) unstructured recreation areas;
e) pavilions, carparks and other sporting infrastructure (e.g. cricket nets, batting cages, baseball backnets etc.);
f) retention of native vegetation in 'good' or better condition, where possible; and
g) significant tree retention, where possible.

These uses should~~all~~ be reflected in the POS landscape plans at the appropriate stage of planning. Applicants shall refer to Sports Dimensions Guide For Playing Areas – Sport and Recreation Facilities (Department of Sport and Recreation, June 2016~~ly 2008~~) for relevant sporting design criteria.

12.2 The playing field component of sport POS sites will~~shall~~:

12.2.1 be of uniform shape, with preference given to square or rectangular;

12.2.2 be graded (either naturally or through development) to allow for surface water runoff/drainage, with a slope of no greater than 1:200;

12.2.3 have access to a groundwater supply and permanent groundwater licence transferable to the City of Wanneroo, suitable for the irrigation of an appropriate amount of turf and landscaping;

12.2.4 be free of the following constraints (either naturally or through development):

a) Easements & buffers (pipe line, power line, incompatible land use);
b) Wetland / water courses;
c) Significant historical sites – either Indigenous or European, which will prevent the development of the site for the proposed function;
d) Any transport or other feature that intersects the site or detracts from its development potential; and
e) Soil contamination

12.3 All proposed stormwater drainage and associated batters must be located outside of the playing field and safety buffers. Consideration should be given to using the playing field for flood storage for events greater than the 20% AEP (refer to the DWER Decision Process for Stormwater Management in Western Australia, November 2017).

13. *Urban Water Management within POS*

13.1 Issues associated with urban water management measures affecting POS areas are dealt with in LPP4.4: Urban Water Management and the attached design specifications and guidelines. ~~The inclusion of drainage management areas (retention/detention) within POS is supported in accordance with water sensitive urban design principles subject to Clauses 6.2 – 6.6 below.~~

~~6.2 The City will accept a drainage management area in POS for minor rainfall events that contribute to the unrestricted POS liability where it is designed to the following standards:~~

- ~~Stormwater runoff from constructed impervious surfaces generated by up to a 15mm rainfall depth has been managed at the runoff source or in a separate water quality treatment infrastructure located in the POS before the minor rainfall event runoff enters the drainage management area;~~
- ~~Stormwater flows are managed to prevent adverse impact on the built and natural environment within POS;~~
- ~~The drainage management area is sized and designed to ensure water is not present more than 1.5 days after any one rainfall event;~~
- ~~The drainage management area is accessible to the public;~~
- ~~Areas in the immediate vicinity of piped drainage outlets are landscaped to restrict public access;~~
- ~~The drainage management area is landscaped and integrated into overall POS design;~~
- ~~Landscaping gradient below top water level does not exceed 1:6:~~
- ~~Depth of water in the drainage management area shall not exceed a maximum of 900mm at any one time;~~
- ~~Retaining walls located within the drainage management area are visible above the maximum water level specified above at all times; and~~
- ~~Where retaining walls are used, opportunities are provided for safe egress in the event of the drainage management area filling up with stormwater.~~

~~6.3 The City will accept a drainage management area in POS for a major rainfall events where it is designed to the following standards:~~

- ~~Stormwater flows are managed to prevent adverse impact on the built and natural environment within the POS;~~
- ~~The drainage management area is sized and designed appropriately to ensure water is not present for more than 3.5 days after any one rainfall event;~~
- ~~The drainage management area is accessible to the public;~~
- ~~The drainage management area is landscaped and integrated into overall POS design;~~
- ~~Landscaping gradient below top water level does not exceed 1:6;~~
- ~~Depth of water in the drainage management area does not exceed a maximum of 1200mm at any one time;~~
- ~~Retaining walls located within the drainage management area shall be visible above the maximum water level specified above at all times; and~~
- ~~Where retaining walls are used, opportunities are provided for safe egress in the event of the area filling up with stormwater.~~

~~6.4 The City will consider a proposal for a minor or major rainfall event drainage management area in POS that varies the standards listed in Clauses 6.2 and 6.3 where it satisfies all of the following criteria:~~

- ~~The risk to public health and safety is managed to an acceptable level;~~
- ~~The proposal is based on sound engineering practice;~~
- ~~The drainage management area will be able to be maintained by the City;~~
- ~~The environment will not be adversely impacted; and~~
- ~~The proposal will not detrimentally affect the amenity of the proposed reserve.~~

~~6.5 All stormwater drainage generated by a subdivision shall be contained within the subdivisional area. However, the City will consider proposals for drainage to be directed into pre-existing POS drainage reserves outside the subdivision area where they satisfy the following criteria:~~

- ~~The proposal does not negatively impact on the intended function of the existing reserve. Where the function of the reserve is affected, there must be sufficient POS available in the locality to compensate for the impact of the additional drainage function proposed;~~
- ~~The need to include drainage in the existing reserve arises as a necessary result of a practical and efficient drainage system design from an engineering perspective;~~
- ~~There is sufficient existing capacity in the relevant infrastructure;~~
- ~~That the proposal is consistent with the Management Order for the land;~~
- ~~The drainage infrastructure within the existing reserve meets the requirements for public safety, public use, and extent of inundation stated in Clause 6.2 - 6.3; The City is satisfied that existing community usage of the reserve is maintained; and The ecological values of the reserve are maintained or enhanced.~~

~~In considering proposals under Clause 6.5, the City may consult with residents within the catchment (see Schedule 2 for appropriate catchment) of the existing reserve.~~

~~6.6 The City will not accept the following drainage outcomes in POS:~~

- ~~Stormwater runoff from small rainfall events entering any part of a POS reserve that is included in the POS credit calculation;~~
- ~~Stormwater drainage management infrastructure within Nature POS;~~
- ~~Constructed waterbodies (e.g. ornamental lakes) unless approved by the City as part of best practice water management; or~~
- ~~Stormwater runoff from small rainfall events being directed into wetland buffers.~~

14. *Development of POS*

14.1 Where a subdivision application proposes the creation of POS, the City will~~shall~~ in its response to the WAPC, request that a condition be imposed requiring the applicant to develop the open space to the standard requirement detailed in the relevant design specifications and guidelines ~~Schedule 2 of this Policy.~~

14.2 The City will consider a proposal to vary the standard requirements where it meets one of the following pre-conditions:

a) The proposal varies the provision of infrastructure for individual parcels of POS within a developable area but does not exceed the aggregate standard requirement across the developable area;

b) There is a demonstrable increased demand for additional infrastructure due to a high density of residential dwellings being proposed within the walkable catchment of the POS (refer Schedule ~~2~~3) that is supported by a cost-benefit analysis provided by the developer;

c) Where an agreement is entered into with the City for the developer to pre-fund the cost to maintain and replace the proposed asset for two life cycles of the proposed asset; or

d) The proposal varies the provision of infrastructure for POS that due to its location (i.e. forms part of a coastal node, co-located with community purpose sites, or within a town centre) serves the catchment of a higher order POS in accordance with Schedule ~~2~~3.

14.3 In assessing a proposal to vary the standard requirements under Clause 14.2~~7.2~~, the City will consider the following criteria:

a) The proposed asset will be located within an appropriate catchment area;

b) The proposed asset is unlikely to impact the existing or proposed surrounding development through additional noise or additional traffic generated;

c) The catchment area does not already have access to POS with similar assets;

d) There are appropriate supporting facilities for the proposed asset where necessary (i.e. parking, toilets);

e) There is an equal spread of assets proposed within the developable area; and

f) The proposed asset satisfies the City's safety requirements.

14.4 No clearing of vegetation or other works shall occur within an area of open space or road reserve until the City of Wanneroo has granted approval for the subdivisional working drawings and associated landscaping plans.

14.5 In accordance with Clause 14.17~~7.1 (above)~~, any works associated with those defined in Schedule 3~~2~~ will~~shall~~ be considered to be subdivisional works and therefore exempt from requiring a separate development approval under the Scheme, unless it is considered by the Manager, Approval Services~~Planning Implementation~~ that the nature of the development:

a) Cannot reasonably be considered as 'subdivisional works';
b) Is potentially controversial;
c) Has the potential to significantly impact on the amenity of nearby residents; or
d) Requires detailed assessment, consideration and the implementation of management conditions of a statutory nature.

14.6 In the absence of a valid subdivisional approval issued by the WAPC~~estern Australian Planning Commission~~, or where the works are not listed in Schedule 3~~2~~, development~~planning~~ approval may be required in accordance with Part 6 of the Scheme~~City of Wanneroo District Planning Scheme Number 2~~.

14.7 The City may require landscaping works as conditioned by the WAPC to be either completed or bonded prior to clearance of the relevant WAPC conditions.

15. Playgrounds

15.1 The City will accept a proposal for a playground in POS that satisfies the following criteria:

a) The size and scale of play equipment items are consistent with, but not limited to the items identified for the relevant type of POS in Schedule 3;
b) The playground does not exceed the total number of items allowed as the Standard Requirement in Schedule 2;
c) The playground provides opportunities for physical and creative play;
d) The playground accommodates different age groups;
e) The playground complies with the City's safety requirements;
f) Whole-of-life costs for play equipment items have been approved by the City;
g) An asset management plan for play equipment items in accordance with ISO55001 standard has been approved by the City:
h) Developers must provide asset breakdown, materials, TLCC and lifespan of all POS assets;
i) Playgrounds to be on the periphery of natural area POS and not located within the middle of a conservation area; and
~~g)~~j) Preference for sand or mulch softfall to be given. Rubber is to be used in part, for accessibility and high-use areas where there are long term maintenance concerns.

15.2 All playgrounds proposed in parks must make providing for the inclusion of universal access play equipment where possible. In parks that are identified as Neighbourhood POS or above, this requirement is compulsory. ~~Playgrounds proposed in parks that are identified as neighbourhood POS or above must make provision for the inclusion of universal access play equipment.~~

16. Barbeques

16.1 A barbeque may be provided in accordance with Schedule ~~2~~3. A proposal for a barbeque in POS designated as Neighbourhood Recreation must satisfy the following:

a) There are no barbeques (existing or proposed) located in POS within a 400 metre walkable catchment; and
b) There are no major barriers preventing access to the POS.

17. Maintenance and Handover of POS

17.1 For any POS maintenance and handover issues refer to City's specifications WD 13C.

17.2 Applicants must provide the City with asset data at the time of handover, in accordance with A-SPEC requirements. The City requires asset data to be provided for the following:

a) B-SPEC: A common specification outlining the details of building asset data that is to be supplied in a machine readable format;
b) D-SPEC: A common specification outlining the details of stormwater drainage and Water Sensitive Urban Design (WSUD) asset data that is to be supplied in a machine readable format;
c) O-SPEC: A common specification outlining the details of assets within open space and recreation reserves that is to be supplied in a machine readable format; and
d) R-SPEC: A common specification outlining the details of assets within a road reserve that is to be supplied in a machine readable format.

~~The City will accept handover of POS after two years from practical completion, subject to the following:~~

~~8.1.1 the City being satisfied that the maturity of vegetation, density of planting, species selection and standard of infrastructure are consistent with that specified in the landscaping plan approved by the City, as being acceptable for handover to the City;~~

~~8.1.2 for at least 12 consecutive months prior to handover, the developer maintaining the POS to the same standard[1] as it would otherwise be maintained by the City post-handover, including the tapering-off of vegetation from irrigation to ensure long-term survival;~~

~~8.1.3 the developer providing the City with annual metered bore water usage data for any irrigated POS during the term of their maintenance period, to demonstrate compliance with the water licence allocation for that area;~~

~~8.1.4 the developer providing the City with as-constructed drawings and asset management data for the POS and any facilities/infrastructure contained therein;~~

~~[1] The standard acceptable to the City at handover shall be specified in the landscape plans lodged as a condition of subdivision and subsequently agreed by the City at the time of approving the landscape plans for the POS.~~

~~8.1.5 where there are outstanding conditions imposed under the *Environmental Protection and Biodiversity Conservation Act 1999* that require ongoing maintenance of any component of the POS, the developer is to enter into an agreement with the City for access to the site for maintenance purposes; and~~

~~8.1.6 the developer engaging an independent playground auditor to undertake a risk assessment audit of playgrounds or play areas and undertaking any remedial work required as a consequence, where in the City's opinion the playground or play area does not fall within the Australian Standards:~~

~~8.2 Should the conditions of Clause 8.1 not be met, the maintenance period will be reviewed and an additional period of developer maintenance may be required until such time as the conditions detailed in clause 8.1 have been met to the satisfaction of the City.~~

~~8.3 The City will not accept handover of POS during the months of November to March (inclusive). Where necessary, the developer maintenance term shall be extended to avoid handover dates during this period.~~

~~8.4 Should handover extend beyond the 2 year maintenance period, the developer shall provide an indicative date of handover to the City prior to the end of the 2 year maintenance period.~~

18. *Consultation*

18.1 Applicants ~~shall~~ must consult with the City of Wanneroo regarding the planning and development of POS at all stages of the planning process to ensure that it meets the needs of the City of Wanneroo and the community in the long term.

~~9.2 Where possible, applicants shall show evidence of consultation with end-users (the community) in developing landscape plans for the development of POS. Outcomes of the consultation shall be balanced against known design principles in the design process for the POS.~~

Definitions

Developable Area means all of the land within a subdivision, or a structure plan if the subdivision falls within one.

Gross Subdivisible Area means the land available for subdivision excluding areas for non-residential uses determined by the WAPC such as schools, shopping centres, infrastructure, dedicated drainage sites (small rainfall event drainage management areas), community facilities or land set aside for arterial roads.

Major rainfall event means events greater than the minor rainfall event and up to and including the 1% annual exceedance probability (100 year critical ARI event).

Minor rainfall event means events greater than the small rainfall event and up to and including the 20% annual exceedance probability event (5 year critical ARI event) for residential areas and the 10% annual exceedance probability event (10 year critical ARI event) for commercial and industrial areas as well as arterial roads.

Nature open space means land for which the primary function is the retention and ongoing management of indigenous flora and fauna. These sites may be modified from their original condition in line with best practice environmental management and to facilitate public access for recreational purposes.

Nature Play means a space containing natural materials that encourages child-led play, moderated risk taking, decision making, creativity and collaborative play while providing opportunities to connect to nature in a way that is relevant to the site

Overprovision means the provision of assets within a local structure plan or subdivision area that is in excess of the standard requirement under Schedule ~~2~~3.

Public open space **(POS)** means land used or intended for use for recreational purposes by the public and includes parks, public gardens, playgrounds and sports fields but does not include regional open space and foreshore reserves (Liveable Neighbourhoods 2015).

Recreation open space means land for which the primary function is unstructured recreational pursuits (picnics, children's play, dog walking) or low intensity active recreation (jogging, walking, casual kick-about).

Restricted public open space means those spaces that are constrained in a way that restricts the use of the space for recreational purposes by the general public (e.g. wetlands, certain drainage swales, power easements, cultural heritage sites, significant topographical features), as detailed in Schedule 2.

Small rainfall event means events up to and including the 1 exceedance per year event which require runoff management for up to 15mm rainfall depth from constructed impervious areas, other than roofs which require management for up to 10mm rainfall depth in the City of Wanneroo.

Sport open space means land for which the primary function is organised, high intensity sporting use

Unrestricted public open space means those spaces that are free from constraints or encumbrances (e.g. wetlands, easements, cultural heritage sites, significant topographical features) and are available at all times for recreational purposes by the general public. This includes conservation areas that are accessible by the public.

SCHEDULES

Schedule 1

RELEVANT POLICIES, GUIDELINES AND OTHER DOCUMENTS

City of Wanneroo:

- Local Planning Policy 4.1: Wetlands
- Local Planning Policy 4.4: Urban Water Management
- Local Planning Policy 4.8: Tree Preservation
- Local Planning Policy 4.21: Coastal Assets
- Landscape Upgrades to Distributor Roads and Parks Policy
- Acquisition and Development of Community Purpose Sites Policy
- Guidelines for the Subdivision of Land
- WD 13A Public Open Space Landscape Design Specification
- WD13B Streetscapes and Public Access Ways Landscape Design Specifications
- WD 13C Land Development Landscape Submission Process and Requirements
- Park Sign Specification
- Access and Inclusion Plan 2018
- Local Biodiversity Plan
- Environmental Management Plan Guidelines
- Environmental Management Plan Compliance, Auditing & Reporting Policy and Management Procedure
- Pathways Policy
- Street Tree Policy
- WD5 Stormwater Drainage Specifications
- Standard Irrigation Specifications and Drawings
- Joint Development and Shared Use Facilities with Department of Education Policy
- Community Engagement Policy
- Place Framework 2018
- Bonding for Outstanding Works and Management Procedure (draft)

State:

- North West Corridor Groundwater Supply Strategy
- Bushfire Regulations and Firebreak Requirements
- IPWEA Guidelines for Subdivisional Development (IPWEA, 2016)
- Guidelines for Industrial Development, Perth NRM, May 2010
- Utility Providers Code of Practice
- Relevant Federal and State legislation (e.g. Environmental Protection and Biodiversity Conservation Act 1999)
- North-West Sub-regional Planning Framework (WAPC, 2018)
- Sports Dimensions Guide for Playing Areas: Sport and recreation facilities. (Department of Sport and Recreation, June 2016)
- Classification Framework for Public Open Space
- All District and Local Structure Plans in the City of Wanneroo approved by the WAPC

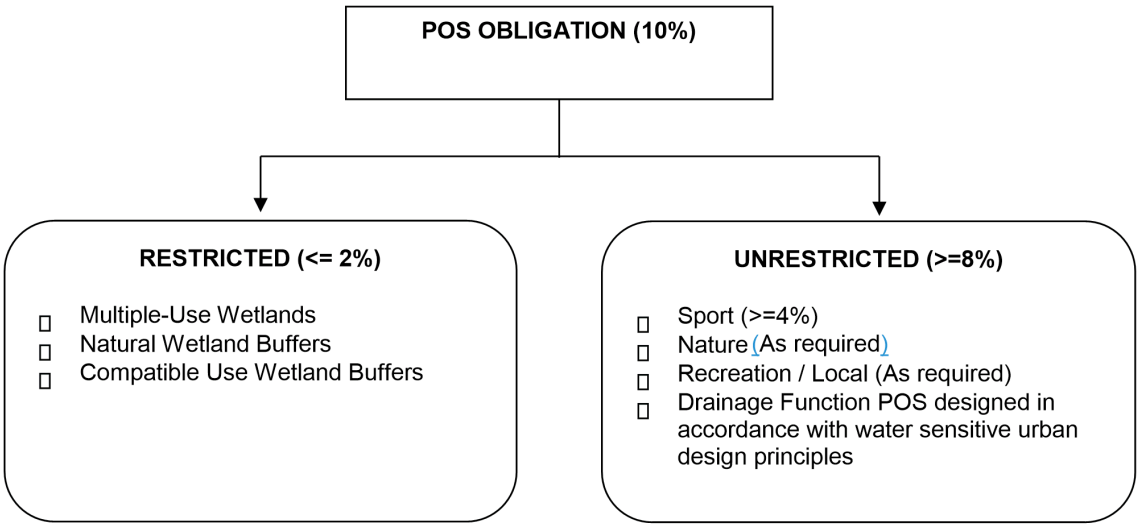
Schedule 2

PUBLIC OPEN SPACE CATEGORIES

POS PROPOSAL	POS CATEGORY	CREDIT	CONDITIONS / COMMENTS
Sport / Recreation POS			
• Sport POS	Unrestricted	100%	Refer to Clause 3.3
• Unconstrained Local / Recreation POS	Unrestricted	100%	Refer to Clause 3.5
Nature POS			
• Natural assets	Unrestricted	100%	Refer to Clause 3.4
• Inaccessible natural assets	N/A	0%	Refer to Schedule ~~2~~3 – Nature – Unacceptable Criteria
Wetlands and Buffers			
• Conservation category wetlands *(Refer LPP 4.1: Wetlands for wetland definitions)*	N/A	0%	Not accepted as POS. Considered to be a deduction from the gross subdivisible area
• Resource Enhancement category wetlands	N/A	0%	Not accepted as POS. Considered to be a deduction from the gross subdivisible area
• Multiple-use wetlands	Restricted	100% (up to ⅕ of POS allocation)	Must form part of a stormwater management strategy
• Natural wetland buffers *(i.e. buffers in a natural state)*	Restricted	100% (up to ⅕ of POS allocation)	Management plans must be developed to demonstrate management of the wetland and buffer for conservation purposes
• Compatible-use wetland buffers *(i.e. buffers where vegetation is degraded or completely degraded, permitting low impact uses)*	Restricted	100% (up to ⅕ of POS allocation)	• Must demonstrate the protection of the ecological values of the wetland and wetland buffer; • Development of a concept plan to demonstrate appropriate recreational use of the area; and • City of Wanneroo approval.
Urban Water Management			
• Stormwater management systems to manage small rainfall event runoff piped directly from lots and road reserves	N/A	0%	Not accepted as POS. Considered to be a deduction from the gross subdivisible area

• Minor rainfall event drainage management area	Unrestricted	100% (up to ⅕ of POS allocation)	Unrestricted subject to LPP 4.4: Urban Water Management. Refer to diagram below ~~Clause 6.2~~
• Major rainfall event drainage management area	Unrestricted	100%	Refer to ~~Clause 6.3~~flow chart diagram below
• Constructed permanent water body performing a drainage function	N/A	0%	Not accepted as POS
• Artificial lined water body	N/A	0%	Not accepted as POS
Other			
• Entry Statements (where not a component of a larger usable area)	N/A	0%	• Not accepted as POS. • Entry statements are not considered useable space by the community

POS Obligation Flow Chart



POS Restriction Diagram

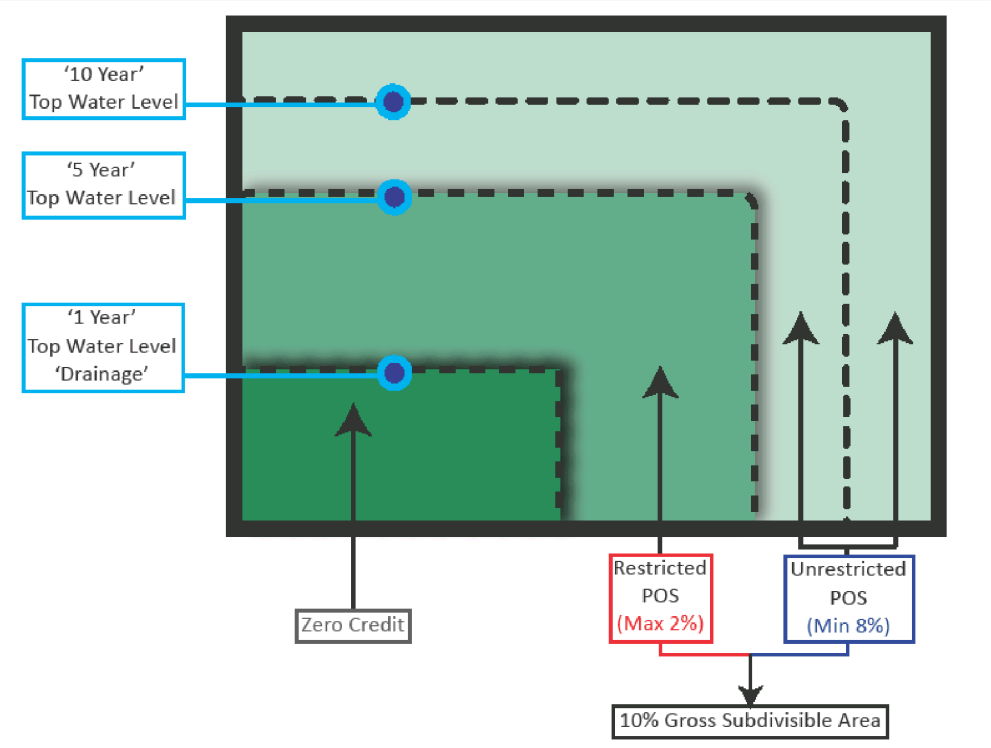


Diagram showing where the drainage management areas are considered as POS credit (and type) or not.

Schedule ~~2~~3

PUBLIC OPEN SPACE HIERARCHY – CITY OF WANNEROO

TYPE	DESCRIPTION & PURPOSE	ACCEPTABLE SIZE	WALKABLE DISTANCE[1]	OTHER CRITERIA	UNACCEPTABLE CRITERIA	STANDARD REQUIREMENT
POCKET PARK	Pocket parks are small parcels of POS provided within a neighbourhood that primarily serve an amenity and recreation function, although they are sometimes too small to function effectively as a recreation open space. They may also serve valuable functions as community meeting places or places for relaxation. They often specifically exist to retain significant vegetation or cultural and physical landmarks.	<5000sqm	N/A	• Located throughout neighbourhoods • Low maintenance • May be a smaller space within a town or city centre that serves a social or recreational function. • May incorporate significant trees or other vegetation • May incorporate drainage infrastructure • May be provided to improve accessibility to POS in areas where larger spaces are not feasible. • May play a connectivity role as part of a linear POS network	• Pocket parks proposed at the expense of the appropriate provision of other POS types in the hierarchy (as determined by the City). • POS parcels where the principal purpose is an Entry Statement to a housing estate.	• 2 x Benches/Seating • 2 x Play equipment items or nature play with sand or mulch soft fall where applicable (refer Clauses 15~~7.8 – 7.9~~ of this Policy) • Shade over play area[4] • Park sign wall with signage panel and plate as per City of Wanneroo signage style guide • Internal circulation paths • Access required for maintenance vehicles, service vehicles and emergency vehicles • Earthworks and retaining as required • Full landscaping (with native revegetation, water wise planting and tree planting) • Hydrozoned Irrigation w/ bore licence to be provided in accordance with Schedule 6 • Tree/bush retention where possible
LOCAL	Service the regular small-scale recreation needs of the immediate surrounding population (e.g. dog walking, children's play, relaxation). They provide opportunity to reflect local character and sense of place through retention of significant trees, cultural and physical landmarks. They often play a drainage function as part of an urban water management strategy.	5000sqm – 1.0 ha	Max 400m (5min walk)	• Located on pedestrian network to maximise access. • Located throughout neighbourhoods. • Located adjacent to residences to maximise passive surveillance. • May play a connectivity role as part of a linear POS network	• POS parcels where the principal purpose is an Entry Statement to a housing estate.	• 3 x Benches/seating • 4 x Play equipment items or nature play with sand or mulch soft fall (refer Clause 15~~7.8 – 7.9~~ of this Policy) • Shade over play area[4] • 1 x Picnic setting with picnic shelter • Bin(/s) (dependant on size) • Internal circulation paths • Park sign wall with signage panel and plate as per City of Wanneroo signage style guide • Access required for maintenance vehicles, service vehicles and emergency vehicles • Universal access play equipment • Earthworks and retaining as required • Full landscaping (with native revegetation, water wise planting and tree planting) • Hydrozoned irrigation w/ bore licence to be provided in accordance with Schedule 6 • Tree/bush retention where possible
NEIGHBOURHOOD	Are similar to local spaces but are generally larger and able to provide for recreation and informal active pursuits simultaneously. They are more of a destination for the local community and may incorporate accessible remnant bushland or conservation areas. Neighbourhood spaces may serve a recreational, sports or nature function. POS incorporating a single playing field is considered to be a Neighbourhood space under this Policy.	1.0 – 7.0ha (Recreation) 4.0 – 7.0ha (Sports)	Max 800m (10min walk)	• Located central to the catchment[2] to maximise accessibility. • Located adjacent to residences to maximise passive surveillance. • May be collocated with primary school facilities to upgrade school playing field to senior capacity or create a community hub. • ~~Designed generally in accordance with *Schedule 4*~~	POS sites of less than 4~~3~~.0ha co-located with primary schools.	Neighbourhood Recreation • 6 x Benches/Seating • 6 x Play equipment items or nature play with sand or mulch soft fall (refer Clause 15~~7.8 – 7.9~~ of this Policy) • Shade over play area[4] • 2 x Picnic settings with picnic shelters • 1 x Barbeque *(optional, subject to clause 16)* • 1 x Drinking fountain • Bin(/s) (dependant on size) • Internal circulation paths • Pedestrian/cycle paths (external) • Bike rack • Security Lighting

						• Bollards as required • Park sign wall with signage panel and plate as per City of Wanneroo signage style guide • Access required for maintenance vehicles, service vehicles and emergency vehicles • Universal access play equipment • Earthworks and retaining as required • Full landscaping (with native revegetation, water wise planting and tree planting) • Hydrozoned Irrigation w/ bore licence to be provided in accordance with Schedule 6 • Tree/bush retention where possible Neighbourhood Sports • 6 x Benches/seating • Designated play area • 6 x Play equipment items or nature play with sand or mulch soft fall (refer Clause 15~~7.8 – 7.9~~ of this Policy) • Shade over play area[4] • 4 x Picnic settings with picnic shelters • 2 x Drinking fountains • 1 x Barbeque • 4 x Fitness equipment units • Multi-use half court • Cricket practice pitch • Cricket pitch • Goals (dependant on use) • Bin(s) (dependant on size) • Multipurpose senior sports oval • Sport amenities building (change room, toilets, kiosk) • Security Lighting • Internal circulation paths • Pedestrian / cycle paths (external) • Bike rack/s • Car parking • Earthworks and retaining as required • Full landscaping (with native revegetation, water wise planting and tree planting) • Hydrozoned irrigation w/ bore licence to be provided in accordance with Schedule 6 • Bollards • Access required for maintenance vehicles, service vehicles and emergency vehicles • Park sign wall with signage panel and plate as per City of Wanneroo signage style guide • Tree/bush retention where possible
DISTRICT	Principally provide for organised sporting use, yet are large enough to accommodate a variety of concurrent uses including informal recreation, children's play, picnicking, dog walking, social gatherings and individual activities. District open space may also serve	7.0 – 20ha	N/A (Unless serving a local or neighbourhood function, where the appropriate	• May be co-located with High Schools to create district community hub. • Should be located close to major roads and other community facilities; • Should be easily accessible by pedestrians, cyclists and motor vehicles.	Sites adjacent or in close proximity to residences should be avoided or appropriate buffers provided so as to minimise impact of noise, traffic and light spill.	• 8 x Benches/seating • 8 x Play equipment items or nature play with sand or mulch soft fall (refer Clause 15~~7.8 – 7.9~~ of this Policy) • Shade over play area[4] • 6 x Picnic settings with picnic shelters • 2 x Drinking fountains

	conservation and environmental management goals and can include areas of undeveloped land with natural/native vegetation and wetlands. Often include higher order recreation infrastructure (clubrooms, floodlights, multipurpose courts etc.)		catchment shall apply)	• ~~Designed generally in accordance with *Schedule 4*~~		• 2 x Barbeques • 4 x Fitness equipment units • Basketball half courtBin(s) (dependant on size) • 4 x Goals (dependant on use) • 2 x Cricket practice pitch • 2 x Cricket pitch • 2 x Multipurpose hard courts • 2 x Multipurpose senior sports ovals • Pedestrian / cycle paths (external) • Internal circulation paths • Bike rack/s • Bollards • Access required for maintenance vehicles, service vehicles and emergency vehicles • Universal access play equipment • Car Parking • Toilets and Change rooms • Security Lighting • Full landscaping (with native revegetation, water wise planting and tree planting) • Hydrozoned irrigation w/ bore licence to be provided in accordance with Schedule 6 • Park sign wall with signage panel and plate as per City of Wanneroo signage style guide • Tree/bush retention where possible
REGIONAL[3]	Regional Open Spaces are generally the largest provisions of space in the community. They are the focal points for community activity and/or active sport and are capable of intense, frequent use by large numbers of people. Regional spaces attract visitors from across the metropolitan area and are not restricted to any one local government area. May be a: • large scale sporting complex with multiple precincts (e.g. Kingsway Regional Sporting Complex), • community destination that attracts large numbers of visitors (regional beach node, Yanchep activity node) • conservation precinct (see *Schedule 4*) Regional spaces are generally allocated outside the local structure planning process by the WAPC in partnership with Local Government, through the North-west Sub-regional Planning Framework and District Structure Plans.	20-50+ ha	N/A (Unless serving a local or neighbourhood function, where the appropriate catchment shall apply)	• Should be accessible by public transport routes and major access roads. • Should be located such that the impact on residents is able to be minimised, especially noise, traffic and light spill. • Should be located such that it minimises negative impact on the surrounding environment – both built and natural. • Access and management of water both on and off site is critical. • Site constraints should be minimised (e.g. topography, culturally significant sites, significant clearing) to ensure economic viability.	Sites adjacent or in close proximity to residences should be avoided or appropriate buffers provided so as to minimise impact of noise, traffic and light spill.	Not applicable.
NATURE	~~Nature spaces can provide settings for the community to access and enjoy nature, and protect local biodiversity. They may include bushland, coastal areas and wetlands. Sites are managed~~	~~Size of nature POS is impacted by viability assessment in Schedule 5.~~	~~N/A~~	• ~~May be co-located with sports/recreation POS.~~ • ~~Shall be accessible by the community for recreational use (may be achieved through controlled access to walk trails~~	• ~~Restricted access conservation areas (i.e. fenced off from the public with no controlled access)~~	• ~~No earthworks except where it pertains to grading for universally accessible trails~~ • ~~Weed control management strategy~~ • ~~Tree/bush retention~~

	~~to enable recreational access while protecting local ecological and biodiversity values.~~			~~through the site, or the co-location of natural areas with developed sports and/or recreation open space to provide an activated interface with natural areas (Refer to Schedule 4 for example concept).~~	~~Must be free of easements (e.g. Water Corp pump stations), and drainage (direct or indirect).~~	~~• 3m wide vehicle access gates for maintenance, service and emergency vehicles (includes fire access)~~ ~~• Cement stabilised limestone trail surfacing~~ ~~• Benches/Seating (off access track on concrete pad)~~ ~~• Directional or Interpretative signage~~ ~~• Pedestrian access control gates (where appropriate)~~ ~~• Conservation fencing~~ ~~• Development and implementation of a management plan[5]~~ • ~~Park sign wall with signage panel and play as per City of Wanneroo signage style guide~~

1. Walkable distance means the maximum desirable distance that the nominated POS type should be located from dwellings.
2. Catchment means the residential area serviced by the walkable distance of the nominated POS type.
3. Although the provision of Regional POS is outside the scope of this policy, it is included in the hierarchy for context, as all classifications are related and the use of one POS type is directly influenced by the other and vice versa.
4. The City's preference is for tree planting as primary shade provider for playgrounds and picnic areas; however the City requires the installation of a shade sail until such time as tree shade is adequate.
5. ~~Development and implementation of a management plan to provide for environmental restoration, protection and maintenance, and activation of the POS for a recreational use and maintenance of ecological function.~~

Schedule 4~~3~~

PLAY EQUIPMENT ITEMS

This table is to be read in conjunction with Clause 15 of this Policy

POS type (as per POS Hierarchy)	Appropriate size and scale of play equipment items*
Pocket Park	• 1 x Swing frame with one senior swing and one toddler swing (3m maximum height) • 1 x slide (1.5m maximum height)
Local Park	• 1 x Swing frame with one senior swing and one toddler swing (3m maximum height) • 1 x slide (1.8m maximum height) • 1 x small combination unit (16m^2 maximum footprint, 3.5m maximum height) • 1 x rocker (one spring)
Neighbourhood Recreation	• 1 x Swing frame with two senior swings (3.5m maximum height) • 1 x birds nest swing (3.5m maximum height) • 1 x medium combination unit (40m^2 maximum footprint, 3.8m maximum height) • 1 x small rope pyramid (40m^2 maximum footprint) • 1 x slide (2.5m maximum height) • 1 x rocker (two springs)
Neighbourhood Sport	• 1 x Swing frame with two senior swings (3.5m maximum height) • 1 x birds nest swing (5.5m maximum height) • 1 x large combination unit (60m^2 maximum footprint, 3.8m maximum height) • 1 x small rope pyramid (40m^2 maximum footprint) • 1 x slide (2.5m maximum height) • 1 x rocker (four springs)

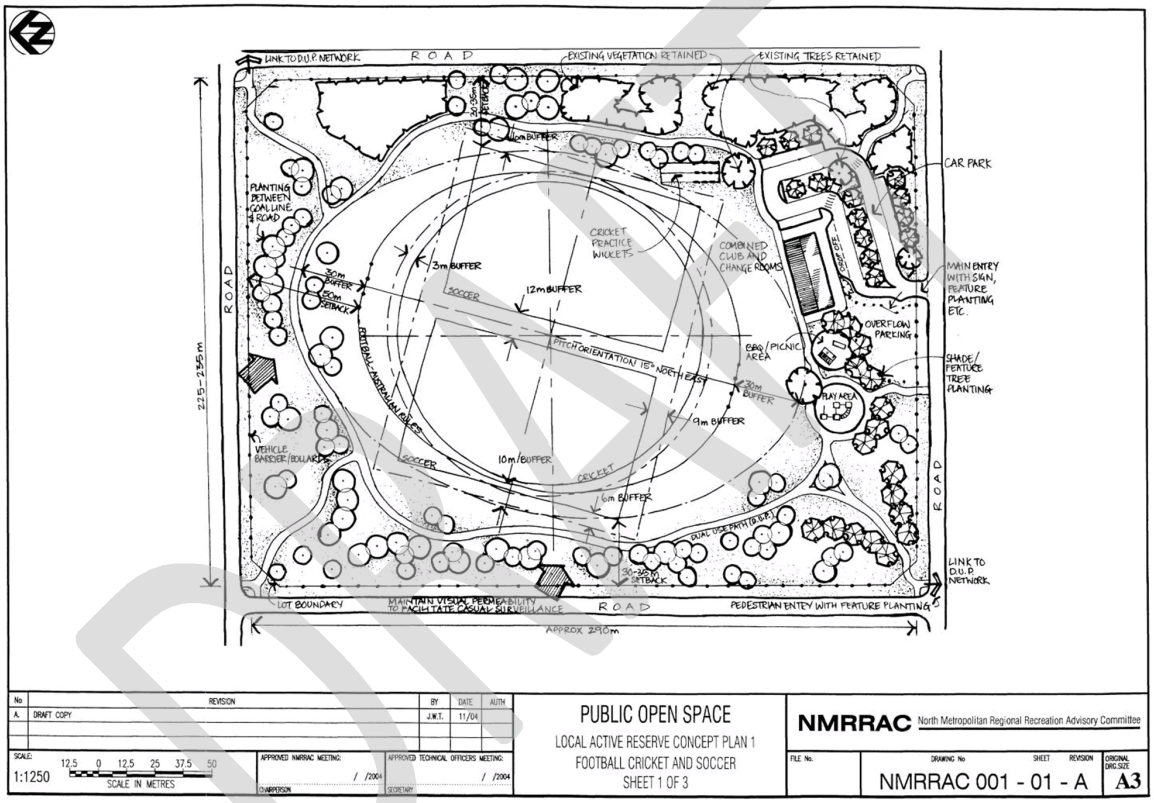
District	• 1 x Swing frame with two senior swings (3.5m maximum height) • 1 x birds nest swing (5.5m maximum height) • 1 x large combination unit (60m^2 maximum footprint, 3.8m maximum height) • 1 x medium combination unit (40m^2 maximum footprint, 3.8m maximum height) • 1 x small rope pyramid (40m^2 maximum footprint) • 1 x slide (2.5m maximum height) • 1 x rocker (four springs) • 1 x rocker (four springs)

*The maximum footprint of an item is calculated as the item's length x width (does not include soft fall)

~~Schedule 4~~

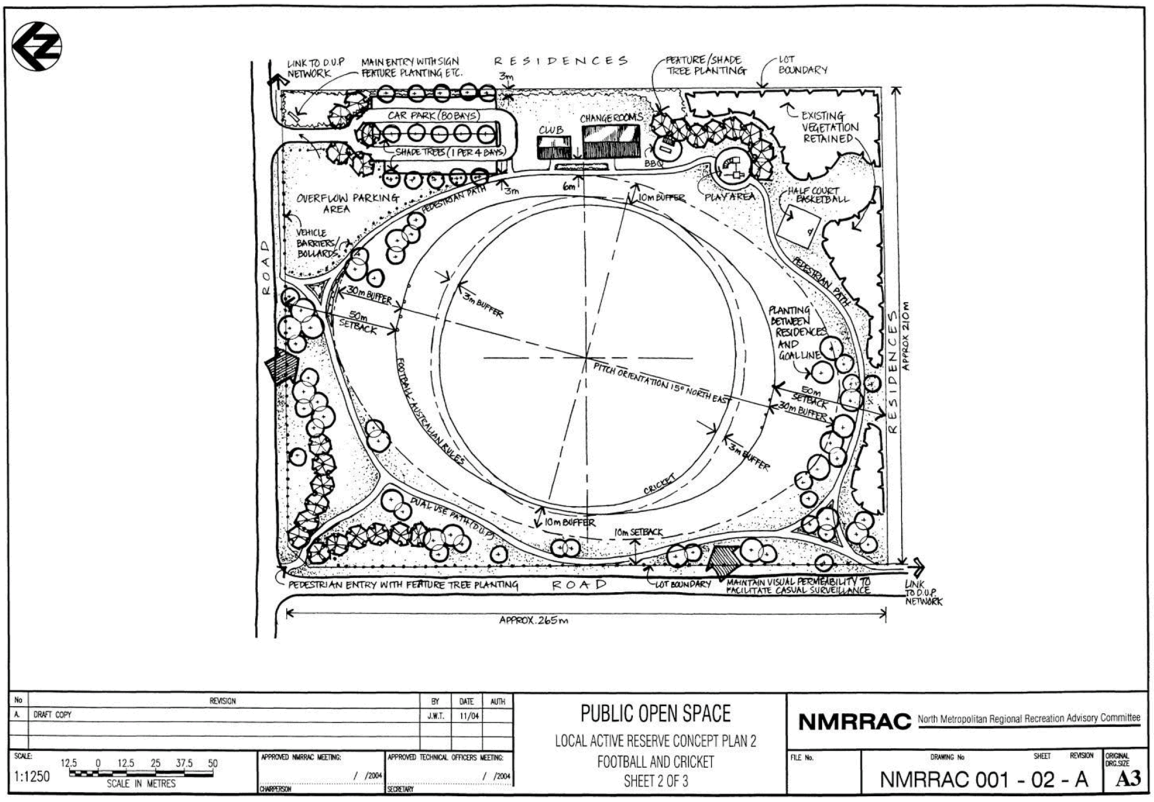
~~EXAMPLE PUBLIC OPEN SPACE CONCEPT PLANS~~

~~MODEL TEMPLATE –Neighbourhood Sport Open Space (Multipurpose)~~

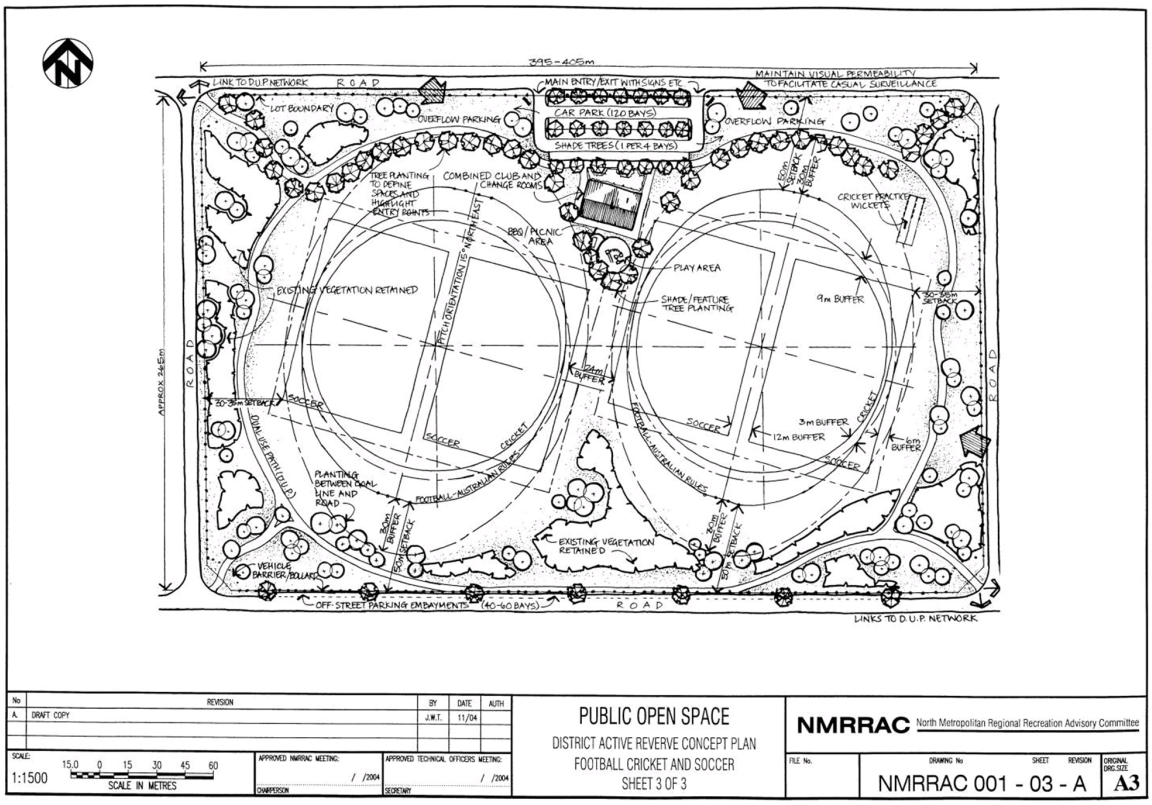


DRAFT

~~MODEL TEMPLATE – Neighbourhood Sport Open Space (Football/Cricket)~~



~~MODEL TEMPLATE – District Sport Open Space~~



~~MODEL TEMPLATE – Nature Open Space~~

MAINTENANCE AND EMERGENCY VEHICLE ACCESS TRACKS TO BE PROVIDED ON PROPERTY BOUNDARY. FURTHER INTERNAL TRACKS MAY ALSO BE REQUIRED DEPENDING ON PARK SIZE.
VEHICLE AND PEDESTRIAN ACCESS GATE(S) WHERE REQUIRED
FIRE ACCESS TRACK
FIRE ACCESS TRACK
CORE CONSERVATION AREA
ROAD
REVEGETATION ABUTTING CONSERVATION SHOULD COMPRISE NATIVE SPECIES SOURCED FROM LOCAL SEED BANK
FIRE ACCESS TRACK
ACTIVE INTERFACE
FIRE ACCESS TRACK
FIRE ACCESS TRACK
FIRE ACCESS TRACK
ROAD
CONSERVATION FENCING ON EXTERNAL BOUNDARY
VEHICLE AND PEDESTRIAN ACCESS GATE(S) WHERE REQUIRED
VEHICLE GATE(S) LOCATION TO BE DISCUSSED WITH DFES AND CCW CONSERVATION MAINTENANCE FOR EACH APPROVAL.
NATIVE SPECIES LANDSCAPING ABUTTING FENCE

Schedule 5

VIABILITY ASSESSMENT TABLE

Adapted from: *Local Government Biodiversity Planning Guidelines for the Perth Metropolitan Region* (del Marco *et al*, 2004).

POS areas identified for retention for the purpose of conservation will be expected to be viable to ensure long-term survival and reduce ongoing maintenance costs. Viability shall be determined using the following table. A minimum score of 14 is required for a conservation POS area to be considered to be viable.

Viability Factor	Category	Score
Size	Greater than 20ha	5
	Greater than 10ha less than 20ha	4
	Greater than 4ha less than 10ha	3
	Less than 4ha	2
	Less than 1ha	1
Shape	Circle, square or squat rectangle	3.5
	Oval, rectangle or symmetrical triangle	3
	Irregular shape with few indentations	2.5
	Irregular shape with many indentations	2
	Long thin shape with large proportion of area greater than 50 m wide	1.5
	Long thin shape with large proportion of area less than 50 m wide	1
Perimeter to Area Ratio	Less than 0.01	4
	Greater than 0.01 less than 0.02	3
	Greater than 0.02 less than 0.04	2
	Greater than 0.04	1
Vegetation Condition	Pristine 10 x % =	
	Excellent 8 x % =	
	Very Good 6 x % =	
	Good 4 x % =	
	Degraded 0 x % =	
	Completely Degraded 0 x % =	
	Total Calculated Score	
Connectivity	Forms part of a Regional Ecological Linkage* and is contiguous with a protected natural area** greater than 4ha	5
	Not part of a Regional Ecological Linkage but contiguous with a protected natural area greater than 4ha	4.5
	Forms part of a Regional Ecological Linkage and is within 500 m of more than 2 protected natural areas having an area greater than 4 ha	4
	Not part of a Regional Ecological Linkage but within 500 m of more than 2 protected natural areas having an area greater than 4 ha	3.5
	Forms part of a Local Ecological Linkage*** and is contiguous with a protected natural area greater than 4ha	3
	Not part of a Local Ecological Linkage but contiguous with a protected natural area greater than 4ha	2.5
	Forms part of a Local Ecological Linkage and is within 500 m of more than 2 protected natural area having an area greater than 4 ha	2
	Not part of a Local Ecological Linkage but within 500 m of more than 2 protected natural area having an area greater than 4 ha	1.5

	Forms part of a Regional or Local Ecological Linkage but is not within 500 m of any protected natural areas having an area greater than 4ha	1

* Regional Ecological Linkages are those defined by the Perth Biodiversity Project or the Gnangara Sustainability Strategy and are depicted by Figure 6 in the City's Local Biodiversity Strategy.
** Figure 7 of the City's Local Biodiversity Strategy defines protected natural areas.
*** Figure 6 in the City's Local Biodiversity Strategy depicts local Ecological Linkages, however, the formation of new local linkages in new development areas should be considered as part of local structure planning.

Schedule 6

IRRIGATION REQUIREMENTS

From the City of Wanneroo and Department of Water's North West Corridor Water Supply Strategy

To provide essential public parkland at maximum efficiency and ensure the orderly and equitable allocation of water, POS shall be irrigated in accordance with the design criteria in the table below and at a reduced average irrigation rate of 6,750 kL/ha/yr.

Design criteria		
Type of POS	**Description**	**Maximum % of site area that is permanently irrigated**
Sport	*Regional/ District playing fields	64%
	*Neighbourhood/local playing fields	59%
Recreation	Local/Recreation/Pocket parks	33% (assuming 3% of gross subdivisible area is passive POS)
	Schools/hospitals	30%
	Streetscapes/entry statements	0% (establishment only)
Nature		0% (establishment only)

Approval Services

PS06-04/21 Consideration of Unlisted Use (Dog Day Care and Grooming) at Lot 3032 (25) Merrivale Circle, Tapping

File Ref: DA2020/1715 – 21/63705
Responsible Officer: Director Planning and Sustainability
Disclosure of Interest: Nil
Attachments: 4

Issue

To consider a development application (DA2020/1715) for an Unlisted Use (Dog Day Care and Grooming) at Lot 3032 (25) Merrivale Circle, Tapping (subject site).

Applicant	Kane Brimfield
Owner	Gareth and Karen Brimfield
Location	Lot 3032 (25) Merrivale Circle, Tapping
Site Area	805m^2
DPS 2 Zoning	Residential R20
ASP	Carramar South/Tapping North - ASP 21B
ASP Zoning	Residential R20

Background

On 19 November 2020, the City received a development application for a Home Business Category 2 (Dog Grooming) at the subject site. Upon review by Administration the proposal should be categorised as an Unlisted Use (Dog Day Care and Grooming), rather than a Category of Home Business. The classification of the land use will be discussed further in the 'Comment' section below.

The site is 805m^2 in area and is zoned Residential R20 under both the City's District Planning Scheme No.2 (DPS 2) and the Carramar South/Tapping North Agreed Structure Plan No. 21B (ASP 21B). Due to the property being located in a battle-axe configuration, the site abuts residential properties to the north, east and west, while to the south the rear of the property abuts Yandella Promenade. The surrounding area is also made up of predominantly low-density residential development.

A Location Plan is included as **Attachment 1**.

Compliance Action

Administration received an anonymous query questioning whether the relevant approvals were in place, after noticing in excess of 20 dogs allegedly being on the premises.

Following an investigation by the City's Compliance Services, it was identified that the Dog Day Care and Grooming business did not have the relevant approvals. The applicant was advised to either discontinue the unauthorised use of the premises or lodge a development application seeking retrospective development approval.

Administration's advice regarding lodgement of a development application is in accordance with Local Planning Policy 4.14 – Planning Compliance, and did not indicate that submission of a development application would result in approval of the unauthorised use. The ability to lodge an application only provides a landowner with the opportunity to retrospectively seek the relevant approvals, which are still subject to a full assessment against the planning framework.

Subsequently, the applicant elected to lodge a development application for the unauthorised use, which is the subject of this report.

Application for Keeping of Dogs

Separately to seeking approval for the unauthorised Dog Day Care & Grooming, the landowner applied to permanently keep five dogs on the premises. Approval is required under the *Dog Act 1976* and *Dogs Local Law 2016* where a landowner intends to keep in excess of two dogs on a property that is less than 4 hectares in size. The application was made to the City's Community Safety & Emergency Management (Rangers) and is only required for the keeping of dogs that primarily live at the subject site (i.e. not associated with the Dog Day Care and Grooming).

The City's Rangers who were processing that application have advised the following:

- The application was advertised for 14 days and three submissions were received, all of which objected to the proposal;
- The proposal to keep five dogs was refused due to the number and content of objections received regarding barking and dogs wandering; and
- The applicant subsequently appealed the decision of refusal to the State Administrative Tribunal;
- A Directions Hearing was held on 12 March 2021 where the progression of the matter was been put on hold pending the outcome of the planning application.

This application is relevant to the proposed Unlisted Use (Dog Day Care and Grooming) as an additional five dogs could be kept on the site on a permanent basis. This will be considered further below.

Detail

The development application proposes an Unlisted Use (Dog Day Care and Grooming) where the land use permissibility is determined by following the processes outlined in clause 3.3 of DPS 2. In considering an Unlisted Use, Administration should have regard to the objectives of the associated zone, being Residential.

The details of the development are as follows:

- The Dog Day Care is offered without a scheduled grooming appointment and will be operated from the Kitchen, Family, Meals, Bedroom 3, Bedroom 4, Laundry and portion of the backyard totalling 128m^2;
- The Dog Grooming service will be offered from a separate 50m^2 area of the lot, which includes a portion of the backyard and Games Room;
- Operating hours of 7:00am to 6:00pm Monday to Saturday, however no dog grooming will commence prior to 8:00am;
- The Dog Grooming appointments vary in length from 45 minutes to 4 hours depending on the size of dog and type of service, however dogs are also permitted to stay on site for the duration of the operating hours;
- A maximum of 12 dogs on site throughout the day and 12 dogs on site at any one given time; and
- A maximum of four staff members, three of which are members of the household and one staff member that is not a member of the household.

Plans of the proposal including the areas proposed to be used for the Dog Day Care and Grooming respectively are included as **Attachment 2.**

Upon receipt of the proposal and assessment by Administration, concerns were raised with the applicant over the scale and nature of the business and its potential impact on the amenity of adjoining properties. Following consultation with the applicant, the proposal was modified as follows:

- The proposed number of dogs on site was reduced from 12 to eight at any one time.

In summary, a maximum of eight dogs on site are proposed to be on the premises between the hours of 7:00am to 6:00pm Monday to Saturday. The services offered include Dog Day Care and Dog Grooming which can operate independently to one another. In addition to the proposed eight dogs for the business, the applicant has also applied to keep five dogs (personal pet dogs) which was refused by Rangers. The applicant subsequently appealed the decision of refusal to the State Administrative Tribunal where the progression of the matter has been put on hold pending the outcome of the planning application.

Administration's assessment of the modified proposal against the relevant planning framework is discussed further in the Comment section below.

Consultation

Advertising was undertaken by Administration in writing to the landowners bounded by Merrivale Circle, Pinjar Road, Yandella Promenade and Bingarra Crescent.

Advertising of the modified proposal was undertaken for a period of 14 days in accordance with the City's Planning Consultation Procedure, commencing on 25 January 2021 and closing 8 February 2021. During this period, Administration received two submissions both of which objected to the proposal.

The submissions received raised the following concerns:

- Noise generated from dogs barking are uncontrollable and a nuisance;
- Smells from unpleasant odours have attracted flies and impacted amenity; and
- The business is inappropiate within a Residentail zone.

A summary of the submissions received and a response on these issues by Administration is included as **Attachment 3**.

Following the consultation period, Administration contacted the applicant to discuss options to further modify the proposal, however the applicant declined to further modify the proposal and requested that the application be determined as currently presented.

Comment

<u>Classification of the Land Use</u>

The application was initially submitted as a Home Business. There are three different categories of Home Business outlined in Schedule 1-10 of DPS 2, with the highest category being a Category 3. A Home Business – Category 3 is defined under DPS 2 and means a business, service, trade or similar activity carried on in a dwelling or on land around a dwelling by a resident of the dwelling which:

a) does not entail the retail sale, outdoor display or hire of goods of any nature;
b) does not cause injury to or prejudicially affect the amenity of the neighbourhood;
c) does not detract from the residential appearance of the dwelling house or domestic outbuilding;

d) entails employment of a maximum of 2 persons not members of the occupier's household. Council may approve a greater number of employees, not exceeding 4 persons, subject to community consultation;
e) occupies an area not exceeding 50 square metres. Council may approve; subject to community consultation; an area of up to 100 square metres, or one third of the floor area of the dwelling whichever is the lesser;
f) displays a sign describing the nature of the approved home occupation. The sign must not exceed 0.2 square metres, and a maximum 2 metres high;
g) will not result in traffic difficulties as a result of the inadequacy of on-site and off-site parking;
h) will not result in a substantial increase in the amount of vehicular traffic in the vicinity;
i) does not involve the servicing or repair for gain of motor vehicles; and
j) does not entail the presence, parking and garaging of a vehicle of more than 3.5 tonnes tare weight."

The purpose of the Home Business land use is to provided residents of a dwelling the opportunity to undertake a small scale business from their property. To ensure that any Home Business proposal will not have an undue impact on amenity of the surrounding area and land uses, DPS 2 provides a set of criteria and standards for home-based businesses to operate effectively without compromising the residential character of an area, or adversely affecting the amenity of adjoining and nearby residential properties.

The amenity of residential areas should be protected by minimising potential impacts to maintain residential areas as primarily a place to live, not primarily a place to work. Therefore it is intended that Home Businesses operate in a scale that is ancillary to the residential use of a dwelling and domestic in nature. Typically, a Home Business application involves scheduled appointments with adequate time in-between each appointment to ensure vehicular activities are managed and no more than two customers/clients per each allocated appointment to ensure it remains small in scale. In addition, the definition of the Home Business also includes limiting the area used for the purpose of the business to a maximum floor area of 100m^2, further ensuring Home Business to remain small in scale.

The proposal has been assessed against the definition of Home Business and is considered to be of an intensity that is inconsistent with the definition of a Home Business given the scale and nature of the proposal and its potential impact on the residential amenity of the locality. The proposal has a combined floor area of approximately 178m^2, exceeding the maximum 100m^2 allowable size by 78m^2 which demonstrates that the intensity and nature of the use is commercial and not of a Residential scale, nor are the impacts consistent with the Residential zone by way of:

- Character is not consistent with residential areas;
- Noise;
- Traffic;
- Parking; and
- Odour.

Subsequently, the application is most appropriately treated as an Unlisted Use (Dog Day Care and Grooming).

Administration has considered three Dog Day Care applications since 2015, all of which were proposed in the Service Industrial zone given the length of stay and number of dogs accommodated. While the number of dogs and staff differ for each application the business operations remain relatively consistent, being the daily care of dogs during a specified period, excluding overnight stay. If an application was to include the overnight stay of dogs or other

pets it would be classified under the 'Kennels' land use within DPS 2, which is for the boarding and breeding of domestic animals and is a 'Not Permitted' (X) use in the Residential zone.

Administration has also approved 26 Dog Grooming Home Business applications. These proposals are only for the grooming of dogs and not their daily care. They are also limited in size and scale with only one dog permitted on site at any one time, with no approval issued by Administration permitting more than six appointments in any one day in a Residential zone. Due to the scale and nature of these activities they were considered to be consistent with the definition of a Home Business.

This proposal is not considered to fall within any of the land use definitions within DPS 2 and is therefore treated as an Unlisted Use (Dog Day Care and Grooming). Pursuant to Clause 3.3 of DPS 2, Administration can determine that the use is:

a) Consistent with the objectives and purposes of the zone and is therefore a permitted 'P' use; or
b) Consistent with the objectives and purposes of the zone, thereafter follow the 'D' or discretionary procedures outlined in Clause 6.2.2 of DPS 2 in considering an application for approval; or
c) Is not consistent with the objectives and purposes of the particular zone and is therefore Not Permitted.

The suitability of the proposed use has been assessed against the objectives of the Residential zone set out in Clause 3.4.3 of DPS 2.

<u>Amendment 172 to District Planning Scheme No.2</u>

The City of Wanneroo proposes to align its District Planning Scheme 2 with the Model Provisions for local planning schemes included in the Planning and Development (Local Planning Schemes) Regulations 2015. At the 17 November 2020 Council Meeting, Council resolved to proceed to advertise Amendment 172 pursuant to sub-regulation 37 (2) of the Regulations, and submitted a copy of the documents to the WAPC for consideration before advertising is to commence. Under Amendment 172, the Unlisted Use (Dog Day Care and Grooming) land use would be considered as an 'Animal Establishment' which is defined as:

> *'**Animal Establishment**: means premises used for the breeding, boarding, training or caring of animals for commercial purposes but does not include animal husbandry- intensive or veterinary center.'*

'Animal Establishment' land use will be listed as an 'X' or a prohibited use in the Residential Zone. As such the 'Animal Establishment' land use will remain a use that is not permitted at the subject site.

This proposal is not considered to fall within any land use definition within DPS 2 and is subsequently treated as an Unlisted Use (Dog Day Care and Grooming).

Amendment 172 proposes adoption of the 'Model Scheme Text' provisions as outlined within Schedule 1 of the Regulations. The Model Scheme Text is a statewide regulatory document which is used as a basis for formulation of Local Planning Schemes. In accordance with Clause 67 (b) which requires Council to have due regard to a planning instrument that the local government is seriously considering adopting, the development application for an Unlisted Use (Dog Day Care and Grooming) should be assessed against the standards that apply to the land use definition of 'Animal Establishment' as set out in the Model Scheme Text. Given the above, it would be contrary to orderly and proper planning to approve an "Animal Establishment" land use within a Residential zone as the use will be an 'X' or a prohibited use.

Objectives of the Residential Zone

The objectives of the Residential zone are to:

(a) maintain the predominantly single residential character and amenity of established residential areas;
(b) provide the opportunity for grouped and multiple dwellings in selected locations so that there is a choice in the type of housing available within the City;
(c) provide the opportunity for aged persons housing in most residential areas in recognition of an increasing percentage of aged residents within the City; and
(d) provide for compatible urban support services.

Upon assessment of the proposal, Administration has formed the view that the land use is inconsistent with the objectives of the Residential zone for the following reasons:

- The number of dogs and proposed operating hours are likely to affect the established amenity of the area. Whilst this is discussed further below, submissions received during advertising have raised concerns that the proposal is generating noise and odour that is out of character in a residential context;
- The proposal may provide a level of convenience to customers in proximity to the use, however the type of business proposed is not considered an urban support service that is compatible with a suburban environment; and
- The use is more appropriately located in an Industrial or Business zone where amenity concerns can be managed, consistent with Administration's previous consideration of Dog Day Care proposals.

Administration considers the Unlisted Use (Dog Day Care and Grooming) to be inconsistent with the objectives of the Residential zone. Therefore in accordance with DPS 2 Clause 3.3 (c) the proposed development is 'Not Permitted' in the Residential Zone.

To further demonstrate how Administration arrived at this determination, issues related to noise, odour and traffic are discussed in greater detail below.

Noise

The submissions received during the advertising period raised concerns about the noise generated from the site as a result of dogs barking throughout the day. In response, the applicant offered the following justification:

- Citronella collars will be used when a dog either continues to bark or is known to bark;
- The operating hours are during the day when surrounding residents all work away from home;
- Surrounding residents often leave their dogs outside, causing more barking than our home business does;
- There would be at least one staff member who's responsibility is to care for the dogs that are not being groomed to prevent barking and keep the dogs calm during their visit; and
- Dogs are kept inside the dwelling for the majority of their stay.

Administration is of the view that the proposal is likely to generate noise that is inconsistent with the residential character of the surrounding area. While citronella collars may provide some benefit, the applicant has not outlined what measures are in place when dogs initially arrive at the premise when citronella collars are not in use. The applicant's statement that all surrounding landowners are at work during the day is also unfounded and does not consider what hours any nearby residents may work, noting that dogs are intended to arrive at the premises from 7:00am. Further, there has been no consideration of the impact on surrounding landowners on weekends, with the applicant also seeking to operate the use 7:00am to 6:00pm on Saturdays.

The proposal was referred to the City's Health Services for comment regarding noise, who advised that the applicant should engage an acoustic consultant to determine if the noise generated from the proposal will comply with the *Environmental Protection (Noise) Regulations 1997* (Noise Regulations).

However, administration did not request the applicant to provide an Acoustic Report as there are other concerns, that in Administration's view, render the application inconsistent with the objectives of the Residential zone. As an Acoustic Report would not alter Administration's recommendation, it was considered to be an unnecessary cost to impose on the applicant.

While noise impacts are a relevant issue which the application has not addressed, whether the use could or could not meet the relevant standards is not a determining factor in this case.

Odour

Concerns were raised during advertising regarding odour from the premises, which is attributed to waste management. In response, the applicant offered the following justification:

- Being on a raised battle-axe block and located behind the street, issues regarding smell are negated as the rear yard is sufficiently setback from the street;
- There is synthetic turf at the rear of the property which is cleaned and scented daily;
- There is equipment on site and large bins with lids to manage waste disposal;
- We also utilise a lot of flora, such as mint that minimises the attraction of flies and other insects;
- During hot summer days we do experience a slight ammonia smell, however this is generally drowned out by the market gardens on the other side of Pinjar road.

The subject site indirectly abuts other residential properties, with the nearest property located 3 metres east of the subject site. Given the close proximity of residential dwellings, Administration does not consider that the justification provided adequately addresses the concerns raised, and there remains the potential for a nuisance to be experienced by surrounding residents. The applicant has also acknowledged that there can be an ammonia smell from the premises during hot summer days.

The application was also referred to the City's Health Services for comment regarding odour, who advised that a Waste Management Plan (WMP) would be required to demonstrate how the proposal is adequately managing waste on-site consistent with the *Health Act 1911*. Whilst a Waste Management Plan could be provided to outline in further detail how the on-site waste is managed by the applicant, as the business is already operating and nearby residents have experienced issues related to odour, provision of a WMP is not considered to adequately address what is a known odour issue. Odour concerns on the site are also likely to be further compounded by the additional five dogs the applicant is seeking to keep on the site on a permanent basis, separate to those associated with the proposed Dog Day Care and Grooming.

Further, it is acknowledged that odour impacts can be difficult to manage or control and are dependent on a range of prevailing factors, such as wind, topography or temperature. However, the submissions received regarding odour demonstrate there is an existing issue on-site that is affecting the amenity of nearby residents.

Due to the scale of the proposal and proximity to adjoining properties, the use is not compatible with the surrounding locality and is currently affecting the amenity of the adjoining residents. The proposal does not satisfy Clause 67 (m) and (n) of the Deemed Provisions which refers to the compatibility of the development with its setting and the impact on the amenity of the locality.

Traffic and Parking

The proposal will also result in an increase in vehicle traffic in the locality, as customers will access the site to drop off and pick up their dogs. The applicant has proposed the use of the existing driveway to accommodate parking for customers.

In accordance with the *Residential Design Codes* (R-Codes), the subject site is classified as a 'Location A' site given its access to public transport along Pinjar Road, and therefore only one parking bay is required. Further to this, a reversing bay is needed for safety reasons when a driveway exceeds 15 metres in length. The existing driveway is approximately 40 metres in length and subsequently a reversing bay was provided in the north western corner of the lot when the dwelling was initially constructed (refer **Attachment 2**).

As such, two customer parking bays would be available on site, being:

- One parking space available in the existing garage; and
- One parking space available adjacent to the garage, as illustrated in **Attachment 2**.

Administration raised concerns about the parking problems that may arise on site due to the number of dogs permitted and restricted access and egress, given the sites battle-axe configuration. In response, the applicant advised the following:

- 90% of customers park in the area adjacent to the garage (refer **Attachment 2**). These customers subsequently reverse the whole way out of the driveway, or if they don't feel comfortable we will do it for them;
- The other 10% of the time people will come and park in front of the garage where there is room for two vehicles to park parallel; and
- It is estimated that 20%-25% of customers walk to the premises.

The use of the driveway to 'parallel park' vehicles is not supported, as this would impede access to the reversing bay. This would also require all vehicles to reverse out of the driveway, which introduces an avoidable safety risk, as the lot is configured for vehicles to exit the premise in forward gear.

There has also been no data provided to support the applicant's notion that 20% of customers walk to the subject site. Nor has the applicant provided any information on how vehicle trips from customers would be managed, such as staggering drop off and pick up times or scheduling appointments to mitigate potential parking problems on the site.

In addition, the subject site and adjoining site to the east are both freehold battle-axe lots with a 3 metre wide access leg. To ensure both lots have legal two way access, at the time of subdivision an access easement was imposed over both driveways to provide reciprocal rights of access to the respective owners/occupiers. The easement is illustrated on the deposited plan included as **Attachment 4**. Whilst the City is not responsible for enforcing this easement, the driveway should be kept free of obstructions and is not a suitable alternative for customer parking.

Considering the issues above, Administration is of the view that the traffic generated from the proposal and restricted access and egress available is likely to result in parking issues on the site.

Conclusion

In light of the above, due to the scale and nature of the proposal the existing Unlisted Use (Dog Day Care and Grooming) at 25 Merrivale Circle, Tapping is considered to be inconsistent with the objectives of the Residential zone. Further, as a retrospective application the submissions

received have demonstrated that the application is incompatible with the surrounding locality and is impacting the amenity of nearby residents, and does not satisfy Clauses 67(m) and (n) of the Deemed Provisions of DPS 2.

For the reasons outlined in this report, it is recommended that the proposal be refused and the owners be advised to cease operation of the unauthorised use within 28 days of the date of Council's determination. Administration considers 28 days to be a reasonable period for the owners to conclude the business, whilst acknowledging that there is an impact on the adjoining residents while the business continues to operate.

Statutory Compliance

This application has been assessed in accordance with the City of Wanneroo's District Planning Scheme No. 2 and the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2017 – 2027:

"3 Environment (Built)

3.4 Activated Places

3.4.3 Enhance distinctive built form and spaces based on identity of areas"

Risk Management Considerations

Risk Title	**Risk Rating**
CO-O20 Productive Communities	Moderate
Accountability	**Action Planning Option**
Director Community & Place	Manage

Risk Title	**Risk Rating**
CO-O22 Environmental Management	Moderate
Accountability	**Action Planning Option**
Director Planning and Sustainability	Manage

Risk Title	**Risk Rating**
CO-O23 Safety of Community	Moderate
Accountability	**Action Planning Option**
Director Community and Place	Manage

The above risks relating to the issue contained within this report have been identified and considered within the City's Strategic and Corporate risk registers. Action plans are in place/have been developed to manage and mitigate this risk. Alignment with all risk appetite statements should be considered in particular, 3.4 Activated Places.

The City places a high priority on the importance of promoting, protecting and activating local areas including the beaches, bush land and open spaces to meet community expectations. As such, community engagement is an important focus as well as building capacity for communities to be involved in place activation and creating distinctive places. The City seeks to pursue initiatives that activate distinctive places and supports improvements made to local amenities that retain or complement natural landscapes within the built environment. Therefore, the City will accept a low risk in relation to governance/compliance and reputation.

Policy Implications

Local Planning Policy 4.14: Compliance

Financial Implications

Nil

Voting Requirements

Simple Majority

Recommendation

That Council:-

1. Pursuant to Clause 68(2)(c) of the Deemed Provisions of the City of Wanneroo District Planning Scheme No. 2 REFUSES to grant development approval for the proposed Unlisted Use (Dog Day Care and Grooming) at Lot 3032 (25) Merrivale Circle, Tapping for the following reasons:

a) The proposal is inconsistent with the objectives of the Residential zone and Clauses 67 (m) and (n) of the Deemed Provisions, as the scale and nature of the proposal is likely to impact the amenity of the surrounding locality due to the noise, traffic and odour generated from the use.

b) In accordance with Clause 3.3 of DPS 2 related to Unlisted Uses, as the application is not consistent with the objectives and purposes of the Residential zone it is classified as a Not Permitted land use.

c) The proposed land use is inconsistent with Amendment 172 to DPS2 which will amend the land use definition of an 'Animal Establishment' which will incorporate the proposed 'Dog Day Care' activity and will be an 'X' use in the Residential zone proposed under Amendment 172.

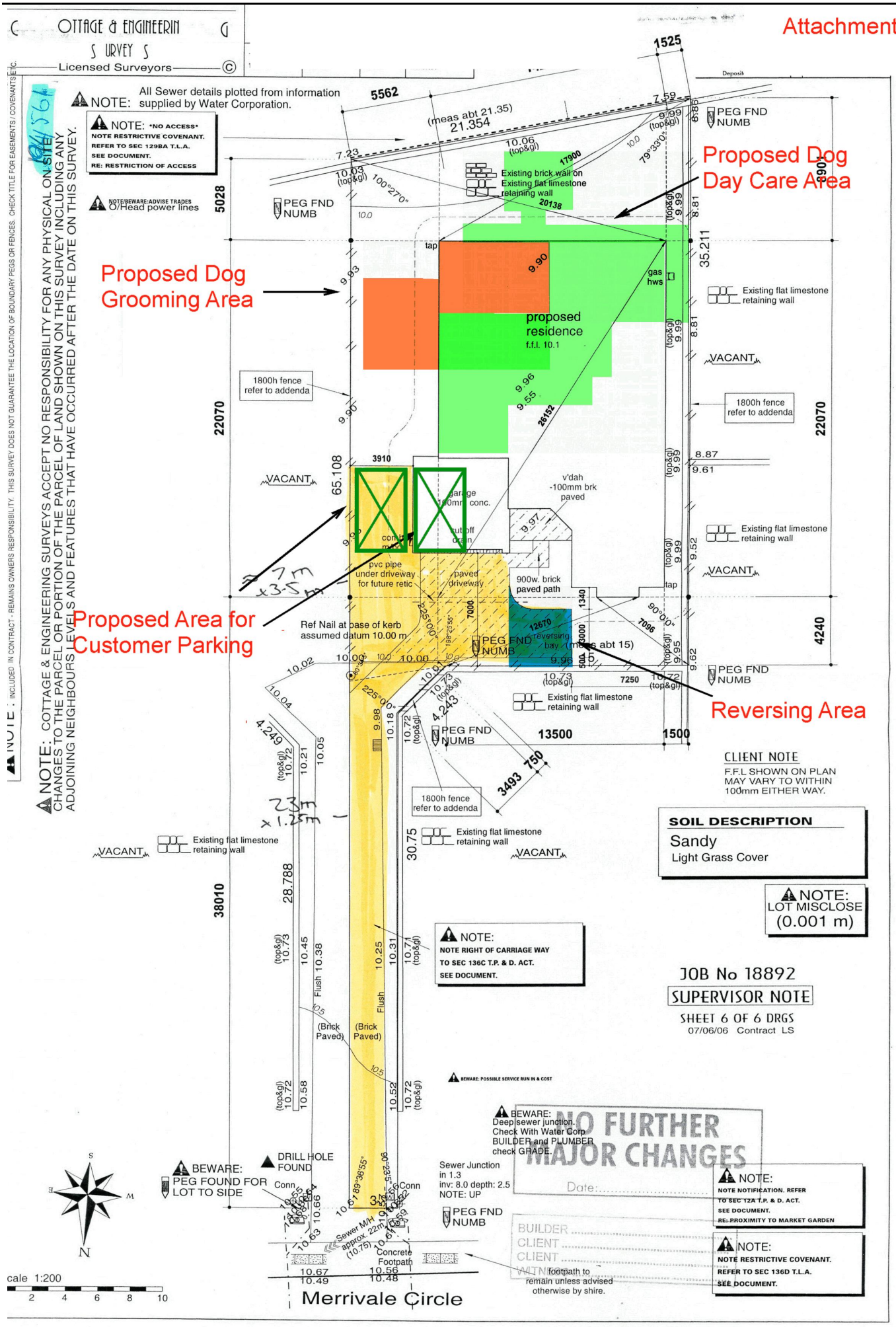
2. REQUIRES the unauthorised use of Unlisted Use (Dog Day Care and Grooming) to cease operation within 28 days of the date of Council's determination; and

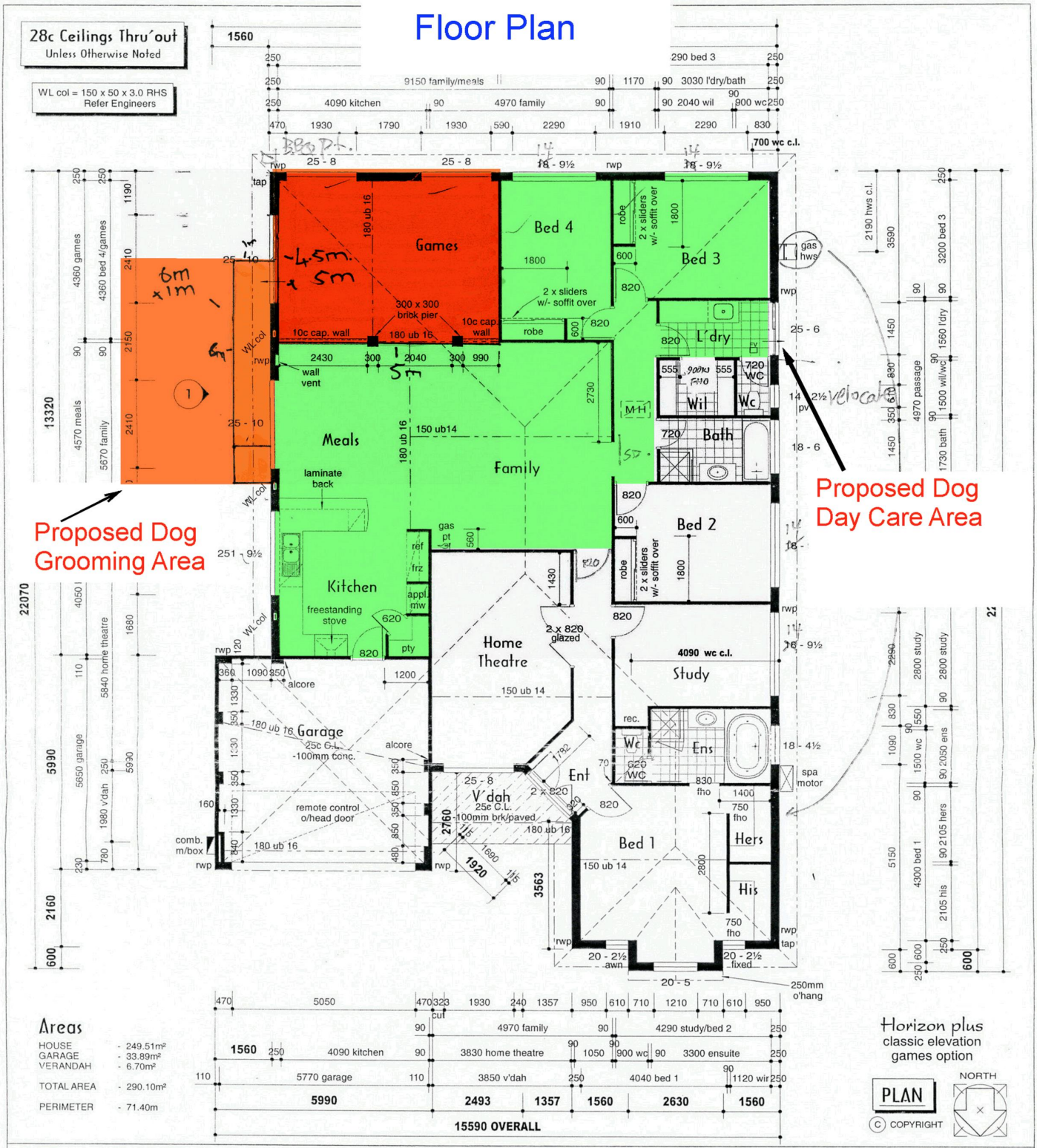
3. ADVISES the submitters of its decision.

Attachments:

1⇩.	*Attachment 1: Location Plan*	*21/110670*
2⇩.	*Attachment 2: Site Plan and Floor Plan*	*21/84294*
3⇩.	*Attachment 3: Schedule of Submissions*	*21/116220*
4⇩.	*Attachment 4: Deposited Plan*	*21/116210*

Lot 3032 (25) Merrivale Circle
Tapping
Attachment 1
Lot 3039
Lot 2996
Lot 3038
Lot 3053
Lot 3037
Lot 3036
Lot 3035
Lot 2997
Lot 2998
Merrivale Cir
Pinjar Rd
Lot 3030
Lot 3031
Lot 3034
Lot 2974
Lot 3029
Lot 3033
Lot 2975
Bingarra Cr
Lot 3032
Subject Lot
Lot 3028
Lot 2976
Lot 2977
Yandella Prom
Lot 3180
Lot 3178
N
W
E
S
Metres
0 5 10 20 30 40
City of Wanneroo
Produced by Customer & Information Services
11/03/2021
KACE : 77738


Attachment 2
COTTAGE & ENGINEERIN
SURVEY
Licensed Surveyors
NOTE: All Sewer details plotted from information supplied by Water Corporation.
NOTE: *NO ACCESS* NOTE RESTRICTIVE COVENANT. REFER TO SEC 129BA T.L.A. SEE DOCUMENT. RE: RESTRICTION OF ACCESS
NOTE/BEWARE:ADVISE TRADES O/Head power lines
NOTE: COTTAGE & ENGINEERING SURVEYS ACCEPT NO RESPONSIBILITY FOR ANY PHYSICAL ON SITE CHANGES TO THE PARCEL OR PORTION OF THE PARCEL OF LAND SHOWN ON THIS SURVEY INCLUDING ANY ADJOINING NEIGHBOURS LEVELS AND FEATURES THAT HAVE OCCURRED AFTER THE DATE ON THIS SURVEY.
Proposed Dog Day Care Area
Proposed Dog Grooming Area
Proposed Area for Customer Parking
Reversing Area
proposed residence
f.f.l. 10.1
Existing brick wall on Existing flat limestone retaining wall
Existing flat limestone retaining wall
1800h fence refer to addenda
VACANT
PEG FND NUMB
Ref Nail at base of kerb assumed datum 10.00 m
pvc pipe under driveway for future retic
paved driveway
900w. brick paved path
v'dah -100mm brk paved
reversing bay
CLIENT NOTE
F.F.L SHOWN ON PLAN MAY VARY TO WITHIN 100mm EITHER WAY.
SOIL DESCRIPTION
Sandy
Light Grass Cover
NOTE: LOT MISCLOSE (0.001 m)
NOTE: NOTE RIGHT OF CARRIAGE WAY TO SEC 136C T.P. & D. ACT. SEE DOCUMENT.
JOB No 18892
SUPERVISOR NOTE
SHEET 6 OF 6 DRGS
07/06/06 Contract LS
BEWARE: POSSIBLE SERVICE RUN IN & COST
BEWARE: Deep sewer junction. Check With Water Corp BUILDER and PLUMBER check GRADE.
NO FURTHER MAJOR CHANGES
Date:
NOTE: NOTE NOTIFICATION. REFER TO SEC 12A T.P. & D. ACT. SEE DOCUMENT. RE: PROXIMITY TO MARKET GARDEN
NOTE: NOTE RESTRICTIVE COVENANT. REFER TO SEC 136D T.L.A. SEE DOCUMENT.
BUILDER
CLIENT
CLIENT
footpath to remain unless advised otherwise by shire.
BEWARE: PEG FOUND FOR LOT TO SIDE
DRILL HOLE FOUND
Sewer Junction in 1.3 inv: 8.0 depth: 2.5 NOTE: UP
Sewer M/H approx 22m
Concrete Footpath
Merrivale Circle
Scale 1:200



Roof Frame Note

plans detailed for "traditional" roof frame construction conforming to a.s. 1684. dale alcock homes reserve the right to use an engineered truss roof alternative.

roof beam location & size shown are indicative only. dale alcock homes reserve the right to amend beams without notice whilst conforming to a.s. 1684

refer to engineers details for masonry reinforcing & general construction notes.

glazed doors denotes 3 hinge frames.

full height strap req'd each side of openings over 2400mm. (for metal deck roofs only)

Bricklayer Note

roof to be anchored down w/ 30mm hoop iron straps
n1 - down 18c min @ 1800 cts
n2 - down 18c min @ 1800 cts
n3 (tin) - down 18c min @ 900 cts
n3 (tiled) - down 18c min @ 1800 cts
n4 (tin) - down 18c min @ 900 cts
n4 (tiled) - down 18c min @ 1200 cts

SUPERVISOR NOTE

Fixing Carpenter Note

450mm wide shelf & rail 1650mm high to beds 2, 3 & 4.

450mm wide shelf & rail 1800mm high to wir.

towel rail to be fixed 900mm above f.f.l.

Ceiling Fixer Note

ceilings to robes & linens to be at 2100, unless otherwise noted.

Roof Plumber Note

total no. and positioning of rwp's is at the discretion of dale alcock homes.

Client Note

dimensions shown on plan are brick sizes. please allow an extra10mm to each wall for plaster & set.

this allowance should be considered when calculating clearances for future fittings.

THIS PLAN IS TO BE READ IN CONJUNCTION WITH DALE ALCOCK STANDARD SPECIFICATION

DALE ALCOCK HOMES

PROPOSED RESIDENCE TO BE ERECTED ON -
Lot 3032 Merrivale Circle, TAPPING.

FOR -
Mr & Mrs Brimfield

SPACE SERIES
two structural changes

AMENDMENT

DRAWN - LS
DATE - 08/06/06
SCALE - 1 : 100
SHEET 1 OF 6 DRGS
JOB No. 18892

Quality Endorsed Company

Attachment 3

CITY OF WANNEROO
DA2020/1715 Unlisted Use(Dog Day Care and Grooming)
SCHEDULE OF SUBMISSIONS FOLLOWING ADVERTISING

(Advertising Closed 8 February 2021)

No.	Summary of Submission	Administration Comment
1.	**Submitter 1**	
1.1	With regards to the Dog Grooming and Day Care facility it seems it has been trading since 2018 without approval, we have been negatively impacted for some time now by this business.	Whist the City is not aware of the length of which the proposal has been operating without any planning approval, the purpose of this application is to seek the relevant planning approvals for the unauthorised use.
1.2	There will be up to 13 dogs each day which will bring us a great deal of stress and worry.	The proposal was reduced from 12 dogs on site throughout the day and 12 dogs on site at any one given time to eight at any one time. However, it is also noted that the applicant is seeking approval to keep five dogs on the premises on a permanent basis which is a separate matter to the proposed development. Administration agrees that the scale and location of the proposal, being within a residential context, is not considered to be consistent with the objectives of the Residential zone. Concerns related to the scale and nature of the use and the objectives of the Residential zone are discussed further in the body of the report.
1.3	We have already lost countless hours of sleep from dogs whining and barking night after night.	Administration has also raised concerns with the applicant regarding the potential noise impacts on adjoining landowners and that due to the scale and nature of the use it is not considered to be consistent with the objectives of the Residential zone. It is noted that the applicant proposes to operate the use from 7:00am – 6:00pm and therefore there should not be any dogs barking late at night associated with the proposed use. However, the number of dogs intended to be on site at any one time is considered to present a risk of the consistent barking of dogs that may affect the

No.	Summary of Submission	Administration Comment
		amenity of the locality. Concerns related to noise have been discussed in further detail in the body of the report.
1.4	On top of the noise disturbance there is the issue of waste disposal of all the hair from the dog clippings. We believe regular burning in the back yard are undertaken as there is a terrible smell and production of lots of smoke. I can only imagine this must have been dog hair.	Evidence regarding the regular burning of dog hair in the back yard have not been provided to Administration and is not substantiated. Given the proximity of the subject site to other residential properties, Administration has concerns regarding the amount of odour generated from the premises due to the number of dogs proposed to be kept on site. As such, Administration considers the scale and intensity of the use is likely to impact the amenity of the adjoining residents.
1.5	Not only does the occupant already have four plus dogs permanently at the property, which is after all just a residential property (not rural) surrounded closely by other neighbours, now they want to have up to another eight dogs, possibly up to 7 days a week from 7:00am until 6:00pm. This will result in the neighbours having to be subjected to the barking nuisance of up to 13 dogs on a small suburban block of land.	Operational hours are proposed between 7:00am to 6:00pm Monday to Saturday and do not occur on Sundays. Approvals for the permanent keeping of dogs on the premise are covered by the *Dog Act 1976* and *Dogs Local Law 2016.* The permanent keeping of dogs does not require planning approval and is subject to a separate approval by Community Management and Emergency Services. Notwithstanding this, Administration has considered the potential number of dogs in totality, both permanent and temporary, which is discussed in further detail in the body of the report. In regards to concerns related to noise, please refer to Point 1.3 above in addition to the body of the report.
1.6	We suggest he buys or rents a rural acreage block of land where no one will be negatively impacted by his business venture.	This application is required to be assessed on its merits. A preferred location is not a valid planning consideration.
2.	**Submitter 2**	
2.1	The noise and flies this proposal has attracted has been unbearable.	Regarding concerns related to noise and odour please refer to Points 1.3 and 1.4 above, in addition to the body of the report.
2.2	This year, since the first application to only 'keep' five dogs was made the noise and flies have been noticeably less; assuming	Whilst Administration has recommended this application be refused, if an approval was issued, Administration recommend the

No.	Summary of Submission	Administration Comment
	he must have slowed down his intake while making the application. This was then followed by this application for a business to house eight dogs this time, an application we believe was made under dishonest circumstances when the first one failed.	inclusion of condition that limits the number of dogs on site at any one time. If additional dogs were on the premises in association with the proposed use this would be a breach of the planning approval.
2.3	The situation of the property is unfortunately nestled in-between five properties, of which all have their own dogs. This then sends a choir of dogs barking for an extended period of time, at one point a few times an hour.	The barking of other dogs in the neighbourhood is not a valid consideration in the assessment of this proposal. Regarding concerns related to noise, please refer to Point 1.3 above, in addition to the body of the report.
2.4	I have to wear earmuffs every day to cancel out the noise.	This comment is noted, with concerns related to noise addressed in further detail under Point 1.3 above and the body of the report.

Deposited Plan

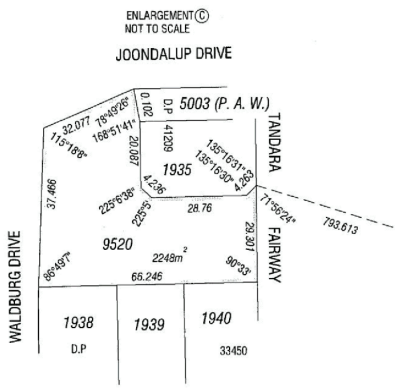
Attachment 4

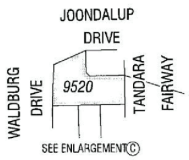
ED /VER	AMENDMENT	BY	SIGNATURE	DATE

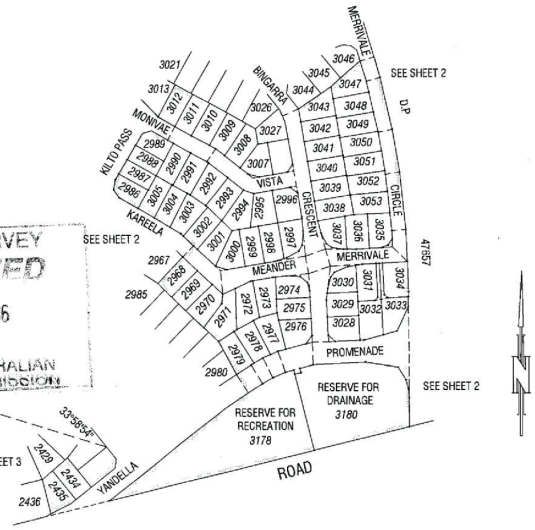
LIMITED IN DEPTH TO 60.96 METRES

INTERESTS AND NOTIFICATIONS

SUBJECT	PURPOSE	STATUTORY REFERENCE	ORIGIN	LAND BURDENED	BENEFIT TO	COMMENTS
(F)	RIGHT OF CARRIAGE WAY	SECTION 136C OF THE T.L.A	THIS PLAN	LOT 3032	LOT 3033	SHEET 2
(G)	RIGHT OF CARRIAGE WAY	SECTION 136C OF THE T.L.A	THIS PLAN	LOT 3033	LOT 3032	SHEET 2
(F) & (G)	RIGHT OF CARRIAGE WAY	SECTION 136C OF THE T.L.A	THIS PLAN & DOC	LOTS 3032 & 3033	CITY OF WANNEROO	SHEET 2
	RESTRICTIVE COVENANT	SECTION 136D OF THE TLA	THIS PLAN & DOC	LOTS 2433 -2435 (INCL.), 2968 - 2979 (INCL.), 2986 - 3012 (INCL.), 3027 - 3043 (INCL.), 3047 - 3053 (INCL.)	LOTS 2433 -2435 (INCL.), 2968 - 2979 (INCL.), 2986 - 3012 (INCL.), 3027 - 3043 (INCL.), 3047 - 3053 (INCL.).	
(K) TO (L)	RESTRICTIVE COVENANT	SECTION 129BA OF THE TLA	DOC	LOT 2997	CITY OF WANNEROO	RESTRICTION OF ACCESS SEE SHEET 2
(M) TO (N)	RESTRICTIVE COVENANT	SECTION 129BA OF THE TLA	DOC	LOT 2974	CITY OF WANNEROO	RESTRICTION OF ACCESS SEE SHEET 2
(P) TO (R)	RESTRICTIVE COVENANT	SECTION 129BA OF THE TLA	DOC	LOT 3030	CITY OF WANNEROO	RESTRICTION OF ACCESS SEE SHEET 2
(S) TO (T)	RESTRICTIVE COVENANT	SECTION 129BA OF THE TLA	DOC	LOT 3037	CITY OF WANNEROO	RESTRICTION OF ACCESS SEE SHEET 2
(U) TO (V)	RESTRICTIVE COVENANT	SECTION 129BA OF THE TLA	DOC	LOTS 3028, 3032, 3033 & 3034	CITY OF WANNEROO	RESTRICTION OF ACCESS SEE SHEET 2
	NOTIFICATION	SEC 12A T.P & D ACT	DOC	LOTS 2971 -2979 (INCL.), 2995 - 3000 (INCL.), 3028 - 3043 (INCL.), 3047 - 3053 (INCL.) & 3006.		PROXIMITY TO MARKET GARDEN
LOT 3178	RESERVE FOR RECREATION	VESTS IN THE CROWN UNDER SEC 20A OF T.P. & D. ACT	THIS PLAN			
LOT 3180	RESERVE FOR DRAINAGE	VESTS IN THE CROWN UNDER SEC 20A OF T.P. & D. ACT	THIS PLAN			







COPY OF SURVEY APPROVED 31 MAR 2006 BY WESTERN AUSTRALIAN PLANNING COMMISSION

RECEIVED 27 APR 2006 City of Wanneroo Records Rec'd By

SPECIAL SURVEY AREA SUBDIVISION

CROSSLAND & HARDY PTY LTD
CONSULTING LICENSED SURVEYORS
177 BAE WAY PARADE, MAYLANDS 6051
TEL 08 9272 2214 FAX 08 9370 3547
EMAIL xhard@iinet.net.au
A.B.N. 46 008 745 542

ALL BOUNDARY MARKS SHOWN ON THIS PLAN ARE INDICATIVE ONLY. USE ONLY THE SURVEY SHEET/S WHEN DETERMINING THE TRUE FINAL POSITION AND TYPE OF SURVEY MARK PLACED.

SURVEY CARRIED OUT UNDER REGULATION 26A
SPECIAL SURVEY AREA GUIDELINES
SEE SHEETS FOR SURVEY INFORMATION

PLAN OF

LOTS 2433 -2435 (INCL.), 2968 - 2979 (INCL.), 2986 - 3012 (INCL.), 3027 - 3043 (INCL.), 3047 - 3053 (INCL.), 3178, 3180, 9520, ROADS, EASEMENTS & RESTRICTIVE COVENANT

DISTRICT SWAN
TOWNSITE
DOLA FILE
LOCAL AUTHORITY CITY OF WANNEROO
LOCALITY TAPPING

SSA YES/NO

FORMER TENURE
LOT 9519 ON D.P 46963 C/T 2608-663

INDEX ON BG35(5) 04.05 BG35(2) 10.12

FIELD BOOK 80723, 86582, 87500

SCALE: 1:3000 @ A2
ALL DISTANCES ARE IN METRES 50 0 50 100

SURVEYOR'S CERTIFICATE - Reg 54
I, A. Armstrong hereby certify that this is a correct representation of the survey and / or calculation from measurements recorded in the field book lodged for the purposes of this plan and that it complies with the relevant written law(s)in relation to which it is lodged.
9-Jan-06
Licensed Surveyor Date

SURVEYOR'S CERTIFICATE - Compiled
I, hereby certify that this compiled plan (a) is a correct and accurate representation of the survey(s) of thesubject land and (b) is in accordance with the relevant law in relation to which it is lodged.
Licensed Surveyor Date

SURVEY FIRM CROSSLAND & HARDY PTY LTD 5868/04

LODGED
DATE 11-Jan-06
FEE PAID $3394.00
ASSESS No. 391592

TYPE OF VALIDATION
FULL AUDIT
LEGAL COMPONENT RF
DOCKET PLAN / DIAGRAM 1678-2005
CERTIFIED CORRECT 28/1/2006
L.S.C.
F.S.C.

APPROVED BY WESTERN AUSTRALIAN PLANNING COMMISSION
FILE 120382
DELEGATED UNDER S.20 WAPC ACT 1985
DATE

IN ORDER FOR DEALINGS
SUBJECT TO
27 MAR 2006
FILE 120382
FOR INSPECTOR OF PLANS & SURVEYS / AUTHORIZED LAND OFFICER DATE

APPROVED REG. 26A (4)
INSPECTOR OF PLANS & SURVEYS / AUTHORIZED LAND OFFICER DATE

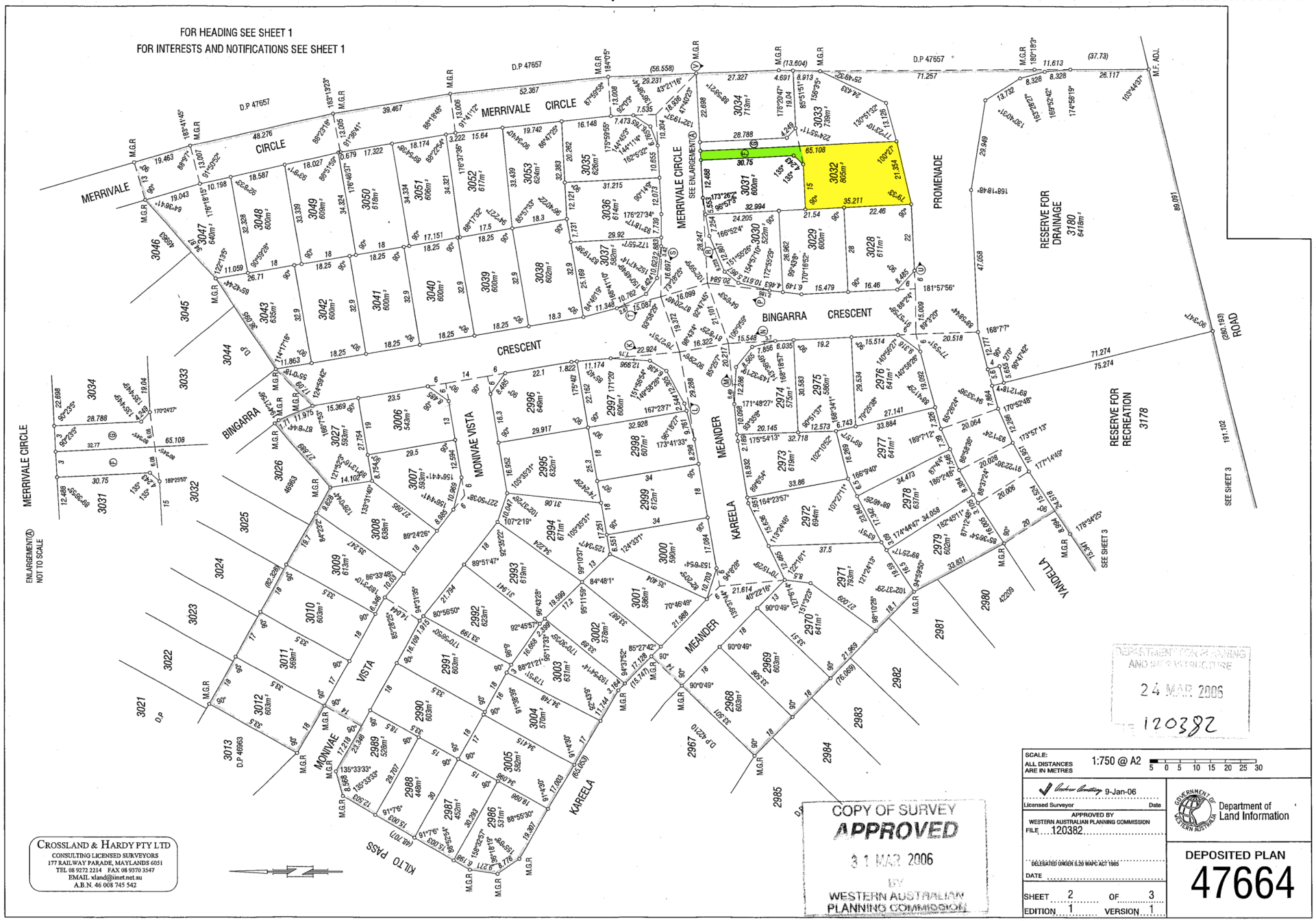
Government of Western Australia Department of Land Information

DEPOSITED PLAN
47664

SHEET 1 OF 3
EDITION 1 VERSION 1

Deposited Plan

Attachment 4



PS07-04/21 Consideration of Amendment No. 188 to DPS 2 to Introduce an Additional Use of Motor Vehicle Repairs at Lot 23 (250) Carabooda Road, Carabooda

File Ref: 41619 – 21/11577
Responsible Officer: Director Planning and Sustainability
Disclosure of Interest: Nil
Attachments: 7

Issue

To consider a request to amend District Planning Scheme No. 2 (DPS2) by introducing an Additional Use of Motor Vehicle Repairs at Lot 23 (250) Carabooda Road, Carabooda (subject site).

Applicant	Urbanista Town Planning
Owner	Gaetanina Henderson and Peter Gregory Henderson
Location	Lot 23 (250) Carabooda Road, Carabooda
Site Area	8.079 Hectares
MRS Zoning	Rural
DPS2 Zoning	Rural Resource

Background

On 19 October 2020, Urbanista Town Planning on behalf of the landowners lodged Amendment No. 188 to DPS2 to introduce an Additional Use of 'Motor Vehicle Repairs' on the subject site. Motor Vehicle Repairs is a 'Not Permitted' (X) use in the Rural Resource zone.

On 3 March 2019 an anonymous enquiry was received regarding the operations of the business Western Diesel and Turbo Service Pty Ltd at the subject site. Upon investigation by the City's Compliance Services, it was deemed that the owners were operating a Motor Vehicle Repairs business without a valid planning approval. As this is a prohibited use in the Rural Resource zone, an amendment to DPS2 is required to include Motor Vehicle Repairs as an additional use on the subject site for the business to continue operating.

Detail

Site

The subject site and surrounding lots are all zoned Rural under the Metropolitan Region Scheme and Rural Resource under DPS2. The subject site is bound by Carabooda Road to the north, a rural residential dwelling to the east and agricultural uses to the south and west. The lots immediately north of Carabooda Road also comprise agricultural uses.

The surrounding locality accommodates primarily agricultural uses in addition to some extractive industrial uses consistent with the Rural Resource zone. The subject site is approximately three kilometres from Wanneroo Road.

The site has planning approval for two 'Grouped Dwellings' and associated residential additions, including a tennis court. There are also a number of structures and materials on the subject site that do not have the required planning approvals, including the Motor Vehicle Repairs workshop, car park and surrounding hardstand area that are all being used to operate the business. The applicant is currently in the process of bringing these matters into compliance, and lodged a development application seeking retrospective approval for the unauthorised structures. The unapproved structures include the following:

- 14 sea containers;
- Four water tanks;
- Eight patios; and
- Six outbuildings.

The Grouped Dwelling land use is an 'X' use in the Rural Resource zone. However, DPS2 permits the development of a maximum of two Grouped Dwellings on a lot, subject to a list of criteria in clause 3.17.4 being satisfied, which are applicable to the Rural Resource zone. This includes lot size, setbacks, use of the property and a prohibition on subdivision. At the time the application for a second dwelling was made the proposal was deemed to satisfy the relevant criteria.

Further to this, a large amount of commercial material is being stored on the subject site directly south of the proposed Motor Vehicle Repairs. A Storage Yard is also a 'Not Permitted' (X) use in the Rural Resource zone and is not capable of approval under DPS2. Administration is subsequently working with the applicant to address the unauthorised storage of materials on the site, and will seek to have these removed in a reasonable timeframe.

The applicant intends to retain the Grouped Dwellings and all associated additions on the subject site, in addition to operating the Motor Vehicle Repairs use.

A Location Plan is included as **Attachment 1**.

Proposal

The proposal seeks to amend DPS2 by:

1. Introducing Motor Vehicle Repairs as an Additional Use on Lot 23 (250) Carabooda Road, Carabooda and amending Schedule 2 – Section 1 (Clause 3.20) – Additional Uses as follows:

No		**Street/Locality**	**Particulars of Land**	**Additional Use and Conditions (where applicable)**
A42	1-42	250 Carabooda Road, Carabooda	Lot 23 on Deposited Plan P8913	Motor Vehicle Repairs (D) <u>Conditions</u> 1. The extent of the additional use A42 shall only apply to a portion of Lot 23 as delineated on the City of Wanneroo District Planning Scheme No. 2 – Map 11 of 24 Pinjar Locality North West. 2. Development application approval is required for the additional use. 3. Development shall be in accordance with plans approved by the local government and will require the issue of a development approval. 4. Development may include a 'Storage Yard' component only where it is incidental to the additional use of Motor Vehicle Repairs.

No		Street/Locality	Particulars of Land	Additional Use and Conditions (where applicable)
				5. At least one (1) of the owners of the Motor Vehicle Repairs business must also reside on the subject property. 6. The Motor Vehicle Repairs business must primarily service diesel machinery and vehicles.

2. Amend the scheme map accordingly.

Illustrated in **Attachment 2** shows the current and proposed zoning. As illustrated, the proposed Additional Use A-42 would be limited to a 2750m^2 area (55 metres by 50 metres) in the north western portion of the subject site.

The applicant's justification for the proposal can be summarised as follows:

1. The Motor Vehicle Repairs business provides an important service to support the Rural Resource zone, both in the City of Wanneroo and surrounding area. The business is well known by local agricultural businesses, which regularly utilise their services to repair and maintain their machinery. Supporting this additional use will allow the business to continue servicing the community, ensuring the needs of businesses within the Rural Resource zone are met.

2. Motor Vehicle Repairs is consistent with the objectives of the Rural Resource zone as it does not compromise the intent of the zone, or any existing or future prospective business development opportunities, and instead supports and assists these pursuits by providing a necessary direct service for these uses.

3. Having a locally available Motor Vehicle Repairs business is a crucial and beneficial land use within the Rural Resource zone that enables and encourages further intensive agricultural, horticultural and animal husbandry operations in the area.

4. The proposal is consistent with *State Planning Policy 2.5: Rural Planning* as it will ensure continued support for existing and future primary production within the locality and will not limit the ability for adjoining properties to operate any of the numerous land uses capable of consideration in the Rural Resource zone. Further, it does not result in any environmental risks or clearing of vegetation.

5. An Acoustic Report has been provided that demonstrates the current business complies with the *Environmental Protection (Noise) Regulations 1997* and therefore does not affect the amenity of surrounding residents.

Consultation

The proposed amendment to DPS2 is considered to be a 'complex amendment' in accordance with Part 5 – Division 1 of the *Planning and Development (Local Planning Schemes) Regulations 2015* (The Regulations) for the following reason:

- An amendment relating to development that is of a scale, or will have an impact, that is significant relative to development in the locality.

In this regard, it is considered that this proposal has the potential to set a precedent for the relocation of other industrial land uses within the locality. This could undermine the objectives of the zone, which favours intensive agricultural and extractive industrial uses of economic importance to the state.

Where a scheme amendment is required to be advertised, the amendment will need to be referred to the Environmental Protection Authority (EPA) to assess the environmental impacts of the proposal and determine whether any formal environmental assessment is necessary prior to advertising. As a complex amendment, the proposal is also subject to referral to the WAPC for consent to advertise prior to the City formally commencing public advertising.

Subject to no objections being received from the EPA, the amendment must be advertised for public comment for a period of 42 days. Advertising is to occur in the following manner, consistent with the requirements of The Regulations:

- Advertisement in a local newspaper;
- Placement of a sign on the subject site giving notice of the proposal;
- Display notice of the proposal in Council offices;
- Display on the City's website; and
- Referral in writing to affected persons/agencies.

Comment

Council should have due regard to the following in its consideration of adoption of Amendment No. 188 and, if adopted, whether it will proceed to advertising with or without modification.

<u>Land Use and Operations</u>

The Motor Vehicle Repairs business operates out of the unauthorised workshop with an incidental office and associated car parking area. The applicant has outlined that the unauthorised use entails the following:

- Diesel motor repairs and diesel fuel injection repairs (Diesel Mechanic);
- Provides a mobile repair service in addition to on-site servicing;
- Operates between the hours of 7:00am – 4:00pm Monday to Thursday, and 7:00am – 3:00pm on Fridays.
- Proposes a maximum of three staff and three visitors at any one time;
- Up to 20 vehicles will be on-site at any one time; and
- A maximum of three deliveries are received per day.

As outlined above, part of the applicant's justification is that the land use will support other businesses and services within the Rural Resource zone, offering a mechanical service for tractors, light passenger vehicles and agricultural equipment.

Whilst the particulars of the proposal are typically considered at the development application stage, as the purpose of the scheme amendment is the first step in formalising the existing unauthorised use on the site it is necessary to consider the operation of the business as part of the amendment process. Ultimately, it is the applicant's intent to obtain development approval for the use.

To this end, Administration has undertaken multiple site visits during its investigation of the matter, on 18 February 2020, 10 March 2020, and 14 January 2021. Photos from Administration's site visits are included as **Attachment 3**. These visits did not uncover any evidence that the business specialises in the servicing of agricultural machinery as stated by the applicant. Only one small crane was evidenced on site on 14 January 2021, however this

was not from a local business. Administration raised these concerns with the applicant who provided the following additional information:

- Diesel vehicles will often be found on the premises because a local business will typically have multiple vehicles, so when one is broken down they can still operate the remainder of the fleet;
- Primary machinery needs to be fixed urgently to avoid impacting a business' production, which is why they are not generally retained on site for extended periods;
- The business provides a service for a range of vehicle types and machinery (primarily diesel) that are utilised by various local growers. The main function, in terms of vehicles being serviced, is entirely based on local demand and is therefore a reflection of the needs of the Rural Resource zone; and
- Images of the day-to-day operations of the business were provided and have been included as **Attachment 4**, and were taken between 15 February 2021 and 19 February 2021.

From the photographic evidence provided, one example does represent farming machinery (a tractor) with the other images including two rigid trucks, a van and a crane that Administration has already established is not from a local business. Considering this information and the site visits undertaken Administration retains its view that the site is operating a typical Motor Vehicle Repairs, with limited evidence demonstrating that the primary purpose of the business is to support agricultural and rural uses. This is further supported by the company's own website, where the services on offer are outlined and include engine rebuilds, replacement of diesel injectors and logbook servicing, with no reference to the servicing and repair of farming machinery. However, Administration does accept there is an incidental benefit provided to some surrounding businesses due to the proximity of the site to these businesses, and the level of convenience offered.

Whilst some local servicing is provided it is understood that this often occurs via the mobile repair service the business provides, given the size and scale of most agricultural machinery. If the business was relocated in a nearby industrial area it would be acceptable for the landowner to park the mobile repair vehicle on the subject site, however no servicing of vehicles would be permitted on site. This would allow the business to maintain a similar level of convenience for its agricultural and horticultural customers in the immediate locality, while operating the primary Motor Vehicle Repairs land use from a more appropriate location.

Administration acknowledges the City's commitment to supporting small business, and is actively undertaking a number of initiatives to both support and encourage small business growth and investment throughout the City of Wanneroo. This includes participating in the North Wanneroo Growers Group in an effort to preserve agriculture and water security within North Wanneroo, setting up the COVID-19 business support and economic recovery fund to assist local businesses impacted by COVID-19 and participating in the Small Business Friendly Approvals Program to improve the process of obtaining permits from local government authorities.

Notwithstanding this, whilst the applicant has demonstrated that they do repair agricultural machinery, on balance Administration is not satisfied that this could not be undertaken via the mobile repair service that is offered, which is supported. Further, the City cannot easily control through conditions of approval that the business will provide a service that is limited to local rural agricultural and horticultural enterprises, with adequate and appropriately zoned land available in surrounding areas such as Neerabup for this to occur. The Neerabup Industrial Area is approximately eight kilometres south of Carabooda, or a 10 minute drive, and is discussed further under the 'Objectives and Location' section below.

As such, in considering the compatibility of the Motor Vehicle Repairs land use within the Rural Resource zone, the proposal has not established that the land use will provide a needed support service for the surrounding agricultural uses.

Objectives and Location

Objectives of DPS2

The subject site is zoned Rural Resource under DPS2. The objectives of the Rural Resource zone are to:

- Protect from incompatible uses or subdivision, intensive agriculture, horticulture and animal husbandry areas with the best prospects for continued or expanded use; and
- Protect from incompatible uses or subdivision, basic raw materials priority areas and basic raw materials key extraction areas.

In addition, the subject site is zoned Rural under the Metropolitan Region Scheme, which is zoned for:

> ***Rural:*** *Land in which a range of agricultural, extractive and conservation uses are undertaken.*

The Motor Vehicle Repairs land use itself may not be incompatible with the uses encouraged under the objectives of DPS2, however Administration is of the view that the proposal does not meet the objectives of the Rural Resource zone and is inconsistent with the Rural zoning under the MRS for the following reasons:

- The land use is not agricultural or horticultural in nature, does not relate to the breeding and caring of animals and is not related to basic raw material extraction, and as an industrial activity is not considered complementary to any of these uses;
- The land use is not being proposed in conjunction with any other rural use of the property; and
- The use is industrial in nature and can appropriately be located in the Service Industrial or General Industrial zones, along with other similar land uses.

It is acknowledged by Administration that the land use is unlikely to have a significant impact on the existing agricultural uses in proximity to the subject site. Further, it is likely that the business does offer a level of convenience to the surrounding agricultural and extractive industrial uses within the zone by virtue of its location. However, the proposal will not provide a use that is Rural in nature and cannot be considered necessary to support the uses encouraged in the Rural Resource zone, given it commenced operation in approximately 2017. This proposal will therefore set a precedent for the erosion of activities within the Rural Resource zone and while the use may provide a level of convenience, it is not considered necessary in this location.

As such, adopting Amendment No. 188 is likely to encourage other uses to locate within the Carabooda area and undermine the objectives of the zone, which seek to protect the area for agricultural, horticultural and extractive industry purposes.

Location of Proposed Use

In addition to the objectives of the zone, the amendment has not established a reason for the need for a Motor Vehicle Repairs use in the proposed location.

The subject site is situated approximately three kilometres from Wanneroo Road and is indirectly accessed by Karoborup Road and Carabooda Road. Given the restricted access to the subject site there is no strategic rationale to support the proposed use, with sufficient industrial land available within the City, such as the Neerabup Industrial Area.

The Neerabup Industrial Area in particular is a growing industrial precinct directly north of Flynn Drive that is seeking to generate strong employment outcomes for the area and address jobs growth and employment self-sufficiency for the region. As identified under the *North West Sub Regional Planning Framework* both Wangara and Landsdale have a limited amount of undeveloped land available, while Neerabup is an emerging industrial node with a significant amount of undeveloped land. To support the sustainable emergence of the Neerabup Industrial Area it is important for industrial uses to be established within the precinct, where similar and compatible uses can be clustered in proximity to one another and benefit strategically from co-location.

If Amendment No. 188 was adopted this could further encourage other industrial uses to locate in the Rural Resource zone rather than the City's industrial nodes, such as Neerabup. This has the potential to undermine the economic viability and growth of these areas. These types of uses are also car based operations that are usually serviced by higher order road networks that offer good levels of accessibility. Motor Vehicle Repairs in particular can require a customer to leave their vehicle on-site for an extended period and subsequently organise alternative modes of transport. This further supports the Motor Vehicle Repairs being located in an established Industrial zone, or be considered in proximity to other compatible uses that are serviced by a higher order transport network, including public transport.

For these reasons, whilst Administration is supportive of economic development and employment within the City this is not considered to be the right location for the proposed use.

While Administration has established that the proposal should be considered a typical Motor Vehicle Repairs land use, for comparative purposes two similar 'additional uses' established in DPS2 have also been considered, both of which are located in Rural zones:

- Additional Use A-29 – Lot 27 (2048) Wanneroo Road, Neerabup (Lot 27):

The site is zoned General Rural under DPS2 and includes a number of additional uses, including the sale and repair of farm machinery, as well as a showroom and hardware area for the display and sale of agricultural related items. The amendment applies to a portion of the site and still undertakes intensive agricultural uses at the rear of the property. Lot 27 subsequently obtained approval to operate a showroom/hardware store that sells agricultural related products, which is still currently in operation.

- Additional Use A-31 – Lot 48 (2632) Wanneroo Road, Nowergup (Lot 48):

The site is zoned Landscape Enhancement (previously General Rural) under DPS2 and includes a number of additional uses, including the display, sale and storage of agriculture and horticultural equipment and supplies. In addition, an education establishment is permissible to support training courses for growers. Lot 48 subsequently obtained approval for a showroom and storage sheds that were constructed, however it is noted that the building is currently vacant.

A plan illustrating the location of these sites is included as **Attachment 5**.

Notwithstanding the current use of these sites, which is at the discretion of the landowner (subject to obtaining the relevant approvals), both Lot 27 and Lot 48 were considered appropriate sites for additional uses within DPS2 to support the agricultural and horticultural industries within their respective locality. Lot 27 is more comparable to the subject site, as it offers a machinery repair service for farming machinery. Whilst Lot 48 is not directly comparable, the display and sale of farming machinery is compatible with the agricultural and horticultural uses in the area.

There are two main differences between the abovementioned additional uses within DPS2 and what is being proposed by the applicant. Firstly, both of the abovementioned sites are located

along Wanneroo Road with safe and direct access via a CAP Road (Controlled Access Place). This ensures that whilst the sites are not located in industrial areas they are easily accessible to the surrounding rural uses, provide opportunities for passing trade to remain commercially viable and prevent the redistribution of customers onto the local road network.

Secondly, the sites are grouped together with other similar uses to create a strategic benefit in regards to their location. In particular, Lot 27 is located with a number of other uses such as landscaping supplies, rural store, sale of birds and bird related products and a service station. It is also noted that many of these uses are operating in conjunction with a rural use of the property (i.e. intensive agriculture). Lot 48 is also co-located adjacent to a service station and convenience store.

Therefore, Administration's view is that even if the need for a Motor Vehicle Repairs to support the Carabooda area was established, the location of the premises is not compatible with, or conducive to the land use.

State Planning Policy 2.5

State Planning Policy 2.5: Rural Planning (SPP 2.5) outlines a range of considerations relevant to rural planning proposals. The applicant has provided an assessment of the proposal against the relevant provisions of SPP 2.5 to demonstrate why the proposal is consistent with the Policy, which is included as **Attachment 6**. The main considerations outlined by the applicant include:

- The surrounding land uses are agricultural in nature and therefore the addition of Motor Vehicle Repairs will not result in any undue land use conflict with existing uses, nor does it propose to introduce a sensitive land use that is incompatible with the existing rural uses; and
- The proposal has demonstrated that Motor Vehicle Repairs is a necessary service for other rural land uses within the locality to ensure that machinery and vehicles can be serviced and repaired.

As discussed earlier in this report, Administration accepts that the proposal itself is unlikely to result in any land use conflicts or amenity impacts on the surrounding land uses. However, section 5.8 of SPP 2.5 recognises intensive agriculture as an important contributor to the state's economy, and identifies Carabooda as one of the locations responsible for yielding much of the state's agricultural produce. The lots along Carabooda Road themselves support predominantly agricultural land uses, with a number of other agricultural uses found along Safari Place to the north and Karoborup Road to the south.

SPP 2.5 states that such intensive agricultural areas should be protected from the encroachment of incompatible uses given their economic significance. The applicant has advised that the use of the site for agricultural purposes is not possible, as the subject site does not hold a water license. Administration has sought advice from the Department of Water and Environmental Regulation (DWER) as the state agency that controls water licensing. DWER has confirmed that the subject site does not have a water license and no further licenses are available for purchase in the Carabooda area. However, access to water can still be obtained via the Water Trading Market (WTM) and therefore a water license could be acquired for the site to enable agricultural uses to be undertaken, as intended by the objectives of the Rural Resource zone.

It is also acknowledged that the subject site currently has approval for two Grouped Dwellings rather than a form of agricultural use. However, approval is not required to undertake agricultural based activities on the site as the land uses Intensive Agriculture, Industry – Rural and Rural Use are all Permitted (P) land uses under DPS2 within the Rural Resource zone.

As such, Administration maintains its view that introducing an additional use that compounds the sites inability to support development consistent with the objectives of the zone would set a precedent for the location of other industrial uses within the locality. Further, it is still possible for the site to be used for agricultural, horticultural or animal husbandry purposes in future with access to groundwater via the Water Trading Market. Therefore, the proposal is not considered to satisfy section 5.8 of SPP 2.5.

State Planning Policy 2.4: Basic Raw Materials

State Planning Policy 2.4: Basic Raw Materials (SPP 2.4) was prepared to protect the limited availability of basic raw material resources close to Perth, which have been in decline as planning and environmental impacts render many locations inappropriate for extraction. The objectives of SPP 2.4 are to:

- Identify the location and extent of known basic raw material resources;
- Protect Priority Resource Locations and Extraction Areas from being developed for incompatible land uses which could limit future exploitation;
- Ensure that the use and development of land for the extraction of basic raw materials does not adversely affect the environment or amenity in the locality of the operation during or after extraction; and
- Provide a consistent planning approval process for extractive industry proposals including the early consideration of sequential land uses.

Included within SPP 2.4 is a map that illustrates the extent of known basic raw material resources, and is included as **Attachment 7**. The policy outlines there is a general presumption against the intrusion of uses that are not compatible with extractive industry operations in the identified areas.

As **Attachment 7** illustrates, the subject site is not located within, but is directly adjacent to a limestone sand resource area. Whilst this does not exclude the potential for extractive uses to occur on the site as a 'Discretionary' (D) land use under DPS2, it is therefore not identified as a priority area under SPP 2.4.

If an extractive industrial use was to occur on an adjoining lot, due to the location of the additional use area (north western corner of the site) and industrial nature of the use, it is accepted that the proposed scheme amendment will not contribute to the encroachment of an incompatible use in proximity to a basic raw materials key extraction area.

Therefore, the proposal does not undermine the objectives of SPP 2.4 and is not a reason the scheme amendment should not proceed to advertising.

Acoustic

Given the industrial nature of the Motor Vehicle Repairs land use and the retrospective nature of the application, Administration requested an Acoustic Report to demonstrate that the proposal would not have any undue noise impacts on the surrounding properties. Although the subject site is surrounded by predominantly agricultural uses, the properties to the immediate west and east of the subject site include residential dwellings, which are a sensitive land use.

The applicant provided an Acoustic Report prepared by Acoustic Consultants Australia dated December 2020 to confirm that the proposal does not have any detrimental impact on the amenity of the surrounding landowners or businesses. The Acoustic Report concluded that the noise generated from the Motor Vehicle Repairs business is compliant with the *Environmental Protection (Noise) Regulations 1997* and does not adversely affect the amenity of the surrounding residents.

The City's Health Services has reviewed the Acoustic Report and are satisfied with the methodology and conclusions. Subsequently, the use is not considered to generate noise that is inconsistent with, or out of character in the locality.

Traffic

The applicant has advised the proposal currently generates three to four vehicle trips per day. In accordance with the WAPC's Transport Impact Assessment Guidelines, proposals that generate less than 10 vehicle trips in the peak hour are considered low impact developments that are unlikely to have any measurable impact on the road network.

Carabooda Road is an unsealed rural road with soft shoulders approximately 6 metres in width and is not designed to cater for high traffic volumes. More detailed consideration of the traffic generated from the site would be considered at the development application stage if Amendment No. 188 was adopted. However, based on the estimated vehicle volumes from the subject site the proposed Motor Vehicle Repairs is unlikely to have a detrimental impact on Carabooda Road, or the surrounding road network.

The City's Traffic Services has reviewed the information provided and are also satisfied that the traffic volumes generated will not affect the safety or operation of the surrounding road network.

State Planning Policy 3.7: Planning in Bushfire Prone Areas

A portion of the subject site is located within a designated bushfire prone area as identified by the Department of Fire and Emergency Services (DFES). However, the area subject to Amendment No. 188 is located outside of the designated bushfire prone area, with the building greater than 100 metres from the land 'classified' as bushfire prone on the lot.

In accordance with the WAPC's *Planning Bulletin 111 – Planning in Bushfire Prone Areas*, where only part of a lot is designated as bushfire prone and the development footprint is outside the classified area then the landowner can prepare a 'BAL Assessment Basic'. This assessment does not require input from a qualified bushfire practitioner and can be undertaken at development application stage should Amendment No. 188 proceed.

Therefore, no further bushfire considerations are required as part of the scheme amendment process.

Additional Use Conditions

The applicant has proposed six operating conditions associated with the Motor Vehicle Repairs use that have been outlined in the 'Proposal' section of this report. Notwithstanding Administration's recommendation, if Council are of the view to adopt Amendment No. 188 for advertising it is recommended the following conditions be deleted or modified prior to advertising.

Condition 4: Incidental Storage Yard

The applicant proposes the following condition permitting an incidental Storage Yard on the subject site:

- *Development may include a 'Storage Yard' component only where it is incidental to the Additional Use of Motor Vehicle Repairs.*

Administration does not consider a Storage Yard to be incidental to the Motor Vehicle Repairs land use. An incidental use is defined in DPS2 as *'a use of premises which is ancillary and subordinate to the predominant use'*.

The applicant would be permitted to store materials on the site that are associated with the Motor Vehicle Repairs use. However, this does not require delineation in the operating conditions as an incidental use of the premises. This is similar to the on-site 'office' that is currently used for administrative purposes associated with the predominant use (Motor Vehicle Repairs) of the subject site. It is noted that Administration are also currently working with the applicant to rectify a number of non-compliance issues on the site, including the storage of materials. The inclusion of Condition 4 is likely to create some uncertainty as to where and how this would be applied.

Therefore, if Council were to adopt Amendment No. 188 for advertising Administration recommends that Condition 4 be deleted from the amendment.

Condition 6: Servicing of Diesel Machinery

The applicant has also proposed the following condition to limit the type of machinery and vehicles that can be serviced on the subject site:

- *The Motor Vehicle Repairs business must primarily service diesel machinery and vehicles.*

The condition as currently proposed (if approved) would permit the business to service all types of diesel vehicles, and not only farming related machinery. The latest census from the Australian Bureau of Statistics (ABS) indicates 25.6% of registered motor vehicles are diesel. Whilst this is a national figure, this demonstrates that the business would be permitted to service a large percentage of all registered motor vehicles. This includes SUV's and four-wheel drives that commonly have diesel engines and bear no relationship to any business in the surrounding locality.

The applicant's justification for the proposal is largely based on the Motor Vehicle Repairs being a necessary service for the surrounding businesses. Whilst this has been contended by Administration, if Council resolves to adopt Amendment No. 188 for advertising it is recommended that Condition 6 be modified to limit the types of vehicles serviced to 'farming machinery' only. This is consistent with Additional Use A-29 on Lot 27 discussed previously in this report.

<u>Conclusion</u>

The proposed request to consider amending DPS2 by introducing an Additional Use of Motor Vehicle Repairs at the subject site has been assessed against the relevant legislation and planning framework. For the reasons outlined above Administration does not support the inclusion of Motor Vehicle Repairs as it is considered to be inconsistent with the objectives of the Rural Resource zone and could set a precedent for the decentralisation of other industrial uses within rural areas. Administration considers that this use is more appropriately located in the General Industrial or Service Industrial zones, where the land use is Permissible (P) and Discretionary (D) respectively.

Therefore, it is recommended that Amendment No. 188 is not adopted for the purpose of advertising for the reasons outlined in this report.

Statutory Compliance

The scheme amendment will follow the statutory processes outlined in the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2017 – 2027:

"2 Economy

2.1 Local Jobs

2.1.1 Develop strong economic hubs locally and near transport"

Risk Management Considerations

Risk Title	**Risk Rating**
ST-S12 Economic Growth	Moderate
Accountability	**Action Planning Option**
Chief Executive Officer	Manage

Risk Title	**Risk Rating**
CO-O22 Environmental Management	Moderate
Accountability	**Action Planning Option**
Director Planning and Sustainability	Manage

Risk Title	**Risk Rating**
CO-O20 Productive Communities	Moderate
Accountability	**Action Planning Option**
Director Community and Place	Manage

The above risks relating to the issue contained within this report has been identified and considered within the City's Strategic and Corporate risk registers. Action plans are in place to manage and mitigate this risk. Alignment with all risk appetite statements should be considered in particular, 2.1 Local Jobs.

The City is keen to develop strong economic hubs for growth and employment within the region. This would involve exploring opportunities which will attract and promote investment for local businesses and job creation. The City's Strategic Community Plan acknowledges that development initiatives (for example, in Yanchep and Neerabup) require planning, due diligence, consultation and funding. The City acknowledges that to achieve the growth that will lead to jobs, the City needs to work strategically with partners including investors and to promote a clear vision. **Therefore, the City is prepared to accept a high level of financial risk provided that the City implements a risk management strategy to manage any risk exposure.**

Policy Implications

This proposal has been assessed in accordance with the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015, State Planning Policy 2.4: Basic Raw Materials and State Planning Policy 2.5: Rural Planning*.

Financial Implications

Nil

Voting Requirements

Simple Majority

Recommendation

That Council: -

1. Pursuant to Section 75 of the *Planning and Development Act 2005*, REFUSES TO ADOPT Amendment No. 188 to District Planning Scheme No. 2 to amend Schedule 2 – Section 1 (Clause 3.20) Additional Uses to include the land use Motor Vehicle Repairs at Lot 23 (250) Carabooda Road, Carabooda for the following reasons:

a) The proposal is inconsistent with the objectives of the Rural Resource zone as the introduction of an industrial land use has the potential to undermine the intent of the zone, which seeks to prioritise agricultural and horticultural land uses and basic raw material extraction;

b) The proposal is inconsistent with *State Planning Policy 2.5: Rural Planning* as it does not preserve agricultural sites of economic significance from the encroachment of industrial land uses; and

c) The proposal will set an undesirable precedent for the use of Rural Resource zoned land within the locality.

Attachments:

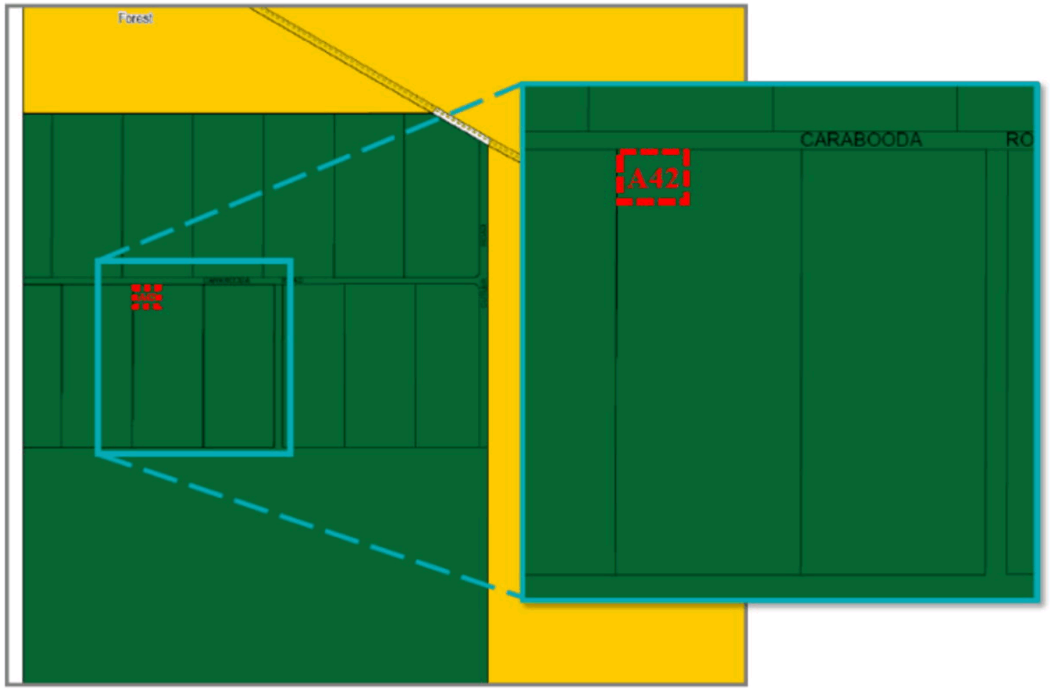
1.	*Attachment 1 - Location Plan*	*21/26736*
2.	*Attachment 2 - Planning Scheme Zoning*	*21/97325*
3.	*Attachment 3 - Administraion Site Visit Photos*	*21/101130*
4.	*Attachment 4 - Site Images from Applicant*	*21/97344*
5.	*Attachment 5 - Additional Uses A-29 and A-31*	*21/97274*
6.	*Attachment 6 - Applicant's State Planning Policy 2.5 Assessment*	*21/97380*
7.	*Attachment 7 - Extract from State Planning Policy 2.4*	*21/101013*

Lot 23 (250) Carabooda Road
Carabooda
Attachment 1
Lot 13
Lot 15
Carabooda Rd
Subject Area
Subject Lot
Lot 23
Lot 22
Lot 24
Lot 121
0 25 50 100 150
Metres
GDA
N
City of Wanneroo
Produced by Customer & Information Services
22/01/2021

Attachment 2

Current Planning Scheme Zoning

Proposed Planning Scheme Zoning with Additional Use A-42



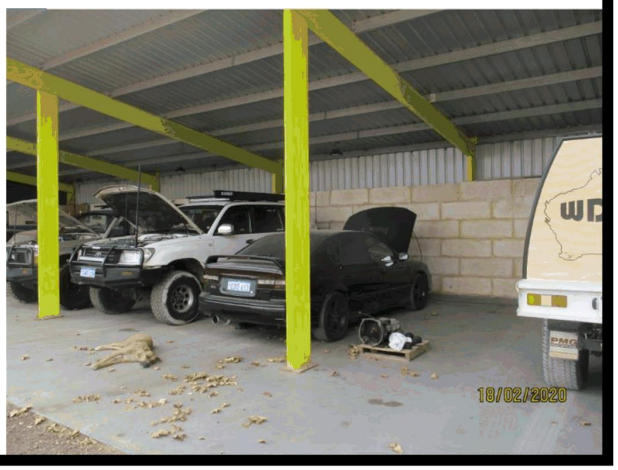
Note:
A42 refers to Motor Vehicle Repairs

Attachment 3

Site Visit Photos from 14 January 2021

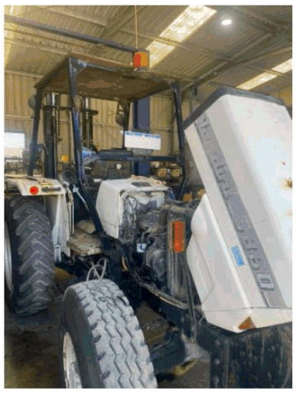
Site Visit Photos from 10 March 2020

Site Visit Photos from 18 February 2020

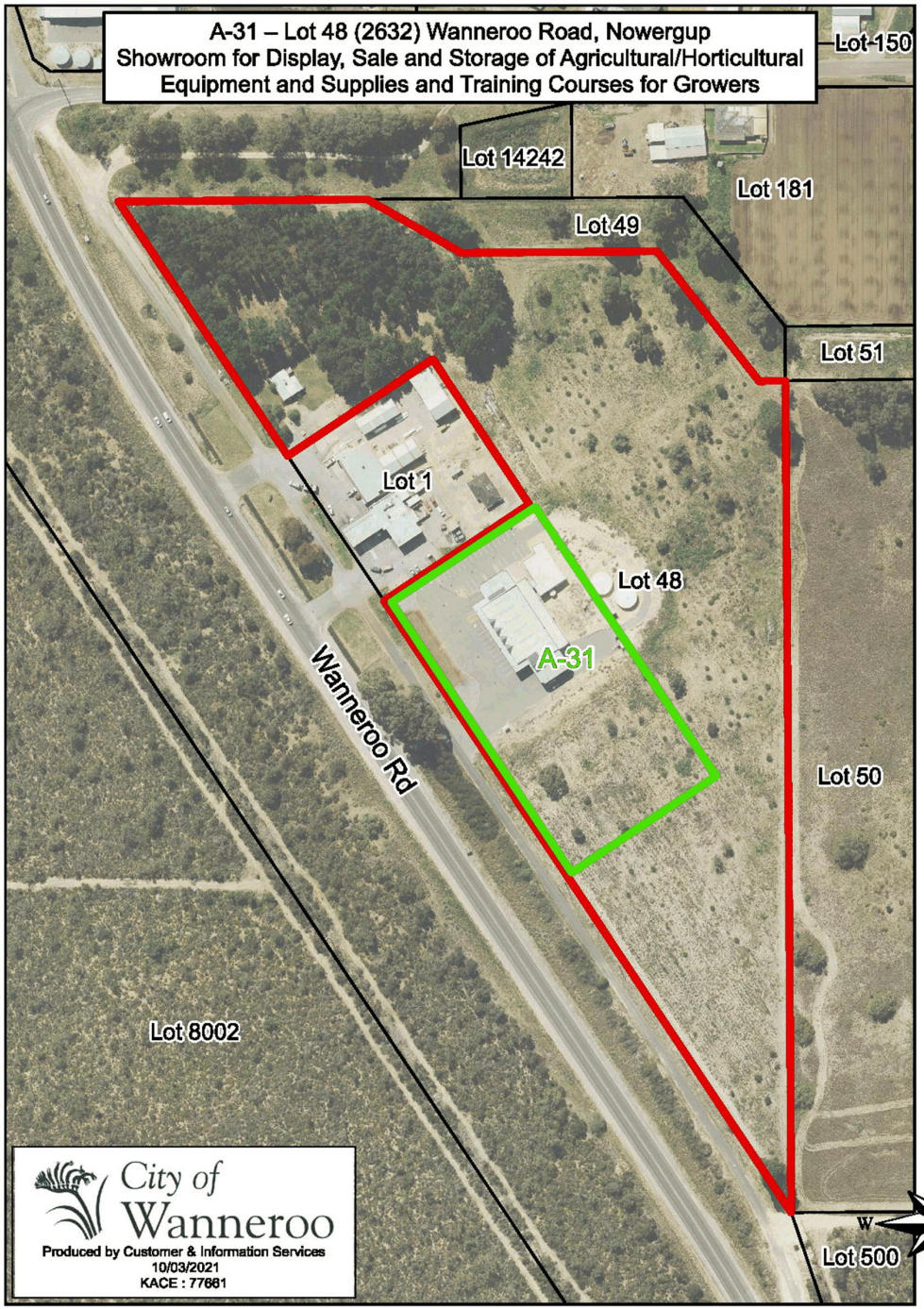


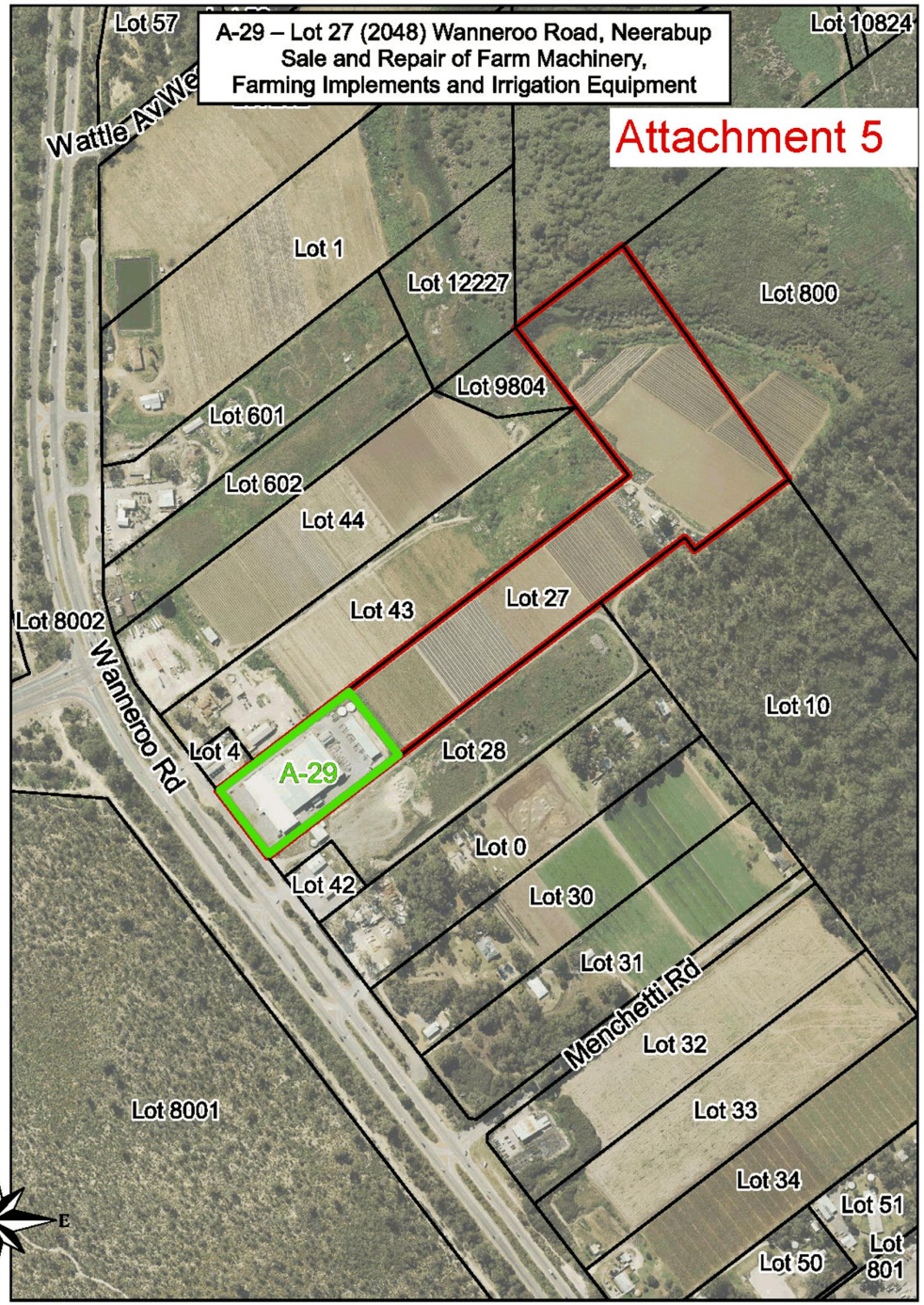
Attachment 4

URBANISTA
TOWN PLANNING



Level 1, 231 Bulwer Street, Perth, W.A. 6000
admin@urbanistaplanning.com.au | urbanistaplanning.com.au


A-31 – Lot 48 (2632) Wanneroo Road, Nowergup
Showroom for Display, Sale and Storage of Agricultural/Horticultural Equipment and Supplies and Training Courses for Growers
Lot 150
Lot 14242
Lot 181
Lot 49
Lot 51
Lot 1
Lot 48
A-31
Wanneroo Rd
Lot 50
Lot 8002
Lot 500
City of Wanneroo
Produced by Customer & Information Services
10/03/2021
KACE : 77661


Lot 57
A-29 – Lot 27 (2048) Wanneroo Road, Neerabup
Sale and Repair of Farm Machinery, Farming Implements and Irrigation Equipment
Lot 10824
Attachment 5
Wattle Av We
Lot 1
Lot 12227
Lot 800
Lot 9804
Lot 601
Lot 602
Lot 44
Lot 43
Lot 27
Lot 8002
Wanneroo Rd
Lot 10
Lot 4
A-29
Lot 28
Lot 0
Lot 42
Lot 30
Lot 31
Menchetti Rd
Lot 32
Lot 8001
Lot 33
Lot 34
Lot 51
Lot 50
Lot 801

Attachment 6

2 PLANNING FRAMEWORK

2.2 STATE PLANNING POLICY 2.5 RURAL PLANNING

The site is subject to the requirements of State Planning Policy 2.5 (SPP2.5), as the land is zoned rural under the Metropolitan Region Scheme. The policy objectives are as follows:

(a) support existing, expanded and future primary production through the protection of rural land, particularly priority agricultural land and land required for animal premises and/or the production of food;
(b) provide investment security for existing, expanded and future primary production and promote economic growth and regional development on rural land for rural land uses;
(c) outside of the Perth and Peel planning regions, secure significant basic raw material resources and provide for their extraction;
(d) provide a planning framework that comprehensively considers rural land and land uses, and facilitates consistent and timely decision-making;
(e) avoid and minimise land use conflicts;
(f) promote sustainable settlement in, and adjacent to, existing urban areas; and
(g) protect and sustainably manage environmental, landscape and water resource assets.

The proposed scheme amendment providing the additional land use of Motor Vehicle Repair will ensure the continued support of existing and future primary production within the locality, which have not significant impacts on adjacent properties, nor will it limit the ability for adjacent properties operate as any of the numerous land

uses permitted within the rural living zone. The associated development does not result in any environmental risks and as the development already exists will not require clearing of any existing vegetation on site.

These policy objectives are achieved through measures which are outlined in clause 5 of SPP2.5. Majority of the measures listed are not relevant to the proposed scheme amendment as they relate directly to other land uses. Preventing and managing impact in land use planning is the only section considered to have any direct relevance to the considerations of the proposed scheme amendment and has been addressed below.

SPP2.5 POLICY MEASURES – CLAUSE 5.12 PREVENTING AND MANAGING IMPACT IN LAND USE PLANNING

5.12.1 Avoiding land use conflict

(a) where an existing land use that may generate impacts is broadly compatible with surrounding zones and land uses, a separation distance should be indicated in a local planning strategy so there is broad awareness of the land use;

The use of motor vehicle repairs is broadly compatible with surrounding zones and land uses. The properties adjacent to the proposed scheme amendment area (north-western corner of the site) are both utilised for agriculture, which will be unaffected by potential noise emissions, no other emissions result from the land use.

(b) where a development is proposed for a land use that may generate off-site impacts, there should be application of the separation distances used in environmental policy and health guidance, prescribed standards, accepted industry standards and/or Codes of Practice, followed by considering –
(i) whether the site is capable of accommodating the land use; and/or
(ii) whether surrounding rural land is suitable, and can be used to meet the separation distances between the nearest sensitive land use and/or zone, and would not limit future rural land uses; and
(iii) whether if clauses (i) and/or (ii) are met, a statutory buffer is not required;

The site is capable of accommodating the land use and has been for the past four years. The proposed land use being a Motor Vehicle Repairs, is neither a "sensitive use" subject to buffer requirements nor an industrial use which creates buffer considerations under State Planning Policy 4.1.

(c) where a development is proposed for a land use that may generate off-site impacts and does not meet the standard outlined in clause 5.12.1 (b) then more detailed consideration of off-site impacts will be required, in accordance with clause 5.12.3 of this policy; and

Not applicable.

(d) where a development is proposed that could be contemplated in the zone, and has been assessed under clause 5.12.3 as having unacceptable offsite impacts that cannot be further mitigated or managed, the proposal should be refused.

Not applicable.

5.12.2 Planning approach for sensitive land uses in rural zones potentially affected by a rural land use

(a) single dwellings on rural land are a sensitive land use;

Noted.

(b) single dwellings and other sensitive land uses on rural land should be afforded a reasonable standard of rural amenity;

The location of the motor vehicle repair provides considerable separation distances from nearby dwellings as follows:

- 231 Carabooda – 90m (not a sensitive land use, refer to 5.12.2(e) below)
- 232 Carabooda – 120m (not a sensitive land use, refer to 5.12.2(e) below)
- 250 Carabooda – 310m (subject site, same owner)
- 270 Carabooda – 180m and 240m (not a sensitive land use, refer to 5.12.2(e) below)
- 275 Carabooda – 180m (not a sensitive land use, refer to 5.12.2(e) below)
- 281 Carabooda – 350m (not a sensitive land use, refer to 5.12.2(e) below)

SPP2.5 POLICY MEASURES – CLAUSE 5.12 PREVENTING AND MANAGING IMPACT IN LAND USE PLANNING

The acoustic report provided confirms operation of the business to comply with the *WA Environmental Protection (Noise) Regulations 1997* and AS2107.

(c) the introduction of single dwellings and other sensitive land uses should not occur where they would limit primary production;

Not applicable.

(d) the extent of a sensitive land use on rural land is a distance (as opposed to the property boundary) from the perimeter of the use that provides a reasonable standard of rural amenity;

As indicated above in 5.12.2(b) the separation distance provided form the motor vehicle repairs is sufficient from the nearby sensitive land uses to ensure a reasonable standard or rural amenity.

(e) where primary production sites require caretakers' dwellings for management or operational purposes, these dwellings should not be considered a sensitive land use, noting that occupational health and workplace safety requirements will apply;

Noted, the nearest dwellings located at 231, 232, and 275 Carabooda are associated with primary production, and would therefore not be considered sensitive land uses.

(f) rural land uses are compatible with the preservation of rural character and amenity in rural zones;

Motor vehicle repair is a necessary service within rural areas to ensure that the machinery and vehicles utilised, particularly with primary production can be serviced and repaired locally to ensure ongoing viability and convenience for local businesses. The extent of the additional use is insignificant in the context of the rural zone and impacts in terms of both emissions and visually are minimal and certainly not having an adverse impact on the character or amenity of the locality.

(g) where single dwellings or other sensitive land uses are proposed in an area potentially impacted by a primary production site of State significance, prospective purchasers may be advised of potential impacts by notifications on title at subdivision stage.

Not applicable.

5.12.3 Determining a buffer

(a) separation distances recommended in Government policy and guidance;

The proposed land use being a Motor Vehicle Repairs, is neither a "sensitive use" subject to buffer requirements nor an industrial use which creates buffer considerations under State Planning Policy 4.1. As noted in 5.12.2(e) above the nearby dwellings are also not considered sensitive uses, so no separation distances are recommended.

(b) whether the design and/or operation of the proposal is in accordance with prescribed standards, accepted industry standards or codes of practice;

An acoustic assessment has been undertaken to ensure that noise emissions from the motor vehicle repairs is within the limits of the prescribed requirements and accepted industry standards. The report confirmed that operational noise is fully compliant and includes recommendations to ensure noise levels remain at an acceptable level in the future.

(c) whether, prior to issuing an approval, any management plans associated with the proposal are capable of being implemented;

The land use is not considered to require any specific management plans to operate without impact, given it already needs to operate within the limits of existing legislation which minimised potential impact.

SPP2.5 POLICY MEASURES – CLAUSE 5.12 PREVENTING AND MANAGING IMPACT IN LAND USE PLANNING

(d) the existing or potential requirement for environmental licensing and/or works approval;

No environmental licensing or works approvals are required for motor vehicle repairs.

(e) potential cumulative impacts;

The operation of a motor vehicle repair will not result in any cumulative impacts.

(f) whether modelling is required where impacts on sensitive land uses outside the property boundary are anticipated to exceed the parameters used in environmental policy, prescribed standards, accepted industry standards and/or codes of practice; and

Refer to 5.12.3(b) above.

(g) odour modelling, when required, is to be undertaken in accordance with a methodology outlined in Government policy or guideline, or an agreed equivalent, by the proponent of the primary production or the proponent of the sensitive zone or land use.

Not applicable.

5.12.4 Planning approach for buffers

(a) for a scheme review or amendment, generally a statutory buffer should be applied and take the form of a special control area with related scheme provisions;

As outlined in 5.12.3 a buffer is not necessary.

(b) for a structure plan, designate buffers, noting that their effect is one of 'due regard';

Not applicable.

(c) for a subdivision, include a condition that notifies prospective purchasers of either a statutory buffer, or a land use that may affect residential amenity; and

Not applicable.

(d) for a development application, the requirements of clause 5.12.1 (b) must be satisfied, as it is not possible to implement a statutory buffer through a development application. Where clause 5.12.1 (b) cannot be satisfied, a scheme amendment may be required.

Not applicable.

5.12.5 Planning approach for managing land use transition

(a) where an area is transitioning from a rural zoning to urban, buffers may be required during the transition, to manage the change and allow producers to continue operations until such time as production ceases or relocation occurs;

Not applicable.

(b) where an area is transitioning from a rural zoning and the producers plan to relocate before rezoning, structure planning or subdivision occur, proponents are to provide evidence of the intended closure, such as a statutory declaration, written undertaking by the producer, unconditional offer and acceptance for the sale of the property, or removal of the agricultural infrastructure. In these circumstances a buffer need not be applied;

Not applicable.

SPP2.5 POLICY MEASURES – CLAUSE 5.12 PREVENTING AND MANAGING IMPACT IN LAND USE PLANNING

(c) prospective purchasers of properties affected by a buffer may be advised of the existence of a rural land use through a condition of subdivision; and

Not applicable.

(d) in accordance with clause 5.2 (c) of this policy, rural land uses of State significance are to be given due regard in decision-making.

Not applicable.

Implementation of the policy is addressed through clause 6 of SPP2.5, the only clause considered to have relevance to the proposed scheme amendment is 6.4 which relates to zoning proposals affecting rural land.

SPP2.5 POLICY IMPLEMENTATION – CLAUSE 6.4 ZONING PROPOSALS AFFECTING RURAL LAND

(a) the suitability of the site to be developed for the proposed use;

The site has been demonstrated suitable to be developed for the proposed use, as it has been operating for four years with minimal impact, providing a valuable service other rural land uses within the locality. No adverse impacts have been identified during its time in operation.

(b) the siting of the zone/land use in the context of surrounding zones/land uses (existing and proposed);

The use of motor vehicle repairs within the context a rural zone provides a valuable local service for numerous other land uses within the zone which are heavily reliant on machinery and vehicles for their day to day operations.

The large allotments associated with rural zones provide a suitable context for such a use to operate with considerable separation from any potential nearby sensitive land uses, whilst also not being prone to impact from any nearby land uses which may require a buffer in order to operate. The land use will (and has) operate harmoniously within its rural zone context.

(c) the capacity of the site to accommodate the proposed zone/land use and associated impacts and:

(i) only support proposals which are consistent with endorsed planning strategies, or in exceptional circumstances, where the proposal meets the objectives and intent of WAPC policy;

(ii) only support the introduction of sensitive zones that may affect the existing and future operation of primary production where the management of impacts and/or mitigation approaches have been substantively resolved and are not wholly deferred to later stages of planning;

(iii) that the continuation of existing rural land uses are taken into account;

(iv) ensure that lifting of urban deferred land in a region scheme is in accordance with clause 6.4 (b);

(v) ensure that the sensitive zone does not overlap with any buffer determined to be necessary as a result of introducing the new zone, and the area within the buffer should retain its rural zoning until such time as the buffer is no longer required; and

(vi) ensure that adequate land is identified to contain impacts from existing primary production, before introducing sensitive or industrial zones on rural land.

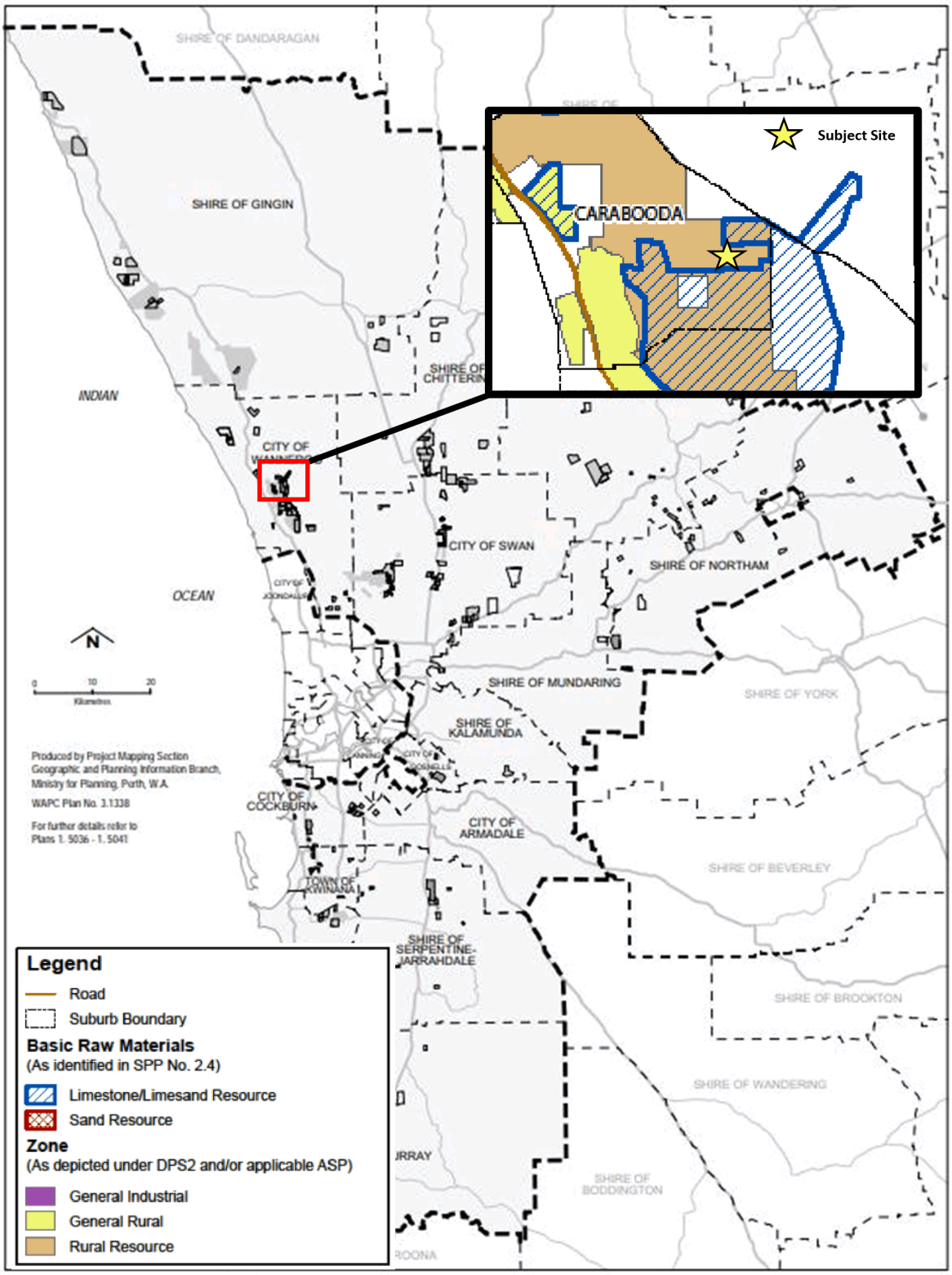
The proposed additional land use is consistent with objectives and intent outlined in WAPC policy, having no undue impacts within the context of a rural zone. The Motor Vehicle Repairs is not a sensitive land use and will therefore not impact on the ability of other permitted land uses within the rural zone to operate, nor does it impact on the adjacent existing rural land uses.

The Rural Planning Guidelines associated with SPP2.5 also provide further guidance in respect of explanation and intent of SPP2.5. The guidelines do not include any specific guidance in respect of the land use proposed; guidance relating to managing impact of land use planning relates primarily to farming operations and is not relevant to the land use proposed.

Attachment 7

Extract from State Planning Policy 2.4

Policy Area for SPP No. 2.4



Resource Protection Map

Figure 2

PS08-04/21 Preparation of Amendment No. 189 to DPS 2 and Revocation of Various Structure Plans

File Ref:	41627 – 21/79639
Responsible Officer:	Director Planning and Sustainability
Disclosure of Interest:	Nil
Attachments:	5

Issue

To consider:

- Requesting the WAPC revoke various structure plans which Administration considers are redundant; and
- Initiating Amendment No. 189 to DPS2 to normalise the zoning of land affected by redundant structure plans.

Background

The preparation and operation of the City's structure plans is undertaken pursuant to the Deemed Provisions of the City's DPS2 (**Deemed Provisions**). The Deemed Provisions are established through Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* (**the Regulations**). The Deemed Provisions define and set out the purpose of a structure plan as follows:

> ***structure plan*** *means a plan for the coordination of future subdivision and zoning of an area of land*

Many of the City's structure plans are necessary planning instruments to guide ongoing subdivision and zoning of land. However, the City has a growing number of structure plans that are either already or will shortly become redundant, as their subject areas are subdivided and built out.

The Western Australian planning framework intends that once a structure plan has achieved its purpose of guiding the zoning and subdivision of land, the land would be zoned under a local planning scheme (such as DPS2) via a scheme amendment, a process referred to as 'normalising'. Considerations could also be made at that time for a structure plan to be entirely revoked, if it is no longer needed to serve its initial purpose to guide the subdivision and initial development of land.

Council at its 17 November 2020 Meeting (PS08-11/20) resolved to request the WAPC revoke a series of structure plans, and to initiate a coinciding amendment (Amendment No. 187) to DPS2 to normalise the zoning of affected land. In previously reporting to Council, Administration discussed the staged approach that will be undertaken toward 'normalising' and revoking structure plans that are no longer required. What is now proposed, and subject to this Report, is to initiate a further stage in the structure plan revocation and normalisation process.

Detail

For the purpose of this Report, there are four structure plans that Administration considers ready for revocation, as they have completed their function in guiding subdivision in their respective areas:

- Regent Waters (South), Wanneroo Agreed Structure Plan No. 11 (ASP 11);
- Mindarie Keys Agreed Local Structure Plan No. 12 (ASP 12);
- Merriwa Local Structure Plan No. 15 (ASP 15); and
- Clarkson South-East Agreed Structure Plan No. 29 (ASP 29).

As structure plans can only be revoked by the WAPC, Administration considers a request can be made to the WAPC for it to revoke the structure plans listed above.

Revocation of the structure plans listed above requires varying degrees of normalisation under DPS2. Normalisation will include bringing in the zonings, reserves and residential density codes prescribed in a structure plan, and imposing them into DPS2. As such, Administration is also proposing that the City initiate (or 'prepare' in the context of the Regulations) Amendment No. 189 to DPS2. Scheme Amendment Maps, which show the extent of normalisation required for each structure plan area is provided in **Attachment 1**.

Administration considers that proposed Amendment No. 189 to DPS2 meets the following criteria for 'Basic Amendments' in the context of Regulation 34 of the Regulations:

An amendment to the scheme map that is consistent with a structure plan, activity centre plan or local development plan that has been approved under the scheme for the land to which the amendment relates if the scheme currently includes zones of all types that are outlined in the plan.

Consultation

The Regulations do not require 'basic amendments' to be advertised, unless the Minister for Planning directs the City to advertise pursuant to Regulation 61(1). Alternatively, should the WAPC not consider the amendment to be a 'basic amendment', the City may be directed to advertise the amendment as a 'standard amendment' or 'complex amendment' as the case may require. If the proposed DPS2 amendment is presented and initiated by Council, the amendment will need to be referred to the Environmental Protection Authority for comment, prior to it being considered by the WAPC.

The process of revoking structure plans outlined in Clause 28 and Clause 29A of the Deemed Provisions does not indicate a requirement to advertise to affected parties. Administration considers that advertising the proposed revocation of structure plans is not required, as it will not materially change development potential of the affected lots.

Comment

Information and mapping from Administration pertaining to the structure plans proposed to be revoked, is included in the following attachments:

- Regent Waters (South), Wanneroo Agreed Local Structure Plan No. 11 (ASP 11) – in **Attachment 2**;
- Mindarie Keys Agreed Local Structure Plan No. 12 (ASP 12) – in **Attachment 3**;
- Merriwa Agreed Local Structure Plan No. 15 (ASP 15) – in **Attachment 4**; and
- Clarkson South-East Agreed Local Structure Plan No. 29 (ASP 29) – in **Attachment 5**.

The information in the attachments provides aerial imagery, structure plan mapping and Administration's review of how the structure plan provisions have been met.

Administration has identified that subdivision has been completed on the land within the structure plans referred to above; and as such, the structure plans could be revoked.

Pursuant to Clause 28(3) and Clause 29A(1) of the Deemed Provisions, it is the WAPC that may revoke its approval of a structure plan. In other words, the City has no ability to revoke structure plans, but rather must request the WAPC undertake that process. It is required that such a request is made pursuant to a Council resolution.

Although there are still a small number of vacant land parcels in the ASP 11, ASP 12 and ASP 29 areas (created through subdivision), there are adequate controls through DPS2 and the Residential Design Codes to guide any remaining development. Development on the remaining lots in these areas does not require guidance from the structure plans, as demonstrated in the tables included within **Attachments 2 to 5**.

If ASP 11, ASP 12, ASP 15 and ASP 29 were to be revoked (as proposed), a corresponding amendment to DPS2 is required. Administration has therefore prepared Amendment No. 189 to DPS2, to place the zonings, local scheme reserves and density codes found in ASP 11, ASP 12, ASP 15 and ASP 29 into DPS2 (refer **Attachment 1**). To undertake the normalisation and revocation in an orderly manner, the WAPC would only be able to consider the revocation of the structure plans should the Minister for Planning (or their delegate) first approve Amendment No. 189 to DPS2.

Council at its 17 November 2020 meeting considered the initiation of Amendment No. 172 to DPS2 (PS03-11/20). The purpose of Amendment No. 172 is to align DPS2 more broadly with the Model Provisions for local planning schemes contained in the Regulations. Amendment No. 172 is not proposing to normalise or significantly alter the zoning of the affected structure plan areas. Amendment No. 172 does however propose to impose a new form of local scheme reserve for drainage sites, which is not yet in DPS2. Drainage sites in the areas affected by Amendment No. 189 are proposed to be reserved for Public Use under DPS2, pending the approval of Amendment No. 172. Once Amendment No. 172 is approved, the drainage sites will then become reserved specifically for the purpose of drainage under DPS2.

The Regulations (Regulation 35A) make provision for when an amendment to a local planning scheme affects a structure plan area, the amendment must include a statement that when the amendment takes effect:

(a) the approval of the structure plan is to be revoked; or
(b) the structure plan is to be amended in accordance with the statement; or
(c) the approval of the structure plan is not affected.

In this case, and in light of the Regulations, Amendment No. 189 will include a statement that on its approval, the WAPC's approval of ASP 11, ASP 12, ASP 15 and ASP 29 will be revoked.

Statutory Compliance

The revocation of structure plans can occur pursuant to the deemed provisions for local planning schemes, provided in Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015.*

Amendment No. 189 to DPS2, being prepared to correspond with the revocation of the various structure plans referred to in this Report, can be processed in accordance with the *Planning and Development Act 2005* and the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2017 – 2027:

"4 Civic Leadership

4.2 Good Governance

4.2.2 Provide responsible resource and planning management which recognises our significant future growth"

Risk Management Considerations

There are no existing Strategic or Corporate risks within the City's existing risk registers which relate to the issues contained in this report.

Policy Implications

The WAPC acknowledges in its Structure Plan Framework document (the Framework) that it may revoke its approval of a structure plan under the Deemed Provisions. One of the most common circumstances stated in the Framework is when a local planning scheme is amended to include a zoning over the land covered by the structure plan, following the finalisation of the subdivision of the land.

Financial Implications

The costs of revoking the structure plans referred to in this Report, and preparing Amendment No. 189 to DPS2, can be met from the current Planning and Sustainability operational budget.

Voting Requirements

Simple Majority

Recommendation

That Council:-

1. Pursuant to Section 75 of the Planning and Development Act 2005, PREPARES Amendment No. 189 to City of Wanneroo District Planning Scheme No. 2, to amend the local planning scheme by:

a) Reclassifying the land subject to the Regent Waters (South), Wanneroo Agreed Structure Plan No. 11 from the 'Urban Development' Zone to the 'Residential' Zone (with density codes of R20, R30 and R40), 'Local Schemes Reserve – Parks and Recreation' and 'Local Schemes Reserve – Public Use', as shown on Scheme (Amendment) Map No. 1 (included in Attachment 1 of this Report);

b) Reclassifying various land parcels subject to the Mindarie Keys Agreed Local Structure Plan No. 12 from the 'Residential' Zone to 'Local Schemes Reserve – Parks and Recreation' and 'Local Schemes Reserve – Public Use', as shown on Scheme (Amendment) Map No. 2 (included in Attachment 1 of this Report);

c) Applying residential density codes of R20 and R40 on land subject to the Mindarie Keys Agreed Local Structure Plan No. 12, as shown on Scheme (Amendment) Map No. 2 (included in Attachment 1 of this Report);

d) Reclassifying various land parcels subject to the Merriwa Local Structure Plan No. 15 from the 'Residential' Zone to 'Local Schemes Reserve – Parks and Recreation' and 'Local Schemes Reserve – Public Use', as shown on Scheme (Amendment) Map No. 3 (included in Attachment 1 of this Report);

e) Applying residential density codes of R20 on land subject to the Merriwa Local Structure Plan No. 15, as shown on Scheme (Amendment) Map No. 3 (included in Attachment 1 of this Report);

f) Reclassifying various land parcels subject to the Clarkson South-East Agreed Structure Plan No. 29 from the 'Urban Development' Zone to the 'Residential' Zone, 'Mixed Use' Zone, 'Business' Zone and 'Local Schemes Reserve – Parks and Recreation', as shown on Scheme (Amendment) Map No. 4 (included in Attachment 1 of this Report);

g) Reclassifying Lot 15429 (111) Ocean Keys Boulevard, Clarkson from the 'Urban Development' and 'Residential' Zones to 'Local Schemes Reserve – Parks and Recreation', as shown on Scheme (Amendment) Map No. 4 (included in Attachment 1 of this Report); and

h) Applying residential density codes of R20, R30, R40 and R60 on land subject to the Clarkson South-East Agreed Structure Plan No. 29, as shown on Scheme (Amendment) Map No. 4 (included in Attachment 1 of this Report);

2. Pursuant to Regulation 35A(a) of the *Planning and Development (Local Planning Schemes) Regulations 2015,* RESOLVES that Amendment No. 189 to District Planning Scheme No. 2 include the following statement:

Approval of the following structure plans is to be revoked when this amendment is approved and takes effect:

- ***Regent Waters (South), Wanneroo Agreed Structure Plan No. 11;***
- ***Mindarie Keys Agreed Local Structure Plan No. 12;***
- ***Merriwa Local Structure Plan No. 15; and***
- ***Clarkson South-East Agreed Structure Plan No. 29;***

3. Pursuant to Regulation 34 and Regulation 35(2) of the *Planning and Development (Local Planning Schemes) Regulations 2015,* RESOLVES that Amendment No. 189 to District Planning Scheme No. 2 is a basic amendment for the following reason:

An amendment to the scheme map that is consistent with a structure plan, activity centre plan or local development plan that has been approved under the scheme for the land to which the amendment relates if the scheme currently includes zones of all types that are outlined in the plan;

4. Pursuant to Section 81 of the *Planning and Development Act 2005*, REFERS Amendment No. 189 to District Planning Scheme No. 2 to the Environmental Protection Authority;

5. AUTHORISES the Mayor and Chief Executive Officer to SIGN and SEAL Amendment No. 189 to District Planning Scheme No. 2 documents in accordance with the City's Execution of Documents Policy;

6. Pursuant to Regulation 58 of the *Planning and Development (Local Planning Scheme) Regulations 2015*, PROVIDES Amendment No. 189 to District Planning Scheme No. 2 to the Western Australian Planning Commission; and

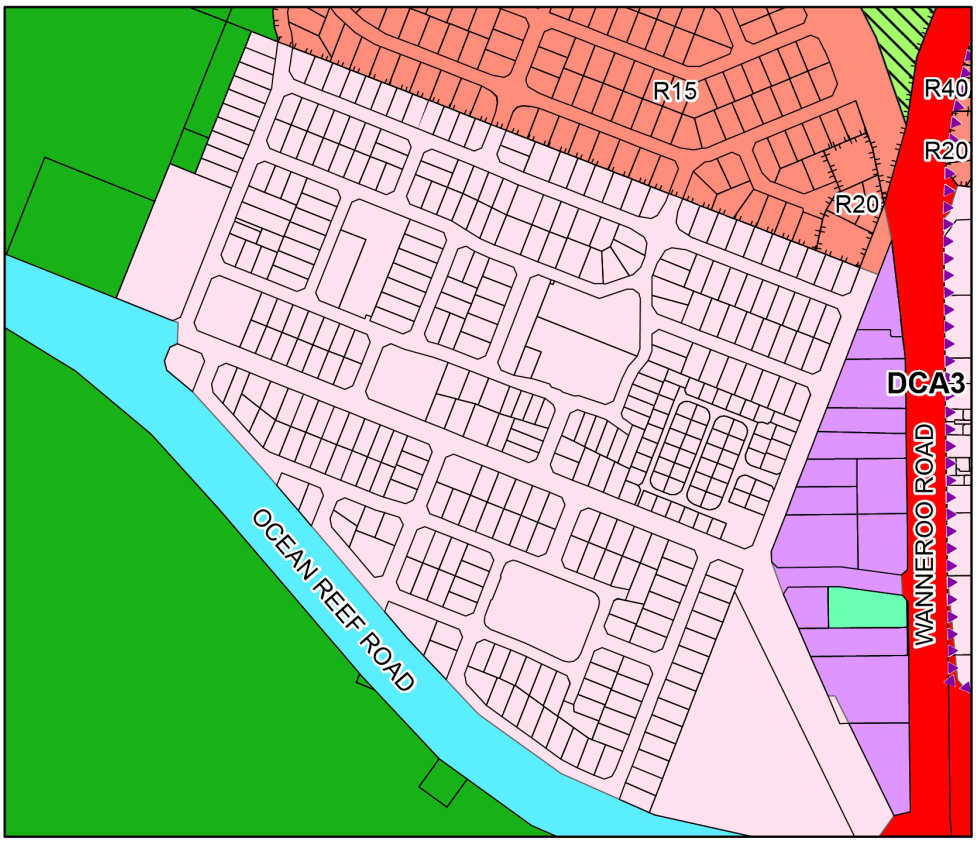
7. REQUESTS the Western Australian Planning Commission to revoke the following structure plans pursuant to Schedule 2, Clauses 28(3) and 29A(1) of the *Planning and Development (Local Planning Schemes) Regulations 2015* after the Minister for Planning (or their delegate) approve Amendment No. 189 to District Planning Scheme No. 2:

- **Regent Waters (South), Wanneroo Agreed Structure Plan No. 11;**
- **Mindarie Keys Agreed Local Structure Plan No. 12;**
- **Merriwa Local Structure Plan No. 15; and**
- **Clarkson South-East Agreed Structure Plan No. 29.**

Attachments:

1.	*Attachment 1 - Scheme Amendment Maps - Amendment No. 189 to DPS 2*	*21/109177*
2.	*Attachment 2 - Information on Regent Waters (South), Wanneroo Agreed Structure Plan No. 11 and Related Area*	*21/110828*
3.	*Attachment 3 - Information on Mindarie Keys Agreed Local Structure Plan No. 12 and Related Area*	*21/110836*
4.	*Attachment 4 - Information on Merriwa Agreed Local Structure Plan No. 15 and Related Area*	*21/110860*
5.	*Attachment 5 - Information on Clarkson South-East Agreed Local Structure Plan No. 29 and Relevant Area*	*21/110874*

CITY OF WANNEROO
DISTRICT PLANNING SCHEME No. 2
AMENDMENT No. 189



Regent Waters (South)
Adopted Structure Plan No.11

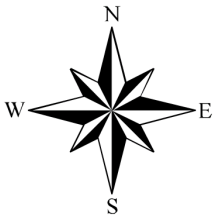
LEGEND

MRS RESERVE
- PARKS & RECREATION
- PRIMARY REGIONAL ROADS
- OTHER REGIONAL ROAD

ZONE
- COMMERCIAL
- DEVELOPMENT CONTRIBUTION AREA
- PARKS & RECREATION
- RESIDENTIAL
- SERVICE INDUSTRIAL
- URBAN DEVELOPMENT

EXISTING ZONE

0 50 100 200 300 400 Metres



LEGEND

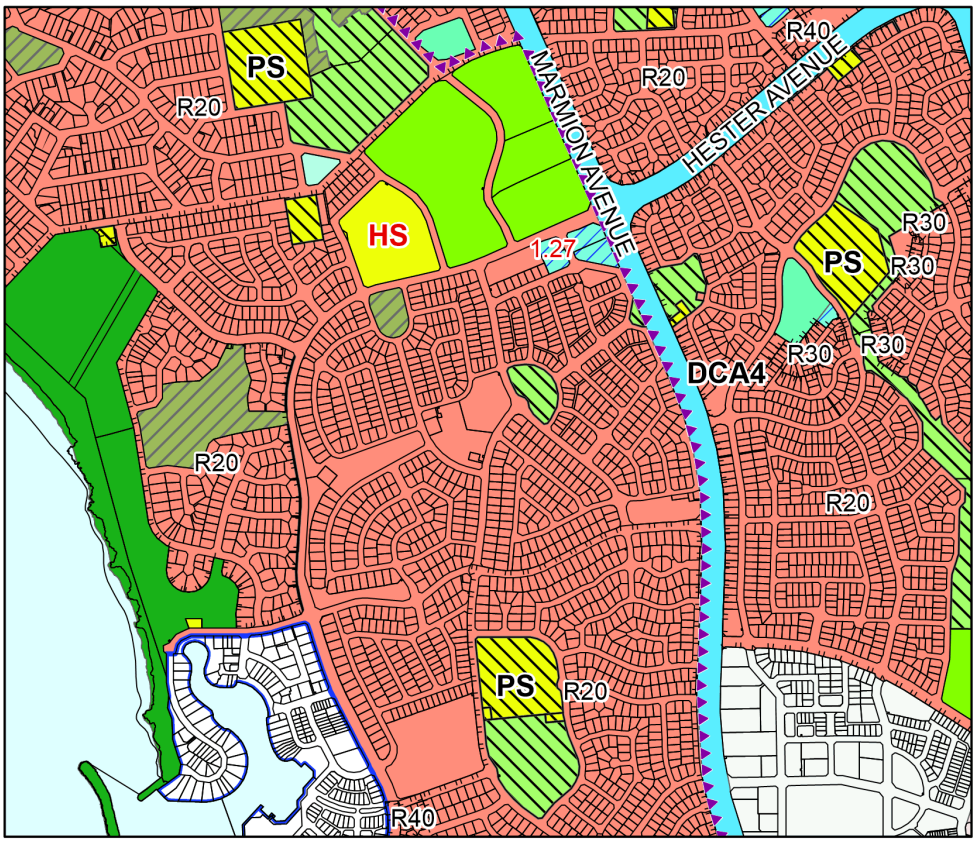
ZONE
- PARKS & RECREATION
- RESIDENTIAL
- PUBLIC USE
- R60 R/CODE

City of Wanneroo
Produced by Customer & Information Services
08/03/2021

SCHEME (AMENDMENT) MAP 1

CITY OF WANNEROO
DISTRICT PLANNING SCHEME No. 2
AMENDMENT No.189

Mindarie Keys
Adopted Structure Plan No.12



EXISTING ZONE

0 250 500 1,000 1,500 Metres

LEGEND

MRS RESERVE

- OTHER REGIONAL ROAD
- PARKS & RECREATION
- PUBLIC PURPOSE

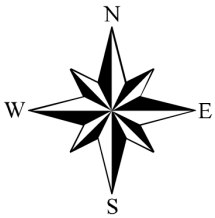
HS - High School

ZONE

- DEVELOPMENT CONTRIBUTION AREA
- BUSINESS
- CENTRE
- COMMERCIAL
- CONSERVATION
- MARINA
- MIXED USE
- PARKS & RECREATION
- PRIVATE CLUBS & RECREATIO
- PUBLIC USE

PS - Primary School

- RESIDENTIAL
- R20 R/CODES
- 1.27 ADDITIONAL USE



LEGEND

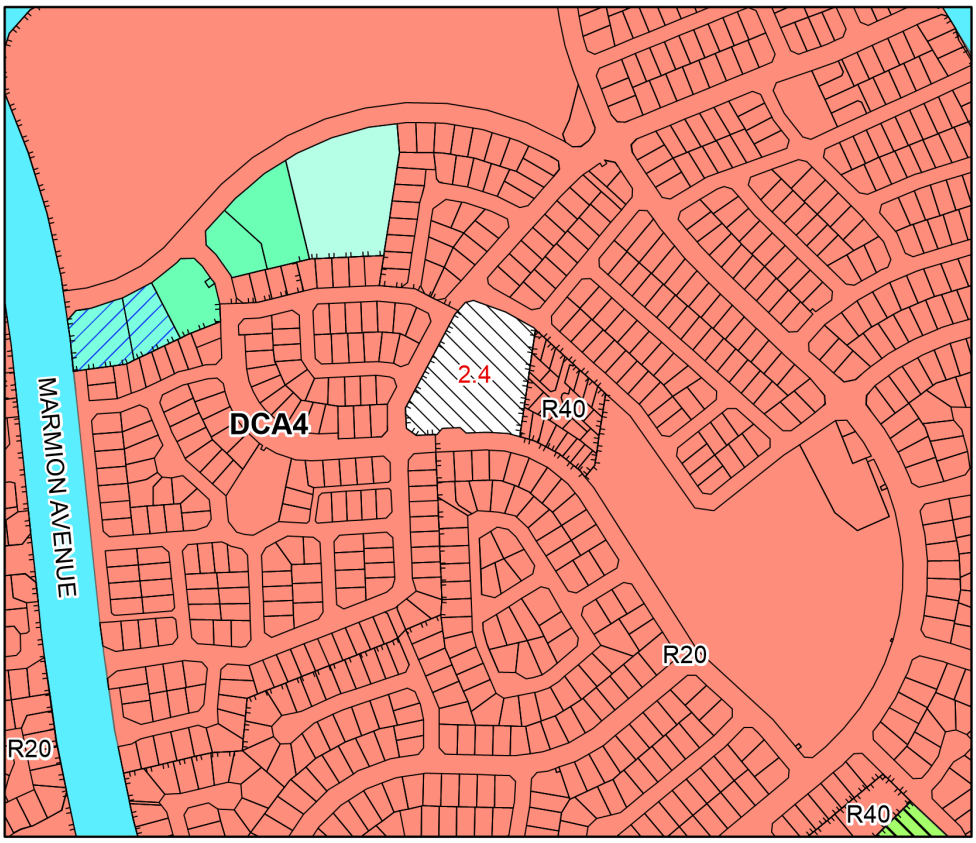
ZONE

- PARKS & RECREATION
- PUBLIC USE
- R40 R/CODE

City of Wanneroo
Produced by Customer & Information Services
29/03/2021

SCHEME (AMENDMENT) MAP 2

CITY OF WANNEROO
DISTRICT PLANNING SCHEME No. 2
AMENDMENT No.189



Merriwa
Adopted Structure Plan No.15

LEGEND

MRS RESERVE

- OTHER REGIONAL ROAD

ZONE

- DEVELOPMENT CONTRIBUTION AREA
- BUSINESS
- COMMERCIAL
- MIXED USE
- PARKS & RECREATION
- RESIDENTIAL
- R20 R/CODES
- 2.4 SPECIAL

EXISTING ZONE

0 100 200 400 600 Metres

N W E S

LEGEND

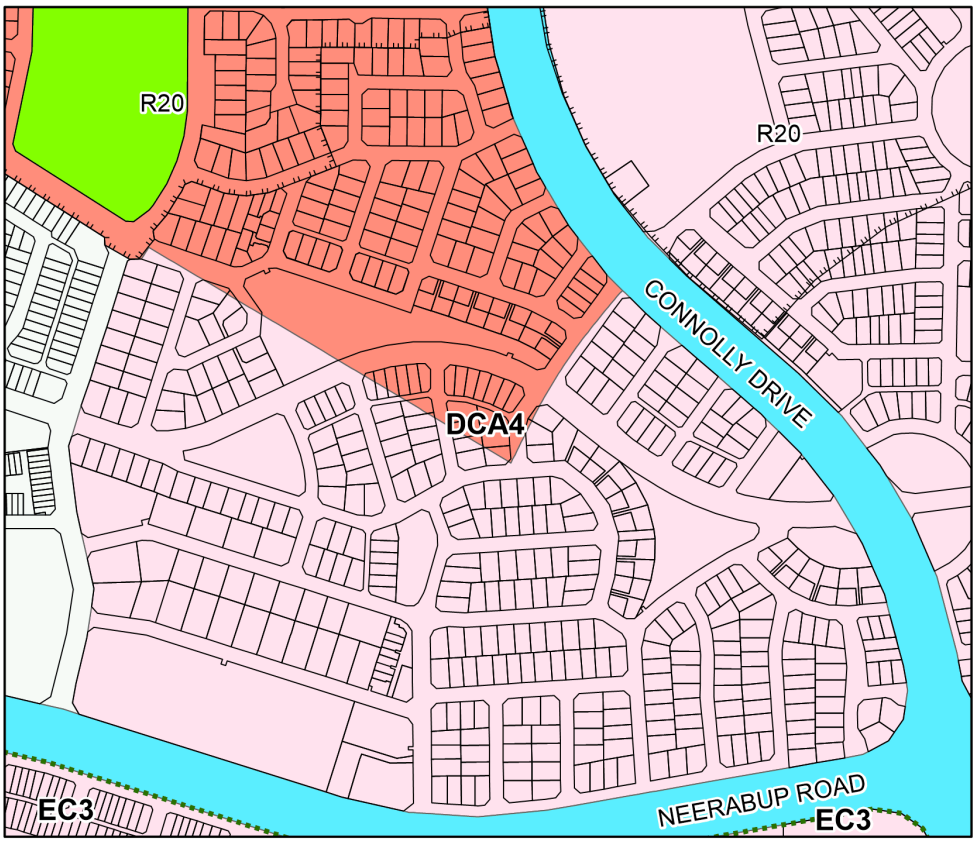
ZONE

- PARKS & RECREATION
- PUBLIC USE
- R20 R/CODE

City of Wanneroo
Produced by Customer & Information Services
29/03/2021

SCHEME (AMENDMENT) MAP 3

CITY OF WANNEROO
DISTRICT PLANNING SCHEME No. 2
AMENDMENT No. 189



Clarkson South-East
Adopted Structure Plan No.29

LEGEND

MRS RESERVE

- OTHER REGIONAL ROAD

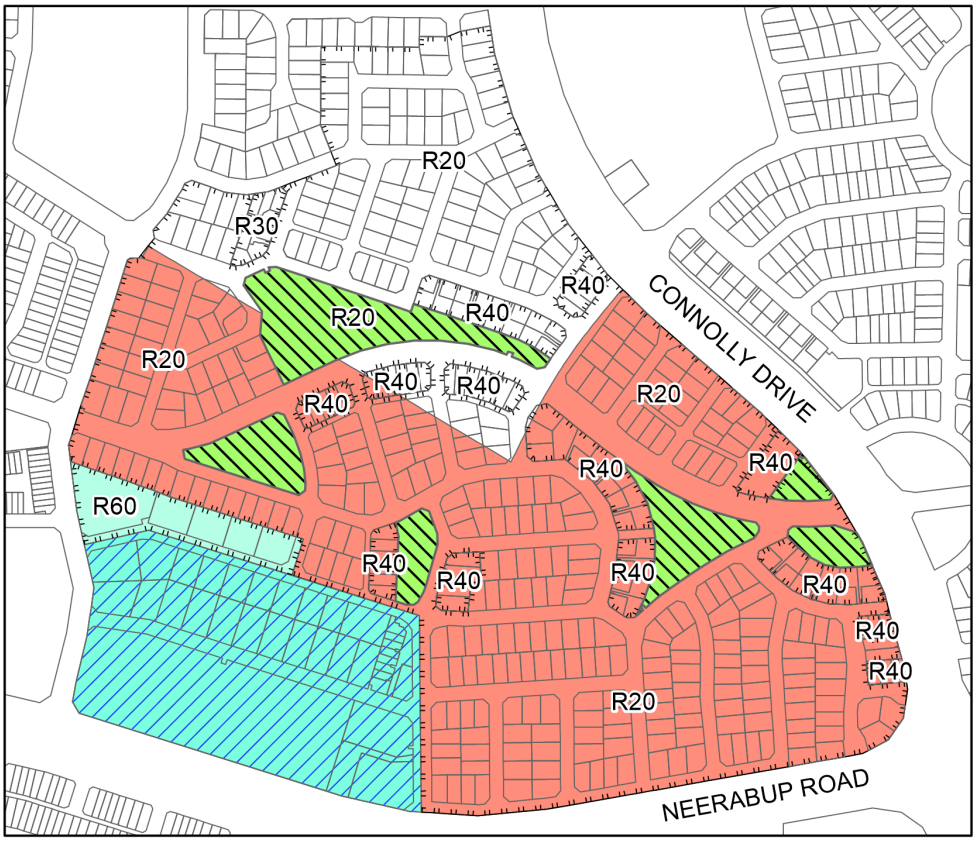
ZONE

- CENTRE
- DEVELOPMENT CONTRIBUTION AREA
- ENVIRONMENTAL CONDITION AREA
- PRIVATE CLUBS & RECREATIO
- RESIDENTIAL
- R20 R/CODES
- URBAN DEVELOPMENT

EXISTING ZONE

0 50 100 200 300 400 Metres

N W E S



LEGEND

ZONE

- BUSINESS
- MIXED USE
- PARKS & RECREATION
- RESIDENTIAL
- R20 R/CODE

City of Wanneroo
Produced by Customer & Information Services
05/03/2021

SCHEME (AMENDMENT) MAP 4

Information Pertaining to ASP 11 and Relevant Area

REGENT WATERS (SOUTH), WANNEROO

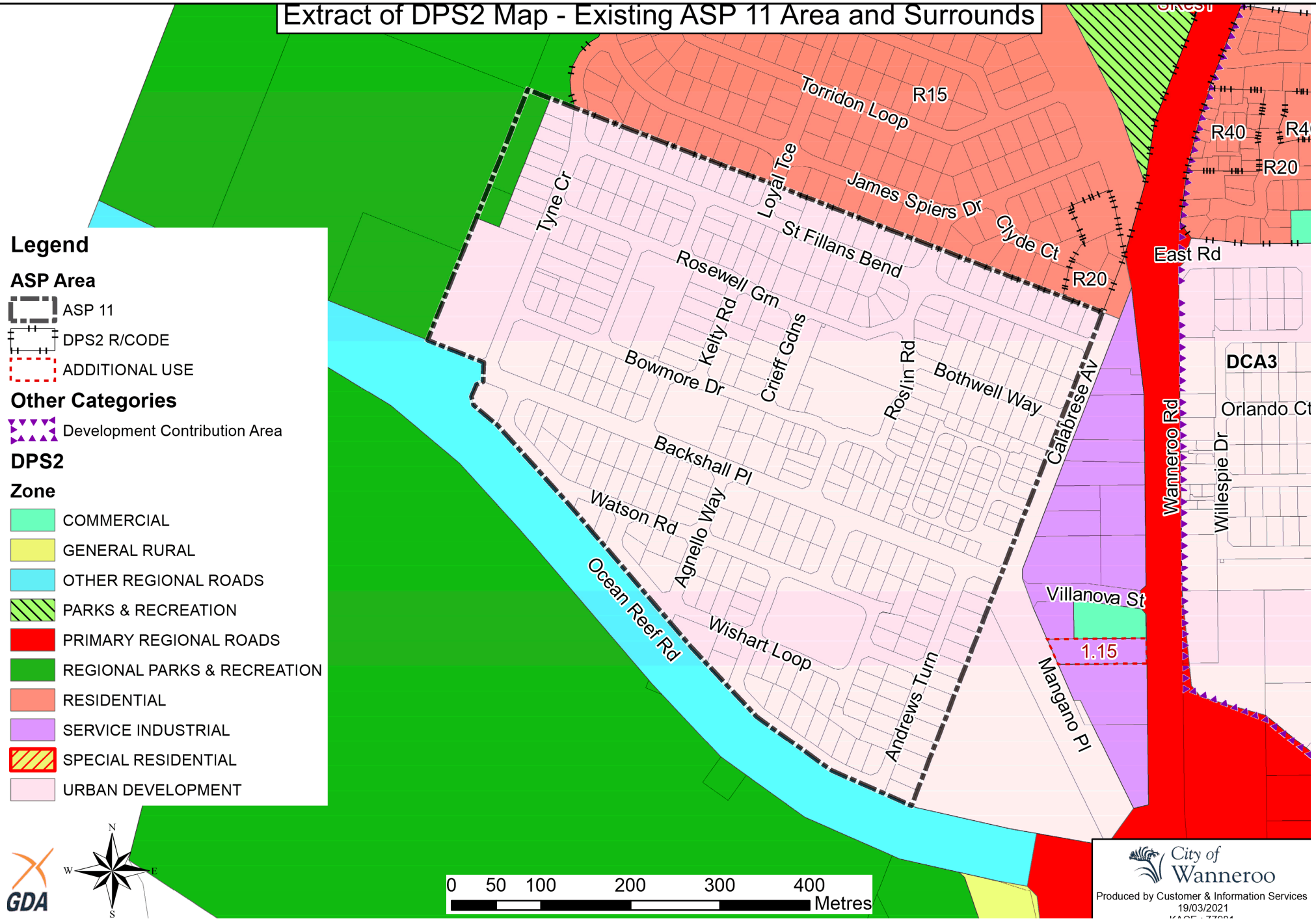
AGREED STRUCTURE PLAN

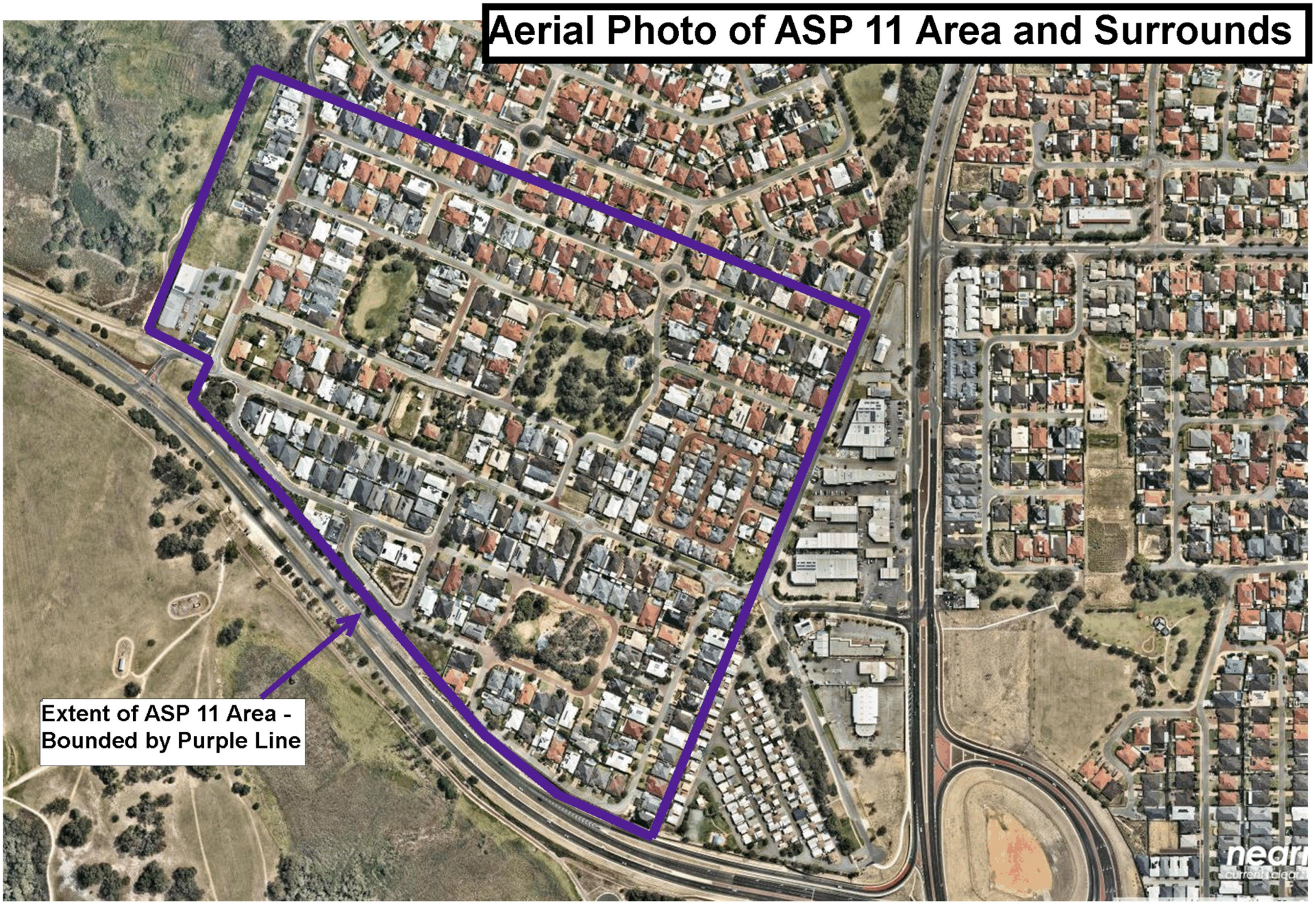
(As Amended)

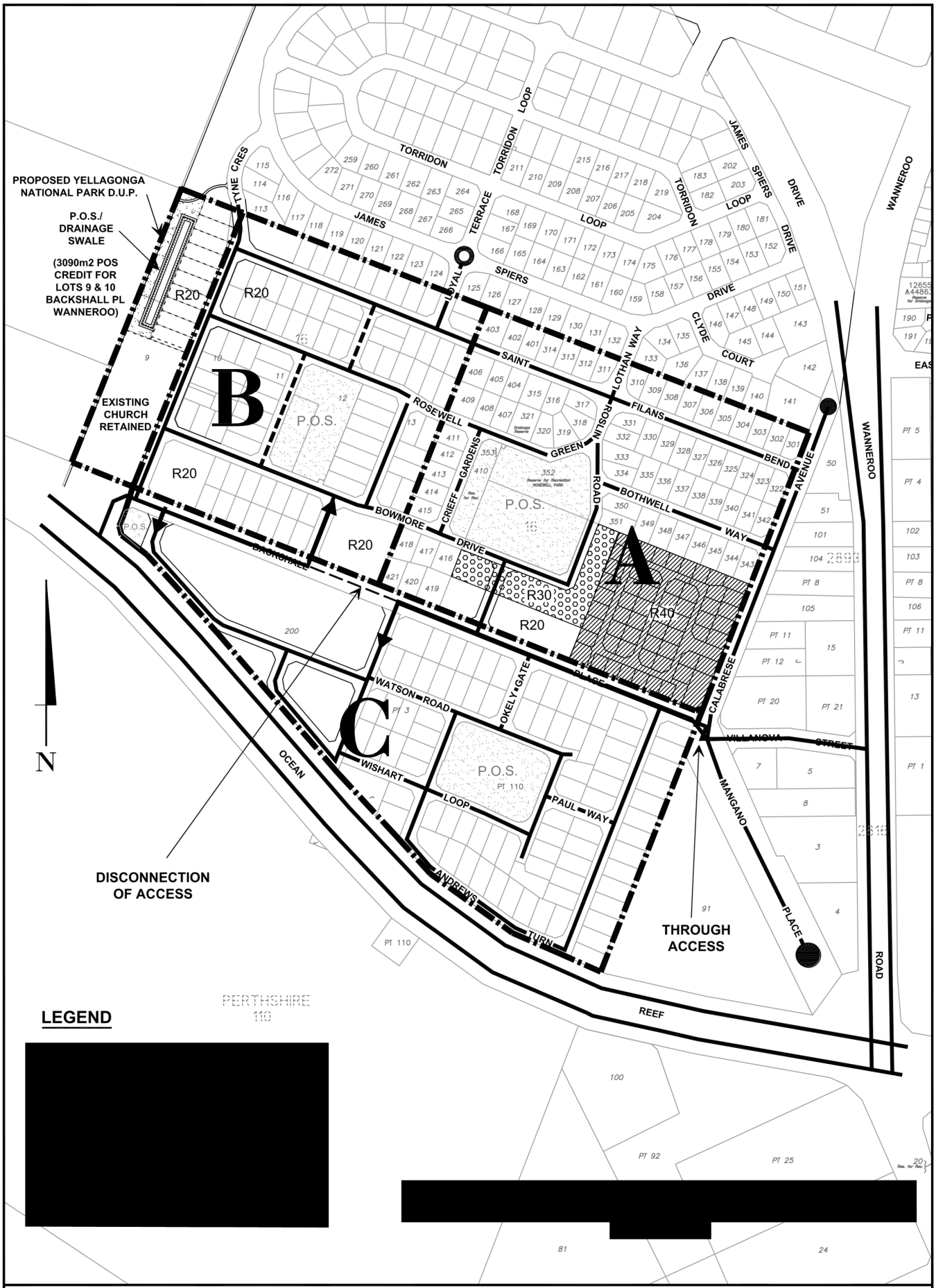
Structure Plan No. 11
First Adopted 24 November 1998

This Structure Plan was prepared under the provisions of Part 10 of the City of Wanneroo Town Planning Scheme No.1 (Subsequent Modifications have been made under the provisions of Part 9 of DPS 2)

Extract of DPS2 Map - Existing ASP 11 Area and Surrounds




Aerial Photo of ASP 11 Area and Surrounds
Extent of ASP 11 Area - Bounded by Purple Line



AGREED REGENT WATERS (SOUTH)
STRUCTURE PLAN
Includes Amendments 1- 3 & 5

DATE : 23rd January 2006

City of Wanneroo

Regent Waters Sth Structure Plan.dwg

Review of Structure Plan Provisions – Regent Waters (South), Wanneroo Agreed Structure Plan No. 11

Structure Plan Provision	Review on Provision being Satisfied or Met & Impact of Provision being Deleted through Revocation of ASP 11
6.0 General Provisions	
6.1 Backshall Place shall be connected to Calabrese Avenue to specifications and satisfaction of the City of Wanneroo at the cost of the owners of Lot 46 Calabrese Avenue, Wanneroo, prior to any development or subdivision occurring on the land.	A road connection from Backshall Place to Calabrese Avenue (at the eastern extent of ASP 11 area) has been constructed, and was completed in 2003-2004.
6.2 The Backshall Place road pavement being disconnected in the general vicinity of Lot 420, as part of the subdivision works associated with the adjoining land and the additional costs associated with this being met by the owners of Lot 46.	This provision was introduced into ASP 11 through Amendment No. 2, as a result of a Council resolution made at its 18 March 2003 Meeting (PD02-03/03). At that meeting, Council resolved that the structure plan documents be modified to include both Sections 6.1 and 6.2 of ASP 11. However, following the completion of traffic studies and consultation with residents (through public forums and surveys), the City prepared a Traffic Management Scheme (TMS) for the Regent Waters Estate. The TMS was endorsed by Council at its 11 October 2005 Meeting (IN04-10/05). Relevant to this ASP 11 provision, the TMS sought a 'mid-block slow point' to be constructed on Backshall Place (instead of a disconnection); construction of which did occur in 2006.
7.0 Special Provisions	
7.1 Infrastructure Contributions – Public Open Space	
7.1.1 All owners of land within the area bordered by a broken black line identified on Plan 2 are required to make a contribution equal to 10% of the Gross Area of their land toward Public Open Space (POS). 7.1.2 The timing of contributions, calculations of compensation, establishment of accounts and all other relevant factors associated with making a POS contribution shall be in accordance with the provisions of Part 10 of the Scheme except as specified in clause 7.1.3 below. 7.1.3 The calculation of an owner's POS contribution and apportionment of costs shall be based on a pro rata area basis and shall be in accordance with the areas and calculations as contained in Plan 3 – Precinct Plan and Table 1 – POS Schedule. Where an owner has a POS shortfall, that owner is required to make a payment to the Council equivalent to the value of the shortfall specified.	The structure plan area provides for well-established public open space, with areas and in locations consistent with the plan and POS Schedule (Table 1) of ASP 11. In providing for this public open space, cash-in-lieu of public open space arrangements have been finalised.

Review of Structure Plan Provisions – Regent Waters (South), Wanneroo Agreed Structure Plan No. 11

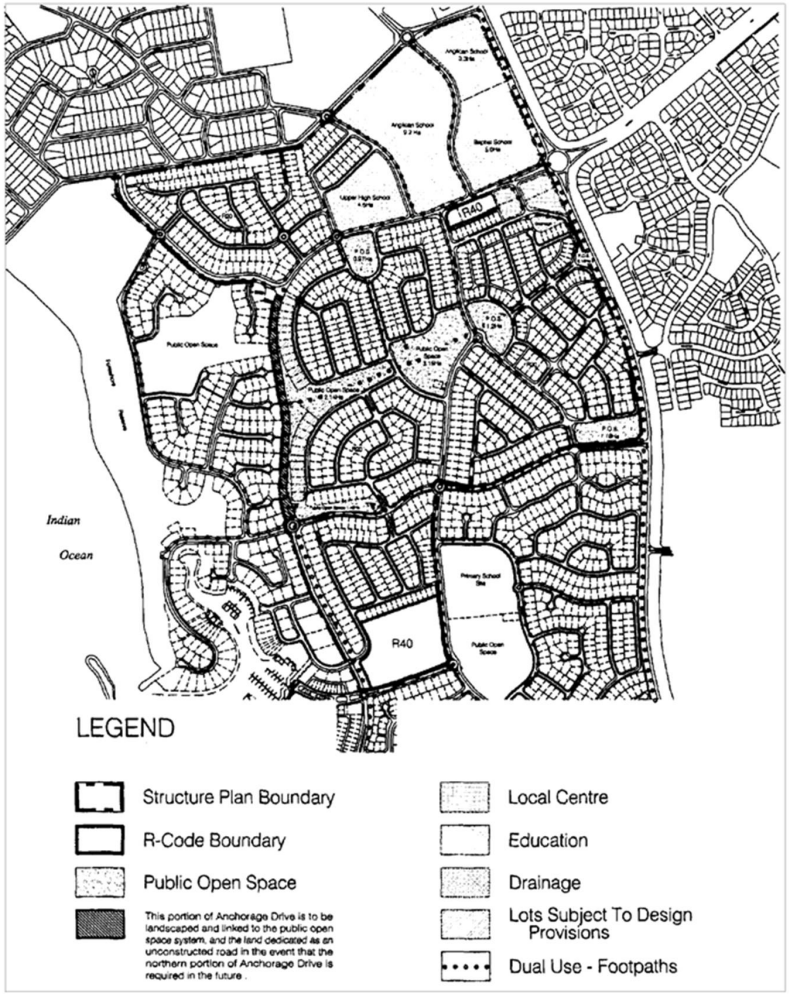
Structure Plan Provision	Review on Provision being Satisfied or Met & Impact of Provision being Deleted through Revocation of ASP 11
7.2 Lot 9 Backshall Place – Public Open Space/Swale Obligations 7.2.1 The implementation of the necessary works identified in the ATA "Buffer and Drainage Assessment" report to the specification and satisfaction of the City of Wanneroo (copy attached – refer attachment 1)	The document referred to in the ASP 11 provision, prepared by ATA Environmental, concludes with an endorsement for development of land formerly referred to as Lot 9 Backshall Place (now on Tyne Crescent) to proceed. Part of that endorsement resulted in the development of a drainage swale, which is still present on the site.
7.3 Existing Church Site 7.3.1 Should the church site be subdivided or developed for residential purposes, then 10% contribution will be required.	In the event that ASP 11 is revoked, and the 'Church Site' (Lot 9002 (3) Backshall Place) is later subdivided or developed, there is sufficient provision made elsewhere in the planning framework (e.g. in WAPC's Development Control Policies or Liveable Neighbourhoods) for the appropriate public open space contribution to be made should it be required.

Information Pertaining to ASP 12 and Relevant Area

MINDARIE KEYS

AGREED LOCAL STRUCTURE PLAN

CHAPPELL & LAMBERT
TOWN PLANNING
URBAN DESIGN

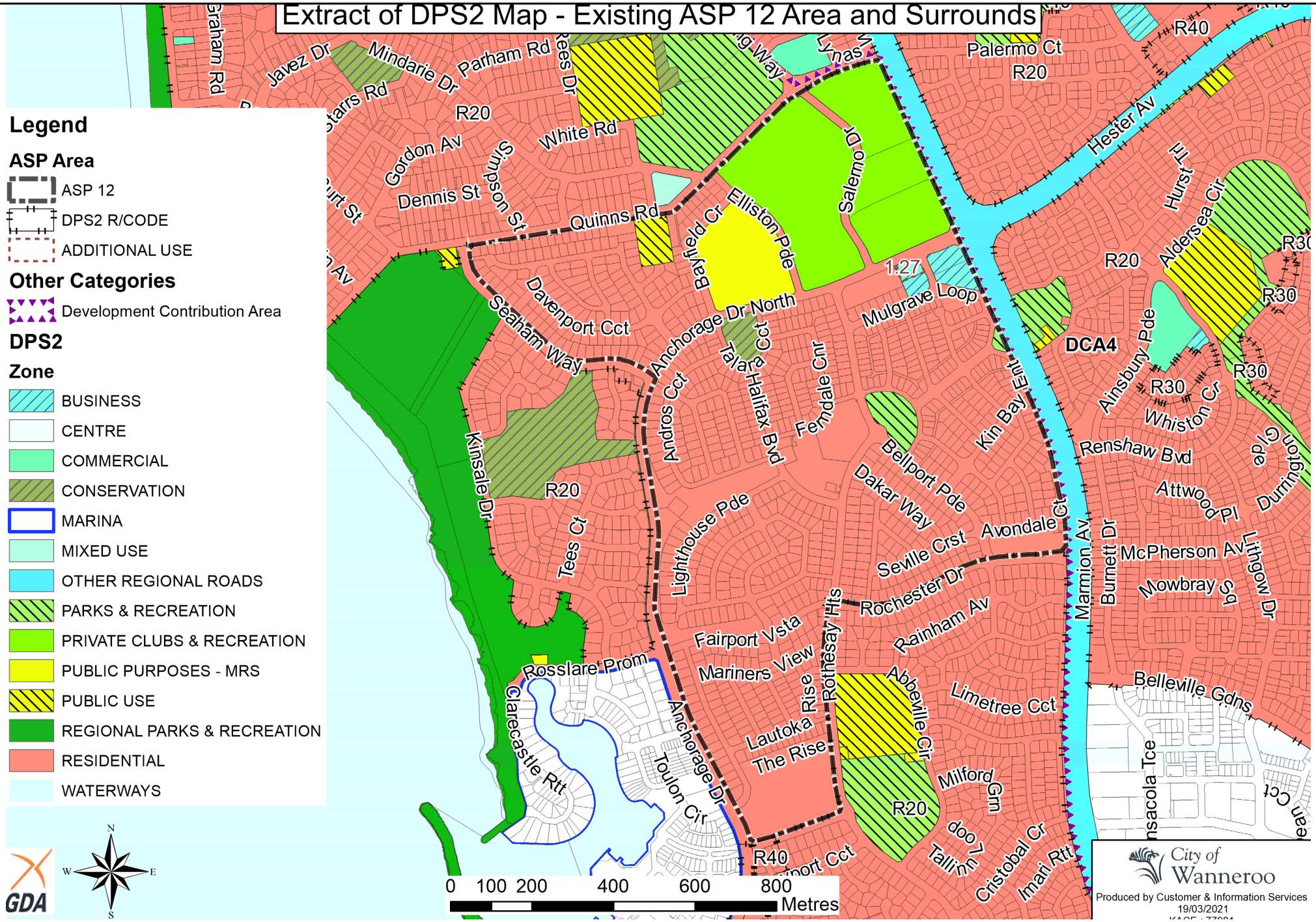


MINDARIE KEYS LOCAL STRUCTURE PLAN

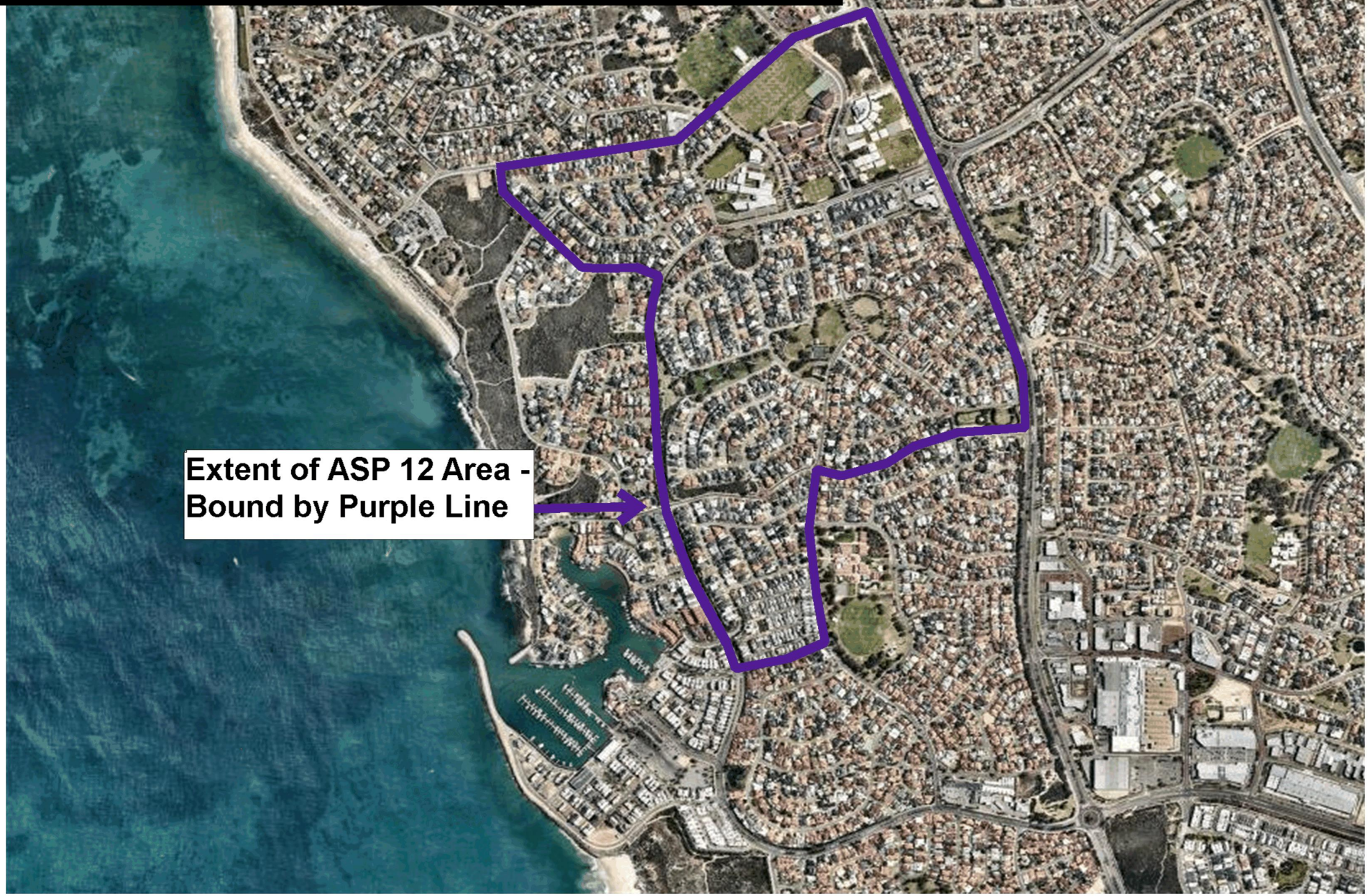
Structure Plan No. 12
Adopted: 3 November 1998

This Structure Plan is prepared under the provision of Part 9 of the City of Wanneroo District Planning Scheme No.2.

Extract of DPS2 Map - Existing ASP 12 Area and Surrounds



Aerial Photo of ASP 12 Area and Surrounds



CHAPPELL & LAMBERT
TOWN PLANNING
URBAN DESIGN

LEGEND

- Structure Plan Boundary
- R-Code Boundary
- Public Open Space
- This portion of Anchorage Drive is to be landscaped and linked to the public open space system, and the land dedicated as an unconstructed road in the event that the northern portion of Anchorage Drive is required in the future .
- Local Centre
- Education
- Drainage
- Lots Subject To Design Provisions
- Dual Use - Footpaths

MINDARIE KEYS LOCAL STRUCTURE PLAN

Review of Structure Plan Provisions – Mindarie Keys Agreed Local Structure Plan No. 12

Structure Plan Provision	Review on Provision being Satisfied or Met & Impact of Provision being Deleted through Revocation of ASP 12
1. Local Structure Plan	
This Local Structure Plan has been endorsed by the Western Australian Planning Commission as a general guide to future subdivision, rezoning and development at Mindarie Keys subject to:	
(i) The northern portion of Anchorage Drive road reserve being landscaped and linked to the public open space system. However, the land is dedicated as an unconstructed road in the event that the northern portion of Anchorage Drive is required in the future.	Land between Fairport Vista/Rosslare Promenade and Seaham Way, Mindarie is currently landscaped, which seamlessly connects to adjoining areas of public open space. This land is also dedicated road reserve, making it ready for a connection to be constructed between Anchorage Drive and Anchorage Drive North should it be required in the future.
(ii) at the time of subdivision, the inclusion of records on title for all lots adjacent to the unconstructed section of Anchorage Drive north, advising that this land is retained as a road reserve and may require construction at a future date.	At the time of subdivision in the late 1990's, there is evidence that the requirements from this structure plan provision were considered, as corresponding conditions of subdivision approval were imposed by the WAPC. The lots proposed through subdivision approvals were subsequently created, which could only have occurred if the City was satisfied the subdivision conditions were met satisfactorily.
(iii) At the time of subdivision, the submission of landscaping plans to the Commission for the unconstructed section of Anchorage Drive north indicating a more direct 'road like' dual use path along this alignment to indicate its possible future road function.	The intended outcome of this structure plan provision has been achieved – which is for the unconstructed section of Anchorage Drive to be suitably landscaped and for a dual use path being provided.
(iv) confirmation by CALM of the area to be included in POS to retain declared rare species, and early liaison with, and provision of earthworking details to CALM's satisfaction prior to subdivision and earthworking to ensure protection particularly with regard to wind profile and drainage, of the declared rare special, E. argutifolia in POS area H.	In preparing the structure plan, rare flora was identified in the area in which Talara Park, Mindarie is now located. A condition of subdivision approved in 1999 affecting that land required the rare flora to be protected within a public open space. The public open space proposed through subdivision approvals was subsequently created, which could only have occurred if the City was satisfied the subdivision condition protecting the rare flora was met satisfactorily.
(v) the Commission noting that the submitted POS schedule indicates a surplus of POS, and that the proponent has agreed to cede any surplus as the POS contribution for the estate.	A provision of note for consideration during the subdivision of the structure plan area. This item of note is no longer required.

Review of Structure Plan Provisions – Mindarie Keys Agreed Local Structure Plan No. 12

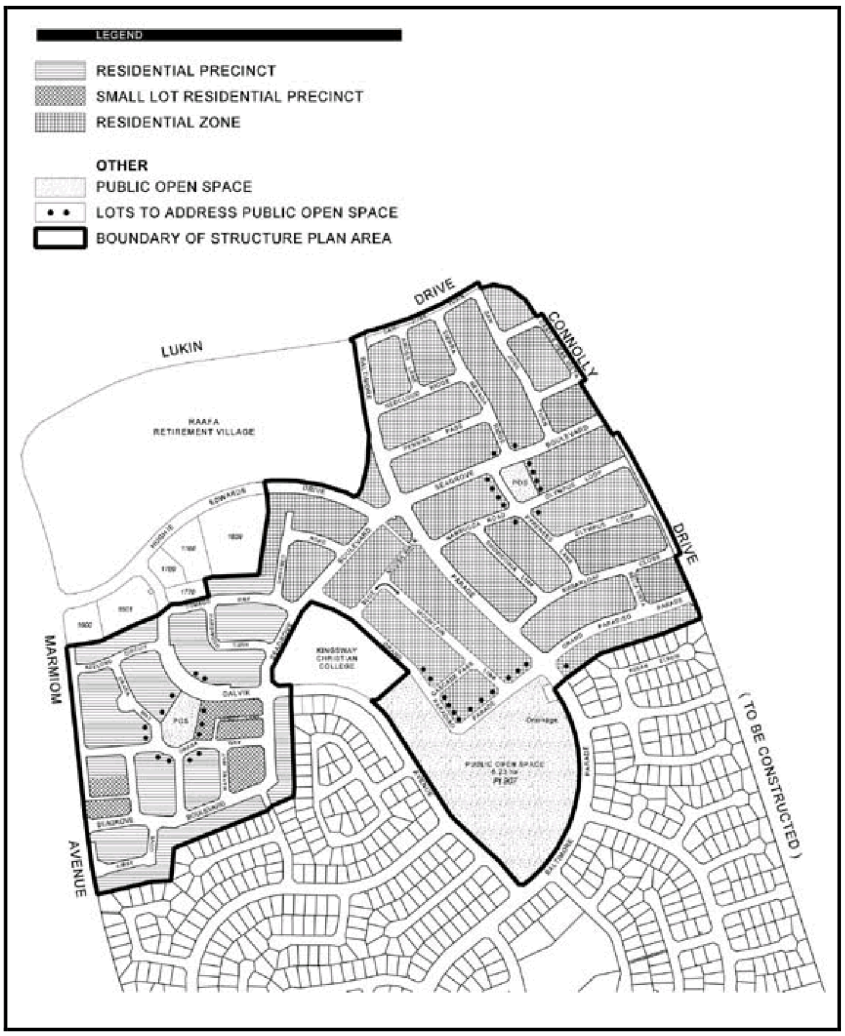
Structure Plan Provision	Review on Provision being Satisfied or Met & Impact of Provision being Deleted through Revocation of ASP 12
(vi) at the time of subdivision, issues which may affect the operation of the navigational aids, including lot design and location, and building and street lighting locations in the immediate vicinity, and the vesting of land approximately 10 metres square around navigational aids as indicated by the 1985 Mindarie Keys Project Agreement, being resolved to the satisfaction of the Department of Transport (Maritime Facilities Management) section.	There are currently two Navigational Aids located at: • Lot 13907 (40) Lighthouse Parade, Mindarie; and • Lot 14121 (6) Ferndale Corner, Mindarie Both are situated on Crown Land parcels which are significantly larger than 10sqm in area. Subdivision in the vicinity of the Navigational Aids occurred in the late 1990's, and issues affecting the operation of the Navigational Aids were required to be addressed at that time. Administration has confirmed with the Department of Transport Maritime Division (DoT) that the Navigational Aids meet this provision from ASP 12. Further, DoT has also confirmed that the land that provides for both Navigational Aids are under Management Orders to the Minister for Transport.
2. Design Provisions for Lots Backing onto Anchorage Drive Road Reserve or Public Open Space	
i) Area Covered by Provisions	
These provisions apply to those lots backing onto the Anchorage Drive road reserve or Public Open Space as depicted on the Mindarie Keys Local Structure Plan.	Such provisions relate to the following properties: • 22-48 Andros Circuit, Mindarie; • 28-70 Lighthouse Parade, Mindarie; and • 38-72 Mariners View, Mindarie.
ii) Relationship to Other Documents	
The intent of these provisions is to provide supplementary provisions to the Residential Planning Code of Western Australia and to the Shire of Wanneroo Town Planning Scheme No. 1 (as amended). The provisions should be read in conjunction with these documents.	Since the adoption of ASP 12 in 1998, the intent, purpose and operation of structure plans has been revised through the 2015 gazettal of the *Planning and Development (Local Planning Schemes) Regulations 2015* (as amended), and the Deemed Provisions for local planning schemes included in Schedule 2 of those Regulations. The Deemed Provisions take effect over any inconsistency with this ASP 12 provision. The Shire of Wanneroo Town Planning Scheme No. 1 has since been superseded by the City's District Planning Scheme No. 2, which was gazetted in July 2001 (three years after the adoption of the structure plan). Structure plans, as now defined in the Deemed Provisions, means a plan for the coordination of future subdivision and zoning of land. Although demonstrated below that the supplementary provisions to the R-Codes are no longer required, other instruments in the planning framework are available outside structure planning (local development plans, local planning policies etc) to provide those supplementary provisions should they have been required.

Review of Structure Plan Provisions – Mindarie Keys Agreed Local Structure Plan No. 12

Structure Plan Provision	Review on Provision being Satisfied or Met & Impact of Provision being Deleted through Revocation of ASP 12
iii) Objectives	
These provisions describe the character sought for development upon the subject lots and the design elements required to achieve the desired character and form.	Provided as objectives. This makes no specific provision on how development in the ASP 12 area is to be carried out.
iv) Criteria	
The design and type of residential development must provide for the following:	
a) Any dwelling constructed on a lot shall be orientated so that dining and general living areas overlook the Anchorage Drive road reserve or Public Open Space. This orientation will assist in the general surveillance of the public realm and encourage design solutions that maximise potential views to Mindarie Harbour and the ocean.	There are no such equivalent provisions in the R-Codes which could be enforced should ASP 12 become revoked. Of the 51 lots in which this provision relates to, only three vacant lots remain. The three lots are elevated above the adjoining public open space/Anchorage Drive to the rear – with the rear facing toward ocean views. If ASP 12 were to be revoked, it is a reasonable possibility that any future development would orientate living areas to capture the ocean views, thereby complying with the design outcome that the ASP is attempting to achieve.
b) Fencing to the rear of the lot shall be of open style design between limestone pillars constructed at centres not wider than 6 metres apart. The design of the fence and pillar detail is to be determined following further consultation with Council and will be constructed by the developer as part of the subdivision works.	Fencing that had been installed at subdivision along residential lot boundaries with public open space and Anchorage Drive was of open style, as required under the ASP 12 provision. The provision refers to a requirement to be undertaken at subdivision, which was completed some time ago. However over time, some of the residential landowners have altered their open style fence with a solid fence. Alterations to uniform fencing has more recently been addressed as an issue in the City's Local Planning Policy 4.7: Uniform Fencing (LPP 4.7), as adopted by Council on 28 July 2020 (PS05-07/20). In that LPP, it now states that a uniform fence shall not be altered or replaced with alternative materials without prior approval of the City. The provisions of LPP 4.7 can continue to have effect on this uniform fencing, should ASP 12 be revoked.
c) No sheds, outbuildings or alternative fencing will be permitted within 3 metres of the open style fence.	This provision is generally overridden by the Deemed Provisions of DPS 2, which exempts development approval of outbuildings, provided that the deemed-to-comply provisions of the R-Codes are met. This provision would therefore be difficult to enforce, even if the structure plan were to not be revoked.

Information Pertaining to ASP 15 and Relevant Area

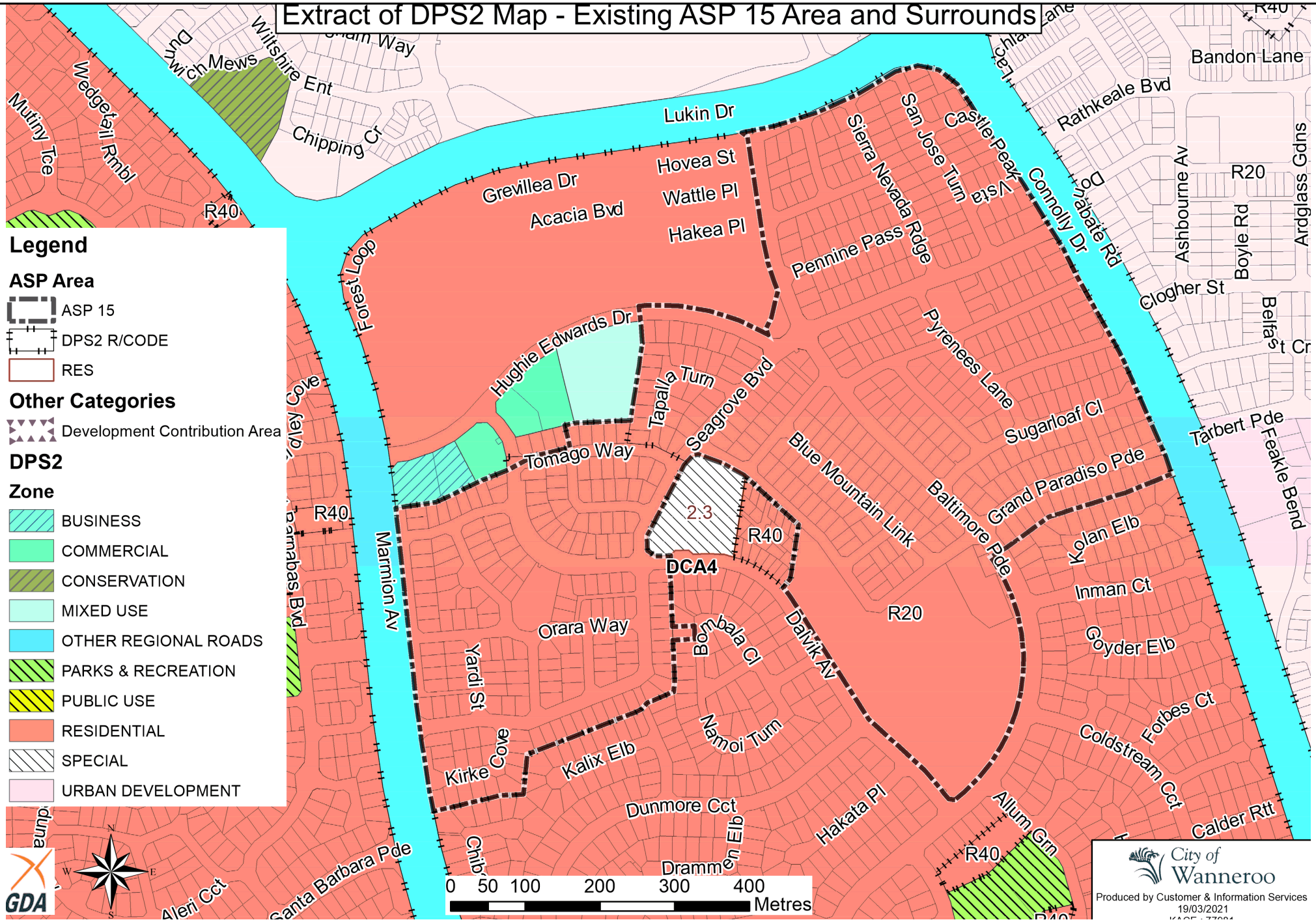
MERRIWA STRUCTURE PLAN



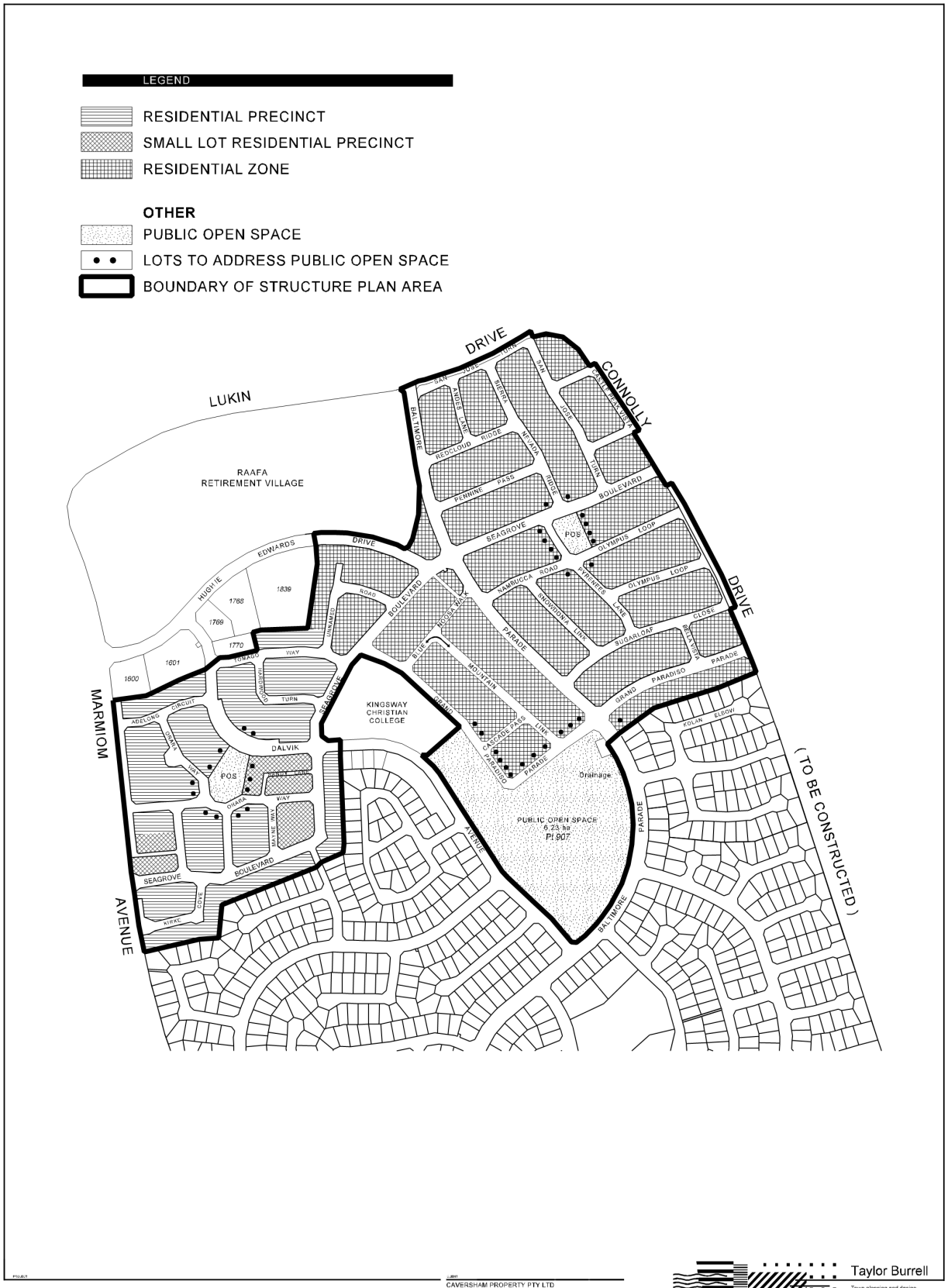
MERRIWA LOCAL STRUCTURE PLAN

Structure Plan No. 15
First Adopted: 20 January 2000
This Structure Plan was prepared under the provisions of Part 10 of the City of Wanneroo Town Planning Scheme No. 1 (Subsequent Modifications have been made under the provisions of Part 9 of DPS 2)

Extract of DPS2 Map - Existing ASP 15 Area and Surrounds



Aerial Photo of ASP 15 Area and Surrounds



MERRIWA STRUCTURE PLAN
PLAN 1 - STRUCTURE PLAN

CAVERSHAM PROPERTY PTY LTD
9 SEPT 2002 87/047
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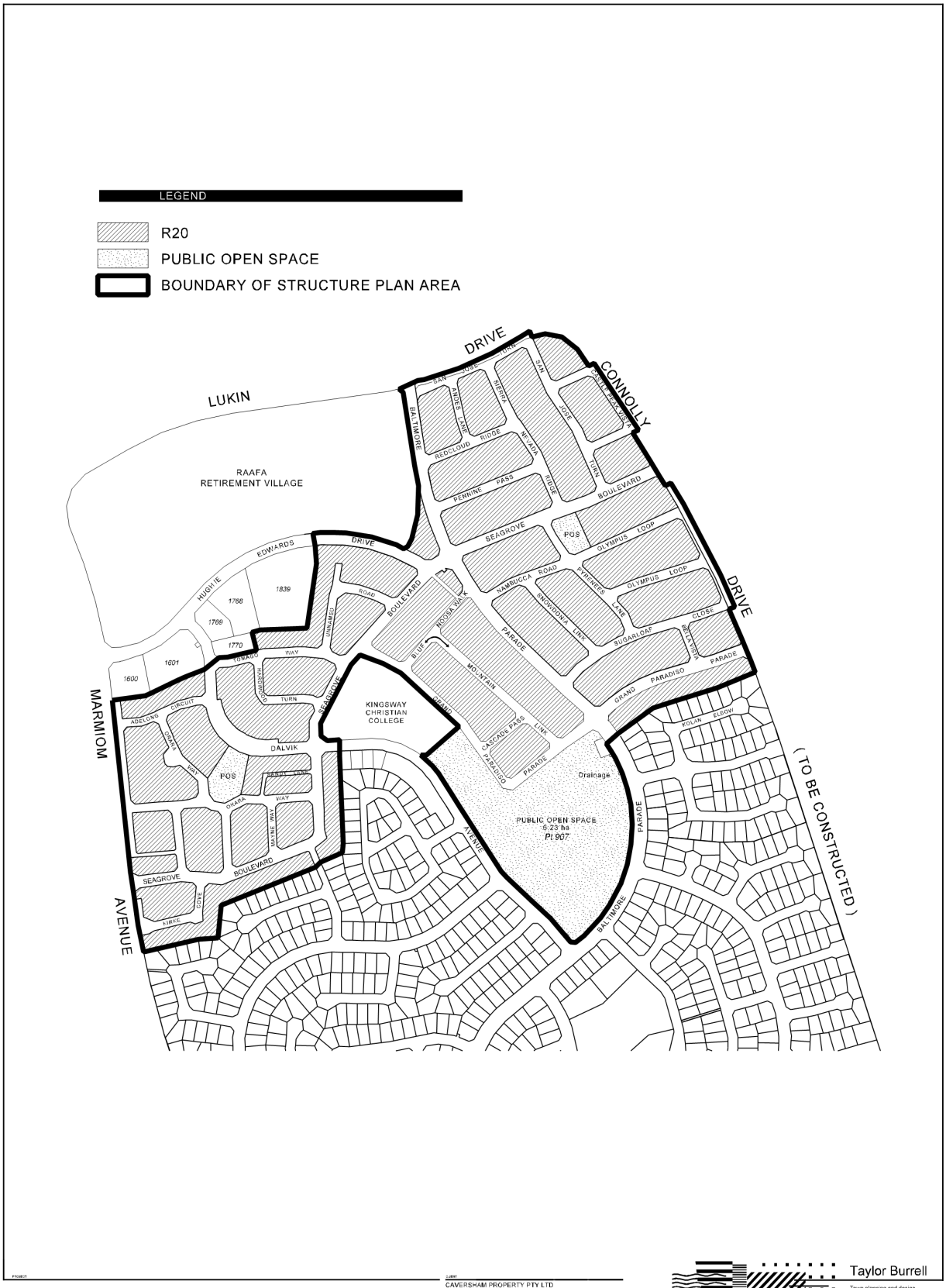


MERRIWA STRUCTURE PLAN
PLAN 2 - DENSITY CODING

Review of Structure Plan Provisions – Merriwa Structure Plan No. 15

Structure Plan Provision	Review on Provision being Satisfied or Met & Impact of Provision being Deleted through Revocation of ASP 15
1.0 Provisions	
This document identifies two precincts, distinguished by their built form character. Together they will provide a diversity of housing choice and lifestyle options. The provisions are divided into *objectives*, which set out built form requirements ("shall") and preferred treatments ("should"). These may be augmented by the preparation of guidelines which detail specific planning, design and constructional requirements for each precinct or part of a precinct which are proposed to accommodate the desired uses and meet the criteria.	The structure plan in fact identifies three precincts, being as follows: • Residential Zone • Residential Precinct • Small-Lot Residential Precinct It is recognised that the three precincts have their own built form characteristics. ASP 15 was prepared prior to the gazettal to the *Planning and Development (Local Planning Schemes) Regulations 2015*, and the Deemed Provisions for local planning schemes contained within. Clause 27 of the Deemed Provisions (which takes precedent over the structure plan provision) prescribes that the City is to have due regard to, and is not bound by, structure plans. Therefore, the provision that built form requirements be treated as 'shall' can no longer be enforced in that manner. The structure plan provisions that are referred to are reviewed more closely through this table, as outlined below. There are no additional guidelines prepared that detail specific planning, design and constructional requirements, as referred to in this structure plan provision.
1.1 All Precincts and Zones	
1.1.1 Objectives	
General objectives intended for both Residential Precincts and the Residential Zone are as follows: a) Encourage a diversity of housing types, including single residential, town and terrace houses; b) Promote layouts that provide for pedestrian-friendly streetscapes with passive surveillance of the public streets, laneways and open spaces such as parks; c) Promote the integration between public open space and adjacent lots through encouraging a strong sense of architectural identity toward and overlooking the public open space areas; d) Maintain a high level of pedestrian amenity e) Encourage dwellings to have a relationship to the street	These provisions are given as objectives, and do not provide specific requirements for how subdivision and development is to be carried out in the ASP 15 area. Discussion on specific development provisions is provided below.
1.1.2 Criteria	
The following criteria are to be satisfied in **all** residential precincts and zones:	

Review of Structure Plan Provisions – Merriwa Structure Plan No. 15

Structure Plan Provision	Review on Provision being Satisfied or Met & Impact of Provision being Deleted through Revocation of ASP 15
a) The provisions of the Residential Zone in the Scheme and of the Residential Planning Codes shall apply unless otherwise specified in this section;	Residential development in the ASP 15 area is already zoned Residential under DPS 2, and not Urban Development as is often the case with residential development in structure plan areas. Therefore, the provisions in DPS 2 for the Residential Zone already apply over the ASP 15 area, notwithstanding the structure plan being in place. Even should ASP 15 be revoked, the provisions of the (now named) Residential Design Codes (R-Codes) can continue to apply over the ASP 15 area, as the area further develops over time. The absence of specific structure plan provisions will not present significant planning consequences as outlined later in this table.
b) Buildings shall address the street, or in the case of lots abutting or overlooking the public open space, shall address the public open space areas.	The deemed-to-comply provisions of the R-Codes already makes provision for: • Dwellings and habitable room windows to address the street. This would apply for dwellings fronting a street – and in turn, a public open space located on the opposite side of a street; and • A major opening from a habitable room facing a pedestrian approach to the dwelling, which would relate to dwellings directly fronting a public open space. Separate and specific provisions apply for residential lots adjoining public open space to one side (see discussions later in this table). These R-Code provisions can continue to have effect over the ASP 15 area (notwithstanding the revocation of that structure plan), which would ensure continued activation of the street and public open space areas.
c) Where the crossover to a lot has been constructed, this shall be the only access permitted	All residential lots within the ASP 15 area have now been developed, and therefore this provision can no longer be enforced. As outlined above, Clause 27 of the Deemed Provisions (which takes precedent over the structure plan provision) prescribes that the City is to have due regard to, and is not bound by, structure plans. There are already: • 0.1m wide PAW's along street boundaries of various lots throughout the ASP 15 area, which act as formal access restrictions and have a greater legal effect; and • Deemed-to-comply provisions in the R-Codes that require vehicular access off a laneway or secondary street where available – or only from the primary street where there is no laneway or a secondary street. Therefore, a structure plan provision to control vehicular access is not required going forward.
d) Approval by the City of Wanneroo shall be required for any alterations or modifications to existing retaining walls.	The need for approval to alter or modify retaining walls is typically subject to relevant planning and building requirements, notwithstanding whether ASP 15 will continue to have effect or not.

Review of Structure Plan Provisions – Merriwa Structure Plan No. 15

Structure Plan Provision	Review on Provision being Satisfied or Met & Impact of Provision being Deleted through Revocation of ASP 15
1.2 Residential Zone	
The provision of the Residential Zone as prescribed in District Planning Scheme Number 2 shall apply.	Residential development in the ASP 15 area is already zoned Residential under DPS 2; and therefore, the provisions for the Residential Zone in DPS 2 already apply notwithstanding this provision of ASP 15.
1.3 Residential Precinct	
1.3.1 Criteria	
Where lots adjoin area of public open space the following criteria are to be satisfied:	There are only two lots in the ASP 15 Residential Precinct adjoining public open space that Section 1.3.1 applies to – being 73 Dalvik Avenue and 24 Orara Way, Merriwa. Single Houses on these lots were approved in 2001.
a) The side of the buildings shall be orientated and designed in a manner that promotes overlooking of the POS and passive surveillance of the POS area from habitable rooms and outside living areas.	Both dwellings referred to above (with public open space adjoining to one side) maintain overlooking of the adjoining public open space from habitable room windows and placement of outdoor living areas.
b) Notwithstanding the provisions of the Residential Planning Codes the front setback shall be as follows: Front: 3m minimum; 4m average	The deemed-to-comply provisions of the R-Codes allow a 6.0m average front setback, which both dwellings achieve. Should ASP 15 be revoked, the front setback requirements for these dwellings would then be subject to the R-Codes. Should these landowners wish to extend their dwellings forward and seek a lesser front setback to that allowed under the deemed-to-comply provisions of the R-Codes, a reduced setback could be considered on merit through the R-Codes design principles.

Review of Structure Plan Provisions – Merriwa Structure Plan No. 15

Structure Plan Provision	Review on Provision being Satisfied or Met & Impact of Provision being Deleted through Revocation of ASP 15
1.4 Small Lot Residential Precinct	
1.4.1 Criteria	
The following additional criteria are to be satisfied in this precinct:	
a) Notwithstanding the provisions of the Residential Planning Codes, the minimum rear setback shall be 0m. A 1.5m setback with a 45 degree visibility splay on each side is required where there is vehicle access to garages and carports;	No dwelling on a lot in this Precinct, which has no adjoining laneway, has a nil setback to a rear boundary. Under the deemed-to-comply provisions of the R-Codes, single storey setback to a rear boundary is to have a setback of between 1.0 metre and 1.5 metres. Where a laneway is provided, garages and carports in the ASP 15 Small Lot Residential Precinct have varying setbacks to the rear laneway. The 1.5m setback is not a typical R-Code provision for garage/carport development adjoining laneways. The current deemed-to-comply provisions of the R-Codes provides the following, which is typical for garages and carports adjoining a laneway: *Garages and carports built up to the boundary abutting a private street or right-of-way which is not the primary or secondary street boundary for the dwelling, with manoeuvring space of at least 6m, located immediately in front of the opening to the garage or carport and permanently available.* Modifications to the R-Codes, coming into effect on 2 July 2021, will clarify the need for 1.5m visual truncations for driveways off laneways, aligned with the ASP 15 provision. On review, not all garages/carports provide the visibility splay to the side. Some garages/carports are set back well from the laneway; however have 1.8m-high fencing adjoining access driveways. Access from the garages/carports set back from the laneway (and without a visibility splay) provides similar visibility compared to garages/carports having a nil setback to the laneway (as ASP 15 allows). Notwithstanding the above, the rear boundary setback and laneway access provisions of the R-Codes can continue to apply in the ASP 15 Small Lot Residential Precinct, even should the structure plan be revoked.
b) Notwithstanding the provisions of the Residential Planning Codes the front setback shall be as follows: Front: 3m minimum; 4m average	The deemed-to-comply provisions (and Table 1) of the R-Codes allow a 6.0 metre average front setback in areas coded R20. On review of the setback of dwellings in the Small Lot Residential Precinct, it does appear that front setbacks of some dwellings have an average setback less than 6.0 metres, yet satisfy the reduced setback provisions of ASP 15. There are no vacant lots left in the ASP 15 Small Lot Residential Precinct. Further development in this precinct is expected to be limited and on existing established lots. There are also design principles in the R-Codes in which a front setback could be assessed on merit, where deemed-to-comply provisions cannot be met. This is sufficient for the City to consider a front setback of less than 6.0 metres for residential development in the Small Lot Residential Precinct, should ASP 15 were to be revoked.

Review of Structure Plan Provisions – Merriwa Structure Plan No. 15

Structure Plan Provision	Review on Provision being Satisfied or Met & Impact of Provision being Deleted through Revocation of ASP 15
c) Where small lots directly adjoin public open space the dwelling shall be set back as follows:	The following provisions apply to three lots in the Small Lot Residential Precinct – being 67 Dalvik Avenue, 1 Sandy Lane and 3 Sandy Lane, Merriwa.
• To the open space boundary 4m minimum	The setback prescribed in this ASP 15 provision has been achieved for the dwellings at 1 Sandy Lane and 3 Sandy Lane. However, the dwelling at 67 Dalvik Avenue was approved with a minimum setback of 1.44 metres from the public open space boundary. There is a potential that the revocation of ASP 15 (and therefore this provision) could result in future dwelling extensions protruding forward of the current 4.0m setback to the open space boundary. The deemed-to-comply provisions of the R-Codes treat an open space boundary as a normal lot boundary, potentially allowing a much lesser setback. However, the deemed-to-comply provisions of the R-Codes also require major openings facing the pedestrian approach to a dwelling. As the public open space provides the pedestrian approach to 1 Sandy Lane and 3 Sandy Lane, Merriwa, the R-Codes will still require some activation of the public open space from those dwellings, should ASP 15 (and this provision) be revoked.
• House main façade to the laneway 3m minimum; 4m average	This provision only applies to the three dwellings in the ASP 15 Small Lot Residential Precinct adjoining both a public open space and a laneway. This provision has been met in the development of all three of the subject dwellings mentioned above. It is unclear why this dwelling setback requirement to the laneway is imposed for the three lots referred to above. The structure plan does not require these prescribed setbacks for any other lot adjoining a laneway. In fact, Section 1.4.1 (a) of ASP 15 allows for a nil setback for garages and carports to a laneway (see comment for Section 1.4.1 (a) above); which applies for laneway lots not adjoining public open space. Dwelling setback to the laneway would have little impact on the visual amenity of a public open space, as the public open space and the laneway are situated adjoining opposite sides of the subject lots. The deemed-to-comply provisions of the R-Codes allow dwellings to be setback from the laneway less than that prescribed in ASP 15. A lesser setback of the three relevant three dwellings to the laneway, compared to that prescribed in ASP 15, should not result in an of undesirable impact on the amenity of the laneway.
• Single storey garage or carport, up to a maximum of 6m wide to the laneway as set out in Clause a) above 1.5m minimum with visibility splay	Refer to comments responding to the provisions of Section 1.4.1 (a) of ASP 15, above.

Review of Structure Plan Provisions – Merriwa Structure Plan No. 15

Structure Plan Provision	Review on Provision being Satisfied or Met & Impact of Provision being Deleted through Revocation of ASP 15
d) Vehicle access to the site shall be from rear laneways where they are provided and, where access has been predetermined on site, only from that access	All dwellings in the Small Lot Residential Precinct adjoining Sandy Lane have vehicle access from this laneway. The dwellings and a Child Care Centre adjoining the laneway portion of Burdekin Link have vehicular access off their primary streets and not the laneway. All access from primary streets were approved by the City in considering the applications relating to those developments. The deemed-to-comply provisions of the R-Codes already require access to on-site parking to be provided from a laneway or secondary street – and only from a primary street frontage when no secondary street or laneway exists. Given the current R-Code provisions, and the established access provided to the laneway lots in this precinct, this structure plan provision is therefore rendered obsolete.
e) Fences to laneway boundaries are to be a maximum of 1.8m high from the finished level of the abutting street	No issues of excessive fencing height have been observed. Fencing height to laneway boundaries could still be controlled through the City's *Fencing Local Law 2016*, in the event that ASP 15 is revoked. The Local Law already prevents a landowner constructing a fence greater than 1.8 metres in height on a laneway boundary, without a permit from the City.
f) Where lots directly adjoin public open space, the common boundary fencing shall be a maximum height of 1m and be constructed of an open style, with materials that are consistent with the adjoining landholdings to the specification and satisfaction of the City.	An open-style fence (uniform fencing) adjoining public open space, to the specifications outlined in the ASP 15 provision, has been erected and is in place. In regard to the future of the fence, Section 6 of the City's Local Planning Policy 4.7: Uniform Fencing sets out maintenance provisions without the need for the ASP 15 provisions, which include the following: • Uniform fencing is the responsibility of the landowner of the lot (adjoining residence) once constructed. In this regard, the landowner is responsible for maintaining the fence in a good condition and so as to not allow the fence to fall into a dangerous, dilapidated or unsightly state. • Unless prior approval is granted by the City, a uniform fence shall not be altered or replaced with materials other than with which it was first constructed, without the prior approval of the City.

Information Pertaining to ASP 29 and Relevant Area

AGREED STRUCTURE PLAN NO. 29

CLARKSON SOUTH EAST

(AS AMENDED)

THIS DOCUMENT REPRESENTS THE CLARKSON SOUTH EAST STRUCTURE PLAN INCORPORATING ALL AMENDMENTS ADOPTED TO 10 MARCH 2009

CERTIFICATION OF AGREED STRUCTURE PLAN

(CLARKSON SOUTH-EAST)

CERTIFIED THAT AGREED STRUCTURE PLAN CLARKSON SOUTH EAST
WAS ADOPTED BY RESOLUTION OF THE

WESTERN AUSTRALIAN PLANNINGCOMMISSION

ON 22 MARCH 2002

……..
Chairperson, Western Australian
Planning Commission

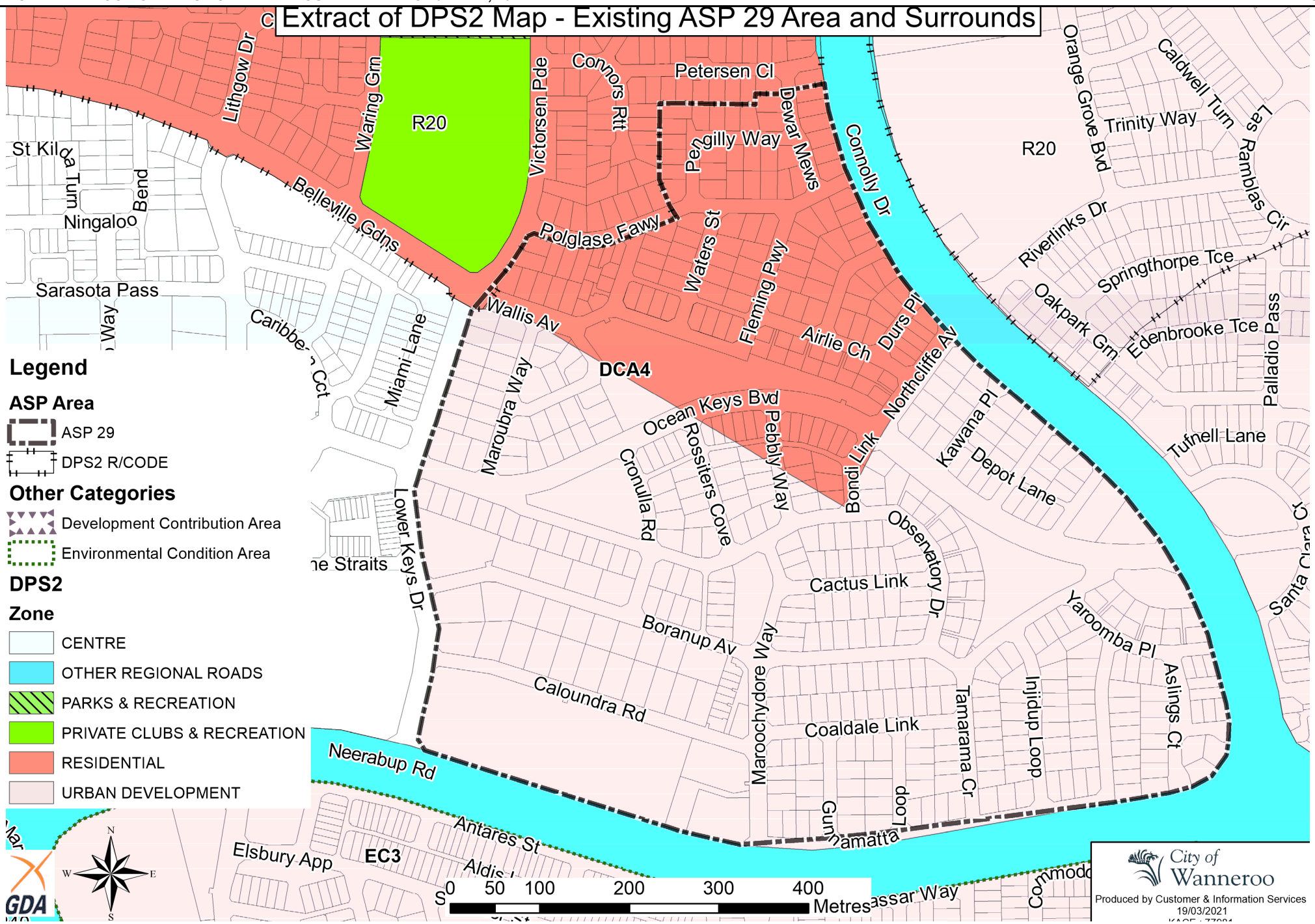
AND
BY RESOLUTION OF THE COUNCIL OF THE CITY OF WANNEROO ON
12 JUNE 2001
AND THE SEAL OF THE MUNICIPALITY WAS PURSUANT TO THE
COUNCIL'S RESOLUTION HERETO AFFIXED IN THE PRESENCE OF

……..

Mayor, City of Wanneroo

……
Chief Executive Officer, City of Wanneroo

This Structure Plan is prepared under the provisions of Part 9 of the City of Wanneroo District Planning Scheme No. 2


Extract of DPS2 Map - Existing ASP 29 Area and Surrounds
Legend
ASP Area
ASP 29
DPS2 R/CODE
Other Categories
Development Contribution Area
Environmental Condition Area
DPS2
Zone
CENTRE
OTHER REGIONAL ROADS
PARKS & RECREATION
PRIVATE CLUBS & RECREATION
RESIDENTIAL
URBAN DEVELOPMENT
R20
DCA4
EC3
Lithgow Dr
Waring Grn
Victorsen Pde
Connors Rtt
Petersen Cl
Dewar Mews
Connolly Dr
Orange Grove Bvd
Caldwell Turn
Trinity Way
Las Ramblas Cir
Riverlinks Dr
Springthorpe Tce
Oakpark Grn
Edenbrooke Tce
Palladio Pass
Tufnell Lane
Belleville Gdns
Polglase Fawy
Waters St
Fleming Pwy
Airlie Ch
Durs Pl
Northcliffe Av
Kawana Pl
Depot Lane
Wallis Av
Ocean Keys Bvd
Pebbly Way
Bondi Link
Rossiters Cove
Cronulla Rd
Maroubra Way
Miami Lane
Lower Keys Dr
Sarasota Pass
Ningaloo
Bend
Caribbean Cct
Observatory Dr
Cactus Link
Boranup Av
Caloundra Rd
Maroochydore Way
Coaldale Link
Tamarama Cr
Injidup Loop
Yaroomba Pl
Aslings Ct
Santa Clara Ct
Neerabup Rd
Antares St
Elsbury App
Gunnamatta
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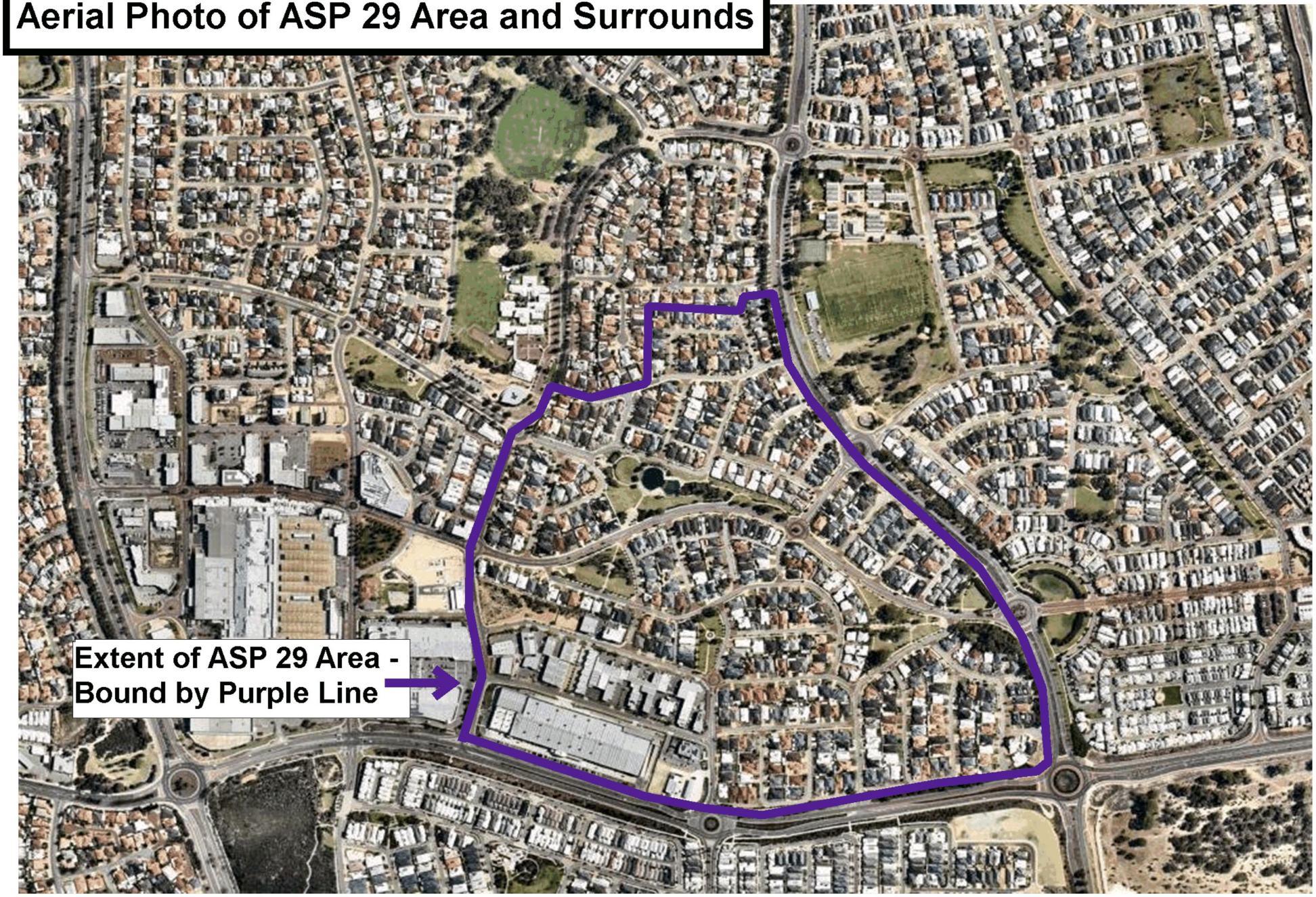
Metres
GDA
City of Wanneroo
Produced by Customer & Information Services
19/03/2021

Aerial Photo of ASP 29 Area and Surrounds



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Structure Plan prepared by TAYLOR BURRELL BARNETT: Amended by CHAPPELL LAMBERT EVERETT:

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CLARKSON Agreed Local Structure Plan No.29

(Incorporating Amendments 1 - 5) Plan 1: Zoning Plan

08.04.09 Not to Scale 226-102A

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Structure Plan prepared by TAYLOR BURRELL BARNETT: Amended by CHAPPELL LAMBERT EVERETT:

CLARKSON Local Structure Plan No.29

(Incorporating Amendments 1 - 5) Plan 2: R-Code Plan

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08.04.09 Not to Scale 226-103B

Review of Structure Plan Provisions – Clarkson South-East Agreed Local Structure Plan No. 29

Structure Plan Provision	Review on Provision being Satisfied or Met & Impact of Provision being Deleted through Revocation of ASP 29
1.0 Zones	
Plan 1 – The Zoning Plan includes the following zones over the subject area. (i) Residential (ii) Business (iii) Mixed Use	Much of the land in the ASP 29 area is zoned Urban Development under DPS 2, with only the northernmost extent zoned Residential. The Urban Development Zone is a zone under DPS 2 to facilitate the structure plan. In revoking ASP 29, the City would need to firstly amend DPS 2 to remove the Urban Development Zone, and apply the equivalent zones in DPS 2 over the remainder of the structure plan area.
1.1 Residential	
The predominant land use in this zone is Residential and all provisions, standards and requirements of the Residential Zone in the Scheme shall apply. Residential land within the Subject Area shall be developed in conformity with the provisions of the Residential Design Codes of Western Australian as given effect by Clause 4.4.3 of the Scheme. In the event of there being any conflict or inconsistency between any requirement, provision or standard of the RD-Codes and requirement, provision or standard of the Structure Plan, the requirement, provision or standard of the Structure Plan shall prevail. Plan 2 - the Residential Code Plan depicts the residential density codes that apply to the Subject Land.	In the event that the structure plan is revoked: • The provisions, standards and requirements of the Residential Zone of DPS 2 can continue to apply (through DPS 2) over what is currently Residential zoned land in ASP 29; • The R-Codes will continue to have effect for any future improvements or additions to existing residential development on established lots; and • The structure plan provisions are no longer essential to guide residential development (as discussed further below), given that the residential land within the ASP 29 area is now fully subdivided and developed.
1.2 Business	
The Business Zone is intended to accommodate warehouses, showrooms, trade and professional services and small scale complementary and incidental retailing uses, as well as providing for retail and commercial businesses which require large areas such as bulky goods and category / theme based retail outlets that provide for the needs of the community but which due to their nature are generally not appropriate to or cannot be accommodated in a commercial area. All provisions, standards and requirements of the Business Zone in the Scheme shall apply.	The intention for the ASP 29 Business Zone aligns with the intention of the Business Zone already provided for in DPS 2. In the event that DPS 2 is amended and the structure plan is revoked, the Business Zone intention, provisions, standards and requirements under DPS 2 can continue to apply (through DPS 2) over what is currently Business zoned land in ASP 29.

Review of Structure Plan Provisions – Clarkson South-East Agreed Local Structure Plan No. 29

Structure Plan Provision	Review on Provision being Satisfied or Met & Impact of Provision being Deleted through Revocation of ASP 29
1.3 Mixed Use	
The Mixed Use Zone is intended to accommodate a mixture of residential development with small-scale businesses in a primarily residential scale environment. The predominant use will be residential, office, consulting, dining and limited retail uses, occupying the street frontage of lots. All provisions, standards and requirements of the Mixed Use Zone in the Scheme shall apply.	The intention for the ASP 29 Mixed Use Zone had aligned with the intention of the Mixed Use Zone provided for in DPS 2 prior to the approval of Amendment No. 165 to DPS 2 in November 2019. Amendment No. 165 deleted the 'intention' of the zone, and sought to align objectives of the Mixed Use Zone with the Model Provisions contained in the *Planning and Development (Local Planning Schemes) Regulations 2015*. In the event that DPS 2 is amended and the structure plan is revoked: • The objectives of the Mixed Use Zone located in the ASP 29 area would be those as set out in DPS 2 and the Model Provisions; and • The provisions, standards and requirements of the Mixed Use Zone of DPS 2 can continue to apply (through DPS 2) over what is currently Mixed Use zoned land in ASP 29.
1.4 R20 Standard Lots	
The R20 Standard lots are those lots designated R20, which do not have rear access via a laneway.	Considered as explanatory text, and not specifically a provision which can be enforced.
Objectives	
General objectives intended for R20 Standards Lots include: a) Encourage an attractive streetscape where garages and carports do not dominate the visual appearance of the building façade. b) Encourage variation in building shape of individual residences to create visual interest. c) Promote dwelling layouts that provide for pedestrian friendly streetscapes with passive surveillance of the public streets.	These provisions are given as objectives, and do not provide specific requirements for how development is to be carried out on R20 standard lots in the ASP 29 area. Discussion on specific development provisions is provided below.
Criteria	
Plan 3 – R20 Lots Subject to Setback Criteria depicts the R20 standard lots to which the following criteria applies:	
a) The front setback to the street boundary shall be 3 metre minimum.	The deemed-to-comply provisions (and Table 1) of the R-Codes allow a 6.0 metre average front setback, more than the three metre minimum front setback for dwellings on R20 standard lots in ASP 29. Most dwellings on the R20 standard lots seem to have a minimum front setback exceeding three metres. There are no vacant R20 standard lots left in the ASP 29 area, and therefore development within 6.0 metres of front boundaries will be limited to dwelling additions and redevelopment. However, in the event that this provision is removed through the revocation of ASP 29, any proposal with an average front setback of less than 6.0 metres could then be assessed on merit, based on the design principles in the R-Codes. Therefore, there will not be a significant consequence if this structure plan provision becomes no longer effective, should ASP 29 be revoked.

Review of Structure Plan Provisions – Clarkson South-East Agreed Local Structure Plan No. 29

Structure Plan Provision	Review on Provision being Satisfied or Met & Impact of Provision being Deleted through Revocation of ASP 29
b) Garages and carports shall be setback a minimum of 5 metres from the primary road frontage.	The ASP 29 provision prescribes a minimum front setback of 5.0 metres for garages and carports. This is slightly different to the R-Code deemed-to-comply provisions as will be effective on 2 July 2021, which require garages set back to the primary street typically at 4.5 metres for R20 and carports at 6.0 metres. The R-Codes do allow for a reduced setback in the following circumstances given for as an example: • Where garages are behind the dwelling alignment, and the intrusion of the garage into the front setback is adequately compensated for with open space behind the setback line; • Garages that allow vehicles to park parallel to the street, and include windows facing the street; • Carports with a roof pitch, colour and material that complements the dwelling in which it adjoins. Administration considers that there is not a significant difference on streetscape and amenity impact between the deemed-to-comply provisions of the R-Codes and the ASP 29 provisions. Furthermore, the R20 standard lots in ASP 29 are fully developed, so any garage/carport works on R20 standard lots should be limited going forward.
1.5 R20 Laneway Lots	
The R20 laneway lots are those lots designated R20, which have rear access via a laneway.	There are only eight lots in which these provisions relate to – being 155 to 171 Ocean Keys Boulevard, Clarkson.
Objectives	
General objectives intended for R20 Laneway Lots include: a) Encourage an attractive streetscape appearance where garages and carports are restricted to the rear of dwellings. b) Encourage variation in building shape of individual residences to create visual interest. c) Promote dwelling layouts that provide for pedestrian friendly streetscapes with passive surveillance of the public streets.	These provisions are given as objectives, and do not provide specific requirements for how development is to be carried out on R20 Laneway Lots in the ASP 29 area. Discussion on specific development provisions is provided below.
Criteria	
Plan 3 - R20 Lots Subject to Setback Criteria depicts the R20 laneway lots to which the following criteria applies:	
a) The front setback to the street boundary shall be 3 metre minimum and 4.5 metre minimum average.	The dwellings situated on the R20 laneway lots are setback in accordance with the structure plan provision. The deemed-to-comply provisions (and Table 1) of the R-Codes allow a 6.0 metre average front setback, more than that prescribed for R20 laneway lots in ASP 29. There are no vacant R20 laneway lots left in the ASP 29 area, and therefore development within 6.0 metres of front boundaries will be limited to dwelling additions. However, in the event that this provision is removed through the revocation of ASP 29, any proposal received within the front setback area could then be assessed on merit, based on the design principles in the R-Codes. Therefore, there will not be a significant consequence if this ASP 29 provision can no longer be implemented.

Review of Structure Plan Provisions – Clarkson South-East Agreed Local Structure Plan No. 29

Structure Plan Provision	Review on Provision being Satisfied or Met & Impact of Provision being Deleted through Revocation of ASP 29
b) The setback to garages and carports from the rear laneway shall be a minimum of nil. A sight truncation is not required at the sides of garage openings at ground level.	The garages/carports on the R20 laneway lots have a setback of at least one metre from the laneway. The deemed-to-comply provisions of the R-Codes, as effective on 2 July 2021, provides the following, which is typical for garages and carports adjoining a laneway: *Garages and carports built up to the boundary abutting a communal street or right-of-way which is not the primary or secondary street boundary for the dwelling, with manoeuvring space of at least 6m, located immediately in front of the opening to the garage or carport and permanently available.* In other words, as the laneway adjoining the laneway lots is 6.0 metres in width, the R-Code provision above allows for a nil garage/carport setback. In respect to visual truncations, the following are deemed-to-comply provisions which will become effective from 2 July 2021: *Walls, fences and other structures truncated or reduced to no higher than 0.75m within 1.5m of where walls, fences or other structures adjoin:* *i. A driveway that intersects a street, right-of-way, or communal street; and* *ii. A right-of-way or communal street that intersects a public street; and* *iii. Two streets that intersect.* The above R-Code provision would require a truncation to be provided, contrary to the structure plan provision. However, no truncations are provided in the fencing adjoining the driveways connecting the laneway to the garages/carports, as ASP 29 did not require them. Should ASP 29 be revoked, the above deemed-to-comply provisions of the R-Codes can be applied should garages and carports on the laneway lots ever be redeveloped or modified in the future.
c) Car parking access shall be gained from laneways.	The deemed-to-comply provisions of the R-Codes already require access to on-site parking to be provided from a laneway or secondary street – or from a primary street frontage only when no secondary street or laneway exists. Given the current R-Code provisions, the structure plan provision is therefore rendered obsolete. Furthermore, there is a Restrictive Covenant limiting access from the primary street, which is effective over the R20 laneway lots. This can continue to have effect should ASP 29 become revoked.
1.6 Land Included within the R40 Zone	
It is intended that land within the R40 coding be primarily for residential development to provide a range of densities with a variety of housing to meet the needs of different household types.	Considered as explanatory text, and not specifically a provision which can be enforced.

Review of Structure Plan Provisions – Clarkson South-East Agreed Local Structure Plan No. 29

Structure Plan Provision	Review on Provision being Satisfied or Met & Impact of Provision being Deleted through Revocation of ASP 29
Objectives	
General objectives intended for land within the R40 code include: a) Encourage a diversity of housing types, including single residential, grouped dwellings, and multiple dwellings; b) Encourage a strong sense of architectural identity at special locations, such as opposite public open space; c) Promote dwelling layouts that provide for pedestrian friendly streetscapes with passive surveillance of the public streets and open spaces such as parks.	These provisions are given as objectives, and do not provide specific requirements for how development is to be carried out on the R40 lots in the ASP 29 area. Discussion on specific development provisions is provided below.
Criteria	
a) The front setback to the street boundary shall be 1.5m minimum and 3.0m minimum average.	This ASP 29 provision varies the current deemed-to-comply provisions of the R-Codes, which requires a 4.0 metre minimum average front setback. On review of the existing built form in the ASP 29 area, it appears that some dwellings meet the R-Codes requirement, whilst others have a lesser setback satisfying the structure plan requirement. Allowing the lesser setback in ASP 29 contributes to the streetscape of this area, which will be maintained should ASP 29 be revoked. Given that all R40 lots in the ASP 29 area are established, the revocation of ASP 29 (and the removal of this requirement as a result) should not result in significant restrictions on landowners seeking to further build. For example, should ASP 29 be revoked, and a landowner seeks to extend an existing dwelling forward toward the front boundary, the design principles would then allow the City to consider such proposals on their merit.
b) Garages and carports shall have a 4.5m minimum setback from the street boundary.	The deemed-to-comply provisions of the R-Codes already require garages to be setback 4.5 metres from the street boundary as a default standard. Carports setback required to the front boundary of R40 lots however are 4.0 metres by default under the deemed-to-comply provisions of the R-Codes. Garage and carport front setbacks can be reduced to some degree under the deemed-to-comply provisions of the R-Codes. It is considered that the R-Codes can continue to provide for suitable streetscape outcomes relating to garage and carport placement, should ASP 29 be revoked.

Review of Structure Plan Provisions – Clarkson South-East Agreed Local Structure Plan No. 29

Structure Plan Provision	Review on Provision being Satisfied or Met & Impact of Provision being Deleted through Revocation of ASP 29
The setback to garages and carports from the rear laneway shall be a minimum of nil. A slight truncation is not required at the sides of the garage openings at ground level.	This ASP 29 provision aligns with the deemed-to-comply provisions of the R-Codes pertaining to the setback of garages and carports to a laneway. In respect to visual truncations, the following are deemed-to-comply provisions which will become effective from 2 July 2021: *Walls, fences and other structures truncated or reduced to no higher than 0.75m within 1.5m of where walls, fences or other structures adjoin:* *i. A driveway that intersects a street, right-of-way, or communal street; and* *ii. A right-of-way or communal street that intersects a public street; and* *iii. Two streets that intersect.* The above R-Code provision would require a truncation to be provided, contrary to the structure plan provision. However, no truncations are provided in the fencing adjoining the driveways connecting the laneway to the garages/carports, as ASP 29 did not require them. Should ASP 29 be revoked, the above deemed-to-comply provisions of the R-Codes can be applied should garages and carports on the laneway lots ever be redeveloped or modified in the future.
c) Side setbacks shall be in accordance with the Residential Design Codes. All dwelling units may be constructed with one or more walls built up to one or more side or rear boundaries provided every dwelling shall have a courtyard with a minimum dimension of 4.0m.	As of the R-Codes review becoming effective on 2 July 2021, the deemed-to-comply provisions R-Codes will: • Continue to prescribe side setback requirements; • Permit single storey walls to two side boundaries, for up to 2/3 the length of a boundary behind the front setback. The ASP provisions does however allow for higher boundary walls, and walls to two sides and a rear boundary – which is not seen in the ASP 29 area to date; and • Require outdoor living areas (or courtyard) to have a minimum dimension of 4.0 metres. The combination of the relevant deemed-to-comply provisions outlined above achieves an outcome that is generally aligned with the built form outcomes that the ASP provision is aiming to achieve.
d) Where lots with an RD Code of R40 directly abut a Public Open Space reserve, the dwelling shall be setback 1.5m minimum from the open space boundary and street boundary. A 1.5m side setback is permitted to the open space boundary and street boundary.	The R-Codes do not provide a specific setback requirement for dwellings to a boundary shared with a public open space. As a boundary with a public open space is not a street boundary, it is considered a 'lot boundary' under the R-Codes, the same as any typical side or rear boundary. The setback requirement to lot boundaries under the R-Codes depend on building height, wall length and whether there are any major openings. For example, a single storey wall with major openings is required to have a 1.5m setback to a lot boundary. The deemed-to-comply provisions of the R-Codes also provides for street setback requirements, which vary this ASP requirement. Given the ASP 29 area is completely built out, it would only be in the case of dwelling additions toward street and open space boundaries that may be impacted should ASP 29 be revoked. In those infrequent instances, the R-Codes provides design principles for street and public open space setbacks to be considered on merit.

Review of Structure Plan Provisions – Clarkson South-East Agreed Local Structure Plan No. 29

Structure Plan Provision	Review on Provision being Satisfied or Met & Impact of Provision being Deleted through Revocation of ASP 29
e) For lots abutting Public Open Space, fencing along Public Open Space boundaries may be solid to 750 mm above ground level or retaining wall. Above this, the fence shall be 50% visually permeable to a maximum height of 1800 mm. Where a side boundary of a lot abuts Public Open Space, 50% visually permeable fencing shall be constructed to at least 5.0m from both the front and rear boundaries, and solid fencing to a height of 1800 mm may be constructed between the front and rear setback distances.	On review of the fencing adjoining R40 lots to public open space, there is a consistent open-style uniform fence provided. Section 6 of the City's Local Planning Policy 4.7: Uniform Fencing (LPP 4.7) sets out maintenance provisions for such fencing, including the following: • Uniform fencing is the responsibility of the landowner of the lot (adjoining residence) once constructed. In this regard, the landowner is responsible for maintaining the fence in a good condition and so as to not allow the fence to fall into a dangerous, dilapidated or unsightly state. • A uniform fence shall not be altered or replaced with materials other than with which it was first constructed, without the prior approval of the City. In light of the work already completed in erecting the fence, and the provisions of LPP 4.7, ASP 29 (with this provision) can be revoked without significant consequence.
f) Utility areas such as bins and service areas shall be provided outside the street setback areas, and designed so that they are not viewed from Public Streets and Public Open Spaces.	As is the case with any single house (and many grouped dwellings) in the City of Wanneroo, the dwellings situated on R40 lots can provide adequate amenity for bins and services within their lot, without compromising the amenity of their immediate surrounds. It is considered that this structure plan provision is not required, as the R40 lots do not provide a special circumstance where such a provision is necessary.
g) Car parking access shall be gained from laneways, where applicable.	The deemed-to-comply provisions of the R-Codes already require access to on-site parking to be provided from a laneway or secondary street – or from a primary street frontage only when no secondary street or laneway exists. Given the current R-Code provisions, the structure plan provision is therefore rendered obsolete. Furthermore, there are Restrictive Covenants limiting access from the primary street of all R40 laneway lots. These Restrictive Covenants will continue to have effect should ASP 29 become revoked.

PS09-04/21 Council Submission on Ingham's Renewal Application to DWER for Ingham's Feedmill

File Ref:	3378-18 – 21/141279
Responsible Officer:	Director Planning & Sustainability
Disclosure of Interest:	Nil
Attachments:	2

Issue

To consider a proposed submission on Ingham's Enterprises Pty Ltd's (Ingham's) licence renewal application under the *Environmental Protection Act 1986* and the *Environmental Protection Regulations 1987* for 'Animal Feed Manufacturing' at Lot 1665 (1040) Wanneroo Road, Sinagra (subject site).

Background

Ingham's currently leases the subject site from Stockland Development Pty Ltd who acquired the lot in 2017. The subject site is located approximately 700 metres north of the City's civic centre.

Historically, Ingham's has operated the following three processes from the subject site:

- A feedmill;
- A hatchery; and
- Chicken growing sheds.

Ingham's continues to operate the feedmill and hatchery from the site, whilst the growing sheds are still present but are no longer in use.

Ingham's application to the Department of Water and Environmental Regulation (DWER) only relates to the continued operation of the feedmill, which requires approval from DWER under the relevant environmental legislation. The use of the site as a hatchery and for the growing of chickens does not (and has never) required separate approval from DWER. This will be discussed in further detail later in the report.

Planning History

The site initially obtained planning approvals between 1973 and 1986 for a hatchery, feedmill, growing sheds and other associated structures to undertake poultry related activities. Since these approvals were granted the site has continued to undertake these activities, with the exception of the growing (poultry) sheds which have not been in use in recent years. This has prevented not only the subject site but also a number of adjoining lots from being developed for urban purposes, as has been planned since the early 1990's.

In late 2000 and early 2001 the East Wanneroo Cell 2 Agreed Structure Plan No. 4 (ASP 4) was approved over the subject site and broader Sinagra area by both Council and the Western Australian Planning Commission (WAPC) respectively, as was required by the planning framework at the time. Contained within ASP 4 is an 'odour buffer' that prevents urban infill within 500 metres of the poultry sheds on the subject site. The buffer was imposed to prevent development that may present a known impact to the amenity of future residents.

Following the changes to the planning framework, Ingham's has continued to operate with 'non-conforming use rights' on the site in accordance with Part 7 of District Planning Scheme No. 2 (DPS 2).

Since its initial approval, ASP 4 has been almost entirely developed for residential purposes in accordance with the planning framework, with the exception of the land covered by the 500 metre odour buffer. The odour buffer, which is measured from the poultry sheds, has inhibited the ability for the adjoining landowners to redevelop their landholdings for residential purposes in accordance with ASP 4. Although the poultry sheds are no longer in use, whilst they remain on site there is a risk that they could be re-commissioned for the growing of chickens. For certainty, and to enable the consideration of permanently removing the odour buffer within ASP 4, included within the Council Resolution is an instruction for Administration to liaise with Stockland and Ingham's to consider permanent decommissioning and closure of the poultry sheds from the site. Should an agreement be reached, this would then enable discussions to progress with DWER and DPLH regarding removal of the odour buffer from ASP 4. This would ultimately enable residential development to progress consistent with the planning framework. It is noted that this is a separate matter to the consideration of the feedmill renewal license, and potential odour impacts from the hatchery and feedmill would still require investigation through the relevant planning and environmental processes.

Stockland purchased the site in 2017 and has since progressed a structure plan amendment (Amendment No. 18) to ASP 4. The purpose of this amendment is to update the planning framework in preparation of Ingham's departure from the site. Amendment No. 18 was presented to Council on 28 July 2020 and was supported, subject to minor modifications (PS02-07/20). Administration has been advised that endorsement of Amendment No. 18 by the WAPC is imminent. Following finalisation of the amendment it is understood that Stockland will continue to progress to detailed planning in preparation of submitting a subdivision application to the WAPC. These planning processes can occur whilst Ingham's continues to operate from the subject site.

Further to this, since the most recent operating license was approved in 2016, the City has progressed with a review of the Wanneroo Town Centre Activity Centre Plan No. 90 (ACP 90 or the Town Centre Plan). The development of ACP 90 was undertaken by the City to facilitate the redevelopment and revitalisation of the Wanneroo Town Centre to create a vibrant, progressive and prosperous Centre in line with the requirements of *State Planning Policy 4.2 – Activity Centres for Perth and Peel*. This includes implementing provisions to improve the public realm and encourage higher density residential development, and represents a significant investment and commitment from the City in the Town Centre and local economy.

ACP 90 was endorsed by Council on 2 July 2019 and is currently with the Department of Planning, Lands and Heritage (DPLH) for assessment. DPLH's assessment is largely advanced, however it has been placed on hold pending the outcome of a vegetation clearing permit made to the Environmental Protection Authority (EPA) by the owners of Lot 9000 Wanneroo Road ('Servite land'). The clearing permit is required to facilitate development of the land. The Servite land forms part of the northern boundary of the Town Centre directly south of Ingham's site, and is intended to be developed for residential purposes.

EPA Licensing and Approvals

Since 2004, the premise has been required to obtain an 'Animal Feed Manufacturing' (AFM) license under the *Environmental Protection Act 1986* (the Act) to operate the feedmill as a 'prescribed premises'. Prior to 2004 no licensing considerations were required under the Act based on the amount of feed being produced on site. The hatchery and growing sheds are not considered prescribed premises under the Act and therefore do not require approval from DWER to operate. As part of the initial consultation process the City objected to the AFM license, however it was subsequently granted approval in 2006 by the Department of Environmental Regulation (now DWER).

Since 2006 Ingham's has successfully renewed the AFM license on multiple occasions, firstly in 2009 and subsequently in 2012, 2015 and most recently in 2016. The City has objected to the renewal of the license on each occasion through the public consultation process.

Further to this, following a Motion on Notice (MN01-10/15) at Council's Meeting on 13 October 2015, Council resolved to authorise the Mayor and the CEO to meet with the Minister for Environment to discuss the preparation of a joint exit strategy for Ingham's. The Mayor and CEO met with the Minister on 12 April 2016, however those discussions resulted in no commitment being provided by the Minister to support the preparation of an exit strategy. Discussions were also held between Administration and Ingham's regarding implementation of an exit strategy, however this also never eventuated. It is noted that the most recent approval granted by DWER was for 5 years, with the timeframe intended to allow for an exit strategy to be prepared and implemented for the relocation of Ingham's. As part of DWER's consultation process they have requested comment from the City on the progression of an exit strategy, which is outlined further below.

Ingham's Operation and Relocation

Whilst an agreed exit strategy was never adopted for the relocation of Ingham's, in recent years they have demonstrated an intention to relocate from Sinagra. Initially, Ingham's had intended to cease all operations on the subject site by late 2021. This required relocation of the hatchery and feedmill components of their processes as they are still in operation on the site. As previously noted, the growing sheds are no longer in use, and it is understood by Administration that this is now carried out at numerous broiler (chicken) farms in alternative locations.

Approval was granted by the Metro Mid-West/Wheatbelt Joint Development Assessment Panel (JDAP) in 2019 for a hatchery facility in Muckenburra that, upon completion, would allow the Ingham's hatchery to be relocated and cease operating on the subject site. Ingham's has advised that they remain on track to cease the hatchery operations by mid-late 2021 as intended, however they cannot commit to this timeframe as they have experienced some delays as a result of Covid-19.

In addition, Ingham's intended to relocate the feedmill operations to a new purpose built facility in Muchea, which was also approved by the JDAP at a separate meeting in 2019. However, this approval was subject to a challenge to the Supreme Court by a nearby landowner from the Muchea Industrial Park. The Supreme Court subsequently ruled that the development approval was not a rural-industrial use in nature as proposed, but rather an industrial use. Therefore, the land use was classified as a 'Not Permitted' (X) use in the applicable zone (Agricultural Resource) and was not capable of being approved.

Whilst the City has long argued for the relocation of Ingham's from Sinagra, it is acknowledged that this determination through the Supreme Court has caused a delay in their plans to relocate from the subject site. It is understood that Ingham's is no longer pursuing an alternative site for the feedmill and has instead made arrangements with a third party supplier to meet the needs of their growers, which should enable Ingham's to cease its Sinagra operations by late 2022.

Amenity Concerns

The existing poultry operations are a long standing source of odour, noise and traffic issues that continue to affect the amenity of surrounding residents, given the industrial nature of the use in proximity to residential development. In particular, the City has received complaints for many years regarding the unpleasant odour that is emitted from the poultry farm and its impact on nearby landowners, who at times may be unable to open their windows or use their backyards. It is understood that the worst source of offensive odours was attributed to the chicken growing sheds, which are no longer in use. However, the remaining operations on site, in particular the feedmill, are still known to emit an odour that could affect the amenity of nearby landowners. Further to this, whilst the growing sheds remain on the site Ingham's could seek to re-commission them for the growing of chickens which would further impact the amenity of the surrounding residents.

The site also produces a high level of heavy vehicle movements to support the hatchery and feedmill operations that are still being undertaken on site. As a result, a large number of trucks are consistently entering and exiting the premises via Wanneroo Road, however the intersection at the entrance to the site is not designed to accommodate large articulated trucks. This is known to cause issues with queuing on Wanneroo Road as well as trucks blocking the through movement of vehicles, both of which are considered dangerous. The ongoing presence of these trucks both in the area and on the site itself is also contributing to noise and traffic issues that are inconsistent with the areas predominantly residential context.

Detail

Ingham's Enterprises Pty Ltd has submitted an application to DWER for the renewal of an Animal Feed Manufacturing license in accordance with Part V Division 3 of the Act and the *Environmental Protection Regulations 1987* to continue operating the feedmill. The Ingham's feedmill is classed as a 'prescribed premises' under the Act and therefore an operating license is required from DWER. The duration of the license will be determined by DWER and can range from 12 months to 20 years.

The application only relates to the existing feedmill operations on the subject site, which are outlined in the application as follows (summarised):

- Production of a full range of poultry and pig feeds for use in all stages of poultry and pig production;
- Feed milling by two pellet presses, which requires the grinding of grains, formulation of the batch and production of feed pellets;
- The feedmill typically operates 24 hours a day 6 days a week; and
- Storage of the feed on-site prior to loading into delivery trucks which are delivered to breeder and grower farms.

The application does not include any information regarding the relocation of the feedmill facility. Further, under Section 4 of the application the '*estimated operating period of the premise'* has been answered by the applicant as 'existing activity'. To this end, there is no reference or discussion about the imminent relocation of Ingham's operations or the proposed length of time for which the approval is being sought. If DWER is supportive of the application they will determine the timeframe for the approval.

Consultation

On 6 April 2021, DWER wrote to the City as an interested party advising that an application had been received from Ingham's to renew their AFM license. DWER has requested comment from the City by 21 April 2021. In its correspondence to the City, it has been requested that any submission provided also include comment on the status of:

1. *Land use planning approvals for the premises and details of any changes since 2017; and*
2. *A relocation strategy for the premises and the expected timeframe for a resolution if discussions remain ongoing.*

A copy of DWER's consultation letter is included as **Attachment 1**.

A copy of Administration's response to DWER for endorsement by Council is included as **Attachment 2**.

In regards to DWER's consultation process, Administration has been advised that they will only be consulting with landowners that provided a submission on the previous AFM license renewal, and not all landowners within proximity of the subject site.

To ensure all landowners in the vicinity of Ingham's are made aware that consultation is currently being undertaken, Administration has written to all landowners within 500 metres of the subject site. This will provide nearby residents with an opportunity to comment to DWER on the proposed AFM license renewal should they wish. Information regarding the current consultation being undertaken by DWER has also been made available on the City's website. Landowners have been made aware that all enquiries and submissions related to the license renewal should be directed to DWER as the determining agency and not the City.

Following public consultation and review of the proposal, the CEO of DWER will either grant the license renewal or refuse the license renewal in accordance with section 60 of the Act.

Comment

Administration recommends that Council does not support the application to renew Ingham's feedmill license for the following reasons:

- Since Ingham's license was most recently renewed in 2016 the planning for the Wanneroo area has been significantly advanced. This includes preparation of Draft ACP 90 for the Wanneroo Town Centre and a structure plan amendment for the subject site itself, both of which have been endorsed by Council and are currently under review by DPLH on behalf of the WAPC.
- Draft ACP 90 seeks to establish a high density, vibrant and prosperous Town Centre that will act as the focal point for businesses and the local community. The continued existence of Ingham's in proximity to the Wanneroo Town Centre is inconsistent with the objectives of the structure plan and stifles the opportunity for the plan to be implemented.
- The City has demonstrated a commitment to investing in the development of the Wanneroo Town Centre and the local economy, which included preparation and funding of draft ACP 90. This investment is being compromised by the ongoing existence of Ingham's poultry operations. As such, further renewal of the AFM license is considered to undermine the City's commitment to developing the Town Centre, which is seen as an important driver of long term local jobs growth and economic sustainability.
- Ingham's ongoing presence within Sinagra is also inhibiting the development potential of both the subject site and nearby landowners. ASP 4 includes an 'odour buffer' that currently prohibits any development within 500 metres of the existing poultry sheds on the subject site. The redevelopment of the subject site and remaining undeveloped land affected by the odour buffer will provide important urban infill and density in close proximity to the Wanneroo Town Centre. Increasing the residential density in the area will support the Centres sustainable growth and contribute to a more vibrant and active space, as envisioned by the draft Town Centre Plan and the City's Strategic Community Plan 2017-2027.
- Quito (Benara Nurseries) own most of the vacant land within ASP 4 and have demonstrated a strong desire to develop their remaining land parcels, which are almost entirely affected by the odour buffer. This includes recently obtaining subdivision approval over most of their undeveloped land. Although subdivision approval has been obtained, new land titles for lots within the odour buffer cannot currently be created until Ingham's has permanently ceased operations. Whilst this is a matter for Benara Nurseries to address with DPLH, Administration is supportive of this land being developed in accordance with the structure plan, which cannot currently occur until Ingham's has relocated.

  In addition, the development potential of the Servite land is also restricted given its proximity immediately south of the subject site. This land is within the future Wanneroo Town Centre, and while the redevelopment planning is less advanced the clearing permit currently under consideration by the EPA represents the first phase in progressing with urbanisation of the site.

Further renewal of Ingham's AFM license is therefore considered to create uncertainty as to when the planning and development of the surrounding land can progress.

- The continued operations of Ingham's and its encumbrance on the surrounding landowners is prohibiting the delivering of necessary infrastructure, such as a local road and footpath network. This is considered important infrastructure that will connect the residents of Sinagra with the Wanneroo Town Centre. Whilst the delivery of the road network will require a coordinated approach from multiple landowners, relocation of Ingham's represents the first important step in allowing this infrastructure to be advanced. Administration also considers this coordinated infrastructure planning critical to the sustainable emergence of the Wanneroo Town Centre given the improved accessibility that will be provided.
- Council has consistently maintained a view to not support the ongoing poultry operations since 2004. The operations undertaken on the site are considered to substantially reduce the amenity of local residents. This loss of amenity is directly attributed to the odours that are produced from the premise, the high volume of truck and vehicle traffic entering and exiting the site and noise in what is now a predominantly urban environment.
- The continued approval of AFM licenses poses a risk of more intensive feedmill activities being undertaken, as the approval is considered to apply to the site in its entirety. This discourages the timely relocation of Ingham's other activities, such as the hatchery and risks them being re-established on the subject site. This represents the potential for further amenity impacts on the surrounding residents and is inconsistent with the City's long held view that this type of use is incompatible with the established urban context of the Wanneroo Town Centre and Sinagra.

Length of License

As outlined in the 'Detail' section of this report, DWER's license renewal process allows an applicant to obtain a license approval from anywhere between 12 months and 20 years.

Administration is of the view that the continued operations of Ingham's on the subject site is not appropriate for the reasons outlined above. However, if DWER are mindful to approve the license, Administration has recommended in its response (refer **Attachment 2**) that the approval be contingent on a binding exit strategy that demonstrates a defined date for Ingham's to depart the site, which should be no later than December 2022 and before this date if alternative facilities can be provided sooner. Based on Administration's understanding of Ingham's own exit strategy, they will be in a position to cease operations on the site before the end of 2022.

Therefore, any approval of the AFM license should be aligned with Ingham's own plans to exit from the premise, with any further approval considered unnecessary.

Conclusion

The application submitted by Ingham's Enterprises Pty Ltd to renew its Animal Feed Manufacturing license under the *Environmental Protection Act 1986* and the *Environmental Protection Regulations* 1987 is considered to undermine the planning and investment by the City and stakeholders within the Wanneroo Town Centre and surrounding area since 2016. This is considered to be detrimental to the amenity of the surrounding residents, the growth of the Wanneroo Town Centre and the local economy.

Therefore, for the reasons outlined in this report it is recommended that Council endorse the City's submission to DWER as outlined in **Attachment 2** to not support Ingham's AFM license renewal.

Statutory Compliance

Nil

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2017 – 2027:

"2 Economy

2.2 Strategic Growth

2.2.2 Continue to activate the Wanneroo Town Centre"

Risk Management Considerations

Risk Title	**Risk Rating**
ST-S04 Integrated Infrastructure and Utility Planning	Low
Accountability	**Action Planning Option**
Director Planning & Sustainability and Director Assets	Manage

Risk Title	**Risk Rating**
ST-S20 Strategic Community Plan	Low
Accountability	**Action Planning Option**
Director Corporate Strategy & Performance	Manage
Risk Title	**Risk Rating**
ST-S23 Stakeholder Relationships	Low
Accountability	**Action Planning Option**
Chief Executive Officer	Manage

Risk Title	**Risk Rating**
CO-O22 Environmental Management	Moderate
Accountability	**Action Planning Option**
Director Planning & Sustainability	Manage

The above risks relating to the issue contained within this report have been identified and considered within the City's Strategic and Corporate risk registers. Action plans are in place/have been developed to manage and mitigate this risk. Alignment with all risk appetite statements should be considered in particular, 2.2 Strategic Growth.

The City encourages a diverse range of businesses including emerging industries to establish themselves or expand in Wanneroo. The City acknowledges that undertaking industry development and growth requires ongoing capital expenditure for essential infrastructure within key strategic areas (for example, in Yanchep and Neerabup). As such, the City is prepared to accept risk subject to the City exercising prudent stewardship through disclosing financial risk and mitigation strategies, strong internal controls (such as Council policies and procedures for governance as well as administration delegations) and meeting compliance requirements. **Therefore, the City will accept a moderate level of financial risk for facilitating industry development and growth.**

Policy Implications

If the AFM license is renewed it may impact the timely implementation of the East Wanneroo Cell 2 Agreed Structure Plan No. 4 and the Draft Wanneroo Town Centre Activity Centre Structure Plan No. 90.

Financial Implications

Nil

Voting Requirements

Simple Majority

Recommendation

That Council: -

1. **ADVISES the Department of Water and Environmental Regulation that it does NOT SUPPORT Ingham's Enterprises Pty Ltd's Animal Feed Manufacturing Renewal License in accordance with the *Environmental Protection Act 1986* and the *Environmental Protection Regulations 1987* for the reasons set out in this report, and covered in the letter included as Attachment 2; and**

2. **INSTRUCTS Administration to liaise with Stockland Development Pty Ltd and Ingham's Enterprises Pty Ltd regarding decommissioning and permanent closure of the existing poultry sheds located on Lot 1665 (1040) Wanneroo Road, Sinagra and subsequently consult with the Department of Water and Environmental Regulation and the Department of Planning Lands and Heritage regarding removal of the 'Odour Buffer' contained within the East Wanneroo Cell 2 Structure Plan to enable urban development of the surrounding land to progress.**

Attachments:

1⇩.	*Attachment 1: DWER Consultation Letter to the City*	*21/143400*
2⇩.	*Attachment 2: Council's Response to DWER Regarding Feed Mill Licence Renewal - Lot 1665 (1040) Wanneroo Road, Sinagra*	*21/144079*

Attachment 1

Government of Western Australia
Department of Water and Environmental Regulation

Your ref: L8101/2004//4
Our ref: DER938/1~1
Enquiries: Cathie Derrington
Phone: 08 9726 4184
Email: info@dwer.wa.gov.au

Mr Daniel Simms
Chief Executive Officer
City of Wanneroo

via email: enquiries@wanneroo.wa.gov.au

Dear Mr Simms

REFERRAL OF A LICENCE RENEWAL UNDER THE *ENVIRONMENTAL PROTECTION ACT 1986* – INVITATION TO COMMENT

The Department of Water and Environmental Regulation (DWER) has recently received an application from Ingham Enterprises Pty Ltd (Ingham's) for a licence renewal under Division 3 Part V of the *Environmental Protection Act 1986* (EP Act) for its feedmill facility at 1040 Wanneroo Road, Sinagra.

In accordance with section 54 of the EP Act, the Chief Executive Officer (CEO) of DWER considers that you may have a direct interest in the subject matter of the renewal application and invites any additional comments on the proposal.

I note the City of Wanneroo's (the City) letter dated 24 December 2020 reiterating its longstanding view against the renewal of this licence. I draw your attention to DWER's consideration of land use planning matters in its 2016/2017 review of the licence. A copy of the decision report for the review is available at https://www.der.wa.gov.au/our-work/licences-and-works-approvals/current-licences by searching 'L8101.'

The review had regard to the history of correspondence from the City, including its 19 August 2016 letter with an attached Council meeting agenda. The report found that *"Administration has since carried out extensive investigations into the history of planning approval over the site. The result of those investigations, which included advice from the City's Legal Team, was that the feedmill must be considered as an existing use and as such deemed compliant in terms of planning approvals."*

DWER considered that the facility has valid planning approvals for an indefinite period, however it took into account advice that the City was in discussions with Ingham's regarding relocation of the premises. DWER granted a five-year licence duration to allow time the City to conclude ongoing discussions with Ingham's regarding a relocation strategy.

As part of any submission from the City, could you please provide comment on the status of:
1. land use planning approvals for the premises and details of any changes since 2017; and
2. a relocation strategy for the premises and the expected timeframe for resolution if discussions remain ongoing.

The CEO will, after having considered any comments received and subject to section 60 of the EP Act, either grant a licence renewal (including any specified conditions) or refuse the licence renewal.

This information and supporting documentation provided by the applicant is available online at https://www.der.wa.gov.au/our-work/licences-and-works-approvals under 'Assessments for public comment.'

Prime House, 8 Davidson Terrace Joondalup Western Australia 6027
Locked Bag 10 Joondalup DC WA 6919
Telephone: 08 6364 7000 Facsimile: 08 6364 7001
www.dwer.wa.gov.au

Please forward any submission you may have via email to info@dwer.wa.gov.au within 21 days from the date of this letter.

If you have any queries, please contact the Environmental Officer listed above.

Yours sincerely

Chris Malley
A/Manager, Process Industries

Officer delegated under section 20
of the Environmental Protection Act 1986

6 April 2021

Attachment 2

City of Wanneroo

File Ref: 3378-18 (21/143339)
Your Ref: L8101/2004/3
Enquiries: Mark Dickson – 9405 5000

21 April 2021

Manager Licensing (Process Industries)
Licensing and Approvals
Department of Water and Environmental Regulation
Locked Bag 10
JOONDALUP WA 6919

Dear Sir/Madam

INGHAMS ENTERPRISES PTY LTD FEED MILL - LICENCE L8101/2004/3 - LOT 1665 (1040) WANNEROO ROAD, SINAGRA - LICENCE RENEWAL APPLICATION

Thank you for your letter dated 6 April 2021 inviting the City to comment on Ingham's Enterprises Pty Ltd (Ingham's) application to renew its operating license for the purpose of 'Animal Feed Manufacturing' (AFM) under Division 3 Part V of the *Environmental Protection Act 1986* at Lot 1665 Wanneroo Road, Sinagra (subject site).

Council at its meeting of 20 April 2021 resolved to **not support** the renewal of Ingham's current license to enable continual operation of the feed mill for the following reasons.

- Since Ingham's license was most recently renewed in 2016 the planning for the Wanneroo area has been significantly advanced. This includes preparation of Draft Wanneroo Town Centre Activity Centre Plan 90 (ACP 90) for the Wanneroo Town Centre and a structure plan amendment for the subject site itself, both of which have been endorsed by Council and are currently under review by the Department of Planning, Lands and Heritage (DPLH) on behalf of the Western Australian Planning Commission (WAPC).

- Draft ACP 90 seeks to establish a high density, vibrant and prosperous Town Centre that will act as the focal point for businesses and the local community. The continued existence of Ingham's in proximity to the Wanneroo Town Centre is inconsistent with the objectives of the structure plan and stifles the opportunity for the plan to be implemented.

- The City has demonstrated a commitment to investing in the development of the Wanneroo Town Centre and the local economy, which included preparation and funding of draft ACP 90. This investment is being compromised by the ongoing existence of Ingham's poultry operations. As such, further renewal of the AFM license is considered to undermine the City's commitment to developing the Town Centre, which is seen as an important driver of long-term local jobs growth and economic sustainability.

- Ingham's ongoing presence within Sinagra is also inhibiting the development potential of both the subject site and nearby landowners. Agreed Structure Plan No. 4 (ASP 4) includes an 'odour buffer' that currently prohibits any development within 500 metres of the existing poultry sheds on the subject site. The redevelopment of the subject site and remaining undeveloped land affected by the odour buffer will provide important urban infill and density in close proximity to the Wanneroo Town Centre. Increasing the residential density in the area will support the Centres sustainable growth and contribute to a more vibrant and active space, as envisioned by the draft Town Centre Plan and the City's Strategic Community Plan 2017-2027.

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- Quito (Benara Nurseries) own most of the vacant land within ASP 4 and have demonstrated a strong desire to develop their remaining land parcels, which are almost entirely affected by the odour buffer. This includes recently obtaining subdivision approval over most of their undeveloped land. Although subdivision approval has been obtained, new land titles for lots within the odour buffer cannot currently be created until Ingham's has permanently ceased operations. Whilst this is a matter for Benara Nurseries to address with DPLH, the City is supportive of this land being developed in accordance with the structure plan, which cannot currently occur until Ingham's has relocated.

  In addition, the development potential of the Servites land is also restricted given its proximity immediately south of the subject site. This land is within the future Wanneroo Town Centre, and while the redevelopment planning is less advanced the clearing permit currently under consideration by the Environmental Protection Authority (EPA) represents the first phase in progressing with urbanisation of the site.

  Further renewal of Ingham's AFM license is therefore considered to create uncertainty as to when the planning and development of the surrounding land can progress.

- The continued operations of Ingham's and its encumbrance on the surrounding landowners is prohibiting the delivering of necessary infrastructure, such as a local road and footpath network. This is considered important infrastructure that will connect the residents of Sinagra with the Wanneroo Town Centre. Whilst the delivery of the road network will require a coordinated approach from multiple landowners, relocation of Ingham's represents the first important step in allowing this infrastructure to be advanced. Administration also considers this coordinated infrastructure planning critical to the sustainable emergence of the Wanneroo Town Centre given the improved accessibility that will be provided.

- Council has consistently maintained a view to not support the ongoing poultry operations since 2004. The operations undertaken on the site are considered to substantially reduce the amenity of local residents. This loss of amenity is directly attributed to the odours that are produced from the premise, the high volume of truck and vehicle traffic entering and exiting the site and noise in what is now a predominantly urban environment.

- The continued approval of AFM licenses poses a risk of more intensive feedmill activities being undertaken, as the approval is considered to apply to the site in its entirety. This discourages the timely relocation of Ingham's other activities, such as the hatchery and risks them being re-established on the subject site. This represents the potential for further amenity impacts on the surrounding residents and is inconsistent with the City's long held view that this type of use is incompatible with the established urban context of the Wanneroo Town Centre and Sinagra.

Please find below a response to the two points that you have requested the City's comments for.

1. *Land use planning approvals for the premises and details of any changes since 2017*

In relation to the land use planning approvals for the premises, no further approvals have been issued by the City. However, since the most recent operating license was approved by DWER in 2016 there have been substantial changes to the planning framework, as detailed above in Council's reasons for opposing the licence renewal.

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2. *A relocation strategy for the premises and the expected timeframe for resolution if discussions remain ongoing.*

In relation to the relocation strategy for the premises, the City's Mayor and CEO met with the Minister for Environment on 12 April 2016 to discuss the preparation of a joint exit strategy. Discussions were also held between City officers and Ingham's, however neither of these meetings resulted in an agreed exit strategy. It is acknowledged that more recently Ingham's has demonstrated an intention to relocate their operations from Sinagra, with an initial plan to cease operations by late 2021. However, these plans were hindered by the inability to secure a suitable alternative site for the feed mill. Notwithstanding this, if Ingham's had more proactively pursued an exit strategy and contingency plan it is the City's view that they could have successfully relocated within the intended timeframe.

It is also understood that alternative arrangements to address the feed mill component of Ingham's operations have now been established, which should enable Ingham's to cease its Sinagra operations by late 2022. Whilst this represents a positive step in the relocation of Ingham's in the short term, unfortunately this does not provide any certainty to the City that the facility will be decommissioned before the end of 2022.

To this end, if DWER are mindful to support Ingham's license renewal request it is recommended that this be conditional on a binding exit strategy that demonstrates a defined date for Ingham's to depart the site, which should be no later than December 2022.

I trust this information and the City's position will be considered by the Department in assessing the licence renewal application.

Should you require any further information, please do not hesitate to contact me on 9405 5000.

Yours sincerely

Matthew Piggott
A/DIRECTOR PLANNING & SUSTAINABILITY

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Assets

Asset Operations & Services

AS01-04/21 Response to Petition - PT02 - 11/20 - Traffic Assessment on Beverley/Burt and Hall Street, Quinns Rocks

File Ref:	3125V05 – 21/131742
Responsible Officer:	Director Assets
Disclosure of Interest:	Nil
Attachments:	2

Issue

At the Ordinary Council Meeting on 17 November 2020, Council received Petition PT02-11/20 from Mrs Erika Nash of 14 Beverley Crescent, Quinns Rocks. PT02-11/20 was signed by 226 residents and reads as follows:

> *'Given the City of Wanneroo's traffic assessment of Beverley / Burt Street / Hall, Quinns Rocks, as having a traffic management score of 70, which satisfies the City's criteria for the installation of traffic treatments, we seek the urgent installation of traffic treatments.*
>
> *There are regularly near misses, car roll overs, speeding and out of control vehicles. Police are contacted regularly none of this has made any difference in reducing the traffic hazards or speeding vehicles.'*

Residents from Burt Street, Beverley Crescent and Hall Road have signed this petition, as well as a large number of residents from the surrounding Quinns Rocks and Mindarie suburbs.

The road sections of Burt Street, Beverley Crescent and Hall Road referred to in this Report are shown in **Attachment 1**.

Background

In May 2013, in response to a request for traffic treatments in Burt Street and Hall Road an assessment using the Traffic Management Scheme (TMS) Policy, the predecessor to the current Local Area Traffic Management Policy (LATMP) was undertaken. The TMS assessment was for Burt Street and Hall Road in Quinns Rocks, and resulted in TMS Scores of 70 for Burt Street and 29 for Hall Road. This assessment was provided to the resident who made the request by a letter is shown in **Attachment 2**, advising:

'This score for Hall Road indicates that the construction of traffic treatments ahead of other high priority projects cannot be justified at this time. However, the score for Burt Street does satisfy the criteria and consequently a project for investigation and concept development of traffic treatments along Burt Street will need to be prepared to facilitate consultation with the community.'

Subsequently a traffic management plan was developed, showing median islands at the intersection of Quinns Road and Burt Street intended to reduce traffic speeds for vehicles entering Burt Street. Following community consultation on this project, the traffic treatment was ultimately implemented by February 2015, as part of 2014/15 Capital Works Program.

Further assessments of the traffic using Burt Road were carried out using the revised LATMP, which resulted in a score of 34 in 2016 and 35 in 2020, both indicating that the construction of traffic management treatments could not be justified.

Detail

Burt Street, Beverley Crescent and Hall Road are classified within the City's Functional Road Hierarchy as Local Access Roads and have generally been constructed with carriageway widths of 6.0 metres within road reserve widths of 20 metres.

In order to ensure a comprehensive assessment of the current traffic patterns and speeds along this road, Administration commissioned new traffic counts along Burt Street, Beverley Crescent and Hall Road, which were carried out in January 2021.

An assessment of the traffic counts on the roads in accordance with the City's LATMP was again carried out and using the latest count data, the LATMP score was 66. This score indicates that the construction of traffic management treatments is justified and a project for the design and documentation and subsequent construction of traffic treatments should be listed for consideration in the City's Long Term Capital Works Program.

Consultation

No community consultation has been undertaken in preparing this report. Following design of the traffic management scheme, the residents of Beverley Crescent, Burt Street and Hall Road will be consulted regarding the proposed works.

Comment

The 85th %ile traffic speeds (the speed at which 85% of all vehicles operate at or under) recorded on Hall Road was 45km/h, which is relatively low, but expected due to the proximity to the Ocean Drive intersection.

The 85th %ile traffic speed on Beverley Crescent was 55km/h, however this is considered to be higher than desirable due to the curved road alignment.

The 85th %ile speed recorded on Burt Street at the bottom of the slope was 61km/h, with almost 1% of vehicles exceeding 80kph.

Accordingly, Administration recommends that traffic treatments are provided along Burt Street between Gordon Avenue and Beverley Crescent, and on Beverley Crescent between Burt Street and Hall Road.

The project will be placed in a future years' traffic treatments programme in the Long Term Capital Works Programme with a priority in accordance with the LATMP score of 66 and the available annual budget.

Statutory Compliance

Nil

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2017 – 2027:

"3 Environment (Built)

3.5 Connected and Accessible City

3.5.1 Deliver local transport infrastructure including roads, footpaths and cycle ways to improve accessibility"

Risk Management Considerations

Risk Title	**Risk Rating**
CO-023 Safety of Community	Low
Accountability	**Action Planning Option**
Director Community & Place	Manage

Risk Title	**Risk Rating**
CO-001 Relationship Management	Moderate
Accountability	**Action Planning Option**
Director Corporate Strategy and Performance	Manage

The above risks relating to the issue contained within this report have been identified and considered within the City's Corporate Risk Register. Action plans have been developed to manage this risk to improve the existing management systems.

Alignment with the following risk appetite statements should also be considered:

Society: 1.2 Safe Communities. The City places a high priority on the safety of its community particularly in the public realm and the importance of hazard and risk identification, management and reduction, and will therefore accept a moderate risk to reputation, low risk to financial and safety.

Civic Leadership: 4.1 Working With Others. The City is committed to engaging with community, partners, government agencies and the broader business community to achieve agreed outcomes that are aligned to community aspirations. The City acknowledges that success in service delivery by the City cannot be achieved in isolation. It requires a collaborative approach, working with the community, partners, government agencies and the broader business community to achieve outcomes that are aligned to community aspirations. This will be achieved by being transparent with information, delivering, and maintaining a consistent message when engaging with stakeholders. The City acknowledges that working with others involves managing any potential unfavourable feedback, which could have a reputational impact however the City is prepared to accept a moderate level of reputational risk.

Policy Implications

The provisions of the City's Local Area Traffic Management Policy apply in assessing the request made in this petition.

Financial Implications

Nil

Voting Requirements

Simple majority.

Recommendation

That Council:-

1. NOTES that the traffic assessment undertaken as per Local Area Traffic Management Policy, supports the installation of traffic treatments along Burt Street and Beverley Crescent;

2. REQUESTS Administration:

a) To deploy the speed advisory trailer on Burt Street;

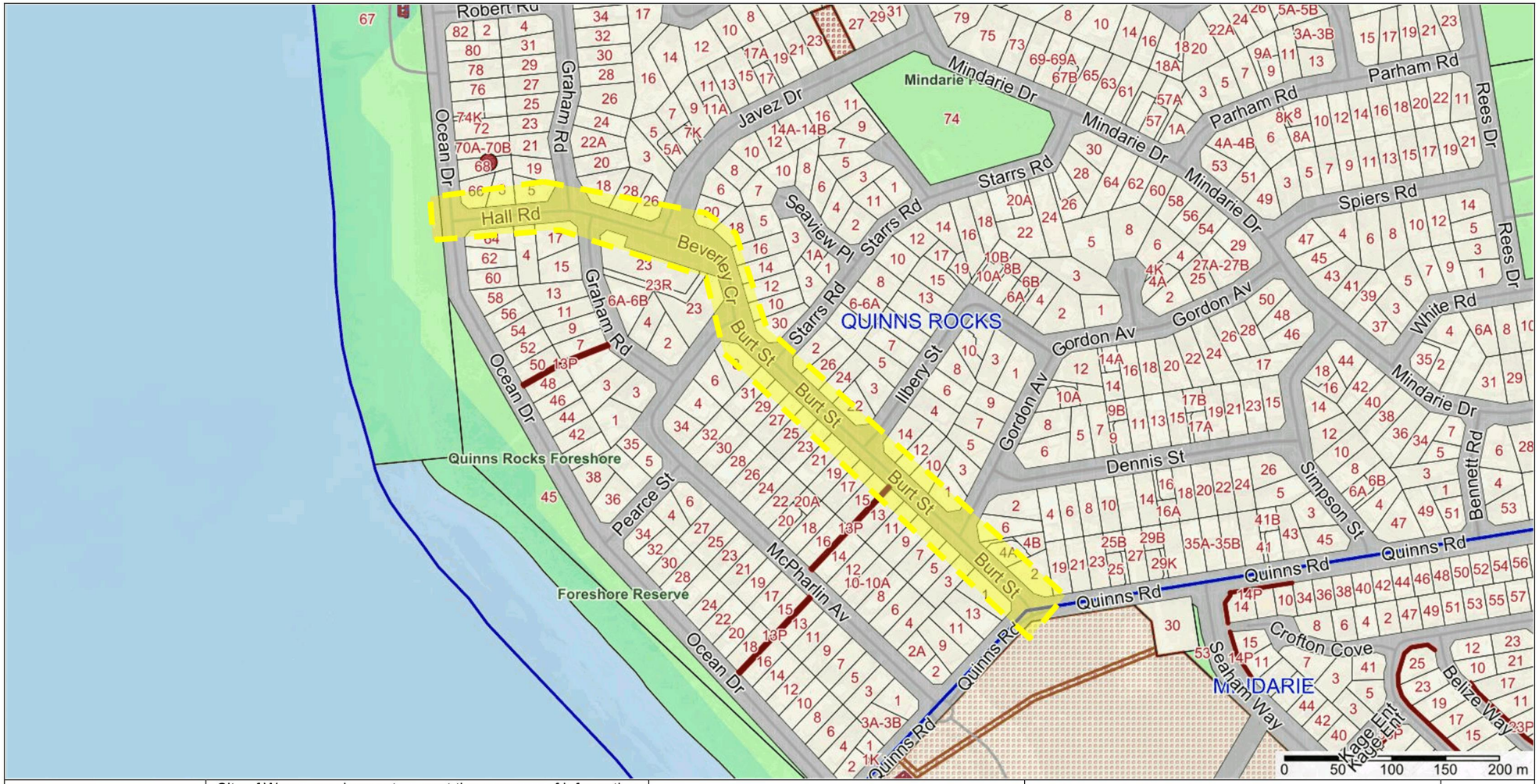
b) To list a project for the design and documentation, and subsequent construction of traffic treatments along Burt Street and Beverley Crescent in the City's Long Term Capital Works Program;

c) Undertake community engagement following the completion of the design to assess the level of community support prior to implementation.

3. ADVISES the Petition organiser of Council's decision.

Attachments:

1.	*Attachment 1 - Locality Map*	*21/140943*
2.	*Attachment 2 - Request for Traffic Treatments - Beverley/Hall Street Quinns Rocks - CRM42060/2012*	*21/141859*



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Hall Road, Beverley Crescent and Burt Street Sections Referred to in Report

Date: 7/04/2021

Printed by Gigliuto, Michael

Scale = 1:5000

City of Wanneroo

File Ref: 3125 13/55739
Your Ref: CRM 42060/2012
Enquiries: Transport & Traffic (9405 5000)

1 May 2013

Dear ,

REQUEST FOR TRAFFIC MANAGEMENT – BURT STREET /HALL ROAD, QUINNS ROCKS

Thank you for your correspondence of 20 December 2012 regarding traffic issues on Beverley Crescent/Hall and Burt Streets, Quinns Rocks.

The City has completed an assessment of the roads above-mentioned in accordance with the City's Traffic Management Investigation and Intervention Policy (Policy). This policy provides the decision making process to decide whether roads require infrastructure changes or increased policing. The Policy requires a score of over 60 to qualify for traffic management treatments, while scores between 30 and 60 points warrant attention to law enforcement and driver education. The traffic counts for Burt Street and Hall Road reveals the following information:

Burt Street
Average Weekday Traffic Volume – 950
85th percentile (speed at or below drivers are travelling) – 63km/hr
Traffic Management score - 70

Hall Road
Average Weekday Traffic Volume – 338
85% percentile (speed at or below drivers are travelling) – 46km/hr
Traffic Management score – 29

This score for Hall Road indicates that the construction of traffic treatments ahead of other high priority projects cannot be justified at this time. However, the score for Burt Street does satisfy the criteria and consequently a project for investigation and concept development of traffic treatments along Burt Street will need to be prepared to facilitate consultation with the community.

The City thanks you for your interest in road safety and your concern for the community and advises that if you believe speeding remains an issue that you report your concerns to the nearest Police Station or the 'Hoon Hotline' on 131444.

Should you have any further queries regarding this matter then please contact the City's Transport and Traffic team on telephone 9405 5000.

Yours sincerely

Benny Chang
ACTING MANAGER ASSET MANAGEMENT

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Strategic Asset Management

AS02-04/21 Policy Revision - Public Guidance Signs on Road Reserves

File Ref:	6130 – 21/84898
Responsible Officer:	Director Assets
Disclosure of Interest:	Nil
Attachments:	2

Issue

To consider changes to the Public Guidance Signage in Road Reserves Policy.

Background

A minor review of the Public Guidance Signage in Road Reserves Policy was completed in April 2019. The amendments to the Policy (**Attachment 1**) were also adopted at Council Meeting in April 2019 with a note that a new revised Policy will be presented to Council following a full audit of public signage. That audit has now been completed as outlined below.

This Policy only relates to signs on road reserves. It does not relate to signs on private property which are subject to assessment under District Planning Scheme No.2 and the City's Local Planning Policy 4.6 Signs. LPP4.6 addresses a wide range of signage types including, pylon, wall, window, inflatable, and roof signs among others. Administration is currently reviewing LPP4.6 and has obtained feedback from Council through several Forum meetings and is preparing to submit a further report to a Forum meeting in the next few months.

Detail

Public Guidance Signage Audit

In 2018 a survey of 192 kilometres of Local and District Distributor roads was completed by the Australian Road Research Board (ARRB). The survey included video coverage of the roads. This video coverage was used to document the extent of existing Public Guidance Signage on the roads surveyed.

This audit was completed to identify the proportion of complying and non-complying signs. The results were as follow:

- A total of 890 public guidance signs were recorded, of which 764 were compliant (86%) and 126 non-compliant (14%);
- Of the 126 signs that were non-compliant, 94 of these were school or church signs that were non-generic; that is, they stated the denomination or name of the church/school rather than just 'church' or 'school'. The City's Directional Sign database did however register approvals for a number of schools and churches with non-generic wording for their signs;
- A further 30 were non-compliant as they mentioned a business name, e.g. 'XXXXX-Dental'. There were no record of these being approved in the City's database; and,
- The remaining two that were non-compliant had more than the five maximum number of direction signs on a two pole stack.

The intention of the Policy for wording to be generic is to:

- Deter guidance signs being used for advertising, rather than guiding motorists to a service;
- Limit the sign characters in order for the sign to remain a reasonable length and legible; and
- Prevent the proliferation of signs.

Other issues for review

Internal consultation has also raised other issues to be addressed in the Policy review as listed below:

- There are a number of signs installed that are old, non-relevant (the business has moved) or non-compliant. There should be an expiry period for approvals to allow for removal of signs that are no longer relevant. There is no expiry timeframe mentioned in the Policy.
- The existing Policy is silent on Variable Message Signs (VMS) on road reserves, making it difficult for the traffic services team to consider or refuse such signs.
- The existing Policy is also silent on the process in relation to the moving of a sign – e.g. for roadworks, changed road configuration or customer relocation request.
- Main Roads WA have amended their policy and guidelines regarding tourism signs ("Main Roads Policy and Application Guidelines for Tourist and Service Signs") to allow local authorities to approve tourist signs on local roads and this Policy needs to reflect these changes.

Options to address issues

There are three options to address the non-compliant schools and churches signs.

- Option 1 - at the time of review replace with 'school', 'church' and remove non-compliant signs. This option would comply with the current policy of having generic signs. There however may be community backlash, especially given that a number of the signs were approved with non-compliant wording;
- Option 2 - leave the existing signs as they are but all future school/church signs must be generic. Include a clause in the Policy that from a certain date all signs must comply with the Policy. This will create a variety of signs through the City and may result in issues for Administration approving future signs when applicants ask 'they can have their name, why can't I?';
- Option 3 - amend the Policy so that schools/churches can have names/denominations but the length of the sign should be limited to 1.2m in accordance with AS1742.5 – 1997 Manual of Uniform Traffic Control Devices Part 5: Street Name and Community Facility Name Signs. This recognises that the inclusion of the church/school name or denomination is not currently causing any problems. However, it may result in a proliferation of signs if every school/church then want a sign with their name; and
- Administration's preferred option is to progress with Option 3.

By progressing with Option 3, the remaining non-compliant guidance signs would be the 30 signs that mention a business name, rather than being generic, e.g. 'XXXXX Dental' rather than Dentist. As outlined above, for existing signs that are old, non-relevant or non-compliant, it is proposed to make contact with the applicants, where applicable, within 24 months of the adoption of the reviewed Policy to remove or update these signs.

The impact is likely to be minimal in terms of the businesses as they could possibly still have a generic sign (without the specific business name). However, there are much better ways of business promotion than a street sign such as social media promotion. People driving generally use smart phones with google maps or other navigation so street signs are not now the primary form of navigation.

To limit the number of old, non-relevant, non-compliant signs, it is recommended that a five yearly review period be added to the Policy. After five years the City would write to applicants to ascertain if the sign is still relevant and required. If not, or if no response, the sign shall be removed.

For existing signs that are old, non-relevant or non-compliant, it is proposed to make contact with the applicants, where applicable, within 24 months of the adoption of the reviewed Policy to remove or update these signs.

To address the process in relation to moving a sign it is suggested that there should be two possibilities:

- If the customer requires a sign to be moved due to works in the area (for example a sign was previously directing through a break in the median strip, which no longer exists) then the sign should just be moved to the next feasible location; and
- If the customer requires a sign to be moved purely because they want it elsewhere then they should apply for the sign again and pay the relevant fees.

With respect to the issue relating to use of VMS on road reserves, it is recommended that the addition of a new section under Clause 2. Specific Requirements for Public Guidance Signs to be headed 2.8 Variable Message Signs:

- Due to their distracting effect on motorists, the City does not approve the use of VMS to advertise. The use of VMS is restricted to situations where they are installed, on a temporary basis, to advise of roadworks, event detours, traffic delays, community messaging, or where they otherwise assist with the safe and efficient movement of traffic. The City will only consider VMS locations that are required as part of an approved Traffic Management Plan.

It should be noted that where VMS are intended to be used on private property, they first require development approval. When an application is received they are assessed against the provisions of District Planning Scheme No.2 and the Signs Local Planning Policy LPP4.6.

For tourism signs, the policy refers to the need to comply with the latest requirements set out in Main Roads WA's, *"Mainroads Policy and Application Guidelines for Tourist and Service Signs".*

All of the above amendments have been made with track changes as shown in **Attachment 1**. A management procedure has also been developed to support the policy. The final version of the Policy is shown in **Attachment 2**.

Consultation

Consultation on the proposed revisions has been completed with relevant City of Wanneroo business units.

Comment

The amendments will result in the Public Guidance Signage in Road Reserves Policy being more streamlined and easier to administer for the organisation; and easier for community groups and organisations groups to apply for as well as complying with Main Roads WA requirements.

Statutory Compliance

Nil

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2017 – 2027:

"3 Environment (Built)

3.5 Connected and Accessible City

3.5.1 Deliver local transport infrastructure including roads, footpaths and cycle ways to improve accessibility"

Risk Management Considerations

There are no existing Strategic or Corporate risks within the City's existing risk registers which relate to the issues contained in this report

Policy Implications

The purpose of this report is to recommend changes to the Public Guidance Signage in Road Reserves Policy to provide clarity and improve the administration of the Policy. The intent of the Policy, which is to provide public guidance signage to assist the public in locating community and commercial services and facilities within the City of Wanneroo, has not changed.

Reviewing this policy supports Council's objective of reviewing and developing policies covering signage within the City of Wanneroo.

Financial Implications

Nil

Voting Requirements

Simple Majority

Recommendation

That Council ENDORSES the revised Public Guidance Signage in Road Reserves Policy as detailed in Attachment 2 for community feedback.

Attachments:

1⇩.	*Attachment 1 - Tracked Changes to Public Guidance Signage in Road Reserves Policy*	*20/358571*
2⇩.	*Attachment 2 - Public Guidance Signage In Road Reserves Policy (2021)*	*19/97166[v2]*

City of Wanneroo

Policy Manual

PUBLIC GUIDANCE SIGNAGE IN ROAD RESERVES

Policy Owner: Director Assets
Contact Person: Manager Asset Planning
Date of Approval: ~~9 April 2019 (CE05-04/19)~~TBC

POLICY STATEMENT

Approval to place a public guidance sign within the road reserve requires a written application advising preferred wording with a supporting street plan identifying signage location(s). The City's approval needs to be obtained prior to assessment of supply and/or installation cost or whether a bond is applicable.

The purpose of this policy is to provide a uniform and consistent approach to approving public guidance signage in road reserves.

POLICY OBJECTIVE

This policy aims to:

- To provide public guidance signage to assist the public in locating community and commercial services and facilities within the City of Wanneroo (the City) and;
- Ensure that advertising signs are consistent with and appropriate to their location and function and;
- Prevent visual pollution of advertising signs and avoid dangerous placements to both pedestrians and vehicular traffic.

SCOPE

This policy applies to any requests from the public for public guidance or directional signage in road reserves. Public guidance signs that require the City's approval prior to installation include:

- Direction Signs (Urban and Rural Areas)
- Tourist Signs
- Temporary Community Advertising Signs
- Service Club Signs
- Land Estate Development Signs
- Industrial Estate Signs

This Policy does not apply to Illuminated Advertising Signs which requires specific planning approval.

IMPLICATIONS (Strategic, Financial, Human Resources)

Administration of the public guidance signage approval process, database register and monitoring of installed signage will be carried out with existing resources.

City of Wanneroo

Policy Manual

All costs associated with the purchase, erection, maintenance and replacement of the sign shall be borne by the entity or group seeking to have the sign erected.

All permanent signage approved by the City under this Policy are supplied and installed by the City at the applicant's cost. All such signage shall remain the property of the City.

Fees and charges that may be applicable to the installation of public guidance signage will be detailed in the City's Schedule of Fees and Charges.

IMPLEMENTATION

Persons or organisations wishing to seek further information on the implementation of this Policy should refer to the City's Signage Information Sheets which provides guidance on key principles, requirements and the application process for requests for Public Guidance Signage in road reserves:

- Signage - Information Sheet S1 : Signage Introduction; and,
- Signage - Information Sheet S4 : Signs in the Road Reserve.

Once an application for Public Guidance Signage in the road reserve has been approved, and the applicable fees and charges paid, the City will arrange the supply and installation of the agreed signs.

1. General Requirements for Public Guidance Signage

The following general requirements apply for all public guidance signage located in the road reserve applications unless otherwise advised:

1.1 The City will undertake routine general maintenance associated with approved permanent signage located within the road reserve but accepts no responsibility for damage and/or public liability claim arising as a result of vandalism, accident or wear and tear. Where signs are deemed by the City to require more than routine general maintenance, then they will be removed and returned to the applicant where known. If unknown, then these signs will be impounded at the City's Ashby Depot Compound.

1.2 The City will not undertake routine general maintenance associated with approved temporary signage located within the road reserve and accepts no responsibility for damage and/or public liability claim arising as a result of vandalism, accident or wear and tear. Where signs are deemed by the City to be causing a nuisance or are considered to be a safety hazard then they will be removed and returned to the applicant where known. If unknown, then these signs will be impounded at the City's Ashby Depot Compound.

1.3 The approval for public guidance signage, unless approved for a shorter term, is valid ~~Approval of signs is~~ for a period of five (5) years. After five years the City shall ~~write~~make contact with the ~~to~~ applicant~~s~~ to ascertain if the sign is still relevant and required. If not, or if no response, the sign shall be removed. Applicants will be provided the option to extend the approval for a further period of ~~three~~five years.

City of Wanneroo

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1.4 The City reserves the right to revoke any prior approval of public guidance signage in the road reserve where such signage is deemed to be contrary to the intent of this policy and from time to time as regulations change. ~~The City has the authority to remove a~~Any signs that are considered non-compliant, unauthorised, unsafe or no longer serving the needs of the public shall be removed. Where applicable, the original applicant of such signs will be notified accordingly.

1.5~~3~~ The City's Ashby Depot Compound Stores Supervisor is empowered to collect an impounding fee on a per sign basis or call on the bond for the return of signs collected by its personnel, or appointed contractor(s), unless approved otherwise. Any signs held in the Ashby Depot Compound for longer than a 30 day period from the time it was collected will be disposed to the tip site.

1.6 If an applicant requires ~~wants~~ a sign to be moved due to works in the area (for example a sign was previously directing traffic through a break in the median strip, which no longer exists) then the sign will be moved to the next feasible location.

1.7 If the applicant requires~~wants~~ a sign to be moved for any other reason they must submit a new application and pay the relevant fees.

1.8~~4~~ Public guidance signage to be located along the following roads requires Main Roads WA (MRWA) approval:

- Wanneroo Road;
- Ocean Reef Road;
- Indian Ocean Drive;
- Mitchell Freeway;
- Gnangara Road (between Ocean Reef Road and City of Swan boundary).

Applications will be assessed by the City in the first instance and if approved they will be forwarded to MRWA for consideration. MRWA's decision is final.

1.9. Replacement of any existing signage will be the subject to the conditions of this policy and will require a new application. Replacement signage will only be approved in accordance with this policy and prior existence of signs does not infer automatic approval of new signage.

2. Specific Requirements for Public Guidance Signage

Specific requirements for the various public guidance signage options follows:

2.1 Direction Signs (Urban Areas)

Approved Direction Signs in urban areas are supplied and installed by the City at the applicant's cost. Subject to approval by the City's Administration, Direction Signs in the urban area will be provided in accordance with the following criteria:

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2.1.1(a) Public guidance to the location of facilities (generally of a non-commercial nature) such as:

- Town Halls, Municipal Offices, Civic Centres, Depots and Libraries
- Rubbish Disposal and Recycling Sites
- Churches and religious institutions
- Sporting, recreational grounds and facilities
- Aged Care Facilities
- Schools and Tertiary education facilities
- Non-profit Organisations
- Cultural Institutions/sites
- Police Stations
- Post Offices
- Railway Stations and Coach Stations
- Shopping Centres (see clause 2.1.1(b)
- Hospitals
- Medical Centres, Veterinary Clinics, Dentists

2.1.1(b) Commercial services and facilities, however a sign will not be approved for an establishment that forms part of a larger complex i.e.: a fingerboard sign will not be approved for a delicatessen within a shopping centre.

2.1.2(a) Wording is to be "generic" in nature and is to avoid direct advertising of business names with the wording standardised, e.g., Shopping Centre, Medical Centre, Child Care Centre etc.

2.1.2(b) Direction signs for Schools, Churches and Civic Buildings may include the names/denominations so long as the maximum sign length does not exceed 1.2m in accordance with AS 1742.5 Manual of uniform traffic control devices Part 5: Street name and Community Facility Name Signs.

2.1.3 Where commercial business is involved, evidence of planning approval in relation to the business activity being undertaken is to be provided in support of an application.

2.1.4 Direction Signs reflecting home businesses are not permitted within a residential area (to ensure a high level of amenity).

2.1.5 Up to two Direction Signs may be erected on a single pole identifying a street name. In this respect, the signs will be manufactured to the standard length so that in the long term it is possible to convert from the single pole to a stack sign situation.

2.1.6 Up to five Direction signs may be located at any one location by utilising a two pole sign stack, the street name shall be located above the other signs and there shall be a clearance of at least 150mm between the bottom of the street name plate sign and the top of any other sign.

Due to the limit of five direction signs per intersection, commercial business will have to be considered in order of priority in providing aid or comfort over and above other commercial enterprises e.g.:

- Medical Centres;
- Dental Surgeries;
- Veterinary Clinic;
- Pharmacies;

2.1.7 Direction Sign wording will be white lettering on blue background. Generally signs placed on arterial roads shall have 200 mm deep finger plates placed at a minimum distance of 100 metres prior to the junction and local roads with 150 mm deep finger plates to be placed at the junction.

2.1.8 Direction signs are to be positioned on the intersection at the entrance to the side road down which the signed premises are located.

2.1.9 Direction Signs on arterial roads shall be limited to one signed route from any arterial road in either direction with such signing restricted to a maximum of two arterial roads.

2.1.10 No Direction Signs are to be erected adjacent to the community and commercial service and/or facility.

2.2. Direction Signs (Rural Areas)

Approved Direction Signs in rural areas are supplied and installed by the City at the applicant's cost. Subject to approval by the City's Administration, Direction Signs in the rural area will be provided in accordance with the requirements outlined for Direction Signs (Urban Areas) above, with arterial roads considered the important collector roads servicing the rural area.

Approval will be granted for Direction Signs indicating rural produce where the applicant holds a current stall-holder's licence.

2.3. Tourist Signs

Approval to place Tourist signage within the road reserve will need to comply with the 'Mainroads Policy and Application Guidelines for Tourist and Service Signs'. ~~Western Australian Tourism Commission "Essential Criteria" in the first instance~~. ~~Upon receipt of an application in compliance with the WA Tourism Commissions criteria and supported by the City's endorsement the application is then forwarded to Main Roads WA for their consideration/approval.~~ If approved the cost of the signage is to be borne by the applicant and installation undertaken by Main Roads WA for state controlled roads and the City for local roads.

2.4. Temporary Community Advertising Signs

Subject to approval by the City's Administration, a maximum of ten Temporary Community Advertising Signs per application of up to 0.5 square metres in area per sign will be permitted for non-profit organisations only for up to a maximum period of six weeks. A bond (refundable if conditions of approval are met) is payable prior to confirmation of approval to cover the cost of removal of the sign(s) by the City where necessary.

Following receipt of the City's formal approval, the applicant is responsible for the supply, installation, maintenance and subsequent removal of the approved Temporary Community Advertising Sign(s).

2.5. Service Club Signs

Subject to approval by the City's Administration, Service Club Signs are allowed to be erected in the road reserve adjacent to the facility where the Club meets. A plan depicting the size and style of the sign inclusive of foundation details needs to be provided in support of the application requirements.

The City's approval will require the Club to arrange for supply and delivery of the sign to the City's Ashby Depot Compound and on receipt the City will undertake installation at the Club's cost.

2.6. Land Estate Development Signs

Land Estate Developers are entitled to two Land Estate Development Signs per estate indicating the marketed name of the land release. Generally signs placed on arterial roads shall have 200 mm deep finger plates placed at a minimum distance of 100 metres prior to the junction and local roads with 150 mm deep finger plates to be placed at the junction. Sign colours will consist of a blue background with yellow lettering and be placed on poles identifying a street name or stacks as outlined for Direction Signs (Urban Areas) above.

The signs will be removed by the City on receipt of advice from the applicant that land sales have been completed or after two years following initial installation, whichever occurs first.

Approved Land Estate Development Signs are supplied and installed by the City at the applicant's cost.

2.7. Industrial Estate Signs

Areas zoned as an Industrial Estate are signed as a general area (eg., Wangara Estate, Flynn Drive Industrial Area, etc.) with no further signing permitted. Signage is to conform to the requirements outlined for Direction Signs (Urban Areas) above.

Approved Industrial Estate Signs are supplied and installed by City at no charge to the business enterprises within the Industrial Estate benefiting from that sign.
All signage for new business enterprises within an Industrial Estate is controlled through the development approval process and the City's Signs Local Law 1999.

Subject to approval by the City's Administration, a temporary sign for a new tenant in a multi-unit premises within an Industrial Estate of up to 0.5 square metres in area may be located in the road reserve adjacent to their premises for up to a maximum of three months. A bond is payable prior to confirmation of approval to cover the cost of removal of the sign where necessary. Following receipt of the City's formal approval the applicant is responsible for the supply, installation, maintenance and removal of the approved temporary sign.

2.8. Variable Message Signs

Due to their distracting effect on motorists, the City does not approve the use of Variable Message Signs (VMS) to advertise. The use of VMS is restricted to situations where they are installed on a temporary basis, to advise of roadworks, event detours, traffic delays, community messaging or where they otherwise assist with the safe and efficient movement of traffic. The City will only consider VMS locations that are required as part of an approved Traffic Management Plan.

ROLES AND RESPONSIBILITIES

The Traffic Services Unit will be responsible for administering the application and approvals process, enforcement, publication and compliance of this Policy and the associated Management Procedure including the upkeep of the register of approved signage and their locations.

Asset Maintenance will be responsible for the installation and maintenance of approved public guidance signage.

Asset Maintenance and Community Safety will be responsible for the removal of any signs that are non-compliant, unauthorised, unsafe or no longer serving the needs of the public.

DISPUTE RESOLUTION

All disputes in regard to this policy will be referred to the Director Assets in the first instance. In the event that an agreement cannot be reached, the matter will be submitted to the CEO for a ruling.

EVALUATION AND REVIEW PROVISIONS

The effectiveness of this policy will be assessed through the administration and management of the approvals process by the Traffic Services Unit within the Assets Directorate. This policy is to be reviewed every three years taking into consideration of the opportunities and challenges experienced by the Traffic Services unit in administrating this policy.

DEFINITIONS

Nil

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RELEVANT POLICIES/MANAGEMENT PROCEDURES/DOCUMENTS OR DELEGATIONS

- Signs Local Planning Policy (LPP) 4.6
- Signs Local Law 1999
- City of Wanneroo Public Places and Local Government Property local law and Parking Local Law 2015

REFERENCES

- MRWA Standards and Policy and Application Guidelines for Advertising Signs Within and Beyond State Road Reserves
- Australian Standards AS1742 - AS1742.5 and AS1742.6
- Tourism WA's Tourist Signage Guidelines

RESPONSIBILITY FOR IMPLEMENTATION

~~Coordinator~~ Principal Specialist Traffic Services

Version	Next Review	Record No:
01 May 2001		W155-05/01
23 Sept 2003		TS13-09/03
Mar 2005 : Minor amendment		TS09-03/05
Apr 2007 : Amendment to Manager Title change		IN12-04/07
Dec 2009 : Two Policy Objectives added, Section 2.1 amended		IN12-12/09
9 Apr 2019 : Minor amendments and Manager Title change – reformatted to new policy template	31 Oct 2019	CE05-04/19 HPE 19/97166[v1]
April 2021: Changes made following audit of existing public guidance signage within the City.	April 2021	HPE 19/97166[v2]

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PUBLIC GUIDANCE SIGNAGE IN ROAD RESERVES

Policy Owner: Director Assets
Contact Person: Manager Asset Planning
Date of Approval: TBC

POLICY STATEMENT

Approval to place a public guidance sign within the road reserve requires a written application advising preferred wording with a supporting street plan identifying signage location(s). The City's approval needs to be obtained prior to assessment of supply and/or installation cost or whether a bond is applicable.

The purpose of this policy is to provide a uniform and consistent approach to approving public guidance signage in road reserves.

POLICY OBJECTIVE

This policy aims to:

- To provide public guidance signage to assist the public in locating community and commercial services and facilities within the City of Wanneroo (the City) and;
- Ensure that advertising signs are consistent with and appropriate to their location and function and;
- Prevent visual pollution of advertising signs and avoid dangerous placements to both pedestrians and vehicular traffic.

SCOPE

This policy applies to any requests from the public for public guidance or directional signage in road reserves. Public guidance signs that require the City's approval prior to installation include:

- Direction Signs (Urban and Rural Areas)
- Tourist Signs
- Temporary Community Advertising Signs
- Service Club Signs
- Land Estate Development Signs
- Industrial Estate Signs

This Policy does not apply to Illuminated Advertising Signs which requires specific planning approval.

IMPLICATIONS (Strategic, Financial, Human Resources)

Administration of the public guidance signage approval process, database register and monitoring of installed signage will be carried out with existing resources.

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All costs associated with the purchase, erection, maintenance and replacement of the sign shall be borne by the entity or group seeking to have the sign erected.

All permanent signage approved by the City under this Policy are supplied and installed by the City at the applicant's cost. All such signage shall remain the property of the City.

Fees and charges that may be applicable to the installation of public guidance signage will be detailed in the City's Schedule of Fees and Charges.

IMPLEMENTATION

Persons or organisations wishing to seek further information on the implementation of this Policy should refer to the City's Signage Information Sheets which provides guidance on key principles, requirements and the application process for requests for Public Guidance Signage in road reserves:

- Signage - Information Sheet S1 : Signage Introduction; and,
- Signage - Information Sheet S4 : Signs in the Road Reserve.

Once an application for Public Guidance Signage in the road reserve has been approved, and the applicable fees and charges paid, the City will arrange the supply and installation of the agreed signs.

1. General Requirements for Public Guidance Signage

The following general requirements apply for all public guidance signage located in the road reserve applications unless otherwise advised:

1.1 The City will undertake routine general maintenance associated with approved permanent signage located within the road reserve but accepts no responsibility for damage and/or public liability claim arising as a result of vandalism, accident or wear and tear. Where signs are deemed by the City to require more than routine general maintenance, then they will be removed and returned to the applicant where known. If unknown, then these signs will be impounded at the City's Ashby Depot Compound.

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Approval will be granted for Direction Signs indicating rural produce where the applicant holds a current stall-holder's licence.

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Approval to place Tourist signage within the road reserve will need to comply with the 'Mainroads Policy and Application Guidelines for Tourist and Service Signs'. . If approved the cost of the signage is to be borne by the applicant and installation undertaken by Main Roads WA for state controlled roads and the City for local roads.

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Following receipt of the City's formal approval, the applicant is responsible for the supply, installation, maintenance and subsequent removal of the approved Temporary Community Advertising Sign(s).

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Subject to approval by the City's Administration, Service Club Signs are allowed to be erected in the road reserve adjacent to the facility where the Club meets. A plan depicting the size and style of the sign inclusive of foundation details needs to be provided in support of the application requirements.

The City's approval will require the Club to arrange for supply and delivery of the sign to the City's Ashby Depot Compound and on receipt the City will undertake installation at the Club's cost.

2.6. Land Estate Development Signs

Land Estate Developers are entitled to two Land Estate Development Signs per estate indicating the marketed name of the land release. Generally signs placed on arterial roads shall have 200 mm deep finger plates placed at a minimum distance of 100 metres prior to the junction and local roads with 150 mm deep finger plates to be placed at the junction. Sign colours will consist of a blue background with yellow lettering and be placed on poles identifying a street name or stacks as outlined for Direction Signs (Urban Areas) above.

The signs will be removed by the City on receipt of advice from the applicant that land sales have been completed or after two years following initial installation, whichever occurs first.

Approved Land Estate Development Signs are supplied and installed by the City at the applicant's cost.

2.7. Industrial Estate Signs

Areas zoned as an Industrial Estate are signed as a general area (eg., Wangara Estate, Flynn Drive Industrial Area, etc.) with no further signing permitted. Signage is to conform to the requirements outlined for Direction Signs (Urban Areas) above.

Approved Industrial Estate Signs are supplied and installed by City at no charge to the business enterprises within the Industrial Estate benefiting from that sign.
All signage for new business enterprises within an Industrial Estate is controlled through the development approval process and the City's Signs Local Law 1999.

Subject to approval by the City's Administration, a temporary sign for a new tenant in a multi-unit premises within an Industrial Estate of up to 0.5 square metres in area may be located in the road reserve adjacent to their premises for up to a maximum of three months. A bond is payable prior to confirmation of approval to cover the cost of removal of the sign where necessary. Following receipt of the City's formal approval the applicant is responsible for the supply, installation, maintenance and removal of the approved temporary sign.

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2.8. Variable Message Signs

Due to their distracting effect on motorists, the City does not approve the use of Variable Message Signs (VMS) to advertise. The use of VMS is restricted to situations where they are installed on a temporary basis, to advise of roadworks, event detours, traffic delays, community messaging or where they otherwise assist with the safe and efficient movement of traffic. The City will only consider VMS locations that are required as part of an approved Traffic Management Plan.

ROLES AND RESPONSIBILITIES

The Traffic Services Unit will be responsible for administering the application and approvals process, enforcement, publication and compliance of this Policy and the associated Management Procedure including the upkeep of the register of approved signage and their locations.

Asset Maintenance will be responsible for the installation and maintenance of approved public guidance signage.

Asset Maintenance and Community Safety will be responsible for the removal of any signs that are non-compliant, unauthorised, unsafe or no longer serving the needs of the public.

DISPUTE RESOLUTION

All disputes in regard to this policy will be referred to the Director Assets in the first instance. In the event that an agreement cannot be reached, the matter will be submitted to the CEO for a ruling.

EVALUATION AND REVIEW PROVISIONS

The effectiveness of this policy will be assessed through the administration and management of the approvals process by the Traffic Services Unit within the Assets Directorate. This policy is to be reviewed every three years taking into consideration of the opportunities and challenges experienced by the Traffic Services unit in administrating this policy.

DEFINITIONS

Nil

RELEVANT POLICIES/MANAGEMENT PROCEDURES/DOCUMENTS OR DELEGATIONS

- Signs Local Planning Policy (LPP) 4.6
- Signs Local Law 1999
- City of Wanneroo Public Places and Local Government Property local law and Parking Local Law 2015

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REFERENCES

- MRWA Standards and Policy and Application Guidelines for Advertising Signs Within and Beyond State Road Reserves
- Australian Standards AS1742 - AS1742.5 and AS1742.6
- Tourism WA's Tourist Signage Guidelines

RESPONSIBILITY FOR IMPLEMENTATION

Principal Specialist Traffic Services

Version	Next Review	Record No:
01 May 2001		W155-05/01
23 Sept 2003		TS13-09/03
Mar 2005 : Minor amendment		TS09-03/05
Apr 2007 : Amendment to Manager Title change		IN12-04/07
Dec 2009 : Two Policy Objectives added, Section 2.1 amended		IN12-12/09
9 Apr 2019 : Minor amendments and Manager Title change – reformatted to new policy template	31 Oct 2019	CE05-04/19 HPE 19/97166[v1]
April 2021: Changes made following audit of existing public guidance signage within the City.	April 2024	HPE 19/97166[v2]

AS03-04/21 Proclamation of Mitchell Freeway (H016) from Burns Beach Road to Hester Avenue

File Ref:	6237V02 – 21/112967
Responsible Officer:	Director Assets
Disclosure of Interest:	Nil
Attachments:	1

Issue

Main Roads WA (MRWA) is seeking Council's endorsement of proclamation drawings associated with the Mitchell Freeway extension from Burn Beach Road to Hester Avenue. The drawings incorporate the new freeway sections, ramps and Main Roads controlled path locations within the City of Wanneroo's boundaries.

Background

The Mitchell Freeway extension from Burn Beach Road to Hester Avenue was completed by MRWA in 2017. MRWA who is responsible for the care and management of the Mitchell Freeway is now seeking to formalise the responsibility of this section of Mitchell Freeway extension which includes the new freeway sections, ramps and Main Roads controlled path locations within the City of Wanneroo's boundaries.

Detail

On 25 February 2021, the City received a letter from MRWA (refer **Attachment 1**) seeking to declare the section of Mitchell Freeway extension from Burn Beach Road to Hester Avenue as a highway. The sections of the Mitchell Freeway impacted by the proclamation are as shown on Drawing No.'s 201921-0027-00, 201921-0028-00, 201921-0029-00, 201921-0030-00 and 202021-0028-00 attached to MRWA's letter.

In accordance with Section 13 of the *Main Roads Act*, the Commissioner of Main Roads intends to make recommendation to the Hon. Minister of Transport, by proclamation, to declare the section of Mitchell Freeway extension from Burn Beach Road to Hester Avenue as a highway.

Prior to making the recommendation to the Hon. Minister of Transport, the Commissioner of Main Roads requires endorsement by Council of the City of Wanneroo of the proclamation drawings attached to MRWA letter (refer **Attachment 1**).

Consultation

In accordance with Section 13A of the *Main Roads Act*, MRWA is providing notification in writing to the City of Wanneroo with respect to the proclamation of this section of the Mitchell Freeway. MRWA is seeking endorsement from the City of the proclamation drawings in order to progress the formal declaration process.

Comment

MRWA is already the responsible authority for the care and management of the section of the Mitchell Freeway extension from Burn Beach Road to Hester Avenue. This responsibility includes the new freeway sections, ramps and Main Roads controlled path locations within the City of Wanneroo's boundaries.

This proclamation forms part of a formal process to declare the sections of the freeway as a highway. Providing notification and agreement with the local government forms part of this process.

Administration therefore recommends that Council endorse the proclamation Drawing No.'s 201921-0027-00, 201921-0028-00, 201921-0029-00, 201921 0030 00 and 202021-0028-00 attached to MRWA's letter (refer **Attachment 1**).

Statutory Compliance

This proclamation is occurring in accordance with the *Main Roads Act*.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2017 – 2027:

"3 Environment (Built)

3.5 Connected and Accessible City

3.5.3 Advocate for major integrated transport close to communities"

Risk Management Considerations

There are no existing Strategic or Corporate risks within the City's existing risk registers that relate to the issues contained in this report.

Policy Implications

Nil

Financial Implications

Nil

Voting Requirements

Simple Majority

Recommendation

That Council:-

1. **ENDORSES Main Roads WA's Proclamation Drawing Nos 201921-0027-00, 201921-0028-00, 201921-0029-00, 201921-0030-00 and 202021-0028-00 (refer Attachment 1) associated with the section of Mitchell Freeway extension from Burn Beach Road to Hester Avenue within the City of Wanneroo; and**
2. **AUTHORISES Administration to advise Main Roads WA of its decision.**

Attachments:

1⇩. Attachment 1 - Proclamation of Mitchell freeway - (H016) - Burns Beach Road to Hester Avenue 21/109646

mainroads
WESTERN AUSTRALIA

Enquiries: Nicole Coaker on (08) 9323 6370
Our Ref: 13/5044 (D20#1173913)
Your Ref: N/A

25 February 2021

Mr Daniel Simms
Chief Executive Officer
City of Wanneroo
Locked Bag 1
Wanneroo, WA 6946

Email: enquiries@wanneroo.wa.gov.au

Dear Mr Simms,

Proclamation of Mitchell Freeway (H016) from Burns Beach Road to Hester Avenue

Following the completion of the Mitchell Freeway extension from Burns Beach to Hester Avenue Main Roads is required to proclaim the new Freeway sections, ramps and Main Roads controlled path locations, within the City of Wanneroo.

In accordance with Section 13 of the Main Roads Act, the Commissioner of Main Roads intends to make a recommendation to the Hon. Minister of Transport to proclaim the roads as shown on drawings; 201921-0027-00; 201921-0028-00; 201921-0029-00; 201921-0030-00 and 202021-0028-00 (enclosed).

Before making the recommendation to the Minister, the Commissioner requires endorsement by Council of the enclosed proclamation drawings. Subject to Council's agreement, please endorse the drawings with details of the Council's resolution number and date of meeting in support of the proposal, including the CEO's signature.

Please note endorsement without council resolution is acceptable provided the CEO has the adequate delegated authority.

Two copies of the proclamation plans have been provided for endorsement. **Please return one set of original signed drawings** and retain the other set for the Council's interim records, pending formal proclamation. Following proclamation, a copy of the final drawings showing gazettal details will be forwarded for your records.

In the event that Council does not support the changes, Section 13A (2) of the Main Roads Act makes the provision for Council to lodge an objection with the Commissioner of Main Roads. Any objection to the proclamation is required to be lodged with Main Roads by 23 April 2021.

Any enquiries relating to management of the road and delineation of responsibility between Main Roads and your Council are to be directed to the Asset Manager, Metropolitan Region on (08) 9323 6234.

Main Roads Western Australia
Don Aitken Centre, Waterloo Crescent, East Perth WA 6004
PO Box 6202, East Perth WA 6892

mainroads.wa.gov.au
enquiries@mainroads.wa.gov.au
138 138

mainroads
WESTERN AUSTRALIA

Should you require any further information regarding this proclamation action, please do not hesitate to contact Nicole Coaker on 9323 6370 or Joanne Cammack on 9323 4743.

Yours sincerely

Les Marchant
A/EXECTIVE DIRECTOR
PLANNING AND TECHNICAL SERVICES

Encl: Main Roads proclamation plans numbered: 201921-0027-00; 201921-0028-00; 201921-0029-00; 201921-0030-00 and 202021-0028-00

AMENDMENTS

PROCLAMATION LEGEND

EXISTING PROCLAIMED ROUTE

H006 (^ Road Name) Highway

M042 (^ Road Name) Main Road

SECTION TO BE DEPROCLAIMED

H002 M012

SECTION TO BE PROCLAIMED

H006 Highway

M042 Main Road

^ Landgate approved local usage name.

PATHWAY RESPONSIBILTY

P018 Main Roads Controlled Path

Other Path

P018 MR Controlled Path Removed

Controlled paths (shared, pedestrian or bicycle) depicted on this drawing are those for which Main Roads Western Australia has responsibility.

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This is to certify that Council endorses the proposal shown on this plan.

Council Resolution:.....of

Council Meeting Held On:

.....

OR DELEGATED AUTHORITY in accordance with Section 5.41(d) of the Local Government Act 1995.

.....

Chief Executive Officer

Date:.....

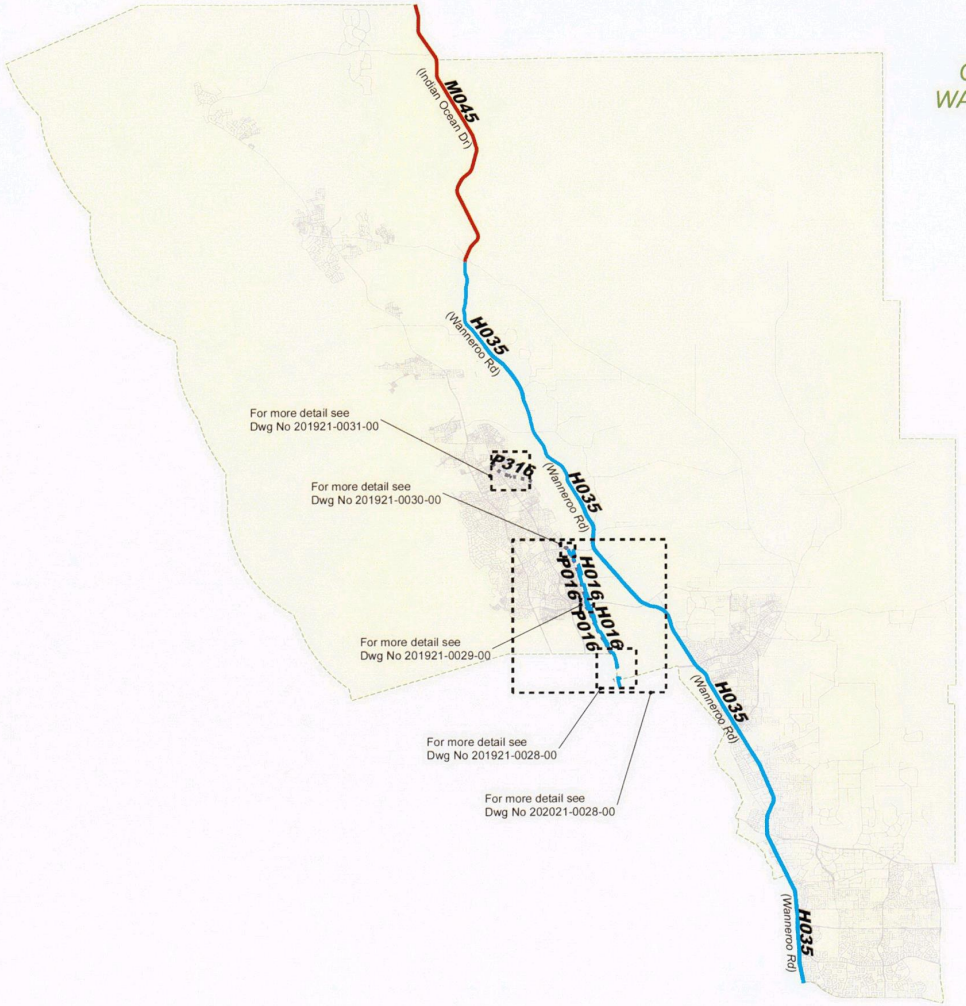
Gazette:.....

Page No:.....

DATE OF ORIGINAL ISSUE:

DRAWING AMENDMENT DATE: 13 Sept 19

THIS DRAWING SUPERSEDES: 9422-043



NOTES:

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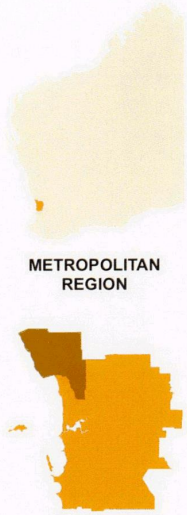
Ramp intersections are shown schematically. The point at which the lines meet represents the end of the median which separates the converging or diverging carriageways.

Slip lanes where ramps intersect other roads are not shown.



BASE MAP LEGEND

Town Site Area And Boundary

Local Government Area And Boundary

Cadastre

Local Road

NOTE: FOR DETAIL OF TOWNSITES - REFER TO TOWNSITE DRAWINGS

RECOMMENDED	APPROVED			MAIN ROADS WESTERN AUSTRALIA		
Signature:	Signature:	0 2.5 5 7.5 10 Kilometres	PROCLAMATION PLAN Declared Roads CITY OF WANNEROO	DWG TYPE	FILE No	DWG NUMBER
Position: N.P.D.M.	Position: A/DDPTS	Planning and Technical Services Directorate	CITY of WANNEROO - LG No. 110 SHEET 1 OF 1	20:00	13/5044	201921-0027-00
Date: 2/3/2021	Date: 10 Mar 21					

AMENDMENTS

PROCLAMATION LEGEND

EXISTING PROCLAIMED ROUTE

H006 (^ Road Name) Highway

M042 (^ Road Name) Main Road

SECTION TO BE DEPROCLAIMED

H002 M012

SECTION TO BE PROCLAIMED

H006 Highway

M042 Main Road

^ Landgate approved local usage name.

PATHWAY RESPONSIBILTY

P018 Main Roads Controlled Path

Other Path

P018 MR Controlled Path Removed

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Chief Executive Officer

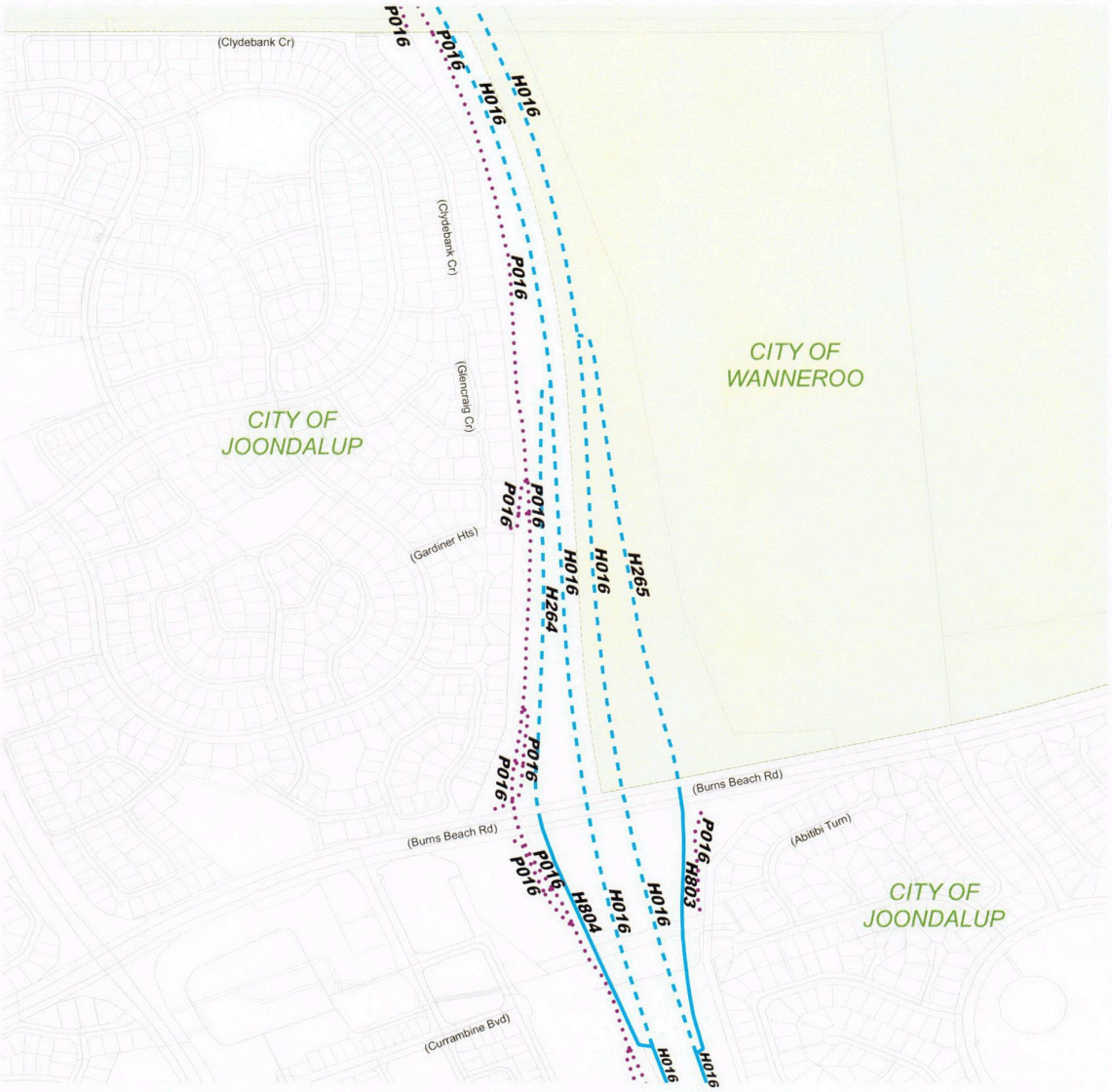
Date:.....

Gazette:.....

Page No:.....

DATE OF ORIGINAL ISSUE: 21 Sept 19

DRAWING AMENDMENT DATE:



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CITY OF WANNEROO

BASE MAP LEGEND

Local Government Boundary

Town Site Area And Boundary

Cadastre

Local Road

NOTE: FOR DETAIL OF TOWNSITES - REFER TO TOWNSITE DRAWINGS

RECOMMENDED	APPROVED			
Signature:	Signature:	0 100 200 300 400 Metres	PROCLAMATION PLAN (Declared Roads) Proclaim H016 - Mitchell Fwy, Ramp H265 and Indicate P016	MAIN ROADS WESTERN AUSTRALIA
Position: N.P.D.M.	Position: A/EDPTS	Planning and Technical Services Directorate	CITY of WANNEROO - LG No. 110 SHEET 1 of 5	DWG TYPE 20:00 / FILE No 13/5044 / DWG NUMBER 201921-0028-00
Date: 2/3/2021	Date: 10mar21			

AMENDMENTS

PROCLAMATION LEGEND

EXISTING PROCLAIMED ROUTE

H006 (^ Road Name) Highway

M042 (^ Road Name) Main Road

SECTION TO BE DEPROCLAIMED

H002 M012

SECTION TO BE PROCLAIMED

H006 Highway

M042 Main Road

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PATHWAY RESPONSIBILTY

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Other Path

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Council Meeting Held On:

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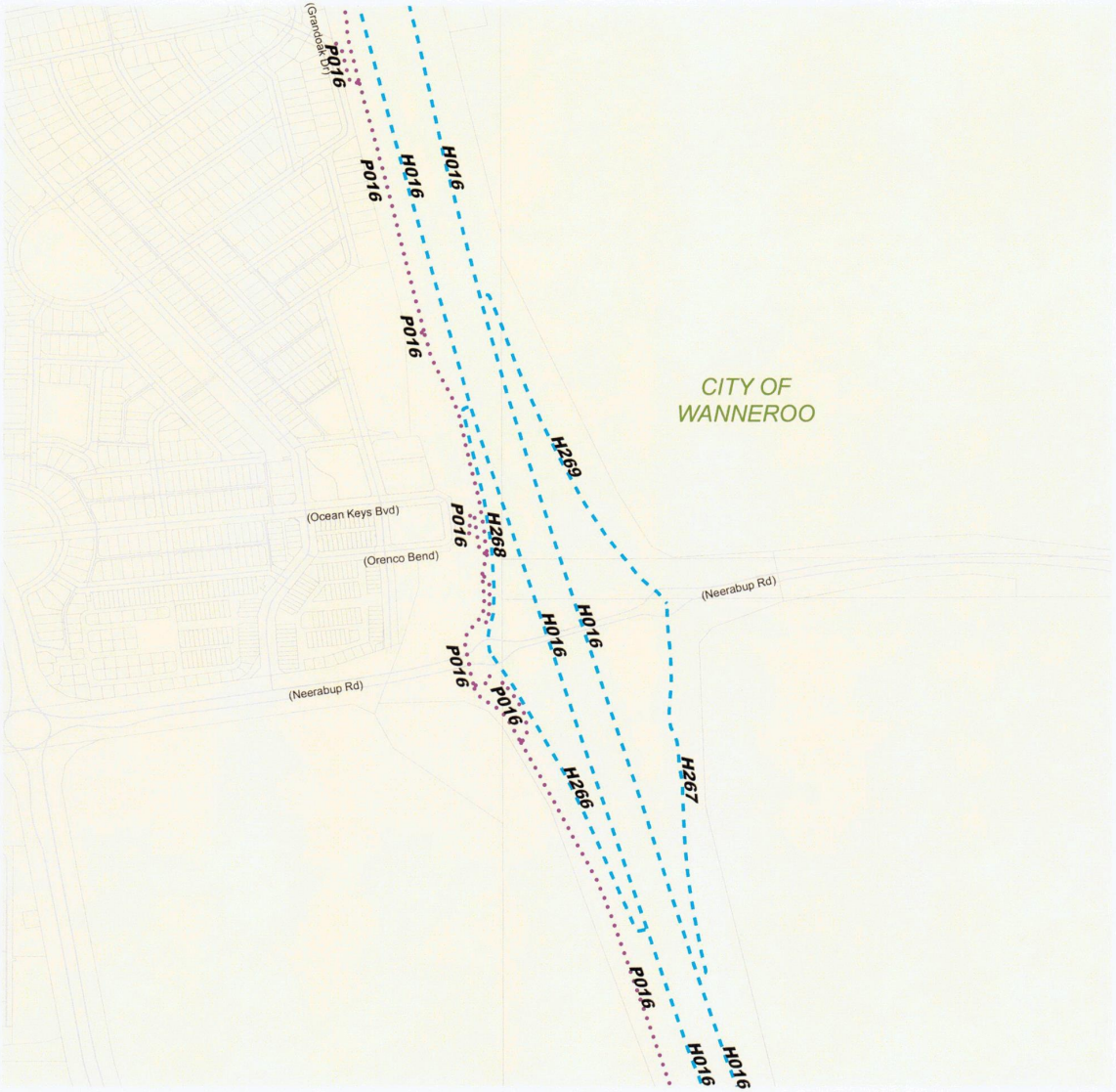

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CITY OF WANNEROO

BASE MAP LEGEND

Local Government Boundary

Town Site Area And Boundary

Cadastre

Local Road

NOTE: FOR DETAIL OF TOWNSITES - REFER TO TOWNSITE DRAWINGS

RECOMMENDED	APPROVED			MAIN ROADS WESTERN AUSTRALIA		
Signature: P. F—	Signature: M. Marchant	0 100 200 300 400 Metres	PROCLAMATION PLAN Declared Roads Proclaim H016 - Mitchell Fwy, Ramps H266, H267, H268, H269 and Indicate P016	DWG TYPE 20:00	FILE No 13/5044	DWG NUMBER 201921-0029-00
Position: N.P.D.M.	Position: A/ED PTS	Planning and Technical Services Directorate	CITY of WANNEROO - LG No. 110 SHEET 2 of 5			
Date: 2/3/2021	Date: 10 mar 21					

AMENDMENTS

PROCLAMATION LEGEND

EXISTING PROCLAIMED ROUTE

H006 (^ Road Name) Highway

M042 (^ Road Name) Main Road

SECTION TO BE DEPROCLAIMED

H002 M012

SECTION TO BE PROCLAIMED

H006 Highway

M042 Main Road

^ Landgate approved local usage name.

PATHWAY RESPONSIBILTY

P018 Main Roads Controlled Path

Other Path

P018 MR Controlled Path Removed

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Council Resolution:.....of

Council Meeting Held On:

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OR DELEGATED AUTHORITY in accordance with Section 5.41(d) of the Local Government Act 1995.

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Chief Executive Officer

Date:.....

Gazette:.....

Page No:.....

DATE OF ORIGINAL ISSUE: 21 Sept 19

DRAWING AMENDMENT DATE:

THIS DRAWING SUPERSEDES:

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CITY OF WANNEROO

BASE MAP LEGEND

Local Government Boundary

Town Site Area And Boundary

Cadastre

Local Road

NOTE: FOR DETAIL OF TOWNSITES - REFER TO TOWNSITE DRAWINGS

RECOMMENDED	APPROVED			MAIN ROADS WESTERN AUSTRALIA		
Signature:	Signature:	0 100 200 300 400 Metres	PROCLAMATION PLAN Declared Roads Proclaim H016 - Mitchell Fwy, Ramps H270, H271 and Indicate P016	DWG TYPE	FILE No	DWG NUMBER
Position: N.P.D.M.	Position: A/EOPTS	Planning and Technical Services Directorate	CITY of WANNEROO - LG No. 110 SHEET 3 of 5	20:00	13/5044	201921-0030-00
Date: 2/3/2021	Date: 10 mar 21					

AMENDMENTS

PROCLAMATION LEGEND

EXISTING PROCLAIMED ROUTE

H006 (^ Road Name) Highway

M042 (^ Road Name) Main Road

SECTION TO BE DEPROCLAIMED

H002 M012

SECTION TO BE PROCLAIMED

H006 Highway

M042 Main Road

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PATHWAY RESPONSIBILTY

P018 Main Roads Controlled Path

Other Path

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Council Resolution:.....of

Council Meeting Held On:

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OR DELEGATED AUTHORITY in accordance with Section 5.41(d) of the Local Government Act 1995.

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Chief Executive Officer

Date:.....

Gazette:.....

Page No:.....

DATE OF ORIGINAL ISSUE: 21 Sept 19

DRAWING AMENDMENT DATE:

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CITY OF WANNEROO

BASE MAP LEGEND

Local Government Boundary

Town Site Area And Boundary

Cadastre

Local Road

NOTE: FOR DETAIL OF TOWNSITES - REFER TO TOWNSITE DRAWINGS

RECOMMENDED
Signature: .....
Position: N.P.D.M.
Date: 2/3/2021

APPROVED
Signature: .....
Position: A/EDPTS
Date: 10 Mar 21

0 100 200 300 400 Metres

Planning and Technical Services Directorate

PROCLAMATION PLAN
Declared Roads
Indicate P316
Butler - Brighton Railway Line PSP

CITY of WANNEROO - LG No. 110 SHEET 4 of 5

MAIN ROADS WESTERN AUSTRALIA

DWG TYPE	FILE No	DWG NUMBER
20:00	13/5044	201921-0031-00

AMENDMENTS

PROCLAMATION LEGEND

EXISTING PROCLAIMED ROUTE

H006 (^ Road Name) Highway

M042 (^ Road Name) Main Road

SECTION TO BE DEPROCLAIMED

H002 M012

SECTION TO BE PROCLAIMED

H006 Highway

M042 Main Road

^ Landgate approved local usage name.

PATHWAY RESPONSIBILTY

P018 Main Roads Controlled Path

Other Path

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Council Resolution:.....of

Council Meeting Held On:

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OR DELEGATED AUTHORITY in accordance with Section 5.41(d) of the Local Government Act 1995.

.....

Chief Executive Officer

Date:.....

Gazette:.....

Page No:.....

DATE OF ORIGINAL ISSUE: 21 Sept 19

DRAWING AMENDMENT DATE:

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CITY OF WANNEROO

BASE MAP LEGEND

Local Government Boundary

Town Site Area And Boundary

Cadastre

Local Road

NOTE: FOR DETAIL OF TOWNSITES - REFER TO TOWNSITE DRAWINGS

RECOMMENDED	APPROVED			
Signature: P. for	Signature: M. Marchant	0 0.25 0.5 0.75 1 Kilometres	**PROCLAMATION PLAN** Declared Roads Proclaim H016 - Mitchell Fwy, Ramps H264, H265, H266, H267, H268, H269, H270, H271 and Indicate P016	MAIN ROADS WESTERN AUSTRALIA
Position: N.P.D.M.	Position: A/EDPTS	Planning and Technical Services Directorate	CITY of WANNEROO - LG No. 110 SHEET 5 of 5	DWG TYPE 20:00 / FILE No 13/5044 / DWG NUMBER 202021-0028-00
Date: 2/3/2021	Date: 10 mar 21			

AMENDMENTS

PROCLAMATION LEGEND

EXISTING PROCLAIMED ROUTE

H006 (^ Road Name) Highway

M042 (^ Road Name) Main Road

SECTION TO BE DEPROCLAIMED

H002 M012

SECTION TO BE PROCLAIMED

H006 Highway

M042 Main Road

^ Landgate approved local usage name.

PATHWAY RESPONSIBILTY

P018 Main Roads Controlled Path

Other Path

P018 MR Controlled Path Removed

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Council Resolution:.....of

Council Meeting Held On:

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OR DELEGATED AUTHORITY in accordance with Section 5.41(d) of the Local Government Act 1995.

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Chief Executive Officer

Date:.....

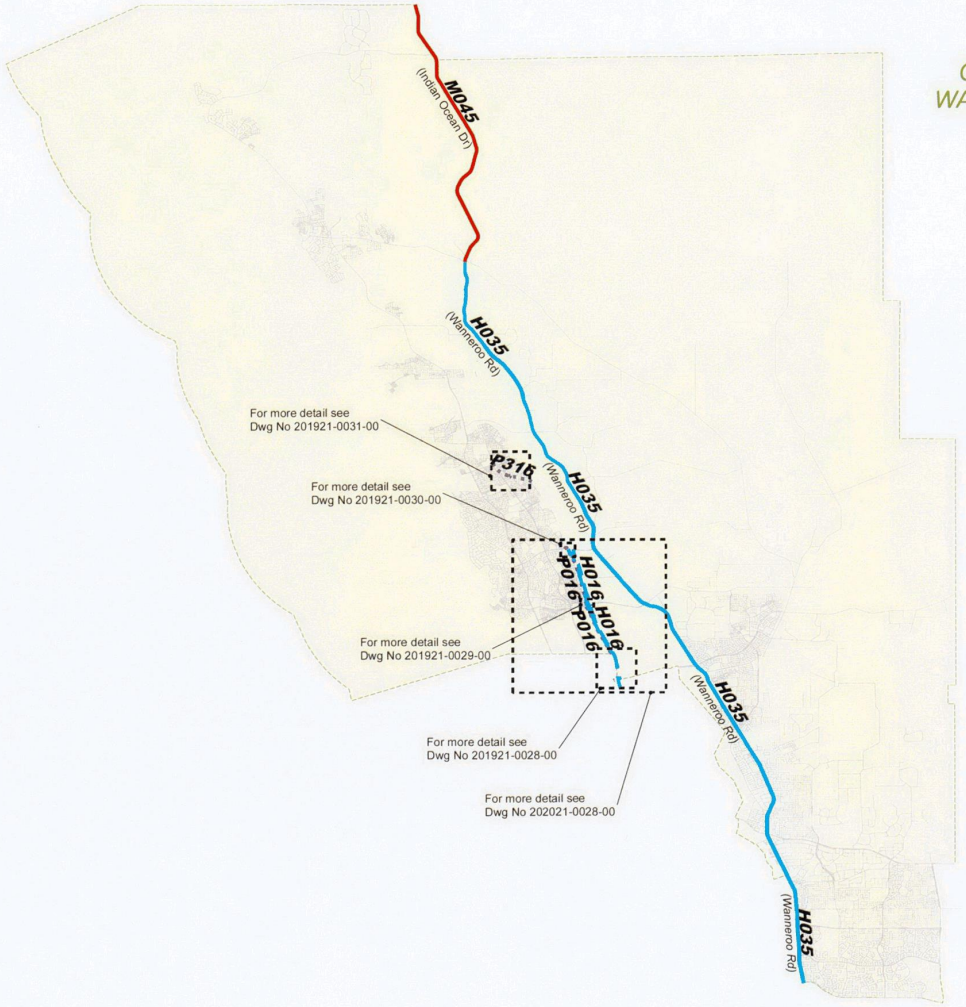
Gazette:.....

Page No:.....

DATE OF ORIGINAL ISSUE:

DRAWING AMENDMENT DATE: 13 Sept 19

THIS DRAWING SUPERSEDES: 9422-043



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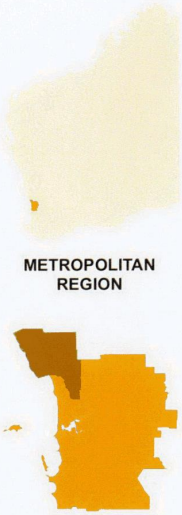

BASE MAP LEGEND

Town Site Area And Boundary

Local Government Area And Boundary

Cadastre

Local Road

NOTE: FOR DETAIL OF TOWNSITES - REFER TO TOWNSITE DRAWINGS

RECOMMENDED	APPROVED
Signature: P. [illegible]	Signature: [illegible]
Position: N.P.D.M.	Position: A/DDPTS
Date: 2/3/2021	Date: 10 Mar 21

0 2.5 5 7.5 10 Kilometres

Planning and Technical Services Directorate

PROCLAMATION PLAN

Declared Roads

CITY OF WANNEROO

CITY of WANNEROO - LG No. 110

SHEET 1 OF 1

MAIN ROADS WESTERN AUSTRALIA

DWG TYPE	FILE No	DWG NUMBER
20:00	13/5044	201921-0027-00

AMENDMENTS

PROCLAMATION LEGEND

EXISTING PROCLAIMED ROUTE

H006 (^ Road Name) Highway

M042 (^ Road Name) Main Road

SECTION TO BE DEPROCLAIMED

H002 M012

SECTION TO BE PROCLAIMED

H006 Highway

M042 Main Road

^ Landgate approved local usage name.

PATHWAY RESPONSIBILTY

P018 Main Roads Controlled Path

Other Path

P018 MR Controlled Path Removed

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Council Resolution:.....of

Council Meeting Held On:

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Chief Executive Officer

Date:.....

Gazette:.....

Page No:.....

DATE OF ORIGINAL ISSUE: 21 Sept 19

DRAWING AMENDMENT DATE:

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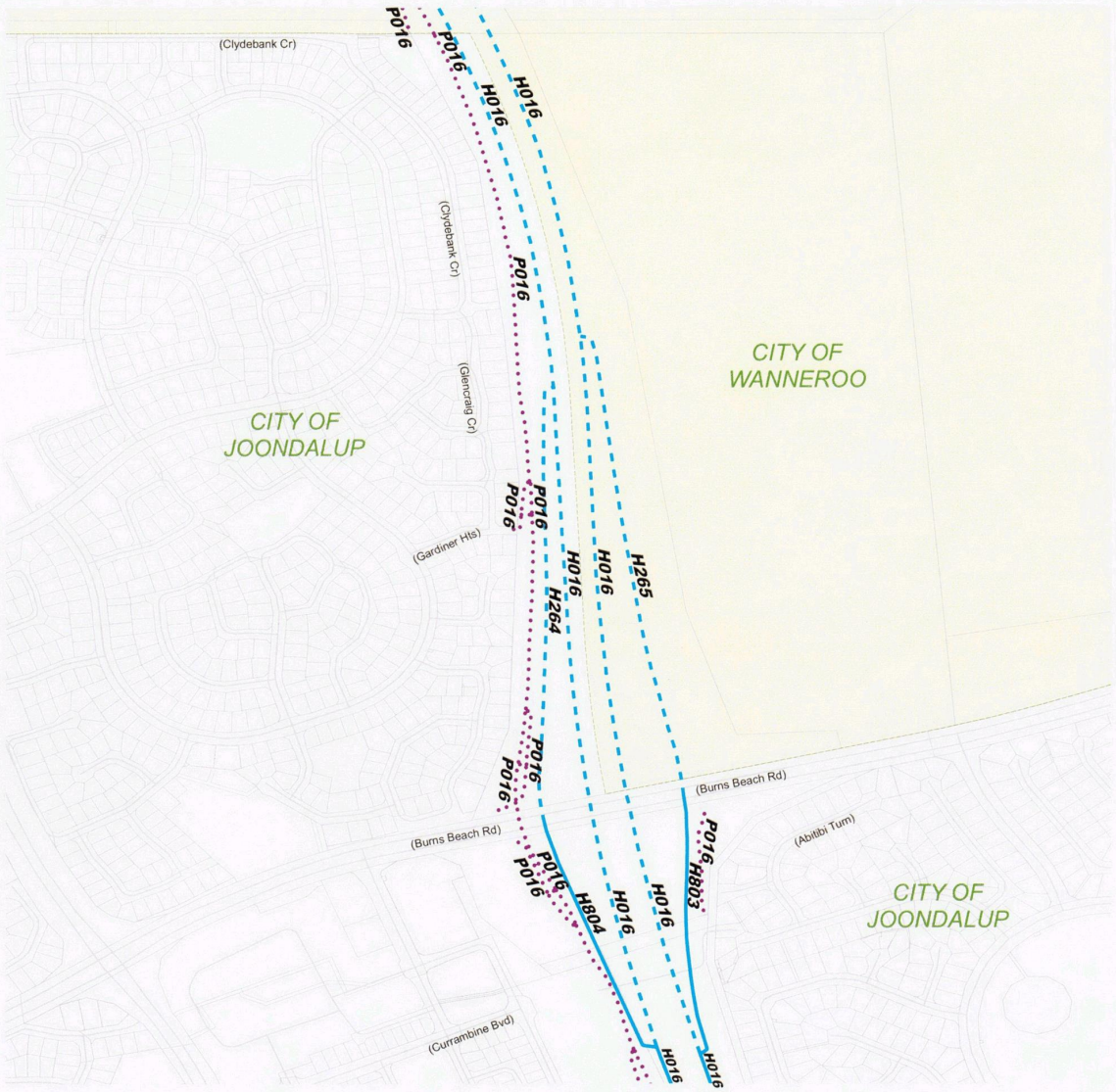

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CITY OF WANNEROO

BASE MAP LEGEND

Local Government Boundary

Town Site Area And Boundary

Cadastre

Local Road

NOTE: FOR DETAIL OF TOWNSITES - REFER TO TOWNSITE DRAWINGS

RECOMMENDED	APPROVED			
Signature:	Signature:	0 100 200 300 400 Metres	**PROCLAMATION PLAN** Declared Roads	**MAIN ROADS WESTERN AUSTRALIA**
Position: N.P.D.M.	Position: A/EDPTS	Planning and Technical Services Directorate	Proclaim H016 - Mitchell Fwy, Ramp H265 and Indicate P016	DWG TYPE 20:00 / FILE No 13/5044 / DWG NUMBER 201921-0028-00
Date: 2/3/2021	Date: 10 Mar 21		CITY of WANNEROO - LG No. 110 SHEET 1 of 5	

AMENDMENTS

PROCLAMATION LEGEND

EXISTING PROCLAIMED ROUTE

H006 Highway
(^ Road Name)

M042 Main Road
(^ Road Name)

SECTION TO BE DEPROCLAIMED

H002 M012

SECTION TO BE PROCLAIMED

H006 Highway

M042 Main Road

^ Landgate approved local usage name.

PATHWAY RESPONSIBILTY

P018 Main Roads Controlled Path

Other Path

P018 MR Controlled Path Removed

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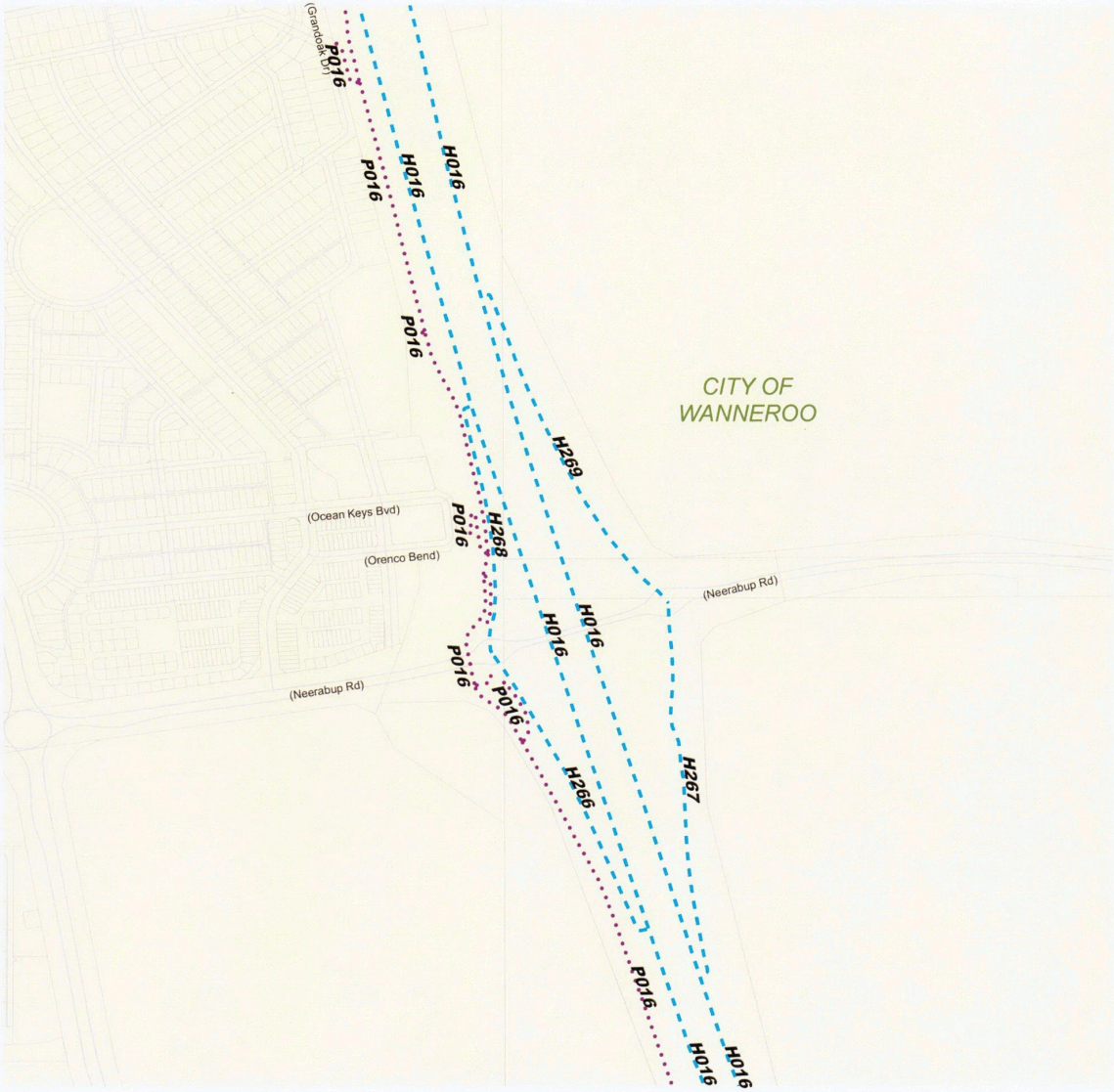

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CITY OF WANNEROO

BASE MAP LEGEND

Local Government Boundary

Town Site Area And Boundary

Cadastre

Local Road

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RECOMMENDED	APPROVED			MAIN ROADS WESTERN AUSTRALIA		
Signature:	Signature:	0 100 200 300 400 Metres	PROCLAMATION PLAN Declared Roads Proclaim H016 - Mitchell Fwy, Ramps H266, H267, H268, H269 and Indicate P016	DWG TYPE	FILE No	DWG NUMBER
Position: N.P.D.M.	Position: A/EDPTU	Planning and Technical Services Directorate	CITY of WANNEROO - LG No. 110 SHEET 2 of 5	20:00	13/5044	201921-0029-00
Date: 2/3/2021	Date: 10 mar 21					

AMENDMENTS

PROCLAMATION LEGEND

EXISTING PROCLAIMED ROUTE

H006 (^ Road Name) Highway

M042 (^ Road Name) Main Road

SECTION TO BE DEPROCLAIMED

H002 M012

SECTION TO BE PROCLAIMED

H006 Highway

M042 Main Road

^ Landgate approved local usage name.

PATHWAY RESPONSIBILTY

P018 Main Roads Controlled Path

Other Path

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Chief Executive Officer

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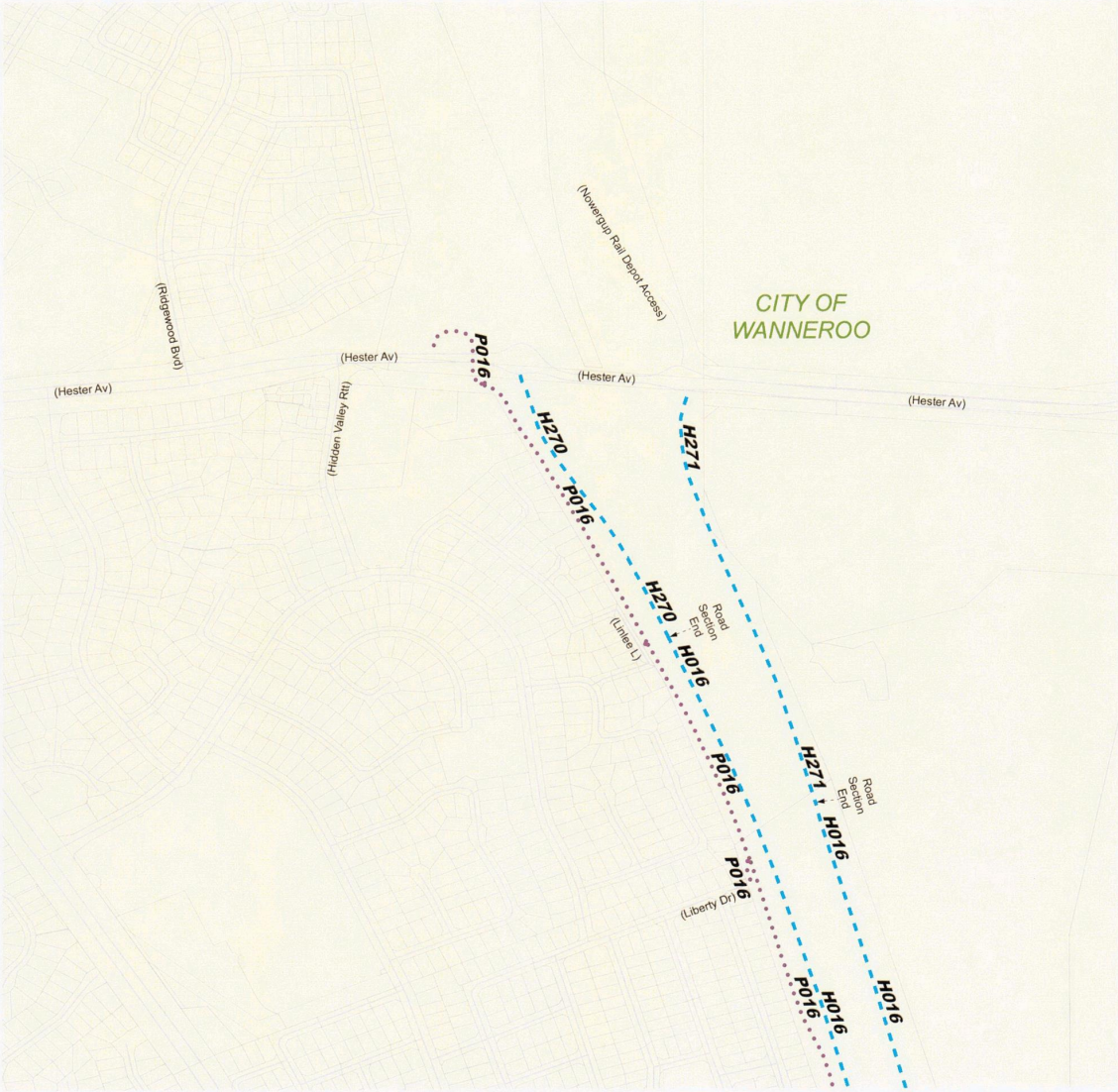

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CITY OF WANNEROO

BASE MAP LEGEND

Local Government Boundary

Town Site Area And Boundary

Cadastre

Local Road

NOTE: FOR DETAIL OF TOWNSITES - REFER TO TOWNSITE DRAWINGS

RECOMMENDED	APPROVED			
Signature:	Signature:	0 100 200 300 400 Metres	PROCLAMATION PLAN Declared Roads Proclaim H016 - Mitchell Fwy, Ramps H270, H271 and Indicate P016	MAIN ROADS WESTERN AUSTRALIA
Position: N.P.D.M.	Position: A/EDPTS	Planning and Technical Services Directorate	CITY of WANNEROO - LG No. 110 SHEET 3 of 5	DWG TYPE 20:00 / FILE No 13/5044 / DWG NUMBER 201921-0030-00
Date: 2/3/2021	Date: 10 mar 21			

AMENDMENTS

PROCLAMATION LEGEND

EXISTING PROCLAIMED ROUTE

H006 (^ Road Name) Highway

M042 (^ Road Name) Main Road

SECTION TO BE DEPROCLAIMED

H002 M012

SECTION TO BE PROCLAIMED

H006 Highway

M042 Main Road

^ Landgate approved local usage name.

PATHWAY RESPONSIBILTY

P018 Main Roads Controlled Path

Other Path

P018 MR Controlled Path Removed

Controlled paths (shared, pedestrian or bicycle) depicted on this drawing are those for which Main Roads Western Australia has responsibility.

Paths, shared, pedestrian or bicycle, the responsibility of other entities are not shown.

This is to certify that Council endorses the proposal shown on this plan.

Council Resolution:.....of

Council Meeting Held On:

.....

OR DELEGATED AUTHORITY in accordance with Section 5.41(d) of the Local Government Act 1995.

.....

Chief Executive Officer

Date:.....

Gazette:.....

Page No:.....

DATE OF ORIGINAL ISSUE: 21 Sept 19

DRAWING AMENDMENT DATE:

NOTES:

Roads and/or paths are represented by centrelines which are a notional reference line that generates and approximates the centre of the pavement extent.

Ramp intersections are shown schematically. The point at which the lines meet represents the end of the median which separates the converging or diverging carriageways.

Slip lanes where ramps intersect other roads are not shown.

CITY OF WANNEROO

BASE MAP LEGEND

Local Government Boundary

Town Site Area And Boundary

Cadastre

Local Road

THIS DRAWING SUPERSEDES:

NOTE: FOR DETAIL OF TOWNSITES - REFER TO TOWNSITE DRAWINGS

RECOMMENDED	APPROVED			MAIN ROADS WESTERN AUSTRALIA		
Signature:	Signature:	0 100 200 300 400 Metres	PROCLAMATION PLAN Declared Roads Indicate P316 Butler - Brighton Railway Line PSP	DWG TYPE	FILE No	DWG NUMBER
Position: N.P.D.M.	Position: A/EDPTS	Planning and Technical Services Directorate	CITY of WANNEROO - LG No. 110 SHEET 4 of 5	20:00	13/5044	201921-0031-00
Date: 2/3/2021	Date: 10 nov 21					

AMENDMENTS

PROCLAMATION LEGEND

EXISTING PROCLAIMED ROUTE

H006 (^ Road Name) Highway

M042 (^ Road Name) Main Road

SECTION TO BE DEPROCLAIMED

H002 M012

SECTION TO BE PROCLAIMED

H006 Highway

M042 Main Road

^ Landgate approved local usage name.

PATHWAY RESPONSIBILTY

P018 Main Roads Controlled Path

Other Path

P018 MR Controlled Path Removed

Controlled paths (shared, pedestrian or bicycle) depicted on this drawing are those for which Main Roads Western Australia has responsibility.

Paths, shared, pedestrian or bicycle, the responsibility of other entities are not shown.

This is to certify that Council endorses the proposal shown on this plan.

Council Resolution:.....of

Council Meeting Held On:

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Slip lanes where ramps intersect other roads are not shown.

CITY OF WANNEROO

BASE MAP LEGEND

Local Government Boundary

Town Site Area And Boundary

Cadastre

Local Road

NOTE: FOR DETAIL OF TOWNSITES - REFER TO TOWNSITE DRAWINGS

RECOMMENDED	APPROVED			MAIN ROADS WESTERN AUSTRALIA		
Signature:	Signature:	0 0.25 0.5 0.75 1 Kilometres	PROCLAMATION PLAN Declared Roads Proclaim H016 - Mitchell Fwy, Ramps H264, H265, H266, H267, H268, H269, H270, H271 and Indicate P016	DWG TYPE	FILE No	DWG NUMBER
Position: N.P.D.M.	Position: A/EDPTS	Planning and Technical Services Directorate	CITY of WANNEROO - LG No. 110 SHEET 5 of 5	20:00	13/5044	202021-0028-00
Date: 2/3/2021	Date: 10 mar 21					

Community & Place

Cultural Development

CP01-04/21 Corporate Risk Profile - CO-026 Heritage Rated High

File Ref:	2286V02 – 21/136589
Responsible Officer:	Director Community and Place
Disclosure of Interest:	Nil
Attachments:	Nil

Issue

To provide an update on the City's Corporate Risk CO-026 Heritage that is rated as high.

Background

Corporate risks are managed by Administration and reviewed on a bi-annual basis. On 22 October 2020, during a review of the Corporate Risk Profile using the adopted Risk assessment criteria, a new corporate risk was identified as follows:

CO-026 Heritage

The risk description is lack of appropriate management leads to damage to or loss of Aboriginal or European heritage. The details for causes, consequences, preventative and mitigating controls have been populated and this risk was rated as a Moderate consequence and Likelihood of likely, therefore the overall residual risk rating is high.

In accordance with the City's Enterprise Risk Management Framework and the terms of reference for the Audit and Risk Committee, all Risks rated high and extreme are to be reported to the Audit and Risk Committee and Council every quarter.

The Corporate Risk CO-026 Heritage is rated high and will be reported on a quarterly basis to the Audit and Risk Committee, and thereafter to Council.

Detail

The City's Corporate Risk CO-026 Heritage, rated as high was first reported to the Audit and Risk Committee on 1 December 2020. This risk was identified as part of the audit conducted of the City's Environmental Management systems and processes.

Quarterly progress on actions captured for this High rated risk are contained within this report.

Consultation

No external consultation has been undertaken at this time.

Comment

This risk is both significant and complex, and noting that the City does not necessarily have the required expertise in this area. The following initial action has been undertaken to manage and mitigate this risk:

- An internal Working Group has been formed to develop a plan for the way forward, given that this matter involves responsibilities undertaken by a number of Service Units.

The preliminary work of will focus on:

- Identifying Aboriginal and European sites of cultural heritage value in the City of Wanneroo;
- Cataloguing the sites and where necessary, registering the sites;
- Developing maintenance regimes for the sites;
- Developing preventative maintenance and where necessary restoration plans for the sites;
- Considering the expertise that will be required to undertake the work to mitigate the risk.

The Audit and Risk Committee at its meeting held on 30 March 2021 noted the progress of actions taken in relation to the Corporate Risk CO-026 Heritage and recommended the update to Council for noting.

Statutory Compliance

Nil

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2017 – 2027:

"4 Civic Leadership

4.2 Good Governance

4.2.1 Provide transparent and accountable governance and leadership"

Risk Management Considerations

Risk Title	**Risk Rating**
CO-O26 Heritage	High
Accountability	**Action Planning Option**
Director Community and Place	Manage

Risk Title	**Risk Rating**
CO-O22 Environmental Management	Moderate
Accountability	**Action Planning Option**
Director Planning and Sustainability	Manage

The City's Strategic Community Plan acknowledges that a fundamental emerging need in the community is to create accessible, local, place-based services to maintain and improve our commitment to providing Distinctive Places. The City is aware that this would require ongoing financial cost and capital expenditure, which is accepted at a moderate level through a demonstrated approach subject to a robust cost benefit analysis being undertaken to mitigate any potential financial loss. The City also acknowledges that segments of the community will resist change and hence have a negative impact on its reputation. In view of this, the City is prepared to accept risk, which can be mitigated by sharing risk and appropriate community consultation and engagement through partnering with appropriate agencies. The City acknowledges that it needs to manage the change to a place-based approach and the impact this may have on the current way of doing business. **Therefore, the City will accept a moderate amount of reputational and financial risk in order to meet these changing community service expectations.**

Policy Implications

Nil.

Financial Implications

There is $15,000 available in 2020/21 budget to start the planning work, with $50,000 for consultancy fees being listed for considered as part of the 2021/22 budget to assist with engaging the appropriate expertise.

Voting Requirements

Simple Majority

Recommendation

That Council RECEIVES and NOTES the progress of actions taken in relation to the Corporate Risk CO-026 Heritage rated as high.

Attachments: Nil

Community Facilities

CP02-04/21 Community Engagement Outcomes for the Upgrade of Wonambi Park

File Ref: 41155 – 21/99537
Responsible Officer: Director Community and Place
Disclosure of Interest: Nil
Attachments: 3

Issue

To consider the proposed concept plan and community engagement outcomes for the upgrade of Wonambi Park, Wanneroo.

Background

Wonambi Park (**the Park**) is located at 64 Wonambi Way and is classified as a Local Passive Park (**Attachment 1**). The park is unirrigated with an existing playground that is due for renewal and listed in the City's Passive Park Development program for design in 2020/21 and construction in 2021/22.

A GIS investigation notes the following:

Item	Current Status
Park Size / Hierarchy	0.73 ha / Local Passive Park
Reserve No.	34719
Lot No.	9640
Property Type	Public recreation
Ownership	Crown Land - City of Wanneroo managed
Aboriginal Sites	None listed on GIS
Bush Forever	None listed on GIS
Water License	None available - located within Whitfords groundwater subarea

Other existing public open spaces within a walkable catchment of the Park (400m – 800m or a 5 - 10 minute walk) include:

Park	Location	Comment
Wanneroo Showgrounds	21K Ariti Avenue, Wanneroo - 300m north	Active Reserve and showgrounds
Scenic Park	245 Scenic Drive, Wanneroo - 650m north	Active Reserve on Lake Joondalup
Nannatee Park	52 Nannatee Way, Wanneroo - 360m east	Neighbourhood passive park with BMX dirt track and playground
Greenfields Park	4 Greenfields Circle, Wanneroo - 830m east	Neighbourhood passive park with playground. Separated by Wanneroo Road
Beelara Park	14 Ruthin Way, Wanneroo - 800m east	Local passive park with playground. Separated by Wanneroo Road

Detail

Phase 1 Community Engagement

To assist with the development of a concept plan, Administration undertook community engagement from 7 to 18 September 2020. A letter was sent to 413 local residents and homeowners within 400m radius of the Park requesting feedback on how they used the Park and what types of upgrades would be supported (**Attachment 2**).

At the close of the consultation period the City received 14 responses and five 'return to sender', which represents a 3% response rate. A summary of the responses is provided below:

- 14 support the upgrades (100%)
- 14 use the park (100%)
- Noting that respondents could select multiple options, the main park uses include:
  - Passive: 13 respondents (93%)
  - Playground: 11 respondents (79%)
  - Active: 7 respondents (50%)
  - Other: 1 respondent lives next door (7%)
- Support for proposed upgrades:
  - Playground: 14 respondents (100%)
  - Shade: 2 respondents (14%)
  - Sand softfall: 1 respondent (7%)
  - Rubber softfall: 1 respondent (7%)
  - Nature play: 1 respondent (7%)
- Seating/picnic shelters: 14 respondents (100%)
- Walking paths: 11 respondents (79%)

Other comments provided by respondents include:

Comment	Response
There desperately needs to be reticulation and weed management	The Park is located in the Whitford groundwater sub-area, for which there is no available surplus groundwater allocation.
Request for basketball/netball area	As per Local Planning Policy 4.3: Public Open Space, this request is considered above standard provision and considered a low priority. May be considered subject to any project savings.
A bbq near the proposed seating/picnic area would be nice	As per Local Planning Policy 4.3: Public Open Space, this request is considered above standard provision and considered a low priority. May be considered subject to any project savings.

Concept Development

Based on the outcomes of the Phase 1 consultation a concept design was developed to include the playground upgrade with shade, seating/shelters and path network (**Attachment 3**).

Three options were provided for the playground upgrade:

- Option 1: café play area and caravan play unit to encourage creative role playing. Suitable for babies, toddlers and young children.
- Option 2: Cubby house with slides, balance, tunnel, san play and monkey bars. Suitable for all ages.

- Option 3: Treehouse with upper and lower levels, with a ramp connecting a low slide, tunnel and monkey bar. Suitable for all ages.

The design philosophy for the options is to provide accessible equipment for a range of ages and incorporate creative role playing themes, general play and an enhance a sense of place.

All options allow for the development of the park as a single stage for construction as part of the 2021/22 budget. The proposed schedule will see construction commence in October 2021 and completed by February 2022.

Consultation

Phase 2 Community Engagement (Inform)

Phase 2 consultation was undertaken from 8 to 19 March 2021 to inform residents of the concept plan and seek feedback on their preferred option. Of the 413 letters, seven responses were received and one 'return to sender', which represents a 1.7% response rate. A summary of the responses is provided below:

- Zero respondents preferred option 1 (0%)
- Three respondents preferred option 2 (42%)
- Two respondents preferred option 3 (29%)
- Two respondents had no preference (29%).

Other comments provided by respondents include:

Comment	Response
Request for seating under trees	Already incorporated in the design.
Request for community garden	Not within the scope of this project. Resident was provided with the Community Garden Policy should they wish to pursue the request.
Request for commemorative plaque to acknowledge Pioneer families who originally owned the land – Crisafulli and Spiers	Cultural Development have confirmed both Crisafulli and Spiers families were former owners of land associated with Wonambi Park. Design to include commemorative plaque as per the Memorials in Parks and Reserves Policy.

Based on the outcomes of the Phase 2 consultation the final design will include the playground upgrade as per Option 2, seating/shelters with commemorative plaque and path network.

Comment

All options for the development of the Park are in line with the standard requirements of Local Planning Policy 4.3: Public Open Space and within the allocated project budget.

As noted, based on the outcomes of the community engagement process Option 2 is recommended, including seating/shelters, a commemorative plaque and a path network.

Statutory Compliance

Nil

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2017 – 2027:

"1 Society

1.1 Healthy and Active People

1.1.1 Create opportunities that encourage community wellbeing and active and healthy lifestyles"

Risk Management Considerations

Risk Title	**Risk Rating**
ST-S23 Stakeholder Relationships	Moderate
Accountability	**Action Planning Option**
Executive Leadership Team	Manage
Risk Title	**Risk Rating**
CO-O20 Productive Communities	Moderate
Accountability	**Action Planning Option**
Director Community and Place	Manage
Risk Title	**Risk Rating**
CO-O17 Financial Management	Moderate
Accountability	**Action Planning Option**
Director Corporate Strategy & Performance	Manage

The above risks relating to the issue contained within this report have been identified and considered within the City's Strategic and Corporate risk registers. Action plans have been developed to manage these risks to support existing management systems.

Policy Implications

Community consultation has been undertaken as per the Community Engagement Policy. The development of the Park is consistent with the City's Local Planning Policy 4.3: Public Open Space.

Financial Implications

Wonambi Park is listed in the Long Term Financial Plan as follows:

Year	Project #	Asset Location	Work Description	Total Cost
2020/21	PR-2676	Wonambi Park	Design Passive Park	$15,000
2021/22	PR-2676	Wonambi Park	Construct Passive Park	$235,000
			Total	$250,000

Voting Requirements

Simple Majority

Recommendation

That Council:-

1. **ENDORSES the Wonambi Park Concept Plan (Option 2), as shown in Attachment 3 of this report;**

2. **NOTES that the construction of the proposed development is planned to commence in October 2021 and be concluded by February 2022; and**

3. **RECOGNISES and THANKS the community for its involvement in the community engagement process for this project.**

Attachments:

1.	*Attachment 1 - Wonambi Park - Aerial*	*21/99317*
2.	*Attachment 2 - Wonambi Park - Phase 1 consultation letter to residents*	*21/120463*
3.	*Attachment 3 - Wonambi Park - Concept Plan for Consultation*	*21/120481*

Parcel Boundaries

Piparcel	P011551 9640
Lot Number	9640
Ward	Central Ward
Park & Reserve Name	Wonambi Park
Google View Imagery	No Google View Imagery

Property

Parcel Number	151157
Assessment Number	2705578
Area	7300.0000 (M)
Property Name	WONAMBI PARK
Address	64 Wonambi WY
Suburb	WANNEROO 6065
Property Type	Crown Land - COW Managed
Legal Description	Lot: 9640 P: 11551
Volume	3047
Folio	666
Reserve Purpose	Public Recreation
Reserve No	34719

Owner

Name	Crown Land - City of Wanneroo Management
Address	Locked Bag 1
Locality	WANNEROO WA 6946

City of Wanneroo

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Wonambi Park, Wanneroo

Date: 11/03/2021

Printed by Finau, Nerisa

Scale = 1:2369

N

City of Wanneroo

File Ref: 20/325628
Enquiries: leisure.planning@wanneroo.wa.gov.au or 9405 5339

4 September 2020

NAME
ADDRESS
ADDRESS
ADDRESS

Dear Sir/Madam

WONAMBI PARK DEVELOPMENT, WANNEROO

As part of the City of Wanneroo's Passive Park Development Program, Wonambi Park, located at 64 Wonambi Way, is proposed for upgrades in 2021/22 (design) and 2022/23 (construction).

Upgrades are determined in accordance with Local Planning Policy 4.3: Public Open Space. As a '*Local Park*' Wonambi Park qualifies for the following:

- 4 x play equipment items with shade;
- 3 x benches/seating;
- 1 x picnic shelter;
- Internal circulation paths; and
- Bins as required.

The City would like to seek feedback from the local community regarding what upgrades you would like to see at the Park.

If you would like to provide feedback please visit the link by Friday 18 September: https://www.surveymonkey.com/r/Wonambi

Alternatively if you would like a hard copy of the survey or to complete one over the phone please contact the City's Community Facilities Planning Officer on 9405 5339 or leisure.planning@wanneroo.wa.gov.au.

Pending the outcomes of the consultation it is anticipated the construction will occur in in the 2022/23 financial year.

Yours sincerely

Community Facilities Planning
CITY OF WANNEROO

23 Dundebar Road, Wanneroo WA 6065 Locked Bag 1, Wanneroo WA 6946
T (08) 9405 5000 F (08) 9405 5499 E enquiries@wanneroo.wa.gov.au wanneroo.wa.gov.au

3994-1-0

LEGEND

- CONCRETE FOOTPATH Grey concrete.
- RUBBER SOFTFALL Colour to be confirmed.
- SAND SOFTFALL 300mm white washed sand
- MULCHED AREAS 75mm depth of organic mulch
- RECONSTITUTED LIMESTONE EDGE Edging to be stepped with varying levels to create additional play value.
- SHELTER WITH PICNIC TABLE Accessible style picnic setting.
- SEAT Accessible style seat with back and armrests.
- SHADE SAIL Colour and layout to be confirmed.
- LANDSCAPE ROCKS Between 400mm to 700mm wide and 300mm to 500mm high.
- TIMBER LOGS 5 no. locations as shown on plan.

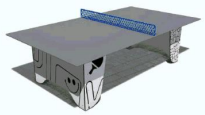
NOTES

PLEASE NOTE: THIS LAYOUT IS ONLY INDICATIVE OF DESIGN INTENT. THE FINAL LAYOUT AND EQUIPMENT ARE SUBJECT TO DETAIL DESIGN (BASED ON SURVEY) AND AVAILABLE FUNDS. THE INCLUDED PLAY EQUIPMENT WILL BE OF EQUIVALENT PLAY TYPE BUT MAY NOT BE EXACTLY AS SHOWN.

ALL EXISTING TREES WILL BE PROTECTED AND THERE WILL BE NO REMOVALS UNLESS DEEMED UNSAFE.

THERE ARE NO IRRIGATION WORKS INCLUDED AS THIS PARK DOES NOT HAVE A WATER LICENCE.

PLAY EQUIPMENT
Please refer to plan for locations.



1 PING PONG TABLE

2 6-WAY TOUCH SWING WITH FACE TO FACE PARENT/CHILD SEATS

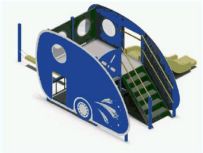
3 KOALA SPRING UNIT

4 EXISTING PLAY UNIT - SAND REPLACED WITH RUBBER SOFTFALL

YOUNGER YEARS PLAY AREA (CHOOSE ONE PREFERRED OPTION)

OPTION 1

5 CAFE PLAY UNIT



6 SMALL PLAY UNIT

7 EXISTING SEAT RELOCATED

OPTION 2

REVERSE ANGLE VIEW

5 SMALL PLAY UNIT WITH SAND PLAY

6 MONKEY BARS

OPTION 3

5 COMBINATION UNIT

CITY OF WANNEROO
INFRASTRUCTURE

WONAMBI PARK
PASSIVE PARK DEVELOPMENT
WANNEROO

CONCEPT PLAN
SHEET 1 OF 1

No.	REVISION	BY	DATE	AUTH
0	ISSUED	KO	2/2021	

SCALE: 1:200 (2 0 2 4 6 8 10 SCALE IN METRES)
DATUM: N/A GRID: N/A

SURVEYED: N/A SURVEYOR
DRAWN: K.ONDEK LANDSCAPE DESIGNER 2/2021
DESIGNED: K.ONDEK LANDSCAPE DESIGNER 2/2021
CHECKED: COORDINATOR DESIGN
AUTHORISED: MANAGER COMMUNITY FACILITIES
AUTHORISED: ACTING MANAGER PARKS AND CONSERVATION
AUTHORISED: MANAGER INFRASTRUCTURE CAPITAL WORKS
APPROVED: ACTING DIRECTOR ASSETS

FILE No. 41155
PROJECT No. PR-2676

DRAWING No. 3994-1-0 SHEET REVISION
ORIGINAL DRG. SIZE A1

CP03-04/21 PT 01-03/21 - Request for Purpose Built Pump/BMX Track at Chesterfield Park

File Ref: 14683 – 21/108599
Responsible Officer: Director Community and Place
Disclosure of Interest: Nil
Attachments: 3

Issue

To consider petition PT01-03/21 seeking the provision of a purpose built Pump/BMX track at Chesterfield Park, Hocking.

Background

At the February 2021 Ordinary Council Meeting, petition PT01-03/21 was received from residents seeking the provision of a Pump/BMX track at Chesterfield Park.

Chesterfield Park (**Attachment 1**) is located at 11 Chesterfield Avenue, Hocking and is located within the East Wanneroo Cell 4 Local Structure Plan. The Park is approximately 4.88 hectares and is classified as a Neighbourhood (Recreation) Park for the purpose of public recreation. The Park has play equipment, a soccer goal, internal path network, shade and barbeque facilities provided.

Other existing public open space within the walkable catchment of the Park (400m to 800m, 5-minute to 10-minute walk) includes:

Park	Location	Description of Facilities
Amery Park – 275m North West	8 Wattle Mews, Hocking	Playground, internal path network, gazebo
Bemridge Park – 930m South West	33 Bembridge Loop, Hocking	Playground, soccer goal
Gungurru Park – 550m South West	46 Gungurru Park, Hocking	Partly developed, playground, internal path network, rugby goal and informal BMX Track
Hinckley Park – 725m South	16 Hinckley Parkway	Currently in construction

A number of BMX/Pump facilities (**Attachment 2**) are provided within the Central Ward:

- Gungurru Park: 550m south west
- Nannatee Park: 1.5km north west (across Wanneroo Road)
- Houghton Park: 7.0km north
- Wanneroo BMX: 2km south (Club)

It is noted that both Houghton and Gungurru Park tracks have received Local Roads and Community Infrastructure Program (LRCIP) funding for renewal works that are due to be completed by 31 December 2021. The extent of works at Gungurru Park has been determined (**Attachment 3**), and will include safety upgrades as part of the scope of works.

Detail

Petition PT01-03/21 specifically seeks the following:

"Request for a purpose built pump/BMX track at Chesterfield Park, Hocking. This location is a closer and improved area compared to other tracks for many local BMX/bike riders. It would foster a positive and safe community and space, through encouraging physical activity, and preventing people from building their own tracks".

The petition contains 221 signatures, of which 153 signatories reside within the City of Wanneroo, 40 outside the City and 28 not being able to be defined.

Parks and Leisure Australia (WA) published Community Infrastructure Guidelines in 2020 to provide an evidence based resource to assist in guiding the provision of community infrastructure within the Perth and Peel region. The guidelines in respect to BMX dirt track facilities provides guidance to the provision of facilities per population and the ideal population catchment per track.

Under the guidelines, a BMX dirt track facility is defined as:

"A non-racing track, typically smaller and narrower than a BMX race track, designed for smaller catchments and budgets. Designed along the lines of BMX race track layouts, which encourage single direction riding".

The guidelines indicate that provision of one dirt track per 5,000 – 10,000 population is appropriate. According to .id Statistics, the suburbs of Hocking and Pearsall currently has a population of 10,835, with a forecast annual growth of 0.60%. This represents an extra 1078 residents by 2031 and a total population estimated to be 11,913.

With regards to the provision of a formal Club based BMX facility, the guidelines define this as:

"Dedicated track for specific BMX activity generally with a stone sub-base which can provide access for other wheeled based sport activities (such as skate boarding) and be a focal hub for youth. A formalised activity space which may incorporate dirt jumps and ramps."

The provision of such is considered a regional facility, with a population catchment of 1:50,000:200,000. The provision of such facility within the City is based at Wanneroo BMX Club, located at 276 Shiraz Boulevard, Pearsall.

The provision of a dirt BMX track at Chesterfield Park would require the conversion of a section of the turf/recreation space. There may be issues with the suitability of the site due to the following:

- Proximal location of residential properties to the park;
- Existing trees on site and the need to maintain adequate tree protection zones (TPZ);
- Potential negative reaction to the removal of recreation space and turf at the park.

As the BMX track at Gungurru Park is within the walking catchment of Chesterfield Park (550m south west), it is deemed suitable to meet the provision requirements of a dirt BMX track within the Hocking and Pearsall area. As noted previously, the track at Gungurru Park is scheduled for LRCIP funded works for surface renewal and safety upgrades, due for completion by end-December 2021.

Additional BMX facilities are also provided for within the Central Ward at Nannatee Park, Wanneroo and Houghton Park, Carramar.

Hocking and Pearsall are considered to be within the catchment zone of the formal BMX facility at Wanneroo BMX Club (2km south of Chesterfield Park), and as such residents of the locality are provided with appropriate access to both dirt based and club based BMX facilities, noting that the Wanneroo BMX Club recently indicated that their future plans include the provision of a pump track.

Consultation

No consultation has been undertaken at this point in time. Any future consultation that may be required in regards to this matter will be undertaken in line with the City's Community Engagement Policy at the appropriate time.

Comment

Nil

Statutory Compliance

Nil

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2017 – 2027:

"1 Society

1.1 Healthy and Active People

1.1.1 Create opportunities that encourage community wellbeing and active and healthy lifestyles"

Risk Management Considerations

Risk Title	**Risk Rating**
ST-S23 Stakeholder Relationships	Moderate
Accountability	**Action Planning Option**
Executive Leadership Team	Manage

The above risk relating to the issue contained within this report has been identified and considered within the City's Strategic risk register. Action plans have been developed to manage this risk to support existing management systems.

Policy Implications

The provision of BMX/Pump facilities is not considered by Local Planning Policy 4.3 Public Open Space.

Financial Implications

Nil

Voting Requirements

Simple Majority

Recommendation

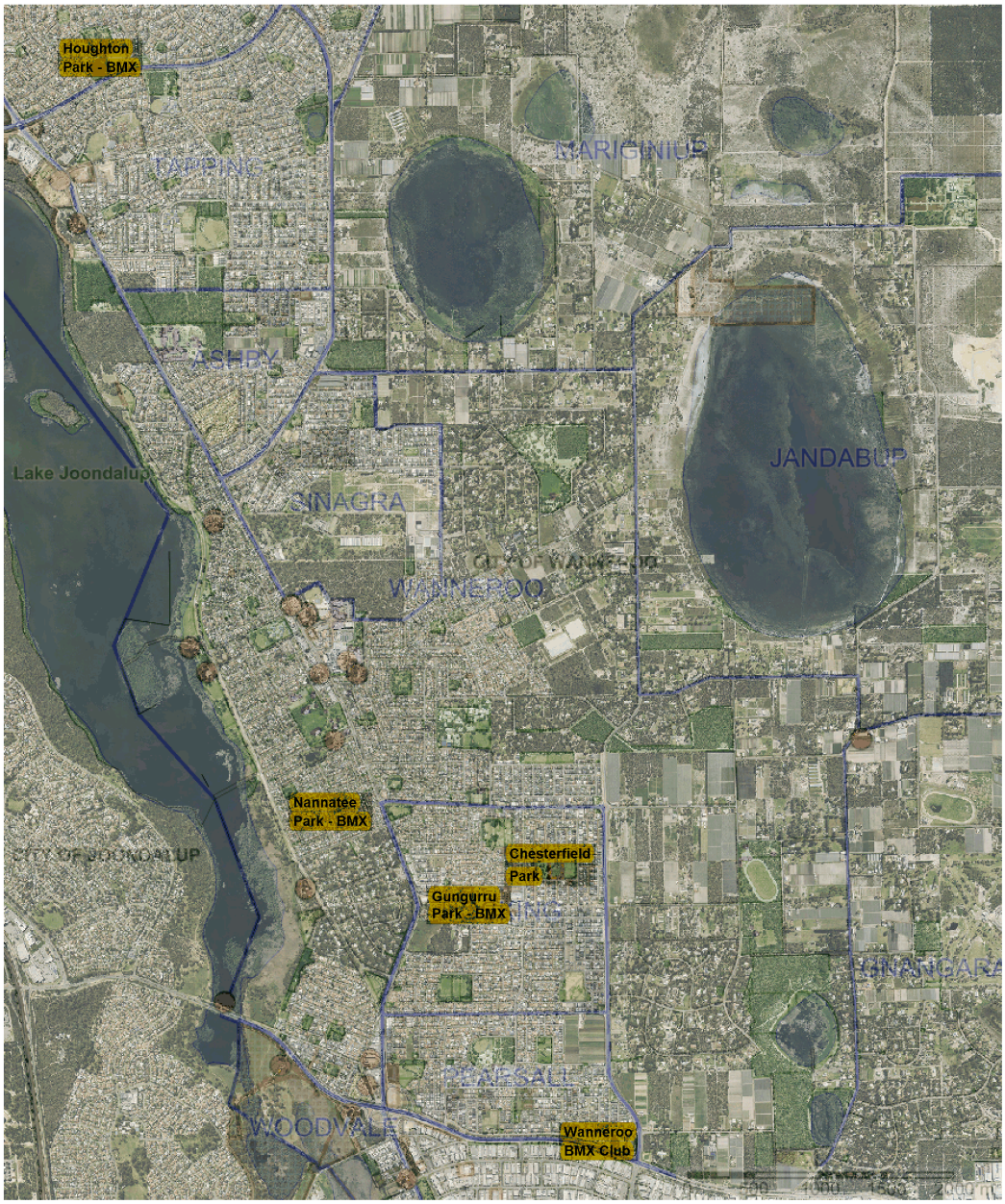
That Council:-

1. **NOTES the Petition PT01-03/21 tabled at its Ordinary Council Meeting of 16 February 2021;**
2. **DOES NOT SUPPORT the provision of BMX dirt jumps at Chesterfield Park on the basis that current BMX facility provision at Gungurru Park meets the existing Parks and Leisure Australia (WA) Guidelines and is considered adequate for the needs for the Hocking and Pearsall localities; and**
3. **AUTHORISES the Director Community and Place to advise the petition organisers of the outcomes of this report.**

Attachments:

1⇩.	*Attachment 1 - PT 01-03/21 - Chesterfield Park Aerial Map*	*21/125849*
2⇩.	*Attachment 2 - PT 01-32/21 - Central Ward BMX Facilities*	*21/125970*
3⇩.	*Attachment 3 - PT 01-0321 - Gungurru BMX Track - Proposed Renewal Aerial Overlay*	*21/125981*

City of Wanneroo	City of Wanneroo does not warrant the accuracy of information in this publication and any person using or relying upon such information does so on the basis that City of Wanneroo shall bear no responsibility or liability whatsoever for any errors, faults, defects or omissions in this information. Based on information provided by and with the permission of the Western Australian Land Authority trading as LANDGATE.	PT 01-03/21 - Chesterfield Park Aerial Map	Date: 26/03/2021 Scale = 1:1500	N



	PT 01-32/21 - Attachment 2 - Central Ward BMX Facilities	Date: 26/03/2021	
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CITY OF WANNEROO
ASSETS

GUNGURRU PARK
GUNGURRU AVE
GUNGURRU PARK BMX TRACK RENEWAL
HOCKING

PLAN TYPE
SHEET 1 OF 1

* INDICATES ELECTRONIC SIGNATURES ON ORIGINAL ISSUE OF PDF DRAWINGS.

No.	REVISION	BY	DATE	AUTH	No.	REVISION	BY	DATE	AUTH
0	ISSUED FOR CONSTRUCTION	TF	11/2020						

SCALE: NTS (SCALE IN METRES)	SURVEYED: X.XXXX /2020 (SURVEYOR)	DRAWN: T.FELTON 5/11/2020	AUTHORISED: * L. NICHOLSON xx/xx/20 (MANAGER INFRASTRUCTURE CAPITAL WORKS)	AUTHORISED: * G. CHETTLEBURGH xx/xx/20 (MANAGER PARKS & CONSERVATION MANAGEMENT)	
DATUM: LOCAL / GRID: MGA/20 - 50	DESIGNED: P.NEVE 1/11/2020	CHECKED: * B. CHANG xx/xx/20 (MANAGER ASSET PLANNING)	APPROVED: * H. SINGH xx/xx/20 (DIRECTOR ASSETS)	FINANCE CODE: PR-4109 / PMO No.: 18002 / DRAWING SET REF: - / PMO CONTAINER No.: 40569*	DRAWING No.: 3948-04-0 / SHEET / REVISION / ORIGINAL DRG. SIZE: A1

Community Development

CP04-04/21 COVID-19 Response and Recovery Funding Update

File Ref:	36625 – 21/80623
Responsible Officer:	Director Community and Place
Disclosure of Interest:	Nil
Attachments:	Nil

Issue

To provide an update on the COVID-19 Community Response and Recovery Fund and Economic Recovery Fund.

Background

At the Special Council Meeting held 20 July 2020 (SCS02-07/20) Council, by ABSOLUTE MAJORITY:

1. *ADOPTED the revised Community Funding Policy;*
2. *ADOPTED the revised Community Support and Financial Assistance Framework; and*
3. *NOTED that the Community Funding Program will be deployed via a phased approach throughout the 2020/21 financial year.*

The Community Funding Policy supports implementation of the City's Community Funding Program in accordance with the Community Support and Financial Assistance Framework and applies to all categories of funding aside from sponsorships, donations, enterprise funding, gifts, prizes or fee waivers. The Community Funding policy includes the Community Response and Recovery Fund that aims to enable and support response and recovery to emergency situations which have a large or widespread impact on the local community (i.e. livelihood, housing, resourcing, service impact). In the event of an emergency, funding will be prioritised towards supporting relief measures and essential services and projects, aligned to the City's Local Recovery Plan, that target vulnerable City of Wanneroo residents and enable community reconnection.

At the Special Council Meeting held 20 July 2020 (SCS03-07/20) Council, by ABSOLUTE MAJORITY:

1. *ADOPTED the Enterprise Funding Policy;*
2. *ENDORSED the activation of the Economic Recovery Fund in the 2020/21 financial year to implement the COVID-19 Economic Recovery Fund; and*
3. *NOTED that the Enterprise Funding Policy will be deployed through a phased approach, with the Economic Recovery Fund prioritised for 2020/21.*

The Enterprise Funding Policy applies to all categories of enterprise funding distributed by the City in accordance with the Community Support and Financial Assistance Framework:

1. Business Grants;
2. Economic Development Fund; and
3. Economic Recovery Fund.

The Economic Recovery Fund aims to support local businesses, workforce and key industry sectors and assist the recovery of the local economy in response to an economic event or crisis, as determined by Council.

Detail

The Community Response and Recovery Fund, activated in August 2020, has supported organisations to deliver essential services to those in need, revived and strengthened local groups and sporting clubs as they recovered from the financial impacts of COVID-19, and enabled community connection through funding localised community-led activities. Categories under the current Community Response and Recovery Fund include:

- Service Provision - funding of up to $5,000 for incorporated associations who provide essential services to vulnerable community members where there is a demonstrated need or increased demand due to the impact of COVID-19. Examples of essential services include (but are not limited to): food relief, homelessness support, mental health support, and family and domestic violence.
- Expert Advice for Groups and Clubs – connecting groups and clubs with an expert consultant for up to five hours custom training on a wide range of topics to build the skills of the committee and increase the sustainability of their club/group from the impact of COVID-19, e.g. financial management, membership and volunteer attraction and retention, marketing, etc.
- Connected Communities - funding of up to $5,000 to eligible community groups and not-for-profit organisations to delivery community-led projects and activities to strengthen community connections and reduce social isolation.
- Facility Hire Support for clubs, community groups and small business - up to three months of fee waivers and concessions for use of City facilities were offered where there was a demonstrated loss of income due to State government lockdown restrictions.

The Economic Recovery Fund was launched in September 2020 offering eligible businesses the choice of either accessing expert advice delivered by industry specialists or a rebate for business advice or training costs as outlined below.

- Business advice & support - eligible businesses can access a broad range of free business advice and support provided by industry experts across various areas, including business strategy, marketing, social media, website design, financial assistance, and more.
- Rebate for business advice or training - eligible businesses can chose to apply for a rebate for business advice or training costs incurred since 1 March 2020 of up to 50% (capped at $500).

Delivery of Funds by category (1 July 2020 – 31 March 2021):

Community Response and Recovery Fund			
Service Provision	**Expert Advice for Group and Clubs**	**Connected Communities**	**Facility Hire Support**
1 application approved/paid* **Total $3,689.86**	28 applications approved/paid **Total $22,130.00**	12 applications approved/paid **Total $37,429.51**	24 applications approved/paid **Total $41,151.68**
TOTAL $108,242.80			

* The City supported a further six community service organisations to the total value of $20,997.95 through the Donations and Youth Sponsorships Policy in May and June 2020 prior to the implementation of the Community Response and Recovery Fund.

Economic Recovery Fund	
Business advice & support	**Rebate for business advice or training**
155 applications received 116 applications approved (39 unsuccessful or withdrawn) **TOTAL $167,375.00**	8 applications received 7 applications approved (1 withdrawn) **TOTAL $2,767.50**
TOTAL $170,142.50	

The City's Recovery Funds have played a vital role in reviving and strengthening community groups, clubs and organisations as they recover from the financial impacts of COVID-19.

Consultation

During the initial stages of the pandemic, Administration implemented a framework for monitoring community wellbeing and used the data collected to develop monthly and bi-monthly reports detailing events, activities and community sentiment to help inform the City's Community Recovery Plan.

In addition, a survey was sent to local businesses to determine the impact on the local business community and to identify appropriate response measures to include in the City's Economic Recovery Plan; almost 200 responses were received. Business Grants and Funding was the most favoured initiative the City could implement to support local businesses following COVID-19, with over 50% of businesses being supportive.

The Community Response and Recovery Fund and the Economic Recovery Fund programs were designed following this early consultation and aligned with the Community Support and Financial Assistance Framework.

Since the implementation of the Community Response and Recovery Fund, the ongoing monitoring of community wellbeing and the reports have shown a significant shift in community wellbeing and sentiment since March 2020. Currently (March 2021) the majority of the City's community and social groups have reported returning to their usual activities, within the Phase 5 restrictions.

Feedback from community groups and clubs that have received funding through the Community Response and Recovery Fund, have overwhelming indicated that the funding has helped the sustainability of their organisation following the impact that COVID-19 had on their fundraising and other income generating opportunities, membership numbers and availability of volunteers.

Feedback from businesses that received advice through the Economic Recovery Fund has highlighted the program's success; with 72% of respondents saying they found the advice very useful, 75% saying they are very satisfied with the assistance and the City's response to the pandemic, and 100% of respondents saying they would like business support to continue in some form.

Comment

Western Australia's response to the COVID-19 pandemic has positioned the economy to rebound faster and stronger than first expected, with the State economy expected to grow by 1.25 per cent in 2020/21.

In 2019/20, Western Australia was the only State to record growth in the domestic economy, despite the significant impact of the pandemic.

Employment is also tracking strongly after the initial impact of COVID-19. As at August 2020, more than 71% of the State's jobs lost between February and May 2020 had been recovered (source: Media Statements - Western Australian economy leading the nation on COVID recovery).

The State of the States report assesses economic performance by comparing the most recent results with the decade average. According to the January 2021 report, Western Australia topped the annual growth rate changes on two of the eight indicators assessed (Retail Trade and Construction Work) and exceeded the national-average on an additional five indicators (Economic Growth, Equipment Investment, Employment, Population and Housing Finance).

Based on this economic recovery as well as feedback obtained during business and community consultation, the COVID-19 Community Response and Recovery Fund and the COVID-19 Economic Recovery Fund will conclude as at 30 June 2021.

Administration will consider future opportunities based on successes from this funding within future Policy reviews and/or standard business activities. In addition, pending 2021/22 budget adoption, the City's Community Funding Program and Enterprise Funding Program will be open for applications throughout 2021/22.

In the event of an emergency, the City is able to activate the Community and/or Economic Response and Recovery Funds in accordance with the Community Funding Policy and Enterprise Funding Policy.

Statutory Compliance

Nil

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2017 – 2027:

"1 Society
1.2 Safe Communities
1.2.1 Enable community to be prepared and to recover from emergency situations"

Risk Management Considerations

Risk Title	**Risk Rating**
ST-S12 Economic Growth	Moderate
Accountability	**Action Planning Option**
Chief Executive Officer	Manage

Risk Title	**Risk Rating**
ST-S23 Stakeholder Relationships	Moderate
Accountability	**Action Planning Option**
Chief Executive Officer	Manage

Risk Title	**Risk Rating**
CO-017 Financial Management	Moderate
Accountability	**Action Planning Option**
Director Corporate Strategy and Performance	Manage

Risk Title	Risk Rating
CO-O20 Productive Communities	Moderate
Accountability	**Action Planning Option**
Director Community & Place	Manage

The above risks relating to the issue contained within this report have been identified and considered within the City's Strategic risk register. Action plans have been developed to manage this risk to support existing management systems.

Alignment with the following risk appetite statements should be considered:

Society: 1.4 Connected Communities - The City will accept a moderate reputational risk to deliver this outcome.

Civic Leadership: 4.2 Working with Others - The City acknowledges that working with others involves managing any potential unfavourable feedback which could have a reputational impact however the City is prepared to accept a moderate level of reputational risk.

Economy: 2.2 Strategic Growth - The City will accept a moderate level of financial risk for facilitating industry development and growth.

Economy: 2.1 Local Jobs - The City will accept a high level of financial risk to develop strong economic hubs for growth and employment within the region provided that the City implements a risk management strategy to manage any risk exposure.

Policy Implications

The Community Response and Recovery Fund and the Economic Recovery Fund have been enacted through the Community Funding Policy and the Enterprise Funding Policy respectively. The two funds will remain within the Policies to ensure they can be activated and adapted quickly should the need arise.

Financial Implications

In 2020/21 a total of $550,000 was allocated from the Strategic Initiatives Reserve to provide funding for both Recovery programs. At the end of March 2021, a total of $278,385.30 has been expended (noting this does not include the $20,997.95 allocated through the Donations and Youth Sponsorships Policy in May and June 2020).

Proposed budgets for the Community Funding Program and Enterprise Funding Program for 2021/22 will be considered for approval as a part of the annual budgeting process.

Voting Requirements

Simple Majority

Recommendation

That Council:-

1. **NOTES the success of the COVID-19 Community Response and Recovery Fund and the COVID-19 Economic Recovery Fund in supporting local businesses and community organisations;**
2. **NOTES the conclusion of the COVID-19 Community Response and Recovery Fund and the COVID-19 Economic Recovery Fund at the end of the 2020/21 financial year;**
3. **NOTES the ongoing implementation of the Community Funding Policy and the Enterprise Funding Policy; and**
4. **NOTES that funds associated with the ongoing delivery of the Community Funding Policy and the Enterprise Funding Policy will be considered in the adoption of the 2021/22 budget.**

Attachments: Nil

Corporate Strategy & Performance

Business & Finance

CS01-04/21 Financial Activity Statement for the period ended 28 February 2021

File Ref:	37350V02 – 21/92750
Responsible Officer:	Acting Director Corporate Strategy & Performance
Disclosure of Interest:	Nil
Attachments:	7

Issue

For Council to consider the Financial Activity Statement **(FAS)** for the period ended 28 February 2021.

Background

In accordance with *Local Government (Financial Management) Regulations 1996*, the Financial Activity Statement has been prepared in compliance with the following:

"Regulation 34(1) of the Local Government (Financial Management) Regulations 1996, which requires a local government to prepare a statement of financial activity each month, presented according to nature and type, by program, or by business unit. The statement of financial activity will be presented by nature and type.

Regulation 34(5) of the Local Government (Financial Management) Regulations 1996, which requires a local government to adopt a percentage or value, calculated in accordance with Australian Accounting Standards, to be used in statements of financial activity for reporting material variances. 10% and a value greater than $100,000 will be used for the reporting of variances."

Detail

Council adopted the Annual Budget for the 2020-21 financial year on 20 July 2020 (SCS01-07/20). The mid-year review **(MYR)** was conducted in January and adopted by Council on 16 February 2021 (CS03-02/21). The figures in the February 2021 Financial Activity Statements **(FAS)** are compared to the MYR Revised Budget.

Overall Comments Month-to-Date

Results from Operations

The Financial Activity Statement report for the month of February 2021 shows an overall favourable variance from Operations before Non-Operating Revenue and Expenses of $2.6m.

The favourable variance is due to underspends in operating expenditures of $1.8m mainly from Materials & Contracts, Employment costs, and Utility Charges and higher revenue of $0.8m from Operating Grants, Subsidies & Contributions, and Interest Earnings.

Description	Current Month - February 2021				
	Actual $m	Revised Budget $m	Variance $m	Variance %	Comments
Operating Revenue	3.9	3.1	0.8	23.3	The favourable variance is mainly due to higher revenue from Operating Grants, Subsidies & Contribution and Interest Earnings offset by lower Rates and Fees & Charges. Please refer to note 1, 2 and 3 for further details.
Operating Expense	(14.7)	(16.5)	1.8	11.1	The favourable variance is due to underspend in Employee Costs, Materials & Contracts, Utility Charges and Insurance Expense. Please refer to note 4, 5, and 6 for further details.
Result from Operations	**(10.8)**	**(13.4)**	**2.6**	**19.2**	

Capital Program

During February 2021, $5.6m was spent on various capital projects of which $3.2m was spent on sport facilities and fleet management (Refer to **Attachment 3** for more details).

Description	Month Actual $m	Month Revised Budget $m	% Complete of Month Revised Budget
Expenditure	5.6	5.1	109.8%

Overall Comments on Year-to-Date (YTD) Figures

Results from Operations

The Financial Activity Statement year-to-date report of February 2021 shows an overall favourable variance from Operations of $9.0m.

Description	Year-To-Date February 2021				
	Actual $m	Revised Budget $m	Variance $m	Variance %	Comments
Operating Revenue	192.8	191.7	1.1	0.6	The favourable variance is due to higher revenue from Operating Grants, Subsidies & Contribution and Fees & Charges offset by lower revenue from Rates. Please refer to note 1, 2 and 3 for further details.
Operating Expense	(126.3)	(134.2)	7.9	5.9	The favourable variance is due to underspend in Employee Costs, Materials & Contracts, Utility Charges, and Insurance Expense. Please refer to note 4,5 and 6 for further details.
Result from Operations	**66.5**	**57.5**	**9.0**	**15.5**	

Capital Program

At the end of February 2021, $30.0m was expended on various capital projects of which $15.6m was spent on sports facilities and roads.

Description	YTD Actual $m	YTD Revised Budget $m	% Complete of YTD Revised Budget	Annual Revised Budget $m	% Complete of Annual Revised Budget
Expenditure	30.0	39.6	75.8%	68.4	43.9%

Investment Portfolio Performance

Portfolio Value $m	Monthly Weighted Return	Comments
438.0	0.78%	Portfolio balance has decreased by $7.65m from January 2021. The monthly weighted return is 0.78% which is above the set benchmark (12 months UBS Australia Bank Bill Index) by 0.57%. (Refer to **Attachment 5** for more details)

*Detailed Analysis of Statement of Comprehensive Income (**Attachment 1**)*

Comments relating to the Statement of Comprehensive Income are provided under the following two sections of this report:

a) Current month comparison of Actuals to Budgets; and
b) Year to date Actuals to Budgets; where the variance is higher than reporting threshold or item of interest to Council.

CITY OF WANNEROO

STATEMENT OF COMPREHENSIVE INCOME BY NATURE OR TYPE

FOR THE PERIOD ENDED 28 FEBRUARY 2021

Description	Current Month					Year to Date				
	Actual	Revised Budget	Variance		Notes	Actual	Revised Budget	Variance		Notes
	$	$	$	%		$	$	$	%	
Revenues										
Rates	170,721	250,000	(79,279)	(31.7)	1	135,429,954	135,789,707	(359,753)	(0.3)	1
Operating Grants, Subsidies & Contributions	1,951,537	1,144,562	806,975	70.5	2	10,823,789	9,728,027	1,095,762	11.3	2
Fees & Charges	1,362,590	1,387,719	(25,129)	(1.8)	3	43,019,285	42,699,937	319,348	0.7	3
Interest Earnings	326,955	302,114	24,841	8.2		3,096,215	3,103,969	(7,754)	(0.2)	
Other Revenue	50,275	47,997	2,278	4.7		421,033	408,419	12,614	3.1	
Total Operating Revenue	**3,862,078**	**3,132,392**	**729,686**	**23.3**		**192,790,276**	**191,730,059**	**1,060,217**	**0.6**	
Expenses										
Employee Costs	(5,721,905)	(5,921,230)	199,325	3.4	4	(47,465,999)	(50,167,407)	2,701,408	5.4	4
Materials & Contracts	(4,227,658)	(5,824,510)	1,596,852	27.4	5	(40,994,089)	(45,857,781)	4,863,692	10.6	5
Utility Charges	(781,455)	(808,217)	26,762	3.3		(6,166,529)	(6,285,029)	118,500	1.9	
Depreciation	(3,574,492)	(3,571,971)	(2,521)	(0.1)		(28,566,481)	(28,575,768)	9,287	0.0	
Interest Expenses	(343,397)	(342,402)	(995)	(0.3)		(2,747,291)	(2,740,433)	(6,858)	(0.3)	
Insurance	(50,151)	(73,053)	22,902	31.3	6	(401,057)	(587,674)	186,617	31.8	6
Total Operating Expenditure	**(14,699,058)**	**(16,541,383)**	**1,842,325**	**11.1**		**(126,341,446)**	**(134,214,092)**	**7,872,646**	**5.9**	
RESULT FROM OPERATIONS	**(10,836,980)**	**(13,408,991)**	**2,572,011**	**19.2**		**66,448,830**	**57,515,967**	**8,932,863**	**15.5**	
Non Operating Revenue & Expenses										
Non Operating Grants, Subsidies & Contributions	2,438,201	801,684	1,636,517	204.1	7	8,615,874	9,508,621	(892,747)	(9.4)	7
Contributed Physical Assets	2,769,128	0	2,769,128	0.0	8	6,405,772	4,546,000	1,859,772	40.9	8
Profit on Asset Disposals	275,323	0	275,323	0.0	9	1,791,848	1,400,000	391,848	28.0	9
Loss on Assets Disposals	(51,211)	0	(51,211)	0.0	9	(76,124)	(13,699,065)	13,622,941	99.4	9
TPS* & DCP** Revenues	617,430	386,076	231,354	59.9	10	7,092,416	6,428,433	663,983	10.3	10
TPS* & DCP** Expenses	(21,614)	(741,595)	719,981	97.1	11	(518,022)	(2,344,302)	1,826,280	77.9	11
Total Non Operating Revenue and Expenses	**6,027,257**	**446,165**	**5,581,092**	**1,250.9**		**23,311,764**	**5,839,687**	**17,472,077**	**299.2**	
NET RESULT (OPERATING & NON OPERATING)	**(4,809,723)**	**(12,962,826)**	**8,153,103**	**62.9**		**89,760,594**	**63,355,654**	**26,404,940**	**41.7**	
Other Comprehensive Income	**0**	**0**	**0**	**0.0**		**0**	**0**	**0**	**0.0**	
TOTAL COMPREHENSIVE INCOME	**(4,809,723)**	**(12,962,826)**	**8,153,103**	**62.9**		**89,760,594**	**63,355,654**	**26,404,940**	**41.7**	

*TPS=Town Planning Schemes

**DCP=Developers Contribution Plans

Revenues

Note 1 Rates

Month to Date - (Actual $171k, Revised Budget $250k)

The variance is unfavourable by $79k as a result of lower interim rates generated on residential properties than anticipated during the month.

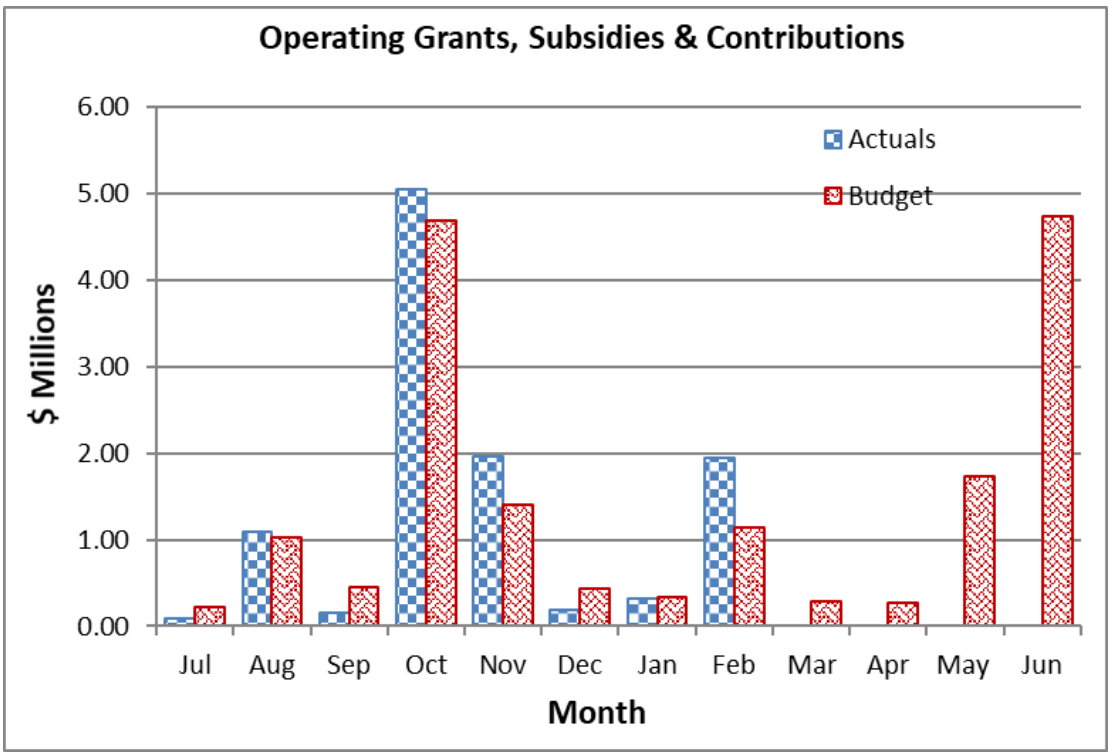
Year to Date - (Actual $135.4m, Revised Budget $135.8m)

The variance is unfavourable by $360k as a result of lower interim rates generated on residential properties than anticipated up to February 2021.

Note 2 Operating Grants, Subsidies & Contributions

Month to Date - (Actual $2.0m, Revised Budget $1.1m)

The variance is favourable by $807k mainly due to incorrect reporting of Better Bins program grant of $800k (second instalment) from the Department of Water and Environmental Regulation **(DWER)** as an operating grant instead of capital grant. This has been rectified in March 2021 financials.



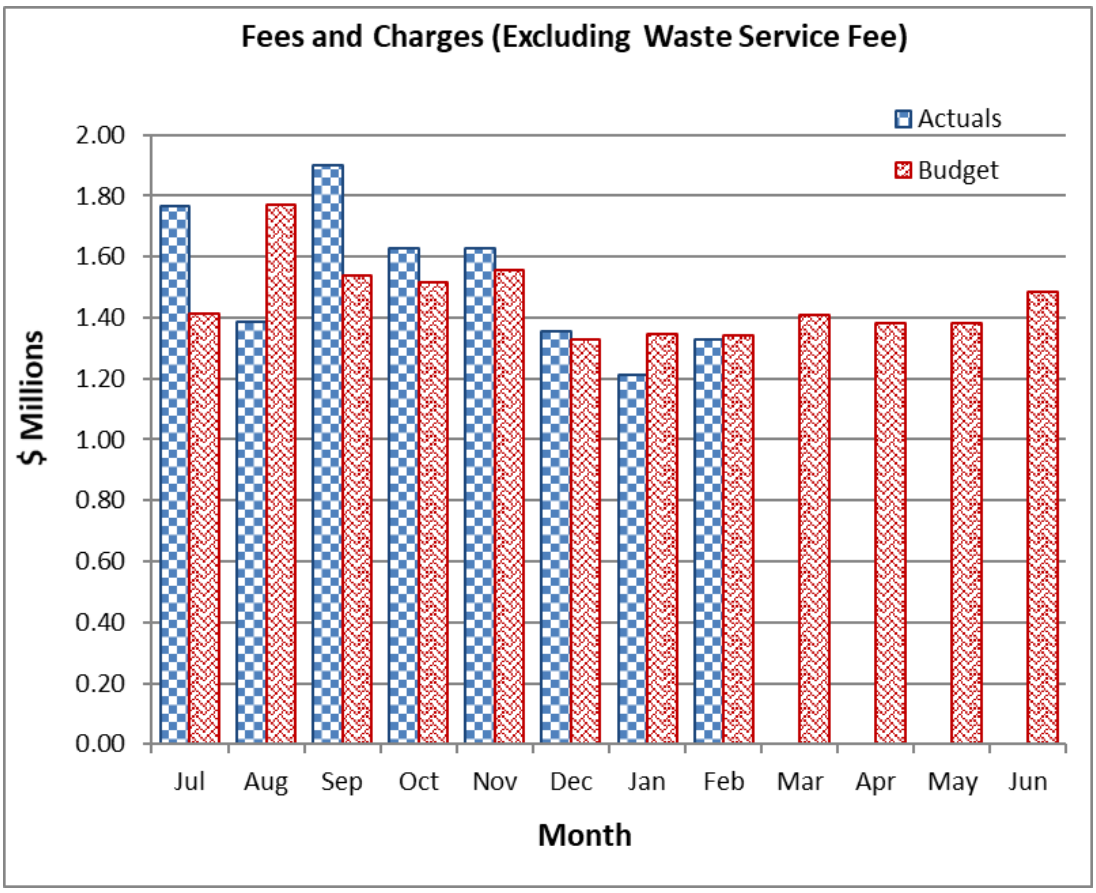
Year to Date - (Actual $10.8m, Revised Budget $9.7m)

The favourable variance of $1.1m relates to the reason noted above and early receipt of 50% of Bushfire Mitigation Activity Fund grant (2020/21 program) of $302k.

Note 3 Fees and Charges – Including Waste Service Fee

Month to Date - (Actual $1.4m, Revised Budget $1.4m)

The variance is unfavourable by $25k but within the reportable threshold.



Year to Date - (Actual $43.0m, Revised Budget $42.7m)

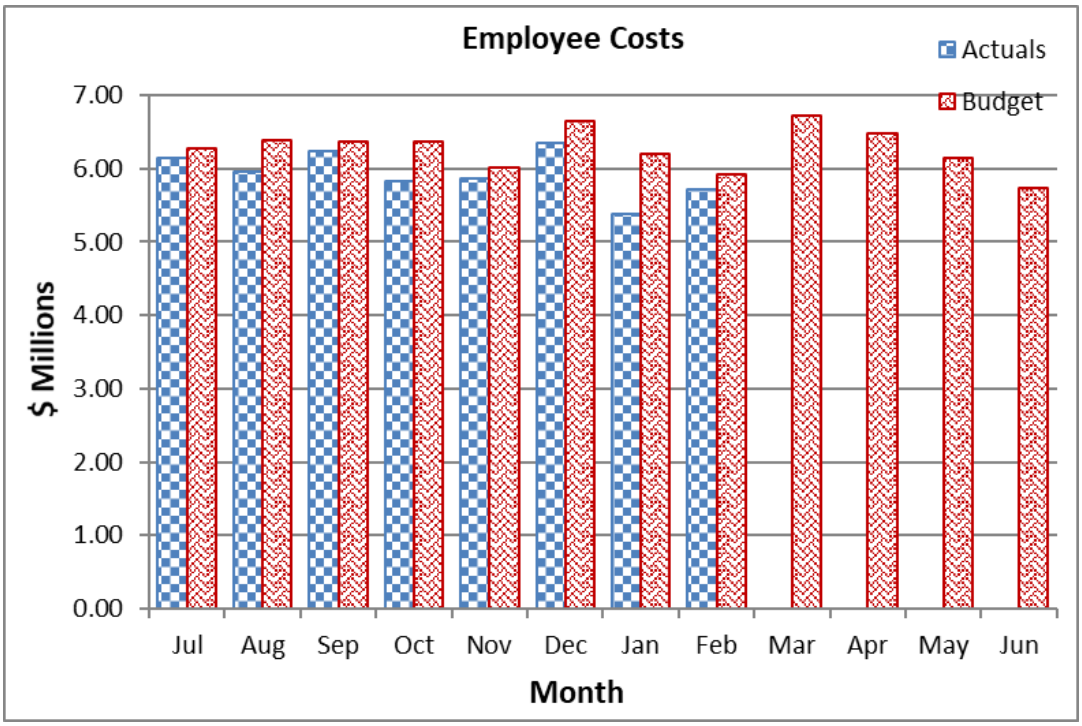
The variance is favourable by $319k due to income streams for building assessment services and planning assessment services are running ahead of year to date budgets due to the increased activity in the residential housing sector with new builds taking advantage of the Federal and State stimulus grants.

Expenses

Note 4 Employee Costs

Month to Date - (Actual $5.7m, Revised Budget $5.9m)

The variance is favourable by $199k due to lower employee costs mainly arising from deferral of recruitment of non-critical roles.



Year to Date - (Actual $47.5m, Revised Budget $50.2m)

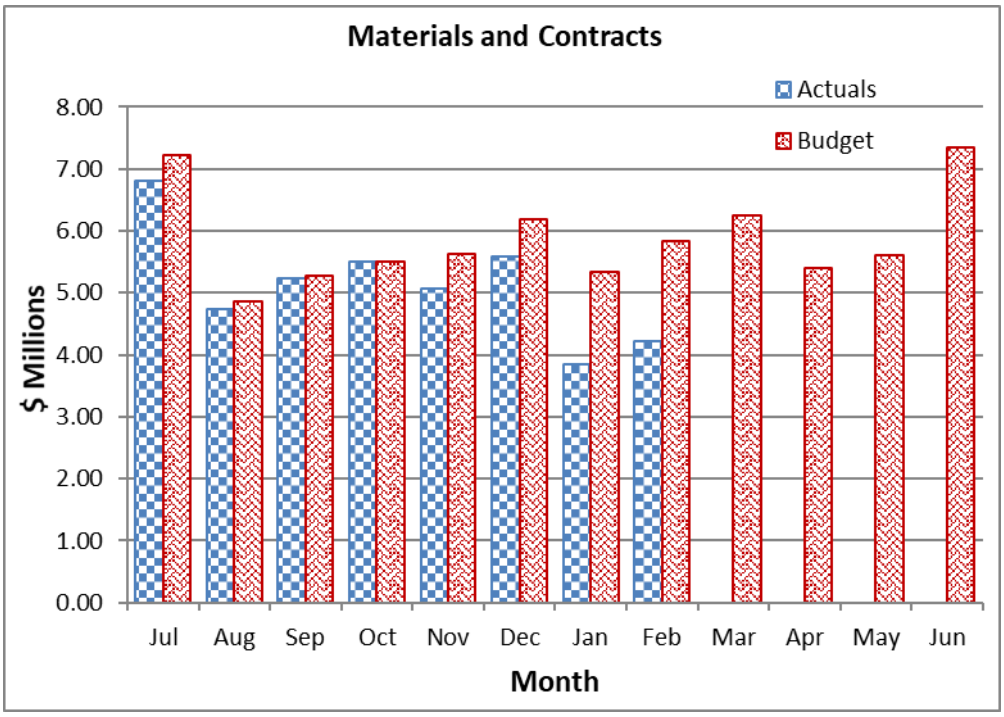
The variance is favourable by $2.7m due to the reason noted above.

Note 5 ***<u>Materials & Contracts</u>***

Month to Date - (Actual $4.2m, Revised Budget $5.8m)

The favourable variance of $1.6m is mainly related to:

- Lower contract expenses of $1.0m for waste services, maintenance of road reserves, parks irrigation, park structure and sports ground equipment due to timing differences;
- Lower consulting fees of $244k mainly due to delay in undertaking of special projects for Planning Services;
- Lower vehicle usage cost of $137k as a result of reduction in charge out rate;
- Lower material expenses of $134k due to delay in maintenance of domestic waste trucks, light vehicles, and park land;
- Lower debt write-off of $43k as there have been lower than expected financial hardship applications; and
- Lower refuse removal expense of $38k due to reduction in recycling waste gate fee.



Year to Date - (Actual $41.0m, Revised Budget $45.9m)

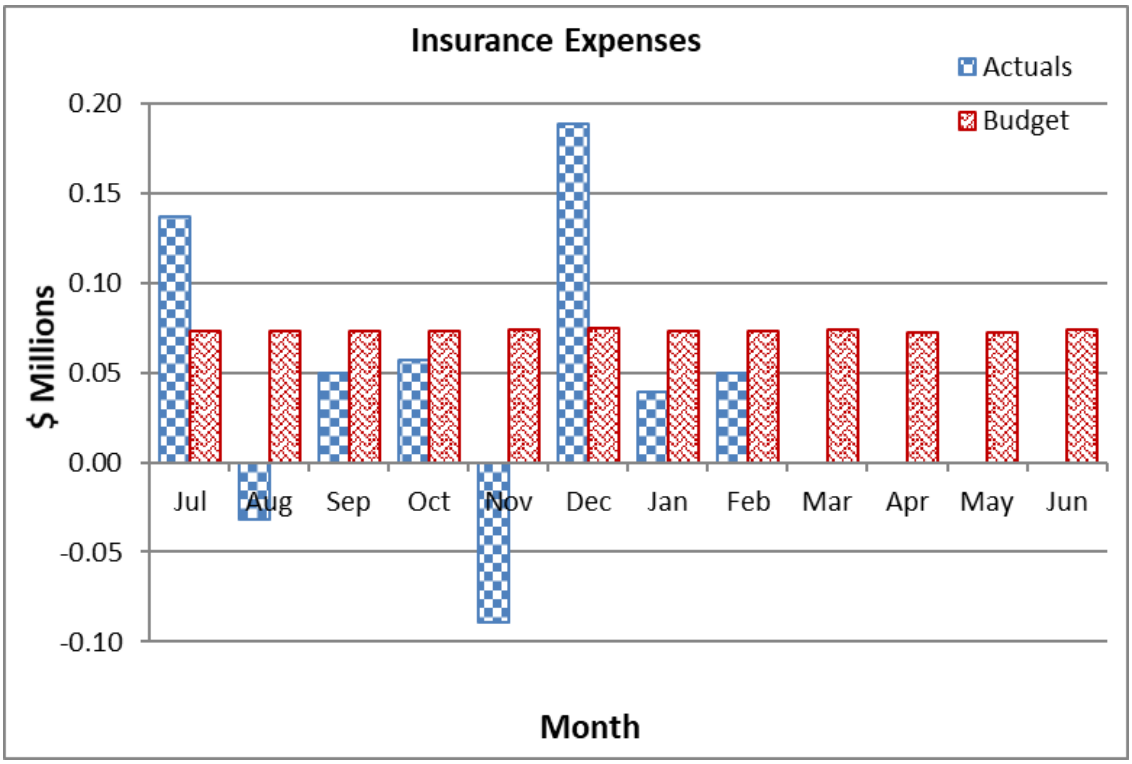
The variance is favourable by $4.9m due to:

- Lower contract expenses of $2.2m for maintenance of park land & irrigation, park structure & furniture, road reserves & bushland and rates collection services due to timing differences;
- Lower material expense of $726k to maintain road reserves, pathways, operations centre and park irrigation equipment;
- Lower consulting fees of $527k mainly due to delay in undertaking of special projects for Planning Services, Environmental Management and provision of Information Technology Services;
- Lower contributions & donations expense of $396k of which $130k relates to Pitstop park within land development management services and $266k relates to reduced donation funding requests from community organisations;
- Lower software maintenance support and licence of $108k which is a timing difference;
- Lower refuse removal expense of $284k due to reduction in recycling waste gate fee; and
- Lower advertising expenses of $127k.

Note 6 ***<u>Insurance</u>***

Month to Date - (Actual $50k, Revised Budget $73k)

The variance is favourable by $23k within the reportable threshold.



Year to Date - (Actual $401k, Revised Budget $588k)

The favourable year to date variance of $187k is a result of the City's receipt of a credit from its insurer (LGIS) with the City opting to offset the insurance premium.

Non Operating Revenue & Expenses

Note 7 Non Operating Grants, Subsidies & Contributions

Month to Date – (Actual $2.4m, Revised Budget $802k)

The variance is favourable by $1.6m, which is mainly attributable to:

State Government grants of $1.2m:

The restricted grants received in 2019/20 for following projects, have been recognised as an income per the accounting standard (AASB 1058) i.e. obligations have been met triggering the recognition of revenue.

- $950k for Hartman Drive Duplication
- $500k for Halesworth park sport facilities
- $220k for Joondalup Drive Road Rehabilitation

Partially offset by:

Grants not yet received for following projects;

- $350k of Mirrabooka Ave, Rawlinson Dr, Upgrade Intersection; and
- $100k of Recurring Program, Upgrade Tracks.

Cash Contribution of $496k:

- $496k of restricted contribution for Halesworth park sport facilities received in 2019/20, has now been recognised as an income in line with the accounting standard (AASB 1058) for revenue recognition.

Partially offset by:

Federal Government grants of $175k:

- $175k relates to Roads to Recovery (R2R) grant from the Department of Infrastructure, Transport, Regional Development and Communications not received yet.

Year to Date – (Actual $8.6m, Revised Budget $9.5m)

The variance is unfavourable by $893k, which is attributable to:

State Government grants of $883k funding not received yet:

- $600k for Hartman Drive Duplication; and
- $283k for Splendid Park, Yanchep, New Skate Park.

Federal Government grants of $1.0m funding not received yet:

- $500k relates to Halesworth park sport facilities; and
- $536k relates to Roads to Recovery (R2R) grant from the Department of Infrastructure, Transport, Regional Development and Communications.

Partially offset by:

Cash Contribution of $1.1m:

- Late receipt of $1.1m relates to Marmion Avenue dualling project, which was anticipated in 2019/20.

Note 8 Contributed Physical Assets

Month to Date – (Actual $2.8m, Revised Budget $0k)

In February 2021, $2.8m of various assets were handed over to the City by developers. The actual assets are recorded as and when assets are handed over to the City.

Year to Date – (Actual $6.4m, Revised Budget $4.5m)

The variance is favourable by $1.9m. The actual assets hand overs by developers are higher than anticipated level.

Note 9 Profit / Loss on Asset Disposals

Month to Date – (Combined Actual $224k, Combined Revised Budget $0k)

The favourable variance of $224k is a result of a higher proceeds relating to land sales from Tamala Park Regional Council (**TPRC**) than anticipated.

Year to Date – (Combined Actual $1.7m, Combined Revised Budget $-12.3m)

The variance is favourable by $14.0m mainly due to delay in take over of ownership of Ocean Reef Road and Gnangara Road by Main Roads WA. The City is awaiting the appropriate transfer documentation from Main Roads WA to process the ownership transfer.

Note 10 TPS & DCP Income

Month to Date – (Actual $617k, Revised Budget $386k)

The favourable variance of $231k is mainly due to receipt of headworks levy of Cells 4 and 5, which is not budgeted for 2020/21.

Year to Date – (Actual $7.1m, Revised Budget $6.4m)

The variance is favourable by $664k due to the reason noted above and early receipt of Cell 2 headworks levy.

Note 11 TPS & DCP Expenses

Month to Date – (Actual $22k, Revised Budget $742k)

The favourable variance of $720k is mainly due to delayed development of a Public Open Space land.

Year to Date – (Actual $518k, Revised Budget $2.3m)

The favourable variance of $1.8m is mainly due to delayed development/acquisition of Public Open Space lands.

Statement of Financial Position (Attachment 2)

CITY OF WANNEROO

STATEMENT OF FINANCIAL POSITION

FOR THE PERIOD ENDED 28 FEBRUARY 2021

Description	30 Jun 2020 Actual $	28 Feb 2021 Actual $	Variance		30 Jun 2021 Budget Estimate $	Notes
			$m	%		
Current Assets	394,102,121	475,116,124	81,014,003	20.6	387,868,977	
Current Liabilities	(68,326,010)	(67,937,169)	388,841	0.6	(50,493,320)	
NET CURRENT ASSETS	**325,776,111**	**407,178,955**	**81,402,844**	**25.0**	**337,375,657**	**1**
Non Current Assets	2,400,038,446	2,408,359,482	8,321,036	0.3	2,428,370,061	**2**
Non Current Liabilities	(174,757,762)	(174,721,066)	36,696	0.0	(88,033,657)	**3**
NET ASSETS	**2,551,056,795**	**2,640,817,371**	**89,760,576**	**3.5**	**2,677,712,061**	
TOTAL EQUITY	**(2,551,056,795)**	**(2,640,817,371)**	**89,760,576**	**3.5**	**(2,677,712,061)**	

Note 1 - Net Current Assets

When compared to the opening position at 30 June 2020 Net Current Assets have increased by $81.4m, which is predominately due to levying of 2020/21 Rates and Waste Service Fees in July 2020.

Within the Current Assets, Current Receivables of $34.0m are mainly comprised of collectable Rates and Waste Service Fees debtors of $27.5m and Emergency Services Levy of $1.3m, with the remaining balance attributed to General Debtors of $5.2m.

Note 2 - Non-Current Assets

Non-Current Assets position as at 28 February 2021 have increased by $8.3m from 30 June 2020 Actuals. The movement is due to increase in Work in Progress and Asset Acquisition of $36.9m partially offset by accumulated depreciation of $28.6m.

Note 3 - Non-Current Liabilities

Non-Current Liabilities position as at 28 February 2021 have decreased by $37k due to change in the interest bearing liabilities (Lease).

The existing loan with the Western Australia Treasury Corporation remains unchanged making up 37% of total Non-Current Liabilities.

Financial Performance Indicators

The table below presents data on non-asset related financial ratios, comparing the minimum standard expected as per the **DLGSCI** status at the year to date figures, and at the same period of the last year.

A green highlight is used where the minimum standard is met or exceeded. Highlighted in red is below the standard (where relevant).

Details	DLGSCI Minimum Standard	As at 28/02/2020	As at 28/02/2021	For the month - Minimum Standard Met
Current Ratio The ability to meet short term financial obligations from unrestricted current assets. Current Assets - Restricted Current Assets (RCA) / Current Liabilities (CL) - CL Associated with RCA	=>1.00:1	**1.4:1**	**2.28:1**	YES
Debt Service Cover Ratio The ability to produce enough cash to cover debt payments. Operating Surplus before Interest & Depreciation / Principle & Interest Repayments	=>2.00:1	**35.51:1**	**38.51:1**	YES
Own Source Revenue Coverage Ratio The ability to cover costs through own revenue efforts. Own Source Operating Revenue / Operating Expense	=>0.40:1	**1.41:1**	**1.45:1**	YES
Operating Surplus Ratio The ability to cover operational costs and have revenues available for capital funding or other purposes. Operating Revenue - Operating Expense / Own Source Operating Revenue	=>0.01:1	**0.32:1**	**0.37:1**	YES

DLGSCI - Department of Local Government, Sport and Cultural Industries

The asset ratios will be published as part of the Statutory Financial Statements.

Capital Works Program

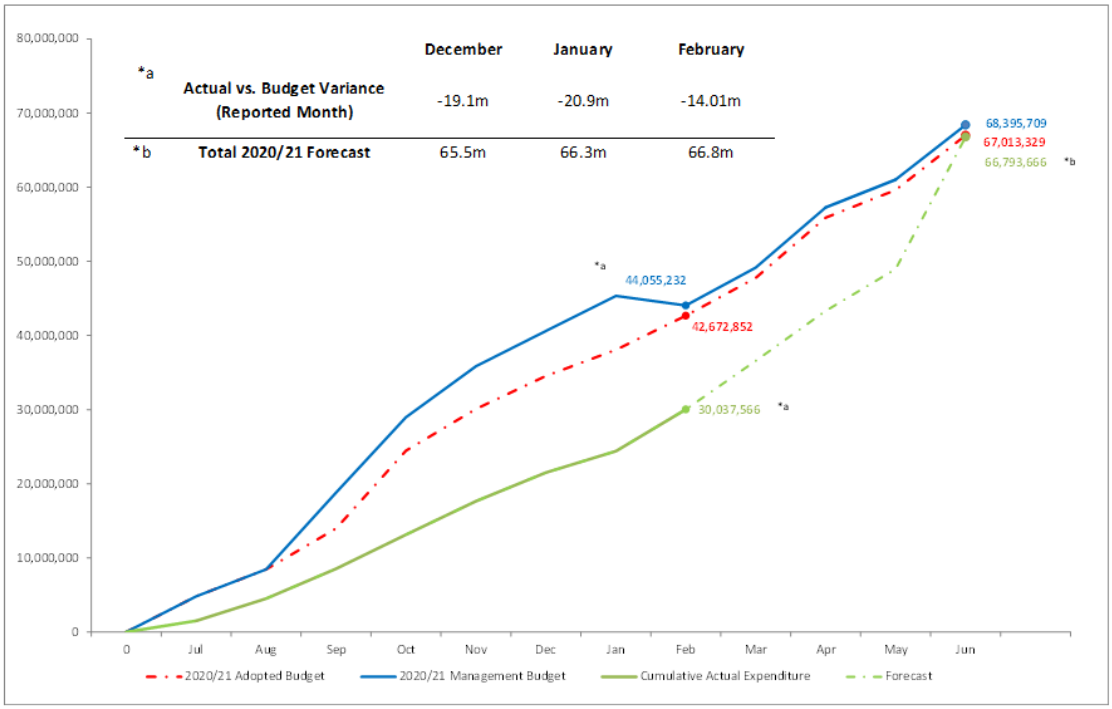
The status of the Capital Works Program is summarised by Sub-Program in the table below:

Sub-Program	No. of Projects	Current Month Actual $	YTD Actual $	Revised Budget $	% Spend
Community Buildings	15	110,669	557,815	1,771,133	31.5%
Community Safety	4	56,410	100,813	420,645	24.0%
Conservation Reserves	4	5,716	182,604	347,540	52.5%
Corporate Buildings	6	9,555	32,675	195,877	16.7%
Environmental Offset	6	23,922	59,330	442,600	13.4%
Fleet Mgt - Corporate	6	1,663,939	2,129,840	7,344,819	29.0%
Foreshore Management	10	25,155	182,227	1,579,424	11.5%
Golf Courses	3	1,341	38,688	205,181	18.9%
Investment Projects	8	15,803	621,679	1,787,159	34.8%
IT Equipment & Software	18	243,666	2,097,296	7,822,410	26.8%
Parks Furniture	15	326,652	2,401,204	2,659,962	90.3%
Parks Rehabilitation	1	1,319	397,262	1,050,000	37.8%
Passive Park Development	9	40,171	124,219	1,672,928	7.4%
Pathways and Trails	6	93,313	554,175	1,541,249	36.0%
Roads	15	186,741	6,074,053	10,789,249	56.3%
Sports Facilities	60	1,512,572	9,494,019	18,494,671	51.3%
Stormwater Drainage	3	1,333	59,597	65,118	91.5%
Street Landscaping	7	3,402	527,204	1,063,531	49.6%
Traffic Treatments	14	116,675	1,227,156	2,216,005	55.4%
Waste Management	3	1,201,663	3,175,711	6,926,208	45.9%
Grand Total	**213**	**5,640,018**	**30,037,566**	**68,395,709**	**43.9%**

During February 2021, $5.6m was spent. Details of significant expenditure for the month are included in **Attachment 3.** As at 28 February 2021, the City has spent $30.0m, which represents 43.9% of $68.4m 2020/21 Capital Works Revised Budget.

The City's forecast spend of $66.8m represents 97.7% of the 2020/21 revised budget.

Capital Expenditure to February 2021 – Portfolio View Only



To further expand on the Capital Works Program information above, selected key capital projects updates are provided in the Top Capital Projects attachment to this report (**Attachment 4**).

Capital Changes

The following changes are proposed to be made to the 2020/21 Capital Works Program.

PR-2707 New minor pathways and end of trip facilities – Additional funding is required for the program on the following pathway sites:

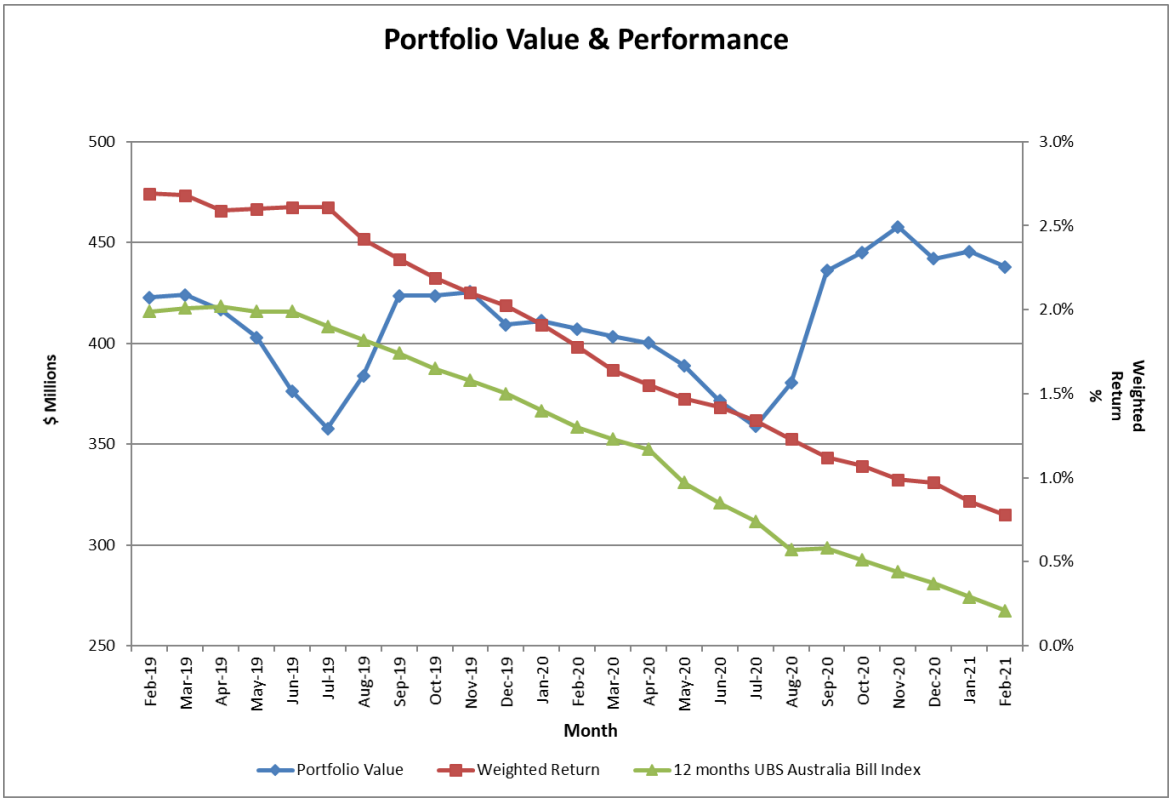
1) Kingsway pathway, opposite Driver Road. Western Power light pole relocation required ($22,000);
2) Santorini Promenade, additional upgrades to comply with the Warden Controlled Pedestrian Crossing standard ($15,000); and
3) Rothesay Heights & Honiara Way roundabout crossing points – Additional funds required to deliver the final design for the crossing points ($5,000).

It is proposed to source the required $42,000 from savings identified in PR-2749 New major pathways program.

PR-2967 Addison Park, Merriwa, upgrade change rooms and storage – An additional $4,200 is required for the final payment to the quantity surveyor on this project. It is proposed to fund this from savings identified in PR-2990 Leatherback Park, Alkimos, new sports amenities building.

Investment Portfolio (Attachment 5)

In accordance with the *Local Government (Financial Management) Regulations 1996* (and per the City's Investment Policy), the City invests solely in Authorised Deposit taking Institutions (**ADI's**):



At the end of February 2021, the City held an investment portfolio (cash & cash equivalents) of $437.9m (Face Value), equating to $439.6m inclusive of accrued interest. This total portfolio consists of restricted cash of $341.2m and un-restricted cash of $98.4m (excludes Cash at Bank).

The City's year to date investment portfolio return has exceeded the UBS Australia Bank Bill rate index benchmark by 0.57% p.a. (0.81% p.a. vs. 0.21% p.a.); however, it is noted that Interest Earnings were budgeted at a 1.00% yield. The prevailing historically low Reserve Bank of Australia Cash Rate at 0.1% is affecting the City's ability to attract higher interest rates from ADI's.

Rate Setting Statement (Financial Activity Statement) (Attachment 6)

The Rate Setting Statement (Financial Activity Statement) represents a composite view of the finances of the City, identifying the movement in Surplus/(Deficit) based on the Revenues (excluding Rates), Expenses, Capital Works and Funding Movements, resulting in the Rating Income required. It is noted that the closing Surplus/(Deficit) will balance to reconciliation of Net Current Assets Surplus/(Deficit) position as detailed on the following page. Whilst a year-to-date surplus of $87.8m is reported, this amount will progressively reduce towards the balanced position by year-end as operational and capital expenditures are incurred for the remainder of the financial year.

NET CURRENT ASSETS SURPLUS/(DEFICIT) CARRIED FORWARD

FOR THE PERIOD ENDED 28 FEBRUARY 2021

Description	30 Jun 2020 Actual $	28 Feb 2020 Actual $	28 Feb 2021 Actual $	30 Jun 2021 Adopted Budget $
Current Assets				
Cash & Cash Equivalents - Unrestricted	37,320,902	62,147,214	99,497,835	27,315,620
Cash & Cash Equivalents - Restricted	337,706,621	349,862,047	341,255,916	340,214,357
Receivables	18,727,150	35,798,794	34,033,963	20,023,000
Inventory	347,448	334,286	328,410	316,000
TOTAL CURRENT ASSETS	**394,102,121**	**448,142,341**	**475,116,124**	**387,868,977**
Current Liabilities				
Payables*	(49,329,309)	(52,412,165)	(47,511,553)	(29,910,926)
Provisions	(18,996,701)	(17,743,870)	(20,425,616)	(20,582,394)
TOTAL CURRENT LIABILITIES	**(68,326,010)**	**(70,156,035)**	**(67,937,169)**	**(50,493,320)**
Net Current Assets	**325,776,111**	**377,986,306**	**407,178,955**	**337,375,657**
Adjustments for Restrictions				
Cash & Cash Equivalents - Restricted	(337,706,621)	(349,862,047)	(341,255,916)	(340,214,357)
Provision for leave liability (Cash Backed)	13,024,364	-	12,578,679	-
Contract Liabilities*	10,173,059	19,006,811	8,218,806	-
Contract Assets **	(185,356)	-	(185,356)	-
TPS Receivables	(644,154)	-	(113,524)	-
TPS Payables	4,541,388	3,306,161	1,334,143	-
TOTAL RESTRICTED ASSETS	**(310,797,320)**	**(327,549,075)**	**(319,423,169)**	**(340,214,357)**
Surplus/(Deficit) Carried Forward	**14,978,791**	**50,437,231**	**87,755,786**	**(2,838,700)**

**The change in the AASB Standard 15 and 1058 have resulted in the City now recognising Grants and Contributions received as a liability when performance obligations have not yet been met.*

***The change in the AASB Standard 15 has resulted in the City now recognising a contract asset when performance obligations have been met, however the Grants and Contributions not received.*

Reconciliation of Funding Sources

As part of reconciliation of mid-year review adjustments, it has been identified that the amount of funding requirement for Capital Work Program should have been $68.4m instead of the adopted position at $68.8m. The resultant reduction on funds is adjusted against the Strategic Initiative Reserve by $434k and Non Operating Grants by $9k as illustrated in **Attachment 7**.

Consultation

This document has been prepared in consultation with Administration for review and analysis.

Comment

In reference to Statement of Comprehensive Income in the report, the following colours have been used to categorise three levels of variance:

Revenues:

- Green > 0%;
- Amber -0% to -10%; and
- Red > -10%.

Expenses:

- Green > 0%;
- Amber -0% to -10%; and
- Red > -10%.

Statutory Compliance

This monthly Financial Activity Statement report comply with *Regulations 34 (1) and 34 (4) of the Local Government (Financial Management) Regulations 1996*.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2017 – 2027:

"4 Civic Leadership

4.2 Good Governance

4.2.2 Provide responsible resource and planning management which recognises our significant future growth"

Risk Management Considerations

Risk Title	**Risk Rating**
CO-017 Financial Management	Moderate
Accountability	**Action Planning Option**
Director Corporate Strategy & Performance	Manage

The above risk relating to the issue contained within this report has been identified and considered within the City's Strategic and Corporate risk register. Action plans have been developed to manage this risk to support existing management systems.

In pursuing growth under the Economic objectives of the existing Strategic Community Plan, Council should consider the following risk appetite statements:

"Local Jobs

The City is prepared to accept a high level of financial risk provided that the City implements a risk management strategy to manage any risk exposure.

Strategic Growth

The City will accept a moderate level of financial risk for facilitating industry development and growth.

Any strategic objective including ongoing planning, funding and capital investment to develop infrastructure strategic assets carries financial risks."

Policy Implications

- Accounting Policy;
- Investment Policy;
- Financial Cash Backed Reserves Policy; and
- Strategic Budget Policy.

Financial Implications

As outlined in the report and detailed in **Attachments 1 to 7.**

Voting Requirements

Absolute Majority

Recommendation

That Council:

1. RECEIVES the Financial Activity Statement and commentaries on variances year to date Budget for the period ended 28 February 2021 consisting of:

a) February 2021 year to date Financial Activity Statement;

b) February 2021 year to date Net Current Assets Position; and

c) February 2021 year to date Material Financial Variance Notes.

2. APPROVES BY ABSOLUTE MAJORITY the changes to the 2020/21 Capital Works Program as shown in the table below:

Number	From	To	Amount	Description
PR-2707	PR-2749 New major pathways program	PR-2707 New minor pathways and end of trip facilities	$42,000	Additional funds required for light pole relocation and additional design works. The additional funds sourced from savings in PR-2707.
PR-2967	PR-2990 Leatherback Park, Alkimos, new sports amenities building	PR-2967 Addison Park, Merriwa, upgrade change rooms and storage	$4,200	Additional funds required for final payment to quantity surveyor. The additional funds sourced from savings in PR-2967.

Attachments:

1⇩. Attachment 1 - Statement of Comprehensive Income February 2021 21/98614
2⇩. Attachment 2 - Statement of Financial Position February 2021 21/98617
3⇩. Attachment 3 - Significant Capital Expenditure February 2021 21/98618
4⇩. Attachment 4 - Top Projects 2020-21 - February 2021 - 20210210 16/151914[v59]
5⇩. Attachment 5 – Investment Report February 2021 21/98680
6⇩. Attachment 6 – Rate Setting Statement February 2021 21/98621
7⇩. Attachment 7 – 2021 Amended MYR Rate Setting Statement 21/100184

CITY OF WANNEROO

STATEMENT OF COMPREHENSIVE INCOME BY NATURE OR TYPE **Attachment 1**

FOR THE PERIOD ENDED 28 FEBRUARY 2021

Description	Current Month					Year to Date				Annual				
	Actual	Revised Budget	Variance		Notes	Actual	Revised Budget	Variance		Original Budget	Revised Budget	Variance		Notes
	$	$	$	%		$	$	$	%	$	$	$	%	
Revenues														
Rates	170,721	250,000	(79,279)	(31.7)	1	135,429,954	135,789,707	(359,753)	(0.3)	135,971,516	136,109,707	138,191	0	1
Operating Grants, Subsidies & Contributions	1,951,537	1,144,562	806,975	70.5	2	10,823,789	9,728,027	1,095,762	11.3	11,426,636	16,752,460	5,325,824	32	2
Fees & Charges	1,362,590	1,387,719	(25,129)	(1.8)	3	43,019,285	42,699,937	319,348	0.7	44,156,022	48,477,509	4,321,487	9	3
Interest Earnings	326,955	302,114	24,841	8.2		3,096,215	3,103,969	(7,754)	(0.2)	4,416,017	4,135,724	(280,293)	(7)	
Other Revenue	50,275	47,997	2,278	4.7		421,033	408,419	12,614	3.1	1,015,816	750,842	(264,974)	(35)	
Total Operating Revenue	**3,862,078**	**3,132,392**	**729,686**	**23.3**		**192,790,276**	**191,730,059**	**1,060,217**	**0.6**	**196,986,007**	**206,226,242**	**9,240,235**	**4**	
Expenses														
Employee Costs	(5,721,905)	(5,921,230)	199,325	3.4	4	(47,465,999)	(50,167,407)	2,701,408	5.4	(75,073,152)	(75,233,832)	(160,680)	(0)	4
Materials & Contracts	(4,227,658)	(5,824,510)	1,596,852	27.4	5	(40,994,089)	(45,857,781)	4,863,692	10.6	(71,049,101)	(70,435,144)	613,957	1	5
Utility Charges	(781,455)	(808,217)	26,762	3.3		(6,166,529)	(6,285,029)	118,500	1.9	(9,976,703)	(9,534,360)	442,343	5	
Depreciation	(3,574,492)	(3,571,971)	(2,521)	(0.1)		(28,566,481)	(28,575,768)	9,287	0.0	(42,863,029)	(42,863,029)	0	0	
Interest Expenses	(343,397)	(342,402)	(995)	(0.3)		(2,747,291)	(2,740,433)	(6,858)	(0.3)	(4,114,716)	(4,114,828)	(112)	(0)	
Insurance	(50,151)	(73,053)	22,902	31.3	6	(401,057)	(587,674)	186,617	31.8	(1,327,151)	(880,151)	447,000	51	6
Total Operating Expenditure	**(14,699,058)**	**(16,541,383)**	**1,842,325**	**11.1**		**(126,341,446)**	**(134,214,092)**	**7,872,646**	**5.9**	**(204,403,852)**	**(203,061,344)**	**1,342,508**	**1**	
RESULT FROM OPERATIONS	**(10,836,980)**	**(13,408,991)**	**2,572,011**	**19.2**		**66,448,830**	**57,515,967**	**8,932,863**	**15.5**	**(7,417,845)**	**3,164,898**	**10,582,743**	**334**	
Non Operating Revenue & Expenses														
Non Operating Grants, Subsidies & Contributions	2,438,201	801,684	1,636,517	204.1	7	8,615,874	9,508,621	(892,747)	(9.4)	11,049,674	15,960,572	4,910,898	31	7
Contributed Physical Assets	2,769,128	0	2,769,128	0.0	8	6,405,772	4,546,000	1,859,772	40.9	9,092,000	9,092,000	0	0	8
Profit on Asset Disposals	275,323	0	275,323	0.0	9	1,791,848	1,400,000	391,848	28.0	248,176	1,698,176	1,450,000	85	9
Loss on Assets Disposals	(51,211)	0	(51,211)	0.0	9	(76,124)	(13,699,065)	13,622,941	99.4	(14,821,299)	(14,821,299)	0	0	9
TPS* & DCP** Revenues	617,430	386,076	231,354	59.9	10	7,092,416	6,428,433	663,983	10.3	10,667,481	11,116,172	448,691	4	10
TPS* & DCP** Expenses	(21,614)	(741,595)	719,981	97.1	11	(518,022)	(2,344,302)	1,826,280	77.9	(6,759,073)	(4,993,957)	1,765,116	35	11
Total Non Operating Revenue and Expenses	**6,027,257**	**446,165**	**5,581,092**	**1,250.9**		**23,311,764**	**5,839,687**	**17,472,077**	**299.2**	**9,476,959**	**18,051,664**	**8,574,705**	**48**	
NET RESULT (OPERATING & NON OPERATING)	**(4,809,723)**	**(12,962,826)**	**8,153,103**	**62.9**		**89,760,594**	**63,355,654**	**26,404,940**	**41.7**	**2,059,114**	**21,216,562**	**19,157,448**	**90**	
Other Comprehensive Income	**0**	**0**	**0**	**0.0**		**0**	**0**	**0**	**0.0**	**0**	**0**	**0**	**0**	
TOTAL COMPREHENSIVE INCOME	**(4,809,723)**	**(12,962,826)**	**8,153,103**	**62.9**		**89,760,594**	**63,355,654**	**26,404,940**	**41.7**	**2,059,114**	**21,216,562**	**19,157,448**	**90**	

CITY OF WANNEROO

Attachment 2

STATEMENT OF FINANCIAL POSITION

FOR THE PERIOD ENDED 28 FEBRUARY 2021

Description	30/06/2020 Actual $	28/02/2021 Actual $	Budget 30/06/2021 Estimate $
Current Assets			
Cash at Bank	3,469,010	1,152,608	3,308,261
Investments	371,558,513	439,601,143	364,221,716
Receivables	18,727,150	34,033,963	20,023,000
Inventories	347,448	328,410	316,000
	394,102,121	**475,116,124**	**387,868,977**
Current Liabilities			
Payables	(49,329,309)	(47,511,553)	(29,910,926)
Provisions	(18,996,701)	(20,425,616)	(20,582,394)
	(68,326,010)	**(67,937,169)**	**(50,493,320)**
NET CURRENT ASSETS	**325,776,111**	**407,178,955**	**337,375,657**
Non Current Assets			
Receivables	3,712,310	3,623,110	3,268,165
Investments	19,275,826	20,742,295	20,243,091
Inventories	21,866,609	21,866,609	22,117,151
Land	133,628,182	133,628,182	138,221,721
Buildings	177,300,883	173,095,245	189,295,791
Plant	16,591,732	14,703,153	21,440,107
Equipment	38,788,705	41,346,090	89,942,404
Furniture & Fittings	5,045,544	4,674,966	14,243,635
Infrastructure	1,920,785,802	1,901,635,069	1,867,304,297
Work in Progress	63,042,853	93,044,763	62,293,699
	2,400,038,446	**2,408,359,482**	**2,428,370,061**
Non Current Liabilities			
Interest Bearing Liabilities	(74,460,644)	(74,410,502)	(76,334,197)
Provisions & Payables	(100,297,118)	(100,310,564)	(11,699,460)
	(174,757,762)	**(174,721,066)**	**(88,033,657)**
NET ASSETS	**2,551,056,795**	**2,640,817,371**	**2,677,712,061**
Equity			
Retained Surplus	(1,268,608,535)	(1,355,039,470)	(1,283,263,624)
Reserves - Cash/Investment Backed	(233,133,731)	(236,463,372)	(333,303,832)
Reserves - Asset Revaluation	(1,049,314,529)	(1,049,314,529)	(1,061,144,605)
TOTAL EQUITY	**(2,551,056,795)**	**(2,640,817,371)**	**(2,677,712,061)**

Attachment 3

Significant Capital expenditure for February 2021

- *$1.62m Recurring Program, Renew Domestic Waste Vehicles*
- *$1.23m Halesworth Park, Butler, New Sports Facilities*
- *$1.12m Three Bin Kerbside Collection System*
- *$252K Recurring Program, Renew Park Assets*
- *$175K Beach Road, Renew Road Surface, Mirrabooka Ave to east of Honeywell Boulevard*
- *$114K Recurring Program, Renew Transport Infrastructure Assets*
- *$103K Upgrade Intersection, Mirrabooka Avenue, Rawlinson Drive*

Significant (LTD) commitments in the Capital Works Program as at 28 February 2021

- *$3.82m Recurring Program, Renew Domestic Waste Vehicles*
- *$3.80m Halesworth Park, Butler, New Sports Facilities*
- *$2.59m Three Bin Kerbside Collection System*
- *$1.10m Hinckley Park, Hocking, Upgrade Passive Park*
- *$1.01m Recurring Program, Renew Transport Infrastructure Assets*
- *$651K Renew Finance System*
- *$571K Quinns Beach, Quinns Rocks, New Long Term Coastal Management Works*
- *$401K Upgrade Intersection, Mirrabooka Avenue, Rawlinson Drive*
- *$332K Recurring Program, New Footpaths – Municipal Funded*
- *$331K Recurring Program, Renew IT Equipment and Software*
- *$325K New Assets Management System*
- *$309K Recurring Program, Renew Heavy Trucks*
- *$296K Hartman Drive, Upgrade to Dual Carriageway from Hepburn Ave to Gnangara Rd*
- *$290K Ridgewood Reserve, Ridgewood, Upgrade Spots Floodlight Globes*
- *$245K Neerabup Industrial Area, Neerabup, New Development*
- *$236K Various Locations, New Footpaths – Federal Grant*
- *$231K Recurring Program, Renew Park Assets*
- *$177K Recurring Program, Upgrade Beach Accessways*
- *$174K Paloma Park, Marangaroo, Upgrade Sports Floodlighting*
- *$156K Recurring Program, Renew Sporting Structures*
- *$143K Recurring Program, Renew Community Building Assets*
- *$143K Recurring Program, New IT Equipment and Software*
- *$131K Recurring Program, Renew Light Vehicles*
- *$127K Marmion Ave, Upgrade to Dual Carriageway from Butler Blvd to Yanchep Beach Rd*
- *$127K Neerabup Industrial Area, Neerabup, New Sites for Environmental Offset Requirements*
- *$125K Gumblossom Park, Quinns Rocks, New Batting Cage Lighting*
- *$123K Recurring Program, Upgrade Wanneroo Aquamotion, Minor Works*
- *$117K Clarkson Youth Centre, Clarkson, Upgrade Building and Open Space*
- *$112K Recurring Program, New Minor Pathways and End of Trip Facilities*

LTD – Life to Date

As at 28 February 2021, the City has spent $6.0m (59%) of the revised $10.2m carry forward budget from 2019/2020 (originally $7.6m). Significant Actual (YTD) expenditure against carry forward projects include (% shown as Actual expenditure against revised Carry Forward budget only):

- *$1.26m Halesworth Park, Butler, New Sports Facilities (100%)*
- *$771K Renew Finance System (70%)*
- *$354K Marmion Avenue, Upgrade Street Landscaping (94%)*

Attachment 3

- *$337K Recurring Program, New IT Equipment and Software (25%)*
- *$299K Recurring Program, Renew IT Equipment and Software (87%)*
- *$282K Shelvock Park, New Sports Amenities Building (90%)*
- *$254K Recurring Program, Renew Heavy Trucks (35%)*
- *$250K Recurring Program, Renew Leased Building Assets (100%)*
- *$250K Splendid Park, Yanchep, New Skate Park (100%)*
- *$217K Marmion Ave, Upgrade to Dual Carriageway from Butler Blvd to Yanchep Beach Rd (87%)*
- *$203K Recurring Program, New Corporate Business Systems (55%)*
- *$150K Recurring Program, Renew Light Vehicles (100%)*
- *$144K New Christmas Decorations (89%)*
- *$120K New Assets Management System (100%)*

Top Capital Projects 2020/21 - February 2021

PMO Project Registration				Financial Summary (Annual Funding)				Total Project Budget			Project Indicators				Project Progress		
PMO Code	Finance Code	Container	Project Name	Project Budget Current Year	Actual Expenditure	Forecast to End of Year	Budget Variance Under /(Over)	Total Project Budget	Estimate at Completion	Total Budget Variance Under /(Over)	Schedule	Current Year Budget	Total Budget	Overall Risk Rating	Work % Complete	Stage	Council Comments
PMO16052	PR-2616	23740	Neerabup Industrial Area (Existing Estate), Neerabup, Upgrade Roads and Services Infrastructure	1,144,711	31,557	1,113,154	0	3,985,000	4,060,924	(75,924)					39	S5. Delivery	Construction tender withdrawn to reconsider design to interface with Flynn Drive Road works (another project), Neerabup Industrial Area revised structure plan and the ultimate road design of the entire stretch of Mather Drive. Impact to the schedule and budget is currently being investigated.
PMO16061	PR-2955	23756	Halesworth Park, Butler, New Sports Facilities	10,747,496	6,016,010	4,730,825	661	20,824,937	20,821,543	3,394					62	S5. Delivery	Works progressing. Southern oval turf anticipated completion April 2021. Northern oval turf installation anticipated July 2021. Building design in progress.
PMO16175	PR-2664	25883	Landsdale Library and Youth Innovation Hub, New Building	220,694	36,200	184,000	494	10,501,250	10,501,105	145					21	S4. Design	Clearing permit granted September 2020. Architect tender recommendation report issued for approval. Total budget represents external funding from State Government ($3m) for the youth innovation hub. Further engagement with internal Stakeholders will be required to confirm scope of design for hub and library.
PMO17015	PR-1910	33218	Recurring Program, Renew Park Assets	1,750,000	1,705,401	48,540	(3,941)	N.A.	N.A.	N.A.					98	S5. Delivery	Works completed and in defects liability period. Procurement for 2021/22 has commenced.
PMO18063	PR-4088	30136	Neerabup Industrial Area, Neerabup, New Development	918,371	87,599	830,803	(31)	15,855,000	15,855,004	(4)					20	S5. Delivery	Lot 9100 industrial subdivision engineering design and planning approval ongoing. Resource extraction license approved. Revised top soil management plan accepted. Fauna survey received and management plan review anticiapted March 2021. Start on site anticipated May 2021. Energy supply request for tender submissions review in progress. The Information, Communication and Technology Strategy Draft received, final Strategy anticipated March 2021.
PMO19001	PR-2792	32947	Dalvik Park, Merriwa, New Sports Amenities Building and Carpark	587,000	21,958	560,728	4,314	1,644,526	2,264,014	(619,488)					52	S5. Delivery	Construction tender pricing indicates additional funding required to complete project. Report to Council March 2021 to approve construction to include the multipurpose room and request additional funds. Change Control to be completed.
PMO19002	PR-4172	32950	Hinckley Park, Hocking, Upgrade Passive Park	1,368,840	69,548	1,278,292	21,000	1,423,477	1,423,477	(0)					66	S5. Delivery	Works on track. Construction commenced February 2021. Carry forward of $21k anticipated for additional landscaping, consolidation period and mesh fencing removal.
PMO19007	PR-2990	32965	Leatherback Park, Alkimos, New Sports Amenities Building	1,385,575	1,357,145	6,983	21,447	1,837,328	1,822,812	14,516					98	S6. Close-Out	Project completed and in defects liability period. Landscaping work consolidation period ends mid-March 2021.
PMO19024	PR-2409	34035	Yanchep Industrial Area, Yanchep, Upgrade Roads and Drainage Infrastructure	500,000	15,134	404,000	80,866	1,266,373	1,265,507	80,866					10	S5. Delivery	Design review in progress. Construction anticipated to commence April 2021. Carry forward $80k anticipated for multi-year project.

Top Capital Projects 2020/21 - February 2021

PMO Project Registration				Financial Summary (Annual Funding)				Total Project Budget			Project Indicators				Project Progress		
PMO Code	Finance Code	Container	Project Name	Project Budget Current Year	Actual Expenditure	Forecast to End of Year	Budget Variance Under /(Over)	Total Project Budget	Estimate at Completion	Total Budget Variance Under /(Over)	Schedule	Current Year Budget	Total Budget	Overall Risk Rating	Work % Complete	Stage	Council Comments
PMO19041	PR-3018	34175	Hartman Dr, Wangara, Upgrade to Dual Carriageway from Hepburn Ave to Gnangara Rd	2,189,042	2,070,071	116,448	2,523	4,700,000	4,697,477	2,523					94	S5. Delivery	Works progressing. Completion anticipated for March 2021.
PMO20004	PR-4238	38839	Three Bin Kerbside Collection New System	6,532,316	3,008,421	6,187,361	344,955	6,795,977	6,696,022	99,955					55	S5. Delivery	Community reponse to advertising and marketing campain positive. Online registration forms open from 1 - 28 March 2021. Phase 2 roll-out of bins anticipated for May 2021 for an estimate of 15 weeks.
PMO20015	PR-4237	39484	Mirrabooka Ave, Rawlinson Drive, Upgrade Intersection	898,005	261,853	628,350	7,802	911,005	908,578	2,427					52	S5. Delivery	Western Power removed street lighting. Construction completion anticipated for April 2021.
				28,242,050	14,680,899	16,089,484	480,088	69,744,873	70,316,465	(491,592)							

Schedule Status-Indicator	Budget Indicators (Annual & Total)	Overall Risk Indicator
On Target-Baseline (<10%time increase)	On Target (Variance <10%)	Low
Behind Schedule (10 - 20%time increase)	Almost on Budget (Variance of 10 - 20%)	Medium
Behind Schedule (>20%time increase)	Under / Over Budget (Variance > 20%)	High

Attachment 5

INVESTMENT SUMMARY - As At 28 February 2021

Face Value $	Interest Rate %	Borrower	Rating	Maturity Date	Purchase price	Deposit Date	Current Value $	YTD Accrued Interest $		Accrued Interest
Current Account Investment Group										
17,950,000.00	0.01	Commonwealth Bank of Australia Perth	A1	N/A		N/A	17,950,000.00			
10,000,000.00	1.05	Westpac Banking Corporation	A1	19-May-2021	10,000,000.00	19-May-2020	10,081,986.30	69,904.11		81,986.30
10,000,000.00	0.76	Westpac Banking Corporation	A1	07-September-2021	10,000,000.00	07-September-2020	10,036,230.14	36,230.14		36,230.14
10,000,000.00	1.40	Bank of Queensland	A2	09-March-2021	10,000,000.00	09-March-2020	10,136,547.95	93,205.48		136,547.95
10,000,000.00	1.40	Bank of Queensland	A2	09-March-2021	10,000,000.00	11-March-2020	10,135,780.82	93,205.48		135,780.82
5,000,000.00	1.60	Suncorp	A1	18-March-2021	5,000,000.00	19-March-2020	5,075,835.62	53,260.27		75,835.62
10,000,000.00	1.38	Suncorp	A1	07-April-2021	10,000,000.00	06-April-2020	10,124,010.96	91,873.97		124,010.96
10,000,000.00	1.38	Suncorp	A1	07-April-2021	10,000,000.00	06-April-2020	10,124,010.96	91,873.97		124,010.96
10,000,000.00	1.30	Suncorp	A1	16-April-2021	10,000,000.00	17-April-2020	10,112,904.11	86,547.95		112,904.11
20,000,000.00	1.07	National Australia Bank	A1	10-May-2021	20,000,000.00	11-May-2020	20,171,786.30	142,471.23		171,786.30
10,000,000.00	1.01	Westpac Banking Corporation	A1	08-June-2021	10,000,000.00	09-June-2020	10,022,413.69	67,241.10		22,413.69
15,000,000.00	1.01	Westpac Banking Corporation	A1	10-June-2021	15,000,000.00	09-June-2020	15,033,620.55	100,861.64		33,620.55
10,000,000.00	1.00	Westpac Banking Corporation	A1	17-June-2021	10,000,000.00	17-June-2020	10,070,136.99	66,575.34		70,136.99
5,000,000.00	0.95	National Australia Bank	A1	05-July-2021	5,000,000.00	02-July-2020	5,031,363.01	31,363.01		31,363.01
10,000,000.00	0.95	National Australia Bank	A1	13-July-2021	10,000,000.00	07-July-2020	10,061,424.66	61,424.66		61,424.66
5,000,000.00	0.86	Westpac Banking Corporation	A1	28-July-2021	5,000,000.00	28-July-2020	5,025,328.77	25,328.77		25,328.77
10,000,000.00	0.83	Westpac Banking Corporation	A1	05-August-2021	10,000,000.00	07-August-2020	10,004,547.95	46,616.44		4,547.95
5,000,000.00	0.83	Westpac Banking Corporation	A1	11-August-2021	5,000,000.00	11-August-2020	5,001,932.87	22,853.42		1,932.87
5,000,000.00	0.85	National Australia Bank	A1	11-August-2021	5,000,000.00	11-August-2020	5,023,404.11	23,404.11		23,404.11
15,000,000.00	0.81	Westpac Banking Corporation	A1	18-August-2021	15,000,000.00	18-August-2020	15,003,328.76	64,578.08		3,328.76
15,000,000.00	0.81	Westpac Banking Corporation	A1	24-August-2021	15,000,000.00	24-August-2020	15,001,331.50	62,580.82		1,331.50
10,000,000.00	0.76	Westpac Banking Corporation	A1	14-September-2021	10,000,000.00	07-September-2020	10,036,230.14	36,230.14		36,230.14
10,000,000.00	0.70	Australia & New Zealand Bank	A1	20-July-2021	10,000,000.00	07-September-2020	10,033,369.86	33,369.86		33,369.86
10,000,000.00	0.70	Australia & New Zealand Bank	A1	26-May-2021	10,000,000.00	15-September-2020	10,031,835.62	31,835.62		31,835.62
10,000,000.00	0.70	Australia & New Zealand Bank	A1	23-June-2021	10,000,000.00	15-September-2020	10,031,835.62	31,835.62		31,835.62
15,000,000.00	0.70	Australia & New Zealand Bank	A1	28-July-2021	15,000,000.00	15-September-2020	15,047,753.42	47,753.42		47,753.42
5,000,000.00	0.66	Commonwealth Bank of Australia Perth	A1	18-March-2021	5,000,000.00	22-September-2020	5,014,375.34	14,375.34		14,375.34
5,000,000.00	0.71	Commonwealth Bank of Australia Perth	A1	22-September-2021	5,000,000.00	22-September-2020	5,015,464.38	15,464.38		15,464.38
15,000,000.00	0.70	Westpac Banking Corporation	A1	07-October-2021	15,000,000.00	07-October-2020	15,041,424.66	41,424.66		41,424.66
5,000,000.00	0.66	Commonwealth Bank of Australia Perth	A1	21-October-2021	5,000,000.00	21-October-2020	5,011,753.42	11,753.42		11,753.42
10,000,000.00	0.62	Commonwealth Bank of Australia Perth	A1	28-October-2021	10,000,000.00	28-October-2020	10,020,893.15	20,893.15		20,893.15
10,000,000.00	0.60	Westpac Banking Corporation	A1	06-November-2021	10,000,000.00	06-November-2020	10,018,739.73	18,739.73		18,739.73
10,000,000.00	0.59	Commonwealth Bank of Australia Perth	A1	29-November-2021	10,000,000.00	27-November-2020	10,015,032.88	15,032.88		15,032.88
10,000,000.00	0.53	Commonwealth Bank of Australia Perth	A1	09-December-2021	10,000,000.00	09-December-2020	10,011,761.64	11,761.64		11,761.64
10,000,000.00	0.52	Commonwealth Bank of Australia Perth	A1	16-December-2021	10,000,000.00	21-December-2020	10,009,830.14	9,830.14		9,830.14
20,000,000.00	0.48	Commonwealth Bank of Australia Perth	A1	11-January-2022	20,000,000.00	11-January-2021	20,012,624.66	12,624.66		12,624.66
10,000,000.00	0.47	National Australia Bank	A1	17-January-2022	10,000,000.00	14-January-2021	10,005,794.52	5,794.52		5,794.52
10,000,000.00	0.48	Commonwealth Bank of Australia Perth	A1	20-January-2022	10,000,000.00	21-January-2021	10,004,997.26	4,997.26		4,997.26
5,000,000.00	0.48	Commonwealth Bank of Australia Perth	A1	28-January-2022	5,000,000.00	29-January-2021	5,001,972.60	1,972.60		1,972.60
10,000,000.00	0.46	Commonwealth Bank of Australia Perth	A1	03-February-2022	10,000,000.00	04-February-2021	10,003,024.66	3,024.66		3,024.66
10,000,000.00	0.46	Commonwealth Bank of Australia Perth	A1	10-February-2022	10,000,000.00	11-February-2021	10,002,142.47	2,142.47		2,142.47
5,000,000.00	0.46	Commonwealth Bank of Australia Perth	A1	15-February-2022	5,000,000.00	15-February-2021	5,000,819.18	819.18		819.18
15,000,000.00	0.50	Commonwealth Bank of Australia Perth	A1	23-February-2022	15,000,000.00	23-February-2021	15,001,027.40	1,027.40		1,027.40
	Weighted Return									
437,950,000.00	**0.78%**	**Totals**					**439,600,628.76**	**1,704,102.74**		**1,650,628.76**

0.21% 12 month UBS Australia Bank Bill Index for 28 February 2021

0.57% Differential between Council's Weighted Return and UBS Australia Bank Bill Index

Notes: Face Value - refers to the principal amount invested.
Interest Rate - refers to the annual interest rate applicable to the investment.
Borrower - refers to the insitution through which the City's monies are invested.
Rating - refers to the Standard & Poor Short Term Rating of the Borrower which, per Council Policy, must be a minimum of A2.
Current Value - refers to the accumulated value of the investment including accrued interest from time invested to current period.

INDIVIDUAL ADI LIMITS - As At 28 February 2021

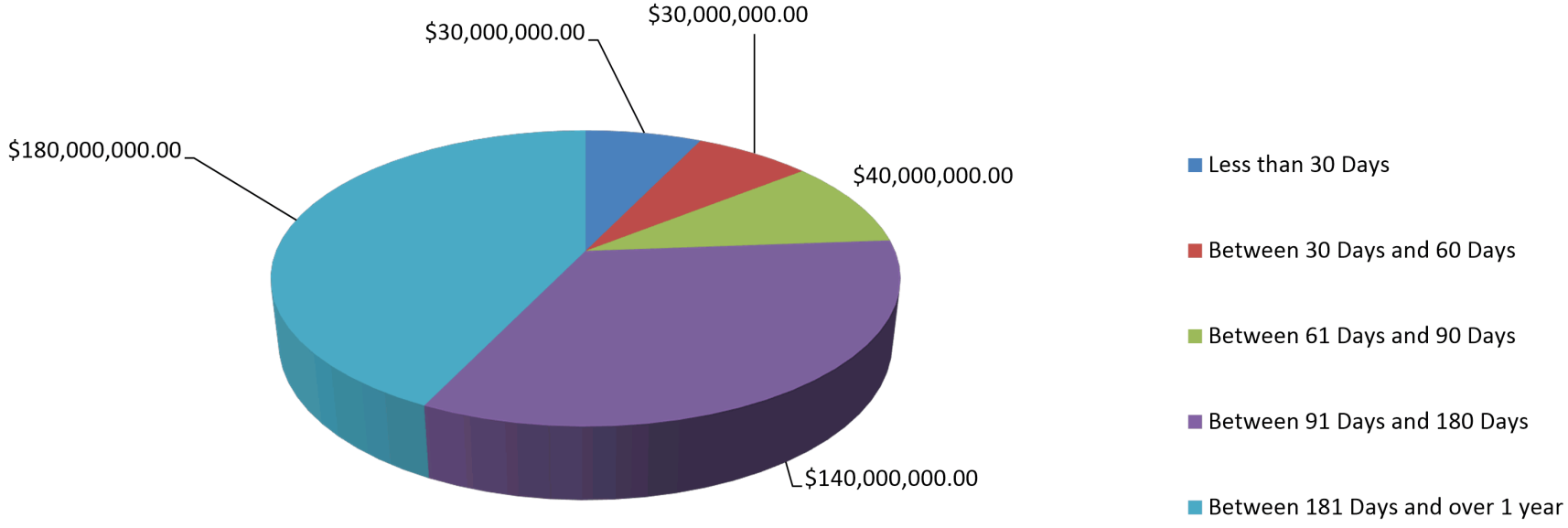
BORROWER	INVESTMENT RATING	FACE VALUE ($)	MAXIMUM LIMIT PER INVESTMENT POLICY ($)	INVESTMENT BALANCE (%)	MAXIMUM LIMIT PER INVESTMENT POLICY (%)
Commonwealth Bank of Australia Perth	A1	147,950,000.00	218,975,000.00	33.78	50.00
National Australia Bank	A1	50,000,000.00	218,975,000.00	11.42	50.00
Westpac Banking Corporation	A1	140,000,000.00	218,975,000.00	31.97	50.00
Suncorp	A1	35,000,000.00	218,975,000.00	7.99	50.00
Australia & New Zealand Bank	A1	45,000,000.00	218,975,000.00	10.28	50.00
Bank of Queensland	A2	20,000,000.00	109,487,500.00	4.57	25.00
Totals		**437,950,000.00**		**100.00**	

OVERALL CREDIT PROFILE - As At 28 February 2021

	INVESTMENT RATING	FACE VALUE ($)	MAXIMUM LIMIT PER INVESTMENT POLICY ($)	INVESTMENT BALANCE (%)	MAXIMUM LIMIT PER INVESTMENT POLICY (%)
Subtotal of Securities	A1	417,950,000.00	437,950,000.00	95.43	100.00
Subtotal of Securities	A2	20,000,000.00	350,360,000.00	4.57	80.00
Totals		**437,950,000.00**		**100.00**	

Maturity Breakdown - As At 28 February 2021

Maturity Profile	Face Value	% Portfolio	Number of Investments	Lowest Amount Invested per Investment	Highest Amount Invested per Investment
Current Account	$17,950,000.00	4.10%	1.00	$17,950,000.00	$17,950,000.00
Less than 30 Days	$30,000,000.00	6.85%	4.00	$5,000,000.00	$10,000,000.00
Between 30 Days and 60 Days	$30,000,000.00	6.85%	3.00	$10,000,000.00	$10,000,000.00
Between 61 Days and 90 Days	$40,000,000.00	9.13%	3.00	$10,000,000.00	$20,000,000.00
Between 91 Days and 180 Days	$140,000,000.00	31.97%	14.00	$5,000,000.00	$15,000,000.00
Between 181 Days and over 1 year	$180,000,000.00	41.10%	18.00	$5,000,000.00	$20,000,000.00
Totals	**$437,950,000.00**	**100.00%**	**43.00**		



RATE SETTING STATEMENT
(FINANCIAL ACTIVITY STATEMENT)
FOR THE PERIOD ENDED 28 FEBRUARY 2021

Attachment 6

Description	Year To Date				Annual			
	Actual	Revised Budget	Variance		Adopted Budget	Revised Budget	Variance	
	$	$	$	%	$	$	$	%
Opening Surplus/(Deficit)	**14,978,791**	**14,978,791**	**0**	**0**	**0**	**14,978,791**	**14,978,791**	**0**
OPERATING ACTIVITIES								
Revenues								
Operating Grants, Subsidies & Contributions	10,823,789	9,728,027	1,095,762	11	11,426,636	16,752,460	5,325,824	32
Fees & Charges	43,019,285	42,699,937	319,348	1	44,156,022	48,477,509	4,321,487	9
Interest Earnings	3,096,215	3,103,969	(7,754)	(0)	4,416,017	4,135,724	(280,293)	(7)
Other Revenue	421,033	408,419	12,614	3	1,015,816	750,842	(264,974)	(35)
	57,360,322	**55,940,352**	**1,419,970**	**3**	**61,014,491**	**70,116,535**	**9,102,044**	**13**
Expenses								
Employee Costs	(47,465,999)	(50,167,407)	2,701,408	5	(75,073,152)	(75,233,832)	(160,680)	(0)
Materials & Contracts	(40,994,089)	(45,857,781)	4,863,692	11	(71,049,101)	(70,435,144)	613,957	1
Utility Charges	(6,166,529)	(6,285,029)	118,500	2	(9,976,703)	(9,534,360)	442,343	5
Depreciation	(28,566,481)	(28,575,768)	9,287	0	(42,863,029)	(42,863,029)	0	0
Interest Expenses	(2,747,291)	(2,740,433)	(6,858)	(0)	(4,114,716)	(4,114,828)	(112)	(0)
Insurance	(401,057)	(587,674)	186,617	32	(1,327,151)	(880,151)	447,000	51
	(126,341,446)	**(134,214,092)**	**7,872,646**	**6**	**(204,403,852)**	**(203,061,344)**	**1,342,508**	**1**
Non-Cash Amounts Excluded								
Depreciation	28,566,481	28,575,768	(9,287)	(0)	42,863,029	42,863,029	0	**0**
	(40,414,643)	**(49,697,972)**	**9,283,329**	**19**	**(100,526,332)**	**(90,081,780)**	**10,444,552**	**12**
INVESTING ACTIVITIES								
Non Operating Grants, Subsidies & Contributions	8,615,874	9,508,621	(892,747)	(9)	11,049,674	15,960,572	4,910,898	31
Contributed Physical Assets	6,405,772	4,546,000	1,859,772	0	9,092,000	9,092,000	0	0
Profit on Asset Disposals	1,791,848	1,400,000	391,848	0	248,176	1,698,176	1,450,000	85
Loss on Assets Disposals	(76,124)	(13,699,065)	13,622,941	99	(14,821,299)	(14,821,299)	0	0
TPS & DCP Revenues	7,092,416	6,428,433	663,983	10	10,667,481	11,116,172	448,691	4
TPS & DCP Expenses	(518,022)	(2,344,302)	1,826,280	78	(6,759,073)	(4,993,957)	1,765,116	35
Capital Expenditure	(30,037,566)	(39,559,011)	9,521,445	24	(67,013,329)	(68,395,709)	(1,382,380)	(2)
Proceeds From Disposal Of Assets	1,018,391	628,163	390,228	62	1,076,850	1,076,850	0	0
	(5,707,411)	**(33,091,162)**	**27,383,750**	**83**	**(56,459,520)**	**(49,267,195)**	**7,192,325**	**15**
Non-Cash Amounts Excluded								
Contributed Physical Assets	(6,405,772)	(4,546,000)	(1,859,772)	0	(9,092,000)	(9,092,000)	0	0
Profit on Asset Disposals	(1,791,848)	(1,400,000)	(391,848)	0	(248,176)	(1,698,176)	(1,450,000)	(85)
Loss on Assets Disposals	76,124	13,699,065	(13,622,941)	99	14,821,299	14,821,299	0	0
	(8,121,496)	**7,753,065**	**(15,874,561)**	**(205)**	**5,481,123**	**4,031,123**	**(1,450,000)**	**36**
	(13,828,907)	**(25,338,097)**	**11,509,189**	**45**	**(50,978,397)**	**(45,236,072)**	**5,742,325**	**13**
FINANCING ACTIVITIES								
Contributions from New Loans	0	0	0	0	2,000,000	2,000,000	0	0
Transfers from Restricted Grants, Contributions & Loans	(1,885,851)	172,083	(2,057,934)	(1,196)	681,000	295,000	(386,000)	(57)
Transfers to Restricted Grants, Contributions & Loans	0	0	0	0	0	0	0	0
Transfers from Reserves	57,371,283	45,122,616	12,248,667	27	36,685,179	77,353,056	40,667,877	53
Transfers to Reserves	(60,700,926)	(53,583,542)	(7,117,384)	(13)	(24,953,148)	(91,857,500)	(66,904,352)	(268)
Cash Backed Employee Provisions Transfers	(445,685)							
Transfers from Schemes	(71,614)	3,228,806	(3,300,420)	(102)	6,764,815	5,535,096	(1,229,719)	(18)
Transfers to Schemes	(2,676,615)	(4,510,301)	1,833,686	41	(8,483,333)	(7,731,944)	751,389	9
	(8,409,408)	**(9,570,337)**	**1,606,614**	**(17)**	**12,694,513**	**(14,406,292)**	**(27,100,805)**	**188**
(DEFICIT)/SURPLUS	**(47,674,168)**	**(69,627,615)**	**21,953,447**	**(32)**	**(138,810,216)**	**(134,745,353)**	**4,064,863**	**3**
Amount To Be Raised From Rates	**135,429,954**	**135,789,707**	**(359,753)**	**(0)**	**135,971,516**	**136,109,707**	**138,191**	**0**
Closing Surplus/(Deficit)	**87,755,786**	**66,162,093**	**21,593,694**	**33**	**(2,838,700)**	**1,364,354**	**4,203,054**	**0**

Attachment 7

CITY OF WANNEROO
AMENDED RATE SETTING STATEMENT
(FINANCIAL ACTIVITY STATEMENT)
FOR THE PERIOD ENDED 30 JUNE 2021

Description	Annual				
	Adopted Budget	Revised Budget per MYR	Updated Revised Budget	Change	
	$		$	$	%
Opening Surplus/(Deficit)	**0**	**14,978,791**	**14,978,791**	**0**	**0**
OPERATING ACTIVITIES					
Revenues					
Operating Grants, Subsidies & Contributions	11,426,636	16,752,460	16,752,460	0	0
Fees & Charges	44,156,022	48,477,509	48,477,509	0	0
Interest Earnings	4,416,017	4,135,724	4,135,724	0	0
Other Revenue	1,015,816	750,842	750,842	0	0
	61,014,491	**70,116,535**	**70,116,535**	**0**	**0**
Expenses					
Employee Costs	(75,073,152)	(75,233,832)	(75,233,832)	0	0
Materials & Contracts	(71,049,101)	(70,435,144)	(70,435,144)	0	0
Utility Charges	(9,976,703)	(9,534,360)	(9,534,360)	0	0
Depreciation	(42,863,029)	(42,863,029)	(42,863,029)	0	0
Interest Expenses	(4,114,716)	(4,114,828)	(4,114,828)	0	0
Insurance	(1,327,151)	(880,151)	(880,151)	0	0
	(204,403,852)	**(203,061,344)**	**(203,061,344)**	**0**	**0**
Non-Cash Amounts Excluded					
Depreciation	42,863,029	42,863,029	42,863,029	0	**0**
	(100,526,332)	**(90,081,780)**	**(90,081,780)**	**0**	**0**
INVESTING ACTIVITIES					
Non Operating Grants, Subsidies & Contributions	11,049,674	15,969,572	15,960,572	(9,000)	(0)
Contributed Physical Assets	9,092,000	9,092,000	9,092,000	0	0
Profit on Asset Disposals	248,176	1,698,176	1,698,176	0	0
Loss on Assets Disposals	(14,821,299)	(14,821,299)	(14,821,299)	0	0
TPS & DCP Revenues	10,667,481	11,116,172	11,116,172	0	0
TPS & DCP Expenses	(6,759,073)	(4,993,957)	(4,993,957)	0	0
Capital Expenditure	(67,013,329)	(68,839,002)	(68,395,709)	443,293	1
Proceeds From Disposal Of Assets	1,076,850	1,076,850	1,076,850	0	0
	(56,459,520)	**(49,701,488)**	**(49,267,195)**	**434,293**	**1**
Non-Cash Amounts Excluded					
Contributed Physical Assets	(9,092,000)	(9,092,000)	(9,092,000)	0	0
Profit on Asset Disposals	(248,176)	(1,698,176)	(1,698,176)	0	0
Loss on Assets Disposals	14,821,299	14,821,299	14,821,299	0	0
	5,481,123	**4,031,123**	**4,031,123**	**0**	**0**
	(50,978,397)	**(45,670,365)**	**(45,236,072)**	**434,293**	**1**
FINANCING ACTIVITIES					
Contributions from New Loans	2,000,000	2,000,000	2,000,000	0	0
Transfers from Restricted Grants, Contributions & Loans	681,000	295,000	295,000	0	0
Transfers from Reserves	36,685,179	77,796,349	77,362,056	(434,293)	(1)
Transfers to Reserves	(24,953,148)	(91,857,500)	(91,857,500)	0	0
Transfers from Schemes	6,764,815	5,535,096	5,535,096	0	0
Transfers to Schemes	(8,483,333)	(7,731,944)	(7,731,944)	0	0
	12,694,513	**(13,962,999)**	**(14,397,292)**	**(434,293)**	**3**
(DEFICIT)/SURPLUS	**(138,810,216)**	**(134,736,353)**	**(134,736,353)**	**0**	**0**
Amount To Be Raised From Rates	**135,971,516**	**136,109,707**	**136,109,707**	**0**	**0**
Closing Surplus/(Deficit)	**(2,838,700)**	**1,373,354**	**1,373,354**	**0**	**0**

People & Culture

CS02-04/21 Payments to Employees in Addition to a Contract or Award Policy for Review

File Ref:	26321V08 – 21/85818
Responsible Officer:	Acting Director Corporate Strategy & Performance
Disclosure of Interest:	Nil
Attachments:	3

Issue

To consider proposed amendments to the Payments to Employees in Addition to a Contract or Award Policy.

Background

The Payments to Employees in Addition to a Contract or Award Policy (the **Policy**) is a requirement under the *Local Government Act 1995.* Council adopted a policy in May 2010 which has been reviewed from time to time. The most recent review was undertaken in November 2020 to effect minor administrative changes and to remove references to "senior employee" (CEO1-11/20).

Detail

Section 5.50 of the *Local Government Act 1995* (the **LGA**) requires local governments to adopt a Policy in relation to employees whose employment with the local government is finishing that sets out the circumstances in which additional payments may be made to employees and the manner of assessment of the additional amount.

Payments may be made that are more than the additional amount set out in the Policy but local public notice is to be given in relation to the payment.

Regulation 19A of the *Local Government (Administration) Regulations 1996* (the **Regulations**) also states that the value of the payment is not to exceed in total:-

(a) the value of the person's final annual remuneration, if the person:-

(i) accepts voluntary severance by resigning as an employee; and

(ii) is not a CEO or a senior employee whose employment is governed by a written contract in accordance with section 5.39; or

(b) in all other cases, $5 000.

The CEO must publish the policy on the local government's official website.

Consultation

Consultation has been undertaken with the relevant stakeholders.

Comment

The Payments to Employees in Addition to a Contract or Award Policy (**Attachment 1)** has been amended to provide for payments to employees who are retiring from the City after a

significant term of employment subject to there being no recent performance and conduct concerns.

The City may wish to recognise the service provided by an employee who is finishing employment with the City and who has made a valuable and long-term contribution. The City's current policy deals only with those matters relating to the settlement of a claim, where an employee is unable to perform their role due to illness or impairment or due to poor performance.

The amendment therefore makes provision for employees who have worked with the City for a minimum of ten years, and who have confirmed their intent to retire permanently from the workforce to receive a corporate gift to a maximum value of up to $500, subject to there being no recent performance or conduct concerns.

Changes to the policy are shown in mark up at **Attachment 2.** In addition, the proposed final version of the policy is at **Attachment 3**.

Statutory Compliance

Section 5.50 of the *Local Government Act 1995* requires that a local government adopt a policy in relation to employees whose employment with the local government is finishing.

The policy must be published on the City's website.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2017 – 2027:

"4 Civic Leadership

4.2 Good Governance

4.2.1 Provide transparent and accountable governance and leadership"

Risk Management Considerations

Risk Title	**Risk Rating**
C-C01 Compliance Framework	Low
Accountability	**Action Planning Option**
Executive Manager Governance & Legal	Manage

The above risk relating to the issue contained within this report has been identified and considered within the City's Corporate Risk Register. The review of the Policy as set out in this report will support existing management systems.

Policy Implications

Nil

Financial Implications

As required by negotiation/ CEO decision.

Voting Requirements

Simple Majority

Recommendation

That Council ADOPTS the Payments to Employees in Addition to a Contract or Award Policy as set out in Attachment 3.

Attachments:

1⇩.	*Attachment 1 - Payment to Employees in addition to contract or award*	*21/72069*
2⇩.	*Attachment 2 - Payment to Employees in addition to contract or award*	*21/72073*
3⇩.	*Attachment 3 - Payment to Employees in Addition to Contract of Award*	*21/72078*

City of Wanneroo

Policy Manual

Payments to Employees in Addition to a Contract or Award Policy

Policy Owner: People and Culture
Contact Person: Manager People & Culture
Date of Approval: 17 November 2020 (CE01-11/20)

POLICY STATEMENT

The purpose of this Policy is to:

a. set out the circumstances in which the City of Wanneroo (the City) will pay an employee who is leaving, an amount in addition to any amount to which the employee is entitled under a contract of employment, industrial instrument, or as ordered by a Court or Tribunal, and
b. The manner of assessment of the additional amount.

POLICY OBJECTIVE

The objective of this Policy is to ensure compliance with *Section 5.50* of the *Local Government Act 1995*, which requires all Local Governments to have a Policy in relation to employees leaving the Local Government.

SCOPE

This Policy applies to City of Wanneroo employees except those defined as Senior Employees.

IMPLICATIONS (Strategic, Financial, Human Resources)

When a Payment in accordance with this Policy is Permissible subject to the Chief Executive Officer's approval, and the employee agreeing to sign a Confidential Deed of Settlement by resigning as an employee, the City may initiate a settlement payment in accordance with the following circumstances.

- ***Settlement of a Claim***
  In settlement of a claim or dispute where the employee has or proposes to take action under industrial relations legislation, up to a maximum of 52 week's pay.

- ***Illness or Impairment***
  To facilitate a situation where an employee is unable to perform their role due to illness or impairment and there has been mutual agreement that the employment must end, up to 26 week's pay.

- ***Poor Performance / Conduct***
  To facilitate a situation where the City determines an employee is not performing to the satisfaction of the City, and the City proposes that it is beneficial (to the City) to end the employment relationship by paying a settlement, up to 12 week's pay.

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Manner of Assessment of the Severance Payment
Where the settlement payment is based on the weekly pay, this is the normal ordinary pay (excluding overtime, vehicle or any other allowance, or superannuation).

In assessing the severance payment, the following will be considered:
- The amount recommended by a Court or Tribunal to settle a matter
- The exposure to litigation and the strength of the respective cases
- The cost of legal services
- Disruption to operations
- Length of service and personal circumstances of the employee
- Position held by the employee.

IMPLEMENTATION

Section 5.50(5) of the *Local Government Act 1995* requires the Policy to be published and prepared under subsection (1) of the Act, and adopted by the local government on the local government's official website."

ROLES AND RESPONSIBILITIES

Council must approve payments for circumstances covered under this Policy to the CEO.

The CEO (or the CEO's authorised nominee) must approve payments for circumstances under this Policy to employees.

The Manager People and Culture is responsible for implementation, and compliance with this Policy, and for providing interpretation in the event of the need for clarification or a dispute.

EVALUATION AND REVIEW PROVISIONS

This Policy will be reviewed within five years or sooner as changes to legislation may dictate.

DEFINITIONS

DEFINITIONS: Any definitions listed in the following table apply to this document only.	
Industrial Instrument	Refers to an instrument that has legal application with respect to minimum entitlements to those covered within its scope, including modern awards, enterprise agreements and any instrument made under the previous workplace relations system.
Industrial Tribunals	Are judicial bodies that hear and determine claims to do with employment matters
Senior Employee	Means employees holding the position of Chief Executive Officer or Director in accordance with Section 5.37 of the *Local Government Act 1995.*

City of Wanneroo

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RELEVANT POLICIES/MANAGEMENT PROCEDURES/DOCUMENTS OR DELEGATIONS

Managing Resignations and Retirements Procedure

REFERENCES

Local Government Act 1995

RESPONSIBILITY FOR IMPLEMENTATION

Manager People and Culture

Version	Next Review	Record No:
January 2016	January 2018	16/8372
May 2018	May 2021	16/8372
November 2020	November 2025	16/8372

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Policy Manual

Payments to Employees in Addition to a Contract or Award Policy

Policy Owner: People and Culture
Contact Person: Manager People and Culture
Date of Approval: ~~January 2021~~

POLICY STATEMENT

The purpose of this Policy is to:

a) set out the circumstances in which the City of Wanneroo (the City) will pay an employee who is leaving, an amount in addition to any amount to which the employee is entitled under a contract of employment, industrial instrument, or as ordered by a Court or Tribunal, and

b) The manner of assessment of the additional amount.

POLICY OBJECTIVE

The objective of this Policy is to ensure compliance with *Section 5.50* of the *Local Government Act 1995*, which requires all Local Governments to adopt ~~have~~ a Policy ~~in relation~~ relating to payments in addition to contract or award to employees who are ~~–~~leaving the Local Government.

SCOPE

This Policy applies to City of Wanneroo employees except those defined as Senior Employees.

IMPLICATIONS (Strategic, Financial, Human Resources)

1. When a Payment in ~~A~~accordance with this Policy is Permissible

Subject to the Chief Executive Officer's approval, and the employee agreeing to sign a Confidential Deed of Settlement by resigning as an employee, the City may initiate a settlement payment in accordance with the following circumstances.

- ***Settlement of a Claim***
  In settlement of a claim or dispute where the employee has or proposes to take action under industrial relations legislation, up to a maximum of 52 week's pay.

- ***Illness or Impairment***
  To facilitate a situation where an employee is unable to perform their role due to illness or impairment and there has been mutual agreement that the employment must end, up to 26 week's pay.

- ***Poor Performance / Conduct***

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To facilitate a situation where the City determines an employee is not performing to the satisfaction of the City, and the City proposes that it is beneficial (to the City) to end the employment relationship by paying a settlement, up to 12 week's pay.

Manner of Assessment of the ~~Severance~~ Payment
Where the settlement payment is based on the weekly pay, this is the normal ordinary pay (excluding overtime, vehicle or any other allowance, or superannuation).

In assessing the ~~severanc~~e payment, the following will be considered:

- The amount recommended by a Court or Tribunal to settle a matter
- The exposure to litigation and the strength of the respective cases
- The cost of legal services
- Disruption to operations
- Length of service and personal circumstances of the employee
- Position held by the employee.

2. Other Circumstances When a Payment in Accordance with this Policy is Permissible

~~In accordance with the City's internal Managing Resignations and Retirements Procedure, e~~Employees who have worked with the City for a minimum of ten (10) years, and who have confirmed their intent to retire permanently from the workforce may receive a corporate gift to a maximum value up to $500, subject to there being no recent performance ~~and~~ or conduct concerns.

IMPLEMENTATION

Section 5.50(5) of the *Local Government Act 1995* requires the Policy to be published and prepared under subsection (1) of the Act, and adopted by the local government on the local government's official website."

ROLES AND RESPONSIBILITIES

Council must approve payments for circumstances covered under this Policy to the CEO.

The CEO (or nominee) must approve payments for circumstances under this Policy.

The Manager People and Culture is responsible for implementation, and compliance with this Policy, and for providing interpretation in the event of the need for clarification or a dispute.

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This Policy will be reviewed within five years or sooner as changes to legislation may dictate.

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	scope, including modern awards, enterprise agreements and any instrument made under the previous workplace relations system.
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Policy Manual

Payments to Employees in Addition to a Contract or Award Policy

Policy Owner: People and Culture
Contact Person: Manager People and Culture
Date of Approval:

POLICY STATEMENT

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a) set out the circumstances in which the City of Wanneroo (the City) will pay an employee who is leaving, an amount in addition to any amount to which the employee is entitled under a contract of employment, industrial instrument, or as ordered by a Court or Tribunal, and

b) The manner of assessment of the additional amount.

POLICY OBJECTIVE

The objective of this Policy is to ensure compliance with *Section 5.50* of the *Local Government Act 1995*, which requires all Local Governments to adopt a Policy relating to payments in addition to contract or award to employees who are leaving the Local Government.

SCOPE

This Policy applies to City of Wanneroo employees except those defined as Senior Employees.

IMPLICATIONS (Strategic, Financial, Human Resources)

1. When a Payment in Accordance with this Policy is Permissible

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  In settlement of a claim or dispute where the employee has or proposes to take action under industrial relations legislation, up to a maximum of 52 week's pay.

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  To facilitate a situation where an employee is unable to perform their role due to illness or impairment and there has been mutual agreement that the employment must end, up to 26 week's pay.

- ***Poor Performance / Conduct***
  To facilitate a situation where the City determines an employee is not performing to the satisfaction of the City, and the City proposes that it is beneficial (to the City) to end the employment relationship by paying a settlement, up to 12 week's pay.

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Manner of Assessment of the Payment
Where the settlement payment is based on the weekly pay, this is the normal ordinary pay (excluding overtime, vehicle or any other allowance, or superannuation).

In assessing the payment, the following will be considered:

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- The exposure to litigation and the strength of the respective cases
- The cost of legal services
- Disruption to operations
- Length of service and personal circumstances of the employee
- Position held by the employee.

2. Other Circumstances When a Payment in Accordance with this Policy is Permissible

Employees who have worked with the City for a minimum of ten (10) years, and who have confirmed their intent to retire permanently from the workforce may receive a corporate gift to a maximum value up to $500, subject to there being no recent performance or conduct concerns.

IMPLEMENTATION

Section 5.50(5) of the *Local Government Act 1995* requires the Policy to be published and prepared under subsection (1) of the Act, and adopted by the local government on the local government's official website."

ROLES AND RESPONSIBILITIES

Council must approve payments for circumstances covered under this Policy to the CEO.

The CEO (or nominee) must approve payments for circumstances under this Policy.

The Manager People and Culture is responsible for implementation, and compliance with this Policy, and for providing interpretation in the event of the need for clarification or a dispute.

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This Policy will be reviewed within five years or sooner as changes to legislation may dictate.

DEFINITIONS

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Industrial Tribunals	Are judicial bodies that hear and determine claims to do with employment matters
Senior Employee	Means employees holding the position of Chief Executive Officer or Director in accordance with Section 5.37 of the *Local Government Act 1995.*

RELEVANT POLICIES/MANAGEMENT PROCEDURES/DOCUMENTS OR DELEGATIONS

Managing Resignations and Retirements Procedure

REFERENCES

Local Government Act 1995

RESPONSIBILITY FOR IMPLEMENTATION

Manager People and Culture

Version	Next Review	Record No:
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May 2018	May 2021	16/8372
November 2020	November 2025	16/8372
January 2021	January 2026	16/8372

Transactional Finance

CS03-04/21 Warrant of Payments for the Period to 28 February 2021

File Ref: 1859V02 – 21/87829
Responsible Officer: Acting Director Corporate Strategy & Performance
Disclosure of Interest: Nil
Attachments: Nil

Issue

Presentation to the Council of a list of accounts paid for the month of February 2021, including a statement as to the total amounts outstanding at the end of the month.

Background

Local Governments are required each month to prepare a list of accounts paid for that month and submit the list to the next Ordinary Meeting of the Council.

In addition, it must record all other outstanding accounts and include that amount with the list to be presented. The list of accounts paid and the total of outstanding accounts must be recorded in the minutes of the Council meeting.

Detail

The following is the Summary of Accounts paid in February 2021:

Funds	Vouchers	Amount
Director Corporate Services Advance A/C		
Accounts Paid – February 2021		
Cheque Numbers	121007 - 121119	$223,763.10
EFT Document Numbers	4044 - 4066	$12,642,361.98
TOTAL ACCOUNTS PAID		**$12,866,125.08**
Less Cancelled Cheques		($363.00)
Manual Journals		$4,083.50
Town Planning Scheme		($10,083.19)
RECOUP FROM MUNICIPAL FUND		**($12,859,762.39)**
Municipal Fund – Bank A/C		
Accounts Paid – February 2021		
Recoup to Director Corporate Services Advance A/C		$12,859,762.39
Direct Payments		$42,394.80
Payroll – Direct Debits		$3,567,484.89
TOTAL ACCOUNTS PAID		**$16,469,642.08**
Town Planning Scheme		
Accounts Paid – February 2021		
Cell 1		$810.91
Cell 2		$810.91
Cell 3		$810.91
Cell 4		$3,595.91
Cell 5		$810.91
Cell 6		$810.91
Cell 7		$810.91
Cell 8		$810.91
Cell 9		$810.91
TOTAL ACCOUNTS PAID		**$10,083.19**

At the close of February 2021 outstanding creditors amounted to $2,537,622.19.

Consultation

Nil

Comment

The list of payment (cheques and electronic transfers) and the end of month total of outstanding creditors for the month of February 2021 is presented to the Council for information and recording in the minutes of the meeting, as required by the Local Government (Financial Management) Regulations 1996.

Statutory Compliance

Regulation 13(1) of the Local Government (Financial Management) Regulations 1996 requires a local government to list the accounts paid each month and total all outstanding creditors at the month end and present such information to the Council at its next Ordinary Meeting after each preparation. A further requirement of this Section is that the prepared list must be recorded in the minutes of the Council meeting.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2017 – 2027:

"4 Civic Leadership

4.3 Progressive Organisation

4.3.2 Ensure excellence in our customer service"

Risk Management Considerations

"There are no existing Strategic or Corporate risks within the City's existing risk registers which relate to the issues contained in this report."

Policy Implications

Nil

Financial Implications

Nil

Voting Requirements

Simple Majority

Recommendation

That Council RECEIVES the list of payments drawn for the month of February 2021, as summarised below:-

Funds	Vouchers	Amount
Director Corporate Services Advance A/C		
Accounts Paid – February 2021		
Cheque Numbers	121007 - 121119	$223,763.10
EFT Document Numbers	4044 - 4066	$12,642,361.98
TOTAL ACCOUNTS PAID		**$12,866,125.08**
Less Cancelled Cheques		($363.00)
Manual Journals		$4,083.50
Town Planning Scheme		($10,083.19)
RECOUP FROM MUNICIPAL FUND		**($12,859,762.39)**
Municipal Fund – Bank A/C		
Accounts Paid – February 2021		
Recoup to Director Corporate Services Advance A/C		$12,859,762.39
Direct Payments		$42,394.80
Payroll – Direct Debits		$3,567,484.89
TOTAL ACCOUNTS PAID		**$16,469,642.08**
Town Planning Scheme		
Accounts Paid – February 2021		
Cell 1		$810.91
Cell 2		$810.91
Cell 3		$810.91
Cell 4		$3,595.91
Cell 5		$810.91
Cell 6		$810.91
Cell 7		$810.91
Cell 8		$810.91
Cell 9		$810.91
TOTAL ACCOUNTS PAID		**$10,083.19**

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	**DATE**	**DESCRIPTION**	**AMOUNT**
00121007	09/02/2021	Cr F Cvitan	$4,596.15
		Monthly Meeting Attendance Allowance	
00121008	09/02/2021	Cr X Nguyen	$2,690.46
		Monthly Meeting Attendance Allowance	
00121009	09/02/2021	Clarkson Library Petty Cash	$227.45
		Petty Cash	
00121010	09/02/2021	Rates Refund	$144.85
00121011	09/02/2021	Telstra	$18,409.76
		Internet / Phone Charges For The City	
00121012	09/02/2021	Youth Projects Petty Cash	$180.10
		Petty Cash	
00121013	09/02/2021	Lions Club of Girrawheen Incorporated	$850.00
		Bond Refund	
00121014	09/02/2021	Hatav Keibollahi	$350.00

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Bond Refund	
00121015	09/02/2021	Robyn Poppas	$850.00
		Bond Refund	
00121016	09/02/2021	Ruben Alejaga	$850.00
		Bond Refund	
00121017	09/02/2021	Allanah McKnight	$350.00
		Bond Refund	
00121018	09/02/2021	Deborah Obschonka	$100.00
		Bond Refund	
00121019	09/02/2021	Karishma Kotak	$100.00
		Bond Refund	
00121020	09/02/2021	Sammar Abbas	$850.00
		Bond Refund	
00121021	09/02/2021	Patrick Kavanagh	$850.00
		Bond Refund	
00121022	09/02/2021	Nabila Amini	$350.00
		Bond Refund	
00121023	09/02/2021	Kelly Waterman	$100.00
		Bond Refund	
00121024	09/02/2021	RHG Construction Fitout And Maintenance	$2,000.00
		Refund - Street & Verge Bond	
00121025	09/02/2021	Maria Garton	$64.00
		Refund - Copies Of Plans - Not Available	
00121026	09/02/2021	Ruben Alejaga	$356.40
		Hire Fee Refund	
00121027	09/02/2021	Naomi Costello	$64.00
		Refund - Copies Of Plans - Not Available	
00121028	09/02/2021	Nick Nesbitt	$10.80
		Refund - Copies Of Plans - Not Available	
00121029	09/02/2021	Elias Hosseini	$100.00
		Bond Refund	
00121030	09/02/2021	James Stewart	$100.00
		Bond Refund	
00121031	09/02/2021	Pritty Halai	$100.00
		Bond Refund	
00121032	09/02/2021	Emily Di Florio	$100.00
		Bond Refund	
00121033	09/02/2021	Shitul Mandalia	$100.00
		Bond Refund	
00121034	09/02/2021	Darshit Patel	$350.00
		Bond Refund	
00121035	09/02/2021	Dipesh Halai	$350.00
		Bond Refund	
00121036	09/02/2021	Mariam Megalaa	$100.00
		Bond Refund	

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
00121037	09/02/2021	Luong Nguyen	$850.00
		Bond Refund	
00121038	09/02/2021	Bryanne Thompson	$100.00
		Bond Refund	
00121039	09/02/2021	Hemali Vasanjee	$100.00
		Bond Refund	
00121040	09/02/2021	Lisa Bennett	$100.00
		Bond Refund	
00121041	09/02/2021	Cau Lac Bo An Nhac Tay Uc Inc	$850.00
		Bond Refund	
00121042	09/02/2021	Made to be Messy	$100.00
		Bond Refund	
00121043	09/02/2021	Happy Aurora	$850.00
		Bond Refund	
00121044	09/02/2021	Lalitha Vadamalayan	$850.00
		Bond Refund	
00121045	09/02/2021	Wanneroo Community Men's Shed Incorporated	$5.00
		Reimbursement - Men's Shed Takings - Facilities	
00121046	09/02/2021	Wanneroo Community Men's Shed Incorporated	$5.00
		Reimbursement - Men's Shed Takings - Facilities	
00121047	09/02/2021	Wanneroo Community Men's Shed Incorporated	$5.00
		Reimbursement - Men's Shed Takings - Facilities	
00121048	09/02/2021	Wanneroo Community Men's Shed Incorporated	$5.00
		Reimbursement - Men's Shed Takings - Facilities	
00121049	09/02/2021	Wanneroo Community Men's Shed Incorporated	$30.00
		Reimbursement - Men's Shed Takings - Facilities	
00121050	09/02/2021	Wanneroo Community Men's Shed Incorporated	$10.00
		Reimbursement - Men's Shed Takings - Facilities	
00121051	09/02/2021	Wanneroo Community Men's Shed Incorporated	$5.00
		Reimbursement - Men's Shed Takings - Facilities	
00121052	09/02/2021	Sonia Avendano	$100.00
		Bond Refund	
00121053	09/02/2021	Events Perth	$850.00
		Bond Refund	
00121054	09/02/2021	Supreme Shades Pty Ltd	$147.00

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Refund - Development Application - Incomplete	
00121055	09/02/2021	Form Guide Pty Ltd	$295.00
		Refund - Development Application - Exempt	
00121056	09/02/2021	Rates Refund	$77.11
00121057	09/02/2021	Cleanaway	$535.15
		Refuse Disposal - Hainsworth Park - Events	
00121058	09/02/2021	Direct Fasteners & Industrial Supplies	$109.45
		Nuts - Engineering	
00121059	09/02/2021	Factory Direct WA	$570.00
		Install Roof Garage - Lions Club Shed - Property	
00121060	09/02/2021	Cancelled	
		HR Leadership Council - January 2021 - December 2021 - People & Culture	
00121061	09/02/2021	Wilson Security	$5,719.98
		Security Services For The City	
00121062	15/02/2021	Adobe Systems Software Ireland Limited	$7,260.00
		Licence Fee - Adobe - 13.01.2021 - 12.01.2022 - ICT	
00121063	15/02/2021	Cleanaway	$1,070.30
		Refuse Disposal For The City	
00121064	15/02/2021	Construction Information Systems Limited	$1,518.00
		Subscription - Aus-Spec - 01.07.2020 - 30.06.2021 - Engineering	
00121065	15/02/2021	Department of the Premier and Cabinet	$185.40
		Local Planning Scheme Amendment 179 & 177 - Planning	
00121066	15/02/2021	Driveshaft Balancing Services	$480.00
		Vehicle Repairs - Fleet	
00121067	15/02/2021	Powerlyt	$2,506.99
		Electrical Capacity Report - Floodlighting Upgrade - Kingsway - Assets	
00121068	15/02/2021	REM Consulting	$5,436.30
		Casual Labour For The City	
00121069	15/02/2021	RPG Auto Electrics	$679.25
		Vehicle Repairs - Fleet	
00121070	16/02/2021	Jayne De Silva	$84.00
		Bond Refund	
00121071	16/02/2021	Express Two Storey Living	$2,000.00
		Refund - Street & Verge Bond	
00121072	16/02/2021	Australian Gnostic Association Incorporated	$540.00
		Bond Refund	
00121073	16/02/2021	Stacey Kay	$100.00
		Bond Refund	

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
00121074	16/02/2021	Banksia Grove Development Nominees	$850.00
		Bond Refund	
00121075	16/02/2021	Quinns Rocks Bowling Club	$200.00
		Refund - Community Bus Booking Fee	
00121076	16/02/2021	James Truong	$61.65
		Refund - Building Services Levy - Rejected	
00121077	16/02/2021	Nicole Barnes	$123.30
		Refund - Building Services Levy - Rejected	
00121078	16/02/2021	Chad Lambert	$166.65
		Refund - Demolition Permit - Cancelled	
00121079	16/02/2021	Samantha Lopreiato	$115.60
		Refund - Copies Of Plans - Not Available	
00121080	16/02/2021	Leonie Power	$10.80
		Refund - Copies Of Plans - Not Available	
00121081	16/02/2021	Raelani Aleni	$74.40
		Refund - Copies Of Plans - Not Available	
00121082	16/02/2021	G Free Enterprises Pty Ltd	$294.00
		Refund - Food Business Application - Withdrawn	
00121083	16/02/2021	Sorrento Saints Netball Club Incorporated	$869.05
		Refund - Hire Fees	
00121084	16/02/2021	Conway Highbury Pty Ltd	$5,456.00
		Review Of Wards Representatives - Corporate Support	
00121085	23/02/2021	Assetic Australia Proprietary Limit	$87,505.00
		Assetic Annual Subscription - 01.01.2021 - 30.06.2021 - ICT	
00121086	23/02/2021	Bond Hire & Equipment	$1,320.00
		Hire VMS Signs - Aquamotion & Kingsway	
00121087	23/02/2021	Choice	$1,100.00
		Annual Online Subscription 2021 - Library Services	
00121088	23/02/2021	Cleanaway	$535.15
		Refuse Disposal - Twilight Markets - Events	
00121089	23/02/2021	Fire Protection Association Austral	$2,600.00
		Training - Bushfire Attack Level Assessor - Land Development	
00121090	23/02/2021	Investwest Pty Ltd	$1,760.00
		Business Advisory - Economic Development	
00121091	23/02/2021	Reliable Fencing WA Pty Ltd	$1,386.00
		Fencing Works For The City	
00121092	23/02/2021	The Innovation Institute Pty Ltd	$770.00

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Sponsorship - Future Industries Future Jobs Roadshow Event 30.03.2021 - Economic Development	
00121093	23/02/2021	Wilson Security	$6,533.85
		Security Services For City Of Wanneroo	
00121094	23/02/2021	Governance Institute Of Australia Ltd	$2,290.00
		Training - Public Law & Government - Corporate Support	
00121095	23/02/2021	Amy Goddard	$100.00
		Bond Refund	
00121096	23/02/2021	Karen Garcia	$350.00
		Bond Refund	
00121097	23/02/2021	Mary Bolas	$100.00
		Bond Refund	
00121098	23/02/2021	Alicia Newland	$100.00
		Bond Refund	
00121099	23/02/2021	Debbie Jordaan	$850.00
		Bond Refund	
00121100	23/02/2021	Tracy Ewins Northern Beaches Realty	$52.70
		Refund - Copies Of Plans - Charged Twice	
00121101	23/02/2021	Daniel Vo	$64.00
		Refund - Copies Of Plans - Not Available	
00121102	23/02/2021	Zina Le Sueur	$21.20
		Refund - Copies Of Plans - Not Available	
00121103	23/02/2021	Renato LoPresti Homes	$2,000.00
		Refund - Street & Verge Bond	
00121104	23/02/2021	Craig Smith	$1,000.00
		Refund - Street & Verge Bond	
00121105	23/02/2021	Stephen Wan	$2,000.00
		Refund - Street & Verge Bond	
00121106	23/02/2021	Steven Sartain	$2,000.00
		Refund - Street & Verge Bond	
00121107	23/02/2021	Yaser Mandalavi	$1,000.00
		Refund - Street & Verge Bond	
00121108	23/02/2021	John Lau	$1,000.00
		Refund - Street & Verge Bond	
00121109	23/02/2021	John Buchanan	$1,000.00
		Refund - Street & Verge Bond	
00121110	23/02/2021	Alicia Newland	$139.00
		Hire Fee Refund	
00121111	23/02/2021	Elisha Alker	$139.00
		Hire Fee Refund	
00121112	23/02/2021	Parthkumar Patel	$316.80
		Hire Fee Refund	
00121113	23/02/2021	Lucy Brennan	$147.00

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	**DATE**	**DESCRIPTION**	**AMOUNT**
		Refund - Food Business Registration - Withdrawn	
00121114	23/02/2021	Hai Ngo	$294.00
		Refund - Food Business Application & Registration Fee - Withdrawn	
00121115	23/02/2021	Landscape Australia Construction	$654.00
		Refund - Building Application - Duplication	
00121116	23/02/2021	Perth Patio Magic Pty Ltd	$1,000.00
		Refund - Street & Verge Bond	
00121117	23/02/2021	Telstra	$20,641.05
		Phone Charges For The City	
00121118	26/02/2021	Cancelled	
00121119	23/02/2021	The Lord Mayor Distress Relief Fund	$5,000.00
		Donation - Wooroloo & Hills Bushfire Appeal 2021	
		Total Director Corporate Services Advance - Cheques	**$223,763.10**
ELECTRONIC FUNDS TRANSFER			
00004044	02/02/2021		
		360 Construction Management	$3,245.00
		Building Review - Dalvik Park - Assets	
		AARCO Asbestos Solutions	$544.50
		Removal Asbestos - Kinsale Drive - Parks	
		Advanced Traffic Management	$12,321.05
		Traffic Control Services For The City	
		Alphazeta	$2,590.50
		Removal Of Fire Sprinkler System - Alexander Heights House - Assets	
		Aquamaster Reticulation Services	$211.20
		Reticulation Repairs - Baltimore Parade - Assets	
		Aussie Natural Spring Water	$396.40
		Pallet Of Water - Fire Services	
		Australian Airconditioning Services Ltd	$87,009.49
		Airconditioning Maintenance For The City	
		AV Truck Service Pty Ltd	$994.17
		Vehicle Spare Parts - Fleet	
		Banksia Grove Development Nominees	$387,097.08
		Remaining Balance As Per Deed Of Agreement - Flynn Drive - Assets	
		Best Consultants Pty Ltd	$2,420.00
		Electrical Consulting - Splendid Park Yanchep Netball Court Amenities - Assets	
		Bladon WA Pty Ltd	$831.60

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		100 USB Flash Drives - CT	
		Boral Construction Materials Group	$2,153.88
		Concrete Mix - Various Locations - Engineering	
		Bridgestone Australia Limited	$6,390.22
		Tyre Fitting Services For The City	
		Bucher Municipal Pty Ltd	$6,916.22
		Vehicle Spare Parts - Stores / Fleet	
		Buggybuddys	$2,035.00
		Subscription - Brand Build - Library Services	
		Cabcharge	$46.78
		Cabcharge - Stores	
		Canford Hospitality Consultants	$2,463.00
		Consulting - Southern Suburbs Library - Assets	
		Car Care Motor Company Pty Ltd	$2,120.80
		Vehicle Services - Fleet	
		Carramar Resources Industries	$4,433.34
		Disposal Of Rubble - Assets	
		Castledine Gregory	$3,849.69
		Legal Fees For The City	
		CDM Australia Pty Ltd	$13,437.60
		Professional Service - Business Hours - ICT	
		Clinipath Pathology	$2,014.03
		Medical Fees For The City	
		Commercial Aquatics Australia	$82.50
		Pool Maintenance - Aquamotion	
		Community Greenwaste Recycling Pty Ltd	$858.02
		Disposal Of Rubble - Engineering	
		Corsign (WA) Pty Ltd	$1,893.10
		Signs - Funding - Assets	
		Beach Signage - Engineering	
		Signs - Quinns Beach Works - Assets	
		Critical Fire Protection & Training Ltd	$1,365.27
		Emergency Evacuation Plan - Leatherback Pavilion - Facility Projects	
		Repair Fire Hydrant - Yanchep Surf Life Saving Club - Building Maintenance	
		Crown Lift Trucks	$511.24
		Vehicle Spare Parts - Fleet	
		CW Brands Pty Ltd	$665.28
		Marker Paint - Stores	
		Dowsing Group Pty Ltd	$57,047.98
		Pathway - Duncannon Rise - Assets	

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Lake Liner - Ridgewood Park - Parks	
		Drainflow Services Pty Ltd	$9,267.50
		Drain Cleaning / Road Sweeping For The City	
		Elliotts Irrigation Pty Ltd	$22,696.58
		Move Reticulation - St Andrews Park - Assets	
		Reinstate Reticulation - Hartman Drive - Assets	
		Enviro Pipes Pty Ltd	$1,161.60
		Stormwater Drainage Pipe - Engineering	
		Equifax Australasia Credit Rating Pty Ltd	$69.30
		Credit Check - Contracts And Procurement	
		Frontline Fire & Rescue Equipment	$755.34
		Fire Equipment Repairs - Community Safety	
		Gen Connect Pty Ltd	$393.25
		Service Inspection - Depot - Building Maintenance	
		Service Inspection - Clarkson Bush Fire Brigade - Building Maintenance	
		Geoff's Tree Service Pty Ltd	$37,326.29
		Pruning Works For The City	
		Global Spill Control Pty Ltd	$1,663.20
		Sorbalite - Stores Stock	
		Grant Thornton Audit	$1,100.00
		Audit Grant Acquittal - Kingsway - Finance	
		Green Options Pty Ltd	$15,317.60
		Rotary Mowing - Various Locations	
		Guardian Doors	$74.80
		Service - Margaret Cockman Pavilion - Building Maintenance	
		Hanson Construction Materials Pty Ltd	$874.50
		Concrete Mix - Various Locations - Engineering	
		Heavy Automatics	$6,833.26
		Vehicle Spare Parts / Repairs - Fleet	
		Hickey Constructions Pty Ltd	$8,483.20
		Repairs - Carramar Golf Course - Assets	
		Install Steps - Fishermans Hollow - Engineering	
		Report - Translucent Roof - Aquamotion - Assets	
		Hitachi Construction Machinery Pty Ltd	$390.92
		Vehicle Spare Parts - Stores	
		Hose Right	$2,043.99
		Vehicle Spare Parts - Fleet	

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Hydra Storm	$462.00
		Rawlinson Drive Upgrade - Engineering	
		Hydroquip Pumps	$1,281.50
		Irrigation Pump Works - Various Locations - Parks	
		Iconic Property Services Pty Ltd	$794.93
		Cleaning Services For The City	
		Imagesource Digital Solutions	$650.10
		Sign - Repairs At Scenic Park - Facilities	
		Posters - Library Services	
		Instant Toilets & Showers Pty Ltd	$959.42
		Disabled And Normal Toilets - Local Vocal Event - Place Management	
		Integrity Industrial Pty Ltd	$32,306.90
		Casual Labour For The City	
		Intelife Group	$18,012.48
		BBQ Cleaning - Various Locations - Parks	
		Interfire Agencies Pty Ltd	$4,091.58
		PPE - Fire Services	
		Ixom Operations Pty Ltd	$1,608.06
		Pool Chlorine - Aquamotion	
		J Blackwood & Son Ltd	$517.42
		PPE - Engineering / Assets	
		Jadu Software Pty Ltd	$2,007.50
		Xforms Pro SFTP Connector - ICT	
		Kleenit	$1,072.87
		Graffiti Removal For The City	
		Landcare Weed Control	$2,878.91
		Hand Weeding - Various Locations - Conservation	
		Laundry Express	$1,661.08
		Cleaning Of Uniforms - Fleet	
		Cleaning Of Linen - Hospitality	
		LD Total	$95,667.24
		Landscape Maintenance For The City	
		Lee Syminton	$7,667.00
		Mechanical Engineer - Leatherback Park Sports Amenities Building - Assets	
		Lightforce Assets Pty Ltd	$3,239.50
		Repair Guardrails - Landsdale And Alkimos - Engineering	
		Major Motors	$2,067.80
		Vehicle Spare Parts - Stores	
		McLeods	$1,127.70
		Legal Fees For The City	

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Michael Page International (Australia) Pty Ltd	$3,001.93
		Casual Labour For The City	
		Mindarie Regional Council	$524,525.06
		Refuse Disposal For The City	
		NAPA - GPC Asia Pacific Pty Ltd	$157.34
		Vehicle Spare Parts - Fleet	
		On Tap Plumbing & Gas Pty Ltd	$6,042.90
		Plumbing Maintenance For The City	
		Online Social Butterfly	$3,190.00
		Social Media Coaching & Website Development - Economic Recovery Fund - Economic Development	
		Paperbark Technologies Pty Ltd	$2,310.00
		Arboriculture Reports - Various Locations - Parks	
		Parker Black & Forrest	$451.00
		Locking Services For The City	
		Penske Power Systems Pty Ltd	$640.86
		Vehicle Spare Parts - Stores	
		Perth Heavy Towing	$577.50
		Vehicle Towing Repairs - Fleet	
		Plantrite	$4,547.70
		Deposit - Hinckley Park Planting - Parks	
		15% Deposit - Tubestock - Winter 2021 - Parks	
		Grevillea Plants - Marmion - Parks	
		Power Vac Pty Ltd	$6,809.85
		Tennant Battery Scrubber - Fleet Assets	
		Prestige Alarms	$754.22
		Alarm / CCTV Services For The City	
		Pro-Copy	$88.00
		Digitise VHS - Behold I Am With You Always - St Anthonys Church - Cultural Development	
		Profile Media Communications	$5,698.00
		Copy Writing - Web Coast Images - Economic Development	
		Copy Writing - Sticky Prick Bee Haven - Economic Development	
		Programmed Integrated Workforce	$1,630.29
		Casual Labour For The City	
		RAC Motoring & Services Pty Ltd	$99.00
		WN 33767 - Callout - Flat Battery - Fleet	
		Reliable Fencing Since 1974	$1,320.00
		Fencing Works For The City	
		Reliable Fencing WA Pty Ltd	$3,014.00

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Fencing Works For The City	
		Roads 2000	$697.90
		Asphalt - Engineering	
		Sanax Medical And First Aid Supplies	$654.86
		First Aid Supplies - Stores	
		Sebel Pty Ltd	$2,257.20
		2 Trolleys - Leatherback Pavilion - Facilities	
		SJ McKee Maintenance Pty Ltd	$599.00
		Repair Works - Various Locations - Waste	
		Skipper Transport Parts	$205.43
		Vehicle Spare Parts - Fleet	
		Smart Colour Signs	$2,284.70
		Printing - Vehicle Reported Stickers - Community Safety	
		Smartbuilt Perth Pty Ltd	$2,770.61
		Pest Control Services For The City	
		Sonic Healthplus Pty Ltd	$902.40
		Medical Fees For The City	
		Sports Medicine Australia	$1,320.00
		Course - Introduction To Taping - Facilities	
		St John Ambulance Western Australia	$626.75
		First Aid Supplies - Aquamotion	
		Statewide Pump Services	$286.00
		Clear Blockage - Workshop - Building Maintenance	
		Stewart & Heaton Clothing Company Pty Ltd	$440.98
		PPE - Fire Services	
		Suez Recycling & Recovery Pty Ltd	$643.50
		Refuse Disposal - Ariti Avenue	
		Terravac Vacuum Excavations Pty Ltd	$1,813.35
		Location Of Services - Butterworth Park - Assets	
		The Factory (Australia) Pty Ltd	$46,831.08
		Installation, Dismantling And Storage Of Christmas Decorations - Building Maintenance	
		TJ Depiazzi & Sons	$12,737.40
		Mulch Deliveries - Various Locations - Parks / Assets	
		Toll Transport Pty Ltd	$237.16
		Courier Services For The City	
		Total Eden Pty Ltd	$645.17
		Vehicle Spare Parts - Fleet	
		Total Landscape Redevelopment Services Pty Ltd	$11,764.50
		Landscape Maintenance For The City	

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Trisley's Hydraulic Services Pty Ltd	$275.00
		Service - Kingsway Splashpad - Parks	
		Triton Electrical Contractors Pty Ltd	$2,541.00
		Electrical Works - Various Locations - Parks	
		Truck Centre WA Pty Ltd	$416.88
		Vehicle Spare Parts - Stores	
		Turf Care WA Pty Ltd	$506.00
		Spearhead - Kingsway & Frangipani Parks - Parks	
		Twin Cities FM	$11,000.00
		Sponsorship 2020 / 2021 - Communications And Brand	
		Two Rocks Volunteer Bush Fire Brigade	$590.00
		Catering For Courses - Fire Services	
		Ungerboeck Systems International Pty Ltd	$5,467.00
		Professional Users - 7 Additional Users - ICT	
		WA Hino Sales & Service	$659.78
		Vehicle Spare Parts - Fleet	
		Wanneroo Electric	$16,342.78
		Electrical Maintenance For The City	
		Wanneroo Towing Service	$165.00
		Towing Services - Fleet	
		Wave International Pty Ltd	$11,297.00
		Professional Services - Neerabup Industrial Estate - Economic Development	
		Zetta Group	$55,938.81
		Managed Services Fee - ICT	
00004045	02/02/2021		
		Xceed Real Estate	$514.61
		Rates Refund	
00004046	02/02/2021		
		Aung Sakk Maung	$360.00
		Vehicle Crossing Subsidy	
		Landgate	$2,050.00
		UV Interim Values - Rates	
		LD & D Australia Pty Ltd	$17.50
		Milk Deliveries For The City	
		Main Roads WA	$7,119.90
		Roundabout Upgrade - Joondalup Drive - Assets	
		Mr Daniel Affonso Pongitor	$360.00
		Vehicle Crossing Subsidy	
		Mr Michael Cheeseman	$360.00

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Vehicle Crossing Subsidy	
		Mr Roy MacLennan	$150.00
		Dog Registration Refund – Sterilised	
		Mr Shaun Williamson	$77.50
		Dog Registration Refund - Sterilised	
		Mr Tien Shum	$720.00
		2 Vehicle Crossing Subsidies	
		Mr Werner Fischer	$360.00
		Vehicle Crossing Subsidy	
		Mrs Esther Kerse	$60.00
		Dog Registration Refund – Deceased	
		Mrs Zoe Cunningham	$1,900.00
		Refund - Street & Verge Bond	
		Ms Emma Hoar	$360.00
		Vehicle Crossing Subsidy	
		Planning Institute of Australia Limited	$250.00
		Registration Fee - International Womens Day Breakfast - 10.03.2021 - 5 Attendees	
		Synergy	$25,027.30
		Power Supplies For The City	
		Water Corporation	$16,387.53
		Water Charges For The City	
00004047	09/02/2021		
		City of Wanneroo - Rates	$1,249.00
		Rates Assessment Deductions	
		Cr Brett Treby	$2,690.46
		Monthly Meeting Attendance Allowance	
		Cr Christopher Baker	$2,690.46
		Monthly Meeting Attendance Allowance	
		Cr Domenic Zappa	$2,455.46
		Monthly Meeting Attendance Allowance	
		Cr Dot Newton	$2,590.46
		Monthly Meeting Attendance Allowance	
		Cr Glynis Parker	$2,690.46
		Monthly Meeting Attendance Allowance	
		Cr Huu Van Nguyen	$2,690.46
		Monthly Meeting Attendance Allowance	
		Cr Jacqueline Huntley	$2,690.46
		Monthly Meeting Attendance Allowance	
		Cr Lewis Flood	$2,575.46
		Monthly Meeting Attendance Allowance	
		Cr Linda Aitken	$2,690.46
		Monthly Meeting Attendance Allowance	
		Cr Natalie Sangalli	$2,690.46

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Monthly Meeting Attendance Allowance	
		Cr Paul Miles	$2,405.46
		Monthly Meeting Attendance Allowance	
		Cr Sonet Coetzee	$2,690.46
		Monthly Meeting Attendance Allowance	
		Mayor Tracey Roberts	$11,144.47
		Monthly Meeting Allowance	
00004048	09/02/2021		
		Rates Refund	$908.20
00004049	09/02/2021		
		Alinta Gas	$671.25
		Gas Supplies For The City	
		Australia Post	$5,482.74
		Billpay Charges For The City	
		Australian Manufacturing Workers Union	$151.00
		Payroll Deductions	
		Australian Services Union	$619.60
		Payroll Deductions	
		Australian Taxation Office	$1,624,176.00
		Payroll Deductions	
		CFMEU	$120.00
		Payroll Deductions	
		City of Wanneroo - Payroll Rates	$6,430.00
		Payroll Deductions	
		City of Wanneroo - Social Club	$664.00
		Payroll Deductions	
		Department of Mines, Industry Regulation & Safety	$126,196.77
		Collection Agency Fee Payments - 01.12.2020 - 31.12.2020 - Finance	
		Don Massimo Coffee	$294.00
		Refund - Food Business Application & Registration Fee - Business Exempt	
		Fleet Network	$1,534.90
		Payroll Deductions	
		HBF Health Limited	$643.00
		Payroll Deductions	
		Landgate	$40.60
		Mining Tenements Chargeable - 16.12.2020 - 15.01.2021 - Rates	
		LGRCEU	$1,588.76
		Payroll Deductions	
		Main Roads WA	$8,981.50

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Grant Payment - Block Spot Project - Ocean Reef / Hartman / Lenore - Assets	
		Maxxia Pty Ltd	$8,451.39
		Payroll Deductions	
		Mr Bill Lasisi	$120.00
		Reimbursement - Damage To Plant By Waste Truck	
		Mr Nicholas Panagopoulos	$900.00
		Refund - Street & Verge Bond	
		Mr Peter Baines	$1,000.00
		Refund - Street & Verge Bond	
		Mrs Patricia Agrela	$2,000.00
		Refund - Street & Verge Bond	
		Ms Michelle Hanlon	$150.00
		Refund - Recycling & General Waste Bin Collection	
		Optus	$1,169.74
		Data Charges For The City - ICT	
		Paywise Pty Ltd	$1,853.49
		Payroll Deductions	
		Smartsalary	$7,833.04
		Payroll Deductions	
		Synergy	$22,380.37
		Power Supplies For The City	
		Tangent Nominees Pty Ltd (Atf The Summit Homes Group Trust)	$4,200.00
		Refund - 2 Street & Verge Bonds	
		Ventura Home Group Pty Ltd	$4,000.00
		Refund - 2 Street & Verge Bonds	
		Water Corporation	$3,398.02
		Water Charges For The City	
00004050	09/02/2021		
		Banksia Grove Development Nominees	$234,916.88
		Bond Refund - Banksia Grove Stage Coda 2 In Banksia Grove WAPC 158492	
		BCA Consultants (WA) Pty Ltd	$2,970.00
		Consultancy - Boiler Replacement - Aquamotion - Assets	
		Lantern Architecture	$21,560.00
		Refurbishment - Existing Kingsway Olympic Soccer Club - Assets	
		Primewest (Yanchep Beach Road) Pty Ltd	$341,934.00
		Bond Refund - Lot 1011 Yanchep Beach Road Vertex Stage 3 Yanchep WAPC 156201 & 156493	

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
00004051	10/02/2021		
		ABM Landscaping	$1,308.01
		Repair Paving - Clarecastle - Engineering	
		Advanced Traffic Management	$1,148.83
		Traffic Control Services For The City	
		Armaguard	$223.24
		Cash Collection Service For The City	
		Atom Supply	$3,300.00
		Disposable Masks - Stores	
		Audi Centre Perth	$1,301.75
		Vehicle Service - Fleet	
		Aussie Natural Spring Water	$168.00
		15L Water Replacements - Place Management	
		AV Truck Service Pty Ltd	$1,288.94
		Vehicle Spare Parts - Fleet	
		Bartco Traffic Equipment Pty Ltd	$714.12
		Fire Sign - Neaves Road & Yanchep Road - Emergency Services	
		Bins Skips Waste And Recycling	$450.00
		Skip Bin Hire - Wyatt - Assets	
		Boral Construction Materials Group	$3,484.16
		Concrete Mix - Various Locations - Engineering	
		Boss Bollards	$4,183.30
		Remove & Install Bollards - Alexandria View - Engineering	
		BP Australia Ltd	$62,182.01
		Fuel Issues - January 2021	
		Bridgestone Australia Limited	$16,704.70
		Tyre Fitting Services For The City	
		Bring Couriers	$892.95
		Courier Services - Health	
		Bucher Municipal Pty Ltd	$7,008.81
		Vehicle Spare Parts - Fleet	
		Car Care Motor Company Pty Ltd	$98.00
		Vehicle Repairs - Fleet	
		Chris Kershaw Photography	$2,040.00
		Photography - Australia Day Citizenship Ceremony - Communications & Brand	
		Photography - Governor Tour Of City 20.01.2021 - Communications & Brand	
		Clinipath Pathology	$160.00
		Medical Fees For The City	
		Commissioner of Police	$116.90

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Volunteer Police Checks	
		CS Legal	$22,126.62
		Court Fees - Rating Services	
		CVP Electrical Company	$1,010.00
		Repair Ewon Dialler - Kingsway Splashpad - Parks	
		DC Golf	$52,972.50
		Commission Fees - Carramar Golf Course - January 2021 - Property	
		Direct Communications	$233.20
		LCD Spare Kits - Fleet	
		Dowsing Group Pty Ltd	$5,197.43
		Concrete Works - Green Retreat/Viridian Drive - Assets	
		E & MJ Rosher	$2,047.33
		Vehicle Spare Parts - Fleet	
		Edge People Management	$2,631.45
		Case Management Return To Work Monitoring - OSH	
		Ergonomic Assessments - OSH	
		Environmental Industries Pty Ltd	$50,149.94
		Landscape Maintenance For The City	
		Frontline Fire & Rescue Equipment	$569.36
		Thermaguard Replacement - Emergency Services	
		Geoff's Tree Service Pty Ltd	$28,394.77
		Pruning Works For The City	
		Grand Toyota	$1,490.08
		Vehicle Spare Parts - Fleet	
		Hanson Construction Materials Pty Ltd	$192.50
		Concrete Mix - Baton Rouge - Engineering	
		Iconic Property Services Pty Ltd	$36,465.96
		Cleaning Services For The City	
		Imagesource Digital Solutions	$2,184.60
		2 Velcro Wrap Banners - Summer Reading Club - Library Services	
		Reskins For Sign Frame - School Holiday Programs - Kingsway Stadium	
		Interfire Agencies Pty Ltd	$3,783.73
		Fire Boots - Fire Services	
		J Blackwood & Son Ltd	$1,147.30
		PPE & Equipment - Various Employees	
		Kleenheat Gas Pty Ltd	$1,117.35
		Gas Supplies For The City	
		LD Total	$5,013.80
		Landscape Maintenance For The City	
		Let's All Party	$25,305.00

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Amusement And Chairs Hire - Hainsworth Park - Local Vocals	
		Amusements - Kingsbridge Park - Local Vocals - Events	
		Amusements & Hire Of Table & Chairs, Popcorn & Fairyfloss Machine - Summer Sideshow Event Mintaro Park - Events	
		Mackay Urban Design	$990.00
		Design Review Panel Attendance - Approvals	
		Mastec Australia Pty Ltd	$930,352.50
		Delivery Of Bins - Waste Services	
		Michael Page International (Australia) Pty Ltd	$3,001.93
		Casual Labour For The City	
		Mindarie Regional Council	$1,389.08
		Refuse Disposal For The City	
		Mooditj Pty Ltd	$750.00
		Musician Hire - Citizenship Ceremony 26.01.2021 - Place Management	
		NAPA - GPC Asia Pacific Pty Ltd	$17.05
		Vehicle Spare Parts - Fleet	
		Navman Wireless Australia Pty Ltd	$18.15
		Access Fees - Solar Tracker - Fleet Assets	
		Noma Pty Ltd	$440.00
		Design Review Panel - 26.11.2020 - Approvals	
		On Tap Plumbing & Gas Pty Ltd	$8,704.65
		Plumbing Maintenance For The City	
		Penske Power Systems Pty Ltd	$480.65
		Vehicle Spare Parts - Stores	
		Powerhouse Batteries Pty Ltd	$1,192.91
		Battery - Fleet	
		Prestige Alarms	$473.55
		Alarm / CCTV Service For The City	
		Reliable Fencing WA Pty Ltd	$3,558.50
		Fencing Works For The City	
		Repco	$97.50
		Vehicle Spare Parts - Stores	
		Sonic Healthplus Pty Ltd	$451.20
		Medical Fees For The City	
		Stewart & Heaton Clothing Company Pty Ltd	$276.66
		PPE & Equipment - Emergency Services	
		Taldara Industries Pty Ltd	$444.84
		Coolwave Cup - Corporate Support	

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Teresa Newton	$900.00
		DJ Services - Summer Festival - Mintaro Park - Events	
		TJ Depiazzi & Sons	$6,221.16
		Bushland Mulch - Kingsbridge Carpark - Assets	
		Turf Care WA Pty Ltd	$1,217.70
		Apply Spearhead - Various Locations - Parks	
		Viva Energy Australia Pty Ltd	$55,433.97
		Fuel Issues For The City	
		Wanneroo Districts Cricket Club Incorporated	$93,953.86
		Payment 1 & 2 As Per Deed Of Agreement - Maintenance Of Turf Wickets - Facilities	
		Wanneroo Electric	$13,584.12
		Electrical Maintenance For The City	
		Wanneroo Fire Support Brigade	$892.21
		Reimbursement - Reflective Helmet Name Labels - Fire Services	
		Reimbursement - Brigade Consumables	
		Reimbursement - Electrolytes - Fire Services	
		WEX Australia Pty Ltd	$2,669.95
		Fuel - January 2021 - Fleet Assets	
00004052	16/02/2021		
		Gillmore Electrical Services	$8,309.40
		Progress Claim 1 - Paloma Park - Floodlight - Facilities	
00004053	16/02/2021		
		National Australia Bank	
		Flexipurchase October 2020 $40,338.36 - Breakdown On Page 42	
00004054	16/02/2021		
		Australia Post	$11,121.19
		Postage Charges For The City	
00004055	16/02/2021		
		AARCO Asbestos Solutions	$1,932.43
		Removal & Disposal Of Asbestos - Various Locations - Waste	
		Action Glass & Aluminium	$374.55
		Glazing Services For The City	

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Acurix Networks Pty Ltd	$4,870.80
		Acurix Monthly Licencing - ICT	
		Advanced Tile & Stone Solutions	$363.00
		Tile Cleaning - Leatherback Park Pavilion - Building Maintenance	
		Advanced Traffic Management	$6,544.74
		Traffic Control Services For The City	
		AFGRI Equipment Australia Pty Ltd	$2,597.98
		Mower Hire & Blades - Parks	
		Air Liquide Australia	$184.73
		Gas Bottle Rentals - Fleet	
		Airlite Cleaning	$236.35
		Cleaning Services - Yanchep Two Rocks Community Hub - Place Management	
		Alexander House of Flowers	$95.00
		Large Mixed Sympathy Box Arrangement - Office Of The Mayor	
		All Australian Safety Pty Ltd	$857.38
		2 Sets Prescription Safety Glasses - Parks	
		Alphazeta	$1,100.00
		Project Work - Alexander Heights - Assets	
		Alutech Pty Ltd	$1,683.00
		Replace Screen - Anthony Waring Community Facility - Building Maintenance	
		AMBIUS	$174.10
		Plant Services - Girrawheen Hub - Place Management	
		Aquamaster Reticulation Services	$650.10
		Reticulation Repairs - Pineview Place - Assets	
		Asphaltech Pty Ltd	$152.00
		Asphalt - Ancona Link - Engineering	
		AUSQ Training	$339.00
		Training - Basic Worksite Traffic Management - Waste	
		Aussie Natural Spring Water	$427.90
		Pallet Of Water - Fire Services	
		15ltr Bottled Water - Place Management	
		Austraffic WA	$1,072.50
		Traffic Counts - Quinns Rocks - Road	
		Australian Airconditioning Services Ltd	$65,757.40
		Airconditioning Maintenance For The City	
		Australian Property Consultants	$3,300.00
		Consultancy - Market Value Assessment - Property	
		AV Truck Service Pty Ltd	$66.94
		Vehicle Spare Parts - Fleet	

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Benara Nurseries	$7,163.97
		Plants - Parks	
		Binley Fencing	$185.96
		Temporary Fencing - Edgar Griffiths Dog Park - Assets	
		Bistel Construction Pty Ltd	$8,901.49
		Additional Works - Leatherback Pavilion - Assets	
		BOC Limited	$60.97
		Gas Bottles For The City	
		Bollig Design Group Ltd	$4,180.00
		Architectural Design - Edgar Griffiths Park Amenities - Assets	
		Brandon Michael Gray	$450.00
		Performance - Market Event - Kingsway - Events	
		Bridgestone Australia Limited	$10,315.25
		Tyre Fitting Services For The City	
		Bucher Municipal Pty Ltd	$3,051.28
		Vehicle Spare Parts - Fleet / Stores	
		Bunnings Pty Ltd	$161.40
		Hardware Purchases - Community Safety	
		Bunzl Limited	$5,240.42
		Stock - Stores Issues	
		Business Growth AU	$2,640.00
		Economic Recovery Fund - Business Advisory & Support - Economic Development	
		Canon Production Printing Australia Ltd	$530.42
		Scanner / Printer Charges - Assets	
		Car Care Motor Company Pty Ltd	$669.90
		Vehicle Services - Fleet	
		Cat Welfare Society Incorporated	$2,075.00
		Cat Management Facility - Community Safety	
		Centaman Systems Pty Ltd	$2,640.00
		Facility Booking & Program Management System - ICT	
		Claw Environmental	$143.00
		Collect Polystyrene - WRC - Waste	
		Cleanaway Equipment Services Pty Ltd	$414.77
		Parts Washer Service - Fleet	
		Coca Cola Amatil Pty Ltd	$439.48
		Beverages - Kingsway	
		Commercial Aquatics Australia	$165.00
		Monthly Aquatic Maintenance - Aquamotion	

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Corsign (WA) Pty Ltd	$5,382.30
		Street Name Plates - Engineering	
		200 Traffic Cones & 4 Workman Symbol Signs - Engineering	
		Install Park Signage - Dunmore - Assets	
		Signs - Funding - Assets	
		Critical Fire Protection & Training Ltd	$1,720.55
		Fire Equipment Test - Various Locations - Building Maintenance	
		CW Brands Pty Ltd	$214.83
		Paint And Tape - Stores	
		Daimler Trucks Perth	$1,148.59
		Vehicle Spare Parts - Fleet / Stores	
		DC Golf	$45,727.90
		Marangaroo Golf Course - January 2021 - Property	
		Direct Communications	$2,323.76
		Install Two Way Radios - Fleet Assets	
		Domus Nursery	$1,730.85
		200 Rosmarinus Officinalis Plants - Parks	
		Dowsing Group Pty Ltd	$20,675.02
		Install Pram Ramps - Doncaster Grange - Engineering	
		Repair Path - Glenfine Park - Assets	
		Dewatering - Ridgewood Lake - Parks	
		Draeger Australia Pty Ltd	$436.30
		Breathing Apparatus Services - Aquamotion	
		Drainflow Services Pty Ltd	$10,619.03
		Road Sweeping Services For The City	
		Camera Investigation Of Pipework - Engineering	
		Sweeping & Disposal Of Contaminated Waste - Andros Circuit - Waste	
		Drovers Vet Hospital Pty Ltd	$1,282.35
		Provide Veterinary Services For The City	
		E & MJ Rosher	$2,132.27
		Vehicle Spare Parts - Stores	
		Ecoscape Australia Pty Ltd	$39,891.50
		Fauna Survey - Neerabup - Economic Development	
		Biological Survey - Wanneroo Spring Surveys 2020 - Assets	
		Ecospill Pty Ltd	$2,073.50
		Ecosweep Bioactive - Parks	
		Elliotts Irrigation Pty Ltd	$6,781.30
		Irrigation Works For The City	

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Layflat Hose - Waste Services	
		Environmental Industries Pty Ltd	$20,971.43
		Landscape Maintenance For The City	
		FE Technologies Pty Ltd	$3,678.60
		Live Scanning Wand Upgrade - Wanneroo - ICT	
		Annual Maintenance - V5 Self Loan Station - ICT	
		Frontline Fire & Rescue Equipment	$2,050.84
		Equipment Purchase - Fire Services	
		Geoff's Tree Service Pty Ltd	$72,217.26
		Pruning Works For The City	
		Grasstrees Australia	$451.00
		Grass Tree Watering - Hardcastle Park - Parks	
		Guardian Doors	$748.00
		Door Service - Clarkson Volunteer Bushfire Station - Building Maintenance	
		Hanson Construction Materials Pty Ltd	$1,141.80
		Concrete Mix - Various Locations	
		Heatley Sales Pty Ltd	$1,544.40
		Mechanic Gloves - Stores	
		Hickey Constructions Pty Ltd	$8,305.00
		Repair Works - Various Locations - Parks	
		Hitachi Construction Machinery Pty Ltd	$1,545.90
		Vehicle Spare Parts - Stores	
		Hodge Collard Preston Unit Trust	$2,912.25
		Consultancy Services - Clarkson Youth Services - Facilities	
		Hose Right	$3,153.13
		Vehicle Hoses - Fleet	
		Humes Concrete Products	$7,569.45
		Drainage Materials - Assets	
		Hydra Storm	$2,107.38
		Drainage Materials - Assets	
		Hydroquip Pumps	$456.50
		Production Bore Head Works - Kingsway - Parks	
		Iconic Property Services Pty Ltd	$9,010.19
		Cleaning Services For The City	
		Identity Perth	$4,292.75
		Business Brand Development - Advocacy & Economic Development	
		Imagesource Digital Solutions	$1,687.40
		2 Corflutes - Media Centre - Events	
		2 Coreflute A-Frame Inserts - Museum Open - Cultural Development	

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		2 Object Labels - Museum - Cultural Development	
		Stickers For Trolley - Wanneroo Museum - Cultural Services	
		Vinyl Banner - Aquamotion	
		IMCO Australasia Pty Ltd	$2,145.00
		60 Bags Asphalt Repair - Engineering	
		Indoor Gardens Pty Ltd	$266.20
		Civic Centre Foyer - Plant Hire - Customer Relations	
		Integrity Industrial Pty Ltd	$39,251.33
		Casual Labour For The City	
		Iron Mountain Australia Group Pty Ltd	$4,998.06
		Document Management Services For The City	
		Irrigation Design Services	$4,950.00
		Irrigation Design - Butterworth Park - Assets	
		Irrigation Design - Shelvock Park Carpark - Assets	
		J Blackwood & Son Ltd	$4,206.87
		PPE - Stores Issues & Various Employees	
		JBS & G Australia Pty Ltd	$6,245.80
		Environmental Risk Assessment - Property	
		JDSI Consulting Engineers	$16,040.47
		Civil Consultancy Services - Butler North District Open Space - Assets	
		Kinetic IT Pty Ltd	$10,541.27
		Threat Intelligence Services - 01.01.2021 - 31.01.2021 - ICT	
		Kleenit	$378.04
		Graffiti Removal For The City	
		Kyocera Document Solutions	$3,244.59
		Photocopier Meter Reading - ICT	
		Landcare Weed Control	$76,679.90
		Landscape Maintenance For The City	
		LD Total	$82,802.27
		Landscape Maintenance For The City	
		Let's All Party	$3,300.00
		Amusements And Popcorn - Twilight Markets - Events	
		Lock Joint Australia	$803.00
		Vehicle Spare Parts - Stores	
		Magia Solutions Pty Ltd	$3,718.00
		Integration Consultant - ICT	
		Major Motors	$1,296.58

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Vehicle Spare Parts - Fleet	
		Mammoth Equipment & Exhausts Pty Ltd	$1,056.00
		Ecoblue - Stores Stock	
		Manheim Pty Ltd	$6,280.96
		Selling & Towage Fees - Rangers	
		Marketforce Pty Ltd	$17,667.31
		Advertising Services For The City	
		Mastec Australia Pty Ltd	$237,850.80
		Phase 2 Stage 3 - 30% Deposit - Bin Delivery - Waste Services	
		Mayday Earthmoving	$1,375.00
		Heavy Equipment Hire For The City	
		Mindarie Regional Council	$3,985.19
		Refuse Disposal For The City	
		Mini-Tankers Australia Pty Ltd	$1,793.07
		Fuel - January 2021 - Fleet Assets	
		Miracle Recreation Equipment Pty Ltd	$2,710.40
		Playground Equipment Repairs - Various Locations - Parks	
		NAPA - GPC Asia Pacific Pty Ltd	$14.91
		Vehicle Spare Parts - Fleet	
		Natural Area Holdings Pty Ltd	$14,503.50
		Landscape Maintenance For The City	
		Nilfisk Advance Pty Ltd	$1,295.80
		Annual Service - Kingsway	
		Noma Pty Ltd	$660.00
		Professional Services - Design Review Panel - Approval Services	
		Nutrien Ag Solutions Limited	$497.20
		Gripples - Parks	
		OEM Group Pty Ltd	$3,589.28
		Vehicle Spare Parts - Fleet	
		Officeworks Superstores Pty Ltd	$76.79
		Stationery Items - Waste Services	
		On Tap Plumbing & Gas Pty Ltd	$1,781.30
		Plumbing Maintenance For The City	
		Online Social Butterfly	$3,630.00
		Social Media Management - Economic Recovery Fund - Economic	
		Optima Press	$2,785.20
		Printing - Recyclables Bin - Waste	
		P & M Automotive Equipment	$94.22
		Vehicle Spare Parts - Fleet	
		Paperbark Technologies Pty Ltd	$5,535.00
		Aerial Inspection - Opportunity Play Space - Parks	

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Arboricultural Report - Various Locations - Parks	
		Tree Survey - Edgar Griffiths Park - Design	
		Parker Black & Forrest	$247.50
		Repair Lock Tumbler - Fred Stubbs Park - Parks	
		Pascoe Partners Accountants	$3,058.00
		Business Advisory - Economic Recovery Fund - Economic Development	
		Penske Power Systems Pty Ltd	$2,590.72
		Vehicle Spare Parts - Stores	
		Powerhouse Batteries Pty Ltd	$863.41
		Vehicle Batteries - Stores Stock	
		Prestige Alarms	$55,674.30
		Alarm / CCTV Services For The City	
		Print And Sign Co	$68.20
		2 Coreflute Instagram Frames - Aquamotion	
		Pritchard Francis Consulting Pty Ltd	$1,896.18
		Engineering Consultancy Services - Yanchep Lagoon Infrastructure Strategy - Assets	
		Programmed Integrated Workforce	$2,853.00
		Casual Labour For The City	
		Repco	$389.40
		Vehicle Spare Parts - Fleet	
		Ricoh Australia Pty Ltd	$3,353.08
		Image Charges - Corporate Support	
		Road Specialist Australia	$1,195.70
		Replace Conveyor Belt - Fleet	
		Roads 2000	$173,809.59
		Road Resurfacing - Beach Road - Assets	
		Asphalt Supplies - Engineering	
		Roads Resurfacing - Berriman Drive - Projects	
		RS Components Pty Ltd	$71.05
		Vehicle Spare Parts - Fleet	
		Sanax Medical And First Aid Supplies	$1,110.30
		Hand Sanitiser - Stores Stock	
		Scatena Clocherty Architects	$2,475.00
		Architectural Consultancy - Wanneroo Netball Building Upgrade - Assets	
		Scott Nelson	$440.00
		Performance - Twilight Market At Kingsway - Events	
		Scott Print	$704.00

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Printing - Brochures - Past And Present - Cultural Services	
		Printing - Brochures - School Holiday Programs - Kingsway Stadium	
		Seabreeze Landscape Supplies	$16.00
		Brickies Sand - Parks	
		Shred-X	$177.32
		Shredding Services For The City	
		Sifting Sands	$558.25
		Sand Cleaning - Broadview / Gooleema Parks - Parks	
		SJ McKee Maintenance Pty Ltd	$825.00
		Repair Works - Various Locations - Waste	
		Skipper Transport Parts	$947.19
		Vehicle Spare Parts - Fleet / Stores	
		Skyline Landscape Services (WA)	$5,346.00
		Landscape Maintenance For The City	
		Southern Metropolitan Regional Council	$5,983.45
		Membership Recycle Right - 6 Months Pro Rata Until 30.06.2021 - Waste	
		Sprayline Spraying Equipment	$336.05
		Vehicle Spare Parts - Fleet	
		Statewide Pump Services	$2,145.00
		Inspections - Various Locations January 2021 - Building Maintenance	
		Stewart & Heaton Clothing Company Pty Ltd	$1,285.75
		PPE - Fire Services	
		Suez Recycling & Recovery (Perth) Pty Ltd	$176,947.01
		Refuse Disposal For The City	
		Suez Recycling & Recovery Pty Ltd	$5,394.63
		Refuse Disposal For The City	
		Surf Life Saving WA Incorporated	$72,307.93
		Beach Safety Services - February 2021 - Facilities	
		Taldara Industries Pty Ltd	$583.00
		Paper Cups - Stores	
		Technology One Limited	$4,312.00
		Jo Gray Consulting - ICT	
		Spatial Consulting Services - ICT	
		Terravac Vacuum Excavations Pty Ltd	$10,406.83
		Location Of Services For The City	
		The Hire Guys Balcatta	$311.00
		Equipment Hire - Generator - Events	
		The Hire Guys Wangara	$2,430.00
		Equipment Hire - Arrow Boards - Waste	

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		The Rabbone Family Trust	$2,200.00
		Performance - Jordan Anthony 16.01.2020 - Butler Summer Series Festival - Events	
		TJ Depiazzi & Sons	$16,071.33
		Mulch Delivery - Various Locations - Parks / Assets	
		Toll Transport Pty Ltd	$237.16
		Courier Services	
		Toro Australia Group Sales Pty Ltd	$6,137.34
		Vehicle Spare Parts - Fleet	
		Total Landscape Redevelopment Service Pty Ltd	$14,421.00
		Renewal Of Drinking Fountain - Houghton Park - Assets	
		Resurface Petanque Court - Jindalee Foreshore - Parks	
		Replace Bolts - Table Setting - James Cook Park - Parks	
		Triton Electrical Contractors Pty Ltd	$1,398.10
		Reticulation Electrical Works - Various Locations - Parks	
		Trophy Shop Australia	$27.40
		Name Badges - Various Employees	
		Turf Care WA Pty Ltd	$7,054.30
		Turfing Works For The City	
		Tyrecycle Pty Ltd	$1,131.04
		Removal Of All Tyres - Waste	
		WA Limestone Company	$2,414.62
		Supply Bitumen Stabilised Limestone - Engineering	
		Wanneroo Business Association Incorporated	$990.00
		Webinar Delivery - Networking For Introverts 05.02.2021 - Economic Development	
		Wanneroo Electric	$4,005.04
		Electrical Maintenance For The City	
		Western Australian Local Government Association	$70.00
		Registration - Transport & Roads Forum - 1 Attendee - Economic Development	
		Western Australian Treasury Corporation	$922,309.00
		Loan Interest Payment - Finance	
		Western Resource Recovery Pty Ltd	$2,337.72
		Empty Washdown Bay - Building Maintenance	
		William James Axten	$1,500.00

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Voice Recording - Cockman House - Cultural Services	
		Workpower Incorporated	$61,444.68
		Landscape Maintenance For The City	
		Workshed Children's Mosaics	$3,168.00
		Conservation Of Public Artwork - Cultural Services	
		Worldwide Joondalup Malaga	$1,700.00
		Bin Stickers - Waste	
		WSP Australia Pty Ltd	$32,905.40
		Facilitator - Smart City Workshop - Assets	
		Consultancy Services - Wangara CCTV - Facilities	
		Yanchep Beach Joint Venture	$8,839.58
		Yanchep Hub - Rent - Property	
		Zetta Group	$53,186.74
		Monthly Service Fee - ICT	
		Zipform Pty Ltd	$3,856.78
		3rd Instalment Notices - Rating Services	
00004057	16/02/2021		
		Rates Refund	$31.00
		Rates Refund	$111.25
		Rates Refund	$2,964.62
00004058	16/02/2021		
		Alinta Gas	$41.35
		Gas Supplies For The City	
		Australian Taxation Office	$730.00
		Payroll Deductions	
		Aveling Homes Pty Ltd	$678.15
		Refund - Development Application - Proposal Exempt	
		BDD Australia Pty Ltd	$781.65
		Milk Deliveries For The City	
		Brighton Seahawks Junior Football Club	$200.00
		Local Vocals - Handball Activity - Events	
		Child Support Agency	$1,418.82
		Payroll Deductions	
		Department of Fire & Emergency Services	$19,136.32
		50% Cost Sharing - Community Fire Manager - 25.09.2020 - 31.12.2020	
		Landgate	$6,704.99
		GRV Interim Vals - Rating Services	
		Road Name Change - ICT	
		Miss Clare Moorehouse	$30.00

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Dog Registration Refund - Sterilised	
		Mr Daniel Simms	$304.20
		Reimbursement - Broadband Usage - 01.09.2020 - 31.12.2020	
		Reimbursement - Business Hospitality Breakfast With Development WA CEO	
		Mrs Margaret Hamilton	$15.00
		Dog Registration Refund - Sterilised	
		Synergy	$571,742.12
		Power Supplies For The City	
		The Scout Association of Australia	$770.00
		Catering - Australia Day Citizenship Ceremony - Events	
		Water Corporation	$14,825.66
		Water Charges For The City	
00004059	16/02/2021		
		Rates Refund	$1,072.17
00004060	23/02/2021		
		AARCO Asbestos Solutions	$5,324.00
		Asbestos Removal Services - Waste	
		ABM Landscaping	$2,392.83
		Paving - Kingsbridge Boulevard - Assets	
		Action Glass & Aluminium	$239.25
		Replace Broken Glass - Alkimos - Building Maintenance	
		Alexander House of Flowers	$95.00
		Arrangement - Sympathy - J Ding - Mayors Office	
		Allused Pty Ltd	$2,029.50
		Equipment Hire - Rake Bucket For Loader - Engineering	
		Amber Appelbee	$1,418.00
		Entertainers - Quinns Rock & Madeley - Events	
		AMBIUS	$174.10
		Plant Services - Girrawheen - Place Management	
		Aslab Pty Ltd	$10,477.50
		Asphalt Testing - Beach Road - Assets	
		Atom Supply	$672.71
		Safety Glasses - Stores	
		Audi Centre Perth	$54,437.36
		Vehicle Spare Parts / Service - Fleet	
		New Vehicle Purchase - Audi Navarra $51,044.18 - Fleet Assets	

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Austage Events WA	$379.50
		Audio Visual - Aquamotion Open Day	
		Australian Airconditioning Services Ltd	$15,008.58
		Air Conditioning Maintenance For The City	
		Australian Training Management Pty Ltd	$1,512.00
		Training - Certificate III In Civil Construction Plant Operations - R Warner - Assets	
		Autosmart North Metro Perth	$326.70
		Floorsmart Cleaner - Fleet	
		AV Truck Service Pty Ltd	$263.01
		Vehicle Spare Parts - Stores	
		Ball & Doggett Pty Ltd	$617.72
		Paper Supplies - Print Room	
		Binley Fencing	$1,957.78
		Temporary Fencing - Animal Shelters Wanneroo Showgrounds - Engineering	
		Temporary Fence - Alexandria Park - Parks	
		Bioscience Pty Ltd	$2,365.00
		Bioprime Dicot/Trace - Parks	
		BrainBox Advisory	$1,650.00
		Business Support - The Athletic Institute - Economic Development	
		Bridgestone Australia Limited	$5,903.61
		Tyre Fitting Services For The City	
		Bucher Municipal Pty Ltd	$15,836.21
		Vehicle Spare Parts - Fleet / Stores	
		Bunzl Limited	$1,777.24
		Stock - Store Issues	
		Burgtec	$426.80
		Office Chair - Building Maintenance	
		Burundian Twa Community Perth Incorporated	$5,000.00
		International Indigenous Day Cultural Event - Community Planning	
		Canford Hospitality Consultants	$1,505.00
		Consulting Services - Northern Suburbs Library - Assets	
		Car Care Motor Company Pty Ltd	$2,256.85
		Vehicle Repairs / Services - Fleet	
		Carramar Resources Industries	$4,273.68
		Disposal Of Rubble - Engineering / Assets	
		Cherry's Catering	$620.00
		Catering Services For The City	
		Civica Pty Ltd	$264.00

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Connection For Online Book Club - Library Services	
		Clark Equipment Sales Pty Ltd	$592.50
		Vehicle Spare Parts - Fleet	
		Coastal Navigation Solutions	$2,992.00
		Egyptian Rowboat Maintenance - Cultural Services	
		Coates Hire Operations Pty Ltd	$410.30
		Portable Toilet - Mirrabooka Avenue - Assets	
		Coca Cola Amatil Pty Ltd	$163.16
		Beverages - Kingsway Indoor Stadium	
		Commercial Aquatics Australia	$266.20
		Aquatic Maintenance Works - Aquamotion	
		Committee for Perth	$6,600.00
		Annual Bronze Membership - February 2021 - January 2022	
		Construction Hydraulic Design Pty Ltd	$770.00
		Completion - Flow & Pressure Test And Report - Aquamotion - Assets	
		Corsign (WA) Pty Ltd	$487.30
		Signs - Marangaroo - Assets	
		Signage - Kingsway Dog Park - Parks	
		Critical Fire Protection & Training Ltd	$335.50
		Fire Detection Equipment Works For The City	
		CS Legal	$45,361.55
		Court Fees - Rating Services	
		CW Brands Pty Ltd	$85.14
		Masking Tape - Stores	
		Daimler Trucks Perth	$1,909.88
		Vehicle Spare Parts - Stores	
		Dave Lanfear Consulting	$385.00
		Update - Wanneroo Raceway Master Plan - Facilities	
		Debora Gregorio	$580.00
		3 Manga Drawing Workshops - Library Services	
		Department Of Biodiversity, Conservation And Attractions	$1,455.00
		Local Park Passes - Yanchep - Economic Development	
		Direct Communications	$2,323.75
		Two Way Radio X 2 - Waste Trucks - Fleet	
		Dowsing Group Pty Ltd	$71,068.63
		Concrete Works - Various Locations - Engineering / Assets	
		Drainflow Services Pty Ltd	$1,694.00

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Road Sweeping Services For The City	
		Elliotts Irrigation Pty Ltd	$792.00
		Iron Filter Service - Shorehaven & Catalina - Parks	
		Emerge Associates	$25,740.00
		Consultancy Services - Splendid Park Cycling Facilities - Construction	
		Environmental Industries Pty Ltd	$26,001.89
		Landscape Maintenance For The City	
		Equifax Australasia Workforce Solution Pty Limited	$92.40
		Australian Criminal History Check - Community Safety	
		FE Technologies Pty Ltd	$61.80
		3 Self Loan Stations - ICT	
		Focus Consulting WA Pty Ltd	$880.00
		Lighting Design - Jindinga Park - Design	
		Frontline Fire & Rescue Equipment	$477.69
		Vehicle Spare Parts - Fire Services / Fleet	
		Gen Connect Pty Ltd	$181.50
		Generator Service - New Civic Centre - Building Maintenance	
		Geoff's Tree Service Pty Ltd	$1,254.86
		Pruning Works For The City	
		GHD Pty Ltd	$5,886.33
		As-Cons Design Drawings - Assets	
		Global Drone Solutions	$10,990.00
		Drone Training - Wanneroo - Emergency Management	
		Green's Hire Service Pty Ltd	$19,358.56
		Equipment Hire - Loader - Waste	
		GTA Consultants (WA) Pty Ltd	$4,000.70
		Additional Modelling And Survey - Ocean Reef Road - Traffic Services	
		Guardian Doors	$374.00
		Service Doors / Shutters - Quinns Mindarie SLSC - Building Maintenance	
		Return Visit For Service - Mindarie - Building Maintenance	
		Heatley Sales Pty Ltd	$1,029.60
		Safety Gloves - Stores	
		Hickey Constructions Pty Ltd	$22,495.00
		Replace Capping Stones - Various Locations - Parks	
		Limestone Walls - St Andrews Park - Parks	
		Hose Right	$51.98

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Vehicle Spare Parts - Fleet	
		Hydra Storm	$1,310.32
		Avenue Upgrade - Rawlinson / Mirrabooka - Engineering	
		i3 Consultants WA	$3,294.50
		Road Design - Quinns / Marmion - Assets	
		Iconic Property Services Pty Ltd	$92,813.43
		Cleaning Services For The City	
		Imagesource Digital Solutions	$181.50
		Site Measure - Balcony Banner - Kingsway	
		Integrity Industrial Pty Ltd	$16,580.88
		Casual Labour For The City	
		Intelife Group	$18,562.48
		BBQ Cleaning - Various Locations - Parks	
		Seedling Watering - Yellagonga - Strategic Environmental Planning	
		Interfire Agencies Pty Ltd	$4,877.50
		Masks - Wanneroo - Emergency Management	
		Half Face Respirator - Wanneroo - Emergency Management	
		IQ-AM	$2,600.00
		Certified Asset Management Assessor Course - 1 Attendee - Land Development	
		J Blackwood & Son Ltd	$2,814.63
		PPE - Various Service Units	
		James Bennett Pty Ltd	$5,242.45
		Book Purchases - Library Services	
		Kelyn Training Services	$205.00
		Training - White Card & WHS - 1 Attendee - Traffic Services	
		Kleenheat Gas Pty Ltd	$8,342.46
		Gas Charges For The City	
		Kleenit	$2,344.10
		Graffiti Removal For The City	
		Konecranes Pty Ltd	$825.00
		Quarterly Crane Maintenance - Fleet	
		Landcare Weed Control	$11,758.37
		Landscape Maintenance For The City	
		Laundry Express	$1,215.63
		Laundry Services For The City	
		LD Total	$4,458.08
		Landscape Planting - Aquamotion - Parks	
		Les Mills Asia Pacific	$915.75
		License Fees - Aquamotion	

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Major Motors	$2,025.00
		Vehicle Spare Parts - Fleet / Stores	
		Manheim Pty Ltd	$1,396.64
		Selling & Towage Fees - Wanneroo - Community Safety	
		Marketforce Pty Ltd	$2,371.52
		Advertising Services For The City	
		Mayday Earthmoving	$3,707.00
		Heavy Equipment Hire For The City	
		McLeods	$198.00
		Legal Fees For The City	
		Mercer Consulting (Australia) Pty Ltd	$6,655.00
		Review Positions - People And Culture	
		Michael Page International (Australia) Pty Ltd	$2,034.64
		Casual Labour For The City	
		Mindarie Regional Council	$327,423.01
		Refuse Disposal For The City	
		Mining & Hydraulic Supplies	$167.92
		Flow Control Valve - Fleet	
		Miracle Recreation Equipment Pty Ltd	$2,288.00
		Playground Equipment Repairs - Parks	
		NAPA - GPC Asia Pacific Pty Ltd	$348.04
		Vehicle Spare Parts - Fleet / Stores	
		National Local Government Customer Service Incorporated	$759.00
		Council Membership 2020 / 2021 - 2 Representatives - ICT	
		Natural Area Holdings Pty Ltd	$19,383.30
		Lake Clean-Up - Kingsway - Parks	
		Plant Propagation - Various Locations - Conservation	
		Navman Wireless Australia Pty Ltd	$304.15
		Transfer GPS From 95355 To 95623 - Fleet	
		Access Fees Solar Tracker - Fleet	
		Nerida Moredoundt	$600.00
		Design Review Panel - 04.02.2021 - Strategic Land	
		Neverfail Springwater Limited	$31.68
		Water - Print Room	
		NVMS Pty Ltd	$322.30
		Power Supply - Health Services	
		Office Of The Auditor General	$92,312.00
		Statutory Audit 2019 / 2020 - Finance	
		Officeworks Superstores Pty Ltd	$190.50
		Stationery Supplies - Cultural Services	

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		On Tap Plumbing & Gas Pty Ltd	$5,443.02
		Plumbing Maintenance For The City	
		Online Social Butterfly	$6,600.00
		Business Advisory Services - Economic Development	
		Parker Black & Forrest	$690.80
		Locking Services For The City	
		Penske Power Systems Pty Ltd	$254.10
		Vehicle Filters - Stores	
		Play Check	$220.00
		Playground Audit - Yanchep Beach Kiosk - Projects	
		Prestige Alarms	$6,975.17
		Alarm / CCTV Services For The City	
		Programmed Integrated Workforce	$2,037.86
		Casual Labour For The City	
		Qualcon Laboratories	$374.00
		Testing - Yanchep Dog Beach - Coastal Projects	
		Quinns Rock Bush Fire Brigade	$127.85
		Reimbursement - Cleaning Equipment For Quinns Rocks Appliances	
		REM Consulting	$5,988.42
		Services - Grant Turner - Customer & Information Services	
		Repco	$1,221.70
		Vehicle Spare Parts / Disposable Gloves - Stores	
		Ricoh Australia Pty Ltd	$4,359.70
		Image Charges - Print Room	
		Road & Traffic Services	$11,783.20
		Traffic Management, Spotting & Marking - Various Locations - Assets / Engineering	
		Roads 2000	$23,579.93
		Asphalt - Engineering	
		Civil Works - Landsdale - Assets	
		Robert J And Jennie M Wood	$200.00
		Relocation Of Shelving - Alkimos Pop Up Library To WLCC - Cultural Services	
		Ron Gill Pty Ltd Trading As Rick Gill Motorcycles	$221.85
		Annual Service - Suzuki Quad Bike - Fleet	
		Roy Gripske & Sons Pty Ltd	$1,662.31
		Vehicle Spare Parts - Stores	
		RW Quantity Surveyors	$6,490.00
		Consultancy Services - Aquamotion Family Changeroom - Facilities	

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Safety World	$1,978.90
		PPE - Rangers	
		Safetyquip	$199.34
		Gloves - ICT	
		Scott Print	$3,573.90
		Printing - Flyers - Sorting Your Waste - Waste Services	
		Seabreeze Landscape Supplies	$48.00
		Brickie Sand - Parks	
		Sealanes	$1,218.05
		Food/Beverages - Hospitality	
		Silver Squid Productions	$110.00
		Photography - Aquamotion Open Day - Aquamotion	
		Skipper Transport Parts	$186.11
		Vehicle Spare Parts - Fleet	
		Smartbuilt Perth Pty Ltd	$137.93
		Pest Control Services For The City	
		Softfall Guys	$1,817.20
		Repair Softfall - Homestead Park - Parks	
		Repair Softfall - Cabrini Park - Parks	
		St Johns Ambulance Of Western Australia	$695.20
		Event Health Services - Skate Jam / Coaching Session - Youth	
		Stewart & Heaton Clothing Company Pty Ltd	$3,535.75
		Uniforms - Emergency Services	
		Supreme Dry Cleans and Laundrette	$630.00
		Laundry Of Sports Bibs - Kingsway	
		Tamala Park Regional Council	$13,727.00
		GST Payable - January 2021 Pursuant To Section 153B Of Agreement - Finance	
		Taylor Burrell Barnett	$1,686.39
		Consultancy Services - Neerabup Management Plan & Subdivision Application Provision - Economic Development	
		Terravac Vacuum Excavations Pty Ltd	$1,004.85
		Locating Technician - Donnelly Park - Assets	
		The Distributors Perth	$234.05
		Snacks And Confectionery - Kingsway	
		The Royal Life Saving Society Australia	$7,228.54
		Pool Barrier Inspections - January 2021 - Compliance	
		The Trustee For Arbor Centre Unit Trust	$697.36
		Conference - Making Higher Density	

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		The Trustee for Hayto Trust	$481.25
		Photography Services - Youth Forum Climate Change 09.12.2020	
		Thinkfield	$220.00
		Online Mailout - Quinns Rocks Caravan Park Redevelopment - Property	
		Toll Transport Pty Ltd	$474.32
		Courier Services For The City	
		Tony Pankiw	$40,150.00
		Public Art Commission - Gumblossom Community Centre - Cultural Services	
		Triton Electrical Contractors Pty Ltd	$7,901.30
		Electrical Works - Various Locations - Parks	
		Trophy Shop Australia	$41.10
		Name Badges - Various Employees	
		Truck Centre WA Pty Ltd	$445,579.18
		New Vehicle Purchase - Volvo Side Loader $442,483.76 - Fleet Assets	
		Vehicle Spare Parts / Repairs - Fleet	
		Turf Care WA Pty Ltd	$52.14
		Apply Herbicide - Civic Centre - Parks	
		Tutaki Unit Trust	$3,024.00
		Marquees - Wanneroo - Events	
		Verge Garden Centre	$550.00
		Movable Plant Boxes - Yanchep Hub - Place Management	
		Vocus Communications	$247.50
		NBN Connection For Wire Track Ytrac - Place Management	
		WA Library Supplies	$1,665.96
		AV Shelf, Label And Barcodes - Library Services	
		WA Limestone Company	$2,365.30
		Limestone - Mirrabooka Avenue - Assets	
		Wanneroo Business Association Incorporated	$1,165.00
		Webinar Delivery - 10 Steps To Building Business Resilience - Economic Development	
		WBA Business Panel Breakfast - Economic Development	
		Wanneroo Central Bushfire Brigade	$5,046.04
		Reimbursement - Operating Costs - Fire Services	
		Wanneroo Electric	$7,927.29
		Electrical Maintenance For The City	

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Wanneroo Fire Support Brigade	$526.26
		Reimbursement - Covid Safety Equipment - Fire Services	
		Westbuild Products Pty Ltd	$732.51
		Kwikset & GP Cement - Stores	
		Western Australian Local Government Association	$172.00
		Training - Making Local Laws - 1 Attendee - Governance	
		Western Resource Recovery Pty Ltd	$1,161.60
		Empty Washdown Bay - Fleet - Building Maintenance	
		Western Tree Recyclers	$36,433.92
		Disposal Of Green Waste - Parks	
		Wicked Strategies	$2,502.50
		Advisory And Support Services - Community Clubs - Community Planning	
		William Buck Consulting (WA) Pty Ltd	$6,820.00
		Probity Adviser Services - Contracts	
		Winc Australia Pty Limited	$3,142.52
		Stationery For The City - January 2021	
		Workpower Incorporated	$10,738.86
		Tree Watering - 12 Locations - Assets	
		Zetta Group	$1,478.24
		Managed Services Fee - ICT	
00004061	22/02/2021		
		National Australia Bank	
		Flexipurchase November 2020 $33,079.75 - Breakdown On Page 46	
00004062	23/02/2021		
		Bollig Design Group Ltd	$2,750.00
		Consultancy - Aquamotion Changeroom Refurbishment - Assets	
		Jako Industries Pty Ltd	$2,251.15
		Payment Certificate 2 - Aquamotion Boiler Replacement - Assets	
00004063	23/02/2021		
		Building & Construction Industry Training Board	$33,417.55
		Collection Approved Levy Payments - November 2020	
		Department of Mines, Industry Regulation & Safety	$88,732.20

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Collection Agency Fee Payments - 01.01.2021 - 31.01.2021	
00004064	23/02/2021		
		Ashmy Pty Ltd	$2,000.00
		Refund - Street & Verge Bond	
		Australian Manufacturing Workers Union	$151.00
		Payroll Deductions	
		Australian Services Union	$619.60
		Payroll Deductions	
		Australian Taxation Office	$533,725.00
		Payroll Deductions	
		BDD Australia Pty Ltd	$367.05
		Milk Deliveries For The City	
		Blueprint Homes (WA) Pty Ltd	$4,000.00
		Refund - 2 Street & Verge Bonds	
		CFMEU	$120.00
		Payroll Deductions	
		Child Support Agency	$1,152.31
		Payroll Deductions	
		City of Wanneroo - Payroll Rates	$6,430.00
		Payroll Deductions	
		City of Wanneroo - Social Club	$676.00
		Payroll Deductions	
		Dale Alcock Homes Pty Ltd	$2,000.00
		Refund - Street & Verge Bond	
		Department of Fire & Emergency Services	$920.00
		False Fire Alarm Attendance - Aquamotion	
		Fleet Network	$1,700.90
		Input Tax Credits - Salary Packaging - Finance	
		Payroll Deductions	
		Great Aussie Patios	$1,000.00
		Refund - Street & Verge Bond	
		HBF Health Limited	$643.00
		Payroll Deductions	
		Home Group WA Pty Ltd	$4,000.00
		Refund - 2 Street & Verge Bonds	
		Landgate	$2,069.47
		GRV Interim Values - Rates	
		Certificate Of Title - Library Services	
		Land Enquiries For The City	
		LGRCEU	$1,588.76
		Payroll Deductions	
		Maxxia Pty Ltd	$8,827.27

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Input Tax Credits - Salary Packaging - Finance	
		Payroll Deductions	
		Miss Amie Lawther	$195.00
		Registration - Fitness Australia - Aquamotion	
		Mrs Kayleen Lord	$5.00
		Dog Registration Refund - Sterilised	
		Mrs Kellie Field	$195.00
		Registration - Fitness Australia - Aquamotion	
		Mrs Rachel Kabunda	$24.00
		Hire Fee Refund	
		Mrs Sorina Timbus	$30.00
		Dog Registration Refund - Sterilised	
		Ms Elizabeth Affleck	$147.60
		Refund - Skin Penetration Licence Fees - Withdrawn	
		Northern Suburbs Women's Friendship Group	$4,580.96
		Community Funding - Choose To Challenge Project - Community Development	
		Paywise Pty Ltd	$2,060.48
		Input Tax Credits - Salary Packaging - Finance	
		Payroll Deductions	
		Smartsalary	$8,839.28
		Input Tax Credits - Salary Packaging - Finance	
		Payroll Deductions	
		Solargain Pv Pty Ltd	$2,000.00
		Refund - Street & Verge Bond	
		SSB Pty Ltd	$4,000.00
		Refund - 2 Street & Verge Bonds	
		Synergy	$29,488.11
		Power Supplies For The City	
		Water Corporation	$15,043.58
		Water Charges For The City	
00004065	24/02/2021		
		RJ Vincent & Co	$1,078,777.08
		Payment Certificate 8 - Halesworth Park Sports Facilities - Assets	
00004066	26/02/2021	City of Wanneroo - Municipal Account	
		Credit Cards & Banks Fees January 2021 - Breakdown On Page 52	

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	**DATE**	**DESCRIPTION**	**AMOUNT**
		Total Director Corporate Services Advance - EFTs	**$12,568,943.87**
NATIONAL AUSTRALIA BANK			
00004053	16/02/2021		
		National Australia Bank	
		Flexipurchase October 2020	
		NAB Billing Account	
		Flexipurchase Upgrade Cost Refund	-$5,545.00
		Assets	
		Bunnings - Hardware Purchases	$867.29
		Coles - Modem - Hydrowise Irrigation Controller.	$49.00
		Greenway Turf - Aquasphear And Blast	$1,017.50
		J Blackwood & Son P/L - Dispenser, Strapping & PPE	$516.53
		Microsoft - Onedrive Monthly Subscription	$3.00
		Mirco - Gripples & Tree Ties	$334.70
		Northern Lawnmowers - Chest Straps - Brushcutter Harnesses	$146.40
		Officeworks - Two Modems - Hydro Wise Controllers	$98.00
		Permatech - Polyurethane Sealant - Side Entry Pit Lids	$158.40
		Richgro Garden - Landscape Mix For Kingsway Baseball Diamond Works	$80.00
		Total Tools Malaga - Battery Mastik Gun For Polyurethane Adhesive.	$599.00
		WA Local Government Association - Registration - Urban Forest Conference - 2 Attendees	$240.00
		Work Clobber - Headsocks - Mowing Crews	$106.65
		Assets Maintenance	
		7-Eleven - Swap 8.5Kg Gas Bottle	$29.00
		Advanced Lock Key - Key Cut	$168.00
		Arc Ltd - Renewal Of Air-Conditioning Licence	$154.00
		Barnetts Architectural Hardware - Hardware Purchase	$107.95
		Bunnings - Hardware Purchases	$5,214.81
		Coles - Sunscreen	$90.15
		DMIRS - Renewal Of High Risk Work Licence	$53.00
		DPLH - Lands - Quinns Beach Shark Barrier Licence	$550.00
		Jaycar - Phone Holder	$24.95

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		JB Home Joondalup - Remington	$310.00
		Kannan And Kannan Pty Ltd - Cartridge	$95.00
		Licences 4 Work - Elevating Work Platform Course	$299.00
		Nappy Express Hire - Uniform Laundering	$1,337.71
		Next Site Pty Ltd - Safety Boots	$164.95
		The Hire Guys Wangara - Concrete Cutting Blades	$1,070.00
		The Rigging Shed - Lifting Slings, Chains & Tie Down Straps	$497.20
		Valspar - Painting Supplies	$1,585.75
		Work Clobber - PPE	$506.33
		Business Manager Aquamotion & Kingsway	
		7 Eleven - Bags Of Ice	$10.00
		Campaignmonitor - Campaign Monthly Ad	$196.90
		Dominos Woodvale - Pizzas For Grand Finals	$105.00
		Facebook - Advertising	$272.64
		RLSSWA - Resus Award Fee	$19.80
		Slimline Warehouse - Retractable Barriers	$1,133.68
		Woolworths - Drinks For Grand Finals	$42.00
		Community & Place	
		Coles - Catering Items - Program Activities	$53.44
		Big W - Sports Madness Materials	$53.25
		Woolworths - Catering Items - Program Activities	$18.10
		Community Development	
		7-Eleven - Ice - Program Activities	$8.40
		Bunnings - Gas Bottle - Program Activities	$27.00
		Coles - Catering Items - Program Activities	$939.20
		Curtin University - ABC Bags - Skate Park Soft Launch	$125.00
		Ikea Pty Ltd - 2 Couch Covers, 1 Coffee Table	$134.99
		Kmart - Materials - Program Activities	$537.00
		Bank Of I.D.E.A.S - Registration - Power To The People 2020	$99.00
		Pearsall - Catering Items - Program Activities	$53.13
		Slimline Warehouse - Portable Charging Station Table	$913.51
		Woolworths - Catering Items - Program Activities	$38.15
		Zart Art Pty Ltd - Naidoc Week Materials	$100.16

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Community Facilities	
		The Good Guys - Ice Machine	$260.90
		Clark Rubber - Vacuum For Pool	$339.00
		Community Safety & Emergency Management	
		Better Choice Minily - Fuel For Vehicle	$78.02
		Billabong Homestead - Fuel For Vehicle	$58.37
		DJKK Fast Food No.2 Pty Ltd - Purchase Of Welfare - Damian Road Bushfire	$113.26
		Leeman Sul Alica Cafe - Fuel For Vehicle.	$81.08
		Officeworks - Equipment - Advance Bushfire & Crew Leader Training	$141.21
		Secure Parking - Parking Fees	$9.23
		The Good Guys - Reimbursement - Monitor To Show Navman Display On CSEM Wall	$1,289.00
		Woolworths - Catering - Brigade Training Day	$24.50
		Council & Corporate Support	
		Coles - Catering Items - In House Requests	$1,007.78
		D&A Food Pty Ltd - Catering Items - In House Requests	$39.60
		Liquorland - Beverages - Jarrah Bar	$162.00
		Wanneroo Bakery - Catering Items - In House Requests	$19.90
		Wanneroo Fresh - Catering Items - In House Requests	$328.33
		Cultural Development	
		Adobe Systems Pty Ltd - Editing PDF	$224.27
		BCF Joondalup - Billy Can - Museum	$21.99
		Big W - Program Materials - Family Workshops	$50.75
		Bookdepository.Com - Refund	-$113.80
		Bunnings - Resource - Display Purposes	$39.90
		Carroll & Richardson - Flags - Museum In A Box	$80.72
		Coles - Catering Items - Program Activities	$78.29
		Dymocks Online - Book Club Kit Replacement	$24.99
		Display Me - 5 Retractable Barrier Poles	$612.03
		Fantastic Furniture - Small Dining Table	$139.00
		Fishpond Limited - Finger Puppet - Museum In A Box	$40.30
		J.D. Penangke - Program Materials - Naidoc Week	$517.30

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Kmart - Materials - Program Activities	$152.00
		Mega Office Supplies - Paint Pens - Museum	$106.60
		News Limited - Australian Newspaper Subscription	$64.00
		Officeworks - Office Chair And Stationery Items	$517.31
		Paypal - CDs For Museum In A Box	$45.00
		Pickstar - Program Marketing	$1,114.79
		Portmans - Womens Skirt - Buckingham House	$76.97
		QBD The Bookshop - Local Stock Purchase	$303.34
		Reface Industries Pty Ltd - Disk Cleaner For CD & DVD Maintenance	$224.42
		Slimline Warehouse - Wall Mounted Newspaper Stand	$469.61
		Elizabeth Richard - Plastic Book Tubs	$209.09
		Spotlight - Dish Drainer & Dish Scrubbing Brush	$33.00
		Diana Smith Books - 4 Books	$79.00
		Wanewswbe - Local Stock Purchase	$69.90
		Wanneroo Riding Centre - Filming Heritage Educational Video	$50.00
		wwc-Communities - Working With Children's Checks	$174.00
		www.gould.com.au - Book Purchase	$21.95
		Customer & Information Services	
		Apple Online - IPad Pro, Apple Pencil & IPhone 11	$3,347.00
		Gethomesafe - Get Home Safe - Monthly Software Subscription	$816.26
		Google Cloud - Search Monthly Fee And Map API - October	$92.58
		Lighting Analysts Incorporated - 2 Agi32 Multi User Subscription Renewal	$1,549.57
		Netregistry - Renewal marangaroogolfcourse.com.au & carramargolfcourse.com.au Domain Renewal	$93.90
		Paypal - Computer Accessories & Subscriptions	$3,654.27
		Fastspring - Snagit - Maintenance Agreement	$16.42
		Todoist - Yearly Premium - 16.10.2020 - 16.10.2021	$48.00
		Marketing, Communications and Events	

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	**DATE**	**DESCRIPTION**	**AMOUNT**
		Campaignmonitor - Emails To City Residents	$1,176.25
		Facebook - Advertising Services	$1,313.90
		Humanitix Ticketing - Registration - Community Convergence Seminar	$138.27
		RSEA Pty Ltd - Event Apparel	$284.85
		Spotlight Innaloo - Material - Mayoral Ribbon Cutting Ceremony	$34.00
		wanewsadv - Death Notice	$110.90
		Yumpupublishing - Wanneroo Link Advertising	$35.24
		Parks & Conservation Management	
		Bunnings - Hand Sanitiser	$11.98
		People & Culture	
		Amazon Marketplace - Wide Angle Rear View Mirror	$32.67
		Gethomesafe - Get Home Safe - Monthly Software Subscription	$1,113.09
		Kmart - 10 $20 Gift Vouchers	$200.00
		Kondinin Medical Centre - Medical Fees	$165.00
		Toll Priority - Interstate courier service	$50.56
		Travis Hayto Photography - Management Challenge Video	$550.00
		Property Services	
		ASIC - Company Searches	$51.00
		Department Of Justice - SAT Application	$135.00
		Trybooking - Training Manager - Piddington Society	$75.50
		Waste Management	
		Metforce Pty Ltd - Pole Joiners	$53.63
		Total	**$40,338.36**
00004061	22/02/2021		
		National Australia Bank	
		Flexipurchase November 2020	
		Assets	
		Anaconda Butler - Small Axe - Irrigation Maintenance	$26.99
		BCF Butler - Prawn Scoop - Remove Spent Bio Balls	$125.90
		Benara Nurseries - Infill Planting - Memorial	$241.59

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		BP Clarkson - Coffee Purchased Amount Refunded To City	$6.00
		Bunnings - Hardware Purchases	$576.71
		Elliotts Irrigation - Valve Splitter	$68.75
		Greenway Turf Solution Pl - Additive - Irrigation Ponds	$192.50
		Jaycar Clarkson - New Charger Socket	$14.95
		Lindan Pty Ltd - Safety Hat & Anti-Vibration Gloves	$144.10
		Microsoft - Microsoft One Drive Monthly Subscription	$3.00
		Northern Lawnmower - Safety Chaps	$74.50
		Plantrite - Infill Planting - Memorial	$333.79
		Richgro Garden - Mulch	$437.00
		Super Cheap Auto - Car Seat Covers	$96.99
		Western Power - Damages To Their Equipment	$808.07
		Assets Maintenance	
		4WD Supacentre - Solar Panel & Mounting Brackets	$287.90
		ARB Wangara - Vehicle Spare Parts	$29.53
		Barnetts Architectural Hardware - Furniture Plate / Lever	$716.60
		Bunnings - Hardware Purchases	$4,313.72
		Carbide Tool Industries - Saw	$30.11
		Clark Rubber - Corner Protectors	$22.33
		Concrete Boys Poly - Bullfloat, Handles, Rakes	$605.00
		Corsign WA Pty Ltd - Road Work Signs	$308.00
		Direct Fasteners - Tech Screws	$143.00
		Hitech Brake/Clutch - Vehicle Spare Parts	$194.20
		Jaycar Clarkson - Power Plug	$14.95
		Murolo TT Pty Ltd - Allen Key Set	$48.45
		Nappy Express Hire Service - Uniform Laundering	$1,361.31
		Pattos Paint Shop - Paint Supplies	$19.90
		Statewide Bearings - Vehicle Spare Parts	$177.12
		Super Cheap Auto - Vehicle Spare Parts	$98.98
		Toolmart Australia Pty Ltd - Chisel Set	$51.50
		United Equipment Pty Ltd - Operator Manual For Caterpillar Forklift	$108.62
		Valspar Joondalup - Paint Supplies	$1,424.90
		Wanneroo Glass - Dome	$70.00
		Work Clobber - PPE	$403.88
		Business Manager Aquamotion & Kingsway	

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Campaignmonitor - Campaign Monitor	$141.90
		Coles - Swim Nappies & Disinfectant Wipes	$46.00
		Darch Supa IGA - Coffee For The Program	$10.75
		Dorsett Retail Pty Ltd - Chest Freezer	$372.00
		Facebook - Advertising	$216.18
		Kingsway Indoor Sports Stadium - Orange Juice	$12.50
		Kmart - Supplies - Program Activities	$95.00
		Officeworks - Stationery Items	$177.26
		Rebel Whitford City - Basketball Nets & Lock	$57.97
		RLSSWA - Bronze Medallion & Swimming Teacher Rescue Award Fee	$158.40
		Community & Place	
		Coles - Catering Items - Program Activities	$72.16
		Kmart - Art Supplies & Storage Containers	$59.00
		Woolworths - Catering Items - Program Activities	$80.56
		Community Development	
		Coles - Catering Items - Program Activities	$545.40
		J.D. Penangke - Items - Naidoc Event Choir	$179.50
		Kmart - Materials - Program Activities	$42.00
		LSM Pizza Pty Ltd - Catering - Program Activities	$17.90
		Oceanlily Pty Ltd - Dishwashing Liquid	$7.49
		Officeworks - Keyboards & Phone Chargers	$156.00
		Rebel Joondalup - Pool Cue Tips & Ball Pump	$31.98
		Trade Wear - Uniforms	$16.90
		Target Online - Uniforms	$34.00
		Woolworths - Catering Items - Program Activities	$21.87
		Community Safety & Emergency Management	
		Caltex Coral Bay - Fuel For Vehicle	$48.45
		Ocean View Tavern - Catering - Romeo Road Bushfire	$346.79
		Star Mart - Fuel For Vehicle	$72.50
		Woolworths - Catering - Crew Leader Forum	$51.25
		Council & Corporate Support	

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Big W - Containers - Mayors Appeal	$225.00
		Coles - Catering Items - In House Catering Requests	$703.75
		Host Direct - Plates -Hospitality Supplies	$237.60
		Kmart - Containers - Mayors Appeal & Catering Items - Elected Members Dinner	$145.25
		Liquorland - Beverages - Elected Members Bar	$98.50
		Epic Catering Services - Catering Items - In House Catering Requests	$60.00
		Subway Wanneroo - Catering Items - In House Catering Requests	$37.60
		Wanneroo Deli - Catering Items - In House Catering Requests	$98.70
		Wanneroo Fresh - Catering Items - In House Catering Requests	$215.51
		Cultural Development	
		Aldi Stores - Catering - Program Activities	$42.29
		Amazon Marketplace - Local Stock Purchase	$121.02
		Angus & Robertson Book - Books - Wanneroo Museum	$66.10
		Awe And Wonder - Aboriginal Resources - Wanneroo Museum	$200.90
		Booktopia Pty Ltd - Book - Community History	$22.00
		Bunnings - Hook & Loop Velcro - Clarkson Library & Lights For Xmas Tree	$72.50
		City Of Swan - Parking Fees	$3.00
		CJ & CB Venn - Emu Eggs - Museum In A Box	$87.00
		Cleverpatch Pty Ltd - Craft Activities - Wanneroo Museum	$453.28
		Coles - Catering Items - Program Activities	$64.31
		CPP Cultural Centre - Parking Fees	$16.15
		CPP State Library - Parking Fees	$8.08
		Dymocks Joondalup - Book Club Kit	$3,024.80
		Kmart - Christmas Decorations & Program Materials	$544.75
		Modern Teaching Aids - Materials - All About The Past Wanneroo Museum Program	$141.35
		Museums Australia - Conservations Webinar & Children In The Museum Webinar Australian Museums And Galleries Association	$65.00
		News Limited - Australian Newspaper Subscription	$72.00

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	DATE	DESCRIPTION	AMOUNT
		Newsxpress Ocean Keys - Diary 2021 - Clarkson Library	$34.99
		Officeworks - Perching Stool - Library Staff Girrawheen	$179.00
		Public Libraries WA - Membership	$385.00
		Red Dot Stores - Storage Items - Technology Museum In A Box, Key Tags & Promotional Items	$29.50
		5 Little Bears - Touch Table - Wanneroo Museum Animal Discs	$89.45
		State Library Of WA - Purchase Of Images & Research Documents	$187.00
		Target - Christmas Tree Decorations	$100.00
		Two Rocks IGA - Water Refills - Yanchep Library.	$59.75
		United Petroleum Pty Ltd - Catering - Childrens Book Week	$12.30
		Wanewsdti - West Australian Subscriptions	$288.00
		Wanewswpx - Images - Cultural Services	$234.30
		Wanneroo Repertory Incorporated - Contract Expenses - Cleaning	$140.00
		Woolworths - Catering Items - Program Activities	$7.50
		Customer & Information Services	
		Fix N Shop Pty Ltd - IPhone Glass Screen Protector	$25.00
		Gethomesafe - Get Home Safe - Monthly Software Subscription	$412.34
		Google Cloud - Cloud Search Monthly Fee And Map API	$108.25
		Paypal - Charge Name: Zoom Standard Pro Monthly	$230.89
		Officeworks - Stationery Items	$195.82
		Surveymonkey - Economic Development & Traffic Services Survey Monkey Subscription	$636.00
		Marketing, Communications and Events	
		Bunnings - Events Equipment	$100.50
		Campaignmonitor - E-Newsletter Distribution Portal	$1,191.18
		Coles - Catering Items - Events	$218.75
		Facebook - Monthly Subscription Fee & Advertising	$1,356.03
		JB Home - Movies - Pictures In The Park Events	$51.92
		JLT Online - Public Liability Insurance	$761.41

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	**DATE**	**DESCRIPTION**	**AMOUNT**
		Jumanga Olives - Gifts - Ministers Visit	$29.00
		Kmart - Materials - Events	$576.20
		Red Dot Stores - Gift Packaging - Minsters Visit	$6.00
		RSEA Pty Ltd - Equipment - Events	$778.71
		Ryda Group Pty Ltd - Meals - Staff Working At Wanneroo Show	$94.00
		Spud Shed - Drinks - Staff At Wanneroo Show	$37.93
		Little Dutchies - Meals - Staff At Wanneroo Show	$100.00
		Yanchep Lavender Farm - Gift - Ministers Visit	$8.00
		Wanewsadv - Death Notice - J Marinovich	$120.80
		Yumpupublishing - Digital Publishing Platform	$34.75
		People & Culture	
		Ergolink - Laptop Riser	$62.45
		Property Services	
		Landgate - Land Enquiries	$369.20
		Waste Management	
		Bunnings - Caster Wheels For Sprinklers	$348.84
		Total	**$33,079.75**
		Total - National Australia Bank	**$73,418.11**
		Total - National Australia Bank & EFT's	**$12,642,361.98**
CANCELLED CHEQUES FROM PREVIOUS PERIOD			
4036	26.01.2021	Advanced Tile & Stone Solutions	-$363.00
		Total	**-$363.00**
MANUAL JOURNAL			
12286/21	22.02.2021	Lodgement fee 53 unpaid infringements 17.02.21	$4,081.00
12265/21	15.02.2021	Returned Creditor Reject Fee 09.02.21	$2.50
		Total	**$4,083.50**
TOWN PLANNING SCHEME			
		Cell 1	
		Office Of The Auditor General	$810.91

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	**DATE**	**DESCRIPTION**	**AMOUNT**
		Cell 2	
		Office Of The Auditor General	$810.91
		Cell 3	
		Office Of The Auditor General	$810.91
		Cell 4	
		Office Of The Auditor General	$810.91
		Castledine - Legal Fees	$2,785.00
		Cell 5	
		Office Of The Auditor General	$810.91
		Cell 6	
		Office Of The Auditor General	$810.91
		Cell 7	
		Office Of The Auditor General	$810.91
		Cell 8	
		Office Of The Auditor General	$810.91
		Cell 9	
		Office Of The Auditor General	$810.91
		Total	**$10,083.19**
GENERAL FUND BANK ACCOUNT			
		Payroll Payments - February 2021	
		09.02.2021	$13,556.64
		09.02.2021	$11,747.48
		09.02.2021	$1,766,449.42
		10.02.2021	$2,600.77
		23.02.2021	$3,067.90
		23.02.2021	$17,480.11
		23.02.2021	$1,751,871.16
		24.02.2021	$562.67
		24.02.2021	$148.74
		Total	**$3,567,484.89**
00004066	26/02/2021	City of Wanneroo - Municipal Account	
		Banks Fees - January 2021	
		GLF Trans Fee	$50.00

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	**DATE**	**DESCRIPTION**	**AMOUNT**
		CBA Merchant Fee	$18,792.89
		Bpay Fees Debtors	$35.38
		Bpay Fee Ungerboeck	$16.89
		Bpay Fees Rates	$13,959.26
		Bpoint Fees Debtors	$0.52
		Bpoint Fees Rates	$586.95
		Commbiz Fee	$203.96
		Account Service Fee	$219.10
		Payroll Return Fees	$2.50
		Total	**$33,867.45**
		Credit Cards - January 2021	
		H Singh	
		Ergolink - Posture Pro Footrest	$160.00
		Waste Management - Refund - WA Breakfast With The Minister	-$60.78
		Waste Management & Resource Recovery Association - Membership	$1,696.28
		D Terelinck	
		Fairfax Subscription - Financial Review	$59.29
		N Jennings	
		Battery World Joondalup - Replacement Battery For Car Key	$6.00
		Sai Global Pty Ltd - Iso9001:215 Foundation Training	$650.00
		CPA Australia – Membership Fee - Unauthorised Use Of Credit Card Currently Under Investigation	$720.00
		M Yildiz	
		Knowledge Leader - Annual Membership Payment	$790.52
		Café Elixir - Hospitality	$17.20
		Sunny Side Up - Hospitality	$24.70
		CPP Convention Centre - Parking Fees	$12.12
		City Of Stirling - Parking Fees	$2.00
		Governance Institute - Membership Renewal	$655.00
		N Smart	
		Mailchimp - Monthly Subscription	$13.02
		WA Local Government - 2 Tables Of 10 + 1 Ticket - Sesquicentenary Of Local Government - Gala Dinner	$3,780.00

WARRANT OF PAYMENTS FEBRUARY 2020			
PAYMENT	**DATE**	**DESCRIPTION**	**AMOUNT**
		D Simms	
		City Of South Perth - Parking Fees	$2.00
		Total	**$8,527.35**
		Total Bank Fees And Credit Cards	**$42,394.80**
		Recoup to Director Corporate Services Advance A/C	**$12,859,762.39**
		Direct Payments Total (Includes Payroll, Advance Recoup, Credit Cards And Bank Fees)	**$16,469,642.08**

Attachments: Nil

CS04-04/21 Warrant of Payments for the Period to 31 March 2021

File Ref: 1859V02 – 21/136041
Responsible Officer: Acting Director Corporate Strategy & Performance
Disclosure of Interest: Nil
Attachments: Nil

Issue

Presentation to the Council of a list of accounts paid for the month of March 2021, including a statement as to the total amounts outstanding at the end of the month.

Background

Local Governments are required each month to prepare a list of accounts paid for that month and submit the list to the next Ordinary Meeting of the Council.

In addition, it must record all other outstanding accounts and include that amount with the list to be presented. The list of accounts paid and the total of outstanding accounts must be recorded in the minutes of the Council meeting.

Detail

The following is the Summary of Accounts paid in March 2021:

Funds	Vouchers	Amount
Director Corporate Services Advance A/C		
Accounts Paid – March 2021		
Cheque Numbers	121120 - 121289	$219,254.66
EFT Document Numbers	4067 - 4095	$23,948,461.96
TOTAL ACCOUNTS PAID		**$24,167,716.62**
Less Cancelled Cheques		($4,248.30)
Manual Journals		$4,187.26
Town Planning Scheme		($2,459,755.23)
RECOUP FROM MUNICIPAL FUND		**($21,707,900.35)**
Municipal Fund – Bank A/C		
Accounts Paid – March 2021		
Recoup to Director Corporate Services Advance A/C		$21,707,900.35
Direct Payments		$18,802.71
Payroll – Direct Debits		$3,592,045.81
TOTAL ACCOUNTS PAID		**$25,318,748.87**
Town Planning Scheme		
Accounts Paid – March 2021		
Cell 2		$15.45
Cell 4		$21,538.11
Cell 5		$1,411,470.18
Cell 7		$15.45
Cell 8		$628,982.40
Cell 9		$397,733.64
TOTAL ACCOUNTS PAID		**$2,459,755.23**

WARRANT OF PAYMENTS MARCH 2021			
PAYMENT	DATE	DESCRIPTION	AMOUNT
00121120	02/03/2021	Cancelled	
00121121	02/03/2021	Cancelled	
00121122	02/03/2021	Cancelled	
00121123	02/03/2021	Cancelled	
00121124	02/03/2021	Cancelled	
00121125	02/03/2021	Cancelled	
00121126	02/03/2021	Cancelled	
00121127	02/03/2021	Blackburne Property Group	$330.00
		Repairs - Tap - Waste	
00121128	02/03/2021	Cancelled	
00121129	02/03/2021	Gartner Australasia Pty Ltd	$26,950.00
		HR Leadership Council - January 2021 - December 2021 - People & Culture	
00121130	02/03/2021	Red Ivy Tactical Marketing	$899.80
		Advisory Support Services Community Clubs - Facilities	
00121131	02/03/2021	Reliable Fencing WA Pty Ltd	$660.00
		Repair Gate - Kingsway Dog Park - Parks	
00121132	02/03/2021	Rowe Scientific Pty Ltd	$254.10
		Pool Test Tablets - Compliance	
00121133	02/03/2021	Wilson Security	$4,886.64
		Security Services For The City	
00121134	03/03/2021	Tunas Altinas T/As Dior Group	$166.65
		Refund - Building Application - Rejected	
00121135	03/03/2021	Perth Solar Force	$1,239.04
		Reimbursement - Development Application - Lodged Twice And Exempt	
00121136	03/03/2021	I Kakay	$64.00
		Refund Copies Of Plans - Not Available	
00121137	03/03/2021	Yee Ping Liu	$140.40
		Hire Fee Refund	
00121138	03/03/2021	Cancelled	
00121139	03/03/2021	Westsun Solar Pty Ltd	$147.00
		Reimbursement - Development Application - Exempt	
00121140	03/03/2021	Darren Cranmer	$1,000.00
		Refund - Street & Verge Bond	
00121141	03/03/2021	Cameron Hodgson	$1,000.00
		Refund - Street & Verge Bond	
00121142	03/03/2021	Jacci Sheppard	$850.00
		Bond Refund	
00121143	03/03/2021	Kinjal Kathrotiya	$850.00
		Bond Refund	
00121144	03/03/2021	Australian Karen Organisation of WA	$100.00
		Bond Refund	
00121145	03/03/2021	The Potters House	$850.00

		Bond Refund	
00121146	03/03/2021	Ashdale Primary School P&C Association	$100.00
		Bond Refund	
00121147	03/03/2021	Parthkumar Patel	$350.00
		Bond Refund	
00121148	03/03/2021	Elisha Alker	$100.00
		Bond Refund	
00121149	03/03/2021	Yee Ping Liu	$100.00
		Bond Refund	
00121150	03/03/2021	Emily Dickinson	$166.80
		Hire Fee Refund	
00121151	03/03/2021	Kinjal Kathrotiya	$222.40
		Hire Fee Refund	
00121152	03/03/2021	Keyuri Koriya	$364.00
		Hire Fee Refund	
00121153	02/03/2021	Assets Petty Cash	$194.70
		Petty Cash	
00121154	02/03/2021	Finance Services Petty Cash	$706.95
		Petty Cash	
00121155	02/03/2021	Freedom Pools & Spas	$166.65
		Refund - Building Application - Rejected	
00121156	02/03/2021	Telstra	$9,917.10
		Communications Charges For The City	
00121157	02/03/2021	Rates Refund	$759.93
00121158	02/03/2021	Rates Refund	$6,623.25
00121159	08/03/2021	Amana Living Incorporated	
		Hot Water System Replacement - Alexander Heights - Property	$2,344.98
00121160	08/03/2021	Minter Ellison	$5,500.00
		Legal Fees For The City	
00121161	08/03/2021	Rhys Anthony De Courcy Walters	$275.00
		Dungeons And Dragons Activity - Youth Services	
00121162	08/03/2021	Wilson Security	$2,744.89
		Security Services For The City	
00121163	08/03/2021	Nilesh Patel	$850.00
		Bond Refund	
00121164	08/03/2021	Sonia Lopez	$850.00
		Bond Refund	
00121165	08/03/2021	Sikkoo-Mandoo Association	$350.00
		Bond Refund	
00121166	08/03/2021	Nazhat Mughal	$100.00
		Bond Refund	
00121167	08/03/2021	Krystal Pope	$850.00
		Bond Refund	
00121168	08/03/2021	Hannah Rodricks	$100.00
		Bond Refund	
00121169	08/03/2021	Ashton Murphy	$100.00
		Bond Refund	

00121170	08/03/2021	Tianique Krog	$100.00
		Bond Refund	
00121171	08/03/2021	Rachel Hwang	$100.00
		Bond Refund	
00121172	08/03/2021	Natalie Reid	$100.00
		Bond Refund	
00121173	08/03/2021	Australian Karen Organisation of WA	$111.20
		Bond Refund	
00121174	08/03/2021	David Emery	$2,000.00
		Bond Refund	
00121175	08/03/2021	Samantha Lawson	$42.50
		Dog Registration Refund – Not Required	
00121176	08/03/2021	Ambreen Beg	$100.00
		Bond Refund	
00121177	08/03/2021	Carrisa Pty Ltd	$4,000.00
		Refund - Street & Verge Bond	
00121178	08/03/2021	Rebound WA	$450.00
		Wheel Life Clinic - Youth Services	
00121179	16/03/2021	Jodi Duncan	$25.00
		Refund - Septic Tank Plan Fee - No Septic Tank On Property	
00121180	16/03/2021	Principle Oceania Pty Ltd	$32.00
		Refund - Copies Of Plans - Unavailable	
00121181	16/03/2021	DEV WA Pty Ltd	$2,000.00
		Refund - Street & Verge Bond	
00121182	16/03/2021	Westsun Solar	$147.00
		Refund - Development Application - Exempt	
00121183	16/03/2021	Peter Dorizzi	$147.00
		Refund - Development Application - Exempt	
00121184	16/03/2021	William Levet	$166.65
		Refund - Building Application - Duplicate	
00121185	16/03/2021	Specialised Building Solutions	$105.00
		Refund - Occupancy Permit - Not Approved	
00121186	16/03/2021	Elizabeth Hashimy	$350.00
		Bond Refund	
00121187	16/03/2021	Ocean Springs Pty Ltd	$960.00
		Reimbursement - Development Application - Exempt	
00121188	16/03/2021	Ahmed Yas	$64.00
		Refund - Copies Of Plans - Plans Not Available	
00121189	16/03/2021	Arup Australia Pty Ltd	$10,774.72
		Infrastructure Phase 1 - Kingsway Sporting Regional Complex - Assets	
00121190	16/03/2021	Cleanaway	$535.15
		Rubbish Disposal - Buy Local Market - Events	
00121191	16/03/2021	John David Ralph	$300.00
		Entertainment - Twilight Markets - Events	
00121192	16/03/2021	Logiudice Property Group	$693.45

		Quarterly Admin/Reserve Fund Levy - Mindarie Medical Centre - Property	
00121193	16/03/2021	Ngis Australia Pty Ltd	$3,718.00
		Training - Make Informed Decisions With Maps - Strategic Land Use Planning	
00121194	16/03/2021	Rates Refund	$291.61
00121195	16/03/2021	Rates Refund	$885.85
00121196	16/03/2021	Aquamotion Office Petty Cash	$173.90
		Petty Cash	
00121197	16/03/2021	City of Wanneroo	$100.00
		Cash Advance - Book Voucher Prize - Summer Reading Club	
00121198	16/03/2021	Factory Pools Perth	$170.70
		Refund - Building Application - Duplicate	
00121199	16/03/2021	Jag Demolition	$1,000.00
		Refund – Street & Verge Bond	
00121200	16/03/2021	Rates Refund	$71.38
00121201	16/03/2021	Telstra	$9,238.27
		Internet - Girrawheen Hub - Place Management	
		Navman Services - Fleet Assets	
00121202	16/03/2021	Yanchep Two Rocks Library Petty Cash	$84.85
		Petty Cash	
00121203	17/03/2021	Cr F Cvitan	$4,151.36
		Monthly Allowance	
00121204	17/03/2021	Cr X Nguyen	$2,430.09
		Monthly Alowance	
00121205	23/03/2021	Briskk Holdings T/As Aspire Homes & Renovations	$2,000.00
		Refund - Street & Verge Bond	
00121206	23/03/2021	Rebecca Duxbury	$100.00
		Bond Refund	
00121207	23/03/2021	Mr Christiaan Els	$850.00
		Bond Refund	
00121208	23/03/2021	Miss Hannelie Evans	$850.00
		Bond Refund	
00121209	23/03/2021	Gulmira Muratbekova	$350.00
		Bond Refund	
00121210	23/03/2021	Mrs Sharon Hughes	$850.00
		Bond Refund	
00121211	23/03/2021	Michelle Sherriff	$100.00
		Bond Refund	
00121212	23/03/2021	Nader Saad	$100.00
		Bond Refund	
00121213	23/03/2021	Rachana Dave	$350.00
		Bond Refund	
00121214	23/03/2021	Dhanji Rupaliya	$100.00
		Bond Refund	
00121215	23/03/2021	Ashleigh Lloyd	$100.00

		Bond Refund	
00121216	23/03/2021	Stacey Dewey	$350.00
		Bond Refund	
00121217	23/03/2021	Mareena Mitias	$100.00
		Bond Refund	
00121218	23/03/2021	Jon Bagshawe	$30.00
		Refund - Dog Registration - Sterilised	
00121219	23/03/2021	Nungnatee Falconer	$294.00
		Refund - Food Business - Duplicated	
00121220	23/03/2021	Annette Dawson	$40.00
		Refund - Christmas Party - Gold Program	
00121221	23/03/2021	Christine Ruwhiu	$13.15
		Hire Fee Refund	
00121222	23/03/2021	Holly Muggleton	$100.00
		Bond Refund	
00121223	23/03/2021	Association of Independent Schools	$330.00
		Bond Refund	
00121224	23/03/2021	Mr Spyros Spyrou	$2,000.00
		Refund - Street & Verge Bond	
00121225	23/03/2021	Jindee Development Pty Ltd	$2,000.00
		Refund - Street & Verge Bond	
00121226	23/03/2021	Rates Refund	$15,498.52
00121227	23/03/2021	Rates Refund	$315.57
00121228	23/03/2021	Rates Refund	$448.56
00121229	23/03/2021	101 Residential Pty Ltd	$6,000.00
		Refund - 3 Street & Verge Bonds	
00121230	23/03/2021	Telstra	$12,283.55
		Internet / Phone Charges For The City	
00121231	23/03/2021	Wanneroo Youth Centre Petty Cash	$93.60
		Petty Cash	
00121232	23/03/2021	YHB Group Pty Ltd Trading As Your Home	$2,000.00
		Refund - Street & Verge Bond	
00121233	23/03/2021	Belgravia Sports Community Pty Ltd	$3,300.00
		Club Spot Online Support - Facilities	
00121234	23/03/2021	Bolinda Publishing Pty Ltd	$1,043.92
		Book Purchases - Library Services	
00121235	23/03/2021	Butler College	$1,000.00
		Student Scholarship Program - 2 Recipients - Youth Services	
00121236	23/03/2021	Classic Hire	$299.20
		Hire - 2 IBC Water Containers - Parks	
00121237	23/03/2021	Cleanaway	$535.15
		Local Vocals - Peridot Park - Place Management	
00121238	23/03/2021	Dormakaba Australia Pty Ltd	$490.04
		Repair Door - WLCC - Building Maintenance	
00121239	23/03/2021	Imagesource Digital Solutions	$434.50
		Pentanque Pitch Sign - Facilities	
00121240	23/03/2021	National Museum of Australia	$1,100.00

		First Instalment - Play School: 50 Years Exhibition - Cultural Services	
00121241	23/03/2021	Ngany Wirrin	$500.00
		Heritage Consultation - Cockman House - Cultural Services	
00121242	23/03/2021	Wilson Security	$4,331.68
		Security Services For The City	
00121243	23/03/2021	Yannai Goldberg	$400.00
		Performance - Twilight Market - Place Management	
00121244	25/03/2021	Olympic Kingsway Sports Club	$1,938.20
		Progress Payment 1 - Kingsway Olympic Toilets Refurbishment - Emergency Sewerage Block - Assets	
00121245	30/03/2021	Bagmasters	$165.26
		Satchels - Customer Relations	
00121246	30/03/2021	Identity Perth	$1,573.00
		Business Cards - Wanneroo Brand Development - Economic Development	
00121247	30/03/2021	Fusion Applications Pty Ltd	$8,992.50
		Consulting Fees - Data Analyst Implementation - ICT	
00121248	30/03/2021	Lily Hooper	$850.00
		Bond Refund	
00121249	30/03/2021	P & J Yiannakis	$166.65
		Refund - Building Application - Cancelled	
00121250	30/03/2021	Bajwa Construction Pty Ltd	$4,550.55
		Refund - Building Application - Rejected	
00121251	30/03/2021	Kib Homes Pty Ltd aft Tobago Trust	$2,000.00
		Refund - Street & Verge Bond	
00121252	30/03/2021	Stephen Zande	$61.65
		Refund - Building Services Levy - Cancelled	
00121253	30/03/2021	Green-Shore Builder Pty Ltd	$2,000.00
		Refund - Street & Verge Building	
00121254	30/03/2021	Leanne Napier	$30.00
		Dog Registration Refund - Sterilised	
00121255	30/03/2021	Warren Walker	$25.00
		Refund - Balance Of Account - Gold Program	
00121256	30/03/2021	Suzi Logue	$12.00
		Refund - Balance Of Account - Gold Program	
00121257	30/03/2021	Jane Jones	$76.95
		Hire Fee Refund	
00121258	30/03/2021	Conrad And Anne Weaver	$70.00
		Refund - Balance Of Account - Gold Program	
00121259	30/03/2021	Amanda Lacy	$100.00
		Bond Refund	
00121260	30/03/2021	Matthew Bettanaglio	$80.00
		Refund - Candidate Nomination Fee - Reissue Of Stale Cheque	
00121261	30/03/2021	Gideon Rossouw	$80.46

		Refund - Candidate Nomination Fee - Reissue Of Stale Cheque	
00121262	30/03/2021	Cancelled	
00121263	30/03/2021	Justin Lacey	$295.00
		Refund - Development Fee - Administrative Error	
00121264	30/03/2021	Amrinder Singh	$40.00
		Refund - School Holiday Program - Cricket Camp	
00121265	30/03/2021	Complete Approvals	$147.00
		Refund - Reimbursement Of Development Application Fees - Withdrawn	
00121266	30/03/2021	Rates Refund	$750.00
00121267	30/03/2021	Krystyna Bell	$100.00
		Bond Refund	
00121268	30/03/2021	Mr Naresh Bhudia	$350.00
		Bond Refund	
00121269	30/03/2021	Rates Refund	$100.00
00121270	30/03/2021	Kelly Budding	$100.00
		Bond Refund	
00121271	30/03/2021	Cancelled	
00121272	30/03/2021	Fariba Hashimi	$350.00
		Bond Refund	
00121273	30/03/2021	Rates Refund	$750.00
00121274	30/03/2021	Nicole Jessop	$100.00
		Bond Refund	
00121275	30/03/2021	Satjinder Kour	$850.00
		Bond Refund	
00121276	30/03/2021	Martha Peach	$850.00
		Bond Refund	
00121277	30/03/2021	Quinns Rocks Bowling Club	$250.00
		Bond Refund	
00121278	30/03/2021	Cecilia Sandi	$100.00
		Bond Refund	
00121279	30/03/2021	Rates Refund	$1,423.78
00121280	30/03/2021	Vietnamese Community in Australia – WA Chapter Incorporated	$350.00
		Bond Refund	
00121281	30/03/2021	Rates Refund	$100.00
00121282	30/03/2021	Australia Post - Postal Manager	$496.00
		Locked Bag Renewal - ICT	
00121283	30/03/2021	Built Ink	$4,000.00
		Refund - 2 Street & Verge Bonds	
00121284	30/03/2021	Clarkson Library Petty Cash	$168.70
		Petty Cash	
00121285	30/03/2021	Cr F Cvitan	$1,556.60
		Travel Allowance 15.08.2020 - 17.11.2020	
00121286	30/03/2021	Factory Pools Perth	$166.65
		Refund - Building Application - Rejected	

00121287	30/03/2021	Perth Extensions Pty Ltd	$2,000.00
		Refund - Street & Verge Bond	
00121288	30/03/2021	Rates Refund	$13.31
00121289	30/03/2021	Woola Woola Koolangkas	$150.00
		Kidsport Voucher - 1 Child	
		Total Director Corporate Services Advance - Cheques	**$219,254.66**
ELECTRONIC FUNDS TRANSFER			
00004067	02/03/2021		
		AARCO Asbestos Solutions	$939.68
		Remove Asbestos - Various Locations	
		Acropolis Nominees Pty Ltd	$319.00
		Modify Existing Shelf Display - Cultural Development	
		Advanced Traffic Management	$17,962.51
		Traffic Control Services For The City	
		Alexander House of Flowers	$190.00
		Large Mixed Sympathy Box - R Horsley - Mayor's Office	
		Large Mixed Box - G Ewers - Mayor's Office	
		All Australian Safety Pty Ltd	$3,628.93
		Prescription Glasses - Various Employees - Parks	
		Amber Appelbee	$750.00
		2 Entertainers - Yanchep Fresh Finds Market - Events	
		Aslab Pty Ltd	$748.00
		Subbase Testing - Mirrabooka / Rawlinson - Assets	
		Atom Supply	$596.11
		Stock - Store Issues	
		Australian Airconditioning Services Ltd	$11,234.90
		Airconditioning Maintenance For The City	
		Ball & Doggett Pty Ltd	$1,074.59
		Paper Supplies - Print Room	
		Bentley Systems International Limited	$13,381.84
		Subscriptions - Opensite, Open Roads, Contexcapture & Bently Lumen - 01.03.2021 - 28.02.2022 - ICT	
		Bladon WA Pty Ltd	$940.40
		Uniform Issues - Aquamotion	
		Bollig Design Group Ltd	$1,100.00
		Technical Advice - Proposed Lease Fitout - Assets	
		Boral Construction Materials Group	$1,973.89
		Concrete Mix - Various Locations - Engineering	
		Bridgestone Australia Limited	$187.55
		Tyre Fitting Services For The City	

		Bucher Municipal Pty Ltd	$1,440.47
		Vehicle Spare Parts - Fleet	
		Burgtec	$1,280.40
		3 Air Task Chairs - Legal Services	
		Car Care Motor Company Pty Ltd	$2,219.84
		Vehicle Servicing - Fleet	
		Carramar Resources Industries	$1,603.90
		Disposal Of Rubble - Assets	
		Castledine Gregory	$4,950.00
		Legal Fees For The City	
		CDM Australia Pty Ltd	$29,337.00
		12 Months Membership - ICT	
		Civica Pty Ltd	$12,186.64
		BIS Implementation - ICT	
		Licence Renewal - Websphere - 01.04.2021 - 31.03.2022 - ICT	
		Commercial Aquatics Australia	$2,078.08
		Monthly Services - Aquamotion	
		Corsign (WA) Pty Ltd	$3,473.26
		Sign - Smith Park, Alvarez Park - Parks	
		Sign - Rainbow Bee Eater - Parks	
		2 Signs - Clarecastle Retreat Boardwalk Closure - Engineering	
		Street Name Plates - Engineering	
		Signs - Southern Suburbs Library - Asses	
		Coyle Editing Service	$150.00
		Editorial Services - Annual Report - Strategic & Business Planning	
		CS Legal	$134,347.61
		Court Fees - Rating Services	
		Database Consultants Australia	$24,613.60
		Annual Licence Renewal - Pinforce Software Support & Maintenance - March 2021 - February 2022 - ICT	
		Diamond Lock & Security	$2,760.20
		Locking Services - Stores	
		Domus Nursery	$1,540.66
		Plants - Parks	
		Dowsing Group Pty Ltd	$13,357.92
		Concrete Works - Lighthouse Park - Engineering	
		Drainflow Services Pty Ltd	$341.00
		Sweeping - Neerabup Road - Engineering	
		Drone Shop Perth	$1,263.00
		Batteries, Landing Pad And Sign - Emergency Services	
		Edith Cowan University	$1,000.00
		Business & Law Entrepreneurship - Economic Development	
		Elliotts Irrigation Pty Ltd	$1,452.00

		Reinstate Sprinklers - Kingsbridge Boulevard - Assets	
		Encompass Construction Risk Service	$3,960.00
		Dilapidation Surveys - Mirrabooka / Rawlinson - Assets	
		Feral Invasive Species Eradication	$3,420.00
		Fox Control - Yellagonga Reserve - Strategic Environmental Planning	
		Fiona Sue Palmer	$357.00
		Author Talk - Library Services	
		Focus Consulting WA Pty Ltd	$2,750.00
		Electrical Consulting Services - Kingsway Indoor Stadium - Assets	
		Galt Geotechnics	$8,030.00
		Geotechnical Investigation - Belhaven - Assets	
		Geoff's Tree Service Pty Ltd	$120,546.69
		Pruning Works For The City	
		Grasstrees Australia	$902.00
		Grass Tree Watering - Hardcastle Park - Assets	
		Greens Hiab Service	$484.00
		Install AFL Goals - Camira - Parks	
		Hall & Wilcox	$17,437.20
		Legal Fees For The City	
		Hydra Storm	$1,087.90
		Drainage Materials - Mirrabooka / Rawlinson - Assets	
		Iconic Property Services Pty Ltd	$16,163.70
		Cleaning Services For The City	
		Instant Toilets & Showers Pty Ltd	$1,186.90
		Portable Toilet - Twilight Market - Events	
		Integrity Industrial Pty Ltd	$9,484.37
		Casual Labour For The City	
		IQ-AM	$638.01
		Certified Asset Management Assessor Course - Land Development	
		Ixom Operations Pty Ltd	$1,608.06
		Chlorine Gas Supply - Aquamotion	
		J Blackwood & Son Ltd	$5,354.66
		PPE - Various Employees & Stores Stock	
		Kelyn Training Services	$565.00
		Training - Traffic Management - 24 - 25.02.2021 - 1 Attendee - Traffic Services	
		Kerb Direct Kerbing	$18,742.04
		Install Kerbing - Various Locations - Assets	
		Kleenheat Gas Pty Ltd	$206.25
		Gas Supplies For The City	
		Kleenit	$63.20
		Graffiti Removal For The City	

		Landcare Weed Control	$677.75
		Arundo Spray - Parks	
		Landsdale Rose Gardens	$913.00
		Spirit Of Community Roses - Parks	
		LD Total	$932.80
		Caltrop Treatment - 4 Suburbs - Parks	
		Let's All Party	$12,800.00
		Equipment Hire - Yanchep Markets - Events	
		LG Solutions	$5,775.00
		Cloud Fees & Charges - Licence Fee To 30.06.2021 - ICT	
		Lions Club of Girradoola	$4,856.51
		Community Funding - Community Planning	
		Lobel Events	$7,731.35
		Festoon And Lighting Towers - Kingsway Fresh Finds Market - Events	
		Lighting And Power - Yanchep Twilight Markets - Events	
		Local Government Professionals Australia WA	$775.00
		Training - Report Writing For Local Government - 1 Attendee - Finance	
		Mammoth Equipment & Exhausts Pty Ltd	$1,556.50
		Ecoblue - Stores	
		Master Builders Association Of WA	$2,883.60
		Training - Working At Heights - Facility Projects	
		McLeods	$6,070.71
		Legal Fees For The City	
		Meter Office	$364.10
		Waterproof Paper - Aquamotion	
		Michael Page International (Australia) Pty Ltd	$4,202.70
		Casual Labour For The City	
		Mindarie Regional Council	$741,865.14
		Refuse Disposal For The City	
		Miracle Recreation Equipment Pty Ltd	$170,205.20
		Playground Equipment Repairs For The City	
		Moore Australia (WA) Pty Ltd As Agent	$4,158.00
		Budget Workshop - 5 Attendees - March 2021 - Finance	
		NAPA - GPC Asia Pacific Pty Ltd	$24.97
		Vehicle Spare Parts - Fleet	
		Neverfail Springwater Limited	$143.19
		Water Bottles & Cooler Rental - Print Room	
		Northern Lawnmower & Chainsaw Specialists	$1,705.20
		Back Park Blower - Fleet Assets	
		Stock - Stores Issue	
		On Tap Plumbing & Gas Pty Ltd	$4,425.01
		Plumbing Maintenance For The City	
		Online Social Butterfly	$1,650.00

		Economic Recovery Fund - Social Media Coaching - Economic Development	
		Oracle Customer Management Solution Ltd	$12,439.90
		After Hours Calls Service - Customer Relations	
		Paperbark Technologies Pty Ltd	$4,022.50
		Arboriculture Reports - Various Locations - Parks / Assets	
		Parker Black & Forrest	$226.60
		2 Padlocks - Ridgewood Park Clubrooms - Building Maintenance	
		Pavement Analysis Pty Ltd	$6,930.00
		Pavement Rehabilitation – Pederick Road - Assets	
		Prestige Alarms	$12,297.86
		Alarm / CCTV Services For The City	
		Printopia	$742.50
		Signage - Kingsway - Assets	
		Promolab	$1,104.40
		Table Cloth And Banner - Australia Day - Events	
		Qualcon Laboratories	$935.00
		Sand Testing - Yanchep Beach And Lagoon - Assets	
		Reliable Fencing WA Pty Ltd	$24,990.91
		Fencing Works For The City	
		Reliansys Pty Ltd	$371.00
		Software Access Fees - 01.03.2021 - 30.06.2021 - ICT	
		REMPLAN	$9,900.00
		Remplan User Licence - Economic	
		Rent A Dingo	$352.00
		Equipment Hire - Install Goal Posts - Parks	
		Robert J And Jennie M Wood	$312.50
		Relocation Of Furniture Items - Buckingham House To WLCC - Cultural Services	
		Robinson Ryan Pty Ltd	$3,135.00
		Training - Intensive Data Management - 1 Attendee - ICT	
		SCRD Holdings Pty Ltd	$14,342.00
		Deletion/Destruction Of The City's Data Services - ICT	
		Sea Jewels Swimwear	$1,318.00
		Adults Swim Rashies - Aquamotion	
		SJ McKee Maintenance Pty Ltd	$390.50
		Repair Fencing - Somerly Drive Clarkson - Waste	
		Skipper Transport Parts	$665.41
		Vehicle Spare Parts - Stores	
		Smartbuilt Perth Pty Ltd	$629.96
		Pest Control Services For The City	

		SMG Health Pty Ltd	$1,760.00
		Training - Building Resilience For Leaders - People And Culture	
		Sonic Healthplus Pty Ltd	$1,185.25
		Medical Fees For The City	
		Sphere Architects	$6,682.50
		Concept Design - Kingsway Soccer Changeroom - Assets	
		St John Ambulance Western Australia Ltd	$601.62
		First Aid Supplies / Training For The City	
		Stewart & Heaton Clothing Company Pty Ltd	$223.27
		PPE - Community Safety	
		Structerre Consulting Engineers	$3,520.00
		Geotech Consultancy - Opportunity Street - Property	
		Teresa Newton	$900.00
		DJ Services - Twilight Markets - Events	
		Terravac Vacuum Excavations Pty Ltd	$6,605.50
		Location Of Utilities - Bergen / Mulgrave - Assets	
		The Wipes Australia Trust	$1,597.20
		Gym Wipes - Aquamotion	
		Toro Australia Group Sales Pty Ltd	$891.46
		Mower Spare Parts - Stores	
		TQuip	$585.65
		Vehicle Spare Parts - Stores	
		Trophy Shop Australia	$13.70
		Name Badge - Cultural Development	
		Truck Centre WA Pty Ltd	$885,987.01
		Fit Black Vue Camera - Fleet Assets	
		New Vehicle Purchase - Volvo $442,471.43 - Fleet Assets	
		New Vehicle Purchase - Volvo $442,483.78 - Fleet Assets	
		Turf Care WA Pty Ltd	$1,180.30
		Apply Spearhead - Various Locations - Parks	
		Tutaki Unit Trust	$881.00
		Marquees - Local Vocals - Events	
		Ungerboeck Systems International Pty Ltd	$7,458.55
		2 Hours Of Consultancy - ICT	
		Advanced Customer Success Plan - 01.02.2021 - 31.01.2022 - ICT	
		Viva Energy Australia Pty Ltd	$57,499.43
		Fuel Supplies For The City	
		WA Limestone Company	$110.70
		Crushed Limestone - Edgar Griffiths Carpark - Assets	
		Wanneroo Electric	$17,053.64
		Electrical Maintenance For The City	
		Wanneroo Fire Support Brigade	$964.00

		Reimbursement - Shelving - Fire Services	
		West Coast Turf	$14,032.70
		Kikuyu Installation - St Andrews Park - Parks	
		West-Sure Group Pty Ltd	$143.66
		Cash Collection Service For The City	
		William Buck Consulting (WA) Pty Ltd	$2,244.35
		Internal Audit Services - Enterprise Risk	
		Wrenoil	$16.50
		Monthly Oil Waste Collection - Waste	
00004068	02/03/2021		
		Australian Taxation Office	$208.00
		Payroll Deductions	
		BDD Australia Pty Ltd	$367.05
		Milk Deliveries For The City	
		Dale Alcock Homes Pty Ltd	$2,000.00
		Refund - Street & Verge Bond	
		JCorp Pty Ltd	$690.79
		Refund - Building Services Fees - Cancelled	
		Materon Investments WA Pty Ltd	$4,000.00
		Refund - 2 Street & Verge Bonds	
		Miss Briana Millar	$60.00
		Cat Registration Refund - Deceased	
		Mr Dylan Tran	$1,000.00
		Refund - Street & Verge Bond	
		Mr Graham Woodard	$243.55
		Keyholder Payment	
		Mr Mark McCrossan	$2,000.00
		Refund - Street & Verge Bond	
		Ms Peggy Brown	$145.00
		Keyholder Payment	
		Phat Chung	$360.00
		Vehicle Crossover Subsidy	
		Pure Homes Pty Ltd Trading As B1 Homes	$2,000.00
		Refund - Street & Verge Bond	
		REA Construction	$2,000.00
		Refund - Street & Verge Bond	
		Synergy	$18,121.73
		Power Supplies For The City	
		Ventura Home Group Pty Ltd	$2,000.00
		Refund - Street & Verge Bond	
		Water Corporation	$4,695.12
		Water Supplies For The City	
00004069	02/03/2021		
		Rates Refund	$2,004.38
		Rates Refund	$5,160.84
00004070	02/03/2021		

		Microway	$7,200.16
		Articulate 360 - Annual Subscription - Business Systems	
00004071	05/03/2021		
		Perth Energy Pty Ltd	$146,637.69
		Power Supplies For The City	
00004072	09/03/2021		
		AARCO Asbestos Solutions	$2,663.11
		Removal Of Asbestos - Ariti Avenue Lake - Conservation	
		Accenture Australia Pty Ltd	$6,600.00
		Additional Test Environment For Oracle - ICT	
		Action Glass & Aluminium	$990.28
		Glazing Services For The City	
		Adform Engraving & Signs	$459.80
		Name Badges - Community Safety	
		Advanced Traffic Management	$3,019.51
		Traffic Control Services For The City	
		AFGRI Equipment Australia Pty Ltd	$863.64
		Vehicle Spare Parts - Fleet	
		All Australian Safety Pty Ltd	$59.97
		Cleaning Wipes - Parks	
		Aska Illustration	$1,600.00
		2 Illustration Workshops - Draw A Story - Library Services	
		Atom Supply	$533.00
		Disposable Respirator Masks & Batteries - Stores	
		AV Truck Service Pty Ltd	$1,948.76
		Vehicle Spare Parts - Stores	
		Ball & Doggett Pty Ltd	$323.93
		Paper Supplies - Print Room	
		Binley Fencing	$855.59
		Temporary Fencing - Various Locations - Parks	
		Bridgestone Australia Limited	$6,878.58
		Tyre Fitting Services For The City	
		Bucher Municipal Pty Ltd	$4,217.44
		Vehicle Spare Parts - Fleet	
		Business Station Incorporated	$3,960.00
		Business Coaching - Business Advocacy & Economic Development	
		Cameron Chisholm & Nicol (WA) Pty Ltd	$1,100.00
		Chairperson - Design Review Panel - Approval Services	
		Canning & Associates Cost Consulting Pty Ltd	$6,200.70
		Consulting - Addison Park - Assets	

		Capricorn Village Joint Venture	$11,000.00
		Atlantis Beach Fishing Competition - Sponsorship May 2021 - Communications & Brand	
		Car Care Motor Company Pty Ltd	$1,732.60
		Vehicles Services - Fleet	
		CDM Australia Pty Ltd	$23,640.10
		Replace A Broken Laptop Screen - ICT	
		10 Dell Latitude Computers - ICT	
		Chemistry Centre WA	$838.26
		Water Sampling - Wangara Sump Site - Conservation	
		Chris Kershaw Photography	$1,100.00
		Photography - Whats Happening March Edition - Communications & Brand	
		Corsign (WA) Pty Ltd	$550.00
		20 Signs - Fox Control Program - Conservation	
		Critical Fire Protection & Training Ltd	$803.00
		Fire Detection Equipment Services For The City	
		CS Legal	$1,479.84
		Court Fees - Rating Services	
		DC Golf	$75,051.40
		Commission Fees - Carramar & Marangaroo Golf Courses - Property	
		Direct Communications	$1,738.28
		Fit CB & Two Ways In Waste Trucks - Fleet Assets	
		Dowsing Group Pty Ltd	$35,137.44
		Asset Renewal Program - Wangara - Construction	
		Renew Concrete Liner - Irrigation Lake - Ridgewood Park - Parks	
		Drainflow Services Pty Ltd	$4,614.50
		Road Sweeping & Drain Cleaning For The City	
		Drovers Vet Hospital Pty Ltd	$101.65
		Veterinary Services For The City	
		Dynamic Web Training Pty Ltd	$990.00
		Training - SQL Essentials - 1 Attendee - ICT	
		Elliotts Irrigation Pty Ltd	$30,095.88
		Reticulations Items - Various Locations - Parks	
		Embroidme Malaga Pty Ltd	$1,749.00
		Promotional Fogo Polo Shirts - Waste Services	
		Emerge Associates	$4,950.00
		Consultancy Services - Splendid Park - Construction	

		Environment Institute Of Australia New Zealand Incorporated	$445.00
		Registration - More Effective Assessment - 1 Attendee - Planning	
		Environmental Industries Pty Ltd	$1,985.50
		Landscape Maintenance - Memorial Park - Parks	
		Fast Finishing Services WA	$793.10
		Binding Council Minute Books - Corporate Support	
		FE Technologies Pty Ltd	$200.00
		Credit Note Entered Twice - Invoice 1008924	
		Flick Anticimex Pty Ltd	$3,875.62
		Sanitary Waste Services - Building Maintenance	
		Geoff's Tree Service Pty Ltd	$24,812.27
		Pruning Works For The City	
		GISSA International Pty Ltd	$407.00
		Training - A-Spec - Assets	
		Globe Australia	$10,340.00
		Hydrolink Rapid - Parks	
		GPS Linemarking	$770.00
		Line Mark - Splendid Park - Parks	
		Grasstrees Australia	$2,255.00
		Grass Tree Watering - Hardcastle Park - Assets	
		Watering - Hardcastle Park & Landsdale - Assets	
		GTA Consultants (WA) Pty Ltd	$2,074.55
		Proposal For Services - Ocean Reef Road / Hartman - Traffic Services	
		Hendry Group Pty Ltd	$2,200.00
		Certificate Of Design Compliance - Various Locations - Facility Projects	
		Horizon West Landscape Construction	$20,625.00
		Construction Earthworks - Hinckley Park - Assets	
		Hydra Storm	$1,607.10
		3 Cast Iron Covers - Engineering	
		Hydroquip Pumps	$39,054.40
		Irrigation Equipment Works - Various Locations - Parks	
		Iconic Property Services Pty Ltd	$50,056.51
		Cleaning Services For The City	
		Imagesource Digital Solutions	$3,822.50
		Installation Of Vinyl Cut Text For Trolley - Library Services	
		Visirite Reskins And Replacement - Waste Trucks	
		Integrity Industrial Pty Ltd	$7,952.84
		Casual Labour For The City	

		Irrigation Design Services	$2,690.60
		Provide Plans For Extension -	
		Irrigation Design - Anchorage Drive	
		Ixom Operations Pty Ltd	$219.60
		Pool Chemicals - Aquamotion	
		J Blackwood & Son Ltd	$6,550.85
		PPE - Various Service Units	
		Rake & Star Post - Stores Stock	
		JBS & G Australia Pty Ltd	$10,457.70
		Contaminated Sites Audit - Property	
		Kerb Direct Kerbing	$32,799.74
		Lay Kerb - Various Locations - Construction	
		Kleenit	$1,683.03
		Graffiti Removal For The City	
		Landcare Weed Control	$16,223.96
		Landscape Maintenance Services For The City	
		LD Total	$926.44
		Fortnightly Visit - Kingsway - Parks	
		Living Turf	$9,152.00
		Proturf Fertiliser - Parks	
		Mayday Earthmoving	$20,168.50
		Heavy Equipment Hire For The City	
		Michael Page International (Australia) Pty Ltd	$5,903.80
		Casual Labour For The City	
		NAPA - GPC Asia Pacific Pty Ltd	$120.23
		Vehicle Spare Parts - Fleet	
		Natural Area Holdings Pty Ltd	$16,768.58
		Beach Access Way Maintenance - 6 Locations - Parks	
		Biological Survey & Environmental Impact Assessment - Mather Drive - Strategic Asset Management	
		Northern Lawnmower & Chainsaw Specialists	$987.09
		Vehicle Spare Parts - Fleet	
		Nu-Trac Rural Contracting	$8,838.87
		Beach Cleaning - Various Locations	
		On Tap Plumbing & Gas Pty Ltd	$10,968.65
		Plumbing Maintenance For The City	
		Online Social Butterfly	$1,980.00
		Website Design - Business Advocacy & Economic Development	
		Outdoor Cameras Australia	$5,815.00
		Reconyx Cell Camera - Community Safety	
		Paperbark Technologies Pty Ltd	$520.00
		Arboriculture Report - London Pines - Parks	
		Parker Black & Forrest	$572.00
		Locking Services For The City	
		Pascoe Partners Accountants	$3,058.00

		Economic Recovery Fund - Business Advisory & Support - Economic Development	
		Play Check	$660.00
		Playground Audit - Various Locations - Assets	
		PLE Computers	$90.00
		6 Micro SD Cards - Health	
		Prestige Alarms	$1,589.50
		Alarm / CCTV Services For The City	
		Pritchard Francis Consulting Pty Ltd	$1,650.00
		Engineering Consultancy - Ridgewood Lake Liner Replacement - Parks	
		Programmed Integrated Workforce	$2,037.86
		Casual Labour For The City	
		Reliable Fencing WA Pty Ltd	$21,409.85
		Repair Gate - Kingsway - Parks	
		Install Fencing - Mindarie Foreshore - Construction	
		REM Consulting	$6,009.65
		Casual Labour For The City	
		RLEC Electrical Contractors	$1,325.23
		Repair Kiln - Wanneroo Recreation Centre - Building Maintenance	
		Roy Gripske & Sons Pty Ltd	$43.56
		File Holder - Stores	
		Safety And Rescue Equipment	$20,966.00
		Height Safety Equipment Inspection - Various Locations - Building Maintenance	
		Sage Consulting Engineers	$3,883.00
		Design & Documentation - Belhaven Park Sports Lighting - Assets	
		Seabreeze Landscape Supplies	$32.00
		Supply Sand - Parks	
		Skipper Transport Parts	$2,707.99
		Vehicle Spare Parts - Stores / Fleet	
		Smartbuilt Perth Pty Ltd	$68.52
		Pest Control Services For The City	
		SoundPack Solutions	$165.00
		DVD Cases - Library Services	
		Sports Surfaces	$825.00
		Remove Turf - Ridgewood Park - Parks	
		St John Ambulance Western Australia	$1,845.75
		First Aid Courses For The City	
		Statewide Bearings	$184.40
		Vehicle Spare Parts - Fleet	
		Stewart & Heaton Clothing Company Pty Ltd	$918.88
		PPE - Emergency Management	
		Stiles Electrical	$15,025.26
		Floodlighting Upgrade - St Andrews Park - Construction	

		The Honda Shop	$680.00
		Vehicle Spare Parts - Fleet	
		The Trustee for Hayto Trust	$275.00
		Photography & Videography - 1 Hour Extra - Communications & Brand	
		Thirty4 Pty Ltd	$211.20
		Qnav Monthly Subscription - Community Safety	
		Toll Transport Pty Ltd	$593.10
		Courier Services For The City	
		Toro Australia Group Sales Pty Ltd	$1,586.70
		Vehicle Spare Parts - Fleet	
		TQuip	$585.60
		Vehicle Spare Parts - Stores	
		Triton Electrical Contractors Pty Ltd	$10,210.20
		Reticulation Electrical Works - Various Locations	
		Trophy Choice	$33.00
		Laser Engraving On Steel - Cultural Services	
		Trophy Shop Australia	$13.70
		Name Badge - Facilities	
		Truck Centre WA Pty Ltd	$272.12
		Vehicle Spare Parts - Fleet	
		Turf Care WA Pty Ltd	$54,837.44
		Turfing Works For The City	
		Wanneroo Central Bushfire Brigade	$47.99
		Reimbursement - Vehicle Filter - Fire Services	
		Wanneroo Electric	$8,502.55
		Electrical Maintenance For The City	
		West Coast Shade Pty Ltd	$4,251.37
		Bond Refund - Park Asset Renewal Program 2020 / 2021	
		West Coast Turf	$7,851.25
		Turf Installation - Kingsway - Parks	
		William Buck Consulting (WA) Pty Ltd	$3,960.00
		Probity Adviser Services - Contracts & Procurement	
		Work Clobber	$142.20
		Safety Boots - Parks	
		Workpower Incorporated	$12,770.23
		Watering / Weed Control Services - Conservation	
		Zipform Pty Ltd	$4,160.52
		Printing - Final Animal Renewal Notices (Cat & Dog) - Rangers	
00004073	08/03/2021		
		Rates Refund	$383.39
		Rates Refund	$993.95
		Rates Refund	$1,744.68

		Rates Refund	$940.28
00004074	09/03/2021		
		Alinta Gas	$120.55
		Gas Supplies For The City	
		Australian Taxation Office	$542,279.00
		Payroll Deductions	
		Aveling Homes Pty Ltd	$4,000.00
		Refund - 2 Street & Verge Bonds	
		BDD Australia Pty Ltd	$268.35
		Milk Deliveries For The City	
		Ben Trager Homes Pty Ltd	$10,000.00
		Refund - 5 Street & Verge Bonds	
		Blueprint Homes (WA) Pty Ltd	$4,000.00
		Refund - 2 Street & Verge Bonds	
		City of Wanneroo - Payroll Rates	$6,430.00
		Payroll Deductions	
		Cr Lewis Flood	$368.09
		Travel Allowance - December 2020 & January 2021	
		Cr Linda Aitken	$1,209.63
		Travel Allowance 01.03.2020 - 31.11.2020	
		Dale Alcock Homes Pty Ltd	$4,000.00
		Refund – 2 Street & Verge Bonds	
		Department of Fire & Emergency Services	$6,898,957.62
		2020 / 2021 ESL Quarter 3 - Finance	
		Department of Transport	$265.20
		Vehicle Ownership Search - Rangers	
		GC Construction and Management	$2,000.00
		Refund – Street & Verge Bond	
		Grand Century Construction Pty Ltd	$2,000.00
		Refund – Street & Verge Bond	
		JCorp Pty Ltd	$1,281.14
		Refund - Development Application - Withdrawn	
		Refund - Building Services Levy - Cancelled	
		Landgate	$7,782.58
		Identification Of Land Parcels - Rating Services	
		Gross Rental Valuations Chargeable - 06 - 19.02.2021 - Rates	
		Land Enquiries For The City	
		Mahendra Dabasia	$1,000.00
		Return - Street & Verge Bond	
		Main Roads WA	$7,940.57
		Repair Works - Various Locations - Assets	
		Mr Adrian Santoro	$1,000.00
		Refund – Street & Verge Bond	
		Mr Daniel Simms	$269.00

		Reimbursement For Accommodation - UDIA Congress	
		Mr David Bell	$1,000.00
		Return - Street & Verge Bond	
		Mr John Clancy	$2,000.00
		Return - Street & Verge Bond	
		Mr Michael Starkie	$1,000.00
		Return - Street & Verge Bond	
		Mr Miteshkumar Patel	$360.00
		Vehicle Crossing Subsidy	
		Mr Philip Osborne	$2,000.00
		Return - Street & Verge Bond	
		Mrs Aimee Burns	$10.00
		Dog Registration Refund - Already Registered	
		Mrs Catherine Sutherland	$1,000.00
		Return - Street & Verge Bond	
		Mrs Fung Lam	$720.00
		Reimbursement - CPA Annual Membership 2021	
		Mrs Rachael Moore	$1,000.00
		Return - Street & Verge Bond	
		Mrs Sharon Pearl	$2,000.00
		Return - Street & Verge Bond	
		Ms Danah Albuaijan	$1,000.00
		Return - Street & Verge Bond	
		Pure Homes Pty Ltd Trading As B1 Homes	$10,000.00
		Refund – 5 Street & Verge Bonds	
		Redink Homes Pty Ltd	$2,000.00
		Refund - Street & Verge Bond	
		Solargain Pv Pty Ltd	$147.00
		Refund - Development Application - Exempt	
		St Anthony's Catholic Church	$5,000.00
		Donation - To Purchase Yarn To Support Knit N Natter Social Craft Group - 500 Blankets And 300 Toys - Corporate Support	
		Stockland WA Development Pty Limited	$437,506.96
		Local Structure Plan For East Wanneroo Cell 9 - Strategic Land Use Planning & Environment	
		Synergy	$18,234.93
		Power Supplies For The City	
		Thuy Le	$294.00
		Refund - Food Business Application & Registration Fee - Withdrawn By Applicant - Mad About Choux Perth	
		Ventura Home Group Pty Ltd	$18,000.00
		Refund - 9 Street & Verge Bonds	
		WA Electoral Commission	$1,851.20
		Hire Fee Refund	
		Water Corporation	$298.08
		Water Charges For The City	

00004075	10/03/2021		
		Australian Airconditioning Services Ltd	$105,349.20
		Replacement Of Life Expired Air-Conditioning Units - Clarkson Library	
		Turf Care WA Pty Ltd	$256,161.01
		Turfing Works For The City	
00004076	11/03/2021		
		Accenture Australia Pty Ltd	$165,000.00
		Implementation Services - FMIS - ICT	
		Gillmore Electrical Services	$126,868.50
		Progress Claim 1 - Teodoro Park Path Lighting - Assets	
		Progress Claim 2 - Paloma North Floodlighting - Assets	
00004077	15/03/2021		
		Australia Post	$123,240.07
		Postage Charges For The City	
00004078	16/03/2021		
		AARCO Asbestos Solutions	$4,399.46
		Removal Of Asbestos - Various Locations - Parks / Waste	
		Accenture Australia Pty Ltd	$39,600.00
		Implementation Services - FMIS - ICT	
		Acurix Networks Pty Ltd	$4,870.80
		Monitoring, Licensing, Support, Category Based Content Filtering, Premium Portal And Unlimited Downloads For The Month Of March 2021 - ICT	
		Adelphi Apparel	$330.00
		PPE - Community Safety	
		Advanced Traffic Management	$17,677.21
		Traffic Control Services For The City	
		AE Hoskins Building Services	$54,481.61
		Rust Treatment - Phil Renkin Recreation Centre - Building Maintenance	
		Repair Structural Damage - Old Wanneroo School House - Building Maintenance	
		Airlite Cleaning	$1,084.06
		Cleaning Services - Yanchep Two Rocks Community Hub - Place Management	
		Akwaaba African Drumming	$495.00
		Entertainment - African Drumming And Dancing - Community Development	
		Alexander House of Flowers	$210.00
		Large Mixed Box Arrangement - 65th Wedding Anniversary - Office Of The Mayor	

		Large Mixed Box Arrangement - Alan & Mary Gray - Office Of The Mayor	
		Amber Appelbee	$1,168.00
		Entertainment - Summer Slideshow - Place Management	
		2 Entertainers - Local Vocals Concert - Place Management	
		AMBIUS	$174.10
		Indoor Plant Rental - Girrawheen Hub - Place Management	
		Amgrow Australia Pty Ltd	$181.50
		Storage Of Seeds - Parks	
		Appliance Testing Supplies	$242.00
		Calibration Of Appliance Tester - Building Maintenance	
		Aqua Attack Drilling	$12,853.50
		New Bore Installation - Rosslare Park - Parks	
		Decommission Collapsed Bore - John Moloney Park - Parks	
		Decommission Bore - Longford Park - Parks	
		Armaguard	$673.95
		Cash Collection Services For The City	
		Ascon Survey And Drafting Pty Ltd	$3,256.00
		Detailed Survey - Wonambi Park - Assets	
		Atom Supply	$176.00
		Jerry Cans - Stores Stock	
		AUSQ Training	$420.00
		Traffic Management Course - Waste Services	
		Aussie Natural Spring Water	$84.00
		15ltr Water - Yanchep Hub - Place Management	
		Australasian Performing Right Association	$1,018.73
		Licence Fees - Kingsway	
		Australian Airconditioning Services Ltd	$32,404.89
		Airconditioning Maintenance For The City	
		Australian Institute of Management	$1,208.00
		Training - Having Difficult Conversations - 02.06.2021 - 2 Attendees - Strategic & Business Planning	
		AV Truck Service Pty Ltd	$3,877.41
		Vehicle Spare Parts - Fleet	
		Backsafe Australia	$636.90
		Sturgo Scissorlift Trolley - Cultural Services	
		Bardfield Engineering	$4,125.00
		Portable Soccer Goals - Parks	
		Bee Advice	$160.00
		Removed Swarm Of Bees - Giralt Road - Parks	
		Better Pets and Gardens Wangara	$533.86

		Pet Supplies - Wanneroo Showground For Fire - Community Safety	
		Bidfood Perth	$1,139.37
		Catering Supplies - Stores	
		Binley Fencing	$323.40
		Temporary Fencing - St Andrews Park - Assets	
		Bistel Construction Pty Ltd	$2,295.43
		Progress Claim - Construction Only Of Leatherback Sports - Assets	
		Bladon WA Pty Ltd	$1,086.17
		Uniforms - Rangers & Customer Relations Centre	
		Boral Construction Materials Group	$3,470.66
		Concrete Mix - Various Locations - Engineering	
		Bridgestone Australia Limited	$5,408.48
		Tyre Fitting Services For The City	
		Bring Couriers	$641.09
		Courier Services - Health	
		Bucher Municipal Pty Ltd	$21,267.14
		Vehicle Spare Parts - Fleet / Stores	
		Burgtec	$1,056.00
		Office Furniture - Strategic Land Use Planning	
		Canford Hospitality Consultants	$485.00
		Consultancy - Southern Suburbs Library - Assets	
		Canon Production Printing Australia Ltd	$530.42
		Scanner Charges - Assets	
		Car Care Motor Company Pty Ltd	$1,855.64
		Vehicle Services For The City	
		Cardno (WA) Pty Ltd	$4,587.00
		Quinns Beach Carpark Seawall Assessment - Assets	
		Carramar Resources Industries	$2,543.60
		Disposal Of Waste - Mirrabooka /Rawlinson Avenue Upgrade - Assets	
		Cat Welfare Society Incorporated	$925.00
		Provision Of A Cat Management Facility - Community Safety	
		Cherry's Catering	$1,346.92
		Catering Services For The City	
		Children's Book Council of Australia Branch Incorporated	$75.00
		Membership Fee - Library Services	
		Churchill Imaging	$170.00
		Digitise Photo And Restoration Works - Cultural Services	
		Cineads Australia	$1,832.60
		Scheduled Media Screenings - Events	

		CK Maloney Surveying	$6,670.40
		Feature Survey - Ocean Reef Road - Design	
		Clark Equipment Sales Pty Ltd	$544.06
		Vehicle Spare Parts - Fleet	
		Claw Environmental	$143.00
		Collection Of Polystyrene - Waste	
		Cleanaway Equipment Services Pty Ltd	$414.77
		Parts Washer Rental - Fleet	
		Clinipath Pathology	$493.47
		Medical Fees For The City	
		Coastal Navigation Solutions	$4,404.40
		Public Art Maintenance - Various Locations - Cultural Services	
		Installation Of Sam Danti New Plaque - Cultural Services	
		Coates Hire Operations Pty Ltd	$2,319.20
		Equipment Hire - Various Locations - Assets	
		Coca Cola Amatil Pty Ltd	$492.80
		Beverages - Kingsway Indoor Sports Stadium	
		Corsign (WA) Pty Ltd	$2,314.54
		Signs - Fox & Rabbit Control - Parks	
		Sign - Modified Intersection - Assets	
		Signs - Magpies Swooping - Parks	
		Street Name Plates - Engineering	
		Cossill & Webley Consulting Engineers	$6,556.00
		Variation No 7 - Hartman Drive Duplication Hepburn Ave To Gnangara Road - Assets	
		Critical Fire Protection & Training Ltd	$2,002.00
		Monthly Fire Equipment Test & Call Out Fees - Building Maintenance	
		Emergency Evacuation Drill - Wanneroo Library And Cultural - People & Culture	
		CS Legal	$144,206.32
		Court Fees - Rating Services	
		Datavoice Communications Pty Ltd	$9,273.00
		20 Phones - ICT	
		Delos Delta Pty Ltd	$11,206.25
		SCP Engagement & Key Findings Presentation - Strategic & Business Planning	
		Direct Communications	$1,023.00
		Install Two Way Radio - Fleet	
		Dowsing Group Pty Ltd	$42,736.91
		Concrete Works - Various Locations - Engineering / Assets	
		Install New Cricket Pitch - St Andrews Park - Assets	
		Drainflow Services Pty Ltd	$8,328.76
		Drain Cleaning / Road Sweeping Services For The City	

		Drone Shop Perth	$358.00
		Phantom 4 Pro - Repair - Community Safety	
		Drovers Vet Hospital Pty Ltd	$509.00
		Veterinary Services For The City	
		Dual Autos Pty Ltd	$760.80
		Vehicle Spare Parts - Fleet	
		Ecoburbia	$825.00
		Workshop - Bee Keeping - Cultural Services	
		Ecoscape Australia Pty Ltd	$18,502.00
		Neerabup Assessments - Portion 2 - Property	
		Fauna Survey - Mather Drive Neerabup - Economic Development	
		Edge People Management	$2,191.42
		Review Job Dictionaries - People & Culture	
		Case Management Return To Work Monitoring - OSH	
		Elliotts Irrigation Pty Ltd	$938.52
		Repair Mainline - Pat Scarfo Park - Parks	
		The Reef Transcoders - Parks	
		Environment Institute Of Australia New Zealand Incorporated	$445.00
		Registration - More Effective Impact Assessment: Tools For Stronger Argument And Clearer Speech - 1 Attendee - Assets	
		Environmental Health Australia (Western Australia) Incorporated	$590.00
		Registration - Conference 2021 - 2 Attendees - Compliance	
		Environmental Industries Pty Ltd	$302,216.59
		Landscape Maintenance Services For The City	
		Epic Catering	$1,585.00
		Catering Services For The City	
		Equifax Australasia Credit Rating Pty Ltd	$1,686.30
		Financial Assessment And Company Checks - Contracts & Procurement	
		Equifax Australasia Workforce Solutions Pty Limited	$92.40
		Australian Criminal History Check - Community Safety	
		Ergolink	$185.65
		Footrest - ICT	
		Extent Heritage WA Pty Ltd	$11,220.01
		Consultancy Services - Final Invoice - Registration Of Significant Aboriginal, Vegetation And Cultural Heritage Sites - Strategic Land Use Planning	
		Forch Australia Pty Ltd	$2,188.78
		Stock - Stores Issues	
		Forrest And Forrest Games	$15,958.80

		Perform Soil & Leaf Testing And Analysis - Various Locations - Parks	
		Freedom Fairies Pty ltd	$775.50
		Entertainment - Banksia Grove Local Vocals - Place Management	
		Freestyle Now	$1,331.00
		Jam Session - Butler & Wanneroo Skate Parks - Youth Services	
		Frontline Fire & Rescue Equipment	$184.05
		Mk1 (Small) Hole Reel Handle - Community Safety	
		Gastech Australia	$984.50
		Equipment Testing / Repair - Assets	
		Geoff's Tree Service Pty Ltd	$21,399.00
		Pruning Works For The City	
		GHD Pty Ltd	$18,468.89
		Assets Structural Assessment - Coastal Projects	
		Grand Toyota	$1,153.99
		Vehicle Spare Parts - Fleet	
		Grant Thornton Audit	$1,100.00
		Audit Grant Acquittal - North Zone Youth Services - Finance	
		Green & Gold Hiab Service	$371.25
		Deliver Soccer Goals - St Andrews - Parks	
		Green Options Pty Ltd	$24,200.96
		Rotary Mowing - Active Parks - Parks	
		Greenway Turf Solutions Pty Ltd	$6,465.36
		Turfing Works For the City	
		Hall & Wilcox	$10,522.60
		Legal Fees For The City	
		Hanson Construction Materials Pty Ltd	$132.00
		Concrete - Wisdom Terrace - Engineering	
		Heatley Sales Pty Ltd	$1,029.60
		Mechanics Gloves - Stores	
		Hickey Constructions Pty Ltd	$3,729.00
		Repair Works - Various Locations - Parks	
		Hitachi Construction Machinery Pty Ltd	$1,341.86
		Vehicle Filters - Stores	
		Horizon West Landscape Construction	$86,991.85
		Construction Works - Hinckley Park - Assets	
		Humes Concrete Products	$974.42
		Well Liners - Mirrabooka - Assets	
		Hydra Storm	$473.00
		Intersection Upgrade - Mirrabooka Avenue Rawlinson Drive - Assets	
		Hydroquip Pumps	$5,032.50
		Irrigation Works - Various Locations - Parks	

		Iconic Property Services Pty Ltd	$83,690.57
		Cleaning Services For The City	
		IMCO Australasia Pty Ltd	$1,771.00
		40 20Kg Bags Permanent Asphalt Repair - Engineering	
		Indoor Gardens Pty Ltd	$266.20
		Civic Centre Foyer - Plant Hire - Customer Relations	
		Instant Toilets & Showers Pty Ltd	$2,403.50
		Equipment Hire - Breakwater Drive - Traffic Services	
		Disabled Toilet - Mintaro Park - Place Management	
		Integrity Industrial Pty Ltd	$31,480.45
		Casual Labour For The City	
		Interfire Agencies Pty Ltd	$888.86
		Fire Helmets - Community Safety	
		IPWEA	$1,430.00
		Registration - Asset Management Foundations - 1 Attendee - Assets	
		Iron Mountain Australia Group Pty Ltd	$4,534.84
		Document Management Services For The City	
		J Blackwood & Son Ltd	$6,169.27
		PPE - Various Employees	
		Tools & Equipment Purchases - Assets	
		James Bennett Pty Ltd	$1,860.06
		Book Purchases - Library Services	
		JDSI Consulting Engineers	$1,717.23
		Civil Consultancy Services - Butler North District Open Space - Halesworth Park Survey - Assets	
		Kelyn Training Services	$770.00
		Training - White Card & WHS - 1 Attendee - Traffic Services	
		Training - Traffic Management - 1 Attendee - Traffic Services	
		Kerb Direct Kerbing	$25,644.30
		Progress Claim 1 - Berriman Drive Stage 1 - Assets	
		Kerbing - Hughie Edwards Drive - Assets	
		Intersection Upgrade - Mirrabooka Avenue Rawlinson Avenue - Assets	
		Kinetic IT Pty Ltd	$10,541.27
		Kinetic Threat Intelligence - February 2021 - ICT	
		Kleenheat Gas Pty Ltd	$3,978.85
		Gas Supplies For The City	
		Kleenit	$2,591.70
		Graffiti Removal For The City	
		Kyocera Document Solutions	$2,769.26

		Photocopier Meter Reading For The City	
		Landcare Weed Control	$32,624.81
		Weed Control Services For The City	
		Landscape Elements	$724.50
		Refund - Invoice 193842 - Double Paid	
		Maintenance - Kennerton Park Irrigated Area - Parks	
		LD Total	$154,730.23
		Landscape Maintenance For The City	
		Les Mills Asia Pacific	$915.75
		License Fees - Aquamotion	
		Let's All Party	$30,300.00
		Amusements & Equipment Hire - Scenic Park - Place Management	
		Equipment Hire - Banksia Grove Carnival - Place Management	
		Living Turf	$2,310.00
		Ecoprime Emerald - Parks	
		Lobel Events	$4,980.80
		Lighting And Power - Banksia Groove Local Vocals - Place Management	
		Maclean & Lawrence Pty Ltd	$1,276.00
		Bin Enclosure Washdown Services - Phil Renkin Centre, Oldham Park Clubrooms - Facility Projects	
		Magia Solutions Pty Ltd	$9,152.00
		Supply Of Oracle Integration Consultant - ICT	
		Marketforce Pty Ltd	$31,812.00
		Design & Artwork - 2019 / 2020 Wanneroo Annual Report - Strategic & Business Planning	
		Advertising Services For The City	
		Update Annual Report - Web Version - Corporate Performance	
		Produce Annual Report And Community Highlights Snapshot - Corporate Performance	
		Printing - Annual Report - Strategic Business	
		Mastec Australia Pty Ltd	$59,182.51
		Bins With Lids & Hinge Pins - Waste Services	
		Mayday Earthmoving	$4,675.00
		Heavy Equipment Hire For The City	
		McLeod Installations	$2,420.00
		Operable Walls - Various Locations	
		McLeods	$18,218.99
		Presentation - On Work Health And Safety Act To Executive Leadership Team	
		Legal Fees For The City	
		Mindarie Regional Council	$503,330.42
		Refuse Disposal For The City	
		Mining & Hydraulic Supplies	$216.72

		Hoses And Fittings - Fleet	
		Mini-Tankers Australia Pty Ltd	$2,016.22
		Fuel - Fleet Assets	
		Miracle Recreation Equipment Pty Ltd	$118,618.50
		Playground Equipment Repairs - Various Locations - Parks	
		Playground Renewals - Staunton Reserve, Kirkham Lane - Assets	
		Modern Motor Trimmers	$208.52
		Vehicle Seat Repairs - Fleet	
		MPS Architects	$9,476.50
		Design Consultancy - St Andrews Park - Assets	
		Mr Rollershutter	$1,085.00
		Repairs - Yanchep Beach Kiosk - Building Maintenance	
		NAPA - GPC Asia Pacific Pty Ltd	$195.51
		Vehicle Spare Parts - Fleet	
		Nationwide Training Pty Ltd	$892.00
		Training - Forklift & Worksafe - 2 Attendees - Waste	
		Navman Wireless Australia Pty Ltd	$18.15
		Monthly Tracker Fees - Fleet Assets	
		Nespresso Professional	$510.00
		Nespresso Pods And Straws/Nozzles - CEO's Office	
		Noma Pty Ltd	$440.00
		City Of Wanneroo Design Review - Two Rocks Road Yanchep Project - Assets	
		Northern Lawnmower & Chainsaw Specialists	$2,348.00
		Vehicle Spare Parts - Stores	
		Stihl Fs 360 Brushcutter - Fleet Assets	
		Octagon Lifts Pty Ltd	$437.80
		Rectify Issue With Lift Doors - Building Maintenance	
		Off The Wall Promotions	$350.00
		Entertainment - Girrawheen Garden Opening Day - Community Development	
		On Tap Plumbing & Gas Pty Ltd	$16,309.00
		Plumbing Maintenance For The City	
		One Tree Botanical Pty Ltd	$10,461.00
		Biological Field Survey - Vegetation Assessment - Assets	
		Online Social Butterfly	$1,100.00
		Economic Recovery Fund - Business Advisory & Support - Economic Development	
		Paperbark Technologies Pty Ltd	$3,015.00
		Arborist Report - Sunningdale Road - Assets	
		Arborist Report - Houghton Park BMX Track - Assets	

		Parker Black & Forrest	$1,256.20
		Locking Services For The City	
		Penske Power Systems Pty Ltd	$2,108.21
		Vehicle Spare Parts - Stores	
		Perdaman Global Services	$2,288.00
		Talking My Language - Translation Into 11 Language - Waste	
		Playground Safety Inspectors Australia Pty Ltd	$2,420.00
		Recertification Level 1-3 Comprehensive Playground Inspector - 1 Attendee - Compliance	
		Poolshop Online Pty Ltd	$442.75
		Pool Chemicals - Aquamotion	
		Prestige Alarms	$81,492.65
		Alarm / CCTV Services For The City	
		Prodesign Lighting Pty Ltd	$389.40
		Repair 2 Gallery Lights - Cultural Development	
		Programmed Integrated Workforce	$2,037.86
		Casual Labour For The City	
		Quinns Rock Bush Fire Brigade	$195.56
		Reimbursement - Grease & Lubricant	
		Reimbursement - Annual Post Office Box Renewal	
		Rachel Wells	$1,122.00
		Stilt Walkers - Local Vocal Event - Banksia Grove - Place Management	
		Rain Bird (Australia) Pty Ltd	$6,801.30
		Global Service Plan - Brighton - Parks	
		Red Empire Media	$660.00
		2021 Business Wanneroo Animated Logo - Economic Development	
		Reliable Fencing WA Pty Ltd	$6,924.50
		Fencing Works For The City	
		Repco	$155.10
		Cable Ties - Stores	
		Repeat Plastics (WA)	$550.00
		Head Brackets For Signs - Engineering	
		Ricoh Australia Pty Ltd	$1,432.43
		Lease Charges - Print Room	
		Road & Traffic Services	$517.00
		Line Spotting - Marmion / Rochester - Engineering	
		Roads 2000	$22,622.34
		Granit Asphalt Supplies - Engineering	
		Roadworks - Pappas Street - Assets	
		Safety Tactile Pave	$1,342.00
		Install 4 Grab Rails - Wanneroo Road & Villanova Street - Engineering	
		Scott Print	$16,985.10

		Printing - What's Happening Newsletter - Communications And Brand	
		Printing - Brochures & Flyers - Aquamotion	
		Scotts Trimming Service	$297.00
		Manufacture Shade Cloth Tarp - Parks	
		Sherwood Flooring Pty Ltd	$17,521.90
		Timber Floor Refurbishment - Various Locations - Building Maintenance	
		Shred-X	$298.76
		Shredding Services For The City	
		Sifting Sands	$11,560.77
		Sand Cleaning - Various Locations - Parks	
		Skipper Transport Parts	$923.54
		Vehicle Spare Parts - Fleet / Stores	
		Skyline Landscape Services (WA)	$13,646.14
		Weed Control - Castellon Entrance - Parks	
		Streetscape Maintenance - Wanneroo North - January 2021 - Parks	
		Smartbuilt Perth Pty Ltd	$114.50
		Pest Control Services For The City	
		Softfall Guys	$412.50
		Softfall Repairs - Fisherman's Hollow Playground - Parks	
		Sonic Healthplus Pty Ltd	$2,256.00
		Medical Fees For The City	
		Sports Turf Association (WA) Incorporated	$350.00
		Annual Group Membership - 01.01.2021 - 31.12.2021 - Parks	
		Sports World of WA	$3,596.45
		Goggles Re Sale - Aquamotion	
		St John Ambulance Western Australia	$2,651.25
		First Aid Training Services For The City	
		Statewide Cleaning Supplies Pty Ltd	$1,071.88
		Cleaning Supplies For Depot Store	
		Statewide Pump Services	$5,533.00
		Pump Repair - Mary Lindsay Homestead - Building Maintenance	
		Water Truck Repairs - Fleet	
		Stewart & Heaton Clothing Company Pty Ltd	$1,353.90
		PPE - Fire Services	
		Suez Recycling & Recovery (Perth) Pty Ltd	$156,510.55
		Refuse Disposal - Waste	
		Suez Recycling & Recovery Pty Ltd	$4,888.07
		Refuse Disposal - Waste	
		Systems Edge Management Services Pty Ltd	$19,244.50
		Stage 3 Business Case - Tourist Park - Property	
		Taman Tools	$770.00
		Grinding Discs - Stores	

		Team Digital	$795.00
		Training - After Effects - 1 Attendee - Communications & Brand	
		Technology One Limited	$2,156.00
		Spatial Consulting Services - ICT	
		Teresa Newton	$900.00
		DJ Services – Summer Festival / Sideshow - Place Management	
		Terravac Vacuum Excavations Pty Ltd	$5,447.65
		Locations Of Services For The City	
		The Hire Guys Balcatta	$363.00
		Generator Hire - Place Management	
		The Hire Guys Wangara	$110.00
		Equipment Hire - Arrow Board - Waste	
		The Pavilion Mindarie	$5,467.00
		2021 Wanneroo Business Expo - Economic Development	
		The Royal Life Saving Society Australia	$13,850.43
		Testing & Maintenance - Kingsway Aquatic Playspace - Parks	
		Wristbands - Watch Around Water - Aquamotion	
		The Trustee for Hayto Trust	$874.50
		Photography And Videography - Christmas Concert - Place Management	
		Think Promotional	$125.18
		Tote Bags - Business Wanneroo - Economic Development	
		TJ Depiazzi & Sons	$10,442.52
		Mulch - Various Locations - Parks	
		Toll Transport Pty Ltd	$546.10
		Courier Services For The City	
		Tom's Towbars	$220.00
		Vehicle Spare Parts - Fleet	
		Top Dog Group Pty Ltd	$550.00
		Performance - Peridot Park - Place Management	
		Total Landscape Redevelopment Services Pty Ltd	$14,844.50
		Landscape Maintenance For The City	
		TQuip	$442.10
		Mower Spare Parts - Stores	
		Tree Planting & Watering	$154,255.14
		Residential Tree Watering - Various Locations - Parks	
		Triton Electrical Contractors Pty Ltd	$6,787.00
		Reticulation Electrical Works - Various Locations - Parks	
		Trophy Shop Australia	$2,190.34
		Name Badges - Various Employees	

		Trophies / Prizes - Kingsway	
		Truck Centre WA Pty Ltd	$443,109.92
		Vehicle Spare Parts - Fleet	
		New Vehicle Purchase - Volvo Truck $442,483.78 - Fleet Assets	
		Turf Care WA Pty Ltd	$25,091.82
		Turfing Works For the City	
		Tutaki Unit Trust	$1,357.50
		Marquees - Local Vocals Event - Place Management	
		Two Rocks SES Unit	$8,195.83
		Operating Grant 3rd Quarter - 2020 / 2021 - Community Safety	
		Ungerboeck Systems International Pty Ltd	$21,450.00
		Consultant Engagement - 3 Weeks - ICT	
		Vibra Industrial Filtration Australia	$363.00
		Vehicle Filters - Stores	
		WA Limestone Company	$22,305.73
		Limestone - Franklin / Rousset - Assets	
		Wanneroo Business Association Incorporated	$990.00
		Workshop Delivery - Maximise Profits Through Optimised Pricing - Economic Development	
		Wanneroo Central Bushfire Brigade	$1,665.00
		Reimbursement - Catering - Crew Leader Forum 14.11.2020	
		Reimbursement - Printer And Ribbons - Fire Services	
		Wanneroo Electric	$27,839.10
		Electrical Maintenance For The City	
		West Coast Shade Pty Ltd	$638.00
		Repair Shade Sail - Jindalee Beach Shack - Parks	
		West Coast Turf	$16,765.10
		Turfing Works For the City	
		Western Australian Treasury Corporation	$8,875.42
		Loan Interest Payment - Finance	
		Western Tree Recyclers	$30,630.53
		Removal Of Greenwaste - Motivation Drive - Waste Services	
		West-Sure Group Pty Ltd	$251.41
		Cash Collection Service For The City	
		WEX Australia Pty Ltd	$2,142.18
		Fuel Fire Units - Feb 21 - Fleet Assets	
		William Buck Consulting (WA) Pty Ltd	$8,250.00
		Compliance Audit Return Review - Legal	
		Winc Australia Pty Limited	$5,557.77
		Stationery For The City February 2021	
		Wolfcom Australia Pty Limited	$104.29
		Rotating Clip - Waste	

		Work Clobber	$333.00
		Safety Boots - Assets	
		Workpower Incorporated	$38,029.97
		Landscape Maintenance For The City	
		Yanchep Beach Joint Venture	$8,839.58
		Rent, Variable Outgoings, Rates And Taxes - March 2021 - Property	
		Zetta Group	$310.28
		Managed Services Fee - ICT	
		Zipform Pty Ltd	$21,792.63
		Print / Issue - Rates Notices	
		Printing - Tree Bin Campaign - Waste	
00004079	16/03/2021		
		BP Australia Ltd	$62,071.78
		Fuel Issues For The City	
00004080	16/03/2021		
		Rates Refund	$2,264.09
		Rates Refund	$1,094.37
00004081	16/03/2021		
		Alinta Gas	$590.40
		Gas Supplies For The City	
		Ashdale Primary School P&C Association	$5,000.00
		Community Funding - Ashdale Harmony Day Picnic - 19.03.2021 - Community Development	
		Australian Manufacturing Workers Union	$151.00
		Payroll Deductions	
		Australian Services Union	$593.70
		Payroll Deductions	
		BDD Australia Pty Ltd	$98.70
		Milk Deliveries For The City	
		CFMEU	$120.00
		Payroll Deductions	
		Child Support Agency	$967.02
		Payroll Deductions	
		City of Wanneroo - Social Club	$676.00
		Payroll Deductions	
		Fleet Network	$1,594.78
		Payroll Deductions	
		Input Tax Credits For Salary Packaging - 02.03.2021 - Finance	
		HBF Health Limited	$643.00
		Payroll Deductions	
		LGRCEU	$1,588.76
		Payroll Deductions	
		Marsh Pty Ltd	$649.00

		Webinar - Contract Risk - February 2021 - 2 Attendees - Risk	
		Maxxia Pty Ltd	$9,281.80
		Payroll Deductions	
		Input Tax Credits For Salary Packaging - February 2021	
		Miss Jayda Ristevski	$100.00
		Dog Registration Refund - Sterilised	
		Rates Refund	$2,199.00
		Mr Daniel Simms	$48.00
		Reimbursement - Broadband Usage - January 2021	
		Mr Kimm West	$51.66
		Dog Registration Refund - Sterilised	
		Mr Paul Wilson	$200.00
		Dog Registration Refund - Moving	
		Mr Walter Kipngetich	$2,000.00
		Refund - Street & Verge Bond	
		Mrs Kayleen Lord	$25.00
		Dog Registration Refund - Sterilised	
		Mrs Kerryn Tomazin	$2,000.00
		Refund - Street & Verge Bond	
		Mrs Margaret Shurlock	$2,000.00
		Return - Street & Verge Bond	
		Rates Refund	$2,638.15
		Optus	$2,339.48
		Phone Charges For The City	
		Paywise Pty Ltd	$2,017.86
		Payroll Deductions	
		Input Tax Credits For Salary Packaging - February 2021	
		Pure Homes Pty Ltd Trading As B1 Homes	$6,000.00
		Refund - 3 Street & Verge Bonds	
		Rainbow Community Services Incorporated	$4,058.96
		Community Funding - Delivery Of Food Relief Service - Hainsworth Centre & Christable Way - December 2020 - June 2021	
		Siddiers Chambers	$141.20
		Reimbursement - Purchase Of Decorations For International Women's Day - 08.03.2021 - Community Development	
		Smartsalary	$8,532.39
		Payroll Deductions	
		Input Tax Credits For Salary Packaging - February 2021 - Finance	
		Synergy	$56,138.95
		Power Supplies For The City	
		Tangent Nominees Pty Ltd (Atf The Summit Homes Group Trust)	$351.53
		Refund - Building Services Levy - Rejected	

		Trailer Parts Pty Ltd	$1,620.96
		Vehicle Spare Parts - Fleet	
		Ventura Home Group Pty Ltd	$320.40
		Refund - Building Application - Paid In Error	
		Volunteering WA	$290.00
		Membership Renewal 2021 - 2022 - Community Development	
		Water Corporation	$24,947.44
		Water Supplies For The City	
		Zurich Australia Insurance Ltd	$1,000.00
		Insurance Excess - WN 34317 - Community Safety & Emergency Management	
00004082	17/03/2021		
		City of Wanneroo - Rates	$1,249.00
		Offset Of Rates In Lieu Of Monthly Allowance Due	
		Cr Brett Treby	$2,430.09
		Monthly Allowance	
		Cr Christopher Baker	$2,430.09
		Monthly Allowance	
		Cr Domenic Zappa	$2,195.09
		Monthly Allowance	
		Cr Dot Newton	$2,330.09
		Monthly Allowance	
		Cr Glynis Parker	$2,430.09
		Monthly Allowance	
		Cr Huu Van Nguyen	$2,430.09
		Monthly Allowance	
		Cr Jacqueline Huntley	$2,430.09
		Monthly Allowance	
		Cr Lewis Flood	$2,315.09
		Monthly Allowance	
		Cr Linda Aitken	$2,430.09
		Monthly Allowance	
		Cr Natalie Sangalli	$2,430.09
		Monthly Allowance	
		Cr Paul Miles	$2,145.09
		Monthly Allowance	
		Cr Sonet Coetzee	$2,430.09
		Monthly Allowance	
		Mayor Tracey Roberts	$10,016.21
		Monthly Allowance	
00004083	22/03/2021		
		RJ Vincent & Co	$1,394,867.20
		Progress Claim 9 - Halesworth Park Butler New Sports Facility - Assets	

		Progress Claim 16 - Hartman Drive Duplication Variations - Assets	
00004084	22/03/2021		
		Aboriginal Insights	$220.00
		Workshop - Aboriginal Insights Building Cultural Confidence 22.08.2019 - Community Planning	
		Accenture Australia Pty Ltd	$55,000.00
		Implementation Services - FMIS - ICT	
		Advanced Traffic Management	$19,131.66
		Traffic Control Services For The City	
		Arbor West Pty Ltd	$726.00
		Qtra Assessment & Report - Kingsway Dogpark - Parks	
		Armaguard	$215.31
		Cash Collection Services For The City	
		Ascon Survey And Drafting Pty Ltd	$4,393.40
		Utility Location Survey - Marangaroo Golf Course - Property	
		Audi Centre Perth	$50,900.47
		New Vehicle Purchase - Nano Grey - Fleet Assets	
		Aussie Natural Spring Water	$569.20
		Water Supplies - Fire Services	
		Australian Airconditioning Services Ltd	$7,800.65
		Airconditioning Maintenance For The City	
		Australian Institute of Management	$3,537.00
		Training - Six Sigma Green Belt - 1 Attendee - CS & P	
		AV Truck Service Pty Ltd	$7,821.94
		Vehicle Spare Parts - Fleet / Stores	
		Ball & Doggett Pty Ltd	$47.52
		Paper Supplies - Print Room	
		Banksia Grove Development Nominees	$450,003.33
		Bond Return - Banksia Grove Stage 44A & B - WAPC 156073	
		Barrett Exhibition Group Pty Ltd	$3,770.25
		Installation Of Barriers - Wanneroo Museum - Cultural Services	
		BCI Sales Pty Ltd	$1,927.49
		Vehicle Spare Parts - Fleet	
		Benara Nurseries	$2,797.85
		Plants - Parks	
		Better Pets and Gardens Wangara	$146.21
		Animal Care Centre Supplies	
		Binley Fencing	$394.68
		Temporary Fencing - Ridgewood Park Lake - Parks	
		Bladon WA Pty Ltd	$423.11

		Uniforms - Rangers	
		BOC Limited	$55.79
		Gas Bottles For The City	
		Boral Construction Materials Group	$2,063.43
		Concrete Mix - Various Locations - Engineering	
		Borrell Rafferty Associates Pty Ltd	$3,685.00
		Cost Management Quantity Surveying - Halesworth Park - Assets	
		Boss Bollards	$8,602.00
		Install Bollards - Aldersea - Engineering	
		Bridgestone Australia Limited	$8,463.97
		Tyre Fitting Services For The City	
		Bucher Municipal Pty Ltd	$2,527.92
		Vehicle Spare Parts - Fleet	
		Cabcharge	$157.41
		Cabcharge For The City	
		Canford Hospitality Consultants	$771.00
		Southern Suburbs Library - Assets	
		Car Care Motor Company Pty Ltd	$499.40
		Vehicle Services For The City	
		CDM Australia Pty Ltd	$4,180.00
		Professional Services - ICT	
		Cherry's Catering	$3,433.20
		Catering Services For The City	
		Chris Kershaw Photography	$1,430.00
		Photography - Youth Leadership - Youth Services	
		Photography - Girrawheen Community Garden Opening - Communications & Brand	
		Photography - 39 Artworks for Banner Production - Library Services	
		Cineads Australia	$1,832.60
		Scheduled Media Screenings - January - Place Management	
		CK Maloney Surveying	$484.00
		Floodlight Design - Belhaven Park - Assets	
		Clark Equipment Sales Pty Ltd	$94.62
		Vehicle Spare Parts - Fleet	
		Coca Cola Amatil Pty Ltd	$512.92
		Beverage For Kingsway	
		Colourpoint Print & Design	$433.00
		Printing - Witness Complaint Form - Community Safety	
		Commissioner of Police	$50.10
		National Police Check - Facilities	
		Community Greenwaste Recycling Pty Ltd	$3,452.68
		Disposal Of Mixed Types Of Waste - Parks	
		Complete Turf Supplies	$1,254.56

		Turf Reinstatements - Belvoir - Assets	
		Converge International Pty Ltd	$9,762.50
		Provide Employee Support Service - People And Culture	
		Critical Fire Protection & Training Ltd	$115.50
		Call Out - Cockman House - Building Maintenance	
		CS Legal	$47,461.09
		Court Fees - Rating Services	
		Daimler Trucks Perth	$876.24
		Vehicle Spare Parts - Fleet	
		Department of Communities	$350,546.35
		Bond Return - Jindowie Stage 19 (A & B) Yanchep WAPC 157404 & 158554	
		Direct Communications	$286.00
		Call Out And Labour Communications Technician - Community Safety	
		Dowsing Group Pty Ltd	$17,008.86
		Concrete Lake Liner Rubbish Collection Pad - Ridgewood Lake - Parks	
		Drainflow Services Pty Ltd	$20,764.89
		Sweeping / Drain Cleaning Services For The City	
		Drovers Vet Hospital Pty Ltd	$60.80
		Veterinary Services For The City	
		Environmental Industries Pty Ltd	$13,978.58
		Landscape Maintenance For The City	
		Flick Anticimex Pty Ltd	$4,052.11
		Sanitary Waste Services For The City	
		Forch Australia Pty Ltd	$154.00
		Diesel Part Cleaner & Screenwash - Fleet	
		Frontline Fire & Rescue Equipment	$135.17
		Vehicle Spare Parts - Fleet	
		Geoff's Tree Service Pty Ltd	$38,090.84
		Pruning Works For The City	
		Global Marine Enclosures Pty Ltd	$20,632.70
		Summer Maintenance - January 2021 - Coastal Projects	
		Globe Australia	$1,540.61
		Clear Up Bio 20ltr - Parks	
		Grasstrees Australia	$902.00
		Grass Watering - Hardcastle Park - Conservation	
		Greens Hiab Service	$786.50
		Install Rugby/Soccer Goals - Longreach - Parks	
		GTA Consultants (WA) Pty Ltd	$4,016.38
		Proposal For Services - Ocean Reef Road / Hartman Drive - Traffic Services	
		Hang Art Pty Ltd	$4,702.50

		Installation Of For Country, For Nation Exhibition - Cultural Services	
		Hickey Constructions Pty Ltd	$1,969.00
		Refurbish 2 Bench Seats - Badolato Park - Parks	
		Replace Coping Stones - Eiffel Park - Parks	
		Hodge Collard Preston Unit Trust	$4,672.25
		Architectural Consultancy - Clarkson Youth Centre - Assets	
		Hose Right	$432.28
		Vehicle Spare Parts - Fleet	
		Iconic Property Services Pty Ltd	$9,865.15
		Cleaning Services For The City	
		Imagesource Digital Solutions	$324.50
		Corflute Shelf Signage - Library Services	
		Independent Valuers of Western Australia	$715.00
		Valuation Services - 2570 Marmion Avenue - Property	
		Instant Toilets & Showers Pty Ltd	$1,487.20
		Toilets - Banksia Grove Local Vocals - Place Management	
		Integrity Industrial Pty Ltd	$20,350.03
		Casual Labour For The City	
		Interfire Agencies Pty Ltd	$597.86
		Safety Boots - Fire Services	
		Izra	$2,980.00
		Facilitation - Youth Leadership Forums - Youth Services	
		J Blackwood & Son Ltd	$1,995.57
		PPE - Various Employees & Stores Stock	
		James Bennett Pty Ltd	$11.00
		Book Purchases - Library Services	
		JBS & G Australia Pty Ltd	$1,166.00
		Soil Gas Wells - Opportunity	
		Kleenheat Gas Pty Ltd	$4,026.11
		Gas Supplies For The City	
		Kleenit	$877.69
		Graffiti Removal For The City	
		Landcare Weed Control	$8,854.84
		Landscape Maintenance For The City	
		Landmark Products Limited	$55,869.00
		Aluminium Balustrades - Quinns Beach Access	
		LD Total	$16,331.78
		Landscape Maintenance For The City	
		Let's All Party	$9,786.11
		Inflatable Movie Screen & Sound For Pictures - Riverlinks Park - Place Management	
		Inflatable Slides - Food Truck Event - Place Management	

		LG Professionals Australia	$605.00
		Registration - 2020 Local Government Meeting - 01-02.12.2020 - Approval Services	
		Lightforce Assets Pty Ltd	$2,420.00
		Guardrail Repairs - Tapping Drive - Engineering	
		Living Turf	$3,158.10
		Fertiliser Supply - Parks	
		Lobel Events	$1,580.70
		Lighting Tower - Clarkson - Place Management	
		Manheim Pty Ltd	$3,414.71
		Abandoned Vehicles - Community Safety	
		Marketforce Pty Ltd	$2,642.78
		Advertising Services For The City	
		Mastec Australia Pty Ltd	$30,893.15
		884 X Green Bin Yellow Lid - Waste	
		Mayday Earthmoving	$16,676.00
		Heavy Equipment Hire For The City	
		McGees Property	$1,100.00
		Valuation Fees - Kakadu Road - Property	
		Michael Page International (Australia) Pty Ltd	$2,901.87
		Casual Labour For The City	
		Mindarie Regional Council	$272,830.62
		Refuse Disposal For The City	
		Mindarie Senior College	$3,000.00
		Student Scholarship Awards - 6 Recipients - Youth Services	
		Miracle Recreation Equipment Pty Ltd	$632.50
		Playground Equipment Repairs - Parks	
		Moore Australia (WA) Pty Ltd As Agent	$770.00
		Training - Budget Workshop 20.03.2020 - Finance	
		Mowmaster Turf Equipment	$800.00
		Edger Blade - Stores	
		MP Rogers & Associates Pty Ltd	$1,414.60
		Technical Review - Clarecastle Park - Parks	
		NAPA - GPC Asia Pacific Pty Ltd	$901.51
		Vehicle Spare Parts - Fleet / Stores	
		Natural Area Holdings Pty Ltd	$9,290.88
		Landscape Maintenance For The City	
		Northern Lawnmower & Chainsaw Specialists	$26.61
		Vehicle Spare Parts - Fleet	
		On Tap Plumbing & Gas Pty Ltd	$2,805.37
		Plumbing Maintenance For The City	
		Online Social Butterfly	$4,620.00
		Economic Recovery Fund - Business Advisory & Support - Economic Development	
		Paperbark Technologies Pty Ltd	$1,368.00

		Plant Pathology - Jindalee Median - Parks	
		Report - Two Trees - Arrigo - Parks	
		Perth Detailing Centre	$582.00
		Cleaning Community Transport Buses - Community Planning & Development	
		Perth Heavy Towing	$1,058.75
		Towing Services - Fleet	
		Perth Region NRM	$4,950.00
		Coastal And Marine Program - Parks	
		Playmaster Pty Ltd	$6,275.00
		Bond Return - Park Assets Renewal Program 2020 / 2021 - Finance	
		PLE Computers	$66.01
		HDMI Cable - ICT	
		Power On Australia	$1,345.44
		Preventative Maintenance Plan - ICT	
		Powerhouse Batteries Pty Ltd	$226.05
		Vehicle Spare Parts - Fleet	
		Premier Tarps	$817.08
		3 Vehicle Tarps & Tarp Battery - Fleet	
		Prestige Alarms	$2,703.45
		Alarm / CCTV Services For The City	
		Print Integrity	$1,672.00
		Promotional Water Bottles - Waste	
		Programmed Integrated Workforce	$3,668.15
		Casual Labour For The City	
		Prospective Marketing	$50.00
		Purchase Of Local Stock - Library Services	
		Reliable Fencing Since 1974	$649.00
		Repair Gate - Fred Stubbs Carpark - Engineering	
		Reliable Fencing WA Pty Ltd	$25,690.50
		Fencing Repairs For The City	
		REM Consulting	$5,415.06
		Casual Labour For The City	
		Roads 2000	$187,853.22
		Road Works - Various Locations - Engineering / Assets	
		RS Components Pty Ltd	$42.65
		Vehicle Spare Parts - Fleet	
		Rubek Automatic Doors	$242.00
		Door Repairs - WLCC - Building Maintenance	
		Safety Tactile Pave	$2,264.06
		Tactile Pavers - Wyatt Road - Assets	
		Sharon Kenney	$1,000.00
		Welcome To Country - International Womens Day - Community Development	
		Sigma Chemicals	$440.00
		Pool Chemicals - Aquamotion	

		Site Environmental & Remediation Services Pty Ltd	$1,353.00
		Remove Suspected Asbestos - Mather Reserve - Assets	
		Sketch & Etch Laser Designs Pty Ltd	$1,099.45
		Signs - Neon "Wanneroo" - Place Management	
		Skipper Transport Parts	$784.85
		Vehicle Spare Parts - Stores	
		Smartbuilt Perth Pty Ltd	$839.58
		Pest Control Services For The City	
		Smoke & Mirrors Audio Visual	$3,900.00
		Equipment - Peridot Park - Events	
		Sonic Healthplus Pty Ltd	$2,395.54
		Medical Fees For The City	
		St John Ambulance Western Australia	$2,674.43
		First Aid Supplies & Training Services For The City	
		Statewide Cleaning Supplies Pty Ltd	$340.60
		Cleaning Supplies - Stores	
		Statewide Pump Services	$4,136.00
		Water Truck Pump Repairs - Fleet	
		Stewart & Heaton Clothing Company Pty Ltd	$4,872.79
		Uniform Issues - Community Safety	
		Strategic Art Services	$450.00
		Exhibition Lighting - For Country, For Nation - Cultural Development	
		Surf Life Saving WA Incorporated	$72,307.93
		Beach Safety Services - March 2021 - Community Services	
		Terravac Vacuum Excavations Pty Ltd	$14,282.51
		Locations Of Services For The City	
		The Factory (Australia) Pty Ltd	$3,635.81
		Storage Of Christmas Decorations - Building Maintenance	
		The Hire Guys Wangara	$1,434.00
		Equipment Hire - VMS Board - Waste	
		The Trustee for Hayto Trust	$797.50
		Photography - Christmas Concert - Place Management	
		The Trustee for Speranza Family Trust	$737.00
		Supply Of ICE - Staff Xmas Party - Place Management	
		TJ Depiazzi & Sons	$3,110.58
		Bushland Mulch - Parks	
		Toll Transport Pty Ltd	$72.49
		Courier Services For The City	
		Toro Australia Group Sales Pty Ltd	$435.40
		Vehicle Spare Parts - Fleet	

		Total Landscape Redevelopment Services Pty Ltd	$3,168.00
		Install Trees - Memorial Park - Parks	
		TQuip	$1,035.00
		Blade - Stores	
		Triton Electrical Contractors Pty Ltd	$198.00
		Electrical Works - Ridgewood - Parks	
		Trophy Shop Australia	$13.70
		Name Badge - People & Culture	
		Turf Care WA Pty Ltd	$13,807.88
		Turfing Works For The City	
		Vocus Communications	$247.50
		NBN Connection - Wire Track Ytrac - Place Management	
		WA Limestone Company	$1,450.60
		Limestone - Engineering	
		Wanneroo Electric	$38,391.32
		Electrical Works For The City	
		Water Technology Pty Ltd	$23,406.02
		Professional Services - Mindarie Breakwater - Coastal Projects	
		West Coast Shade Pty Ltd	$682.00
		Repair Shade Sail - Homestead - Parks	
		West Coast Turf	$5,621.00
		Lay Turf - Scenic / Houghton / Kingsway - Parks	
		Western Tree Recyclers	$402.44
		Disposal - Greenwaste - Parks	
		Workpower Incorporated	$5,003.46
		Landscape Maintenance For The City	
		Zetta Group	$55,932.42
		Network Managed Services - ICT	
00004085	22/03/2021		
		Access Without Barriers Pty Ltd	$4,426.14
		Progress Claim 4 - Kingsway Olympic Soccer Clubrooms - Projects	
		RJ Vincent & Co	$38,630.27
		Progress Claim 20 - Marmion Avenue Duplication - Assets	
00004086	23/03/2021		
		Rates Refund	$22.53
		Rates Refund	$400.00
		Rates Refund	$235.74
00004087	23/03/2021		
		Alinta Gas	$838.80
		Gas Supplies For The City	

		Australian Manufacturing Workers Union	$151.00
		Payroll Deductions	
		Australian Services Union	$593.70
		Payroll Deductions	
		Australian Taxation Office	$554,182.00
		Payroll Deductions	
		BDD Australia Pty Ltd	$163.75
		Milk Deliveries For The City	
		Ben Trager Homes Pty Ltd	$2,000.00
		Refund - Street & Verge Bond	
		Celebration Homes Pty Ltd	$12,000.00
		Refund - 6 Street & Verge Bonds	
		CFMEU	$120.00
		Payroll Deductions	
		Child Support Agency	$967.02
		Payroll Deductions	
		City of Wanneroo - Payroll Rates	$6,330.00
		Payroll Deductions	
		City of Wanneroo - Social Club	$676.00
		Payroll Deductions	
		Department of Transport	$1,375.00
		Vehicle Ownership Search - Community Services	
		Fleet Network	$998.25
		Payroll Deductions	
		HBF Health Limited	$643.00
		Payroll Deductions	
		Landgate	$3,903.01
		Gross Rental Valuations - Rates	
		Road Name Changes - ICT	
		LGRCEU	$1,547.76
		Payroll Deductions	
		Main Roads WA	$6,259.94
		Pathway Replacement - Gnangara Road - Assets	
		Maxxia Pty Ltd	$8,791.30
		Payroll Deductions	
		Miss Samantha Tubb	$1,000.00
		Return - Street & Verge Bond	
		Miss Shelby Martin	$77.50
		Dog Registration Refund - Sterilised	
		Miss Sonja Krieg	$294.00
		Refund - Food Business Application & Registration Fee - Not Required	
		Mr Ashishkumar Kaneria	$360.00
		Vehicle Crossing Subsidy	
		Mr Blair Debenham	$2,000.00
		Refund - Street & Verge Bond	
		Mr Daniel Smith	$1,000.00

		Refund - Street & Verge Bond	
		Mr Gerald Glasgow	$1,000.00
		Refund - Street & Verge Bond	
		Mr Hans Keil	$75.00
		Dog Registration Refund - Sterilised	
		Mr Jacques Van Rooyen	$2,000.00
		Refund - Street & Verge Bond	
		Mr James Taylor	$2,000.00
		Refund - Street & Verge Bond	
		Mr Jamie Cooper	$2,000.00
		Refund - Street & Verge Bond	
		Mr Joshua Bowler	$1,000.00
		Refund - Street & Verge Bond	
		Mr Leo Sell	$2,000.00
		Refund - Street & Verge Bond	
		Mr Simon Vlahov	$1,000.00
		Refund - Street & Verge Bond	
		Mrs Anna Young	$2,000.00
		Refund - Street & Verge Bond	
		Mrs Emma Butler	$195.00
		Fitness Australia Registration Renewal - Aquamotion	
		Mrs Jasmin Oliver	$30.00
		Dog Registration Refund - Sterilised	
		Mrs Kristy Ferguson	$295.20
		Refund - Skin Penetration Application - Withdrawn	
		Mrs Landi Jordaan	$42.50
		Dog Registration Refund - Paid Twice	
		Ms Amy Dunn	$200.00
		Dog Registration Refund - Sterilised	
		Ms Lisa Mallia	$1,000.00
		Refund - Street & Verge Bond	
		Paywise Pty Ltd	$1,853.49
		Payroll Deductions	
		Pindan Homes	$2,000.00
		Refund - Street & Verge Bond	
		Smartsalary	$7,523.79
		Payroll Deductions	
		Summerbreeze Developments Pty Ltd	$954,081.75
		Acquisition Of POS WAPC158447 61 Harrogate Vista Landsdale (Cell 5)	
		Synergy	$13,436.68
		Power Supplies For The City	
		Ventura Home Group Pty Ltd	$4,000.00
		Refund - 2 Street & Verge Bonds	
		Western Power	$19,384.00
		Streetlight - Buntine Way Girrawheen	
		Wow Group (WA) Pty Ltd	$2,000.00

		Return - Street & Verge Bond	
00004088	24/03/2021		
		Marketforce Pty Ltd	$96,365.78
		Advertising - 3 Bins Campaign Launch - Waste	
		McLeods	$900,000.00
		Legal Fees For The City	
00004089	25/03/2021		
		Owen Consulting Quantity Surveyors Construction Consultants	$1,672.00
		Progress Payment 1 - Kingsway Olympic Sports Stadium - Assets	
00004090	25/03/2021		
		Perth Energy Pty Ltd	$140,042.55
		Power Supplies For The City	
00004091	30/03/2021		
		AARCO Asbestos Solutions	$8,398.50
		Remove Asbestos - Montrose Park - Parks	
		Remove Asbestos - Old Yanchep Road - Waste	
		ABM Landscaping	$3,406.26
		Relay Paving - Joseph Banks Boulevard - Engineering	
		Access Unlimited International Pty Ltd	$792.00
		Testing & Tagging & Equipment Certification - Assets	
		Access Without Barriers Pty Ltd	$2,000.00
		Refund - Street & Verge Bond	
		Action Glass & Aluminium	$953.48
		Reglaze Door - Hainsworth Leisure Centre - Building Maintenance	
		Advanced Traffic Management	$6,229.43
		Traffic Control - Mirrabooka Avenue - Assets	
		Alcolizer Technology	$396.00
		Calibration Of Breath Testers - OSH	
		All Australian Safety Pty Ltd	$79.96
		Anti-Fog Lens Wipes - Engineering	
		Appliance Service Agents Pty Ltd	$159.00
		Repair Microwave - Civic Centre - Building Maintenance	
		Ascon Survey And Drafting Pty Ltd	$1,490.50
		Survey - Yellagonga Pathway Woodvale - Assets	
		Associated Shopfitters Pty Ltd	$1,353.00
		Demonstration Trolley And Delivery - Wanneroo Museum	

		Atom Supply	$283.54
		Ear Plugs - Stores Stock	
		Australian Communications & Media Authority	$696.00
		Licence Renewal - Water Tower Hill - ICT	
		Better Pets and Gardens Wangara	$361.49
		Animal Care Centre Supplies	
		Bladon WA Pty Ltd	$111.02
		Uniforms - Youth Services	
		Bollig Design Group Ltd	$2,145.00
		Consultancy - Alkimos ARC - Facilities	
		Boral Construction Materials Group	$1,209.12
		Concrete Mix - Various Locations - Engineering	
		Bridgestone Australia Limited	$39.05
		Tyre Fitting Services For The City	
		Bunzl Limited	$1,537.92
		Stock - Stores Issues	
		Car Care Motor Company Pty Ltd	$251.90
		Vehicle Service - Fleet	
		Carramar Resources Industries	$638.55
		Disposal Of Rubble - Assets	
		Castledine Gregory	$34,729.35
		Legal Fees For The City	
		CDM Australia Pty Ltd	$17,556.00
		Professional Services - Support Technician - ICT	
		Cherry's Catering	$3,193.84
		Catering Services For The City	
		Chillo Refrigeration & Air-Conditioning	$2,310.00
		Replace Water Filters - 6 Locations - Building Maintenance	
		Civil Survey Solutions Pty Ltd	$3,663.00
		Subscription - Architecture Engineering & Construction - 07.04.2021 - 07.04.2022 - ICT	
		Claire Davenhall	$298.50
		All Washed Up Planning Meeting & Supplies - Library Services	
		Clark Equipment Sales Pty Ltd	$2,499.53
		Vehicle Spare Parts - Stores	
		CMO Trading Pty Ltd	$911.03
		Storage Trolley - Kingsway	
		Coastal Navigation Solutions	$148.50
		Inspection Of Public Art - Shorehaven And Eglinton - Cultural Services	
		Community Vision Australia Limited	$2,947.35
		Provision Of Virtual Reality-Equipment And Facilitator - Community Services	
		Cooldrive Distribution	$168.45
		Vehicle Spare Parts - Fleet	

		Coolican Civil Engineering Pty Ltd	$896.50
		Replace Pit Lid - Parkland Loop - Engineering	
		Replace Damaged Communications Pit - Melbourne Loop - Engineering	
		Corsign (WA) Pty Ltd	$1,575.20
		Street Name Plates - Engineering	
		CS Legal	$20,888.70
		Court Fees - Rating Services	
		Curtin University of Technology	$6,500.00
		2021 Ignition Sponsorship - Economic Development	
		Dianella Polishing Pty Ltd	$2,055.50
		Recycling Station Refurbishment - Waste	
		Dowsing Group Pty Ltd	$8,016.59
		Install Footpath - Mirrabooka Avenue - Assets	
		Drainflow Services Pty Ltd	$14,059.33
		Road Sweeping / Drain Cleaning Services For The City	
		Driving Wheels	$220.00
		Wheel Alignment - WN 33836 - Fleet	
		Forpark Australia Pty Ltd	$6,567.00
		Install Sand Wheel - Newman Park - Assets	
		Fuji Xerox Australia Pty Ltd	$5,277.80
		Eziscan Maintenance - ICT	
		Gastech Australia	$533.50
		Calibrate Gas Detector - Assets	
		Gen Connect Pty Ltd	$4,460.94
		Generator Service / Repairs - Building Maintenance	
		Geoff's Tree Service Pty Ltd	$19,198.50
		Pruning Works For The City	
		GPS Linemarking	$1,595.00
		Linemarking Services For The City	
		Grasstrees Australia	$451.00
		Grasstree Watering - Hardcastle Park - 17.03.2021 - Assets	
		Green's Hire Service Pty Ltd	$7,029.00
		Hire - Side Loader - Waste Services	
		Guardian Doors	$121.00
		Repair Roller Door - Fleet Workshop - Building Maintenance	
		Hanson Construction Materials Pty Ltd	$1,227.60
		Concrete Mix - Various Locations - Engineering	
		Hose Right	$305.80
		Vehicle Spare Parts - Fleet	
		HR Publications Pty Ltd	$1,689.00
		Subscription - HR Daily Premium - People & Culture	
		Hufcor Pty Ltd	$440.00

		Cubicle Hardware Set - Building Maintenance	
		Imagesource Digital Solutions	$2,909.50
		Carpark Banner - Aquamotion	
		Banksia Grove 40 Banners - Cultural Services	
		2 All Washed Up Banners - Cultural Services	
		Graphic Wording - Community History Centre - Cultural Services	
		Impact Training Corporation	$1,080.00
		Training - Sales Accreditation - Aquamotion	
		Integrity Industrial Pty Ltd	$7,809.01
		Casual Labour For The City	
		Iron Tech Industries	$1,309.00
		Steel Fabrication Works - Engineering	
		J Blackwood & Son Ltd	$118.23
		PPE - Assets	
		James Bennett Pty Ltd	$2,108.74
		Book Purchases - Library Services	
		JB Hi Fi Group Pty Ltd	$1,497.00
		3 Apple Ipads - Wanneroo Museum	
		JDSI Consulting Engineers	$2,596.00
		Variation - EPR Study - Butler North District Open Space - Assets	
		Kerb Direct Kerbing	$3,784.70
		Kerbing Works - Berriman Drive - Assets	
		Kleenheat Gas Pty Ltd	$12.60
		Gas Supplies For The City	
		Komatsu Australia Pty Ltd	$4,104.05
		Vehicle Spare Parts - Fleet	
		Kompan Playscape Pty Ltd	$2,453.57
		Bond Refund - Park Assets Renewal Program 2020 / 2021	
		Landcare Weed Control	$5,527.86
		Landscape Maintenance For The City	
		Laundry Express	$1,346.95
		Cleaning Of Uniforms - Fleet	
		LD Total	$5,697.01
		Mowing Services For The City	
		Let's All Party	$8,940.00
		Equipment Hire - Pictures In The Park - Place Management	
		Magia Solutions Pty Ltd	$2,288.00
		Oracle Integration Support - ICT	
		Major Motors	$3,820.77
		Vehicle Spare Parts - Fleet / Stores	
		McGees Property	$907.50
		Land Valuation - Intersection	
		McLeod Installations	$220.00
		Repair Wall Panel - Banksia Grove Community Centre - Building Maintenance	

		McLeods	$21,493.77
		Legal Fees For The City	
		Michael Page International (Australia) Pty Ltd	$5,403.48
		Casual Labour For The City	
		Midwest Tape	$35,000.00
		Subscription – E-resources - Library Services	
		Mindarie Regional Council	$262,449.57
		Refuse Disposal For The City	
		Miracle Recreation Equipment Pty Ltd	$119,364.95
		Bond Refund - Park Assets Renewal Program 2019 / 2020 & 2020 / 2021	
		Playground Renewal - Brampton Park - Assets	
		Myzone (APAC) Pty Ltd	$2,079.00
		Myzone Annual License Fee - Aquamotion	
		Natural Area Holdings Pty Ltd	$13,351.56
		Biological Survey - Splendid Park - Assets	
		Install 3 Gabion Cages - Mather Reserve - Assets	
		Seed Collection - Various Locations - Conservation	
		Northern Lawnmower & Chainsaw Specialists	$1,628.00
		Vehicle Spare Parts - Stores	
		Back Pack Blower - Fleet Assets	
		Nu-Trac Rural Contracting	$10,352.28
		Beach Cleaning - Various Locations - Engineering	
		O'Brien Harrop Access	$3,564.00
		Access Consulting Services - Clarkson Youth Centre - Assets	
		On Tap Plumbing & Gas Pty Ltd	$3,301.37
		Plumbing Maintenance For The City	
		Online Social Butterfly	$1,980.00
		Economic Recovery Fund - Business Advisory & Support Services - Advocacy & Economic Development	
		Paperbark Technologies Pty Ltd	$985.00
		Arboricultural Report - Turf Farm Fence - Assets	
		Perth City Farm Incorporated	$341.00
		2 Workshops - Waterwise Gardening - Strategic Environmental Planning	
		Perth Testing & Tagging Pty Ltd	$165.55
		Testing / Tagging - Engineering	
		Plantrite	$1,570.04
		15% Deposit - Tubestock - Hinckley Park - Assets	
		Prestige Alarms	$2,393.60
		Alarm Services For The City	
		Print Smart Online Pty Ltd	$1,031.50

		Printing - Membership Agreement & Direct Debit Request Book - Aquamotion	
		Repco	$654.50
		Grease Gun Cartridges - Stores	
		Road & Traffic Services	$567.60
		Remove Line Marking - Kingsbridge Boulevard - Assets	
		Roy Gripske & Sons Pty Ltd	$917.25
		Bar Blades - Stores Stock	
		Safety Tactile Pave	$7,821.44
		Install Tactile Pavers & Grabrails - Anchorage Drive - Engineering	
		Scott Print	$1,342.00
		Printing - Three Bin Campaign - Waste	
		SCRD Holdings Pty Ltd	$3,460.00
		Deletion/Destruction Of The City's Data - ICT	
		Sign Supermarket	$1,036.20
		Recovery Centre A-Frames - Community Centre	
		Sonic Healthplus Pty Ltd	$2,238.24
		Medical Fees For The City	
		Statewide Cleaning Supplies Pty Ltd	$328.99
		Cleaning Supplies For Depot Store	
		Stewart & Heaton Clothing Company Pty Ltd	$407.44
		Uniforms - Fire Services	
		Taylor Burrell Barnett	$1,650.00
		Development - Subdivision Application - Economic Development	
		Terravac Vacuum Excavations Pty Ltd	$11,795.30
		Location Of Services For The City	
		The Royal Life Saving Society Australia	$14,128.51
		Home Pool Barrier Inspections - Compliance	
		TJ Depiazzi & Sons	$6,252.84
		Hartman Drive - Pine Bark Mulch - 45 Cubic Metres	
		Bushland Mulch - Linto Way - Parks	
		Training Services Australia	$950.00
		Training - Safety & Health Representative Workshop - 1 Attendee - OSH	
		Truck Centre WA Pty Ltd	$442,780.58
		Vehicle Spare Parts - Fleet	
		New Vehicle Purchase - Volvo Fe8 - $442,483.78 - Fleet Assets	
		Turf Care WA Pty Ltd	$546.54
		Turfing Works For The City	
		Tutaki Unit Trust	$464.00
		Equipment Hire - Cultural Services	
		Ungerboeck Systems International Pty Ltd	$2,603.70
		5 Additional Licences - ICT	
		WA Garage Doors Pty Ltd	$275.00

		Repair Roller Door - Aquamotion - Building Maintenance	
		WA Hino Sales & Service	$107.71
		Vehicle Spare Parts - Fleet	
		Wanneroo Electric	$2,934.13
		Electrical Maintenance For The City	
		Waterchem Australia Pty Ltd	$1,650.00
		Chlorine Site Compliance Audit Report - Aquamotion	
		West Coast Turf	$10,122.20
		Turfing Works For The City	
		Western Resource Recovery Pty Ltd	$2,816.88
		Empty Washdown Bay - Fleet - Building Maintenance	
		West-Sure Group Pty Ltd	$107.75
		Cash Collection Service Civic Centre	
		Workpower Incorporated	$13,097.48
		Landscape Maintenance For The City	
		WSP Australia Pty Ltd	$21,041.02
		Consultancy Services - CCTV VMS Migration - Assets	
		Consultancy Services - Design Of Wangara CCTV - Assets	
		Yannick Benoit	$600.00
		Dance Entertainment - Harmony Week Activity - Community Services	
00004092	30/03/2021		
		Rates Refund	$540.21
		Rates Refund	$519.58
		Rates Refund	$100.00
		Rates Refund	$871.11
		Rates Refund	$213.39
		Rates Refund	$750.00
		Rates Refund	$750.00
		Rates Refund	$435.55
		Rates Refund	$956.18
		Rates Refund	$634.77
		Rates Refund	$375.00
		North Coast Ball Club Incorporated	$850.00
		Bond Refund	
00004093	30/03/2021		
		Ashmy Pty Ltd	$2,360.00
		Refund - Street & Verge Bond	
		Vehicle Crossing Subsidy	
		BDD Australia Pty Ltd	$838.70
		Milk Deliveries For The City	
		Celebration Homes Pty Ltd	$2,000.00
		Refund - Street & Verge Bond	

		Cr Christopher Baker	$969.90
		Monthly Allowance	
		Dale Alcock Homes Pty Ltd	$2,032.70
		Partial Refund - Building Application - Overpaid	
		Refund - Street & Verge Bond	
		Fleet Network	$59.88
		Input Tax Credits For Salary Packaging - 16.03.2021 - Finance	
		Home Group WA Pty Ltd	$8,000.00
		Refund - 4 Street & Verge Bonds	
		Jamie Circosta	$301.71
		Dog Registration Refund - Euthanasia	
		Landgate	$2,710.01
		Unimproved Values Chargeable - 01 - 28.02.2021 - Rates	
		Road Name Change - ICT	
		Materon Investments WA Pty Ltd	$2,000.00
		Refund - Street & Verge Bond	
		Miss Kelly Donker	$3,037.50
		Reimbursement - Study Assistance - Managing Change	
		Mr Aaron Lloyd	$360.00
		Vehicle Crossing Subsidy	
		Mr Divya Shah	$150.00
		Dog Registration Refund - Sterilised	
		Mr Rodney Dunstan	$2,000.00
		Refund - Street & Verge Bond	
		Mr Scott McMaster	$2,000.00
		Refund - Street & Verge Bond	
		Mr Steven Tilden	$3,000.00
		Refund - 2 Street & Verge Bonds	
		Mrs Dionne Freeman De-Botte	$195.00
		Reimbursement - Fitness Australia Registration Renewal	
		Mrs Sinead Schipper	$1,000.00
		Refund - Street & Verge Bond	
		Ms Ileana Popa	$2,000.00
		Refund - Street & Verge Bond	
		Plunkett Homes (1903) Pty Ltd	$2,000.00
		Refund - Street & Verge Bond	
		Redink Homes Pty Ltd	$2,000.00
		Refund - Street & Verge Bond	
		SSB Pty Ltd	$4,000.00
		Refund - 2 Street & Verge Bonds	
		Synergy	$19,393.15
		Power Supplies For The City	
		Trailer Parts Pty Ltd	$139.83
		Vehicle Spare Parts - Fleet	

		Tricrest Construction	$2,000.00
		Refund - Street & Verge Bond	
		Urban Development Institute of Australia WA Division Incorporated	$180.00
		Registration - Maximising WA's Recovery 26.03.2021 - Corporate Support	
		Ventura Home Group Pty Ltd	$2,239.93
		Refund - Building Services Levy - Cancelled	
		Refund - Street & Verge Bond	
		Vietnamese Community in Australia / Western Australia Chapter Incorporated	$5,500.00
		Community Funding Program - Community Planning	
		Wanneroo Playgroup Association Incorporated	$4,025.89
		Funding Program Support - Wanneroo Playground Open Day	
		Water Corporation	$26,871.24
		Water Supplies For The City	
		Yanchep Secondary School	$1,000.00
		Student Scholarship Award 2021 - 2 Recipients - Youth	
00004094	30/03/2021		
		City of Wanneroo - Municipal Bank Account	
		Credit Cards - February 2021	
		Bank Fees - February 2021	
00004095	30/03/2021		
		Rates Refund	$560.22
		Total Director Corporate Services Advance - EFTs	**$23,948,461.96**
CANCELLED CHEQUES FROM PREVIOUS PERIOD			
120866	15.12.2020	Ambreen Beg	-$100.00
117777	10.09.2019	Zengcad	-$147.00
117843	17.09.2019	Amanda Lacy	-$100.00
117846	17.09.2019	Holly Muggleton	-$100.00
117905	24.09.2019	Mellisa-Jade Smith	-$25.00
117907	24.09.2019	Jillian Collins	-$885.00
117927	25.09.2019	Aboriginal Insights	-$220.00
117957	02.10.2019	Tracy Davies	-$100.00
117981	03.10.2019	Darcy Glynn	-$10.80
117987	03.10.2019	Jill Morrison	-$147.00
118007	08.10.2019	Scouts WA Carramar Scout Group	-$200.00
118010	08.10.2019	Hartree & Associates Architects	-$147.00
118026	08.10.2019	Cecilia Wambua	-$5.00
118027	08.10.2019	Hiroko Cook	-$5.00
118011	08.10.2019	Justin Lacey	-$295.00
118028	08.10.2019	Claire Young	-$5.00

118030	08.10.2019	Devin Frederick Guest	-$100.57
118100	15.10.2019	Christine Ruwhiu	-$13.15
118146	22.10.2019	Matthew Hearn	-$10.80
118160	22.10.2019	Julie Pearce	-$10.80
118207	29.10.2019	T J Coman	-$350.00
118242	29.10.2019	Gideon Rossouw	-$80.46
118243	29.10.2019	Vinh Nguyen	-$80.00
118248	29.10.2019	Matthew Bettanaglio	-$80.00
118354	12.11.2019	Nungnatee Falconer	-$294.00
118383	12.11.2019	Jon Bagshawe	-$30.00
118386	12.11.2019	Leanne Napier	-$30.00
118393	12.11.2019	Ivy Cranley	-$100.00
120886	22.12.2020	Mareena Mitias	-100
118193	22.10.2019	Woola Woola Koolangkas	-150
117953	02.10.2019	SC & KL Bare Pty Ltd	-326.32
118212	29.10.2019	Western Australia Youth Care Incorporated	-0.4
		Total	**-$4,248.30**
MANUAL JOURNAL			
12380/2021	26.03.2021	Lodgement 11.03.2021 40 Unpaid Infringements	$3,080.00
12365/2021	11.03.2021	Lodgement 04.03.2021 12 Unpaid Infringements	$924.00
12365/2021	11.03.2021	Returned Creditor Reject Fee 09.03.2021	$2.50
12365/2021	11.03.2021	United Equipment JNL12061/2021 R6012335	$180.76
		Total	**$4,187.26**
Town Planning Scheme			
		Cell 2	
		Company History Search	$15.45
		Cell 4	
		Company History Search	$15.45
		Castledine - Legal Fees	$21,522.66
		Cell 5	
		McLeods - Legal Fees	$4,450.56
		McLeods - Legal Fees	$292,500.00
		McLeods - Legal Fees	$5,892.87
		Summerbreeze Development - Acquisition	$1,108,626.75
		Cell 7	
		Company History Search	$15.45
		Cell 8	
		McLeods - Legal Fees	$9,243.48
		McLeods - Legal Fees	$607,500.00
		McLeods - Legal Fees	$12,238.92
		Cell 9	
		Stockland WA - Local Structure Plan	$397,733.64

		Total	**$2,459,755.23**
		GENERAL FUND BANK ACCOUNT	
		Payroll Payments - February 2021	
		09.03.2021	$1,763,442.66
		09.03.2021	$8,904.86
		09.03.2021	$11,830.81
		23.03.2021	$16,368.04
		23.03.2021	$1,762,952.44
		23.03.2021	$28,547.00
		Total	**$3,592,045.81**
00004094	30/03/2021		
		City of Wanneroo - Municipal Bank Account	
		Credit Cards - February 2021	
		H Singh	
		IPWEA - Fellow Membership For 2021	$323.78
		IPWEA - Corporate Membership For 2021	$1,004.85
		IPWEA - Registration - State Conference - 11 & 12.03.2021	$2,283.75
		Mid Month Payment To CBA	-$1,000.00
		D Terelinck	
		Fairfax Subscriptions - Financial Review Of Monthly Subscription	$59.29
		Fraudulent Transaction - Disputed - Bank Notified	$527.72
		N Jennings	
		Floreat Beach Café - Business Hospitality	$18.23
		World Business Forum Sydney - Credit For Accommodation Cancelled Due To Covid-19	-$519.95
		Refund - CPA Australia Membership - Disputed	-$720.00
		M Yildiz	
		ASIC - Company Searches	$60.00
		Australian Institute Of Management - Inspirational Leader Series 04.03.2021	$130.00
		Parking Fees	$28.35
		N Smart	
		Western Australia Local Government Association - Credit - Sesquicentenary Of Local Government - Gala Dinner	-$3,780.00
		MAILCHIMP - Monthly Subscription	$13.28
		Dunsborough Bay Village - Accommodation - 2021 State UDIA Conference	$530.00

		D Simms	
		World of Business Idea - Refund - Deposit For Accommodation	-$779.92
		Business Hospitably - Dinner Post Tamala Park Regional Council Meeting 18.02.2021	$111.50
		Parking Fees	$4.04
		Café Elixir - Business Hospitality	$74.00
		Total	**-$1,631.08**
		Bank Fees - February 2021	
		GLF Trans Fee	$50.00
		CBA Merchant Fee	$11,079.34
		Bpay Fee Debtors	$32.73
		Bpay Fee Ungerboeck	$13.73
		Bpay Fee Rates	$8,728.90
		Bpoint Debtors	$1.07
		Bpoint Rates	$125.24
		Commbiz Fee	$273.68
		Account Service Fee	$129.10
		Total	**$20,433.79**
		Total Bank Fees And Credit Cards	**$18,802.71**
		Recoup to Director Corporate Services Advance A/C	**$21,707,900.35**
		Direct Payments Total (Includes Payroll, Advance Recoup, Credit Cards And Bank Fees)	**$25,318,748.87**

At the close of March 2021, outstanding creditors amounted to $1,577,749.11.

Consultation

Nil

Comment

The list of payment (cheques and electronic transfers) and the end of month total of outstanding creditors for the month of March 2021 is presented to the Council for information and recording in the minutes of the meeting, as required by the Local Government (Financial Management) Regulations 1996.

Statutory Compliance

Regulation 13(1) of the Local Government (Financial Management) Regulations 1996 requires a local government to list the accounts paid each month and total all outstanding creditors at the month end and present such information to the Council at its next Ordinary Meeting after

each preparation. A further requirement of this Section is that the prepared list must be recorded in the minutes of the Council meeting.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2017 – 2027:

"4 Civic Leadership

4.3 Progressive Organisation

4.3.2 Ensure excellence in our customer service"

Risk Management Considerations

"There are no existing Strategic or Corporate risks within the City's existing risk registers which relate to the issues contained in this report."

Policy Implications

Nil

Financial Implications

Nil

Voting Requirements

Simple Majority

Recommendation

That, in accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, Council RECEIVES the list of payments drawn for the month of March 2021, as detailed in this report.

Attachments: Nil

Property Services

CS05-04/21 Proposed closure of a portion of un-named and unconstructed road reserve adjacent to the eastern boundary of Lot 201 (42) Pollino Gardens, Landsdale

File Ref:	33317 – 21/130573
Responsible Officer:	Acting Director Corporate Strategy & Performance
Disclosure of Interest:	Nil
Attachments:	2

Issue

To consider the permanent closure of a portion of unnamed and unconstructed road reserve adjacent to the eastern boundary of Lot 201 (42) Pollino Gardens, Landsdale.

Background

The unnamed road reserve adjacent to the eastern boundary of Lot 201 (42) Pollino Gardens, Landsdale is unconstructed and extends from Pollino Gardens to the east, through to Priest Road to the east.

The City received a request from the owner of Lot 201 (42) Pollino Gardens, Landsdale, V V Nominees Pty Ltd (the **Landowner**), requesting the acquisition a portion of the adjacent unnamed and unconstructed road reserve abutting the eastern boundary (**Attachment 1** refers).

Detail

The unmade road reserve in question extends from Pollino Gardens to the east to Priest Road to the east. The section of the road reserve that the Landowner wishes to acquire is the small eastern section. This area is delineated in purple (**Attachment 1** refers) and has an area of 818m^2 (subject to survey).

The Landowner is proposing to acquire this portion of the road reserve from the Crown to amalgamate with their existing property Lot 201 (42) Pollino Gardens, Landsdale. All costs will be paid by the Landowner.

The proposed amalgamation of 818m^2 of the subject road reserve into Lot 201 (42) Pollino Gardens, Landsdale will increase to current lot size from 12,914 m^2 to 13,732 m^2.

Consultation

In accordance with Section 58 of the LAA, a local government must not resolve to make a request under subsection (1) until a period of 35 days has elapsed from the publication of the proposed closure in a newspaper circulating in its district and the local government has considered any objections made within that period.

Initial consultation was carried out in March 2020 by way of letters to relevant government agencies. The City received five (5) responses from servicing authorities and government agencies (including Western Power, ATCO Gas, Water Corporation, Telstra and DPLH). No objections or concerns were raised. **Attachment 2** provides a summary of the responses received.

Initial consultation was also carried out with relevant internal service units within the City, with no objection to the closure of the road reserve. However it was noted the Landowner will be

required to seek appropriate approvals for any future changes to use or develop the subject road reserve site.

Subject to Council's support, the formal Public Consultation period prescribed in Section 58 of the LAA will commence via newspaper advertisements and on the City's website for a period of 35 days.

Comment

The unconstructed portion of the road reserve does not currently provide any benefit to property access or traffic flow, and will not provide any such benefit in the future. This road reserve is therefore considered by Administration to be redundant.

Administration supports the application of the Landowner to purchase the eastern portion of the subject road reserve as per **Attachment 1**. The Landowner will be made aware of their obligation to seek appropriate approvals for any changes to use or future development of the subject road reserve site.

The proposed amalgamation of the 818m^2 southern portion of unconstructed road reserve with Lot 201 (42) Pollino Gardens, Landsdale will create a lot size totalling 13,732 m^2. On this basis, Administration supports the amalgamation of the eastern portion of road reserve with Lot 201 (42) Pollino Gardens, Landsdale.

Statutory Compliance

The City must comply with section 58 of the LAA and regulation 9 of the *Land Administration Regulations 1998*, dealing with public advertising, objections and service agency responses to the proposed road closure and must formally resolve to 'close the road', prior to advising the DPLH and requesting the Minister of Lands to consider the closure.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2017 – 2027:

"3 Environment (Built)

3.5 Connected and Accessible City

3.5.1 Deliver local transport infrastructure including roads, footpaths and cycle ways to improve accessibility"

Risk Management Considerations

There are no existing Strategic or Corporate risks within the City's existing risk registers which relate to the issues contained in this report.

Policy Implications

Land disposal will be managed in accordance with the City's Strategic Land Use Policy.

Financial Implications

The Landowner will be responsible for all costs related to purchase of the subject road reserve including advertising.

Voting Requirements

Simple Majority

Recommendation

That Council:-

1. **SUPPORTS the closure of that portion of the unnamed and unconstructed road reserve adjacent to Lot 201 (42) Pollino Gardens, Landsdale as shown on Attachment 1 (subject to survey);**

2. **SUPPORTS the amalgamation of the southern portion of the unnamed and unconstructed road reserve adjacent to Lot 201 (42) Pollino Gardens, Landsdale, measuring approximately 818m^2 (subject to survey) with Lot 201 (42) Pollino Gardens, Landsdale;**

3. **AUTHORISES Administration to commence public consultation as prescribed by Section 58 of the *Land Administration Act 1997;***

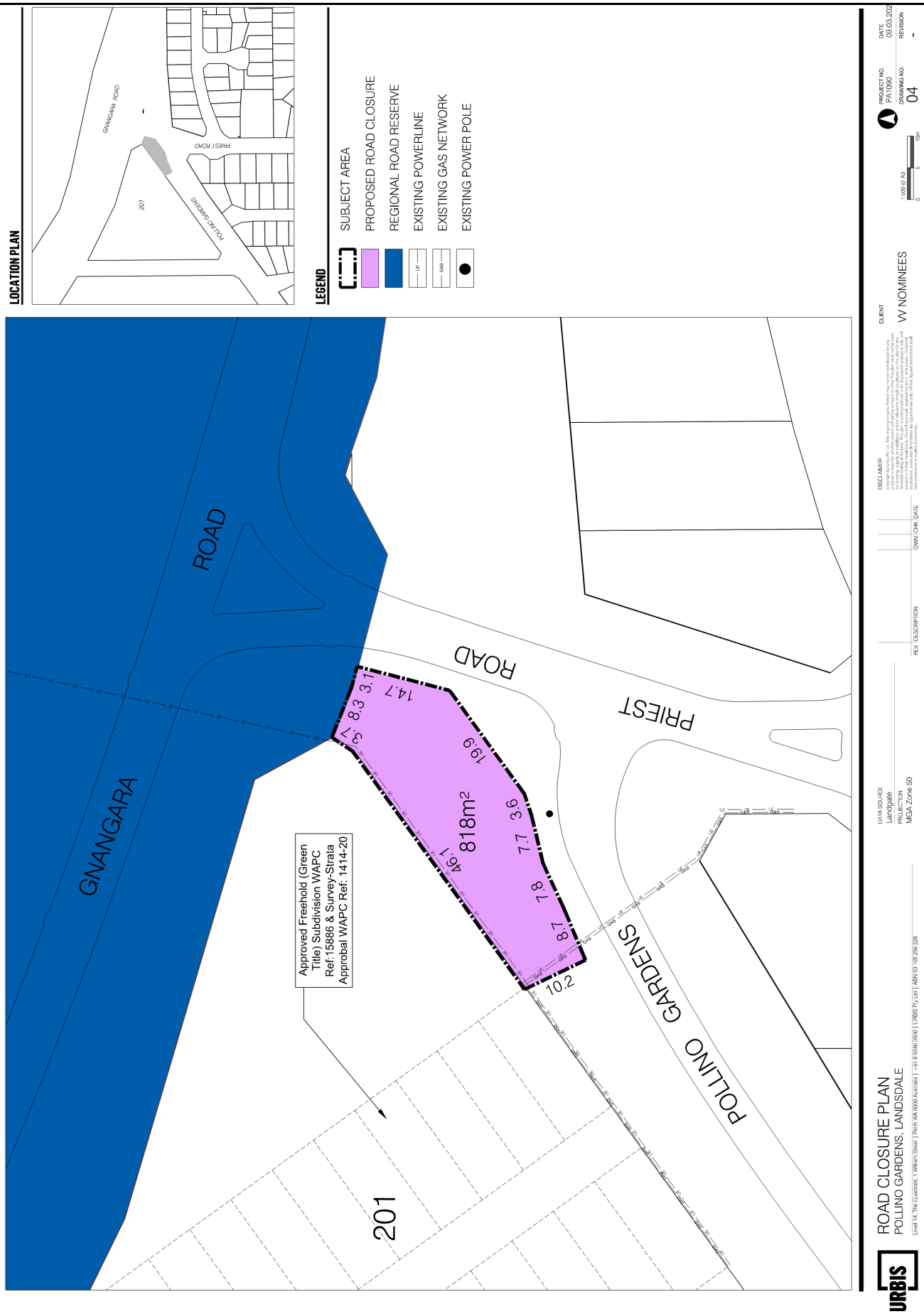
4. **NOTES that if submissions are received a further report will be presented to Council;**

5. **If no submissions are received from the public consultation, pursuant to Section 58 of the *Land Administration Act 1997* AUTHORISES a request be made to the Minister for Lands for the permanent closure of the unnamed and unconstructed road reserve adjacent to Lot 201 (42) Pollino Gardens, Landsdale as shown in Attachment 1; and**

6. **INDEMNIFIES the Minister for Lands against any claim for compensation arising from the closure.**

Attachments:

1.	*Attachement 1 - Location Plan*	*21/130471*
2.	*Attachement 2 - Consultation Responses*	*21/132922*


LOCATION PLAN
GNANGARA ROAD
PRIEST ROAD
POLLINO GARDENS
201
LEGEND
SUBJECT AREA
PROPOSED ROAD CLOSURE
REGIONAL ROAD RESERVE
EXISTING POWERLINE
EXISTING GAS NETWORK
EXISTING POWER POLE
GNANGARA
ROAD
PRIEST
ROAD
POLLINO GARDENS
201
818m²
14.7
3.1
8.3
3.1
19.9
3.6
7.7
8.1
8.7
46.1
10.2
Approved Freehold (Green Title) Subdivision WAPC Ref:15886 & Survey-Strata Approbal WAPC Ref: 1414-20
DATA SOURCE
Landgate
PROJECTION
MGA Zone 50
REV DESCRIPTION
DWN CHK DATE
DISCLAIMER
CLIENT
WV NOMINEES
1:500 @ A3
0 5 10m
PROJECT NO. PA1090
DRAWING NO. 04
DATE 09.03.2021
REVISION -
URBIS
ROAD CLOSURE PLAN
POLLINO GARDENS, LANDSDALE
Level 14, The Quarrant, 1 William Street | Perth WA 6000 Australia | T +61 8 9346 0500 | URBIS Pty Ltd | ABN 50 105 256 228

Response from Consultation Proposed Closed Road Reserve:

Adjacent Lot 201 (42) Pollino Gardens, Landsdale.

Respondent	TRIM – Request for comment	TRIM – Response from Respondent	Response	Administration Comments
DBYD	21/127555	N/A		
Telstra	21/131825	21/127926	No direct response at this time. Standard response through DBYD.	Plans do not show any assets in road reserve.
ATCO Gas	21/131824	21/127555	No direct response at this time. Response through DBYD - ATCO Gas has assets in the vicinity.	Plans show gas pipe and change node in the road reserve. This may require relocation or an easement – to be negotiated by proponent.
Western Power	21/132890	21/127559	No direct response at this time. Standard response through DBYD.	Powerlines located in eastern section of road reserve may require relocating or an easement – to be negotiated by proponent.
Water Corporation	21/131887	21/127561	No direct response at this time. Response through DBYD – A critical pipe is located in the vicinity - may need to contact WC prior to digging.	Plans do not show any assets in road reserve.
NBN		21/127930	Response through DBYD - NBN has assets in the vicinity.	Plans do not show any assets in road reserve.
Transperth		21/130725	Response through DBYD - Transperth has assets in the vicinity.	Plans do not show any assets in road reserve.
Department of Planning Lands and Heritage	21/131387	21/130841	No objection or comments at this point in time. The application will be reviewed in full once the Council decision is made.	
Approval Services	21/110415	21/117149	No objection	
Land Development	21/110415		No response.	This road closure arose through a meeting which land development attended and provided no objections to.
Parks and Conservation	21/110415	21/118394	No objection	
Traffic	21/110415	21/118175 21/118181	No objection to the land acquisition, however the	Advised traffic that this process is only in
		21/119051 21/119059	intended use of a car park is to be reviewed through the standard approval process, to ensure it complies.	relation to the road reserve closure and any separate requests by the owner for future development will require full approval process

Council & Corporate Support

CS06-04/21 Donation to the Lord Mayor's Distress Relief Fund for the Tropical Cyclone Seroja Appeal 2021

File Ref: 3626V06 – 21/152219
Responsible Officer: Acting Director Corporate Strategy & Performance
Disclosure of Interest: Nil
Attachments: Nil

Issue

To consider a donation of $5,000 to support victims of Tropical Cyclone Seroja.

Background

On the evening of Sunday, 11 April 2021, the category 3 Tropical Cyclone Seroja crossed the Western Australian coast just south of Kalbarri, near the town of Port Gregory. Seroja brought strong wind gusts of up to 170 kilometres per hour, damaging infrastructure, destroying homes and leaving residents and communities without power.

Detail

On 5 April 2021, before entering Australian waters, Seroja had already caused significant damage to Indonesia with flash flooding and landslides, destruction to hospitals, homes, roads, and bridges, cutting off access to many villages. Reportedly, more than 150 people were killed in Indonesia and Timor Leste, with many others injured or still missing, and tens of thousands of people have been displaced.

Seroja then moved towards the west coast of Australia, with residents forced to take shelter as the cyclone left a path of destruction. Reports from Western Power state that more 31,500 customers have lost power in in Kalbarri, Geraldton, Northampton, Dongara, Port Denison and Mullewa. Many homes have been damaged or destroyed, and recovery operations are underway as Western Australian communities affected by Seroja continue to assess the extent of damage.

The Lord Mayor’s Distress Relief Fund (LMDRF) was established in 1961 to provide financial assistance to individuals to alleviate distress and hardship arising from any disaster or emergency occurring within Western Australia. The LMDRF is the recognised state emergency fund and operated by an independent Board.

The LMDRF Board has launched an appeal to raise funds to financially support the communities affected by Tropical Cyclone Seroja. This report seeks Council’s support to donate $5,000 to the LMDRF Tropical Cyclone Seroja Appeal 2021

Council has previously provided similar financial support to those affected by fires and other emergencies as follows:

Year	Amount	Donation
2011	$5,000.00	Carnarvon Gascoyne Fires (MN03-03/11)
2011	$5,000.00	Perth Hills Fire Appeal (MN03-03/11)
2011	$5,000.00	Queensland floods (MN03-03/11)
2014	$5,000.00	Parkerville fire (MN02-02/14)
2015	$5,000.00	Esperance Fire (MN01-12/15)
2016	$5,000.00	Waroona and Districts Fire (CE01-03/16)
2021	$5,000.00	Wooroloo and Hills Bushfire Appeal 2021

Clause 4.3 of the Council's *Donations and Youth Sponsorships Policy* states that Council, at its own discretion, may donate to disaster relief funds for humanitarian reasons. The LMDRF is a perpetual fund established under the Charitable Collections Act and 100% of donations raised through appeals is coordinated by the LMDRF Board to go directly to those in need.

Consultation

Nil

Comment

Nil

Statutory Compliance

Nil

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2017 – 2027:

"1 Society

1.2 Safe Communities

1.2.1 Enable community to be prepared and to recover from emergency situations"

Risk Management Considerations

There are no existing Strategic or Corporate risks within the City's existing risk registers which relate to the issues contained in this report.

Policy Implications

Clause 4.3 of the City's Donations and Youth Sponsorships Policy.

Financial Implications

The donation of $5,000 to the LMDRF will be made from existing funds available from the Donations budget.

Voting Requirements

Simple Majority

Recommendation

That Council:-

1. EXPRESS their condolences to the communities and families affected by the destruction of Tropical Cyclone Seroja; and

2. APPROVES the sum of $5,000 to be donated to the Lord Mayor's Distress Relief Fund Tropical Cyclone Seroja Appeal 2021.

Attachments: Nil

Chief Executive Office

Advocacy & Economic Development

CE01-04/21 Wanneroo Business Association Sponsorship Agreement 2021/22 - 2023/24

File Ref:	2292V02 – 21/16039
Responsible Officer:	Acting Chief Executive Officer
Disclosure of Interest:	Nil
Attachments:	2

Issue

To consider renewal of the sponsorship agreement for the Wanneroo Business Association (WBA).

Background

The City of Wanneroo has been providing the WBA with funding support since 2006/07. Between 2006/07 and 2014/15 the funding consisted of a combination of operational funding, sponsorship and event attendance.

From 2015/16 the City implemented a sponsorship based funding relationship rather than providing operational funding, entering into its' first formal sponsorship agreement with the WBA.

At the Council Meeting held 31 March 2015 (PS16-03/15) Council UNANIMOUSLY:

> *"1. APPROVED the new funding for the WBA recognising the City as the Official Sponsor of the WBA based on a funding cost of $30,000 (ex GST) per annum for the next three financial years from 2015/16 to 2017/18."*

From 2018/19 the City removed complementary tickets from the agreement to mitigate risk around the receipt of gifts, reducing funding from $30,000 (ex GST) per annum to $27,000 (ex GST) per annum. The City also made minor changes to SCHEDULE 2 – SPONSORSHIP BENEFITS to reflect some additional marketing and promotional services.

At the Council Meeting held 1 May 2018 (CE01-05/18) Council UNANIMOUSLY:

> *"1. APPROVED the funding for the WBA recognising the City as the Official Sponsor of the WBA based on a funding cost of $27,000 (ex GST) per annum for the next three financial years from 2018/19 to 2020/21."*

Detail

In recent years the WBA has increased its' reach and membership base to become one of the most active business associations in the Perth Metro Area. It has increased its' membership base from 357 in June 2018 to 435 in December 2020. The WBA has also increased its' social media reach from 1,292 likes and followers on Facebook and 960 followers on Twitter in November 2017 to 5,155 likes and followers on Facebook and 1,406 followers on Twitter in December 2020 (see **Attachment 2** Wanneroo Business Association Performance Report 2018 – 2021 for further details).

Membership of the WBA comprises predominantly businesses located in the City of Wanneroo (62%). A further 19% of members are located in the City of Joondalup. The remainder of

members are located across 36 suburbs in other local government areas of the Perth Metropolitan Area. It makes sense for the WBA to expand its membership base outside of the boundary of the City of Wanneroo, as this is important for future growth of the organisation as well as contributing to the economic growth of businesses within the City of Wanneroo. It is a good outcome for the City of Wanneroo that businesses located outside of its boundary are financial members of the local business association and see value in holding a membership. This outcome indicates significant interest in the business activities within the City from outside the local government area and provides a foundation for building future investment attraction of new businesses into the City.

Since the implementation of the current sponsorship agreement in 2018/19, the partnership has facilitated WBA in capacity building and adapting their offering by including the delivery of workshops and changing the way they run breakfast and networking events, resulting in more free activities to members and greater engagement overall. This also allowed WBA to adapt quickly when COVID restrictions were implemented in 2020, offering essential support to our business community and contributing to the City's Economic Recovery Taskforce.

As the 'Official Sponsor' of the WBA, the City would provide sponsorship annually over the next three financial years, 2021/22 to 2023/24. In return, the outcomes of this sponsorship would include:

- Delivery of major events that contribute to the training, development, networking and growth of local businesses annually. This includes but is not limited to: Wanneroo Business Awards, Wanneroo Business Expo, Corporate Activity Day, City of Wanneroo / WBA Business Breakfast and City of Wanneroo / WBA Sundowner.
- Opportunity for the City to engage with local businesses and contribute content in WBA webpage news, WBA news email campaigns, WBA social media accounts, Targeted themed campaigns sent directly to WBA members at the discretion of WBA on behalf of the City of Wanneroo.
- Partner with WBA on key projects to benefit the business community.
- Delivery of support services to local businesses through networking, collaboration and the WBA Business Advisory Program.
- Events and networking opportunities.
- Access for local businesses to a range of facilities that support development.
- Ability for the City to identify and address business related issues and opportunities.

The City would also have the ability to customise the package to best meet the City's economy pillar objectives within our Strategic Community Plan.

Consultation

Administration has undertaken informal consultation with a number of businesses and stakeholders and it is clear that there is sufficient anecdotal evidence that the WBA provides a beneficial service to the City's business community. This is also indicated by the significant increase in membership as outlined above.

Comment

Administration recommends that Council support continuation of the City as the Official Sponsor of the WBA for the next three financial years.

Successful economic development cannot be done in isolation; it requires strategic partnerships and alliances working towards a common goal. This is particularly important to deliver soft economic infrastructure such as business support services and workforce development *(Economic Development Strategy 2016 – 2021, page 13)*.

As the Official Sponsor of the WBA, the City would continue to increase its branding and exposure to the business community and increase awareness of the services and support the City provides to our local businesses. This would also maintain the City's strong working relationship with the WBA, which is based on a joint desire to create, attract, retain and expand our business community and local economy.

The City's sponsorship support of the WBA will enable the WBA to run an extensive range of events, which will assist in attracting more members. This in turn would assist the WBA in achieving its objectives of promoting local business opportunities and assisting with business growth and development.

The City and the WBA will continue joint advocacy to state and federal authorities for the needs of businesses within the City on issues that promote growth and expansion. Issues range from infrastructure provisioning including telecommunications, broadband and network coverage, industrial development and small business workforce development.

The sponsorship agreement aligns with outcomes set out within the Economy pillar of the City's Strategic Community Plan as well as Program 4: Business Support & Workforce Development within the Economic Development Strategy 2016 – 2021; to support our local businesses and workforce through the provision of services, facilities, education and training to assist their growth and development:

4.1 Local business services, training and facilities

(a) Support stakeholders in the delivery of services, events, training and other opportunities available to local businesses through promotion of their services and participation in project based initiatives.

(b) Investigate and implement opportunities to increase the use of City of Wanneroo facilities to provide local business services and training throughout all wards.

4.2 Business Engagement

(b) Facilitate, participate in and develop partnerships to identify and address business related issues and opportunities.

Statutory Compliance

Nil

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2017 – 2027:

"2 Economy

2.1 Local Jobs

2.1.2 Build capacity for businesses to grow"

Risk Management Considerations

Risk Title	**Risk Rating**
ST-S12 Economic Growth	Low
Accountability	**Action Planning Option**
Manager Advocacy & Economic Development	Manage

Risk Title	Risk Rating
ST-S23 Stakeholder Relationships	Low
Accountability	**Action Planning Option**
Manager Advocacy & Economic Development	Manage

The above risks relating to the issue contained within this report have been identified and considered within the City's Strategic risk register. Action plans have been developed to manage this risk to support existing management systems. This proposal aligns with the Economy objective of the existing Strategic Community Plan Council should therefore consider the following risk appetite statement:

Economy 2.1 Local Jobs
The City's defined risk appetite for 2.1 Local Jobs - The City is keen to develop strong economic hubs for growth and employment within the region. This would involve exploring opportunities which will attract and promote investment for local businesses and job creation. The City's Strategic Community Plan acknowledges that development initiatives (for example, in Yanchep and Neerabup) requires planning, due diligence, consultation and funding. The City acknowledges that to achieve the growth that will lead to jobs, the City needs to work strategically with partners including investors and to promote a clear vision. **Therefore the City is prepared to accept a high level of financial risk provided that the City implements a risk management strategy to manage any risk exposure.**

Policy Implications

The proposed Sponsorship Agreement with Wanneroo Business Association is supported under the City's Sponsorship Policy.

Financial Implications

The cost of Sponsorship Agreement with Wanneroo Business Association is $27,000 per annum. If the three year Agreement is endorsed the allocation for this sponsorship will be included in budget considerations.

Voting Requirements

Simple Majority

Recommendation

That Council APPROVES the funding for the WBA recognising the City as the Official Sponsor based on a funding cost of $27,000 (ex GST) per annum for the next three financial years from 2021/22 to 2023/24.

Attachments:

1⇩.	*Attachment 1 - DRAFT Sponsorship Agreement between the City of Wanneroo and the Wanneroo Business Association*	*21/151067*
2⇩.	*Attachment 2 - Wanneroo Business Association Performance Report 2018 - 2021*	*20/571826*

SPONSORSHIP AGREEMENT

CITY OF WANNEROO (CITY)
and
WANNEROO BUSINESS ASSOCIATION

City of Wanneroo

Date	20____
Parties	City of Wanneroo (**City**) of 23 Dundebar Road, Wanneroo WA 6065 and The party named as the Name of Organisation in Schedule 1 (**Sponsored Organisation**)

RECITALS

A. The City has agreed to sponsor the Sponsored Organisation by providing the Sponsorship Contribution.

B. The Sponsored Organisation has agreed to accept the Sponsorship Contribution on the terms and conditions set out in this agreement.

C. The parties acknowledge and agree to their respective obligations under this agreement.

OPERATIVE PROVISIONS

1. DEFINITIONS AND INTERPRETATION

1.1 Definitions

Activity means any event, program, project or service approved by the City. Specific details relating to Activities specified in Schedule 2. The Activities may from time to time be changed or substituted with the mutual agreement of the parties.

Activity Requirements mean the requirements that are required to be completed in connection with the planning and management of Activities which are specified in Schedule 2.

Approvals mean all approvals, permits, consents, authorisations and determinations required in relation to the Activity.

Authorised Person means any agent, employee, contractor, invitee, or other authorised person of the Sponsored Organisation.

Authority means any government, statutory, public or other authority or body having jurisdiction in relation to the Site, the Activity/s or any matter or thing relating to these.

Benefits mean the sponsorship benefits provided by the Sponsored Organisation to the City and specified in item 2 of this agreement.

Law means any applicable statute, regulation, by-law, ordinance, order, proclamation or subordinate legislation in force from time to time, and includes the common law and

equity as applicable from time to time and any applicable industry standard or code of conduct.

Site means the location where the Activity will be held and described in Schedule 2.

Sponsorship Contribution means support provided by the City in the form of cash, fee waivers, in-kind support or other resources.

Sponsored Organisation means the entity receiving the sponsorship contribution from the City.

Term means the term specified in items 3 and 7 of the Schedule 1.

1.2 Interpretation

In this Agreement, unless the context indicates a contrary intention:

(a) the singular includes the plural and vice versa, and a gender includes other genders;

(b) another grammatical form of a defined word or expression has a corresponding meaning;

(c) a reference to a person includes a natural person, partnership, body corporate, association, governmental or local authority or agency or other entity;

(d) a reference to a party is to a party to this Agreement and includes the executors, administrators and permitted assigns of that party, and where a party is a corporation a reference to that party includes the corporation, its successors and assigns;

(e) where a party is comprised by more than one person, a reference to that party will apply jointly and severally to each of the persons comprising that party;

(f) reference to an incorporated association includes any body corporate;

(g) headings are inserted for convenience only and do not affect the interpretation of this Agreement;

(h) where this Agreement imposes an obligation upon any party, all costs of compliance with or performance of that obligation must be borne by that party;

(i) references to a document or instrument includes the document or instrument as novated, supplemented, varied or replaced from time to time;

(j) references to laws include any modification or re-enactment of those laws, or any legislative provisions substituted for such laws, and all orders, local laws, planning schemes, by-laws, regulations and other statutory instruments issued under those laws;

(k) the meaning of general words is not limited by specific examples introduced by the words “includes”, “including”, “for example” or similar expressions, unless the contrary intention appears;

(l) this Agreement must not be construed to the disadvantage of a party because that party was responsible for drafting this Agreement or any part thereof;

(m) if a day on or by which an obligation must be performed or an event must occur that is not a Business Day, the obligation must be performed or the event must occur on or by the next Business Day;

(n) a reference to any body is:

i. if that body is replaced by another organisation, deemed to refer to that organisation; and

ii. if that body ceases to exist, deemed to refer to the organisation which most nearly or substantially serves the same purposes or objects as that body; and

(o) all dollar amounts specified in this Agreement are in Australian dollars.

2. OBJECTIVES

The parties’ mutual objectives under this agreement are to:

(a) collaborate with each other to ensure that the Activity are safe, well managed and comply with all applicable Laws and the Policies;

(b) effectively promote the Activity and the City of Wanneroo to both local residents and the broader community, including intrastate and interstate visitors in accordance with the terms of this agreement; and

(c) ensure that the Activity align to the City’s values, strategic objectives and brand and provide value for money for residents, ratepayers and visitors.

3. MUTUAL COVENANTS

The parties acknowledge and agree that each party shall, subject to the terms of this agreement:

(a) use reasonable endeavours to ensure that the objectives of this agreement are met;

(b) collaborate with the other party to ensure that the Activity are managed in accordance with all applicable Laws and, wherever possible, industry best practice;

City of Wanneroo

(c) promote the City in the delivery of the Activity; and

(d) conduct itself in a professional manner and shall not bring into disrepute or otherwise damage the name or goodwill of the other party.

4. SPONSORED ORGANISATION'S OBLIGATIONS

The Sponsored Organisation acknowledges and agrees that:

(a) it will apply the Sponsorship Contribution provided by the City under this agreement towards the delivery of the Activity;

(b) it will undertake the promotional Activity set out in Schedule 2 to this agreement;

(c) it will obtain and comply with all Approvals in relation to the Activity at the Sponsored Organisation's cost;

(d) it will comply, and will ensure that its Authorised Persons will comply, with:

i. all applicable Law;

ii. the requirements of any policy which is from time to time issued by the City which is applicable to the Sponsored Organisation; and

iii. the reasonable directions of the City or any other relevant Authority;

in connection with the Activity or the subject matter of this agreement;

(e) it must at all times during the Term take out and maintain adequate insurance for the Activity including but not limited to public liability cover and provide satisfactory evidence, upon the City's request, that this has been complied with;

(f) it must ensure that all of its subcontractors, agents, suppliers, stall holders or exhibitors involved in the Activity are adequately insured given the nature of services and work to be performed by them or their involvement in the Activity; and

(g) it will ensure that within 8 weeks from the conclusion of each of the Activity (and in any event before expiry of the Term) it provides a written acquittal report to the City in relation to the relevant Activity. The acquittal report template will be provided by the City prior to the commencement of each Activity.

5. CITY'S OBLIGATIONS

The City acknowledges and agrees that it will uphold its obligations as the Activity sponsor, as defined in Item 4 of Schedule 1.

City of Wanneroo

6. SPONSORSHIP CONTRIBUTION

(a) The City shall provide the Sponsorship Contribution to the Sponsored Organisation in accordance with this Agreement.

(b) The Sponsored Organisation must apply the Sponsorship Contribution in connection with undertaking Activities set out in Schedule 2.

7. CHANGES TO ACTIVITY

The parties agree that:

(a) the Sponsored Organisation may not change or substitute any of the Activity without the prior written consent of the City; and

(b) the City may add to, change or substitute any of the Activity by notifying the Sponsored Organisation of its decision to do so.

8. PROMOTIONAL ACTIVITY

The Sponsored Organisation acknowledges and agrees that:

(a) it will undertake the Promotional Activity in accordance with all reasonable directions provided by the City;

(b) it will consult with the City in preparing any promotional materials (whether electronic or hard copy) and will obtain the City's prior written approval before publishing or distributing any promotional materials; and

(c) unless otherwise provided for in this clause 6, it will not use the logos or any other branding of the City without the City's prior written consent.

9. INDEMNITY

Where the Activity is hosted on the Site which is owned by the City or is Crown reserve managed by the City, the Sponsored Organisation indemnifies and agrees to keep indemnified the City, and where the Site is on Crown land, the State of Western Australia and the Minister for Lands and their respective agents, from and against all claims, demands, writs, summonses, actions, suits, proceedings, judgments, orders, decrees, damages, costs, losses and expenses of any nature whatsoever which the City, the Minister for Lands or their respective agents may suffer or incur in respect of:

(a) the death of, or injury suffered by, any person; or

(b) injury or damage to any kind of property or thing,

caused by, contributed to, or arising out of or in connection with, whether directly or indirectly:

i. the use of the Site by the Sponsored Organisation or any Authorised Person, including any associated activities;

ii. any default by the Sponsored Organisation in the due and punctual performance of, or compliance with, any of the Sponsored Organisation's covenants or obligations under this agreement; or

iii. any act, neglect, default or omission by the Sponsored Organisation, an Authorised Person or any other person or persons using or upon the Site with the Sponsored Organisation's consent or approval (express or implied),

except to the extent that the damage, loss, injury or death is caused by a negligent act or omission of the City, the State of Western Australia and the Minister for Lands or any of their respective agents, contractors, employees or workmen.

10. TERMINATION

(a) The City may, by notice in writing to the Sponsored Organisation, immediately terminate this agreement if:

iv. the Sponsored Organisation breaches this agreement and is unable to or does not remedy the breach within 5 days after having received a notice from the City requesting it to remedy that breach;

v. the Activity are cancelled or abandoned;

vi. the Sponsored Organisation ceases to carry on business or its operations as an organisation concerned with the Activity; or

vii. the City's name, brand, logo or likeness is, in the reasonable opinion of the City, brought into disrepute, misuse or mispresented by the Sponsored Organisation or by being associated with the Sponsored Organisation or the Activity.

(b) In the event that the Sponsored Organisation cancels any Activity and it is not rescheduled within six (6) weeks of the original Activity date, the parties will negotiate in good faith for full or partial refund, where applicable, of the unutilised Sponsorship Contribution to the City.

City of Wanneroo

11. AMENDMENTS

Any variations or waivers to this agreement must be agreed in writing by both parties.

12. REVIEW

The parties agree that the Activity included in this agreement shall be reviewed annually by both parties upon the completion of the Activity in the first year of the Term.

13. ASSIGNMENT

The Sponsored Organisation must not assign, transfer or otherwise dispose of any of its rights, entitlements or obligations under, or interest in, this agreement.

14. NOTICES

(a) Any notice from one party to the other must be in writing and will be taken to be duly served if:

i. delivered by hand or, at the address stated in this agreement, then upon delivery;

ii. sent by prepaid post, then 72 hours after the time of posting or mailing; or

iii. sent by e-mail, then either when the sender receives an automated message confirming delivery or four (4) hours after the time it was sent unless the sender receives an automated message that the email has not been delivered, whichever happens first.

(b) Notices given by one party to another under this agreement must be sent to the address of the party specified in this agreement or such other address as notified by that party to the other in writing from time to time.

15. JURISDICTION

This agreement will be governed in accordance with the laws of Western Australia and, where applicable, the Commonwealth. The parties submit to the exclusive jurisdiction of the courts of Western Australia and, where applicable, the Commonwealth and all courts having jurisdiction to hear and determine their appeals.

City of Wanneroo

SCHEDULE 1 – SPONSORSHIP PARTICULARS

<table>
<tr><td>Item 1</td><td>Sponsor</td><td>City of Wanneroo of 23 Dundebar Road, Wanneroo, WA, 6065</td></tr>
<tr><td>Item 2</td><td>Sponsorship Package</td><td>Level:
Official Sponsorship
Exclusivity:
Exclusive</td></tr>
<tr><td>Item 3</td><td>Sponsorship Monies</td><td>Year 1 $27,000
Year 2 $27,000
Year 3 $27,000</td></tr>
<tr><td>Item 4</td><td>Payment Schedule</td><td>
<table>
<tr><th>Date</th><th>Amount of Sponsorship Monies</th></tr>
<tr><td>Upon execution of this agreement the following are due to be paid to WBA within 30days of receipt of a tax invoice:

Year 1:
Instalment 1 – 01/07/2021
Instalment 2 – 01/01/2022
Year 2:
Instalment 3 – 01/07/2022
Instalment 4 - 01/01/2023
Year 3:
Instalment 5 - 01/07/2023
Instalment 6 - 01/01/2024</td><td>

AUD $ 13,500
AUD $ 13,500

AUD $ 13,500
AUD $ 13,500

AUD $ 13,500
AUD $ 13,500</td></tr>
<tr><td>TOTAL</td><td>AUD $81,000 + GST</td></tr>
</table>
</td></tr>
<tr><td>Item 5</td><td>Term</td><td>3 years</td></tr>
<tr><td>Item 6</td><td>Commencement Date</td><td>(a) The date of the execution of this agreement</td></tr>
<tr><td>Item 7</td><td>Termination Date</td><td>30 June 2024</td></tr>
</table>

City of Wanneroo

SCHEDULE 2 – SPONSORSHIP BENEFITS

The Sponsor will, subject to compliance with the terms and conditions of this agreement, be entitled to the sponsorship benefits listed below for each year of the sponsorship.

SPONSORSHIP BENEFITS - OFFICIAL SPONSORSHIP

Year 1 – 1/7/21 – 30/6/22

Year 2 – 1/7/22 – 30/6/23

Year 3 – 1/7/23 – 30/6/24

THIS PACKAGE INCLUDES THE FOLLOWING PER YEAR:

STRATEGIC PARTNER

I. partner with WBA on key projects to benefit the business community

WBA MEMBERSHIP

I. Annual WBA membership subscription for City of Wanneroo[1];

PROMOTION

I. opportunity to contribute content for regular prominent positioning in WBA communications. Channels for distribution include but are subject to WBA approval:
   (a) news webpage on WBA website;
   (b) sponsors news section of WBA news email campaigns
   (c) across WBA social media accounts and closed member groups
II. targeted themed campaigns sent directly to WBA members at the discretion of WBA on behalf of the City of Wanneroo

MEMBERSHIP PACKS

I. promotional items/company brochure inside all new member packs;

BUSINESS AWARDS EXCLUSIVE SPONSOR

I. exclusive Naming Rights of the Business Awards;
II. representative to address audience at commencement of proceedings;
III. invitation for one seat on the Business Awards Judging Panel;

1 This does not include Annual WBA Membership for individual Elected Members

IV. prominent featuring of logo across all event promotion, including the following items:
   (a) the event promotion image
   (b) front cover of the Business Awards Program;
   (c) throughout the Business Awards entry website
   (d) event ticket sales webpage on WBA website;
   (e) all timeless engraved trophies and certificates;
   (f) multimedia presentation on the night;
   (g) business awards news webpage on WBA website;
   (h) local newspaper advertisements;
   (i) business award email campaigns;
   (j) social media coverage
V. banners displayed in prime position at the event;
VI. post event coverage through all communication channels, including official media release;

BUSINESS AWARDS CATEGORY SPONSOR

I. exclusive Naming Rights of one Business Award Category;
II. representative to present award and give short one-two minute speech;
III. promotional items, flyers/brochures in sponsor's gift bags; and
IV. photograph with the Category Winner for public relations purposes;

CORPORATE ACTIVITY EVENT SPONSOR

An interactive and fun event of networking for local businesses, eg Golf Day, Corporate Games, Tour of Wanneroo etc

I. co-naming rights of Corporate Activity Event;
II. opportunity for representative to address audience;
III. prominent featuring of logo across all event promotion, including the following items:
   (d) the event promotion image;
   (e) event ticket sales webpage on WBA website;
   (f) local newspaper advertisements;
   (g) corporate activity day email campaigns;
   (h) WBA event and news email campaigns
   (i) social media coverage;
IV. banners displayed in prime position at the event;
V. promotional items, flyers/brochures/merchandise available to attendees

City of Wanneroo

HOST A SUNDOWNER

I. showcase services and facilities by hosting a sundowner, facilitated by WBA;[2]
II. opportunity for representative to address audience;
III. banners displayed in prime position at the event;
IV. prominent featuring of logo across all event promotion, including the following items:
   (j) the event promotion image;
   (k) event ticket sales webpage on WBA website;
   (l) WBA event and news email campaigns
   (m) social media coverage;
V. electronic copy of delegate list of attendees after event;[3]

EXCLUSIVE BUSINESS BREAKFAST SPONSOR

I. co-naming Rights of one WBA Business Breakfast;
II. opportunity for representative to address audience;
III. banners displayed in prime position at the event;
IV. Promotional items, flyers/brochures/merchandise available to attendees
V. electronic copy of delegates list after event;[4]
VI. prominent featuring of logo across all event promotion, including the following items:
   (n) the event promotion image;
   (o) event ticket sales webpage on WBA website;
   (p) WBA event and news email campaigns
   (q) social media coverage

BUSINESS EXPO

I. collaborate to deliver Business Expo for the local business community
II. one prime location booth at the event;
III. opportunity for representatives to visit booths and meet attendees
IV. opportunity to suggest themes for workshops to compliment City of Wanneroo projects and campaigns

[2] *Costs of refreshments is responsibility of sponsor*
[3] *Delegates who have requested privacy will not appear on that list*
[4] *Delegates who have requested privacy will not appear on that list*

ADDITIONAL EVENT INCLUSIONS

I. opportunity for the City of Wanneroo to organise Elected Member/CEO/Mayor Meet and Greet event[5];

[5] *Cost of venue, food and drinks is responsibility of Sponsor*

Execution

EXECUTED by the parties as an agreement.

Signed for and on behalf of the **City of Wanneroo** by authority of the Council:

	Daniel John Simms Chief Executive Officer
(signature)	(full name and title)

	President, Wanneroo Business Association
(signature)	(full name and title)

Wanneroo Business Association Performance Report

This report is prepared to demonstrate the performance of Wanneroo Business Association (WBA) during the 2018 – 2021 City of Wanneroo and Wanneroo Business Association Sponsorship Agreement.

During this period, the WBA:

- Launched a new mobile friendly website, designed to be at the heart of all membership campaigns and marketing - https://www.wba.asn.au/
- Increased resources by moving to employ 2 full time members of staff to service members and the local business community
- Became a financially self-sustainable organisation with solid cash reserves and a diversified membership subscription revenue stream, with annual and monthly options available to businesses
- Implemented an online CRM system to better manage and serve members
- Integrated office systems and processes to work more efficiently
- Worked with the City of Wanneroo to successfully amend the purchasing process to weight tenders to local businesses and improve the City's Buy Local approach
- Participated in the City of Wanneroo Strategic Review process through surveys and online workshops
- Contributed to the City of Wanneroo Economic Recovery Taskforce to assist in the creation of services and funds available to businesses during COVID19
- Launched a Business in the Spotlight campaign to raise the profile of businesses above the standard membership offering
- Launched a new Networking on the Go event to tour local sites and businesses, in partnership with the City of Wanneroo
- Moved to host a quarterly Hot Seat Business Breakfast Series securing high profile speakers and attracting larger numbers
- Increased the events offering, now averaging at 2 events every week, with most events free for members to attend
- Secured a new location for the annual Business Expo, The Marina Mindarie, which was successfully executed and will be built on in the years to come
- Started to offer online webinars rather than face to face workshops
- Launched a new fundraising campaign and introduced the WBA Networking Gnomes to support local charities
- Took part in the judging for the City of Wanneroo Australia Day Citizenship Awards – 2019 and 2020
- Supported the Emergency crews fighting the 2019 Yanchep bushfire by overseeing the collection and delivery of donations from residents and businesses of food, water and essential health supplies

Performance Statistics

	2018	2020
Membership Numbers	357 (June 2018)	435 (Dec 2020)
Full Time Employees	1.5	2
5* Google Reviews	4	82
Coffee Catch Ups	11	22
Workshops and Webinars	12	30
Member Survey Responses	52	103 + (still open)
Facebook Likes and Followers	--	5,155
Instagram Followers	--	1,406
LinkedIn Followers	--	541
YouTube Channel	--	Now live
Twitter Followers	--	1,081
Board Nominations	7	8
Expo Exhibitors	33	40 (2019)
Business Awards Entries	37	52 (2019)

Looking Ahead

- The WBA Board of Management are finalising a new Strategic Plan which will be released early 2021
- Future growth in membership to focus on City of Wanneroo businesses and community groups
- Industry specific events and focused membership benefits
- Cowork & Connect Days – to be held monthly from January 2021 for small businesses to come together and work from
- Business Expo and Business Awards set to return in 2021 depending on COVID19 restrictions

Governance & Legal

CE02-04/21 Corporate Governance Framework

File Ref:	3877 – 21/118463
Responsible Officer:	Executive Manager Governance and Legal
Disclosure of Interest:	Nil
Attachments:	1

Issue

To consider the review of the Corporate Governance Framework which provides an overarching framework for the City of Wanneroo (**City**) to practice good governance.

Background

Whilst the City has robust policies, management procedures and processes in place to support good governance, Council adopted a Corporate Governance Framework (**Framework**) at its meeting of 7 March 2017 (CE07-03/17). The Framework encapsulates all of the City's governance tools to provide high-level direction in respect of the City's good and best governance practices.

The approach adopted in developing the Framework recognised the linkages between the City's corporate planning and performance management processes, strategic and operational planning, and risk management and accountability frameworks.

Adoption of the Framework was prompted by an audit undertaken by William Buck Consulting (WA) Pty Ltd (**William Buck**) in November 2016 in relation to Regulation 17 of the *Local Government (Audit) Regulations 1996*. The audit noted that although the City had implemented various processes to review the appropriateness and effectiveness of systems and processes in relation to internal controls (including Governance, Risk Management, Internal Audit and Business Excellence), an overarching internal control framework had not been formally documented.

The City further consulted with William Buck and their feedback supported a proposal made at the Executive Leadership Meeting held on 6 December 2018 to address the audit recommendation by incorporating key principles of the draft Internal Control Framework into the City's Corporate Governance Framework, instead of developing a separate stand-alone Internal Control Framework.

As this was considered the most appropriate approach to addressing the audit recommendation, the City committed to undertaking a review of the Corporate Governance Framework.

Detail

A review of the Framework has been conducted to specifically comply with the internal audit recommendation, but also to ensure that information is contemporary and reflects amendments to legislation and the resulting impact on the City's policies, procedures and processes.

Amendments to the Framework which include the Internal Control Framework principles are included in mark-up in **Attachment 1** and are summarised below, as follows:

- Update to definitions and terminology;
- Update to links relating to policies, procedures and other supporting documents;
- Addition of text relating to the Australian Business Excellence Framework at section 7.2;

- Update Section 7.5.5: Learning and Training, to introduce the Council Members Professional Development policy required by legislation.
- Insertion of text relating to Internal Controls under Sections 8.6, 9.3.4 and 10.1 to give effect to the internal audit recommendation and to support the Internal Control Guidelines;
- Update Section 9.3.1: Financial Management Planning and Principles and definition of the Long Term Financial Plan
- Insertion of Section 9.4: Legislative Compliance Framework;
- Insertion of Section 9.5: Integrated ISO Management System;
- Insertion of Section 9.8.2: Council Members relationship with Developers;
- Insertion of Section 9.8.3: Planning and Development Act 2005 and inclusion of information relating to Joint Development Assessment Panels (JDAP's); and
- Insertion of a paragraph on the role of the Office of the Auditor General.

Consultation

The review of the Framework required consultation across of internal stakeholders.

Comment

Whilst the Framework provides guidance for Council Members and City officers, it is also available to the general public through the City's website and contains hyperlinks to referenced policies. This ensures that the City is open, transparent and accountable in respect of its governance practices.

The City also continues to conduct mandatory training sessions and awareness activities in respect of the Framework and the referenced policies, to raise awareness of the City's good governance practices.

It is important to note that the Framework is a dynamic document that will be updated regularly by Administration as governance policies and procedures are adopted so that it remains up to date.

Once adopted by Council the Framework will be made available on the City's external website.

Statutory Compliance

Regulation 17 of the *Local Government (Audit) Regulations 1996* requires the CEO to review the appropriateness and effectiveness of a local government's systems and procedures in relation to risk management, internal controls and legislative compliance. A robust overarching Governance Framework serves as the key element in the City meeting this requirement.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2017 – 2027:

"4 Civic Leadership

4.2 Good Governance

4.2.1 Provide transparent and accountable governance and leadership"

Risk Management Considerations

The risks relating to the issues contained within this report have been identified and considered within the City's Strategic and Corporate risk registers in a number of areas as Governance

functions are broad across the City. The Framework has been developed and reviewed to manage this risk.

Policy Implications

Policies and procedures to support the Framework are noted within the Framework and have been updated where required. New references have been added where legislation requires that policies be developed by Council to support a legislative requirement.

Continuous reviews and gap analysis will be undertaken to ensure that the policies and procedures referred to in the Framework remain current and that new documents are captured as they are developed.

Financial Implications

Costs associated with ongoing training sessions to support implementation of the Framework.

Voting Requirements

Simple Majority

Recommendation

That Council ACCEPTS the outcome of the review and the resulting marked-up amendments and ADOPTS the Corporate Governance Framework in Attachment 1.

Attachments:

1⇩. Attachment 1 - Corporate Governance Framework 17/131230

City of Wanneroo

Corporate Governance Framework

Foreword

This framework sets out the governance principles and the standards for accountability that I expect of all staff and officers of the City of Wanneroo (**City**). It aims to provide a comprehensive but high level account of how the City applies the governance principles to achieve good governance.

Council Members and all City employees must demonstrate a commitment to applying the governance principles in undertaking the duties of their roles. Effective governance arrangements, ethical leadership and decision making, accountability and role clarity underpin our governance controls.

This framework will help us to achieve and implement sound governance practices and will ensure our stakeholders and the Community can be confident in the integrity and good governance of the City and the quality of our services to the community.

Daniel Simms
CHIEF EXECUTIVE OFFICER

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Revision	Date Approved	Next Review	Document Ref#
1.0 - Internal	7/3/2017	March 2019	16/372981
1.0 – External	7/3/2017 – CE07-03/17	March 2019	17/131230

1. INTRODUCTION

This Corporate Governance Framework provides a mechanism for the City to practice good governance in providing services and facilities, by proper and democratic government, to the broad range of people who have a stakeholder interest in the City, including residents, commercial and retail business, workers, and local, national and international visitors.

The practice of good governance is critical for ensuring that the:

- City meets its legal compliance obligations;
- Council, Council Members and Administration acts ethically;
- City's decisions are made in the interests of its stakeholders and the community; and
- City acts and behaves as a good corporate citizen.

By implementing this Framework, the City will:

- provide clear guidelines for the roles of the Council, Council Members, the CEO, and Employees and ensuring that all responsibilities are properly allocated and discharged by those accountable;
- develop a culture of best practice in relation to governance processes;
- assist the Council and the CEO in delivering good governance;
- meet its compliance requirements;
- enable processes throughout the City by setting guidelines for strategic planning; and
- provide an induction tool for new Employees.

The principles and practices of good governance and guiding documents set out the specific processes of decision making by which the City is directed, controlled and held to account. Good governance ensures that the City is able to manage its many complex responsibilities effectively in the best interests of the Community.

For the City to demonstrate good governance, there needs to be a clear understanding about responsibility and accountability. This Framework has been produced to set out the roles of Council, Council Members, Administration and Employees, and their relationships, along with financial, legal and ethical considerations.

The Framework consists of four key principles required to achieve excellence in governance:

- Culture and Values.
- Roles and Relationships.
- Decision-making and Management.
- Accountability.

Each principle is divided into sub-categories where the theory of the principle is explained and then the way the theory is put into action at the City of Wanneroo.

This Framework has been developed with reference to documents previously produced regarding the concept and practice of good governance (please refer to the Reference section of this document).

2. DEFINITIONS

Capitalised terms referred to in this Framework are defined in the table below:

Term	Definition
Act	Local Government Act 1995.
Audit and Risk Committee	The Audit and Risk Committee is a formally established committee and supports Council in fulfilling its governance and oversight responsibilities in relation to financial reporting, internal controls structure, risk management, internal and external audit functions and ethical accountability. The Committee reports to Council and provides appropriate advice and recommendations to facilitate informed decision making by Council in relation to the legislative functions and duties of the Local Government that have not been delegated to the CEO
Administration	The operational arm of the City which includes the Employees and is headed by the CEO.
CEO	The Chief Executive Officer being the most senior officer in the Administration and who is directly accountable to the Council.
City	The City of Wanneroo, including the Council and the Administration.
Committee	A formal committee of the Council established under the Act or any other applicable legislation.
Community	The entire population of the District and as the context requires includes those who work in, or visit the District for recreational or similar reasons.
Council	The body constituting of all Council Members sitting formally as a Council under the Act.
Council Meeting~~Council Member~~	A formal meeting of Council conducted in accordance with the Act and applicable local law.
Council Member	An individual elected representative ~~member~~ of a local government Council.
~~Council Meeting~~	~~A formal meeting of Council conducted in accordance with the Act and applicable local law.~~
Councillor	An individual ~~elected~~ Council Member of the Council of a local government but does not include the Mayor.
~~Committee~~	~~A formal committee of the Council established under the Act or any other applicable legislation.~~
Corporate Business	A four year plan (which is updated on an annual basis) that can

Term	Definition
Plan	be considered a contract with the Community detailing how the City will deliver on the commitments set out in the Strategic Community Plan.
Director	~~The~~A senior position in the Administration directly responsible to the CEO and who are classified as "senior employees" in accordance with the Act.
District	The land area encompassing the wards and suburbs that constitute the City of Wanneroo of district.
DPS2	City of Wanneroo District Planning Scheme No. 2
Employee	An employee of the local government including casual or contract employees.
Executive	The CEO and the Directors.
Framework	This Corporate Governance Framework.
Long Term Financial Plan	A long term financial plan that outlines the sound financial principles upon which the City rates its ratepayers, borrows to meet community demands (if necessary) and how it reinvests surpluses to remain financial sustainable and takes into account future asset management requirements. ~~Long-term financial plan summarising the financial impacts of the objectives and strategies in the Strategic Plan.~~
Mayor	A person elected by the community (or by the Council) to hold the position as the elected leader of the local government for a term as specified by the Act.
Stakeholders	Individuals and organisations that may have an impact on or an interest ~~on~~ in the strategic direction and decision-making processes of the City of Wanneroo.
Strategic Community Plan	An overarching plan that provides the highest level of direction for all activities that guides the development and provision of the City's projects, services and programs over a ten year period.

3. LOCAL GOVERNMENT

Local government in Western Australia is established under the Local Government Act 1995 and is the third tier of government in Australia. Local government has legislative responsibility for many functions and activities that are relevant to a local community. As the level of government often seen as closest to the population, local government activities relate to matters that are fundamental to people's lives and impact significantly on their quality of life.

Each local government is a corporate body, a legal entity with power to do things for the local community. A local government can also sue and be sued.

A local government is comprised of:

- the elected body consisting of the Mayor/President and Councillors~~a Council consisting of Council Members;~~
- ~~a Mayor; and~~
- the Administration that includes the CEO and Employees.

The Mayor and Councillors form the Council, and the following principles apply:

- Council Members are able to exercise authority as the Council after they are formally sworn in and when they meet formally as the Council.
- All lawful decisions are made at the Council meetings or through delegated authority (to CEO or the Council's Committees where applicable).

Employees are ~~formally~~ accountable to the ~~Council through the~~ CEO, whose role is detailed in section 5.41 of the Act, and includes but is not limited to:

- advising Council;
- implementing Council's decisions;
- managing the services that the local government provides for its community; and
- being responsible for the day to day operations of the local government.

~~Except for t~~The CEO ~~who~~ is appointed directly by Council, ~~each and every other~~ and Employees ~~is~~ are employed through the executive function of the CEO as set out in section 5.41 of the Act. Notwithstanding this, the position of Director has been designated as a senior employee in accordance with section 5.37(1) of the Act and the CEO is required to inform Council of any proposal to employ or dismiss a senior employee and Council is required to either accept or reject such proposal in accordance with section 5.37(2) of the Act.

3.1 Role of Local Government

In order to consider the issues of good governance in local government, it is also necessary to consider the role and functions of local government. Local government has a number of fundamental roles:

3.1.1 Planning and Monitoring Achievement

Planning for the development and wellbeing of the community is a critical role for Council. The Act (s.5.56) requires Councils to develop and adopt a 'plan for the future', which sets overall directions for the CEO through long-term planning. The Strategic Community Plan, Corporate Business Plan and the Long Term Financial Plan are strategic long-term plans. The strategic planning framework provides the

direction for the ~~ongoing management~~provision of Council's activities.

3.1.2 Lawmaking and Enforcement

Local government makes decisions in areas over which it has legislative authority but cannot duplicate or contradict Commonwealth or State law. Laws made by local government are called local laws and cover such issues as the activities permitted on public land, animal management (as set out in applicable legislation~~ve~~), and use of facilities and infrastructure.

Local government is also responsible for enforcing local laws and other legislation over which it has authority.

3.1.3 Policy Development

One of the most important roles of Council Members is to participate in making policy decisions on behalf of the Community. An essential element of policy making is identifying Community needs, setting objectives to meet those needs, establishing priorities between competing needs, and allocating appropriate resources. A Council policy is a decision of the Council and sets out the adopted strategy, agreed views and decisions concerning a particular area of responsibility. Such policies provide Administration with guidance for the implementation of the strategic policy position and related processes. Council policies are drafted to allow Council to adopt policies in accordance with its role of providing strategic direction.

3.1.4 Representation

Individual Council Members or the Council when formally meeting represent their constituents on matters of concern. Council Members are to represent the interests of electors, ratepayers and residents of the District. Council Members need to listen to and be interested in the wider community (not just the people in the ward who elected them).

3.1.5 Advocacy

Local government ~~has a rol~~may ~~advocating~~advocate on behalf of its Community to other levels of government, statutory authorities and other relevant parties who have responsibility for the matter.

3.1.6 Service Delivery

Council must ensure that services are delivered in the most efficient and effective manner. The Act (s.2.7(2)(b)) provides autonomy to Councils to determine policies, in consultation with their Communities, about the nature and level of services provided. The Council must ensure the delivery of quality services for which they have responsibility.

3.2 Community Defined

An appreciation of the term "Community" is integral to an understanding of what constitutes good governance at a local government level. When discussed in connection with good governance the term is often used as though it is a homogenous entity and presupposes that there is a single Community interest, Community demand or Community need.

The population of the City of Wanneroo consists of a large number of communities, for example, the business community, the visitor community and the resident community. These

can be further broken down into subsets, which include the retail community, the developer community and the tenant community. Additionally, local communities can be defined by geographical area and in respect of the City, this covers a significant area.

Often such diverse communities do not share the same aspirations, goals and interests. One of the challenges for all levels of government but particularly local government which defines itself as being closest to the Community is how to govern so that different, and often competing, interests are recognised, addressed and managed.

When referred to in this Framework the term 'Community' means the many groups, individuals and interests represented in the City of Wanneroo.

4. GOVERNANCE IN LOCAL GOVERNMENT

4.1 Governance Defined

Governance is the process by which:

- decisions are made and implemented;
- an organisation achieves its goals and produces its outputs; and
- organisations are directed, controlled and held to account.

Governance encompasses the concepts of:

- Authority~~.~~
- Accountability~~.~~
- Stewardship~~.~~
- Leadership~~.~~
- Ethics and Values~~.~~
- Culture~~.~~

Democratic governance exists when a government governs for and on behalf of its community. Good democratic governance occurs when governments govern as a result of being elected providing the democratic basis, which is essential to an understanding of good governance in the local government sector.

Good governance involves providing:

- clarity of roles and responsibilities.
- robust systems which support both internal and external accountability.
- ~~public~~ transparent access to information and decision-making processes.

4.2 Good Governance in Local Government

Good governance in local government combines the characteristics of governance and the definitions and roles of local government. For local governments this requires:

- Councils being elected by, representative of, and accountable to the community.
- Council Members making decisions in the best interests of the residents of the local government District as a whole.
- Policies, procedures and programs reflecting the mandate Council has been given by their electors.
- Policy enactment arising from the Strategic Community Plan with appropriate performance management to assess Council's progress.

- Community participation.
- Mayor and Councillors providing leadership to the community and reflecting the community's collective aspirations.
- A management structure which implements the Council's goals in accordance with Council's priorities and approved budget.
- Provision of services which meet the community's needs (sometimes in partnership with other levels of government, business or community organisations).
- Local government being well placed to facilitate coordination and integration at a local level.
- Cooperation between local governments.

4.3 Good Governance in Practice

Good governance needs to be practiced both within local government, and between local government and the community. Key considerations (both internal and external) include the following:

4.3.1 Internal Considerations

- Relationships are a key factor.
- Sound advice is crucial to good governance.
- Advice is provided through Council reports, Council Briefing Sessions, Council Forums and other means of communication.
- Good processes contribute to good decisions that are accountable and transparent.
- Council Members need information in order to perform their duties. Processes need to be developed to meet the legitimate information requirements of Council Members.

4.3.2 External Considerations

- To ensure that a Council and its community share a sense of direction and purpose, strategic planning is vital and involvement of all relevant stakeholders enables shared ownership of a common goal.
- Performance management enables local government to be accountable to its community and stakeholders. It assesses whether a local government has done what it said it would do with the resources with which it has been provided, and within the defined time frames.
- Balancing 'community-wide' and sectional interests is central to democratic governance.
- Accountability of a local government to its community is a key factor in good democratic governance.
- Good governance means a community feels engaged, knows what is going on, is included in decision making, and feels part of the governing process.
- Informed decisions are based on well-researched information, and some of the best information comes from the opinions of those who are affected by a decision or interested in an issue. Good consultation methods are needed to elicit these opinions.
- Enabling community leadership.
- Local governments need to lead or influence communities on particular issues.
- Communities expect good services and systems which is fundamental to good governance.

5. GOVERNANCE PRINCIPLES

The following Principles provide the foundation for good governance and a means for assessing the extent to which good governance is occurring at the City of Wanneroo.

5.1 Principle One: Vision, Values and Culture There is a positive culture, developed through promoting the corporate values, of openness and honesty, in which constructive and respectful questioning is encouraged and accountability is clear.

There is a clear vision and strategic plan that is produced through a comprehensive and inclusive consultation process, which provides an opportunity for the community and stakeholders to be involved.~~is owned by all sectors of the local government~~.

5.2 Principle Two: Roles, Responsibilities and Relationships

There is clarity about the roles of local government and there exists a robust and consistent approach to defining and implementing these.

There are effective working relationships that are promoted and supported within and between the Council Members, CEO and Administration.

5.3 Principle Three: Decision-Making and Management

There are effective decision-making processes in place that reflect the transparency and accountability which underpin excellence in local government.

Financial management systems have been established and are maintained to meet and support decision making to ensure the City's accountability to its stakeholders are met particularly in terms of stewardship of community assets, both now and into the future.

An effective approach to the identification, assessment, monitoring and management of risks should be established and maintained.

Effective delegation of authority should be implemented and maintained.

5.4 Principle Four: Accountability

The City must account for its activities and have systems that support accountability. The City has an active performance management system in place that enables the City ~~Council Members and management~~ to be openly accountable for its~~their~~ performance to the Community and its stakeholders.

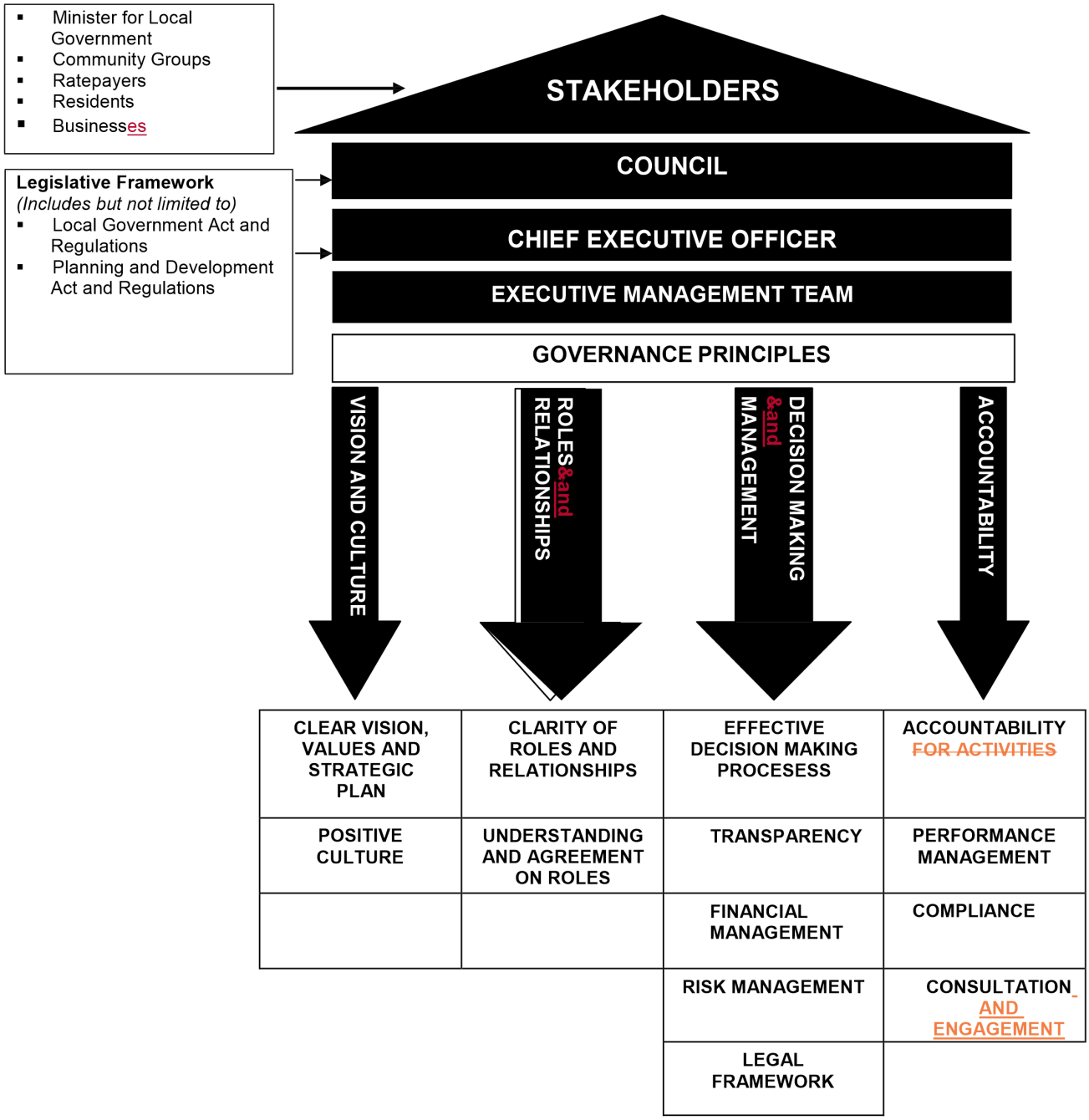
The City has established internal structures that provide for independent review of processes and decision-making to assist the Council meet its accountability to stakeholders.

Consultation should be undertaken that is appropriate to the scope and potential impact of the matter. Such consultation should respect the position and opinion of all stakeholders with the outcomes of the consultation considered when the decision is made and feedback should be provided to those who participated.

6. CORPORATE GOVERNANCE FRAMEWORK

The diagram represents the governance structure implemented at the City.

GOVERNANCE STRUCTURE



7. PRINCIPLE ONE: VISION, VALUES AND CULTURE

7.1 City's Vision and Values

The City's Vision is:

Inspired by our past, working to create a vibrant, progressive City, providing opportunity and investment to enable our growing communities to prosper.

Values aim to guide an organisation's approach as to how it will pursue its vision. They seek to collectively align leaders and employee's decision-making, actions and behaviours into everything they do at work and in the community. Corporate Values are the foundation upon which the City's culture is built and provides clear understanding of what is important, valued and acceptable conduct for all employees.
~~The City's Values underpin the way the City achieves its Vision and delivers the Strategic Community Plan.~~ These Values ~~include:~~are:

- Customer Focused
- Improvement
- Accountability
- Collaboration
- Respect

7.2 Australian Business Excellence Framework

The City has adopted the Australian Business Excellence Framework to assess and improve performance and to build a sustainable organisation. The Framework is used to improve the City's capacity to deliver the Strategic Community Plan, providing the outcomes which our community value most. The framework is based on nine proven and tested principles of leadership and management: -

Principle 1: Clear direction and mutually agreed plans enable organisational alignment and a focus on the achievement of goals.

Principle 2: Understanding what customers and other stakeholders value, now and in the future, enables organisational direction, strategy and action.

Principle 3: All people work *in* a system. Outcomes are improved when people work on the system and its associated processes.

Principle 4: Engaging people's enthusiasm, resourcefulness and participation improves organisational performance.

Principle 5: Innovation and learning influence the agility and responsiveness of the organisation.

Principle 6: Effective use of facts, data and knowledge leads to improved decisions.

Principle 7: Variation impacts predictability, profitability and performance.

Principle 8: Sustainable performance is determined by an organisation's ability to deliver value for all stakeholders in an ethically, socially and environmentally responsible manner.

Principle 9: Leaders determine the culture and value system of the organisation through their decisions and behaviour.

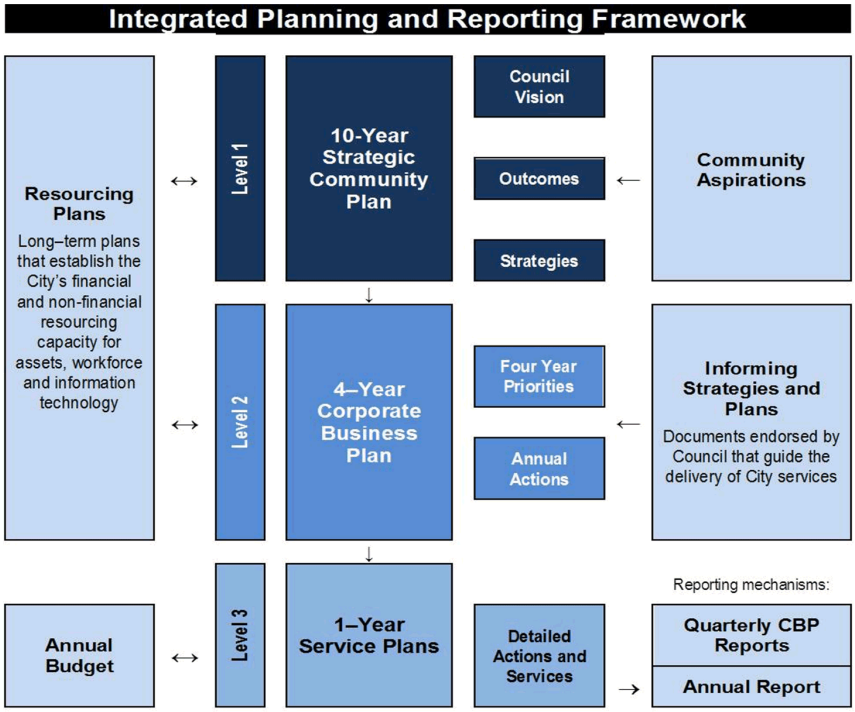
~~7.2~~7.3 Integrated Planning and Reporting Framework

The City has implemented the Integrated Planning and Reporting Framework (**IPRF**) to ensure integration of community priorities into strategic planning for Council, as well as implementation of the objectives that have been set from these priorities.

The IPRF requires each Local Government to have three levels of integrated strategic planning, informed and supported by appropriate resourcing and asset management plans. The key components of the IPRF are:

- Strategic Community Plan
- Corporate Business Plan
- Annual Operational/Service Unit Plan and Annual Budget

The diagram below shows how all of the elements of the IPRF fit together to deliver the community aspirations:



The City's Strategic Community Plan articulates the highest level of direction for the City for the coming ten years. It is an overarching plan that aims to achieve better leadership and decision making with greater Community participation.

The IPRF ensures that programs and services are being delivered in alignment with the strategic priorities of the organisation. The Strategic Community Plan is the key document within the planning framework as it outlines these strategic priorities or 'key focus areas' of:

- Civic Leadership
- Environment
- Economy
- Society

The City's Corporate Business Plan is responsible for driving internal operational activities, which are developed in line with the priorities set in the Strategic Community Plan. Internally focused priorities that support the Corporate Business Plan are not included in the Strategic Community Plan because of their internal operational nature.

High-level plans enable key focus areas in the Strategic Community Plan to be more comprehensively articulated. Actions in these plans are measured against key performance indicators, which enable the City and the Community to gauge success in the implementation of strategic objectives.

The City's Integrated Planning Framework (which includes the City's Strategic Community and Plan and Corporate Business Plan) may be accessed through the following link:

Integrated Planning and Reporting Framework

7.37.4 Annual Planning Process

The City's Annual Budget and Corporate Business Plan are adopted by the Council each year, and focuses on the City's actions to be achieved within each of the Strategic Community Plan strategies and forms the basis of the City's Capital Works Program and Long Term Financial Plan. Financial information relating to capital works projects can be accessed from the City's Annual Budget.

This process assists in meeting the requirements of the Act for a plan for the future. This includes community consultation undertaken by the City as an integral part of its planning and decision making processes, to ensure that diverse and changing needs of the public, including residents, ratepayers and the wider community are considered and met.

Quarterly progress reports against the Corporate Business Plan are provided to the City's Audit &and Risk Committee with a full assessment of the City's progress in relation to the achievement of pre-determined milestones for major projects and programs. Full progress reports against the Capital Works Program are provided at the same time as Corporate Business Plan progress reports to the City's Audit &and Risk Committee.

7.47.5 Culture

A positive culture promotes openness and honesty, makes accountability and responsibility clear and encourages debate on important issues. An organisation seeking excellence in governance should have the following elements in its organisational culture:

7.4.17.5.1 Support for Frankness, Honesty and Questioning

Council Members are to debate issues openly and honestly. Employees are to provide frank accurate, frank and timely advice to the CEO and Executive, and the CEO and Executive will provide accurate, sound and frank advice to Council and Elected MemberCouncil Members.

7.4.27.5.2 Innovation

The City considers new and better ways of going about its business in the achievement of its goals, through innovation which will be assessed critically by using appropriate

risk management and other analysis.

The City ~~has dedicated itself~~ is committed to encouraging a climate of innovation and continuous improvement and has adopted the Australian Business Excellence Framework as the principal guide to develop our approach for improving the organisation.~~means by which to assess the City's progress towards achieving its goals.~~

~~7.4.3~~7.5.3 Effective Management Structures and Practices

The City has implemented a management structure that meets its goals and needs and the structure characterised by efficient and effective use of human resources and clear accountability.

Management practices reinforce accountability and outcomes and incorporate the nurturing of Employees' capacities to undertake their role and discharge their duties.

~~7.4.4~~7.5.4 Communication

The City has effective communications policies and practices, internally and externally, and is~~be~~ open to, and encourages~~,~~ feedback from all Stakeholders.

~~7.4.5~~7.5.5 Learning and Training

The City invests in training both for ~~Elected Member~~Council Members and Employees ~~and the learning will be focused on what is required to achieve organisational goals~~to improve performance and capacity.~~.~~

Employees

The City is committed to developing a highly skilled and flexible workforce to deliver on the objectives of the City's Strategic Community Plan and Corporate Business Plan. Policies are in place to support this.

~~*The City's Learning and Development Policy may be accessed through the following link:*~~

~~Elected~~Council Members

Legislation provides a common foundation for Council Members professional development.

Prior to nominating for election to Council, candidates are required to complete an online induction module to assist with a better understanding of the role of a Council Member.

Once elected, the Act (s.5.126) requires that Council Members undertake a Council Member Essentials Training course within 12 months of being elected to equip Council Members with the skills and knowledge to perform their roles as leaders.

The City's Council Member Professional Development Policy provides further development opportunities to support Council Members in their role.~~Training for Elected Members is important and will be offered to Elected Members to assist in the development of skills required to fulfil their roles properly.~~

The City's Council Member Professional Development Policy may be accessed through the following link:

Council Member Continuing Professional Development Policy

The City's Learning and Development Policy may be accessed through the following link:

Policies &and Procedures > People &and Culture > Learning and Development Policy

The City's Council Members Fees Allowances Reimbursement Benefits Policy may be accessed through the following link:

Council Members Fees, Allowances, Reimbursements &and Benefits Policy

7.4.67.5.6 Ethical Behaviour

Good governance is characterised by honesty and integrity. Council Members and Employees must behave in a way that generates community trust and confidence in them as individuals and enhances the role and image of both the Council and City generally.

For the Community to have confidence in those who govern and participate in the governance process, the community must have trust that the local government is acting for the common good. The Community need to believe that governance is characterised by honesty and integrity and that those in local government will behave accordingly.

Council Members and Employees are expected to own and adhere to the respective applicable Codes of Conduct and the City's Values. ofCustomer Focused Improvement

Accountability

Collaboration

Respect

7.4.77.5.7 Codes of Conduct and Rules of Conduct

The Act (s.5.105) and the Local Government (Model Code of Conduct) Regulations 2021 (r. 3) 3 (1)) prescribes a mandatory Code of Conduct to be observed by council members, committee members and candidates. It requires that every local government shall prepare or adopt a Code of Conduct to provides principles to guide behaviour and a disciplinary framework to deal with individual misconduct.

Division 4 introduces rules of conduct (previously legislated through the now repealed *Local Government (Rules of Conduct) Regulations 2007)* regulating matters such as:-

- misuse of local government resources;
- securing a personal advantage or disadvantaging others;
- prohibition against involvement in administration;
- relationship with local government employees;
- disclosure of information; and
- disclosure of interest.

set out the standards of behaviour expected to be observed by all Council Members, Committee Members and Employees.Breaches of Division 4 of the Rules of Conduct are dealt with by the Department of Local Government, Sport and Cultural Industries Standards Panel.

The City of Wanneroo has adopted codes of conduct for the following:

- Code of Conduct for Employees; and
- Council Members; and
- Committee Members;. Code of Conduct,

each of which outlines the principles, values and behaviours expected of all Employees, and Council Members and Committee Members as applicable. The Codes are not intended to control or prohibit the actions of Council Members, Committee Members or Employees, but simply to document the standards of conduct expected of all who serve the community.

The Local Government (Rules of ConductModel Code of Conduct) Regulations 202107 provides a disciplinary framework to deal with individual misconduct by Council Members. The Model Code Rules of Conduct provides a mechanism to take action against individual Council Members where they do not comply with the 'rules' or they contravene particular laws applying to them.

The Model CodeRules of Conduct prescribes the following uniform rules of conduct for Council Members in relation to:

- Standards of general behaviour.
- Use of information.
- Securing unauthorised advantages or disadvantages.
- Disclosing certain interests (not financial).

These Rules of Conduct do not limit the provisions within the City's own adopted Code of Conduct, however, the Rules of Conduct as specified in the regulations as well as the City's Standing Orders Local Law (relating to meeting procedures and conduct) are enforceable and disciplinary action can be taken for any breach.
The City's Council Members, Committee Members and Candidate -Code of Conduct may be accessed through the following link:

Council Members, Committee Members and Candidate -Code of Conduct

The Local Government (Model Code of Conduct) Regulations 2007~~07~~21 may be accessed through the following link:

Local Government (Model Code of Conduct) Regulations 2007

Local Government (Model Code of Conduct) Regulations 2021

The Act (s.5.51A) requires that the CEO is to prepare and implement a Code of Conduct to be observed by employees and the *Local Government (Administration) Regulations 1996* sets out that the Employee Code is to include provisions relating to:-

- Gifts and the recording, storing, disclosure and use of information.

- Conflicts of Interest.
- Employee behaviour.
- Use and disclosure of information.
- Use of local government resources and finances.
- Keeping of records.
- Reporting suspected breaches.

In addition to the above requirements, t~~T~~he City's ~~City has also adopted a~~ Employee Code of Conduct reflects ~~for Employees based on~~ the City's Corporate Values and aligns ~~, aligning~~ with the requirements of the Act and the Public Sector Commission.

The Codes are not intended to control or prohibit the actions of Council Members, Committee Members or Employees, but simply to document the standards of conduct expected of all who serve the community.

The City's Employee Code of Conduct may be accessed through the following link:

Employee Code of Conduct

~~*The City's Council Members Code of Conduct may be accessed through the following link:*~~

~~Council Members Code of Conduct~~

~~*The Local Government (Model CodeRules of Conduct) Regulations 2007 may be accessed through the following link:*~~

~~Local Government (Model Code of Conduct) Regulations 2007~~

~~7.4.8~~7.5.8 Confidentiality

At times access to and the use of confidential information is required to conduct local government business.~~Local government business involves vast amounts of confidential information.~~ This information could relate to commercial matters, individual citizens and legal issues.

Each of the ~~Council Members~~ Codes of Conduct ~~and the Code of Conduct for Employees~~ expressly state that the confidentiality of any and all confidential information must be maintained unless determined otherwise.

Council Members, Committee members and Employees must not use confidential information to gain improper advantage for themselves or another person or body in ways which are inconsistent with their obligation to act impartially in the public interest; or to improperly cause harm, detriment or impairment to any person, body, the Council or the City.

~~7.4.9~~7.5.9 Conflicts and Disclosure of Interests

Council Members, Committee M~~m~~embers and Employees must comply with the requirements for the disclosure of interests as described in the Act (sections 5.65 and 5.70) and the City's respective Codes of Conduct.~~.~~

Any conflicts of interest that are disclosed by Council Members, Committee Members or ~~and~~ Employees should be managed to ensure ~~the fulfilment of the private and~~ that

undertaking their professional duties is not influenced by their personal interest or the interests of those persons closely associated with them. ~~ensure that there is no actual or perceived conflict or incompatibility between the important fulfilment of their public or professional duties and either their personal interests, or those persons closely associated to them.~~ Policies and procedures are in place to manage ~~these~~such interests.

~~*The City's Conflict of Interest Policy may be accessed through the following link:-*~~

~~*The City's Secondary Employment and Private Activity Management Procedure may be accessed through the following link:*~~

The Council Members and CEO's "Attendance at Events Policy" provides a framework to enable Council Members and the CEO to attend events as representatives of Council without restricting their participation in the Council decision making process.

Attendance at Events Policy (Council Members and CEO)

~~7.4.10~~7.5.10 Gifts

A gift is the ~~a~~ conferral of a financial benefit (including a disposition of property) made by one person in favour of another person unless adequate consideration in money or money's worth passes from the person in whose favour the conferral is made to the person who makes the conferral or a travel contribution.

The Act ~~A gift as defined in the Act (s.5.57)~~ (5.87A and 5.87B) requires that Council Members and the CEO disclose gifts that are received in their capacity as a Council Member or CEO that are valued over $300; or are of a cumulative value that exceeds $300 where the gifts are received from the same donor in a 12 month period. ~~,~~ Gifts received from two or more related bodies corporate (as defined in the Corporations Act 2001) (Cth)) is considered to have been given by a single corporate (donor).

~~is a conferral of a financial benefit (including a disposition of property) made by 1 person in favour of another person unless adequate consideration in money or money's worth passes from the person in whose favour the conferral is made to the person who makes the conferral or a travel contribution.~~

The *Local Government (Administration) Regulations 1996* (r.19AA) prescribes that a local government employee is not to accept a prohibited gift (a gift that is valued at more than $300). This requirement extends to the cumulative value of gifts that exceeds $300 where the gifts are received from the same donor in a 12 month period.

The ~~City~~Employee Code of Conduct along with supporting policies and procedures ~~has policies in place containing~~~~setting out's Code of Conduct, and Conflict of Interest Policy and Gifts and Benefits Policy contains~~ make provisions that Employees shall not seek or accept (either directly or indirectly) in the majority of circumstances any immediate or future gift, ~~reward, donation, hospitality or benefit (referred to generically as gifts for the purposes of this Framework)~~ for themselves or for any other person or body as a result of their employment with the City, or appointment to a committee of~~,~~ the City.

If any gift, reward or benefit is offered (other than gifts of a token kind, or moderate

acts of hospitality), disclosure must be made in a prompt and full manner and noted in the appropriate register.

The City's Conflict of Interest and Gifts and Benefits Policy may be accessed through the following link

7.4.117.5.11 Induction Program

The City's positive culture is communicated to Council Members and Employees through effective induction programs.

Induction and training for Council Members is provided to assist in understanding local government, governance in local government and how to operate effectively to produce good outcomes for their community. The Induction Program focuses on:

- The complementary roles of Council Members and Employees.
- Working relationships.
- Decision making processes.
- Responsibility, accountability and delegation of authority.
- Code of Conduct.
- Organisational values and culture.

The City's Induction Management Procedure may be accessed through the following link:

Policies &and Procedures > People &and Culture > Induction Management Procedure

8. PRINCIPLE TWO: ROLES, RESPONSIBILITIES AND RELATIONSHIPS

8.1 Roles

An appreciation and understanding of the different roles of Council, the Mayor, Councillors, the CEO and Employees, and strong communication and cooperation between all underpins good governance at the City of Wanneroo. The relationship between Council Members and the CEO must respect the diversity of opinion and the rights of all points of view to be heard with courtesy and respect.

The City recognises that the Mayor has a general leadership role. The Act (s.2.8) recognises the role of the Mayor, as the spokesperson for the City, to carry out civic and ceremonial functions of the mayoral office, and to preside at meetings of the Council in accordance with the City's Standing Orders Local Law. The City places great importance on the role of the Mayor as Presiding Member of the Council to facilitate good decision-making.

The City recognises the importance of the Mayor's leadership role in respect of ensuring good governance. Part of the Mayor's role is to ensure that all Councillors participate in the~~are a part of the~~ decision-making process.~~, and help Councillors to balance their accountabilities to their constituents, the Community as a whole and to the Council.~~

The Mayor should also facilitate good relationships amongst Councillors and between the Councillors and Administration and help to create an environment where good communication, systems and processes can thrive.

Council Members are to focus on outcomes, policy and strategy and in so doing are expected to:

- Represent and advocate on behalf of their constituents at the Council level.
- Facilitate communication between Council and the Community.
- Debate the issues in an open, honest and informed manner to assist the decision making process.
- Keep the entire Community in mind when considering and addressing issues and focus on the 'big picture'.
- ~~Educate and involve the Community in all local government activities and processes.~~
- Work together, cooperate and respect diversity.
- Provide model leadership and adhere to good governance principles.

Council recognises the CEO's role in managing the organisation to achieve the goals and strategies endorsed by Council, and the CEO is expected to fulfil these duties in such a way that promotes an organisational culture of openness, accountability, fairness and good communication.

The Act sets out a framework for the way in which local governments in general are to operate. It specifies the roles and responsibilities that are to be undertaken within each local government.

The City's Standing Orders Local Law may be accessed through the following link:

Standing Orders Local Law 2008

8.2 Role of Council

In accordance with section 2.7 of the Act, the Council is charged with the following responsibilities:

- Governing the City's affairs.
- Responsible for the performance of the City's functions.
- Overseeing the allocation of the City's finances and resources.
- Determining the City's policies.

8.2.1 Governing the City's Affairs

This role encompasses strategic planning mechanisms to ensure the continued sustainability of the organisation, the setting of strategic goals for the organisation and the monitoring of the City's performance against these strategic goals.

8.2.2 Responsible for the Performance of the City's Functions

This role determines that Council has ultimate responsibility for the performance of the City's functions. Council can exercise this responsibility through the development of appropriate governance frameworks including delegations of authority, the determination of an appropriate organisational structure, the provision of services and facilities, and regular reporting against objectives. Council also appoints and undertakes the annual performance review of the CEO.

8.2.3 Overseeing the Allocation of the City's Finances and Resources

The Council exercises this role by overseeing and adopting the City's Long Term Financial Plan, Annual Budget including the~~,~~ Capital Works Program, and the Strategic Asset Management Plans. Council is advised by the CEO and Employees who are responsible for the professional development of appropriate financial controls and strategic documents.

8.2.4 Determining the City's Policies

The role of Council in setting policy is most effective when it is linked with a professional organisation that implements these policies through the development of appropriate management practices and work processes. The policies of the Council provide the strategic direction for the ongoing management of Council activities.

The general function of local government is 'to provide for the good government of persons in its district'. This general function is the basis of the City of Wanneroo's powers.

8.3 Role and Responsibilities of the Mayor

Notwithstanding that there are a number of provisions within the Act outlining the role and functions of the position of Mayor, it is important to note that the Mayor is a key public official who also performs an important function in ensuring good governance and represents the views and directions of the Council.

Section 2.8(1) of the Act defines the role of the Mayor as follows:

The Mayor:

(a) Presides at meetings in accordance with the Act.
(b) Provides leadership and guidance to the community in the district.
(c) Carries out civic and ceremonial duties on behalf of the local government.
(d) Speaks on behalf of the local government.
(e) Performs such other functions as are given to the Mayor or President by the Act or any other written law.
(f) Liaises with the CEO on the local government's affairs and the performance of its functions.

The Mayor, even though elected by the community, has the following additional responsibilities, which are similar to Councillors and outlined in section 2.10 of the Act:

(a) Represents the interests of electors, ratepayers and residents of the district.
(b) Provides leadership and guidance to the community in the district.
(c) Facilitates communication between the community and the Council.
(d) Participates in the local government's decision-making processes at Council and Committee meetings.
(e) Performs such other functions as are given to a Council Member by the Act or any other written law.

The roles and duties of the Mayor can be categorised as:

- Governance.
- Presiding Member of Council.
- External relations.
- Spokesperson for the Council.
- Supporting the Community.
- Civic and Ceremonial.

The 'Governance' and 'Presiding Member of Council' functions of the Mayor are critical to ensuring good governance as they include leadership of the City and the Community, and ensuring that the decision-making processes are fair, equitable and inclusive.

The Mayor supports good governance by modelling good behaviour and ethics in fulfilling the leadership role and is pivotal in both the pursuit and demonstration of good governance.

A very specific role that the Mayor has is in representing and advocating the decisions of the Council and section 2.8(1)(d) of the Act provides that the Mayor speaks on behalf of the City. The position of Mayor is pre-eminent and when speaking on behalf of the City, must articulate the views and decisions of Council. The Mayor must put aside their individual views and clearly outline the views of Council in an all-inclusive way.

The Mayor's role of presiding at all meetings of the Council is to ensure that the City's Standing Orders Local Law is adhered to by all Council Members to achieve Council's resolved outcome that demonstrates leadership by the Council in the Community. The most important aspect of the role is a good understanding of meeting procedures and a detailed knowledge of the City's Standing Orders Local Law. This will enable the Mayor to provide impartial interpretations and to ensure the smooth flow of the meeting.

As a community leader the Mayor represents the Council at many civic and ceremonial functions including the role as "host" of many Council activities. The Mayor must be familiar

with etiquette and protocol arrangements and familiarise themselves with the expectations of greeting guests in a formal manner. Any speeches made on these occasions should not be used to present a point of view contrary to a decision of Council.

8.4 Role and Responsibilities of the Deputy Mayor

In accordance with section 5.34 of the Act, the Deputy Mayor may perform the functions of the Mayor if the:

(a) office of the Mayor is vacant; or
(b) Mayor is not available or is unable or unwilling to perform the functions of the Mayor.

8.5 Roles and Responsibilities of Councillors ~~Members~~

The Act and relevant Regulations set out the legislative framework within which the Councillors ~~Members~~ operate and from where they derive specific details of their roles and responsibilities.

It is important to note that an individual ~~Counci~~Councillor~~l Member~~, unless delegated, as a part of a Committee arrangement, has no authority to participate in the day-to-day management or operations of the City, including making any form of representation on behalf of the City.

Further, Councillors ~~Members~~ have no direct authority over Employees with respect to the way in which an Employee undertakes their duties.

In accordance with section 2.10 of the Act, the role of Councillors is set out as follows:

A Councillor:

(a) Represents the interests of electors, ratepayers and residents of the district.
(b) Provides leadership and guidance to the community in the district.
(c) Facilitates communication between the community and the Council.
(d) Participates in the local government's decision-making processes at Council and Committee meetings.
(e) Performs such other functions as are given to a Councillor by the Act or any other written law.

The Council and Council Members have a number of roles to undertake and they must do this with the support of the CEO. One of the challenges for good governance in respect of a Councillor ~~Member~~ is to be provided with the opportunity to raise specific issues for due consideration by Council~~so as to get a fair hearing.~~ Often~~Many of~~ these issues have been~~may have been~~ the platform on which a Councillor ~~Member~~ was elected, Councillors need to work together as a Council to consider the issues and determine accordingly. The Mayor and CEO ~~all~~ have ~~an~~ important roles to play in this process. ~~as well as the fellow Council Members.~~

8.6 Role and Responsibilities of the Chief Executive Officer

In accordance with section 5.41, the functions of the CEO are:

(a) Advise the Council in relation to the functions of a local government under the Act and other written laws.
(b) Ensure that the advice and information is available to the Council so that informed decisions can be made.
(c) Cause Council decisions to be implemented.
(d) Manage day to day operations of the local government.
(e) Liaise with the mayor or president on the local government's affairs and the

performance of the local government's functions.

(f) Speak on behalf of the local government if the Mayor or President agrees.

(g) Be responsible for the employment, management supervision, direction and dismissal of other employees (subject to section 5.37(2) in relation to senior employees.

(h) Ensure that records and documents of the local government are properly kept for the purposes of the Act and any other written law.

(i) Perform any other function specified or delegated by the local government or imposed under the Act or any other written law as a function to be performed by the CEO.

The CEO has a statutory responsibility to manage the organisation through the implementation of goals and strategies that have previously been approved by the Council.

The most important role the CEO plays in promoting good governance is through developing appropriate systems and leading the administration's culture to adhere to the principles of good governance and to engage with Council Members and Council appropriately. ~~the development of a culture whereby the Council Members and the Council, as the peak decision making body, and the Administration exists to support the Council in the delivery of good governance.~~

A key accountability of the CEO is financial management and notwithstanding that Council has overall accountability, the Administration (as led by the CEO) has critical responsibilities for managing the organisation soundly from a financial perspective and reporting such results to the Council.

~~The CEO through~~ In accordance with *Regulation 17 of the Local Government (Audit) Regulations 1996* the City is to review the appropriateness and effectiveness of the local governments systems and procedures (and report) in relation to:

(a) Risk Management
(b) Internal Control and
(c) Legislative Compliance

~~The CEO through *Regulation 17 of the Local Government (Audit) Regulations 1996* is to review the appropriateness and effectiveness of the local governments systems and procedures in relation to:~~

~~(a) Risk Management~~
~~(b)~~(a) ~~Internal Control and~~
~~(c)~~(d) ~~Legislative Compliance~~.

8.6.1 Delegated Authority

The Act (s.5.42) enables the Council to delegate in writing to the CEO, the capacity to exercise any of its powers or duties, with the following exceptions (see section 5.43 of the Act):

(a) Any power or duty that requires a decision of an absolute majority of the council;

(b) Accepting a tender, which exceeds an amount determined by the local government for the purpose of this paragraph;.

(c) Appointment of an auditor.

(d) Acquiring or disposing of any property valued at an amount exceeding an amount determined by the local government for the purpose of this paragraph.

(e) Any of the local governments powers under Sections 5.98, 5.98A, 5.99, 5.99A or 5.100.
(f) Borrowing money on behalf of the local government.
(g) Hearing or determining an objection of a kind referred to in Section 9.5.
(ha) The power under section 9.49A(4) to authorise a person to sign documents on behalf of the local government;
(h) Any power or duty that requires the approval of the Minister or the Governor.
(i) Such other powers or duties as may be prescribed.

Delegations of authority are required in order to provide Employees with the power to exercise duties and make determinations. It is essential that the delegations of authority are performed in a manner that is in accordance with this Framework and Council policy and is compliant with the relevant legislation. The City is required to keep records on the exercise of its delegations.

In accordance with the Act, both the Council and the CEO are given certain functions and duties to be discharged. Council may delegate authority to perform some of its functions and duties to the CEO. All delegations of authority by the Council must be reviewed on an annual basis.

Where legislation provides for such, the CEO may delegate to any other Employee the authority to perform functions and duties that are exercisable by the CEO under the Act or that have been delegated to the CEO by the Council (with the exception of the power to delegate).

Employees are responsible to the CEO and the CEO is responsible to Council. The implementation of Council decisions and instructions are conducted by the CEO, who may delegate some of this responsibility to other Employees.

~~All delegations of authority by the Council must be reviewed on an annual basis.~~

The use of delegated authority means that routine matters can be acted on promptly and this facilitates efficient service delivery to the Community. Delegated authority also allows Council to concentrate on policy development, representation, strategic planning, and Community leadership.

The City's Delegated Authority Register can be accessed through the following link:

Delegated Authority Register - City of Wanneroo

8.6.2 ~~Differing~~ Separation of Roles between Council and CEO

The CEO is responsible for:

- Putting in place appropriate systems to achieve accountability and integrity.
- Implementing and maintaining a management structure which can achieve Council's Vision and strategic objectives.
- Managing relationships between the various elements in the local government.
- Ensuring that the organisation is staffed by suitably qualified and motivated Employees and that policies are in place that promotes this and managing Employee performance.
- Ensuring that Employees are aware that the Administration is working for a democratically elected Council and that Council decisions form the basis for the Administration's activities and the services that the City provides.

The table below sets out the separation of roles between the Council (directing and controlling the affairs of the local government) and the CEO (managing day-to-day operations):

Council	CEO
Sets direction and strategy	Provides professional and technical advice to the Council
Ultimate responsibility for the performance of the City's functions	Implements the decisions of Council
Decide on matters of policy	Liaises with the Mayor
Ensure that services and facilities are integrated with and do not unnecessarily duplicate other public services	Manages the day-to-day operations
Oversee the allocation of the City's finances and resources	Responsible for the employment and management of Employees
Monitor performance through the CEO to ensure efficiency and effectiveness in service provision	CEO prepares reports to Council and makes recommendations based on expert advice
Mayor to liaise with the CEO and preside at Council Meetings	Establishes and maintains financial management systems that consider risk management, internal control and legislative compliance.

8.7 Working Relationships – Council Member Obligations

Council Members are members of a team, elected by their communities to work collectively in the interest of the whole Community. The achievement of sound outcomes for the local area is dependent on a mature and constructive working relationship between Council Members.

Council Members should behave in a manner that generates Community trust and confidence in them as individual Council Members and enhances the role and image of both the Council and the City generally. Council Members are expected to:

- Conduct their ongoing relationship with other Council Members, ~~Council~~ Employees and the Community with respect and courtesy.
- Act within the law at all times.
- Act in good faith and not for improper or ulterior motives.
- Act in a reasonable, just and non-discriminatory manner.
- Undertake their role with reasonable care and diligence.

~~The City has adopted the Council Members Code of Conduct which represents a public declaration of the principles of good conduct and standards of behaviour that the Council agrees individual Council Members are required to conform to in undertaking and carrying out their role. The Council Members Code of Conduct also provides guidance to Council~~

~~Members about carrying out their duties and responsibilities.~~

~~*The City's Council Members Code of Conduct may be accessed through the following link:*~~

~~Council Members Code of Conduct~~

8.8 Working Relationship between Mayor and Councillors

The relationship between the Mayor and Councillors is critical to good governance. An effective relationship between the Mayor and Councillors will help to promote the successful delivery of the Strategic Community Plan and the credible and good reputation of the City.

The most important aspects of the Mayor/Councillor relationship are as follows:

- The Mayor is the Presiding Member of the Council and this role should be respected by all Councillors.
- The Mayor should facilitate an inclusive approach to decision-making and involvement in Council activities in general.
- ~~The Mayor should assist Councillors to have their issues considered by the Council.~~
- ~~The Mayor should take some responsibility for Council Member training and development and should work with the CEO to ensure that Council Members receive necessary training opportunities.~~
- The Mayor is a source of assistance for Councillors and also has the responsibility for facilitating resolution of any disputes between Councillors.

The Mayor, as the Presiding Member of the Council, has an integral and influential role both within the meetings and outside of the formal decision making process by facilitating and encouraging all points of view to be expressed and respected. This ensures that Council Members who may not have their point of view supported by the majority, can be satisfied that they have been given ~~a fair hearing~~due consideration and the process is transparent.

Through this facilitation role, the Mayor can manage conflict and differing opinions in a constructive manner. The complexity and diversity of opinion in the Community, and therefore of Council Members, can be made to work in the broader interest of the City as a whole, rather than be a source of division.

The Mayor is also a first point of contact for Councillors who wish to achieve a particular ~~goal~~outcome. By advising, supporting and facilitating negotiations, the Mayor can assist this process considerably, and in so doing, assist Councillors to meet their accountabilities to their communities.

This advisory and support role of the Mayor is possibly the single most important contribution to good governance a Mayor can make. It requires great skill and experience and as such, is critical to the overall operation of Council.

~~The Mayor's role of presiding at all meetings of the Council is to ensure that the City's Standing Orders Local Law is adhered to by all Council Members to is an onerous one in order to achieve Council's resolved outcome that demonstratesa balance of opinion and an outcome that demonstrates leadership by the Council in the Community. The most important aspect of the role is a good understanding of meeting procedures and a detailed knowledge of the City's Standing Orders Local Law. This will enable the Mayor to provide impartial interpretations and to ensure the smooth flow of the meeting.~~

~~*The City's Standing Orders Local Law may be accessed through the following link:*~~

~~Standing Orders Local Law 2008~~

~~As a community leader the Mayor represents the Council at many civic and ceremonial functions including the role as "host" of many Council activities. The Mayor must be familiar with etiquette and protocol arrangements and familiarise themselves with the expectations of greeting guests in a formal manner. Any speeches made on these occasions should not be used to present a point of view contrary to a decision of Council~~.

8.9 Working Relationship between Mayor and CEO

The Mayor and CEO work closely together and the relationship should be characterised by openness with good communication, ensuring that each of the Mayor and CEO keep the other informed about important and relevant issues.

The functions of the CEO are outlined in section 5.41 of the Act. Specifically, two of these functions relate to the CEO's relationship with the Mayor:

(e) Liaise with the Mayor or President on the local government's affairs and the performance of the local government's functions.
(f) Speak on behalf of the local government if the Mayor or President agrees.

Both the Mayor and CEO have a role to liaise with each other in respect of the City's affairs and the performance of the City's functions. They also have a crossover of responsibilities in relation to speaking on behalf of the City. It is acknowledged that the role of speaking on behalf of the City rests with the Mayor however there are occasions when it is considered prudent for this function to be undertaken by the CEO which can be determined between the Mayor and the CEO.

It is crucial that the Mayor and CEO develop a clear, robust relationship and understand the limits of each other's authority.

The Act is silent in respect of how the liaison is to occur and as such the Mayor and the CEO are to adopt an approach that suits their circumstances. Providing that the overall essential principles of having a large degree of trust in each other and respecting each other's opinion and role are in place, effective communication will be facilitated that will ensure good governance is achieved.

The essential principles for an effective Mayor/CEO relationship are:

8.9.1 Communication

- Both parties are in a position to brief and inform the other about information each is privy to and which would assist the other in doing their job. Deciding on what information is important and what should be passed on to each other must be negotiated and understood.
- Regular meetings – over and above those scheduled to discuss specific issues or problems are necessary to enhance planning and communication.
- The 'no surprises' principle should apply. The Mayor and CEO should brief one another so that neither is caught off guard within other forums.

8.9.2 Role Clarity

- The Mayor and the CEO need to understand and respect one another's role. A clear understanding of their different roles is absolutely crucial and should be a subject of ongoing discussion.
- There is a differential of power, which should be acknowledged. Whil~~e~~st the

Mayor has status and leadership capacity, the position has no direct authority in its own right. On the contrary, the CEO has direct authority through the Act. ~~It can be frustrating for the Mayor and Councillors that they cannot just 'fix' problems that come to their attention, while the CEO has this capacity.~~

8.9.3 Effective Relationship

Features of a good and effective relationship between the Mayor and the CEO include:

- The need to work closely together and put energy into achieving a good working relationship.
- A relationship characterised by consistency, openness and good communication.
- Each has the responsibility to keep the other informed about important and relevant issues. Open communication ensures that an understanding develops about what is important and relevant.
- An understanding that each has different roles and authorities. While the Mayor is the leader of the City, this position has no specific authority while the CEO has particular authorities under the various sections of the Act.
- The need for the relationship between the Mayor and the CEO should aim to facilitate involvement and inclusion amongst the Council Members and Administration. It does not seek to concentrate power in the relationship.
- Consistent communication and regular ~~fixed~~ meetings.

8.10 Working Relationship amongst Council Members

All Council Members have issues of particular concern and interest to them. Given the open nature of the local government system and the absence of political structures (which exist at the State and Federal levels of government), Council Members must work together to achieve satisfactory outcomes.

Acknowledging this interdependency, Council Member relationships should be characterised by mutual respect and an acknowledgement that, while they may not agree on all issues, they are all doing important and often difficult work.

At times, the very nature of local government leads to conflict and how such conflict is resolved has implications for good governance. Council Members should always seek to resolve conflicts respectfully and with a mutual understanding that Council is the decision making body. ~~The role of the Mayor, together with an appreciation of the particular dynamics at play, should assist in facilitating good governance.~~

In respect of behaviour in the Council Chamber, Council Members should model good constructive relationships and show personal respect for one another. There is no requirement to agree with every Council Members' opinion, however there is the need to respect those opinions and allow other Council Members to freely express their opinions.

Council Members need each other to achieve their individual and collective goals. Effective relationships between Council Members assist in achieving a successful Council, a pleasant working environment and a Council with public credibility.

Features of an effective relationship are:

- While they may have different views, Council Members should treat each other with respect and courtesy.
- Disagreements~~, if they must be aired,~~ should be expressed in ways that are not personal

attacks, and do not cause detriment to individual Council Members or the Council as a whole.

- ~~Elected~~ Council Members should not undermine each other, either within the local government or in public.
- Council Members must have effective working relationships in order to succeed individually and collectively.

8.11 Working Relationship between Council Members, CEO and Employees

It is critical to good governance in local government to maintain an appropriate relationship between Council Members, the CEO and Employees.

Council Members need support to manage pressures in such a way that their constituents feel their issues or concerns are being heard, but appreciate that their demands cannot always be met. Advice and support on consultation and engagement, good systems that refer complaints and queries to the relevant area for resolution, and responsive services and processes all assist in furthering good governance.

Council Members must have a clear understanding that the role of the CEO and Employees is to implement Council's goals, policies, strategies and services and to advise and support the Council.

The CEO and Council Members must be in regular contact about issues, problems and information. As with the Mayor/CEO relationship, a level of trust needs to be fostered which in turn, is based on good communication and understanding of each other's roles and functions.

A number of factors contribute to a good relationship between Council Members, the CEO and Employees including:

- Goodwill.
- A clear understanding of each other's roles.
- Good communication.
- Agreed structures and protocols.
- An appreciation of legislative requirements.
- Clear delegations.

It is crucial that appropriate channels for information, discussion and consultation be developed to allow for the legitimate interest the Council Members have in the role of the CEO and the Employees, and the legitimate interest of the CEO and employees in the role of the Council Members.

8.12 Relationship and Contact between Council Members and Employees

Individual Council Members should not seek to foster special relationships with Employees for the sole purpose of seeking information that may not otherwise be available to all Council Members. Council Members and Employees are entitled to privacy and protection from inappropriate behaviour. This includes unauthorised access to the City's administration area.

Council Members and Employees must consider the following:

- Council Members need to understand that accountable advice must go through an organisational process. Advice must be sought through the CEO, Directors or Managers (as appropriate) and Council Members should not seek advice from other Employees as the Employee may have a particular interest in promoting the issue, but

may not be in command of the full facts of the issue.

- Employees are accountable, through the CEO, to the whole Council. They are not accountable to individual Council Members and are not required to take direction from them.

Regulation ~~10~~ 20 of the Local Government (Model Code~~Rules~~ of Conduct) Regulations ~~2007~~ 2021 deals with relationships between Council Members and Employees as follows:

(~~1~~2) A council member or candidate~~person who is a Council member~~ must not —

(a) direct or attempt to direct a ~~person who is a~~ local government employee to do or not to do anything in their ~~person's~~ capacity as a local government employee; or

(b) attempt to influence, by means of a threat or the promise of a reward, the conduct of a local government employee~~person who is a local government employee~~ in their ~~person's~~ capacity as a local government employee; or

(c) act in an abusive or threatening manner towards a local government employee.

(~~2~~3) Subclause (2)(a) ~~regulation (1)~~ does not apply to anything that a council member does as part of the deliberations at a council or committee meeting.

(~~3~~4) If a council member or candidate, ~~person, in his or her~~in their capacity as a council member or candidate~~,~~ is attending a council ~~meeting, or~~ committee meeting or other organised event (for example, a briefing or workshop),the council member or candidate ~~and members of the public are present, the person~~ must not~~, either~~ orally, in writing or by any other means —

(a) make a statement that a local government employee is incompetent or dishonest; or

(b) use offensive or objectionable expression~~s~~ ~~in reference~~ when referring to a local government employee.

(~~4~~5) ~~Subregulation (3)(a~~Subclause (4)(a)~~)~~ does not apply to conduct that is unlawful under The Criminal Code Chapter XXXV.

9. PRINCIPLE THREE: DECISION-MAKING AND MANAGEMENT

Decision-making is the most important activity undertaken by Council. Effective decision making processes increase the likelihood that the decisions are made in the best interests of the entire Community and District as a whole taking into account all relevant considerations and best information available at the time of making the decision.

The City has an effective and efficient strategic and corporate planning process in place to ensure that Council decisions, strategies and policies are properly implemented.

The CEO is responsible for ensuring that Council receives quality and timely reports with all the necessary information, options and clear recommendations, including financial impacts and any associated risks in respect of any decision that Council is required to make.

9.1 Decision Making Forums

The Council is a corporate body and as such it can only make decisions by resolution, that is, a motion has to be put to a properly convened meeting and passed by the required majority in accordance with the requirements of the Act ~~and the City's Standing Orders Local Law~~. It is the fundamental statutory obligation and duty of a Council Member to vote on every item of business discussed at Council Meetings, unless they are absent or prevented from participating due to a conflict of interest.

Except where Council has granted delegated authority to a Committee, there are no other circumstances in which Council can make a decision or pass a resolution.

The decisions made by Council at formal Council meetings provide the direction and authority for the ongoing operation of the City and provide direction to the CEO to act and implement the decisions of Council.

9.1.1 Council Meeting Schedule

Council operates a four weekly meeting cycle, (except in January when Council is in recess) as follows:

9.1.1.1 Council Forum Sessions

During weeks 1 and 2, the Council Members meet in an informal forum to facilitate two-way communication between Council Members and Employees on strategy, policy, contemporary and/or complex issues. The Forum Sessions are open to all Council Members and the CEO, Directors and any other Employees (whose attendance is required for specialist advice) are required to attend subject to determination by the CEO.

Forum Sessions are not open to members of the public with all materials (agendas, presentations and advice) and the discussions being confidential.

9.1.1.2 Council Briefing Sessions

During week 3, the Council Members meet in a formal forum whereby the Administration provides a briefing to Council Members on the agenda items to be presented at the forthcoming Council Meeting. The Briefing Session provides Council Members to ask questions and/or seek clarification or advice in respect of the agenda items. No decisions are made at Briefing Sessions. Briefing Sessions are open to the members of the public, and

question and statement time is permitted. Questions and statements must relate to an item on the current agenda.

Council Members, the CEO and Directors attend all Briefing Sessions. Other Employees may be required to attend as required and determined by the CEO or the relevant Director.

9.1.1.3 Council Meetings

Council Meetings are formal meetings of Council as defined under the Act and must be open to the public except for certain circumstances whereby the Council Meeting may be closed to the public in accordance with section 5.23(2) of the Act. In order to promote transparency and accountability required for good governance these provisions should be applied as infrequently as possible.

Good decision making at a Council Meeting is enhanced when the meeting is conducted in accordance with the City's Standing Orders Local Law. This requires a clear, detailed and informative agenda, good chairing and facilitation, adherence to meeting procedures and adherence to statutory requirements. Council demonstrates a strong commitment to the principle of Council meetings being open to the public so that they are fully informed and, where appropriate, involved in the decisions and affairs of the Council.

A member of the public may request to present a deputation to the Council Members relating to an item on the Council Meeting agenda and question and statement time is permitted. Questions and statements must relate to the business of the City.

Council Members, the CEO and Directors attend all Council meetings. Other Employees may be required to attend as required and determined by the CEO or the relevant Director.

9.1.2 Committee Meetings

In accordance with section 5.8 of the Act, Council may establish Committees to assist Council and to exercise the powers and discharge the duties of Council that can be delegated to the Committee.

The work of Committees is significant in local government due to the wide range of activities and functions of the Council. Committees report to the Council and are subject to the requirements of the Act.

When Council establishes a Committee comprising Council Members, it must determine the reporting and other accountability requirements that are to apply in relation to that Committee.

Council can establish Committees to:

- Inquire into matters and to provide and make recommendations to the Council on matters within the Council's responsibilities.
- ~~Carry out~~oversee a specific project or task on behalf of the Council.
- Exercise, perform or discharge delegated powers, functions or duties.

Council has established an Audit ~~&~~and Risk Committee to oversee and advise Council on matters of accountability, audit, internal control and risk.

The register of the City's current internal Committees may be accessed through the following link:

Committees ~~&~~and Working Groups Register

9.1.3 Working Groups

Council has established a number of Working Groups to provide a vehicle for facilitating and improving community input and participation in the City's decision-making processes. The role of a Working Group is to facilitate greater community consultation in accordance with the Act. Working Groups comprise community representatives and are resourced by the City.

Working Groups that are established by the Council provide Council with the opportunity to obtain the views of community representatives and enable Council Members and Employees to network with a wide range of community representatives on issues of common interest. This opportunity to obtain such views serves to assist Council to address strategic issues and priorities.

In effect, Working Groups act as advisory bodies to Council by enabling the ~~community~~ relevant stakeholders to have a clearly defined mechanism for communication with Council.

The register of the City's current Working Groups may be accessed through the following link:

Committees ~~&~~and Working Groups Register

9.1.4 Agendas and Minutes

Agendas are made available to Council Members and the public before the Briefing Sessions and Council Meetings. In most circumstances, agendas of the various Committees of Council are also available.

Agendas are comprised of reports prepared by Employees and are structured to include information on the Issue, Background, Detail, Consultation, Comment, Statutory Compliance, Strategic Implications, Risk Management Considerations, Policy Implications, Financial Implications, Voting Requirements and Recommendation in respect of the subject matter of the report. All reports are the professional advice of Employees and contain recommendations from the CEO. The decision to adopt, amend or reject a recommendation rests with the Council.

Unconfirmed Council minutes of each Council and Committee meeting are to be made available to members of the public. In the case of a Council meeting, they are to be made available within 10 business days after the meeting and in the case of a committee meeting, within 5 business days after the meeting. . Meeting minutes are confirmed at the first meeting held immediately thereafter. The minutes of these meetings comprise all items considered at the meeting and include attendances, all motions, their movers and seconders and the results of the motions.

The City's agendas and minutes of Briefing Sessions and Council Meetings may be accessed through the following link:

Council meeting dates, agendas and minutes

9.1.5 Qualified Privilege

Members of the Federal and State parliaments have absolute privilege. This means that they cannot be sued for defamation for anything they say inside their respective parliaments. Council Members have what is known as 'qualified privilege'. This means that they cannot be sued for defamation for what they say inside the Council Chambers (or in Committee meetings) provided what they say is in 'good faith', or without malice.

Malice is evident (and will lead to the Council Member being vulnerable to a defamation action) if said statement is:

- irrelevant to the issue being debated or discussed;
- said with the knowledge that it is untrue; or
- in circumstances where there has been recklessness as to whether it is true.

Outside the Council Chambers (or Committee meeting), qualified privilege may still provide basic protection so long as the Council Member is discussing a matter considered to be related to the business of the local government.

Qualified privilege may also protect Council Members when making comments to the media or to public gatherings however, this protection may be lost if malice exists.

9.2 Interests

Notwithstanding that its its a fundamental statutory obligation and duty of a Council Member to vote on every item of business discussed at Council Meetings, Council Members must be mindful of interests they may have in any matter before Council as the Act set outs specific requirements in respect of declaring interests and whether a Council Member can participate in deliberations and/or vote.

In accordance with section 5.60 of the Act, a Council Member will have an interest in a matter if they themselves or a person to whom they are closely associated has a direct financial, indirect financial interest or a proximity interest in the matter. The Act defines a closely associated person at section 5.62 and includes but is not limited to the following:

- the employer of the Council Member;
- a body corporate whereby the Council Member is a director, secretary or executive officer of that body corporate;
- the spouse, de factor partner or child of the Council Member and is living with the Council Member;
- a person who, within the previous 12 months, was a client or adviser of the Council Member;
- a person who has given a gift to the Council Member under prescribed circumstances.

In accordance with section 5.65 of the Act, Council Members must disclose such interests and in the event of a conflict of interest or where a potential conflict of interest may arise, involved Council Members will, unless Council resolves otherwise pursuant to section 5.68 of the Act, withdraw from deliberations concerning the matter in accordance with the requirements of the Act.

It is prudent for Employees to also consider section 5.70 of the Act in relation to any interest they may have in respect of reports to Council and their role in drafting such reports, providing advice and making recommendations in respect of the Council decision making process,

making decisions under delegated authority and undertaking their duties as a City of Wanneroo employee. Employees are required to ~~also~~ disclose such interests and in the event of a conflict of interest or where a conflict of interest may arise, involved Employees will either remove themselves from the decision making process or agree with their respective leader to implement a conflict of interest management plan. To assist Employees in determining if they have or where there is the potential for a conflict of interest in a matter; Employees should consult the policy and complete the check list. If such an interest exists, Employees must disclose such an interest using the appropriate form and seek approval from the relevant Leader. Policies and procedures are in place to facilitate this.

~~*The City's Employee Conflict of Interest Policy, Conflict of Interest Check List and Employee Disclosure of Interest Declaration Form may be accessed through the following link:*~~

Employees involved in the recruitment process must consider circumstances where they have or where there is the potential for a conflict of interest in respect of the recruitment process and must disclose such interests so that an effective management plan may be implemented. Policies and procedures are in place to manage these disclosures.

~~*The City's Recruitment only Disclosure of Interest Declaration Form may be accessed through the following link:*~~

9.2.1 Financial Interest – Direct and Indirect

A person will have a financial interest where that person may or has the potential to a financial gain, loss, benefit or detriment from a decision of Council or of an Employee with delegated authority in accordance with the City's Delegated Authority Register. The financial interest may be direct or indirect as set out in the Act and described below.

In accordance with section 5.60A of the Act, a person has a financial interest in a matter if it is reasonable to expect that the matter will, if dealt with by the local government (by a Council Member, a Committee Member or an Employee) will result in a financial gain, loss, benefit or detriment for that person.

In accordance with section 5.61 of the Act, a person will have an indirect financial interest in a matter where there is a financial relationship between that person and another person who requires a decision of the local government in relation to that matter.

9.2.2 Proximity Interest

A person will have a proximity interest in a matter where they have an estate or interest in land that adjoins land, which is subject to a specific planning decision of Council or of an Employee with delegated authority in accordance with the City's Delegated Authority Register.

In accordance with section 5.60B of the Act, a person has a proximity interest in a matter if the matter concerns a proposed:

- change to a planning scheme affecting land that adjoins the person's land;
- change to the zoning or use of land that adjoins the person's land; or

- a proposed development (as defined in section 5.63(5))of land that adjoins the person's land.

9.2.3 Interest That May Affect Impartiality

A Council Member or Employee who has an interest that could or could reasonably be perceived to adversely affect their impartiality in undertaking their duties must disclose such an interest. Such interests include but are not limited to circumstances relating to relationships (kinship and friendship) or membership of associations.

In accordance with regulation ~~11~~ 22 of the Local Government (Model Code~~Rules~~ of Conduct) Regulations ~~2007~~2021, Council Members must make a disclosure of an impartiality interest either in writing to the CEO before the Council or Committee meeting or immediately before the matter is discussed at a Council or Committee meeting. It is important to note that the disclosure of an impartiality interest does not affect the ability of the Council Member to discuss or vote on the matter.

In accordance with regulation ~~34C~~ 19AD of the Local Government (Administration) Regulations 1996, the City must have a Code of Conduct that requires Employees to disclose an impartiality interest in writing to the CEO before the Council or Committee meeting or immediately before the matter is to be discussed at a Council or Committee meeting where the person is attending the Council or Committee meeting; or at the time the advice is given. In addition, Employees must also disclose any interest that could or could reasonably be perceived to adversely affect their impartiality when undertaking their duties and making decisions under delegated authority.

9.3 Financial Management

9.3.1 Financial Management Planning and Principles

Council is ultimately responsible for the financial management of the City of Wanneroo. Good financial governance requires both Council and Administration to understand and undertake their roles.

Council has endorsed a Long Term Financial Plan that has been developed by Administration and is consistent with the Strategic Community Plan and Asset Management Plan.

The principal aim of long term financial planning is to ensure that the City remains financially sustainable. The definition of financial sustainability that is relevant to the Long Term Financial Plan can be found in the report entitled: National Financial Sustainability Study of Local Government (Australian Local Government Association, text box 16, p96):

> "The financial sustainability of a council is determined by its ability to manage expected financial requirements and financial risks and shocks over the long term without the use of disruptive revenue or expenditure measures; which is determined by:
>
> - healthy finances in the current period and long term outlook based on continuation of the council's present spending and funding policies and given likely economic and demographic developments; and
> - ensuring infrastructure renewals/replacement expenditure matches forward looking asset management plan expenditure needs.

The City needs to continue in perpetuity; therefore, it must consider how it acquires and manages a stock of financial and physical assets in order to provide services for

future generations of local residents and ratepayers.

To ensure the City remains financially sustainable, it is important that sound financial strategies and principles are developed and continually reviewed in line with the changing economic and demographic outlook for the community. The City's process starts with the Strategic Community Plan which is the City's long term plan that captures the aspirations of the community and the Corporate Business Plan which provides the focus on key priorities over the next four years. Following on from the key objectives of the Strategic Community Plan, the Corporate Business Plan and the Strategic Asset Management Plans that set the priorities. These Plans and the various financial policies are used to form the Long Term Financial Plan.

This Long Term Financial Plan outlines these basic principles upon which it Rates its Ratepayers, borrows to meet community demands (if necessary) and how it reinvests surpluses. These principles can be observed throughout this document providing the community with a clear understanding of the financial direction of the City.~~The Long Term Financial Plan summarises the financial impacts of the goals and objectives identified in the Strategic Community Plan, determine their sustainability, and therefore sets the future financial direction of the Council.~~

In developing the Long Term Financial Plan Council adhered to the following principles:

- Prudent management of financial risks relating to debt, assets and liabilities.
- Provision of reasonable stability in the level of rate burden.
- Consideration of the financial effects of Council decisions on future generations.
- Provision of accurate and timely disclosure of strategic financial information.
- New revenue sources to be identified where possible.

Council is to ensure that it receives sufficient reports and other information to adequately monitor its performance, resource allocation, expenditure and activities, and the efficiency and effectiveness of its service delivery.

The City has established robust and transparent financial management practices which are compliant with the requirements of the Act, the Local Government (Financial Management) Regulations 1996 and applicable accounting principles and standards. These management practices are maintained to meet the City's accountability to its stakeholders, particularly in terms of stewardship of community assets, both now and into the future.

Council has also established an Audit ~~&~~and ~~-~~and Risk Committee to oversee and advise Council on matters of accountability, audit, internal control and risk.

The City's Long Term Financial Plan may be accessed through the following link:

~~Long Term Financial Plan 2016/17 - 2035/36~~Long Term Financial Plan

~~*The City's Audit &and Risk Committee Terms of Reference may be accessed through the following link:*~~

~~*Knowledge Centre > Enterprise Risk Management > Audit &and Risk Committee Terms of Reference*~~

9.3.2 Annual Budget

In accordance with the Act, Council is to set and adopt the Annual Budget which is prepared by the Administration. The Annual Budget represents the annual articulation of the Long Term Financial Plan framework, the determination of Council priorities and the allocation of resources to deliver these priorities.

The Annual Budget is developed within an overall integrated strategic planning framework which guides Council in identifying community needs and aspirations over the long term through the development of the Strategic Community Plan and the Long Term Financial Plan over a 20 year horizon period.

The City's Annual Budget may be accessed through the following link:-

Council Budget

9.3.3 Financial Reporting

Financial reporting forms the basis of accountable financial management and is required by the Act. Financial reporting is undertaken at the City by the Annual Report, Quarterly Financial Reports and Monthly Financial Reports.

The Annual Report provides information about the City's activities, income and expenditure. In accordance with the Act, the City is required to develop an Annual Report each financial year that is adopted by Council. The Annual Report is a key organisational document which details:

- information relating to the achievements of the City and Council;
- financial information and statements;
- key projects commenced or achieved; and
- strategic performance indicators which help evaluate present programmes and make decisions on changes to them, or the need for additional services.

The Annual Report is received by the community at the Annual General Meeting of Electors.

Quarterly Reports are provided to the Audit and Risk Committee for each quarter ~~ended~~ ending September, December, March and June. The Quarterly Report identifies any significant variations with the year-to-date performance and the year-to-date budget, any likely effect on the end-of-year results and any significant areas where the activities are not in accordance with budget estimates.

Monthly Reports are provided to Council and are essential to keep Council in an informed position to ensure it meets its financial responsibilities.

9.3.4 Role of the Administration

The CEO is accountable to Council for the financial performance of the City and must ensure that certain fundamentals are in place including, but not limited to:

- appropriate financial systems, plans, strategies and protocols;
- effective internal controls to provide reasonable, but not absolute assurance that the City's interests are safeguarded, financial and other information is reliable, legislative and policy compliance requirements are met, that errors are detected and fraud and misconduct is prevented.
- adequate resources to support the financial systems, plans, strategies and

protocols;
- suitable internal review mechanisms; and
- an organisational culture in which responsibility and accountability are clearly delineated and understood.

9.4 Legislative Compliance Framework

~~9.4~~ The City -is committed to conducting its business activities lawfully and in a manner that is consistent with its compliance obligations. Policies and procedures are in place to ~~This Corporate Legislative Compliance Policy~~ establish~~es~~ the overarching principles and commitment to embed a positive compliance culture with appropriate control systems to produce effective compliance outcomes within the City. ~~The Corporate Legislative Compliance Framework is comprised of this Policy, and the Corporate Legislative Compliance Management Procedure.~~

9.5 Integrated ISO Management System

The City is developing a corporate approach for integrated use of ISO Management System Standards. This will involve integrating the systems for managing quality, safety, and environmental objectives; it will embed continual improvement mechanisms to enable safe and sustainable operations, and to deliver high quality services and outputs to customers and our community.

The objective is to use ISO Management System Standards in an integrated way to deliver systematic improvements to the compliance, governance, and risk management across the City's operations and service delivery. A corporate integrated approach using ISO Standards relating to Quality (ISO9001); Safety (ISO45001), and Environmental Management (ISO14001) is being used to define and improve how the City manages these inter-related objectives through operations and delivery of services/products.

~~9.5~~9.6 Enterprise Risk Management

Council ~~supports and~~ is committed to and participates in the ~~a~~ risk management program at a strategic and policy ~~and strategy~~ level, and the CEO and Executive ~~are to~~ ensure processes are in place for identifying and managing risk, ~~and~~ responding to and mitigating such risks.

The City is responsible for providing a wide and diverse range of services to its residents and visitors. It is acknowledged that all of these activities involve some form of risk, which must be managed to ensure that aims and objectives are achieved, services are delivered and that opportunities to deliver better and more cost effective services are realised. If the City is not aware of, or has not adequately assessed ~~some~~ risks, it could result in financial loss, threats to public or Employee safety or lead to substantial adverse publicity.

Potential risks are considered to inform and assist in the development of the Strategic ~~c~~Community Plan, which are activated through community plan strategies and priorities. The risks from the internal and external environment will help determine which goals and objectives to choose in the first instance.

The City has an established ~~an~~Integrated Enterprise Risk Management Framework, which ~~is aimed at contributing~~ contributes to the corporate governance arrangements within the City and provides the City with a foundation for risk management including:

- Aligning strategic objectives and activities with the City's risk appetite by identifying and assessing risks and establishing acceptable levels of risk relative to growth and return objectives.
- Providing the mechanism for a truly integrated enterprise risk management approach and dynamic risk management function, where risk management will be incorporated into relevant processes and information, and be used as a key input into decision making
- Providing Council and the Executive with confidence that strategic and corporate risks are being effectively managed throughout the City, therefore supporting them in delivering on their respective governance responsibilities.
- Encouraging a "risk aware" culture that allows for innovation and responsible risk-taking while ensuring appropriate measures are taken to protect the City and maintain stakeholder and community confidence.
- Increasing the visibility of risk management activities within the City including clear accountability for the management of risk, and greater value derived from risk management.

The City has also implemented a Risk Management Policy and Appetite Statement that explains the City's commitment and approach to risk management, sets out the roles and responsibilities and the City's appetite for risk. The framework and policy together outline the key features of risk management and the potential benefits and its importance to the City. The City's Audit and Risk Committee together with the Executive Leadership Team oversee progress and updates on all Strategic Risks biannually to review and identify key strategic risks.

The City's Enterprise Risk Management Policy~~Framework~~ may be accessed through the following link:-

Enterprise Risk Management Policy

~~*The City's Risk Management Policy and Appetite Statement may be accessed through the following link:-*~~

~~Risk Management Policy and Appetite Statement~~

9.7 Project Management System

The City ~~of Wanneroo operates~~ a formalised, structured and standardised approach to Project Management and has developed a project management capability which includes a Project Management Framework. The City's Project Management Framework is comprised of project management tools, templates and supporting guidelines supported by the PMO function and developed in collaboration with the Project Management Working Group.

9.8 Planning and Development Function~~s~~

~~9.5.1~~9.8.1 Quasi Judicial Role

Council has particular responsibilities under the Planning and Development Act and related legislation and as a public administration agency, has a quasi-judicial role in determining development applications within the City of Wanneroo. Council is also responsible for applying factual situations to the legislative regime in a quasi-judicial manner under aspects of the Act, Planning and Development Act and other relevant legislation.

The controls and procedures for assessment of development applications are set in place by a statutory framework and the City is responsible for undertaking this role in accordance with the Planning and Development Act and relevant Regulations. Council is required to decide on planning matters in an unbiased manner that satisfies the principles of administrative law and natural justice/procedural fairness. Notwithstanding that lay members of the Community constitute the Council, they must exercise their discretion over planning matters in a way that is mindful of this quasi-judicial role.

The City employs specialist planning officers to draft reports and provide Council with advice and all the information on the facts of a particular planning matter and the relevant law that is applicable.

Council, in determining planning and development matters must exercise care to ensure that the following principles are applied:

(a) Council Members must read the Administration report on the matter before voting at a Council Meeting. A Council Member who has not read the Administration report and who participates in the decision making process without a full understanding of the issues at hand may jeopardise the validity of the decision making process.

(b) Council Members must ensure that when they debate a planning and development matter under consideration that they restrict themselves to the relevant matters of fact and law. These relevant matters will be contained and addressed in the Administration report. Where Council conducts a debate on a matter that is based on irrelevant considerations, or fails to take into account relevant considerations, this may jeopardise the decision making process.

(c) Council must exercise caution when making a resolution that is different to Administration's recommendation. In making a resolution that is different from the recommendation, Council is required to include reasons for the departure from the recommendation. These reasons must take into account the relevant considerations of fact and law and must not be based on irrelevant considerations.

(d) If a development has the potential to impact on neighbours and/or the locality, and where a statutory obligation exists, Council has a duty to ensure that consultation occurs in relation to that development. The Administration report must include details of any notification or consultation that has occurred. Council must ensure that neighbouring landowners and occupiers who may be adversely affected by a proposed development have had an adequate opportunity to make a submission and that any relevant matters that they raise have been considered in the decision making process. An opportunity to make a written submission is generally sufficient, though an opportunity to make a deputation in person to a relevant meeting may be appropriate where a person with a sufficient interest requests it.

Any submission must be made on the basis of planning principles. Council has the role of considering and testing submissions, whether made by the applicant or another party.

Generally, Council as a body, and each Council Member individually, must be certain

that they have a clear understanding of the relevant facts and law before making a decision. This decision must be based on the relevant considerations and should not take into account irrelevant considerations.

Council has delegated authority to make certain decisions in respect of planning and development matters to the CEO which the CEO has sub-delegated to certain Employees. Each Employee exercising delegated authority in making such decisions must also consider the principles set out above.

9.8.2 Council Members relationship with Developers

Council Members face many pressures when dealing with development applications which may come from public opinion and the media but may also take the form of offers of gifts, benefits and donations or other lobbying techniques. To protect the openness and transparency and perceived probity of council's decision-making, Council Members must understand the limitations on their decision-making role in relation to development applications and should avoid situation where they become too close to a development proposal, an applicant or objectors.

The Council Members Code~~s~~ of Conduct~~, Clause 2.12 "Dealing with Proponents"~~ ~~contain~~ include provisions relating to ~~that requires that Council Members mustto be alertcognisant to the motives and interests of a~~ dealing with a proponent.

Council Members' Code of Conduct

9.8.3 Planning and Development Act 2005

Local Governments play an important role in land use planning and development approvals. ~~.~~ While planning is the responsibility of the State Government, Councils are responsible for the local implementation of State~~s~~ Planning Strategies ~~and in line with legislation contained~~ in accordance with the Planning and Development Act 2005.

The Planning and Development Act 2005 provides for the proper and orderly planning and development of land in Western Australia and focuses principally on zoning, subdivision and development approvals. It provides the City authority to prepare and amend town planning schemes, and for the Minister for Planning to approve or refuse what is proposed.

Decisions made in relation to development applications are made under ~~the City's District Planning Scheme No. 2 (DPS2)~~ e City of Wanneroo District Planning Scheme No. 2 (DPS2) and the discretions allowed under that scheme. The overall intent is to seek an appropriate balance of responsibilities whereby staff deal with routine planning approvals and Council Members concentrate on strategic planning matters including the review or development of planning schemes and policies. Council Members would most importantly develop the policy settings under which planning staff apply delegated planning approval powers.

Effective compliance and regulatory programs, systems and processes are essential components of good governance. Council sets the strategic direction for compliance through policy or local laws but is not involved administratively in seeking or enforcing compliance. The City has adopted a number of policies and procedures to manage compliance such as the DPS2 and its Local Planning Policies.

Local Planning Policies

~~9.5.2~~9.8.4 District Planning Scheme

In accordance with the Planning and Development Act, the City is required to have in place a Planning Scheme for the District, being the City of Wanneroo District Planning Scheme No. 2 (DPS2). DPS2 is consistent with the Metropolitan Region Scheme, which is administered by the State Government and takes into consideration State Government Planning Strategies, Plans and Policies. DPS2 was gazetted on 6 July 2001 and has been amended numerous times since gazettal to accommodate changes in the planning regulatory framework and the District.

DPS2 provides the legal framework for a range of functions including:

- Providing land use and development controls.
- Supporting housing choice, variety and amenity.
- Providing the mechanism for the development of convenient and attractive retail centres.
- Assisting economic development through facilitation of commercial, industrial and business development to maximise job opportunities.
- Establishing high quality public open space areas and protecting areas of environmental significance.
- Assisting in the provision of a transport network, which serves the needs of the community by providing a range of alternative networks catering for different transport modes, which are closely integrated with land use considerations.

The provisions of DPS2 are developed through a collaborative and consultative process involving the State Government and the Community. The State Government, through the Minister for Planning, provided final approval to the contents of DPS2 and once gazetted, DPS2 came into operation and acquired the force of law. The authority to operate DPS2 is delegated to the City of Wanneroo by the State Government.

A Planning Scheme is required to be reviewed on regular basis to ensure that the Planning Scheme continues to meet changing community needs and expectations.

As stated previously, DPS2 has been amended numerous times to vary the operative provisions. Each amendment to DPS2 has involved the State Government and consultation with the Community. The Minister for Planning provides the final approval for amendments to DPS2.

The City has developed and implemented numerous local planning policies that support and guide the implementation of DPS2. The purpose of each local planning policy is to provide guidance, detail and consistency of treatment with respect to amenity and other relevant planning issues.

It is important to note that DPS2 incorporate by reference the Residential Design Codes (R-Codes), which is the planning policy of the State Government providing detailed development control for residential development. The State Government revises the R-Codes from time to time and all such revisions apply to DPS2.

The role of a Council in administering a Planning Scheme includes:

- Consideration of development applications.
- Consideration of subdivision proposals.
- Consideration of DPS2 Amendment proposals (whether suggested by Administration or by a member of the Community).
- Enforcement of DPS2 provisions.
- Development of planning policies.

- Review of existing DPS2 provisions.
- Formulation of new DPS2 provisions.

Council is provided with the professional advice from specialist planning officers in exercising its role in relation to each of these matters. This advice provides Council Members with detailed information relating to the particular planning issues requiring Council consideration. In certain circumstances applicants have rights of appeal to challenge a planning related decision of the Council. It is therefore important for Council Members to gain a full understanding of the issues and follow proper process before reaching a decision.

There are also circumstances where the powers of a Local Government ~~(and the WAPC)~~ to determine a development application are replaced by a Development Assessment Panel (DAP)~~-~~. These DAP's consider development applications which meet certain ~~monetary~~cost of development thresholds. ~~-~~

~~The Planning and Development Act provides the heads of power for the introduction of DAP's in Western Australia through the making of regulations by the Governor.~~

DAPs are intended to enhance planning expertise in decision making by improving the balance between technical advice and local knowledge. ~~Local Governments are represented by regions and the City of Wanneroo forms part of the Metro Outer Joint Assessment Panel (JDAP) along with, but not limited to the Cities of Joondalup, Swan, Rockingham and Armadale.~~DAP Members are appointed by the State Minister for Planning and include two local government members and three specialist members. There are currently five DAP's in Western Australia – four Joint DAP's that serve two or more local governments and one Local DAP that only serves the City of Perth.~~;~~

The State Administrative Tribunal (SAT) is the appellant statutory body that has the authority to review~~s~~ decisions made by the City (decisions of Council and decisions of Employees made under delegated authority) regarding a range of matters including town and regional planning. Landowners and/or applicants can apply to the SAT to make decisions, settle disputes and review decisions under a range of enabling laws.

DPS2 permits Council to delegate its decision-making powers to certain qualified persons (or Committees), subject to certain conditions. This allows those applications that meet certain criteria to be determined by Employees.

The City's District Planning Scheme No. 2 may be accessed through the following link:

City of Wanneroo District Planning Scheme No. 2

The City's Local Planning Policies may be accessed through the following link :

Local Planning Policies

~~9.6~~9.9 Legal Framework

~~9.6.1~~9.9.1 Local Government Act 1995

The City of Wanneroo is constituted as a district under the Act. The general function of a local government is to provide for the good government of people living and working within its district and includes legislative and executive powers and responsibilities given through the Act.

Overall, the Act is intended to provide excellence in governance through:

- Better decision-making by local governments.
- Greater community participation in the decisions and affairs of local governments.
- Greater accountability of local governments to their communities.
- More efficient and effective local government.

To allow local governments better decision-making, greater accountability and to be more efficient and effective, the Act provides a number of ways of achieving these objectives though delegations, policies and local laws.

~~9.6.2~~9.9.2 Delegation of Authority

The Act and other legislation allow Council to delegate its authority to make decisions to the CEO (and in some instances of other Employees). Delegation of authority is part of the City's decision-making approach and represents the policy of the Council to entrust certain types of decisions to the CEO or Committees. All delegated authority is guided by Council policy that provides guidance to the delegate (Employee) to make decisions that are consistent with Council's desired policy outcomes.

Delegations of authority are established, maintained and documented by Council to empower the actions of delegates so that Council can retain oversight of and accountability for the decisions made by delegates. Decisions made under delegation are reported to the Council on a regular basis, and records of delegations are retained in accordance with legal requirements for document retention and record keeping.

The City reviews all delegation of authority at least once every year.

~~*The City's Delegated Authority Policy may be accessed through the following link:*~~

~~Knowledge Centre > Delegated Authority and Authorisations~~

~~*The City's Delegated Authority Registers may be accessed through the following link:*~~

~~Knowledge Centre > Delegated Authority and Authorisations~~

~~Delegated Authority Register~~

~~9.6.3~~9.9.3 Executive Functions

Council is responsible for overseeing the executive functions of the City. The executive functions of the local government are to provide services and facilities. Section 3.18 of the Act states:

(1) A local government is to administer its local laws and may do all other things that are necessary or convenient to be done for, or in connection with, performing its functions under this Act.

(2) In performing its executive functions, a local government may provide services and facilities.

Local government can, therefore, administer local laws and provide services and facilities in order to provide for 'the good government of the District'. A local government must satisfy itself that the services and facilities it provides:

- integrate and coordinate, so far as practicable, with any provided by the

Commonwealth, the State or any public body;
- do not duplicate, to an extent that the local government considers inappropriate, services or facilities provided by the Commonwealth, the State or any other body or person, whether public or private; and
- are managed efficiently and effectively.

~~9.6.4~~9.9.4 Policy

In accordance with section 2.7(2)(b) of the Act, Council is to determine the local government's policies.

Policies provide the Council and Employees with the ability and direction to make decisions that are considered to be consistent with Council's strategic direction and are unbiased. Policies can also provide detail on in the manner in which the City undertakes, or requires others to undertake, certain works or activities.

The City has established two types of policies which are:

- Council Policies – strategic policies that set governing principles and guide the direction of the City to align with community values and aspirations. These policies have a strategic, external focus and align with the vision and strategic direction of the City.
- Corporate Policies – policies that are developed for administrative and operational requirements and have an internal focus.

Council Policies may be accessed through the following link:

Council Policies

~~*Council and Corporate Policies may be accessed through the following link:*~~

~~Intranet > Policies and Procedures~~

~~9.6.5~~9.9.5 Local Laws

In accordance with section 3.5 of the Act, Council may make local laws for the District (or with the Governor's approval apply outside the District). The City's local laws reflect current Community standards and provide for the good governance of the City.

The Act outlines the process by which Council may adopt local laws. This legislative role allows Council to adopt a regulatory regime that may be enforced through the courts, by the issue of infringement notices or by performing other executive functions to enforce the local laws. When adopting local laws Council must be aware that they operate with the force of legislation and the City has a duty to enforce all of its local laws.

The process for adopting local laws provides the community with a six-week advertising period to allow for the opportunity to comment on proposed local laws. The local law is then presented once more to Council and any public submissions are considered. Upon final adoption the local laws are gazetted and considered by the Western Australian Parliamentary Joint Standing Committee on Delegated Legislation.

The gazetted versions of the City's Local Laws may be accessed through the following link:

Local Laws

~~*Administrative versions of the City's Local Laws may be accessed through the following link:*~~

~~*Knowledge Centre > Governance > Local Laws*~~

10. PRINCIPLE FOUR: ACCOUNTABILITY

10.1 Principle of Accountability

Excellence in governance is based on the principle that those involved in governance, the Council Members and Employees, are held to account for what they do, the decisions they make and their performance in undertaking their role. The public trust that the Council, the Council Members and Administration act in the public interest and this can be justified in the manner in which their duties have been performed.

Accountability systems need to provide disclosure and review of decision-making and processes. These systems must record and support the City's accountability to its stakeholders and its legal accountability to the State Government.

The City's Enterprise Risk Management system aims to ensure that consideration of risk is an integral part of decision-making. The design and implementation of a sound control environment will help to assist in risk management.

The City's consultation and engagement policy and framework supports good decision-making by providing the tools to consult and engage with the Community and Stakeholders appropriately in respect of decisions that will affect them.

The City strives to implement accountability systems that provide disclosure and review of decision-making and processes are integral to good governance and are reflected through:-

- Open and transparent government so that people can understand and follow decision-making processes and outcomes.
- Consultation so that the Community's ~~feels that their~~ views are being heard and considered.
- Good information and communication processes so that the Community is kept informed.

10.2 Performance Management

Council is accountable for monitoring performance in the achievement of its strategic direction, goals and financial outcomes which are set through the Strategic Community Plan, Long Term Financial Plan, Corporate Business Plan and Annual Budget.

The City has developed a reporting system to provide Council with the necessary information to enable it to assess performance against the plans. The reporting system is a systematic and regular process that allows Council to take action to rectify any issues that arise and as such, be accountable to the Community.

Council is accountable for managing the CEO's performance and is responsible for setting the CEO's key performance criteria and subsequently monitoring the CEO's performance. The CEO is responsible for managing the performance of Administration and all Employees in meeting the strategic direction of Council.

10.3 Compliance

It is a requirement of the Act to conduct an annual audit of compliance with statutory requirements of the Act.

The Compliance Audit Return (**CAR**) is submitted to the Department of Local Government, Sport and Cultural Industries each year after its adoption by the Council. The CAR seeks

information and responses in relation to a local government's statutory obligations in a number of areas, such as local laws, tenders, meeting process, disclosure of financial interests and financial management.

10.4 Audit &and- Risk Committee

On 24 August 2017, amendments to the *Local Government Act 1995* through the *Local Government Amendment (Auditing) Act 2017* were passed by State Parliament giving the Auditor General (OAG) the mandate to audit local governments in the areas of:

- performance audits under *section 7.12AJ* to examine the economy, efficiency and effectiveness of programs, including compliance with legislative provisions and internal policies; and
- Financial Audits under *section 7.12AB.*

Council has established an Audit &and- Risk Committee in accordance with section 7.1A of the Act, to oversee and advise Council on matters of internal and external audit and risk management and compliance functions of the City. The Audit &and- Risk Committee meets approximately four times a year and all Council Members are members of the committee.

The Audit &and- Risk Committee has no delegated authority and all meetings are held in closed sessions that are not open to the public. Any recommendations of the Audit &and Risk Committee must be made to Council to endorse.

10.5 Community Consultation and Engagement

The City recognises that consultation is a two-way interactive process that provides opportunities for the City and the Community to clarify information, raise issues and discuss ideas and options. Consultation is an important dimension that informs and enhances Council's and Administration's decision-making process.

Council, in undertaking its role in defining the City's directions and priorities for a sustainable future achieves this by:

- Meeting its obligations in respect of the Planning and Development Act.
- Promoting discussion within the Community and with other stakeholders about the priorities and needs of the City.
- Using research to develop and inform Council policies and decision-making.
- Actively canvassing, and faithfully considering, the needs and opinions of the community when making decisions.
- Translating the Community's aspirations for a sustainable future through appropriate partnerships, initiatives, programs and services into the Strategic Community Plan.

Council has adopted the Community Engagement Policy, the objective of which is to provide guiding principles for community engagement to ensure consistent, meaningful and best practice engagement is carried out within the City of Wanneroo.

The City's Community Engagement Policy clearly articulates the City's commitment to strong stakeholder and community relationships and engagement. The goal of the policy is to provide a process for involving the Community and stakeholders in decision-making and to enhance current opportunities and processes for that to happen.

The City's Community Engagement Policy may be accessed through the following link:

Community Engagement Policy

10.6 Records Management

The City's corporate records are to be managed in accordance with the City's Record Keeping Plan and Records Management Policy.

All Council Members, Employees and contractors are responsible for maintaining complete, accurate and reliable evidence of all business transactions and ensuring all corporate documents are retained within the City's official recordkeeping system at the point of creation regardless of the format, in accordance with:

- State Records Act 2000.
- Freedom of Information Act 1992.
- Local Government Act 1995.

The City's ~~Records Management Policy and~~ Record Keeping Plan may be accessed through the following links:

Recordkeeping Plan

10.7 Legislative Obligations

The City, as a local government, is obligated to comply with various state legislative requirements and obligations to external authorities in addition to the Local Government Act and the Department of Local Government and Communities. The City has implemented systems and processes to ensure it meets its legislative obligations and reports accordingly to any external agencies or authorities.

Relevant legislation that sets out legislative requirements and obligations for the City includes but is not limited to:

- Public Interest Disclosure Act 2003.
- Corruption, Crime and Misconduct Act 2003.
- Equal Opportunity Act 1984.
- Parliamentary Commissioner Act 1971.
- Freedom of Information Act 1992.

Relevant external agencies or authorities that the City may have a reporting obligation to include but is not limited to:

- Public Sector Commission.
- Corruption and Crime Commission.
- Equal Opportunity Commission.
- Ombudsman of Western Australia.
- Office of the Auditor General
- Office of the Information Commissioner.

11. REVIEW AND CONTINUOUS IMPROVEMENT

The processes that support continuous improvement of this Framework and the policies, procedures and processes that support this Framework include:

- reviewing the Framework (and the supporting policies and procedures) biennially or following a significant change within the City or in ~~underpinning~~relevant legislation;
- review of individual governance issues to identify any control weaknesses and lessons learned for policy and procedure improvement; and
- regular training for Employees and Council Members.

Contact

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governanceandlegal@wanneroo.wa.gov.au
City of Wanneroo
23 Dundebar Road
Wanneroo WA 6065

REFERENCES

The following documents have been used in the development of the Governance Framework for the City of Wanneroo:

- *AS8000 Good Governance Principles.*
- *ASX Corporate Governance Council – Principles of Good Corporate Governance and Best Practice Recommendations.*
- *Conflict of Interests Guidelines – Office of the Public Sector Standards Commissioner.*
- *Corporate Governance Charter - WA Local Government Association December 2004.*
- *Department of Local Government – Local Government Operational Guideline No 3 – Managing Public Question Time.*
- *Department of Local Government – Local Government Operational Guideline No 4 – Council Member Induction.*
- *Department of Local Government – Local Government Operational Guideline No 5 – Council Forums.*
- *Department of Local Government – Local Government Operational Guideline No 7 – Clarity in Council Motions.*
- *Department of Local Government – Local Government Operational Guideline No 9 – Audit Committees in Local Government.*
- *Department of Local Government– Local Government Operational Guideline No 17 – Delegations.*
- *Department of Local Government– Local Government Operational Guideline No 20 – Disclosure of Financial Interests at Meetings.*
- *Council Members Welcome Pack - City of Joondalup - 2011.*
- *Enterprise-wide Risk Management – Better Practice Guide for the Public Sector – CPA Australia 2002.*
- *Excellence in Governance for Local Government – CPA Australia.*
- ~~*Governance Framework – City of Joondalup.*~~
- ~~*Governance Framework and Statement – City of South Perth.*~~
- *Good Governance Guide 2004 – The Principles of Good Governance within Local Government - Municipal Association of Victoria.*
- *Information for Council Members – City of Wanneroo.*
- *Lessons for Local Government - City of Belmont published by the Department of Local Government and Regional Development April 2003.*
- *Lessons for Local Government - City of South Perth published by the Department of Local Government and Regional Development.*
- *Local Government Act 1995.*
- *Local Government (Administration) Regulations 1996.*
- *Local Government (Financial Management) Regulations 1996.*
- *Local Government (Model Code ~~Rules~~ of Conduct) Regulations ~~2007~~2021.*
- *Murdoch University Senate, Statement of Governance Principles.*
- *OECD Principles of Corporate Governance.*
- *Public Sector Governance (Vol. 1) – Better Practice Guide – Australian National Audit Office.*
- *Reinventing Your Board, A Step by Step Guide to Implementing Policy Governance – John Carver and Miriam Mayhew Carver.*

- *Sustainability Reporting Guidelines – Global Reporting Initiative.*
- *The Business of Local Government (a training course for Council Members)- a joint WALGA and Australian Institute of Company Directors Course.*
- *WALGA Training and Development Program for Council Members.*

CE03-04/21 Local Government (Model Code of Conduct) Regulations 2020

File Ref:	2409V03 – 21/119802
Responsible Officer:	Executive Manager Governance and Legal
Disclosure of Interest:	Nil
Attachments:	4
Previous Items:	3.3 - Local Government (Model Code of Conduct) Regulations 2020 - Forum - 22 Mar 2021 6:00pm (Special)

Issue

To consider the requirements of the *Local Government (Model Code of Conduct) Regulations 202*1 (**Model Code**) and adopt by absolute majority the Model Code, either unamended or with additions providing that these are not inconsistent with the Model Code.

Background

On 27 June 2019, the *Local Government Legislation Amendment Act 2019* (**Amendment Act**) introduced amendments to the Local Government Act 1995 (the **Act**) to prescribe a mandatory Code of Conduct for council members, committee members and candidates.

On 3 February 2021 the *Local Government (Model Code of Conduct) Regulations 2021* (**Regulations**) were enacted. The Regulations, in part:-

- repealed the *Local Government (Rules of Conduct) Regulations 2007*;
- amended the *Local Government (Administration) Regulations 1996* (**Administration Regulations**) to insert Part 9A – Minor Breaches by council members*;* and
- made minor amendments to the *Local Government (Audit) Regulations 1996* and the *Local Government (Constitution) Regulation 1998* to remove references to the Rules of Conduct legislation.

The provisions of the *Local Government (Rules of Conduct) Regulations 2007* are now largely recreated into Schedule 1, Division 4 of the Regulations.

Section 5.105(1) of the Act states that a council member commits a minor breach if the council member contravenes a rule of conduct or contravenes a local law.

The Administration Regulations (r34D) clarifies that a contravention of a local law means a local law as to conduct of people at council or committee meetings (the City's Standing Orders Local Law).

Detail

Section 5.105 of the Act requires that the local government prepare and adopt (by an absolute majority) a code of conduct that incorporates the Model Code provided under Schedule 1 of the Regulations (**Model Code**), within three months after the day of the Model Code being prescribed in Regulations (by 3 May 2021).

Until the City's Code of Conduct is adopted, the Model Code applies which means that the principles, behaviour requirements and rules of conduct apply to council members, committee members and candidates until such time as the City adopts its own Code of Conduct.

Schedule 1 of the Regulations provide for:

- overarching principles to guide behaviour;
- behaviours, and complaints which are managed by local governments; and
- rules of conduct, contraventions of which are considered by the independent Local Government Standards Panel (**Standards Panel**) where appropriate.

The Model Code is constructed in four Parts:-

Division 1: Preliminary provisions.
Division 2: General Principles.
Division 3: Behaviour.
Division 4: Rules of Conduct.

While local governments are not able to amend Divisions 2 and 4, additional provisions can be included under Division 3 that are not inconsistent with the Model Code.

In considering additional behaviours, Council may give consideration to behaviours that are not currently represented in the Model Code that it considers are important. This may include introducing a dress standard for members or use of technology, for example.

The Model Code

Division 1: Preliminary Provisions

Includes the Citation and terms used throughout the Code.

Division 2: General Principles

This division sets out general principles to guide the behaviour of council members, committee members and candidates. These are overarching behaviours that council members, committee members and candidates must take into consideration in their role as public representatives, or potential public representatives. Adhering to principles will assist individuals comply with the behaviours outlined in Division 3 and 4.

The principles are grouped into three key areas:

a) ***Personal Integrity***

Through undertaking their role as an elected representative or potential representative, council members may face a conflict between the public interests of the community and their personal interests or those of their family members and associates. It is an individual responsibility to disclose any such conflicts and ensure that they are managed appropriately to comply with the Model Code.

b) ***Relationships with others***

To avoid reputational damage to the Council and to comply with the Model Code, council members and candidates should raise concerns in a respectful and constructive manner and work effectively with their colleagues to meet the expectations of the community. This extends to the behaviour of candidates in an election campaign that will demonstrate to electors their suitability as a potential public representative.

c) ***Accountability***

The community expects that council members will make decisions based on information that is relevant and factually correct. This will vary according to the decision to be made and the information available and individuals are responsible for ensuring their decisions are based on information that is accurate and pertinent to the matter at hand.

Division 3: Behaviour

This section sets the standards of behaviour which reflect the general principles outlined in Division 2. Behaviour is expected to be managed at the local level by the local government and the process is set out in the Model Code.

Failure to comply with this section may give rise to a complaint against a council member's conduct, resulting in possible corrective action by the local government. The emphasis should be on an educative role to establish sound working relationships and avoid repeated breaches, rather than punishment.

Where an individual does not comply with any action required, then the local government may determine that the matter is to be referred to the Standards Panel as an alleged contravention of a rule of conduct. The Standards Panel has the authority to make binding decisions regarding allegations of minor misconduct.

Division 4 – Rules of Conduct

Division 4 deals with Rules of Conduct breaches and extends to the contravention of a rule of conduct that occurred when the council member was a candidate.

Alleged breaches of this part can be referred to the Standards Panel in accordance with the Act. A breach of this Part is a "minor breach". In the event the Standards Panel makes a finding of breach against a council member, sanctions will be imposed in accordance with the Part 5 Division 9 of the Act.

Nothing in this part removes the obligations placed upon council members and employees (including the CEO) of the local government under the *Corruption, Crime and Misconduct Act 2003*.

Consultation

Council considered and adopted a submission on the draft "Local Government (Rules of Conduct) Regulations (CE01-12/20) generally supporting the draft legislation with the exception of the requirement relating to complaints management and determination.

This requirement for complaints received under Division 3 to be dealt with by Council is also contrary to recommendations from the City of Perth Inquiry and the Local Government Act Review Panel, both of which recommend an independent investigative body to investigate and determine complaints and allegations of breach.

Council Members have been provided the opportunity to consider the Model Code and the proposed additions.

Comment

The *Local Government (Model Code of Conduct) Regulations 2021* is provided at **Attachment 1.**

The City's current Council Members' Code of Conduct is set out at **Attachment 2**.

The City's current Committee Members' Code of Conduct is set out at **Attachment 3**.

The Model Code, as amended with the proposed additions, is shown in mark-up at **Attachment 4** and is titled the City of Wanneroo Council Member, Committee Member and Candidate Code of Conduct (the **Code**).

Dealing with Complaints

Division 3

The Model Code requires that complaints received under Division 3 must be made within 1 month of the alleged breach.

Complaints received under Division 3 are to be submitted to an authorised officer. The Model Code provides that the local government is to authorise one or more persons to receive complaints and withdrawal of complaints under Division 3 and outlines the process for dealing with a complaint. Council at its Ordinary Meeting of 16 March 2021 (CE03-03/21) resolved to authorise the Director Corporate Strategy and Performance (and in their absence or where there is a conflict of interest, the Executive Manager Governance and Legal) to be the City's **Complaints Officer** to receive complaints.

The process for consideration of a complaint under Division 3 is at the discretion of the local government, however, the Model Code requires that after considering the complaint, the local government must make a finding as to whether the breach occurred.

The Model Code outlines the process for dealing with complaints however leaves it open to local governments to determine the most appropriate and effective process for how this is undertaken.

Administration recommends that for all complaints received under Division 3 of the Code, an independent external administrator is engaged to review and report to Council on their findings in respect of the complaint (**Administrator**). The Regulations provide that a breach of a local government's adopted code of conduct by a candidate cannot be dealt with unless the candidate has been elected as a council member.

The following process for managing complaints made under Division 3 is proposed. The final adopted procedure will be transposed into a Corporate Management Procedure for implementation.

Proposed Complaint Handling Process

a) Complaints are to be made in writing on the prescribed form, with appropriate and relevant supporting evidence attached. (Note: The form has been approved and adopted by Council at its meeting of 16 March 2021).

b) The complainant is to lodge the Complaint to the Complaints Officer within one month of the occurrence of the alleged behaviour breach.

c) A Complaint cannot be submitted anonymously.

d) The City will engage the Administrator to review and consider one or more complaints of behaviour breach and to report on the outcome to the City's Complaints Officer for consideration by Council.

e) When a written Complaint is received by the Complaints Officer, the Complaint will be referred the Administrator.

f) Complaints are to be dealt with and considered in the order in which they are received by the Complaints Officer.

g) A Complaint relating to a candidate is only to be referred to an Administrator if and when the candidate is elected as a council member, but in any event the Complaint

must be lodged within one month of the occurrence of the alleged behaviour breach.

h) The Administrator will determine whether the Complaint is within jurisdiction and, if not, advise the City's Complaints Officer for referral to the appropriate body.

i) Should the Complaint raise issues that would require the CEO to report the matter to the Department of Local Government, Sport and Cultural Industries, Public Sector Commission or Corruption and Crime Commission, the Complaints Officer is to immediately notify the CEO.

j) The CEO is to refer the matter to the appropriate agency and inform the complainant and the person being complained about in accordance with the requirements of the appropriate legislation. Subject to advice from the Administrator, no further action will be required by the City.

k) If the Complaint is within jurisdiction, the Administrator must provide the council member or committee member to whom the complaint relates with an opportunity to respond to the allegations in the Complaint and to provide their own comments and evidence for consideration within 14 days of the notification of the Complaint to them by the Administrator.

l) The Administrator is to advise the complainant and the council member or committee member to whom the complaint relates of the confidentiality requirements relative to the process.

m) The Administrator must offer mediation to both parties as the first option for dealing with a Complaint and before progressing with the consideration or determination of the Complaint.

n) If issues raised in the Complaint are resolved to the satisfaction of both parties in mediation or otherwise before the determination of the Complaint, the complainant must lodge a Withdrawal of Complaint in writing with the Administrator.

o) The Administrator is required to consider the complaint, unless it is dismissed due to the behaviour to which the complaint relates having occurred at a council or committee meeting and either:-

   i) the behaviour was dealt with by the person presiding at the meeting; or
   ii) the person responsible for the behaviour has taken remedial action in accordance with the City's local law dealing with meeting procedures.

p) If the Complaint is dismissed, the Administrator must give the complainant and the council member or committee member to whom the complaint relates written notice of the decision and the reasons for the decision.

q) The Administrator must form a finding by considering if it is more likely that the breach occurred than that it did not occur, within 21 days from receiving a Complaint or from receiving a copy of the response to the Complaint by the council member or committee member to whom the complaint relates, whichever is the later.

r) The Administrator will provide a report to the Complaints Officer encompassing the:-

i) finding(s) (a finding that the alleged breach has occurred must be based on Complaint and the response from which it may be concluded that it is more likely that the breach occurred than that it did not occur); and
ii) reasons for the finding(s).

s) The Complaints Officer assisted by the Executive Manager Governance and Legal will prepare a report for Council which must include the:

i) complainant's Complaint (drawn from the Complaint Form);
ii) written response received (if any); and
iii) Administrator's report.

t) The Administrator informs the complainant and the council member or committee member to whom the complaint relates of the Ordinary Council Meeting date at which the matter is to be considered and advises that the report will be considered during a confidential session.

u) The Administrator must attend the Ordinary Council Meeting at which the matter is considered.

v) The CEO, Directors and all staff will leave Council Chambers when the matter is considered.

w) The Administrator will remain in attendance to provide advice to Council.

x) The Mayor (or Deputy Mayor if the Complaint relates to the Mayor), with advice from the Administrator, will work through the process and various motions allowable under Standing Orders (as current or as amended in accordance with the proposal set out below).

y) If Council finds that a behavioural breach has not occurred, Council will dismiss the Complaint.

z) If the Council finds that a behavioural breach has occurred, the Administrator will advise Council of the options for an action plan to address the behavioural breach.

aa) The options available to Council in relation to the finding that behavioural breach has occurred may include:

i) Mediation;
ii) Counselling;
iii) Training; or
iv) Other appropriate action

bb) The council member or committee member to whom the complaint relates is to be given an opportunity to comment on the proposed action plan for no more than 5 minutes unless an extension of time is granted by the Council by simple majority without debate, but is not to exceed 10 minutes in total.

cc) Any comment made is to be limited to whether or not the proposed action plan is viewed as appropriate.

dd) Where the council member or committee member to whom the complaint relates declines or fails to take the opportunity to comment, the Council should proceed to finalise the matter taking into consideration all available information that has been received and determine the action plan.

ee) After the Ordinary Council Meeting the Complaints Officer will prepare a written notice to be provided to the complainant and the council member or committee member to whom the complaint relates that formally advises:

i) the Council decision;
ii) the reasons for Council's decision; and
iii) if the Council finds that a behavioural breach has occurred, details of the action plan and how it will be implemented

ff) The Complaints Officer will monitor implementation of the action plan and timeframes set out in the action plan.

gg) If an action plan includes any of the requirements set out in aa) above, failure to comply with that requirement is a breach of clause 23 of the Council Member, Committee Member and Candidate Code of Conduct and is considered is a minor breach under section 5.105(1) of the Act.

hh) Where these procedures are silent, Standing Orders will prevail.

Proposed Amendment to Standing Orders Local Law

Notwithstanding the procedure set out above, it is proposed that the Standing Orders Local Law be amended so that these complaints are considered by Council through a Procedural Motion. The reason for this is that there should be no debate on motions in respect of alleged behavioural breaches of the Code as the Administrator has considered the Complaint, the response to the Complaint and reported the findings to Council.

Allowing debate on a motion to deal with a Complaint is problematic as neither the complainant nor the person subject of the Complaint can address Council as all relevant information in relation to the Complaint forms part of the Complaint and the response, and the Administrator considers all of this in forming their finding. It is important to note that Council has no investigative powers and its role is limited to consideration of the Administrator's report on the finding, determine whether a behavioural breach has occurred and where a behavioural breach has occurred, determine the appropriate action plan.

It is further noted that under Regulation 12(5) of the Model Code, the Council must consult with the person the subject of the Complaint in relation to the action plan to address the behavioural breach only.

As it is for individual local governments to determine how their Council's will consider and determine behavioural breaches, there is a lack of consistency in approach across the local government sector. Subject to Council's resolution, the CEO proposes to provide a report to an upcoming WALGA North Zone meeting requesting WALGA give consideration to amending the Meeting Procedures Template Local Law to deal with complaints under Division 3 of Schedule 1 of the Local Government (Model Code of Conduct) Regulations 2021 as a procedural motion.

Division 4

The Act (section 107) requires that complaints received under Division 4 of the Model Code must be made within 6 months of the alleged breach.

Complaints received under Division 4 of the Model Code are to be submitted to the City's Complaints Officer and will be dealt with by the Standards Panel. These procedures have not changed.

Complaints Officer and Prescribed Form

Council at its meeting of 16 March 2021 appointed the Director of Corporate Strategy and Performance and the Executive Manager Governance and Legal as authorised officers for the purposes of receiving complaints under Division 3 of the Model Code. The Director Corporate Strategy and Performance remains the Complaints Officer under Division 4 of the Model Code.

Repealed Legislation

Complaints can still be processed under the repealed *Local Government (Rules of Conduct) Regulations 2007* using the previous prescribed forms if the alleged breach occurred prior to the repeal of these Regulations and for up to 6 months from the date that the alleged breach occurred.

Statutory Compliance

"50. Sections 5.103 and 5.104 replaced. Delete sections 5.103 and 5.104 and insert:

5.103. Model code of conduct for council members, committee members and candidates

(1) Regulations must prescribe a model code of conduct for council members, committee members and candidates.

(2) The model code of conduct must include —

(a) general principles to guide behaviour; and
(b) requirements relating to behaviour; and
(c) provisions specified to be rules of conduct.

(3) The model code of conduct may include provisions about how the following are to be dealt with —

(a) alleged breaches of the requirements referred to in subsection (2)(b);
(b) alleged breaches of the rules of conduct by committee members.

(4) The model code of conduct cannot include a rule of conduct if contravention of the rule would, in addition to being a minor breach under section 5.105(1)(a), also be a serious breach under section 5.105(3).

(5) Regulations may amend the model code of conduct.

5.104. Adoption of model code of conduct

(1) Within 3 months after the day on which regulations prescribing the model code come into operation, a local government must prepare and adopt a code of conduct to be observed by council members, committee members and candidates that incorporates the model code.*
** Absolute majority required.*

(2) Within 3 months after the day on which regulations amending the model code come into operation, the local government must amend the adopted code of conduct to incorporate the amendments made to the model code.*

(3) A local government may include in the adopted code of conduct requirements in addition to the requirements referred to in section 5.103(2)(b), but any additional requirements —

(a) can only be expressed to apply to council members or committee members; and
(b) are of no effect to the extent that they are inconsistent with the model code.

(4) A local government cannot include in the adopted code of conduct provisions in addition to the principles referred to in section 5.103(2)(a) or the rules of conduct.

(5) The model code is taken to be a local government's adopted code of conduct until the local government adopts a code of conduct.

(6) An alleged breach of a local government's adopted code of conduct by a candidate cannot be dealt with under this Division or the adopted code of conduct unless the candidate has been elected as a council member.

(7) The CEO must publish an up-to-date version of a local government's adopted code of conduct on the local government's official website.

51. Section 5.105 amended - Delete section 5.105(1) and insert:

(1) A council member commits a minor breach if the council member —

a) contravenes a rule of conduct; or
b) contravenes a local law under this Act, contravention of which the regulations specify to be a minor breach.

(1A) Subsection (1) extends to the contravention of a rule of conduct that occurred when the council member was a candidate.

(1B) Regulations cannot specify that contravention of a local law under this Act is a minor breach if contravention of the local law would, in addition to being a minor breach under subsection (1), also be a serious breach under subsection (3).

5.103. Model code of conduct for council members, committee members and candidates

(1) Regulations must prescribe a model code of conduct for council members, committee members and candidates.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2017 – 2027:

"4 Civic Leadership

4.2 Good Governance

4.2.1 Provide transparent and accountable governance and leadership"

Risk Management Considerations

There are no existing Strategic or Corporate risks within the City's existing risk registers which relate to the issues contained in this report.

Policy Implications

Nil

Financial Implications

Nil

Voting Requirements

Absolute Majority

Recommendation

That Council:-

1. REPEALS the:

(a) Council Member Code of Conduct set out in Attachment 2; and

(b) Committee Members Code of Conduct set out in Attachment 3;

2. BY ABSOLUTE MAJORITY ADOPTS the Council Member, Committee Member and Candidate Code of Conduct including the additions in mark-up as set out in Attachment 4.

3. ADOPTS the process detailed in this report for the management of complaints in respect of Division 3 of the Council Member, Committee Member and Candidate Code of Conduct;

4. NOTES that the adopted process detailed in this report for the management of complaints in respect of Division 3 of the Council Member, Committee Member and Candidate Code of Conduct will be documented as a management procedure approved by the Chief Executive Officer; and

5. REQUESTS the Chief Executive Officer to provide a report to an upcoming WALGA North Zone meeting requesting WALGA give consideration to amending the Meeting Procedures Template Local Law to deal with complaints under Division 3 of Schedule 1 of the Local Government (Model Code of Conduct) Regulations 2021 as a procedural motion.

Attachments:

1.	*Attachment 1 - Local Government (Model Code of Conduct) Regulations 2021*	*21/88105*
2.	*Attachment 2 - Council Members Code of Conduct (current)*	*10/1260[v2]*
3.	*Attachment 3 - Committee Members Code of Conduct (current)*	*10/1265[v2]*
4.	*Attachment 4 - Council Member, Committee Member and Candidate Code of Conduct (proposed Model Code)*	*21/61262*

Western Australia

Local Government Act 1995

Local Government (Model Code of Conduct) Regulations 2021

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Western Australia

Local Government (Model Code of Conduct) Regulations 2021

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Local Government Act 1995

Local Government (Model Code of Conduct) Regulations 2021

Part 1 — Preliminary

1. Citation

These regulations are the *Local Government (Model Code of Conduct) Regulations 2021*.

2. Commencement

These regulations come into operation as follows —

(a) Part 1 — on the day on which these regulations are published in the *Gazette*;

(b) the rest of the regulations — on the day on which the *Local Government Legislation Amendment Act 2019* sections 48 to 51 come into operation.

Part 2 — Model code of conduct

3. Model code of conduct (Act s. 5.103(1))

The model code of conduct for council members, committee members and candidates is set out in Schedule 1.

Part 3 — Repeal and consequential amendments

Division 1 — Repeal

4. *Local Government (Rules of Conduct) Regulations 2007* repealed

The *Local Government (Rules of Conduct) Regulations 2007* are repealed.

Division 2 — Other regulations amended

5. *Local Government (Administration) Regulations 1996* amended

(1) This regulation amends the *Local Government (Administration) Regulations 1996*.

(2) After regulation 34C insert:

Part 9A — Minor breaches by council members

34D. Contravention of local law as to conduct (Act s. 5.105(1)(b))

(1) In this regulation —

local law as to conduct means a local law relating to the conduct of people at council or committee meetings.

(2) The contravention of a local law as to conduct is a minor breach for the purposes of section 5.105(1)(b) of the Act.

6. *Local Government (Audit) Regulations 1996* amended

(1) This regulation amends the *Local Government (Audit) Regulations 1996*.

(2) In regulation 13 in the Table:

(a) under the heading "***Local Government Act 1995***" delete "s. 5.103" and insert:

s. 5.104

(b) delete:

Local Government (Rules of Conduct) Regulations 2007		
r. 11		

7. *Local Government (Constitution) Regulations 1998* amended

(1) This regulation amends the *Local Government (Constitution) Regulations 1998*.

(2) In Schedule 1 Form 7 delete "*Local Government (Rules of Conduct) Regulations 2007*." and insert:

code of conduct adopted by the [3] ..... under section 5.104 of the *Local Government Act 1995*.

Schedule 1 — Model code of conduct

[r. 3]

Division 1 — Preliminary provisions

1. Citation

This is the *[insert name of local government] Code of Conduct for Council Members, Committee Members and Candidates*.

2. Terms used

(1) In this code —

Act means the *Local Government Act 1995*;

candidate means a candidate for election as a council member;

complaint means a complaint made under clause 11(1);

publish includes to publish on a social media platform.

(2) Other terms used in this code that are also used in the Act have the same meaning as they have in the Act, unless the contrary intention appears.

Division 2 — General principles

3. Overview of Division

This Division sets out general principles to guide the behaviour of council members, committee members and candidates.

4. Personal integrity

(1) A council member, committee member or candidate should —

(a) act with reasonable care and diligence; and

(b) act with honesty and integrity; and

(c) act lawfully; and

(d) identify and appropriately manage any conflict of interest; and

(e) avoid damage to the reputation of the local government.

(2) A council member or committee member should —

(a) act in accordance with the trust placed in council members and committee members; and

(b) participate in decision making in an honest, fair, impartial and timely manner; and

(c) actively seek out and engage in training and development opportunities to improve the performance of their role; and

(d) attend and participate in briefings, workshops and training sessions provided or arranged by the local government in relation to the performance of their role.

5. Relationship with others

(1) A council member, committee member or candidate should —

(a) treat others with respect, courtesy and fairness; and

(b) respect and value diversity in the community.

(2) A council member or committee member should maintain and contribute to a harmonious, safe and productive work environment.

6. Accountability

A council member or committee member should —

(a) base decisions on relevant and factually correct information; and

(b) make decisions on merit, in the public interest and in accordance with statutory obligations and principles of good governance and procedural fairness; and

(c) read all agenda papers given to them in relation to council or committee meetings; and

(d) be open and accountable to, and represent, the community in the district.

Division 3 — Behaviour

7. Overview of Division

This Division sets out —

(a) requirements relating to the behaviour of council members, committee members and candidates; and

(b) the mechanism for dealing with alleged breaches of those requirements.

8. Personal integrity

(1) A council member, committee member or candidate —

(a) must ensure that their use of social media and other forms of communication complies with this code; and

(b) must only publish material that is factually correct.

(2) A council member or committee member —

(a) must not be impaired by alcohol or drugs in the performance of their official duties; and

(b) must comply with all policies, procedures and resolutions of the local government.

9. Relationship with others

A council member, committee member or candidate —

(a) must not bully or harass another person in any way; and

(b) must deal with the media in a positive and appropriate manner and in accordance with any relevant policy of the local government; and

(c) must not use offensive or derogatory language when referring to another person; and

(d) must not disparage the character of another council member, committee member or candidate or a local government employee in connection with the performance of their official duties; and

(e) must not impute dishonest or unethical motives to another council member, committee member or candidate or a local

government employee in connection with the performance of their official duties.

10. Council or committee meetings

When attending a council or committee meeting, a council member, committee member or candidate —

(a) must not act in an abusive or threatening manner towards another person; and

(b) must not make a statement that the member or candidate knows, or could reasonably be expected to know, is false or misleading; and

(c) must not repeatedly disrupt the meeting; and

(d) must comply with any requirements of a local law of the local government relating to the procedures and conduct of council or committee meetings; and

(e) must comply with any direction given by the person presiding at the meeting; and

(f) must immediately cease to engage in any conduct that has been ruled out of order by the person presiding at the meeting.

11. Complaint about alleged breach

(1) A person may make a complaint, in accordance with subclause (2), alleging a breach of a requirement set out in this Division.

(2) A complaint must be made —

(a) in writing in the form approved by the local government; and

(b) to a person authorised under subclause (3); and

(c) within 1 month after the occurrence of the alleged breach.

(3) The local government must, in writing, authorise 1 or more persons to receive complaints and withdrawals of complaints.

12. Dealing with complaint

(1) After considering a complaint, the local government must, unless it dismisses the complaint under clause 13 or the complaint is

withdrawn under clause 14(1), make a finding as to whether the alleged breach the subject of the complaint has occurred.

(2) Before making a finding in relation to the complaint, the local government must give the person to whom the complaint relates a reasonable opportunity to be heard.

(3) A finding that the alleged breach has occurred must be based on evidence from which it may be concluded that it is more likely that the breach occurred than that it did not occur.

(4) If the local government makes a finding that the alleged breach has occurred, the local government may —

(a) take no further action; or

(b) prepare and implement a plan to address the behaviour of the person to whom the complaint relates.

(5) When preparing a plan under subclause (4)(b), the local government must consult with the person to whom the complaint relates.

(6) A plan under subclause (4)(b) may include a requirement for the person to whom the complaint relates to do 1 or more of the following —

(a) engage in mediation;

(b) undertake counselling;

(c) undertake training;

(d) take other action the local government considers appropriate.

(7) If the local government makes a finding in relation to the complaint, the local government must give the complainant, and the person to whom the complaint relates, written notice of —

(a) its finding and the reasons for its finding; and

(b) if its finding is that the alleged breach has occurred — its decision under subclause (4).

13. Dismissal of complaint

(1) The local government must dismiss a complaint if it is satisfied that —

(a) the behaviour to which the complaint relates occurred at a council or committee meeting; and

(b) either —

(i) the behaviour was dealt with by the person presiding at the meeting; or

(ii) the person responsible for the behaviour has taken remedial action in accordance with a local law of the local government that deals with meeting procedures.

(2) If the local government dismisses a complaint, the local government must give the complainant, and the person to whom the complaint relates, written notice of its decision and the reasons for its decision.

14. Withdrawal of complaint

(1) A complainant may withdraw their complaint at any time before the local government makes a finding in relation to the complaint.

(2) The withdrawal of a complaint must be —

(a) in writing; and

(b) given to a person authorised under clause 11(3).

15. Other provisions about complaints

(1) A complaint about an alleged breach by a candidate cannot be dealt with by the local government unless the candidate has been elected as a council member.

(2) The procedure for dealing with complaints may be determined by the local government to the extent that it is not provided for in this Division.

Division 4 — Rules of conduct

Notes for this Division:

1. Under section 5.105(1) of the Act a council member commits a minor breach if the council member contravenes a rule of conduct. This

extends to the contravention of a rule of conduct that occurred when the council member was a candidate.

2. A minor breach is dealt with by a standards panel under section 5.110 of the Act.

16. Overview of Division

(1) This Division sets out rules of conduct for council members and candidates.

(2) A reference in this Division to a council member includes a council member when acting as a committee member.

17. Misuse of local government resources

(1) In this clause —

electoral purpose means the purpose of persuading electors to vote in a particular way at an election, referendum or other poll held under the Act, the *Electoral Act 1907* or the *Commonwealth Electoral Act 1918*;

resources of a local government includes —

(a) local government property; and

(b) services provided, or paid for, by a local government.

(2) A council member must not, directly or indirectly, use the resources of a local government for an electoral purpose or other purpose unless authorised under the Act, or by the local government or the CEO, to use the resources for that purpose.

18. Securing personal advantage or disadvantaging others

(1) A council member must not make improper use of their office —

(a) to gain, directly or indirectly, an advantage for the council member or any other person; or

(b) to cause detriment to the local government or any other person.

(2) Subclause (1) does not apply to conduct that contravenes section 5.93 of the Act or *The Criminal Code* section 83.

19. Prohibition against involvement in administration

(1) A council member must not undertake a task that contributes to the administration of the local government unless authorised by the local government or the CEO to undertake that task.

(2) Subclause (1) does not apply to anything that a council member does as part of the deliberations at a council or committee meeting.

20. Relationship with local government employees

(1) In this clause —

local government employee means a person —

(a) employed by a local government under section 5.36(1) of the Act; or

(b) engaged by a local government under a contract for services.

(2) A council member or candidate must not —

(a) direct or attempt to direct a local government employee to do or not to do anything in their capacity as a local government employee; or

(b) attempt to influence, by means of a threat or the promise of a reward, the conduct of a local government employee in their capacity as a local government employee; or

(c) act in an abusive or threatening manner towards a local government employee.

(3) Subclause (2)(a) does not apply to anything that a council member does as part of the deliberations at a council or committee meeting.

(4) If a council member or candidate, in their capacity as a council member or candidate, is attending a council or committee meeting or other organised event (for example, a briefing or workshop), the council member or candidate must not orally, in writing or by any other means —

(a) make a statement that a local government employee is incompetent or dishonest; or

(b) use an offensive or objectionable expression when referring to a local government employee.

(5) Subclause (4)(a) does not apply to conduct that is unlawful under *The Criminal Code* Chapter XXXV.

21. Disclosure of information

(1) In this clause —

closed meeting means a council or committee meeting, or a part of a council or committee meeting, that is closed to members of the public under section 5.23(2) of the Act;

confidential document means a document marked by the CEO, or by a person authorised by the CEO, to clearly show that the information in the document is not to be disclosed;

document includes a part of a document;

non confidential document means a document that is not a confidential document.

(2) A council member must not disclose information that the council member —

(a) derived from a confidential document; or

(b) acquired at a closed meeting other than information derived from a non confidential document.

(3) Subclause (2) does not prevent a council member from disclosing information —

(a) at a closed meeting; or

(b) to the extent specified by the council and subject to such other conditions as the council determines; or

(c) that is already in the public domain; or

(d) to an officer of the Department; or

(e) to the Minister; or

(f) to a legal practitioner for the purpose of obtaining legal advice; or

(g) if the disclosure is required or permitted by law.

22. Disclosure of interests

(1) In this clause —

interest —

(a) means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest; and

(b) includes an interest arising from kinship, friendship or membership of an association.

(2) A council member who has an interest in any matter to be discussed at a council or committee meeting attended by the council member must disclose the nature of the interest —

(a) in a written notice given to the CEO before the meeting; or

(b) at the meeting immediately before the matter is discussed.

(3) Subclause (2) does not apply to an interest referred to in section 5.60 of the Act.

(4) Subclause (2) does not apply if a council member fails to disclose an interest because the council member did not know —

(a) that they had an interest in the matter; or

(b) that the matter in which they had an interest would be discussed at the meeting and the council member disclosed the interest as soon as possible after the discussion began.

(5) If, under subclause (2)(a), a council member discloses an interest in a written notice given to the CEO before a meeting, then —

(a) before the meeting the CEO must cause the notice to be given to the person who is to preside at the meeting; and

(b) at the meeting the person presiding must bring the notice and its contents to the attention of the persons present immediately before any matter to which the disclosure relates is discussed.

(6) Subclause (7) applies in relation to an interest if —

(a) under subclause (2)(b) or (4)(b) the interest is disclosed at a meeting; or

(b) under subclause (5)(b) notice of the interest is brought to the attention of the persons present at a meeting.

(7) The nature of the interest must be recorded in the minutes of the meeting.

23. Compliance with plan requirement

If a plan under clause 12(4)(b) in relation to a council member includes a requirement referred to in clause 12(6), the council member must comply with the requirement.

Notes

This is a compilation of the *Local Government (Model Code of Conduct) Regulations 2021*. For provisions that have come into operation see the compilation table.

Compilation table

Citation	Published	Commencement
Local Government (Model Code of Conduct) Regulations 2021	SL 2021/15 2 Feb 2021	Pt. 1: 2 Feb 2021 (see r. 2(a)); Regulations other than Pt. 1: 3 Feb 2021 (see r. 2(b) and SL 2021/13 cl. 2)

Defined terms

[This is a list of terms defined and the provisions where they are defined. The list is not part of the law.]

Defined term	Provision(s)
Act	Sch. 1 cl. 2(1)
candidate	Sch. 1 cl. 2(1)
closed meeting	Sch. 1 cl. 21(1)
complaint	Sch. 1 cl. 2(1)
confidential document	Sch. 1 cl. 21(1)
document	Sch. 1 cl. 21(1)
electoral purpose	Sch. 1 cl. 17(1)
interest	Sch. 1 cl. 22(1)
local government employee	Sch. 1 cl. 20(1)
non confidential document	Sch. 1 cl. 21(1)
publish	Sch. 1 cl. 2(1)
resources of a local government	Sch. 1 cl. 17(1)

City of Wanneroo

Policy Manual

Council Member Code of Conduct

Policy Owner: Executive Manager Governance and Legal
Contact Person: Governance Specialist
Date of Approval 26 June 2018 – CE02-06/18

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Part 1 - Preliminary

1.1 Title

This is the *City of Wanneroo Council Member Code of Conduct 2018.*

1.2 Commencement

This Code comes into operation on 26 June 2018.

1.3 Definitions

In this Code, unless the contrary intention appears:

"Act" means *Local Government Act 1995*;

"CEO" means the chief executive officer of the City;

"City" means City of Wanneroo;

"Code" means the City of Wanneroo Council Member Code of Conduct;

"Committee" means a committee established by Council under the Act;

"Complaints Officer" means the person who is the complaints officer under section 5.120 of the Act;

"Council" means the elected body that consists of the Mayor, Deputy Mayor and Councillors;

"Member" means a Member of Council;

"Minor Breach" has the meaning given in section 5.105(1) of the Act;

"Rules of Conduct Regulations" means *Local Government (Rules of Conduct) Regulations 2007*.

1.4 Application

(1) This Code applies to Members.

(2) This Code does not apply to any employee of the City or to any member of a Committee who is not a Council Member.

1.5 Requirement for this Code

This Code is adopted by Council in accordance with the requirements of section 5.103 of the Act.

1.6 Previous Code

This Code replaces the Council Member Code of Conduct adopted by the Council on 4 May 2010.

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Part 2 Obligations of Members

2.1 General principles

It is a requirement of this Code that Members observe the general principles referred to in Regulation 3(1) of the Rules of Conduct Regulations.

Footnote:
Regulation 3(1) of the Rules of Conduct Regulations provides as follows:

General principles to guide the behaviour of Members include that a person in his or her capacity as a Member should –

(a) act with reasonable care and diligence; and
(b) act with honesty and integrity; and
(c) act lawfully; and
(d) avoid damage to the reputation of the local government; and
(e) be open and accountable to the public; and
(f) base decisions on relevant and factually correct information; and
(g) treat others with respect and fairness; and
(h) not be impaired by mind affecting substances.

2.2 Land dealings

A Member must inform the CEO in writing of an intention to undertake a land dealing within the region or which may otherwise be in conflict with the City's functions (other than the purchase of the Member's principal place of residence).

2.3 Personal behaviour

A Member must:

(a) act, and be seen to act, properly and in accordance with the requirements of the law, Council policies, resolutions and the terms of this Code;

(b) perform their duties impartially and in the best interests of the City;

(c) act in good faith and fidelity in the interests of the City and the community; and

(d) make no allegations which are improper or derogatory (unless true and in the public interest) and refrain from any form of conduct, in the performance of the Member's role, which may cause any reasonable person unwarranted offence or embarrassment.

2.4 Honesty and integrity

A Member must:

(a) observe the highest standards of honesty and integrity, and avoid conduct which might suggest any departure from these standards; and

(b) bring any dishonesty or possible dishonesty on the part of a Member to the attention of the CEO or the Mayor.

2.5 Performance of role

A Member must:

(a) exercise reasonable care and diligence in the performance of his or her role; and

(b) be consistent in his or her decision making but must treat all matters on individual merits, in an honest and fair manner.

2.6 Compliance with lawful orders and policies

(1) A Member must comply with any lawful order given by any person having authority to make or give the order, with any doubts as to the propriety of the order being taken up with the superior of the person who gave the order and, if resolution cannot be achieved, with the CEO.

(2) A Member must give effect to the lawful policies of the City, whether or not the Member agrees with or approves of them.

2.7 Administrative and management practices

A Member must ensure compliance with proper and reasonable administrative practices and conduct, and professional and responsible management practices.

2.8 Communication and public relations

As a representative of the community, a Member must be not only responsive to community views but must adequately communicate the attitudes and decisions of Council. In doing so, a Member must acknowledge that:

(a) as a Member of Council there is respect for the decision making processes of Council which are based on a decision of the majority of Council;

(b) information of a confidential nature must not be communicated until it is no longer treated as confidential;

(c) information relating to decisions of Council on approvals, permits and so on must only be communicated in an official capacity by a designated officer of Council; and

(d) information concerning adopted policies, procedures and decisions of the council is conveyed accurately.

2.9 Relationships between Members and employees

To be effective, a Member must work as part of the City's team which includes Council, the CEO and employees. That teamwork will only occur if Members and employees have a mutual respect and co-operate with each other to achieve the City's corporate goals and implement the City's strategies. To achieve that position a Member must:

(a) accept that their role is a leadership, not a management or administrative one;

(b) acknowledge that they have no capacity to individually direct employees to carry out particular functions; and

(c) refrain from publicly criticising employees in a way that casts aspersions on their professional competence and credibility.

2.10 Appointments

As part of their representative role, a Member is often asked to represent Council on external organisations. It is important that a Member:

(a) clearly understands the basis of their appointment; and

(b) provides regular reports on the activities of the external organisation.

2.11 Use of the City's resources

A Member must:

(a) be scrupulously honest in their use of the City's resources and must not misuse them or knowingly permit their misuse; and

(b) not use the City's resources (including the services of the City's employees) for private purposes, unless properly authorised to do so, and appropriate payments are made (as determined by the CEO).

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2.12 Dealing with Proponents

(1) The provisions of this clause are in addition to, and do not derogate, from the other provisions of this Code.

(2) In this clause:

"Proponent" means a proponent of a Proposal and includes a person who represents the interests of a Proponent;

"Proposal" means:

(a) a proposed subdivision of land;

(b) a proposed development of land;

(c) a proposal involving the exercise of discretion under a planning scheme or under a planning policy or structure plan adopted under a planning scheme;

(d) a proposed change to a planning scheme including a proposed change to the zoning of land; or

(e) a proposed change to a planning policy or structure plan adopted under a planning scheme.

(3) This clause 2.12 applies where a Proposal is, or is likely, to be considered by Council.

(4) A Member must:

(a) not make any statements or express any views to a Proponent or a person interested in a Proposal which purports to be on behalf of ouncil or the City;

(b) be alert to the motives and interests of a Proponent;

(c) be aware of which person, organisation or company that the Proponent is representing;

(d) not give any undertaking to a Proponent or any person interested in the Proposal;

(e) not do or say anything which could be viewed as giving a Proponent preferential treatment;

(f) ensure that persons interested in a Proposal are treated fairly and consistently;

(g) be alert to attempts by Proponents and parties interested in a Proposal to encourage Members to consider matters which are extraneous or irrelevant to the merits of the decision under consideration; and

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(h) be careful in dealings with a Proponent or a person interested in a Proposal who is a former Member or former employee of the City and make sure that the person is not given or appear to be given favourable or preferential treatment

Part 3 - This Code and the law

(1) This Code is not a law.

(2) There are laws which regulate the conduct of Members including the Local Government (Rules of Conduct) Regulations 2007.

(3) Where a person has reason to believe that a Member has committed a "Minor Breach" of the Rules of Conduct Regulations, the person may complain of the breach by sending a complaint in accordance with the Act to the Complaints Officer of the City.

Responsibility for Implementation
Governance and Legal

Versions	Next Review	Record Number
9 April 2002 - Repealed		
2 May 2010 – CS05-05/10	March 2012	TRIM: 10/1260
April 2018 – CE02-06/18	February 2020	HPE: 10/1260

City of Wanneroo

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Committee Members Code of Conduct

Policy Owner: Manager Council and Corporate Support
Contact Person: Manager Council and Corporate Support
Approval Date: CS07-06/19 – 4 June 2019 Ordinary Council Meeting

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Part 1 - Preliminary

1.1 Title

This is the *City of Wanneroo Code of Conduct for Committee Members 2019.*

1.2 Commencement

This Code comes into operation on 4 June 2019.

1.3 Definitions

In this Code, unless the contrary intention appears:

"Act" means *Local Government Act 1995*;

"CEO" means the Chief Executive Officer of the City of Wanneroo;

"Committee" means a committee established by the Council under the Act;

"Committee Member" means a member of a committee appointed by the City under the Act;

"Council" means the Council of the City;

"City" means City of Wanneroo; and

"Rules of Conduct Regulations" means *Local Government (Rules of Conduct) Regulations 2007*.

1.4 Application

(1) Subject to subclause (2), this Code applies to the Committee Members.

(2) This Code does not apply to any Committee Member who is an employee of the City or who is a member of the Council.

1.5 Requirement for this Code of Conduct

This Code is adopted by the Council as required by section 5.103 of the Act.

10/1265[v2]

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Part 2 - Obligations of Committee Members

2.1 General principles

It is a requirement of this Code that Committee Members observe the general principles referred to in Regulation 3(1) of the Rules of Conduct Regulations.

Footnote - Regulation 3(1) of the Rules of Conduct Regulations provides as follows:

General principles to guide the behaviour of Council members include that a person in his or her capacity as a Council member should –

(a) act with reasonable care and diligence;

(b) act with honesty and integrity;

(c) act lawfully;

(d) avoid damage to the reputation of the local government;

(e) be open and accountable to the public;

(f) base decisions on relevant and factually correct information;

(g) treat others with respect and fairness; and

(h) not be impaired by mind affecting substances.

2.2 Personal behaviour

A Committee Member must:

(a) act, and be seen to act, properly and in accordance with the requirements of the law and the terms of this Code;

(b) perform his or her duties impartially and in the best interests of the City;

(c) act in good faith and fidelity in the interests of the City and the community; and

(d) make no allegations which are improper or derogatory (unless true and in the public interest) and refrain from any form of conduct, in the performance of the Committee Member's role, which may cause any reasonable person unwarranted offence or embarrassment.

10/1265[v2]

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2.3 Honesty and integrity

A Committee Member must:

(a) observe the highest standards of honesty and integrity, and avoid conduct which might suggest any departure from these standards; and

(b) bring to the notice of the CEO any dishonesty or possible dishonesty on the part of any other Committee Member.

2.4 Performance of role

A Committee Member must:

(a) exercise reasonable care and diligence in the performance of his or her role; and

(b) be consistent in his or her decision making but must treat all matters on individual merits, in an honest and fair manner.

2.5 Compliance with lawful orders and policies

(1) A Committee Member must comply with any lawful order given by any person having authority to make or give the order, with any doubts as to the propriety of the order being taken up with the superior of the person who gave the order and, if resolution cannot be achieved, with the CEO.

(2) A Committee Member must give effect to the lawful policies of the City, whether or not the Committee Member agrees with or approves of them.

2.6 Administrative and management practices

A Committee Member must ensure compliance with proper and reasonable administrative practices and conduct, and professional and responsible management practices.

2.7 Relationships between Committee Members and employees

To be effective, a Committee Member must work as part of the committee and with the CEO and other employees. That teamwork will only occur if Committee Members and employees have a mutual respect and co-operate with each other to achieve the City's corporate goals and implement the City's strategies. To achieve that position a Committee Member must:

(a) acknowledge that he or she has no capacity to individually direct members of staff to carry out particular functions; and

(b) refrain from publicly criticising staff in a way that casts aspersions on their professional competence and credibility.

10/1265[v2]

2.8 Use of the City's resources

A Committee Member must:

(a) be scrupulously honest in his or her use of the City's resources and must not misuse them or permit their misuse; and

(b) not use the City's resources (including the services of the City's employees) for private purposes, unless properly authorised to do so, and appropriate payments are made (as determined by the CEO).

2.9 Securing personal advantage or disadvantaging others

A Committee Member must not make improper use of the Committee Member's office:

(a) to gain directly or indirectly an advantage for the person or any other person; or

(b) to cause detriment to the Council or any other person.

2.10 Prohibition against involvement in administration

(1) A person who is a Committee Member must not undertake a task that contributes to the administration of the Council unless authorised by the Council or by the CEO to undertake that task.

(2) Subclause (1) does not apply to anything that a Committee Member does as part of the deliberations at a committee meeting.

2.11 Relations with local government employees

(1) A Committee Member must not:

(a) direct or attempt to direct a person who is an employee of the Council to do or not to do anything in the person's capacity as the Council's employee; or

(b) attempt to influence, by means of a threat or the promise of a reward, the conduct of a person who is an employee of the Council in the person's capacity as the Council's employee.

(2) Subclause (1) does not apply to anything that a Committee Member does as part of the deliberations at a committee meeting.

(3) If a person, in his or her capacity as a Committee Member, is attending a committee meeting or other organised event and members of the public are present, the person must not, either orally, in writing or by any other means:

(a) make a statement that an employee of the Council is incompetent or dishonest; or

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(b) use offensive or objectionable expressions in reference to an employee of the Council.

Part 3 – Contravention of this Code

3.1 Complaining to CEO of contravention

A person who has reason to believe that a Committee Member has contravened a provision of this Code may complain to the CEO.

3.2 Procedure for making complaint

The procedure to be followed by a person making a complaint is to be determined by the CEO.

3.3 Procedure for dealing with complaint

The procedure to be followed in dealing with a complaint is to be determined by the Council.

Responsibility for Implementation

Council and Corporate Support

Versions	Next Review	Record Number
2 May 2010 – CS05-05/10	March 2012	TRIM: 10/1265
CS07-06/19 – 4 June 2019	May 2021	10/1265[v2]

10/1265[v2]

CITY OF WANNEROO
Council Member, Committee Member and Candidate Code of Conduct

[r. 3]

Division 1 — Preliminary provisions

1. Citation

This is the City of Wanneroo *Code of Conduct for Council Members, Committee Members and Candidates*.

2. Terms used

(1) In this code —

Act means the *Local Government Act 1995*;

candidate means a candidate for election as a council member;

complaint means a complaint made under clause 11(1);

publish includes to publish on a social media platform.

(2) Other terms used in this code that are also used in the Act have the same meaning as they have in the Act, unless the contrary intention appears.

Division 2 — General principles

3. Overview of Division

This Division sets out general principles to guide the behaviour of council members, committee members and candidates.

4. Personal integrity

(1) A council member, committee member or candidate should —

(a) act with reasonable care and diligence; and

(b) act with honesty and integrity; and

(c) act lawfully; and

(d) identify and appropriately manage any conflict of interest; and

(e) avoid damage to the reputation of the local government.

(2) A council member or committee member should —

(a) act in accordance with the trust placed in council members and committee members; and

(b) participate in decision-making in an honest, fair, impartial and timely manner; and

(c) actively seek out and engage in training and development opportunities to improve the performance of their role; and

(d) attend and participate in briefings, workshops and training sessions provided or arranged by the local government in relation to the performance of their role.

5. Relationship with others

(1) A council member, committee member or candidate should —

(a) treat others with respect, courtesy and fairness; and

(b) respect and value diversity in the community.

(2) A council member or committee member should maintain and contribute to a harmonious, safe and productive work environment.

6. Accountability

A council member or committee member should —

(a) base decisions on relevant and factually correct information; and

(b) make decisions on merit, in the public interest and in accordance with statutory obligations and principles of good governance and procedural fairness; and

(c) read all agenda papers given to them in relation to council or committee meetings; and

(d) be open and accountable to, and represent, the community in the district.

Division 3 — Behaviour

7. Overview of Division

This Division sets out —

(a) requirements relating to the behaviour of council members, committee members and candidates; and

(b) the mechanism for dealing with alleged breaches of those requirements.

8. Personal integrity

(1) A council member, committee member or candidate —

(a) must ensure that their use of social media and other forms of communication complies with this code; and

(b) must only publish material that is factually correct.

(2) A council member or committee member —

(a) must not be impaired by alcohol or drugs in the performance of their official duties; and

(b) must comply with all policies, procedures and resolutions of the local government.

9. Relationship with others

A council member, committee member or candidate —

(a) must not bully or harass another person in any way; and

(b) must deal with the media in a positive and appropriate manner and in accordance with any relevant policy of the local government; and

(c) must not use offensive or derogatory language when referring to another person; and

(d) must not disparage the character of another council member, committee member or candidate or a local government employee in connection with the performance of their official duties; and

(e) must not impute dishonest or unethical motives to another council member, committee member or candidate or a local government employee in connection with the performance of their official duties.

10. Council or committee meetings

When attending a council or committee meeting, a council member, committee member or candidate —

(a) must not act in an abusive or threatening manner towards another person; and

(b) must not make a statement that the member or candidate knows, or could reasonably be expected to know, is false or misleading; and

(c) must not repeatedly disrupt the meeting; and

(d) must comply with any requirements of a local law of the local government relating to the procedures and conduct of council or committee meetings; and

(e) must comply with any direction given by the person presiding at the meeting; and

(f) must immediately cease to engage in any conduct that has been ruled out of order by the person presiding at the meeting.

10A. Land dealings

A council member must inform the CEO in writing of an intention to undertake a land dealing within the City of Wanneroo district or which may otherwise be in conflict with the City's functions (other than the purchase of the council member's principal place of residence).

10B. Appointments

As part of their representative role, a council member is often asked to represent council on external organisations. It is important that a council member:

(1) clearly understands the basis of their appointment; and

(2) provides regular reports on the activities of the external organisation.

10C. Communications and public relations

As a representative of the community, a council member must be not only responsive to community views but must adequately communicate the attitudes and decisions of council. In doing so, a council member must acknowledge:

(1) as a council member there is respect for the decision making processes of council which are based on a decision of the majority of council;

(2) information relating to decision of council on approvals, permits and so on must only be communicated in an official capacity by a designated officer of council; and

(3) information concerning adopted policies, procedures and decisions of the council is conveyed accurately.

10D. Dealing with Proponents

(1) The provisions of this clause are in addition to and do not denigrate from the other provisions of this code.

(2) In this clause:

"Proponent" means a proponent of a Proposal and includes a person who represents the interests of a Proponent;

"Proposal" means:

(a) a proposed subdivision of land;

(b) a proposal development of land;

(c) a proposal involving the exercise of discretion under a planning scheme or under a planning policy or structure plan adopted under a planning scheme;

(d) a proposed change to a planning scheme including proposed change to the zoning of land; or

(e) a proposed change to a planning policy or structure plan adopted under a planning scheme.

(3) The clause 10D applies where a Proposal is, or is likely, to be considered by Council.

(4) A council member must:

(a) not make any statements or express any views to a Proponent or a person interested in a Proposal which purports to be on behalf of Council or the City;

(b) be alert to the motives and interests of a Proponent;

(c) be aware of which person, organisation of company that the Proponent is representing;

(d) not give any undertaking to a Proponent or any person interested in the Proposal;

(e) not do or say anything which could be viewed as giving a Proponent preferential treatment;

(f) ensure that persons interested in a Proposal are treated fairly and consistently;

(g) be alert to attempts by Proponents and parties interested in a Proposal to encourage council members to consider matters which are extraneous or irrelevant to the merits of the decision under consideration; and

~~(a)~~(h) be careful in dealings with a Proponent or a person interested in a Proposal who is a former council member or former employee of the City and make sure that the person is not given or appear to be given favourable or preferential treatment.

11. Complaint about alleged breach

(1) A person may make a complaint, in accordance with subclause (2), alleging a breach of a requirement set out in this Division.

(2) A complaint must be made —

(a) in writing in the form approved by the local government; and

(b) to a person authorised under subclause (3); and

(c) within 1 month after the occurrence of the alleged breach.

(3) The local government must, in writing, authorise 1 or more persons to receive complaints and withdrawals of complaints.

12. Dealing with complaint

(1) After considering a complaint, the local government must, unless it dismisses the complaint under clause 13 or the complaint is withdrawn under clause 14(1), make a finding as to whether the alleged breach the subject of the complaint has occurred.

(2) Before making a finding in relation to the complaint, the local government must give the person to whom the complaint relates a reasonable opportunity to be heard.

(3) A finding that the alleged breach has occurred must be based on evidence from which it may be concluded that it is more likely that the breach occurred than that it did not occur.

(4) If the local government makes a finding that the alleged breach has occurred, the local government may —

(a) take no further action; or

(b) prepare and implement a plan to address the behaviour of the person to whom the complaint relates.

(5) When preparing a plan under subclause (4)(b), the local government must consult with the person to whom the complaint relates.

(6) A plan under subclause (4)(b) may include a requirement for the person to whom the complaint relates to do 1 or more of the following —

(a) engage in mediation;

(b) undertake counselling;

(c) undertake training;

(d) take other action the local government considers appropriate.

(7) If the local government makes a finding in relation to the complaint, the local government must give the complainant, and the person to whom the complaint relates, written notice of —

(a) its finding and the reasons for its finding; and

(b) if its finding is that the alleged breach has occurred — its decision under subclause (4).

13. Dismissal of complaint

(1) The local government must dismiss a complaint if it is satisfied that —

(a) the behaviour to which the complaint relates occurred at a council or committee meeting; and

(b) either —

(i) the behaviour was dealt with by the person presiding at the meeting; or

(ii) the person responsible for the behaviour has taken remedial action in accordance with a local law of the local government that deals with meeting procedures.

(2) If the local government dismisses a complaint, the local government must give the complainant, and the person to whom the complaint relates, written notice of its decision and the reasons for its decision.

14. Withdrawal of complaint

(1) A complainant may withdraw their complaint at any time before the local government makes a finding in relation to the complaint.

(2) The withdrawal of a complaint must be —

(a) in writing; and

(b) given to a person authorised under clause 11(3).

15. Other provisions about complaints

(1) A complaint about an alleged breach by a candidate cannot be dealt with by the local government unless the candidate has been elected as a council member.

(2) The procedure for dealing with complaints may be determined by the local government to the extent that it is not provided for in this Division.

Division 4 — Rules of conduct

Notes for this Division:

1. Under section 5.105(1) of the Act a council member commits a minor breach if the council member contravenes a rule of conduct. This extends to the contravention of a rule of conduct that occurred when the council member was a candidate.
2. A minor breach is dealt with by a standards panel under section 5.110 of the Act.

16. Overview of Division

(1) This Division sets out rules of conduct for council members and candidates.

(2) A reference in this Division to a council member includes a council member when acting as a committee member.

17. Misuse of local government resources

(1) In this clause —

electoral purpose means the purpose of persuading electors to vote in a particular way at an election, referendum or other poll held under the Act, the *Electoral Act 1907* or the *Commonwealth Electoral Act 1918*;

resources of a local government includes —

(a) local government property; and

(b) services provided, or paid for, by a local government.

(2) A council member must not, directly or indirectly, use the resources of a local government for an electoral purpose or other purpose unless authorised under the Act, or by the local government or the CEO, to use the resources for that purpose.

18. Securing personal advantage or disadvantaging others

(1) A council member must not make improper use of their office —

(a) to gain, directly or indirectly, an advantage for the council member or any other person; or

(b) to cause detriment to the local government or any other person.

(2) Subclause (1) does not apply to conduct that contravenes section 5.93 of the Act or The Criminal Code section 83.

19. Prohibition against involvement in administration

(1) A council member must not undertake a task that contributes to the administration of the local government unless authorised by the local government or the CEO to undertake that task.

(2) Subclause (1) does not apply to anything that a council member does as part of the deliberations at a council or committee meeting.

20. Relationship with local government employees

(1) In this clause —

local government employee means a person —

(a) employed by a local government under section 5.36(1) of the Act; or

(b) engaged by a local government under a contract for services.

(2) A council member or candidate must not —

(a) direct or attempt to direct a local government employee to do or not to do anything in their capacity as a local government employee; or

(b) attempt to influence, by means of a threat or the promise of a reward, the conduct of a local government employee in their capacity as a local government employee; or

(c) act in an abusive or threatening manner towards a local government employee.

(3) Subclause (2)(a) does not apply to anything that a council member does as part of the deliberations at a council or committee meeting.

(4) If a council member or candidate, in their capacity as a council member or candidate, is attending a council or committee meeting or other organised event (for example, a briefing or workshop), the council member or candidate must not orally, in writing or by any other means —

(a) make a statement that a local government employee is incompetent or dishonest; or

(b) use an offensive or objectionable expression when referring to a local government employee.

(5) Subclause (4)(a) does not apply to conduct that is unlawful under The Criminal Code Chapter XXXV.

21. Disclosure of information

(1) In this clause —

closed meeting means a council or committee meeting, or a part of a council or committee meeting, that is closed to members of the public under section 5.23(2) of the Act;

confidential document means a document marked by the CEO, or by a person authorised by the CEO, to clearly show that the information in the document is not to be disclosed;

document includes a part of a document;

non-confidential document means a document that is not a confidential document.

(2) A council member must not disclose information that the council member —

(a) derived from a confidential document; or

(b) acquired at a closed meeting other than information derived from a non-confidential document.

(3) Subclause (2) does not prevent a council member from disclosing information —

(a) at a closed meeting; or

(b) to the extent specified by the council and subject to such other conditions as the council determines; or

(c) that is already in the public domain; or

(d) to an officer of the Department; or

(e) to the Minister; or

(f) to a legal practitioner for the purpose of obtaining legal advice; or

(g) if the disclosure is required or permitted by law.

22. Disclosure of interests

(1) In this clause —

interest —

(a) means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest; and

(b) includes an interest arising from kinship, friendship or membership of an association.

(2) A council member who has an interest in any matter to be discussed at a council or committee meeting attended by the council member must disclose the nature of the interest —

(a) in a written notice given to the CEO before the meeting; or

(b) at the meeting immediately before the matter is discussed.

(3) Subclause (2) does not apply to an interest referred to in section 5.60 of the Act.

(4) Subclause (2) does not apply if a council member fails to disclose an interest because the council member did not know —

(a) that they had an interest in the matter; or

(b) that the matter in which they had an interest would be discussed at the meeting and the council member disclosed the interest as soon as possible after the discussion began.

(5) If, under subclause (2)(a), a council member discloses an interest in a written notice given to the CEO before a meeting, then —

(a) before the meeting the CEO must cause the notice to be given to the person who is to preside at the meeting; and

(b) at the meeting the person presiding must bring the notice and its contents to the attention of the persons present immediately before any matter to which the disclosure relates is discussed.

(6) Subclause (7) applies in relation to an interest if —

(a) under subclause (2)(b) or (4)(b) the interest is disclosed at a meeting; or

(b) under subclause (5)(b) notice of the interest is brought to the attention of the persons present at a meeting.

(7) The nature of the interest must be recorded in the minutes of the meeting.

23. Compliance with plan requirement

If a plan under clause 12(4)(b) in relation to a council member includes a requirement referred to in clause 12(6), the council member must comply with the requirement.

CE04-04/21 Model Standards for the recruitment, performance review and termination of CEO's

File Ref:	3877 – 21/119363
Responsible Officer:	Executive Manager Governance and Legal
Disclosure of Interest:	Nil
Attachments:	3

Issue

To consider the Model Standards for CEO recruitment, performance and termination, and any additions that are not inconsistent with the model standards.

Background

Previously, the *Local Government Act 1995* (the **Act**) provided significant autonomy for councils in the recruitment, selection and performance review of CEOs. On 2 February 2021 the Loc*al Government (Administration) Amendment Regulations 2021* (**Administration Regulations**) introduced model standards (**Model Standards**) for the recruitment, performance review and termination of local government CEO's.

Several independent inquiries have concluded that providing councillors with greater support in performing the critical tasks of CEO performance review and recruitment would benefit local governments and the community.

In particular, the amendments to the Act, through the introduction of sections 5.39A, 5.39B and 5.39C requires that the City:-

- adopt the model standards within three months after the day on which regulations prescribing the model standards come into operation; and

- to prepare and adopt a policy that sets out the process to be followed to appoint an acting CEO for a term not exceeding one year.

Detail

The City is required to prepare a Standard (based on or replicates the Model Standards) for the recruitment, performance review and termination of its CEO.

The Standard must be adopted by absolute majority, within three months of the new regulations coming into operation (2 February 2021) and by no later than 3 May 2021. Until the City adopts new standards, the Model Standards, as set out in the Regulations, apply.

The City may include provisions that are in addition to the Model Standards, but any additions will be of no effect if they are inconsistent with the Model Standards. The City cannot remove provisions of the Model Standards in its adopted Standards.

The City is also required to prepare and adopt a policy, by absolute majority, for the temporary employment or appointment of a CEO for a period not exceeding one year.

Model Standards

Schedule 2 of the Administration Regulations are the Model Standards, which are set out in **Attachment 1**.

The Model Standards prescribe clear requirements for a transparent and procedurally fair recruitment, performance review and termination process and it is not proposed to recommend any changes to the Model Standards. The following sets out the specific requirements of the Model Standards in respect of the City:

CEO Recruitment

The City is required to ensure that prior to progressing a recruitment process for a CEO, it has by a resolution of an absolute majority of the council approved a **job/position description** form which sets out:-

(a) the duties and responsibilities of the position; and

(b) determine the selection criteria for the position. The selection criteria for the position is to be based on the local government's consideration of the knowledge, experience, qualifications and skills necessary to effectively perform the duties and responsibilities of the position.

It is proposed that Council, as one of the first steps in commencing a recruitment process will review and adopt a position description and selection criteria at the relevant time.

A further key requirement is that the local government is to establish a **selection panel** to conduct the recruitment and selection process which must comprise of:-

(a) council members (the number of which must be determined by the local government); and

(b) at least one independent person.

The independent person is defined as someone other than a council member, an employee of the local government, or a human resources consultant engaged by the local government.

Notwithstanding the above, it is proposed that for the recruitment of the CEO the City engage an expert executive recruitment consultant to assist Council and the selection panel.

It is important for Council Members to note the following in respect of the City's incumbent CEO:

(a) subject to the incumbent CEO notifying Council that he wishes to have his contract of employment renewed upon expiry, section 13 of the Model Standards will apply as he has held the position for a period of 10 years and it has been 10 or more consecutive years since a recruitment process has been undertaken for the CEO role; and

(b) specific provisions of the CEO's Contract of Employment as they relate contract renewal that impact the timing for any recruitment process.

CEO Performance Review

The Model Standards require Council and the CEO to agree on the:

(a) process to undertake the CEO's performance review; and

(b) performance criteria that are in addition to the contractual performance criteria.

Council is to note that the detailed CEO performance review has been agreed by Council and the CEO as part of the CEO's current employment contract. This process satisfies the requirements of the Model Standards and no changes are proposed.

CEO Termination

In relation to the performance review of a CEO, the new regulations set out detailed requirements for processes and procedures that local governments are required to comply with, in particular if termination is related to performance.

The model standards also introduce a requirement that if a local government terminates a CEO's employment, a notice must be given setting out the reason for the termination. Providing only written notice of termination, without reasons, will no longer be sufficient.

As soon as practicable after the CEO's employment is terminated, the local government must by resolution (absolute majority) certify that the CEO's employment was terminated in accordance with the local governments adopted Standards.

Policy for the temporary appointment of a CEO

Section 5.39 of the Act was amended in July 2019 (to include a new section 5.39C) to require that the Council adopt by absolute majority, a policy on the temporary employment of a CEO.

The CEO has the delegation to determine acting arrangements for the filling of the CEO position when vacant for periods of up to 35 days. The delegation however is dependent on the availability of the CEO to make the decision as to who will act in the role. It is proposed that the delegation be amended to make provision for the Acting CEO Policy

Consultation

The Department of Local Government Sport and Culturally Industries (**Department**) undertook consultation on the topic of CEO recruitment and performance review during stage one of the Local Government Act review consultation.

The City's submission endorsed by Council on 17 November 2020 (CE02-11/20), advocated for the use of the Public Sector Commission (**PSC**), in CEO recruitment, selection and performance review and to standardise advertising and recruitment procedures to ensure fairness and transparency in decision-making.

Whilst the Regulations provide for mandatory minimum standards, they do not prescribe the PSC or a third party be involved in the process, other than to require that an independent person be appointed to the recruitment selection panel. The independent person means a person other than a Council Member, employee or a human resources consultant engaged by the local government.

Additionally the City supported WALGA's position and that of LG Professionals that the requirement to "*re-advertise the position of a CEO of 10 years is likely to prove unworkable or counterproductive. For example it may result in CEO's seeking alternative employment as the 10 year horizon approaches; meaning that a CEO that has provided satisfactory or exemplary service will be unnecessarily lost to the local government*".

Whilst the legislation standardises advertising and recruitment procedures to ensure fairness and transparency in decision-making, it has not accepted the sectors recommendations relating to the readvertising of the CEO's position after 10 years of service.

Comment

The position of a local government CEO is a uniquely important role and is responsible for implementing council decisions, the operations of the local government including employing staff and is instrumental in setting the workplace culture of a local government.

The selection of the CEO is one of the most crucial decisions to be made by a council and choosing the right candidate is critical to the success of the council and the local government.

Section 5.40 of the Act lists a number of general principles of employment that apply to local governments, specifically that a local government must not exercise nepotism, bias or patronage in exercising its powers and must not unlawfully discriminate against applicants.

Model Standards

The minimum standard for recruitment and selection will be met if:

- The Council identifies and agrees to the qualifications and selection criteria necessary to effectively undertake the role and duties of the CEO within the context of the City of Wanneroo.
- The Council approves, by absolute majority, the Job Description Form which clearly outlines the qualifications, selection criteria and responsibilities of the position, and which is made available to all applicants through the manner referred to in the *Local Government (Administration) Regulations 1996*.
- A selection panel is established through Council to conduct the recruitment and selection process. The panel must include at least one independent person who is not a current Council Member or employee, or a human resources consultant engaged by the City.
- The selection panel has assessed the knowledge, experience, qualifications and skills of all applicants against the selection criteria before making a recommendation to the Council and has thoroughly verified the recommended applicant's work history, qualifications, referees and claims made in his or her job application.
- Council has endorsed the appointment by absolute majority.

Policy for the appointment of Acting Chief Executive Officer

To maintain business continuity for the position of CEO and to respond to the requirements of the new legislation, the Appointment of an Acting CEO Policy (as required by section 5.39C of the Act) has been drafted and is available at **Attachment 2**.

The policy proposes that senior employees (being those employees appointed as permanent incumbents to the position of a Director) are suitably qualified to perform the role of Acting CEO.

On that basis, the CEO shall have discretion to appoint an Acting CEO, subject to availability and operational requirements, for a period not exceeding three months in any one consecutive

period and Council is to be advised of all appointments. A council decision is required for periods longer than three months.

The proposed policy also provides contingency arrangements for unforeseen absence of the CEO. In the event that the CEO is required to take unexpected leave or is otherwise incapacitated or the position falls unexpectedly vacant, and no appointment has been made, then process set out in the Appointment of an Acting CEO Policy will apply until Council appoints an Acting CEO.

To make provision for the proposed adoption of the Acting CEO Policy, the City's current Delegation – 1.1.22: Appointment of Acting Chief Executive Officer (For Periods of 35 Days Or Less) requires amendment. The amendments to the instrument of delegation is shown in mark up at **Attachment 3.**

Statutory Compliance

Section 5.40 of the Local Government Act
5.40. Principles affecting employment by local governments

The following principles apply to a local government in respect of its employees —

(a) employees are to be selected and promoted in accordance with the principles of merit and equity; and
(b) no power with regard to matters affecting employees is to be exercised on the basis of nepotism or patronage; and
(c) employees are to be treated fairly and consistently; and
(d) there is to be no unlawful discrimination against employees or persons seeking employment by a local government on a ground referred to in the Equal Opportunity Act 1984 or on any other ground; and
(e) employees are to be provided with safe and healthy working conditions in accordance with the Occupational Safety and Health Act 1984; and
(f) such other principles, not inconsistent with this Division, as may be prescribed.

Local Government (Administration) Regulations 1996

Regulation 18FA. Model standards for CEO recruitment, performance and termination (Act s. 5.39A(1))

Schedule 2 sets out model standards for local governments in relation to the following-
(a) *the recruitment of CEOs;*
(b) *the review of the performance of CEOs;*
(c) *the termination of the employment of CEOs.*

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2017 – 2027:

"4 Civic Leadership

4.2 Good Governance

4.2.1 Provide transparent and accountable governance and leadership"

Risk Management Considerations

There are no existing Strategic or Corporate risks within the City's existing risk registers which relate to the issues contained in this report.

Policy Implications

Council is required to adopt, by absolute majority, a policy that sets out procedures for the appointment of an Acting CEO for period of less than 12 months.

Financial Implications

Council's operational budget reflects the costs associated with the recruitment and performance management of the CEO.

Voting Requirements

Absolute Majority

Recommendation

That Council ADOPTS BY ABSOLUTE MAJORITY:

1. **The Model Standards for the Recruitment, Performance Review and Termination of the CEO as set out at Attachment 1;**
2. **The Appointment of Acting Chief Executive Officer Policy as set out at Attachment 2; and**
3. **ACCEPTS the marked-up amendments to Delegation 1.1.22 – Appointment of Acting CEO as set out at Attachment 3.**

Attachments:

1⇩.	*Attachment 1 - Schedule 2 - Model Standards for the Recruitment, Performance Review and Termination of CEO's*	*21/87832*
2⇩.	*Attachment 2 - Appointment of Acting CEO Council Policy*	*21/94500*
3⇩.	*Attachment 3 - Amended Delegation 1.1.22 - Appointment of Acting CEO*	*21/119309*

Model Standards for CEO Recruitment, Performance and Termination

[r. 18FA]

Division 1 — Preliminary provisions

1. Citation

These are the City of Wanneroo Standards for CEO Recruitment, Performance and Termination.

2. Terms used

(1) In these standards —

Act means the *Local Government Act 1995*;

additional performance criteria means performance criteria agreed by the local government and the CEO under clause 16(1)(b);

applicant means a person who submits an application to the local government for the position of CEO;

contract of employment means the written contract, as referred to in section 5.39 of the Act, that governs the employment of the CEO;

contractual performance criteria means the performance criteria specified in the CEO's contract of employment as referred to in section 5.39(3)(b) of the Act;

job description form means the job description form for the position of CEO approved by the local government under clause 5(2);

local government means the City of Wanneroo;

selection criteria means the selection criteria for the position of CEO determined by the local government under clause 5(1) and set out in the job description form;

selection panel means the selection panel established by the local government under clause 8 for the employment of a person in the position of CEO.

(2) Other terms used in these standards that are also used in the Act have the same meaning as they have in the Act, unless the contrary intention appears.

Division 2 — Standards for recruitment of CEOs

3. Overview of Division

This Division sets out standards to be observed by the local government in relation to the recruitment of CEOs.

4. Application of Division

(1) Except as provided in subclause (2), this Division applies to any recruitment and selection process carried out by the local government for the employment of a person in the position of CEO.

(2) This Division does not apply —

(a) if it is proposed that the position of CEO be filled by a person in a class prescribed for the purposes of section 5.36(5A) of the Act; or

(b) in relation to a renewal of the CEO's contract of employment, except in the circumstances referred to in clause 13(2).

5. Determination of selection criteria and approval of job description form

(1) The local government must determine the selection criteria for the position of CEO, based on the local government's consideration of the knowledge, experience, qualifications and skills necessary to effectively perform the duties and responsibilities of the position of CEO of the local government.

(2) The local government must, by resolution of an absolute majority of the council, approve a job description form for the position of CEO which sets out —

(a) the duties and responsibilities of the position; and

(b) the selection criteria for the position determined in accordance with subclause (1).

6. Advertising requirements

(1) If the position of CEO is vacant, the local government must ensure it complies with section 5.36(4) of the Act and the *Local Government (Administration) Regulations 1996,* regulation 18A.

(2) If clause 13 applies, the local government must advertise the position of CEO in the manner referred to in the *Local Government (Administration) Regulations 1996* regulation 18A as if the position was vacant.

7. Job description form to be made available by local government

If a person requests the local government to provide to the person a copy of the job description form, the local government must —

(a) inform the person of the website address referred to in the Local Government (Administration) Regulations 1996 regulation 18A(2)(da); or

(b) if the person advises the local government that the person is unable to access that website address —

(i) email a copy of the job description form to an email address provided by the person; or

(ii) mail a copy of the job description form to a postal address provided by the person.

8. Establishment of selection panel for employment of CEO

(1) In this clause —

independent person means a person other than any of the following —
(a) a council member;
(b) an employee of the local government;
(c) a human resources consultant engaged by the local government.

(2) The local government must establish a selection panel to conduct the recruitment and selection process for the employment of a person in the position of CEO.

(3) The selection panel must comprise —

(a) council members (the number of which must be determined by the local government); and

(b) at least 1 independent person.

9. Recommendation by selection panel

(1) Each applicant's knowledge, experience, qualifications and skills must be assessed against the selection criteria by or on behalf of the selection panel.

(2) Following the assessment referred to in subclause (1), the selection panel must provide to the local government —

(a) a summary of the selection panel's assessment of each applicant; and

(b) unless subclause (3) applies, the selection panel's recommendation as to which applicant or applicants are suitable to be employed in the position of CEO.

(3) If the selection panel considers that none of the applicants are suitable to be employed in the position of CEO, the selection panel must recommend to the local government —

(a) that a new recruitment and selection process for the position be carried out in accordance with these standards; and

(b) the changes (if any) that the selection panel considers should be made to the duties and responsibilities of the position or the selection criteria.

(4) The selection panel must act under subclauses (1), (2) and (3) —

(a) in an impartial and transparent manner; and

(b) in accordance with the principles set out in section 5.40 of the Act.

(5) The selection panel must not recommend an applicant to the local government under subclause (2)(b) unless the selection panel has —

(a) assessed the applicant as having demonstrated that the applicant's knowledge, experience, qualifications and skills meet the selection criteria; and

(b) verified any academic, or other tertiary level, qualifications the applicant claims to hold; and

(c) whether by contacting referees provided by the applicant or making any other inquiries the selection panel considers appropriate, verified the applicant's character, work history, skills, performance and any other claims made by the applicant.

(6) The local government must have regard to, but is not bound to accept, a recommendation made by the selection panel under this clause.

10. Application of cl. 5 where new process carried out

(1) This clause applies if the local government accepts a recommendation by the selection panel under clause 9(3)(a) that a new recruitment and selection process for the position of CEO be carried out in accordance with these standards.

(2) Unless the local government considers that changes should be made to the duties and responsibilities of the position or the selection criteria —

(a) clause 5 does not apply to the new recruitment and selection process; and

(b) the job description form previously approved by the local government under clause 5(2) is the job description form for the purposes of the new recruitment and selection process.

11. Offer of employment in position of CEO

Before making an applicant an offer of employment in the position of CEO, the local government must, by resolution of an absolute majority of the council, approve —

(a) the making of the offer of employment to the applicant; and

(b) the proposed terms of the contract of employment to be entered into by the local government and the applicant.

12. Variations to proposed terms of contract of employment

(1) This clause applies if an applicant who is made an offer of employment in the position of CEO under clause 11 negotiates with the local government a contract of employment (the ***negotiated contract***) containing terms different to the proposed terms approved by the local government under clause 11(b).

(2) Before entering into the negotiated contract with the applicant, the local government must, by resolution of an absolute majority of the council, approve the terms of the negotiated contract.

13. Recruitment to be undertaken on expiry of certain CEO contracts

(1) In this clause —

commencement day means the day on which the *Local Government (Administration) Amendment Regulations 2021* regulation 6 comes into operation.

(2) This clause applies if —

(a) upon the expiry of the contract of employment of the person (the incumbent CEO) who holds the position of CEO —

(i) the incumbent CEO will have held the position for a period of 10 or more consecutive years, whether that period commenced before, on or after commencement day; and

(ii) a period of 10 or more consecutive years has elapsed since a recruitment and selection process for the position was carried out, whether that process was carried out before, on or after commencement day;

and

(b) the incumbent CEO has notified the local government that they wish to have their contract of employment renewed upon its expiry.

(3) Before the expiry of the incumbent CEO's contract of employment, the local government must carry out a recruitment and selection process in accordance with these standards to select a person to be employed in the position of CEO after the expiry of the incumbent CEO's contract of employment.

(4) This clause does not prevent the incumbent CEO's contract of employment from being renewed upon its expiry if the incumbent CEO is selected in the recruitment and selection process referred to in subclause (3) to be employed in the position of CEO.

14. Confidentiality of information

The local government must ensure that information provided to, or obtained by, the local government in the course of a recruitment and selection process for the position of CEO is not disclosed, or made use of, except for the purpose of, or in connection with, that recruitment and selection process.

Division 3 — Standards for review of performance of CEOs

15. Overview of Division

This Division sets out standards to be observed by the local government in relation to the review of the performance of CEOs.

16. Performance review process to be agreed between local government and CEO

(1) The local government and the CEO must agree on —

(a) the process by which the CEO's performance will be reviewed; and

(b) any performance criteria to be met by the CEO that are in addition to the contractual performance criteria.

(2) Without limiting subclause (1), the process agreed under subclause (1)(a) must be consistent with clauses 17, 18 and 19.

(3) The matters referred to in subclause (1) must be set out in a written document.

17. Carrying out a performance review

(1) A review of the performance of the CEO by the local government must be carried out in an impartial and transparent manner.

(2) The local government must —

(a) collect evidence regarding the CEO's performance in respect of the contractual performance criteria and any additional performance criteria in a thorough and comprehensive manner; and

(b) review the CEO's performance against the contractual performance criteria and any additional performance criteria, based on that evidence.

18. Endorsement of performance review by local government

Following a review of the performance of the CEO, the local government must, by resolution of an absolute majority of the council, endorse the review.

19. CEO to be notified of results of performance review

After the local government has endorsed a review of the performance of the CEO under clause 18, the local government must inform the CEO in writing of —

(a) the results of the review; and

(b) if the review identifies any issues about the performance of the CEO — how the local government proposes to address and manage those issues.

Division 4 — Standards for termination of employment of CEOs

20. Overview of Division

This Division sets out standards to be observed by the local government in relation to the termination of the employment of CEOs.

21. General principles applying to any termination

(1) The local government must make decisions relating to the termination of the employment of a CEO in an impartial and transparent manner.

(2) The local government must accord a CEO procedural fairness in relation to the process for the termination of the CEO's employment, including —

(a) informing the CEO of the CEO's rights, entitlements and responsibilities in relation to the termination process; and

(b) notifying the CEO of any allegations against the CEO; and

(c) giving the CEO a reasonable opportunity to respond to the allegations; and

(d) genuinely considering any response given by the CEO in response to the allegations.

22. Additional principles applying to termination for performance-related reasons

(1) This clause applies if the local government proposes to terminate the employment of a CEO for reasons related to the CEO's performance.

(2) The local government must not terminate the CEO's employment unless the local government has —

(a) in the course of carrying out the review of the CEO's performance referred to in subclause (3) or any other review of the CEO's performance, identified any issues (the performance issues) related to the performance of the CEO; and

(b) informed the CEO of the performance issues; and

(c) given the CEO a reasonable opportunity to address, and implement a plan to remedy, the performance issues; and

(d) determined that the CEO has not remedied the performance issues to the satisfaction of the local government.

(3) The local government must not terminate the CEO's employment unless the local government has, within the preceding 12-month period, reviewed the performance of the CEO under section 5.38(1) of the Act.

23. Decision to terminate

Any decision by the local government to terminate the employment of a CEO must be made by resolution of an absolute majority of the council.

24. Notice of termination of employment

(1) If the local government terminates the employment of a CEO, the local government must give the CEO notice in writing of the termination.

(2) The notice must set out the local government's reasons for terminating the employment of the CEO.

City of Wanneroo

Policy Manual

Appointment of Acting Chief Executive Officer

Policy Owner:	People and Culture
Contact Person:	Manager People and Culture
Date of Approval:	Date the policy was approved by Council and Resolution Number

POLICY STATEMENT

To provide for the employment of an acting Chief Executive Officer (**CEO**) for a period of less than one year.

POLICY OBJECTIVE

Pursuant to Section 5.36 of the *Local Government Act 1995* (the **Act**), it is a requirement that Council employ a person to be CEO to enable the functions of the Local Government and the functions of Council to be performed.

The manner of the recruitment is prescribed in the Act and the Local Government (Administration) Regulations Act 1996. *The Local Government Legislation Amendment Act 2019, section 5.39C* was inserted into the *Local Government Act 1995*, and informs the requirements for this policy.

Compliant with section 5.39C of the Act, this policy sets out the process in relation to the appointment of senior employees (Directors) to act in the position of CEO for a term not exceeding one year.

SCOPE

This policy applies when the CEO is absent, on leave, or otherwise unavailable to carry out official duties.

IMPLICATIONS (Strategic, Financial, Human Resources)

This policy aligns with the City's Strategic Community Plan, Long Term Financial Plan, and Civic Leadership theme within the Corporate Business Plan.

IMPLEMENTATION

a) Appointment of an Acting CEO

The CEO may appoint an acting CEO for any period that does not exceed three months in any one consecutive period. Appointment shall be at the discretion of the CEO, having consideration for the availability of the acting CEO, their ability to best lead administrative matters during the period of acting, and subject to the senior employee's satisfactory performance.

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Only a senior employee (Director), may be appointed as acting CEO, and the appointment shall be in writing on each occasion where it is five (5) days or more.

The CEO shall advise Council Members of the appointment and the period to which the appointment covers.

The CEO will liaise with the Mayor prior to confirming an acting CEO appointment that exceeds three months in any one consecutive period.

b) Unexpected Leave or Vacancy

In the event that no acting CEO has been appointed and the CEO:

1. takes unexpected leave;
2. is otherwise incapacitated; or
3. position is unexpectedly vacant,

the Executive Manager Governance and Legal will appoint a senior employee (consistent with the manner of appointment set out in clause (a) above of this Policy) to the position of acting CEO, until Council meets to determine the acting CEO.

ROLES AND RESPONSIBILITIES

The Manager People and Culture is responsible for implementation and compliance with this Policy, and for providing interpretation in the event of the need for clarification or a dispute.

DISPUTE RESOLUTION *(If applicable)*

All disputes in regard to this policy will be referred to the CEO to resolve in the first instance. In the event that an agreement cannot be reached, or if the CEO is incapacitated or otherwise not available, the matter will be referred to the Executive Manager Governance and Legal for determination.

EVALUATION AND REVIEW PROVISIONS

This policy will be reviewed if changes to legislation may dictate. Any amendment to the policy post adoption must be adopted by Council by absolute majority.

DEFINITIONS

Senior Employee –As per section 5.37 of *the Local Government Act 1995.* Within the City of Wanneroo only Directors are a designated senior employee.

RELEVANT POLICIES/MANAGEMENT PROCEDURES/DOCUMENTS OR DELEGATIONS

As per Delegated Authority Policy and Register

REFERENCES
Local Government Act 1995

City of Wanneroo

Policy Manual

Local Government (Administration) Regulations Act 1996

RESPONSIBILITY FOR IMPLEMENTATION
Manager People and Culture

Version	Next Review	Record No:
February 2021		21/94500

1.1.22 APPOINTMENT OF ACTING CHIEF EXECUTIVE OFFICER ~~(FOR PERIODS OF 35 DAYS OR LESS)~~

Function Delegated: *This text is provided as a reference only. Delegates shall only act in full understanding of the delegated statutory power, inclusive of conditions [see below].*	The power to make appointments to the position of ~~Acting~~ acting Chief Executive O~~o~~fficer for a period ~~of 35 days or less.~~not exceeding three months in accordance with the Appointment of Acting Chief Executive Policy ~~Acting CEO Policy~~.
Statutory Power being Delegated:	*Local Government Act 1995* s.5.39~~C - 6(1)(a) local government employees~~Policy for temporary employment or appointment of CEO
Power is originally assigned to:	Local Government
Statutory Power of Delegation:	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Power Delegated to:	Chief Executive Officer Executive Manager Governance and Legal (Conditional)
Council's Conditions on Delegation:	The appointment is subject to the Appointment of Acting ~~CEO~~Chief Executive Policy ~~(CEO~~ (~~i~~Insert Council resolution). ~~1. The position of Acting Chief Executive Officer can only be conferred on an employee of the City of Wanneroo who currently holds the position of Director~~ ~~2. Delegated authority is only granted for appointments to the position of Acting Chief Executive Officer covering a period of 35 days or less. In instances where an appointment is required for a period exceeding 35 days, then that proposed appointment must be presented to Council for determination prior to the appointment taking effect. The calculation of the period includes all days – business days, weekends and public holidays.~~
Statutory Power to Sub-Delegate:	*Local Government Act 1995* s.5.44 CEO may delegate powers and duties to other employees
CEO's Sub-Delegation: *The exercise of the delegated power does not include the power of delegation*	Nil
CEO's Conditions on Sub-delegation:	N/A
Record Keeping Statement (LGA 1995) s5.46(3) *" A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power or the discharge of the duty."*	~~The Chief Executive Officer must advise Council Members, on a quarterly basis, of any appointments made to the position of Chief Executive Officer under delegated authority for the ensuing three month period.~~ ~~In instances where it is necessary for an appointment to be made at short notice, Council Members are to be advised of that appointment as soon as possible.~~ Details of appointments made under this delegation are to be retained on the appropriate file or record.

Compliance Links	*Financial Interest Return required - Yes*	
Delegation Administration:		
Decision Reference	**Decision Reference**	**Decision Reference**
1. CE01-06/18	**6.**	**11.**
2. 20/34041	**7.**	**12.**
3.	**8.**	**13.**
4.	**9.**	**14.**

CE05-04/21 Annual Review of the Strategic 3 Year Internal Audit Plan

File Ref:	7312V04 – 21/133754
Responsible Officer:	Executive Manager Governance and Legal
Disclosure of Interest:	Nil
Attachments:	1

Issue

To consider the recommendation of the Audit and Risk Committee to adopt the updated Strategic 3 Year Internal Audit Plan (2021/22-2023/24) prepared by the City's Internal Audit Service Provider – William Buck Consulting (WA) Pty Ltd (**William Buck**).

Background

The Strategic 3 Year Internal Audit Plan (**Plan**) is required to be reviewed and updated on an annual basis or when considered necessary by the Audit and Risk Committee to ensure that Internal Audit Reviews are aligned with any critical strategic, corporate and operational risks identified within the City. The review of the Plan considers the following:

- The City's Strategic and Corporate Risk Registers;
- The City's Strategic Community Plan 2017/18 – 2026/27;
- The City's Corporate Business Plan 2017/18 – 2020/21; and
- Review of the previous 3 year rolling and annual Plan.

The reviewed and proposed amended Plan as set out in **Attachment 1** was presented to the Audit and Risk Committee on 30 March 2021 for review and consideration, with Audit and Risk Committee recommending Council to adopt the Plan.

Detail

The Plan was reviewed by William Buck in conjunction with the City's In-house Internal Audit Function and Management as follows:

- The previous 3 year rolling plan presented to the Audit and Risk Committee being considered in this Plan's formulation;
- The latest updated Strategic and Corporate risk registers were reviewed to determine if there were any changes in the updated risk registers;
- Revising the current plan in accordance with emerging risks as well as reprioritising reviews due to the LGIS Safety Audit, ad hoc reviews; and
- Consideration of other factors such as regulatory requirements and the date of last review, to ensure that the priority areas are still aligned within the previous Strategic Internal Audit Plan.

The Audit and Risk Committee at its meeting in September 2020 noted the updated Strategic 3 Year Internal Audit Plan with the scheduled Internal Audits reduced to not more than 4 per financial year due to the increasing number of performance audits conducted by the Office of the Auditor General (**OAG**) in areas that would otherwise be the subject of an audit by the City's internal auditor. This was adopted by Council at its meeting on 20 October 2020.

The Plan details scheduled Internal Audit reviews to be performed in 2021/22 and delivered in approximately 420 hours. Additional Internal Audit services relating to reporting and attendance at Audit and Risk Committee, Fraud Risk Assessment, Audit Log and the City's 3 Year Rolling Internal Audit are to be provided by William Buck within 315 hours. In total 735 hours of Internal Audit Services are expected to be provided by William Buck in 2021/22.

At its meeting on 30 March 2021, the Audit and Risk Committee noted the following amendments to the plan:

- The Occupational Health and Safety audit which has been deferred from previous year and to be undertaken in 2021/2022 financial year has been further deferred due to the LGIS ISO Safety audit that was completed in November 2020 being presented to the Audit and Risk Committee in March 2021;
- The Marmion Road Duplication Project has been included as an ad hoc review requested by the CEO to be undertaken in 2020/21; and
- Aquatic Centre has been moved forward to be undertaken in 2020/21 due to the postponement of the Occupational Health and Safety Review

Acknowledging the comments of Audit and Risk Committee members at the 30 March 2021 meeting, the proposed approach to reporting and monitoring progress with the recommendations and management actions from the LGIS ISO Safety audit (that was undertaken by LGIS) will be presented to the next Audit and Risk Committee meeting as a separate report for consideration.

In addition the Environmental Management Review is rated high and was previously deferred to be prioritised in 2023/24 due to the delay in the EMS project delivery.

In considering the above and the current review, the proposed amended Plan is set out in **Attachment 1**.

Consultation

The amendments were made on discussions held between William Buck, in consultation with relevant Management and the Executive Leadership Team.

Internal Audit services detailed within the City's Strategic 3 Year Plan to be performed in 2021/22, including the number of Internal Audit reviews and approximate hours of Internal Audit services to be performed aligns with Internal Audit reviews undertaken by comparable local governments based on the benchmarking results above.

The City will continue to liaise with the OAG, to the extent that the OAG can divulge their planned audit areas for local government, noting their local government audit plan is confidential.

Comment.

The Plan is developed and prioritised by Internal Audit in consultation with the City's management based on a consideration of the City's Risk Management Framework strategic objectives and priorities, the development of Policy and Frameworks and outcomes from previous Internal Audits.

Statutory Compliance

Nil

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2017 – 2027:

"4 Civic Leadership

4.2 Good Governance

4.2.1 Provide transparent and accountable governance and leadership"

Risk Management Considerations

Risk Title	Risk Rating
CO-C01 Compliance Framework	Moderate
Accountability	**Action Planning Option**
Executive Manager Governance and Legal	Manage

The above risks relating to the issue contained within this report have been identified and considered within the City's Corporate risk register. Action plans have been developed to manage these risks to improve the existing management systems. Amendments to the Plan were made using a risk-based approach with consideration towards targeting areas of high risk and where there was a need to improve management of risks, internal control and compliance, hence assist in providing overall good governance. Therefore the following risk appetite statement, under the strategic theme of Civic Leadership should also be considered:

> 4.2 Good Governance
>
> The City places a high priority on the importance of maintaining good governance and has no appetite for deliberate act or omission by any party that jeopardises this. The City provides appropriate systems and processes to realise its values and achieve good governance. Decisions are aligned to policy to ensure non-compliance impacts are reduced as low as reasonably practicable (ALARP) and reputational damage is restricted to low. **Therefore the City accepts low or ALARP of compliance and governance risk**

Policy Implications

The findings and recommendations as a result of completing an audit may recommend development of policy and procedures (or review) to improve internal controls.

Financial Implications

The cost of implementing the Plan will be met through the City's operating budget for contracted internal audit services.

Voting Requirements

Simple Majority

Recommendation

That Council ACCEPTS the recommendation of the Audit and Risk Committee and ADOPTS the revised updated Strategic 3 Year Internal Audit Plan (2021/22-2023/24) as set out in Attachment 1.

Attachments:

1⇩. Attachment 1 - Strategic 3 Year Internal Audit Plan 2021/22-2023/24 21/110641

William Buck

City of Wanneroo
Strategic 3 Year Internal Audit Plan

March 2021

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Preparation of the Strategic 3 Year Internal Audit Plan

Introduction

The Institute of Internal Auditors' International Professional Practices Framework requires Internal Audit to produce a risk-based plan, which takes into account the City of Wanneroo's ("City") risk management framework, knowledge of operations and internal controls derived from previous audits, its strategic objectives and priorities and the views of the City's Management, the Audit & Risk Committee ("ARC") and Council.

The objective of the Strategic 3 year and annual rolling plan is to direct audit resources in an efficient manner to provide assurance that key risks are being managed effectively.

This document addresses these requirements by setting out a proposed and detailed Annual Internal Audit Plan for 2020/21 year and to realign the Strategic 3 Year Internal Audit Rolling Plan (the "Plan") for the period 1 July 2020 to 30 June 2023, where applicable, based on the changes on the Strategic, Corporate and Operational Risk Registers and in consultation with Senior Management for the consideration of the ARC.

This Annual Detailed and Rolling 3 year Internal Audit Plan is required to be reviewed and updated on an annual basis or when considered necessary by the ARC to ensure that Internal Audit Reviews are still aligned with any critical strategic, corporate and operational risks identified within the City.

The nature, timing and extent of resources necessary to perform the engagements should be taken into account.

Role of Internal Audit Services

The aim of the City's Internal Audit Service ("Internal Audit") is to assist the ARC and the City's Management to manage risk by providing an innovative, responsive, proactive and effective value-added Internal Audit function. The objectives of Internal Audit are to:

- Provide independent consideration of risks, controls and processes across the City;
- Promote mechanisms that encourage a culture, which is conscious of risk, control and processes; and
- Assist and support the City in its drive for process improvement.

These objectives are achieved by:

- Assisting Management in evaluating their processes for identifying, assessing and managing the key operational, financial and compliance risks of the City;
- Assisting Management in evaluating the effectiveness of internal control systems, including compliance with internal policies and their alignment with legislation and regulation;
- Recommending improvements in efficiency and effectiveness to the internal control systems established by Management;
- Keeping abreast of new developments affecting the City's activities and in matters affecting Internal Audit; and
- Being responsive to the City's changing needs and striving for continuous improvement.

Our internal audit activities typically include amongst others the following as guided by the Local Government Operational Guidelines Number 09 – Revised September 2013:

- the review of the internal control structure, monitoring the operations of the information system and internal controls and providing recommendations for improvements;
- a risk assessment with the intention of minimising exposure to all forms of risk on the local government;
- examination of financial and operating information that includes detailed testing of transactions, balances and procedures;
- a review of the efficiency and effectiveness of operations and services including non-financial controls of a local government;
- a review of compliance with management policies and directives and any other internal requirements;
- review of the annual Compliance Audit Return, if requested;

Preparation of the Strategic 3 Year Internal Audit Plan

- assist in the Chief Executive Officer's reviews of the appropriateness and effectiveness of the local government's systems and procedures in regard to risk management, internal control and legislative compliance to ensure the CEO's compliance with Regulation 17 of the Local Government (Audit) Regulations 1996 within every 3 years; and
- other specific tasks requested by management and the ARC.

Review of the current year's Internal audit Plan as well as the Strategic 3 Year Rolling Internal Audit Plan

The current Internal Audit Plan, Strategic 3 Year Rolling and next year's Annual Internal Audit Plan was reviewed by William Buck in conjunction with the City In-house Internal Audit Function and Management through performance of the following steps:

- The previous 3 year rolling plan presented to the ARC being considered in this plan's formulation;
- The latest updated Strategic and Corporate risk registers were reviewed to determine if there were any changes in the updated risk registers;
- Revising the current plan in accordance with emerging risks (for example: COVID-19, etc) as well as reprioritising reviews which were delayed in the 2020/21 year due to COVID-19.
- The already identified auditable areas identified in the Previous Rolling 3-year Internal Audit Plan were then reviewed by the risk rating along with consideration of other factors such as regulatory requirements and the date of last review, to ensure that the priority areas are still aligned within the previous Strategic Internal Audit Plan, refer to pages 11-15.

There are a number of risks which are not tested or tested to a limited extend within the Plan, as set out on page 18. This can arise for a number of reasons such as risks do not lend themselves to the provision of assurance by internal audit, the risk rating may be low, assurance is provided by other parties or there is insufficient resource for internal audit to review them.

The 9 Strategic and 21 Corporate Risks identified in accordance with the City's risk registers are covered to a certain extend in the following reviews:

Risk	RISK DESCRIPTION	Inherent Risk Rating	RRR	Reviews
Strategic Risks				
ST-G09 Long Term Financial Plan	Ineffectiveness in long term financial planning leads to a poor financial position including efficiency and timing of service and asset provision impacting the City's sustainability.	**Moderate**	**Moderate**	1. Finance Review 2. Long Term Planning & Budgeting
ST-S04 Integrated Infrastructure & Utility Planning	Infrastructure is not delivered in a timely and coordinated way leading to issues with access and service levels and/or additional expenses. (Not City)	**Moderate**	**Moderate**	1. Long Term Planning & Budgeting
ST-S05 Water Availability	Ineffective City preparedness for potential reduced water availability impacts business and community service delivery.	**Moderate**	**Moderate**	1. Land Development and Strategic Land Use Planning and Environment
ST-S06 Climate Change	Lack of preparedness to respond and adapt to climate change impacts leading to community and financial implications.	**High**	**Moderate**	1. Land Development and Strategic Land Use Planning and Environment
ST-S12 Economic Growth	Ineffective economic development intervention results in limited opportunity to create local employment opportunities	**Moderate**	**Moderate**	1. Stakeholder Relationship Management 2. Land Development and Strategic Land Use Planning and Environment

Preparation of the Strategic 3 Year Internal Audit Plan

Risk	RISK DESCRIPTION	Inherent Risk Rating	RRR	Reviews
	impacting on the City's vision to create sustainable communities.			
ST-S20 Strategic Community Plan	Inadequate strategic community planning results in misaligned strategies between the City and the Community.	**Moderate**	**Low**	1. Long Term Planning & Budgeting
ST-S23 Stakeholder Relationships	Ineffective engagement with stakeholders leads to, lost opportunities and negatively impacts on the quality of the relationship.	**Moderate**	**Low**	1. Customer Relationship and Complaints Management 2. Stakeholder Relationship Management
ST-S24 Strategic Asset Management	Inadequate asset management processes and systems impacts on the City's ability to manage assets strategically.	**Moderate**	**Moderate**	1. Land Development and Strategic Land Use Planning and Environment 2. Property Management 3. Strategic Asset Management
ST-S25 Legislative Reform or Changes	Lack of preparedness to accommodate Legislative reform changes impacts on the City's ability to deliver the SCP, stakeholder commitments, operational effectiveness requires diversion of resources from current priorities and activities.	**Moderate**	**Moderate**	1. Delegated Authority 2. Compliance Annual Return Review (“CAR”) 3. Regulation 17 review
Corporative Risks				
CO-O02 Technological Advancement	Ineffective maximisation of technological opportunities leads to inefficient systems impacting on service planning, delivery and productivity.	**Moderate**	**Moderate**	1. Payroll Review 2. Information, Communication and Technology 3. Finance Review 4. Records Management
CO-O03 Strategic Land	A lack of strategic land management results in lost opportunities and leads to a poor return on investment.	**Moderate**	**Low**	1. Land Development & Contributions
CO-O06 Data and Information Management	Ineffective data collection and management of information leads to data analysis that results in inefficient service delivery.	**High**	**Moderate**	1. Records Management 2. Information, Communication and Technology
CO-O07 Purchasing	Non-compliance with the City's Purchasing Policy and Procurement framework leads to potential reputational impacts and inability to demonstrate achievement of delivering on value for money outcomes.	**Moderate**	**Low**	1. Procurement & Contract Management
CO-O08 Contract Management	Ineffective Contract Management leads to potential financial and other business impacts, project delays and possible organisational reputational damage.	**Moderate**	**Low**	1. Procurement & Contract Management
CO-O09 Integrated Reporting	Insufficient integrated reporting processes/systems leads to poor decision making and impacts the delivery of SCP & CBP.	**Moderate**	**Moderate**	1. Long Term Planning & Budgeting
CO-O10 Workforce Planning	Ineffective Workforce Planning, Long Term Financial Planning and Corporate Business Planning are not aligned may lead to negative impacts on delivery of	**Moderate**	**Low**	*Suggest to be considered for a future People and Culture Review as suggested on page 18.*

Preparation of the Strategic 3 Year Internal Audit Plan

Risk	RISK DESCRIPTION	Inherent Risk Rating	RRR	Reviews
	service delivery and corporate projects.			
CO-O11 People Management	The City's people management is inconsistent resulting in potential industrial action and impacting on workplace morale and service delivery.	**Low**	**Low**	1. Payroll Review
CO-O12 Fraud and Misconduct	Prevention, detection and control processes and systems are insufficient which provide the opportunity for Fraud & Misconduct to occur, leading to reputational damage, financial loss and legal consequences.	**Moderate**	**Moderate**	1. Regulation 17 review 2. Fraud Risk Assessment Review 3. International Organization for Standardisation Review (ISO) Review
CO-O13 Workplace Health and Safety	Ineffective workplace health and safety systems leads to lack of safety awareness and control, resulting in increased risk of injury and possible breach of OHS obligations.	**Moderate**	**Low**	1. Occupational Health and Safety 2. International Organization for Standardisation Review (ISO) Review
CO-O15 Project Management	Ineffective project management leads to delays in project delivery that negatively impacts the City's Long Term Financial Plan and asset management.	**Moderate**	**Low**	1. Project Management
CO-O16 Risk Management	Ineffective risk management system results in poor decision making impacting reputation, finances, services and infrastructure.	**Moderate**	**Low**	1. Business Continuity Planning and Disaster Recovery and Crisis Management Plan 2. Regulation 17 review 3. Fraud Risk Assessment 4. International Organization for Standardisation Review (ISO) Review
CO-O17 Financial Management	Ineffective financial management leads to poor reporting and budgeting that impacts long term financial planning.	**Moderate**	**Moderate**	1. Marmion Road Duplication Project 2. Approval Services 3. Finance Review 4. Fraud Risk Assessment
CO-C01 Compliance Framework	The City's compliance framework is ineffective resulting in increased non compliance impacting on the City's reputation and exposure to Legal consequence.	**Moderate**	**Low**	1. Marmion Road Duplication Project 2. Approval Services 3. Aquatic Centre 4. Emergency Services Levy 5. Regulation 17 review 6. Delegated Authority 7. Swimming Pool Inspections 8. Compliance Annual Return Review (“CAR”) 9. International Organization for Standardisation Review (ISO) Review
O-O18 Inherited Asset	Ineffective controls and planning when approving assets impacts the City's ability to manage and maintain those assets when inherited by the City.	**High**	**Moderate**	1. Strategic Asset Management
CO-O20 Productive Communities	Opportunities to deliver healthy, safe, vibrant and connected communities are limited due to the size, growth and demographics of the City, resulting in increased work,	**Moderate**	**Moderate**	No reviews currently scheduled however the following suggested for future considerations: ▪ Economic Development; and ▪ Community and Place Management.

Preparation of the Strategic 3 Year Internal Audit Plan

Risk	RISK DESCRIPTION	Inherent Risk Rating	RRR	Reviews
	expenditure and community dissatisfaction.			
CO-O21 Competitive Service Costing	Lack of understanding of service cost limits ability to improve efficiency and raise fees.	**High**	**Moderate**	1. Marmion Road Duplication Project 2. Approval Services 3. Aquatic Centre 4. Customer Relationship and Complaints Management 5. Finance Review 6. Land Development and Strategic Land Use Planning and Environment
CO-O22 Environmental Management	Ineffective environmental management systems leads to lack of environmental awareness, control and possible breach of environmental obligations resulting in financial losses, irreparable damage to the environment and the City's reputation.	**High**	**Moderate**	1. Environmental Management 2. International Organization for Standardisation Review (ISO) Review
CO-O23 Safety of Community	Ineffective management of Community Safety (within the City's jurisdiction) leads to increase in incidents resulting in injury or loss of life, community dissatisfaction, financial losses and liability exposure.	**Moderate**	**Moderate**	1. Aquatic Centre 2. Emergency Services Levy 3. Events Management 4. Swimming Pool Inspections 5. International Organization for Standardisation Review (ISO) Review
CO-O25 System Security	Inadequate ICT security leads to significant business interruption.	**High**	**Moderate**	1. Information, Communication and Technology 2. Records Management 3. International Organization for Standardisation Review (ISO) Review
CO-O26 Heritage	Lack of appropriate identification, planning and land development management leads to damage or loss of Aboriginal and/or European Heritage.	**High**	**High**	1. Environmental Management 2. Land Development and Strategic Land Use Planning and Environment

Proposed Revised Internal Audit Plan for 2020/21

With reference to our revision of the annual and 3 year rolling internal audit plan performed as well as the review performed by LGIS on the City's compliance in accordance with Occupational Health and Safety requirements, which was originally scheduled for later this year, we have revised our internal audits for the current year and replaced this reviewed with the Approval Services review which we had originally scheduled for the first review in the 2021/22. The CEO furthermore requested William Buck to perform an Ad-hoc agreed upon procedures review on grant funds received for the Marmion Road Duplication Project. The proposed revised internal audits and hours for the current year are as follow:

Internal Audits 2020/21

Description	Related Risks	Progress	Residual Risk Rating	Original 20/21 (hours)	Revised 20/21 (hours)
Business Continuity Planning and Disaster Recovery and Crisis Management Plan	CO-O16: Risk Management	***Completed (2020/21)***	Moderate	80	**80**
Marmion Road Duplication Project (* Agreed upon procedures on the expenses and acquittals – Review requested by the CEO)	Ad-hoc-Review associated allocated risks: CO-C01 Compliance Framework CO-O17: Financial Management CO-O21: Competitive Service Costing	Not yet performed	Ad-hoc	-	**50**
Payroll Review (Additional hours allocated to perform a detailed review based on the implementation of the new system) (*Recently implemented a system enhancements)	CO-O10 Workforce Planning CO-O11 People Management CO-O02: Technological Advancement	2015/16	Moderate	240	**120**
Occupational Health and Safety (*Originally reprioritised for 2020/21 but postponed due to the Review and findings noted on OSH by LGIS)	CO-O13: Workplace Health and Safety	2016/17	Moderate	120	**-**
Aquatic Centre (Review reprioritised to 21/22 due to COVID19)	CO-C01: Compliance Framework CO-O23: Safety of Community CO-O21 Competitive Service Costing	2015/16	High	-	**100**
				440	**350**

Proposed Revised Internal Audit Plan for 2020/21

Other Services

Description	Frequency	Progress	Original 20/21 (hours)	Revised 20/21 (hours)
Fraud Risk Assessment	Every 2 years	Not planned for current year	-	-
Compliance Annual Return Review ("CAR")	Every 2 years	Completed	60	60
Audit & Risk Committee Reporting & Attendance	Quarterly	In progress	25	25
Audit log (Budgeted for 2 times a year)	Continuously	Completed	120	120
Strategic 3 Year Rolling Internal Audit plan	Annually	Completed	20	20
Annual Internal Audit Plan	Annually	Completed	10	10
			235	**235**

Total Internal Audit Hours

Description	Original 20/21 (hours)	Revised 20/21 (hours)
Internal Audit Reviews	440	350
Other Services	235	235
	675	**585**

Proposed Revised Internal Audit Plan for 2020/21

Set out within the table below is the indicative scopes of the revised 2020/21 Annual Audit Plan with for the remaining proposed reviews. The scopes will be further refined through discussion with Management during the scoping process.

Area of Review	Timing & Status	Indicative Scope
Marmion Drive	March/April 2021	▪ The final project financial report has been prepared to meet the requirements of the Funding Agreement between MainRoads and Western Australia Local Government Association and any other agreements between the City and MainRoads in respect of the Marion Drive dual carriage way upgrade project. ▪ Funds and matching funds have been obtained and spent on the project in accordance with the funding agreement, including in accordance with the funding schedule. ▪ Complies with relevant (or applicable) Accounting Standards in Australia to the extent described in any associated Funding Agreement's guidelines. ▪ The City has followed the City's normal purchasing and procurement processes, where applicable, in instances where purchasing and procurement processes are not prescribed in any deed or agreement between the City, Western Australia Local Government Association and MainRoads.
Payroll Review	April/May 2021	▪ Payroll; ▪ Post implementation and processes review on the new system; ▪ Joiners, leavers, higher duties and increments; ▪ Amendments to standing employee data; ▪ Timesheets and rostering; ▪ Monitoring/exception reporting; ▪ Leave; and ▪ Salary deductions.
Aquatic Centre	June 2021	This review focused on the design of the processes, controls framework and testing the design and operational effectiveness of key controls at the Aquatic Centre, within the following areas: ▪ The relevance and completeness of the documentation in place in managing the operations of the Aquatic Centre, including the controls to ensure they are updated in a timely manner and the approval requirements during review; ▪ The City's Health and Safety frameworks in place for City Staff as well as the Public including compliance with the code of practice; ▪ Personnel training and rostering processes are implemented to ensure personnel are appropriately trained and sufficiently scheduled; ▪ Revenue and cash management processes are appropriate; and ▪ Follow up of the previously raised findings in this area.

Strategic 3 Year Rolling and Annual Internal Audit Plan

The Proposed Internal Audit Reviews (2021/22 to 2023/24) are as follow:

Internal Audit Reviews:

Description	Related Risks	Previous review performed by William Buck	Highest Risk Rating (Inherent Risk)	21/22 (hours)	22/23 (hours)	23/24 (hours)
Approval Services (*Due to COVID this review was originally postponed from 2019/20 to 2020/21 and further postponed to 2021/22 in the 2020/21 internal audit plan because of the original reprioritising the OSH Review to be performed for 2020/21)	CO-O21 Competitive Service Costing CO-C01 Compliance Framework CO-O17 Financial Management	Not yet performed	High	120		
Emergency Services Levy	CO-C01: Compliance Framework CO-O23: Safety of Community	2016/17	Moderate	120		
Customer Relationship and Complaints Management	*CO-021 Competitive Service Costing* *ST-S24 Stakeholder Relationships*	Not yet performed	High	80		
Stakeholder Relationship Management (Including Media, Public Relations (Including Advocacy) and Communications)	ST-S12 Economic Growth ST-S24 Stakeholder Relationships	Not yet performed	Moderate	100		
Information, Communication and Technology (Deferred from 18/19 to 22/23 due to ICT Security aspects in the process of being implemented as well as OAG performance review performed in 2019/20. (Review will commence after implementation of all action items)	CO-O02: Technological Advancement CO-O06 Data and Information Management CO-O25 System Security	2015/16 (OAG Review 2019/20)	High		80	
Land Development & Contributions (This review to be postponed, Cell reviews completed 2019/20 and 2020/21 for each Cell and Findings Identified during our previous Review is still in the progress of being implemented)	CO-O03: Strategic Land	2017/18	Moderate		120	

Strategic 3 Year Rolling and Annual Internal Audit Plan

Description	Related Risks	Previous review performed by William Buck	Highest Risk Rating (Inherent Risk)	21/22 (hours)	22/23 (hours)	23/24 (hours)
Finance Review (This review will be split into a 2-phased approach and will be performed before the 22/23 Regulation 17 review)	CO-O17: Financial Management ST-G09: Long Term Financial Planning CO-O02: Technological Advancement CO-O21: Competitive Service Costing	2018/19	High		220	
Regulation 17 review	CO-O12: Fraud and Misconduct CO-O16: Risk Management CO-C01: Compliance Framework ST-S25 Legislative Reform or Changes	2016/17; 2019/20	Moderate		100	
Occupational Health and Safety (* Originally scheduled for 2020/21 but postponed due to the Review and findings noted by LGIS)	CO-O13: Workplace Health and Safety	2016/17	Moderate			120
Environmental Management *(Deferred from 19/20 to 21/22 due to system implementations in accordance with the internal audit log. Review will commence after finalisation of the implementations)*	CO-O22: Environmental Management CO-O26: Heritage	2016/17	High			120
Land Development and Strategic Land Use Planning and Environment	CO-021 Competitive Service Costing ST-S24 Strategic Asset Management ST-S12 Economic Growth ST-S05 Water Availability ST-S06 Climate Change CO-O26: Heritage	High				100
Procurement & Contract Management	CO-O07: Purchasing	2016/17	Moderate			80

Strategic 3 Year Rolling and Annual Internal Audit Plan

Description	Related Risks	Previous review performed by William Buck	Highest Risk Rating (Inherent Risk)	21/22 (hours)	22/23 (hours)	23/24 (hours)
	CO-O08: Contract Management					
Project Management	CO-O15: Project Management	2018/19	Moderate			80
Business Continuity Planning and Disaster Recovery and Crisis Management Plan	CO-O16: Risk Management	Completed (2020/21)	Moderate			80
International Organisation for Standardisation (ISO) Standards Review	CO-O13 Workplace Health and Safety CO-O16 Risk Management CO-O12 Fraud and Misconduct CO-C01 Compliance Framework CO-O23 Safety of Community CO-O25 System Security	Not yet performed	High			180
Property Management *(Planned for the 24/25 financial year onwards)*	ST-S24: Strategic Asset Management	2017/18	Moderate			
Events Management *(Planned for the 24/25 financial year onwards)*	CO-O23: Safety of Community	2016/17	Moderate			
Delegated Authority *(Planned for the 24/25 financial year onwards)*	ST-S25: Local Government Act Review (review of function & purpose of LG) CO-C01: Compliance Framework	2015/16	Moderate			
Strategic Asset Management *(Planned for the 24/25 financial year onwards)*	ST-S24 Strategic Asset Management CO-O18: Inherited Assets	2018/19	High			
Long Term Planning & Budgeting *(Planned for the 24/25 financial year onwards)*	CO-O09: Integrated Reporting ST-G09: Long Term Financial Planning	2018/19	Moderate			

Strategic 3 Year Rolling and Annual Internal Audit Plan

Description	Related Risks	Previous review performed by William Buck	Highest Risk Rating (Inherent Risk)	21/22 (hours)	22/23 (hours)	23/24 (hours)
	ST-S04: Integrated Infrastructure & Utility Planning ST-S20: Strategic Community Plan					
Records Management *(Planned for the 24/25 financial year onwards)*	CO-O06: Data and Information Management CO-O02: Technological Advancement CO-O25 System Security	2015/16; 2019/20	High			
Swimming Pool Inspections *(Planned for the 24/25 financial year onwards)*	CO-C01: Compliance Framework CO-O23: Safety of Community	2015/16; 2018/19	Moderate			
				420	**520**	**760**

Note: Items planned for the 24/25 financial year onwards will be evaluated and considered when the Internal Audit Plan is reviewed annually.

Other Services

Description	Frequency	21/22 (hours)	22/23 (hours)	23/24 (hours)
Fraud Risk Assessment	Every 2 years	140	-	140
Compliance Annual Return Review ("CAR")	Every 2 years	-	60	-
Audit & Risk Committee Reporting & Attendance	Quarterly	25	25	25
Audit log (Budgeted for 2 times a year)	Continuously	120	120	120
Strategic 3 Year Rolling Internal Audit plan	Annually	20	20	20
Annual Internal Audit Plan	Annually	10	10	10
		315	**235**	**315**

Total Internal Audit Hours

Strategic 3 Year Rolling and Annual Internal Audit Plan

Description	21/22 (hours)	22/23 (hours)	23/24 (hours)
Internal Audit Reviews	420	520	760
Other Services	315	235	315
	735	**755**	**1075**

Other administrative functions which include the review and updating of the Audit and Risk Committee and Internal Audit Charters, Terms of References, the Internal Audit Methodology and Internal Audit Procedural Manuals are performed by the City In-house Internal Audit Function (Audit and Assurance Officer). Ad-hoc internal audits are also performed by either the City In-house Internal Audit Function or contracted firm based on requests from Management or the Audit and Risk Committee.

Internal Audit aims to be responsive to the City's needs, given the environment of change that exists both within and external to the City. Consequently, the Strategic 3 Year Rolling and Annual Internal Audit Plan are reviewed each year to meet the changing needs of the City and any proposed changes will be re-presented.

The impact of newly identified corporate and strategic risks will be considered throughout the financial year and the annual internal audit plan will be amended if required.

Indicative Scopes for the 2021/22

Set out within the table below is the 2021/22 Annual Audit Plan with indicative scopes for the proposed reviews. The scopes will be further refined through discussion with Management during the scoping process.

Area of Review	Timing & Status	Indicative Scope
Approval Services	August 2021	Review approval, including following up of conditional approval, processes of all Building & Planning applications, including: ▪ Planning development applications; ▪ Subdivisions of land; ▪ Detailed area plans; ▪ Structure plans and amendments; ▪ Licences, Permits and Levies ▪ Variations; ▪ Service Authority Approvals; and ▪ Road Closure Applications.
Audit Log	September 2021	Updating and following up of outstanding audit log items.
Emergency Services Levy	November 2021	▪ Documented procedures and processes are implemented for Emergency Services Levies which are in compliance with relevant legislations and the prescribed Local Government Grants Scheme manual issued by DFES; ▪ Budgeting and planning processes, including authorities, are implemented which include the review, approval and submission of an emergency services operating and capital budget to DFES which include obligations of DFES and the City; ▪ Procurement processes are implemented for the spending of funds by the Emergency Services Unit and that correct procurement processes are followed for the spending of Emergency Services Levies as well as the spending of City funds; ▪ Monitoring processes are implemented to ensure regular review of spending of Emergency Services Operational and Capital Grants as well as the Unit's expenses not funded through the Emergency Services Levy (ie council funding); ▪ Recordkeeping processes are implemented with regard to Emergency Services Grants and Unit expenses not covered through the Grant including the maintenance of Emergency Services Grant and Non Grant Capital Assets; ▪ Acquittal processes are implemented to ensure that acquittals are accurate and timely completed, reviewed and submitted; ▪ Appropriate processes exist for any additional services performed by the Unit and these processes are appropriately authorised by the City; and ▪ Reporting and communication processes are implemented between the City, the Community Emergency Services Manager and the DFES.
Customer Services and Relationship Management	January 2022	▪ Regular review of the City's commitments, policies, procedures and processes for customer relationship management and customer services culture; ▪ Controls and systems around monitoring and improvement of Customer Services and Relationship Management which include dealing with commitments, compliments and complaints, use and evaluation of customer satisfactory surveys; ▪ Controls in place to monitor for fraud in relation to customer service activity;

Indicative Scopes for the 2021/22

Area of Review	Timing & Status	Indicative Scope
		▪ Controls are in place to comply with legislation and regulation surrounding customer service, such as the protection of data and the consumer rights; ▪ Customer accessibility – controls in place to make it easy for customers to raise and resolve any issues they may have; ▪ Quality and consistency – appropriate controls are in place around ability to ensure that the quality and consistency of customer service interactions, particularly where the customer is raising a concern are addressed; ▪ Controls around effective crisis management to deal with adverse publicity leading to reputational damage; and ▪ Staff training around customer services and Relationship Management commitments, compliments and complaints.
Audit Log	March 2022	Updating and following up of outstanding audit log items.
Stakeholder Relationship Management	April 2022	Our review will focus on the following areas: ▪ The City's have appropriate policies, procedures and processes in place for Stakeholder Relationship Management which are review and updated on a regular basis; ▪ A strategy is in place and is documented for identifying and managing key relationships (including state and local government, commercial and community; ▪ Plans are in place to action the strategies identified above; ▪ There is clear ownership of actions and they are aligned to the strategy; ▪ Monitoring is in place to ensure that resources including people and budget are used effectively; ▪ Compliance with relevant policy and procedures e.g. relationship management, media/publications management.

Other Risk Areas

Set out below are the risks not explicitly covered within the strategic internal audit plan detailed on pages 11-15.

Risk	Risk Title	Inherent Risk Rating	Reason for Non-Inclusion
Strategic Risks			
ST-S05	Water Availability	Moderate	Limited assurance could be provided
ST-S06	Climate Change	Moderate	Limited assurance could be provided
ST-S12	Economic Growth	Moderate	Limited assurance could be provided
ST-S23	Stakeholder Relationships	Moderate	Relatively low rating
ST-S25	Local Government Act Review (review of function & purpose of LG)	High	Limited assurance could be provided
Corporate Risks			
CO-O01	Relationship Management	Moderate	Relatively low rating
CO-O11	People Management	Low	Relatively low rating
CO-O20	Productive Communities	Moderate	Limited assurance could be provided

Other suggested reviews to be considered

Review	Linked Risks
Integrated Reporting	CO-009: Integrated Reporting CO-021 Competitive Service Costing
Community and Place Management	CO-O23 Safety of Community CO-021 Competitive Service Costing CO-O20 Productive Communities
Health and Compliance Review	CO-O23 Safety of Community CO-021 Competitive Service Costing
Community Safety and Emergency Management Review	CO-O23 Safety of Community CO-021 Competitive Service Costing
Asset Maintenance (incl. Parks, Buildings, Roads, Pathways and Storm Water Drains, Engineering, Conservation, Plant and Fleet)	CO-018 Inherited Assets ST-S04 Integrated Infrastructure & Utility Planning ST-S24 Strategic Asset Management
Economic Development	ST-S12 Economic Growth ST-S05 Water Availability ST-S06 Climate Change CO-O20 Productive Communities
Corporate Governance Review	*(Including Committees and Terms of References, Code of Conduct, Gifts, PID, Compliance, Policies and Procedures, etc. Can also be included in Reg 17 as other Corporate Governance areas are already included)*
Fleet and Inventory Management	ST-S24 Strategic Asset Management CO-018 Inherited Assets
People and Culture Review	CO-010: Workforce Planning CO-O11: People Management CO-O02: Technological Advancement

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Item 9 Motions on Notice

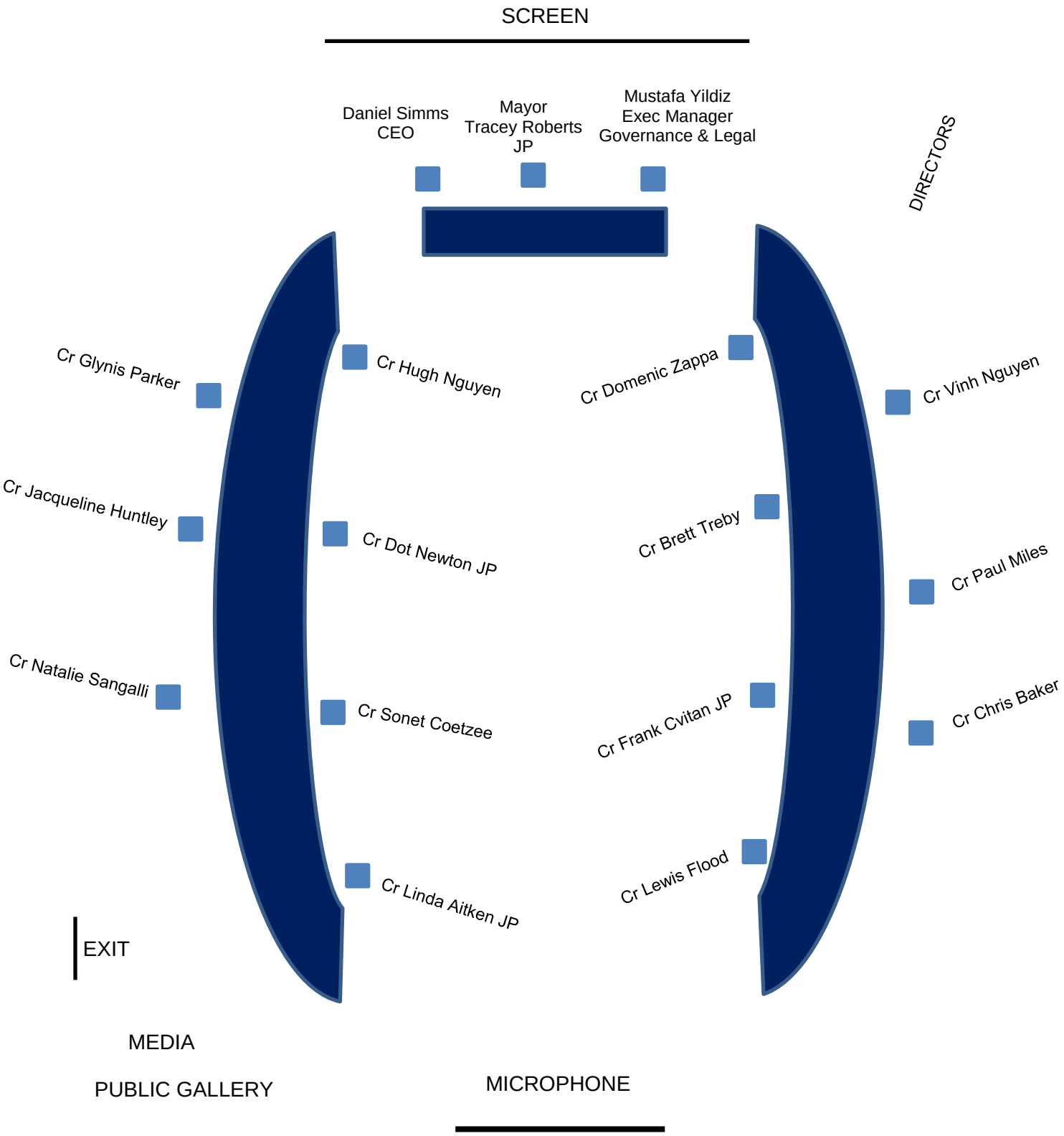
Item 10 Urgent Business

Item 11 Confidential

Nil

Item 12 Date of Next Meeting

The next Council Members' Briefing Session has been scheduled for 6:00pm on Tuesday 4 May 2021, to be held at Council Chambers, Civic Centre, 23 Dundebar Road, Wanneroo.

Item 13 Closure

COUNCIL CHAMBERS SEATING DIAGRAM