



Council Minutes

CONFIRMED MINUTES

ORDINARY COUNCIL MEETING

6:00pm, 13 JULY 2021

**Council Chambers (Level 1), Civic Centre,
23 Dundobar Road, Wanneroo**

RECORDING AND ACCESS TO RECORDINGS OF COUNCIL MEETINGS POLICY

Objective

- To ensure there is a process in place to outline the access to recorded Council Meetings.
- To emphasise that the reason for recording of Council Meetings is to ensure the accuracy of Council Meeting Minutes and that any reproduction of these Minutes are for the sole purpose of Council business.

Implications

City of Wanneroo Strategic Community Plan 2017/2018 to 2026/2027:

“4 Civic Leadership

4.2 Good Governance

4.2.1 Provide transparent and accountable governance and leadership”

Recordings pertaining to the proceedings of Council Meetings shall be retained in accordance with the *State Records Act 2000*.

Implementation

This Policy shall be printed within the Agenda of all Council Meetings which include:

- Ordinary Council Meeting;
- Special Council Meeting;
- Annual General Meeting of Electors; and
- Special Electors Meeting.

To advise the public that the proceedings of the meeting are recorded.

Evaluation and Review Provisions

Recording of Proceedings

1. Proceedings for Council Meetings; as well as Deputations and Public Question Time during these meetings shall be recorded by the City on sound recording equipment, except in the case of a meeting where Council closes the meeting to the public.
2. Notwithstanding subclause 1, proceedings of a Council Meeting, which is closed to the public, shall be recorded where the Council resolves to do so.
3. No member of the public is to use any audio visual technology or devices to record the proceedings of a Council or Committee Meeting, without the written permission of the Mayor or the Mayors Delegate.

Access to Recordings

4. Members of the public may purchase a copy of the recorded proceedings or alternatively, listen to the recorded proceedings at the Civic Centre. Costs of providing a copy of the recorded proceedings to members of the public will include staff time to make the copy of the proceedings; as well as the cost of the digital copy for the recording to be placed on. The cost of staff time will be set in the City's Schedule of Fees and Charges each financial year.
5. Council Members may request a copy of the recording of the Council proceedings at no charge.
6. All Council Members are to be notified when recordings are requested by members of the public, and of Council.
7. Transcripts can be produced on the request of the Chief Executive Officer and will include staff time set by the City's Schedule of Fees and Charges.



CONFIRMED MINUTES OF ORDINARY COUNCIL MEETING

HELD ON TUESDAY 13 JULY, 2021

CONTENTS

| | | |
|--|--|----------|
| ITEM 1 | ATTENDANCES | 3 |
| ITEM 2 | APOLOGIES AND LEAVE OF ABSENCE | 4 |
| ITEM 3 | PUBLIC QUESTION AND STATEMENT TIME | 4 |
| PQ01-07/21 | MR R CLIFTON, SPRINGPARK TRAIL, CARRAMAR | 4 |
| ITEM 4 | CONFIRMATION OF MINUTES | 4 |
| OC01-07/21 | MINUTES OF ORDINARY COUNCIL MEETING HELD ON 15 JUNE 2021 | 4 |
| OC02-07/21 | MINUTES OF SPECIAL COUNCIL MEETING HELD ON 29 JUNE 2021 | 4 |
| ITEM 5 | ANNOUNCEMENTS BY THE MAYOR WITHOUT DISCUSSION | 5 |
| ITEM 6 | QUESTIONS FROM COUNCIL MEMBERS | 5 |
| CQ01-07/21 | CR P MILES - BANKSIA GROVE STRUCTURE PLAN AMENDMENT | 5 |
| ITEM 7 | PETITIONS | 5 |
| NEW PETITIONS RECEIVED | | 5 |
| UPDATE ON PETITIONS | | 5 |
| UP01-06/21 | INSTALLATION OF A FOOTPATH IN CLUBHOUSE LANE, GNANGARA TO CONNECT WITH EXISTING FOOTPATH IN LAKELANDS DRIVE, GNANGARA (PT01-06/21) | 5 |
| ITEM 8 | REPORTS | 5 |
| PLANNING AND SUSTAINABILITY | | 6 |
| STRATEGIC LAND USE PLANNING & ENVIRONMENT | | 6 |
| PS01-07/21 | CONSIDERATION OF ACTIONS RELATING TO DEVELOPER CONTRIBUTION ARRANGEMENTS | 6 |
| APPROVAL SERVICES | | 6 |
| PS02-07/21 | CONSIDERATION OF AMENDMENT NO. 193 TO DISTRICT PLANNING SCHEME NO. 2 TO ALLOW MEDICAL CENTRE AS AN ADDITIONAL USE AT LOT 1 (845) WANNEROO ROAD, WANNEROO | 6 |
| ASSETS | | 7 |
| STRATEGIC ASSET MANAGEMENT | | 7 |
| AS01-07/21 | METROPOLITAN REGIONAL ROADS PROGRAM - 2022/2023 | 7 |
| AS02-07/21 | POLICY REVISION - PUBLIC GUIDANCE SIGNS ON ROAD RESERVES | 8 |
| INFRASTRUCTURE CAPITAL WORKS | | 9 |
| AS03-07/21 | RFT 21012 - THE RENEWAL OF PLAY EQUIPMENT, SOFTFALL AND INSTALLATION OF SHADE SAIL STRUCTURES | 9 |

| | | |
|---|---|-----------|
| AS04-07/21 | PT02-03/21 REQUEST TO REDUCE THE SPEED LIMIT TO 60KPH OUTSIDE LAKELANDS VILLAGE, SYDNEY ROAD, GNANGARA | 9 |
| COMMUNITY & PLACE | | 10 |
| COMMUNITY SERVICE DELIVERY | | 10 |
| CP01-07/21 | COMMUNITY AND PLACE POLICY REVIEWS | 10 |
| COMMUNITY FACILITIES | | 11 |
| CP02-07/21 | UPDATE - SPLENDID PARK CYCLING TRACK | 11 |
| COMMUNICATION, MARKETING AND EVENTS | | 12 |
| CP03-07/21 | CORPORATE BRAND REFRESH | 12 |
| PLACE ACTIVATION | | 13 |
| CP04-07/21 | REVIEW OF COMMUNITY ENGAGEMENT POLICY | 13 |
| COMMUNITY SAFETY & EMERGENCY MANAGEMENT REPORT | | 13 |
| CP05-07/21 | DOG EXERCISE OPTIONS FOR SHARED-USE PARKS AND CHILDREN'S PLAYGROUNDS | 13 |
| CORPORATE STRATEGY & PERFORMANCE | | 14 |
| BUSINESS & FINANCE | | 14 |
| CS01-07/21 | FINANCIAL ACTIVITY STATEMENT FOR THE PERIOD ENDED 31 MAY 2021 | 14 |
| TRANSACTIONAL FINANCE | | 15 |
| CS02-07/21 | WARRANT OF PAYMENTS FOR THE PERIOD TO 31 MAY 2021 | 15 |
| PROPERTY SERVICES | | 15 |
| CS03-07/21 | PROPOSED ROAD CLOSURE OF UNNAMED AND UNCONSTRUCTED ROAD RESERVE | 15 |
| CONTRACTS & PROCUREMENT | | 16 |
| CS04-07/21 | LIGHT VEHICLE FLEET POLICY | 16 |
| CHIEF EXECUTIVE OFFICE | | 17 |
| OFFICE OF THE CEO REPORTS | | 17 |
| CE01-07/21 | REPORT OUTLINING PROJECT FUNDING COMMITTED TO THE CITY AS A RESULT OF THE MARCH 2021 STATE ELECTION CAMPAIGN. | 17 |
| ITEM 9 | MOTIONS ON NOTICE | 18 |
| ITEM 10 | URGENT BUSINESS | 18 |
| ITEM 11 | CONFIDENTIAL | 18 |
| ITEM 12 | DATE OF NEXT MEETING | 18 |
| ITEM 13 | CLOSURE | 18 |
| APPENDIX 1 | ORDINARY COUNCIL AGENDA – 13 JULY 2021 | 18 |

M I N U T E S

Mayor Roberts declared the meeting open at 6:00pm and read the prayer.

Good evening Councillors, staff, ladies and gentlemen, we wish to acknowledge the traditional custodians of the land we are meeting on, the Whadjuk people. We would like to pay respect to the Elders of the Nyoongar nation, past and present, who have walked and cared for the land and we acknowledge and respect their continuing culture and the contributions made to the life of this city and this region and I invite you to bow your head in prayer:

Lord, we ask for your blessing upon our City, our community and our Council. Guide us in our decision making to act fairly, without fear or favour and with compassion, integrity and honesty. May we show true leadership, be inclusive of all, and guide the City of Wanneroo to a prosperous future that all may share. We ask this in your name. Amen

Please refer to agenda for details of full reports and attachments.

Item 1 Attendances

TRACEY ROBERTS, JP

Mayor

Councillors:

| | |
|--------------------|-----------------------------|
| NATALIE SANGALLI | North Coast Ward |
| LINDA AITKEN, JP | North Coast Ward |
| SONET COETZEE | North Coast Ward |
| LEWIS FLOOD | North Coast Ward |
| FRANK CVITAN, JP | Central Ward |
| JACQUELINE HUNTLEY | Central Ward |
| PAUL MILES | Central Ward |
| DOT NEWTON, JP | Central Ward |
| HUGH NGUYEN | South Ward (arrived 6:07pm) |
| BRETT TREBY | South Ward |
| GLYNIS PARKER | South Ward |
| DOMENIC ZAPPA | South Ward |

Officers:

| | |
|------------------|---|
| MARK DICKSON | A/Chief Executive Officer |
| GREG BOWERING | A/Director, Planning and Sustainability |
| HARMINDER SINGH | Director, Assets |
| DEBBIE TERELINCK | Director, Community & Place |
| NOELENE JENNINGS | Director, Corporate Strategy & Performance |
| MUSTAFA YILDIZ | Executive Manager Governance and Legal |
| NATASHA SMART | Manager Council & Corporate Support |
| NICK STAWARZ | Manager Place Management |
| DANIEL WEBB | A/Manager Community Facilities |
| NATASHA MUTCH | Manager Communications & Branch |
| TESS PATTERSON | Media & Digital Communications Advisor |
| PETER HOOLE | A/Coordinator Community Facilities Planning |
| TY MATSON | Manager Community Safety & Emergency Management |

MICHAEL PENSON
YVETTE HEATH

Project Management Accountant
Minutes Officer

Item 2 Apologies and Leave of Absence

VINH NGUYEN
CHRIS BAKER

South Ward
North Coast Ward (Leave of Absence)

There were 6 members of the public and 2 members of the press in attendance.

Item 3 Public Question and Statement Time

PQ01-07/21 Mr R Clifton, Springpark Trail, Carramar

Item PS02-08/20 Consideration of Amendment No. 177 to District Planning Scheme No. 2 and Amendment No. 4 to Banksia Grove Approved Structure Plan No. 21A

In reference to the above item, which was rejected by Council but overruled by State government, the land adjacent has been rezoned from special residential to R10 and we are on special rural, so now going to have a lot more neighbours. With regards to the process, none of us received a letter or saw an ad in the local paper (which we don't receive). There was a sign posted in Carramar facing north-east in an area that we do not go through and the sign was misleading, referring to Sir Joseph Banks Drive, but not the block behind us.

Would the City be in a position to oppose this proposal, maybe through the State Administrative Tribunal (SAT)?

Response by A/Director Planning & Sustainability

The City has looked at this issue and whether it has the power to seek an application for review of the Scheme amendment determination, however the local authority cannot do that, only the applicant can seek a review of the decision in this case, therefore the City cannot pursue the matter any further.

Item 4 Confirmation of Minutes

OC01-07/21 Minutes of Ordinary Council Meeting held on 15 June 2021

Moved Cr Treby, Seconded Cr Cvitan

That the minutes of the Ordinary Council Meeting held on 15 June 2021 be confirmed.

CARRIED UNANIMOUSLY

OC02-07/21 Minutes of Special Council Meeting held on 29 June 2021

Moved Cr Treby, Seconded Cr Cvitan

That the minutes of the Special Council Meeting held on 29 June 2021 be confirmed.

CARRIED UNANIMOUSLY

Item 5 Announcements by the Mayor without Discussion

Nil

Item 6 Questions from Council Members**CQ01-07/21 Cr P Miles - Banksia Grove Structure Plan Amendment**

The local Member for Wanneroo has advised some of the residents in Carramar and sought advice from the CEO that we, as a Council, possibly can take Mr Clifton's issue to the SAT, is that possible?

Response by A/Chief Executive Officer

As the City did not propose the Structure Plan amendment, the City cannot take it to SAT, only the applicant can. In this case the applicant was CLE Town Planning, LWP Group P/L on behalf of the Department of Communities that proposed the amendment to the Structure Plan and the Scheme, so in this instance, the City cannot take any further action on the decision that has been made.

Item 7 Petitions**New Petitions Received**

Nil

Update on Petitions**UP01-06/21 Installation of a Footpath in Clubhouse Lane, Gngara to Connect with Existing Footpath in Lakelands Drive, Gngara (PT01-06/21)**

Mayor Roberts presented a petition of 141 signatures requesting Council to install a footpath in Clubhouse Lane, Gngara to connect with existing the footpath in Lakelands Drive, Gngara (HPE 21/237573).

Update:

Administration is carrying out an assessment of this section of footpath in accordance with the Pathways Policy and will report back to the 7 September 2021 Council meeting.

Item 8 Reports

Declarations of Interest by Council Members, including the nature and extent of the interest. Declaration of Interest forms to be completed and handed to the Chief Executive Officer.

Mayor Roberts declared an impartiality interest in Item PS02-07/21 due to her dentist operating out of the premises at Lot 1 (845) Wanneroo Road, Wanneroo.

Cr Aitken declared an impartiality interest in Item PS02-07/21 due to receiving dental care from the dentist at Lot 1 (845) Wanneroo Road, Wanneroo.

Cr Treby declared an impartiality interest in Item CE01-07/21 due to a realignment of the Infrastructure Directorate in the Department of Local Government Sport and Cultural Industries, he has been reassigned to the team responsible for the delivery of this program. An internal management protocol exists to ensure he has no involvement in projects or processes associated with any matter relating to the City, either directly or indirectly. Nor is he a decision maker in this matter.

Planning and Sustainability

Strategic Land Use Planning & Environment

PS01-07/21 Consideration of Actions Relating to Developer Contribution Arrangements

File Ref: 5734V06 – 21/261452
Responsible Officer: Director Planning and Sustainability
Disclosure of Interest: Nil
Attachments: 1

Moved Cr Cvitan, Seconded Cr Zappa

That Council APPROVES the actions in relation to the management of Developer Contribution Arrangements under District Planning Scheme No. 2, as contained in Attachment 1.

CARRIED UNANIMOUSLY

Approval Services

Mayor Roberts declared an impartiality interest in Item PS02-07/21 due to her dentist operating out of the premises at Lot 1 (845) Wanneroo Road, Wanneroo.

Cr Aitken declared an impartiality interest in Item PS02-07/21 due to receiving dental care from the dentist at Lot 1 (845) Wanneroo Road, Wanneroo.

PS02-07/21 Consideration of Amendment No. 193 to District Planning Scheme No. 2 to allow Medical Centre as an Additional Use at Lot 1 (845) Wanneroo Road, Wanneroo

File Ref: 42708 – 21/195707
Responsible Officer: Director Planning and Sustainability
Disclosure of Interest: Nil
Attachments: 3

Moved Cr Newton, Seconded Cr Huntley

That Council:-

- 1. Pursuant to Section 75 of the *Planning and Development Act 2005* ADOPTS Amendment No. 193 to District Planning Scheme No. 2 to allow the use class Medical Centre as an Additional Use at Lot 1 (845) Wanneroo Road, Wanneroo and AMENDS:**

- a) Schedule 2 of the District Planning Scheme No. 2 as follows:**

| No | Street/Locality | Particulars of Land | Additional Use and Conditions (where applicable) |
|---------|-------------------------------------|------------------------|--|
| A4 3 | 1-43 845 Wanneroo Road, Wanneroo | Lot 1 on Diagram 55592 | Medical Centre ('D' Use) |

- b) The Scheme Map accordingly.
2. Pursuant to Section 35(2) of *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES that Amendment No. 193 to District Planning Scheme No. 2 is a Standard Amendment for the following reasons:
- a) *The Amendment is consistent with the objectives identified in the scheme for the Residential zone; and*
- b) *The Amendment would have minimal impact on land in the scheme area that is not the subject of this amendment.*
3. Pursuant to Section 81 of the *Planning and Development Act 2005* REFERS Amendment No. 193 to District Planning Scheme No. 2 to the Environmental Protection Authority; and
4. Subject to approval from Environmental Protection Authority, ADVERTISES Amendment No. 193 to District Planning Scheme No. 2 for a period of not less than 42 days pursuant to Regulation 47(2) and 47(3) of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

CARRIED UNANIMOUSLY

Assets

Strategic Asset Management

AS01-07/21 Metropolitan Regional Roads Program - 2022/2023

File Ref: 6923V02 – 21/201353
 Responsible Officer: Director Assets
 Disclosure of Interest: Nil
 Attachments: Nil

Moved Cr Zappa, Seconded Cr Cvitan

That Council ENDORSES the submission of the following projects to Main Roads WA for grant funding consideration as part of the 2022/2023 Metropolitan Regional Road Program: -

a) Road Improvement Projects – Year 2022/23:

| Location | Proposed Works | Estimated Project Cost (\$) | Grant (\$) | Muni and contributions (\$) |
|-------------------------------|--|-----------------------------|------------|-----------------------------|
| Lenore Road, Hocking/Pearsall | Upgrade to 4 lane dual carriageway between Kemp Street and Elliot Road | 5.52M | 3.68M | 1.84M |

b) Road Rehabilitation Projects - Year 2022/23:

| Road | Locality | Section | Estimated Project Cost (\$) | Grant (\$) | Muni (\$) |
|--------------------|------------|---|-----------------------------|------------|-----------|
| Beach Road (a) | Girrawheen | Hainsworth Avenue (SLK 2.59) to Mirrabooka Avenue (SLK 3.22) | 229,852 | 153,235 | 76,618 |
| Beach Road (d) | Girrawheen | East of Honeywell (SLK 4.63) to west of Alexander Drive (SLK 5.3) | 241,188 | 160,792 | 80,396 |
| Blackmore Avenue | Girrawheen | Templeton Cr to Beach Road | 307,342 | 204,895 | 102,447 |
| Hepburn Avenue (a) | Madeley | Giralt Road (SLK 4.92) to west of Spectator Drive (SLK 4.41) | 285,822 | 190,548 | 95,274 |
| Hepburn Avenue (b) | Madeley | Spectator Drive (SLK 4.23) to east of Hartman Drive (SLK 3.54) | 366,432 | 244,288 | 122,144 |

CARRIED UNANIMOUSLY**AS02-07/21 Policy Revision - Public Guidance Signs on Road Reserves**

File Ref: 6130 – 21/226065
 Responsible Officer: Director Assets
 Disclosure of Interest: Nil
 Attachments: 1

Moved Cr Zappa, Seconded Cr Cvitan

That Council ENDORSES the revised Public Guidance Signage in Road Reserves Policy as detailed in Attachment 1.

CARRIED UNANIMOUSLY

Infrastructure Capital Works

AS03-07/21 RFT 21012 - The Renewal of Play Equipment, Softfall and Installation of Shade Sail Structures

File Ref: 24985V04 – 21/228003
Responsible Officer: Director Assets
Disclosure of Interest: Nil
Attachments: 2

Moved Cr Zappa, Seconded Cr Cvitan

That Council **ACCEPTS** the separable portions tenders, detailed in Attachment 1, submitted by Active Discovery, Astro Synthetic Surfaces, Forpark, Kompan, Perth Better Homes, Playmaster and Supreme Shades for Tender No. 21012, renewal of park assets and installation of new shade sails, for their respective separable portions' lump sum prices as per the General Conditions of Tendering.

CARRIED UNANIMOUSLY

AS04-07/21 PT02-03/21 Request to Reduce the Speed Limit to 60kph Outside Lakelands Village, Sydney Road, Gngara

File Ref: 3120V07 – 21/258966
Responsible Officer: Director Assets
Disclosure of Interest: Nil
Attachments: 1

Moved Cr Newton, Seconded Cr Zappa

That Council:-

1. NOTES that Main Roads WA does not support speed reduction from 80kmh to 60kmh on Sydney Road;
2. REQUESTS Administration to deploy the Speed Advisory Trailer on Sydney Road to educate motorists of the appropriate speed environments on roads;
3. REQUESTS Administration to review the street lighting and signs provided on Sydney Road adjacent to the Lakelands Leisure Village; and
4. ADVISES the Petition organiser of Council's decision.

Motion to Amend

Moved Cr Miles, Seconded Cr Huntley

To add recommendation 5.

5. **REQUESTS Administration to investigate the need for a secondary access at the S-W corner for Lakelands Lifestyle Village.**

CARRIED UNANIMOUSLY

Motion to Amend**Moved Mayor Roberts, Seconded Cr Treby***To add recommendation 6.*

6. ***REQUESTS Administration to undertake a further traffic count on Sydney Road approximately 250 metres from Lakelands Drive and report the information to Council Members.***

CARRIED UNANIMOUSLY**Substantive Motion as Amended****That Council:-**

1. **NOTES** that Main Roads WA does not support speed reduction from 80kmh to 60kmh on Sydney Road;
2. **REQUESTS** Administration to deploy the Speed Advisory Trailer on Sydney Road to educate motorists of the appropriate speed environments on roads;
3. **REQUESTS** Administration to review the street lighting and signs provided on Sydney Road adjacent to the Lakelands Leisure Village; and
4. **ADVISES** the Petition organiser of Council's decision.
5. **REQUESTS** Administration to investigate the need for a secondary access at the S-W corner for Lakelands Lifestyle Village.
6. **REQUESTS** Administration to undertake a further traffic count on Sydney Road approximately 250 metres from Lakelands Drive and report the information to Council Members.

The substantive motion as amended was put and

CARRIED UNANIMOUSLY**Community & Place****Community Service Delivery****CP01-07/21 Community and Place Policy Reviews**

| | |
|-------------------------|--|
| File Ref: | 38319 – 21/247914 |
| Responsible Officer: | Director Community and Place |
| Disclosure of Interest: | Nil |
| Attachments: | 4 |
| Previous Items: | SCS02-07/20 - Community Support and Financial Assistance Framework - Special Council - 20 Jul 2020 CP07-07/19 - Council Policy Amendments - Community & Place Directorate - Ordinary Council - 30 Jul 2019 CS03-05/20 - Fee Waivers, Concessions and Debt Write Off Policy and Donations and Youth Sponsorships Policy - Ordinary Council - 05 May 2020 CP02-05/18 - Review of Council Policy - Youth Reward and Recognition - Ordinary Council - 01 May 2018 |

Moved Cr Cvitan, Seconded Cr Parker**That Council:-**

1. **APPROVES** the revised Community Funding Policy (Attachment 1);
2. **APPROVES** the repeal of the Social Media Guidelines Policy (Attachment 4);
3. **APPROVES** an extension of the review date for the Youth Reward and Recognition Policy to 14 December 2021; and
4. **APPROVES** an extension of the review date for the Donations and Youth Sponsorships Policy to 14 December 2021.

CARRIED UNANIMOUSLY**Community Facilities****CP02-07/21 Update - Splendid Park Cycling Track**

| | |
|-------------------------|---|
| File Ref: | 40569 – 21/214486 |
| Responsible Officer: | Director Community and Place |
| Disclosure of Interest: | Nil |
| Attachments: | 5 |
| Previous Items: | CP02-02/19 - North Coast Cycling Facility Master Plan Implementation Working Group - Terms of Reference - Ordinary Council - 05 Feb 2019 CP04-06/20 - Splendid Park Cycling Facility Concept Design and Cost Estimate - Ordinary Council - 02 Jun 2020 CP02-08/20 - Splendid Park Cycling Facility - Community Engagement Outcomes - Ordinary Council - 25 Aug 2020 |

Moved Mayor Roberts, Seconded Cr Sangalli**That Council:-**

1. **NOTES** the outcomes of the North Coast Cycling Facility Master Plan Implementation Working Group Meetings held on 26 October 2020, 14 February 2021, 14 April 2021 and 16 June 2021, and the Stakeholder Workshop held on 18 November 2020;
2. **NOTES** the progress of the detailed design (Attachment 5), including the adoption of Option 2 (Criterion Width Track) as the preferred design;
3. **NOTES** the cost estimates for the upgrade are as follows:

| Item | |
|--------------------------|-----------|
| Preliminaries | \$205,000 |
| Demolition | \$37,915 |
| Siteworks and Earthworks | \$609,300 |
| Track | \$547,180 |
| Electrical | \$86,500 |

| | |
|--------------------------|--------------------|
| Exterior Elements | \$591,085 |
| External Services | \$19,000 |
| SUBTOTAL | \$2,095,980 |
| Professional Fees | \$125,800 |
| Design Contingency | \$157,200 |
| Construction Contingency | \$209,600 |
| SUBTOTAL | \$492,600 |
| TOTAL | \$2,588,580 |

4. **NOTES** that the cost estimate may increase as the detailed design process is finalised and information becomes available on the potential costs for environmental offsets and risk mitigation measures;
5. **REQUESTS** Administration to investigate funding options for the balance of the project, totalling \$608,580 as per the 85% detailed design, including securing external funding or additional municipal funding identified as a result of the forthcoming review of the City's Long Term Financial Plan.

CARRIED UNANIMOUSLY

Communication, Marketing and Events

CP03-07/21 Corporate Brand Refresh

File Ref: 7142V03 – 21/262976
 Responsible Officer: Director Community and Place
 Disclosure of Interest: Nil
 Attachments: 3
 Previous Items: 3.3 - Brand Update - Forum - 27 Apr 2021 5:30pm
 3.4 - Brand Update - Forum - 03 May 2021 5:30pm (Special)
 3.2 - Brand Update - Forum - 22 Jun 2021 6:00pm

Moved Cr Huntley, Seconded Cr Cvitan

That Council:-

1. **APPROVES** the City's Corporate brand concept and logo as articulated in Attachment 1, noting that this will be the master brand for all City programs, services and community interfaces.
2. **APPROVES** the Business Wanneroo subsidiary brand and logo as articulated in Attachment 2, noting that this will be the City's tailored business-to-business branding.

CARRIED UNANIMOUSLY

Place Activation

CP04-07/21 Review of Community Engagement Policy

File Ref: 37130V03 – 21/270121
Responsible Officer: Director Community and Place
Disclosure of Interest: Nil
Attachments: 3

Moved Cr Newton, Seconded Cr Parker

That Council APPROVES the draft revised Community Engagement Policy included as Attachment 3 being released for public consultation for a period of 28 days with feedback to be submitted to a future Council meeting for consideration.

CARRIED UNANIMOUSLY

Community Safety & Emergency Management Report

Cr H Nguyen left Chambers at 6:50pm and returned to Chambers at 6:55pm

CP05-07/21 Dog Exercise Options for Shared-Use Parks and Children's Playgrounds

File Ref: 4190 – 21/215786
Responsible Officer: Director Community and Place
Disclosure of Interest: Nil
Attachments: 2
Previous Items: AS05-06/16 - Installation of "Dogs on Leash" signs on approach to playground areas - Ordinary Council - 28 Jun 2016 6.00pm

Moved Cr Parker, Seconded Cr Zappa

That Council:-

1. APPROVES the advertising of the intention to deem playgrounds in parks in the City of Wanneroo, where appropriate signage has been installed, to become designated places where dogs must be on lead at all times;
2. APPROVES the advertising of the intention to deem places, where signage is installed, to become designated as places where dogs must be on lead at specified times, namely from 8.00am to 4.00pm on school days at parks/ovals subject to Shared Use Agreements with the Department of Education; and
3. NOTES that a further report will be presented to Council at the end of the 28 day notification period to request approval of areas as specified in accordance with Section 31(3C) of the Dog Act 1976.

Substantive Motion as amended

With the consent of the Mover and Seconder, for further clarification, Administration proposed an amendment to recommendation 2. to replace the word "places" with "Gumblossom Western Oval" and add a new recommendation 4.

That Council:-

1. **APPROVES** the advertising of the intention to deem playgrounds in parks in the City of Wanneroo, where appropriate signage has been installed, to become designated places where dogs must be on lead at all times;
2. **APPROVES** the advertising of the intention to deem Gumblossom Western Oval, where signage is installed, to become designated as places where dogs must be on lead at specified times, namely from 8.00am to 4.00pm on school days at parks/ovals subject to Shared Use Agreements with the Department of Education;
3. **NOTES** that a further report will be presented to Council at the end of the 28 day notification period to request approval of areas as specified in accordance with Section 31(3C) of the Dog Act 1976; and
4. **REQUESTS** Administration to undertake community consultation in relation to the remaining 15 parks/ovals that are subject to shared use agreements with the Department of Education regarding introducing the provision of dogs being on leads at specified times on school days.

The substantive motion as amended was put and

CARRIED UNANIMOUSLY

Corporate Strategy & Performance**Business & Finance****CS01-07/21 Financial Activity Statement for the period ended 31 May 2021**

| | |
|-------------------------|--|
| File Ref: | 37350V02 – 21/255343 |
| Responsible Officer: | Director, Corporate Strategy & Performance |
| Disclosure of Interest: | Nil |
| Attachments: | 6 |

Moved Cr Cvitan, Seconded Cr Zappa

That Council:

1. **RECEIVES** the Financial Activity Statement and commentaries on variances year to date Budget for the period ended 31 May 2021 consisting of:
 - a) **May 2021 year to date Financial Activity Statement;**
 - b) **May 2021 year to date Net Current Assets Position; and**
 - c) **May 2021 year to date Notes to the Material Financial Variances.**

CARRIED UNANIMOUSLY

Transactional Finance

CS02-07/21 Warrant of Payments for the Period to 31 May 2021

File Ref: 1859V02 – 21/234987
Responsible Officer: Director, Corporate Strategy & Performance
Disclosure of Interest: Nil
Attachments: Nil

Moved Cr Cvitan, Seconded Cr Zappa

That, in accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, Council RECEIVES the list of payments drawn for the month of May 2021, as detailed in this report.

CARRIED UNANIMOUSLY

Property Services

CS03-07/21 Proposed Road Closure of Unnamed and Unconstructed Road Reserve

File Ref: 22542V011 – 21/266994
Responsible Officer: Director, Corporate Strategy & Performance
Disclosure of Interest: Nil
Attachments: 2

Moved Cr Miles, Seconded Cr Treby

That Council:-

1. **SUPPORTS** the closure of the unnamed and unconstructed road reserve that bisects Lot 211 Quinns Road, Mindarie Attachment 1 refers, approximately 0.67ha (subject to survey);
2. **APPROVES** the unbudgeted expenditure of \$170,000 (excluding GST) from the Quinns Rocks Caravan Park Redevelopment Project.
3. **AUTHORISES:**
 - a) the commencement of the public consultation to close the road reserve as prescribed by Section 58 of the *Land Administration Act 1997*, in conjunction with a local public notice of the intention to acquire and purchase the road reserve in order to amalgamate the land within Lot 211 Quinns Road, Mindarie, in accordance with section 3.58 of the *Local Government Act 1995*;
 - b) a request be made to the Minister for Lands for the permanent closure of the unnamed and unconstructed road reserve portion within Lot 211 Quinns Road, Mindarie, if no submissions are received from the public consultation, pursuant to Section 58 of the *Land Administration Act 1997*;

- c) the Chief Executive Officer (or a nominee of the Chief Executive Officer) to consider (and reject, if applicable) any public submissions with regard to Item 4.a);

4. AUTHORISES:

- a) the Chief Executive Officer (or a nominee of the Chief Executive Officer) to:
 - i) negotiate commercial terms of a sale contract (at the sale price outlined in the Administration report, and incorporating special conditions including a due diligence condition relating to the City's environmental investigations);
 - ii) execute all documentation;
 - iii) vary the settlement date and the date of satisfaction of any special conditions; and
 - iv) comply with all applicable legislation,
- b) the Mayor and the Chief Executive Officer to affix the Common Seal of the City of Wanneroo to the Transfer of Land documentation for the sale for the road reserve in Lot 211 Quinns Road, Mindarie in accordance with the City of Wanneroo's Execution of Documents Policy; and

NOTES any other associated documentation relating to the acquisition and amalgamation of the road reserve within Lot 211 Quinns Road, Mindarie are to be executed in accordance with the City of Wanneroo's Execution of Documents Policy.

**CARRIED
9/4**

For the motion: Cr Aitken, Cr Coetzee, Cr Cvitan, Cr Miles, Cr H Nguyen, Cr Parker, Mayor Roberts, Cr Treby and Cr Zappa

Against the motion: Cr Flood, Cr Huntley, Cr Newton and Cr Sangalli

Contracts & Procurement

CS04-07/21 Light Vehicle Fleet Policy

| | |
|-------------------------|--|
| File Ref: | 3131V03 – 21/266882 |
| Responsible Officer: | Director, Corporate Strategy & Performance |
| Disclosure of Interest: | Nil |
| Attachments: | 3 |

Moved Cr Treby, Seconded Cr Aitken

That Council APPROVES the revised Light Vehicle Fleet Policy (Attachment 3).

CARRIED UNANIMOUSLY

Chief Executive Office**Office of the CEO Reports**

Cr Treby declared an impartiality interest in Item CE01-07/21 due to a realignment of the Infrastructure Directorate in the Department of Local Government Sport and Cultural Industries, he has been reassigned to the team responsible for the delivery of this program. An internal management protocol exists to ensure he has no involvement in projects or processes associated with any matter relating to the City, either directly or indirectly. Nor is he a decision maker in this matter.

CE01-07/21 Report outlining project funding committed to the City as a result of the March 2021 State election campaign.

File Ref: 38561V03 – 21/264397
 Responsible Officer: Chief Executive Officer
 Disclosure of Interest: Nil
 Attachments: Nil

Moved Cr Cvitan, Seconded Cr Sangalli**That Council:-**

1. **ACCEPTS** the external funding as outlined above subject to the Chief Executive Officer negotiating the required funding agreements with the State Department of Local Government, Sport and Cultural Industries for the following projects:

| | |
|--|------------------|
| a) Shade Sail at Rendell Park, Koondoola | \$37,500 |
| b) Fitness Equipment at Liddell Park, Girrawheen | \$37,000 |
| c) Lighting at Kingsway Dog Park, Madeley | \$80,000 |
| d) Fencing at Grandis Park, Banksia Grove | \$28,000 |
| e) CCTV Mobile Units | \$100,000 |
| f) Upgrades at Ridgewood Park, Ridgewood | \$102,000 |
| g) Nature Play at Gumblossom Park, Quinns Rocks | \$50,000 |
| h) Cycling Track at Splendid Park, Two Rocks | \$400,000 |
2. **ACCEPTS** the external funding as outlined above subject to the Chief Executive Officer negotiating the required funding agreements with the State Department of Communities for the following project:

| | |
|---|-----------------|
| a) Upgrades at Alexander Heights Community Centre | \$18,000 |
|---|-----------------|
3. **AUTHORISES** the CEO to find the Municipal funding requirement of \$206,200 between now and end of quarter 1 of 2021/22 and present to Council as a part of quarter 1 review of the 2021/22 Annual Budget, noting the 2021/22 Capital Works Program will be amended upon confirming all funding sources to find the full project costs of \$706,700; and
4. **AUTHORISES** the CEO to negotiate the reallocation of grant funding from Chesterfield Park to Monaghan Park with the Department of Local Government, Sport and Cultural Industries.

CARRIED UNANIMOUSLY

Item 9 Motions on Notice

Nil

Item 10 Urgent Business

Nil

Item 11 Confidential

Nil

Item 12 Date of Next Meeting

The next Council Members' Briefing Session has been scheduled for 6:00pm on Tuesday 3 August 2021, to be held at Council Chambers, Civic Centre, 23 Dundobar Road, Wanneroo

Item 13 Closure

There being no further business, Mayor Roberts closed the meeting at 7:20pm.

In Attendance

TRACEY ROBERTS, JP

Mayor

Councillors:

| | |
|--------------------|------------------|
| NATALIE SANGALLI | North Coast Ward |
| LINDA AITKEN, JP | North Coast Ward |
| SONET COETZEE | North Coast Ward |
| LEWIS FLOOD | North Coast Ward |
| FRANK CVITAN, JP | Central Ward |
| JACQUELINE HUNTLEY | Central Ward |
| PAUL MILES | Central Ward |
| DOT NEWTON, JP | Central Ward |
| GLYNIS PARKER | South Ward |
| HUGH NGUYEN | South Ward |
| BRETT TREBY | South Ward |
| DOMENIC ZAPPA | South Ward |

Appendix 1 Ordinary Council Agenda – 13 July 2021

Attached is a copy of the Ordinary Council Agenda for 13 July 2021 as required by the Local Government Regulations Amendment Regulations (No. 2) 2020 11(g) *“Minutes, content of - “The content of minutes of a meeting of a council or a committee is to include.... (g) each document attached to an agenda relating to a council or committee meeting unless the meeting or that part of the meeting to which the documents refers is closed to members of the public”.*



Council Agenda

ORDINARY COUNCIL MEETING

6:00pm, 13 July 2021

**Council Chambers (Level 1), Civic Centre,
23 Dundobar Road, Wanneroo**

PUBLIC QUESTION & STATEMENT TIME

The City encourages any members of the public who wish to raise a question to Council to submit this information via the **City's online forms** and/or contact **Council Support on 9405 5027**.

- [Public Question online form](#)

The City will make every endeavour to provide a response to any submissions at the meeting. All submissions will form part of the electronic meeting and will be recorded in the Minutes of the Council meeting.

1. Time Permitted

A minimum of 15 minutes is permitted for Public Question Time at Council Meetings. If there are not sufficient questions to fill the allocated time, the Presiding Member will move to the next item. If there are more questions to be considered within 15 minutes, the Presiding Member will determine whether to extend Public Question Time. Each person seeking to ask questions during Public Question Time may address the Council for a maximum of three minutes each.

2. Protocols

No member of the public may interrupt the Council Meeting proceedings or enter into conversation.

Members of the public wishing to participate in Public Question Time at the Council Meeting are to register on the night at the main reception desk located outside of Council Chambers. Members of the public wishing to submit written questions are encouraged to lodge them with the Chief Executive Officer at least 30 hours prior to the start of the meeting (that is, by 12noon on the day before the meeting).

The Presiding Member will control Public Question Time and ensure that each person wishing to ask a question is given a fair and equal opportunity to do so. Members of the public wishing to ask a question must state his or her name and address before asking a question. If the question relates to an item on the Agenda, the item number and title should be stated.

3. General Rules

The following general rules apply to Public Question and Statement Time:

- Public Questions and Statements should only relate to the business of the local government and should not be a personal statement or opinion;
- Only questions relating to matters affecting the local government will be considered at a Council Meeting, and only questions that relate to the purpose of the meeting will be considered at a Special Council Meeting;
- Questions may be taken on notice and responded to after the meeting;
- Questions may not be directed at specific Council Members or City Employee;
- Questions are not to be framed in such a way as to reflect adversely on a particular Council Member or City Employee;
- First priority will be given to persons who are asking questions relating to items on the current Council Meeting Agenda; and
- Second priority will be given to Public Statements. Only Public Statements regarding items on the Council Agenda under consideration will be heard.

**Please ensure mobile phones are switched off before entering the Council Chamber.
For further information, please contact Council Support on 9405 5000.**

RECORDING AND ACCESS TO RECORDINGS OF COUNCIL MEETINGS POLICY

Objective

- To ensure there is a process in place to outline the access to recorded Council Meetings.
- To emphasise that the reason for recording of Council Meetings is to ensure the accuracy of Council Meeting Minutes and that any reproduction of these Minutes are for the sole purpose of Council business.

Implications

City of Wanneroo Strategic Community Plan 2017/2018 to 2026/2027:

“4 Civic Leadership

4.2 Good Governance

4.2.1 Provide transparent and accountable governance and leadership”

Recordings pertaining to the proceedings of Council Meetings shall be retained in accordance with the *State Records Act 2000*.

Implementation

This Policy shall be printed within the Agenda of all Council Meetings which include:

- Ordinary Council Meeting;
- Special Council Meeting;
- Annual General Meeting of Electors; and
- Special Electors Meeting.

To advise the public that the proceedings of the meeting are recorded.

Evaluation and Review Provisions

Recording of Proceedings

1. Proceedings for Council Meetings; as well as Deputations and Public Question Time during these meetings shall be recorded by the City on sound recording equipment, except in the case of a meeting where Council closes the meeting to the public.
2. Notwithstanding subclause 1, proceedings of a Council Meeting, which is closed to the public, shall be recorded where the Council resolves to do so.
3. No member of the public is to use any audio visual technology or devices to record the proceedings of a Council or Committee Meeting, without the written permission of the Mayor or the Mayors Delegate.

Access to Recordings

4. Members of the public may purchase a copy of the recorded proceedings or alternatively, listen to the recorded proceedings at the Civic Centre. Costs of providing a copy of the recorded proceedings to members of the public will include staff time to make the copy of the proceedings; as well as the cost of the digital copy for the recording to be placed on. The cost of staff time will be set in the City's Schedule of Fees and Charges each financial year.
 5. Council Members may request a copy of the recording of the Council proceedings at no charge.
 6. All Council Members are to be notified when recordings are requested by members of the public, and of Council.
- Transcripts can be produced on the request of the Chief Executive Officer and will include staff time set by the City's Schedule of Fees and Charges.



Notice is given that the next Ordinary Council Meeting will be held in the Council Chambers
(Level 1), Civic Centre,
23 Dundobar Road, Wanneroo on **Tuesday 13 July, 2021** commencing at **6:00pm**.

D Simms
Chief Executive Officer
8 July, 2021

CONTENTS

| | | |
|---------------|--|-----------|
| ITEM 1 | ATTENDANCES | 1 |
| ITEM 2 | APOLOGIES AND LEAVE OF ABSENCE | 1 |
| ITEM 3 | PUBLIC QUESTION AND STATEMENT TIME | 1 |
| ITEM 4 | CONFIRMATION OF MINUTES | 1 |
| OC01-07/21 | MINUTES OF ORDINARY COUNCIL MEETING HELD ON 15 JUNE 2021 | 1 |
| OC02-07/21 | MINUTES OF SPECIAL COUNCIL MEETING HELD ON 29 JUNE 2021 | 1 |
| ITEM 5 | ANNOUNCEMENTS BY THE MAYOR WITHOUT DISCUSSION | 1 |
| ITEM 6 | QUESTIONS FROM COUNCIL MEMBERS | 1 |
| ITEM 7 | PETITIONS | 1 |
| | NEW PETITIONS RECEIVED | 1 |
| | UPDATE ON PETITIONS | 1 |
| UP01-06/21 | INSTALLATION OF A FOOTPATH IN CLUBHOUSE LANE, GNANGARA TO CONNECT WITH EXISTING FOOTPATH IN LAKELANDS DRIVE, GNANGARA (PT01-06/21) | 1 |
| ITEM 8 | REPORTS | 2 |
| | PLANNING AND SUSTAINABILITY | 2 |
| | STRATEGIC LAND USE PLANNING & ENVIRONMENT | 2 |
| PS01-07/21 | CONSIDERATION OF ACTIONS RELATING TO DEVELOPER CONTRIBUTION ARRANGEMENTS | 2 |
| | APPROVAL SERVICES | 8 |
| PS02-07/21 | CONSIDERATION OF AMENDMENT NO. 193 TO DISTRICT PLANNING SCHEME NO. 2 TO ALLOW MEDICAL CENTRE AS AN ADDITIONAL USE AT LOT 1 (845) WANNEROO ROAD, WANNEROO | 8 |
| | ASSETS | 18 |
| | STRATEGIC ASSET MANAGEMENT | 18 |
| AS01-07/21 | METROPOLITAN REGIONAL ROADS PROGRAM - 2022/2023 | 18 |
| AS02-07/21 | POLICY REVISION - PUBLIC GUIDANCE SIGNS ON ROAD RESERVES | 23 |
| | INFRASTRUCTURE CAPITAL WORKS | 33 |
| AS03-07/21 | RFT 21012 - THE RENEWAL OF PLAY EQUIPMENT, SOFTFALL AND INSTALLATION OF SHADE SAIL STRUCTURES | 33 |

| | | |
|---|--|------------|
| AS04-07/21 | PT02-03/21 REQUEST TO REDUCE THE SPEED LIMIT TO 60KPH OUTSIDE LAKELANDS VILLAGE, SYDNEY ROAD, GNANGARA | 48 |
| COMMUNITY & PLACE | | 53 |
| COMMUNITY SERVICE DELIVERY | | 53 |
| CP01-07/21 | COMMUNITY AND PLACE POLICY REVIEWS | 53 |
| COMMUNITY FACILITIES | | 79 |
| CP02-07/21 | UPDATE - SPLENDID PARK CYCLING TRACK | 79 |
| COMMUNICATION, MARKETING AND EVENTS | | 95 |
| CP03-07/21 | CORPORATE BRAND REFRESH | 95 |
| PLACE ACTIVATION | | 110 |
| CP04-07/21 | REVIEW OF COMMUNITY ENGAGEMENT POLICY | 110 |
| COMMUNITY SAFETY & EMERGENCY MANAGEMENT REPORT | | 130 |
| CP05-07/21 | DOG EXERCISE OPTIONS FOR SHARED-USE PARKS AND CHILDREN'S PLAYGROUNDS | 130 |
| CORPORATE STRATEGY & PERFORMANCE | | 143 |
| BUSINESS & FINANCE | | 143 |
| CS01-07/21 | FINANCIAL ACTIVITY STATEMENT FOR THE PERIOD ENDED 31 MAY 2021 | 143 |
| TRANSACTIONAL FINANCE | | 170 |
| CS02-07/21 | WARRANT OF PAYMENTS FOR THE PERIOD TO 31 MAY 2021 | 170 |
| PROPERTY SERVICES | | 238 |
| CS03-07/21 | PROPOSED ROAD CLOSURE OF UNNAMED AND UNCONSTRUCTED ROAD RESERVE | 238 |
| CONTRACTS & PROCUREMENT | | 244 |
| CS04-07/21 | LIGHT VEHICLE FLEET POLICY | 244 |
| CHIEF EXECUTIVE OFFICE | | 258 |
| OFFICE OF THE CEO REPORTS | | 258 |
| CE01-07/21 | REPORT OUTLINING PROJECT FUNDING COMMITTED TO THE CITY AS A RESULT OF THE MARCH 2021 STATE ELECTION CAMPAIGN. | 258 |
| ITEM 9 | MOTIONS ON NOTICE | 264 |
| ITEM 10 | URGENT BUSINESS | 264 |
| ITEM 11 | CONFIDENTIAL | 264 |
| ITEM 12 | DATE OF NEXT MEETING | 264 |
| ITEM 13 | CLOSURE | 264 |

A G E N D A

Good evening Councillors, staff, ladies and gentlemen, we wish to acknowledge the traditional custodians of the land we are meeting on, the Whadjuk people. We would like to pay respect to the Elders of the Nyoongar nation, past and present, who have walked and cared for the land and we acknowledge and respect their continuing culture and the contributions made to the life of this city and this region and I invite you to bow your head in prayer:

Lord, We ask for your blessing upon our City, our community and our Council. Guide us in our decision making to act fairly, without fear or favour and with compassion, integrity and honesty. May we show true leadership, be inclusive of all, and guide the City of Wanneroo to a prosperous future that all may share. We ask this in your name. Amen

Item 1 Attendances

Item 2 Apologies and Leave of Absence

Item 3 Public Question and Statement Time

Item 4 Confirmation of Minutes

OC01-07/21 Minutes of Ordinary Council Meeting held on 15 June 2021

That the minutes of Ordinary Council Meeting held on 15 June 2021 be confirmed.

OC02-07/21 Minutes of Special Council Meeting held on 29 June 2021

That the minutes of Special Council Meeting held on 29 June 2021 be confirmed.

Item 5 Announcements by the Mayor without Discussion

Item 6 Questions from Council Members

Item 7 Petitions

New Petitions Received

Update on Petitions

UP01-06/21 Installation of a Footpath in Clubhouse Lane, Gnangara to Connect with Existing Footpath in Lakelands Drive, Gnangara (PT01-06/21)

Mayor Roberts presented a petition of 141 signatures requesting Council to install a footpath in Clubhouse Lane, Gnangara to connect with existing the footpath in Lakelands Drive, Gnangara (HPE 21/237573).

Update:

Administration is carrying out an assessment of this section of footpath in accordance with the Pathways Policy and will report back to the 7 September 2021 Council meeting.

Item 8 Reports

Declarations of Interest by Council Members, including the nature and extent of the interest. Declaration of Interest forms to be completed and handed to the Chief Executive Officer.

Planning and Sustainability

Strategic Land Use Planning & Environment

PS01-07/21 Consideration of Actions Relating to Developer Contribution Arrangements

| | |
|-------------------------|--------------------------------------|
| File Ref: | 5734V06 – 21/261452 |
| Responsible Officer: | Director Planning and Sustainability |
| Disclosure of Interest: | Nil |
| Attachments: | 1 |

Issue

To consider authorising various actions associated with the management of Developer Contribution Arrangements (DCA's) under the City's District Planning Scheme No. 2 (DPS2).

Background

At the Ordinary Council Meeting on 20 April 2021 (PS03-04/21), Council supported Amendment 185 (as modified) to DPS2 and authorised execution and referral of the amendment to the Western Australian Planning Commissions for approval (pending). The amendment will facilitate a number of improvements to the provisions relating to the management of DCP's by the City.

In this regard, Administration previously identified numerous decisions relating to DCP management are not currently able to be delegated to Administration. This is due to DPS2 referring to Council in determining certain actions (which cannot be delegated) rather than the local government (that can be delegated). Previously, the interpretation was broadly interpreted as 'Council' being the same as the 'local government'; therefore, the daily decisions such as quotations, tax invoices and the deferral of contributions were carried out by Administration. As previously reported to Council, the inability to delegate certain aspects of Developer Contribution Plan (DCP) management was an unintended consequence embedded in the drafting of DPS2, but it cannot be interpreted differently until such time that DPS2 is amended to replace the term 'Council' with 'local government'.

The consequence of this is that until the Scheme Amendment is gazetted, Council is required to make these decisions. Until this occurs, all discretionary decisions relating to DCP's in DPS2 that refer to 'Council', will need to be reported to Council for approval.

Subsequent to the finalisation of Amendment 185, Council will have the ability to determine which aspects of DCP management to delegate to the Chief Executive Officer.

Detail

Administration is required to refer a range of DCP decisions to Council in the form of a summary report to authorise various actions, including:

- Tax Invoice/ Quotations for Contributions required by conditions of subdivision or development approval;
- Deferral of contributions requests and lodgement of a Caveat;
- Offsetting of Cell Works credits against Infrastructure Contributions Payable (land or works); and
- Prefunding of Cell Works.

In relation to the above, the actions normally occur through the subdivision process and therefore require a timely determination. Subdividers frequently require quotations on DCP, offsetting of Cell Works Credits and payment of compensation in accordance with the requirements of DPS2 to satisfy conditions of subdivision. If these requests are not processed in a timely manner, then this could lead to delays in the creation of new lots.

In addition, certain actions required as part of the annual review of DCP's may require an earlier determination by Council to inform the annual review process. These decisions may be included into the DCP report to enable the timely consideration of factors affecting the annual review.

Consultation

Nil

Comment

Attachment 1 includes the details of the various aspects of DCP management that require a Council determination as follows:

Tax Invoices/ Quotations

In accordance with the relevant sections of DPS2, Council may, upon receiving a written request from an owner of land in a Cell, provide the landowners with a Tax Invoice or Quotation to enable the subdivider to pay their infrastructure Costs. The estimates are valid for a period of six months and calculated using the Infrastructure Cost per Lot (ICPL) or contribution rate approved by Council at the last annual review of costs.

The preparation of a Tax Invoice is the preferred manner to provide landowners with an estimate of their Infrastructure Costs, which provides a mechanism to inform and capture the contribution liability for both the landowner and the City.

In most cases, a landowner will request a Tax Invoice or Quotation to facilitate the contribution payment necessary to comply with the conditions of planning approval. These conditions are most commonly associated with subdivision conditions and payment is required to enable the new lots to be created.

All Cells and DCP areas have well defined methodologies in DPS2 for calculating landowner's contribution liabilities, thereby ensuring clarity in the calculation of individual landowner's obligations, as reported in **Attachment 1**.

Cell Works – Payment for Credits

Cell works may be prefunded by the landowner through the provision of land and or construction works. Land acquisition is compensated at the 'assessed' value adopted by Council as part of the last Annual Review and in accordance with Clause 9.10.6 of DPS2.

The vesting or transfer of land for Public Open Space and/or road purposes to the crown occurs through the subdivision process in accordance with an approval issued by the WAPC. Where this land is a Cell Work or DCP funded infrastructure, the landowner receives a credit or

compensation for the works (where funds are available) subject to Administration completing a due diligence and validation of the claim for expenditure. Further, DPS2 provides that compensation is payable at the 'Assessed' Value for the relevant Cell (unless compulsorily acquired), which is annually approved by Councils as part of the Annual Review process. In subdivisions that also include proposed residential lots, the contribution liability will be off-set against the credit payable for Cell Works in accordance with DPS2, with any residual payment being made to the landowner.

Credits for individual landowners are listed in **Attachment 1** for Councils consideration; and will only be recommended where adequate funding exists within the relevant DCP account.

Statutory Compliance

The completion of the annual review ensures that contribution payments, compensation and estimated costs are compliant with Council's statutory obligations in accordance with DPS 2.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

"7 ~ A well governed and managed City that makes informed decisions, provides strong community leadership and valued customer focused services

7.2 - Responsibly and ethically managed"

Risk Management Considerations

| Risk Title | Risk Rating |
|---|------------------------|
| ST-G09 Long Term Financial Plan | Moderate |
| Accountability | Action Planning Option |
| Director Corporate Strategy & Performance | Manage |

| Risk Title | Risk Rating |
|----------------------------------|------------------------|
| ST-S23 Stakeholder Relationships | Moderate |
| Accountability | Action Planning Option |
| CEO | Manage |

| Risk Title | Risk Rating |
|---|------------------------|
| CO-O17 Financial Management | Moderate |
| Accountability | Action Planning Option |
| Director Corporate Strategy and Performance | Manage |

The above risks relating to the issue contained within this report have been identified and considered within the City's Strategic and Corporate Risk Registers. The annual review of the DCP assists in addressing the impacts of the strategic risk relating to Long Term Financial Planning as it ensures that appropriate budget monitoring, timing and provisions are considered. The strategic risk relating to stakeholder relationships applies as a key element in the DCP review process to maintain effective engagement with relevant stakeholders. In addition, the Corporate Risk relating to financial management would apply as awareness of financial policies and financial management at unit level will be maintained to promote accountability by business owners and an integrated approach to risk assurance.

Policy Implications

Nil

Financial Implications

Nil

Voting Requirements

Simple Majority

Recommendation

That Council APPROVES the actions in relation to the management of Developer Contribution Arrangements under District Planning Scheme No. 2, as contained in Attachment 1.

Attachments:

1 [!\[\]\(7c3d2608a7a555c07f6aa454ffa411df_img.jpg\)](#) DCP Report Attachment July 21/261446

| 0 | | | | | | | | | Recommendation |
|-----------|--|-----------------------|--|-------------------|--------------|---------------|---------------------|---|--|
| Item | Landowner | Cell or DCP Area | Address | Approval | Credits | Contributions | Payable/ Receivable | Comment | It is Recommended that Council: |
| 1 | Jindee Development Pty Ltd | Clarkson Butler | PO Box 329 Nedlands WA 6909 | N/A | | \$ 98,555.56 | Tax Invoice | Arrangement for the collection of a contribution from Jindee Development Pty Ltd for reimbursement to CVJV for their previous construction of Marmion Avenue. Jindee innovation project (Originally Lot 10 Marmion Avenue) – Clarkson Butler regional road. Fourth payment of ten payments over 10 year period from the date of the first subdivision clearance being 17th August 2017. | 1. Approves the preparation of a Tax Invoice to Jindee Development Pty Ltd for the amount of \$98,555.56 (including GST). |
| 2 | Capricorn Village Joint Venture | Clarkson Butler | PO Box 266 West Perth WA 6872 | N/A | \$ 98,555.56 | | Payment | As above. The arrangement involves the collection of a payment from Jindee Development Pty Ltd and release of the funds to CVJV on an annual basis. It is noted that CVJV prefunded the Jindee Development Pty Ltd section of Marmion Avenue (abutting their landholding), which would otherwise have require Jindee Development Pty Ltd to construct this section of road. The arrangement has been agreed between the party's and is being coordinated by the City of Wanneroo. | 2. Approves the payment to Capricorn Village Joint Venture for the amount of \$98,555.56 (including GST). |
| 3 | Prime Eglinton Pty Ltd | Alkimos Eglinton DCP | Attn: Stuart Reside C/- Urban Quarter WA Unit 8-9, 48 Kishorn Road APPLECROSS WA 6153 | 155700 | | \$ 132,642.22 | Tax Invoice | WAPC subdivision approval (WAPC155700) East of the Beach Stage 5. Deposited Plan 421398. Condition of subdivision approval requiring payment on a square metre basis over 13,094m2 of residential lots at the rate of \$10.13 per square metre. | 3. Approves the preparation of a Tax Invoice to Prime Eglinton Pty Ltd for the amount of \$132,642.22 |
| 4 | Stockland WA Development Pty Ltd | Alkimos Eglinton DCP | Level 12 Durack Centre 263 Adelaide Tce PERTH WA 6000 | 157890 | | \$ 46,841.12 | Tax Invoice | WAPC subdivision approval (WAPC157890). Surveyor pre-cal plan (Amberton Beach Stage 29B). Condition of subdivision approval requiring payment on a square metre basis over 4,624m2 of residential land at the rate of \$10.13 per square metre. | 4. Approves the preparation of a Tax Invoice to Stockland WA Development Pty Ltd for the amount of \$46,841.12 |
| 5 | Stockland WA Development Pty Ltd | Alkimos Eglinton DCP | Level 12 Durack Centre 263 Adelaide Tce PERTH WA 6000 | 158049/ 157890 | | \$ 55,218.63 | Tax Invoice | WAPC subdivision approval (WAPC158049/157890). Surveyor pre-cal plan (Amberton Beach Stage 31B). Condition of subdivision approval requiring payment on a square metre basis over 5,451m2 of residential land at the rate of \$10.13 per square metre. | 5. Approves the preparation of a Tax Invoice to Stockland WA Development Pty Ltd for the amount of \$55,218.63 |
| 6 | Capricorn Village Joint Venture | Yanchep Two Rocks DCP | PO Box 266 WEST PERTH WA 6872 | 157804 | | \$ 72,852.84 | Tax Invoice | WAPC subdivision approval (WAPC157804). Deposited Plan 420826 (Capricorn Estate Stage 9C2) . Condition of subdivision approval requiring payment on a per lot basis for 18 residential lots at the rate of \$4,047.38 per lot. | 6. Approves the preparation of a Tax Invoice to Capricorn Village Joint Venture for the amount of \$72,852.84 |
| 7 | Starbrake Holdings Pty Ltd ATF the Starbrake Holding Trust | Cell 8 | 48 Wickham St East Perth WA 6004 | 160268 | | \$ 66,403.64 | Tax Invoice | WAPC subdivision approval (WAPC160268). Deposited Plan 421558 (Stage 4E) . Condition of subdivision approval requiring payment on a square metre basis for 3,506 m2 of industrial land at the ICPL m2 rate of \$18.94. | 7. Approves the preparation of a Tax Invoice to Starbrake Holdings Pty Ltd ATF the Starbrake Holding Trust for the amount of \$66,403.64 |
| Net Total | | | | | \$ 98,555.56 | \$ 472,514.01 | | | |

| Payment for Cell Work | | | | | | | | | Recommendation |
|-----------------------|---|--|---|----------|-----------------|---------------|-----------------|--|--|
| Item | Landowner | Cell/DCP Area | Address | Approval | Credits | Contributions | Payable | Comment | It is Recommended that Council: |
| 1 | CSG Property Trust | Cell 9 | PO Box 222 OSBORNE PARK 6917 | 154885 | \$ 833,843.36 | | \$ 833,843.36 | POS Development costs re-imbursement - The East Wanneroo Cell 9 cost sharing arrangement is the only Cell that includes POS Development to a minimum standard as a Cell Work. The development of the POS has occurred in accordance with the City's approved landscape plans associated with the subdivision of the property (WAPC 154885). The landowner has completed the development works and submitted Tax Invoices to validate and support their claim for reimbursement in accordance with the Cell 9 Cost Sharing Arrangements and DPS2. Land Development have reviewed all invoices and approved the claim. An overarching tax invoice has been received for the total amount of expenditure which has been reviewed by Finance Officers. The claim has been authorised by Administration as being consistent with required minimum POS development standards. In accordance with established procedures, the landowner is required to enter into an acceptance of payment agreement for compensation of the Cell Works to formalise the compensation payable. | 1. Approves the payment of \$833,843.36 (including GST) to CSG Property Trust for the development of POS works from the Cell 9 account. |
| 2 | Watson Property Group Northern Aspects Ltd (Receivers and Managers Appointed) | Woodvale Agreed Structure Plan (ASP64) | C/- KordaMentha Level 10, 40 St Georges Terrace Perth WA 6000 | Various | \$ 913,148.66 | | \$ 913,148.66 | The Woodvale Agreed Structure Plan (ASP 64) - Intersection of Wanneroo Road/Prindiville Drive is required to be upgraded to enable vehicle access from within the ASP area onto Wanneroo Road. The City has progressively collected contributions through subdivision for this purpose and the original subdivider Watson Property Northern Aspects Ltd has now completed the stage 1 of the intersection works. The actual expenditure has been reviewed by Administration and the landowners have provided tax invoice evidence for verification and validation. The claim has been authorised by Administration as being consistent with requirements of ASP 64. In accordance with established procedures, the landowner is required to enter into an acceptance of payment agreement for compensation for the intersection works to formalise the compensation payable. This payment will finalise the cost sharing arrangement for Stage 1 of the intersection upgrade with the remaining Stage 2 works being completed when additional funds become available from the subdivision of the two remaining landholdings within the ASP (Conti and Duffy landholdings). | 2 Approves the payment of \$913,148.66 (including GST) to Watson Property Group Northern Aspects Ltd (Receivers and Managers Appointed) for the construction of the intersection works at Wanneroo Road and Prindiville Drive from the Woodvale ASP account. |
| Total | | | | | \$ 1,746,992.02 | \$ - | \$ 1,746,992.02 | | |

Approval Services

PS02-07/21 Consideration of Amendment No. 193 to District Planning Scheme No. 2 to allow Medical Centre as an Additional Use at Lot 1 (845) Wanneroo Road, Wanneroo

File Ref: 42708 – 21/195707
 Responsible Officer: Director Planning and Sustainability
 Disclosure of Interest: Nil
 Attachments: 3

Issue

To consider a request to amend District Planning Scheme No. 2 (DPS 2) to include 'Medical Centre' as an Additional Use at Lot 1 (845) Wanneroo Road, Wanneroo (Subject site).

| | |
|---------------------|-------------------------------------|
| Applicant | Planning Solutions |
| Owner | David Palmer |
| Location | Lot 1 (845) Wanneroo Road, Wanneroo |
| Site Area | 1,369m ² |
| MRS Zoning | Urban |
| DPS 2 Zoning | Residential R20 |

Background

On 13 April 2021, Planning Solutions on behalf of the landowner lodged Amendment No. 193 to DPS 2 for consideration of including the land use 'Medical Centre' as an Additional Use on the subject site. Medical Centre is a use that is listed as an 'X' (Not Permitted) use in the Residential Zone.

The site contains a single storey building with a residential appearance, which has been operating as a dental centre since 1979. The dental centre currently includes two consulting rooms, a reception area, a staff room, a storeroom and a bathroom. There are a total of three dental practitioners (only two operating at any time), three dental nurses and one administration officer employed at the facility. On a typical day, there are between eight to twenty appointments per day, with each appointment generally ranging from 20 minutes to two hours depending on the nature of the visit. The dental centre currently opens from 8:30am to 5:00pm Monday and Wednesday to Friday, 8:30am to 6:00pm on Tuesday and 8:00am to 1:00pm on Saturday. 'Medical Centre' is defined under DPS 2 as a premises that accommodates two or more consulting rooms, therefore, the existing operations of the dental centre falls within this land use.

Prior to lodgement of the proposed scheme amendment, the landowner of the dental centre sought advice from Administration to apply for an extension to the building. However, upon review of the previous approvals associated with the site, the City was unable to locate any development approvals for the dental centre. As the dental centre has been operating since 1979, the provisions of Town Planning Scheme No. 1 applied, which at the time, the site was zoned Residential Development and was capable of accommodating the land uses equivalent to a Medical Centre subject to development approval. As there is no evidence of development approval being granted for the dental centre prior to gazettal of DPS 2, this scheme amendment has been lodged to enable the lawful and ongoing operation of the dental practice.

Detail

Site

The subject site fronts onto Wanneroo Road and comprises the dental centre and seven parking bays. The site is bound by residential properties to the north, south and west. A plan showing the location of the subject site is included as **Attachment 1**.

Proposal

The proposal seeks to amend DPS 2 by:

1. Introducing 'Medical Centre' as an Additional Use on Lot 1 (845) Wanneroo Road, Wanneroo and amending Schedule 2 – Section 1 (Clause 3.20) – Additional Uses as follows:

| No | | Street/Locality | Particulars of Land | Additional Use and Conditions (where applicable) |
|-----|------|-----------------------------|------------------------|--|
| A43 | 1-43 | 845 Wanneroo Road, Wanneroo | Lot 1 on Diagram 55592 | Medical Centre ('P' Use) |

2. Amend the Scheme Map accordingly.

The applicant's justification for the proposal can be summarised as follows:

1. The Residential zone is intended to cater for residential development with high standards of amenity and safety, and compatible urban support services. The proposed Medical Centre is considered to be an urban support service that would not result in land use conflict or unacceptable offsite impacts.
2. The dental centre has been operating for 42 years, and does not produce high levels of noise or traffic.
3. There are a number of similar sites along Wanneroo Road comprising a Medical Centre with an Additional Use in DPS 2.

Attachment 2 contains the amendment plan showing the existing zoning and proposed scheme amendment zoning.

Consultation

The proposed amendment is considered to be a 'standard amendment' in accordance with Part 5 – Division 1 of the *Planning and Development (Local Planning Schemes) Regulations 2015* for the following reasons:

- It is consistent with the objective of the Residential zone to provide for compatible urban support services; and
- It would have minimal impact on land in the scheme area that is not subject of the amendment.

Where a scheme amendment is required to be advertised, the amendment will need to be referred to the Environmental Protection Authority (EPA) to assess the environmental impacts of the proposal and to determine whether any formal environmental assessment is necessary prior to advertising.

Subject to no objections being received from the EPA, the amendment must be advertised for public comment for a period of 42 days. Advertising is to occur in the following manner, consistent with the requirements of the *Planning and Development (Local Planning Schemes) Regulations 2015*:

- Advertisement in a local newspaper for one week;
- Placement of a sign on affected sites, giving notice of the proposal;
- Display notice of the proposal in Council offices;
- Display on the City's website; and
- Referral in writing to affected persons/agencies.

Comment

Compatibility with the Residential Zone

The subject site is located within the Residential zone. The objectives of the Residential zone are to:

- a) Maintain the predominantly single residential character and amenity of established residential areas;
- b) Provide the opportunity for grouped and multiple dwellings in selected locations so there is a choice in the type of housing available within the City;
- c) Provide the opportunity for aged persons housing in most residential areas in recognition of an increasing percentage of aged residents within the City; and
- d) Provide for compatible urban support services.

The proposed Additional Use is considered to be consistent with the objective (a) and (d) of the Residential zone for the following reasons:

- The site operates within a single storey dwelling that has been repurposed for the dental centre and is considered to be an urban support service compatible within the surrounding residential area. This maintains the single residential character and amenity of the established residential area.
- Noise generated from the site is required to comply with the *Environmental Protection (Noise) Regulations 1997* at all times. If noise is at a level that becomes a nuisance to local residents, the City will investigate the noise levels and if substantiated, require the property owner to undertake appropriate measures to ensure compliance. To date, no complaints have been received relating to noise generated from the dental centre. In addition, the current operating hours are during standard business hours which do not exceed past 6pm. Therefore, the noise generated from the dental centre is minimal and will ensure that the amenity of the established residential area is maintained.
- The WAPC Transport Impact Assessment Guidelines states that a Transport Impact Statement (TIS) is required for development where it generates moderate volumes of traffic of 10 to 100 vehicle trips in the peak hour. It also states that an increase in traffic of less than 10 per cent of the road capacity would not have a material impact on any particular section of the road. Wanneroo Road is a primary distributor road which is capable of accommodating 35,000 vehicles per day. A TIS was not requested as the traffic generated from the dental centre is less than 10 per cent of the capacity of Wanneroo Road. The traffic generated for the dental centre would not have a material impact on Wanneroo Road and is unlikely to impact the amenity of the residential area.

Existing Medical Centres

There are a number of Medical Centres operating one kilometre of the subject site along Wanneroo Road. These are detailed in the table below which outlines their land use permissibility and respective zones. A map of these locations is included in **Attachment 3**.

| No. | Details of the Medical Centre | DPS 2 Zoning | Use permissibility |
|-----|--|--------------|-----------------------------------|
| 1 | Revitalize Physiotherapy, 880 Wanneroo Road, Wanneroo | Residential | Additional Use A21 Medical Centre |
| 2 | Wanneroo Total Health Care, 876 Wanneroo Road, Wanneroo | Residential | Additional Use A20 Medical Centre |
| 3 | West Coast Skin Clinic, 857 Wanneroo Road, Wanneroo | Residential | Additional Use A32 Medical Centre |
| 4 | Wanneroo Medical and Wanneroo Physiotherapy, 771 Wanneroo Road, Wanneroo | Residential | Additional Use A1 Medical Centre |

The above table demonstrates that all four of these Additional Use Medical Centres are within the Residential zone and are specifically located along Wanneroo Road. These uses are appropriate along Wanneroo Road for the following reasons:

- Wanneroo Road is a major freight route and carries high volumes of traffic, which provides more commercial exposure;
- There are less residential properties in close proximity to their location due to larger road reserve widths; and
- There is a different level of amenity to existing residential properties compared to suburban areas.

Given the above, this type of Additional Use is not uncommon along Wanneroo Road and could satisfy the objectives of the Residential zone. Notwithstanding this, all proposals are considered on its own merits, and in this instance, the proposed amendment has demonstrated that the Medical Centre land use could satisfy the objectives of the Residential zone specifically along Wanneroo Road.

Land Use Permissibility

The Amendment is to include Medical Centre as an Additional Use with a land use permissibility of 'P' (Permitted) for the subject site. The applicant has advised the reason for this is that the current operations has been in place for a long time without creating any problems and the scheme amendment will formalise this activity. This will also remove the need for the dental centre operators to seek further development approval, as 'P' uses do not require development approval provided that no works are proposed as per Clause 61 of the *Planning and Development (Local Planning Scheme) Regulations 2015*.

It is acknowledged that the dental centre has been operating harmoniously for 42 years without creating any amenity problems or access issues, and the City has not received any objections or complaints to the dental centre over that period. Notwithstanding this, Administration does not support the proposed 'P' classification of the Medical Centre land use. If the Medical Centre is a 'P' use, the land use and any internal modifications to the building such as additional partitions, does not require development approval. The subject site could therefore have additional consulting rooms and practitioners operating on site without requiring further approval, which could result in parking and noise issues. Administration typically imposes conditions of approval which restricts the number of practitioners on site and operating hours to minimise impacts to surrounding sensitive uses.

As such, Administration recommends the permissibility of the Medical Centre land use be a 'D' (Discretionary) use. This will require a development application to be submitted and enable the

City to apply relevant conditions of approval to ensure that the continued operation of the dental centre is undertaken in a manner that does not impact upon the amenity of the established residential area.

Conclusion

In light of the above, Administration is of the view that the proposed Medical Centre as an Additional Use to the subject site satisfies the objectives of the Residential zone as it provides an urban support service that can have minimal impacts to the amenity of the established residential areas specifically as the subject site is located along Wanneroo Road. Administration also recommends the land use permissibility be modified from 'P' to a 'D' use to ensure that planning controls can be imposed on the activity to ensure the continued operations of the site maintains the amenity of the surrounding areas. It is recommended Council adopts Amendment No. 193 to DPS 2 for advertising subject to modifications.

Statutory Compliance

The scheme amendment will follow the statutory process outlined in the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

*“3 ~ A vibrant, innovative City with local opportunities for work, business and investment
3.2 - Attract and support new and existing business”*

Risk Management Considerations

| Risk Title | Risk Rating |
|-------------------------|-------------------------------|
| ST-S12 Economic Growth | Moderate |
| Accountability | Action Planning Option |
| Chief Executive Officer | Manage |

The above risks relating to the issues contained within this report have been identified and considered within the City's Corporate risk register. Action plans have been developed to accept this risk to support existing management systems. This proposal aligns with the Economic objective of the existing Strategic Community Plan, Council should therefore consider the following risk appetite statement: 2.1 Local Jobs.

The City is keen to develop strong economic hubs for growth and employment within the region. This would involve exploring opportunities which will attract and promote investment for local businesses and job creation. The City's Strategic Community Plan acknowledges that development initiatives (for example, in Yanchep and Neerabup) requires planning, due diligence, consultation and funding. The City acknowledges that to achieve the growth that will lead to jobs, the City needs to work strategically with partners including investors and to promote a clear vision. Therefore the City is prepared to accept a high level of financial risk provided that the City implements a risk management strategy to manage any risk exposure.

Policy Implications

Nil

Financial Implications

Nil

Voting Requirements

Simple Majority

Recommendation

That Council:-

1. Pursuant to Section 75 of the *Planning and Development Act 2005* ADOPTS Amendment No. 193 to District Planning Scheme No. 2 to allow the use class Medical Centre as an Additional Use at Lot 1 (845) Wanneroo Road, Wanneroo and AMENDS:

a) Schedule 2 of the District Planning Scheme No. 2 as follows:

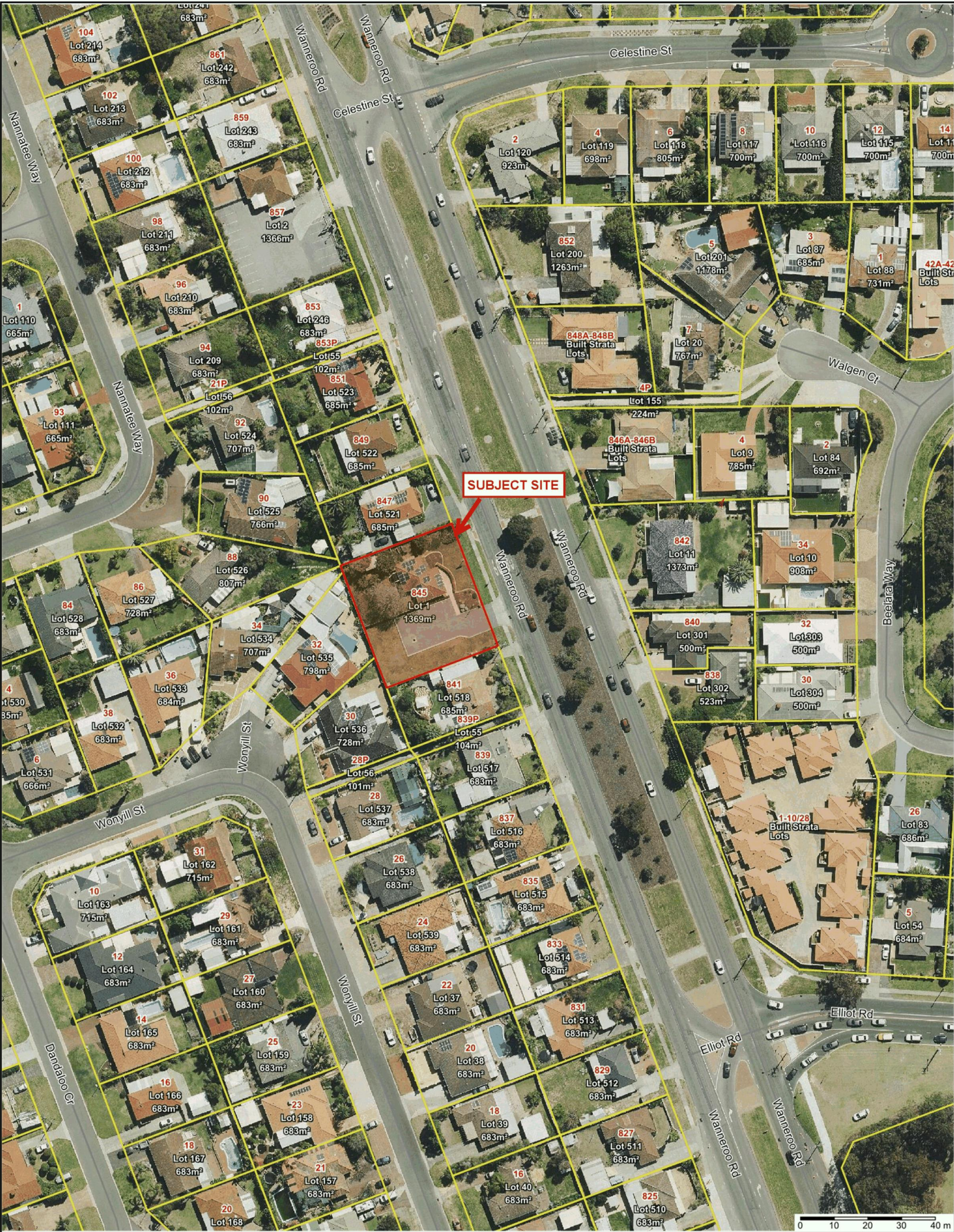
| No | Street/Locality | Particulars of Land | Additional Use and Conditions (where applicable) |
|-----|----------------------------------|------------------------|--|
| A43 | 1-43 845 Wanneroo Road, Wanneroo | Lot 1 on Diagram 55592 | Medical Centre ('D' Use) |

b) The Scheme Map accordingly.

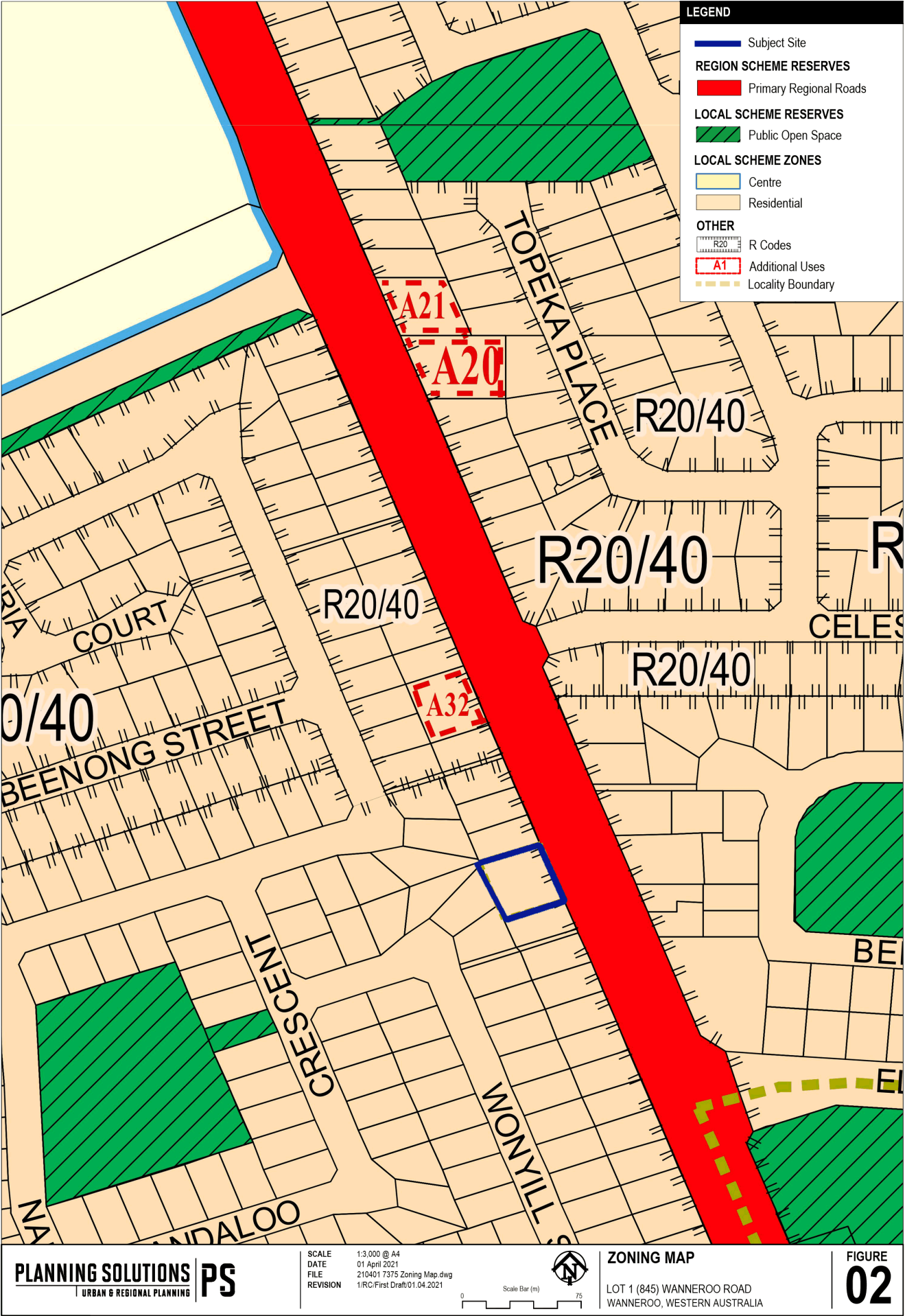
2. Pursuant to Section 35(2) of *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES that Amendment No. 193 to District Planning Scheme No. 2 is a Standard Amendment for the following reasons:
 - a) *The Amendment is consistent with the objectives identified in the scheme for the Residential zone; and*
 - b) *The Amendment would have minimal impact on land in the scheme area that is not the subject of this amendment.*
3. Pursuant to Section 81 of the *Planning and Development Act 2005* REFERS Amendment No. 193 to District Planning Scheme No. 2 to the Environmental Protection Authority; and
4. Subject to approval from Environmental Protection Authority, ADVERTISES Amendment No. 193 to District Planning Scheme No. 2 for a period of not less than 42 days pursuant to Regulation 47(2) and 47(3) of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

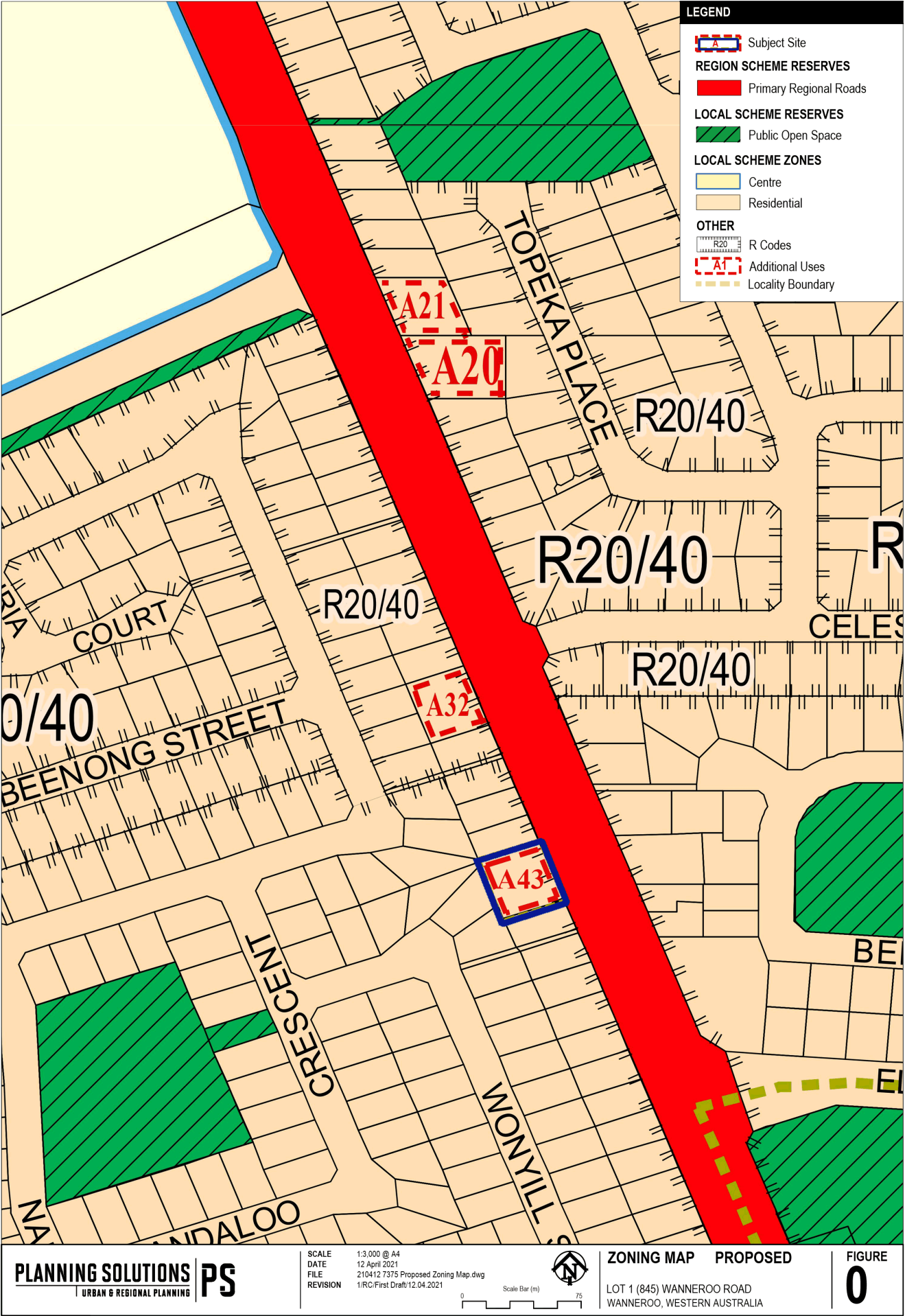
Attachments:

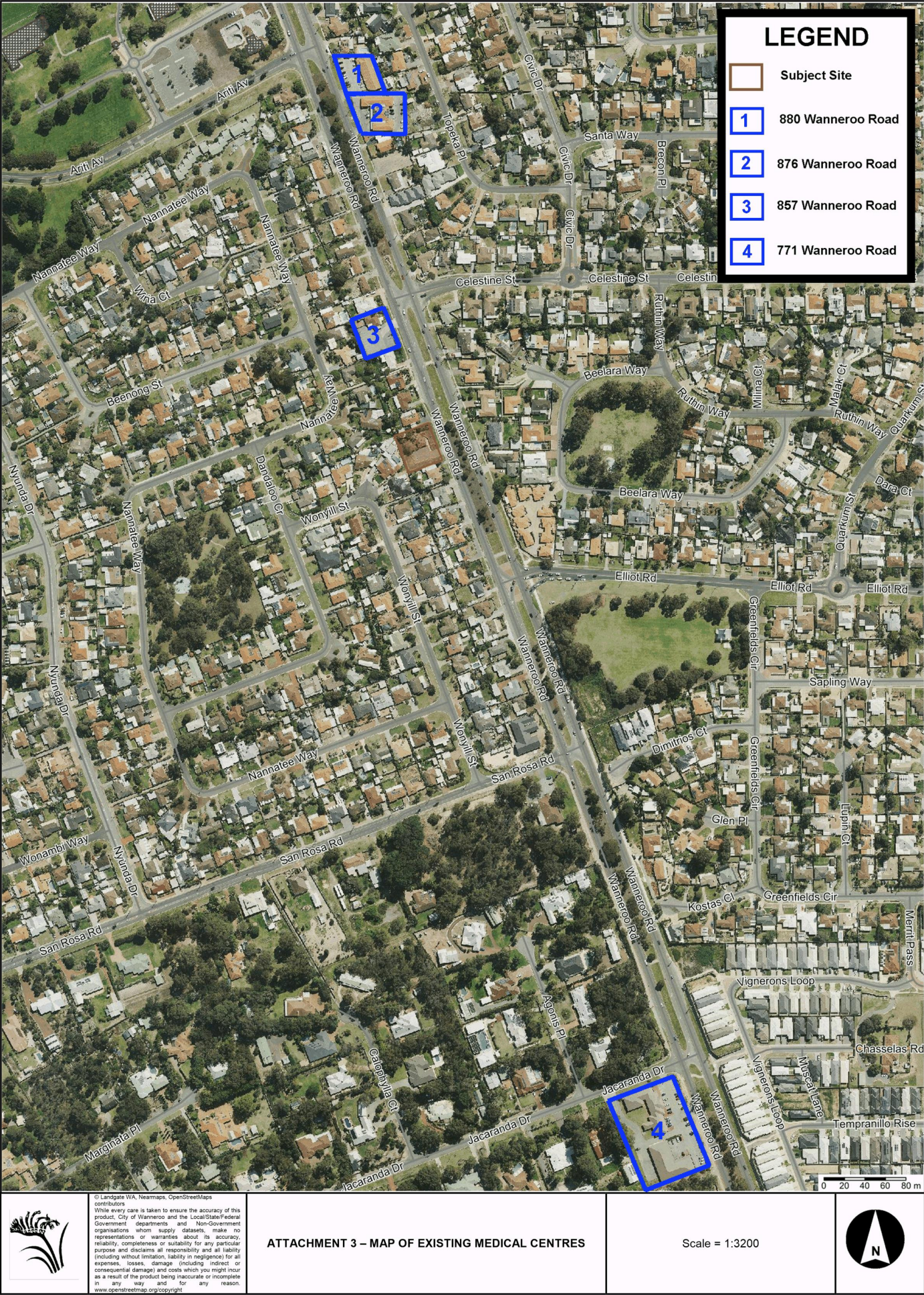
1. [Attachment 1 - Location Plan - Scheme Amendment No. 193 - Lot 1 \(845\) Wanneroo Road, Wanneroo](#) 21/197781
2. [Attachment 2 - Existing and Proposed Scheme Amendment Map - Scheme Amendment No. 193 - Lot 1 \(845\) Wanneroo Road, Wanneroo](#) 21/197785
3. [Attachment 3 - Existing Medical Centres Map - Scheme Amendment No. 193 - Lot 1 \(845\) Wanneroo Road, Wanneroo](#) 21/197936



| | | | |
|---|-------------------------------------|-----------------------|---|
|  <p>© Landgate WA, Neamaps, OpenStreetMaps contributors While every care is taken to ensure the accuracy of this product, City of Wanneroo and the Local/State/Federal Government departments and Non-Government organisations whom supply datasets, make no representations or warranties about its accuracy, reliability, completeness or suitability for any particular purpose and disclaims all responsibility and all liability (including without limitation, liability in negligence) for all expenses, losses, damage (including indirect or consequential damage) and costs which you might incur as a result of the product being inaccurate or incomplete in any way and for any reason. www.openstreetmap.org/copyright</p> | <p>ATTACHMENT 1 - LOCATION PLAN</p> | <p>Scale = 1:1000</p> |  |
|---|-------------------------------------|-----------------------|---|







Assets

Strategic Asset Management

AS01-07/21 Metropolitan Regional Roads Program - 2022/2023

| | |
|-------------------------|---------------------|
| File Ref: | 6923V02 – 21/201353 |
| Responsible Officer: | Director Assets |
| Disclosure of Interest: | Nil |
| Attachments: | Nil |

Issue

To consider submissions for grant funding from the 2022/2023 Metropolitan Regional Road Program (MRRP) for Road Improvement and Road Rehabilitation Projects.

Background

Each year, Main Roads WA (MRWA) invites project submissions for grant funding consideration as part of the Metropolitan Regional Road Program (MRRP).

This report outlines the guidelines for the assessment of road works and recommends projects for consideration by the Metropolitan Regional Road Group (MRRG).

The project types are separated into two categories as outlined below:

Road Improvement Projects

Improvement projects are those which involve the upgrading of an existing road to a higher standard than currently exists, i.e. dual carriageway construction, pavement widening, new overtaking lanes, traffic control measures, etc.

A multi-criteria analysis (taking into consideration road capacity, geometry, crashes, benefits and costs) is used to prioritise road improvement projects on urban arterial roads within the metropolitan area. This analysis is an integral part of the guidelines for the MRRP and must be followed for submissions to be considered for funding.

Road Rehabilitation Projects

Road rehabilitation projects are those proposed for existing roads where a failed link is to be brought back to pre-existing physical condition, e.g. resealing/resurfacing or reconstruction.

A number of conditions have to be met for a project to be considered in the program. Projects qualify only if the road has a classification of a local distributor road or higher and its Average Annual Daily Traffic (AADT) exceeds 2,000 vehicles per day or the design traffic exceeds 1×10^6 Equivalent Standard Axles (a measurement that relates to the commercial vehicle content). Each project is assessed using the approved accumulative points scoring system that considers road condition, surface age and volume of traffic with a minimum score of 700 points for the condition assessment.

Detail

Road Improvement Projects

One new project has been submitted for the 2022/23 program which is:

- The duplication of Lenore Road between Kemp Street and Elliot Road to facilitate forecast traffic growth in Pearsall/Hocking.

The project details are summarised below:

| Year | Location | Proposed Works | Estimated Project Cost (\$) | Grant (\$) | Muni and contributions (\$) | Points Score |
|---------|--------------------------------|--|-----------------------------|------------|-----------------------------|--------------|
| 2022/23 | Lenore Road, Hocking/Pears all | Upgrade to 4 lane dual carriageway between Kemp Street and Elliot Road | 5.52M | 3.68M | 1.84M | 5.62 |

This road project was selected based on the overall score it achieved in accordance with the Road Improvement Grant multi-criteria assessment.

Grant funding available for Road Improvement projects to each Council is limited to \$4.0M per financial year. Where the value of successful projects exceeds this limit, the City coordinates with Main Roads WA to fund the projects over multiple years.

Road Rehabilitation Projects

Pavement Analysis Pty Ltd was commissioned to undertake the road rehabilitation visual assessment and mechanical study of various roads, and to provide technical details and recommendations to comply with the criteria for the assessment of road rehabilitation projects. The table below lists the rehabilitation projects that were submitted for consideration in the 2022/2023 program. All the rehabilitation projects are proposed as asphalt reseals.

| Item | Road | Locality | Section | Estimated Project Cost (\$) | Grant (\$) | Muni (\$) | Points Score |
|------|--------------------|------------|---|-----------------------------|------------|-----------|--------------|
| 1 | Beach Road (a) | Girrawheen | Hainsworth Avenue (SLK 2.59) to Mirrabooka Avenue (SLK 3.22) | 229,852 | 153,235 | 76,618 | 2,370 |
| 2 | Beach Road (d) | Girrawheen | East of Honeywell (SLK 4.63) to west of Alexander Drive (SLK 5.3) | 241,188 | 160,792 | 80,396 | 2,386 |
| 3 | Blackmore Avenue | Girrawheen | Templeton Cr to Beach Road | 307,342 | 204,895 | 102,447 | 2,171 |
| 4 | Hepburn Avenue (a) | Madeley | Giralt Road (SLK 4.92) to west of Spectator Drive (SLK 4.41) | 285,822 | 190,548 | 95,274 | 3,096 |
| 5 | Hepburn Avenue (b) | Madeley | Spectator Drive (SLK 4.23) to east of Hartman Drive (SLK 3.54) | 366,432 | 244,288 | 122,144 | 2,635 |

Grant funding available for Road Rehabilitation projects to each Council is limited to \$750,000 per financial year.

Timelines

The deadline for Road Rehabilitation submissions was 23 April 2021 while the deadline for Road Improvement submissions was 21 May 2021. The above projects were submitted to

MRWA by their respective due dates subject to Council endorsement. Following Council's endorsement, a follow up letter will be sent to MRWA advising of the outcome.

The tight timeframe for the preparation of the grant submissions from the date of invitation (which was 03 February 2021) to the associated deadlines meant that reporting to Council prior to the deadline was not feasible. The City engaged specialist consultants to collate data, evaluate and prepare the submissions in accordance with the criteria set out in the invitation. The scheduling of the work and the time taken to complete these submissions could not be aligned with Council's reporting cycle and as a result, the submissions could not be presented to Council prior to the specified deadlines.

Following the closing date, submissions are checked by MRWA for omissions and errors in computations. The MRWA Pavement Branch will audit submissions relating to Road Rehabilitation Projects and an independent auditor appointed by MRWA will audit Road Improvement Projects.

Final audited projects are then collated by MRWA and a priority listing developed based on the audited points score. It is anticipated that this list of audited projects will be distributed to all Councils by September 2021.

The Sub Groups of the Metropolitan Regional Road Group (MRRG) each have group meetings to discuss and recommend projects within their own Sub Group. Recommendations are forwarded to the MRRG. The Cities of Wanneroo, Joondalup and Stirling form the North West Sub Group. The MRRG considers funding submissions in accordance with the guidelines and makes recommendations to the State Road Funds to Local Government Advisory Committee.

Councils would expect to receive advice from MRWA early in 2022 of the successful projects for the 2022/23 financial year. The final listing of the successful projects in subsequent years' budgets will be considered by Council as part of the annual budget process.

Consultation

Nil

Comment

The projects selected have been identified as they best meet the grant funding program's selection and assessment criteria and enables the City to maximise the opportunity for funding under the MRRP's competitive process.

Based on previous years grant funding submissions to the MRRP, the Road Rehabilitation Projects listed have a high potential of success. Should the City be unsuccessful in receiving grant funding for the rehabilitation projects, the road conditions will continue to be monitored and projects will be included in the City's Annual Transport Assets Renewal Program in accordance with the priorities determined by the City's Road Asset Management System. Likewise, with the Road Improvement projects, annual traffic growth will continue to be monitored and projects will continue to be submitted for annual MRRP funding until such a time they are considered for funding.

Statutory Compliance

Nil

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031

“5 ~ A well planned, safe and resilient City that is easy to travel around and provides a connection between people and places

5.4 - People can move around easily”

Risk Management Considerations

| Risk Title | Risk Rating |
|---|------------------------|
| ST-G09 Long Term Financial Planning | Moderate |
| Accountability | Action Planning Option |
| Director Corporate Strategy & Performance | Manage |

| Risk Title | Risk Rating |
|--|------------------------|
| ST-S04 Integrated Infrastructure & Utility Planning | Moderate |
| Accountability | Action Planning Option |
| Director Planning & Sustainability and Director Assets | Manage |

The above risks relating to the issue contained within this report have been identified and considered within the City's Strategic risk register. Action plans have been developed to accept this risk to support existing management systems. This proposal aligns with the Environment (Built) objective of the existing Strategic Community Plan, Council should therefore consider the following risk appetite statement: 3.5 Connected and Accessible City.

The City's defined risk appetite for 3.5 Connected and Accessible City is articulated through the risk appetite statement as - Connectedness is key to building strong communities and the City acknowledges that development and improvement of local transport infrastructure and improved accessibility initiatives requires appropriate planning, due diligence, consultation, funding and focusing on communication and consultation to achieve desired outcomes. Therefore, the City will accept moderate reputational risk when undertaking improvements to enhance accessibility for the community.

Policy Implications

Nil

Financial Implications

The maximum annual grant allocation for Councils is \$4.0M for Road Improvement Projects and \$750K for Road Rehabilitation Projects. A condition of the grant under the MRRP is that the City must contribute at least one third of the project cost to secure the State Government funding.

City's share of the Lenore Road project cost will be met from the City's own sources funding and Town Planning Scheme contributions.

The City's current Long Term Financial Plan (LTFP) makes provisions for Metropolitan Regional Road Program projects in the 2022/23 financial year, comprising the State government's grant allocation and the City's one third contribution. Should the funding submission for projects submitted to the Road Improvement and Road Rehabilitation Program be successful, the exact matching funding requirements would be adjusted as part of the 2022/23 annual budget deliberations.

Voting Requirements

Simple Majority

Recommendation

That Council **ENDORSES** the submission of the following projects to Main Roads WA for grant funding consideration as part of the 2022/2023 Metropolitan Regional Road Program: -

a) Road Improvement Projects – Year 2022/23:

| Location | Proposed Works | Estimated Project Cost (\$) | Grant (\$) | Muni and contributions (\$) |
|-------------------------------|--|-----------------------------|------------|-----------------------------|
| Lenore Road, Hocking/Pearsall | Upgrade to 4 lane dual carriageway between Kemp Street and Elliot Road | 5.52M | 3.68M | 1.84M |

b) Road Rehabilitation Projects - Year 2022/23:

| Road | Locality | Section | Estimated Project Cost (\$) | Grant (\$) | Muni (\$) |
|--------------------|------------|---|-----------------------------|------------|-----------|
| Beach Road (a) | Girrawheen | Hainsworth Avenue (SLK 2.59) to Mirrabooka Avenue (SLK 3.22) | 229,852 | 153,235 | 76,618 |
| Beach Road (d) | Girrawheen | East of Honeywell (SLK 4.63) to west of Alexander Drive (SLK 5.3) | 241,188 | 160,792 | 80,396 |
| Blackmore Avenue | Girrawheen | Templeton Cr to Beach Road | 307,342 | 204,895 | 102,447 |
| Hepburn Avenue (a) | Madeley | Giralt Road (SLK 4.92) to west of Spectator Drive (SLK 4.41) | 285,822 | 190,548 | 95,274 |
| Hepburn Avenue (b) | Madeley | Spectator Drive (SLK 4.23) to east of Hartman Drive (SLK 3.54) | 366,432 | 244,288 | 122,144 |

Attachments: Nil

AS02-07/21 Policy Revision - Public Guidance Signs on Road Reserves

File Ref: 6130 – 21/226065
Responsible Officer: Director Assets
Disclosure of Interest: Nil
Attachments: 1

Issue

To consider changes to the Public Guidance Signage in Road Reserves Policy following public consultation.

Background

A review of the Public Guidance Signage in Road Reserves Policy was completed with the amendments to the Policy presented to Council for adoption at its meeting in April 2021 (AS02-4/21) with the following resolution:

“That Council ENDORSES the revised Public Guidance Signage in Road Reserves Policy as detailed in Attachment 2 for community feedback”

Community feedback has now been obtained and is as outlined below.

Detail

The amendments to the Public Guidance Signage in Road Reserves Policy include:

- Guidance signs for schools and churches may include names and denominations;
- All other guidance signs should be generic, e.g. Dentist rather than ‘xxxxx’ Dentist; and
- Clarification on the use of variable message signs (VMS) within road reserves.

Consultation

Community feedback was invited in various ways including:

- An email to the Wanneroo Business Association requesting feedback;
- An advertisement in the Wanneroo Times Thursday 20 May 2021 requesting feedback;
- A notice on the ‘Have Your Say’ web page on the City’s internet site with the revised policy and requesting feedback.

No community feedback was received.

Comment

No external comments were received. A minor change to reflect the internal responsibility on the collection of impounding fee has been made in section 1.5 of the revised policy.

The above amendment has been made with track changes as shown in the final version of the policy in **Attachment 1**.

The amendments will result in the Public Guidance Signage in Road Reserves Policy being more streamlined and easier to administer for the organisation; and easier for community

groups and organisations groups to apply for as well as complying with Main Roads WA requirements.

Statutory Compliance

Nil

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

“5 ~ A well planned, safe and resilient City that is easy to travel around and provides a connection between people and places

5.4 - People can move around easily

Risk Management Considerations

There are no existing Strategic or Corporate risks within the City's existing risk registers which relate to the issues contained in this report

Policy Implications

The purpose of this report is to recommend changes to the Public Guidance Signage in Road Reserves Policy to provide clarity and improve the administration of the Policy. The intent of the Policy, which is to provide public guidance signage to assist the public in locating community and commercial services and facilities within the City of Wanneroo, has not changed.

Reviewing this policy supports Council's objective of reviewing and developing policies covering signage within the City of Wanneroo.

Financial Implications

Nil

Voting Requirements

Simple Majority

Recommendation

That Council ENDORSES the revised Public Guidance Signage in Road Reserves Policy as detailed in Attachment 1.

Attachments:

1. [ATTACHMENT 1 - Council Policy : Public Guidance Signage In Road Reserves Policy \(2021\)](#) 19/97166[v2]



Policy Manual

PUBLIC GUIDANCE SIGNAGE IN ROAD RESERVES

Policy Owner: Director Assets
Contact Person: Manager Asset Planning
Date of Approval: TBC

POLICY STATEMENT

Approval to place a public guidance sign within the road reserve requires a written application advising preferred wording with a supporting street plan identifying signage location(s). The City's approval needs to be obtained prior to assessment of supply and/or installation cost or whether a bond is applicable.

The purpose of this policy is to provide a uniform and consistent approach to approving public guidance signage in road reserves.

POLICY OBJECTIVE

This policy aims to:

- To provide public guidance signage to assist the public in locating community and commercial services and facilities within the City of Wanneroo (the City) and;
- Ensure that advertising signs are consistent with and appropriate to their location and function and;
- Prevent visual pollution of advertising signs and avoid dangerous placements to both pedestrians and vehicular traffic.

SCOPE

This policy applies to any requests from the public for public guidance or directional signage in road reserves. Public guidance signs that require the City's approval prior to installation include:

- Direction Signs (Urban and Rural Areas)
- Tourist Signs
- Temporary Community Advertising Signs
- Service Club Signs
- Land Estate Development Signs
- Industrial Estate Signs

This Policy does not apply to Illuminated Advertising Signs which requires specific planning approval.

IMPLICATIONS (Strategic, Financial, Human Resources)

Administration of the public guidance signage approval process, database register and monitoring of installed signage will be carried out with existing resources.



Policy Manual

All costs associated with the purchase, erection, maintenance and replacement of the sign shall be borne by the entity or group seeking to have the sign erected.

All permanent signage approved by the City under this Policy are supplied and installed by the City at the applicant's cost. All such signage shall remain the property of the City.

Fees and charges that may be applicable to the installation of public guidance signage will be detailed in the City's Schedule of Fees and Charges.

IMPLEMENTATION

Persons or organisations wishing to seek further information on the implementation of this Policy should refer to the City's Signage Information Sheets which provides guidance on key principles, requirements and the application process for requests for Public Guidance Signage in road reserves:

- Signage - Information Sheet S1 : Signage Introduction; and,
- Signage - Information Sheet S4 : Signs in the Road Reserve.

Once an application for Public Guidance Signage in the road reserve has been approved, and the applicable fees and charges paid, the City will arrange the supply and installation of the agreed signs.

1. General Requirements for Public Guidance Signage

The following general requirements apply for all public guidance signage located in the road reserve applications unless otherwise advised:

- 1.1 The City will undertake routine general maintenance associated with approved permanent signage located within the road reserve but accepts no responsibility for damage and/or public liability claim arising as a result of vandalism, accident or wear and tear. Where signs are deemed by the City to require more than routine general maintenance, then they will be removed and returned to the applicant where known. If unknown, then these signs will be impounded at the City's Ashby Depot Compound.
- 1.2 The City will not undertake routine general maintenance associated with approved temporary signage located within the road reserve and accepts no responsibility for damage and/or public liability claim arising as a result of vandalism, accident or wear and tear. Where signs are deemed by the City to be causing a nuisance or are considered to be a safety hazard then they will be removed and returned to the applicant where known. If unknown, then these signs will be impounded at the City's Ashby Depot Compound.
- 1.3 The approval for public guidance signage, unless approved for a shorter term, is valid for a period of five (5) years. After five years the City shall make contact with the applicant to ascertain if the sign is still relevant and required. If not, or if no response, the sign shall be removed. Applicants will be provided the option to extend the approval for a further period of five years.



Policy Manual

- 1.4 The City reserves the right to revoke any prior approval of public guidance signage in the road reserve where such signage is deemed to be contrary to the intent of this policy and from time to time as regulations change. Any signs that are considered non-compliant, unauthorised, unsafe or no longer serving the needs of the public shall be removed. Where applicable, the original applicant of such signs will be notified accordingly.
- 1.5 The City's ~~Ashby Depot Compound Stores Supervisor~~ is empowered to collect an impounding fee on a per sign basis or call on the bond for the return of signs collected by its personnel, or appointed contractor(s), unless approved otherwise. Any signs held in the Ashby Depot Compound for longer than a ~~30 day~~two month period from the time it was collected will be disposed to the tip site.
- 1.6 If an applicant requires a sign to be moved due to works in the area (for example a sign was previously directing traffic through a break in the median strip, which no longer exists) then the sign will be moved to the next feasible location.
- 1.7 If the applicant requires a sign to be moved for any other reason they must submit a new application and pay the relevant fees.
- 1.8 Public guidance signage to be located along the following roads requires Main Roads WA (MRWA) approval:
 - Wanneroo Road;
 - Ocean Reef Road;
 - Indian Ocean Drive;
 - Marmion Avenue;
 - Mitchell Freeway;
 - Gnangara Road (between Ocean Reef Road and City of Swan boundary).

Applications will be assessed by the City in the first instance and if approved they will be forwarded to MRWA for consideration. MRWA's decision is final.
- 1.9. Replacement of any existing signage will be the subject to the conditions of this policy and will require a new application. Replacement signage will only be approved in accordance with this policy and prior existence of signs does not infer automatic approval of new signage.

2. Specific Requirements for Public Guidance Signage

Specific requirements for the various public guidance signage options follows:

2.1 Direction Signs (Urban Areas)

Approved Direction Signs in urban areas are supplied and installed by the City at the applicant's cost. Subject to approval by the City's Administration, Direction Signs in the urban area will be provided in accordance with the following criteria:



Policy Manual

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- 2.1.1(a) Public guidance to the location of facilities (generally of a non-commercial nature) such as:
- Town Halls, Municipal Offices, Civic Centres, Depots and Libraries
 - Rubbish Disposal and Recycling Sites
 - Churches and religious institutions
 - Sporting, recreational grounds and facilities
 - Aged Care Facilities
 - Schools and Tertiary education facilities
 - Non-profit Organisations
 - Cultural Institutions/sites
 - Police Stations
 - Post Offices
 - Railway Stations and Coach Stations
 - Shopping Centres (see clause 2.1.1(b))
 - Hospitals
 - Medical Centres, Veterinary Clinics, Dentists
- 2.1.1(b) Commercial services and facilities, however a sign will not be approved for an establishment that forms part of a larger complex i.e.: a fingerboard sign will not be approved for a delicatessen within a shopping centre.
- 2.1.2(a) Wording is to be “generic” in nature and is to avoid direct advertising of business names with the wording standardised, e.g., Shopping Centre, Medical Centre, Child Care Centre etc.
- 2.1.2(b) Direction signs for Schools, Churches and Civic Buildings may include the names/denominations so long as the maximum sign length does not exceed 1.2m in accordance with AS 1742.5 Manual of uniform traffic control devices Part 5: Street name and Community Facility Name Signs.
- 2.1.3 Where commercial business is involved, evidence of planning approval in relation to the business activity being undertaken is to be provided in support of an application.
- 2.1.4 Direction Signs reflecting home businesses are not permitted within a residential area (to ensure a high level of amenity).
- 2.1.5 Up to two Direction Signs may be erected on a single pole identifying a street name. In this respect, the signs will be manufactured to the standard length so that in the long term it is possible to convert from the single pole to a stack sign situation.
- 2.1.6 Up to five Direction signs may be located at any one location by utilising a two pole sign stack, the street name shall be located above the other signs and there shall be a clearance of at least 150mm between the bottom of the street name plate sign and the top of any other sign.



Policy Manual

Due to the limit of five direction signs per intersection, commercial business will have to be considered in order of priority in providing aid or comfort over and above other commercial enterprises e.g.:

- Medical Centres;
- Dental Surgeries;
- Veterinary Clinic;
- Pharmacies;

2.1.7 Direction Sign wording will be white lettering on blue background. Generally signs placed on arterial roads shall have 200 mm deep finger plates placed at a minimum distance of 100 metres prior to the junction and local roads with 150 mm deep finger plates to be placed at the junction.

2.1.8 Direction signs are to be positioned on the intersection at the entrance to the side road down which the signed premises are located.

2.1.9 Direction Signs on arterial roads shall be limited to one signed route from any arterial road in either direction with such signing restricted to a maximum of two arterial roads.

2.1.10 No Direction Signs are to be erected adjacent to the community and commercial service and/or facility.

2.2. Direction Signs (Rural Areas)

Approved Direction Signs in rural areas are supplied and installed by the City at the applicant's cost. Subject to approval by the City's Administration, Direction Signs in the rural area will be provided in accordance with the requirements outlined for Direction Signs (Urban Areas) above, with arterial roads considered the important collector roads servicing the rural area.

Approval will be granted for Direction Signs indicating rural produce where the applicant holds a current stall-holder's licence.

2.3. Tourist Signs

Approval to place Tourist signage within the road reserve will need to comply with the 'Mainroads Policy and Application Guidelines for Tourist and Service Signs'. If approved the cost of the signage is to be borne by the applicant and installation undertaken by Main Roads WA for state controlled roads and the City for local roads.

2.4. Temporary Community Advertising Signs

Subject to approval by the City's Administration, a maximum of ten Temporary Community Advertising Signs per application of up to 0.5 square metres in area per sign will be permitted for non-profit organisations only for up to a maximum period of six weeks. A bond (refundable if conditions of approval are met) is payable prior to



Policy Manual

confirmation of approval to cover the cost of removal of the sign(s) by the City where necessary.

Following receipt of the City's formal approval, the applicant is responsible for the supply, installation, maintenance and subsequent removal of the approved Temporary Community Advertising Sign(s).

2.5. Service Club Signs

Subject to approval by the City's Administration, Service Club Signs are allowed to be erected in the road reserve adjacent to the facility where the Club meets. A plan depicting the size and style of the sign inclusive of foundation details needs to be provided in support of the application requirements.

The City's approval will require the Club to arrange for supply and delivery of the sign to the City's Ashby Depot Compound and on receipt the City will undertake installation at the Club's cost.

2.6. Land Estate Development Signs

Land Estate Developers are entitled to two Land Estate Development Signs per estate indicating the marketed name of the land release. Generally signs placed on arterial roads shall have 200 mm deep finger plates placed at a minimum distance of 100 metres prior to the junction and local roads with 150 mm deep finger plates to be placed at the junction. Sign colours will consist of a blue background with yellow lettering and be placed on poles identifying a street name or stacks as outlined for Direction Signs (Urban Areas) above.

The signs will be removed by the City on receipt of advice from the applicant that land sales have been completed or after two years following initial installation, whichever occurs first.

Approved Land Estate Development Signs are supplied and installed by the City at the applicant's cost.

2.7. Industrial Estate Signs

Areas zoned as an Industrial Estate are signed as a general area (eg., Wangara Estate, Flynn Drive Industrial Area, etc.) with no further signing permitted. Signage is to conform to the requirements outlined for Direction Signs (Urban Areas) above.

Approved Industrial Estate Signs are supplied and installed by City at no charge to the business enterprises within the Industrial Estate benefiting from that sign.

All signage for new business enterprises within an Industrial Estate is controlled through the development approval process and the City's Signs Local Law 1999.

Subject to approval by the City's Administration, a temporary sign for a new tenant in a multi-unit premises within an Industrial Estate of up to 0.5 square metres in area may be located in the road reserve adjacent to their premises for up to a maximum of three months. A bond is payable prior to confirmation of approval to cover the



Policy Manual

cost of removal of the sign where necessary. Following receipt of the City's formal approval the applicant is responsible for the supply, installation, maintenance and removal of the approved temporary sign.

2.8. Variable Message Signs

Due to their distracting effect on motorists, the City does not approve the use of Variable Message Signs (VMS) to advertise. The use of VMS is restricted to situations where they are installed on a temporary basis, to advise of roadworks, event detours, traffic delays, community messaging or where they otherwise assist with the safe and efficient movement of traffic. The City will only consider VMS locations that are required as part of an approved Traffic Management Plan.

ROLES AND RESPONSIBILITIES

The Traffic Services Unit will be responsible for administering the application and approvals process, enforcement, publication and compliance of this Policy and the associated Management Procedure including the upkeep of the register of approved signage and their locations.

Asset Maintenance will be responsible for the installation and maintenance of approved public guidance signage.

Asset Maintenance and Community Safety will be responsible for the removal of any signs that are non-compliant, unauthorised, unsafe or no longer serving the needs of the public.

DISPUTE RESOLUTION

All disputes in regard to this policy will be referred to the Director Assets in the first instance. In the event that an agreement cannot be reached, the matter will be submitted to the CEO for a ruling.

EVALUATION AND REVIEW PROVISIONS

The effectiveness of this policy will be assessed through the administration and management of the approvals process by the Traffic Services Unit within the Assets Directorate. This policy is to be reviewed every three years taking into consideration of the opportunities and challenges experienced by the Traffic Services unit in administering this policy.

DEFINITIONS

Nil



Policy Manual

RELEVANT POLICIES/MANAGEMENT PROCEDURES/DOCUMENTS OR DELEGATIONS

- Signs Local Planning Policy (LPP) 4.6
- Signs Local Law 1999
- City of Wanneroo Public Places and Local Government Property local law and Parking Local Law 2015

REFERENCES

- MRWA Standards and Policy and Application Guidelines for Advertising Signs Within and Beyond State Road Reserves
- Australian Standards AS1742 - AS1742.5 and AS1742.6
- Tourism WA's Tourist Signage Guidelines

RESPONSIBILITY FOR IMPLEMENTATION

Principal Specialist Traffic Services

| Version | Next Review | Record No: |
|---|-------------|--------------------------------|
| 01 May 2001 | | W155-05/01 |
| 23 Sept 2003 | | TS13-09/03 |
| Mar 2005 : Minor amendment | | TS09-03/05 |
| Apr 2007 : Amendment to Manager Title change | | IN12-04/07 |
| Dec 2009 : Two Policy Objectives added, Section 2.1 amended | | IN12-12/09 |
| 9 Apr 2019 : Minor amendments and Manager Title change – reformatted to new policy template | 31 Oct 2019 | CE05-04/19 HPE 19/97166[v1] |
| April 2021: Changes made following audit of existing public guidance signage within the City. | April 2024 | HPE 19/97166[v2] |

Infrastructure Capital Works

AS03-07/21 RFT 21012 - The Renewal of Play Equipment, Softfall and Installation of Shade Sail Structures

File Ref: 24985V04 – 21/228003
 Responsible Officer: Director Assets
 Disclosure of Interest: Nil
 Attachments: 2

Issue

To consider Tender No. 21012 for the Provision of Minor Works for the Renewal of Play Equipment, Softfall and Installation of Shade Sail Structures within the City of Wanneroo.

Background

The 2021/22 Capital Works Program has identified twenty-five parks across the City that require the renewal of park assets and/or the installation of shade structures.

Tender No. 21012 included each park as a separable portion, which allowed Tenderers to submit tenders for each park separately, or collectively for all parks.

The parks that form the Scope of this Tender are as follows:

| No | Park Name | Suburb | Scope of Works |
|--|--------------------------|-------------|---|
| Part A | | | |
| The renewal of playgrounds that require equipment, softfall and shade sails | | | |
| 1 | Eiffel Park | Tapping | Play equipment, softfall replacement and the installation of new shade sails |
| 2 | Elliot Park | Wanneroo | Play equipment, softfall replacement and the installation of new shade sails |
| 3 | Yanchep Community Centre | Yanchep | Play equipment, softfall replacement and the installation of new shade sails |
| 4 | Brightlands Park | Carramar | Play equipment, softfall replacement and the installation of new shade sails |
| 5 | Avondale Park | Mindarie | Play equipment, softfall replacement and the installation of new shade sails |
| 6 | Chesterfield Park | Hocking | Play equipment, softfall replacement, the extension of the playground footprint and the installation of new shade sails |
| 7 | Litchfield Park | Carramar | Play equipment and softfall replacement |
| 8 | Little Green Park | Quinns Rock | Play equipment, softfall replacement and the installation of new shade sails |
| 9 | Ashdale Park | Darch | Play equipment and softfall replacement |
| 10 | Tandara Park | Tapping | Play equipment and softfall replacement |
| 11 | Donnelly Park | Wanneroo | Play equipment, softfall replacement, the extension of the playground footprint and the installation of new shade sails |

| No | Park Name | Suburb | Scope of Works |
|--|------------------------------------|-------------------|--|
| 12 | Lake Joondalup Pre-School | Wanneroo | Swing and softfall replacement |
| Part B The renewal of playgrounds that require shade sails and/or softfall only | | | |
| 13 | Mintaro Park | Quinns Rock | Installation of shade sails |
| 14 | Curtis Park | Girrawheen | Softfall replacement and installation of shade sails |
| 15 | Booderee Park | Yanchep | Softfall replacement |
| 16 | Alexander Heights Community Centre | Alexander Heights | Softfall replacement |
| 17 | Glenfine Park | Carramar | Softfall replacement |
| 18 | Jenolan Way Community Centre | Merriwa | Softfall replacement |
| 19 | St Andrews Park | Yanchep | Softfall replacement |
| 20 | Versailles Park | Landsdale | Softfall replacement |
| 21 | Verwood Park | Butler | Softfall replacement and installation of shade sails |
| 22 | Rosslare Park | Mindarie | Installation of shade sails |
| 23 | Clarkside Park | Wanneroo | Installation of shade sails |
| 24 | Studmaster Park | Wanneroo | Installation of shade sails |
| 25 | Paloma Park | Marangaroo | Installation of shade sails |

Detail

Tender No. 21012 for the Provision of Minor Works for the Renewal of Play Equipment, Softfall and Installation of Shade Sail Structures was advertised on the 20 of March 2021 and closed on the 11 of May 2021.

A number of addenda were issued as follows:

- Addendum 1 - Response to tenderers queries – General Questions;
- Addendum 2 - Response to tenderers queries – Design Questions;
- Addendum 3 - Response to tenderers queries – General Questions;
- Addendum 4 - Response to tenderers queries – Design Questions; and
- Addendum 5 - Revised Price Schedule.

The addendums did not change the tendered Scope of Works.

Essential details of the proposed contract are as follows:

| Item | Detail |
|--------------------------|-------------------------|
| Contract Form | Minor Works |
| Contract Type | Lump Sum |
| Contract Duration | Not more than 12 months |
| Commencement Date | September 2021 |
| Defects Liability Period | 12 months |
| Extension Permitted | No |
| Rise and Fall | No |

Tender submissions were received from the following companies:

Part A

- A_Space Australia Pty Ltd (A-Space);
- Active Discovery (Active Discovery);
- Hansen Pty Ltd T/F Hansen Family Trust T/A Forpark Australia (Forpark);
- Kompan Playscapes Pty Ltd (Kompan); and
- Playmaster Pty Ltd (Playmaster).

Part B

- Astro Synthetic Surfaces Pty Ltd (Astro Synthetic Surfaces);
- NH Enterprises Pty Ltd t/as Perth Better Homes (Perth Better Homes);
- Perth Playground and Rubber (Perth Playground and Rubber);
- Supreme Shades (Supreme Shades); and
- West Coast Shade ATF the West Coast Shade Trust (West Coast Shade).

Part A & B

- MAS (WA) Pty Ltd atf the Simpson Family Trust t/a Miracle Recreation Equipment (Miracle).

The initial review of the tender submissions by the Tender Evaluation Panel (TEP), confirmed that all offers were conforming and suitable for further evaluation.

The TEP comprised:

- Project Manager Infrastructure Capital Works
- Specialist Parks Contracts
- Landscape Designer
- Coordinator Safety Systems

Probity Oversight

The City's Contracts Officer undertook oversight of the tender assessment process.

Tender submissions were evaluated in accordance with the Procurement Evaluation Plan (PEP). The PEP included the following selection criteria:

| Item No | Description | Weighting |
|---------|---|--------------|
| 1 | Sustainable Procurement (Corporate Social Responsibility) <ul style="list-style-type: none"> • Environmental Considerations 5% • Buy Local 10% • Reconciliation Action Plan 2.5% • Disability Access & Inclusion 2.5% | 20% |
| 2 | Demonstrated Understanding and Methodology | 30% |
| 3 | Demonstrated Experience and Capacity | 30% |
| 4 | Occupational Health and Safety | 20% |
| 5 | Design Suitability and Play Value Offered | Not weighted |
| 6 | Pricing (assessed based exclusively on Value for Money principles) | Not weighted |

Price and design were not included in the weighted criteria, but were considered as part of the overall value for money assessment.

Value for money assessed the quality, play value and suitability to the City's requirement of the individual playground proposals in comparison to the lump sum price for each park.

Evaluation Criteria 1 – Sustainable Procurement (Corporate Social Responsibility) (20%)

An assessment was made to determine the ranking based on the tenderers' environmental policy and practices, buy local contributions, as well as commitment to reconciliation and disability access and inclusion.

Sub criteria a) Environmental Considerations (5%)

An assessment based on tenderers' Environmental policy and practices, resulted in the following ranking:

Part A

| Tenderer | Ranking |
|------------------|----------------|
| Kompan | 1 |
| Forpark | 2 |
| Playmaster | 3 |
| A-Space | 3 |
| Miracle | 5 |
| Active Discovery | 6 |

Part B

| Tenderer | Ranking |
|---------------------------|----------------|
| Supreme Shades | 1 |
| Perth Better Homes | 1 |
| West Coast Shade | 1 |
| Perth Playground & Rubber | 4 |
| Miracle | 4 |
| Astro Synthetic Surfaces | 6 |

Sub criteria b) Buy Local (10%)

An assessment was made on the responses provided, that relate to:

- Purchasing arrangements through local businesses;
- Location of tenderer's offices, depots and production facilities;
- Residential addresses of staff and subcontractors; and
- Requirement for new employees arising from award of the contract.

This assessment resulted in the following ranking:

Part A

| Tenderer | Ranking |
|------------------|----------------|
| Miracle | 1 |
| Playmaster | 2 |
| Forpark | 3 |
| Kompan | 4 |
| A-Space | 5 |
| Active Discovery | 5 |

Part B

| Tenderer | Ranking |
|---------------------------|----------------|
| Miracle | 1 |
| Supreme Shade | 2 |
| Perth Playground & Rubber | 3 |
| Perth Better Homes | 4 |
| West Coast Shade | 5 |
| Astro Synthetic Surfaces | 6 |

Sub criteria c) Reconciliation Action Plan (2.5%)

An assessment was made on the responses provided that relate to:

- RELATIONSHIPS - building positive relationships between indigenous and non-indigenous people;
- RESPECT – recognising the contribution of Indigenous people to Australia and learning more about the history, culture and diversity in a two-way communication process; and
- OPPORTUNITIES – attracting, developing and retaining organisational talent to build opportunities for aboriginal employment, training, development and mentoring.

This assessment resulted in the following ranking:

Part A

| Tenderer | Ranking |
|------------------|----------------|
| Forpark | 1 |
| Playmaster | 2 |
| Active Discovery | 3 |
| A-Space | 4 |
| Miracle | 5 |
| Kompan | 5 |

Part B

| Tenderer | Ranking |
|---------------------------|----------------|
| Perth Better Homes | 1 |
| Supreme Shades | 2 |
| Perth Playground & Rubber | 2 |
| Astro Synthetic Surfaces | 4 |
| Miracle | 4 |
| West Coast Shade | 4 |

Sub criteria d) Disability Access & Inclusion (2.5%)

An assessment was made to on the responses provided that relate to:

- People with disabilities have the same buildings and facilities access opportunities as other people;
- People with disabilities receive information in a format that will enable them to access information as readily as other people are able to access it;
- People with disabilities receive the same level and quality of service from staff as other people receive;
- People with disabilities have the same opportunities as other people to make complaints; and
- People with disabilities have the same opportunities as other people to participate in any employment opportunities.

The assessment resulted in the following ranking:

Part A

| Tenderer | Ranking |
|------------------|----------------|
| Playmaster | 1 |
| Forpark | 1 |
| Active Discovery | 1 |
| A-Space | 4 |
| Miracle | 4 |
| Kompan | 6 |

Part B

| Tenderer | Ranking |
|---------------------------|----------------|
| Perth Better Homes | 1 |
| West Coast Shade | 2 |
| Miracle | 2 |
| Supreme Shade | 4 |
| Astro Synthetic Surfaces | 5 |
| Perth Playground & Rubber | 5 |

The overall assessment of all Sustainable Procurement criteria resulted in the following consolidated ranking:

Part A

| Tenderer | Ranking |
|------------------|----------------|
| Miracle | 1 |
| Forpark | 2 |
| Playmaster | 3 |
| Kompan | 4 |
| A-Space | 5 |
| Active Discovery | 6 |

Part B

| Tenderer | Ranking |
|---------------------------|----------------|
| Supreme Shades | 1 |
| Miracle | 2 |
| Perth Better Homes | 3 |
| Perth Playground & Rubber | 4 |
| West Coast Shade | 5 |
| Astro Synthetic Surfaces | 6 |

Evaluation Criteria 2 – Demonstrated Understanding and Methodology (30%)

The tenderer's methodology and understanding as presented in their tender submission were assessed in order to evaluate their capacity to meet the requirements of the contract. Assessment of this criterion considered the tenderer's understanding of the project scope, how the scope is to be delivered and the proposed Schedule of Works.

The assessment of this criterion has resulted in the following ranking:

Part A

| Tenderer | Ranking |
|------------------|----------------|
| Playmaster | 1 |
| Miracle | 1 |
| Active Discovery | 3 |
| Forpark | 4 |
| Kompan | 4 |
| A-Space* | 6 |

Part B

| Tenderer | Ranking |
|---------------------------|----------------|
| Perth Better Homes | 1 |
| West Coast Shade | 2 |
| Miracle | 2 |
| Supreme Shades | 4 |
| Perth Playground & Rubber | 4 |
| Astro Synthetic Surfaces | 6 |

*A-Space did not achieve the minimum acceptable score for this evaluation criterion.

Criteria 3 – Demonstrated Experience and Capacity (30%)

The tenderers' relevant experience in demonstrating the achievement of meeting client expectations, as well as the personnel available as presented in their tender submission were assessed in order to evaluate their capability to meet the requirements of the contract. Assessment of this criterion considered the tendering entity's credentials, current workload and resources available to fulfil the requirements of the contract.

The assessment of this criterion has resulted in the following ranking:

Part A

| Tenderer | Ranking |
|------------------|----------------|
| Forpark | 1 |
| Miracle | 2 |
| Playmaster | 3 |
| Kompan | 3 |
| Active Discovery | 3 |
| A-Space | 3 |

Part B

| Tenderer | Ranking |
|---------------------------|----------------|
| Supreme Shades | 1 |
| West Coast Shade | 1 |
| Perth Better Homes | 3 |
| Perth Playground & Rubber | 3 |
| Miracle | 3 |
| Astro Synthetic Surfaces | 6 |

Evaluation Criteria 4 – Occupational Health and Safety (20%)

Evidence of safety and quality management policies and practices was assessed from the tender submissions. The assessment for safety management was based on the tenderers' responses to an Occupational Health and Safety Management System Questionnaire included within the tender documentation.

The assessment of this criterion has resulted in the following ranking:

Part A

| Tenderer | Ranking |
|------------------|---------|
| Playmaster | 1 |
| Miracle | 2 |
| Active Discovery | 2 |
| Forpark | 4 |
| Kompan | 4 |
| A-Space* | 6 |

Part B

| Tenderer | Ranking |
|---------------------------|---------|
| Perth Playground & Rubber | 1 |
| Perth Better Homes | 1 |
| West Coast Shade | 3 |
| Supreme Shades | 4 |
| Miracle | 5 |
| Astro Synthetic Surfaces | 6 |

*A-Space did not achieve the minimum acceptable score for this evaluation criterion.

Overall Weighted Assessment and Ranking

Tenderers' submissions were reviewed in accordance with the PEP with the following key observations:

- Price and Design are not weighted and are included in the overall value for money assessment;
- The tenderers' submissions were evaluated in accordance with the selection criteria and were assessed as having the necessary resources, previous experience, capability and safety and quality management systems to undertake the tender;
- The tenderers' design proposals for both shade sails and play equipment complied with the scope of works; and
- The Park Asset Renewal Program is to be issued as a separable portion contract.

The overall qualitative weighted assessment resulted in the following ranking:

Part A

| Tenderer | Ranking |
|------------------|---------|
| Miracle | 1 |
| Playmaster | 2 |
| Forpark | 3 |
| Active Discovery | 4 |
| Kompan | 5 |
| A-Space* | 6 |

Part B

| Tenderer | Ranking |
|---------------------------|---------|
| Perth Better Homes | 1 |
| Supreme Shades | 2 |
| Miracle | 3 |
| West Coast Shade | 4 |
| Perth Playground & Rubber | 5 |
| Astro Synthetic Surfaces | 6 |

*A-Space did not achieve the minimum acceptable score for the Occupational Health & Safety criterion as well as the Demonstrated Understanding & Methodology criterion, therefore, did not proceed to the value for money assessment stage.

Evaluation Criteria 5 – Design Suitability and Play Value Offered (Non-weighted)

Each tenderer was required to provide an individual design proposal for each park within the scope of works. Each design was assessed on the play value offered, their compliance to all relevant City and Australian Standards, and the value for money provided.

The results of the design evaluation was included in the overall value for money assessment for tenderers that met the minimum Overall Qualitative Criteria requirement.

Evaluation Criteria 6 - Pricing (Non-weighted)

The fixed lump sum price per each individual park proposal was applied in the overall value for money assessment for tenderers that met the minimum Overall Qualitative Criteria requirement.

Overall Value for Money Assessment

Miracle, Playmaster, Forpark, Active Discovery, Kompan, Perth Better Homes, Supreme Shades, West Coast Shades, Astro Synthetic Surfaces and Perth Playground & Rubber all achieved acceptable qualitative criteria weighted scores.

The individual playground proposals from these tenderers were assessed on the value for money offered, based on the lump sum price provided and the design consensus reached.

Refer to **Confidential Attachment 2** for the outcome of this assessment.

A summary of this outcome is as follows:

| Park Name | Preferred Tender |
|---------------------------|------------------|
| Eiffel Park | Playmaster |
| Elliot Park | Playmaster |
| Yanchep Community Centre | Forpark |
| Brightlands Park | Kompan |
| Avondale Park | Forpark |
| Chesterfield Park | Playmaster |
| Litchfield Park | Playmaster |
| Little Green Park | Forpark |
| Ashdale Park | Active Discovery |
| Tandara Park | Forpark |
| Donnelly Park | Playmaster |
| Lake Joondalup Pre-School | Forpark |

| Park Name | Preferred Tender |
|------------------------------------|---|
| Mintaro Park | Supreme Shades |
| Curtis Park | Supreme Shades |
| Booderee Park | Perth Better Homes |
| Alexander Heights Community Centre | Astro Synthetic Surfaces |
| Glenfine Park | Perth Better Homes |
| Jenolan Way Community Centre | Astro Synthetic Surfaces |
| St Andrews Park | Astro Synthetic Surfaces |
| Versailles Park | Astro Synthetic Surfaces |
| Verwood Park | Astro Synthetic Surfaces |
| Rosslare Park | <i>Not recommended for award (refer to comments under Consultation)</i> |
| Clarkside Park | Perth Better Homes – Option 1 |
| Studmaster Park | Supreme Shades |
| Paloma Park | Supreme Shades |

As a result, it is recommended that the separable portions tenders be awarded to the tenderers as detailed in **Attachment 1**.

Consultation

The community was further consulted on the concepts for Chesterfield Park and Donnelly Park due to the high level of interest in the existing playgrounds and the feedback received was incorporated into the scope of works.

Additional community consultation was undertaken for Rosslare Park in Mindarie due to the specified height of the shade sails proposed in the designs received. The adjoining property owners were contacted and significant negative feedback was received, therefore it is proposed to not install shade sails at Rosslare Park at this stage. Administration will review this design, consult with the community if required and develop a new delivery schedule for the installation of shade sails in Rosslare Park.

On award of each Contract, the relevant contractor is required to install signage of the intended works at each individual playground relating to the construction works. Prior to construction, an information letter will be delivered to all residents within a 400m radius of the relevant park.

Post tender award and prior to the construction phase, the City will provide regular progress updates on key project milestones; posting of information on the City's webpage and media channels.

Statutory Compliance

Tenders were invited in accordance with the requirements of Section 3.57 of the *Local Government Act 1995*. The tendering procedures and evaluation complied with the requirements of Part 4 of the *Local Government (Functions and General) Regulations 1996*.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

“5 ~ A well planned, safe and resilient City that is easy to travel around and provides a connection between people and places

5.3 - Responsibly managed and maintained assets”

Enterprise Risk Management Considerations

| Risk Title | Risk Rating |
|---|------------------------|
| CO-O08 Contract Management | Moderate |
| Accountability | Action Planning Option |
| Director Corporate Strategy & Performance | Manage |

| Risk Title | Risk Rating |
|--|------------------------|
| ST-S04 Integrated Infrastructure & Utility Planning | Moderate |
| Accountability | Action Planning Option |
| Director Planning & Sustainability and Director Assets | Manage |

Financial and Performance Risk

Financial Risk

A financial risk assessment was undertaken on all Recommended Tenderers as part of the tender evaluation process. The outcome of this independent assessment by Corporate Scorecard Pty Ltd advised that all Recommended Tenderers have been assessed with a satisfactory financial capacity to meet the requirements of the contract.

Each playground that forms part of the seven contracts will be awarded as separable portion, and payment for each separable portion will be made in full on reaching the practical completion for each park.

Performance Risk

All tenderers have a varying degree of experience in the playground industry working with various local governments across Western Australia. They have completed several projects for the City with positive results. In addition to that, the recommended tenderers have no disputes and claims history as stated in each submission.

Individual reference checks have also indicated that the recommended tenderers have a strong track record of working with local government for more than 5 years.

Policy Implications

Tenders were invited in accordance with the requirements of the City's Purchasing Policy.

Financial (Budget) Implications

The table below summarises the available funding for the renewal of play equipment, softfall and installation of shade sails and associated expenses in the 2020/2021 Capital Works Program:

| Description | Expenditure | Budget |
|--|-------------|-------------|
| Budget: | | |
| Allocated Capital Works Budget (PR-1910) | | \$1,713,118 |
| Allocated Capital Works Budget (PR-2484) | | \$165,000 |
| Allocated Capital Works Budget (PR-4321) | | \$380,000 |
| Expenditure: | | |
| Expenditure incurred to date | \$0 | |
| Commitment to date | \$0 | |

| Description | Expenditure | Budget |
|--|--------------------|--------------------|
| Project Management & Professional Fees | \$80,480 | |
| Tender 21012 (this Tender) - Total | \$1,630,182 | |
| Other Works <ul style="list-style-type: none"> - Rotary Park Design - Playground safety audit - Service locations - Studmaster Park Viewing Platform renewal - Donnelly Park Footpath and Park Furniture upgrade - Chesterfield Park Lighting Design | \$328,484 | |
| Construction Contingency | \$218,972 | |
| Total | \$2,258,118 | \$2,258,118 |

Voting Requirements

Simple Majority

Recommendation

That Council **ACCEPTS** the separable portions tenders, detailed in Attachment 1, submitted by Active Discovery, Astro Synthetic Surfaces, Forpark, Kompan, Perth Better Homes, Playmaster and Supreme Shades for Tender No. 21012, renewal of park assets and installation of new shade sails, for their respective separable portions' lump sum prices as per the General Conditions of Tendering.

Attachments:

1. [21012 - Attachment 1 - Tender 21012](#) 21/240976
2. 21012 - Confidential Attachment 2 - Tender 21012 Confidential

Tender 21012 for the Provision of Minor Works for the Renewal of Play Equipment, Softfall and Installation of Shade Sail Structures.

The following table outlines the recommended separable portions to be awarded for Tender No 21012:

| Tenderer | Separable Portion - Parks | Scope | Total Value |
|--|---|--|----------------------|
| Active Discovery | <ul style="list-style-type: none"> • Ashdale Park, Darch | <ul style="list-style-type: none"> • Play equipment and softfall replacement. | \$ 99,445.00 |
| Astro Synthetic Surfaces Pty Ltd | <ul style="list-style-type: none"> • Alexander Heights Community Centre • Jenolan Way Community Centre • St Andrews Park, Yanchep • Versailles Park, Landsdale • Verwood Park, Butler | <ul style="list-style-type: none"> • Softfall replacement. • Softfall replacement. • Softfall replacement. • Softfall replacement. • Softfall replacement and installation of new shade sails. | \$ 151,120.00 |
| Hansen Pty Ltd T/F Hansen Family Trust T/A Forpark Australia | <ul style="list-style-type: none"> • Yanchep Community Centre • Avondale Park, Mindarie • Little Green Park, Quinns Rock • Tandara Park, Tapping • Lake Joondalup Pre-School, Wanneroo | <ul style="list-style-type: none"> • Play equipment, softfall replacement and installation of new shade sail. • Play equipment, softfall replacement and installation of new shade sails. • Play equipment, softfall replacement and installation of new shade sails. • Play equipment and softfall replacement. • Play equipment and softfall replacement. | \$ 371,279.00 |
| Kompan Playscapes Pty Ltd | <ul style="list-style-type: none"> • Brightlands Park, Carramar | <ul style="list-style-type: none"> • Play equipment, softfall replacement and installation of new shade sails. | \$ 80,380.20 |
| NH Enterprises Pty Ltd t/as Perth Better Homes | <ul style="list-style-type: none"> • Booderee Park, Yanchep • Glenfine Park, Carramar • Clarkside Park, Wanneroo | <ul style="list-style-type: none"> • Softfall replacement. • Softfall replacement. • Installation of new shade sails. | \$ 77,306.00 |
| Playmaster Pty Ltd | <ul style="list-style-type: none"> • Eiffel Park, Tapping • Elliot Park, Wanneroo | <ul style="list-style-type: none"> • Play equipment, softfall replacement and installation of new shade sails. | \$ 707,503.20 |

| | | | |
|----------------|--|--|----------------------|
| | <ul style="list-style-type: none"> • Chesterfield Park, Hocking • Litchfield Park, Carramar • Donnelly Park, Wanneroo | <ul style="list-style-type: none"> • Play equipment and softfall replacement. • Play equipment, softfall replacement and installation of new shade sails. • Play equipment and softfall replacement. • Play equipment, softfall replacement and installation of new shade sails. | |
| Supreme Shades | <ul style="list-style-type: none"> • Mintaro Park, Quinns Rock • Curtis Park, Girrawheen • Studmaster Park, Wanneroo • Paloma Park, Marangaroo | <ul style="list-style-type: none"> • Installation of new shade sails. • Softfall replacement and installation of new shade sails. • Installation of new shade sails. • Installation of new shade sail. | \$ 143,149.00 |

Attachment 2 – Confidential Attachment 2 - Tender 21012

This attachment is confidential and distributed under separate cover to all Council Members.

Administration Use Only

Attachment 1 – Confidential 21/241000

**AS04-07/21 PT02-03/21 Request to Reduce the Speed Limit to 60kph Outside
Lakelands Village, Sydney Road, Gngangara**

| | |
|-------------------------|---------------------|
| File Ref: | 3120V07 – 21/258966 |
| Responsible Officer: | Director Assets |
| Disclosure of Interest: | Nil |
| Attachments: | 1 |

Issue

To consider a petition for speed limit reduction on Sydney Road in the vicinity of the Lakelands Leisure Village in Gngangara.

Background

Council received petition PT02-03/21 at its meeting of 16 March 2021. The petition was signed by 67 residents of the City of Wanneroo. The petition reads:

“Please sign this petition to have the speed limit lowered to 60kmh outside Lakelands Village on Sydney Rd, Gngangara.”

A location plan of the Lakelands Leisure Village is shown at **Attachment 1**.

The City has previously considered two petitions (PT01-02/09 & PT04-05/14) requesting a speed reduction on Sydney Road at its meetings of April 2009 and July 2014 respectively (IN07-04/09 & IN04-07/14 refers). These both resulted in resolutions to request Main Roads WA (MRWA) to undertake a speed zone review of Sydney Road. On both occasions MRWA concluded that the current 80km/h posted speed limit was still considered appropriate. MRWA also stated that Sydney Road is a semi-rural road, providing an alternative connecting route to rural properties both residential and commercial in nature. Most semi-rural type roads are designed for a higher speed than those in residential areas, which is the expectation by the majority of motorists.

Detail

Sydney Road and Lakelands Drive are Local Distributor Roads in the City's Functional Road Hierarchy. The posted speed limit is 80km/h for Sydney Road and 60km/h for Lakelands Drive.

The area is zoned as “Special Rural” and “General Rural”, however the Zoning may change in the future as it is part of the East Wanneroo District Structure Plan.

The Lakelands Leisure Village is located on the northwest corner of the junction of Sydney Road and Lakelands Drive and is on land zoned “General Rural”. Access to the Lakelands Leisure Village is off Sydney Road.

Street lighting on Sydney Road and Lakelands Drive is provided by luminaries mounted on Western Power distribution poles. The standard of street lighting on this classification of road is similar to that provided for the majority of rural zoned areas in the City serviced by overhead power, where intersections are lit and streetlights provided on every second power pole. There are existing footpaths on Sydney Road and Lakelands Drive, which service both frontages of the Lakelands Leisure Village. The road is delineated with the appropriate signage and line marking.

A traffic count was carried on Sydney Road out adjacent to the Lifestyle Village in June 2021. This indicated that the road carries approximately 2,850 vehicles per day with an operating

(85thile) speed of 81.7Km/hr, which demonstrates general compliance with the posted speed limit of 80kph.

Further analysis of the measured speeds identified that there is a small percentage of vehicles that exceed the posted speed limit, with the highest speeds on the road occurring overnight. Approximately 1% of all vehicles were recorded as exceeding the speed limit by more than 20kph, indicating that speeding is occurring as a result of a minority of inconsiderate road users disobeying the road rules dictated by the Road Traffic Code 2000 & associated Road Traffic Act 1974.

Following this analysis, Administration again approached MRWA with the data from the latest traffic count, to seek a Speed Zone Review of the road and received the following response on 16 June 2021:

Sydney Road, Gnangara Rd to Pine Crest Way

Existing posted speed limit, 80km/h between Gnangara Road 0.00 SLK through to Pine Crest Way 4.3 SLK

Findings:

- *Current operating speed 81.7km/h*
- *Local Distributor Road*
- *2,861 vehicles per day*
- *8.2% heavy vehicles*
- *The southern section of Sydney Road is a four lane, dual carriageway for the lower 1000m*
- *The northern section of Sydney Road is a two lane, undivided single carriageway for the upper section extending 3,300m*
- *This section of road is a low standard rural/semi-developed road providing network connectivity and access to partially built-up areas and rural properties*
- *There are 4 un-signalised T-intersections, 7 un-signalised T-intersections and 1 signalised intersection at Gnangara Road*
- *Target Speed range is 60km/h – 80km/h*

Recommendation:

- *Noting all the above factors it is considered that the current posted speed limit of 80km/h is in line with driver expectations whilst also achieving a balance between traffic safety, land use amenity, transport efficiency and network consistency.*
- *The requested reduction to 60km/h speed limit is not supported.*

Consultation

Consultation has mainly been with MRWA who is the authority responsible to assign speed limits and install traffic signs on public roads in WA.

Comment

MRWA is the authority responsible for considering the speed zoning for all roads. Accordingly, the latest traffic data was provided to MRWA requesting a speed zone review. MRWA did not support the speed limit reduction, determining that the current 80kph speed zoning is appropriate for the rural / semi developed nature of the road.

The traffic data identified that there is a small percentage of vehicles that exceed the posted speed limit, with the highest speeds on the road occurring overnight. Administration considers that awareness of the posted speed limit may assist the road users in driving to speed limit. Therefore it is proposed to deploy City's speed advisory trailer on Sydney Road and Lakelands Drive to assist in educating motorists of the posted speed limit in these roads. The deployment

of this trailer is considered advantageous as it helps to educate motorists of the appropriate speed environments on roads.

Normally Administration would not repeat a speed count in a location until at least 24 months has passed, however should it be reported that traffic conditions have changed noticeably, then the count can be repeated earlier.

Additionally, Administration will review the standard of the signage and street lighting on Sydney Road at this location to improve awareness of the development at night, if required. Main Roads WA (MRWA) is the sole authority in the State for the approval of traffic signs and pavement marking. The City will review the MRWA warrants for warning signs adjacent to the Leisure Village to determine whether additional signage could be considered. Should any signs be requested, they will still require approval and installation by MRWA.

An assessment of the sightlines along Sydney Road from the exit driveway from the Leisure Village found that visibility was in excess of that required in the Austroads design guidelines for an 80kph road.

It is also noted that in December 2020, the WA Planning Commission finalised the East Wanneroo District Structure Plan to guide development of the area over the next 50 years. In the approved structure plan, Sydney Road is designated as an "Integrator Arterial" road and eventually will be upgraded to a dual carriageway standard. Sydney Road will continue to grow in importance in the City's transport network providing support to adjacent residential development and economic activity generally. The timeframe for the upgrade will be determined by the rate of development in the surrounding area and meeting the necessary warrants to secure funding. It is anticipated that the ultimate Sydney Road design will include the upgrade of the Lakelands Road intersection. Appropriate speed zoning for all roads in the area will be determined under the MRWA speed zoning policy, as the use of the road and its adjacent land uses change.

Statutory Compliance

Nil

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

"5 ~ A well planned, safe and resilient City that is easy to travel around and provides a connection between people and places

5.4 - People can move around easily"

Risk Management Considerations

| Risk Title | Risk Rating |
|----------------------------|------------------------|
| CO-023 Safety of Community | Low |
| Accountability | Action Planning Option |
| Director Community & Place | Manage |

| Risk Title | Risk Rating |
|---|------------------------|
| CO-001 Relationship Management | Moderate |
| Accountability | Action Planning Option |
| Director Corporate Strategy and Performance | Manage |

The above risks relating to the issue contained within this report have been identified and considered within the City's Corporate Risk Register. Action plans have been developed to manage this risk to improve the existing management systems.

Alignment with the following risk appetite statements should also be considered:

Society: 1.2 Safe Communities. The City places a high priority on the safety of its community particularly in the public realm and the importance of hazard and risk identification, management and reduction, and will therefore accept a moderate risk to reputation, low risk to financial and safety.

Civic Leadership: 4.1 Working With Others. The City is committed to engaging with community, partners, government agencies and the broader business community to achieve agreed outcomes that are aligned to community aspirations. The City acknowledges that success in service delivery by the City cannot be achieved in isolation. It requires a collaborative approach, working with the community, partners, government agencies and the broader business community to achieve outcomes that are aligned to community aspirations. This will be achieved by being transparent with information, delivering, and maintaining a consistent message when engaging with stakeholders. The City acknowledges that working with others involves managing any potential unfavourable feedback, which could have a reputational impact however the City is prepared to accept a moderate level of reputational risk.

Policy Implications

Nil

Financial Implications

The costs associated with the deployment of a speed trailer in Sydney Road form part of the ongoing operating budgets. Should street lighting upgrades be required, they can be funded using the existing budget allocation for the Street Lighting Upgrade Program.

Voting Requirements

Simple Majority

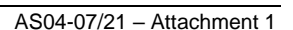
Recommendation

That Council:-

1. **NOTES that Main Roads WA does not support speed reduction from 80kmh to 60kmh on Sydney Road;**
2. **REQUESTS Administration to deploy the Speed Advisory Trailer on Sydney Road to educate motorists of the appropriate speed environments on roads;**
3. **REQUESTS Administration to review the street lighting and signs provided on Sydney Road adjacent to the Lakelands Leisure Village; and**
4. **ADVISES the Petition organiser of Council's decision.**

Attachments:

1.  Location map - Sydney Road Gnaragar 21/262884



Community & Place

Community Service Delivery

CP01-07/21 Community and Place Policy Reviews

| | |
|-------------------------|--|
| File Ref: | 38319 – 21/247914 |
| Responsible Officer: | Director Community and Place |
| Disclosure of Interest: | Nil |
| Attachments: | 4 |
| Previous Items: | SCS02-07/20 - Community Support and Financial Assistance Framework - Special Council - 20 Jul 2020 CP07-07/19 - Council Policy Amendments - Community & Place Directorate - Ordinary Council - 30 Jul 2019 CS03-05/20 - Fee Waivers, Concessions and Debt Write Off Policy and Donations and Youth Sponsorships Policy - Ordinary Council - 05 May 2020 CP02-05/18 - Review of Council Policy - Youth Reward and Recognition - Ordinary Council - 01 May 2018 |

Issue

To consider policy revisions and extensions to scheduled review timeframes for a number of Council Policies applicable to the Community and Place Directorate.

Background

Council Policies are a statement of the principles or position that is intended to guide or direct decision-making within the City.

All Council Policies (as well as other like documents) should be reviewed regularly to ensure compliance with legislation; continued alignment with the adopted Strategic Community Plan and the City's requirements to provide sound and effective internal controls to minimise risk and deliver desired outcomes.

The Community and Place Directorate has a number of policies under review, with proposed changes presented below for consideration.

Detail

Community Funding Policy

The Community Funding Policy was approved by Council at a Special Council Meeting on 20 July 2020. The current version requires a minor amendment to improve clarity of the arrangements for the Flagship Fund. This administrative change has been identified as necessary through stakeholder consultation however does not impact on the intent of the policy (**Attachment 1**).

Social Media Guidelines Policy

The Social Media Guidelines Policy (**Attachment 4**) was approved by Council at its Ordinary Meeting on 27 May 2014. The review date for this policy was extended until 10 December 2019 at the Ordinary Council Meeting on 30 July 2019 (CP07-07/19), to enable consideration in line with a new Communications Strategy.

Since that time, this Policy (as it relates to Council Members) has been superseded by the *Local Government (Model Code of Conduct) Regulations 2021*.

For City employees, a new Corporate Policy was approved by Administration on 3 June 2021, subject to the repeal of the Social Media Guidelines Policy by Council. The Communications and Social Media Policy (Corporate) will provide the continued guidance required for City employees.

It is considered that the introduction of the *Model Code Regulations* and availability of the new Communications and Social Media Policy (Corporate) removes the requirement to have a Social Media Guidelines Policy, and it is recommended that this Policy is repealed.

The following Policies require approval for an extension of the review date:

- Donations and Youth Sponsorships Policy
- Youth Reward and Recognition Policy

The Donations and Youth Sponsorships Policy was adopted by Council at its Ordinary Meeting on 5 May 2020 (CS03-05/20), noting at the time that this was an interim policy subject to further review in alignment with a new overarching Community Funding Policy and Community Support and Financial Assistance Framework.

The Youth Reward and Recognition Policy was originally approved in June 2006, with the current version adopted by Council on 1 May 2018 (CP02-05/18). It provides a framework for the provision of scholarships and awards to primary and secondary school students attending schools within the City of Wanneroo.

Both policies are subject to major review to ensure alignment with the Community Support and Financial Assistance Framework and to consider the opportunity to include the financial aspects of each in a revised Community Funding Policy. It is intended that the review of these policies will be progressed in collaboration with the Community Support and Financial Assistance Working Group at meetings scheduled in July and August 2021, and it is therefore proposed that the scheduled review date be extended to 14 December 2021.

Consultation

Consultation has been undertaken with the relevant external stakeholders and all policies have been reviewed as per City's Policy and Procedure review process.

Comment

The intent of the Community Funding Policy has not changed and the minor amendment proposed is considered to be administrative in nature.

It is considered that the Social Media Guidelines Policy is no longer required with the *Local Government (Model Code of Conduct) Regulations 2021* bringing into effect a mandatory code of conduct for council members, committee members and candidates. For employees the Communications and Social Media Policy (Corporate) provides the ongoing necessary guidance.

Extensions to the review date for the Donations and Youth Sponsorships Policy, and Youth Reward and Recognition Policy are sought to enable strategic work to be progressed with the Community Support and Financial Assistance Working Group, to align the financial aspects with the Community Support and Financial Assistance Framework.

Statutory Compliance

Policies have been reviewed to ensure ongoing compliance with appropriate standards and legislation.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

“1 ~ An inclusive and accessible City with places and spaces that embrace all

1.4 - Bringing people together”

“6 ~ A future focused City that advocates, engages and partners to progress the priorities of the community

6.2 Activity seek to engage”

Risk Management Considerations

| Risk Title | Risk Rating |
|-------------------------|-------------------------------|
| CO-019 Decision Making | Low |
| Accountability | Action Planning Option |
| Chief Executive Officer | Manage |

The above risk relating to the issue contained within this report has been identified and considered within the City's Corporate risk register. Action plans have been developed to manage this risk to support existing management systems.

Risk Appetite Statements

The City places a high priority on the importance of maintaining good governance and has no appetite for deliberate act or omission by any party. Decisions are aligned to policy to ensure non-compliance impacts are reduced as low as reasonably practicable (ALARP) and reputational damage is restricted to low. Therefore the City accepts low or ALARP of compliance and governance risk.

Policy Implications

These policies have been recommended for amendment, repeal or extension as a result of an evaluation and review process undertaken in accordance with the City of Wanneroo's Policy and Procedure Register and associated Management Procedure.

Financial Implications

Nil

Voting Requirements

Simple Majority





Recommendation

That Council:-

- 1. APPROVES the revised Community Funding Policy (Attachment 1);**
- 2. APPROVES the repeal of the Social Media Guidelines Policy (Attachment 4);**

3. **APPROVES** an extension of the review date for the Youth Reward and Recognition Policy to 14 December 2021; and
4. **APPROVES** an extension of the review date for the Donations and Youth Sponsorships Policy to 14 December 2021.

Attachments:

- | | | | |
|---|---|---------------|---------|
| 1  | Attachment 1 - Community Funding Policy (July 2021) Minor amendment | 19/211787[v2] | Minuted |
| 2  | Attachment 2 - Community Funding Policy minor amendment July 2021 tracked changes | 21/188453 | |
| 3  | Attachment 3 - Community Funding Policy (July 2020) | 19/211787[v1] | |
| 4  | Attachment 4 - Social Media Guidelines Policy | 11/75322[v3] | Minuted |



Policy Manual

Community Funding Policy

Policy Owner: Community Development
Contact Person: Manager Community Development
Date of Approval:

POLICY STATEMENT

The City of Wanneroo (City) is committed to building healthy, safe and connected communities through the provision of **Community Funding** and capacity building support to increase community inclusion, resilience and connectedness.

POLICY OBJECTIVE

The objective of this policy is to:

- ensure community funding arrangements are outcomes based, in alignment with the City's Strategic Community Plan, endorsed brand and values;
- coordinate fair and equitable application and assessment processes for the Community Funding Program; and
- ensure transparency and good governance in the distribution of community funding.

SCOPE

This policy supports implementation of the City's Community Funding Program in accordance with the **Community Support and Financial Assistance Framework**.

Community funding is provided by the City to individual residents or community groups and local organisations that operate within the City of Wanneroo area.

This policy does not apply to sponsorships, donations, enterprise funding, gifts, prizes or fee waivers where financial or material assistance is given without expectation of anything in return.

IMPLICATIONS

Community funding will be distributed in accordance with the City's endorsed budget and Strategic Community Plan objectives in order to add value to the City's services and programs and provide benefit for the City's residents, workers and visitors.

Funding will be managed in an equitable and transparent manner that ensures good governance and adherence to the *Local Government Act 1995*.

The Community Funding Program will be implemented in accordance with the following principles.

The City is committed to providing funding that is:



Policy Manual

- **Ethical and Accountable** – processes are robust, transparent and fair, governance is clear and strong, appropriate policies and procedures are followed, applications are assessed objectively and conflicts of interests are declared and addressed.
- **Strategic and Needs Based** – the distribution of City funding is optimised to support individuals, community groups and organisations to deliver social, environmental and economic benefits in alignment with the City's Strategic Community Plan objectives.
- **Responsive** – funding information is accessible and processes are streamlined to meet identified community needs in a relevant and timely manner.
- **Co-funded** – priority is given to applications that provide optimal value for the City, with a preference for those which can evidence self-contribution and/or other sources of support.

IMPLEMENTATION

The City will ensure sound Community Funding Program administration, including:

1. **Planning** through policy, procedure and guidelines
2. **Communicating** the availability of the City's various funding opportunities
3. **Assessing** applications and distributing funds
4. **Monitoring and evaluating** project progress and outcomes
5. **Reporting** benefits and sharing success stories with the community

Program Outcomes

Through the Community Funding Program, the City aims to:

- strengthen the community by supporting a diverse range of activities that are responsive to community needs;
- build the capacity of individuals, community groups and local organisations to develop and implement sustainable solutions at a local level;
- create community networks and connections which drive activities that achieve strategic priorities;
- support and enable community recovery and resilience in response to emergency situations;
- celebrate and recognise the City's diversity, history, lifestyle and environment; and
- enhance the City's reputation and brand as a prosperous and progressive organisation.

General Program Eligibility

The following conditions apply to all community funding categories. Applicants should:

- live, operate or deliver the activity within the City of Wanneroo;
- have no outstanding acquittals or debts with the City;
- obtain all relevant permits or approvals from the City before proceeding with the activity;
- use funding solely for the purposes outlined by the City in the agreement;
- demonstrate satisfactory insurance cover, as outlined in the supporting guidelines;
- demonstrate applicant eligibility as outlined in the supporting guidelines; and
- adhere to all other terms and conditions set out in the supporting guidelines for the specific funding category.



Policy Manual

The City will not provide funding for activities that:

- directly or indirectly contravene existing Council policy;
- create an actual or perceived conflict of interest;
- interfere with the City's compliance with and exercise of its legislative obligations;
- do not positively reflect the City's values and brand;
- conflict with the City's events program or other activities;
- are not consistent with the City's access and inclusion principles which support participation and equity for all members of the City's diverse community;
- could be perceived as benefiting a political party or campaign;
- are for the sole purpose of financially benefiting an organisation, group or individual;
- are for general operational expenditure (e.g. staff salaries, lease rent payments, insurance, office equipment);
- are to cover shortfalls or duplication in funding by state or federal government departments;
- are for the purchase of property and/or land;
- are for major/capital equipment purchases or works over \$500;
- have already commenced or been completed prior to the application being submitted;
- are deemed inappropriate by the City i.e. pollution, destroy or waste non-recurring resources, illegal or political in nature;
- promote tobacco, gambling, pornography, weaponry, drugs and/or alcohol; or
- do not represent value for money for the City as determined through the assessment process.

Other eligibility requirements and funding conditions may apply to specific funding categories, as set out in the relevant supporting guidelines and/or funding agreements. In addition, it is anticipated that some of the above criteria may vary during emergency response and recovery periods.

The City reserves the right to withdraw funding from a **Funding Recipient** if the activity is not progressing satisfactorily, the organisation ceases to be eligible, the organisation breaches funding conditions, or the activity poses a reputational risk for the City. If this occurs, the organisation will be fully liable for costs involved and grant funds should be returned to the City.

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| Category | Funding Amount | Approval required |
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| | Up to and including \$5,000 | Director Community and Place |
| Flagship Fund | Up to \$10,000 p.a. for up to three years | Council |

Note – Details of funding approvals will be provided to Council Members for information.

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- processes are managed in a transparent and accountable manner, and in accordance with relevant Local Government Act requirements.

The Policy will be reviewed every three years to ensure amendments to the Community Support and Financial Assistance Framework and other related policies are reflected accordingly.

DEFINITIONS

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| Community Funding | <i>Financial support provided to individuals and community groups or organisations enabling delivery of projects which promote healthy, safe connected and inclusive communities.</i> |
| Community Support and Financial Assistance Framework | <i>Overarching framework which encompasses all types of support and assistance (both financial and non-financial) provided by the City to individuals, community groups, community organisations or businesses.</i> |
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| Flagship Fund | <i>A fund that provides longer-term financial support for City brand-aligned community initiatives which celebrate and commemorate Wanneroo's rich history and diverse culture.</i> |
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RESPONSIBILITY FOR IMPLEMENTATION

Manager Community Development

| Version | Next Review | Record No: |
|---------------------------|---------------|-------------|
| January 2014 (CD04-12/13) | November 2014 | 10/60107* |
| May 2016 (CP08-05/16) | May 2017 | 15/531947 |
| July 2020 | July 2023 | 19/211787 |
| July 2021 | July 2023 | 19/211787V2 |
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Policy Manual

Community Funding Policy

Policy Owner: Community Development
Contact Person: Manager Community Development
Date of Approval: ~~20 July 2020~~

POLICY STATEMENT

The City of Wanneroo (City) is committed to building healthy, safe and connected communities through the provision of **Community Funding** and capacity building support to increase community inclusion, resilience and connectedness.

POLICY OBJECTIVE

The objective of this policy is to:

- ensure community funding arrangements are outcomes based, in alignment with the City's Strategic Community Plan, endorsed brand and values;
- coordinate fair and equitable application and assessment processes for the Community Funding Program; and
- ensure transparency and good governance in the distribution of community funding.

SCOPE

This policy supports implementation of the City's Community Funding Program in accordance with the **Community Support and Financial Assistance Framework**.

Community funding is provided by the City to individual residents or community groups and local organisations that operate within the City of Wanneroo area.

This policy does not apply to sponsorships, donations, enterprise funding, gifts, prizes or fee waivers where financial or material assistance is given without expectation of anything in return.

IMPLICATIONS

Community funding will be distributed in accordance with the City's endorsed budget and Strategic Community Plan objectives in order to add value to the City's services and programs and provide benefit for the City's residents, workers and visitors.

Funding will be managed in an equitable and transparent manner that ensures good governance and adherence to the *Local Government Act 1995*.

The Community Funding Program will be implemented in accordance with the following principles.

The City is committed to providing funding that is:



Policy Manual

- **Ethical and Accountable** – processes are robust, transparent and fair, governance is clear and strong, appropriate policies and procedures are followed, applications are assessed objectively and conflicts of interests are declared and addressed.
- **Strategic and Needs Based** – the distribution of City funding is optimised to support individuals, community groups and organisations to deliver social, environmental and economic benefits in alignment with the City's Strategic Community Plan objectives.
- **Responsive** – funding information is accessible and processes are streamlined to meet identified community needs in a relevant and timely manner.
- **Co-funded** – priority is given to applications that provide optimal value for the City, with a preference for those which can evidence self-contribution and/or other sources of support.

IMPLEMENTATION

The City will ensure sound Community Funding Program administration, including:

1. **Planning** through policy, procedure and guidelines
2. **Communicating** the availability of the City's various funding opportunities
3. **Assessing** applications and distributing funds
4. **Monitoring and evaluating** project progress and outcomes
5. **Reporting** benefits and sharing success stories with the community

Program Outcomes

Through the Community Funding Program, the City aims to:

- strengthen the community by supporting a diverse range of activities that are responsive to community needs;
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General Program Eligibility

The following conditions apply to all community funding categories. Applicants should:

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- conflict with the City's events program or other activities;
- are not consistent with the City's access and inclusion principles which support participation and equity for all members of the City's diverse community;
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Manager Community Development

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Policy Manual

Community Funding Policy

Policy Owner: Community Development
Contact Person: Manager Community Development
Date of Approval: 20 July 2020

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Policy Manual

Social Media Guidelines Policy – Using Social Media as a City Representative

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|--------------------------|-----------------------------------|
| Policy Owner: | Communications and Events |
| Contact Person: | Manager Communications and Events |
| Date of Approval: | CS05-05/14 – 27 May 2014 |

POLICY OBJECTIVE

The purpose of this Policy is to provide a framework for the City of Wanneroo to engage and manage social media in its communication activities with the community.

Scope

This policy is designed to provide a framework for the City to use social media to facilitate collaboration and sharing between Council, employees, ratepayers and customers.

The requirements of this policy apply to all uses of social networking applications, which are applied to any City related purpose and regardless of whether the applications are hosted corporately or not. They must also be considered where City representatives are contributing in an official capacity to social networking applications provided by external organisations.

Social networking applications include, but are not limited to:

- Blogs
- MySpace
- LinkedIn
- Forums
- Facebook
- Twitter
- Wikis
- YouTube

POLICY STATEMENT

Becoming authorised to comment

- Before engaging in social media as a representative of the City, you must become **authorised** to comment
- You may not comment as a representative of the City unless you are **authorised** to do so
- To become authorised to comment in an official capacity, you will need to gain approval from your director, and from the Manager Communications and Events

Rules of engagement

Once authorised to comment as a City representative, you must:

- Disclose you are an employee of the City in all cases
- Disclose and comment on only information classified as public domain information
- Post only factual information, as specifically cleared
- Ensure that all content published is accurate and not misleading and complies with all relevant City of Wanneroo policies including the City's Media Policy and Code of Conduct
- Ensure comments are respectful of the community in which you are interacting online



Policy Manual

- Adhere to the Terms of Use of the relevant social media platform/website, as well as copyright, privacy, defamation, contempt of court, discrimination, harassment and other applicable laws

If you are authorised to comment, you must not:

- Post or respond to material that is offensive, obscene, defamatory, threatening, harassing, bullying, discriminatory, hateful, racist, sexist, infringes copyright, constitutes a contempt of court, breaches a Court suppression order, or is otherwise unlawful
- Use or disclose any confidential or secure information
- Make any comment or post any material that might otherwise cause damage to the City's reputation or bring it into disrepute

BACKGROUND

To use social media, the City requires a framework for users to ensure the organisation's integrity is protected; that the methods used are in line with the City's Community Engagement and Consultation Policy and that risks associated with online technologies are managed.

Benefits of social media for the City of Wanneroo include:

- Develop stronger relationships with residents and stakeholders
- New medium for customer service
- Reach new audiences
- Promote employee relations
- Promote organisation activities
- Encourage and enhance feedback (through re-direction to the city's website)

CONSULTATION WITH STAKEHOLDERS

Key stakeholders of this policy include the Chief Executive Officer, Director Community Development and the Communications and Events team. Staff from other service units may also be authorised to comment.

IMPLICATIONS (Financial, Human Resources)

Staff must ensure that the privacy and confidentiality of information acquired at work is protected at all times and treated in accordance with relevant laws and policies. The potential scope and ramifications of a breach of privacy or confidentiality when using social media are severe.

City of Wanneroo social networking content and comments containing any of the following forms of content shall not be allowed:

- Comments not topically related to the particular site or blog article being commented upon
- Profane language or content



Policy Manual

- Content that promotes, fosters, or perpetuates discrimination on the basis of race creed, colour, age, religion, gender, marital status, status with regard to public assistance, national origin, physical or mental disability or sexual orientation
- Sexual content or links to sexual content
- Solicitations of commerce
- Conduct or encouragement of illegal activity
- Information that may tend to compromise the safety or security of the public
- Content that violates a legal ownership interest of any other party

IMPLEMENTATION

This policy applies to authorised staff members listed as an authorised contributor. An authorised contributor has been approved to engage online, with corporate goals in mind, on behalf of the City of Wanneroo.

Members of staff, who wish to contribute to social media on behalf of the City for corporate purposes, must first seek the consent of their director and the Manager Communications and Events. If approved, the relevant staff member/s will be added to the list of authorised contributors.

Wherever possible, content posted to City of Wanneroo social media sites should contain links directing users back to the City's official website for in-depth information, forms, documents or online services necessary to conduct business with the City of Wanneroo.

A person from the Communications and Events team will set up social media tools and run training sessions to outline the correct use of them. Only persons from Communications and Events may create new accounts to ensure consistency and correct settings are applied.

If at any time a new account or new tool is required, staff must first consult with Communications and Events. Training sessions will be run regularly. To be an authorised online contributor, staff must attend at least one of these sessions.

ROLES AND RESPONSIBILITIES

The Manager Communications and Events is responsible for this policy together with the Coordinator Communications and Events

DISPUTE RESOLUTION

All disputes in regards to this policy will be referred to the Director Community Development in the first instance. In the event that an agreement cannot be reached, the matter will be submitted to the Chief Executive Officer for a ruling.

WHO NEEDS TO KNOW ABOUT THIS POLICY?

Mayor, Elected Members, CEO, Directors, Managers and staff of the City of Wanneroo.

EVALUATION AND REVIEW PROVISIONS

The following key performance indicators will be used to assess the effectiveness of this policy:



Policy Manual

- Use of social media as measured by visits, 'friending' or 'followers' or posts
- Community research to assess use of social media to access information

DEFINITIONS

DEFINITIONS: Any definitions listed in the following table apply to this document only.

| | |
|-------------------------------|--|
| Social Media | Social Media is content created by individuals using accessible and scalable technologies through the Internet. Examples of social media include Facebook, blogs, MySpace, YouTube, Wikis, Twitter, forums etc. |
| Authorised Contributor | An authorised contributor that creates and is responsible for posted articles and information on social media sites. |
| Comment | Comment is a response to a City of Wanneroo article or social media content. |
| Blog | Blog (an abridgment of the term web log) is a City of Wanneroo website with regular entries of commentary, descriptions of events, or other material such as graphics or video. |
| Public Domain | Public Domain is clip art, images, text, programs, etc. that is not copyrighted (i.e. a law that gives only one person the right to produce, sell, or use something). |

RELEVANT POLICIES/MANAGEMENT PROCEDURES/DOCUMENTS OR DELEGATIONS

Code of Conduct
 Community Engagement and Consultation Policy
 Internet Links Policy
 Media Policy

REFERENCES

<http://www.sro.wa.gov.au/pdfs/Recordkeeping-guide.pdf>

<http://socialmediagovernance.com/policies.php>

RESPONSIBILITY FOR IMPLEMENTATION

Manager Communications and Events

| Version | Next Review | Record No: |
|---------------------------|-------------|------------|
| CD01-07/11 – 26 July 2011 | | 11/75322V2 |
| CS05-05/14 – 27 May 2014 | July 2016 | 11/75322V3 |

Community Facilities

CP02-07/21 Update - Splendid Park Cycling Track

| | |
|-------------------------|---|
| File Ref: | 40569 – 21/214486 |
| Responsible Officer: | Director Community and Place |
| Disclosure of Interest: | Nil |
| Attachments: | 5 |
| Previous Items: | CP02-02/19 - North Coast Cycling Facility Master Plan Implementation Working Group - Terms of Reference - Ordinary Council - 05 Feb 2019 CP04-06/20 - Splendid Park Cycling Facility Concept Design and Cost Estimate - Ordinary Council - 02 Jun 2020 CP02-08/20 - Splendid Park Cycling Facility - Community Engagement Outcomes - Ordinary Council - 25 Aug 2020 |

Issue

To consider an update regarding the detailed design of the Splendid Park Cycling Track.

Background

Splendid Park (the **Park**) is located on Splendid Avenue, Yanchep (**Attachment 1**). The Park has an overall land area of approximately 12.8 hectares, classifying it as a District Park. The Park is Crown Land vested to the City of Wanneroo for the purpose of public recreation.

The Park is bounded by residential properties to the west and bushland to the north, east and south. Residents to the west are separated by the road reserve for the future Marmion Avenue extension.

The Park includes the following amenities:

- Two multi-purpose ovals catering for athletics and junior and senior Australian Rules Football (**AFL**), Soccer, Rugby and Cricket;
- Two multipurpose hard courts accommodating Basketball and Netball;
- Floodlighting to the required Australian Standard for large ball sports;
- Cricket nets;
- Long jump pits;
- 1.8 metre perimeter fence;
- Sports Amenities Building;
- Playground adjacent to the amenities building; and
- Skate Park.

The Northern Beaches Cycling Club (**the Club**) is based in the City's northern coastal corridor. Most recent membership data (May 2020) indicates a total membership of 1,100 (800 in 2018) and active members (i.e. who participate in cycling activities) of 639 (333 in 2018). The NBCC accommodates a diversity of cycling interests from social rides, racing, mountain biking and cyclocross, and has also developed a school-based cycling academy.

At its meeting held on 2 June 2020, Council considered Report CP04-06/20 Splendid Park Cycling Facility Concept Design and Cost Estimate and resolved the following:

- “1. *ENDORSES, for the purposes of public comment, Option 1 and Option 2 in the draft Splendid Park Cycling Master Plan, as shown in Attachment 2 of this report;*

2. *NOTES that Administration's preferred option is Option 1 (Attachment 4) based on the ability to deliver a cycle track and its cost effectiveness; and*
3. *NOTES that the draft Splendid Park Cycling Master Plan is intended to be released for a 28-day public comment period from 8 June 2020 to 3 July 2020, with the outcome to be reported to Council at its meeting held on 28 July 2020."*

Following the community engagement period, the following recommendations were adopted by Council at its Ordinary Meeting on 25 August 2020:

"1. NOTES the outcome of the North Coast Cycling Facility Master Plan Implementation Working Group meeting held on 8 July 2020, as follows:

- a) *NOTES the outcome of the Splendid Park Cycling Facility Master Plan community engagement (public comment) process held from 8 June 2020 to 3 July 2020, which resulted in the following outcomes:*
 - i. *A total of 348 responses received, with 338 (97.1%) in favour and 10 (2.9%) against of the proposed development of a cycling track at Splendid Park;*
 - ii. *Of those responses 216 (66.1%) indicated a preference for Option 2 (with the flyover), with 111 (33.9%) indicating a preference for Option 1 (without the flyover);*
 - iii. *A total of 20 (6%) comments were received which indicated a preference for either option; and*
 - iv. *Of the 79 responses received from Northern Beaches Cycling Club members, 43 (54.4%) indicated their preference for Option 1 and 36 (45.6%) indicating a preference for Option 2;*
 - b) *NOTES that Administration's preferred option is Option 1 (Attachment 2) based on the ability to deliver a cycle track and its cost effectiveness; and*
 - c) *RECOMMENDS to Council the implementation of Option 1.*
2. *NOTES the outcome of the Splendid Park Cycling Facility Master Plan community engagement (public comment) process held from 8 June 2020 to 3 July 2020, which resulted in the following outcomes:*
 - a) *A total of 348 responses received, with 338 (97.1%) in favour and 10 (2.9%) against of the proposed development of a cycling track at Splendid Park; and*
 - b) *Of the 79 responses received from Northern Beaches Cycling Club members, 43 (54.4%) indicated their preference for Concept 1 and 36 (45.6%) indicating a preference for Concept 2;*
 3. *NOTES the completion of the Splendid Park Cycling Master Plan Report, as per Attachment 2;*
 4. *ENDORSES Concept 1 as per Attachment 3, at an estimated cost of \$2,287,100 as itemised below, noting that the feasibility of increasing the width of the track as outlined in Concept 1B, will be considered as part of the detailed design:*

| <i>Item</i> | <i>Estimated Cost</i> |
|---|-----------------------|
| <i>Concept 1</i> | <i>\$1,806,100</i> |
| <i>Drainage Contingency</i> | <i>\$26,000</i> |
| <i>Environmental Offset Contingency (Up Front Cost)</i> | <i>\$135,000</i> |
| <i>Fencing Contingency</i> | <i>\$320,000</i> |
| <i>TOTAL</i> | <i>\$2,287,100</i> |

5. *NOTES that progress of the construction phase of the project is subject to the City's Community Sport and Recreation Facility Fund grant application for the sum of \$762,366 being successful, or securing other external funding to at least the equivalent value or additional municipal funding being identified as a result of the Long Term Financial Plan review, to cover the budget shortfall."*

Detail

Following the August 2020 Council Meeting, several meetings of the North Coast Cycling Facility Master Plan Implementation Working Group (**the Working Group**) and engagement with relevant stakeholders have taken place to inform progression of the project. The outcomes of these meetings are detailed below:

Working Group Meeting – 26 October 2020

The purpose of the meeting was primarily to provide the Working Group with an update in terms of the August 2020 Council Meeting, and discuss the next steps. These steps included the plan to appoint a consultant and progress both Options 1 and 1B (herewith referred to as **Option 2**) through the detailed design process to 15%.

As part of the design progression, a workshop was scheduled to be held on site at Splendid Park, Yanchep on 18 November 2020.

A summary of key milestones was introduced to the Working Group, with updates to be provided at subsequent meetings. The key milestones for the project are indicated in the table below:

| Item | Commencement | Completion Date |
|---|--------------|-----------------|
| Procurement - Detailed Design | Started | Nov-20 |
| Consultant Appointment | Started | Nov-20 |
| Stakeholder Workshop | 18-Nov-20 | |
| Detailed Design to 15% | Nov-20 | Feb-21 |
| Working Group Meeting (evaluate Detailed Design Outcomes) | 04-Feb-21 | |
| Detailed design to 50% | Feb-21 | Apr-21 |
| Working Group Meeting (evaluate Detailed Design Outcomes) - if required | Apr-21 | |
| Detailed Design completion | Apr-21 | Sep-21 |
| Biological Survey | Started | Feb-21 |
| Clearing Permit Application | Feb-21 | Oct-21 |
| Procurement - Construction | Sep-21 | Nov-21 |
| Contractor Appointment | Nov-21 | |
| Construction | Nov-21 | Oct-22 |
| Practical Completion | Oct-22 | |
| Consolidation Period | Oct-22 | Jan-23 |
| Defects Liability | Oct-22 | Oct-23 |

It was also noted that consideration will need to be given to submitting a clearing permit for the development of the track, as previous Planning Approvals for the construction of Splendid Park required landscaping to be undertaken utilising Black Cockatoo habitat species to re-establish the vegetation lost as a result of the development of the site. The development of the proposed track will impact on this re-vegetation and triggers the clearing permit requirement. As the requirement for revegetation was conditioned under the *Planning and Development Act 2005*, the vegetation is deemed as being 'native' under the *Environmental Protection Act 1986*.

It is likely that this application will require the City to provide an offset of land for Black Cockatoo habitat at an alternate site.

Following discussion at the meeting, the Working Group resolved to:

- “1. NOTE the update provided on the Splendid Park Cycling Facility project; and
2. NOTE that a stakeholder workshop will be held on 18 November 2020 to inform the detailed design of the facility.”

Stakeholder Workshop – 18 November 2020

Following the 26 October Working Group meeting, Administration appointed Emerge Associates (the Consultant) to undertake the detailed design phase of the project. The consultant had commenced the process of progressing concept design 1 (**Attachment 2**) to detailed design, incorporating consideration of the alternative criterium width track outlined in concept 2 (**Attachment 3**).

As part of this process, a workshop was held with relevant stakeholders to provide final input into the design before it moved on to the next phase of the design process. This workshop was held at Splendid Park on 18 November 2020.

Although not an exhaustive list, the following items were discussed at the workshop:

- Risk identification and management:
 - Mulch around path exterior;
 - Fencing adjacent to skate park;
 - Fencing on northern end of eastern oval; and
 - Boom gate.
- Signage requirements:
 - Etiquette signage;
 - Directional; and
 - Warnings regarding cars entering.
- Accessibility:
 - Path to be widened at start/finish line to allow access direct from car park.
- Design components
 - Location of walking paths.

It should be noted that there was a clear indication from those who attended the workshop that the criterium width track (Option 2) was their preferred option, reflecting the community engagement from June/July 2020.

Working Group Meeting - 17 February 2021

With the consultant in attendance, the Working Group was presented with the 15% detailed design for both Options 1 and 2. The presentation included the items noted at the November Workshop, as well as presenting the initial risks for both options.

The costings for both options were presented as follows:

| Item | Option 1 | Option 2 |
|--------------------------|--------------------|--------------------|
| Preliminaries | \$120,400 | \$126,000 |
| Demolition | \$21,700 | \$21,700 |
| Siteworks and Earthworks | \$436,150 | \$436,150 |
| Track | \$488,200 | \$548,840 |
| Electrical | \$96,000 | \$96,000 |
| Exterior Elements | \$454,550 | \$454,550 |
| External Services | \$19,000 | \$19,000 |
| SUBTOTAL | \$1,636,000 | \$1,702,240 |
| Professional Fees | \$98,200 | \$102,100 |
| Design Contingency | \$245,400 | \$255,300 |
| Construction Contingency | \$245,400 | \$255,300 |
| SUBTOTAL | \$589,000 | \$612,700 |
| TOTAL | \$2,225,000 | \$2,314,940 |

As indicated above, there is a cost difference of \$89,940 (at the 15% design) between the options. This represented a cost difference of around 4%. As such, the cost increase compared to the benefits of increased use of Option 2 was considered acceptable by the Working Group. While there was still capacity for the consultant to continue working on both options up to 50% detail, it was the determination of the Working Group that Option 2 would be the only considered option moving forward.

Following the August 2020 Council Meeting, Administration sought a grant to a maximum of one-third of the total project cost (\$762,366) through the 2020 round of the Community Sport and Recreation Facility Fund (**CSRFF**), via the Department of Local Government Sport and Cultural Industries (**DLGSC**). As per correspondence received by the City in December 2020, the application for CSRFF Funding was unsuccessful (**Attachment 4**).

Feedback received from DLGSC on the application outcome was that the City was welcome to re-apply for the next round of CSRFF, noting that while some of the issues such as management and safety could be addressed in more detail, there are other factors such the level of demand, State Government priorities and competitiveness of the applications received which would influence future decisions.

A fly-through video was shown at the meeting, providing Working Group members with an impression of what riding the track may represent.

Following discussion at the meeting, the Working Group resolved to:

- *NOTE the development of Option 1 (5m width track) and Option 2 (criterium width track) to 15% design development;*
- *NOTE the cost estimates for the Option 1 and Option 2 (as detailed above);*
- *ENDORSE progressing Option 2 to 50% detail design.*

Working Group Meeting – 14 April 2021

Following additional design work, the consultant presented the updated design, focusing on Option 2 as the preferred design.

It should be noted that the additional design work lead to an increase in the cost estimate of \$235,175 from the 15% design.

It was noted by the consultant that there could be some savings identified if the trackside kerbing was removed around the full extent of the track. The Working Group supported the removal of the kerbing during the meeting. Following the meeting, Administration investigated and recommend that the kerbing be retained to ensure integrity of the bitumen track.

Additional items were added to the scope of the design:

- CCTV
- Electronic Track Timing System
- Digital Notice Boards

As the CSRFF Funding was not successful, the City has applied for funding through the Building Better Regions Fund for \$500,000. The outcome of the application is anticipated toward the end of June 2021.

The following resolutions were made by the Working Group:

- “1. *NOTE the development of Splendid Park Cycling Facility Upgrade to 50% design development, as per Attachment 2 of this report;*
2. *NOTE the cost estimates for the upgrade are as follows:*

| <i>Item</i> | |
|---------------------------------|---------------------------|
| <i>Preliminaries</i> | <i>\$180,000</i> |
| <i>Demolition</i> | <i>\$37,915</i> |
| <i>Siteworks and Earthworks</i> | <i>\$592,800</i> |
| <i>Track</i> | <i>\$554,200</i> |
| <i>Electrical</i> | <i>\$96,000</i> |
| <i>Exterior Elements</i> | <i>\$544,700</i> |
| <i>External Services</i> | <i>\$19,000</i> |
| <i>SUBTOTAL</i> | <i>\$2,024,615</i> |
| <i>Professional Fees</i> | <i>\$121,500</i> |
| <i>Design Contingency</i> | <i>\$202,500</i> |
| <i>Construction Contingency</i> | <i>\$202,500</i> |
| <i>SUBTOTAL</i> | <i>\$526,500</i> |
| <i>TOTAL</i> | <i>\$2,551,115</i> |

3. *SUPPORT the removal of the side kerbing from the design, pending review by Administration.”*

A request was made by the Club to release the updated designs and fly through video for the public. This release is one of the outcomes of this report.

Working Group Meeting – 16 June 2021

The updated 85% design was presented to the Working Group (**Attachment 5**).

As mentioned, Administration investigated the possibility of removing the kerbing from the side of the track. Following investigation, the Consultant recommended that only corners of the track have concrete flush kerb (1m wide concrete shoulder) to limit any lateral movement in these locations. There would be no flush kerb on straight sections of the track. Additionally, there will also be concrete edge beams for areas used for maintenance access. The conservative approach (kerbing around the entirety of the track) is included in the updated project cost estimate. Removing the kerbing from the straight edges of the track (while ensuring vehicle

entry and exit points are kerbed) could result in saving to the project. As a result of discussion, the kerbing will be included as a separable portion in the tender documentation.

The following resolutions were made by the Working Group:

- “1. *NOTE the development of Splendid Park Cycling Facility Upgrade to 85% design development;*
2. *NOTE the cost estimates for the upgrade are as follows:*

| <i>Item</i> | |
|---------------------------------|---------------------------|
| <i>Preliminaries</i> | <i>\$205,000</i> |
| <i>Demolition</i> | <i>\$37,915</i> |
| <i>Siteworks and Earthworks</i> | <i>\$609,300</i> |
| <i>Track</i> | <i>\$547,180</i> |
| <i>Electrical</i> | <i>\$86,500</i> |
| <i>Exterior Elements</i> | <i>\$591,085</i> |
| <i>External Services</i> | <i>\$19,000</i> |
| <i>SUBTOTAL</i> | <i>\$2,095,980</i> |
| <i>Professional Fees</i> | <i>\$125,800</i> |
| <i>Design Contingency</i> | <i>\$157,200</i> |
| <i>Construction Contingency</i> | <i>\$209,600</i> |
| <i>SUBTOTAL</i> | <i>\$492,600</i> |
| <i>TOTAL</i> | <i>\$2,588,580</i> |

3. *REQUEST Administration to present the detailed design and funding options for review by Council at the next available Ordinary Meeting.”*

Consultation

Broad community consultation has been completed on the proposal to develop a cycling facility at Splendid Park.

As part of the detail design process, the City provided relevant stakeholders the opportunity to attend a workshop held at Splendid Park on 18 November 2020. This allowed all stakeholders the opportunity to provide additional feedback regarding the existing design, particularly in regards to the ongoing usability of the facility for either training and/or criterium-level activities.

The following stakeholders attended the workshop:

- Northern Beaches Cycling Club;
- Yanchep Redhawks Junior Football Club;
- Yanchep Redhawks Football Club;
- Masters Cycling WA;
- Roues Chaudes Cycle Club;

The following stakeholders were invited, but were unable to attend:

- Yanchep Netball Club;
- Yanchep Little Athletics Club;
- Yanchep Football Club (Soccer);
- Yanchep Cricket Club
- Two Rocks Yanchep Residents Association;
- West Cycle;
- South Perth Roulleurs Cycle Club;
- Rebound WA;
- Inline Speed Skating;

- Peel Districts Cycling Club; and
- Midland Cycling Club.

Though the layout of the path upgrade did not change significantly, outcomes of the workshop included additions/clarifications regarding the design, signage recommendations, safety features (fencing) and overall improvement ideas. These changes, where practicable, have been included in the detail design.

Engagement with the Northern Beaches Cycling Club will continue on an as needed basis throughout the detailed design process.

Comment

As an outcome of the February Working Group Meeting, the Working Group resolved to progress only with Option 2 – the full criterium-width track. The cost difference between the two designs is minimal and Option 2 will provide additional uses for the facility. It should be noted that this facility was originally conceived as an interim facility until a dedicated facility is constructed at the planned Alkimos Regional Open Space. At this stage, it is unlikely the dedicated facility in Alkimos will be constructed for at least the next 10 to 15 years. Considering this, the provision of full criterium width is supported.

At the Working Group meetings, the request has been made to release for public information the updated designs (85%) and the 3D fly-through video. This will assist with marketing and promotion of the upgraded facility, as well as provide further funding opportunities.

The clearing permit has been lodged with the DWER following the meeting in April. Subsequent to the receipt of the application, DWER released the application for public comment in May, citing a 21 day period for the public to provide comment. This period was due to be completed in June 2021. At the time of writing, the City had not received any notification regarding the outcome of the public comment period. Based on previous experiences, should there be no appeals, formal notification of the permit application outcome is anticipated towards the end of 2021.

As the detailed design for the cycling track is now at 85%, Administration has approached the City's insurance provider, LGIS, with the view of providing the designs for their review. LGIS will be requested to consider the safety aspects of the track, as well as the need for fencing. This is an important step, as the advice received will allow the City to ensure that risks are minimised during and following the construction of the track. Once the advice has been received from LGIS, this will be presented to the Working Group for initial consideration.

In March 2021, the City applied for a grant from the Building Better Regions Fund (BBRF) for \$500,000. At this stage, the City is yet to receive a response in terms of the application's success or otherwise. However, given that the BBRF is a nationally popular fund, there is a high probability that the application will be unsuccessful.

Statutory Compliance

Nil

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

*“1 ~ An inclusive and accessible City with places and spaces that embrace all
1.3 - Facilities and activities for all”*

Risk Management Considerations

| Risk Title | Risk Rating |
|----------------------------------|-------------------------------|
| ST-S23 Stakeholder Relationships | Moderate |
| Accountability | Action Planning Option |
| Chief Executive Officer | Manage |

| Risk Title | Risk Rating |
|------------------------------|-------------------------------|
| CO-023 Safety of Community | Moderate |
| Accountability | Action Planning Option |
| Director Community and Place | Manage |

| Risk Title | Risk Rating |
|---|-------------------------------|
| ST-G09 Long Term Financial Planning | Moderate |
| Accountability | Action Planning Option |
| Director Corporate Strategy and Performance | Manage |

| Risk Title | Risk Rating |
|--------------------------------------|-------------------------------|
| CO-O22 Environmental Management | Moderate |
| Accountability | Action Planning Option |
| Director Planning and Sustainability | Manage |

The above risks relating to the issues contained within this report have been identified and considered within the City's Strategic and Corporate risk registers. Action plans have been developed to manage these risks to improve the existing management systems.

Policy Implications

Nil

Financial Implications

Currently, the project is listed in the City's Long Term Financial Plan as per the following:

| Year | Detail | Amount |
|--------------|--|--------------------|
| 1 | Survey, Site Investigation and Procurement | \$80,000 |
| 2 | Detailed Design and Construction | \$1,500,000 |
| Total | | \$1,580,000 |

In the lead up to the 2021 State election, the City received advice of a \$400,000 funding commitment towards the project from the local Member of Parliament. The incorporation of this funding into the project is the subject of a separate report in this agenda.

The consultant has provided an indicative cost estimate based on 85% detail design:

| Item | |
|--------------------------|-----------|
| Preliminaries | \$205,000 |
| Demolition | \$37,915 |
| Siteworks and Earthworks | \$609,300 |
| Track | \$547,180 |
| Electrical | \$86,500 |
| Exterior Elements | \$591,085 |
| External Services | \$19,000 |

| | |
|--------------------------|--------------------|
| SUBTOTAL | \$2,095,980 |
| | |
| Professional Fees | \$125,800 |
| Design Contingency | \$157,200 |
| Construction Contingency | \$209,600 |
| SUBTOTAL | \$492,600 |
| | |
| TOTAL | \$2,588,580 |

This indicates an increase of approximately \$37,465 from the 50% detailed design estimate.

In March, the City applied for grant from the Building Better Regions Fund (BBRF) for \$500,000. At this stage, the City is yet to receive a response in terms of the application's success or otherwise.

As it stands at present, taking into account the \$400,000 funding commitment from the State Government, and assuming the BBRF grant is unsuccessful, the project budget has a shortfall of \$608,580. The City will need to consider how this funding shortfall may be addressed, noting the potential for the project costs to continue to increase as a result of environmental offsets (which were indicated at a provisional amount of \$135,000 in the report to the August 2020 Council Meeting). The costs for the environmental offsets are not included in the latest estimate of \$2,588,580 as the exact amount is difficult to determine at this time.

In terms of additional funding, the following options may be considered:

- Application to the 2021/22 round of the CSRFF program. This will likely result in the delay to the construction start date;
- Identify additional municipal funds in the Long Term Financial Plan; or
- Utilisation of the funding that is likely to become available through the Local Roads and Community Infrastructure Program (LRCIP) in January 2022.

Voting Requirements

Simple Majority

Recommendation

That Council:-


1. **NOTES the outcomes of the North Coast Cycling Facility Master Plan Implementation Working Group Meetings held on 26 October 2020, 14 February 2021, 14 April 2021 and 16 June 2021, and the Stakeholder Workshop held on 18 November 2020;**
2. **NOTES the progress of the detailed design (Attachment 5), including the adoption of Option 2 (Criterion Width Track) as the preferred design;**
3. **NOTES the cost estimates for the upgrade are as follows:**

| Item | |
|--------------------------|-----------|
| Preliminaries | \$205,000 |
| Demolition | \$37,915 |
| Siteworks and Earthworks | \$609,300 |
| Track | \$547,180 |
| Electrical | \$86,500 |
| Exterior Elements | \$591,085 |

| | |
|--------------------------|--------------------|
| External Services | \$19,000 |
| SUBTOTAL | \$2,095,980 |
| Professional Fees | \$125,800 |
| Design Contingency | \$157,200 |
| Construction Contingency | \$209,600 |
| SUBTOTAL | \$492,600 |
| TOTAL | \$2,588,580 |

4. **NOTES** that the cost estimate may increase as the detailed design process is finalised and information becomes available on the potential costs for environmental offsets and risk mitigation measures;
5. **REQUESTS** Administration to investigate funding options for the balance of the project, totalling \$608,580 as per the 85% detailed design, including securing external funding or additional municipal funding identified as a result of the forthcoming review of the City's Long Term Financial Plan.

Attachments:

- | | | |
|--|--|-----------|
| <u>1</u>  | Attachment 1 - Site Map - Splendid Park, Yanchep | 21/259640 |
| <u>2</u>  | Attachment 2 - Splendid Park Cycling Facility - Concept Design - Option 1 | 20/139513 |
| <u>3</u>  | Attachment 3 - Splendid Park Cycling Upgrade - Concept Design - Option 1B | 20/320738 |
| <u>4</u>  | Attachment 4 - CSRFF Grant Application Unsuccessful - Splendid Park Cycling Upgrade - City of Wannon | 20/571491 |
| <u>5</u>  | Attachment 5 - 85% Landscape Overall - Splendid Park Cycling Upgrade | 21/248101 |



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Splendid Park, Yanchep

Date: 18/06/2021

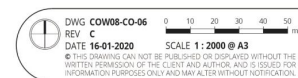
Printed by Hoole, Peter

Scale = 1:2764



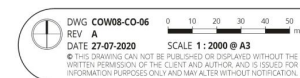


SPLENDID CRITERIUM CYCLE TRACK - CITY OF WANNEROO
CONCEPT 1





SPLENDID CYCLE PATH - CITY OF WANNEROO
CONCEPT 1B





Department of
**Local Government, Sport
and Cultural Industries**

Our ref 68-10473
Enquiries Kent Burton
Phone (08) 9492 9759
Email kent.burton@dlgsc.wa.gov.au

Mr Wayne Stuart
Coordinator Community Facilities
City of Wanneroo
Locked Bag 1
WANNEROO WA 6946

Dear Mr Stuart

COMMUNITY SPORTING AND RECREATION FACILITIES FUND (CSRFF)
GRANT REFERENCE: GR-04-00000416

Thank you for your application for funding support through the CSRFF to assist with the establishment of a criterium cycling track at Splendid Park, Yanchep.

For the 2021-22 CSRFF Annual and Forward Planning Grants Round, the Department of Local Government, Sport and Cultural Industries (the department) received 60 funding applications requesting assistance which far exceeds the amount available for allocation in this round. As such, the department is unable to support a number of very worthwhile community projects. I regret to advise that your application for CSRFF support has not been successful on this occasion.

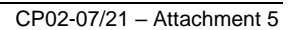
Mr Kent Burton, Senior Project Manager – Community Investment, will contact you to discuss the assessment of your project. I would also encourage you to discuss the option of re-applying for CSRFF funding support in the future.

Yours sincerely

Lisa Fanciulli
Executive Director Infrastructure

14 December 2020

246 Vincent Street Leederville Western Australia 6007
PO Box 329 Leederville Western Australia 6903
Telephone 08 9492 9700 Email info@dlgsc.wa.gov.au
Web www.dlgsc.wa.gov.au



Communication, Marketing and Events

CP03-07/21 Corporate Brand Refresh

| | |
|-------------------------|--|
| File Ref: | 7142V03 – 21/262976 |
| Responsible Officer: | Director Community and Place |
| Disclosure of Interest: | Nil |
| Attachments: | 3 |
| Previous Items: | 3.3 - Brand Update - Forum - 27 Apr 2021 3.4 - Brand Update - Forum - 03 May 2021 3.2 - Brand Update - Forum - 22 Jun 2021 |

Issue

To consider a refreshed Corporate brand concept for the City of Wanneroo together with a proposal to introduce a Business Wanneroo subsidiary brand.

Background

The City is updating its branding – last reviewed in 2003 – to align with accessibility guidelines, its strategic direction, business and community expectations, and contemporary applications for smart device technology. The refreshed branding is designed to reflect the City's diversity and inclusion objectives, and a stronger expression of the City's demographics and median age of 33 years.

Following consideration by Council Members of four concepts for a refreshed Corporate brand in April 2021, three options for the City's corporate logo were selected. These were subsequently submitted for market testing with seven representative community focus groups to determine accessibility in font arrangement, colour and readability, and emotional affiliation with the overall design.

One of the concepts was clearly favoured and focus group feedback was combined with Council Member feedback to produce a final design (**Attachment 1**).

In addition to the refreshed Corporate brand, a Business Wanneroo subsidiary brand has been developed as part of the master suite of branding. The proposed Business Wanneroo brand (**Attachment 2**) was market tested with business groups and Council Members and received very positive feedback.

Detail

Each of the three Corporate logo concepts were presented to the focus groups, showing print, embroidery, letterhead, social media and single colour options. The focus groups comprised a broad cross-section of the community including seniors, culturally and linguistically diverse people, Aboriginal and Torres Strait Islander people, youth, people in the median age group, and people with disability.

Based on input from the focus groups and Council Members, the most favoured concept was amended to produce a final design which is recommended to Council for endorsement.

In a separate consultative process, the design and objectives of the Business Wanneroo subsidiary brand received overwhelming support from local business representatives including the Wanneroo Business Association and the Small Business Development Corporation. Additionally, the Small Business Commissioner wrote a letter to the CEO offering:

“...support for the concept of a strong and unique business brand for the City, which would be distinctly different from the corporate branding used to communicate with local residents and ratepayers. This branding will be particularly critical when marketing the benefits of doing business in Wanneroo as per the City’s investment attraction program.”

To enrich the City’s distinctive individuality through its brand expression, commissioning of a local Aboriginal artist is being undertaken to visually articulate the unique local story of Wanneroo.

The final design will be digitised and applied to respectful treatments in association with City’s corporate brand, such as the Reconciliation Action Plan, NAIDOC Week activities, uniforms, themed community consultation initiatives, themed communications such as the Aboriginal seasons, events, corporate documents and select merchandise.

Consultation

The City held seven workshops during May 2021 with the representative focus groups on the concepts for the City’s refreshed Corporate logo.

The Business Wanneroo subsidiary brand concept was also market tested with local business representatives including the Wanneroo Business Association and the Small Business Development Corporation.

Comment

The adoption of a refreshed Corporate brand will ensure alignment with accessibility guidelines, reflect the City’s recently updated strategic direction, business and community expectations, and contemporary applications for smart device technology.

Ideally, the refreshed corporate brand will be showcased with the release of the 2021/22-2031/32 Strategic Community Plan.

A comprehensive Brand Book will be developed to ensure application of the refreshed brand has a strong governance model and guidelines to reduce risk of diluting the City’s brand identity. **Attachment 3** illustrates examples of brand applications in print and digital formats.

It is proposed that the refreshed corporate brand will be applied gradually, allowing for a progressive increase in brand awareness and resonance with the community. A considered timeline for implementation is recommended via platforms such as electronic templates in the first instance and applied to more established examples such as signage as opportunities present.

The introduction of the proposed Business Wanneroo subsidiary brand reflects the strategic focus the City has on economic and business development, and presents a strong and unique business to business brand.

Statutory Compliance

Nil

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

“6 ~ A future focused City that advocates, engages and partners to progress the priorities of the community

6.2 - Actively seek to engage”

“7 ~ A well governed and managed City that makes informed decisions, provides strong community leadership and valued customer focused services

7.3 Anticipate and adapt quickly to change”

“7 ~ A well governed and managed City that makes informed decisions, provides strong community leadership and valued customer focused services

7.4 Promote offerings, opportunities and initiatives”

Risk Management Considerations

| Risk Title | Risk Rating |
|----------------------------------|------------------------|
| ST-S23 Stakeholder Relationships | Low |
| Accountability | Action Planning Option |
| Chief Executive Officer | Manage |

The above risk relating to the issue contained within this report has been identified and considered within the City’s Strategic risk register. Mitigation strategies include alignment of the brand refresh to the current work on the City’s Strategic Community Plan and delivery of the Brand Strategy 2019-2022. Alignment with risk appetite statements are considered including 1.4 Connected Communities.

The City acknowledges that segments of the community will resist change and hence have a negative impact on its reputation. In view of this, the City is prepared to accept risk which can be mitigated by appropriate media, community and employee engagement.

There is a risk that failure to refresh the City’s brand to meet accessibility guidelines and community expectations will lead to criticism of a lack of inclusion and have an adverse reputational impact.

Policy Implications

Nil

Financial Implications

A budget of \$150,000 was allocated in 2020/21 for brand primarily focused on concept development and delivery. Changes to the social and economic environment due to COVID-19, however, coupled with an identified need for further consultation on logo design, resulted in underspend.

The proposed 2021/22 budget of \$80,000 to \$100,000 recognises prior work done both in-house and by a professional design agency to finalise the logo concepts for market, and incorporates activities identified to complete the corporate brand narrative. These include brand book development, digital and print template creation, Aboriginal artwork commissioning and application of the brand across various touch points.

Voting Requirements




Simple Majority

Recommendation

That Council:-

1. **APPROVES** the City's Corporate brand concept and logo as articulated in Attachment 1, noting that this will be the master brand for all City programs, services and community interfaces.
2. **APPROVES** the Business Wanneroo subsidiary brand and logo as articulated in Attachment 2, noting that this will be the City's tailored business-to-business branding.

Attachments:

- | | | |
|---|---|-----------|
| 1  | Attachment 1: City of Wanneroo Corporate Logo - July 2021 | 21/289879 |
| 2  | Attachment 2: City of Wanneroo Business Brand Logo - July 2021 | 21/289884 |
| 3  | Attachment 3: City of Wanneroo Corporate Logo and Business Brand Application Examples | 21/289888 |

City of Wanneroo

Attachment 1: Corporate City Logo

identity

Master logos

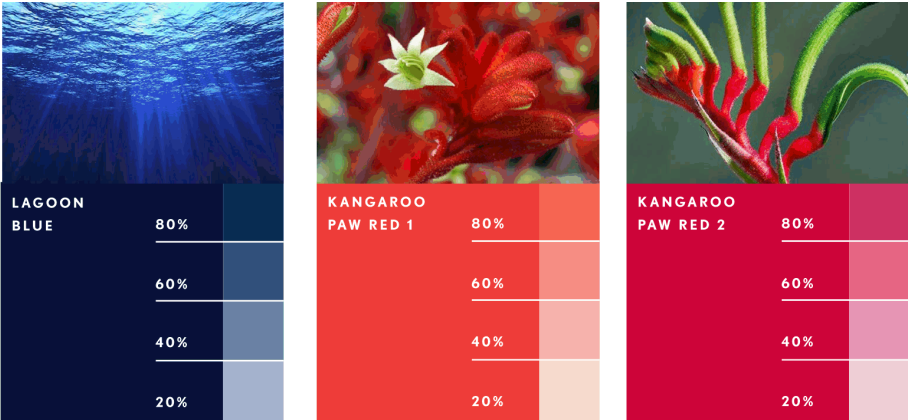
POSITIVE



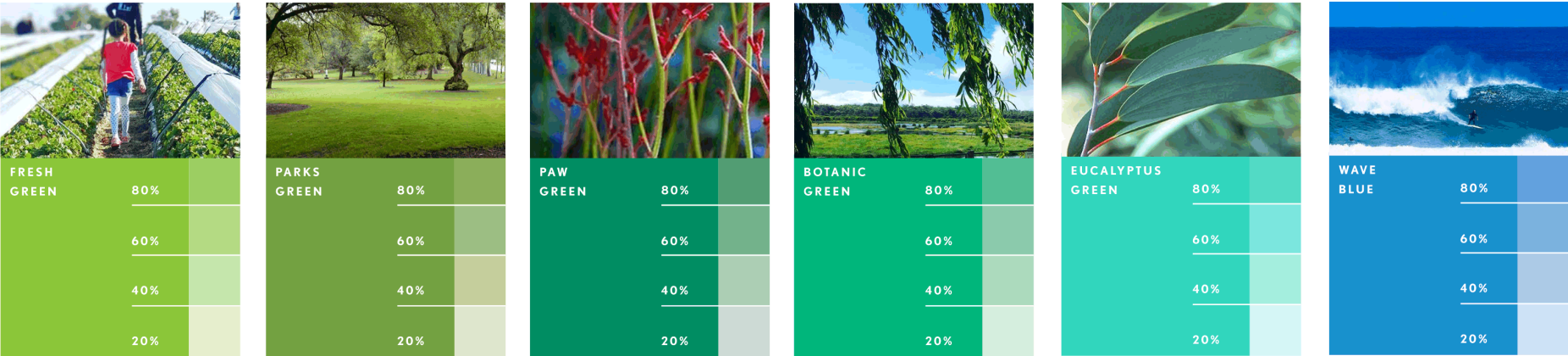
REVERSE



Colour system



SECONDARY



City of Wanneroo

Attachment 2: Business Brand Logo

identity

Business logo




Colour system



SKYLINE
NIGHT
BLUE

| | |
|-----|--|
| 80% | |
| 60% | |
| 40% | |
| 20% | |


HEX# 262161
PMS 273



EUCALYPTUS
GREEN

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| 80% | |
| 60% | |
| 40% | |
| 20% | |

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PMS 333



FRESH
PASTORS
GREEN

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HEX# 02F59D
PMS 7479



BRILLIANT
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| 20% | |

HEX# 3812D4
PMS 2736



PROGRESSIVE
GRADIENT

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| 40% | |
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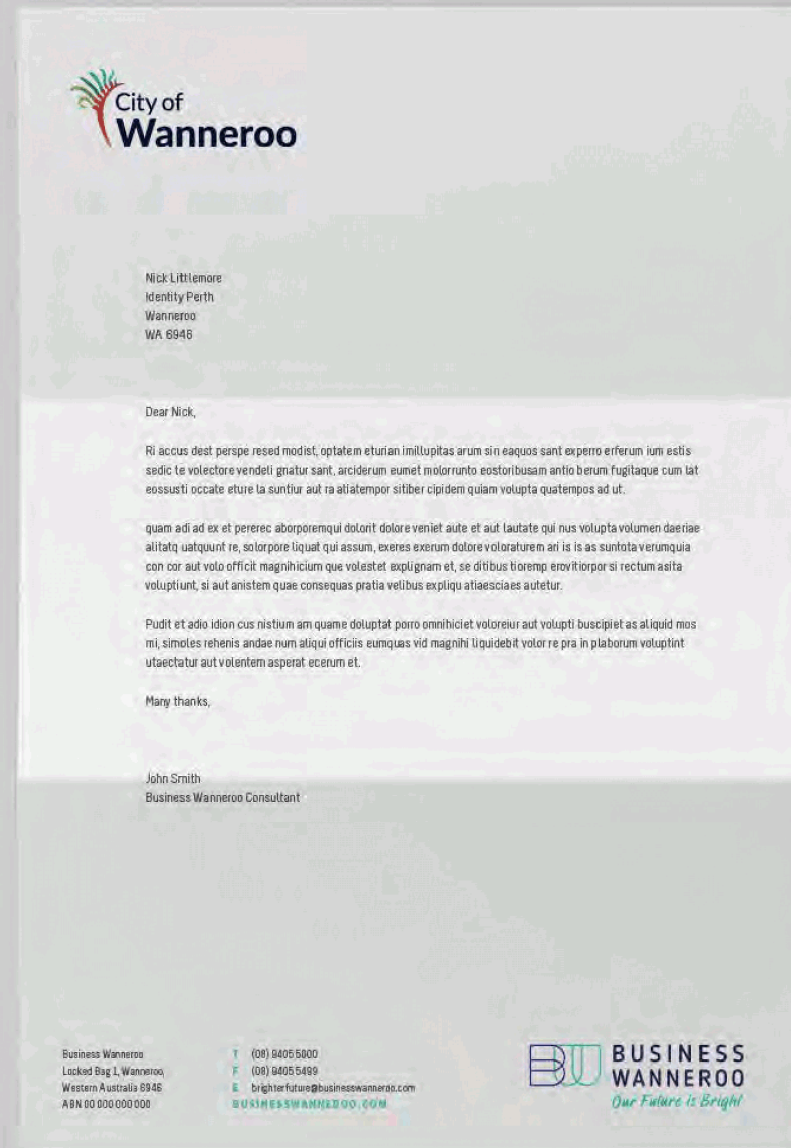


Letterhead mock up



Print mock up





Corporate folder mock up



Place Activation

CP04-07/21 Review of Community Engagement Policy

| | |
|-------------------------|------------------------------|
| File Ref: | 37130V03 – 21/270121 |
| Responsible Officer: | Director Community and Place |
| Disclosure of Interest: | Nil |
| Attachments: | 3 |

Issue

To consider a review of the Community Engagement Policy.

Background

The City's first Community Engagement Policy was approved by Council at its meeting on 6 April 2006 (GS07-04/06). Following a major review, a revised Community Engagement Policy was approved by Council at its meeting of 25 July 2017 (CP02-07/17), after inviting community feedback via public advertising.

In 2018 the City introduced comprehensive new community engagement procedures and guidelines, and the Policy was subsequently reviewed and updated (minor changes only), with the current version (refer **Attachment 1**) being approved on 9 April 2019 (CP08-04/19).

The supporting Management Procedure was approved by Administration on 13 March 2020, following an internal audit which identified the need to capture the decision to engage on projects, as well as the proposed engagement level. This procedure is also being revised.

Whilst a Community Engagement Policy has been in place at the City for many years, increased engagement levels and improved skills of City officers has been evident in recent years.

The current review of the Policy and associated documentation has resulted in some proposed changes to the Policy to support the City's Social Strategy and Place Management Approach, which has a new community leadership and empowerment vision encouraging community-led initiatives.

A tracked changes version illustrating these changes is shown at **Attachment 2**, with a draft revised Policy inclusive of all proposed changes shown at **Attachment 3**.

Detail

The main changes proposed to the Policy include:

- Reference to recent changes to the Local Government Act requirements around community engagement which now support use of more modern community engagement tools (e.g. social media);
- Reference to the City's Place Approach;
- The addition of 'empower' as an engagement approach in the definition of Community Engagement, aligned to the International Association of Public Participation (IAP2) Engagement Level Matrix; and
- Minor administrative changes to reflect Policy ownership and responsibility for implementation.

Consultation

Given the nature of this Policy, the City proposes on this occasion to consult with the community for a period of 28 days before presenting the revised Community Engagement Policy to Council for final adoption. The engagement methods will include:

- Advertising on the “Your Say” community engagement hub on the City’s website;
- Advertising in local community newspapers;
- Announcements in social media posts; and
- Email to the City’s Community Engagement Network.

Comment

The majority of proposed changes to the Policy are administrative in nature and do not change the Policy’s purpose or intent.

The most significant proposed change is to include “Empower” in the definition of Community Engagement. This allows the City to support community led decision-making or responsibility for project implementation where appropriate and where there is capacity in the community to do so.

This option is best practice for community engagement within the International Association of Public Participation (IAP2) “Quality Assurance Standard for Community and Stakeholder Engagement”, which the City’s Community Engagement Policy and Procedures are based on.

The City’s Social Strategy and Place Framework aim to empower communities to achieve a better whole of community outcome and share the responsibility for improving the quality of life of our residents, particularly as the City continues to grow. While there are already some procedures in place to work with and empower local community groups, should Council endorse the draft revised Policy, the City will finalise its review of the Community Engagement Management Procedure to ensure that it continues to manage the overall process efficiently and effectively in the future. The Community Engagement Management Procedure will be updated to:

- Modernise community engagement communication tools with the increased use of social media;
- Provide a mix of engagement methods i.e. online, hard copies, in person, onsite signage, newspaper advertising etc., including letter drops to surrounding local residents;
- Require mail or letter drops to adjoining residents within 400m (or other distance as appropriate) from the affected site, where there is potential to be affected by the proposal;
- Require onsite signage where there is potential for the proposal to have an impact beyond just adjoining residents;
- Clarify the City’s position on the use of incentives to increase public participation;
- Cater for all community members, including those with specific needs (e.g. people with disability, older people, people from culturally and linguistically diverse backgrounds);
- Reference the City’s latest guidelines for Access and Inclusion and engagement with Traditional Owners.

Statutory Compliance

Nil

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

“6 ~ A future focused City that advocates, engages and partners to progress the priorities of the community

6.2 - Actively seek to engage

Risk Management Considerations

| Risk Title | Risk Rating |
|---|------------------------|
| ST-S20 Strategic Community Plan | Low |
| Accountability | Action Planning Option |
| Director Corporate Strategy & Performance | Manage |

| Risk Title | Risk Rating |
|----------------------------------|------------------------|
| ST-S23 Stakeholder Relationships | Low |
| Accountability | Action Planning Option |
| CEO | Manage |

| Risk Title | Risk Rating |
|-------------------------------|------------------------|
| ST-020 Productive Communities | Low |
| Accountability | Action Planning Option |
| Director Community & Place | Manage |

The above risks relating to the issue contained within this report have been identified and considered within the City's Strategic and Corporate risk registers. Action plans have been developed to manage these risks to support existing management systems.

Policy Implications

Nil

Financial Implications

There are no specific financial implications associated with this report, noting that community engagement is funded as required within the City's annual budget.

Voting Requirements

Simple Majority

Recommendation

That Council APPROVES the draft revised Community Engagement Policy included as Attachment 3 being released for public consultation for a period of 28 days with feedback to be submitted to a future Council meeting for consideration.

Attachments:

1. [Community Engagement Policy - Approved by Council 9 April 2019](#) 17/196922[v4]
2. [Draft Revised Community Engagement Policy - April 2021 \(Tracked changes\)](#) 17/196922[v9]
3. [Draft Revised Community Engagement Policy - April 2021 \(clean copy\)](#) 17/196922[v10]



Policy Manual

Community Engagement Policy

Policy Owner: Place Management, Community and Place
Contact Person: Principal Specialist Place Management
Date of Approval: 9 April 2019 CP08-04/19

POLICY OBJECTIVE

The purpose of this Policy is to provide guiding principles for community engagement to ensure consistent, meaningful and best practice engagement is carried out within the City of Wanneroo (the City).

POLICY STATEMENT

The City is committed to ensuring engagement provides stakeholders with the opportunity to participate at the appropriate level in the development and review of policies, plans and services and that feedback is provided on the results of the engagement. The Policy ensures stakeholder's comments and concerns are acknowledged and considered, and available for decision-making.

SCOPE

This policy applies to all City staff who deliver services, or undertakes projects that impact stakeholders. The City will engage with a variety of stakeholders using a number of different methods appropriate to the level of engagement and in accordance with the City's Community Engagement Framework.

This Policy does not apply to advocacy campaigns and it does not negate the need to adhere to statutory and legal obligations.

CONSULTATION WITH STAKEHOLDERS

This Policy has been developed in consultation with internal service units and the wider community, and is based on the International Association for Public Participation (IAP2) model and 'Quality Assurance Standard for Community and Stakeholder Engagement'.

The Policy was the subject of an internal Audit in 2016 with recommendations integrated as appropriate.

IMPLICATIONS (Financial, Human Resources)

Each Service Unit that initiates new, or revises existing projects or services, is required to appropriately budget funds and capacity to undertake community engagement where applicable. Engagement requirements and appropriate resourcing can be determined by accessing the Community Engagement Management Procedure and contacting the City's Engagement Advisor.



Policy Manual

IMPLEMENTATION

Key Principles

The City is committed to the following engagement principles:

- Encouraging participation of people who live, work, visit or support the City of Wanneroo;
- Encouraging broad representation from stakeholders within the City of Wanneroo to ensure that a diverse range of views are expressed and considered;
- Minimising barriers to participation;
- Clearly stating the purpose and aims of the engagement, and any associated limitations or constraints;
- Ensuring relevant information is readily available and that it is accurate, comprehensive and easy to understand;
- Clearly defining the engagement period and allowing sufficient time and opportunity for stakeholders to participate;
- Listening, responding and providing feedback to stakeholders about how the information gathered through the engagement process was used to inform the decision or outcome;
- Being efficient, responsible and accountable for each engagement undertaken and the decisions made as a result;
- Accurate and comprehensive records; and
- Appropriate resourcing is allocated for effective engagement processes and to address the above listed key principles.

When Not To Engage

Where appropriate and possible, a decision should be delayed to allow time for community engagement; however, engagement is not effective or appropriate, when:

- A final decision has already been made by Council or another agency (however, every attempt should be made to engage prior to the decision being made);
- Council cannot influence a decision being made by another agency or party; and/or
- There is insufficient time available to engage due to legislative or legal constraints, or urgent safety issues.

In these events the City will provide information relating to the reasons why engagement could not occur and why the decision has been made.

In addition, where practicable, no engagement is to take place between the last Council Meeting of the calendar year and the first Council Meeting of the New Year, unless specified by Council, a legislated requirement, or 'business as usual', as with libraries and other community services within the City.

Council

It is important that Elected Members are made aware of engagement occurring within the City where appropriate.

In accordance with the City's Risk Management Methodology, projects that set a direction or define a position for the City, have a high level of media interest, operational and/or financial



Policy Manual

implications with a high 'Risk Acceptance/Reporting Criteria', are to be considered by Council prior to engagement.

Timeframes for Engagement

In accordance with the City's Risk Management Methodology, for projects that set a direction or define a position for the City, have a high level of media interest, operational and/or financial implications with a high 'Risk Acceptance/Reporting Criteria', a minimum of 28 days is recommended for engagement.

Statutory Engagement

Where the statutory requirements regarding community engagement are not clear, however the decision being made impacts on the community or other stakeholders, community engagement should be carried out in accordance with this Policy.

ROLES AND RESPONSIBILITIES

Staff undertaking engagement and the relevant Manager/Director have a role and responsibility in planning and implementing community engagement. The Engagement Advisor is available to assist and participate where required.

More detailed information regarding specific roles and responsibilities can be found in the Community Engagement Management Procedure.

DISPUTE RESOLUTION

All internal disputes in regard to the level of engagement required will be referred to the relevant Director in the first instance. In the event that an agreement cannot be reached, the matter will be submitted to the CEO for a ruling. This does not impact Council's ability to elevate levels of engagement where they see necessary.

WHO NEEDS TO KNOW ABOUT THIS POLICY?

All City of Wanneroo Elected Members and Administration need to be aware of this policy and be able to interpret and implement its requirements.

EVALUATION AND REVIEW PROVISIONS

The Community Engagement Policy will be reviewed every two (2) years.

DEFINITIONS

DEFINITIONS: Any definitions listed in the following table apply to this document only.

Advocacy

Advocacy is action intended to influence those who hold government, political or economic authority and to influence public policies, resources and projects to the benefit of any specific affected or interest populations within:

- The City of Wanneroo and/or



Policy Manual

| | |
|-----------------------------|---|
| | <ul style="list-style-type: none"> • The Regions, including: <ul style="list-style-type: none"> ○ Adjacent Councils; ○ Greater Perth region; and ○ Interface Municipalities. |
| Community Engagement | <p>The term 'Community Engagement' covers the range of activities that the City utilises to encourage the participation of stakeholders in decision-making processes.</p> <p>These processes include the following four levels of community participation:</p> <ul style="list-style-type: none"> • Inform; • Consult; • Involve; and • Collaborate. |
| Stakeholder | <p>A Stakeholder is defined as an individual, group, organisation business and/or government entity that has an interest or concern, or who may be affected by the project or service in question within the City of Wanneroo geographical area (or surrounding locations).</p> <p>A stakeholder can either be internally within the organisation, i.e. a particular Service Unit or Directorate, or externally, i.e. an individual, group, organisation, business or government entity operating outside of the organisation, but still has an interest or an association with the City of Wanneroo and/or the City's geographical area.</p> |
| Statutory | <p>Prescribed or required by statute.</p> <p>This is a legal requirement the City must adhere to.</p> |

RELEVANT POLICIES/MANAGEMENT PROCEDURES/DOCUMENTS OR DELEGATIONS

The following documents relate to the planning and delivery of community engagement within the City of Wanneroo:

- Community Engagement Planning Guide (17/359436*);
- Community Engagement Management Procedure (14/93368*);
- Community Engagement Level Matrix (16/361983*)
- Community Engagement Plan template 17/143943*;
- Community Engagement Register (16/18564*);



Policy Manual

- Community Engagement Toolkit
Part A: Engagement Planning (18/170721*)
Part B: Engagement Methods (18/170725*); and
- Statutory Requirements for Community Engagement (16/303523*).

REFERENCES

IAP2 Public Participation Spectrum

The Public Participation Spectrum aims to provide the City with a guide as to when, and how, to engage with the community in different situations.

IAP2 Quality Assurance Standard

The IAP2 Quality Assurance Standard is recognised as the international standard for public participation practice. IAP2 also provide a process by which the quality of an engagement practice can be measured and benchmarked across the industry.

RESPONSIBILITY FOR IMPLEMENTATION

PRINCIPAL SPECIALIST PLACE MANAGEMENT, COMMUNITY AND PLACE

| Version | Next Review | Record No: |
|------------------------------|---------------|---------------|
| 26 April 2006 (GS07-04/06) | April 2008 | 501131 |
| 05 April 2011 (CD04-04/11) | February 2014 | 10/64025 |
| 14 October 2014 (CD02-10/14) | October 2016 | 12/148824[v2] |
| 25 July 2017 (CP02-07/17) | May 2019 | 12/148824[v3] |
| 9 April 2019 (CP08-04/19) | May 2021 | 17/196922[V4] |



Policy Manual

Community Engagement Policy

Policy Owner: Place Management, Community and Place
Contact Person: ~~Principal Specialist Manager~~ Place Management
Date of Approval: May ~~9~~ 20~~21~~~~19~~ ~~CP08-04/19~~

POLICY OBJECTIVE

The purpose of this Policy is to provide guiding principles for community engagement to ensure consistent, meaningful and best practice engagement is carried out within the City of Wanneroo (the City).

POLICY STATEMENT

The City is committed to ensuring engagement provides stakeholders with the opportunity to participate at the appropriate level in the development and review of policies, plans and services and that feedback is provided on the results of the engagement. The Policy ensures stakeholder's comments and concerns are acknowledged and considered, and available for decision-making.

SCOPE

This policy applies to all City ~~staff~~employees who deliver services, or undertakes projects that impact ~~the community~~stakeholders. The City will engage with a variety of community members ~~and~~ stakeholders using a number of different methods appropriate to the level of engagement and in accordance with the City's Community Engagement Framework.

This Policy also applies to engagement carried out under the City's Place Approach, but it does not apply to advocacy campaigns ~~or~~and it does not negate the need to adhere to statutory and legal obligations.

COMMUNITY ENGAGEMENT CONSULTATION WITH STAKEHOLDERS

Actively engaging with local communities is a requirement for Councils under the Local Government Act.

This Policy has been developed in consultation with internal service units and the wider community, and is based on the principles for community engagement in the Local Government Act and International Association for Public Participation (IAP2) ~~model and~~ 'Quality Assurance Standard for Community and Stakeholder Engagement'.

The Policy was the subject of two ~~an~~ internal Audits in 2016 and 2020 with recommendations integrated as appropriate.



Policy Manual

IMPLICATIONS (Financial, Human Resources)

Each Service Unit that initiates new, or revises existing projects or services, is required to appropriately budget funds and capacity to undertake community engagement where applicable. Engagement requirements and appropriate resourcing can be determined by accessing the Community Engagement Management Procedure and contacting the City's Engagement Advisor.

IMPLEMENTATION

Key Principles

The City is committed to the following engagement principles:

- Encouraging participation of people who live, work, visit or support the City of Wanneroo;
- Encouraging broad representation from stakeholders within the City of Wanneroo to ensure that a diverse range of views are expressed and considered;
- Minimising barriers to participation;
- Clearly stating the purpose and aims of the engagement, and any associated limitations or constraints;
- Ensuring relevant information is readily available and that it is accurate, comprehensive and easy to understand;
- Clearly defining the engagement period and allowing sufficient time and opportunity for stakeholders to participate;
- Listening, responding and providing feedback to stakeholders about how the information gathered through the engagement process was used to inform the decision or outcome;
- Being efficient, responsible and accountable for each engagement undertaken and the decisions made as a result;
- Accurate and comprehensive records; and
- Appropriate resourcing is allocated for effective engagement processes and to address the above listed key principles.

When Not To Engage

Where appropriate and possible, a decision should be delayed to allow time for community engagement; however, engagement is not effective or appropriate, when:

- A final decision has already been made by Council or another agency (however, every attempt should be made to engage prior to the decision being made);
- Council cannot influence a decision being made by another agency or party; and/or
- There is insufficient time available to engage due to legislative or legal constraints, or urgent safety issues.

In these events the City will ~~document provide information relating to~~ the reasons why engagement could not occur and why the decision has been made and provide this information to interested parties.

In addition, where practicable, no engagement is to take place between the last Council Meeting of the calendar year and the first Council Meeting of the New Year, unless specified by Council, a legislated requirement, or 'business as usual', as with libraries and other community services within the City.



Policy Manual

Council

In accordance with the City's Risk Management Methodology, projects that set a direction or define a position for the City, have a high level of media interest, operational and/or financial implications with a high 'Risk Acceptance/Reporting Criteria', are to be considered by Council prior to engagement.

Timeframes for Engagement

In accordance with the City's Risk Management Methodology, for projects that set a direction or define a position for the City, have a high level of media interest, operational and/or financial implications with a high 'Risk Acceptance/Reporting Criteria', a minimum of 28 days is recommended for engagement.

Statutory Engagement

Where the statutory requirements regarding community engagement are not clear, however the decision being made impacts on the community or other stakeholders, community engagement should be carried out in accordance with this Policy.

ROLES AND RESPONSIBILITIES

Staff/employees undertaking engagement and the relevant Manager/Director have a role and responsibility in planning and implementing community engagement. The Engagement Advisor is available to assist and participate where required.

More detailed information regarding specific roles and responsibilities can be found in the Community Engagement Management Procedure.

DISPUTE RESOLUTION

All internal disputes in regard to the level of engagement required will be referred to the relevant Director in the first instance. In the event that an agreement cannot be reached, the matter will be submitted to the CEO for a ruling. This does not impact Council's ability to elevate levels of engagement where they see necessary.

WHO NEEDS TO KNOW ABOUT THIS POLICY?

The Mayor and aAll City of Wanneroo Council Elected Members and Administration need to be aware of this policy and be able to interpret and implement its requirements.

EVALUATION AND REVIEW PROVISIONS

The Community Engagement Policy will be reviewed every two (2) years.



Policy Manual

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| Community Engagement | <p>The term 'Community Engagement' covers the range of activities that the City utilises to encourage the participation of stakeholders in decision-making processes.</p> <p>These processes include the following fivefour levels of community participation:</p> <ul style="list-style-type: none"> • Inform; • Consult; • Involve; and • <u>Collaborate; and</u> • <u>Empower.</u> |
| <u>Place Management</u> | <p><u>Within the City of Wanneroo, Place Management is responding to local community priorities through the coordination of services provided in place, through integrated governance, facilitation, collaboration and leadership approaches.</u></p> |



Policy Manual

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Policy Manual

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The Public Participation Spectrum aims to provide the City with a guide as to when, and how, to engage with the community in different situations.

IAP2 Quality Assurance Standard

The IAP2 Quality Assurance Standard is recognised as the international standard for public participation practice. IAP2 also provide a process by which the quality of an engagement practice can be measured and benchmarked across the industry.

RESPONSIBILITY FOR IMPLEMENTATION

~~MANAGER~~PRINCIPAL SPECIALIST PLACE MANAGEMENT, COMMUNITY AND PLACE

| Version | Next Review | Record No: |
|------------------------------|-----------------|----------------------|
| 26 April 2006 (GS07-04/06) | April 2008 | 501131 |
| 05 April 2011 (CD04-04/11) | February 2014 | 10/64025 |
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| 9 April 2019 (CP08-04/19) | May 2021 | 17/196922[V4] |
| <u>April 2021</u> | <u>May 2023</u> | <u>17/196922[V9]</u> |



Policy Manual

Community Engagement Policy

Policy Owner: Place Management, Community and Place
Contact Person: Manager Place Management
Date of Approval: May 2021

POLICY OBJECTIVE

The purpose of this Policy is to provide guiding principles for community engagement to ensure consistent, meaningful and best practice engagement is carried out within the City of Wanneroo (the City).

POLICY STATEMENT

The City is committed to ensuring engagement provides stakeholders with the opportunity to participate at the appropriate level in the development and review of policies, plans and services and that feedback is provided on the results of the engagement. The Policy ensures stakeholder's comments and concerns are acknowledged and considered, and available for decision-making.

SCOPE

This policy applies to all City employees who deliver services, or undertake projects that impact the community. The City will engage with a variety of community members and stakeholders using a number of different methods appropriate to the level of engagement and in accordance with the City's Community Engagement Framework.

This Policy also applies to engagement carried out under the City's Place Approach, but it does not apply to advocacy campaigns or negate the need to adhere to statutory and legal obligations.

COMMUNITY ENGAGEMENT

Actively engaging with local communities is a requirement for Councils under the Local Government Act.

This Policy has been developed in consultation with internal service units and the wider community, and is based on the principles for community engagement in the Local Government Act and International Association for Public Participation (IAP2) 'Quality Assurance Standard for Community and Stakeholder Engagement'.

The Policy was the subject of two internal Audits in 2016 and 2020 with recommendations integrated as appropriate.



Policy Manual

IMPLICATIONS (Financial, Human Resources)

Each Service Unit that initiates new, or revises existing projects or services, is required to appropriately budget funds and capacity to undertake community engagement where applicable. Engagement requirements and appropriate resourcing can be determined by accessing the Community Engagement Management Procedure and contacting the City's Engagement Advisor.

IMPLEMENTATION

Key Principles

The City is committed to the following engagement principles:

- Encouraging participation of people who live, work, visit or support the City of Wanneroo;
- Encouraging broad representation from stakeholders within the City of Wanneroo to ensure that a diverse range of views are expressed and considered;
- Minimising barriers to participation;
- Clearly stating the purpose and aims of the engagement, and any associated limitations or constraints;
- Ensuring relevant information is readily available and that it is accurate, comprehensive and easy to understand;
- Clearly defining the engagement period and allowing sufficient time and opportunity for stakeholders to participate;
- Listening, responding and providing feedback to stakeholders about how the information gathered through the engagement process was used to inform the decision or outcome;
- Being efficient, responsible and accountable for each engagement undertaken and the decisions made as a result;
- Accurate and comprehensive records; and
- Appropriate resourcing is allocated for effective engagement processes and to address the above listed key principles.

When Not To Engage

Where appropriate and possible, a decision should be delayed to allow time for community engagement; however, engagement is not effective or appropriate, when:

- A final decision has already been made by Council or another agency (however, every attempt should be made to engage prior to the decision being made);
- Council cannot influence a decision being made by another agency or party; and/or
- There is insufficient time available to engage due to legislative or legal constraints, or urgent safety issues.

In these events the City will document the reasons why engagement could not occur and why the decision has been made and provide this information to interested parties.

In addition, where practicable, no engagement is to take place between the last Council Meeting of the calendar year and the first Council Meeting of the New Year, unless specified by Council, a legislated requirement, or 'business as usual', as with libraries and other community services within the City.



Policy Manual

Council

In accordance with the City's Risk Management Methodology, projects that set a direction or define a position for the City, have a high level of media interest, operational and/or financial implications with a high 'Risk Acceptance/Reporting Criteria', are to be considered by Council prior to engagement.

Timeframes for Engagement

In accordance with the City's Risk Management Methodology, for projects that set a direction or define a position for the City, have a high level of media interest, operational and/or financial implications with a high 'Risk Acceptance/Reporting Criteria', a minimum of 28 days is recommended for engagement.

Statutory Engagement

Where the statutory requirements regarding community engagement are not clear, however the decision being made impacts on the community or other stakeholders, community engagement should be carried out in accordance with this Policy.

ROLES AND RESPONSIBILITIES

Employees undertaking engagement and the relevant Manager/Director have a role and responsibility in planning and implementing community engagement. The Engagement Advisor is available to assist and participate where required.

More detailed information regarding specific roles and responsibilities can be found in the Community Engagement Management Procedure.

DISPUTE RESOLUTION

All internal disputes in regard to the level of engagement required will be referred to the relevant Director in the first instance. In the event that an agreement cannot be reached, the matter will be submitted to the CEO for a ruling. This does not impact Council's ability to elevate levels of engagement where they see necessary.

WHO NEEDS TO KNOW ABOUT THIS POLICY?

The Mayor and all City of Wanneroo Council Members and Administration need to be aware of this policy and be able to interpret and implement its requirements.

EVALUATION AND REVIEW PROVISIONS

The Community Engagement Policy will be reviewed every two (2) years.



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| May 2021 | May 2023 | 17/196922[V10] |

Community Safety & Emergency Management Report

CP05-07/21 Dog Exercise Options for Shared-Use Parks and Children's Playgrounds

| | |
|-------------------------|---|
| File Ref: | 4190 – 21/215786 |
| Responsible Officer: | Director Community and Place |
| Disclosure of Interest: | Nil |
| Attachments: | 2 |
| Previous Items: | AS05-06/16 - Installation of "Dogs on Leash" signs on approach to playground areas - Ordinary Council - 28 Jun 2016 |

Issue

To consider the dog exercise provisions for shared use parks associated with schools and children's playgrounds.

Background

Shared Use Parks

The City has a number of shared use agreements for parks/ovals with the Department of Education and schools. These agreements provide non-exclusive use for schools however do not alter Council's resolution to allow for off lead exercise by dog owners.

In February 2019 the Principal of Quinns Rocks Primary School contacted the City with concerns relating to community use of Gumblossom Park as a dog exercise area. These concerns related to risks to students and staff when dogs are exercised off lead during school activities on the oval. The Principal requested that dogs be on a leash when the oval was in use by the school.

Consultation has been undertaken with the local community and results are contained within this report. This matter was scheduled for consideration by Council in 2020 however it was deferred due to the impacts of COVID-19.

In June 2020 the Principal of Carramar Primary School corresponded with the City expressing similar concerns and requested dogs be on lead when the oval is being used during school hours.

It is suggested that the initial consultation conducted in 2019 be considered indicative of requirements that could be applied to all parks and ovals across the City that are the subject of a shared use agreement with the Department of Education.

Children's Playgrounds

In terms of playground areas, at its meeting on 28 June 2016 Council discussed the installation of "Dogs on Leash" signs on approach to all playground areas.

It was resolved that Council:-

1. *Does NOT SUPPORT the immediate installation of Dogs on Leash signs in all playgrounds;*
2. *APPROVES a programmed installation of Dogs on Leash sign(s) on the perimeter of the playgrounds over a five year period from 2016/2017 with the priority order based on an assessment matrix to be prepared by Administration;*

3. *APPROVES the installation of Dogs on Leash signs in playgrounds outside of the program where complaints about dogs affecting the use of playgrounds justify such installation; and*
4. *REQUEST Administration to undertake a proactive education program in relation to responsible dog ownership."*

Signs were subsequently installed in a number of playground areas, however these signs conflict with a resolution made in 2014 (CB04-09/14 refers) where Council resolved that:

"SPECIFIES BY ABSOLUTE MAJORITY as a dog exercise area, all public reserves vested in or under the care, control and management of the City of Wanneroo, excluding road and street reserves, designated as dog exercise areas for the purposes of the Dog Act 1976."

Detail

Dog Exercise Areas

In accordance with Section 31(1) of the *Dog Act 1976*, dogs must be held or securely tethered at all times when in a public place, unless the area is designated as a dog exercise area as per Section 31(2). In dog exercise areas there is still a requirement that the animal is under effective control.

All public reserves within the City are deemed dog exercise areas with the following exceptions:

- Frederick J Stubbs Grove, Quinns Rocks;
- Wanneroo Showgrounds, Wanneroo;
- Kingsway Sporting Complex;
- Beach reserves, except designated areas; and
- Road and Street reserves.

The parks where requests have been made by the respective Principals to have dogs on lead during school usage include:

Shared Use Park - Gumblossom Park

Gumblossom Park (Reserve 28376) is Crown Land, managed by the City under a management order for the purpose of "Recreation and Community Purposes". The management order allows the City to lease or licence the land for a term of up to 21 years, subject to the consent of the Minister for Lands under section 18 of the *Land Administration Act 1997*.

In addition to the community and the school, Gumblossom Park is regularly utilised by two local sporting groups who hold Facility Hire contracts with the City. The Facility Hire contracts grant permission to Quinns Football Club and North Coast Ball Club to use Gumblossom Park and facilities, specifically Gumblossom Park East, West, Central and Gumblossom Clubrooms, during agreed times. The conditions of hire do not offer these sporting groups exclusive use of the grounds.

The below table summarises agreed usage for Gumblossom Park for the two sporting groups and the school:

| | Quinns Rocks Primary School | Quinns Football Club | North Coast Ball Club |
|---------------|-------------------------------------|-----------------------------|------------------------------|
| <i>Period</i> | <i>Feb – Dec (school days only)</i> | <i>Apr – Sep</i> | <i>Oct – Mar</i> |
| Monday | 9.00am – 3.30pm | 4.30pm – 7.00pm | 4.00pm – 7.00pm |
| Tuesday | 9.00am – 3.30pm | 4.30pm – 9.00pm | 4.00pm – 7.00pm |
| Wednesday | 9.00am – 3.30pm | 4.30pm – 9.00pm | 4.00pm – 7.00pm |
| Thursday | 9.00am – 3.30pm | 4.30pm – 9.00pm | 4.00pm – 8.00pm |
| Friday | 9.00am – 3.30pm | 4.30pm – 7.00pm | 4.00pm – 7.00pm |
| Saturday | - | 8.00am – 6.00pm | 7.00am – 7.00pm |
| Sunday | - | 8.00am – 6.00pm | 8.30am – 1.00pm |

Shared Use Park - Houghton Park

Houghton Park (Reserve 48106) is Crown Land, managed by the City for the purpose of “Public Recreation”. The management order allows the City to lease or licence the land for a term of up to 21 years, subject to the consent of the Minister for Lands under section 18 of the *Land Administration Act 1997*.

Houghton Park has other users in addition to the Carramar Primary School, with Facility Hire contracts providing permission for the Carramar Football Club, Wanneroo Cricket Club and the Hi 5 Fitness Group to use the Park during agreed times. Activity is outside of school hours. The conditions of hire do not offer these sporting groups exclusive use of the grounds.

The below table summarises agreed usage for Houghton Park for the two sporting groups and the school:

| | Carramar Primary School | Carramar Shamrock Rovers FC - Juniors | Carramar Shamrock Rovers FC - Juniors | Wanneroo Cricket Juniors | Wanneroo Cricket Seniors | Hi 5 Fitness |
|---------------|-------------------------------------|--|--|---------------------------------|---------------------------------|---------------------|
| <i>Period</i> | <i>Feb – Dec (school days only)</i> | <i>Apr – Sep</i> | <i>Oct – Mar</i> | <i>Oct – Mar</i> | <i>Oct – Mar</i> | |
| Monday | 7.30am – 3.30pm | 4.00pm – 8.00pm | - | - | - | - |
| Tuesday | 7.30am – 3.30pm | 4.00pm – 8.00pm | 5.00pm – 8.00pm | - | - | 6.00am – 7.00am |
| Wednesday | 7.30am – 3.30pm | 4.00pm – 8.00pm | 5.00pm – 7.00pm | - | - | 6.00am – 7.00am |
| Thursday | 7.30am – 3.30pm | 4.00pm – 8.00pm | 6.15pm – 7.30pm | 4.00pm – 6.00pm | - | 6.00am – 7.00am |
| Friday | 7.30am – 3.30pm | 4.00pm – 9.00pm | 5.00pm – 7.00pm | - | - | 6.00am – 7.00am |
| Saturday | - | 9.00am – 12.00pm | - | 8.00am – 12.30pm | 12.30pm – 6.00pm | - |
| Sunday | - | 9.00am – 5.00pm | - | 7.00am – 12.30pm | - | - |

Shared Use Agreements

License agreements for shared use are in place between the City and the Department of Education for the Quinns Rock Primary School and Gumblossom Park, and Carramar Primary School and Houghton Park.

The portion of Gumblossom Park licensed in the Shared Use Agreement is the active playing field on the south-western end of the reserve. The Agreement is for a term of 21 years and commenced in 2006.

The portion of Houghton Park licensed in the Shared Use Agreement is the active playing field on the reserve. The Agreement is for a term of 11 years and commenced in 2016.

The Agreements provide for the payment of an annual maintenance fee to the City by the Department of Education that is applied to maintenance of turf, cleaning and rubbish removal.

The Agreements permit the Quinns Primary School priority usage of the licensed area of Gumblossom Park between the hours of 9.00am and 3.30pm on school days, and the Carramar Primary School has priority usage of the licensed area of Houghton Park between the hours of 8.00am and 4.00pm on school days.

The Agreements for the use of Gumblossom Park and Houghton Park are two of 16 licence agreements for shared use with the Department of Education that are summarised in the table below. The terms of the agreements have changed with those entered from 2016 onwards involving reciprocal use of facilities on Department of Education-owned land.

| | Reserve | School | Suburb | Issued |
|-----------|-----------------------|--------------------------------|---------------|---------------|
| 1 | Gumblossom Park | Quinns Rocks Primary School | Quinns Rocks | 2006 |
| 2 | Richard Aldersea Park | Clarkson Primary School | Clarkson | 2006 |
| 3 | Koondoola Park | Koondoola Primary School | Koondoola | 2006 |
| 4 | Warradale Park | Landsdale Primary School | Landsdale | 2006 |
| 5 | Addison Park | Merriwa Primary School | Merriwa | 2006 |
| 6 | Abbeville Park | Mindarie Primary School | Mindarie | 2006 |
| 7 | Oldham Park | Yanchep District School | Yanchep | 2006 |
| 8 | Ashdale Park | Ashdale Primary School | Darch | 2016 |
| 9 | Houghton Park | Carramar Primary School | Carramar | 2016 |
| 10 | Kingsbridge Park | Butler Primary School | Butler | 2016 |
| 11 | Belhaven Park | Quinns Beach Primary School | Quinns Rocks | 2016 |
| 12 | Peridot Park | Banksia Grove Primary School | Banksia Grove | 2016 |
| 13 | Riverlinks Park | Somerly Primary School | Clarkson | 2016 |
| 14 | Grandis Park | Joseph Banks Secondary College | Banksia Grove | 2017 |
| 15 | Leatherback Park | Alkimos Beach Primary School | Alkimos | 2018 |
| 16 | Fragola Park | Carnaby Rise Primary School | Landsdale | 2018 |

Consultation

Community consultation was undertaken in the local Quinns Rocks community and with regular users of Gumblossom Park. Participants were invited to take part in an online community survey from 6 May to 26 May 2019.

Engagement activities included:

- Mail out to 449 homes within a 500m radius of Gumblossom Park;
- Quinns Rocks Primary School – survey link included in school newsletter;
- North Coast Ball Club – survey link posted to the Club's private Facebook page;
- Quinns Football Club – letter emailed to members with survey link included;
- Signage at Gumblossom Park with survey details; and
- Social Media messages.

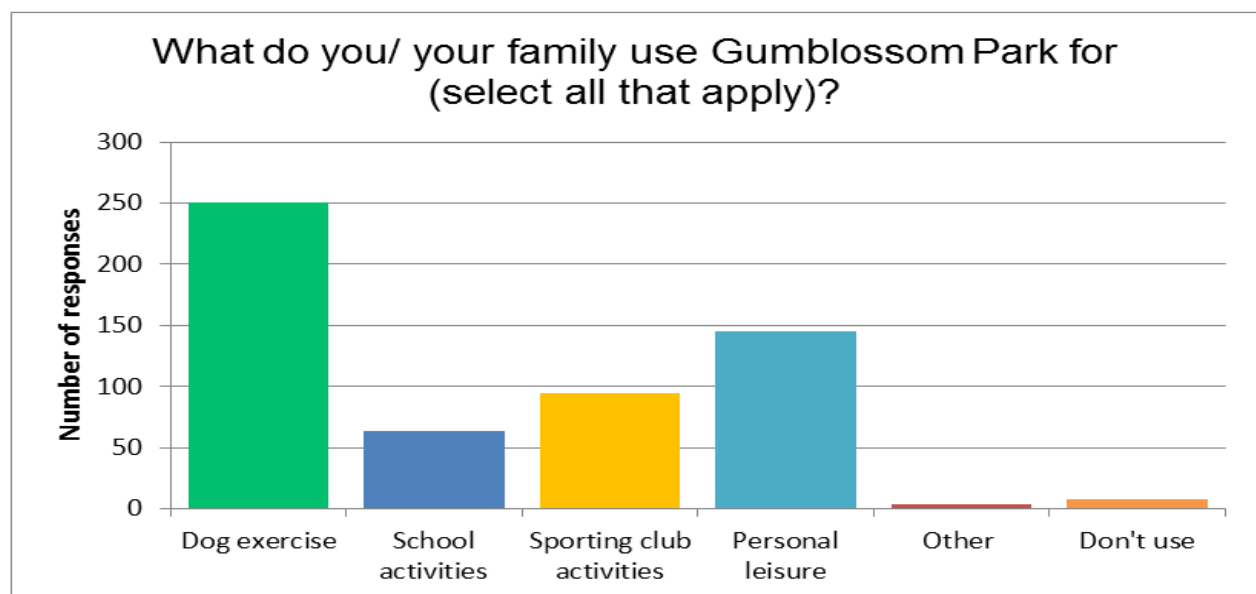
It is proposed that a communication plan will be developed once a decision has been made by Council on the classification of Shared Use Reserves under the provisions of the Dog Act. The plan will provide information to create awareness and understanding within the community and among stakeholders.

Consultation Results

Community consultation has been undertaken in response to the Quinns Rocks Primary School's concerns. The local Quinns Rocks community and the regular users of Gumblossom Park were invited to participate in an online survey, with a total of 397 complete responses received.

The community survey presented questions about the frequency and reasons for visiting Gumblossom Park, levels of support for suggested restrictions applicable to dogs, and an opportunity to provide suggestions and comments on the issue.

More than 70% of survey respondents indicated they use Gumblossom Park multiple times per week. The majority of respondents use Gumblossom Park for the purpose of dog exercise, with the second highest category being personal leisure.

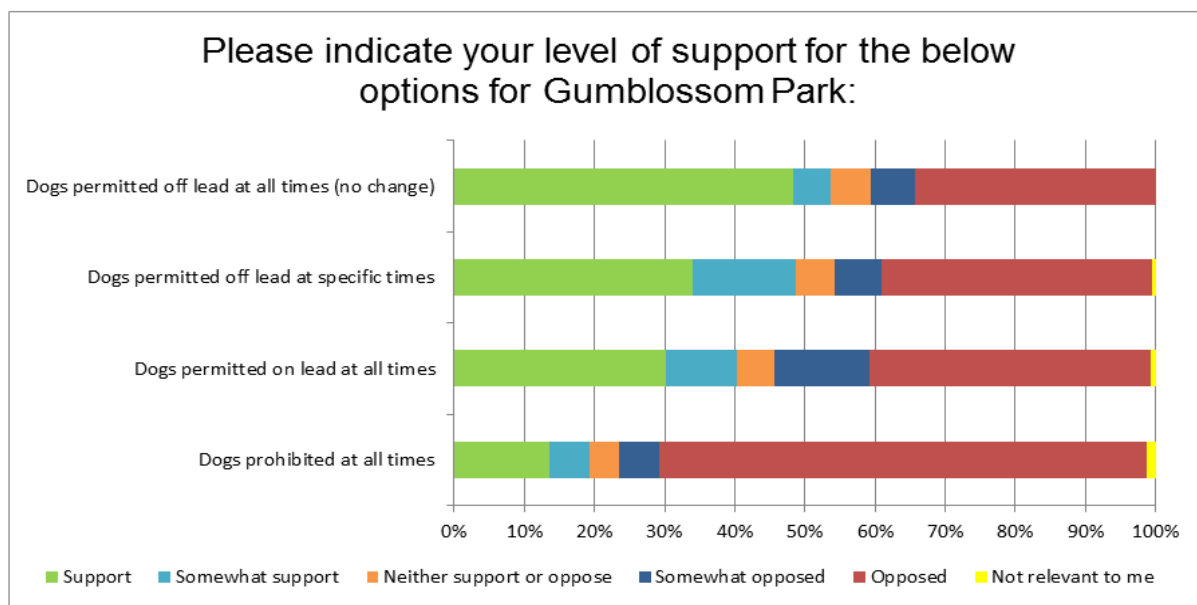


The response selections were not exclusive and therefore show that just under half of those using Gumblossom Park for dog exercise, also use it for other reasons such as:

- School activities - 6%;
- Sporting club activities - 12%; and
- Personal leisure - 31%.

The options presented in the survey regarding dogs being exercised at Gumblossom Park were that dogs be:

- Permitted off lead at all times (no change to current arrangements);
- Permitted off lead at specific times;
- Permitted on lead at all times; or
- Prohibited at all times.



The greatest level of support is for no change to the current arrangements. Considering both the support and opposition received for each option, there is no clear preference for the level of change.

| | Support* | Oppose* |
|--|----------|---------|
| Dogs permitted off lead at all times (no change) | 54% | 41% |
| Dogs permitted off lead at specific times | 49% | 45% |
| Dogs permitted on lead at all times | 40% | 54% |
| Dogs prohibited at all times | 19% | 75% |

*'support' includes responses for somewhat support, 'oppose' includes responses for somewhat oppose

Of the three options proposing change, dogs permitted off lead at specific times gained the most support and less opposition. The response for dogs permitted on lead at all times is more opposed than it is supported. Prohibiting dogs at all times has very little support and is overwhelmingly opposed.

Comments received through the community survey are consistent in suggesting restricting dogs to leads during school hours. In addition, various comments suggested specific times to restrict dogs to a lead and this is between the hours of 8.00am and 4.00pm. One quarter of these comments also propose having dogs restricted to leads during sporting events/activities.

There are a number of alternative dog exercise areas surrounding Gumblossom Park, including:

- Littleham Park, Quinns Rocks;
- Driftwood Park, Quinns Rocks;
- Mindarie Park, Quinns Rocks;
- Mintaro Park, Quinns Rocks;
- Tapping Park, Quinns Rocks;
- Kinsale Park, Mindarie; and
- Addison Park, Merriwa.

All locations are between 800m to 1.7km from Gumblossom Park, and the Quinns Rocks dog beach is 2.3km from Gumblossom Park.

There are more than 14 alternative dog exercise areas available near Houghton Park, including

- Allanbi Park;
- Waldburg Park;
- Staunton Park;
- Glenfine Park;
- Brightlands Park;
- Litchfield Park;
- Castledene Park;
- Da Vinci Park; and
- Alvarez Park.

All locations are between 450m to 1.3km from Houghton Park.

Many Local Governments, in addition to designated dog exercise areas, specify dog prohibited areas and/ or dog on lead areas, either by reserve or by a class of place. Some of the defined class of place include:

- An area being used for sporting or other activities, as permitted by the local government, during the times of such use – *City of Swan*;
- Within five metres of playgrounds, or sports grounds when a game is underway – *City of Stirling*;
- Any land that has been set apart as a children's playground – *City of Armadale*;
- Any areas set aside by a wall, fence, sandpit or other soft wall surface as a children's playground – *City of Melville*.

The following table summarises the various prohibition and restrictions in place for other Local Governments:

| | Dogs prohibited parks | Dogs permitted on lead parks | Dogs prohibited in class of place | Dogs on lead in class of place |
|-------------------|------------------------------|-------------------------------------|--|---------------------------------------|
| City of Swan | ✓ | ✓ | | ✓ |
| City of Bayswater | ✓ | ✓ | | |
| City of Joondalup | ✓ | ✓ | | |
| City of Stirling | | ✓ | ✓ | |
| City of Subiaco | | ✓ | ✓ | |
| City of Melville | ✓ | ✓ | ✓ | ✓ |
| City of Nedlands | | ✓ | ✓ | ✓ |
| City of Belmont | ✓ | ✓ | ✓ | |
| City of Gosnells | | ✓ | | |
| City of Armadale | ✓ | | ✓ | |

Children's Playgrounds

Currently dogs, aligned with the 2014 Council resolution, are permitted to be exercised off lead in most City parks and reserves. Many of these parks have playgrounds provided for children, with some being fenced and the majority unrestricted in terms of direct access. Often people with children and dogs will attend the playgrounds to make use of facilities however at times, some dogs are not being kept under effective control and may approach other facility users, particularly children causing unwanted interactions.

To address the unwanted interactions, the 2016 Council resolution sought to provide signage to ensure dogs were kept on lead when in or around playgrounds thus preventing unwanted interactions and an environment where owners would be able to immediately address any negative or potentially dangerous behaviour/actions of their dog.

It is noted that the 2016 Council resolution and associated signage is in conflict with the 2014 Council resolution allowing dogs off lead, and in addition was not made under the provisions of Section 31(3) of the Dog Act 1976 where the City can specify places where a dog must be on lead at all times. This means that the signage is not enforceable and may create conflict as a result.

Comment

Shared Use Parks

Administration considers that the Shared Use Agreements and the concerns raised by schools provides a basis to review the current status of all shared use reserves, inclusive of Gumblossom Park and Houghton Park as dog exercise areas.

From the consultation undertaken, it is considered that there is sufficient community support for permitting dogs off lead at specific times. Given this there are two options proposed that reflect this, with a third option that proposes no change. It is recommended the following options be considered for the portion of Reserve 28376, Gumblossom Park, 15 Tapping Way, Quinns Rocks as indicated in **Attachment 1**.

Similar changes are proposed for the portion of Reserve 48106, Houghton Park, 93 Houghton Drive, Carramar as indicated in **Attachment 2**.

Option 1: Dogs permitted on lead during the hours of 8.00am – 4.00pm on all school days, and are permitted off lead at all other times. This option provides a restriction that stipulates set times and days, making it clear for users.

Option 2: Dogs permitted on lead at times the reserve is being used for sport (whether this be school or community) or other activities as stipulated by the City, and are permitted off lead at all other times. This option is less stringent whereby dogs are not restricted to leads at specific times during school hours as the school or community may not be physically using the reserve for sport at all times within the indicated timeframe. This may prove challenging to seek compliance given the potential confusion with designated activities and times.

Option 3: Dogs permitted off lead at all times with no change to current designation as a dog exercise area, noting that this does not address the concerns that have been raised.

For ease of community understanding and implementation of compliance, Administration's preference is Option 1 if changes are to be made for ovals that are subject to shared use agreements with the Department of Education.

It is suggested that the preferred provisions can be applied to shared use ovals by adding a clause to Shared Use Agreements in operation with the Department of Education, on request from the school principal should significant dog control issues be experienced. Signage would be installed to indicate the area and times where dogs must be on lead, namely 8.00am to 4.00pm on school days.

Children's Playgrounds

To give effect to the provisions of Section 31(3) of the Dog Act 1976 and enable Administration to enforce dogs being on lead at playgrounds, the City needs to specify that playgrounds, where signage has been installed, are places where a dog must be on a lead.

In playgrounds where no signage has been installed the current designation would prevail, namely allowing dogs to remain off-lead.

Similar to shared use parks, signage would be installed to indicate where dogs must be on lead at all times.

Statutory Compliance

Section 31(2B) of the *Dog Act 1976* allows for a local government to, by absolute majority, specify a public place, or a class of public place, that is under the care, control or management of the local government to be a place where dogs are prohibited –

- (a) at all times; or
- (b) at specified times.

Section 31(3B) of the *Dog Act 1976* provides for a local government to, by absolute majority, specify a public place that is under the care, control or management of the local government to be a rural leashing area.

Pursuant to Section 31(3C) of the *Dog Act 1976*, at least 28 days before specifying a place to be a place where dogs are prohibited at all times or at a specific time, or a rural leashing area, a local government must give local public notice as defined in the *Local Government Act 1995* section 1.7 of its intention to so specify.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

“5 ~ A well planned, safe and resilient City that is easy to travel around and provides a connection between people and places

5.5 - People feel safe in public places”

Risk Management Considerations

| Risk Title | Risk Rating |
|----------------------------------|------------------------|
| ST-S23 Stakeholder Relationships | Low |
| Accountability | Action Planning Option |
| Chief Executive Officer | Manage |

| Risk Title | Risk Rating |
|---|------------------------|
| ST-S26 Resilient and Productive Communities | Moderate |
| Accountability | Action Planning Option |
| Director Community and Place | Manage |

| Risk Title | Risk Rating |
|------------------------------|------------------------|
| CO-O23 Safety of Community | Moderate |
| Accountability | Action Planning Option |
| Director Community and Place | Manage |

The above risks relating to the issue contained within this report have been identified and considered within the City’s Strategic and Corporate risk registers. Action plans have been developed to manage these risks to support existing management systems. Alignment with the following risk appetite statements should be considered for 1.1 Healthy and Active People.

All sporting activities in which local governments are involved have the potential to cause injury and/or ill health to participants, spectators and third parties. However, the City believes the health benefits for the community outweigh these impacts, and will continue to plan, deliver, fund and permit events and activities which support a healthy and active population – subject to robust risk assessment and management that can be evidenced. The City provides facilities that are for leisure and general recreation activities and as a facility provider; ensures facility design and support the community to utilise the facilities. Therefore the City will accept a low to moderate level of risk to ensure health and safety impacts are reduced to ‘as low as reasonable practicable’ (ALARP) and reputation risk is restricted to low.

Policy Implications

Nil

Financial Implications

Any changes made will require updated signage on location and implementation of a communication plan. These costs will be covered by existing budget.

Voting Requirements

Simple Majority

Recommendation

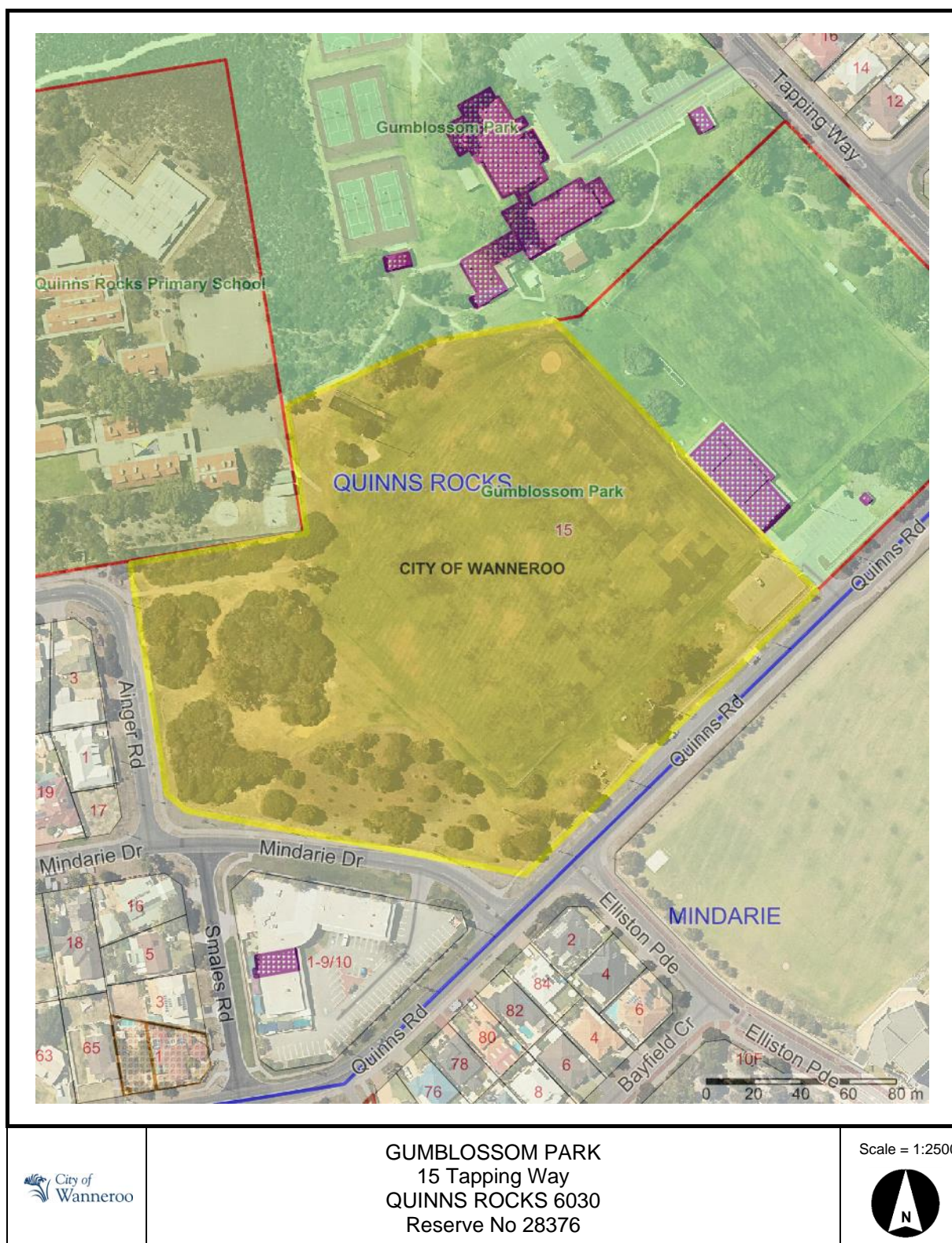
That Council:-

1. **APPROVES** the advertising of the intention to deem playgrounds in parks in the City of Wanneroo, where appropriate signage has been installed, to become designated places where dogs must be on lead at all times;
2. **APPROVES** the advertising of the intention to deem places, where signage is installed, to become designated as places where dogs must be on lead at specified times, namely from 8.00am to 4.00pm on school days at parks/ovals subject to Shared Use Agreements with the Department of Education; and
3. **NOTES** that a further report will be presented to Council at the end of the 28 day notification period to request approval of areas as specified in accordance with Section 31(3C) of the Dog Act 1976.

Attachments:

1. [!\[\]\(80d45257db538467c4dae0b5dbce6ebb_img.jpg\)](#) Attachment 1 - Proposed Lead Required Area - Gumblossom Park 21/258916
2. [!\[\]\(764037f1498f1a86545502fa8464503b_img.jpg\)](#) Attachment 2 Proposed Lead Required Area - Houghton Park 21/258926

Attachment 1 – Proposed Lead Required Area



Attachment 2 - Proposed Lead Required Area



Corporate Strategy & Performance

Business & Finance

CS01-07/21 Financial Activity Statement for the period ended 31 May 2021

| | |
|-------------------------|--|
| File Ref: | 37350V02 – 21/255343 |
| Responsible Officer: | Director, Corporate Strategy & Performance |
| Disclosure of Interest: | Nil |
| Attachments: | 6 |

Issue

To consider the Financial Activity Statement (**FAS**) for the period ended 31 May 2021.

Background

In accordance with *Local Government (Financial Management) Regulations 1996*, the Financial Activity Statement has been prepared in compliance with the following:

“Regulation 34(1) of the Local Government (Financial Management) Regulations 1996, which requires a local government to prepare a statement of financial activity each month, presented according to nature and type, by program, or by business unit. The statement of financial activity will be presented by nature and type.

Regulation 34(5) of the Local Government (Financial Management) Regulations 1996, which requires a local government to adopt a percentage or value, calculated in accordance with Australian Accounting Standards, to be used in statements of financial activity for reporting material variances. 10% and a value greater than \$100,000 will be used for the reporting of variances.”

Detail

Council adopted the Annual Budget for the 2020-21 financial year on 20 July 2020 (SCS01-07/20). The mid-year review (**MYR**) was conducted in January and adopted by Council on 16 February 2021 (CS03-02/21). The budget changes proposed in the Financial Activity Statement (**FAS**) for the period ended 31 March 2021 have been included in this report as the report was adopted on 11 May 2021 by Council (CS01-05/21). The figures in this report are compared to the Revised Budget.

Overall Comments Month-to-Date

Results from Operations

The Financial Activity Statement report for the month of May 2021 shows an overall favourable variance from Operations before Non-Operating Revenue and Expenses of \$0.4m.

The favourable variance is due to underspends in operating expenditures of \$483k mainly from Employee Costs and Insurance partially offset by lower revenue of \$120k mainly from Operating Grants, Subsidies & Contributions, and Interest Earnings.

| Description | Current Month - May 2021 | | | | Comments |
|-------------------------------|--------------------------|--------------------------|-----------------|---------------|--|
| | Actual \$m | Revised Budget \$m | Variance \$m | Variance % | |
| Operating Revenue | 3.4 | 3.5 | (0.1) | (3.5) | The unfavourable variance is mainly due to lower revenue from Operating Grants, Subsidies & Contributions, and Interest Earnings partially offset by higher Rates, Fees & Charges, and Other Revenue. Please refer to note 1,2,3 and 4 for further details. |
| Operating Expense | (16.1) | (16.6) | 0.5 | 2.9 | The favourable variance is due to underspends in Employee Costs and Insurance Expense partially offset by higher Utility Charges and Depreciation. Please refer to note 5,6,7 and 8 for further details. |
| Result from Operations | (12.7) | (13.1) | 0.4 | 2.8 | |

Capital Program

During May 2021, \$5.5m was spent on various capital projects of which \$2.9m was spent on sport facilities and roads (Refer to **Attachment 3** for more details).

| Description | Month Actual \$m | Month Revised Budget \$m | % Complete of Month Revised Budget |
|--------------------|------------------------|--------------------------------|--|
| Expenditure | 5.5 | 5.0 | 110.0% |

Overall Comments on Year-to-Date (YTD) Figures

Results from Operations

The Financial Activity Statement year-to-date report of May 2021 shows an overall favourable variance from Operations of \$10.2m.

| Description | Year-To-Date May 2021 | | | | Comments |
|-------------------------------|-----------------------|--------------------------|-----------------|---------------|---|
| | Actual \$m | Revised Budget \$m | Variance \$m | Variance % | |
| Operating Revenue | 200.8 | 199.6 | 1.2 | 0.6 | The favourable variance is due to higher revenue from Rates, Fees & Charges and Other Revenue partially offset by lower Operating Grants, Subsidies & Contributions and Interest Earnings. Please refer to note 1,2,3 and 4 for further details. |
| Operating Expense | (176.2) | (185.2) | 9.0 | 4.9 | The favourable variance is due to underspend in Employee Costs, Materials & Contracts, Utility Charges and Insurance Expense. Please refer to note 5,6,7 and 8 for further details. |
| Result from Operations | 24.6 | 14.4 | 10.2 | 70.6 | |

Capital Program

At the end of May 2021, \$45.4m was expended on various capital projects of which \$23.3m was spent on sports facilities and roads. Further detail on the Capital Works Program is provided under the Capital Works Program section of this report. The estimated carry forward amount is \$12.7m and details were presented to Council as part of the 2021/22 Budget adoption.

| Description | YTD Actual \$m | YTD Revised Budget \$m | % Complete of YTD Revised Budget | Annual Revised Budget \$m | % Complete of Annual Revised Budget |
|--------------------|----------------------|------------------------------|--|---------------------------------|---|
| Expenditure | 45.4 | 59.1 | 76.8% | 68.5 | 66.3% |

Investment Portfolio Performance

| Portfolio Value \$m | Monthly Weighted Return | Comments |
|------------------------|-------------------------------|---|
| 422.5 | 0.60% | Portfolio balance has decreased by \$8.15m from April 2021. The monthly weighted return is 0.60% which is above the set benchmark (12 months UBS Australia Bank Bill Index) by 0.54%. (Refer to Attachment 5 for more details) |

*Detailed Analysis of Statement of Comprehensive Income (**Attachment 1**)*

Comments relating to the Statement of Comprehensive Income are provided under the following two sections of this report:

- a) Current month comparison of Actuals to Budgets; and
- b) Year to date Actuals to Budgets; where the variance is higher than reporting threshold or item of interest to Council.

CITY OF WANNEROO
STATEMENT OF COMPREHENSIVE INCOME BY NATURE OR TYPE
FOR THE PERIOD ENDED 31 MAY 2021

| Description | Current Month | | | | Year to Date | | | | Notes |
|--|---------------|-------------------------|-------------|--------|---------------|-------------------------|------------|-------|-------|
| | Actual \$ | Revised Budget \$ | Variance | | Actual \$ | Revised Budget \$ | Variance | | |
| | | | \$ | % | | | \$ | % | |
| Revenues | 90,588 | 0 | 90,588 | 0.0 | 136,419,054 | 136,109,707 | 309,347 | 0.2 | 1 |
| | 1,254,701 | 1,731,890 | (477,189) | (27.6) | 12,084,894 | 12,005,610 | 79,284 | 0.7 | 2 |
| | 1,439,646 | 1,417,157 | 22,489 | 1.6 | 47,578,668 | 46,955,964 | 622,704 | 1.3 | 3 |
| | 208,160 | 247,780 | (39,620) | (16.0) | 3,798,369 | 3,903,100 | (104,731) | (2.7) | 4 |
| | 374,514 | 91,202 | 283,312 | 310.6 | 894,599 | 646,333 | 248,266 | 38.4 | 4 |
| Total Operating Revenue | 3,367,609 | 3,488,029 | (120,420) | (3.5) | 200,775,584 | 199,620,714 | 1,154,870 | 0.6 | |
| Expenses | | | | | | | | | |
| | (5,463,018) | (6,141,964) | 678,946 | 11.1 | (66,046,359) | (69,506,715) | 3,460,356 | 5.0 | 5 |
| | (5,634,868) | (5,602,515) | (32,353) | (0.6) | (57,642,476) | (63,095,390) | 5,452,914 | 8.6 | 6 |
| | (943,127) | (842,187) | (100,940) | (12.0) | (8,703,673) | (8,735,752) | 32,079 | 0.4 | |
| | (3,652,327) | (3,571,971) | (80,356) | (2.2) | (39,458,262) | (39,291,681) | (166,581) | (0.4) | |
| Interest Expenses | (343,382) | (343,836) | 454 | 0.1 | (3,777,626) | (3,770,473) | (7,153) | (0.2) | |
| Insurance | (54,459) | (72,053) | 17,594 | 24.4 | (556,344) | (805,958) | 249,614 | 31.0 | 8 |
| Total Operating Expenditure | (16,091,181) | (16,574,526) | 483,345 | 2.9 | (176,184,740) | (185,205,969) | 9,021,229 | 4.9 | |
| RESULT FROM OPERATIONS | (12,723,572) | (13,086,497) | 362,925 | 2.8 | 24,590,844 | 14,414,745 | 10,176,099 | 70.6 | |
| Non Operating Revenue & Expenses | | | | | | | | | |
| | 54,978 | 1,805,860 | (1,750,882) | (97.0) | 18,420,802 | 12,092,486 | 6,328,316 | 52.3 | 9 |
| | 1,823,923 | 0 | 1,823,923 | 0.0 | 12,211,465 | 6,819,000 | 5,392,465 | 79.1 | 10 |
| | 153,966 | 0 | 153,966 | 0.0 | 2,766,181 | 1,400,000 | 1,366,181 | 97.6 | 11 |
| | (7,116) | 0 | (7,116) | 0.0 | (154,117) | (13,699,065) | 13,544,948 | 98.9 | 11 |
| Loss on Assets Disposals | 331,935 | 1,175,648 | (843,713) | (71.8) | 9,144,194 | 9,602,480 | (458,286) | (4.8) | 12 |
| TPS* & DCP** Revenues | (176,551) | (1,577,596) | 1,401,045 | 88.8 | (2,640,852) | (3,984,090) | 1,343,238 | 33.7 | 13 |
| TPS* & DCP** Expenses | | | | | | | | | |
| Total Non Operating Revenue and Expenses | 2,181,135 | 1,403,912 | 777,223 | 55.4 | 39,747,673 | 12,230,811 | 27,516,862 | 225.0 | |
| NET RESULT (OPERATING & NON OPERATING) | (10,542,437) | (11,682,585) | 1,140,148 | 9.8 | 64,338,517 | 26,645,556 | 37,692,961 | 141.5 | |
| Other Comprehensive Income | 0 | 0 | 0 | 0.0 | 0 | 0 | 0 | 0.0 | |
| TOTAL COMPREHENSIVE INCOME | (10,542,437) | (11,682,585) | 1,140,148 | 9.8 | 64,338,517 | 26,645,556 | 37,692,961 | 141.5 | |

*TPS= Town Planning Schemes

**DCP=Developers Contribution Plans

Revenues

Note 1 Rates

Month to Date - (Actual \$91k, Revised Budget \$0k)

The variance is favourable by \$91k as a result of higher interim rates generated mainly on residential properties than anticipated during the month.

Year to Date - (Actual \$136.4m, Revised Budget \$136.1m)

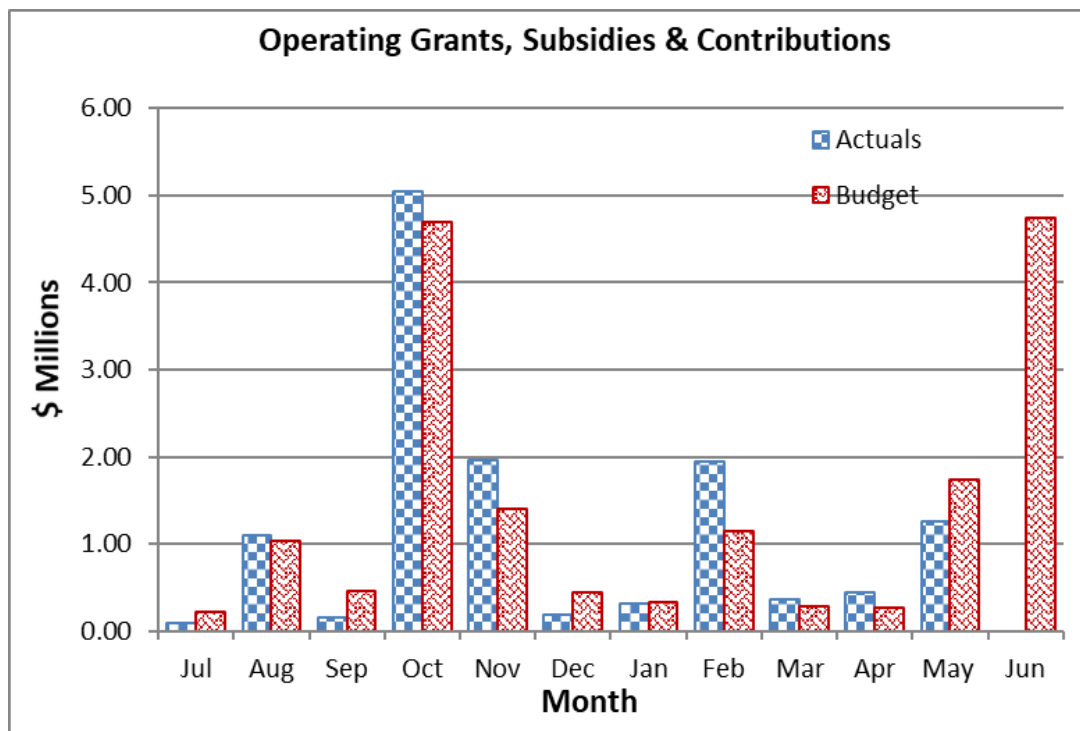
The variance is favourable by \$309k as a result of higher interim rates generated on commercial properties than anticipated up to May 2021.

Note 2 Operating Grants, Subsidies & Contributions

Month to Date - (Actual 1.3m, Revised Budget \$1.7m)

The variance is unfavourable by \$477k mainly due to anticipated State Government grants related to following projects not yet received:

- Wanneroo Road maintenance and water wise verge;
- Quinns Beach and Yanchep Lagoon re-nourishment; and
- Wanneroo Road Street lighting upgrade.

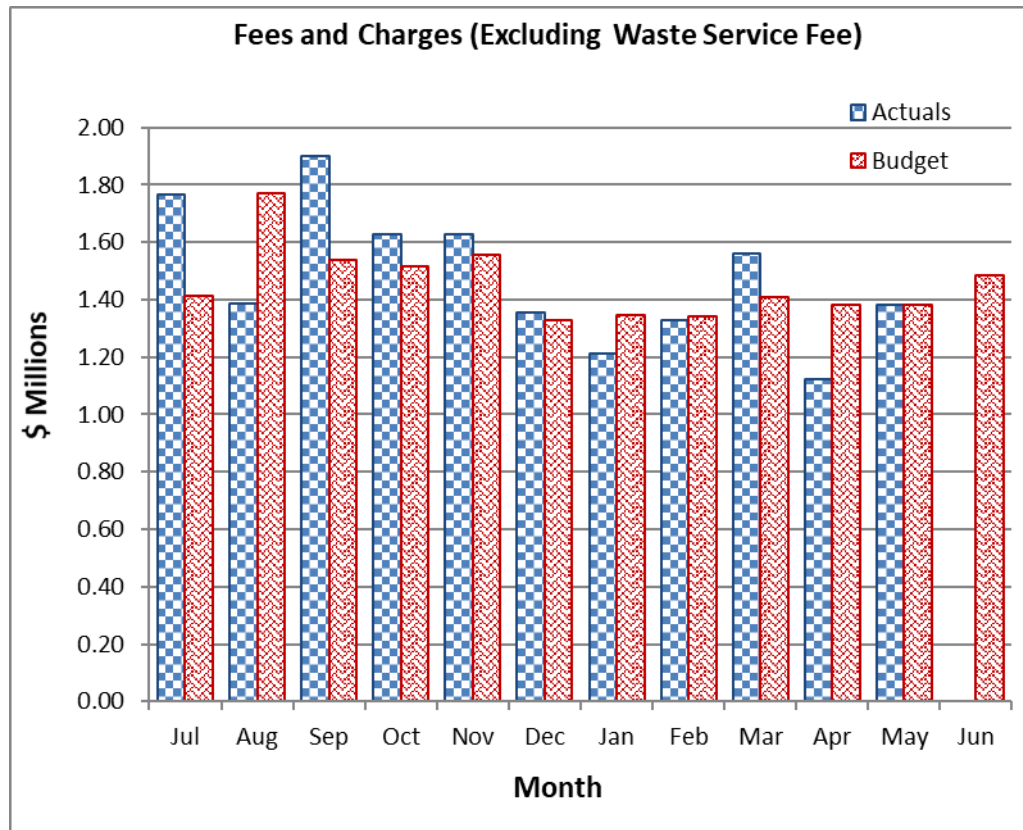


Year to Date - (Actual \$12.1m, Revised Budget \$12.0m)

The variance is favourable by \$79k, which is within the reportable threshold.

Note 3 Fees and Charges – Including Waste Service Fee**Month to Date - (Actual \$1.4m, Revised Budget \$1.4m)**

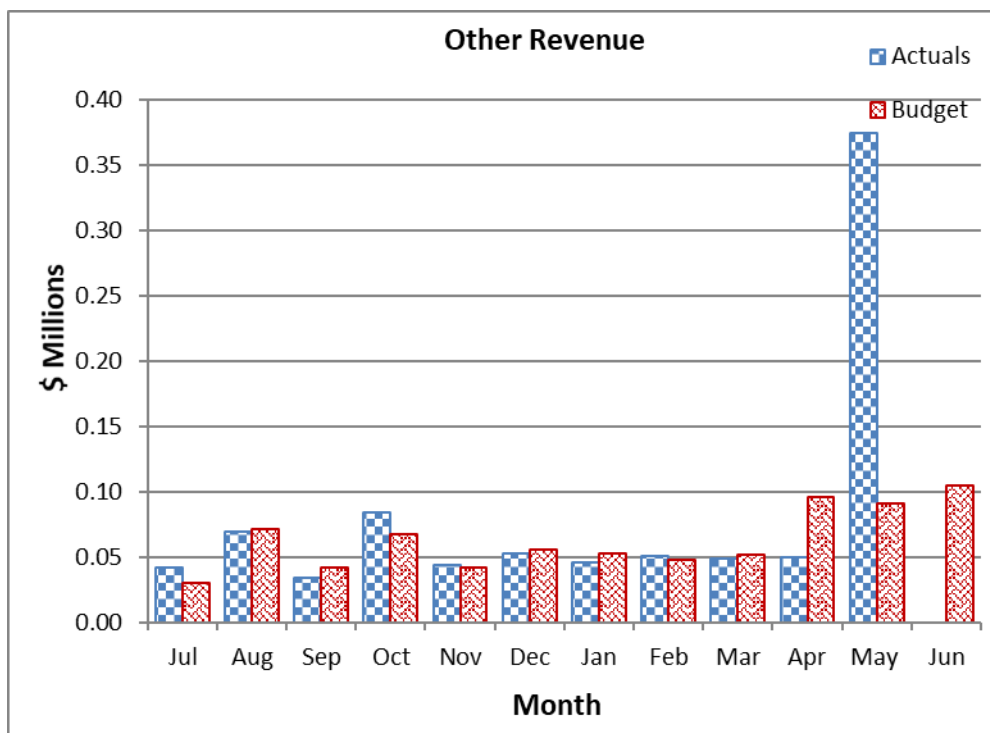
The overall variance of Fees and Charges is favourable by \$22k, which is within the reportable threshold.

**Year to Date - (Actual \$47.6m, Revised Budget \$47.0m)**

The variance is favourable by \$623k mainly due to income streams for building assessment services and planning assessment services are running ahead of year to date budgets due to the increased activity in the residential housing sector with new builds taking advantage of the Federal and State stimulus grants. These stimulus grants have now ended. Activity in the approvals area expected to slow down in the coming months.

Note 4 Other Revenue**Month to Date - (Actual \$374k, Revised Budget \$91k)**

The variance is favourable by \$283k mainly due to the unbudgeted refund from Western Power received in May 2021 relating to the upgrade of Lenore Road.



Year to Date - (Actual \$895k, Revised Budget \$646k)

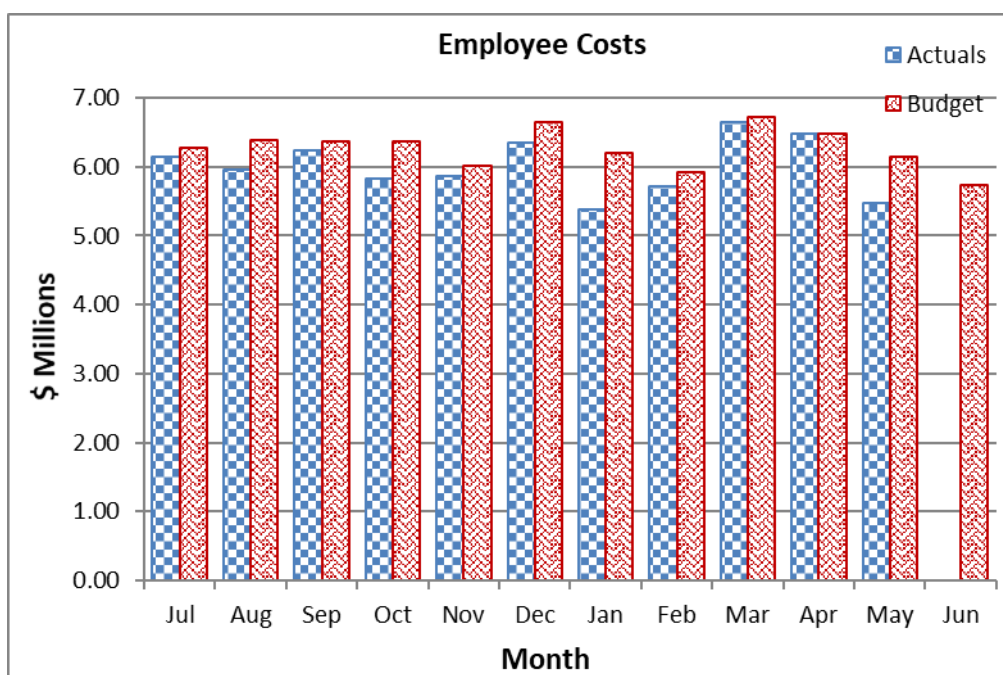
The variance is favourable by \$248k as explained above.

Expenses

Note 5 Employee Costs

Month to Date - (Actual \$5.5m, Revised Budget \$6.1m)

The variance is favourable by \$679k due to lower employee costs mainly arising from deferral of recruitments to manage COVID-19 financial impact.

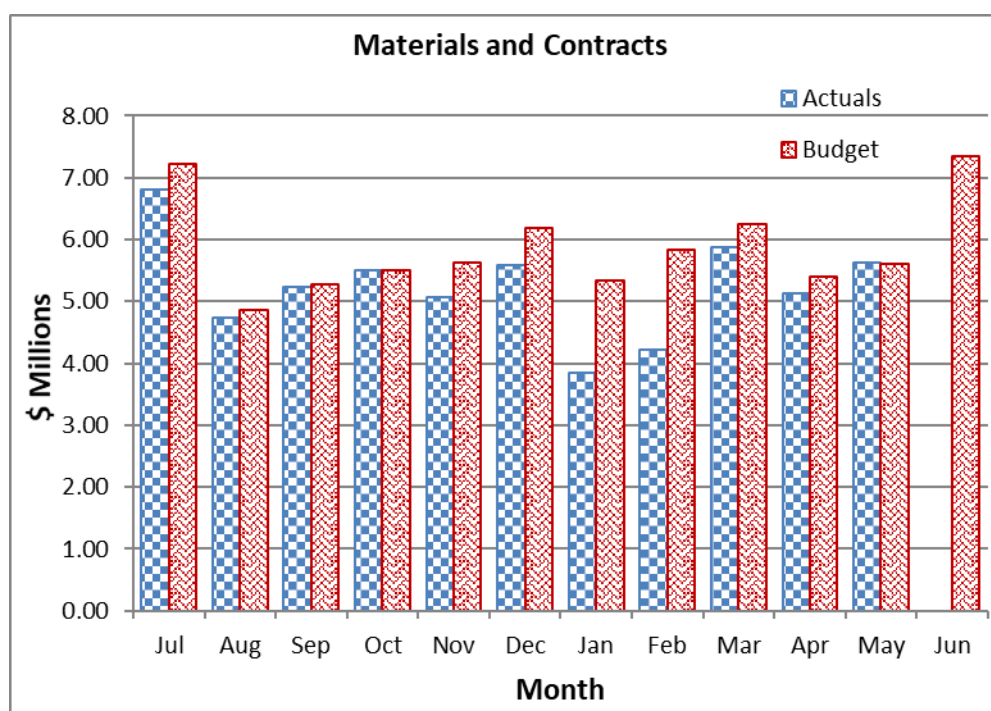


Year to Date - (Actual \$66.0m, Revised Budget \$69.5m)

The variance is favourable by \$3.5m mainly due to the above reason. The realised portion will be adjusted once a year end provisions are finalised as part of the end of year process in June 2021.

Note 6 Materials & Contracts**Month to Date - (Actual \$5.6m, Revised Budget \$5.6m)**

The variance is unfavourable by \$32k, which is within the reportable threshold.

**Year to Date - (Actual \$57.6m, Revised Budget \$63.1m)**

The variance is favourable by \$5.5m due to:

- Lower contract expenses of \$2.0m for maintenance of park land & irrigation, park building & furniture, road reserves, beach land & bushland and provision for emergency services;
- Lower consulting fees of \$1.2m mainly due to delays in undertaking of special projects for Planning Services, Place Management, Environmental Management and provision of Information Technology Services;
- Lower material expense of \$482k to maintain road reserves, pathways, operations centre and park irrigation equipment;
- Lower contributions & donations expense of \$565k of which \$130k relates to Pitstop park within land development management services, which will be paid in June 2021 and \$435k relates to reduced donation funding requests from community organisations;
- Lower refuse removal expense of \$301k due to reduction in recycling waste gate fee;
- Lower legal fees of \$188k;

- Lower software maintenance support and licence of \$162k; and
- Lower advertising expenses of \$228k due to reduced print demand and higher use of digital communications at a lower cost.

Note 7 Utilities

Month to Date - (Actual \$943k, Revised Budget \$842k)

The variance is unfavourable by \$101k due to higher electricity usage, of which \$49k is related to maintenance of parks, Community Centre Buildings & Civic Centre Buildings. This is deemed to be a timing difference as year to date amounts are in line with the budget.

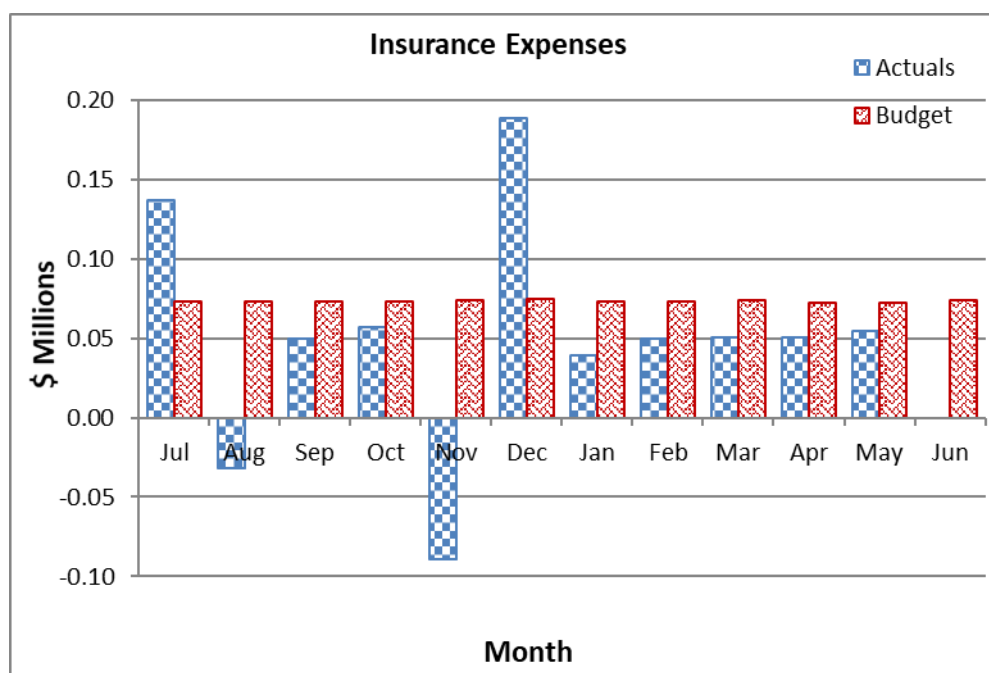
Year to Date - (Actual \$8.7m, Revised Budget \$8.7m)

The variance is favourable by \$32k, which is within the reportable threshold.

Note 8 Insurance

Month to Date - (Actual \$54k, Revised Budget \$72k)

The variance is favourable by \$18k, which is within the reportable threshold.



Year to Date - (Actual \$556k, Revised Budget \$806k)

The favourable year to date variance of \$250k is a result of the City's receipt of a credit from its insurer. The City is opting to offset it against the insurance premium.

Non Operating Revenue & Expenses

Note 9 Non Operating Grants, Subsidies & Contributions

Month to Date – (Actual \$55k, Revised Budget \$1.8m)

The variance is unfavourable by \$1.7m, which is mainly attributable to:

State Government grants of \$1.6m:

- Receipt of \$640k earlier due to the implementation of the three bins system in June 2021. The grant was received in March 2021 but budgeted for in May 2021; and
- Grant of \$1.0m related to Coastal Management work from the Department of Transport not yet received.

Year to Date – (Actual \$18.4m, Revised Budget \$12.1m)

The variance is favourable by \$6.3m, which is attributable to:

State Government grants of \$1.6m:

- Late receipt of \$727k relating to the Pinjar Road duplication project, which was anticipated in 2019/20;
- Early receipt of \$550k Western Australia (WA) Recovery funds; and
- Early receipt of \$340k for the implementation of the three bins system from the Department of Water and Environmental Regulation (DWER).

Federal Government grants of \$2.4m:

- Early receipt of Local Roads and Community Infrastructure Programme (**LRCIP**) grant related to various projects.

Cash Contribution of \$2.1m:

- Late receipt of \$1.0m relates to Halesworth Park sport facilities project, which was anticipated in 2019/20;
- Late receipt of \$1.6m relates to Marmion Avenue dualing project, which was anticipated in 2019/20; partially offset by
- \$469k of cash contribution has not yet been recognised as an income pending confirmation of obligations required to be carried out.

Note 10 Contributed Physical Assets***Month to Date – (Actual \$1.8m, Revised Budget \$0.0m)***

In May 2021, \$1.8m of various assets, were handed over to the City by developers. The actual assets, are recorded as and when assets are handed over to the City.

Year to Date – (Actual \$12.2m, Revised Budget \$6.8m)

The variance is favourable by \$5.4m. The actual assets hand overs by developers are higher than anticipated.

Note 11 Profit / Loss on Asset Disposals***Month to Date – (Combined Actual \$147k, Combined Revised Budget \$0k)***

The favourable variance of \$147k is a result of a higher proceeds relating to land sales from Tamala Park Regional Council (**TPRC**) than anticipated.

Year to Date – (Combined Actual \$2.6m, Combined Revised Budget \$-12.3m)

The variance is favourable by \$14.9m mainly due to delays in take over of ownership of Ocean Reef Road and Gnangara Road by Main Roads WA. The City has received the letter from the Minister for Transport, Planning and Ports and it is expected to effect the transfer in June 2021.

Note 12 TPS & DCP Income**Month to Date – (Actual \$332k, Revised Budget \$1.2m)**

The unfavourable variance of \$843k is mainly due to delay receipt of headworks levy of Cell 9.

Year to Date – (Actual \$9.1m, Revised Budget \$9.6m)

The variance is unfavourable by \$458k due to the above reason partially offset by early receipt of \$385k of headworks levy relates to Cell 4, which is not budgeted for 2020/21.

Statement of Financial Position (Attachment 2)

CITY OF WANNEROO
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 MAY 2021

| Description | 30 Jun 2020 Actual \$ | 30 May 2021 Actual \$ | Variance | | 30 Jun 2021 Budget Estimate \$ | Notes |
|---------------------------|-----------------------------|-----------------------------|-------------------|-------------|---|----------|
| | | | \$m | % | | |
| Current Assets | 394,102,121 | 439,666,382 | 45,564,261 | 11.6 | 387,868,977 | |
| Current Liabilities | (68,326,010) | (68,684,249) | (358,239) | (0.5) | (50,493,320) | |
| NET CURRENT ASSETS | 325,776,111 | 370,982,133 | 45,206,022 | 13.9 | 337,375,657 | 1 |
| Non Current Assets | 2,400,038,446 | 2,419,115,182 | 19,076,736 | 0.8 | 2,428,370,061 | 2 |
| Non Current Liabilities | (174,757,762) | (174,702,022) | 55,740 | 0.0 | (88,033,657) | 3 |
| NET ASSETS | 2,551,056,795 | 2,615,395,293 | 64,338,498 | 2.5 | 2,677,712,061 | |
| TOTAL EQUITY | (2,551,056,795) | (2,615,395,295) | 64,338,500 | 2.5 | (2,677,712,061) | |

Note 1 - Net Current Assets

When compared to the opening position at 30 June 2020 Net Current Assets have increased by \$45.2m, which is predominately due to levying of 2020/21 Rates and Waste Service Fees in July 2020. The cash position is expected to reduce with payments for Operating and Capital expenditures and transfers to Reserves to be finalised in June 2021.

Within the Current Assets, Current Receivables of \$16.2m are mainly comprised of collectable Rates and Waste Service Fees debtors of \$10.4m and Emergency Services Levy of \$0.9m, with the remaining balance attributed to General Debtors of \$4.9m.

Note 2 - Non-Current Assets

Non-Current Assets position as at 31 May 2021 have increased by \$19.1m from 30 June 2020 Actuals. The movement is due to increase in Work in Progress and Asset Acquisition of \$58.6m partially offset by accumulated depreciation of \$39.5m.

Note 3 - Non-Current Liabilities

Non-Current Liabilities position as at 31 May 2021 have decreased by \$56k due to movement in provisions.

The existing loan with the Western Australia Treasury Corporation remains unchanged making up 37% of total Non-Current Liabilities.

Financial Performance Indicators

The table below presents data on non-asset related financial ratios, comparing the minimum standard expected as per the Department of Local Government Sports and Cultural Industries (**DLGSCI**) status at the year to date figures, and at the same period of the last year.

A green highlight is used where the minimum standard is met or exceeded. Highlighted in red is below the standard (where relevant).

| Details | DLGSCI Minimum Standard | As at 31/05/2020 | As at 31/05/2021 | For the month - Minimum Standard Met |
|---|-------------------------|------------------|------------------|--------------------------------------|
| Current Ratio | | | | |
| The ability to meet short term financial obligations from unrestricted current assets. | | | | |
| Current Assets - Restricted Current Assets (RCA) | =>1.00:1 | 0.92:1 | 1.79:1 | YES |
| Current Liabilities (CL) - CL Associated with RCA | | | | |
| Debt Service Cover Ratio | | | | |
| The ability to produce enough cash to cover debt payments. | | | | |
| Operating Surplus before Interest & Depreciation | =>2.00:1 | 19.82:1 | 22.03:1 | YES |
| Principle & Interest Repayments | | | | |
| Own Source Revenue Coverage Ratio | | | | |
| The ability to cover costs through own revenue efforts. | | | | |
| Own Source Operating Revenue | =>0.40:1 | 1.06:1 | 1.09:1 | YES |
| Operating Expense | | | | |
| Operating Surplus Ratio | | | | |
| The ability to cover operational costs and have revenues available for capital funding or other purposes. | | | | |
| Operating Revenue - Operating Expense | =>0.01:1 | 0.12:1 | 0.14:1 | YES |
| Own Source Operating Revenue | | | | |

DLGSCI - Department of Local Government, Sport and Cultural Industries

The asset ratios will be published as part of the 2020/21 Statutory Financial Statements.

Capital Works Program

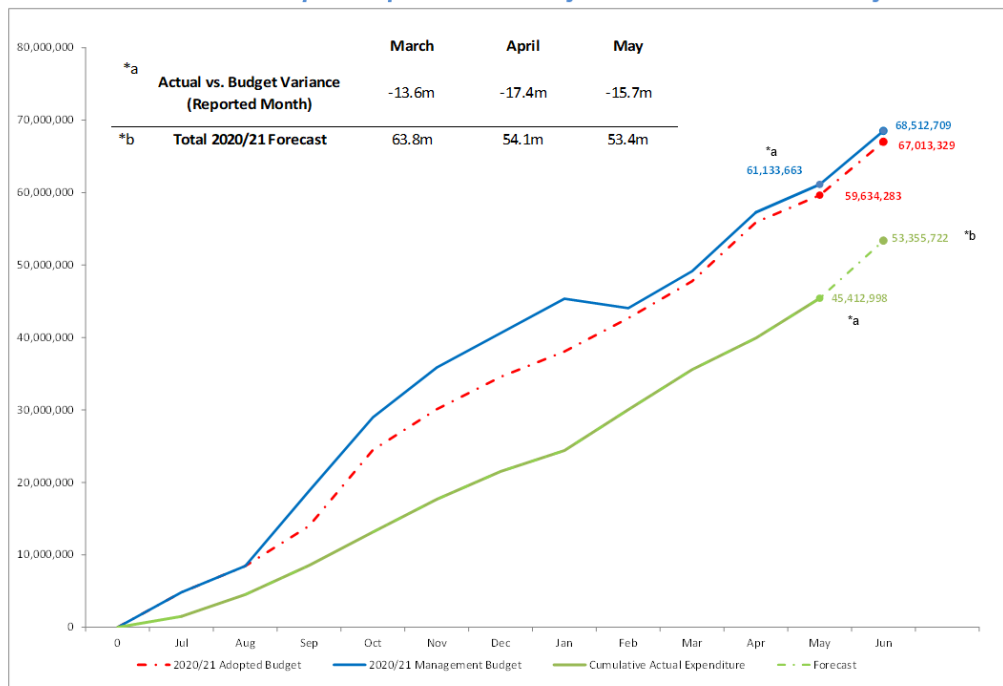
The status of the Capital Works Program is summarised by Sub-Program in the table below:

| Sub-Program | No. of Projects | Current Month Actual | YTD Actual | Revised Budget | % Spend |
|--------------------------|-----------------|----------------------|-------------------|-------------------|--------------|
| | | \$ | \$ | \$ | |
| Community Buildings | 16 | 81,462 | 933,425 | 1,776,133 | 52.6% |
| Community Safety | 4 | 82,417 | 232,163 | 433,145 | 53.6% |
| Conservation Reserves | 4 | 34,906 | 240,522 | 347,540 | 69.2% |
| Corporate Buildings | 6 | 8,840 | 61,648 | 183,377 | 33.6% |
| Environmental Offset | 6 | 36,349 | 151,903 | 442,600 | 34.3% |
| Fleet Mgt - Corporate | 6 | (162,830) | 2,764,837 | 7,344,819 | 37.6% |
| Foreshore Management | 10 | 154,663 | 1,029,422 | 1,579,424 | 65.2% |
| Golf Courses | 3 | 26,702 | 73,470 | 205,181 | 35.8% |
| Investment Projects | 8 | 56,154 | 787,851 | 1,758,159 | 44.8% |
| IT Equipment & Software | 18 | 264,791 | 3,225,615 | 7,822,410 | 41.2% |
| Parks Furniture | 15 | 13,824 | 2,551,534 | 2,663,962 | 95.8% |
| Parks Rehabilitation | 1 | 3,234 | 474,683 | 1,050,000 | 45.2% |
| Passive Park Development | 9 | 352,454 | 1,148,726 | 1,672,928 | 68.7% |
| Pathways and Trails | 7 | 334,873 | 1,413,408 | 1,568,249 | 90.1% |
| Roads | 16 | 1,020,038 | 8,311,874 | 10,804,249 | 76.9% |
| Sports Facilities | 60 | 1,897,125 | 14,949,534 | 18,522,671 | 80.7% |
| Stormwater Drainage | 3 | 2,777 | 63,644 | 65,118 | 97.7% |
| Street Landscaping | 7 | 22,156 | 659,488 | 1,056,531 | 62.4% |
| Traffic Treatments | 15 | 94,382 | 1,692,168 | 2,208,005 | 76.6% |
| Waste Management | 3 | 1,170,666 | 4,647,080 | 7,008,208 | 66.3% |
| Grand Total | 217 | 5,494,981 | 45,412,998 | 68,512,709 | 66.3% |

For the month of May 2021, the City incurred \$5.5m of capital expenditure. As at 31 May 2021, the City has spent \$45.4m. It is estimated that the City had \$12.7m of outstanding commitments as at 31 May 2021. This represents 85% of the 2020/21 Capital Works Revised Budget of \$68.5m. Details of significant expenditure for the month are included in **Attachment 3**.

The City's forecast spend of \$53.4m represents 77.9% of the 2020/21 revised budget. The estimated carry forward amount is \$12.7m, and details were presented to Council as part of the 2021/22 Budget adoption.

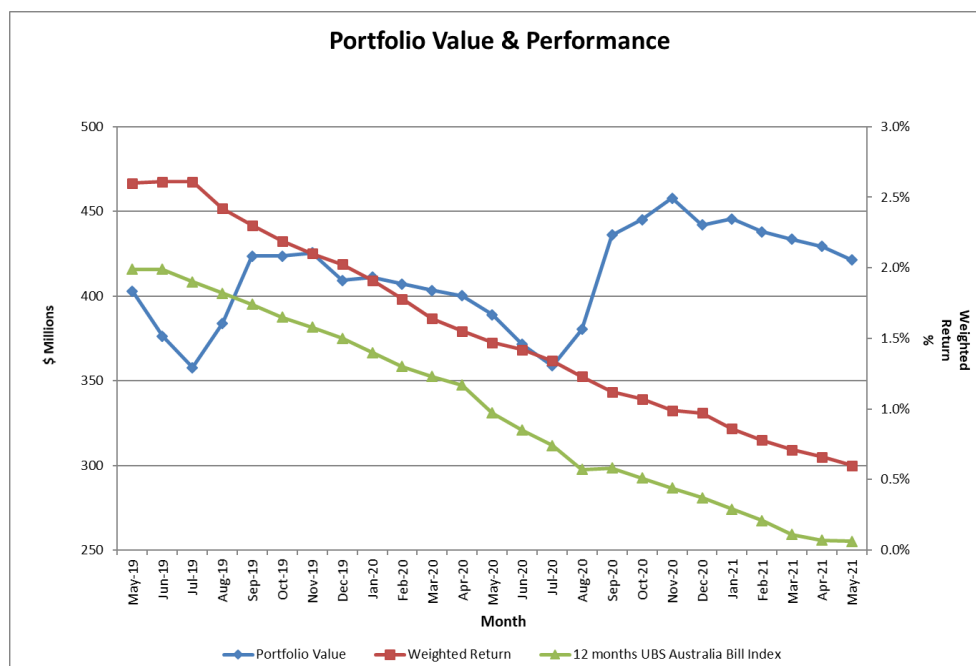
Capital Expenditure to May 2021 – Portfolio View Only



To further expand on the Capital Works Program information above, selected key capital projects updates are provided in the Top Capital Projects attachment to this report (**Attachment 4**).

Investment Portfolio (Attachment 5)

In accordance with the *Local Government (Financial Management) Regulations 1996* (and per the City's Investment Policy), the City invests solely in Authorised Deposit taking Institutions (ADI's):



At the end of May 2021, the City held an investment portfolio (cash & cash equivalents) of \$421.4m (Face Value), equating to \$422.5m inclusive of accrued interest. This total portfolio consists of restricted cash of \$334.2m and un-restricted cash of \$88.3m.

The City's year to date investment portfolio return has exceeded the UBS Australia Bank Bill rate index benchmark by 0.54% p.a. (0.60% p.a. vs. 0.063% p.a.); however, it is noted that Interest Earnings were budgeted at a 1.00% yield. The prevailing historically low Reserve Bank of Australia Cash Rate at 0.1% is affecting the City's ability to attract higher interest rates from ADI's.

Rate Setting Statement (Financial Activity Statement) (Attachment 6)

The Rate Setting Statement (Financial Activity Statement) represents a composite view of the finances of the City, identifying the movement in Surplus/(Deficit) based on the Revenues (excluding Rates), Expenses, Capital Works and Funding Movements, resulting in the Rating Income required. It is noted that the closing Surplus/(Deficit) will balance to reconciliation of Net Current Assets Surplus/(Deficit) position as detailed below. Whilst a year-to-date surplus of \$58.3m is reported, this amount will progressively reduce towards the balanced position by year-end as operational and capital expenditures are incurred for the remaining month of the financial year and the end of year transfers to Reserves.

NET CURRENT ASSETS SURPLUS/(DEFICIT) CARRIED FORWARD

FOR THE PERIOD ENDED 31 MAY 2021

| Description | 30 Jun 2020 | 31 May 2020 | 31 May 2021 | 30 Jun 2021 |
|---|----------------------|----------------------|----------------------|-------------------------|
| | Actual \$ | Actual \$ | Actual \$ | Adopted Budget \$ |
| Current Assets | | | | |
| Cash & Cash Equivalents - Unrestricted | 37,320,902 | 46,790,920 | 88,907,700 | 27,315,620 |
| Cash & Cash Equivalents - Restricted | 337,706,621 | 346,347,324 | 334,222,546 | 340,214,357 |
| Receivables | 18,727,150 | 17,031,394 | 16,214,803 | 20,023,000 |
| Inventory | 347,448 | 357,984 | 321,333 | 316,000 |
| TOTAL CURRENT ASSETS | 394,102,121 | 410,527,622 | 439,666,382 | 387,868,977 |
| Current Liabilities | | | | |
| Payables* | (49,329,309) | (50,473,475) | (47,422,140) | (29,910,926) |
| Provisions | (18,996,701) | (19,526,900) | (21,262,109) | (20,582,394) |
| TOTAL CURRENT LIABILITIES | (68,326,010) | (70,000,375) | (68,684,249) | (50,493,320) |
| Net Current Assets | 325,776,111 | 340,527,247 | 370,982,133 | 337,375,657 |
| Adjustments for Restrictions | | | | |
| Cash & Cash Equivalents - Restricted | (337,706,621) | (346,347,324) | (334,222,546) | (340,214,357) |
| Provision for leave liability (Cash Backed) | 13,024,364 | - | 12,902,117 | - |
| Contract Liabilities* | 10,173,059 | 19,006,810 | 8,218,806 | - |
| Contract Assets ** | (185,356) | - | (185,356) | - |
| TPS Receivables | (644,154) | - | (113,524) | - |
| TPS Payables | 4,541,388 | 2,424,171 | 758,134 | - |
| TOTAL RESTRICTED ASSETS | (310,797,320) | (324,916,343) | (312,642,369) | (340,214,357) |
| Surplus/(Deficit) Carried Forward | 14,978,791 | 15,610,904 | 58,339,764 | (2,838,700) |

*The change in the AASB Standard 15 and 1058 have resulted in the City now recognising Grants and Contributions received as a liability when performance obligations have not yet been met.

***The change in the AASB Standard 15 has resulted in the City now recognising a contract asset when performance obligations have been met, however the Grants and Contributions not received.*

Consultation

This document has been prepared in consultation with Administration for review and analysis.

Comment

In reference to Statement of Comprehensive Income in the report, the following colours have been used to categorise three levels of variance:

Revenues:

- Green > 0%;
- Amber -0% to -10%; and
- Red > -10%.

Expenses:

- Green > 0%;
- Amber -0% to -10%; and
- Red > -10%.

Statutory Compliance

This monthly Financial Activity Statement report comply with *Regulations 34 (1) and 34 (4) of the Local Government (Financial Management) Regulations 1996.*

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

“7 ~ A well governed and managed City that makes informed decisions, provides strong community leadership and valued customer focused services

7.1 - Clear direction and decision making”

Risk Management Considerations

| Risk Title | Risk Rating |
|---|-------------------------------|
| CO-017 Financial Management | Moderate |
| Accountability | Action Planning Option |
| Director Corporate Strategy & Performance | Manage |

The above risk relating to the issue contained within this report has been identified and considered within the City's Strategic and Corporate risk register. Action plans have been developed to manage this risk to support existing management systems.

In pursuing growth under the Economic objectives of the existing Strategic Community Plan, Council should consider the following risk appetite statements:

“Local Jobs

The City is prepared to accept a high level of financial risk provided that the City implements a risk management strategy to manage any risk exposure.

Strategic Growth

The City will accept a moderate level of financial risk for facilitating industry development and growth.

Any strategic objective including ongoing planning, funding and capital investment to develop infrastructure strategic assets carries financial risks."

Policy Implications

- Accounting Policy;
- Investment Policy;
- Financial Cash Backed Reserves Policy
- Financial Hardship – Collection of Rates and Service Charges Policy;
- Fee, Waivers, Concessions and Debt Write-off Policy and
- Strategic Budget Policy.

Financial Implications

As outlined in the report and detailed in **Attachments 1 to 6.**

Voting Requirements

Simple Majority

Recommendation

That Council:

- 1. RECEIVES the Financial Activity Statement and commentaries on variances year to date Budget for the period ended 31 May 2021 consisting of:**
 - a) May 2021 year to date Financial Activity Statement;**
 - b) May 2021 year to date Net Current Assets Position; and**
 - c) May 2021 year to date Notes to the Material Financial Variances.**

Attachments:

| | | |
|--------------------------|---|----------------|
| <u>1</u> | Attachment 1 - Statement of Comprehensive Income May 2021 | 21/271775 |
| <u>2</u> | Attachment 2 - Statement of Financial Position May 2021 | 21/271776 |
| <u>3</u> | Attachment 3 - Significant Capital Expenditure May 2021 | 21/271777 |
| <u>4</u> | Attachment 4 - Top Projects 2020-21 - May 2021 - 20210210 | 16/151914[v62] |
| <u>5</u> | Attachment 5 – Investment Report May 2021 | 21/271778 |
| <u>6</u> | Attachment 6 – Rate Setting Statement May 2021 | 21/271780 |

CITY OF WANNEROO

STATEMENT OF COMPREHENSIVE INCOME BY NATURE OR TYPE

Attachment 1

FOR THE PERIOD ENDED 31 MAY 2021

| Description | Current Month | | | | | Year to Date | | | | Annual | | | | Notes |
|---|---------------|----------------|-------------|--------|-------|---------------|----------------|------------|-------|-----------------|----------------|------------|------|-------|
| | Actual | Revised Budget | Variance | | Notes | Actual | Revised Budget | Variance | | Original Budget | Revised Budget | Variance | | |
| | \$ | \$ | \$ | % | | \$ | \$ | \$ | % | \$ | \$ | \$ | % | |
| Revenues | | | | | | | | | | | | | | |
| Rates | 90,588 | 0 | 90,588 | 0.0 | 1 | 136,419,054 | 136,109,707 | 309,347 | 0.2 | 135,971,516 | 136,109,707 | 138,191 | 0 | 1 |
| Operating Grants, Subsidies & Contributions | 1,254,701 | 1,731,890 | (477,189) | (27.6) | 2 | 12,084,894 | 12,005,610 | 79,284 | 0.7 | 11,426,636 | 16,752,460 | 5,325,824 | 32 | 2 |
| Fees & Charges | 1,439,646 | 1,417,157 | 22,489 | 1.6 | 3 | 47,578,668 | 46,955,964 | 622,704 | 1.3 | 44,156,022 | 48,477,509 | 4,321,487 | 9 | 3 |
| Interest Earnings | 208,160 | 247,780 | (39,620) | (16.0) | | 3,798,369 | 3,903,100 | (104,731) | (2.7) | 4,416,017 | 4,135,724 | (280,293) | (7) | |
| Other Revenue | 374,514 | 91,202 | 283,312 | 310.6 | 4 | 894,599 | 646,333 | 248,266 | 38.4 | 1,015,816 | 750,842 | (264,974) | (35) | 4 |
| Total Operating Revenue | 3,367,609 | 3,488,029 | (120,420) | (3.5) | | 200,775,584 | 199,620,714 | 1,154,870 | 0.6 | 196,986,007 | 206,226,242 | 9,240,235 | 4 | |
| Expenses | | | | | | | | | | | | | | |
| Employee Costs | (5,463,018) | (6,141,964) | 678,946 | 11.1 | 5 | (66,046,359) | (69,506,715) | 3,460,356 | 5.0 | (75,073,152) | (75,233,832) | (160,680) | (0) | 5 |
| Materials & Contracts | (5,634,868) | (5,602,515) | (32,353) | (0.6) | 6 | (57,642,476) | (63,095,390) | 5,452,914 | 8.6 | (71,049,101) | (70,435,144) | 613,957 | 1 | 6 |
| Utility Charges | (943,127) | (842,187) | (100,940) | (12.0) | 7 | (8,703,673) | (8,735,752) | 32,079 | 0.4 | (9,976,703) | (9,534,360) | 442,343 | 5 | |
| Depreciation | (3,652,327) | (3,571,971) | (80,356) | (2.2) | | (39,458,262) | (39,291,681) | (166,581) | (0.4) | (42,863,029) | (42,863,029) | 0 | 0 | |
| Interest Expenses | (343,382) | (343,836) | 454 | 0.1 | | (3,777,626) | (3,770,473) | (7,153) | (0.2) | (4,114,716) | (4,114,828) | (112) | (0) | |
| Insurance | (54,459) | (72,053) | 17,594 | 24.4 | 8 | (556,344) | (805,958) | 249,614 | 31.0 | (1,327,151) | (880,151) | 447,000 | 51 | 8 |
| Total Operating Expenditure | (16,091,181) | (16,574,526) | 483,345 | 2.9 | | (176,184,740) | (185,205,969) | 9,021,229 | 4.9 | (204,403,852) | (203,061,344) | 1,342,508 | 1 | |
| RESULT FROM OPERATIONS | (12,723,572) | (13,086,497) | 362,925 | 2.8 | | 24,590,844 | 14,414,745 | 10,176,099 | 70.6 | (7,417,845) | 3,164,898 | 10,582,743 | 334 | |
| Non Operating Revenue & Expenses | | | | | | | | | | | | | | |
| Non Operating Grants, Subsidies & Contributions | 54,978 | 1,805,860 | (1,750,882) | (97.0) | 9 | 18,420,802 | 12,092,486 | 6,328,316 | 52.3 | 11,049,674 | 16,066,123 | 5,016,449 | 31 | 9 |
| Contributed Physical Assets | 1,823,923 | 0 | 1,823,923 | 0.0 | 10 | 12,211,465 | 6,819,000 | 5,392,465 | 79.1 | 9,092,000 | 9,092,000 | 0 | 0 | 10 |
| Profit on Asset Disposals | 153,966 | 0 | 153,966 | 0.0 | 11 | 2,766,181 | 1,400,000 | 1,366,181 | 97.6 | 248,176 | 1,698,176 | 1,450,000 | 85 | 11 |
| Loss on Assets Disposals | (7,116) | 0 | (7,116) | 0.0 | 11 | (154,117) | (13,699,065) | 13,544,948 | 98.9 | (14,821,299) | (14,821,299) | 0 | 0 | 11 |
| TPS* & DCP** Revenues | 331,935 | 1,175,648 | (843,713) | (71.8) | 12 | 9,144,194 | 9,602,480 | (458,286) | (4.8) | 10,667,481 | 11,116,172 | 448,691 | 4 | 12 |
| TPS* & DCP** Expenses | (176,551) | (1,577,596) | 1,401,045 | 88.8 | 13 | (2,640,852) | (3,984,090) | 1,343,238 | 33.7 | (6,759,073) | (4,993,957) | 1,765,116 | 35 | 13 |
| Total Non Operating Revenue and Expenses | 2,181,135 | 1,403,912 | 777,223 | 55.4 | | 39,747,673 | 12,230,811 | 27,516,862 | 225.0 | 9,476,959 | 18,157,215 | 8,680,256 | 48 | |
| NET RESULT (OPERATING & NON OPERATING) | (10,542,437) | (11,682,585) | 1,140,148 | 9.8 | | 64,338,517 | 26,645,556 | 37,692,961 | 141.5 | 2,059,114 | 21,322,113 | 19,262,999 | 90 | |
| Other Comprehensive Income | 0 | 0 | 0 | 0.0 | | 0 | 0 | 0 | 0.0 | 0 | 0 | 0 | 0 | |
| TOTAL COMPREHENSIVE INCOME | (10,542,437) | (11,682,585) | 1,140,148 | 9.8 | | 64,338,517 | 26,645,556 | 37,692,961 | 141.5 | 2,059,114 | 21,322,113 | 19,262,999 | 90 | |

CITY OF WANNEROO

Attachment 2

STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 MAY 2021

| Description | 30/06/2020 Actual \$ | 31/05/2021 Actual \$ | Budget 30/06/2021 Estimate \$ |
|-----------------------------------|----------------------------|----------------------------|--|
| Current Assets | | | |
| Cash at Bank | 3,469,010 | 594,946 | 3,308,261 |
| Investments | 371,558,513 | 422,535,300 | 364,221,716 |
| Receivables | 18,727,150 | 16,214,803 | 20,023,000 |
| Inventories | 347,448 | 321,333 | 316,000 |
| | 394,102,121 | 439,666,382 | 387,868,977 |
| Current Liabilities | | | |
| Payables | (49,329,309) | (47,422,140) | (29,910,926) |
| Provisions | (18,996,701) | (21,262,109) | (20,582,394) |
| | (68,326,010) | (68,684,249) | (50,493,320) |
| NET CURRENT ASSETS | 325,776,111 | 370,982,133 | 337,375,657 |
| Non Current Assets | | | |
| Receivables | 3,712,310 | 3,525,789 | 3,268,165 |
| Investments | 19,275,826 | 21,602,272 | 20,243,091 |
| Inventories | 21,866,609 | 21,866,609 | 22,117,151 |
| Land | 133,628,182 | 133,635,281 | 138,221,721 |
| Buildings | 177,300,883 | 171,509,943 | 189,295,791 |
| Plant | 16,591,732 | 15,214,426 | 21,440,107 |
| Equipment | 38,788,705 | 39,071,328 | 89,942,404 |
| Furniture & Fittings | 5,045,544 | 4,654,997 | 14,243,635 |
| Infrastructure | 1,920,785,802 | 1,905,508,963 | 1,867,304,297 |
| Work in Progress | 63,042,853 | 102,525,576 | 62,293,699 |
| | 2,400,038,446 | 2,419,115,184 | 2,428,370,061 |
| Non Current Liabilities | | | |
| Interest Bearing Liabilities | (74,460,644) | (74,392,806) | (76,334,197) |
| Provisions & Payables | (100,297,118) | (100,309,216) | (11,699,460) |
| | (174,757,762) | (174,702,022) | (88,033,657) |
| NET ASSETS | 2,551,056,795 | 2,615,395,295 | 2,677,712,061 |
| Equity | | | |
| Retained Surplus | (1,268,608,535) | (1,334,957,363) | (1,283,263,624) |
| Reserves - Cash/Investment Backed | (233,133,731) | (231,123,403) | (333,303,832) |
| Reserves - Asset Revaluation | (1,049,314,529) | (1,049,314,529) | (1,061,144,605) |
| TOTAL EQUITY | (2,551,056,795) | (2,615,395,295) | (2,677,712,061) |

Attachment 3**Significant Capital expenditure for May 2021**

- \$1.14m *Three Bin Kerbside Collection System*
- \$1.06m *Halesworth Park, Butler, New Sports Facilities*
- \$674K *Recurring Program, Renew Transport Infrastructure Assets*
- \$277K *Hinckley Park, Hocking, Upgrade Passive Park*
- \$233K *Recurring Program, New Footpaths*
- \$157K *Ridgewood Reserve, Ridgewood, Upgrade Spots Floodlight Globes*
- \$149K *Dalvik Park, Merriwa, New Sports Amenities Building and Carpark*
- \$135K *Upgrade BMX Tracks – Various Locations*
- \$126K *Upgrade Roads and Drainage Infrastructure – Various Locations*
- \$123K *Marmion Ave, Upgrade to Dual Carriageway from Butler Blvd to Yanchep Beach Rd*
- \$114K *Recurring Program, Upgrade Beach Accessways*

Significant (LTD) commitments in the Capital Works Program as at 31 May 2021

- \$6.83m *Recurring Program, Renew Domestic Waste Vehicles*
- \$1.84m *Dalvik Park, Merriwa, New Sports Amenities Building and Carpark*
- \$1.56K *Recurring Program, Renew Transport Infrastructure Assets*
- \$1.24m *Three Bin Kerbside Collection System*
- \$1.03m *Renew Finance System*
- \$606K *Halesworth Park, Butler, New Sports Facilities*
- \$512K *Renewal, rehabilitation and upgrade of existing irrigation infrastructure throughout the City*
- \$460K *Recurring Program, Renew Light Vehicles*
- \$399K *Recurring Program, Upgrade Beach Accessways*
- \$349K *Upgrade Roads and Drainage Infrastructure – Various Locations*
- \$340K *Hinckley Park, Hocking, Upgrade Passive Park*
- \$307K *Recurring Program, Renew Heavy Trucks*
- \$291K *New Assets Management System*
- \$242K *Upgrade Kingsway Olympic Soccer Club, Madeley*
- \$228K *Upgrade To Dual Carriageway from Wanneroo Road to Old Yanchep Road*
- \$228K *New Sports Amenities Building, Heath Park, Alkimos*
- \$225K *Recurring Program, Renew IT Equipment and Software*
- \$186K *Recurring Program, Renew Park Assets*
- \$185K *Neerabup Industrial Area, Neerabup, New Development*
- \$168K *Upgrade Street Landscaping, Marmion Avenue*
- \$154K *Recurring Program, Replace IT Equipment and Software*
- \$124K *Splendid Park, Yanchep, New Toilet Block at Netball Courts*
- \$122K *Paloma Park, Marangaroo, Upgrade Sports Floodlighting*
- \$115K *Gumblossom Park, Quinns Rocks, Upgrade Path Network*
- \$114K *Splendid Park, Yanchep, New Cycling Facility*
- \$111K *New Sites for Environmental Offset Requirements, Neerabup Industrial Area*
- \$108K *Clarkson Youth Centre, Clarkson, Upgrade Building and Open Space*
- \$105K *Quinns Rock Caravan Park Redevelopment*
- \$103K *Tree Planting – Various Locations*
- **LTD – Life to Date**

Attachment 3

As at 31 May 2021, the City has spent \$7.0m (69%) of the revised \$10.2m carry forward budget from 2019/2020 (originally \$7.6m). Significant Actual (YTD) expenditure against carry forward projects include (% shown as Actual expenditure against revised Carry Forward budget only):

- \$1.26m *Halesworth Park, Butler, New Sports Facilities (100%)*
- \$1.09m *Renew Finance System (100%)*
- \$481K *Recurring Program, New IT Equipment and Software (35%)*
- \$416K *Recurring Program, Renew Heavy Trucks (57%)*
- \$363K *Marmion Avenue, Upgrade Street Landscaping (97%)*
- \$344K *Recurring Program, Renew IT Equipment and Software (100%)*
- \$282K *Shelvock Park, New Sports Amenities Building (90%)*
- \$250K *Recurring Program, Renew Leased Building Assets (100%)*
- \$250K *Splendid Park, Yanchep, New Skate Park (100%)*
- \$249K *Marmion Ave, Upgrade to Dual Carriageway from Butler Blvd to Yanchep Beach Rd (100%)*
- \$247K *Recurring Program, New Corporate Business Systems (67%)*
- \$167K *New Development, Neerabup Industrial Area (32%)*
- \$150K *Recurring Program, Renew Light Vehicles (100%)*
- \$144K *New Christmas Decorations (89%)*
- \$120K *New Assets Management System (100%)*

| Top Capital Projects 2020/21 - May 2021 | | | | | | | | | | | | | | | | | |
|---|--------------|-----------|---|------------------------------------|--------------------|-------------------------|------------------------------|----------------------|------------------------|------------------------------------|--------------------|---------------------|--------------|---------------------|------------------|--------------|--|
| PMO Project Registration | | | | Financial Summary (Annual Funding) | | | | Total Project Budget | | | Project Indicators | | | | Project Progress | | |
| PMO Code | Finance Code | Container | Project Name | Project Budget Current Year | Actual Expenditure | Forecast to End of Year | Budget Variance Under/(Over) | Total Project Budget | Estimate at Completion | Total Budget Variance Under/(Over) | Schedule | Current Year Budget | Total Budget | Overall Risk Rating | Work % Complete | Stage | Council Comments |
| PMO16052 | PR-2616 | 23740 | Neerabup Industrial Area (Existing Estate), Neerabup, Upgrade Roads and Services Infrastructure | 344,711 | 60,490 | 78,000 | 206,221 | 3,985,000 | 4,057,875 | (72,875) | | | | | 26 | S5. Delivery | Design RFQ consensus meeting scheduled and award of design component anticipated for June 2021. Carry forward of \$203k for continuing project. |
| PMO16061 | PR-2955 | 23756 | Halesworth Park, Butler, New Sports Facilities | 10,747,496 | 9,845,107 | 502,389 | 400,000 | 20,824,937 | 20,824,936 | 1 | | | | | 72 | S5. Delivery | Southern oval practical completion achieved April 2021 and now in use by Alkimos College. Northern oval pre-practical completion (PC) inspections scheduled for June, with PC anticipated July 2021. Pavilions design ongoing; 50% review completed in May. Change control to be issued to extend finish date due to pavilion design, procurement and construction activities. Carry forward of \$400k for continuing project. |
| PMO16175 | PR-2664 | 25883 | Landsdale Library and Youth Innovation Hub, New Building | 220,694 | 60,233 | 27,350 | 133,111 | 10,501,250 | 10,489,140 | 12,110 | | | | | 28 | S4. Design | Architect Bollig Design Group is redesigning new concepts for Library & Youth Innovation Hub. Carry forward of \$121k for continuing project. |
| PMO17015 | PR-1910 | 33218 | Recurring Program, Renew Park Assets | 1,750,000 | 1,757,861 | 1,000 | (8,861) | N.A. | N.A. | N.A. | | | | | 99 | S5. Delivery | Current year works 99% completed. |
| PMO18063 | PR-4088 | 30136 | Neerabup Industrial Area, Neerabup, New Development | 918,371 | 161,824 | 256,510 | 500,037 | 15,855,004 | 15,855,002 | 2 | | | | | 21 | S5. Delivery | Lot 9100 industrial subdivision engineering design to continue following Western Australian Planning Commission (WAPC) subdivision approval. June Council meeting seeks approval to lodge subdivision with WAPC. Resource Extraction works (Fauna Management) started on site, vegetation clearing to start in June. Energy supply contract awarded. Carry forward \$450k for continuing project, with anticipated adjustment. |
| PMO19001 | PR-2792 | 32947 | Dalvik Park, Merriwa, New Sports Amenities Building and Carpark | 587,000 | 194,998 | 277,730 | 114,272 | 2,263,306 | 2,238,639 | 24,667 | | | | | 63 | S5. Delivery | Earthworks completed May 2021 and installation of building services in process. Carry forward \$100k for continuing project. |
| PMO19002 | PR-4172 | 32950 | Hinckley Park, Hocking, Upgrade Passive Park | 1,368,840 | 950,137 | 343,531 | 75,172 | 1,423,477 | 1,423,477 | 0 | | | | | 88 | S5. Delivery | Project on track. All play equipment installed. Practical completion of main contract anticipated for 28 June 2021. Carry forward \$75k to enable completion of project. |

| Top Capital Projects 2020/21 - May 2021 | | | | | | | | | | | | | | | | | |
|---|--------------|-----------|--|------------------------------------|--------------------|-------------------------|------------------------------|----------------------|------------------------|------------------------------------|--------------------|---------------------|--------------|---------------------|------------------|---------------|--|
| PMO Project Registration | | | | Financial Summary (Annual Funding) | | | | Total Project Budget | | | Project Indicators | | | | Project Progress | | |
| PMO Code | Finance Code | Container | Project Name | Project Budget Current Year | Actual Expenditure | Forecast to End of Year | Budget Variance Under/(Over) | Total Project Budget | Estimate at Completion | Total Budget Variance Under/(Over) | Schedule | Current Year Budget | Total Budget | Overall Risk Rating | Work % Complete | Stage | Council Comments |
| PMO19007 | PR-2990 | 32965 | Leatherback Park, Alkimos, New Sports Amenities Building | 1,381,375 | 1,371,680 | 1,425 | 8,270 | 1,680,575 | 1,830,350 | (149,775) | | | | | 99 | S6. Close-Out | Project in Defects Liability Period. Carry forward \$10k for contractual commitment. |
| PMO19024 | PR-2409 | 34035 | Yanchep Industrial Area, Yanchep, Upgrade Roads and Drainage Infrastructure | 500,000 | 163,143 | 255,990 | 80,867 | 1,270,000 | 1,265,507 | 4,493 | | | | | 32 | S5. Delivery | Works progressing. City's construction crew anticipated to commence June 2021 with drainage and the parking embayments. Carry forward of \$81k required for continuing works. |
| PMO19041 | PR-3018 | 34175 | Hartman Dr, Wangara, Upgrade to Dual Carriageway from Hepburn Ave to Gngara Rd | 2,189,042 | 2,182,437 | 14,500 | (7,895) | 4,700,000 | 4,707,896 | (7,896) | | | | | 99 | S6. Close-Out | Project in Defects Liability Period. Tree planting in June 2021. |
| PMO20004 | PR-4238 | 38839 | Three Bin Kerbside Collection New System | 6,532,316 | 4,448,833 | 762,206 | 1,321,277 | 6,794,858 | 6,591,669 | 203,189 | | | | | 70 | S5. Delivery | Phase 2 of the roll out commenced 3 May 2020 and will continue for 15 weeks. An updated Waste Education Guide has been finalised and will be delivered with the new GO bins from 7 June - 9 July, and posted out to those who will not receive a GO bin. The roll out is progressing well so far and we are working closely with the contractor to remedy any issues as they arise. Carry forward \$1,290k for continuing project. |
| PMO20015 | PR-4237 | 39484 | Mirrabooka Ave, Rawlinson Drive, Upgrade Intersection | 898,005 | 674,659 | 173,345 | 50,001 | 911,005 | 866,379 | 44,626 | | | | | 98 | S5. Delivery | Construction completion May 2021. Carry forward \$20k to allow for delays in line marking. |
| | | | | 27,437,850 | 21,871,403 | 2,693,976 | 2,872,471 | 70,209,412 | 70,150,870 | 58,542 | | | | | | | |

| Schedule Status-Indicator | Budget Indicators (Annual & Total) | Overall Risk Indicator |
|---|---|------------------------|
| On Target-Baseline (<10%time increase) | On Target (Variance <10%) | Low |
| Behind Schedule (10 - 20%time increase) | Almost on Budget (Variance of 10 - 20%) | Medium |
| Behind Schedule (>20%time increase) | Under / Over Budget (Variance > 20%) | High |

INVESTMENT SUMMARY - As At 31 May 2021

| Face Value \$ | Interest Rate % | Borrower | Rating | Maturity Date | Purchase price | Deposit Date | Current Value \$ | YTD Accrued Interest \$ | | Accrued Interest |
|---|----------------------------|--------------------------------------|--------|-------------------|----------------|-------------------|-----------------------|-------------------------------|--|---------------------|
| Current Account Investment Group | | | | | | | | | | |
| 26,369,441.39 | 0.01 | Commonwealth Bank of Australia Perth | A1 | N/A | | N/A | 26,369,441.39 | | | |
| 10,000,000.00 | 0.76 | Westpac Banking Corporation | A1 | 07-September-2021 | 10,000,000.00 | 07-September-2020 | 10,017,490.41 | 55,386.30 | | 17,490.41 |
| 10,000,000.00 | 1.01 | Westpac Banking Corporation | A1 | 08-June-2021 | 10,000,000.00 | 09-June-2020 | 10,047,871.23 | 92,698.63 | | 47,871.23 |
| 15,000,000.00 | 1.01 | Westpac Banking Corporation | A1 | 10-June-2021 | 15,000,000.00 | 09-June-2020 | 15,071,806.85 | 139,047.95 | | 71,806.85 |
| 10,000,000.00 | 1.00 | Westpac Banking Corporation | A1 | 17-June-2021 | 10,000,000.00 | 17-June-2020 | 10,095,342.47 | 91,780.82 | | 95,342.47 |
| 5,000,000.00 | 0.95 | National Australia Bank | A1 | 05-July-2021 | 5,000,000.00 | 02-July-2020 | 5,043,335.62 | 43,335.62 | | 43,335.62 |
| 10,000,000.00 | 0.95 | National Australia Bank | A1 | 13-July-2021 | 10,000,000.00 | 07-July-2020 | 10,085,369.86 | 85,369.86 | | 85,369.86 |
| 5,000,000.00 | 0.86 | Westpac Banking Corporation | A1 | 28-July-2021 | 5,000,000.00 | 28-July-2020 | 5,036,167.12 | 36,167.12 | | 36,167.12 |
| 10,000,000.00 | 0.83 | Westpac Banking Corporation | A1 | 05-August-2021 | 10,000,000.00 | 07-August-2020 | 10,025,468.50 | 67,536.99 | | 25,468.50 |
| 5,000,000.00 | 0.83 | Westpac Banking Corporation | A1 | 11-August-2021 | 5,000,000.00 | 11-August-2020 | 5,012,393.15 | 33,313.70 | | 12,393.15 |
| 5,000,000.00 | 0.85 | National Australia Bank | A1 | 11-August-2021 | 5,000,000.00 | 11-August-2020 | 5,034,116.44 | 34,116.44 | | 34,116.44 |
| 15,000,000.00 | 0.81 | Westpac Banking Corporation | A1 | 18-August-2021 | 15,000,000.00 | 18-August-2020 | 15,033,953.42 | 95,202.74 | | 33,953.42 |
| 15,000,000.00 | 0.81 | Westpac Banking Corporation | A1 | 24-August-2021 | 15,000,000.00 | 24-August-2020 | 15,031,956.16 | 93,205.48 | | 31,956.16 |
| 10,000,000.00 | 0.76 | Westpac Banking Corporation | A1 | 14-September-2021 | 10,000,000.00 | 07-September-2020 | 10,017,490.41 | 55,386.30 | | 17,490.41 |
| 10,000,000.00 | 0.70 | Australia & New Zealand Bank | A1 | 20-July-2021 | 10,000,000.00 | 07-September-2020 | 10,051,013.70 | 51,013.70 | | 51,013.70 |
| 10,000,000.00 | 0.70 | Australia & New Zealand Bank | A1 | 23-June-2021 | 10,000,000.00 | 15-September-2020 | 10,049,479.45 | 49,479.45 | | 49,479.45 |
| 15,000,000.00 | 0.70 | Australia & New Zealand Bank | A1 | 28-July-2021 | 15,000,000.00 | 15-September-2020 | 15,074,219.18 | 74,219.18 | | 74,219.18 |
| 5,000,000.00 | 0.71 | Commonwealth Bank of Australia Perth | A1 | 22-September-2021 | 5,000,000.00 | 22-September-2020 | 5,024,412.33 | 24,412.33 | | 24,412.33 |
| 15,000,000.00 | 0.70 | Westpac Banking Corporation | A1 | 07-October-2021 | 15,000,000.00 | 07-October-2020 | 15,067,890.41 | 67,890.41 | | 67,890.41 |
| 5,000,000.00 | 0.66 | Commonwealth Bank of Australia Perth | A1 | 21-October-2021 | 5,000,000.00 | 21-October-2020 | 5,020,071.23 | 20,071.23 | | 20,071.23 |
| 10,000,000.00 | 0.62 | Commonwealth Bank of Australia Perth | A1 | 28-October-2021 | 10,000,000.00 | 28-October-2020 | 10,036,520.55 | 36,520.55 | | 36,520.55 |
| 10,000,000.00 | 0.60 | Westpac Banking Corporation | A1 | 06-November-2021 | 10,000,000.00 | 06-November-2020 | 10,033,863.01 | 33,863.01 | | 33,863.01 |
| 10,000,000.00 | 0.59 | Commonwealth Bank of Australia Perth | A1 | 29-November-2021 | 10,000,000.00 | 27-November-2020 | 10,029,904.11 | 29,904.11 | | 29,904.11 |
| 10,000,000.00 | 0.53 | Commonwealth Bank of Australia Perth | A1 | 09-December-2021 | 10,000,000.00 | 09-December-2020 | 10,025,120.55 | 25,120.55 | | 25,120.55 |
| 10,000,000.00 | 0.52 | Commonwealth Bank of Australia Perth | A1 | 16-December-2021 | 10,000,000.00 | 21-December-2020 | 10,022,936.99 | 22,936.99 | | 22,936.99 |
| 20,000,000.00 | 0.48 | Commonwealth Bank of Australia Perth | A1 | 11-January-2022 | 20,000,000.00 | 11-January-2021 | 20,036,821.92 | 36,821.92 | | 36,821.92 |
| 10,000,000.00 | 0.47 | National Australia Bank | A1 | 17-January-2022 | 10,000,000.00 | 14-January-2021 | 10,017,641.10 | 17,641.10 | | 17,641.10 |
| 10,000,000.00 | 0.48 | Commonwealth Bank of Australia Perth | A1 | 20-January-2022 | 10,000,000.00 | 21-January-2021 | 10,017,095.89 | 17,095.89 | | 17,095.89 |
| 5,000,000.00 | 0.48 | Commonwealth Bank of Australia Perth | A1 | 28-January-2022 | 5,000,000.00 | 29-January-2021 | 5,008,021.92 | 8,021.92 | | 8,021.92 |
| 10,000,000.00 | 0.46 | Commonwealth Bank of Australia Perth | A1 | 03-February-2022 | 10,000,000.00 | 04-February-2021 | 10,014,619.18 | 14,619.18 | | 14,619.18 |
| 10,000,000.00 | 0.46 | Commonwealth Bank of Australia Perth | A1 | 10-February-2022 | 10,000,000.00 | 11-February-2021 | 10,013,736.99 | 13,736.99 | | 13,736.99 |
| 5,000,000.00 | 0.46 | Commonwealth Bank of Australia Perth | A1 | 15-February-2022 | 5,000,000.00 | 15-February-2021 | 5,006,616.44 | 6,616.44 | | 6,616.44 |
| 15,000,000.00 | 0.50 | Commonwealth Bank of Australia Perth | A1 | 23-February-2022 | 15,000,000.00 | 23-February-2021 | 15,019,931.51 | 19,931.51 | | 19,931.51 |
| 15,000,000.00 | 0.50 | Commonwealth Bank of Australia Perth | A1 | 09-March-2022 | 15,000,000.00 | 09-March-2021 | 15,017,054.79 | 17,054.79 | | 17,054.79 |
| 30,000,000.00 | 0.46 | Commonwealth Bank of Australia Perth | A1 | 29-March-2022 | 30,000,000.00 | 08-April-2021 | 30,020,038.36 | 20,038.36 | | 20,038.36 |
| 20,000,000.00 | 0.37 | Westpac Banking Corporation | A1 | 10-May-2022 | 20,000,000.00 | 10-May-2021 | 20,004,257.53 | 4,257.53 | | 4,257.53 |
| 10,000,000.00 | 0.40 | Westpac Banking Corporation | A1 | 19-May-2022 | 10,000,000.00 | 19-May-2021 | 10,001,315.07 | 1,315.07 | | 1,315.07 |
| | | | | | | | | | | |
| | Weighted Return | | | | | | | | | |
| 421,369,441.39 | 0.60% | Totals | | | | | 422,534,785.22 | 1,535,130.14 | | 1,165,343.83 |

0.063% 12 month UBS Australia Bank Bill Index for 31 May 2021

0.54% Differential between Council's Weighted Return and UBS Australia Bank Bill Index

Notes: Face Value - refers to the principal amount invested.

Interest Rate - refers to the annual interest rate applicable to the investment.

Borrower - refers to the institution through which the City's monies are invested.

Rating - refers to the Standard & Poor Short Term Rating of the Borrower which, per Council Policy, must be a minimum of A2.

Current Value - refers to the accumulated value of the investment including accrued interest from time invested to current period.

INDIVIDUAL ADI LIMITS - As At 31 May 2021

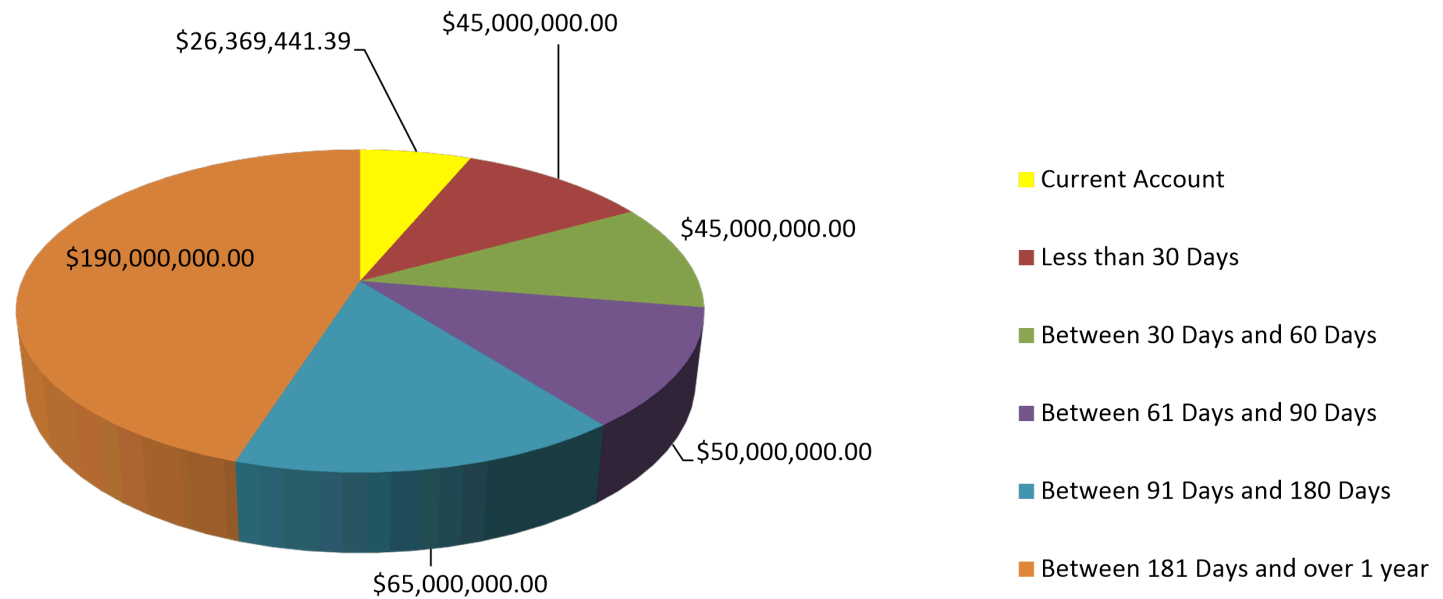
| BORROWER | INVESTMENT RATING | FACE VALUE (\$) | MAXIMUM LIMIT PER INVESTMENT POLICY (\$) | INVESTMENT BALANCE (%) | MAXIMUM LIMIT PER INVESTMENT POLICY (%) |
|--------------------------------------|-------------------|-----------------------|--|------------------------|---|
| Commonwealth Bank of Australia Perth | A1 | 196,369,441.39 | 210,684,720.70 | 46.60 | 50.00 |
| National Australia Bank | A1 | 30,000,000.00 | 210,684,720.70 | 7.12 | 50.00 |
| Westpac Banking Corporation | A1 | 160,000,000.00 | 210,684,720.70 | 37.97 | 50.00 |
| Australia & New Zealand Bank | A1 | 35,000,000.00 | 210,684,720.70 | 8.31 | 50.00 |
| Totals | | 421,369,441.39 | | 100.00 | |

OVERALL CREDIT PROFILE - As At 31 May 2021

| | INVESTMENT RATING | FACE VALUE (\$) | MAXIMUM LIMIT PER INVESTMENT POLICY (\$) | INVESTMENT BALANCE (%) | MAXIMUM LIMIT PER INVESTMENT POLICY (%) |
|------------------------|-------------------|-----------------------|--|------------------------|---|
| Subtotal of Securities | A1 | 421,369,441.39 | 421,369,441.39 | 100.00 | 100.00 |
| Subtotal of Securities | A2 | - | 337,095,553.11 | 0.00 | 80.00 |
| Totals | | 421,369,441.39 | | 100.00 | |

Maturity Breakdown - As At 31 May 2021

| Maturity Profile | Face Value | % Portfolio | Number of Investments | Lowest Amount Invested per Investment | Highest Amount Invested per Investment |
|----------------------------------|-------------------------|----------------|-----------------------|---------------------------------------|--|
| Current Account | \$26,369,441.39 | 6.26% | 1.00 | \$26,369,441.39 | \$26,369,441.39 |
| Less than 30 Days | \$45,000,000.00 | 10.68% | 4.00 | \$10,000,000.00 | \$15,000,000.00 |
| Between 30 Days and 60 Days | \$45,000,000.00 | 10.68% | 5.00 | \$5,000,000.00 | \$15,000,000.00 |
| Between 61 Days and 90 Days | \$50,000,000.00 | 11.87% | 5.00 | \$5,000,000.00 | \$15,000,000.00 |
| Between 91 Days and 180 Days | \$65,000,000.00 | 15.43% | 7.00 | \$5,000,000.00 | \$15,000,000.00 |
| Between 181 Days and over 1 year | \$190,000,000.00 | 45.09% | 15.00 | \$5,000,000.00 | \$30,000,000.00 |
| Totals | \$421,369,441.39 | 100.00% | 37.00 | | |



**RATE SETTING STATEMENT
(FINANCIAL ACTIVITY STATEMENT)
FOR THE PERIOD ENDED 31 MAY 2021**

Attachment 6

| Description | Year To Date | | | | Annual | | | |
|---|----------------------|----------------------|---------------------|--------------|----------------------|----------------------|---------------------|------------|
| | Actual | Revised Budget | Variance | | Adopted Budget | Revised Budget | Variance | |
| | \$ | \$ | \$ | % | \$ | \$ | \$ | % |
| Opening Surplus/(Deficit) | 14,978,791 | 14,978,791 | 0 | 0 | 0 | 14,978,791 | 14,978,791 | 0 |
| OPERATING ACTIVITIES | | | | | | | | |
| Revenues | | | | | | | | |
| Operating Grants, Subsidies & Contributions | 12,084,894 | 12,005,610 | 79,284 | 1 | 11,426,636 | 16,752,460 | 5,325,824 | 32 |
| Fees & Charges | 47,578,668 | 46,955,964 | 622,704 | 1 | 44,156,022 | 48,477,509 | 4,321,487 | 9 |
| Interest Earnings | 3,798,369 | 3,903,100 | (104,731) | (3) | 4,416,017 | 4,135,724 | (280,293) | (7) |
| Other Revenue | 894,599 | 646,333 | 248,266 | 38 | 1,015,816 | 750,842 | (264,974) | (35) |
| | 64,356,530 | 63,511,007 | 845,523 | 1 | 61,014,491 | 70,116,535 | 9,102,044 | 13 |
| Expenses | | | | | | | | |
| Employee Costs | (66,046,359) | (69,506,715) | 3,460,356 | 5 | (75,073,152) | (75,233,832) | (160,680) | (0) |
| Materials & Contracts | (57,642,476) | (63,095,390) | 5,452,914 | 9 | (71,049,101) | (70,435,144) | 613,957 | 1 |
| Utility Charges | (8,703,673) | (8,735,752) | 32,079 | 0 | (9,976,703) | (9,534,360) | 442,343 | 5 |
| Depreciation | (39,458,262) | (39,291,681) | (166,581) | (0) | (42,863,029) | (42,863,029) | 0 | 0 |
| Interest Expenses | (3,777,626) | (3,770,473) | (7,153) | (0) | (4,114,716) | (4,114,828) | (112) | (0) |
| Insurance | (556,344) | (805,958) | 249,614 | 31 | (1,327,151) | (880,151) | 447,000 | 51 |
| | (176,184,740) | (185,205,969) | 9,021,229 | 5 | (204,403,852) | (203,061,344) | 1,342,508 | 1 |
| Non-Cash Amounts Excluded | | | | | | | | |
| Depreciation | 39,458,262 | 39,291,681 | 166,581 | 0 | 42,863,029 | 42,863,029 | 0 | 0 |
| | (72,369,948) | (82,403,281) | 10,033,333 | 12 | (100,526,332) | (90,081,780) | 10,444,552 | 12 |
| INVESTING ACTIVITIES | | | | | | | | |
| Non Operating Grants, Subsidies & Contributions | 18,420,802 | 12,092,486 | 6,328,316 | 52 | 11,049,674 | 16,066,123 | 5,016,449 | 31 |
| Contributed Physical Assets | 12,211,465 | 6,819,000 | 5,392,465 | 0 | 9,092,000 | 9,092,000 | 0 | 0 |
| Profit on Asset Disposals | 2,766,181 | 1,400,000 | 1,366,181 | 0 | 248,176 | 1,698,176 | 1,450,000 | 85 |
| Loss on Assets Disposals | (154,117) | (13,699,065) | 13,544,948 | 99 | (14,821,299) | (14,821,299) | 0 | 0 |
| TPS & DCP Revenues | 9,144,194 | 9,602,480 | (458,286) | (5) | 10,667,481 | 11,116,172 | 448,691 | 4 |
| TPS & DCP Expenses | (2,640,852) | (3,984,090) | 1,343,238 | 34 | (6,759,073) | (4,993,957) | 1,765,116 | 35 |
| Capital Expenditure | (45,412,998) | (59,866,702) | 14,453,704 | 24 | (67,013,329) | (68,512,709) | (1,499,380) | (2) |
| Proceeds From Disposal Of Assets | 1,251,535 | 987,113 | 264,423 | 27 | 1,076,850 | 1,076,850 | 0 | 0 |
| | (4,413,790) | (46,648,779) | 42,234,989 | 91 | (56,459,520) | (49,278,644) | 7,180,876 | 15 |
| Non-Cash Amounts Excluded | | | | | | | | |
| Contributed Physical Assets | (12,211,465) | (6,819,000) | (5,392,465) | 0 | (9,092,000) | (9,092,000) | 0 | 0 |
| Profit on Asset Disposals | (2,766,181) | (1,400,000) | (1,366,181) | 0 | (248,176) | (1,698,176) | (1,450,000) | (85) |
| Loss on Assets Disposals | 154,117 | 13,699,065 | (13,544,948) | (99) | 14,821,299 | 14,821,299 | 0 | 0 |
| | (14,823,529) | 5,480,065 | (20,303,594) | (370) | 5,481,123 | 4,031,123 | (1,450,000) | 36 |
| | (19,237,319) | (41,168,714) | 21,931,395 | 53 | (50,978,397) | (45,247,521) | 5,730,876 | 13 |
| FINANCING ACTIVITIES | | | | | | | | |
| Contributions from New Loans | 0 | 0 | 0 | 0 | 2,000,000 | 2,000,000 | 0 | 0 |
| Transfers from Restricted Grants, Contributions & Loans | (1,860,778) | 205,745 | (2,066,523) | (1,004) | 681,000 | 224,449 | (456,551) | (67) |
| Transfers to Restricted Grants, Contributions & Loans | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Transfers from Reserves | 65,019,754 | 70,990,385 | (5,970,631) | (8) | 36,685,179 | 77,444,056 | 40,758,877 | 53 |
| Transfers to Reserves | (63,009,429) | (84,202,708) | 21,193,279 | 25 | (24,953,148) | (91,857,500) | (66,904,352) | (268) |
| Cash Backed Employee Provisions Transfers | (122,247) | | | | | | | |
| Transfers from Schemes | 1,774,510 | 5,073,838 | (3,299,328) | (65) | 6,764,815 | 5,535,096 | (1,229,719) | (18) |
| Transfers to Schemes | (3,252,624) | (7,087,615) | 3,834,991 | 54 | (8,483,333) | (7,731,944) | 751,389 | 9 |
| | (1,450,814) | (15,020,356) | 13,691,789 | (91) | 12,694,513 | (14,385,843) | (27,080,356) | 188 |
| (DEFICIT)/SURPLUS | (78,079,290) | (123,613,560) | 45,534,270 | (37) | (138,810,216) | (134,736,353) | 4,073,863 | 3 |
| Amount To Be Raised From Rates | 136,419,054 | 136,109,707 | 309,347 | 0 | 135,971,516 | 136,109,707 | 138,191 | 0 |
| Closing Surplus/(Deficit) | 58,339,764 | 12,496,147 | 45,843,617 | 367 | (2,838,700) | 1,373,354 | 4,212,054 | 0 |

Transactional Finance

CS02-07/21 Warrant of Payments for the Period to 31 May 2021

File Ref: 1859V02 – 21/234987
 Responsible Officer: Director, Corporate Strategy & Performance
 Disclosure of Interest: Nil
 Attachments: Nil

Issue

Presentation to the Council of a list of accounts paid for the month of May 2021, including a statement as to the total amounts outstanding at the end of the month.

Background

Local Governments are required each month to prepare a list of accounts paid for that month and submit the list to the next Ordinary Meeting of the Council.

In addition, it must record all other outstanding accounts and include that amount with the list to be presented. The list of accounts paid and the total of outstanding accounts must be recorded in the minutes of the Council meeting.

Detail

The following is the Summary of Accounts paid in May 2021

| Funds | Vouchers | Amount |
|---|-----------------|------------------------|
| Director Corporate Services Advance A/C | | |
| Accounts Paid – May 2021 | | |
| Cheque Numbers | 121461 - 121625 | \$1,118,849.37 |
| EFT Document Numbers | 4119 - 4148 | <u>\$12,954,807.37</u> |
| TOTAL ACCOUNTS PAID | | \$14,073,656.74 |
| Less Cancelled Cheques | | (\$9,367.77) |
| Manual Journals | | \$1,694.00 |
| Town Planning Scheme | | <u>(\$150,446.52)</u> |
| RECOUP FROM MUNICIPAL FUND | | \$13,915,536.45 |
| Municipal Fund – Bank A/C | | |
| Accounts Paid – May 2021 | | |
| Recoup to Director Corporate Services Advance A/C | | \$13,915,536.45 |
| Payroll – Direct Debits | | <u>\$3,820,056.90</u> |
| TOTAL ACCOUNTS PAID | | \$17,735,593.35 |
| Town Planning Scheme | | |
| Accounts Paid – May 2021 | | |
| Cell 4 | | \$15,805.80 |
| Cell 5 | | \$2,467.92 |
| Cell 8 | | \$5,125.69 |
| Cell 9 | | <u>\$127,047.11</u> |
| TOTAL ACCOUNTS PAID | | \$150,446.52 |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------------|--|------------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| 00121461 | 04/05/2021 | Cottage & Engineering Surveys | \$73.00 |
| | | Refund - Subdivision Clearance Application - Overpayment | |
| 00121462 | 04/05/2021 | Maali Mia Pty Ltd | \$550.00 |
| | | Bush Tucker Presentation - 16.04.2021 Heritage Festival - Cultural Services | |
| 00121463 | 04/05/2021 | Dementia Australia | \$76.05 |
| | | Hire Fee Refund | |
| 00121464 | 04/05/2021 | Banksia Grove Development Nominees | \$850.00 |
| | | Bond Refund | |
| 00121465 | 04/05/2021 | Joseph Banks Secondary College P & C | \$850.00 |
| | | Bond Refund | |
| 00121466 | 04/05/2021 | Sara Tawfik | \$350.00 |
| | | Bond Refund | |
| 00121467 | 04/05/2021 | Access Projects & Construction Pty Ltd | \$2,000.00 |
| | | Refund - Street & Verge Bond | |
| 00121468 | 04/05/2021 | Lisa Jane Hartshorn | \$272.60 |
| | | Refund - Infringement - Community Safety | |
| 00121469 | 04/05/2021 | Neil Williams | \$1,000.00 |
| | | Refund - Street & Verge Bond | |
| 00121470 | 04/05/2021 | Tane Edwards | \$1,000.00 |
| | | Refund - Street & Verge Bond | |
| 00121471 | 04/05/2021 | Aquamotion Office Petty Cash | \$241.00 |
| | | Petty Cash | |
| 00121472 | 04/05/2021 | Infinite Energy | \$441.00 |
| | | Refund - Development Application - Exempt | |
| 00121473 | 04/05/2021 | Perth Patio Magic Pty Ltd | \$1,000.00 |
| | | Refund - Street & Verge Bond | |
| 00121474 | 04/05/2021 | Rates Refund | \$100.00 |
| 00121475 | 04/05/2021 | Rates Refund | \$328.67 |
| 00121476 | 04/05/2021 | Sandra Cortes | \$350.00 |
| | | Bond Refund | |
| 00121477 | 04/05/2021 | Rates Refund | \$670.26 |
| 00121478 | 04/05/2021 | Rachel Dimech | \$100.00 |
| | | Bond Refund | |
| 00121479 | 04/05/2021 | Ms Alicia Jeffreys | \$100.00 |
| | | Bond Refund | |
| 00121480 | 04/05/2021 | Northern Suburbs Womens Friendship | \$100.00 |
| | | Bond Refund | |
| 00121481 | 04/05/2021 | Mr Jainik Shah | \$350.00 |
| | | Bond Refund | |
| 00121482 | 04/05/2021 | Rates Refund | \$410.12 |
| 00121483 | 04/05/2021 | Rates Refund | \$34.55 |
| 00121484 | 04/05/2021 | Rates Refund | \$398.60 |
| 00121485 | 10/05/2021 | Green Skills Incorporated | \$6,293.76 |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------------|--|------------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| | | Casual Labour For The City | |
| 00121486 | 11/05/2021 | Hartree & Associates Architects | \$147.00 |
| | | Refund - Jadu Application - Duplicate | |
| 00121487 | 11/05/2021 | Phoenix Retaining Walls | \$61.65 |
| | | Refund - Building Services Levy - Rejected | |
| 00121488 | 11/05/2021 | Genesis Gardens Group Pty Ltd | \$61.65 |
| | | Refund - Building Services Levy - Rejected | |
| 00121489 | 11/05/2021 | Adel Ismailzai | \$1,000.00 |
| | | Refund - Street & Verge Bond | |
| 00121490 | 11/05/2021 | Can Do | \$61.65 |
| | | Refund - Building Services Levy - Rejected | |
| 00121491 | 11/05/2021 | Jodie Bennett | \$166.65 |
| | | Refund - Building Application - Cancelled | |
| 00121492 | 11/05/2021 | Abel Roofing & Patios | \$166.65 |
| | | Refund - Building Application - Cancelled | |
| 00121493 | 11/05/2021 | Alfresco Life | \$166.65 |
| | | Refund - Building Application - Duplicate | |
| 00121494 | 11/05/2021 | Nicole Lee | \$1,000.00 |
| | | Refund - Street & Verge Bond | |
| 00121495 | 11/05/2021 | Frederick Robotham | \$64.00 |
| | | Refund - Copies Of Plans - Not Available | |
| 00121496 | 11/05/2021 | Todd Zani | \$1,000.00 |
| | | Refund - Street & Verge Bond | |
| 00121497 | 11/05/2021 | Amber Turner | \$1,000.00 |
| | | Refund - Street & Verge Bond | |
| 00121498 | 11/05/2021 | Hali Telve | \$80.86 |
| | | Hire Fee Refund | |
| 00121499 | 11/05/2021 | Bushra Alzuheeri | \$350.00 |
| | | Bond Refund | |
| 00121500 | 11/05/2021 | Ms Samantha Clemente | \$350.00 |
| | | Bond Refund | |
| 00121501 | 11/05/2021 | Congolese Soccer Club Association | \$84.00 |
| | | Bond Refund | |
| 00121502 | 11/05/2021 | Alicia Datau | \$100.00 |
| | | Bond Refund | |
| 00121503 | 11/05/2021 | Mrs Eileen Devereux | \$100.00 |
| | | Bond Refund | |
| 00121504 | 11/05/2021 | Rates Refund | \$644.38 |
| 00121505 | 11/05/2021 | Jhenifer Fontoura | \$100.00 |
| | | Bond Refund | |
| 00121506 | 11/05/2021 | Mary Galdo | \$1,100.20 |
| | | Bond Refund | |
| 00121507 | 11/05/2021 | Ms Samara Hallewell | \$100.00 |
| | | Bond Refund | |
| 00121508 | 11/05/2021 | Jasmin Hinton | \$193.60 |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------------|--|-------------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| | | Bond Refund | |
| 00121509 | 11/05/2021 | Ms Jacinta Lyon | \$850.00 |
| | | Bond Refund | |
| 00121510 | 11/05/2021 | Mrs Carmen Martins | \$1,072.40 |
| | | Bond Refund | |
| 00121511 | 11/05/2021 | Victoria Mayuen | \$350.00 |
| | | Bond Refund | |
| 00121512 | 11/05/2021 | Bianca Oliver | \$193.60 |
| | | Bond Refund | |
| 00121513 | 11/05/2021 | Gladys Roberts | \$100.00 |
| | | Bond Refund | |
| 00121514 | 11/05/2021 | Iris Savellamo | \$266.80 |
| | | Bond Refund | |
| 00121515 | 11/05/2021 | Lynelle Shezney | \$322.40 |
| | | Bond Refund | |
| 00121516 | 11/05/2021 | Miss Sapphire Silby-Paaki | \$225.10 |
| | | Bond Refund | |
| 00121517 | 11/05/2021 | Mrs Jasmine Taylor | \$100.00 |
| | | Bond Refund | |
| 00121518 | 11/05/2021 | Gemma Wright | \$170.20 |
| | | Bond Refund | |
| 00121519 | 11/05/2021 | Mrs Rebecca Wright | \$1,211.40 |
| | | Bond Refund | |
| 00121520 | 11/05/2021 | Clarkson Library Petty Cash | \$217.70 |
| | | Petty Cash | |
| 00121521 | 11/05/2021 | Quinns Mindarie Surf Life Saving Club | \$200.00 |
| | | Combustibles - All Washed Up Day - Cultural Services | |
| 00121522 | 11/05/2021 | Shire of Cue | \$5,141.70 |
| | | Reimbursement - Long Service Leave - S Wandek - Payroll | |
| 00121523 | 11/05/2021 | Telstra | \$1,597.76 |
| | | Phone Charges For The City | |
| 00121524 | 13/05/2021 | Cr F Cvitan | \$4,447.89 |
| | | Monthly Meeting Attendance | |
| 00121525 | 13/05/2021 | Cr X Nguyen | \$2,603.67 |
| | | Monthly Meeting Attendance | |
| 00121526 | 18/05/2021 | Arup Australia Pty Ltd | \$10,930.48 |
| | | Infrastructure Strategy Phase 1 - Kingsway Regional Sporting Complex - Assets | |
| 00121527 | 18/05/2021 | Calibre Professional Services One Pty Ltd | \$16,764.00 |
| | | Consultancy Services - Santa Barbara Parade Acceleration Lane & Slip Lane - Projects | |
| 00121528 | 18/05/2021 | CSE Crosscom Pty Ltd | \$9,495.20 |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------------|--|--------------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| | | Consultancy Services - Yanchep Repeater Mast - ICT | |
| 00121529 | 18/05/2021 | Diamond Lock & Security | \$4,200.02 |
| | | Locking Services For The City | |
| 00121530 | 18/05/2021 | Distinct Renovations | \$2,000.00 |
| | | Refund - Street & Verge Bond | |
| 00121531 | 18/05/2021 | EBSCO International Incorporated | \$15,475.27 |
| | | Annual Magazine Subscription Renewal - Library Services | |
| 00121532 | 18/05/2021 | Hi Tech Sports Pty Ltd | \$78.65 |
| | | Basketball Nets - Kingsway | |
| 00121533 | 18/05/2021 | Investwest Pty Ltd | \$1,760.00 |
| | | Economic Recovery Fund - Business Advisory & Support - Advocacy & Economic Development | |
| 00121534 | 18/05/2021 | Jamaica Blue Ocean Keys | \$1,440.00 |
| | | Morning Tea Catering - Virtual Reality Sessions - Community Development | |
| 00121535 | 18/05/2021 | Logo Appointments | \$4,254.94 |
| | | Casual Labour For The City | |
| 00121536 | 18/05/2021 | M J & S M Snow | \$153.05 |
| | | Vehicle Spare Parts - Fleet | |
| 00121537 | 18/05/2021 | PML Installation | \$101,408.73 |
| | | Progress Claim 1 - Upgrade Clarecastle Retreat - Assets | |
| 00121538 | 18/05/2021 | Suburban Design & Construct Pty Ltd | \$577.50 |
| | | Progress Payment 3 - Kingsway Olympic Soccer Clubrooms - Building Maintenance | |
| 00121539 | 18/05/2021 | The Raptor Trust | \$1,800.00 |
| | | 4 School Holiday Displays - Birds Of Prey - Library Services | |
| 00121540 | 18/05/2021 | The Spiritual Assembly of the Baha's Of Wanneroo | \$554.40 |
| | | Hire Fee Refund | |
| 00121541 | 18/05/2021 | Ronald Harris | \$74.40 |
| | | Refund - Copies Of Plans - Property Owned By Housing Authority | |
| 00121542 | 18/05/2021 | Jennifer Stevenson | \$166.65 |
| | | Refund - Building Application - Not Required | |
| 00121543 | 18/05/2021 | Ngoc Tan Huynh | \$850.00 |
| | | Bond Refund | |
| 00121544 | 18/05/2021 | Damian Paganelli | \$25.00 |
| | | Refund - Septic Tank Plan Request Fee - Property Not On Septics | |
| 00121545 | 18/05/2021 | Laurence Realty North | \$21.20 |
| | | Refund - Copies Of Plans - Not Available | |
| 00121546 | 18/05/2021 | Hotchkin Hanly | \$69.00 |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------------|--|-------------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| | | Refund - Copies Of Plans - Not Available Crown Land | |
| 00121547 | 18/05/2021 | Sonax Pty Ltd | \$61.65 |
| | | Refund - Building Services Levy - Cancelled | |
| 00121548 | 18/05/2021 | Martin Astle | \$166.65 |
| | | Refund - Building Application Fee - Cancelled | |
| 00121549 | 18/05/2021 | Projex Management & Construction | \$511.10 |
| | | Refund - Building Application Fee - Overdue | |
| 00121550 | 18/05/2021 | James Rankine | \$2,000.00 |
| | | Refund - Street & Verge Bond | |
| 00121551 | 18/05/2021 | Hudards Construction | \$166.65 |
| | | Refund - Building Application - Cancelled | |
| 00121552 | 18/05/2021 | Ashleigh Arrigoni | \$100.00 |
| | | Bond Refund | |
| 00121553 | 18/05/2021 | Rates Refund | \$380.11 |
| 00121554 | 18/05/2021 | Rates Refund | \$568.85 |
| 00121555 | 18/05/2021 | Rates Refund | \$570.22 |
| 00121556 | 18/05/2021 | Mrs Mary Gerges | \$100.00 |
| | | Bond Refund | |
| 00121557 | 18/05/2021 | Melissa Gestakovski | \$350.00 |
| | | Bond Refund | |
| 00121558 | 18/05/2021 | Rates Refund | \$494.00 |
| 00121559 | 18/05/2021 | Mrs Bronwyn Granger | \$100.00 |
| | | Bond Refund | |
| 00121560 | 18/05/2021 | Ms Tahlia Green | \$100.00 |
| | | Bond Refund | |
| 00121561 | 18/05/2021 | Alpesh Halai | \$850.00 |
| | | Bond Refund | |
| 00121562 | 18/05/2021 | Rates Refund | \$95,385.80 |
| 00121563 | 18/05/2021 | Kenyan Community of WA | \$350.00 |
| | | Bond Refund | |
| 00121564 | 18/05/2021 | Rates Refund | \$750.00 |
| 00121565 | 18/05/2021 | Rates Refund | \$100.00 |
| 00121566 | 18/05/2021 | Fatima Omar | \$350.00 |
| | | Bond Refund | |
| 00121567 | 18/05/2021 | Rates Refund | \$659.03 |
| 00121568 | 18/05/2021 | Rates Refund | \$391.28 |
| 00121569 | 18/05/2021 | Nimeshkumar Patel | \$587.60 |
| | | Bond Refund | |
| 00121570 | 18/05/2021 | Mrs Julia Polkinghorne | \$100.00 |
| | | Bond Refund | |
| 00121571 | 18/05/2021 | Quinns Rock Senior Cricket Club | \$850.00 |
| | | Bond Refund | |
| 00121572 | 18/05/2021 | Hannah Rawstorne | \$100.00 |
| | | Bond Refund | |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------------|---|-------------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| 00121573 | 18/05/2021 | Rates Refund | \$375.00 |
| 00121574 | 18/05/2021 | Shree Kutch Leva Patel Cricket Club | \$627.20 |
| | | Bond Refund | |
| 00121575 | 18/05/2021 | Vincent Sinagra | \$850.00 |
| | | Bond Refund | |
| 00121576 | 18/05/2021 | Liesel Strydom | \$100.00 |
| | | Bond Refund | |
| 00121577 | 18/05/2021 | Rates Refund | \$23,654.91 |
| 00121578 | 18/05/2021 | Rates Refund | \$590.23 |
| 00121580 | 18/05/2021 | Ricardo Valles | \$1,285.60 |
| | | Bond Refund | |
| 00121581 | 18/05/2021 | Mrs Amanda Wesley | \$100.00 |
| | | Bond Refund | |
| 00121582 | 18/05/2021 | Rates Refund | \$100.00 |
| 00121583 | 18/05/2021 | Ms Lauren Williams | \$350.00 |
| | | Bond Refund | |
| 00121584 | 18/05/2021 | Rates Refund | \$100.00 |
| 00121585 | 18/05/2021 | Chantelle Zissis | \$100.00 |
| | | Bond Refund | |
| 00121586 | 18/05/2021 | Australian Outdoor Living (WA) Pty Ltd | \$147.00 |
| | | Reimbursement - Development Application Fees - Incomplete | |
| 00121587 | 18/05/2021 | Community Planning & Development Petty Cash | \$166.40 |
| | | Petty Cash | |
| 00121588 | 18/05/2021 | Designfit Group Pty Ltd | \$2,000.00 |
| | | Refund - Street & Verge Bond | |
| 00121589 | 18/05/2021 | Finance Services Petty Cash | \$810.05 |
| | | Petty Cash | |
| 00121590 | 18/05/2021 | Girrawheen Senior High School | \$2,000.00 |
| | | Scholarship Awards 2021 - Youth Services | |
| 00121591 | 18/05/2021 | Rural Building Company | \$2,000.00 |
| | | Refund - Street & Verge Bond | |
| 00121592 | 18/05/2021 | Telstra | \$29,547.19 |
| | | Navman Services - Fleet Assets | |
| | | Internet / Phone Charges For The City | |
| 00121593 | 18/05/2021 | Youth Projects Petty Cash | \$184.30 |
| | | Petty Cash | |
| 00121594 | 25/05/2021 | Factory Direct WA | \$3,500.00 |
| | | Install Gable Garage - Patrick Court - Property Services | |
| 00121595 | 25/05/2021 | Logo Appointments | \$2,270.02 |
| | | Casual Labour For The City | |
| 00121596 | 25/05/2021 | Rynat Industries Australia | \$71.50 |
| | | Keys - Paper Towel Dispensers - Building Maintenance | |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------------|---|--------------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| 00121597 | 25/05/2021 | Ahmed Babiker | \$350.00 |
| | | Bond Refund | |
| 00121598 | 25/05/2021 | Mrs Shauna De Boni | \$100.00 |
| | | Bond Refund | |
| 00121599 | 25/05/2021 | Rates Refund | \$23,172.57 |
| 00121600 | 25/05/2021 | Mrs Kristine Garcia | \$100.00 |
| | | Bond Refund | |
| 00121601 | 25/05/2021 | Mr Mario Garcia | \$350.00 |
| | | Bond Refund | |
| 00121602 | 25/05/2021 | Trang Huynh | \$100.00 |
| | | Bond Refund | |
| 00121603 | 25/05/2021 | Asiat Al Kahtani | \$350.00 |
| | | Bond Refund | |
| 00121604 | 25/05/2021 | Ms Yovanee Marday | \$850.00 |
| | | Bond Refund | |
| 00121605 | 25/05/2021 | Shahd MM Milhem | \$350.00 |
| | | Bond Refund | |
| 00121606 | 25/05/2021 | Rates Refund | \$27,902.70 |
| 00121607 | 25/05/2021 | Rates Refund | \$5,388.27 |
| 00121608 | 25/05/2021 | Vi Tran | \$239.00 |
| | | Bond Refund | |
| 00121609 | 25/05/2021 | Ashdale Secondary College | \$500.00 |
| | | Student Scholarship Program 2021 - Community Development | |
| 00121610 | 25/05/2021 | Assets Petty Cash | \$186.20 |
| | | Petty Cash | |
| 00121611 | 25/05/2021 | Cr F Cvitan | \$1,343.71 |
| | | Travel Allowance - 30.11.2021 - 20.04.2021 | |
| 00121612 | 25/05/2021 | Facility Officer WLCC Petty Cash | \$186.00 |
| | | Petty Cash | |
| 00121613 | 25/05/2021 | Fratelli Homes WA | \$1,206.32 |
| | | Refund - Street & Verge Bond | |
| 00121614 | 25/05/2021 | Girrawheen Library Petty Cash | \$55.20 |
| | | Petty Cash | |
| 00121615 | 31/05/2021 | Arup Australia Pty Ltd | \$18,700.00 |
| | | Infrastructure Strategy Phase 1 - Kingsway Sporting Regional Complex - Assets | |
| 00121616 | 31/05/2021 | Bolinda Digital Pty Ltd | \$5,500.00 |
| | | Ebooks & Audio Books - Library Services | |
| 00121617 | 31/05/2021 | Department of Communities | \$350,546.35 |
| | | Bond Return - Jindowie Stage 19 (A & B) Yanchep WAPC 157404 & 158554 | |
| 00121618 | 31/05/2021 | Diamond Lock & Security | \$3,306.80 |
| | | Locking Services - Stores | |
| 00121619 | 31/05/2021 | Factory Direct WA | \$12,008.00 |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------------|--|-----------------------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| | | Gable Garage - Girrawheen Lions Club - Property Services | |
| 00121620 | 31/05/2021 | Logo Appointments | \$1,932.15 |
| | | Casual Labour For The City | |
| 00121621 | 31/05/2021 | NBN CO Limited | \$400.00 |
| | | NBN Street Connection - Dalvik Park - Assets | |
| 00121622 | 31/05/2021 | Oracle Corporation Australia Pty Ltd | \$34,702.80 |
| | | Oracle Paas And Iaas Universal Credits 13.05.2021 - 12.05.2022 - ICT | |
| 00121623 | 31/05/2021 | Signage WA | \$2,453.00 |
| | | Install Decals / Banners - Communication & Brand Services | |
| 00121624 | 31/05/2021 | Steens Gray & Kelly | \$5,280.00 |
| | | General Advisory - Two Rocks - Assets | |
| 00121625 | 31/05/2021 | The Trustee For Wanneroo SC Trust | \$227,010.30 |
| | | Road Extension - Rocca Way & Conlan Avenue - Assets | |
| | | | |
| | | Total Director Corporate Services Advance - Cheques | \$1,118,849.37 |
| | | | |
| ELECTRONIC FUNDS TRANSFER | | | |
| 00004119 | 04/05/2021 | | |
| 1 | | Maree Rhook | \$223.83 |
| | | Refund - Membership Fees - Aquamotion | |
| | | | |
| 00004122 | 04/05/2021 | | |
| 2 | | Rates Refund | \$536.74 |
| 3 | | Rates Refund | \$4,250.00 |
| 4 | | Rates Refund | \$992.92 |
| 5 | | Rates Refund | \$2,349.84 |
| 6 | | Rates Refund | \$540.00 |
| 7 | | Rates Refund | \$2,500.00 |
| 8 | | Rates Refund | \$633.01 |
| 9 | | Rates Refund | \$3,219.84 |
| | | | |
| 00004123 | 05/05/2021 | | |
| 10 | | Ashmy Pty Ltd | \$6,000.00 |
| | | Refund - 3 Street & Verge Bonds | |
| 11 | | Australian Manufacturing Workers Union | \$151.00 |
| | | Payroll Deductions | |
| 12 | | Australian Services Union | \$569.80 |
| | | Payroll Deductions | |
| 13 | | Australian Taxation Office | \$556,647.00 |
| | | Payroll Deductions | |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------|---|-------------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| 14 | | Aveling Homes Pty Ltd | \$2,000.00 |
| | | Refund - Street & Verge Bond | |
| 15 | | BDD Australia Pty Ltd | \$385.05 |
| | | Milk Deliveries For The City | |
| 16 | | Blueprint Homes (WA) Pty Ltd | \$4,000.00 |
| | | Refund - 2 Street & Verge Bonds | |
| 17 | | Celebration Homes Pty Ltd | \$16,000.00 |
| | | Refund - 8 Street & Verge Bonds | |
| 18 | | CFMEU | \$120.00 |
| | | Payroll Deductions | |
| 19 | | Child Support Agency | \$967.02 |
| | | Payroll Deductions | |
| 20 | | City of Wanneroo - Payroll Rates | \$6,260.00 |
| | | Payroll Deductions | |
| 21 | | City of Wanneroo - Social Club | \$672.00 |
| | | Payroll Deductions | |
| 22 | | Dale Alcock Homes Pty Ltd | \$2,000.00 |
| | | Refund - Street & Verge Bond | |
| 23 | | Department of Fire & Emergency Services | \$19,921.65 |
| | | 50% Cost Sharing - Community Fire Manager - 01.01.2021 - 25.03.2021 - Fire Services | |
| 24 | | Devlyn Australia Pty Ltd | \$2,000.00 |
| | | Refund - Street & Verge Bond | |
| 25 | | Fleet Network | \$998.25 |
| | | Payroll Deductions | |
| 26 | | Gemmill Homes Pty Ltd | \$2,000.00 |
| | | Refund - Street & Verge Bond | |
| 27 | | Halpd Pty Ltd Trading As Affordable Living Homes | \$4,000.00 |
| | | Refund - 4 Street & Verge Bonds | |
| 28 | | HBF Health Limited | \$643.00 |
| | | Payroll Deductions | |
| 29 | | Home Group WA Pty Ltd | \$12,000.00 |
| | | Refund - 6 Street & Verge Bonds | |
| 30 | | Homebuyers Centre | \$8,000.00 |
| | | Refund - 4 Street & Verge Bonds | |
| 31 | | Landgate | \$1,458.90 |
| | | Gross Rental Valuation - Rates | |
| 32 | | LGRCEU | \$1,568.26 |
| | | Payroll Deductions | |
| 33 | | Materon Investments WA Pty Ltd | \$2,000.00 |
| | | Refund - Street & Verge Bond | |
| 34 | | Maxxia Pty Ltd | \$9,138.94 |
| | | Payroll Deductions | |
| 35 | | Miss Krista Stefanetti | \$360.00 |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------------|-----------------------------------|-------------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| | | Vehicle Crossing Subsidy | |
| 36 | | Mr Alexandre Oliveira Byrro | \$2,000.00 |
| | | Refund - Street & Verge Bond | |
| 37 | | Mr Allen Barr | \$360.00 |
| | | Vehicle Crossing Subsidy | |
| 38 | | Mr Anh Bui | \$1,000.00 |
| | | Refund - Street & Verge Bond | |
| 39 | | Mr David Collie | \$2,000.00 |
| | | Refund - Street & Verge Bond | |
| 40 | | Mr Nicholas Melanko | \$1,000.00 |
| | | Refund - Street & Verge Bond | |
| 41 | | Mr Pieter Lips | \$2,000.00 |
| | | Refund - Street & Verge Bond | |
| 42 | | Mr Raja Tarawneh | \$1,000.00 |
| | | Refund - Street & Verge Bond | |
| 43 | | Mrs Athina Parise | \$1,000.00 |
| | | Refund - Street & Verge Bond | |
| 44 | | Ms Helen Grundy | \$360.00 |
| | | Vehicle Crossing Subsidy | |
| 45 | | Ms Marie Dwyer | \$1,000.00 |
| | | Refund - Street & Verge Bond | |
| 46 | | Ms Mary Clifford | \$1,000.00 |
| | | Refund - Street & Verge Bond | |
| 47 | | Paywise Pty Ltd | \$1,342.31 |
| | | Payroll Deductions | |
| 48 | | Pingalben Patel | \$360.00 |
| | | Vehicle Crossing Subsidy | |
| 49 | | Redink Homes Pty Ltd | \$2,000.00 |
| | | Refund - Street & Verge Bond | |
| 50 | | Simsai Construction Group Pty Ltd | \$2,000.00 |
| | | Refund - Street & Verge Bond | |
| 51 | | Smartsalary | \$8,133.04 |
| | | Payroll Deductions | |
| 52 | | SSB Pty Ltd | \$6,808.22 |
| | | Refund - 4 Street & Verge Bonds | |
| 53 | | Synergy | \$11,476.92 |
| | | Power Supplies For The City | |
| 54 | | Water Corporation | \$12,141.42 |
| | | Water Charges For The City | |
| 55 | | Wow Group (WA) Pty Ltd | \$2,000.00 |
| | | Refund - Street & Verge Bond | |
| 00004124 | 05/05/2021 | | |
| 56 | | Bollig Design Group Ltd | \$3,300.00 |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------------|--|--------------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| | | Consultancy - Changeroom Refurbishment Aquamation - Assets | |
| 57 | | Perth Energy Pty Ltd | \$132,802.97 |
| | | Power Supplies For The City | |
| 58 | | Viva Energy Australia Pty Ltd | \$56,403.87 |
| | | Fuel Issues For The City | |
| | | | |
| 00004126 | 05/05/2021 | | |
| 59 | | AARCO Environmental Solutions | \$3,767.50 |
| | | Remove Asbestos - Various Locations - Waste | |
| 60 | | Advanced Traffic Management | \$4,080.59 |
| | | Traffic Control Services For The City | |
| 61 | | Air Communications | \$825.00 |
| | | License Application - High Road To Civic Centre - ICT | |
| 62 | | Alexander House of Flowers | \$1,660.00 |
| | | Anzac Wreaths - Mayors Office | |
| 63 | | Archival Survival Pty Ltd | \$753.72 |
| | | Stationery - Library Services | |
| 64 | | Australian Airconditioning Services Pty Ltd | \$215.05 |
| | | Airconditioning Maintenance Services For The City | |
| 65 | | AV Truck Service Pty Ltd | \$1,051.21 |
| | | Vehicle Spare Parts - Fleet | |
| 66 | | Better Pets and Gardens Wangara | \$228.74 |
| | | Animal Care Centre Supplies | |
| 67 | | Bridgestone Australia Limited | \$17,532.32 |
| | | Tyre Fitting Services For The City | |
| 68 | | Bucher Municipal Pty Ltd | \$24,559.02 |
| | | Vehicle Spare Parts - Fleet | |
| 69 | | Business Growth AU | \$1,320.00 |
| | | Economic Recovery Fund - Business Support Services - Economic Development | |
| 70 | | Car Care Motor Company Pty Ltd | \$3,852.96 |
| | | Vehicle Services - Fleet | |
| 71 | | Cherry's Catering | \$3,598.92 |
| | | Catering Services For The City | |
| 72 | | Commercial Aquatics Australia | \$1,254.00 |
| | | Aquatics Maintenance Re-Active Works - Aquamation | |
| 73 | | Connectiv | \$2,222.00 |
| | | 4 Way Controllers - Fleet Assets | |
| 74 | | Corsign (WA) Pty Ltd | \$6,963.00 |
| | | U Bars - Engineering | |
| | | Signs - Caution Glyphosate - Parks | |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------|---|-------------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| | | Sign - Phil Renkin Centre - Assets | |
| | | Signs - Dogs Must Be On Leash - Community Safety | |
| 75 | | Critical Fire Protection & Training Pty Ltd | \$1,438.80 |
| | | Fire Detection Equipment Maintenance For The City | |
| 76 | | CS Legal | \$57,237.48 |
| | | Court Fees - Rating Services | |
| 77 | | Datavoice Communications Pty Ltd | \$11,957.00 |
| | | Professional Services - IP Office Upgrade - ICT | |
| 78 | | Digital Education Services | \$4,704.70 |
| | | Subscription - Busycode & Who Else Writes Like - Library Services | |
| 79 | | DLF Co Pty Ltd | \$866.25 |
| | | Install AFL Goal Posts - Various Locations - Parks | |
| 80 | | Dowsing Group Pty Ltd | \$59,313.98 |
| | | Concrete Works - Various Locations - Assets | |
| 81 | | DVA Fabrications | \$1,342.00 |
| | | Flip Top Tables - Library | |
| 82 | | Elliotts Irrigation Pty Ltd | \$9,831.11 |
| | | Irrigation Parts Replacement - Parks | |
| 83 | | Environmental Industries Pty Ltd | \$197.97 |
| | | Landscape Maintenance - Memorial Park - Parks | |
| 84 | | Focus Consulting WA Pty Ltd | \$3,850.00 |
| | | Manual Lux Reading - Various Locations - Parks | |
| 85 | | Fusion Applications Pty Ltd | \$3,960.00 |
| | | Consulting Services - Oracle Integration - ICT | |
| 86 | | Geoff's Tree Service Pty Ltd | \$1,807.47 |
| | | Pruning Works For The City | |
| 87 | | Globe Australia | \$550.00 |
| | | Supply Aqua Dye Lake Colorant - Parks | |
| 88 | | GPS Linemarking | \$275.00 |
| | | Surveying - Paloma Park - Assets | |
| 89 | | Grasstrees Australia | \$412.50 |
| | | Maintain Grasstrees - Hardcastle Park - Assets | |
| 90 | | Green Options Pty Ltd | \$3,309.31 |
| | | Rotary Mowing - Various Locations - Parks | |
| 91 | | Greens Hiab Service | \$2,994.75 |
| | | Installation Of Goals - Various Locations - Parks | |
| 92 | | Headset ERA | \$2,271.50 |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------|---|-------------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| | | 5 Headsets - Facilities | |
| 93 | | Heatley Sales Pty Ltd | \$144.58 |
| | | Stock - Stores Issues | |
| 94 | | Heavy Automatics | \$129.17 |
| | | Vehicle Spare Parts - Fleet | |
| 95 | | Hitachi Construction Machinery Pty Ltd | \$954.56 |
| | | Vehicle Spare Parts - Fleet | |
| 96 | | Hydroquip Pumps | \$1,229.80 |
| | | Reticulation Equipment Repairs - Parks | |
| 97 | | i3 Consultants WA | \$5,060.00 |
| | | Consultancy Services - Road Safety Audit & Design Review - Planning | |
| 98 | | Imagesource Digital Solutions | \$739.20 |
| | | 2 Teardrop Flags - YTRAC - Place Management | |
| 99 | | Impact Training Corporation | \$1,440.00 |
| | | Training - Sales - Aquamotion | |
| 100 | | Integrity Industrial Pty Ltd | \$13,088.04 |
| | | Casual Labour For The City | |
| 101 | | Iron Tech Industries | \$539.00 |
| | | Steel Fabrication Works - Engineering | |
| 102 | | Ixom Operations Pty Ltd | \$1,608.06 |
| | | Disinfection Of Pools Chlorine Gas Supply - Aquamotion | |
| 103 | | J Blackwood & Son Ltd | \$2,688.97 |
| | | PPE Issues - Various Employees | |
| 104 | | James Bennett Pty Ltd | \$23,069.20 |
| | | Book Purchases - Library Services | |
| 105 | | Jansen Audio | \$330.00 |
| | | Aqua Stereo Call Out Fee - Aquamotion | |
| 106 | | Jaybro Group Pty Ltd | \$11,234.36 |
| | | Water Filled Pedestrian Barriers - WRC - Waste | |
| 107 | | JB Hi Fi Group Pty Ltd | \$1,898.00 |
| | | 2 Drone Combos - Community Safety | |
| 108 | | JP Promotions Pty Ltd | \$9,966.00 |
| | | Promotional Items - Waste | |
| 109 | | Kerb Direct Kerbing | \$27,995.95 |
| | | Install Kerbing - Mirrabooka Avenue - Assets | |
| 110 | | Landcare Weed Control | \$678.61 |
| | | Handweeding - Da Vinci - Parks | |
| 111 | | Landmark Products Limited | \$9,372.00 |
| | | Repair - Handrail - Quinns Beach Groyne - Coastal Projects | |
| | | Replace Handrail - Queenscliff Park Beach Access Staircase - Coastal Projects | |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------|---|-------------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| 112 | | Laundry Express | \$411.00 |
| | | Cleaning Of Linen - Hospitality | |
| 113 | | LD Total | \$12,524.42 |
| | | Landscape Maintenance For The City | |
| 114 | | Malco Flooring Pty Ltd | \$28,072.00 |
| | | Floorcoverings - Hainsworth Centre - Assets | |
| 115 | | Marindust Sales & Ace Flagpoles | \$5,623.20 |
| | | Install New Set Soccer Sleeves - Splendid & Houghton Parks - Parks | |
| 116 | | Marketforce Pty Ltd | \$2,122.95 |
| | | Advertising Services For The City | |
| 117 | | Mayday Earthmoving | \$220.00 |
| | | Heavy Equipment Hire For The City | |
| 118 | | McGees Property | \$1,650.00 |
| | | Market Valuation - 13 Innes Place - Property | |
| 119 | | Metrix Consulting Pty Ltd | \$5,747.50 |
| | | Completion Of Field Work - Plan Survey - Community Development | |
| 120 | | Mindarie Regional Council | \$42,073.08 |
| | | Refuse Disposal For The City | |
| 121 | | Miracle Recreation Equipment Pty Ltd | \$7,037.80 |
| | | Play Equipment Repairs - Various Locations - Parks | |
| 122 | | Modern Motor Trimmers | \$969.62 |
| | | Vehicle Seat Repairs - Fleet | |
| 123 | | Murdoch University | \$7,629.60 |
| | | Phase 1 - Feral Fish Control - Studmaster Parks & Tuscan Lake - Parks | |
| 124 | | NAPA - GPC Asia Pacific Pty Ltd | \$78.10 |
| | | Vehicle Spare Parts - Fleet | |
| 125 | | NoiseNet Operations Pty Ltd | \$748.00 |
| | | Dashboard Noise Monitor Hire - Rangers | |
| 126 | | On Tap Plumbing & Gas Pty Ltd | \$6,411.69 |
| | | Plumbing Maintenance For The City | |
| 127 | | Online Social Butterfly | \$1,980.00 |
| | | Economic Recovery Fund - Business Support Services - Economic Development | |
| 128 | | Optima Press | \$5,966.40 |
| | | Printing - Recyclables Bin Stickers - Waste | |
| 129 | | Paperbark Technologies Pty Ltd | \$425.00 |
| | | Arboricultural Advice - Hainsworth - Parks | |
| 130 | | Parker Black & Forrest | \$1,383.80 |
| | | Locking Services For The City | |
| 131 | | Perlex Holdings | \$2,055.00 |
| | | Obstacle Course - Banksia Grove - Youth Services | |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------|---|--------------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| | | Obstacle Course - Yanchep Skate Park - Youth Services | |
| 132 | | Plan E | \$4,048.00 |
| | | Landscape Design - Marmion Avenue - Assets | |
| 133 | | Poolegrave Signs & Engraving | \$275.00 |
| | | Signs - Public Toilet Entry Door - Building Maintenance | |
| 134 | | Powerhouse Batteries Pty Ltd | \$197.02 |
| | | Vehicle Battery - Fleet | |
| 135 | | Prestige Alarms | \$3,136.93 |
| | | Alarm / CCTV Services For The City | |
| 136 | | Primewest (Yanchep Beach Road) Pty Ltd | \$8,125.00 |
| | | Bond Return - Lot 1011 Yanchep Beach Road Vertex Stage 3 Yanchep WAPC 156201 & 156493 | |
| 137 | | Programmed Integrated Workforce | \$2,037.86 |
| | | Casual Labour For The City | |
| 138 | | RAC Motoring & Services Pty Ltd | \$252.30 |
| | | Call Outs And Nomination Fees - Fleet Assets | |
| 139 | | Reliable Fencing WA Pty Ltd | \$6,745.31 |
| | | Fencing / Gate Repairs - Various Locations - Parks | |
| 140 | | REM Consulting | \$4,289.57 |
| | | Casual Labour For The City | |
| 141 | | Roads 2000 | \$176,181.51 |
| | | Road Works - Various Locations - Assets / Engineering | |
| 142 | | Ron Gill Pty Ltd Trading As Rick Giles Motorcycles | \$221.85 |
| | | Annual Service - Suzuki Quad Bike - Fleet | |
| 143 | | Safety And Rescue Equipment | \$985.05 |
| | | Height Safety System - Old Wanneroo School House - Building Maintenance | |
| 144 | | Schindler Lifts Australia Pty Ltd | \$3,300.96 |
| | | Lift And/Or Escalator Service - 8 Locations - Building Maintenance | |
| 145 | | Seabreeze Landscape Supplies | \$21.00 |
| | | Landscape Soils And Sand - Parks | |
| 146 | | Site Sentry Pty Ltd | \$5,728.80 |
| | | Sentry Towers - Wangara Recycling Centre - Waste | |
| 147 | | Smartbuilt Perth Pty Ltd | \$874.74 |
| | | Pest Control Services For The City | |
| 148 | | Sonic Healthplus Pty Ltd | \$509.20 |
| | | Medical Fees For The City | |
| 149 | | Sports Marketing Australia Pty Ltd | \$605.00 |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------|---|-------------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| | | Events Placement Fee - Badminton - Kingsway | |
| 150 | | Sports World of WA | \$2,260.50 |
| | | Zoggs Goggles - Aquamotion | |
| 151 | | Statewide Bearings | \$230.23 |
| | | Vehicle Spare Parts - Stores | |
| 152 | | Statewide Cleaning Supplies Pty Ltd | \$1,027.86 |
| | | Cleaning Supplies - Stores Stock | |
| 153 | | Statewide Pump Services | \$286.00 |
| | | Test Sewerage Pump - Koondoola Community Centre - Building Maintenance | |
| 154 | | Stewart & Heaton Clothing Company Pty Ltd | \$6.00 |
| | | Name Badge - Community Safety | |
| 155 | | Supreme Shades Pty Ltd | \$445.50 |
| | | Repairs To Truck Tarps - Parks | |
| 156 | | Teknacool Marketing | \$1,728.00 |
| | | Reinstate Hydrant Markings - Berriman Drive - Assets | |
| 157 | | Tenco Engineers Pty Ltd | \$1,980.00 |
| | | Assessment - Cricket Pitch - Ridgewood - Parks | |
| 158 | | Terravac Vacuum Excavations Pty Ltd | \$25,110.26 |
| | | Location Of Services For The City | |
| 159 | | The Trustee for Hayto Trust | \$1,168.75 |
| | | Creation Of Branding Elements - Communications & Brand | |
| 160 | | Think Promotional | \$2,786.30 |
| | | Promotional Items - Talking My Language Project - Waste Services | |
| 161 | | Think Water Perth | \$643.50 |
| | | Mainline Break - Lake Joondalup Park - Parks | |
| 162 | | This Is Creative Pty Ltd | \$960.00 |
| | | Registration - NCC Seminar - 6 Attendees - 14.05.2021 - Approval Services | |
| 163 | | Toll Transport Pty Ltd | \$531.98 |
| | | Courier Services - Print Room & Rates | |
| 164 | | Top Of The Ladder Gutter Cleaning | \$19,162.00 |
| | | Scheduled Roof / Gutter Cleans - Building Maintenance | |
| 165 | | Total Landscape Redevelopment Services Pty Ltd | \$2,337.50 |
| | | Repair Seat - Scenic Park - Parks | |
| | | Repair Crazy Paving - Fleming - Parks | |
| 166 | | TQuip | \$2,184.55 |
| | | Stock - Stores Issues | |
| 167 | | Triton Electrical Contractors Pty Ltd | \$5,952.10 |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------|--|--------------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| | | Reticulation Electrical Works - Various Locations - Parks | |
| 168 | | Trophy Shop Australia | \$41.10 |
| | | Name Badge - Various Employees | |
| 169 | | Turf Care WA Pty Ltd | \$163,853.38 |
| | | Turfing Works For The City | |
| 170 | | WA Hino Sales & Service | \$179,752.90 |
| | | New Vehicle Purchase - Hino Truck \$179,752.90 - Fleet Assets | |
| 171 | | WA Limestone Company | \$5,041.44 |
| | | BSL Mix - Assets | |
| 172 | | Wanneroo Business Association Incorporated | \$990.00 |
| | | Workshop Delivery - Marketing In The Age Of Zoom - Economic Development | |
| 173 | | Wanneroo Electric | \$10,819.82 |
| | | Electrical Maintenance For The City | |
| 174 | | Wanneroo RSL Sub Branch | \$4,913.93 |
| | | Anzac Day Service - Wanneroo War Memorial - Memorial Park | |
| 175 | | West Australian Newspapers Ltd | \$4,667.34 |
| | | Corporate Digital Access - Library Services | |
| 176 | | West Coast Turf | \$7,585.60 |
| | | Turfing Works For The City | |
| 177 | | Westbuild Products Pty Ltd | \$1,038.75 |
| | | Cement - Stores Stock | |
| 178 | | Western Australian Local Government Association | \$20.16 |
| | | Recoup Parking Expenses - Corporate Support | |
| 179 | | Western Resource Recovery Pty Ltd | \$716.10 |
| | | Service Grease Trap - Shelvock Park & Grandis Park - Building Maintenance | |
| 180 | | William Buck Consulting (WA) Pty Ltd | \$2,420.00 |
| | | Probity Advisor Services - Tender 20195 - Contracts & Procurement | |
| 181 | | William James Axten | \$2,000.00 |
| | | Buckingham House Activation, 2 20min Scripted Shows - Cultural Services | |
| 182 | | Wilson Security | \$4,086.48 |
| | | Provide Security Services For The City | |
| 183 | | Winc Australia Pty Limited | \$5,456.22 |
| | | Stationery For The City | |
| 184 | | Wonder City & Landscape Pty Ltd | \$550.00 |
| | | Design Review Panel - Approvals | |
| 185 | | Work Clobber | \$262.80 |
| | | PPE Issues - Various Employees | |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------------|--|--------------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| 186 | | Workpower Incorporated | \$20,101.73 |
| | | Landscape Maintenance For The City | |
| 187 | | WSP Australia Pty Ltd | \$5,324.00 |
| | | Smart City Workshop - Projects | |
| | | | |
| 00004127 | 05/05/2021 | | |
| | | National Australia Bank | |
| 885 - 994 | | Flexipurchase January 2021 \$27,592.64 - Breakdown On Page 52 | |
| 995 - 1129 | | Flexipurchase February 2021 \$39,514.35 - Breakdown On Page 56 | |
| | | | |
| 00004128 | 06/05/2021 | | |
| 188 | | Mastec Australia Pty Ltd | \$308,341.00 |
| | | Phase 2 / Stage 1 - Supply And Deliver Bins - Waste Services | |
| | | | |
| 00004129 | 06/05/2021 | | |
| 189 | | The Lord Mayor's Distress Relief Fund | \$5,000.00 |
| | | Donation In The Sum Of \$5000 To Be Donated To The Lord Mayor's Distress Relief Fund Tropical Cyclone Seroja Appeal 2021 | |
| | | | |
| 00004130 | 11/05/2021 | | |
| 219 | | A2B Removals | \$420.00 |
| | | Removal Services For The City | |
| 220 | | AARCO Environmental Solutions | \$1,584.00 |
| | | Remove Asbestos - Anchorage Park - Parks | |
| 221 | | ABM Landscaping | \$13,799.23 |
| | | Paving Repairs - Dundobar Road - Engineering | |
| | | Traffic Treatment - Alhambra Parkway - Assets | |
| 222 | | Accenture Australia Pty Ltd | \$6,600.00 |
| | | Additional Test Environment - Oracle - ICT | |
| 223 | | Activ Foundation Incorporated | \$1,721.50 |
| | | Mulch Tree Wells & Carpark - Memorial Park - Parks | |
| 224 | | Adform Engraving & Signs | \$100.65 |
| | | Magnetic Name Badges - Community Safety | |
| 225 | | Advanced Spatial Technologies | \$1,018.60 |
| | | Auto-Cad Subscription - ICT | |
| 226 | | Advanced Traffic Management | \$9,927.94 |
| | | Traffic Control Services For The City | |
| 227 | | Air Liquide Australia | \$221.76 |
| | | Gas Bottle Rental - Fleet | |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------|--|-------------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| 228 | | Alexander House of Flowers | \$1,210.00 |
| | | Anzac Day Wreaths - Mayors Office | |
| | | Flowers - 90th & 100th Birthday - Mayors Office | |
| 229 | | Allused Pty Ltd | \$2,750.00 |
| | | Hire Rake Bucket - Engineering | |
| 230 | | AMBIUS | \$133.47 |
| | | Plant Services - Girrawheen Hub - Place Management | |
| 231 | | Armaguard | \$205.29 |
| | | Cash Collections | |
| 232 | | ASST Pty Ltd | \$6,176.50 |
| | | GPR Survey - Yanchep Industrial Area - Assets | |
| 233 | | Atom Supply | \$39.07 |
| | | Batteries AA - Stores Stock | |
| 234 | | AUSQ Training | \$678.00 |
| | | Training - Basic Worksite Traffic Management - 2 Attendees - Waste | |
| 235 | | Aussie Natural Spring Water | \$84.00 |
| | | Water Bottle Swap - Yanchep Hub - Place Management | |
| 236 | | Australian Airconditioning Services Pty Ltd | \$8,192.44 |
| | | Airconditioning Maintenance For The City | |
| 237 | | Australian Training Management Pty Ltd | \$6,160.00 |
| | | Training - Safe Chainsaw Operation & Maintenance - 8 Attendees - Parks | |
| | | Training - Basic Worksite Traffic Management & Traffic Control Refresher - 8 Attendees - Parks | |
| 238 | | AV Truck Service Pty Ltd | \$895.70 |
| | | Vehicle Spare Parts - Fleet / Stores | |
| 239 | | Ball & Doggett Pty Ltd | \$215.22 |
| | | Paper Supplies - Print Room | |
| 240 | | Because We Care Pty Ltd | \$16,188.48 |
| | | 500,000 Doggy Bags - Waste | |
| 241 | | Benx World Trade | \$627.00 |
| | | Bag Of Rags 8kg Cotton - Stores Stock | |
| 242 | | Bistel Construction Pty Ltd | \$8,406.72 |
| | | Construction - Leatherback Sports Pram Ramp And Footpath - Assets | |
| 243 | | BOC Limited | \$61.76 |
| | | Gas Bottles For The City | |
| 244 | | Bollig Design Group Ltd | \$59,521.00 |
| | | Professional Services - Hainsworth Park - Assets | |
| 245 | | Boral Construction Materials Group | \$1,102.99 |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------|---|-------------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| | | Concrete Mix - Various Locations - Engineering | |
| 246 | | Bridgestone Australia Limited | \$28,897.22 |
| | | Tyre Fitting Services For The City | |
| 247 | | Bucher Municipal Pty Ltd | \$1,440.47 |
| | | Vehicle Spare Parts - Fleet | |
| 248 | | Budo Group Pty Ltd | \$38,506.37 |
| | | Bin Stores Upgrade - Various Locations Facilities | |
| | | Accessibility Works - Various Locations - Assets | |
| | | Minor Accessibility Works - Various Locations - Assets | |
| 249 | | Canford Hospitality Consultants | \$975.50 |
| | | Consulting Services - Southern Suburbs Library - Assets | |
| 250 | | Car Care Motor Company Pty Ltd | \$2,164.20 |
| | | Vehicle Services - Fleet | |
| 251 | | Carramar Resources Industries | \$1,025.10 |
| | | Disposal Of Mixed Materials - Assets | |
| 252 | | Centaman Systems Pty Ltd | \$1,100.00 |
| | | Facility Booking And Program - ICT | |
| 253 | | Chandler Macleod Group Limited | \$5,122.82 |
| | | Casual Labour For The City | |
| 254 | | Civil Survey Solutions Pty Ltd | \$3,784.00 |
| | | 2 Stringer Topo Standalone Perpetual Licenses - ICT | |
| 255 | | Clark Equipment Sales Pty Ltd | \$338.10 |
| | | Vehicle Spare Parts - Fleet | |
| 256 | | Commercial Aquatics Australia | \$1,727.00 |
| | | Aquatics Maintenance - Aquamotion | |
| 257 | | Community Greenwaste Recycling Pty Ltd | \$1,871.87 |
| | | Waste Recycling - Engineering | |
| 258 | | Corner Desk Creative | \$99.00 |
| | | Surf Lifesaving ID - Communications And Brand | |
| 259 | | CR Kennedy & Co Pty Ltd | \$211.20 |
| | | Total Station Repair - Surveyors | |
| 260 | | CS Legal | \$20,018.94 |
| | | Court Fees For The City | |
| 261 | | Delos Delta Pty Ltd | \$18,150.00 |
| | | Consultancy Services - Smart City Engagement & Summary Report - ICT | |
| 262 | | Dowsing Group Pty Ltd | \$2,557.25 |
| | | Vincent Road / Garden Park - Extra Scope - Assets | |
| 263 | | Drainflow Services Pty Ltd | \$9,401.70 |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------|--|-------------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| | | Road Sweeping / Drain Cleaning - Various Locations - Engineering | |
| 264 | | Elliotts Irrigation Pty Ltd | \$1,980.00 |
| | | Reticulation Items - Parks | |
| 265 | | EPM Partners Pty Ltd | \$21,780.00 |
| | | EPM System Walk Stage 2 - ICT | |
| 266 | | Flick Anticimex Pty Ltd | \$880.00 |
| | | Sanitary Waste Services For The City | |
| 267 | | Focus Consulting WA Pty Ltd | \$1,320.00 |
| | | Consultancy Services - Warradale Park - Eco Lighting - Assets | |
| 268 | | Freestyle Now | \$1,815.00 |
| | | 5 Coaching Sessions - BMX, Scooter & Skateboard - Landsdale - Youth Services | |
| 269 | | Frontline Fire & Rescue Equipment | \$1,506.55 |
| | | Repairs - Quinns Rocks 3.4 - Community Safety | |
| 270 | | Fusion Applications Pty Ltd | \$9,240.00 |
| | | Integration Cloud Service Development - ICT | |
| 271 | | Geoff's Tree Service Pty Ltd | \$59,106.65 |
| | | Pruning Works For The City | |
| 272 | | GPS Linemarking | \$940.50 |
| | | AFL Linemarking - Splendid Park - Facilities | |
| 273 | | Grasstrees Australia | \$451.00 |
| | | Grass Tree Watering - Hardcastle Park - Parks | |
| 274 | | Hanson Construction Materials Pty Ltd | \$125.40 |
| | | Concrete Works - Buckingham Drive - Engineering | |
| 275 | | Hays Personnel Services | \$5,574.53 |
| | | Casual Labour For The City | |
| 276 | | Heatley Sales Pty Ltd | \$104.54 |
| | | Stock - Stores Issues | |
| 277 | | Hodge Collard Preston Unit Trust | \$495.00 |
| | | Preparation Of 3D Images For Marketing Purposes - Assets | |
| 278 | | Hose Right | \$753.52 |
| | | Vehicle Hoses - Fleet | |
| 279 | | Hydroquip Pumps | \$4,658.50 |
| | | New Octave Water Meter - Bardsley Park - Parks | |
| 280 | | Hydrosteer Pty Ltd | \$3,009.22 |
| | | Vehicle Spare Parts - Fleet | |
| 281 | | Identity Perth | \$8,574.50 |
| | | CoW Logo And Brand Development - Communications & Brand | |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------|---|-------------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| | | Develop Corporate Council Crest - Communications & Brand | |
| | | Graphic Design - Have A Try Day Promo - Facilities | |
| | | Business Wanneroo Brand Development - Communications & Brand | |
| 282 | | Imagesource Digital Solutions | \$1,157.20 |
| | | Printing - 2 Banners - Banksia Grove - Cultural Services | |
| | | Vinyl Cut Lettering - Wanneroo Regional Museum - Cultural Services | |
| | | 1 Aluminium Sign & 2 Corflute Signs - Buckingham House - Cultural Services | |
| 283 | | Integrity Industrial Pty Ltd | \$54,305.39 |
| | | Casual Labour For The City | |
| 284 | | J Blackwood & Son Ltd | \$4,054.33 |
| | | PPE Issues & Stores Stock | |
| 285 | | Jadu Software Pty Ltd | \$935.00 |
| | | Training - Jadu XFP Forms Top Up - ICT | |
| 286 | | James Bennett Pty Ltd | \$2,503.60 |
| | | Book Purchases - Library Services | |
| 287 | | JBS & G Australia Pty Ltd | \$4,721.20 |
| | | Stage A Of Contaminated Sites Audit - Property | |
| 288 | | Joondalup Smash Repairs Pty Ltd | \$1,000.00 |
| | | Motor Vehicle Excess - WN 34317 - Community Safety | |
| 289 | | Jurovich Surveying Pty Ltd | \$3,300.00 |
| | | Detail Survey - Koondoola Park - Assets | |
| 290 | | Kelyn Training Services | \$900.00 |
| | | Training - Work Safely & Follow WHS Policy & Procedures And Implement Traffic Management Plans - 2 Attendees - Land Development | |
| 291 | | Kerb Direct Kerbing | \$2,694.46 |
| | | Kerbing - Archer Street - Assets | |
| 292 | | Kleenheat Gas Pty Ltd | \$3,769.36 |
| | | Gas Supplies For The City | |
| 293 | | Kleenit | \$1,686.97 |
| | | Graffiti Removal For The City | |
| 294 | | Landcare Weed Control | \$6,285.80 |
| | | Weed Control - Burn Sites - Parks | |
| 295 | | Landmark Products Limited | \$8,250.00 |
| | | Install Handrails / Ballustrade - Quinns Beach Access - Coastal Projects | |
| 296 | | Laundry Express | \$1,480.00 |
| | | Cleaning Uniforms - Fleet | |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------|---|--------------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| 297 | | LD Total | \$2,084.50 |
| | | Landscape Maintenance For The City | |
| 298 | | Ligna Construction | \$2,805.55 |
| | | Install Limestone Wall - Kingsway Athletics Football Club - Parks | |
| 299 | | LKS Constructions (WA) Pty Ltd | \$49,940.00 |
| | | Civil Component - Kingsbridge Park - Assets | |
| 300 | | Major Motors | \$253.68 |
| | | Vehicle Spare Parts - Fleet | |
| 301 | | Mammoth Equipment & Exhausts Pty Ltd | \$1,650.55 |
| | | Ad Blue 1 Ltr - Stores Stock | |
| 302 | | Marindust Sales & Ace Flagpoles | \$17,820.00 |
| | | Supply & Install 3 Sets Of Soccer Goals - Gumblossom Oval - Parks | |
| 303 | | Mastec Australia Pty Ltd | \$5,834.40 |
| | | Phase 2 Stage 1 - Bins - Waste | |
| 304 | | McLeods | \$1,100.00 |
| | | Legal Fees For The City | |
| 305 | | Michael Page International (Australia) Pty Ltd | \$5,636.96 |
| | | Casual Labour For The City | |
| 306 | | Mindarie Regional Council | \$304,617.72 |
| | | Refuse Disposal For The City | |
| 307 | | Miracle Recreation Equipment Pty Ltd | \$258.06 |
| | | Repair Play Equipment - Cabrini Park - Parks | |
| 308 | | Myzone (APAC) Pty Ltd | \$4,829.55 |
| | | Myzone Belts - Aquamotion | |
| 309 | | Nature Play WA | \$1,969.00 |
| | | New Functionality Added To APP - Cockman House Trail - ICT | |
| 310 | | Navman Wireless Australia Pty Ltd | \$176.00 |
| | | Install GPS - 95366 - Fleet Assets | |
| 311 | | Neverfail Springwater Limited | \$23.76 |
| | | Water Supplies - Print Room | |
| 312 | | Northern Lawnmower & Chainsaw Specialists | \$1,526.40 |
| | | Stock - Stores Issues | |
| 313 | | Novus Autoglass | \$132.00 |
| | | Vehicle Repairs - Fleet | |
| 314 | | Nu-Trac Rural Contracting | \$14,493.87 |
| | | Beach Cleaning - 4 Beaches - Engineering | |
| 315 | | On Tap Plumbing & Gas Pty Ltd | \$11,244.34 |
| | | Plumbing Maintenance For The City | |
| 316 | | Online Social Butterfly | \$1,980.00 |
| | | Economic Recovery Fund - Business Support Services - Economic Development | |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------|--|-------------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| 317 | | Paperbark Technologies Pty Ltd | \$2,350.00 |
| | | Arborist Report - Jindinga & John Moloney Parks - Parks | |
| 318 | | Parker Black & Forrest | \$1,138.50 |
| | | Locking Services For The City | |
| 319 | | Pavement Analysis Pty Ltd | \$10,450.00 |
| | | Consulting Services - Road Rehabilitation Submissions - Assets | |
| 320 | | Perth Testing & Tagging Pty Ltd | \$404.25 |
| | | Test / Tag Equipment - Building Maintenance | |
| 321 | | Porter Consulting Engineers | \$3,108.05 |
| | | Detailed Design And Documentation - Lenore Road Duplication - Assets | |
| 322 | | Prestige Alarms | \$3,498.20 |
| | | CCTV / Alarms Services For The City | |
| 323 | | Print And Sign Co | \$20,130.00 |
| | | Printing - Waste Truck Wraps - Waste | |
| 324 | | Programmed Integrated Workforce | \$1,630.29 |
| | | Casual Labour For The City | |
| 325 | | Reliable Fencing WA Pty Ltd | \$11,128.70 |
| | | Fencing Works For The City | |
| 326 | | Ricoh Australia Pty Ltd | \$1,432.43 |
| | | Lease Charges - Print Room | |
| 327 | | Safety And Rescue Equipment | \$1,119.72 |
| | | Height Safety Equipment - Assets | |
| 328 | | Satalyst Pty Ltd | \$3,080.00 |
| | | Discovery On Replacement For Current Access 2000 - ICT | |
| 329 | | Seabreeze Landscape Supplies | \$350.00 |
| | | Cracker Dust - Parks | |
| 330 | | SJ McKee Maintenance Pty Ltd | \$3,045.50 |
| | | Repair Works - Various Locations - Waste | |
| 331 | | Sketch & Etch Laser Designs Pty Ltd | \$1,099.45 |
| | | Neon "Wanneroo" Sign - Place Management | |
| 332 | | Softfallguys National | \$1,548.80 |
| | | Repair Softfall - Various Locations - Parks | |
| 333 | | Sonic Healthplus Pty Ltd | \$2,705.04 |
| | | Medical Fees For The City | |
| 334 | | Southern Metropolitan Regional Council | \$649.00 |
| | | Design Of 2 Truck Decals - Waste | |
| 335 | | SPORTENG | \$1,760.00 |
| | | Consultancy Services - Jimbub Oval Drainage Upgrade - Assets | |
| 336 | | St John Ambulance Western Australia | \$146.25 |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------|---|--------------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| | | Training - Mental Health - OSH | |
| 337 | | Tepuy Design | \$870.00 |
| | | Drafting Services - Building Insulation Works - Ashby - Assets | |
| | | Design Services - Phil Renkin Centre - Assets | |
| 338 | | Terravac Vacuum Excavations Pty Ltd | \$11,248.93 |
| | | Location Of Services For The City | |
| 339 | | The Distributors Perth | \$224.70 |
| | | Snacks And Confectionery - Kingsway | |
| 340 | | Toll Transport Pty Ltd | \$291.61 |
| | | Courier Services For The City | |
| 341 | | Turf Care WA Pty Ltd | \$2,640.00 |
| | | Install Cricket Wicket Mats - Abbeville & Ridgewood Parks - Parks | |
| 342 | | WA Hino Sales & Service | \$519.55 |
| | | Vehicle Service - Fleet | |
| 343 | | WA Library Supplies | \$339.58 |
| | | Label And Barcode Protectors - Library Services | |
| 344 | | Wanneroo Central Bushfire Brigade | \$307.61 |
| | | Reimbursement - Repair Antenna | |
| | | Reimbursement - Catering Services For Training Courses | |
| 345 | | Wanneroo Electric | \$1,755.90 |
| | | Electrical Maintenance For The City | |
| 346 | | Wave International Pty Ltd | \$38,269.00 |
| | | Professional Services - Neerabup Industrial Area - Economic Development | |
| 347 | | Wesbar Vanquipatlas Parts and Panel | \$520.00 |
| | | Supply & Install Fold Down Mobility Step - WN 159 - Fleet | |
| 348 | | Western Australian Treasury Corporation | \$922,309.00 |
| | | Loan Interest Payment - Finance | |
| 349 | | Western Tree Recyclers | \$727.65 |
| | | Disposal Of Green Waste - Parks | |
| 350 | | WEX Australia Pty Ltd | \$1,296.81 |
| | | Fuel - April 2021 - Fleet Assets | |
| 351 | | William Buck Consulting (WA) Pty Ltd | \$2,970.00 |
| | | Probity Advisor Services - Contracts & Procurement | |
| 352 | | Winning Edge HR Consulting | \$4,675.00 |
| | | Team Planning Day - Communications And Brand | |
| 353 | | Workpower Incorporated | \$14,645.02 |
| | | Landscape Maintenance For The City | |
| 354 | | WSP Australia Pty Ltd | \$1,875.50 |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------------|--|--------------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| | | Quinns Education Precinct Study - Traffic Services | |
| 355 | | Xref (AU) Pty Ltd | \$10,725.00 |
| | | 150 Reference Credits - People & Culture | |
| 356 | | Yanchep Surf Lifesaving Club | \$220.00 |
| | | BBQ Supplies - All Washed Up - Cultural Services | |
| | | | |
| 00004131 | 11/05/2021 | | |
| 357 | | Publik Group | \$1,289.75 |
| | | Brolga Large Interpretive Sign & Base Plate - Place Management | |
| | | | |
| 00004132 | 11/05/2021 | | |
| 358 | | Sine Group Pty Ltd | \$130.90 |
| | | Replacement Lock & Key Set & Master Key Deposit - Secure Stand Table - ICT | |
| | | | |
| 00004133 | 11/05/2021 | | |
| 359 | | Rates Refund | \$403.12 |
| 360 | | Rates Refund | \$429.03 |
| 361 | | Rates Refund | \$602.62 |
| 362 | | Rates Refund | \$3,506.29 |
| 363 | | Rates Refund | \$1,800.00 |
| 364 | | Rates Refund | \$750.00 |
| | | | |
| 00004134 | 11/05/2021 | | |
| 365 | | Alinta Gas | \$256.80 |
| | | Gas Supplies For The City | |
| 366 | | Aquatic Leisure Technologies | \$166.65 |
| | | Refund - Building Application - Rejected | |
| 367 | | BDD Australia Pty Ltd | \$530.80 |
| | | Milk Deliveries For The City | |
| 368 | | Celebration Homes Pty Ltd | \$2,000.00 |
| | | Refund - Street & Verge Bond | |
| 369 | | City of Wanneroo - Payroll Rates | \$90.00 |
| | | Payroll Deductions | |
| 370 | | Cr Lewis Flood | \$443.21 |
| | | Travel Allowance April 2021 | |
| 371 | | Department of Mines, Industry Regulation & Safety | \$103,662.37 |
| | | Collection Agency Fees February 2021 - Finance | |
| 372 | | Fleet Network | \$59.88 |
| | | Input Tax Credits For Salary Packaging For 27.04.2021 - Finance | |
| 373 | | Home Group WA Pty Ltd | \$6,000.00 |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------|--|-------------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| | | Refund - 3 Street & Verge Bonds | |
| 374 | | Homebuyers Centre | \$4,000.00 |
| | | Refund - 2 Street & Verge Bonds | |
| 375 | | Koori Kids Pty Ltd | \$450.00 |
| | | Donation - Printing & Distribution Of 2021 Naidoc Week School Initiatives To All Schools Within The City Of Wanneroo | |
| 376 | | Landgate | \$2,830.30 |
| | | Land Enquiries For The City | |
| | | Gross Rental Valuations - Rates | |
| 377 | | Lee Page | \$2,000.00 |
| | | Refund - Street & Verge Bond | |
| 378 | | Main Roads WA | \$66,796.48 |
| | | Signs & Linemarking - Hartman Drive Duplication - Assets | |
| 379 | | Miss Emma Panting | \$50.00 |
| | | Dog Registration Refund - Sterilised | |
| 380 | | Mr Daniel Simms | \$64.00 |
| | | Reimbursement - Broadband Usage March 2021 | |
| 381 | | Mr Mark Ambrose | \$1,900.00 |
| | | Refund - Street & Verge Bond | |
| 382 | | Mr Paul Hornsby | \$360.00 |
| | | Vehicle Crossing Subsidy | |
| 383 | | Mr Ryan Stephens | \$2,000.00 |
| | | Refund - Street & Verge Bond | |
| 384 | | Mr Scott Cairns | \$517.50 |
| | | Reimbursement - 50% Mobile Phone Usage As Per Agreement | |
| 385 | | Mrs Katie Russell | \$1,350.00 |
| | | Study Assistance - Leading, Managing And Developing People | |
| 386 | | Ms Alison Ngaronga | \$2,000.00 |
| | | Refund - Street & Verge Bond | |
| 387 | | Ms Susan Potter | \$2,025.00 |
| | | Study Assistance - Managing A Project Based Organisation | |
| 388 | | Optus | \$1,169.74 |
| | | Phone Charges For The City | |
| 389 | | Randa Ali | \$358.33 |
| | | Refund - Pro Rata Trading Licence - Business Sold | |
| 390 | | SSB Pty Ltd | \$2,740.94 |
| | | Refund - Street & Verge Bond | |
| | | Refund - Building Application - Rejected | |
| 391 | | Stephen Blyth | \$900.00 |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------------|---|-------------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| | | Refund - Street & Verge Bond | |
| 392 | | Synergy | \$5,802.07 |
| | | Power Supplies For The City | |
| 393 | | Tangent Nominees Pty Ltd (Atf The Summit Homes Group Trust) | \$455.09 |
| | | Refund - Building Application - Not Approved | |
| 394 | | Trailer Parts Pty Ltd | \$192.28 |
| | | Vehicle Spare Parts - Stores | |
| 395 | | Water Corporation | \$1,561.34 |
| | | Water Charges For The City | |
| 396 | | Zurich Australia Insurance Ltd | \$2,000.00 |
| | | Insurance Excess - WN 31963 & WN 34137 - Waste Services | |
| 00004135 | 13/05/2021 | | |
| 397 | | City of Wanneroo - Rates | \$1,249.00 |
| | | Rates Payments For Travel Deductions | |
| 398 | | Cr Brett Treby | \$2,603.67 |
| | | Monthly Meeting Attendance | |
| 399 | | Cr Christopher Baker | \$2,603.67 |
| | | Monthly Meeting Attendance | |
| 400 | | Cr Domenic Zappa | \$2,368.67 |
| | | Monthly Meeting Attendance | |
| 401 | | Cr Dot Newton | \$2,503.67 |
| | | Monthly Meeting Attendance | |
| 402 | | Cr Glynis Parker | \$2,603.67 |
| | | Monthly Allowance | |
| 403 | | Cr Hu Van Nguyen | \$2,603.67 |
| | | Monthly Meeting Attendance | |
| 404 | | Cr Jacqueline Huntley | \$2,603.67 |
| | | Monthly Meeting Attendance | |
| 405 | | Cr Lewis Flood | \$2,488.67 |
| | | Monthly Allowance | |
| 406 | | Cr Linda Aitken | \$2,603.67 |
| | | Monthly Meeting Attendance | |
| 407 | | Cr Natalie Sangalli | \$2,603.67 |
| | | Monthly Meeting Attendance | |
| 408 | | Cr Paul Miles | \$2,318.67 |
| | | Monthly Meeting Attendance | |
| 409 | | Cr Sonet Coetzee | \$2,603.67 |
| | | Monthly Meeting Attendance | |
| 410 | | Mayor Tracey Roberts | \$10,768.38 |
| | | Monthly Meeting Attendance | |
| 00004136 | 14/05/2021 | | |

WARRANT OF PAYMENTS MAY 2021

| PAYMENT | DATE | DESCRIPTION | AMOUNT |
|----------------|-------------|--|---------------|
| 411 | | Australia Post | \$21,428.82 |
| | | Postage Charges For The City | |
| 00004137 | 18/05/2021 | | |
| 412 | | A2Z Sports Pty Ltd | \$240.00 |
| | | Badminton Net - Kingsway | |
| 413 | | Action Glass & Aluminium | \$794.48 |
| | | Glazing Services For The City | |
| 414 | | Acurix Networks Pty Ltd | \$5,778.30 |
| | | Acurix Monthly Charges - ICT | |
| 415 | | Advanced Traffic Management | \$13,945.70 |
| | | Traffic Control Services For The City | |
| 416 | | Air & Power Pty Ltd | \$1,108.67 |
| | | Vehicle Spare Parts - Fleet | |
| 417 | | Allused Pty Ltd | \$3,025.00 |
| | | Hire Of Rake Bucket - Wanneroo - Engineering Maintenance | |
| 418 | | Altronic Distributors | \$65.11 |
| | | Vehicle Spare Parts - Fleet | |
| 419 | | Animal Pest Management Services | \$12,870.00 |
| | | Fox Control - 13 Locations - Conservation | |
| 420 | | Atom Supply | \$38.02 |
| | | Battery - Ashby - Fleet | |
| 421 | | AUSQ Training | \$339.00 |
| | | Training - Traffic Management - Waste | |
| 422 | | Australian Airconditioning Services Ltd | \$3,343.16 |
| | | Airconditioning Maintenance For The City | |
| 423 | | Autopro Wanneroo | \$231.04 |
| | | Vehicle Spare Parts - Fleet | |
| 424 | | AV Truck Service Pty Ltd | \$6,562.59 |
| | | Vehicle Spare Parts - Fleet / Stores | |
| 425 | | Ball & Doggett Pty Ltd | \$220.23 |
| | | Paper Supplies - Print Room | |
| 426 | | Better Pets and Gardens Wangara | \$735.73 |
| | | Animal Care Centre Supplies | |
| 427 | | Bidfood Perth | \$841.12 |
| | | Tea/Coffee Supplies - Stores | |
| 428 | | Bladon WA Pty Ltd | \$1,284.25 |
| | | 150 Tote Bags - Cultural Services | |
| | | Corporate Uniform - Customer & Information Services | |
| 429 | | Boral Construction Materials Group | \$2,081.02 |
| | | Concrete Mix - Various Locations - Engineering | |
| 430 | | Boya Equipment | \$114.99 |
| | | Hand Pump - Parks | |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------|---|-------------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| 431 | | Bridgestone Australia Limited | \$6,254.75 |
| | | Tyre Fitting Services For The City | |
| 432 | | Bring Couriers | \$766.16 |
| | | Courier Services - Health | |
| 433 | | Bucher Municipal Pty Ltd | \$12,590.90 |
| | | Vehicle Spare Parts - Fleet | |
| 434 | | Burgtec | \$528.00 |
| | | Office Chair - Corporate Services | |
| 435 | | Cannings Purple | \$5,225.00 |
| | | Media Training For The Executives - Communications & Brand | |
| 436 | | Car Care Motor Company Pty Ltd | \$1,153.88 |
| | | Vehicle Services / Repairs - Fleet | |
| 437 | | Carramar Resources Industries | \$441.01 |
| | | Disposal Of Rubble - Engineering | |
| 438 | | Castledine Gregory | \$2,519.00 |
| | | Legal Fees For The City | |
| 439 | | Chandler Macleod Group Limited | \$9,474.94 |
| | | Casual Labour For The City | |
| 440 | | Cherry's Catering | \$2,816.09 |
| | | Catering Services For The City | |
| 441 | | Chillo Refrigeration & Air-Conditioning | \$583.00 |
| | | Replace Faulty Switch - Civic Centre - Building Maintenance | |
| 442 | | Chris Kershaw Photography | \$2,435.00 |
| | | Photography Services For The City | |
| 443 | | Christophe Canato | \$1,200.00 |
| | | Photography - All Washed Up 2021 - Cultural Services | |
| 444 | | Cineads Australia | \$1,837.00 |
| | | Scheduled Media Screenings - Communications & Brand | |
| 445 | | Clark Equipment Sales Pty Ltd | \$3,585.37 |
| | | Vehicle Spare Parts - Fleet | |
| 446 | | Claw Environmental | \$370.70 |
| | | Polystyrene Collection - Waste | |
| 447 | | Cleanaway Equipment Services Pty Ltd | \$414.77 |
| | | Monthly Rental - Parts Washer - Fleet | |
| 448 | | Clinipath Pathology | \$957.72 |
| | | Medical Fees For The City | |
| 449 | | Coastal Navigation Solutions | \$321.20 |
| | | Install Plaques - Ridgewood Park And Le Buse Turtle - Cultural Services | |
| 450 | | Coates Hire Operations Pty Ltd | \$4,632.69 |
| | | Equipment Hire - Various Projects Sites - Assets | |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------|---|-------------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| 451 | | Commissioner of Police | \$16.70 |
| | | Volunteer Checks - Conservation | |
| 452 | | Community Greenwaste Recycling Pty Ltd | \$169.40 |
| | | Waste Recycling - Engineering | |
| 453 | | Community Vision Australia Limited | \$2,526.30 |
| | | Provision Of Virtual Reality - Equipment And Facilitator - Community Services | |
| 454 | | Coolican Civil Engineering Pty Ltd | \$1,166.00 |
| | | Replace Damaged Coms Pit - Engineering | |
| 455 | | Corner Desk Creative | \$1,584.00 |
| | | Design Waste Guide - Waste | |
| 456 | | Corsign (WA) Pty Ltd | \$12,068.86 |
| | | Sign - Government Funded - Vincent / Edgar Griffiths - Assets | |
| | | Sign - Government Funded - Retreat Green / Viridian - Assets | |
| | | Street Name Plates - Engineering | |
| | | Temp Sign - Phil Renkin Centre - Engineering | |
| | | Sign - Symbol Truck & Cones - Engineering | |
| 457 | | Cossill & Webley Consulting Engineers | \$11,794.20 |
| | | Consultancy - Linemarking - Carabooda, Baily Roads & Ashby Street - Assets | |
| | | Re-Design - Yanchep Industrial Area - Assets | |
| 458 | | Crown Lift Trucks | \$1,301.76 |
| | | Annual Service - Fleet | |
| 459 | | CS Legal | \$36,729.33 |
| | | Court Fees - Rating Services | |
| 460 | | Cutting Edges Pty Ltd | \$596.70 |
| | | Vehicle Spare Parts - Fleet | |
| 461 | | Daimler Trucks Perth | \$46.21 |
| | | Vehicle Spare Parts - Stores | |
| 462 | | DC Golf | \$91,880.00 |
| | | Golf Course Commission Fees - Carramar & Marangaroo - Property | |
| 463 | | Deans Auto Glass | \$121.00 |
| | | Stone Chip Repair - Fleet | |
| 464 | | Direct Communications | \$551.32 |
| | | Onsite Call Out - Fleet | |
| 465 | | Dowsing Group Pty Ltd | \$44,776.29 |
| | | Foot Path - Archer Street - Assets | |
| | | Foot Path - Marangaroo Golf Course - Assets | |
| | | Replace Foot Path - Burleigh Park - Engineering | |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------|--|--------------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| | | Replace Foot Path & Crossover - Camborne Parkway - Engineering | |
| 466 | | Drainflow Services Pty Ltd | \$14,077.25 |
| | | Road Sweeping / Drain Cleaning Services For The City | |
| 467 | | Driving Wheels | \$220.00 |
| | | Vehicle Repairs - Fleet | |
| 468 | | Dual Autos Pty Ltd | \$394.65 |
| | | Vehicle Repairs - Fleet | |
| 469 | | E & MJ Rosher | \$893.18 |
| | | Vehicle Spare Parts - Fleet | |
| 470 | | Ecoscape Australia Pty Ltd | \$9,064.00 |
| | | Spring Biological Survey - Environmental Impact Assessment Report - Assets | |
| 471 | | Elevator Direction | \$1,210.00 |
| | | Review Lift Tender - Civic Centre - Assets | |
| 472 | | Ellenby Tree Farms | \$4,141.50 |
| | | Supply Shade Trees - Yanchep - Place Management | |
| 473 | | Elliotts Irrigation Pty Ltd | \$9,429.83 |
| | | Irrigation Equipment - Parks | |
| | | Install New Sprinklers - Edgar Griffiths Park - Construction | |
| | | Irrigation Design - Gumblossom Reserve - Design | |
| 474 | | Emerge Associates | \$11,000.00 |
| | | Cycling Facility - Splendid Park - Construction | |
| 475 | | ENSO Construction Pty Ltd | \$85,314.13 |
| | | Progress Claim 2 - Kingsway Recreation Centre - Assets | |
| 476 | | Entire IT | \$222.00 |
| | | Annual Licence - Le Cloud Business Office 265 - ICT | |
| 477 | | Environmental Industries Pty Ltd | \$259,136.87 |
| | | Landscape Maintenance For The City | |
| 478 | | EnvisionWare Pty Ltd | \$11,110.22 |
| | | Annual Subscription Renewal - Library Services | |
| 479 | | EPM Partners Pty Ltd | \$13,552.00 |
| | | Microsoft Project Online Implementation - ICT | |
| 480 | | Equifax Australasia Credit Rating Pty Ltd | \$5,034.70 |
| | | Financial & Performance Assessment - Various Companies - Contracts | |
| 481 | | Equifax Australasia Workforce Solutions Pty Limited | \$970.20 |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------|---|--------------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| | | Australian Criminal History Check - Community Safety | |
| 482 | | Ergolink | \$596.13 |
| | | Office Chair - People And Culture | |
| 483 | | Evoke Interior Design Pty Ltd | \$10,015.50 |
| | | Accessibility Improvements / New Storage Rooms - Anthony Waring Park Clubrooms - Assets | |
| 484 | | Focus Consulting WA Pty Ltd | \$3,069.00 |
| | | Electrical Consultancy Services - Wanneroo - Construction | |
| | | Lighting Design - Jindinga Park - Design | |
| 485 | | Gen Connect Pty Ltd | \$356.40 |
| | | 6 Monthly Inspection - Generator - Building Maintenance | |
| 486 | | Geoff's Tree Service Pty Ltd | \$79,847.31 |
| | | Pruning Works For The City | |
| 487 | | GHD Pty Ltd | \$36,567.27 |
| | | Structural Assessment - Coastal / Park Assets - Parks | |
| 488 | | Global Drone Solutions | \$500.00 |
| | | Registration - Drone Industry Summit 2021 - Community Safety | |
| 489 | | Global Marine Enclosures Pty Ltd | \$64,807.93 |
| | | Shark Net Maintenance For The City | |
| 490 | | Grand Toyota | \$39.88 |
| | | Vehicle Spare Parts - Fleet | |
| 491 | | Grasstrees Australia | \$496.10 |
| | | Grasstree Watering - Hardcastle Park - Assets | |
| 492 | | Groeneveld Lubrication Solutions Pty Ltd | \$342.76 |
| | | Vehicle Spare Parts - Fleet | |
| 493 | | GTA Consultants (WA) Pty Ltd | \$10,252.00 |
| | | Yanchep Lagoon Transport Plan - Place Management | |
| 494 | | Heavy Automatics | \$770.00 |
| | | Vehicle Repair - Fleet | |
| 495 | | Hemsley Paterson | \$2,750.00 |
| | | Rental Valuation - 86 Motivation Drive - Property | |
| 496 | | Hickey Constructions Pty Ltd | \$33,038.50 |
| | | Repair Shelter - Tobemory Park - Parks | |
| | | Remove Gazebo - Kingsbridge - Parks | |
| | | Repoint Capping Stones - Hocking - Parks | |
| | | Install Non Slip Surface To Skybridge Decking - Yanchep - Engineering | |
| 497 | | Horizon West Landscape Construction | \$222,118.93 |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------|--|-------------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| | | Construction Works - Hinckley Park Upgrade - Assets | |
| 498 | | Hose Right | \$3,682.78 |
| | | Vehicle Spare Parts - Fleet | |
| 499 | | Iconic Property Services Pty Ltd | \$55,539.72 |
| | | Cleaning Services For The City | |
| 500 | | Identity Perth | \$1,358.50 |
| | | City Logo And Brand Development - Communications & Brand | |
| | | Council Crest Development - Communications & Brand | |
| | | Bookmark - Neighbour Day - Community Development | |
| 501 | | Independent Valuers of Western Australia | \$5,500.00 |
| | | Valuation Services - 2570 Marmion Avenue - Property Services | |
| 502 | | Indian Ocean Craft Triennial | \$165.00 |
| | | Registration - Arts Organisation/Gallery - Library Services | |
| 503 | | Integrity Industrial Pty Ltd | \$25,641.05 |
| | | Casual Labour For The City | |
| 504 | | Intelife Group | \$20,162.36 |
| | | Car Wash & Vacuum - Various Vehicles - Fleet Assets | |
| | | Barbecue Cleaning For The City - February 2021 - Parks | |
| 505 | | Interfire Agencies Pty Ltd | \$41.16 |
| | | Fire Goggles - Fire Services | |
| 506 | | Iron Mountain Australia Group Pty Ltd | \$4,935.10 |
| | | Document Management Services For The City | |
| 507 | | J Blackwood & Son Ltd | \$1,962.74 |
| | | PPE Issues - Various Employees | |
| 508 | | James Bennett Pty Ltd | \$1,180.48 |
| | | Book Purchases - Library Services | |
| 509 | | Jason Sign Makers | \$19,933.30 |
| | | Signage - Bus Shelter - Marangaroo | |
| 510 | | JDSI Consulting Engineers | \$11,579.08 |
| | | Consultancy Services - Halesworth Park Survey - Assets | |
| | | Consultancy Services - Butler North District Open Space - Assets | |
| 511 | | Jeffery Electronics | \$3,300.00 |
| | | Cloudmaster Centre Server - Facilities | |
| 512 | | Kerb Direct Kerbing | \$38,633.72 |
| | | Kerbing Works For The City | |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------|---|-------------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| 513 | | Kinetic IT Pty Ltd | \$10,541.27 |
| | | Enhanced Security Services - ICT | |
| 514 | | Kleenheat Gas Pty Ltd | \$943.90 |
| | | Gas Supplies For The City | |
| 515 | | Kleenit | \$4,631.44 |
| | | Graffiti Removal For The City | |
| 516 | | Kyocera Document Solutions | \$3,490.89 |
| | | Photocopier Meter Reading - ICT | |
| 517 | | Landcare Weed Control | \$24,880.48 |
| | | Landscape Maintenance Services For The City | |
| 518 | | Landmark Products Limited | \$2,543.75 |
| | | Balustrade Replacement - Quinns Beach - Coastal Projects | |
| | | Beach Access Handrail - Quinns Mindarie Surf Club - Parks | |
| 519 | | Landscape Elements | \$529.88 |
| | | Progress Claim 2 - Salita Stage 1 - Parks | |
| 520 | | LD Total | \$88,769.51 |
| | | Landscape Maintenance For The City | |
| 521 | | Let's All Party | \$800.00 |
| | | Amusement Hire - Wanneroo Street Food Event - Place Management | |
| 522 | | LinkedIn Singapore Pte Ltd | \$20,350.00 |
| | | Linkedin Learning Subscription Renewal - 01.05.2021 - 30.04.2022 - Library Services | |
| 523 | | Major Motors | \$3,708.26 |
| | | Vehicle Spare Parts - Fleet / Stores | |
| 524 | | Manheim Pty Ltd | \$417.45 |
| | | Towage Fees - Community Safety | |
| 525 | | Marketforce Pty Ltd | \$8,844.01 |
| | | Advertising Services For The City | |
| 526 | | Mastec Australia Pty Ltd | \$30,893.15 |
| | | 884 240 Litre Bins - Waste | |
| 527 | | Matrix Traffic and Transport Data Pty Ltd | \$528.00 |
| | | Traffic Count - Lenore Road - Traffic Services | |
| 528 | | Mayday Earthmoving | \$47,973.75 |
| | | Heavy Equipment Hire For The City | |
| 529 | | McLeods | \$8,352.97 |
| | | Legal Fees For The City | |
| 530 | | Michael Page International (Australia) Pty Ltd | \$3,998.91 |
| | | Casual Labour For The City | |
| 531 | | Midalia Steel Pty Ltd | \$4,470.67 |
| | | Steel Supplies - Fleet | |
| 532 | | Millennium Cleaning (WA) Pty Ltd | \$585.70 |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------|--|--------------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| | | Cleaning Services For Yanchep | |
| 533 | | Mindarie Regional Council | \$539,888.89 |
| | | Refuse Disposal For The City | |
| 534 | | Mini-Tankers Australia Pty Ltd | \$2,791.74 |
| | | Fuel - April - Fleet Assets | |
| 535 | | Miracle Recreation Equipment Pty Ltd | \$181.50 |
| | | Replace Roman Ring - Addison Park - Parks | |
| 536 | | NAPA - GPC Asia Pacific Pty Ltd | \$789.92 |
| | | Vehicle Spare Parts - Fleet / Stores | |
| 537 | | Natural Area Holdings Pty Ltd | \$4,395.63 |
| | | Beach Access Maintenance - April 2021 - Conservation | |
| | | Slash Encroaching Vegetation - Montrose Park - Assets | |
| 538 | | Navman Wireless Australia Pty Ltd | \$1,305.15 |
| | | Deinstall & Reinstall GPS Unit - Ashby - Fleet | |
| | | Install Navman - Fleet Assets | |
| | | Solar Tracker Fees - 05.05.2021 - Fleet Assets | |
| 539 | | Northern Lawnmower & Chainsaw Specialists | \$183.54 |
| | | Vehicle Spare Parts - Fleet | |
| 540 | | Nu-Trac Rural Contracting | \$9,165.27 |
| | | Beach Cleaning - Various Locations - Engineering | |
| 541 | | Nutrien Ag Solutions Limited | \$275.00 |
| | | Black Chain Mesh - Parks | |
| 542 | | Office Line | \$1,865.60 |
| | | 8 Beta Chairs - WLCC - Cultural Services | |
| 543 | | Officeworks Superstores Pty Ltd | \$65.00 |
| | | Sandisk Memory Card - Health | |
| 544 | | On Tap Plumbing & Gas Pty Ltd | \$8,773.20 |
| | | Plumbing Maintenance For The City | |
| 545 | | Online Social Butterfly | \$550.00 |
| | | Economic Recovery Fund - Business Advisory & Support - Advocacy & Economic Development | |
| 546 | | Paperbark Technologies Pty Ltd | \$4,168.00 |
| | | Tree Survey - Madeley - Trees And Conservation | |
| | | Arboricultural Report - Opportunity Play Space - Trees & Conservation | |
| | | Tree Survey Report - Clarkson - Trees & Conservation | |
| 547 | | Pascoe Partners Accountants | \$3,058.00 |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------|--|-------------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| | | Economic Recovery Fund - Business Advisory & Support - Advocacy & Economic Development | |
| 548 | | Pedersens Event Hire | \$5,058.91 |
| | | Event Equipment Hire - Greenfields Park - Road And Traffic Services | |
| 549 | | Penske Power Systems Pty Ltd | \$113.65 |
| | | Vehicle Spare Parts - Fleet | |
| 550 | | Perdaman Global Services | \$750.00 |
| | | Proof Reading Translating Services - Talking My Language - Waste | |
| 551 | | Perth Heavy Towing | \$577.50 |
| | | Towing Services - Fleet | |
| 552 | | Plastic Free Foundation Limited | \$2,200.00 |
| | | Council Membership - Plastic Free July - Waste | |
| 553 | | Playmaster Pty Ltd | \$33,155.10 |
| | | Install Animal Statues - Hinckley Park - Assets | |
| 555 | | Powdersafe Pty Ltd | \$2,134.00 |
| | | Training - Refresher Course - Information Management | |
| | | Annual Maintenance - Powdersafe Containment System - Information Management | |
| 556 | | Prestige Alarms | \$17,330.50 |
| | | Alarm / CCTV Services For The City | |
| 557 | | Programmed Integrated Workforce | \$1,630.29 |
| | | Casual Labour For The City | |
| 558 | | Qualcon Laboratories | \$748.00 |
| | | PSD Testing - Carramar Sand Quarry - Coastal Projects | |
| | | Sand Testing - Fred Stubbs Car Park - Coastal Projects | |
| | | Particle Testing - Camira Way - Coastal Projects | |
| 559 | | RAC Motoring & Services Pty Ltd | \$1,901.10 |
| | | Vehicle Nomination Fees - Fleet | |
| 560 | | Reliable Fencing WA Pty Ltd | \$12,453.10 |
| | | Fencing Works For The City | |
| 561 | | REM Consulting | \$5,599.09 |
| | | Casual Labour For The City | |
| 562 | | Ricoh Australia Pty Ltd | \$3,507.06 |
| | | Image Charge For Production Machine - Corporate Support | |
| 563 | | Roads 2000 | \$8,292.09 |
| | | Granit Asphalt - Engineering | |
| | | Civil Works - Berriman Drive - Construction | |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------|--|-------------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| 564 | | Rowe Scientific Pty Ltd | \$52.54 |
| | | Alcohol Swabs - Health Services | |
| 565 | | Roy Gripske & Sons Pty Ltd | \$1,821.05 |
| | | Vehicle Spare Parts - Fleet | |
| 566 | | Safety Tactile Pave | \$1,886.72 |
| | | Install Concrete - Alkimos - Construction | |
| 567 | | Scott Print | \$4,497.90 |
| | | Printing - 20000 Bin Tags - Waste | |
| | | Printing - Flash Cards - Talking My Language - Waste | |
| 568 | | Seabreeze Landscape Supplies | \$16.00 |
| | | Supply Soils & Sand - Parks | |
| 569 | | Shred-X | \$238.04 |
| | | Shredding Services For The City | |
| 570 | | Silverplace Pty Ltd | \$147.00 |
| | | Refund - Food Registration Fee - Application Withdrawn | |
| 571 | | Sine Group Pty Ltd | \$887.70 |
| | | Annual Renewal Fee - Core Small & iPad Device Management - ICT | |
| 572 | | SJ McKee Maintenance Pty Ltd | \$1,195.25 |
| | | Repair Works - Various Locations - Waste | |
| 573 | | Skipper Transport Parts | \$1,400.71 |
| | | Vehicle Spare Parts - Fleet / Stores | |
| 574 | | Skyline Landscape Services (WA) | \$17,617.15 |
| | | Landscape Maintenance For The City | |
| 575 | | Slater-Gartrell Sports | \$462.00 |
| | | Tennis Nets - Parks | |
| 576 | | Smart Urban Pty Ltd | \$440.00 |
| | | Pole Removal Tool - Engineering | |
| 577 | | Smartbuilt Perth Pty Ltd | \$155.78 |
| | | Pest Control Services For The City | |
| 578 | | Softfallguys National | \$572.00 |
| | | Repair Softfall - Jimbub Swamp - Parks | |
| 579 | | Sonic Healthplus Pty Ltd | \$3,170.49 |
| | | Medical Fees For The City | |
| 580 | | Sprayline Spraying Equipment | \$689.43 |
| | | Vehicle Spare Parts - Fleet | |
| 581 | | St John Ambulance Western Australia | \$483.78 |
| | | First Aid Supplies - OSH | |
| 582 | | Statewide Bearings | \$86.66 |
| | | Vehicle Spare Parts - Fleet | |
| 583 | | Stewart & Heaton Clothing Company Pty Ltd | \$2,204.14 |
| | | Uniforms - Community Safety | |
| 584 | | Stiles Electrical | \$508.20 |
| | | Hinckley Park - Car Park - Assets | |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------|---|--------------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| 585 | | Suez Recycling & Recovery (Perth) Pty Ltd | \$159,700.87 |
| | | Recycling Tip Fees - Waste | |
| 586 | | Suez Recycling & Recovery Pty Ltd | \$5,243.54 |
| | | Waste Collection Services - Waste | |
| 588 | | Sunny Industrial Brushware | \$1,758.68 |
| | | Brooms - Stores Stock | |
| 589 | | Supreme Shades Pty Ltd | \$775.50 |
| | | Repair Shade Sail - Anthony Waring Park - Parks | |
| 590 | | Taylor Burrell Barnett | \$4,053.94 |
| | | Development Of Subdivision Application For Lot 910 - Economic Development | |
| 591 | | Technology One Limited | \$2,156.00 |
| | | Spatial Consulting Services - ICT | |
| 592 | | Tenco Engineers Pty Ltd | \$15,735.50 |
| | | Structural Engineering Services - Studmaster Park - Assets | |
| | | Structural Engineering Services - Jetty - Warradale Park - Assets | |
| | | Structural Assessment - Rotary Park - Assets | |
| 593 | | Terravac Vacuum Excavations Pty Ltd | \$1,031.25 |
| | | Service Location Works - Assets | |
| 594 | | The Hire Guys Wangara | \$3,932.50 |
| | | Equipment Hire - VMS Boards - Waste | |
| 595 | | The Perth Mint | \$3,003.00 |
| | | 1,000 2021 Citizenship Coins - Place Management | |
| 596 | | The Rigging Shed | \$2,800.60 |
| | | Onsite Inspecting - Ashby - Assets | |
| 597 | | The Trustee for New Dealership Trust | \$122.84 |
| | | Vehicle Spare Parts - Fleet | |
| 598 | | The Trustee for Talis Unit Trust | \$1,118.88 |
| | | Install & Monitor Gas Wells - Wangara Landfill Investigation - Property | |
| 599 | | Thirty4 Pty Ltd | \$211.20 |
| | | Qnav Monthly Data Subscription - Rangers | |
| 600 | | TJ Depiazzi & Sons | \$9,775.92 |
| | | Pinebark Mulch - Splendid Park - Parks | |
| 601 | | Toll Transport Pty Ltd | \$237.16 |
| | | Courier Services For The City | |
| 602 | | Toro Australia Group Sales Pty Ltd | \$200.82 |
| | | Vehicle Spare Parts - Fleet | |
| 603 | | Total Landscape Redevelopment Services Pty Ltd | \$53,119.00 |
| | | Landscape Maintenance For The City | |
| 604 | | Traffic Calming Australia Pty Ltd | \$6,050.00 |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------|---|-------------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| | | Kerb Bollards - Salerno - Engineering | |
| 605 | | Trisley's Hydraulic Services Pty Ltd | \$550.00 |
| | | Monthly Service - Kingsway Splashpad - Parks | |
| 606 | | Triton Electrical Contractors Pty Ltd | \$1,040.05 |
| | | Irrigation Electrical Works For The City | |
| 607 | | Trophy Choice | \$66.00 |
| | | Plaques - Ridgewood Park - Cultural Services | |
| 608 | | Trophy Shop Australia | \$126.40 |
| | | Name Badge - Various Employees | |
| | | Stainless Steel Plate With Engraving - Parks | |
| | | Watering Control Covers - Parks | |
| 609 | | Tru-Cut Concrete Cutting & Drilling | \$264.00 |
| | | Cut Existing Concrete - Huntington Parkway - Engineering | |
| 610 | | Turf Care WA Pty Ltd | \$4,884.00 |
| | | Reinstall Cricket Mats - Various Locations - Parks | |
| | | Weekly Mowing Services - Cockman House - Parks | |
| 611 | | Ungerboeck Systems International Pty Ltd | \$2,838.00 |
| | | Web Styling - Gold And Youth Programs - Community Development | |
| 612 | | University of Western Australia | \$5,857.50 |
| | | Digital Literacy Project - Community Development | |
| 613 | | WA Hino Sales & Service | \$159.62 |
| | | Vehicle Spare Parts - Fleet | |
| 614 | | WA Library Supplies | \$192.10 |
| | | Stationery Items - Library Services | |
| 615 | | WA Limestone Company | \$3,799.53 |
| | | Limestone Products - Engineering / Assets | |
| 616 | | Wanneroo Electric | \$18,746.33 |
| | | Electrical Maintenance For The City | |
| 617 | | Water Technology Pty Ltd | \$11,760.65 |
| | | Options Assessment & Detailed Design - Mindarie Breakwater Maintenance - Coastal Projects | |
| 618 | | West Australian Newspapers Ltd | \$1,820.00 |
| | | Corporate Digital Access - 10.06.2021 - 09.02.2022 - Place Management | |
| 619 | | Western Tree Recyclers | \$16,779.85 |
| | | Disposal Of Greenwaste Materials - Parks | |
| | | Transport / Processing - Green Waste - Waste | |
| 620 | | William Buck Consulting (WA) Pty Ltd | \$2,750.00 |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------------|--|-------------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| | | Probity Oversight - Tender 21016 - Contracts | |
| 621 | | Wilson Security | \$411.07 |
| | | Security Guard - 22 - 23.03.2021 - Community Safety | |
| 622 | | Work Clobber | \$152.10 |
| | | Staff Uniforms - Parks | |
| 623 | | Workpower Incorporated | \$17,744.34 |
| | | Weed Control - Hardcastle - Conservation | |
| | | Install Coir Mesh - Various Locations - Conservation | |
| 624 | | Workwise Australia | \$7,524.00 |
| | | Transport Impact Assessment Report - Economic Development | |
| 625 | | Wrenoil | \$16.50 |
| | | Monthly Collection Of Waste Disposal - Waste | |
| 626 | | WSP Australia Pty Ltd | \$20,373.32 |
| | | Consultancy Services - City Of Wanneroo CCTV Migration - Assets | |
| 627 | | Wurth Australia Pty Ltd | \$203.50 |
| | | Vehicle Spare Parts - Fleet | |
| 628 | | Zipform Pty Ltd | \$1,708.57 |
| | | Printing And Issue Of Final Notices - Rating Services | |
| 00004138 | 18/05/2021 | | |
| 629 | | BP Australia Ltd | \$73,977.59 |
| | | Fuel Issues For The City | |
| 630 | | Patti the Pig | \$1,600.00 |
| | | 4 Sustainability Series Workshops - It's Not All Rubbish Kids - Library Services | |
| 631 | | RW Quantity Surveyors | \$1,760.00 |
| | | Concept Design - Changeroom Refurbishment - Aquamotion - Assets | |
| 00004139 | 18/05/2021 | | |
| 632 | | Rates Refund | \$836.00 |
| 633 | | Bond Refund | \$850.00 |
| 634 | | Rates Refund | \$1,239.78 |
| 635 | | Rates Refund | \$320.62 |
| 00004140 | 18/05/2021 | | |
| 636 | | AGL Energy Services Pty Limited | \$2,000.00 |
| | | Refund - Street & Verge | |
| 637 | | Alinta Gas | \$41.75 |
| | | Gas Supplies For The City | |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------|--|--------------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| 638 | | Ashmy Pty Ltd | \$2,000.00 |
| | | Refund - Street & Verge Bond | |
| 639 | | BDD Australia Pty Ltd | \$186.95 |
| | | Milk Deliveries For The City | |
| 640 | | Blueprint Homes (WA) Pty Ltd | \$6,000.00 |
| | | Refund - 3 Street & Verge Bonds | |
| 641 | | Dale Alcock Homes Pty Ltd | \$2,000.00 |
| | | Refund - Street & Verge Bond | |
| 642 | | Department of Mines, Industry Regulation & Safety | \$125,511.51 |
| | | Collection Agency Fees 01.03.2021 - 31.03.2021 - Finance | |
| 643 | | Department of Planning, Lands and Heritage | \$250.00 |
| | | Registration - South West Conference - 1 Attendee - Community Development | |
| 644 | | First Homebuilders Pty Ltd | \$4,000.00 |
| | | Refund - 2 Street & Verge Bonds | |
| 645 | | Gemmill Homes Pty Ltd | \$2,000.00 |
| | | Refund - Street & Verge Bond | |
| 646 | | Halpd Pty Ltd Trading As Affordable Living Homes | \$2,000.00 |
| | | Refund - Street & Verge Bond | |
| 647 | | Home Group WA Pty Ltd | \$2,543.83 |
| | | Refund - Street & Verge Bond | |
| | | Refund - Building Application - Application Overdue | |
| 648 | | Homebuyers Centre | \$22,000.00 |
| | | Refund - 11 Street & Verge Bonds | |
| 649 | | Landgate | \$2,967.60 |
| | | Service Fee - Extraction Of Rectified Aerial Imagery - ICT | |
| | | UV Interim Values - Rates | |
| 650 | | Miss Stephanie Fernandez | \$30.00 |
| | | Dog Registration Refund – Sterilisation | |
| 651 | | Mr Jefferson Davies | \$1,000.00 |
| | | Refund - Street & Verge Bond | |
| 652 | | Mr Joel Fleet | \$1,000.00 |
| | | Refund - Street & Verge Bond | |
| 653 | | Mr Luke Jenkins | \$69.00 |
| | | Reimbursement - Microphone - Kingsway Indoor Stadium - Credit Card Has Expired | |
| 654 | | Mr Matthys Labuschagne | \$2,000.00 |
| | | Refund - Street & Verge Bond | |
| 655 | | Mr Paul Gibbs | \$1,911.25 |
| | | Reimbursement - Study Assistance Irrigation Australia | |
| 656 | | Mr Pieter Lips | \$360.00 |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------------|---|--------------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| | | Vehicle Crossing Subsidy | |
| 657 | | Mrs Carol Deller | \$2,000.00 |
| | | Refund - Street & Verge Bond | |
| 658 | | Mrs Olga Schutz | \$2,000.00 |
| | | Refund - Street & Verge Bond | |
| 659 | | Neville Dobson | \$1,000.00 |
| | | Refund - Street & Verge Bond | |
| 660 | | Pure Homes Pty Ltd Trading As B1 Homes | \$2,000.00 |
| | | Refund - Street & Verge Bond | |
| 661 | | Redink Homes Pty Ltd | \$2,000.00 |
| | | Refund - Street & Verge Bond | |
| 662 | | Synergy | \$618,391.15 |
| | | Power Supplies For The City | |
| 663 | | Trailer Parts Pty Ltd | \$689.72 |
| | | Vehicle Spare Parts - Fleet / Stores | |
| 664 | | Ventura Home Group Pty Ltd | \$916.55 |
| | | Refund - Street & Verge Bond | |
| 665 | | Water Corporation | \$8,326.94 |
| | | Water Supplies For The City | |
| 666 | | Zurich Australia Insurance Ltd | \$3,000.00 |
| | | Excess Payments - 3 Claims | |
| 00004141 | 24/05/2021 | | |
| 667 | | RW Quantity Surveyors | \$1,375.00 |
| | | Quality Surveying Services - Concept Design - Wanneroo BMX Pearsall Upgrade To Existing Facilities - Assets | |
| 00004142 | 25/05/2021 | | |
| 668 | | AAC ID Solutions | \$1,407.44 |
| | | Silicone And Tyvek Wristbands - Spa / Sauna - Aquamotion | |
| 669 | | AARCO Environmental Solutions | \$352.00 |
| | | Remove Asbestos - Galleon Park - Parks | |
| 670 | | Advanced Traffic Management | \$14,722.55 |
| | | Traffic Control Services For The City | |
| 671 | | Allused Pty Ltd | \$2,612.50 |
| | | Hire Of Rake Bucket - Engineering | |
| 672 | | Amgrow Australia Pty Ltd | \$2,211.00 |
| | | Seed Striker Regenerator - Kingsway Soccer - Parks | |
| 673 | | Armaguard | \$191.65 |
| | | Cash Collection Services | |
| 674 | | Artref Pty Ltd | \$325.36 |
| | | Printer Supplies - Land Development | |
| 675 | | Aslab Pty Ltd | \$748.00 |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------|---|-------------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| | | Subbase Testing - Hinckley Park Car Park - Assets | |
| 676 | | Astro Synthetic Surfaces Pty Ltd | \$12,980.00 |
| | | St Andrews Cricket Mats | |
| 677 | | AUSQ Training | \$678.00 |
| | | Training - Basic Worksafe Traffic Management - Waste | |
| 678 | | Aussie Natural Spring Water | \$42.00 |
| | | 15L Return Swap Over Bottles - | |
| 679 | | Austage Events WA | \$9,860.91 |
| | | Aquamotion Portable System | |
| 680 | | Australian Airconditioning Services Pty Ltd | \$29,014.22 |
| | | Airconditioning Maintenance For The City | |
| 681 | | Australian Communications & Media Authority | \$4,619.00 |
| | | Licence Renewal - Doss Sites - ICT | |
| 682 | | Australian Institute of Traffic Planning and Management Incorporated | \$1,045.00 |
| | | Membership Fees - Financial Year 2022 - Traffic Services | |
| 683 | | Autosmart North Metro Perth | \$435.60 |
| | | Floor Smart Cleanse - Workshop | |
| 684 | | AV Truck Service Pty Ltd | \$2,175.68 |
| | | Vehicle Spare Parts - Fleet | |
| 685 | | Benara Nurseries | \$2,880.35 |
| | | Plants - Parks | |
| 686 | | Binley Fencing | \$62.92 |
| | | Temporary Fencing - Alexandria View - Engineering | |
| 687 | | Bladon WA Pty Ltd | \$1,390.98 |
| | | Corporate Uniform - Aquamotion | |
| 688 | | Boral Construction Materials Group | \$1,873.52 |
| | | Concrete Mix - Various Locations - Engineering | |
| 689 | | Borrell Rafferty Associates Pty Ltd | \$3,806.00 |
| | | Quantity Surveying - Butler North District Open Space - Assets | |
| 690 | | Boya Equipment | \$489.39 |
| | | Backpack Sprayer - Parks | |
| 691 | | BrainBox Advisory | \$3,300.00 |
| | | Economic Recovery Fund - Business Advisory & Support Services - Advocacy & Economic Development | |
| 692 | | Bridgestone Australia Limited | \$3,202.30 |
| | | Tyre Fitting Services For The City | |
| 693 | | Bucher Municipal Pty Ltd | \$2,510.51 |
| | | Vehicle Spare Parts - Fleet | |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------|--|--------------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| 694 | | Budo Group Pty Ltd | \$21,870.52 |
| | | Accessibility Works - Various Locations - Assets | |
| | | Bin Stores Upgrade - Facility Projects | |
| 695 | | Car Care Motor Company Pty Ltd | \$543.40 |
| | | Vehicle Services - Fleet | |
| 695 | | Carramar Resources Industries | \$265,910.96 |
| | | Disposal Of Rubble - Various Locations - Assets / Engineering | |
| 696 | | Cathara Consulting Pty Ltd | \$9,652.50 |
| | | Senior Business Systems Analyst Services - FMIS - ICT | |
| 697 | | Chandler Macleod Group Limited | \$5,270.16 |
| | | Casual Labour For The City | |
| 698 | | Churchill Imaging | \$190.00 |
| | | 10 Hours Of Photo Restore - Cultural Services | |
| 699 | | Clark Equipment Sales Pty Ltd | \$584.93 |
| | | Vehicle Spare Parts - Fleet | |
| 700 | | Clinipath Pathology | \$2,689.78 |
| | | Medical Fees For The City | |
| 701 | | Coates Hire Operations Pty Ltd | \$340.67 |
| | | Portable Toilet - Hinckley Park - Assets | |
| 702 | | Coca Cola Amatil Pty Ltd | \$157.88 |
| | | Beverages For Kingsway | |
| 703 | | Commercial Aquatics Australia | \$9,166.66 |
| | | Pool & Equipment Maintenance - Aquamotion | |
| 704 | | Core Hospitality Group Pty Ltd | \$2,193.40 |
| | | Replace Cafe Chairs - Aquamotion | |
| 705 | | Corpvote Pty Ltd | \$3,471.34 |
| | | Ballot Services 399 - Salaries Officers Enterprise Agreement 2019 - People & Culture | |
| 706 | | Corsign (WA) Pty Ltd | \$356.40 |
| | | Sign - Litter And You Will Be Fined - Engineering | |
| 707 | | Critical Fire Protection & Training Pty Ltd | \$9,037.66 |
| | | Service Fire Detection / Protection Equipment - Building Maintenance | |
| 708 | | CS Legal | \$56,430.65 |
| | | Court Fees - Rating Services | |
| 709 | | Data #3 Limited | \$5,617.20 |
| | | 47 Office Standard Licences - ICT | |
| 710 | | Department Of Biodiversity, Conservation And Attractions | \$1,245.00 |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------|---|--------------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| | | Local Park Passes To Yanchep National Park - Economic Development | |
| 711 | | Dowsing Group Pty Ltd | \$13,219.10 |
| | | Remove / Reinstate Brick Paving - Seabreeze Drive - Engineering | |
| | | Install Pedestrian Crossing - Benenden - Engineering | |
| 712 | | Drainflow Services Pty Ltd | \$20,570.69 |
| | | Road Sweeping / Drain Cleaning Services For The City | |
| 713 | | Edge People Management | \$1,461.36 |
| | | Return To Work Monitoring - OSH | |
| 714 | | Elliotts Irrigation Pty Ltd | \$25,830.05 |
| | | Reticulation Items / Repairs - Parks | |
| 715 | | Environmental Industries Pty Ltd | \$168,318.43 |
| | | Landscape Maintenance For The City | |
| 716 | | Esri Australia | \$8,833.00 |
| | | Desktop Licences 01.07.2021 - 30.06.2022 - ICT | |
| 717 | | Forrest And Forrest Games | \$682.00 |
| | | Turf Test - Splendid Park - Parks | |
| 718 | | Fusion Applications Pty Ltd | \$16,500.00 |
| | | Consulting Fees - OICS Architecture Integration - ICT | |
| 719 | | Gen Connect Pty Ltd | \$477.40 |
| | | Generator Service - Civic Centre & Depot - Building Maintenance | |
| 720 | | Geoff's Tree Service Pty Ltd | \$68,238.35 |
| | | Pruning Works For The City | |
| 721 | | Global Events Concepts | \$12,320.00 |
| | | Event Coordinator - Have A Try Day - Community Planning | |
| 722 | | Globe Australia | \$19,305.00 |
| | | Fertiliser - Parks | |
| 723 | | Grasstrees Australia | \$1,413.50 |
| | | Grass Tree Watering - Parks | |
| 724 | | Green Options Pty Ltd | \$8,356.67 |
| | | Rotary Mowing - Active Parks - Parks | |
| | | Rotary Mowing - Memorial Park - Parks | |
| 725 | | Green Skills Incorporated | \$3,781.23 |
| | | Casual Labour For The City | |
| 726 | | Greens Hiab Service | \$363.00 |
| | | Move Goalposts - Ridgewood Park - Parks | |
| 727 | | Greenway Turf Solutions Pty Ltd | \$2,769.36 |
| | | Aquasphere Bio Balls - Parks | |
| 728 | | GTA Consultants (WA) Pty Ltd | \$3,018.29 |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------|---|-------------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| | | Consulting Services - Ocean Reef Road/ Hartman Drive - Traffic Services | |
| 729 | | Hays Personnel Services | \$4,955.14 |
| | | Casual Labour For The City | |
| 730 | | Heavy Automatics | \$213.07 |
| | | Vehicle Spare Parts - Fleet | |
| 731 | | Hendry Group Pty Ltd | \$19,635.00 |
| | | Consultancy Services - Buildings And Parks - Asset Planning | |
| 732 | | Hickey Constructions Pty Ltd | \$759.00 |
| | | Repairs & Painting - Yanchep Kiosk - Parks | |
| 733 | | Hodge Collard Preston Unit Trust | \$1,100.00 |
| | | Architectural Consultancy - Aquamotion - Assets | |
| 734 | | Hydroquip Pumps | \$1,911.80 |
| | | Clean Screens & Remove Debris - Kingsway Lakes - Parks | |
| | | Investigate Irrigation Leak - Warradale Park - Parks | |
| 735 | | i3 Consultants WA | \$6,050.00 |
| | | Consultancy Services - Road Safety & Audit & Design Review - Service Station - Strategic Land Development | |
| 736 | | Iconic Property Services Pty Ltd | \$13,133.07 |
| | | Cleaning Services For The City | |
| 737 | | Instant Toilets & Showers Pty Ltd | \$1,450.90 |
| | | Toilets - Koondoola Pictures - Place Management | |
| 738 | | Integrity Industrial Pty Ltd | \$32,405.62 |
| | | Casual Labour For The City | |
| 739 | | Intelife Group | \$36,514.32 |
| | | BBQ Cleaning - Various Locations - Parks | |
| 740 | | Interfire Agencies Pty Ltd | \$8,023.22 |
| | | Items - Operational Requirements - Fire Services | |
| 741 | | Iron Tech Industries | \$1,732.50 |
| | | Steel Fabrication Works - Engineering | |
| 742 | | Ixom Operations Pty Ltd | \$1,808.57 |
| | | Chlorine Gas Supply - Aquamotion | |
| 743 | | J Blackwood & Son Ltd | \$3,095.88 |
| | | Supply Of PPE - Various Service Units | |
| 744 | | Jadu Software Pty Ltd | \$6,600.00 |
| | | Annual Hosting - 27.05.2021 - 26.05.2022 - ICT | |
| 745 | | Jason Sign Makers | \$3,960.00 |
| | | Sign - Installation Of Bus Shelter - Engineering | |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------|---|--------------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| 746 | | Joondalup Security Doors & Screens | \$2,162.00 |
| | | Security Screens - Depot - Building Maintenance | |
| 747 | | Jurcevic Consulting Pty Ltd | \$5,445.00 |
| | | Consulting Services - Neerabup Industrial Area - Advocacy & Economic Development | |
| 748 | | Kelyn Training Services | \$3,300.00 |
| | | Risk Management Course - G Anderson 21 - 25 June 2021 | |
| | | Training - Risk Management And Advanced Worksite Traffic Management - R Smith - Engineering | |
| 749 | | Kerb Direct Kerbing | \$5,618.54 |
| | | Install Kerbing - Hinckley Park Car Park - Assets | |
| 750 | | Kleenheat Gas Pty Ltd | \$4,973.40 |
| | | Gas Charges For The City | |
| 751 | | Kleenit | \$9,259.20 |
| | | Graffiti Removal For The City | |
| 752 | | Komatsu Australia Pty Ltd | \$612.51 |
| | | Vehicle Spare Parts - Fleet | |
| 753 | | Konecranes Pty Ltd | \$825.00 |
| | | Crane Inspections - Fleet | |
| 754 | | Kyocera Document Solutions | \$280.50 |
| | | Kodak Scanner Cleaning Consumables | |
| 755 | | Landscape Elements | \$530.74 |
| | | Irrigation - Kennerton Park - Parks | |
| 756 | | Laundry Express | \$882.82 |
| | | Laundry Services - Fleet | |
| 757 | | LD Total | \$127,101.32 |
| | | Landscape Maintenance For The City | |
| 758 | | Les Mills Asia Pacific | \$647.40 |
| | | License Fees - Aquamotion | |
| 759 | | Ligna Construction | \$2,207.70 |
| | | Repair Paver Steps - Spinifex & Beachwood Parks - Parks | |
| 760 | | Living Turf | \$9,262.00 |
| | | Fertiliser - Various Locations - Parks | |
| 761 | | Macri Landscaping | \$8,970.00 |
| | | Install Artificial Turf - Aquamotion - Parks | |
| 762 | | Mandalay Technologies Pty Ltd | \$11,797.50 |
| | | Weighbridge Software Upgrade - Waste Services | |
| 763 | | Marindust Sales & Ace Flagpoles | \$17,039.00 |
| | | Install Goal Posts - Various Locations - Parks | |
| 764 | | Mayday Earthmoving | \$4,461.84 |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------|---|--------------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| | | Heavy Equipment Hire For The City | |
| 765 | | McGees Property | \$3,575.00 |
| | | Market Valuation Advice - Booderee Road - Property | |
| 766 | | Michael Page International (Australia) Pty Ltd | \$5,298.67 |
| | | Casual Labour For The City | |
| 767 | | Millennium Cleaning (WA) Pty Ltd | \$585.70 |
| | | Office Cleaning Services - YTRAC - Place Management | |
| 767 | | Mindarie Regional Council | \$252,670.35 |
| | | Refuse Disposal For The City | |
| 768 | | Miracle Recreation Equipment Pty Ltd | \$10,043.00 |
| | | Playground Equipment Repairs - Parks | |
| 769 | | Modus Compliance Pty Ltd | \$1,980.00 |
| | | Evacuation Plan - Aquamotion | |
| 770 | | Mysite Design Pty Ltd | \$8,855.00 |
| | | Subscription - Consultation Manager Enterprise - ICT | |
| 771 | | NAPA - GPC Asia Pacific Pty Ltd | \$860.63 |
| | | Vehicle Spare Parts - Fleet | |
| 772 | | Natural Area Holdings Pty Ltd | \$2,409.00 |
| | | Remove Debris - Brampton Lake - Parks | |
| | | Debris Removal - Discovery Park - Parks | |
| 773 | | Northern Lawnmower & Chainsaw Specialists | \$294.00 |
| | | 12 Rake Heads - Parks | |
| 774 | | Off The Wall Promotions | \$4,800.00 |
| | | 10 Weeks DJ Course At Girrawheen - Economic Development | |
| 775 | | On Tap Plumbing & Gas Pty Ltd | \$18,618.68 |
| | | Plumbing Maintenance For The City | |
| 776 | | Online Social Butterfly | \$2,310.00 |
| | | Economic Recovery Fund - Business Advisory & Support - Economic Development | |
| 777 | | Orbit Health & Fitness Solutions | \$7,597.18 |
| | | Gym Equipment Repairs - Aquamotion | |
| 778 | | Paperbark Technologies Pty Ltd | \$10,926.30 |
| | | Street Tree Data Collection - Parks | |
| 779 | | Parker Black & Forrest | \$1,841.02 |
| | | Locking Services For The City | |
| 780 | | Perdaman Global Services | \$2,300.00 |
| | | Talking My Language - Translating Into 10 Languages - Waste Services | |
| 781 | | Perth Detailing Centre | \$291.00 |
| | | Community Transport Cleaning - Community Development | |
| 782 | | Perth Energy Pty Ltd | \$127,990.78 |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------|--|-------------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| | | Power Supplies For The City | |
| 783 | | Porter Consulting Engineers | \$55,137.28 |
| | | Detailed Design And Documentation - Lenore Road Duplication - Assets | |
| 784 | | Prestige Alarms | \$33,239.63 |
| | | Alarm / CCTV Services For The City | |
| 785 | | Pritchard Francis Consulting Pty Ltd | \$14,245.50 |
| | | Consultancy Services - Yanchep Lagoon Infrastructure Strategy - Assets | |
| 786 | | Programmed Integrated Workforce | \$2,853.01 |
| | | Casual Labour For The City | |
| 787 | | Reliable Fencing WA Pty Ltd | \$20,098.56 |
| | | Fencing / Gate Repairs - Various Locations - Parks / Engineering | |
| 788 | | Roads 2000 | \$64,036.96 |
| | | Asset Renewal Program - Archer Street - Assets | |
| 789 | | Rubek Automatic Doors | \$858.00 |
| | | Investigate Automatic Door Fault - WLCC - Building Maintenance | |
| | | Investigate Door Fault - Phil Renkin Centre - Building Maintenance | |
| | | Investigate Automatic Door Fault - Clarkson Library - Building Maintenance | |
| 790 | | RW Quantity Surveyors | \$1,870.00 |
| | | Quantity Surveying - Aquamotion Family Change Room - Assets | |
| 791 | | Scott Print | \$38,252.50 |
| | | Print - Poster - 3 Bin Program - Waste | |
| | | Print - Waste Guide 2021 Mailout Preparation & Envelopes - Waste | |
| | | Printing - Waste Booklets - Waste | |
| | | Printing - Pricelist - Aquamotion | |
| 792 | | Seabreeze Landscape Supplies | \$986.00 |
| | | Landscape Supplies For The City | |
| 793 | | Sifting Sands | \$7,612.02 |
| | | Sand Cleaning - Various Locations - Parks | |
| 794 | | Sigma Chemicals | \$402.60 |
| | | Pool Chemicals - Aquamotion | |
| 795 | | Site Sentry Pty Ltd | \$5,544.00 |
| | | Sentry Towers - Wangara Recycling Facility - Waste Services | |
| 796 | | SJ McKee Maintenance Pty Ltd | \$178.00 |
| | | Replace Downpipe - Heath Avenue - Waste | |
| 797 | | Skyline Landscape Services (WA) | \$8,194.62 |
| | | Landscape Maintenance For The City | |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------|---|-------------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| 798 | | Slater-Gartrell Sports | \$953.70 |
| | | Install Tennis Net - Parks | |
| | | Volleyball Mikasa - Kingsway | |
| 799 | | Smartbuilt Perth Pty Ltd | \$438.36 |
| | | Pest Control Services For The City | |
| 800 | | Sphere Architects | \$8,250.00 |
| | | Concept Design - Kingsway Soccer Changeroom Upgrade - Assets | |
| 801 | | Sports Turf Association (WA) Incorporated | \$600.00 |
| | | Registration - WA Turf Expo 2021 - Parks | |
| 802 | | Sports World of WA | \$528.00 |
| | | Goggles - Aquamotion | |
| 803 | | St John Ambulance Western Australia | \$636.75 |
| | | First Aid Supplies / Training Services For The City | |
| 804 | | Standards Australia | \$329.22 |
| | | Standards Licence Fee Renewal - ICT | |
| 805 | | Stephen James Heron | \$663.00 |
| | | Harmony Week - Library Presentation | |
| 806 | | Stewart & Heaton Clothing Company Pty Ltd | \$3,861.70 |
| | | Staff Uniforms - Rangers | |
| 807 | | Strike Training And Consulting | \$2,530.00 |
| | | Armed Holdup And Bomb Threat Training - 13.05.2021, 19.05.2021 - Customer Relations | |
| 808 | | SW Panel & Paint | \$3,300.00 |
| | | Sandblasting Services - Fleet | |
| 809 | | Terravac Vacuum Excavations Pty Ltd | \$834.90 |
| | | Location Of Services - Paloma Loop - Parks | |
| 810 | | The Royal Life Saving Society Australia | \$11,769.32 |
| | | Chemicals - Kingsway - Parks | |
| | | Home Pool Barrier Inspections - Compliance | |
| 811 | | The Trustee for New Dealership Trust | \$226.09 |
| | | Vehicle Spare Parts - Fleet | |
| 812 | | Think Promotional | \$835.12 |
| | | Promotional USB Drive - Strategic & Business Planning | |
| 813 | | Think Water Perth | \$1,705.60 |
| | | Irrigation Works - Various Locations - Parks / Assets | |
| 814 | | TJ Depiazzi & Sons | \$86,135.06 |
| | | Mulch Supplies - Various Locations - Parks | |
| 815 | | Toll Transport Pty Ltd | \$268.74 |
| | | Courier Services For The City | |
| 816 | | Toolmart | \$55.00 |
| | | Parts For Rivnut Gun - Fleet Services | |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------|--|--------------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| 817 | | Total Green Recycling Pty Ltd | \$3,886.78 |
| | | E-Waste Disposal - Waste | |
| 818 | | Total Landscape Redevelopment Services Pty Ltd | \$46,944.70 |
| | | Mulching - Jindalee Boulevard - Parks | |
| | | Repair Table - Cinnabar Park - Parks | |
| 819 | | Tree Planting & Watering | \$111,408.14 |
| | | Tree Watering - Various Locations - Parks | |
| 820 | | Trisley's Hydraulic Services Pty Ltd | \$6,325.00 |
| | | Service Kingsway Splashpad - Parks | |
| 821 | | Triton Electrical Contractors Pty Ltd | \$13,778.60 |
| | | Reticulation Electrical Works - Various Locations - Parks | |
| 822 | | Trophy Shop Australia | \$41.10 |
| | | Employee Names Badges | |
| 823 | | Turf Care WA Pty Ltd | \$111,578.34 |
| | | Turfing Works For The City | |
| 824 | | Udrew Pty Ltd | \$11,000.00 |
| | | Udrew Platform - Pilot Program For Streamlining Planning & Building Applications | |
| 825 | | United Fasteners WA Pty Ltd | \$43.03 |
| | | Vehicle Spare Parts - Fleet | |
| 826 | | Vocus Communications | \$247.50 |
| | | NBN Connection - YTRAC - Place Management | |
| 827 | | WA Hino Sales & Service | \$144.21 |
| | | Vehicle Spare Parts - Fleet | |
| 828 | | WA Limestone Company | \$404.58 |
| | | Limestone - St Andrews Driveway - Parks | |
| 829 | | Wanneroo Electric | \$34,234.98 |
| | | Electrical Maintenance For The City | |
| 830 | | Wanneroo RSL Sub Branch | \$168.00 |
| | | Hire Fee Refund | |
| 831 | | West Coast Shade Pty Ltd | \$5,203.00 |
| | | Repair Shade Sails - Old Nursery Park - Parks | |
| 832 | | West Coast Turf | \$14,058.00 |
| | | Turfing Works For The City | |
| 833 | | Western Resource Recovery Pty Ltd | \$1,936.00 |
| | | Empty Washdown Bay - Fleet Workshop - Building Maintenance | |
| 834 | | Western Tree Recyclers | \$18,727.34 |
| | | Green Waste Tipped For Bulk Greens Collection - Waste | |
| 835 | | William Buck Consulting (WA) Pty Ltd | \$7,837.50 |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------------|--|--------------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| | | Internal Audit Services - March / April 2021 - Enterprise Risk | |
| 836 | | Winc Australia Pty Limited | \$4,648.86 |
| | | Stationery For The City April 2021 | |
| 837 | | Youth Work WA | \$1,153.80 |
| | | Training - Youth Work Code Of Ethics - Youth Services | |
| 838 | | Zetta Group | \$13,164.40 |
| | | Network Managed Services / Server Fee - ICT | |
| 00004143 | 25/05/2021 | | |
| 839 | | Ashdale Primary School P&C Association | \$100.00 |
| | | Bond Refund | |
| 840 | | Rates Refund | \$680.90 |
| 841 | | Rates Refund | \$1,062.24 |
| 842 | | Mr Simon Fracassini | \$350.00 |
| | | Bond Refund | |
| 843 | | Rates Refund | \$1,824.92 |
| 844 | | Mrs Kelly Scott | \$100.00 |
| | | Bond Refund | |
| 845 | | Rates Refund | \$2,073.92 |
| 00004144 | 25/05/2021 | | |
| 846 | | Alinta Gas | \$454.90 |
| | | Gas Supplies For The City | |
| 847 | | Australian Manufacturing Workers Union | \$151.00 |
| | | Payroll Deductions | |
| 848 | | Australian Services Union | \$569.80 |
| | | Payroll Deductions | |
| 849 | | Australian Taxation Office | \$657,172.00 |
| | | Payroll Deductions | |
| 850 | | BDD Australia Pty Ltd | \$520.90 |
| | | Milk Deliveries For The City | |
| 851 | | Building & Construction Industry Training Board | \$31,971.00 |
| | | Collection Approved Levy Payment January 2021 - Finance | |
| 852 | | CFMEU | \$120.00 |
| | | Payroll Deductions | |
| 853 | | Child Support Agency | \$1,612.19 |
| | | Payroll Deductions | |
| 854 | | City of Wanneroo - Payroll Rates | \$6,160.00 |
| | | Payroll Deductions | |
| 855 | | City of Wanneroo - Social Club | \$672.00 |
| | | Payroll Deductions | |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------|--|-------------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| 856 | | Cr Glynis Parker | \$128.63 |
| | | Travel Allowance - April 2021 | |
| 857 | | Department of Primary Industries and Regional Development | \$3,277.75 |
| | | Skeleton Weed Inspection - Parks | |
| 858 | | Fleet Network | \$998.25 |
| | | Payroll Deductions | |
| 859 | | HBF Health Limited | \$643.00 |
| | | Payroll Deductions | |
| 860 | | Kurtis Dunnachie | \$147.60 |
| | | Refund - Food Business Fee - Second Premises | |
| 861 | | Landgate | \$4,268.20 |
| | | Gross Rental Valuations - Rating Services | |
| 862 | | Laura Hodgen | \$22.30 |
| | | Refund - Balance Of Cashless Account - Membership Cancelled - Aquamotion | |
| 863 | | LGRCEU | \$1,547.76 |
| | | Payroll Deductions | |
| 864 | | Lifes Gr8 Homes Pty Ltd | \$2,000.00 |
| | | Refund - Street & Verge Bond | |
| 865 | | Maxxia Pty Ltd | \$10,052.78 |
| | | Payroll Deductions | |
| 866 | | Miss Kiri Huxford | \$360.00 |
| | | Vehicle Crossing Subsidy | |
| 867 | | Mr Graham Woodard | \$243.55 |
| | | Keyholder / Tennis Booking Officer | |
| 868 | | Mr Steven Da Silva | \$1,000.00 |
| | | Refund - Street & Verge Bond | |
| 869 | | Ms Ashleigh Campbell | \$360.00 |
| | | Vehicle Crossing Subsidy | |
| 870 | | Ms Peggy Brown | \$145.00 |
| | | Keyholder | |
| 871 | | Ms Snezana Davidovic-Serafin | \$649.00 |
| | | Reimbursement - Building Surveyor Registration Fees - Approval Services | |
| 872 | | Paywise Pty Ltd | \$1,342.31 |
| | | Payroll Deductions | |
| 873 | | Quyen Cao | \$147.60 |
| | | Refund - Skin Penetration Premise Application - Withdrawn | |
| 874 | | Smartsalary | \$7,339.40 |
| | | Payroll Deductions | |
| 875 | | Synergy | \$36,048.92 |
| | | Power Supplies For The City | |
| 876 | | Wanneroo Secondary College | \$1,500.00 |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------------|--|------------------------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| | | Student Scholarships Awards 2021 - Youth Services | |
| 877 | | Water Corporation | \$18,887.14 |
| | | Water Supplies For The City | |
| 878 | | Zurich Australia Insurance Ltd | \$1,000.00 |
| | | Excess Payment - WN 33847 - Waste | |
| | | | |
| 00004145 | 26/05/2021 | | |
| 879 | | Budo Group Pty Ltd | \$15,951.21 |
| | | Bin Store Upgrade Works - 3 Locations - Assets | |
| | | | |
| 00004146 | 27/05/2021 | | |
| 880 | | RJ Vincent & Co | \$768,485.51 |
| | | Payment Certificate 11 - New Sports Facilities - Halesworth Park - Assets | |
| | | | |
| 00004147 | 28/05/2021 | | |
| 881 | | Rates Refund | \$581.37 |
| | | | |
| 00004148 | 28/05/2021 | | |
| 882 | | Bollig Design Group Ltd | \$27,929.00 |
| | | Architectural Consultancy - Aquamotion - Assets | |
| | | Variation 1 & 2 - Halesworth Park - Assets | |
| 883 | | Corrs Chambers Westgarth | \$291,413.74 |
| | | Land Tax - L8001 (1) Splendid Park Yanchep In Accordance With The Executed Settlement And Release Deed | |
| 884 | | Gillmore Electrical Services | \$93,142.50 |
| | | Progress Claim 3 - Install Path Lighting - San Teodoro Park - Assets | |
| | | Progress Claim 4 - Lighting Upgrade - Paloma Park - Assets | |
| | | | |
| | | Total Director Corporate Services Advance - EFTs | \$12,887,700.38 |
| | | | |
| NATIONAL AUSTRALIA BANK | | | |
| 00004127 | 05/05/2021 | | |
| | | National Australia Bank | |
| | | Flexipurchase January 2021 | |
| | | Assets | |
| 885 | | Bunnings - Hardware Purchases | \$136.68 |
| 886 | | 2021 WA Wetland - Registration - Wetland Conference 02.02.2021 - 1 Attendee | \$82.59 |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------|--|------------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| 887 | | Geodetic Supply & Repair - Jarrah Set Out Pegs & Stakes | \$107.25 |
| 888 | | J Blackwood & Son P/L - Safety Boots | \$156.39 |
| 889 | | Lindan Pty Ltd - Electrolytes Sachets | \$161.70 |
| 890 | | Microsoft - Cloud Storage - Monthly Subscription | \$3.00 |
| 891 | | Mirco - Fertiliser Requirements | \$706.95 |
| 892 | | Northern Lawnmowers - Safety Chaps | \$149.00 |
| 893 | | Officeworks - 2021 Diaries | \$53.27 |
| 894 | | Richgro Garden - Landscape Mix | \$80.00 |
| 895 | | Tickease Australia - Tick Removing Tweezers | \$162.65 |
| 896 | | Toolmart Australia Pty Ltd - Makita Reciprocating Saw | \$518.00 |
| | | | |
| | | Assets Maintenance | |
| 897 | | ABC Blinds/Curtains - Blind Parts | \$10.00 |
| | | Alspec - Tool Purchase | \$37.79 |
| 898 | | Bunnings - Hardware Purchases | \$3,478.89 |
| 899 | | Direct Fasteners - Hardware Purchases | \$105.49 |
| 900 | | Fielders - Longline Gutter Cottage Green | \$50.68 |
| 901 | | Galvins Plumbing Supplies - Domed Grate | \$94.05 |
| 902 | | Lindan Pty Ltd - Toilet Sign & Light Pack | \$781.00 |
| 903 | | Murolo Total Tools Pty Ltd - Rotary Hammer Extension Bit | \$157.00 |
| 904 | | Pattos Paint Shop - Paint Supplies | \$285.34 |
| 905 | | Productive Plastics - Light Diffuser | \$86.52 |
| 906 | | Retravisio - 175ltr Vertical Freezer Pigeon Pair & Fan | \$2,434.00 |
| 907 | | Toolmart Australia Pty Ltd - Thread Tap | \$33.95 |
| 908 | | Valspar - Paint Supplies | \$952.87 |
| | | | |
| | | Business Manager Aquamotion & Kingsway | |
| 909 | | Boc Limited - Medical Oxygen C Size | \$18.69 |
| 910 | | Bunnings - Hardware Purchases | \$132.44 |
| 911 | | Campaignmonitor - Campaign Monitor Emails January | \$196.90 |
| | | Coles - Crèche Supplies & Nappies | \$180.55 |
| 912 | | Facebook - Advertising | \$314.41 |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------|--|----------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| 913 | | Kmart - Aquatics Supplies & Balloons For Open Day | \$146.00 |
| 914 | | Rebel Sports - Gift Voucher For Open Day | \$100.00 |
| 915 | | Rebel Sports - Whistles & Basketball Net | \$49.89 |
| 916 | | RLSSWA - Aquatic Trainer & Resuscitation Requalification | \$33.55 |
| 917 | | Snap Joondalup - Vacation Swim Passes | \$125.00 |
| 918 | | Strandbags - Bum Bags - Aquatics Lifeguards | \$180.00 |
| 919 | | Super Cheap Auto - Snap Hooks | \$19.80 |
| 920 | | Techbuy - Card Printer Ribbon | \$109.30 |
| | | | |
| | | Community & Place | |
| 921 | | 7-Eleven - Battery For Australia Day | \$11.00 |
| 922 | | Aldi Stores - Batteries For Community Event | \$8.32 |
| 923 | | BCF Butler - Tables For All Events | \$279.96 |
| 924 | | Big W - Food For Carnivals & Basketball Pump | \$103.50 |
| 925 | | Butler Food Market - Battery And Ice | \$23.22 |
| 926 | | City Of Wanneroo Aquamotion - Summer Splash Pool Entry And Inflatables | \$86.60 |
| 927 | | Coles - Drinks For Summer Carnival | \$27.00 |
| 928 | | Kmart - Food For Carnivals, Prizes, Woven Basket & Mirror | \$161.00 |
| 929 | | Quinns Rocks Fresh - Catering - Quinns Rock Carnival | \$79.63 |
| 930 | | Beach Blonde Brown - Staff Meals - Summer Sideshow Event | \$35.00 |
| 931 | | Epic Catering Services - Staff Meals - Summer Sideshow Event | \$30.00 |
| 932 | | Sues Cones - Staff Meals - Summer Sideshow Event | \$24.50 |
| 933 | | The Reject Shop - Food For Carnival | \$78.20 |
| 934 | | Trophy Shop Australia - Engraving Medal - Student Citizenship Medals | \$3.30 |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------|---|----------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| 935 | | Woolworths - Catering Items - Program Activities | \$203.51 |
| | | | |
| | | Community Development | |
| 936 | | Aldi Stores - Strawberries For Fruity Summer Dessert | \$12.49 |
| 937 | | Botanic Gardens - Entry Fees - School Holiday Program | \$99.00 |
| 938 | | Coles - Catering Items - Program Activities | \$823.24 |
| 939 | | Kmart - Materials - Program Activities | \$104.00 |
| 940 | | Officeworks - Materials - Nature Art Workshop | \$67.14 |
| 941 | | Pearsall IGA - Catering Items - Program Activities | \$1.89 |
| 942 | | Priceless Wanneroo - Materials - Treat Yourself | \$12.00 |
| | | | |
| | | Community Facilities | |
| 943 | | Paypal - Leisure Institute of WA - Membership Fee | \$137.16 |
| 944 | | Officeworks - Family Fun Day Stamps | \$54.80 |
| 945 | | St John Ambulance Australia - Training - Advanced First Aid | \$299.00 |
| | | | |
| | | Community Safety & Emergency Management | |
| 946 | | Anaconda - Replacement Covert CCTV Cameras & Accessories | \$990.00 |
| 947 | | Apollo Health Pty Ltd - Medical Fees | \$215.45 |
| 948 | | Bunnings - Hardware Purchases | \$328.78 |
| 949 | | Officeworks - Batteries & SD Cards For Covert Camera | \$558.10 |
| 950 | | Pizza Hut Clarkson - Catering - EMC Meeting | \$159.75 |
| | | | |
| | | Council & Corporate Support | |
| 951 | | Coles - Catering - In House Requests | \$56.95 |
| 952 | | Wanneroo Deli - Catering - In House Requests | \$20.55 |
| 953 | | Wanneroo Fresh - Catering - In House Requests | \$66.32 |
| | | | |
| | | Cultural Development | |
| 954 | | Amazon Marketplace - Local Stock Purchase | \$9.91 |
| 955 | | Apple Online - Apple Developer Subscription | \$149.00 |
| 956 | | Big W - Textas For Library Programs | \$15.00 |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------|--|------------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| 957 | | Booktopia Pty Ltd - Local Stock Purchase | \$21.45 |
| 958 | | Dept Of Local Government - Image For Heritage Education Team | \$10.00 |
| 959 | | Dick Smith - Trolley For Museum In A Box | \$39.99 |
| 960 | | Dshop - 6 Folding Mahjong Tables | \$571.50 |
| 961 | | Dymocks Online - Book Club Kits & Community History Books | \$608.73 |
| 962 | | Farmer Jacks - Snap Lock Bags | \$3.55 |
| 963 | | Fishpond Limited - Hobby Horses - Cockman House | \$226.88 |
| 964 | | Kmart - Materials - Program Activities | \$477.75 |
| 965 | | News Limited - Australian Newspaper Subscription | \$72.00 |
| 966 | | Officeworks - USB Hub Girrawheen Library | \$8.98 |
| 967 | | Red Dot Stores - Craft Materials - Library Programs | \$44.00 |
| 968 | | Smart Colour Signs - Stickers - Summer Reading Club | \$206.80 |
| 969 | | Spotlight - Materials - Program Activities | \$86.25 |
| 970 | | Wanewsdti - West Australian - Clarkson Library | \$144.00 |
| 971 | | wwc-Communities - Working With Children Check | \$87.00 |
| | | | |
| | | Customer & Information Services | |
| 972 | | Gethomesafe - Get Home Safe - Monthly Software Subscription - 3 Payments | \$1,207.56 |
| 973 | | Google Cloud - Search Monthly Fee And Map API January 2021 | \$62.36 |
| 973 | | Zoom - Charge Name: Zoom Standard Pro Monthly | \$230.89 |
| 977 | | Officeworks - Labels For Windows 10 Rollout | \$33.09 |
| 978 | | SurveyMonkey - Customer Relations Survey Monkey Account | \$348.00 |
| | | | |
| | | Marketing, Communications and Events | |
| 979 | | Campaignmonitor - EDM Distribution Platform | \$1,099.27 |
| 980 | | Facebook - Monthly Charge For City's Facebook Business Account & Advertising | \$1,588.35 |
| 981 | | Freshworks Incorporated - Content Management System Monthly Subscription Fee | \$349.77 |
| 982 | | JBHiFi.com.au - External Hard Drive And Memory Card | \$350.99 |
| 983 | | Puma Wanneroo - Ice For Visitors Drinks | \$4.00 |
| 984 | | Spotify - City Advertisements Via Streaming Platform & Advertising | \$511.38 |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------|--|--------------------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| 985 | | Yanchep Lavender Farm - Gift As Part Of Tourism Famil With WA Governor | \$30.00 |
| 986 | | The Beach House - Visitors Lunch For Governor's Visit | \$162.00 |
| 987 | | Yumpupublishing - Website Content Management Software | \$32.61 |
| | | | |
| | | People & Culture | |
| 988 | | Akolade Pty Ltd - Mental Health Summit | \$770.00 |
| | | | |
| | | Property Services | |
| 989 | | Dept Of Justice - Sat Application | \$135.00 |
| 990 | | Asic - Company Search | \$27.00 |
| 991 | | Making High Density Development - Training | \$174.34 |
| 992 | | Secure Parking - Parking Fees | \$4.10 |
| 993 | | Landgate - Lodgement Fee | \$89.10 |
| 994 | | Wilson Parking - Parking Fees | \$7.09 |
| | | | |
| | | Total | \$27,592.64 |
| | | | |
| | | Flexipurchase February 2021 \$39,514.35 | |
| | | | |
| | | Assets | |
| 995 | | Bunnings - Hardware Purchases | \$6,923.15 |
| 996 | | Commercial Stationery - Notebook | \$7.84 |
| 997 | | Domus Nursery - Additional Plants | \$654.45 |
| 998 | | Landsdale Rose Gardens - Additional 'Community Spirit' Rose | \$18.26 |
| 999 | | Lindan Pty Ltd - Hydrolytes - Outdoor Workers | \$107.80 |
| 1000 | | Merriwa Supa IGA - Incorrect Purchase - Refunded | \$6.39 |
| 1001 | | Microsoft - Monthly Subscription - One Drive 1TB | \$3.00 |
| 1002 | | Mirco - Hardware Purchases | \$618.85 |
| 1003 | | Northern Lawnmowers - Safety Chaps | \$223.50 |
| 1004 | | Productive Plastics - 4.5mm Clear Acrylic | \$356.40 |
| 1005 | | Richgro Garden - Topsoil For Rose Plantings | \$200.00 |
| 1006 | | Toolmart Australia Pty Ltd - Pipe Wrench | \$55.95 |
| 1007 | | Valspar Mindarie - Paint Supplies | \$267.82 |
| 1008 | | Work Clobber - Wide Brim Hats | \$125.10 |
| | | | |
| | | Assets Maintenance | |
| 1009 | | Austim Pty Ltd - Timber Claytons Memorial | \$488.40 |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------|---|------------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| 1010 | | Barnetts Architectural Hardware - Hardware Purchases | \$316.20 |
| 1011 | | Big W - Runner | \$19.00 |
| 1012 | | Blackwoods - Safety Boots | \$152.58 |
| 1013 | | BP Express Currumbine - Diesel For Inspector Ute | \$75.01 |
| 1014 | | Bunnings - Hardware Purchases | \$4,843.59 |
| 1015 | | Concrete Boys Poly & Hardware Supplies - Hardware Purchases | \$630.30 |
| 1016 | | Direct Fasteners - Tool Purchases | \$114.33 |
| 1017 | | DMIRS - High Risk Work Licence | \$42.50 |
| 1018 | | Fielders - Custom Flashing & Fence Infill | \$565.42 |
| 1019 | | Itork Controls P/L - Vehicle Spare Parts | \$242.00 |
| 1020 | | Nappy Express Hire - Uniform Laundry - Fleet | \$1,490.53 |
| 1021 | | Northern Lawnmowers - Stihl Helmet Kits | \$260.00 |
| 1022 | | Officeworks - Degree Subway 26Cm Clock | \$31.94 |
| 1023 | | Pattos Paint Shop - Paint Supplies | \$478.56 |
| 1024 | | Post Alexander Heights - Australia Post | \$2.00 |
| 1025 | | Productive Plastics - Clear Prismatic | \$336.60 |
| 1026 | | Sign Synergy - Arlon Vinyl Cut Decal | \$282.50 |
| 1027 | | Spotlight - Dual Rev Floor Rug Blue | \$60.00 |
| 1028 | | Action Lock Service - Keys Cut | \$35.00 |
| 1029 | | Sydney Tools Pty Ltd - Tool Purchases | \$918.00 |
| 1030 | | The Good Guys - USB-C To USB-A S.1 Armored Cable | \$34.95 |
| 1031 | | The Hire Guys Wangara - Concrete Blade | \$375.00 |
| 1032 | | Valspar - Paint Supplies | \$438.06 |
| 1033 | | Work Clobber - Safety Boots | \$128.25 |
| | | | |
| | | Business Manager Aquamotion & Kingsway | |
| 1034 | | 7 Eleven - Bags Of Ice - Ice Packs | \$10.00 |
| 1035 | | Aust Wide First Aid - 1st Aid Requalification | \$129.00 |
| 1036 | | Big W - Ariel, Forks And Disinfectant Spray | \$23.95 |
| 1037 | | Campaignmonitor - Campaign Monitor February | \$196.90 |
| 1038 | | Cleverpatch Pty Ltd - Creche Easter Craft Supplies | \$170.94 |
| 1039 | | Facebook - Advertising | \$414.81 |
| 1040 | | Hart Sport Pty Ltd - Swim School Equipment | \$197.00 |
| 1041 | | Officeworks - Swim School Clipboards & Diary | \$118.79 |
| 1042 | | Woolworths - Catering Items - Gold Program | \$77.40 |
| | | | |
| | | Community & Place | |
| 1043 | | Bunnings - Equipment For Events | \$98.35 |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------|---|----------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| 1044 | | Caltex Yanchep - Refreshments - Yanchep Twilights Market | \$13.00 |
| 1045 | | Coles - Prizes - Wanneroo Sideshow Carnival | \$120.20 |
| 1046 | | Kmart - Prizes - Wanneroo Sideshow Carnival | \$75.00 |
| 1047 | | Mr Chips Fish& Chips - Meals - Staff - Yanchep Twilight Markets | \$52.00 |
| 1048 | | Cream Kombi - Meals - Staff - Kingsway & Yanchep Twilight Markets | \$295.00 |
| 1049 | | Puma Madeley - Refreshments - Staff - Kingsway Twilight Markets | \$27.40 |
| 1050 | | Beach Blonde Brown - Meals - Staff - Kingsway & Yanchep Twilight Markets | \$48.00 |
| 1051 | | Mojito Kantina - Meals - Staff - Kingsway Twilight Markets | \$23.00 |
| 1052 | | The Sweet Box Cart - Meals - Staff - Kingsway Twilight Markets | \$32.00 |
| 1053 | | Tikka Tango - Meals - Staff - Kingsway & Yanchep Twilight Markets | \$45.00 |
| 1054 | | St John Ambulance Australia - First Aid Kit - Events | \$204.95 |
| 1055 | | Woolworths - Prizes - Yanchep Twilight Markets & Wanneroo Sideshow Carnival, Refreshments - Kingsway Twilight Markets | \$133.00 |
| | | | |
| | | Community Development | |
| 1056 | | Coles - Catering - Catering Items - Program Activities & Meeting | \$634.55 |
| 1057 | | Darch Supa IGA - Catering Items - Program Activities | \$5.50 |
| 1058 | | Kmart - Materials - Program Activities | \$68.00 |
| 1059 | | Microsoft - Microsoft Office Subscription | \$129.00 |
| 1060 | | Officeworks - Card - National Day Of Action Against Bullying And Violence | \$76.75 |
| 1061 | | Scooter Hut - Prizes & Equipment - Program Activities | \$91.08 |
| 1062 | | Woolworths - Catering Items - Program Activities | \$18.20 |
| | | | |
| | | Community Facilities | |
| 1063 | | 7-Eleven - News Papers - Group Interview | \$5.10 |
| 1064 | | Bunnings - Marquees - Birthday Parties & Weather Station | \$775.00 |
| 1065 | | RLSSWA - CPR Sign & First Aid Course | \$139.40 |
| | | | |
| | | Community Safety & Emergency Management | |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------|---|----------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| 1067 | | Paypal - Data Signs Live subscription | \$169.95 |
| | | | |
| | | Council & Corporate Support | |
| 1068 | | Coles - Catering Items - In House Catering Requests | \$817.76 |
| 1069 | | D&A Food Pty Ltd - Catering Items - In House Catering Requests | \$29.70 |
| 1070 | | Liquorland - Purchases - Elected Members Area | \$55.00 |
| 1071 | | Wanneroo Fresh - Catering Items - In House Catering Requests | \$245.40 |
| | | | |
| | | Cultural Development | |
| 1072 | | Amazon Marketplace - Local Stock Purchase | \$38.00 |
| 1073 | | Anaconda - Duffle Bags - Cockman House | \$99.98 |
| 1074 | | Coles - Catering Items - Program Activities | \$111.36 |
| 1075 | | State Library - Parking Fees | \$8.08 |
| 1076 | | CWH Joondalup - PPE - Face Masks | \$35.98 |
| 1077 | | Dymocks Online - Book Club Kit | \$344.85 |
| 1078 | | Ed Resources Pty Ltd - Game - IAAP Play Kit Library Services | \$33.90 |
| 1079 | | Educational Art Supplies - Consumables - Girrawheen Library | \$223.74 |
| 1080 | | Ikea Pty Ltd - Wooden Stool - Buckingham House | \$39.00 |
| 1081 | | Kitchen Warehouse - Kitchen Supplies - Buckingham House | \$112.65 |
| 1082 | | Kmart - Materials - Program Activities | \$117.00 |
| 1083 | | Learning Discovery Pty Ltd - Local Stock Purchase | \$110.00 |
| 1084 | | Lehman - Direct Sales - Washboards - Buckingham House | \$227.12 |
| 1085 | | MyDeal.com.au - Lockable Document Storage - Heritage Houses | \$98.64 |
| 1086 | | National Library Australia - Purchase Of Image National Library | \$52.00 |
| 1087 | | News Limited - The Australian Newspaper Subscription - Wanneroo Library | \$72.00 |
| 1088 | | Officeworks - Brochure Holders - Wanneroo Museum | \$74.64 |
| 1089 | | Paypal - Local Stock Purchase | \$35.00 |
| 1090 | | Spotlight - Hessian And Aprons - Buckingham House | \$102.00 |
| 1091 | | Spud Shed - PPE - Masks And Sanitizer | \$49.94 |
| 1092 | | Michelle Mitchell - Local Stock Purchase | \$60.25 |
| 1093 | | Steve Heron (Child - Local Stock - Harmony Week | \$103.96 |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------|--|------------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| 1094 | | Terry White Chemists - Face Masks - Library Services Staff | \$27.98 |
| 1095 | | Two Rocks IGA - Water Refills - Yanchep Library. | \$59.75 |
| 1096 | | West Australian Newspaper - Library Services | \$432.00 |
| 1097 | | Westbooks - Program Materials - Australia Reads | \$6.63 |
| 1098 | | Woodvale Boulevard Chemist - PPE - Hand Sanitizer | \$16.00 |
| 1099 | | Woolworths - Library Lover's Day Catering | \$89.75 |
| 1100 | | wwc-communities - Renewal Of Working With Children Card | \$87.00 |
| | | | |
| | | Customer & Information Services | |
| 1101 | | Google Cloud - Google Cloud Search Monthly Fee And Map API Fee | \$21.36 |
| 1102 | | Fix N Shop Pty Ltd - Replacement Protective Screen For Iphone 11 | \$25.00 |
| 1103 | | Paypal - 2 Tough Cases - For New Samsung Lite Tablets - Emergency Safety Team Tick 74704 | \$41.98 |
| 1104 | | Paypal - 2 Standard Pro Licences | \$46.18 |
| 1105 | | Paypal - Otterbox Symmetry Series Case For Iphone 11 | \$74.94 |
| 1106 | | Paypal - Additional Licences Purchased Over Lockdown Standard Biz Monthly | \$153.97 |
| 1107 | | Paypal - Charge Name: Zoom Standard Pro Monthly | \$184.71 |
| 1108 | | Paypal - 1 Easeus Data Recovery Wizard Professional | \$274.95 |
| 1109 | | Gethomesafe - Monthly Software Subscription | \$391.30 |
| 1110 | | Paypal - 2 Samsung Galaxy Tab S6 Lite Tablets | \$1,598.00 |
| | | | |
| | | Marketing, Communications and Events | |
| 1111 | | Campaignmonitor - E-Notice Distribution Platform | \$1,094.38 |
| 1112 | | Facebook Amp Insta - Training Course - Instagram And Facebook Advertising | \$214.50 |
| 1113 | | Facebook - Advertising | \$1,296.84 |
| 1114 | | Freshworks Incorporated - Content Management System Platform Subscription Fee. | \$341.90 |
| 1115 | | Kingsway Bar And Bistro - Voucher For Winner Of The Race In Your Rates Promotion | \$100.00 |
| 1116 | | Linkedin - Advertising | \$62.43 |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|--|------------|--|------------------------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| 1117 | | Spotify - Subscription & Advertising | \$404.47 |
| 1118 | | Wanewsadv - Death Notices | \$213.10 |
| 1119 | | Yumpupublishing - Web Content Management System | \$32.95 |
| | | | |
| | | People & Culture | |
| 1120 | | Coles - Rewards & Recognition - Years Of Service as per the Policy | \$125.45 |
| 1121 | | Kmart - Envelopes - Years Of Service Certificates | \$39.50 |
| 1122 | | Myer Joondalup - Rewards & Recognition - Years Of Service as per the Policy | \$336.06 |
| 1123 | | Pricesavers Joondalup - Gift Bags | \$24.00 |
| 1124 | | Prouds - Rewards & Recognition - Years Of Service as per the Policy | \$1,064.00 |
| 1125 | | TV Education Network - Recorded Webinar - Personal Leave Arrangements - Managing Absence Proactively | \$264.00 |
| | | | |
| | | Property Services | |
| 1126 | | ASIC - Company Search | \$17.00 |
| 1127 | | Wilson Parking Fees | \$10.12 |
| | | | |
| | | Traffic & Transport Services | |
| 1128 | | Totally Workwear - PPE Requirements | \$399.60 |
| | | | |
| | | Waste Management | |
| 1129 | | Bunnings - Mounting Tape - Waste Education | \$97.15 |
| | | | |
| | | Total | \$39,514.35 |
| | | | |
| | | Total - National Australia Bank | \$67,106.99 |
| | | | |
| | | Total - National Australia Bank & EFT's | \$12,954,807.37 |
| | | | |
| CANCELLED CHEQUES FROM PREVIOUS PERIOD | | | |
| 120145 | 30.09.2020 | Suburban Design & Construct Pty Ltd | -\$577.50 |
| 121426 | 27.04.2021 | Patti The Pig | -\$1,600.00 |
| 121382 | 20.04.2021 | Rowe Scientific Pty Ltd | -\$52.54 |
| 121281 | 30.03.2021 | Mr Gary Wesson & Mrs Julie Wesson | -\$100.00 |
| 120368 | 03.11.2020 | Kuza Soccer Club | -\$850.00 |
| 121275 | 25.03.2021 | Satjinder Kour | -\$850.00 |
| 120993 | 26.01.2021 | Wilson Security | -\$662.73 |
| 121360 | 13/04/2021 | Winning Edge HR Consulting | -\$4,675.00 |
| | | | |
| | | Total | -\$9,367.77 |

| WARRANT OF PAYMENTS MAY 2021 | | | |
|------------------------------|------------|---|------------------------|
| PAYMENT | DATE | DESCRIPTION | AMOUNT |
| MANUAL JOURNAL | | | |
| 12469-2021 | 30.04.2021 | Lodgement 19.04.2021 22 Unpaid Infringements | \$1,694.00 |
| | | Total | \$1,694.00 |
| TOWN PLANNING SCHEME | | | |
| 1130 | | Cell 4 | |
| | | Castledine Gregory - 185 Mary Street | \$15,805.80 |
| 1131 | | Cell 5 | |
| | | McLeods - Legal Fees | \$2,467.92 |
| 1132 | | Cell 8 | |
| | | McLeods - Legal Fees | \$5,125.69 |
| 1133 | | Cell 9 | |
| | | JPJ Landzone - Buffer Land | \$127,047.11 |
| | | Total | \$150,446.52 |
| GENERAL FUND BANK ACCOUNT | | | |
| 1134 | | Payroll Payments - May 2021 | |
| | | 04.05.2021 | \$1,741,073.15 |
| | | 04.05.2021 | \$57,346.96 |
| | | 18.05.2021 | \$1,738,921.75 |
| | | 18.05.2021 | \$59,968.41 |
| | | 18.05.2021 | \$3,711.82 |
| | | 18.05.2021 | \$988.47 |
| | | 21.05.2021 | \$218,046.34 |
| | | Total | \$3,820,056.90 |
| | | Recoup to Director Corporate Services Advance A/C | \$13,915,536.45 |
| | | Direct Payments Total (Includes Payroll, Advance Recoup, Credit Cards And Bank Fees) | \$17,735,593.35 |

At the close of May 2021, outstanding creditors amounted to \$257,020.78.

Consultation

Nil

Comment

The list of payment (cheques and electronic transfers) and the end of month total of outstanding creditors for the month of May 2021 is presented to the Council for information and recording

in the minutes of the meeting, as required by the Local Government (Financial Management) Regulations 1996.

Statutory Compliance

Regulation 13(1) of the Local Government (Financial Management) Regulations 1996 requires a local government to list the accounts paid each month and total all outstanding creditors at the month end and present such information to the Council at its next Ordinary Meeting after each preparation. A further requirement of this Section is that the prepared list must be recorded in the minutes of the Council meeting.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

“7 ~ A well governed and managed City that makes informed decisions, provides strong community leadership and valued customer focused services

7.5 - Customer focused information and services”

Risk Management Considerations

There are no existing Strategic or Corporate risks within the City's existing risk registers which relate to the issues contained in this report.

Policy Implications

Nil

Financial Implications

Nil

Voting Requirements

Simple Majority

Recommendation

That, in accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, Council RECEIVES the list of payments drawn for the month of May 2021, as detailed in this report.

Attachments: Nil

Property Services

CS03-07/21 Proposed Road Closure of Unnamed and Unconstructed Road Reserve

| | |
|-------------------------|--|
| File Ref: | 22542V011 – 21/266994 |
| Responsible Officer: | Director, Corporate Strategy & Performance |
| Disclosure of Interest: | Nil |
| Attachments: | 2 |

Issue

To consider the permanent closure of an unnamed and unconstructed road reserve through Lot 211 Quinns Road, Mindarie, known as the Quinns Rocks Park Caravan site.

Background

The former Quinns Rocks Caravan Park is located on a portion of the City's freehold land at Lot 211 Quinns Road, Mindarie (**Lot 211**). Lot 211 has a total area of 11.042ha. The former caravan park was constructed in the late 1940s and owned by the City since the early 1960s, comprising approximately 2.1ha (of which approximately 1.9ha comprised Lot 211 and smaller portions were located within the adjacent foreshore reserve and unconstructed road reserve). The site is zoned 'Regional Reserve – Parks & Recreation' in both the MRS and DPS2.

The northern, eastern and southern portions of Lot 211 are vegetated with natural coastal heath, which contains both quality and degraded bushland. Lot 211 is designated as a portion of Bush Forever Site 397 (noting also that the Bush Forever status applies over the whole of Lot 211, including the leased sites, community buildings, the former caravan park and the carparks). Unsealed tracks pass through existing vegetated areas.

Lot 211 is bisected by an unmade gazetted public road reserve comprising 0.67 ha, passing through cleared and vegetated areas. The road reserve is Crown land, under the City's care, control and management. There is no intention to construct the road, with the road reserve being historical in nature.

The former caravan park closed in 2014, with buildings and other improvements being demolished and removed at that time. The site is now vacant, with a portion used on a temporary basis for overflow parking (usually during peak summer periods). Administration is in the process of working through a business case with an external consultant with a view to redevelop a portion of the lot.

Detail

In 2018 Administration approached the DPLH to explore the closure of the unnamed and unconstructed road reserve which runs horizontally east to west through Lot 211 (**Attachment 1** refers). The DPLH are supportive of the road reserve closure.

The road reserve is zoned 'Regional Reserve – Parks & Recreation' in both the MRS and DPS2, with the City having no intention to construct a formal road. Closing the road reserve will formalise the ownership of the freehold land to the City, enable potential redevelopment of a portion of the land to the west and provide protection to the natural conservation area to the east. By amalgamating both portions Lot 211 it would enable the lot to become one large portion of land as opposed to two halves of one land parcel currently.

In accordance with the road closure process Administration sought the acquisition amount for the road reserve from the DPLH. The DPLH obtained a valuation in July 2020 from the Valuer General which adopted an amount of \$267,000 (excluding GST) for the road reserve.

Administration sought its own valuation from the Australian Property Consultants (**APC**) in September 2020, which adopted an amount of \$130,000 (excluding GST), noting that the likely selling price for the land would be between \$115,000 to \$150,000 (excluding GST). Administration and the DPLH worked through the significant difference in valuation price point over the past 12 months (approximate), with the DPLH recently reaffirming its decision, advising it would accept \$150,000 (excluding GST) as the adopted amount.

Administration sought an update from the appointed valuer APC in June 2021, who advised that whilst the Western Australian property market has increased during this time period, there are limited comparable sales which have occurred. The valuer concluded that a minimal increase to the previous adopted value would be consistent with the other market conditions and therefore adopted a range of \$130,000 to \$150,000 (excluding GST).

Consultation

In accordance with Section 58 of the LAA a local government must not resolve to make a request under subsection (1) until a period of 35 days has elapsed from the publication of the proposed closure in a newspaper circulating in its district and the local government has considered any objections made within that period.

Initial consultation was carried out in June 2021, the City received five (5) responses from servicing authorities and government agencies (including Western Power, ATCO Gas, Water Corporation, Telstra and the DPLH). No objections were raised, there are assets within the vicinity of the road reserve. Should further investigations identify assets within the road reserve Administration will implement easements with the local government agencies. **Attachment 2** provides a summary of the responses received.

Initial consultation was also carried out with relevant internal service units within the City, with no objection to the closure of the road reserve.

Subject to Council's support, the formal Public Consultation period prescribed in Section 58 of the LAA will commence via newspaper advertisements and on the City's website for a period of 35 days.

Comment

The road closure has not actively been pursued before now given that Administration was working through the infancy stages of the Quinns Rocks Caravan Business Case process. However as Stage 3 of the Business Case and the Expression of Interest process has progressed significantly in recent months, Administration considers the finalisation of the road closure process to be an important milestone as part of this project.

The unconstructed portion of road reserve does not currently provide any benefit to property access or traffic flow, and will not provide any such benefit in the future due to the zonings. Should a potential future operator require vehicle access through the previous road reserve or an alternate area within the site, this could be accommodated through a licence arrangement (subject to the Expression of Interest process and Council approval). The road reserve is therefore considered by Administration to be redundant.

Administration supports the permanent closure of the unnamed and unconstructed road reserve as per **Attachment 1**, which will create certainty for any future operators applying for the Expression of Interest to redevelop the Tourist Park, as well as protection over a portion of the vegetated area to the east.

Statutory Compliance

The City must comply with section 58 of the LAA and regulation 9 of the *Land Administration Regulations 1998*, dealing with public advertising, objections and service agency responses to the proposed road closure and must formally resolve to 'close the road', prior to advising the DPLH and requesting the Minister of Lands to consider the closure.

The City must further comply with disposal obligations under s3.58 of the LGA, requiring public advertising for a period of not less than two weeks. The advertising obligations under the LAA and LGA will be combined for a period of 35 days.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

“4 ~ A sustainable City that balances the relationship between urban growth and the environment

4.2 - Manage and protect local Biodiversity”

Risk Management Considerations

There are no existing Strategic or Corporate risks within the City's existing risk registers which relate to the issues contained in this report.

Policy Implications

Land disposal will be managed in accordance with the City's Strategic Land Use Policy.

Financial Implications

Administration anticipates the following unbudgeted expenditure for the road closure:

| | |
|----------------------------------|----------------------------------|
| Acquisition | \$150,000 |
| Survey Cost | \$ 10,000 |
| Advertising Costs | \$ 5,000 |
| Legal Fee's including lodgements | \$ 5,000 |
| TOTAL | \$170,000 (excluding GST) |

Voting Requirements

Simple Majority

Recommendation

That Council:-

- SUPPORTS** the closure of the unnamed and unconstructed road reserve that bisects Lot 211 Quinns Road, Mindarie Attachment 1 refers, approximately 0.67ha (subject to survey);
- APPROVES** the unbudgeted expenditure of \$170,000 (excluding GST) from the Quinns Rocks Caravan Park Redevelopment Project.

3. AUTHORISES:



- a) the commencement of the public consultation to close the road reserve as prescribed by Section 58 of the *Land Administration Act 1997*, in conjunction with a local public notice of the intention to acquire and purchase the road reserve in order to amalgamate the land within Lot 211 Quinns Road, Mindarie, in accordance with section 3.58 of the *Local Government Act 1995*;
- b) a request be made to the Minister for Lands for the permanent closure of the unnamed and unconstructed road reserve portion within Lot 211 Quinns Road, Mindarie, if no submissions are received from the public consultation, pursuant to Section 58 of the *Land Administration Act 1997*;
- c) the Chief Executive Officer (or a nominee of the Chief Executive Officer) to consider (and reject, if applicable) any public submissions with regard to Item 4.a);

4. AUTHORISES:

- a) the Chief Executive Officer (or a nominee of the Chief Executive Officer) to:
 - i) negotiate commercial terms of a sale contract (at the sale price outlined in the Administration report, and incorporating special conditions including a due diligence condition relating to the City's environmental investigations);
 - ii) execute all documentation;
 - iii) vary the settlement date and the date of satisfaction of any special conditions; and
 - iv) comply with all applicable legislation,
- b) the Mayor and the Chief Executive Officer to affix the Common Seal of the City of Wanneroo to the Transfer of Land documentation for the sale for the road reserve in Lot 211 Quinns Road, Mindarie in accordance with the City of Wanneroo's Execution of Documents Policy; and

- 5. NOTES** any other associated documentation relating to the acquisition and amalgamation of the road reserve within Lot 211 Quinns Road, Mindarie are to be executed in accordance with the City of Wanneroo's Execution of Documents Policy.

Attachments:

- 1  Attachment 1 - Lot 211 Site Plan 21/255356
- 2  Attachment 2 - Response from Consultation 21/269001



NOTE: While the City of Wanneroo has made every effort to ensure the accuracy and completeness of data it accepts no responsibility or liability for any errors or omissions within the information presented.
Based on information provided by and with the permission of the Western Australian Land Authority trading as LANDGATE (2012).

Response from Consultation Proposed Closed Road Reserve:**Lot 211 (2) Mindarie Court, Mindarie.**

| Respondent | TRIM – Request for comment | TRIM – Response from Respondent | Response | Administration Comments |
|---|-----------------------------------|--|---|---|
| Dial Before You Dig (DBYD) | 21/268964 | N/A | | |
| Telstra | | 21/268966 | Response through DBYD. | Plans do not show any assets in road reserve. |
| ATCO Gas | 21/268964 | 21/268959 | Response through DBYD - ATCO Gas has assets in the vicinity. | Plans show assets within Lot 211, which may cross through the road reserve. |
| Western Power | 21/268964 | 21/268957 | Response through DBYD - and has assets in the vicinity. | Plans show assets within Lot 211, which may cross through the road reserve |
| Water Corporation | 21/268964 | 21/268956 | Response through DBYD – A critical pipe is located in the vicinity - may need to contact WC prior to digging. | Plans show assets within Lot 211, which may cross through the road reserve. |
| NBN | 21/268964 | 21/268960 | Response through DBYD - NBN has assets in the vicinity. | Plans show assets within Lot 211, which may cross through the road reserve. |
| Department of Planning Lands and Heritage | 20/383508 | 20/383508 | The DPLH are fully supportive of the road reserve closure | |

Contracts & Procurement

CS04-07/21 Light Vehicle Fleet Policy

| | |
|-------------------------|--|
| File Ref: | 3131V03 – 21/266882 |
| Responsible Officer: | Director, Corporate Strategy & Performance |
| Disclosure of Interest: | Nil |
| Attachments: | 3 |

Issue

To consider the revised Light Vehicle Fleet Policy.

Background

The current Light Vehicle Fleet Policy (**Policy**), (**Attachment 1**) was previously updated at the Ordinary Council meeting of 4 June 2019 (CS07-06/19) with minor administrative changes at that time to ensure the document remained strategic in nature and aligned to standard template updates.

The Policy provides guidance on light vehicle fleet ownership and management.

Detail

The Policy has been revised as per marked-up changes (**Attachment 2**) to ensure it remains contemporary and relevant.

The Policy supports Council's commitment to the WALGA Climate Change Declaration and to the City's Climate Change Adaptation and Mitigation Strategy to reduce fuel emissions by 25% by 2024/25 through a reduction in overall fleet size and purchase of low emission use, hybrid and or electric vehicles. The revised Policy (clean version) provides greater clarity around the implementation of this strategy (**Attachment 3**) and is also aligned to the City's 2021-2031 Strategic Community Plan

Consultation

Input to the revised Policy was sought from the those involvement in Fleet Management activities, including the broader management group and was also presented and discussed at the Executive Leadership meeting on 3 June 2021 and to Council Forum on 22 June 2021.

Comment

The intent of the Policy has not changed and provides direction to the effective utilisation and overall total cost of ownership of the Light Vehicle Fleet consistent with industry best practice.

Statutory Compliance

Nil

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

"7 ~ A well governed and managed City that makes informed decisions, provides strong community leadership and valued customer focused services

*7.2 - Responsibly and ethically managed"***Risk Management Considerations**

| Risk Title | Risk Rating |
|-----------------------|-------------------------------|
| Purchasing | Low |
| Accountability | Action Planning Option |
| Contract Management | Low |

The above risk/s relating to the issue contained within this report have been identified and considered within the City's Corporate Risk Register. Action plans have been developed to mitigate this risk to support existing management systems.

Policy Implications

This Policy is recommended for amendment as the result of review process undertaken in accordance with the City's Policy Development Review Policy.

Financial Implications

Costs associated with the City's Light Vehicle Fleet are met from existing capital (reserve and municipal funds) and operational budgets.

Voting Requirements

Simple Majority

Recommendation

That Council APPROVES the revised Light Vehicle Fleet Policy (Attachment 3)

Attachments:

| | | |
|--------------------------|--|--------------|
| <u>1</u> | Light Vehicle Fleet Policy 29 May 2012 - IN03-05/12 | 11/48542[v3] |
| <u>2</u> | Light Vehicle Fleet Policy revised version with tracked changes 30 June 2021 | 21/256312 |
| <u>3</u> | Light Vehicle Fleet Policy clean version 30 June 2021 | 21/256201 |



Light Vehicle Fleet Policy

Policy Owner: Contracts & Procurement
Contact Person: Manager Contracts and Procurement
Date of Approval: 4 June 2019

POLICY STATEMENT

The purpose of this Policy is to ensure the City's fleet of light vehicles are managed in line with community expectations and business needs.

POLICY OBJECTIVE

To minimise vehicle ownership costs consistent with industry best practice.

SCOPE

This Policy provides guidance in the purchase of light vehicles for City use.

The requirements of this Policy do not cover the provision of a vehicle to the CEO or Mayor due to relevant Employment Contract and Policy provisions set by Council.

IMPLICATIONS (Strategic, Financial, Human Resources)

Vehicle Specifications / Class

The selection of vehicle class and specification should consider safety, environmental impact and whole of life cost to the City.

Safety

Only passenger vehicles with a 5-star ANCAP rating will be purchased. For light commercial vehicles including vans and utilities, the City will preferentially select vehicles with a minimum 4-star ANCAP rating and if unavailable given required use, vehicles fit for purpose with safety features similar to 4-star ANCAP.

Environmental

The City will choose the most appropriate vehicle for its intended operational use. The standard engine for Full Private Use vehicles is internal combustion (petrol or diesel) and for all other vehicles, non-fossil fuels (e.g. hybrid, electric or hydrogen).

Consistent with the policies adopted by the Government of Western Australia (WA Government Fleet Policy and Guidelines, 8 September 2017), the maximum CO2 emissions threshold is 185g/km for passenger vehicles and 195g/km for SUVs unless there is a clear operational need for a vehicle that exceeds these limits and approval is granted by the CEO.

IMPLEMENTATION

The Fleet and Plant Management Steering Committee will apply this Policy with reference to the Use of Light Vehicles Management Procedure.

WHO NEEDS TO KNOW ABOUT THIS POLICY

- Elected Members
- Fleet and Plant Management Steering Committee
- Fleet Assets staff
- Contracts and Procurement staff

ROLES AND RESPONSIBILITIES

Administration, enforcement, interpretation and application of this Policy are the responsibility of the Manager Contracts and Procurement.

DISPUTE RESOLUTION

All disputes in regard to this policy will be referred to the Director Corporate Strategy and Performance in the first instance. In the event that an agreement cannot be reached the matter will be submitted to the CEO for ruling.

EVALUATION AND REVIEW PROVISIONS

Vehicle costs and utilisation will be tracked by Fleet and Plant Management Steering Committee. Effectiveness of Policy will be seen in a relative reduction in City-wide light vehicle ownership costs and conversion of the fleet to non-fossil fuels.

This Policy will be reviewed every two years by the Fleet and Plant Management Steering Committee.

DEFINITIONS

Any definitions listed in the following table apply to this document only.

| | |
|---------------------|--|
| Light Vehicle | A motor vehicle with a gross vehicle mass (GVM) not greater than 4.5 tonnes and constructed or equipped to seat no more than 12 adults (including the driver) requiring a "C" class Western Australian drivers licence to drive. |
| ANCAP | Australasian New Car assessment program – used to determine the performance of a vehicle is a number of crash situations |
| Whole of Life Costs | The cost of owning a vehicle from purchase to disposal including (but not limited to) depreciation, fuel and oils, servicing, repairs, tyres and registration. |

RELEVANT POLICIES/MANAGEMENT PROCEDURES/DOCUMENTS OR DELEGATIONS

Use of Light Vehicles Management Procedure
City of Wanneroo Purchasing Policy

RESPONSIBILITY FOR IMPLEMENTATION

Manager Contracts and Procurement

| Version | Next Review | Record No: |
|---------------------------------|--------------------|-------------------|
| 1 September 2004 | July 2007 | |
| 1 September 2007 – (IN07- 07/07 | May 2011 | |
| 3 May 2001 – (IN02 - 05/11) | May 2013 | 11/48542 |
| May 2012 – (IN03 – 05/12) | May 2014 | |
| May 2019 – (CS07 – 06/19) | May 2021 | 11/48542[v3] |

11/48542



Policy Manual

Light Vehicle Fleet Policy

Policy Owner: Contracts & Procurement
Contact Person: Manager Contracts and Procurement
Date of Approval: ~~4 June 2019~~ TBA

POLICY STATEMENT

The purpose of this Policy is to ensure the effective management of the City's fleet of light vehicles ~~are managed~~ Light Vehicles in line with community expectations and operational business needs. The Policy is supported by the Use of Light Vehicles Management Procedure.

POLICY OBJECTIVE

To ensure optimal Light Vehicle fleet utilisation, minimise overall vehicle ownership costs ~~Total Cost of Ownership and reduce vehicle emissions~~ consistent with industry best practice.

SCOPE

This Policy provides guidance ~~indirection~~ to the purchase and utilisation of light vehicles ~~Light Vehicles~~ for City use, and therefore applies to all employees (and contract staff) who may have the need to operate a City owned vehicle.

The requirements of this Policy do not cover the provision of a vehicle to the CEO or Mayor due to their relevant Employment Contract and Policy ~~employment contract~~ provisions set as determined by Council.

IMPLICATIONS (Strategic, Financial, Human Resources)

The Policy aligns to the City's 2021-2031 Strategic Community Plan under:

Goal 7, 'A well governed and managed City that makes informed decisions and provides valued customer focused services', Priority 7.2 Responsibly and Ethically managed'

The FPMSC shall provide corporate oversight and governance to management of the Light Vehicle fleet and in accordance with the City's Asset Management Policy.

Vehicle Specifications / Class

The selection of vehicle class and specification should ~~shall~~ consider operational utilisation and safety, ergonomic environmental impact ~~factors~~ and whole-of-life-cost ~~overall value for money~~ to the City.

Purchase and Disposal

11/48542

The procurement and disposal of Light Vehicles is undertaken in accordance with the City's Purchasing Policy, Long Term Financial Plan and Accounting Policy.

Light Vehicles will be disposed at appropriate intervals to minimise whole of life costs. Disposal of Light Vehicles will take into account the class of vehicle, operational needs and the second hand vehicle market. Light Vehicles will be disposed of in accordance with the Disposal of Property Other than Land and Buildings Management Procedure; typically this is by public auction, trade-in or public tender.

Operational Safety

Only The City shall seek to purchase passenger vehicles Light Vehicles with a 5-star ANCAP rating will be purchased. For light commercial vehicles Light Commercial Vehicles including vans and utilities, the City will preferentially select vehicles with a minimum 4-star ANCAP rating and if the rating is unavailable and given the required operational use, procure vehicles fit for purpose with safety features similar to 4-star ANCAP rating.

Environmental

The City will choose/determine the most appropriate vehicle Light Vehicle for its intended operational use. The standard engine type for Full Private Use vehicles Vehicles is internal combustion (petrol/unleaded fuel or diesel/Hybrid) and for all other light pool use vehicles, low CO2 and non-fossil fuels (e.g. hybrid, full electric or hydrogen). The selection of Light Commercial Vehicles shall consider appropriate fit for propose application and use of alternate non fossil fuels where available.

The City will meet its reduction targets in GHG emissions associated with use of the Light Vehicle fleet as prescribed in the City's Climate Change Adaptation and Mitigation Strategy 2020/21-2025/26.

Consistent with the policies adopted by the Government of Western Australia (WA Government Fleet Policy and Guidelines, 8 September 2017/effective December 2019), the maximum National Greenhouse and Energy Reporting Systems' measurement of CO2 emissions threshold is calculates g/km emissions. A CO2 benchmark of 185g/km for passenger vehicles and 195g/km for SUVs is set, unless there is a clear operational need for a vehicle that exceeds these limits and with CEO approval is granted by Light Commercial vehicles have no specific benchmark due to the CEO many different categories of vehicles.

IMPLEMENTATION

The Fleet and Plant Management Steering Committee will Manager Contracts and Procurement, under direction from the FPMSC will implement and apply this Policy with reference to the Use of Light Vehicles Management Procedure and other relevant documents.

WHO NEEDS TO KNOW ABOUT THIS POLICY

- Elected Members
- Fleet and Plant Management Steering Committee
- Fleet Assets staff
- Contracts and Procurement staff

The City shall seek to implement its commitment to a reduction in fleet emissions through a considered approach to the optimisation of current fleet needs and through the adoption of electric and/or other non-fossil fuel sources to Light Vehicles guided by the following principles:

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- [A clear operational requirement for the vehicle \(based on formal business case justification\);](#)
- [Availability of suitable EV infrastructure relevant to the City's operations and service delivery; and](#)
- [Competitive pricing against hybrid and/or fossil fuel vehicles based on Total Cost of Ownership \(TCO\).](#)

ROLES AND RESPONSIBILITIES

~~Administration, enforcement~~[The implementation, interpretation and, application of and compliance to this Policy](#) ~~are~~[is](#) the responsibility of the Manager Contracts and Procurement under direction from the FPMSC.

DISPUTE RESOLUTION

All disputes ~~in~~[with](#) regard to this ~~policy~~[Policy](#) will be referred to the Director Corporate Strategy and Performance in the first instance. In the event that an agreement [to the dispute](#) cannot be reached, ~~then~~ the matter will be submitted to the CEO for ruling.

EVALUATION AND REVIEW PROVISIONS

~~Vehicle costs and utilisation will be tracked by Fleet and Plant Management Steering Committee. Effectiveness of Policy will be seen in a relative reduction in City-wide light vehicle ownership costs and conversion of the fleet to non-fossil fuels.~~

~~This Policy will be reviewed every two years by the~~The FPMSC shall review this Policy every two years as to its effectiveness in achieving stated outcomes. The FPMSC shall review Light Vehicle costs (including purchase, disposal and operational costs), vehicle utilisation and overall emissions on at least a six-monthly basis.

~~Fleet and Plant Management Steering Committee.~~

DEFINITIONS

Any definitions listed in the following table apply to this document only.

| | |
|---|---|
| ANCAP | Australasian New Car Assessment Program – used to determine the performance of a vehicle in a number of independent crash tests and safety assessments. |
| FPMSC | Fleet and Plant Management Steering Committee |
| Full Private Use Vehicles | Directors and Managers' City owned vehicles as provided under an employment contract or as otherwise approved by the CEO and which provide for full private use. |
| GHG | Greenhouse Gas |
| Light Commercial Vehicle | Any low axle rigid vehicle with cab chassis or van construction and a gross vehicle mass greater than 1.5 tonnes but less than 4.5 tonnes GVM (Gross Vehicle Mass); typically these are supervisory vehicles. |

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| | |
| Light Vehicle | A motor vehicle with a gross vehicle mass (GVM) not greater than 4.5 tonnes and constructed or equipped to seat no more than 12 adults (including the driver) requiring a "C" class Western Australian drivers licence to drive. |
| ANCAP | Australasian New Car assessment program — used to determine the performance of a vehicle in a number of crash situations |
| Whole of Life Costs <u>TCO</u> | The cost of owning a vehicle from purchase to disposal including (but not limited to) depreciation, fuel and oils, servicing, repairs, tyres and registration. Total Cost of Ownership which takes into account the purchase price of an asset plus the cost of operation over time. |

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RELEVANT POLICIES/MANAGEMENT PROCEDURES/DOCUMENTS OR DELEGATIONS

- Use of Light Vehicles Management Procedure
- [City of Wanneroo Purchasing Policy](#)

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- [Asset Management Policy](#)
- [Accounting Policy](#)
- [Environment Policy](#)

REFERENCES

- [Climate Change Adaptation and Mitigation Strategy 2020/21-2025/26](#)
- [WA State Fleet Policy and Guidelines December 2019](#)

RESPONSIBILITY FOR IMPLEMENTATION

Manager Contracts and Procurement

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| Version | Next Review | Record No: |
|---------------------------------|---------------------------|------------------------------|
| 1 September 2004 | July 2007 | |
| 1 September 2007 – (IN07- 07/07 | May 2011 | |
| 3 May 2001 – (IN02 - 05/11) | May 2013 | 11/48542 |
| May 2012 – (IN03 – 05/12) | May 2014 | 11/48542[v2] |
| May 2019 – (CS07 – 06/19) | May 2021 | 11/48542[v3] |
| July 2021 - | July 2023 | |

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Policy Manual

Light Vehicle Fleet Policy

Policy Owner: Contracts & Procurement
Contact Person: Manager Contracts and Procurement
Date of Approval: TBA

POLICY STATEMENT

The purpose of this Policy is to ensure the effective management of the City's fleet of Light Vehicles in line with community expectations and operational business needs. The Policy is supported by the Use of Light Vehicles Management Procedure.

POLICY OBJECTIVE

To ensure optimal Light Vehicle fleet utilisation, minimise overall vehicle Total Cost of Ownership and reduce vehicle emissions consistent with industry best practice.

SCOPE

This Policy provides direction to the purchase and utilisation of Light Vehicles for City use and therefore applies to all employees (and contract staff) who may have the need to operate a City owned vehicle.

The requirements of this Policy do not cover the provision of a vehicle to the CEO or Mayor due to their relevant employment contract provisions as determined by Council.

IMPLICATIONS (Strategic, Financial, Human Resources)

The Policy aligns to the City's 2021-2031 Strategic Community Plan under:

Goal 7, 'A well governed and managed City that makes informed decisions and provides valued customer focused services', Priority 7.2 Responsibly and Ethically managed'

The FPMSC shall provide corporate oversight and governance to management of the Light Vehicle fleet and in accordance with the City's Asset Management Policy.

Vehicle Specifications / Class

The selection of vehicle class and specification shall consider operational utilisation and safety, ergonomic environmental factors and overall value for money to the City.

Purchase and Disposal

The procurement and disposal of Light Vehicles is undertaken in accordance with the City's Purchasing Policy, Long Term Financial Plan and Accounting Policy.

Light Vehicles will be disposed at appropriate intervals to minimise whole of life costs. Disposal of Light Vehicles will take into account the class of vehicle, operational needs and the second hand vehicle market. Light Vehicles will be disposed of in accordance with the Disposal of Property Other than Land and Buildings Management Procedure; typically this is by public auction, trade-in or public tender.

Operational Safety

The City shall seek to purchase passenger Light Vehicles with a 5-star ANCAP rating. For Light Commercial Vehicles including vans and utilities, the City will preferentially select vehicles with a minimum 4-star ANCAP rating. Where the rating is unavailable and given the required operational use, procure vehicles fit for purpose with safety features similar to 4-star ANCAP rating.

Environmental

The City will determine the most appropriate Light Vehicle for its intended operational use. The standard engine type for Full Private Use Vehicles is internal combustion (unleaded fuel or Hybrid) and for light pool use vehicles, low CO2 and non-fossil fuels; e.g. hybrid, full electric or hydrogen. The selection of Light Commercial Vehicles shall consider appropriate fit for propose application and use of alternate non fossil fuels where available.).

The City will meet its reduction targets in GHG emissions associated with use of the Light Vehicle fleet as prescribed in the City's Climate Change Adaptation and Mitigation Strategy 2020/21-2025/26.

Consistent with the policies adopted by the Government of Western Australia (WA Government Fleet Policy and Guidelines, effective December 2019), the National Greenhouse and Energy Reporting Systems' measurement of CO2 emissions calculates g/km emissions. A CO2 benchmark of 185g/km for passenger vehicles and 195g/km for SUVs is set, unless there is a clear operational need for a vehicle that exceeds these limits with CEO approval. Light Commercial vehicles have no specific benchmark due to the many different categories of vehicles.

IMPLEMENTATION

The Manager Contracts and Procurement, under direction from the FPMSC will implement and apply this Policy with reference to the Use of Light Vehicles Management Procedure and other relevant documents.

The City shall seek to implement its commitment to a reduction in fleet emissions through a considered approach to the optimisation of current fleet needs and through the adoption of electric and/or other non-fossil fuel sources to Light Vehicles guided by the following principles:

- A clear operational requirement for the vehicle (based on formal business case justification);
- Availability of suitable EV infrastructure relevant to the City's operations and service delivery; and
- Competitive pricing against hybrid and/or fossil fuel vehicles based on Total Cost of Ownership (TCO).

ROLES AND RESPONSIBILITIES

The implementation, interpretation, application and compliance to this Policy is the responsibility of the Manager Contracts and Procurement under direction from the FPMSC.

11/48542

DISPUTE RESOLUTION

All disputes with regard to this Policy will be referred to the Director Corporate Strategy and Performance in the first instance. In the event that an agreement to the dispute cannot be reached, then the matter will be submitted to the CEO for ruling.

EVALUATION AND REVIEW PROVISIONS

The FPMSC shall review this Policy every two years as to its effectiveness in achieving stated outcomes. The FPMSC shall review Light Vehicle costs (including purchase, disposal and operational costs), vehicle utilisation and overall emissions on at least a six-monthly basis.

DEFINITIONS

Any definitions listed in the following table apply to this document only.

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| ANCAP | Australasian New Car Assessment Program – used to determine the performance of a vehicle in a number of independent crash tests and safety assessments. |
| FPMSC | Fleet and Plant Management Steering Committee |
| Full Private Use Vehicles | Directors and Managers' City owned vehicles as provided under an employment contract or as otherwise approved by the CEO and which provide for full private use. |
| GHG | Greenhouse Gas |
| Light Commercial Vehicle | Any low axle rigid vehicle with cab chassis or van construction and a gross vehicle mass greater than 1.5 tonnes but less than 4.5 tonnes GVM (Gross Vehicle Mass); typically these are supervisory vehicles. |
| Light Vehicle | A motor vehicle with a gross vehicle mass (GVM) not greater than 4.5 tonnes and constructed or equipped to seat no more than 12 adults (including the driver) requiring a "C" class Western Australian drivers licence to drive. |
| TCO | Total Cost of Ownership which takes into account the purchase price of an asset plus the cost of operation over time. |

RELEVANT POLICIES/MANAGEMENT PROCEDURES/DOCUMENTS OR DELEGATIONS

- Use of Light Vehicles Management Procedure
- Purchasing Policy
- Asset Management Policy
- Accounting Policy
- Environment Policy

REFERENCES

- Climate Change Adaptation and Mitigation Strategy 2020/21-2025/26
- WA State Fleet Policy and Guidelines December 2019

RESPONSIBILITY FOR IMPLEMENTATION

Manager Contracts and Procurement

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| May 2012 – (IN03 – 05/12) | May 2014 | 11/48542[v2] |
| May 2019 – (CS07 – 06/19) | May 2021 | 11/48542[v3] |
| July 2021 - | July 2023 | |

Chief Executive Office

Office of the CEO Reports

CE01-07/21 Report Outlining Project Funding committed to the City as a result of the March 2021 State Election Campaign.

File Ref: 38561V03 – 21/264397
 Responsible Officer: Chief Executive Officer
 Disclosure of Interest: Nil
 Attachments: Nil

Issue

To consider the list of projects that have been identified to receive funding from the WA State Government following the March 2021 election process and to consider the City's budget implications.

Background

As part of the March 2021 State Election a number of commitments were made for projects within the City of Wanneroo that have since been confirmed by the relevant WA State Departments who are now seeking the completion of grant agreements:

Department of Local Government, Sport and Cultural Industries (DLGSCI):

- | | |
|---|-----------|
| • Shade Sail at Rendell Park, Koondoola | \$37,500 |
| • Shade Sail at Chesterfield Park, Hocking | \$30,000 |
| • Fitness Equipment at Liddell Park, Girrawheen | \$37,000 |
| • Lighting at Kingsway Dog Park, Madeley | \$80,000 |
| • Fencing at Grandis Park, Banksia Grove | \$28,000 |
| • CCTV Mobile Units | \$100,000 |
| • Upgrades at Ridgewood Park, Ridgewood | \$120,000 |
| • Nature Play at Gumblossom Park, Quinns Rocks | \$50,000 |
| • Cycling Track at Splendid Park, Two Rocks | \$400,000 |

Department of Communities (DoC):

- | | |
|--|----------|
| • Upgrades at Alexander Heights Community Centre | \$18,000 |
|--|----------|

As per the grant conditions, funds cannot be used on internal costs (e.g. design, survey, project management etc.), which are typically costed at 10-15% of the project budget. Therefore, projects that are fully grant funded will require additional municipal funds to cover any shortfall.

Approval is sought from Council to accept grants offered on the following project categories:

- Category 1: Existing LTFP projects that require adjustment;
- Category 2: New projects not on the City's LTFP; and
- Category 3: Projects already approved by Council but require authority to accept.

Detail

Category 1: Existing LTFP projects that require adjustment

Shade Sail at Rendell Park, Koondoola: \$37,500

Current situation: Listed in 2024/25 as part of PR-2484: Shade Sail Installation Program.
Recommendation: Incorporate into the PR-2484 schedule of works for 2021/22 as per the grant conditions.

Funding shortfall: \$6,900 as a result of internal project fees.

Shade Sail at Chesterfield Park, Hocking: \$30,000

Current situation: This project is already underway and funded by Phase 2 of the Local Roads and Community Infrastructure Program.

Recommendation: A request to reallocate the grant to Monaghan Park in Darch has been submitted to the DLGSCI. Monaghan Park is currently listed in 2031/32, however can be completed within the same budget and is located in the same Landsdale Electorate. Once confirmed recommendation is to incorporate into the PR-2484 schedule of works for 2021/22 as per the grant conditions.

Funding shortfall: \$5,800 as a result of internal project fees

Fitness Equipment at Liddell Park, Girrawheen: \$37,000

Current situation: Listed in 2026/27 (design) and 2027/28 (construct) as part of PR-SP281: Various ARMP Park Upgrades.

Recommendation: bring forward to 2021/22 (design) and 2022/23 (construct) as per the grant conditions.

Funding shortfall: \$43,000 as a result of internal project fees and increased scope to meet City Standards (i.e. four pieces of equipment).

Lighting at Kingsway Dog Park, Madeley: \$80,000

Current situation: listed in 2022/23 (construct). A picnic shelter and path extension is also listed in 2023/24.

Recommendation: amalgamate the lighting, picnic shelter and path extension and list as 2021/22 (design) and 2022/23 (construction) as per the grant conditions.

Current LTFP:

| Year | Works | Municipal | Grant | Total |
|---------|---|------------------|------------|------------------|
| 2021/22 | Nil | \$0 | \$0 | \$0 |
| 2022/23 | Lighting (PR-4228) | \$80,000 | \$0 | \$80,000 |
| 2023/24 | Picnic shelter and path extension (PR-4200) | \$74,500 | \$0 | \$74,500 |
| | Total | \$154,500 | \$0 | \$154,500 |

Proposed LTFP:

| Year | Works | Municipal | Grant | Total |
|---------|--|-----------------|-----------------|------------------|
| 2021/22 | Lighting, picnic shelter and path extension - Design | \$7,500 | \$80,000 | \$87,500 |
| 2022/23 | Lighting, picnic shelter and path extension - Construction | \$64,500 | \$0 | \$64,500 |
| | Total | \$72,000 | \$80,000 | \$152,000 |

Overall project savings are likely to be achieved by combining multiple projects on the same site with potential economies of scale for elements such as reduced survey costs, mobilisation and contract management.

Category 2: New projects not on the LTFP

Fencing at Grandis Park, Banksia Grove: \$28,000

Current situation: An election commitment was made to the Carramar Shamrock Rovers Football Club for boundary fencing to stop balls being kicked onto Pinjar Road. After consultation with the Club it was determined that the scope of works include installation and supply of approximately 140m fencing with two access gates. These works have been preliminary costed at \$43,300

Recommendation: list the project in 2021/22 as per the grant conditions.

Funding Shortfall: \$15,300 as a result of internal project fees and confirmed scope with the Club to ensure a sufficient coverage along Pinjar Road.

CCTV Mobile Units: \$100,000

Current situation: An election commitment was made to the City of Wanneroo to purchase mobile CCTV units. A preliminary quote has been received for \$110,000 for the purchase of three units.

Recommendation: list the project in 2021/22 as per the grant conditions.

Funding shortfall: \$10,000 as per the preliminary quote.

Upgrades at Ridgewood Park, Ridgewood: \$120,000

Current Situation: An election commitment was made to the Quinns Districts Amateur Football Club for an electronic scoreboard and kitchen upgrades; and the Quinns Rocks Cricket Club for upgrades to the cricket wicket. These works have been preliminary costed at \$159,700.

Recommendation: list the project in 2021/22 (design) and 2022/23 (construct) as per the grant conditions.

Funding Shortfall: \$39,700 as a result of internal project fees.

Nature Play at Gumblossom Park, Quinns Rocks: \$50,000

Current Situation: An election commitment was made to the City of Wanneroo for a nature play style playground at Gumblossom Park.

Recommendation: list the project in 2021/22 (design) and 2022/23 (construct) as per the grant conditions.

Funding Shortfall: \$13,500 as a result of internal project fees.

Upgrades at Alexander Heights Community Centre: \$18,000

Current Situation: An election commitment was made to the Alexander Heights Senior Citizen's Centre to purchase a dishwasher and new chairs.

Recommendation: add the project to 2021/22 of PR-2203 Recurring Program Renew Community Facilities Furniture.

Funding shortfall: Nil.

Category 3: Projects already approved by Council but require authority to accept new funding.

Cycling track at Splendid Park, Yanchep: \$400,000

Approval is sought to accept the funding provided of \$400,000 for the Splendid Park Cycle Track. This project and grant is already listed in the City's 2021/22 Capital Works Program adopted on 29 June 2021.

Consultation

Potential projects lists were provided to candidates in the lead up to the State election. Extensive internal discussions were held to ensure that the projects lists were comprehensive

and linked to work already on the City's work programme or planned to be undertaken in future years.

It should be noted that Administration is continuing to follow up on other election funding promises made such as for the Flynn Drive upgrade and updates on funding of these projects will be provided to Council as new information becomes available.

The City has also received an email communication from the office of Deputy Prime Minister on 19 May 2021 advising that the Australian Government's Local Roads and Community Infrastructure (LRCI) Program will be extended as Phase 3 into 2021/22 and 2022/23 financial years. Under Phase 3 of LRCIP, the City will receive an additional funding allocation of \$3.9m which will be available from 1 January 2022 and would need to be expended by 30 June 2023. The Phase 3 allows for a longer delivery window, allowing the local authorities to pursue larger, more complex projects that may be a higher priority and have a bigger impact on the community.

In order to suitably identify projects, undertake projects' planning and deliver projects in line with the program timelines, it is likely that the City will propose that only design and project planning components for the identified projects be considered in 2021/22 and construction component in 2022/23. A list of projects which can be delivered under LRCI Program Phase 3 can be prepared after the funding conditions and program guidelines are made available by the Australian Government. This will be subject of a separate report to Council in August or September 2021.

Comment

Administration isn't typically notified/advised of election commitments prior to their announcements and as such are unable to directly influence project scope or cost estimates. Once the City is advised, consultation is then undertaken with the Departments and relevant clubs to determine a suitable scope of works, resourcing and scheduling. Delivery of the projects will be subject to the Administration completing the appropriate project planning and resourcing schedule. Timing of the delivery and completion of the respective projects will be agreed with the relevant grant funding body.

Statutory Compliance

Nil

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

"6 ~ A future focused City that advocates, engages and partners to progress the priorities of the community

6.1 - Advocate in line with community priorities"

Risk Management Considerations

| Risk Title | Risk Rating |
|----------------------------------|------------------------|
| ST-S23 Stakeholder relationships | Moderate |
| Accountability | Action Planning Option |
| Chief Executive Officer | Manage |

| Risk Title | Risk Rating |
|---|-------------------------------|
| ST-G09 Long Term Financial Planning | Low |
| Accountability | Action Planning Option |
| Director Corporate Strategy and Performance | Manage |

The above risks relating to the issue contained within this report have been identified and considered within the City's Strategic risk register. Action plans have been developed to manage/mitigate/accept this risk to support existing management systems.

Policy Implications

Nil

Financial Implications

The below tables outline the financial implications as a result of accepting these grants.

Categories 1 and 2 (unbudgeted municipal funds required/adjusted):

| Project | Muni Required | Grant | Total |
|--|----------------------|------------------|------------------|
| Shade Sail at Rendell Park, Koondoola | \$6,900 | \$37,500 | \$44,400 |
| Shade Sail at Monaghan Park, Darch | \$5,800 | \$30,000 | \$35,800 |
| Fitness Equipment at Liddell Park, Girrawheen | \$43,000 | \$37,000 | \$80,000 |
| Lighting, shelter and path extension at Kingsway Dog Park, Madeley | \$72,000 | \$80,000 | \$152,000 |
| Fencing at Grandis Park, Banksia Grove | \$15,300 | \$28,000 | \$43,300 |
| CCTV Mobile Units | \$10,000 | \$100,000 | \$110,000 |
| Upgrades at Ridgewood Park, Ridgewood | \$39,700 | \$120,000 | \$159,700 |
| Nature Play at Gumblossom Park, Quinns Rocks | \$13,500 | \$50,000 | \$63,500 |
| Upgrades at Alexander Heights Community Centre | \$0 | \$18,000 | \$18,000 |
| TOTAL | \$206,200 | \$500,500 | \$706,700 |

Category 3 (no additional municipal funds required):

| Project | Muni | Grant | Total |
|--|--------------------|------------------|--------------------|
| Cycling Track at Splendid Park, Yanchep* | \$1,887,100 | \$400,000 | \$2,287,100 |
| TOTAL | \$1,887,100 | \$400,000 | \$2,287,100 |

**Note that the above Cycling Track project costs were accurate as at 25 August 2020 but are now subject to change as outlined in the Update – Splendid Park Cycling Upgrade Council Report Item included on this Briefing Session agenda.*

Overall, the unbudgeted amount to complete the above projects is \$206,200.

Voting Requirements

Simple Majority

Recommendation

That Council:-

- 1. ACCEPTS the external funding as outlined above subject to the Chief Executive Officer negotiating the required funding agreements with the State Department of Local Government, Sport and Cultural Industries for the following projects:**

- a) Shade Sail at Rendell Park, Koondoola \$37,500
 - b) Fitness Equipment at Liddell Park, Girrawheen \$37,000
 - c) Lighting at Kingsway Dog Park, Madeley \$80,000
 - d) Fencing at Grandis Park, Banksia Grove \$28,000
 - e) CCTV Mobile Units \$100,000
 - f) Upgrades at Ridgewood Park, Ridgewood \$102,000
 - g) Nature Play at Gumblossom Park, Quinns Rocks \$50,000
 - h) Cycling Track at Splendid Park, Two Rocks \$400,000
2. **ACCEPTS** the external funding as outlined above subject to the Chief Executive Officer negotiating the required funding agreements with the State Department of Communities for the following project:
- a) Upgrades at Alexander Heights Community Centre \$18,000
3. **AUTHORISES** the CEO to find the Municipal funding requirement of \$206,200 between now and end of quarter 1 of 2021/22 and present to Council as a part of quarter 1 review of the 2021/22 Annual Budget, noting the 2021/22 Capital Works Program will be amended upon confirming all funding sources to find the full project costs of \$706,700; and
4. **AUTHORISES** the CEO to negotiate the reallocation of grant funding from Chesterfield Park to Monaghan Park with the Department of Local Government, Sport and Cultural Industries.

Attachments: Nil

Item 9 Motions on Notice

Nil

Item 10 Urgent Business**Item 11 Confidential**

Nil

Item 12 Date of Next Meeting

The next Council Members' Briefing Session has been scheduled for 6:00pm on Tuesday 3 August 2021, to be held at Council Chambers, Civic Centre, 23 Dundobar Road, Wanneroo.

Item 13 Closure



COUNCIL CHAMBERS SEATING DIAGRAM

