BRIEFING PAPERS

Council Members' Briefing Session

Draft Only

6:00pm, 02 August, 2022
Council Chamber (Level 1), Civic Centre,
23 Dundebar Road, Wanneroo

wanneroo.wa.gov.au

City of Wanneroo

PROCEDURE FOR FULL COUNCIL BRIEFING SESSION

PRINCIPLES

A Council Briefing occurs a week prior to the Ordinary Council Meeting and provides an opportunity for Council Members to ask questions and clarify issues relevant to the specific agenda items before council. The Briefing is not a decision-making forum and the Council has no power to make decisions. The Briefing Session will not be used, except in an emergency, as a venue or forum through which to invoke the requirements of the *Local Government Act 1995* and call a Special Meeting of Council.

In order to ensure full transparency the meetings will be open to the public to observe the process. Where matters are of a confidential nature, they will be deferred to the conclusion of the Briefing and at that point, the Briefing Session closed to the public. The reports provided are the Officers' professional opinions. Whilst it is acknowledged that Council Members may raise issues that have not been considered in the formulation of the report and recommendation, it is a basic principle that as part of the Briefing Sessions Council Members cannot direct Officers to change their reports or recommendations.

PROCESS

The Briefing Session will commence at 6.00pm and will be chaired by the Mayor or in his/her absence the Deputy Mayor. In the absence of both, Councillors will elect a Chairperson from amongst those present. In general, the *Standing Orders Local Law 2008* will apply, EXCEPT THAT Council Members may speak more than once on any item, there is no moving or seconding items, Officer's will address the Council Members and the order of business will be as follows:

Members of the public present may observe the process and there is an opportunity at the conclusion of the Briefing for a Public Question Time where members of the public may ask questions (no statements) relating only to the business on the Agenda. The Agenda will take the form of:

- Attendance and Apologies
- Declarations of Interest
- Reports for discussion
- Tabled Items
- Public Question Time
- Closure

Where an interest is involved in relation to an item, the same procedure which applies to Ordinary Council Meetings will apply. It is a breach of the City's Code of Conduct for an interest to not be declared. The Briefing Session will consider items on the Agenda only and proceed to deal with each item as they appear. The process will be for the Mayor to call each item number in sequence and ask for questions. Where there are no questions regarding the item, the Briefing will proceed to the next item.

AGENDA CONTENTS

While every endeavour is made to ensure that all items to be presented to Council at the Ordinary Council Meeting are included in the Briefing Session papers, it should be noted that there will be occasions when, due to necessity, items will not be ready in time for the Briefing Session and will go straight to the full Council Agenda as a matter for decision. Further, there will be occasions when items are TABLED at the Briefing Session rather than the full report being provided in advance. In these instances, staff will endeavour to include the item on the Agenda as a late item, noting that a report will be tabled at the agenda Briefing Session.

AGENDA DISTRIBUTION

The Council Briefing Session Agenda will be distributed to Council Members on the FRIDAY prior to the Council Briefing Session. Copies will be made on the City's website for interested members of the public. Spare Briefing Session papers will be available at the Briefing Session for interested members of the public.

RECORD OF BRIEFING

The formal record of the Council Briefing Session will be limited to notes regarding any agreed action to be taken by staff or Council Members. No recommendations will be included and the notes will be retained for reference and are not distributed to Council Members or the public.

LOCATION

The Council Briefing Session will take place in the Council Chamber at the Civic Centre.

DEPUTATIONS

During the Briefing Session, members of the public may, by appointment, present a Deputation relating to items on the current Briefing Session Agenda. A maximum of up to ten minutes (dependent on the number of deputations received) is permitted for each deputation with up to three people to address the Council Members.

Please note that Deputation requests are to be received by no later than **9:00am** on the day of the Briefing Session, and must relate to an item on the current Briefing Session Agenda.

Deputation online form

Please note:

- Deputation requests must relate to items listed on the current Briefing Session Agenda;
- A Deputation is not to exceed three speakers in number and only those speakers may address the Council Members; and
- Speakers of a Deputation will collectively have a maximum of up to 10 minutes (dependent on the number of deputations received) to address the Council Members, unless an extension of time is granted.

Please ensure mobile phones are switched off before entering the Council Chamber.

For further information please contact Council Support on 9405 5000

RECORDING AND ACCESS TO RECORDINGS OF COUNCIL MEETINGS POLICY

Objective

- To ensure there is a process in place to outline the access to recorded Council Meetings.
- To emphasise that the reason for recording of Council Meetings is to ensure the accuracy of Council Meeting Minutes and that any reproduction of these Minutes are for the sole purpose of Council business.

Implementation

This Policy shall be printed within the Agenda of all Council Meetings which include:

- Ordinary Council Meeting;
- Special Council Meeting;
- Annual General Meeting of Electors;
- Special Electors Meeting; and
- Briefing Sessions.

To advise the public that the proceedings of the meeting are recorded.

Evaluation and Review Provisions

Recording of Proceedings

1. Proceedings for Meetings detailed in this policy; as well as Deputations and Public Question Time during these meetings shall be recorded by the City on sound recording equipment, except in the case of a meeting where Council closes the meeting to the public.
2. Notwithstanding subclause 1, proceedings of a Meeting, which is closed to the public, shall be recorded where the Council resolves to do so.
3. No member of the public is to use any audio visual technology or devices to record the proceedings of a Meeting, without the written permission of the Mayor or the Mayors Delegate.

Access to Recordings

4. Members of the public may purchase a copy of the recorded proceedings or alternatively, listen to the recorded proceedings at the Civic Centre online if the recording is published on the City of Wanneroo website. Costs of providing a copy of the recorded proceedings to members of the public will include staff time to make the copy of the proceedings; as well as the cost of the digital copy for the recording to be placed on. The cost of staff time will be set in the City's Schedule of Fees and Charges each financial year.
5. Council Members may request a copy of the recording of the Council proceedings at no charge.
6. All Council Members are to be notified when recordings are requested by members of the public, and of Council.
7. COVID-19 Pandemic Situation
   During the COVID-19 pandemic situation, Briefing Sessions and Council Meetings that are conducted electronically, will be recorded. The CEO is authorised to make a broadcast of the audio recording of such meetings accessible to the public, as soon as practicable after the meeting.
8. Briefing Sessions and Council Meetings that are recorded. The CEO is authorised to make a broadcast of the audio recording of such meetings accessible to the public, as soon as practicable after the meeting.

COMMONLY USED ACRONYMS AND THEIR MEANING

Acronym	Meaning
ABN	Australian Business Number
ACN	Australian Company Number
Act	*Local Government Act 1995*
CBP	City of Wanneroo Corporate Business Plan
CHRMAP	Coastal Hazard Risk Management & Adaption Plan
City	City of Wanneroo
CPI	Consumer Price Index
DBCA	Department of Biodiversity Conservation and Attractions
DFES	Department of Fire and Emergency Services
DOE	Department of Education Western Australia
DOH	Department of Health
DPLH	Department of Planning Lands and Heritage
DPS2	District Planning Scheme No. 2
DLGSCI	Department of Local Government, Sport and Cultural Industries
DWER	Department of Water and Environmental Regulation
EPA	Environmental Protection Authority
GST	Goods and Services Tax
JDAP	Joint Development Assessment Panel
LTFP	Long Term Financial Plan
MRS	Metropolitan Region Scheme
MRWA	Main Roads Western Australia
POS	Public Open Space
PTA	Public Transport Authority of Western Australia
SAT	State Administrative Tribunal
SCP	City of Wanneroo Strategic Community Plan
WALGA	Western Australian Local Government Association
WAPC	Western Australian Planning Commission

Briefing Papers for Tuesday 2 August, 2022

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A G E N D A

Good evening Councillors, staff, ladies and gentlemen, we wish to acknowledge the traditional custodians of the land we are meeting on, the Whadjuk people. We would like to pay respect to the Elders of the Nyoongar nation, past and present, who have walked and cared for the land and we acknowledge and respect their continuing culture and the contributions made to the life of this city and this region.

Item 1 Attendances

Item 2 Apologies and Leave of Absence

Item 3 Deputations

Item 4 Reports

Declarations of Interest by Council Members, including the nature and extent of the interest. Declaration of Interest forms to be completed and handed to the Chief Executive Officer.

Planning & Sustainability

Approval Services

4.1 Consideration Following Advertising of Amendment No. 201 to DPS 2 to Introduce an Additional Use of Car Park at Lot 2 (44) Delich Road, Carabooda

File Ref: 43849 – 22/233793
Responsible Officer: Director Planning and Sustainability
Attachments: 4

Issue

To consider submissions received during public advertising of Amendment No. 201 to District Planning Scheme No.2 (DPS 2) and adoption of that amendment.

Applicant	Mr Mark Bonomelli (applicant was formerly Rowe Group)
Owner	Mr Mark Bonomelli, Ms Deborah Bonomelli, Mr Stephen Michell and Ms Terri Michell
Location	Lot 2 (44) Delich Road, Carabooda
Site Area	25.76 hectares
MRS Zoning	Rural
DPS 2 Zoning	Rural Resource and Landscape Enhancement

Background

On 14 September 2021, Rowe Group on behalf of the landowners lodged Amendment No. 201 to DPS 2 to introduce an Additional Use of 'Car Park' on the subject site. Car Park is a 'Not Permitted' (X) use in the Rural Resource zone. The purpose of the additional use scheme amendment is to facilitate the long term parking of recreational vehicles, in particular caravans, on the subject site.

A Location Plan of the subject site and the amendment area is included as **Attachment 1**.

Related Car Park DPS 2 Amendments

A separate amendment to DPS 2 (Amendment No. 199) was prepared by Administration to more broadly respond to an increasing demand for recreational vehicle parking (primarily caravans) due to the continued trend of decreasing lot sizes in residential areas. Amendment No. 199 proposes to make 'Car Park' an 'A' use (Discretionary subject to advertising) in both the General Rural and Rural Resource zones. This would support the parking of private vehicles, such as caravans, where they are not used for a commercial purpose.

Council initiated Amendment No. 199 at its 10 August 2021 meeting (Item PS08-08/21) and further supported the amendment following advertising at its 12 April 2022 meeting (Item PS03-04/22). Amendment No. 199 is now pending consideration by the WAPC and determination by the Minister for Planning.

Notwithstanding this, as the City is not the decision maker for scheme amendments the applicant would like to progress Amendment No. 201 applicable to the subject site, rather than first wait for the outcome of Amendment No. 199.

In addition, on 10 May 2022 Council supported Amendment No. 194 applicable to Lot 802 (1954) Wanneroo Road, Neerabup (Item PS04-05/22) and Amendment No. 198 applicable to Lot 108 (252) Neaves Road, Mariginiup (Item PS05-05/22). Both amendments are seeking to make Car Park an additional use on the respective lots in an effort to rectify the unauthorised use of the land for caravan parking (Car Park land use). Amendment No. 194 and Amendment No. 198 are also pending consideration by the WAPC, and ultimately a determination by the Minister for Planning.

Previous Council Decision

Amendment No. 201 was initially presented to Council for initiation on 16 November 2021 (Item PS09-11/21) and proposed to apply the additional use of Car Park to the entirety of the subject site. However, concerns were raised prior to advertising by officers of the Environmental Protection Authority (EPA) due to the existence of the Tuart Woodland Threatened Ecological Community (TEC) on the subject site. The EPA were referred the amendment proposal prior to public consultation in accordance with section 81 of the *Planning and Development Act 2005* (the Act).

To address the concerns of the EPA a modified amendment was presented back to Council on 12 April 2022, which sought only to apply the additional use of Car Park to a cleared area of land in the south western portion of the subject site, approximately 21,405m^2 in area (refer **Attachment 1**). At its meeting on 12 April 2022 Council initiated the modified amendment and subsequently resolved as follows (Item PS05-04/22):

"That Council:-

1. *Pursuant to Section 75 of the Planning and Development Act 2005 ADOPTS Amendment No. 201 (as modified) to District Planning Scheme No. 2 to allow the Additional Use of Car Park at Lot 2 (44) Delich Road, Carabooda by including the following within Schedule 2 – Section 1 (Clause 3.20) – Additional Uses:*

No		*Street/Locality*	*Particulars of Land*	*Additional Use and Conditions (where applicable)*
A46	*1-46*	*Lot 2 (44) Delich Road, Carabooda*	*Lot 2 on Deposited Plan 48357*	*Car Park (D)* *1. The extent of Additional Use A46 shall only apply to a portion of Lot 2 as delineated*

No		Street/Locality	Particulars of Land	Additional Use and Conditions (where applicable)
				on the City of Wanneroo Scheme Map 10 of 24.

2. *Pursuant to Regulation 35(2) of the Planning and Development (Local Planning Schemes) Regulations 2015, RESOLVES that Amendment No. 201 to District Planning Scheme No. 2 is a 'Complex Amendment' for the following reason:*

   An amendment that is not addressed by any local planning strategy.

3. *Pursuant to Regulation 37(2) of the Planning and Development (Local Planning Schemes) Regulations 2015, SUBMITS two (2) copies of the Amendment No. 201 to District Planning Scheme No. 2 documentation to the Western Australian Planning Commission.*

4. *Pursuant to Section 81 of the Planning and Development Act 2005 REFERS Amendment No. 201 to District Planning Scheme No. 2 to the Environmental Protection Authority.*

5. *Subject to approval from the Environmental Protection Authority and the Western Australian Planning Commission along with any minor changes required by either agency, ADVERTISES Amendment No. 201 to District Planning Scheme No. 2 for a period of not less than 60 days pursuant to Regulation 38 of the Planning and Development (Local Planning Schemes) Regulations 2015."*

The current and proposed zoning maps are included as **Attachment 2**.

Following the 12 April 2022 Council resolution, and pursuant to the Act and the *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations), Amendment No. 201 was advertised for public comment. Advertising occurred after the EPA advised Administration that the modified Amendment No. 201 did not require an environmental assessment and the WAPC advised that the proposed amendment was suitable for advertising.

Detail

Site

The subject site is zoned Rural under the Metropolitan Region Scheme (MRS) and has two zones over separate portions of the site under DPS 2. The front two thirds of the lot are zoned Rural Resource and the rear third of the lot is zoned Landscape Enhancement. The amendment only applies to land subject to the Rural Resource zone.

The subject site is bound by large rural landholdings to the north, south and east that are also zoned Rural Resource under DPS 2. These lots are primarily used for intensive agricultural purposes consistent with the objectives of the Rural Resource zone. To the west is a large rural lot that is predominantly zoned Landscape Enhancement, with the south eastern corner of the lot subject to a Rural Resource zoning. The lot is owned by the State of Western Australia who recently acquired the land.

The site is accessed from Delich Road, which has access to Wanneroo Road via Bernard Road North and Bernard Road South.

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Proposal

The purpose of Amendment No. 201 is to facilitate a recreational caravan parking facility in accordance with the Car Park land use under DPS 2. A concept plan illustrating how the proposal may be implemented if the amendment is approved is included as **Attachment 3**.

The proposal initiated by Council and as advertised seeks to amend DPS 2 by:

1. Introducing Car Park as an Additional Use on Lot 2 (44) Delich Road, Carabooda and amending Schedule 2 – Section 1 (Clause 3.20) – Additional Uses as follows:

No		Street/Locality	Particulars of Land	Additional Use and Conditions (where applicable)
A46	1-46	Lot 2 (44) Delich Road, Carabooda	Lot 2 on Deposited Plan 48357	Car Park (D) 1. The extent of Additional Use A46 shall only apply to a portion of Lot 2 as delineated on the City of Wanneroo Scheme Map 10 of 24.

2. Amending the scheme map accordingly (refer **Attachment 2**).

The applicant's justification can be summarised as follows:

1. The amendment was prepared in response to the increasing demand for caravan parking within the City due to the continued trend of decreasing lot sizes in urban areas. The increase in demand has arisen from landowners seeking an 'affordable' caravan/boat parking option in proximity to their primary residence. The service is therefore considered essential and needed to meet the demands of local residents within the City.

2. The City has supported similar uses throughout the municipality, including multiple additional use scheme amendments, being Amendment No. 194 and Amendment No. 198. The City has also considered this issue more broadly through Amendment No. 199 that seeks to make Car Park an 'A' land use (discretionary subject to advertising) in both the Rural Resource and General Rural zones.

3. The proposed development does not cause any adverse impacts on the surrounding landowners within the area and is proposed to be located in the south-western portion of the subject site, adjacent to a vacant lot owned by the State of Western Australia. The intent is to include vegetation screening along the property boundary to screen the use from the surrounding area, which would be confirmed through a development application if the scheme amendment is approved.

4. The subject site has suitable access to Wanneroo Road, which is a 'Primary Regional Road' under the MRS. Therefore, there will be minimal impacts on the surrounding road network. The land use is also a typically low generator of traffic, and it is anticipated that vehicle volumes would be consistent with other rural land uses that are encouraged within the area.

5. The Car Park land use has minimal impact on the environment and does not require a significant level of investment. As such, the land can be easily remediated if the Car Park use was to cease, allowing other rural or similar land uses to be pursued on the site.

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6. The proposed scheme amendment has demonstrated consistency with the policy framework, including *State Planning Policy 2.4: Basic Raw Materials, State Planning Policy 2.5: Rural Planning and State Planning Policy 3.7: Planning in Bushfire Prone Areas*.

Consultation

In accordance with Council's resolution the amendment was first referred to the EPA and WAPC prior to commencing public consultation. On 14 April 2022, the WAPC advised that the proposed amendment was suitable for advertising, and on 9 May 2022 the EPA advised that the scheme amendment did not require an environmental assessment.

A 60 day public advertising period was carried out in accordance with the Regulations, commencing on 12 May 2022 and concluding on 11 July 2022, by way of the following:

- Notice of the proposed amendment being published in the local newspaper and at the City's offices;
- Letters sent to surrounding landowners and occupiers within approximately 400 metres of the amendment area; and
- The amendment documentation being made available on the City's website.

At the conclusion of the advertising period four submissions were received, with two submitters objecting to the proposal and two providing comments.

The main issues raised during the advertising period were:

- Compatibility of the proposal in the surrounding rural setting;
- Increase in bushfire risk from the parking of vehicles on the subject site;
- Increase in traffic as a result of the proposed development, which the local roads are not designed to support; and
- Safety concerns for people accessing the site via Wanneroo Road.

A summary of the submissions received and a response from Administration is included as **Attachment 4**.

Comment

Outlined below is a discussion on the planning considerations that are relevant to this proposal. These matters were discussed in Administration's previous report to Council (Item PS09-11/21), however, they have been summarised below in addition to the concerns raised during the advertising period.

DPS 2 Zoning and Objectives

Concerns were raised by submitters regarding the compatibility of the Car Park land use in the Carabooda locality. The applicable portion of the subject site is zoned Rural Resource under DPS 2. The objectives of the Rural Resource zone are to:

a) Protect from incompatible uses or subdivision, intensive agriculture, horticulture and animal husbandry areas with the best prospects for continued or expanded use; and

b) Protect from incompatible uses or subdivision basic raw materials priority areas and basic raw materials key extraction areas.

The Car Park land use may not be wholly compatible with the objectives of the Rural Resource zone, which favours rural and horticultural activities and basic raw material extraction.

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However, this is not dissimilar to other permissible uses within the zone, including Civic Building and Restaurant. As the scheme amendment is proposing to introduce an additional use to the site the ability to undertake the range of uses encouraged within the zone will not be restricted. The Car Park land use can also be easily removed to enable a range of alternate uses allowable in the zone to be undertaken.

Further, the objectives of the Rural Resource zone encourage land uses that typically require large scale clearing of land (e.g. Intensive Agriculture, Extractive Industry). However, the subject site contains a significant amount of federally protected Tuart Woodland TEC where retention should be encouraged under the planning framework. The Car Park land use is therefore considered to be a more appropriate and site responsive form of development in this location, given it will be contained to an existing cleared area of land. This will allow the additional use to facilitate an appropriate form of development that will have minimal disturbance to the existing vegetation on the site.

It is noted that in accordance with Administration's Amendment No. 172 to DPS 2 that seeks to align the City's planning scheme with DPLH's 'Model Scheme Text' there are no modifications proposed to the Rural Resource zone or the supporting objectives.

As such, the additional use of Car Park is considered to be compatible in the proposed location and will not undermine the objectives of the Rural Resource zone.

Alternative to Industrial Land

Introducing the Car Park land use to the subject site is considered to offer an economically viable alternative to 'Service Industrial' or 'General Industrial' zoned land, and ensures that industrial land remains available for more intensive industrial purposes. As outlined in the WAPC's *North West Sub Regional Planning Framework*, the City's established industrial areas of Wangara and Landsdale already have a limited amount of land supply available. There is however a suitable amount of land available in the emerging Neerabup Industrial Area.

Notwithstanding this, the proposed land use requires a large area of land to store and manoeuvre recreational vehicles and is a low generator of traffic. The Car Park land use also does not benefit from being co-located with other industrial uses, given the purpose is only for the long term parking of vehicles.

Therefore, limiting this type of use to industrial zoned land is likely to increase the operating costs (and subsequently storage costs for customers), whilst not facilitating the highest and best use of the City's industrial land.

SPP 2.5: Rural Planning

State Planning Policy 2.5: Rural Planning (SPP 2.5) outlines a range of considerations relevant to rural planning proposals. The policy measures include the protection of biodiversity and the landscape, as well as primary production and basic raw materials. SPP 2.5 recognises that intensive agriculture is an important contributor to the state's economy and makes reference to Carabooda as one of the locations responsible for yielding much of the state's agricultural produce.

Whilst intensive agricultural land uses should generally be encouraged within the area, due to the large scale existence of the Tuart Woodland TEC on the balance of the lot the introduction of the Car Park land use is considered to be a more sympathetic form of development. This will support the ongoing retention of existing vegetation across the remainder of the lot. As the Car Park land use will be introduced as an additional use to the site it will also have no impact on the potential use of the land for agricultural purposes, if required.

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Further, Carabooda has a limited amount of water licenses available for issue by the Department of Water and Environmental Regulation (DWER). The applicant has advised that the landowner does currently hold a limited water license, however, it does not have sufficient capacity to support agriculture production on the site. Whilst an additional water license could be purchased if one became available, Administration is of the view that there are more suitable locations within the Carabooda area for agricultural production due to the landscape values and biodiversity that are present on the site.

With consideration for the context of the subject site, Administration is of the view that the proposed amendment is consistent with the objectives of SPP 2.5.

Bushfire Management Planning

Concerns were raised during the advertising period regarding the increased bushfire risk to surrounding residents for the following reasons:

- The site's proximity to Yanchep National Park;
- Delich Road is the subject site's only access point and could be closed in the event of bushfire; and
- The parking of caravans on the site will increase the risk of explosions.

In support of the proposal a Bushfire Management Plan (BMP) was prepared in accordance with *State Planning Policy 3.7: Planning in Bushfire Prone Areas* (SPP 3.7), and upon review by Administration it has been considered suitable for the scheme amendment phase of the planning process. In addition to this, the need to apply the framework set out under SPP 3.7 was amended in December 2021 and now provides discretion for decision makers to exempt a planning proposal from assessment where, either, there is no intensification of the land use or the proposal is not increasing the bushfire threat.

The proposed Car Park land use satisfies the exemption criteria as it is not considered to increase the bushfire threat or 'intensify' the use of the land with regard for the following:

- The proposal will not result in an increase in residents or require any more employees on site to manage the business, and subsequently there is no intensification to the use of the land;
- Customer drop off and pick up of vehicles requires short visitation of approximately 15 minutes;
- The number of vehicle movements are anticipated to average 5 – 10 per day; and
- The WAPC's *Planning Bulletin 111/2016 - Planning in Bushfire Prone Areas* does not classify caravans as 'habitable buildings'. As such, there is no requirement to achieve a BAL rating of BAL–29 or less for the area subject to the Car Park land use.

This methodology was previously accepted when Amendment No. 194, which is seeking to make Car Park an additional use on Lot 802 (1954) Wanneroo Road, Neerabup, was supported by Council on 10 May 2022.

Regarding the concerns about access being restricted or roads being closed in the event of a bushfire, this is the responsibility of DFES to implement and manage. If there is a need to evacuate the area then caravan owners would not be permitted to access the site to collect their vehicles. It will be the responsibility of the landowner to inform any customers of the potential risk of property damage and seek any necessary insurances, if required, which is the same as any other commercial agreement.

Lastly, regarding the risk of explosions the Car Park land use is not considered 'high risk' in accordance with the SPP 3.7 Implementation Guidelines. For comparative purposes, the bushfire planning framework does not consider the potential for explosions in caravan parks

and campgrounds that are often located in highly vegetated bushfire prone areas, such as National Parks. Further, whilst the Car Park land use accommodates the parking of a range of 'recreational' vehicles the purpose of the amendment is to primarily support the parking of caravans, which would be towed to site and do not require fuel storage.

In summary, the proposed amendment has demonstrated that it is consistent with the objectives of SPP 3.7 and the supporting framework.

Traffic

Concerns were raised during the advertising period about the following traffic impacts as a result of the proposed amendment:

- Impact on the rural character of the area as a result of an increase in vehicle volumes on the surrounding local roads;
- The narrow width of the local rural roads mean this proposal is not suitable in this location; and
- Safety concerns with vehicles accessing the site via Wanneroo Road.

The applicant has advised that the Car Park land use is anticipated to generate an average of five to 10 vehicle trips per day. In accordance with the WAPC's Transport Impact Assessment Guidelines, proposals that generate less than 10 vehicle trips in the peak hour are considered low impact developments that are unlikely to have any measurable impact on the road network. Whilst the surrounding road network is a low generator of traffic, an increase of up to 10 vehicles per day will not have any material impact on these roads or the rural character of the area.

It is acknowledged that the local roads that provide access to this site, being Benara Road North, Benara Road South and Delich Road are narrow unsealed rural roads approximately 5 metres in width and are not designed to cater for high traffic volumes. However, the design of these roads reflect the applicable development standards at the time of construction, whilst the trip generation from this proposal is consistent with a range of other uses that are encouraged in the Rural Resource zone, such as Intensive Agriculture. As such, there is no nexus between the proposed amendment and any modifications to the surrounding road network. To ensure the development remains compatible in its setting, at the development application stage (if the amendment is approved) Administration will consider imposing a condition of approval that limits the number of customers permitted on site each day. This will ensure that vehicle trips to and from the site remain compatible with the established rural character of the Carabooda area.

Regarding the safety concerns raised from vehicles turning right onto Benara Road North and Benara Road South via Wanneroo Road, these are existing intersections that will not be affected from a safety or functionality perspective by an increase in vehicle movements of five to 10 vehicle trips per day.

With consideration for the above, Administration is of the view that the proposed amendment will not affect traffic safety or the amenity of the area.

Conclusion

The proposed request to amend DPS 2 by introducing an Additional Use of Car Park to a portion of the subject site is considered to be a compatible form of development that has demonstrated it satisfies the relevant legislation and planning framework. At this stage, Council is requested to consider if the Car Park land use is acceptable on the subject site within the Rural Resource zone. If the amendment is approved, the second stage will be for a development application to be submitted for consideration by the City. At that stage, the issues

raised in the submissions such as those relating to traffic will be closely considered to determine the most appropriate way the use should be implemented on the site.

The concept plan (refer **Attachment 3**) illustrates that the business will operate from an existing area of cleared land that is not currently used for agricultural purposes, and will instead encourage the ongoing retention of the site's biodiversity and landscape values by providing an alternate and sympathetic use of the land. On balance, the proposal is considered to be a less intensive use of the subject site compared to a number of other land uses already capable of approval in the Rural Resource zone, whilst providing a service that has a demonstrated community need.

Therefore, it is recommended that Amendment No. 201 be supported for the reasons outlined in this report.

Statutory Compliance

Amendment No. 201 has been processed in accordance with the provisions of the *Planning and Development Act 2005* and the *Planning and Development (Local Planning Schemes) Regulations 2015.*

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

3 ~ A vibrant, innovative City with local opportunities for work, business and investment

3.2 - Attract and support new and existing business

Risk Management Considerations

Risk Title	**Risk Rating**
ST-S12 Economic Growth	Moderate
Accountability	**Action Planning Option**
Chief Executive Officer	Manage

Risk Title	**Risk Rating**
CO-O22 Environmental Management	Moderate
Accountability	**Action Planning Option**
Director Planning and Sustainability	Manage

Risk Title	**Risk Rating**
CO-O20 Productive Communities	Moderate
Accountability	**Action Planning Option**
Director Community and Place	Manage

The above risks relating to the issues contained within this report have been identified and considered within the City's Strategic and Corporate risk registers. Action plans are in place to manage and mitigate this risk.

Policy Implications

This proposal has been assessed in accordance with the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*, *State Planning Policy 3.7: Planning in Bushfire Prone Areas and State Planning Policy 2.5: Rural Planning*.

Draft

Financial Implications

Nil

Voting Requirements

Simple Majority

Recommendation

That Council:-

1. **Pursuant to Regulation 41(2) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, CONSIDERS the submissions received in respect of Amendment No. 201 to District Planning Scheme No. 2, a summary of which is included in Attachment 4.**

2. **Pursuant to Regulation 41(3)(a) of the *Planning and Development (Local Planning Schemes) Regulations 2015* SUPPORTS the Complex Amendment No. 201 to District Planning Scheme No. 2 to amend Schedule 2 – Section 1 (Clause 3.20) Additional Uses to allow the land use Car Park on a portion of Lot 2 (44) Delich Road, Carabooda as shown in Attachment 2, and AMENDS Schedule 2 as follows:**

No		Street/Locality	Particulars of Land	Additional Use and Conditions (where applicable)
A46	1–46	Lot 2 (44) Delich Road, Carabooda	Lot 2 on Deposited Plan 48357	Car Park (D) 1. The extent of Additional Use A46 shall only apply to a portion of Lot 2 as delineated on the City of Wanneroo Scheme Map 10 of 24.

3. **AUTHORISES the Mayor and the Chief Executive Officer to SIGN and SEAL the Amendment No. 201 to District Planning Scheme No. 2 documents in accordance with the City's Execution of Documents Policy.**

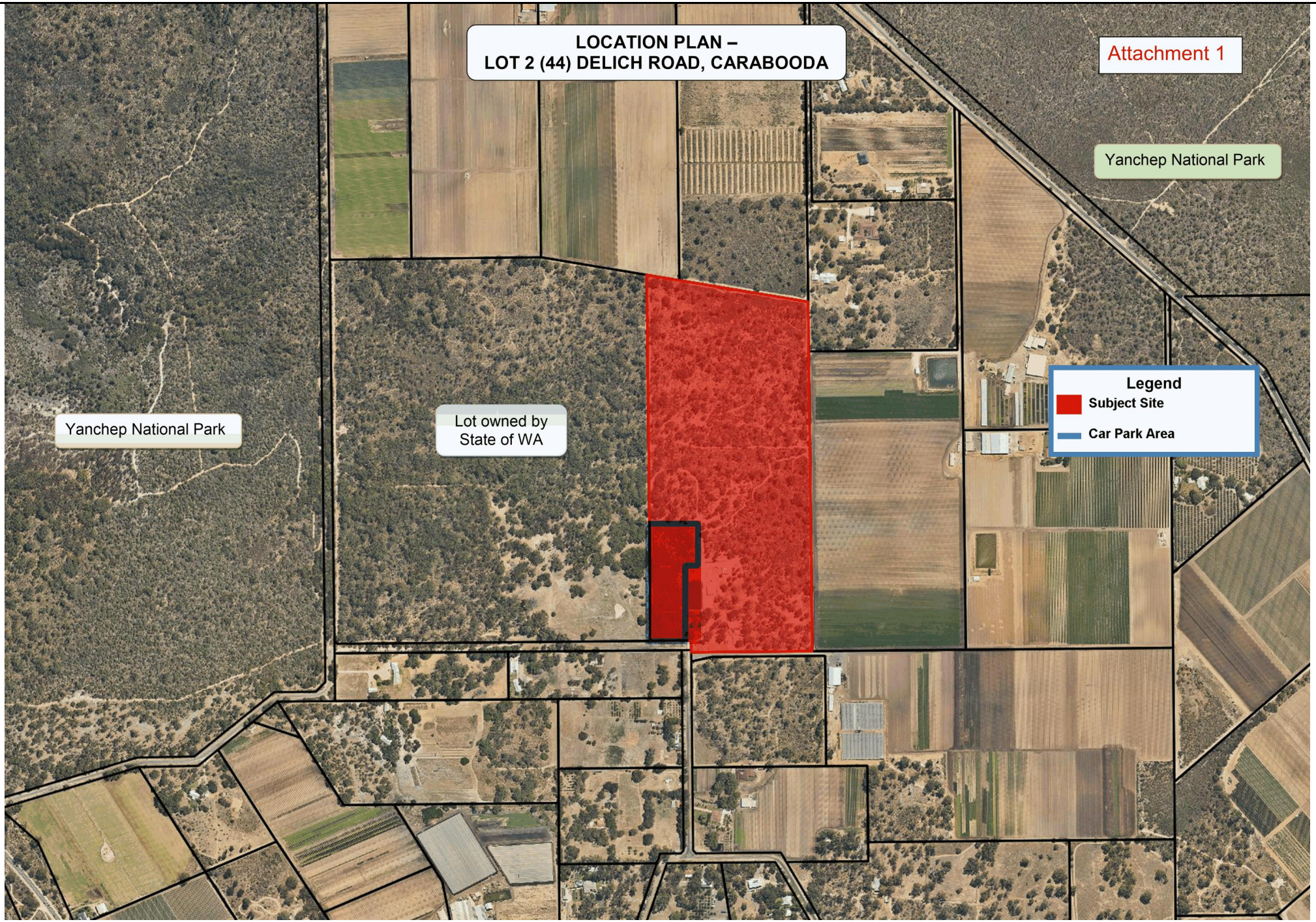
4. **Pursuant to Regulation 44 of the *Planning and Development (Local Planning Schemes) Regulations 2015* PROVIDES the advertised Amendment No. 201 to District Planning Scheme No. 2 to the Western Australian Planning Commission together with the schedule of submissions and the City's recommendation.**

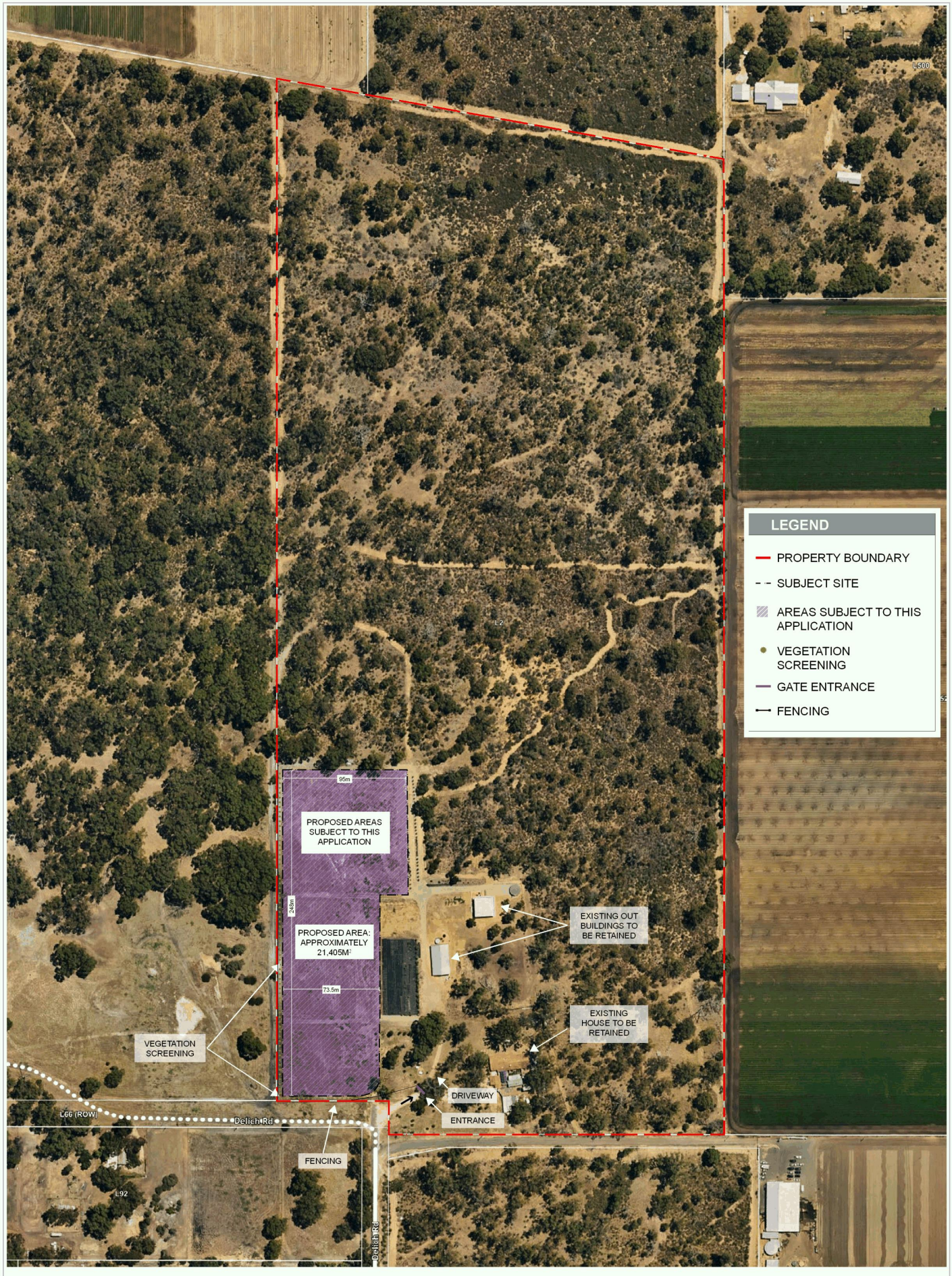
5. **ADVISES submitters of its decision.**

Attachments:

1⇩.	*Attachment 1: Location Plan*	*22/242574*
2⇩.	*Attachment 2: Current and Proposed Zoning Map*	*22/242611*
3⇩.	*Attachment 3: Concept Plan*	*22/242621*
4⇩.	*Attachment 4: Summary of Submissions*	*22/260403*

Draft


LOCATION PLAN –
LOT 2 (44) DELICH ROAD, CARABOODA
Attachment 1
Yanchep National Park
Yanchep National Park
Lot owned by
State of WA
Legend
Subject Site
Car Park Area

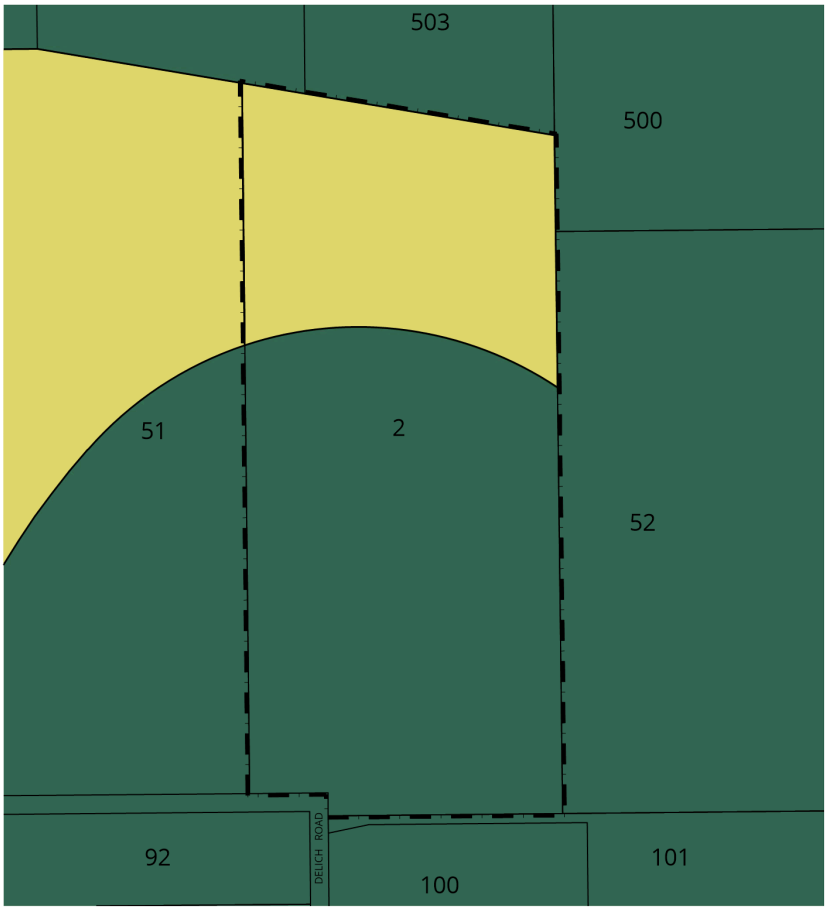


INDICATIVE SITE PLAN
44 DELICH ROAD, CARABOODA

Created by Belinda Bonomelli (Beanbo Design & Photography)
Monday 28th March 2022 at 18.50pm. Indicative site plan only.

Whilst all care has been taken in the compilation of this document, Rowe Group disclaim any responsibility for any errors or omissions. This document is and remains the property of Rowe Group and may not be reproduced or transmitted, in whole or in part, without the written consent of Rowe Group. All areas and dimensions are subject to survey.

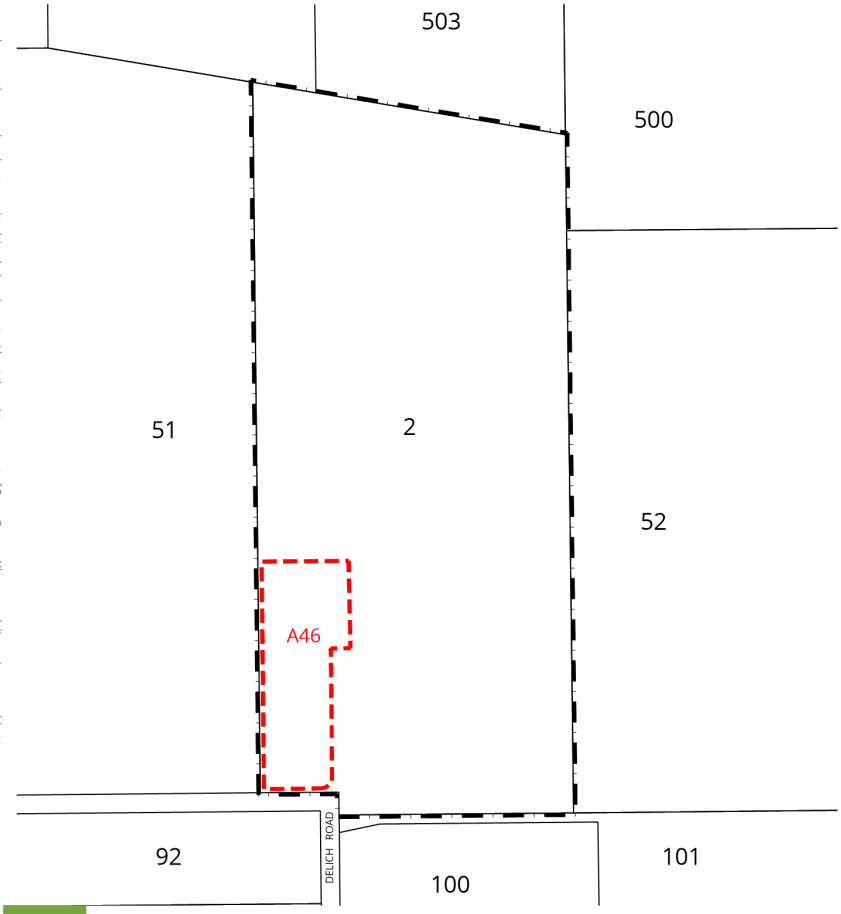
Attachment 2



EXISTING ZONING

LOCAL SCHEME ZONES
- RURAL RESOURCE
- LANDSCAPE ENHANCEMENT

OTHERS
- SUBJECT SITE



PROPOSED ZONING

PROPOSED ZONING

OTHERS
- A46 ADDITIONAL USES
- SUBJECT SITE

0 25m
SCALE @ A4: 1:7500

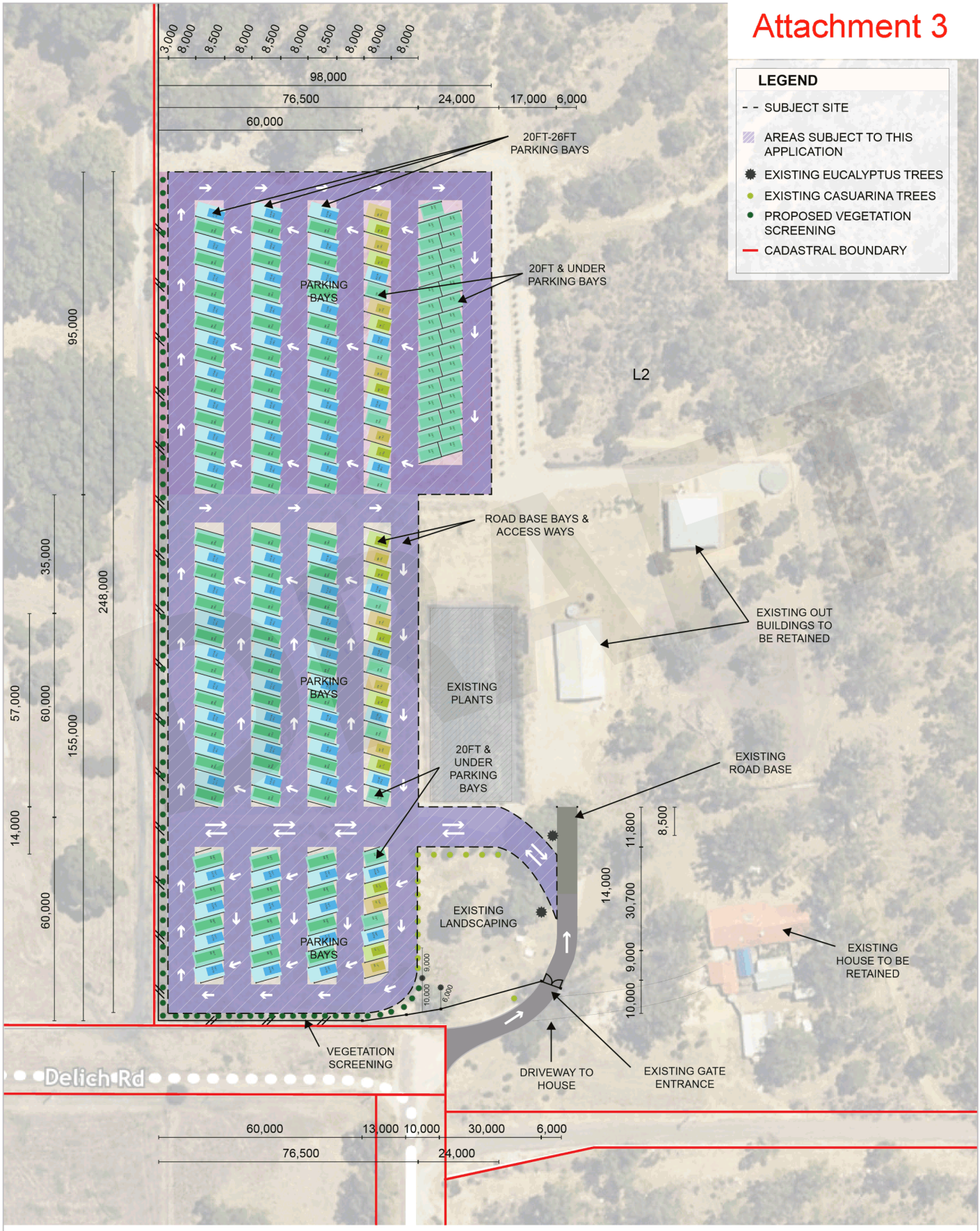
N

N:\TOWN PLANNING\9000-9999\9444\DRAFTING\A-CAD - VEDH.RAMKHALAWON - 2022.03.28

9444_FIG06C_20220328_Carabooda (Scheme Amendment) - DRAWN:**V.R.** - DATE CREATED: **2022.03.28** - PROJECTION: **MGA50** GDA94 - CADASTRE: LANDGATE - MAP DATA: DPLH

FIGURE 6

PROPOSED SCHEME AMENDMENT PLAN



INDICATIVE SITE PLAN
44 DELICH ROAD, CARABOODA

Created by Belinda Bonomelli (Beanbo Design & Photography)
Thursday 17th August 2021 at 07.45pm. Indicative site plan only.

N

0m 30m

SCALE @ A3: 1:1000

Attachment 4

CITY OF WANNEROO
AMENDMENT NO. 201 TO DISTRICT PLANNING SCHEME NO. 2
SCHEDULE OF SUBMISSIONS FOLLOWING ADVERTISING
(Advertising Closed 11 July 2022)

No.	Summary of Submission	Administration Comment
	Position on Proposal	
1.	Objects to the proposal	2
2.	Provided comments only	2
1.	**Submitter 1 –** *Comments*	
1.1	Access to the site is via the busy intersections of Bernard Road South/Wanneroo Road and Bernard Road North/Wanneroo Road. Bernard Road South intersection has a slip lane to improve safety for turning vehicles. The Bernard Road North intersection does not have a slip lane. How will this risk be managed.	Access to the site is discussed in the body of the report.
1.2	Will Main Roads agree to decrease the speed limit to 70 km/hr.	It has not been suggested by the applicant or Administration that the speed limit on Wanneroo Road should be decreased to accommodate the estimated five to 10 vehicles movements each day from this proposal. The control and modification of speed limits is ultimately at the discretion of Main Roads.
1.3	The site is next to Yanchep National Park and at risk of bushfire.	Bushfire planning has been discussed in the body of the report.
1.4	The power lines to the site traverse Yanchep National Park so if there is a bushfire in Yanchep National Park the fire is likely to destroy the power supply and there will be no power to the site.	Management of power in the event of a bushfire has no bearing on the proposed scheme amendment or Car Park land use. This would ultimately be managed by the Department of Fire and Emergency Services (DFES) and Western Power.
1.5	There is only one road to the site and if there is a bushfire how will the vehicles get to safety. Emergency Services usually close roads when there is a bushfire, which means the vehicles will be stuck on site and burnt.	Access and egress in the event of a bushfire has been discussed in the body of the report and is managed by DFES.
2.	**Submitter 2 –** *Object*	
2.1	We do not believe the road is suitable for the large increase in	The design of the surrounding road network is discussed in the body of

No.	Summary of Submission	Administration Comment
	traffic, either in width or condition.	the report.
2.2	There will be a disturbance to the peace and quiet of our rural setting from increased traffic at unsociable hours.	The character and amenity of the Carabooda area and objectives of the Rural Resource zone have been discussed in the body of the report.
2.3	The increase in visitors will increase the risk of theft to surrounding properties.	Perceived antisocial behaviour is not a relevant planning consideration.
3.	**Submitter 3 –** *Object*	
3.1	Why has notification of this development come months after onsite development and earthworks had begun.	Administration has not approved any works on the subject site associated with the proposed scheme amendment, which is still under consideration and will ultimately be determined by the Minister for Planning.
3.2	Why have landowners on Bernard Road North and Bernard Road South not been consulted in a mail drop over this development. Although they are ones that will also see more traffic and damaged roads.	Administration adopted an advertising radius of 400 metres from the proposed development area. In addition, a notice was published in the local newspaper and information relating to the proposal was made available on the City's website.
3.3	The application is proposing approximately 10 movements a day, which doubles the number of movements on Delich Road from the existing residences. Plus there would be more on weekends and public holidays.	Traffic matters related to this proposal have been discussed in the body of the report.
3.4	The condition and width of the surrounding roads do not accommodate large vehicles towing caravans, boats or trailers to pass each other in a safe manner. This will cause the road to become degraded. Council has not done any work to these roads in many years, is the landowner and/or Council prepared to pay for this.	The design of the surrounding road network is discussed in the body of the report. Regarding any future modifications to the surrounding roads this is not applicable to the additional use scheme amendment.
3.5	Traffic entering from Bernard Road South via Wanneroo Road has many blind spots, no lines, not enough road width, poor shoulders and many wild animal movements. This will cause accidents and the death of wildlife in the area, or even worse human lives being lost with trees close to the edge of the road when swerving for animals.	Traffic matters related to this proposal have been discussed in the body of the report.
3.6	Residents in this area are all too familiar with bushfires. We all	Concerns regarding bushfires in the area are discussed in the body of

No.	Summary of Submission	Administration Comment
	have no ability to defend our homes or property should power be cut, as we all rely on bore water and above ground storage. The site only has one power line accessing this property with 300+ vehicles parked on site with unleaded and diesel fuels, how is the risk of explosion and ember attack being prevented. The nearest fire station is Butler, Joondalup or Yanchep, which are all too far away in the event of a sudden car or trailer fire or lithium battery spontaneously combusting. The proposed development backs directly onto the Yanchep National Park, with a strong easterly wind catastrophic fires will risk lives and property and with an afternoon wind change from the south-west this will blow a fire into Yanchep.	the report.
3.7	Residents moved to this area with the knowledge of it being agricultural and having the same people and movements on a daily basis. With this commercial use and increased traffic movement how will this affect the crime and safety of the streets, children in the area currently walk on the road to and from school pick-up. Police response in this area is historically slow and residents have reported having to wait over an hour for a callout, should trouble occur on this site during the night or adjacent properties will this site have 24/7 security or a Police presence.	Perceived increases in crime and other antisocial behaviour are not a valid planning consideration. Police response times are a matter to be addressed by WA Police.
3.8	With such a large impermeable surface water run-off into the western boundary will cause firebreaks and access issues in wet boggy peat soils. How does the owner plan to deal with excess water run-off.	All stormwater will be required to be contained on site. The management of on-site stormwater is a development application consideration and is not relevant to the scheme amendment process, which is dealing with the introduction of an 'additional use' on the subject site.
3.9	With such a large car park area, where will leaking oils and fuels go, will they end up in the Yanchep National Park.	The current proposal is only considering the introduction of the Car Park land use on the subject site, however, the management of on-site fluids for all commercial businesses is controlled by the Department of Water and Environmental Regulation in accordance with the *Environmental Protection (Unauthorised Discharge) Regulations 2004*.
3.10	How does the owner intend to reduce the noise of vehicle movements on the premises, as small trees around the boundary	Whilst noise management, if required, is a matter to be considered at the development application stage, the applicant has provided a

No.	Summary of Submission	Administration Comment
	will do nothing.	concept plan that includes a landscaping buffer to provide a level of screening and noise amelioration from the surrounding landowners. As part of the development application process (if the amendment is approved) Administration will also consider the need to impose a condition of planning approval that limits the operating hours of the proposed business.
4.	**Submitter 4 –** *Comments*	
4.1	The assessment of the above application only describes the condition of Delich Road making no mention of Bernard Road, which is the access road from Wanneroo Road. Bernard Road is a horseshoe road approximately 3 kilometres in length with a dedicated turning lane off Wanneroo Road. The first 800 metres are a straight bordered by Bernard Park to the left and bushland to the right, after a bend to the right it descends to an acute, obscured turn to the left, which is quite dangerous as the road seems to narrow.	Traffic matters related to this proposal have been discussed in the body of the report.
4.2	About 400 metres before Delich Road there is a sharp bend then straightening out with a Market Garden to the right. Agricultural machinery regularly use this section of road to move produce and machinery to a property on Bernard Road North.	Traffic matters related to this proposal have been discussed in the body of the report.
4.3	Considering the impact of extra traffic on the local users of Bernard Road it is requested that the approval of the proposed Car Park stipulates access only via Bernard Road North.	Whilst this request is acknowledged this is a development application consideration. Further, it would not be considered a valid planning condition as Administration would be unable to enforce the condition, as both roads are open to the public.
4.4	While Caravans and Campervans can be expected to be picked up and returned mainly before and after holiday periods, boat trailers pose a different issue, particularly in the summer period. It is to be anticipated that boat trailers will be picked up and returned more frequently and will therefore have a greater impact on local traffic. Excluding boat trailers from the proposed Car Park approval is an important issue to all people living in the affected area.	It has not been substantiated why boat trailer parking is likely to occur more frequently than caravan or camper trailer parking. Whilst the amendment applies to the parking of recreational vehicles, which as defined under DPS 2 includes caravans, boats, motorcycles and trailers, it is understood that the intent of the landowner is to run a business that primarily caters for caravan and camper trailer parking. Further, at the development application stage (if the amendment is approved) Administration will consider the need to impose a condition

No.	Summary of Submission	Administration Comment
		that limits the maximum number of customers, and subsequently vehicle trips, to and from the site each day.

Assets

Asset Operations & Services

4.2 State & National Blackspot Program 2023-2024

File Ref: 44119 – 22/250166
Responsible Officer: A/Director Assets
Attachments: 6

Issue

To consider projects submitted for funding through the 2023/2024 State and Federal Government Black Spot Programs.

Background

The State and Australian Federal Governments have both committed to reductions in casualty crashes on Australian roads through Black Spot Programs. These programs are primarily reactive and target road locations where crashes have occurred, although some allowance is made for proactive applications supported by a formal Road Safety Inspection (RSI).

Detail

An invitation for submissions for the 2023/2024 State and Australian Government Black Spot Programs was issued by Main Roads WA (MRWA) in March 2022, with a closing date of 8 July 2022. To assist with the preparation of submissions, the MRWA Crash Analysis Reporting System (CARS) provides annual crash data for a five-year period which currently extends from January 2017 to December 2021. The crash data is provided to MRWA by the WA Police and the Insurance Council of Australia.

The Black Spot Program Development and Management Guidelines require Black Spot projects based on crash data to meet a minimum Benefit Cost Ratio (BCR) to ensure the proposed remedial works are cost effective. The BCR is the ratio of the benefit to the community of the expected reduction in crashes versus the cost of the proposed remedial treatment.

Successful State Government Black Spot projects are funded two-thirds by the Program and one-third by local government and are based on all recorded crashes, fatalities, casualties and property damage. The criteria for the program are as follows:

- For intersections, mid-block or short road sections (<3kms), the crash criterion is five crashes over a five-year period;
- For road lengths (>3kms), the crash criterion is average of two crashes per kilometre per five-year period;
- Value of works between $2,000 and $3,000,000; and
- Minimum Benefit Cost Ratio (BCR) = 1.0.

Successful Australian Federal Government Black Spot projects are fully funded by the Program and are based on casualty crashes, fatalities or personal injury. The criteria for the program are as follows:

- For intersections, mid-block or short road sections (<3kms), the crash criterion is three casualty crashes over the five-year period;
- For road lengths (>3kms), the crash criterion is 0.2 casualty crashes per kilometre over the five-year period;

Draft

- Value of works between $2,000 and $2,000,000; and
- Minimum Benefit Cost Ratio (BCR) = 2.0.

Administration has investigated the qualifying crash locations for both programs to determine the appropriate remedial treatments and associated costs. Dependent on the proposed treatment, cost and the resultant BCR, projects are nominated for either or both the State and Australian Government Black Spot programs.

Alternatively, another option to secure funding is available through a supporting Road Safety Inspection for projects where the minimum crash criterion is met, but the cost of an appropriate submission may not return a BCR > 1.0.

It is anticipated that the Metropolitan Regional Road Group (MRRG) will assess nominations between July and October 2022 and the Minister for Transport is anticipated to announce the approved projects in May 2023.

The projects submitted to Main Roads WA for funding consideration on or before the 8 July 2022 deadline, including their traffic/road safety issues and proposed remedial treatments, are as follows:

1. Marangaroo Drive / Girrawheen Avenue, Girrawheen (Attachment 1)

Marangaroo Drive is defined as a 'District Distributor A' road in the City's Functional Road Hierarchy and is constructed as a median separated four lane dual carriageway. Girrawheen Avenue is a 'Local Distributor' road and is constructed as a two-lane median separated road. The intersection is a three-leg T-intersection. The five-year crash data indicates a total of 43 crashes occurring at this intersection.

The intersection pre-qualifies for both State and Federal funding under the Blackspot Program.

Treatment

It is proposed to upgrade the intersection to a modified dual-lane roundabout to improve safety by removing high severity crash types and reducing vehicle speeds through the intersection. These changes will also include relocation of the existing bus stops. The bus stop on the north verge of Marangaroo drive will be relocated 85m east and the bus stop on the south side of Marangaroo Drive will be relocated 35m east. The children's crossing will be relocated a further 125m east of the intersection and closer to the relocated bus stops to improve pedestrian crossing safety for students in the morning and afternoon peak times.

The project cost for these works is estimated at $1,980,000 and is a Road Safety Inspection supported submission due to a low BCR. Due to the need for the project to relocate services and acquire land, the project is being staged over two years, with funding already approved in the 2022/23 programme and further funding requested for the 2023/24 programme.

2. Landsdale Road from Mirrabooka Avenue to Alexander Drive, Landsdale (Attachment 2)

Landsdale Road is defined as a 'Local Distributor' road in the City's Functional Road Hierarchy and is constructed as a two lane undivided local distributor road, with the section submitted starting from Mirrabooka Avenue to the west as a left in/out only intersection and ending at Alexander Drive to the east at a T-intersection. The five-year crash data indicates a total of 11 crashes occurring between Mirrabooka Avenue and Alexander Drive.

Draft

There are direct residential property accesses along the length of Landsdale Road and east-west pedestrian crossings at each T-intersection where a path exists and north-south crossings at Darling Delta Rise, Encore Rise, Werneth Entrance, Watling Gate, Rangeview Road and Canberra Avenue.

There are 15 T-intersections with access roads spaced frequently along its length, the majority of which do not have a pedestrian refuge. Two intersections, Gornal Way and Amistad Road have pedestrian refuge islands with overhead power poles situated within the island nose that are guarded by crash barriers.

The road is a continuous straight alignment, with a single 4-way roundabout intersection at Rangeview Road and has significant vertical curves towards the eastern end which contribute to higher speeds than the reduced posted speed limit of 50km/h recently implemented by Main Roads WA.

This submission is supported through a Council decision taken at its meeting of 27 August 2019 where Council resolved to - "*REQUEST(S) Administration to develop a suitable traffic management scheme for implementation in Landsdale Road between Mirrabooka Avenue and Alexander Drive; and list it for consideration as part of the 2020/2021 budget process for inclusion in the Long Term Capital Works Program*."

The road section pre-qualifies for State funding under the Blackspot Program.

Treatment

The proposed treatment consists of 13 vertical traffic calming devices at an average spacing of 125m, designed in accordance with Austroads Guidelines and MRWA standards, consisting of “Watts Profile” type speed humps and a raised asphalt intersection plateau at Encore Rise where multiple right angle crashes have occurred.

Due to the high frequency of residential access crossovers and intersections along the project length, horizontal deflection treatment options such as blister islands or slow points are not able to be constructed. Therefore, speed humps are considered appropriate to provide speed reductions along the length of the road without compromising property access.

Two speed hump locations have been placed strategically at the two existing mid-block pedestrian refuge islands at Watling Gate and Darling Rise to further reduce road width and calm traffic on approach to Hardcastle Park and in the vicinity of Carnaby Rise Primary school where children may cross.

Pedestrian TGSI pavers and grab rails where space permits will be installed on all other north-south pedestrian crossings in response to community concerns associated with the need for this traffic management scheme. Street lighting as required will also be upgraded at traffic calming features.

Landsdale Road scores above 60 when assessed using the City of Wanneroo Local Area Traffic Management Policy and is already listed in the City's Capital works program for planning and construction. The project is also a significant topic of concern for local residents concerning speeding vehicles at the detriment of pedestrian and local traffic safety which is justified by the project's eligibility to seek Blackspot funding.

Given that the project is already listed in the long term Capital Works Program, community engagement with properties on Landsdale Road impacted by the proposed Traffic Management Scheme will be carried out by December 2022 and detailed design completed by June 2023.

Draft

The project cost for these works is estimated at $335,000 and is a BCR supported submission.

3. Hepburn Avenue / Mirrabooka Avenue, Landsdale (Attachment 3)

Hepburn Avenue and Mirrabooka Avenue are defined as 'District Distributor A' roads in the City's Functional Road Hierarchy and are both constructed as median separated four lane dual carriageways. Their intersection is 4-way roundabout with approach pre-deflections existing on the east-west Hepburn Avenue approaches and with pathway crossings on all approaches. The five-year crash data indicates a total of 154 crashes occurring at the intersection, 4 of which required Hospital treatment and 18 that required medical attention.

The intersection pre-qualifies for both State and Federal funding under the Blackspot Program.

Treatment

It is proposed to install roundabout pre-deflections on the Mirrabooka Avenue north and southbound approaches to reduce the severity of right angle crashes through approach speed reduction. Works will also reduce the height of the roundabout annulus landscaping to improve sightlines and install pavement lane separation bars giving physical vehicle separation between lanes on approach to reduce the occurrence of side swipe crashes. Minor bicycle/pedestrian facility improvements will also be carried out.

The project cost for these works is estimated at $750,000 and is a BCR supported submission.

4. Mirrabooka Avenue / Montrose Avenue / Koondoola Avenue, Koondoola (Attachment 4)

Montrose Avenue and Koondoola Avenue are two lane divided roads defined as 'Local Distributor' roads in the City's Functional Road Hierarchy and form a 4-way roundabout intersection with Mirrabooka Avenue which is defined as a 'District Distributor A' road and is a median separated four lane dual carriageway. The five-year crash data indicates a total of 17 crashes occurring at the intersection, 1 of which required Hospital admission and 5 that required medical attention.

The intersection pre-qualifies for both State and Federal funding under the Blackspot Program.

Treatment

It is proposed to install roundabout pre-deflections on the Mirrabooka Avenue north and southbound approaches and approach lane speed humps on Montrose Avenue and Koondoola Avenue to reduce the severity of right angle crashes through approach speed reduction. Hazardous landscaping within the roundabout annulus will be removed to improve sightlines and reduce potential crash severity. Pavement lane separation bars will be installed, giving physical vehicle separation between lanes on approach to reduce the occurrence of side swipe crashes. Minor bicycle/pedestrian facility improvements will also be carried out.

The project cost for these works is estimated at $870,699 and is a Road Safety Inspection supported submission due to a low BCR.

Draft

5. Marmion Avenue / Pitcairn Entrance, Quinns Rocks (Attachment 5)

Pitcairn Entrance is an east-west two lane divided road defined as a 'Local Distributor' in the City's Functional Road Hierarchy and forms a T-intersection with Marmion Avenue which is defined as a 'District Distributor A' road and is a north-south median separated four lane dual carriageway under the care and control of MRWA. The five-year crash data indicates a total of 15 crashes occurring at the intersection, 2 of which required medical attention.

The intersection pre-qualifies for State funding under the Blackspot Program.

Treatment

It is proposed to remove vegetation in the median of Marmion Avenue to improve sightlines for right turning vehicles exiting from Pitcairn Entrance, realign the seagull island in the median break of Marmion Avenue to improve sightlines for stored right turning vehicles exiting from Pitcairn Entrance entering the southbound bound traffic and also pedestrian crossing facility improvements.

The project cost for these works is estimated at $133,998 and is a Road Safety Inspection and BCR supported submission

6. Connolly Drive / Hester Avenue, Merriwa (Attachment 6)

Connolly Drive and Hester Avenue are defined as 'District Distributor A' roads in the City's Functional Road Hierarchy and are constructed as median separated four lane dual carriageways. Their intersection is 4-way 'spiral' roundabout with a three lane configuration on its Hester Avenue westbound approach, a pre-deflection on the northbound Connolly Drive approach, a left turn slip lane on the southbound Connolly Drive approach (left to Hester Avenue eastbound) and pathway crossings on all approaches. The five-year crash data indicates a total of 103 crashes occurring at the intersection, 4 of which required Hospital admission and 10 that required medical treatment.

The intersection pre-qualifies for both State and Federal funding under the Blackspot Program.

Treatment

Following the opening of the Mitchell Freeway extension to Romeo Road, traffic volumes using the roundabout are expected to reduce by up to 30%. It is proposed to reconfigure the roundabout to reduce lane confusion and the occurrence of side-swipe crashes. This will allow pre-deflections to be installed on the east and westbound approaches of Hester Avenue to reduce the severity of right angle crashes through approach speed reduction, A free flowing left turn slip will be installed on the eastbound Hester Avenue approach (left to Connolly Drive northbound) to reduce afternoon congestion and rear end crash occurrence. Pavement lane separation bars will be installed giving physical vehicle separation between lanes on approach to reduce the occurrence of side swipe crashes, minor bicycle/pedestrian facility improvements will also be carried out.

The Blackspot Grant funded works will occur after the Freeway extension is open, allowing the design to be finalised, based on actual traffic counts.

The project cost for these works is estimated at $1,501,998 and is a Road Safety Inspection and BCR supported submission.

Draft

Consultation

Subject to a project receiving a funding allocation and being included in the City's Capital Works Program, community engagement will be undertaken during the projects' development and delivery phases.

Comment

The projects selected have been identified to maximise the opportunity for the City to address the traffic safety concerns at these locations by utilising funding under the competitive selection process.
Applying for projects under the State and National Black Spot program enables the City to use available municipal funds more effectively, so that more improvement works and upgrades can be completed annually and identified accident Black Spots can be made safer.

The table below summarises the projects being submitted for the 2023/2024 funding round:

PROJECT	BCR	Project Cost 2023/24	CoW Cost 2023/24	State Cost 2023/24	Federal Cost 2023/24
1. Marangaroo Drive / Girrawheen Avenue, Girrawheen *	0.47	$1,400,000	$216,891	$1,183,109	Not Eligible
2. Landsdale Road from Mirrabooka Avenue to Alexander Drive, Landsdale	2.1	$335,000	$111,667	$223,333	Not Eligible
3. Hepburn Avenue / Mirrabooka Avenue, Landsdale	8.08	$750,000	$250,000	$500,000	$750,000
4. Mirrabooka Avenue / Montrose Avenue / Koondoola Avenue, Koondoola	0.68	$870,699	$290,233	$580,466	$868,699
5. Marmion Avenue / Pitcairn Entrance, Quinns Rocks	1.49	$133,998	$44,666	$89,332	Not Eligible
6. Connolly Drive / Hester Avenue, Merriwa	2.46	$1,501,998	$500,666	$1,001,332	$1,500,000
TOTAL:		**$4,991,695**	**$1,414,123**	**$3,577,572**	**$3,118,699**

***Marangaroo Drive / Girrawheen Avenue Stage 1 is approved under the 2022/23 State Blackspots program for a total budget of $580,000 comprising of only $136,891 grant funding with $443,109 municipal funds. Due to a shortfall of programme funding across the approved 2022/23 State Blackspot programme a reduced two-thirds grant allocation was awarded. The City expects this shortfall to be allocated in the 2023/24 Blackspot Program on top of grant funding likely to be allocated to its Stage 2 application. This is reflected in the table above and the Long Term Capital Works Program.

Statutory Compliance

Nil

Draft

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

5 ~ A well planned, safe and resilient City that is easy to travel around and provides a connection between people and places

5.4 - People can move around easily

Risk Management Considerations

Risk Title	**Risk Rating**
ST-S04 Integrated Infrastructure & Utility Planning	Moderate
Accountability	**Action Planning Option**
Director Assets and Director Planning & Sustainability	Manage

Risk Title	**Risk Rating**
ST-G09 Long Term financial Planning	Moderate
Accountability	**Action Planning Option**
Director Corporate Strategy and Performance	Manage

Risk Title	**Risk Rating**
CO-O04 Asset Management	Moderate
Accountability	**Action Planning Option**
Director Assets	Manage

The above risk/s relating to the issue contained within this report has been identified and considered within the City's Strategic risk register. Action plans have been developed to manage this risk to support existing management systems.

Policy Implications

Nil

Financial Implications

The budget required to fund the City's Black Spot submissions depends on the success of the proposed submissions. Successful projects may receive full funding by the Australian Federal Government or two-third funding by the State Government.

The total cost of the submitted projects is $4,991,695 with a maximum municipal component of $1,414,123 (if all submitted projects are successful in obtaining State funding). The Long Term Capital Works Program currently lists $1,164,123 municipal funding for the projects listed in this report. If any of the projects are successful in receiving Australian Federal Government funding, the Municipal component will be reduced. The exact funding requirements will be considered and listed for Council's consideration in the 2023/2024 budget process.

Voting Requirements

Simple Majority

Draft

Recommendation

That Council:-

1. **ENDORSES the submission of the following City of Wanneroo projects for funding consideration as part of the 2023/24 State and Australian Government Black Spot Programs:**

   a) **Marangaroo Drive / Girrawheen Avenue intersection, Girrawheen – modified dual-lane roundabout;**

   b) **Landsdale Road from Mirrabooka Avenue to Alexander Drive, Landsdale – Traffic Management Scheme;**

   c) **Hepburn Avenue / Mirrabooka Avenue, Landsdale – roundabout pre-deflections, sight line improvements;**

   d) **Mirrabooka Avenue / Montrose Avenue / Koondoola Avenue, Koondoola – roundabout pre-deflections, speed humps, sight line improvements**

   e) **Marmion Avenue / Pitcairn Entrance, Quinns Rocks – seagull island modification, sight line and pedestrian improvements;**

   f) **Connolly Drive / Hester Avenue, Merriwa – roundabout slip lane, pre-deflections, westbound reduction to 2 lanes and cycle ramp improvements.**

2. **NOTES that the Long Term Capital Works Program will require amendment to reflect the funding of projects approved through the 2023/24 State and Australian Government Black Spot Programs.**

Attachments:

1⇩.	*Attachment 1 - Marangaroo Drive and Girrawheen Avenue Concept Drawing - 2023 2024 State & Federal Blackspot Program submission*	*22/262258*
2⇩.	*Attachment 2 - Landsdale Road Traffic Management Scheme TMS Concept Drawing - 2023 2024 State & Federal Blackspot Program submission*	*22/157501*
3⇩.	*Attachment 3 - Hepburn Avenue and Mirrabooka Avenue Concept Drawing - 2023 2024 State*	*22/226236*
4⇩.	*Attachment 4 - Montrose Avenue Koondoola Avenue and Mirrabooka Avenue Concept Drawing - 2023 2024 State & Federal Blackspot Program submission*	*22/256077*
5⇩.	*Attachment 5 - Marmion Avenue and Pitcairn Entrance Concept Drawing - 2023 2024 State & Federal Blackspot Program submission*	*22/208924*
6⇩.	*Attachment 6 - Connolly Drive and Hester Avenue Concept Drawing - 2023 2024 State & Federal Blackspot Program submission*	*22/262331*

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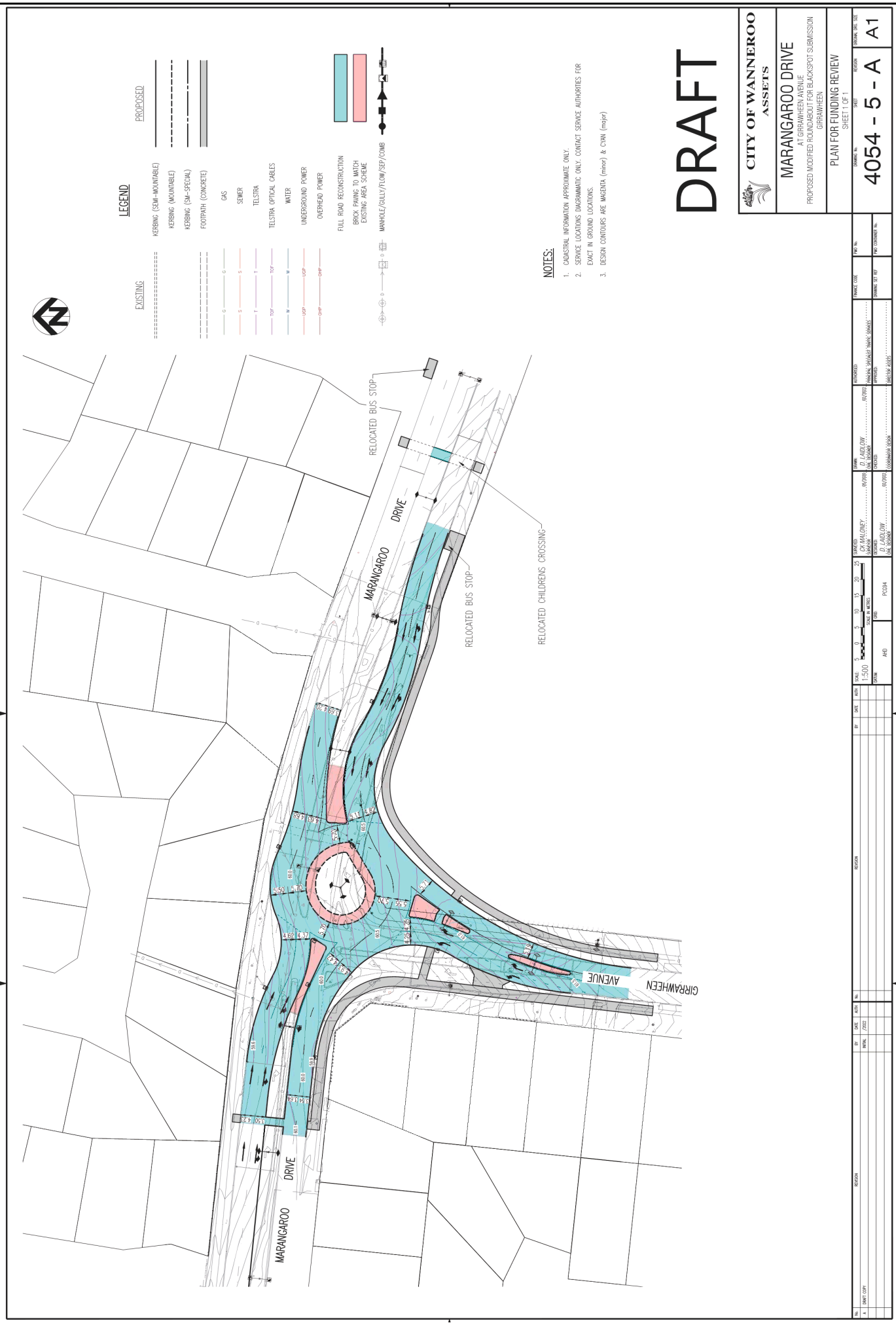
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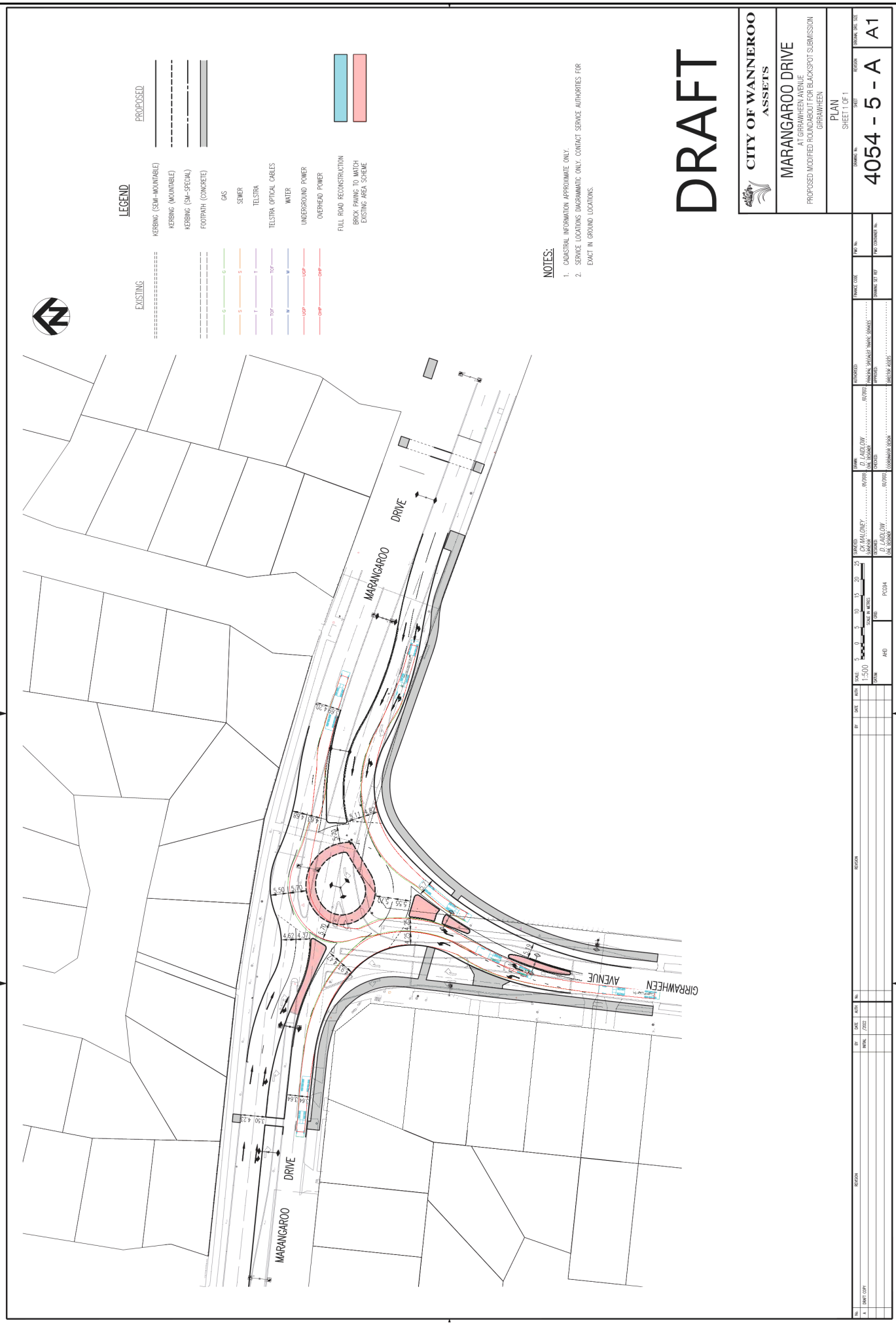
CITY OF WANNEROO
ASSETS
MARANGAROO DRIVE
AT GIRRAWHEEN AVENUE
PROPOSED MODIFIED ROUNDABOUT FOR BLACKSPOT SUBMISSION
GIRRAWHEEN
PLAN FOR FUNDING REVIEW
SHEET 1 OF 1
4054 - 5 - A
A1
LEGEND
EXISTING
PROPOSED
KERBING (SEMI-MOUNTABLE)
KERBING (MOUNTABLE)
KERBING (SM-SPECIAL)
FOOTPATH (CONCRETE)
GAS
SEWER
TELSTRA
TELSTRA OPTICAL CABLES
WATER
UNDERGROUND POWER
OVERHEAD POWER
FULL ROAD RECONSTRUCTION
BRICK PAVING TO MATCH EXISTING AREA SCHEME
MANHOLE/GULLY/FLOW/SEP/COMB
NOTES:
1. CADASTRAL INFORMATION APPROXIMATE ONLY.
2. SERVICE LOCATIONS DIAGRAMMATIC ONLY. CONTACT SERVICE AUTHORITIES FOR EXACT IN GROUND LOCATIONS.
3. DESIGN CONTOURS ARE MAGENTA (minor) & CYAN (major)
RELOCATED BUS STOP
RELOCATED BUS STOP
RELOCATED CHILDRENS CROSSING
MARANGAROO DRIVE
MARANGAROO DRIVE
GIRRAWHEEN AVENUE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SHEET 1 OF 1
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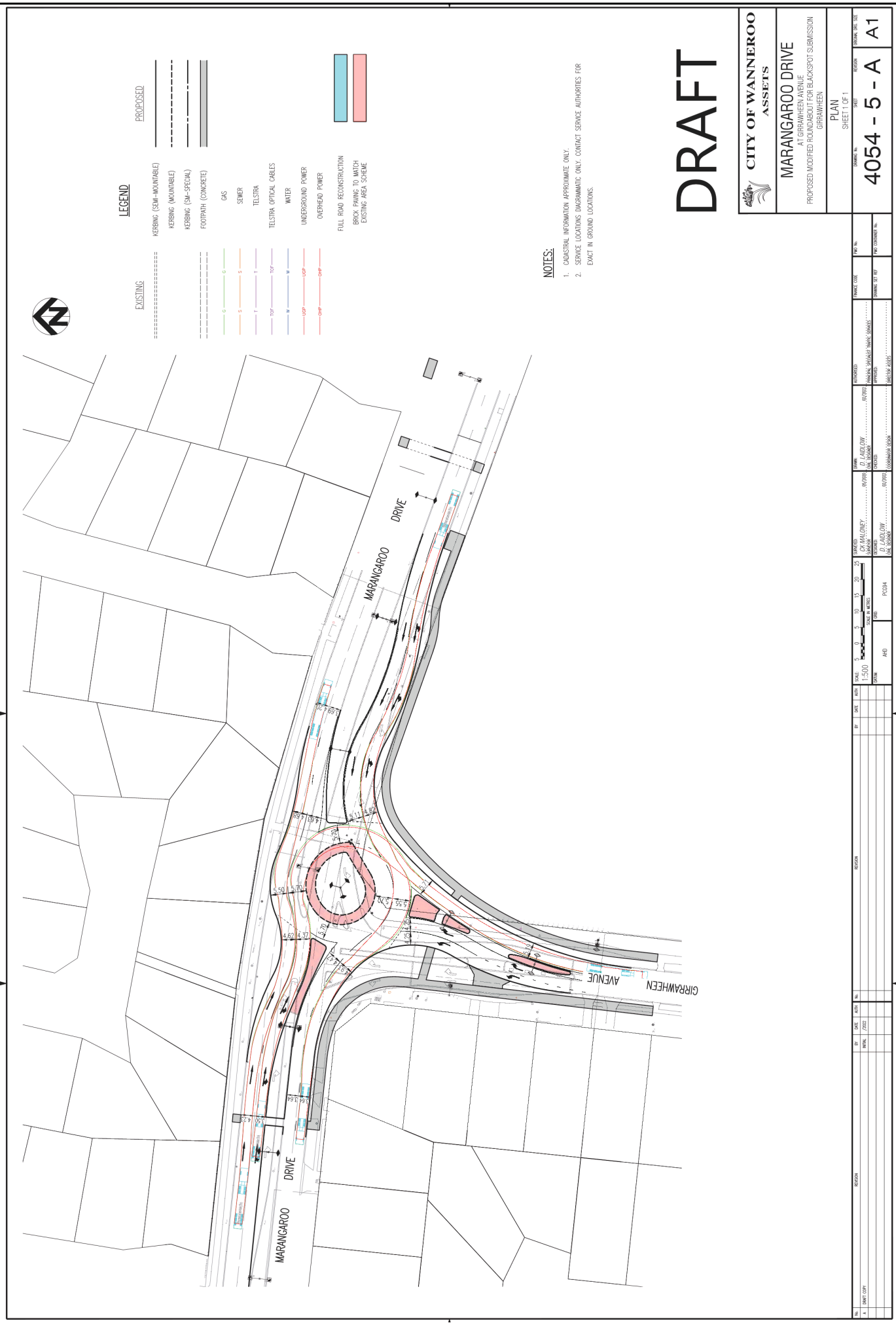
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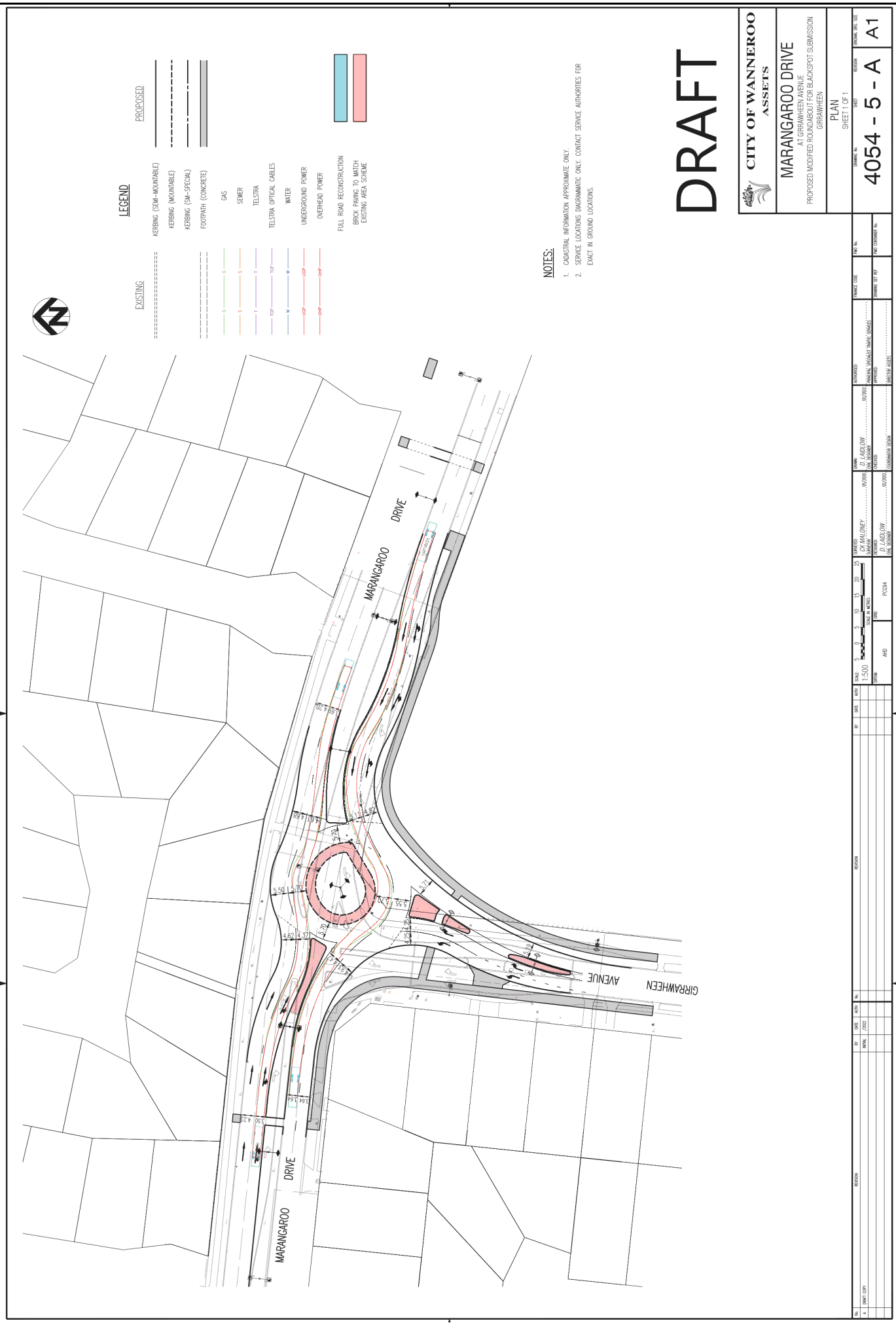
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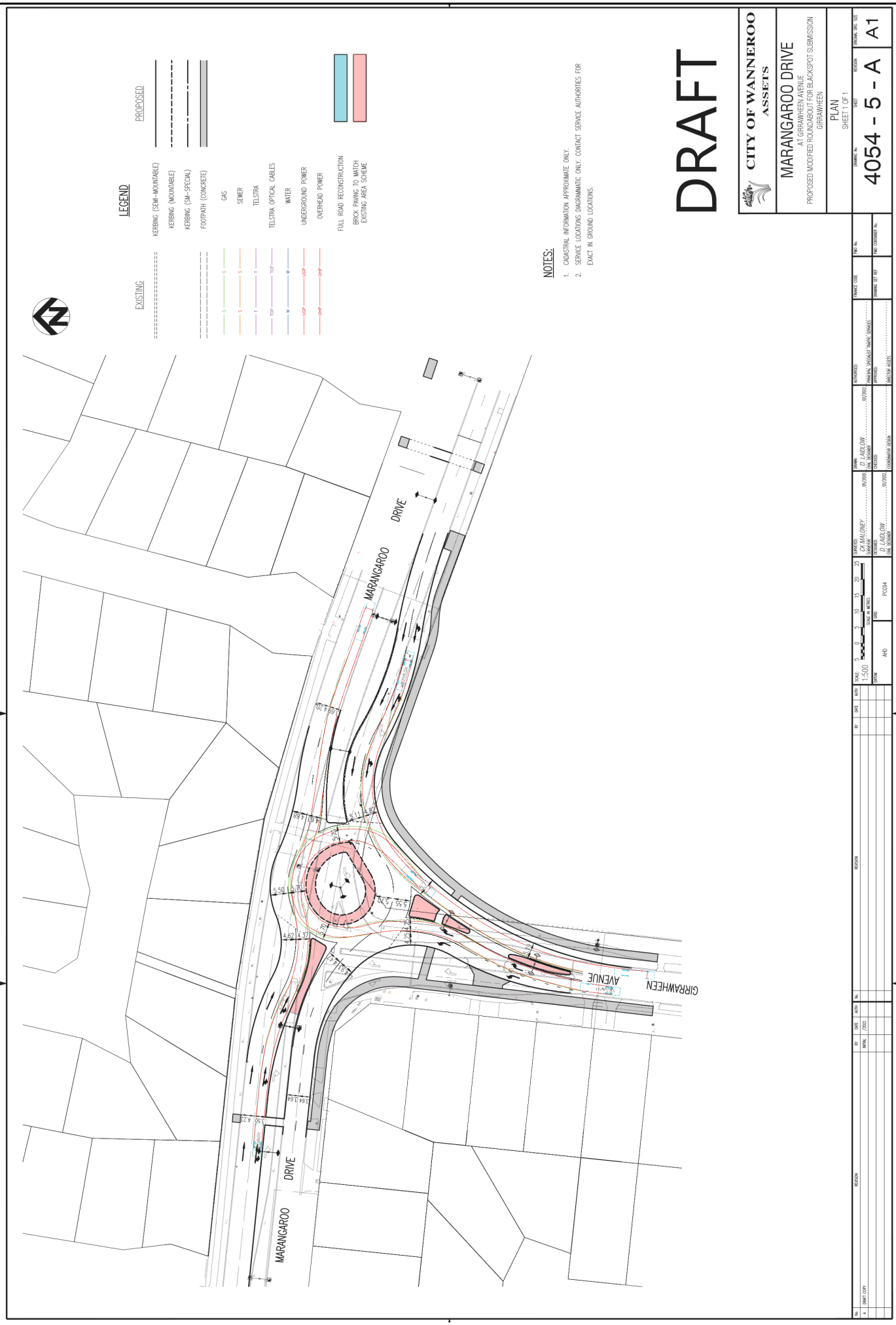
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GIRRAWHEEN
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SHEET 1 OF 1
4054 - 5 - A
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GIRRAWHEEN AVENUE
MARANGAROO DRIVE
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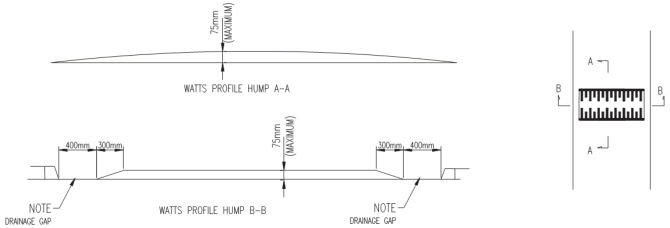

DETAIL 1 – TYPICAL SPEED HUMP DETAILS



DETAIL 2 – FRANGIBLE BOLLARD

LEGEND

EXISTING		PROPOSED
	SUBURBAN ECO 42W SCO	
	80W MV	
	125W MV	
	150W HPS	
	70W MH	
	36W LED	
	43W LED (3000K)	

SPEED HUMP WITH RED ASPHALT TOP LAYER AND PIANO MARKINGS (DETAILS AS PER MAINROADS WA DRAWING NO. 200331-128-5) 0.40m GAP AT KERBLINE AND FRANGIBLE BOLLARDS ON BOTH SIDES BEHIND KERB IF MOUNTABLE KERB USED

NOTES:

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2. ROAD WIDENING DETAILS ARE SUBJECT TO UNDERGROUND SERVICE LOCATIONS.
2. NEW STREETLIGHT POLES TO MATCH EXISTING DECORATIVE COLOURS.

No.	REVISION	BY	DATE	AUTH
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0	ISSUED	K.R.	4/2022	
1	PROPOSED 53W LEDs WERE REPLACED WITH 43W LEDs	K.R.	6/2022	

SCALE: 1:500 (5 0 5 10 15 20 25 SCALE IN METRES)
DATUM: LOCAL GRID: PCG
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DESIGNED: K. RICHTER DRAFTED 4/2022
DRAWN: K. RICHTER CIVIL DESIGNER 4/2022
CHECKED: * P. WILLIAMS COORDINATOR DESIGN 9/6/2022
AUTHORISED: * I. NICHOLSON MANAGER INFRASTRUCTURE CAPITAL WORKS 9/6/2022
APPROVED: * H. SINGH DIRECTOR ASSETS 14/6/2022
APPROVED: * I. BARKER PRINCIPAL SPECIALIST TRAFFIC SERVICES 9/6/2022
CONTAINER No. 44119
PROJECT No. PR-XXXX

CITY OF WANNEROO
ASSETS

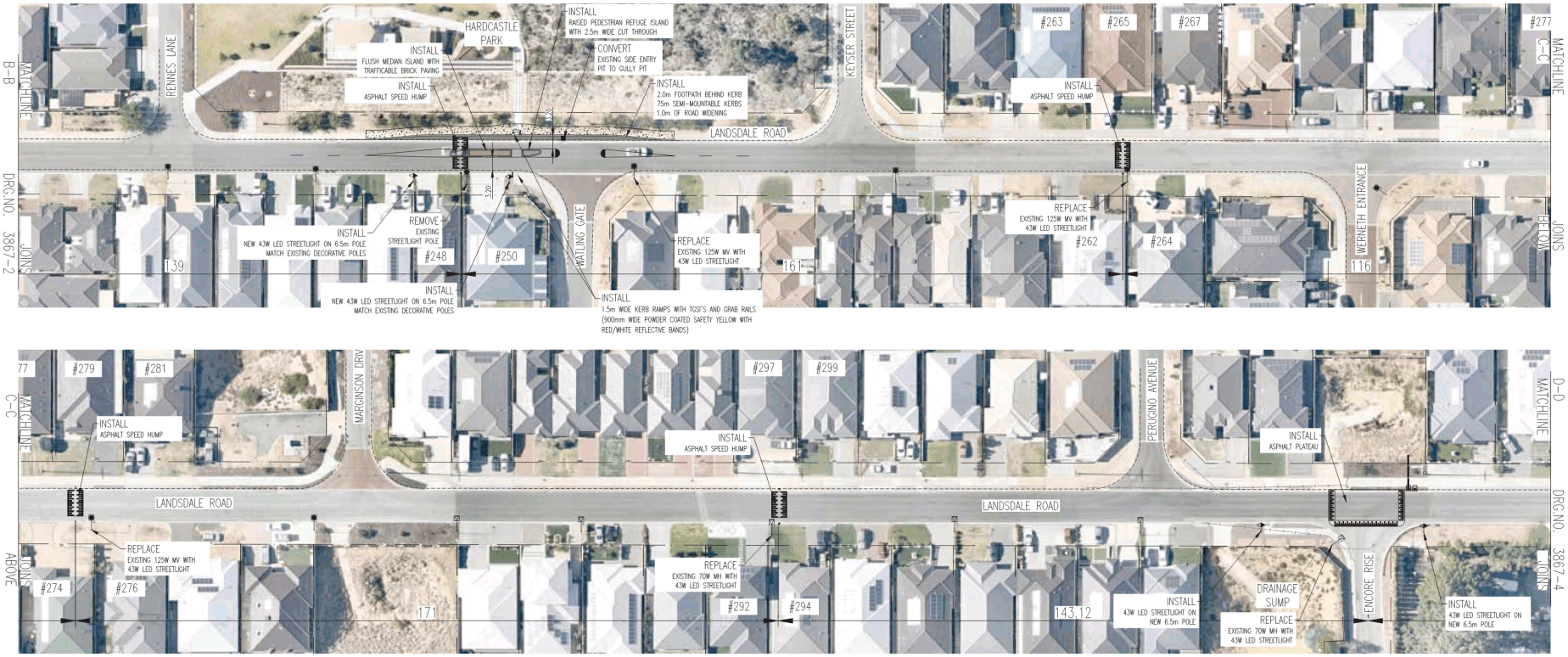
LANDSDALE ROAD

MIRRABOOKA DRIVE TO ALEXANDER DRIVE
TRAFFIC MANAGEMENT SCHEME
LANDSDALE

CONCEPT PLAN
SHEET 1 OF 3

DRAWING No. 3867 - 2 - 1
SHEET
REVISION
ORIGINAL DRG. SIZE A1

3867 - 3 - 1



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CITY OF WANNEROO
ASSETS

LANDSDALE ROAD

MIRRABOOKA DRIVE TO ALEXANDER DRIVE
TRAFFIC MANAGEMENT SCHEME
LANDSDALE

CONCEPT PLAN
SHEET 2 OF 3

DRAWING No. 3867 - 3 - 1 | SHEET | REVISION | ORIGINAL DRG. SIZE A1

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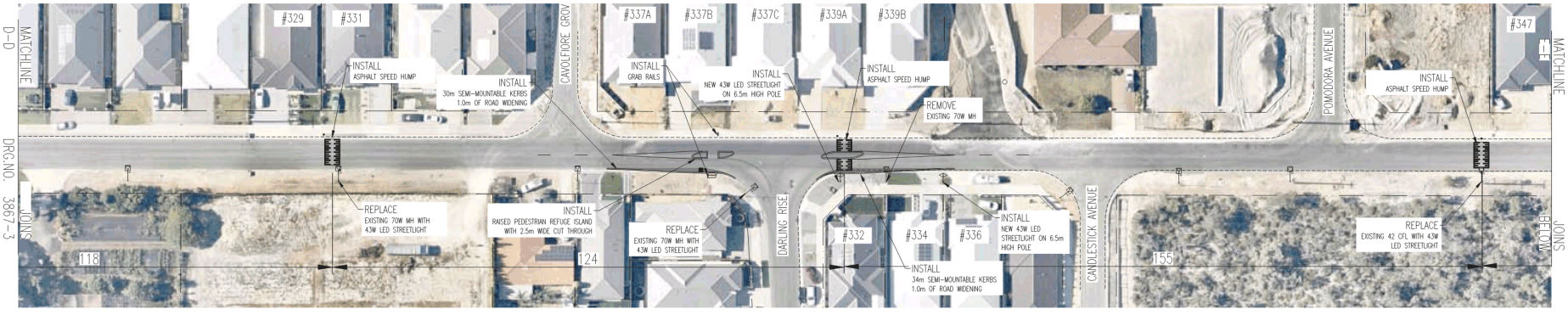



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CITY OF WANNEROO
ASSETS

LANDSDALE ROAD

MIRRABOOKA DRIVE TO ALEXANDER DRIVE
TRAFFIC MANAGEMENT SCHEME
LANDSDALE

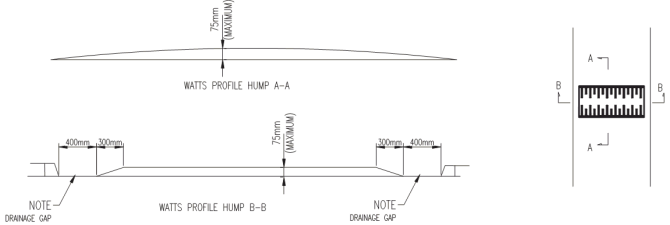
CONCEPT PLAN
SHEET 3 OF 3

DRAWING No. 3867 - 4 - 1 | SHEET | REVISION | ORIGINAL DRG. SIZE A1

3867 - 2 - 0







DETAIL 1 – TYPICAL SPEED HUMP DETAILS



DETAIL 2 – FRANGIBLE BOLLARD

SPEED HUMP WITH RED ASPHALT TOP LAYER AND PIANO MARKINGS (DETAILS AS PER MAINROADS WA DRAWING NO. 200331-128-5) 0.40m GAP AT KERBLINE AND FRANGIBLE BOLLARDS ON BOTH SIDES BEHIND KERB IF MOUNTABLE KERB USED

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CITY OF WANNEROO
ASSETS

LANDSDALE ROAD

MIRRABOOKA DRIVE TO ALEXANDER DRIVE
TRAFFIC MANAGEMENT SCHEME
LANDSDALE

CONCEPT PLAN - LINEMARKING DRAWING
SHEET 1 OF 3

DRAWING No. 3867 - 5 - 0 | SHEET | REVISION | ORIGINAL DRG. SIZE A1

3867 - 3 - 0



SPEED HUMP WITH RED ASPHALT TOP LAYER AND PIANO MARKINGS (DETAILS AS PER MAINROADS WA DRAWING NO. 200331-128-5) 0.40m GAP AT KERBLINE AND FRANGIBLE BOLLARDS ON BOTH SIDES BEHIND KERB IF MOUNTABLE KERB USED

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CITY OF WANNEROO
ASSETS

LANDSDALE ROAD

MIRRABOOKA DRIVE TO ALEXANDER DRIVE
TRAFFIC MANAGEMENT SCHEME
LANDSDALE

CONCEPT PLAN - LINEMARKING DRAWING
SHEET 2 OF 3

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CONTAINER No. 44119
PROJECT No. PR-XXXX

DRAWING No. 3867 - 6 - 0
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REVISION
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SPEED HUMP WITH RED ASPHALT TOP LAYER AND PIANO MARKINGS (DETAILS AS PER MAINROADS WA DRAWING NO. 200331-128-5) 0.40m GAP AT KERBLINE AND FRANGIBLE BOLLARDS ON BOTH SIDES BEHIND KERB IF MOUNTABLE KERB USED

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CONTAINER No. 44119
PROJECT No. PR-XXXX

CITY OF WANNEROO
ASSETS

LANDSDALE ROAD

MIRRABOOKA DRIVE TO ALEXANDER DRIVE
TRAFFIC MANAGEMENT SCHEME
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CONCEPT PLAN - LINEMARKING DRAWING
SHEET 3 OF 3

DRAWING No.	SHEET	REVISION	ORIGINAL DRG. SIZE
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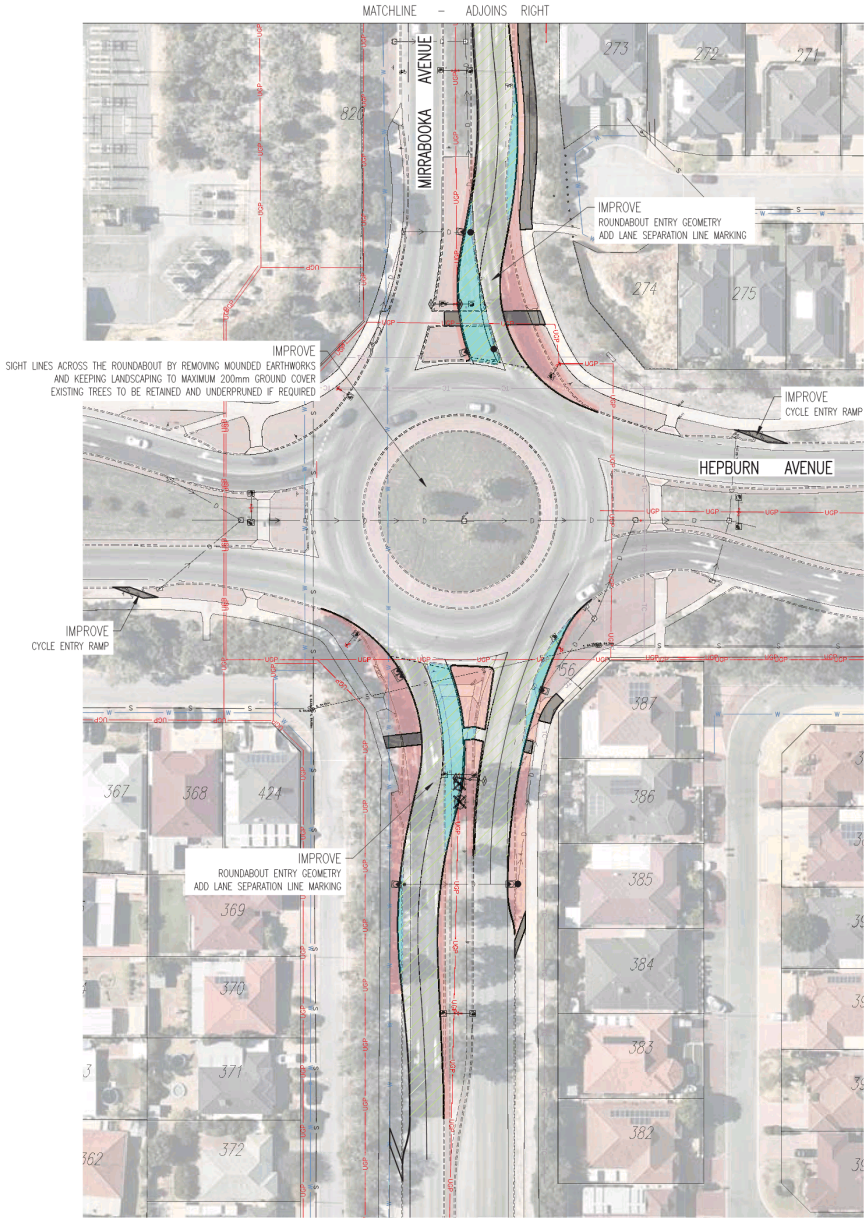

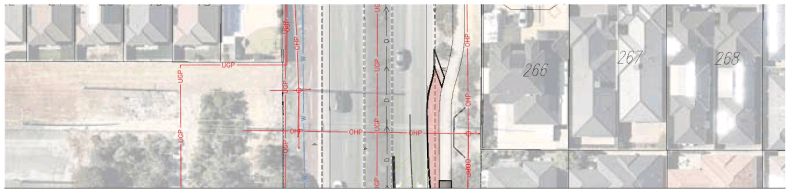

LEGEND

EXISTING		PROPOSED
	KERBING (SEMI-MOUNTABLE)	
	EDGE OF BITUMEN	
	FOOTPATH (PAVED)	
	FOOTPATH (CONCRETE)	
	CONTOUR	
	KERB RAMP GRAB RAIL	
	MANHOLE/GULLY/FLOW/SEP/COMB	
	TREE TO BE REMOVED	
	ROAD WIDENING	
	CONCRETE	
	BRICK PAVING TO MATCH EXISTING AREA SCHEME	
	PAVEMENT TO BE REMOVED	
	40mm ASPHALT OVERLAY	
G G	GAS	
S S	SEWER	
T T	TELSTRA	
TOF TOF	TELSTRA OPTICAL CABLES	
W W	WATER	
UGP UGP	UNDERGROUND POWER	
OHP OHP	OVERHEAD POWER	
	250W HPS	
	160W LED	

NOTES:

1. CADASTRAL INFORMATION APPROXIMATE ONLY.
2. SERVICE LOCATIONS DIAGRAMMATIC ONLY. CONTACT SERVICE AUTHORITIES FOR EXACT IN GROUND LOCATIONS.
3. KERBING TO BE CONSTRUCTED IN ACCORDANCE WITH CITY OF WANNEROO DRG. No TS 05-1 AND TS 05-3.
4. ALL DISTURBANCES TO EXISTING VERGE RETICULATION AND TURFING TO BE REINSTATED.
5. BRICK PAVING TO BE AS NOTED.
6. ROUNDABOUT APPROACH LANE SEPARATION TO BE USED IF APPROVED BY MAIN ROADS WESTERN AUSTRALIA.

* INDICATES ELECTRONIC SIGNATURES ON ORIGINAL ISSUE OF PDF DRAWINGS.

No.	REVISION	BY	DATE	AUTH
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0	ISSUED FOR FUNDING APPROVAL	P.W.	06/2022	P.W.

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DESIGNED: D. LAIDLOW 05/2022 CIVIL DESIGNER
DRAWN: D. LAIDLOW 05/2022 CIVIL DESIGNER
CHECKED: * A. DZIEDZIC 14/06/22 A/COORDINATOR DESIGN
AUTHORISED: * L. NICHOLSON 14/06/22 A/MANAGER INFRASTRUCTURE CAPITAL WORKS
APPROVED: * H. SHAH 14/06/22 DIRECTOR ASSETS
AUTHORISED: * I. BARKER 14/06/22 PRINCIPAL SPECIALIST TRAFFIC SERVICES
FINANCE CODE: PR-4225
PWD No.: 19105
DRAWING SET REF: 22/161992
PWD CONTAINER No.: 37924

CITY OF WANNEROO
ASSETS

MIRRABOOKA AVENUE

AT HEPBURN AVENUE
BLACKSPOT SUBMISSION FOR ROUNDABOUT IMPROVEMENTS
LANDSDALE/MARANGAROO

CONCEPT PLAN
SHEET 1 OF 1

DRAWING No.: 4192 - 1 - 0
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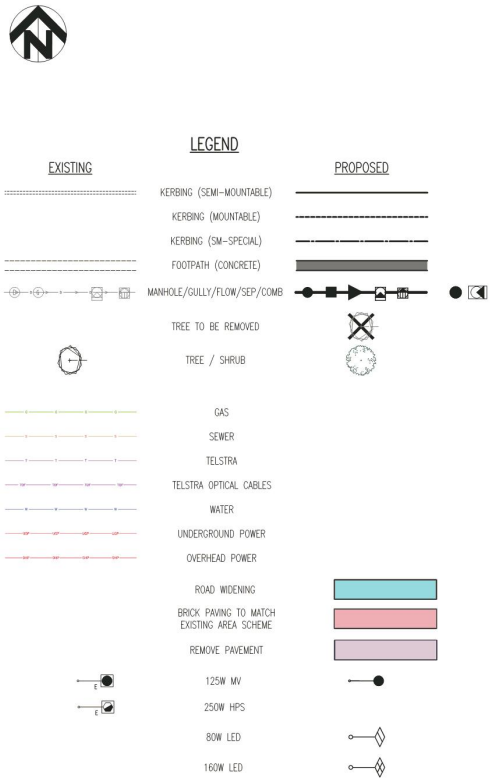

NOTES:

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CITY OF WANNEROO
ASSETS

MARANGAROO DRIVE

AT GIRRAWHEEN AVENUE
BLACKSPOT SUBMISSION FOR ROUNDABOUT IMPROVEMENTS
GIRRAWHEEN

CONCEPT PLAN
SHEET 1 OF 1

No.	REVISION	BY	DATE	AUTH
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CIVIL DESIGNER
DRAWN: M. TASCON 06/2021
CIVIL DESIGNER
CHECKED: I. BARKER 07/07/21
PRINCIPAL SPECIALIST TRAFFIC SERVICES
AUTHORISED: B. WHITFIELD 07/07/21
A/MANAGER INFRASTRUCTURE CAPITAL WORKS
APPROVED: B. GEE 07/07/21
A/DIRECTOR ASSETS

FINANCE CODE: PR-4225
DRAWING SET REF.
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PWO CONTAINER No.: 37924

DRAWING No.: 4227-01-0
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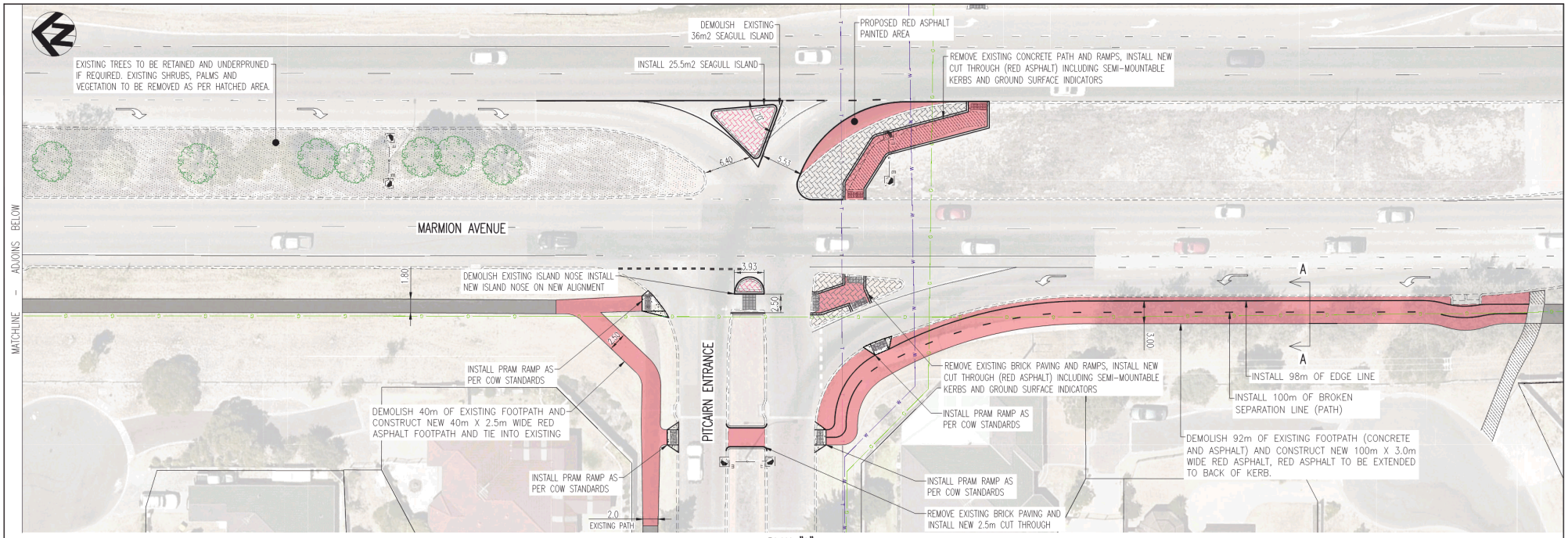
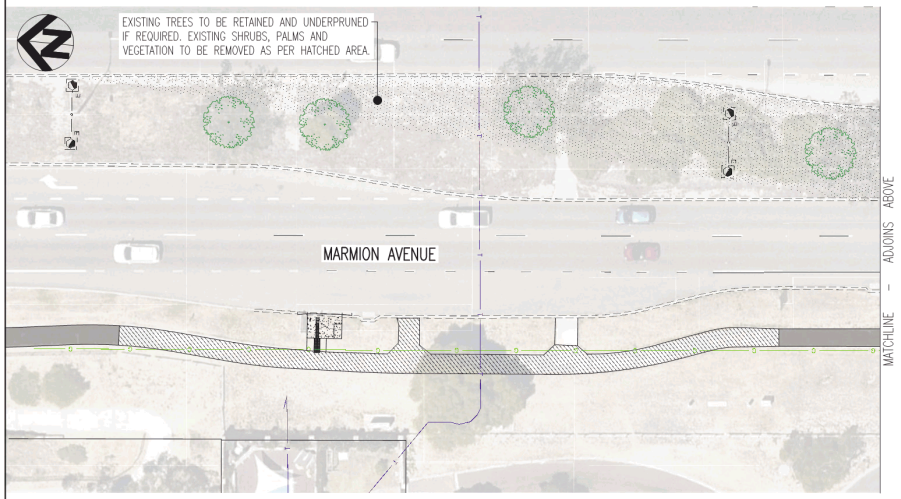


PLAN "A"
SCALE 1:250



PLAN "B"
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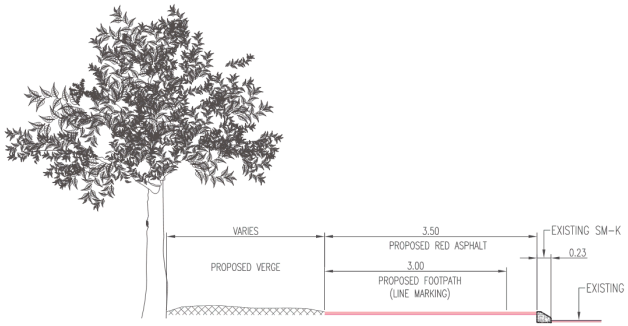
NOTES:

1. CADASTRAL INFORMATION APPROXIMATE ONLY.
2. SERVICE LOCATIONS DIAGRAMMATIC ONLY. CONTACT SERVICE AUTHORITIES FOR EXACT IN GROUND LOCATIONS.
3. KERBING TO BE CONSTRUCTED IN ACCORDANCE WITH CITY OF WANNEROO DRG. No TS 05-1 AND TS 05-3.
4. FOR SIGNING AND PAVEMENT MARKING REFER TO DRG. No XXXX-X.
5. DISTANCES SHALL NOT BE SCALED FROM THE DRAWINGS. ALL DIMENSIONS SHALL BE VERIFIED ON SITE PRIOR TO COMMENCEMENT OF WORKS.
5. SHOULD DISCREPANCIES EXIST BETWEEN THE SITE AND DRAWINGS PLEASE CONTACT DESIGNER.
6. SHOULD THE DESIGN REQUIRE CHANGES, PLEASE ADVISE THE DESIGNER SO THE DRAWINGS CAN BE AMENDED.
7. ANY AFFECTED VERGE AREA MUST BE REINSTATED TO PROPERTY OWNERS REQUIREMENTS OR AS PER PREVIOUS CONDITION.
8. ALL VEGETATION AND TREES SHALL BE PROTECTED DURING CONSTRUCTION WORKS UNLESS OTHERWISE NOTED. ANY AFFECTED VERGE AREA MUST BE REINSTATED TO PROPERTY OWNERS REQUIREMENTS OR AS PER PREVIOUS CONDITION.

LEGEND

EXISTING		PROPOSED
	KERBING (SEMI-MOUNTABLE)	
	FOOTPATH (PAVED)	
	FOOTPATH (CONCRETE)	
	KERB/RAMP	
	TREE	
	BRICK PAVING	
	BRICK PAVING TO MATCH EXISTING AREA SCHEME	
G G	GAS	
W W	WATER	
T T	TELSTRA	



SECTION A-A – PROPOSED FOOTPATH
N.T.S

No.	REVISION	BY	DATE	AUTH
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0	ISSUED FOR FUNDING APPROVAL	CC	06/2021	

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DESIGNED: C. CARRILLO 09/2022 — CIVIL DESIGNER
CHECKED: A/COORDINATOR DESIGN
AUTHORISED: PRINCIPAL SPECIALIST TRAFFIC SERVICES
AUTHORISED: MANAGER PARKS & CONSERVATION MANAGEMENT
AUTHORISED: A/MANAGER INFRASTRUCTURE CAPITAL WORKS
APPROVED: DIRECTOR ASSETS
FINANCE CODE: PR-4225 — PMO No.: 0000
DRAWING SET REF: 22/208924 — PMO CONTAINER No.: 44119

CITY OF WANNEROO
ASSETS

MARMION AV - PITCAIRN ENTCE

BLACKSPOT SUBMISSION FOR SEAGULL ISLAND UPGRADE AND FOOTPATH RENEWAL (22/23)
QUINNS ROCKS

CONCEPT PLAN
SHEET 1 OF 1

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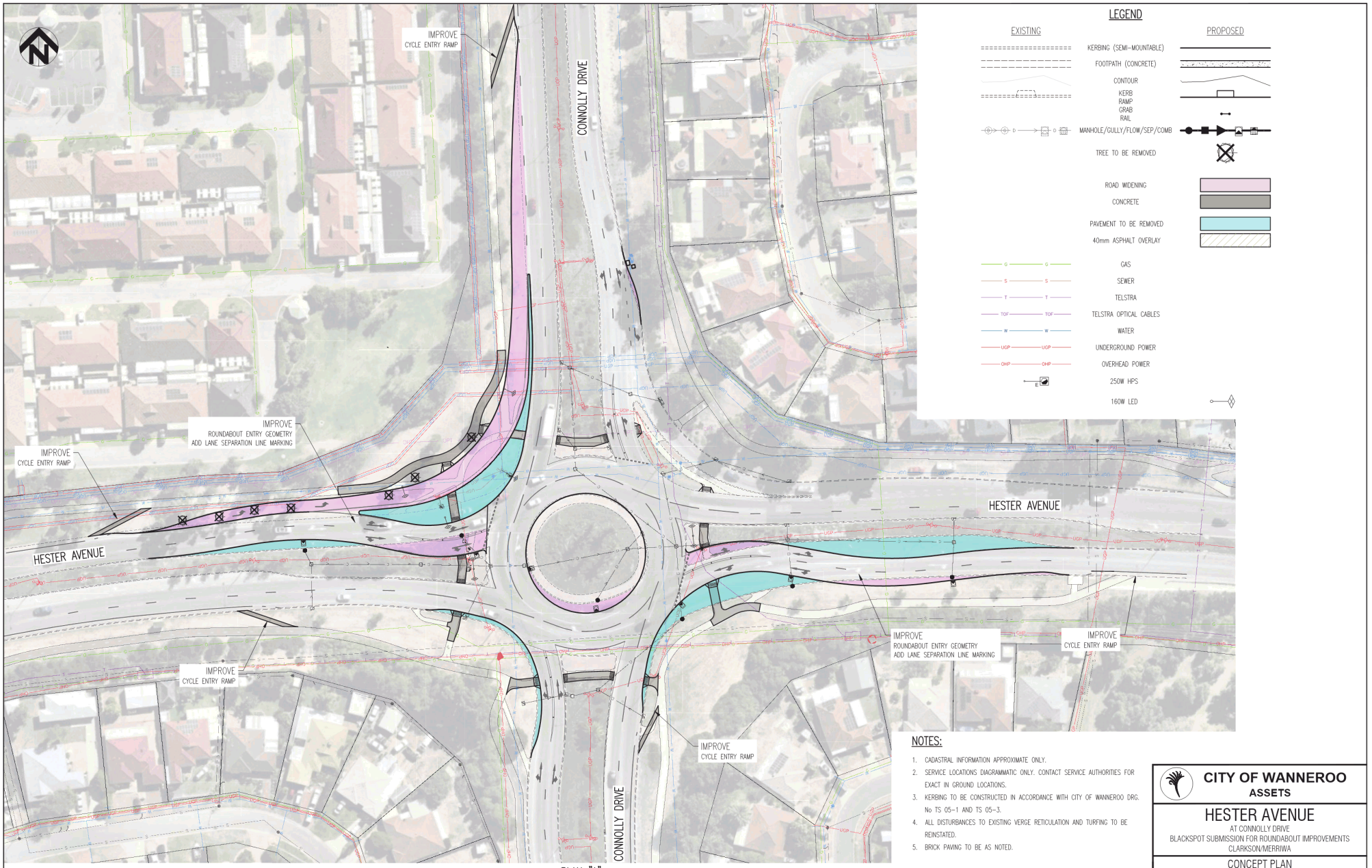

PLAN "A"

NOTES:

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4. ALL DISTURBANCES TO EXISTING VERGE RETICULATION AND TURFING TO BE REINSTATED.
5. BRICK PAVING TO BE AS NOTED.

No.	REVISION	BY	DATE	AUTH
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0	ISSUED FOR FUNDING APPROVAL	CC	06/2021	

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SURVEYOR:
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CIVIL DESIGNER
DRAWN: C. CARRILLO 06/2022
CIVIL DESIGNER
AUTHORISED: 06/07/22
A/MANAGER INFRASTRUCTURE CAPITAL WORKS
AUTHORISED: 06/07/22
PRINCIPAL SPECIALIST TRAFFIC SERVICES
APPROVED: 06/07/22
A/DIRECTOR ASSETS
FINANCE CODE: PR-4225
PWO No.: 0000
DRAWING SET REF: 22/244064
PWO CONTAINER No.: 44119

CITY OF WANNEROO
ASSETS

HESTER AVENUE
AT CONNOLLY DRIVE
BLACKSPOT SUBMISSION FOR ROUNDABOUT IMPROVEMENTS
CLARKSON/MERRIWA

CONCEPT PLAN
SHEET 1 OF 1

DRAWING No. 4217-02-0 | SHEET | REVISION | ORIGINAL DRG. SIZE A1

Strategic Asset Management

4.3 Adoption of Specifications for a Standard Vehicle Crossing

File Ref: 44623V02 – 22/260578
Responsible Officer: A/Director Assets
Attachments: 4

Issue

To consider the adoption of specifications for a standard crossing giving access from a public thoroughfare to private land or a private thoroughfare serving the land.

Background

The Local Government (Uniform Local Provisions) Regulations 1996, r.15 provides that the specifications for a 'standard crossing' are to be resolved by the local government or set out in a local law adopted by the local government.

The previous City of Wanneroo's '*Local Government and Public Property Local Law 1999*' included specifications for a standard crossing. This Local Law was repealed and replaced in 2016 with the City's new '*Public Places and Local Government Property Local Law 2015*'. During the construction of the new local law, the specifications for a 'standard crossing' provision was not included.

The specifications in the repealed local law were;

"Permissible treatments for standard vehicle crossings

53. The owner or occupier of land adjacent to a thoroughfare may install a standard vehicle crossing treatment as follows:

(a) where the land is zoned Residential:
(i) constructed from either brickpaving or concrete in accordance with the local government's Residential Vehicle Crossing specifications as varied from time to time;
(ii) minimum width of 2.8m at the private property boundary line and a minimum of 6.0m at the kerb line;

(b) where land is zoned Industrial/ Commercial:
(i) constructed from concrete in accordance with the local government's Commercial/ Industrial Vehicle Crossing specifications as varied from time to time;
(ii) minimum width of 6.0m at the private property boundary line and a minimum of 10.0m at the kerb line;

(c) where land is zoned Rural:
(i) constructed from either asphalt, chipseal, concrete or brick paving in accordance with the local government's Rural Vehicle Crossing specifications as varied from time to time
(ii) minimum width of 3.0m at the property boundary and a minimum of 9.0m at the kerb line.

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Contribution towards Construction of a Standard Vehicle Crossing

54. For the purpose of determining the local government's contribution towards the construction of a standard vehicle crossing as stipulated in Local Government (Uniform Local Provisions) Regulations 1996, the minimum requirements for a standard vehicle crossing for a Residential area shall be used to determine the contribution for construction of a standard vehicle crossing."

Detail

The specification for a standard vehicular crossing is specified in the City's Development Design Specification; WD11: Vehicular Crossover Design (refer to **ATTACHMENT 1**).

The relevant standard drawings (revisions as varied from time to time) associated with vehicular crossings are as listed below and shown in **ATTACHMENT 2**:

- TS 07-1: Crossovers and Verge, Residential Width Alternatives
- TS 07-2: Crossovers and Verge, Residential Concrete Crossovers
- TS 07-3: Crossovers and Verge, Residential Concrete and Brick Paved
- TS 07-4: Crossovers and Verge, Residential Brick Paved Crossover
- TS 07-8: Crossovers and Verge, Residential Brick Paved Crossover Approved Laying Patterns
- TS 07-10: Crossovers and Verge, Standard Rural Crossover Details
- TS 07-11: Crossovers and Verge, Industrial/Commercial Concrete Crossover

These specifications and standard drawings have also been published as Information Sheets for residents as listed below:

- Crossover : Concrete – Residential (**ATTACHMENT 3** refers)
- Crossover : Brick Paved – Residential (**ATTACHMENT 4** refers)

Council's endorsement of the current set of specifications is sought.

Consultation

Nil

Comment

In order to ensure compliance to Regulation 15 of the Local Government (Uniform Local Provisions) Regulations 1996, it is recommended that Council endorses the set of specifications for a standard vehicular crossing as shown in **ATTACHMENTS 1, 2, 3, and 4.**

Statutory Compliance

Endorsement of the specifications for a standard vehicular crossing is required by resolution of Council under Regulation 15 of the Local Government (Uniform Local Provisions) Regulations 1996.

Regulation 15 states:-

"15. Contribution to cost of crossing -

(1) Where -

(a) a local government -

(i) under regulation 12 constructs or approves the construction of; or

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(ii) under regulation 13(1) requires the construction of,

a crossing giving access from a public thoroughfare to private land or a private thoroughfare serving the land; and

(b) the crossing is the first crossing in respect of the land; and

(c) the crossing is a standard crossing or is of a type that is superior to a standard crossing,

the local government is obliged to bear 50% of the cost, as estimated by the local government, of a standard crossing, but otherwise the local government is not obliged to bear, nor prevented from bearing, any of the cost.

(2) In subregulation (1) –

***first crossing**, in respect of land, means the first crossing to the land or a private thoroughfare serving the land constructed under regulation 12 or section 358 of the Local Government Act 1960 as in force at any time before 1 July 1996;*

***standard crossing** means, subject to any local law as to what is or is not a standard crossing, a crossing of a kind that the local government, by resolution, decides is a standard crossing."*

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

7 ~ A well governed and managed City that makes informed decisions, provides strong community leadership and valued customer focused services

7.2 - Responsibly and ethically managed

Risk Management Considerations

Risk Title	**Risk Rating**
CO-C01 Compliance Framework	Low
Accountability	**Action Planning Option**
Executive Manager Governance and Legal	Manage

The above risk/s relating to the issue contained within this report has been identified and considered within the City's Corporate risk register. Action plans have been developed to manage this risk to support existing management systems.

Policy Implications

The adoption of the crossing specifications will ensure that the City remains compliant to regulation 15 of the Local Government (Uniform Local Provisions) Regulations 1996.

Financial Implications

Nil.

Voting Requirements

Simple Majority

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Recommendation

That Council:-

ADOPTS the specifications for a standard vehicular crossing as shown in ATTACHMENTS 1, 2, 3, and 4 to comply with Regulation 15 of the Local Government (Uniform Local Provisions) Regulations 1996.

Attachments:

1⇩.	*Attachment 1 - WD11 Vehicular Crossover Design*	*17/14548*
2⇩.	*Attachment 2 - Vehicle Crossover Standard Drawings (2017)*	*22/267127*
3⇩.	*Attachment 3 - Information Sheet - Residential Concrete Crossover*	*22/267193*
4⇩.	*Attachment 4 - Information Sheet - Residential Brick Paved Crossover*	*22/267194*

Draft

WANNEROO

DEVELOPMENT DESIGN SPECIFICATION

WD11

VEHICULAR CROSSOVER DESIGN

DESIGN SPECIFICATION WD11
VEHICLE CROSSOVER DESIGN

CLAUSE **CONTENTS** **PAGE**

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WD11.02 OBJECTIVES 1

WD11.03 REFERENCE AND SOURCE DOCUMENTS 1

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WD11.05 CROSSOVER BONDS 2

URBAN CROSSOVER DESIGN 3

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RURAL CROSSOVER DESIGN 5

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WD11.10 CROSSOVER STANDARDS 5

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WD11.12 CROSSOVER STANDARDS 6

STRATA TITLE CROSSOVERS 6

WD11.13 GENERAL 6

DEVELOPMENT DESIGN SPECIFICATION WD11
VEHICULAR CROSSOVER DESIGN

GENERAL

WD11.01 SCOPE

1. This specification sets out requirements to be used in the design of vehicular crossovers for the City of Wanneroo

2. This specification is made pursuant to the Local Government Act. All crossovers are to be constructed under the supervision and to the direction of the Council as outlined in this specification.

Local Government Act

WD11.02 OBJECTIVES

1. This specification aims to set standards and document requirements related to the provision of vehicular crossovers throughout the City of Wanneroo.

2. The specification seeks to provide uniformity of design across the City and to ensure safe and convenient access to property and compatibility with other road infrastructure.

Uniformity

3. Compliance with this specification ensures owners are eligible for a contribution to the crossover construction in accordance with Council's policies.

Cost Contribution

WD11.03 REFERENCE AND SOURCE DOCUMENTS

(a) Council Specifications

- Geometric Road Design – Section WD1 & D1 of this manual
- Specification - Construction of Standard Residential Brickpaved Vehicle Crossings
- Specification - Construction of Standard Residential Concrete Vehicle Crossings
- Specification - Construction of Commercial/Industrial Concrete Vehicle Crossings
- Specification - Rural Vehicle Crossing Place

(b) Council Standard Drawings

Crossovers & Verge

TS 07-1-0 - Residential – Width & Wing Alternatives
TS 07-2-0 - Residential – Concrete Crossovers
TS 07-3-0 - Residential – Concrete & Brick Paved
TS 07-4-0 - Residential – Brick Paved Crossovers
TS 07-5-0 - Residential – Verge Grades & Rises at Road Reserve Boundary
TS 07-6-0 - Residential – Driveway Gradings with Standard 2% Verge (Maximum level above and below Kerb)
TS 07-7-0 - Residential – Driveway Gradings with Standard 2%/10% Verge (Maximum level above Kerb)
TS 07-8-0 - Residential Brickpaved Crossover – Approved Laying Pattern
TS 07-9-0 - Residential Verge Hardstanding – Layouts and Sections
TS 07-10-0 - Standard Rural Crossover – Details
TS 07-11-0 - Industrial / Commercial Concrete Crossover
TS 07-12-0 - Brickpaved and Concrete Residential Bin Pads – Layout and Details
TS 07-13-0 - Crossover at Cul-de-sac heads – Typical Arrangement

Others

TS 18-2-0 - Typical Crossover and Driveway Construction for Vacant Lot Strata Development
TS 03-2-0 - Headwall Details

WD11.04 CONTRIBUTION

Subsidy

1. If it is a first vehicle crossing constructed to the premises, Council may contribute towards the cost. Application for a subsidy payment must be made in writing within 6 months of the date it was constructed and must be accompanied with a Statutory Declaration that the crossover has been constructed to Council's specifications.

2. The crossover may be inspected for compliance. Approval of the Subsidy payment will be subject to all necessary documentation being received in accordance with Council's requirements.

WD11.05 CROSSOVER BONDS

1. Crossover construction may also be required as a condition of the building approval/licence, for access to be established to a constructed road. Bonds equal to the cost of a standard concrete crossover for the construction or reconstruction of crossovers may be required to be paid prior to the issuing of the building licence.

2. The amount of the bond will be set by Council as part of its annual review of charges.

3. If the crossover is not constructed by the Owner/Agent/Developer within six months of the practical completion of occupation of the premises; Council may construct the crossover to the required standard using the bonded funds.

4. Crossover bonds will be refunded when the crossover has been constructed to the satisfaction and standards of Council and an application for the refund has been forwarded to Council.

URBAN CROSSOVER DESIGN

WD11.06 GENERAL

Residential Crossings

1. Urban residential crossovers may be constructed of concrete or brick paving in accordance with the following requirements.

- All levels for, the grading, surface finish, jointing or any other construction requirement shall be as directed by Council.

Construction Standards

- All materials used in the construction of vehicle crossings shall be in accordance with the Council's standard specification for road construction. All construction shall be in accordance with the Council's Construction standards.

Inferior Materials

- Any materials used which are inferior to those specified shall be liable to rejection or replacement without any payment or compensation being made to the contractor for the supply, delivery, laying, placing, finishing, removal or disposal of anything so rejected.

Protection of Works

- Protection of works and the public shall be provided by the contractor in accordance with the requirements of Australian Standard 1742.3

Liability

- Any damage to services, Council facilities or private property during the course of the works or which may subsequently become evident from the operations thereof, shall be the sole liability of the owner or contractor.

Verge and Crossover Gradients

2. Verge profiles and crossover gradients are outlined in Council's Standard Drawings.

Crossover locations

3. Limitations on the location of crossover :-

- Vehicular crossings shall only be constructed where the kerb profile is of a mountable type kerb.
- Where the kerb profile adjacent the roadway is barrier or semi-mountable type kerbing across the full frontage the lot,Then the owner must contact the City to evaluate and establish a suitable location .
- At intersections,
  - Where the kerb profile around the intersection is semi-mountable kerb (SMK), then the crossover shall NOT be constructed any closer to the intersection than the end of the transition from SMK to mountable kerbing.
  - Where the kerb profile around the intersection is mountable kerb, then the crossover shall NOT be constructed any closer than 6.0 metres to the intersection of property lines at the street corner.
- The minimum setback of the crossover to the following items are as follow :-
  - Telstra pit or Power Dome – 0.5 metre
  - Street trees – 1.5 metres
  - Side Entry Pit (stormwater pit) – 1.0 metre
  - Street light or street sign poles – 1.0 metre
  - Pram ramp – 0.5 metre
  - Bin pads – crossover may be located adjacent to but not incorporating the bin pad.
- Crossings to adjoining properties shall be constructed a minimum setback of 0.5 metre (preferably 1.0 metre) from the common boundary unless adjacent the items mentioned above (whichever is the greater).

- Where two residential vehicle crossings abut one to the other, they may be combined subject to Council's approval and subject to the combined width not exceeding 6.7 metres. ***Combined Crossovers***
- Where the combined width would exceed 6.7 metres, the two vehicle crossings shall be separated by a pedestrian refuge of 2.0 metres minimum width unless specifically approved by Council.
- Crossovers abutting arterial roads shall be subject to the approval of both Main Roads Western Australia and Council. ***Arterial Roads***

4. Vehicle crossings to be constructed to meet the kerbline at an angle of 90 degrees. Any variations must be approved by Council.

5. Verge Gradient - A positive 2% slope from the top of kerb to the property boundary (ie. a rise of 20mm for every 1.0 metre). ***Verges***

WD11.07 CONCRETE CROSSOVERS

1. Residential concrete crossovers shall be constructed to the line, level and shape as prescribed in Council's Standard Drawings attached to and forming part of these specifications. ***Standard Design Drawings***

2. Concrete crossovers will meet the following design requirements ***Dimensions***

- Depth of concrete - 100 mm minimum.
- Minimum width at property line - 3.0 metres.
- Maximum width at property line - 6.00 metres.
- Wing dimension - 2m along kerbline and 3m at 90 degrees to kerbline, measured from the edge of the main body of the vehicle crossing.

- Expansion Joints : 12mm wide by 100mm deep strips (nominal) ***Expansion Joints***
  - Canite material - expansion joint material shall be such that when it is subject to compression in hot weather, no bitumen is extruded.
  - NON PORITE - Bitumen impregnated canite by the cold solvent process
  - FOSROC EXPANDITE
  - MELJOINT
- Contraction joints shall be form in locations as shown on Standard Drawing TS 07-02 ***Finish***
- Concrete high early strength to 20 MPa at 28 days.
- Surface finish – broomed non-slip.

WD11.08 BLOCK PAVING (Clay Brick & Concrete Block paving)

1. Only new materials are acceptable for crossover construction. All pavers used in residential areas are to meet the recommended manufacturers standards for light vehicular traffic. ***Manufacturers Requirements***

2. Residential block paved crossovers shall be constructed to the line, level and shape as prescribed in Council's Standard Drawing attached to and forming part of these specifications. ***Standard Design Drawings***

3. Laying patterns shall be in accordance with the requirements of the Council's Standard Drawing attached to and forming part of these specifications. ***Laying Patterns***

4. Block Paving crossovers will meet the following design requirements

Design Standards & Dimensions

- Paver - Minimum 60mm Heavy Duty rectangular or square unit.
- Sub-Base - 100 mm of crushed limestone or rockbase
- Sand Bed - 20mm to 40mm (2cm to 4cm) thick
- Minimum width at property line - 3.0 metres.
- Maximum width at property line - 6.0 metres.
- Wing dimension - 2m along kerbline and 3m at 90 degrees to kerbline, measured from the edge of the main body of the vehicle crossing.
- Edge restraints to be in concrete and as shown on Standard Drawing TS 07-4

5. Council will not accept liability for replacing any paving bricks located within the road reserve which are subsequently damaged through works undertaken therein.

Replacement Works

RURAL CROSSOVER DESIGN

WD11.09 GENERAL

1. A standard rural vehicle crossing place shall incorporate a minimum 300mm diameter Class 2 (or Class X) reinforced concrete pipe, Aluminium Helcor Pipe or equivalent to cater for road table drainage. Should a pipe of diameter in excess of 300mm be required, the difference in the pipe cost shall be borne by Council. Headwalls and wing-walls shall be constructed in accordance with Council's standard drawings.

Drainage

2. Rural Crossovers shall be constructed of concrete to the line levels and dimensions as outlined on Council's Standard Drawings attached to and forming part of these specifications.

General

3. Rural crossovers shall have the following dimensions

Dimensions

- Minimum width at property line - 3.0 metres.
- Maximum width at property line - 7.50 metres.
- Minimum distance from boundary fence - 1.0 m
- Wing dimension - Refer to chart on Standard Drawings for Rural Crossovers

WD11.10 CROSSOVER STANDARDS

1. Minimum depth of concrete shall be 150mm for rural crossovers. All other requirements for concrete crossovers shall be in accordance with the residential crossover specifications outlined above.

Concrete Crossover

2. The following pavements standards shall apply for all rural bitumen sealed crossovers.

Bitumen Sealed Crossovers

Sub-base - 150mm crushed limestone

Sand Bed - 75mm Rock base material

Brick Paver - 25 mm asphalt or 14mm/7mm two coat bitumen seal

3. Where heavy commercial vehicles are anticipated, the design of the piped crossing crossover and the required cover must be suitably designed by a qualified structural engineer and endorsed as such.

4. Block or brickpaved crossovers are not to be used in rural environments where the roads are not kerbed and drained. In some rural residential areas where the roads are kerbed and drained, block or brickpaved crossover will be acceptable. The specification shall comply with the requirements for urban crossovers above. ***Block Paving***

COMMERCIAL / INDUSTRIAL CROSSOVERS

WD11.11 GENERAL

1. Commercial crossovers shall be constructed to meet the requirements of the traffic likely to use the crossover. While the following specification outlines the minimum design requirements for loadings associated with medium to heavy commercial and/or industrial traffic, designers should check the pavement capacity with actual traffic loadings prior to their application to Council.

2. Commercial crossovers shall be constructed of either concrete or block paving to the dimensions, line and level as outlined in Council's Standard Drawing attached to and forming part of this specification.

3. Commercial / Industrial crossovers shall have the following dimensions ***Dimensions***

- Minimum width at property line – 6.0 metres.
- Maximum width at property line – 10.0 metres or as approved
- Wing dimension – To match 6.0m curve radius of crossover wing
- Vehicle crossings shall not be constructed closer than 7.0 metres to the side boundary adjoining lots (measured to the straight of the crossover not the wing)

WD11.12 CROSSOVER STANDARDS

1. Minimum depth of concrete shall be 150mm for commercial crossovers. All other requirements for concrete crossovers shall be in accordance with the residential crossover specifications outlined above and Standard Drawings. ***Concrete Crossover***

2. The following pavements standards shall apply for all commercial block paved crossovers. All other requirements for block paved crossovers shall be in accordance with the residential crossover specifications outlined above. ***Block Paved Crossovers***

Sub-base	-	150mm crushed limestone or rockbase
Sand Bed	-	20 to 40mm clean sand to manufacturers specification
Brick Paver	-	80mm (minimum) rectangular units

STRATA TITLE CROSSOVERS

WD11.13 GENERAL

1. The design requirements for crossovers associated with strata title properties are the same as those that apply for residential and commercial crossovers as applicable ***Residential crossovers***

2. Crossover layout shall be in accordance with Council's Standard Drawing attached to and forming part of this specification.

Cost Contribution

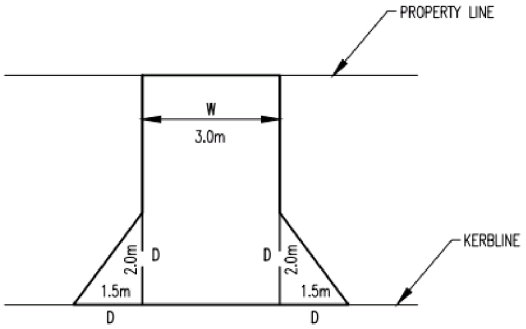
3. Where a new crossover is constructed as part of a strata development and there is an existing crossover in place, developers should confirm whether additional crossovers are eligible for a cost contribution at the time of their application. As a general rule contributions will only be made to the first crossover to a property.

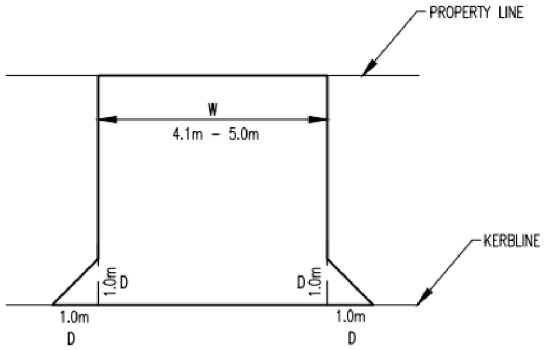
Press Esc to exit full screen

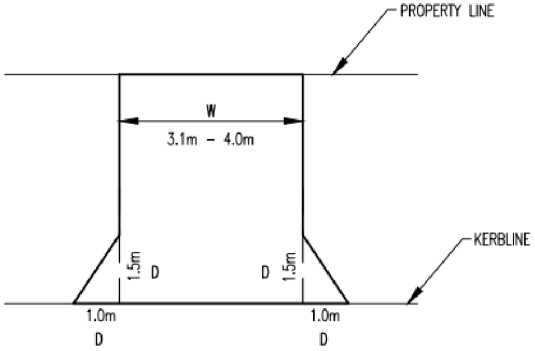
No	REVISION	BY	DATE	AUTH
0.	ISSUED	J.W.T.	8/2001	
1.	CURVED WINGS REMOVED, NOTES AMENDED	T.T.	3/2006	B.C.
2.	LENGTHS OF WINGS REDUCED, NOTE AMENDED	P.J.	9/2017	B.C.

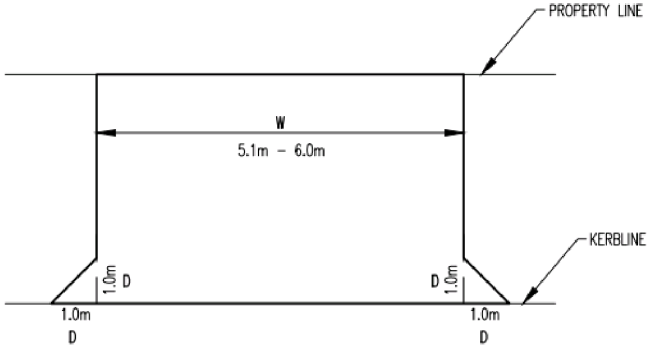
CROSSOVER WIDTH (W)	WING DIMENSIONS (D)
3.0m	2.0m x 1.5m
3.1m – 4.0m	1.5m x 1.0m
4.1m – 5.0m	1.0m x 1.0m
5.1m – 6.0m	1.0m x 1.0m

IF A CONCRETE FOOTPATH EXISTS ACROSS THE FRONTAGE OF A PROPERTY, THE FOOTPATH MUST REMAIN AND THE CROSSOVER CONSTRUCTED AS TO MATCH THE EXISTING FOOTPATH LEVELS EITHER SIDE.









* INDICATES SIGNATURES ON ORIGINAL ISSUE OF DRAWING.

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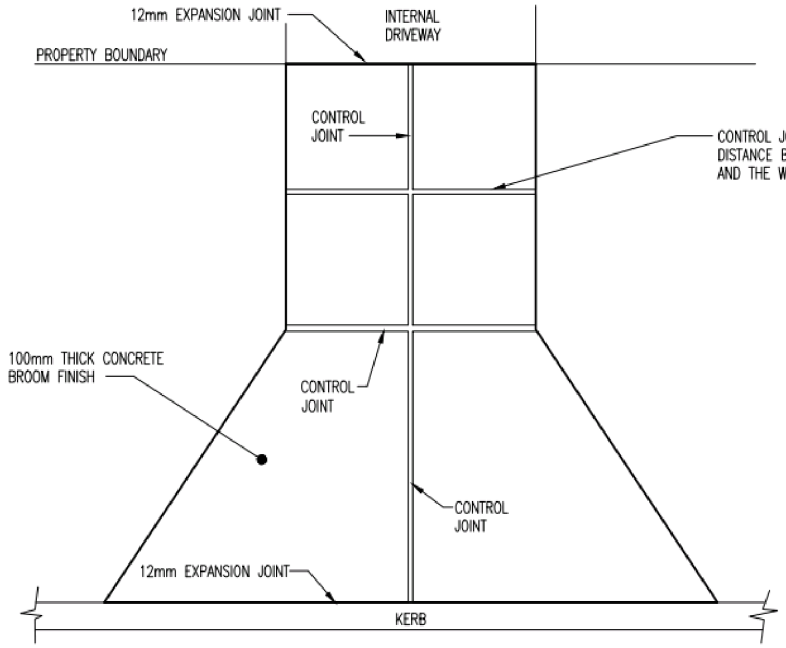
DESIGN ARCHIVE:			DESIGN CHECKED: DESIGNER	APPROVED: * D. BLAIR 8/8/2001 DIRECTOR TECHNICAL SERVICES	
DRAWING ARCHIVE: \\FINAL STANDARD DRAWINGS			STANDARDS/DOCUMENT CONTROL: * J. TRIMMER 8/8/2001 INFRASTRUCTURE TECHNICAL OFFICER		LOCALITY: STANDARD

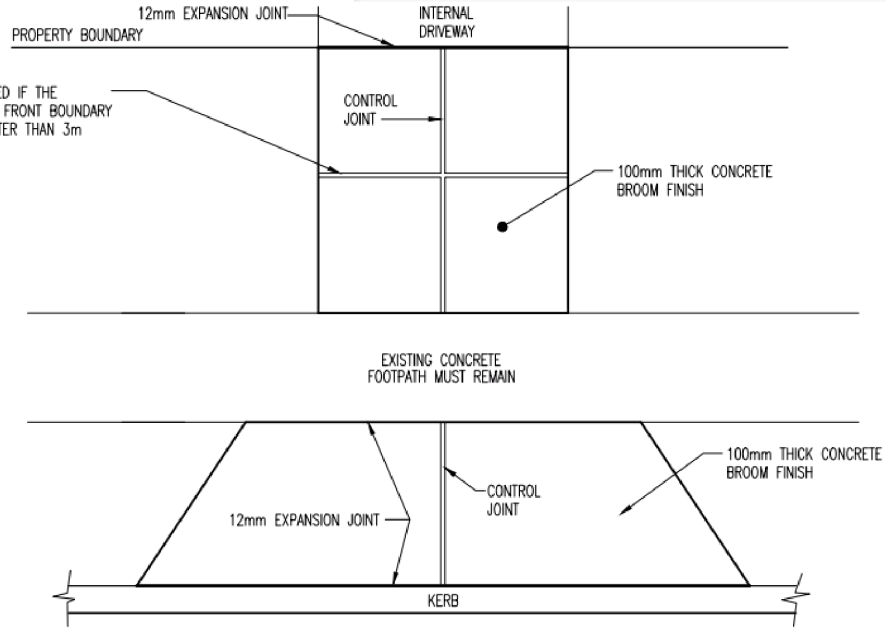
CITY OF WANNEROO
TECHNICAL SERVICES
INFRASTRUCTURE SERVICES

FILE No.	DRAWING No	SHEET	REVISION	ORIGINAL DRG.SIZE
	TS 07 - 1 - 2			A3

No	REVISION	BY	DATE	AUTH
0.	ISSUED	J.W.T.	8/2001	
1.	DIMENSIONS AND NOTES AMENDED – CURVED WINGS REFERENCE REMOVED	T.T.	3/2006	B.C.
2.	NOTES AMENDED – NOTE 6 ADDED	P.M.	6/2007	B.C.
2.	NOTES AMENDED – NOTE 6 BOLDED	P.J.	9/2017	B.C.



STANDARD CROSSOVER



CROSSOVER WITH EXISTING 100mm CONCRETE FOOTPATH

NOTES:

1. CROSSING OBSTRUCTIONS: SHOULD ANY TREE, POLE, PIT, MANHOLE, GULLY, SIGN OR ANY OTHER OBSTRUCTION BE LOCATED ON THE PROPOSED ALIGNMENT OF THE VEHICLE CROSSING, THE APPLICANT SHALL BE RESPONSIBLE FOR THE COSTS ASSOCIATED WITH REMOVAL OR ALTERATIONS OF SAME (IF APPROVED BY THE CITY).
2. PROPERTY LINE LEVELS: THE GRADIENT OF THE VERGE SHALL BE A POSITIVE 2% TO THE PROPERTY LINE, A NEGATIVE SLOPE IS NOT PERMITTED. REFER TS07-6 AND TS07-7.
3. WANNEROO ROAD: VEHICLE CROSSINGS ABUTTING WANNEROO ROAD WITHIN THE CITY SHALL BE SUBJECT TO THE JOINT APPROVAL OF COUNCIL AND MAIN ROADS WA. ACCESS TO WANNEROO ROAD IS DISCOURAGED BY BOTH AUTHORITIES.
4. 12mm EXPANSION JOINT: SHALL BE CANITE MATERIAL AT LEAST 100mm DEEP. TYPE OF CANITE AS PER WRITTEN SPECIFICATION.
5. CROSSOVER TO BE CONSTRUCTED AT 90 DEGREE TO THE KERB OR AS DIRECTED BY THE CITY.
6. **IF A CONCRETE FOOTPATH EXISTS ACROSS THE FRONTAGE OF A PROPERTY, THE FOOTPATH MUST REMAIN AND THE CROSSOVER CONSTRUCTED AS TO MATCH THE EXISTING FOOTPATH LEVELS EITHER SIDE.**

* INDICATES SIGNATURES ON ORIGINAL ISSUE OF DRAWING.

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APPROVED: * T. QUINN 8/8/2001 COORDINATOR	
APPROVED: * R. KORENHOF 8/8/2001 MANAGER INFRASTRUCTURE	
APPROVED: * D. BLAIR 8/8/2001 DIRECTOR TECHNICAL SERVICES	

CROSSOVERS AND VERGE

RESIDENTIAL

CONCRETE CROSSOVERS

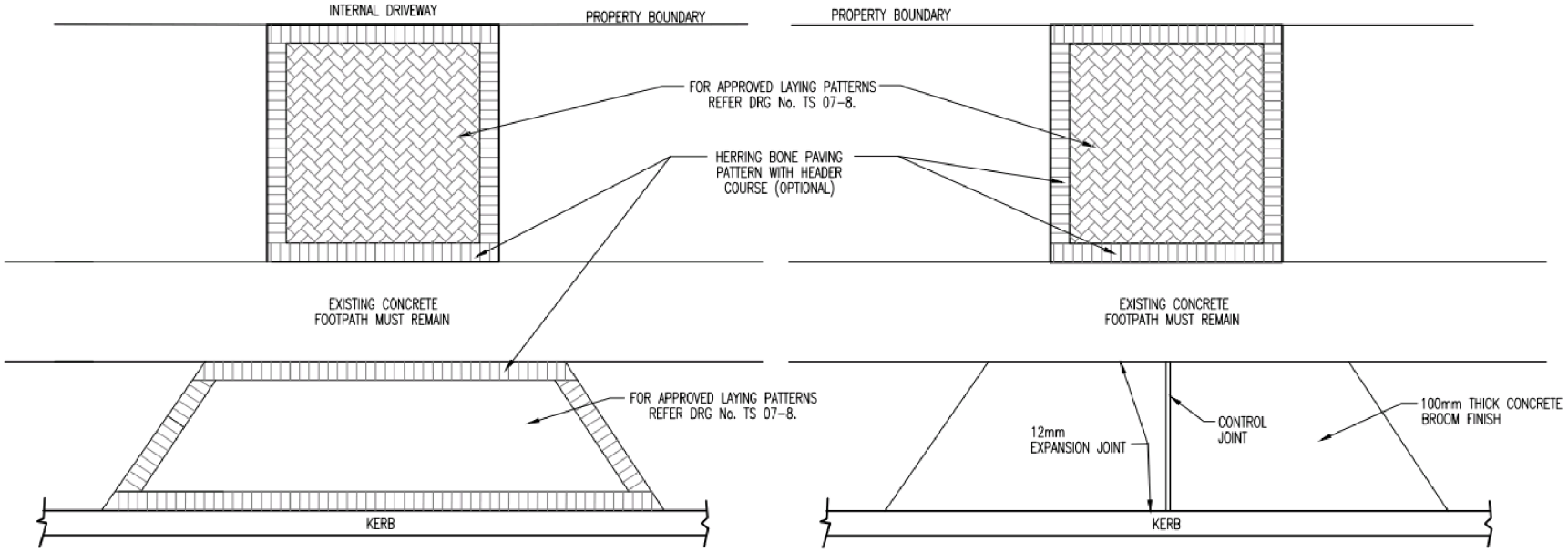
LOCALITY: STANDARD

CITY OF WANNEROO
TECHNICAL SERVICES

INFRASTRUCTURE SERVICES

FILE No.	DRAWING No	SHEET	REVISION	ORIGINAL DRG.SIZE
	TS 07 - 2 - 3			A3

No	REVISION	BY	DATE	AUTH
0.	ISSUED	J.W.T.	8/2001	
1.	AMENDED	J.W.T.	5/2003	J.W.T.
2.	REFERENCE TO CURVE WINGS REMOVED	T.T.	3/2006	B.C.
3.	NOTES AMENDED – DUPLICATE REFERENCE REMOVED	P.M.	6/2007	B.C.
4.	NOTES AMENDED – NOTE 3 BOLDED, SCHEDULE OF REQUIREMENTS REMOVED	P.J.	9/2017	B.C.



BRICK PAVED CROSSOVER WITH EXISTING 100mm CONCRETE FOOTPATH

NOTES

1. CROSSING OBSTRUCTIONS: SHOULD ANY TREE, POLE, PIT, MANHOLE, SIGN OR ANY OTHER OBSTRUCTION BE LOCATED ON THE PROPOSED ALIGNMENT OF THE VEHICLE CROSSING, THE APPLICANT SHALL BE RESPONSIBLE FOR THE COSTS ASSOCIATED WITH REMOVAL OR ALTERATIONS OF SAME.
2. PROPERTY LINE LEVELS: THE GRADIENT OF THE VERGE SHALL BE A MIN. 2% RISE FROM BACK OF KERB TO THE PROPERTY LINE. REFER TS07–6 AND TS07–7.
3. **IF A CONCRETE FOOTPATH EXISTS ACROSS THE FRONTAGE OF A PROPERTY, THE FOOTPATH MUST REMAIN AND THE CROSSOVER CONSTRUCTED AS TO MATCH THE EXISTING FOOTPATH LEVELS EITHER SIDE.**
4. WANNEROO ROAD: VEHICLES CROSSINGS ABUTTING WANNEROO ROAD WITHIN THE CITY SHALL BE SUBJECT TO THE JOINT APPROVAL OF COUNCIL AND MAIN ROADS WA.
5. 12mm EXPANSION JOINT: SHALL BE BITUMEN IMPREGNATED CANITE MATERIAL AT LEAST 100mm DEEP. TYPE OF CANITE AS PER WRITTEN SPECIFICATION.

CONCRETE AND BRICK PAVED CROSSOVER WITH EXISTING 100mm CONCRETE FOOTPATH

6. CROSSOVER TO BE CONSTRUCTED AT 90° TO THE KERB OR AS DIRECTED BY THE CITY.
7. COUNCIL WILL NOT ACCEPT LIABILITY FOR REPLACING ANY PAVING BRICKS LOCATED WITHIN THE ROAD RESERVE WHICH ARE SUBSEQUENTLY DAMAGED THROUGH WORKS UNDERTAKEN THEREIN.
8. REFER TO WRITTEN SPECIFICATION FOR CONSTRUCTION GUIDELINES.

* INDICATES SIGNATURES ON ORIGINAL ISSUE OF DRAWING.

DATUM: N/A	GRID: N/A	SURVEYOR: N/A	DESIGNED: C.O.W.	APPROVED: * T. QUINN 8/8/2001 COORDINATOR
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DESIGN ARCHIVE:			DESIGN CHECKED: DESIGNER	APPROVED: * D. BLAIR 8/8/2001 DIRECTOR TECHNICAL SERVICES
DRAWING ARCHIVE: *:\FINAL STANDARD DRAWINGS			STANDARDS/DOCUMENT CONTROL: * J. TRIMMER 8/8/2001 INFRASTRUCTURE TECHNICAL OFFICER	

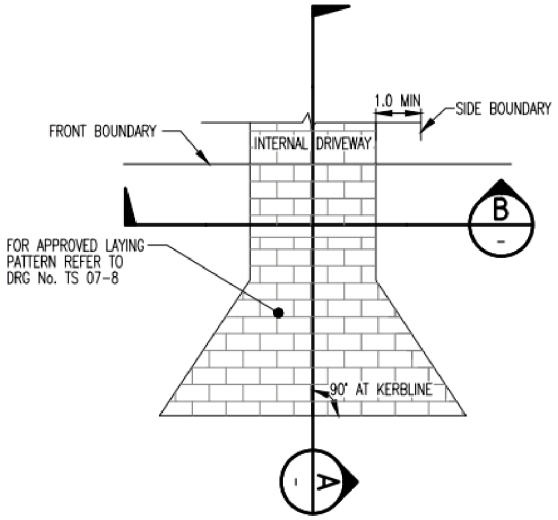
CROSSOVERS AND VERGE
RESIDENTIAL
CONCRETE AND BRICK PAVED

LOCALITY: STANDARD

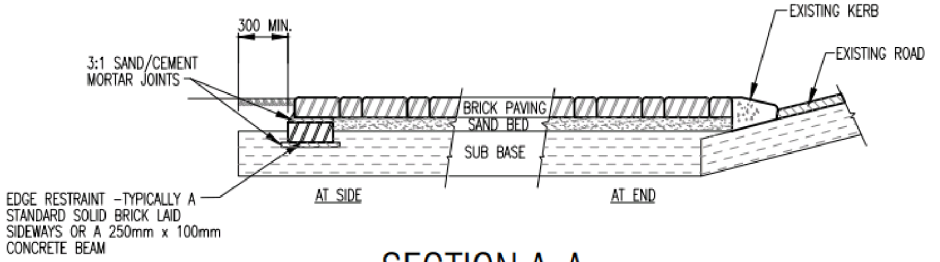
CITY OF WANNEROO
TECHNICAL SERVICES
INFRASTRUCTURE SERVICES

FILE No.	DRAWING No	SHEET	REVISION	ORIGINAL DRG.SIZE
	TS 07 - 3 - 4			A3

No	REVISION	BY	DATE	AUTH
0.	ISSUED	J.W.T.	8/2001	
1.	KERBED WINGS REMOVED, NOTES AMENDED	T.T.	3/2006	B.C.
2.	REMOVED SCHEDULE OF REQUIREMENTS	P.J.	9/2017	B.C.

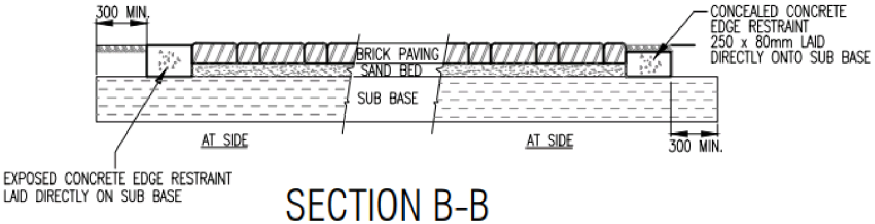


BRICK PAVED CROSSOVER LAYOUT



SECTION A-A

NOT TO SCALE



SECTION B-B

NOT TO SCALE

NOTES:

1. CROSSING OBSTRUCTIONS: SHOULD ANY TREE, POLE, PIT, MANHOLE, SIGN OR ANY OTHER OBSTRUCTION BE LOCATED ON THE PROPOSED ALIGNMENT OF THE VEHICLE CROSSING, THE APPLICANT SHALL BE RESPONSIBLE FOR THE COSTS ASSOCIATED WITH THE REMOVAL OR ALTERATIONS OF SAME.
2. PROPERTY LINE LEVELS: THE GRADIENT OF THE VERGE SHALL BE A MIN. 2% RISE FROM BACK OF KERB TO THE PROPERTY LINE. IF A CONCRETE FOOTPATH EXISTS ACROSS THE FRONTAGE OF A PROPERTY, THE FOOTPATH MUST REMAIN AND THE CROSSOVER CONSTRUCTED SO AS TO MATCH THE EXISTING FOOTPATH LEVELS EITHER SIDE.
3. WANNEROO ROAD: VEHICLE CROSSINGS ABUTTING WANNEROO ROAD WITHIN THE CITY SHALL BE SUBJECT TO APPROVAL OF COUNCIL AND MAIN ROADS JOINTLY.
4. COUNCIL WILL NOT ACCEPT LIABILITY FOR REPLACING ANY PAVING BRICKS LOCATED WITHIN THE ROAD RESERVE WHICH ARE SUBSEQUENTLY DAMAGED THROUGH WORKS UNDERTAKEN THEREIN.
5. REFER TO WRITTEN SPECIFICATION FOR CONSTRUCTION GUIDELINES.

* INDICATES SIGNATURES ON ORIGINAL ISSUE OF DRAWING.

DATUM: N/A	GRID: N/A	SURVEYOR: N/A	DESIGNED: C.O.W.
SCALE: 1:100 (1 0 1 2 3 4 SCALE IN METRES)			DRAWN: C.O.W.
DESIGN ARCHIVE:			DESIGN CHECKED: DESIGNER
DRAWING ARCHIVE: \FINAL STANDARD DRAWINGS			STANDARDS/DOCUMENT CONTROL: * J. TRIMMER 8/8/2001 INFRASTRUCTURE TECHNICAL OFFICER

APPROVED: * T. QUINN 8/8/2001 COORDINATOR	
APPROVED: * R. KORENHOF 8/8/2001 MANAGER INFRASTRUCTURE	
APPROVED: * D. BLAIR 8/8/2001 DIRECTOR TECHNICAL SERVICES	

CROSSOVERS AND VERGE
RESIDENTIAL
BRICK PAVED CROSSOVER

LOCALITY: STANDARD

CITY OF WANNEROO
TECHNICAL SERVICES
INFRASTRUCTURE SERVICES

FILE No. | DRAWING No TS 07 - 4 - 2 | SHEET | REVISION | ORIGINAL DRG.SIZE A3

VERGE WIDTH (m)

DISTANCE FROM BOUNDARY (m)

	2	2.5	3	3.5	4	4.5	5	5.5	6	6.5	7	7.5
1.2	0.19	0.20	0.21	0.22	0.23	0.24	0.25	0.26	0.27	0.28	0.29	0.30
1.6	0.24	0.25	0.26	0.27	0.28	0.29	0.30	0.31	0.32	0.33	0.34	0.35
2.0	0.29	0.30	0.31	0.32	0.33	0.34	0.35	0.36	0.37	0.38	0.39	0.40
2.4	0.35	0.36	0.37	0.38	0.39	0.40	0.41	0.42	0.43	0.44	0.45	0.46
2.8	0.41	0.42	0.43	0.44	0.45	0.46	0.47	0.48	0.49	0.50	0.51	0.52
3.2	0.46	0.47	0.48	0.49	0.50	0.51	0.52	0.53	0.54	0.55	0.56	0.57
3.6	0.52	0.53	0.54	0.55	0.56	0.57	0.58	0.59	0.60	0.61	0.62	0.63
4.0	0.58	0.59	0.60	0.61	0.62	0.63	0.64	0.65	0.66	0.67	0.68	0.69
4.4	0.68	0.69	0.70	0.71	0.72	0.73	0.74	0.75	0.76	0.77	0.78	0.79
4.8	0.78	0.79	0.80	0.81	0.82	0.83	0.84	0.85	0.86	0.87	0.88	0.89
5.2	0.88	0.89	0.90	0.91	0.92	0.93	0.94	0.95	0.96	0.97	0.98	0.99
5.6	0.98	0.99	1.00	1.01	1.02	1.03	1.04	1.05	1.06	1.07	1.08	1.09
6.0	1.08	1.09	1.10	1.11	1.12	1.13	1.14	1.15	1.16	1.17	1.18	1.19
6.4	1.18	1.19	1.20	1.21	1.22	1.23	1.24	1.25	1.26	1.27	1.28	1.29
6.8	1.28	1.29	1.30	1.31	1.32	1.33	1.34	1.35	1.36	1.37	1.38	1.39
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7.6	1.48	1.49	1.50	1.51	1.52	1.53	1.54	1.55	1.56	1.57	1.58	1.59
8.0	1.58	1.59	1.60	1.61	1.62	1.63	1.64	1.65	1.66	1.67	1.68	1.69
8.4	1.68	1.69	1.70	1.71	1.72	1.73	1.74	1.75	1.76	1.77	1.78	1.79
8.8	1.78	1.79	1.80	1.81	1.82	1.83	1.84	1.85	1.86	1.87	1.88	1.89
9.2	1.88	1.89	1.90	1.91	1.92	1.93	1.94	1.95	1.96	1.97	1.98	1.99
9.6	1.98	1.99	2.00	2.01	2.02	2.03	2.04	2.05	2.06	2.07	2.08	2.09
10.0	2.08	2.09	2.10	2.11	2.12	2.13	2.14	2.15	2.16	2.17	2.18	2.19
10.4	2.18	2.19	2.20	2.21	2.22	2.23	2.24	2.25	2.26	2.27	2.28	2.29
10.8	2.28	2.29	2.30	2.31	2.32	2.33	2.34	2.35	2.36	2.37	2.38	2.39
11.2	2.38	2.39	2.40	2.41	2.42	2.43	2.44	2.45	2.46	2.47	2.48	2.49
11.6	2.48	2.49	2.50	2.51	2.52	2.53	2.54	2.55	2.56	2.57	2.58	2.59
12.0	2.58	2.59	2.60	2.61	2.62	2.63	2.64	2.65	2.66	2.67	2.68	2.69
12.4	2.68	2.69	2.70	2.71	2.72	2.73	2.74	2.75	2.76	2.77	2.78	2.79
12.8	2.78	2.79	2.80	2.81	2.82	2.83	2.84	2.85	2.86	2.87	2.88	2.89
13.2	2.88	2.89	2.90	2.91	2.92	2.93	2.94	2.95	2.96	2.97	2.98	2.99
13.6	2.98	2.99	3.00	3.01	3.02	3.03	3.04	3.05	3.06	3.07	2.08	3.09
14.0	3.08	3.09	3.10	3.11	3.12	3.13	3.14	3.15	3.16	3.17	3.18	3.19

MAXIMUM FINISHED CARPORT LEVEL ABOVE KERB

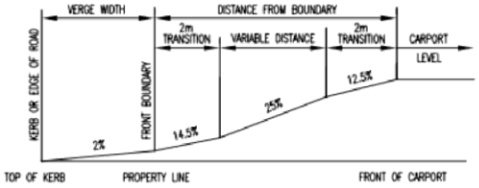
VERGE WIDTH (m)

DISTANCE FROM BOUNDARY (m)

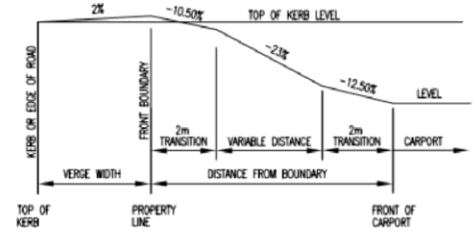
	2	2.5	3	3.5	4	4.5	5	5.5	6	6.5	7	7.5
1.2	−0.09	−0.08	−0.07	−0.06	−0.05	−0.04	−0.03	−0.02	−0.01	0.00	0.01	0.02
1.6	−0.13	−0.12	−0.11	−0.10	−0.09	−0.08	−0.07	−0.06	−0.05	−0.04	−0.03	−0.02
2.0	−0.17	−0.16	−0.15	−0.14	−0.13	−0.12	−0.11	−0.10	−0.09	−0.08	−0.07	−0.06
2.4	−0.22	−0.21	−0.20	−0.19	−0.18	−0.17	−0.16	−0.15	−0.14	−0.13	−0.12	−0.11
2.8	−0.27	−0.26	−0.25	−0.24	−0.23	−0.22	−0.21	−0.20	−0.19	−0.18	−0.17	−0.16
3.2	−0.32	−0.31	−0.30	−0.29	−0.28	−0.27	−0.26	−0.25	−0.24	−0.23	−0.22	−0.21
3.6	−0.37	−0.36	−0.35	−0.34	−0.33	−0.32	−0.31	−0.30	−0.29	−0.28	−0.27	−0.26
4.0	−0.42	−0.41	−0.40	−0.39	−0.38	−0.37	−0.36	−0.35	−0.34	−0.33	−0.32	−0.31
4.4	−0.51	−0.50	−0.49	−0.48	−0.47	−0.46	−0.45	−0.44	−0.43	−0.42	−0.41	−0.40
4.8	−0.60	−0.59	−0.58	−0.57	−0.56	−0.55	−0.54	−0.53	−0.52	−0.51	−0.50	−0.49
5.2	−0.70	−0.69	−0.68	−0.67	−0.66	−0.65	−0.64	−0.63	−0.62	−0.61	−0.60	−0.59
5.6	−0.79	−0.78	−0.77	−0.76	−0.75	−0.74	−0.73	−0.72	−0.71	−0.70	−0.69	−0.68
6.0	−0.88	−0.87	−0.86	−0.85	−0.84	−0.83	−0.82	−0.81	−0.80	−0.79	−0.78	−0.77
6.4	−0.97	−0.96	−0.95	−0.94	−0.93	−0.92	−0.91	−0.90	−0.89	−0.88	−0.87	−0.86
6.8	−1.06	−1.05	−1.04	−1.03	−1.02	−1.01	−1.00	−0.99	−0.98	−0.97	−0.96	−0.95
7.2	−1.16	−1.15	−1.14	−1.13	−1.12	−1.11	−1.10	−1.09	−1.08	−1.07	−1.06	−1.05
7.6	−1.25	−1.24	−1.23	−1.22	−1.21	−1.20	−1.19	−1.18	−1.17	−1.16	−1.15	−1.14
8.0	−1.34	−1.33	−1.32	−1.31	−1.30	−1.29	−1.28	−1.27	−1.26	−1.25	−1.24	−1.23
8.4	−1.43	−1.42	−1.41	−1.40	−1.39	−1.38	−1.37	−1.36	−1.35	−1.34	−1.33	−1.32
8.8	−1.52	−1.51	−1.50	−1.49	−1.48	−1.47	−1.46	−1.45	−1.44	−1.43	−1.42	−1.41
9.2	−1.62	−1.61	−1.60	−1.59	−1.58	−1.57	−1.56	−1.55	−1.54	−1.53	−1.52	−1.51
9.6	−1.71	−1.70	−1.69	−1.68	−1.67	−1.66	−1.65	−1.64	−1.63	−1.62	−1.61	−1.60
10.0	−1.80	−1.79	−1.78	−1.77	−1.76	−1.75	−1.74	−1.73	−1.72	−1.71	−1.70	−1.69
10.4	−1.89	−1.88	−1.87	−1.86	−1.85	−1.84	−1.83	−1.82	−1.81	−1.80	−1.79	−1.78
10.8	−1.98	−1.97	−1.96	−1.95	−1.94	−1.93	−1.92	−1.91	−1.90	−1.89	−1.88	−1.87
11.2	−2.08	−2.07	−2.06	−2.05	−2.04	−2.03	−2.02	−2.01	−2.00	−1.99	−1.98	−1.97
11.6	−2.17	−2.16	−2.15	−2.14	−2.13	−2.12	−2.11	−2.10	−2.09	−2.08	−2.07	−2.06
12.0	−2.26	−2.25	−2.24	−2.23	−2.22	−2.21	−2.20	−2.19	−2.18	−2.17	−2.16	−2.15
12.4	−2.35	−2.34	−2.33	−2.32	−2.31	−2.30	−2.29	−2.28	−2.27	−2.26	−2.25	−2.24
12.8	−2.44	−2.43	−2.42	−2.41	−2.40	−2.39	−2.38	−2.37	−2.36	−2.35	−2.34	−2.33
13.2	−2.54	−2.53	−2.52	−2.51	−2.50	−2.49	−2.48	−2.47	−2.46	−2.45	−2.44	−2.43
13.6	−2.63	−2.62	−2.61	−2.60	−2.59	−2.58	−2.57	−2.56	−2.55	−2.54	−2.53	−2.52
14.0	−2.72	−2.71	−2.70	−2.69	−2.68	−2.67	−2.66	−2.65	−2.64	−2.63	−2.62	−2.61

MAXIMUM FINISHED CARPORT LEVEL BELOW KERB

No	REVISION	BY	DATE	AUTH
0.	ISSUED	J.W.T.	8/2001	



TYPICAL PROFILE OF TREATMENT ABOVE KERB



TYPICAL PROFILE OF TREATMENT BELOW KERB

NOTE:
FOR VERGE LEVELS
REFER TO DRG No. TS 07-5

* INDICATES SIGNATURES ON ORIGINAL ISSUE OF DRAWING.

DATUM: N/A	GRID: N/A	SURVEYOR: N/A	DESIGNED: C.O.W.	APPROVED: * T. QUINN 8/8/2001 COORDINATOR	
SCALE: DIAGRAMMATIC			DRAWN: C.O.W.	APPROVED: * R. KORENHOF 8/8/2001 MANAGER INFRASTRUCTURE	
DESIGN ARCHIVE:			DESIGN CHECKED: DESIGNER	APPROVED: * D. BLAIR 8/8/2001 DIRECTOR TECHNICAL SERVICES	
DRAWING ARCHIVE: *\FINAL STANDARD DRAWINGS			STANDARDS/DOCUMENT CONTROL: * J. TRIMMER 8/8/2001 INFRASTRUCTURE TECHNICAL OFFICER		

CROSSOVERS AND VERGE

RESIDENTIAL

DRIVEWAY GRADINGS WITH STANDARD 2% VERGE

MAXIMUM LEVEL ABOVE AND BELOW KERB

LOCALITY: STANDARD

CITY OF WANNEROO
TECHNICAL SERVICES

INFRASTRUCTURE SERVICES

FILE No.	DRAWING No	SHEET	REVISION	ORIGINAL DRG.SIZE
	TS 07 - 6 - 0			A3

No	REVISION	BY	DATE	AUTH
0.	ISSUED	J.W.T.	8/2001	

VERGE WIDTH (m)

DISTANCE FROM BOUNDARY (m)

	2	2.5	3	3.5	4	4.5	5	5.5	6	6.5	7	7.5
1.2	0.19	0.20	0.21	0.26	0.31	0.36	0.41	0.46	0.51	0.56	0.61	0.66
1.6	0.24	0.25	0.26	0.31	0.36	0.41	0.46	0.51	0.56	0.61	0.66	0.71
2.0	0.29	0.30	0.31	0.36	0.41	0.46	0.51	0.56	0.61	0.66	0.71	0.76
2.4	0.35	0.36	0.37	0.45	0.50	0.55	0.60	0.65	0.70	0.75	0.80	0.85
2.8	0.41	0.42	0.43	0.54	0.59	0.64	0.69	0.74	0.79	0.84	0.89	0.94
3.2	0.46	0.47	0.48	0.63	0.68	0.73	0.78	0.83	0.88	0.93	0.98	1.03
3.6	0.52	0.53	0.54	0.72	0.77	0.82	0.87	0.92	0.97	1.02	1.07	1.12
4.0	0.58	0.59	0.60	0.81	0.86	0.91	0.96	1.01	1.06	1.11	1.16	1.21
4.4	0.68	0.69	0.70	0.91	0.96	1.01	1.06	1.11	1.16	1.21	1.26	1.31
4.8	0.78	0.79	0.80	1.01	1.06	1.11	1.16	1.21	1.26	1.31	1.36	1.41
5.2	0.88	0.89	0.90	1.11	1.16	1.21	1.26	1.31	1.36	1.41	1.46	1.51
5.6	0.98	0.99	1.00	1.21	1.26	1.31	1.36	1.41	1.46	1.51	1.56	1.61
6.0	1.08	1.09	1.10	1.31	1.36	1.41	1.46	1.51	1.56	1.61	1.66	1.71
6.4	1.18	1.19	1.20	1.41	1.46	1.51	1.56	1.61	1.66	1.71	1.76	1.81
6.8	1.28	1.29	1.30	1.51	1.56	1.61	1.66	1.71	1.76	1.81	1.86	1.91
7.2	1.38	1.39	1.40	1.61	1.66	1.71	1.76	1.81	1.86	1.91	1.96	2.01
7.6	1.48	1.49	1.50	1.71	1.76	1.81	1.86	1.91	1.96	2.01	2.06	2.11
8.0	1.58	1.59	1.60	1.81	1.86	1.91	1.96	2.01	2.06	2.11	2.16	2.21
8.4	1.68	1.69	1.70	1.91	1.96	2.01	2.06	2.11	2.16	2.21	2.26	2.31
8.8	1.78	1.79	1.80	2.01	2.06	2.11	2.16	2.21	2.26	2.31	2.36	2.41
9.2	1.88	1.89	1.90	2.11	2.16	2.21	2.26	2.31	2.36	2.41	2.46	2.51
9.6	1.98	1.99	2.00	2.21	2.26	2.31	2.36	2.41	2.46	2.51	2.56	2.61
10.0	2.08	2.09	2.10	2.31	2.36	2.41	2.46	2.51	2.56	2.61	2.66	2.71
10.4	2.18	2.19	2.20	2.41	2.46	2.51	2.56	2.61	2.66	2.71	2.76	2.81
10.8	2.28	2.29	2.30	2.51	2.56	2.61	2.66	2.71	2.76	2.81	2.86	2.91
11.2	2.38	2.39	2.40	2.61	2.66	2.71	2.76	2.81	2.86	2.91	2.96	3.01
11.6	2.48	2.49	2.50	2.71	2.76	2.81	2.86	2.91	2.96	3.01	3.06	3.11

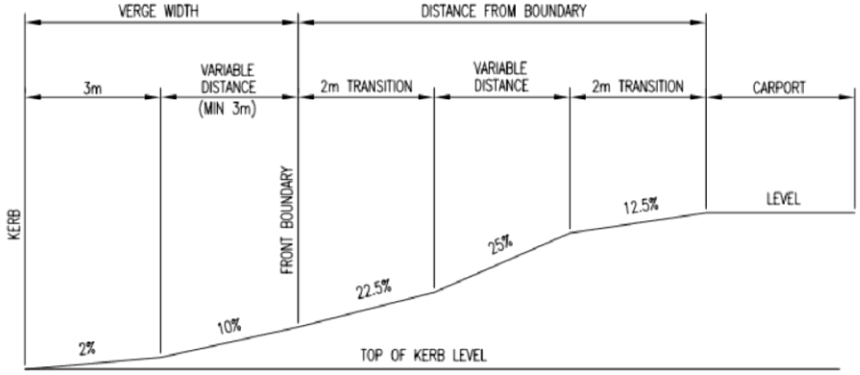
MAXIMUM FINISHED CARPORT LEVEL ABOVE KERB

VERGE WIDTH (m)

DISTANCE FROM BOUNDARY (m)

	2	2.5	3	3.5	4	4.5	5	5.5	6	6.5	7	7.5
12.0	2.58	2.59	2.60	2.81	2.86	2.91	2.96	3.01	3.06	3.11	3.16	3.21
12.4	2.68	2.69	2.70	2.91	2.96	3.01	3.06	3.11	3.16	3.21	3.26	3.31
12.8	2.78	2.79	2.80	3.01	3.06	3.11	3.16	3.21	3.26	3.31	3.36	3.41
13.2	2.88	2.89	2.90	3.11	3.16	3.21	3.26	3.31	3.36	3.41	3.46	3.51
13.6	2.98	2.99	3.00	3.21	3.26	3.31	3.36	3.41	3.46	3.51	3.56	3.61
14.0	3.08	3.09	3.10	3.31	3.36	3.41	3.46	3.51	3.56	3.61	3.66	3.71

MAXIMUM FINISHED CARPORT LEVEL ABOVE KERB



TYPICAL PROFILE OF TREATMENT ABOVE KERB

NOTES:

1. NO MODIFIED VERGE DETAILS FOR GRADINGS BELOW KERB.
2. FOR VERGE LEVELS REFER TO DRG No TS 07-5.
3. ONLY TO BE USED WITH COUNCIL APPROVAL.

* INDICATES SIGNATURES ON ORIGINAL ISSUE OF DRAWING.

DATUM: N/A	GRID: N/A	SURVEYOR: N/A	DESIGNED: C.O.W.	APPROVED: * T. QUINN 8/8/2001 COORDINATOR
SCALE: DIAGRAMMATIC			DRAWN: C.O.W.	APPROVED: * R. KORENHOF 8/8/2001 MANAGER INFRASTRUCTURE
DESIGN ARCHIVE:			DESIGN CHECKED:	
DRAWING ARCHIVE: *\FINAL STANDARD DRAWINGS			DESIGNER STANDARDS/DOCUMENT CONTROL: * J. TRIMMER 8/8/2001 INFRASTRUCTURE TECHNICAL OFFICER	APPROVED: * D. BLAIR 8/8/2001 DIRECTOR TECHNICAL SERVICES

CROSSOVERS AND VERGE

RESIDENTIAL

DRIVEWAY GRADINGS WITH MODIFIED 2% / 10% VERGE

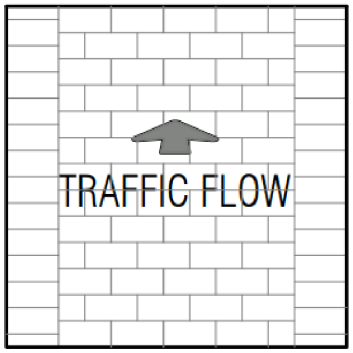
MAXIMUM LEVEL ABOVE KERB

LOCALITY: STANDARD

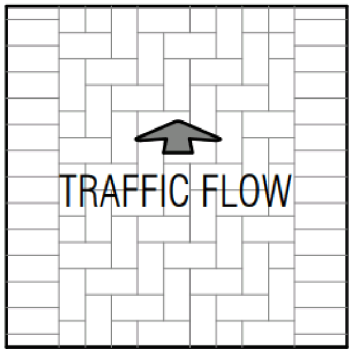
CITY OF WANNEROO
TECHNICAL SERVICES
INFRASTRUCTURE SERVICES

FILE No. | DRAWING No TS 07 - 7 - 0 | SHEET | REVISION | ORIGINAL DRG. SIZE A3

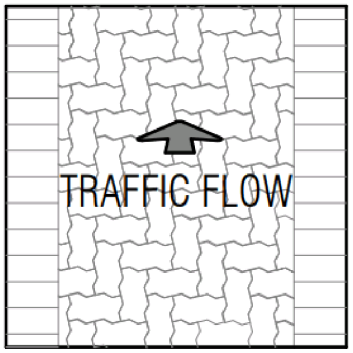
No	REVISION	BY	DATE	AUTH
0.	ISSUED	J.W.T.	8/2001	
1.	NOTES AMENDED	T.T.	3/2006	B.C.
2.	NOTES AMENDED – NOTE 3 UNDERLINED	P.J.	9/2017	B.C.



STRETCHER BOND (RECTANGULAR)
(230 x 115mm STANDARD)



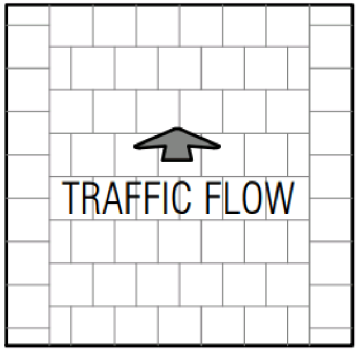
90 DEGREE HERRINGBONE
(230 x 115mm STANDARD
& 230 x 152mm PAVERS)



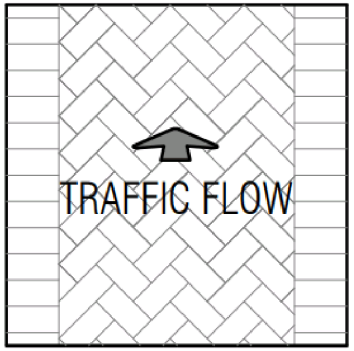
90 DEGREE HERRINGBONE
(230 x 115mm INTERLOCK)

NOTE:

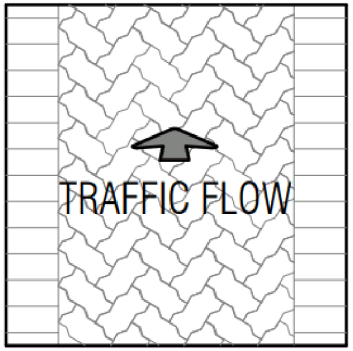
1. PAVERS MUST ALWAYS BE LAID ACROSS THE TRAFFIC FLOW.
2. ONLY THOSE PATTERNS SHOWN SHALL BE USED.
3. REFER TO WRITTEN SPECIFICATIONS FOR CONSTRUCTION GUIDELINES.



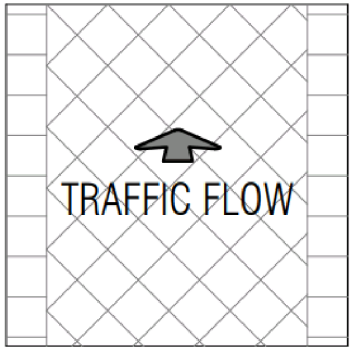
STRETCHER BOND (BLOCKS)
(190 x 190mm BLOCKS)



45 DEGREE HERRINGBONE
(230 x 115mm STANDARD
& 230 x 152mm PAVERS)



45 DEGREE HERRINGBONE
(230 x 115mm INTERLOCK)



45 DEGREE DIAMOND
(190 x 190mm BLOCKS)

* INDICATES SIGNATURES ON ORIGINAL ISSUE OF DRAWING.

DATUM: N/A | GRID: N/A | SURVEYOR: N/A

SCALE: 1:20 (200 0 200 400 600 800 SCALE IN MILLIMETRES)

DESIGN ARCHIVE:

DRAWING ARCHIVE: *\FINAL STANDARD DRAWINGS

DESIGNED: C.O.W.

DRAWN: C.O.W.

DESIGN CHECKED: DESIGNER

STANDARDS/DOCUMENT CONTROL: * J. TRIMMER 8/8/2001 INFRASTRUCTURE TECHNICAL OFFICER

APPROVED: * T. QUINN 8/8/2001 COORDINATOR

APPROVED: * R. KORENHOF 8/8/2001 MANAGER INFRASTRUCTURE

APPROVED: * D. BLAIR 8/8/2001 DIRECTOR TECHNICAL SERVICES

CROSSOVERS AND VERGE

RESIDENTIAL BRICKPAVED CROSSOVER

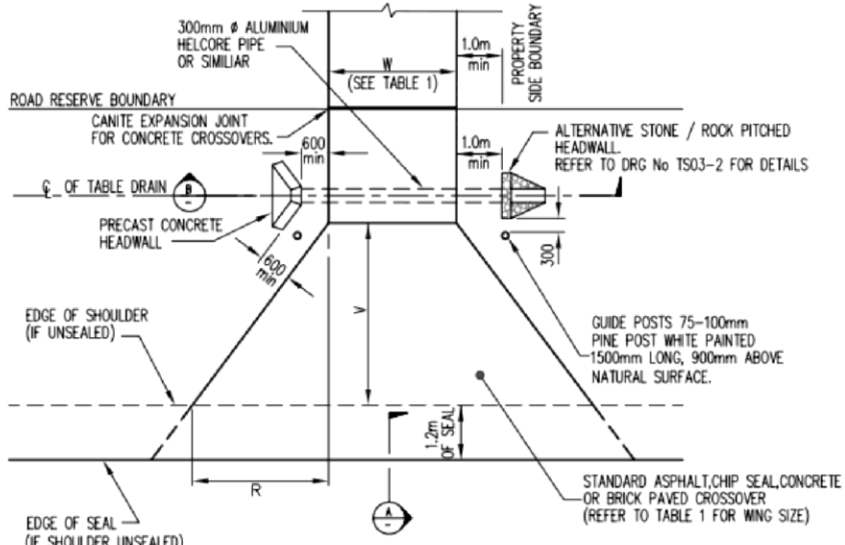
APPROVED LAYING PATTERNS

LOCALITY: STANDARD

CITY OF WANNEROO
TECHNICAL SERVICES
INFRASTRUCTURE SERVICES

FILE No. | DRAWING No: TS 07 - 8 - 2 | SHEET | REVISION | ORIGINAL DRG.SIZE: A3

No	REVISION	BY	DATE	AUTH
0.	ISSUED	J.W.T.	8/2001	



RURAL CROSSOVER LAYOUT

SCALE 1:100

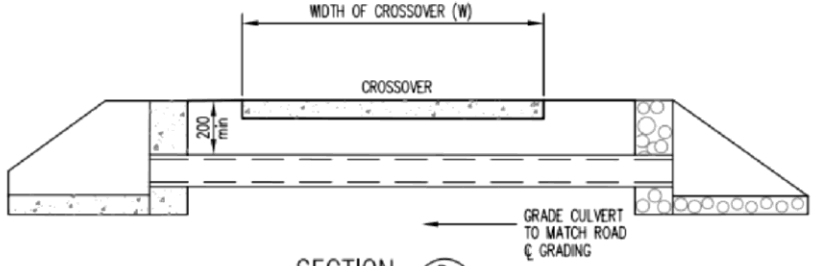
TABLE
(DISTANCES SHOWN IN METRES)

CROSSOVER	W	3.0 (MIN.)	4.0	5.0	6.0	7.0	7.5
ALONG ROAD	R	3.0	2.5	2.0	1.0	1.0	1.0
INTO VERGE	V	4.0	2.5	1.5	1.0	1.0	1.0

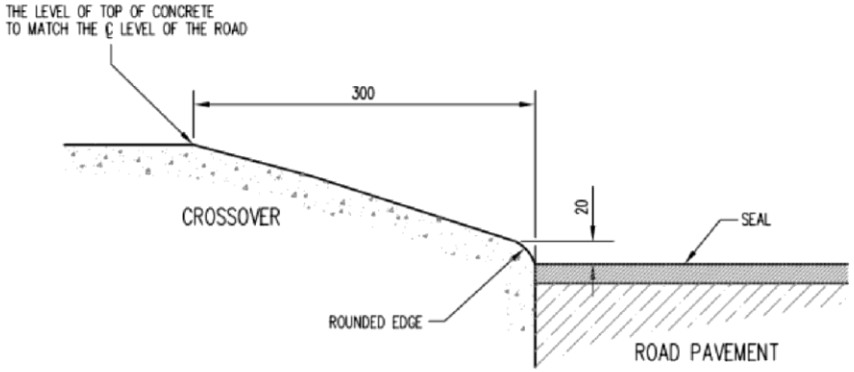
SIZE OF WINGS

NOTES:

1. CULVERT AND PIPE TO BE INSTALLED BY COUNCIL UNLESS OTHERWISE AGREED.
2. ROAD SHOULDER TO BE SEALED BY COUNCIL.
3. ALTERNATIVE HEADWALL TREATMENT:-
   a) PRECAST CONCRETE OR
   b) 200mm ø STONE / ROCK WALL OR MASONRY USING 6:1 SAND / CEMENT MORTAR.



SECTION B
N.T.S.



SECTION A
N.T.S.

* INDICATES SIGNATURES ON ORIGINAL ISSUE OF DRAWING.

DATUM: LOCAL	GRID: LOCAL	SURVEYOR: L. SWAIN	DESIGNED: C.O.W.
SCALE: 1:100 (1 0 1 2 3 4 SCALE IN MILLIMETRES)			DRAWN: C.O.W.
DESIGN ARCHIVE:			DESIGN CHECKED: DESIGNER
DRAWING ARCHIVE: ●\FINAL STANDARD DRAWINGS			STANDARDS/DOCUMENT CONTROL: * J. TRIMMER 8/8/2001 INFRASTRUCTURE TECHNICAL OFFICER

APPROVED: * T. QUINN 8/8/2001 COORDINATOR	
APPROVED: * R. KORENHOF 8/8/2001 MANAGER INFRASTRUCTURE	
APPROVED: * D. BLAIR 8/8/2001 DIRECTOR TECHNICAL SERVICES	

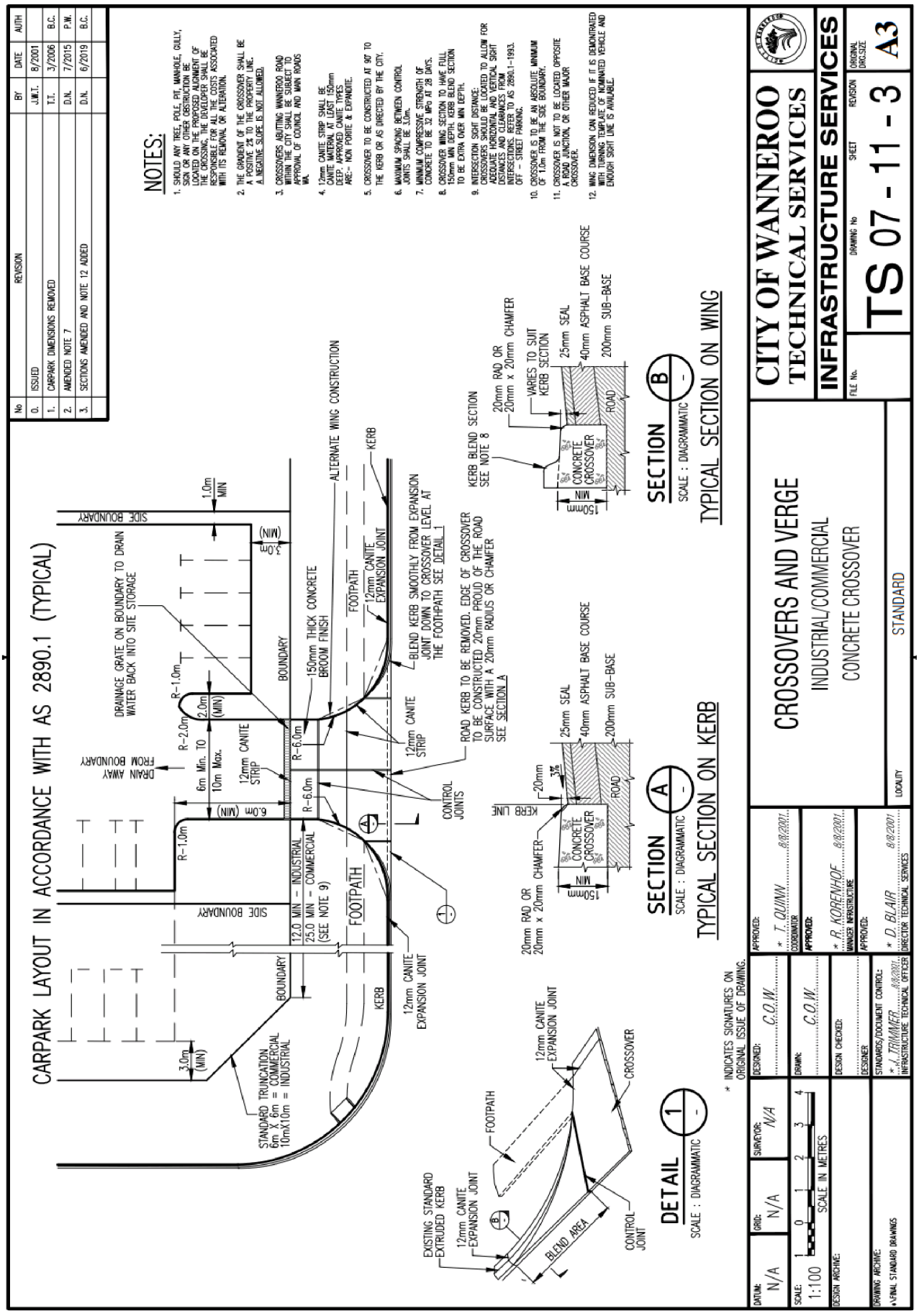
CROSSOVERS AND VERGE

STANDARD RURAL CROSSOVER DETAILS

LOCALITY: STANDARD

CITY OF WANNEROO
TECHNICAL SERVICES
INFRASTRUCTURE SERVICES

FILE No.	DRAWING No	SHEET	REVISION	ORIGINAL DRG.SIZE
	TS 07 - 10 - 0			A3


CARPARK LAYOUT IN ACCORDANCE WITH AS 2890.1 (TYPICAL)
NOTES:
1. SHOULD ANY TREE, POLE, PIT, MANHOLE, GULLY, SIGN OR ANY OTHER OBSTRUCTION BE LOCATED ON THE PROPOSED ALIGNMENT OF THE CROSSING, THE DEVELOPER SHALL BE RESPONSIBLE FOR ALL THE COSTS ASSOCIATED WITH ITS REMOVAL OR ALTERATION.
2. THE GRADIENT OF THE CROSSOVER SHALL BE A POSITIVE 2% TO THE PROPERTY LINE. A NEGATIVE SLOPE IS NOT ALLOWED.
3. CROSSOVERS ABUTTING WANNEROO ROAD WITHIN THE CITY SHALL BE SUBJECT TO APPROVAL OF COUNCIL AND MAIN ROADS WA.
4. 12mm CANITE STRIP SHALL BE CANITE MATERIAL AT LEAST 150mm DEEP. APPROVED CANITE TYPES ARE:- NON FORITE & EXPANDITE.
5. CROSSOVER TO BE CONSTRUCTED AT 90° TO THE KERB OR AS DIRECTED BY THE CITY.
6. MAXIMUM SPACING BETWEEN CONTROL JOINTS SHALL BE 3.0m.
7. MINIMUM COMPRESSIVE STRENGTH OF CONCRETE TO BE 32 MPa AT 28 DAYS.
8. CROSSOVER WING SECTION TO HAVE FULL 150mm MIN. DEPTH. KERB BLEND SECTION TO BE EXTRA OVER MIN DEPTH.
9. INTERSECTION SIGHT DISTANCE: CROSSOVERS SHOULD BE LOCATED TO ALLOW FOR ADEQUATE HORIZONTAL AND VERTICAL SIGHT DISTANCES AS CLEARANCES FROM INTERSECTIONS. REFER TO AS 2890.1-1993.
10. CROSSOVER IS TO BE AN ABSOLUTE MINIMUM OF 1.0m FROM THE SIDE BOUNDARY.
11. CROSSOVER IS NOT TO BE LOCATED OPPOSITE A ROAD JUNCTION, OR OTHER MAJOR CROSSOVER.
12. WING DIMENSION CAN BE REDUCED IF IT IS DEMONSTRATED WITH TURNING TEMPLATE OF NOMINATED VEHICLE AND ENOUGH SIGHT LINE IS AVAILABLE.
No | REVISION | BY | DATE | AUTH
0. | ISSUED | J.M.T. | 8/2001 |
1. | CARPARK DIMENSIONS REMOVED | T.T. | 3/2006 | B.C.
2. | AMENDED NOTE 7 | D.N. | 7/2015 | P.W.
3. | SECTIONS AMENDED AND NOTE 12 ADDED | D.N. | 6/2019 | B.C.
SIDE BOUNDARY
FOOTPATH
KERB
BOUNDARY
DRAIN AWAY FROM BOUNDARY
6m Min. TO 10m Max.
12mm CANITE STRIP
DRAINAGE GRATE ON BOUNDARY TO DRAIN WATER BACK INTO SITE STORAGE
150mm THICK CONCRETE BROOM FINISH
12mm CANITE EXPANSION JOINT
ALTERNATE WING CONSTRUCTION
BLEND KERB SMOOTHLY FROM EXPANSION JOINT DOWN TO CROSSOVER LEVEL AT THE FOOTHPATH SEE DETAIL 1
ROAD KERB TO BE REMOVED. EDGE OF CROSSOVER TO BE CONSTRUCTED 20mm PROUD OF THE ROAD SURFACE WITH A 20mm RADIUS OR CHAMFER SEE SECTION A
CONTROL JOINTS
12.0 MIN - INDUSTRIAL
25.0 MIN - COMMERCIAL
(SEE NOTE 9)
STANDARD TRUNCATION
6m X 6m = COMMERCIAL
10mX10m = INDUSTRIAL
R-1.0m
R-2.0m
R-6.0m
2.0m (MIN)
6.0m (MIN)
3.0m (MIN)
1.0m MIN
DETAIL 1
SCALE : DIAGRAMMATIC
EXISTING STANDARD EXTRUDED KERB
12mm CANITE EXPANSION JOINT
BLEND AREA
CROSSOVER
TYPICAL SECTION ON KERB
SECTION A
SCALE : DIAGRAMMATIC
KERB LINE
20mm RAD OR 20mm x 20mm CHAMFER
CONCRETE CROSSOVER
25mm SEAL
40mm ASPHALT BASE COURSE
200mm SUB-BASE
ROAD
150mm MIN
TYPICAL SECTION ON WING
SECTION B
SCALE : DIAGRAMMATIC
KERB BLEND SECTION SEE NOTE 8
VARIES TO SUIT KERB SECTION
* INDICATES SIGNATURES ON ORIGINAL ISSUE OF DRAWING.
DATUM: N/A
GRID: N/A
SURVEYOR: N/A
SCALE: 1:100
SCALE IN METRES
DESIGN ARCHIVE:
DRAWING ARCHIVE:
STANDARDS/DOCUMENT CONTROL:
INFRASTRUCTURE TECHNICAL OFFICER
DESIGNED: C.O.W.
DRAWN: C.O.W.
DESIGN CHECKED:
DESIGNER:
APPROVED: * T. QUINN 8/8/2001
COORDINATOR
APPROVED: * R. KORENHOF 8/8/2001
MANAGER INFRASTRUCTURE
APPROVED: * D. BLAIR 8/8/2001
DIRECTOR TECHNICAL SERVICES
LOCALITY
STANDARD
CROSSOVERS AND VERGE
INDUSTRIAL/COMMERCIAL
CONCRETE CROSSOVER
CITY OF WANNEROO
TECHNICAL SERVICES
INFRASTRUCTURE SERVICES
FILE No.
DRAWING No
SHEET
REVISION
TS 07 - 11 - 3
ORIGINAL DRG.SIZE
A3

INFORMATION SHEET

CROSSOVER CONCRETE - RESIDENTIAL

City of Wanneroo
23 Dundebar Road, Wanneroo WA 6065
Locked Bag 1, Wanneroo WA 6946

T 9405 5000
E enquiries@wanneroo.wa.gov.au
wanneroo.wa.gov.au

Schedule of Requirements

a) Minimum Depth of Concrete: 100mm.
b) Minimum Width at Property Line: 3.0m.
c) Maximum Width at Property Line: 6.0m.
d) Wing Dimension: Refer to City's Standard Drawing TS 07-1.
e) Verge Gradient: A positive 2% slope from the top of kerb to the property boundary (i.e. a rise of 20mm for every 1.0m). Refer to TS 07-2
f) Vehicle crossings to be constructed to meet the kerb line at an angle of 90°. Any variation must be approved by the Director Assets.
g) Crossings to adjoining properties must be constructed a minimum 1.0m from the common boundary. Note – wings to these crossings may overlap.
h) Vehicle crossing shall not be constructed closer than 7.5m to the intersection of property lines at street corners.
i) Canite strips 12mm wide by 100mm deep of bituminous impregnated canite material as detailed in item 4 below.
j) Concrete high early strength to 32 Mpa at 28 days.
k) Surface Finish: broomed non-slip.

Construction

a) Concrete:
(i) Premix concrete shall comply with the requirements of Australian Standard 1379-2007. All concrete used in the works shall develop a minimum compressive strength of 32 Mpa at 28 days and shall be composed of a mixture of screenings, sand and cement to give the strength specified with a maximum slump of 90mm.
(ii) All concrete shall have an approved high early strength additive to give rapid hardening.
(iii) Documentation on concrete used for vehicle crossing construction shall be made available to the Director Assets when requested.

b) Excavation:
(i) The excavation for the crossing bed shall be taken out to the levels, lines and grades as per the Standard Drawing TS07-11.
(ii) Excavation shall be cleanly and efficiently executed, watered and vibrator rolled to give a compaction of 95% of maximum density as determined by modified compaction test under 12A or SAA Standard A89 - 1973 to provide for a sound base free from depressions or any deleterious materials to give a minimum depth of 100mm of concrete pavement for residential crossings.
(iii) All surplus material resulting from site preparation and construction of the vehicle crossing shall become the property of the owner/contractor and shall be removed at the owner/contractor's expense.
(iv) Where an existing footpath is laid in the location where a vehicle crossing is to be constructed the contractor shall:

- If the footpath is precast concrete slabs – the slabs shall be removed and disposed of at the contractor's expense.
- If the footpath is insitu concrete and has a thickness of 100mm or more - construct a vehicle crossing either side of the footpath.

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c) Placing Concrete:
(i) The base shall be thoroughly and evenly moistened, but not saturated, prior to placing concrete.
(ii) Concrete shall be evenly placed to a depth specified and shovelled into position continuously and spaded especially at all edges to give maximum density. No break in operations shall be permitted from time of placing to finishing except as authorised by the Director Assets.

d) Finishing:
(i) The finish shall be obtained by screening to correct levels and broom finishing to provide a non-slip, dense surface free of any depressions, marks, jointing marks, honeycomb sections or accumulation of fine dusty accretions liable to cause excessive surface wear. The final surface finish shall be to the entire satisfaction of the Director Assets who shall reserve the right to require the removal of or the correction of any surface deficiencies or finish.
(ii) Where required and or where directed, any portion of the surface may be required to be treated with a multi-grooved grooving tool with grooving to be at 200mm centres worked parallel to the kerb line to minimise the slipping effect.

A STEEL TROWEL FINISH IS NOT PERMITTED ON A VEHICLE CROSSING.

e) Surface Patterns: The final surface shall be broom finished and non-slip. It should provide a safe route for pedestrians. All expansion joints must comply with the concrete vehicle crossing specifications.
f) Jointing: Joints shall be formed in positions shown on Standard Drawing TS 07-2.
g) Levels: The crossing levels will be as specified by the Director Assets but in no case shall the vehicle crossing junction at the property line be stepped unless specifically authorised by the Director Assets.

General

a) This specification is made pursuant to the provision of Regulation 12 of the Local Government (Uniform Local Provisions) Regulations 1996.
b) The construction of vehicle crossing shall be executed under the direction of the Director Assets or its authorised deputy.
c) All levels for, the grading, surface finish, joining or any other construction requirement shall be as directed by the Director Assets.
d) All materials used in the construction of vehicle crossings shall be in accordance with the standard specification of Council and any material used which are inferior to those specified or as directed by the Director Assets shall be liable to rejection and replacement without payment or compensation being made to the contractor for the supply, delivery, laying, placing, finishing, removal or disposal of anything so rejected as directed by the Director Assets.
e) Protection of works and the public shall be provided by the contractor who shall supply and keep supplied as directed all necessary signs, barricades, road warning lamps, temporary bridges or any other thing necessary or as may be directed by the City and failure so to provide or keep provided shall render the contractor liable under Regulation 17 of the Local Government (Uniform Local Provisions) Regulations 1996.
f) Any damage which may occur to any Council facilities or private property during the course of the works or which may subsequently become evident from the operations thereof shall be the sole responsibility of the owner/contractor who shall be held responsible for the repair, replacement, legal claim liability or any other thing which may arise from the carrying out of any such works.

Canite Material

Approved canite-type material shall be such that when it is subject to compression in hot weather, no bitumen is extruded.

The following materials are approved and the use of any other material requires the approval of the Director Assets.

NON PORITE -Bitumen impregnated canite by the cold solvent process.
FOSROC EXPANDITE
MELJOINT

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Contribution

If it is a first vehicle crossing constructed to the premises, Council may contribute towards the cost. Application for a subsidy payment must be made on the prescribed form within six (6) months of the date it was constructed and is to be accompanied by proof of payment (invoice or delivery docket). The Director Assets may then inspect the vehicle crossing and if it is constructed in accordance with Council's specification, the subsidy payment will be forwarded by post.

Alternative Products

FAUX BRICK is a stencil patterned concrete system approved by Council for vehicle crossings provided it is laid in accordance with the specifications outlined from (1) to (4) above. FAUX BRICK vehicle crossings will be eligible for a subsidy payment from Council (refer to 5 above).

Street and Verge Bond Permits

If you apply for a building permit, you will also be required submit an application for the City's Street and Verge Bond Permit. This application includes a non-refundable administration fee. If the construction value is over $5000, an additional bond fee applies. For more information on these applications (including fees and a link to apply online), please refer to the Street and Verge Bond page on the City's website.

Fees

To determine your application fees, please refer to please refer to our Building Fee Schedule or Building Application Fee Calculator on the City's website.

For further information, please contact the City's Building Services on 9405 5000.

Harminder Singh
DIRECTOR ASSETS

Disclaimers:

1. In line with the City's recordkeeping requirements, please ensure that the information included on any application form is accurate and complete. Please also retain a copy of the completed form before submitting with the City as the form and any supporting documents will not be returned. The City accepts no responsibility for any loss, damage, liability or inconvenience suffered by any person as a result of using an application form or lodging an application form with the City.

2. This information sheet is produced by The City of Wanneroo in good faith and the City accepts no responsibility for any ramifications or repercussions for providing this information. This information sheet is correct as of July 2020 and prone to alteration without notification.

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INFORMATION SHEET

CROSSOVER
BRICK PAVED - RESIDENTIAL

City of Wanneroo
23 Dundebar Road, Wanneroo WA 6065
Locked Bag 1, Wanneroo WA 6946

T 9405 5000
E enquiries@wanneroo.wa.gov.au
wanneroo.wa.gov.au

Schedule of Requirements

a) Minimum Width at Property Line: 3.0m.
b) Maximum Width at Property Line: 6.0mm.
c) Pavers: Minimum 60mm heavy duty rectangular or square unit.
d) Brick paving Pattern: Refer to Standard Drawing TS 07-8.
e) Sand Bed: 20-40mm thick.
f) Sub-base: Minimum 100mm crushed limestone or rock base.
g) Edge Restraints: refer to City's Standard Drawing TS 07-4, to the satisfaction of the Director Assets.
h) Wing Dimension: refer to City's Standard Drawing TS 07-1.
i) Verge Gradient: A positive 2% slope from the top of kerb to the property boundary (i.e. a rise of 20mm for every 1.0m).
j) Vehicle crossing to be constructed to meet the kerb line at an angle of 90°. Any variation must be approved by the Director Assets
k) Crossings at adjoining properties will each be constructed a minimum 1.0m from the common boundary. Note - wings to these crossovers may overlap.
l) Vehicle crossings shall not be constructed closer than 7.5m to the intersection of property lines at street corners.

Please Note: Council will not accept liability for replacing any paving bricks located within the road reserve which are subsequently damaged through works undertaken therein.

Construction

a) General: The major brick paving manufacturers have identified the requirements of Local Government Authorities in the area of vehicle crossings. Their brochures covering the specifications for construction and laying of the pavers form the basis of this specification.

b) Excavation:
   (i) All surplus material resulting from site preparation and construction of the vehicle crossing shall become the property of the owner/contractor and shall be removed at the owner/contractor's expense.
   (ii) Where an existing footpath is laid in the location where a vehicle crossing is to be constructed, the contractor shall:
      - If the footpath is precast concrete slabs - the slabs shall be removed and disposed of at the contractor's expense.
      - If the footpath is insitu concrete and has a thickness of 100mm or more - they must not remove the footpath, the vehicle crossing must be constructed either side of it.

c) Sub-base Construction: The required compacted thickness of the sub-base layer will depend on the existing ground condition, however, the schedule of conditions indicates the minimum requirements.

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d) Edge Restraints:
   (i) The perimeter of all paved areas must be provided with a restraining barrier (refer to TS 07-4).
   (ii) Restraints must be 250mm wide and a minimum of 80mm deep and robust enough to withstand vehicle impact and prevent any lateral movement of the bricks as this movement could cause pavement failure.
   (iii) Mountable road kerbs provide adequate restraint on the vehicle crossing/road interface. The remaining sides must be supported with barriers - eg concrete, grouted brick.
   (iv) Visible edge restraints shall be installed flush to the crossover and approved verge level.

e) Bedding Sand:
   (i) The bedding material needs to be a well-graded sand passing a 5mm sieve. Bricklayers sand and single sized dune sands are not suitable. The sand shall be non-plastic and free from deleterious materials such as stones, tree roots, clay lumps and excessive organic material.
   (ii) At the time of placing, the sand should have a uniform moisture content. The sand must be screeded slightly ahead of laying and protected from the compaction. The pre-compacted depth should be 20-40mm.

f) Laying Patterns: As per schedule of requirements.

g) Laying of Bricks: Bricks shall be placed on the bedding sand by hand with 2-4mm gaps between adjacent bricks. All full bricks shall be laid first. Closure bricks shall be cut with a saw and fitted subsequently. Spaces of less than 20% of brick size shall be in-filled subject to the supplier recommendation.

h) Compaction and Joint Filling:
   (i) The units should be immediately compacted and brought to level by not less than three passes of the vibrating plate compactor. The plate should have sufficient area to simultaneously cover 12 units. To prevent damage to pavers, sheets of plywood of minimum thickness of 12mm shall be laid on the bricks to prevent the compactor coming in contact with the paved surface. As soon as possible after compaction, sand for joint filling should be broomed over the pavement and into the joints. Excess sand should be removed as soon as joints are filled.
   (ii) Ideally the sand used for joint filling should be finer than the bedding layer with a nominal maximum particle size of 2mm. Sand used for joint filling should be free from salts or contaminants likely to cause efflorescence. However, the use of bricklayer's sand or the addition of a small amount of silty material to the joint filling sand can be of considerable benefit in reducing water penetration in the early life of the pavement.

i) Levels:
   (i) The vehicle crossing levels shall be at a minimum grade of positive 2% or as specified by the Director Assets but in no case shall the vehicle crossing junction at the property line be stepped unless specifically authorised by the Director Assets.
   (ii) The vehicle crossing junction with the kerb face shall be matched to the mountable kerb section as the existing situation requires.

General

a) This specification is made pursuant to the provision of Regulation 12 of the Local Government (Uniform Local Provisions) Regulations 1996.

b) The construction of vehicle crossings shall be executed to the direction of the City or its authorised deputy.

c) All materials used in the construction of vehicle crossings shall be in accordance with the standard specification of Council and any materials used which are inferior to those specified or as directed by the City shall be liable to rejection and replacement without payment or compensation being made to the contractor for the supply, delivery, laying, placing, finishing, removal or disposal of anything so rejected as directed by the Director Assets.

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d) Protection of works and the public shall be provided by the contractor who shall supply and keep supplied as directed, all necessary signs, barricades, road warning lamps, temporary bridges or any other thing necessary or as may be directed by the Director Assets and failure to provide or keep provided shall render the contractor liable under Regulation 17 of the Local Government (Uniform Local Provisions) Regulations 1996.

e) Any damage which may occur to any Council facilities or private property during the course of the works or which may subsequently become evident from the operations thereof, shall be the sole responsibility of the owner/contractor who shall be held responsible for the repair, replacement, legal claim liability or any other thing which may arise from the carrying out of any such works.

Contribution

If it is a first vehicle crossing constructed to the premises, Council may contribute towards the cost. Application for a subsidy payment must be made in writing within six (6) months of the date it was constructed and must be accompanied by proof of payment (invoice or delivery docket). The Director Assets may then inspect the vehicle crossing and if it is constructed in accordance with Council's specification, the subsidy payment will be forwarded by post.

Street and Verge Bond Permits

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Fees

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Harminder Singh
DIRECTOR ASSETS

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Infrastructure Capital Works

4.4 RFT 22015 - The Renewal of Play Equipment, Softfall and Installation of Shade Sail Structures

File Ref: 24985V04 – 22/228663
Responsible Officer: A/Director Assets
Attachments: 2

Issue

To consider Tender No. 22015 for the Renewal of Play Equipment, Softfall and Installation of Shade Sail Structures within the City of Wanneroo.

Background

The 2022/23 Capital Works Program has identified twenty-four parks across the City that require the renewal of park assets and/or the installation of shade structures.

Tender No. 22015 included each park as a separable portion, which allowed Tenderers to submit tenders for each park separately, or collectively for all parks. This also allowed the City to adjust the number of parks awarded.

The parks that formed the Scope of this Tender are as follows:

No	Park Name	Suburb	Scope of Works
Part A The renewal of playgrounds that require equipment, softfall and shade sails			
1	Carosa Park	Ashby	Play equipment, softfall replacement and the installation of new shade sails
2	Carramar Community Centre	Carramar	Play equipment and softfall replacement
3	Parakeelya Park	Banksia Grove	Play equipment, softfall replacement and the installation of new shade sails
4	Provost Park	Tapping	Play equipment, softfall replacement and the installation of new shade sails
5	Addison Park	Merriwa	Play equipment, softfall replacement and the installation of new shade sails
6	Butler Community Centre	Butler	Play equipment and softfall replacement
7	Brampton Park	Butler	Play equipment, softfall replacement and the installation of new shade sails
8	Abbeville Park	Mindarie	Play equipment, softfall replacement and the installation of new shade sails
9	Longford Park	Darch	Play equipment, softfall replacement and the installation of new shade sails
Part B The renewal of playgrounds that require shade sails and/or softfall only			
10	Monticello Park	Landsdale	Synthetic turf and softfall replacement
11	Bembridge Park*	Hocking	Softfall replacement
12	Butterworth Park	Koondoola	Softfall replacement
13	Burma Park	Banksia Grove	Softfall replacement and the installation of new shade sails
14	Discovery Park	Banksia Grove	Softfall replacement
15	Wilton Park	Butler	Softfall replacement

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No	Park Name	Suburb	Scope of Works
16	Nyunda Park	Wanneroo	Softfall replacement
17	Keith Griffith Park	Darch	Softfall replacement and the installation of new shade sails
18	Wanneroo Showgrounds	Wanneroo	Softfall replacement
19	Sandow Park	Clarkson	Installation of shade sails
20	Parktree Park	Yanchep	Installation of shade sails
21	Hinckley Park	Hocking	Installation of shade sails
22	Waldburg Park	Tapping	Installation of shade sails
23	Kingsway Sporting Complex	Madeley	Installation of shade sails
24	Old Trafford Park	Madeley	Installation of shade sails

*The City did not consider this park in the evaluation of the tender responses.

Detail

Tender No. 22015 for the Renewal of Play Equipment, Softfall and Installation of Shade Sail Structures within the City of Wanneroo was advertised on the 09 April 2022 and closed on the 24 May 2022.

Essential details of the proposed contract are as follows:

Item	Detail
Contract Form	Minor Works
Contract Type	Lump Sum
Contract Duration	Not more than 12 months
Commencement Date	September 2022
Defects Liability Period	12 months
Extension Permitted	No
Rise and Fall	No

Tender submissions were received from the following companies:

Part A

- A_Space Australia Pty Ltd (A-Space);
- Hansen Pty Ltd T/F Hansen Family Trust T/A Forpark Australia (Forpark);
- Kompan Playscapes Pty Ltd (Kompan);
- Superior Nominees Pty Ltd T/A Miracle Recreation Equipment (Miracle);
- Playrope Group Pty Ltd (Playrope); and
- Playmaster Pty Ltd (Playmaster).
- Humphrey Group Australia Pty Ltd ATF The Humphrey Group Trust T/A Active Discovery (Active Discovery).

Part B

- NH Enterprises Pty Ltd t/as Perth Better Homes (Perth Better Homes);
- Perth Playground and Rubber Pty Ltd (Perth Playground and Rubber);
- Supreme Shades (Supreme Shades);
- West Coast Shade ATF the West Coast Shade Trust (West Coast Shade) and
- Humphrey Group Australia Pty Ltd ATF The Humphrey Group Trust T/A Active Discovery (Active Discovery).

Draft

The initial review of the tender submissions by the Tender Evaluation Panel (TEP), confirmed that all offers were conforming and suitable for further evaluation.

Probity Oversight

Oversight to the tender assessment process was undertaken by the City's Contracts Officer.

Tender submissions were evaluated in accordance with the Procurement Evaluation Plan (**PEP**). The PEP included the following selection criteria:

Item No	Description	Weighting
1	Sustainable Procurement (Corporate Social Responsibility) • Environmental Considerations 5% • Buy Local 10% • Reconciliation Action Plan 2.5% • Disability Access & Inclusion 2.5%	20%
2	*Occupational Health and Safety	20%
3	*Demonstrated Understanding and Methodology	30%
4	*Demonstrated Experience and Capacity	30%
5	Design Suitability and Play Value Offered	Not weighted
6	Pricing (assessed based exclusively on Value for Money principles)	Not weighted

Tenderers must achieve a minimum acceptable qualitative score (as determined by the City) and for each of the qualitative criteria detailed above (*) to be considered for further evaluation.

Price and design were not included in the weighted criteria, but were considered as part of the overall value for money assessment.

Value for money also assessed the compliance of the individual playground proposals to the playground parameters and specifications in comparison to the lump sum price for each park.

Evaluation Criteria 1 - Sustainable Procurement (20%)

An assessment was made to determine the ranking based on the tenderers' environmental policy and practices, buy local contributions, as well as commitment to reconciliation and disability access and inclusion.

Sub criteria a) Environmental Considerations (5%)
An assessment based on tenderers' Environmental policy and practices, resulted in the following ranking:

Part A

Tenderer	Ranking
Active Discovery	1
Forpark	2
Kompan	2
Miracle	4
Aspace	5
Playmaster	6
Playrope	7

Draft

Part B

Tenderer	Ranking
Perth Better Homes	1
Active Discovery	2
Supreme Shade	3
West Coast Shade	4
Perth Playground & Rubber	5

Sub criteria b) Buy Local (10%)

An assessment was made on the responses provided, that relate to:

- Purchasing arrangements through local businesses;
- Location of tenderer's offices, depots and production facilities;
- Residential addresses of staff and subcontractors; and
- Requirement for new employees arising from award of the contract.

This assessment resulted in the following ranking:

Part A

Tenderer	Ranking
Miracle	1
Forpark	2
Playrope	3
Active Discovery	3
Playmaster	5
Aspace	5
Kompan	7

Part B

Tenderer	Ranking
Supreme Shade	1
West Coast Shade	2
Perth Playground & Rubber	3
Active Discovery	3
Perth Better Homes	5

Sub criteria c) Reconciliation Action Plan (2.5%)

An assessment was made on the responses provided that relate to:

- Relationships - building positive relationships between indigenous and non-indigenous people;
- Respect - recognising the contribution of Indigenous people to Australia and learning more about the history, culture and diversity in a two-way communication process; and
- Opportunities - attracting, developing and retaining organisational talent to build opportunities for aboriginal employment, training, development and mentoring.

This assessment resulted in the following ranking:

Draft

Part A

Tenderer	Ranking
Playmaster	1
Active Discovery	2
Miracle	3
Forpark	4
Aspace	5
Kompan	6
Playrope	7

Part B

Tenderer	Ranking
Active Discovery	1
Perth Playground & Rubber	2
Perth Better Homes	2
West Coast Shade	4
Supreme Shade	5

Sub criteria d) Disability Access & Inclusion (2.5%)

An assessment was made on the responses provided that relate to:

- People with disabilities have the same buildings and facilities access opportunities as other people;
- People with disabilities receive information in a format that will enable them to access information as readily as other people are able to access it;
- People with disabilities receive the same level and quality of service from staff as other people receive;
- People with disabilities have the same opportunities as other people to make complaints; and
- People with disabilities have the same opportunities as other people to participate in any employment opportunities.

The assessment resulted in the following ranking:

Part A

Tenderer	Ranking
Active Discovery	1
Kompan	1
Playmaster	3
Forpark	3
Miracle	3
Aspace	3
Playrope	7

Draft

Part B

Tenderer	Ranking
West Coast Shade	1
Supreme Shade	2
Perth Better Homes	2
Active Discovery	4
Perth Playground & Rubber	5

The overall assessment of the Sustainable Procurement criteria resulted in the following consolidated ranking:

Part A

Tenderer	Ranking
Miracle	1
Forpark	2
Active Discovery	3
Playmaster	4
Kompan	5
Aspace	6
Playrope	7

Part B

Tenderer	Ranking
Supreme Shade	1
West Coast Shade	2
Active Discovery	3
Perth Playground & Rubber	4
Perth Better Homes	5

Evaluation Criteria 2 - Occupational Health and Safety (20%)

Evidence of safety and quality management policies and practices was assessed from the tender submissions. The assessment for safety management was based on the tenderers' responses to an Occupational Health and Safety Management System Questionnaire included within the tender documentation. The assessment of this criterion has resulted in the following ranking:

Part A

Tenderer	Ranking
Active Discovery	1
Miracle	2
Playmaster	3
Aspace	4
Forpark	5
Playrope	5
Kompan*	7

*Kompan did not meet the requirements for this evaluation criterion.

Draft

Part B

Tenderer	Ranking
Perth Playground & Rubber	1
Perth Better Homes	2
Active Discovery	3
West Coast Shade	4
Supreme Shade	5

Evaluation Criteria 3 - Demonstrated Understanding and Methodology (30%)

The tenderer's methodology and understanding as presented in their tender submission were assessed in order to evaluate their capacity to meet the requirements of the contract. Assessment of this criterion considered the tenderer's understanding of the project scope, how the scope is to be delivered and the proposed Schedule of Works. The assessment of this criterion has resulted in the following ranking:

Part A

Tenderer	Ranking
Playmaster	1
Miracle	1
Aspace	3
Active Discovery	3
Forpark	5
Kompan*	6
Playrope*	6

*Kompan and Playrope did not meet the requirements for this evaluation criterion.

Part B

Tenderer	Ranking
Perth Better Homes	1
Supreme Shade	2
Active Discovery	2
West Coast Shade	2
Perth Playground & Rubber	5

Evaluation Criteria 4 - Demonstrated Experience and Capacity (30%)

The tenderers' relevant experience in demonstrating the achievement of meeting client expectations, as well as the personnel available as presented in their tender submission were assessed in order to evaluate their capability to meet the requirements of the contract. Assessment of this criterion considered the tendering entity's credentials, current workload and resources available to fulfil the requirements of the contract. The assessment of this criterion has resulted in the following ranking:

Draft

Part A

Tenderer	Ranking
Playmaster	1
Miracle	2
Forpark	2
Active Discovery	2
Aspace	2
Kompan	6
Playrope*	7

*Playrope did not did not meet the requirements for this evaluation criterion.

Part B

Tenderer	Ranking
West Coast Shade	1
Perth Better Homes	2
Perth Playground & Rubber	3
Supreme Shade	3
Active Discovery	3

Overall Weighted Assessment and Ranking

Tenderers' submissions were reviewed in accordance with the PEP with the following key observations:

- Price and Design are not weighted and are included in the overall value for money assessment;
- The tenderers' submissions were evaluated in accordance with the selection criteria and were assessed as having the necessary resources, previous experience, capability and safety and quality management systems to undertake the tender;
- The tenderers' design proposals for both shade sails and play equipment complied with the scope of works; and
- The Park Asset Renewal Program is to be issued as a separable portion contract.

The overall qualitative weighted assessment resulted in the following ranking:

Part A

Tenderer	Ranking
Miracle	1
Active Discovery	2
Playmaster	3
Forpark	4
Aspace	5
Kompan*	6
Playrope*	7

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Part B

Tenderer	Ranking
Perth Better Homes	1
West Coast Shade	1
Supreme Shade	3
Active Discovery	4
Perth Playground & Rubber	5

*Kompan and Playrope did not meet the requirements for certain evaluation criterion, therefore were not considered further in the Value for Money Assessment.

Evaluation Criteria 5 – Design Suitability and Play Value Offered (Non-weighted)

Each tenderer was required to provide an individual design proposal for each park within the scope of works.

Each play equipment design was assessed on the playground parameters detailed in the scope of work, as well as their compliance to all relevant City specifications and Australian Standards. Shade sail designs and the softfall component were assessed on the compliance to all relevant City specifications and Australian Standards.

The results of the design evaluation was included in the overall value for money assessment for tenderers that met the minimum Overall Qualitative Criteria requirement.

Evaluation Criteria 6 - Pricing (Non-weighted)

The fixed lump sum price per each individual park proposal was applied in the overall value for money assessment for tenderers that met the minimum Overall Qualitative Criteria requirement.

Overall Value for Money Assessment

Miracle, Playmaster, Forpark, Active Discovery, Aspace, Perth Better Homes, Supreme Shades, West Coast Shades, Astro Synthetic Surfaces and Perth Playground & Rubber all achieved acceptable qualitative criteria weighted scores.

The individual playground proposals from these tenderers were assessed on the value for money offered, based on the lump sum price provided and the design consensus reached.

Refer to **Confidential Attachment 2** for the outcome of this assessment.

A summary of this outcome is as follows:

Part A **Park Name**	**Recommended Tender**
Carosa Park, Ashby	Forpark
Carramar Community Centre, Carramar	Active Discovery
Parakeelya Park, Banksia Grove	Forpark
Provost Park, Tapping	Miracle
Addison Park, Merriwa	Miracle
Butler Community Centre, Butler	Playmaster
Brampton Park, Butler	Miracle
Abbeville Park, Mindarie	Miracle
Longford Park, Darch	Playmaster
Part B	**Recommended Tender**

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Part A **Park Name**	**Recommended Tender**
Park Name	
Monticello Park, Landsdale	Perth Playground & Rubber
Butterworth Park, Koondoola	Perth Playground & Rubber
Burma Park, Banksia Grove	Supreme Shade
Discovery Park, Banksia Grove	Perth Playground & Rubber
Wilton Park, Butler	Supreme Shade
Nyunda Park, Wanneroo	Active Discovery
Keith Griffith Park, Darch	Supreme Shade
Wanneroo Showgrounds, Wanneroo	Active Discovery
Sandow Park, Clarkson	Supreme Shade
Parktree Park, Yanchep	Perth Better Homes
Hinckley Park, Hocking	Supreme Shade
Waldburg Park, Tapping	Perth Better Homes
Kingsway Regional Sporting Complex, Madeley	Perth Better Homes
Old Trafford Park, Madeley	Supreme Shade

As a result, it is recommended that the separable portions tenders be awarded to the tenderers as detailed in **Attachment 1.**

Consultation

Community Consultation will be completed in accordance with Section 3.51 of the *Local Government Act 1995* relating to minor construction works.

On award of each Contract, the relevant contractor is required to install signage of the intended works at each individual playground relating to the construction works. Prior to construction, stakeholders will be notified of the upcoming on-site works and an information letter will be delivered to all residents within a 400m radius of the relevant park.

Post tender award and prior to the construction phase, regular progress updates on key project milestoneswill be provided; posting of information on the City's webpage and media channels.

Statutory Compliance

Tenders were invited in accordance with the requirements of Section 3.57 of the *Local Government Act 1995*. The tendering procedures and evaluation complied with the requirements of Part 4 of the *Local Government (Functions and General) Regulations 1996*.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

5 ~ A well planned, safe and resilient City that is easy to travel around and provides a connection between people and places

5.3 - Responsibly managed and maintained assets

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Enterprise Risk Management Considerations

Risk Title	Risk Rating
CO-O08 Contract Management	Low
Accountability	**Action Planning Option**
Director Corporate Strategy & Performance	Manage

Risk Title	Risk Rating
ST-S04 Integrated Infrastructure & Utility Planning	Moderate
Accountability	**Action Planning Option**
Director Planning & Sustainability and Director Assets	Manage

Financial and Performance Risk

Financial Risk

A financial risk assessment was undertaken on Recommended Tenderers as part of the tender evaluation process. An independent assessment by Corporate Scorecard Pty Ltd was completed on Recommended Tenderers where the value exceeded $250,000. This assessment advised that all Recommended Tenderers have a satisfactory financial capacity to meet the requirements of the contract.

Each playground that forms part of the eight contracts will be awarded as separable portion, and payment for each separable portion will be made in full on reaching the practical completion for each park.

Performance Risk

All tenderers have a varying degree of experience in the playground industry working with various local governments across Western Australia. They have completed several projects for the City with positive results. In addition to that, the recommended tenderers have no disputes and claims history as stated in each submission.

Individual reference checks have also indicated that the recommended tenderers have a strong track record of working with local government for more than 5 years.

Policy Implications

Tenders invited were in accordance with the requirements of the City's Purchasing Policy.

Financial (Budget) Implications

The table below summarises the available funding for the renewal of play equipment, softfall and installation of shade sails and associated expenses in the 2022/23 Capital Works Program:

Description	Expenditure	Budget
Budget:		
Allocated Capital Works Budget (PR1910)		$1,675,000
Allocated Capital Works Budget (PR2484)		$204,000
Expenditure:		
Expenditure incurred to date	$0	
Commitment to date	$0	
Project Management & Professional Fees	$40,000	
Tender 22015 (this Tender) - Total	$1,752,934	

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Description	Expenditure	Budget
Other Works - *Tree removal* - *Playground safety audit* - *Service locations* - *Bembridge Park Upgrade Contribution*	$75,000	
Construction Contingency	$11,066	
Total	**$1,879,000**	**$1,879,000**

Voting Requirements

Simple Majority

Recommendation

That Council ACCEPTS the separable portions tenders, detailed in Attachment 1, submitted by Active Discovery, Forpark, Miracle, Playmaster, Perth Playground & Rubber, Perth Better Homes and Supreme Shade for Tender No. 22015, renewal of park assets and installation of new shade sails, for their respective separable portions' lump sum prices as per the General Conditions of Tendering.

Attachments:

1⇩.	*Attachment 1 - 22015 - Tender 22015*	*22/245790*
2⇩.	*Confidential Attachment 2 - 22015 - Tender 22015*	*22/245792*

Draft

RFT 22015 – The Renewal of Play Equipment, Softfall and Installation of Shade Sail Structures.

RFT 22015 – The Renewal of Play Equipment, Softfall and Installation of Shade Sail Structures.

The following table outlines the recommended separable portions to be awarded for Tender No 22015:

Tenderer	Separable Portion - Parks	Scope	Total Value
Humphrey Group Australia Pty Ltd ATF The Humphrey Group Trust T/A Active Discovery	• Nyunda Park, Wanneroo • Wanneroo Showgrounds, Wanneroo • Carramar Community Centre, Carramar	• Softfall replacement • Softfall replacement • Play equipment and softfall replacement	**$ 132,545.00**
Superior Nominees Pty Ltd t/as Miracle Recreation Equipment	• Provost Park, Tapping • Addison Park, Merriwa • Brampton Park, Butler • Abbeville Park, Mindarie	• Play equipment, softfall replacement and installation of new shade sail • Play equipment, softfall replacement and installation of new shade sail • Play equipment, softfall replacement and installation of new shade sail • Play equipment, softfall replacement and installation of new shade sail	**$ 455,701.85**
Hansen Pty Ltd T/F Hansen Family Trust T/A Forpark Australia	• Carosa Park, Ashby • Parakeelya Park, Banksia Grove	• Play equipment, softfall replacement and installation of new shade sail • Play equipment, softfall replacement and installation of new shade sail	**$ 300,038.00**
Perth Playground and Rubber Pty Ltd	• Monticello Park, Landsdale • Butterworth Park, Koondoola • Discovery Park, Banksia Grove	• Softfall replacement • Softfall replacement • Softfall replacement	**$ 225,497.00**
NH Enterprises Pty Ltd t/as Perth Better Homes	• Parktree Park, Yanchep • Waldburg Park, Tapping • Kingsway Regional Sporting Complex	• Installation of new shade sails • Installation of new shade sails • Installation of new shade sails	**$ 99,203.90**

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22/245790

RFT 22015 – The Renewal of Play Equipment, Softfall and Installation of Shade Sail Structures.

Playmaster Pty Ltd	• Butler Community Centre, Butler • Longford Park, Darch	• Play equipment and softfall replacement • Play equipment, softfall replacement and installation of new shade sail	**$ 311,196.50**
Supreme Shades	• Burma Park, Banksia Grove • Wilton Park, Butler • Keith Griffith Park, Darch • Sandow Park, Clarkson • Hinckley Park, Hocking • Old Trafford Park, Madeley	• Softfall replacement and installation of new shade sails • Softfall replacement • Softfall replacement and installation of new shade sails. • Installation of new shade sails • Installation of new shade sails • Installation of new shade sails	**$228,752.00**
		Total ex GST	**$1,752,934.20**

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22/245790

Confidential Attachment 2 – 22015 – Tender 22015

This attachment is confidential and distributed under separate cover to all Council Members.

Administration Use Only
Attachment 2 – HPE # 22/245792

Waste Services

4.5 Waste Services Bulk Waste Review

File Ref: 9788 – 22/252299
Responsible Officer: A/Director Assets
Attachments: 1

Issue

To review current Bulk Waste services and the options available to the City to move from the current scheduled verge-side services, to a pre-booked service model.

Background

On 21 August 2018, Council considered Item No AS02-08/18: Service Delivery Review – Waste Services at its Ordinary Council Meeting, and resolved in part:

1. *RECEIVES the "Waste Services Service Delivery Review 2018 – Report";*
2. *ENDORSES the implementation of the Draft "Waste Services Service Delivery 2018 – Transition Plan"*

The Waste Services Service Delivery 2018 – Transition Plan (**Appendix 1, page 23, in Attachment 1**), is a summarised version of a wider strategic and operational infrastructure framework. The Transition Plan will ensure that all of the City's waste services provide optimum services for the community, maximise resource recovery, minimise costs and cope with the expected population growth for the foreseeable future.

The Transition Plan defines three transition phases as a project pathway towards the City's preferred waste management outcomes for the future. Within Phase 1, the Transition Plan suggests that the City will implement pre-booked collection services for Bulk Junk Waste.

The current Bulk Waste services available to City residents include:

- One scheduled verge-side bulk junk collection per year;
- One scheduled verge-side bulk green waste collection per year;
- Four green waste drop-off vouchers for Wangara Greens Recycling Facility (WGRF);
- Recyclables drop-off voucher (unlimited use) for WGRF; and
- Annual community drop-off event.

A review of the City's Bulk Waste services has been undertaken with a view to move to a pre-booked collection service for both Bulk Junk and Bulk Green Waste (**Attachment 1 refers**).

Detail

The purpose of the review is to identify the optimal pre-booked Bulk Waste collection method for the community, one that is safe and operationally practical, and provides for a financial and environmentally sustainable approach now and in the long term. The review also considers that Bulk Waste verge-side services can be further supported through development of Community Drop-off sites; another objective of the Transition Plan.

The Bulk Waste Review (**Attachment 1**) considered the pre-booked Bulk Waste collection services offered by the City of Joondalup, City of Stirling, City of Swan and the Western Metropolitan Region Council. In addition, the review considered the objectives and targets outlined in the *State Waste Strategy*, the *City's Waste Plan 2020 - 2025*, and the Waste *Authority's Guidelines for local government verge-side and drop-off services - Better practice*

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principles (Verge-side Better Practice). This research informed the options that are assessed within the review.

The service options assessed within the review are:

- Option 1 – Scheduled verge collection (BAU)
- Option 2 – Pre-booked junk collection via skip bin, pre-booked recyclables verge collection, and pre-booked bulk greens collection via verge
- Option 3 – Pre-booked verge collection (with size restrictions) for both bulk junk and bulk greens
- Option 4 – Pre-booked hybrid collection (Option 1 and Option 2)

The Bulk Waste Review (**Attachment 1**) identified that the City's existing Bulk Waste service does not reflect the Waste Authority's Verge-side Better Practice, and does not align to the objectives of the State Waste Strategy. In addition to the City's obligation to meet the targets of the State Waste Strategy, the City's continued growth applies pressure to the current service delivery method.

Consultation

The Bulk Waste Review and its recommendations have been discussed with the Waste Management Advisory Committee (WMAC). Further to this, a Service Delivery Review was conducted in 2018 to identify opportunities that:

1. Have the potential to achieve best value service delivery for the City's ratepayers; and
2. Are able to cope with projected population growth whilst providing sustainable waste services.

Bulk Junk and Bulk Green Waste services were included in the Service Delivery Review, and in the Community Waste Survey that formed part of the review. This Community Waste Survey informed the Service Delivery Review and the endorsed Transition Plan.

An extensive communications plan will be developed in order to inform the community of the proposed changes to the Bulk Waste service. The communication plan and the community engagement process will be conducted in-line with the City's Community Engagement Policy.

Comment

The Bulk Waste Review recommends that a pre-booked bulk verge collection service should be implemented for bulk junk and bulk green waste, in alignment with the Verge-side Better Practice, as described in Option 3:

- One bulk junk collection, up to three cubic meters (size restriction excludes mattresses and white goods);
- One bulk green waste collection, up to three cubic meters;
- Waste is presented no more than three days prior to pre-booked collection date; and
- Additional collections (above annual allocations) at a fee.

The City has an opportunity to reduce Bulk Waste collection tonnages, therefore disposal costs, and divert more bulk junk waste from landfill by encouraging residents to seek alternative management options for their unwanted material.

To further increase resource recovery rates, the recommended Bulk Waste service will allow residents to separate 'high value' items into different piles on the verge-side. Residents will be provided with information on other avenues to reduce, reuse and recycle their waste, and how to place their waste on the verge to allow for greater resource recovery rates.

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The recommended better-practice Bulk Waste service will offer comprehensive information to residents that help them identify local alternative options for different materials through phone or online bulk waste pre-assessment. Customer satisfaction is maximised through increased convenience and accessibility to alternative Bulk Waste management options. Furthermore, the City will be able to evaluate and enhance service provision through systematic data collection.

Provision of Community Drop-Off facilities in future will further reduce the volume of Bulk Waste collected verge-side and increase the efficiency of verge-side Bulk Waste services, as residents are provided the option to transport their own waste.

The City's Waste Plan 2020 – 2025 highlights investigating Community Drop-Off sites as a key priority. To support the City's management of Bulk Waste into the future, administration also proposes:

1. Expansion of services at Wangara Greens Recycling Facility to accommodate additional waste streams for Community Drop-Off; and
2. A feasibility study be undertaken for the development of new Community Drop-Off site(s) throughout the City.

Subject to Council approval, Administration will inform the community about the pre-booked bulk vergeside collection service with the aim of transitioning to the new service late in the second quarter of 2022/23. The transition will be subject to the development of a detailed Project Management Plan (PMP) which will include resource and infrastructure requirements, and other associated items.

The successful delivery of the pre-booked bulk verge collection service also requires the implementation of a planned communication plan that provides the tools and framework to deliver an effective and sustainable message to inform, educate, and encourage behavioural change in the community.

Subject to Council's approval, overarching community information will be released during informing residents of the implementation of a pre-booked bulk verge collection service. This will be followed by more comprehensive communications in the lead up to the transition.

Upon implementation of the new service, continuous monitoring of data against targets and participation rates will be carried out. This will help inform if the service is meeting the desired targets and confirm actual costs. Once sufficient data has been collected, Administration will explore options of improving the services including contracting versus keeping it in-house.

Statutory Compliance

The *Waste Avoidance and Resource Recovery Act 2007* confers on the Minister for the Environment the ability to require any local government to provide waste services to its community in line with the State Waste Strategy:

- Waste Avoidance and Resource Recovery Strategy 2030*;* and
- *Waste Avoidance and Resource Recovery Act 2007.*

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

4 ~ A sustainable City that balances the relationship between urban growth and the environment

4.4 - Manage waste and its impacts

Draft

5 ~ A well-planned, safe and resilient City that is easy to travel around and provides a connection between people and places.

5.1 - Develop to meet current need and future growth.

6 ~ A future focused City that advocates, engages and partners to progress the priorities of the community.

6.4 - Understand our stakeholders and their needs.

7 ~ A well-governed and managed City that makes informed decisions, provides strong community leadership and valued customer focused services

7.1 - Clear direction and decision making.

7.3 - Anticipate and adapt quickly to change.

7.5 - Customer focused information and services.

Risk Management Considerations

Risk Title	**Risk Rating**
ST-G09 Long Term Financial Plan	Moderate
Accountability	**Action Planning Option**
Director Corporate Strategy & Performance	manage

Risk Title	**Risk Rating**
CO-022 Environmental Management	High
Accountability	**Action Planning Option**
Director Planning & Sustainability	manage

The above risk/s relating to the issue contained within this report have been identified and considered within the City's Strategic/Corporate risk register. Action plans have been developed to manage this risk to support existing management systems.

Policy Implications

The City's Waste Management Services Policy defines the level of waste management service to be delivered to the community. The Policy will be updated to align with the approved changes to the City's Waste Services.

The City's Waste Plan 2020 – 2025 is aligned with the Western Australia Waste Strategy.

Financial Implications

Comprehensive financial modelling of operational costs has been undertaken to assess and inform on options presented. The modelling includes:

- Resources (staff, plant and equipment) required for the transition and delivery of the service; and
- Recycling contractors required for processing of recovered bulk junk recyclables and bulk greens, and disposal of residual waste.

Option 3 provides the greatest cost saving relative to Business As Usual, as demonstrated below. Further financial detail is provided in **Attachment 1**.

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Total Service Cost		Option 1	Option 2	Option 3	Option 4
2023/24	Net Expense	$4,534,439	$4,378,589	$3,064,468	$4,001,705
	Cost Saving	*$ -*	**up to $ 155,850*	**up to $1,469,971*	**up to $ 532,733*
	% Cost Saving	**0**	**3**	**32**	**12**
2024/25	Net Expense	$4,740,532	$4,434,247	$3,068,391	$4,020,428
	Cost Saving	*$ -*	**up to $ 306,285*	**up to $1,672,141*	**up to $ 720,103*
	% Cost Saving	**0**	**6**	**35**	**15**
2025/26	Net Expense	$4,963,548	$4,498,508	$3,082,062	$4,034,071
	Cost Saving	*$ -*	**up to $ 465,041*	**up to $1,881,486*	**up to $ 929,476*
	% Cost Saving	**0**	**9**	**38**	**19**

*Actual savings will be dependent on the participation rate with the maximum savings likely at 30% participation, and no savings at 50% participation.

Implementing any of the pre-booked Bulk collection options will require capital investment. It is proposed to utilise the funding in the City's Waste Reserve for:

- Investigate procurement of a booking system to provide an informative and user-friendly platform for residents, and provide continuous monitoring of data against targets and participation rates;
- Re-configuration of existing fleet or procurement of vehicles appropriate for separated material collections (if collection is provided in-house);
- Capital infrastructure works required to facilitate the collection, sorting, bulking up and transfer of waste and resources to receiving facilities.

Following the completion of the Project Management Plan, Council approval will be requested for allocation of capital funding through the Waste Reserve to undertake the above noted works.

Voting Requirements

Simple Majority

Recommendation

That Council:-

1. **Endorses the implementation of a pre-booked verge-side Bulk collection service for Bulk Junk and Bulk Green Waste (as per Option 3 in the Bulk Waste Review) for community engagement purposes.**

Attachments:

1⇩. Attachment - Bulk Waste Review 22/139959

Draft

Bulk Waste Review

Waste Services

April 2022



Document Control				
Author(s)		*Amber Croker, A/Senior Project Manager*		
Version	**Status**	**Date**	**Comments**	**HPE Reference**
0.1	Draft	14/02/2022	Drafted in Council report format.	22/56936[V1]
0.2	Draft	28/03/2022	Updated format, include hybrid service option.	22/56936[V2]
0.2	Draft	07/04/2022	Include further financial detail.	22/56936[V2]
0.2	Draft	20/04/2022	Manager Waste Services review.	22/56936[V2]
0.3	Draft	11/05/2022	Updated with comments from ELM.	22/56936[V3]
0.3	Draft	09/06/2022	Updated with feedback from WMAC.	22/56936[V3]
0.4	Final	19/07/2022	Aligned budget information with current financial year	22/56936[V4]

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Executive Summary

On 21 August 2018, Council considered Item No AS02-08/18: Service Delivery Review – Waste Services at its Ordinary Council Meeting, and resolved in part:

1. RECEIVES the "Waste Services Service Delivery Review 2018 – Report";
2. ENDORSES the implementation of the Draft "Waste Services Service Delivery Review 2018 – Transition Plan"

Since then, Administration has made progress within Phase 1 of the Transition Plan, with the review and implementation of actions for kerbside domestic services; commencing a third kerbside bin for separate collection of garden organic waste in June 2021.

The focus now is to continue delivery of the objectives outlined in Phase 1, specifically, a review of Bulk Waste services and the options available to the City to move from the current scheduled vergeside services, to a pre-booked vergeside service model.

The overall approach used to develop the Bulk Waste review is summarised below:

- Stakeholder engagement – discussions have taken place with key internal and external stakeholders;
- Inclusion of previous community consultation in the development of options;
- Research and analysis of various other Western Australian local government practices; and
- Thorough modelling of the costs, advantages and disadvantages of the options identified.

The review identified that the City's existing Bulk Waste service does not reflect the Waste Authority's Vergeside Better Practice principles, and does not align to the objectives of the State Waste Strategy. In addition to the City's obligation to meet the targets of the State Waste Strategy, the City's continued growth applies pressure to the current service delivery method.

This review considered the pre-booked Bulk Waste collection services offered by the City of Joondalup, City of Stirling, City of Swan and the Western Metropolitan Region Council. This research informed the options that are assessed within this report:

- Option 1 – Scheduled verge collection (BAU)
- Option 2 – Pre-booked junk collection via skip bin (& pre-booked recyclables verge collection)
- Option 3 – Pre-booked verge collection (with size restrictions)
- Option 4 – Pre-booked hybrid collection (Option 1 and Option 2)

Comprehensive financial modelling has been carried out for each option. Option 3 provides the greatest cost saving relative to BAU, as demonstrated below:

Total Service Cost		Option 1	Option 2	Option 3	Option 4
2023/24	Net Expense	$ 4,534,439	$ 4,378,589	$ 3,064,468	$ $4,001,705
	Cost Saving	*$ -*	*$ 155,850*	*$ 1,469,971*	*$ 532,733*
	% Cost Saving	**0**	**3**	**32**	**12**
2024/25	Net Expense	$ 4,740,532	$ 4,434,247	$ 3,068,391	$ 4,020,428
	Cost Saving	*$ -*	*$ 306,285*	*$ 1,672,141*	*$ 720,103*
	% Cost Saving	**0**	**6**	**35**	**15**
2025/26	Net Expense	$ 4,963,548	$ 4,498,508	$ 3,082,062	$ 4,034,071
	Cost Saving	*$ -*	*$ 465,041*	*$ 1,881,486*	*$ 929,476*
	% Cost Saving	**0**	**9**	**38**	**19**

Additionally, all service options have been analysed to detail the advantages and disadvantages each would provide to the City, community and environment if implemented. Option 3 has been found to provide the most benefit in terms of visual amenity, ease of service delivery, achieving Waste Strategy objectives, safety, and customer satisfaction.

The recommended pre-booked bulk verge collection service, as described in Option 3, aligns well with the Waste Services Transition Plan, the City's Waste Plan, the City's Strategic Community Plan, the State Waste Strategy, and adheres to the Waste Authority's Vergeside Better Practice guidelines.

It should be noted that waste is intertwined and the different types of waste collection services have an effect on the other collection services. For example, the introduction of the lime green-lidded garden organics bin has decreased volumes of green waste collected via the red-lidded general waste bins, the Bulk Green Waste collection service and at the Wangara Greens Recycling Facility.

To support the management of the Bulk Waste collection services now and into the future, it is therefore recommended that a feasibility study be undertaken for the expansion and development of Community Drop-Off services throughout the City. Investigating the expansion of the City's Community Drop-Off services aligns with the priorities identified in the Waste Services Transition Plan and the Waste Plan 2020 – 2025.

1 Introduction

1.1 Background

On 21 August 2018, a report was brought before Council on the outcome of a Service Delivery Review of the City of Wanneroo's (the City) waste management services. Accordingly, it was resolved, in part, that Council:

2. ENDORSES the implementation of the Draft "Waste Services Service Delivery Review 2018 – Transition Plan"

The Waste Services Service Delivery Review 2018 – Transition Plan (Transition Plan), is a summarised version of a wider strategic and operational infrastructure framework (refer **Appendix 1**). The Transition Plan will ensure that all of the City's waste services provide optimum services for the community, maximise resource recovery, minimise costs and cope with the expected population growth for the foreseeable future.

The Transition Plan defines three transition phases as a project pathway towards the City's preferred waste management outcomes for the future. Within Phase 1, the Transition Plan suggests that the City will implement pre-booked collection services for Bulk Junk Waste.

This review of the City's Bulk Waste collection services has been undertaken with a view to move to a pre-booked collection service for both Bulk Junk and Bulk Green Waste. And to further support Bulk Waste vergeside services through development of Community Drop-off sites.

1.2 Scope

The scope of this review includes the processes and services involved in the delivery of Bulk Waste collection services within the City of Wanneroo.

1.3 Purpose

The purpose of this review is to identify the optimal pre-booked Bulk Waste collection method for the community; one that is safe and operationally practical, and provides for a financial and environmentally sustainable approach now and in the long term.

2 Current Services

The current Bulk Waste services available to City residents include:

- One scheduled vergeside bulk junk collection per year;
- One scheduled vergeside bulk green waste collection per year;
- Four green waste drop-off vouchers for Wangara Greens Recycling Facility (WGRF);
- Recyclables drop-off voucher (unlimited use) for WGRF; and
- Annual community drop-off event.

2.1 Vergeside Bulk Collections

The vergeside bulk collection service involves residents placing their unwanted household "junk" and large green waste items outside on the verge prior to their scheduled collection date. Junk items include bulk cardboard, mattresses, stoves and other whitegoods, steel, and furniture. Green waste items include tree and shrub cuttings, stumps and logs, and untreated timber up to 1.5 metres in length and 300mm in diameter. The City delivers this service in-house and operates its own fleet of seven rear-loading compactor trucks, five skid steers and six trailers, using 13 operators.

Bulk green waste collections are scheduled throughout the City over 21 weeks, January to May. The collected green waste is transferred through the WGRF, and transported and processed by Western Tree Recyclers. The City collects an average of 3,500 tonnes of bulk green waste each year from

the vergeside, and is 100% recycled. Bulk green waste volumes are expected to reduce by 10-15% with the introduction of the third kerbside bin for garden organics.

Bulk junk collections are currently scheduled throughout the City over 29 weeks, May to December. Since 2019, the City has disposed of bulk junk waste via a recycling processor, Suez Recycling and Recovery, at their Landsdale facility. The City utilises MRC contract 13/147 for the Provision of Recycling and Pick-up and Drop-off of Mattresses whereby the contractor collects and processes the mattresses for recycling. Where time allows, any whitegoods and scrap metals identified (prior to full area collection) are separated from the main waste mass, and transported by the City's own fleet to Metal West Recyclers for recycling.

The City recovers 43% of all bulk junk materials, which equates to more than 3,200 tonnes of bulk junk materials diverted from landfill per year and an average of 8,612 mattresses recycled annually.

2.2 Community Drop-Off

2.2.1 Wangara Greens Recycling Facility (WGRF)

Residents can also dispose of bulky green waste at the WGRF, which is owned and operated by the City. The green waste is removed from site by Western Tree Recyclers and processed into shredded green waste, which is made available to residents.

The WGRF also provides for drop-off of some bulky recyclables, including scrap metals, cardboard and polystyrene. It is expected that the Wangara site, currently utilised primarily for the drop-off of bulky green waste, will be developed more fully as one of the City's Community Drop-Off sites. Green waste will be only one of the many waste types received at the site, post redevelopment.

2.2.2 Community Drop-off Event

The City runs an annual drop-off event at Ashby Operations Centre for e-waste, tyres, textiles and cardboard. The event targets problematic waste items that should not be disposed of via kerbside bins or that need to be taken to a specialised drop-off location for recycling. 1,030 residents attended this popular event in 2022. Since 2018, the City has included the opportunity for residents to drop off a maximum of four tyres per household in a successful effort to reduce the impact of illegally dumped tyres on City managed land. In 2022, a total of 1,300 tyres were responsibly dropped off for disposal.

2.2.3 Non-City Community Drop-off Sites

The City's residents have access to Tamala Park and the Recycling Centre Balcatta to self-haul and dispose of recyclable items such as household hazardous waste, e-waste, cardboard and whitegoods at no cost. Disposal costs apply to dispose of mattresses and general household junk.

In line with Phase 2 of the City's Transition Plan, Community Drop-Off sites will be developed throughout the City, to allow residents the opportunity to dispose their bulky waste consistently throughout the year, by their own means. The final number and placement of drop-off sites will be determined dependent upon the requirements of residents throughout the City. The aim of Community Drop-Off sites is to effectively and efficiently improve waste service delivery and, over time, phase out vergeside collections once the take-up rate of the drop-off sites increases sufficiently to deal with most bulky wastes.

3 Strategic Alignment

3.1 Strategic Community Plan 2021-2031

This review aligns with the following objectives within the Strategic Community Plan 2021 – 2031:

- ***Goal 4:*** *A sustainable City that balances the relationship between urban growth and the environment*

  Priority 4.4: Manage waste and its impacts.

- ***Goal 5:*** *A well-planned, safe and resilient City that is easy to travel around and provides a connection between people and places.*

  Priority 5.1: Develop to meet current need and future growth.

- ***Goal 6:*** *A future focused City that advocates, engages and partners to progress the priorities of the community.*

  Priority 6.4: Understand our stakeholders and their needs.

- ***Goal 7:*** *A well-governed and managed City that makes informed decisions, provides strong community leadership and valued customer focused services.*

  Priority 7.1: Clear direction and decision making.

  Priority 7.3: Anticipate and adapt quickly to change.

  Priority 7.5: Customer focused information and services.

3.2 Waste Strategy

In February 2019, the Western Australian (WA) Government released the *Waste Avoidance and Resource Recovery Strategy 2030* (State Waste Strategy). The State Waste Strategy aims to reduce waste generation by 20% and increase material recovery to 75% by 2030. The City's *Waste Plan 2020 – 2025* is aligned with the State's Waste Strategy.

4 Legislation and Guidance

4.1 City Drivers

- Strategic Community Plan 2021 – 2031;
- Corporate Business Plan 2021/22 – 2024/25;
- Waste Plan 2020 – 2025;
- Waste Management Policy; and
- Waste Local Law 2016.

4.2 Western Australian Legislation

- Waste Avoidance and Resource Recovery Strategy 2030;
- Waste Avoidance and Resource Recovery (WARR) Act 2007;
- WARR Levy Act 2007;
- WARR Regulations 2008;
- WARR Levy Regulations 2008;
- Environmental Protection Act 1986;
- Environmental Protection Biodiversity Conservation Act 2016; and
- Public Health Act 2016.

The *Waste Avoidance and Resource Recovery Strategy 2030* provides a long-term strategy for the state, for the continuous improvement of waste management, benchmarked against best practice. It includes targets for waste avoidance, resource recovery and environmental protection.

The State Waste Strategy's overall objectives and state targets are illustrated below:

Figure 1: State Waste Strategy Targets

Avoid	Recover	Protect
Western Australians generate less waste.	Western Australians recover more value and resources from waste.	Western Australians protect the environment by managing waste responsibly.
• 2025 – 10% reduction in waste generation per capita • 2030 – 20% reduction in waste generation per capita	• From 2020 – Recover energy only from residual waste • 2025 – Increase material recovery to 70% • 2030 – Increase material recovery to 75%	• 2030 – No more than 15% of waste generated in Perth and Peel regions is landfilled • 2030 – All waste is mangaged and/or disposed to better practice facilities

A guiding principle of the State Waste Strategy is the waste management hierarchy. Governments across Australia commonly adopt the waste management hierarchy as the ideal structure for moving towards sustainable resource management.

Figure 2: Waste Management Hierarchy



The City's current method for handling residents' bulk junk does not encourage behaviours aligned to the waste management hierarchy. During bulk junk collections, waste is placed on the verge with no material separation (largely without consideration given to recyclability or reusability), or limitations to the size of the pile. This 'bring out your dead' method is also not conducive to the overall objectives of the State Waste Strategy to *"Avoid, Recover, Protect".*

4.3 Better Practice Guidelines

In March 2022, the Waste Authority released *Guidelines for local government vergeside and drop-off services - Better practice principles* (Vergeside Better Practice) to guide local governments in delivering high performing services.

The Vergeside Better Practice considers both vergeside and drop-off services in the management of bulk waste, and highlights that provision of quality drop-off services may reduce the need for

vergeside services. An increase in more 'contemporary' service offerings by local governments is also recognised. The characteristics of these services include:

- A higher focus on resource recovery;
- More restrictions on accepted materials;
- Shorter presentation/servicing periods;
- Higher levels of source separation; and
- Often adopt a pre-booked service approach.

The Vergeside Better Practice provides guidelines and benchmarks for designing a better practice vergeside service, including:

Service Design	Benchmark
Annual service allocation	Mixed hard waste – **maximum of three cubic metres** of allocation per year per household (regardless of whether a service is offered via skip bins or via
Presentation period	Scheduled service – better practice **five days or less**. Pre-booked service – better practice **three days or less**.
Servicing period	Scheduled service – better practice **four days or less**. Pre-booked service – better practice **less than three days**.
Source separation	Hard waste – **provide other source-separated services** for priority wastes, such as white goods (fridges and freezers), mattresses and e-waste. Garden organics – garden organics separate from other collections.
Price signals	User-pays service used in the design of a local government's vergeside collection service, when **extra hard-waste collections** are requested above annual service allocation.
Communications and engagement	Regularly inform households about how to use the service properly and **alternative reuse options**
Processing	Hard waste – **50% recovery** from all processed hard-waste material and separated waste. Garden organics – **90% recovery**
Data	**Data collected** as part of a local government's overall waste and recycling data collection activities.

Administration considers that the City has an opportunity to deliver a better practice service model that achieves the benchmarks defined above, primarily through:

- Increased control over the amount of time waste is presented for collection.
  - Short presentation and service periods can discourage unwanted behaviours associated with the current service, such as systematic scavenging and illegal dumping. These behaviours affect service costs, customer satisfaction and may present safety and environmental risks.
  - Short presentation will help maintain the visual amenity of the City's environment.

- Increased material separation.
  Source separated waste streams are recovered more effectively and at a lower cost than mixed waste. Items such as whitegoods, mattresses, e-waste and metals can be recycled, and when separated, recovery of these items can be prioritised.

- Communications and Engagement
  Pre-booked services will afford the City the opportunity to communicate to residents (via phone, website and email) about other waste management options available to them, how to place waste on the verge, and any safety or environmental considerations.

- Data
  Pre-booked options will allow the City to collect data of waste generated within its region and track it accordingly.

5 Research & Benchmarking

In October 2021, DWER published a report by MRA Consulting Group (MRA). MRA was engaged to report on the impacts and benefits of kerbside systems in a West Australian metropolitan context. Interestingly, the report used data provided by DWER to characterise Perth and Peel local governments into two categories, urban and peri-urban.

The key aspects considered included:

- Number of households;
- Population growth rate;
- Distance to facilities;
- Waste and material quantities; and
- Disposal and processing cost.

Urban local governments		Peri-urban local governments
Town of Bassendean	**City of Joondalup**	City of Armadale
City of Bayswater	City of Melville	City of Kalamunda
City of Belmont	Town of Mosman Park	City of Kwinana
Town of Cambridge	City of Nedlands	City of Mandurah
City of Canning	Shire of Peppermint Grove	Shire of Murray
Town of Claremont	City of South Perth	Shire of Mundaring
City of Cockburn	**City of Stirling**	City of Rockingham
Town of Cottesloe	City of Subiaco	Shire of Serpentine-Jarrahdale
Town of East Fremantle	Town of Victoria Park	**City of Swan**
City of Fremantle	City of Vincent	**City of Wanneroo**
City of Gosnells		Shire of Waroona

The key differences between urban and peri-urban local government characteristics are:

- A peri-urban local government has 44% more dwellings and waste services;
- Peri-urban growth is 7.7 times higher than urban growth; and
- The peri-urban household generates 160kg more general waste and recovers 29kg less comingled recycling per annum than urban households.

The City of Wanneroo is categorised as peri-urban, as such this review has considered the pre-booked Bulk Waste services offered by the City of Swan, also categorised as peri-urban and most comparable to the City of Wanneroo.

Other research has concentrated on relevant neighbouring local governments that currently operate pre-booked Bulk Waste collection services, City of Joondalup and City of Stirling. Additionally, the pre-booked services offered by Western Metropolitan Regional Council (WMRC) has been included to balance the analysis of service methods.

Overview - Bulk Junk

Detail	City of Wanneroo	City of Joondalup	City of Stirling	City of Swan	WMRC
Households	**75,375**	**61,000**	**120,000**	**65,000**	**20,000**
LG Area	**685.8 km²**	**98.9 km²**	**105.2 km²**	**1,042 km²**	**44.9 km²**
Category	**Peri-urban**	**Urban**	**Urban**	**Peri-urban**	**Urban**
Primary Method	Scheduled verge collection	Pre-booked skip	Pre-booked skip	Pre-booked verge collection	Pre-booked verge collection - Verge Valet™
Other Method	N/A	Pre-booked verge collection - mattress, whitegoods	Pre-booked verge collection - mattress/whitegoods/e-waste	N/A	N/A
Booking Method	N/A	CoJ website via Cleanaway	Stirling website	CoS website	WMRC website
Paid Extra Collection	N/A	Yes	Yes	Yes	Yes
Tonnage of Bulk Junk	7,524	5,291	4,709	4,801	Varies per council and dependent on individual participation level
Collection	CoW	Cleanaway	Suez/Stirling	CoS	D&M Waste Management
Processing	Suez	Cleanaway	Suez	Various contracts per material type	Perth Bin Hire
Disposal	Suez	Cleanaway	Suez	Landfill - Redhill	Perth Bin Hire
% Recycled	43%	23%	43%	52%	up to 65%
Participation	not measured	30%	20%	36%	38%
Community Drop-Off Sites	Nil	Nil	Recycling Centre Balcatta	Recyling Centre Bullsbrook & Malaga	West Metro Recycling Centre
Community Drop-Off Events	1 x per year	3 x per year	1 x per year	9 x per year	Varies per council (at least 1 x per year at each)

Overview - Bulk Greens

Detail	City of Wanneroo	City of Joondalup	City of Stirling	City of Swan	WMRC
Households	**75,375**	**61,000**	**120,000**	**65,000**	**20,000**
LG Area	**685.8 km²**	**98.9 km²**	**105.2 km²**	**1,042 km²**	**44.9 km²**
Category	**Peri-urban**	**Urban**	**Urban**	**Peri-urban**	**Urban**
Method	Scheduled Verge	Scheduled Verge	Scheduled Verge	Pre-booked verge	Verge Valet
Tonnage	3,419	5,173	3,609	1,291	Varies per council and dependent on individual participation level
Collection	CoW	Incredible Bulk	Stirling	CoS	D&M Waste Management
Processing	Western Tree	Community Greenwaste Recycling	Western Tree	CoS Ops Centre	Western Tree
% Recycled	100%	100%	100%	100%	100%
Participation	not measured	not measured	6%	36%	23%
Community Drop-Off Site	WGRF	WGRF	Recycling Centre Balcatta	Bullsbrook & Malaga Recyling Centres	West Metro Recycling Centre

5.1 City of Joondalup

The City of Joondalup (CoJ) offers their residents an annual scheduled green waste verge collection and a pre-booked bulk junk collection service that includes the following services, per household, per financial year:

- One three cubic metre skip bin, or one vergeside lounge suite collection;
- One vergeside collection of up to four whitegoods; and
- One vergeside collection of up to six mattresses.

CoJ residents have a number of options when booking a skip bin, either:

- 2-day skip (weekdays);
- 4-day skip (over a weekend);
- 6-day skip (weeklong); or
- Residents may swap their skip bin allocation for one lounge suite collection.

For logistical reasons, a skip bin will arrive at a property full with waste from the previous property, and is then emptied by a different truck on the same day. Skip bin services are contracted to Cleanaway; CoJ achieve a 15% recovery rate for waste collected in resident skip bins. Cleanaway sub-contract CoJ's whitegoods and mattress collections and recycling to Soft Landings.

If a skip bin is swapped for a lounge suites collection, these are placed on the verge for collection. Up to four whitegoods and up to six mattresses may also be pre-booked for collection. These items are also placed on the verge and collection is aligned to the property's bin day.

CoJ do not offer pre-booked collections for e-waste, and these items are not permitted in a skip bin. Residents are encouraged to drop off e-waste at Tamala Park or the Recycling Centre Balcatta.

All pre-booked collections can be arranged through the CoJ website, bookings are facilitated by Cleanaway's booking system. Residents who use their allocation and wish to have additional services can book an additional skip bin, whitegoods and mattress collection for an additional fee (additional skip is $107).

CoJ estimates resident participation of pre-booked bulk collections is 30%. Approximately 19,000 skip bins are utilised by residents per year. CoJ's Bulk Waste service collects 5,291 tonnes of bulk junk per year and total recovery is 23%.

5.2 City of Stirling

The City of Stirling (Stirling) offers residents a scheduled green waste verge collection, which occurs once every nine months. Bulk junk is collected as part of a pre-booked service and includes the following services, per household, per financial year:

- One three cubic metre skip bin general household junk;
- One vergeside collection of up to four whitegoods;
- One vergeside collection of up to six e-waste items; and
- One vergeside collection of up to six mattresses.

Stirling also operate a Community Drop-Off facility, Recycling Centre Balcatta. Residents are provided tip passes to dispose of bulk waste free of charge, including:

- Household bulk junk;
- Clean garden waste;
- Construction waste; and
- Two mattresses and two fridge disposals.

Stirling's skip bin services are contracted to Suez Recycling and Recovery, who deliver the waste to a bulk sorting facility in Bibra Lake. Stirling achieve a 38% recovery rate for waste collected in resident skip bins.

Skip bins are delivered Monday – Friday and collected two business days after delivery. However, skip bins delivered on a Thursday or Friday are collected on a Monday and Tuesday, respectively. Residents can request an additional skip bin at a cost of $85.

Like the City, Stirling utilises MRC contract 13/147 for the collection and recycling of mattresses. Stirling collects whitegoods and e-waste in-house using one tail-lift cage truck, these items are transferred through the Recycling Centre Balcatta and sent for onward processing. Stirling have developed their own online booking platform to facilitate resident bookings for the four separate pre-booked collection services.

Stirling have indicated a high proportion of their residences are unable to accommodate a skip bin due to lacking verge space or complications with over-head power lines. There are also a proportion of pre-booked skip bins that cannot be set down upon arrival due to vehicles parked on verges or limited space for the skip truck to manoeuvre. Stirling also utilise in-house operators and a crane truck daily, to skim-off the tops of reported overloaded skip bins and pick up excess waste that gets

left around skip bins (illegal dumping). This crane truck also services bulk collections as an alternative for properties that have no verge space to accommodate a skip bin.

Stirling estimates resident participation of pre-booked bulk collections is 20%. The service collects 5,344 tonnes of bulk junk per year and total recovery is 43%.

5.3 City of Swan

The City of Swan (CoS) provides residents with a pre-booked verge collection service, with a maximum of two collections per financial year. These can be a combination of any of the following:

- Two bulk junk collections;
- Two green waste collections; or
- One of each (i.e. 1 x green waste collection & 1 x bulk junk collection); and
- Mattress collections (up to three mattresses per financial year).

Residents may purchase additional collections if required, $50 per junk collection, and $20 per green waste collection. CoS also operate two Community Drop-Off facilities, Recycling Centre Malaga and Recycling Centre Bullsbrook. Residents are provided entry to dispose of bulk waste free of charge, including (but not limited to):

- Household bulk junk;
- Clean garden waste;
- Construction and demolition waste;
- Mattresses, whitegoods, and e-waste; and
- Tyres.

Pre-booked verge collections began mid-2018 and replaced the annual scheduled collections. Bulk junk collections include a mixture of general bulk items such as furniture, as well as recyclable items such as whitegoods and e-waste. Any of these items can be placed out together on one collection date for use of one bulk junk collection entitlement. Green waste is included in the pre-booked service and can be booked for collection, consuming the respective entitlement. CoS mattresses are booked separately to bulk junk collections due to internal operational needs.

Prior to commencing a pre-booked service, rural properties were not serviced by CoS's scheduled bulk collections. Under the current service, rural properties are provided with a tip pass in place of the pre-booked verge collections. However, those who receive a tip pass can still book a mattress collection.

CoS provide all bulk junk, greens and mattress collections in-house. They operate a fleet of three rear-loader trucks, one hiab truck for metals, one hiab truck for mattresses, and one ute and trailer for e-waste. The separately collected waste streams are delivered to the respective processor by CoS own fleet.

CoS procured a software program to manage the bookings for their bulk collection services. They have acknowledged the booking software in place is not optimal, and since the program began in 2018, have employed a Scheduler to manage bookings and the scheduling and routing.

Nonetheless, the booking process is simple and streamlined, and residents are asked to select the items for collection. This enables CoS to send the appropriate collection vehicles. Residents are advised to put items out on the verge not more than two days prior to the day of scheduled collection, and not to have a pile that is more than three cubic metres in size. Waste items must be separated, CoS uses images such as **Figure 3** to illustrate what is required.

Figure 3: City of Swan "How to set out your waste"



Importantly, a Resident Liaison Officer was also employed upon implementation in 2018 to support the service by ensuring compliance, to provide education, and support for residents in the transition from one service model to another.

CoS deliver a Bulk Waste service that aligns well to Vergeside Better Practice guidelines. Resident participation of pre-booked bulk collections is 36%, the service collects 4,800 tonnes of bulk junk per year and material recovery is 52%.

5.4 Western Metropolitan Regional Council

Western Metropolitan Regional Council (WMRC) is a regional council offering waste management options for its five member councils:

- Town of Mosman Park;
- Town of Cottesloe;
- Town of Claremont;
- City of Subiaco; and
- Shire of Peppermint Grove.

The WMRC offers residents of its member councils pre-booked verge collection services in the form of Verge Valet™. Four of the five member councils participate in Verge Valet™, plus two participating councils, Town of Cambridge and City of Vincent.

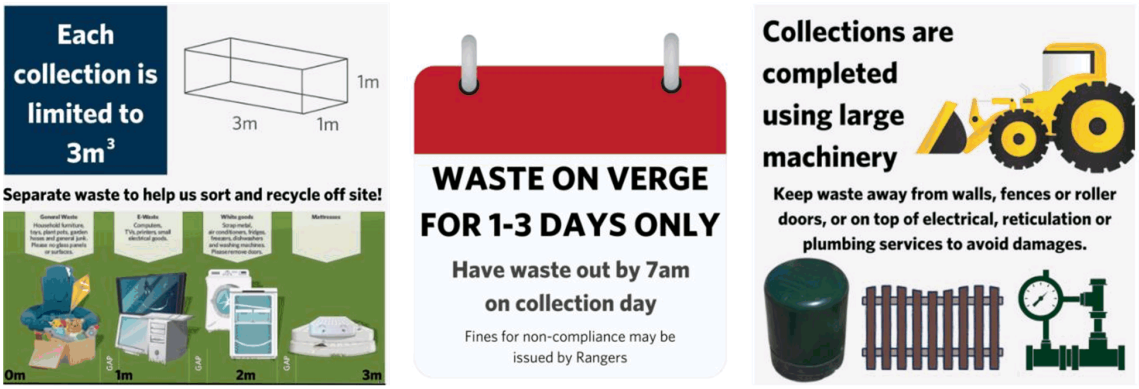
Much like CoS's pre-booked service, Verge Valet™ is a pre-booked bulk junk and green waste vergeside collection service. Each member and participating council offers its residents slightly different entitlements and waste type collections. Where services are offered in full, Verge Valet™ provides pre-booked collections of green waste, household junk including furniture, e-waste, whitegoods and mattresses.

All services are booked in one action, whereby the resident selects the waste types and/or items for collection. All booked waste types can be presented on the verge for one collection. Additional collections can be booked when entitlements have been consumed; each participating council applies their own cost for additional collections.

WMRC have procured and developed the booking platform for Verge Valet™. The booking process prompts residents to consider alternatives to disposing of their waste items by providing alternative avenues for their quality used items such a free charity pick-ups and Buy Nothing Facebook Groups.

The booking process contains a high degree of pictorial information to convey correct waste placement, separation, time on verge, and size limits.

Figure 4: Example Verge Valet™ Pictorial Information



WMRC also manages all bookings centrally on behalf of member and participating councils. Currently the Verge Valet™ model is tied to WMRC's local area, whereby WMRC holds the collection and processing/disposal contracts for this service. However, WMRC have been approached by various Local Governments from beyond their area and are looking to develop a licensed model of the system.

Under a licensed model the licensee would hold collection and processing contracts and WMRC would supply the interface between residents and collectors. It is anticipated that this would be funded through an initial set up fee for training and access to WMRC's intellectual property and an ongoing license fee based around the number of residences.

WMRC also operates a Community Drop-Off facility, West Metro Recycling Centre. Residents of member councils are provided tip passes to dispose of bulk junk and green waste free of charge. Residents can also drop off recyclables such as e-waste, scrap metals and cardboard at no cost.

Verge Valet™ represents a better practice service delivery model. WMRC estimates resident participation of pre-booked bulk junk collections is 38%, and material recovery is up to 65%.

5.5 Community Consultation

In May 2018, Waste Services partnered with a contractor, Metrix, to develop and undertake a Community Waste Survey, asking City residents for their preferences on how the City manages its waste, delivers this waste service, and conducts its waste education. A total of 1,280 residents completed the survey.

With regard to Bulk Waste Services, the majority of respondents felt providing separate pick-ups for large recyclables was important, and for the City to provide drop-off facilities for bulky items. Implementing a purely drop-off facility system for bulk waste is the least preferred option, aligning with convenience being the highest motivation regarding waste behaviours. Keeping the current verge collection for bulk waste is preferred by less than half of respondents, and 44% would prefer an on-demand service. This Community Waste Survey informed the Waste Services Service Delivery Review 2018 and the endorsed Transition Plan.

6 Service Options

In keeping with the Transition Plan, the following methodologies for pre-booked bulk waste vergeside collection services have been identified as available to the City and are described below, in addition to the existing service method.

6.1 Option 1 – Scheduled verge collection (BAU)

A scheduled collection, the existing service, where Waste Services set dates for waste collection (junk and greens cycles) in each area. Households are informed of their collection date via the City's website and Facebook page, local newspaper, and signage posted in the upcoming collection area. Residents are permitted to present material on the verge no more than one week prior to the advertised collection date. Compliant material that is placed on the verge in line with the scheduled date is collected. Non-compliant items are not collected, and is notified through non-compliance cards at the property. This service provides for minimal separation of recyclable material, and there is no limitation to, or enforcement of the amount of material presented on the verge.

Advantages:

- Operational efficiencies – i.e. no booking system required, optimising collection runs;
- Equal service for all residents;
- City has experience with the service and no change or immediate investment required;
- Administration reduced through no requirement to manage bookings; and
- Residents can plan for it.

Disadvantages:

- Visual amenity affected by numerous properties presenting material at the verge over a number of weeks;
- Generates more waste and therefore generally higher cost and reduced landfill diversion;
- Limited opportunity for education regarding non-compliant waste and recycling options;
- Set schedule/dates means that residents who are travelling/away will not be able to partake in the service;
- Inconvenience for the community having to wait for scheduled service and limited access for community drop-off within the region;
- Invites scavenging which adds to the unsightly nature of the waste (materials become strewn about);
- Invites illegal dumping, non-compliant materials are dumped onto the existing bulk waste pile presented (some of this can come from residents outside the Wanneroo region);
- Ability to collect data is poor, leading to inaccuracies in the City tracking waste generated, recycled and disposed, and inaccurate regulatory reporting;
- Lack of space (verge) for some household types;
- City growth will continue to put pressure on service delivery – to complete annual cycles;
- Risk of property damage during collection due to unseparated and unrestricted amounts of waste (i.e. damage to power-domes); and
- Limited community drop-off access in the region places greater demand on this service which is not the most cost effective option.

The existing service model is not consistent with Vergeside Better Practice guidelines and does not align to the objectives of the Waste Strategy. In recent years, the schedule for bulk junk collections has been continually adjusted (lengthened) to cater for the City's growth and therefore increased collections.

Continuing to deliver the service in the existing format, with current resources, will see capacity reached within the next two years; purely with the increasing area to cover. After this point, the service will be unable to meet the demands of the City's growth without rostering longer work hours or adding additional vehicles and staff.

Capital investment is required for procurement of an additional two bulk trucks, one skid steer and trailer for service continuity. The 2022/23 budget for the BAU Bulk Waste service is $4,459,843 and the service cost is modelled at $4,534,439 for 2023/24.

6.2 Option 2 – Pre-booked junk collection via skip bin (& pre-booked recyclables verge collection)

The current service method would be replaced with a pre-booked skip bin service for the disposal of bulk junk items. Residents receive an annual entitlement of one three cubic metre skip bin and can book for a timeframe that suits them, using an online portal or contacting the City's Customer Relations Centre if this is not possible. A skip bin is delivered and residents have 48 hours to fill it before it is removed.

A stand-alone skip bin service offers residents disposal of limited bulky household items, which does not include green waste, whitegoods, mattresses, e-waste, and large household items (e.g.: lounge suites). To maintain the current service level offering, additional services are required to facilitate the collection of those items not accepted via a skip bin service. The City can develop and utilise a pre-booked service for the following recyclable items:

- Mattresses;
- Whitegoods;
- E-waste; and
- Green waste.

Residents would request the separate collection of the above items, within allocated entitlements, for a time that suits them through an online portal.

The City does not have the infrastructure, or vehicle set to undertake a skip bin service in-house; therefore, this is best provided as an outsourced service. Commercial service delivery for skip bins is well established within the Perth area. Additional services could be delivered externally or internally with a change to current plant; i.e. the purchase of a flat bed or similar; this would not be extra vehicles but rather a reconfiguration of the current fleet.

It is anticipated that residents overfilling skip bins will be an issue, as highlighted by other Local Governments, one which any contractor delivering the service will not accept. Skip bins that are seen to contain non-conforming items, or large items overfilling the bin will not be collected and result additional costs to the City for the contractor to return once rectified. The use of skip bins also attracts illegal dumping, either through overfilling, or through waste dumped at the sides of the skip bin. Collection of this waste will require City resources.

The City would require the use of one rear-loading compactor truck, one crane truck and one skid-steer to facilitate the collection of materials from overfilled skips. The City of Stirling, for example, have a vehicle dedicated to rectifying these issues on a daily basis. This would also require one FTE to manage and schedule the booking requests associated with pre-booked services, and to manage the issues with overfilled skip bins.

Advantages:

- Reduced waste tonnages with amount of waste limited to skip bin size;
- Reduced disposal costs due to expected lower participation rate;
- Residents can book services as and when required;
- Visual amenity of the suburbs is better managed, and time on the verge is limited;
- Removes opportunity for illegal dumping in scheduled collection areas;
- Potential to utilise collection contractor's booking system; and
- Increases opportunity to collect more reliable data providing opportunities for better planning and more accurate regulatory reporting.

Disadvantages:

- Items accepted are much reduced, due to size and dimension of skip bin;
- The three cubic metre volumes are unable to be realised due to the shape of the skip bin and the waste materials;

- Likelihood that households will overflow skip bins, which will result in an increase in administration to contact residents, and increased costs from collection contractor;
- Potential for residents to hide non-compliant waste at the bottom or within the skip bin;
- Reduced recycling capacity due to some of the waste getting crushed as residents throw it into skip, and during collection of the waste from the skip and unloading at site;
- Potential for other residents to dispose of waste, including non-compliant waste, in skip bins not allocated to them;
- Increased illegal dumping, where additional or over-sized materials are placed around the skip bin;
- Skip bins become common place throughout the City;
- Skip bins can be difficult to place on verges in some areas with a lack of street frontage, affecting footpaths, parking and placement of kerbside bins, which often leads to property damage (i.e. verges and power-domes);
- Residents may find larger/bulkier items difficult to load into the skip bin which raises safety concerns;
- Booking process is not streamlined, different collections will require separate bookings, i.e. one booking for a skip, another for collection of a mattress;
- Additional administration support required to manage booking and scheduling the collection of multiple waste types of the different vergeside collection services, i.e. skip bins, mattresses, whitegoods, e-waste, etc; and
- Limited community drop-off access in the region places greater demand on this service.

This option provides for less visual pollution that the current method, where waste materials are partially containerised. However, when residents are disposing of items not accepted in a skip bin or larger items, these are still required to be placed on the verge alongside the skip bin for separate collection.

Local Governments who operate a skip bin service report an overall reduction in bulk junk volumes collected, driven by a low resident participation rate of 20-30%. Low participation rates may be a reflection of community satisfaction or need. If Community Drop-Off facilities are available and convenient for residents to access, there is less need to utilise a pre-booked skip bin service. Alternatively, if a pre-booked skip bin service does not suit residents' needs (i.e. for disposal of large/bulky furniture items) this may lead to an increase in illegal dumping.

It is estimated this service model will not provide any improvement to the level of material recovery, as the processing method is the same as BAU. The only difference being the mixed junk waste in contained a skip rather than placed on the verge.

Capital investment is required to implement this service option, for procurement of a booking system and potential fleet re-configuration.

The cost to operate a pre-booked skip service (with additional pre-booked item collections) is modelled at $4,378,589 for 2023/24. In comparison to costs for delivering the City's BAU model, option 2 would result in a cost saving of 3%.

Costs are modelled on 30% of City residences utilising this pre-booked service. Research regarding the modelling of pre-booked services (skip bin or other) and consultation with other metropolitan Local Governments has determined that 30% participation rate is a rule of thumb with which to benchmark.

6.3 Option 3 – Pre-booked verge collection

The current scheduled verge collection method would be replaced with a pre-booked verge collection. This service provides convenience for residents to pre-book and dispose of bulky waste items when it suits them. Residents are allocated two Bulk collections per property, per year, consisting of one junk collection and one greens collection. If required, additional collections may be purchased for a fee, above annual allocations.

This service involves residents booking the service through an online portal or contacting the City's Customer Relation Centre if this is not possible. In booking the service, residents will select the types of waste that will be placed on the verge, and a selection of available collection dates are presented, determined by the collection provider. Availability of dates may vary depending on factors such as number of services available and seasonal demand variables.

Once booked, the resident places items on the verge in separate piles, (e.g. whitegoods, e-waste, general waste, mattresses, green waste) no more than two to three days prior to collection date. To drive service efficiency and increase the amount of materials recycled, this option requires an increased level of material separation prior to collection.

This service option encourages residents, through the booking process, to consider the items they are disposing. With the current scheduled bulk verge collection, residents often place smaller general waste items on the verge, which could easily be disposed in the red-lidded general waste kerbside bin. Additionally, residents are encouraged to consider if their items can be reused by someone else, e.g. charity collectors or community reuse options such as Buy Nothing or Gumtree.

In line with Vergeside Better Practice, green waste and junk allowances will be a maximum of three cubic metres per collection. For junk collections, this measure will exclude recyclable items such as whitegoods and mattresses. Education will be provided throughout the transition to and implementation of this service option; residents will be advised how to correctly sort and place their waste on the verge.

Compliance will be managed through measures such as requesting a photo to confirm material placement (provided for through the booking platform). Non-compliance will be treated first through education, and a repeat occurrence will be given a notice in the form of a non-compliance card (refer **Appendix 2**). Depending on the level of non-compliance, the waste may or may not be collected. For continued non-compliance an extra paid collection would be explored.

The City could deliver a pre-booked verge collection service internally with existing fleet and work force. Minor changes to current plant such as the purchase of a flat bed or similar would be required; this would not be an extra vehicle but rather a reconfiguration of the current fleet. This service option would also require one FTE to manage and maintain booking requests, and to support the community's transition to the new service through education and compliance activities.

Advantages:

- Residents book ahead, therefore reduces waste tonnages and increases landfill diversion;
- Aligns with the WA Waste Strategy and the City's Waste Plan, and aligns the most objectives in the City's Strategic Community Plan.
- Safety risks are minimised, especially the risk of waste, residents, operators and machinery coming into contact with power-domes, because of better control of the process from booking a collection through to removal of waste from the vergeside;
- Provides convenient timing for residents who don't have to wait on the scheduled runs or weekend drop-offs (i.e. convenient when cleaning up, doing renovations or moving houses);
- The City currently has the workforce and fleet to carry out this service (fairly new bulk collection fleet of 7 rear-loading compactor trucks, 5 skid steers and 6 trailers);

- Generates less waste because:
    - residents will only be disposing what cannot be recovered by other means, and
    - reduced opportunity for illegal dumping;
- Reduced volumes result in reduced costs incurred by the City for management of collected bulk waste;
- A simpler and single bulk waste collection service than relying on different contractors for skip bins (which come with many restrictions) and on the ground vergeside collection;
- Increases opportunity for greater source separation which results in increased material recovery and reduced landfill disposal costs;
- Increases opportunity to collect more reliable data providing opportunities for better planning and more accurate regulatory reporting;
- Provides interaction with the resident during booking to provide alternatives for reusable, repairable or recyclable items;
- Less street frontage and overhead/parking clearance required than skip bins;
- Improved visual amenity of suburbs in the Wanneroo region;
- Reduce instances of illegal dumping and scavenging, as waste is not presented throughout an entire suburb nor is it presented for long periods as the City will have direct control of the service;
- Reduces clean-up costs associated with going back to suburbs that have litter and illegal dumping dispersed across its streets, verges, roundabouts, parks, etc.;
- Reduced risk of property damage during collections due to organised, separated waste and the amount of waste presented is limited in size; and
- Streamlined booking process - one booking action for multiple waste types.

Disadvantages:

- Additional administration for booking and database management;
- Additional cost to purchase booking and scheduling software;
- Some areas have a lack of street frontage/verge space to place materials; however the City currently manages this issue in its delivery of the current vergeside bulk collection service; and
- Limited community drop-off access in the region places greater demand on this service.

The City of Swan and the Western Metropolitan Regional Council operate a pre-booked verge collection service, and have reported a 26% and 32% reduction in waste collected since commencing with a pre-booked service model. Both Councils provide Community Drop-Off facilities that complement their pre-booked services. City of Swan have achieved a reduction in waste volumes despite an increase in the number of collections and households over time.

This option provides the greatest opportunity to increase material recovery, improve visual amenity, and reduce the amount of waste generated within the City; it is the preferred option. Option 2 does not offer the same level of material separation or opportunity for recovery, as items are disposed collectively into the skip bin. A comparison of material recovery rates per service is provided below:

Local government	Primary service method	Service option	Material recovery rate
City of Joondalup	Pre-booked skip bin	Option 2	23%
City of Stirling	Pre-booked skip bin	Option 2	43%
City of Swan	Pre-booked verge collection	Option 3	52%
Western Metropolitan Regional Council	Pre-booked verge collection	Option 3	65% (up to)

It is estimated this service model will increase material recovery by at least 8% through increased material separation; achieving a minimum 51% bulk junk recovery rate.

Capital investment is required to implement this service option, for procurement of a booking system and fleet re-configuration, if the service is delivered in-house.

The cost to operate a pre-booked verge collection service is modelled at $3,064,468 for 2023/24. In comparison to costs for delivering the City's BAU model, option 3 would result in a cost saving of 32%. The cost model is based upon 30% of City residences utilising the pre-booked service.

6.4 Option 4 – Pre-booked hybrid collection

This service option would provide a skip bin and other pre-booked collection services as described in option 2, to households on lots smaller than 400m², (approximately 25% of properties). Households 400m² or larger would be provided vergeside collection services as described in option 3. Collections would be delivered through a mix of contracted services and/or in-house services, as outlined in the corresponding options above.

This is a complex service offering and will amplify the complications associated with skip bin placement for smaller properties and unit complexes. A standard three cubic metre skip bins is 1.80 metres long and 1.65 metres wide, and requires sufficient room on the verge. Additionally, skip bins should be placed on verges, not private property, and cannot be placed on artificial lawn or textured surfaces such as exposed aggregate.

The below considers the service option as a whole.

Advantages:

- Residents can book services as and when required;
- Reduced disposal costs due to expected lower participation rate;
- Visual amenity of the suburbs is better managed, and time on the verge is limited; and
- Removes opportunity for illegal dumping in scheduled collection areas.

Disadvantages:

- Service delivery complexity is increased substantially;
- Static property planning data used to develop this model and forecast future growth;
- Increased resources and costs for management of service and scheduling of bookings;
- Booking process is not streamlined and is complicated - different collection types and criteria;
- Additional cost to purchase booking and scheduling software;
- Difficult to communicate and educate for various services;
- Risk of confusion amongst residents and increased non-compliance;
- Unequal service for all residents - feeling advantaged/disadvantaged due to their property size;
- Alternative options will be required for households unable to have a skip bin suitably placed;
- Unproven/untested service model (i.e. not offered by other local governments); and
- Limited community drop-off access in the region places greater demand on this service.

As per options 2 and 3, capital investment is required to implement this hybrid service option, for procurement of a booking system and potential fleet re-configuration

The cost to operate a pre-booked hybrid collection is modelled at $4,001,705 for 2023/24. In comparison to costs for delivering the City's BAU model, option 4 would result in a cost saving of 12%.

Costs are modelled on 25% of City residences being entitled to a skip bin services (option 2) and 75% of residents entitled to a pre-booked verge collection (option 3). Both with a 30% participation level.

6.5 Cost Model

A cost model has been prepared for the options presented, with the following assumptions:

- Option 1 – BAU service continues, additional fleet and resources required support the City's growth;
- Option 2 – Pre-booked skip service for waste collection, removal and processing. A separate recyclables (whitegoods, e-waste, mattress, green waste) collection service is provided with materials sent for processing. 30% household participation.
- Option 3 – Pre-booked vergeside collection service is provided, with all materials sent for processing. 30% household participation.
- Option 4 – Pre-booked hybrid collection. Option 2 is available to 25% of households, and option 3 is available to 75% of households. 30% total household participation.

Four-Year Forecast

Total Service Cost		Option 1	Option 2	Option 3	Option 4
2023/24	Net Expense	$ 4,534,439	$ 4,378,589	$ 3,064,468	$ $4,001,705
	Cost Saving	*$ -*	*$ 155,850*	*$ 1,469,971*	*$ 532,733*
	% Cost Saving	**0**	**3**	**32**	**12**
2024/25	Net Expense	$ 4,740,532	$ 4,434,247	$ 3,068,391	$ 4,020,428
	Cost Saving	*$ -*	*$ 306,285*	*$ 1,672,141*	*$ 720,103*
	% Cost Saving	**0**	**6**	**35**	**15**
2025/26	Net Expense	$ 4,963,548	$ 4,498,508	$ 3,082,062	$ 4,034,071
	Cost Saving	*$ -*	*$ 465,041*	*$ 1,881,486*	*$ 929,476*
	% Cost Saving	**0**	**9**	**38**	**19**

While cost savings are indicated for all pre-booked options, Administration considers that any savings realised from the implementation of a pre-booked Bulk Waste service would be consumed by further progress towards the City's Transition Plan.

2023/24 Budget Model

Options	1	2	3	4
Description	Business as Usual	Pre-booked skip service + pre-booked recyclables collection	Pre-Booked verge collection	Hybrid services (skip & verge options)
No. of Households	81385	81385	81385	81385
Household Participation Rate (%)	30%	30%	30%	30%
Rate of Effort (per annum)				
Tonnes - bulk to landfill	4571	3885	3096	3,231
Tonnes - bulk recycled	2935	2424	2533	2,458
Tonnes - separated metal	429	529	594	567
Tonnes - on-demand metals/whitegoods	0	0	0	0
Tonnes - on-demand mattresses	194	182	182	178
Mattress recycled	146	136	136	134
Greenwaste (t)	3693	2354	2354	2,309
Total Junk Waste (t)	8,129	7,021	6,405	6,434
Total Bulk Waste = Junk + Green (t)	11,822	9,375	8,760	8,743
Impact on Waste to Landfill ratio				
T to landfill	4,571	3,885	3,096	3,231
T to recycling	2,935	2,424	2,533	2,458
Income $ per unit				
Income - separated metal (pT)	$ 21,435.45	$ 26,468.85	$ 29,709.94	$ 28,342.83
Expense				
Headcount	16	12	13	17
Scheduler/Admin	0	2	2	3
Skid Steer	5	2	3	4
Trailer	6	2	3	4
Waste Truck	7	2	3	4
Other - tail gate	0	3	2	4
Salary and Wages Normal	$ 1,199,018.95	$ 957,642.79	$ 1,035,349.95	$ 1,346,178.58
Cost per year of plant and equipment	$ 1,149,316.00	$ 277,053.90	$ 372,119.22	$ 519,338.49
Advertising (pa)	$ 42,301.00	$ 42,301.00	$ 42,301.00	$ 42,301.00
Printing	$ 769.00	$ -	$ -	$ -
Materials and Equipment	$ 5,720.00	$ 5,720.00	$ 5,720.00	$ 5,720.00
COW Overheads/On costs	$ 479,607.58	$ 383,057.12	$ 414,139.98	$ 538,471.43
Disposal Expense				
Disposal - Processing (pT)	$ 1,223,492.96	$ -	$ 917,619.72	$ 674,286.39
Greenwaste Processing	$ 125,572.63	$ 80,052.55	$ 80,052.55	$ 78,517.24
Contract/On Demand Expense				
Contract - No of Skips	0	24415	0	6006
Contract - Skip (p Skip)	$ -	$ 1,220,770.58	$ -	$ 300,309.56
Contract - skip processing fee	$ -	$ 1,028,468.61	$ -	$ 253,003.28
Contract - No of refused skips at 15% refusal rate	0	3662	0	901
Cost Contract - Skip Refusal Rate 15%	$ -	$ 183,115.59	$ -	$ 45,046.43
Contract - No of mattresses	9708	9075	9075	9075
Cost Contract - Mattress	$ 330,076.34	$ 226,875.90	$ 226,875.90	$ 226,875.90
Income/Expenditure				
Income	$ 21,435.45	$ 26,468.85	$ 29,709.94	$ 28,342.83
Expense	$ 4,555,874.46	$ 4,405,058.03	$ 3,094,178.32	$ 4,030,048.31
Net Expense	**$ 4,534,439.01**	**$ 4,378,589.17**	**$ 3,064,468.38**	**$ 4,001,705.48**
Cost Saving		**$ 155,849.84**	**$ 1,469,970.64**	**$ 532,733.53**
% Cost Saving		**3**	**32**	**12**
Tonnages				
Total Tonnage to Landfill	4,619	3,931	3,142	3,275
Total Tonnage Recycled	3,510	3,090	3,264	3,158
Recyled per Household (kg)	43	38	40	39
% Junk diversion from landfill	43	44	51	49
% Greenwaste diversion from landfill	100	100	100	100
% Bulk diversion from landfill	61	58	64	63
Per Household				
Collection Cost per Household	$ 55.72	$ 53.80	$ 37.65	$ 49.17
Total Green Waste (kg) per household	45.4	28.9	28.9	28.4
Total Junk Waste (kg) per household	99.9	86.3	78.7	79.1
Total Bulk Waste (kg) per household	145	115	108	107

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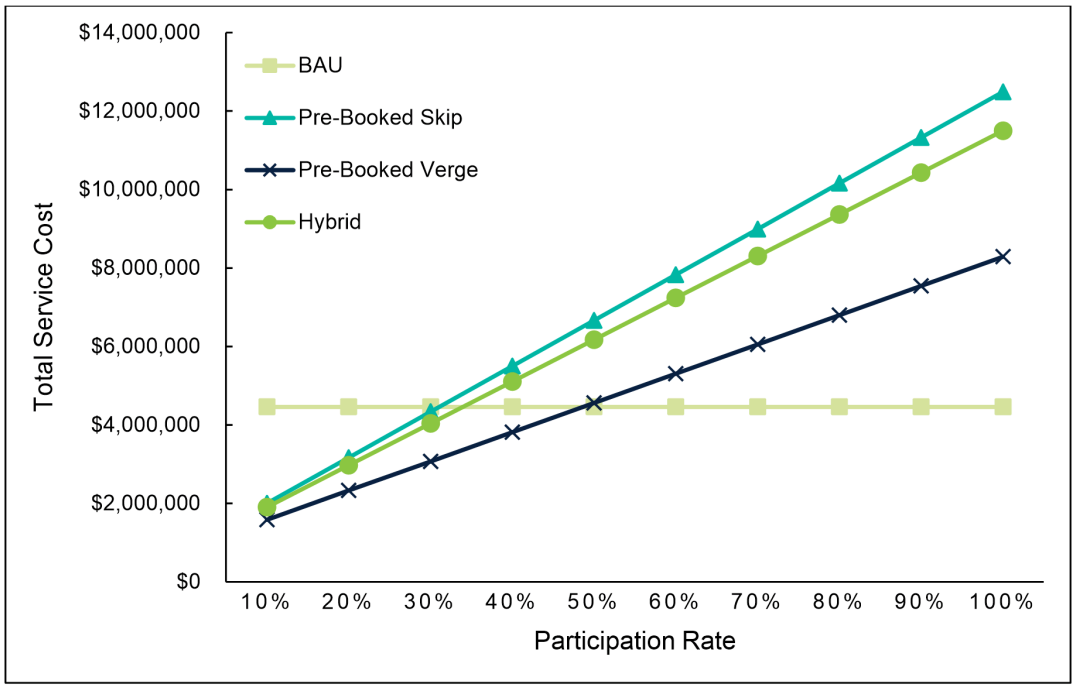
6.6 Risk

Risk	Option 1 Business As Usual	Option 2 Pre-booked skip bin + verge recyclables collection	Option 3 Pre-booked verge collection	Option 4 Pre-booked hybrid collection
Reputational				
Control of service quality	✓		✓	
Loss of jobs		✓		
Improved visual amenity		✓	✓	✓
Community accesibility	✓		✓	
Operational				
Operational complexity		✓		✓
Community acceptance - simple processes	✓		✓	
Control of presentation and collection periods			✓	
Ability to deliver education/comms			✓	
Data collection		✓	✓	✓
Environment, Quality & Safety				
Increased recovery rate			✓	
Control of presentation and collection periods				
Manual handling - risk to residents		✓		✓
Property damage i.e. power domes	✓	✓		
Transparent waste stream i.e. can view non acceptable items	✓		✓	✓
Compliance control - of non acceptable items	✓		✓	✓
Financial				
Reduction in costs			✓	
Increased cost	✓	✓		✓

7 Financial Analysis

The total Bulk Waste collection costs calculated for different household participation rates from 10% to 100%, is shown in **Figure 5**. Business as usual (BAU) assumes a 100% participation.

Figure 5: Cost of Bulk Waste collection options



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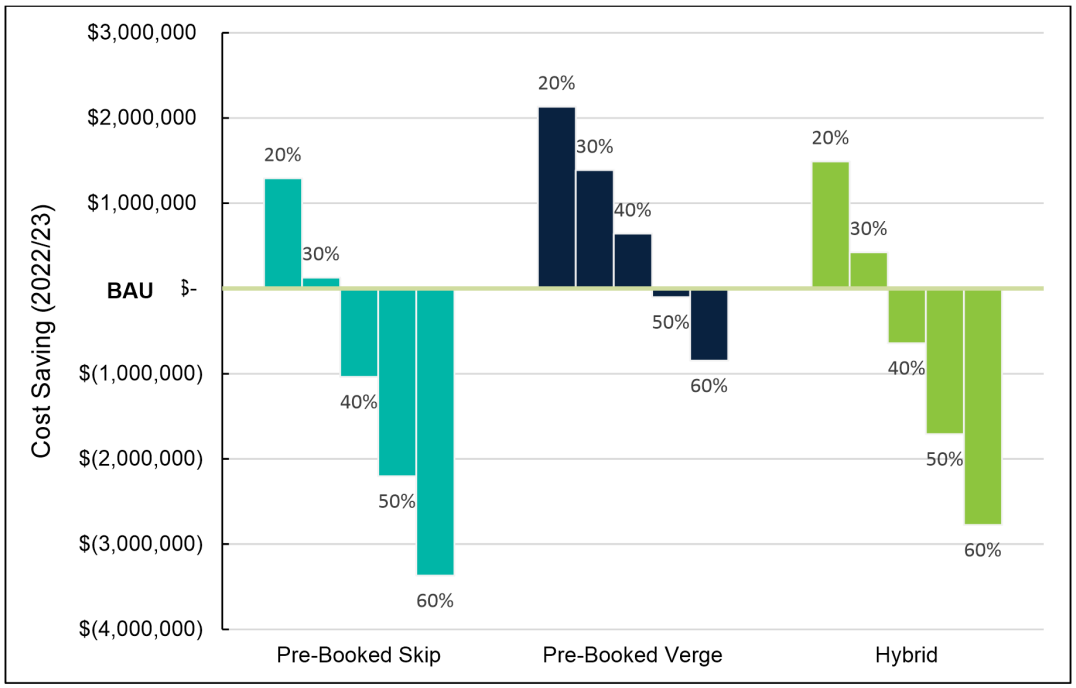
A pre-booked verge collection service is the lowest cost service option relative to BAU for participation rates below 50%. The pre-booked skip and hybrid options show lower service costs relative to BAU at participation rates below 30%.

Above 50% participation, all the pre-booked service options, skip, verge and hybrid cost more than BAU. The cost for providing skip services and hybrid services are consistently higher than the pre-booked verge method across all household participation rates.

The pre-booked skip, verge and hybrid options show similar costs at low household participation rates of less than 20%. The modelling suggests that all services can be implemented as viable options to manage low volume of Bulk Waste collections. However, the total costs for the skip and hybrid services grow at a faster rate than the verge service. This can be attributed the increasing cost contributions from outsourcing of the skip bins to service larger number of households at higher participation rates.

The model suggests that the pre-booked verge service provides a lower cost option relative to the pre-booked skip service. The costs of the hybrid services are expected to be higher than the pre-booked verge but lower than skip services.

Figure 6: Cost savings relative to BAU, by participation rate



The modelling also suggests the need for additional services to complement any pre-booked services, in particular to manage the potential waste volumes and additional costs generated by higher levels of household participation.

As shown in **Figure 6**, the potential for cost savings is reduced by higher participation rates. This supports the concept for having drop-off sites integrated as part of the Bulk Waste collection service. These additional services need to scale well, with relatively stable costs as household participation increases. This may be achieved by adjusting the frequency and/or number of available drop-off sites based on the household demands. Also, the option of pre-paid additional services should be offered to households that require extra services, above their annual household entitlements.

8 Recommendation

The City's existing Bulk Waste service does not reflect the Waste Authority's Vergeside Better Practice, and does not align to the objectives of the State Waste Strategy. In addition to the City's obligation to meet the targets of the State Waste Strategy, the City's continued growth applies pressure to the current service delivery method. In recent years, the schedule for bulk junk collections has been continually extended to cater for the City's growth and increase in the volume of waste presented for collection.

Allied to the Transition Plan, administration recommends that a pre-booked bulk verge collection service should be implemented for bulk junk and green waste, following Vergeside Better Practice, and as described in Option 3:

- One bulk junk collection, up to three cubic meters (excluding recyclable items);
- One green waste collection, up to three cubic meters;
- Waste is presented no more than three days prior to pre-booked collection date;
- Additional collections (above annual allocations) are available at a fee.

Administration considers implementation of a pre-booked bulk verge collection service can be achieved by 1 July 2023.

Through the recommended option, the City has an opportunity to reduce Bulk Waste collection tonnages, therefore disposal costs, and divert more bulk junk waste from landfill by encouraging residents to seek alternative management options for their unwanted material.

To further increase recovery rates, the recommended Bulk Waste service will encourage residents to separate 'high value' items into different piles on the vergeside.

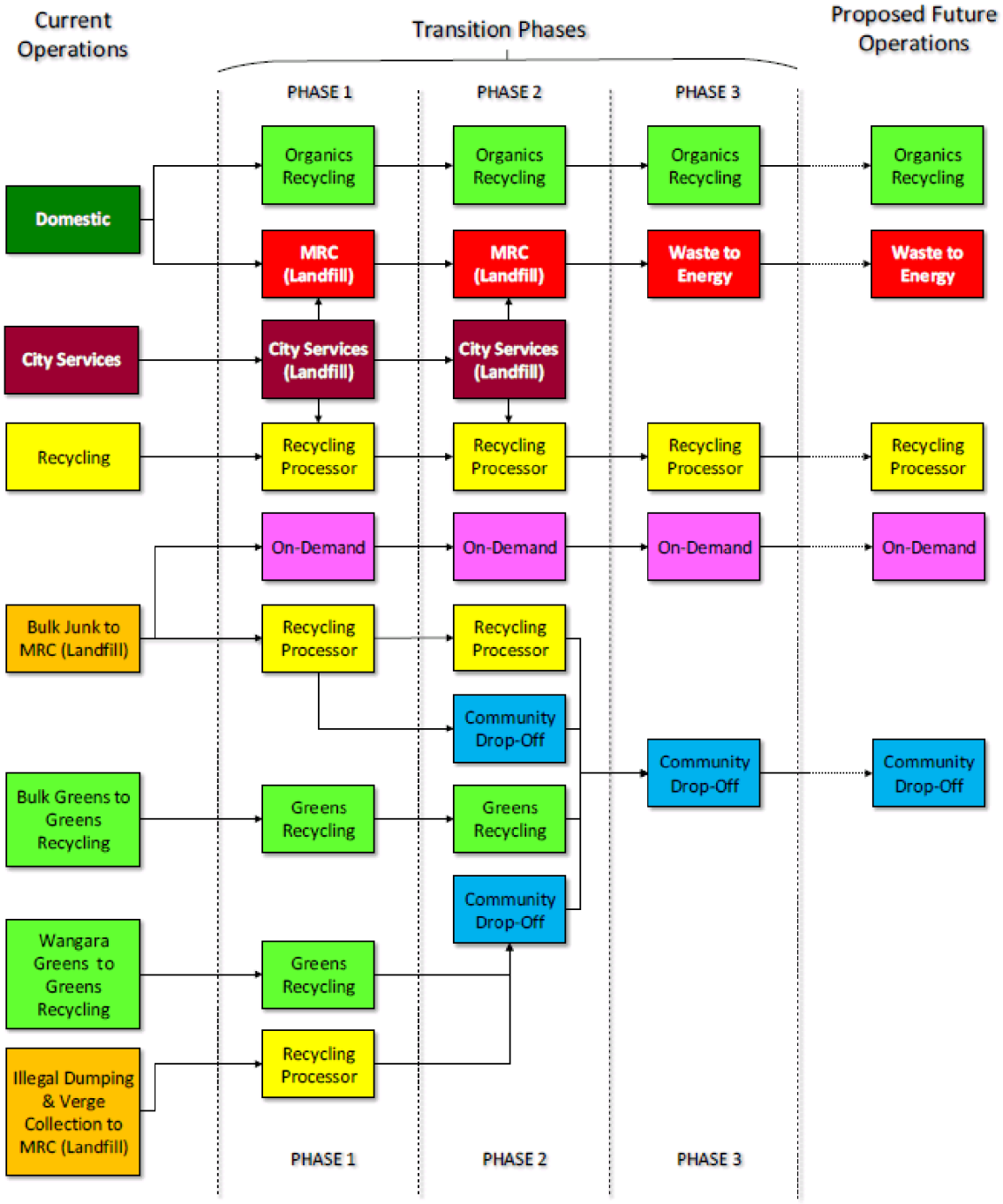
The better-practice Bulk Waste service will offer comprehensive information to residents that helps them identify local alternative options for different materials through a phone or internet-based bulk waste pre-assessment. Customer satisfaction is maximised through increased convenience and accessibility to alternative Bulk Waste management options. Furthermore, the City will be able to evaluate and enhance service provision through systematic data collection.

Provision of Community Drop-Off facilities will further reduce the volume of Bulk Waste collected vergeside and reduce the costs of delivering vergeside Bulk Waste services, as residents transport their own waste. The City's Waste Plan 2020 – 2025 highlights investigating Community Drop-Off sites as a key priority. To support the City's management of Bulk Waste into the future, administration also recommends:

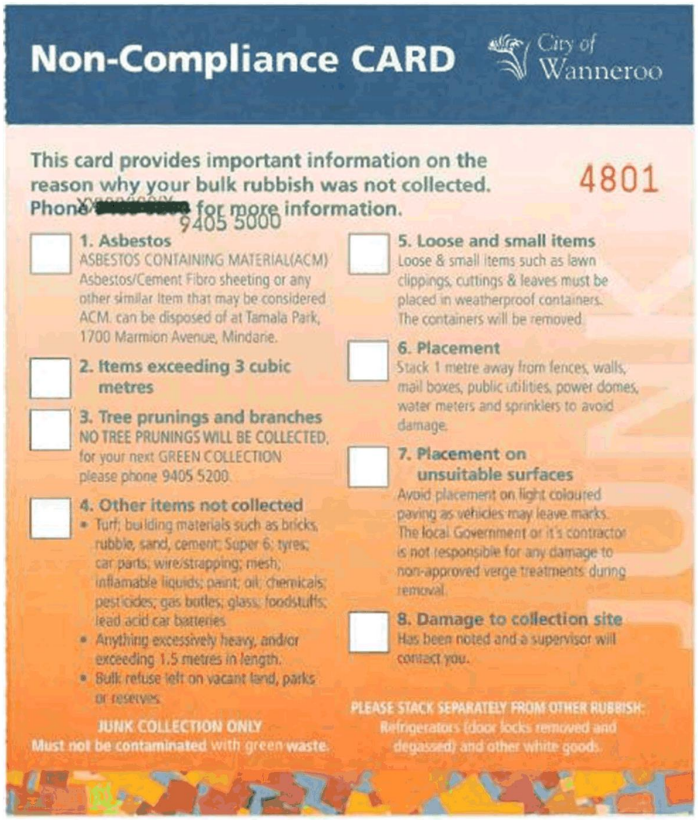
1. Expansion of service offering at Wangara Greens Recycling Facility to accommodate additional waste streams for Community Drop-Off; and
2. A feasibility study be undertaken for the development of new Community Drop-Off site(s) throughout the City.

Appendices

Appendix 1: Waste Service Delivery Review 2018 Transition Plan



Appendix 2: Example of existing Non-Compliance Cards



Non-Compliance CARD City of Wanneroo

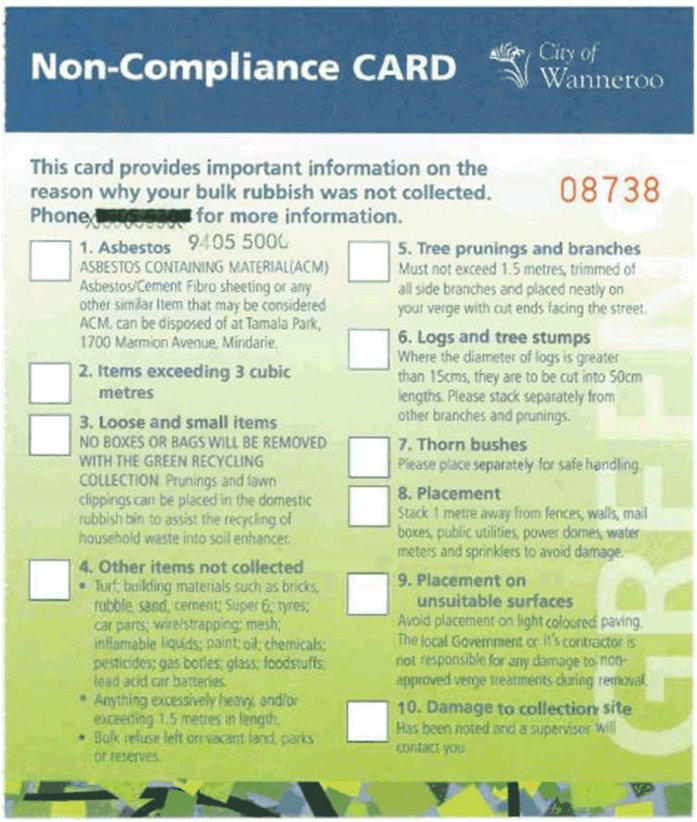
This card provides important information on the reason why your bulk rubbish was not collected. 4801

Phone [redacted] 9405 5000 for more information.

- ☐ **1. Asbestos**
  ASBESTOS CONTAINING MATERIAL(ACM) Asbestos/Cement Fibro sheeting or any other similar item that may be considered ACM. can be disposed of at Tamala Park, 1700 Marmion Avenue, Mindarie.
- ☐ **2. Items exceeding 3 cubic metres**
- ☐ **3. Tree prunings and branches**
  NO TREE PRUNINGS WILL BE COLLECTED, for your next GREEN COLLECTION please phone 9405 5200.
- ☐ **4. Other items not collected**
  - Turf; building materials such as bricks, rubble, sand, cement; Super 6; tyres; car parts; wire/strapping; mesh; inflamable liquids; paint; oil; chemicals; pesticides; gas bottles; glass; foodstuffs; lead acid car batteries
  - Anything excessively heavy, and/or exceeding 1.5 metres in length.
  - Bulk refuse left on vacant land, parks or reserves
- ☐ **5. Loose and small items**
  Loose & small items such as lawn clippings, cuttings & leaves must be placed in weatherproof containers. The containers will be removed.
- ☐ **6. Placement**
  Stack 1 metre away from fences, walls, mail boxes, public utilities, power domes, water meters and sprinklers to avoid damage.
- ☐ **7. Placement on unsuitable surfaces**
  Avoid placement on light coloured paving as vehicles may leave marks. The local Government or it's contractor is not responsible for any damage to non-approved verge treatments during removal.
- ☐ **8. Damage to collection site**
  Has been noted and a supervisor will contact you.

JUNK COLLECTION ONLY
Must not be contaminated with green waste.

PLEASE STACK SEPARATELY FROM OTHER RUBBISH:
Refrigerators (door locks removed and degassed) and other white goods.



Non-Compliance CARD City of Wanneroo

This card provides important information on the reason why your bulk rubbish was not collected. 08738

Phone [redacted] 9405 5000 for more information.

- ☐ **1. Asbestos**
  ASBESTOS CONTAINING MATERIAL(ACM) Asbestos/Cement Fibro sheeting or any other similar Item that may be considered ACM. can be disposed of at Tamala Park, 1700 Marmion Avenue, Mindarie.
- ☐ **2. Items exceeding 3 cubic metres**
- ☐ **3. Loose and small items**
  NO BOXES OR BAGS WILL BE REMOVED WITH THE GREEN RECYCLING COLLECTION. Prunings and lawn clippings can be placed in the domestic rubbish bin to assist the recycling of household waste into soil enhancer.
- ☐ **4. Other items not collected**
  - Turf; building materials such as bricks, rubble, sand, cement; Super 6; tyres; car parts; wire/strapping; mesh; inflamable liquids; paint; oil; chemicals; pesticides; gas bottles; glass; foodstuffs; lead acid car batteries.
  - Anything excessively heavy, and/or exceeding 1.5 metres in length.
  - Bulk refuse left on vacant land, parks or reserves.
- ☐ **5. Tree prunings and branches**
  Must not exceed 1.5 metres, trimmed of all side branches and placed neatly on your verge with cut ends facing the street.
- ☐ **6. Logs and tree stumps**
  Where the diameter of logs is greater than 15cms, they are to be cut into 50cm lengths. Please stack separately from other branches and prunings.
- ☐ **7. Thorn bushes**
  Please place separately for safe handling.
- ☐ **8. Placement**
  Stack 1 metre away from fences, walls, mail boxes, public utilities, power domes, water meters and sprinklers to avoid damage.
- ☐ **9. Placement on unsuitable surfaces**
  Avoid placement on light coloured paving. The local Government or it's contractor is not responsible for any damage to non-approved verge treatments during removal.
- ☐ **10. Damage to collection site**
  Has been noted and a supervisor will contact you.

Community & Place

Community Development

4.6 Draft Child Safe Awareness Policy for Local Government

File Ref: 6604V08 – 22/267382
Responsible Officer: Director Community and Place
Attachments:
Previous Items: CP06-06/20 - National Redress - Participation of Local Government - Ordinary Council - 02 Jun 2020 7:00pm

Issue

Consider the draft Child Safety Awareness Policy template for Local Government developed by the State Government and the feedback proposed by the City on the template.

Background

The Royal Commission into Institutional Responses to Child Sexual Abuse (the Royal Commission) was established in response to allegations of child sexual abuse in institutional contexts in Australia. The Royal Commission's Final Report, handed down in December 2017, included 409 recommendations, with 310 applicable to the WA Government. The recommendations of the Royal Commission emphasised that organisations working with children must be able to provide safe environments where the rights, needs and interests of children are met.

The implications of the Royal Commission's recommendations are twofold: the first is accountability for historical breaches in the duty of care that occurred before 1 July 2018 within any institution. In response to this, Council endorsed the City's commitment to the National Redress Scheme in 2020 (Report CP06-06/20). The second is future-facing, ensuring better child safe approaches are implemented holistically moving forward.

The Royal Commission cited the fundamental role Local Governments play in assisting and resourcing communities across Australia. Recommendation 6.12 states that Local Governments should designate Child Safety Officer positions from existing staff profiles to carry out a number of defined functions. The Department of Communities (DoC) and Department of Local Government, Sport and Cultural Industries (DLGSC) consulted with the Local Government sector about the recommendation for Child Safety Officers and the related functions in 2020/21. The consultation found that Local Governments agreed that, rather than establish a designated Child Safety Officer position, the recommended functions of a Child Safety Officer should be embedded within roles across the organisation.

Detail

As a result of Local Government's feedback on Recommendation 6.12, DoC and DLGSC facilitated a co-design process with more than 35 Local Government representatives to develop a Child Safe Awareness Policy template for Local Government.

During the co-design process, the four original functions under Recommendation 6.12 were consolidated to suit the WA context to be included in the policy template. The revised recommended functions are:

1. Develop a process to deliver child safe messages (for example at local government venues, grounds and facilities or events);

2. Connect local community groups, organisations and stakeholders to child safe resources (including culturally safe and inclusive resources).

Administration has reviewed the Draft Child Safe Awareness Policy template **(Attachment 1)**, consultation paper (**Attachment 2)** and supports, in principle, the draft policy template subject to the following feedback provided against DoC and DLGSC consultation questions (**Attachment 3)**:

- The Principles outlined in the draft Policy differ from the 'National Principles for Child Safe Organisations'. Administration recommends that the Principles should mirror the National Principles.
- Clarity is required on which parts of the Policy can be amended to ensure each local government can adjust their policy to suit their local context and individual policy/governance structures.
- Various support mechanisms should be provided by DoC and DLGSCI to Local Government:
    - Access to free resources and key messaging for sharing with the community;
    - Free training for relevant officers required to implement the functions.

Feedback on the draft Child Safe Awareness Policy template is required to be submitted to DoC and DLGSC by 12 August 2022. The final draft Policy will then be tabled for WA Local Government Association (WALGA) State Council's consideration in December 2022. Once the Policy template has been finalised, DoC will distribute to Local Governments for their adaption and endorsement in 2023. DoC have advised that centrally developed resources will be available to support Policy implementation.

Consultation

City staff attended three co-design workshops for the development of the draft Child Safe Awareness Policy and is also a member of the Community of Practice Working Group (facilitated by DoC and including the Commissioner for Children and Young People, WALGA and Local Governments).

It is anticipated that following the completion of the Child Safe Policy template for Local Governments, Local Government will be further consulted regarding the introduction of a legislated framework for the National Principles of Child Safe Organisations.

Comment

DoC and DLGSC have requested that where possible Council endorse a position in relation to the draft Policy template and responses to consultation questions attached to this report.

The City has progressed with requirements from the Royal Commission recommendations by actioning the following:

- Council endorsement of the City's commitment to the National Redress Scheme;
- Responded to a discussion paper and consultation on Recommendation 6.12 and proposed Child Safety Officers;
- Completed the Commissioner for Children and Young People's organisational child safe assessment tool, as recommended by DoC;
- Responded to the Reportable Conduct Scheme Bill consultation;
- Responded to the Independent Oversight Scheme consultation.

Draft

Statutory Compliance

The Child Safe Awareness Policy will contribute towards Local Governments becoming child safe in preparation for the introduction of a legislative framework for the implementation of the National Principles.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

6 ~ A future focused City that advocates, engages and partners to progress the priorities of the community

6.2 - Actively seek to engage

Risk Management Considerations

Risk Title	**Risk Rating**
ST-S23 Stakeholder Relationships	Moderate
Accountability	**Action Planning Option**
Director Corporate Strategy and Performance	Manage

Risk Title	**Risk Rating**
ST-S25 Legislative Reform or Changes	Moderate
Accountability	**Action Planning Option**
Chief Executive Officer	Manage

Risk Title	**Risk Rating**
CO-O10 Workforce Planning	Moderate
Accountability	**Action Planning Option**
Director Corporate Strategy and Performance	Manage

The above risk/s relating to the issue contained within this report have been identified and considered within the City's Strategic and Corporate risk registers. Action plans have been developed to manage this risk to support existing management systems.

Policy Implications

The Policy is not legislated for Local Governments to implement, however the consultation paper states that Local Government is expected to have a policy in response to the Royal Commission into Institutional Responses to Child Sexual Abuse Recommendation 6.12. Given the nature of the proposed Policy, it is anticipated that this will be a Council Policy and will be developed in accordance with the required process.

Financial Implications

Any costs associated with implementing obligations under the introduction of a legislative framework for the implementation of the National Child Safe Principles will be considered through the City's annual budgeting process.

Voting Requirements

Simple Majority

Draft

Recommendation

That Council:-

1. **SUPPORT, in principle, the State Government's Child Safe Awareness Policy template (Attachment 1) SUBJECT to inclusion of the City's feedback outlined in the consultation questionnaire (Attachment 3); and**

2. **NOTE that the City will use the finalised Child Safe Awareness Policy template to develop its own Child Safe Awareness Policy suited to Wanneroo's local context and policy framework that will be presented to Council for consideration in due course.**

Attachments:

1⇩.	*Attachment 1 - Child Safe Awareness Policy for Local Government- Department of Communities - July 2022*	*22/265578*
2⇩.	*Attachment 2 - Child Safe Awareness Policy for Local Government - Consultation-Paper - Department of Communities - Change to Clause 6.12 Child Safe Officers - July 2022*	*22/265602*
3⇩.	*Attachment 3 - City of Wanneroo answers to Department of Communities Consultation questions - On the Draft Child Safe policy- 14 July 2022*	*22/268386*

Draft

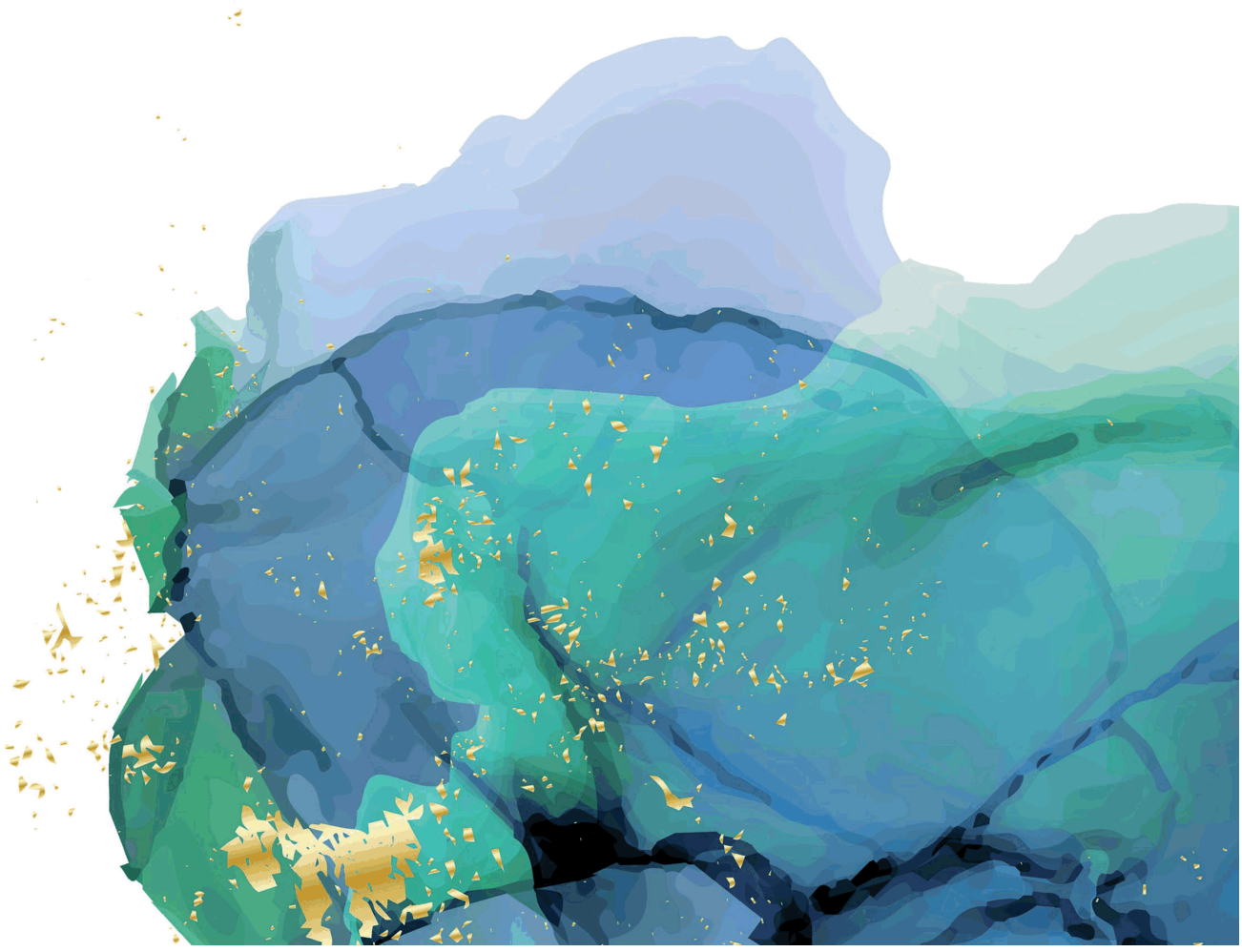
GOVERNMENT OF WESTERN AUSTRALIA

This initiative is part of the WA Government's action to create a Safer WA for Children by implementing the recommendations from the Royal Commission into Institutional Responses to Child Sexual Abuse.

Child Safe Awareness Policy for Local Government

Consultation DRAFT

July 2022



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DRAFT

Child Safe Awareness Policy for Local Government

Disclaimer

This policy template was developed through a co-design process with Local Governments in June 2022. The Department of Communities undertakes that this information was correct at the time of publishing. It is provided for general information and does not constitute legal or other professional advice.

Instructions

Please read the accompanying notes and then use the following template as guidance to develop your own Child Safe Awareness Policy.

Policy Statement

[Local Government] supports and values all children. Local Government makes a commitment to support the safety and wellbeing of all children, including protection from abuse. This policy aims to reduce the risk of harm and child abuse in our communities by encouraging child safe environments to be created and maintained.

[Local Government] takes seriously its commitment to encourage local organisations to be child safe and ensure children are empowered, is committed to being child safe and demonstrating a zero-tolerance approach towards child abuse.

This policy recognises that [Local Government] is uniquely placed within the local community to demonstrate leadership in supporting organisations to be child safe to protect children from harm or abuse.

This policy serves as a framework that outlines our role in supporting local organisations to be child safe through access to resources, support, awareness raising and sharing information. We will be guided by the National Principles for Child Safe Organisations.

Scope

Child safety is everyone's responsibility.

This policy applies to all Elected Members, employees, volunteers, trainees, work experience students and interns. It applies to occupants of Local Government facilities and venues, contractors and suppliers and anyone else who undertakes work on behalf of the City/Town/Shire, irrespective of their involvement in child-related work.

Definitions

Child/young person: Means a person under 18 years of age, and in the absence of positive evidence as to age, means a person who is apparently under 18 years of age.

Child Safe Organisation: Refers to organisations that:

- Create an environment where children's safety and wellbeing are at the centre of thought, values, and actions.
- Place emphasis on genuine engagement with and valuing of children and young people.
- Create conditions that reduce the likelihood of harm to children and young people.
- Create conditions that increase the likelihood of identifying any harm.
- Respond to any concerns, disclosures, allegations, or suspicions of harm[1] (note: in the context of local governments this would involve referring to the Department of Communities or WA Police to respond as appropriate).

Child safe: In this policy, child safe means protecting the rights of children/young people to be safe by taking actions that can help prevent harm and abuse.

Harm: Means any detrimental effect of a significant nature on the child's or young person's wellbeing including physical, emotional, or psychological development[2].

[1] Australian Human Rights Commission: What is a child safe organisation? What is a child safe organisation? (humanrights.gov.au)

[2] Children and Community Services Act 2004 (WA) **WALW - Children and Community Services Act 2004 - Home Page (legislation.wa.gov.au)**

Principles

- The rights of children are upheld.
- Children and young people are respected, listened to, and informed about their rights.
- Children and young people have the fundamental right to be safe.
- Children have the right to speak up, be heard and taken seriously.
- The best interests of children and young people come first when making decisions.
- Access to trusted and reliable information, including the National Principles for Child Safe Organisations, helps reduce the risk of harm and abuse.
- Communities are informed and involved in promoting child safety and wellbeing including protection from harm.
- Collaboration with the community and our partners promotes the safety, participation and empowerment of all children and young people.

Roles and responsibilities

[Local Government] will ensure the following functions of this policy are resourced and assigned to the relevant officers for implementation

- Developing a process to deliver child safe messages (for example at [Local Government] venues, grounds and facilities or events).
- Connecting and supporting local community groups, organisations, and stakeholders to child safe resources (including culturally safe and inclusive resources).

[Local Government] does not have oversight, control, responsibility, or accountability for third parties to uphold legal and moral compliance for child safety, or to be a child safe organisation. The City/Town/Shire is taking on a leadership role within community to support community organisations fulfil their responsibilities.

Local Government roles involved in the implementation of this policy (examples only)

- CEO
- Community Services
- Communications
- Governance

Local government is not responsible for developing child safe messages but is responsible for sharing them.

Related Legislation (examples only)

- Child Care Services Act 2007
- Equal Opportunity Act 1984
- Local Government Act 1995
- National Principles for Child Safety Organisations
- United Nations Convention on the Rights of the Child (CRC)
- Work Health and Safety Act 2020
- Working with Children (Criminal Record Checking) Act 2004
- Others?

Related Local Government Policy (examples only)

- Aboriginal / First Nations / Cultural Policy
- Child Safety Policy
- Code of Conduct
- Communications
- Community Signage
- Complaints Management
- Engagement Policy
- Information Technology
- Record Keeping
- Strategic Community Plan
- Strategic and Operational Risk Plans
- Volunteer Policy
- Working with Children Checks
- Youth Policy

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Review

This policy will be reviewed every two years or upon the introduction of other policy or legislation related to child safety.

Approval

Date

Name Title

Signature

DRAFT

Department of Communities

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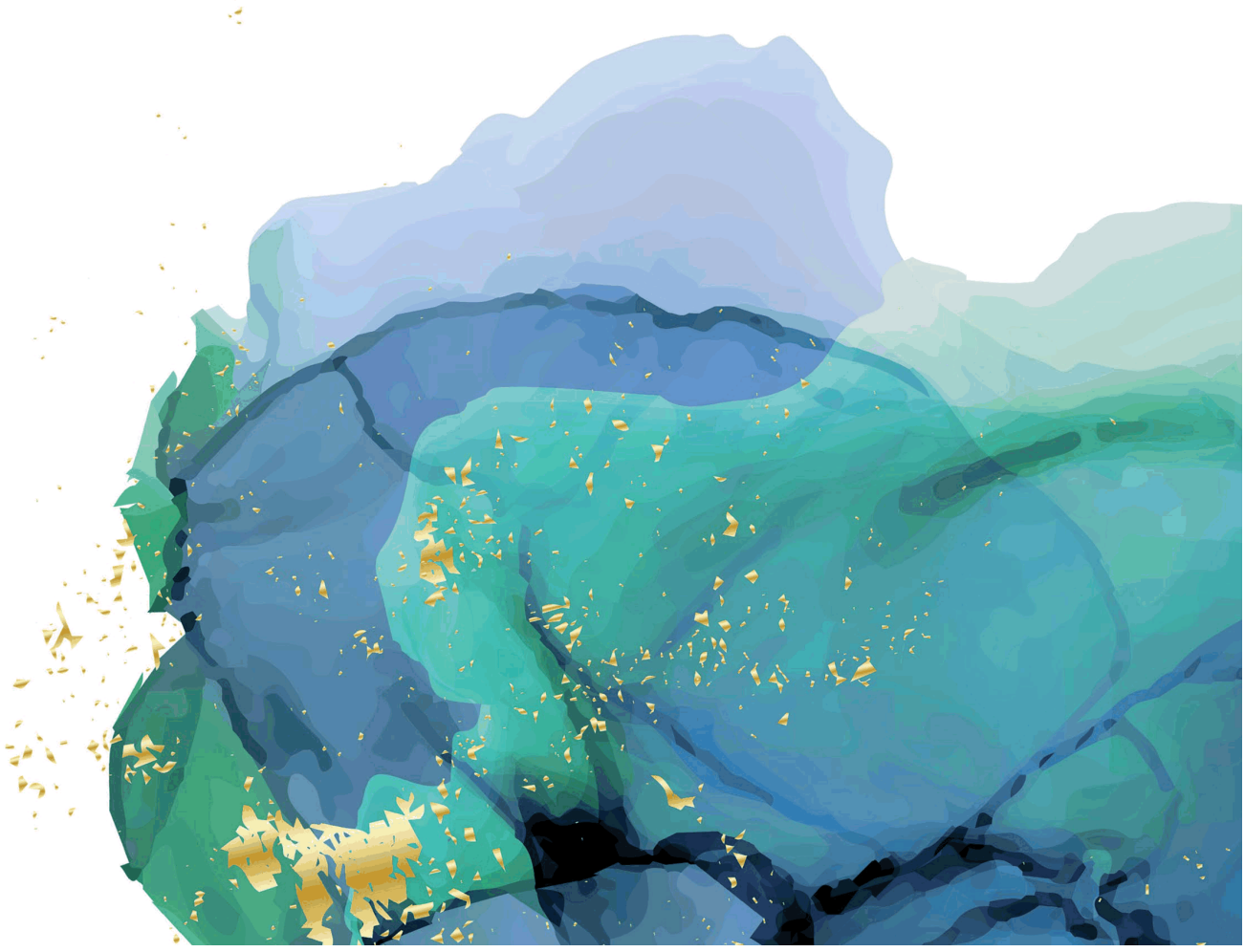
GOVERNMENT OF WESTERN AUSTRALIA

This initiative is part of the WA Government's action to create a Safer WA for Children by implementing the recommendations from the Royal Commission into Institutional Responses to Child Sexual Abuse.

Child Safe Awareness Policy for Local Government

Recommendation 6.12 of the Royal Commission into Institutional Responses to Child Sexual Abuse

Consultation Paper 2022



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1. Background

The Department of Communities is seeking feedback on a draft Child Safe Awareness Policy for Local Government which aims to reduce the risk of harm and child abuse in local communities.

The Royal Commission into Institutional Responses to Child Sexual Abuse (Royal Commission) recognised local governments' critical role in community development and community safety, particularly roles that impact on child safety, and identified the opportunity to integrate their direct responsibilities to children with their wider role within the community.

The Royal Commission considered the role of local governments in assisting community-based institutions in their local area to become child safe, with support from governments at the national, state and territory levels. The Child Safety Awareness Policy has been drafted in response to Recommendation 6.12 of the Royal Commission, which was accepted in principle by the Western Australian (WA) State Government.

Recommendation 6.12

With support from governments at the national, state and territory levels, local governments should designate child safety officer positions from existing staff profiles to carry out the following four functions:

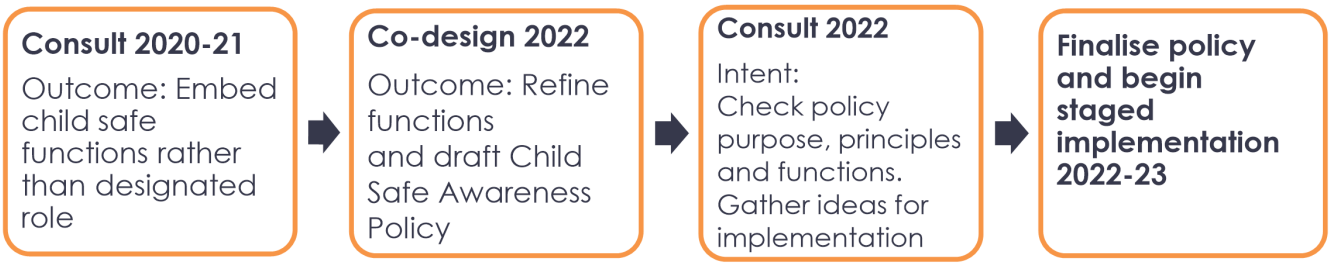
a. Developing child safe messages in local government venues, grounds, and facilities.
b. Assisting local institutions to access online child safe resources.
c. Providing child safety information and support to local institutions on a needs basis.
d. Supporting local institutions to work collaboratively with key services to ensure child safe approaches are culturally safe, disability aware and appropriate for children from diverse backgrounds.

2. Policy development process

The Department of Communities, supported by the Department of Local Government, Sport and Cultural Industries consulted with the local government sector about the recommendation for Child Safety Officers and the related functions in 2020–21. The findings from the consultation were reported in a Summary of Findings Report and found local governments were supportive of creating child safe environments and building the capacity of their communities to increase child safety, with a strong preference to embed the recommended functions across all relevant local government functions rather than establish a designated Child Safety Officer role.

In June 2022, the Department of Communities hosted a co-design process with more than 35 representatives from local government across the state to develop a draft policy template for local government regarding their role in fulfilling the functions of Recommendation 6.12.

The Department is now consulting with local governments and other key stakeholders on the draft policy.



The Child Safe Awareness Policy is part of a program of work being led by the State Government in response to the Royal Commission's recommendations and relevant to local governments. The work aims to increase child safety and wellbeing in WA and includes:

1. Coordinating the development of Child Safe Awareness Policy for Local Governments.
2. Introducing changes to mandatory reporting of child sexual abuse requirements which will phase in new reporter groups, including early childhood workers in November 2024.
3. Supporting the development of a Reportable Conduct Scheme (RC Scheme) to facilitate reporting allegations of employee misconduct involving children and young people. The RC Scheme is regulated by the Parliamentary Commissioner Amendment (Reportable Conduct) Bill 2021 (RC Bill). If the RC Bill is passed by the Parliament a staged implementation of the RC Scheme will occur.
4. Developing policy advice to inform the introduction of a legislative framework for a model of independent oversight of the National Principles for Child Safe Organisations (National Principles).

3. Key policy discussions

The Child Safe Awareness Policy for Local Government builds on an existing commitment by local governments to promote safety in their community, whilst raising the profile of the rights of children and young people to be safe from harm and abuse. Key discussion points in the policy co-design process in relation to recommendation 6.12 and being child safe included:

- policy functions
- child safe organisations
- zero tolerance
- role of State Government and others.

Policy Functions

During the co-design process, the four child safe functions recommended by the Royal Commission were adapted at the request of local government representatives to suit the WA context.

The Child Safe Awareness Policy is specific to the external functions of local governments within the community. Participants in the co-design process wanted to ensure the purpose of the policy was clear and that the policy itself was flexible enough to allow local governments to adapt it to their local context. The following table explains how and why the functions were adapted.

Recommended Function
a) Developing child safe messages in local government venues, grounds and facilities.

Revised Recommended Function
Develop a process to deliver child safe messages (for example at local government venues, grounds and facilities and events).

The recommended function was reworded with the intent that child safe messages would be centrally developed by State Government or relevant third party, which local government would then deliver and distribute in ways that meet the needs of local communities. This recognises the diversity of local governments and communities across WA. The co-design group also wanted to extend the function to include events.

Recommended Functions

b) Assisting local institutions to access online child safe resources.

c) Providing child safety information and support to local institutions on a needs basis.

d) Supporting local institutions to work collaboratively with key services to ensure child safe approaches are culturally safe, disability aware and appropriate for children from diverse backgrounds.

Revised Recommended Function
Connect local community groups, organisations and stakeholders to child safe resources (including culturally safe and inclusive resources).

These three functions were consolidated into a single function;

- define what local ‘institutions’ might refer to in a local context
- extend the function beyond online safety
- recognise that the support provided by local governments often relates to raising awareness and sharing information.

The co-design group also wanted to expand the scope to other high-risk groups of children and young people who may need targeted support and recognising that these children and young people may belong to multiple diverse groups requiring culturally safe and inclusive resources.

Child Safe Organisations vs Child Safe Awareness

Being a child safe organisation means embedding a child safe culture across all activities and services, with staff providing child safe and friendly environments and interactions. Local governments are already taking action, in some way, to be child safe.

The Child Safe Awareness Policy is focused on the external role of local governments as community leaders. The policy aims to reduce the risk of child harm and abuse in our communities by encouraging child safe messaging and environments where the rights and voices of children and young people are a priority.

The co-design process recognised that local governments are at different points in the journey to becoming child safe. The Child Safe Awareness Policy will contribute towards local governments becoming child safe in preparation for the introduction of a legislative framework for the implementation of the National Principles within organisations.

Zero Tolerance

The co-design group considered whether there should be a formal commitment to zero tolerance of child abuse by local governments. Everyone agreed child abuse and harm should never be tolerated. The group also considered the varying capabilities and capacity of local governments to be able to promote, implement and comply with zero tolerance.

There was a range of preparedness and readiness for local governments to adopt and enact a zero-tolerance position. The group ultimately agreed to commit to a zero-tolerance approach, recognising that there is significant change in relation to the prevention of child abuse occurring at a state-wide level.

Role of State Government and others

Other organisations continue to have responsibility for child protection, responding to allegations of abuse and enhancing the safety of children within organisations that care for them.

State Government (and/or another third party) will;

- consider options for developing child safe messages from a centralised location
- develop a Reportable Conduct Scheme, the legislation for which is currently before Parliament
- develop policy advice to inform the introduction of a legislative framework for child safe organisations and a model of independent oversight of the National Principles in WA.

Department of Communities is responsible for:

- assessing child abuse allegations and/or concerns.

Western Australian Police Force is responsible for:

- responding to allegation of criminal offences (e.g., physical, and sexual assault).

Policy obligations

Each Local Government is expected to have a child safe awareness policy in response to the Royal Commission's Recommendation 6.12. The child safe awareness policy template is provided for each Local Government to adapt to suit their local circumstances and requirements. Local Governments have discretion as to how they adapt the policy template and implement the agreed functions, and also how they will monitor their activity and report their outcomes.

Once the child safe awareness policy template has been finalised, it will be distributed to local governments. Centrally developed resources will be available to support implementation.

4. Providing input

The draft Child Safe Awareness Policy is now available to local governments and other key stakeholders for comment.

A non-mandatory information session about the draft policy is being held online on Thursday, 14 July from 10.00am-12.00pm. If you would like to attend, please RSVP via email to csaroyalcommission@communities.wa.gov.au.

Wherever possible, endorsed responses are preferred. It is recommended that local government officers seek a position in relation to the policy from their respective councils during the consultation period to inform the organisation's feedback. Local governments are encouraged to seek feedback from officers in key roles who are likely to have responsibilities under the policy. The draft policy is attached.

Local governments are invited to provide direct feedback by providing responses to the consultation questions below. Feedback can be sent to csaroyalcommission@communities.wa.gov.au by Close of business Friday, 12 August 2022.

Consultation Questions

Do you have any comment/feedback in relation to the **purpose** of the policy as explained in the policy statement?

Do you have any comment/feedback in relation to the **principles** guiding the policy?

Do you have any comment/feedback in relation to the **roles and responsibilities** within the policy?

Do you have any concerns about the policy?

What is needed to support the implementation of the policy by local governments?

Please specify any additional general feedback in relation to the policy you would like to provide.

Department of Communities

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Draft Child Safe Policy Template for Local Government - Consultation

1. **Do you have any comment/feedback in relation to the purpose of the policy as explained in the policy statement?**

   The City of Wanneroo has no feedback or comment in relation to the policy statement or purpose.

2. **Do you have comment in relation to the principles guiding the policy?**

   The principles guiding the Child Safe Awareness Policy should be the 'National Principles for Child Safe Organisations'. The City of Wanneroo believes that creating an additional set of principles will be confusing for the community and stakeholders. The Child Safe Awareness Policy will contribute towards local governments becoming child safe in preparation for the introduction of a legislative framework for the implementation of the National Principles within organisations therefore, the Principles outlined in the Policy should mirror the National Principles.

3. **Do you have comment in relation to the roles and responsibilities within the policy?**

   The City of Wanneroo has no feedback or comment in relation to the roles and responsibility section of the template, and will adapt a future Child Safe Awareness Policy to align with current City policy structures.

4. **Do you have any concerns about the policy?**

   The City of Wanneroo would like the Department of Communities and the Department of Local Government, Sport and Cultural Industries to confirm which parts of the policy are not to be amended by individual Local Governments.

5. **Is there any other feedback you would like to provide?**

   The City will be adapting the policy to suit local context and to align with current City policy structures as discussed throughout the co-design process.

6. **What is needed to support the implementation of the policy by Local Governments?**

   - State Government to develop centralised resources and messaging for local government to share with the community
   - Access to free training for relevant officers involved in implementing the functions.
   - Regular communication and consultation from the Department of Communities/Department of Local Government, Sport and Cultural Industries on the progress of legislation related to child safety.
   - Best practice examples across Local Governments on how the functions of the policy are being implemented to support ongoing improvement.

4.7 Social Advocacy Priorities

File Ref: 43302V01 – 22/265638
Responsible Officer: Director Community and Place
Attachments: 2

Issue

To seek adoption of the City's social advocacy priorities and associated fact sheets.

Background

Advocacy is a critical tool for local government in delivering transformational and impactful change for City residents. The City's new Strategic Community Plan (SCP) endorses this approach in *Priority 6.1: Advocate in line with community priorities* which states that "*Wanneroo will be a City that uses a 'whole of community' approach to proactively promote the interests of the community to other decision-making agencies such as State and Federal Government, to ensure that the needs of the local community are met*."

In 2014, Council adopted the City's first the Advocacy Plan to progress key strategic priorities across regional transport, rail expansion, active Regional Open Space and economic development. Given the growth of the City since 2014, the City's advocacy focus has been targeted to addressing built infrastructure as part of the 'Connect Wanneroo' branded campaigns undertaken in 2016, 2017, 2019, 2021 and 2022. The 'Connect Wanneroo' Advocacy Plan and campaigns have been successful in delivering physical infrastructure and outcomes with proven economic benefits for the City. In order to support the delivery of improved and expanded social services and associated infrastructure to the City's residents, a focussed, evidence-based social advocacy approach is also needed.

A key initiative and action of the City's Corporate Business Plan is to *"Develop an advocacy agenda for addressing social needs".* It is intended that a social advocacy agenda will be an expansion of the City's existing Connect Wanneroo Advocacy Plan outlining specific priorities and defined asks to meet the social needs of City's residents. Additionally, the social data gathered throughout the process of developing social advocacy priorities provides the opportunity to strengthen current advocacy items.

The identification of the social advocacy priority projects followed a similar methodology as the existing Advocacy Plan, with some minor modifications to cater for the nuances of social services. Many projects bring together a quadruple bottom line approach, and by having a well-researched and prioritised integrated agenda, the City's advocacy effort can be strengthened.

In addition, the key focus of the social advocacy priority projects is to ensure the City's residents have access to vital services that support improved quality of life and wellbeing. While the City may not have a role in direct service delivery of the identified priorities, it is important to the quality of life of our residents that they have access to these services and the City has an important role in advocating for social services to be available within our community.

Detail

The City's social advocacy project has consisted of two phases.

<u>Phase 1</u>
The first phase focused on developing a robust, evidence-based understanding of current and future community need for a broad range of social services. Desktop research, data modelling and analysis, as well as consultation with a wide range of local service providers identified

critical gaps in current service delivery, and anticipated gaps to meet future need should additional infrastructure and services not be planned and provided by the responsible government agencies.

Findings identified current gaps across the City in a wide range of social services including housing and homelessness support; youth at risk, children and family services; income and employment support; culturally appropriate services; vocational and tertiary education and training; family and domestic violence; health care and mental health services; and in-home aged and disability care. A large number of needs across these social services were defined.

Research highlighted the cost of doing nothing for underserviced communities include risk of increasing family breakdown, long-term/intergenerational disadvantage, poor health outcomes, decreased social cohesion, and missed opportunities to develop and grow as individuals and families.

A detailed methodology was developed to determine the social advocacy priorities from the large list of needs; this included a set of social advocacy prioritisation criteria (**Attachment 1**) and a project prioritisation matrix. The criteria and matrix have been developed to align to the City's Connect Wanneroo Advocacy Plan approach, albeit with slight changes to ensure adequate consideration of factors relevant to social services. This included considering whether service gaps were best responded to by a formal advocacy approach or via usual operational processes (such as relationship building and partnerships).

This methodology has been used to assess potential advocacy asks under themes and identify the top social advocacy priorities. This process has also identified that some service gaps are not a unique challenge localised to the City of Wanneroo and therefore require another entity, such as WALGA, to be the lead advocacy agency.

The full list of needs identified was assessed against the matrix to provide a prioritisation score and ranking for each area. Using this approach, the following priority areas are proposed for inclusion in the City's Advocacy Plan:

- Homelessness Support and Accommodation Services;
- Family and Domestic Violence Support and Accommodation Services;
- Youth Diversionary Services; and
- Family Support Services.

These priority areas align with the City's demographics particularly in relation to youth and families, and target areas that data indicates have the highest need for support services such as family and domestic violence and homelessness.

Phase 2

The second project phase focused on further refining priority areas to develop specific social advocacy asks, build the advocacy case for each of the four priority areas and develop advocacy fact sheets **(Attachment 2)**.

The priority areas have been framed into advocacy 'asks' by identifying what is required and defining the key challenge for the City, with potential solution/s being presented where appropriate. Evidence around each challenge and why it is a heightened issue in the City in comparison to elsewhere, has been used to inform the value proposition and will provide the basis to commence discussions with relevant stakeholders.

The top four social advocacy priority areas are summarised in Table 1 below:

Table 1: Summary of Social Advocacy Priorities

Priority Area	What is required	Key Issues
Homelessness support and accommodation services	People in the City of Wanneroo who are experiencing homelessness have access to immediate support services in place and access to crisis and short-medium term accommodation locally, with sufficient wrap-around support to enable transition to a safe and secure home. Specifically what is required is: • A fully funded assertive outreach service in the City. • Provision of land, or a facility, within the City that includes o development of a short-medium term supported accommodation for people at risk of, or experiencing homelessness; this facility should also include crisis accommodation o wrap-around support services including housing assistance, tenancy support, mental health services, alcohol and drug counselling and culturally safe services o funding for capital and operating costs o facilitation of the delivery of the services	There are currently no general crisis or short-medium term accommodation facilities located in the City for people experiencing homelessness. There are also no funded assertive outreach homelessness services and the only current route to support rough sleepers is via a small volunteer-based street outreach service. The need for these and wrap-around support services is growing. The City has had increasing reports of people sleeping rough in the community with almost three times as many reports from March 2021 to March 2022 compared to the equivalent period four years earlier. There are difficulties in assisting City residents to access the support services they need. Across a range of community services, providers are reporting challenges in accessing wrap-around support services for their vulnerable clients with many at maximum capacity and not taking referrals. The City is a fast growing Local Government, with pressure on housing availability and affordability, and high levels of mortgage and rental stress.
Family and domestic violence support and accommodation services	1. People who are experiencing family and domestic violence (FDV) have immediate access to safe accommodation for themselves and their dependents, and the necessary support services to maintain a safe and secure future. 2. Perpetrators are provided with programs to prevent the risk of recurrence of behaviour. Specifically what is required is:	Within the City, there is a demand for FDV services that is unable to be met by local service providers; specifically crisis and short to medium term supported accommodation, wrap-around services including children's counselling, and perpetrator behavioural change programs. Existing services are at capacity or critically over extended and report demand exceeding supply

	• Provision of land, or a facility, within the northern suburbs of the City that includes o development of a short-medium term supported accommodation for those (and their dependents) experiencing FDV; this facility should also accommodate crisis accommodation o culturally appropriate wrap-around support services for people at risk of or experiencing FDV including a dedicated children's FDV counselling service o funding for capital and operating costs o facilitation of the delivery of the services • Perpetrator behavioural change programs in the City.	across all services in the north metropolitan region. Perpetrators requiring court mandated behaviour change programs, and those voluntarily seeking this service, are unable to access this locally creating risk of non-attendance and commitment to the program. Increasing incidence and severity of FDV is being seen across the region.
Youth diversionary services - PCYC	Young people who are vulnerable to being at risk, or are at risk of offending, have access to early intervention and targeted intervention programs to prevent disengagement and/or offending or reoffending. Specifically what is required is: • Land allocation in either Banksia Grove, Merriwa, Clarkson or Butler, and funding for the development and ongoing operating costs of a Police and Community Youth Centre (PCYC).	There are currently six PCYCs in the Perth metropolitan area; none in the North West sub-region of Perth. There are four metropolitan sites of the target 120 program of which none are located in the north metropolitan region, noting that the service in Mirrabooka does not take referrals from out of the area. WA Police (Joondalup District) and Youth Justice have reported to the City that they have no youth diversionary services to which they can refer young at-risk, or young offenders, within the City or overall district. Police data over the past 5 years shows that Joondalup District has the highest number of individual young offenders across all metropolitan police districts. The City of Wanneroo has a large and growing youth population and will be home to 16.8% of the additional 68,400 10-19 year olds expected across the State in the next 10 years.
Family support services – Child and Parent Centre	All families with children from birth to eight years of age have local access to government funded programs and health services to ensure that children	There are 13 Child and Parent Centres (CPCs) in the Greater Perth region. While the City of Wanneroo is the largest metropolitan local government by

	have optimal health and development outcomes. Specifically what is required is: • Land allocation and funding from State Government to build and operate one child and parent centre between the suburbs of Butler and Two Rocks to service the growing population of young families.	area at 685.1 square kilometres, only two CPCs are located within the City; Banksia Grove and Girrawheen. The furthest north is Banksia Grove which is funded to service the suburbs of Banksia Grove, Clarkson and Merriwa. According to the Australian Early Development Census (AEDC) there are several suburbs in the City of Wanneroo that have high percentages of developmentally vulnerable children. In 2021, children aged 0-9 years made up 12.6% of the overall WA population but represented 14.7% of the City's population.

In addition to the above social advocacy priorities, the Yanchep Hospital and Health Campus was identified as an important social advocacy priority. This strongly aligns to the '*Activation of Yanchep Strategic Metropolitan Centre'* within the existing Connect Wanneroo Advocacy Plan. The priority identifies the critical need for another primary health facility in Yanchep to service this population base. To strengthen this existing priority area, additional supporting information will be included to further evidence the service need for the Yanchep Hospital and Health Campus.

It is intended that the four identified priority areas be integrated with the existing Connect Wanneroo Advocacy Plan under a new theme titled 'Wellbeing' which represents the social outcomes being sought and aligns to the Federal Government's new 'wellbeing budget' approach.

Administration is seeking Council adoption of the four social advocacy priority areas and fact sheets (**Attachment 2**) to enable the City to start progressing with its social advocacy efforts. In addition, Administration intends to undertake a review of the current Connect Wanneroo Advocacy Plan in the later part of 2022/23, in which all advocacy items will be considered collectively. As part of this review, the existing Liveability, Sustainability and Productivity priorities will be reviewed and strengthened to demonstrate alignment with wellbeing outcomes and the four 'Wellbeing' priorities will be added to the Advocacy Plan. Social aspects of the Advocacy Plan will be supported by an internal implementation document, detailing the advocacy strategy and tactics for each priority area.

Consultation

Extensive consultation was undertaken with a wide range of social service providers that currently service City residents. This included a survey that attracted 31 individual organisational responses and a workshop with 37 attendees from a range of organisations. Some organisations also provided additional service data.

Community input has been provided through the City's Strategic Community Plan (SCP) consultation and results from the City's Community Wellbeing Survey. Over 630 people provided feedback on the vision, aspirations, challenges and priorities for the City through the SCP process and insights from 642 people were gained into inclusion and accessibility, community connection, community support and wellbeing through the City's Community Wellbeing Survey.

As part of Phase 2, Administration engaged in targeted consultation with industry leaders to further test and validate the advocacy challenges and outcomes to define the specific asks.

Administration has consulted with various government and non-government agencies to determine their role and gain their support as primary or secondary advocates for the identified priorities.

Comment

Integration of social advocacy priorities into the Connect Wanneroo Advocacy Plan will enable the City to meet the goals outlined in the Strategic Community Plan 2021-2031 and create a strong community with local opportunities to participate, be active, feel secure, contribute and belong.

The COVID-19 pandemic has highlighted and exacerbated a number of social issues both globally and within local communities. The latest World Economic Forum Global Risks Report 2022 has identified that “social cohesion erosion”, “livelihood crises” and “mental health deterioration” are three of the five risks seen as the most concerning threats to the world in the next two years.

Local government is well-placed to understand its community and needs. Integrating social advocacy priorities into the current Connect Wanneroo Advocacy Plan is considered an appropriate next step to further the social agenda.

There is increasing competition for the location of social infrastructure and services as these needs grow across a number of Local Governments. Some Local Governments have developed advocacy plans, which include at least one social advocacy item.

Statutory Compliance

There are no implications for statutory compliance.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

6 ~ A future focused City that advocates, engages and partners to progress the priorities of the community
6.1 - Advocate in line with community priorities

Risk Management Considerations

Risk Title	**Risk Rating**
ST-S26 Resilient and Productive Communities	Moderate
Accountability	**Action Planning Option**
Director Community & Place	Manage

Risk Title	**Risk Rating**
ST-S23 Stakeholder Relationships	Low
Accountability	**Action Planning Option**
CEO	Manage

Risk Title	**Risk Rating**
CO-O23 Safety of Community	Moderate
Accountability	**Action Planning Option**
Director Community & Place	Manage

The above risks relating to the issue contained within this report have been identified and considered within the City's Strategic and Corporate risk registers. Action plans have been developed to manage these risks to support existing management systems. Integration of social advocacy priorities within the City's Advocacy Plan will contribute towards management of these risks as a preventative control.

Policy Implications

The proposed social advocacy priorities and approach aligns with existing relevant City policies.

Financial Implications

Any operational resources required to support the City's social advocacy agenda will be considered in the annual budgeting process.

Voting Requirements

Simple Majority

Recommendation

That Council:-

1. **ADOPTS four social advocacy priority areas and fact sheets (Attachment 2) being:**
   a. **Homelessness Support and Accommodation Services**
   b. **Domestic and Family Violence Support and Accommodation Services**
   c. **Youth Diversionary Services**
   d. **Family Support Services;**
2. **AUTHORISES responsibility to the Chief Executive Officer (or delegate) to make amendments to the social advocacy priority fact sheets to maintain relevance and accuracy of data and service provision; and**
3. **NOTES that the four adopted social advocacy priorities will be included under a new Wellbeing theme within the City's Advocacy Plan under review in 2022/23.**

Attachments:

1⇩.	*Attachment 1 - Social Advocacy Agenda Prioritisation Criteria*	*22/156071*	
2⇩.	*Attachment 2 - Social Advocacy Fact Sheets*	*22/191940*	*Minuted*

ATTACHMENT 1: Social Advocacy Prioritisation Criteria

Theme	Criteria	Explanatory note	Score of 1 = low score	Score of 2 = medium score	Score of 3 = high score
Game Changer	**City wide transformational / game changer factor**	A measure of how much the project will be a catalyst for transformative social change and/or innovation across the whole of the City of Wanneroo, and possibly the sub-region.	Project unlikely to be a catalyst	Project has the potential to be a catalyst	Project will be a catalyst
Strategic	**Federal and State Government alignment**	Measures the degree to which the project aligns with Federal and/or State Government policy or strategy.	No alignment	Moderate alignment	Very strong alignment
	Impact on Strategic Community Plan outcomes	The extent to which the service or infrastructure has a meaningful impact on the strategic goals and priorities set out in the Strategic Community Plan, noting that this plan is Council endorsed and based on community input.	No impact against SCP	Moderate impact against SCP	Very strong impact against SCP
	Future need	Measures to what extent this project will be required to meet future community demand and / or supply gap (5 plus years).	Population forecasts or information available suggests there will be limited demand for this project in the City	Population forecasts or information available suggests there will be a moderate demand for this project in the City	Population forecasts or information available suggests there will be a strong demand for this project in the City
	Immediate need	Measures to what extent this project is required to meet current community demand and / or supply gap (0-5 years).	Current available information indicates there is limited demand for this project in the City of Wanneroo	Current available information indicates there is moderate demand for this project in the City of Wanneroo	Current available information indicates there is strong demand for this project in the City of Wanneroo

Theme	Criteria	Explanatory note	Score of 1 = low score	Score of 2 = medium score	Score of 3 = high score
	Local government mandate	Measures to what extent local government has a mandate or role over and above others to take a lead in advocating for the project	Local government has limited mandate or role over and above others to advocate for this project (i.e. others are better placed to be lead advocate)	Local government has moderate mandate or role over and above others	Local government has strong mandate or role over and above others
Delivery	**Project momentum**	Measures to what extent this project has momentum and support beyond the initial idea or concept; this may include feasibility, business case development or demonstrated stakeholder commitment (e.g. Board endorsement, strategic plan inclusion or similar)	Project has limited momentum	Project has moderate momentum	Project has significant momentum.
	Deliverability	Measures to what extent there is capacity and capability in the market to deliver the outcome being sought	Low capacity and capability in the market to deliver	Moderate capacity and capability in the market to deliver	High capacity and capability in the market to deliver
	Stakeholder collaboration	Measures to what extent there are other key stakeholders willing to collaborate and jointly advocate for this project	No or few key stakeholders	Some key stakeholders	Many and / or significant key stakeholders
	Potential other funding sources	Measures whether funding from other sources is a possibility	Minimal opportunities to leverage additional funding sources	Some potential other funding sources	Yes, opportunities to leverage additional funding sources

HOMELESSNESS SUPPORT AND ACCOMMODATION SERVICES

WHAT IS REQUIRED

People in the City of Wanneroo (the City) who are experiencing homelessness have access to immediate support services in place, and access to crisis accommodation locally, with sufficient wrap-around support to enable transition to a safe and secure home.

Specifically what is required is:

- A fully funded assertive outreach service in the City
- Provision of land, or a facility, within the City that includes
    - development of short-medium term supported accommodation for people at risk of, or experiencing homelessness; this facility should also include crisis accommodation
    - wrap-around support services including housing assistance, tenancy support, mental health services, alcohol and drug counselling and culturally safe services
    - funding for capital and operating costs
    - facilitation of the delivery of the services

BACKGROUND

The City helped establish the Joondalup Wanneroo Homelessness Action Group in 2011, that was renamed the Joondalup Wanneroo Ending Homelessness Group (JWEHG) in 2018. Currently led by the Red Cross, JWEHG is comprised of government, community members with lived experience of homelessness, not for profit, corporate, faith based organisations and community who work within the homelessness sector or related industry, in and around the Joondalup and Wanneroo region. In 2018 and 2022, the City adopted a Regional Homelessness Plan in partnership with the City of Joondalup that focuses on building capacity, understanding and engagement; prevention and early intervention; and responding to homelessness.

The JWEHG ambition to end homelessness aligns with the WA Alliance to End Homelessness that released its state-wide plan in 2018. The WA Strategy to End Homelessness - collectively developed by representatives from homelessness services, people experiencing homelessness, service funders, and community members - provides a framework to inform the process of ending homelessness, and provides signposts for action. The Alliance encourages stakeholders to use the Strategy to align and create a combined effort across Western Australia to reach the goal of ending homelessness by 2028.

All states and territories in Australia are required to have both homelessness and housing strategies under the National Housing and Homelessness Agreement (NHHA) which allocates Commonwealth funding towards social housing and specialist homelessness services. The WA Housing Strategy 2020-2030 includes targets for social and affordable housing and outlines strategies to improve housing diversity and access.

The WA 10-Year Strategy on Homelessness '*All Paths Lead to a Home*', adopted in 2020, is underpinned by a 'no wrong door' and whole-of-community approach and stresses place-based responses. Priority actions under the Strategy include supporting measures that ensure people sleeping rough have immediate access to shelter and are connected to appropriate supports. Currently this is not happening in a timely, consistent or optimal way within the City of Wanneroo due to a lack of accessible local services.

KEY ISSUES

There are currently no general crisis or short to medium term accommodation facilities located in the City for people experiencing homelessness. There are also no funded assertive outreach homelessness services and the only current route to support rough sleepers is via a small volunteer-based street outreach service. The need for these and wrap-around support services is growing.

The City has had increasing reports of people sleeping rough in the community with almost three times as many reports from March 2021 to March 2022 compared to the equivalent period four years earlier. There are difficulties in assisting City residents to access the support services they need. Across a range of community services, providers are reporting challenges in accessing wrap-around support services for their vulnerable clients with many at maximum capacity and not taking referrals.

The City is a fast growing local government with around 4,200 new residents annually[1]. This growth places pressure on housing availability and the provision of affordable housing stock. More households in the City of Wanneroo are paying a mortgage (54% compared to 40% across WA) and of these 14.4% are under housing stress with mortgage repayments greater than 30% of household income[2]. The City also has lower than average personal median income for individuals and families[3], and expects to continue to attract people in lower income brackets, many of whom are choosing to trade off proximity to Perth CBD for a larger dwelling.

High levels of rental stress are also evident in the City; currently about 10% of families are low income or welfare dependent and nearly 15% of households receive rent assistance[4]. There are 33.2% of renter households in the City with rental payments greater than 30% of household income compared to 28.3% for WA as a whole[5]. The WA Electoral seats of Butler and Girrawheen have the 5th and 7th highest rental stress in the Perth metropolitan area[6]. The City has households experiencing housing stress across all suburbs[7]. Additionally, the City has a low number of unoccupied private dwellings (6%) compared to WA as a whole (10.9%) as well as significantly lower levels of housing diversity[8].

Higher house prices and rising inflation will add to the existing high levels of mortgage and rental stress in the City. The demand for homelessness services in the City is highly likely to grow in the near future due to this combination of population growth and housing stress.

ALLIANCES

Primary Advocates

- City of Wanneroo
- Joondalup Wanneroo Ending Homelessness Group (JWEHG)

Secondary Advocates

- City of Joondalup
- Shelter WA
- WA Council of Social Service (WACOSS)
- WA Police Joondalup District
- WA Department of Communities Joondalup District
- WA Police and Community Youth Centres (PCYC)
- Patricia Giles Centre for Non-violence

ROLE

City of Wanneroo role is to:

- Advocate for the asks in partnership with others
- Provide localised data and other relevant information
- Act as a connector to local organisations and stakeholders

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[1] ABS, based on comparison of 2016 and 2021 Census data
[2] ABS 2021 Census – this compares to 13% for WA as a whole
[3] ABS 2021 Census data shows median weekly income $30 and $66 lower than the WA average respectively for personal and family incomes
[4] WA Primary Health Alliance, Perth North PHN Needs Assessment 2022-2024
[5] Ibid
[6] Shelter WA, March 2021, Heat Maps Rental Stress Report
[7] Jesuit Social Services, Dropping off the Edge 2021 Persistent and multilayered disadvantage in Australia. WA State Ranking Data
[8] 2021 Census data shows flats or apartments make up only 0.4% of dwellings compared to 6.5% of dwellings across WA as a whole, while semi-detached dwellings make up 7.1% compared to 13% for the whole of WA

The State Government's role is to:

- Provide land
- Fund and maintain a suitable facility
- Fund operations
- Appoint provider(s) to deliver required services

CURRENT STATUS

There is an identified need and demand for an assertive outreach service, homelessness support services and a crisis and short to medium term accommodation facility. There is currently no commitment by State Government to provide access to immediate assertive outreach services, and access to local crisis accommodation with sufficient wrap around support to enable people experiencing homelessness transition to a safe and secure home. Services required would benefit the region of the Cities of Wanneroo and Joondalup. There is no identified City-managed Crown land that would meet the size and location required for the facility.

EXPECTED COSTS

Establishment costs of $8-10 million for a 15-30 bed supported short-medium term and crisis accommodation facility in addition to ongoing operating costs.

Ongoing annual funding of $200,000 is required to operate an Assertive Outreach Program.

FUNDING STATUS

No land or funding has been allocated to these services to date.

FAMILY AND DOMESTIC VIOLENCE SUPPORT AND ACCOMMODATION SERVICES

WHAT IS REQUIRED

1. People who are experiencing family and domestic violence (FDV) have immediate access to safe accommodation for themselves and their dependents, and the necessary support services to maintain a safe and secure future.
2. Perpetrators are provided with programs to prevent the risk of recurrence of behaviour.

Specifically what is required is:

- Provision of land, or a facility, within the northern suburbs of the City that includes
    - development of short-medium term supported accommodation for individuals (and their dependents) experiencing FDV; this facility should also accommodate crisis accommodation
    - culturally appropriate wrap-around support services for people at risk of or experiencing FDV including a dedicated children's FDV counselling service
    - funding for capital and operating costs
    - facilitation of the delivery of the services
- Perpetrator behavioural change programs in the City

BACKGROUND

The City's 2021 Community Wellbeing Survey found that 28% of respondents identified 'positive family relationships' as a community priority. The City has a high proportion of family households, many being from diverse cultures. This, together with the impact of COVID-19 and changing economic factors such as housing stress and rises in the cost of living, has highlighted concerns around increasing risk factors for, and incidents of, family and domestic violence.

Feedback received by the City from local service providers indicates that there is unmet need for 24/7 refuge and appropriate support services in the northern suburbs for people at risk of, or experiencing, family and domestic violence. Perpetrators requiring court mandated behaviour change programs, and those voluntarily seeking this service, are unable to access this locally creating risk of non-attendance and commitment to the program.

The Commonwealth Government's *National Plan to Reduce Violence against Women and their Children 2010-2022* identifies a key strategy to support specialist domestic violence and sexual assault services to be delivered by the state and territory governments. The Federal Government has committed to the funding of 500 new community sector workers to support women in crisis as well as $100 million for crisis accommodation and homes for women and children fleeing violence through a Housing Australia Future Fund.

Priorities under the *Path to Safety: Western Australia's Strategy to Reduce Family and Domestic Violence 2020-2030* include ensuring victims have immediate, early and ongoing access to safety and are supported to recover; and connecting perpetrators with interventions to support accountability and behaviour change. The State Government has allocated funds to FDV hubs in Kalgoorlie and Mirrabooka with further funding for FDV hubs in Broome and Armadale West announced in 2022. While the WA Government announced $34.4 million for a range of FDV measures in the 2022-23 State Budget none of the planned facilities and services are in the North West sub-region of Perth and will not provide the needed services to the City's large and growing population.

KEY ISSUES

Within the City, there is high demand for FDV services that is unable to be met by local service providers; specifically crisis and short to medium term supported accommodation, wrap-around services including children's counselling, and perpetrator behavioural change programs.

Under the WA government FDV refuge framework which delivers metropolitan services in north, east and south 'corridors', the Patricia Giles Centre for Non-Violence (PGCNV) is the lead agency for the north corridor and provides a 24/7 refuge accommodation service based in Joondalup[9]. This has capacity for a maximum of seven families with a maximum intended stay of 48 hours; the average client is a mother and three children. The PGCNV also operates refuge accommodation in Ridgewood that is intended to provide a maximum stay of three months. Currently the service is highly over extended with two families needing to share a two-bedroom unit and with many families staying for 9-12 months. PGCNV also coordinates a roster of auxiliary services at Wandjoo Place based in Merriwa. The PGCNV reports demand exceeding supply across all of their services in the northern corridor.

Service data for the City provided by the Northern Suburbs Community Legal Centre (NSCLC) for 2020/21 shows that family and domestic violence was the leading reason for consultations sought by City residents with nearly 44% of clients affected. Analysis of WAPOL data for the Joondalup Police District shows significant increases between 2007 and 2021 in the number of offences in the categories of Assault (Family), Threatening Behaviour (Family) and Breach of Family Restraining Order[10].

Anglicare WA has delivered FDV services to support people residing in the North West sub-region of Perth since 2006. In 2017, they commenced delivering Connect and Respect, a state-wide, court-mandated, 4-month therapeutic, behaviour change program in partnership with Communicare. This region has the greatest number of referrals in WA; on average 130 referrals are received per annum from the courts. Acknowledging the impact this has on children in the region, Anglicare redirected discretionary reserves to fund their Young Hearts Children's Counselling Program for victim-survivors of family violence. From June 2020 to June 2022, 550 children experiencing family violence have been supported in this region through Anglicare programs, with clients accessing this service as far as Yanchep. There is currently no dedicated funding source for the Young Hearts children's counselling program beyond 2022.

ALLIANCES

Primary Advocate

- City of Wanneroo

Secondary Advocates

- Centre for Women's Safety and Wellbeing
- WA Council of Social Service (WACOSS)
- WA Police Joondalup District
- WA Department of Communities Joondalup District
- WA Police and Community Youth Centres (PCYC)
- Patricia Giles Centre for Non-violence
- Anglicare WA

ROLE

City of Wanneroo role is to:

- Advocate for the asks in partnership with others
- Provide localised data and other relevant information
- Act as a connector to local organisations and stakeholders

The State Government's role is to:

- Provide land
- Fund and maintain a suitable facility

[9] Confirmed through conversation with Nicole Leggett, Executive Director, Office for the Prevention of Family and Domestic Violence on 20 July 2022

[10] WAPOL Time Series Data retrieved from https://www.police.wa.gov.au/crime/crimestatistics#/

- Fund operations
- Appoint provider(s) to deliver required services

CURRENT STATUS

Existing services are at capacity and no further funding has been committed to meet the level of demand in this region. There is no identified City-managed Crown land that would meet the size and location required for the facility.

EXPECTED COSTS

- Estimated $6-8 million building costs for construction of a purposed designed 24/7 FDV refuge accommodation and services facility and ongoing operational funding commitment of $1.5M per annum.
- Estimated $700,000 per annum for voluntary and mandatory men's behaviour change program
- $300,000 per annum ongoing operational funding for a dedicated children's FDV counselling service.

FUNDING STATUS

No land or funding has been allocated to this project to date.

YOUTH DIVERSIONARY SERVICES - PCYC

WHAT IS REQUIRED

Young people who are vulnerable to being at risk, or are at risk of offending, have access to early intervention and targeted intervention programs to prevent disengagement and/or offending or reoffending.

Specifically what is required is:

- Land allocation in either Banksia Grove, Merriwa, Clarkson or Butler, and funding for the development and ongoing operating costs of a Police and Community Youth Centre (PCYC).

BACKGROUND

The City of Wanneroo has one of the highest youth populations in outer growth local governments in WA and has many challenges relating to social inclusion, meeting educational needs, high youth unemployment and job creation for current and future youth populations.

The City runs various youth programs including youth centres, holiday programs and youth outreach and works strategically with schools, agencies and other stakeholders across the region. The City's 2021 Community Wellbeing Survey identified that ensuring the needs of youth are met is a community wide priority with over 40% of the overall community, and 62% of parents/guardians, feeling these are not currently being met.

Issues such as changing family situations, housing and financial stress, and increasing family and domestic violence all impact on how young people cope in such an environment and are contributing risk factors for vulnerable youth residing in the City.

The WA State government's discussion paper for the development of the WA Youth Strategy notes that providing a youth service hub is identified as best practice for delivering services to young people, noting these "…*provide a single physical location around which services can be operationally coordinated. This makes it easier for young people and providers to access and navigate the system and facilitates referral pathways to develop between services*."

Recognition of the need to fund additional services is reflected in the WA State Government 2022-23 budget that includes funding for a range of regionally based youth justice programs as well as expansion of the Target 120 program to additional sites.

KEY ISSUES

There are currently six PCYCs in the Perth metropolitan area; none in the North West sub-region of Perth. There are four metropolitan sites of the Target 120 program of which none are located in the north metropolitan region, noting that the service in Mirrabooka does not take referrals from out of area. WA Police (Joondalup District) and Youth Justice have reported to the City that they have no youth diversionary services to which they can refer young at-risk, or young offenders, within the City or overall district.

For the five-year period from 1 May 2017 to 1 May 2022, WA Police (Joondalup District) have recorded 2,499 individual young offenders. This is the highest number of individual young offenders across all metropolitan police districts, exceeding the next highest district by over 600 young offenders. From 1 January 2020 to 17 May 2022 an analysis of the six metropolitan police districts shows a total of 1,334 individual young offenders in the Joondalup District, 300 more than the next highest district (Mandurah with 1,034)[11]. The pattern and type of offending in the Joondalup District matches requirements for youth diversion eligibility, further confirming the urgent need for these services. Evidence shows youth diversionary services help young offenders to avoid becoming adult offenders of more serious crimes.

[11] Data provided directly by WA Police Metropolitan North Region (retrieved 18 May 2022)

The City has suburbs with significant risk factors for youth offending including lower levels of youth (under the age of 24) engaged in education, training or employment (Butler-Merriwa-Ridgewood, Clarkson, Girrawheen, Two Rocks and Yanchep[12]) and lower levels of school attendance, more families with jobless parents and more incidents of early school leaving[13].

The City has a rapidly growing youth cohort of young people aged 10-19 years. This is expected to grow from 29,307[14] to 49,678 by 2041[15] which is an increase of 65.5%. The City will be home to 16.8% of the additional 68,400 10-19 year olds projected across the State in the next 10 years[16]. All young people in this high growth population region will be able to access and benefit from a locally based PCYC service. The proposed new PCYC Centre will enable diversionary and recreational engagement with hundreds of disadvantaged young people located in the north-west sub-region of Perth each week.

ALLIANCES

Primary Advocate

- WA Police and Community Youth Centres (PCYC)

Secondary Advocates

- City of Wanneroo
- WA Police Joondalup District
- WA Department of Communities Joondalup District

ROLE

City of Wanneroo role is to:

- Support PCYC in the advocacy for the ask
- Provide localised data and other relevant information
- Act as a connector to local organisations and stakeholders
- Deliver untargeted childhood and youth services as aligned with the City's Strategic Community Plan

The State Government's role is to:

- Provide land
- Fund and maintain suitable facility
- Fund operations

CURRENT STATUS

PCYC has developed a business case highlighting the need for their service within the City. Government and non-government agencies are supporting this campaign to benefit all young people, including those at risk. The North West Metropolitan District Leadership Group are supporting the advocacy for this service. There is no identified City-managed Crown land that would meet the size and location required for the facility.

EXPECTED COSTS

A full breakdown of expected costs is outlined within the PCYC business case. Total expected costs for establishment and the first three-year's operating costs are $19.1 million. This comprises estimated capital costs of approximately $15.7 million and operating costs of $1 million to $1.2 million per annum.

FUNDING STATUS

No land or funding has been allocated to this project to date.

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[12] SA2 Census boundary areas
[13] Tanton, R., Dare, L., Miranti, R., Vidyattama, Y., Yule, A. and McCabe, M. (2021), *Dropping Off the Edge 2021*: *Persistent and multilayered disadvantage in Australia – WA state ranking data*, Jesuit Social Services: Melbourne.
[14] ABS 2021 Census
[15] WA Tomorrow population projections
[16] Ibid

FAMILY SUPPORT SERVICES – CHILD AND PARENT CENTRE

WHAT IS REQUIRED

All families with children from birth to eight years of age have local access to government funded programs and health services to ensure that children have optimal health and development outcomes.

Specifically what is required is:

- Land allocation and funding to build and operate one child and parent centre between the suburbs of Butler and Two Rocks to service the growing population of young families.

BACKGROUND

As a large, outer metropolitan growth local government, the City has a high proportion of families and young children aged 0-9 years of age. In 2021, children aged 0-9 years made up 12.6% of the overall Western Australian population but represented 14.7% of the City's population. WA Tomorrow population forecasts show this difference widening slightly in the future with 0-9 year olds forming around 12% of the total WA population and 15.5% of the City's population by 2031. Similarly, by 2031 0-4 year olds will make up around 5.9% of the WA population but 8.2% of the City population. The average birth rate in Australia is 1.58 births per woman but the City of Wanneroo average sits at around 2.11 births per woman.

The City has been proactive in facilitating positive outcomes for local families launching our first Early Childhood Strategy in 2014. The City created and leads the Wanneroo and Surrounds Early Years Network (WASEY), a driving force for positive early childhood outcomes in the region. The City also created, piloted and evaluated the award-winning It's All About Play (IAAP) program. Our Early Childhood Strategic Plan 2017/18 – 2019/20 built on these successes through expansion of programs such as IAAP, a number of partnership projects and relationships with key local and State level stakeholders. The City is continuing our commitment to early childhood through our holistic Community Development Plan 2021/22 – 2025/26.

The City's 2021 Community Wellbeing Survey showed only a quarter of parents and guardians felt the needs of young children are being met with residents living in the City's northern suburbs from Clarkson to Two Rocks being more likely to rate this as poor. Additional parenting programs, resources and support, local child development support and social programs for parents and children were all considered priorities by over 30% of parents/guardians of young children.

Family support services are commonly delivered by Parenting Connections WA and Child and Parent Centres (CPCs). The Department of Education manages the funding and has oversight of the CPCs which are operated by a suitable NGO identified via a tender process. The State Government has recently committed to a 10 year partnership with the Minderoo Foundation and Telethon Kids Institute to pilot and evaluate a new Early Years Initiative in four partner communities in regional WA.

KEY ISSUES

There are 13 Child and Parent Centres (CPCs) in the Greater Perth region. While the City of Wanneroo is the largest metropolitan local government by area at 685.1 square kilometres, only two CPCs are located within the City; Banksia Grove and Girrawheen. The furthest north is Banksia Grove which is funded to service the suburbs of Banksia Grove, Clarkson and Merriwa.

The Department of Education considers a number of factors in determining location of CPCs including data on developmentally vulnerable children from the Australian Early Development Census (AEDC), population and diversity demographics, and whether other suitable substitute services including local Commonwealth initiatives (e.g. C4C, HIPPY) are locally available. There are none of these initiatives currently located in the North West sub-region of Perth.

The Australian Early Development Census (AEDC) data for 2021 shows that the suburbs of Alkimos, Butler, Merriwa and Yanchep all have high percentages of developmentally vulnerable children

(category of Vuln1). The percentage of children in the Vuln1 category across the whole of WA is 20.3%, while Alkimos has 24.2%, Butler 22.6%, Merriwa 24.7% and Yanchep 21.1%. Butler, Merriwa and Yanchep also have significantly higher percentages of children developmentally vulnerable in the AEDC language category. This equates to a large number of families in the region that would benefit from a CPC located in the northern area of the City. The statistics on developmental vulnerability are likely to increase with the rapid population growth of young families in the region.

Family and parenting support services have reported being challenged or unable to meet demand in 2021. The dedicated mental health service for pregnant families and those with children aged under 2 years 'Pregnancy to Parenthood Clinic' ceased operating early in 2022. This service was a 'one of a kind' for families in the City but was not able to be sustained in its existing model and is now in the process of transitioning to a not-for-profit service. At the end of 2021, the clinic faced waitlists of up to five months. The Child Development Centres located in Clarkson and Koondoola have waitlists of over 12 months for many services.

ALLIANCES

Primary Advocate

- City of Wanneroo

Secondary Advocates

- Telethon Kids Institute Origins Project
- WA Police and Community Youth Centres (PCYC)
- WA Department of Communities Joondalup District
- Playgroup WA
- WA Council of Social Service (WACOSS)

ROLE

City of Wanneroo role is to:

- Advocate for the service in partnership with others
- Provide localised data and other relevant information
- Act as a connector to local organisations and stakeholders

The State Government's role is to:

- Provide land
- Fund and maintain suitable facility
- Fund operations
- Appoint a provider to deliver the service

CURRENT STATUS

There is an identified need and demand for government-funded programs and health services delivered through CPC in the northern suburbs of the City. The City is unaware of any State Government plans to build and facilitate new CPC's within the needed areas of the City.

EXPECTED COSTS

- $1.75M in establishment costs[17]
- Ongoing operational costs of approximately $330,000 per annum tendered to a respected NGO to deliver the service on behalf of the State Government

FUNDING STATUS

No land or funding has been allocated to this project to date.

[17] Figures are based on the cost of the latest CPC built in Arbor Grove, Ellenbrook.

Cultural Development

4.8 Review of Community & Place Policies

File Ref: 38319 – 22/269148
Responsible Officer: Director Community and Place
Attachments: 12

Issue

To consider minor revisions to four Council Policies.

Background

Council Policies are a statement of the principles or position that is intended to guide or direct decision-making within the City.

All Council Policies (as well as other like documents) should be reviewed regularly to ensure compliance with legislation, continued alignment with the adopted Strategic Community Plan and the City's requirements to provide sound and effective internal controls to minimise risk and deliver desired outcomes.

The Community and Place Directorate has a number of policies under review, with proposed changes to four Policies presented below for consideration.

Detail

Reviews have been undertaken of the Policies listed below and the following changes are recommended:

Sports Floodlighting Policy

The current Sports Floodlighting Policy **(Attachment 1)** was last updated in 2020, and adopted at the Ordinary Council meeting of 22 September 2020 (CP01-09/20).

A recent scheduled review identified a requirement for only minimal changes. The draft revised Policy (**Attachment 3**) provides updates to reflect recent changes to Australian Standards, and includes revised wording to simplify cost allocation to user groups choosing to utilise lighting levels above the applicable Australian Standard.

The draft revised Policy also makes provision for:

- lower level recreation lights for passive use to be considered on each floodlight installation, such as for dog walking;
- sporting club requests for an audit of the lights to be done at the club's expense when the audit is a requirement of a State Sporting Association; and
- guidelines for when a developer is installing floodlights to ensure they are consistent with the City's specifications and Australian Standards.

Facility Hire and Use Policy

The current Facility Hire and Use Policy **(Attachment 4)** was last reviewed and updated in 2020, and adopted at the Ordinary Council meeting of 22 September 2020 (CP02-09/20).

Following scheduled review, a revised draft Policy **(Attachment 6)** is proposed**,** incorporating only minimal wording changes to improve clarity, with no change to the Policy's intent or purpose. Administration proposes that these minor changes be incorporated into the Policy

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as a short-term measure, with a more extensive review proposed to be completed by July 2024.

Bereavement Recognition Policy

The current Bereavement Recognition Policy (**Attachment 7**) was adopted at the Ordinary Council meeting of 19 September 2017 (CE01-09/17).

Review of this Policy identified an opportunity for administrative amendments to enhance clarity, with no change to the Policy's intent or purpose. The content of the revised Policy (**Attachment 9**) is significantly reduced, with the application of more concise wording and removal of duplication throughout various sections. Detailed procedural information has been removed and included in the associated Management Procedure.

Volunteering Policy

The current Volunteering Policy (**Attachment 10**) was last updated in 2019 and adopted at the Ordinary Council meeting on 24 September 2019 (CP04-09/19).

A key component of the current scheduled review has been to consider implications of the new *Work Health and Safety Act 2020* (WHS Act) which came into effect in March 2022. A feature of the WHS Act is the broadened definition of 'worker', which has been expanded to any person who carries out work for a person conducting a business or undertaking (PCBU), including volunteers. The WHS Act extends the same duty of care requirements employers have to workers to volunteers, whereby a PCBU must ensure, as far as practicable, the health and safety of volunteers. Volunteers also have an obligation to act in a safe manner and raise any workplace safety concerns with the PCBU.

In response to the WHS Act, Administration is required to review systems and processes, including undertaking a review of the Volunteering Policy to ensure that it reflects the amended duties, obligations and terminology under the Act.

The proposed revised Policy incorporates the following changes (**Attachment 12**):

1. Amending the Policy Objective to include key principles that guide the City's approach to volunteering;
2. City working, advisory and committee members are included within the Policy;
3. Reference to the WHS Act and guidance to ensure the City complies with its obligations under this Act;
4. Clear specification of the role of the City and role of a City volunteer;
5. Delineation between the role of operational leaders and leaders, compared to employees who are the 'volunteer mentor', but do not have leader obligations or accountabilities;
6. Amending the definition of volunteer to align with the WHS Act.

Consultation

Consultation has been undertaken with the relevant external stakeholders and all policies have been reviewed as per City's Policy and Procedure review process.

Comment

Administration considers that the minor amendments proposed to the Sports Floodlighting, Facility Hire and Use, Bereavement Recognition and Volunteering Policies as a result of recent scheduled reviews provide enhanced clarity, and demonstrate the transparency and consistency required of City policies.

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Statutory Compliance

Policies have been reviewed to ensure ongoing compliance with appropriate standards and legislation.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

6 ~ A future focused City that advocates, engages and partners to progress the priorities of the community

6.3 - Build local partnerships and work together with others

Risk Management Considerations

Risk Title	**Risk Rating**
CO-019 Decision Making	Low
Accountability	**Action Planning Option**
Chief Executive Office	Manage

The above risk/s relating to the issue contained within this report have been identified and considered within the City's Corporate risk register. Action plans have been developed to manage these risks to support existing management systems.

Risk Appetite Statements

The City places a high priority on the importance of maintaining good governance and has no appetite for deliberate act or omission by any party. Decisions are aligned to policy to ensure non-compliance impacts are reduced as low as reasonably practicable (ALARP) and reputational damage is restricted to low. Therefore, the City accepts low or ALARP of compliance and governance risk.

Policy Implications

These policies have been recommended for amendment as a result of an evaluation and review process undertaken in accordance with the City of Wanneroo's Policy and Procedure Register and associated Management Procedure.

Financial Implications

Nil

Voting Requirements

Simple Majority

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Recommendation

That Council:-

1. **ADOPTS the revised Sports Floodlighting Policy (Attachment 3);**
2. **ADOPTS the revised Facility Hire and Use Policy (Attachment 6);**
3. **ADOPTS the revised Bereavement Recognition Policy (Attachment 9); and**
4. **ADOPTS the revised Volunteering Policy (Attachment 12).**

Attachments:

1⇩.	*Attachment 1 - Sports Floodlighting Policy revised 2020*	*12/91944[v3]*	
2⇩.	*Attachment 2 - Sports Floodlighting Policy revised May 2022 (track changes)*	*22/100335*	
3⇩.	*Attachment 3 - Sports Floodlighting Policy revised May 2022*	*12/91944[v4]*	
4⇩.	*Attachment 4 - Facility Hire and Use Policy (June 2020)*	*19/419971[v1]*	
5⇩.	*Attachment 5 - Facility Hire and Use Policy 2022 tracked changes*	*22/190309*	
6⇩.	*Attachment 6 - Facility Hire and Use Policy 2022*	*19/419971[v2]*	*Minuted*
7⇩.	*Attachment 7 - Bereavement Recognition Policy (current)*	*13/25700[v1]*	
8⇩.	*Attachment 8 - Bereavement Recognition Policy 2022 track changes*	*22/209626*	
9⇩.	*Attachment 9 - Bereavement Recognition Policy June 2022*	*13/25700[v3]*	*Minuted*
10⇩.	*Attachment 10 - Volunteering Policy 2019*	*13/8689[v2]*	
11⇩.	*Attachment 11 - Revised Volunteering Policy - Track Changes*	*22/161246*	
12⇩.	*Attachment 12 - Volunteering Policy 2022*	*13/8689[v3]*	*Minuted*

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City of Wanneroo

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Sports Floodlighting Policy

Policy Owner: Community Facilities
Contact Person: Manager Community Facilities
Date of Approval: 22 September 2020 (CP01-09/20)

POLICY STATEMENT

The City has a significant number of sporting open spaces (fields and courts) that are used for formal (club-based training and competition) and some informal (recreational) sporting activities such as skate boarding, basketball and BMX pursuits. To ensure that these activities can be undertaken in a safe environment, it is critical that the City provides these facilities with sports floodlighting in line with Australian and other relevant Standards, as far as practicable.

POLICY OBJECTIVE

The objective of this policy is to guide the provision and maintenance of floodlights across the network of sporting open spaces (active reserves) within the City **of** Wanneroo (**City**).

IMPLEMENTATION

This Policy applies to the City-wide provision of sports floodlighting which must be designed and installed so that the applicable visual tasks can be comfortably performed by both the Participants and the Officials. Requirements for sports floodlighting depend on the nature of the sport, the speed and size of the ball and required speed of performance of user activities. The layout of the playing area, proximity to residents and site constraints will determine the most suitable locations and number of the poles, to ensure luminaire uniformity and minimise glare.

Therefore, the City seeks to provide a standard level of provision for lighting at facilities in line with Australian and other relevant Standards, as far as practicable. Sports floodlighting shall meet the lux level standards set by the Australian Standards for Sports Lighting - Australian Standard AS2560. The City's standard provision for lighting is shown in the table below:

Sport	Level of play	Aust. Standard LUX level
Hockey/Lacrosse	Training	250 LUX
	Match*	500 LUX
Baseball/Softball	Training	Infield 250 LUX | Outfield 150 LUX
Football (all codes)	Training	50 LUX
	Match*	100 LUX
Netball/Basketball	Training	100 LUX
	Match*	100 LUX
Tennis	Training	150 LUX
	Match*	250 LUX

*Match level refers to amateur club competition and match practice. Training refers to amateur level ball and physical training.

Specific lux lighting levels and lighting design shall be to the Australian Standards for the relevant sporting code or use as follows:

Sporting Open Spaces – Large Ball Sports (Football all codes)
The Hierarchy of Provision for floodlighting on the City's Sports Spaces for large ball sports will be as outlined in the table below:

Sports Space Functional Classification	Level of Competition	Level of Lighting (LED)
Neighbourhood	Amateur	Minimum of 50 lux*
District	Amateur/club	Maximum of 100 lux
Regional	Amateur/Semi-Professional	Minimum of 100 lux*

* designed to increase capacity based on meeting the below criteria.

The base level of lighting provided at outdoor multi-use sports playing venues will be determined as Amateur Level 'Ball and Physical Training' level by the City and the level of lighting will be in accordance with AS2560.2.3 2007.

Where it is deemed appropriate, the City will increase the level of floodlighting provision to Amateur Level 'Club competition and match practice' (100 lux) for neighbourhood and District Sports Spaces. In this instance, Clubs would not be required to provide their own financial contribution, however grant funding may still be sought by the City.

Provision of floodlighting lux levels above 100 lux at Regional Sports Spaces will be considered via an individual business case. This may occur as a part of the provision of a new floodlighting installation or as a part of an upgrade of an existing installation and will be assessed based on the following criteria:

- Does the Sports Space currently have 100 lux floodlighting provision, irrespective of luminaire type?
- Is the Sports Space capable of hosting night time competitions?
- Does the Sports Space have the necessary supporting infrastructure such as a Sports Amenities Building to support night time competitions?
- Would the relevant State Sporting Association sanction night time competitions at the Sporting Space?
- Will upgrading the floodlighting at this Sports Space enable the City to manage ground maintenance and allocations more efficiently?
- Is the Sports Space currently being used/is there an existing club?
- Asset life/condition: How old/new is the existing floodlighting infrastructure? (ie. < 15yrs);
- What is the classification of the Sports Space within the Hierarchy of Provision, and/or is the facility being used at a level above its hierarchy of provision?

The above criteria will also be used to prioritise projects which involve increasing the lux levels and in the replacement of existing Metal Halide floodlighting installations with LED floodlighting installations.

Sporting Open Spaces – Small Ball Sports
The provision of lighting for small ball sports will be considered on a case-by-case basis and, if determined necessary by the City, lighting will be provided to meet the appropriate Australian Standard for the particular sport. Australian Standards for:

- Baseball and softball are AS2560.2.6 -1994.
- Hockey is AS2560.2.7-1994. Synthetic hockey fields must have sports floodlighting to a minimum of training standard with match play being considered through a business case.
- Cricket currently has no specific Australian Standard but typically follows the AS2560 for the above sports. However, The European Sports Lighting Standard 'EN12193 Light and Lighting – Sports Lighting 2007' contains recommendations specific to both Outdoor and Indoor Cricket, and should be used as a guide where applicable.

  If deemed acceptable through a business case, lighting of practices cages and wickets may be provided to assist clubs training longer in the summer and during the darker months of the year.

Where specific sports such as lacrosse, are not covered by AS2560, lux levels will be assessed against other Australian Standards with similar sporting types as a benchmark.

Outdoor Court Lighting
The level of lighting provided for outdoor court venues (basketball, netball) will be determined as 'Recreation or Training and Competition with few spectators' level by the City and the level of lighting will be in accordance with AS2560.2.4.

Tennis Courts
The installation of any tennis courts as a new standalone facility or addition to existing facilities is to have floodlighting that meets with AS2560.2.1-2003 for 'Recreational and Residential Tennis'.

Outdoor Youth Activity Spaces (Skate Parks and BMX/pump tracks)
There are no Australian Standards for the illumination of outdoor 3 on 3 courts, skate parks, BMX/pump tracks and the like, and therefore lighting standards for these types of outdoor sporting activities must meet a minimum horizontal illuminance of 100 lux at ground level, with a 0.5 uniformity (min/ave). Lighting for these spaces is to be sited to ensure there is no shadowing in bowls or glare when users are performing tricks.

The method of illumination is to be floodlights with full cut-offs (to minimise light pollution) with poles located at least 3m from all active areas around the perimeters of the spaces so they do not become an obstruction to the users, noting that the final pole locations will be determined during the design stage to ensure the active functional area illuminated as outlined above.

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City Design Requirements
All sports floodlighting infrastructure must be initially designed and constructed to allow for levels of lighting to be increased or improved, in future years.

All sports floodlighting infrastructure must be designed and constructed using LED technology as this will minimise running and whole of life costs, provide a higher quality and distribution of light and provide instantaneous switching (on/off).

Where training and match floodlighting Lux levels are to be provided, the system must be designed to allow switching between the two levels.

Transition from Metal Halide to LED Installations
In recognition of the greater energy efficiency of LED floodlighting and reduced life cycle costs, the City will seek to undertake a program to replace existing metal halide floodlighting installations with LED floodlighting installations, to the required lux levels as outlined within the standards identified above. This will be undertaken subject to budget capacity in any given year.

Additional Levels of Sports Floodlighting
Clubs may apply to the City for approval to increase or improve illumination levels beyond the specific standard. Additional lighting is to be in accordance with Australian Standard 2560 through 2560.2.8. The application should detail:

- The proposed standard of lighting;
- Reasons for requesting the change;
- A plan for the courts/grounds to be changed; and
- Sources of funding.

Applications will be considered by the Director Community & Place (or other authorised person) and the Manager Community Facilities.

If approved, the cost of the installation of additional floodlights over and above that of the City's standards for any sport will be the responsibility of the applicant club or clubs. These costs may include new or modified poles, luminaires, conduits, cables, fuses and switch boxes, cabinets, upgrade or modified power to site, consulting engineering fees for investigation and design, pavement and surface reconstruction costs and all other capital and project management costs for the works.

The ongoing operating cost of the upgrade installations beyond the specified standard shall be charged to the user groups, at a cost per hour as defined with the City's Schedule of Fees and Charges to cover the cost of the additional power provider charges. These fees shall include a pro-rata element for lamp, luminaire and control gear replacement, cleaning, wear and tear on the electrical installation and switching points, and all other maintenance costs.

The City shall undertake all works associated with the upgrades, with the required infrastructure becoming the property of the City. The City retains the right to use the additional lighting as required.

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ROLES AND RESPONSIBILITIES

This Policy is the responsibility of the Manager Community Facilities.

DISPUTE RESOLUTION

Disputes in regard to this policy will be referred to the Manager Community Facilities in the first instance. In the event that an agreement cannot be reached, the matter will be escalated to the Director Community & Place.

EVALUATION AND REVIEW PROVISIONS

The Policy will be reviewed every three years, in consultation with Community Facilities, and will take into account any feedback received from external stakeholders.

DEFINITIONS

DEFINITIONS: Any definitions listed in the following table apply to this document only.	
Participant	Someone who takes part in an activity
Official	Umpire, Club, Coach, Timekeeper
Sports Spaces	Provide for formal structured sporting activities, as defined by the Department of Local Government, Sport and Cultural Industries.
Recreation Spaces	Provide for informal play and physical activity, relaxation and social interaction, as defined by the Department of Local Government, Sport and Cultural Industries.

RELEVANT POLICIES/MANAGEMENT PROCEDURES/DOCUMENTS OR DELEGATIONS

Nil

REFERENCES

Australian Standard 2560.1 to 2560.2.8: Sports Lighting (reconfirmed in 2017)

RESPONSIBILITY FOR IMPLEMENTATION

Manager Community Facilities

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Version	Next Review	Record No:
29 June 2010, Resolution No. CD05-06/10 (Revokes Floodlighting Policy and Tennis Courts Floodlighting Policy – both last reviewed in September 2005)	June 2012	10/16815
CS05-08/12	August 2014	12/91944
Resolution No. CS11-11/14	November 2016	12/91944
9 May 2017 CE02-05/17	May 2019	12/91944[v2]
23 September 2020 CP01-09/20	July 2022	12/91944[v3]

Policy Manual

Sports Floodlighting Policy

Policy Owner: Community Facilities
Contact Person: Manager Community Facilities
Date of Approval: ~~22 September 2020 (CP01-09/20)~~TBC

POLICY STATEMENT

The City has a significant number of sporting open spaces (fields and courts) that are used for formal (club-based training and competition) and some informal (recreational) sporting activities such as skate boarding, basketball and BMX pursuits. To ensure that these activities can be undertaken in a safe environment, it is critical that the City provides these facilities with sports floodlighting in line with Australian and other relevant Standards, as far as practicable.

POLICY OBJECTIVE

The objective of this policy is to guide the provision and maintenance of floodlights across the network of sporting open spaces (active reserves) within the City **of** Wanneroo (**City**).

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This Policy applies to the City-wide provision of sports floodlighting which must be designed and installed so that the applicable visual tasks can be comfortably performed by both the Participants and the Officials. Requirements for sports floodlighting depend on the nature of the sport, the speed and size of the ball and required speed of performance of user activities. The layout of the playing area, proximity to residents and site constraints will determine the most suitable locations and number of the poles, to ensure ~~luminaire~~ illuminance uniformity and minimise glare.

Therefore, the City seeks to provide a standard level of provision for lighting at facilities in line with Australian and other relevant Standards, as far as practicable. Sports floodlighting shall meet the lux level standards set by the Australian Standards for Sports Lighting - Australian Standard AS2560. The City's standard provision for lighting is shown in the table below:

Sport	Level of play	Aust. Standard LUX level	
Hockey/Lacrosse	Training	~~250~~ 200 LUX	
	Match*	~~500~~ 300 LUX	
Baseball/Softball	Training	Infield ~~250~~ 300 LUX	Outfield ~~150~~ 200 LUX
	Match*	Infield 500 LUX	Outfield 300 LUX
	Batting Cages	300 LUX	

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Sport	Level of play	Aust. Standard LUX level		
Bowls	Recreation/Local	100 LUX		
Cricket	Class V (Match)	Square 300 LUX	Infield 250 LUX	Outfield 200 LUX
	Batting Cage	300 LUX		
Football (all codes)	Training	50 LUX		
	Match*	100 LUX		
Netball/Basketball	Training	100 LUX		
	Match*	100 LUX		
Tennis	~~Training~~ ~~Match*~~ Club Competition and Commercial	~~Principal Play Area 250 LUX~~ Principal Play Area 350 LUX	~~Total Playing Area 150 LUX~~ Total Playing Area 250 LUX	

*Unless otherwise stated, Match level refers to amateur level club competition and match practice. Training refers to amateur level ball and physical training.

Specific lux lighting levels and lighting design shall be to the Australian Standards for the relevant sporting code or use as follows:

Sporting Open Spaces – Large Ball Sports (Football all codes)
The Hierarchy of Provision for floodlighting on the City's Sports Spaces for large ball sports will be as outlined in the table below:

Sports Space Functional Classification	Level of Competition	Level of Lighting (LED)
Neighbourhood	Amateur	Minimum of 50 lux*
District	Amateur/club	Maximum of 100 lux
Regional	Amateur/Semi-Professional	Minimum of 100 lux*

* designed to increase capacity based on meeting the below criteria.

The base level of lighting provided at outdoor multi-use sports playing venues will be determined as Amateur Level 'Ball and Physical Training' level by the City and the level of lighting will be in accordance with AS2560.2~~.3: 2007~~2021.

Where it is deemed appropriate, the City will increase the level of floodlighting provision to Amateur Level 'Club competition and match practice' (100 lux) for N~~n~~eighbourhood and District Sports Spaces. In this instance, Clubs would not be required to provide their own financial contribution, however grant funding may still be sought by the City.

Provision of floodlighting lux levels above 100 lux at Regional Sports Spaces will be considered via an individual business case. This may occur as a part of the provision of a new floodlighting installation or as a part of an upgrade of an existing installation and will be assessed based on the following criteria:

- Does the Sports Space currently have 100 lux floodlighting provision, irrespective of luminaire type?
- Is the Sports Space capable of hosting night time competitions?
- Does the Sports Space have the necessary supporting infrastructure such as a Sports Amenities Building or Pavilion to support night time competitions?
- Would the relevant State Sporting Association sanction night time competitions at the Sporting Space?
- Will upgrading the floodlighting at this Sports Space enable the City to manage ground maintenance and allocations more efficiently?
- Is the Sports Space currently being used/is there an existing club?
- Asset life/condition: How old/new is the existing floodlighting infrastructure? (ie. < 15yrs);
- What is the classification of the Sports Space within the Hierarchy of Provision, and/or is the facility being used at a level above its hierarchy of provision?

The above criteria will also be used to prioritise projects which involve increasing the lux levels and in the replacement of existing Metal Halide floodlighting installations with LED floodlighting installations.

Sporting Open Spaces – Small Ball Sports

The provision of lighting for small ball sports will be considered on a case-by-case basis and, if determined necessary by the City, lighting will be provided to meet the appropriate Australian Standard for the particular sport. ~~Australian Standards for:~~AS2560.2:2021 captures the following small ball sports:

- Baseball and softball, inclusive of batting cage requirements; ~~are AS2560.2.6 -1994.~~
- Hockey ~~is AS2560.2.7-1994~~. Synthetic hockey fields must have sports floodlighting to a minimum of ball and physical training standard with Regional, State and Club Competition ~~match play~~level being considered through a business case; and.
- Cricket. ~~currently has no specific Australian Standard but typically follows the AS2560 for the above sports. However, The European Sports Lighting Standard 'EN12193 Light and Lighting – Sports Lighting 2007' contains recommendations specific to both Outdoor and Indoor Cricket, and should be used as a guide where applicable.~~The 2021 edition of AS2560 provides the lighting specifications required for both indoor and outdoor cricket facilities.

  If deemed acceptable through a business case, lighting of practice~~s~~ cages and wickets may be provided to assist clubs training longer in the summer and during the darker months of the year. "Local" (or Class V for cricket) will be the base level of lighting provided for a batting cage or practice wicket.

Where specific sports such as lacrosse, are not covered by AS2560, lux levels will be assessed against other ~~Australian Standards with~~ similar sporting types contained within AS2560 as a benchmark, international standards or sport specific guidance notes and/or regulations.

Outdoor Court Lighting
The level of lighting provided for outdoor court venues (basketball, netball) will be determined as 'Recreation or Training and Competition with few spectators' level by the City and the level of lighting will be in accordance with AS2560.2~~.4~~:2021. If the Court provides for multiple sports such Netball/Basketball and Tennis, it shall be lit to the requirements of the sport with the higher lighting requirement (i.e Tennis).

Bowls
The level of lighting provided for bowling greens will be designated as "Recreation or Local" level by the City and the level of lighting will be in accordance with AS2560.2:2021. This applies to facilities that are under the control of the City and are not subject to a lease agreement.

Tennis Courts
The installation of any tennis courts as a new standalone facility or addition to existing facilities is to have floodlighting that meets with AS2560.2~~.1:2003~~2021 for '~~Recreational and Residential Tennis~~Club and Commercial'.

Outdoor Youth Activity Spaces (Skate Parks and BMX/pump tracks)
There are no Australian Standards for the illumination of outdoor 3 on 3 courts, skate parks, cycling tracks/circuits ~~BMX/pump tracks~~ and the like, and therefore lighting standards for these types of outdoor sporting activities must meet a minimum horizontal illuminance of 100 lux at ground level, with a 0.5 uniformity (min/ave). Lighting for these spaces is to be ~~sited~~ located to ensure there is no shadowing in bowls or glare when users are performing tricks.

Formal BMX/pump tracks are to be lit in accordance in line with the AusCycling Guidelines, which must meet a minimum horizontal illuminance of 150 lux at ground level, with a 0.5 uniformity (min/ave).

The method of illumination is to be LED ~~floodlights~~ Luminaires with ~~full cut-offs~~appropriate control ~~(~~to minimise light pollution~~)~~ (i.e either full cut off or with appropriate shields) with poles located at least 3m from all active areas around the perimeters of the spaces so they do not become an obstruction to the users, noting that the final pole locations will be determined during the design stage to ensure the active functional area illuminated as outlined above.

City Design Requirements
All sports floodlighting infrastructure must be initially designed and constructed to allow for levels of lighting to be increased or improved, in future years.

All sports floodlighting infrastructure must be designed and constructed using LED technology as this will minimise running and whole of life costs, provide a higher quality and distribution of light and provide instantaneous switching (on/off).

City of Wanneroo

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Where training and match floodlighting Lux levels are to be provided, the system must be designed to allow switching between the two levels, whether it be by the use of traditional banking of lights, or by the use of dimming.

A lower powered recreational floodlight placed at approximately 12-15 metres of height on half of the floodlight poles shall be ~~included~~considered in all new oval installations. This ~~floodlight provides an~~would provide energy efficient ~~method to provide~~ lighting to sporting spaces for passive use when not in use by sporting clubs.

Lighting Audits

As part of the construction process, the City requires that a qualified individual undertakes a lighting audit. The results are to be included as part of the documentation handed over to the City. The City acknowledges that it may be a requirement of some State Sporting Associations (SSA) to inspect the lighting audit prior to accepting a venue for night fixtures. The City will provide a copy of the initial lighting audit for this purpose.

In instances where a Club requests an additional lighting audit to be undertaken as a requirement from a State Sporting Association~~for whatever reason~~, these works shall be the responsibility of the Club. The works shall be in accordance with the requirements under AS2560, with the Club being responsible for the audit and booking costs. If the City completes an audit for any other purpose, it may provide a copy upon request.

Transition from Metal Halide to LED Installations

In recognition of the greater energy efficiency of LED floodlighting and reduced life cycle costs, the City will seek to undertake a program to replace existing metal halide floodlighting installations with LED floodlighting installations, to 100 ~~the required~~ lux ~~levels~~ as outlined within the standards identified above. This program will be undertaken subject to budget capacity in any given year.

Sports Floodlighting Installed by Developers

On occasions when developers install sports floodlighting on open spaces at their expense, the City will work with the developer to ensure the installation is consistent with the Australian Standards and the intent of this policy.

Additional Levels of Sports Floodlighting

Clubs may apply to the City through the City's User Funded Upgrade application process for approval to increase or improve illumination levels beyond the specific standard. Additional lighting is to be in accordance with Australian Standard ~~2560 through 2560.2.8~~s 2560 and 4282. The application should detail:

- The proposed standard of lighting;
- Reasons for requesting the change;
- A plan for the courts/grounds to be changed detailing the proposed locations of the new lighting poles and a lux diagram of the proposed; ~~and~~
- Sources of funding; and

- Acknowledgement from the Club/User Group that it is bound by the City's Fees and Charges for the use of the higher levels of lighting~~.~~

Applications will be considered by ~~the Director Community & Place (or other authorised person) and~~ the Manager Community Facilities (or other authorized person).

If approved, the cost of the installation of additional floodlights over and above that of the City's standards for any sport will be the responsibility of the applicant club or clubs. These costs may include, but is not limited to new or modified poles, luminaires, conduits, cables, fuses and switch boxes, cabinets, upgraded or modified power to site, consulting engineering fees for investigation and design, pavement and surface reconstruction costs and all other capital and project management costs for the works.

The ongoing operating cost of the upgrade installations beyond the specified standard shall be charged to the user groups, at a cost per hour as defined with the City's Schedule of Fees and Charges to cover the cost of the additional power provider charges. The charges for the additional power are not subject to any subsidies or fee waivers, and will be charged for all usage at the additional lighting levels. ~~These fees shall include a pro-rata element for lamp, luminaire and control gear replacement, cleaning, wear and tear on the electrical installation and switching points, and all other maintenance costs.~~

The City shall undertake all works associated with the upgrades, with the required infrastructure becoming the property of the City. The City retains the right to use and hire out the additional lighting as required.

ROLES AND RESPONSIBILITIES

This Policy is the responsibility of the Manager Community Facilities.

DISPUTE RESOLUTION

Disputes in regard to this policy will be referred to the Manager Community Facilities in the first instance. In the event that an agreement cannot be reached, the matter will be escalated to the Director Community and~~&~~ Place.

EVALUATION AND REVIEW PROVISIONS

The Policy will be reviewed every three years, i~~n consultation with Community Facilities and Strategic Asset Management~~, and will take into account any feedback received from external stakeholders.

DEFINITIONS

DEFINITIONS: Any definitions listed in the following table apply to this document only.	
Participant	Someone who takes part in an activity

Policy Manual

Official	Umpire, Referee, Club, Coach, Timekeeper
Sports Spaces	Provide for formal structured sporting activities, as defined by the Department of Local Government, Sport and Cultural Industries.
Recreation Spaces	Provide for informal play and physical activity, relaxation and social interaction, as defined by the Department of Local Government, Sport and Cultural Industries.

RELEVANT POLICIES/MANAGEMENT PROCEDURES/DOCUMENTS OR DELEGATIONS

Nil

REFERENCES

Australian Standards:

- 2560.1: 2018 Sports Lighting Part 1: General Principles;
- to 2560.2.8::2021 Sports Lighting Part 2: Specific Applications ~~(reconfirmed in 2017);~~ and
- 4282:2019 Control of the obtrusive effects of outdoor lighting

RESPONSIBILITY FOR IMPLEMENTATION

Manager Community Facilities

City of Wanneroo

Policy Manual

Version	Next Review	Record No:
29 June 2010, Resolution No. CD05-06/10 (Revokes Floodlighting Policy and Tennis Courts Floodlighting Policy – both last reviewed in September 2005)	June 2012	10/16815
CS05-08/12	August 2014	12/91944
Resolution No. CS11-11/14	November 2016	12/91944
9 May 2017 CE02-05/17	May 2019	12/91944[v2]
23 September 2020 CP01-09/20	July 2022	12/91944[v3]
TBC	July 2025	12/91944[v4]

Policy Manual

Sports Floodlighting Policy

Policy Owner: Community Facilities
Contact Person: Manager Community Facilities
Date of Approval: TBC

POLICY STATEMENT

The City has a significant number of sporting open spaces (fields and courts) that are used for formal (club-based training and competition) and some informal (recreational) sporting activities such as skate boarding, basketball and BMX pursuits. To ensure that these activities can be undertaken in a safe environment, it is critical that the City provides these facilities with sports floodlighting in line with Australian and other relevant Standards, as far as practicable.

POLICY OBJECTIVE

The objective of this policy is to guide the provision and maintenance of floodlights across the network of sporting open spaces (active reserves) within the City **of** Wanneroo (**City**).

IMPLEMENTATION

This Policy applies to the City-wide provision of sports floodlighting which must be designed and installed so that the applicable visual tasks can be comfortably performed by both the Participants and the Officials. Requirements for sports floodlighting depend on the nature of the sport, the speed and size of the ball and required speed of performance of user activities. The layout of the playing area, proximity to residents and site constraints will determine the most suitable locations and number of the poles, to ensure illuminance uniformity and minimise glare.

Therefore, the City seeks to provide a standard level of provision for lighting at facilities in line with Australian and other relevant Standards, as far as practicable. Sports floodlighting shall meet the lux level standards set by the Australian Standards for Sports Lighting - Australian Standard AS2560. The City's standard provision for lighting is shown in the table below:

Sport	Level of play	Aust. Standard LUX level	
Hockey/Lacrosse	Training	200 LUX	
	Match*	300 LUX	
Baseball/Softball	Training	Infield 300 LUX	Outfield 200 LUX
	Match*	Infield 500 LUX	Outfield 300 LUX
	Batting Cages	300 LUX	
Bowls	Recreation/Local	100 LUX	

Sport	Level of play	Aust. Standard LUX level		
Cricket	Class V (Match)	Square 300 LUX	Infield 250 LUX	Outfield 200 LUX
	Batting Cage	300 LUX		
Football (all codes)	Training	50 LUX		
	Match*	100 LUX		
Netball/Basketball	Training	100 LUX		
	Match*	100 LUX		
Tennis	Club Competition and Commercial	Principal Play Area 350 LUX	Total Playing Area 250 LUX	

*Unless otherwise stated, Match level refers to amateur level club competition and match practice. Training refers to amateur level ball and physical training.

Specific lux lighting levels and lighting design shall be to the Australian Standards for the relevant sporting code or use as follows:

Sporting Open Spaces – Large Ball Sports (Football all codes)
The Hierarchy of Provision for floodlighting on the City's Sports Spaces for large ball sports will be as outlined in the table below:

Sports Space Functional Classification	Level of Competition	Level of Lighting (LED)
Neighbourhood	Amateur	Minimum of 50 lux*
District	Amateur/club	Maximum of 100 lux
Regional	Amateur/Semi-Professional	Minimum of 100 lux*

* designed to increase capacity based on meeting the below criteria.

The base level of lighting provided at outdoor multi-use sports playing venues will be determined as Amateur Level 'Ball and Physical Training' level by the City and the level of lighting will be in accordance with AS2560.2:2021.

Where it is deemed appropriate, the City will increase the level of floodlighting provision to Amateur Level 'Club competition and match practice' (100 lux) for Neighbourhood and District Sports Spaces. In this instance, Clubs would not be required to provide their own financial contribution, however grant funding may still be sought by the City.

Provision of floodlighting lux levels above 100 lux at Regional Sports Spaces will be considered via an individual business case. This may occur as a part of the provision of a new floodlighting

installation or as a part of an upgrade of an existing installation and will be assessed based on the following criteria:

- Does the Sports Space currently have 100 lux floodlighting provision, irrespective of luminaire type?
- Is the Sports Space capable of hosting night time competitions?
- Does the Sports Space have the necessary supporting infrastructure such as a Sports Amenities Building or Pavilion to support night time competitions?
- Would the relevant State Sporting Association sanction night time competitions at the Sporting Space?
- Will upgrading the floodlighting at this Sports Space enable the City to manage ground maintenance and allocations more efficiently?
- Is the Sports Space currently being used/is there an existing club?
- Asset life/condition: How old/new is the existing floodlighting infrastructure? (ie. < 15yrs);
- What is the classification of the Sports Space within the Hierarchy of Provision, and/or is the facility being used at a level above its hierarchy of provision?

The above criteria will also be used to prioritise projects which involve increasing the lux levels and in the replacement of existing Metal Halide floodlighting installations with LED floodlighting installations.

Sporting Open Spaces – Small Ball Sports
The provision of lighting for small ball sports will be considered on a case-by-case basis and, if determined necessary by the City, lighting will be provided to meet the appropriate Australian Standard for the particular sport. AS2560.2:2021 captures the following small ball sports:

- Baseball and softball, inclusive of batting cage requirements;
- Hockey. Synthetic hockey fields must have sports floodlighting to a minimum of ball and physical training standard with Regional, State and Club Competition level being considered through a business case; and
- Cricket. The 2021 edition of AS2560 provides the lighting specifications required for both indoor and outdoor cricket facilities.

  If deemed acceptable through a business case, lighting of practice cages and wickets may be provided to assist clubs training longer in the summer and during the darker months of the year. “Local” (or Class V for cricket) will be the base level of lighting provided for a batting cage or practice wicket.

Where specific sports such as lacrosse, are not covered by AS2560, lux levels will be assessed against other similar sporting types contained within AS2560 as a benchmark, international standards or sport specific guidance notes and/or regulations.

Outdoor Court Lighting
The level of lighting provided for outdoor court venues (basketball, netball) will be determined as ‘Recreation or Training and Competition with few spectators’ level by the City and the level of lighting will be in accordance with AS2560.2:2021. If the Court provides for multiple sports

such Netball/Basketball and Tennis, it shall be lit to the requirements of the sport with the higher lighting requirement (i.e Tennis).

Bowls
The level of lighting provided for bowling greens will be designated as “Recreation or Local” level by the City and the level of lighting will be in accordance with AS2560.2:2021. This applies to facilities that are under the control of the City and are not subject to a lease agreement.

Tennis Courts
The installation of any tennis courts as a new standalone facility or addition to existing facilities is to have floodlighting that meets with AS2560.2:2021 for ‘Club and Commercial’.

Outdoor Youth Activity Spaces (Skate Parks and BMX/pump tracks)
There are no Australian Standards for the illumination of outdoor 3 on 3 courts, skate parks, cycling tracks/circuits and the like, and therefore lighting standards for these types of outdoor sporting activities must meet a minimum horizontal illuminance of 100 lux at ground level, with a 0.5 uniformity (min/ave). Lighting for these spaces is to be located to ensure there is no shadowing in bowls or glare when users are performing tricks.

Formal BMX/pump tracks are to be lit in accordance in line with the AusCycling Guidelines, which must meet a minimum horizontal illuminance of 150 lux at ground level, with a 0.5 uniformity (min/ave).

The method of illumination is to be LED Luminaires with appropriate control to minimise light pollution (i.e either full cut off or with appropriate shields) with poles located at least 3m from all active areas around the perimeters of the spaces so they do not become an obstruction to the users, noting that the final pole locations will be determined during the design stage to ensure the active functional area illuminated as outlined above.

City Design Requirements
All sports floodlighting infrastructure must be initially designed and constructed to allow for levels of lighting to be increased or improved, in future years.

All sports floodlighting infrastructure must be designed and constructed using LED technology as this will minimise running and whole of life costs, provide a higher quality and distribution of light and provide instantaneous switching (on/off).

Where training and match floodlighting Lux levels are to be provided, the system must be designed to allow switching between the two levels, whether it be by the use of traditional banking of lights, or by the use of dimming.

A lower powered recreational floodlight placed at approximately 12-15 metres of height on half of the floodlight poles shall be considered in all new oval installations. This would provide energy efficient lighting to sporting spaces for passive use when not in use by sporting clubs.

Lighting Audits

As part of the construction process, the City requires that a qualified individual undertakes a lighting audit. The results are to be included as part of the documentation handed over to the City. The City acknowledges that it may be a requirement of some State Sporting Associations (SSA) to inspect the lighting audit prior to accepting a venue for night fixtures. The City will provide a copy of the initial lighting audit for this purpose.

In instances where a Club requests an additional lighting audit to be undertaken as a requirement from a State Sporting Association, these works shall be the responsibility of the Club. The works shall be in accordance with the requirements under AS2560, with the Club being responsible for the audit and booking costs. If the City completes an audit for any other purpose, it may provide a copy upon request.

Transition from Metal Halide to LED Installations
In recognition of the greater energy efficiency of LED floodlighting and reduced life cycle costs, the City will seek to undertake a program to replace existing metal halide floodlighting installations with LED floodlighting installations, to 100 lux as outlined within the standards identified above. This program will be undertaken subject to budget capacity in any given year.

Sports Floodlighting Installed by Developers
On occasions when developers install sports floodlighting on open spaces at their expense, the City will work with the developer to ensure the installation is consistent with the Australian Standards and the intent of this policy.

Additional Levels of Sports Floodlighting
Clubs may apply to the City through the City's User Funded Upgrade application process for approval to increase or improve illumination levels beyond the specific standard. Additional lighting is to be in accordance with Australian Standards 2560 and 4282. The application should detail:

- The proposed standard of lighting;
- Reasons for requesting the change;
- A plan for the courts/grounds to be changed detailing the proposed locations of the new lighting poles and a lux diagram of the proposed;
- Sources of funding; and
- Acknowledgement from the Club/User Group that it is bound by the City's Fees and Charges for the use of the higher levels of lighting

Applications will be considered by the Manager Community Facilities (or other authorized person).

If approved, the cost of the installation of additional floodlights over and above that of the City's standards for any sport will be the responsibility of the applicant club or clubs. These costs may include, but is not limited to new or modified poles, luminaires, conduits, cables, fuses and switch boxes, cabinets, upgraded or modified power to site, consulting engineering fees for investigation and design, pavement and surface reconstruction costs and all other capital and project management costs for the works.

The ongoing operating cost of the upgrade installations beyond the specified standard shall be charged to the user groups, at a cost per hour as defined with the City's Schedule of Fees and Charges to cover the cost of the additional power provider charges. The charges for the additional power are not subject to any subsidies or fee waivers, and will be charged for all usage at the additional lighting levels.

The City shall undertake all works associated with the upgrades, with the required infrastructure becoming the property of the City. The City retains the right to use and hire out the additional lighting as required.

ROLES AND RESPONSIBILITIES

This Policy is the responsibility of the Manager Community Facilities.

DISPUTE RESOLUTION

Disputes in regard to this policy will be referred to the Manager Community Facilities in the first instance. In the event that an agreement cannot be reached, the matter will be escalated to the Director Community and Place.

EVALUATION AND REVIEW PROVISIONS

The Policy will be reviewed every three years, i, and will take into account any feedback received from external stakeholders.

DEFINITIONS

DEFINITIONS: Any definitions listed in the following table apply to this document only.	
Participant	Someone who takes part in an activity
Official	Umpire, Referee, Club, Coach, Timekeeper
Sports Spaces	Provide for formal structured sporting activities, as defined by the Department of Local Government, Sport and Cultural Industries.
Recreation Spaces	Provide for informal play and physical activity, relaxation and social interaction, as defined by the Department of Local Government, Sport and Cultural Industries.

RELEVANT POLICIES/MANAGEMENT PROCEDURES/DOCUMENTS OR DELEGATIONS

Nil

REFERENCES

Australian Standards:

- 2560.1: 2018 Sports Lighting Part 1: General Principles;
- 2560.2.:2021 Sports Lighting Part 2: Specific Applications; and
- 4282:2019 Control of the obtrusive effects of outdoor lighting

RESPONSIBILITY FOR IMPLEMENTATION

Manager Community Facilities

City of Wanneroo

Policy Manual

Version	Next Review	Record No:
29 June 2010, Resolution No. CD05-06/10 (Revokes Floodlighting Policy and Tennis Courts Floodlighting Policy – both last reviewed in September 2005)	June 2012	10/16815
CS05-08/12	August 2014	12/91944
Resolution No. CS11-11/14	November 2016	12/91944
9 May 2017 CE02-05/17	May 2019	12/91944[v2]
23 September 2020 CP01-09/20	July 2022	12/91944[v3]
TBC	July 2025	12/91944[v4]

City of Wanneroo

Policy Manual

Facility Hire & Use Policy

Policy Owner: Community Facilities
Contact Person: Manager Community Facilities
Date of Approval: 22 September 2020 (CP02-09/20)

POLICY STATEMENT

The City of Wanneroo (City) is committed to providing fair and equitable access to high quality **facilities** which contribute to creating healthy, safe and connected communities.

POLICY OBJECTIVE

The purpose of this policy is to:

- Ensure that community facilities are used in a manner that aligns with the City's priorities and provides benefits for the local community.
- Outline principles of hire and use which allow an appropriate return for the City.
- Define categories of facility use to ensure appropriate activation of facilities.

SCOPE

This policy applies to all types of hire (**casual, annual and seasonal hire)** of facilities owned or managed by the City (existing, new and proposed), excluding any that are leased or are subject to a **shared use agreement.**

The policy does not apply to Wanneroo Aquamotion, Kingsway Indoor Stadium, Wanneroo Civic Centre Council Chambers and Civic Golf Courses at Marangaroo and Carramar.

IMPLICATIONS

This policy supports compliance with relevant legislation and Local Laws including the *Public Places and Local Government Property Local Law 2015.*

IMPLEMENTATION

The following principles guide how the City manages its community facilities to ensure fair and equitable use:

Maximising Usage, Diversity of Use and Activation

- The City will consider community demand and capacity of facilities to ensure appropriate and accessible use of space that is fit for purpose.

- To ensure the City is able to create connected communities, the City will promote appropriate activation of community facilities and hubs by seeking to maximise usage during identified periods.
- The City may seek to amend existing bookings as required to achieve effective utilisation, diversity of use and activation.

Prioritising Local Residents

- The City seeks to protect the interests of its ratepayers by ensuring priority access for local residents, community groups and activities based within the City of Wanneroo.
- The provision and use of City facilities will be responsive to changing needs across local communities by prioritising access for groups highlighted in Council endorsed plans and strategies, to target support where it is needed most.

Promoting Diversity of Use

- The City ensures availability of different types of facilities to offer choice and meet the diverse needs of groups and organisations.
- The City encourages a range of uses within its facilities to maximise community participation and provide greater access for a range of local groups and organisations.
- The City will consider opportunities for commercial use, which may include business sector partnerships, in order to increase revenue or utilisation of a facility where there is demonstrated community benefit.

Affordability of Hire

- Fees and charges are based on the guiding principles in this policy, according to the types of users, levels of services and types of facilities.
- The City is committed to employing an affordable fee structure which reflects a reasonable user contribution towards the cost of maintaining the facility.
- The City will continue to provide concessionary rates for City residents and relevant local community groups/organisations conducting activities within the City of Wanneroo, as per the endorsed Schedule of Fees and Charges.

The City has determined eligibility criteria, as outlined in Annexure 1, where application of a concessionary rate for facility hire may be considered. Where applicable, concessionary rates can only be sought for one category only.

All facility hire fees and associated concessionary rates will be detailed in the City's Schedule of Fees and Charges available on the City's website.

Any requests for concessions or fee waivers not detailed within this policy will be managed in accordance with the criteria and processes detailed in the City's Fee Waivers, Concessions and Debt Write-Off Policy and Management Procedure.

City of Wanneroo

Policy Manual

ROLES AND RESPONSIBILITIES

The Manager Community Facilities is responsible for the implementation of this policy in collaboration with relevant service unit managers.

DISPUTE RESOLUTION

All disputes in regard to this policy will be referred to the Director Community and Place in the first instance. In the event that an agreement cannot be reached, the matter will be submitted to the Chief Executive Officer for a determination.

EVALUATION AND REVIEW PROVISIONS

The policy will be evaluated every three years.

DEFINITIONS

DEFINITIONS: Any definitions listed in the following table apply to this document only.	
Term	**DEFINITIONS**
Annual Hire	Ongoing or regular hire which results in more than 12 sessions per calendar year (per financial year from July 2021).
Casual Hire	A one-off specific booking, intermittent and/or irregular meeting to a maximum of 12 sessions per calendar year.
Concessionary Rates	Relates to the provision of a reduction or discount on approved fees for the use of the City's community and sporting facilities for eligible groups and individuals.
Facilities	Facilities are defined as multipurpose community and recreation buildings and open spaces supplied by the City and available for hire by the general community. These can include but are not limited to: community centres, community hubs, libraries, parks and reserves, recreation centres and sporting facilities.
Seasonal Hire	This term specifically refers to recognised sporting seasons. A typical/traditional season is the portion of the year in which the sports regulated and fixtured matches are played, as defined by the relevant national, state or regional association. Seasonal hire entitles the hirer up to 2 x 2 hour training sessions per week and one match session, per team. This does not include pre- or post-season competitions or cup games held during the season.
Shared Use Agreement	Relates to the use of City of Wanneroo sports fields and hard-courts which are co-located with the Department of Education schools. Refer to *Joint Development and Shared Use Facilities with the Department of Education Policy.*

City of Wanneroo

Policy Manual

RELEVANT POLICIES/MANAGEMENT PROCEDURES/DOCUMENTS OR DELEGATIONS

- Facility Hire and Use Guidelines (draft)
- Facility Hire and Use Management Procedure
- Fee Waivers, Concessions and Debt Write-Off Policy and Management Procedure
- Food Truck Management Procedure
- Public Community Event Policy and Management Procedure
- Circuses and Performing Animals Policy
- Community Funding Policy and Management Procedure
- Community Led Initiatives and Collaborations Management Procedure
- Public Places and Local Government Property Local Law 2015
- Conditions of Hire – Facility Booking
- City of Wanneroo Schedule of Fees & Charges

RESPONSIBILITY FOR IMPLEMENTATION

Manager Community Facilities

Version	Next Review	Record No:
CD06-08/09	25 Aug 2009	
CD02-05/11	2 May 2011	11/22399
CD01-05/13	May 2015	12/40855
16/12/14 – Admin amendment – See Trim: 14/9002	May 2015	12/40855
03/09/2018 – Admin Amendment from CP05-08/18	May 2015	12/40855
22 September 2020 CP02-09/20	June 2022	19/419971

City of Wanneroo

Policy Manual

ANNEXURE 1 – CATEGORIES OF USE

The City may consider requests to provide a concession for facility hire in accordance with the following criteria:

Category No.	Hirer Description	Reference	Method of Calculation for Concessionary Rate
1.	Junior Use	Applies to registered teams, clubs, associations and community groups only. Juniors are defined as individuals aged 18 years and under.	Between 50 - 100% of the Adult Fee
2.	Adult Use	Applies to registered teams, clubs, associations and community groups only. Adults are defined as individuals that are between 19 and 59 years of age.	N/A. As per Schedule of Fees & Charges
3.	Senior Use	Applies to registered teams, clubs, associations and community groups only. Seniors are defined as individuals aged over 60 years.	Between 50 - 100% of the Adult Fee
4.	Support Services	Community-based groups and organisations that provide essential support services to the Wanneroo community. Such organisations are not-for-profit and typically do not generate revenue sufficient to support facility hire costs.	100% concession for regular bookings (as defined within Facility Hire & Use Guidelines)
5.	Charitable Purpose Use	Any event, program or activity which has a charitable purpose for the benefit of City residents (includes licensed collections under the Charitable Collections Act). This excludes fundraising for the purposes of income generation for individual groups.	100% concession for regular bookings (as defined within Facility Hire & Use Guidelines)
6.	Emergency Service Organisations	Groups that provide Emergency Service support to the community. This excludes fundraising for the purposes of income generation for individual groups.	100% concession for regular bookings (as defined within Facility Hire & Use Guidelines)
7.	Government Use	State and Federal Government agencies with commercial rates applicable.	N/A. As per Schedule of Fees & Charges
8.	Community Use	Any event, program or activity undertaken by a City resident or community-based organisation on a casual or ongoing basis.	N/A. As per Schedule of Fees & Charges
9.	Commercial Use	Where the activity being undertaken is a profit making venture regardless of whether the body is incorporated or not.	N/A. As per Schedule of Fees & Charges
10.	Community-based business	Small or single operator community-based business who conducts their activities on a cost-recovery basis. In this instance, the community rate will apply.	N/A. As per Schedule of Fees & Charges

11.	Sport Training	Small to medium size sports coaching using portions of public open space with little or no set-up requirements.	N/A. As per Schedule of Fees & Charges
12.	Personal Training	Small to medium size basic fitness training using portions of public open space with little or no set-up requirements.	N/A. As per Schedule of Fees & Charges

Policy Manual

Facility Hire & Use Policy

Policy Owner: Community Facilities
Contact Person: Manager Community Facilities
Date of Approval: ~~22 September 2020 (CP02-09/20)~~TBC

POLICY STATEMENT

The City of Wanneroo (City) is committed to providing fair and equitable access to high quality **facilities** which contribute to creating healthy, safe and connected communities.

POLICY OBJECTIVE

The purpose of this policy is to:

- Ensure that community facilities are used in a manner that aligns with the City's priorities and provides benefits for the local community.
- Outline principles of hire and use which allow an appropriate return for the City.
- Define categories of facility use to ensure appropriate activation of facilities.

SCOPE

This policy applies to all types of hire (**casual, annual and seasonal hire)** of facilities owned or managed by the City (existing, new and proposed), excluding any that are leased or are subject to a **shared use agreement.**

The policy does not apply to Wanneroo Aquamotion, Kingsway Indoor Stadium, Wanneroo Civic Centre Council Chambers and Civic Golf Courses at Marangaroo and Carramar.

IMPLICATIONS

This policy supports compliance with relevant legislation and Local Laws including the *Public Places and Local Government Property Local Law 2015.*

IMPLEMENTATION

The following principles guide how the City manages its community facilities to ensure fair and equitable use:

Maximising Usage, Diversity of Use and Activation

- The City will consider community demand and capacity of facilities to ensure appropriate and accessible use of space that is fit for purpose.

To ensure the City is able to create connected communities, the City will promote appropriate activation of community facilities and hubs by seeking to maximise usage during identified periods.

- The City may seek to amend existing bookings as required to achieve effective utilisation, diversity of use and activation.

Prioritising Local Residents

- The City seeks to protect the interests of its ratepayers by ensuring priority access for local residents, community groups and activities based within the City of Wanneroo.
- The provision and use of City facilities will be responsive to changing needs across local communities by prioritising access for groups highlighted in Council endorsed plans and strategies, to target support where it is needed most.

Promoting Diversity of Use

- The City ensures availability of different types of facilities to offer choice and meet the diverse needs of groups and organisations.
- The City encourages a range of uses within its facilities to maximise community participation and provide greater access for a range of local groups and organisations.
- The City will consider opportunities for commercial use, which may include business sector partnerships, in order to increase revenue or utilisation of a facility where there is demonstrated community benefit.

Affordability of Hire

- Fees and charges are based on the guiding principles in this policy, according to the types of users, levels of services and types of facilities.
- The City is committed to employing an affordable fee structure which reflects a reasonable user contribution towards the cost of maintaining the facility.
- The City will continue to provide concessionary rates for City residents and relevant local community groups/organisations conducting activities within the City of Wanneroo, as per the endorsed Schedule of Fees and Charges.

The City has determined eligibility criteria, as outlined in Annexure 1, where application of a concessionary rate for facility hire may be considered. Where applicable, concessionary rates can only be sought for one category only.

All facility hire fees and associated concessionary rates will be detailed in the City's Schedule of Fees and Charges available on the City's website.

Any requests for concessions or fee waivers not detailed within this policy will be managed in accordance with the criteria and processes detailed in the City's Fee Waivers, Concessions and Debt Write-Off Policy and Management Procedure.

City of Wanneroo Policy Manual

ROLES AND RESPONSIBILITIES

The Manager Community Facilities is responsible for the implementation of this policy in collaboration with relevant service unit managers.

DISPUTE RESOLUTION

All disputes in regard to this policy will be referred to the Director Community and Place in the first instance. In the event that an agreement cannot be reached, the matter will be submitted to the Chief Executive Officer for a determination.

EVALUATION AND REVIEW PROVISIONS

The policy will be evaluated every twohree years.

DEFINITIONS

DEFINITIONS: Any definitions listed in the following table apply to this document only.	
Term	**DEFINITIONS**
Annual Hire	Ongoing or regular hire which results in more than 12 sessions per financialcalendar year. (per financial year from July 2021).
Casual Hire	A one-off specific booking, intermittent and/or irregular meeting to a maximum of 12 sessions per financialcalendar year.
Concessionary Rates	Relates to the provision of aA reduction or discount on approved fees for the use of the City's community and sporting facilities for eligible groups and individuals (see Annexure).
Facilities	MFacilities are defined as multipurpose community and recreation buildings and open spaces supplied by the City and available for hire by the general community. These can include but are not limited to: community centres, community hubs, libraries, parks and reserves, recreation centres and sporting facilities.
Seasonal Hire	This term specifically refers to recognised sporting seasons. A typical/traditional season is the portion of the year in which the sports regulated and fixtured matches are played, as defined by the relevant national, state or regional association. Seasonal hire entitles the hirer up to 2 x 2 hour training sessions per week and one match session, per team. This does not include pre- or post-season competitions or cup games held during the season.
Shared Use Agreement	Relates to the use of City of Wanneroo sports fields and hard-courts which are co-located with the Department of Education schools. Refer to *Joint Development and Shared Use Facilities with the Department of Education Policy.*

City of Wanneroo Policy Manual

RELEVANT POLICIES/MANAGEMENT PROCEDURES/DOCUMENTS OR DELEGATIONS

- Facility Hire and Use Guidelines ~~(draft)~~
- Facility Hire and Use Management Procedure
- Fee Waivers, Concessions and Debt Write-Off Policy and Management Procedure
- Food Truck Management Procedure
- Public Community Event Policy and Management Procedure
- Circuses and Performing Animals Policy
- Community Funding Policy and Management Procedure
- Community Led Initiatives and Collaborations Management Procedure
- Public Places and Local Government Property Local Law 2015
- Conditions of Hire – Facility Booking
- City of Wanneroo Schedule of Fees & Charges

RESPONSIBILITY FOR IMPLEMENTATION

Manager Community Facilities

Version	Next Review	Record No:
CD06-08/09	25 Aug 2009	
CD02-05/11	2 May 2011	11/22399
CD01-05/13	May 2015	12/40855
16/12/14 – Admin amendment – See Trim: 14/9002	May 2015	12/40855
03/09/2018 – Admin Amendment from CP05-08/18	May 2015	12/40855
22 September 2020 CP02-09/20	June 2022	19/419971
8 August 2022 TBC	August 2024	19/419971V2

City of Wanneroo Policy Manual

ANNEXURE 1 – CATEGORIES OF USE

The City may consider requests to provide a concession for facility hire in accordance with the following criteria:

Category No.	Hirer Description	Reference	Method of Calculation for Concessionary Rate
1.	Junior Use	Applies to registered teams, clubs, associations and community groups only. Juniors are defined as individuals aged 18 years and under.	Between 50 - 100% of the Adult Fee
2.	Adult Use	Applies to registered teams, clubs, associations and community groups ~~only. Adults are defined~~whose membership is adults aged ~~as individuals that are~~ between 19 and 59 years of age.	N/A. As per Schedule of Fees & Charges
3.	Senior Use	Applies to registered teams, clubs, associations and community groups only. Seniors are defined as individuals aged over 60 years.	Between 50 - 100% of the Adult Fee
4.	Support Services	Community-based groups and organisations that provide essential support services to the Wanneroo community. Such organisations are not-for-profit and typically do not generate revenue sufficient to support facility hire costs.	100% concession for regular bookings (as defined within Facility Hire & Use Guidelines)
5.	Charitable Purpose Use	Any event, program or activity which has a charitable purpose for the benefit of City residents (includes licensed collections under the Charitable Collections Act). This excludes fundraising for the purposes of income generation for individual groups.	100% concession for regular bookings (as defined within Facility Hire & Use Guidelines)
6.	Charitable Institutions	Applies to registered charities.	50% concession (as defined within the Facility Hire & Use Guidelines)
7~~6~~.	Emergency Service Organisations	Groups that provide Emergency Service support to the community. This excludes fundraising for the purposes of income generation for individual groups.	100% concession for regular bookings (as defined within Facility Hire & Use Guidelines)
8~~7~~.	Government Use	State and Federal Government agencies with commercial rates applicable.	N/A. As per Schedule of Fees & Charges
9~~8~~.	Community Use	Any event, program or activity undertaken by a City resident or community-based organisation on a casual or ongoing basis.	N/A. As per Schedule of Fees & Charges
10~~9~~.	Commercial Use	Where the activity being undertaken is a profit making venture regardless of whether the body is incorporated or not.	N/A. As per Schedule of Fees & Charges

	110.	Community-based business	Small or single operator community-based business who conducts their activities on a cost-recovery basis. In this instance, the community rate will apply.	N/A. As per Schedule of Fees & Charges
	121.	Sport Training	Small to medium size sports coaching using portions of public open space with little or no set-up requirements.	N/A. As per Schedule of Fees & Charges
	132.	Personal Training	Small to medium size basic fitness training using portions of public open space with little or no set-up requirements.	N/A. As per Schedule of Fees & Charges

Policy Manual

Facility Hire & Use Policy

Policy Owner: Community Facilities
Contact Person: Manager Community Facilities
Date of Approval: TBC

POLICY STATEMENT

The City of Wanneroo (City) is committed to providing fair and equitable access to high quality **facilities** which contribute to creating healthy, safe and connected communities.

POLICY OBJECTIVE

The purpose of this policy is to:

- Ensure that community facilities are used in a manner that aligns with the City's priorities and provides benefits for the local community.
- Outline principles of hire and use which allow an appropriate return for the City.
- Define categories of facility use to ensure appropriate activation of facilities.

SCOPE

This policy applies to all types of hire (**casual, annual and seasonal hire)** of facilities owned or managed by the City (existing, new and proposed), excluding any that are leased or are subject to a **shared use agreement.**

The policy does not apply to Wanneroo Aquamotion, Kingsway Indoor Stadium, Wanneroo Civic Centre Council Chambers and Civic Golf Courses at Marangaroo and Carramar.

IMPLICATIONS

This policy supports compliance with relevant legislation and Local Laws including the *Public Places and Local Government Property Local Law 2015.*

IMPLEMENTATION

The following principles guide how the City manages its community facilities to ensure fair and equitable use:

Maximising Usage, Diversity of Use and Activation

- The City will consider community demand and capacity of facilities to ensure appropriate and accessible use of space that is fit for purpose.

To ensure the City is able to create connected communities, the City will promote appropriate activation of community facilities and hubs by seeking to maximise usage during identified periods.

- The City may seek to amend existing bookings as required to achieve effective utilisation, diversity of use and activation.

Prioritising Local Residents

- The City seeks to protect the interests of its ratepayers by ensuring priority access for local residents, community groups and activities based within the City of Wanneroo.
- The provision and use of City facilities will be responsive to changing needs across local communities by prioritising access for groups highlighted in Council endorsed plans and strategies, to target support where it is needed most.

Promoting Diversity of Use

- The City ensures availability of different types of facilities to offer choice and meet the diverse needs of groups and organisations.
- The City encourages a range of uses within its facilities to maximise community participation and provide greater access for a range of local groups and organisations.
- The City will consider opportunities for commercial use, which may include business sector partnerships, in order to increase revenue or utilisation of a facility where there is demonstrated community benefit.

Affordability of Hire

- Fees and charges are based on the guiding principles in this policy, according to the types of users, levels of services and types of facilities.
- The City is committed to employing an affordable fee structure which reflects a reasonable user contribution towards the cost of maintaining the facility.
- The City will continue to provide concessionary rates for City residents and relevant local community groups/organisations conducting activities within the City of Wanneroo, as per the endorsed Schedule of Fees and Charges.

The City has determined eligibility criteria, as outlined in Annexure 1, where application of a concessionary rate for facility hire may be considered. Where applicable, concessionary rates can only be sought for one category only.

All facility hire fees and associated concessionary rates will be detailed in the City's Schedule of Fees and Charges available on the City's website.

Any requests for concessions or fee waivers not detailed within this policy will be managed in accordance with the criteria and processes detailed in the City's Fee Waivers, Concessions and Debt Write-Off Policy and Management Procedure.

City of Wanneroo Policy Manual

ROLES AND RESPONSIBILITIES

The Manager Community Facilities is responsible for the implementation of this policy in collaboration with relevant service unit managers.

DISPUTE RESOLUTION

All disputes in regard to this policy will be referred to the Director Community and Place in the first instance. In the event that an agreement cannot be reached, the matter will be submitted to the Chief Executive Officer for a determination.

EVALUATION AND REVIEW PROVISIONS

The policy will be evaluated every two years.

DEFINITIONS

DEFINITIONS: Any definitions listed in the following table apply to this document only.	
Term	**DEFINITIONS**
Annual Hire	Ongoing or regular hire which results in more than 12 sessions per financial year..
Casual Hire	A one-off specific booking, intermittent and/or irregular meeting to a maximum of 12 sessions per financial year.
Concessionary Rates	A reduction or discount on approved fees for the use of the City's community and sporting facilities for eligible groups and individuals (see Annexure).
Facilities	Multipurpose community and recreation buildings and open spaces supplied by the City and available for hire by the general community. These can include but are not limited to: community centres, community hubs, libraries, parks and reserves, recreation centres and sporting facilities.
Seasonal Hire	This term specifically refers to recognised sporting seasons. A typical/traditional season is the portion of the year in which the sports regulated and fixtured matches are played, as defined by the relevant national, state or regional association. Seasonal hire entitles the hirer up to 2 x 2 hour training sessions per week and one match session, per team. This does not include pre- or post-season competitions or cup games held during the season.
Shared Use Agreement	Relates to the use of City of Wanneroo sports fields and hard-courts which are co-located with the Department of Education schools. Refer to *Joint Development and Shared Use Facilities with the Department of Education Policy.*

City of Wanneroo Policy Manual

RELEVANT POLICIES/MANAGEMENT PROCEDURES/DOCUMENTS OR DELEGATIONS

- Facility Hire and Use Guidelines
- Facility Hire and Use Management Procedure
- Fee Waivers, Concessions and Debt Write-Off Policy and Management Procedure
- Food Truck Management Procedure
- Public Community Event Policy and Management Procedure
- Circuses and Performing Animals Policy
- Community Funding Policy and Management Procedure
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- Conditions of Hire – Facility Booking
- City of Wanneroo Schedule of Fees & Charges

RESPONSIBILITY FOR IMPLEMENTATION

Manager Community Facilities

Version	Next Review	Record No:
CD06-08/09	25 Aug 2009	
CD02-05/11	2 May 2011	11/22399
CD01-05/13	May 2015	12/40855
16/12/14 – Admin amendment – See Trim: 14/9002	May 2015	12/40855
03/09/2018 – Admin Amendment from CP05-08/18	May 2015	12/40855
22 September 2020 CP02-09/20	June 2022	19/419971
8 August 2022 TBC	August 2024	19/419971V2

City of Wanneroo Policy Manual

ANNEXURE 1 – CATEGORIES OF USE

The City may consider requests to provide a concession for facility hire in accordance with the following criteria:

Category No.	Hirer Description	Reference	Method of Calculation for Concessionary Rate
1.	Junior Use	Applies to registered teams, clubs, associations and community groups only. Juniors are defined as individuals aged 18 years and under.	Between 50 - 100% of the Adult Fee
2.	Adult Use	Applies to registered teams, clubs, associations and community groups whose membership is adults aged between 19 and 59 years of age.	N/A. As per Schedule of Fees & Charges
3.	Senior Use	Applies to registered teams, clubs, associations and community groups only. Seniors are defined as individuals aged over 60 years.	Between 50 - 100% of the Adult Fee
4.	Support Services	Community-based groups and organisations that provide essential support services to the Wanneroo community. Such organisations are not-for-profit and typically do not generate revenue sufficient to support facility hire costs.	100% concession for regular bookings (as defined within Facility Hire & Use Guidelines)
5.	Charitable Purpose Use	Any event, program or activity which has a charitable purpose for the benefit of City residents (includes licensed collections under the Charitable Collections Act). This excludes fundraising for the purposes of income generation for individual groups.	100% concession for regular bookings (as defined within Facility Hire & Use Guidelines)
6.	Charitable Institutions	Applies to registered charities.	50% concession (as defined within the Facility Hire & Use Guidelines)
7.	Emergency Service Organisations	Groups that provide Emergency Service support to the community. This excludes fundraising for the purposes of income generation for individual groups.	100% concession for regular bookings (as defined within Facility Hire & Use Guidelines)
8.	Government Use	State and Federal Government agencies with commercial rates applicable.	N/A. As per Schedule of Fees & Charges
9.	Community Use	Any event, program or activity undertaken by a City resident or community-based organisation on a casual or ongoing basis.	N/A. As per Schedule of Fees & Charges
10.	Commercial Use	Where the activity being undertaken is a profit making venture regardless of whether the body is incorporated or not.	N/A. As per Schedule of Fees & Charges

11.	Community-based business	Small or single operator community-based business who conducts their activities on a cost-recovery basis. In this instance, the community rate will apply.	N/A. As per Schedule of Fees & Charges
12.	Sport Training	Small to medium size sports coaching using portions of public open space with little or no set-up requirements.	N/A. As per Schedule of Fees & Charges
13.	Personal Training	Small to medium size basic fitness training using portions of public open space with little or no set-up requirements.	N/A. As per Schedule of Fees & Charges

City of Wanneroo Policy Manual

Bereavement Recognition Policy

Policy Owner: Community & Place
Contact Person: Manager Communications, Marketing & Events
Date of Approval: 19 September 2017 (CE01-09/17)

POLICY STATEMENT

The City of Wanneroo is proud of its history and the people who have shaped it. As a mark of respect, Council can acknowledge the contribution made to the district by deceased persons and their immediate families.

POLICY OBJECTIVE

To ensure proper and appropriate recognition of deceased persons closely associated with the City of Wanneroo and/or its history for their contribution.

SCOPE

The Bereavement Policy will recognise (but is not limited to) the following groups of people:

- Noongar Elders.Freemen of the City of Wanneroo and immediate family members.
- Persons honoured as “Wanneroo Pioneer” and immediate family members.
- Current and former elected members of the City of Wanneroo.
- Chief Executive Officers appointed by the City of Wanneroo Council since its establishment in July 1999.
- Staff employed by the City of Wanneroo since its establishment in July 1999 and “in service” at the date of their passing.
- Volunteers who have contributed to the City of Wanneroo services and projects since its establishment in July 1999 and “in service” at the date of their passing.
- Identities of the City of Wanneroo as agreed by the Mayor and the Chief Executive Officer.

IMPLICATIONS (Strategic, Financial, Human Resources)

This Policy is aligned to the City’s Strategic Plan through caring for our community and responsible corporate management.

Equal opportunity, privacy and anti-discrimination laws bind the City.

IMPLEMENTATION

Form of recognition

1. The City recognises the death of a person closely associated with the district by following established funeral etiquette, respecting the wishes of the immediate family if known, and being sensitive to the deceased’s cultural or religious beliefs, if known. Generally, this recognition will take the form of:

a) A Public expression of sympathy on behalf of the district, by placing a notice in the Death Notices section of the West Australian Newspaper; and

b) Sending a sympathy (condolence) card or a personal note to the immediate family if known, on behalf of Council and staff;

c) A floral tribute where this form of sympathy is considered acceptable by the family; and

d) When considered appropriate by the Mayor and the Chief Executive Officer, inviting elected members or senior staff to represent the City at the funeral service, dependent upon the type of service being held.

NOTE: Where elected members, senior staff or staff have a personal connection to the deceased, it is the individuals prerogative to attend the funeral on their own behalf.

2. Recognition of an immediate family member of a person closely associated with the City of Wanneroo and its history will be:

a) A sympathy card or personal note of condolence, on behalf of the district; and

b) Inviting an elected member or senior staff representative(s) to attend the funeral on behalf of the City, where the Mayor or Chief Executive Officer considers it appropriate.

Timing of Recognition

Funeral etiquette dictates that formal recognition occurs at the time of the death or at the funeral service.

The funeral service provides for the proper remembrance of the person who has died. Where Council is notified of a death after a funeral service has taken place, it is still appropriate to send a sympathy card or a personal note of condolence.

ROLES AND RESPONSIBILITIES

Officers from the Communications, Marketing & Events service unit and Office of the Mayor staff both have roles and responsibilities for the implementation of the Bereavement Recognition Policy.

DISPUTE RESOLUTION

All disputes in regard to this policy will be referred to the Director Community & Place in the first instance. In the event that an agreement cannot be reached, the matter will be submitted to the CEO for a ruling.

EVALUATION AND REVIEW PROVISIONS

The following key performance indicator will be used to evaluate the policy:

- The number of bereavements, which adhere to the actions outlined in this policy.

City of Wanneroo Policy Manual

DEFINITIONS

DEFINITIONS: Any definitions listed in the following table apply to this document only.	
Death Notice	A public expression of sympathy about the death of a person.
Immediate family	Means the nucleus of a family that is a spouse; children; parents; and siblings, as recognised under Australian law.
Noongar Elder	The term Elder is used to describe a cultural construct within Aboriginal and Torres Strait Islander culture. For the purpose of this policy it is used to refer to individuals who are recognised by family and/or Aboriginal community as being a holder of cultural knowledge and respected as such. A Noongar Elder is a person who is traditionally connected to one or more of the 14 Noongar language groups which take into account the whole South West of Western Australia (Amangu, Yued/Yuat, Whadjuk/Wajuk, Binjareb/Pinjarup, Wardandi, Balardong/Ballardong, Nyakinyaki, Wilman, Ganeang, Bibulmun/Piblemen, Mineng, Goreng and Wudjari and Njunga)[1]

RELEVANT POLICIES/MANAGEMENT PROCEDURES/DOCUMENTS OR DELEGATIONS

Nil

REFERENCES

Nil

RESPONSIBILITY FOR IMPLEMENTATION

The Manager Communications, Marketing & Events is responsible for the implementation of this policy.

Version	Next Review	Record No:
16 April 2003 - CE04-04/03		
23 September 2003 - CE03-09/03		
8 August 2006 - GS01-08/06	July 2008	
29 June 2010 CD05-06/10	June 2012	10/16826
10 December 2013 – CS08- 12/13	December 2015	13/25700
19 September 2017 - CE01-09/17	September 2020	13/25700v2

[1] See "Connection to Country" booklet available in electronic format from http://www.noongar.org.au/images /pdf /forms/BookOne-ConnectiontoCountry12p.pdf (accessed 20/2/2013)

City of Wanneroo

Policy Manual

Bereavement Recognition Policy

Policy Owner: ~~Community & Place~~Place Management
Contact Person: Manager ~~Communications, Marketing & Events~~Place Management
Date of Approval: ~~19 September 2017 (CE01-09/17)~~

POLICY STATEMENT

The City of Wanneroo is proud of its history and the people who have shaped it. As a mark of respect, Council may~~can~~ acknowledge an individual's ~~the~~ contribution ~~made to the district by deceased persons and their immediate families.~~at the time of their death.

POLICY OBJECTIVE

To ensure proper and appropriate recognition of deceased persons closely associated with the City of Wanneroo and/or its history, for their contribution.

SCOPE

~~The Bereavement~~This Policy applies to ~~will~~ recognition of deceased individuals ~~so (but is not limited to) the following groups~~ including~~of people~~:

- Noongar Elders~~.~~
- Freemen of the City of Wanneroo ~~and immediate family members.~~
- Persons honoured as a ~~"~~Wanneroo Pioneer~~" and immediate family members.~~
- Current and ~~former elected~~preceding Council M~~m~~embers of the City of Wanneroo~~.~~
- Chief Executive Officers of the City, appointed by ~~the City of Wanneroo~~ Council since its establishment in July 1999.
- ~~Staff employed by the~~Current employees of the City ~~of Wanneroo since its establishment in July 1999 and "in service" at the date of their passing~~.
- Past and present v~~V~~olunteers who have contributed directly to ~~the~~ City ~~of Wanneroo~~ services and projects since its establishment in July 1999 ~~and "in service" at the date of their passing.~~
- Other individuals considered to have made a valued contribution to the area,~~Identities of the City of Wanneroo~~ as agreed by the Mayor and the Chief Executive Officer.

- Other individuals, including immediate family members of the above may also be recognised, at the discretion of the Mayor or Chief Executive Officer.

IMPLICATIONS ~~(Strategic, Financial, Human Resources)~~

This Policy is aligned to the ~~City's Strategic Plan through caring for our community and responsible corporate management.~~Strategic Community Plan, specifically Goal 1: An inclusive and accessible city with places and spaces that embrace all (Priority 1.1 Value the contribution of all people).

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City of Wanneroo Policy Manual

~~Equal opportunity, privacy and anti-discrimination laws bind the City.~~

IMPLEMENTATION

~~Form of recognition~~

~~1.~~ The City recognises the death of a person closely associated with the area~~district~~ by following established funeral etiquette, respecting the wishes of the immediate family ~~if known,~~ and being sensitive to the deceased's cultural or religious beliefs~~, if known~~. Generally, this recognition ~~will take the form of~~may include:

~~a)~~• A p~~P~~ublic expression of sympathy on behalf of the City~~district~~ e.g.~~,~~ ~~by~~ placing of a media notice ~~in the Death Notices section of the West Australian Newspaper~~; ~~and~~

~~b)~~• Sending a sympathy (condolence) card or a personal note to the immediate family ~~if known,~~ on behalf of Council and employees~~staff~~;

~~c)~~• A floral tribute, where this form of sympathy is considered acceptable by the family; and

~~d)~~• ~~When considered appropriate by the Mayor and the Chief Executive Officer, inviting~~Attendance at the funeral service by C~~c~~ouncil~~lected~~ M~~m~~embers or senior staff to represent the City ~~at the funeral service, dependent upon the type of service being held.~~

~~NOTE: Where elected members, senior staff or staff have a personal connection to the deceased, it is the individuals prerogative to attend the funeral on their own behalf.~~

~~2. Recognition of an immediate family member of a person closely associated with the City of Wanneroo and its history will be:~~

~~a) A sympathy card or personal note of condolence, on behalf of the district; and~~

~~b) Inviting an elected member or senior staff representative(s) to attend the funeral on behalf of the City, where the Mayor or Chief Executive Officer considers it appropriate.~~

~~Timing of Recognition~~

~~Funeral etiquette dictates that formal recognition occurs at the time of the death or at the funeral service.~~

~~The funeral service provides for the proper remembrance of the person who has died. Where Council is notified of a death after a funeral service has taken place, it is still appropriate to send a sympathy card or a personal note of condolence.~~

ROLES AND RESPONSIBILITIES

The Manager Place Management is responsible for the implementation of this Policy, supported by the Office of the Mayor. ~~Officers from the Communications, Marketing & Events service unit and Office of the Mayor staff both have roles and responsibilities for the implementation of the Bereavement Recognition Policy.~~

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City of Wanneroo Policy Manual

DISPUTE RESOLUTION

All disputes in regard to this policy will be referred to the Director Community & Place in the first instance. In the event that an agreement cannot be reached, the matter will be submitted to the CEO for a ruling.

EVALUATION AND REVIEW PROVISIONS

~~The following key performance indicator will be used to evaluate the policy:~~

- ~~The number of bereavements, which adhere to the actions outlined in this policy.~~This Policy will be reviewed annually.

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City of Wanneroo Policy Manual

~~DEFINITIONS~~

~~DEFINITIONS: Any definitions listed in the following table apply to this document only.~~	
~~Death Notice~~	~~A public expression of sympathy about the death of a person.~~
~~Immediate family~~	~~Means the nucleus of a family that is a spouse; children; parents; and siblings, as recognised under Australian law.~~
~~Noongar Elder~~	~~The term Elder is used to describe a cultural construct within Aboriginal and Torres Strait Islander culture. For the purpose of this policy it is used to refer to individuals who are recognised by family and/or Aboriginal community as being a holder of cultural knowledge and respected as such. A Noongar Elder is a person who is traditionally connected to one or more of the 14 Noongar language groups which take into account the whole South West of Western Australia (Amangu, Yued/Yuat, Whadjuk/Wajuk, Binjareb/Pinjarup, Wardandi, Balardong/Ballardong, Nyakinyaki, Wilman, Ganeang, Bibulmun/Piblemen, Mineng, Goreng and Wudjari and Njunga)~~[1]

RELEVANT POLICIES/MANAGEMENT PROCEDURES/DOCUMENTS OR DELEGATIONS

Bereavement Recognition Management Procedure
Reconciliation Action Plan~~Nil~~

REFERENCES

Nil

RESPONSIBILITY FOR IMPLEMENTATION

~~The Manager Communications, Marketing & Events is responsible for the implementation of this policy.~~Manager Place Management

Version	Next Review	Record No:
16 April 2003 - CE04-04/03		
23 September 2003 - CE03-09/03		
8 August 2006 - GS01-08/06	July 2008	
29 June 2010 CD05-06/10	June 2012	10/16826
10 December 2013 – CS08- 12/13	December 2015	13/25700
19 September 2017 - CE01-09/17	September 2020	13/25700v2
TBC	September 2023	13/25700V3

[1] ~~See "Connection to Country" booklet available in electronic format from http://www.noongar.org.au/images /pdf /forms/BookOne-ConnectiontoCountry12p.pdf (accessed 20/2/2013)~~

City of Wanneroo

Policy Manual

Bereavement Recognition Policy

Policy Owner: Place Management
Contact Person: Manager Place Management
Date of Approval:

POLICY STATEMENT

The City of Wanneroo is proud of its history and the people who have shaped it. As a mark of respect, Council may acknowledge an individual's contribution at the time of their death.

POLICY OBJECTIVE

To ensure proper and appropriate recognition of deceased persons closely associated with the City of Wanneroo and/or its history, for their contribution.

SCOPE

This Policy applies to recognition of deceased individuals including:

- Noongar Elders
- Freemen of the City of Wanneroo
- Persons honoured as a Wanneroo Pioneer
- Current and precedingCouncil Members of the City of Wanneroo
- Chief Executive Officers of the City, appointed by Council since its establishment in July 1999.
- Current employees of the City
- Past and present volunteers who have contributed directly to City services and projects since its establishment in July 1999
- Other individuals considered to have made a valued contribution to the area, as agreed by the Mayor and the Chief Executive Officer.

Other individuals, including immediate family members of the above may also be recognised, at the discretion of the Mayor or Chief Executive Officer.

IMPLICATIONS

This Policy is aligned to the Strategic Community Plan, specifically Goal 1: An inclusive and accessible city with places and spaces that embrace all (Priority 1.1 Value the contribution of all people).

IMPLEMENTATION

The City recognises the death of a person closely associated with the area by following established funeral etiquette, respecting the wishes of the immediate family and being sensitive to the deceased's cultural or religious beliefs. Generally, this recognition may include:

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- A public expression of sympathy on behalf of the City e.g. placing of a media notice;
- Sending a sympathy (condolence) card or a personal note to the immediate family on behalf of Council and employees;
- A floral tribute, where this form of sympathy is considered acceptable by the family; and
- Attendance at the funeral service by Council Members or senior staff to represent the City.

ROLES AND RESPONSIBILITIES

The Manager Place Management is responsible for the implementation of this Policy, supported by the Office of the Mayor.

DISPUTE RESOLUTION

All disputes in regard to this policy will be referred to the Director Community & Place in the first instance. In the event that an agreement cannot be reached, the matter will be submitted to the CEO for a ruling.

EVALUATION AND REVIEW PROVISIONS

This Policy will be reviewed annually.

RELEVANT POLICIES/MANAGEMENT PROCEDURES/DOCUMENTS OR DELEGATIONS

Bereavement Recognition Management Procedure
Reconciliation Action Plan

REFERENCES

Nil

RESPONSIBILITY FOR IMPLEMENTATION

Manager Place Management

Version	Next Review	Record No:
16 April 2003 - CE04-04/03		
23 September 2003 - CE03-09/03		
8 August 2006 - GS01-08/06	July 2008	
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10 December 2013 – CS08- 12/13	December 2015	13/25700
19 September 2017 - CE01-09/17	September 2020	13/25700v2
TBC	September 2023	13/25700V3

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City of Wanneroo

Policy Manual

Volunteering Policy

Policy Owner:	Community Development
Contact Person:	Manager Community Development
Date of Approval:	24 September 2019

POLICY STATEMENT

The City of Wanneroo (the City) is committed to delivering a quality **Volunteer Program** which provides opportunities to **volunteer** with City programs and services and to encouraging **volunteering** activity more broadly across the community.

POLICY OBJECTIVE

The purpose of this Policy is to provide a clear and consistent framework for the delivery of volunteering opportunities with the City, and to define the City's role in relation to community volunteering more broadly.

Specifically, this Policy aims to:

- Support delivery of a quality Volunteer Program for **City Volunteers**;
- Clarify how the City is to be guided towards delivering best practice for volunteer involvement; and
- Clarify the City's role in encouraging volunteering activity across the community.

SCOPE

This policy applies to Elected Members, all City of Wanneroo Employees and Volunteers.

City of Wanneroo Bushfire Brigade volunteers will be managed in accordance with the requirements of the *Bushfire Act 1954* and the *Bush Fire Brigades (Amendment) Local Law 2008*, and are therefore excluded from this Volunteering Policy.

IMPLICATIONS (Strategic, Financial, Human Resources)

The City acknowledges that volunteering strengthens community cohesion, resilience and inclusiveness through providing opportunities for active social and civic participation, and recognises that volunteers contribute to the political, social, economic, environmental and cultural well-being of the community.

This Policy aligns with the following objectives of the Strategic Community Plan 2017/2018 – 2026/27:

1.1.1 Create opportunities that encourage community wellbeing and active and healthy lifestyles
1.4.1 Connect communities through engagement and involvement
3.2.3 Optimise retention of significant vegetation and habitat

4.1.2 Engage, include and involve community

This Policy also aligns with the City's Social Strategy under the following key principle:

- Develops self-sufficiency of individuals and communities through the provision and promotion of volunteer opportunities, leadership and capacity building initiatives.

The financial management of the volunteer program is incorporated within the City's operating budget and reviewed annually.

Legislation that is relevant to the implementation of this Policy includes:

- *Occupational Safety and Health (OSH) Act 1984*
- *Privacy Act 1988 (Commonwealth)*
- *Equal Opportunity Act 1984*
- *Disability Services Act 1993*
- *Volunteers (Protection from Liability) Act 2002*
- *Working with Children (Criminal Record Checking) Act 2004*
- *Fair Work Act 2009 (Commonwealth)*

IMPLEMENTATION

In delivering the City's Volunteer Program the City will aim to align its operational practices with the National Standards for Volunteer Involvement (the National Standards) developed by Volunteering Australia. These include consideration of operational practices across leadership and management; commitment to volunteer involvement; volunteer roles; recruitment and selection; support and development; safety and wellbeing; volunteer recognition; and quality management and continuous improvement.

Implementation of the Volunteering Policy is to be guided internally by appropriate operational processes developed in line with the National Standards. The City will endeavour to provide information to members of the public on volunteering in the City of Wanneroo, including guidance on roles within the City's Volunteer Program and the application process.

Persons wishing to become a City Volunteer will be required to complete the relevant application form and undertake a National Police Check, and if relevant a Working with Children Check.

The City will aim to encourage and promote volunteering activity more broadly across the community, including through the provision of general information on volunteering and through relevant City processes and activities.

ROLES AND RESPONSIBILITIES

The Community and Place Directorate will be responsible for implementation of this Policy and all associated procedures.

Service Units within the City that engage registered City volunteers are responsible for planning their use of volunteers within their programs and services; ensuring adequate and

appropriate resourcing is made available for the supervision and support of volunteers – including assigning a **Volunteer Supervisor**; and adherence to this Policy.

DISPUTE RESOLUTION

All disputes in regard to this policy will be referred to the Director Community and Place in the first instance. In the event that an agreement cannot be reached, the matter will be submitted to the CEO for a ruling.

EVALUATION AND REVIEW PROVISIONS

This policy shall be reviewed every three years.

DEFINITIONS

DEFINITIONS: Any definitions listed in the following table apply to this document only.	
Volunteer Program	*This refers to the Volunteer Program operated by the City of Wanneroo which provides opportunities to volunteer with City run programs and services under the supervision of City Administration.*
Volunteer/s	*A person/s who willingly gives time for the common good without financial gain.*
Volunteering	*Time willingly given for the common good and without financial gain. It can include both formal volunteering which takes place within organisations, and informal volunteering which takes place outside an organisational setting.*
City Volunteer	*A person who is registered with the City of Wanneroo and is actively participating in a volunteering opportunity within the City of Wanneroo Volunteer Program.*
Volunteer Supervisor	*An employee of the City of Wanneroo whose responsibilities include supervision of registered City volunteers.*

RELEVANT POLICIES/MANAGEMENT PROCEDURES/DOCUMENTS OR DELEGATIONS

Volunteering Management Procedure
City of Wanneroo OSH Policy
City of Wanneroo OSH Volunteers Management Procedure
City of Wanneroo Civic Functions, Ceremonies and Receptions Policy
City of Wanneroo Access and Inclusion Plan
Code of Conduct for the City of Wanneroo

REFERENCES

City of Wanneroo Strategic Community Plan 2017/18 – 2026/27
City of Wanneroo Social Strategy
National Standards for Volunteer Involvement, Volunteering Australia
A Guide to Managing Volunteers in Local Government, Local Government Insurance Services (LGIS)
Local Government Act 1995

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RESPONSIBILITY FOR IMPLEMENTATION

Manager Community Development

Version	Next Review	Record No:
4 March 2014 – CD01-03/14	March 2016	13/8689
24 September 2019 – CP04-09/19	September 2022	13/8689[v2]

Policy Manual

Volunteering Policy

Policy Owner: Community Development
Contact Person: Manager Community Development
Date of Approval: ~~24 September 2019~~

POLICY STATEMENT

The City of Wanneroo (the City) is committed to delivering a quality **Volunteer Program** which provides opportunities to **volunteer** with the City, ~~with City programs and services~~ and ~~to encouragingencourages~~ **volunteering** activity more broadly across the community.

POLICY OBJECTIVE

The purpose of this p~~P~~olicy is to provide guidance on the delivery of volunteering opportunities with the City, and to define the City's role in relation to community volunteering more broadly.

The following principles guide the City's approach to volunteering:

- volunteering benefits the City, community and the volunteer;
- volunteering is always a matter of choice;
- volunteering is a planned activity supported by effective resourcing and practices;
- volunteering is an unpaid activity;
- volunteers do not replace paid workers;
- volunteers are treated as a valued part of our organisation;
- people's rights, dignity and culture are respected.

~~provide a clear and consistent framework for the delivery of volunteering opportunities with the City, and to define the City's role in relation to community volunteering more broadly.~~

~~Specifically, this Policy aims to:~~

- ~~Support delivery of a quality Volunteer Program for City Volunteers;~~
- ~~Clarify how the City is to be guided towards delivering best practice for volunteer involvement; and~~
- ~~Clarify the City's role in encouraging volunteering activity across the community.~~

SCOPE

This policy applies to ~~Elected Members,~~ all City of Wanneroo e~~E~~mployees and v~~V~~olunteers, excluding Bushfire Brigade volunteers and Council Members.

City working group, advisory group and committee members are included within this policy and are managed in accordance with the Committees and Advisory/-Working Groups Management Procedure.

City of Wanneroo

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City of Wanneroo Bushfire Brigade volunteers arewill be managed in accordance with the requirements of the *Bushfires Act 1954*, and the *Bush Fire Brigades (Amendment) Local Law 20082001*, and the Work Health and Safety Act 2020. The City has a shared duty with the Department of Fire and Emergency Services for Volunteer Bushfire Brigades. and are therefore excluded from this Volunteering Policy.

IMPLICATIONS (Strategic, Financial, Human Resources)

The City acknowledges that volunteering strengthens community cohesion, resilience and inclusiveness through providing opportunities for active social and civic participation, and recognises that volunteers contribute to the political, social, economic, environmental and cultural well-being of the community.

This Policy aligns with the following objectives of the Strategic Community Plan 2017/2018 – 2026/272021-2031; ,:

Create opportunities that encourage community wellbeing and active and healthy lifestyles
1.4.1 Connect communities through engagement and involvement
3.2.3 Optimise retention of significant vegetation and habitat
4.1.2 Engage, include and involve community

This Policy also aligns with the City's Social Strategy 2019 under the following key principle:

Develops self-sufficiency of individuals and communities through the provision and promotion of volunteer opportunities, leadership and capacity building initiatives.and the City's Community Development Plan 2021/22-2024/25.

The financial management and staffing of the volunteer program is the responsibility of the relevant service units and is incorporated within the City's operating budget and reviewed annually.

The City is guided by the Work Health and Safety Act 2020 (WHS Act). The WHS Act , in which defines volunteers as workers and it provides volunteers the same work, health and safety protections as paid workers.

Legislation that is relevant to the implementation of this Policy includes:

- *Occupational Safety and Health (OSH) Act 1984*
- *Work Health and Safety Act 2020*
- *Privacy Act 1988 (Commonwealth)*
- *Equal Opportunity Act 1984*
- *Disability Services Act 1993*
- *Volunteers and Food and Other Donors (Protection from Liability) Act 2002*
- *Working with Children (Criminal Record Checking) Act 2004*
- *Fair Work Act 2009 (Commonwealth)*
- *Local Government Act 1995*

IMPLEMENTATION

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In delivering the City's Volunteer Program the City will aim to align its operational practices with the National Standards for Volunteer Involvement 2015 (the National Standards) developed by Volunteering Australia. These include consideration of operational practices across leadership and management,; commitment to volunteer involvement,; volunteer roles,; recruitment and selection,; support and development,; safety and wellbeing,; volunteer recognition,; and quality management and continuous improvement.

Implementation of the Volunteering Policy is to be guided internally by appropriate operational processes and practices. Where possible, these are aligned with developed in line with the National Standards for Volunteer Involvement 2015 developed by Volunteering Australia. National Standards.
The City will endeavour to provide information to members of the public on volunteering in the City of Wanneroo, including guidance on roles within the City's Volunteer Program and the application process.

Persons wishing to become a City Volunteer will be required to complete the relevant application form and undertake a National Police Check, and if relevant a Working with Children Check.

The City will aim to encourage and promote volunteering activity more broadly across the community, including through the provision of general information on volunteering and through relevant City processes and activities.

ROLES AND RESPONSIBILITIES

Community Development is responsible for implementation of this Policy and all associated procedures in collaboration with relevant service units.

Operational leaders and leaders are responsibiliety for the day to day leadership and management of volunteers within their service unit.

Volunteer mentors are is responsible for assigning the day-to-day tasks of the volunteer.

Service Units within the City that engage registered City volunteers are responsible for planning their use of volunteers within their programs and services; ensuring adequate and appropriate resourcing is made available for the supervision and support of volunteers – including assigning a Volunteer Supervisor; and adherence to this Policy.

The City's role is to:

- manage and deliver an effective Volunteer Program;
- provide a safe and healthy workplace;
- encourage and promote volunteering opportunities and activitiesy broadly across the community and;
- recognise the valuable contribution of volunteers; and
-
- adhere to relevant overarching policies and legislation, including the WHS Act.

Policy Manual

The role of a **City volunteers** is to:

- carry out volunteer activities in the spirit of the City's Corporate Values and the Volunteer Code of Conduct;
- take reasonable care for their own health and safety and ensure their actions do not adversely affect the health and safety of those around them and;
- comply with the requirements of a volunteer position, City policies, procedures and relevant legislation, including the WHS Act.

DISPUTE RESOLUTION

All disputes in regard to this policy will be referred to the Director Community and Place in the first instance. In the event that an agreement cannot be reached, the matter will be submitted to the CEO for a ruling.

EVALUATION AND REVIEW

This policy shall be reviewed every three years.

DEFINITIONS

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City Volunteer	A person who is registered with the City as a volunteer ~~of Wanneroo~~ and is actively participating in a volunteering opportunity within the ~~City of Wanneroo~~ Volunteer Program.
~~Volunteer Supervisor~~ Volunteer Mentor	~~An employee of the City of Wanneroo whose responsibilities include supervision of registered City volunteers.~~City employee who assigns tasks to the volunteer and serves as a mentor to the volunteer.
Operational Leader / Leader	City employee who is appointed to a position that has management/supervisory responsibilities for other employees and volunteers.

Policy Manual

RELATED DOCUMENTS

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Safety Health and Wellbeing Policy
Work Health and Safety Management Plan
Committees and Working Groups Management Procedure
Volunteer Code of Conduct
Council Member, Committee Member and Candidate Code of Conduct

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~~City of Wanneroo Access and Inclusion Plan~~
~~Code of Conduct for the City of Wanneroo~~

REFERENCES

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City of Wanneroo Community Development Plan 2021/22-2024/25
National Standards for Volunteer Involvement 2015, Volunteering Australia
~~A Guide to Managing Volunteers in Local Government, Local Government Insurance Services (LGIS)~~
~~Local Government Act 1995~~Work Health and Safety Act 2020

RESPONSIBILITY FOR IMPLEMENTATION

Manager Community Development

Version	Next Review	Record No:
4 March 2014 – CD01-03/14	March 2016	13/8689
24 September 2019 – CP04-09/19	September 2022	13/8689[v2]
	September 2025	13/8689 [v3]

Policy Manual

Volunteering Policy

Policy Owner: Community Development
Contact Person: Manager Community Development
Date of Approval:

POLICY STATEMENT

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The purpose of this policy is to provide guidance on the delivery of volunteering opportunities with the City, and to define the City's role in relation to community volunteering more broadly.

The following principles guide the City's approach to volunteering:

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- volunteers do not replace paid workers;
- volunteers are treated as a valued part of our organisation;
- people's rights, dignity and culture are respected.

SCOPE

This policy applies to all City of Wanneroo employees and volunteers, excluding Bushfire Brigade volunteers and Council Members.

City working group, advisory group and committee members are included within this policy and are managed in accordance with the Committees and Advisory/Working Groups Management Procedure.

City of Wanneroo Bushfire Brigade volunteers are managed in accordance with the requirements of the *Bushfires Act 1954*, the *Bush Fire Brigades Local Law 2001,* and the Work Health and Safety Act 2020. The City has a shared duty with the Department of Fire and Emergency Services for Volunteer Bushfire Brigades.

IMPLICATIONS (Strategic, Financial, Human Resources)

The City acknowledges that volunteering strengthens community cohesion, resilience and inclusiveness through providing opportunities for active social and civic participation, and recognises that volunteers contribute to the social, economic, environmental and cultural well-being of the community.

Policy Manual

This Policy aligns with the Strategic Community Plan 2021-2031; Social Strategy 2019 and Community Development Plan 2021/22-2024/25.

The financial management and staffing of the volunteer program is the responsibility of the relevant service units and is incorporated within the City's operating budget and reviewed annually.

The City is guided by the Work Health and Safety Act 2020 (WHS Act). The WHS Act defines volunteers as workers and it provides volunteers the same work, health and safety protections as paid workers.

IMPLEMENTATION

Implementation of the Volunteering Policy is to be guided by appropriate operational processes and practices. Where possible, these are aligned with the National Standards for Volunteer Involvement 2015 developed by Volunteering Australia.

ROLES AND RESPONSIBILITIES

Community Development is responsible for implementation of this Policy and all associated procedures in collaboration with relevant service units.

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DISPUTE RESOLUTION

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Policy Manual

EVALUATION AND REVIEW

This policy shall be reviewed every three years.

DEFINITIONS

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RELATED DOCUMENTS

Volunteer Program Management Procedure
Safety Health and Wellbeing Policy
Work Health and Safety Management Plan
Committees and Working Groups Management Procedure
Volunteer Code of Conduct
Council Member, Committee Member and Candidate Code of Conduct

REFERENCES

City of Wanneroo Strategic Community Plan 2021-2031
City of Wanneroo Social Strategy 2019
City of Wanneroo Community Development Plan 2021/22-2024/25
National Standards for Volunteer Involvement 2015, Volunteering Australia
Work Health and Safety Act 2020

RESPONSIBILITY FOR IMPLEMENTATION

Manager Community Development

City of Wanneroo

Policy Manual

Version	Next Review	Record No:
4 March 2014 – CD01-03/14	March 2016	13/8689
24 September 2019 – CP04-09/19	September 2022	13/8689[v2]
	September 2025	13/8689 [v3]

4.9 Landsdale Library and Youth Innovation Hub Design and Facility Naming

File Ref: 25883V015 – 22/275022
Responsible Officer: Director Community and Place
Attachments: Nil

Issue

To consider a preferred concept design for the Landsdale Library and Youth Innovation Hub for the purposes of community consultation, and the proposed Noongar name for the facility.

Background

Following initial community engagement, at the meeting held on 25 August 2020, Council considered report CP01-08/20, and endorsed the design principles, approved going to tender for architectural consultancy services, and noted the proposal to seek funding for the Youth Innovation Hub.

In September 2020, the State Government confirmed an offer of $3M funding from the WA Recovery Plan to develop a Youth Innovation Hub as an addition to the Southern Suburbs Library, with the total project budget revised to $10.45M.

Tender for Architectural Consultancy Services to provide a new concept for the Library co-located with the Youth Innovation Hub, along with subsequent detailed design and contract administration services during construction was advertised and awarded to Bollig Design Group (BDG) in May 2021.

Since May 2021, Administration has worked closely with BDG and Council Members in producing concept design options for the co-located Library and Youth Innovation Hub for the site at 15 The Broadview, Landsdale.

Significance of Naming

Land is a central feature of Aboriginal community, culture and identity; the naming of geographical features is an acknowledgement of this and may ignite Aboriginal ancestral connections for the benefit of current and future generations.

The City's current Reconciliation Action Plan (RAP) 2018/19 – 2021/22 commits the City to "Investigate development of a formal process for naming streets, parks and reserves (in Noongar language)". Additionally, at the City's Reconciliation Action Plan Advisory Group (RAPAG) meeting on 30 May 2019, members noted that Local Governments have been exploring dual naming of areas such as parks, reserves and other geographical features using Aboriginal and Torres Strait Islander languages.

In 2020/21, following a suggestion that was made by the RAPAG at the November 2020 meeting, Administration commenced a Noongar naming project to develop a consistent approach to Noongar naming across the City that will inform Noongar place and asset names. As part of this project, short-term opportunities for Noongar naming were identified. The Landsdale Library and Youth Innovation Hub was identified as one of these opportunities due to the location's connection to the wetlands of the Gnangara groundwater system and the Oor-dal-kalla people, the family group of Yellagonga, a prominent Aboriginal Elder highly regarded in Noongar culture.

The process of Noongar naming is extremely complex as there are 14 different language groups within Noongar country (south-west of Western Australia, Geraldton to Esperance) and

traditionally these are oral languages. Therefore, it was critical to engage with expert language consultants to lead the naming process.

Detail

Concept Design

Feedback from Council Members has informed a concept design for the Landsdale Library and Youth Innovation Hub that incorporates the following key design features:

- The building presents a single storey elevation in keeping with the scale of adjoining built form of the shopping centre. The elevation facing Broadview Park is raised higher above the natural site levels and provides an overlook and vista to the landscaping and lake within the park;
- The library incorporates open plan reading areas with moveable shelving to provide separate sections for children, youth and adult literature. Access from within the library is provided to staff workroom, public meeting and study rooms, a craft/activity room, a parent's room and pram-parking area, and store rooms;
- The park-side elevation includes glazing providing for a visual interconnection between library and the park, as well as balconies to provide a physical and literal connectivity;
- The youth innovation hub features function room (multi-use hall), which can be separated into smaller spaces by operable dividing walls. Activity spaces for gaming and virtual reality, a recording studio, control booth and podcasting room, and a demonstration kitchen are included;
- The main access is provided on the southern side towards the vehicle and pedestrian approaches from The Broadview. Further access facing the shopping centre and car park caters for delivery of larger exhibition or art installation directly into the function room within the building;
- Separate out of hours access is provided as well as access to a Universal Access Toilet (accessible changing place facility);
- Mechanical and other building services equipment are proposed to be located within a screened rooftop plant-room located towards the rear of the facility above the bin store, (hall) store and amenities;
- Solar power systems will be considered for inclusion; their locations on the roof are envisaged facing primarily east, north and west of the roof;
- Soft landscaping is envisaged primarily along the boundary adjacent to Broadview Park with the potential to incorporate other urban landscaping elements such as outdoor reading or performance spaces. An external ramp along the eastern side of the building provides access between the forecourt area and Broadview Park.

The building structure envisaged is a simple portal frame potentially combining exposed CLT timber beams and columns internally along the spine of the building to create a sense of warmth inside the building. Glazing located within the facades provides a direct link to the adjoining areas, and in particular Broadview Park to the north.

Natural light is provided through skylights to achieve a light atmosphere within the foyer and spine. Solar scopes are also envisaged within some of the smaller rooms and public amenities.

The exterior will be clad with Kingspan pre-insulated wall and roof cladding with a high thermal 'R'-Value. Over the top of the wall panels will be 3D perforated or punched metal panels that act in combination of cladding as sun shading. This is a very simple low waste, highly standardised building system.

The concept provides opportunity for the perforated panels to incorporate artwork (community and/or indigenous) as part of the exterior aesthetic. In essence the perforated panels can enable artistic patterns and colours to be used in filtering through light.

Artists' impressions of the exterior elevations as well as the proposed floorplan for the facility will be made available to Council Members and the public through the City's website prior to the Briefing Session.

Noongar Naming

In July 2021, the City engaged Moodjar Consultancy to engage with Traditional Owners and relevant knowledge-holders to recommend a Noongar name and its associated meaning for the Landsdale Library and Youth Innovation Hub. Professor Len Collard, Director at Moodjar Consultancy, is a Whadjuk Noongar Elder, a respected Traditional Owner of the Perth Metropolitan area and is a renowned Noongar language expert.

In developing the name, the following process was undertaken:

- Desktop analysis of any culturally significant heritage in and around the location of the proposed facility;
- Consultation with Elders and Traditional Owners to verify research and add further context;
- Recommendation of a Noongar name and its associated meaning for the proposed facility, supported by verified reasoning.

Moodjar Consultancy provided a literature summary that detailed the significance of distinct movement of Noongar lands and waters running North-South and East-West across the Wanneroo landscapes. These dynamic wetlands, along with associated Noongar cosmologies and ecologies are critical in understanding the living Noongar heritage in the City. The travel routes, campsites, ceremonial grounds and cultural sites along this inland wetland corridor (living waters) are important in appreciating these living histories. The literature further explains that the area remains a place for communication and connection. The City is a place of many interconnected Noongar stories of country (boodjar), family (moort), and their relational knowledge (kaartijin).

Moodjar Consultancy initially proposed the Noongar name and spelling "Dordok Gabup" meaning The Place of Living Waters. This name was presented to the City's Aboriginal and Torres Strait Islander Community Reference Group (Ni Kadadjiny Koort) in December 2021 with the group agreeing that the meaning of the name was reflective of the area, highlighted the significance of the water systems and captured the narratives of the Rainbow Serpent. The group recommended an amendment to the spelling of Dordok Gabup to ensure consistency with the Noongar Marribank Orthography currently used by the City in relation to Noongar naming. This discussion led to Ni Kadadjiny Koort endorsing the name of the Landsdale Library and Youth Innovation Hub as:

Dordaak Kepap (pronounced dor-dark kep-up), The Place of Living Waters

Facility Name: Dordaak Kepap
Facility Description: Library & Youth Innovation Hub

Consultation

Concept Design

Community consultation is to be undertaken with respect to the concept design that has been prepared specifically for the Landsdale site, noting that previous consultation has focused on a design developed for another site in the southern suburbs of the City. Consultation will also be undertaken with the Design Review Panel concurrently with the community consultation.

The consultation will cover the design of the facility as well as the services and programs that the community are seeking from the library and youth innovation hub.

The Department of Local Government, Sport and Cultural Industries continue to be informed of the progression of the project, inclusive of any adjustments to funding agreement milestones.

Noongar Naming

Administration contacted the South West Aboriginal Land and Sea Council (SWALSC) to seek their advice and guidance on the Noongar naming of the facility. SWALSC supported the Noongar orthography recommended by Ni Kadadjiny Koort members and endorsed the name Dordaak Kepap.

Due to complexities in the process of determining a Noongar name, and the consultation already undertaken with Traditional Owners, the City's Aboriginal and Torres Strait Islander Community Reference Group and SWALSC, Administration is not proposing to consult further on the proposed name.

Comment

The development of a Library and Youth Innovation Hub on The Broadview, Landsdale has progressed to the development of a concept design for the co-located facility that factors in responsiveness to the site, community demographics and need, and budget availability.

As this concept design has been developed specifically for the Landsdale site, it is proposed that this be released for community consultation in the first instance. This consultation, together with input from the City's Design Review Panel will inform a further report to Council Members for consideration prior to moving to detailed design of the facility.

Through the detailed design process, opportunities to represent the Noongar naming of the facility will be explored. At completion of construction, interpretative signage will be installed informing users and community on the significance of the Noongar name, Dordaak Kepap, and its connection to the local area and the City as a whole.

In addition, as part of the detailed design process, operational matters such as facility maintenance, security and car parking will be considered.

Statutory Compliance

Nil

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

1 ~ An inclusive and accessible City with places and spaces that embrace all

1.3 - Facilities and activities for all

Risk Management Considerations

Risk Title	Risk Rating
CO-020 Productive Communities	Moderate
Accountability	**Action Planning Option**
Director Community & Place	Manage

Risk Title	Risk Rating
ST-S23 Stakeholder Relations	Moderate
Accountability	**Action Planning Option**
Chief Executive Officer	Manage

Risk Title	Risk Rating
ST-G09 Long Term Financial Planning	Moderate
Accountability	**Action Planning Option**
Director Corporate Strategy & Performance	Manage

The above risks relating to the issue contained within this report have been identified and considered within the City's Strategic and Corporate risk register. Action plans have been developed to manage these risks to support existing management systems.

Policy Implications

Any tender process will be in accordance with the City's Purchasing Policy. Community consultation will be undertaken in accordance with the City's Community Engagement Policy.

The Noongar naming of the Library and Youth Innovation Hub is compliant with the Naming of City Assets Policy, Landgate's Policies and Standards for Geographical Naming in Western Australia and Landgate's Aboriginal and Dual Naming Guidelines.

Financial Implications

The sum of $10.4M has been included for Southern Suburbs Library and Youth Innovation Hub in the City's Long Term Financial Plan.

PR-2664	
Description	**Project Funding (Current)**
Budget:	
Historical to Date	$468,157
Capital Works Budget for FY 2022/23	$490,000
Capital Works Budget for FY 2023/24	$5,100,490
Capital Works Budget for FY 2024/25	$4,392,603
Total Funding:	**$10,451,250**

Preliminary estimates for the concept design indicate that the facility will cost in the vicinity of $10M however this is subject to detailed design and the conditions of the construction market. Detailed design will provide the opportunity to adjust components if necessary to align the project with the available budget.

Voting Requirements

Simple Majority

Recommendation

That Council:-

1. **ENDORSES the concept design for the Landsdale Library and Youth Innovation Hub provided as an attachment to this report to be progressed for the purposes of community consultation; and**
2. **APPROVES the name for the proposed Library and Youth Innovation Hub as Dordaak Kepap, and NOTES that the meaning of the Noongar name (The Place of Living Waters) will be represented in the design, construction and fit out of the facility.**

Attachments: Nil

Community Facilities

4.10 2022/23 Club Night Lights Program - Small Grants Funding Round

File Ref: 3892V03 – 22/251766
Responsible Officer: Director Community and Place
Attachments: Nil

Issue

To provide advice in relation to the proposed applications for the Department of Local Government, Sport and Cultural Industries (DLGSC) Club Night Lights Program (CNLP) for 2022/23.

Background

The CNLP is administered by the DLGCSC on behalf of the State Government. Each year funding is available to community/sporting groups and Local Governments to assist in the development of sports floodlighting infrastructure. The aim of the funding program is to maintain or increase participation in sport and recreation with the emphasis on physical activity, through rational development of good quality, well-designed and well-utilised facilities. The newly created CNLP was announced in June 2021 and allocates $10M over four years towards sports floodlighting infrastructure. The maximum grant offered for standard grant applications is one third of the total estimated project cost (excluding GST) with the applicant and/or Local Government required to contribute the remaining two thirds of the total project cost.

The CNLP has a small grants round (for projects with a total cost of $300,000 maximum) and annual and forward planning round (for projects over $300,000) which have different application timelines. Grants cannot be used for internal City costs such as design or project management. The 2022/23 small grants round opened on 1 July 2022 with applications due to be submitted to DLGSC by no later than 31 August 2022.

Detail

For the upcoming 2022/23 Small Grants CNLP funding round the City has received one external application from the Wanneroo BMX Club. The details are outlined below:

Grant Type	Project #	Description	Club Contribution	City Contribution	Grant Funds (1)	Total Cost (2)
CNLP Small Grants	N/A	Wanneroo BMX Club Track Floodlighting Upgrades	$87,361.03	$87,361.03	$87,361.03	$262,083.09
			$87,361.03	$87,361.03	$87,361.03	$262,083.09

Notes:
(1) Grant funding amount sought based on eligible project costs
(2) Current total project cost estimate.

CNLP APPLICATION

Project: Wanneroo BMX Club Floodlight Upgrade (External Application)
Applicant: Wanneroo BMX Club

The Wanneroo BMX Club is located at 276 Shiraz Boulevard, Pearsall. The subject land is owned by the City of Wanneroo and is legally described as an estate in fee simple being Lot

1100 on Deposited Plan 72657 wholly contained in Certificate of Title Volume 2795 Folio 369. The Wanneroo BMX Club has a lease over the portion of the site used for their activities.

The Club advises that the project will involve supplying and installing LED lighting for the BMX track. The LED lights will be more energy efficient, thus saving on electricity costs. Currently the quality of lighting is poor and inconsistent and does not meet the requirements of the AusCycle BMX Lighting Guidelines of 200 lux. Upgrading the lights will:

- Assist the Club in complying with the AusCycle guidelines;
- Remove the hazard of having poles on the infield and racing area;
- Improve visibility as the lighting uniformity on the ground gives clear, unobstructed views of the track; and
- Create a safe and enjoyable facility for riders, volunteers and spectators.

The floodlighting upgrade also takes into consideration a proposed track rebuild and will ensure the poles are located in the most appropriate position.

The Club intends to project manage the works and has provided a cost estimate of $262,083.09 for the project.

Consultation

Administration continues to liaise with representatives from the Wanneroo BMX Club.

Comment

The CNLP grants are a vital element for the provision of community level sports floodlighting infrastructure.

This infrastructure is critical in delivering new facilities and increasing the capacity of existing facilities to accommodate growth within the City and in developing sustainable clubs. A lack of State Government funding increases the cost burden on the City, resulting in projects being staged, delayed or not proceeding. This directly impacts on clubs and the community.

The CNLP application for the Wanneroo BMX Club Floodlight Upgrade project was assessed by Administration utilising the following philosophy and exclusion criteria as part of the CNLP review processes.

Philosophy:

- Meets a clearly demonstrated need within the community
- Supports the City's Strategic Community Plan
- Provides maximum benefit and value for money for the community by providing multipurpose facilities for general community uses (e.g. other community-based activities)
- Increases participation
- Includes a clear management plan
- Facility provision to meet all relevant Australian Standards.

Items not eligible for CNLP Funding:

- Deficit funding
- Recurrent salaries or operational costs
- Non-fixed equipment
- Projects that have already commenced or been completed
- The purchase of land

Draft

- Provision of bar facilities
- Development of privately owned facilities
- Facility maintenance
- Clubs/organisations that have outstanding debts with the City, or are failing to meet financial obligations with the City.

In addition to these criteria, the application was assessed on the basis of the CNLP assessment principles and project rating as outlined below:

Assessment Principles

The application is to be assessed on the following principles using a scale of satisfactory, unsatisfactory and not relevant:

- Project justification
- Planned approach
- Community input
- Management planning
- Access and opportunity
- Design
- Financial viability
- Co-ordination
- Potential to increase physical activity.

Project Rating:

1. Well planned and needed by the municipality
2. Well planned and needed by the applicant
3. Needed by the municipality, more planning required
4. Needed by the applicant, more planning required
5. Idea has merit, more preliminary work needed
6. No recommended

Typically the City also applies for CNLP funding for floodlighting projects however as most City projects are more than $300,000 they are only eligible for the CNLP annual and forward planning round which has an application deadline of 30 September 2022.

Statutory Compliance

Nil

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

1 ~ An inclusive and accessible City with places and spaces that embrace all

1.3 - Facilities and activities for all

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Risk Management Considerations

Risk Title	Risk Rating
CO-O17 Financial Management	Moderate
Accountability	**Action Planning Option**
Director Corporate Strategy & Performance	Manage

The above risk relating to the issue contained within this report has been identified and considered within the City's Corporate risk register. Action plans have been developed to manage this risk to support existing management systems.

Policy Implications

Nil

Financial Implications

There is currently $90,000 allocated in the City's 2022/23 budget for a contribution towards the Wanneroo BMX Club Floodlighting Upgrade project should the Club be successful in obtaining the funding.

Voting Requirements

Simple Majority

Recommendation

That Council:-

1. **ENDORSES the following Club Night Lights Program application to be submitted to the Department of Local Government, Sport and Cultural Industries for the 2022/23 Small Grants funding round with the indicated assessment, project rating and prioritisation:**

Project	Assessment	Project Rating	Priority
Wanneroo BMX Floodlighting Upgrade	**Satisfactory**	**Well planned and needed by the applicant**	**1**

Attachments: Nil

Draft

4.11 Halesworth Park Sports Amenities Buildings Update

File Ref:	23756V043 – 22/285490
Responsible Officer:	Director Community and Place
Attachments:	1
Previous Items:	AS04-12/21 - RFT21173 Provision of Major Works for the Construction of Sports Pavilions at Halesworth Park, Butler - Ordinary Council - 07 Dec 2021 6:00pm AS03-12/21 - Infrastructure Capital Works Program Delivery - Ordinary Council - 07 Dec 2021 6:00pm Halesworth Park Pavilions - Concept Design and Community Engagement Outcomes - Ordinary Council - 16 Feb 2021 6:00pm

Issue

To consider the future provision of two sports pavilions and a storage shed at Halesworth Park, Butler.

Background

Halesworth Park (the Park) is a 12ha site located over three lots (**Attachment 1**). The Public Open Space (POS) underwent a master planning process in 2006, which was reviewed in the 2014/15 financial year. Both the initial master plan process and subsequent review were undertaken in collaboration with the Department of Education (DoE) and with the relevant developers, being LWP and the Satterley Property Group.

A GIS investigation of the Reserve indicates the following:

Item	Current Status		
Park Size / Hierarchy	12 ha / District Active Reserve		
Lot	24 Halesworth Parade	101 Santorini Promenade	41 Amble Grove
Reserve No.	51292	N/A	N/A
Lot No.	8210	2018	2019
Property Type	Crown Land - City of Wanneroo Managed	Freehold	Freehold
Ownership	City of Wanneroo	Minister for Education	State of Western Australia
Aboriginal Sites	None listed on GIS	None listed on GIS	None listed on GIS
Bush Forever	None listed on GIS	None listed on GIS	None listed on GIS

Given the scale of public open space, it was deemed appropriate to construct three community buildings. As a result, the project was listed in the Long Term Financial Plan (LTFP) to construct the following at the Park:

Main Sports Pavilion

Inclusive of change rooms, toilets, showers, umpires rooms, first aid rooms, store rooms, two kitchen/kiosks, bin store, communications room, cleaners room, Universal Access Toilets (UAT) and showers, multi-use corridor/meeting rooms/pre-function area, and two multipurpose rooms. Building will be inclusive of all necessary services, air conditioning, security and CCTV, Communications and AV systems. Provision of soft and hard landscaping infill is required to

tie into existing surrounding area. Relocation of temporary storage units, toilets and removal of services.

Courts Pavilion

Inclusive of change rooms, toilets, showers, umpires room, match office, first aid room, store rooms, kitchen/kiosks, bin store, communications rooms, cleaners room, UATs, and multipurpose room. Building inclusive of all necessary services, air conditioning, security and CCTV, Communications and AV systems. Provision of soft and hard landscaping infill is required to tie into existing surrounding area.

Storage Shed

Storage building inclusive of all necessary services, and linked to CCTV.

At the Ordinary Council Meeting in February 2021, Council endorsed the concept designs for the buildings based on the community engagement conducted in January 2021. These designs were used as the guiding documents for the pavilions' detailed design and tender process.

Following the detailed design process, the City entered the procurement phase of the project, and advertised Tender No. 21173 for Construction of Sports Pavilions at Halesworth Park, Butler on 21 August 2021, with submissions closing on 20 September 2021.

As noted in Council Report AS04-12/21, only two tenderers submitted prices, which compromised the competitive tender environment. Both tender price submissions received were more than the remaining project budget available, and did not represent an acceptable value for money outcome for the City.

As both tender price submissions did not represent an acceptable value for money outcome, it was proposed that Council declines all tenders received.

Following this advice, Council resolved the following:

1. *That Council DECLINES all tenders received for Tender No. 21173, for the provision of Major Works for Construction of Sports Pavilions at Halesworth Park; and*
2. *NOTES that Administration will review the impact of the delay in delivering the Sports and Court Pavilions at Halesworth Park, Butler; and identify alternative measures and implement a stakeholder management plan.*

At the same meeting, an overall summary of the construction industry, and the impact it may or may not have across multiple projects was provided. Following the report, Council resolved the following:

That Council:

1. *NOTES the details in this report of the market impact on the 2021/22 and 2022/23 infrastructure capital works delivery; and*
2. *NOTES the delays in the construction phase of the following projects, with budget adjustments to be reflected as part of the 2021/22 Mid-Year Review and 2022/23 Annual Budget processes, as required:*
    a) *PR-2955 Halesworth Park, Butler, New Sports Facilities;*
    b) *PR-2664 Landsdale Library and Youth Innovation Hub, New Building;*
    c) *PR-2455 Clarkson Youth Centre, Clarkson, Upgrade Building and Open Space;*
    d) *PR-4297 Wangara Industrial Area, Wangara, New CCTV Network;*
    e) *PR-4202 Montrose Park, Girrawheen, Upgrade Change- room; and*
    f) *PR-4271 Splendid Park, Yanchep, Upgrade Splendid Park Cycling Path.*

Draft

As a result of the above, Administration withdrew the tender for Halesworth Park and placed the project on hold.

Detail

With project on hold, Administration considered that the best course of action was to monitor the market and continue to ensure that any implications are identified as early as practicable. This resulted in updated cost estimates for the project being obtained, allowing for a contemporary understanding of the movements within the construction market as they occurred.

The updated estimates obtained in June 2022 indicate an increase in construction costs of the Main Sports Pavilion, Courts Pavilion and Storage Shed in the vicinity of 10%, since September 2021. This demonstrates that the construction market has not settled as was hoped when recommending the original tenders be declined. It is also reasonable to assume that construction costs will continue to increase, at least in the short term.

Under the current scope of the project, there is a funding shortfall in the vicinity of $5M required to be addressed to enable construction to commence in 2022/23.

Consultation

In terms of the project, no additional community engagement has occurred.

There was an expectation from stakeholders that the facility would have commenced construction, and further, that they would be able to commence using the site during construction. In order to ensure the facility can be used for both match play and training, Administration, after meeting with clubs, has sourced temporary storage and kiosk facilities for the site.

These are in the process of being finalised and activated. Once in situ, these facilities will assist with site activation in the short term.

Comment

A key consideration in the approach for delivering this project relates to the external funding the City has received. The State Department of Local Government, Sport and Cultural Industries (DLGSC) and the Federal Department of Infrastructure, Transport, Regional Development and Communications (DITRDC) have both provided funding for the project.

The DLGSC's funding commitment is $2.0M with $500,000 remaining to be claimed, whilst the DITRDC's commitment is $5.0M with $2.5M remaining.

The City wrote to the Departments requesting extensions of time to the funding agreements to cater for construction delays caused by the declining of the original tender. The extensions have been approved by both agencies.

In May, the City wrote again to DLGSC and DITRDC to determine whether the agencies would be amiable to a potential reduction in the project scope given the identified funding shortfall. These options were presented as either a reduction in the number of buildings constructed, or a reduction in individual scope of each building.

The City has received a confirmation from DLGSC that a reduction in scope from either option will not impact the grant.

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The DITRDC has advised that they do not support a reduction in scope that would see the second pavilion removed from the project. Their expectation is that both pavilions should be delivered, as specified in the funding agreement, noting the storage shed is not included within the scope of this funding agreement. They would support a reduction in the scope of each pavilion if it still met the scope specified in the funding agreement. Further discussions are taking place with DITRDC to understand if there is scope for movement on their position.

Administration has not considered a reduction in scope (redesign) of the pavilions at this stage as the current designs are based on community engagement results and reflect the requirements of the intended user groups. It is also noted that whilst a redesign may result in a reduction in construction costs, it is likely that a significant funding shortfall would still remain.

The Alkimos and Butler region is a growth area and there is strong demand from six local sporting clubs to activate all the active playing spaces at Halesworth Park, including the courts and sports fields. The only way to do this to its fullest potential is to provide the two sports pavilions and the storage facility as originally scoped, noting that this also supports female and male participation. This will also help to alleviate pressure on other venues where the clubs are currently sharing facilities.

Given the approaches made to the DITRDC without success to date, it is recommended that advocacy be undertaken with the relevant Federal Government Ministers and/or Local Members of Parliament to seek a revision to the existing Federal funding agreement for Halesworth Park to provide for the Main Sports Pavilion only. This will ensure that the City is able to retain the grant funds provided under the existing funding agreement.

It is also recommended that at the same time as seeking to amend the Federal funding agreement, further advocacy is conducted with both State and Federal Governments to secure additional funding to address the shortfall of $5M and deliver the Courts Pavilion to complete the Halesworth Park project.

It is intended that this approach will enable the utilisation of existing grant and City funds to deliver the Main Sports Pavilion and Storage Shed, whilst seeking additional funding to complete the Courts Pavilion, noting that this may occur in separate stages.

Statutory Compliance

The City will be required to secure the necessary development and building approvals prior to the commencement of construction.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

1 ~ An inclusive and accessible City with places and spaces that embrace all

1.2 - Valued public places and spaces

Draft

Risk Management Considerations

Risk Title	Risk Rating
ST-S23 Stakeholder Relationships	Moderate
Accountability	**Action Planning Option**
Chief Executive Officer	Manage

Risk Title	Risk Rating
CO-O17 Financial Management	Moderate
Accountability	**Action Planning Option**
Director Corporate Strategy & Performance	Manage

The above risks relating to the issue contained within this report have been identified and considered within the City's Strategic and Corporate risk registers. Action plans have been developed to manage these risks to support existing management systems.

Policy Implications

Tenders will be advertised and reviewed as per the City's Purchasing Policy.

Financial Implications

The current available budget for the project (PR-2955) is outlined in the table below:

Year	Muni	Grants	Reserve	Total
2022/23	$ -	$2,500,000	$1,205,000	$ 3,705,000
2023/24	$ -	$2,750,000	$2,404,500	$ 5,154,500
			Total	**$ 8,859,500**

Voting Requirements

Simple Majority

Recommendation

That Council:-

1. **APPROVES the Deputy Mayor to advocate to the relevant Federal Minister and/or Local Member of Parliament for a revision to the existing Federal Government funding agreement for Halesworth Park to provide the Main Sports Pavilion only; and**
2. **APPROVES the Deputy Mayor writing to the relevant State and Federal Government Ministers to advocate for an additional $5M funding to enable the construction of the Courts Pavilion to complete the Halesworth Park project.**

Attachments:

1⇩. Attachment 1 - Halesworth Park Aerial Map 22/275992

Draft



		Date: 20/07/2022	
	© Landgate WA, Nearmaps, OpenStreetMaps contributors. While every care is taken to ensure the accuracy of this product, City of Wanneroo and the Local/State/Federal Government departments and Non-Government organisations whom supply datasets, make no representations or warranties about its accuracy, reliability, completeness or suitability for any particular purpose and disclaims all responsibility and all liability (including without limitation, liability in negligence) for all expenses, losses, damage (including indirect or consequential damage) and costs which you might incur as a result of the product being inaccurate or incomplete in any way and for any reason. www.openstreetmap.org/copyright	Scale = 1:2689	N

Communication & Brand

4.12 Appointment of Delegate to Aboriginal and Torres Strait Islander Community Reference Group

File Ref: 38533V02 – 22/259504
Responsible Officer: Director Community and Place
Attachments: 1

Issue

To consider the appointment of a Council Member delegate to the Aboriginal and Torres Strait Islander Community Reference Group.

Background

At the Special Council Meeting held on 26 October 2021, Council resolved to appoint the following delegates to the Aboriginal and Torres Strait Islander Community Reference Group (SCS03-10/21):

"6. APPOINTS the following Council Members to City of Wanneroo Advisory Groups as per their Terms of Reference:

a) Aboriginal and Torres Strait Islander Community Reference Group:

Nominations for Delegate

Nomination in writing received prior to the meeting from Cr Berry for delegate.
Nomination in writing received prior to the meeting from Cr Rowe for delegate.
Nomination in writing received prior to the meeting from Mayor Roberts for delegate.
Nomination in writing received prior to the meeting from Cr Sangalli for delegate.

The Mayor exercised her right as Mayor and was endorsed as one of the successful nominees. There being three nominations for the two remaining vacant positions of delegate a vote was conducted electronically and Cr Berry and Cr Rowe were endorsed as the successful nominees.

Three Delegates
Council Member: Mayor Roberts
Council Member: Helen Berry
Council Member: James Rowe

On 9 June 2022, Mayor Roberts advised the Chief Executive Officer she was successful in her campaign to become the Federal Member for Pearce and resigned from her role as Mayor of the City of Wanneroo.

As a result, the City is seeking a new Delegate as the representative for this appointment.

Detail

The following details information regarding the group for the consideration of Council Members:

Draft

Aboriginal and Torres Strait Islander Community Reference Group meetings are held quarterly on Mondays at 6:00pm at the Civic Centre.

The purpose of this Group is to:

a) Guide and monitor the development and implementation of the City of Wanneroo (the City) Reconciliation Action Plan (RAP); and
b) Provide advice to the City on issues relating to communities and people of an Aboriginal and Torres Strait Islander background.

The current terms of reference are provided in **Attachment 1**.

Consultation

Nil

Comment

Council is requested to consider the appointment of a Council Member delegate as detailed in this report.

Where there are more nominations than the available vacancy for representation, a vote by a show of hands will be conducted.

Statutory Compliance

Nil

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

7 ~ A well governed and managed City that makes informed decisions, provides strong community leadership and valued customer focused services

7.1 - Clear direction and decision making

Risk Management Considerations

Risk Title	**Risk Rating**
ST-S23 Stakeholder Relationships	Low
Accountability	**Action Planning Option**
Chief Executive Officer	Manage

Risk Title	**Risk Rating**
CO-O26 Heritage	High
Accountability	**Action Planning Option**
Director Community and Place	Manage

The above risks relating to the issue contained within this report have been identified and considered within the City's Corporate risk register. Action plans have been developed to manage these risk to support existing management systems.

Policy Implications

Nil

Draft

Financial Implications

Nil

Voting Requirements

Simple Majority

Recommendation

That Council APPOINTS _____ as a Council Member delegate to the Aboriginal and Torres Strait Islander Community Reference Group.

Attachments:

1⇩. Attachment 1 - Terms of Reference Aboriginal and Torres Strait Islander Community Reference Group 2021 (Council Adopted - 12 Oct 2021) *21/377602*

Draft

City of Wanneroo

TERMS OF REFERENCE

Title:	**Aboriginal and Torres Strait Islander Community Reference Group**

Purpose and Role

The purpose of this Group is to:

a) Guide and monitor the development and implementation of the City of Wanneroo (the **City**) Reconciliation Action Plan (**RAP**).

b) Provide advice to the City on issues relating to communities and people of an Aboriginal and Torres Strait Islander background.

1. Aims & Functions

a) Provide input and feedback on the City's RAP and other City initiatives.

b) Receive information and updates from the City on the status of the actions and deliverables from the RAP and other City initiatives.

c) Inform the City of challenges and opportunities relating to communities and people of an Aboriginal and Torres Strait Islander background and identify initiatives to respond.

d) Share cultural knowledge and practices with the City to increase awareness and community education.

2. Membership:

The Group membership shall consist of the following representation:

a) Up to three (3) Council members appointed by Council.

b) Maximum of thirteen (13) preferably Aboriginal and Torres Strait Islander community representatives;

c) Maximum of three (3) representatives from organisations seeking to support the City in Reconciliation.

d) Maximum of four (4) City staff members including a Director that attends each meeting on rotation.

e) Guests and guest speakers when appropriate, including young people who are being mentored by Group members to encourage future generation of cultural knowledge and youth leadership.

f) Members will be appointed for a period of two years, in line with Ordinary Council elections.

g) Members must comply with the City's Code of Conduct.

3. Chair and Deputy Chair:

a) Group Members will select a community representative Chair and Deputy Chair at the first meeting.

(For transparency and accountability it is recommended that Council Members and City Officer's not be appointed to the position of Chair or Deputy Chair.)

b) The Chair will facilitate all meetings.

c) In the absence of the Chair, the Deputy Chair will assume the Chair.

d) In the absence of both the Chair and Deputy Chair, the group members present at the meeting are to choose one of themselves to preside at the meeting.

4. Meeting Procedures:

a) The Group shall meet at least four times per year, with dates of those meetings determined by the Group.

b) The City will provide an agenda and keep clear notes to be registered in the City's record keeping system.

c) A Group meeting may be held without a quorum, but every effort should be made to hold meetings with a quorum present. The quorum is at least 50% of the number of endorsed members.

5. Authority of Establishment

The Aboriginal and Torres Strait Islander Community Reference Group is established as a Group of the City of Wanneroo by resolution of the Council in accordance with these Terms of Reference

6. Delegated Authority:

a) The Group has no delegated power and has no decision making authority.

b) The Group has no authority to commit Council to the expenditure of monies.

c) Majority group consensus is required for suggestions to be progressed on behalf of the group.

Administration Use Only			
Date of Council Establishment of Group:	12 October 2021		
Council Minute – Ref:	21/444866 (CP02-10/21)		
Terms of Reference - HPE Ref:	21/377606		
HPE Container – Ref:	44085		
Operational Procedures - HPE Ref:	Nil		
Last Review Date:	NA	Next Review Date:	October 2022

HPE #

Community Safety & Emergency Management Report

4.13 Review of the Bush Fire Brigades Local Law 2001

File Ref: 25252 – 22/244138
Responsible Officer: Director Community and Place
Attachments: 2

Issue

To consider a new Bush Fire Brigades Local Law (**New Local Law**) (**Attachment 1**) for adoption as part of the City's local law review process.

Background

The City is continually reviewing its local laws, notwithstanding the requirement to undertake a review every eight years in accordance with the *Local Government Act 1995* (the **Act**).

The existing Bush Fire Brigades Local Law (**Existing Local Law**) (**Attachment 2**) was made in 2001 and requires updating to the point where replacement of the local law is recommended. Several amendments to legislation relating to bush fire brigades, as well as guidelines from the Joint Standing Committee on Delegated Legislation (**JSCDL**) which advises that local laws should not duplicate provisions that are available in overarching legislation, warrant the replacement of the local law.

Detail

Most of the significant issues that relate to bush fires, brigades and firefighting are dealt with by the Bush Fires Act 1954 (the Act) and the associated Regulations. The only matters that must be included in a local law are in s43:

Section 43: "*A local government which establishes a bush fire brigade shall by its local laws provide for the appointment or election of a captain, a first lieutenant, a second lieutenant, and such additional lieutenants as may be necessary as officers of the bush fire brigade, and prescribe their respective duties.*"

All other matters are dealt with under the Act. For example:

- Part 2 sets out the powers of the Fire and Emergency Services Commissioner, provides for the appointment of bush fire liaison officers, and sets out powers of Police or authorised persons as well as providing for entry on to land or buildings for the purposes of the Act;
- Part 3 sets out measures to prevent bush fires, including restricted or prohibited burning times, fire bans, and provisions about burning of land or rubbish. Section 33 allows a local government to require occupiers of land to establish fire breaks by a notice in the Gazette and or public notice, or by local law;
- Part 4 deals with the control and extinguishment of bush fires. In particular:
    - Section 36 provides that a local government may expend funds to control and extinguish bush fires;
    - Under s37 a local government must insure volunteer fire fighters and bush fire brigade equipment;
    - Section 38 provides that a local government may appoint a person as a bush fire control officer (and who does not necessarily have to be a local government employee), and of whom can be a Chief Bush Fire Control Officer and deputy. Under s38A the FES Commissioner may appoint a person as a Chief Bush Fire Control officer if requested by a local government for its district;

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  - Section 39 sets out the powers of bush fire control officers;
  - Section 40 sets out the powers and duties of local governments, brigades and bush fire control officers in the event of a bush fire;
  - Section 41 provides that a local government shall keep a register of bush fire brigades and their members in accordance with the regulations, and may at any time cancel the registration of a bush fire brigade;
  - Under s42A, any group of persons, however constituted and whether incorporated or not, may be established as a bush fire brigade under section 41(1) or 42(1); and
  - Sections 44 – 47 deal with fire-fighting by officers of bush fire brigades, 'CALM' and bush fire control officers.
- Part 5 deals with miscellaneous matters and among other things:
  - Allows a local government to delegate any of its powers and duties to its CEO;
  - Provides for penalty and prosecution provisions.

The existing local law includes 'Rules' which cover procedural matters designed to assist with the management of the City's Volunteer Bushfire Brigades (**Brigades**), for example:

- Operation of the Executive Management Committee;
- Functions of Brigade Members;
- Applications and terminations relating to Membership;
- Training;
- Objection and grievance procedures; and
- Meetings of the Brigade and the Committee.

The inclusion of procedural matters in a local law is not supported by the JSCDL. It is therefore proposed to develop separate operating procedures to ensure an appropriate structure through which the organisation of the bush fire brigades is maintained.

The procedures will be formally adopted by the Brigades Executive Management Committee.

Consultation

The development of the new local law included consultation with the Brigades Executive Management Group.

The local law making process provides members of the public and government departments the opportunity to have their say on the proposed local law.

The local government is to give local public notice stating that the local government proposes to make a local law the purpose and effect of which is summarised in the notice and provide a copy of the proposed local law at locations specified in the notice. Section 1.7 of the Local Government Act 1995 states that the notice must be given in at least 3 of the ways prescribed. The notice will be published on the City's website, on the City's notice boards at the Civic Centre and all libraries and through the City's social media.

Submissions about the proposed local law may be made to the local government before a day to be specified in the notice, being a day that is not less than six weeks after the notice is given and as soon as the notice is given, is to provide a copy of the proposed local law and a copy of the notice to the Minister.

Comment

The Council is required to make the local law in accordance with Section 3.12 of the Act and approve the giving of State-wide public notice in order to seek public comment.

Draft

The agenda and the minutes of the Ordinary Council meeting at which the local law is considered is to include the purpose and effect of the proposed local law, which are set out below:

Bush Fire Brigades Local Law

Purpose

To make provisions about the establishment and organisation of bush fire brigades.

Effect

To align the City of Wanneroo's Bushfire Brigades Local Law with changes in the law and operational practice.

Role of Joint Standing Committee on Delegated Legislation (JSCDL)

The Joint Standing Committee on Delegated Legislation is a committee of the Western Australian Parliament consisting of eight members, with equal representation from the Legislative Council and Legislative Assembly.

Once a local law is gazetted, it is referred to the committee to consider under its terms of reference. Where the JSCDL finds that a local law offends one or more of its terms of reference, it will usually seek a written undertaking from the local government to amend or repeal the instrument in question.

Where a local government does not comply with the JSDCL's request for an undertaking, the JSDCL may, as a last resort, resolve to report to the Parliament recommending the disallowance of the instrument in the Legislative Council.

The JSDCL's Terms of Reference require the JSDCL to consider whether the instrument:

- Is within power (for example; is an unreasonable exercise of the delegated legislative power, is procedurally invalid, abrogates a fundamental common law principle without express or necessarily implied authority from the empowering Act, is inconsistent with its empowering Act or other legislation);
- Has any unintended effect on any person's existing rights or interests (such as reversal of onus of proof, excluding procedural fairness, acquisition of property without compensation, access to the Courts or judicial review);
- Provides an effective mechanism for the review of administrative decisions; and
- Contains only matters that is appropriate for subsidiary legislation.

The proposed new Bush Fire Brigades Local Law is based on comparable local laws that have passed the scrutiny of the JSCDL.

Statutory Compliance

Section 3.12 of the Act prescribes the procedures for making and finalising the process of adopting Local Laws.

Whilst the Act does not expressly prescribe a time frame in which the procedural requirements for making Local Laws are to be completed, the procedures should be undertaken with "all convenient speed' in line with the Interpretations Act 1984.

Draft

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

7 ~ A well governed and managed City that makes informed decisions, provides strong community leadership and valued customer focused services

7.1 - Clear direction and decision making

Risk Management Considerations

There are no existing Strategic or Corporate risks within the City's existing risk registers which relate to the issues contained in this report.

Policy Implications

Supporting operational procedures are to be developed by the Brigades to supplement this local law and to support the running of the Executive Management Committee.

Financial Implications

The cost of giving public notice, advertising and gazettal is met through the City's budget.**Voting Requirements**

Simple Majority

Draft

Recommendation

That Council:-

1. **In accordance with Section 3.12(3)(a) of the *Local Government Act 1995*, GIVES local public notice stating that the City of Wanneroo proposes to make a Bush Fire Brigades Local Law 2022, a summary of its purpose and effect being:**

   Purpose
   To make provisions about the establishment and organisation of bush fire brigades.

   Effect
   To align the City of Wanneroo's Bushfire Brigades Local Law with changes in the law and operational practice.

2. **NOTES that:**

   a) **Copies of the proposed Bush Fire Brigades Local Law 2022 may be inspected at the City's offices and will be made available on the City's website;**

   b) **Submissions regarding the proposed Bush Fire Brigades Local Law 2022 may be made to the City within a period of not more than 6 weeks after the public notice is given;**

   c) **In accordance with Section 3.12(3)(b) of the *Local Government Act 1995*, as soon as the notice is given, a copy of the proposed Bush Fire Brigades Local Law 2022 will be provided to the Minister for Emergency Services and the Minister for Local Government ; and**

   d) **In accordance with Section 3.12(3)(c) of the *Local Government Act 1995*, a copy of the proposed Bush Fire Brigades Local Law 2022 will be supplied to any person requesting it.**

3. **NOTES that all submissions received will be presented to Council for consideration.**

Attachments:

1⇩.	*Attachment 1 - Bush Fire Brigades draft Local Law (New)*	*15/530784[v4]*
2⇩.	*Attachment 2 - Bush Fire Brigades Local Law 2001 (Existing)*	*22/168571*

Draft

BUSH FIRE BRIGADES LOCAL LAW 2022

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BUSH FIRES ACT 1954

CITY OF WANNEROO

BUSH FIRE BRIGADES LOCAL LAW 2022

Under the powers conferred by the *Bush Fires Act 1954* and under all other powers enabling it, the Council of the *City of Wanneroo* resolved on *[insert date]* to make the following local law.

PART 1 - PRELIMINARY

1.1 Citation and Application

This local law may be cited as the *City of Wanneroo Bush Fire Brigades Local Law 2022* and shall apply throughout the district.

1.2 Commencement

This local law will come into operation 14 days after the day on which it is published in the *Government Gazette.*

1.3 Repeal Provisions

The *City of Wanneroo Bush Fire Brigades Local Law* published in the *Government Gazette*, *Number 36* dated 20 February 2001, is repealed.

1.4 Interpretation

(1) In this local law unless the context specifies otherwise –

Act means the *Bush Fires Act 1954*;

brigade area is defined in clause 5(1)(b);

bush fire brigade is defined in section 7 of the Act;

Chief Bush Fire Control Officer as defined in the Act;

CEO means the Chief Executive Officer of the local government;

district means the district of the local government;

local government means the City of Wanneroo;

normal brigade activities is defined by section 35A of the Act***;***

Regulations means Regulations made under the Act;

(2) In this local law, unless the context otherwise requires, a reference to –

(a) a Captain;
(b) a First Lieutenant;
(c) a Second Lieutenant; or
(d) any additional Lieutenants;

means a person holding that position in a bush fire brigade.

PART 2 - BUSH FIRE BRIGADES

2.1 Establishment of Bush Fire Brigades

(1) The local government may establish a bush fire brigade for the purpose of carrying out normal brigade activities.

(2) A bush fire brigade is established on the date of the local government's decision under clause 2.1(1).

2.2 Chief Bush Fire Control Officer

(1) The duties of the bush fire control officer are defined in the Act.

(2) For the purposes of this local law the duties will include:-

a) Where a vacancy occurs in a position appointed under clause 2.3(1)(c), to —

i) Advise the CEO of the vacancy as soon as practicable; and
ii) Make alternate suitable arrangements for that position until an appointment is made.

b) Nominate suitably qualified persons to the CEO for appointment as bush fire control officers by the local government; and

(c) Report to the CEO not later than 30 April each year, for consideration and appropriate provision being made in the next local government budget, the status of a bush fire brigade's —

(i) Training and readiness;
(ii) Protective clothing;
(iii) Equipment; and
(iv) Vehicles and appliances.

2.3 Name and Officers of Bush Fire Brigades

(1) On establishing a bush fire brigade under clause 2.1(1), the local government is to—

(a) Give a name to the bush fire brigade;

(b) Specify the brigade area in which the bush fire brigade is primarily responsible for carrying out the normal brigade activities; and

(c) Appoint —

(i) a Captain;
(ii) a First Lieutenant;
(iii) a Second Lieutenant; and
(iv) additional Lieutenants if the local government considers it necessary.

(2) A person appointed to a position pursuant to clause 2.3(1)(c) is to be taken to be a brigade member.

(3) The appointments referred to in clause 2.3(1)(c) expire at the completion of the first annual general meeting of the bush fire brigade.

(4) An election is to be held at the first annual general meeting by the members of the bush fire brigade for appointments to the positions referred to in clause 2.3(1)(c) and every subsequent annual general meeting.

(5) If a position referred to in sub clause 2.3(1)(c) becomes vacant prior to the completion of the first annual general meeting or at any time, then the bushfire brigade members are to vote for a replacement member to fill the position.

2.4 Duties of Captain

(1) The duties of the Captain are to —

(a) Provide leadership to bush fire brigades;

(b) Monitor bush fire brigades' resourcing, equipment and training levels;

(c) Liaise with the local government concerning —

(i) fire prevention or fire suppression matters generally;
(ii) directions to be issued by the local government to bush fire control officers, including those who issue permits to burn; and
(iii) bush fire brigade officers;

(d) Ensure that a list of bush fire brigade members is maintained;

(e) Report annually to the local government the office bearers of the bush fire brigade in accordance with the Regulations; and

(f) Arrange for normal brigade activities as authorised by the Act or by the local government.

(2) The duties of other bush fire brigade officers are to support the Captain in his/her role.

2.5 Appointment, Employment, Payment, Dismissal and Duties of Bush Fire Control Officers

The appointment, employment, payment, dismissal and duties of bush fire control officers is dealt with by the Act.

PART 3 ADMINISTRATION OF BUSH FIRE BRIGADES

3.1 Executive Management Group

(1) An Executive Management Group is to be established to ensure that there is an appropriate structure through which the organisation of the bush fire brigades is maintained.

(2) The administration and management of the affairs of a bush fire brigade are vested in the Executive Management Group.

(3) The Executive Management Group is to prepare and adopt Operating Procedures for the good governance of bush fire brigades.

(4) The Executive Management Group must make the Operating Procedures available to all bush fire brigade members.

(5) The Executive Management Group may vary the bush fire brigade Operating Procedures at any time but must notify the bush fire brigades of any variation as soon as practicable after making a variation.

(6) The Executive Management Group functions include, but are not limited to —

(a) dealing with grievances, disputes and disciplinary matters;
(b) approving the bush fire brigade's annual budget and presenting it at the brigade's annual general meeting;
(c) recommending to the local government equipment which needs to be supplied by the local government to the bush fire brigade;
(d) doing all things necessary or convenient in order to perform any of its functions and to secure the performance of the normal brigade activities by the bush fire brigade.

3.2 Membership of the Executive Management Group

The Executive Management Group will consist of the following officers from all the bush fire brigades:-

(a) Chief Bush Fire Control Officer and Deputies;
(b) Brigade Captains;
(c) 1st Lieutenants from each Brigade;
(d) Minute Officer (no voting rights);
(e) Local Government representative (non voting) and
(f) Any other person that the Executive Management Group requests.

PART 4 GENERAL

4.1 Consideration in the local government budget

In addition to funding made available through emergency services grants, the local government may provide further funding depending upon the assessment of budget priorities for the year in question in accordance with Part 6 of the *Local Government Act 1995*.

Dated [----------].

The Common Seal of the City of Wanneroo was affixed in the presence of —
Mayor and CEO

City of Wanneroo

LOCAL GOVERNMENT ACT 1995

CITY OF WANNEROO

BUSH FIRE BRIGADES LOCAL LAW

Published in the Government Gazette on 20 February 2001, number 36.

Amended:
Government Gazette on 9 April 2009, Number 058

Disclaimer:
This version is an administrative version and while every attempt to ensure it is correct, only the Gazetted version as amended should be relied on. In particular, text boxes and notes in this version do not form part of the local law.

LOCAL GOVERNMENT ACT 1995

CITY OF WANNEROO

BUSH FIRE BRIGADES LOCAL LAW

Under the powers conferred by the *Bush Fires Act 1954* and under all other powers enabling it, the Council of the City of Wanneroo resolved on 6 February 2001 to make the following local law.

PART 1 - PRELIMINARY

1.1 Citation

This local law may be cited as the *City of Wanneroo - Bush Fire Brigades Local Law*

1.2 Definitions

(1) In this local law unless the context otherwise requires -

"Act" means the Bush Fires Act 1954;

~~**"Authority"** means the Fire and Emergency Services Authority of Western Australia established by section 4 of the Fire and Emergency Services Authority of Western Australia Act 1998;~~

"Brigade area" is defined in clause 2.2(1)(b);

"Brigade member" means a fire fighting member, associate member or a cadet member of a bush fire brigade;

"Brigade officer" means a person holding a position referred to in clause 2.2 (1)(c), whether or not he or she was appointed by the local government or elected at an annual general meeting of a bush fire brigade or otherwise appointed to the position;

"Bush fire brigade" is defined in section 7 of the Act;

~~"**Bush Fire Operating Procedures**" means the Bush Fire Operating Procedures adopted by the local government as amended from time to time;~~

"CEO" means the chief executive officer of the City of Wanneroo;

"Constitution" means the Bush Fire Brigades Constitution set out in the First Schedule;

"Council" means the Council of the City of Wanneroo;

~~**"Fire fighting member"** is defined in clause 4.2;~~

"Local government" means the City of Wanneroo;

"Regulations" means Regulations made under the Act; and;

"Rules" ~~means the Rules Governing the Operation of Bush Fire Brigades set out in the First Schedule as varied from time to time under clause 2.5.~~ means the Rules Governing the Operation of the Bush Fire Brigades as set out in the Bush Fire Brigades Constitution.
[definition of 'Authority', Bush Fire Operating Procedures' and 'Fire fighting member' deleted, definition of 'Constitution' added and definition of 'Rules' amended by Government Gazette No. 58, 9 April 2009]

(2) In this local law, unless the context otherwise requires, a reference to -

(a) a Captain;
(b) a First Lieutenant;
(c) a Second Lieutenant;
(d) any additional Lieutenants;
(e) an Equipment Officer;
(f) a Training Officer
(g) a Secretary.
(h) a Treasurer; or
(i) a Secretary/Treasurer combined,
means a person holding that position in a bush fire brigade.

1.3 Repeal

The City of Wanneroo Local Law relating to Establishment, Maintenance and Equipment of Bush Fire Brigades published in the *Government Gazette* of 8th December 1998, is repealed.

1.4 Application

This local law applies throughout the City of Wanneroo fire district.

PART 2 - ESTABLISHMENT OF BUSH FIRE BRIGADES

Division 1 - Establishment of a Bush Fire Brigade

2.1 Establishment of a Bush Fire Brigade

(1) The local government may establish a bush fire brigade for the purpose of carrying out normal brigade activities.
(2) A bush fire brigade is established on the date of the local government's decision under subclause (1).

2.2 Name and officers of bush fire brigade

(1) On establishing a bush fire brigade under clause 2.1(1) the local government is to -

(a) give a name to the bush fire brigade;

(b) specify the area in which the bush fire brigade is primarily responsible for carrying out the normal brigade activities (the **"brigade area"**); and

(c) ~~elect~~ appoint -

(i) a Captain;
(ii) a First Lieutenant;
(iii) a Second Lieutenant;
(iv) additional Lieutenants if the local government considers it necessary;
(v) an Equipment Officer;
(vi) a Training Officer
(vii) a Secretary; and
(viii) a Treasurer; or
(ix) a Secretary/Treasurer combined.

When considering the appointment of persons to the positions in subclause (1)(c), the local government is to have regard to the qualifications and experience, which may be required to fill each position.

A person appointed to a position in subclause (1)(c) is to be taken to be a brigade member.

The appointments referred to in subclause (1)(c) & expire at the completion of the first annual general meeting of the bush fire brigade.

If a position referred to in subclause (1)(c) becomes vacant prior to the completion of the first annual general meeting, then the local government is to appoint a person to fill the vacancy in accordance with subclause (2)

The bush fire brigade will elect persons to the positions referred to in section 2.2 1(c) at a subsequent general meeting.
['elected' deleted and 'appoint' inserted in subclause (1)(c) by Government Gazette no. 58, 9 April 2009]

Division 2 - Command at a fire

2.3 Ranks within the bush fire brigade

(1) Where under the Act and the ~~Bush Fire Operating Procedures~~ Constitution members of the bush fire brigade have command of a fire, unless a bushfire control officer is in attendance at the fire, the Captain has full control over other persons fighting the fire, and is to issue instructions as to the methods to be adopted by the firefighters. In the absence of the Captain, the first Lieutenant, and in the absence of the first, the second Lieutenant and so on, in the order of seniority determined, is to exercise all the powers and duties of the Captain.

(2) Where a bushfire control officer is in attendance at a fire which the members of the bush fire brigade have command of under the Act and the ~~Bush Fire Operating Procedures~~ Constitution, the most senior bushfire control officer has full control over other persons fighting the fire and is to issue instructions as to the methods to be adopted by the fire fighters.

['Bush Fire Operating Procedures' deleted and 'Constitution' inserted in subclause (1) and (2) by Government Gazette no. 58, 9 April 2009]

Division 3 - Application of Rules to a bush fire brigade

2.4 Rules

(1) The Rules govern the operation of a bush fire brigade.

(2) A bush fire brigade and each brigade member are to comply with the Rules.

~~**2.5 Variation of Rules**~~

~~(1) The local government may vary the Rules in their application to all bush fire brigades or in respect of a particular bush fire brigade.~~

~~(2) The Rules, as varied, have effect on and from the date of a decision under subclause (1).~~

~~(3) The local government is to notify a bush fire brigade of any variation to the Rules as soon as practicable after making a decision under subclause (1).~~

[Clause 2.5 deleted by Government Gazette no. 58, 9 April 2009]

Division 4 - Transitional

~~2.6~~ 2.5 Existing Bush Fire Brigades

Where a local government has established a bush fire brigade prior to the commencement date, then on and from the commencement day -

(a) the bush fire brigade is to be taken to be a bush fire brigade established under and in accordance with this local law;

(b) the provisions of this local law apply to the bush fire brigade save for clause 2.2; and

(c) any rules governing the operation of the bush fire brigade are to be taken to have been repealed and substituted with the Rules.

(1) In this clause -

"commencement day" means the day on which this local law comes into operation.

Division 5 - Dissolution of bush fire brigade

~~2.7~~ 2.6 Dissolution of bush fire brigade

In accordance with section 41(3) of the Act, the local government may cancel the registration of a bush fire brigade if it is of the opinion that the bush fire brigade is not complying with the Bush Fires Act, this local law, the ~~Bush Fire Operating Procedures or the Rules~~ the Constitution, or is not achieving the objectives for which it was established.

['Bush Fire Operating Procedures or the Rules' deleted and 'the Constitution' inserted by Government Gazette No. 58, 9 April 2009]

~~2.8~~ 2.7 New arrangement after dissolution

If a local government cancels the registration of a bush fire brigade, alternative fire control arrangements are to be made in respect of the brigade area.

[Clauses 2.6 through 2.8 redesignated as 2.5 to 2.7 consecutively by Government Gazette No. 58, 9 April 2009]

PART 3 - ORGANISATION AND MAINTENANCE OF BUSH FIRE BRIGADES

Division 1 - Local government responsibility

3.1 Local government responsible for structure

The Council is to ensure that there is an appropriate structure through which the organisation of bush fire brigades is maintained.

3.2 Officers to be supplied with Act

The local government is to supply each brigade Fire Control Officer with a copy of the Act, the Regulations, ~~Bush Fire Operating Procedures~~ Constitution, this local law and any other written laws which may be relevant to the performance of the brigade officers' functions, and any amendments which are made thereto from time to time.
['Bush Fire Operating Procedures' deleted and 'Constitution' inserted by Government Gazette No. 58, 9 April 2009]

Division 2 - Chief Bush Fire Control Officer

3.3 Managerial role of Chief Bush Fire Control Officer

Subject to any directions by the local government the Chief Bush Fire Control Officer may assist with managerial responsibility for the organisation and maintenance of bush fire brigades.

3.4 Chief Bush Fire Control Officer may attend meetings

The Chief Bush Fire Control Officer or her or his nominee (who is to be a bush fire control officer) may attend as a non-voting representative of the local government at any meeting of a bush fire brigade.

3.5 Duties of Chief Bush Fire Control Officer

The duties of the Chief Bush Fire Control Officer include -

(a) provide leadership to volunteer bush fire brigades;

(b) monitor bush fire brigades' resourcing, equipment (including protective clothing) and training levels and report thereon with recommendations at least once a year to the local government;

(c) liaise with the local government concerning fire prevention/suppression matters generally and directions to be issued by the local government to bushfire control officers (including those who issue permits to burn) bushfire brigades or brigade officers;

(d) ensure that bush fire brigades are registered with the local government and that lists of brigade members are maintained.

Division 3 - Annual general meetings of bush fire brigades

3.6 Holding of annual general meeting

A bush fire brigade is to hold its annual general meeting during the month of April/May each year.

~~**3.7 Nomination of bush fire brigade delegates to Bush Fire Advisory Committee**~~

~~Members of Brigades shall appoint one member annually to represent their respective Brigade on the City of Wanneroo Bush Fire Advisory Committee and that member appointed shall be entitled to have voting rights on the Committee. Brigades shall appoint a proxy member for attendance should the elected representative be unable to attend such meetings.~~

~~**3.8 Bush Fire Advisory Committee advisory members**~~

~~Department of Conservation and Land Management, and FESA officers shall be entitled to representation in an advisory capacity at meetings except that such representation shall not incur voting rights on the City of Wanneroo Bush Fire Advisory Committee.~~

~~**3.9 Nomination of bush fire control officers to Bush Fire Advisory Committee**~~

~~At the annual general meeting of a bush fire brigade, one brigade member, with the minimum qualifications and experience required to perform the role as set by the local government, is to be recommended to the Bush Fire Advisory Committee to serve as the bush fire control officer for the brigade area until the next annual general meeting.~~

~~**3.10 Nomination of bush fire control officer to the local government**~~

~~If the local government has not established a Bush Fire Advisory Committee, then at the annual general meeting of a bush fire brigade, the bush fire brigade is to recommend one brigade member, with the minimum qualifications and experience required to perform the role as set by the local government, to the local government to serve as the bush fire control officer for the brigade area until the next annual general meeting.~~

~~**3.11 Minutes to be tabled before the Bush Fire Advisory Committee**~~

1. The Secretary is to forward a copy of the minutes of the annual general meeting of a bush fire brigade to the Chief Bush Fire Control Officer within one month after the meeting.

2. The Chief Bush Fire Control Officer is to table the minutes of a bush fire brigade's annual general meeting at the next meeting of the—
~~(a) Bush Fire Advisory Committee; or~~

~~(b) Council, if there is no Bush Fire Advisory Committee,~~

~~following their receipt under subclause (1).~~

~~Division 4 — Bush Fire Advisory Committee~~

~~3.12 Functions of Advisory Committee~~

~~The Bush Fire Advisory Committee is to have the functions set out in section 67 of the Act and is to include such number of nominees of the bush fire brigades as is determined by the local government.~~

~~3.13 Advisory Committee to nominate bush fire control officers~~

~~As soon as practicable after the annual general meeting of each bush fire brigade in the district, the Bush Fire Advisory Committee is to recommend to the local government from the persons nominated by each bush fire brigade a person or persons for the position(s) of a bush fire control officer for the brigade area.~~

~~3.14 Local government to have regard to nominees~~

~~When considering persons for the position of a bush fire control officer, the local government is to have regard to those persons nominated by the Bush Fire Advisory Committee, but is not bound to appoint the persons nominated.~~

~~3.15 Advisory Committee to consider bush fire brigade motions~~

~~The Bush Fire Advisory Committee is to make recommendations to the local government on all motions received by the Bush Fire Advisory Committee from bush fire brigades.~~

3.7 Nomination of Bush Fire Control Officer to the local government

The Chief Bush Fire Control Officer shall nominate a suitably qualified person to be appointed as a B**ush Fire Control Officer** by the Council.

3.8 Minutes to be tabled to the Chief Bush Fire Control Officer

The Brigade Secretary is to forward a copy of the minutes from all meetings including the annual general meeting of a bush fire brigade to the Chief Bush Fire Control Officer within one month after the meeting.
[Clause 3.7 to 3.15 deleted and new clause 3.7 and 3.8 inserted by Government Gazette No. 58, 9 April 2009]

PART 4 - TYPES OF BUSH FIRE BRIGADE MEMBERSHIP

4.1 Types of membership of bush fire brigade

The membership of a bush fire brigade consists of the following —

(a) fire fighting members;

(b) associate members;

(c) cadet members; and

(d) honorary life members.

4.2 Fire fighting members

Fire fighting members are those persons being at least 16 years of age who undertake all normal bush fire brigade activities.

4.3 Associate members

Associate members are those persons who are willing to supply free vehicular transport for fire fighting members or fire fighting equipment, or who are prepared to render other assistance required by the bush fire brigade.

4.4 Cadet members

Cadet members are —

(a) to be aged 11 to 15 years;

(b) to be admitted to membership only with the consent of their parent or guardian;

(c) admitted for the purpose of training and are not to attend or be in attendance at an uncontrolled fire or other emergency incident;

(d) to be supervised by a fire fighting member when undertaking normal brigade activities as defined by paragraphs (c), (d), (e), (f) and (g) of section 35A of the Act;

(e) ineligible to vote at bush fire brigade meetings;

(f) not to be assigned ranks under the Authority's rank structure.

4.5 Honorary life member

(1) The bush fire brigade may by a simple majority resolution appoint a person as an honorary life member in recognition of services by that person to the bush fire brigade.

(2) No membership fees are to be payable by an honorary life member.

4.6 Notification of membership

~~No later than 31 May in each year, the bush fire brigade is to report to the Chief Bush Fire Control Officer the name, contact details and type of membership of each brigade member.~~

4.1 Types of membership of bush fire brigade

The membership of a bush fire brigade consists of those persons outlined in clause 3 of the First Schedule.

4.2 Notification of membership

No later than 31 May in each year, the bush fire brigade is to notify the Chief Bush Fire Control Officer the name, contact details and type of membership of each brigade member.
[Clause 4.1 to 4.6 deleted and new clause 4.1 and 4.2 inserted by Government Gazette No. 58, 9 April 2009]

PART 5 - APPOINTMENT DISMISSAL AND MANAGEMENT OF MEMBERS

5.1 Rules to govern

The appointment, dismissal and management of brigade members by the bush fire brigade are governed by the ~~Rules, as determined by the City of Wanneroo~~ Constitution.
['Rules, as determined by the City of Wanneroo' deleted and 'Constitution' inserted by Government Gazette No. 58, 9 April 2009]

PART 6 - EQUIPMENT OF BUSH ~~FIRES~~ FIRE BRIGADES

['FIRES' deleted and 'FIRE' inserted by Government Gazette No. 58, 9 April 2009]

6.1 Policies of local government

The local government may make policies under which it -

1. provides funding to bush fire brigades for the purchase of protective clothing, equipment and appliances; and

2. keeps bush fire brigades informed of opportunities for funding from other bodies.

6.2 Equipment in brigade area

Not later than 31 March in each year, the bush fire brigade is to report to the local government the nature, quantity and quality of all protective clothing, equipment and appliances of the bush fire brigade which are generally available within the brigade area (or at a station of the bush fire brigade).

6.3 Funding from local government budget

A request to the local government from the bush fire brigade for funding of protective clothing, equipment or appliance needs is to be received by the local government by 31 March in order to be considered in the next following local government budget, and is to

be accompanied by the last audited financial statement and a current statement of assets and liabilities of the bush fire brigade.

6.4 Consideration in the local government budget

The local government may approve or refuse an application for funding depending upon the assessment of budget priorities for the year in question.

FIRST SCHEDULE

City of Wanneroo

BUSH FIRE BRIGADES CONSTITUTION

RULES GOVERNING THE OPERATION OF BUSH FIRE BRIGADES

1. INTERPRETATION

In this Constitution, unless the context otherwise requires, where a term is used in this Constitution and is defined in the Act or the Regulations, then the term is to be taken to have the meaning assigned to it in the Act or the Regulations, as the case may be.

2. DEFINITIONS

In this Constitution, unless the context otherwise requires –

- **"Act"** means the *Bush Fires Act 1954*.
- **"Brigade"** means any bush fire brigade or brigades formed under the Act within the City of Wanneroo.
- **"Council"** means the Council of the City of Wanneroo.
- **"FESA"** means Fire and Emergency Services Authority of WA.
- **"normal brigade activities"** is defined by section 35A of the Act.
- **"ordinary meeting"** means any meeting of a brigade other than an annual general meeting or a special meeting.
- **"Regulations"** means the declarations made under sections 41 and 61 of the Act.
- **"Wanneroo Fire Services"** and **"City of Wanneroo Fire Service"** means the total combined assets and resources of the City of Wanneroo, allocated to fire control and suppression under the Act.

3. BRIGADE MEMBERSHIP

Shall consist of the following:

- **"active member"** means any Brigade member, who has met the membership and training requirements of their Brigade for an operational role, and is available for and participates in Brigade activities.

- **"associate member"** means any non-combat Brigade member with no voting rights.

- **"Cadet"** means any person between the ages of 11 and 15 years who is a member of a cadet program attached to a Brigade. They are non-combat members and have no voting rights.

- **"Honorary Life Member"** means any person elected to this position by a Brigade in recognition of outstanding service to that Brigade, and has no voting rights.

- **"Life Member"** means a member with more than 15 years active service to any Brigade within the City of Wanneroo Fire Service. Life members have no voting rights unless they are also active members.

4. SCOPE OF DOCUMENT

This document is the Constitution of the Wanneroo Fire Services.

This Constitution, together with the Act, prescribes the general structure and arrangement of Bush Fire Brigades within the City of Wanneroo. Specific operational and administrative details are defined by Brigade policy, standard operating procedures (SOPS) and standard administrative procedures (SAPS) as adopted from time to time.

5. DECISIONS

5.1 Brigade Meetings

Subject to this Constitution, where a decision is to be made by a Bush Fire Brigade, the decision shall be made by a resolution passed by a simple majority of the Brigade members who are present in person at the meeting.

5.2 Executive Management Committee

Subject to this Constitution, where a decision is to be made by the Executive Management Committee, the decision shall be made by a resolution passed by a simple majority of the Brigade officers who are present in person at the meeting.

6. OBJECTIVES

The Brigades have the following objectives:

- To undertake bush fire brigade operations.
- To prevent, control and suppress fires in the local government area/region.
- To protect life, property and the environment in emergencies occurring in the local government area/region.
- To provide a means by which persons may participate in the activities of the Brigade at a local level.

- To ensure that Brigade members are properly trained for bush fire brigade operations.
- To perform any other function assigned to the Brigade by the Chief Bush Fire Control Officer under the Act, or the Regulations.
- To assist and co-operate with all state and local emergency services.
- To encourage and foster public awareness of the dangers of bush fires, and actively promote bush fire prevention measures to the public and landowners of the district.

7. FUNCTIONS OF BRIGADE OFFICERS

7.1 Officers of a Volunteer Bush Fire Brigade

7.1.1 Bush Fire Control Officer

A Bush Fire Control Officer (BFCO) is appointed by Council, upon recommendation by the Chief Bush Fire Control Officer, under the Act, and has the following specific functions:

- To issue permits to burn as authorised under the Act within their area of the district.
- Inspection of and reporting on fire hazards within the district of Wanneroo.
- Carry out any duties prescribed under the Act and so authorised by the City of Wanneroo.
- May take overall charge of fire suppression activities, and/or ensures the principles of the Incident Management System are being adhered to.

7.1.2 Brigade Captain

The Captain is elected by the Brigade and has the following roles:

- Presides over all Brigade meetings and will ensure meeting procedures are followed at all times.
- Promote the objectives of the Brigade when, and wherever, the possibility occurs.
- Act as spokesperson for the Brigade on public relations and other matters, in conjunction with the City of Wanneroo.
- Advise the Brigade on administrative matters.
- May direct the Brigade activities during wildfire suppression or during hazard reduction burning programs.
- In the absence of a BFCO may take overall charge of fire suppression activities, and/or ensures the principles of the Incident Management System are being adhered too.
- Assists the BFCO to prepare reports.
- Ensures Brigade members are adequately trained to carry out their functions, in accordance with SOPS and Brigade standards.
- Undertakes responsibility for the proper management and maintenance of Brigade property and equipment.
- The roles of Captain and BFCO may be combined should the Chief Bush Fire Control Officer wish to have one person carry out both roles.

7.1.3 Brigade Lieutenants

Lieutenants are elected by the Brigade and have the following roles:

- In the absence of the Brigade Captain the most senior Lieutenant present assumes the responsibilities and duties of that officer and takes ultimate responsibility for the successful performance of all Brigade activities.
- The Brigade may increase or decrease the number of Lieutenants to meet their specific operational requirements, up to a maximum of four Lieutenants.
- All Lieutenants must be ranked in seniority. The Captain and Lieutenants of the Brigade, in consultation with the Chief Bush Fire Control Officer, determine this seniority. In the event that a resolution cannot be found, the Chief Bush Fire Control Officer shall have the final say.

7.1.4 Secretary

The Secretary is elected by the Brigade and has the following specific functions:

- To organise meetings of the Brigade.
- To give notice of meetings of the Brigade in accordance with the meeting guidelines of the Brigade.
- To prepare an agenda for any meeting of the Brigade.
- To keep Brigade records and to send and receive Brigade correspondence.
- To disseminate information to Brigade members.
- To undertake any other functions assigned by the Brigade Captain, BFCO, or Chief Bush Fire Control Officer.

7.1.5 Treasurer

The Treasurer is elected by the Brigade and has the following specific functions:

- To manage the Brigade's finances.
- To keep records of all financial transactions, including all payments and monies received.
- To prepare financial reports, and report on the financial affairs to the Brigade.
- To undertake any other functions assigned by the Brigade Captain, BFCO or Chief Bush Fire Control Officer.

7.1.6 Local Government Fire Training Coordinator

The Local Government Fire Training Coordinator (LGFTC) is appointed by and responsible to the Chief Bush Fire Control Officer and has the following specific functions:

- To ensure that members of the Brigades receive training that is consistent with the Act and the policies of the City of Wanneroo and FESA.
- To encourage and facilitate Brigade members to undertake training.
- To encourage suitably experienced members of the Brigades to become Trainers.
- To chair meetings of the Training Committee.
- To represent the Brigades on any training committee requested.
- To undertake any other function assigned by the Chief Bush Fire Control Officer.

7.1.7 Local Government Fire Training Administration Officer

The Local Government Fire Training Administration Officer (LGFTAO) is appointed by and responsible to the Chief Bush Fire Control Officer and has the following specific functions:

- To keep proper records relating to training undertaken by members of the Brigades.
- In the absence of the LGFTC, the LGFTAO is to carry out the duties of the LGFTC.
- To organise meetings of the Training Committee and to perform the above stated functions of Secretary in respect of that Committee.

7.1.8 Brigade Training Officer

The Brigade Training Officer is elected by the Brigade and is responsible to the Local Government Fire Training Coordinator and the Training Committee, and has the following specific functions:

- To organise regular training sessions within the Brigade.
- To provide liaison between Brigade members and the LGFTC/Training Committee.
- To forward any training related records to the LGFTAO.

7.1.9 Trainer

A Trainer is any suitably qualified and experienced Brigade member who has accepted and been appointed by the Brigade to the role. They are responsible to the Brigade Training Officer and Local Government Fire Training Coordinator, and have the following specific functions:

- To deliver training to new and existing members.
- To attend meetings of the Training Committee.
- To assist the Brigade Training Officer to conduct regular Brigade training sessions and drills.

7.1.10 Brigade Equipment Officer

The Brigade Equipment Officer is elected by the Brigade and is responsible to the Brigade Captain for the proper management and maintenance of all Brigade property and equipment.

The Brigade Equipment Officer has the following specific functions:

- Arrange and carry out monthly checks and maintenance on all Council's fire fighting equipment vested in their respective Brigade.
- Report any missing or faulty equipment as required by Brigade policy.
- Maintain and keep the equipment storage area neat and tidy.
- Undertake any other function assigned by the Brigade Captain or Chief Bush Fire Control Officer.

7.2 Teamwork

Teamwork is essential to the safe and efficient operation of the Brigades. All officers are expected to operate on this premise and to lead by example. Whilst section 7 of this Constitution clearly defines each of the roles and responsibilities, a team approach is to be adopted. Each of these functions are essential activities of the Brigades.

8. MEMBERSHIP

8.1 Applications for Membership

A person applying to join a Brigade must attend a minimum of 3 meetings of that Brigade. The applicant must then obtain a medical clearance from one of Council's nominated doctors at Council's cost. The applicant will then be eligible for basic training.

The Executive Management Committee, at their meeting may vary this requirement at their discretion.

8.2 Conditions of Membership

In relation to any type of membership, the Brigade may establish policies pertaining to qualifications required. Such qualifications may include:

- The requirement to serve a probationary period and determine its length, being not more than 12 months.
- Any additional procedures that may be employed by the Brigade prior to approval of an application for membership. Such procedures may include, but are not limited to, a Police clearance.
- The Brigade is to act within the parameters of any such policy in determining applications for membership.

8.3 Age Limits

The minimum age for any member, other than a Cadet, is 16 years. There is no maximum age limit; however the Chief Bush Fire Control Officer may require any member to obtain a new medical clearance if he or she has genuine concerns about the member's general fitness for duty.

8.4 Induction

The prospective members are to be given a tour of the Brigade's facilities and have the Brigade's duties, purpose and responsibilities explained to them.

8.5 Basic Training

Brigade members are required to successfully complete the minimum training and probationary program as specified in current Brigade policy. No-one may undertake any fire combat role before successfully completing this training.

8.6 Advanced Training

Brigade members may nominate for further training courses as they become available. These nominations will be considered by the Executive Management Committee, which may approve or reject such nominations. All approved nominations will be prioritised before being forwarded to FESA, as per current FESA requirements. In any case, the Chief Bush Fire Control Officer may exercise the right of final say.

Approval and priority will be based on the following:

- Any prerequisites in terms of training, experience or length of service. Any such prerequisites may be imposed by FESA, the City of Wanneroo or current Brigade policy.
- The requirements and responsibilities of the Brigade.
- Suitability of the nominee for the course in question and/or the role(s) the nominee may be qualified to fill subsequent to the course.

8.7 Skills Maintenance

To remain an active member, Brigade members must maintain proficiency and currency of skills relevant to their role. To ensure this outcome this Constitution empowers the Brigade to establish policies in support of clauses 8.2 to 8.12 of this Constitution.

8.8 Brigade Commitments

Brigade members are required to maintain currency in brigade activities and training.

8.9 Brigade Meetings

Brigade members shall attend a minimum of one ordinary meeting of their Brigade every three months.

8.10 Brigade Training

Brigade members shall participate in ongoing training as specified by current brigade policy.

8.11 Brigade Activities

Brigades conduct activities of many types. These may include:

- Emergency response.
- Hazard reduction.
- Public relations and education.
- Fundraising.
- Brigade maintenance.
- Public service.

All of these activities are important parts of the functioning of the Brigade, as such all Brigade members are expected to participate.

8.12 Failure to Meet Commitments

Should an Active Member of a Brigade fail to comply with clauses 8.7 to 8.11 of this Constitution, correspondence will be forwarded to the Active Member requesting contact be made with the Brigade to indicate the intentions of the Active Member's status.

Should an Associate Member of a Brigade fail to comply with clause 8.9 and/or clause 8.11 of this Constitution, correspondence will be forwarded to the Associate Member requesting contact be made with the Brigade to indicate the intentions of the Associate Member's status.

The Brigade member may:

- Respond to the correspondence providing a reasonable explanation and request for alternative arrangements to be made for training or meeting obligations;
- Request leave of absence from Brigade commitments due to personal circumstances; or
- Terminate their membership.

If a Brigade member fails to respond to the correspondence within 14 days a subsequent letter will be forwarded from the Brigade putting the Brigade member on final notice. Should a Brigade member fail to acknowledge the final notice within 14 days, the membership shall be terminated, to take effect from the date of the final notice.

8.13 Local Government and FESA to be notified of Registrations

A registration form must be completed for every new member, change of member information or termination of member, with the duplicate provided to FESA within 14 days of a decision.

8.14 Leave of Absence

A Brigade member may apply in writing to their Brigade for a leave of absence for a maximum period of 12 months.

8.15 Suspension of Membership

Membership of a Brigade may be suspended at any time if, in the opinion of the Brigade Officers, the Executive Management Committee or the City of Wanneroo, circumstances warrant suspending the member.

The period of suspension shall be at the discretion of the Brigade Officers, the Executive Management Committee or the City of Wanneroo.

The suspension may be from all or part of the member's responsibilities and privileges.

Upon expiry of the period of suspension the Brigade Officers, the Executive Management Committee or the City of Wanneroo may:

- Extend the period of suspension;
- Terminate the membership; or
- Reinstate the member.

8.16 Termination of Membership

Membership of a Brigade terminates if the member:

- Gives written notice of resignation to the Brigade;

- Is, on medical advice, permanently incapacitated by mental or physical ill health, to such a degree that they cannot perform their duties;
- Is dismissed by the Brigade;
- Fails to meet commitments subject to clause 8.12; or
- Is deceased.

All Brigade property is to be returned to the Brigade within two weeks of termination or an invoice may be sent to the terminated member to recover cost for all equipment issued.

The Brigade Officers, the Executive Management Committee or the City of Wanneroo may terminate a person's membership if that member has been found to have committed:

- A serious breach of Brigade discipline or policy;
- Theft of Brigade materials or equipment;
- Any action with intent to harm the Brigade; or
- Any action that has harmed the public standing and good name of the Brigade or the City of Wanneroo.

8.17 Member Has Right of Defence

A Brigade member is not to be dismissed without being given the opportunity to meet with the Brigade Officers, the Executive Management Committee or the City of Wanneroo and answer any allegations which might give grounds for dismissal.

The member has the right to be accompanied or represented by a support person of their choice.

8.18 Objection Rights

A person whose application for membership is refused, membership is terminated or membership is suspended has the right of objection to the Council, which may dispose of the objection by:

- Dismissing the objection;
- Varying the decision objected to;
- Revoking the decision objected to, with or without substituting for it another decision; or
- Referring the matter, with or without directions, for another decision by the Brigade.

8.19 Grievance Process

Brigades should refer to the local government's current grievance procedure to ensure fairness and equity in any grievance, dispute, or discrimination resolution process. Any Brigade member who has a grievance will have recourse to this process.

9. MEETINGS OF THE BUSH FIRE BRIGADE

9.1 Meetings

9.1.1 Ordinary Meetings

Subject to this clause, a Brigade may hold meetings on such days and at such times and places, as the Brigade thinks fit.

A Brigade should hold at least six ordinary meetings per year on a regular basis.

9.1.2 Annual General Meeting

A Brigade shall hold an annual general meeting each year.

At the annual general meeting the Brigade is to:

- Elect the Brigade Officers from amongst the Brigade members.
- Consider the Captain's report on the year's activities.
- Adopt the annual financial statements of the Brigade.
- Deal with any general business.

9.1.3 Special Meetings

The Secretary or the Brigade Captain may convene a special meeting of a Brigade.

The Secretary must convene a special meeting of a Brigade if requested to do so by at least seven Active Members of the Brigade.

9.1.4 Notice of a Meeting

Notice of the annual general meeting and of any ordinary meeting of a Brigade must be given to all members of the Brigade (other than Cadet members) at least seven days before the commencement of the meeting.

Notice of any special meeting of the Brigade must be given to all members of a Brigade (other than Cadet members) at least 48 hours before the commencement of the meeting.

Notice of a meeting must be given, or caused to be given, by the Secretary.

Notice may be given by written notice to each Brigade member by any or all of the following methods:

- Personally.
- By post.
- By e-mail.
- By SMS or text message.
- By a notice published in a newspaper circulating in the area of the Brigade.

The notice of a meeting must:

- Set out the date, time, and place of the meeting;
- Set out particulars of motions of which notice has been given; and
- In the case of special meetings, set out particulars of the business to be transacted.

9.1.5 Quorum

The quorum for a meeting of a Brigade is at least 30% of the number of voting members of that Brigade. No business is to be transacted at a meeting of a Brigade unless a quorum of Brigade members is present in person or by authorised proxy.

9.1.6 Voting

Each voting member is allowed one vote at a meeting of his or her Brigade. However in the event of an equality of votes, the Brigade Captain or person presiding may exercise a second vote.

10. PROCEDURE AT MEETINGS

The Brigade Captain will, if present at a meeting of the Brigade, preside at that meeting. In his/her absence the most senior Lieutenant present at the meeting will preside. In the absence of the Captain and all the Lieutenants, the meeting will be cancelled or deferred.

The Secretary must cause an accurate record to be kept of the proceedings of a meeting of the Brigade.

Subject to this clause, the Act and the Regulations, and any direction of the Council, a meeting of a Brigade will be conducted in such manner as the Brigade may determine. However, at all times the meeting must be conducted in an orderly manner with only one member speaking at any one time.

11. COMMITTEES

11.1 Executive Management Committee

The Executive Management Committee will meet on a regular basis, and should hold not less than six meetings a year.

The Executive Management Committee will consist of the following officers from all Brigades of the Wanneroo Fire Services:

- Chief Bush Fire Control Officer and Deputies.
- Executive Management Committee Secretary (no voting rights).
- Brigade Captains.
- 1st Lieutenant from each Brigade.
- Local Government Fire Training Coordinator.
- Any other person that the Executive Management Committee requests.

In the absence of the Captain or 1st Lieutenant, the next available senior Lieutenant may attend in their place.

The Executive Management Committee will be responsible for the general management, administrative and policy affairs of the City of Wanneroo Fire Service.

Any of the functions of a Brigade may be delegated to the Executive Management Committee provided a motion authorising the delegation is carried at an ordinary or annual general meeting of the Brigade.

The Chief Bush Fire Control Officer will preside at a meeting of the Executive Management Committee. In the absence of the Chief Bush Fire Control Officer a Deputy Chief Bush Fire Control Officer will preside. If none of these are present the meeting shall be cancelled or deferred.

Five members shall constitute a quorum of the Executive Management Committee.

A decision carried by the votes of a majority present at a meeting of the Executive Management Committee is a decision of the Executive Management Committee.

Each voting member present at a meeting of the Executive Management Committee is entitled to one vote on a matter arising for decision. The person presiding at the meeting will have, in the event of an equality of votes, a second vote.

11.1.1. Committee Membership

The Executive Management Secretary will be appointed by the Chief Bush Fire Control Officer.

Membership for all other Committee positions will be by virtue of a relevant officer's position. If an Executive Management Committee member ceases to hold a position as listed under clause 11.1of this Constitution their membership as an Executive Management Committee member terminates.

Subject to this clause, and any direction of the Brigades or the Council, a meeting of the Executive Management Committee will be conducted in such a manner as the Executive Management Committee may determine.

The Executive Management Committee is closed to Brigade members and the public. This is to ensure that an effective and efficient meeting is conducted in regard to the management of the Brigades and that sensitive and confidential matters can be discussed and resolved without fear or favour.

The Executive Management Committee will keep minutes of its proceedings. Relevant portions of these minutes may be made available for viewing by a Brigade member upon request to the Chief Bush Fire Control Officer.

11.2 Training Committee

The Training Committee is responsible for:

- Coordinating training delivery to the Brigades.
- Advising the Executive Management Committee on matters of policy relating to training.

The Training Committee will meet as often as required.

11.2.1 Training Committee Membership

The Training Committee will consist of the following officers from the Wanneroo Fire Services:

- The Local Government Fire Training Coordinator.
- The Local Government Fire Training Administration Officer.
- The Brigade Training Officer of each Brigade.
- All active Trainers.
- Any other person that the committee requests.

11.3 Brigade Officers Committee

The Captain and Lieutenants of a Brigade may form an Officers Committee of that Brigade.

This Committee will not exercise any of the roles or responsibilities of the Executive Management Committee, but may be used to streamline Brigade management and facilitate Brigade communication.

A Brigade may delegate any decision of the Brigade to the Brigade Officers Committee by passing a motion to that effect.

The Brigade Officers Committee will consist of the following:

- The Brigade Captain.
- All Lieutenants of the Brigade.
- Any other Brigade Members appointed by the Committee.

12. BRIGADE ELECTIONS

Nominations for all elected positions will be called for at the meeting prior to the annual general meeting.

Any voting member may nominate one person for each position. To be valid, another voting member must second that nomination. Each member may only make one nomination and one second for each elected position. For the purposes of this clause multiple positions for the same rank (such as Lieutenant) will count as one position.

A nomination may be made:

- By written nomination lodged with the Chief Bush Fire Control Officer before nomination day.
- By verbal nomination made at the meeting prior to the annual general meeting.
- If a withdrawal of nomination is received prior to the election and the number of nominations for that position is then less than the number of positions open, a verbal nomination may be made immediately before the commencement of the relevant election.

Nominees must sign or indicate acceptance of nomination. A member may be nominated and seconded in their absence, but must indicate their acceptance before the election or the nomination will lapse.

Nominees for Brigade Officer positions must meet the requirements for training and experience as adopted by the Brigades.

13. CONDUCT OF ELECTIONS

13.1 Order of Voting

Voting will occur for positions in the following order:

- Brigade Captain; Term 1 year.
- Brigade Lieutenants; Term 1 year (up to 4 Lieutenants).
- Secretary; Term 1 year.
- Treasurer; Term 1 year.
- Brigade Equipment Officer; Term 1 year.
- Brigade Training Officer; Term 1 year.
- Any other positions that, according to a determination of the Brigade or the Council should be filled by election; Term 1 year.

13.2 Secret Ballot

Elections will be conducted by secret ballot. The returning officer will be the Chief Bush Fire Control Officer or his/her proxy.

13.3 Absentee Votes

If a voting member is unable to attend an election they may lodge an absentee vote. The vote must be sealed in an envelope with the voter's name printed and signed on the outside.

If the Returning Officer is willing to accept electronic lodgement, an absentee vote may be e-mailed to the Returning Officer. The absentee voter must be aware of the reduced confidentiality of this method and accept the risks associated with it.

13.4 Supplementary Elections

Where a supplementary election is required due to a vacancy in the position as a result of an early resignation or other reason:

- The Brigade Captain or Secretary shall appoint a meeting of the Brigade at which the election will be held.
- The Secretary shall give notice of the election and open nominations for candidates.
- Such notice to be given in accordance with clause 9.1.4 of this Constitution.
- Nominations to be made in accordance with clause 12 of this Constitution except as varied hereunder.

A nomination may be made:

- By written nomination lodged with the Chief Bush Fire Control Officer before the election meeting.
- By verbal nomination made immediately before the commencement of the relevant election.

14. GENERAL ADMINISTRATION MATTERS

14.1 Accounts at Financial Institutions

The funds of a Brigade must be kept in an account in the name of the Brigade in a financial institution determined by the Brigade.

A Brigade must appoint at least two signatories on its accounts and at least two signatories must sign any cheque, withdrawal form or other negotiable instrument.

14.2 Authorisation for works or goods

All accounts raised, works undertaken or goods purchased by a Brigade must be authorised in advance by the Captain, failing which such actions must be ratified by the Brigade at its next ordinary meeting. The Captain may, in the event that he/she will not be available, delegate authority to give the authorisation to the next senior officer of the Brigade.

The funds of a Brigade are to be used solely for the purpose of promoting the objects of the Brigade.

All cheques issued must be supported by appropriate source documents (invoice or monthly account or similar).

14.3 Receipt of monies

All monies received must be recorded in a Brigade receipt book and deposited in the Brigade's account as soon as practicable.

15. FINANCIAL REPORTS

The Treasurer must, at each annual general meeting present a financial report for the last financial year. This must include a Statement of Receipts and Payments, a Bank Reconciliation Statement and notes detailing any outstanding receipts or payments. This may include a Balance Sheet and List of Assets held by the Brigade.

A Brigade may appoint an auditor. The auditor may be any suitably experienced person other than an Officer or member of the Brigade.

The Treasurer must present the auditor's report to the annual general meeting.

A Brigade may choose its own financial year. Once fixed, a Brigade may only change its financial year with the approval of the Executive Management Committee. Other than for transitional periods to accommodate a change, all financial years are to be for a period of 12 months.

A Brigade's annual general meeting must be held within 5 months after the end of the Brigade's financial year.

16. BRIGADE POLICIES, STANDARD OPERATING PROCEDURES AND STANDARD ADMINISTRATIVE PROCEDURES

A Brigade may adopt policies and procedures including SOPS and SAPS not inconsistent with:

- The Act;
- The Regulations;
- Councils Local-Laws and Policy;
- Councils Fire Break Order;
- The Constitution; or
- Any other relevant Act or Regulation.

to assist the Brigade to manage its affairs effectively and efficiently.

[First Schedule inserted by Government Gazette No. 58, 9 April 2009]

Corporate Strategy & Performance

Transactional Finance

4.14 Warrant of Payments for the Period to 30 June 2022

File Ref: 1859V02 – 22/265732
Responsible Officer: Director, Corporate Strategy & Performance
Attachments: Nil

Issue

Presentation to the Council of a list of accounts paid for the month of June 2022, including a statement as to the total amounts outstanding at the end of the month.

Background

Local Governments are required each month to prepare a list of accounts paid for that month and submit the list to the next Ordinary Meeting of the Council.

In addition, it must record all other outstanding accounts and include that amount with the list to be presented. The list of accounts paid and the total of outstanding accounts must be recorded in the minutes of the Council meeting.

Detail

The following is the Summary of Accounts paid in June 2022

Funds	Vouchers	Amount
Director Corporate Services Advance A/C		
Accounts Paid – June 2022		
Cheque Numbers	123112 – 123207	$391,935.06
Credit Cards	9 - 12	$106,529.22
EFT Document Numbers	5691 - 6943	$21,116,721.88
TOTAL ACCOUNTS PAID		**$21,615,186.16**
Less Cancelled Cheques		($4,111.95)
Manual Journals		($18,868.22)
Town Planning Scheme		($2,225,316.66)
RECOUP FROM MUNICIPAL FUND		**$19,366,889.33**
Municipal Fund – Bank A/C		
Accounts Paid – June 2022		
Recoup to Director Corporate Services Advance A/C		$19,366,889.33
Payroll – Direct Debits		$3,758,338.48
TOTAL ACCOUNTS PAID		**$23,125,227.81**
Town Planning Scheme		
Accounts Paid – June 2022		
Cell1		$220,566.15
Cell 4		$25,989.51
Cell 5		$476,370.00
Cell 6		$1,501,371.00
Cell 9		$1,020.00
TOTAL ACCOUNTS PAID		**$2,225,316.66**

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Warrant of Payments June 2022			
Number	**Date**	**Supplier / Description**	**Amount**
123112	03/06/2022	Cancelled	$0.00
123113	03/06/2022	Ros Blackburn	$1,320.00
		Community Art Awards 2022 - Artwork Sold - Into The Boronup Forest - Acrylic	
123114	03/06/2022	Ian Kay	$680.00
		Community Art Awards 2022 - Artwork Sold - Old No 33 - Recycled Wood & Found Objects	
123115	03/06/2022	Jesus Ziegler	$120.00
		Community Art Awards 2022 - Artwork Sold - Winter Forest - Acrylic	
123116	03/06/2022	Christine Farrell	$384.00
		Community Art Awards 2022 - Artwork Sold - Break Of The Day - Pastel	
123117	03/06/2022	Michelle Stewart	$224.00
		Refund - Development Application - Not Required	
123118	03/06/2022	Hai Ngan Phan	$222.00
		Refund - Development Application - Withdrawn	
123119	03/06/2022	Jake Konsolis	$75.00
		Refund - Development Application - Incorrect	
123120	03/06/2022	David Conder	$26.00
		Refund - Copy Of Swimming Pool Inspection Report - Submitted Twice	
123121	03/06/2022	Rates Refund	$595.70
123122	03/06/2022	Rates Refund	$239.93
123123	03/06/2022	Rates Refund	$375.67
123124	03/06/2022	Cancelled	$0.00
123125	03/06/2022	Cancelled	$0.00
123126	03/06/2022	Rates Refund	$429.13
123127	03/06/2022	Rates Refund	$4,208.65
123128	03/06/2022	Rates Refund	$702.88
123129	03/06/2022	Rates Refund	$1,200.54
123130	03/06/2022	Rates Refund	$377.48
123131	03/06/2022	Rates Refund	$263.49
123132	03/06/2022	Rates Refund	$826.84
123133	03/06/2022	Antonietta Blogna	$410.00
		Prize Winner - Great Recycling Challenge	
123134	03/06/2022	Nathan Hallett	$61.65
		Refund - Building Services Levy	
123135	03/06/2022	Unique Freeform Pools	$110.00
		Refund - Building Application - Not Approved Within Statutory Time Frame	
123136	03/06/2022	Complete Approvals	$110.00
		Refund - Building Application - Not Approved Within Statutory Time Frame	

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123137	03/06/2022	Thompson Sustainable Homes	$2,000.00
		Refund - Street & Verge Bond	
123138	03/06/2022	Cary Stallard	$410.00
		Prize Winner - Great Recycling Challenge	
123139	03/06/2022	Lorraine Dean	$410.00
		Prize Winner - Great Recycling Challenge	
123140	03/06/2022	Philip Brown	$410.00
		Prize Winner - Great Recycling Challenge	
123141	03/06/2022	Rates Refund	$122.00
123142	03/06/2022	John Martino	$800.00
		Refund - Application Withdrawn - Titles Not Yet Released	
123143	03/06/2022	PharmCo (WA) Pty Ltd	$3,025.00
		Everlasting Seeds	
123144	03/06/2022	Lifeline	$5,280.00
		Managing Challenging Interactions 22.06.2022 & 28.06.2022	
123145	03/06/2022	Telstra	$26,678.57
		Phone Charges For City Of Wanneroo	
123146	03/06/2022	Datacom Systems (AU) Pty Ltd	$9,285.14
		Annual Maintenance Renewal - Enterprise Plus	
123147	03/06/2022	Mills Group WA	$117.88
		Refund - Building Application - Not Approved Within Statutory Time Frame	
123148	03/06/2022	Catek Equipment Repairs	$258.50
		Service - Deep Fryer - Aquamotion Wanneroo	
123149	03/06/2022	Envisioned Builds Pty Ltd	$2,000.00
		Refund - Street & Verge Bond	
123150	03/06/2022	Grandis Primary School	$1,540.00
		Art Materials - Grandis Primary School - Banksia Grove	
123151	03/06/2022	Ms Julie Callus	$2,000.00
		Refund - Street & Verge Bond	
123152	03/06/2022	Patio Giant	$1,000.00
		Refund - Street & Verge Bond	
123153	07/06/2022	Rates Refund	$672.00
123154	07/06/2022	Rates Refund	$363.56
123155	07/06/2022	Elite Compliance	$654.00
		Refund - BSL Levy - Incorrect Application	
123156	07/06/2022	Complete Approvals	$110.00
		Refund - Jadu System Error	
123157	07/06/2022	West Coast Patios	$171.65
		Refund - BSL Levy - Duplicate	
123158	07/06/2022	Anthony Gerard McTaggart	$80.00
		Reimbursement - 2 Drone Licences	
123159	10/06/2022	Cr Xuan Vinh Nguyen	$2,690.46
		Monthly Allowance	
123160	10/06/2022	Cr Frank Cvitan	$2,690.46

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		Monthly Allowance	
123161	15/06/2022	Sulo MGB Australia	$22,275.00
		Wheelie Bins	
123162	15/06/2022	Truckline	$55.44
		Vehicle Spare Parts	
123163	15/06/2022	Telstra	$26,713.54
		ADSL / Fire Protection Wireless Data / Phone Charges	
123164	15/06/2022	Shorewater Marine	$10,544.49
		Mindarie Boardwalk Stanchions Remediation	
123165	15/06/2022	WISE Workplace	$1,769.75
		Workplace Case Work	
123166	15/06/2022	Mapien	$16,831.10
		Complaint Investigation & Report	
123167	15/06/2022	Cancelled	$0.00
123168	15/06/2022	Euro Car Parts Pty Ltd	$290.00
		Vehicle Spare Parts	
123169	15/06/2022	Cancelled	$0.00
123170	15/06/2022	Cancelled	$2,000.00
123171	15/06/2022	Cancelled	$394.20
123172	15/06/2022	Benjamin Reed	$288.00
		Refund - Development Application - Cancelled	
123173	15/06/2022	Rates Refund	$670.30
123174	15/06/2022	Rates Refund	$666.53
123175	15/06/2022	Rates Refund	$903.11
123176	15/06/2022	Rates Refund	$581.60
123177	15/06/2022	Rates Refund	$811.95
123178	15/06/2022	Rates Refund	$566.68
123179	15/06/2022	Liam Peacock	$61.65
		Refund - Building Application - Cancelled	
123180	15/06/2022	Like It Landscapes	$171.65
		Refund - Building Application - Duplicate	
123181	21/06/2022	Yasuko Yamaguchi	$55.00
		Refund - Junior Clinic - Unable To Attend	
123182	21/06/2022	Stirling Bay Holdings	$7,750.05
		Refund - Application Fee - Rejected	
123183	21/06/2022	Naya Alrowaimi	$44.00
		Refund - Incorrect Payment	
123184	21/06/2022	Benjamin & Melanie Reed	$123.30
		Refund - Building Application - Cancelled	
123185	21/06/2022	La Vida Australia Pty Ltd	$1,069.94
		Refund - Application Fee - Cancelled	
123186	21/06/2022	City of Wanneroo	$180.90
		Petty Cash - Clarkson Library	
123187	21/06/2022	City of Wanneroo	$430.85
		Petty Cash - Finance	
123188	21/06/2022	Alliance Engineering Consultants Pty Ltd	$10,919.70
		Golf Course Clubrooms Roof Inspections	

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		Roof Structural Inspections - Yanchep Lagoon Kiosk & Changerooms	
123189	21/06/2022	Oracle Corporation Australia Pty Ltd	$121,613.29
		Oracle Fusion Financials Cloud Service	
123190	21/06/2022	Truckline	$412.19
		Vehicle Repairs	
123191	21/06/2022	Telstra	$19,889.40
		Navman & Phone Charges For The City	
123192	21/06/2022	Dormakaba Australia Pty Ltd	$561.51
		Repair Vandalised Entry Control - Belhaven Park Sports Amenities	
123193	21/06/2022	Rates Refund	$240.25
123194	21/06/2022	Mapien	$8,168.60
		Complaint - Division 3 Investigation	
123195	22/06/2022	Gabel Baoo	$410.00
		Great Recycling Challenge Prize Winner	
123196	27/06/2022	Oscar Juan	$61.65
		Refund - Building Application - Rejected	
123197	27/06/2022	Eview Group-Julie Ormston	$11.60
		Refund - Copies Of Plans - Not Available	
123198	27/06/2022	Coffeelicous	$154.00
		Catering - Exhibition Opening	
123199	27/06/2022	Homestart	$8,000.00
		Refund - Street & Verge Bonds	
123200	27/06/2022	Factory Direct WA	$61.65
		Refund - Building Application - Cancelled	
123201	27/06/2022	Spotlight	$79.82
		Material - Doll Making	
123202	27/06/2022	Telstra	$26,304.91
		Phone / Internet Charges For The City	
123203	27/06/2022	Rates Refund	$239.28
123204	27/06/2022	Superhighway Pty Ltd	$1,758.90
		Annual Subscription - Redelearn	
123205	27/06/2022	Surveytech Traffic Surveys Pty Ltd	$1,540.00
		Surveying Services - Hester Avenue / Connolly Drive	
123206	27/06/2022	Sensei Project Solutions	$18,700.00
		Corporate Reporting System MVP	
123207	27/06/2022	Hindu Council of Australia Ltd	$1,827.10
		Community Funding - International Yoga Day - Wanneroo Recreation Centre - 19.06.2022	
		Total Cheque Payments	**$391,935.06**
Electronic Funds Transfer			
5691	02/06/2022	Perth Energy Pty Ltd	$461.64
		Power Supplies For The City	
5692	02/06/2022	Australia Post	$15,693.14

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		Postage Charges For The City	
5693	02/06/2022	AARCO Environmental Solutions Pty Ltd	$2,860.00
		Removal Of ACM And Clearance Certificate	
5694	02/06/2022	Accenture Australia Pty Ltd	$182,941.28
		Payments In Relation To Oracle Financial System	
5695	02/06/2022	Activ Foundation Incorporated	$2,090.00
		Property Care - Landscaping Works	
5696	02/06/2022	Active Pathways Pty Ltd	$6,050.00
		Final: Blair Evans Attendance At Blair Evans: Influential & Motivational Ambassador For The City Of Wanneroo - Support Us To Build A New Swimming & Recreation Facility For Perth On 19/01/22	
5697	02/06/2022	Acurix Networks Pty Ltd	$7,786.90
		Monitoring, Licensing, Support, Category Based Content Filtering, Premium Portal And Unlimited Downloads - Wanneroo Library And Cultural Centre	
5698	02/06/2022	Alicia Pike	$2,000.00
		Refund - Street & Verge Bond	
5699	02/06/2022	Alinta Gas	$417.35
		Gas Supplies For The City	
5700	02/06/2022	Allstamps	$53.00
		Waste Services Name Stamps	
5701	02/06/2022	Ascender Peoplestreme Pty Ltd	$17,875.00
		PeopleStreme Subscription Fee	
5702	02/06/2022	Ashmy Pty Ltd	$2,000.00
		Refund - Street & Verge Bond	
5703	02/06/2022	Atom Supply	$7,405.22
		Stock - Stores Issues	
5704	02/06/2022	Australian Airconditioning Services Pty Ltd	$244.80
		Airconditioning Maintenance	
5705	02/06/2022	AV Truck Service Pty Ltd	$1,854.31
		Vehicle Spare Parts	
5706	02/06/2022	Ayden Gwilliam	$360.00
		Vehicle Crossing Subsidy	
5707	02/06/2022	BBB Advisory	$5,489.00
		Interactive Voice Response Review	
5708	02/06/2022	BE Projects (WA) Pty Ltd	$17,938.75
		Progress Claim 13 - Dalvik Park Sport Amenities Building	
5709	02/06/2022	Bee Advice	$100.00
		Remove Bees - Marangaroo Golf Course	
5710	02/06/2022	Better Pets and Gardens Wangara	$102.21
		Pet Supplies - Animal Care Centre	
5711	02/06/2022	BGC Residential Pty Ltd	$501.53
		Refund - Building Application - Over Statutory Time Frame	
5712	02/06/2022	Binley Fencing	$2,524.30

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		Fencing - Marangaroo Golf Course	
5713	02/06/2022	Bladon WA Pty Ltd	$302.34
		Corporate Uniforms Issues	
5714	02/06/2022	Boral Construction Materials Group Ltd	$469.70
		Drainage Items	
5715	02/06/2022	Bridgestone Australia Limited	$220.55
		Tyre Fitting Services	
5716	02/06/2022	Bucher Municipal Pty Ltd	$2,929.70
		Vehicle Spare Parts	
5717	02/06/2022	Bunzl Limited	$4,374.96
		Stock - Stores Issues	
5718	02/06/2022	Car Care Motor Company Pty Ltd	$358.60
		Vehicle Services / Parts	
5719	02/06/2022	Cardno (WA) Pty Ltd	$4,730.00
		Professional Fee - Sign Design - Wanneroo Raceway Project Contact: Zain Hassen	
5720	02/06/2022	Cassandra Smith	$2,000.00
		Refund - Street & Verge Bond	
5721	02/06/2022	Castledine Gregory	$184.80
		Legal Fees For The City	
5722	02/06/2022	Cathara Consulting Pty Ltd	$5,087.50
		Casual Labour	
5723	02/06/2022	Catherine Devlin	$360.00
		Vehicle Crossing Subsidy	
5724	02/06/2022	Centaman Systems Pty Ltd	$3,003.00
		Membership Keyfobs & RFID Scanner	
5725	02/06/2022	City of Wanneroo	$200.00
		Rates Payment From Monthly Allowances	
5726	02/06/2022	Clark Equipment Sales Pty Ltd	$594.00
		Vehicle Repairs	
5727	02/06/2022	Cleanaway Daniels Services Pty Ltd	$143.28
		Delivery And Pick-Up Clinical Waste Bin 23.03.2022	
5728	02/06/2022	Coates Hire Operations Pty Ltd	$1,252.35
		Water Filled Barrier - Quinns Rocks	
5729	02/06/2022	Cancelled	$0.00
5730	02/06/2022	Contra-Flow Pty Ltd	$1,870.00
		Traffic Management - Quinns Beach Car Park	
5731	02/06/2022	Corsign (WA) Pty Ltd	$1,113.78
		Signage - Alkimos Beach	
		Stickers - Dates - 26-29.04.2022 & 02-06.05.2022	
5732	02/06/2022	Critical Fire Protection & Training Pty Ltd	$22,385.00
		Update Wall Plans To All Facilities	
5733	02/06/2022	CS Legal	$14,529.44
		Court Fees - Rating Services	
5734	02/06/2022	Curtin Hamersley Comets	$200.00

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		Donation - Netball Australia National Netball Championships - S Fitzgerald - Hobart, Tasmania - 22.04.2022	
5735	02/06/2022	Daimler Trucks Perth	$788.80
		Vehicle Spare Parts	
5736	02/06/2022	Cancelled	$0.00
5737	02/06/2022	Deans Auto Glass	$649.00
		Supply And Fit Windscreen	
5738	02/06/2022	Densford Civil Pty Ltd	$2,000.00
		Refund - Street & Verge Bond	
5739	02/06/2022	Department of Primary Industries and Regional Development	$603.54
		Animal Pathology Testing - Kangaroo Death Investigation - Carramar Golf Club	
5740	02/06/2022	DHCO 2012 Pty Ltd	$37,068.78
		Refund - Refund Of Developer Balances To Landowners Who Have Paid More Than The Required Contribution	
5741	02/06/2022	Rates Refund	$331.42
5742	02/06/2022	Double G (WA) Pty Ltd	$836.00
		Irrigation Repair Services	
5743	02/06/2022	Drainflow Services Pty Ltd	$11,575.64
		Road Sweeping And Drain Cleaning Services	
5744	02/06/2022	Drainflow Services Pty Ltd	$4,534.53
		Road Sweeping And Drain Cleaning Services	
5745	02/06/2022	Dylan Tran	$2,000.00
		Refund - Street & Verge Bond	
5746	02/06/2022	Ecoscape Australia Pty Ltd	$13,112.00
		Final Master Plan - Forestay Park	
5747	02/06/2022	Environmental Industries Pty Ltd	$6,987.92
		Landscape Maintenance	
5748	02/06/2022	Fleet Network	$80.49
		Input Tax Credits - Salary Packaging 15.02.2022	
5749	02/06/2022	Forrest And Forrest Games	$671.00
		Abbeville Oval - PSD, Hydraulic Conductivity, Bulk Density & Total Porosity, Air Filled And Capillary & Review Of Result	
5750	02/06/2022	Fusion Applications Pty Ltd	$2,970.00
		Consulting Fees For OICS Architecture Integration	
5751	02/06/2022	Galt Geotechnics	$17,490.00
		Structural Assessment - Jindalee Beach Access	
5752	02/06/2022	Geoff's Tree Service Pty Ltd	$22,641.14
		Pruning Services	
5753	02/06/2022	Geoff's Tree Service Pty Ltd	$9,569.90
		Pruning Services	
5754	02/06/2022	Global Marine Enclosures Pty Ltd	$8,482.10

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		Summer Maintenance - March 2022	
5755	02/06/2022	GPC Asia Pacific Pty Ltd	$1,183.08
		Vehicle Spare Parts	
5756	02/06/2022	GPC Asia Pacific Pty Ltd	$129.25
		Cable Ties - Stores	
5757	02/06/2022	Griffin Valuation Advisory	$2,200.00
		Professional Valuation Advisory - 2022 Desktop Building Assets Insurance Valuation	
5758	02/06/2022	Hall & Wilcox	$679.80
		Legal Fees For The City	
5759	02/06/2022	Hart Sport	$14.50
		Sports Equipment	
5760	02/06/2022	Hart Sport	$997.00
		Sports Equipment	
5761	02/06/2022	Heatley Sales Pty Ltd	$3,768.90
		Stock - Stores Issues	
5762	02/06/2022	Heatley Sales Pty Ltd	$1,668.13
		Stock - Stores Issues	
5763	02/06/2022	HiDrive Group	$662.23
		Vehicle Services / Parts	
5764	02/06/2022	HopgoodGanim	$3,764.20
		Legal Fees For The City	
5765	02/06/2022	Hydra Storm	$2,612.50
		Drainage Items	
5766	02/06/2022	Hydroquip Pumps	$4,015.00
		Reticulation Works - Ridgewood Park	
5767	02/06/2022	Iconic Property Services Pty Ltd	$9,140.56
		Cleaning Services For The City	
5768	02/06/2022	Imagesource Digital Solutions	$891.00
		Printing - Aquamotion Internal Window Decals	
5769	02/06/2022	Indoor Gardens Pty Ltd	$297.00
		Service & Hire Of Live Plant Displays At Civic Centre	
5770	02/06/2022	Innerspace Commercial Interiors Pty Ltd	$480.48
		Repair Office Chairs	
5771	02/06/2022	Integrity Industrial Pty Ltd	$20,050.09
		Casual Labour	
5772	02/06/2022	Integrity Industrial Pty Ltd	$2,424.11
		Casual Labour	
5773	02/06/2022	Iron Mountain Australia Group Pty Ltd	$9,969.42
		Document Management Services	
5774	02/06/2022	Ixom Operations Pty Ltd	$3,494.86
		Pool Chemicals	
5775	02/06/2022	J Blackwood & Son Ltd	$1,104.15
		PPE Supplies	
5776	02/06/2022	Jackson McDonald	$12,417.35
		Legal Fees For The City	
5777	02/06/2022	James Bennett Pty Ltd	$5,533.25

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		Supply Of Library Book Stock	
5778	02/06/2022	Rates Refund	$175.12
5779	02/06/2022	Jodie Aedy	$2,925.00
		Graphic Design Services - Customer First Strategy & Our Service Commitment	
		Graphic Design Services - Community Development Plan Design	
5780	02/06/2022	JPJ Landzone Pty Ltd	$275,407.82
		Land Acquisition - Cell 9 - Intersection Treatment And Landscape Buffer	
5781	02/06/2022	Julie Finley	$360.00
		Vehicle Crossing Subsidy	
5782	02/06/2022	Karen Craig	$94.00
		Refund - Aquamotion Personal Training - Instructor No Longer Available	
5783	02/06/2022	KD & GW Herbert	$80.00
		Animal Registration Refund	
5784	02/06/2022	Kenny Phiri	$360.00
		Vehicle Crossing Subsidy	
5785	02/06/2022	Kerb Direct Kerbing	$15,421.45
		Progress Claim 2 - Supply And Lay Kerb	
5786	02/06/2022	Kleenheat Gas Pty Ltd	$8.75
		Gas Supplies For The City	
5787	02/06/2022	Kleenheat Gas Pty Ltd	$138.55
		Gas Supplies For The City	
5788	02/06/2022	Kleenheat Gas Pty Ltd	$15.70
		Gas Supplies For The City	
5789	02/06/2022	Kleenheat Gas Pty Ltd	$219.45
		Gas Supplies For The City	
5790	02/06/2022	Kleenheat Gas Pty Ltd	$3,803.68
		Gas Supplies For The City	
5791	02/06/2022	Kleenit	$319.00
		Pressure Clean Memorial Park Wall Of Remembrance For Anzac Day	
5792	02/06/2022	Kyocera Document Solutions	$11,859.67
		Photocopier And Meter Reading Charges	
5793	02/06/2022	Landcare Weed Control	$3,411.81
		Weed Control Services	
5794	02/06/2022	Landgate	$380.80
		Land Enquiries	
5795	02/06/2022	LD Total	$61,695.20
		Landscape Maintenance Services	
5796	02/06/2022	LinkedIn Singapore Pte Ltd	$20,350.00
		Linkedin Learning Library - May 2022 - April 2023	
5797	02/06/2022	Logo Appointments	$2,539.36
		Casual Labour	
5798	02/06/2022	Mark Ryan Borrinaga	$360.00
		Vehicle Crossing Subsidy	

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5799	02/06/2022	Materon Investments WA Pty Ltd	$2,000.00
		Refund - Street & Verge Bond	
5800	02/06/2022	Maxxia Pty Ltd	$1,068.37
		Input Tax Credits - Salary Packaging	
5801	02/06/2022	Mayday Earthmoving	$84,678.00
		Heavy Equipment Hire	
5802	02/06/2022	McLeods	$5,466.31
		Legal Fees For The City	
5803	02/06/2022	Cancelled	$0.00
5804	02/06/2022	Rates Refund	$1,200.76
5805	02/06/2022	Melissa Drake	$350.00
		Bond Refund	
5806	02/06/2022	Melissa Smith	$600.00
		Online Storytime Alia Project Filming & Edit	
5807	02/06/2022	Messages On Hold	$809.73
		Provision Of Audio Productions	
5808	02/06/2022	Rates Refund	$88.35
5809	02/06/2022	Michael Page International (Australia)Pty Ltd	$4,023.03
		Casual Labour	
5810	02/06/2022	Michelle Beaven	$195.17
		Wanneroo Aquamotion Membership Refund	
5811	02/06/2022	Mindarie Regional Council	$222,369.62
		Refuse Disposal	
5812	02/06/2022	Minter Ellison	$6,188.71
		Legal Fees For The City	
5813	02/06/2022	Miracle Recreation Equipment Pty Ltd	$148.50
		Highview Park - Playground Repairs And Maintenance	
5814	02/06/2022	Monica Schofield	$75.50
		Refund - Aquamotion Membership - Cancelled	
5815	02/06/2022	Mr Dick Windt	$1,000.00
		Refund - Street & Verge Bond	
5816	02/06/2022	Mr Garry Wilding	$1,000.00
		Refund - Street & Verge Bond	
5817	02/06/2022	Cancelled	$0.00
5818	02/06/2022	Mr Peter Morgan	$2,000.00
		Refund - Street & Verge Bond	
5819	02/06/2022	Mrs Danielle Wildman	$2,000.00
		Refund - Street & Verge Bond	
5820	02/06/2022	Mrs Renee Screaigh	$1,000.00
		Refund - Street & Verge Bond	
5821	02/06/2022	Ms Bonnie Stewart	$2,000.00
		Refund - Street & Verge Bond	
5822	02/06/2022	Ms Jade Campbell	$2,000.00
		Refund - Street & Verge Bond	
5823	02/06/2022	Ms Lara Vassiliou	$2,000.00
		Refund - Street & Verge Bond	
5824	02/06/2022	Nick Jones	$2,000.00

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		Refund - Street & Verge Bond	
5825	02/06/2022	Rates Refund	$190.74
5826	02/06/2022	On Tap Plumbing & Gas Pty Ltd	$743.60
		Plumbing Maintenance For The City	
5827	02/06/2022	Oracle Customer Management Solutions Pty Ltd	$5,814.96
		Service Period - January 2022	
5828	02/06/2022	Oracle Customer Management Solutions Pty Ltd	$6,247.98
		Service Period - November 2021	
5829	02/06/2022	P & C Lizzi	$64,170.00
		Payment To Landowners Within Cells 1, 3, 5 & 6 That Have Not Previously Received An Historic Public Open Space Credit In Accordance With Clause 9.5 Of Dps2	
5830	02/06/2022	Pao-Yu Lin	$72,004.00
		Payment To Landowners Within Cells 1, 3, 5 & 6 That Have Not Previously Received An Historic Public Open Space Credit - Clause 9.5 Of Dps2	
5831	02/06/2022	Pavement Analysis Pty Ltd	$11,440.00
		Beach Road Rehabilitation	
5832	02/06/2022	Planning Institute of Australia Limited	$460.00
		Registration Fee - Planet WA Taking The Community On The Development Journey 28.04.2022 - 1 Attendee	
5833	02/06/2022	Play Check	$330.00
		Comprehensive Playground Inspection - Mintato Park (In Response To Resident Concerns)	
5834	02/06/2022	Porter Consulting Engineers	$3,850.00
		Design & Development - Existing Roads & Services Neerabup Industrial Area Upgrade	
5835	02/06/2022	Praveen Ashok Bulgannavar	$95.20
		Hire Fee Refund	
5836	02/06/2022	Prestige Alarms	$1,465.19
		CCTV / Alarm Services	
5837	02/06/2022	Rates Refund	$536.10
5838	02/06/2022	Recovery Dynamix	$351.50
		Hire Fee Refund	
5839	02/06/2022	Reliable Fencing WA Pty Ltd	$7,260.00
		Fencing Works - Depot	
5840	02/06/2022	REM Consulting	$12,380.31
		Casual Labour	
5841	02/06/2022	Roads 2000	$118,097.38
		Progress Claim 1 - Quinns Road / Marmion Avenue	
		Variation 2 - Hudson Avenue	
		Final Claim - Greenpark Road	
5842	02/06/2022	Rosa Butti	$221,490.00

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		Payment To Landowners Within Cells 1, 3, 5 & 6 That Have Not Previously Received An Historic Public Open Space Credit In Accordance With Clause 9.5 Of DPS2	
5843	02/06/2022	Rubek Automatic Doors	$704.00
		Repair Door - Clarkson Library	
5844	02/06/2022	Ryan Strauch	$2,000.00
		Refund - Street & Verge Bond	
5845	02/06/2022	Safetyquip	$113.22
		PPE Supplies	
5846	02/06/2022	Salvatore Continibali	$138,891.00
		Payment To Landowners Within Cells 1, 3, 5 & 6 That Have Not Previously Received An Historic Public Open Space Credit In Accordance With Clause 9.5 Of DPS2	
5847	02/06/2022	Sebel Pty Ltd	$37,428.99
		Tables And Chairs - Gumblossom Community Centre	
		Tables & Table Trolleys - Phil Renkin Recreation Centre	
		Tables & Chair Trolley - Margaret Cockman Pavilion	
5848	02/06/2022	Shani Solly	$2,000.00
		Refund - Street & Verge Bond	
5849	02/06/2022	Rates Refund	$811.95
5850	02/06/2022	Sigma Chemicals	$1,944.25
		Pool Chemicals	
5851	02/06/2022	Simon Holly	$2,000.00
		Refund - Street & Verge Bond	
5852	02/06/2022	Skyline Landscape Services (WA)	$14,152.97
		Landscape Maintenance - North Streets	
5853	02/06/2022	Smartbuilt Perth Pty Ltd	$976.92
		Pest Control Services	
5854	02/06/2022	Smartbuilt Perth Pty Ltd	$414.86
		Pest Control Services	
5855	02/06/2022	Softfallguys National	$800.00
		Repair Softfall - Kingsbridge Community Centre	
5856	02/06/2022	Sports Surfaces	$1,881.00
		Line Mark 7 Pickleball Courts	
5857	02/06/2022	Sports World of WA	$3,918.20
		Goggles For Resale - Aquamotion	
5858	02/06/2022	St John Ambulance Western Australia Ltd	$120.00
		First Aid Training	
5859	02/06/2022	Standards Australia	$263.48
		License Fee	
5860	02/06/2022	Rates Refund	$1,231.83
5861	02/06/2022	Stewart & Heaton Clothing Company Pty Ltd	$1,424.82
		Uniform Issues - Community Safety	
5862	02/06/2022	Stiles Electrical & Communication Services Pty Ltd	$1,320.00

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		Variation Claim - Belhaven Park & Ferrara Park	
5863	02/06/2022	Synergy	$3,594.58
		Power Supplies For The City	
5864	02/06/2022	Synergy	$87,364.56
		Power Supplies For The City	
5865	02/06/2022	Rates Refund	$100.00
5866	02/06/2022	The Hire Guys Wangara	$88.00
		Arrow Board Hire	
5867	02/06/2022	The Rigging Shed	$2,786.30
		Onsite Inspection 14.04.2022	
5868	02/06/2022	The Trustee for Knightside Trust	$1,138.50
		Neerabup Industrial Area Compliance	
5869	02/06/2022	The Trustee for New Dealership Trust	$231.79
		Vehicle Spare Parts	
5870	02/06/2022	The Trustee for New Dealership Trust	$86.71
		Vehicle Spare Parts	
5871	02/06/2022	TJ Depiazzi & Sons	$25,651.07
		Mulch Deliveries	
5872	02/06/2022	Total Landscape Redevelopment Service Pty Ltd	$21,681.00
		Landscape Maintenance Services	
5873	02/06/2022	Totally Workwear Joondalup	$681.70
		PPE Supplies	
5874	02/06/2022	TQuip	$1,993.70
		Small Plant Spare Parts	
5875	02/06/2022	Triton Electrical Contractors Pty Ltd	$2,416.70
		Irrigation Electrical Works	
5876	02/06/2022	Cancelled	$0.00
5877	02/06/2022	Turf Care WA Pty Ltd	$59,309.88
		Golf Course Maintenance - Marangaroo	
5878	02/06/2022	Urban WA Real Estate Pty Ltd	$2,000.00
		Refund: Street & Verge Bond	
5879	02/06/2022	WA Limestone Contracting Pty Ltd	$51,689.59
		Revetment Repairs - Quinns Beach - Rock Supply	
		Seaweed Removal - Two Rocks	
5880	02/06/2022	Wanneroo Electric	$690.68
		Electrical Maintenance For The City	
5881	02/06/2022	Wanneroo Electric	$6,324.50
		Electrical Maintenance For The City	
5882	02/06/2022	Water Corporation	$31,359.39
		Water Supplies For The City	
5883	02/06/2022	Water Corporation	$2,448.96
		Water Supplies For The City	
5884	02/06/2022	West-Sure Group Pty Ltd	$646.48
		Cash Collection Services	
5885	02/06/2022	Western Australian Local Government Association	$1,938.31

		Training - AIIMS Awareness e-learning - 1 Attendee	
		Consultant Fee - Federal Regional Sporting Facilities - Stage 3 Stage 3	
5886	02/06/2022	Western Irrigation Pty Ltd	$4,449.95
		Irrigation Replacement Parts	
5887	02/06/2022	Western Power	$1,870.00
		Project Works - Paltara Way And Finlay Place	
5888	02/06/2022	Western Resource Recovery Pty Ltd	$2,516.80
		Fleet Wash Down Bay	
5889	02/06/2022	Western Resource Recovery Pty Ltd	$2,545.84
		Waste Oil - Workshop	
5890	02/06/2022	Wizard Pharmacy Distribution Pty Ltd	$2,165.90
		60 Rapid Anitgen Tests	
5891	02/06/2022	Workpower Incorporated	$15,349.07
		Landscape Maintenance Services	
5892	02/06/2022	Wrenoil	$22.00
		Oil Waste Disposal	
5893	02/06/2022	Zan Aung	$360.00
		Vehicle Crossing Subsidy	
5894	02/06/2022	Zetta Pty Ltd	$53,428.82
		Draas Management - Year 4 And 5	
5895	02/06/2022	Zoye Speldewinde	$127.35
		Hire Fee Refund	
5896	03/06/2022	Ms Murray	$255.00
		Reimbursement - Austswim Renewal To Maintain Role	
5897	03/06/2022	Ms Buck	$154.64
		Advertising Campaign - Perth Symphony Orchestra Event Visitor Competition	
5898	03/06/2022	Mr Tetlow	$271.06
		Reimbursement - Fuel Not Recognised On Card	
5899	03/06/2022	Ms McGarry	$367.00
		Reimbursement - Working With Children Check	
5900	03/06/2022	Mr Makkar	$695.00
		Reimbursement - ITIL Certification Exam	
5901	03/06/2022	Mr Everington	$87.00
		Reimbursement - Working With Children Check	
5902	03/06/2022	Ms Russell	$1,350.00
		Study Assistance	
5903	03/06/2022	Mr Williams	$15.17
		Reimbursement - Fuel Not Recognised On Card	
5904	03/06/2022	Cancelled	$0.00
5905	03/06/2022	Mr Dickson	$18.20
		Reimbursement - Business Hospitality	

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5906	03/06/2022	Mr Bennett	$136.83
		Reimbursement - Reticulation Supplies For Wangara Greens	
5907	03/06/2022	Ms Tytler	$87.00
		Reimbursement - Working With Children Check	
5908	03/06/2022	Ms Tovey	$69.00
		Reimbursement - External Hard Drive For Storage Of Video Footage	
5909	03/06/2022	Cancelled	$0.00
5910	03/06/2022	Ms Calver	$121.32
		Reimbursement - Fuel 95569	
5911	03/06/2022	Mr Fracassini	$70.00
		Reimbursement - First Aid Refresher	
5912	03/06/2022	Mr Barker	$18.93
		Reimbursement - Travel Expenses For Meetings	
5960	07/06/2022	AARCO Environmental Solutions Pty Ltd	$4,455.00
		Verge - Rubbish / Illegal Dumping / Asbestos	
5961	07/06/2022	ABN Residential WA Pty Ltd	$2,000.00
		Refund - Street & Verge Bond	
5962	07/06/2022	Action Glass & Aluminium	$2,419.12
		Glazing Services For The City	
5963	07/06/2022	Acurix Networks Pty Ltd	$8,888.00
		Monitoring Services - Various Locations	
5964	07/06/2022	Air & Power Pty Ltd	$1,640.10
		Vehicle Spare Parts	
5965	07/06/2022	Alinta Gas	$106.40
		Gas Supplies For The City	
5966	07/06/2022	Allmark & Associates Pty Ltd	$682.00
		Stationery - Paper Labels	
5967	07/06/2022	Amgrow Australia Pty Ltd	$2,079.00
		Chemicals - Aquaflo Fungicide	
5968	07/06/2022	Aqua Attack Drilling	$43,017.70
		Drill New Bore Hole - Kingsway	
5969	07/06/2022	Armaguard	$197.04
		Cash Collection Services	
5970	07/06/2022	Artem Design Studio Pty Ltd	$5,500.00
		Design Consultancy Services – Variation 1 Wanneroo Animal Care Centre	
5971	07/06/2022	Ashmy Pty Ltd	$2,000.00
		Refund - Street & Verge Bond	
5972	07/06/2022	Aussie Natural Spring Water	$22.50
		Water Bottle Delivery	
5973	07/06/2022	Australian Airconditioning Services Pty Ltd	$3,117.02
		New Fantech Air Fan & Grill - Lake Joondalup Pre School	
5974	07/06/2022	Australian Golf Course Superintendents Association Limited	$390.00
		Membership Renewal	

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5975	07/06/2022	Australian Manufacturing Workers Union	$29.20
		Payroll Deductions	
5976	07/06/2022	Australian Services Union	$440.30
		Payroll Deductions	
5977	07/06/2022	Australian Taxation Office	$1,156,373.00
		Payroll Deductions	
5978	07/06/2022	Aveling Homes Pty Ltd	$2,000.00
		Refund - Street & Verge Bond	
5979	07/06/2022	Baileys Fertilisers	$7,073.00
		Turf Fertiliser	
5980	07/06/2022	Ball & Doggett Pty Ltd	$490.98
		Paper Supplies	
5981	07/06/2022	BBB Advisory	$5,500.00
		Consultancy - Interactive Voice Response (IVR) Review	
5982	07/06/2022	Bee Advice	$250.00
		Bee Removal - Ashmore Park	
5983	07/06/2022	Bibliotheca Australia Pty Ltd	$2,470.60
		RFID Tags For Library Stock	
5984	07/06/2022	Bidfood Perth	$969.88
		Catering Supplies	
5985	07/06/2022	Bladon WA Pty Ltd	$403.14
		Corporate Uniforms Issues	
5986	07/06/2022	Blueprint Homes (WA) Pty Ltd	$24,000.00
		Refund - Street & Verge Bonds	
5987	07/06/2022	Boral Construction Materials Group Ltd	$2,737.30
		Concrete Mix - Various Locations	
5988	07/06/2022	BP Australia Ltd	$126,253.55
		Fuel Issues For The City	
5989	07/06/2022	Brian Zucal & Associates	$1,980.00
		Evaluations Proposed Community Sites Alkimos	
5990	07/06/2022	Bridgestone Australia Limited	$7,372.25
		Tyre Fitting Services	
5991	07/06/2022	Bring Couriers	$1,088.68
		Courier Services	
5992	07/06/2022	Brownes Foods Operations Pty Limited	$428.81
		Milk Deliveries	
5993	07/06/2022	Bucher Municipal Pty Ltd	$23,344.15
		Vehicle Spare Parts	
5994	07/06/2022	Bunnings Pty Ltd	$76.69
		Hardware Purchases	
5995	07/06/2022	Canford Hospitality Consultants	$3,502.50
		Hospitality Strategy Report - Landsdale Library And Youth Innovation Hub	
5996	07/06/2022	Car Care Motor Company Pty Ltd	$3,755.65
		Vehicle Services	
5997	07/06/2022	Carramar Resources Industries	$466.51
		Disposal Of Rubble	

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5998	07/06/2022	CDM Australia Pty Ltd	$12,540.00
		Professional Services 07.02.2022 - 15.02.2022	
5999	07/06/2022	CFMEU	$424.00
		Payroll Deductions	
6000	07/06/2022	Cherry's Catering	$1,391.45
		Catering - Council Forum / Budget Workshop	
6001	07/06/2022	Clark Equipment Sales Pty Ltd	$16,792.29
		Vehicle Repairs	
6002	07/06/2022	Contra-Flow Pty Ltd	$2,234.93
		Traffic Management Services	
6003	07/06/2022	Corsign (WA) Pty Ltd	$10,765.41
		Signs - Beach Signage	
		Signs - Have Your Say - Frederick Stubbs Carpark	
		Streetname Plates	
		Signs - Traffic Management	
		Sign - LRCIP - Hydro Pool	
		Signs & Spikes - Glyphosate	
		Signs - Rock Fall And Swimming	
6004	07/06/2022	Cr Christopher Baker	$1,026.99
		Travel Allowance 08.03.2022 - 12.04.2022 And Corporate Apparel	
6005	07/06/2022	Craneswest (WA) Pty Ltd	$710.83
		Debris Collected	
6006	07/06/2022	Craneswest (WA) Pty Ltd	$385.00
		Debris Collected	
6007	07/06/2022	Critical Fire Protection & Training Pty Ltd	$231.00
		Isolate Sensors Due To Sanding - Wanneroo Community Centre	
6008	07/06/2022	CS Legal	$5,473.42
		Court Fees	
6009	07/06/2022	CS Legal	$6,944.14
		Court Fees	
6010	07/06/2022	CSP Group Pty Ltd	$1,485.15
		Parks Equipment	
6011	07/06/2022	CW Brands Pty Ltd	$74.58
		PVC Duct Tape	
6012	07/06/2022	D&E Parker t/as Lawn Doctor	$16,645.09
		Turfing Works	
6013	07/06/2022	Dale Alcock Homes Pty Ltd	$8,111.52
		Refund - Street & Verge Bonds	
6014	07/06/2022	Data #3 Limited	$3,416.60
		Deep Freeze Enterprise	
6015	07/06/2022	David Paul Petale	$360.00
		Wild Dogs Author Talk At Wanneroo Library	
6016	07/06/2022	DDLS Australia Pty Ltd	$2,750.00
		Microsoft PL-300T00 - Microsoft Power BI Data Analyst	

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6017	07/06/2022	Delos Delta Pty Ltd	$22,770.00
		Final Smart City Strategy & Implementation Plan, Change Management Plan & Communications & Promotion Plan	
6018	07/06/2022	Department of Planning, Lands and Heritage	$5,946.00
		Payment Of DAP Application Fee DAP/20/01790 - Lot 903 Pollino Gardens	
6019	07/06/2022	Direct Communications	$595.10
		Two Way Radio - Rangers	
6020	07/06/2022	Dowsing Group Pty Ltd	$61,188.01
		Concrete Works - Various Locations	
6021	07/06/2022	Drainflow Services Pty Ltd	$32,925.25
		Sweeping / Drain Cleaning Services	
6022	07/06/2022	Drainflow Services Pty Ltd	$8,932.00
		Sweeping / Drain Cleaning Services	
6023	07/06/2022	E & MJ Rosher	$2,454.77
		Vehicle Spare Parts	
6024	07/06/2022	Ecoblue International	$4,125.00
		Ecoblue Chemicals	
6025	07/06/2022	Ecoburbia	$797.50
		Basic Gardening - Yanchep	
6026	07/06/2022	Ellenby Tree Farms	$4,889.50
		Eucalyptus Victrix 'Little Ghost Gum'	
6027	07/06/2022	Elliotts Irrigation Pty Ltd	$2,123.00
		Irrigation Services	
6028	07/06/2022	ELM Estate Landscape Maintenance	$2,299.00
		Landscape Maintenance Services	
6029	07/06/2022	EnvisionWare Pty Ltd	$13,195.60
		Cashless Payments - Upgrade Kit	
6030	07/06/2022	Equifax Australasia Credit Rating Pty Ltd	$800.80
		Financial & Performance Assessment	
6031	07/06/2022	First Homebuilders Pty Ltd	$4,972.80
		Refund - Street & Verge Bonds	
6032	07/06/2022	Fleet Network	$2,559.17
		Payroll Deductions	
6033	07/06/2022	Flex Fitness Equipment	$316.27
		Armortech V2 Hd Wall Ball - Kingsway	
6034	07/06/2022	Forch Australia Pty Ltd	$187.00
		Copper Paste - Stores	
6035	07/06/2022	Forrest And Forrest Games	$1,086.80
		Medium Report To Formulate Fertiliser Program Based On Soil & Leaf Analysis	
6036	07/06/2022	Forrest And Forrest Games	$28,446.00
		Nematode Analysis - Various Locations	
		Review Of Golf Course Specification	
		Soil Tests - Various Locations	
6037	07/06/2022	Fusion Applications Pty Ltd	$8,250.00
		Consulting Fees For OICS Architecture	
6038	07/06/2022	Gemmill Homes Pty Ltd	$1,335.05

		Refund - Street & Verge Bond	
6039	07/06/2022	Geoff's Tree Service Pty Ltd	$32,722.80
		Pruning Services For The City	
6040	07/06/2022	Geoff's Tree Service Pty Ltd	$4,495.98
		Pruning Services For The City	
6041	07/06/2022	Global Marine Enclosures Pty Ltd	$47,843.73
		Summer Enclosure Maintenance - April 2022	
		Winter Enclosure Removal - May 2022	
6042	07/06/2022	GPC Asia Pacific Pty Ltd	$753.39
		Vehicle Spare Parts	
6043	07/06/2022	GPR Truck Sales & Service	$394.92
		Vehicle Repairs	
6044	07/06/2022	Green Options Pty Ltd	$12,794.72
		Mowing Services - Various Locations	
6045	07/06/2022	Greenway Turf Solutions Pty Ltd	$1,980.00
		Weed Control Products	
6046	07/06/2022	Halpd Pty Ltd Trading As Affordable Living Homes	$18,000.00
		Refund - Street & Verge Bonds	
6047	07/06/2022	Hays Personnel Services	$6,704.37
		Casual Labour	
6048	07/06/2022	HBF Health Limited	$716.01
		Payroll Deductions	
6049	07/06/2022	Hickey Constructions Pty Ltd	$2,050.40
		Equipment Repairs - Various Parks	
6050	07/06/2022	HiDrive Group	$3,207.59
		Vehicle Repairs	
6051	07/06/2022	Hitachi Construction Machinery Pty Ltd	$68.42
		Vehicle Spare Parts	
6052	07/06/2022	Hodge Collard Preston Unit Trust	$2,645.50
		Defects Liability Administration - Aquamotion	
6053	07/06/2022	Home Group WA Pty Ltd	$19,559.51
		Refund - Street & Verge Bonds	
6054	07/06/2022	Homebuyers Centre	$25,389.77
		Refund - Building Application - Cancelled	
		Refund - Street & Verge Bonds	
		Refund - Jadu Application - Submitted	
6055	07/06/2022	Horizon West Landscape & Irrigation Pty Ltd	$3,421.00
		Topsail Park Clean Up	
6056	07/06/2022	Hose Right	$552.64
		Vehicle Spare Parts	
6057	07/06/2022	Houspect WA	$4,500.00
		Building Inspection - Olympic Kingsway Sports Club	
6058	07/06/2022	Hydroquip Pumps	$4,569.84
		Irrigation Pump Works	
6059	07/06/2022	Ideal Homes Pty Ltd	$2,000.00
		Refund - Street & Verge Bond	
6060	07/06/2022	Imagesource Digital Solutions	$236.50

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		Coreflutes - Citizenship Ceremony Information	
6061	07/06/2022	IMCO Australasia Pty Ltd	$2,939.20
		Permanent Asphalt Repair - Bag 20Kg	
6062	07/06/2022	Integrity Industrial Pty Ltd	$17,306.12
		Casual Labour	
6063	07/06/2022	Integrity Industrial Pty Ltd	$7,243.22
		Casual Labour	
6064	07/06/2022	Integrity Staffing	$2,460.44
		Casual Labour	
6065	07/06/2022	J Blackwood & Son Ltd	$1,917.68
		PPE Supplies	
6066	07/06/2022	James Bennett Pty Ltd	$23,568.48
		Library Book Stock	
6067	07/06/2022	Janis Rudolfs Nedela	$4,093.10
		Valuation Of City Of Wanneroo Public Art Collection	
6068	07/06/2022	Japanese Truck & Bus Spares Pty Ltd	$303.50
		Vehicle Spare Parts	
6069	07/06/2022	Kerb Direct Kerbing	$1,507.77
		Kerbing - Abbeville Circle	
6070	07/06/2022	Kleenit	$10,339.73
		Graffiti Removal Services	
6071	07/06/2022	Kyocera Document Solutions	$25,007.40
		Printer Purchases	
6072	07/06/2022	Landcare Weed Control	$15,062.79
		Weed Control Services	
6073	07/06/2022	Landscape Elements	$3,438.82
		Landscape Maintenance Services	
6074	07/06/2022	Lauren Strachan	$2,000.00
		Refund - Street & Verge Bond	
6075	07/06/2022	LD Total	$47,878.78
		Landscape Maintenance Services	
6076	07/06/2022	Lee Syminton	$1,320.00
		Wanneroo Showgrounds Concept Design Addition Of Changerooms	
6077	07/06/2022	LGRCEU	$1,683.00
		Payroll Deductions	
6078	07/06/2022	Living Turf	$4,785.00
		Turf Fertiliser	
6079	07/06/2022	Local Government Professionals Australia WA	$2,000.00
		Induction to Local Government Workshop Registration - August 2022 - 5 Attendees	
6080	07/06/2022	Main Roads WA	$4,833.62
		Final Invoice - MRRG Road Improvement Submission - Marmion Avenue / Quinns Road Widening	
6081	07/06/2022	Major Motors	$285.97
		Vehicle Spare Repairs / Parts	

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6082	07/06/2022	Major Motors	$1,866.99
		Vehicle Spare Repairs / Parts	
6083	07/06/2022	Marindust Sales & Ace Flagpoles	$12,892.00
		Supply And Installation Of AFL Goals - Paloma Park	
6084	07/06/2022	Materon Investments WA Pty Ltd	$4,000.00
		Refund - Street & Verge Bond	
6085	07/06/2022	Maxxia Pty Ltd	$7,389.58
		Payroll Deductions	
6086	07/06/2022	Mayday Earthmoving	$15,867.50
		Heavy Equipment Hire	
6087	07/06/2022	Michael Page International (Australia)Pty Ltd	$6,672.77
		Casual Labour	
6088	07/06/2022	Michael Thomas Trant	$305.00
		Author Talk - Q & A Session Including Book Signing	
6089	07/06/2022	Mindarie Regional Council	$241,198.93
		Refuse Disposal	
6090	07/06/2022	Mini-Tankers Australia Pty Ltd	$3,115.79
		Fuel - Fleet Assets	
6091	07/06/2022	Mr Jonathan Webb	$2,000.00
		Refund - Street & Verge Bond	
6092	07/06/2022	Mr Peter Whitehead	$1,000.00
		Refund - Street & Verge Bond	
6093	07/06/2022	Ms Caroline Swift	$40.00
		Animal Registration Refund	
6094	07/06/2022	Nastech (WA) Pty Ltd	$8,161.50
		Surveying Works	
6095	07/06/2022	Natural Area Holdings Pty Ltd	$10,841.93
		Seed & Plant Propagation	
6096	07/06/2022	Navman Wireless Australia Pty Ltd	$253.00
		GPS Mounts & Suction Cups	
6097	07/06/2022	Nespresso Professional	$138.00
		Brita Filter	
6098	07/06/2022	On Tap Plumbing & Gas Pty Ltd	$17,950.40
		Plumbing Maintenance For The City	
6099	07/06/2022	Oracle Customer Management Solutions Pty Ltd	$4,716.05
		After Hours Calls Service	
6100	07/06/2022	Otium Planning Group Pty Ltd	$24,574.00
		Clarkson Library Facility Management Plan	
6101	07/06/2022	Palace Homes & Construction Pty Ltd	$10,769.00
		Gumblossom Netball Renewal Variation	
6102	07/06/2022	Paperbark Technologies Pty Ltd	$4,360.00
		Arboriculture Reports	
6103	07/06/2022	Paywise Pty Ltd	$1,272.18
		Payroll Deductions	
6104	07/06/2022	Pennant House Flags	$3,206.50
		25 Various Flags	

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6105	07/06/2022	Perth Office Equipment Repairs	$1,025.53
		Guillotine & Punch Service & Repairs	
6106	07/06/2022	Plantrite	$8,894.60
		Trees Supply	
6107	07/06/2022	Play Check	$3,650.00
		Playground Inspection - May 2022	
6108	07/06/2022	Plunkett Homes	$2,000.00
		Refund - Street & Verge Bond	
6109	07/06/2022	Poolwerx Mindarie	$627.00
		Service & Non Chlorine Shock - Aquamotion	
		Pool Cleaning / Maintenance	
6110	07/06/2022	Prestige Alarms	$61,256.02
		CCTV / Alarm Services	
6111	07/06/2022	Cancelled	$0.00
6112	07/06/2022	Print And Sign Co	$143.22
		5mm Corflute - Instagram Frames	
6113	07/06/2022	Prosci Pty Ltd	$6,195.00
		Practitioner Tuition - 1 Attendee	
6114	07/06/2022	Pure Homes Pty Ltd Trading As B1 Homes	$6,000.00
		Refund - Street & Verge Bonds	
6115	07/06/2022	Rackman Australia	$3,657.31
		Rackman Firespan Shelving - Clarkson Fire Station	
6116	07/06/2022	Reliable Fencing WA Pty Ltd	$36,062.87
		Fencing Works	
6117	07/06/2022	Rent A Dingo	$275.00
		Dingo Hire - Edgar Griffiths Park	
6118	07/06/2022	Rates Refund	$6,723.42
6119	07/06/2022	Robert Walters Pty Ltd	$8,267.11
		Casual Labour	
6120	07/06/2022	Rod Bushell	$2,000.00
		Refund - Street & Verge Bond	
6121	07/06/2022	Roy Gripske & Sons Pty Ltd	$1,613.15
		Trail Blazer Trimmer Line	
6122	07/06/2022	SABR Pty Ltd Australia	$475.20
		Zebra Battery Standard	
6123	07/06/2022	Safety Tactile Pave	$3,301.76
		Install Tactile Pavers - McCormack Drive	
6124	07/06/2022	Safety World	$618.20
		PPE Supplies	
6125	07/06/2022	Sage Consulting Engineers	$3,322.00
		Hainsworth Indoor Courts - Administration Fees	
6126	07/06/2022	Scarboro Toyota	$21,667.35
		New Vehicle Purchase - Yaris	
6127	07/06/2022	Sherwood Flooring Pty Ltd	$8,991.40
		Sanding And Seal Floors - Wanneroo Community Centre	
6128	07/06/2022	Sifting Sands	$2,841.96

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		Sand Cleaning Services - Play Areas	
6129	07/06/2022	Sign Supermarket	$1,695.00
		Recovery Centre A-Frames	
6130	07/06/2022	Simsai Construction Group Pty Ltd	$6,000.00
		Refund - Street & Verge Bonds	
6131	07/06/2022	Site Architecture Studio	$495.00
		Design, Documentation & Contract Administration - Clarkson Library - Reception Desk	
6132	07/06/2022	Site Sentry Pty Ltd	$66.00
		Removable Winch - Frederick Stubbs Park	
6133	07/06/2022	Site Sentry Pty Ltd	$2,244.00
		Security Cameras & Monitoring - Wangara Recycling Shed	
6134	07/06/2022	SJ McKee Maintenance Pty Ltd	$1,376.00
		Repair Works - Various Locations	
6135	07/06/2022	Skyline Landscape Services (WA)	$22,541.58
		Landscape Maintenance Services	
6136	07/06/2022	Smartbuilt Perth Pty Ltd	$195.57
		Pest Control Services	
6137	07/06/2022	Smartsalary	$5,595.72
		Input Tax Credit - Smart Salary - April 2022	
		Payroll Deductions	
6138	07/06/2022	Softfallguys National	$1,210.00
		Softfall Repairs - Parks	
6139	07/06/2022	Sports Turf Association (WA)Incorporated	$700.00
		Annual Membership X 2 - For Group Of 4 Persons - 01.01.2022 - 31.12.2022	
6140	07/06/2022	SSB Pty Ltd	$18,655.08
		Refund - Street & Verge Bonds	
6141	07/06/2022	St John Ambulance Western Australia Ltd	$120.00
		First Aid Course	
6142	07/06/2022	Steens Gray & Kelly	$4,752.00
		Yanchep Sports & Social Club AC Feasibility	
6143	07/06/2022	Superior Nominees Pty Ltd	$2,068.66
		Playground Equipment Repairs	
6144	07/06/2022	Synergy	$12,893.58
		Power Supplies For The City	
6145	07/06/2022	Taiya Conversi	$212.25
		Hire Fee Refund	
6146	07/06/2022	Tamala Park Regional Council	$24,093.94
		GST Payable - April 2022	
6147	07/06/2022	Terravac Vacuum Excavations Pty Ltd	$13,030.96
		Location Of Services	
6148	07/06/2022	The Hire Guys Wangara	$110.00
		Sign Board Hire - Bulk Rubbish	
6149	07/06/2022	The Poster Girls	$390.50
		Let Me Be Myself A3 Posters	
6150	07/06/2022	The Rigging Shed	$685.85

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		Chain Sling With Self Locking Hooks	
6151	07/06/2022	The Spiers Centre Incorporated	$352.00
		Crèche Staff For Parenting Sessions	
6152	07/06/2022	The Trustee for BARRA CIVIL AND FENCING Trust	$18,042.20
		Replace Fencing - Valdina Place	
6153	07/06/2022	The Trustee for Hayto Trust	$385.00
		Photography - Supercars 30.04.2022	
6154	07/06/2022	TJ Depiazzi & Sons	$24,923.85
		Mulch Deliveries	
6155	07/06/2022	Toll Transport Pty Ltd	$256.64
		Courier Services	
6156	07/06/2022	Toro Australia Group Sales Pty Ltd	$3,303.63
		Vehicle Spare Parts	
6157	07/06/2022	Total Eden Pty Ltd	$1,459.06
		Wetend Firefighting Pump	
6158	07/06/2022	Total Landscape Redevelopment Service Pty Ltd	$57,400.20
		Landscape Maintenance Services	
6159	07/06/2022	Trailer Parts Pty Ltd	$6.93
		Vehicle Spare Parts	
6160	07/06/2022	Triton Electrical Contractors Pty Ltd	$946.00
		Reticulation Pump Works	
6161	07/06/2022	Trophy Shop Australia	$4,506.80
		Engraving Of 8 Official Opening Plaques	
6162	07/06/2022	Truck Centre WA Pty Ltd	$1,208.59
		Vehicle Spare Parts	
6163	07/06/2022	Turf Care WA Pty Ltd	$121,501.84
		Golf Course Maintenance - Marangaroo & Carramar	
6164	07/06/2022	UES (Int'L) Pty Ltd	$39.42
		Vehicle Spare Parts	
6165	07/06/2022	United Fasteners WA Pty Ltd	$350.22
		Vehicle Spare Parts	
6166	07/06/2022	Ventura Home Group Pty Ltd	$18,000.00
		Refund - Street & Verge Bonds	
6167	07/06/2022	Vermeer (WA & NT)	$1,729.64
		Vehicle Spare Parts	
6168	07/06/2022	Vocus Communications	$581.90
		NBN Connection - YTRAC	
6169	07/06/2022	Wanneroo Business Association Incorporated	$1,045.00
		Webinar - Discover $1K In 1 Hour In Your Business	
6170	07/06/2022	Wanneroo Electric	$5,448.99
		Electrical Maintenance For The City	
6171	07/06/2022	Wanneroo Fire Support Brigade	$339.79
		Reimbursement - Deployment Costs	
6172	07/06/2022	Water Corporation	$2,743.32
		Water Supplies For The City	

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6173	07/06/2022	West Coast Turf	$11,973.50
		Turf Maintenance - Kingsway Baseball	
6174	07/06/2022	Western Australian Local Government Association	$990.00
		Short Course Booking - Recovery Coordinators Course For Local Government - 1 Attendee	
6175	07/06/2022	Western Irrigation Pty Ltd	$1,697.91
		Irrigation Parts Replacement	
6176	07/06/2022	Western Resource Recovery Pty Ltd	$726.00
		Parts Washer - Fleet Workshop	
6177	07/06/2022	WEX Australia Pty Ltd	$1,797.17
		Fuel - Fire Services	
6178	07/06/2022	Wilson Security	$5,441.83
		Security Services	
6179	07/06/2022	Work Clobber	$1,877.40
		PPE Supplies	
6180	07/06/2022	Workpower Incorporated	$7,418.40
		Tree Supply	
6181	07/06/2022	WSP Australia Pty Ltd	$13,585.00
		Consultancy Services - Wangara CCTV	
6182	07/06/2022	Zetta Pty Ltd	$9,880.19
		MPLS Managed Service	
6183	10/06/2022	City of Wanneroo	$5,376.00
		Offset Of Rates In Lieu Of Monthly Allowance	
6184	10/06/2022	Cr Brett Treby	$4,596.15
		Monthly Allowance	
6185	10/06/2022	Cr Christopher Baker	$2,690.46
		Monthly Allowance	
6186	10/06/2022	Cr Glynis Parker	$2,690.46
		Monthly Allowance	
6187	10/06/2022	Cr Helen Berry	$2,690.46
		Monthly Allowance	
6188	10/06/2022	Cr Jacqueline Huntley	$2,465.46
		Monthly Allowance	
6189	10/06/2022	Cr Jordan Wright	$2,690.46
		Monthly Allowance	
6190	10/06/2022	Cr Linda Aitken	$2,690.46
		Monthly Allowance	
6191	10/06/2022	Cr Natalie Herridge	$2,690.46
		Monthly Allowance	
6192	10/06/2022	Cr Natalie Sangalli	$2,690.46
		Monthly Allowance	
6193	10/06/2022	Cr Paul Miles	$2,490.46
		Monthly Allowance	
6194	10/06/2022	Cr Sonet Coetzee	$2,690.46
		Monthly Allowance	
6197	13/06/2022	Accenture Australia Pty Ltd	$6,600.00

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		3rd Environment Management - March And April	
6198	13/06/2022	Allaboutxpert Australia Pty Ltd	$44,000.35
		Support - T1 Payroll AMS And Oracle Financials	
6199	13/06/2022	Altus Planning	$6,358.00
		External Consultancy - SAT Item	
6200	13/06/2022	Antiskid Industries Pty Ltd	$7,531.70
		Install Green Omnigrip - Hudson Park Carpark	
6201	13/06/2022	Aqua Attack Drilling	$73,522.90
		Drill Bore - Monaghan & Winston Parks	
6202	13/06/2022	Aquatic Leisure Technologies	$110.00
		Refund - Building Application - Jadu System Error	
6203	13/06/2022	Aquatic Services WA Pty Ltd	$14,106.40
		Monthly Service To Pool Filtration System	
6204	13/06/2022	Armaguard	$309.19
		Cash Collections	
6205	13/06/2022	Ascon Survey And Drafting Pty Ltd	$1,152.25
		Site Survey - Marangaroo Golf Course	
6206	13/06/2022	Ashmy Pty Ltd	$2,000.00
		Refund - Street & Verge Bond	
6207	13/06/2022	Australian Airconditioning Services Pty Ltd	$360.47
		Airconditioning Maintenance Services	
6208	13/06/2022	Australian Communications & Media Authority	$869.00
		License Fees - Fixed Point To Point Service	
6209	13/06/2022	Australian Institute of Management Human Resource Development Centre Incorporate	$374.00
		Training - Microsoft - Power Bi Desktop - 1 Attendee	
6210	13/06/2022	Baileys Fertilisers	$437.58
		Grosorb Order For Winter Planting	
6211	13/06/2022	Banhams WA Pty Ltd	$77.00
		Cabinet Supplies - Mindarie Quinns Community Centre	
6212	13/06/2022	Better Pets and Gardens Wangara	$276.02
		Animal Care Centre Supplies	
6213	13/06/2022	Better Pets and Gardens Wangara	$133.75
		Animal Care Centre Supplies	
6214	13/06/2022	BGC Residential Pty Ltd	$3,640.06
		Refund - Jadu - Rejected And Refund Of Application	
6215	13/06/2022	Bidfood Perth	$1,431.01
		Catering Supplies	
6216	13/06/2022	Blueprint Homes (WA) Pty Ltd	$4,000.00
		Refund - Street & Verge Bonds	
6217	13/06/2022	Bollig Design Group Ltd	$1,034.00
		Consultancy - BMX Pearsall Upgrade	
6218	13/06/2022	Boral Construction Materials Group Ltd	$1,633.06

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		Concrete Mix - Various Locations	
6219	13/06/2022	Bridge42	$7,700.00
		Professional Services - Lot 9100 Nia Business Plan And Financials	
6220	13/06/2022	Bridgestone Australia Limited	$5,308.41
		Tyre Fitting Services	
6221	13/06/2022	Brownes Foods Operations Pty Limited	$223.13
		Milk Supplies	
6222	13/06/2022	Bucher Municipal Pty Ltd	$919.78
		Vehicle Spare Parts	
6223	13/06/2022	Bunnings Pty Ltd	$466.00
		Hardware Purchases	
6224	13/06/2022	C&S McDarby	$1,518.71
		Refund - Second Pre-Payment For East Wanneroo Cell 1 Excess Funds	
6225	13/06/2022	Cameron Chisholm & Nicol (WA) Pty Ltd	$1,100.00
		Design Review Services	
6226	13/06/2022	Canford Hospitality Consultants	$1,254.00
		Hospitality Strategy Report - Landsdale Library And Youth Innovation Hub	
6227	13/06/2022	Car Care Motor Company Pty Ltd	$1,073.89
		Vehicle Services / Repairs	
6228	13/06/2022	Cathara Consulting Pty Ltd	$4,528.70
		Casual Labour	
6229	13/06/2022	CDM Australia Pty Ltd	$20,845.42
		Professional Services - Level 2 - Business Hours Support Technician Resource	
		Professional Services - Maintenance For May 2022	
6230	13/06/2022	Cherry's Catering	$2,362.90
		Catering - Council Forum / Budget Workshop - 31.05.2022	
		Catering - Working Dinner - 30.05.2022	
6231	13/06/2022	Child Support Agency	$1,230.16
		Payroll Deductions	
6232	13/06/2022	Chivas Enterprised Pty Ltd t/as Mayday Earthmoving	$6,264.50
		Heavy Equipment Hire	
6233	13/06/2022	Chivas Enterprised Pty Ltd t/as Mayday Earthmoving	$6,864.00
		Heavy Equipment Hire	
6234	13/06/2022	Civica Pty Ltd	$655,691.96
		Licence Support And Maintenance - 01.07.2022 - 30.06.2023	
6235	13/06/2022	Claire Davenhall	$448.00
		Creative Art Workshop - Ann Frank Exhibition	
6236	13/06/2022	Clarkson Community High School	$367.50
		Refund - Cancelled School Carnival	
6237	13/06/2022	Clayton Utz	$5,548.54

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		Legal Fees For The City	
6238	13/06/2022	Coastal Navigation Solutions	$594.00
		Conservation Of Hayley Welsh Mural - Butler Community Centre	
6239	13/06/2022	Contra-Flow Pty Ltd	$193,009.90
		Traffic Management Services	
6240	13/06/2022	Cossill & Webley Consulting Engineers	$83,220.12
		Consulting Engineering Services - Flynn Drive Duplication	
6241	13/06/2022	Rates Refund	$692.18
6242	13/06/2022	Craneswest (WA) Pty Ltd	$56,776.57
		Removal Of Green Waste - Motivation Drive	
6243	13/06/2022	Creative Communities International Pty Ltd	$2,156.00
		Town Centre Revitalisation	
6244	13/06/2022	Critical Fire Protection & Training Pty Ltd	$1,142.68
		Fire Detection System Servicing	
6245	13/06/2022	CSP Group Pty Ltd	$221.75
		Small Plant Spare Parts	
6246	13/06/2022	CW Brands Pty Ltd	$1,162.26
		Paint Supplies	
6247	13/06/2022	Daimler Trucks Perth	$405.62
		Vehicle Spare Parts	
6248	13/06/2022	Dale Alcock Homes Pty Ltd	$2,000.00
		Refund - Street & Verge Bond	
6249	13/06/2022	Data #3 Limited	$24,074.23
		Software Licenses	
6250	13/06/2022	Cancelled	$0.00
		Veeam Backup For Microsoft Office Subscription	
6251	13/06/2022	Datavoice Communications Pty Ltd	$37,189.90
		Avaya Maintenance 2022 / 2023	
		Avaya Proof Of Concept - Milestone 2 - 20% On Delivery	
6252	13/06/2022	Double G (WA) Pty Ltd	$2,059.35
		Quantity Surveying Services	
6253	13/06/2022	Dowsing Group Pty Ltd	$1,716.00
		Traffic Management Plan - Yanchep Beach / St Andrews	
6254	13/06/2022	Drainflow Services Pty Ltd	$8,470.60
		Road Sweeping Services	
6255	13/06/2022	Drainflow Services Pty Ltd	$5,592.40
		Road Sweeping / Drain Cleaning Services	
6256	13/06/2022	Ecoblue International	$4,527.60
		Ecoblue Bulk Adblue	
6257	13/06/2022	Eduard Grobler	$183.95
		Hire Fees Refund	
6258	13/06/2022	Emerge Associates	$2,200.00
		Splendid Park Cycling Facility - Balance Of Contract	
6259	13/06/2022	Emineo Engineering Services	$18,402.00

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		Yanchep “Observation Tower” Dismantle	
6260	13/06/2022	Environmental Industries Pty Ltd	$1,747.11
		Supply & Apply Fertilisers	
6261	13/06/2022	Ergolink	$2,079.56
		Height Adjustable Desk	
6262	13/06/2022	Focus Consulting WA Pty Ltd	$4,400.00
		Electrical Consulting Services - Wanneroo Showgrounds	
6263	13/06/2022	FUJIFILM Business Innovation Australia Pty Ltd	$5,277.80
		Ezescan Services 12.04.2022 - 11.04.2023	
6264	13/06/2022	Geoff's Tree Service Pty Ltd	$17,214.62
		Pruning Services For The City	
6265	13/06/2022	Gillmore Electrical Services	$54,007.80
		Progress Claim 1 - Ocean Reef Road	
6266	13/06/2022	GPC Asia Pacific Pty Ltd	$730.33
		Vehicle Spare Parts	
6267	13/06/2022	GPR Truck Sales & Service	$262.61
		Vehicle Spare Parts	
6268	13/06/2022	Grasstrees Australia	$506.00
		Watering - 12 Grasstrees - Golfview Park	
6269	13/06/2022	Great Southern Fuels	$1,319.60
		Unleaded Petrol - Stores	
6270	13/06/2022	Greens Hiab Service	$792.00
		Hiab Hire - Edgar Griffiths Park	
6271	13/06/2022	Hays Personnel Services	$15,445.28
		Casual Labour	
6272	13/06/2022	Heatley Sales Pty Ltd	$299.53
		Vehicle Spare Parts	
6273	13/06/2022	Henry Fairclough	$360.00
		Vehicle Crossing Subsidy	
6274	13/06/2022	HFM Asset Management Pty Ltd	$27,262.95
		Condition Assessment & Validation Of Park Assets	
6275	13/06/2022	Hickey Constructions Pty Ltd	$682.00
		Test And Re-Commission Mechanical System - Family Change Room Project - Aquamotion	
6276	13/06/2022	Hitachi Construction Machinery Pty Ltd	$260.17
		Vehicle Spare Parts	
6277	13/06/2022	Home Group WA Pty Ltd	$4,000.00
		Refund - Street & Verge Bonds	
6278	13/06/2022	Homebuyers Centre	$4,000.00
		Refund - Street & Verge Bonds	
6279	13/06/2022	HopgoodGanim	$3,890.10
		Legal Fees For The City	
6280	13/06/2022	Iconic Property Services Pty Ltd	$31,876.17
		Cleaning Services For The City	
6281	13/06/2022	Imagesource Digital Solutions	$1,783.10

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		Printing / Installation - Council Chambers Wall Feature	
		Corflute Signs - Kinsale Park	
		iSilver Pull-Up Banner - Kingsway Indoor Stadium	
6282	13/06/2022	Instant Toilets & Showers Pty Ltd	$1,163.25
		Chemical Toilets - Old Nursery Park	
6283	13/06/2022	Integrity Industrial Pty Ltd	$22,993.59
		Casual Labour	
6284	13/06/2022	Integrity Staffing	$5,528.95
		Casual Labour	
6285	13/06/2022	Intelife Group	$36,514.32
		BBQ Maintenance - March / April	
6286	13/06/2022	J Blackwood & Son Ltd	$4,552.00
		PPE Supplies & Stores Stock	
6287	13/06/2022	J&P and J Tilbrook	$579,186.00
		Refund - To Landowners - Historic Pos - Tilbrook Cell 6	
6288	13/06/2022	Jadu Software Pty Ltd	$45,592.80
		Annual Support Maintenance	
6289	13/06/2022	James Bennett Pty Ltd	$635.27
		Book Purchases - Library Services	
6290	13/06/2022	Rates Refund	$899.99
6291	13/06/2022	Jason Atkins	$2,000.00
		Refund - Street & Verge Bond	
6292	13/06/2022	Jobfit Health Group Pty Ltd	$966.90
		Medical Fees For The City	
6293	13/06/2022	Kerb Direct Kerbing	$13,492.93
		Concrete Works - Various Locations	
6294	13/06/2022	Kleenheat Gas Pty Ltd	$31.65
		Gas Supplies For The City	
6295	13/06/2022	Kleenit	$2,886.20
		Graffiti Removal Services	
6296	13/06/2022	Kyocera Document Solutions	$14,557.02
		Digital Copier Purchases And Meter Reading	
6297	13/06/2022	Landcare Weed Control	$3,051.07
		Landscape Maintenance	
6298	13/06/2022	Landscape Elements	$52,634.32
		Variation 41 - Elsbury Upgrade	
		Progress Claim 11 - Landscape Maintenance May 2022 Boomerang, Grandis, McAllister & Dragonfly Parks	
6299	13/06/2022	LD Total	$160,958.45
		Landscape Maintenance	
6300	13/06/2022	Leanne Turner	$2,000.00
		Refund - Street & Verge Bond	
6301	13/06/2022	Les Mills Asia Pacific	$951.38
		Fitness Classes Licence	
6302	13/06/2022	Linemarking WA Pty Ltd	$4,158.00
		Linemarking - Yanchep Roundabout	

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6303	13/06/2022	Lock Joint Australia	$1,655.50
		Stiff Joint Strip - Stores	
6304	13/06/2022	Marketforce Pty Ltd	$1,075.71
		Advertising Services	
6305	13/06/2022	Mega Music Australia	$399.00
		Sennheiser Lavalier Set	
6306	13/06/2022	Rates Refund	$333.26
6307	13/06/2022	Mercer Consulting (Australia) Pty Ltd	$2,838.00
		Review Of Implementation Specialist Position And CFO	
6308	13/06/2022	Mindarie Regional Council	$2,361.58
		Refuse Disposal Services	
6309	13/06/2022	Minter Ellison	$4,537.61
		Legal Fees For The City	
6310	13/06/2022	Miracle Recreation Equipment Pty Ltd	$59.40
		Repairs To Drum Panel - Windjammer Park	
6311	13/06/2022	Mr Adam Gibson	$1,000.00
		Refund - Street & Verge Bond	
6312	13/06/2022	Mysite Design Pty Ltd	$9,075.00
		Consultation Manager Enterprise Subscription - 20/06/2022 - 29/06/2023	
6313	13/06/2022	Rates Refund	$2,162.18
6314	13/06/2022	Natural Area Holdings Pty Ltd	$7,161.03
		Rabbit And Fox Control - City's Reserves	
6315	13/06/2022	Navman Wireless Australia Pty Ltd	$550.00
		Remove / Refit GPS System	
6316	13/06/2022	Netsight Pty Ltd	$1,780.90
		Monthly Subscription Fee	
6317	13/06/2022	Neverfail Springwater Limited	$35.40
		Bottled Water - Print Room	
6318	13/06/2022	Rates Refund	$483.64
6319	13/06/2022	Northern Suburbs Men's Shed Incorporated	$18,233.00
		Community Sheds Establishment Fund - Year 3 Allocation As Part Of The Community Shed Policy	
6320	13/06/2022	On Tap Plumbing & Gas Pty Ltd	$1,609.30
		Plumbing Maintenance For The City	
6321	13/06/2022	Parins	$1,000.00
		Vehicle Service	
6322	13/06/2022	Parker Black & Forrest	$723.86
		New Locks On Gates	
6323	13/06/2022	Perth Heavy Tow	$935.00
		Vehicle Towing Services	
6324	13/06/2022	Prestige Alarms	$163.00
		Alarm / CCTV Services	
6325	13/06/2022	Cancelled	$0.00
6326	13/06/2022	Rates Refund	$574.40
6327	13/06/2022	Public Transport Authority	$58,796.01

		Contribution Towards The Installation Of New Bus Shelters At Bus Stop 16057, 18214, 21965, 22449, 26005, 26115, 27366	
6328	13/06/2022	Quinns Rocks Little Athletics Club	$400.00
		Donation To Quinns Rocks Little Athletics Championships In Sydney 26.03.2022	
6329	13/06/2022	Rates Refund	$7,113.99
6330	13/06/2022	Redink Homes Pty Ltd	$625.00
		Refund - Street & Verge Bond	
6331	13/06/2022	Reliable Fencing WA Pty Ltd	$15,704.12
		Fencing Works For The City	
6332	13/06/2022	Reliable Fencing WA Pty Ltd	$3,531.00
		Fencing Works For The City	
6333	13/06/2022	Repeat Plastics (WA)	$4,852.75
		Podium Signs	
6334	13/06/2022	Roads 2000	$25,349.04
		Road Works - Wanneroo Road, Tapping Way & Yanchep Beach Road / St Andrews Road	
6335	13/06/2022	Royal Wolf Trading Australia Pty Ltd	$3,031.50
		Repair Security Screen Door In Front Of The Kiosk Roller Shutter At Leatherback Park.	
6336	13/06/2022	RW Quantity Surveyors	$3,025.00
		Gymnasium Floor Upgrades - Aquamotion	
		Yanchep Lagoon Cafe & Change Room Upgrade	
6337	13/06/2022	Safety Tactile Pave	$7,292.21
		Install Tactile Pavers - Connolly / McCormack	
6338	13/06/2022	Safety World	$478.50
		Gloves Nitrile Chemical	
6339	13/06/2022	SAI Global Compliance Pty Ltd	$16,500.00
		Workplace Health & Safety System	
6340	13/06/2022	Sammy Aldo De Vita	$5,618.50
		Legal Fees For The City	
6341	13/06/2022	Signs & Lines	$19,002.50
		New Cladding Panels With Custom Finished New Cut Elements / Text	
6342	13/06/2022	Site Sentry Pty Ltd	$4,455.00
		Mobile CCTV Pole With 2 X Cameras	
6343	13/06/2022	Skyline Landscape Services (WA)	$80,923.84
		Landscape Maintenance	
6344	13/06/2022	Smartbuilt Perth Pty Ltd	$66.00
		Pest Control Services	
6345	13/06/2022	Smoke & Mirrors Audio Visual	$6,960.63
		Perth Symphony Orchestra Concert Sound & Lighting 26.02.2021 - Balance	
6346	13/06/2022	Social Pinpoint	$528.00

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		Consultancy Services - Koondoola Butterworth Shared Path Project - GIS File Formatting / SPP Map Configuration	
6347	13/06/2022	SOLO Resource Recovery	$161,007.74
		Provision Of Kerbside Bin Collection & Transport	
6348	13/06/2022	SPORTENG	$2,198.90
		Phase 2 - Detail Design - Wanneroo Tennis Courts	
6349	13/06/2022	Sports Surfaces	$23,001.00
		Additional Synthetic Turf - Edgar Griffiths Park & Warradale Park	
6350	13/06/2022	SSB Pty Ltd	$6,000.00
		Refund - Street & Verge Bonds	
6351	13/06/2022	St John Ambulance Western Australia Ltd	$2,338.21
		First Aid Supplies	
6352	13/06/2022	Statewide Pump Services	$6,215.00
		Pump Services - Periodic Inspections	
		Waste Sewage Pump - Edgar Griffiths Park	
6353	13/06/2022	Stewart & Heaton Clothing Company Pty Ltd	$4,574.46
		Staff Uniforms - Emergency Services	
6354	13/06/2022	Suez Recycling & Recovery Pty Ltd	$5,282.42
		Refuse Disposal Services	
6355	13/06/2022	Sunny Industrial Brushware	$1,355.11
		Gutter Brooms	
6356	13/06/2022	Superior Nominees Pty Ltd	$352.00
		Repair Park / Playgroup Equipment	
6357	13/06/2022	Synergy	$591,253.51
		Power Supplies For The City	
6358	13/06/2022	Rates Refund	$177.06
6359	13/06/2022	Tenco Engineers Pty Ltd	$1,815.00
		Structural Engineering Services - Warradale Jetty	
6360	13/06/2022	The Distributors Perth	$171.35
		Snacks & Confectionery - Kingsway Stadium	
6361	13/06/2022	The Trustee for New Dealership Trust	$208.87
		Vehicle Spare Parts	
6362	13/06/2022	Rates Refund	$2,495.56
6363	13/06/2022	TJ Depiazzi & Sons	$40,359.22
		Mulch Deliveries	
6364	13/06/2022	Toll Transport Pty Ltd	$275.86
		Courier Services	
6365	13/06/2022	TQuip	$1,818.50
		Small Plant Spare Parts	
6366	13/06/2022	Trailer Parts Pty Ltd	$1,519.35
		Vehicle Spare Parts	
6367	13/06/2022	Triton Electrical Contractors Pty Ltd	$36,685.00
		Irrigation Electrical Works	
6368	13/06/2022	Trophy Shop Australia	$757.78
		Swimming Medals & Laser Engraving	

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6369	13/06/2022	Truck Centre WA Pty Ltd	$64.88
		Vehicle Spare Parts	
6370	13/06/2022	Turf Care WA Pty Ltd	$698.15
		Apply Spearhead - Kingsway Baseball	
6371	13/06/2022	Cancelled	$0.00
6372	13/06/2022	UES (Int'L) Pty Ltd	$93.63
		Vehicle Spare Parts	
6373	13/06/2022	Urban Resources	$20,518.96
		Strip Topsoil & Top Stockkpile	
6374	13/06/2022	Ventura Home Group Pty Ltd	$1,640.17
		Refund - Street & Verge Bonds	
6375	13/06/2022	Wanneroo Electric	$1,474.81
		Electrical Maintenance For The City	
6376	13/06/2022	Wanneroo Patios	$1,577.73
		Supply And Install Raised Carport - Moorpark Avenue	
6377	13/06/2022	Water Corporation	$4,093.84
		Water Supplies For The City	
6378	13/06/2022	West Coast Shade Pty Ltd	$41,745.00
		Supply, Fabricate And Install Shade Sail - Rendell Park	
6379	13/06/2022	Western Australian Local Government Association	$8,030.00
		1000 Rapid Antigen Tests	
6380	13/06/2022	William Buck Consulting (WA) Pty Ltd	$6,875.00
		Internal Audit Of Customer Service Delivery And Complaint Management	
6381	13/06/2022	Workpower Incorporated	$19,649.61
		Landscape Maintenance	
6382	13/06/2022	Zetta Pty Ltd	$9,782.37
		Network Managed Services	
6383	16/06/2022	Perth Energy Pty Ltd	$523.53
		Power Supplies For The City	
6406	20/06/2022	ABM Landscaping	$5,010.56
		Brick-Paving Services - Rothesay Heights	
6407	20/06/2022	Accenture Australia Pty Ltd	$1,100.00
		Managed Cloud Services	
6408	20/06/2022	Action Glass & Aluminium	$1,153.57
		Glazing Services	
6409	20/06/2022	Advanteering - Civil Engineers	$55,479.05
		Progress Claim 1 - Splendid Park Cycling Track Upgrade	
6410	20/06/2022	Alinta Gas	$953.35
		Gas Supplies	
6411	20/06/2022	Rates Refund	$1,208.11
6412	20/06/2022	Aslab Pty Ltd	$1,540.00
		Asphalt Cores - Lisford Ave Footpath	
6413	20/06/2022	Assetic Australia Proprietary Limited	$181,135.35
		Subscription - 01.07.2022 - 30.06.2023	

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6414	20/06/2022	Ati-Mirage	$1,665.00
		Training - The Articulate Storyline - Essentials & Articulate Rise - 10 June 2022 - 1 Attendee	
6415	20/06/2022	Auscontact Association Limited	$1,210.00
		Customer Contact Professional & Customer Service Excellence Award	
6416	20/06/2022	Aussie Natural Spring Water	$67.50
		15L Water Bottle - Yanchep Hub	
6417	20/06/2022	Australian Airconditioning Services Pty Ltd	$388.85
		Airconditioning Maintenance	
6418	20/06/2022	Australian Airconditioning Services Pty Ltd	$15,782.64
		Airconditioning Maintenance	
6419	20/06/2022	Australian Institute of Management Human Resource Development Centre Incorporate	$2,750.00
		Corporate Silver Subscription - 01.04.2022 - 31.03.2023	
6420	20/06/2022	Australian Manufacturing Workers Union	$29.20
		Payroll Deductions	
6421	20/06/2022	Australian Services Union	$414.40
		Payroll Deductions	
6422	20/06/2022	Australian Taxation Office	$604,490.00
		Payroll Deductions	
6423	20/06/2022	Back Beach Co Pty Ltd	$1,051.60
		Towel Supplies - Aquamotion	
6424	20/06/2022	Ball & Doggett Pty Ltd	$249.57
		Paper Supplies - Print Room	
6425	20/06/2022	Banksia Grove Development Nominees PL	$570,589.85
		Bond Release - Banksia Grove Stage 54 WAPC 159523 - Stage 55 WAPC 156073 158983 159523	
6426	20/06/2022	Bardfield Engineering	$23,650.00
		4 Sets - Soccer & Junior Goals Aluminium Senior Portable	
6427	20/06/2022	Bartco Traffic Equipment Pty Ltd	$1,173.29
		Repairs To Fire Sign - Yanchep	
6428	20/06/2022	Baseball WA Limited	$200.00
		Donation - Participation Of 1 Member At The Women's National Baseball Championships To Be Held In Adelaide 13 - 22.04.2022	
6429	20/06/2022	Bee Advice	$160.00
		Inspect Bee Hive - Cromwell Road	
6430	20/06/2022	Better Pets and Gardens Wangara	$225.14
		Animal Care Centre Supplies	
6431	20/06/2022	BGC Concrete	$276.98
		Kerbmix - Olivia Close Alexander Heights	
6432	20/06/2022	Binamrata Dhakal	$126.00
		Hire Fee Refund	
6433	20/06/2022	Bolinda Publishing Pty Ltd	$79.16
		Audiobooks Order	

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6434	20/06/2022	Bollig Design Group Ltd	$1,265.00
		Professional Services - Gym Carpet & Electrical Upgrade	
6435	20/06/2022	Boral Construction Materials Group Ltd	$1,866.26
		Concrete Mix - Various Locations	
6436	20/06/2022	Bridge42	$6,600.00
		Golf Course Strategic Plan Implementation	
6437	20/06/2022	Bridgestone Australia Limited	$7,939.27
		Tyre Fitting Services	
6438	20/06/2022	Brownes Foods Operations Pty Limited	$155.40
		Milk Deliveries	
6439	20/06/2022	Bucher Municipal Pty Ltd	$1,660.71
		Vehicle Spare Parts	
6440	20/06/2022	Butler Little Athletics Club	$400.00
		Donation - Participation Of 2 Members At The Australian Athletics Championships Held In Sydney 26.03.2022	
6441	20/06/2022	C M Williams	$53,406.00
		Refund: Historic Pos - Williams Cell 6	
6442	20/06/2022	CA Technology Pty Ltd	$17,600.00
		Camms Professional Services	
6443	20/06/2022	Car Care Motor Company Pty Ltd	$892.55
		Vehicle Repairs / Services	
6444	20/06/2022	Carramar Resources Industries	$2,046.47
		Disposal Of Materials	
6445	20/06/2022	Castledine Gregory	$9,037.00
		Legal Fees	
6446	20/06/2022	CCS Strategic	$18,494.85
		Claim 4 - Girrawheen Hub Master Plan	
6447	20/06/2022	CFMEU	$424.00
		Payroll Deductions	
6448	20/06/2022	Cherry's Catering	$1,612.90
		Catering - Council Dinner - 07.06.2022	
6449	20/06/2022	Child Support Agency	$1,322.15
		Payroll Deductions	
6450	20/06/2022	Chivas Enterprised Pty Ltd t/as Mayday Earthmoving	$2,172.50
		Heavy Equipment Hire	
6451	20/06/2022	City of Wanneroo	$4,955.21
		Payroll Deductions	
6452	20/06/2022	City of Wanneroo	$1,064.00
		Payroll Deductions	
6453	20/06/2022	Civica Pty Ltd	$316.80
		SIP 2 Connection To Facilitate REDeLearn	
6454	20/06/2022	Claire Davenhall	$250.00
		Creative Art Workshop - Ann Frank Exhibition	
6455	20/06/2022	Clark Equipment Sales Pty Ltd	$536.87
		Vehicle Spare Parts	
6456	20/06/2022	Claw Environmental	$173.80

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		Polystyrene Collection	
6457	20/06/2022	Cleanaway Equipment Services Pty Ltd	$414.77
		Workshop Parts Washer Rental	
6458	20/06/2022	Cancelled	$0.00
6459	20/06/2022	Commissioner of Police	$66.80
		National Police Checks	
6460	20/06/2022	Contra-Flow Pty Ltd	$13,505.81
		Traffic Management Services	
6461	20/06/2022	Corsign (WA) Pty Ltd	$1,652.55
		Sign - Yanchep Community Centre	
		Sign - Frederick Duffy Park, Wanneroo	
		Street Name Plates	
6462	20/06/2022	Cossill & Webley Consulting Engineers	$2,087.80
		2021 / 2022 Linemarking Program	
6463	20/06/2022	Cr Glynis Parker	$111.03
		Reimbursement - Travel Expense Claim - April 2022	
6464	20/06/2022	Cr James Rowe	$2,690.46
		Monthly Allowance	
6465	20/06/2022	Craneswest (WA) Pty Ltd	$105,042.74
		Waste Disposal For The City	
6466	20/06/2022	Critical Fire Protection & Training Pty Ltd	$1,995.40
		Fire Extinguishers And Service Fire Detection System	
6467	20/06/2022	CS Legal	$19,499.68
		Court Fees	
6468	20/06/2022	CSP Group Pty Ltd	$1,142.00
		Small Plant Parts - Stores Stock	
6469	20/06/2022	CW Brands Pty Ltd	$277.86
		Marker Paint - Stores Stock	
6470	20/06/2022	D&E Parker t/as Lawn Doctor	$596.53
		Sweeping - Shelvock Park	
6471	20/06/2022	Data #3 Limited	$338.02
		Acr-Pro Support	
6472	20/06/2022	Datacom Systems (AU) Pty Ltd	$24,242.02
		Veeam Backup For Microsoft Office Subscription	
6473	20/06/2022	DC Golf	$101,662.80
		Golf Course Commission Fees - Carramar & Marangaroo	
6474	20/06/2022	Dell Australia Pty Ltd	$213.93
		Single incident Support Parts Only	
6475	20/06/2022	Delstrat Pty Ltd	$187,232.85
		Refund - Second Prepayment Excess Funds Delstrat - Mn03-02/22	
6476	20/06/2022	Denise Jose Cockill	$270.00
		Delivery of 21 Tech Help Sessions - YTRAC	
6477	20/06/2022	Department of Mines, Industry Regulation& Safety	$72,178.12

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		Collection Agency Fee Payments - February 2022	
6478	20/06/2022	Department of the Premier and Cabinet	$187.20
		District Planning Scheme No. 2 - Amendment No. 192	
6479	20/06/2022	Department of Transport	$1,000.40
		Vehicle Search Fees	
6480	20/06/2022	Domus Nursery	$1,161.60
		Supply Plants	
6481	20/06/2022	Dowsing Group Pty Ltd	$8,059.27
		Install Footpath - Marmion Avenue / Quinns Road	
6482	20/06/2022	Drainflow Services Pty Ltd	$16,934.62
		Drain Cleaning & Road Sweeping	
6483	20/06/2022	DVA Fabrications	$1,276.00
		Sassy Story Teller Chair	
6484	20/06/2022	Ecoscape Australia Pty Ltd	$8,833.00
		Forestay Park Master Plan	
6485	20/06/2022	Edge People Management	$948.75
		Review Job Dictionaries	
6486	20/06/2022	Eleanor Mulder	$18.80
		Hire Fee Refund	
6487	20/06/2022	Element Advisory Pty Ltd	$3,217.50
		Local Heritage Survey Review	
6488	20/06/2022	Elliotts Irrigation Pty Ltd	$2,619.10
		Irrigation Pump Works	
6489	20/06/2022	Embroidme Malaga Pty Ltd	$1,170.13
		Staff Uniforms - Youth Services	
6490	20/06/2022	Encore Automation	$176.00
		Calibration/Service Of A Portable Gas Detector	
6491	20/06/2022	Environmental Health Australia (Western Australia) Incorporated	$2,075.00
		Conference Registration X 6 Staff - Health Services	
6492	20/06/2022	Environmental Industries Pty Ltd	$161,184.96
		Landscape Maintenance	
6493	20/06/2022	Ergolink	$460.00
		Office Chair	
6494	20/06/2022	FE Technologies Pty Ltd	$26,708.00
		Annual Maintenance 2022 / 2023	
6495	20/06/2022	Fleet Network	$2,559.17
		Payroll Deductions	
6496	20/06/2022	Forch Australia Pty Ltd	$1,593.21
		Cleaning Supplies	
6497	20/06/2022	Forrest And Forrest Games	$957.00
		Specification Review & Turf Advice - Marrangaroo Golf Course	
6498	20/06/2022	Frontline Fire & Rescue Equipment	$2,343.80
		Vehicle Repairs	

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6499	20/06/2022	Geoff's Tree Service Pty Ltd	$81,276.70
		Pruning Works	
6500	20/06/2022	GPC Asia Pacific Pty Ltd	$927.24
		Vehicle Spare Parts	
6501	20/06/2022	GPC Asia Pacific Pty Ltd	$495.55
		Vehicle Spare Parts	
6502	20/06/2022	Grasstrees Australia	$1,463.00
		Watering - Golfview Park / Hardcastle Park	
6503	20/06/2022	Green Options Pty Ltd	$2,623.50
		Rotary Mowing - Memorial Park	
6504	20/06/2022	Greenlite Electrical Contractors Pty Ltd	$75,335.21
		Progress Claim - Sheffield / Kingsbridge Park	
6505	20/06/2022	Greens Hiab Service	$330.00
		Relocate AFL Goal Posts - Anthony Waring Park	
6506	20/06/2022	Griffiths Architects	$660.00
		Design Review Panel	
6507	20/06/2022	Gymnastics Western Australia Incorporated	$2,400.00
		Sponsorship For Participants To Compete At The Australian Gymnastics Championships - Queensland 11 - 25 May 2022	
6508	20/06/2022	Harrison Wallis	$53.00
		Refund: Of Trading Licence Application Fee - Not Required	
6509	20/06/2022	Hays Personnel Services	$9,138.11
		Casual Labour	
6510	20/06/2022	HBF Health Limited	$716.01
		Payroll Deductions	
6511	20/06/2022	Heatley Sales Pty Ltd	$2,008.95
		Vehicle Spare Parts	
6512	20/06/2022	Hickey Constructions Pty Ltd	$13,258.74
		Alterations To Courtyard Gate, Supply And Install Cage Around HWU - Aquamotion	
		Limestone Capping Repairs - Various Locations	
6513	20/06/2022	Hockey WA	$400.00
		Donation - Participation Of Cain Chase & Ian Grobbelaar At The U18 Australian National Championships To Be Held In Cairns 06 - 14.04.2022	
6514	20/06/2022	Hodge Collard Preston Unit Trust	$407.00
		Defects Liability Administration - New Family Change Area - Aquamotion	
6515	20/06/2022	Horizon West Landscape Constructions	$2,389.75
		Landscape Consolidation Claim - Frederick Duffy Park Upgrade - May 2022	
		Wonambi Park Maintenance Late Claim January 2022	
6516	20/06/2022	Hose Right	$1,064.94
		Vehicle Spare Parts	

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6517	20/06/2022	Humes Concrete Products	$313.50
		Drainage Materials	
6518	20/06/2022	Hydra Storm	$4,108.50
		Drainage Materials	
6519	20/06/2022	Hydroquip Pumps	$4,504.50
		Pump Works - Appleby Park	
6520	20/06/2022	Iconic Property Services Pty Ltd	$4,753.28
		Cleaning Services For The City	
6521	20/06/2022	Imagesource Digital Solutions	$3,740.00
		4 Coreflutes - Buckingham House & Cockman House	
		8 X 3m Elite Flags	
		Anzac Coreflute	
		Wrap Banners and Corflutes to promote Anne Frank Exhibition	
6522	20/06/2022	Insight Electrical Technology	$48,168.30
		Energy Efficiency Monitoring - Various Sites	
6523	20/06/2022	Integrity Industrial Pty Ltd	$23,223.13
		Casual Labour	
6524	20/06/2022	Integrity Industrial Pty Ltd	$9,505.87
		Casual Labour	
6525	20/06/2022	Integrity Staffing	$4,289.29
		Casual Labour	
6526	20/06/2022	Isentia Pty Ltd	$11,341.00
		Media Service Fee 01.06.2022 - 30.06.2022	
		Quarterly Media Analysis Report January / March 2022	
		Weekly Political Briefing 08 - 28.05.2022	
6527	20/06/2022	J Blackwood & Son Ltd	$160.80
		PPE Issues	
6528	20/06/2022	J Blackwood & Son Ltd	$1,790.83
		PPE Issues	
6529	20/06/2022	J&P and J Tilbrook	$289,593.00
		Refund: To Landowners Historic Pos - Tilbrook (37 Landsdale) Cell 6	
6530	20/06/2022	James Bennett Pty Ltd	$5,451.75
		Library Services - Book Stock	
6531	20/06/2022	Jeffery Electronics	$14,338.50
		4Gl Cellular Modems With Sim Cards And Cable Adapters	
		Connection Fees For All Cloudmaster 3G 600 Modems	
6532	20/06/2022	Jemma Meakins	$360.00
		Vehicle Crossing Subsidy	
6533	20/06/2022	Jimmy Rum Western Front	$450.50
		Refund - Food Application Fee - Not Required	
6534	20/06/2022	Jobfit Health Group Pty Ltd	$6,211.70
		Medical Fees For The City	

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6535	20/06/2022	Kanyana Investments Pty Ltd	$1,161.60
		Cleaned And Polished Stainless Steel Fixtures To Remove Heavy Rust Staining And Tarnish - Aquamotion	
6536	20/06/2022	Rates Refund	$915.20
6537	20/06/2022	Kerb Direct Kerbing	$5,276.58
		Kerbing Works - Quinns Road / Tapping Way	
6538	20/06/2022	Kleenheat Gas Pty Ltd	$0.50
		Gas Supplies	
6539	20/06/2022	Kleenheat Gas Pty Ltd	$8,305.49
		Gas Supplies	
6540	20/06/2022	Kleenit	$1,801.70
		Graffiti Removal For The City	
6541	20/06/2022	Kmart Australia Limited (Wanneroo)	$311.00
		Animal Care Centre Supplies	
6542	20/06/2022	Kyocera Document Solutions	$9,288.88
		Printing And Photocopying Charges	
6543	20/06/2022	Landcare Weed Control	$16,813.55
		Landscape Maintenance	
6544	20/06/2022	Landgate	$19,677.54
		Consolidated Mining Tenement Roll	
		Gross Rental Values Chargeable	
		Metropolitan Urban UV's General Revaluation 2021/2022	
6545	20/06/2022	Landscape Elements	$47,732.32
		Landscape Maintenance	
6546	20/06/2022	LD Total	$35,637.09
		Landscape Maintenance	
6547	20/06/2022	Leda Electronics Pty Ltd	$178.20
		Light Meter	
6548	20/06/2022	LGRCEU	$1,683.00
		Payroll Deductions	
6549	20/06/2022	Lighting Options Australia Pty Ltd	$14,256.81
		Spotlights And Floodlights	
6550	20/06/2022	Local Government Professionals Australia WA	$3,300.00
		E-Learning Program - Governance Fundamentals	
6551	20/06/2022	Mackay Urban Design	$880.00
		Design Review Panel	
6552	20/06/2022	Mackay Urban Design	$660.00
		Design Review Panel	
6553	20/06/2022	Major Motors	$1,063.05
		Vehicle Service	
6554	20/06/2022	Marketforce Pty Ltd	$15,422.91
		Advertising Services	
6555	20/06/2022	Maxxia Pty Ltd	$7,389.58
		Payroll Deductions	
6556	20/06/2022	MDM Entertainment Pty Ltd	$5,632.30
		Book Stock	

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6557	20/06/2022	Metropolitan Cash Register Co	$288.20
		Thermal Paper Rolls	
6558	20/06/2022	Michael Page International (Australia)Pty Ltd	$9,723.57
		Casual Labour	
6559	20/06/2022	Millennium Cleaning (WA) Pty Ltd	$603.26
		Cleaning Services - June 2022 - YTRAC	
6560	20/06/2022	Mindarie Regional Council	$477,601.36
		Refuse Disposal	
6561	20/06/2022	Miracle Recreation Equipment Pty Ltd	$4,147.00
		Playground Equipment Repairs	
6562	20/06/2022	Mowmaster Turf Equipment	$1,286.50
		Edger Cover	
6563	20/06/2022	Mr David Frank Mansell	$30.00
		Dog Registration Refund - Sterilised	
6564	20/06/2022	Cancelled	$0.00
6565	20/06/2022	Nastech (WA) Pty Ltd	$4,625.50
		Stage 2 - Cadastral Survey - Yanchep Lagoon Kiosk - 10 Brazier Road	
6566	20/06/2022	Natural Area Holdings Pty Ltd	$43,857.68
		Seed & Plant Propagation Services	
6567	20/06/2022	Nature Play WA	$2,420.00
		Reprint Of Nature Passports	
6568	20/06/2022	Navman Wireless Australia Pty Ltd	$18.15
		Solar Tracker 05.06.2022 - 04.07.2022	
6569	20/06/2022	Ngoc Nguyen	$300.00
		Refund - Food Registration Fee - Not Required	
6570	20/06/2022	Noma Pty Ltd	$440.00
		Design Review Panel	
6571	20/06/2022	Nu-Trac Rural Contracting	$24,252.25
		Beach Cleaning Service To Yanchep Lagoon	
6572	20/06/2022	Officeworks Superstores Pty Ltd	$999.00
		Epson Projector	
6573	20/06/2022	On Tap Plumbing & Gas Pty Ltd	$973.98
		Plumbing Maintenance	
6574	20/06/2022	On Tap Plumbing & Gas Pty Ltd	$31,754.12
		Plumbing Maintenance	
6575	20/06/2022	Onya Life	$2,626.25
		500 Produce Bag Packs	
6576	20/06/2022	P&N Landreach Pty Ltd	$16,676.94
		Refund: Return Of Second Pre-Payment For East Wanneroo Cell 1 Excess Funds	
6577	20/06/2022	Palace Homes & Construction Pty Ltd	$98,358.71
		Design - Netball Court Renewal - Gumblossom Park	
6578	20/06/2022	Paperbark Technologies Pty Ltd	$8,045.00
		Aboricultural Reports	
6579	20/06/2022	Parker Black & Forrest	$5,166.55
		Locking Services	

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6580	20/06/2022	Paywise Pty Ltd	$1,271.83
		Payroll Deductions	
6581	20/06/2022	Plantrite	$511.50
		Plant Supplies	
6582	20/06/2022	Pool Robotics Perth	$635.40
		Robot Cleaner Repair	
6583	20/06/2022	Porter Consulting Engineers	$59,297.16
		Design, Documentation And Contract Administration - Mather Drive, Neerabup	
6584	20/06/2022	Powerhouse Batteries Pty Ltd	$1,920.56
		Power-Sonic Battery	
6585	20/06/2022	Prestige Alarms	$6,282.98
		Alarm / CCTV Services	
6586	20/06/2022	Rates Refund	$1,199.98
6587	20/06/2022	Productive Plastics	$577.50
		Polycarb Window	
6588	20/06/2022	Promolab	$2,007.50
		1000 Candles - Wanneroo Central Christmas Fiesta	
6589	20/06/2022	RM Surveys	$35,436.50
		Topographic Survey - Dundebar Road	
6590	20/06/2022	Road & Traffic Services	$8,550.30
		Linemarking Services - Various Locations	
6591	20/06/2022	Roads 2000	$64,686.82
		Traffic Management, Profiling & Asphalt Works - Neaves Road / Tyne Crescent / Blackshall Place	
6592	20/06/2022	Robert Walters Pty Ltd	$5,138.50
		Casual Labour	
6593	20/06/2022	Rogers Axle & Spring Works Pty Ltd	$1,078.00
		Vehicle Spare Parts	
6594	20/06/2022	Safety And Rescue Equipment	$440.00
		Comprehensive Height Safety Equipment Inspection - Dalvik Park	
6595	20/06/2022	Safety World	$138.60
		PPE Issues	
6596	20/06/2022	Satterley Property Group	$154,685.30
		Bond Release - Eden Beach Stage 32 Jindalee WAPC 157588	
6597	20/06/2022	Scott Print	$7,199.50
		Printing - Dog Registration Forms	
		Printing - Fire Permit Books	
		Printing - Vehicle Sticker	
		Printing - Waste Educations - Italian Flash Card Decks	
6598	20/06/2022	Sifting Sands	$847.00
		Emergency Comprehensive Sand Clean To Brampton Park	
6599	20/06/2022	Site Sentry Pty Ltd	$1,380.50
		Install Site Sentry - Dalvik Park Pavilion	

6600	20/06/2022	Skyline Landscape Services (WA)	$11,760.84
		Landscape Maintenance	
6601	20/06/2022	Slater-Gartrell Sports	$156.20
		Net Winder Complete - Bellport Park	
6602	20/06/2022	Smartbuilt Perth Pty Ltd	$336.00
		Pest Control Services	
6603	20/06/2022	Smartsalary	$4,831.21
		Payroll Deductions	
6604	20/06/2022	Smoke & Mirrors Audio Visual	$6,386.60
		50% Deposit For Sound & Stage - Wanneroo Festival.	
6605	20/06/2022	Softball WA	$400.00
		Sponsorship For Participation At The Canada Cup International Softball - Canada 17 - 26.06.2022	
6606	20/06/2022	Softfallguys National	$407.00
		Softfall Repair - Staunton Park	
6607	20/06/2022	Solution 4 Building Pty Ltd	$96,135.81
		Progress Claim 4 - Construction Hydropool, Changerooms & Toilets Refurbishment - Aquamotion	
6608	20/06/2022	SPORTENG	$6,560.40
		Irrigation Design - Path Realignment - James Spiers Park	
		Consultancy - Review & Re-Design Netball Courts - Kingsway Regional Sporting Complex	
6609	20/06/2022	SSB Pty Ltd	$3,090.23
		Refund - Application Submitted Twice - Duplicate	
6610	20/06/2022	St John Ambulance Western Australia Ltd	$1,429.37
		First Aid Supplies	
6611	20/06/2022	Stats WA Pty Ltd	$5,489.00
		Assessment Of Track - Doogarch Park	
6612	20/06/2022	Stephanie Smith	$360.00
		Vehicle Crossing Subsidy	
6613	20/06/2022	Stoneridge WA Pty Ltd	$198,588.00
		Refund: To Landowners - Historic Pos - Stoneridge - Cell 5	
6614	20/06/2022	Structerre Consulting Engineers	$5,720.00
		Geotech Consultancy - Kingsway Sporting Complex Floodlight Upgrade	
6615	20/06/2022	Suez Recycling & Recovery Pty Ltd	$87,081.79
		Recycling Waste Services	
6616	20/06/2022	Superior Nominees Pty Ltd	$320.10
		Playground Equipment Repairs	
6617	20/06/2022	Supreme Dry Cleans and Laundrette	$1,080.00
		Laundry Services - Kingsway Stadium	
6618	20/06/2022	Synergy	$671.86
		Power Supplies	

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6619	20/06/2022	Synergy	$379.06
		Power Supplies	
6620	20/06/2022	Synergy	$30,347.56
		Power Supplies	
6621	20/06/2022	Technology One Limited	$2,358.13
		Spatial Consulting Services	
6622	20/06/2022	The Futures Group	$6,155.89
		External Investigation Services - Allegation	
6623	20/06/2022	The Royal Life Saving Society Australia	$7,640.79
		Water Feature Maintenance - Kingsway	
6624	20/06/2022	The Royal Life Saving Society Australia	$5,466.22
		Water Feature Maintenance - Kingsway	
6625	20/06/2022	The Social Room WA	$2,904.00
		Manage Social Media Platforms To Promote Discover Wanneroo Brand	
6626	20/06/2022	The Trustee for BARRA CIVIL AND FENCING Trust	$16,998.30
		Removal Of Fencing Around Water Drainage Sump - Korovin / Mondrian Streets	
6627	20/06/2022	The Trustee for CWC Trust	$2,750.00
		Power Investigation - Yanchep Sports Club	
6628	20/06/2022	The Trustee for New Dealership Trust	$40,929.99
		New Vehicle Purchase - Ford Ranger	
6629	20/06/2022	The Trustee For The Wipes Australia Trust	$1,597.20
		Value Wipes - 4 In A Box	
6630	20/06/2022	The Wounded Healer PL atf The Nicholson Family Trust t/as Precision Blasting	$6,600.00
		Abrasive Blast And Paint Gym Equipment	
6631	20/06/2022	Tim Eva's Nursery	$3,074.50
		Trees For The City	
6632	20/06/2022	TJ Depiazzi & Sons	$19,536.76
		Mulch Deliveries - Various Locations	
6633	20/06/2022	Toll Transport Pty Ltd	$243.25
		Courier Services	
6634	20/06/2022	Toro Australia Group Sales Pty Ltd	$173.62
		Small Plant Parts	
6635	20/06/2022	Total Landscape Redevelopment Service Pty Ltd	$20,027.70
		Supply & Install Shelter - Waldburg Park	
6636	20/06/2022	Totally Workwear Joondalup	$197.90
		PPE Issues	
6637	20/06/2022	Trailer Parts Pty Ltd	$123.20
		Vehicle Spare Parts	
6638	20/06/2022	Tree Planting & Watering	$6,814.50
		Watering - Various Sites	
6639	20/06/2022	Triton Electrical Contractors Pty Ltd	$1,782.00
		Irrigation Electrical Works	
6640	20/06/2022	Truck Centre WA Pty Ltd	$8,112.41
		Vehicle Spare Parts	

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6641	20/06/2022	TT and YM Marchese	$289,593.00
		Refund: Payment To Landowners - Historic Pos - Marchese - Cell 6	
6642	20/06/2022	Two Rocks SES Unit	$9,362.38
		LGGS Operating Grant - 2022 Quarter 4 Operating Grant For Two Rocks SES Unit	
6643	20/06/2022	United Fasteners WA Pty Ltd	$247.39
		Vehicle Spare Parts	
6644	20/06/2022	Rates Refund	$180.59
6645	20/06/2022	Viva Energy Australia Pty Ltd	$75,551.23
		Fuel Issues May 2022	
6646	20/06/2022	WA Hino Sales & Service	$1,907.42
		Vehicle Spare Parts	
6647	20/06/2022	WA Limestone Company	$86,394.50
		Quinns Beach Car Park - Beach Sand	
6648	20/06/2022	Wanneroo Business Association Incorporated	$2,090.00
		Delivery Of Xbusiness Workshops	
6649	20/06/2022	Wanneroo Electric	$36,805.24
		Electrical Maintenance	
6650	20/06/2022	Wanneroo Fire Support Brigade	$1,269.95
		Reimbursement - Brigade Shirts	
6651	20/06/2022	Wanneroo Giants Baseball Club Inc	$600.00
		Sponsorship For Australian Baseball Championships - Victoria 20-26 May 2022	
6652	20/06/2022	Water Corporation	$10,635.45
		Sewerage Manhole Fee - Quinns Road & Tapping Road	
6653	20/06/2022	Water Corporation	$1,029.65
		Water Supplies	
6654	20/06/2022	Water Corporation	$9,082.88
		Water Supplies	
6655	20/06/2022	West Australian Newspapers Ltd	$1,820.00
		Corporate Digital Access	
6656	20/06/2022	West Coast Turf	$29,494.30
		Turfing Works - Various Locations	
6657	20/06/2022	Western Australia Vietnam Business Council Incorporated	$1,240.04
		Community Funding Grant - Vietnamese Family Day - Girrawheen Koondoola Senior Citizens Centre, Girrawheen	
6658	20/06/2022	Western Irrigation Pty Ltd	$7,378.76
		Reticulation Spare Parts	
6659	20/06/2022	Wilson Security	$4,713.05
		Security Services For The City	
6660	20/06/2022	Wilson Security	$231.48
		Security Services For The City	
6661	20/06/2022	Winc Australia Pty Limited	$6,263.66
		Stationery For The City	
6662	20/06/2022	Work Clobber	$523.95

		PPE Issues	
6663	20/06/2022	Workpower Incorporated	$24,157.77
		Landscape Maintenance	
6664	20/06/2022	Yanchep Beach Joint Venture	$9,448.31
		Rental, Variable Outgoings, Rates And Taxes - June 2022	
6665	20/06/2022	Yanchep News Online	$4,800.00
		Gateway To Information Proposal	
6666	20/06/2022	Zetta Pty Ltd	$53,898.26
		Managed Service Fees - Draas Management Year 4 And 5	
6696	29/06/2022	Anne Frank Exhibition Australia	$3,300.00
		Travelling Exhibition 29.04.2022	
6697	29/06/2022	Australia Post	$7,375.96
		Postage Charges For The City - Lodged	
6698	29/06/2022	Australia Post	$14,581.70
		Postage Charges For The City	
6699	29/06/2022	Australia Post	$1,136.97
		Billpay Transaction Fees	
6700	29/06/2022	Judy Rogers	$600.00
		Winner - Community Art Award - People's Choice	
6701	29/06/2022	Winc Australia Pty Limited	$13,384.54
		Stationery For The City	
6702	27/06/2022	6030 Cafe Pty Ltd t/as Clarkson Cafe	$140.00
		Catering - Wanneroo Firies 28.05.2022	
6703	27/06/2022	ABN Residential WA Pty Ltd	$3,177.38
		Refund - Street & Verge Bonds	
6704	27/06/2022	Action Glass & Aluminium	$9,499.16
		Glazing Services	
6705	27/06/2022	Active Discovery	$390.50
		Replace Tiles - Breakwater Park	
6706	27/06/2022	Acurix Networks Pty Ltd	$1,148.40
		Install NBN HFC Cable - Alexander Heights Community Centre	
6707	27/06/2022	Air Liquide Australia	$380.16
		Gas Bottle Rental	
6708	27/06/2022	Alinta Gas	$51.10
		Gas Supplies For The City	
6709	27/06/2022	Altronic Distributors	$31.15
		USB Leads	
6710	27/06/2022	Altus Planning	$15,983.00
		Consultancy For Sat	
6711	27/06/2022	Aqua Attack Drilling	$36,511.20
		Drill New Bore / Decommission Old Bore - Las Ramblas Park	
6712	27/06/2022	Ascon Survey And Drafting Pty Ltd	$209.00
		Drafting / Office Work - As Constructed Report	
6713	27/06/2022	Assetic Australia Proprietary Limited	$22,514.80

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		Integration GST Attribute Synchronisation Production Sign Off	
6714	27/06/2022	Ati-Mirage	$265.50
		Microsoft Teams Virtual Training - 1 Attendee - 27.05.2022	
6715	27/06/2022	Ati-Mirage	$3,330.00
		Training - Articulate Rise & Articulate Storyline - 2 Attendees	
6716	27/06/2022	Aussie Natural Spring Water	$45.00
		Bottled Water - YTRAC	
6717	27/06/2022	Australian Airconditioning Services Pty Ltd	$40.43
		Airconditioning Maintenance	
6718	27/06/2022	Australian Airconditioning Services Pty Ltd	$88,243.48
		Airconditioning Maintenance	
6719	27/06/2022	Australian Training Management Pty Ltd	$5,565.00
		Training - Chainsaw Course 04.05.2022 & 05.05.2022	
6720	27/06/2022	Autosmart North Metro Perth	$359.70
		Floor Smart Cleaner	
6721	27/06/2022	Bam Print	$1,000.00
		Enterprise Funding Program - Business Grant	
6722	27/06/2022	BE Projects (WA) Pty Ltd	$12,916.48
		Claim 14 - Dalvik Park Sports Amenities Building	
6723	27/06/2022	Beacon Equipment	$770.00
		Vehicle Spare Parts	
6724	27/06/2022	Bee Advice	$400.00
		Treat Bee Hives - Wanneroo Showgrounds & Chesterfield Park	
6725	27/06/2022	Better Pets and Gardens Wangara	$74.40
		Animal Care Centre Supplies	
6726	27/06/2022	Biagio Monte	$15,137.65
		Second Pre-Payment For East Wanneroo Cell1 Excess Funds	
6727	27/06/2022	BioBag World Australia Pty Ltd	$9,779.00
		Dog Waste Bags	
6728	27/06/2022	Bolinda Publishing Pty Ltd	$3,239.57
		Library Book Stock	
6729	27/06/2022	Boral Construction Materials Group Ltd	$301.62
		Concrete Mix Delivery	
6730	27/06/2022	BPA Consultants Pty Ltd	$1,716.00
		Install Crack Gauges - Dennis Cooley Pavilion Upgrade	
6731	27/06/2022	Rates Refund	$569.12
6732	27/06/2022	Brian Aritonovic	$2,000.00
		Refund - Street & Verge Bond	
6733	27/06/2022	Brian Zucal & Associates	$5,335.00
		Cell Valuations - 1-9 East Wanneroo Development Areas	
6734	27/06/2022	Bridgestone Australia Limited	$28,370.56

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		Tyre Fitting Services	
6735	27/06/2022	Brownes Foods Operations Pty Limited	$462.53
		Milk Deliveries For The City	
6736	27/06/2022	Cancelled	$0.00
6737	27/06/2022	Car Care (WA) Mindarie	$407.00
		Cleaning Of Community Buses	
6738	27/06/2022	Car Care Motor Company Pty Ltd	$692.30
		Vehicle Services / Repairs	
6739	27/06/2022	Cherry's Catering	$1,612.90
		Catering - Council Dinner - 14.06.2022	
6740	27/06/2022	Chillo Refrigeration & Air-Conditioning	$1,199.00
		Repair Fridge - Civic Centre	
6741	27/06/2022	Chivas Enterprised Pty Ltd t/as Mayday Earthmoving	$1,897.50
		Heavy Equipment Hire	
6742	27/06/2022	Chivas Enterprised Pty Ltd t/as Mayday Earthmoving	$14,613.50
		Heavy Equipment Hire	
6743	27/06/2022	City of Joondalup	$1,430.00
		Cost Reclaim - Waste Services Plastic Free July 2022	
6744	27/06/2022	CK Maloney Surveying	$7,029.00
		Feature & Contour Survey - Alexander Drive & Pitcairn Entrance	
6745	27/06/2022	Claire Davenhall	$500.00
		Creative Art Workshop - Ann Frank Exhibition	
6746	27/06/2022	Clarkson Little Athletics Club	$800.00
		Donation - 4 Members - Australian Athletics Championships - Sydney 26.03.2022	
6747	27/06/2022	Cancelled	$0.00
6748	27/06/2022	Contra-Flow Pty Ltd	$161,773.80
		Traffic Management Services	
6749	27/06/2022	Converge International Pty Ltd	$10,153.00
		Employee Support Services	
6750	27/06/2022	Cool Breeze Rentals Pty Ltd	$201.85
		Repair Heater - Civic Centre	
6751	27/06/2022	Corsign (WA) Pty Ltd	$726.00
		40 Traffic Cones	
6752	27/06/2022	Corsign (WA) Pty Ltd	$1,806.58
		Signage - Chancellor Park, Darling Park	
		Sign - Roads To Recovery - Bushland Retreat	
		Street Name Plates	
6753	27/06/2022	Craneswest (WA) Pty Ltd	$13,019.96
		Removal Of Green Waste From Your Motivation Drive Site	
6754	27/06/2022	Critical Fire Protection & Training Pty Ltd	$1,639.28
		Service Fire Equipment	
6755	27/06/2022	Crown Lift Trucks	$1,055.19

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		Vehicle Repairs	
6756	27/06/2022	CS Legal	$7,650.58
		Court Fees - Rating Services	
6757	27/06/2022	CSP Group Pty Ltd	$959.15
		Equipment Purchase - Brushcutter	
6758	27/06/2022	Curtin University of Technology	$3,470.50
		Advertising - Anne Frank Exhibition	
		Sponsorship On Curtin FM Radio - June 2022	
6759	27/06/2022	D&E Parker t/as Lawn Doctor	$15,202.22
		Mowing Of Passive Parks & Clip Removal	
		Solid Tyne Aeration - 9 Locations	
6760	27/06/2022	Data #3 Limited	$222,136.64
		MPSA Annual Renewal - 01.06.2022 - 31.05.2023	
		WIN Server - 01.06.2022 - 31.05.2023	
6761	27/06/2022	Deans Auto Glass	$2,002.00
		Supply & Fit Windscreen To Higer Bus	
6762	27/06/2022	Deirdre Turley	$2,000.00
		Refund - Street & Verge Bond	
6763	27/06/2022	Department of Fire & Emergency Services	$2,442,650.40
		2021 / 2022 ESL Quarter 4 Contribution	
6764	27/06/2022	Department of the Premier and Cabinet	$1,713.60
		Fencing Local Law 2021	
6765	27/06/2022	Development WA	$310,000.00
		Refund: Bond Release - Jindowie Stage 17 Yanchep	
6766	27/06/2022	Direct Communications	$150.70
		Suction Cup Mount With Magnetic Cradle	
6767	27/06/2022	DLF Co Pty Ltd	$495.00
		Move Goal Posts - Wanneroo Showgrounds & Kingsway	
6768	27/06/2022	Double G (WA) Pty Ltd	$17,391.31
		Progress Claim 1 - Dalvik Park	
		Irrigation Services	
6769	27/06/2022	Dowsing Group Pty Ltd	$6,283.67
		Works - Marangaroo Golf Course	
6770	27/06/2022	Drainflow Services Pty Ltd	$1,255.72
		Drain Cleaning - Hainsworth Skate Park	
6771	27/06/2022	Drainflow Services Pty Ltd	$17,867.67
		Road Sweeping / Drain Cleaning Services	
6772	27/06/2022	Drovers Vet Hospital Pty Ltd	$150.00
		Veterinary Services For The City	
6773	27/06/2022	Dynamic Gift International Pty Ltd	$6,968.50
		Waste Education Promotional Products	
6774	27/06/2022	E & MJ Rosher	$2,096.90
		Vehicle Spare Parts	
6775	27/06/2022	Edge People Management	$1,103.99
		Case Management	

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6776	27/06/2022	Edith Cowan University	$1,941.50
		Research Project - Investigating The Impact Of An Increasingly Urbanised Catchment On The Yellagonga Wetlands	
6777	27/06/2022	Element Advisory Pty Ltd	$17,833.75
		Local Heritage Survey Review	
6778	27/06/2022	Environmental Industries Pty Ltd	$66,044.93
		Landscape Maintenance	
6779	27/06/2022	First Homebuilders Pty Ltd	$2,000.00
		Refund - Street & Verge Bond	
6780	27/06/2022	Foxfish Pty Ltd t/as Binley Fencing	$490.85
		Hire Temporary Fencing - Marangaroo Golf Course	
6781	27/06/2022	Fusion Applications Pty Ltd	$79,296.26
		Oracle Specialist Services	
6782	27/06/2022	Galleria Toyota	$27,704.65
		New Vehicle Purchase - Toyota Yaris Cross - $27,216	
		On Road Costs - WN 34621	
6783	27/06/2022	Geoff's Tree Service Pty Ltd	$77,988.66
		Pruning Services For The City	
6784	27/06/2022	Gillmore Electrical Services	$21,852.60
		Progress Claim 2 - Lighting & Electrical - New Pathway Ocean Reef Road	
6785	27/06/2022	Grasstrees Australia	$313.50
		Watering - Addison Park Merriwa	
6786	27/06/2022	Greenlite Electrical Contractors Pty Ltd	$3,157.44
		Supply & Installation Of Security Lighting - Sheffield & Kingsbridge Parks	
6787	27/06/2022	Greens Hiab Service	$539.00
		Hiab Hire - Hopbush Lane	
6788	27/06/2022	Hays Personnel Services	$5,950.84
		Casual Labour	
6789	27/06/2022	Heatley Sales Pty Ltd	$1,532.91
		Vehicle Spare Parts	
6790	27/06/2022	Hemsley Paterson	$4,950.00
		Market Rent Assessment	
6791	27/06/2022	Hickey Constructions Pty Ltd	$8,979.63
		Limestone Repairs - Alexander Heights Community Centre	
		Repair Furniture - 5 Parks	
		Repairs - Lindsay Beach Park Boardwalk	
		Replace/Repair Decking - Yaroomba Park	
6792	27/06/2022	Home Group WA Pty Ltd	$5,376.57
		Refund - Street & Verge Bonds	
6793	27/06/2022	Homebuyers Centre	$2,000.00
		Refund - Street & Verge Bond	
6794	27/06/2022	Horizon West Landscape & Irrigation Pty Ltd	$7,200.60
		Alkimos Swales Clean Up	
6795	27/06/2022	Hydroquip Pumps	$2,432.10

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		Irrigation Pump Repairs	
6796	27/06/2022	Iconic Property Services Pty Ltd	$41,062.65
		Cleaning Services For The City	
6797	27/06/2022	Instant Toilets & Showers Pty Ltd	$1,414.60
		Portable Toilet Hire - Driver Reviver	
6798	27/06/2022	Insync Surveys	$39,160.00
		Alignment And Engagement Pulse Survey 2022 - Final Invoice	
6799	27/06/2022	Integrity Industrial Pty Ltd	$15,204.10
		Casual Labour	
6800	27/06/2022	Integrity Industrial Pty Ltd	$5,664.15
		Casual Labour	
6801	27/06/2022	Integrity Staffing	$1,654.44
		Casual Labour	
6802	27/06/2022	IWORKHARD PTY LTD	$657.80
		Skip Bin Hire - 2 X 4 Cubic Metre Mobile	
6803	27/06/2022	J Blackwood & Son Ltd	$475.61
		PPE Issues	
6804	27/06/2022	J Blackwood & Son Ltd	$6,201.65
		PPE Issues	
6805	27/06/2022	J&P Tilbrook	$289,593.00
		Refund: To Landowners Historic Pos - Tilbrook (42 Landsdale)	
6806	27/06/2022	James Bennett Pty Ltd	$4,821.18
		Library Services - Book Stock	
6807	27/06/2022	Janis Rudolfs Nedela	$4,181.10
		Research Into Current Market Value Of 308 Artworks - Update City Of Wanneroo Collection Catalogue	
6808	27/06/2022	Japanese Truck & Bus Spares Pty Ltd	$202.05
		Vehicle Spare Parts	
6809	27/06/2022	JB Casa Building	$2,000.00
		Refund - Street & Verge Bond	
6810	27/06/2022	JDSI Consulting Engineers	$4,950.00
		Butler North District Open Space - Variation Long Jump Pits	
6811	27/06/2022	Jesse Coulter	$1,000.00
		Refund - Street & Verge Bond	
6812	27/06/2022	Jobfit Health Group Pty Ltd	$2,509.10
		Medical Fees For The City	
6813	27/06/2022	Jodie Aedy	$1,425.00
		Graphic Design - Business Wanneroo Collateral	
		Graphic Design - Z-Card Brochure	
6814	27/06/2022	JP Promotions Pty Ltd	$2,646.94
		Embroidery - Vests & Bucket Hats - Waste Education	
6815	27/06/2022	Karen Reid	$2,000.00
		Refund - Street & Verge Bond	
6816	27/06/2022	Keogh Bay People Pty Ltd	$10,890.00

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		Cultural Training - 6 Sessions	
6817	27/06/2022	Kinetic IT Pty Ltd	$55,034.35
		Enhanced Security Services	
6818	27/06/2022	Kleenheat Gas Pty Ltd	$6,718.28
		Gas Supplies For The City	
6819	27/06/2022	Kleenit	$21,074.80
		Graffiti Removal For The City	
6820	27/06/2022	Komatsu Australia Pty Ltd	$3,409.92
		Vehicle Spare Parts	
6821	27/06/2022	Komatsu Australia Pty Ltd	$4,285.52
		Vehicle Spare Parts	
6822	27/06/2022	Komplett Building Solutions Pty Ltd	$2,000.00
		Refund - Street & Verge Bond	
6823	27/06/2022	Land Release Pty Ltd	$1,000.00
		Refund - Street & Verge Bond	
6824	27/06/2022	Landcare Weed Control	$28,728.18
		Landscape Maintenance	
6825	27/06/2022	Landgate	$4,254.50
		Land Enquires	
6826	27/06/2022	Laxxon Architectural Design	$1,397.76
		Refund - Development Application - Exempt	
6827	27/06/2022	LD Total	$29,720.48
		Landscape Maintenance	
6828	27/06/2022	Leamac Picture Framing	$397.00
		Artwork Conservation	
6829	27/06/2022	Lee Syminton	$43,813.00
		Concept Design - Yanchep Kiosk - Lagoon Cafe	
6830	27/06/2022	Lightforce Assets Pty Ltd	$2,205.50
		Repair Ezyguard Posts - Mirrabooka Avenue	
6831	27/06/2022	Rates Refund	$945.42
6832	27/06/2022	Local Government Professionals Australia WA	$400.00
		Workshop Registration - Induction To Local Government - August 2022	
6833	27/06/2022	Luxury Living WA Pty Ltd Trading As Status Residential	$1,450.00
		Refund - Street & Verge Bond	
6834	27/06/2022	Major Motors	$44.33
		Vehicle Spare Parts	
6835	27/06/2022	Mandalay Technologies Pty Ltd	$2,200.00
		Professional Services - Setup, Testing And Generation Of Generic QR Codes	
6836	27/06/2022	Manheim Pty Ltd	$5,240.45
		Abandoned Vehicle Charges	
6837	27/06/2022	Marketforce Pty Ltd	$13,274.24
		Advertising Services	
6838	27/06/2022	Materon Investments WA Pty Ltd	$2,000.00
		Refund - Street & Verge Bond	

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6839	27/06/2022	Matrix Traffic and Transport Data Pty Ltd	$2,376.00
		Intersection Traffic Count - Hartman Drive And Paramount Drive	
6840	27/06/2022	Matthew James Bettinaglio	$990.00
		CoW Showcase In Pixels 2022	
6841	27/06/2022	MDM Entertainment Pty Ltd	$124.89
		DVD Orders - Library Services	
6842	27/06/2022	Michael Page International (Australia)Pty Ltd	$3,513.95
		Casual Labour	
6843	27/06/2022	Mindarie Netball Club	$37.00
		Hire Fees Refund	
6844	27/06/2022	Mindarie Regional Council	$365,454.44
		Refuse Disposal Services	
6845	27/06/2022	Miracle Recreation Equipment Pty Ltd	$6,902.50
		Playground Equipment Repairs	
6846	27/06/2022	MNG Pty Ltd	$32,972.08
		Wanneroo Beaches & Coastal Structures - April 2022	
6847	27/06/2022	Mr Peter Clinch	$1,000.00
		Refund - Street & Verge Bond	
6848	27/06/2022	Mrs Kelly Horton	$1,000.00
		Refund - Street & Verge Bond	
6849	27/06/2022	Ms Peggy Brown	$145.00
		Keyholder Payments	
6850	27/06/2022	Ms Suzanne York	$1,000.00
		Refund - Street & Verge Bond	
6851	27/06/2022	Ms Toral K Vaghela	$360.00
		Vehicle Crossing Subsidy	
6852	27/06/2022	My Homes WA Pty Ltd	$2,000.00
		Refund - Street & Verge Bond	
6853	27/06/2022	Nastech (WA) Pty Ltd	$2,090.00
		Boundary Re-Establishment Survey - Badgerup Road	
6854	27/06/2022	Natural Area Holdings Pty Ltd	$36,573.60
		Landscape Maintenance	
6855	27/06/2022	New Era Homes Australia Pty Ltd	$2,000.00
		Refund - Street & Verge Bond	
6856	27/06/2022	Nutrien Ag Solutions Limited	$1,028.41
		Chain Wire Cable Wire / Wara Gripple	
6857	27/06/2022	On Tap Plumbing & Gas Pty Ltd	$27,683.04
		Plumbing Maintenance	
6858	27/06/2022	On Tap Plumbing & Gas Pty Ltd	$8,208.58
		Plumbing Maintenance	
6859	27/06/2022	Open Windows Software Pty Ltd	$22,563.48
		Subscription Fees - 01.07.2022 - 30.06.2023	
6860	27/06/2022	Paperbark Technologies Pty Ltd	$6,046.60
		Street Tree Data Collection - Banksia Grove	
		Soil/Leaf Tissue Analysis - Masthead Close	

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		Tree Survey For Pole Locations - Wangara CCTV	
6861	27/06/2022	Rates Refund	$1,750.71
6862	27/06/2022	Rates Refund	$1,705.17
6863	27/06/2022	Perth Region NRM	$4,950.00
		2021 / 2022 Support - Perth NRM's Coastal & Marine Program	
6864	27/06/2022	Photo Perth Wholesale Pty Ltd	$96.50
		Materials - Books On Wheels	
6865	27/06/2022	Plan E	$5,775.00
		Yanchep Beach To Bush Path Master Plan	
6866	27/06/2022	Plantrite	$6,760.33
		Native Plants & Trees	
6867	27/06/2022	Powdersafe Pty Ltd	$462.00
		Annual Maintenance - Powdersafe System	
6868	27/06/2022	Power Vac Pty Ltd	$898.35
		Vehicle Spare Parts	
6869	27/06/2022	Powerhouse Batteries Pty Ltd	$88.00
		Motorcycle Battery	
6870	27/06/2022	Prestige Alarms	$74,412.35
		CCTV / Alarm Services	
6871	27/06/2022	Publik Group	$3,696.00
		Brolga Large Interpretive Signs	
6872	27/06/2022	Pure Homes Pty Ltd Trading As B1 Homes	$6,000.00
		Refund - Street & Verge Bonds	
6873	27/06/2022	Redfish Technologies Pty Ltd	$18,018.42
		Change Control Systems Software For Selectable Input	
		Live Streaming Hardware Installation - Council Chambers	
6874	27/06/2022	Redink Homes Pty Ltd	$6,000.00
		Refund - Street & Verge Bonds	
6875	27/06/2022	Reliable Fencing WA Pty Ltd	$73,380.65
		Fencing Works For The City	
6876	27/06/2022	Reliable Fencing WA Pty Ltd	$790.90
		Repair Fence - Moorpark Avenue	
6877	27/06/2022	Road & Traffic Services	$4,149.20
		Line Spotting And Pavement Marking	
6878	27/06/2022	Roads 2000	$126,776.89
		Road Works & Asphalt Supplies	
6879	27/06/2022	Rural Building Company Pty Ltd	$2,000.00
		Refund - Street & Verge Bond	
6880	27/06/2022	Safety And Rescue Equipment	$5,075.35
		Repairs - Building Safety Equipment	
6881	27/06/2022	Safety World	$735.90
		PPE Issues	
6882	27/06/2022	Scarboro Toyota	$87,697.55
		New Vehicle Purchases - 4 Toyota Yaris	
6883	27/06/2022	Rates Refund	$1,903.09

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6884	27/06/2022	Sifting Sands	$4,304.54
		Sand Cleaning - Various Parks	
6885	27/06/2022	SJ McKee Maintenance Pty Ltd	$625.00
		Repair Works - Waste	
6886	27/06/2022	Slater-Gartrell Sports	$148.50
		Tennis Net Winder	
6887	27/06/2022	Smartbuilt Perth Pty Ltd	$1,300.59
		Pest Control Services	
6888	27/06/2022	Social Pinpoint	$9,086.00
		Social Pinpoint Small Team Subscription	
6889	27/06/2022	Softfallguys National	$8,750.50
		Playground Softfall Repairs	
6890	27/06/2022	Soroya Tuoro	$75.00
		Dog Registration Refund - Sterilised	
6891	27/06/2022	Sphere Architects	$1,373.90
		Concept Design - Ashby Building 3 Roof Reno	
6892	27/06/2022	Spot on Print	$328.00
		Sample Flag & Corflute	
6893	27/06/2022	SSB Pty Ltd	$16,265.58
		Refund - Building Applications - Duplicate	
		Refund - Street & Verge Bonds	
6894	27/06/2022	St John Ambulance Western Australia Ltd	$5,952.04
		Training Services & First Aid Supplies	
6895	27/06/2022	Statewide Pump Services	$3,542.00
		Rotary Parks Toilets - Sewerage Pumps	
6896	27/06/2022	Stewart & Heaton Clothing Company Pty Ltd	$253.77
		Uniforms - Fire Services	
6897	27/06/2022	Structerre Consulting Engineers	$2,652.10
		Investigation & Report - Wanneroo Showgrounds	
6898	27/06/2022	Sunny Industrial Brushware	$2,091.28
		Vehicle Spare Parts	
6899	27/06/2022	Superior Nominees Pty Ltd	$922.90
		Playground Equipment Repairs	
6900	27/06/2022	Synergy	$16,118.69
		Power Supplies For The City	
6901	27/06/2022	Technology One Limited	$658.90
		HRP Webinar - 1 Attendee	
6902	27/06/2022	Terravac Vacuum Excavations Pty Ltd	$10,091.44
		Location Of Services - Various Locations	
6903	27/06/2022	The Hire Guys Wangara	$110.00
		Equipment Hire - Arrow Board	
6904	27/06/2022	The Trustee for BARRA CIVIL AND FENCING Trust	$33,550.00
		Install And Remove Temp Fencing - Korovin Street & Mondrian Street Ashby	
		Replace Sump Fencing - Mintaro Park	
6905	27/06/2022	The Trustee for Hayto Trust	$1,650.00

		Library Photoshoot	
6906	27/06/2022	The Trustee for Hayto Trust	$371.25
		Filming Of Art Award Winners	
6907	27/06/2022	The Trustee for Talis Unit Trust	$1,677.50
		Consultancy Services - Wangara SAQP	
6908	27/06/2022	Tim Eva's Nursery	$4,012.80
		Supply Plants	
6909	27/06/2022	TJ Depiazzi & Sons	$20,111.27
		Mulch Deliveries	
6910	27/06/2022	Toolmart	$268.20
		Vehicle Spare Parts	
6911	27/06/2022	Toro Australia Group Sales Pty Ltd	$8,651.18
		Small Plant Spare Parts	
6912	27/06/2022	Total Landscape Redevelopment Service Pty Ltd	$25,481.50
		Landscape Maintenance	
6913	27/06/2022	Totally Workwear Joondalup	$359.80
		PPE Issues	
6914	27/06/2022	TQuip	$235.85
		Small Plant Spare Parts	
6915	27/06/2022	Triton Electrical Contractors Pty Ltd	$25,402.85
		Supply & Install VFD Cubicle - Scenic Park	
6916	27/06/2022	Truck Centre WA Pty Ltd	$7,925.28
		Vehicle Spare Parts	
6917	27/06/2022	Rates Refund	$590.00
6918	27/06/2022	Turf Care WA Pty Ltd	$3,281.20
		Apply Fertiliser And Spearhead	
6919	27/06/2022	Vocus Communications	$581.90
		NBN Connection For Wire Track YTRAC	
6920	27/06/2022	WA Garage Doors Pty Ltd	$704.00
		Roller Door Repairs	
6921	27/06/2022	WA Library Supplies	$679.16
		Label & Barcode Protectors	
6922	27/06/2022	WA Limestone Company	$3,310.38
		BSL Mix Supplies	
6923	27/06/2022	Wanneroo Agricultural Machinery	$274.50
		Vehicle Spare Parts	
6924	27/06/2022	Wanneroo Business Association Incorporated	$480.00
		Tickets - Business Breakfast With The Honourable Mark McGowan	
6925	27/06/2022	Wanneroo Electric	$333.05
		Electrical Maintenance	
6926	27/06/2022	Wanneroo Electric	$34,675.61
		Electrical Maintenance	
6927	27/06/2022	Wanneroo Fire Support Brigade	$911.90
		Reimbursement - Operational Expenses	
6928	27/06/2022	Water Corporation	$8,490.15
		Water Supplies For The City	
6929	27/06/2022	Water Corporation	$13.18

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		Water Supplies For The City	
6930	27/06/2022	West Coast Turf	$5,638.38
		Turfing Works	
6931	27/06/2022	Western Australian Local Government Association	$2,145.00
		Online Training Courses - Cr Aitken & Cr Miles	
		Online Training - Meeting Procedures - Cr P Miles & Cr L Aitken	
		Online Training - Serving On Council - Cr L Aitken & Cr P Miles	
		Online Training - Understanding Financial Reports & Budgets - Cr P Miles & Cr L Aitken	
		Online Training - Understanding Local Government - Cr L Aitken & Cr P Miles	
6932	27/06/2022	Western Irrigation Pty Ltd	$10,175.19
		Reticulation Spare Parts	
6933	27/06/2022	Western Power	$16,500.00
		Design Fee - Elliot Road	
		Design Fee - Two Rocks Road	
		Design Fee - Lenore Road	
6934	27/06/2022	Western Resource Recovery Pty Ltd	$2,488.30
		Clean Grease Trap - Koondoola Community Centre	
		Septic Pump Out - Yanchep Lagoon Cafe	
6935	27/06/2022	William Buck Consulting (WA) Pty Ltd	$2,200.00
		Probity Advisor Services - Tender 22039	
6936	27/06/2022	Wilson Security	$1,026.69
		Security Services For The City	
6937	27/06/2022	Work Clobber	$530.70
		Uniforms Issues	
6938	27/06/2022	Workpower Incorporated	$15,619.33
		Landscape Maintenance	
6939	27/06/2022	Wow Group (WA) Pty Ltd	$2,000.00
		Refund - Street And Verge Bond	
6940	27/06/2022	Wrong Fuel Rescue Pty Ltd	$636.95
		Fuel Drain WN 33669	
6941	27/06/2022	Z-Card Australia	$5,368.00
		Public Art Safari Trail Brochure Printing	
6942	27/06/2022	Zetta Pty Ltd	$44,115.89
		Draas Management Year 4 & 5	
6943	30/06/2022	Accenture Australia Pty Ltd	$183,084.00
		FMIS - Managed Cloud Services	
		Total EFT Payments	**$21,116,721.88**
CREDIT CARD RECONCILIATIONS			
9	17/06/2022	CBA Corporate Card	
		Mark Dickson	

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9-1		East Coast Conferences - PIA Conference Accommodation Hobart - 1 Attendee	$685.12
9-2		Main Roads - Road Safety Audit Training Online Course - 1 Attendee	$979.00
9-3		HGC Hobart - IPWEA Public Works Conference - 1 Attendee	$861.90
		Noelene Jennings	
9-4		Australia Post Online Shop - Registered Post Prepaid Envelopes - Legal Documents	$54.10
9-5		Local Government Managers Association - Manager Finance & Coordinator Financial & Strategic Accounting To Attend Report Writing For Local Government Training	$1,630.00
9-6		Qantas - Return Flights To Canberra To Attend National General Assembly	$1,674.34
9-7		Australian Local Government - Attend National General Assembly In Canberra	$989.00
9-8		Qantas - Seat Allocation Fees - Flight To / From Canberra To Attend National General Assembly	$140.00
9-9		City Of Joondalup - Attend Business Forum 02.06.2022	$30.00
9-10		Legal Practice Board - Legal Practising Certificate - Manager Property Services	$1,250.00
9-11		Amazon - Strategic & Business Planning - Book - Microsoft Power Platform Fundamentals, Efficiency Best Practices For Microsoft 365 And Workflow Automation With Microsoft Power Automate	$271.49
		Harminder Singh	
9-12		Western Power - 4 Charges - Streetlight Installation	$2,263.18
9-13		DWER - Water - Clearing Permit Application	$50.00
9-14		Phonatic - IPWC Conference Meal	$27.90
9-15		Independent 132211 - Cab Charge- IPWC Conference	$28.39
9-16		Parks And Leisure Australia - WA Awards Of Excellence 2022 - 4 Tickets	$88.00
9-17		Delaware North Retail - Refreshment At Airport (Conference)	$5.50
9-18		Independent 132211 - Cab Charge Airport To Hotel- Conference	$24.05
9-19		City Of Wanneroo - Dalvik Park Sports Pavilion – Occupancy Permit	$110.63
9-20		Ezi*Australian Institute - Training - Institute Of Traffic Planning & Management	$52.00
9-21		Institute Of Public Works - Refund From IPWEA WA For April 2022 National Conference (Draw Winner)	-$1,339.80

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		Natasha Smart	
9-22		Mailchimp - Monthly Subscription - Wanneroo Wrap	$30.52
9-23		Qantas Airways Limited - Cr Treby - Flights - Alga - Canberra 2022	$1,674.34
9-24		Yearly Pro Unlimited Pty Ltd - Subscription - Council Meeting Recordings Soundcloud	$145.00
9-25		Qantas Airways Limited - Cr Wright - Flights - ALGA - Canberra 2022	$1,674.34
9-26		Qantas Airways Limited - Cr Treby - Flights ALGA 2022 - Canberra - Seat Allocations	$140.00
9-27		Urban Development Institute - V Nguyen - UDIA National Conference Registration Sydney 2022	$2,613.62
9-28		Qantas Airways Limited - V Nguyen - Flights - UDIA Congress - Sydney 2022	$1,607.74
		Deborah Terelinck	
9-29		Coles - Miscellaneous Expenses	$12.05
9-30		Fairfax Subscriptions - Fairfax Financial Review	$59.00
9-31		Officeworks - HP Officejet Printer	$278.00
		Total	**$18,109.41**
10	17/06/2022	NAB Corporate Card	
		Advocacy & Economic Development	
10-1		Annual Fee - Instalment	$5.00
10-2		City of Joondalup - Business Forum - 4 Tickets	$120.00
10-3		Facebook - Social Media Campaign - Discover Wanneroo Competition - Supercars Event	$165.74
10-4		Tourism Council WA - Training - Advanced Social Media For Tourism Businesses - 1 Attendee	$75.00
		Building Maintenance	
10-5		7-Eleven - Gas Bottle Swap	$29.00
10-6		ABC Blinds/Curtains - Chain Drives & Track	$218.00
10-7		Annual Fee - Instalment - 12 Cards	$60.00
10-8		Asko Appliances Australia - Dishwasher	$1,199.00
10-9		Austim Pty Ltd - Eaves Lining	$211.45
10-10		Barnetts Architectural Hardware - Hardware Purchases	$349.17
10-11		Bunnings - Hardware Purchases	$6,618.28
10-12		CSR Gyprock Trade Centre - Various Items	$147.25
10-13		Galvins Plumbing - Stormwater Pipes	$132.44
10-14		Manage Distributions - Weld Rod	$266.54
10-15		Midland Plasterboard - Various Items	$182.18
10-16		Officeworks - Frame	$20.00

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10-17		Pattos Paint Shop - Painting Supples	$127.13
10-18		Plastral Pty Ltd - Tiac St - Spatula Scraper	$1,012.83
10-19		Productive Plastics - White Egg Crate	$121.00
10-20		SAS Locksmithing - Locking Services	$96.04
10-21		Super Cheap Autos - Fibreglass Filler	$70.99
10-22		The Tile Library - Tiles	$96.00
10-23		Unique Metals Laser - Rectangle 1.6mm	$610.72
10-24		Valspar - Painting Supplies	$1,131.66
		Communications & Brand	
10-25		Annual Fee - Instalment X 2	$10.00
10-26		Facebook - Communications and Brand Services - Social Media Advertising	$237.35
10-27		Kmart - Communications and Brand Services - General Material Expenses	$190.23
		Community Development	
10-28		Annual Fee - Instalment	$5.00
10-29		Brand House Direct - Retirement Gift - 10 / 20 Years of Service	$181.25
10-30		Coles - Community Development - Gifts for Volunteer Bus Drivers	$60.00
10-31		WACOSS State Budget - Conference Ticket - 2022 State Budget Briefing - Booking Fee	$47.79
10-32		Wanneroo Bakery - Volunteer Morning Tea	$9.66
		Community Safety & Emergency Management	
10-33		Annual Fee - Instalment	$5.00
10-34		Better Pets & Gardens - Emergency Animal Shelter Equipment	$518.90
10-35		BP Merriwa - Fuel - Light Tanker	$16.70
10-36		Clarkson Café - Brigade Training Expenses	$890.00
10-37		Nandos Ocean Keys - Brigade Training Expenses	$83.75
10-38		Wanneroo Stockfeeders - Emergency Animal Shelter Equipment	$165.17
		Council & Corporate Support - Hospitality	
10-39		Aldi - Catering Items - Dining Room	$35.58
10-40		Aldi - In house hospitality requests - WALGA - Policy Development Training, Valuable MT, Corporate Induction, Media Training, Reward & Recognition, Leadership Program, Valuable MT, DAIRG Meeting and Community Safety Working Group Meeting	$95.28
10-41		Annual Fee - Instalment x 2	$10.00

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10-42		Coles - In House Catering Request - ELM Meeting, Rangers & Community Development Meeting, WALGA - Policy Development Training, Valuable MT, Corporate Induction, Media Training, Reward & Recognition, Leadership Program, Valuable MT, DAIRG Meeting and Community Safety Working Group Meeting & Catering Items For Dining Room And Jarrah Bar	$1,108.69
10-43		Liquorland - Beverages - Various Functions & Events	$138.00
10-44		Wanneroo Bakery - In House Catering Requests - Media Training Session	$40.15
10-45		Wanneroo Fresh - In House Catering Requests - WALGA - Policy Development Training, Valuable MT and Community Safety Working Group Meeting Mag Meeting, Reward & Recognition, Leadership Program, DAIRG Meeting	$252.64
10-46		Woolworths - Beverages - Jarrah Bar	$23.90
		Customer & Information Services	
10-47		Adobe - Subscription	$14.29
10-48		Get Home Safe - Software Subscription	$439.96
10-49		Netregistry - cityofwanneroo.au Domain Renewal	$14.95
10-50		Netregistry - shireofwanneroo.au Domain Renewal	$14.95
10-51		Netregistry - wanneroo.au Domain Renewal	$14.95
10-52		Netregistry - wanneroocouncil.au Domain Renewal	$14.95
10-53		Netregistry - wanneroomuseumrepatriation.com.au Domain Renewal	$56.95
10-54		Netregistry - wannerooshire.au Domain Renewal	$14.95
10-55		Paypal - Atlassian Jira Subscription	$1,217.82
10-56		Paypal - Zoom Account	$769.73
10-57		Paypal - Zoom Standard Pro Monthly Fee	$46.18
		Engineering Maintenance	
10-58		Annual Fee - Instalment X 2	$10.00
10-59		Australian Training Management - Traffic Management Training	$1,725.00
10-60		Bunnings - Hardware Purchases	$2,195.36
10-61		Fix N Shop - Protective Glass For Tablets	$420.00
10-62		Jaycar Clarkson - Charges And Cables For Tablets	$202.05
10-63		Lindan Pty Ltd - Uniform Issues	$2,390.54
10-64		Master Hose Pty Ltd - Hose Fitting	$23.29
10-65		Stihl Shop - Minor Equipment Purchase	$830.10
		Engineering Surveys	

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10-66		Microsoft - Cloud Subscription	$6.00
10-67		Bunnings - Hardware Purchases	$34.80
10-68		Annual Fee - Instalment	$5.00
		Fleet Maintenance	
10-69		Annual Fee - Instalment	$5.00
10-70		Clutch And Brake Australia - Vehicle Spare Parts	$92.70
10-71		Mullins Wheels - Vehicle Spare Parts	$451.00
10-72		Officeworks - Tags - Oil Samples And Fire Extinguishers	$30.92
10-73		REMA Tip Top Australia - Vehicle Spare Parts	$443.40
10-74		St John Ambulance - Training - First Aid - 1 Attendee	$199.00
10-75		Starclip Enterprises - Vehicle Spare Parts	$68.75
10-76		Truckline - Vehicle Repairs	$141.90
		Heritage Education	
10-77		Annual Fee - Instalment	$5.00
10-78		Book Depository - Cultural Development – Heritage Education – Publication Book Expenses	$212.10
10-79		Bookwhen - Cultural Development – Heritage Education – Membership Subscription - Museum In A Box Online Booking System	$61.62
10-80		Bright Star Kids - Cultural Development – Heritage Education – Material Expenses - Backpacks For Neurodivergent Project In The Wanneroo Museum	$89.91
10-81		Canva - Cultural Development – Heritage Education – Membership Subscription Expenses	$17.99
10-82		Coles - Cultural Development – Heritage Education - Thank You Morning Tea For External Neurodiversity Working Group	$30.40
10-83		Growing Kind - Cultural Development – Heritage Education – Wooden Scales	$155.99
10-84		Jairus Trust - Cultural Development – Heritage Education – Material Expenses – Backpacks For Sensory Bag Project	$78.00
10-85		Kmart - Cultural Development – Heritage Education - Boxes For New Museum Box Program	$38.00
10-86		Officeworks - Cultural Development – Heritage Education – Material Expenses	$134.51
10-87		Paypal - Cultural Development – Heritage Education – Material Expenses – Dove and Dovelet	$135.95
10-88		Paypal - Cultural Development – Heritage Education – Material Expenses – Special Needs Resources	$95.52

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10-89		Spotlight - Cultural Development – Heritage Education - Craft Supplies For It's All About The Past Museum Program	$14.40
10-90		Spotlight - Cultural Development – Heritage Education – Material Expenses – Cricut Machine Materials	$123.20
10-91		VMO - Cultural Development – Heritage Education – Membership Subscription Expenses	$111.10
		Kingsway Indoor Stadium	
10-92		Target - Gold Program Quiz Prizes	$164.80
10-93		Paypal - Gold Program Quiz Questions Package	$60.50
10-94		Annual Fee - Instalment	$5.00
10-95		Woolworths - Catering Items - Gold Program	$90.65
10-96		Subway Carramar - Gold Program Quiz Lunch	$162.00
		Library Services	
10-97		Amazon - Book Stock	$51.90
10-98		Amazon - Repatriation Website	$22.20
10-99		Annual Fee - Instalment X 4	$20.00
10-100		Archival Survival - Libraries - Arts - Project Materials	$34.21
10-101		Australian Library And Information Association - Libraries - Project Materials	$660.00
10-102		Big W - Libraries – Program Expenses	$814.00
10-103		Booktopia - Cultural Development - Museum Services - Project Materials	$400.95
10-104		Booktopia Pty Ltd - Library Book Stock	$25.45
10-105		Bunnings - Project Materials	$93.10
10-106		Camera House - Libraries – Project Materials	$635.00
10-107		Cleaverpatch Pty Ltd - Libraries - Project Materials	$336.30
10-108		Coles - Cultural Development - Museum Services - Project Materials	$17.20
10-109		Coles - Libraries - Project Materials	$52.85
10-110		Dymocks - Book Club Kits & Book Stock	$749.10
10-111		Kmart - Libraries – Project Materials	$27.00
10-112		Lincraft Australia - Libraries – Project Materials	$149.95
10-113		New Limited - Australian Newspaper Subscription	$72.00
10-114		Officeworks - Libraries - Program Materials	$407.50
10-115		Paypal - Library Book Stock	$229.90
10-116		Spotlight - Libraries – Project Materials	$179.99
10-117		St John Ambulance - Cultural Development - Cultural Services - Training	$89.00
10-118		Target - Libraries – Project Materials	$55.00

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10-119		The Childrens Book Club - Libraries - Advertising Materials	$1,210.60
10-120		WANEWSDTI - Library Newspapers	$288.00
10-121		WWC - Communities - Working With Children Checks	$174.00
10-122		www.eatlikeaviet.com - Book Stock	$198.95
		Parks & Conservation Management	
10-123		Annual Fee - Instalment X 4	$20.00
10-124		Benara Nurseries - 7 Trees - Trees & Conservation	$67.03
10-125		Boya Equipment Pty Ltd - Parks Equipment	$489.39
10-126		BP Express - Fuel	$171.75
10-127		Bunnings - Hardware Purchases	$584.49
10-128		Coles - Retirement Celebration Function	$29.50
10-129		Coles Express - Fuel - Plant 95461	$222.98
10-130		Lindan Pty Ltd - PPE Issues	$105.60
10-131		Northern Lawnmowers - Wool Bale x 4 - Kingsway Horticulture Crew	$72.00
10-132		Nutrien Ag Solutions - Compost	$17.34
10-133		Officeworks - Car Charger - Parks Tablets, Desk Stationery And Items To Assist With Recording Insect Prevention Maintenance	$266.28
10-134		Wanneroo Bakery - Retirement Celebration Function	$115.00
10-135		Work Clobber - PPE Issues	$2,332.80
		Place Management	
10-136		Annual Fee - Instalment	$5.00
		Place Management - Events	
10-137		Annual Fee - Instalment X 2	$10.00
10-138		Bunnings - Expense Type - General Materials	$441.90
10-139		Cleverpatch Pty Ltd - Expense Type - General Materials	$635.80
10-140		Kmart - Expense Type - General Materials	$10.00
10-141		Officeworks - Expense Type - General Materials	$134.20
10-142		WWC-Communities - Working With Children Check	$87.00
		Property Services	
10-143		Annual Fee - Instalment	$5.00
10-144		ASIC Company Searches	$61.00
10-145		Wilson Parking - Parking Fee	$7.06
		Traffic Services	
10-146		Totally Workwear - PPE Issues	$842.50
10-147		Annual Fee - Instalment	$5.00
10-148		Bunnings - Hardware Purchases	$71.38

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		Wanneroo Aquamotion	
10-149		BOC - Medical Gas Supplies	$539.65
10-150		Canva - Advertising	$164.99
10-151		Coles - Creche - Craft Supplies	$19.30
10-152		Kmart - Storage Units	$20.00
10-153		Wetsuit Warehouse - Swim School Uniforms	$499.90
		Waste Services	
10-154		Annual Fee - Instalment X 3	$15.00
10-155		Bunnings - Hardware Purchases	$26.75
10-156		Chemist Warehouse - RATS Tests For Waste Operators	$375.00
10-157		CWH Ashby - RATS - Waste Operators	$750.00
		Youth Services	
10-158		Advanced Lock Key - General Material Expenses	$13.20
10-159		Ampro Skates - Skate Prizes	$97.60
10-160		Annual Fee - Instalment X 4	$20.00
10-161		Bunnings - Potting Mix And Seeds	$35.86
10-162		Coles - Catering Items - Youth Activities	$1,422.81
10-163		Dominos - Pizza - Youth Activities	$130.75
10-164		Kmart - Equipment - Program Activities	$596.15
10-165		Minus18 - Shipping for Free Centre LGBTIQA+ Resources	$10.00
10-166		Officeworks - General Materials - Program Activities	$444.63
10-167		Red Dot Stores - Craft Materials - Youth Activities	$173.96
10-168		Spud Shed - Catering Items - Youth Activities	$174.21
10-169		Super Retail Group Ltd - Sports Equipment - Youth Activities	$188.89
10-170		Wanneroo Central News - Raffle Ticket Books	$4.00
10-171		Woolworths - Catering Items - Program Activities	$279.31
		Total	**$50,677.67**
11	28/06/2022	CBA Corporate Card	
		Mark Dickson	
11-1		Planning Institute Of Australia - Introduction to Heritage Management - 1 Attendee	$205.00
11-2		NGIS Training - QGIS Training for Local Government - 1 Attendee	$929.50
		Noelene Jennings	

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11-3		Australia Reporting Awards - Corporate Performance Advisor - Attend Online Feedback Session Australasian Reporting Awards	$425.00
11-4		Udemy - Corporate Performance Advisor Attend Online Course - Complete Introduction to Microsoft Power BI	$59.99
11-5		GM Cabs Pty Ltd - Director's Home To Airport - To Attend ALGA National General Assembly In Canberra	$53.55
11-6		Hotel Kingsway - Dinner For Director, CEO And Elected Members - During Attendance At ALGA National General Assembly In Canberra	$149.00
11-7		Act Cabs - Taxi Charge While Director Was In Canberra To Attend ALGA National General Assembly In Canberra	$21.95
11-8		Hotel Kingston - Additional Food For Dinner For Director, CEO And Elected Members During Attendance At ALGA National General Assembly In Canberra	$36.00
11-9		Playing Fields Café - Coffee For Director, CEO And Elected Member During Attendance At ALGA National General Assembly In Canberra	$15.00
11-10		La Cantina Pizzeria - Dinner - Director, CEO And Elected Member During Attendance At ALGA National General Assembly In Canberra	$277.00
11-11		Aerial CG - Cabcharge - Director, CEO And Elected Member During Attendance At ALGA National General Assembly In Canberra	$16.38
11-12			
11-13		Harminder Singh	
11-14		Australian Institute Of Traffic Planning & Management - Training Credit	-$52.00
11-15			
11-16		Natasha Smart	
11-17		Hyatt Regency Sydney - Cr Vinh Nguyen Accommodation Sydney - UDIA National Congress	$1,729.51
11-18		Mailchimp - Subscription	$15.43
		Deborah Terelinck	
11-19		Alexander House Of Flowers - Volunteer Appreciation - Yanchep / Two Rocks Bus Committee	$95.00
		Total	**$3,976.31**
12	28/06/2022	NAB Corporate Card	
		Building Maintenance	
12-1		Alspec - Door Stop	$29.50

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12-2		Barnetts Architectural Hardware - Hardware Purchases	$2,540.73
12-3		Bunnings - Hardware Purchases	$1,614.16
12-4		DPLH - Lands - Quinns Swimming Enclosure - Licence Renewal	$550.00
12-5		Midland Plasterboard - H Key Board	$46.46
12-6		Officeworks - Filing Cabinet	$89.00
12-7		SAS Locksmithing - Key Cutting Services	$236.94
12-8		Valspar - Painting Supplies	$1,479.91
12-9		Westgyp - Tiles	$826.10
12-10		Work Clobber - PPE Issues	$333.00
		Communications & Brand	
12-11		Battery Expert - Headphones - Communications & Brand	$18.45
		Community Development	
12-12		Zoom - Subscription - Community Development	$209.90
		Council & Corporate Support - Hospitality	
12-13		Aldi - Internal Catering	$7.10
12-14		Coles - Catering Items - Various Functions & Events, Dishwasher Rinse Aid	$160.00
12-15		Muffin Break - Sandwiches - ELM Meeting	$41.40
12-16		Wanneroo Fresh - Internal Catering	$61.67
		Cultural Development	
12-17		Annual Fee - Monthly Instalment	$5.00
		Customer & Information Services	
12-18		Adobe Photography Plan - Subscription	$14.29
12-19		Annual Fee - Monthly Instalment	$5.00
12-20		Australia Post Shop - Mail Redirection	$1,360.00
12-21		Fix N Shop Pty Ltd - Phone Cover	$30.00
12-22		Gethomesafe - Monthly Subscription	$879.92
12-23		Lindan Pty Ltd - Uniform Issue	$383.90
12-24		Paypal - APNIC Annual Membership Fee	$1,298.00
12-25		Paypal - connectwanneroo.com.au Domain Name Renewal	$47.28
12-26		Paypal - Zoom - Subscription	$815.91
12-27		Techsmith - Snagit Government Licences	$70.98
12-28		Todoist - Annual Subscription	$48.00
		Fleet Maintenance	
12-29		Annual Fee - Monthly Instalment	$5.00
12-30		Mujllins Wheels - Vehicle Spare Parts	$266.20
12-31		Nara Training & Assess - Working At Heights Training 7 Attendees	$1,680.00
12-32		St John Ambulance - First Aid Training	$199.00

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12-33		Trailer Parts - Vehicle Spare Parts	$41.65
12-34		Truckine - Vehicle Spare Parts	$407.46
12-35		Zone Bowling - Reimbursement - Incorrect Expense	$2.20
		Heritage Education	
12-36		Cleverpath Pty Ltd - School Holidays - Wanneroo Museum - Heritage Education	$287.70
		Kingsway Indoor Stadium	
12-37		Bunnings - Cleaning Products	$49.85
12-38		Facebook - Advertising	$649.94
12-39		Officeworks - Office Chairs	$675.90
12-40		The Vacuum Doctor - Scrubbing Pads	$261.45
		Library Services	
12-41		Amazon - Book Stock - Libraries	$314.31
12-42		Dymocks - Book Stock - Libraries	$489.77
12-43		Fiske Enterprises - Project Materials - Libraries	$1,463.00
12-44		New Corporation - Newspapers - Libraries	$572.00
12-45		News Limited - Newspapers - Libraries	$72.00
12-46		Red Dot - Books On Wheels Expenses - Libraries	$12.00
12-47		State Library - Parking Fees	$12.12
		Parks & Conservation Management	
12-48		Work Clobber - PPE Issues	$170.10
12-49		Annual Fee - Monthly Instalment	$5.00
		People & Culture	
12-50		Annual Fee - Monthly Instalment	$5.00
12-51		Atune Hearing - Contract Expenses	$363.00
12-52		Environmental Jobs Net - Advertising	$176.00
12-53		Hillarys Boat Tackle - Miscellaneous Expenses	$130.00
12-54		Key Media Pty Ltd - Training Course	$555.39
12-55		Kmart - Value-able Awards	$200.00
12-56		Local Government Managers - Training Expenses	$800.00
12-57		Wizard Pharmacy - General Materials - RATS	$4,339.34
		Place Management - Events	
12-58		Kmart - General Expenses	$88.00
12-59		Lil'Sistas - Catering Expenses	$40.00
12-60		Red Dot - General Expenses	$22.00
12-61		Spud Shed - Expenses	$124.65
12-62		The Reject Shop - General Expenses	$15.00
12-63		Woolworths - General Expenses	$12.00

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		Property Services	
12-64		Asic - Company Search	$9.00
		Wanneroo Aquamotion	
12-65		Annual Fee - Monthly Instalments	$15.00
12-66		Cleverpatch Pty Ltd - Miscellaneous	$336.44
12-67		Coles - Batteries & General Materials	$102.91
12-68		Department Of Health - Schedule 7 Poisons Permit License Renewal	$127.00
12-69		Kmart - Promotional Items - Les Mills Launch & General Materials	$84.00
12-70		Officeworks - Minor Equipment Purchase & Miscellaneous Items	$771.45
12-71		Rebel Whitford City - Miscellaneous Purchases	$130.00
12-72		RLSSWA - Pool Lifeguard Re-qualifications & Training Course Fees	$556.20
12-73		Rock Wear International - Miscellaneous Items	$80.00
12-74		Safety Signs - General Materials	$41.50
12-75		St John Ambulance - First Aid Training Courses	$800.00
		Waste Services	
12-76		Annual Fee - Monthly Instalment	$5.00
12-77		B & K Weymouth Holdings - Water Pump Parts - Wangara Green Waste Site	$150.00
12-78		Book Depository - Waste Education Materials	$78.65
12-79		Booktopia Pty Ltd - Books With Waste Education Theme	$53.70
12-80		Bunnings - Waste Education Events Resources	$163.52
12-81		Coles - Waste Education Events Resources	$94.80
12-82		ECO Bin Australia Pty Ltd - Waste Education Source Separation Kits	$498.98
12-83		Fishpond Limited - Books With Waste Education Theme	$167.21
12-84		Good Samaritan Industries - Resources For Waste Themed Youth Workshop	$54.00
12-85		Officeworks - USB Cable - Animal Microchip Scanner	$29.96
12-86		Paypal - Waste Avoidance Example Kit	$193.65
12-87		Salvos - Resources For Waste Themed Youth Workshop	$66.50
12-88		St Vincent De Paul - Resources For Waste Themed Youth Workshop	$38.00
		Youth Services	

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12-89		7-Eleven - Catering Items - Donut Day - Youth Services	$25.00
12-90		Amazon - Candle Making Kit & Wax	$119.23
12-91		Annual Fee - Monthly Instalment	$5.00
12-92		Bunnings - Equipment - Youth Activities	$18.71
12-93		Coles - Catering Items - Youth Activities	$179.05
12-94		CWH Joondalup - General Materials - Youth Activities	$10.87
12-95		Giggear Australia - General Materials	$317.00
12-96		Kmart - Couch Cushions & Kitchen Materials - Youth Activities	$477.75
12-97		Red Dot Stores - Craft Materials - Youth Activities	$9.00
12-98		Spud Shed - Catering Items - Youth Activities	$70.97
12-99		Target - Bean Bags & Filler	$76.00
12-100		Woolworths - Catering Items - Youth Activities & Prizes - Instagram Activation Raffle	$100.15
		Total	**$33,765.83**
		Total Credit Cards	**$106,529.22**
CANCELLED CHEQUES FROM PREVIOUS PERIOD			
123090	23/05/2022	Estate of Sylvia Taylo	-$811.95
123002	14/04/2022	Anne Frank Exhibition Australia	-$3,300.00
		Total	**-$4,111.95**
TOWN PLANNING SCHEME			
		Cell 1	
Cell 1-1		CJ & SM McDarby - Cell 1 Return Excess Funds 2nd Payment	$1,518.71
Cell 1-2		Delstrat Pty Ltd - Cell 1 Return Excess Funds 2nd Payment	$187,232.85
Cell 1-3		P&N Landreach - Cell 1 Return Excess Funds 2nd Payment	$16,676.94
Cell 1-4		Blaze Monte - Cell 1 Return Excess Funds 2nd Payment	$15,137.65
		Cell 4	
Cell 4-1		Castledine Gregory - Professional Fees 01 - 29.04.2022	$8,215.45
Cell 4-2		Castledine Gregory - Legal Fees	$17,774.06
		Cell 5	
Cell 5-1		Vinci/Stoneridge Nominees - Refund: To Landowners Historic Pos - Stoneridge - Cell 5	$198,588.00
Cell 5-2		B&J Lantzke - Payment To Landowners Within Cells 1, 3, 5 & 6 That Have Not Previously Received An Historic Public Open	$277,782.00

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		Space Credit In Accordance With Clause 9.5 Of Dps2	
		Cell 6	
Cell 6-1		John And Pauline Tilbrook - Refund: To Landowners - Historic Pos - Tilbrook (45 Landsdale) Cell 6	$289,593.00
Cell 6-2		John And Pauline Tilbrook - Refund: To Landowners Historic Pos - Tilbrook (27 Landsdale) Cell 6	$289,593.00
Cell 6-3		John And Pauline Tilbrook - Refund: To Landowners Historic Pos - Tilbrook (37 Landsdale) Cell 6	$289,593.00
Cell 6-4		John And Pauline Tilbrook - Refund: To Landowners Historic Pos - Tilbrook (42 Landsdale)	$289,593.00
Cell 6-5		Brian & Elaine Williams - Historic Pos - Williams Cell 6	$53,406.00
Cell 6-6		Marchese - Refund: Payment To Landowners - Historic Pos - Marchese - Cell 6	$289,593.00
		Cell 9	
Cell 9-1		Ecoscape - Review Of DCP And Changes	$1,020.00
		Total	**$2,225,316.66**
MANUAL JOURNALS			
FA2022-450		Reject Creditors Bank Fees	$37.50
FA2022-451		Fines Enforcement Registry Lodgement Fees	$3,180.00
FA2022-452		Credit Card Acquittals June	-$22,085.72
		Total	**-$18,868.22**
General Fund Bank Account			
		Payroll Payments - June 2022	
		14.06.2022	$60,631.78
		14.06.2022	$8,150.15
		14.06.2022	$1,837,358.48
		28.06.2022	$5,466.97
		28.06.2022	$14,827.66
		28.06.2022	$1,831,850.22
		28.06.2022	$53.22
		Total	**$3,758,338.48**
		Total Muni Recoup	**$19,366,889.33**

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		Direct Payments Total (Includes Payroll And Advance Recoup)	**$23,125,227.81**

Consultation

Nil

Comment

The list of payment (cheques and electronic transfers) and the end of month total of outstanding creditors for the month of June 2022 is presented to the Council for information and recording in the minutes of the meeting, as required by the Local Government (Financial Management) Regulations 1996.

Statutory Compliance

Regulation 13(1) of the Local Government (Financial Management) Regulations 1996 requires a local government to list the accounts paid each month and total all outstanding creditors at the month end and present such information to the Council at its next Ordinary Meeting after each preparation. A further requirement of this Section is that the prepared list must be recorded in the minutes of the Council meeting.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

7 ~ A well governed and managed City that makes informed decisions, provides strong community leadership and valued customer focused services

7.2 - Responsibly and ethically managed

Risk Management Considerations

There are no existing Strategic or Corporate risks within the City's existing risk registers which relate to the issues contained in this report.

Policy Implications

Nil

Financial Implications

Nil

Voting Requirements

Simple Majority

Recommendation

That Council, in accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, RECEIVES the list of payments drawn for the month of June 2022, as detailed in this report.

Attachments: Nil

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4.15 Response to Petition Request that the City of Wanneroo do not impose any increase to Residential Rates for the Financial Year 2022/23

File Ref: 45500 – 22/279095
Responsible Officer: Director, Corporate Strategy & Performance
Attachments: Nil

Issue

To consider Petition PT01-07/22 requesting that Council not impose any increase to residential rates for the financial year 2022/23.

Background

Council received Petition PT01/07/22 at the 12 July 2022 Council Meeting, which contains 162 signatures. The petition requests the following:

That the City of Wanneroo DO NOT impose any increase to residential rates for the financial year 2022/23, for the following reasons:

1. *Many families living in the City of Wanneroo have been and continues to experience severe financial hardship as a direct economic consequence of the COVID-19 pandemic;*
2. *Many ratepayers have already been impacted adversely by the recent and continuing rises in the cost of living;*
3. *Many families' financial capacity and disposable income levels have been significantly reduced by the recent interest rates rises, with more interest rates rises predicted to come in the near future;*

That the City of Wanneroo should work harder to try and find savings within existing expenditures, find more cost-efficient ways to do its daily business, and look for more efficiencies in the procurement of City works to find savings rather than impose a further financial burden on a community which is already experiencing financial hardship.

Detail

On the 12 May 2022, the City advertised the proposed 2022/23 Differential Rates with a 4% increase for public comment. The City invited Electors and Ratepayers to make submissions in respect of the proposed Differential Rates and any related matters by 5pm on Thursday, 2 June 2022. At the closure of submissions on 2 June 2022, the City received a total of 33 submissions out of 84,755 rateable properties. Out of these 19 submissions suggested 0% rate increase and 3 submissions suggested 2% rate increase. Further 9 submissions suggested budget cuts and remaining 2 submissions discussed various other issues. Council considered these submissions received as part of finalisation of the 2022/23 Annual Budget and adoption.

At the Special Council meeting held on the 28 June 2022, Council adopted the 2022/23 Annual Budget with a 3.75% rate increase.

The 2022/23 rates have been calculated with the adopted Differential Rates in the Dollar with 3.75% increase and are due to be issued on the 1 August 2022.

Consultation

The City advertised the proposed 2022/23 Differential Rates for public comment. This was the opportunity for ratepayers and electors to submit their comments and views for consideration

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by Council at budget adoption. 19 submissions were received as mentioned in the detail section above.

Comment

The City needs to be financially sustainable in order to continue to deliver value for money services and rates make up approximately two-thirds of the City's income.

The average rates for residential improved for 2021/22 were $1,304.00 and the average rates for residential improved for 2022/23 are $1,353.00. This is an increase of $49.00 per annum, which equates to $0.94 per week.

The City's population is growing at a rapid rate with an average increase in the last decade over 3%. Accordingly, the demand for various new infrastructure and services are also growing. As well as providing new infrastructure and services the City has to maintain the existing infrastructure and provide the same level of service that the community expects. The City is constantly striving to find cost efficiencies by investing in new technology and reviewing internal processes.

The City understands that some members of our community are under financial difficulty for various reasons. The City has a financial hardship policy in place, which is accessible to ratepayers who are in financial difficulties.

Statutory Compliance

In accordance with *Section 6.36 of the Local Government Act 1995*, the City provided public notice of its intention to adopt the differential rating categories.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

7 ~ A well governed and managed City that makes informed decisions, provides strong community leadership and valued customer focused services

7.2 - Responsibly and ethically managed

Risk Management Considerations

Risk Title	**Risk Rating**
ST-S20 Strategic Community Plan	Low
Accountability	**Action Planning Option**
Director Corporate Strategy and Performance	Manage

Risk Title	**Risk Rating**
ST-G09 Long Term Financial Planning	Moderate
Accountability	**Action Planning Option**
Director Corporate Strategy and Performance	Manage

Risk Title	**Risk Rating**
CO-O04 Assess Management	Moderate
Accountability	**Action Planning Option**
Director Assets	Manage

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"The above risks relating to the issue contained within this report have been identified and considered within the City's Strategic and Corporate risk registers. Action plans have been developed to manage these risks to support existing management systems."

In pursuing growth under the Economic objectives of the existing SCP, Council should consider the following risk appetite statements:

"Local Jobs

The City is prepared to accept a high level of financial risk provided that the City implements a risk management strategy to manage any risk exposure.

Strategic Growth

The City will accept a moderate level of financial risk for facilitating industry development and growth.

Any strategic objective including ongoing planning, funding and capital investment to develop infrastructure strategic assets carries financial risks."

Policy Implications

Nil

Financial Implications

Nil

Voting Requirements

Simple Majority

Recommendation

That Council REQUESTS Administration to advise the petition submitter of Council's decision to adopt the 2022/23 Budget on 28 June 2022, after considering the concerns raised by ratepayers from the consultation for differential rating.

Attachments: Nil

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Customer & Information Services

4.16 Commemorative Street Name Proposal - Nosow Rise, Landsdale

File Ref: 44727 – 22/256542
Responsible Officer: Director, Corporate Strategy & Performance
Attachments: 2

Issue

Council support is requested for a proposal to name a new road in the suburb of Landsdale as 'Nosow Rise' in commemoration of Mr Nickolai Nosow.

Background

Within Western Australia, responsibility for road naming is held by Landgate, under delegated authority from the Minister of Lands and supported by the Geographic Names Committee (GNC). The process is governed by Landgate's Policies and Standards for Geographical Naming in Western Australia (the GNC Standard), currently version 03:2017, which reflects applicable legislation and national standards, principally the Australia/New Zealand Standard AS/NZS 4819:2011 Rural and Urban Addressing.

Under the GNC Standard, any "person, community group, organisation, government department or local authority" may propose a new road name or amendment to an existing name. Persons wishing to propose a road name must consult with and obtain the support of the relevant local authority before the submission is sent to Landgate for consideration.

It is the responsibility of the local authority to ensure that the proposed name meets the full criteria of the GNC Standard before submitting it with their support to Landgate. These criteria are designed to ensure that road names are fit for purpose and serve to promptly, clearly and unambiguously identify the locations of properties and other geographic features. The GNC Standard also takes into consideration a proposed road name's supplementary function in establishing and promoting an area's cultural and historical identity.

In recognition that commemorative naming has in the past and prior to the implementation of the GNC Standard been implemented without due consideration for appropriateness (for example, commemoration of persons or events that have no connection to or association with the area where the name is used) such proposals are required to meet additional criteria. These include:

- Requests to approve names that commemorate, or that may be construed to commemorate, living persons will not be accepted;
- The permission of the immediate family must be obtained or, in cases where contact with the family cannot be established, appropriate consultation must be conducted;
- The proposal must be based on a demonstrated record of achievement;
- The person being commemorated having had a direct and long-term association with the location and having made a significant contribution to the area, or, in the case of a person whose nomination is based on an outstanding national or international rather than a predominantly local reputation, that they have had a direct association with the area where the road is located;
- That the application is in the public interest;
- That there is evidence of broad community support for the proposal.

Detail

Mr Peter Nosow OAM is developing property at 322 Landsdale Road, Landsdale, which development is planned to include one new road.

Mr Nosow through his developer MNG has requested to name this road 'Nosow Rise' in commemoration of his deceased father, Mr Nickolai Nosow. He has consulted with Landgate who have clarified the process and the requirement to obtain the support of the City of Wanneroo as the relevant local authority.

Landgate have also indicated that in this case, given the situation of the new road entirely within Mr Nosow's property and consequent minimal impact on the local area, they are willing to accept Council support for the proposal in lieu of the "broad community support" mandated by the GNC Standard.

In response to a request from Administration, Mr Nosow has provided supporting evidence for his proposal, included at Attachment 1.

Consultation

Landgate have indicated that in this instance they are willing to accept Council support for the proposal as representative of community support, eliminating the requirement to undertake consultation.

Comment

In assessing the road naming request, Administration identified a number of attributes of the proposed name that could be considered incompatible with the requirements of the Standard, including:

- Landgate's online name checking utility identifying similar sounding or similarly spelled names within the local area ();
- The pronounciation of 'Nosow' not being immediately obvious from its spelling, with the corresponding issue that the correct spelling may not be obvious from the pronounciation (clause 1.2.3 of the Standard);
- The likelihood of the name being taken to commemorate the living Mr Nosow.

These items have been raised with Landgate, who while they acknowledge the challenges associated with the request have indicated that they consider there is leeway within the Standard to allow the proposed name to be accepted. Landgate further noted that at the time of their last review of the request, Mr Nickolai Nosow's direct association with the Wanneroo and Landsdale area remained to be substantiated. Relevant excerpts from this correspondence are included at Attachment 2.

Council Members are requested to use the supporting information provided to judge the likely sentiment and opinion of the local community in their consideration of the naming proposal and to make a recommendation reflecting that assessment.

Statutory Compliance

The City's recommendation to Landgate is required to be in full compliance with the Policies and Standards for Geographical Naming in Western Australia Version 03:2017 in order to meet the requirements of Section 26 and 26A of the *Land Administration Act 1997*.

Draft

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

7 ~ A well governed and managed City that makes informed decisions, provides strong community leadership and valued customer focused services

7.5 - Customer focused information and services

Risk Management Considerations

There are no existing Strategic or Corporate risks within the City's existing risk registers which relate to the issues contained in this report.

Policy Implications

Nil

Financial Implications

Nil

Voting Requirements

Simple Majority

Recommendation

That Council SUPPORTS the proposal to name a new road within the development at 322 Landsdale Road, LANDSDALE as 'Nosow Rise' in commemoration of Mr Nickolai Nosow.

Attachments:

1⇩.	*Road naming proposal 'Nosow Rise' – supporting statement*	*22/276827*
2⇩.	*Extract: CoW, Landgate re: proposal to name a road as 'Nosow Rise' - April 2022*	*22/286281*

Draft

Road naming proposal 'Nosow Rise' – supporting statement

Thank you for your correspondence in relation to the proposal to name a Street within the City of Wanneroo as "Nosow Rise".

From reading through your correspondence I believe there are two questions you wish me to address in relation to the proposed name.

These being that the proposal be based on a demonstrated record of achievement, and the individual had an association with and made a contribution to the area.

I believe that a level of achievement can be judged in many ways and is dependent on a range of factors, many of which can be based on an individuals circumstances, hardships and hurdles they have had to overcome throughout their life's journey.

Someone born into an disadvantaged family, and endures many hardships, without any mentors or outside support and then overcomes these to make a go of life and contribute to society can be seen to have achieved a great deal in comparison to someone who was born into a privileged situation, had access to a good education, support from family and the community and then goes on to make a mark for themselves through achievement within a particular field.

My father was born on a commune farm in Siberia after his family was persecuted and sent to Siberia by Stalin. While in Siberia his father was sent to the Gulag Archipelago and subjected to hard labour for a number of years, eventually being released for good behaviour and hard work.

My father had to work in the commune farm and had little education to set him up for life. During World War 2 my father at the age of 22 was conscripted into the Soviet Army and sent to the Russian front to fight the invading Germans.

Unfortunately he, along with a number of his fellow infantry unit was taken prisoner of War by the Germans and sent to an SS concentration camp in Bavaria where they were forced into hard labour with little food or adequate regard for their life. Many perished, fortunately my father survived long enough to be set free by the American forces towards the end of the war.

He had no identity papers and fortunately had the presence of mind to declare that he was a displaced Polish Citizen and therefore avoided being sent back to Russia to face an uncertain future.

While in Bavaria working for the American forces he met my mother who was German. She had lost her husband who was killed fighting the Russians outside Leningrad, now known as Saint Petersburg. She was left with three young Children, aged 2, 3 and 4 years. They subsequently married in Bavaria from where they emigrated to Australia as displaced persons in 1950.

I was born three months after they arrived in Fremantle, living in Nissan huts at Graylands migrant Camp. They were then moved to Northam Army Camp, living in a tent. Later the family moved onto Donnybrook again living in a tent where my father obtained a job repairing tracks on the rail road. He also worked weekends in the fruit orchids to supplement the family income.

In 1954 the family moved to Perth after buying a plot of land which was cleared by hand and make shift shelters erected. Over a number of years my father built a brick and tile house entirely by himself with the help of his children and friends. No tradesmen were employed apart from a family friend, an electrician who assisted with the electrical work.

It was a remarkable achievement that my father eventually, from such humble and underprivileged beginnings, suffering from Post Traumatic Stress Syndrome as a result of what he went through in WW2, was able to bring up a family of ten children in a foreign land and fend for them all. The children were brought up to respect the law and become responsible members of society. Not to rely on government handouts but to work hard and look after themselves. Every one of the ten children have made a go of life and have contributed positively to society in varying degrees. We were a poor family of ten children, my father worked during the week in a Foundry as an Oxy Cutter and had to work weekends in whatever work he could find to supplement the family income. The children also had to begin work from an early age to help the family out. We had no car, Television or Telephone until I was well into my teenage years.

My father eventually spoke three languages, Russian, German and English and taught himself to read English. To supplement the family income he started a backyard nursery in what was at the time Hampton Park, now part of the suburb of Morley in the City of Bayswater, specializing in Roses. He made a go of this and it was from those humble beginnings that Landsdale Rose Gardens grew. He taught me a great deal about how to propagate plants and run a nursery business.

As the business out grew the backyard he was looking at areas where we could acquire more land and to increase production. Landsdale was identified as one such promising area.

My father would travel to Landsdale and other market garden areas in Wanneroo initially to buy vegetables and then eventually to work weekends in a number of market gardens. Mullaloo Beach was where we went swimming over summer and this took us along Wanneroo Road, past many market Gardens and Nurseries.

It was most unfortunate that just as the nursery business grew to the point that my father was in a position to purchase property in the Landsdale area that he was diagnosed with a brain tumour. He started suffering terrible headaches and was no longer able to work. I then had to take over running the nursery business. At the young age of 52 my father died and this cut short his dream of establishing and expanding the nursery in the Wanneroo area.

I then took over the running of the nursery and eventually was in a position to buy the property at 308 Landsdale Road and grow the nursery into becoming the leading rose nursery in Western Australia. Landsdale Rose Gardens is the only rose nursery in Western Australia that introduces new varieties of roses into the country. There are now over 50 new rose varieties in the country that originated from here.

Landsdale Rose Gardens was approached by the City via the Mayor and one of the Councillors to introduce a rose for the City, namely "Community Spirit" which we managed to achieve. Landsdale Rose Gardens supports and raises funds for thirteen different Charities through the fundraising Roses we have introduced. Landsdale Rose Gardens has also won many awards for its roses and other achievements over the years.

None of this could have been achieved without the foresight, hard work and dedication my father had towards building up the family Rose Business. He was the instigator and I was just fortunate enough to have been in the position to take over the business and build on what was begun by my father.

I was privileged to have been born in Australia and given the opportunities offered by this country, not like my father who endured a life of hardship and toil but still achieved a great deal despite of all the suffering he had to endure. He certainly wasn't born with a "silver spoon" in his mouth and the family never relied on welfare to get by. Everything was achieved through hard work, ingenuity and determination. He certainly deserves to be commemorated for all he achieved despite the hardships and hurdles he faced in life.

Extracts from correspondence between City of Wanneroo and Landgate in relation to the proposal to name a road in the suburb of Landsdale as 'Nosow Rise'

1. Landgate to Mr Peter Nosow, CC the City of Wanneroo, Wednesday 20 April 2022

[*deletia*]

I am really pleased that you have clarified the proposed name is after your father for commemorative naming in your subdivision.

I have discussed this with my senior officer and can advise we are supportive of the name (subject to endorsement by the City of Wanneroo).

We note you have raised this matter with your Local Member of Parliament however at this point in time their intervention and potential escalation to the Minister will not be required.

MNG are required to engage directly with the City of Wanneroo for progression to Landgate.

[*deletia*]

2. City of Wanneroo to Landgate, Saturday 23 April 2022

[*deletia*]

Before I progress this request, please can I clarify? Based on [*email of 20 April 2022*], am I to understand that Landgate will approve a request from the City to name a new road in Landsdale as 'Nosow Rise', noting that:

- 'Nosow' fails the online preliminary validation by reason of similarity to existing road names in Wangara, Burns Beach, Hillarys and Duncraig;
- The pronounciation of 'Nosow' is not obvious from its spelling; correspondingly, its correct spelling may not be obvious depending on how it is pronounced;
- There is a risk that the naming will be construed to commemorate the applicant and developer of the area rather than his father.

If I can have an assurance that Landgate is willing to vary the usual Standards in this case then I can proceed to establishing the additional supporting evidence that is required, including:

- Confirming that Mr Nickolai Nosow was not the owner of the land where the road will be located;
- Clarifying Mr Nickolai Nosow's record of achievement and contribution to the local area; and
- Confirming that there is broad community support for the proposal.

I'm personally unsure that giving positive consideration to a non-Standards compliant request is advisable, given the precedent that this could establish.

[*deletia*]

3. Landgate to City of Wanneroo, Wednesday 27 April 2022

[*deletia*]

In answer to your questions -

- 'Nosow' fails the online preliminary validation by reason of similarity to existing road names in Wangara, Burns Beach, Hillarys and Duncraig;
    - We have run the name through the online form again today and we have only been able to note Niche Parade Wangara, Nioka Street Balcatta and Nash Place in Beechboro do fail preliminary validation, when we view these results as part of our final check we do not view them as being of concern. Are you able to supply the names for the suburbs you mention above for us to have a second review?
- The pronunciation of 'Nosow' is not obvious from its spelling; correspondingly, its correct spelling may not be obvious depending on how it is pronounced;
    - While all names should be easy to pronounce, spell and write, the name should not be unduly discounted due to possible pronunciation issues as this may be perceived as discriminatory and/or a racist decision
- There is a risk that the naming will be construed to commemorate the applicant and developer of the area rather than his father.
    - Yes agree. The initial request was the result of a misunderstanding with MGN has now been corrected/amended to meet the posthumous criteria for naming. However, we must take the application on the basis it has been now presented. If endorsed by the City, the official approval document, and the origin information next to the name in the State Gazetteer will reference Mr Nickolai Noscow as whom the commemorative naming is after. Anyone who requests a copy from the Gazetteer will be provided with the correct person.

If I can have an assurance that Landgate is willing to vary the usual Standards in this case then I can proceed to establishing the additional supporting evidence that is required, including:

- Confirming that Mr Nickolai Nosow was not the owner of the land where the road will be located;
    - Land ownership is not a criteria or grants an entitlement for commemorative naming. If Nickolai wasn't the owner, then we are not varying the Policy.
- Clarifying Mr Nickolai Nosow's record of achievement and contribution to the local area; and
    - This will need to be substantiated in accordance with 1.4.2 of the Policy with supporting evidence as you mention above. We note below that he was conscripted into service during WW2. We consider service to country as strong grounds for commemorative naming.
- Confirming that there is broad community support for the proposal.
    - Community support would need to considered in terms of the City own policy for consultation. As it is a new name, listed on an Agenda and considered by the Elected Members would be sufficient.

We do note your concerns about setting a precedence, however if the supporting evidence and community support is obtained, endorsed by the City, then the application would need to be considered on its own merits. The LAA Section 26A (2) requires the City to approve the name prior to forwarding to Landgate for approval. There is no provision in the Act in the local government declines the name submitted under 26A (1) for the applicant to apply directly to Landgate for approval.

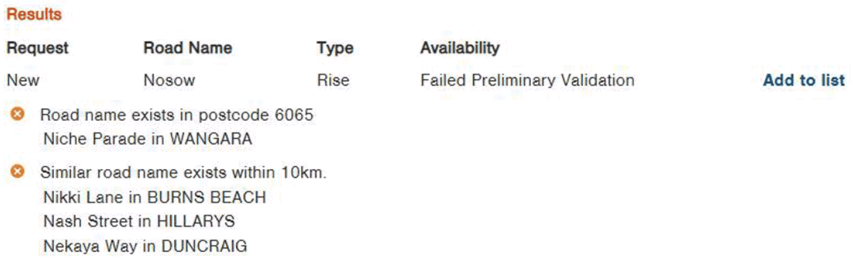
Landgate will support the City should you decline the name (with sound reasoning). The applicant has advised they have sought support from their local member for escalation to the Minister for Lands. If representation is made to the Minister, the Minister may seek advice from both Landgate and/or the Geographic Names Committee before making a determination. Any determination will consider the City's position.

[*deletia*]

4. City of Wanneroo to Landgate, Wednesday 27 April 2022

[*deletia*]

For reference, the results of the online preliminary check that I received were as follows:



Results

Request	Road Name	Type	Availability	
New	Nosow	Rise	Failed Preliminary Validation	Add to list

- Road name exists in postcode 6065
  Niche Parade in WANGARA
- Similar road name exists within 10km.
  Nikki Lane in BURNS BEACH
  Nash Street in HILLARYS
  Nekaya Way in DUNCRAIG

I acknowledge the point regarding military service, though I note that Mr Nosow senior undertook this service for a different country before his arrival in Australia, which would seem to me to make it less relevant to a commemorative naming application within WA.

[*deletia*]

Chief Executive Office

Advocacy & Economic Development

4.17 Economic Development Strategy 2022 - 2032

File Ref: 1455V02 – 22/212631
Responsible Officer: A/Chief Executive Officer
Attachments: 2

Issue

To consider the City of Wanneroo Economic Development Strategy 2022 – 2032 for adoption.

Background

Administration has completed a comprehensive review of the City's Economic Development Strategy 2016 – 2021 and consulted with key stakeholders to develop a draft Economic Development Strategy 2022 - 2032 (EDS).

At the 12 April 2022 Ordinary Council Meeting, Council considered the draft Economic Development Strategy 2022 – 2032 for approval to undertake public consultation (**CEO2-04/22**).

At that meeting, Council resolved the following:
That Council APPROVES the draft Economic Development Strategy 2022- 2032 for public consultation for a period of 28 days.

The 28-day public consultation has been completed with all feedback received (see summary at **Attachment 1**) on the draft EDS considered by the City's Business and Tourism Advisory Group (BTAG), resulting in a number of recommended updates for inclusion in the revised EDS (**Attachment 2**).

At the 27 June 2022 BTAG meeting, the group recommended that:

1. The recommended updates be made to the Economic Development Strategy; and
2. The revised Economic Development Strategy be presented to Council for endorsement.

Detail

The purpose of the 27 June BTAG meeting was:

1. To provide BTAG members with a summary of the feedback received during the public consultation;
2. Indicate how this feedback was considered to finalise the EDS; and
3. Seek support from BTAG members to present the EDS to Council for its consideration.

A summary of the public consultation and recommended actions supported by the BTAG are provided in **Attachment 1**. The feedback received during the public consultation was supportive with 83.33% of survey respondent's supportive or strongly supportive of the overall strategy. The BTAG were satisfied that the recommended amendments were minor in nature, reflective of the feedback and did not fundamentally alter the Strategy.

The BTAG requested one additional revision to the Strategy to illustrate the growth of the City by including the estimated resident population from the 2001 census (84,323 residents). This was incorporated into the 'Wanneroo' section of the Strategy.

Draft

The recommended actions and graphic design of the document to meet accessibility requirements have been completed in order to finalise the City of Wanneroo Economic Development Strategy 2022 – 2032 (**Attachment 2**).

The Annual Action Plan will be dependent on the annual budgeting process and as such will be subject to approval by Council. The final EDS includes a "Highlight Project" for each focus area to demonstrate the type of tangible actions intended to deliver on the Strategy outcomes.

Consultation

The review and development of the final EDS included:

- Results from the extensive community consultation undertaken to develop the City's Strategic Community Plan;
- Input from four internal workshops with key staff;
- Results and feedback from the BTAG workshop;
- Results and feedback from the Council Member workshop;
- Feedback on the draft EDS document from the BTAG;
- Feedback from the 28 day public consultation period; and
- Feedback on the revised EDS from the BTAG.

Comment

The revised EDS has been developed utilising a robust framework in line with the West Australia Local Government Association's Economic Development Framework and other key guiding documents from State agencies. Importantly, the revised EDS aligns with the City's newly endorsed Strategic Community Plan 2021 - 2031. Public consultation has been completed and incorporated as the last key action required in revising the EDS.

Statutory Compliance

Nil

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

3 ~ A vibrant, innovative City with local opportunities for work, business and investment

3.1 - Strong and diverse local economy

This proposal is highly aligned to the SCP most specifically aligning with all priorities under Goal 3 and with priorities under Goals 2 and 6.

Risk Management Considerations

Risk Title	**Risk Rating**
ST-S12 Economic Growth	Moderate
Accountability	**Action Planning Option**
Chief Executive Officer	Manage

The above risk relating to the issue contained within this report has been identified and considered within the City's Strategic risk register. Action plans have been developed to manage this risk to support existing management systems.

Draft

The review and development of a new Economic Development Strategy is a key preventative control for the identified risk.

Policy Implications

Nil

Financial Implications

Implementation of the revised Economic Development Strategy 2022- 2032 will be dependent on budget as determined through the service unit planning and budget development process on an annual basis.

Recommendation:-

That Council ADOPTS the City of Wanneroo Economic Development Strategy 2022 – 2032 provided in Attachment 2.

Attachments:

1⇩.	*ATTACHMENT 1: City of Wanneroo Draft Economic Development Strategy Public Consultation Summary*	*22/264055*
2⇩.	*ATTACHMENT 2: Final City of Wanneroo Economic Development Strategy 2022 - 2032*	*22/279261*

Draft

Economic Development Strategy
Public Consultation Summary
28-day public consultation period 13 April – 11 May 2022

Engagement

	• Reach of 4,913 people • 13 engagements • 4 shares • 30 clicks
	• Reach of 977 people • 11 likes • 1 comment
Business e-news	• e-mailed to 12,775 businesses • Open rate of 37.38% • 15 unique click throughs from article to City's website
	• 442 views • 188 unique user

Response

External	• 7 Submissions • 13 Online Surveys
Internal	• 7 submissions from across 4 service units

Submissions

Overall the submissions received were very supportive of the draft strategy with some revisions recommended. Revisions are summarised below in the 'summary of general recommendations'.

Organisation	Submission Quote
Wanneroo Business Association (WBA)	On behalf of the Board and Administration of the WBA we would like to commend the Economic Development Team on the City of Wanneroo Economic Development Strategy 2022 - 2032. The Strategy and programs outlines present a sound approach for delivering economic development outcomes and growth.
Committee for Perth	You have crafted an accessible, clear and concise strategy that outlines a vision and the pathway to get there. Well done
City of Cockburn	It was particularly pleasing to see more open and transparent content in comparison to what these documents have typically looked like in the past. The detail and structure is I feel, very relatable to both businesses and individuals with clear and concise intent as to the direction that Wanneroo are taking going forward.

City of Joondalup	The Draft Economic Development Strategy clearly outlines the City of Wanneroo's key economic challenges, strengths and opportunities. The document is comprehensive and accessible and the alignment to the City's Strategic Community Plan is clear
Quinns Rocks Environmental Group	Increasing local employment sufficiency is supported as a goal of the strategy. Many residents leave the City to go to work and head home afterwards, which strains our transport network and means lost business opportunities. Accommodating more local jobs in or close to the City can reduce vehicle commuting and emissions, encourage community connection and support the local business ecosystem.
Small Business Development Corporation	Congratulations to the team for the great Economic Development Strategy (draft)!
City of Stirling	I like how (the Strategy) links to the Strategic Community Plan and shows the reader where Economic Development fits in and the document reads well... on the whole it is a very good document.

Survey Results

83.33% were supportive or very supportive of the overall draft strategy

Section	Result	Action/ Revisions
Key Economic Challenges	75/100	Add additional challenges: Jobs – aging population & matching skills to available workforce Land – managing the transition of new & existing employment centres
Identified Strengths & Opportunities	75/100	Expand 'Investment Ready' to include local , national & international investment opportunities
Focus & Outcome Areas	Top priorities identified as: • Planning for the Future • Business Engagement & Support • Investment attraction More respondents place Business Engagement & Support as their top priority than any other focus area	Nil
Actions, Projects & Initiatives (Annual Action Plan)	Majority of respondents did not provide any additional actions, projects or initiatives. A range of projects, actions and initiatives were put forward including regional collaboration, private investment attraction, sustainability, climate action and future industry.	Most of the priority actions, projects and initiatives put forward are incorporated into the 2022-23 Action Plan or will be considered as future actions, projects or initiatives

Summary of general recommendations

General Comments/ Suggestions	Recommended Action
Expand demographics	Add level of education & occupation mix for CoW to economic snapshot
Change 'equality' to 'equity' in the purpose statement	Accept
Add 'sustainable' economic growth to purpose statement	Accept
Expand or reword SBFA project description	Reword: 'Improving the approvals process experience for small business by simplifying and streamlining the user experience for all users. The project delivers actions under four reform areas.'
Greater emphasis on regional collaboration between City of Joondalup & City of Wanneroo	Added paragraph in 'Wanneroo' section. Expand reference to neighboring LGA's to list by name Joondalup, Swan, Stirling, Gingin, Chittering Draft has a strong emphasis on collaboration, as this is project based further detail will be in the annual action plan
Reword outcome area 'Increased employment yield in Wangara Industrial Area through a structure plan that enables development'	Outcome reworded to: 'Increased employment yield and enabled development in Wangara industrial Area' Action is: 'Review the planning framework that affects Wangara Industrial Area to achieve the outcome
Refer to activity centres in line with the hierarchy e.g. Strategic, Secondary, District, Neighborhood and Local	Accept
Planning reviews to include investigation of other planning controls	Accept
Add trial or demonstration projects to innovation	Accept

BTAG recommendations post public consultation

Revision	Recommended Action
Include estimated resident population from 2001 Census to illustrate the growth of the City over the past 20 years	Accept ERP of 84,323 residents included in 'Wanneroo' section alongside the 2021 ERP (215,878) & forecasted population for 2041(370,273)

City of Wanneroo

ECONOMIC DEVELOPMENT STRATEGY

2022 – 2032





Above: BREW Coffee Roasters, Wangara

Front cover image: Agrimate Fencing, Neerabup

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Foreword

The City of Wanneroo is committed to **facilitating** the delivery of sustainable economic growth, **enhancing** social and environmental outcomes and **enabling** businesses to provide diverse, quality and rewarding local job opportunities.

As a Council, we recognise the importance of creating a positive and supportive environment for local business.

The City along with our diverse community has experienced considerable change to our economic environment including the ongoing impacts of COVID-19, prompting the development of a refreshed economic development strategy.

The City of Wanneroo Economic Development Strategy 2022 - 2032 outlines the City's bold intentions for local economic development over the next ten years.

Creating local jobs is a key focus in our strategy. With a population of nearly 220,000 people and more than 150,000 new residents forecast to call Wanneroo home within the next 20 years, it is crucial that the City continues to enable diverse opportunities for local job growth.

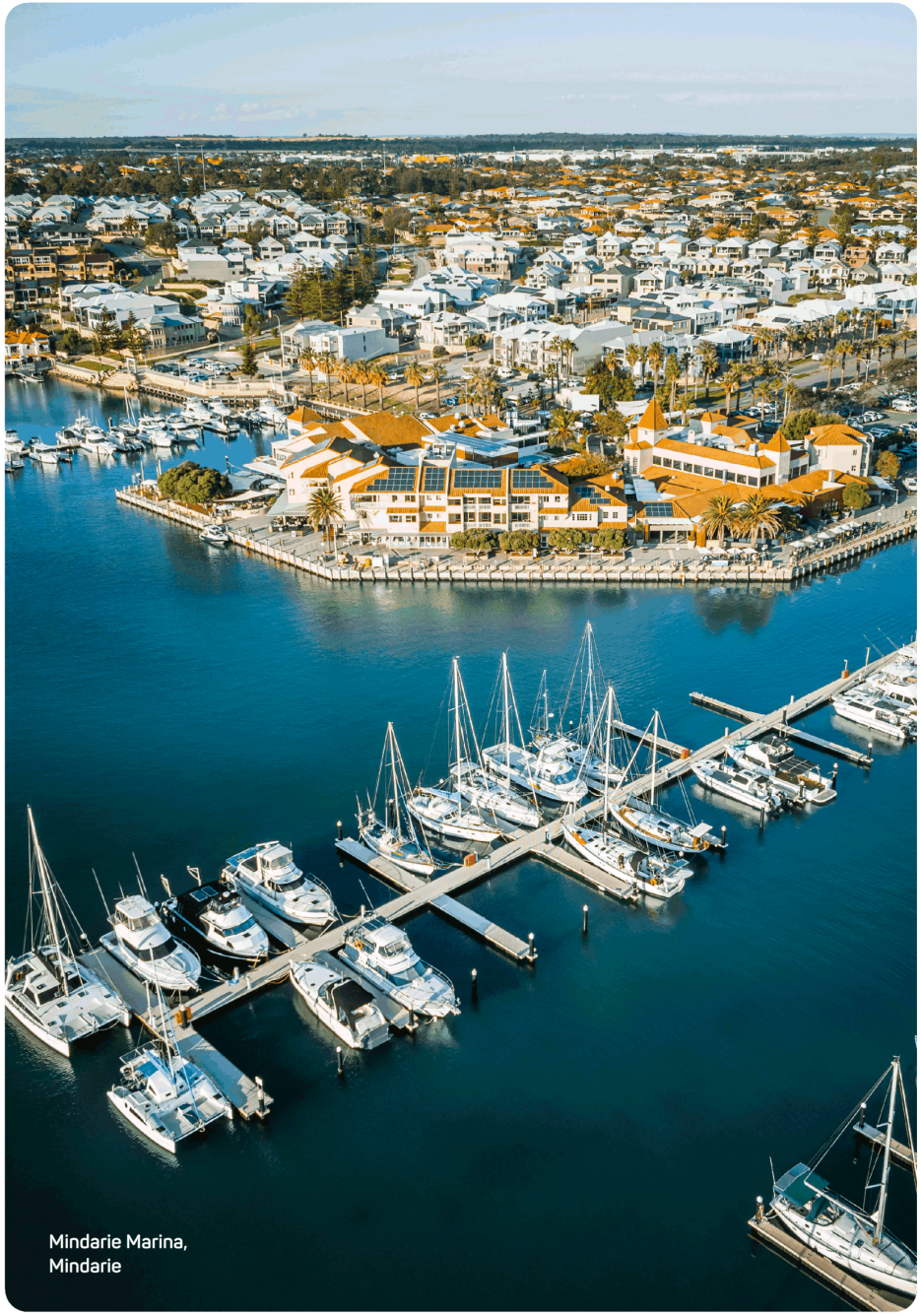
The strategy outlines six focus areas: **Business engagement and support; Investment attraction; Planning for the future; Leadership, Innovation and sustainability; Tourism industry support and development;** and **Strategic economic advocacy**.

Thank you to the members of our business community, stakeholders and key agencies who took part in the consultation process and contributed to the development of this strategy.

We understand the important role the City plays in supporting businesses to flourish, helping secure local employment opportunities so our community can choose to live, work and play locally, ultimately enhancing quality of life for our residents.

ACKNOWLEDGEMENT OF COUNTRY

The City of Wanneroo acknowledges the Traditional Custodians of the land we are working on, the Whadjuk people. We would like to pay respect to the Elders of the Noongar nation past, present and future, who have walked and cared for the land and we acknowledge and respect their continuing culture and the contributions made to the life of this City and this region.



Mindarie Marina,
Mindarie


Paul Conti, Paul Conti Wines, Woodvale

Introduction

The City of Wanneroo's Economic Development Strategy 2022 - 2032 is a key document setting the City's intentions for the next 10 years in relation to supporting and enabling the local economy.

Since the release of the City of Wanneroo's Economic Development Strategy: Strategic Economic Growth 2016 - 2021 in 2016, the City has experienced considerable changes to the local, regional, national and international economic environment including the impact of the COVID-19 pandemic. This along with the release of the City's Strategic Community Plan (SCP) 2021-2031, which set new goals and priorities directly reflecting the needs and priorities of our diverse community, has prompted the requirement for this renewed Economic Development Strategy 2022 - 2032 (EDS).

A robust framework for strategy development was followed and included revision, analysis, internal and external strategic alignment and consultation.

The review utilised the results of the extensive stakeholder engagement undertaken to develop the new SCP, which included residents, ratepayers, businesses, government and non-government agencies and City employees. The EDS consultation process included direct engagement and input from members of the City's Business and Tourism Advisory Group and Council Members to guide the development of a draft EDS for public consultation.

After consulting with the community the City is proud to present an authentic, dynamic and forward thinking strategy that identifies six key focus areas that will ensure the City's vision and economic purpose are achieved.

The EDS keeps business engagement and support at the forefront bolstered by investment attraction, planning for the future, leadership, tourism industry support and development and strategic economic advocacy.

THE CITY'S VISION

A welcoming community, connected through local opportunities

The SCP vision for the future of Wanneroo captures the essence of the passionate views of our community, who want to make Wanneroo a place that is welcoming to all people, and provide the necessary connections for those people to live, work and participate locally, ultimately to help build a wider sense of belonging in the area.

In an economic context, the vision translates to a continued focus on welcoming, supporting and enabling the business community to flourish, providing local employment opportunities so that our community can choose to live, work and play locally ultimately enhancing quality of life for our residents.

Connections also form an important component to achieving local opportunities, both physical transport connections, hard and soft infrastructure connections for the City's employment centres.

Our economic purpose, articulated below, describes the 'why' - why the City is committed to economic development and how that translates to benefitting our community.

OUR ECONOMIC PURPOSE

- **To enable businesses to provide diverse and quality local job opportunities;**
- **Facilitate the delivery of sustainable economic growth; and**
- **Enhance social and environmental outcomes for intergenerational equity.**

Wanneroo

The City of Wanneroo is one of the fastest growing Local Government Areas (LGA) in Western Australia and will soon become the largest LGA by population.

This growth is set to continue and presents unique opportunities and considerable challenges for both private enterprise and the City.

> The City of Wanneroo's estimated resident population has grown from 84,323 in 2001 to 215,878 in 2021 and this is forecast to grow to 370,273 by 2041.
>
> Source: ABS Census 2001 & 2021 and .id 2021.

Wanneroo's diversity is unique in a metropolitan area with 32 kilometres of pristine coastline, natural environments including national, regional and state parks and reserves, bushland, industrial areas, established residential areas and green-field land to cater for the next 50 years of population growth. This diversity combined with the forecasted population growth presents incredible opportunities for private investors.

There is a strong economic base to build on and although the local economy is heavily reliant on construction, manufacturing and retail there is promising growth in the professional, technical and scientific services, health care and social assistance and the education and training sectors.

Wanneroo has a proud history of agricultural production and although this industry is facing significant challenges from climate change, agribusiness remains a key niche industry with the industry undergoing transformation and new opportunities presenting.

The tourism sector remains a significant niche industry for Wanneroo. A notable increase in market interest has been observed in tourism opportunities across the region from coastal attractions, accommodation, master-planning for Yanchep National Park, agri-tourism and beverage manufacturing such as brewing, distilling and winemaking.

The City is a strong supporter of the local tourism industry through the development and promotion of our regional brand, Discover Wanneroo, which recognises the value and incredible potential this industry brings to the City. As the custodian of the largest portion of the Sunset Coast the City takes a lead role in the regional Sunset Coast collaboration.

Emerging industries generating significant attention include automation and robotics, driven by the State Government's announcement of $20m in funding to locate the Australian Automation and Robotics Precinct in the Neerabup Industrial Area (NIA).

Development of the NIA is gaining momentum with this industrial area emerging as a centre for innovation and cluster opportunities. Planning and advocacy efforts are underway to investigate the feasibility for a Neerabup Waste Innovation Precinct including the potential for complementary activities to promote transitioning towards a circular economy.

The City is located in close proximity to the Joondalup CBD, which offers complementary industries and infrastructure. The City works collaboratively with our neighbouring Local Government Areas; the Cities of Joondalup, Stirling and Swan and the Shires of Chittering and Gingin, on regionally significant projects, initiatives and activities to deliver larger scale outcomes only possible through regional collaboration.

The City spans across 685.1 square kilometres from Girrawheen in the south to Two Rocks in the north. Comprising of 36 suburbs in total the City is a key component of the the North-West Sub-Region of the Perth metropolitan area.



Economic snapshot

Diverse population

41% Born overseas

20% Speak a language other than English

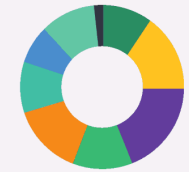
Young and rapidly growing population

33 Median age

215,878 Estimated Resident Population 2021

370,273 Population forecast 2041

Occupation of employment



- Managers **9.9%**
- Professionals **15.3%**
- Technicians & Trades **15.3%**
- Community & Personal Service Workers **11.8%**
- Clerical & Administrative **14.2%**
- Sales **10.2%**
- Machinery Operators & Drivers **7.1%**
- Labourers **10.9%**
- Other **1.7%**

Level of Education

Level of education	The City	Australia
No qualifications	43%	40%
Trade qualifications	24%	19%
University qualifications	15%	22%
Studying (University or TAFE)	6%	7%

Activity Centres & Industrial

Current		Future
0	Strategic	+1
2	Secondary	+2
4	District	+5
30	Local	+17
1,730HA	Industrial	+2,481HA

Vibrant Businesses

13,502 Total Businesses

98% % Small or Micro

55,605 Local Jobs

Diverse Industry Base

GRP $8.03 billion

Largest Employers
Construction
Manufacturing
Retail

Niche Industries

Tourism

Agribusiness

Growth Industries

Manufacturing

Professional, Technical & Scientific Services

Health Care and Social Assistance

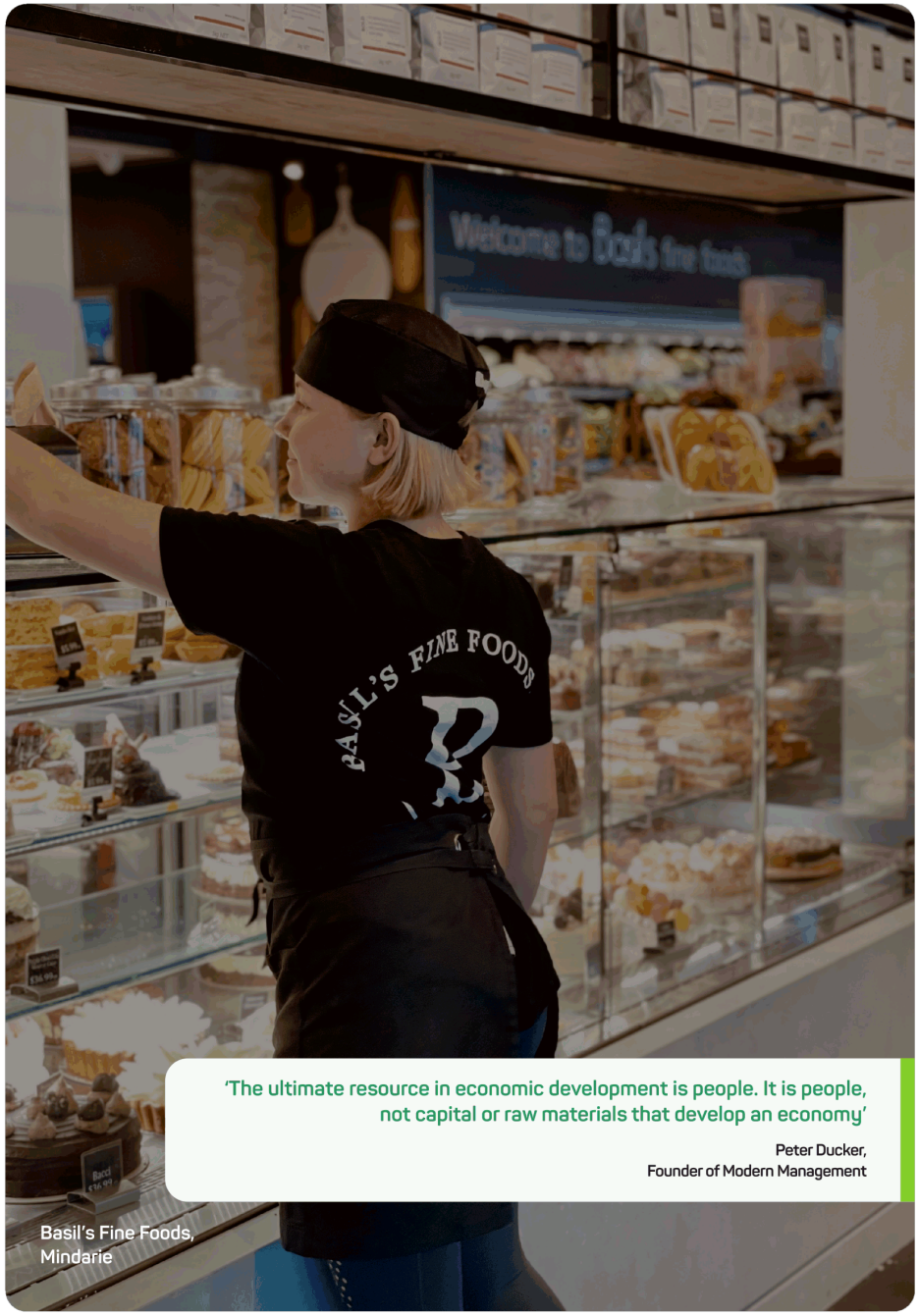
Emerging Industries

Waste and Energy Innovation

Automation and Robotics

Source: Economy .id 2021





'The ultimate resource in economic development is people. It is people, not capital or raw materials that develop an economy'

Peter Ducker,
Founder of Modern Management

Basil's Fine Foods, Mindarie

Key economic challenges

Local job growth continues to lag behind population growth with the number and diversity of local job opportunities remaining the top economic challenge identified through the consultation process. COVID-19 has presented unforeseen and long-term challenges worldwide, these impacts are summarised on page 17.

JOBS

- Number and diversity of local jobs – strategic vs population driven
- Business creation, attraction, retention and expansion
- Local pockets of relatively high unemployment and low labour force participation – understanding the where, why and who
- Ageing population
- Matching skills required by employers to available workforce
- The impact of artificial intelligence, robotics and automation
- Future of work arriving early / fast changing work environment / challenges of re-skilling the workforce

LAND

- Retention of land for employment purposes including interim uses for land that may not be required for employment purposes for decades
- Optimising land within and development of employment centres
- Managing the transition of new and existing employment centres as the City grows
- Modernising the planning framework to ensure it is flexible and supportive of local business

INVESTMENT ATTRACTION

- Public investment to enable on-time provision of strategic infrastructure
- Public and private investment to develop employment centres
- Private investment for business establishment and growth
- Creating an enabling environment for investment - making it easy to invest, reducing red tape
- Forecasted rising interest rates

INFRASTRUCTURE

- Provision of major freight and passenger transport infrastructure
- Strategic transport connections
- Improved high-speed telecommunications infrastructure
- Keeping pace with new and emerging technologies
- Optimising the return on investment for key infrastructure projects such as the freeway and railway extension projects

SUSTAINABILITY

- Cost of energy and managing the transition to a carbon neutral economy
- Managing waste at all points along the supply chain, transitioning waste from being a liability to a valuable resource
- Managing the transition to a circular economy
- Sustainable procurement (including financial, social and environmental considerations)

Key economic strengths and opportunities

Whilst the Wanneroo region faces significant economic challenges, there are also unique strengths and opportunities.

The West Australian economy is heavily reliant on the mining sector. Comparatively, the Wanneroo economy is much less reliant on mining and mining support services resulting in a diverse economic base to build on.

With over 150,000 new residents forecast to call Wanneroo home in the next 20 years, there are significant opportunities for private investment to take advantage of this growing customer base and local skills base combined with over $1 billion public investment delivering key economic infrastructure across the region.

LARGE & GROWING POPULATION BASE

The City is one of the fastest growing Local Government Areas in Western Australia. The population is expected to increase by over 150,000 residents by 2041 providing businesses with a rapidly expanding local customer base and workforce.

INVESTMENT READY

In the last 5 years, over $1 billion has been secured in public investment to deliver key economic infrastructure across the region making now a better time than ever before to invest in Wanneroo.

Wanneroo offers diverse investment opportunities suitable for local, national and international investors.

KEY STRATEGIC EMPLOYMENT LOCATIONS

Well located and connected with access to other metropolitan centres and the State's north, the City is home to:

- 1 Strategic Metropolitan Centre (Yanchep - emerging)
- 4 Secondary centres (2 existing - Wanneroo and Clarkson, 1 emerging - Alkimos and 1 future planned - Two Rocks)
- 9 District centres (4 existing - Alexander Heights, Girrawheen, Madeley and Neerabup and 5 emerging - Butler, Eglington and Yanchep C, F & K)
- 47 Neighbourhood and local centres (30 existing and 17 planned future centres)
- 2 Major industrial areas (Wangara/Landsdale and Neerabup) and more than 2,400 ha of future planned industrial land.

SUPPORTIVE BUSINESS ENVIRONMENT

The City of Wanneroo is committed to providing a business friendly environment combined with strong local support networks and an enviable education presence Wanneroo is the perfect place to launch, locate or grow a business.

TOURISM OPPORTUNITIES

The City offers incredible tourism opportunities involving both natural and built assets; indigenous, lakes, geoparks, ship wrecks, national parks, coastline, State motorsport destination, eco-tourism, accommodation and agri-tourism.

VIBRANT EMPLOYMENT CENTRES

Provide an attractive base for existing and new businesses to locate, relocate and grow.

New cluster opportunities are available at Neerabup Industrial Area co-located with the Australian Automation and Robotics Precinct and the future planned Neerabup Waste Innovation Precinct.

AVAILABLE & AFFORDABLE LAND

Wanneroo has high quality and affordable land available for both business and residential growth.

Wanneroo is likely to have the most cost effective development opportunities of any metropolitan corridor in Western Australia.



Commercial, residential and coastal, Clarkson

Developing the strategy

STRATEGIC DIRECTION

The City's Strategic Community Plan 2021 -2031 (SCP) sets the vision and purpose for the City and directly reflects the needs and priorities of the community.

Figure 1 below illustrates the direct alignment of the EDS to the SCP Goals. Figure 1 also demonstrates how the Tourism and Advocacy Plans and the EDS Annual Action Plan relate to both strategies and will operationalise the actions required to achieve the community's economic aspirations.

DEVELOPMENT FRAMEWORK

This strategy was developed in line with the Western Australia Local Government Association's Economic Development Framework (WALGA framework).

The WALGA framework outlines four best practice principles; regional collaboration, functional integration, strategic alignment and competitive advantage (current and emerging) and identifies the role of large metropolitan local governments as enablers.

Key external documents were reviewed as part of strategy development to ensure both internal and external alignment and included:

- Western Australia's Economic Development Strategy, Diversify WA;
- The Industrial Land Steering Committee 10 year Industrial Land Strategy;
- Relevant structure plans (East Wanneroo, Yanchep-Two Rocks & Alkimos-Eglinton); and
- Strategic partner documents such as neighbouring LGA's and State agencies.



Figure 1: Strategic alignment

WHAT'S CHANGED?

The 5 year period since the City released Strategic Economic Growth 2016 - 2021 has seen incredible change, innovation and development in the economic environment and it was essential to review and adjust the strategy accordingly.

Key changes significant to Wanneroo include:

- Over $1 billion secured through strategic advocacy efforts for major infrastructure;
- Delivery of freeway, railway and stations;
- Intensification of Wangara Industrial Area and development of Neerabup Industrial Area;
- Release of the East Wanneroo Structure Plan and the Gnangara Groundwater Allocation Plan;
- Increased focus on climate change, sustainability, regenerative practices and the circular economy;
- Housing shortage and residential building/ renovation boom;
- WA skills shortages;
- Small Business Friendly Approvals Program and the implementation of it's action plan; and
- Announcement of $20m funding for the Australian Automation and Robotics Precinct to be located in Neerabup.

COVID-19

COVID-19 continues to impact our local communities, local businesses and as a City, how we operate and deliver services as an organisation.

Significant impacts include business and consumer confidence, border and travel restrictions, isolation (both physical and mental), new and ever evolving requirements and mandates, new virus variants, interruptions to supply chains, skills and labour shortages, remote working and learning, online consumption of goods and services, mass digitisation, accelerated change, innovation and transformation across all industries and a nation-wide vaccination program.

The rise of remote working, remote learning and many traditional in-person services moving online has removed barriers to participation for many, especially outer-metro residents.

The pandemic has provided a learning opportunity with businesses adapting quickly, building in flexibility whilst keeping safety of the community and employees at the forefront of decision making.

It is likely that COVID-19 will have ongoing impacts on individuals, communities and businesses and the City will continue to offer leadership and support.

CONSULTATION

Consultation was an essential component of revising the strategy. This review has been timed to follow on from the release of the City's Strategic Community Plan 2021-2031 to enable utilisation of the results of extensive consultation already undertaken and to ensure the new economic development approach is highly aligned with the SCP. Consultation directly related to the strategy review includes:

- SCP public consultation undertaken in 2020-21 involving surveys, workshops and focus groups with residents, businesses, City employees, departments, organisations and agencies;
- Internal workshops held with City staff to review and update the Strategy;
- Two workshops with the City's Business and Tourism Advisory Group initially to seek input and secondly to seek support for the revised draft for Council consideration to undertake public consultation;
- A workshop with Council Members to finalise the draft for public consultation; and
- A 28 day public consultation running 13 April to 11 May 2022 with input and feedback invited from all stakeholders.
- The consultation period received 27 submissions, survey responses and direct feedback which was collated, reviewed and considered in order to finalise the Strategy for Council consideration.
- The EDS strategy was presented to Council on 9 August 2022 for consideration and approval.

Strategy on a page

ECONOMIC PURPOSE

- **Enable businesses to provide diverse and quality local job opportunities;**
- **Facilitate the delivery of sustainable economic growth; and**
- **Enhance social and environmental outcomes for intergenerational equity.**

Key challenges:

- Number and diversity of jobs
- Retention and optimisation of employment land
- Provision of key economic infrastructure
- Attraction of public and private investment
- Climate change and sustainability

Strengths and opportunities:

- Large and growing population
- Key strategic employment locations
- Vibrant employment centres with new cluster opportunities
- Available and affordable land
- Ready for investment
- Supportive business environment
- Significant Tourism opportunities

BUSINESS ENGAGEMENT & SUPPORT

Support business through authentic engagement, process improvement, local business services, training and networking

LEADERSHIP, INNOVATION & SUSTAINABILITY

Lead the way by embracing innovation, the circular economy, sustainable local procurement and regional collaboration

TOURISM INDUSTRY SUPPORT & DEVELOPMENT

Support the development of this key niche industry through regional collaboration, partnerships, marketing, product development, branding and leadership

PLANNING FOR THE FUTURE

Plan for growth and investment using a flexible approach to City planning, balance sensitive land uses with economic outcomes and optimising the activation of employment locations

INVESTMENT ATTRACTION & MARKETING

Optimise opportunities for private investment in Wanneroo through collaboration, a strong digital presence and strategic marketing

STRATEGIC ECONOMIC ADVOCACY

Attract government and non-government investment for key infrastructure, gaps to service provision, policy and legislation through strategic economic advocacy



Emineo Engineering, Wangara



Co-working at the Allied Health Precinct, Wanneroo

BUSINESS ENGAGEMENT & SUPPORT

Support business through authentic engagement, process improvement, local business services, training and networking

Outcome areas:

- A high level of support services is provided to local businesses
- The City has strong strategic partnerships
- Local businesses have access to relevant and purposeful local training, events, workshops and networking
- The local business community is well informed and engaged
- The local Wanneroo economy is strong and diverse
- Niche (tourism and agribusiness), growth and emerging (waste/energy innovation and automation & robotics) industries receive tailored, needs based support

Highlight project:

Small Business Friendly Approvals – Phase 2

Project description:

Improving the approvals process experience for small business by simplifying and streamlining the user experience for all users.

The project delivers actions under four reform areas:

- Information is clear and accessible for customers and employees
- Approvals for customers are simplified, streamlined and where possible granted automatically online
- Streamlined processes and systems connect teams across the City and connect teams to customers
- The City fosters a business friendly culture and welcoming environment for customers

Timeline:

Project commenced in 2021 with phase 1 completed in mid-2022. Phase 2 is projected to be completed in 2024 when all actions have been incorporated across the City into 'business as usual'.

Key partners/stakeholders:

- Small Business Development Corporation and State Government departments
- Wanneroo Business Association, business service providers, education providers
- Business and Tourism Advisory Group
- Local business community

TOURISM INDUSTRY SUPPORT & DEVELOPMENT

Support the development of this key niche industry through regional collaboration, partnerships, marketing, product development, branding and leadership

Outcome areas:

- Wanneroo is known as a tourism destination, with key and iconic tourism assets recognised as being linked to the Discover Wanneroo brand
- More mature, expanded and diverse tourism product offering across the Wanneroo region
- Strong regional relationships established and active participation in promotion of the broader tourism precinct
- Wanneroo has a vibrant events calendar
- The City is known as a leader in the Perth Metropolitan tourism industry network

Highlight project:

Expanding Accommodation Offerings

Project description:

Undertake a review of opportunities to expand short term/ visitor accommodation offerings across the City.

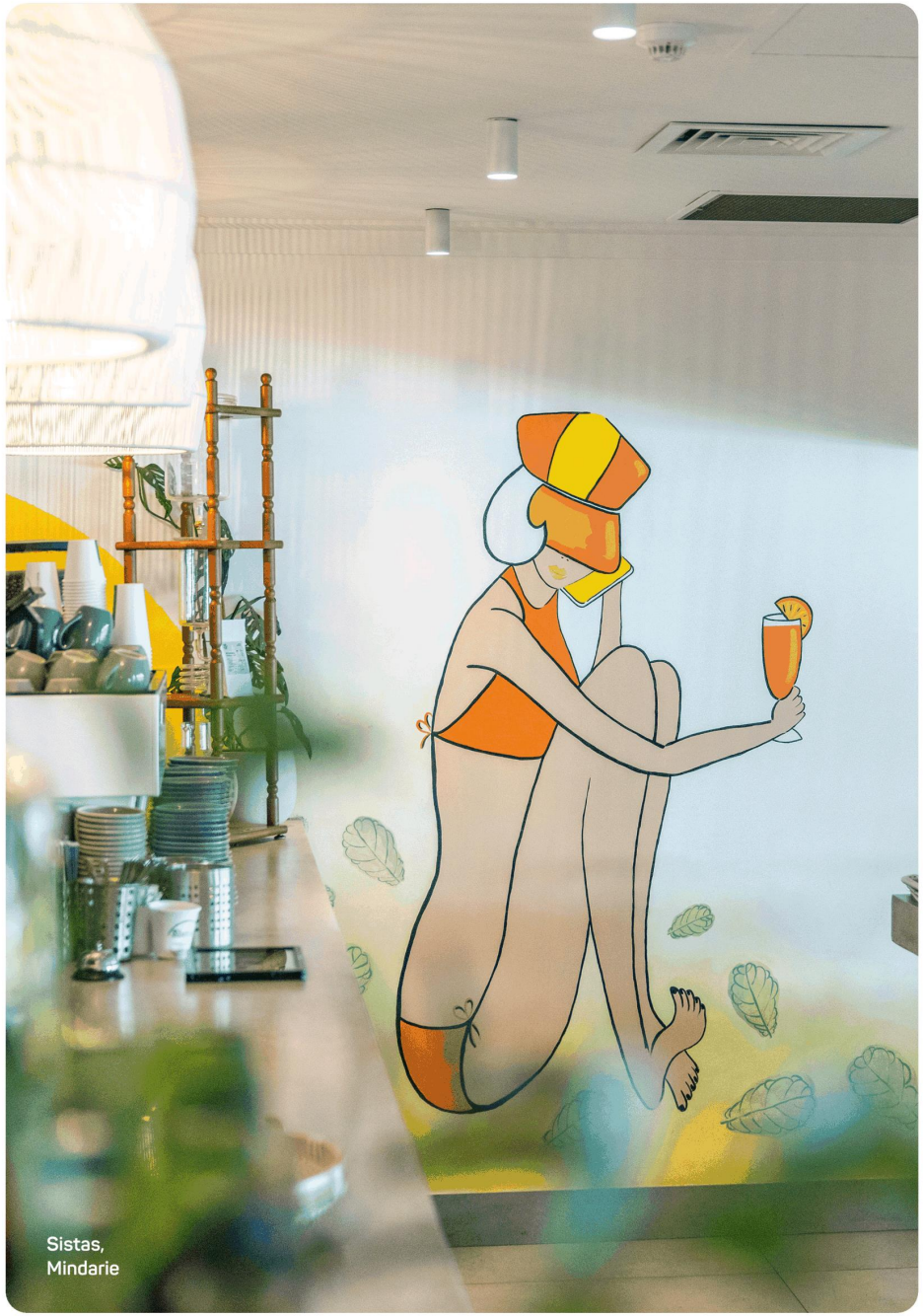
Update the planning framework to enable these opportunities and actively promote these opportunities to the market.

Timeline:

2022 - 2023	Review
2022 - 2024	Implement review recommendations
Ongoing	Promote opportunities for investment in accommodation through strategic marketing

Key partners/stakeholders:

- Industry stakeholders including local tourism operators and accommodation providers
- Relevant State Government departments, industry associations and organisations.



Sistas, Mindarie

INVESTMENT ATTRACTION & MARKETING



Optimise opportunities for private investment in Wanneroo through collaboration, a strong digital presence and strategic marketing

Outcome areas:

- Information is communicated clearly through a range of channels
- Wanneroo is known as the place to invest with a strong brand and reputation
- The strengths and opportunities of Wanneroo industries are well known
- The City has a strong network of business stakeholders and public agencies
- Existing and potential investors are engaged and receive excellent customer service
- Key networks actively seek out Wanneroo as a partner for opportunities and regional collaborations
- Stakeholders are well informed and engaged

Highlight project:

Business Wanneroo

Project description:

Launch of key economic development assets including the Business Wanneroo brand, Business Wanneroo website, development of an active and engaging digital presence, social media channels and strategic marketing through print and digital media.

Timeline:

Project commenced in 2020 and is projected to be a significant and ongoing key project area for the City's economic development for the foreseeable future.

Key partners/stakeholders:

- Local and regional business community
- Wanneroo Business Association and local business service providers
- Business and Tourism Advisory Group
- Potential investors
- Key government departments, organisations and associations

LEADERSHIP, INNOVATION & SUSTAINABILITY



Lead the way by embracing innovation, the circular economy, sustainable local procurement and regional collaboration

Outcome areas:

- Delivery of larger scale outcomes through regional collaboration
- Feasibility completed for a Neerabup Waste Innovation Precinct
- The City leads the way for local businesses to transition to the circular economy and sustainable procurement
- City increases local procurement spend to 10% of total spend
- City improves efficiency and costs to deliver services to the community by utilising smart cities technology with enhanced environmental and social outcomes
- Support and invest in targeted research
- Organisation embraces innovation and encourages local businesses to follow

Highlight project:

Neerabup Waste Innovation Precinct

Project description:

Undertake a feasibility study for the development of a Neerabup Waste Innovation Precinct.

Investigate and promote opportunities for cluster development and public / private partnerships.

Timeline:

2022 - 2023	Feasibility
TBC	Promotion

Key partners/stakeholders:

- Relevant State Government departments, Education providers
- Regional waste industry and related services
- Potential users of waste as a resource

PLANNING FOR THE FUTURE

Plan for growth and investment using a flexible approach to city planning, balance sensitive land uses with economic outcomes and optimising the activation of employment locations

Outcome areas:

- Employment land is retained and activated across the City
- The City has a new fit for purpose Local Planning Strategy and Local Planning Scheme No. 3
- Increased employment yield and enabled development in Wangara Industrial Area
- Neerabup Industrial Area is enabled, established and supporting 20,000+ jobs at full build out
- The Australian Automation and Robotics Precinct is enabled, established and well utilised in Neerabup Industrial Area
- Planning framework updated to enable and encourage agri-tourism in North Wanneroo

Highlight project:

Agri-Tourism Precinct

Project description:

Undertake a review of agri-tourism related land use permissibility in North Wanneroo including the need for other planning controls to guide development. Update the planning framework to enable and encourage agri-tourism and communicate opportunities as a component of the Investment Attraction project.

Timeline:

2022 - 2023	Review
2022 - 2024	Implement review recommendations
Ongoing	Highlight opportunities for agri-tourism investment through strategic marketing

Key partners/stakeholders:

- Industry stakeholders including North Wanneroo agri-businesses and local tourism operators
- Relevant State Government departments



Australian Automation and Robotics Precinct, Neerabup Industrial Area
Image courtesy of Development WA

STRATEGIC ECONOMIC ADVOCACY

Attract government and non-government investment for key infrastructure, gaps to service provision, policy and legislation through strategic economic advocacy

Outcome areas:

- Wanneroo has exceptional liveability
- Wanneroo is sustainable, meeting the needs of our community today without compromising the needs of our future communities
- Wanneroo is a major contributor to regional productivity with a strong economy providing a diverse range of local job opportunities

Highlight project:

Let's Pool Together!

Project description:

Advocate for the additional funding required to deliver the Alkimos Aquatic & Recreation Centre to full specification determined through community consultation.

Specific advocacy campaigns will be developed as required in line with funding opportunities starting with the 'Let's Pool Together' Campaign for the 2022 Federal Election.

Timeline:

2022 - 2023	Federal Election Advocacy Campaign - Let's Pool Together
TBC	Future campaigns until all required funding has been secured

Key partners/stakeholders:

- The Wanneroo community and future users of the facility
- Sporting clubs, associations, public and private service providers that may use the facility
- Associations and government departments
- Educational facilities



Let's Pool Together Advocacy Campaign, Alkimos Aquatic Recreation Centre

Implementing the strategy

ANNUAL ACTION PLAN

The City is required to have a Corporate Business Plan with detailed actions and projects for 1 year and forecast actions and projects for 4 years. The EDS Action Plan will be updated annually as part of the normal Corporate Business Plan and annual budget development processes.

This approach will allow the City to monitor, review and adjust activities as required. The COVID-19 pandemic has illustrated the importance of building flexibility into the delivery of services. The vision, purpose and strategies remain the same and the actions to achieve these are flexible enough to respond to changing economic conditions.

The Economic Development Strategy 2022-2032 is a 10 year strategy aligning to the SCP timelines and will be reviewed and updated after 5 years (2027).

Highlight projects have been included for each focus area to illustrate how actions and projects align to and will contribute to the achievement of outcome areas. These projects will be included in the EDS Action Plan and some are already underway.

ENABLING AND FACILITATING

WALGA's Economic Development Framework describes the role of large Metropolitan Local Government Areas (LGA) such as the City of Wanneroo as enablers and facilitators. The City is a strong supporter of local and regional economic development and is committed long term to fostering a business friendly environment and removing barriers to growth.

Figure 2 below illustrates how the City intends to create a strong, enabling environment to support business establishment, growth and encourage new investment. An example of this commitment is the City's ongoing partnership with the Small Business Development Corporation to reform the business approvals user experience for customers.

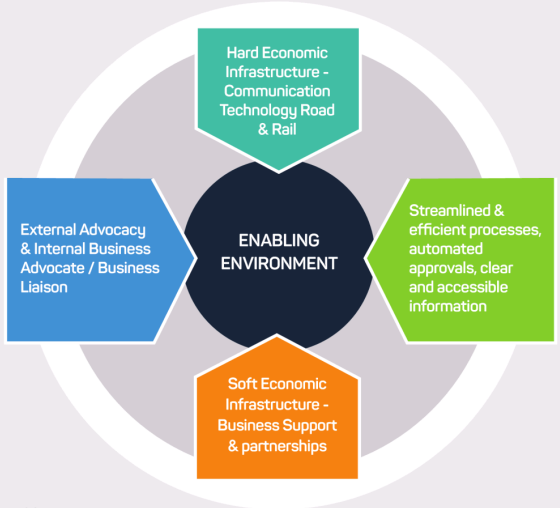


Figure 2: Enabling environment

PARTNERSHIPS AND COLLABORATION

The City recognises that successful economic development cannot be undertaken in isolation. Strong strategic partnerships, alliances and collaborative projects that work towards a common goal are essential.

The City has an extensive network of collaborative partners and actively seeks to engage with different levels of Government, local businesses, associations, service providers, our neighbouring LGAs; the Cities of Joondalup, Swan and Stirling and the Shires of Chittering and Gingin, regional groups and organisations curating and maintaining these essential relationships.

This approach allows for communities to work together sharing knowledge and resources in order to leverage and achieve larger scale outcomes that would not be possible individually.

As one of the largest and fastest growing LGAs in Western Australia the City strives to be a leader, encouraging regional collaboration rather than competing against neighbouring areas.

MONITORING ECONOMIC HEALTH

Regional economies are complex eco-systems and LGAs have limited ability to directly measure the effect of individual initiatives and projects on the local economy.

Monitoring key indicators is an effective way to track the relative health of the economy and respond accordingly by adjusting projects, programs and initiatives as required. Figure 3 below summarises a range of key indicators relevant to the City of Wanneroo economy including targets that reflect healthy economic growth.

The COVID-19 pandemic demonstrated the importance of being flexible and adaptable to the economic environment. In many ways the pandemic enabled the City to challenge some traditionally slow and arduous processes to shorten timeframes and enhance the efficiency of program delivery.

An example is the City's Economic Recovery Plan and Fund that delivered free targeted assistance and advice to local businesses when they needed it most. Assistance and advice was directly informed by the needs of the local business community. The revised EDS has ensured that this flexible approach to developing and delivering services and projects in response to the needs of the business community is ongoing.

Measure	2016	2021 Current	2031 Target
Employed residents	97,000	112,127	143,000
Local jobs	44,000	53,000 (est.)	74,700
Regional Employment Self-Sufficiency*	49.4%	53% (est.)	60%
Employees per business	4	3.5	4.5
New jobs per year	1,600	1,900	2,300
Non-residential building approval	$211m	$126m	$200m

*Regional Employment Self-Sufficiency is for Cities of Wanneroo and Joondalup combined. To achieve 60% regionally by 2031, it is estimated the City of Wanneroo will require 74,700 jobs in total.

Figure 3: Monitoring Economic Health

City of Wanneroo
23 Dundebar Road, Wanneroo, WA 6065
Locked Bag 1, Wanneroo, WA 6946
T (08) 9405 5000
After Hours 1300 13 83 93
E enquiries@wanneroo.wa.gov.au
wanneroo.wa.gov.au

4.18 Sports Marketing Australia - Events Placement Program

File Ref: 34445V02 – 22/250685
Responsible Officer: A/Chief Executive Officer
Attachments: Nil

Issue

To provide an update on the first term of the Sports Marketing Australia (SMA) Events Placement Program and seek Council authorisation to renew the Program for a further three year period.

Background

In 2019 Council endorsed (CE02-04/19) entering into an agreement to partner with SMA on their Local Government Events Placement Program for a period of three years, with the objective to attract and host sporting, arts and cultural events that provide economic, community and branding benefits to the City.

Prior to this agreement being signed, SMA undertook a Capability and Capacity Assessment in conjunction with the City of Joondalup and each LGA then entered into a separate agreement with SMA to attract events.

Using the data in this assessment, SMA's Events Placement Program introduces new events that the City has the capacity and capability to host. All event opportunities are designed to satisfy the major requirement of the program, which is to deliver key economic and community benefits. The City has the right to accept or reject any event proposal put forward by SMA.

At its 27 June 2022 meeting, the Business and Tourism Advisory Group (BTAG) recommended:

1. *That Briefing Session NOTES the update on the first term of the Sports Marketing Australia Events Placement Program; and*
2. *SUPPORTS the City seeking a further three-year Events Placement Program agreement with Sports Marketing Australia.*

Detail

Since entering into an agreement to partner with SMA in May 2019, the City has been presented with 30 events or opportunities and attracted 13 of these to the City. Total attraction fees paid to sporting bodies (cash and in kind) was $49,843 and event placement fees paid to SMA was $26,800, generating an estimated local economic benefit of almost $3.5 million.

Below is a table outlining the events/opportunities attracted as well as current events pending assessment:

Event Description	Attraction Fee	SMA Fee	Event Date	Event Participation	Estimated Economic Impact*	Placed
YMCA Skateboarding State League Qualifier *Wanneroo Skate Park*	$5,750	$2,200	Nov-19	500+	$121,550	Yes
Infused Crossfit 3x3 Showdown	$2,093	$1,500	Jun-19	2500+	$212,800	Yes

Margaret Cockman Pavilion						
2019 Junior State Touch Football Championships *Kingsway Sporting Complex*	$5,000 plus facility hire fees	$2,200	Nov-19	550+	$579,000	Yes
2020 Junior State Touch Football Championships *Kingsway Sporting Complex*	$5,000 plus facility hire fees	$2,200	Nov-20	550+	$579,000	Yes
Under 17 Badminton Australasian Team and Individual Championships *Kingsway Indoor Sporting Complex*	Facility hire fees	$2,200	Apr-20	500+	$675,540	Yes
Infused Crossfit 3x3 Showdown *Margaret Cockman Pavilion*	$1,500	$2,200	Nov-19	400+	$212,800	Yes
Infused Crossfit 3x3 Showdown *Margaret Cockman Pavilion*	$1,500	$2,200	Nov-21	400+	$212,800	Yes
H2 Productions Presents Good Chef Bad Chef & Everyday Gourmet *Multiple locations (Mindarie/ Yanchep)*	50% of $27,000	50% of $2,200	Jan-20	1 million viewers		Yes
2020-2022 WA Bodyboarding State Trials *Clayton's Beach Mindarie*	$2,000	$2,200	May-20	400+	$194,880	Yes
2020-2022 WA Bodyboarding State Trials *Clayton's Beach Mindarie*	$2,000	$2,200	May-21	400+	$194,880	Yes
2020-2022 WA Bodyboarding State Trials *Clayton's Beach Mindarie*	$2,000	$2,200	Jun-22	400+	$194,880	Yes
2021 Unisport Australian Masters Games *Kingsway Indoor Sporting Complex*	$3,500	$2,200	Apr-22	200+	$290,000	Yes
2022 Unisport Nationals Divisions 1&2 *Kingsway Indoor Sporting Complex*	$5,000	$2,200	Sep-22	1200+	$308,000	Yes

2022 Football West Country Week *Kingsway Sporting Complex*	$10,000	$2,200	Sep-22	1000+	$2,250,000 (est.)	Pending
2023 Australian Karting Championships *Wanneroo Kartway*	$7,000	$2,200	Apr-23	250+	$420,000 (est.)	Pending
2022/23 Professional Long Drive Australia Tour *Multiple locations*	$3,000	$2,200	TBC	60+	TBD	Pending
2023 Skate Australia National In-line Speed Skating Championships *Venue tbc*	$7,500	$2,200	Jan-23	150+	TBD	Pending
2023 Squash Australia Events *Venue tbc*	Negotiable	$2,200	TBC	300+	TBD	Pending

** Estimated Economic Impact - Note that a conservative estimate of the return on investment of placed events, using a lower than recommended visitor spend measure of $150 per visitor night (June 2022 Tourism Research Australia data states $281) is used by Administration in determining the estimated economic impact of events. This is to reflect and account for the lack of accommodation options for visitors to the City of Wanneroo.*

In September 2019, the City's Sponsorship Policy was adopted and in mid-2021, a Sponsorship Officer joined the City's Communications and Brand team. Advocacy & Economic Development and Communications and Brand have worked together to review the outcomes, strategic alignment and procedures of the SMA Events Placement Program.

The first three year Event Placement Program agreement ended in May 2022 and Administration seeks Council endorsement to enter into a new agreement for a further three year period. If continuation of this agreement is endorsed, future events and opportunities presented to the City by SMA will be assessed and approved through the City's Sponsorship program by representatives from Economic Development, Communications and Brand and Community Facilities teams using the City's Sponsorship Assessment Framework and the Economic Event Impact Calculator tool (Economy-id).

Consultation

Prior to Council endorsement of 2019 - 2022 Events Placement Program Agreement with SMA, The Business and Tourism Working Group expressed support for progressing the relationship with Sports Marketing Australia (meeting 28 February 2018) and also received strong support internally from A&ED, Community Facilities, Place Activation and Communications, Marketing & Events.

Stakeholder consultation undertaken as part of development of the Tourism Plan 2019-2024, identified 'events' as an emerging growth market, with potential to attract visitation and inject thousands of export dollars into the local economy.

Administration has carried out research with existing LGAs who currently partner with SMA and the endorsement of the program is very positive, with all Councils renewing agreements after the initial three year term.

To support tourism development in WA by attracting and promoting world-class sporting, cultural and arts events and improving access, accommodation and tourism experiences; Tourism Western Australia (TWA) have identified the following Strategic Priorities:

- Continue to secure major blockbuster events;
- Support the return of mass participation events;
- Develop a thriving arts and culture program;
- Continue to build an attractive calendar of regional events;
- Develop home-grown events; and
- Support the return of business events.

An update on the first term of the SMA Agreement was presented to the BTAG on 27 June 2022. All BTAG members were supportive of seeking a further three-year Events Placement Program agreement and continuing to work with SMA.

Comment

Event attraction is a key component of the City's Tourism Plan, helping to position the City as a vibrant destination with exciting events and attractions, whilst highlighting the City's assets at their very best.

SMA is currently contracted by 62 LGAs and tourism organisations across Australia and have a relationship base and place events for in excess of 700 event owners nationally and internationally.

SMA's role is to consolidate as much sporting, entertainment and event activity as possible in our region contributing to the growth and development of the local economy. These events range from both elite and mass participation sporting events to those involved in the entertainment, arts and cultural, music, food and wine, business and tourism-based television programs.

SMA have placed 4,492 events into selected LGAs around Australia, generating $4.8 billion direct spend into the local economies since 2001.

Statutory Compliance

N/A

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

2 ~ A City that celebrates rich cultural histories, where people can visit and enjoy unique experiences

2.3 - Tourism opportunities and visitor experiences

Risk Management Considerations

Risk Title	Risk Rating
ST-S23 Stakeholder Relationships	Low
Accountability	**Action Planning Option**
Chief Executive Officer	Manage

Risk Title	Risk Rating
ST-S12 Economic Growth	Low
Accountability	**Action Planning Option**
Chief Executive Officer	Manage

The above risks relating to the issue contained within this report have been identified and considered within the City's Strategic risk register. Action plans have been developed to manage this risk to support existing management systems.

Policy Implications

Nil

Financial Implications

This agreement does not obligate the City to accept a minimum number of events and if no events are accepted by the City, then no fee is charged.

If an event is accepted, a placement fee is payable to SMA as per the schedule of fees below. The event organiser may also request an attraction fee, fee waiver or other value-in-kind, as an incentive to place the event into an LGA. These are made on an individual event basis and are negotiable.

STANDARD EVENT PLACEMENT FEES (ex. GST)	
For events under 1,000 participants	$2,200 / event
For events with 1,000+ participants	$2,750 / event
ADDITIONAL EVENT PLACEMENT FEES (ex. GST)	
For events which attract pay TV coverage	$1,100 / event
For events which attract free to air TV coverage	$2,200 / event

Approved placements will enter into a Sponsorship Agreement with the City with agreed deliverables by both parties and any event attraction fees will be paid through the Communications and Brand Sponsorship operational budget requested through the annual budget process. Any event placement fees payable to SMA will be paid through the Economic Development Destination Marketing operational budget requested through the annual budget process.

Voting Requirements

Simple Majority

Recommendation

That Council:-

1. **NOTES the update on the first three-year term of the Sports Marketing Australia Events Placement Program; and**
2. **AUTHORISES the Chief Executive Officer to enter into a contract with Sports Marketing Australia for a further three-year term of the Events Placement Program.**

Attachments: Nil

Item 5 Motions on Notice

5.1 Cr Wright - Request for Policy for BMX Tracks

5.2 Cr Treby - Installation of Signage on City Buildings by Sporting Clubs

5.3 Cr Wright – Motions Register

5.4 Cr Nguyen - Holiday Checks by Security Services

Item 6 Late Reports (to be circulated under separate cover)

6.1 Financial Activity Statement (Interim) for the Period Ended 30 June 2022

6.2 Restricted Tender No. 22046 - Management and Maintenance of Carramar and Marangaroo Golf Courses

Item 7 Public Question Time

Item 8 Confidential

Nil

Item 9 Date of Next Meeting

The next Ordinary Council Meeting has been scheduled for 6:00pm on 9 August 2022, to be held at Council Chamber, (First Floor) Civic Centre, 23 Dundebar Road, Wanneroo.

Item 10 Closure

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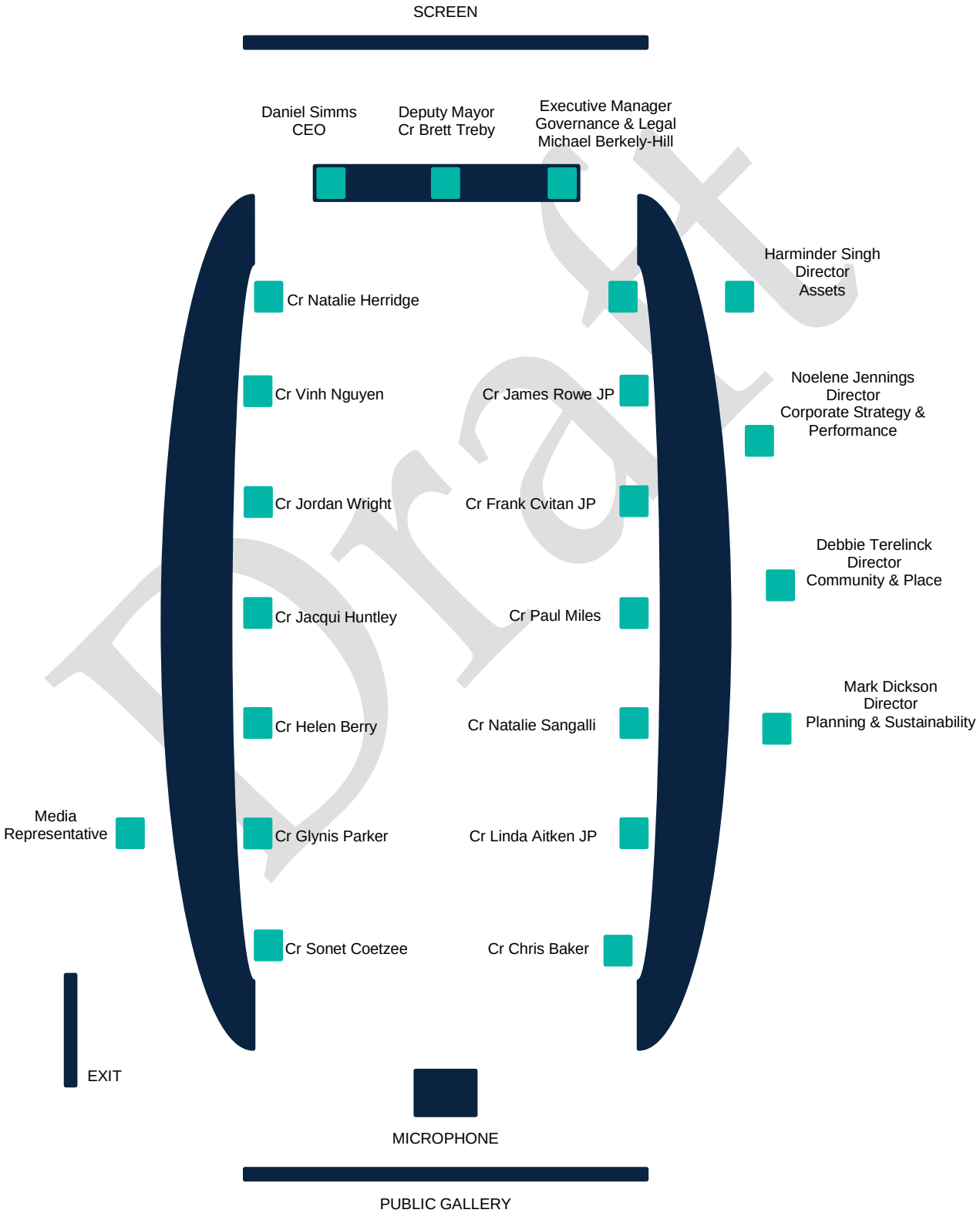
COUNCIL CHAMBER SEATING DIAGRAM



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