

# COUNCIL AGENDA

## Ordinary Council Meeting

6:00pm, 08 November 2022  
Council Chamber (Level 1), Civic Centre,  
23 Dundebur Road, Wanneroo

[wanneroo.wa.gov.au](http://wanneroo.wa.gov.au)

# PROCEDURE FOR ORDINARY COUNCIL MEETING

## PUBLIC QUESTION AND STATEMENT TIME

The City encourages any members of the public who wish to raise a question to Council to submit this information via the **City's online forms** and/or contact **Council Support on 9405 5027**.

- [Public Question online form](#)

The City will make every endeavour to provide a response to any submissions at the meeting. All submissions will form part of the electronic meeting and will be recorded in the Minutes of the Council meeting.

### 1. Time Permitted

A minimum of 15 minutes is permitted for Public Question Time at Council Meetings. If there are not sufficient questions to fill the allocated time, the Presiding Member will move to the next item. If there are more questions to be considered within 15 minutes, the Presiding Member will determine whether to extend Public Question Time. Each person seeking to ask questions during Public Question Time may address the Council for a maximum of three minutes each.

### 2. Protocols

No member of the public may interrupt the Council Meeting proceedings or enter into conversation.

Members of the public wishing to participate in Public Question Time at the Council Meeting are to register on the night at the main reception desk located outside of Council Chambers. Members of the public wishing to submit written questions are encouraged to lodge them with the Chief Executive Officer at least 30 hours prior to the start of the meeting (that is, by 12noon on the day before the meeting).

The Presiding Member will control Public Question Time and ensure that each person wishing to ask a question is given a fair and equal opportunity to do so. Members of the public wishing to ask a question must state his or her name and address before asking a question. If the question relates to an item on the Agenda, the item number and title should be stated.

### 3. General Rules

The following general rules apply to Public Question and Statement Time:

- Public Questions and Statements should only relate to the business of the local government and should not be a personal statement or opinion;
- Only questions relating to matters affecting the local government will be considered at a Council Meeting, and only questions that relate to the purpose of the meeting will be considered at a Special Council Meeting;
- Questions may be taken on notice and responded to after the meeting;
- Questions may not be directed at specific Council Members or City Employee;
- Questions are not to be framed in such a way as to reflect adversely on a particular Council Member or City Employee;
- First priority will be given to persons who are asking questions relating to items on the current Council Meeting Agenda; and
- Second priority will be given to Public Statements. Only Public Statements regarding items on the Council Agenda under consideration will be heard.

**Please ensure mobile phones are switched off before entering the Council Chamber.  
For further information, please contact Council Support on 9405 5000.**



## AUDIO VISUAL RECORDING OF COUNCIL PROCEEDINGS

The audio visual proceedings of this meeting will be live broadcast online with the exception of matters discussed behind closed doors. That broadcast will remain available following the conclusion of the meeting.

To access a live stream of Council Proceedings please click below. The live stream will commence at the scheduled time and date of the meeting.

- [Live stream recording of Council Proceedings](#)

To access recordings of previous meetings, please click below:

- [Audio recordings](#)

# RECORDING AND ACCESS TO RECORDINGS OF COUNCIL MEETINGS POLICY

## Objective

To ensure there is a process in place to outline the access to recorded Council Meetings.

To emphasise that the reason for recording of Council Meetings is to ensure the accuracy of Council Meeting Minutes and that any reproduction of these Minutes are for the sole purpose of Council business.

## Implementation

This Policy shall be printed within the Agenda of all Council Meetings which include:

- Ordinary Council Meeting;
- Special Council Meeting;
- Annual General Meeting of Electors;
- Special Electors Meeting; and
- Briefing Sessions.

To advise the public that the proceedings of the meeting are recorded.

## Evaluation and Review Provisions

### *Recording of Proceedings*

1. Proceedings for Meetings detailed in this policy; as well as Deputations and Public Question Time during these meetings shall be recorded by the City on sound recording equipment, except in the case of a meeting where Council closes the meeting to the public.
2. Notwithstanding subclause 1, proceedings of a Meeting, which is closed to the public, shall be recorded where the Council resolves to do so.
3. No member of the public is to use any audio visual technology or devices to record the proceedings of a Meeting, without the written permission of the Mayor or the Mayors Delegate.

### *Access to Recordings*

4. Members of the public may purchase a copy of the recorded proceedings or alternatively, listen to the recorded proceedings at the Civic Centre online if the recording is published on the City of Wanneroo website. Costs of providing a copy of the recorded proceedings to members of the public will include staff time to make the copy of the proceedings; as well as the cost of the digital copy for the recording to be placed on. The cost of staff time will be set in the City's Schedule of Fees and Charges each financial year.
5. Council Members may request a copy of the recording of the Council proceedings at no charge.
6. All Council Members are to be notified when recordings are requested by members of the public, and of Council.
7. COVID-19 Pandemic Situation  
During the COVID-19 pandemic situation, Briefing Sessions and Council Meetings that are conducted electronically, will be recorded. The CEO is authorised to make a broadcast of the audio recording of such meetings accessible to the public, as soon as practicable after the meeting.
8. Briefing Sessions and Council Meetings that are recorded. The CEO is authorised to make a broadcast of the audio recording of such meetings accessible to the public, as soon as practicable after the meeting.

## COMMONLY USED ACRONYMS AND THEIR MEANING

Acronym	Meaning
ABN	Australian Business Number
ACN	Australian Company Number
Act	<i>Local Government Act 1995</i>
CBP	City of Wanneroo Corporate Business Plan
CHRMAP	Coastal Hazard Risk Management & Adaption Plan
City	City of Wanneroo
CPI	Consumer Price Index
DBCA	Department of Biodiversity Conservation and Attractions
DFES	Department of Fire and Emergency Services
DOE	Department of Education Western Australia
DOH	Department of Health
DPLH	Department of Planning Lands and Heritage
DPS2	District Planning Scheme No. 2
DLGSCI	Department of Local Government, Sport and Cultural Industries
DWER	Department of Water and Environmental Regulation
EPA	Environmental Protection Authority
GST	Goods and Services Tax
JDAP	Joint Development Assessment Panel
LTFP	Long Term Financial Plan
MRS	Metropolitan Region Scheme
MRWA	Main Roads Western Australia
POS	Public Open Space
PTA	Public Transport Authority of Western Australia
SAT	State Administrative Tribunal
SCP	City of Wanneroo Strategic Community Plan
WALGA	Western Australian Local Government Association
WAPC	Western Australian Planning Commission



Notice is given that the next Ordinary Council Meeting will be held in the Council Chamber (Level 1), Civic Centre, 23 Dundobar Road, Wanneroo on **Tuesday 8 November, 2022** commencing at **6:00pm**.

D Simms  
Chief Executive Officer  
4 November, 2022

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# A G E N D A

*Good evening Councillors, staff, ladies and gentlemen, we wish to acknowledge the traditional custodians of the land we are meeting on, the Whadjuk people. We would like to pay respect to the Elders of the Nyoongar nation, past and present, who have walked and cared for the land and we acknowledge and respect their continuing culture and the contributions made to the life of this city and this region and I invite you to bow your head in prayer:*

*Lord, We ask for your blessing upon our City, our community and our Council. Guide us in our decision making to act fairly, without fear or favour and with compassion, integrity and honesty. May we show true leadership, be inclusive of all, and guide the City of Wanneroo to a prosperous future that all may share. We ask this in your name. Amen*

## **Item 1 Attendances**

## **Item 2 Apologies and Leave of Absence**

## **Item 3 Public Question and StatementTime**

## **Item 4 Confirmation of Minutes**

## **OC01-11/22 Minutes of Ordinary Council Meeting held on 11 October 2022**

That the minutes of Ordinary Council Meeting held on 11 October 2022 be confirmed.

## **Item 5 Announcements by the Mayor without Discussion**

## **Item 6 Questions from Council Members**

## **Item 7 Petitions**

### **New Petitions Received**

### **Update on Petitions**

## **Item 8 Reports**

**Declarations of Interest by Council Members, including the nature and extent of the interest. Declaration of Interest forms to be completed and handed to the Chief Executive Officer.**

## **Planning and Sustainability**

### **Approval Services**

## **PS01-11/22 Proposed Scheme Amendment No.203 to DPS 2 - To Introduce an Additional Use of Office - 7 Prindiville Drive Wangara**

File Ref:	42649 – 22/368009
Responsible Officer:	Director Planning and Sustainability
Attachments:	5
Previous Items:	PS02-04/22 - Proposed Scheme Amendment No. 203 to DPS 2 - To introduce an Additional Use of Office - Strata Lot 2 (7) Prindiville Drive Wangara - Ordinary Council - 12 Apr 2022 6:00pm

## Issue

To consider the submissions received during the public advertising of Amendment No. 203 to District Planning Scheme No.2 (DPS 2) and adoption of that amendment.

<b>Applicant</b>	LK Advisory
<b>Owner</b>	James Thomas Turnbull and EPOX Pty Ltd
<b>Location</b>	Lot 247, 7 Prindiville Drive Wangara
<b>Site Area</b>	3,980m <sup>2</sup>
<b>MRS Zoning</b>	Industrial
<b>DPS 2 Zoning</b>	Service Industrial

## Background

On 24 February 2022 the City received an application from LK Advisory on behalf of the prospective landowners to consider initiating an amendment to the City's District Planning Scheme No. 2 (DPS2). The purpose of the amendment request is to allow an additional use of 'Office' within Strata Lot 2 (No. 7) Prindiville Drive, Wangara.

Council, at its meeting of 12 April 2022 considered the proposal and resolved as follows (PS02-04/22):

That Council:

1. Pursuant to Section 75 of *Planning and Development Act 2005* ADOPTS Amendment No. 203 to District Planning Scheme No. 2 to allow 'Office' as an additional use on No. 7 Prindiville Drive, Wangara and to Amend Schedule 2 of District Planning Scheme No. 2 subject to the amendment documentation being amended to include the entire lot as follows:

NO		STREET/ LOCALITY	PARTICULARS OF LAND	ADDITIONAL USE AND CONDITIONS (WHERE APPLICABLE)
A44	1-44	7 Prindiville Drive, Wangara	Lot 247 on Diagram 52481	Office ('D' use)

and the Scheme Map accordingly;

2. Pursuant to Section 35(2) of *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES that Amendment No. 203 to District Planning Scheme No. 2 is a Complex Amendment for the following reason:
  - a) *An amendment that is not addressed by any local planning strategy.*
3. Pursuant to Regulation 37(2) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, SUBMITS two (2) copies of the Amendment No. 203 to District Planning Scheme No. 2 documentation to the Western Australian Planning Commission for its consideration;
4. Pursuant to Section 81 of the *Planning and Development Act 2005* REFERS Amendment No. 203 to District Planning Scheme No. 2 to the Environmental Protection Authority;
5. Subject to the satisfaction of the Environmental Protection Authority and the Western Australian Planning Commission, ADVERTISES Amendment No. 203 to District Planning Scheme No. 2 for a period of 60 days pursuant to Regulations 38 and 76A of the *Planning and Development (Local Planning Schemes) Regulations 2015*; and

6. NOTIFY the applicant that Council considers Amendment 203 to be a complex scheme amendment and is required to follow the process described in the *Planning and Development (Local Planning Schemes) Regulations 2015*.
7. REQUESTS Administration consider enabling small scale Office land use activities to be discretionary within the Light Industry zone under proposed Amendment 172 in the Wangara Industrial Area.

A location plan is included at **Attachment 1**. **Attachment 2** contains the current and proposed Scheme Amendment maps.

### Proposal

Proposed amendment No. 203 to DPS 2 originally sought to facilitate an additional use of 'Office' only applicable to Stata Lot 2 on Strata Plan 29951 at 7 Prindiville Drive, Wangara.

However, further to Council's consideration at the 12 April 2022 and at the recommendation of Administration, the proposed amendment No. 203 has been modified so as to include the entirety of 7 Prindiville Drive which incorporates a total of 10 strata units as per item 1 of the Council recommendation.

### Consultation

Pursuant to item 3 of Council's resolution, two copies of the proposed Amendment No. 203 were provided to the Western Australian Planning Commission (WAPC) for its consideration on 13 June 2022. Consent to advertise was subsequently granted by the WAPC on 1 July 2022. A copy of this correspondence is included at **Attachment 3**.

In accordance with item 4 of Council's decision, the amendment was referred to the Environmental Protection Authority (EPA) for comment. On 20 June 2022, the EPA advised the City that the scheme amendment did not warrant an environmental assessment. A copy of this correspondence is included at **Attachment 4**.

A 60-day public advertising period was carried out between 21 July 2022 and 20 September 2022 in accordance with Part 5, Clause 38 of the *Planning and Development (Local Planning Schemes) Regulations 2015*. Advertising was undertaken by way of on-site signs, advertisement in the local newspaper, a notice in Council offices and the City's website, and letters to the affected and nearby landowners. The City received 3 submissions, 2 providing general comments, and 1 in support. These submissions are addressed in the Comment section below.

### Comment

As presented at the 24 February 2022 Council meeting, Administration's recommendation was to not initiate the proposed amendment as is it would be inconsistent with the objectives of the 'Service Industrial' and 'Light Industry' zonings under DPS 2. Administration noted that the Wangara industrial area is set to transition from the current Service Industrial zone under the proposed Scheme Amendment No. 172 and will have a clearer focus on providing for industrial-type uses in well-served locations.

The appropriateness of the proposal has since been explored more broadly by Administration as part of the preparation of a new Local Planning Strategy and Local Planning Scheme No.3



which would facilitate the inclusion of 'Office' uses within certain areas within the Wangara Industrial Area. These details are explored further in the Detail section below.

Further to the consultation as outlined above, the following table provides a summary of the submissions and Administration's response.

No.	Name of Submitter(s)	Summary of submission	Response
1.	ATCO Gas	ATCO Gas Australia (ATCO) has no objection to the proposed application, based on the information and plan provided.	Noted.
2.	Submitter	I believe that this would be beneficial to my Commercial unit in the event down the track the industrial zone of my unit is vacant. With the proposed changes to add in Office to the area, this will be beneficial to me and all owners.	Noted.
3.	Water Corporation	The proposed development does not appear to affect any Water Corporation assets and the site is currently serviced. Water Corporation has no objection to the proposed Planning Scheme changes.	Noted.

A Schedule of Submissions is included at **Attachment 5**.

## Detail

Following Council's consideration at the 12 April 2022 Ordinary Council Meeting, item 7 of the subsequent resolution requested Administration to consider an Office land use and associated activities as being a discretionary land use within the Light Industry zone proposed under Amendment 172 to DPS 2 within the Wangara Industrial Area.

The City's Advocacy & Economic Development Service Unit recognised considerable growth within the City's industrial areas (Wangara and Landsdale) over the last 30 years. In 2016, there was a total of 181,061m<sup>2</sup> of office floor space within these industrial areas, representing 12.6% of the total floor space. The majority of this area is considered to be ancillary to the primary industrial land, however some constitute stand-alone offices. It is forecast that by 2026, the scale of Office/Business growth will not be able to be accommodated within activity centres within the City and would likely be forced into other Strategic Metropolitan Centres.

Given the above magnitude of current and future Office floor space in the Wangara and Landsdale area, it is unlikely that the potential increase in office floor space proposed in the amendment will have any impact on occupancy rates within the immediate vicinity. In terms of impacts on the other centres such as Kingsway, Darch and Wanneroo, the distance of this site from these centres is significant enough to ensure that impact would be minimal.

The City expects that Office/Business uses will continue to grow in line with historical growth but the proportion of overall use is unlikely to grow beyond 15% of total floor space. Accordingly, provision for some level of Office development should be considered as there are few commercial centres nearby that would serve this purpose and have the capacity to expand to the quantity of floor space required.

Unfortunately, proposed Amendment No. 172 to DPS 2 has already progressed beyond the stage where further modifications to the draft scheme documentation to facilitate this request could be made.

However, as part of the preparation of the City's Local Planning Strategy and future Local Planning Scheme No. 3, Administration will investigate enabling Office land uses as a discretionary land use in the western portion of Wangara (bound by Ocean Reef Road,

Hartman Drive, Gngara Road and Wanneroo Road). It is understood that the outcome of these investigations will be presented to Council in early 2023 as part of the draft Local Planning Strategy, which will include the Wangara Industrial Area as a 'planning focus area'. The details and Scheme provisions to enable Offices to occur will then be included in the City's new draft Local Planning Scheme No. 3, which will be subsequently presented to Council following WAPC endorsement of the Local Planning Strategy.

In consideration of the above, Amendment No. 203 would facilitate a site specific land use permissibility which may eventually be normalised through the adoption of the City's Local Planning Scheme No. 3. Support for Amendment No. 203, does not exempt the strategic investigations currently underway by the City.

Whilst the proposal is inconsistent with the objectives of the current zoning of this site, in the context of the above, Administration recommends that proposed Amendment No. 203 be supported without modification.

### Statutory Compliance

Amendment No. 203 has been processed in accordance with the *Planning and Development Act 2005* and the *Town Planning Regulations 1967*.

In accordance with Regulation 17(2), Council is required to consider the submissions received in respect of Amendment No. 203 and must resolve to either (a) adopt the amendment with or without modification, or (b) not proceed with the amendment.

Further, pursuant to Regulation 18(1), within 28 days of the passing of that resolution, the City must provide the WAPC with (among other things) a schedule of submissions and Council's recommendation and response to the submissions, together with particulars of any modifications recommended to the amendment.

Administration recommends that Council adopts Amendment No. 203 in accordance with Regulation 17(2)(a), without modification.

### Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

- 3 ~ *A vibrant, innovative City with local opportunities for work, business and investment*  
 3.2 - *Attract and support new and existing business*

### Risk Management Considerations

Risk Title	Risk Rating
ST-G09 Long Term Financial Plan	Medium
Accountability	Action Planning Option
Director Corporate Strategy & Performance	Manage

Risk Title	Risk Rating
ST-S04 Integrated Infrastructure & Utility Planning	Low
Accountability	Action Planning Option
Director P&S and Director Assets	Manage

The above risk/s relating to the issue contained within this report have been identified and considered within the City's Corporate risk register. Action plans have been developed to manage this risk to support existing management systems.

## Policy Implications

Nil

## Financial Implications

Nil

## Voting Requirements

Simple Majority

## Recommendation

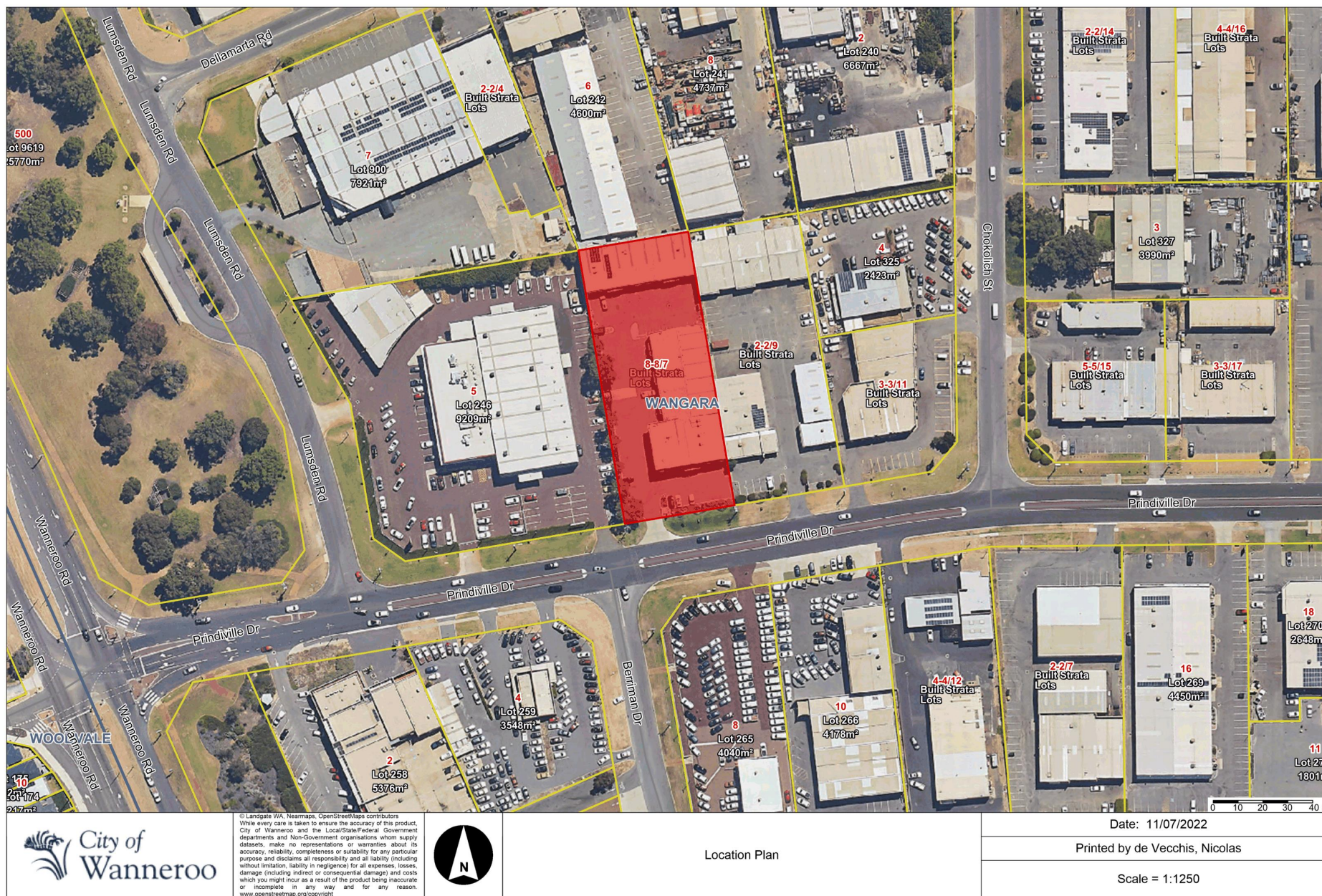
That Council:-

1. Pursuant to Regulation 41(2) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, CONSIDERS the submissions received in respect of Amendment No. 203 to District Planning Scheme No. 2, a summary of which is included in Attachment 5;
2. Pursuant to Clause 41(3)(a) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, SUPPORTS WITHOUT MODIFICATIONS Amendment No. 203 to District Planning Scheme No.2;
3. AUTHORISES the Mayor and the Chief Executive Officer to Sign and Seal Amendment No. 203 to District Planning Scheme No.2 documents in accordance with the City's Execution of Documents Policy;
4. Clause 44(1) of the *Planning and Development (Local Planning Schemes) Regulations 2015* PROVIDES the advertised amendment along with supporting documentation to the Western Australian Planning Commission for its consideration; and
5. ADVISES submitters of its decision.

### Attachments:

<a href="#"><u>1</u></a>	Attachment 1 - Location Plan - Lot 247 (7) Prindiville Drive, Wangara	22/261252
<a href="#"><u>2</u></a>	Attachment 2 - Proposed Amendment No. 203 zoning plan	22/368510
<a href="#"><u>3</u></a>	Attachment 3 - WAPC Consent to Advertise	22/368445
<a href="#"><u>4</u></a>	Attachment 4 - EPA Response	22/368454
<a href="#"><u>5</u></a>	Attachment 5 - Schedule of Submissions	22/368438







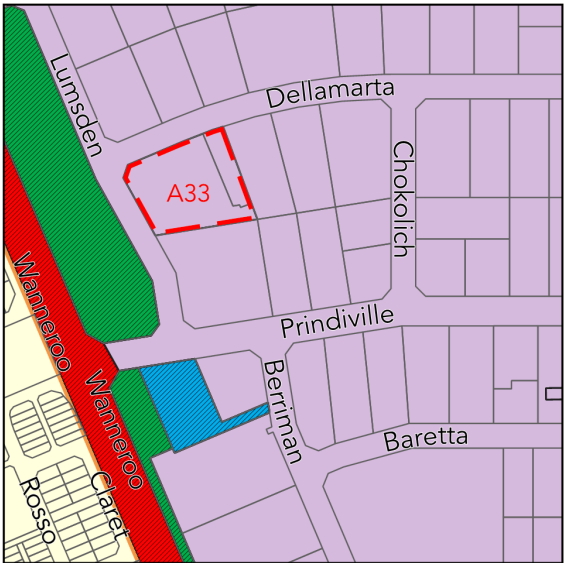
ATTACHMENT 2

City of Wanneroo






DISTRICT PLANNING SCHEME No. 2

Amendment No. 203

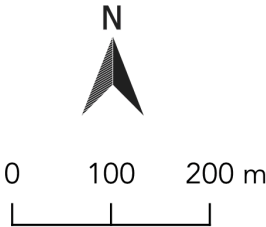
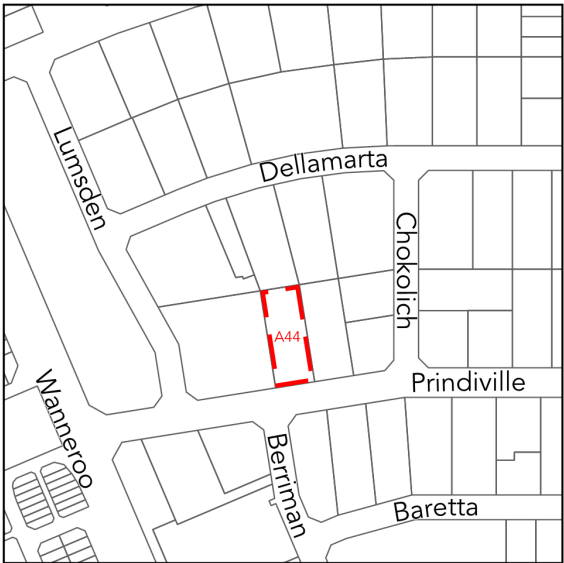
EXISTING ZONE



LEGEND

- METROPOLITAN REGION SCHEME (MRS) RESERVES**
- Primary regional roads 
- DISTRICT PLANNING SCHEME No. 2 ZONES**
- Business 
- Parks and recreation 
- Service industrial 
- Urban development 
- Additional use 

PROPOSED ZONE





## ATTACHMENT 3

Your ref: 42649 (AD405761)  
Our ref: TPS/2886  
Enquiries: Alyce Parker  
Email: [Alyce.Parker@dplh.wa.gov.au](mailto:Alyce.Parker@dplh.wa.gov.au)

Daniel Simms  
Chief Executive Officer  
City of Wanneroo  
Locked Bag No 1  
Wanneroo WA 6946

*Transmission via electronic mail to: [subshorttrack@wanneroo.wa.gov.au](mailto:subshorttrack@wanneroo.wa.gov.au)*

Dear Mr Simms

### **CONSENT TO ADVERTISE - AMENDMENT NO. 203 - LOCAL PLANNING SCHEME NO. 2**

I refer to the City's letter dated 13 June 2022 regarding the above amendment.

The WAPC has examined the amendment under regulation 37(4) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, and advises that it is suitable to be advertised.

While the WAPC has undertaken a preliminary assessment, this should not be construed as support for the amendment or that further modifications cannot be required following advertising.

The amendment is to be accompanied by sufficient information as detailed in regulation 44 when it is submitted to the WAPC following advertising. The attached local planning scheme amendment checklist assists local governments to ensure that the necessary information is provided.

Please direct any queries about this matter to Alyce Parker on 6551 9091 or [alyce.parker@dplh.wa.gov.au](mailto:alyce.parker@dplh.wa.gov.au)

Yours sincerely

Ms Sam Fagan  
Secretary  
Western Australian Planning Commission

1/07/2022

140 William Street, Perth, Western Australia 6000, Locked Bag 2506 Perth, 6001  
Tel: (08) 6551 8002; Fax: (08) 6551 9001; Infoline: 1800 626 477  
e-mail: [info@dplh.wa.gov.au](mailto:info@dplh.wa.gov.au); web address <http://www.dplh.wa.gov.au>  
ABN 35 482 341 493

**Environmental Protection Authority****ATTACHMENT 4**

Mr Daniel Simms  
Chief Executive Officer  
City of Wanneroo  
Locked Bag 1  
**WANNEROO WA 6946**

Our Ref: CMS 18217  
Enquiries: Luke Rogers, 6364 6468  
Email: [Luke.Rogers@dwer.wa.gov.au](mailto:Luke.Rogers@dwer.wa.gov.au)

Dear Mr Simms

**DECISION UNDER SECTION 48A(1)(a)**  
***Environmental Protection Act 1986***

<b>SCHEME</b>	<b>City of Wanneroo District Planning Scheme 2 Amendment 203</b>
<b>LOCATION</b>	<b>Lot 247 Prindiville Drive Wangara</b>
<b>RESPONSIBLE AUTHORITY</b>	<b>City of Wanneroo</b>
<b>DECISION</b>	<b>Referral Examined, Preliminary Investigations and Inquiries Conducted. Scheme Amendment Not to be Assessed Under Part IV of the EP Act. No Advice Given. (Not Appealable)</b>

Thank you for referring the above scheme to the Environmental Protection Authority (EPA).

After consideration of the information provided by you, the EPA considers that the proposed scheme should not be assessed under Part IV Division 3 of the *Environmental Protection Act 1986* (EP Act) and that it is not necessary to provide any advice or recommendations. I have attached a copy of the Chair's determination of the scheme.

Please note the following:

- For the purposes of Part IV of the EP Act, the scheme is defined as an assessed scheme. In relation to the implementation of the scheme, please note the requirements of Part IV Division 4 of the EP Act.
- There is no appeal right in respect of the EPA's decision to not assess the scheme.

Prime House, 8 Davidson Terrace Joondalup, Western Australia 6027  
Postal Address: Locked Bag 10, Joondalup DC, Western Australia 6919  
Telephone: (08) 6364 7000 | Facsimile: (08) 6364 7001 | Email: [info.epa@dwer.wa.gov.au](mailto:info.epa@dwer.wa.gov.au)

A copy of the Chair's determination will be made available to the public via the EPA website.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Shaun Meredith', with a stylized flourish at the end.

**Dr Shaun Meredith**  
**Delegate of the Environmental Protection Authority**  
Executive Director  
EPA Services

17 June 2022

Encl. Chair's Determination





## ATTACHMENT 5

**CITY OF WANNEROO**  
**AMENDMENT NO. 203 TO DISTRICT PLANNING SCHEME NO. 2**  
**SCHEDULE OF SUBMISSIONS FOLLOWING ADVERTISING**  
**(Advertising Closed 20 September 2022)**

No.	Summary of Submission	Administration Comment	Recommendation
<b>1.</b>	<b>ATCO Gas</b>		
	ATCO Gas Australia (ATCO) has no objection to the proposed application, based on the information and plan provided.	Noted.	No modifications required.
<b>2.</b>	<b>Submitter 2</b>		
	I believe that this would be beneficial to my Commercial unit in the event down the track the industrial zone of my unit is vacant. With the proposed changes to add in Office to the area, this will be beneficial to me and all owners.	Noted.	No modifications required.
<b>3.</b>	<b>Water Corporation</b>		
	The proposed development does not appear to affect Water Corporation assets and is currently services. Water Corporation has no objection to the proposed Planning Scheme changes.	Noted.	No modifications required.

## Assets

### Asset Operations & Services

#### **AS01-11/22      Petition - PT02 - 09/22 - Request for road closure of Beverley/Burt/Hall Streets in Quinns Rocks**

---

File Ref:	3120V012 – 22/393057
Responsible Officer:	Director Assets
Attachments:	5
Previous Items:	AS01-04/21 - Response to Petition - PT02 - 11/20 - Traffic Assessment on Beverley/Burt and Hall Street, Quinns Rocks - Ordinary Council - 20 Apr 2021 6:00pm

### Issue

To consider Petition PT02-09/222 submitted by local residents requesting a road closure of Burt Street in lieu of the proposed traffic calming treatments on Burt Street, Beverley Crescent and Hall Road.

### Background

At the Ordinary Council meeting held 20 April 2021, Council considered the response to Petition PT02-11/20 signed by 225 individuals, of which 135 resided in Quinns Rocks requesting traffic treatments on Beverley/Burt and Hall Street, Quinns Rocks. The Recommendations were that Council:

- “1. *NOTES that the traffic assessment undertaken as per Local Area Traffic Management Policy, supports the installation of traffic treatments along Burt Street and Beverley Crescent.*
2. *REQUESTS Administration*
  - a) *To deploy the speed advisory trailer on Burt Street;*
  - b) *To list a project for the design and documentation, and subsequent construction of traffic treatments along Burt Street and Beverley Crescent in the City’s Long Term Capital Works Program’*
  - c) *Undertake community engagement following the completion of the design to assess the level of community support prior to implementation*
3. *ADVISES the Petition organiser of Council’s decision.”*

A locality map (**Attachment 1** refers) shows the road sections of Burt Street, Beverley Crescent and Hall Road discussed in this report.

In accordance with Resolution 2c), Administration prepared a concept plan (**Attachment 2 refers**) which was sent to residents directly abutting the sections of Burt Street, Beverley Crescent and Hall Road for consultation (**Attachment 3 refers**), seeking feedback on the proposal. In addition, Administration also sent an invitation to attend a drop-in information session to residents to discuss the proposed traffic calming treatments (**Attachment 4 refers**).

In developing an effective traffic management scheme, Administration considered several options with the final rationale behind each device listed below, as included in the letter to residents:

- A one-lane two-way midblock treatment is proposed just east of Ilbery Street, with the intention of slowing westbound traffic from Quinns Road and advising motorists that they have entered a residential access street. This has been located at the base of the hill so that traffic has sufficient visibility of the treatment and can navigate it on a relatively flat service. The traffic islands on either side of the road have been positioned to avoid impacts to adjacent driveway access.
- A speed hump is proposed just east of Starrs Road, to reduce the uninterrupted length of the road and thereby reduce traffic speeds. This has been located east of the Beverley Crescent bend to ensure that traffic has good visibility of the speed hump to be able to slow down and navigate the device safely.
- A centre median is proposed at the Beverley Crescent bend to reduce the likelihood of traffic crossing on to the wrong side of the road at this location. The traffic islands have been positioned to avoid impacts to adjacent driveway access.
- A raised intersection plateau is proposed at the Hall Road / Graham Road intersection, to manage speeds in both directions on approach to the Beverley Crescent bend or the Ocean Drive T-intersection.

The City received a generally positive response in support of the installation of traffic treatments, based on the written and verbal feedback received. The suggestion of the road closure was raised both in writing prior to and at the drop-in information session by a resident, who was supportive of the proposed traffic treatments. This suggestion gained support from other residents also in attendance at the drop-in information session.

## Detail

At the Ordinary Council Meeting held on 13 September 2022, Council received Petition PT02-09/22 signed by 39 residents and reads as follows:

*“Given the City Of Wanneroo traffic assessment of Beverley/Burt / Hall Quinns Rocks and proposed treatments in which we have many concerns.*

*We the undersigned, all being residents of the City of Wanneroo do formally request consideration of a permanent solution similar to the closure of Piper Street, as discussed at the meeting on Wednesday the 20<sup>th</sup> July.*

*Please see marked up street plan.”*

Refer to **Attachment 5** for marked up street plan received with the Petition.

Burt Street is classified within Main Roads WA's Road Hierarchy for Western Australian as an Access Road. These roads have an intended maximum desirable volume of 3,000 vpd and a desired operating speed of 50km/h.

Traffic count data was recorded on Burt Street in January 2021, with the count location, at the base of the slope, being selected to capture the highest 85<sup>th</sup> percentile vehicle speeds (the speed at which 85% of all vehicles operate at or under). Burt Street recorded an average of 994 daily vehicles and an 85<sup>th</sup> percentile traffic speed of 61km/h.

This indicates that the volume of traffic along Burt Street is within the range expected for this category of road, however the operating speed is higher than desirable.

In accordance with the Local Government Speed Enforcement Agreement between the WA Local Government Association and WA Police, the data was referred to the WA Police Traffic Intelligence Unit to assist with targeting speed enforcement.

## Consultation

Community consultation was undertaken with 62 property owners and occupiers, representing 48 properties abutting the road sections of Burt Street, Beverley Crescent and Hall Road. The community consultation was for a period of four weeks, giving residents the opportunity to provide comments to the City via email. In addition, a drop-in information session was held during the consultation period.

The comments, including those discussed at the drop-in information session, representing nine properties have been reviewed and considered by Administration and are summarised below.

Comment Provided	Administration Response
I have designed my build to subdivide in the future so have created a common driveway on the southern side of my property so I'm happy with the current position as long as it doesn't change to block my future common driveway. *[One-lane slow point]	Noted
I would have thought that the best option for Beverly crescent might have been two speed humps (Watt profile ) as on Ocean Drv. One east of Javez one west of McPharlin. Replace the single lane slow-point with two speed humps (Watt profile )One south east of Ilbery (near 17 Burt St) and one west of Graham. (Around no. 9 Burt street)	Main Roads WA guidelines state that when used in a series, consistent spacing of speed humps are required for them to operate efficiently and safely. The proposed locations would lead to irregular spacing, reducing the effectiveness of the traffic calming measures along the route length. In addition, appropriate sight distance on the approach to the proposed speed humps cannot be provided for around the bend of Beverley Crescent.
The tenant has reported that two vehicles in the past year have ended up in the front yard because they have not navigated the right hand turn after coming up the hill from Burt Street.  As this is possibly speed related I wish to support any and preferably all of the proposed traffic calming measures suggested.	Noted
This type of speed bump will create additional traffic noise nuisance as traffic slows before the speed bump and accelerates away after negotiating the speed bump	Noted. While speed humps can generate some noise it is an acceptable traffic treatment by Main Roads WA and Austroads. The overall benefit of reduced speeding can be considered to outweigh the inconvenience generated by the noise.
Positioning of the speed bump may have adverse implications for access to my block when it is developed	The speed hump as detailed on the concept plan has been designed to not obstruct crossovers or future development opportunities for the adjacent properties.
Preferred solution is a speed camera and police enforcement.	The City has no authority to enforce the Road Traffic Code 2000, which is the responsibility of the WA Police.

Footpath is too close to the road	Relocating the footpath to the property boundary is not feasible along the entire length of the route due to grade differences. The traffic calming devices will slow traffic along the route, which will improve path user experience.
Concerns with physical works damaging the house	The proposed traffic treatments do not require significant earth works.
Concerns whether or not the traffic treatments will sufficiently calm speeds and reduce rat running.	Proposed traffic calming devices have been spaced at the recommended spacing in accordance with Main Roads WA guidelines and should alleviate issues relating to through vehicle speeds and should reduce the amount of rat running occurring on a daily basis.
Hoons will be attracted to the traffic calming devices, will drive more recklessly	The City does not have any data to suggest this to be the case. It is proposed that traffic count data will be collected pre and post installation of the traffic management scheme to assess the effectiveness of the devices. The devices are designed to slow the speed of vehicles driven in accordance with the Road Traffic Code 2000.
Road closure is the only way to stop hoons using Burt Street to get to Fred Stubbs Car Park	The proposed road closure will remove non-local through traffic, which will be redistributed to the surrounding local roads. This will reduce access to local properties north of the closure and required these residents to take longer routes.

No additional community consultation has been undertaken in preparing this report following the receipt of this petition.

## Comment

The requested road closure on Burt Street would have flow-on effects on the surrounding road network. Non-local through traffic and the hooning concerns associated with these vehicles would be diverted to other local roads within the vicinity. A desktop review suggested the alternative routes from Quinns Road to the Frederick Stubbs Car Park would be one of the following:

- Route 1: McPharlin Avenue, Graham Road and Hall Road
- Route 2: Mindarie Drive, Javez Drive, Beverley Crescent /Hall Road
- Route 3: Mindarie Drive, Graham Road, Robert Road

This would likely result in the need for additional traffic treatments on these roads. It is noted that the petition also suggested a potential road closure on McPharlin Avenue. Route 1 shares similar characteristics to Burt Street, Beverley Crescent and Hall Road, with a long section of straight road. However this route includes a 90 degree bend at the corner of McPharlin Avenue and Beverley Crescent, which is more severe than the bend on Beverley Crescent. There an existing directional hazard board to advise motorists heading north-westbound of the horizontal

curve. A road closure would also impact access to properties, increasing travel distances and permeability of the road network.

Routes 2 and 3 include Mindarie Drive, which is characterised by multiple horizontal and vertical curves. In addition, the road is a bus route and has recorded two mid-block major property damage crashes in the latest five-year crash period 2017-2021. It is not desirable to implement any road modifications that would deliberately increase volumes along Mindarie Drive.

From the discussions held at the drop-in information session, the general feel was that the proposed traffic calming scheme was supported. The City received feedback from one resident in clear opposition to the proposed traffic calming scheme. Other feedback was not opposing the scheme, but raised concerns with individual treatments, which have been responded to in the table above.

The request for a road closure has gained support from residents along Burt Street, Beverley Crescent and Hall Road, however residents from the entire local area impacted by the changes in traffic flows would need to be consulted in order for this to be implemented, which may not receive support from the wider community.

It is therefore not recommended to close Burt Street due to the undesirable flow-on effects on the surrounding local road network.

The implementation of a traffic management scheme in Burt Street, Beverley Crescent and Hall Road may result in some through traffic using the adjoining streets, however it is likely to be minimal. Traffic counts in Burt Street and adjoining streets will be scheduled 12 month after the implementation of the proposed traffic management scheme, which identify whether any further intervention is needed.

## Statutory Compliance

The City can permanently close a road under the “*Land Administrations Act 1997 – Part 5 – Roads*”.

## Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

*5 ~ A well planned, safe and resilient City that is easy to travel around and provides a connection between people and places*

*5.4 - People can move around easily*

## Risk Management Considerations

Risk Title	Risk Rating
CO-O23 Safety of Community	Medium
Accountability	Action Planning Option
Director Community and Place	Manage

The above risk/s relating to the issue contained within this report has been identified and considered within the City's Corporate risk register. Action plans have been developed to manage this risk to support existing management systems.

## Policy Implications

The provisions of the City's Local Area Traffic Management Policy apply in assessing the request made in this petition, and whether it is a 'reasonable measure'.

## Financial Implications

Nil

## Voting Requirements






Simple Majority

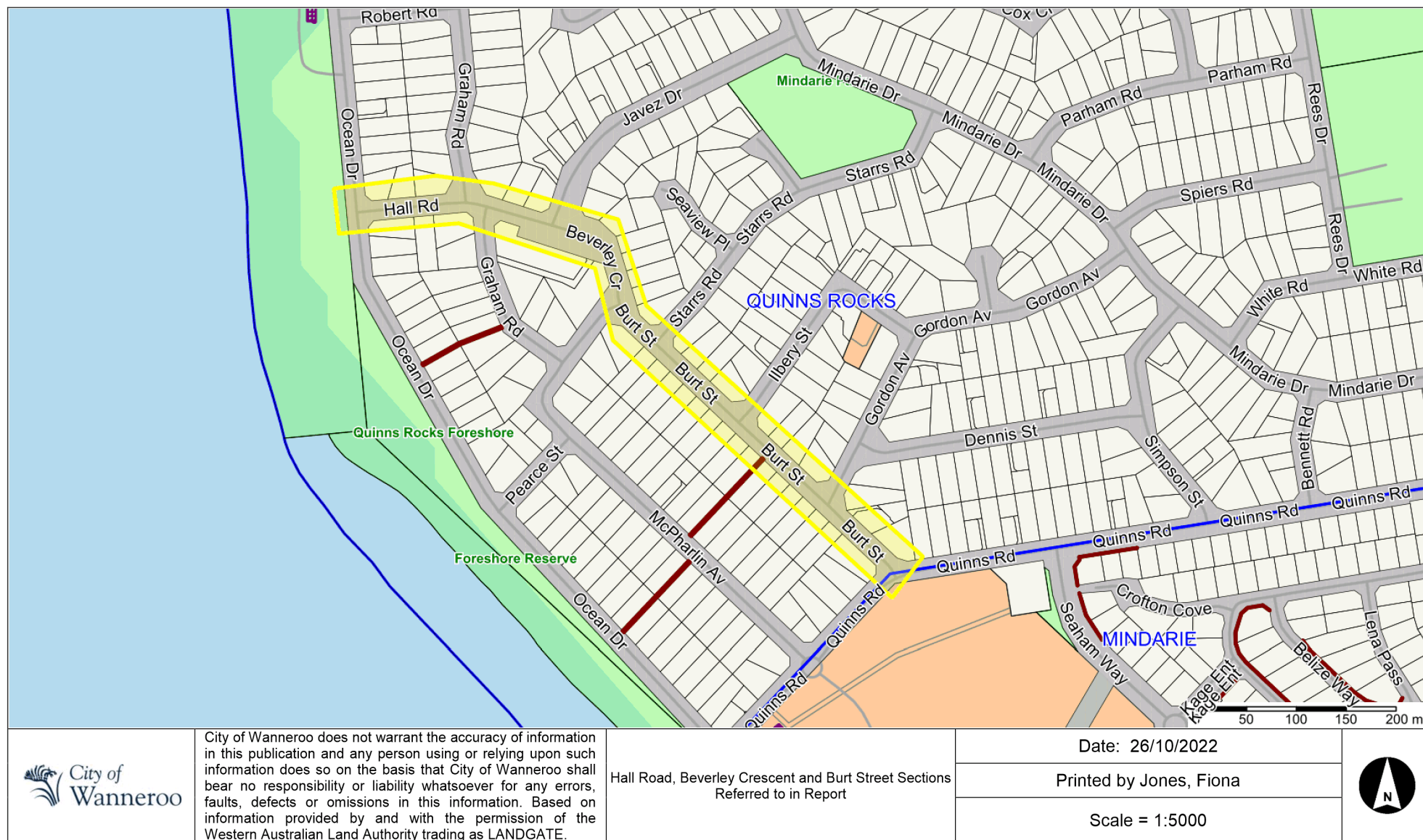
## Recommendation

### That Council:-

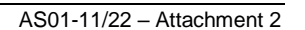
1. **NOTES** the outcomes of the community consultation for the proposed Traffic Management Scheme;
2. **SUPPORTS** the proposed Traffic Management Scheme along Burt Street, Beverley Crescent and Hall Road as detailed in the City's Drawing No. 4222-1-1;
3. **NOTES** that an amount of \$400,000 is listed within the Long Term Capital Works Program for construction of traffic treatments in Burt Street in 2023/24;
4. **DOES NOT SUPPORT** the road closure of Burt Street between Beverley Crescent and Starrs Road; and
5. **ADVISES** the petition organiser of Council's decision.

### Attachments:

1 	Attachment 1 - Burt Street TMS Locality Map	21/140943
2 	Attachment 2 - 4222-1-1 Burt Street Quinns Rocks New Traffic Management Treatments Concept Plan	22/239609
3 	Attachment 3 - TMS Consultation - Burt Street Quinns Rocks - Letter to Residents	22/387598
4 	Attachment 4 - TMS Information Session - Burt Street Quinns Rocks - Letter to Residents	22/387635
5 	Attachment 5 - Burt Street Quinns Rocks Proposed Road Closure	22/387696







File Ref: 3120\* (22/244718)  
Enquiries: Traffic Services 9405 5000

30 June 2022

«OwnerName»  
«OwnerAddr1»  
«OwnerAddr2»  
«OwnerAddr3»

Dear Sir/Madam

**TRAFFIC CALMING TREATMENTS – BURT STREET, HALL ROAD & BEVERLEY CRESCENT, QUINNS ROCKS**

The City has scheduled the implementation of traffic calming treatments on **Burt Street, Hall Street & Beverley Crescent** as part of our Long Term Capital Works Program, and seek your feedback on the attached concept design. Some background and details of the planned treatments is provided below:

- *A one-lane two-way midblock treatment is proposed just east of Ilbery Street, with the intention of slowing westbound traffic from Quinns Road and advising motorists that they have entered a residential access street. This has been located at the base of the hill so that traffic has sufficient visibility of the treatment and can navigate it on a relatively flat service. The traffic islands on either side of the road have been positioned to avoid impacts to adjacent driveway access.*
- *A speed hump is proposed just east of Starrs Road, to reduce the uninterrupted length of the road and thereby reduce traffic speeds. This has been located east of the Beverley Crescent bend to ensure that traffic has good visibility of the speed hump to be able to slow down and navigate the device safely.*
- *A centre median is proposed at the Beverley Crescent bend to reduce the likelihood of traffic crossing on to the wrong side of the road at this location. The traffic islands have been positioned to avoid impacts to adjacent driveway access.*
- *A raised intersection plateau is proposed at the Hall Road / Graham Road intersection, to manage speeds in both directions on approach to the Beverley Crescent bend or the Ocean Drive T-intersection.*

If you have any comments on the proposal, please let us know via email [traffic@wanneroo.wa.gov.au](mailto:traffic@wanneroo.wa.gov.au) by **Friday 29 July 2022**.

Once this comment period has closed, the City will consider all feedback received and proceed to finalise a detailed design for these treatments. This is scheduled to be completed by June 2023. Once the final detailed design has been prepared, the City will be able to cost the works and then schedule the project for delivery as part of our Long Term Capital Works Program.

The City will then provide an update in due course regarding the eventual implementation of these treatments.

Should you have any further queries regarding this matter, please contact the City's Traffic Engineer, Michael Gigliuto, on 9405 5072.

Yours sincerely



A handwritten signature in dark ink, consisting of a large, stylized 'I' followed by a horizontal line.

Ian Barker  
**PRINCIPAL SPECIALIST TRAFFIC SERVICES**

Enc: Concept Plan

File Ref: 3120\* (22/262539)  
Enquiries: Traffic Services 9405 5000

12 July 2022

«OwnerName»  
«OwnerAddr1»  
«OwnerAddr2»  
«OwnerAddr3»

Dear Sir/Madam

**TRAFFIC CALMING TREATMENTS – BURT STREET, HALL ROAD & BEVERLEY CRESCENT, QUINNS ROCKS**

The City recently sent you a letter and concept plan detailing proposed traffic calming treatments on Burt Street, Hall Street & Beverley Crescent. In the letter, you were advised that if you have any comments on the proposal, please let the City know via email [traffic@wanneroo.wa.gov.au](mailto:traffic@wanneroo.wa.gov.au) by Friday 29 July 2022.

In addition, the City will also be holding a drop-in information session, should you wish to discuss the traffic calming treatments with the City's Traffic Services team.

**DROP-IN INFORMATION SESSION  
QUINNS MINDARIE COMMUNITY CENTRE  
2 QUINNS ROAD, MINDARIE WA 6030  
WEDNESDAY 20<sup>TH</sup> JULY 2022  
3:00pm-4:30pm**

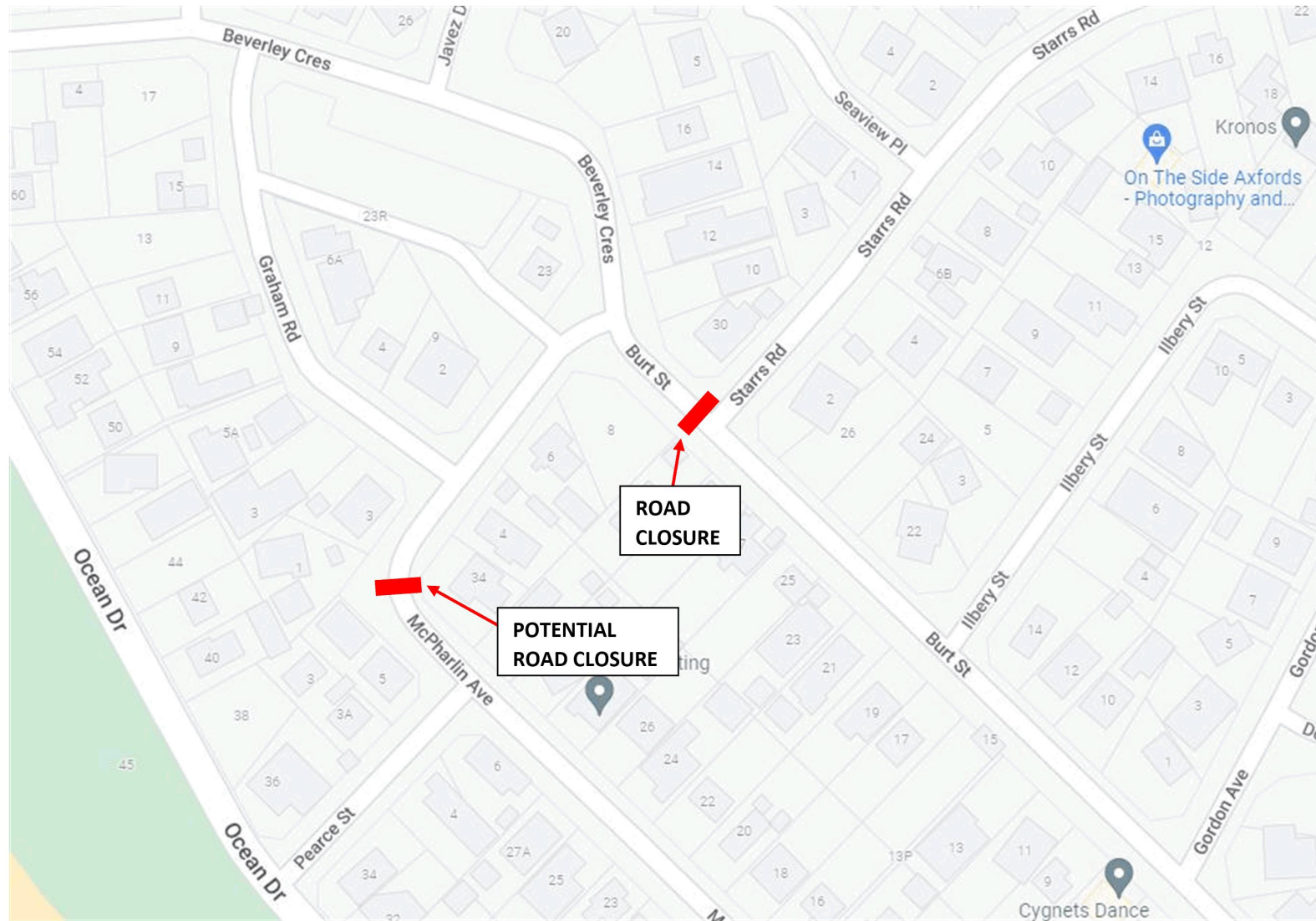
No need to RSVP, just drop-in within the above timeframe and we will be available with large printed plans to discuss.

Should you have any queries in the meantime, please contact the City's Traffic Engineer, Michael Gigliuto, on 9405 5072.

Yours sincerely



Ian Barker  
**PRINCIPAL SPECIALIST TRAFFIC SERVICES**



## Infrastructure Capital Works

### AS02-11/22 Kingsway Sporting Complex Upgrade Soccer Field Floodlighting Separable Portion 3

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File Ref: 42286 – 22/396348  
Responsible Officer: Director Assets  
Attachments: Nil

#### Issue

To consider Separable Portion 3 of Tender 22090 for the supply and installation of sports floodlighting upgrades to multiple fields at Kingsway Sporting Complex, Madeley.

#### Background

Council considered a report (item AS02-09/22) at its meeting on 13 September 2022 and resolved as below:

*That Council:-*

- 1.** *ACCEPTS the tender submitted by Stiles Electrical & Communication Services for Tender No. 22090, for the Supply and Installation of Sports Floodlighting Upgrades at Kingsway Sporting Complex in Madeley in accordance with the General Conditions of Tendering as follows:*
  - a)** *Separable Portion 1 – Supply and Installation of Sports Floodlighting upgrades to Soccer Fields 1, 2 and 3 and Training Fields North and Central for the fixed lump sum price of \$2,064,053.73*
  - b)** *Separable Portion 2 - Supply and Installation of Sports Floodlighting upgrades to Rugby Field 2 for the fixed lump sum price of \$269,624.20; and*
- 2.** *DECLINES the tender submitted by Stiles Electrical & Communication Services for the Supply and Installation of Sports Floodlighting Upgrades at Kingsway Sporting Complex in Madeley - Separable Portion 3 – Multi Purpose Field.*

Following the above Council decisions, the contract for separable portions 1 & 2 was executed with Stiles Electrical and Communication Services Pty Ltd (Stiles).

The following aerial plan shows Separable Portions 1, 2 and 3:



## Detail

Subsequent to the tender award, Stiles's alternate offer, based on the latest Sylvania Raptor LED fittings has been considered and recommended by the project electrical consultant as providing the same standard of lighting as the original tender drawings and specification. This provides significant cost savings that enables separable portion 3 to now be included in the contract, within the current project budget.

The use of the latest Sylvania Raptor LED fitting enables the lights to be remotely operated by a much further distance than the fittings specified in the original tender design. These fittings use copper cables with a smaller diameter and allows the consolidation of distribution driver boards which provides cost savings.

As explained in the Financial Implications section, use of the latest Sylvania Raptor LED light fittings has resulted in sufficient project budget being available to award separable portion 3 at a cost of \$236,027.52 based on the latest Sylvania light fittings.

The only reason separable portion 3 was not awarded at the time of tender award was due to funding shortfall. Given funding is now available, it is a cost effective and value for money proposition to now award separable portion 3 to Stiles, noting that Stiles' original tender was assessed as compliant and provided the best value for money to the City.

Stiles has provided a confirmation that all materials, including the Sylvania Raptor LED fittings, for all separable portions can be procured and delivered by January 2023 as per the original schedule.



## Consultation

As advised in the report (item AS02-09/22) considered by Council at its meeting on 13 September 2022, throughout the design of the project, the City has worked collaboratively with key stakeholders including Kingsway Olympic Soccer Club and other user groups.

Notification to The Department of Local Government, Sport and Cultural Industries, Kingsway Clubs and the City's Your Say page were also undertaken during this time-period. The City received no feedback from the Community during this process.

The City has held regular meetings with Olympic Kingsway Soccer Club, one of the primary external stakeholder to keep them informed of the design process. The City has also notified Wanneroo District Rugby Club that they will benefit from the works with the floodlights on their second pitch being upgraded as part of the project. Further engagement with stakeholders affected by the actual physical works being proactively notified and informed on the project progress.

## Comment

In view of the further review and consideration, there is an opportunity to undertake works for separable portion 3 in conjunction with Tender Number 22090 for the supply and installation of sports floodlighting upgrades to multiple fields at Kingsway Sporting Complex, Madeley separable portion 1 and 2.

It is therefore recommended now to award separable portion 3 to Stiles.

## Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

- 1 ~ An inclusive and accessible City with places and spaces that embrace all*
  - 1.3 - Facilities and activities for all*
  - 1.2 - Valued public places and spaces*
- 6 ~ a future focused City that advocates, engages and partners to progress the priorities of the community*
  - 6.4 - Understand our stakeholders and their needs*

## Risk Management Considerations

Risk Title	Risk Rating
ST-S23 Stakeholder Relationships	Low
Accountability	Action Planning Option
Director Corporate Strategy and Performance	Manage

Risk Title	Risk Rating
ST-S26 Resilient and Productive Communities	Medium
Accountability	Action Planning Option
Director Community and Place	Manage



The above risk/s relating to the issue contained within this report have been identified and considered within the City's corporate risk register. Action plans have been developed to manage this risk to support existing management systems.

### **Policy Implications**

Tenders were invited in accordance with the requirements of the City's Purchasing Policy.

### **Financial Implications**

Based on the Tenderer's lump sum price submission for the latest Sylvania Raptor LED light fittings, the revised total project cost is summarised below:

• Total Project Budget	\$2,786,000
• Expenditure Incurred & Commitments To Date	\$2,545,972
• Funding Available for Separable Portion 3	\$240,028

Sufficient funding is available to fully undertake works for separable portion 3 of Tender Number 22090 supply and installation of sports floodlighting upgrades to multiple fields at Kingsway Sporting Complex in Madeley.

The Department of Local Government, Sport and Cultural Industries has provided a verbal confirmation that the WA Recovery Plan funding received for this project is able to be utilised for the works covered under Separable Portion 3.

### **Voting Requirements**

Simple Majority

### **Recommendation**

**That Council:-**

- 1. NOTES that following a detailed review of the project information funding is available to undertake Separable Portion 3 – Multipurpose Field of Tender No. 22090 for the Supply and Installation of Sports Floodlighting Upgrades at Kingsway Sporting Complex in Madeley; and**
- 2. ACCEPTS the tender submitted by Stiles Electrical & Communication Services for Tender No. 22090, for the Supply and Installation of Sports Floodlighting Upgrades at Kingsway Sporting Complex in Madeley in accordance with the General Conditions of Tendering - Separable Portion 3 – Multipurpose Field, for a Lump Sum Price of \$236, 027.52 based on the latest Sylvania Raptor LED fittings.**

*Attachments: Nil*

## **Community & Place**

### **Community Development**

#### **CP01-11/22 Reconciliation Action Plan 2023-2025**

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File Ref: 42175 – 22/368810  
Responsible Officer: Director Community and Place  
Attachments: 1

### **Issue**

To adopt the City of Wanneroo Reconciliation Action Plan (RAP) 2023-2025.

### **Background**

Reconciliation Action Plans outline practical actions an organisation will take to build strong relationships and enhanced respect between Aboriginal and Torres Strait Islander peoples and other Australians.

RAPs are a framework introduced and managed since 2006 by the not-for-profit organisation, Reconciliation Australia.

RAPs are based around the three core pillars of relationships, respect and opportunities and provide a tangible benefit for Aboriginal and Torres Strait Islander peoples; they increase economic equity and support self-determination.

There are four RAP types – Reflect, Innovate, Stretch and Elevate. This continuum allows organisations to continuously develop their reconciliation commitments:

- Reflect – for organisations that are new to reconciliation and unsure how to get started.
- Innovate – allows an organisation to gain a deeper understanding of their sphere of influence and establish the best approach to advance reconciliation.
- Stretch – for organisations that have developed strategies and established a very strong approach towards advancing reconciliation within the organisation's sphere of influence.
- Elevate – for organisations with a proven track record and have embedded effective initiative in their organisation. Suited for organisations ready to take on a leadership role to advance national reconciliation.

The City adopted its first RAP in May 2012 (Reflect). The City adopted a further two RAPs, in December 2014 (Innovate) and in May 2018 (Innovate).

Highlights of the City's current RAP, that expires in December 2022, include:

- The development and endorsement of the City's inaugural Aboriginal and Torres Strait Islander Employment Plan;
- The target under the Employment Plan for Aboriginal and Torres Strait Islander employees at the City for 2022/23 was 1.4%. The City has achieved this target at 1.9%, equating to 18 employees;
- Annual acknowledgment of Reconciliation Week and celebration of NAIDOC week, including a Flag Raising Ceremony;
- On country and in-person cultural awareness training for employees;
- Hosting many Aboriginal art exhibitions and an Aboriginal festival;
- Inclusion of a Welcome to Country from Traditional Custodians at significant City events;
- Increasing Noongar naming of localities and areas across the City;
- Launch and continuation of an Aboriginal cultural collection repatriation project;

- Creation of a cultural yarning circle at Kalbarri Park, Yanchep; and
- Offering Noongar language and art classes to community members.

## Detail

Following consultation and input from the City's Aboriginal and Torres Strait Islander Community Reference Group (Ni Kadadjiny Koort), the broader community, and Reconciliation Australia, Administration has produced the City's fourth RAP (Innovate).

In December 2021, Reconciliation Australia introduced new RAP templates that entities must adhere to in developing their RAP. The Innovate RAP template includes requirements to:

- Implement the RAP over a two-year period;
- Undertake 13 mandatory actions and 51 mandatory deliverables; and
- Include additional actions tailored to the City's core business and sphere of influence.

The City's RAP must include these requirements to receive Reconciliation Australia's endorsement. This will be the City's third Innovate RAP and is well placed to achieve the mandatory actions and deliverables. Many actions are business as usual practice for the City.

Administration has developed additional actions with input from:

- Ni Kadadjiny Koort;
- Feedback from the broader community;
- Benchmarking against other Local Governments; and
- Looking ahead to mandatory Stretch RAP deliverables.

The RAP 2023-2025 aims to establish baseline requirements for the City in the future to consider moving to a Stretch RAP or an alternative Plan that strives for reconciliation, and Aboriginal and Torres Strait Islander peoples' empowerment and wellbeing.

The City's proposed RAP 2023-2025 is included as **Attachment 1**. The RAP includes an Actions Table, inclusive of mandatory actions, additional actions proposed by the City, and amendments following Reconciliation Australia's feedback. Following Council's consideration and approval, the RAP 2023-2025 will be graphically designed and incorporate artwork from local Aboriginal community members.

## Consultation

The City's draft Reconciliation Action Plan 2023-2025 has been developed through engagement with Ni Kadadjiny Koort, broader community consultation via Your Say, and two reviews by Reconciliation Australia.

### Ni Kadadjiny Koort

Throughout the development of the RAP, the City has engaged with Ni Kadadjiny Koort. Face-to-face workshops were held with the group on 7 February and 28 March 2022.

Feedback was sought on effective and culturally appropriate methods of consultation. This included effective community engagement given COVID-19 restrictions and wanting to ensure the safety of the community.

The group shared their thoughts on what the City is doing well to advance reconciliation, key local topics of importance, and what they would like to see become a focus for reconciliation in the new Plan.

On 20 June 2022, the group was presented with the draft actions for their input. They were also consulted on the vision for reconciliation and contributed to its development.

At the Ni Kadadjiny Koort meeting on 19 September 2022, members were supportive of the City's draft RAP 2023-2025 and all members supported the City progressing approval of the RAP through Council and Reconciliation Australia.

A separate survey was also distributed to Ni Kadadjiny Koort members and the City's Aboriginal and Torres Strait Islander employees to seek their feedback on the City's vision for reconciliation. This survey was completed by 8 people (1 member of Ni Kadadjiny Koort, 5 employees and 2 registered as anonymous). The general themes included the authentic amplification of Aboriginal voices; coming together to advance reconciliation; truth telling and acknowledgement of culture; and increased respect and understanding of Aboriginal and Torres Strait Islander histories and values.

### Community Consultation

Community consultation was open from 23 May to 10 June 2022. During this period, the City promoted an online survey, had targeted conversations with local community groups and organisations, and held two community workshops.

The online survey was advertised via the City's social media platforms, website, external networks and hard copy flyers. The City received 33 responses to the survey with approximately 12% of respondents identifying as being of Aboriginal or Torres Strait Islander descent.

The two community workshops gave people the opportunity to discuss the RAP development, ask questions and/or expand on their responses to the survey questions.

Consultation was also undertaken with other local governments throughout the process to understand their engagement approach, experiences with the new Reconciliation Australia template, and other lessons learned about the development process.

Once the draft RAP 2023-2025 was developed, it was open for further community consultation, via Your Say, from 31 August to 14 September 2022. This was advertised via the City's social media channels and emailed to members of Ni Kadadjiny Koort. The Your Say page received 186 views with no further comments received.

### **Comment**

Administration has developed the RAP 2023-2025 through a thorough community and stakeholder engagement process. Reconciliation Australia largely prescribe the actions within an Innovate RAP, noting that while these actions are mandatory, they are applicable to the City of Wanneroo organisation and community.

The City's previous RAPs have achieved a great deal regarding increasing understanding, valuing and recognising Aboriginal culture, histories, knowledge and rights. The 2023-2025 RAP maintains actions to this end, noting an emphasis throughout 2023-2025 will also be placed on actions such as:

- Developing trusting embedded relationships within the Aboriginal and Torres Strait Islander community.
- Recognising and protecting significant cultural sites by working with the community and the Department of Planning, Lands and Heritage.
- Increasing Aboriginal and Torres Strait Islander employment with the City of Wanneroo organisation.

- Enhancing opportunities for procuring goods and services from Aboriginal and Torres Strait Islander businesses.

Once adopted by Council, the City's RAP 2023-2025 will be submitted to Reconciliation Australia for their final endorsement.

## Statutory Compliance

Whilst it is best practice, there is not a legislative requirement for local government to deliver a RAP.

## Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

*2 ~ A City that celebrates rich cultural histories, where people can visit and enjoy unique experiences*

*2.1 - Valuing cultures and history*

## Risk Management Considerations

Risk Title	Risk Rating
ST-S23 Stakeholder Relationships	Low
Accountability	Action Planning Option
Chief Executive Officer	Manage

Risk Title	Risk Rating
CO-O26 Heritage	Medium
Accountability	Action Planning Option
Director Community and Place	Manage

The above risks relating to the issue contained within this report have been identified and considered within the City's Strategic and Corporate risk register. Action plans have been developed to manage these risks to support existing management systems.

## Policy Implications

Nil

## Financial Implications

Financial requirements for implementing the proposed RAP 2023-2025 will be considered as part of the City's annual budgeting processes, noting that the majority of actions can be implemented within existing resources.

## Voting Requirements

Simple Majority

## Recommendation

**That Council APPROVES the City of Wanneroo Reconciliation Action Plan 2023-2025 as detailed in Attachment 1.**

Attachments:

[1](#). Attachment 1 - DRAFT Reconciliation Action Plan 2023-2025 22/359668 Minuted

**City of Wanneroo****Innovate Reconciliation Action Plan January 2023 – January 2025****Our vision for reconciliation**

The City of Wanneroo's vision for reconciliation is to continue to create and foster inclusive communities with strong relationships between Aboriginal and Torres Strait Islander peoples and other Australians based on mutual, genuine respect, recognition and understanding.

The City seeks to celebrate the richness and importance of local Aboriginal and Torres Strait Islander histories and cultures, and works collaboratively with local Aboriginal and Torres Strait Islander community members to strengthen relationships, understanding and outcomes across the community. Our actions will continue to contribute to the national goal of Closing the Gap between Aboriginal and Torres Strait Islander Australians and non-Aboriginal Australians so that all people are valued and can participate fully in the local community.

**Our business**

The City of Wanneroo is situated in Whadjuk Country and the word 'Wanneroo' is a Whadjuk Noongar word meaning 'place of Aboriginal woman's digging stick'. In Noongar Boodjar (Country) there are 14 language groups. Wanneroo is part of Mooro Country, the district of Yellagonga, an important Noongar Elder and leader. The Mooro people used the lakes that can be found throughout the City of Wanneroo and surrounds as camping, social and ceremonial areas, and as an importance source of sustenance.

The lake areas were used as rest points between the foothills and the ocean, and between Mt Eliza (Kings Park) and the Moore River as Mooro people moved according to season. Wanneroo's lakes, caves and coastline are part of Dreaming stories which remain important to Noongar people today. Many Dreaming stories explain how local landforms and animals came to be created.

The City of Wanneroo is one of the fastest growing and largest local government authorities in Australia, located in the north-west metropolitan area of Perth, with a workforce of 741 full-time equivalents in 2022. The City currently employs 18 Aboriginal and/or Torres Strait Islander employees. The City delivers more than 100 different services to a community of over 200,000 residents. We service an area of 685 square kilometres, which includes bushland, wetlands, urban and rural areas as well as 32 kilometres of coastline.

The City maintains facilities such as community centres, leisure centres and public open spaces to encourage healthy, active lifestyles and community connections. We support local business development and provide a range of lifespan services from early childhood through to seniors. Key responsibilities include waste and health services, environmental management and conservation, land development and other infrastructure projects to keep the City running efficiently and plan for the future needs of the community.

## **Our RAP**

The City of Wanneroo's journey to reconciliation started in 2010 when Council resolved to develop its inaugural Reconciliation Action Plan (RAP), implemented through 2012-2014. Following this, the City implemented successive RAPs in 2015-2017 and 2018/19-2021/22 which continued to progress the City's reconciliation journey. Highlights of the City's reconciliation journey are outlined on pages 14 and 15.

### **Development of our RAP 2023-2025**

The City of Wanneroo has developed Innovate RAP 2023- 2025 as a guiding document to help us achieve our vision for reconciliation in the local area. The actions detail our aspirations which align with the three pillars of Relationships, Respect and Opportunities.

This RAP represents the City's commitment to advancing reconciliation both internally and in the wider community.

As well as celebrating and learning from our past RAP achievements, there was opportunity to learn from challenges to guide developing this RAP's actions. Two such examples that are valuable to highlight are: building strong relationships within Aboriginal and Torres Strait Islander communities; and recruitment and retention of Aboriginal and Torres Strait Islander employees.

A key focus for this RAP will be forging strong and long-lasting relationships with Aboriginal and Torres Strait Islander Elders, Traditional Owners, knowledge-holders and community members. Action One of RAP 2023-2025 will seek to create long-lasting relationships by developing and implementing an Aboriginal and Torres Strait Islander engagement plan. We will work with the community and stakeholders to develop culturally appropriate principles and strategies that support lasting engagement.

Another key focus area is to continue to increase recruitment and retention of Aboriginal and Torres Strait Islander employees. The RAP 2018/19-2021/22 saw the City recruit an Aboriginal Employment Advisor, and the successful development and implementation, of the Aboriginal and Torres Strait Islander Employment Plan 2020-2023 (see case study on page 31 for more details). The City has also been focusing on cultural awareness and safety training to ensure the workplace is inclusive and culturally safe. Action 10 aims to build on this success by learning from new Aboriginal and Torres Strait Islander employees how we can attract and retain more employees.

Other objectives of our RAP 2023-2025 include raising community cultural awareness; increasing Aboriginal and Torres Strait Islander business opportunities; and promoting greater understanding and awareness of the rich history of Aboriginal cultures in the City.

We will continue to build respectful relationships and connections to assist with achieving our reconciliation goals; broadening our networks to advance the great opportunities already in place and establish new initiatives which are inclusive and enriching.

Collaborative initiatives will allow us to delve deeper into the reconciliation process to ensure stronger outcomes and positive impacts. We aspire to provide opportunities to connect all members within our community, Aboriginal, Torres Strait Islander peoples and all other cultures and ethnicities, to establish and work towards greater reconciliation for the City throughout 2023-2025 and years to follow.

### **Reconciliation Interest Group**

The Reconciliation Interest Group (RIG) is the City's internal employee working group for championing the RAP.

RIG members are ambassadors of the City's RAP and its objectives within their respective teams and across the organisation. They support the communication and implementation of RAP actions.

The City's lead RAP Champion is the Chief Executive Officer, Daniel Simms. Raising the profile of reconciliation and the City's RAP is the main role of the RAP Champion, as well as leading the implementation of the City's RAP commitments.

Many service units across the organisation are represented in the RIG. The group comprises people who lead teams that own RAP actions (Coordinators) and relevant City officers. The core roles in the group include, but are not limited to:

- Manager Community Development
- Coordinator Community Planning and Development
- Team Leader Community Planning
- Team Leader Community Development
- Community Development Planner, Community Planning and Development
- Coordinator Childhood and Youth Services
- Coordinator Library Services
- Coordinator Cultural Services
- Manager Place Management
- Coordinator Capability and Culture, People and Culture
- Aboriginal Employment Advisor, People and Culture
- Coordinator Communications & Brand
- Coordinator Strategic Land Use & Planning
- Economic Development Specialist, Advocacy and Economic Development
- Coordinator Assets Planning



Representation of Aboriginal and Torres Strait Islander employees is via the City's Aboriginal Employment Advisor. The City also encourages Aboriginal and Torres Strait Islander employees to attend the meetings should a topic of discussion interest them.

When seeking guidance and advice on projects and initiatives, the RIG links to the City's Aboriginal and Torres Strait Islander Community Reference Group - Ni Kadadjiny Koort.

### **Ni Kadadjiny Koort**

Ni Kadadjiny Koort, is the City's Aboriginal and Torres Strait Islander Community Reference Group. The name Ni Kadadjiny Koort was developed by the members of the Group and means *listening, thinking and learning from the heart* in Whadjuk Noongar language. This Group aims to guide and monitor the development and implementation of the RAP and provide advice to the City on issues relating to communities and people of Aboriginal and Torres Strait Islander heritage.

As per the Group's Terms of Reference, the Group's membership consists of the following representation:

- Maximum of three Council members appointed by Council
- Maximum of thirteen preferably Aboriginal and Torres Strait Islander community representatives
- Maximum of three representatives from organisations seeking to support the City in reconciliation
- Maximum of four City employees including a Director that attends each meeting on rotation
- Guests and guest speakers when appropriate, including young people who are being mentored by Group members to encourage future generation of cultural knowledge and youth leadership

*"Making Aboriginal history, culture, language and registered sites accessible to the wider community helps form a sense of pride and ownership. The City of Wanneroo sees the importance of collaboration with our Aboriginal community, which helps teach people the significance of the area."*

Derek Nannup – Chairperson Ni Kadadjiny Koort 2021-2023

*"It is so important to give Australian Aboriginal peoples a voice within the City of Wanneroo and building lasting relationships through the Reconciliation Action Plan. The direction the City is taking by making culture accessible to the wider community will ensure all Australians grow, understanding the importance of connection to Country."*

Judith Birchall - Deputy Chairperson Ni Kadadjiny Koort 2021-2023.

### Highlights of our Reconciliation Journey

- Council supports the development of its first RAP - June 2010
- Council endorses its first Welcome to Country Policy - July 2010
- Council appoints its first RAP Working Group - June 2011
- Council holds its first Smoking Ceremony for swearing-in of Council members - October 2011
- The City holds its first RAP Working Group meeting (Elder Oriel Green elected Chairperson) - September 2011
- Council endorses its first RAP 2012 - 2014 (Reflect) - May 2012
- Council endorses its second RAP 2015 - 2017 (Innovate) - December 2014
- The City hosts its first on-Country training for employees - April 2016
- The City installs eight entry statements featuring Noongar language: *Wandjoo* (welcome) - November 2017
- City hosts the Wandjoo Festival to celebrate Noongar heritage and culture - February 2018
- Council endorses its third RAP 2018/19 – 2021/22 (Innovate) - May 2018
- The City purposely names *Waitj* (Emu) *Dreaming Reserve* - August 2018
- The City commences Aboriginal artefact repatriation project - December 2018\*
- Council employs its first Aboriginal Employment Advisor - March 2020\*
- The target for Aboriginal and Torres Strait Islander employees at the City for 2022/23 was 1.4%. The City has achieved this target at 1.9%, equating to 18 employees The City endorses its first Aboriginal and Torres Strait Islander Employment Plan - October 2020\*
- The City installs its first public signage acknowledging the impact of development on cultural practice in Palladio Park, Clarkson - November 2020\*
- Council employs four officers under section 50(d) and 51 of the Equal Employment Opportunity Act 1984 - December 2020\*
- Council employs its first Aboriginal trainee as part of the Public Sector Commission's Aboriginal Traineeship Program - February 2021\*
- The City commences its first organisation-wide cultural awareness training program - May 2021
- The City purposely names a coastal park in Jindalee in Noongar language: *Wardaanup Park* (place of the ocean) - June 2021
- Council employs its first Aboriginal Cadet Ranger - August 2021
- The City names its Aboriginal and Torres Strait Community Reference Group in Noongar language: *Ni Kadadjiny Koort* - March 2022
- Development of a yarning circle in collaboration with Noongar consultants and Aboriginal students from Yanchep Secondary College at Kalbarri Park, Yanchep- March 2022\*
- Council endorses the Noongar naming of major infrastructure project: *Dordaak Kepap* (the place of living waters ) - new library and youth innovation hub in Landsdale - August 2022\*
- Council confirmed as a Host Employer for Aboriginal Ranger Program\* - September 2022

\*These projects can be found in the case studies throughout the document.

<b>Relationships</b>			
The City of Wanneroo encourages, welcomes and embrace all of community. The City is committed to building strong working relationships with Noongar Elders and Traditional Owners, community organisations and local Aboriginal and Torres Strait Islander community members. The City's relationships with local Aboriginal and Torres Strait Islander communities are central to ensuring our policies, programs, services and events are inclusive for all.			
<b>Action</b>	<b>Deliverable</b>	<b>Timeline</b>	<b>Responsibility</b>
1. Establish and maintain mutually beneficial relationships with Aboriginal and Torres Strait Islander stakeholders and organisations.	1.1 Meet with local Aboriginal and Torres Strait Islander stakeholders and organisations to develop guiding principles for future engagement.	June, 2023	Manager Community Development Manager Place Management
	1.2 Develop and implement an engagement plan to work with Aboriginal and Torres Strait Islander stakeholders and organisations.	December, 2023	Manager Community Development Manager Place Management
	1.3 Actively seek to understand and appropriately respond to local Aboriginal and Torres Strait Islander peoples needs as part of community engagement activities.	December 2023, 2024	Manager Community Development Manager Place Management
2 Build relationships through celebrating National Reconciliation Week (NRW).	2.1 Circulate Reconciliation Australia's NRW resources and reconciliation materials to our employees.	May 2023, 2024	Manager Community Development
	2.2 Reconciliation Interest Group members to participate in an external NRW event.	27 May - 3 June 2023, 2024	Manager Community Development

	2.3 Encourage and support employees and senior leaders to participate in at least one external event to recognise and celebrate NRW.	27 May - 3 June 2023, 2024	Manager Community Development
	2.4 Organise at least one NRW event or program each year.	27 May - 3 June 2023, 2024	Manager Community Development
	2.5 Register all our NRW events on Reconciliation Australia's <a href="#">NRW website</a> .	May 2023, 2024	Manager Community Development
	2.6 Seek guidance from Ni Kadadjiny Koort on significant dates for Aboriginal and Torres Strait Islander peoples and sharing of culturally appropriate messaging.	December 2023, 2024	Manager Community Development
3 Promote reconciliation through our sphere of influence.	3.1 Develop and implement mechanisms to raise awareness of reconciliation across our workforce.	December 2023, 2024	Manager Community Development Manager People and Culture
	3.2 Communicate our commitment to reconciliation publicly.	January 2023, 2024	Manager Communications and Brand
	3.3 Explore opportunities to positively influence our external stakeholders to drive reconciliation outcomes.	December 2023	Manager Community Development
	3.4 Collaborate with RAP organisations and other like-minded organisations to develop innovative approaches to advance reconciliation.	December 2023, 2024	Manager Community Development
	3.5 Continue to build the City's external facing website for community to expand their understanding of local Aboriginal and Torres Strait Islander communities.	January 2023, 2024	Manager Community Development
	3.6 Continue the repatriate the Turner Collection to the appropriate Traditional Owners.	December 2023, 2024	Manager Cultural Development

4 Promote positive race relations through anti-discrimination strategies and increased cultural safety.	4.1 Conduct a review of HR policies and procedures to identify existing anti-discrimination provisions, and future needs; and implement findings from this review.	December 2023	Manager People and Culture
	4.2 Review and update the City's Equal Employment Opportunity and Diversity Policy, to ensure it adequately addresses racism in the workplace.	December 2023	Manager People and Culture
	4.3 Engage with Aboriginal and Torres Strait Islander employees and/or Aboriginal and Torres Strait Islander advisors to consult on our anti-discrimination policy.	December 2023	Manager People and Culture
	4.4 Educate senior leaders on the effects of racism.	December 2023, 2024	Manager People and Culture

### **SPOTLIGHT PROJECT**

#### **Aboriginal and Torres Strait Islander Engagement Plan**

The Aboriginal and Torres Strait Islander Engagement Plan will foster reconciliation and goodwill between the City of Wanneroo and local Aboriginal and Torres Strait Islander communities. We will work with the community to develop strategies to foster strong and long-lasting relationships.

### **CASE STUDIES**

#### **Yarning Circle – Kalbarri Park, Yanchep**

Within a local park in the suburb of Yanchep, an existing gravel circle was being utilised by employees, students and families from the Yanchep community as an informal cultural meeting place.

In 2021, the Principal and Aboriginal and Islander Education Officer from Yanchep Secondary College, cultural consultant Derek Nannup, and the Officer in Charge of Yanchep Police Station met with the City to discuss developing the area into a space that could be used for cultural connection, community education, and enhancing the student's connection and commitment to caring for Country.

The group agreed to create a Yarning Circle that had seating and surfaces for corroboree dancing, surrounded by painted wooden poles to represent the Noongar six seasons.

The City completed earthworks to install limestone seating and surfaces for corroboree dancing. With support from the City, Derek Nannup and Whadjuk Noongar artist, Sharyn Egan, completed a workshop with Aboriginal and Torres Strait Islander students to create designs for the six seasons poles.

The project culminated in Sharyn and Derek leading the young people in painting their designs onto the poles supported by their families, teachers, local police and City youth workers.

The project showed the strength of working in collaboration with the community. It provided an opportunity for intergenerational cultural storytelling and youth empowerment. The result is the creation of a space that fosters cultural learning and building respectful relationships.

### **Dordaak Kepap – Library and Youth Innovation hub**

From 2020, the City has placed a focus on increasing Noongar language across the City of Wanneroo. Following a recommendation from the City's 2021 RAP Advisory Group, an opportunity was identified to use Noongar language to name a future City library and youth innovation hub planned for development in Landsdale.

The name was to reflect the geography of the site for the facility, Noongar heritage, culture and stories of the location, insights of Whadjuk Traditional Owners, and the future uses of the facility.

The City worked with Noongar Traditional Owner, and leading Noongar language academic, Professor Len Collard; the City's 2022 Aboriginal and Torres Strait Islander Community Reference Group - Ni Kadadjiny Koort; and the City's internal project board to create a meaningful Noongar name for the facility.

The name, 'Dordaak Kepap' was selected and adopted by Council in August 2022. Dordaak Kepap translates to *the place of living waters* and refers to the dynamic wetland and lakes system at the site, the living Noongar culture and heritage in the City, and the future living knowledge and learning that will transpire at the facility.

City employees gained many insights going through the naming process. Of particular importance was using a consistent orthography (spelling system) for when the City uses Noongar language. As recommended by Ni Kadadjiny Koort, the City now follows the Merribank system for Noongar naming projects.

<b>Respect</b>			
The City of Wanneroo acknowledges the Traditional Custodians of this land, the Whadjuk people of the Noongar Nation. Respect for Aboriginal and Torres Strait Islander peoples, cultures, lands and histories is important to the City and our core business activities because it creates the basis for local government knowledge and decisions concerning heritage issues, community planning, environmental planning, cultural development, community programs and governance.			
<b>Action</b>	<b>Deliverable</b>	<b>Timeline</b>	<b>Responsibility</b>
5 Increase understanding, value and recognition of Aboriginal and Torres Strait Islander cultures, histories, knowledge and rights through cultural learning.	5.1 Continue to review cultural learning needs within our organisation.	December 2023, 2024	Manager People and Culture
	5.2 Consult local Traditional Owners and/or Aboriginal and Torres Strait Islander advisors to inform our cultural learning strategy.	December 2023, 2024	Manager People and Culture
	5.3 Develop, implement, and communicate a cultural learning strategy document for our employees.	December 2023, 2024	Manager People and Culture
	5.4 Provide opportunities for Reconciliation Interest Group members, City leaders, and employees to participate in formal and structured cultural learning.	December 2023, 2024	Manager People and Culture
	5.5 Investigate and implement the inclusion of Aboriginal Cultural Awareness Training as part of the Council Member training process.	December 2023	Manager Council and Corporate Support
6 Demonstrate respect to Aboriginal and Torres Strait Islander peoples by observing cultural protocols.	6.1 Increase employee understanding of the purpose and significance behind cultural protocols, including Acknowledgement of Country and Welcome to Country protocols.	December 2023, 2024	Manager Community Development
	6.2 Continue to implement and communicate a cultural protocol document, including protocols for Welcome to Country and Acknowledgement of Country.	December 2023, 2024	Manager Community Development
	6.3 Invite a local Traditional Owner or Custodian to provide a Welcome to Country or other appropriate cultural protocol at significant events each year.	December 2023, 2024	Manager Community Development
	6.4 Include an Acknowledgement of Country or other appropriate protocols at the commencement of important meetings.	December 2023, 2024	Manager Community Development

			Manager Council and Corporate Support
	6.5 Investigate a Flag Flying Policy and Management Procedure to ensure the City's practice of flying, displaying and lowering the Aboriginal flag to half-mast is exercised in a consistent, respectful and appropriate manner at City owned facilities.	June 2023	Manager Place Management
	6.6 Pay respect to Aboriginal and Torres Strait Islander communities by including an Acknowledgement of Country in the design of key City publications.	January 2023, 2024	Manager Communications and Brand
7 Build respect for Aboriginal and Torres Strait Islander cultures and histories by celebrating NAIDOC Week.	7.1 Reconciliation Interest Group to participate in an external NAIDOC Week event.	First week in July 2023, 2024	Manager Community Development
	7.2 Review HR policies and procedures to remove barriers to employees participating in NAIDOC Week.	May 2023, 2024	Manager People and Culture
	7.3 Promote and encourage active participation in external NAIDOC events to all employees.	First week in July 2023, 2024	Manager Community Development
	7.4 Continue to support local organisations and groups to recognise culturally significant events and activities, including NAIDOC Week.	July 2023, 2024	Manager Community Development
8 Increase the visibility and celebration of Aboriginal and Torres Strait Islander peoples culture within the City of Wanneroo.	8.1 Develop a narrative across the City that could inform the naming of physical and geographical sites and locations in Aboriginal languages.	December 2024	Manager Community Development Manager Place Management
	8.2 Increase public visibility of Aboriginal and Torres Strait Islander artwork on appropriate City publications, marketing and promotional materials.	January 2023, 2024	Manager Communications and Brand



	8.3 Support projects initiatives and activities that celebrate and promote Aboriginal and Torres Strait Islander cultures, such as the collection of oral histories, displays, resource provision, podcasts and tours.	June 2023	Manager Cultural Development
	8.4 Continue to process the culturally and locally significant Colbung archive collection.	June 2023	Manager Cultural Development
	8.5 Work with local Elders and Traditional Owners to discuss opportunities to increase the visibility of Aboriginal and Torres Strait Islander cultures across the City of Wanneroo.	June 2023	Manager Community Development
9 Increase awareness and understanding of local Aboriginal cultural heritage within the City of Wanneroo.	9.1 Develop a comprehensive heritage list of Aboriginal cultural heritage sites within the City of Wanneroo and include within the City's Geographic Information System.	December 2024	Manager Cultural Development
	9.2 Register culturally significant sites across the City.	December 2024	Manager Strategic Land Use Planning and Environment

### **SPOTLIGHT PROJECT**

#### **Noongar Narrative project**

The Noongar Narrative project will identify Noongar cultural heritage themes specific to regions across the City of Wanneroo. We will work with Elders, Traditional Owners and knowledge-holders to establish the themes and regions. These themes will be the foundation of any Noongar naming projects in the City.

### **CASE STUDIES**

#### **Palladio Park heritage signage**

In 2020, Aboriginal heritage interpretive signage in the suburb of Clarkson was worn and needed replacing. The sign told a Dreaming story about the site as told by the late Noongar Elder, Ken Colbung AM, MBE.

The City sought Aboriginal Elder validation before replacing the sign as part of good practice dictated by the City's 2015-2017 RAP.

A key finding, from Aboriginal Elder led consultancy Maar Koodjal, was that the Aboriginal community could no longer undertake cultural practices at the location. The site lacked privacy due to being developed into a recreational area for the public. This had caused cultural harm to the Aboriginal community, with the community not returning to the site to practice culture or spend time there because of the associated loss.

Maar Koodjal recommended adding additional text to the replacement sign that acknowledged past mistakes that resulted in development not allowing cultural practices to continue. Maar Koodjal also advised that the City acquire new artwork to accompany the text, as the origin of the original artwork on the sign could not be verified.

The City replaced the sign in July 2020. It contained an acknowledgment of past mistakes and updated artwork. Mr Colbung's daughter, Esandra Colbung, created the artwork, as she was a cultural custodian and artist in her own right. The City also installed an additional sign with Esandra's artist biography.

This project has been a good example of working with the community to understand and acknowledge the impact of development on cultural practice.

#### **Aboriginal and Torres Strait Islander Cultural Materials Repatriation Project**

In 1981, community member Mr James H. Turner donated several Aboriginal cultural objects to the (then) Shire of Wanneroo. Mr Turner collected the items while travelling across Australia. In 2017, as a result of greater cultural understanding in undertaking reconciliation, the City wanted to identify the origin of the objects.

A Noongar cultural expert established that none of the objects in the collection were connected to Aboriginal people of the Wanneroo region. With this new information, the City began the Repatriation Project.

The Repatriation Project aims to establish the origin of the objects within the collection, and make every effort to return them to their traditional owners.

The City has created a private online catalogue of the items. Each object has been photographed and described in detail, including markings, condition and preservation requirements. Aboriginal and Torres Strait Islander peoples from across the country will be invited to view and identify objects that are connected to their community.

A key next step in the project is to establish an external reference group. A cross-section of stakeholders, including Aboriginal Elders, will be part of the group responsible for determining the authenticity of claims.

<b>Opportunities</b>				
The City seeks to provide meaningful employment, business and leadership opportunities for Aboriginal and Torres Strait Islander peoples. This includes a focus on culturally safe strategies that create positive long-term outcomes. The employment and business opportunities we create will bring a diversity of knowledge, creativity, talents and skills to the City of Wanneroo workforce and the local community.				
<b>Action</b>	<b>Deliverable</b>	<b>Timeline</b>	<b>Responsibility</b>	
10 Improve employment outcomes by increasing Aboriginal and Torres Strait Islander recruitment, retention, and professional development.	10.1 Build understanding of current Aboriginal and Torres Strait Islander employment to inform future employment and professional development opportunities.	December 2023, 2024	Manager People and Culture	
	10.2 Engage with Aboriginal and Torres Strait Islander employees to consult on our recruitment, retention and professional development strategy.	June 2023	Manager People and Culture	
	10.3 Continue to implement, review and communicate the City's Aboriginal Employment Strategy.	December 2023, 2024	Manager People and Culture	
	10.4 Advertise job vacancies to effectively reach Aboriginal and Torres Strait Islander stakeholders.	December 2023, 2024	Manager People and Culture	
	10.5 Review HR and recruitment procedures and policies to remove barriers to Aboriginal and Torres Strait Islander participation in our workplace.	December 2023, 2024	Manager People and Culture	
	10.6 Conduct an Employee Engagement Survey to gather information on demographics and to seek feedback on how we can improve employment and professional development strategies as an organisation to further advance reconciliation.	June 2023, 2024	Manager People and Culture	
	10.7 Continue to support an internal yarning group for Aboriginal and Torres Strait Islander employees.	December 2023, 2024	Manager People and Culture	

	10.8 Increase the percentage of Aboriginal and Torres Strait Islander employees in our workforce as outlined in the City's Aboriginal Employment Strategy.	December 2023	Manager People and Culture
11 Increase Aboriginal and Torres Strait Islander supplier diversity to support improved economic and social outcomes.	11.1 Ensure the inclusion of Aboriginal and Torres Strait Islander businesses in the City's Procurement Policy.	December 2022, 2024	Manager Contracts and Procurement
	11.2 Include Aboriginal and Torres Strait Islander procurement strategies into the City's Procurement Corporate Guidelines.	December 2024	Manager Contracts and Procurement
	11.3 Investigate Supply Nation membership.	July 2023	Manager Contracts and Procurement Manager Advocacy and Economic Development
	11.4 Develop and communicate opportunities for procurement of goods and services from Aboriginal and Torres Strait Islander businesses to employees in accordance with the City's Procurement Policy.	December 2023, 2024	Manager Contracts and Procurement
	11.5 Develop commercial relationships with Aboriginal and/or Torres Strait Islander businesses.	December 2023, 2024	Manager Advocacy and Economic Development
	11.6 Utilise Aboriginal and Torres Strait Islander catering during NAIDOC Week and Reconciliation Week events wherever possible.	27 May - 3 June, first week in July 2023, 2024	Manager Community Development

## **SPOTLIGHT PROJECT**

### **Aboriginal and Torres Strait Islander employment**

The City will build on the success of the current Aboriginal and Torres Strait Islander Employment Strategy to create more opportunities for employment of Aboriginal and Torres Strait Islander peoples at the City. By engaging and supporting current employees we will deepen our understanding of what attracts and retains Aboriginal and Torres Strait Islander employees. We will create a culturally safe and welcoming workplace with the aim of being a preferred employer for the community.

## **CASE STUDIES**

### **Girrawheen Girls Academy – Yokayi**

In 2016, Girrawheen Senior High School identified a need to improve the educational outcomes of Aboriginal girls within the community. In response, the school partnered with Role Models and Leaders Australia to implement a Girls Academy program within the school.

The school partnered with the City, alongside Edith Cowan University (ECU), to establish an after-school art program intending to increase engagement and enjoyment at school for students in the Girls Academy.

The City and ECU sought local artists to mentor and teach artistic techniques across a range of media. Artists and mentors did not constrain the girls to explore their Aboriginality in their artworks. However, it became clear this is what they wanted to focus on.

Aboriginal artists and Elders were engaged to work with the girls throughout the program. Local cultural custodian and artist, Esandra Colbung, as well as local Elders group, the Kookaburra Club, were part of the project.

The program culminated in *Yokayi: Waarbiny Wer Malayin Djin-Djin*, an exhibition to celebrate art and cultural spirit. The City hosted the *Yokayi* exhibit at the Wanneroo Library and Cultural Centre for three weeks in 2016. After the success of the program and exhibition, it was held again in 2017.

Mentor and artist, Esandra Colbung, summed up the value of the program saying: *'The young ladies at Girrawheen High School have been awesome to work with and they have all contributed amazing pieces of works with their involvement. They are incredible young women with strong cultural connections with their heritage and it is an honour to be able to work with them.'*

### **Aboriginal and Torres Strait Islander Employment**

The City embarked on its committed journey to increase the Aboriginal and Torres Strait Islander workforce in 2020.

The City employed an Aboriginal Employment Advisor, and developed an Aboriginal and Torres Strait Islander Employment Plan (AIEP) to support the City with recruitment, on boarding, and retention strategies.

Strategies included building the cultural competence of leaders and peers to support recruitment and retention; tailored recruitment such as traineeships and using the Equal Employment Opportunity Act special measures s50d and s51; and developing an all Aboriginal and Torres Strait Islander employee support network. These strategies resulted in improving the cultural safety within the organisation and an increase in Aboriginal and Torres Strait Islander employees at the City by 500%.

In March 2020, the City had three Aboriginal and Torres Strait Islander employees; this number has now grown to 18 (as of October 2022) due to the culturally safe practices advised by the City's Aboriginal Employment Advisor, and through the implementation of the AIEP. Several existing employees felt comfortable, safe and supported to disclose their heritage, which contributed to this significant increase.

The Plan is now embedded throughout the organisation with Aboriginal and Torres Strait Islander peoples applying for and securing positions (including leadership roles) across many of our Service Units.



<b>Governance</b>			
<b>Action</b>	<b>Deliverable</b>	<b>Timeline</b>	<b>Responsibility</b>
12 Establish and maintain an effective Aboriginal and Torres Strait Islander Community Reference Group and Reconciliation Interest Group to drive governance of the RAP.	12.1 Maintain Aboriginal and Torres Strait Islander representation on Ni Kadadjiny Koort and the Reconciliation Interest Group.	February, May, August, November 2023, 2024	Manager Community Development
	12.2 Review and update our Terms of Reference for Ni Kadadjiny Koort and the Reconciliation Interest Group to oversee the implementation of the RAP.	January 2023, 2024	Manager Community Development
	12.3 Ni Kadadjiny Koort and the Reconciliation Interest Group will meet at least four times per year to drive and monitor RAP implementation.	February, May, August, November 2023, 2023	Manager Community Development
13 Provide appropriate support for effective implementation of RAP commitments.	13.1 Define resource needs for RAP implementation.	January 2023	Manager Community Development
	13.2 Engage our senior leaders and other employees in the delivery of RAP commitments.	January 2023	Director Community and Place
	13.3 Define and maintain appropriate systems to track, measure and report on RAP commitments.	January 2023	Manager Community Development
	13.4 Maintain an internal RAP Champion from senior management.	January 2023	Chief Executive Officer
	13.5 Upon release of the Census 2021 data, review demographic data and subsequent City targets to ensure accuracy of data within the RAP.	January 2023	Manager Community Development

14 Build accountability and transparency through reporting RAP achievements, challenges and learnings both internally and externally.	14.1	Contact Reconciliation Australia to verify that our primary and secondary contact details are up to date, to ensure we do not miss out on important RAP correspondence.	June 2023,2024	Manager Community Development
	14.2	Contact Reconciliation Australia to request our unique link, to access the online RAP Impact Measurement Questionnaire.	1 August 2023,2024	Manager Community Development
	14.3	Complete and submit the annual RAP Impact Measurement Questionnaire to Reconciliation Australia.	30 September 2023,2024	Manager Community Development
	14.4	Report RAP progress to all employees and senior leaders quarterly.	March, June, September, December 2023, 2024	Manager Community Development
	14.5	Publicly report our RAP achievements, challenges and learnings, annually.	December 2023, 2024	Manager Community Development
	14.6	Investigate participating in Reconciliation Australia's biennial Workplace RAP Barometer.	May 2024	Manager Community Development
	14.7	Submit a traffic light report to Reconciliation Australia at the conclusion of this RAP.	January 2025	Manager Community Development
	14.8	Register via Reconciliation Australia's <a href="#">website</a> to begin developing our next RAP.	July 2024	Manager Community Development
15 Continue our reconciliation journey by developing our next RAP.	15.1	Register via Reconciliation Australia's <a href="#">website</a> to begin developing our next RAP.	July 2024	Manager Community Development

**Contact details**

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**CP02-11/22 Community Funding Program - Flagship Fund Application Amendment**

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File Ref: 43229V02 – 22/384595  
Responsible Officer: Director Community and Place  
Attachments: Nil  
Previous Items: CP05-09/21 - Community Funding Program - Flagship Fund 2021/22 to 2023/24 - Ordinary Council - 07 Sep 2021 6:00pm

**Issue**

To consider a revised application for Flagship Funding through the City's Community Funding Program from the Yanchep Two Rocks RSL Sub-Branch.

**Background**

The City's Community Funding Policy was approved by Council in October 2021 and supports the implementation of the Community Funding Program.

The Flagship Fund is a category in the Community Funding Program that provides longer-term financial support for community initiatives which align to the City's vision and values, and that celebrate the City's rich history and diverse culture. Initiatives must directly benefit the local community, and ideally attract a high number of attendees or have a broad reach.

The Flagship Fund is open for applications every three years, providing an opportunity for the City's established and experienced community groups to receive up to \$10,000 per year, for a maximum of three years. Aligned to the City's Social Strategy and Community Development Plan, applications should evidence other partnering contributions and additional sources of funding.

In September 2021, Council endorsed seven Flagship Fund applications. One of the approved applications was for the Yanchep Two Rocks RSL Sub-Branch to hold annual events recognising ANZAC Day and Remembrance Day. Yanchep Two Rocks RSL Sub-Branch were approved for up to:

- \$7,040 for 2021/22;
- \$7,700 for 2022/23; and
- \$8,400 for 2023/24

This is subject to the receipt of a satisfactory acquittal report each year, satisfactory estimate budget for the following year, and a Public Community Event licence for each event.

Separate to the Flagship Funding, Yanchep Two Rocks RSL Sub-Branch applied for Community Grants funding and was successful in receiving \$2,960 for their 'Yanchep the Sun City Australia Day' event in 2022. This brought their total Community Funding from the City, to \$10,000 in the 2021/22 financial year.

The Community Grants funding for the 'Yanchep the Sun City Australia Day event' in 2022 was successfully acquitted in June 2022, meeting all of funding requirements. This was a successful event held at Splendid Park with over 5,000 people in attendance. The Year 1 Flagship Funding is currently at the acquittal stage, however the Flagship Funding requirements for Year 1 have been met and the events were successful, attracting 750 attendees to the Remembrance Day event and 4,000 attendees to the ANZAC Day event.

## Detail

The Yanchep Two Rocks RSL Sub-Branch has submitted application to amend their Flagship Funding to request the City provide the full \$10,000 funding in year 2 (2022/23) and \$10,000 year 3 (2023/24) for the delivery of their Remembrance Day and ANZAC day events; this equates to an increase of \$2,300 in 2022/23 and \$1,600 in 2023/24.

The applicant group are seeking additional funds to cover increased costs of materials and hiring equipment to accommodate increased attendance and prices.

Please refer to Table 1 below summarising the requested increase.

Table 1: Yanchep Two Rocks RSL Sub-Branch Flagship Funding Request

	<b>Year 1 (2021/22)</b>	<b>Year 2 (2022/23)</b>	<b>Year 3 (2023/24)</b>
Approved Flagship Funding (CP05-09/21)	\$7,040	\$7,700	\$8,400
Requested Flagship Funding Increase (as detailed in this report)	N/A	\$2,300	\$1,600
Total Flagship Funding (including requested increase)	\$7,040	\$10,000	\$10,000

In the initial Flagship Funding application, the group anticipated 1,300 to 2,700 attendees across both events. However, they have subsequently advised the City that the events were attended by approximately 4,750 attendees as shown in Table 2 below.

Table 2: Yanchep Two Rocks RSL Sub-Branch – Year 1 Flagship Funded Event Attendance

	<b>Year 1 (2021/22) Expected Attendance</b>	<b>Year 1 (2021/22) Actual Attendance</b>
Remembrance Day	500 – 1,500	750
ANZAC Day	800 – 1,200	4,000
Total	1,300 – 2,700	4,750

To help supplement the cost of accommodating this growth and increase in costs to run the events, the applicant group have sourced additional funding for the 2022/23 events, including securing an additional \$1,225 cash contribution from Lotterywest, an additional three partners and an increase of \$12,475 in in-kind partner support. The estimated financial and in-kind cost to run both events is \$37,200, 27% of which is being sought from the City, as demonstrated in Table 3 below.

Table 3: Yanchep Two Rocks RSL Sub-Branch – Year 2 Proposed Budget Contributions

<b>Applicant Group Contribution</b>		<b>Other Funding Sources</b>		<b>Requested contribution from the City</b>	<b>Total Event Cost</b>
Cash	In-Kind	Cash	In-Kind		
\$2,000	\$4,000	\$3,700	\$17,500	\$10,000	\$37,200

Table 4: Comparison of specifications across ANZAC Day and Remembrance Day events

	<b>Year 1 Expected</b>	<b>Year 1 Actual</b>	<b>Year 2</b>
Attendance	1,300 – 2,700	4,750	5,500 (estimate)
Self-Contribution	\$2,100	\$6,171	\$6,000
Partner Contribution	\$8,725	\$8,725	\$21,200
ANZAC Day Location	Yanchep Sports Club	Splendid Park	Splendid Park
Remembrance Day Location	Yanchep National Park	Yanchep National Park	Yanchep National Park

## Consultation

Administration provided support to the applicant group to assist in the preparation of the application. This is the same level of support provided to all applicant groups when submitting Flagship Fund applications.

## Comment

A comprehensive assessment process was undertaken by Administration for the initial Flagship Fund application and again for the revised application, including the following steps:

- Review against the eligibility criteria;
- Application pre-assessment;
- Independent panel member assessment; and
- Panel meeting to discuss key assessment points and recommendations.

The application was assessed against the general Community Funding Policy eligibility criteria as well as the following Flagship Fund-specific criteria:

CRITERIA	DESCRIPTION
<b>Flagship Status</b>	<ul style="list-style-type: none"> <li>• Significant community initiative attracting a high number of attendees or has a broad community reach.</li> <li>• Demonstrates recognition, celebration and/or commemoration of the City of Wanneroo's rich history and diverse culture.</li> </ul>
<b>Community benefit and accessibility</b>	<ul style="list-style-type: none"> <li>• Planning and delivery of the initiative will result in community partnerships and connections being developed.</li> <li>• There is clear identification of how the wider community will benefit from the initiative.</li> <li>• Compliance with Australian and State Government COVID-19 regulations and restrictions.</li> <li>• The initiative is physically accessible to, and welcomes people of all abilities, ages, and cultural backgrounds where applicable.</li> <li>• The initiative is free to participants/attendees.</li> <li>• The application demonstrates wide community attendance and benefits significantly beyond that of applicant group/organisation membership.</li> </ul>
<b>Capacity to deliver a successful initiative</b>	<ul style="list-style-type: none"> <li>• The application is supported by a plan which demonstrates and defines outcomes of the initiative.</li> <li>• The application has a clear, balanced budget covering all aspects of the initiative.</li> <li>• The applicant group/organisation demonstrates past experience in successfully delivering the initiative or similar successful initiatives.</li> </ul>
<b>Collaboration and Contribution</b>	<p>The applicant group/organisation:</p> <ul style="list-style-type: none"> <li>• Shows evidence of its contribution towards the initiative.</li> <li>• Shows evidence of other sources of funding/sponsorship towards the initiative.</li> <li>• Demonstrates collaboration with other community stakeholders to maximise the use of existing community resources.</li> <li>• Has described how the initiative can be made sustainable and continue into the future.</li> </ul>

For future event sustainability, it has been recommended that the group seek external funding in addition to the City's contribution. This approach increases support and funds leveraged for



the benefit of City residents and reduces financial reliance on the City. It also supports the applicant group to grow their event with an increase in associated costs.

Yanchep Two Rocks RSL Sub-Branch has demonstrated that the ANZAC Day and Remembrance Day events have significantly grown in attendance, attracting crowds larger than anticipated in their initial application. This is attributable to rapid growth across the City, as well as the increasing advertising of the events by the group. This growth has required the group to change the venue of the ANZAC Day event from Yanchep Sports Club to Splendid Park. Consequently, the applicant group are incurring higher costs to accommodate this increase, as demonstrated by spending an additional \$3,841 in Year 1 than anticipated in their original application. Furthermore, the applicant group have noted that the cost of sourcing materials and services has increased by 30% given recent inflation.

Administration is recommending that Council approve an additional \$2,300 for 2022/23 and an additional \$1,600 for 2023/24 subject to:

- Receipt of a satisfactory acquittal report for 2022/23 funding; and
- Receipt of a satisfactory estimate budget for the following year; and
- Receipt of a Public Community Event licence for each event; and
- The appropriate funds being allocated in the City's 2023/24 budget.

### Statutory Compliance

Nil

### Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

*1 ~ An inclusive and accessible City with places and spaces that embrace all*

*1.4 - Bringing people together*

*2 ~ A City that celebrates rich cultural histories, where people can visit and enjoy unique experiences*

*2.1 - Valuing cultures and history.*

### Risk Management Considerations

Risk Title	Risk Rating
ST-S26 Resilient and Productive Communities	Medium
Accountability	Action Planning Option
Director Community and Place	Manage

The above risk relating to the issue contained within this report has been identified and considered within the City's Strategic risk register. Action plans have been developed to manage this risk to support existing management systems.

### Policy Implications

Flagship Fund applications are assessed in accordance with the Community Funding Policy. As per the Community Funding Policy, Flagship Funding approval is via Council.

### Financial Implications

Administration is proposing approval of Flagship Funding of \$2,300 in 2022/23 and \$1,600 in 2023/24 to supplement the existing approved funding. This equates to an additional \$3,900

over two years. This will bring the total approved Flagship Fund contributions to the Yanchep Two Rocks RSL Sub-Branch to \$10,000 for 2022/23 and \$10,000 for 2023/24.

The additional Flagship Funding 2022/23 requested by Yanchep Two Rocks RSL Sub-Branch can be accommodated within the existing adopted 2022/23 Community Funding budget. The Community Funding Program budget for 2023/24 will be considered as part of the City's annual budgeting process.

## **Voting Requirements**

Simple Majority

## **Recommendation**

**That Council:-**

- 1. APPROVES additional Flagship Funding to the Yanchep Two Rocks RSL Sub-Branch to the value of \$2,300 in 2022/23 and \$1,600 in 2023/24 subject to:**
  - a) Receipt of a satisfactory acquittal report each year; and**
  - b) Receipt of a satisfactory estimate budget for the following year; and**
  - c) Receipt of a Public Community Event licence for each event; and**
  - d) The appropriate funds being allocated in the City's 2023/24 budget.**

*Attachments: Nil*

## Cultural Development

### CP03-11/22 Dordaak Kepap - Community Engagement Results and Next Steps

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File Ref: 25883V017 – 22/380775  
Responsible Officer: Director Community and Place  
Attachments: 5

#### Issue

To consider the community engagement results for the concept design of Dordaak Kepap and seek approval to proceed to detailed design.

#### Background

Following initial community engagement on the provision of a community facility at The Broadview in Landsdale (known at the time as the Southern Suburbs Library), at its meeting held on 25 August 2020, Council considered report CP01-08/20 and endorsed the design principles for the facility, approved going to tender for architectural consultancy services, and noted the proposal to seek funding for the Youth Innovation Hub.

Community consultation has been an ongoing part of the concept design and location of the building, with Phase 1 conducted in June to July 2019. This consultation informed the current concept design. The Phase 1 consultation (**Attachment 1**) attracted 1,407 responses and was primarily related to the site for the facility, with 87% supporting the current site choice. Opportunity was also undertaken in the Phase 1 consultation to seek feedback from the community on the services and programs to be offered in the library component (noting this was prior to the inclusion of the Youth Innovation Hub in the facility).

Phase 2 of the consultation was undertaken working with three local schools - Landsdale Primary, Carnaby Rise Primary and Landsdale Christian College. Teachers and students were engaged in a number of different activities including Your Say, in-school activities, school competition and interviews (**Attachment 2**). This feedback has been included in the concept design process and will assist in the detailed design phase of the facility.

In September 2020, the State Government confirmed the offer of \$3M funding from the WA Recovery Plan to develop a Youth Innovation Hub as an addition to the Southern Suburbs Library, with the total budget revised to \$10.45M. Information was shared with the community about the addition of the Youth Innovation Hub (Phase 3 consultation).

Tender for Architectural Consultancy Services to provide a new concept for the Library co-located with the Youth Innovation Hub, along with subsequent detailed design and contract administration services during construction was advertised and awarded to Bollig Design Group (BDG) in May 2022.

In August 2022, the concept design plan was approved by Council to go to community engagement, along with approval of the adoption of the name Dordaak Kepap. The community engagement process was to seek information about the building design and ideas for services and activities to be provided from the new building.

#### Detail

The Phase 4 community engagement process related to the concept design for the facility on the site at The Broadview, Landsdale and sought further feedback on the services and programs to be delivered from the facility. The engagement was undertaken between 26

August and 26 September 2022 and involved a multi-stream approach through the following avenues:

- Information about the new facility on both Your Say and Social Pinpoint, as well as a survey through Culture Counts seeking information on possible future services;
- Promotion via organic and boosted social media platforms, including Facebook, LinkedIn and Twitter;
- A letter drop to households within 1km of the facility (3,644 letters sent);
- Letters to the businesses in the Landsdale Forum and medical centre;
- Visit to Mercycare Child Care Centre;
- Discussion at Ni Kadadjiny Koort Reference Group meeting;
- Concept design plans presented to the City's Design Review Panel;
- Two community drop-in sessions held at Warradale Community Centre on 14 September 2022 (11 people attended);
- Concept plan available in all Wanneroo Libraries and Youth Centres directing people to the Your Say page;
- Consultation information sent to 51 contact/organisations
- Information sent to 70 primary and high schools, including home school contacts
- Information sent to Wanneroo and Early Years Network
- Information sent to Joondalup and Wanneroo Services Network and
- Contact made with youth organisations, schools and other interested parties previously engaged.

## **Consultation**

Details of the results of the Phase 4 community consultation process can be found in **Attachment 3**, with a summation of key findings below.

### Social Pinpoint

Overall, the Social Pinpoint Mapping Tool attracted 1,070 views and of the 379 unique visitors, 22 visitors made 51 comments. Comments were made across the entire design, with the majority (86%) of comments (thumbs up) placed on the plan. As per attached, the constructive (thumbs down) comments attracting the most votes related to the following areas:

- Having the staff room/toilets too close to each other; and
- Not enough areas for books/book shelves.

### Culture Counts Survey

The survey was undertaken by 55 community members, with no demographic information included. In response to the question on preferred services, programs and activities that the community would like to see delivered, the following were most popular:

- Library with books, magazines etc (69%)
- Early childhood programs (61%)
- STEAM (Science, Technology, Engineering, Arts, Mathematics) programs (60%)
- Community led social events (56%)
- Study and quiet places (52%)
- Community art and games groups (45%).

In answer to a follow up question of whether there are any additional services, programs or activities that they would like to see delivered, some comments included:

- Lego clubs
- Exercise and meditation groups
- Community arts and crafts activities
- Social groups
- Different community rooms and spaces
- School and youth programs
- City services.

The final question provided the opportunity to provide additional comments on the concept designs. Comments were varied with the majority either positive or constructive.

### Your Say Comments

A total of 17 comments were provided via the City's Your Say page, with the majority also positive or providing constructive feedback on the design. There were a few comments querying the name and the need for the facility.

### Community Meetings

The comments from the 11 people who attended the drop-in sessions at the Warradale Community Centre were positive with a couple of mixed views on the aesthetic look and whether it will date. Some of the anecdotal comments included:

- Like the outside "curvaceous" nature of the building.
- Mural idea on the Early Childhood Centre side wall through community engagement is a good idea.
- Availability of hireable spaces was queried and confirmed.

### Mercy Care Childcare Centre

City staff met with childcare centre staff during the engagement period and will work with the centre throughout the proposed construction period. Key feedback provided included:

- Views from Childcare Centre outdoor yard to the park will be halved.
- Big trees cut down for construction provide shade to outdoor yard.
- Open to murals on all walls that the Childcare Centre is exposed to.
- Dust and noise to be managed during construction to consider outdoor play time.
- Query on whether there will be early learning programs at library for childcare centre to engage in.

### Ni Kadadjiny Koort

The Ni Kadadjiny Koort suggested the following:

- A Welcome to Country and Smoking Ceremony be held to welcome the workers to the site, potentially including the local schools
- Avoid references in the site to colonisation related history as this sends conflicting messages
- A suggestion that the Cortney Hill artwork Nyitting Wanneroo could be used as it has themes in it
- The use of audio-visual techniques to focus on the name and interpretations.

A table showing the number of people who have been consulted on this project through the different phases of consultation can be found at **Attachment 4**. The number of those who have directly engaged with the project is 2,457 with this including those who are a unique visitor, have attended a meeting or other in person consultation. The table also shows those who have been reached, clicked on the links and shared the information, however these numbers are not included in the direct engagement figure.

### Design Review Panel

The City's Design Review Panel consider the building an important civic building that will provide vital and valuable services to the community. The design provides for a single level of accommodation offering greater accessibility, flexibility and economy.

The concept design is exciting and has the capacity to be innovative and visually distinctive. The curvaceous form and shape sits comfortably within the context of the site and begins to tell a compelling story of water and wetlands with its flowing lines and distinctive façade expression.

Panel members raised some challenges with the interface with the childcare centre and the need for the City to work with the childcare centre during the build and with the design. Resulting from this feedback, the setback on the western interface has been increased to facilitate construction and to include a small landscape edge. The Panel saw the footpaths to the south and east of the building as too narrow in a civic building. In the attached designs these have been changed to be more generous as well as looking at the functionality of the bin store. The two electrical charging bays give the centre two bays as there are no others located within in the shopping centre (**Attachment 5**).

The Panel made several comments about tweaking the entry to make it clearer, to improve the entry forecourt and the use of signage within the building. They encouraged the development of a landscape plan early in the building development that will enable the development of the building narrative which responds to the unique character and context of the area.

The Panel strongly supports the intention to provide a mixed mode HVAC system that will use natural ventilation when the climate conditions allow. Cross ventilation will be further enhanced with an operable roof light. A suggestion of incorporating additional folds within the roof plane to further facilitate cross ventilation and natural light within all occupiable spaces which might be further explored.

The north facing balcony is seen as a real asset and that exploration be undertaken as to how this might connect to the park and allow access from the building.

The Panel has been working with the City on this project since its inception and is enjoying the collaborative approach. The Panel see the project as having the capacity, with careful stewardship, to deliver a distinctive piece of architecture that will provide a vital and important amenity to the local and broader community.

### **Comment**

Overall, the community sentiment towards the concept design for Dordaak Kepap was positive, with some constructive feedback to be considered during the proposed detailed design phase.

In response to the childcare centre comments, the City will work with the contractor and the childcare centre to ensure the build is as smooth as possible and will engage the centre in the design of the mural. Changes have been made to the concept drawings attached to address the closeness of the toilet to the staff room.

The library is proposed to hold 15,000 books and will be part of the broader City's library system that enables books to be moved around the libraries on a daily basis. The concept plan is high

level and the book shelves show are indicative rather than an actual representative of how many and where the shelves will be located.

## Statutory Compliance

Nil

## Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

*1 ~ An inclusive and accessible City with places and spaces that embrace all*

*1.3 - Facilities and activities for all*

## Risk Management Considerations

Risk Title	Risk Rating
ST-S26 Resilient and Productive Communities	Medium
Accountability	Action Planning Option
Director Community and Place	Manage

Risk Title	Risk Rating
ST-S23 Stakeholder Relationship	Low
Accountability	Action Planning Option
Director Corporate Strategy and Performance	Manage

Risk Title	Risk Rating
ST-G09 Long Term Financial Plan	Medium
Accountability	Action Planning Option
Director Corporate Strategy and Performance	Manage

The above risks relating to the issue contained within this report have been identified and considered within the City's Strategic and Corporate risk registers. Action plans have been developed to manage these risks to support existing management systems.

## Policy Implications

The community engagement process was undertaken in accordance with the City's Community Engagement Policy.

## Financial Implications

The sum of \$10.45M has been included for Dordaak Kepap in the City's Long Term Financial Plan.

PR-226	
Description	Project Funding (Current)
Budget	
Expenditure to Date	\$483,986
Capital Works Budget for FY 2022/23	\$474,171
Capital Works Budget for FY 2023/24 (Proposed)	\$5,100,490
Capital Works Budget for FY 2024/25 (Proposed)	\$4,392,603



The latest revised Rough of Order of Magnitude (ROM) report completed in September 2022 and based on the latest concept design, indicates an overall project cost of \$10,676,430. This is currently \$228,180 higher than the allocated budget of \$10,451,250.

In order to bring the current design within the construction budget the following options (or a combination of) would need to be realised to generate further savings:

- Undertake and complete detailed design and specification in order to finalise detailed cost estimates and potentially remove cost assumptions provided within the ROM Cost Estimate;
- Delay the construction tender based on a potential for the WA construction market costs) before tendering, with external funding obligations to be considered. The current forecast program envisages the next phase of detailed design commencing in November 2022 to prepare documents for issuing Request for Tender in June 2023; or
- Continue to engage with external funding bodies to source contributions towards the fit out.

The following is an updated schedule for the remaining design and construction of Dordaak Kepap:

<b>Task</b>	<b>Duration*</b>	<b>Start Date*</b>	<b>Finish Date*</b>
DA Submission	8 weeks	9/11/2022	6/01/2023
Detailed Design and associated processes	28 weeks	9/11/2022	26/05/2023
Council Approval for Construction Tender & Contract Formulation	8 weeks	14/04/2023	12/06/2023
Construction Tender	5 weeks	11/07/2023	9/08/2023
Construction Tender Evaluation and Award	13 weeks	9/08/2023	9/11/2023
Construction Contract & Mobilisation	4 weeks	10/11/2023	7/12/2023
Construction	15 months	8/12/2023	7/02/2025
Post-construction for completion of operational fit out activities and installation of equipment	TBC		

An opening date for the new facility would be subject to the duration required for the completion of operational fit out activities, noting this will be undertaken after building handover and completion of the construction contract.

## **Voting Requirements**






Simple Majority

## Recommendation

### That Council:-

1. **NOTES** the results from the community engagement on the concept design for Dordaak Kepap;
2. **APPROVES** the concept design for Dordaak Kepap as detailed in Attachment 5 progressing to detailed design; and
3. **RECOGNISES** and **THANKS** the community for its involvement in the community consultation.

#### Attachments:

1. 	Attachment 1 - Dordaak Kepap - Community Engagement Phase 1	22/421253
2. 	Attachment 2 - Dordaak Kepap LLYIH - Community Engagement Phase 2	22/421288
3. 	Attachment 3 - Dordaak Kepap Community Engagement Results and Next Steps - Consultation Summary	22/395149
4. 	Attachment 4 - Dordaap Kepap Community Engagement Table	22/421394
5. 	Attachment 5 - Dordaak Kepap Concept Plans SK01-06 2022.10.04	22/393636



## Southern Suburbs Library

Community Engagement Outcomes

June to July 2019

# Background summary

- Held in June-July 2019
- Overall purpose – To get feedback on Landsdale as the recommended site for a new Southern suburbs library
- “Involve” level Engagement
- 87% support for the new library and location

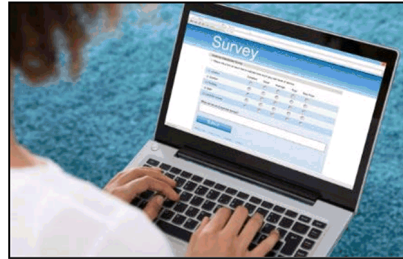


# Community participation



## YOUR SAY

- 1,959 Page Views
- 878 People
- 23 comments online



## SURVEYS

- 1,143 People
- Included 364 people within 2kms of site

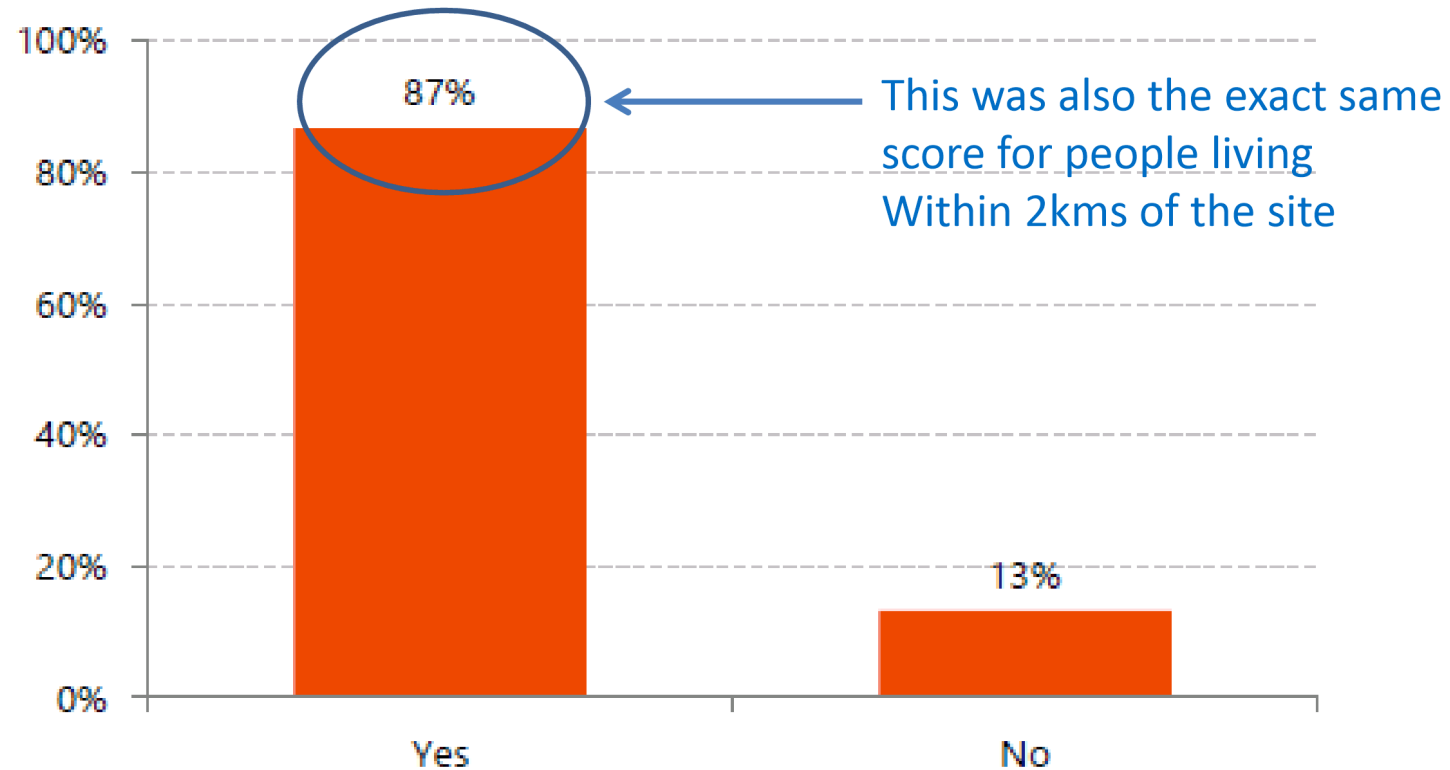


## WORKSHOP

- Open house
- Held at Warradale Community Centre

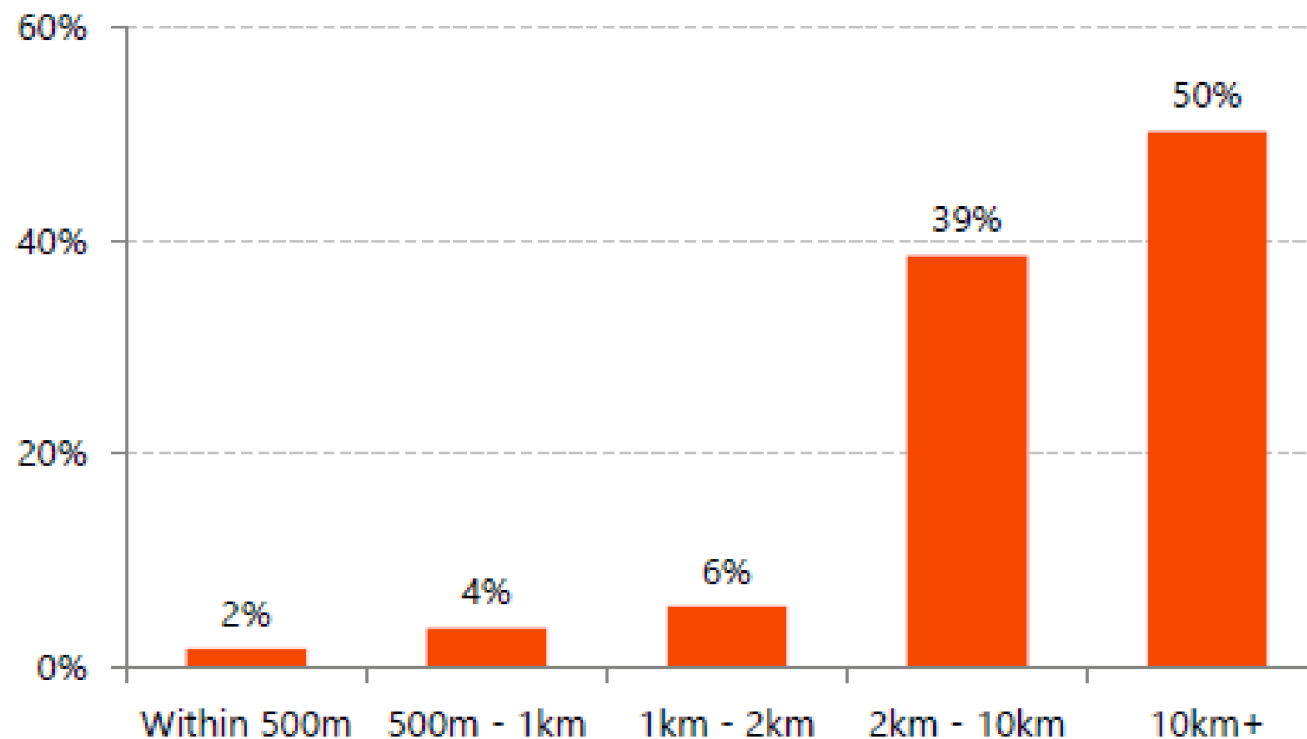
# Key survey findings

Southern Suburbs Library - Do you support the building of a library facility at this location?



# Key survey findings

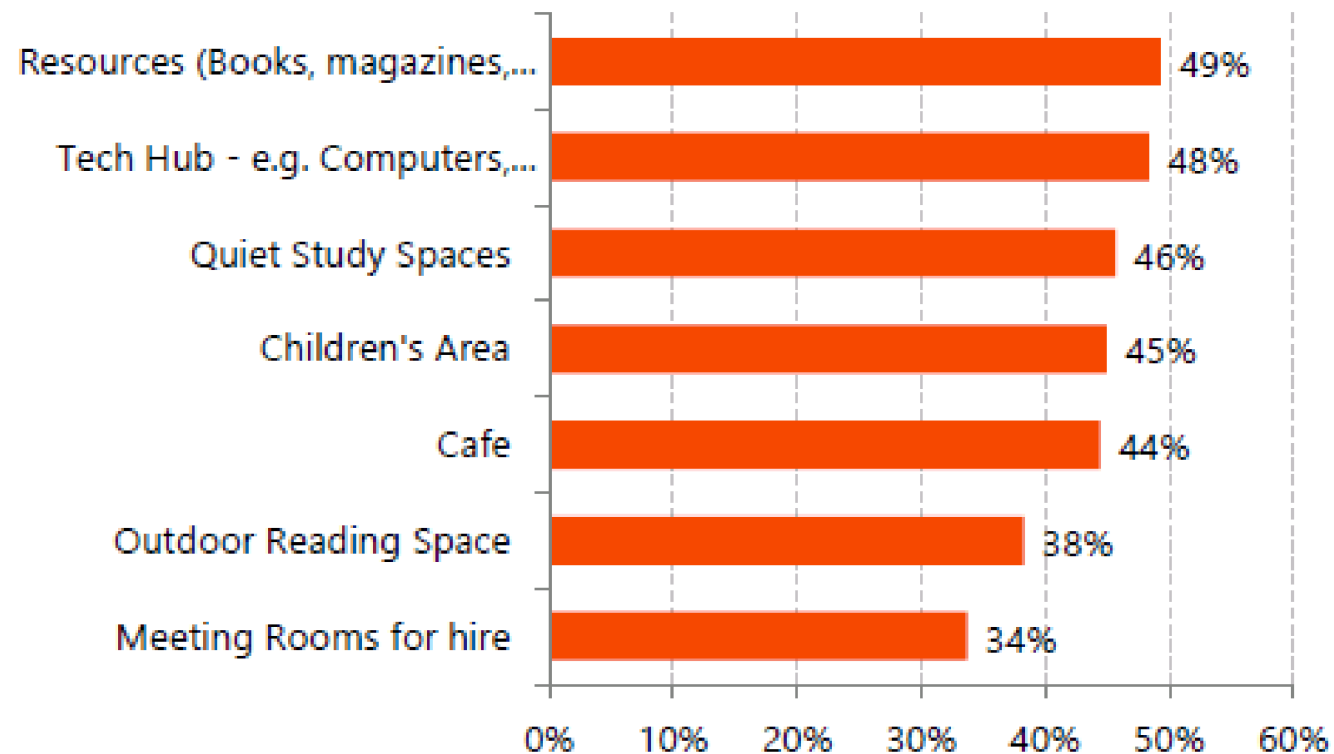
Southern Suburbs Library - how close do you live to the proposed new library at 15 The Broadview, Landsdale?





# Key survey findings

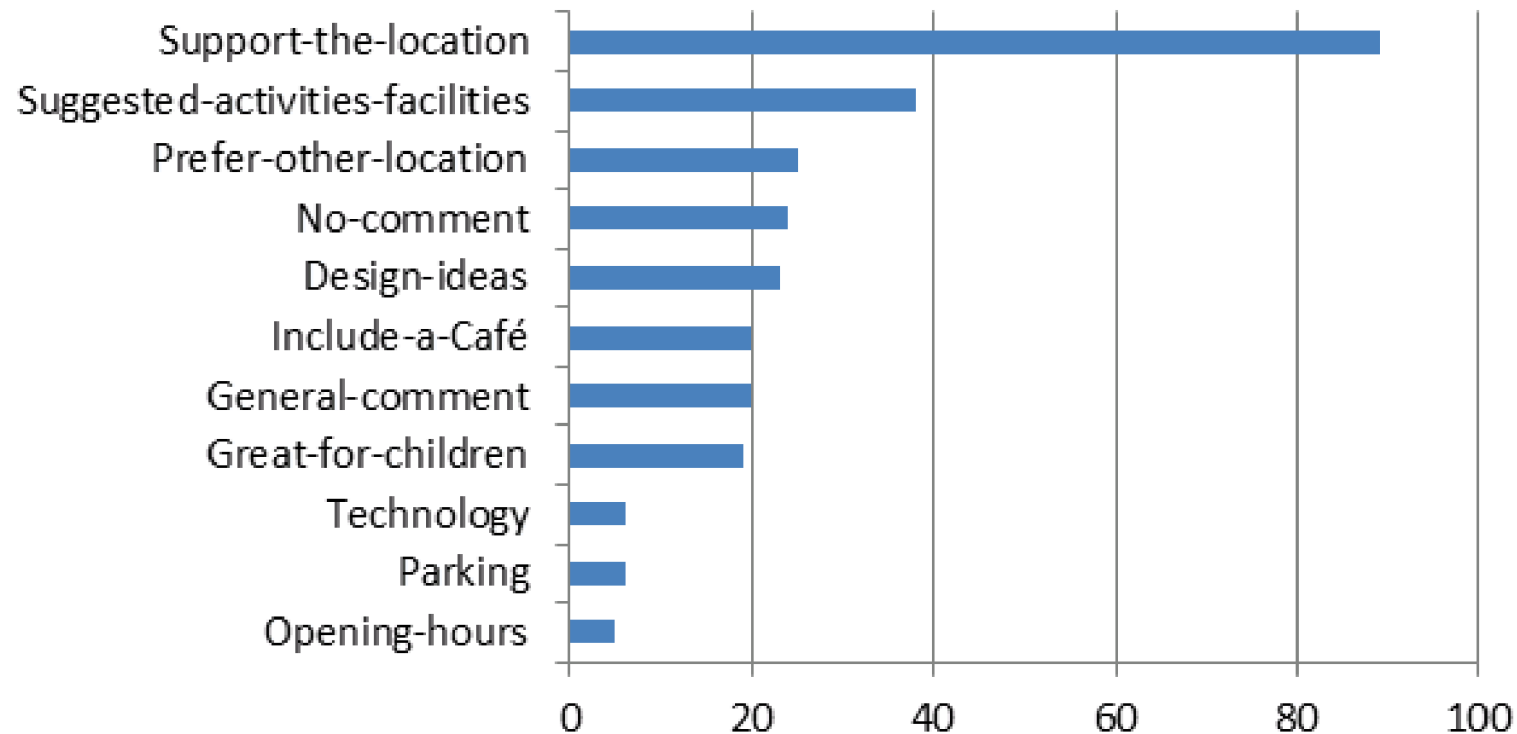
Southern Suburbs Library - which of the following design elements would you like to see included in the library facility?





# Key survey findings

## Open-ended question comments





City of Wanneroo  
Southern Suburbs Library  
Community Engagement – Phase 2 Report

Prepared for



April 2020

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## Executive Summary

### Background

The City of Wanneroo undertook community engagement in June and July 2019, to explore a preferred site for a new library in the southern suburbs (Phase 1 of the community engagement).

Landsdale was chosen as the ideal location for the City of Wanneroo's new South Ward library with overwhelming support for the facility (82 per cent). The suggested site at 15 The Broadview, adjacent to Landsdale Forum and overlooking Broadview Park, was endorsed at the Council meeting on 27 August 2019.

The City of Wanneroo undertook further community engagement in March 2020 to identify what students from local schools want to do at the new library (Phase 2 of the community engagement), such as:

- how people want to use the library (spaces, services, programs),
- how the common space should be activated, and
- how close people are to the site and likely to get there?

### Engagement Process

The engagement process involved:

- City of Wanneroo Your Say (9 to 27 Mar 2020)
- In-school activities (16 to 27 Mar 2020)
- School competition (16 to 25 Mar 2020)
- School interviews (16 to 23 Mar 2020)
- Community feedback (Apr 2020)

This report was prepared to outline the engagement process for Phase 2 of the Southern Suburbs library and the key findings will be a critical input to the detailed design process for the new facility.

### Key Findings

The key findings of the consultation are:

Students requested the following at the new Southern Suburbs library:

- Building design requests – students requests the building design to have a colourful interior, natural lighting, well designed, plants, carpets and a series of other suggestions.

- Library space requests – ages areas, chill room, art section, reading areas, comfy corner, little stage and other suggestions.
- Facility requests – the facility requests made by schools were a café, playground, toilets, gift shop, day-care centre, stationery suppliers, and McDonalds.
- Activities – the activities that were requested included board games, puzzles, arts, crafts, Lego, bingo, and raffles.
- Programs - the programs that were requested included story time, movies, events, volunteering, and book clubs.
- Furniture and equipment – the furniture and equipment requested were comfortable seating, free Wifi, computers, fish tank, charging stations, coffee machine and other suggestions).
- Service requests – the services requested were a movie library, DVDs, Children's books, audio books, long opening hours and a few other suggestions

Teachers and librarians from the local schools explained that they would really appreciate a library that complements the existing facilities and services offered at the school and offers students a comfortable space to learn and study. School teachers and librarians requested the following at the new Southern Suburbs library:

- A space where schools can regularly take students to undertake research.
- A mixture between hard copies and e-books. As well as resources in other languages relevant to the demographics of the area.
- Mix of devices such as iPad and computers spread throughout the library so students can search for books and do research.
- Good Wi-Fi, charging stations, and access to Skype, Zoom and other online connection tools.
- Comfortable spaces in the library free of distractions for students to learn and study.
- A café with affordable food.
- Community engagement opportunities and regular events for school excursions (such as, workshops, story sessions, puppetry, movies, drummers & dancers, poets, rap artists, performance artists, author visits, storytellers, local indigenous stories and history area, etc).
- STEM and Auslan resources.
- Provide student with access to e-books and audio books from outside the library.
- Meeting rooms offered for school library staff at low or no cost for professional development and workshops with access to technology.
- Full online membership registration for families.

- Promotion of the libraries through schools. In school ability to process memberships for City of Wanneroo libraries.
- Provide assistance to ESL families to navigate enrolling at the new library and provide information about the range of services and facilities available to them.

This report summarises the engagement activities undertaken with schools and outlines the key findings of the engagement process. The next step will involve the City of Wanneroo preparing a report to Council.

## Introduction

The City of Wanneroo undertook community engagement in June and July 2019, to explore a preferred site for a new library in the southern suburbs (Phase 1 of the community engagement).

Landsdale was chosen as the ideal location for the City of Wanneroo's new South Ward library with overwhelming support for the facility (82 per cent). The suggested site at 15 The Broadview, adjacent to Landsdale Forum and overlooking Broadview Park, was endorsed at the Council meeting on 27 August 2019.

A report was provided to Council late in 2019 with design options and associated cost estimates for consideration, prior to seeking the development application approval. It is envisaged that the proposed library will be a distinctive and unique community facility with a technology hub, public meeting rooms, quiet reading spaces and all of the essentials in a modern library, in addition to a café.

The City of Wanneroo undertook further community engagement in March 2020 to identify what students, teachers and librarians at local schools in Landsdale want to do at the new library (Phase 2 of the community engagement), such as:

- how people want to use the library (spaces, services, programs),
- how the common space should be activated, and
- how close people are to the site and likely to get there?

The feedback received will be a critical input to the detailed design process for the new facility. The outcomes of the engagement process will also be summarised and reported to Council.

## Engagement Approach

The engagement process is outlined below.

### **City of Wanneroo Your Say (9 Mar to 27 March 2020)**

This engagement project went live on the City of Wanneroo's Your Say Community Engagement hub on 9 March and community feedback was invited until 27 Mar 2020. The webpage was updated to outline the engagement activities to be undertaken for phase 2 and invited the community to participate in providing feedback via a range of options.

During the engagement period between 9 March and 27 March the Your Say project page received 1,042 views from 390 different people.

A link to the Your Say page was shared on the City's Facebook page on 9 March, at the start of the consultation period. The reach was 10,949. Of these there were 1,530 engagements, 169 link clicks, 13 shares and 59 comments.

### **In-school activities (16 to 27 Mar 2020)**

The City of Wanneroo conducted in-school activities with students at primary and secondary schools in Landsdale to ask what they would like to do at the new Southern Suburbs library. The in-school activities took 45 to 60 minutes in duration.

The following schools and number of students were engaged:

<b>Date</b>	<b>Time</b>	<b>School</b>	<b>Year Level</b>	<b>Students</b>
19/03/2020	9:00am	Landsdale Primary Schools	Year 5 & 6	15
16/03/2020	9:00am	Carnaby Rise Primary Schools	Year 5 & 6	16
17/03/2020	1:00pm	Landsdale Christian School	Year 9 & 10's	20

### **School competition (16 to 25 Mar 2020)**

Year 5 and 6 and all secondary students were invited to participate in a competition to share their ideas about the services, programs or facilities that could be offered at the new Southern Suburbs library. They were asked to share one service, program or facility that they would most love to see at the new Southern Suburbs library and why it would be of value. A total of 22 entries were received.

The City of Wanneroo Council officer selected one entry for each participating school and students were awarded a \$50 book voucher.

### **School interviews and survey (16 to 23 Mar 2020)**

An in-depth telephone interviews was conducted with a teacher from Landsdale Christian School to explore the services and programs currently offered and what they would like at the new library to complement what is currently on offer.

An online survey asking the same was also distributed to school librarians to obtain feedback about the existing services and programs offered at local schools within the City of Wanneroo and what they would like at the new Southern Suburbs to complement existing services and programs. A total of 4 surveys were received.

### **Community feedback (Apr 2020)**

The school engagement outcomes, as outlined in this report, will be summarised and distributed to the broader community via City of Wanneroo Your Say site.

Discussion guides and worksheets were developed to assist with the data collection process, see Appendix A. This report summarises the engagement activities undertaken with schools and outlines the key findings of the engagement process. The next step will involve the City of Wanneroo preparing a report to Council.



# Key Findings

## Student Feedback

### Words associated with library

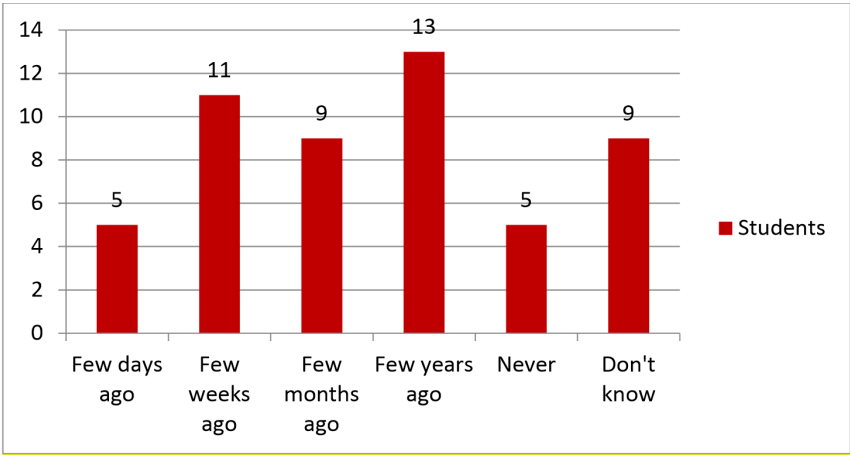
When students were asked to describe one word that comes to mind when they think of the word ‘library’, they wrote:

- Books, Reading, Borrowing
- Creative, Imagination, Fantasy
- Relaxation, Peace, Quiet
- Awesome, Cool, Fun, Childish
- Research, Study, Focusing, Information Gathering
- Fiction/Non-Fiction, History, Graphic Novels
- Organised, Wi-fi

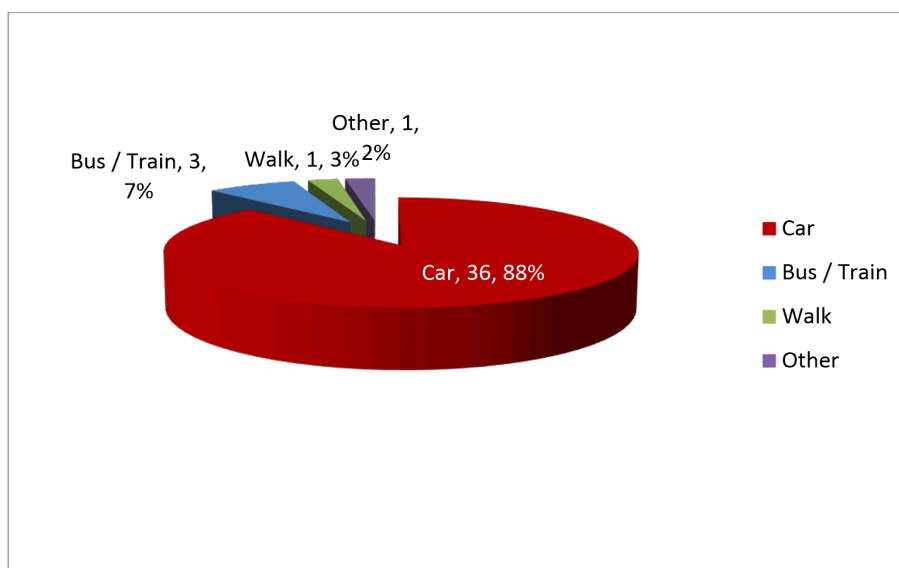
### Previous visit to a public library

Students were asked to describe their last visit to a local library including when they last visited, what they did there, how they got to the library and approximately how long they stayed.

The following summarises the feedback received: 10% (5) said they visited a library ‘A few days ago’, 21% (11) said they visited a library a ‘A few weeks ago’, 17% (9) said ‘A few months ago’, 25% (13) said ‘A few years ago’, 10% (5) said they have ‘never visited’ a public library and 17% (9) said they ‘Don’t know or can’t remember’.



Most students got to the library by car (88%, 36). Very few got to the library by bus / train (7%, 3), walking (2%, 1) or other (2%, 1).



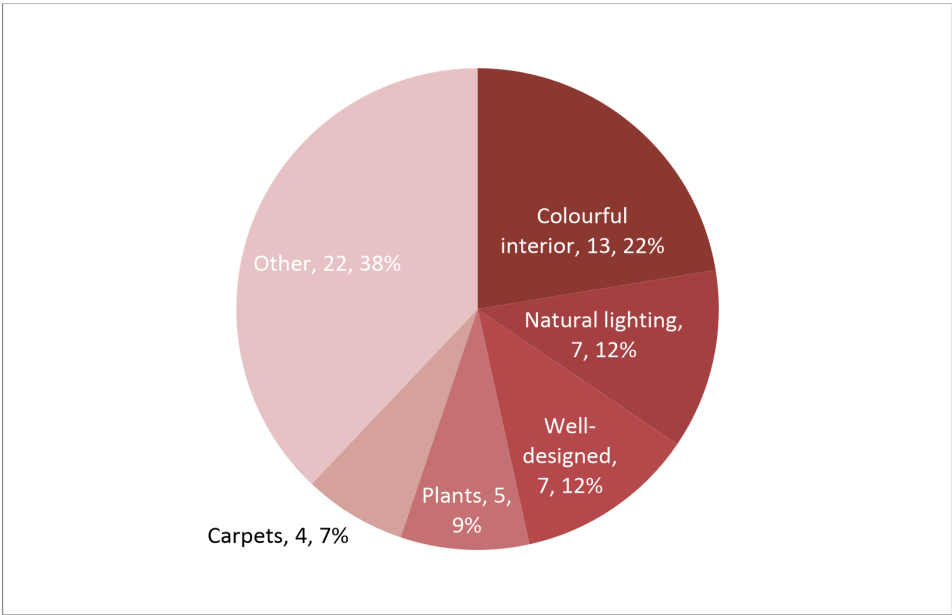
During their last visit, students visited the Wanneroo and Girrawheen library and the State Library. They read, reserved, borrowed and returned books (fiction, non-fiction, anime, manga, and comics), listened to audio books, asked or searched for a book, borrowed movies / DVDs / CDs, used a computer, played with Lego, board games/chess/puzzles, looked at maps, sat on cushions, beanbags or egg chairs, painted pictures, made a story, talked to friends, visited the museum and gift shop, printed, relaxed, did homework, did some printing, listened to music, bought coffee, and slept.

The majority of students stayed at the library for an hour or less during their last visit (53%, 22), 25% (10) stayed between one to three hours, 7% (3) stayed for three hours or more and 15% (5) didn't know / couldn't remember.

Building design requests

The building design requests made by schools were:

- Colourful interior – 22% (13)
- Natural Lighting – 12% (7)
- Well designed – 12% (7)
- Plants – 9% (5)
- Carpets – 7% (4)
- Other 38% (22)



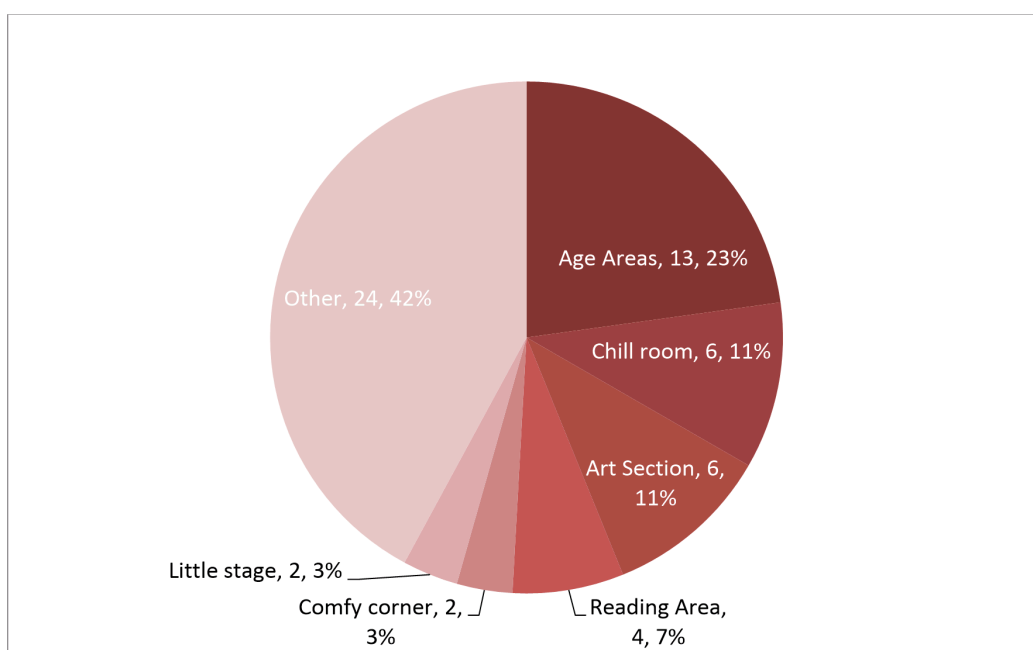
Of the people that said ‘Other’, the word cloud below illustrates the suggestions made. The larger the text, the more people that expressed the idea.



### Library space requests

The library space requests made by schools were:

- Ages areas – 23% (13)
- Chill room – 11% (6)
- Art section – 11% (6)
- Reading areas – 7% (4)
- Comfy corner – 3% (2)
- Little stage – 3% (2)
- Other – 42% (24)



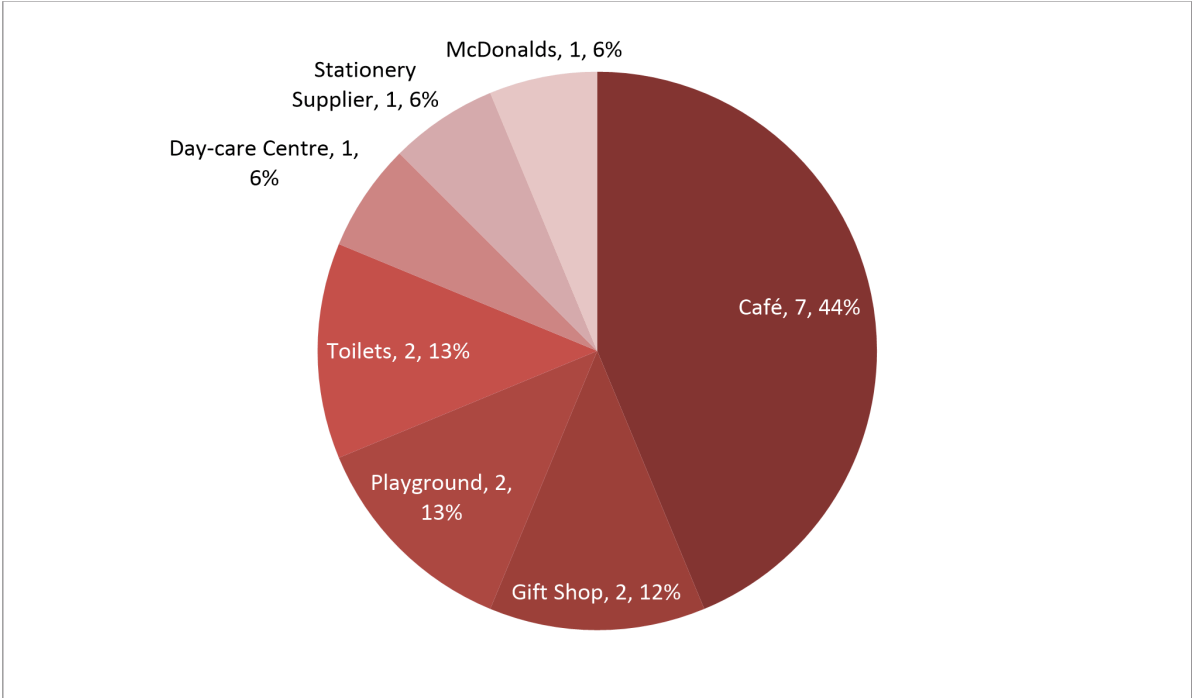
Of the people that said 'Other', the word cloud below illustrates the suggestions made. The larger the text, the more people that expressed the idea.



Facility requests

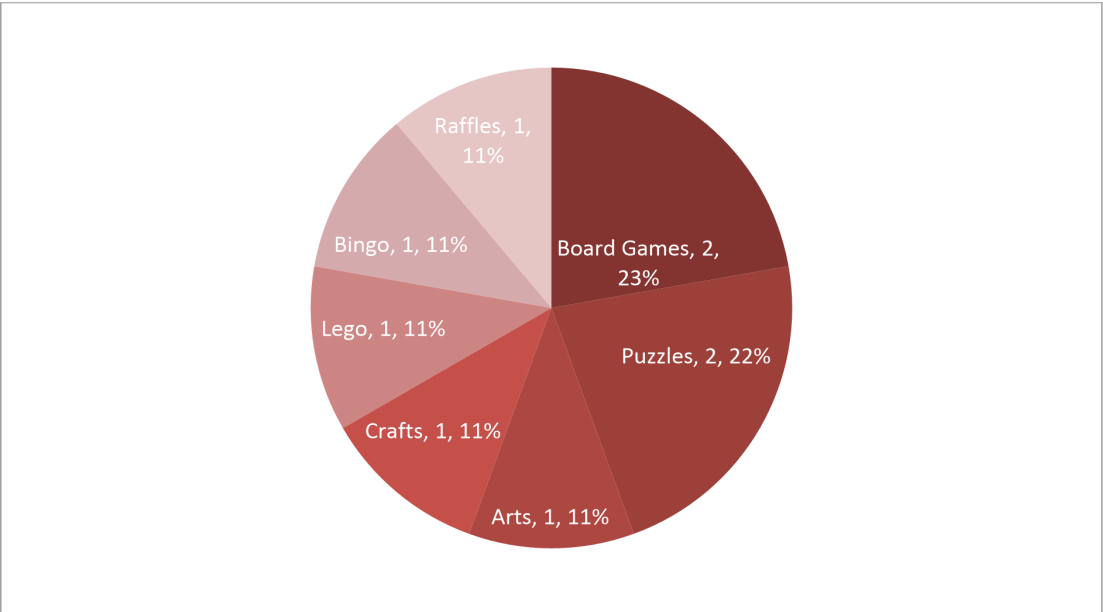
The facility requests made by schools were:

- Café – 44% (7)
- Playground – 13% (2)
- Toilets – 13% (2)
- Gift shop – 12% (2)
- Day-care centre – 6% (1)
- Stationery suppliers – 6% (1)
- McDonalds – 6% (1)



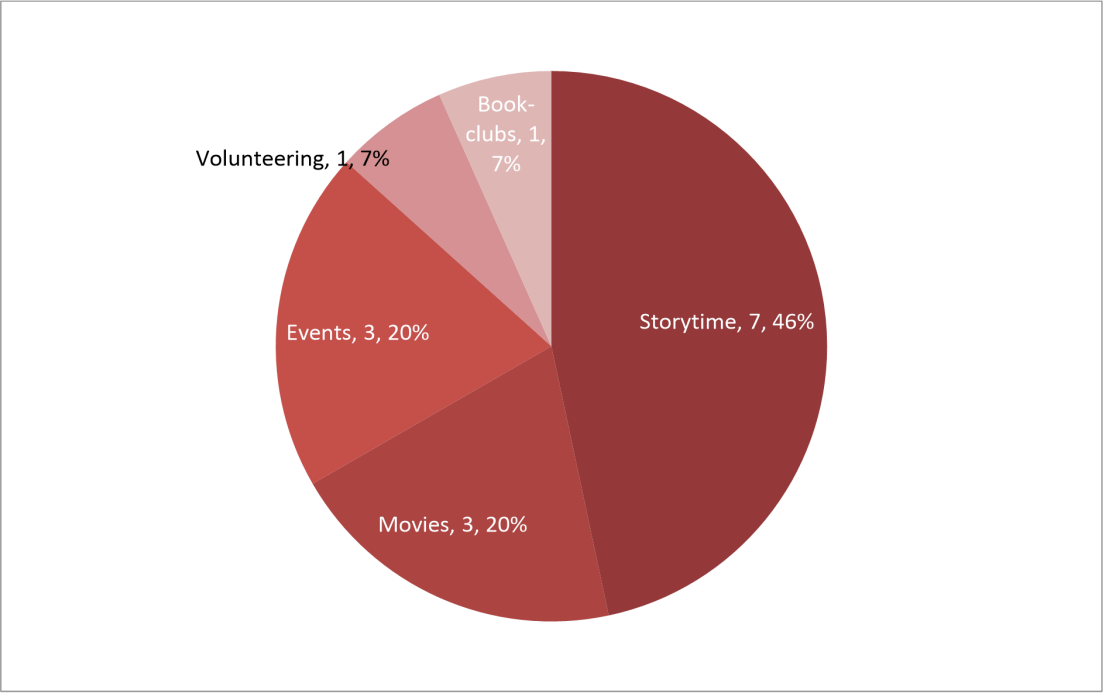
The activities that were requested included:

- Board games – 23% (2)
- Puzzles – 22% (2)
- Arts – 11% (1)
- Crafts – 11% (1)
- Lego – 11% (1)
- Bingo – 11% (1)
- Raffles – 11% (1)



The programs that were requested included:

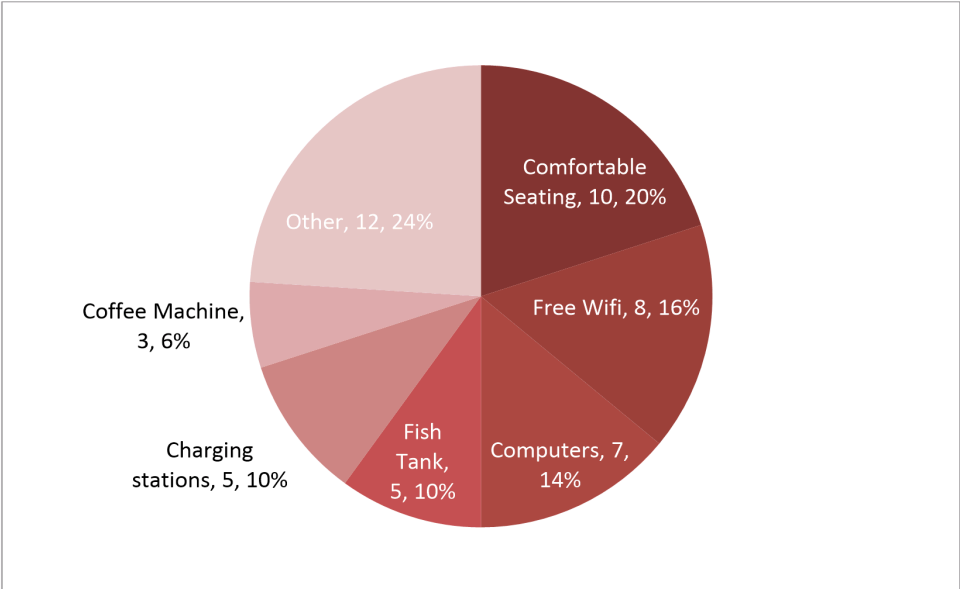
- Storytime – 46% (7)
- Movies – 20% (3)
- Events – 20% (3)
- Volunteering – 7% (1)
- Book clubs – 7% (1)



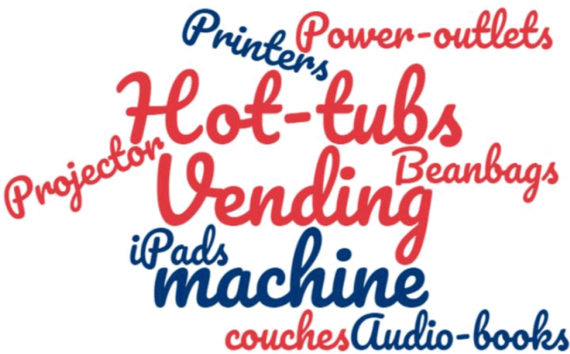
Furniture and equipment requests

The furniture and equipment requests made by schools were:

- Comfortable seating – 20% (10)
- Free Wifi – 16% (8)
- Computers – 14% (7)
- Fish tank – 10% (5)
- Charging stations – 10% (5)
- Coffee machine – 6% (3)
- Other – 24% (12)



Of the people that said ‘Other’, the word cloud below illustrates the suggestions made. The larger the text, the more people that expressed the idea.

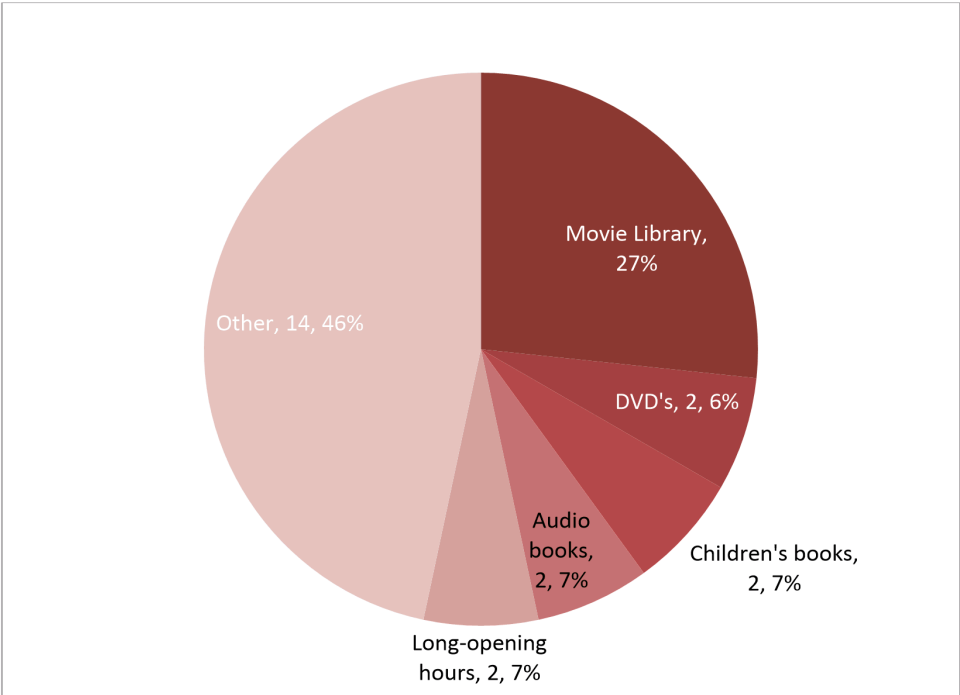




Service requests

The service requests made by schools were:

- Movie library – 8% (27)
- DVDs – 2% (7)
- Children’s books – 2% (7)
- Audio books – 2% (7)
- Long opening hours – 2% (7)
- Other – 46% (14)



Of the people that said ‘Other’, the word cloud below illustrates the suggestions made. The larger the text, the more people that expressed the idea.



### School Competition Entry Winners

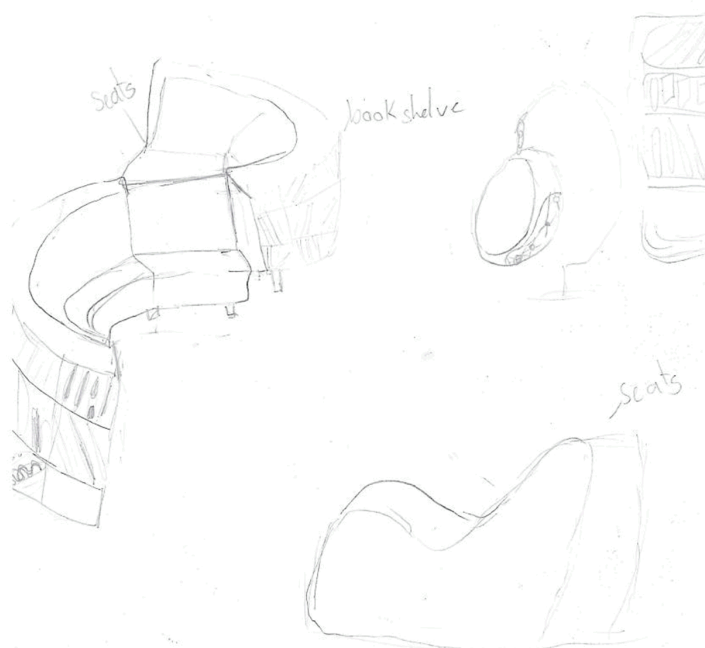
The following two entries won the school competition.

#### Winner – Year 6 Student

Flexibility is what we think people need to relax. Our library is great, but it is kinda dark and the shelves are squared pointy. The set up is kinda like a maze. Expressing your self is very important so our library would be very open, flexible. The shelves would be more round and open with a more creative touch to them. The furniture would be more creative. The colors would be lighter. Creativity and flexibility is what I would like to see a library based around. Thank you for listening.

100 words to our ideas.

here are some ideas



**Winner – Year 3 Student****Teacher / Librarian Feedback**

Feedback from school teachers and librarians is summarised below.

**School use of City of Wanneroo libraries**

Schools currently use the local City of Wanneroo libraries as follows:

- Students visit the local libraries once every two weeks for a couple of hours to do research.
- Children's Book Week celebration events/sessions and collaboration.
- Kit keeper Junior Book Club kits.
- Use Better Beginnings and spend a lot of time encouraging use of libraries.
- High School Students for History and Ancient History and Politics and Law.

### Existing facilities and services at school library

The existing facilities and services that local schools provide at their school library are:

- No dedicated space for a library. In future, there will be some dedicated space to store books and provide access to digital and online databases. It will be engaging and colourful with mats and beanbags for students to read and study.
- There is a move away from hard copy towards access to digital and online resources. We will offer search terminals and work computers for students to access e-books and o-books.
- Hard copy books for the early years and primary school students.
- Kindy story time and reading times where people come out to read books to the younger students.
- Primary school lending Library
- Lunchtime Games
- Parent Collection (LEAP - Linking Education & Parents)
- Landsdale Digital Library (Wheelers eBooks & audiobooks)
- Teacher Resource Collection
- Makerspace, lunch time openings
- Circulation staff, students, families.
- Encyclopedia Britannica online 24/7 access
- Access to LMS online for holds, reviews etc.
- None for High school, library books are scattered between classrooms and we don't have enough classes to fit a library

### New library offering to complement school

Schools would like the following offered at the new library to complement what is offered at their school:

- A space where schools can regularly take students for 2 to 3 hour blocks to undertake research, using both hard copy books and online libraries.
- A history section.
- Terminals spread throughout the library so students can search for books.
- A mixture between hard copies and e-books. There is still a lot of value in having students look up and find books using an indexing system.
- Interesting spaces where kids can navigate through.
- Good Wi-Fi so kids can use their own devices.

- Offer a mix of devices such as iPad and computers throughout the library.
- Provide student with access to e-books from outside the library.
- Provide comfortable study spaces in the library free of distractions for students to learn and study. Different little booths and work stations that are quiet, comfortable, and has good Wi-Fi would be ideal.
- Provide a place people to get food. The café has to be affordable and appealing for young people.
- Community engagement opportunities with a focus on multicultural/multilingual events and gatherings to reach out to our community (eg: workshops, story sessions, puppetry, movies, drummers & dancers, poets, rap artists, performance artists, author visits, storytellers, etc).
- STEM Facilities (eg: coding classes, robotics, LEGO club, etc).
- Flexible Professional Learning spaces and/or Function Room to conduct Teacher & Support Staff Professional Learning sessions with access to technology.
- Borrow Box (or similar platform) to complement and extend access of our patrons to eBooks and audio books.
- Online learning hub. Time and space to use all sorts of devices (eg: BYOD facilities; charging stations; access to Skype, Zoom and other online connection tools).
- Online content: Use of City of Wanneroo Library's readers etc promoted in schools. (primary school).
- Full online membership registration for families and ability for School to loan Books in other languages relevant to area demographic.
- Local Indigenous stories and history area.
- Auslan resources.
- Regular events for school excursions, not just CBCA Book Week.
- Place for students to do study and research, with internet.
- Books to read for leisure.

#### **Other offerings to add value to school or broader community**

- Offer mothers groups spaces to meet with affordable food.
- Have rooms and spaces available to rent out for functions.
- Be a hub for people to come together to congregate and meet.
- Indoor and outdoor places in the Café to make it a nice place for people to meet and spend time in.

- A place where kindy and pre-kindy students can go and have someone from the community come in and read them stories.
- Collaboration to pool our resources during special events such as National Simultaneous Storytime (NSS), Book Week, Anzac Day, etc.
- Provide assistance to ESL families to navigate enrolling at the new library and provide information about the range of services and facilities available to them (perhaps in their home language?).
- Visits by the new library staff (eg: Children's Librarian) to conduct story time sessions and other reading-related events.
- Regular visits from City of Wanneroo library staff to schools.
- In school ability to process memberships for City of Wanneroo libraries.
- Host author visits and shared costing of author visits, events etc.
- Cultural events and resource sharing

#### **Other considerations in the planning, development and operation of the new library**

- Flexible use of space with places for students to engage in quiet study and research.
- Collaboration areas for discussion and sharing ideas.
- Access points for use of all technology.
- Promotion of the libraries through schools.
- Meeting rooms offered for school library staff at low or no cost for professional development and workshops.

#### **Other comments**

Two verbatim comments received were:

- "Thank you for opportunity to provide input and feedback into this process."
- "I am very excited to see a library being planned for an area close to our school. As a facilitator of training for other school library Officers I hope to form a partnership that will be of benefit to this and to all students in the area."

## Next Steps

The outcomes of the engagement process will be a critical input to the detailed design process for the new facility. The detailed design tender process is expected to occur in May 2020.

Before this occurs, a report is expected to be provided to Council with design options and associated cost estimates for consideration, prior to seeking the development application approval. The outcomes of the engagement process will be summarised and reported to Council.



## Appendix A – In-School Activity

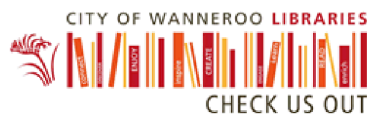
### In-school Activity Session Plan

The in-school activity sought to engage upper primary and secondary students to obtain their input to the design of the new Southern Suburbs library.

Activity		Duration
<b>Introduction</b>	Provide an introduction to the speaker, the project and the purpose for visiting and speaking with students.	3 min
<b>Where do you live?</b>	Using a sticky dot, mark on the map where you live.	2 min
<b>What does a library mean to you?</b>	<u>On the post-it note you have in front of you:</u> Write one word that symbolises what a library means to you? Invite some of the students to share what they wrote.	5 min
<b>When was the last time you visited a library?</b>	<u>Complete the worksheet on your own:</u> When was the last time you visited a library? What did you do there? How did they get there? How long did you spend there? Invite some of the students to share what they wrote.	10 min
<b>What do you want to do at the new library?</b>	<u>Small group activity (3 to 4 students at each group):</u> I want you to imagine it is 5 years from now. The City of Wanneroo has just won an award for having the best new library in the world. What would the best library in the world have for you? What would make you really want to go to the library? In small groups, come up with one or a few ideas. Draw or write your ideas on the piece of paper.  <i>Please remember that all ideas are good ideas. We want to hear all unusual and creative ideas as well and as many ideas as possible.</i>  Invite each of the groups to share their ideas.	20 min
<b>How did the session go?</b>	Ask students to provide feedback on the session by illustrating their enjoyment, or lack of enjoyment of the session, by drawing a face on the butcher paper mounted on the wall.	3 min
<b>Close Session</b>	Close the session by thanking students for their ideas and time.	1 min
<b>Hand out take-home activity</b>	Hand out the take home activity and encourage students to participate.	1 min



## Worksheet 1 – Last Visit to Library



### Worksheet 1 – Last Visit to Library

#### When was the last time you visited a library?

*circle the closest answer - it does not need to be exact*

A few days ago	A few weeks ago	A few months ago	A few years ago	I have never visited	Don't know / can't remember
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#### What are all the things you did at the library on your last visit?

#### How did you get there?

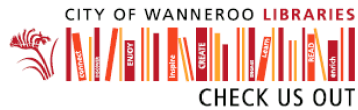
*circle all the ways you used to get to the library on your last visit*

Walk	Cycle / Scooter	Car	Taxi	Bus / Train	Other
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If Other, please describe \_\_\_\_\_

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## Worksheet 2 – New Library Ideas



## Worksheet 2 – New Library Ideas

Imagine it is 5 years from now and the City of Wanneroo has just won an award for having the best new library in the world.

**What would the best library in the world have for you? What would make you really want to go to the library?**

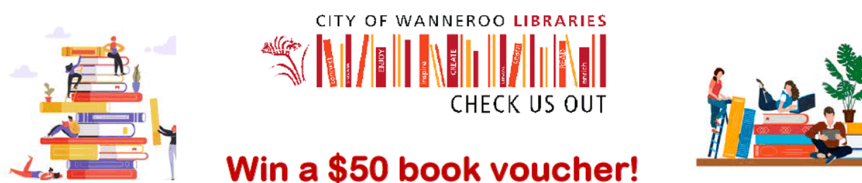
Draw or write your ideas on this worksheet.

*Remember all ideas are good ideas and we want to hear all unusual and creative ideas as well and as many ideas as possible.*



DRAFT

## School Competition Entry Form



*What would you love to see at the new library in Landsdale, and why?*

Entries can include:

- An illustration or picture, as well as a description of 100 words or less
- A poem, describing your idea in 100 words or less

*Use the space below to get creative and don't forget to add your name and year level on the back.*

**Please return entries to the School Library by Wednesday 25 March 2020**



# DRAFT

## School Librarian Interview Guide / Survey

The City of Wanneroo has selected a preferred site for a new library at 15 The Broadview, Landsdale. We are seeking feedback about the facilities and services you would like at the new library to complement what is offered at your school. The feedback will help to inform the detailed design for the new facility. Construction of the new library is expected to commence in 2021.

### Interview / Survey Questions

- How does your school currently use the local City of Wanneroo libraries?
- What existing facilities and services do you have at your school library (please include anything planned for the coming year or two)?
- What would you like to see offered at the new library to complement what is offered at your school?
- What else do you think could be offered to add value to your school or the broader community?
- Is there anything else that needs to be considered in the planning, development and operation of the new library to ensure it is of greatest value to the school?
- Are there any other comments you would like to make?
- Please provide your contact details on the following pages so that we can keep in touch as the project develops.
- What school do you represent?
- Name, Position and Email

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## Appendix B – In-School Activity Outputs

### Where students live?

The students were asked to indicate approximately where they live on a map, using a sticky dot. The maps below illustrate where the students live.

School	Map
Landsdale Primary Schools	
Carnaby Rise Primary Schools	

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School	Map
Landsdale Christian School	

### One word to describe what a library means to you?

Students were asked to write one word that they think of when they hear the word library. The following words were the first word that came to students mind when they think of a library.

School	One Word
Landsdale Primary Schools	<ul style="list-style-type: none"> <li>• Awesome/Cool (x 2)</li> <li>• Books (x 3)</li> <li>• Books Creative</li> <li>• Books Reading (x 5)</li> <li>• Books/ Fiction non-fiction</li> <li>• Fun</li> <li>• Quiet (x 2)</li> <li>• Relax Reading</li> <li>• Wonderland Books</li> </ul>
Carnaby Rise Primary Schools	<ul style="list-style-type: none"> <li>• Big Books</li> <li>• Book Land</li> <li>• Books (x 11)</li> <li>• Childish</li> <li>• Graphic Novels</li> <li>• Peace and quiet</li> </ul>
Landsdale Christian School	<ul style="list-style-type: none"> <li>• Books (x 3)</li> <li>• Borrowing</li> <li>• Focusing</li> <li>• History (x 2)</li> <li>• Imagination/Fantasy</li> </ul>

## DRAFT

School	One Word
	<ul style="list-style-type: none"> <li>• Information Gathering</li> <li>• Organised</li> <li>• Quiet Place (x 5)</li> <li>• Reading</li> <li>• Relaxation</li> <li>• Research (x 2)</li> <li>• Study (x 3)</li> <li>• Wi-Fi Access (x 2)</li> </ul>

## Worksheet 1 – Last Visit to Library

Students were asked to describe their last visit to a local library including when they last visited, what they did there, how they got to the library and approximately how long they stayed. The following summarises the feedback received:

When was the last time you visited a library?	Count	%
A few days ago	5	10%
A few weeks ago	11	21%
A few months ago	9	17%
A few years ago	13	25%
I have never visited	5	10%
Don't know / can't remember	9	17%
<b>TOTAL</b>	<b>52</b>	<b>100%</b>

### What are all the things you did at the library on your last visit?

- Sat on cushions and read a novel. I like to look at the old-fashioned books.
- Look at maps, read books, painted pictures
- Ask for a book, search for books, use a computer
- I read some books while sitting in the corner on an egg chair
- Look for comics and looked at Lego.
- I read anime
- Look at books, sit down and read book, look at computers to find the books, look at my favourite authors to see if they made more books
- I made a story with my class in year 2 or 3
- Borrow books, movies, played with Lego and read books, used computers to look for books
- Got a book browser, borrowed a book, played with Lego
- Play board games, read books, do painting, go on the computer, make Lego structures
- Returned a book outside of the library
- Read books, talk to friends
- I read lots of picture books and sat on a beanbag
- I went up the elevator. I looked at old stuff and computers, went in little museums, looked at the gift shop.



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- I visited Girrawheen library and first I borrowed books there was this robot program so I joined it.
- Read a book
- Looked up dictionaries, study
- Read a book on my phone cause none of the books I was looking for were there. Watch my little brother do swimming lessons there.
- Read, research, look at movies, music, \$2 coffee, anime/manga, printing for project, chess & puzzle, internet to help with my project, returned, borrowed, reserved books.
- Studied and borrowed a book
- Read books, borrowed books, studied, slept
- I was fined and I borrowed some books
- Took out book to read over holidays
- Looked through books and see if I wanted to read them, borrow books, research
- Read books, get books, return books
- Borrowed a book to read sometimes to study or just peace and quiet and the fun of finding new books
- Grabbed a couple of study books for some tests and assignments
- I looked at different types of butterflies/bugs and looked at the books
- Read books, singing, dancing
- Borrowed a book
- Looked for books on cooking/healthy eating, and other interesting books I was interested in. Played chess.
- Sat down and read books, browsed books wanted, scanned books, listened to audio books
- I borrowed, renewed and had fun it is an enjoyment going to the library
- I haven't visited a library except the school one
- I went to the library few weeks ago and a read challenging books to read.
- I read 2 books one was a picture book and one was a wing of fire.
- Borrowed 2 books. Sat down and read at home for a few hours. Next week same routine.
- First I borrowed some books and some CD's then me and my sister played with the toys and then went home.
- I borrowed lots of books and visited the museum at Wanneroo library.
- Mathletics on computer, reading, a bit of research, quiet place to do homework
- I read and proceeded to read
- Sitting and reading and relaxing
- I got Captain Underpants and got fiction and non-fiction books.
- I borrowed a few books and looked at non-fiction books.

How did you get there?	Count	%
Walk	1	2%
Cycle / Scooter	0	0%
Car	36	88%
Taxi	0	0%
Bus / Train	3	7%
Other	1	2%
<b>TOTAL</b>	<b>41</b>	<b>100%</b>



## DRAFT

How long did you stay at the library on your last visit?	Count	%
30 minutes or less	5	12%
30 minutes to one hour	17	41%
One to two hours	4	10%
Two to three hours	6	15%
Three hours or more	3	7%
Don't know / can't remember	6	15%
<b>TOTAL</b>	<b>41</b>	<b>100%</b>

## Worksheet 2 – New Library Ideas

Students were asked to imagine the new Southern Suburbs library 5 years from now. They were asked to describe what the best library in the world have for them and what would make it a library they would really want to visit.

School	Aspirations
Landsdale Primary Schools	<ul style="list-style-type: none"> <li>• Two storey building</li> <li>• A big TV for little children and headphones so it doesn't disturb anyone</li> <li>• E-book searches</li> <li>• Activity area</li> <li>• Allowance to bring MacBook for audio books</li> <li>• Arts and craft section</li> <li>• Art section</li> <li>• Audio books for different ages</li> <li>• Audio section with big chairs</li> <li>• Audio book area</li> <li>• Beanbags and couches (x2)</li> <li>• Bingo for all ages</li> <li>• Birthday section where young kids can celebrate their birthday party</li> <li>• Book themed cakes</li> <li>• Books floating with string from the roof</li> <li>• Bus to transport elderly to library</li> <li>• Café (x3)</li> <li>• Canteen</li> <li>• Chapter sections</li> <li>• Charger area for devices</li> <li>• Chill room</li> <li>• Chillaxing area</li> <li>• Colourful carpet</li> <li>• Colouring section</li> <li>• Comfy corner</li> <li>• Comfy couches</li> <li>• Comfy hole in the wall to sit in</li> <li>• Computers</li> <li>• Computers for research and e-books (x2)</li> </ul>

## DRAFT

School	Aspirations
	<ul style="list-style-type: none"> <li>• Couches everywhere to sit down</li> <li>• Day-care centre in library so parents can read and chillax, and library workers will take care of children</li> <li>• Decorations</li> <li>• Elevator</li> <li>• Floor to ceiling windows</li> <li>• Food books</li> <li>• Games and other fun activities</li> <li>• Gift shop</li> <li>• Good vibes posters for reading</li> <li>• Grass and trees</li> <li>• History/old newspapers and book area</li> <li>• Horror</li> <li>• iPad and educational apps for the little kids</li> <li>• Keep upgrading books</li> <li>• Kid space – small toys, picture books</li> <li>• Kid zone – kids play area</li> <li>• Laptop area</li> <li>• Laptop chargers</li> <li>• Creating maze with the shelving</li> <li>• McDonalds</li> <li>• More comics</li> <li>• More fiction novels</li> <li>• Nature view with plants</li> <li>• Non-fiction and Fiction areas (x2)</li> <li>• Old artefacts around the library and explanations</li> <li>• Older people's section</li> <li>• Outdoor reading area</li> <li>• Painting kids trail to kids playroom and books for children</li> <li>• People volunteering to help</li> <li>• Place for reading favourite books</li> <li>• Playground outside</li> <li>• Posters around the library</li> <li>• Pot plants</li> <li>• Puzzle books</li> <li>• Puzzles</li> <li>• Ramp for prams</li> <li>• Reading posters</li> <li>• Science area</li> <li>• Section for adults and seniors</li> <li>• Section for recommending books</li> <li>• Sign for books</li> <li>• Special transport for disabled and seniors</li> <li>• Storytime – person reading to kids (x5)</li> <li>• Storyteller</li> <li>• Suggestion box</li> <li>• Teens, kids, adults' section</li> <li>• Time capsule</li> <li>• Toilets (x2)</li> </ul>

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School	Aspirations
	<ul style="list-style-type: none"> <li>• TV for kids</li> <li>• Vending machine</li> <li>• VIP section/special memberships (x2)</li> <li>• Way more action novels</li> <li>• Wi-fi</li> <li>• Windows and domes (x2)</li> </ul>
Carnaby Rise Primary Schools	<ul style="list-style-type: none"> <li>• 0-4 little kids' section</li> <li>• A castle full of books for little kids to read in</li> <li>• A kid only area</li> <li>• Activities</li> <li>• Advanced books on a wall from A to Z and it can be anything</li> <li>• Advertisement of books</li> <li>• Aquarium</li> <li>• Art and crafts</li> <li>• Baby zone</li> <li>• Beanbags, soft cushions</li> <li>• Big books/little books</li> <li>• Big TV projector</li> <li>• Board games</li> <li>• Booths</li> <li>• Café (x2)</li> <li>• Calm fountain</li> <li>• Carpets</li> <li>• Categories</li> <li>• Colourful library and carpets (x3)</li> <li>• Neat and comfortable</li> <li>• Computers to look for favourite books</li> <li>• Crafting area</li> <li>• Decorations</li> <li>• Dictionaries</li> <li>• DVD's to borrow (x2)</li> <li>• Fashion club</li> <li>• Fish tanks (x2)</li> <li>• Fun books for little kids</li> <li>• Fun decorations (x2)</li> <li>• Girls and boys zones</li> <li>• Hot tubs (x2)</li> <li>• Inspirational words on walls</li> <li>• Internet</li> <li>• Kids area</li> <li>• Kids/adult section</li> <li>• Lego (x2)</li> <li>• Little shop</li> <li>• Little stage (x2)</li> <li>• Lots of beanbags</li> <li>• MacBook's</li> <li>• Movie theatre</li> <li>• Movies</li> <li>• Music</li> </ul>

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School	Aspirations
	<ul style="list-style-type: none"> <li>• Old antiques</li> <li>• Painting area</li> <li>• Plugs</li> <li>• Posters</li> <li>• Reading tents</li> <li>• Research computers</li> <li>• Signs</li> <li>• Slime corner</li> <li>• Storage area</li> <li>• Technology</li> <li>• The front should be all windows</li> <li>• Theatre</li> <li>• Turtle and fish tanks</li> <li>• Vending machines</li> <li>• VR section (x2)</li> <li>• VSCO corner and books</li> <li>• Windows</li> </ul>
Landsdale Christian School	<ul style="list-style-type: none"> <li>• Open 24/7</li> <li>• A secret quiet room</li> <li>• A tree in the centre</li> <li>• Access to stationery supplies</li> <li>• Adult corner</li> <li>• Aesthetically pleasing</li> <li>• Age areas – kids, adults, teens, seniors</li> <li>• An area where you can request books</li> <li>• Art/creative areas</li> <li>• Artsy objects</li> <li>• Audio books</li> <li>• Bathroom</li> <li>• Bean bags/couches/comfy seats</li> <li>• Board games</li> <li>• Book clubs</li> <li>• Café/drinks/snacks (x2)</li> <li>• Canteen</li> <li>• Charging stations (x2)</li> <li>• Coffee machine (x2)</li> <li>• Cold air conditioner</li> <li>• Comfy objects</li> <li>• Comfy seating – beanbags, couches, pillows</li> <li>• Comics</li> <li>• Computers</li> <li>• Couch</li> <li>• Decorations – bright</li> <li>• Divide library into age groups e.g. dictionaries, study books for 10-12 yo</li> <li>• Easily accessible</li> <li>• Fairy lights</li> <li>• Fish tank</li> <li>• Food and drinks</li> </ul>

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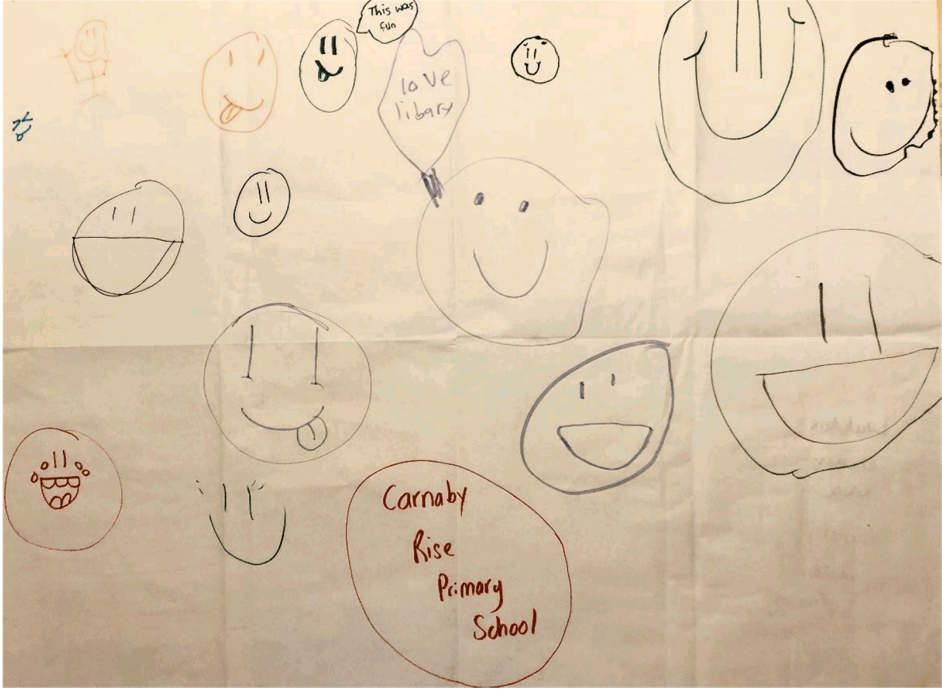
School	Aspirations
	<ul style="list-style-type: none"> <li>• Free, fast wi-fi (x4)</li> <li>• Games area – chess, monopoly etc.</li> <li>• Games (mixed gender)</li> <li>• Internet and LAN cable</li> <li>• Long opening hours</li> <li>• Lots of comfy nooks</li> <li>• Meeting spaces</li> <li>• Monthly movie nights</li> <li>• More movie options</li> <li>• Movie library</li> <li>• Movie section</li> <li>• Music (x3)</li> <li>• Musical band</li> <li>• Natural lighting</li> <li>• Organised (x2)</li> <li>• Photocopiers and printers</li> <li>• Plants/green (x2)</li> <li>• Playground</li> <li>• Playpen for children</li> <li>• Power outlets</li> <li>• Printers</li> <li>• Projector</li> <li>• Public use computers</li> <li>• Quiet area and social area</li> <li>• Raffles</li> <li>• Really comfy couch</li> <li>• Recording studio</li> <li>• Shows, meet and greet</li> <li>• Sleep pods</li> <li>• Soundproof walls buying books online</li> <li>• Special events</li> <li>• Study areas</li> <li>• Study zone (no young kids allowed)</li> <li>• Talk zones</li> <li>• Technology</li> <li>• Teenager corner</li> <li>• Textbooks (x2)</li> <li>• TV</li> <li>• Warm environment</li> <li>• Wi-fi</li> </ul>

## Feedback on the session

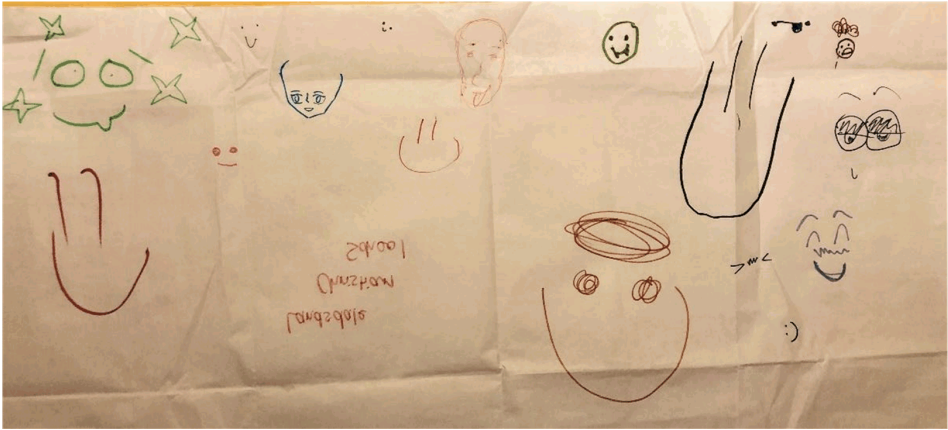
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Students were asked to provide feedback on the session by illustrating their enjoyment, or lack of enjoyment of the session, by drawing a face on the butcher paper mounted on the wall. The following images illustrate students feedback on the session.

School	Feedback
Landsdale Primary Schools	
Carnaby Rise Primary Schools	

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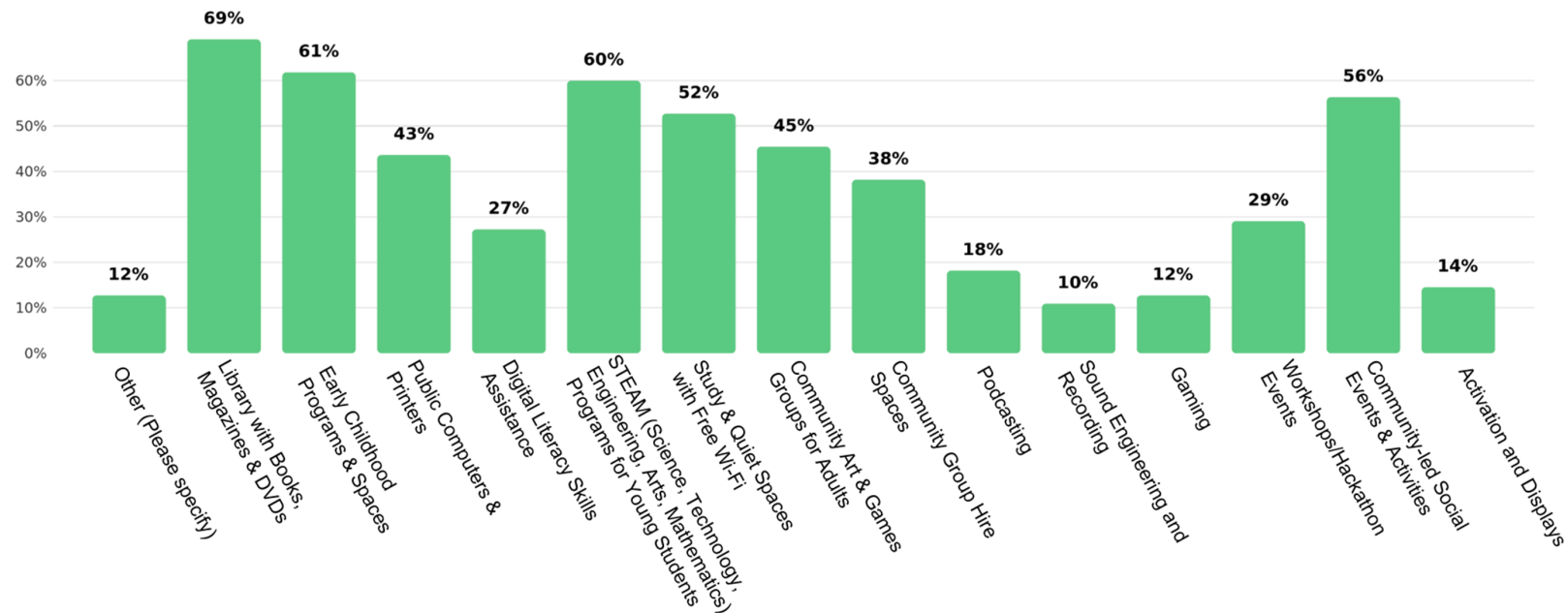
School	Feedback
Landsdale Christian School	 The image shows a piece of light brown, crumpled paper with several hand-drawn sketches in green and red ink. In the top left, there is a green smiley face with two 'x' marks for eyes and two 'x' marks above it. To its right is a small red smiley face. Further right is a blue outline of a face with two eyes. Below the blue face is a red smiley face. In the center, there is a red smiley face with two 'x' marks for eyes. To the right of this is a large, black outline of a face with a wide, open mouth. Below the large black face is a red smiley face with two 'x' marks for eyes. In the bottom right, there is a red smiley face with two 'x' marks for eyes. The text 'Landsdale Christian School' is written in red ink in the center of the paper.

## Dordaak Kepap Community Consultation Results

### Culture Counts Survey - Total responses – 55

Consultation on Dordaak Kepap – Landsdale Library & Youth Innovation Hub – Survey Custom Questions

*Choose the top 6 services, programs and activities you would like to see delivered at Dordaak Kepap*



**Other 12% (see chart above):**

- WAPOL, Youth Services, Road Safety Hub
- Cafe and meeting space for local creatives.
- Sensory room(s)
- You call it a library but there isn't much space for the books, it's all other things and activities, we already have a community hall
- meeting room hire



***Any additional services, programs or activities you would like to see delivered at Dordaak Kepap (free text):***

- Homelessness service, dog registrations, rates payments
- Child centred experiences at the library - workshops and reading sessions
- Activities /crafts for seniors
- active neighbour hood watch command center
- Definitely more access to arts and crafts programs to adults.
- Similar to girrawheen/Wanneroo library activities - board games, social activities
- A space for local Authors to meet, share their work, launch books, community activities and writing/creative workshops for all ages.
- Community art groups, outside seating area overlooking lake/bushland, toddler book corner
- Very happy with the concept and design.
- Mental Health services, Youth drop in and engagement services, school programs
- Good to see so many quiet study rooms as these are important in libraries these days. Not sure what the collection size will be? May need more space for more resources. I like the community hub idea.
- Great to see some spaces for adults and would love to see this well-utilised, especially for things like connecting with local authors, artists and creators.
- Coding club or minecraft or Lego clubs for kids. Maybe a homeschool social group
- Sensory rooms for ASD people
- Lego Club
- Auditorium or open air space for theatre/ plays/ small concerts
- Community events for locals
- "Meditation group/ Yoga group
- Excercise group for middle aged residents
- Social gathering or coffee group for older residents of Landsdale
- Book club for older residents of Landsdale
- Potentially area for pool table/ping ping for youth centre

***Please provide any additional comments on the concept designs:***

- They aren't very good and leave a lot of questions unanswered. How would you get into your purple meeting rooms when locked/why not make all the toilets non-gendered/why a balcony with no sitting space/if the library is open after hours why have a returns shoot
- Incorporate as much of our beautiful natural environment
- A small enclosed outdoor area with seating and small play area for toddlers
- Vehicles, eRideables of the future
- External design is nice
- Needs More windows
- Hoping there will be a cafe overlooking the lake that can be a meeting and creative space for all.
- No extra comments other than I would like it to be a community hub, so with that I'm picturing something like Elixir at Wanneroo being attached. just hurry and build it, we are excited.
- The concept provides a floor plan, which looks ok from a perspective of flow. Design is very important to ensure that the space is engaging for young people, but also a safety and protection point of view. I am sure Bollig have looked at the places such as Midland Youth hub and Rockingham to see what aspects work really well before integrating them into the design here. It has the potential to be a great space but the form and function are both equally important.
- Would like to see internal plans. The external plans look aesthetically pleasing and might lift the look of the local shopping area which looks tired and old fashioned
- "Like the Kingsway Splash disaster, the final will look nothing like the concept design and budget will blow through the roof and the end result will not be value for the rate payers money. Such an expensive way to build with flowing curves being the most difficult and expensive to construct.
- Site is so small for all the areas on the plans, will be like a shoe box of tiny claustrophobic spaces.
- Enough money has already been wasted on chasing legal actions for the Tah land scandal despite being advised it was futile and so now this needs to just be put down as a bad choice and experience and move onto better things.
- "Wonder how the concept will adeptly fit the space. It seems to be a lot of things going on in what seems a small space. As much I am very much in favour of a public library in this area, I wonder if the concept is too overpowering for the infrastructure already present. Will there be additional parking? This car park already gets quite full at peak times.
- Finally, as long as there are plenty of actual books available to borrow. I know my son in particular would love being able to go up and borrow books and I will be glad he is not reading off a screen."
- "The youth hub plan looks fantastic.
- A great opportunity to keep the kids busy through a range of activities from cooking, gaming, recording etc"
- Unnecessary

## Your Say Comments - 17

- I'm happy with this proposed library as long as it doesn't effect the beautiful park nearby. As a mum of 2, one aged 5 and one age 2, I would highly recommend a little outdoor area attached to the library so the kids can enjoy the sunshine while enjoying library time.
- We are so excited for the new library in Landsdale and anticipate we will spend a lot of time there! When can we expect it to be built? Where can we see the plans?
- sounds very general. I'd much rather a pool/ gym and decent cafe than a Library. I hope this won't be like the water park that had fancy photos promises and the a poor splash pad was delivered. The STEAM centre will need consistent funding and trained staff. i will not expect to have a raise in rates for something i may live without. children's resources need to be sustainable and good quality. Plans should be attached above.
- I look forward to the idea of a library and hub for the area but googling and searching i could not find plans other than outside concept. This seems like an error.
- Needs to be an innovative Tech Hub not just a library. Books can be hired and read online now.
- Remove that silly name. Just keep it simple not with a name that you you have to pronounce so that people can say it!
- What is with these STRANGE names for things in our CITY ??????
- Hi , the library and Museum definitely needs updating, it's very dated and boring ( sorry) there is no inspiration for my kids to want to enjoy coming to the library. It needs to be brighter and lighter and modern.
- Absolutely thrilled at the plan for a new library. Floorplan concepts seem good so far. Having the young child area that close to the quiet study rooms may not be ideal though. Mens toilets having two stalls - how many people do you expect in the space at a time? I'd suggest a couple more. STEM and Auslan resources would be brilliant, but will require proper training and upkeep. Making the space accessible and welcoming to as many people as possible is also important. The name is lovely and reflects the traditional owners well.
- Originally, the library was designed as a multilevel building, cafe on top overlooking the lake. I think the former design was more attractive and would make the most of the lake views. I think a youth-centred cafe/meeting place with activities will build more community.
- Everything sounds amazing with the exception of the gaming room. With the rise of mental health disorders associated with increased screen time as well as an increase in addictive behaviours around gaming and teens, this sounds like a destructive addition to the hub. I would not want my teens hanging out in that space knowing they could access gaming as part of the facilities.
- A library is a fantastic addition to the community. May I please suggest an enclosed outdoor area with seating and tables and perhaps a space for toddlers for mother's group to meet up, or as a place where the more shy/noisy children can go to when they want to be alone/play while the rest read.
- My 2yo daughter is severely disabled, she loves being read to and spending time at the library with her supports. The inbuilt seats look amazing but I wonder if it's possible to include some inclusive seating for kids that can't sit like a board swing or some sort of platform that can be lay on in comfort out of their wheel chair.
- I can't wait-exciting- thank you for building.
- Can we please get a wine bar or small brewery so once the kids have stopped reading there is something for them to do
- The dust and noise being managed during construction with the childcare centre and access for the children being able to play outside. Mural on all walls that the childcare centre is exposed to. Childcare centre fence line looking over park and library construction cutting off half the view from the childcare

outdoor yard. Will there be a specific early learning program in place for the childcare centre to be heavily involved in attending the library? Big trees that will need to be cut down for construction provide shade to the childcare.

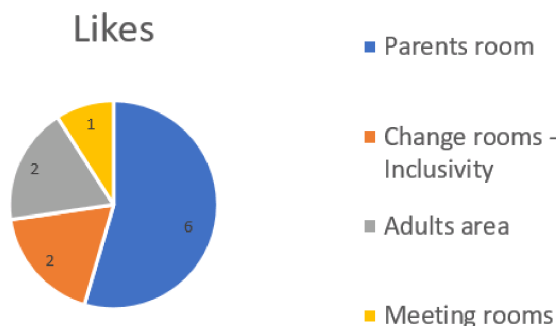
- I think this has been a much needed resource for our community. There are many families and schools within this area which will benefit from it. I do hope that much consideration has been given to the residents' homes facing the park. I hope that the council will also invest into educational and holiday programs for our young people in this ever changing climate we live in.

### Social Pinpoint Mapping - 51 comments (by 22 unique visitors)

- 379 unique visitors
- 86% of online comments were positive

### Votes

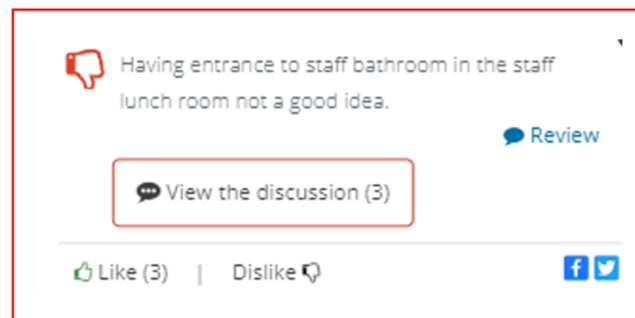
- Total of 48 votes received on comments
  - 45 Up votes (93%) or likes – *see graph*
  - 3 Down votes (7%)
- The three down votes related to these comments that people did not support
  - We need more books and areas for books (2)
  - Inclusivity of change rooms (1)



[www.wanneroo.mysocialpinpoint.com.au/dordaak-kepap-library-and-youth-innovation-hub](http://www.wanneroo.mysocialpinpoint.com.au/dordaak-kepap-library-and-youth-innovation-hub)

## Dislikes

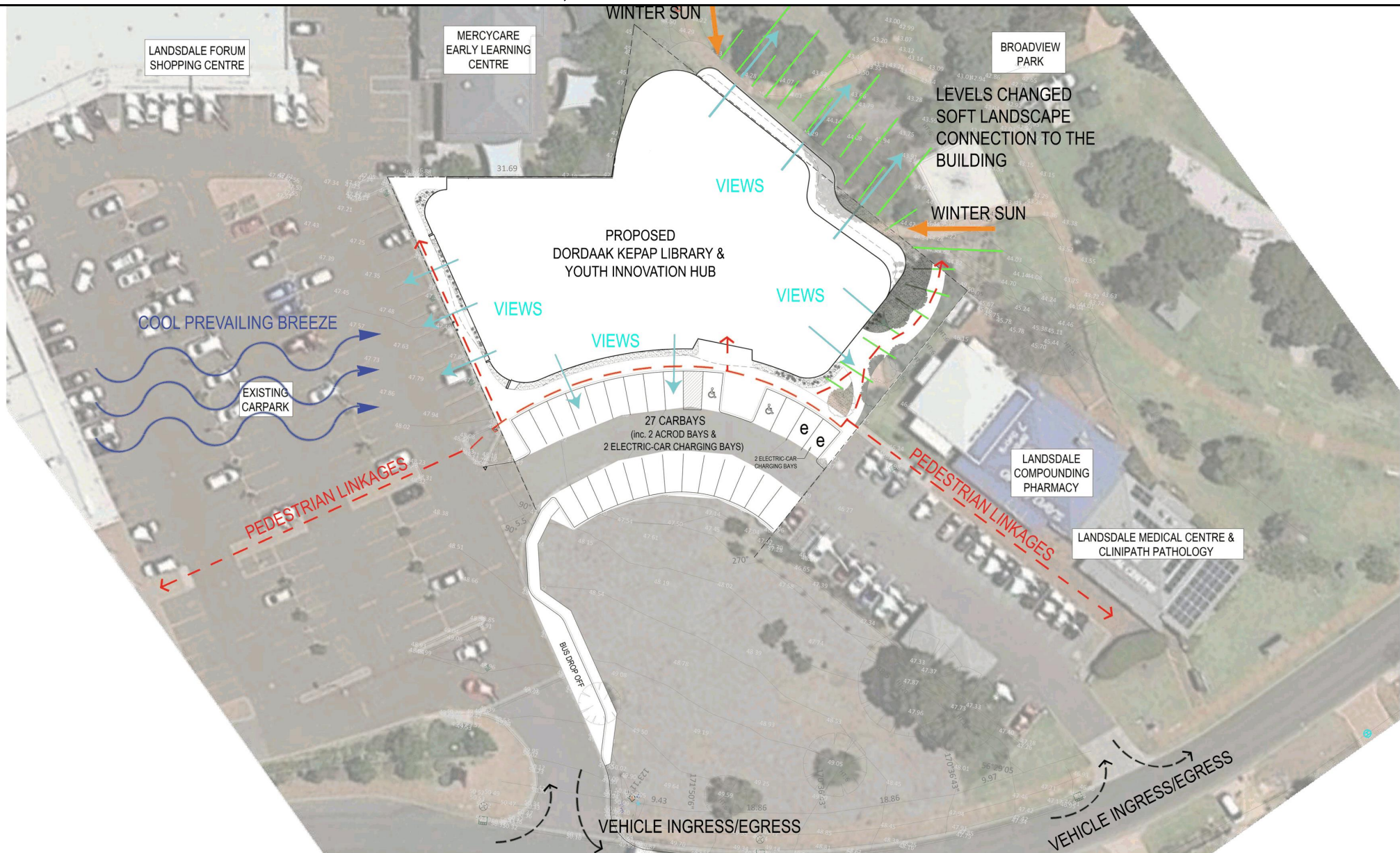
- The 'Thumbs down' votes that the highest numbers agreed on related to these areas:
  - Having the staff room / toilets too close to each other (5 people agreed, 1 disagreed)
  - Not having enough book areas and books (5 people agreed, 1 disagreed)



## Attachment 4 – Dordaak Kepap Community Engagement Table November 2022

Type of Consultation	Number of Views	Number of Unique visitors	Number of Respondents	Number of comments Made	Number at Meeting	Facebook				
						Reach	Engagement	Clicked Link	Shares	
<b>SOCIAL PINPOINT</b> September 2022	1,070	379	22	51						
<b>CULTURE COUNTS SURVEY</b> September 2022			55							
<b>YOUR SAY</b> September 2022				17						
<b>COMMUNITY MEETINGS</b> July 2022				11	11					
<b>MERCYCARE CHILDCARE CENTRE</b> July 2022					3					
<b>NI KADADJINY KOORT</b> August 2022					8					
<b>YOUTH CONSULTATION</b> March 2020 Your Say	1,042	390								
<b>COMMUNITY MEETING</b> August 2019					6					
<b>YOUTH CONSULTATION</b> March 2020 Facebook				59		10,949	1,530	169	13	
<b>IN SCHOOL ACTIVITIES</b> <i>Landsdale PS</i> Year 5 & 6					15					
<i>Carnaby Rise PS</i> Year 5 & 6					16					
<i>Landsdale Christian</i> Year 9 & 10					20					
		769			79		1,530			<b>TOTAL 2,457</b>





&gt; SK

01

&gt; SITE PLAN - CONTEXT



PROJECT &gt; DORDAAK KEPAP - LIBRARY AND YOUTH INNOVATION HUB

JOB NO. &gt; 2076

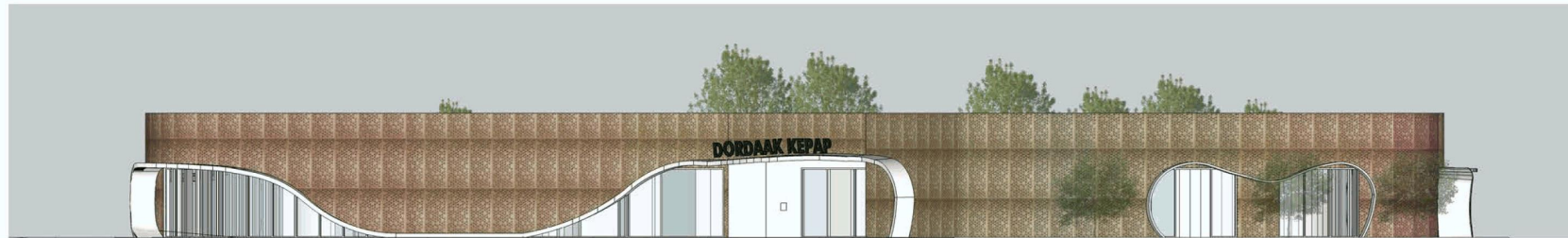
DATE &gt; SEPTEMBER 2022

**Bollig Design Group**  
 Architecture  
 Urban Design  
 Masterplanning  
 Interior Design  
 Level 1, 1260 Hay Street, West Perth 6005  
 PO Box 1224, West Perth 6872  
 E bdg@bollig.com.au W bollig.com.au  
 T 61 8 9321 4402









EAST ELEVATION



WEST ELEVATION

&gt; SK

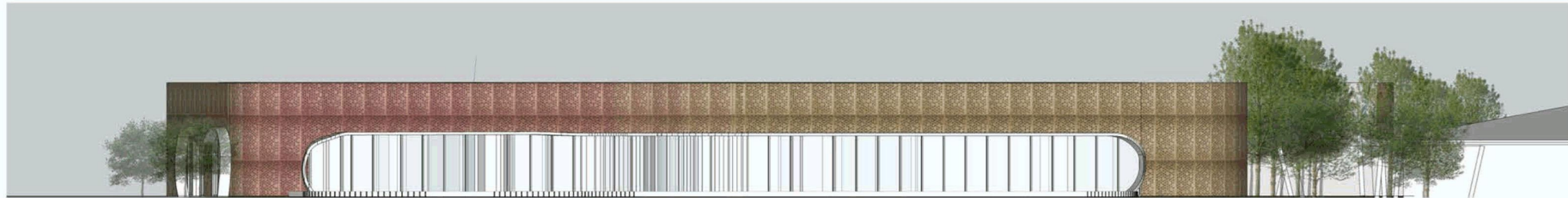
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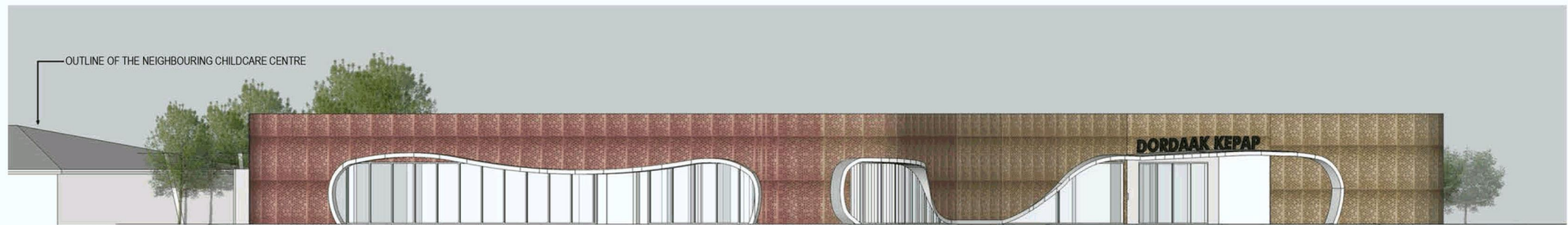
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PROJECT > DORDAAK KEPAP - LIBRARY AND YOUTH INNOVATION HUB  
JOB NO. > 2076  
DATE > SEPTEMBER 2022

**bdg**  
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NORTH ELEVATION



SOUTH ELEVATION

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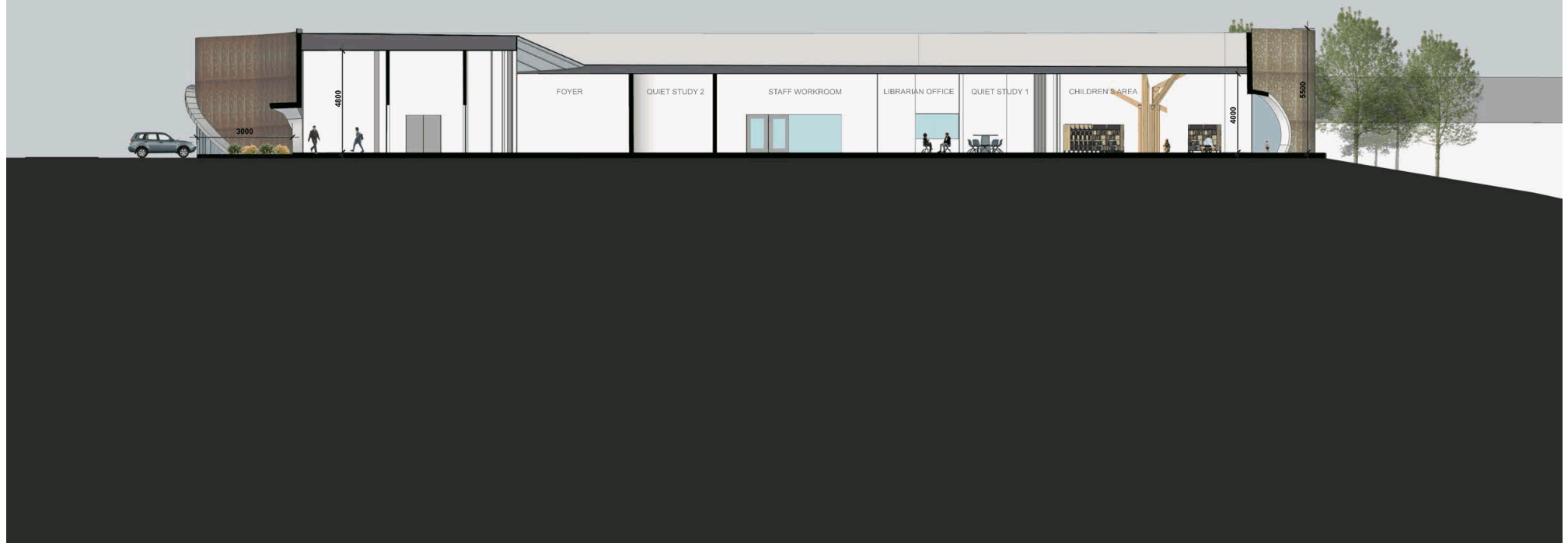
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PROJECT > DORDAAK KEPAP - LIBRARY AND YOUTH INNOVATION HUB  
 JOB NO. > 2076  
 DATE > SEPTEMBER 2022

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> SK 05 > SECTION

PROJECT > DORDAAK KEPAP - LIBRARY AND YOUTH INNOVATION HUB  
 JOB NO. > 2076  
 DATE > SEPTEMBER 2022

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# > 06

## > ARTIST IMPRESSION

PROJECT > DORDAAK KEPAP - LIBRARY & YOUTH INNOVATION HUB  
 JOB NO. > 2076  
 DATE > SEPTEMBER 2022

**bolig**  
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## Community Facilities

### CP04-11/22 Riverlinks All Abilities Playground Upgrades - Community Consultation Outcomes

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File Ref: 43790 – 22/353442  
Responsible Officer: Director Community and Place  
Attachments: 4

#### Issue

To inform of the community consultation outcomes for Riverlinks All Abilities Playground and provide a project update.

#### Background

At its December meeting, Council agreed to accept the funding of \$2.6M from the State Government to deliver the All Abilities Playground in a suburb within the City of Wanneroo that falls within the Burns Beach electorate.

The City has since executed an appropriate Financial Assistance Agreement with the Department of Local Government, Sport and Cultural Industries (DLGSC) to deliver the project. There are 56 public open spaces listed within the Burns Beach electorate, and following site analysis outcomes five park locations were considered:

- Anthony Waring Park
- Avondale Park
- Bellport Park
- Richard Aldersea Park
- Riverlinks Park

Assessment criteria for each park was analysed consisting of existing infrastructure, drainage, passive surveillance, environmental issues, aboriginal heritage and proximity to houses and other facilities. The investigation outcomes identify that the preferred location for the All Abilities Playground is Riverlinks Park, located at 15 Riverlinks Drive in Clarkson (**Attachment 1**).

#### Detail

Riverlinks Park is located adjacent to a shared use site with Somerly Primary School. The site was chosen due to the size, location next to an active sporting reserve, and provision of existing amenities such as:

- Clubrooms
- Carpark
- Path Network
- Shade Structures

As part of the site analysis and feasibility study, investigations were undertaken regarding existing drainage (**Attachment 2**), surrounding trees and vegetation. The outcomes of these investigations indicate the existing drainage is sufficient for the construction of the All Abilities Playground, and the footprint of the concept design allows for remnant bushland and Tuart trees to remain (**Attachment 3**). It is noted that further consideration will be given to drainage works on the southern side of Riverlinks Park in the future.

The Riverlinks Park site is supported by the local Member of Parliament, and Administration provided the Concept Design and Play Equipment options (**Attachment 4**) for feedback.

## Consultation

### Initial Consultation

Initial consultation was undertaken in accordance with the City's Community Engagement Policy and included engaging with the City's Disability Access and Inclusion Reference Group (DAIRG) as part of the preliminary concept design and planning stage. A survey was open between 14 June 2022 and 3 July 2022, and methods used to populate the survey include:

- Mail out to residents and homeowners within 400m radius of Riverlinks Park;
- Direct consultation with existing user groups and sporting clubs of the adjacent active sporting field;
- Post on the City's Your Say Page and social media platforms;
- Signage installed at strategic locations throughout the park and surrounding pathways, with a QR Code directing to the survey; and
- Shared with the Disability Access and Inclusion Reference Group and their networks.

The City received a total of 166 responses to the online survey, noting that 67% of respondents identified as current users of Riverlinks Park. The respondents identified as using the area for the following activities:

Activity	Total Number of Responses	Overall Percentage of Responses
Active e.g. running, exercise, sport	35	32%
Passive e.g. dog walking, picnic	52	47%
Other (please specify)	23	20%

The respondents who selected 'Other' identified as utilising the park for group fitness activities or spending time with children and/or grandchildren.

The overall majority (82%) indicated that the development of the All Abilities Playground would encourage respondents to visit the area, and welcomed the increase in facilities. Multiple respondents identify as parents or grandparents and welcome the provision of a children's play space to be utilised whilst enjoying other activities such as dog walking and taking part in group fitness sessions. Reference was made to lack of provisions currently in the Clarkson area that cater for children with mental or physical disabilities.

Of the 18% of respondents who stated the development would not encourage them to visit the area, concerns were raised in regards to the removal of existing trees and vegetation and the continued need for dog walking provisions. Respondents referenced existing parks (Anthony Waring and Somerly) in the area and stated a preference to have one of these parks upgrades instead.

The following survey questions are specific to the types of play equipment and desirable features to be included in the playground design. The 112 respondents indicated their preference in priority order below:

Activity	Overall Percentage
Playground Structure	37%
Swings	17%
Sensory Play	16%
Net Climbing	13%
Artwork/Creative Play	9%
Trampoline	8%

The final question asked how respondents found out about the survey, followed by the opportunity to provide any further comments.

	Number of Responses	Percentage of Responses
YourSay Page	4	3.3%
Facebook	70	58.3%
Signage at Riverlinks Park	18	15.1%
Other:	31	25.8%
• Letter	8	
• Group Fitness Trainer	10	
• Word of Mouth	13	

Comment	Administration Response
Please keep the Tuart trees south of the car park. Fencing along roads, especially Connolly Drive, would be a good idea	Noted, and captured as part of the design process.
It's a great idea. The park is currently used for sports and dog walkers. Hopefully the playground doesn't change this.	Noted, and captured as part of the design process.
Please build this fantastic playground. Local parks are tired and not suitable for very young children or children with disabilities. This will mean the world to the residents that live locally.	Noted.
Make the playground gated please! There are only 2-3 gated playgrounds NOR. Parents of multiples with children would be very grateful.	Noted, this was a popular request with numerous respondents.
Riverlinks is a paradise for dog owners who don't need to worry about our dogs going where they are not welcome. You are taking away the one park where we still can have fun with our fur babies.	Noted, a number of respondents indicate the need for a space to exercise dogs at Riverlinks. As per concept design, accessible pathways and grassed areas will remain.
I currently run an exercise class at Riverlinks. A playground in the area will encourage more movement & active outdoor play. It will boost mental & physical health for both parents and kids.	Noted, group fitness sessions will remain at Riverlinks. Any disruption during construction of the playground will be communicated as soon as practical.
Please put a toilet in. Kids can't play too long anywhere without one. During heavy rain river links is a flood hazard. A fence makes the area safer.	Noted, and captured as part of the design process. This was a popular request with parents.

### Further Consultation

Further community consultation was undertaken between 22 August 2022 and 9 September 2022. During this time the concept design for the All Abilities Playground (**Attachment 4**) was open for review and the community were invited to provide feedback. To maintain a consistent process throughout the two periods of consultation, the following actions were repeated:

- Mail out to residents and homeowners within 400m radius of Riverlinks Park;
- Direct consultation with existing user groups and sporting clubs of the adjacent active sporting field;
- Post on the City's Your Say Page and social media platforms;
- Signage installed at strategic locations throughout the park and surrounding pathways;
- Concept Design and Play Equipment options shared with the Disability Access and Inclusion Reference Group and their networks.

This period of consultation saw far less engagement from the community, receiving 12 responses. The overall majority is again in favour of the development, so long as provisions for dog walking and group fitness sessions remain. Administration believe the Concept Design successfully addresses considerations raised in the initial consultation, and may be the reason for fewer responses in this round. It is noted however that two residents strongly oppose the development as noted in the table below.

Comment	Administration Response
The preliminary concept is simply outrageous. Riverlinks Park is beautiful just as it is. Construct at an existing larger park. Anthony Waring or a development still under construction.	Noted. Other parks in the locality were considered however Riverlinks Park was considered the best option based on a multi-criteria analysis that was undertaken.
I will stop visiting the area dearly miss the island of trees and all the natural charm of the last place like that that is still standing around here.	Noted. As per concept design, the island of trees and surrounding remnant vegetation will remain, as will the seating around the southern end of the park.

### Comment

The Department of Planning, Lands and Heritage has advised that approval is not required under the Aboriginal Heritage Act 1972 for the construction of the All Abilities Playground at Riverlinks Park.

Due to the dense population of existing trees and vegetation, an Arborist Report including a Park Tree Survey identified and mapped all existing trees in the area. All Tuart trees were found to be in good health will remain in the park. The footprint of the concept design has been adapted to retain as many existing trees as possible.

The survey results indicate that the overall majority of respondents welcome the provision of an All Abilities Playground within the community. There is no other current playground of this standard within a 30 minute drive of Riverlinks Park, and there is an increased need for provision in the area due to activation and population growth.

Feedback from DAIRG indicates that they were happy at being consulted at the beginning of the planning process. They highlighted the need for accessible parking and the importance of an enclosed playground. They listed other considerations such as accessible pathways, seating, BBQ's and toilets. This feedback was reflected in the concept design, with the group and their networks recommending no further alterations upon review of the concept design.

All existing stakeholders and user groups were contacted including Somerly Primary School. There was no objection to the construction of the playground.

Whilst there are some local residents opposed to the construction of the playground, it should be considered that the provision of an All Abilities Playground provides a facility that can be used by all park users in a manner which is fit for purpose.



## Statutory Compliance

Nil

## Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

*1 ~ An inclusive and accessible City with places and spaces that embrace all*

*1.3 - Facilities and activities for all*

## Risk Management Considerations

Risk Title	Risk Rating
ST-S23 Stakeholder Relationships	Low
Accountability	Action Planning Option
Chief Executive Officer	Manage

Risk Title	Risk Rating
ST-G09 Long Term Financial Plan	Medium
Accountability	Action Planning Option
Director Corporate Strategy and Performance	Manage

The above risks relating to the issue contained within this report have been identified and considered within the City's Strategic risk register. Action plans have been developed to manage these risks to support existing management systems.

## Policy Implications

Nil

## Financial Implications

The provision of an All Abilities Playground is listed on the City's current Long Term Financial Plan as below:

Year	Work Asset Item	Total Cost	Funding Source	
			Municipal	Grants
2022/23	Design and Consultation	\$200,000	0	\$200,000
2023/24	Construction (Proposed)	\$2,400,000	0	\$2,400,000
<b>TOTAL</b>		<b>\$2,600,000</b>	<b>0</b>	<b>\$2,600,000</b>

Unlike previous DLGSC funding, this grant agreement allows for internal costs (design, survey, project management etc.) to be claimed against the grant and therefore the project does not require additional municipal funds.

The full cost of the project will be funded through the available grant and the project scope will be developed to align with the grant amount.

## Voting Requirements

Simple Majority

## Recommendation

### That Council:-

1. **NOTES** the outcome of the All Abilities Playground community engagement process undertaken from 22 August to 9 September 2022, that resulted in the following outcomes:
  - a) 10 responses to the survey supported the project (83%)
  - b) Two responses to the survey did not support the project (17%).
2. **ENDORSES** Attachment 4 as the guiding concept design for the All Abilities Playground upgrade at Riverlinks Park and the project progressing to the detailed design phase; and
3. **RECOGNISES AND THANKS** the community for its involvement in the community consultation.

#### Attachments:

<a href="#"><u>1</u></a>	Attachment 1 - Riverlinks Park - Aerial Image	22/384058
<a href="#"><u>2</u></a>	Attachment 2 - Riverlinks Park - All Abilities Playground - Drainage Imaging	22/377894
<a href="#"><u>3</u></a>	Attachment 3 - Riverlinks Park - All Abilities Playground Footprint and imaging	22/373118
<a href="#"><u>4</u></a>	Attachment 4 - Riverlinks All Abilities Playground Concept Design and Play Equipment Options	22/304207



### Parcel Boundaries

Piparcel	P046799 1625
Lot Number	1625
Ward	<a href="#">North Coast Ward</a>
Park & Reserve Name	Riverlinks Park
Google View Imagery	7029, 1381

### Property

Parcel Number	213529
Assessment Number	2750921
Area	4.6820 (H)
Property Name	RIVERLINKS PARK
Address	15 Riverlinks DR
Suburb	CLARKSON 6030
Property Type	Crown Land - Power to Lease
Legal Description	Lot: 1625 DP: 46799
Volume	3137
Folio	96
Reserve Purpose	Public Recreation
Reserve No	48471

### Owner

Name	Crown Land - City of Wanneroo Management
Address	Locked Bag 1
Locality	WANNEROO WA 6946



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While every care is taken to ensure the accuracy of this product, City of Wanneroo and the Local/State/Federal Government departments and Non-Government organisations whom supply datasets, make no representations or warranties about its accuracy, reliability, completeness or suitability for any particular purpose and disclaims all responsibility and all liability (including without limitation, liability in negligence) for all expenses, losses, damage (including indirect or consequential damage) and costs which you might incur as a result of the product being inaccurate or incomplete in any way and for any reason. [www.openstreetmap.org/copyright](http://www.openstreetmap.org/copyright)

Riverlinks Park

Date: 14/04/2021

Printed by Finau, Nerisa

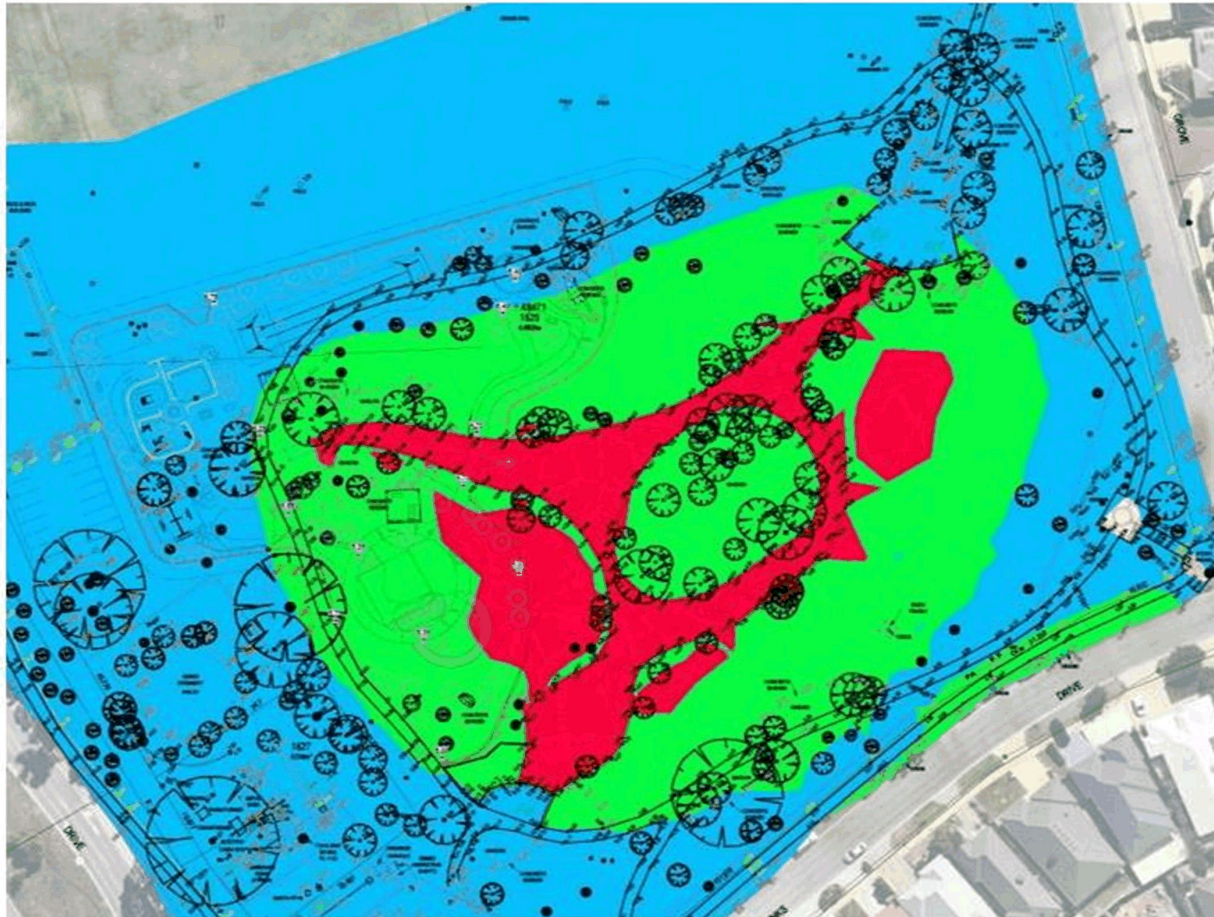
Scale = 1:2500





- High Flooding Risk
- Moderate Flooding Risk
- Low Flooding Risk

Flooding Risk – Current Drainage





RIVERLINKS PARK, CLARKSON NOT TO SCALE





Indicative of trees and remnant bushland that will remain within Riverlinks Park.





**PLEASE NOTE:** The above plan outlines the area and gives an indication of the spaces that will be included however the final inclusions are subject to detail design and available budget.

This Concept Plan outlines the proposed area for a new all ability playground offering a fenced play space for all. Due to the site constraints there will also be drainage works included as part of the project. A new pathway will link into the existing path network around the fenced playground to ensure users can still access the full site without having to enter the playground and the southern portion will remain open. The playground will be fenced with 1.2m fencing on the east and west and 2.1m fencing to the north and south adjacent to the sports oval and drainage area.

Riverlinks is the first catchment area for a larger network and as such during wet periods experiences heavy water volumes, this will be considered in the design and also forms the inspiration for the theme of the playground. The River will journey its way through the playground and through different spaces and offer opportunities to think about the way we use water and where it comes from. The spaces will be linked with the water path in different forms through artwork painting and dry creek beds. For example in the Jungle area there is a dry creek and in the Town/Country colourful pipes leading to a dry river bed in the Desert.

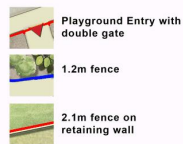
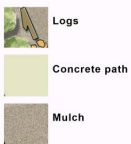
There are five themed spaces:

1. Mountain 2. Jungle 3. Town/Country 4. Desert and 5. Beach.

As discussed above there will be a connection through the spaces with a start in the Mountain and finish in the beach area at the existing gazebo area. In this existing space overlooking the park will be a board with some information of the local catchment for Riverlinks Park, and new water measure posts will be visible around the park to inform users of how much the water will rise in rainfall events.

Each space will include a mixture of play equipment to appeal to a variety of ages and abilities. There are some examples of the type of equipment to be included on sheet 2 (4255-2-0).

### Key



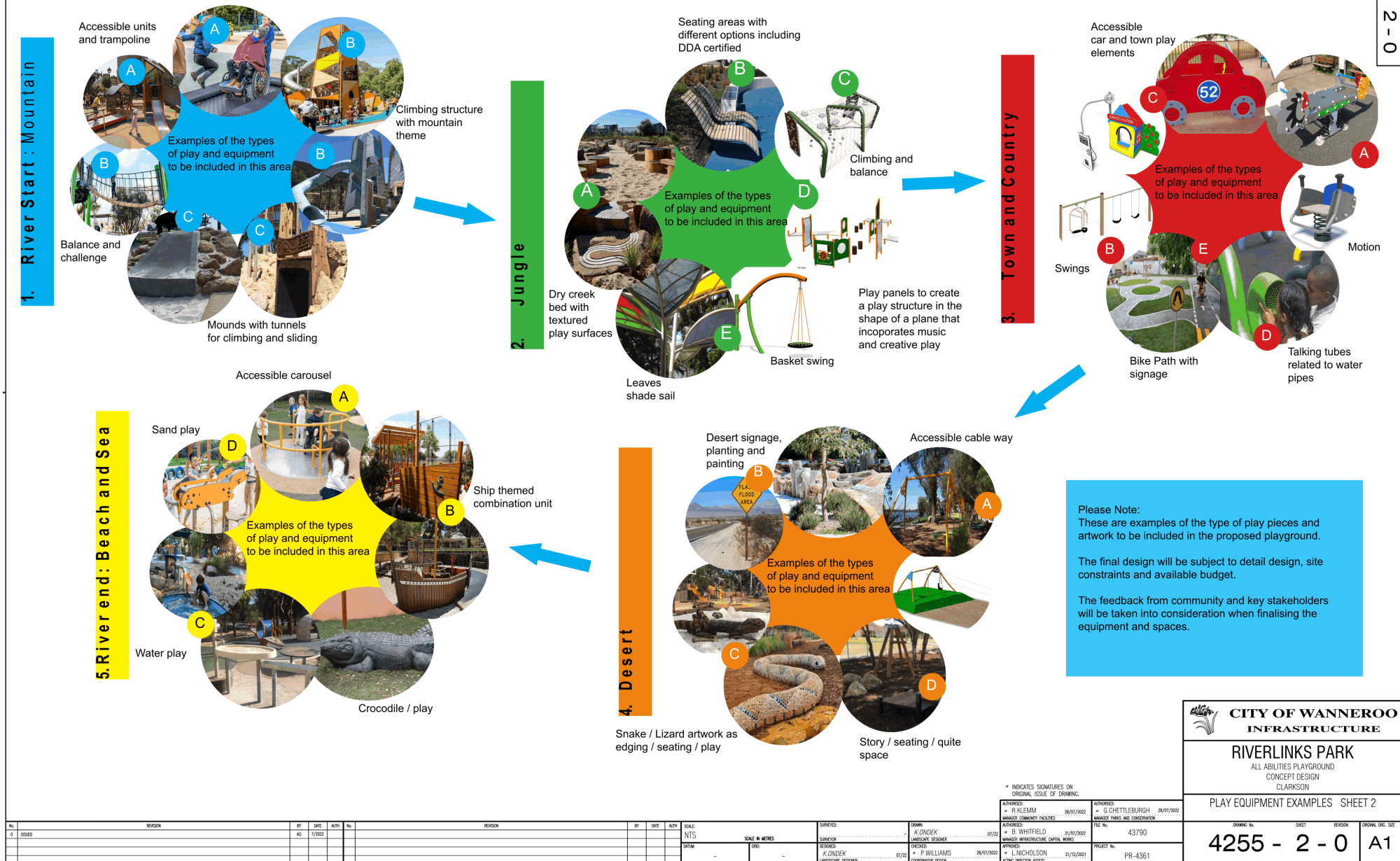
- 1 Mountain play area
- 2 Jungle play area
- 3 Town/Country play area
- 4 Desert play area
- 5 Beach play area

- |           |   |           |  |
|-----------|---|-----------|--|
| <b>6</b>  | Seating area with BBQ, furniture and drink fountain | <b>11</b> | Drainage works                                       |
| <b>7</b>  | Accessible toilets                                  | <b>12</b> | Future expansion car park subject to available funds |
| <b>8</b>  | Seating area  |           |  |
| <b>9</b>  | Refurbished existing gazebo                         |           |  |
| <b>10</b> | Maintenance access                                  |           |  |

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**CP05-11/22      Response to Petitions - PT01-09/22 & PT01-10/22 - Installation of Basketball Pad at Longford Park, Darch**

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File Ref: 36113V02 – 22/357481  
Responsible Officer: Director Community and Place  
Attachments: 3

**Issue**

To consider petitions PT01-09/22 and PT01-10/22 relating to the installation of a basketball pad and hoop at Longford Park, Darch and support for progressing with the project.

**Background**

At the Ordinary Council Meeting (OCM) on 13 September 2022, Council received a petition (PT01-09/22) with 12 verified signatures which states:

*“This petition is against the proposal by the City of Wanneroo for the installation of an 8x8 basketball pad and hoop at Longford Park.*

*Speaking with several neighbours on Longford Circuit we are not in favour of this installation for several reasons. It is asked that the Council reconsider its decision and not install the court in favour of other options which may include increasing the size of the playground, fix the paving around the park and lighting.”*

A second petition (PT01-10/22), with 58 verified signatures was subsequently received by Council at the OCM on 11 October 2022 which states:

*“To support the installation of the 3x3 basketball pad at Longford Park, Darch. Residents understood this project was already approved from the 2019 consultation and the letter recently received did not indicate that this was not the case. Had we understood the basketball pad may not go ahead we would have provided feedback sooner.”*

Longford Park (the Park) is located at 3 Longford Circuit, Darch and is classified as a Neighbourhood Recreation Park (**Attachment 1**). The irrigated park has an existing playground, path network, bench seating and turf kick-about space with one set of soccer and one set of AFL goals. The southern end of the park is used for drainage. As per Local Planning Policy 4.3: Public Open Space, Longford Park (1.5ha) is considered a ‘Neighbourhood Recreation’ Park. A 3-on-3 basketball pad is not listed as a standard requirement but can be considered.

The installation of a 3-on-3 pad at the park was a request from a resident and has been included in the 2022/23 Capital Works Program as part of Recurring Program PMO19058 New Park Equipment.

**Detail**

Community consultation was initially undertaken in 2019 to determine the suitability and local demand for the project. The outcomes indicated that a majority were supportive of the installation of a basketball pad and the project was listed for consideration as part of the 2020/21 budget process and subsequently re-scheduled to 2022/23 due to COVID.

As part of the original consultation in 2019, residents were asked to provide feedback as to a preferred location (**Attachment 2**). In terms of assessing the two locations:

Location 1	Location 2
<ul style="list-style-type: none"> <li>• Next to the existing play equipment;</li> <li>• Better suited to the overall Park aesthetics;</li> <li>• Approximately 50m from the closest negative response.</li> </ul>	<ul style="list-style-type: none"> <li>• Ground is flatter;</li> <li>• Area will be less congested;</li> <li>• Approximately 70m from the closest negative response.</li> </ul>

Both locations work around other recreational infrastructure at the site such as the soccer goals at the northern end and AFL goals at the southern end.

Despite Location 1 being the preferred location from the original community consultation, Location 2 was recommended due to it being further away from a negative response to the facility.

As per the Department of Local Government, Sport and Cultural Industries Sports Dimensions Guide for Playing Areas: Sport and Recreation Facilities, a north/south orientation is generally desirable for outdoor courts to avoid background glare at dawn or dusk, with the best common orientation being 15 degrees east of north.

Given the amount of time between the initial consultation phase and the anticipated construction, Administration conducted a second round of consultation.

The community consultation process was open for two weeks from 5 to 18 September 2022. An information letter with the proposed location and design was sent to 389 surrounding residents and home owners. The proposed location of the basketball pad is detailed in **Attachment 3**.

At the close of the consultation period, the City received a total of 9 responses through the consultation phase. Of the responses, eight were supportive and one was not.

The responses are listed in the table below:

Supportive	Administration Response
<p>Just wanted to say that the idea of a basketball half court at Longford Park is a fantastic idea and I think it would be used by many people kids and adults.</p> <p>I live not far from that particular park and I know my 2 boys will definitely use this and it's great as it will be walking distance for many in the area.</p>	Noted.
<p>We are a family of three boys 10, 12 and 14. The basketball at Longford Park would be great. I know our children and many in our street would get many valuable hours of exercise if it is built.</p>	Noted.
<p>We hereby provide our very enthusiastic support for the basketball pad and hoop at Longford Park, Darch.</p>	Noted.
<p>Fantastic proposal and great positioning of the pad.</p> <p>My family fully support this initiative. Looking forward to seeing the end result.</p>	Noted.

Supportive	Administration Response
<p>My family and I have lived in Darch for 9 years now, and although my children are growing too fast, now 9 and 12 years old, I'm totally all for a basketball court being built at our local park (Longford).</p> <p>We rode our bikes to Ashdale Primary last Sunday to discover two different groups of families shotting hoops on the primary schools courts, which I assume and thought were locked of a weekend to avoid vandalism, but for them, glad it was unlocked and open.</p> <p>Children need more access and facilities to get back outside and play. Its needed not only for their physical health but can be beneficial for their mental health too.</p> <p>The sand pit children's playground at the top of the park could also do with a facelift if the budget allows.</p>	<p>Noted.</p> <p>The playground is listed for new renewal in 2022/23.</p>
<p>We are thrilled to hear about the construction of a 3x3 court in Longford Park in Darch!</p> <p>As a family with a young child, we will most definitely get a lot of use out of this.</p> <p>Can consideration please be given to install appropriate lighting for evening play?</p> <p>This will be a great addition for Darch! Looking forward to it.</p>	<p>Noted.</p> <p>Lighting is not within the scope of the project.</p>
<p>I just wanted to express my sincere thanks that this project is finally going ahead. Years in the making, and multiple requests from residents regarding the need for more outdoor activities for our kids and teenagers to do locally, we are so pleased to hear this is now in progress.</p> <p>As a resident in the neighbouring street, and as a parent of a 15 and 11 year old, I am very excited to know that my kids will now have a safe space to play basketball socially with their friends, without having to travel to local recreation centres or hire venues.</p> <p>Longford Park has long been used for football and soccer kicking practice, but the addition of a basketball pad will open up opportunities for so many more families.</p> <p>The playground is in need of renewal and improvements. It is looking very old and</p>	<p>Noted.</p> <p>The playground is listed for renewal in 2022/23.</p>

Supportive	Administration Response
faded these days. But we are grateful that the basketball pad is now underway and we wholeheartedly support the plans.	
Not Supportive	Administration Comment
In regards to the above I'd rather not have it as I don't see the need for it. However if it had to be the better location is near the existing playground.	Noted.

## Consultation

The consultation process was undertaken in line with the City's Community Engagement Policy.

## Comment

The results of the latest community consultation (including the two petitions) indicate that the majority of respondents are in favour of the installation of a basketball pad at Longford Park.

In terms of the respondents' proximity to the park:

- 12 negative respondents live around the perimeter of the park;
- 11 positive respondents live around the perimeter of the park;
- 37 positive respondents live within 200m of the park;
- 5 positive respondents live within the consultation catchment.

In petition PT01-09/22, the petitioners requested that the funds be used for other purposes. Comments on each of these requests are below:

### Increasing the Size of the Playground

As part of the approved 2022/23 Capital Works Program, the City is proceeding with the renewal of the existing playground and installation of shade sails at the Park.

The works will comprise of:

- The removal of existing playground surfacing and equipment;
- Removal of three trees within the playground that are in poor health;
- Installation of new play equipment;
- Installation of shade sails;
- Renewal of the sand softfall; and
- Installation of three trees outside the playground footprint.

Construction works are scheduled to commence week starting 10 October 2022 and are expected to be completed within three weeks of commencement. The exact timing may vary depending upon the availability of the City's contractors and weather conditions.

### Fix the Paving around the Park

Administration will investigate the condition of the paving and provide an update to the petitioner.

Lighting

Under the City's Local Planning Policy 4.3 – Public Open Space, security lighting can be considered for Longford Park. The design for security lighting can be completed under PMO19058 New Park Equipment, however there is currently no funding available to install the lighting and this would need to be considered as part of the City's annual budgeting process.

**Statutory Compliance**

Nil

**Strategic Implications**

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

*1 ~ An inclusive and accessible City with places and spaces that embrace all*

*1.3 - Facilities and activities for all*

**Risk Management Considerations**

<b>Risk Title</b>	<b>Risk Rating</b>
ST-S23 Stakeholder Relationships	Low
<b>Accountability</b>	<b>Action Planning Option</b>
Director Corporate Strategy and Performance	Manage

The above risk relating to the issue contained within this report have been identified and considered within the City's Strategic risk register. Action plans have been developed to manage this risk to support existing management systems.

**Policy Implications**

Community consultation has been undertaken as per the City's Community Engagement Policy.

**Financial Implications**

There is \$50,000 allocated for the basketball pad and hoop project within the Recurring Program for New Park Equipment for delivery in 2022/23 in Longford Park, Darch.

**Voting Requirements**




Simple Majority

## Recommendation

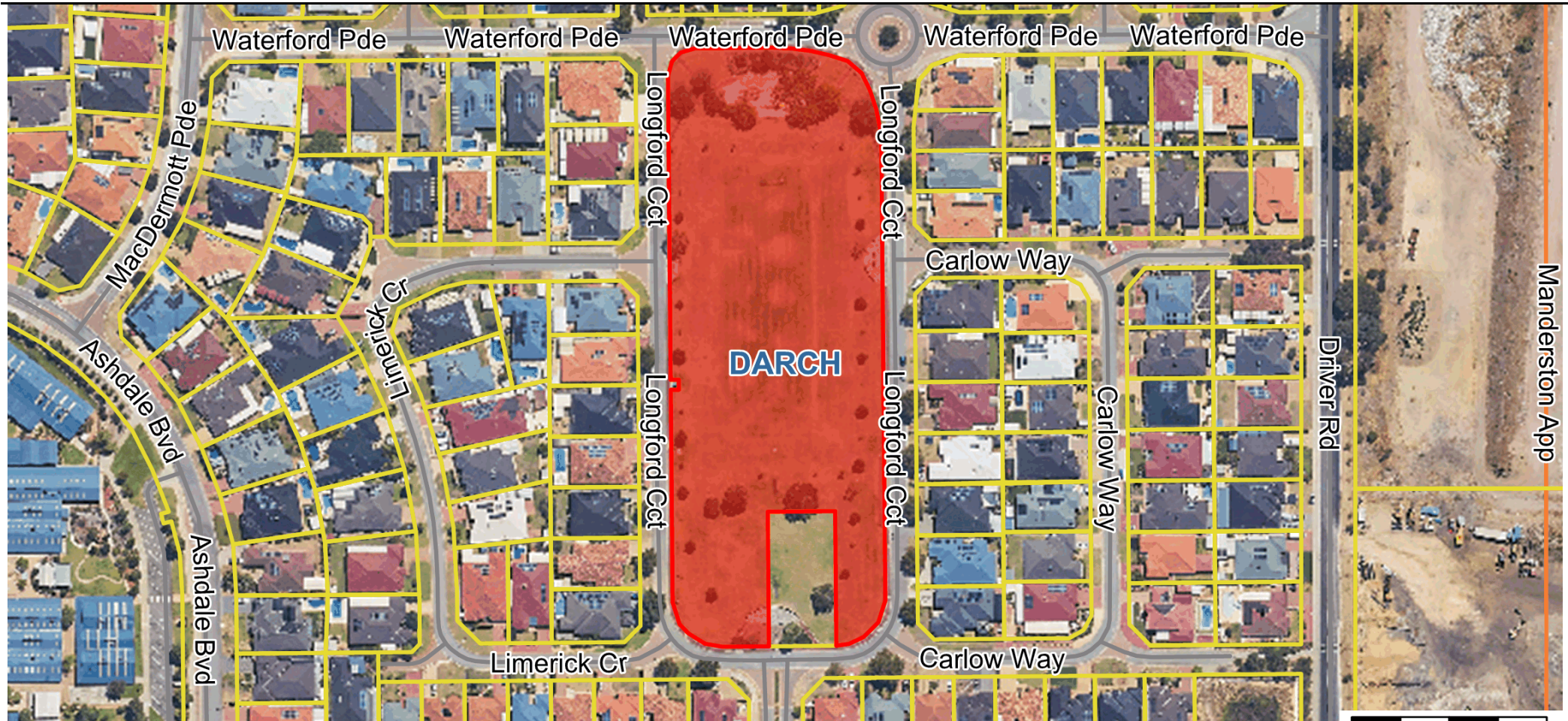
### That Council:-

1. **NOTES** Petition PT01-09/22 tabled at its Ordinary Council Meeting on 13 September 2022 and Petition PT01-10/22 tabled at its Ordinary Council Meeting on 11 October 2022;
2. **SUPPORTS** proceeding with the installation of a basketball pad and hoop at Longford Park, Darch in 2022/23; and
3. **AUTHORISES** the Director Community and Place to advise the petition organisers and other respondents to the community consultation of the outcomes of this report.

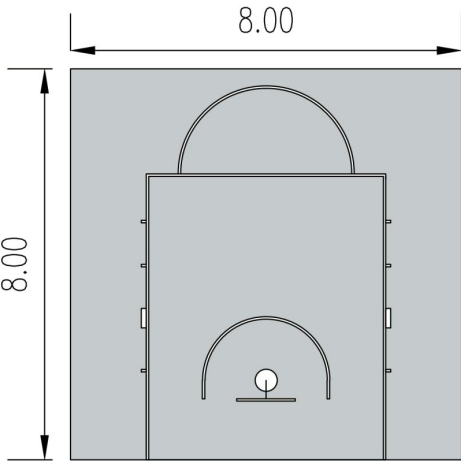
#### Attachments:

- |   |   |           |
|---|---|-----------|
| 1  | Attachment 1 - Longford Park Aerial                                     | 22/363269 |
| 2  | Attachment 2 - Longford Park Basketball Pad - Proposed Locations (2019) | 19/390148 |
| 3  | Attachment 3 - Concept Design   | 22/318133 |



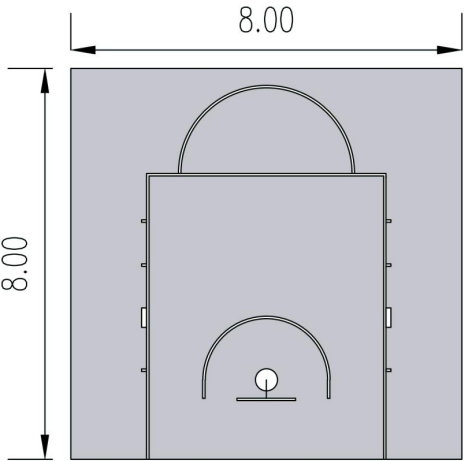






LONGFORD PARK, DARCH





LONGFORD PARK, DARCH

## Community Safety & Emergency Management Report

### CP06-11/22 Review of the Bush Fire Brigades Local Law 2001

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File Ref: 25252 – 22/390547  
Responsible Officer: Director Community and Place  
Attachments: 1

#### Issue

To consider a new Bush Fire Brigades Local Law (**New Local Law**) (**Attachment 1**).

#### Background

The existing Bush Fire Brigades Local Law (**Existing Local Law**) was made in 2001 and requires updating to the point where replacement of the local law is recommended. Several amendments to legislation relating to bushfire brigades, as well as guidelines from the Joint Standing Committee on Delegated Legislation (**JSCDL**) which advises that local laws should not duplicate provisions that are available in overarching legislation, warrant the replacement of the local law.

At the Ordinary Council Meeting on 9 August 2022 (CP08-08/22) Council considered report CP08-08/22 and resolved to give local public notice of the intent to make a new Bush Fire Brigades Local Law 2022.

#### Detail

Most of the significant issues that relate to bush fires, brigades and firefighting are dealt with by the Bushfires Act 1954 (the Act) and the associated Regulations. The only matters that must be included in a local law are in s43:

Section 43: *“A local government which establishes a bush fire brigade shall by its local laws provide for the appointment or election of a captain, a first lieutenant, a second lieutenant, and such additional lieutenants as may be necessary as officers of the bush fire brigade, and prescribe their respective duties.”*

All other matters are dealt with under the Act. For example:

- Part 2 sets out the powers of the Fire and Emergency Services Commissioner, provides for the appointment of bush fire liaison officers, and sets out powers of Police or authorised persons as well as providing for entry on to land or buildings for the purposes of the Act;
- Part 3 sets out measures to prevent bush fires, including restricted or prohibited burning times, fire bans, and provisions about burning of land or rubbish. Section 33 allows a local government to require occupiers of land to establish fire breaks by a notice in the Gazette and or public notice, or by local law;
- Part 4 deals with the control and extinguishment of bush fires. In particular:
  - Section 36 provides that a local government may expend funds to control and extinguish bush fires;
  - Under s37 a local government must insure volunteer fire fighters and bush fire brigade equipment;
  - Section 38 provides that a local government may appoint a person as a bush fire control officer (and who does not necessarily have to be a local government employee), and of whom can be a Chief Bush Fire Control Officer and deputy. Under s38A the FES Commissioner may appoint a person as a Chief Bush Fire Control officer if requested by a local government for its district;

- Section 39 sets out the powers of bush fire control officers;
- Section 40 sets out the powers and duties of local governments, brigades and bush fire control officers in the event of a bush fire;
- Section 41 provides that a local government shall keep a register of bush fire brigades and their members in accordance with the regulations, and may at any time cancel the registration of a bush fire brigade;
- Under s42A, any group of persons, however constituted and whether incorporated or not, may be established as a bush fire brigade under section 41(1) or 42(1); and
- Sections 44 – 47 deal with fire-fighting by officers of bush fire brigades, 'CALM' and bush fire control officers.
- Part 5 deals with miscellaneous matters and among other things:
  - Allows a local government to delegate any of its powers and duties to its CEO;
  - Provides for penalty and prosecution provisions.

The existing local law includes 'Rules' which cover procedural matters designed to assist with the management of the City's Volunteer Bushfire Brigades (**Brigades**), for example:

- Operation of the Executive Management Committee;
- Functions of Brigade Members;
- Applications and terminations relating to Membership;
- Training;
- Objection and grievance procedures; and
- Meetings of the Brigade and the Committee.

The inclusion of procedural matters in a local law is not supported by the JSCDL. Separate operating procedures have therefore been adopted by the Bush Fire Brigade's Executive Management Committee and endorsed by the City's Chief Executive Officer.

## Consultation

The development of the new local law included consultation with the Brigades Executive Management Group.

The local law making process provides members of the public and government departments the opportunity to have their say on the proposed local law.

The new local law was advertised on the City's website for public comment for the duration of the statutory advertising period (not less than six weeks after the notice was given) and copies were available to be inspected at the City's offices and supplied to any person who requested a copy. Submissions closed on 10 October 2022.

The local law making process requires that after the last day of submissions the local government is to consider any submissions made and may make the local law as proposed or make a local law that is not significantly different from that proposed. Should the proposed changes be considered significant, then the local law making process is to begin again and will require a second consultation process.

Comments were received from the Department of Local Government, Sport and Cultural Industries who review proposed draft local laws prior to their progression through gazettal and one submission was received from a resident.

The comments by the DLGSC relate to minor edits required in the new local law which have been affected.

The submission is provided below:-

No.	Clause	Submission	Administration Comment
<b>Submission from a resident</b>			
2.		<p>(a) Why is the local law 2001 currently advertised on the Cities Website as Amended in 2008 not being repealed but a new one written with no reference to the current one.</p> <p>(b) The earlier Local Law has a Brigade constitution included, has this been replaced or updated.</p> <p>(c) Does this 2022 local law in the way it is written mean that the Chief Bush Fire Officer will be 100% employed by the City or as is the current situation 50% DFES.</p>	<p>a) The Bushfires Local Law 2001 was amended (not repealed) in 2008 and the amendments included in a consolidated local law that has been published on the City's website. The Council Meeting of 10 February 2009 provides details of those amendments and these were subsequently gazetted in Gazettal No. 58. In summary the amendments were to sections 2.2(1)(c) which replaced the words 'elect' with 'appoint', amendments to terms in the first schedule and clarification about grievance procedures. The current 2022 local law now repeals the 2001 local law through the inclusions of section 1.3, detailed below:-</p> <p><b>"1.3 Repeal Provisions</b>  <i>The City of Wanneroo Bush Fire Brigades Local Law</i> published in the <i>Government Gazette, Number 36</i> dated 20 February 2001, is repealed."</p> <p>b) The Brigade constitution (or rules) have been removed from the local law. There is no legislative requirement to include these in a local law and the inclusion of procedural matters in a local law is not supported by the JSCDL. Operating Procedures have been developed to assist the Brigades meet their obligations which have been considered and adopted by the Brigades' Executive Management Committee and endorsed by the City's Chief Executive Officer.</p> <p>c) The Chief Bush Fire Officer continues to be employed through an MOU with the Department of Fire and Emergency Services (DFES) which provides for a 50% split of employment costs between DFES and the City.</p>

## Comment

The Council is required to make the local law in accordance with Section 3.12 of the Act.

Administration recommends that Council make the Bushfire Brigades Local Law 2022. To do this, and in accordance with the provisions of the Act, Council is required to make the Bushfire brigades Local Law 2022 as shown at **Attachment 1**.

The agenda and the minutes of the Ordinary Council Meeting at which the local law is considered is to include the purpose and effect of the proposed local law, which are set out below:

### ***Bush Fire Brigades Local Law***

#### **Purpose**

To make provisions about the establishment and organisation of bush fire brigades.

#### **Effect**

To align the City of Wanneroo's Bushfire Brigades Local Law with changes in the law and operational practice.

The new Bush Fire Brigades Local Law is based on comparable local laws that have passed the scrutiny of the Joint Standing Committee on Delegated Legislation.

### **Statutory Compliance**

Section 3.12 of the Act prescribes the procedures for making and finalising the process of adopting Local Laws.

Whilst the Act does not expressly prescribe a time frame in which the procedural requirements for making Local Laws are to be completed, the procedures should be undertaken with "all convenient speed" in line with the Interpretation Act 1984.

### **Strategic Implications**

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

*7 ~ A well governed and managed City that makes informed decisions, provides strong community leadership and valued customer focused services*

*7.1 - Clear direction and decision making*

### **Risk Management Considerations**

There are no existing Strategic or Corporate risks within the City's existing risk registers which relate to the issues contained in this report.

### **Policy Implications**

Supporting operational procedures have been developed to supplement this local law and to support the running of the Brigades' Executive Management Committee.

### **Financial Implications**

The cost of giving public notice, advertising and gazettal is met through the City's budget.

#### **Voting Requirements**

Absolute Majority



## Recommendation

### That Council:-

1. **ADOPTS BY ABSOLUTE MAJORITY** in accordance with section 3.12(4) of the *Local Government Act 1995*, the Bush Fire Brigades Local Law 2022 as set out in Attachment 1;
2. **NOTES** the purpose and effect of the local law being:
  - Purpose**  
  
To make provisions about the establishment and organisation of bush fire brigades.
  - Effect**  
  
To align the City of Wanneroo's Bushfire Brigades Local Law with changes in the law and operational practice;
3. **REQUESTS** Administration in accordance with s3.12(5) of the *Local Government Act 1995* to publish the Bush Fire Brigades Local Law 2022 in the Government Gazette and send a copy to the Minister for Local Government and the Minister for Emergency Services;
4. **NOTES** that after Gazettal, in accordance with s3.12(6) of the *Local Government Act 1995*, local public notice be given for the local law:
  - a) Stating the title of the local law;
  - b) Summarising the purpose and effect of the local law (specifying the day on which it comes into operation); and
  - c) Advising that copies of the local law may be inspected or obtained from the City of Wanneroo; and
5. **NOTES** that following Gazettal, a copy of the local law and a duly completed explanatory memorandum signed by the Mayor and Chief Executive Officer be sent to the Western Australian Parliamentary Joint Standing Committee on Delegated Legislation, as required by the Local Laws Explanatory Memoranda Directions issued by the Minister on 12 November 2010.

#### Attachments:

1 [!\[\]\(e3f8612927870f2e0f9f5989e6dd3064\_img.jpg\)](#) Attachment 1 - Bush Fire Brigades draft Local Law 18/01/22 15/530784[v4]



**BUSH FIRE BRIGADES LOCAL LAW 2022**

BUSH FIRES ACT 1954

CITY OF WANNEROO

**PART 1 - PRELIMINARY**

- 1.1 Citation and Application
- 1.2 Commencement
- 1.3 Repeal Provisions
- 1.4 Interpretation

**PART 2 - BUSH FIRE BRIGADES**

- 2.1 Establishment of Bush Fire Brigades
- 2.2 Chief Bush Fire Control Officer
- 2.3 Name and Officers of Bush Fire Brigades
- 2.4 Duties of Captain
- 2.5 Appointment, Employment, Payment, Dismissal and Duties of Bush Fire Control Officers

**PART 3 ADMINISTRATION OF BUSH FIRE BRIGADES**

- 3.1 Executive Management Group
- 3.2 Membership of the Executive Management Group

**PART 4 GENERAL**

- 4.1 Consideration in the local government budget

**BUSH FIRES ACT 1954****CITY OF WANNEROO****BUSH FIRE BRIGADES LOCAL LAW 2022**

Under the powers conferred by the *Bush Fires Act 1954* and under all other powers enabling it, the Council of the *City of Wanneroo* resolved on [insert date] to make the following local law.

**PART 1 - PRELIMINARY****1.1 Citation and Application**

This local law may be cited as the *City of Wanneroo Bush Fire Brigades Local Law 2022* and shall apply throughout the district.

**1.2 Commencement**

This local law will come into operation 14 days after the day on which it is published in the *Government Gazette*.

**1.3 Repeal Provisions**

The *City of Wanneroo Bush Fire Brigades Local Law* published in the *Government Gazette*, Number 36 dated 20 February 2001 as amended, is repealed.

**1.4 Interpretation**

(1) In this local law unless the context specifies otherwise –

**Act** means the *Bush Fires Act 1954*;

**brigade area** is defined in clause 2.3(1)(b);

**bush fire brigade** is defined in section 7 of the Act;

**Chief Bush Fire Control Officer** as defined in the Act;

**CEO** means the Chief Executive Officer of the local government;

**district** means the district of the local government;

**local government** means the City of Wanneroo;

**normal brigade activities** is defined by section 35A of the Act;

**Regulations** means Regulations made under the Act;

(2) In this local law, unless the context otherwise requires, a reference to –

- (a) a Captain;
- (b) a First Lieutenant;
- (c) a Second Lieutenant; or
- (d) any additional Lieutenants;

means a person holding that position in a bush fire brigade.

## **PART 2 - BUSH FIRE BRIGADES**

### **2.1 Establishment of Bush Fire Brigades**

- (1) The local government may establish a bush fire brigade for the purpose of carrying out normal brigade activities.
- (2) A bush fire brigade is established on the date of the local government's decision under clause 2.1(1).

### **2.2 Chief Bush Fire Control Officer**

- (1) The duties of the bush fire control officer are defined in the Act.
- (2) For the purposes of this local law the duties will include -
  - (a) Where a vacancy occurs in a position appointed under clause 2.3(1)(c), to —
    - (i) Advise the CEO of the vacancy as soon as practicable; and
    - (ii) Make alternate suitable arrangements for that position until an appointment is made.
  - (b) Nominate suitably qualified persons to the CEO for appointment as bush fire control officers by the local government; and
  - (c) Report to the CEO not later than 30 April each year, for consideration and appropriate provision being made in the next local government budget, the status of a bush fire brigade's —
    - (i) Training and readiness;
    - (ii) Protective clothing;
    - (iii) Equipment; and
    - (iv) Vehicles and appliances.

### **2.3 Name and Officers of Bush Fire Brigades**

- (1) On establishing a bush fire brigade under clause 2.1(1), the local government is to—
  - (a) Give a name to the bush fire brigade;
  - (b) Specify the brigade area in which the bush fire brigade is primarily responsible for carrying out the normal brigade activities; and
  - (c) Appoint —

- (i) a Captain;
  - (ii) a First Lieutenant;
  - (iii) a Second Lieutenant; and
  - (iv) additional Lieutenants if the local government considers it necessary.
- (2) A person appointed to a position pursuant to clause 2.3(1)(c) is to be taken to be a brigade member.
- (3) The appointments referred to in clause 2.3(1)(c) expire at the completion of the first annual general meeting of the bush fire brigade.
- (4) An election is to be held at the first annual general meeting by the members of the bush fire brigade for appointments to the positions referred to in clause 2.3(1)(c) and every subsequent annual general meeting.
- (5) If a position referred to in sub clause 2.3(1)(c) becomes vacant prior to the completion of the first annual general meeting or at any time, then the bushfire brigade members are to vote for a replacement member to fill the position.

## **2.4 Duties of Captain**

- (1) The duties of the Captain are to —
  - (a) Provide leadership to bush fire brigades;
  - (b) Monitor bush fire brigades' resourcing, equipment and training levels;
  - (c) Liaise with the local government concerning —
    - (i) fire prevention or fire suppression matters generally;
    - (ii) directions to be issued by the local government to bush fire control officers, including those who issue permits to burn; and
    - (iii) bush fire brigade officers;
  - (d) Ensure that a list of bush fire brigade members is maintained;
  - (e) Report annually to the local government the office bearers of the bush fire brigade in accordance with the Regulations; and
  - (f) Arrange for normal brigade activities as authorised by the Act or by the local government.
- (2) The duties of other bush fire brigade officers are to support the Captain in his/her role.

## **2.5 Appointment, Employment, Payment, Dismissal and Duties of Bush Fire Control Officers**

The appointment, employment, payment, dismissal and duties of bush fire control officers is dealt with by the Act.

# **PART 3 ADMINISTRATION OF BUSH FIRE BRIGADES**

## **3.1 Executive Management Group**

- (1) An Executive Management Group is to be established to ensure that there is an appropriate structure through which the organisation of the bush fire brigades is maintained.
- (2) The administration and management of the affairs of a bush fire brigade are vested in the Executive Management Group.
- (3) The Executive Management Group is to prepare and adopt Operating Procedures for the good governance of bush fire brigades.
- (4) The Executive Management Group must make the Operating Procedures available to all bush fire brigade members.
- (5) The Executive Management Group may vary the bush fire brigade Operating Procedures at any time but must notify the bush fire brigades of any variation as soon as practicable after making a variation.
- (6) The Executive Management Group functions include, but are not limited to —
  - (a) dealing with grievances, disputes and disciplinary matters;
  - (b) approving the bush fire brigade's annual budget and presenting it at the brigade's annual general meeting;
  - (c) recommending to the local government equipment which needs to be supplied by the local government to the bush fire brigade; and
  - (d) doing all things necessary or convenient in order to perform any of its functions and to secure the performance of the normal brigade activities by the bush fire brigade.

### **3.2 Membership of the Executive Management Group**

The Executive Management Group will consist of the following officers from all the bush fire brigades:-

- (a) Chief Bush Fire Control Officer and Deputies;
- (b) Brigade Captains;
- (c) 1st Lieutenants from each Brigade;
- (d) Minute Officer (no voting rights);
- (e) Local Government representative (non voting); and
- (f) Any other person that the Executive Management Group requests.

## **PART 4 GENERAL**

### **4.1 Consideration in the local government budget**

In addition to funding made available through emergency services grants, the local government may provide further funding depending upon the assessment of budget priorities for the year in question in accordance with Part 6 of the *Local Government Act 1995*.

Dated [-----].

The Common Seal of the City of Wanneroo was affixed in the presence of —  
Mayor and CEO

## Place Activation

### CP07-11/22      Review of Naming of City Assets Policy

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File Ref:	2409V03 – 22/346549
Responsible Officer:	Director Community and Place
Attachments:	3
Previous Items:	CS08-10/21 - Review of Council Policies - Ordinary Council - 12 Oct 2021 6:00pm

## Issue

To consider the adoption of the reviewed and updated Naming of City Assets Policy.

## Background

Council Policies are a statement of the principles or position that is intended to guide or direct decision-making within the City. All Council Policies (as well as other like documents) should be reviewed regularly to ensure compliance with legislation, continued alignment with the adopted Strategic Community Plan and the City's requirements to provide sound and effective internal controls to minimise risk and deliver desired outcomes.

The Naming of City Assets Policy (Policy) was approved in June 2019, following a split of the former Naming of City Assets and Memorials Policy. The purpose of the Policy is to provide guidance and consistency in the process of naming and renaming assets under the City's jurisdiction.

The current Naming of City Assets Policy (**Attachment 1**) was last reviewed and adopted by Council in October 2021. The Policy has recently been subject to a scheduled review, with proposed changes presented in **Attachment 2**.

## Detail

The following minor administrative changes are proposed, noting that there are no changes to the overall intent or purpose of the Policy:

- New policy template applied;
- Clarified the scope of the Policy covers Aboriginal/Noongar naming proposals; and
- Removed operational details that are duplicated in the City's Naming of City Assets Management Procedure.

The revised draft Policy, inclusive of all proposed changes, is included at **Attachment 3**.

## Consultation

The Policy has been reviewed as per the City's Policy and Procedure Development and Review Framework.

## Comment

Administration considers that the minor amendments proposed to the Naming of City Assets Policy as a result of the scheduled review will provide clarity and demonstrate the transparency and consistency required of City policies.

In relation to Aboriginal/Noongar naming, Administration is currently in the early stages of a Noongar Narrative Project, as part of the City's Reconciliation Action Plan that is intended to



provide guidance on Noongar naming proposals. It is envisaged that this work will be completed in June 2023 and will be considered as part of the next scheduled review of the Policy.

## Statutory Compliance

Nil

## Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

*7 ~ A well governed and managed City that makes informed decisions, provides strong community leadership and valued customer focused services*

*7.1 - Clear direction and decision making*

## Risk Management Considerations

There are no existing Strategic or Corporate risks within the City's existing risk registers which relate to the issues contained in this report.

### Risk Appetite Statements

The City places a high priority on the importance of maintaining good governance and has no appetite for deliberate act or omission by any party. Decisions are aligned to policy to ensure non-compliance impacts are reduced as low as reasonably practicable (ALARP) and reputational damage is restricted to low. Therefore, the City accepts low or ALARP of compliance and governance risk.

## Policy Implications

This Policy has been recommended for amendment as a result of the evaluation and review process undertaken in accordance with the City of Wanneroo's Policy and Procedure Development and Review Framework.

## Financial Implications

Nil

## Voting Requirements

Simple Majority

## Recommendation

**That Council ADOPTS the revised Naming of City Assets Policy included as Attachment 3.**

### *Attachments:*

- |  |               |
|--|---------------|
| 1. <a href="#">Attachment 1 - Naming of City Assets Policy (current)</a>               | 19/175666[v2] |
| 2. <a href="#">Attachment 2 - Naming of City Assets Policy (revised track changes)</a> | 22/347797     |
| 3. <a href="#">Attachment 3 - Naming of City Assets Policy revised September 2022</a>  | 22/364239     |



## Policy Manual

### Naming of City Assets

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<b>Policy Owner:</b>	Place Management
<b>Contact Person:</b>	Manager Place Management
<b>Date of Approval:</b>	12 October 2021 (CS08-10/21)

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### POLICY STATEMENT

The City supports a consistent approach to the naming of assets under the City's jurisdiction. As such, the naming of all streets, laneways/rights of way, parks, reserves and building shall be in accordance with Landgate's Geographic Names Committee Western Australia (**GNC**) Policies and Standards (**GNCPS**), and this policy should be read in conjunction with that document.

### POLICY OBJECTIVE

To provide guidance and consistency in the process of naming and renaming of assets under the City's jurisdiction.

### SCOPE

This policy provides guidance for commemorating individuals, organisations or historical events through the naming or renaming of **City of Wanneroo assets**.

- a) In most circumstances, in accordance with the **GNCPS**.
- b) Where appropriate, the City may consider naming City assets to recognise individuals or associations who have contributed substantially to the cultural, political or social development of Wanneroo, or who in the opinion of the City, are worthy of such an honour.
- c) City assets may also be named after an historical event associated with or near a site.
- d) Parks and reserves shall be named after an adjacent boundary road, where possible, to facilitate ease of identification.
- e) Buildings and facilities shall be named after the locality in which they reside or after an adjacent boundary road, where possible, to facilitate ease of identification.
- f) Aside from buildings, other opportunities for the naming of City assets could include internal and external building features, such as a building foyer, rooms and significant entrances, internal roads, gardens, garden features, and walkways. This list is indicative and not exhaustive.



## Policy Manual

Costs associated with the City's decision to recognise individuals and organisations for significant contributions to the City's community in the naming or renaming of City assets will be carried by the City unless a voluntary contribution is made by the appropriate party.

### IMPLICATIONS

Whilst the naming of City assets may serve as appropriate recognition for outstanding community contributions, they need to be carefully considered to ensure that they do not negatively impact on the greater good of the community and need to be carefully monitored so that a particular area does not reach saturation point.

### IMPLEMENTATION

#### Application Criteria

Where proposals are received for naming or renaming of the City's assets to commemorate an individual or recognise an association or event, the City will have regard for the **GNCPs** and the following City criteria:

- The locality within which the asset is situated.
- Any historical events associated with or near the site.
- Indigenous and cultural heritage relevant to the site.
- Pioneering families (family names only) associated with the immediate area.
- Significant anniversary of an event unique to Wanneroo's history and development.
- Actions by an individual to protect, restore, enhance or maintain an area that produces substantial long term improvements for the community or area.
- Individuals or associations who have contributed substantially to the cultural, political or social development of Wanneroo over a significant period of time (generally not less than 10 years) in a paid, vocational or voluntary capacity.
- Existing name of the asset.
- Individuals who are still living will only be recognised in exceptional circumstances.
- Death or former ownership of the land on which the facility is developed is not normally acceptable as criteria for nomination.
- Nominations that are affiliated to a religious or political group will not be approved.

#### Application Process

1. All proposals must be made in writing to the Chief Executive Officer (**CEO**) or nominee and must include:-
  - Proposed Name (in full).
  - Date, place of birth and date of passing away if applicable.
  - Period of residence in the locality.
  - History of the person to be honoured (including any relevant documentation).
  - Outline of the contribution to the community by the person, including membership of clubs and voluntary organisations (including any relevant documentation that supports and evidences the claims).
  - Justification statement regarding why the person should be honoured.
  - Contact details of the person being honoured or their immediate family.

19/175666



## Policy Manual

- If being submitted by a third party, evidence of support by the family of the person being proposed for recognition.
  - Evidence of support by the local community (if possible)
2. Initial review of the proposal will be made by City Officers against the criteria, and in accordance with the **GNCPS**, and a subsequent report provided to the CEO for consideration for inclusion on the **Schedule of Names**.
  3. Where applications do not meet the criteria of the policy, the CEO or nominee is authorised to refuse the request.
  4. Where the request meets the criteria of the policy, the proposal is to be presented to the Council annually for inclusion on the **Schedule of Names**.
  5. As the City seeks to name new assets, City Officers will prepare a shortlist of potential names from the City's **Schedule of Names**. The shortlisting should consider the connection of the individual to the place or location of where the asset is located.

### ROLES AND RESPONSIBILITIES

All applications are to be forwarded to the City of Wanneroo for the attention of the CEO or nominee. Place Management will make an initial assessment prior to further processing through the CEO and Council as required.

### DISPUTE RESOLUTION

All disputes in regard to this policy will be referred to the Director Community & Place in the first instance. In the event that an agreement cannot be reached, the matter will be submitted to Council for a ruling.

### DEFINITIONS

**City of Wanneroo Assets** means anything under the control of the City of Wanneroo.

**GNC** means Landgate's Geographic Names Committee Western Australia.

**GNCPS** means Landgate's Geographic Names Committee Western Australia Policies and Standards.

**Schedule of Names** means the Register of names maintained by the City for consideration for naming City assets

### RELEVANT POLICIES/MANAGEMENT PROCEDURES/DOCUMENTS OR DELEGATIONS

- Naming of City Assets Management Procedure (19/181214)
- Naming of City Assets and Memorial Requests Register (15/40510)
- Naming of City Assets Assessment Checklist (19/235395)
- Schedule of Names (19/235391)
- Community Engagement Policy (12/148824)
- Council Members Recognition of Service Policy (18/430583)



## Policy Manual

- Policy – Award of the Title “Honorary Freeman of the City of Wanneroo” (10/24752)

### RESPONSIBILITY FOR IMPLEMENTATION

Place Management.

Version	Next Review	Record No:
1		19/175666
2	May 2021	19/175666
3	December 2022	19/175666*



## Council Policy

### NAMING OF CITY ASSETS

<b>Responsible Directorate:</b>	Community and Place
<b>Responsible Service Unit:</b>	Place Management
<b>Contact Person:</b>	Manager Place Management
<b>Date of Approval:</b>	Date the document was approved by Council
<b>Council Resolution No:</b>	Council Resolution No.
<b>Context:</b>	Strategic Community Plan 2021 - 2031

#### 1. POLICY STATEMENT

The City of Wanneroo (City) supports a consistent approach to the naming of assets under the City's jurisdiction. As such, the naming of all streets, laneways/rights of way, parks, reserves and buildings shall be in accordance with this Policy and the Landgate's Geographic Names Committee Western Australia (GNC) Policies and Standards (GNCPS), and this policy should be read in conjunction with that document.

#### 2. OBJECTIVE AND PURPOSE

##### Objective

The objective of this policy is to provide guidance and consistency in the process of naming and renaming of assets under the City's jurisdiction.

##### Purpose

The purpose of this policy is to provide a criteria to assess requests for the naming and renaming of City assets.

#### 3. KEY DEFINITIONS

City of Wanneroo Assets	Anything under the control of the City of Wanneroo.
GNC	Landgate's Geographic Names Committee Western Australia. Provides advice on geographical naming issues and responsible for managing the nomenclature needs for geographical features, administrative boundaries, localities and roads.
GNCPS	Landgate's Geographic Names Committee Western Australia Policies and Standards. Provide an open and transparent basis on which the assignment of names can be undertaken in order to comply with relevant legislation. They serve the long-term interests of the community by identifying, protecting and





## Council Policy

	<u>reflecting our culture, heritage and landscape, and apply to all nomenclature within Western Australia.</u>
Schedule of Names	<del>the</del> <u>The</u> Register of names maintained by the City for consideration for naming City assets

### 4. SCOPE

This policy provides guidance for commemorating individuals, organisations, ~~or~~ historical events and Aboriginal/Noongar culture through the naming or renaming of City of Wanneroo assets.

- a) In most circumstances, in accordance with the GNCPS.
- b) Where appropriate, the City may consider naming City assets to recognise individuals or associations who have contributed substantially to the cultural, political or social development of Wanneroo, or who in the opinion of the City, are worthy of such an honour.
- c) City assets may ~~also~~ be named after an historical event associated with or near a site.
- d) Parks and reserves shall be named after an adjacent boundary road, where possible, to facilitate ease of identification.
- e) Buildings and facilities shall be named after the locality in which they reside or after an adjacent boundary road, where possible, to facilitate ease of identification.
- f) Aside from buildings, other opportunities for the naming of City assets could include internal and external building features, such as a building foyer, rooms and significant entrances, internal roads, gardens, garden features, and walkways. This list is indicative and not exhaustive.
- ~~#g)~~ Where appropriate, the City may consider naming City assets to recognise elements of Aboriginal/Noongar culture in accordance with the GNCPS and Landgate's guidelines on Aboriginal Naming. Where Aboriginal naming is used, it shall be in conjunction with a functional description to ensure the broader community is able to identify the purpose of the asset.

Costs associated with the City's decision to recognise individuals and organisations for significant contributions to the City's community in the naming or renaming of City assets will be carried by the City unless a voluntary contribution is made by the appropriate party.

### 5. IMPLICATIONS (Strategic, Financial, Human Resources)

This policy can be implemented using existing resources and aligns with the following objectives from the Strategic Community Plan:

- Goal 1: An inclusive and accessible City with places and spaces that embrace all.
- Goal 2: A City that celebrates rich cultural histories where people can visit and enjoy unique experiences.
- Goal 5: A well-planned, safe and resilient City that is easy to travel around and provides a connection between people and places.

Whilst the naming of City assets may serve as appropriate recognition for outstanding community contributions, they need to be carefully considered to ensure that they do not negatively impact on the greater good of the community and need to be carefully monitored so that a particular area does not reach saturation point.



## Council Policy

### 6. IMPLEMENTATION

#### Application Criteria

Where proposals are received for naming or renaming of the City's assets to commemorate an individual or recognise an association or event, the City will have regard for the GNCPS and the following City criteria:

- The locality within which the asset is situated.
- Any historical events associated with or near the site.
- Indigenous/Aboriginal/Noongar and cultural heritage relevant to the site.
- Pioneering families (family names only) associated with the immediate area.
- Significant anniversary of an event unique to Wanneroo's history and development.
- Actions by an individual to protect, restore, enhance or maintain an area that produces substantial long-term improvements for the community or area.
- Individuals or associations who have contributed substantially to the cultural, political or social development of Wanneroo/the City of Wanneroo over a significant period of time (generally not less than 10 years) in a paid, vocational or voluntary capacity.
- Existing name of the asset.
- Individuals who are still living will only be recognised in exceptional circumstances.
- Death or former ownership of the land on which the facility is developed is not normally acceptable as criteria for nomination; and
- Nominations that are affiliated to a religious or political group will not be approved.

#### Application Process

1. Applications are to be addressed to the Chief Executive Officer (CEO) and submitted on the Naming of City Assets Request Form via email, post or in person
1. All proposals must be made in writing to the Chief Executive Officer (CEO) or nominee and must include:-
  - Proposed name (in full).
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  - If being submitted by a third party, evidence of support by the family of the person being proposed for recognition.
2. Evidence of support by the local community (if possible).
3. Initial review of the proposal will be made by City Officers against the criteria, and in accordance with the GNCPS, and a subsequent report provided to the CEO for consideration for inclusion on the Schedule of Names.
4. Where applications do not meet the criteria of the policy, the CEO or nominee is authorised to refuse the request.



## Council Policy

5. Where the request meets the criteria of the policy, the proposal is to be presented to Council ~~annually~~ for inclusion on the Schedule of Names.
6. As the City seeks to name new assets, City Officers will prepare a shortlist of potential names from the City's Schedule of Names. The shortlisting should consider the connection of the individual to the place or location of where the asset is located.

### 7. ROLES AND RESPONSIBILITIES

All applications are to be forwarded to the City of Wanneroo for the attention of the CEO or nominee. Place Management will make an initial assessment prior to further processing through the CEO and Council as required.

### 8. DISPUTE RESOLUTION (if applicable)

All disputes ~~in regard to~~ ~~about~~ this policy will be referred to the Director Community & Place in the first instance. In the event that an agreement cannot be reached, the matter will be submitted to Council for a ruling.

### 9. EVALUATION AND REVIEW

The effectiveness of this policy can be measured and evaluated using the following key performance indicators:

- Number of applications received
- Number of applications approved

### 10. RELATED DOCUMENTS

- ~~Naming of City Assets Management Procedure (19/181214)~~
- ~~Naming of City Assets and Memorial Requests Register (15/40510)~~
- ~~Naming of City Assets Assessment Checklist (19/235395)~~
- Schedule of Names (19/235391)
- Community Engagement Policy (12/148824)
- Council Members Recognition of Service Policy (18/430583)
- Policy – Award of the Title "Honorary Freeman of the City of Wanneroo" (10/24752)

### 11. REFERENCES

Nil

### 12. RESPONSIBILITY FOR IMPLEMENTATION

Place Management

### REVISION HISTORY



## Council Policy

Version	Next Review	Record No.
1		19/175666[v1]
2	May 2021	19/175666[v2]
3	December 2022	19/175666[v3]*
<u>4</u>	<u>December 2023</u>	



## Council Policy

### NAMING OF CITY ASSETS

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<b>Responsible Service Unit:</b>	Place Management
<b>Contact Person:</b>	Manager Place Management
<b>Date of Approval:</b>	Date the document was approved by Council
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## Council Policy

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## Council Policy

### 6. IMPLEMENTATION

#### Application Criteria

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4. Where the request meets the criteria of the policy, the proposal is to be presented to Council for inclusion on the Schedule of Names.
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### 7. ROLES AND RESPONSIBILITIES

All applications are to be forwarded to the City of Wanneroo for the attention of the CEO or nominee. Place Management will make an initial assessment prior to further processing through the CEO and Council as required.



## Council Policy

### 8. DISPUTE RESOLUTION (if applicable)

All disputes about this policy will be referred to the Director Community & Place in the first instance. In the event that an agreement cannot be reached, the matter will be submitted to Council for a ruling.

### 9. EVALUATION AND REVIEW

The effectiveness of this policy can be measured and evaluated using the following key performance indicators:

- Number of applications received
- Number of applications approved

### 10. RELATED DOCUMENTS

- Schedule of Names (19/235391)
- Community Engagement Policy (12/148824)
- Council Members Recognition of Service Policy (18/430583)
- Policy – Award of the Title “Honorary Freeman of the City of Wanneroo” (10/24752)

### 11. REFERENCES

Nil

### 12. RESPONSIBILITY FOR IMPLEMENTATION

Place Management

### REVISION HISTORY

Version	Next Review	Record No.
1		19/175666[v1]
2	May 2021	19/175666[v2]
3	December 2022	19/175666[v3]
4	December 2023	

## **Corporate Strategy & Performance**

### **Business & Finance**

#### **CS01-11/22 Finance Activity Statement for the period ended 30 September 2022**

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File Ref: 43017V02 – 22/374039  
Responsible Officer: Director, Corporate Strategy & Performance  
Attachments: 5

### **Issue**

To consider the Financial Activity Statement for the period ended 30 September 2022.

### **Background**

In accordance with *Local Government (Financial Management) Regulations 1996*, the Financial Activity Statement has been prepared in compliance with the following:

- *“Regulation 34(1) of the Local Government (Financial Management) Regulations 1996, which requires a local government to prepare a statement of financial activity each month, presented according to nature and type, by program, or by business unit. For the 2022/23 financial year the statement of financial activity will be presented by nature and type.*
- *Regulation 34(5) of the Local Government (Financial Management) Regulations 1996, which requires a local government to adopt a percentage or value, calculated in accordance with Australian Accounting Standards, to be used in statements of financial activity for reporting material variances. For the 2022/23 financial year 10% and a value greater than \$100,000 will be used for the reporting of variances.”*

### **Detail**

#### **Financial Activity for the Period Ended 30 September 2022**

At the Ordinary Council Meeting on 28 June 2022 (SCS028062022), Council adopted the Annual Budget for the 2022/23 financial year. The figures in this report are compared to the revised budget.

#### **Overall Comments Month-to-Date**

##### *Results from Operations*

The Financial Activity Statement report for the month of September shows an overall favourable variance from Operations before Non-Operating Revenue and Expenses of \$3.0m.

The favourable variance is mainly due to higher income from Rates, Operating Grants, Interest Earnings and Fees & Charges combined with lower spends in Materials, Contracts, Depreciation and Employee Costs.

Description	Current Month - September 2022					Comments
	Actual \$m	Revised Budget \$m	Variance \$m	Variance %		
Operating Revenue	3.7	2.9	0.8	27.6	G	Overall favourable variance is mainly due to higher revenue from Rates, Operating Grants, Subsidies & Contributions, Fees & Charges and Interest Earnings partially offset by lower Other Revenue. Please refer to Notes 1, 2, 3, 4 and 5.
Operating Expense	(16.0)	(18.2)	2.2	12.1	G	The favourable variance is mainly due to lower Employee Costs, Materials & Contracts Expenses and Depreciation partially offset by higher Utility Charges. Please refer to notes 6, 7, 8, and 9 for further details.
Result from Operations	(12.3)	(15.3)	3.0	19.6		

### Capital Program

During September 2022, \$2.6m was spent on various capital projects of which \$1.4m was spent on Fleet Management and Sports Facilities (**Attachment 3** for more details).

Description	Month Actual \$m	Month Adopted Budget \$m	% Complete of Month Revised Budget
Expenditure	2.6	7.1	36.6%

### Overall Comments on Year to Date (YTD) Figures

#### Results from Operations

The Financial Activity Statement report for the year to date 30 September 2022 shows an overall favourable variance from Operations (before Non-Operating Revenue and Expenses) of \$9.2m.

The favourable variance is mainly due to lower expenses from Materials & Contracts of \$5.7m, Employee Costs of \$662k, Depreciation of \$657k and higher revenue from Rates of \$827k, Operating Grants, Subsidies & Contributions of \$844k, Other Revenue of \$210k and Fees & Charges of \$315k.

Description	Year-To-Date September 2022					Comments
	Actual \$m	Revised Budget \$m	Variance \$m	Variance %		
Operating Revenue	187.2	185.0	2.2	1.2	G	Overall favourable variance is mainly due to higher revenue from Rates, Operating Grants, Subsidies & Contributions, Other Revenue and Fees & Charges partially offset by lower revenue from Interest Earnings. Please refer to Notes 1, 2, 3, 4 and 5.
Operating Expense	(48.4)	(55.4)	7.0	12.6	G	The favourable variance is mainly due to lower Employee Costs, Materials & Contracts, Utility Charges and Depreciation partially offset by higher Insurance, Utility and Interest Expenses. Please refer to notes 6, 7, 8, and 9 for further details.
Result from Operations	138.8	129.6	9.2	7.1		

### Capital Program

At the end of September 2022, \$8.3m expended on various capital projects of which \$2.7m was spent on Sports Facilities, \$2.6m on Fleet Management and \$602k on IT Equipment and Software. (Refer **Attachment 3** for Top Capital Projects 2022/23).

Description	YTD Actual \$m	YTD Revised Budget \$m	% Complete of YTD Revised Budget	Annual Adopted Budget \$m	% Complete of Annual Revised Budget
Expenditure	8.3	21.2	39.2%	84.9	9.8%

*Investment Portfolio Performance*

Portfolio Value \$m	Monthly Weighted Return	Comments
518.8	2.67%	Portfolio balance has increased by \$43.97m from August 2022. The monthly weighted return is 2.67% which is above the set benchmark (12 months UBS Australia Bank Bill Index) by 2.15%. (Refer to <b>Attachment 4</b> for more details)

*Detailed Analysis of Statement of Comprehensive Income (**Attachment 1**)*

Comments relating to the Statement of Comprehensive Income are provided under the following two sections:

- a) Current month comparison of Actuals to Revised Budgets; and
- b) Year to date of Actuals to Revised Budgets.

The comments are provided where the variance is higher than reporting threshold or item of interest to Council.

**CITY OF WANNEROO**  
**STATEMENT OF COMPREHENSIVE INCOME BY NATURE OR TYPE**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2022**

Attachment 1														
Description	Current Month				Year to Date				Annual					
	Actual	Revised Budget	Variance		Notes	Actual	Revised Budget	Variance		Adopted Budget	Revised Budget	Variance		
			\$	%				\$	%			\$	%	
Revenues														
Rates	347,259	1,000	346,259	34,625.9	G	145,619,077	144,792,515	826,562	0.6	147,290,515	147,290,515	0	0	
Operating Grants, Subsidies & Contributions	405,013	299,022	105,991	35.4	G	2,151,763	1,307,645	844,118	64.6	5,596,390	5,596,390	0	0	
Fees & Charges	1,938,688	1,756,870	181,818	10.3	G	37,158,150	36,842,720	315,430	0.9	51,292,833	51,292,833	0	0	
Interest Earnings	1,021,133	762,538	258,595	33.9	G	1,865,843	1,905,941	(40,098)	(2.1)	7,024,598	7,024,598	0	0	
Other Revenue	32,127	51,373	(19,246)	(37.5)	A	363,225	152,522	210,703	138.1	650,319	650,319	0	0	
Ex Gratia Rates	0	-	0	0.0	G	0	0	0	0.0	24,000	24,000	0	0	
Total Operating Revenue	3,744,220	2,870,803	873,417	30.4		187,158,059	185,001,343	2,156,716	1.2	211,878,655	211,878,655	0	0	
Expenses														
Employee Costs	(6,893,151)	(7,019,356)	126,205	1.8	G	(20,345,256)	(21,007,044)	661,788	3.2	(83,660,259)	(83,660,259)	0	0	
Materials & Contracts	(4,477,548)	(6,612,770)	2,135,222	32.3	G	(14,590,309)	(20,267,639)	5,677,330	28.0	(79,704,653)	(79,481,682)	222,971	0	
Utility Charges	(988,685)	(628,738)	(359,947)	(57.2)	R	(2,392,903)	(2,381,050)	(11,853)	(0.5)	(10,380,146)	(10,380,146)	0	0	
Depreciation	(3,156,094)	(3,434,898)	278,804	8.1	G	(9,647,893)	(10,304,720)	656,827	6.4	(41,218,774)	(41,218,774)	0	0	
Interest Expenses	(357,337)	(355,839)	(1,498)	(0.4)	A	(1,072,854)	(1,067,517)	(5,337)	(0.5)	(4,264,103)	(4,264,103)	0	0	
Insurance	(124,372)	(117,212)	(7,160)	(6.1)	A	(394,606)	(354,306)	(40,300)	(11.4)	(1,439,911)	(1,439,911)	0	0	
Total Operating Expenditure	(15,997,188)	(18,168,813)	2,171,625	12.0		(48,443,821)	(55,382,276)	6,938,455	12.5	(220,667,846)	(220,444,875)	222,971	0	
RESULT FROM OPERATIONS	(12,252,968)	(15,298,010)	3,045,042	19.9		138,714,238	129,619,067	9,095,171	7.0	(8,789,191)	(8,566,220)	222,971	(3)	
Non Operating Revenue & Expenses														
Non Operating Grants, Subsidies & Contributions	70,673	5,518,185	(5,447,512)	(98.7)	R	4,599,100	5,531,445	(932,345)	(16.9)	21,965,725	22,115,725	150,000	1	
Non Operating Contract Expenses	0	0	0	0.0	G	0	0	0	0.0	(128,582)	(128,582)	0	0	
Profit on Asset Disposals	0	212,986	(212,986)	(100)	R	818,769	638,958	179,811	28	2,555,831	2,555,831	0	0	
Loss on Assets Disposals	0	(71,775)	71,775	100.0	G	0	(215,325)	215,325	100.0	(861,296)	(861,296)	0	0	
TPS* & DCP** Revenues	676,529	1,392,488.00	(715,959)	(51.4)	R	3,950,703	4,177,464	(226,761)	(5.4)	29,069,490	29,069,490	0	0	
TPS* & DCP** Expenses	(42,884)	(1,312,525)	1,269,641	96.7	G	(338,584)	(4,350,991)	4,012,407	92.2	(24,348,082)	(24,348,082)	0	0	
Contributed Physical Assets	146,331	2,070,700	(1,924,369)	(92.9)	R	2,402,128	6,212,100	(3,809,972)	(61.3)	24,848,400	24,848,400	0	0	
Total Non Operating Revenue and Expenses	850,649	7,810,059	(6,959,410)	(89.1)		11,432,115	11,993,651	(561,536)	(4.7)	53,101,486	53,251,486	150,000	0	
NET RESULT (OPERATING & NON OPERATING)	(11,402,318)	(7,487,951)	(3,914,367)	(52.3)		150,146,353	141,612,718	8,533,635	(6.0)	44,312,295	44,685,266	372,971	1	
Other Comprehensive Income	0	0	0	0.0		0	0	0	0.0	0	0	0	0	
TOTAL COMPREHENSIVE INCOME	(11,402,318)	(7,487,951)	(3,914,367)	(52.3)		150,146,353	141,612,718	8,533,635	6.0	44,312,295	44,685,266	372,971	1	

Key

G - Green  
 A - Amber  
 R - Red

\*TPS=Town Planning Schemes

\*\*DCP=Developers Contribution Plans



## **Revenues**

### **Note 1 Rates**

#### **Month to Date - (Actual \$347k, Revised Budget \$1k)**

The variance is favourable by \$346k due to timing differences of Interim Rates.

#### **Year to Date - (Actual \$145.6m, Revised Budget \$144.8m)**

The favourable variance of \$827k mainly due to timing differences of Interim Rates.

### **Note 2 Operating Grants, Subsidies & Contributions**

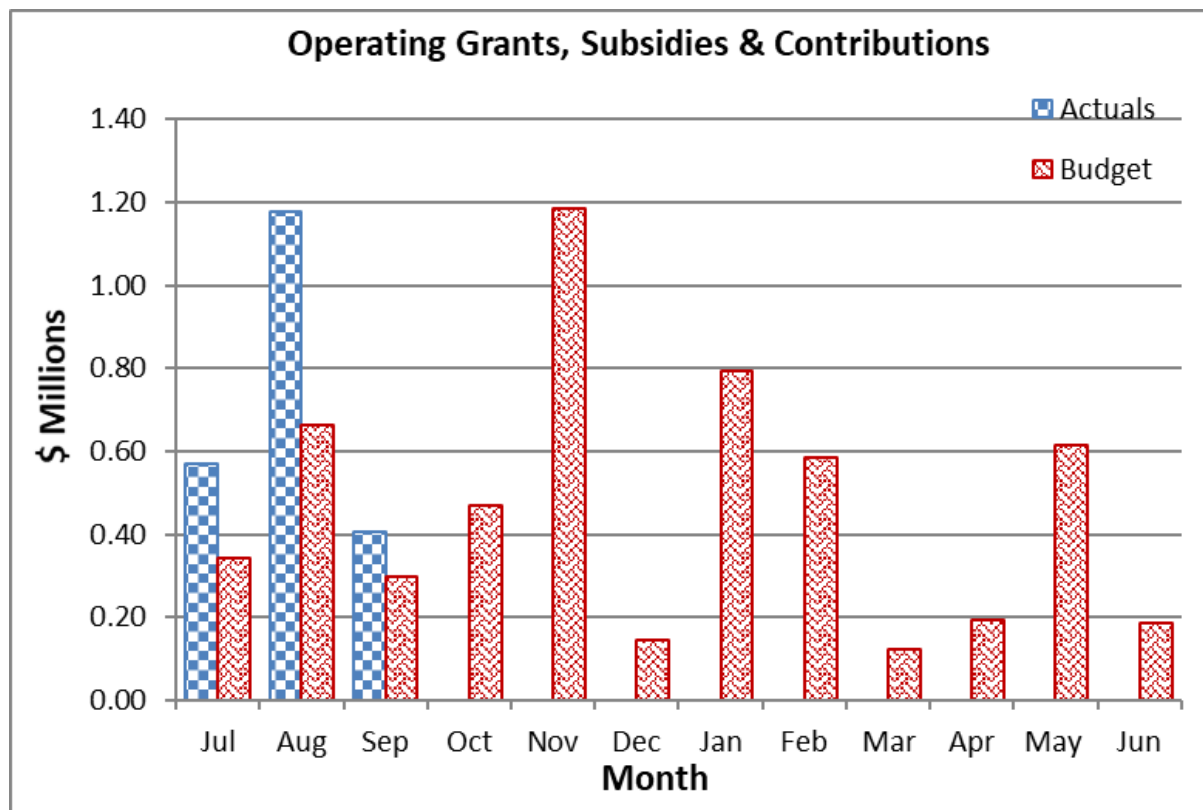
#### **Month to Date - (Actual \$405k, Revised Budget \$299k)**

The variance is favourable by \$106k mainly due to receipt of reimbursement income from Domestic Recycled Material Scheme of \$157k partially offset by timing difference of receipt of State Government grant of \$52k related to engineering maintenance of street furniture.

#### **Year to Date - (Actual \$2.2m, Revised Budget \$1.3m)**

Favourable Variance of \$844k mainly due to:

- Early receipt of Finance Assistance Grant income of \$294k;
- Early receipt of park maintenance cash contribution of \$384k from Department of Education; and
- Receipt of reimbursement income from Domestic Recycled Material Scheme of \$157k.



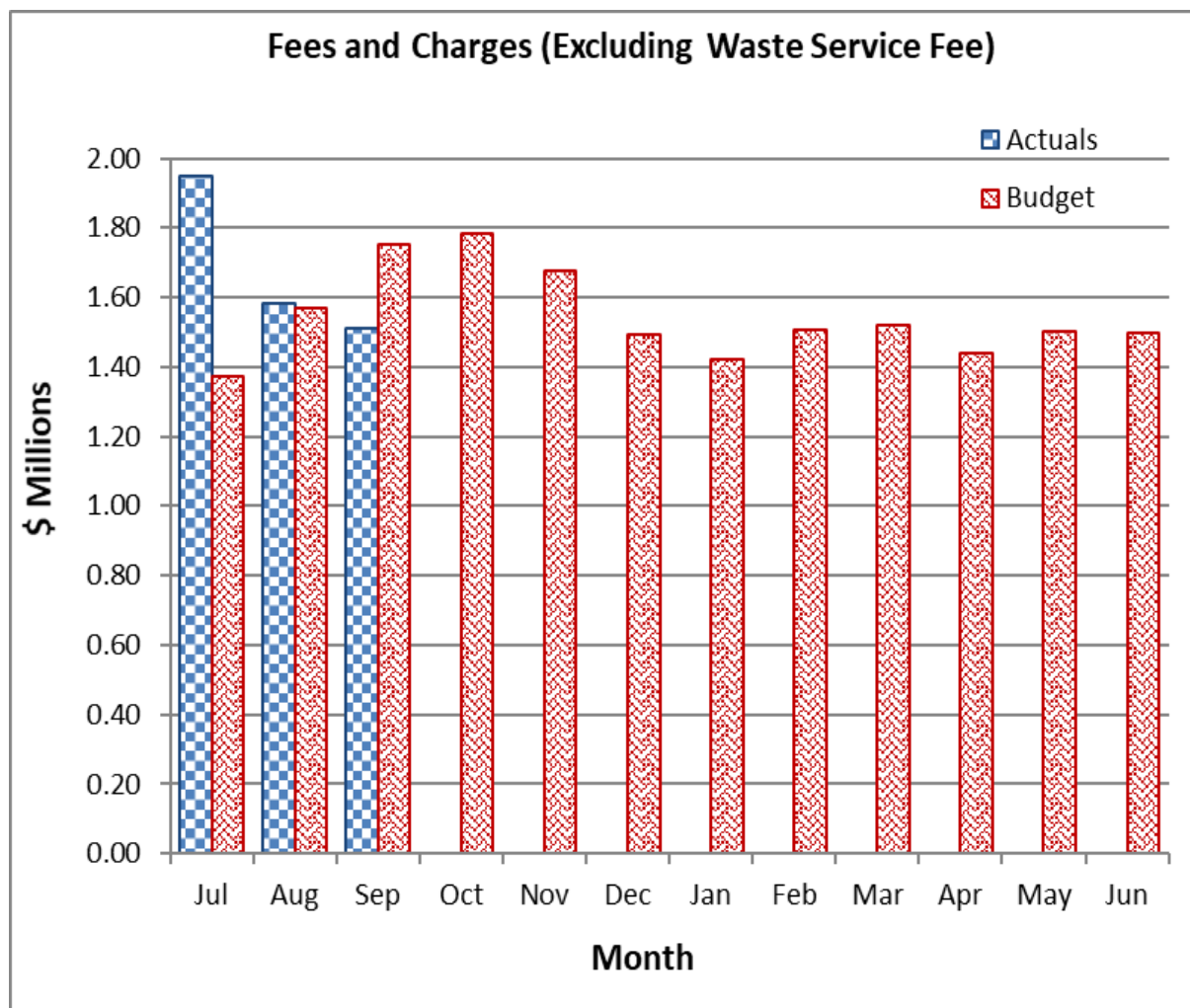
### Note 3 Fees and Charges

#### Month to Date - (Actual \$1.9m, Revised Budget \$1.8m)

The favourable variance for September 2022 is \$182k, mainly due to higher Booking Fee income from various Community Centres and Sports Facilities of \$60k, timing differences of Food Safety License fee income of 107k and higher than budget property lease income from Golf Courses of \$15k.

#### Year to Date - (Actual \$37.2m, Revised Budget \$36.8m)

The variance is favourable by \$315k is mainly due to higher Booking Fee income from various Community Centres and Sports Facilities of \$228k and higher property lease income from various facilities of \$122k partially offset by lower income generated from Rates Instalment Administration Fee of \$34k.

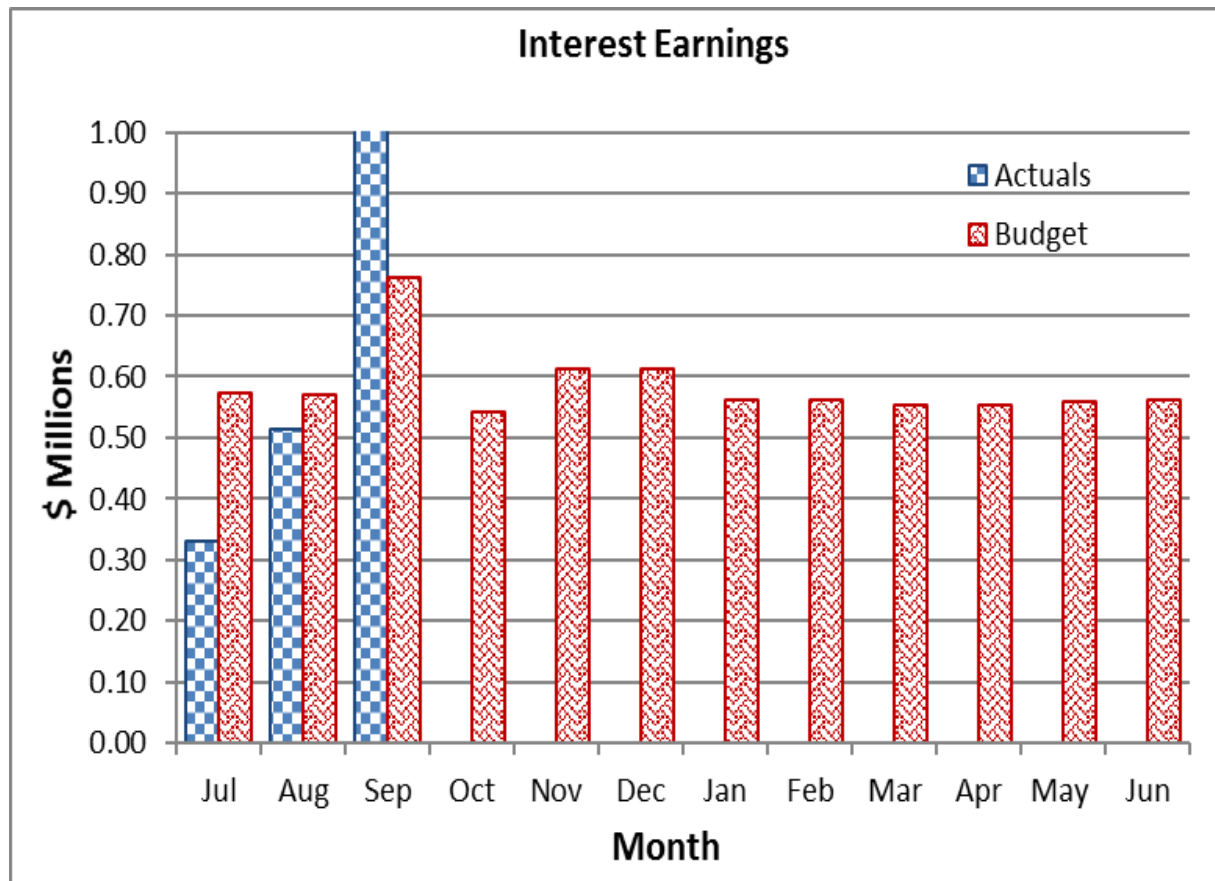


**Note 4     Interest Earnings****Month to Date - (Actual \$1.0m, Revised Budget \$763k)**

The favourable variance of \$259k for the month is mainly due to higher interest income generated from investments of \$205k and higher interest earned from unpaid Rates and Rates Instalment plans of \$54k.

**Year to Date - (Actual \$1.9m, Revised Budget \$1.9m)**

The variance is unfavourable by \$40k due to lower Interest Earnings from investments than expected.



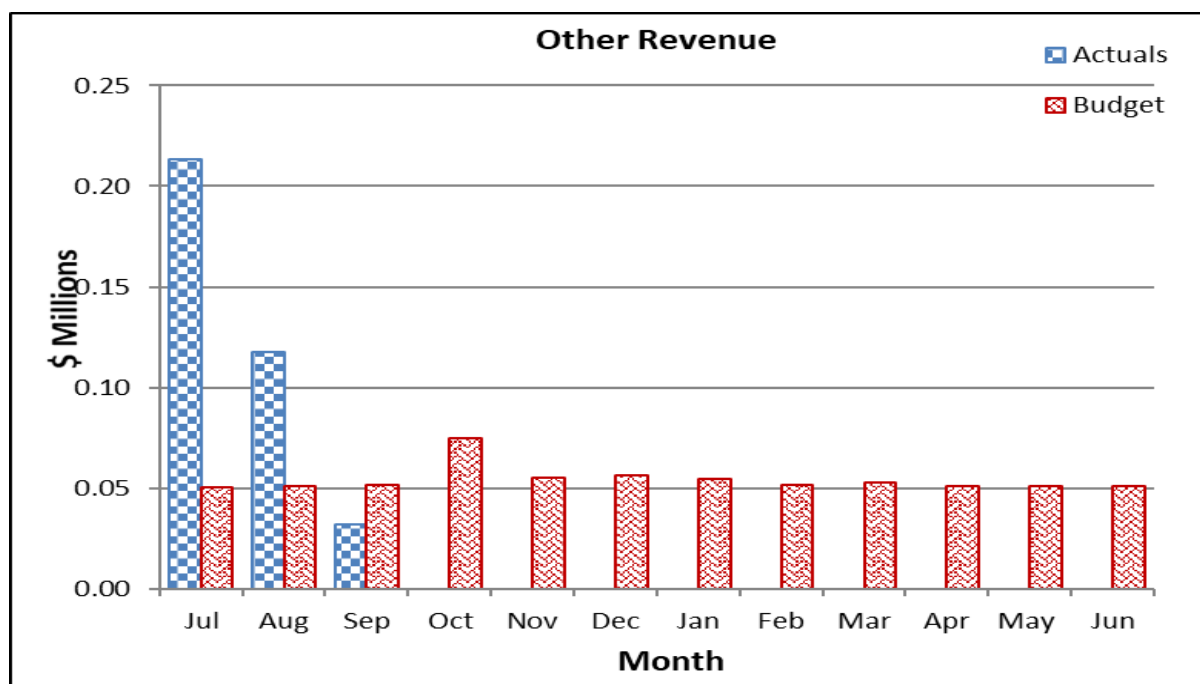
**Note 5     Other Revenue****Month to Date - (Actual \$32k, Revised Budget \$51k)**

The unfavourable variance of \$19k for the month is mainly due to lower fuel tax rebate income than expected.

**Year to Date - (Actual \$363k, Revised Budget \$153k)**

The variance is favourable by \$211k due to higher than expected revenue from sand and limestone extraction revenue related to Neerabup industrial area of \$265k and higher sale of products income from Aquamotion of \$6k partially offset by lower fuel tax rebate income of \$64k.

Review of annual revenue forecast will be undertaken for revenue from sand and limestone extraction related to Neerabup industrial area and amendments will be incorporated to the Mid-Year Budget review Process.



## **Expenses**

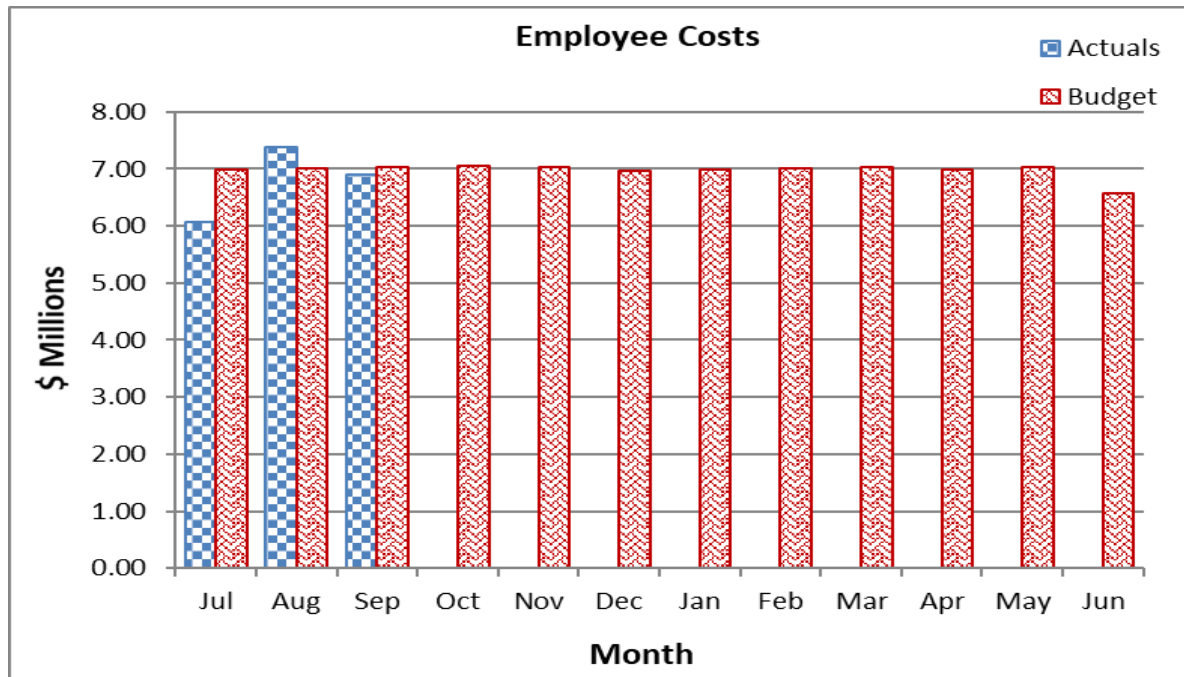
### **Note 6     Employee Costs**

#### **Month to Date - (Actual \$6.9m, Revised Budget \$7.0m)**

The favourable variance of \$126k, is a result of deferment of backfilling certain vacant roles due to current market conditions.

#### **Year to Date - (Actual \$20.3m, Revised Budget \$21.0m)**

The variance is favourable by \$662k mainly due to deferment of backfilling certain vacant roles.

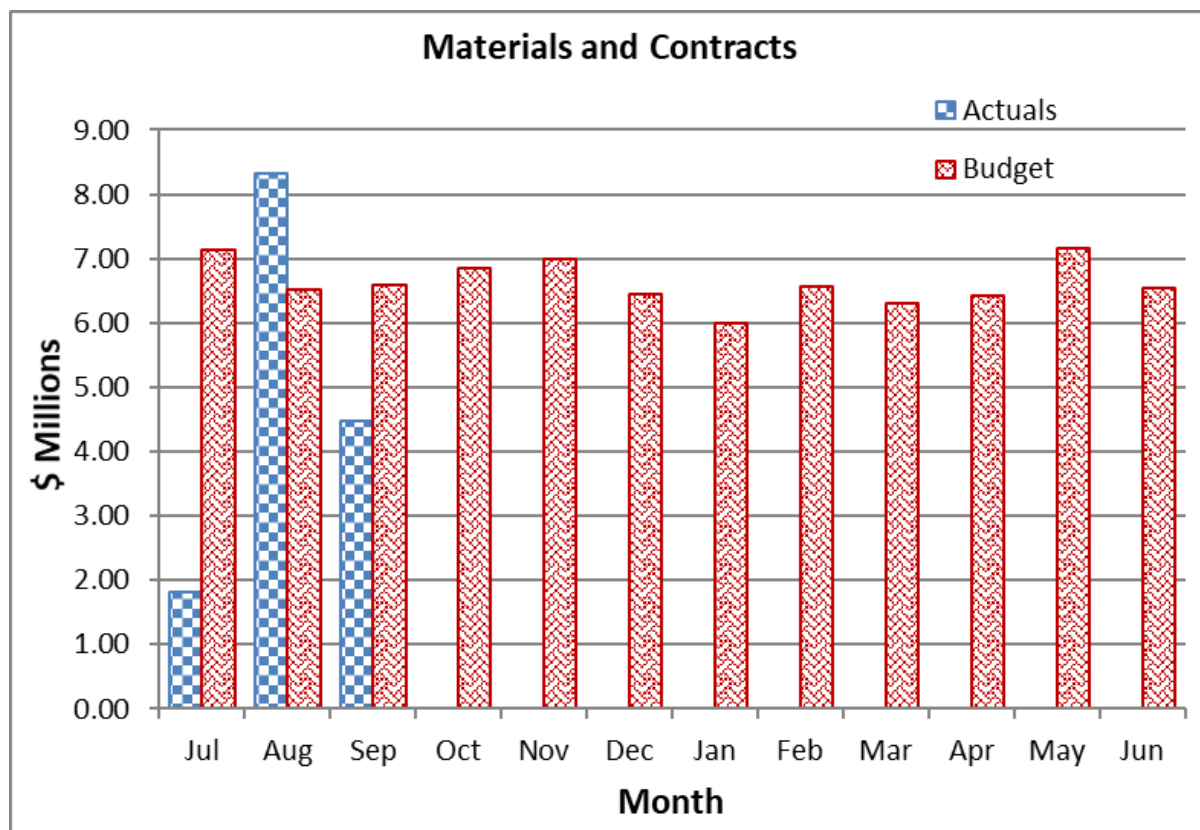


**Note 7    Materials and Contracts****Month to Date - (Actual \$4.5m, Revised Budget \$6.6m)**

The unfavourable variance \$2.1m is mainly due to timing differences in various asset maintenance services expenses.

**Year to Date - (Actual \$14.6m, Revised Budget \$20.3m)**

The variance is favourable by \$5.7m mainly due to timing differences in various contract expenses of \$2.7m, deferment of refuse removal expenses of \$1.8m, lower discounts and rebate expenses of \$597k, lower general material expenses of \$367k, and lower computer and printer consumable expenses of \$115k.





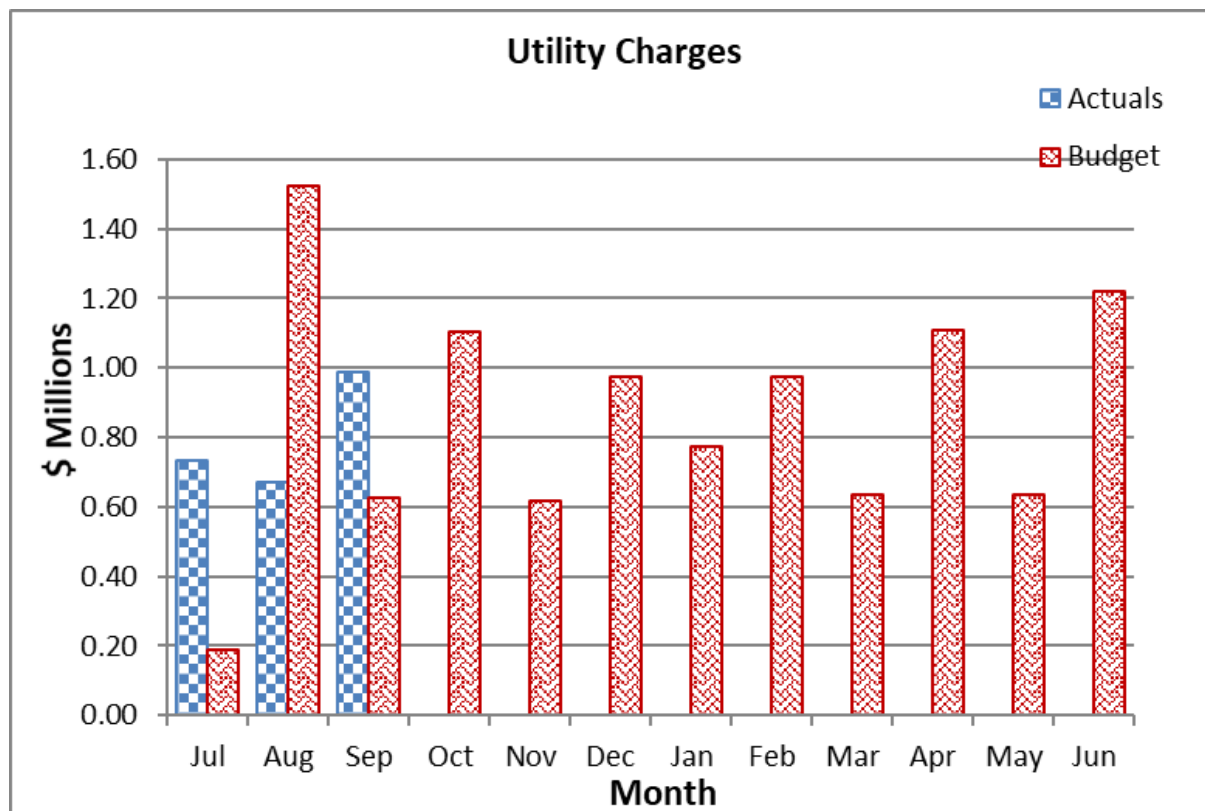
## Note 8 Utility Charges

### Month to Date - (Actual \$989k, Revised Budget \$629k)

The variance is unfavourable by \$360k mainly due to coding error correction of electricity expenses related to July and August of \$235k and water charges of \$75k from various community facilities and parks, partially offset by lower telephone expenses of \$21k from various facilities.

### Year to Date - (Actual \$2.4m, Revised Budget \$2.4m)

The unfavourable variance of \$12k is mainly due to higher water charges of \$21k and higher mobile phone expenses of \$8k partially offset by lower gas expenses of \$17k from various facilities.

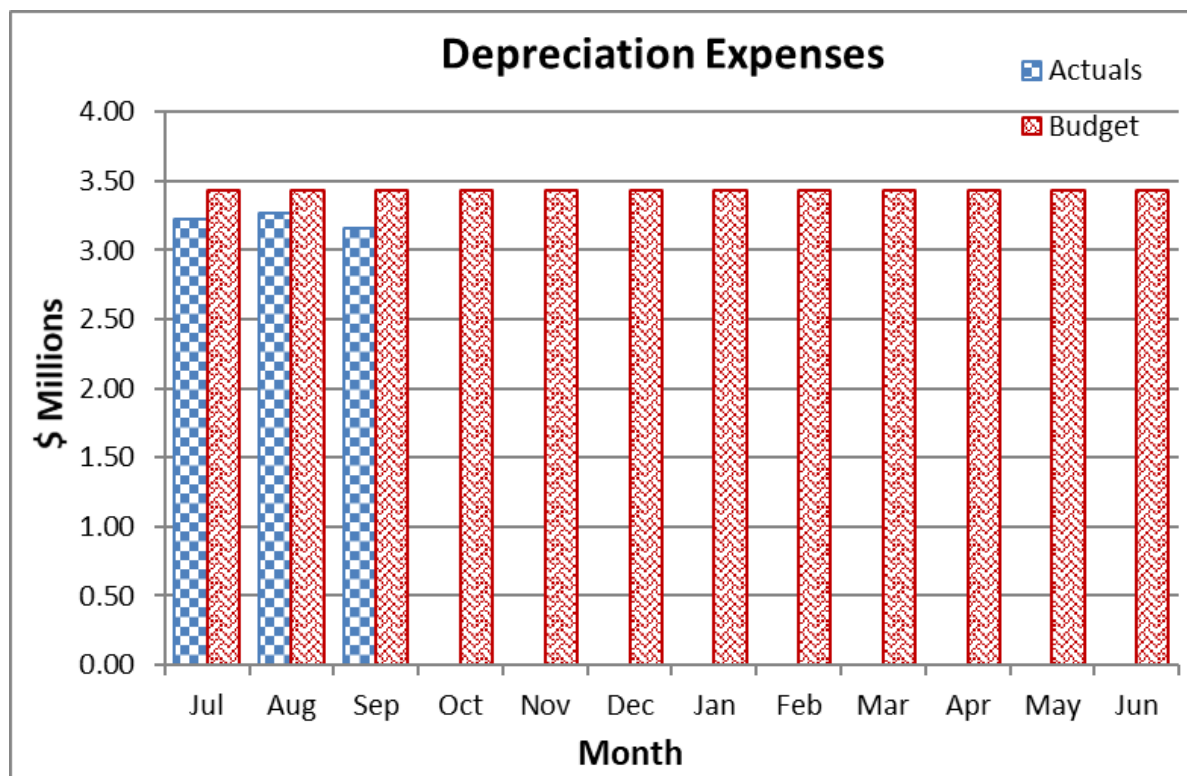


**Note 9 Depreciation****Month to Date - (Estimated Actual \$3.2m, Revised Budget \$3.4m)**

Actual depreciation is an estimated value until completion of external audit on Statutory Financial Statements for 2021/2022. The estimated favourable variance of \$279k is due to delay in completion of various capital projects.

**Year to Date - (Estimated Actual \$9.6m, Revised Budget \$10.3m)**

The estimated favourable variance of \$657k is due to delay in completion of various capital projects.

**Non Operating Revenue & Expenses****Note 10 Non Operating Grants, Subsidies & Contributions****Month to Date – (Actual \$71k, Revised Budget \$5.5m)**

The unfavourable variance of \$5.4m is attributable to Federal Government grants received. However, as per the Australian Accounting Standard AASB 1058, grants with performance obligations can only be recognised upon meeting the performance obligations of the grant agreement. Accordingly, adjustment of capital grant revenue will be made at the end of each quarter and it is expected part of the received income will be deferred as some performance obligations will be made over period of time.

**Year to Date – (Actual \$4.6m, Revised Budget \$5.5k)**

The unfavourable variance of \$932k is mainly due to delay in meeting performance obligations as per the grant agreements for capital projects funded by Federal Government.

**Note 11 Profit / Loss on Asset Disposals****Month to Date – (Combined Actual \$0k, Combined Revised Budget \$141k)**

The variance is unfavourable by \$141k is mainly due to timing difference of disposal of residential land.

**Year to Date – (Actual \$819k, Revised Combined Budget \$424k)**

The variance is favourable by \$395k is mainly due to disposal of residential land.

**Note 12 Town Planning Scheme (TPS) Revenues**

**Month to Date – (Actual \$677k, Revised Budget \$1.4m)**

The unfavourable variance of \$716k is mainly due to timing differences of contributions from headwork.

**Year to Date – (Actual \$4.0m, Revised Budget \$4.2m)**

The unfavourable variance of \$227k is mainly due to lower contributions from headwork.

**Note 13 Town Planning Scheme (TPS) Expenses**

**Month to Date – (Actual \$43k, Revised Budget \$1.4m)**

The favourable variance of \$1.3m is mainly due to timing differences of contract expenses.

**Year to Date – (Actual \$339k, Revised Budget \$4.4m)**

The favourable variance of \$4.0m is mainly due to timing differences of contract expenses.

**Note 14 Contributed Physical Assets**

**Month to Date – (Actual \$146k, Revised Budget \$2.1m)**

The unfavourable variance of \$1.9m due to delay in contribution of various infrastructure physical assets by residential land developers.

**Year to Date – (Actual \$2.4m, Revised Budget \$6.2m)**

The unfavourable variance of \$3.8m due to delay in contribution of various infrastructure physical assets by residential land developers.

**Statement of Financial Position (Attachment 2)**

CITY OF WANNEROO  
STATEMENT OF FINANCIAL POSITION  
AS AT 30 SEPTEMBER 2022

Description	30 June 2022 Actual \$	30 September 2022 Actual \$	Movement		Notes
			\$	%	
Current Assets	462,649,003	615,247,025	152,598,022	33.0	
Current Liabilities	(106,502,973)	(111,797,273)	(5,294,299)	(5.0)	
<b>NET CURRENT ASSETS</b>	<b>356,146,030</b>	<b>503,449,752</b>	<b>147,303,722</b>	<b>41.4</b>	<b>1</b>
Non Current Assets	2,357,754,691	2,360,764,991	3,010,299	0.1	<b>2</b>
Non Current Liabilities	(165,154,615)	(165,322,283)	(167,668)	(0.1)	<b>3</b>
<b>NET ASSETS</b>	<b>2,548,746,107</b>	<b>2,698,892,460</b>	<b>150,146,353</b>	<b>5.9</b>	
<b>TOTAL EQUITY</b>	<b>(2,548,746,107)</b>	<b>(2,698,892,460)</b>	<b>150,146,353</b>	<b>5.9</b>	

**Note 1 - Net Current Assets**

When compared to the unaudited opening position at 30 June 2022 Net Current Assets have increased by \$147.3m, which is predominately due to the levying of 2022/23 Rates and Waste Service Fees in July 2022.

Within the Current Assets, Current Receivables of \$88.3m are mainly comprised of collectable Rates and Waste Service Fees debtors of \$72.1m and Emergency Services Levy of \$10.2m, with the remaining balance attributed to General Debtors of \$6.0m.

**Note 2 - Non-Current Assets**

Non-Current Assets as at 30 September 2022 have increased by \$3.0m from 30 June 2022 estimated Actuals. The movement is mainly due to increase in Work in Progress Capital Projects of \$8.7m, Investments of \$714k and Land of \$457k partially offset by the decrease in Infrastructure Assets of \$4.4m, buildings of \$979k, Plant & Equipment of \$616k and Furniture & Fittings of \$819k due to estimated depreciation.

**Note 3 - Non-Current Liabilities**

Non-Current Liabilities as at 30 September 2022 have increased by \$168k due to change in the leave provisions.

**Financial Performance Indicators**

The table below presents data on relevant financial ratios, comparing the minimum standard expected as per the DLGSCI status at the year to date figures, and at the same period of the last year.

A green highlight is used where the minimum standard is met or exceeded. Highlighted in red is below the standard (where relevant).

Details	DLGSCI Minimum Standard	As at 30/09/2021	As at 30/09/2022	For the month - Minimum Standard Met
<b>Current Ratio</b>				
The ability to meet short term financial obligations from unrestricted current assets.				
Current Assets - Restricted Current Assets (RCA)	=>1.00:1	2.25:1	2.37:1	YES
Current Liabilities (CL) - CL Associated with RCA				
<b>Debt Service Cover Ratio</b>				
The ability to produce enough cash to cover debt payments.				
Operating Surplus before Interest & Depreciation	=>2.00:1	141.06:1	130.23:1	YES
Principle & Interest Repayments				
<b>Own Source Revenue Coverage Ratio</b>				
The ability to cover costs through own revenue efforts.				
Own Source Operating Revenue	=>0.40:1	3.76:1	3.89:1	YES
Operating Expense				
<b>Operating Surplus Ratio</b>				
The ability to cover operational costs and have revenues available for capital funding or other purposes.				
Operating Revenue - Operating Expense	=>0.01:1	0.74:1	0.75:1	YES
Own Source Operating Revenue				

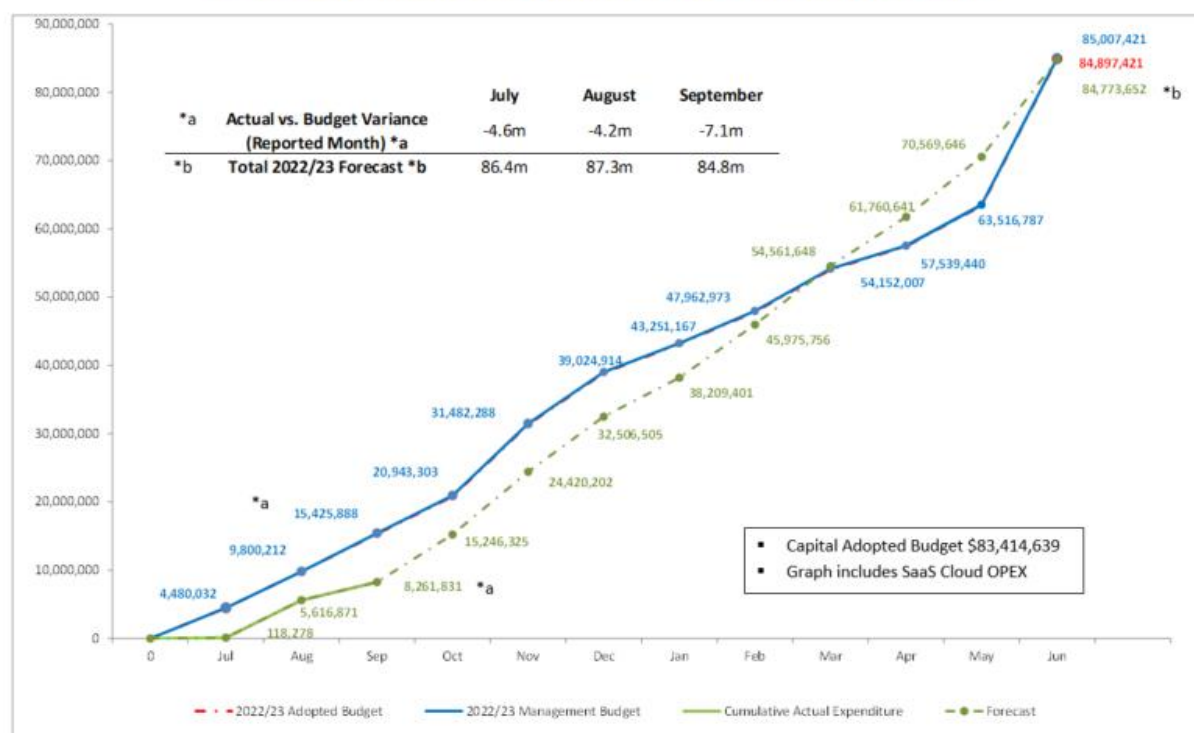
## Capital Works Program

The status of the Capital Works Program is summarised by Sub-Program in the table below:

Sub-Program	No. of Projects	Current Month Actual \$	YTD Actual \$	Adopted Budget \$	% Spend
Community Buildings	18	176,006	381,588	5,043,417	8%
Community Safety	7	139,542	381,812	2,568,498	15%
Conservation Reserves	4	93,248	188,771	673,801	28%
Corporate Buildings	3	12,275	19,701	725,000	3%
Environmental Offset	4	19,495	26,700	365,000	7%
Fleet Management - Corporate	4	594,277	2,572,039	11,197,708	23%
Foreshore Management	7	12,474	19,305	4,798,387	0%
Golf Courses	3	3,313	16,042	458,999	3%
Investment Projects	14	46,798	100,722	2,983,973	3%
IT Equipment and Software	12	130,147	601,963	8,315,678	7%
Parks Furniture	9	26,417	62,334	3,098,450	2%
Parks Rehabilitation	1	17,526	48,455	1,496,800	3%
Passive Park Development	8	5,186	145,286	623,666	-23%
Pathways and Trails	5	225,057	326,497	4,056,700	8%
Roads	19	140,834	379,412	7,691,371	5%
Sports Facilities	41	804,893	2,746,558	24,846,215	11%
Stormwater Drainage	8	27,840	67,193	370,000	18%
Street Landscaping	5	2,749	11,451	146,805	8%
Traffic Treatments	26	166,881	354,510	5,080,953	7%
Waste Management	3	-	102,064	356,000	29%
<b>Grand Total</b>	<b>201</b>	<b>2,644,960</b>	<b>8,261,831</b>	<b>84,897,421</b>	<b>9.7%</b>

During the month of September 2022, the City incurred \$2.7m of capital expenditure. Up to September 2022, the city has spent \$8.3m, which represents 9.7% of the \$84.9m Capital Works Revised Budget.

### Project Expenditure to September 2022 – Portfolio View Only



To further expand on the Capital Works Program information above, updates in key capital projects are selected to be specifically reported on, is provided in the Top Capital Projects attachment to this report (**Attachment 3**).

### **Capital Changes**

The following changes are proposed to be made to the 2022/23 Capital Works budget.

PR-1087 Recurring Program, Renew Transport Infrastructure Assets – The City has received additional funding under the Metropolitan and Regional Road Program (MRRP) for 2022/23. Therefore, the budget to be increased by \$210,259 to account for this.

PR-2616 Neerabup Industrial Area (Existing Estate), Upgrade Roads and Services Infrastructure – The City has received an additional \$436,231 through the Federal Government's direct grant, which has not yet been allocated.

PR-2792 Dalvik Park, Merriwa, New Sports Amenities Building – An additional \$53,000 is required for completion of works at the site primarily due to delays and increased costs. It is proposed to fund this from savings in PR-4270 Libraries Carpet Renewal, Various Locations due to a reduction in scope of the project.

PR-4268 Carramar Golf Course, Upgrade Water Mains – An additional \$86,500 is required due to tender price being higher than the estimated. It is proposed to fund this from the Asset Replacement/Enhancement reserve.

PR-4271 Splendid Park, Yanchep, New Cycling Facility – Due to delays in the finalisation of conditions surrounding the LRCIP Phase 3 Extension funding program from the Federal Government, it is necessary to alter the funding mix of this project to enable completion of the works within the required schedule. It is therefore proposed to reinstate the original funding (\$1,090,000) from the Strategic Projects/Initiatives reserve to replace the grant funds budgeted. Upon receipt of the grant funding it is proposed to utilise those funds on projects where reserve funding can be replaced.

PR-4317 Kingsway Indoor Stadium, Renew Change rooms and Toilets – An additional \$20,000 is required to complete the project due to poorer building conditions than originally assessed. It is proposed to fund this from PR-4374 Hinckley Park, Pearsall, New Toilet Block, due to the construction cost estimates lower than expected.

PR-4375 Edgar Griffiths Park, Wanneroo, New Lighting to Dog Exercise Park – An additional \$27,000 is required to complete the project based on latest cost estimates. It is proposed to fund this from PR-4374 Hinckley Park, Pearsall, New Toilet Block, due to the construction estimates lower than expected.

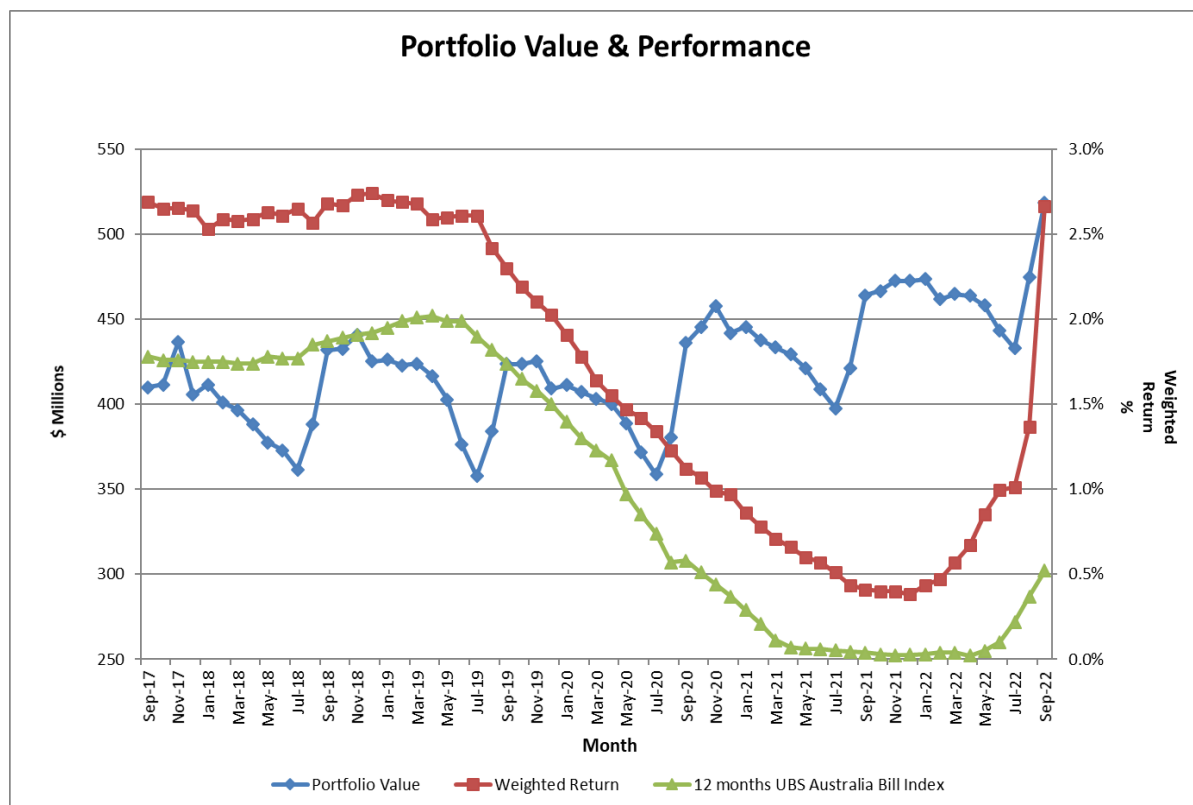
PR-4379 Various Locations, Upgrade Fire Danger Rating Signs – The City's grant application for funding was unsuccessful, therefore it is proposed to reduce the project budget by the amount of the grant (\$100,000).

PR-4404 Moorpark Ave, Yanchep, New Access Ways Lot 4 and 5 – An additional \$25,000 is required to complete the project based on latest cost estimates. It is proposed to fund this from savings identified in PR-4397 Lagoon Drive, Yanchep, Upgrade Median Treatment.

### **Investment Portfolio (Attachment 5)**

In accordance with the *Local Government (Financial Management) Regulations 1996* (and per the City's Investment Policy), the City invests solely in Authorised Deposit taking Institutions (**ADI's**):





At the end of September 2022, the City held an investment portfolio (cash & cash equivalents) of \$518.8m (Face Value), equating to \$521.2m inclusive of accrued interest. The City's year to date investment portfolio return has exceeded the UBS Australia Bank Bill rate index benchmark by 2.15% pa (2.67% pa vs. 0.52% pa), which is higher than budgeted 1.79% yield during the financial year.

### **Rate Setting Statement (Attachment 6)**

The Rate Setting Statement represents a composite view of the finances of the City, identifying the movement in the Surplus/ (Deficit) based on the Revenues (excluding Rates), Expenses, Capital Works and Funding Movements, resulting in the Rating Income required. It is noted that the closing Surplus/ (Deficit) will balance to the reconciliation of Net Current Assets Surplus/ (Deficit) Carried Forward (detailed below):

## NET CURRENT ASSETS SURPLUS/(DEFICIT) CARRIED FORWARD

AS AT 30 SEPTEMBER 2022

Description	30 June 2022 Actual \$	30 September 2022 Actual \$	30 June 2023
			Adopted Budget \$
<b>Current Assets</b>			
Cash & Cash Equivalents - Unrestricted	76,407,974	154,454,831	6,500,450
Cash & Cash Equivalents - Restricted	371,579,025	372,085,825	374,918,286
Receivables	14,333,149	88,345,199	17,930,842
Inventory	328,855	361,170	332,928
<b>TOTAL CURRENT ASSETS</b>	<b>462,649,003</b>	<b>615,247,025</b>	<b>399,682,506</b>
<b>Current Liabilities</b>			
Payables*	(83,520,394)	(88,463,304)	(30,144,411)
Provisions	(22,982,580)	(23,333,969)	(22,121,004)
<b>TOTAL CURRENT LIABILITIES</b>	<b>(106,502,973)</b>	<b>(111,797,273)</b>	<b>(52,265,415)</b>
<b>Net Current Assets</b>	<b>356,146,030</b>	<b>503,449,752</b>	<b>347,417,091</b>
<b>Adjustments for Restrictions</b>			
Cash & Cash Equivalents - Restricted	(371,579,025)	(372,085,825)	(374,918,286)
Provision for leave liability (Cash Backed)	13,927,001	14,281,104	15,277,991
Contract Liabilities*	32,817,320	32,808,832	12,223,204
TPS Receivables	(648,800)	(648,800)	-
TPS Payables	106,754	53,804	-
<b>TOTAL RESTRICTED ASSETS</b>	<b>(325,376,750)</b>	<b>(325,590,885)</b>	<b>(347,417,091)</b>
<b>Surplus/(Deficit) Carried Forward</b>	<b>30,769,280</b>	<b>177,858,867</b>	<b>0</b>

\*The change in the AASB Standard 15 has resulted in the City now recognising Grants and Contributions received as a liability when performance obligations have not yet been met.

## Consultation

This document has been prepared in consultation with Responsible Officers for review and analysis.

## Comment

In reference to Statement of Comprehensive Income in the report, the following colours have been used to categorise three levels of variance:

### Revenues:

- Green > 0%;
- Amber -0% to -10%; and
- Red < -10%.

### Expenses:

- Green > 0%;
- Amber -0% to -10%; and
- Red < -10%.

## Statutory Compliance

This monthly financial report complies with *Section 6.4 of the Act and Regulations 33A and 34 of the Local Government (Financial Management) Regulations 1996.*

## Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

*7 ~ A well governed and managed City that makes informed decisions, provides strong community leadership and valued customer focused services*

*7.1 - Clear direction and decision making*

## Risk Management Considerations

<b>Risk Title</b>	<b>Risk Rating</b>
CO-017 Financial Management	Low Medium
<b>Accountability</b>	<b>Action Planning Option</b>
Director Corporate Strategy & Performance	Manage

The above risk relating to the issue contained within this report has been identified and considered within the City's Corporate Risk Register. Action plans have been developed to manage this risk to support existing management systems.

*"Local Jobs*

*The City is prepared to accept a high level of financial risk provided that the City implements a risk management strategy to manage any risk exposure.*

*Strategic Growth*

*The City will accept a moderate level of financial risk for facilitating industry development and growth.*

*Any strategic objective including ongoing planning, funding and capital investment to develop infrastructure strategic assets carries financial risks."*

## Policy Implications

The following policies are relevant for this report:

- Accounting Policy;
- Investment Policy;
- Financial Cash Back Reserve Policy; and
- Strategic Budget Policy.

## Financial Implications

As outlined in the report and detailed in Attachments 1 to 5.

## Voting Requirements

Absolute Majority

## Recommendation

### That Council:-

1. **RECEIVES** the Financial Activity Statement and commentaries on variances to Budget for the period ended 30 September 2022 consisting of:
  - a) September 2022 Financial Activity Statement;
  - b) September 2022 Net Current Assets Position;
  - c) September 2022 Material Financial Variance Notes; and
2. **APPROVES BY ABSOLUTE MAJORITY** the following changes to the 2022/23 Capital Works Budget:

Number	From	To	Amount	Description
PR-1087	Grants - MRRP	PR-1087 Recurring Program, Renew Transport Infrastructure Assets	\$210,259	Additional MRRP grant funds received.
PR-2616	Grants – Federal Government	PR-2616 Neerabup Industrial Area (Existing Estate), Upgrade Roads and Services Infrastructure	\$436,231	Direct grant funds received but not yet allocated to a project.
PR-2792	PR-4270 Libraries Carpet Renewal, Various Locations	PR-2792 Dalvik Park, Merriwa, New Sports Amenities Building	\$53,000	Funds required to complete works.
PR-4268	Asset Replacement/ Enhancement Reserve	PR-4268 Carramar Golf Course, Upgrade Water Mains	\$86,500	Funds required due to tender pricing being higher than estimated.
PR-4271	Grants – Federal Government	PR-4271 Splendid Park, Yanchep, New Cycling Facility	(\$1,090,000)	Delays in confirmation of LRCIP Phase 3 extension funding by Federal Government.
PR-4271	Strategic Projects/Initiatives Reserve	PR-4271 Splendid Park, Yanchep, New Cycling Facility	\$1,090,000	Reserve funding to replace unconfirmed grant funding.
PR-4317	PR-4374 Hinckley Park, Pearsall, New Toilet Block	PR-4317 Kingsway Indoor Stadium, Renew Change rooms and Toilets	\$20,000	Funds required for completion of works due to existing building conditions uncovered once construction was commenced.
PR-4375	PR-4374 Hinckley Park, Pearsall, New Toilet Block	PR-4375 Edgar Griffiths Park, Wanneroo, New	\$27,000	Funds required for construction based on latest cost estimates.

		<b>Lighting to Dog Exercise Park</b>		
<b>PR-4379</b>	<b>Grants – Federal Government</b>	<b>PR-4379 Various Locations, Upgrade Fire Danger Rating Signs</b>	<b>(\$100,000)</b>	<b>Grant funding application unsuccessful.</b>
<b>PR-4404</b>	<b>PR-4397 Lagoon Drive, Yanchep, Upgrade Median Treatment</b>	<b>PR-4404 Moorpark Ave, Yanchep, New Access Ways Lot 4 and 5</b>	<b>\$25,000</b>	<b>Funds required for construction based on latest cost estimates.</b>

## Attachments:

- 1 [!\[\]\(ce77bba2916ff045bdb9f4584b191293\_img.jpg\)](#). Attachment 1 - Statement of Comprehensive Income September 2022 22/396365
- 2 [!\[\]\(b31d4eff00ee94d2cc889725763ab186\_img.jpg\)](#). Attachment 2 - Statement of Financial Position September 2022 22/396370
- 3 [!\[\]\(7cca60917fc4166291d2b648cb6bea1b\_img.jpg\)](#). Attachment 3 - Top Capital Projects September 2022 22/396570
- 4 [!\[\]\(d87bb2c832300cfc0eca445594614032\_img.jpg\)](#). Attachment 4 - Investment Report September 2022 22/396605
- 5 [!\[\]\(df123c3dbb04676ceb3727572e366e1e\_img.jpg\)](#). Attachment 5 - Rate Setting Statement September 2022 22/396609

CITY OF WANNEROO  
STATEMENT OF COMPREHENSIVE INCOME BY NATURE OR TYPE  
FOR THE PERIOD ENDED 30 SEPTEMBER 2022

Attachment 1

Description	Current Month						Year to Date						Annual					
	Actual	Revised Budget	Variance		Notes		Actual	Revised Budget	Variance				Adopted Budget	Revised Budget	Variance		Notes	
	\$	\$	\$	%			\$	\$	\$	%			\$	\$	\$	%		
<b>Revenues</b>																		
Rates	347,259	1,000	346,259	34,625.9	G	1	145,619,077	144,792,515	826,562	0.6	G		147,290,515	147,290,515	0	0	1	
Operating Grants, Subsidies & Contributions	405,013	299,022	105,991	35.4	G	2	2,151,763	1,307,645	844,118	64.6	G		5,596,390	5,596,390	0	0	2	
Fees & Charges	1,938,688	1,756,870	181,818	10.3	G	3	37,158,150	36,842,720	315,430	0.9	G		51,292,833	51,292,833	0	0	3	
Interest Earnings	1,021,133	762,538	258,595	33.9	G	4	1,865,843	1,905,941	(40,098)	(2.1)	A		7,024,598	7,024,598	0	0	4	
Other Revenue	32,127	51,373	(19,246)	(37.5)	A	5	363,225	152,522	210,703	138.1	G		650,319	650,319	0	0	5	
Ex Gratia Rates	0	-	0	0.0	G		0	0	0	0.0	G		24,000	24,000	0	0		
<b>Total Operating Revenue</b>	<b>3,744,220</b>	<b>2,870,803</b>	<b>873,417</b>	<b>30.4</b>			<b>187,158,059</b>	<b>185,001,343</b>	<b>2,156,716</b>	<b>1.2</b>			<b>211,878,655</b>	<b>211,878,655</b>	<b>0</b>	<b>0</b>		
<b>Expenses</b>																		
Employee Costs	(6,893,151)	(7,019,356)	126,205	1.8	G	6	(20,345,256)	(21,007,044)	661,788	3.2	G		(83,660,259)	(83,660,259)	0	0	6	
Materials & Contracts	(4,477,548)	(6,612,770)	2,135,222	32.3	G	7	(14,590,309)	(20,267,639)	5,677,330	28.0	G		(79,704,653)	(79,481,682)	222,971	0	7	
Utility Charges	(988,685)	(628,738)	(359,947)	(57.2)	R	8	(2,392,903)	(2,381,050)	(11,853)	(0.5)	A		(10,380,146)	(10,380,146)	0	0	8	
Depreciation	(3,156,094)	(3,434,898)	278,804	8.1	G	9	(9,647,893)	(10,304,720)	656,827	6.4	G		(41,218,774)	(41,218,774)	0	0	9	
Interest Expenses	(357,337)	(355,839)	(1,498)	(0.4)	A		(1,072,854)	(1,067,517)	(5,337)	(0.5)	A		(4,264,103)	(4,264,103)	0	0		
Insurance	(124,372)	(117,212)	(7,160)	(6.1)	A		(394,606)	(354,306)	(40,300)	(11.4)	A		(1,439,911)	(1,439,911)	0	0		
<b>Total Operating Expenditure</b>	<b>(15,997,188)</b>	<b>(18,168,813)</b>	<b>2,171,625</b>	<b>12.0</b>			<b>(48,443,821)</b>	<b>(55,382,276)</b>	<b>6,938,455</b>	<b>12.5</b>			<b>(220,667,846)</b>	<b>(220,444,875)</b>	<b>222,971</b>	<b>0</b>		
<b>RESULT FROM OPERATIONS</b>	<b>(12,252,968)</b>	<b>(15,298,010)</b>	<b>3,045,042</b>	<b>19.9</b>			<b>138,714,238</b>	<b>129,619,067</b>	<b>9,095,171</b>	<b>7.0</b>			<b>(8,789,191)</b>	<b>(8,566,220)</b>	<b>222,971</b>	<b>(3)</b>		
<b>Non Operating Revenue &amp; Expenses</b>																		
Non Operating Grants, Subsidies & Contributions	70,673	5,518,185	(5,447,512)	(98.7)	R	10	4,599,100	5,531,445	(932,345)	(16.9)	R		21,965,725	22,115,725	150,000	1	10	
Non Operating Contract Expenses	0	0	0	0.0	G		0	0	0	0.0	G		(128,582)	(128,582)	0	0		
Profit on Asset Disposals	0	212,986	(212,986)	(100)	R	11	818,769	638,958	179,811	28	G		2,555,831	2,555,831	0	0	11	
Loss on Assets Disposals	0	(71,775)	71,775	100.0	G	11	0	(215,325)	215,325	100.0	G		(861,296)	(861,296)	0	0	11	
TPS* & DCP** Revenues	676,529	1,392,488.00	(715,959)	(51.4)	R	12	3,950,703	4,177,464	(226,761)	(5.4)	R		29,069,490	29,069,490	0	0	12	
TPS* & DCP** Expenses	(42,884)	(1,312,525)	1,269,641	96.7	G	13	(338,584)	(4,350,991)	4,012,407	92.2	G		(24,348,082)	(24,348,082)	0	0	13	
Contributed Physical Assets	146,331	2,070,700	(1,924,369)	(92.9)	R	14	2,402,128	6,212,100	(3,809,972)	(61.3)	R		24,848,400	24,848,400	0	0	14	
<b>Total Non Operating Revenue and Expenses</b>	<b>850,649</b>	<b>7,810,059</b>	<b>(6,959,410)</b>	<b>(89.1)</b>			<b>11,432,115</b>	<b>11,993,651</b>	<b>(561,536)</b>	<b>(4.7)</b>			<b>53,101,486</b>	<b>53,251,486</b>	<b>150,000</b>	<b>0</b>		
<b>NET RESULT (OPERATING &amp; NON OPERATING)</b>	<b>(11,402,318)</b>	<b>(7,487,951)</b>	<b>(3,914,367)</b>	<b>(52.3)</b>			<b>150,146,353</b>	<b>141,612,718</b>	<b>8,533,635</b>	<b>(6.0)</b>			<b>44,312,295</b>	<b>44,685,266</b>	<b>372,971</b>	<b>1</b>		
<b>Other Comprehensive Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>TOTAL COMPREHENSIVE INCOME</b>	<b>(11,402,318)</b>	<b>(7,487,951)</b>	<b>(3,914,367)</b>	<b>(52.3)</b>			<b>150,146,353</b>	<b>141,612,718</b>	<b>8,533,635</b>	<b>6.0</b>			<b>44,312,295</b>	<b>44,685,266</b>	<b>372,971</b>	<b>1</b>		

Key

> 0% **G - Green**  
 -0% to -10% **A - Amber**  
 <-10% **R - Red**

\*TPS=Town Planning Schemes

\*\*DCP=Developers Contribution Plans



## Attachment 2

**CITY OF WANNEROO**  
**STATEMENT OF FINANCIAL POSITION**  
**AS AT 30 SEPTEMBER 2022**

Description	30/06/2022 Actual \$	30/09/2022 Actual \$
<b>Current Assets</b>		
Cash at Bank	76,407,974	154,454,831
Investments	371,579,025	372,085,825
Receivables	14,333,149	88,345,199
Inventories	328,855	361,170
	<b>462,649,003</b>	<b>615,247,025</b>
<b>Current Liabilities</b>		
Payables	(83,520,394)	(88,463,304)
Provisions	(22,982,580)	(23,333,969)
	<b>(106,502,973)</b>	<b>(111,797,273)</b>
<b>NET CURRENT ASSETS</b>	<b>356,146,030</b>	<b>503,449,752</b>
<b>Non Current Assets</b>		
Receivables	4,271,618	4,272,344
Investments	13,105,319	13,819,038
Inventories	21,256,666	21,256,666
Land	123,799,023	124,256,233
Buildings	205,598,007	204,618,668
Plant & Equipment	23,903,963	23,288,051
Furniture & Fittings	8,753,510	7,934,922
Infrastructure	1,884,679,169	1,880,268,063
Work in Progress	72,387,418	81,051,005
	<b>2,357,754,691</b>	<b>2,360,764,991</b>
<b>Non Current Liabilities</b>		
Interest Bearing Liabilities	(74,334,488)	(74,334,488)
Provisions & Payables	(90,820,127)	(90,987,795)
	<b>(165,154,615)</b>	<b>(165,322,283)</b>
<b>NET ASSETS</b>	<b>2,548,746,107</b>	<b>2,698,892,460</b>
<b>Equity</b>		
Retained Surplus	(1,219,362,729)	(1,372,046,148)
Reserves - Cash/Investment Backed	(262,105,654)	(262,425,867)
Reserves - Asset Revaluation	(1,067,277,723)	(1,064,420,445)
<b>TOTAL EQUITY</b>	<b>(2,548,746,107)</b>	<b>(2,698,892,460)</b>

Top Capital Projects 2022/23 - September 2022																	
PMO Project Registration				Financial Summary (Annual Funding)				Total Project Budget			Project Indicators				Project Progress		
PMO Code	Finance Code	Container	Project Name	Project Budget Current Year	Actual Expenditure	Forecast to End of Year	Budget Variance Under /(Over)	Total Project Budget	Estimate at Completion	Total Budget Variance Under /(Over)	Schedule	Current Year Budget	Total Budget	Overall Risk Rating	Work % Complete	Stage	Council Comments
PMO16052	002616	23740	Neerabup Industrial Area (Existing Estate), Neerabup, Upgrade Roads and Services Infrastructure	2,805,635	12,272	3,193,363	(400,000)	5,355,000	5,843,276	(488,276)					30	S4. Design	Received one response to the RFT which was declined due to significantly over the available project budget and containing significant exclusions. Project will be repackaged as an invitation to quote. Schedule is delayed by 3 months due to unsuccessful RFT, however it is still scheduled to be delivered within 2022/23 FY. Anticipated forecast of additional \$400k. Request for Quote may not provide the City value for money and a pathway to project completion due to the current market conditions.
PMO16061	002955	23756	Halesworth Park, Butler, New Sports Facilities	3,705,000	7,713	3,697,287	0	21,124,937	21,124,937	0					68	S5. Delivery	Proposed scope for retendering in FY22/23 'Construction of Sports Pavilions' has been confirmed to be the main pavilion and the storage shed only. Court Pavilion to be deferred. Final re-tendering schedule and scope to be determined. Labour and materials costs within the construction industry remains high. The delivery schedule may be subject to further delays pending resolution of advocacy in seeking additional funding, and/or changes to the delivery scope. Temporary accommodation for sports users and clubs have been installed.
PMO16175	002664	25883	Dordaak Kepap Library and Youth Innovation Hub, Landsdale, New Building	490,000	15,829	474,170	1	10,451,250	10,451,249	1					61	S4. Design	Concept design for the new Library and Youth Innovation Hub used in Community consultation, following consultation; Sponsor is preparing a report for Council Meeting 8 November 2022; envisaged that administration will recommend proceeding with DA submission and progressing into detailed design phase. Labour and materials costs within the construction industry remains high. The delivery schedule may still be subject to further delay pending council approval to progress into the next phase, or if further considerations of the design in meeting the budget is required.
PMO18039	002455	28837	Clarkson Youth Centre, Clarkson, Upgrade Building	1,540,265	6,066	1,496,143	38,056	1,670,000	1,618,320	51,680					72	S4. Design	Project on track. Tender report to Council anticipated October 2022. Quantity Survey estimate updated resulting in anticipated savings.

Top Capital Projects 2022/23 - September 2022																	
PMO Project Registration				Financial Summary (Annual Funding)				Total Project Budget			Project Indicators				Project Progress		
PMO Code	Finance Code	Container	Project Name	Project Budget Current Year	Actual Expenditure	Forecast to End of Year	Budget Variance Under /(Over)	Total Project Budget	Estimate at Completion	Total Budget Variance Under /(Over)	Schedule	Current Year Budget	Total Budget	Overall Risk Rating	Work % Complete	Stage	Council Comments
PMO18124	004169	34063	Mindarie Breakwater, Mindarie, Renew Maintenance Management Plan	3,180,000	2,452	4,264,713	(1,087,165)	7,485,000	8,030,308	(545,308)					77	S5. Delivery	Detailed design is complete and all documents finalised. Tender period closed for construction contract and evaluation is underway. Council approval scheduled October 2022 meeting and construction to commence in November/December 2022.
PMO19071	004180	37143	Alexander Drive, Landsdale, New Shared Pathway from Gngara Rd to Hepburn Ave	1,273,241	1,463	1,271,777	1	3,200,000	3,199,998	2					25	S5. Delivery	Western Power have advised the design is nearing completion however no date for design completion or lead times for commencement of works were provided. Risks to program and costs as a result of Western Power delays.
PMO20049	004271	40569	Splendid Park, Yanchep, New Cycling Facility	3,880,000	2,108,163	2,063,485	(291,648)	4,737,600	4,737,597	3					85	S5. Delivery	Completion of construction on schedule for new cycling anticipated 24 November 2022. Ongoing works include completion of track and footpath kerbing prior to installation of asphalt surface, road entry crossing, lighting and electrical works and withing the events village start/finish area. Temporary traffic / pedestrian management has been implemented to safely manage traffic and pedestrians for existing use of the sporting facility. Traffic management will be put in place. Carry Forward adjustment of \$291k anticipated.
PMO20057	004277	40645	Alkimos, New Alkimos Aquatic and Recreation Centre	4,290,542	20,150	4,270,392	0	40,000,000	40,000,001	(1)					27	S4. Design	Project on track. Investigations ongoing into what contract is going to be used for project approach.
PMO20062	004283	40782	Heath Park, Eglinton, New Sports Amenities Building	1,619,833	1,366	60,000	1,558,467	3,399,000	6,575,817	(3,176,817)					26	S4. Design	The project is anticipated to cost \$6.4 million at 25% detailed design, forecasting a deficit during the construction phase. The detailed design is on hold pending sponsor review on scope reduction or additional budget. Project schedule is no longer achievable. Hence, carry forward is forecasted from 2022-23 Financial Year (FY) to 2023-24 FY.

Top Capital Projects 2022/23 - September 2022																	
PMO Project Registration				Financial Summary (Annual Funding)				Total Project Budget			Project Indicators				Project Progress		
PMO Code	Finance Code	Container	Project Name	Project Budget Current Year	Actual Expenditure	Forecast to End of Year	Budget Variance Under /(Over)	Total Project Budget	Estimate at Completion	Total Budget Variance Under /(Over)	Schedule	Current Year Budget	Total Budget	Overall Risk Rating	Work % Complete	Stage	Council Comments
PMO21008	004297	41322	Wangara Industrial Area, Wangara, New CCTV Network	1,200,416	133,832	1,066,584	(0)	978,500	1,349,728	(371,228)					62	S5. Delivery	Manufacture of smart poles is underway. Change control to be completed once Stiles has provided an updated program schedule. Additional funding will be provided by LRCIP Phase 3 request. Western Power now in planning phase to commence construction works.
PMO21042	004331	42285	Kingsway Regional Sporting Complex, Madeley, Upgrade Soccer Field Floodlighting	2,702,000	9,837	2,663,663	28,500	2,786,000	2,787,489	(1,489)					48	S4. Design	Construction contract awarded to Stiles Electrical. Alternative offer from Stiles has been accepted following technical clarifications from the project design consultant, it provides cost savings that enables City to undertake construction to all 3 Separable Portions. Project is on track. Grant agreement signed with Dept. of Local Government, Sport and Cultural Industries. Delays to project completion on time FIFA Womens World Cup 2023 training identified as risk.
PMO21060	004347	42656	Flynn Drive, Neerabup, Upgrade from Wanneroo Road to Old Yanchep Road	1,000,000	68,768	931,232	0	22,750,001	22,750,000	1					52	S4. Design	Review of 100% detailed design completed and comments issued comments back to consultant. Design consultant waiting feed back from utility providers to possible relocation works required.
PMO22023	004400	44424	Two Rocks Road, Yanchep, Upgrade Street Lighting	1,167,500	7,836	1,159,664	0	1,657,500	1,167,500	0					7	S3. Delivery Planning	Western Power (WP) had been informed that Clearing Permit efforts will run parallel with WP's detailed design efforts. WP agreed to prioritize this project. However, due long lead time of Clearing Permit efforts, site construction will highly likely commence in FY23/24. Completed UXO checks with LandGate which referred City to DFES. LandGate advised that they do not conduct UXO investigations or keep registers of past works. DFES also advised that they have no record relating to UXO searches in the area. DFES recommended a UXO investigation and remediation. City engaged a Subject Matter Expert (SME) to provide advice on the steps and processes in dealing with UXO.
				26,686,932	2,319,143	24,521,577	-153,788	101,187,287	105,718,718	(4,531,431)							

Schedule Status-Indicator	Budget Indicators (Annual & Total)	Overall Risk Indicator
On Target-Baseline (<10%time increase)	On Target (Variance <10%)	Low
Behind Schedule (10 - 20%time increase)	Almost on Budget (Variance of 10 - 20%)	Medium
Behind Schedule (>20%time increase)	Under / Over Budget (Variance > 20%)	High

Face Value \$	Interest Rate %	Borrower	Rating	Maturity Date	Purchase price	Deposit Date	Current Value \$	YTD Accrued Interest \$		Accrued Interest
<b>Current Account Investment Group</b>										
18,768,000.00	0.20	Commonwealth Bank of Australia Perth	A1	N/A		N/A	18,768,000.00			
<b>18,768,000.00</b>	<b>0.20%</b>						<b>18,768,000.00</b>			
<b>Term Investment Group</b>										
0.00	0.35	Suncorp	A1	22-September-2022	10,000,000.00	22-September-2021	0.00	-		0.00
0.00	0.35	Suncorp	A1	28-September-2022	15,000,000.00	28-September-2021	0.00	-		0.00
10,000,000.00	0.35	Westpac Banking Corporation	A1	10-October-2022	10,000,000.00	07-October-2021	10,016,876.73	8,821.92		16,876.73
5,000,000.00	0.62	Commonwealth Bank of Australia Perth	A1	24-October-2022	5,000,000.00	22-October-2021	5,007,728.77	7,813.70		7,728.77
15,000,000.00	0.60	Australia & New Zealand Bank	A1	28-October-2022	15,000,000.00	29-October-2021	15,082,849.32	22,684.93		82,849.32
10,000,000.00	0.70	Members Equity Bank Melbourne	A2	09-November-2022	10,000,000.00	09-November-2021	10,062,328.77	17,643.84		62,328.77
10,000,000.00	0.70	Members Equity Bank Melbourne	A2	29-November-2022	10,000,000.00	29-November-2021	10,058,493.15	17,643.84		58,493.15
10,000,000.00	0.70	Members Equity Bank Melbourne	A2	14-December-2022	10,000,000.00	14-December-2021	10,055,616.44	17,643.84		55,616.44
25,000,000.00	0.75	Westpac Banking Corporation	A1	18-January-2023	25,000,000.00	18-January-2022	25,038,013.70	47,260.27		38,013.70
25,000,000.00	0.80	Westpac Banking Corporation	A1	20-January-2023	25,000,000.00	20-January-2022	25,039,452.06	50,410.96		39,452.06
10,000,000.00	0.89	Australia & New Zealand Bank	A1	30-January-2023	10,000,000.00	28-January-2022	10,059,739.73	22,432.88		59,739.73
10,000,000.00	0.87	Members Equity Bank Melbourne	A2	06-February-2023	10,000,000.00	04-February-2022	10,056,728.77	21,928.77		56,728.77
20,000,000.00	1.00	Australia & New Zealand Bank	A1	23-February-2023	20,000,000.00	23-February-2022	20,120,000.00	50,410.96		120,000.00
20,000,000.00	1.10	Members Equity Bank Melbourne	A2	09-March-2023	20,000,000.00	09-March-2022	20,123,561.64	55,452.05		123,561.64
30,000,000.00	1.66	Suncorp	A1	30-March-2023	30,000,000.00	30-March-2022	30,251,046.58	125,523.29		251,046.58
10,000,000.00	1.91	Australia & New Zealand Bank	A1	11-April-2023	10,000,000.00	11-April-2022	10,090,005.48	48,142.47		90,005.48
15,000,000.00	2.13	Commonwealth Bank of Australia Perth	A1	19-April-2023	15,000,000.00	19-April-2022	15,143,556.16	80,531.51		143,556.16
20,000,000.00	3.01	Commonwealth Bank of Australia Perth	A1	10-May-2023	20,000,000.00	10-May-2022	20,235,852.05	151,736.99		235,852.05
10,000,000.00	3.25	Members Equity Bank Melbourne	A2	22-May-2023	10,000,000.00	20-May-2022	10,118,424.66	81,917.81		118,424.66
15,000,000.00	3.70	Members Equity Bank Melbourne	A2	13-June-2023	15,000,000.00	10-June-2022	15,170,301.37	139,890.41		170,301.37
10,000,000.00	3.80	Members Equity Bank Melbourne	A2	20-June-2023	10,000,000.00	05-August-2022	10,058,301.37	58,301.37		58,301.37
15,000,000.00	4.07	Westpac Banking Corporation	A1	20-June-2023	15,000,000.00	15-August-2022	15,076,939.73	76,939.73		76,939.73
15,000,000.00	4.16	Westpac Banking Corporation	A1	15-July-2023	15,000,000.00	15-August-2022	15,078,641.10	78,641.10		78,641.10
15,000,000.00	4.16	Westpac Banking Corporation	A1	18-July-2023	15,000,000.00	15-August-2022	15,078,641.10	78,641.10		78,641.10
80,000,000.00	4.37	Westpac Banking Corporation	A1	06-September-2023	80,000,000.00	06-September-2022	80,229,873.97	229,873.97		229,873.97
20,000,000.00	4.33	Westpac Banking Corporation	A1	08-September-2023	20,000,000.00	08-September-2022	20,052,197.26	52,197.26		52,197.26
50,000,000.00	4.45	Commonwealth Bank of Australia Perth	A1	19-September-2023	50,000,000.00	19-September-2022	50,067,054.79	67,054.79		67,054.79
10,000,000.00	4.46	Commonwealth Bank of Australia Perth	A1	25-September-2023	10,000,000.00	23-September-2022	10,008,553.42	8,553.42		8,553.42
15,000,000.00	4.59	Suncorp	A1	24-August-2023	15,000,000.00	28-September-2022	15,003,772.60	3,772.60		3,772.60
500,000,000.00	2.76%						502,384,550.70	1,621,865.75		2,384,550.70
	<b>Weighted Return</b>									
<b>518,768,000.00</b>	<b>2.67%</b>	<b>Totals</b>					<b>521,152,550.70</b>	<b>1,621,865.75</b>		<b>2,384,550.70</b>

0.52% 12 month UBS Australia Bank Bill Index for 30 September 2022

2.15% Differential between Council's Weighted Return and UBS Australia Bank Bill Index

**Notes:** Face Value - refers to the principal amount invested.

Interest Rate - refers to the annual interest rate applicable to the investment.

Borrower - refers to the institution through which the City's monies are invested.

Rating - refers to the Standard & Poor Short Term Rating of the Borrower which, per Council Policy, must be a minimum of A2.

Current Value - refers to the accumulated value of the investment including accrued interest from time invested to current period.

**RATE SETTING STATEMENT  
(FINANCIAL ACTIVITY STATEMENT)  
FOR THE PERIOD ENDED 30 SEPTEMBER 2022**

Attachment 5

Description	Year To Date				Annual			
	Actual	Revised Budget	Variance		Adopted Budget	Revised Budget	Variance	
	\$	\$	\$	%	\$	\$	\$	%
<b>Opening Surplus/(Deficit)</b>	<b>30,769,280</b>	<b>15,570,986</b>	<b>15,198,294</b>	<b>0</b>	<b>15,570,986</b>	<b>15,570,986</b>	<b>0</b>	<b>0</b>
<b>OPERATING ACTIVITIES</b>								
<b>Revenues</b>								
Operating Grants, Subsidies & Contributions	2,151,763	1,307,645	844,118	65	5,596,390	5,596,390	0	0
Fees & Charges	37,158,150	36,842,720	315,430	1	51,292,833	51,292,833	0	0
Interest Earnings	1,865,843	1,905,941	(40,098)	(2)	7,024,598	7,024,598	0	0
Other Revenue	363,225	152,522	210,703	138	650,319	650,319	0	0
EX GRATIA RATES	0	0	0	0	24,000	24,000	0	0
	<b>41,538,982</b>	<b>40,208,828</b>	<b>1,330,154</b>	<b>3</b>	<b>64,588,140</b>	<b>64,588,140</b>	<b>0</b>	<b>0</b>
<b>Expenses</b>								
Employee Costs	(20,345,256)	(21,007,044)	661,788	3	(83,660,259)	(83,660,259)	0	0
Materials & Contracts	(14,590,309)	(20,267,639)	5,677,330	28	(79,704,653)	(79,481,682)	222,971	0
Utility Charges	(2,392,903)	(2,381,050)	(11,853)	(0)	(10,380,146)	(10,380,146)	0	0
Depreciation	(9,647,893)	(10,304,720)	656,827	6	(41,218,774)	(41,218,774)	0	0
Insurance	(394,606)	(354,306)	(40,300)	(11)	(1,439,911)	(1,439,911)	0	0
Interest Expenses	(1,072,854)	(1,067,517)	(5,337)	(0)	(4,264,103)	(4,264,103)	0	0
	<b>(48,443,821)</b>	<b>(55,382,276)</b>	<b>6,938,455</b>	<b>13</b>	<b>(220,667,846)</b>	<b>(220,444,875)</b>	<b>222,971</b>	<b>0</b>
<b>Non-Cash Amounts Excluded</b>								
Depreciation	9,647,893	10,304,720	(656,827)	(6)	41,218,774	41,218,774	0	0
	<b>2,743,054</b>	<b>(4,868,728)</b>	<b>7,611,782</b>	<b>156</b>	<b>(114,860,932)</b>	<b>(114,637,961)</b>	<b>222,971</b>	<b>0</b>
<b>INVESTING ACTIVITIES</b>								
<b>Revenues</b>								
Non Operating Grants, Subsidies & Contributions	4,599,100	5,531,445	(932,345)	(17)	21,965,725	22,115,725	150,000	1
Contributed Physical Assets - Revenue	2,402,128	2,070,700	331,428	0	24,848,400	24,848,400	0	0
TPS & DCP Revenues	3,950,703	4,177,464	(226,761)	(5)	29,069,490	29,069,490	0	0
Profit on Asset Disposals	818,769	638,958	179,811	28	2,555,831	2,555,831	0	0
Proceeds From Disposal Of Assets	148,443	931,988	(783,545)	(84)	3,727,950	3,727,950	0	0
	<b>11,919,142</b>	<b>13,350,555</b>	<b>(1,431,412)</b>	<b>11</b>	<b>82,167,396</b>	<b>82,317,396</b>	<b>150,000</b>	<b>(0)</b>
<b>Expenses</b>								
Non Operating Contract Expenses	0	0	0	0	(128,582)	(128,582)	0	0
Loss on Assets Disposals	0	(215,325)	215,325	0	(861,296)	(861,296)	0	0
TPS & DCP Expenses	(338,584)	(4,350,991)	4,012,407	92	(24,348,082)	(24,348,082)	0	0
Capital Expenditure	(8,289,668)	(21,225,000)	12,935,332	61	(83,414,639)	(84,897,421)	(1,482,782)	(2)
Contributed Physical Assets - Expenses	(2,402,128)	(6,212,100)	3,809,972	61	(24,848,400)	(24,848,400)	0	0
	<b>(11,030,380)</b>	<b>(32,003,416)</b>	<b>20,973,036</b>	<b>66</b>	<b>(133,600,999)</b>	<b>(135,083,781)</b>	<b>1,482,782</b>	<b>1</b>
<b>Non-Cash Amounts Excluded</b>								
Contributed Physical Assets - Revenue	(2,402,128)	(2,070,700)	(331,428)	16	(24,848,400)	(24,848,400)	0	0
Profit on Asset Disposals	(818,769)	(638,958)	(179,811)	28	(2,555,831)	(2,555,831)	0	0
Loss on Assets Disposals	0	215,325	(215,325)	(100)	861,296	861,296	0	0
Contributed Physical Assets - Expenses	2,402,128	6,212,100	(3,809,972)	61	24,848,400	24,848,400	0	0
Movement in Equity Accounted Investments	(713,720)	0	(713,720)	0	0	0	0	0
Movement in Non- Current Deferred Pensioner Rates	(726)	0	(726)	0	0	0	0	0
Movement in Non- Current Leave Liability Provision	(354,103)	0	(354,103)	0	0	0	0	0
	<b>(1,887,317)</b>	<b>3,717,767</b>	<b>(5,605,084)</b>	<b>(151)</b>	<b>(1,694,535)</b>	<b>(1,694,535)</b>	<b>0</b>	<b>0</b>
	<b>(998,554)</b>	<b>(14,935,095)</b>	<b>13,936,540</b>	<b>93</b>	<b>(53,128,138)</b>	<b>(54,460,920)</b>	<b>(1,332,782)</b>	<b>(2)</b>
<b>FINANCING ACTIVITIES</b>								
<b>Revenues</b>								
Contributions from New Loans	0	0	0	0	0	0	0	0
Transfers from Restricted Grants, Contributions & Loans	(75,417)	77,960	(153,377)	(197)	311,839	311,839	0	0
Transfers from Reserves	14,455,609	11,775,203	2,680,407	23	47,100,810	47,100,810	0	0
Transfers from TPS's	(1,230,161)	6,652,799	(7,882,959)	(118)	26,611,195	26,611,195	0	0
Transfers from Trust Fund- Cash Paid in Lieu of POS	29,919	0	29,919	0	0	0	0	0
Net Transfers to/from Cash Backed Employee Provisions	354,103	0	354,103	0	0	0	0	0
Non-cash movement in DCP	(818,769)	475,597	(1,294,366)	0	1,902,388	1,902,388	0	0
	<b>12,715,285</b>	<b>18,981,558</b>	<b>(6,266,273)</b>	<b>0</b>	<b>75,926,232</b>	<b>75,926,232</b>	<b>0</b>	<b>0</b>
<b>Expenses</b>								
Transfers to Restricted Grants, Contributions & Loans	(354,103)	0	(354,103)	0	0	0	0	0
Transfers to Reserves	(12,582,221)	(11,046,867)	(1,535,354)	(14)	(44,187,468)	(44,187,468)	0	0
Transfers to TPS's	(52,951)	(6,652,799)	6,599,848	99	(26,611,195)	(26,611,195)	0	0
	<b>(12,989,274)</b>	<b>(17,699,666)</b>	<b>4,710,391</b>	<b>27</b>	<b>(70,798,663)</b>	<b>(70,798,663)</b>	<b>0</b>	<b>0</b>
	<b>(273,989)</b>	<b>1,281,892</b>	<b>(1,555,881)</b>	<b>(121)</b>	<b>5,127,569</b>	<b>5,127,569</b>	<b>0</b>	<b>0</b>
<b>(DEFICIT)/SURPLUS</b>	<b>32,239,790</b>	<b>(2,950,944)</b>	<b>35,190,734</b>	<b>(1,193)</b>	<b>(147,230,515)</b>	<b>(148,400,326)</b>	<b>(1,109,811)</b>	<b>(1)</b>
<b>Amount To Be Raised From General Rates</b>	<b>145,619,077</b>	<b>144,792,515</b>	<b>826,562</b>	<b>1</b>	<b>147,290,515</b>	<b>147,290,515</b>	<b>0</b>	<b>0</b>
<b>Closing Surplus/(Deficit)</b>	<b>177,858,867</b>	<b>141,841,571</b>	<b>36,017,296</b>	<b>25</b>	<b>0</b>	<b>(1,109,811)</b>	<b>(1,109,811)</b>	<b>0</b>

## Strategic & Business Planning

### CS02-11/22 Quarter 4 2021/22 Corporate Performance Report

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File Ref: 43466 – 22/375922  
Responsible Officer: Director, Corporate Strategy & Performance  
Attachments: 1

#### Issue

To adopt the 2021/22 Quarter 4 Corporate Performance Report.

#### Background

Section 5.56(1) and (2) of the *Local Government Act 1995* (the **Act**) requires that each local government is “to plan for the future of the district” by developing plans in accordance with the regulations. This is supported by the *Local Government (Administration) Regulations 1996* (the **Regulations**). In addition, the Integrated Planning and Reporting Framework and Guidelines recommend that Local Governments provide quarterly reporting on progress against the Corporate Business Plan (**CBP**).

Updates on the City’s performance against CBP Initiatives, Key Performance Indicators (**KPIs**), Budgets and top capital projects are provided to the Audit and Risk Committee. The second (mid-year) report and fourth quarter (end of year) report are also submitted to the Council, in accordance with the reporting arrangements detailed in the CBP.

The attached 2021/22 Quarter 4 Corporate Performance Report (**Attachment 1**) provides a high-level and integrated overview and assessment of performance against the outcomes and strategies of the Strategic Community Plan 2021 - 2031, identified KPIs and the top capital projects as at 30 June 2022.

The report was received and recommended for adoption by the Audit and Risk Committee at its meeting held on 27 September 2022.

#### Detail

This report presents performance across the CBP initiatives, budget, and top capital projects. Some of the key highlights include:

- The CBP initiative performance status as at the end of the quarter is **80%** (61 of 76 initiatives have their status as on target, monitor or complete) compared to the performance status of 96% (79 of 82 actions) at the same time last year.
- The City experienced global challenges during 2021/22 of escalating materials and labour costs, supply chain disruption, skills shortages and resource constraints. The management of these impacts as a growth Council has been particularly demanding, resulting in delays to some projects, which will continue to be managed effectively with the resources available.
- The financial figures included in Financial Performance section of this report are provisional figures and are subject to change when finalized.
- All 11 top capital projects were on target with their relevant schedules as at the end of the fourth quarter. Three of the top projects were on target with spending their relevant budgets and seven had a current year budget variance (underspend) of more than 20%
- 17 (81%) of the 21 Corporate Business Plan KPIs are on target, two (9.5%) are under target and two (9.5%) have been deferred.

Detailed information on each of these areas is set out in **Attachment 1**.



## Consultation

The Executive Leadership Team and Managers have been engaged in the preparation of this report by providing information on the status and progress made against the CBP initiatives, KPIs, budgets and top capital projects.

## Comment

Nil

## Statutory Compliance

The City's CBP is governed by Section 5.56(1) and (2) of the Act which requires that each local government is 'to plan for the future of the district' by developing plans in accordance with the regulations. This is supported by the Regulations.

The Integrated Planning and Reporting Framework and Guidelines also recommend quarterly reporting on progress against the CBP.

The financial performance reporting complies with Section 6.4 of the Act and Regulations 33A and 34 of the *Local Government (Financial Management) Regulations 1996*.

## Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

*7 ~ A well governed and managed City that makes informed decisions, provides strong community leadership and valued customer focused services*

*7.1 - Clear direction and decision making*

## Risk Management Considerations

Risk Title	Risk Rating
CSO-009 Integrated Planning and Reporting	Medium
Accountability	Action Planning Option
Director Corporate Strategy & Performance	Manage

The above risks relating to the issue contained within this report have been identified and considered within the City's Strategic and Corporate risk registers respectively. Action plans have been developed to manage these risks and to support existing management systems.

## Policy Implications

Nil

## Financial Implications

Nil

## Voting Requirements

Simple Majority

## Recommendation

### That Council:-

1. That Council **ACCEPTS** the recommendation of the Audit and Risk Committee and **RECEIVES** the Quarter 4 2021/22 Corporate Performance Report as set out in Attachment 1.

#### *Attachments:*

1. [!\[\]\(a870788d6ed9b8fd294b7654a8c8526b\_img.jpg\)](#) Attachment 1 - 2021-22 Q4 Corporate Performance Report Combined 22/275792

# CORPORATE PERFORMANCE REPORT

## 2021/22 Quarter 4 (APR - JUN 2022)



## 2021/22 Quarter 4 Corporate Performance Report

# Contents

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## Annexures

- 1: Detailed CBP Initiative Performance Scorecard
- 2: Detailed CBP KPI Performance Scorecard
- 3: Top Capital Projects

## Acknowledgement of Country

The City of Wanneroo acknowledges the Traditional Custodians of the land we are working on, the Whadjuk people.

We would like to pay respect to the Elders of the Noongar nation, past, present and future, who have walked and cared for the land and we acknowledge and respect their continuing culture and the contributions made to the life of this City and this region.

## 2021/22 Quarter 4 Corporate Performance Report

### Executive Summary

The Corporate Business Plan (CBP) is the four-year plan that operationalises the City's ten-year Strategic Community Plan (SCP). The Integrated Planning & Reporting Framework requires local government to annually review and report on progress against its CBP. The 2021/22 – 2024/25 CBP was developed with direction from Elected Members and adopted by Council in June 2021 along with the 2021/22 Annual Budget.

The purpose of this report is to provide an update on the City's performance against the CBP Initiatives, Annual Budget (Operating & Capital) and Top Capital Projects for 2021/22 for April – June 2022.

This report comprises summary reports of CBP and financial and top capital project performance as at 30 June 2022. Attached to this summary report are detailed reports on performance of before mentioned subjects.

As the City now has a newly adopted Strategic Community Plan, this quarterly report aligns with the goals and priorities of the new SCP, which comprises seven goals, 32 priorities.

### Highlights

- The CBP initiative performance status as at the end of the quarter is **80%** (61 of 76 initiatives have their status as on target, monitor or complete) compared to the performance status of 96% (79 of 82 actions) at the same time last year.
- The City experienced the global challenges during 2021/22 of escalating materials and labour costs, supply chain disruption, skills shortages and resource constraints. The management of these impacts as a growth Council has been particularly demanding, resulting in delays to some projects, which will continue to be managed effectively with the resources available.
- The financial figures included in Financial Performance section of this report are provisional figures and might be subject to change when finalized.
- All 11 top capital projects were on target with their relevant schedules as at the end of the fourth quarter. Three of the top projects were on target with spending their relevant budgets and seven had a current year budget variance (underspend) of more than 20%
- 17 (81%) of the 21 CBP KPIs are on target, two (9.5%) are under target and two (9.5%) have been deferred.

## 2021/22 Quarter 4 Corporate Performance Report

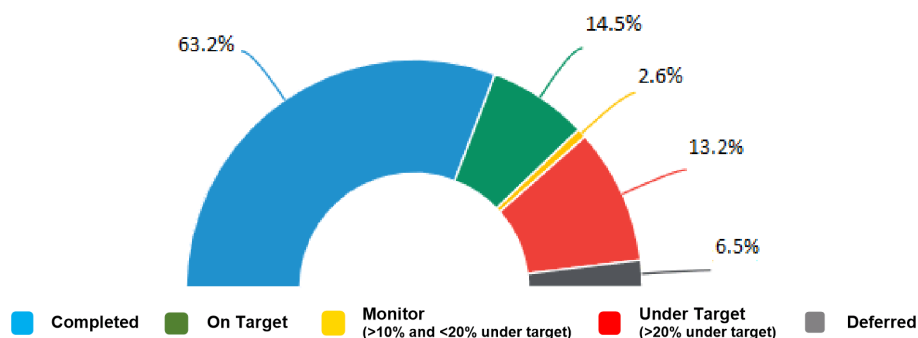
## Organisational Performance

There are 76 initiatives listed for delivery in the first year of the 2021/22 – 2024/25 CBP.

### Corporate Business Plan Initiative Overall Status

The CBP initiative performance status at 30 June is at **80%** (61 of the 76 initiatives), an decrease of 16% from the **96%** (79 of the 82 initiatives) result for 2020/21. The 80% result represents the initiatives with **completed**, **on target** and **monitor** statuses.

The chart below illustrates the status of the initiatives as at 30 June 2022.

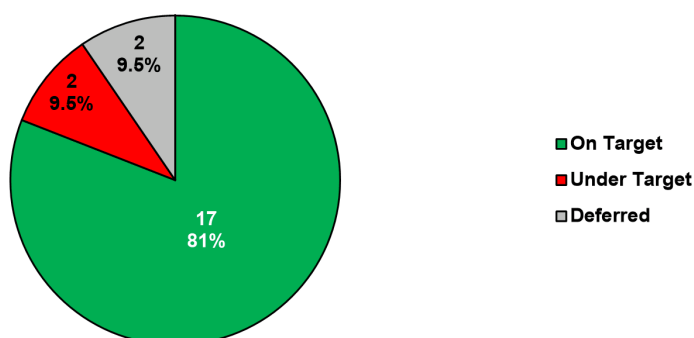


61 (80%) of this year's initiatives have been completed, are on target or being monitored. 10 initiatives (13%) are under target and five (7%) have been deferred.

For a more detailed overview of the progress on all actions, please refer to the attached CBP Initiative Performance Scorecard.

### Key Performance Indicator Overall Status

2021/22 KPI Status as at 30 June 2022



17 (81%) of the 21 CBP KPIs are on target, two (9.5%) are under target and two (9.5%) have been deferred. An overview of all 21 KPIs and their status is attached to this report (Annexure 2).

## 2021/22 Quarter 4 Corporate Performance Report

## Performance by SCP Goals

The sections below illustrate how the City has performed against the CBP initiatives aligned to each SCP goal.

## GOAL 1



### AN INCLUSIVE AND ACCESSIBLE CITY WITH PLACES AND SPACES THAT EMBRACE ALL

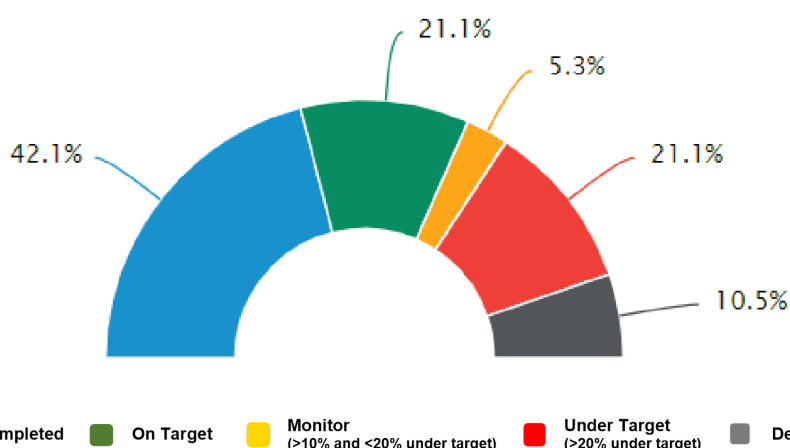
Priority 1.1 Value the contribution of all people

Priority 1.2 Value public places and spaces

Priority 1.3 Facilities and activities for all

Priority 1.4 Bringing people together

Priority 1.5 Learning and discovery choices



The performance status for Goal 1 is 68% (eight of the initiatives are completed, four are on target and one is being monitored). The following six initiatives are under target or deferred (32%):

Priority	Initiative	Responsible Officer	Target	% Complete	Performance	Corrective Action
1.3 Facilities and activities for all	Acquisition of Regional Active Open Space and Facility Provision - Develop an advocacy approach for funding of facilities identified in the Northern Coastal Growth Corridor Community Facilities Plan	Manager Community Facilities	100	75	Under Target	Nil
Comment						
The City will acquire the land for the Alkimos Regional Open Space on 1 July 2025. A needs assessment and master planning process has commenced to guide advocacy aligned with the North Coastal Growth Corridor Community Facilities Plan.						

Priority	Initiative	Responsible Officer	Target	% Complete	Performance	Corrective Action
1.3 Facilities and activities for all	Develop building maintenance management plans	Manager Asset Maintenance	100	50	Deferred	Nil.



## 2021/22 Quarter 4 Corporate Performance Report

Comment						
This work has been delayed due to the rollout of the new AMIS system and will be revisited in 2022/23.						

Priority	Initiative	Responsible Officer	Target	% Complete	Performance	Corrective Action
1.3 Facilities and activities for all	Facility Strategic Plans (as detailed in the Community Facility Provision Framework) - Develop individual plans for facility categories.	Manager Community Facilities	100	60	Under Target	Nil.

Comment						
Development of individual plans for facility categories has commenced and will continue in 2022/23						

Priority	Initiative	Responsible Officer	Target	% Complete	Performance	Corrective Action
1.2 Valued public places and spaces	Place Framework - Finalise review of Place Framework and update associated documentation	Manager Place Management	100	75	Under Target	Nil.

Comment						
The key elements of the Place Approach have been identified in consultation with the Project Board and preparation of the draft Place Strategy has commenced. A first draft has been completed which is currently in the process of being reviewed. Once completed this will be presented to Council for consideration.						

Priority	Initiative	Responsible Officer	Target	% Complete	Performance	Corrective Action
1.3 Facilities and activities for all	Southern Suburbs Community and Youth Innovation Hub - Complete detailed design	Manager Cultural Development	100	45	Under Target	Preparation of report for August Council meeting to progress project to detailed design.

Comment						
Development for the concept design for the Southern Suburbs Library and Youth Innovation Hub continues. Concept design Option C was presented for Council Member consideration in April, aiming to bring the facility within the allocated project budget.						
Council Members requested additional market research be undertaken on the proposed tenancy space. An update on the outcome of this research will be provided to Council Members in July, with a report anticipated to be presented to the August Council meeting to enable progression to detailed design.						

Priority	Initiative	Responsible Officer	Target	% Complete	Performance	Corrective Action
1.3 Facilities and activities for all	Wanneroo Raceway Masterplan - Finalisation of Masterplan deferred due to resource constraints	Manager Community Facilities	100	75	Deferred	Nil.

Comment						
Administration is consulting with various stakeholders in mid 2022 and will finalise a report on the Wanneroo Raceway Master Plan for Council in late 2022.						

## KPIs

Both KPIs for Goal 1 are on target.

## 2021/22 Quarter 4 Corporate Performance Report

## GOAL 2

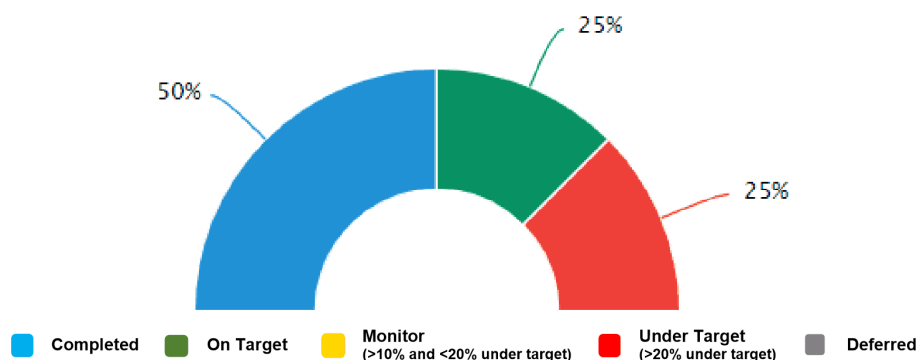


A CITY THAT CELEBRATES  
RICH CULTURAL HISTORIES,  
WHERE PEOPLE CAN VISIT AND  
ENJOY UNIQUE EXPERIENCES

Priority 2.1 *Valuing cultures and history*

Priority 2.2 *Arts and local creativity*

Priority 2.3 *Tourism opportunities and visitor experiences*



The performance for Goal 2 is 75% (two initiatives are completed and one is on target). The following initiative is under target (25%):

Priority	Initiative	Responsible Officer	Target	% Complete	Performance	Corrective Action
2.1 Valuing cultures and history	Local Heritage - Local Heritage Survey	Manager Cultural Development	100	50	Under Target	Nil
Comment						
A consultant has been engaged to assist with the Local Heritage Survey (LHS) development. The City will undertake further work before the LHS will go to Council for consideration.						

## KPIs

There are no KPIs relating to Goal 2.

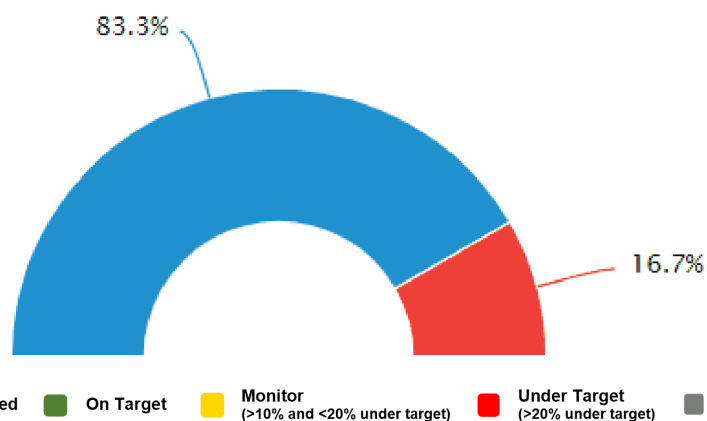
## 2021/22 Quarter 4 Corporate Performance Report

## GOAL 3



### A VIBRANT, INNOVATIVE CITY WITH LOCAL OPPORTUNITIES FOR WORK, BUSINESS AND INVESTMENT

- Priority 3.1 Strong and diverse local economy
- Priority 3.2 Attract and support new and existing business
- Priority 3.3 Plan, develop and activate employment locations
- Priority 3.4 Develop local jobs and skills
- Priority 3.5 Opportunities for investment



The performance for Goal 3 is 83% (five of the initiatives are completed). The following initiative is under target (17%):

Priority	Initiative	Responsible Officer	Target	% Complete	Performance	Corrective Action
3.1 Strong and diverse local economy	Energy Opportunities - Actively work with industry to explore clean energy opportunities in the Neerabup Industrial Area.	Manager Advocacy & Economic Development	100	70	Under Target	Nil
<b>Comment</b> The tender documentation cannot be finalised until the information from Western Power is received.						

### KPIs

One KPI for Goal 3 is on target and 2 are deferred.

## 2021/22 Quarter 4 Corporate Performance Report

## GOAL 4



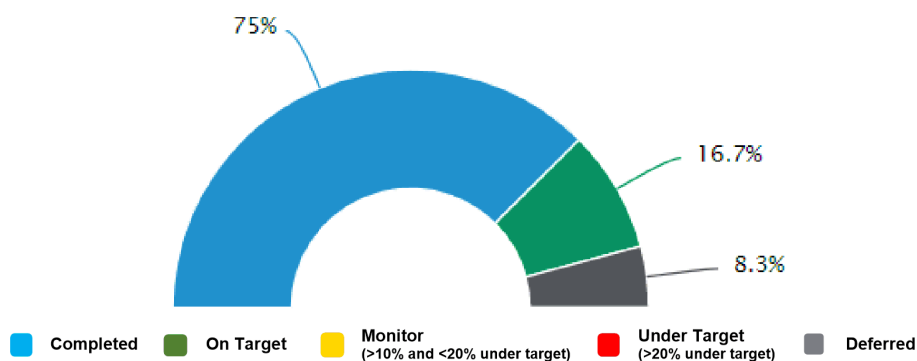
### A SUSTAINABLE CITY THAT BALANCES THE RELATIONSHIP BETWEEN URBAN GROWTH AND THE ENVIRONMENT

Priority 4.1 Plan for climate change

Priority 4.2 Manage and protect local Biodiversity

Priority 4.3 Manage natural assets and resources

Priority 4.4 Manage waste and its impacts



The performance for Goal 4 is 92% (nine initiatives are completed and one is being monitored). The following initiative has been deferred (8%):

Priority	Initiative	Responsible Officer	Target	% Complete	Performance	Corrective Action
4.4 Manage waste and its impacts	Service Delivery Review - Identify possible Community Drop off sites, and develop a site design template	Manager Waste Services	100	75	Deferred	Nil
Comment						

A draft report on the review of the bulk waste collection system has been prepared for Council's consideration in August 2022. The identification of community drop off sites will be commenced post the implementation of recommendations from the review of the bulk waste collection system

## KPIs

Two KPIs for Goal 4 are on target and one KPI is under target.

## 2021/22 Quarter 4 Corporate Performance Report

## GOAL 5



**A WELL-PLANNED, SAFE AND RESILIENT CITY THAT IS EASY TO TRAVEL AROUND AND PROVIDES A CONNECTION BETWEEN PEOPLE AND PLACES**

Priority 5.1 Develop to meet current need and future growth

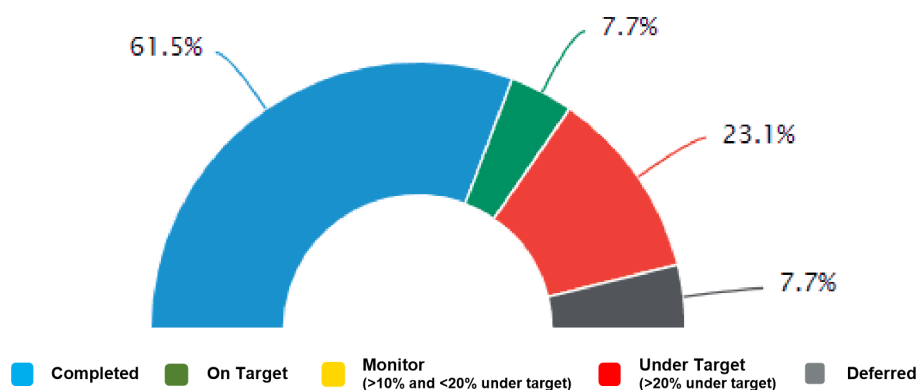
Priority 5.2 Plan for and manage land use

Priority 5.3 Manage and maintain assets

Priority 5.4 People can move around easily

Priority 5.5 People feel safe in public places

Priority 5.6 Prepared and resilient



The performance for Goal 5 is 69% (eight are completed and one initiative is on target).

The following three initiatives are under target or deferred (23%):

Priority	Initiative	Responsible Officer	Target	% Complete	Performance	Corrective Action
5.6 Prepared and resilient	Bush Fire Risk Management Plan - Action planned mitigation strategies	Manager Community Safety & Emergency Management	100	75	Under Target	The prescribed burning program is being scheduled for Autumn subject to weather conditions and contractor availability.
<b>Comment</b>						
The 2021 and 2022 prescribed burning programs to reduce risk were delayed due to weather events and contractor availability. 2021 - 12 of 16 burns were completed 2022 - to date 4 of 19 burns have been completed, with burning to continue as conditions permit until November 2022.						

Priority	Initiative	Responsible Officer	Target	% Complete	Performance	Corrective Action
5.1 Develop to meet current need and future growth	Design and construction of road, path and drainage assets, including trails, street lighting and bus shelters - Deliver capital works sub-programs including major projects (Ref)	Manager Infrastructure Capital Works	100	75	Under Target	Nil

## 2021/22 Quarter 4 Corporate Performance Report

Comment						
Projects progressed well as mostly dependent on term contracts. Three larger projects (NIA (Existing Estate) upgrades; Alexander Dr footpath; Santa Barbara / Marmion Ave improvements) did not proceed according to schedule.						
Priority	Initiative	Responsible Officer	Target	% Complete	Performance	Corrective Action
5.6 Prepared and resilient	Volunteer Bush Fire Brigade facility requirements over the next 5-10 years - Site selection and approval	Manager Community Safety & Emergency Management	100	50	Under Target	Working with the City Planning team to resolve issues.
Comment						
Preferred site selected and City is seeking to secure site through the State Government. Planning issues have been encountered which have delayed the securing of the site and alternative site options are under investigation.						

## KPIs

All KPIs for Goal 5 are on target.

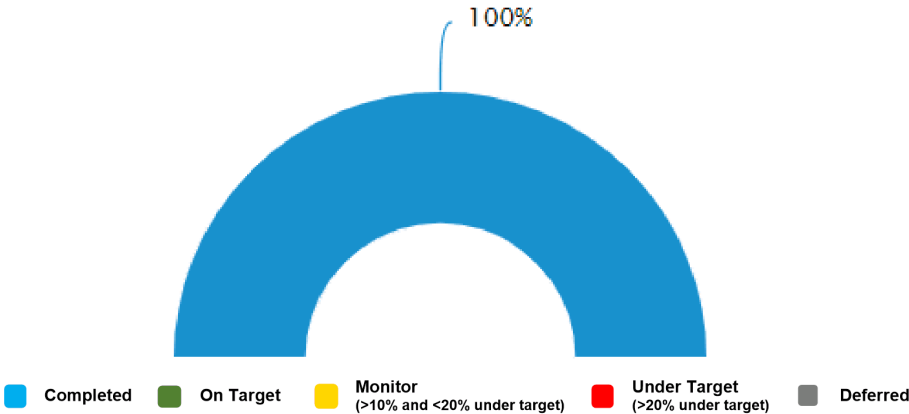
2021/22 Quarter 4 Corporate Performance Report

GOAL 6



A FUTURE FOCUSED CITY THAT  
ADVOCATES, ENGAGES AND  
PARTNERS TO PROGRESS THE  
PRIORITIES OF THE COMMUNITY

- Priority 6.1 Advocate in line with community priorities
- Priority 6.2 Actively seek to engage
- Priority 6.3 Build local partnerships and work together with others
- Priority 6.4 Understand our stakeholders and their needs



The performance for Goal 6 is 100% (all four initiatives are completed).

KPIs

There are no KPIs relating to Goal 2.



## 2021/22 Quarter 4 Corporate Performance Report

## GOAL 7



**A WELL-GOVERNED AND MANAGED CITY THAT MAKES INFORMED DECISIONS, PROVIDES STRONG COMMUNITY LEADERSHIP AND VALUED CUSTOMER FOCUSED SERVICES**

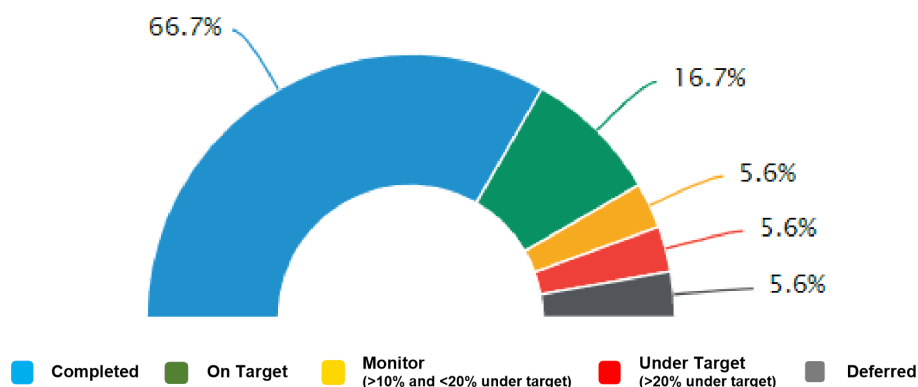
Priority 7.1 Clear direction and decision making

Priority 7.2 Responsibly and ethically managed

Priority 7.3 Anticipate and adapt quickly to change

Priority 7.4 Promote offerings, opportunities and initiatives

Priority 7.5 Customer focused information and services



The performance for Goal 7 is 89% (12 initiatives are completed, three are on target and one is being monitored)

The following initiatives are under target / deferred (11%):

Priority	Initiative	Responsible Officer	Target	% Complete	Performance	Corrective Action
7.2 Responsibility and ethically managed	Strategic Procurement Roadmap - Full deployment, monitoring and review of 2020/21 action items including development of strategic sourcing capability; Review Strategic Roadmap plan and develop actions for 2022/23 and future years aligned to review of other informing plans	Manager Contracts & Procurement	100	30	Under Target	Nil
<b>Comment</b> The initiative was not met due to resourcing and a focus through Q2, Q3 and Q4 on implementation and deployment of the procurement and inventory modules associated with the MyFinance system. A formal review of the City's Purchasing Policy and refresh of the Strategic Procurement Road Map is now likely to commence during Q1 of 2022/23.						

## 2021/22 Quarter 4 Corporate Performance Report

Priority	Initiative	Responsible Officer	Target	% Complete	Performance	Corrective Action
7.5 Customer focused information and services	Customer Relationship Management System - Vendor selection and detailed design of the new system	Manager Customer & Information Services	100	10	Deferred	
Comment						
The CRM procurement has concluded with no vendors being selected. The City is reevaluating the scope and options moving forward in light of the resourcing constraints.						

## KPIs

Eight KPIs for Goal 7 are on target and one KPI is under target.

## 2021/22 Quarter 4 Corporate Performance Report

## Financial Performance

A summary of interim financial performance (Operating & Capital) at an organisational level, as at 30 June 2022, is provided in the commentary below.

It is also noted that monthly financial results and year-to-date financial results are reported to Council throughout the year via a monthly Financial Activity Statement report, with the Interim June 2022 Financial Activity Statement report being presented to the 9 August 2022 Ordinary Council Meeting.

### Operating

#### Result from Operations

The interim Statement of Comprehensive Income as at 30 June 2022 shows an overall favourable variance from Operations (before Non-Operating Revenue and Expenses) of \$13.8m.

Description	Year-To-Date June 2022				Comments
	Actual \$m	Revised Budget \$m	Variance \$m	Variance %	
Operating Revenue	206.9	203.1	3.8	1.9	Overall favourable variance is mainly due to higher revenue from Operating Grants, Subsidies & Contributions, Other Revenue and Interest Earnings partially offset by lower revenue from Rates and Fees & Charges.
Operating Expense	(198.1)	(208.1)	10.0	4.8	The favourable variance is mainly due to lower Employee Costs, Materials & Contracts and Depreciation partially offset by higher Insurance and Interest Expenses.
<b>Result from Operations</b>	<b>8.8</b>	<b>(5.0)</b>	<b>13.8</b>	<b>276.0</b>	

The favourable variance is mainly due to lower expenses from Depreciation of \$5.5m, Materials & Contracts of \$3.8m, Utility charges of \$694k, Employee Costs of \$1.5m, higher income from Operating Grants, Subsidies & Contributions of \$6.5m, Interest earnings of \$393k and Other Revenue of \$246k partially offset by lower income from Rates of \$1.8m, Fees & Charges of \$1.6m and higher expenses from Insurance of \$64k and Interest Expenses of \$83k.

#### Statement of Comprehensive Income

Below is an extract of the interim Statement of Comprehensive Income by Nature or Type as at 30 June 2022, which provides further details of operating income and expense, broken down by category.

It is noted that a Surplus Result from Operations is reflected of \$13.8 million, being a \$18.8 million favourable variance compared to the Revised Budget of -\$5.0 million (Deficit). The favourable variance is mostly due to lower Depreciation of \$5.5 million and higher revenue from Operating Grants, Subsidies & Contributions of \$6.5 million.

## 2021/22 Quarter 4 Corporate Performance Report

## STATEMENT OF COMPREHENSIVE INCOME BY NATURE OR TYPE

FOR THE PERIOD ENDED 30 JUNE 2022 INTERIM

Description	Year to Date				Annual
	Actual	Revised Budget	Variance		Original Budget
	\$	\$	\$	%	\$
<b>Revenues</b>					
Rates	139,296,136	141,062,080	(1,765,944)	(1.3)	141,191,680
Operating Grants, Subsidies & Contributions	14,479,107	7,974,913	6,504,194	81.6	8,015,370
Fees & Charges	49,071,881	50,661,708	(1,589,827)	(3.1)	50,296,054
Interest Earnings	3,102,646	2,710,004	392,642	14.5	2,283,458
Other Revenue	959,132	713,234	245,898	34.5	725,295
	<b>206,908,901</b>	<b>203,121,939</b>	<b>3,786,962</b>	<b>1.9</b>	<b>202,511,857</b>
<b>Expenses</b>					
Employee Costs	(75,533,729)	(77,057,519)	1,523,790	2.0	(77,092,475)
Materials & Contracts	(68,043,995)	(71,886,030)	3,842,035	5.3	(73,738,173)
Utility Charges	(10,070,767)	(9,376,215)	(694,552)	(7.4)	(9,755,555)
Depreciation	(38,879,607)	(44,411,424)	5,531,817	12.5	(44,411,424)
Interest Expenses	(4,198,747)	(4,115,430)	(83,317)	(2.0)	(4,115,430)
Insurance	(1,336,700)	(1,272,633)	(64,067)	(5.0)	(1,285,633)
	<b>(198,063,546)</b>	<b>(208,119,251)</b>	<b>10,055,705</b>	<b>4.8</b>	<b>(210,398,690)</b>
<b>RESULT FROM OPERATIONS</b>	<b>8,845,355</b>	<b>(4,997,312)</b>	<b>13,842,668</b>	<b>(277.0)</b>	<b>(7,886,833)</b>
<b>Non Operating Revenue &amp; Expenses</b>					
Non Operating Grants, Subsidies & Contributions	20,757,113	17,865,363	2,891,750	16.2	19,076,024
Contributed Physical Assets	13,926,525	12,232,312	1,694,213	13.9	12,180,000
Non Operating Contract Expenses	(14,168,717)	(15,000,000)	831,283	5.5	(15,000,000)
Profit on Asset Disposals	4,596,039	4,945,035	(348,996)	(7.1)	4,945,035
Loss on Assets Disposals	(438,739)	(1,013,273)	574,534	56.7	(1,013,273)
TPS* & DCP** Revenues	7,346,036	13,124,837	(5,778,801)	(44.0)	25,630,638
TPS* & DCP** Expenses	(8,466,558)	(7,843,246)	(623,312)	(7.9)	(19,907,771)
	<b>23,551,700</b>	<b>24,311,028</b>	<b>(759,328)</b>	<b>(3.1)</b>	<b>25,910,653</b>
<b>NET RESULT</b>	<b>32,397,055</b>	<b>19,313,716</b>	<b>13,083,339</b>	<b>(67.7)</b>	<b>18,023,820</b>
<b>Other Comprehensive Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>
<b>TOTAL COMPREHENSIVE INCOME</b>	<b>32,397,055</b>	<b>19,313,716</b>	<b>13,083,339</b>	<b>67.7</b>	<b>18,023,820</b>

\*TPS=Town Planning Schemes

\*\*DCP=Developers Contribution Plans

*Operating Income*

Interim Operating Income year to date reflects a favourable variance when comparing to original budget. The main contributors towards this variance are as follows:

- **Rates** - The variance is unfavourable by \$312k mainly due to lower interim rates generated on residential properties.
- **Operating Grants, Subsidies & Contributions** - The variance is favourable by \$6.5m mainly due to receipt of higher reimbursement income from Private works infrastructure projects of \$239k and early payment of 2022/23 Financial Assistance Grant of \$6.1m. As part of the year-end adjustments these monies will be set aside and then released in 2022/23.
- **Fees & Charges** - The unfavourable variance of \$1.6m is mainly due to lower Booking Fee Income of \$963k, lower User Entry Fee Income of \$417k and lower Rubbish Collection Fee Income of \$137k.
- **Interest Earnings** - The variance is favourable by \$393k mainly due to higher Interest Earnings from Reserve Funds of \$306k and Municipal Fund of \$148k partially offset by lower interest earnings from other activities of \$62k.
- **Other Revenue** - The favourable variance of \$246k is mainly due to Revenue from Sand and Limestone Extraction charges related to Neerabup Industrial Area.

## 2021/22 Quarter 4 Corporate Performance Report

### Operating Expenses

Interim Operating Expenses resulted in a significantly favourable variance when comparing to original budget of \$14.2 million. This outcome is a result of:

- **Employee Costs** - The variance is favourable by \$1.5m mainly due to deferment in backfilling certain vacant roles due to current market conditions.
- **Materials & Contracts** - The variance is favourable by \$3.8m mainly due to lower Refuse Removal Expenses due to reduced waste volumes.
- **Utility Charges** - The unfavourable variance of \$695k is mainly due to higher electricity expenses of \$541k, higher water consumption expenses of \$210k partially offset by and lower gas expenses of \$56k.
- **Depreciation** - The favourable variance of \$5.5m is mainly due to lower depreciation related to various Buildings of \$2.7m, Infrastructure - Roads of \$2.3m and Furniture and Equipment of \$363k.

## Capital

### Overall Capital Expenditure

At the end of June 2022, \$45.6m was expended on various capital projects, of which \$8.9m was spent on Sports Facilities, \$6.2m on Roads, \$6.2m on IT Equipment & Software, \$4.9m Fleet Management, \$4.3m on Park Furniture and a further \$2.3m on Pathways & Trails.

Description	YTD Actual \$m	YTD Revised Budget \$m	% Complete of YTD Revised Budget	Annual Revised Budget \$m	% Complete of Annual Revised Budget
Expenditure	45.6	71.3	64.0%	71.3	64.0%

### Capital Expenditure by Sub-Program

The status of the Capital Works Program is summarised by Sub-Program in the following table below.

Up to 30 June 2022, the City has spent \$45.6m, which represents 64% of the \$71.3m Capital Works Revised Budget. The City's updated Capital Expenditure Forecast Graph for the current financial year will be provided as part of the Annual Audited Financial Report.

## 2021/22 Quarter 4 Corporate Performance Report

Sub-Program	No. of Projects	Current Month Actual \$	YTD Actual \$	Revised Budget \$	% Spend
Community Buildings	20	336,481	1,520,487	2,380,731	64%
Community Safety	9	264,290	1,343,954	2,544,416	53%
Conservation Reserves	4	138,929	364,683	464,500	79%
Corporate Buildings	4	4,224	816,627	1,045,510	78%
Environmental Offset	5	46,579	241,836	406,575	59%
Fleet Management - Corporate	6	353,210	4,872,074	11,439,880	43%
Foreshore Management	8	385,048	657,321	1,741,185	38%
Golf Courses	3	312,547	406,944	649,404	63%
Investment Projects	13	200,532	960,323	2,478,382	39%
IT Equipment and Software	16	860,519	6,223,413	9,513,463	65%
Parks Furniture	12	87,664	4,315,301	4,272,045	101%
Parks Rehabilitation	1	414,802	1,439,076	1,486,800	97%
Passive Park Development	9	49,317	1,212,359	1,282,219	95%
Pathways and Trails	7	742,685	2,286,869	3,863,249	59%
Roads	20	734,877	6,252,621	7,727,496	81%
Sports Facilities	50	1,192,202	8,876,217	14,156,893	63%
Stormwater Drainage	2	189,767	461,049	570,000	81%
Street Landscaping	7	34,350	173,955	336,810	52%
Traffic Treatments	14	593,856	1,745,576	2,764,321	63%
Waste Management	3	35,909	1,460,697	2,194,661	67%
<b>Grand Total</b>	<b>213</b>	<b>6,977,789</b>	<b>45,631,382</b>	<b>71,318,540</b>	<b>64.0%</b>

## 2021/22 Quarter 4 Corporate Performance Report

## Top Capital Projects

The projects listed below have been identified by Council Members as significant and are specifically reported against on a monthly and quarterly basis to Council and the Audit & Risk Committee throughout the financial year.

The selection criterion for the projects included two factors, namely:

1. Community interest/significance;
2. Financial value.

PMO Code	Top Capital Projects	Quarter 4			
		Annual Budget	Year to Date Actual	Annual Budget Spent	Total Project Progress (TPP*)
		\$	\$		
PMO16052	Neerabup Industrial Area (Existing Estate), Neerabup, Upgrade Roads and Services Infrastructure	1,531,973	108,690	7	28
PMO16061	Halesworth Park, Butler, New Sports Facilities	1,086,464	966,175	89	71
PMO16175	Landsdale Library and Youth Innovation Hub, New Building	293,991	165,549	56	53
PMO18063	Neerabup Industrial Area, Neerabup, New Development	958,531	399,906	42	30
PMO19001	Dalvik Park, Merriwa, New Sports Amenities Building and Carpark	1,542,780	1,394,736	90	99
PMO19071	Alexander Drive, Landsdale, New Shared Pathway from Gngara Rd to Hepburn Ave	1,294,234	23,530	2	25
PMO19098	Quinns Road, Quinns Rocks, Upgrade Traffic Treatments Tapping Way Roundabout to Marmion Ave	1,105,424	1,100,571	100	93
PMO20004	Three Bin Kerbside Collection New System	1,737,769	1,247,088	72	100
PMO20049	Splendid Park, Yanchep, Upgrade Splendid Park Cycling Path	594,690	303,542	51	77
PMO20057	Alkimos, New Alkimos Aquatic and Recreation Centre	3,449,452	85,461	2	23
PMO21060	Flynn Drive, Neerabup, Upgrade from Wanneroo Road to Old Yanchep Road	614,397	577,047	94	47
<b>Total</b>			14,209,705	6,372,294	55

\* Represents the total Project Life Cycle progress for multi-year projects.

As at 30 June 2022, 55% of the relevant budgets were spent on these projects. The City maintains current project status pages for the top projects on its website, which include photos and status updates. Links to these pages are provided below:

- [Neerabup Industrial Area \(Existing Estate\), Neerabup, Upgrade Roads and Services Infrastructure](#)
- [Halesworth Park, Butler, New Sports Facilities](#)
- [Landsdale Library and Youth Innovation Hub, New Building](#)
- [Neerabup Industrial Area, Neerabup, New Development](#)
- [Dalvik Park, Merriwa, New Sports Amenities Building and Carpark](#)
- [Three Bin Kerbside Collection New System](#)
- [Splendid Park, Yanchep, Upgrade Splendid Park Cycling Path](#)
- [Alkimos, New Alkimos Aquatic and Recreation Centre](#)



## 2021/22 Quarter 4 Corporate Performance Report

## Performance

<p><b>Schedule Status</b></p> <p>10 of the top projects were on target with their relevant schedules and one was slightly behind schedule.</p>	<p><b>Current Year Budget Status</b></p> <p>Three of the top projects were on target with spending their relevant budgets and seven had a current year budget variance (underspend) of more than 20% as set out below:</p> <ul style="list-style-type: none"> <li>• Neerabup Industrial Area, New Development of Lot 9003</li> <li>• Alexander Drive, Landsdale, New Shared Pathway from Gngangara Rd to Hepburn Ave</li> <li>• Three Bin Kerbside Collection New System</li> <li>• Alkimos, New Alkimos Aquatic and Recreation Centre</li> <li>• Splendid Park, Yanchep, Upgrade Splendid Park Cycling Path</li> <li>• Neerabup Industrial Area, Neerabup, New Development of Lot 9003</li> <li>• Landsdale Library and Youth Innovation Hub, New Building</li> </ul>
<p><b>Project Lifecycle Budget Status</b></p> <p>All 11 the top projects were on target with spending their relevant budgets.</p>	<p><b>Risks and Issues</b></p> <p>Nine of the top projects had a low risk rating.</p> <p>Two of the top projects had a high risk rating:</p> <ul style="list-style-type: none"> <li>• Halesworth Park, Butler, New Sports Facilities</li> <li>• Landsdale Library and Youth Innovation Hub, New Building</li> </ul>

Additional details are on all top projects is provided in **Annexure 3**.

## 2020/21 - 2023/24 Corporate Business Plan

## Overall Performance Q4

	Completed	On Target (< 10% under target)	Monitor (>10% and <20% under target)	Under Target (> 20% under target)	Deferred	Total # Initiatives
SCP Goal	# Initiatives	# Initiatives	# Initiatives	# Initiatives	# Initiatives	
1. An inclusive and accessible City with places and spaces that embrace all	8	4	1	4	2	19
2. A City that celebrates rich cultural histories, where people can visit and enjoy unique experiences	2	1		1		4
3. A vibrant, innovative City with local opportunities for work, business and investment	5			1		6
4. A sustainable City that balances the relationship between urban growth and the environment	9	2			1	12
5. A well-planned, safe and resilient City that is easy to travel around and provides a connection between people and places	8	1		3	1	13
6. A future focused City that advocates, engages and partners to progress the priorities of the community	4					4
7. A well governed and managed City that makes informed decisions, provides strong community leadership and valued customer focused services	12	3	1	1	1	18
	48	11	2	10	5	76

## 2021/22 - 2024/25 Corporate Business Plan

## Detailed Performance Scorecard

Strategic Alignment	Initiative Details			Progress			
Priority Title	Initiative	Responsible Officer	Target	% Complete	Performance	Comment	Corrective Action
Goal 1. An inclusive and accessible city with places and spaces that embrace all							
1.3 Facilities and activities for all	Acquisition of Regional Active Open Space and Facility Provision - Develop an advocacy approach for funding of facilities identified in the Northern Coastal Growth Corridor Community Facilities Plan	Manager Community Facilities	100	75	Under Target	The City will acquire the land for the Alkimos Regional Open Space on 1 July 2025. A needs assessment and master planning process has commenced to guide advocacy aligned with the North Coastal Growth Corridor Community Facilities Plan.	Nil
1.2 Valued public places and spaces	Activate Yanchep Two Rocks Access Centre (YTRAC) as a community hub - Review, update and implement activation plan for YTRAC	Manager Place Management	100	100	Completed	YTRAC reopened to the public in Q4 after being closed due to Covid restrictions and an activation plan prepared for the first half of the 22/23 financial year.	Nil
1.1 Value the contribution of all people	Community Development Social Plans - Review City's existing social plans, such as Age Friendly and Youth Plans, to explore consolidation opportunities	Manager Community Development	100	100	Completed	The Community Development Plan (Plan) was adopted by Council on 15 February 2022 following community consultation. The Plan consolidates the City's previous Access & Inclusion Plan, Age Friendly Plan, Early Childhood Plan and Youth Plan into one strategic document that provides a framework to support the creation of healthy, active, safe and connected communities.	Nil
1.4 Bringing people together	Community Events - Review, update and implement community events calendar to address local place priorities	Manager Place Management	100	100	Completed	The 2021/22 Community Event program comprised local place-based events as well as a trial of some larger flagship events. These were successfully delivered despite some event cancellations due to COVID. The success of the program has been reviewed and opportunities to further strengthen the contribution of events to local place outcomes identified. The event calendar for 2022/23 has been prepared and supported by the City's Festival and Cultural Event Committee.	Nil

Strategic Alignment		Initiative Details			Progress		
Priority Title	Initiative	Responsible Officer	Target	% Complete	Performance	Comment	Corrective Action
1.2 Valued public places and spaces	Community Led Initiatives - Review, update and implement approach to supporting community led initiatives	Manager Place Management	100	90	On Target	A review of the Community Led Initiatives Management Procedure has been undertaken. Further work on Community Led Initiatives will be aligned to the City's proposed Place Strategy.	Nil
1.3 Facilities and activities for all	Deliver capital works sub-programs including major projects (Ref)	Manager Infrastructure Capital Works	100	90	On Target	Majority of projects completed. Term Contract dependent projects performed well, however procurement for major projects indicating major cost variations delaying project schedules and budget implications.	Nil
1.3 Facilities and activities for all	Develop building maintenance management plans	Manager Asset Maintenance	100	50	Deferred	This work has been delayed due to the rollout of the new AMIS system and will be revisited in 2022/23.	Nil
1.3 Facilities and activities for all	Facility Strategic Plans (as detailed in the Community Facility Provision Framework) - Develop individual plans for facility categories.	Manager Community Facilities	100	60	Under Target	Development of individual plans for facility categories has commenced and will continue in 2022/23.	Nil
1.3 Facilities and activities for all	Golf Courses Strategic Plan - Complete an expression of interest process for procurement of future operating structure for the City's golf courses	Manager Property	100	85	Monitor	Four submissions received during Restricted Tender stage. Evaluation ongoing, with an expected completion by late July 2022 ahead of reporting to August 2022 Ordinary Council Meeting.	Amend end date to 31 October 2022. Tender report anticipated for 9 August 2022 Ordinary Council Meeting, with contracts to be finalised after that meeting.
1.3 Facilities and activities for all	Implement Master Plan for Sport related Cycling Facilities at Splendid Park Yanchep - Finalise construction of Splendid Park cycling facility, subject to funding availability	Manager Community Facilities	100	90	On Target	Funding has been secured from State and Federal Government programs and construction of the cycle track facilities commenced in June 2022 following the acceptance of the construction tender at the March 2022 Council meeting. Construction is scheduled to be completed by December 2022.	Nil
1.4 Bringing people together	Library and community hub services - Deliver the new service delivery models for libraries and community hubs	Manager Cultural Development	100	100	Completed	COVID has continued to bring disruption to the City's Library Service, particularly in respect to program limitations. That aside, over the month of June 2022 general attendance and participation in Early Childhood programs has been on the improve.	Nil
1.4 Bringing people together	Library Services Plan - Deliver the library services plan and commence review	Manager Cultural Development	100	100	Completed	Programs and activities declined over the April/May period in particular due to significant COVID numbers within the community, noting participant numbers started to improve in June particularly aligned to It's All About Rhymes and It's All About Stories Early Childhood programs. A number of Author talks were conducted and well attended on Saturday afternoons to ensure spaced social distancing.  Work has commenced on the review of the Library Services Plan as part of the development of an integrated Cultural Development Plan.	Nil
1.2 Valued public places and spaces	Local Area Plans (LAP) - Develop and confirm approach to developing more Local Area Plans	Manager Place Management	100	90	On Target	An approach to the development of more Local Area Plans has been included in the proposed Place Strategy that is currently in preparation.	Nil
1.3 Facilities and activities for all	Long-term library facilities plan - Implement the long term library facilities plan	Manager Cultural Development	100	100	Completed	The contract for the installation of new shelving at the Girrawheen and Clarkson Libraries has been awarded and will be undertaken in the latter part of July 2022. New carpets for Girrawheen and Clarkson are on hold as part of savings to the 2022/23 capital works program.	Nil
1.2 Valued public places and spaces	Place Framework - Finalise review of Place Framework and update associated documentation	Manager Place Management	100	75	Under Target	The key elements of the Place Approach have been identified in consultation with the Project Board and preparation of the draft Place Strategy has commenced. A first draft has been completed which is currently in the process of being reviewed. Once completed this will be presented to Council for consideration.	Nil

Strategic Alignment		Initiative Details			Progress		
Priority Title	Initiative	Responsible Officer	Target	% Complete	Performance	Comment	Corrective Action
1.3 Facilities and activities for all	Provision of the Alkimos Aquatic and Recreation Centre - Finalise location, facility concept plan, complete pre-planning documentation	Manager Community Facilities	100	100	Completed	Council endorsed a preferred facility concept in November 2021 and community engagement results were presented to Council in March 2022. Land acquisition negotiations are continuing with Development WA. A Federal Government funding commitment of \$25M was secured in May 2022 to enable the project to progress to detailed design.	Nil
1.3 Facilities and activities for all	Southern Suburbs Community and Youth Innovation Hub - Complete detailed design	Manager Cultural Development	100	45	Under Target	Development for the concept design for the Southern Suburbs Library and Youth Innovation Hub continues. Concept design Option C was presented for Council Member consideration in April, aiming to bring the facility within the allocated project budget.  Council Members requested additional market research be undertaken on the proposed tenancy space. An update on the outcome of this research will be provided to Council Members in July, with a report anticipated to be presented to the August Council meeting to enable progression to detailed design.	Preparation of report for August Council meeting to progress project to detailed design.
1.3 Facilities and activities for all	Wanneroo Raceway Masterplan - Finalisation of Masterplan deferred due to resource constraints	Manager Community Facilities	100	75	Deferred	Administration is consulting with various stakeholders in mid 2022 and will finalise a report on the Wanneroo Raceway Master Plan for Council in late 2022.	Nil
1.2 Valued public places and spaces	Yanchep Lagoon Master Plan - Finalise initial phase of planning studies and develop business case for preferred development scenarios within Yanchep Lagoon Precinct	Manager Place Management	100	100	Completed	The initial phase of planning studies has been completed. Consideration of these studies by Council Members determined that a Business Case is not required to proceed to the next project stage which is the development of the Foreshore Management Plan.	Nil

Strategic Alignment		Initiative Details			Progress		
Priority Title	Initiative	Responsible Officer	Target	% Complete	Performance	Comment	Corrective Action
Goal 2. A City that celebrates rich cultural histories, where people can visit and enjoy unique experiences							
2.1 Valuing cultures and history	Cultural Plan - Implement and commence review	Manager Cultural Development	100	100	Completed	The Cultural Plan engagement continues with targeted community consultation to take place over Q1 of 2022/23 to inform the development of an integrated (Library Services and Cultural Services) Cultural Development Plan in 2022/23. Following the conclusion of the Community Art Awards Exhibition in April, the WLCC Art Gallery hosted "Let Me Be Myself - the Life Story of Anne Frank", from 4 May 2022. In the latter part of Q4, Museum attendance numbers started to improve supported by the return of It's All About the Past and Meet Me at the Museum.	Nil
2.1 Valuing cultures and history	Local Heritage - Local Heritage Survey	Manager Cultural Development	100	50	Under Target	A consultant has been engaged to assist with the Local Heritage Survey (LHS) development. The City will undertake further work before the LHS will go to Council for consideration.	Nil
2.3 Tourism opportunities and visitor experiences	Quinns Rocks Caravan Park - Implement an expression of interest process, supported by reference group consultation and the advice of the Working Group and consultants	Manager Property	100	95	On Target	EOI submissions were submitted to Council on 12 July 2022, with Council confirming a preferred candidate for further discussions and emphasising the need for further community engagement. This will occur in the second half of 2022 and potentially conclude in early 2023.	Amend end date to 31 March 2023. EOI process completed, but with discussions with the preferred candidate to continue together with community engagement as required by Council.
2.3 Tourism opportunities and visitor experiences	Tourism Plan - Implement priority actions contained in the Plan	Manager Advocacy & Economic Development	100	100	Completed	<p>The City attended the Geoparks Workshop and the the WA Tourism conference during the period.</p> <p>The implementation of the City's Discover Wanneroo social media strategy with Instagram and Facebook continued during the period. This included completion of a professional photo shoot of Mindarie Marina.</p> <p>The City continued to work with DBCA to deliver the Park Pass Program. A quarterly meeting was held with DBCA to continue to identify opportunities to implement the Masterplan initiatives.</p> <p>The Sunset Coast Immersive Trail using augmented reality was launched during the period highlighting heritage places including Perry's Paddock and the Tenth Light Horse Trail.</p>	Nil

Strategic Alignment		Initiative Details			Progress		
Priority Title	Initiative	Responsible Officer	Target	% Complete	Performance	Comment	Corrective Action
Goal 3. A vibrant, innovative City with local opportunities for work, business and investment							
3.1 Strong and diverse local economy	COVID-19 Economic Recovery Plan - Implement the priority actions contained in the COVID-19 Economic Recovery Plan and incorporate into the review of the Economic Development Strategy	Manager Advocacy & Economic Development	100	100	Completed	The Economic Development Fund implementation and Business Grants have been completed.  Economic Development Fund initiative was communicated and progressed through the Economic Development E-News as well as through the WBA during the period.  Local procurement opportunities were supported and promoted during the period where appropriate.	Nil
3.1 Strong and diverse local economy	Economic Development Strategy - Review Economic Development Strategy (EDS)	Manager Advocacy & Economic Development	100	100	Completed	The new EDS was endorsed by Council for public consultation during the period and the final version will be considered by Council at its August 2022 meeting.	Nil
3.1 Strong and diverse local economy	Energy Opportunities - Actively work with industry to explore clean energy opportunities in the Neerabup Industrial Area.	Manager Advocacy & Economic Development	100	70	Under Target	The tender documentation cannot be finalised until the information from Western Power is received.	Nil
3.5 Opportunities for investment	Investment Attraction - Implement local investment attraction and strategic marketing package to promote the City, key employment locations and specialist precincts including Wangara Industrial Area	Manager Advocacy & Economic Development	100	100	Completed	The Business Wanneroo brand and website was successfully launched during the period and contains a considerable amount of content to attract investment and market the region.	Nil
3.3 Plan, develop and activate employment locations	Neerabup Industrial Area (NIA) Development - Continue implementation of Neerabup project plan and work with the NIA Development Working Group to continuously ensure alignment with the City's priorities	Manager Advocacy & Economic Development	100	100	Completed	The City continued to engage with Development WA and other stakeholders to ensure that the AARP opportunities are maximised.  The planning of Lot 9100 is progressing well with a consultant finalising the financial analysis report and a Business Plan to be presented to Council for consideration in September 2022.	Nil
3.2 Attract and support new and existing business	Small Business Friendly Approvals Project - Implement the Small Business Friendly Approvals Project Implementation Plan	Manager Advocacy & Economic Development	100	100	Completed	The goals as per the plan have been completed.	Nil

Strategic Alignment		Initiative Details			Progress		
Priority Title	Initiative	Responsible Officer	Target	% Complete	Performance	Comment	Corrective Action
Goal 4. A sustainable City that balances the relationship between urban growth and the environment							
4.1 Plan for climate change	Climate Change Adaptation and Mitigation Strategy - Implement Strategy's short-term actions to address climate change adaption and mitigation, focussing on the City's current, ongoing initiatives	Manager Strategic Land Use Planning & Environment	100	100	Completed	CCAMS actions is being implemented through preparation of Urban Forest Strategy which will shortly be advertised. Other actions include the operationalisation of the Energy Reduction Plan as BAU.	Nil
4.3 Manage natural assets and resources	Coastal Assets - Monitor and maintain in consultation with relevant stakeholders	Manager Asset Maintenance	100	100	Completed	Coastal monitoring and beach renourishment works completed in accordance with coastal monitoring programme and beach renourishment programme respectively.	Nil
4.3 Manage natural assets and resources	Coastal Hazard Risk Management Adaptation Plan - Commence implementation of actions R1, R2, R4, R5 and R6	Manager Strategic Land Use Planning & Environment	100	100	Completed	Relevant actions as per the project plan is being implemented. All actions except 4 are either completed or BAU.	Nil
4.3 Manage natural assets and resources	Coastal Management Plan - Finalise review of the Plan to guide planning and development within the City's coastal foreshore	Manager Strategic Land Use Planning & Environment	100	100	Completed	CMP was endorsed by Council. Implementation now through BAU.	Nil
4.3 Manage natural assets and resources	Energy Reduction Plan - Prepare a review of the Plan in line with the framework provided by the new CCAMS	Manager Strategic Land Use Planning & Environment	100	100	Completed	Report was considered by Council Forum to operationalise/BAU the energy reduction initiatives across the City without the need to review the ERP. ERP has to be removed from the Business Plan 2022-2023.	Nil
4.2 Manage and protect local Biodiversity	Environmental Management System - Integration of the EMS into the City's corporate systems	Manager Strategic Land Use Planning & Environment	100	100	Completed	Preparation and integration of EMS is progressing as per the PMO project timeline. EMS to go operational from quarter 3 of 2022-2023.	Nil
4.2 Manage and protect local Biodiversity	Local Biodiversity Plan - Implement	Manager Strategic Land Use Planning & Environment	100	100	Completed	LBS actions are being implemented as BAU.	Nil
4.1 Plan for climate change	Local Environmental Strategy - Continue implementation of the Strategy through the implementation of the City's environmental strategies, plans and initiatives	Manager Strategic Land Use Planning & Environment	100	100	Completed	LES is being implemented through preparation, finalisation and implementation of various environmental documents. This includes the Climate Change Strategy, Coastal Management Plan, Environmental Management Plan (preparation), Local Biodiversity Plan, Urban Forest Strategy (preparation), Local Planning Strategy and Scheme (preparation).	Nil
4.4 Manage waste and its impacts	Service Delivery Review - Identify possible Community Drop off sites, and develop a site design template	Manager Waste Services	100	75	Deferred	A draft report on the review of the bulk waste collection system has been prepared for Council's consideration in August 2022. The identification of of community drop off sites will be commenced post the implementation of recommendations from the review of the bulk waste collection system	Nil
4.3 Manage natural assets and resources	Urban Forest Strategy - Prepare strategy to protect, enhance and increase the City's urban forest	Manager Strategic Land Use Planning & Environment	100	100	Completed	Draft UFS presented to Council on 12 July for consent to advertise. Was considered by Council Forum and approach was supported.	Nil
4.4 Manage waste and its impacts	Waste Education Plan - Implement the reviewed Waste Education Plan to deliver source separation and waste reduction education in alignment with state government guidelines	Manager Waste Services	100	90	On Target	Waste Education Plan has been reviewed internally and will be sent for director review in by the end of July 2022.	Nil



Strategic Alignment		Initiative Details			Progress		
Priority Title	Initiative	Responsible Officer	Target	% Complete	Performance	Comment	Corrective Action
4.4 Manage waste and its impacts	Waste Strategy - Implement actions, as stated in the reviewed Strategy	Manager Waste Services	100	90	On Target	<p>The EOI to explore options for the Wangara Greens Facility has been closed, submission evaluated, and in the process of going out to restricted tenders. The Project Team is aiming to go out to tender mid-August 2022.</p> <p>MRC are in the process of finalising the report for the RRF EOI. The report will be discussed at MRC's Strategic Waste Working Group on 10 August 2022.</p> <p>The Waste to Energy Technical Panel is in the process of reviewing the Waste to Energy tender. The Waste Transfer Station and Transport tender will close in a week. MRC is also in the process of finalising the report of the EOI for the RRF and future options models for Tamala Park.</p>	Nil

Strategic Alignment		Initiative Details			Progress		
Priority Title	Initiative	Responsible Officer	Target	% Complete	Performance	Comment	Corrective Action
Goal 5. A well-planned, safe and resilient City that is easy to travel around and provides a connection between people and places							
5.6 Prepared and resilient	Bush Fire Risk Management Plan - Action planned mitigation strategies	Manager Community Safety & Emergency Management	100	75	Under Target	The 2021 and 2022 prescribed burning programs to reduce risk were delayed due to weather events and contractor availability. 2021 - 12 of 16 burns were completed 2022 - to date 4 of 19 burns have been completed, with burning to continue as conditions permit until November 2022.	The prescribed burning program is being scheduled for Autumn subject to weather conditions and contractor availability.
5.5 People feel safe in public places	Commence implementation of approved CCTV Migration Strategy in line with allocated budget.	Manager Community Safety & Emergency Management	100	100	Completed	Twenty five sites (including Girrawheen Library/Seniors/Hub, Wanneroo Aquamotion, Wangara Greens Recycling) have been migrated to a new system aligned with the Strategy. There are currently 10 sites to remaining to migrate (including Leatherback Pavilion) over the next 4 years, pending available funding.	Nil
5.1 Develop to meet current need and future growth	Design and construction of road, path and drainage assets, including trails, street lighting and bus shelters - Deliver capital works sub-programs including major projects (Ref)	Manager Infrastructure Capital Works	100	75	Under Target	Projects progressed well as mostly dependent on term contracts. Three larger projects (NIA (Existing Estate) upgrades; Alexander Dr footpath; Santa Barbara / Marmion Ave improvements) did not proceed according to schedule.	Nil
5.6 Prepared and resilient	Emergency Management Model - Provide support to the City's Volunteer Bushfire Brigades on future models for emergency management	Manager Community Safety & Emergency Management	100	100	Completed	All of the City's Volunteer Bushfire Brigades have written to the City expressing a willingness to explore options for a new operating model going forward. Discussions with the Brigades and DFES are ongoing.	Nil
5.1 Develop to meet current need and future growth	Local Planning Scheme No. 3 - Prepare the planning scheme, including consultation with key stakeholders	Manager Strategic Land Use Planning & Environment	100	100	Completed	The Model Scheme Text scheme amendment 172 was advertised and was formally considered and endorsed by Council on 12 July. This represents 50-60% of Scheme 3, with the rest 50-40% to be informed by the Local Planning Strategy currently being prepared.	Nil
5.1 Develop to meet current need and future growth	Local Planning Strategy - Prepare the Strategy, including consultation with key stakeholders	Manager Strategic Land Use Planning & Environment	100	100	Completed	All discussion papers to inform the LPS have been finalised and considered by Council Forum. North Wanneroo paper to be again considered by Council Forum in term 1 of 2022-2023.	Nil
5.3 Manage and maintain assets	Manage the City's Infrastructure Assets - Develop Maintenance management plans for roads and transport	Manager Asset Maintenance	100	90	On Target	A draft document is now completed.	Nil
5.4 People can move around easily	Maximise integration of rail and road - Participate in State Government project reference groups	Manager Infrastructure Capital Works	100	100	Completed	Administration continues to participate and support Mitchel Freeway extension community reference group.	Nil
5.1 Develop to meet current need and future growth	Mixed use precincts policy - Develop framework for review of Structure Plans with Mixed Use Zones	Manager Approval Services	100	100	Completed	Amendment 195 to DPS2 to introduce a 300m2 minimum lot size in DPS2 for the Mixed Use Zone was refused by the Minister for Planning on 2 May 2022. This means that the primary control for minimum lot sizes in the Mixed Use Zone will not be able to be introduced after the WAPC previously rejected the idea of placing a minimum lot size through a Local Planning Policy. Administration is working with the WAPC to determine a effective process for the revocation, review or extension of current structure plans across the City which will also address the suitability of the mixed use zones within each structure plan. As all current Structure Plans either expire in Oct 2025 or have a default 10 year lifespan if commenced after October 2015, this action has become an ongoing action through the structure planning process under the Planning and Development Act and Regulations.	Nil
5.5 People feel safe in public places	New Animal Care Centre Facility - Finalise site selection and commence concept design	Manager Community Safety & Emergency Management	100	100	Completed	Site selection finalised. Concept designs have been completed.	Nil

Strategic Alignment		Initiative Details			Progress		
Priority Title	Initiative	Responsible Officer	Target	% Complete	Performance	Comment	Corrective Action
5.4 People can move around easily	Transport Plan - Develop plan to deliver Transport Strategy	Principal Specialist Traffic Services	100	1	Deferred	Delivery of this action is subject to securing a specialist resource. Not funded as part of mid-year review. New request for specialist resource subject to approval in 2022/23 annual budget.	Nil
5.6 Prepared and resilient	Volunteer Bush Fire Brigade facility requirements over the next 5-10 years - Site selection and approval	Manager Community Safety & Emergency Management	100	50	Under Target	Preferred site selected and City is seeking to secure site through the State Government. Planning issues have been encountered which have delayed the securing of the site and alternative site options are under investigation.	Working with the City Planning team to resolve issues.
5.4 People can move around easily	Wanneroo Cycle Plan- Complete review of plan	Principal Specialist Traffic Services	100	100	Completed	Public consultation period closed. Feedback being analysed. Final plan to be considered by Council for approval June 2022. Council approved plan 14th June 2022 Item AS01 - 06/22	Nil

Strategic Alignment		Initiative Details			Progress		
Priority Title	Initiative	Responsible Officer	Target	% Complete	Performance	Comment	Corrective Action
Goal 6. A future focused City that advocates, engages and partners to progress the priorities of the community							
6.1 Advocate in line with community priorities	Advocacy agenda for social needs - Develop an advocacy agenda for addressing social needs	Manager Community Development	100	100	Completed	<p>Phase 1 of the Social Advocacy project including stakeholder engagement to understand trends and opportunities, as well as challenges associated with service provision within the community was finalised. A prioritisation methodology has been developed to determine the key themes that should be explored further.</p> <p>Phase 2 of the project is now complete with the social advocacy priorities determined through the use of the prioritisation methodology. The social advocacy priorities have been developed into fact sheets outlining localised context, what is required to address the gap, estimated costs and who is responsible for addressing the solution.</p> <p>The social advocacy priorities will be presented to Council for endorsement in September 2022.</p>	Nil
6.1 Advocate in line with community priorities	Advocacy Plan - Implement the delivery of advocacy actions as prioritised in the Plan	Manager Advocacy & Economic Development	100	100	Completed	Advocacy Campaign was completed and a number of excellent funding promises were realised including \$25m towards the Alkimos Aquatic and Recreation Centre and \$15m towards Flynn Drive Upgrade.	Nil
6.2 Actively seek to engage	Improve and enhance the City's community engagement approach - Implement priority actions in the City's community engagement roadmap	Manager Place Management	100	100	Completed	Following the review of the City's Community Engagement Policy, the Community Engagement Roadmap was reviewed and updated, and necessary changes made to the Management Procedure and associated toolkits.	Nil
6.4 Understand our stakeholders and their needs	Office of the CEO Stakeholder Management Framework - Review pilot outcomes and determine continuation	Executive Officer	100	100	Completed	Pilot project implementation complete. Software license renewed for one year for ongoing stakeholder management in the Office of the CEO.	Nil

Strategic Alignment		Initiative Details			Progress		
Priority Title	Initiative	Responsible Officer	Target	% Complete	Performance	Comment	Corrective Action
Goal 7. A well governed and managed City that makes informed decisions, provides strong community leadership and valued customer focused services							
7.2 Responsibly and ethically managed	Asset Management Information System - Deliver a contemporary system that supports strategic and operational management of City assets	Manager Customer & Information Services	100	80	Monitor	While some new functionality has been implemented (Engineering Maintenance inventory, maintenance modules; Fleet and Building inventory modules) resource shortages have delayed the delivery of others. The project remains on schedule to conclude by 31 December 2022 provided no further resource shortage occurs.	Nil
7.2 Responsibly and ethically managed	Asset Management Strategy - Deliver enhancements and improvements to asset management practises to meet short and long term asset management goals and objectives	Manager Asset Planning	100	100	Completed	Due to resourcing challenges many of the actions have been deferred. In 22/23 the asset management policy and strategy will be reviewed with revised actions and timeframes. This will be presented to Council for adoption.	Nil
7.4 Promote offerings, opportunities and initiatives	Communication and Brand Strategies - Deliver high quality, planned internal and external communications including a brand awareness campaign	Manager Communications & Brand	100	100	Completed	The brand roll out has been completed, with the new corporate brand embedded across the City. Maintenance will continue to ensure brand is used correctly, and application of branding in large format (e.g. buildings, park signs) will be applied as the opportunity presents.	Nil
7.1 Clear direction and decision making	Corporate Performance Management Solution (CPMS) - Integrate business planning into the CPMS	Manager Strategic & Business Planning	100	100	Completed	CPMS devolved to coordinators and key informing strategies and plans integrated as appropriate.	Nil
7.5 Customer focused information and services	Customer First Strategy - Launch the revised Customer First Strategy and associated action plans	Manager Customer & Information Services	100	100	Completed	Approved by council in November 2021.	Nil
7.5 Customer focused information and services	Customer Relationship Management System - Vendor selection and detailed design of the new system	Manager Customer & Information Services	100	10	Deferred	The CRM procurement has concluded with no vendors being selected. The City is reevaluating the scope and options moving forward in light of the resourcing constraints.	Nil
7.5 Customer focused information and services	Information Communication and Technology Strategy and Roadmap - Deliver a program of improvements and enabling technologies that support business needs and continuity of services	Manager Customer & Information Services	100	90	On Target	Mobile working is in field trials with the Health team, with Compliance and Rangers set to join the trial early in 2023. Additional network security including Mimecast email protection and extended multi-factor authentication (MFA) have been implemented. A new penetration test is planned for 2022/23 to measure progress and identify new priorities.	Nil
7.1 Clear direction and decision making	Integrated Planning Process - Review IPRF model and improve integration of informing elements	Manager Strategic & Business Planning	100	90	On Target	The 21/22 IPRF schedule has been published and communicated. Draft service plans completed for final draft to Directors for review in July. CBP actions for 2022/23 developed with additional document content adopted by the Council on 28 June 2022. Mapping of integrated planning and reporting process to be completed in ProMapp.	Additional resourcing from within the team to be applied to complete process mapping in Promapp
7.2 Responsibly and ethically managed	Long Term Financial Plan - Review in line with prevailing economic conditions	Manager Finance	100	100	Completed	The Long Term Financial Plan has been reviewed for 21/22. Another review will take place in the 22/23 financial year.	Nil
7.2 Responsibly and ethically managed	New Financial Management System - Finalise the implementation of the core system and identify ongoing improvements	Manager Customer & Information Services	100	100	Completed	New finance system implemented to whole of organisation.	Nil
7.1 Clear direction and decision making	Organisational integrated management system aligned to International Standards (ISOs) - Develop the integrated use of ISO system standards to improve strategic alignment and corporate management of governance, compliance, and risk and environment	Corporate Planning & Reporting Officer	100	100	Completed	Foundation work and consultation being undertaken with stakeholders to ensure that priority areas are supported in line with audit and risk plans.	Nil
7.3 Anticipate and adapt quickly to change	People Plan 2018 - 2022 - Deploy plan actions, and review for 2022/23 to continue strengthening workforce capacity and capability, aligned to the review of other corporate informing Plans	Manager People & Culture	100	100	Completed	The Strategic Workforce Plan / People Plan has been approved by ELM.	Nil

Strategic Alignment		Initiative Details			Progress		
Priority Title	Initiative	Responsible Officer	Target	% Complete	Performance	Comment	Corrective Action
7.5 Customer focused information and services	Smart Cities - Identify opportunities to innovate and enhance the operational delivery of services with the use of Smart solutions	Manager Customer & Information Services	100	95	On Target	The Smart Cities Strategy was approved by Council at their June meeting. Meetings have been organised with City key stakeholders and relevant developers (LendLease; DevWA) for early June to scope opportunities and identify priorities.	Nil
7.1 Clear direction and decision making	Strategic Community Plan - Align organisational direction to new SCP outcomes	Manager Strategic & Business Planning	100	100	Completed	CBP initiatives aligned to new SCP and plan developed for updating existing organisational plans and strategies as they are due for review to align to new SCP.	Nil
7.1 Clear direction and decision making	Strategic Land Policy - Implement Policy and supporting procedures and maintain reporting to Revenue Review Committee	Manager Property	100	100	Completed	Implementation remains ongoing. A report was presented to the Revenue Review Committee on 19 April 2022. The report gained feedback from Committee Members on a range of strategic land actions and projects.  Tasks completed for 2021/22 period.	Nil
7.2 Responsibly and ethically managed	Strategic Procurement Roadmap - Full deployment, monitoring and review of 2020/21 action items including development of strategic sourcing capability; Review Strategic Roadmap plan and develop actions for 2022/23 and future years aligned to review of other informing plans	Manager Contracts & Procurement	100	30	Under Target	The initiative was not met due to resourcing and a focus through Q2, Q3 and Q4 on implementation and deployment of the procurement and inventory modules associated with the MyFinance system. A formal review of the City's Purchasing Policy and refresh of the Strategic Procurement Road Map is now likely to commence during Q1 of 2022/23.	Nil
7.3 Anticipate and adapt quickly to change	Strategic Workforce Plan (SWFP) - Review to align workforce capability and capacity programs with the SCP, CBP, and LTFF, and promote internally	Manager People & Culture	100	100	Completed	The Strategic Workforce Plan / People Plan has been approved by ELM.	Nil
7.1 Clear direction and decision making	Sustainable Performance - Develop and implement KPIs to manage sustainable performance	Manager Strategic & Business Planning	100	100	Completed	The City's Performance Framework was finalized April 2022. KPIs aligned to the SCP identified in the Livability Census survey questions. SCP indicators cascaded through development of CBP indicated and adopted by the Council on 28 June 2022.	Nil

## Annexure 2

## 2021/22 Key Performance Indicator Scorecard as at 30 June 2022

Priority	Key Performance Indicator	Unit of Measurement (UOM)	Service Unit	2019/20 Result	2020/21 Result	2021/22 Target	2021/22 Actual	Performance	Comment on Result
<b>Goal 1. An inclusive and accessible city with places and spaces that embrace all</b>									
Priority 1.1 Value the contribution of all people	Volunteer Contributions	% of active City volunteers to registered City volunteers	Community Development	32	40	Increase	58	On Target	
Priority 1.3 Facilities and activities for all	Sporting facility attendance (Aquamotion and Kingsway Indoor Stadium)	# of attendances	Community Facilities	264280	341957	Increase	356059	On Target	The 21/22 year has seen a 4.1% increase of visitors to Aquamotion and Kingsway compared to the previous year.
<b>Goal 3. A vibrant, innovative City with local opportunities for work, business and investment</b>									
Priority 3.4 Develop local jobs and skills	Business training / program events hosted / facilitated	# of activities delivered	Advocacy & Economic Development	N/A	26	N/A	21	On Target	Number were down compared to the previous years as a number of events were cancelled in Q3 and Q4 due to restrictions and hesitancy amid growing COVID numbers.
Priority 3.2 Attract and support new and existing businesses	Improve business satisfaction survey results for the 'What the City is doing to attract government and private investment, attract and retain businesses and create more job opportunities' question	% positive rating from business satisfaction survey results	Advocacy & Economic Development	73	N/A	N/A	N/A	N/A	The City didn't conduct a customer and business satisfaction survey in the 21/22 year.
Priority 3.2 Attract and support new and existing businesses	Improve business satisfaction survey results for the 'Support for new business innovation and business growth' question	% positive rating from business satisfaction survey results	Advocacy & Economic Development	71	N/A	N/A	N/A	N/A	The City didn't conduct a customer and business satisfaction survey in the 21/22 year.
<b>Goal 4. A sustainable City that balances the relationship between urban growth and the environment</b>									
Priority 4.3 Manage natural assets and resources	Achievement of Department of Water usage for the City's annual ground water licences allowances	% water use of annual ground water licences allowances	Parks & Conservation Management	100%	82%	<100%	88%	On Target	The City used 88% of its annual ground water allocation. Given the extreme, record breaking temperatures over the months this is an increase of 6% compared to the previous year.
Priority 4.2 Manage and protect local biodiversity	Increase in tree canopy through planting programs	# of trees planted	Parks & Conservation Management	3000	5190	3000	3500	On Target	This year the City has planted 3,500 trees. 500 more than the set target of 3,000.
Priority 4.4 Manage waste and its impacts	Kerbside collection diverted from landfill (domestic)	% volume of waste diverted away from landfill	Waste Services	42	44	50	8	Under Target	This measure historically measured how much waste is diverted from the red-lidded general waste bin stream. This will eventually be 0% because the Resource Recovery Facility (RRF) in Neerabup has shut down in August last year. The City will look into reviewing this measure to capture waste diverted from all kerbside collection systems or waste diversion within the City for all waste streams.
<b>Goal 5. A well-planned, safe and resilient City that is easy to travel around and provides a connection between people and places</b>									
Priority 5.5 People feel safe in public spaces	Achievement of public health inspection and sampling targets	% of public pool sampling and caravan park inspections conducted within statutory timeframes	Health & Compliance	100%	100%	100%	100%	On Target	All public pool sampling and caravan park inspections were conducted within the regulatory timeframes.
Priority 5.5 People feel safe in public spaces	Community safety customer requests addressed within agreed timeframe	% of requests processed within agreed timeframes	Community Safety & Emergency management	96%	97%	100%	98%	On Target	The agreed timeframes in which the Community Safety customer requests have to be addressed is on target and has seen a 1% increase compared to the previous year.
Priority 5.1 Develop to meet current need and future growth	Development applications processed within 60 or 90 day timeframe	% development applications processed within the regulatory timeframes (60 and 90 days)	Approval Services	92%	96%	100%	98%	On Target	Development applications processed within the 60 or 90 day timeframe was 2 percent higher compared to the 20/21 year.
Priority 5.1 Develop to meet current need and future growth	Building permit applications processed within timeframe	% of building permit applications (certified and uncertified) processed within regulatory timeframes	Approval Services	100%	99%	100%	100%	On Target	All building applications (certified and uncertified) were processed within the regulatory timeframes.



Priority	Key Performance Indicator	Unit of Measurement (UOM)	Service Unit	2019/20 Result	2020/21 Result	2021/22 Target	2021/22 Actual	Performance	Comment on Result
Goal 7. A well governed and managed City that makes informed decisions, provides strong community leadership and valued customer focused services									
Priority 7.5 Customer focused information and services	Customer requests addressed within agreed service level timeframe	% of customer requests addressed within agreed service level timeframe	Customer & Information Services		97%	95%	92%	On Target	<p>The average response timeframe of 6 days is an increase by 1 day compared with 2020/21</p> <p>CRM response times were impacted by delays in stock delivery for the Three Bin system with 2,244 CRM's created in this category and were resolved at an average of 66.38 days.</p> <p>CRM's actioned by the CRC were 8,923 which is an increase of 682. 5,473 were payment arrangement with an average resolution time of 12.11 days.</p>
Priority 7.2 Responsibly and ethically managed	Adverse External Audit qualifications	Adverse External Audit qualifications	Finance	0	0	0	N/A	On Target	Performance based on 2020/21 as 2021/22 result will not be available until the finalisation of the Audited Financial Statements.
Priority 7.2 Responsibly and ethically managed	Reserve Spending Ratio for the Coastal Infrastructure Management Reserve is greater than 1:1	Cash inflow greater than cash outflow	Finance	11.54	0.64	1	N/A	Under Target	Performance based on 2020/21 as 2021/22 result will not be available until the finalisation of the Audited Financial Statements.
Priority 7.2 Responsibly and ethically managed	Reserve spending ratio for Asset Replacement Reserve is greater than 1:1	Cash inflow greater than cash outflow	Finance	1.85	12.09	1	N/A	On Target	Performance based on 2020/21 as 2021/22 result will not be available until the finalisation of the Audited Financial Statements.
Priority 7.2 Responsibly and ethically managed	Reserve spending ratio for Asset Renewal Reserve is greater than 1:1	Cash inflow greater than cash outflow	Finance	0.71	9.22	1	N/A	On Target	Performance based on 2020/21 as 2021/22 result will not be available until the finalisation of the Audited Financial Statements.
Priority 7.2 Responsibly and ethically managed	Reserve spending ratio for Regional Open Space Reserve is greater than 1:1	Cash inflow greater than cash outflow	Finance	2738452	4163563	1	N/A	On Target	Performance based on 2020/21 as 2021/22 result will not be available until the finalisation of the Audited Financial Statements.
Priority 7.2 Responsibly and ethically managed	Exceed Asset Renewal ratio benchmark	Ratio benchmark is 0.75 : 1	Finance	1.01	1.02	0.75	N/A	On Target	Performance based on 2020/21 as 2021/22 result will not be available until the finalisation of the Audited Financial Statements.
Priority 7.2 Responsibly and ethically managed	Risks rated as extreme or high managed and reported	% reported	Executive Governance & Legal	100%	100%	100%	100%	On Target	No change to the percentage of extreme and high risks managed and reported compared to previous years.
Priority 7.2 Responsibly and ethically managed	Lost time injuries	# of lost time injuries recorded in the City's safety management system	People & Culture	11	10	Reduction	9	On Target	Compare to the previous year there was a reduction of the number of lost time injuries recorded.

## Annexure 3

## Top Capital Projects

The status of the City's top capital projects are illustrated in the table below using the following colours. This table also summarises the progress on these projects as at the 30<sup>th</sup> of June 2022.

Schedule Status-Indicator	Current Year Budget Status	Total Budget Status	Risks and Issues
On Target-Baseline (<10%time increase)	On Target (Variance <10%)	On Target (Variance <10%)	Low
10	3	11	9
Behind Schedule (10 - 20%time increase)	Almost on Budget (Variance of 10 - 20%)	Almost on Budget (Variance of 10 - 20%)	Medium
1	1	0	0
Behind Schedule (>20%time increase)	Under / Over Budget (Variance > 20%)	Under / Over Budget (Variance > 20%)	High
0	7	0	2
11	11	11	11

PMO Project Registration		Financial Summary (Annual Funding)					Project Indicators				Project Progress		
PMO Code	Project Name	Project Budget Current Year	Actual Expenditure	Forecast to End of Year	Budget Variance	Total Project Budget	Schedule	Current Year Budget	Total Budget	Overall Risk Rating	Work % Complete	Stage	Comments
GOAL 1 An inclusive and accessible City with places that embrace all													
PMO16061	Halesworth Park, Butler, New Sports Facilities	1,542,780	1,394,736	0	148,044	2,213,306					71	S5. Delivery	Report to determine the scope for re-tendering 'Construction of Sports Pavilions' to be presented to Council as remaining project funds insufficient for delivery of the two pavilions and storage shed as designed. Temporary accommodation for sports users and clubs installed, with further units to be relocated from Kingsway. The delivery schedule remains at risk and the project may be subject to delay due to ongoing increases in construction costs and insufficient funding. Carry forward budget to next financial year.
PMO16175	Landsdale Library and Youth Innovation Hub, New Building	594,690	303,542	0	291,148	4,737,600					53	S4. Design	Hospitality consultant appointed to seek feedback from operators of hospitality businesses in areas that are linked to attractions and environments other than a shopping centre food court. Findings and recommendations report to Council anticipated August 2022. Building design on hold until a decision is made on the preferred concept in consideration of the hospitality requirements. The Aboriginal naming process nearing completion. Community consultation and design reviews are envisaged to follow as a next stage. Carry forward budget to next financial year.
PMO18063	Neerabup Industrial Area, Neerabup, New Development of Lot 9003	3,449,452	85,461	0	3,363,991	40,000,000					30	S5. Delivery	Works to be split into four projects. Change Control to follow to amend Total Budget allocations. PMO18063 Neerabup Industrial Area, Neerabup, New Development of Lot 9003 (this project). Stage 1 Resource Extraction works continues. PMO21013 Neerabup Industrial Area, Neerabup, New Renewable Energy Delivery PMO21014 Neerabup Industrial Area, Neerabup, New Water Provisions Development PMO22036 (new project) Neerabup Industrial Area, Neerabup, New Development of Lot 9100. Carry forward budget to next financial year.
PMO19001	Dalvik Park, Merriwa, New Sports Amenities Building and Carpark	1,542,780	1,394,736	0	148,044	2,213,306					99	S6. Close-Out	Building handover completed. Irrigation and landscaping ongoing through cooler months. Carry forward budget to next financial year.
PMO20049	Splendid Park, Yanchep, Upgrade Splendid Park Cycling Path	594,690	303,542	0	291,148	4,737,600					77	S5. Delivery	Completion of construction of the new cycling facility by Advantengineering Civil Engineers anticipated for November 2022. Completed works include clearing, survey & setout, service locating, dilapidation survey, and demolition. Upcoming works include completion of the earthworks, construction of retaining walls, and installation of sub-soil services. During construction, temporary traffic/pedestrian management will be implemented to safely manage traffic and pedestrians in maintaining existing use of the sporting facility at Splendid Park. Carry forward budget to next financial year.
PMO20057	Alkimos, New Alkimos Aquatic and Recreation Centre	3,449,452	85,461	0	3,363,991	40,000,000					23	S4. Design	Carry forward budget to next financial year as a result of protracted sale negotiation.
GOAL 4 A sustainable City that balances the relationship between urban growth natural assets and the environment													
PMO20004	Three Bin Kerbside Collection New System	1,737,769	1,247,088	0	490,681	6,794,858					100	S7. Project Finished	Roll out of the new bin system project completed with savings.
GOAL 5 A well planned safe and resilient City that is easy to travel around and provides a connection between people and places													
PMO16052	Neerabup Industrial Area (Existing Estate), Neerabup, Upgrade Roads and Services Infrastructure	1,531,973	108,690	0	1,423,283	5,355,000					28	S4. Design	The initial design of the drainage had constructability issues that could be avoided by a re-design of the drainage system. The redesign is completed. Tender process for construction anticipated July to September 2022. Carry forward budget to next financial year.

PMO Project Registration		Financial Summary (Annual Funding)					Project Indicators				Project Progress		
PMO Code	Project Name	Project Budget Current Year	Actual Expenditure	Forecast to End of Year	Budget Variance	Total Project Budget	Schedule	Current Year Budget	Total Budget	Overall Risk Rating	Work % Complete	Stage	Comments
PMO19071	Alexander Drive, Landsdale, New Shared Pathway from Gnarara Rd to Hepburn Ave	1,294,234	23,530	0	1,270,704	3,200,000					25	S5. Delivery	Western Power (WP) investigating an alternative arrangement for a critical automated high voltage switch resulting in delays to construction. Carry forward budget to next financial year.
PMO19098	Quinns Road, Quinns Rocks, Upgrade Traffic Treatments Tapping Way Roundabout to Marmion Ave	1,105,424	1,100,571	0	4,853	1,207,638					93	S5. Delivery	Schedule overrun. City construction team are tidying up site. Marmion Ave intersection median island paving and linemarking completion anticipated for July 2022. Linemarking by MRWA to follow the paving works.
PMO21060	Flynn Drive, Neerabup, Upgrade from Wanneroo Road to Old Yanchep Road	614,397	577,047	0	37,350	22,750,001					47	S4. Design	Detailed design issued by consultant to City for review and checking. Design consultant waiting feed back from utility providers to possible relocation works required based on the 100% detailed design.

## Transactional Finance

### CS03-11/22 Warrant of Payments for the Period to 30th September 2022

File Ref: 1859V02 – 22/388179  
 Responsible Officer: Director, Corporate Strategy & Performance  
 Attachments: Nil

#### Issue

Presentation to the Council of a list of accounts paid for the month of September 2022, including a statement as to the total amounts outstanding at the end of the month.

#### Background

Local Governments are required each month to prepare a list of accounts paid for that month and submit the list to the next Ordinary Meeting of the Council.

In addition, it must record all other outstanding accounts and include that amount with the list to be presented. The list of accounts paid and the total of outstanding accounts must be recorded in the minutes of the Council meeting.

#### Detail

The following is the Summary of Accounts paid in September 2022:

Funds	Vouchers	Amount
<b>Director Corporate Services Advance A/C Accounts Paid – September 2022</b>		
Cheque Numbers	123365 – 123470	\$135,107.43
Credit Cards	17 - 18	\$34,524.53
EFT Document Numbers	8909 - 9943	<u>\$20,931,133.37</u>
<b>TOTAL ACCOUNTS PAID</b>		<b><u>\$21,100,765.33</u></b>
Less Cancelled Cheques		(\$4,652.37)
Journals		(\$6,072.20)
Town Planning Scheme		<u>(\$55,833.53)</u>
<b>RECOUP FROM MUNICIPAL FUND</b>		<b><u>\$21,034,207.23</u></b>
<b>Municipal Fund – Bank A/C Accounts Paid – September 2022</b>		
Recoup to Director Corporate Services Advance A/C		\$21,034,207.23
Payroll – Direct Debits		<u>\$3,812,312.73</u>
<b>TOTAL ACCOUNTS PAID</b>		<b><u>\$24,846,519.96</u></b>
<b>Town Planning Scheme Accounts Paid – September 2022</b>		
Cell 4		<u>\$55,833.53</u>
<b>TOTAL ACCOUNTS PAID</b>		<b><u>\$55,833.53</u></b>

Warrant of Payments September 2022			
Number	Date	Supplier / Description	Amount
123365	05/09/2022	Cash Converters	\$70.50
		Refund - Copy Of Plans - Not Available	
123366	05/09/2022	Rates Refund	\$780.62
123367	05/09/2022	Rates Refund	\$564.92

123368	05/09/2022	Rates Refund	\$123.25
123369	05/09/2022	Rates Refund	\$1,002.62
123370	05/09/2022	Rates Refund	\$916.51
123371	05/09/2022	Rates Refund	\$692.49
123372	05/09/2022	Rates Refund	\$922.83
123373	05/09/2022	Rates Refund	\$596.75
123374	05/09/2022	Rates Refund	\$908.08
123375	05/09/2022	Rates Refund	\$730.26
123376	05/09/2022	Rates Refund	\$905.07
123377	05/09/2022	Rates Refund	\$916.51
123378	05/09/2022	Rates Refund	\$929.16
123379	05/09/2022	Rates Refund	\$818.39
123380	05/09/2022	Rates Refund	\$144.26
123381	05/09/2022	Rates Refund	\$793.22
123382	05/09/2022	Rates Refund	\$929.16
123383	05/09/2022	Factory Pools Perth	\$110.00
		Refund - Building Application - Over Statutory Time Frames	
123384	05/09/2022	Smart Homes For Living	\$216.00
		Refund - Application Submitted Twice	
123385	05/09/2022	Pride Homes & Developments Pty Ltd	\$110.00
		Refund - Building Application - Over Statutory Time Frames	
123386	05/09/2022	Catherine Ford	\$119.00
		Hire Fee Refund	
123387	05/09/2022	Veris	\$1,035.87
		Refund - Application Submitted Twice	
123388	05/09/2022	Prestipino Building Designs Pty Ltd	\$45.10
		Refund - Copy Of Plans - Not Available	
123389	05/09/2022	William Meredith	\$12.10
		Refund - Copy Of Plans - Not Available	
123390	05/09/2022	Unique Freeform Pools	\$171.65
		Refund - Building Application - Duplicate	
123391	05/09/2022	City of Wanneroo	\$79.90
		Petty Cash - Museum	
123392	05/09/2022	City of Wanneroo	\$92.40
		Petty Cash - Yanchep Two Rocks Library	
123393	05/09/2022	Telstra	\$917.32
		Phone Charges For The City	
123394	05/09/2022	The Trustee for Osborne Park Unit Trust	\$675.00
		Vehicle Spare Parts	
123395	05/09/2022	Ms Oriel Green	\$500.00
		Welcome To Country - Peregrinations Of A Citizen Botanist Exhibition	
123396	05/09/2022	Insurance Advisernet Australia Pty Ltd	\$1,617.00
		Insurance - Liability	
123397	05/09/2022	Cleanaway Operations Pty Ltd	\$5,940.00
		Removal & Disposal Of Waste Liquid	
		Removal Of Waste Liquid	

		Removal Of Waste Liquid From Tanks	
		Removal Of Waste Liquid From Tanks	
123398	05/09/2022	Team Viewer Germany	\$634.80
		Subscription - 28.06.2022 - 27.06.2023	
123399	05/09/2022	Diplomatik Pty Ltd	\$4,602.10
		Casual Labour	
123400	05/09/2022	Julianne Wade	\$2,020.00
		Book Week Indigenous Art Experience	
123401	05/09/2022	Rates Refund	\$738.35
123402	05/09/2022	Mr Lucas Paes Leme Santos Da Fonseca	\$1,000.00
		Refund – Street & Verge Bond	
123403	05/09/2022	Mrs Rebekah Valentini	\$1,000.00
		Refund – Street & Verge Bond	
123404	05/09/2022	Oxlades Art Supplies	\$362.70
		Materials - Banksia Grove PS project	
123405	05/09/2022	Vivien Stuart	\$25.00
		Library Book Stock	
123406	05/09/2022	Ausglobal Finance Pty Ltd	\$2,000.00
		Refund – Street & Verge Bond	
123407	12/09/2022	Shane McGillvray	\$55.50
		Refund - Copies Of Plans - Request Withdrawn	
123408	12/09/2022	Fraser Booth	\$78.00
		Refund - Copies Of Plans - Not Available	
123409	12/09/2022	Jones and Co Property	\$55.50
		Refund - Copies Of Plans - Not Available	
123410	12/09/2022	Timothy Taylor	\$12.10
		Refund - Copies Of Plans - Not Available	
123411	12/09/2022	Urban WA Construction Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
123412	12/09/2022	Rates Refund	\$1,136.15
123413	12/09/2022	Roberts Day	\$322.40
		Refund - Partial Fees Refund - Amendment To The Jindee Structure Plan 84	
123414	12/09/2022	Rates Refund	\$4,941.53
123415	12/09/2022	Homestart	\$1,300.58
		Refund - Street & Verge Bond	
123416	12/09/2022	Telstra	\$4,461.71
		Telstra Integrated Messaging Charges	
123417	12/09/2022	Water Quality Solutions	\$4,174.90
		Biostim Pellets & Dredging Tablets - Parks	
123418	12/09/2022	AUSactive	\$650.00
		Annual Membership - 26.08.2022 - 25.08.2023	
123419	12/09/2022	Gemini Building and Construction Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
123420	12/09/2022	Rates Refund	\$780.62
123421	12/09/2022	Rates Refund	\$568.08
123422	12/09/2022	Rates Refund	\$916.51

123423	12/09/2022	Rates Refund	\$202.22
123424	12/09/2022	Rates Refund	\$916.51
123425	12/09/2022	Rates Refund	\$818.39
123426	12/09/2022	Rates Refund	\$135.30
123427	12/09/2022	Rates Refund	\$167.45
123428	12/09/2022	Rates Refund	\$918.62
123429	12/09/2022	Rates Refund	\$692.21
123430	12/09/2022	Cancelled	
123431	12/09/2022	Cancelled	
123432	12/09/2022	Inspired Property Group T/AS Inspired Homes	\$1,534.73
		Refund - 484855 - System Error	
123433	12/09/2022	Inspired Property Group T/AS Inspired Homes	\$1,534.73
		Refund - 484417 - System Error	
123434	19/09/2022	Rates Refund	\$705.08
123435	19/09/2022	Rates Refund	\$428.08
123436	19/09/2022	Daniel Mellor	\$61.65
		Refund - Building Application - Rejected	
123437	19/09/2022	Kieran Higo	\$61.65
		Refund - Building Application - Rejected	
123438	19/09/2022	Michael Allen	\$61.65
		Refund - Building Application - Rejected	
123439	19/09/2022	Robert Larfield	\$61.65
		Refund - Building Application - Rejected	
123440	19/09/2022	Mark Tattam	\$61.65
		Refund - Building Application - Rejected	
123441	19/09/2022	David Crabtree	\$61.65
		Refund - Building Application - Rejected	
123442	19/09/2022	Suncity Patios	\$61.65
		Refund - Building Application - Rejected	
123443	19/09/2022	Hien Ngoc Nguyen	\$61.65
		Refund - Building Application - Rejected	
123444	19/09/2022	Checkpoint Building Surveyors	\$110.00
		Refund - Application For Occupancy Permit - Rejected	
123445	19/09/2022	M1A Building Designs Pty Ltd	\$1,280.00
		Refund - Application Fee Single House Proposed - Withdrawn	
123446	19/09/2022	Adana-Mary Leach	\$55.50
		Refund - Copies Of Plans - Not Required	
123447	19/09/2022	Francis Jennings	\$67.60
		Refund - Copies Of Plans - Not Available	
123448	19/09/2022	Nicholas Price	\$78.00
		Refund - Copies Of Plans - Charged Twice On Same Receipt	
123449	19/09/2022	Complete Approvals	\$171.65
		Refund - Building Application - Duplicate	
123450	19/09/2022	Kishan Patel	\$750.00



		Refund - Event Booking Cancelled - Kingsway Stadium	
123451	19/09/2022	Rates Refund	\$768.03
123452	19/09/2022	Rates Refund	\$492.72
123453	19/09/2022	Rates Refund	\$856.17
123454	19/09/2022	Rates Refund	\$2,095.32
123455	19/09/2022	Robert Larfield	\$61.65
		Refund - Building Application - Rejected	
123456	19/09/2022	Wanslea Grandcare Inc	\$254.70
		Refund - Annual Building - 100% Subsidised Use - Addison Park Clubrooms	
123457	19/09/2022	Profounder Factory Direct	\$171.65
		Refund - Building Application - Duplicate	
123458	19/09/2022	Thomas Coughlan	\$110.00
		Refund - Building Application - Over Statutory Time Frame	
123459	19/09/2022	Ashley Brown	\$171.65
		Refund - Building Application - Rejected	
123460	19/09/2022	Cameron Belser	\$67.60
		Refund - Copies Of Plans - Not Available	
123461	19/09/2022	City of Wanneroo	\$300.00
		Cash Float - Customer Relations	
123462	19/09/2022	City of Wanneroo	\$108.20
		Petty Cash - Girrawheen Library	
123463	19/09/2022	Cr Xuan Vinh Nguyen	\$2,757.73
		Monthly Allowance	
123464	19/09/2022	Telstra	\$15,794.69
		Navman Services - Fleet Assets	
		Phone Charges For The City	
123465	19/09/2022	Cr Frank Cvitan	\$2,757.73
		Monthly Allowance	
123466	19/09/2022	Torre (WA) Pty Ltd T/A Rosmond Homes	\$2,000.00
		Refund - Street & Verge Bond	
123467	19/09/2022	Mr Matthew Thomas	\$2,000.00
		Refund - Street & Verge Bond	
123468	27/09/2022	Fratelli Homes WA	\$2,000.00
		Refund - Street & Verge Bond	
123469	27/09/2022	Telstra	\$30,919.25
		Fire Protection Wireless Data	
		Girrawheen Hub Ethernet Service	
		Phone Charges For The City	
123470	27/09/2022	Permatech Pty Ltd	\$138.60
		Mastic Tubes To Repair Concrete - Engineering	
		<b>Total Cheque Payments</b>	<b>\$135,107.43</b>
<b>Electronic Funds Transfer</b>			
8909	02/09/2022	Iconic Property Services Pty Ltd	\$169,993.75

		Cleaning Services For The City	
8910	02/09/2022	Cancelled	\$0.00
8911	02/09/2022	Australia Post	\$9,672.50
		Postage Charges For The City	
8912	02/09/2022	Australia Post	\$19,218.95
		Postage Charges For The City	
8913	02/09/2022	Great Southern Fuels	\$2,639.20
		Unleaded Petrol - Stores	
8956	06/09/2022	Cancelled	
8957	06/09/2022	Cancelled	
8958	06/09/2022	Cancelled	
8959	06/09/2022	Cancelled	
8960	06/09/2022	Cancelled	
8961	06/09/2022	Cancelled	
8962	06/09/2022	Cancelled	
8963	06/09/2022	Cancelled	
8964	06/09/2022	Cancelled	
8965	06/09/2022	Cancelled	
8966	06/09/2022	Cancelled	
8967	05/09/2022	6030 Cafe Pty Ltd t/as Clarkson Cafe	\$1,276.00
		Catering - DFES 06 & 07.08.2022 - Fire Services 06 & 07.08.2022	
		Catering - Quinns Rocks Volunteer Fire Brigade - 13 - 14.08.2022	
8968	05/09/2022	AARCO Environmental Solutions Pty Ltd	\$8,274.75
		Asbestos Removal - Various Locations	
8969	05/09/2022	ABN Residential WA Pty Ltd	\$6,000.00
		Refund – Street & Verge Bonds	
8970	05/09/2022	ABN Residential WA Pty Ltd	\$8,000.00
		Refund – Street & Verge Bonds	
8971	05/09/2022	Accenture Australia Pty Ltd	\$14,300.00
		CoW Managed Cloud Services	
8972	05/09/2022	Action Glass & Aluminium	\$4,514.62
		Glazing Services	
8973	05/09/2022	Activtec Solutions	\$701.50
		Repairs To Mobile Patient Hoist - Aquamotion	
8974	05/09/2022	Acurix Networks Pty Ltd	\$9,348.90
		Monitoring, Licensing, Support, Category Based Content Filtering, Premium Portal - ICT And Unlimited Downloads For The Month Of Aug 2022	
8975	05/09/2022	Adelphi Apparel	\$902.00
		Uniform Issues - Community Safety	
8976	05/09/2022	AHA! Consulting	\$1,760.00
		Registration - IAP2 Engagement Design - 10-11.11.2022 - 2 Attendees - Community Facilities	
8977	05/09/2022	Alinta Gas	\$52.80

		Gas Supplies	
8978	05/09/2022	All Australian Safety Pty Ltd	\$467.07
		Prescription Safety Glasses - Waste Employee	
8979	05/09/2022	Allaboutxpert Australia Pty Ltd	\$10,395.00
		T1 Payroll AMS - ICT	
8980	05/09/2022	Alphazeta	\$165.00
		Building Services - Wanneroo Sports And Social Club	
8981	05/09/2022	Amgrow Australia Pty Ltd	\$2,046.00
		Seed Striker Regenerator - Parks Maintenance	
8982	05/09/2022	Amy Crabtree	\$360.00
		Vehicle Crossing Subsidy	
8983	05/09/2022	Appliance Service Agents Pty Ltd	\$255.00
		Replace Defective Oven Door Seal - Yanchep Community Centre - Building Maintenance	
8984	05/09/2022	Aqua Attack Drilling	\$3,432.00
		Decommission Bore - Kingsway Sporting Complex	
8985	05/09/2022	Aquatic Services WA Pty Ltd	\$3,526.60
		Monthly Pool Filtration Service	
8986	05/09/2022	Armaguard	\$457.55
		Cash Collection Services	
8987	05/09/2022	Arnowa Pty Ltd	\$3,300.00
		Subscription - Multiple Users License - 2022 / 2023	
8988	05/09/2022	Ascender Peoplestreme Pty Ltd	\$20,075.00
		Licence Fee Single Sign On Year 3 30.06.2022 - 29.12.2022	
		Peoplestreme E-Recruitment 01.07.2022 - 30.09.2022	
8989	05/09/2022	Atom Supply	\$1,323.04
		Safety Glasses - Stores Inventory	
8990	05/09/2022	Auscontact Association Limited	\$1,665.00
		Registration Fee X 9 - WA State Excellence Awards Celebration - Customer Relations	
8991	05/09/2022	Aussie Natural Spring Water	\$45.00
		Spring Water - Yanchep Two Rocks Access Centre	
8992	05/09/2022	Australian Airconditioning Services Pty Ltd	\$16,247.59
		Airconditioning Maintenance For The City	
8993	05/09/2022	Australian Manufacturing Workers Union	\$29.20
		Payroll Deductions	
8994	05/09/2022	Australian Property Consultants	\$6,325.00
		Market Rent Assessment - Carramar & Marangaroo Golf Courses	
		Market Rent Assessment - Portion Of 100 Aurora Esplanade Jindalee	

8995	05/09/2022	Australian Services Union	\$440.30
		Payroll Deductions	
8996	05/09/2022	Australian Swim Schools Association Ltd	\$549.00
		1 X Australian Annual Membership - Aquamotion	
8997	05/09/2022	Australian Taxation Office	\$90,589.00
		Payroll Deductions	
8998	05/09/2022	Australian Training Management Pty Ltd	\$375.00
		Training - Confined Space Entry - 1 Attendee - Asset Maintenance	
8999	05/09/2022	Auto Ingress Pty Ltd	\$412.50
		Repair Door - Wanneroo Civic Centre - Building Maintenance	
9000	05/09/2022	AV Truck Service Pty Ltd	\$153.25
		Vehicle Spare Parts	
9001	05/09/2022	Azility	\$3,550.24
		Credit Processed And Monies Were Refunded To The City - This Is To Reverse The Credit	
9002	05/09/2022	Back Beach Co Pty Ltd	\$3,170.20
		Towels & Robes For Resale - Aquamotion	
9003	05/09/2022	Ball & Doggett Pty Ltd	\$512.71
		Paper Supplies - Print Room	
9004	05/09/2022	Banhams WA Pty Ltd	\$536.03
		Replace Alarm Mute Switch - Diesel Fire Pump Controller	
9005	05/09/2022	BCA Consultants (WA) Pty Ltd	\$1,584.00
		Claim No 7 Final - HVAC - Aquamotion Building Assets	
9006	05/09/2022	Bee Advice	\$200.00
		Remove Bee Hive - Hudson Park	
9007	05/09/2022	Benara Nurseries	\$373.89
		Supply Plants	
9008	05/09/2022	BGC Concrete	\$524.92
		Kerbing Mix - Paluma Grove, Corner Anchorage Drive & Rio Marina	
9009	05/09/2022	Bidfood Perth	\$2,120.68
		Catering Supplies - Stores Inventory	
9010	05/09/2022	Bioscience Pty Ltd	\$2,240.00
		Bioprime Trace	
9011	05/09/2022	Bladon WA Pty Ltd	\$1,582.46
		Uniform - Aquamotion Staff	
		Corporate Uniform - Health & Compliance	
9012	05/09/2022	Blueprint Homes (WA) Pty Ltd	\$6,000.00
		Refund – Street & Verge Bonds	
9013	05/09/2022	Boral Construction Materials Group Ltd	\$972.62
		Concrete Mix - Various Locations	
9014	05/09/2022	BP Australia Ltd	\$119,680.09
		Fuel Issues For The City	
9015	05/09/2022	BPA Consultants Pty Ltd	\$550.00

		Upgrade - Dennis Cooley Pavilion	
9016	05/09/2022	Bridgestone Australia Limited	\$7,501.37
		Tyre Fitting Services	
9017	05/09/2022	Bring Couriers	\$1,928.40
		Courier Services For The City	
9018	05/09/2022	Brownes Foods Operations Pty Limited	\$488.69
		Milk Deliveries For The City	
9019	05/09/2022	Bucher Municipal Pty Ltd	\$18,787.34
		Vehicle Spare Parts	
9020	05/09/2022	Cabcharge	\$73.52
		Cabcharge Services	
9021	05/09/2022	Car Care Motor Company Pty Ltd	\$4,639.98
		Vehicle Services	
9022	05/09/2022	Carramar Resources Industries	\$932.58
		Dispose Of Grass	
9023	05/09/2022	Cat Welfare Society Incorporated	\$2,873.75
		Cat Impound Fees	
9024	05/09/2022	CDM Australia Pty Ltd	\$10,299.30
		Professional Services - Level 2 Support Technician	
		Professional Services - Level 3 System Administrator	
		Elite Display - Computer Monitors - ICT	
9025	05/09/2022	CFMEU	\$288.00
		Payroll Deductions	
9026	05/09/2022	Cherry's Catering	\$1,288.00
		Catering - Workshop / Forum - 23.08.2022	
9027	05/09/2022	Child Support Agency	\$1,454.62
		Payroll Deductions	
9028	05/09/2022	Chillo Refrigeration & Air-Conditioning	\$3,393.50
		Service Ice Machines	
		Replace Water Pump - Dining Room Ice Machine	
9029	05/09/2022	Chivas Enterprises Pty Ltd t/as Mayday Earthmoving	\$786.50
		Heavy Equipment Hire	
9030	05/09/2022	City of Wannon	\$528.00
		Payroll Deductions	
9031	05/09/2022	City of Wannon	\$3,988.30
		Payroll Deductions	
9032	05/09/2022	Civica Pty Ltd	\$136.10
		Authority 7.1 Upgrade Licensing - 23 - 31.08.2022	
9033	05/09/2022	Civica Pty Ltd	\$10,459.66
		Renewal - BIS Report Writer & Upgrade Licencing - 01.09.2022 - 31.08.2023	
9034	05/09/2022	Civiq Pty Ltd	\$23,725.90
		Water Fountain For Aquamotion Cafe & Splash Pad Area	

		Drinking Fountain Station - Kingsway & Aquamotion - Asset Renewal	
9035	05/09/2022	Clark Equipment Sales Pty Ltd	\$1,751.44
		Vehicle Spare Parts	
9036	05/09/2022	Cleanaway Equipment Services Pty Ltd	\$955.92
		Monthly Rental - Parts Washer - Fleet	
9037	05/09/2022	CMO Trading Pty Ltd	\$14,973.37
		Volleyball Equipment Installation - Kingsway Sports Stadium	
		Volleyball Umpire Stand - Kingsway Indoor Stadium	
9038	05/09/2022	Coastal Navigation Solutions	\$160.88
		Maintenance - Yanchep Public Artwork	
9039	05/09/2022	Coates Hire Operations Pty Ltd	\$469.26
		Equipment Hire - Portable Toilet Hire - Jade Loop	
9040	05/09/2022	Colin Daly	\$360.00
		Vehicle Crossing Subsidy	
9041	05/09/2022	Complete Office Supplies Pty Ltd	\$2,025.19
		Stationery For The City	
9042	05/09/2022	Conor Leonard c/o Smart Commercial Solar	\$124.50
		Refund - System Error	
9043	05/09/2022	Constable Care Child Safety Foundation Incorporation	\$37,840.00
		Sponsorship Agreement - Year One 2022 / 2023	
9044	05/09/2022	Contra-Flow Pty Ltd	\$25,818.12
		Traffic Management Services	
9045	05/09/2022	Cool Breeze Rentals Pty Ltd	\$462.00
		Equipment Hire - Jetfire LPG Heater - Fleet Workshop	
9046	05/09/2022	CoreLogic Asia Pacific	\$1,781.87
		Data Professional Basic Subscription	
9047	05/09/2022	Corsign (WA) Pty Ltd	\$12,284.12
		Upgrade Fire Danger Rating Signs - Community Safety	
		Corflute - Netball Court Lighting - Assets	
		LCRIP Signage - New Cycling Facility - Splendid Park - Assets	
		Sign - Construction Works - Fragola Park - Assets	
9048	05/09/2022	Cr Jordan Wright	\$134.75
		Reimbursement - Corporate Apparel & Business Cards	
9049	05/09/2022	Craneswest (WA) Pty Ltd	\$11,613.93
		Removal Of Greenwaste - Motivation Drive	
		Backcharges For 3.2% CPI Increase From 01.04.2022 - 31.07.2022	
9050	05/09/2022	Craneswest (WA) Pty Ltd	\$118,953.01
		Works Completed 01.07.2022 - 31.07.2022	
9051	05/09/2022	Critical Fire Protection & Training Pty Ltd	\$2,187.58

		Fire Equipment Services - Various Locations - Building Maintenance	
9052	05/09/2022	CS Legal	\$2,677.65
		Court Fees	
9053	05/09/2022	CSP Group Pty Ltd	\$1,041.00
		Blower - Small Plant - Fleet Assets	
9054	05/09/2022	CW Brands Pty Ltd	\$163.02
		Thread Tape, Duct Tape, Marker Paint - Stores Inventory	
9055	05/09/2022	Danielle Charlton	\$142.80
		Hire Fee Refund	
9056	05/09/2022	Data #3 Limited	\$354.78
		Visio Licence - ICT	
9057	05/09/2022	Datacom Systems (AU) Pty Ltd	\$12,235.34
		Annual Maintenance Renewal - Enterprise Plus	
		End Of Project - Veeam Backup Policy Review	
9058	05/09/2022	David Paul Petale	\$2,800.00
		Workshops - On The Write Track	
9059	05/09/2022	Denise Jose Cockill	\$450.00
		Workshops - Tech Help Sessions - August 2022	
9060	05/09/2022	Department of Local Government Sport & Cultural Industries	\$2,878.70
		Return Of Unspent Funds - 2021 Local Election Commitments	
9061	05/09/2022	Department of Planning, Lands and Heritage	\$10,883.00
		DAP Application Fee Accepted By The City Of Wanneroo On Behalf Of The Development Assessment Panel Planning And Development (Development Assessment Panel Regulations 2011) – DA2022/1039	
9062	05/09/2022	Direct Communications	\$1,951.84
		Two Way Radio Removal - 2 Vehicles	
9063	05/09/2022	Double G (WA) Pty Ltd	\$9,584.11
		Irrigation Checks - Alkimos Parks	
9064	05/09/2022	Downing Construction Support Services	\$3,630.00
		Contract Management Services - Dalvik Park	
9065	05/09/2022	Dowsing Group Pty Ltd	\$27,366.77
		Reinstate Verge - Children's Pedestrian Crossing - Benenden Avenue	
		Concrete & Paving Works - Mirabilis Avenue	
		Replace Footpath - Bluewater Drive	
9066	05/09/2022	Drainflow Services Pty Ltd	\$27,968.77
		Road Sweeping Services	
9067	05/09/2022	Drovers Vet Hospital Pty Ltd	\$735.04
		Veterinary Services	



9068	05/09/2022	ELM Estate Landscape Maintenance	\$5,742.66
		Irrigation Parts Supplied - May, June, July 2022 - Parks	
9069	05/09/2022	Emerge Associates	\$11,000.00
		Consultancy Services - Splendid Park Cycling Facility	
9070	05/09/2022	Entire IT	\$2,321.88
		Maintenance Of Apple Mac Computer, Adobe Renewal - ICT	
9071	05/09/2022	Environmental Health Australia (Western Australia) Incorporated	\$2,472.00
		Corporate Members Renewal 01.07.2022 - 30.06.2023	
9072	05/09/2022	Equifax Australasia Workforce Solutions Pty Limited	\$1,568.60
		Annual Licence Fee - 01.06.2022 - 31.05.2023 & Company Credit Checks	
9073	05/09/2022	Erica Joy Bentel	\$250.00
		Book Week 2022 Workshop - Wanneroo Library	
9074	05/09/2022	Event & Conference Company Pty Ltd	\$1,120.00
		Registration - Waste & Recycle Conference	
9075	05/09/2022	Fleet Network	\$3,778.08
		Input Tax Credits For Salary Packaging - 16.08.2022	
9076	05/09/2022	Focus Consulting WA Pty Ltd	\$2,200.00
		Electrical Consulting Services - Edgar Griffiths Dog Park	
9077	05/09/2022	Forch Australia Pty Ltd	\$1,515.80
		Hand Cleaner, Brake Cleaner & Pump Bottles - Stores Inventory	
9078	05/09/2022	Foxfish Pty Ltd t/as Binley Fencing	\$90.42
		Fencing Hire - Gumblossom Community Centre	
		Fencing Hire - Welwyn Avenue - Assets	
9079	05/09/2022	Frontline Fire & Rescue Equipment	\$1,841.33
		Nitrile Disposable Gloves, Hose Reel Handles, Fire Blankets & Mr Hitch Pull Pin & Clip	
9080	05/09/2022	Fusion Applications Pty Ltd	\$115,438.13
		Consulting Fees - Oracle Specialist Services	
9081	05/09/2022	Gemmill Homes Pty Ltd	\$4,000.00
		Refund – Street & Verge Bonds	
9082	05/09/2022	Geoff's Tree Service Pty Ltd	\$109,461.34
		Pruning Services For The City	
9083	05/09/2022	GPC Asia Pacific Pty Ltd	\$1,523.28
		Vehicle Spare Parts	
9084	05/09/2022	Green Options Pty Ltd	\$3,267.50
		Rotary Mowing - Active Parks - Week Beginning 03.01.2022	

9085	05/09/2022	Greigs Safety and Employment Lawyers Pty Ltd	\$6,600.00
		Training - Critical Incident Response - 15.08.2022 - People & Culture	
9086	05/09/2022	Gymcare	\$419.85
		Repairs To Spin Bikes - Aquamotion	
9087	05/09/2022	Halpd Pty Ltd Trading As Affordable Living Homes	\$2,000.00
		Refund – Street & Verge Bond	
9088	05/09/2022	HBF Health Limited	\$716.01
		Payroll Deductions	
9089	05/09/2022	Heatley Sales Pty Ltd	\$860.42
		Cam Buckle Tie Down, Gloves & Ratchet Tie Downs - Stores Inventory	
9090	05/09/2022	Heatley Sales Pty Ltd	\$1,105.50
		Vehicle Spare Parts	
9091	05/09/2022	Hickey Constructions Pty Ltd	\$7,838.60
		Anchor Down Shipping Container - Quinns Rocks Fire Station	
		Remove & Re-Install Pavers - James Cook Park	
		Repair Damaged Paving - Somerly Park	
9092	05/09/2022	Hitachi Construction Machinery Pty Ltd	\$582.18
		Vehicle Spare Parts	
9093	05/09/2022	Home Group WA Pty Ltd	\$415.00
		Refund - Building Application - System Error	
9094	05/09/2022	Hose Right	\$313.13
		Vehicle Hose Fitting	
9095	05/09/2022	Hydroquip Pumps	\$41,080.60
		Irrigation - New Pump - Kingsway Cricket - Parks	
9096	05/09/2022	Iconic Property Services Pty Ltd	\$2,448.48
		Cleaning Services For The City	
9097	05/09/2022	Ideal Homes Pty Ltd	\$815.00
		Refund - Building Application - System Error	
9098	05/09/2022	Ideal Homes Pty Ltd	\$4,000.00
		Refund – Street & Verge Bonds	
9099	05/09/2022	Indoor Sports WA Incorporated	\$800.00
		Sponsorship - National Indoor Cricket Championships - 4 Participants - Victoria - 25.06.2022 - 10.07.2022	
9100	05/09/2022	Insight GIS	\$6,820.00
		Mapinfo Professional Maintenance Program 22/08/2022 -21/08/2023	
9101	05/09/2022	Institute of Public Works Engineering Australasia (NSW Division) LTD	\$3,795.00
		Subscription Renewal - E-Book 01.07.2022 - 30.06.2023	

9102	05/09/2022	Integrity Industrial Pty Ltd	\$2,312.22
		Casual Labour	
9103	05/09/2022	Integrity Industrial Pty Ltd	\$53,266.66
		Casual Labour	
9104	05/09/2022	Integrity Staffing	\$11,994.29
		Casual Labour	
9105	05/09/2022	Integro Homes	\$2,000.00
		Refund - Street & Verge Bond	
9106	05/09/2022	Intelife Group	\$7,350.27
		Car Cleaning Services	
9107	05/09/2022	Interfire Agencies Pty Ltd	\$2,713.73
		PPE Issues - Fire Services	
9108	05/09/2022	Iron Mountain Australia Group Pty Ltd	\$8,068.10
		Document Management Services	
9109	05/09/2022	Ixom Operations Pty Ltd	\$1,641.72
		Chlorine Gas Cylinders - Aquamotion	
9110	05/09/2022	J Blackwood & Son Ltd	\$3,089.18
		Tool Purchases, PPE Issues, Uniforms	
9111	05/09/2022	Janelle Morgan	\$113.20
		Hire Fee Refund	
9112	05/09/2022	JCorp Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
9113	05/09/2022	Jobfit Health Group Pty Ltd	\$1,435.50
		Medical Fees For The City	
9114	05/09/2022	Joondalup Autospark	\$1,492.80
		Install Charger Into Canopy For Thumper Pack - Fleet Assets	
9115	05/09/2022	Kathlene Moller	\$450.00
		Presentation - National Science Week With Kath Moller - Libraries	
9116	05/09/2022	Rates Refund	\$2,341.98
9117	05/09/2022	Kelyn Training Services	\$4,875.00
		Training - Work Safely & Follow WHS Policies & Procedures, Communicate In The Workplace, Implement Traffic Management Plans & Control Traffic With Stop-Slow Bat - 14 - 16.06.2022 - Engineering	
9118	05/09/2022	Kerb Direct Kerbing	\$10,795.68
		Install Kerbing - Quinns Road / Tapping Way	
		New Major Pathways - Church Street	
9119	05/09/2022	Rates Refund	\$840.00
9120	05/09/2022	Kleenheat Gas Pty Ltd	\$1.30
		Gas Supplies For The City	
9121	05/09/2022	Kleenit	\$2,412.76
		Graffiti Removal For The City	
9122	05/09/2022	Konica Minolta Business Solutions Australia Pty Ltd	\$93,047.45
		Supply / Install Print Machine - Production System - ICT	

9123	05/09/2022	Kyocera Document Solutions	\$827.20
		Valet Charge - ICT	
9124	05/09/2022	La Vida Australia Pty Ltd	\$625.01
		Refund - Building Application - System Error	
9125	05/09/2022	Landcare Weed Control	\$417.29
		Weed Control - Celadon Loop	
9126	05/09/2022	Landgate	\$3,452.62
		Gross Rental Value Chargeable & Mining Tenement Schedules	
9127	05/09/2022	Landscape Elements	\$530.61
		Progress Claim 17 - Salita Stage 1 POS (Haga Parkway)	
9128	05/09/2022	Landsdale Rose Gardens	\$284.63
		Special Release Rose - Parks	
9129	05/09/2022	LD Total	\$189,501.78
		Landscape Maintenance	
9130	05/09/2022	LGISWA	\$15,135.16
		Motor Vehicle Adjustment - 30.06.2021 - 30.06.2022	
9131	05/09/2022	LGRCEU	\$1,639.00
		Payroll Deductions	
9132	05/09/2022	Lighting Options Australia Pty Ltd	\$4,064.38
		Final Payment - Wanneroo Gallery Zoom Spot Extras	
9133	05/09/2022	Lightspeed Communications & Electrical	\$2,536.14
		Cabling Work - Server - ICT	
9134	05/09/2022	Living Turf	\$47,190.00
		Fertiliser - Parks	
9135	05/09/2022	Local Government Professionals Australia NSW	\$23,870.00
		Membership - Performance Excellence Program - 01.07.2022 - 30.06.2023	
9136	05/09/2022	Local Government Professionals Australia WA	\$1,080.00
		Workshop Registration - Induction To Local Government - 18.08.2022 - 3 Attendees - People & Culture	
9137	05/09/2022	Rates Refund	\$626.84
9138	05/09/2022	Rates Refund	\$1,330.94
9139	05/09/2022	Major Motors	\$8,811.05
		Vehicle Spare Parts	
9140	05/09/2022	Major Motors	\$2,380.75
		Vehicle Spare Parts	
9141	05/09/2022	Manheim Pty Ltd	\$194.81
		Impounded Vehicle Fees	
9142	05/09/2022	Marketforce Pty Ltd	\$2,915.00
		Advertising Services	
9143	05/09/2022	Materon Investments WA Pty Ltd	\$14,625.00
		Refund – Street & Verge Bonds	
9144	05/09/2022	Maxxia Pty Ltd	\$7,828.43

		Payroll Deductions	
9145	05/09/2022	McInerney Sales Pty Ltd	\$76,752.06
		New Vehicle Purchase - Ford Ranger	
9146	05/09/2022	Merisa Bickerstaff	\$240.00
		Hot Hula Fitness Sessions - Quinns Rock	
9147	05/09/2022	Messages On Hold	\$829.98
		Provision Of Audio Productions	
9148	05/09/2022	Metrostrata Developments	\$3,323.35
		Refund - Building Application - Duplicate	
9149	05/09/2022	Michael Page International (Australia) Pty Ltd	\$1,569.48
		Casual Labour	
9150	05/09/2022	Mindarie Regional Council	\$1,092,979.86
		CoW Reimbursement Of Admin Expenses Aug 2022	
		Refuse Disposal Services	
9151	05/09/2022	Mini-Tankers Australia Pty Ltd	\$5,299.46
		Fuel Issues	
9152	05/09/2022	Miss Lauren Groves	\$100.00
		Dog Registration Refund – Sterilisation	
9153	05/09/2022	Mr Kaileb Talbot	\$360.00
		Vehicle Crossing Subsidy	
9154	05/09/2022	Mr Michael Nisbet	\$1,000.00
		Refund - Street And Verge Bond	
9155	05/09/2022	Mr Regen Coventry	\$360.00
		Vehicle Crossing Subsidy	
9156	05/09/2022	Mrs Mandy Bassett	\$30.00
		Dog Registration Refund - Sterilised	
9157	05/09/2022	Mrs Tania Hulbatt	\$150.00
		Dog Registration Refund - Sterilised	
9158	05/09/2022	Ms Amanda Trimble	\$360.00
		Vehicle Crossing Subsidy	
9159	05/09/2022	Ms Marjorie Marzin	\$1,000.00
		Refund – Street & Verge Bond	
9160	05/09/2022	Natural Area Holdings Pty Ltd	\$6,330.04
		Weed Control - Edgar Griffiths Park, Golfview & Rufus Parks	
9161	05/09/2022	Navman Wireless Australia Pty Ltd	\$1,430.00
		Deinstall / Reinstall GPS - 96054 To 96162 And 96057 To 96161	
9162	05/09/2022	Neverfail Springwater Limited	\$35.40
		Water Delivery - Print Room	
9163	05/09/2022	North Coast Auto & Marine Electrics	\$264.00
		Repairs - Incident Control Vehicle - Fleet	
9164	05/09/2022	North Coast Rugby Union Junior Football	\$231.20
		Hire Fees Refund	
9165	05/09/2022	Octagon Lifts Pty Ltd	\$13,502.50
		Progress Claim 4 - Lift Replacement - Civic Centre	
9166	05/09/2022	Office Cleaning Experts	\$403.61

		Cleaning Services For The City	
9167	05/09/2022	Officeworks Superstores Pty Ltd	\$308.77
		Catering Items - Gallery - Cultural Exhibitions	
9168	05/09/2022	On Road Auto Electrics	\$393.25
		Relocate Electronic Sign Board - Community Safety	
9169	05/09/2022	On Tap Plumbing & Gas Pty Ltd	\$18,220.74
		Plumbing Maintenance For The City	
9170	05/09/2022	Onya Life	\$2,626.25
		500 5 Pack Produce Bags - Waste Education	
9171	05/09/2022	Otium Planning Group Pty Ltd	\$13,970.00
		Additional Drawings, Concept Drawings & Estimates - Wanneroo Recreation Centre	
9172	05/09/2022	Paperbark Technologies Pty Ltd	\$3,947.35
		Arboriculture Report - Carramar Golf Course	
		Street Tree Data Collection - Sinagra	
9173	05/09/2022	Pari Yazdani & Mark Stokes	\$360.00
		Vehicle Crossing Subsidy	
9174	05/09/2022	Parker Black & Forrest	\$536.37
		Narrow Primary Mortice Lock - Building Maintenance	
9175	05/09/2022	PASES Aqua Pty Ltd	\$1,800.00
		Biostim Pellets - Brampton Park Lake - Parks	
9176	05/09/2022	Paywise Pty Ltd	\$1,745.93
		Input Tax Credits - Salary Packaging For July 2022	
		Payroll Deductions	
9177	05/09/2022	Penske Power Systems Pty Ltd	\$1,508.17
		Vehicle Spare Parts	
9178	05/09/2022	Perth Bouncy Castle Hire	\$1,797.62
		Bouncy Castle Hire - Warradale Park - Local Youth Engagement	
9179	05/09/2022	Planning Institute of Australia Limited	\$6,120.00
		Conference 2022 Registration - 13 Attendees	
9180	05/09/2022	PR Mattaboni & Co	\$275.00
		Bee Removal - Alkimos	
9181	05/09/2022	Prestige Alarms	\$5,399.77
		Alarm & CCTV Services For The City	
9182	05/09/2022	Pure Homes Pty Ltd Trading As B1 Homes	\$2,000.00
		Refund - Street And Verge Bond	
9183	05/09/2022	Quinns Rock Bush Fire Brigade	\$1,100.00
		Reimbursement - Driving Lessons - 1 Member	
9184	05/09/2022	Ralph Beattie Bosworth	\$7,590.00
		Monthly Progress Claim - Dalvik Park Pavilion	

9185	05/09/2022	Redink Homes Pty Ltd	\$6,000.00
		Refund - Street And Verge Bonds	
9186	05/09/2022	Reliable Fencing WA Pty Ltd	\$29,703.71
		Fencing Works - Various Locations	
9187	05/09/2022	REM Consulting	\$12,125.49
		Casual Labour	
9188	05/09/2022	Road & Traffic Services	\$2,904.00
		Install Pavement Markings - Benenden Avenue & Yanchep Beach Road	
9189	05/09/2022	Roads 2000	\$73,621.15
		Asphalt - Road Works - Various Locations	
9190	05/09/2022	Robert Walters Pty Ltd	\$15,927.46
		Casual Labour	
9191	05/09/2022	Rotary Club of Mindarie Inc	\$10,000.00
		Community Funding - 2022 Wanneroo Christmas Day Lunch - Irene McCormack Catholic College - 25 December 2022	
9192	05/09/2022	Royal Wolf Trading Australia Pty Ltd	\$1,244.00
		Hire Of Event Kiosk & High Cube Pallet - Halesworth Park	
9193	05/09/2022	Ryan Nouwland	\$2,000.00
		Refund – Street & Verge Bond	
9194	05/09/2022	Safety Tactile Pave	\$2,264.06
		Install Pavers - Benenden Avenue	
9195	05/09/2022	Safety World	\$977.90
		Uniform (PPE) Issues	
9196	05/09/2022	Sarin Soy	\$360.00
		Vehicle Crossing Subsidy	
9197	05/09/2022	Scott Print	\$18,189.60
		Printing - Whats Happening Newsletter	
		Printing - School Parking Brochures	
9198	05/09/2022	Sebel Pty Ltd	\$169.40
		Seat Replacement - Kingsway Olympic Grandstand	
9199	05/09/2022	Rates Refund	\$410.00
9200	05/09/2022	Rates Refund	\$3,265.89
9201	05/09/2022	SJ McKee Maintenance Pty Ltd	\$599.00
		Repair Fencing & Sprinklers - Caesar Circle - Waste	
9202	05/09/2022	Skyline Landscape Services (WA)	\$57,360.61
		Landscape Maintenance	
9203	05/09/2022	Smartbuilt Perth Pty Ltd	\$1,009.34
		Pest Control Services	
9204	05/09/2022	Smartsalary	\$6,328.59
		Input Tax Credits - Salary Packaging For July 2022	
		Payroll Deductions	
9205	05/09/2022	SOLO Resource Recovery	\$154,349.44
		Greenwaste Bin Collection - Waste	
9206	05/09/2022	Solv Solutions	\$15,154.16



		Annual Licence Fee - ICT	
9207	05/09/2022	Specialist Wholesalers Pty Ltd t/as Truckline	\$1,013.76
		Vehicle Spare Parts	
9208	05/09/2022	SPORTENG	\$8,564.60
		Design - Kingsway Regional Sporting Complex - Renew Netball Courts & Floodlighting - Assets	
9209	05/09/2022	Spot on Print	\$1,127.50
		4 Corflute Signs - Wanneroo Festival Entrance	
9210	05/09/2022	SSB Pty Ltd	\$12,400.00
		Refund – Street & Verge Bonds	
9211	05/09/2022	St John Ambulance Western Australia Ltd	\$843.40
		First Aid Training & Supplies For The City	
9212	05/09/2022	State Library of Western Australia	\$16,687.00
		Better Beginnings Program 2022 / 2023	
9213	05/09/2022	Steens Gray & Kelly	\$8,002.50
		Renew Leased Building Assets - Yanchep Sports And Social Club	
9214	05/09/2022	Stewart & Heaton Clothing Company Pty Ltd	\$195.67
		Uniform Issues - Community Safety	
9215	05/09/2022	Superior Nominees Pty Ltd	\$1,973.29
		Playground Equipment Repairs - Various Locations - Parks	
		Graffiti Removal - Amery Park Play Equipment - Parks	
9216	05/09/2022	Supreme Shades Pty Ltd	\$286.00
		Sail Removal - Ocean View Park	
9217	05/09/2022	Switched Onto Safety	\$907.50
		Additional Annual Fee - Smartersuite Mobile Application	
9218	05/09/2022	Synergy	\$121,300.61
		Power Supplies For The City	
9219	05/09/2022	Synergy	\$13,487.84
		Power Supplies For The City	
9220	05/09/2022	Taldara Industries Pty Ltd	\$1,212.75
		Coolwave Cup - Catering Items - Stores Inventory	
9221	05/09/2022	Tamala Park Regional Council	\$26,673.40
		GST Payable For July 2022 Pursuant To Section 153B Of Agreement	
9222	05/09/2022	Taman Tools	\$783.75
		Tool Purchases - Grinding Discs And Plate - Stores Inventory	
9223	05/09/2022	Task Exchange Pty Ltd	\$10,568.80
		LG Hub Australian Cloud Package Renewal - ICT	
9224	05/09/2022	Terravac Vacuum Excavations Pty Ltd	\$19,144.40
		Location Of Services - Various Locations	
9225	05/09/2022	The Distributors Perth	\$184.95
		Snacks & Confectionery - Kingsway	

9226	05/09/2022	The Factory (Australia) Pty Ltd	\$1,380.48
		Storage Of Christmas Decorations - Building Maintenance	
9227	05/09/2022	The Hire Guys Wangara	\$110.00
		Equipment Hire - Arrow Board - Waste Services	
9228	05/09/2022	The Kenyan Community of Western Australia Incorporated	\$5,000.00
		Community Funding - Kenyan Community Cultural Day - Paloma Park - 08.10.2022	
9229	05/09/2022	The Leisure Institute of WA (Aquatics) Incorporated	\$132.00
		Membership - LIWA Aquatics - 2022 / 2023 - Aquamotion Employee	
9230	05/09/2022	The Rigging Shed	\$3,713.60
		Onsite Inspection & Tagging Of Lifting Equipment	
9231	05/09/2022	The Trustee for BARRA CIVIL AND FENCING Trust	\$46,203.85
		Fencing Works - Palermo Court	
9232	05/09/2022	The Trustee for Prime Projects Construction Trust	\$81,290.77
		Bond Release - 341 Lampone Street Landsdale - WAPC 157182 & 159272	
9233	05/09/2022	The Trustee for Wilbro Unit Trust	\$1,485.00
		Bare Brick Graffiti Remover - Building Maintenance	
9234	05/09/2022	The Workwear Group Pty Ltd	\$1,166.91
		Corporate Uniform & PPE Supplies - Stores Inventory	
9235	05/09/2022	Think Promotional	\$769.78
		Promotional Items - Phone Grips, Drawstring Backpacks & Screen Cleaners Community Development	
9236	05/09/2022	Thirty4 Pty Ltd	\$633.60
		Monthly Subscription - March, April & June 2022	
9237	05/09/2022	This Is Creative Pty Ltd	\$130.00
		Webinar - Australian Building Codes Board - 2022 NCC Seminars - 1 Attendee - Approvals	
9238	05/09/2022	TJ Depiazzi & Sons	\$3,687.86
		Bushland Mulch - Cinnabar & Mizzen Parks	
		Pine Bark Mulch - Edgar Griffiths Park	
9239	05/09/2022	Toll Transport Pty Ltd	\$302.84
		Courier Services	
9240	05/09/2022	Toolmart	\$183.00
		Lever Hoist & Linishing Belt - Fleet	
9241	05/09/2022	Totally Workwear Joondalup	\$593.70
		Safety Boots - Community Safety & Construction	

9242	05/09/2022	TQuip	\$914.15
		Atomic Blade - Stores Inventory	
9243	05/09/2022	Trailer Parts Pty Ltd	\$50.92
		Vehicle Spare Parts	
9244	05/09/2022	Triton Electrical Contractors Pty Ltd	\$396.00
		Irrigation Electrical Works - Harford Park & Lucky Park	
9245	05/09/2022	Truck Centre WA Pty Ltd	\$476,687.27
		Vehicle Spare Parts & Repairs	
		New Vehicle Purchase - Volvo Fe8 6X4 Chassis With Side Loader \$473,434.50	
9246	05/09/2022	Turf Care WA Pty Ltd	\$9,155.32
		Apply Casper To Parks - Quinns Rocks / Clarkson	
		Apply Pro Turf High - Various Parks	
9247	05/09/2022	Tyrecycle Pty Ltd	\$1,288.94
		Tyre Collection - Wangara Recycling Facility	
9248	05/09/2022	Veolia Recycling & Recovery Pty Ltd	\$5,742.81
		Refuse Disposal	
9249	05/09/2022	Rates Refund	\$843.58
9250	05/09/2022	Vietnamese Community in Australia - WA Chapter Incorporated	\$1,870.00
		Community Funding - Full Moon Festival 2022	
9251	05/09/2022	WA Garage Doors Pty Ltd	\$3,498.00
		Repair Roller Door - Ashby Operation Centre Shed C Door 6	
		Replace Door Motor - Girrawheen Library	
9252	05/09/2022	WA Limestone Company	\$4,998.60
		Limestone Products - Various Locations	
9253	05/09/2022	Wanneroo Electric	\$23,609.14
		Electrical Maintenance - Various Locations	
9254	05/09/2022	Wanneroo Fire Support Brigade	\$1,381.79
		Reimbursement - Catering - Fire Services Courses	
		Reimbursement - Consumables - Operational Requirements	
		Reimbursement - End Of Season Award Shields	
9255	05/09/2022	Wanneroo Junior League Baseball	\$600.00
		Sponsorship - Australian Junior League Championship - 4 Participants - Adelaide - 30.05.2022 - 03.06.2022	
9256	05/09/2022	Wanneroo Towing Service	\$181.50
		Towing Services - Ham Roller - Wanneroo Cricket Club To Ashby Depot	
9257	05/09/2022	Warequip Solutions Pty Ltd	\$352.00
		2 Tier Trolley - Health Services	
9258	05/09/2022	Water Corporation	\$5,006.51
		Water Supplies / Charges For The City	

9259	05/09/2022	Water Corporation	\$667.77
		Water Supplies / Charges For The City	
9260	05/09/2022	West Coast Turf	\$26,942.74
		Supply / Lay Turf - Various Locations - Parks	
9261	05/09/2022	Westbuild Products Pty Ltd	\$1,804.62
		2 Pallets - Black Cold Mix - Parks	
		Rainproof Kwikset - Parks	
9262	05/09/2022	Western Australian Genealogical Society Incorporated	\$100.00
		Membership - 2022 / 2023 - Community History	
9263	05/09/2022	Western Australian Local Government Association	\$109,222.96
		Procurement Subscriptions 2022-2023	
		WALGA Membership And Subscriptions 2022-2023	
9264	05/09/2022	Western Power	\$7,075.00
		Street Lights Relocations - Quinns Rocks - Assets	
9265	05/09/2022	William Buck Consulting (WA) Pty Ltd	\$7,150.00
		Emergency Management Levy Internal Audit	
		Probity Advisor Services Regarding Tenders	
9266	05/09/2022	Wilson Security	\$2,137.20
		Security Services For The City	
9267	05/09/2022	Work Clobber	\$207.30
		Uniform Issue - Parks Staff Members	
9268	05/09/2022	Workpower Incorporated	\$12,301.11
		Landscape Maintenance	
9269	05/09/2022	Workpower Incorporated	\$8,526.38
		Landscape Maintenance	
9270	05/09/2022	Worldwide Joondalup Malaga	\$560.00
		Printing - Business Wanneroo Branded Merchandise - Notepads - Economic Development	
9271	05/09/2022	Xercise Pro	\$3,394.50
		Xercise Pro License Fees - 22.08.2022 - 21.08.2023	
9272	05/09/2022	Yanchep Beach Joint Venture	\$500.00
		Refundable Deposit 10 Fobs	
9273	05/09/2022	Zipform Pty Ltd	\$1,771.24
		Printing - Multi Dwelling Waste Vouchers 2022 / 2023 - Waste Services	
9274	05/09/2022	Zipform Pty Ltd	\$881.34
		Printing - Multi Dwelling Waste Vouchers 2022 / 2023 - Waste Services	
9302	12/09/2022	Activtec Solutions	\$1,006.50
		Medical Equipment Maintenance - Mobile Patient Hoist - Aquamotion	

9303	12/09/2022	AFGRI Equipment Australia Pty Ltd	\$444.84
		Mower Blades & Filters	
9304	12/09/2022	AFGRI Equipment Australia Pty Ltd	\$248.59
		Mower Spare Parts	
9305	12/09/2022	Air Liquide Australia	\$136.66
		Gas Cylinders	
9306	12/09/2022	Alinta Gas	\$248.65
		Gas Supplies	
9307	12/09/2022	Rates Refund	\$4,699.34
9308	12/09/2022	Ashmy Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
9309	12/09/2022	Atlas Dry Cleaners	\$1,282.82
		Fleet Workshops Dry Cleaning	
9310	12/09/2022	Aurora Pools	\$2,000.00
		Refund - Street & Verge Bond	
9311	12/09/2022	Australian Airconditioning Services Pty Ltd	\$4,671.98
		Airconditioning Maintenance For The City	
9312	12/09/2022	Australian Manufacturing Workers Union	\$29.20
		Payroll Deductions	
9313	12/09/2022	Australian Property Consultants	\$1,650.00
		Market Rent Assessment - 17 Tapping Way - Property Services	
9314	12/09/2022	Australian Services Union	\$414.40
		Payroll Deductions	
9315	12/09/2022	Australian Taxation Office	\$588,210.00
		Payroll Deductions	
9316	12/09/2022	Aveling Homes Pty Ltd	\$3,189.85
		Refund - Street & Verge Bonds	
9317	12/09/2022	Ayesha Meghla	\$360.00
		Vehicle Crossing Subsidy	
9318	12/09/2022	Azure Painting Pty Ltd	\$990.00
		Playground Oiling - Beachhaven Park - Parks	
9319	12/09/2022	Banksia Grove Development Nominees PL	\$163,214.61
		Bond Release - Wildwood Stage 4 Banksia Grove WAPC 160102	
9320	12/09/2022	Benara Nurseries	\$86.50
		Plants - Anchorage Drive - Parks	
9321	12/09/2022	BGC Concrete	\$865.92
		Concrete Mix - Various Locations	
9322	12/09/2022	BOC Limited	\$63.75
		Industrial Nitrogen & Oxygen	
9323	12/09/2022	Boral Construction Materials Group Ltd	\$8,808.45
		Concrete Mix - Various Locations	
9324	12/09/2022	Rates Refund	\$527.00
9325	12/09/2022	Bridgestone Australia Limited	\$74.25
		Tyre Fitting Services	
9326	12/09/2022	Brooke Fowler	\$329.00

		Refund - Personal Training Sessions - Aquamotion	
9327	12/09/2022	Bucher Municipal Pty Ltd	\$3,085.17
		Vehicle Spare Parts	
9328	12/09/2022	Buckley Land Pty Ltd	\$21,683.09
		Bond Refund - 10 Caporn Street Landscaping Sinagra WAPC 157862	
9329	12/09/2022	Car Care Motor Company Pty Ltd	\$2,760.05
		Vehicle Services - Fleet	
9330	12/09/2022	Carl Eastman	\$2,000.00
		Refund - Street & Verge Bond	
9331	12/09/2022	Rates Refund	\$1,143.20
9332	12/09/2022	Castledine Gregory	\$63,036.08
		Legal Fees For The City	
9333	12/09/2022	CFMEU	\$288.00
		Payroll Deductions	
9334	12/09/2022	Charter Hall Holdings Pty Ltd	\$54.50
		Refund - Applied For Occupancy Permit - Incorrect Application	
9335	12/09/2022	Child Support Agency	\$1,411.24
		Payroll Deductions	
9336	12/09/2022	Chillo Refrigeration & Air-Conditioning	\$3,025.00
		Supply And Install Ice Machine Storage Bin	
9337	12/09/2022	Chivas Enterprises Pty Ltd t/as Mayday Earthmoving	\$18,227.00
		Heavy Equipment Hire	
9338	12/09/2022	Chris Kershaw Photography	\$825.00
		Photography - 5 Public Artworks	
9339	12/09/2022	City of Gosnells	\$6,600.00
		Subscription - Switch Your Thinking 2022 / 2023	
9340	12/09/2022	City of Subiaco	\$8,823.15
		Long Service Leave Recoup - Former Employee	
9341	12/09/2022	City of Wanneroo	\$528.00
		Payroll Deductions	
9342	12/09/2022	City of Wanneroo	\$162.00
		Rates Assessment Deducted From Monthly Allowance	
9343	12/09/2022	City of Wanneroo	\$4,166.30
		Payroll Deductions	
		Rates Refund - Correction Of Entry	
9344	12/09/2022	Clayton Utz	\$7,351.52
		Legal Fees For The City	
9345	12/09/2022	Clayton Utz	\$2,828.93
		Legal Fees For The City	
9346	12/09/2022	Commercial Services WA	\$2,250.00
		Dalvik Park Pavilion - Daily Cleaning	
9347	12/09/2022	Complete Office Supplies Pty Ltd	\$699.60
		Stationery For The City	

9348	12/09/2022	Contra-Flow Pty Ltd	\$11,739.76
		Traffic Management Services For The City	
9349	12/09/2022	Corsign (WA) Pty Ltd	\$3,590.91
		Signs - 100 No Parking Signs	
		Corflute - Public Notice Community Facilities Closure	
		Signs - Street Name Plates	
9350	12/09/2022	Cr Brett Treby	\$37,402.72
		Monthly Allowance	
9351	12/09/2022	Cr Christopher Baker	\$2,757.73
		Monthly Allowance	
9352	12/09/2022	Cr Glynis Parker	\$2,872.82
		Monthly Allowance	
		Travel Allowance - July 2022	
9353	12/09/2022	Cr Helen Berry	\$2,757.73
		Monthly Allowance	
9354	12/09/2022	Cr Jacqueline Huntley	\$2,595.73
		Monthly Allowance	
9355	12/09/2022	Cr James Rowe	\$2,757.73
		Monthly Allowance	
9356	12/09/2022	Cr Jordan Wright	\$2,757.73
		Monthly Allowance	
9357	12/09/2022	Cr Linda Aitken	\$2,757.73
		Monthly Allowance	
9358	12/09/2022	Cr Natalie Sangalli	\$2,757.73
		Monthly Allowance	
9359	12/09/2022	Cr Paul Miles	\$2,757.73
		Monthly Allowance	
9360	12/09/2022	Cr Sonet Coetzee	\$2,757.73
		Monthly Allowance	
9361	12/09/2022	D&E Parker t/as Lawn Doctor	\$44,323.95
		Turfing Works - Various Locations - Parks	
9362	12/09/2022	Dale Alcock Homes Pty Ltd	\$6,000.00
		Refund - Street & Verge Bonds	
9363	12/09/2022	David Golf & Engineering Pty Ltd	\$5,938.90
		Golfing Equipment - Parks	
9364	12/09/2022	Deanne Clothier-Cronin	\$30.00
		Refund - Wanneroo Aquamotion Membership - Cancelled With 7 Day Cooling Off Period	
9365	12/09/2022	Department of Fire & Emergency Services	\$7,937,087.30
		2022 / 2023 Esl Quarter 1	
9366	12/09/2022	Dowsing Group Pty Ltd	\$13,472.61
		Install Footpath - Fragola Park	
9367	12/09/2022	Drainflow Services Pty Ltd	\$63,090.18
		Drain Cleaning / Road Sweeping Services For The City	
9368	12/09/2022	Ecospill Pty Ltd	\$1,885.13
		Shower And Eye Wash Foot Operated - Engineering	



9369	12/09/2022	Element Advisory Pty Ltd	\$742.50
		Local Heritage Strategy - Phase 1 - Project Start Up	
9370	12/09/2022	Ellenby Tree Farms	\$4,337.55
		Supply Plants - Parks	
9371	12/09/2022	Rates Refund	\$1,278.00
9372	12/09/2022	Equifax Australasia Credit Rating Pty Ltd	\$4,242.92
		Financial Assessments - Procurement	
9373	12/09/2022	Ethan Wilson	\$25.00
		Dog Registration Refund - Already Registered For Life	
9374	12/09/2022	Evoke Interior Design Pty Ltd	\$1,567.50
		Interior Design - Yanchep Sports And Social Club	
		Interior Design - Lake Joondalup Sports Pavilion	
9375	12/09/2022	First Homebuilders Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
9376	12/09/2022	Fleet Network	\$3,599.63
		Payroll Deductions	
9377	12/09/2022	Focus Consulting WA Pty Ltd	\$3,850.00
		Electric Consulting Services - Kingsway Sporting Complex	
9378	12/09/2022	Foxfish Pty Ltd t/as Binley Fencing	\$647.34
		Temporary Fencing Hire	
9379	12/09/2022	Rates Refund	\$1,719.19
9380	12/09/2022	Fusion Applications Pty Ltd	\$6,930.00
		Consulting Fees - OICS Architecture Integration - ICT	
9381	12/09/2022	Gen Connect Pty Ltd	\$379.50
		Asset Type Generators - Service - Ashby Operations Centre & Clarkson Bushfire Brigade	
9382	12/09/2022	Geoff's Tree Service Pty Ltd	\$18,504.20
		Pruning Services For The City	
9383	12/09/2022	Global Marine Enclosures Pty Ltd	\$2,479.29
		Winter Maintenance: July 2022	
		Winter Maintenance: July 2022	
9384	12/09/2022	Grasstrees Australia	\$858.00
		Replant 1 Xanthorrhoea Preissii - Yanchep Active Open Space	
9385	12/09/2022	Rates Refund	\$907.65
9386	12/09/2022	Halpd Pty Ltd Trading As Affordable Living Homes	\$4,000.00
		Refund - Street & Verge Bonds	
9387	12/09/2022	Haylie Roy	\$360.00
		Vehicle Crossing Subsidy	
9388	12/09/2022	HBF Health Limited	\$716.01
		Payroll Deductions	
9389	12/09/2022	Heatley Sales Pty Ltd	\$500.19

		24 Ratchet Tie Down Straps - Stores Inventory	
9390	12/09/2022	Hello Perth	\$1,210.00
		Yanchep Lagoon Listing - The Sunset Coast Map - September 2022	
9391	12/09/2022	Hickey Constructions Pty Ltd	\$15,053.17
		Exposed Aggregate - Jindalee Foreshore	
		Install Timber Handrail - Jindalee Beach Steps / Viewing Platform	
		Tennis Net Winder Welding - Splendid Park / Spinifex Park	
		Wall Repairs - Leisure Park	
		Hut Repairs - Yanchep Surf Life Saving Club	
9392	12/09/2022	Hitachi Construction Machinery Pty Ltd	\$150.66
		Vehicle Spare Parts	
9393	12/09/2022	Hodge Collard Preston Unit Trust	\$2,296.80
		Architectural Consultancy Services - Upgrade Of Warradale Reserve Clubroom	
9394	12/09/2022	Homebuyers Centre	\$2,000.00
		Refund - Street & Verge Bond	
9395	12/09/2022	HopgoodGanim	\$2,096.60
		Legal Fees For The City	
9396	12/09/2022	Horizon West Landscape & Irrigation Pty Ltd	\$12,419.00
		Planting - Eglinton, Alkimos & Yanchep	
		Vegetation Removal - Shorehaven Boulevard	
		Verge Clean Up - Beachside Parade	
9397	12/09/2022	Hydroquip Pumps	\$8,968.78
		Headworks - Cricket Bore Kingsway - Parks	
9398	12/09/2022	Illuminating Possibility	\$462.00
		Lighting Technician - Gallery Focus	
9399	12/09/2022	IMCO Australasia Pty Ltd	\$2,612.50
		50 Bags Asphalt Repair	
9400	12/09/2022	Integrity Industrial Pty Ltd	\$4,986.33
		Casual Labour For The City	
9401	12/09/2022	Integrity Industrial Pty Ltd	\$5,540.20
		Casual Labour For The City	
9402	12/09/2022	Integrity Staffing	\$2,157.73
		Casual Labour For The City	
9403	12/09/2022	Intelife Group	\$2,397.09
		Cleaning Equipment - Consumables Charges - Building Maintenance	
9404	12/09/2022	Interfire Agencies Pty Ltd	\$186.58
		Particulate Filter Retainer And Filters - Fire Services	
9405	12/09/2022	Interfire Agencies Pty Ltd	\$201.96
		Particulate Filter Cartridges - Fire Services	
9406	12/09/2022	Jackson McDonald	\$10,099.10

		Legal Fees For The City	
9407	12/09/2022	Jackson McDonald	\$10,052.35
		Legal Fees For The City	
9408	12/09/2022	Jadu Software Pty Ltd	\$990.00
		Additional Disk Space / Storage - ICT	
9409	12/09/2022	Joondalup Giants Rugby league Club Inc.	\$800.00
		4 Outdoor Concert Car Parking Attendants - Perth Symphony Orchestra Concert	
9410	12/09/2022	Rates Refund	\$488.12
9411	12/09/2022	Rates Refund	\$1,693.18
9412	12/09/2022	Kinetic IT Pty Ltd	\$20,518.97
		Enhanced Security Services (Soc) & Vulnerability Management - August 2022 - ICT	
9413	12/09/2022	Kyocera Document Solutions	\$4,498.42
		Printing / Photocopier Meter Reading Services For The City	
9414	12/09/2022	Landcare Weed Control	\$11,171.05
		Prescription Burn And Arson Sites 2019 Onwards Veldt Spray - Conservation	
9415	12/09/2022	Landgate	\$8,359.02
		Gross Rental Valuations Chargeable - Rates	
9416	12/09/2022	Landscape Elements	\$32,640.41
		Landscape Maintenance For The City	
9417	12/09/2022	LGRCEU	\$1,628.00
		Payroll Deductions	
9418	12/09/2022	Marindust Sales & Ace Flagpoles	\$6,710.00
		Tapered Rugby Goals - Wanneroo Rugby Club - Kingsway Sporting Complex	
9419	12/09/2022	Marketforce Pty Ltd	\$791.57
		Printing - 100 Copies - Economic Development Strategy	
9420	12/09/2022	Materon Investments WA Pty Ltd	\$455.17
		Refund - Building Application Fee - Requested In Error	
9421	12/09/2022	Maxxia Pty Ltd	\$7,828.43
		Payroll Deductions	
9422	12/09/2022	McLeods	\$22,318.70
		Legal Fees For The City	
9423	12/09/2022	Michael Page International (Australia) Pty Ltd	\$2,950.22
		Casual Labour For The City	
9424	12/09/2022	Minter Ellison	\$2,996.62
		Legal Fees For The City	
9425	12/09/2022	Modern Teaching Aids Pty Ltd	\$307.89
		Table Top Felt Board - Program Materials - Library Services	
9426	12/09/2022	Moore Australia (WA) Pty Ltd As Agent	\$39,394.05

		Professional Services - Provision of Financial Management Systems & Procedures Review	
9427	12/09/2022	Mr Jason Herlihy	\$1,000.00
		Refund - Street & Verge Bond	
9428	12/09/2022	Mrs Gayle Nicholson	\$2,000.00
		Refund - Street & Verge Bond	
9429	12/09/2022	Mrs Joyce Hutchins	\$1,000.00
		Refund - Street & Verge Bond	
9430	12/09/2022	Ms Danielle Johnston	\$1,000.00
		Refund - Street & Verge Bond	
9431	12/09/2022	Natural Area Holdings Pty Ltd	\$318,190.80
		Plant Supplies - Burns Beach / Mindarie - Conservation	
		Weed Control - Conservation Sites	
		Design - Mary St Beach Access	
9432	12/09/2022	Netsight Pty Ltd	\$875.60
		Development Work On System - Data Extraction	
9433	12/09/2022	NVMS Pty Ltd	\$1,498.20
		Calibration of sound meter - Health Services	
		Microphone Holder	
9434	12/09/2022	Office Cleaning Experts	\$20,093.32
		Office Cleaning Services	
9435	12/09/2022	On Tap Plumbing & Gas Pty Ltd	\$6,121.49
		Plumbing Maintenance For The City	
9436	12/09/2022	Oracle Customer Management Solutions Pty Ltd	\$4,761.82
		Phone Call Services - June 2022	
9437	12/09/2022	Paperbark Technologies Pty Ltd	\$945.00
		Qtra Report - Lee Steere	
		Qtra Report - Queensway Road	
9438	12/09/2022	Paywise Pty Ltd	\$1,750.65
		Payroll Deductions	
9439	12/09/2022	Perth Materials Blowing Pty Ltd	\$2,425.50
		Blower Mulching - Arney Court	
9440	12/09/2022	Perth Patio Magic Pty Ltd	\$1,000.00
		Refund - Street & Verge Bond	
9441	12/09/2022	Planning Institute of Australia Limited	\$315.00
		Registration - Scenario Planning For Uncertain Futures .09.09.2022 - 1 Attendee Sustainability Officer - Strategic Environmental Planning	
9442	12/09/2022	Plantrite	\$786.50
		Supply Plants - Parks	
9443	12/09/2022	Prestige Alarms	\$160.60
		Alarm Services For The City	
9444	12/09/2022	Prova Construction Pty Ltd	\$49,467.00

		Supply / Install Additional Power And Data For Reception Desks - New Council Reception Counter	
9445	12/09/2022	Pure Homes Pty Ltd Trading As B1 Homes	\$2,000.00
		Refund - Street & Verge Bond	
9446	12/09/2022	Quik Corp Pty Ltd	\$8,654.80
		150m Roll 3/8 Hose Supaslip - Parks	
9447	12/09/2022	Quinns Rock Bush Fire Brigade	\$348.00
		Whirly Bird X 2 For Sea Container - Fire Services	
9448	12/09/2022	RAC Motoring & Services Pty Ltd	\$298.00
		2 Call Outs - New Battery	
9449	12/09/2022	Rates Refund	\$337.52
9450	12/09/2022	Redfish Technologies Pty Ltd	\$9,433.16
		Bosch Dicontis Wired - Move to a Server - Council Chambers	
9451	12/09/2022	Reliable Fencing WA Pty Ltd	\$1,560.90
		Install Bollards - Heath Park	
9452	12/09/2022	Richgro	\$1,234.20
		Lawn Top Dress Mix - Parks	
9453	12/09/2022	Rates Refund	\$901.79
9454	12/09/2022	RW Quantity Surveyors	\$1,760.00
		Quantity Surveying Services - Kingsway Little Athletics Kiosk	
9455	12/09/2022	Safety And Rescue Equipment	\$18,612.00
		Community Buildings Inspections - Building Maintenance	
9456	12/09/2022	Rates Refund	\$3,714.33
9457	12/09/2022	School Sport Western Australia Incorporated	\$1,600.00
		Sponsorship - Participation Funding For 10 Members - The Cross Country Championships 26 - 29.08.2022 Adelaide	
		Sponsorship - Participation Funding For 3 Members - The 12 Years And Under AFL Girls State Championships 07.08.2022 Adelaide	
		Sponsorship - Participation Funding For 1 Member - The 10 - 12 Years Swimming Championships 19 - 23.08.2022 & 1 Member At The 13 - 19 Years Championships 15 - 20.08.2022 Brisbane	
9458	12/09/2022	Shaun Nannup	\$950.00
		Welcome To Country For Swearing In Ceremony Monday 5 September 2022	
9459	12/09/2022	Rates Refund	\$506.88
9460	12/09/2022	Sifting Sands	\$1,463.00
		Sand Cleaning - Thurleigh Park	
9461	12/09/2022	Sigma Chemicals	\$1,561.45
		Pool Chemicals - Aquamotion	
9462	12/09/2022	Skyline Landscape Services (WA)	\$29,135.60

		Clean Up Wanneroo Road - Wanneroo Arterials Portion 3 - Parks	
9463	12/09/2022	Slater-Gartrell Sports	\$539.00
		Replace Tennis Net - Spinifex Park - Parks	
9464	12/09/2022	Smartbuilt Perth Pty Ltd	\$161.87
		Pest Control Services For The City	
9465	12/09/2022	Smartsalary	\$5,557.96
		Payroll Deductions	
9466	12/09/2022	Softfallguys National	\$948.75
		Softfall Repairs - Various Locations - Parks	
9467	12/09/2022	Solution 4 Building Pty Ltd	\$28,153.05
		Progress Claim 1 - Warradale Clubrooms - Assets	
9468	12/09/2022	SPORTENG	\$1,730.30
		Design Development - Wanneroo Various Tennis Courts Facilities - Assets	
9469	12/09/2022	Sprayline Spraying Equipment	\$354.20
		Weathermate Windmeter WM300	
9470	12/09/2022	Stevie Holmes	\$84.90
		Hire Fee Refund	
9471	12/09/2022	Stiles Electrical & Communication Services Pty Ltd	\$7,745.16
		Progress Claim 2 - Wangara CCTV Upgrade	
9472	12/09/2022	Stiles Electrical & Communication Services Pty Ltd	\$41,275.65
		Progress Claim 4 - Site Establishment Automatic Gates And CCTV Various Sites - Assets	
9473	12/09/2022	StrataGreen	\$128.26
		Ox Tool Bag - Parks	
9474	12/09/2022	Superior Nominees Pty Ltd	\$1,438.80
		Playground Equipment Repairs - Various Locations - Parks	
9475	12/09/2022	Synergy	\$19,596.03
		Power Supplies For The City	
9476	12/09/2022	Synergy	\$552.96
		Power Supplies For The City	
9477	12/09/2022	Technology One Limited	\$2,156.00
		Spatial Consulting Services - ICT	
9478	12/09/2022	Terravac Vacuum Excavations Pty Ltd	\$3,376.16
		Location Of Services - Sewer Installation - Montrose Park Tennis Court - Upgrade Changeroom - Assets	
		Traffic Management - Traffic Management Plan - Marangaroo Drive and Girrawheen Avenue (Potholing)	
9479	12/09/2022	The Distributors Perth	\$159.20
		Confectionary - Kingsway	
9480	12/09/2022	The Poster Girls	\$357.50

		Flyer Distribution - Peregrinations Of A Citizen Botanist - Cultural Development	
9481	12/09/2022	The Trustee For The Wipes Australia Trust	\$1,518.22
		Gym Wipe Dispensers - Aquamotion	
9482	12/09/2022	Rates Refund	\$692.49
9483	12/09/2022	Thirty4 Pty Ltd	\$211.20
		Qnav - Monthly Subscription - July 2022	
9484	12/09/2022	Tim Eva's Nursery	\$814.00
		Tree Planting - Jacaranda - Parks	
9485	12/09/2022	Toll Transport Pty Ltd	\$1,050.30
		Courier Services For The City	
9486	12/09/2022	Toro Australia Group Sales Pty Ltd	\$3,235.38
		NSN Premium Tower Support - Carramar Golf Course 23.08.2019 - 22.08.2024	
9487	12/09/2022	Trailer Parts Pty Ltd	\$183.11
		Vehicle Spare Parts	
9488	12/09/2022	Triton Electrical Contractors Pty Ltd	\$594.00
		Irrigation Pump Works - Various Locations - Parks	
9489	12/09/2022	Trophy Shop Australia	\$109.60
		Employee Names Badges	
9490	12/09/2022	Truck Centre WA Pty Ltd	\$8,050.68
		Vehicle Spare Parts	
9491	12/09/2022	Turf Care WA Pty Ltd	\$219,598.98
		Golf Course Maintenance - Marangaroo & Carramar Golf - July & August 2022	
9492	12/09/2022	Two Rocks Volunteer Bush Fire Brigade	\$2,000.00
		Annual Contribution 2022 - Fire Services	
9493	12/09/2022	United Fasteners WA Pty Ltd	\$177.78
		Vehicle Spare Parts	
9494	12/09/2022	Valvoline (Australia) Pty Ltd	\$18,440.88
		Fuel & Grease - Optimum Choice - Stores Inventory	
9495	12/09/2022	Viva Energy Australia Pty Ltd	\$80,892.44
		Fuel Issues August 2022	
9496	12/09/2022	Vivian Simpson	\$360.00
		Vehicle Crossing Subsidy	
9497	12/09/2022	Vodafone Hutchinson Australia Pty Ltd	\$110.00
		SMS Charges - Emergency Services	
9498	12/09/2022	Wanneroo Electric	\$14,407.52
		Electrical Maintenance For The City	
9499	12/09/2022	Water Corporation	\$5,736.18
		Water Supplies For The City	
9500	12/09/2022	West Coast Turf	\$1,593.90
		Turfing Works For The City	
9501	12/09/2022	Rates Refund	\$1,169.27
9502	12/09/2022	Wilson Security	\$248.40
		Security Services 14.06.2022	
9503	12/09/2022	Workpower Incorporated	\$2,176.90



		Revegetation Site Maintenance - Halesworth Park	
9504	12/09/2022	Wow Group (WA) Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
9505	12/09/2022	Zetta Pty Ltd	\$64,993.52
		Network Managed Services - ICT	
9506	13/09/2022	Ms A Rauch	\$25.00
		Reimbursement - Trophy Plaque	
9507	13/09/2022	Ms C Buck	\$32.13
		Reimbursement - Event Equipment - AA Batteries & Letter Light Box	
		Reimbursement - Parking Fee - Tourism WA Awards Judges Briefing	
9508	13/09/2022	Ms C Rogers	\$15.14
		Reimbursement - Parking During Meeting With Legal Team	
9509	13/09/2022	Mr D Itzstein	\$21.04
		Reimbursement - Fuel - Card Expired.	
9510	13/09/2022	Ms G Plej	\$97.86
		Reimbursement - Clear Vinyl Tube To Repair Plant 96205. Accidentally Used My Personal Card	
		Reimbursement - Fit Timer To Tyre Pressure Monitor. Accidentally Used My Personal Card	
		Reimbursement - Repairs To Be Carried Out On Water Truck. Accidentally Used My Personal Mastercard.	
9511	13/09/2022	Mr H Singh	\$13.80
		Reimbursement - Refreshment Reimbursement (Conference Adelaide)	
9512	13/09/2022	Ms J Takarangi	\$42.52
		Reimbursement - Parking Fee - Economic Development Australia Event	
9513	13/09/2022	Cancelled	
9514	13/09/2022	Mr M Dickson	\$25.30
		Reimbursement - Business Hospitality	
9515	13/09/2022	Ms P Sonboli	\$342.00
		Reimbursement - Austswim Renewal	
9516	13/09/2022	Mr Q Song	\$10.83
		Reimbursement - USB And Parking Ticket For Report Submission To MRWA	
9517	13/09/2022	Mr R Ellyard	\$31.00
		Reimbursement - Parking Tickets At Department Of Transport	
9518	13/09/2022	Ms S Carracher	\$98.43
		Reimbursement - Employee Travel Expenses - Australasian Management Challenge	
9519	13/09/2022	Mr S Yang	\$20.99

		Reimbursement - Fuel Reimbursement For Work Site Visit	
9520	13/09/2022	Mr S Gilson	\$300.30
		Reimbursement - Purchased Items ( 3 Locks )	
9521	13/09/2022	Mr T Kotze	\$859.67
		Reimbursement - CA Membership Renewal Claim	
		Reimbursement - Claim Fuel Paid By Bank Card In Error	
9522	13/09/2022	Mr T Barker	\$60.28
		Reimbursement - Parking Fees & Travel Expenses	
9526	16/09/2022	Cancelled	
9527	16/09/2022	Cancelled	
9528	16/09/2022	Cancelled	
9529	16/09/2022	Cancelled	
9530	16/09/2022	Cancelled	
9565	19/09/2022	101 Residential Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
9566	19/09/2022	A2Z Sports Pty Ltd	\$1,629.99
		Badminton Feather Shuttlecocks - Kingsway	
9567	19/09/2022	ABN Residential WA Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
9568	19/09/2022	Acurix Networks Pty Ltd	\$9,348.90
		Monitoring, Licensing, Support, Category Based Content Filtering, Premium Portal And Unlimited Downloads September 2022 - ICT	
9569	19/09/2022	Air Liquide Australia	\$200.64
		Gas Bottle Rentals - Depot	
9570	19/09/2022	Alexander House of Flowers	\$520.00
		Large Floral Arrangement - E Shortland - Mayors Office	
		Large Floral Arrangement - M Davies - Mayors Office	
		Large Mixed Floral Wreaths - Vietnam Veterans Day - Mayors Office	
9571	19/09/2022	Rates Refund	\$939.33
9572	19/09/2022	Apex Eco Management International Pty Ltd	\$1,650.00
		Survey Lake Bottom Sediment Levels - Fleming Park - Parks	
9573	19/09/2022	Aquamaster Reticulation Services	\$786.50
		Retic Repairs - Berriman Drive - Parks	
9574	19/09/2022	ARM Marketing	\$544.50
		Advertising Services - Communications & Brand	
9575	19/09/2022	Aussie Natural Spring Water	\$45.00
		Bottled Water - Yanchep Hub	
9576	19/09/2022	Australasian Performing Right Association	\$1,016.72
		Licence Fees - Kingsway Stadium	

9577	19/09/2022	Australian Airconditioning Services Pty Ltd	\$45,587.19
		Airconditioning Maintenance For The City	
9578	19/09/2022	Australian Property Consultants	\$3,850.00
		Market Rent Assessment - Caravan Park Ground Lease - Property	
9579	19/09/2022	Autosmart North Metro Perth	\$719.40
		Floorsmart - Floor Cleaner - Fleet	
9580	19/09/2022	AV Truck Service Pty Ltd	\$1,353.63
		Vehicle Spare Parts	
9581	19/09/2022	Ball & Doggett Pty Ltd	\$311.96
		Paper Supplies - Print Room	
9582	19/09/2022	Benara Nurseries	\$264.55
		Supply Plants - Parks	
9583	19/09/2022	BGC Concrete	\$788.26
		Kerbmix - Various Locations - Engineering	
9584	19/09/2022	Bollog Design Group Ltd	\$825.00
		Professional Services - Wanneroo BMX Pearsall Upgrade - Roof Shelter For Kiosk - Assets	
9585	19/09/2022	Bridgestone Australia Limited	\$203.37
		Tyre Fitting Services	
9586	19/09/2022	Brownes Foods Operations Pty Limited	\$89.10
		Milk Deliveries For The City	
9587	19/09/2022	Bucher Municipal Pty Ltd	\$534.22
		Vehicle Spare Parts	
9588	19/09/2022	Bunzl Limited	\$647.33
		Toilet Tissue - Stores Inventory	
9589	19/09/2022	Car Care Motor Company Pty Ltd	\$240.90
		Vehicle Service - Fleet	
9590	19/09/2022	Cat Welfare Society Incorporated	\$7,370.00
		Daily Impound Fees - Community Safety	
9591	19/09/2022	Catherine Ellen Rogers (Barnes)	\$2,000.00
		Refund - Street & Verge Bond	
9592	19/09/2022	Chivas Enterprises Pty Ltd t/as Mayday Earthmoving	\$5,846.50
		Heavy Equipment Hire	
9593	19/09/2022	CK Maloney Surveying	\$9,581.00
		Feature And Contour Survey - Blackmore Avenue	
		Subsequent Monitor / Report Retaining - 30 & 34 Opportunity Street	
9594	19/09/2022	Clark Equipment Sales Pty Ltd	\$2,865.35
		Vehicle Spare Parts	
9595	19/09/2022	Claw Environmental	\$173.80
		Recycling - Polystyrene - Waste	
9596	19/09/2022	Cleanaway Equipment Services Pty Ltd	\$477.96
		Monthly Charge - Parts Washer - Fleet	
9597	19/09/2022	Coca Cola Amatil Pty Ltd	\$282.95
		Beverages - Kingsway Stadium	
9598	19/09/2022	Commissioner of Police	\$17.00

		Volunteer Checks	
9599	19/09/2022	Complete Office Supplies Pty Ltd	\$323.94
		Stationery For The City	
9600	19/09/2022	Contra-Flow Pty Ltd	\$886.60
		Traffic Management Services	
9601	19/09/2022	Contra-Flow Pty Ltd	\$730.13
		Traffic Management Services	
9602	19/09/2022	Corsign (WA) Pty Ltd	\$231.00
		6 Label ID's - Black Laser Etch - Tree & Conservation Maintenance	
9603	19/09/2022	Corsign (WA) Pty Ltd	\$6,833.17
		100 Signs - No Parking On Road Or Verge	
		Banding Tool, 100 Stickers & 20 Brackets	
		Street Name Plates	
9604	19/09/2022	Cossill & Webley Consulting Engineers	\$20,335.70
		Consulting Engineer - Linemarking Program - Various Locations	
		Consulting Engineer - Flynn Drive Duplication - Assets	
9605	19/09/2022	Cr Natalie Herridge	\$2,757.73
		Monthly Allowance	
9606	19/09/2022	Crown Lift Trucks	\$281.33
		Labour Charge - Fleet	
9607	19/09/2022	CS Legal	\$4,357.10
		Court Fees For The City	
9608	19/09/2022	CSP Group Pty Ltd	\$781.00
		Blower Backpack - Stores	
9609	19/09/2022	Daimler Trucks Perth	\$7,774.05
		Vehicle Service / Spare Parts	
9610	19/09/2022	DC Golf	\$98,012.50
		Commission Fees - Marangaroo & Carramar Golf Courses - August 2022 - Property Services	
9611	19/09/2022	Department of Planning, Lands and Heritage	\$5,815.00
		Application Fee Accepted - DAP/22/02308 - Lot 500 Kingsway & Lot 501 King David Boulevard Madeley - Application For A Child Care Centre	
9612	19/09/2022	Department of Treasury	\$7,527.84
		Unclaimed Money Reference No.109540 - Finance	
9613	19/09/2022	Direct Communications	\$74.80
		3M Cable - ICT	
9614	19/09/2022	DMC Cleaning	\$68,553.42
		Cleaning Services - Community Buildings South - Building Maintenance	
		Cleaning Services - Yanchep / Two Rocks District - Building Maintenance	
9615	19/09/2022	Double G (WA) Pty Ltd	\$19,589.31
		Multiple Sites - Irrigation Minor Repairs - Parks	

9616	19/09/2022	<a href="#">Dowsing Group Pty Ltd</a>	\$110,125.84
		Lay Pathways - Bluewater Drive & Ioppolo Court - Engineering	
		Concrete Works - Church Street - Wanneroo Road To Taywood Drive - Assets	
		Lay Pathways & Ramps - Marmion Avenue - Assets	
9617	19/09/2022	<a href="#">Drainflow Services Pty Ltd</a>	\$18,320.50
		Sweeping / Drain Cleaning - Various Locations	
9618	19/09/2022	<a href="#">Drovers Vet Hospital Pty Ltd</a>	\$200.33
		Veterinary Services	
9619	19/09/2022	<a href="#">Elizabeth Sullivan</a>	\$2,000.00
		Refund - Street & Verge Bond	
9620	19/09/2022	<a href="#">Ellenby Tree Farms</a>	\$3,061.00
		Supply Plants - Parks	
9621	19/09/2022	<a href="#">Emerge Associates</a>	\$8,800.00
		Masterplan - Addison Park	
		Splendid Park Cycling Facility - Balance Of Contract	
9622	19/09/2022	<a href="#">Environmental Industries Pty Ltd</a>	\$184,820.48
		Landscape Maintenance For The City	
9623	19/09/2022	<a href="#">Ergolink</a>	\$340.25
		1 Delta High Back Office Chair - Fleet Maintenance	
9624	19/09/2022	<a href="#">Fairway Building trading as Total Fitouts</a>	\$2,000.00
		Refund - Street & Verge Bond	
9625	19/09/2022	<a href="#">Fleet Network</a>	\$356.90
		Input Tax Credits – 30.08.2022 & 13.09.2022 - Finance	
9626	19/09/2022	<a href="#">Gen Connect Pty Ltd</a>	\$948.20
		Generator Repairs - Ashby Operations Centre	
9627	19/09/2022	<a href="#">Geoff's Tree Service Pty Ltd</a>	\$10,177.75
		Pruning Works - Various Locations	
9628	19/09/2022	<a href="#">GJ Woodard</a>	\$243.55
		Keyholder Payments	
9629	19/09/2022	<a href="#">Green Options Pty Ltd</a>	\$6,397.36
		Rotary Mowing - Wanneroo Parks - Parks	
9630	19/09/2022	<a href="#">Green Workz Pty Ltd</a>	\$1,001.00
		Green Machine Liquid Fertiliser - Parks	
9631	19/09/2022	<a href="#">Greens Hiab Service</a>	\$792.00
		Hiab Hire - AFL Goal Relocation	
9632	19/09/2022	<a href="#">Gymcare</a>	\$646.11
		Repair Gym Equipment - Aquamotion	
9633	19/09/2022	<a href="#">Hays Personnel Services</a>	\$1,735.03
		Casual Labour For The City	
9634	19/09/2022	<a href="#">Heatley Sales Pty Ltd</a>	\$520.03
		Vehicle Spare Parts	
9635	19/09/2022	<a href="#">Hickey Constructions Pty Ltd</a>	\$620.40

		Remove & Reposition Capping - Peter Turner Park	
9636	19/09/2022	Hitachi Construction Machinery Pty Ltd	\$141.75
		Vehicle Spare Parts	
9637	19/09/2022	Home Group WA Pty Ltd	\$4,458.71
		Refund - Building Application - System Error - Application Overdue	
		Refund - Street & Verge Bonds	
9638	19/09/2022	Homebuyers Centre	\$4,000.00
		Refund - Street & Verge Bonds	
9639	19/09/2022	Horizon West Landscape & Irrigation Pty Ltd	\$6,380.00
		Slashing & Spraying - Old Nursery	
9640	19/09/2022	Hydroquip Pumps	\$38,185.84
		Irrigation Pump Works - Various Locations - Parks	
9641	19/09/2022	Ideal Homes Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
9642	19/09/2022	Imagesource Digital Solutions	\$429.00
		Installation Into Lightbox - Aquamotion Reception	
9643	19/09/2022	Indoor Gardens Pty Ltd	\$297.00
		Plant Hire - Civic Centre	
9644	19/09/2022	Integrity Industrial Pty Ltd	\$7,954.65
		Casual Labour For The City	
9645	19/09/2022	Interfire Agencies Pty Ltd	\$976.98
		Fire Boots & Particulate Filters - Fire Services	
9646	19/09/2022	Iron Mountain Australia Group Pty Ltd	\$260.21
		Document Management Services - IM	
9647	19/09/2022	Ixom Operations Pty Ltd	\$215.51
		Pool Chemicals - Aquamotion	
9648	19/09/2022	J Blackwood & Son Ltd	\$6,482.54
		Gloves, Rakes & Face Shields - Store Inventory	
9649	19/09/2022	Kate Skelton	\$61.65
		Refund - Building Application - Withdrawn	
9650	19/09/2022	Kerb Direct Kerbing	\$22,331.25
		Kerbing - Highclere Boulevard & Kelly Road	
9651	19/09/2022	Kinetic IT Pty Ltd	\$4,013.90
		Security Services Proposal - Forcefield Risk Assessment - ICT	
9652	19/09/2022	Konica Minolta Business Solutions Australia Pty Ltd	\$19,916.50
		Supply & Install Print Machine - ICT	
9653	19/09/2022	Kyocera Document Solutions	\$3,308.80
		Valet Charges - ICT	
9654	19/09/2022	La Vida Australia Pty Ltd	\$3,193.77
		Refund - 486809 - System Error	
9655	19/09/2022	Landscape Elements	\$529.12

		Landscape Maintenance - Kennerton Park - Parks	
9656	19/09/2022	LD Total	\$245,420.79
		Landscape Maintenance For The City	
9657	19/09/2022	Les Mills Asia Pacific	\$752.16
		Les Mills License - Fitness Classes - Aquamotion	
9658	19/09/2022	Logo Appointments	\$7,625.10
		Casual Labour For The City	
9659	19/09/2022	Mandalay Technologies Pty Ltd	\$3,798.30
		Replacement Touch Screen - Weighbridge - Waste	
9660	19/09/2022	Mastec Australia Pty Ltd	\$1,195.92
		120 Yellow Bin Lids - Waste	
9661	19/09/2022	Materon Investments WA Pty Ltd	\$1,450.00
		Refund - Street & Verge Bond	
9662	19/09/2022	Maureen McAllister	\$1,000.00
		Refund - Street & Verge Bond	
9663	19/09/2022	Maxxia Pty Ltd	\$1,151.44
		Input Tax Credits For Salary Packaging - July 2022	
9664	19/09/2022	Meter Office	\$53.90
		Stationery Supplies - Library Services	
9665	19/09/2022	Metrostrata Developments	\$2,100.00
		Refund - Street & Verge Bond	
9666	19/09/2022	MGC Civil	\$153.00
		Refund - Out Of Hours Noise Management Plan Application - No Out Of Hours Work	
9667	19/09/2022	Michael Page International (Australia) Pty Ltd	\$1,977.99
		Casual Labour For The City	
9668	19/09/2022	Mindarie Regional Council	\$128,256.83
		Refuse Disposal For The City	
9669	19/09/2022	Monica Hunt	\$2,000.00
		Refund - Street & Verge Bond	
9670	19/09/2022	Mr Jemima Stirling	\$60.00
		Dog Registration Refund - Deceased	
9671	19/09/2022	Mr Trent Mullumby	\$1,000.00
		Refund - Street & Verge Bond	
9672	19/09/2022	Mrs Alison Rancatore	\$150.00
		Dog Registration Refund - Sterilised	
9673	19/09/2022	Rates Refund	\$6,030.00
9674	19/09/2022	Ms Peggy Brown	\$145.00
		Keyholder Payments	
9675	19/09/2022	Natural Area Holdings Pty Ltd	\$4,767.94
		Weed Control - Golfview Park	
9676	19/09/2022	Navman Wireless Australia Pty Ltd	\$192.50
		Deinstall GPS - WN 33864 - Fleet Assets	
9677	19/09/2022	Rates Refund	\$1,116.42
9678	19/09/2022	Nicholas Price	\$25.00



		Refund - Copies Of Plans - Not Available	
9679	19/09/2022	Nutrien Ag Solutions Limited	\$49.72
		Knapsack Trigger Assembly - Parks	
9680	19/09/2022	Octagon Lifts Pty Ltd	\$638.00
		Bi-Annual Service - Civic Centre - Building Maintenance	
9681	19/09/2022	Office Cleaning Experts	\$54,147.97
		Cleaning Services For The City	
9682	19/09/2022	On Tap Plumbing & Gas Pty Ltd	\$644.26
		Plumbing Maintenance For The City	
9683	19/09/2022	On Tap Plumbing & Gas Pty Ltd	\$1,295.92
		Plumbing Maintenance For The City	
9684	19/09/2022	Paperbark Technologies Pty Ltd	\$1,120.00
		Arboricultural Reports - Church Street & Harewood Place - Conservation	
9685	19/09/2022	Parker Black & Forrest	\$571.16
		Locking Services For The City	
9686	19/09/2022	Parks & Leisure Australia	\$242.00
		Registration - WA Playspace Technical Tour - North - 08.09.2022 - 1 Member Community Facilities	
9687	19/09/2022	Rates Refund	\$127.75
9688	19/09/2022	Paywise Pty Ltd	\$85.96
		Input Tax Credits - August 2022	
9689	19/09/2022	Perth Office Equipment Repairs	\$319.00
		Sharpen Guillotine Blade - Print Room	
9690	19/09/2022	Peter & Catherine McPhan	\$2,000.00
		Refund - Street & Verge Bond	
9691	19/09/2022	Planning Institute of Australia Limited	\$70.00
		Registration - State Conference Study Tour - 1 Member Strategic Land Use Planning	
9692	19/09/2022	Prestige Alarms	\$80,954.30
		Alarm / CCTV Services For The City	
9693	19/09/2022	Pure Homes Pty Ltd Trading As B1 Homes	\$1,458.59
		Refund - Street & Verge Bond	
9694	19/09/2022	Pure Homes Pty Ltd Trading As B1 Homes	\$4,000.00
		Refund - Street & Verge Bonds	
9695	19/09/2022	Quinns Rock Bush Fire Brigade	\$980.00
		Reimbursement - Washing Machine Quinns Station	
9696	19/09/2022	RAC Motoring & Services Pty Ltd	\$203.00
		Call Out - Flat Battery - WN 34313	
		Call Out - Towing Service - WN 33567	
9697	19/09/2022	Ralph Beattie Bosworth	\$4,345.00
		Surveying Consultancy - Warradale Clubrooms Upgrade - Assets	
9698	19/09/2022	Reliable Fencing WA Pty Ltd	\$9,719.70
		Fencing / Gate Repairs - Various Locations - Parks	
9699	19/09/2022	Richards Mining Services Pty Ltd	\$1,010.00

		Training - HR License Package Automatic - 1 Member Fleet Maintenance	
9700	19/09/2022	Roads 2000	\$105,417.03
		Granit Asphalt Supply - Engineering	
		Progress Claim 2 - Road Works - Highclere Boulevard - Assets	
		Progress Claim 1 - Road Works - Kelly Road - Assets	
		Progress Claim 3 - Road Works - Church Street - Assets	
9701	19/09/2022	Rochelle Gismondi	\$2,000.00
		Refund - Street & Verge Bond	
9702	19/09/2022	Rory O'Connor – Consultant Anthropologist	\$16,500.00
		Approval Process And Consultation - Aboriginal Heritage Place	
9703	19/09/2022	Safety And Rescue Equipment	\$4,730.00
		2 Location Plan Signs - Dalvik Park Pavilion	
		2 Mandatory Information Signs - Belhaven Park Sports Amenities	
		Fragile Sign - Splendid Park Pavilion	
		Inspection Of CoW AOC & Civic Centre	
9704	19/09/2022	Safety World	\$59.40
		Uniform Issue - Waste Employee	
9705	19/09/2022	Rates Refund	\$249.35
9706	19/09/2022	Sherwood Flooring Pty Ltd	\$2,750.00
		Marking Volleyball Courts X 2 - Kingsway	
9707	19/09/2022	Sifting Sands	\$4,063.51
		Sand Cleaning - Various Locations - Parks	
9708	19/09/2022	Sigma Chemicals	\$1,518.00
		Pool Chemicals - Aquamotion	
9709	19/09/2022	SJ McKee Maintenance Pty Ltd	\$299.00
		Repair Retic - Bundeena Boulevard - Waste	
9710	19/09/2022	Skyline Landscape Services (WA)	\$1,697.15
		Clean Up Of Clubhouse Lane Gngara - Parks	
9711	19/09/2022	Smartsalary	\$472.32
		Input Tax Credits August 2022	
9712	19/09/2022	Softfallguys National	\$2,040.50
		Repair Softfall - Various Locations - Parks	
9713	19/09/2022	SSB Pty Ltd	\$4,039.99
		Refund - Building Application - Duplicate Payment	
		Refund - Street & Verge Bond	
9714	19/09/2022	SSB Pty Ltd	\$5,157.25
		Refund - Building Applications - Approved Over Statutory Time Frame	
		Refund - Street & Verge Bonds	
9715	19/09/2022	St John Ambulance Western Australia Ltd	\$36.75

		Training - CPR - 1 Member Community Facilities	
9716	19/09/2022	Statewide Pump Services	\$616.00
		Service Pump - Quinns Rocks Storm Water Pumps	
9717	19/09/2022	Stats WA Pty Ltd	\$5,516.50
		Geotechnical Assessment - Yellagonga Path	
9718	19/09/2022	Stewart & Heaton Clothing Company Pty Ltd	\$551.04
		Uniforms - Community Safety Officers	
9719	19/09/2022	Sunny Industrial Brushware	\$1,119.26
		Various Brooms - Stores Inventory	
9720	19/09/2022	Superior Nominees Pty Ltd	\$2,206.53
		Playground Equipment Repairs - Various Locations - Parks	
9721	19/09/2022	Synergy	\$616,995.45
		Power Supplies For The City	
9722	19/09/2022	Synergy	\$497.66
		Power Supplies For The City	
9723	19/09/2022	Synergy	\$824.11
		Power Supplies For The City	
9724	19/09/2022	Tamala Park Regional Council	\$13,218.83
		GST Payable For August 2022 Pursuant To Section 153 B Of Agreement.	
9725	19/09/2022	Tangent Nominees Pty Ltd (Atf The Summit Homes Group Trust)	\$146.00
		Refund - Written Planning Advice - Lot Not Yet Created	
9726	19/09/2022	The Royal Life Saving Society Australia	\$330.00
		Swim School Digital Certificates 2022 - 2023	
9727	19/09/2022	The Social Room WA	\$2,904.00
		Social Media Management For Discover Wanneroo	
9728	19/09/2022	Thirty4 Pty Ltd	\$233.20
		Monthly Subscription - Qnav 01.07.2022 - 30.06.2023 - Community Safety	
9729	19/09/2022	TJ Depiazzi & Sons	\$40,682.29
		Bush Land Mulch - Various Locations - Parks	
9730	19/09/2022	Toll Transport Pty Ltd	\$243.25
		Courier Services	
9731	19/09/2022	Toolmart	\$600.50
		Tool Purchases - Fleet Maintenance	
9732	19/09/2022	Totally Workwear Joondalup	\$197.90
		PPE Issues - Safety Boots - Compliance	
9733	19/09/2022	Triton Electrical Contractors Pty Ltd	\$858.00
		Electrical Works - Various Locations - Parks	
9734	19/09/2022	Two Rocks Volunteer Bush Fire Brigade	\$4,075.00
		Annual Contribution 2022	

		Reimbursement - Recovery Tracks	
9735	19/09/2022	Ventura Home Group Pty Ltd	\$5,280.78
		Refund - Building Application - Rejected	
		Refund - Street & Verge Bonds	
		Refund - Verge Licence - Rejected	
9736	19/09/2022	Veolia Recycling & Recovery Pty Ltd	\$5,566.46
		Waste Management - Waste Services	
9737	19/09/2022	Vocus Communications	\$581.90
		NBN Connection For Wire Track - YTRAC	
9738	19/09/2022	Vodafone Hutchinson Australia Pty Ltd	\$242.88
		SMS Charges - Community Safety	
9739	19/09/2022	WA Garage Doors Pty Ltd	\$2,673.00
		Door Repairs - Two Rocks Volunteer Fire Station	
9740	19/09/2022	WA Limestone Company	\$1,964.58
		Limestone Products - Assets	
9741	19/09/2022	Wanneroo Central Bushfire Brigade	\$4,897.20
		Reimbursement - Shipping Container	
9742	19/09/2022	Wanneroo Electric	\$21,112.71
		Electrical Maintenance For The City	
9743	19/09/2022	Water Corporation	\$34,669.78
		Water Supplies For The City	
9744	19/09/2022	Water Corporation	\$1,042.50
		Water Supplies For The City	
9745	19/09/2022	West Coast Turf	\$31,534.25
		Lay Turf - Addison Park - Parks	
9746	19/09/2022	West-Sure Group Pty Ltd	\$295.86
		Cash Collection Services - August 2022	
9747	19/09/2022	Western Australian Local Government Association	\$3,190.00
		Training - Introduction To Waste - 5 Members Waste Services	
9748	19/09/2022	Western Irrigation Pty Ltd	\$502.64
		Irrigation Supplies - Parks	
9749	19/09/2022	WEX Australia Pty Ltd	\$1,456.77
		Fuel Issues - Fleet Assets	
9750	19/09/2022	William Buck Consulting (WA) Pty Ltd	\$4,083.75
		Internal Audit Services	
9751	19/09/2022	Wirtgen Australia	\$408.88
		Vehicle Spare Parts	
9752	19/09/2022	Wirtgen Australia	\$84.03
		Vehicle Repairs	
9753	19/09/2022	Workpower Incorporated	\$363.00
		Supply Plants - Parks	
9754	19/09/2022	Wrenoil	\$22.00
		Oil Waste Disposal Administration & Compliance Fees	
9755	19/09/2022	Your Home Builder WA	\$10,000.00
		Refund - Street & Verge Bonds	
9758	23/09/2022	Advanteering - Civil Engineers	\$917,294.80

		Progress Claim 4 - Splendid Park Cycling Track Upgrade - Assets	
9762	27/09/2022	101 Residential Pty Ltd	\$5,528.86
		Refund - Development Application - Submitted Before Titles Have Been Issued	
		Refund - Street & Verge Bonds	
9763	27/09/2022	360 Environmental Pty Ltd	\$4,367.00
		Professional Services - 5501 Yellagonga Shared Path ASS Investigation August 2022	
9764	27/09/2022	ABN Residential WA Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
9765	27/09/2022	Acclaimed Catering	\$4,251.50
		Catering - Childhood & Youth Services Event - 07.09.2022	
9766	27/09/2022	Action Glass & Aluminium	\$2,343.00
		Replace Leaking Window - Two Rocks Child Health Centre	
9767	27/09/2022	Activtec Solutions	\$203.50
		Attended Site And Completed Inspection For Repairs On Medical Equipment – Mobile Patient Hoist - Aquamation	
9768	27/09/2022	Annette Dawson	\$22.00
		Refund - Overpayment - Food Notification Fee	
9769	27/09/2022	Atlas Dry Cleaners	\$172.37
		Drycleaning - Trees & Conservation 01 - 31.08.2022	
9770	27/09/2022	Atlas Dry Cleaners	\$1,079.54
		Dry Cleaning - Fleet Workshop	
9771	27/09/2022	Atom Supply	\$758.23
		Safety Gloves - Stores Inventory	
9772	27/09/2022	Australian Airconditioning Services Pty Ltd	\$2,998.95
		Ashby Operations Centre - Admin Building 3 - Building Maintenance	
9773	27/09/2022	Australian Taxation Office	\$557,861.00
		Payroll Deductions	
9774	27/09/2022	Aveling Homes Pty Ltd	\$6,949.50
		Refund - Street & Verge Bonds	
9775	27/09/2022	Baileys Fertilisers	\$419.10
		Green Plus 20L - Parks	
9776	27/09/2022	Ball & Doggett Pty Ltd	\$365.64
		Paper Supplies - Print Room	
9777	27/09/2022	Bee Advice	\$100.00
		Remove Bees - Kingsway Dog Park	
9778	27/09/2022	Better Pets and Gardens Wangara	\$594.48
		Supplies - Animal Care Centre	
9779	27/09/2022	BGC Concrete	\$300.08
		Kerbmix - Beachside Parade	
9780	27/09/2022	BGC Residential Pty Ltd	\$73.00

		Refund - Written Planning Advice Request - Withdrawn	
9781	27/09/2022	Blueprint Homes (WA) Pty Ltd	\$2,299.56
		Refund - Building Application - Cancelled	
		Refund - Building Application - Merchant Fee - System Error	
		Refund - Street & Verge Bond	
9782	27/09/2022	Bring Couriers	\$3,228.59
		Courier Services - Health & Compliance	
9783	27/09/2022	Brownes Foods Operations Pty Limited	\$342.35
		Milk Deliveries For The City	
9784	27/09/2022	Bucher Municipal Pty Ltd	\$7,273.92
		Vehicle Spare Parts	
9785	27/09/2022	Cabcharge	\$1,460.17
		Cabcharge Charges	
9786	27/09/2022	Cameron Chisholm & Nicol (WA) Pty Ltd	\$687.50
		Design Review Services - Panel Member	
9787	27/09/2022	Canning & Associates Cost Consulting Pty Ltd	\$3,850.00
		Cost Planning Services - Dordaak Kepap Library & Youth Innovation Hub - Assets	
9788	27/09/2022	Car Care Motor Company Pty Ltd	\$4,298.80
		Vehicle Services	
9789	27/09/2022	Carol Foley	\$200.00
		Welcome To Country - 2022 School Leadership Program Showcase Evening	
9790	27/09/2022	Carramar Resources Industries	\$45.67
		Disposal Of Materials - Engineering	
9791	27/09/2022	Rates Refund	\$2,825.19
9792	27/09/2022	Chivas Enterprises Pty Ltd t/as Mayday Earthmoving	\$2,502.50
		Multi Roller Hire - Quinns - Assets	
9793	27/09/2022	Christian Revival Church Perth (CRC) Inc	\$4,702.50
		Childhood And Youth Services - Contractor Expenses	
9794	27/09/2022	City of Stirling	\$33,976.54
		Long Service Leave Recoup - Former Employee	
9795	27/09/2022	Cleanaway Operations Pty Ltd	\$1,650.00
		Refuse Collection - Industrial Wash Waste - Fleet	
9796	27/09/2022	Coastal Navigation Solutions	\$346.50
		Replace Bolts & Poles - Gary Meinck Park	
9797	27/09/2022	Coates Hire Operations Pty Ltd	\$207.13
		Equipment Hire - Toilet - Kennerton Park - Projects	
9798	27/09/2022	Coca Cola Amatil Pty Ltd	\$362.66
		Beverages - Kingsway Stadium	
9799	27/09/2022	Complete Office Supplies Pty Ltd	\$354.44
		Stationery Purchases	



9800	27/09/2022	Contra-Flow Pty Ltd	\$45,918.04
		Traffic Management Services	
9801	27/09/2022	Contra-Flow Pty Ltd	\$357.50
		Traffic Management Services	
9802	27/09/2022	Corsign (WA) Pty Ltd	\$1,393.78
		Street Name Plates	
9803	27/09/2022	Cr Glynis Parker	\$173.31
		Travel Expense Claim – August 2022	
9804	27/09/2022	CR Kennedy & Co Pty Ltd	\$220.00
		Vehicle Spare Parts	
9805	27/09/2022	Dale Alcock Homes Pty Ltd	\$8,000.00
		Refund - Street & Verge Bond	
9806	27/09/2022	David Roy Cull	\$264.00
		Treated Bees - St Andrews Park - Parks	
9807	27/09/2022	Deans Auto Glass	\$605.00
		Supply & Fit Windscreen - WN 34208 - Fleet	
9808	27/09/2022	Department of Mines, Industry Regulation & Safety	\$109,517.40
		Building Service Levy - August 2022 - Finance	
9809	27/09/2022	Department of Planning, Lands and Heritage	\$5,815.00
		Application Fee Accepted - Application: Josh Watson - Planning Solutions - Reference: DAP/22/02320 - Address: Lot 2495 (7) Cheriton Drive Carramar	
9810	27/09/2022	Department of the Premier and Cabinet	\$566.40
		Gazette Advertising - Fire Mitigation Notice - Fire Services	
9811	27/09/2022	Department of Transport	\$1,090.60
		Vehicle Ownership Search - Disclosure Of Information Fees - Community Safety	
9812	27/09/2022	Diplomatik Pty Ltd	\$1,416.03
		Casual Labour	
9813	27/09/2022	DMC Cleaning	\$74,207.46
		Cleaning Services For The City	
9814	27/09/2022	Dowsing Group Pty Ltd	\$12,051.94
		Concrete Works - Install Crossover - Ashley Avenue	
9815	27/09/2022	Drainflow Services Pty Ltd	\$11,086.95
		Drain Clearing - Oldham Way	
		Scope Of Works: Supply And Install 2 X Combo Side Entry Pits	
		Sweeping Works - Cornflower Road, Eglinton	
9816	27/09/2022	Edge People Management	\$4,105.67
		Case Management Return To Work Monitoring And Job Dictionaries	
		Ergonomic Assessments - Injury Management	
9817	27/09/2022	Element Advisory Pty Ltd	\$2,986.50



		Local Heritage Framework - Cultural Development	
9818	27/09/2022	Environmental Industries Pty Ltd	\$87,621.23
		Landscape Maintenance Works	
9819	27/09/2022	Ergolink	\$2,084.50
		4 Office Chairs - Community Safety	
		Office Chair - ICT	
9820	27/09/2022	Erica Joy Bentel	\$180.00
		Books - Erica Bental Author Talk - Children's Book Week	
9821	27/09/2022	Flick Anticimex Pty Ltd	\$915.55
		Sanitary Waste Services	
9822	27/09/2022	Foxfish Pty Ltd t/as Binley Fencing	\$456.17
		Temporary Fencing - Carnaby Rise Primary School	
9823	27/09/2022	Fusion Applications Pty Ltd	\$3,753.90
		Oracle Systems Accounting Financials Support - Dominic Aykara	
9824	27/09/2022	Fusion Applications Pty Ltd	\$6,682.50
		Consulting Fees - OISC Architecture Integration	
9825	27/09/2022	Galleria Toyota	\$431.65
		On Road Costs - Vehicle Purchase - WN 34620 - Fleet Assets	
9826	27/09/2022	Gen Connect Pty Ltd	\$786.24
		Asset Type Generators - Service Level Annual Service - Building Maintenance	
9827	27/09/2022	Geoff's Tree Service Pty Ltd	\$77,636.71
		Pruning Services For The City	
9828	27/09/2022	Global Marine Enclosures Pty Ltd	\$2,605.74
		Winter Maintenance: August 2022 - Coastal Projects	
9829	27/09/2022	Greens Hiab Service	\$330.00
		Crane Hire - Rugby Posts - Kingsway - Parks	
9830	27/09/2022	Halpd Pty Ltd Trading As Affordable Living Homes	\$8,000.00
		Refund - Street & Verge Bonds	
9831	27/09/2022	Heatley Sales Pty Ltd	\$96.66
		Vehicle Spare Parts	
9832	27/09/2022	Hickey Constructions Pty Ltd	\$5,865.20
		Limestone Repairs - Hainsworth Park	
		Limestone Wall Removal - Hainsworth Park	
		Repair Capping - Cylinders Park	
		Repair Leak In Top Lake Fill Pond Wall - Discovery Park - Parks	
		Supply / Install Limestone Plinths - Hudson Park, Liddell Park & Ian Robbins Parks	
9833	27/09/2022	Hitachi Construction Machinery Pty Ltd	\$380.74
		Vehicle Spare Parts	

9834	27/09/2022	Home Group WA Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
9835	27/09/2022	Homebuyers Centre	\$8,000.00
		Refund - Street & Verge Bond	
9836	27/09/2022	Horizon West Landscape & Irrigation Pty Ltd	\$7,700.00
		Planting Works - Jindalee Foreshore	
9837	27/09/2022	Hose Right	\$503.33
		Vehicle Hoses - Fleet	
9838	27/09/2022	Hydroquip Pumps	\$181.50
		Investigate Water Meter Fault - Gumblossom Park	
9839	27/09/2022	Image Bollards	\$1,127.50
		Replace Damaged Bollard - Yanchep Surf Club - Engineering	
9840	27/09/2022	Imagesource Digital Solutions	\$555.50
		Install Graphics - Ford Rangers - Fleet Assets	
9841	27/09/2022	Insight Urbanism	\$440.00
		Design Review Panel - Sitting Member	
9842	27/09/2022	Integrity Industrial Pty Ltd	\$29,754.25
		Casual Labour	
9843	27/09/2022	Intelife Group	\$25,977.97
		BBQ Maintenance - August 2022	
		Cleaning Services - Ashby Operations Centre	
9844	27/09/2022	Interfire Agencies Pty Ltd	\$608.30
		Respirator Filter Cartridges - Fire Services	
9845	27/09/2022	Isentia Pty Ltd	\$3,575.00
		Media Service Fees - Communications & Brands	
9846	27/09/2022	J Blackwood & Son Ltd	\$4,926.72
		Tool Purchases, Uniform Issues And Stores Inventory Stock	
9847	27/09/2022	James Bennett Pty Ltd	\$84.06
		Book Stock - Libraries	
9848	27/09/2022	Jeffery Electronics	\$12,793.00
		21 X 4GL Cellular Modems - Facilities	
9849	27/09/2022	Kinetic IT Pty Ltd	\$48,225.65
		Vulnerability Management December 2021 - April 2022	
9850	27/09/2022	Kleenit	\$8,273.21
		Graffiti Removal For The City	
		Playground Surface Cleaning - Forestay Park - Parks	
9851	27/09/2022	Landgate	\$817.80
		Land Enquiries For The City	
9852	27/09/2022	Landscape and Maintenance Solutions Pty Ltd	\$1,914.00
		Planting & Vegetation Removal - Alkimos - Parks	

		Tubestock Planting - Dorrigo & Kalbarri Park - Parks	
9853	27/09/2022	LD Total	\$935.00
		Landscape Maintenance - Ocean Drive Quinns Rocks	
9854	27/09/2022	LGISWA	\$305.80
		Insurance - Endorsement Period 30/06/2012 To 30/06/2013 - Performance Based Adjustment May 2022	
9855	27/09/2022	Ligna Construction	\$28,842.00
		Jindalee Foreshore Rock Pitching - Parks	
9856	27/09/2022	Major Motors	\$264.84
		Vehicle Spare Parts	
9857	27/09/2022	Major Motors	\$1,161.37
		Vehicle Service	
9858	27/09/2022	Marketforce Pty Ltd	\$8,323.74
		Advertising Services	
9859	27/09/2022	Materon Investments WA Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
9860	27/09/2022	Maxxia Pty Ltd	\$796.56
		Maxxia ITC For Salary Packaging - August 2022	
9861	27/09/2022	Metrocount	\$5,109.50
		Traffic Counter - Traffic Services	
9862	27/09/2022	Millennium Cleaning (WA) Pty Ltd	\$635.53
		Cleaning Services For The Month Of September 2022 - YTRAC - Place Management	
9863	27/09/2022	Mindarie Regional Council	\$52,760.53
		Refuse Disposal - Waste	
9864	27/09/2022	Mitalben Patel	\$250.00
		Hire Fee Refund	
9865	27/09/2022	Mr Benjamin Rowley	\$360.00
		Vehicle Crossing Subsidy	
9866	27/09/2022	Mr George Dritsas	\$1,000.00
		Refund - Street & Verge Bond	
9867	27/09/2022	Mr Jack Ley (Kok Jun Ley)	\$150.00
		Dog Registration Refund - Sterilised	
9868	27/09/2022	Mr Philip Shaw	\$1,000.00
		Refund - Street & Verge Bond	
9869	27/09/2022	Mrs Andrea Potts	\$150.00
		Dog Registration Refund - Sterilised	
9870	27/09/2022	Rates Refund	\$3,384.96
9871	27/09/2022	My Homes WA	\$2,000.00
		Refund - Street & Verge Bond	
9872	27/09/2022	Navman Wireless Australia Pty Ltd	\$304.15
		Install GPS & Keypad 95887	
		Solar Tracker Subscription GPS CCTV Trailer - Stores	
9873	27/09/2022	On Tap Plumbing & Gas Pty Ltd	\$18,055.14

		Plumbing Maintenance For The City	
9874	27/09/2022	Oracle Corporation Australia Pty Ltd	\$1,432.70
		Oracle Integration Cloud Service - Usage Billing 01.06.2022 - 30.06.2022	
9875	27/09/2022	Otium Planning Group Pty Ltd	\$12,287.00
		Payment 3: Completion Of Phase 6 (Draft Data And Analysis) - Clarkson Library Facility Management Plan	
9876	27/09/2022	Rates Refund	\$132.67
9877	27/09/2022	Paperbark Technologies Pty Ltd	\$1,185.00
		Annual Tree Inspections - Kingsway Cricket Club - Conservation	
9878	27/09/2022	Pavement Analysis Pty Ltd	\$3,630.00
		Traffic Control - Profile Coring - St Stephens Crescent & Waldburg Drive	
		Inspection And Assessment Of Road Rehabilitation - St Stephens Crescent And Waldburg Dr Tapping	
9879	27/09/2022	Perth Heavy Tow	\$330.00
		Transport Mower - Celebration Park To Depot	
9880	27/09/2022	Perth Patio Magic Pty Ltd	\$1,000.00
		Refund - Street & Verge Bond	
9881	27/09/2022	Peter's Bus Charters	\$550.00
		Bus Hire - Community Tour 07.09.2022 - Waste	
9882	27/09/2022	Prestige Alarms	\$31,085.45
		Alarm / CCTV Services For The City	
9883	27/09/2022	Print Smart Online Pty Ltd	\$1,199.06
		Printing - Direct Debit Request Books - Aquamotion	
		Printing - Membership Agreement Books - Aquamotion	
9884	27/09/2022	Priority 1 Fire & Safety Pty Ltd	\$385.00
		Training - Breathing Apparatus - Aquamotion Staff	
9885	27/09/2022	Reliable Fencing WA Pty Ltd	\$22,710.45
		Fencing Repair - Poinciana Park - Conservation	
		Install Gate & Adjust Hinges - Discovery Park - Parks	
		Installation Of Rural Fencing - Poinciana Park - Assets	
		Repair Fencing & Gate - Yanchep Community Centre	
9886	27/09/2022	Road & Traffic Services	\$1,441.00
		Install Pavement Markings - Flynn Drive And Old Yanchep Road	
9887	27/09/2022	Rogers Axle & Spring Works Pty Ltd	\$701.80
		Vehicle Spare Parts	
9888	27/09/2022	Rates Refund	\$9,319.59
9889	27/09/2022	Saba Rahi	\$80.00

		Refund - Mayoral Election - Withdrawn	
9890	27/09/2022	Safety World	\$710.60
		Staff Uniforms - Engineering & Waste	
9891	27/09/2022	Shred-X	\$592.66
		Shredding Services For The City	
9892	27/09/2022	SJ McKee Maintenance Pty Ltd	\$1,245.00
		Repair Works - Various Locations - Waste	
9893	27/09/2022	Skyline Landscape Services (WA)	\$313.50
		Pruning Shrubs - Inverell Gardens / Golf Links Drive - Parks	
9894	27/09/2022	Skyline Landscape Services (WA)	\$15,641.38
		Landscape Maintenance	
9895	27/09/2022	Smartbuilt Perth Pty Ltd	\$3,399.00
		Pest Control Services	
9896	27/09/2022	SSB Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
9897	27/09/2022	Stewart & Heaton Clothing Company Pty Ltd	\$681.88
		Staff Uniforms & Name Badges - Emergency Services	
9898	27/09/2022	Synergy	\$115.16
		Power Supplies For The City	
9899	27/09/2022	Synergy	\$12,117.18
		Power Supplies For The City	
9900	27/09/2022	Synergy	\$15,324.25
		Power Supplies For The City	
9901	27/09/2022	Teknacool Marketing	\$175.00
		Reinstate Reflective Kerb - Benenden Avenue	
9902	27/09/2022	Terravac Vacuum Excavations Pty Ltd	\$4,274.75
		Location Of Services - Various Locations	
9903	27/09/2022	The Distributors Perth	\$228.40
		Snacks & Confectionery - Kingsway Stadium	
9904	27/09/2022	The Trustee for BARRA CIVIL AND FENCING Trust	\$550.00
		Repair Fencing - Wanneroo Showgrounds - Parks	
9905	27/09/2022	The Trustee for New Dealership Trust	\$99.95
		Vehicle Spare Parts	
9906	27/09/2022	Toll Transport Pty Ltd	\$554.52
		Courier Services	
9907	27/09/2022	Tree Planting & Watering	\$6,715.19
		Pruning & Maintenance - Pinjar Road	
9908	27/09/2022	Trevine Perera	\$7.50
		Dog Registration Refund - Sterilised	
9909	27/09/2022	Trophy Shop Australia	\$54.80
		Name Badge - Employees - Various Service Units	
9910	27/09/2022	Truck Centre WA Pty Ltd	\$475,217.19
		New Vehicle - Volvo FE8 WN 34638 - \$473,761.50	

		Vehicle Spare Parts	
9911	27/09/2022	Tyrecycle Pty Ltd	\$1,158.18
		Disposal Of Tyres - Waste	
9912	27/09/2022	United Fasteners WA Pty Ltd	\$502.65
		Bolts & Washers - Fleet	
9913	27/09/2022	Urban Resources	\$69,802.59
		Claim 11 - Neerabup Industrial Area - Assets	
9914	27/09/2022	Veolia Recycling & Recovery Pty Ltd	\$263,489.55
		Hardwaste Collection - Waste Services	
9915	27/09/2022	Vermeer (WA & NT)	\$124.28
		Vehicle Spare Parts - Fleet	
9916	27/09/2022	WA Hino Sales & Service	\$899.00
		Vehicle Service - Fleet	
9917	27/09/2022	WA Limestone Company	\$6,788.43
		Limestone - Engineering	
		Crushed Limestone – Kennerton Park	
		Limestone And ESL – Doogarch Park	
9918	27/09/2022	Wanneroo Business Association Incorporated	\$300.00
		Business Breakfast Event Tickets 25.08.2022	
9919	27/09/2022	Wanneroo Electric	\$77,955.90
		Electrical Maintenance For The City	
		Wanneroo Library Lighting Upgrade - Assets \$75,075	
9920	27/09/2022	Water Corporation	\$4,478.10
		Water Service - Kingsway - Assets	
9921	27/09/2022	Water Corporation	\$5,776.03
		Water Supplies For The City	
9922	27/09/2022	West Coast Turf	\$1,236.40
		New Turf Around Drain - Wilkie Park - Parks	
		Turf - Grandis Park - Parks	
9923	27/09/2022	Western Australian Treasury Corporation	\$1,258.29
		Additional Interest 23.09.2022 - 27.09.2022 Due To Public Holiday	
9924	27/09/2022	Western Irrigation Pty Ltd	\$4,038.00
		Irrigation Parts - Parks	
9925	27/09/2022	Western Irrigation Pty Ltd	\$748.00
		Irrigation Parts - Parks	
9926	27/09/2022	Western Power	\$3,300.00
		Design Fee - Turnbull Road - Assets	
9927	27/09/2022	William Buck Consulting (WA) Pty Ltd	\$2,200.00
		Probity Advisor Services - Contracts	
9928	27/09/2022	Work Clobber	\$438.26
		Uniform Issue - Health & Compliance	
9929	27/09/2022	Workpower Incorporated	\$2,619.38
		Beach Access Maintenance - Parks	
9930	27/09/2022	Yanchep Beach Joint Venture	\$6,462.34

		Rental, Variable Outgoings & Rates & Taxes - September 2022 Yanchep Hub	
9931	27/09/2022	Your Home Builder WA	\$2,000.00
		Refund - Street & Verge Bond	
9932	27/09/2022	Zipform Pty Ltd	\$38.50
		Courier Services For Envelope Stock - Rates	
9933	29/09/2022	Ms C Chick	\$86.29
		Reimbursement - Meal allowance - LG Professionals Australasian Management Challenge	
		Reimbursement - Disposable Gloves	
9934	29/09/2022	Ms E Erceg	\$23.22
		Reimbursement - Conference Parking	
9935	29/09/2022	Ms K Donker	\$3,150.72
		Reimbursement - Parking Costs - Auscontact Association WA Digging Deeper On Home-Based And Hybrid Teams	
		Study Reimbursement - Semester 1 2022, Tuition Fees Fbl5020 – Marketing Leadership	
9936	29/09/2022	Mr M Dickson	\$23.22
		Reimbursement - Parking Costs - Travel To Auscontact Association WA	
9937	29/09/2022	Ms M Tyler	\$172.50
		Reimbursement - Training Course - Vinyasa Flow Yoga Online course	
9938	29/09/2022	Mr M Gigliuto	\$45.00
		Reimbursement - Steel Cap Boots And Orange Safety Vest	
9939	29/09/2022	Mr M Vujaklija	\$21.20
		Reimbursement - Parking - Attendance At AUDRC Workshop - Planning For An Uncertain Future	
9940	29/09/2022	Ms M Ferrier	\$88.71
		Reimbursement - Management Challenge Final - Taxi	
9941	29/09/2022	Mr P Bracone	\$36.36
		Reimbursement - Meetings - Department Of Planning - Parking	
9942	29/09/2022	Ms P Augustin	\$621.46
		Reimbursement - IIA conference - WA	
9943	29/09/2022	Mr P Kennedy	\$66.15
		Reimbursement - Reline Rear Brakes Of 96059	
		<b>Total EFT Payments</b>	<b>\$20,931,133.37</b>
<b>CREDIT CARD RECONCILIATIONS</b>			
17	20/09/2022	CBA Corporate Card	
		Noelene Jennings	



17-1		Clariden Global - Corporate Performance Advisor - Strategic & Business Planning To Attend Training Course - Enhancing Public Sector Performance Measurement With Effective Metrics, KPI's & Scorecards	\$1,895.00
17-2		Amazon Prime - Membership - Fraudulent Transaction - Will Be Refunded From The Bank	\$6.99
17-3		Local Government Managers - Corporate Performance Advisor - Strategic & Business Planning Attend LG Professionals - South West Forum 2022 - 2 Attendees	\$1,280.00
17-4		Mailchimp - Monthly Subscription - June 2022	\$16.35
17-5		Qantas Airways - Director Strategy & Performance Return Flights To Sydney To Attend Australasian Reporting Annual Seminar event	\$2,219.08
17-6		Margaret River Resort - Accommodation For Business Improvement Advisor & Corporate Performance Advisor From Strategic & Business Planning To Attend LG Professionals South West Forum 2022	\$676.00
17-7		Town Of Cambridge - Parking Fees	\$11.60
17-8		Australian Institute Of Managers - Manager Finance - Attend Respectful Workplaces 2022	\$125.00
		<a href="#">Harminder Singh</a>	
17-9		Western Power - Ashley Road Traffic Treatments	\$497.92
17-10		City of Joondalup - Parking Fees	\$4.03
17-11		This Is Creative - Webinar - National Building Code Changes - Building Asset Planner & Coordinator Facilities Projects	\$265.04
17-12		Western Power - Application Fee - Lisford Avenue Two Rocks	\$497.92
		<a href="#">Deborah Terelinck</a>	
17-13		Qantas Airways - S Gray - Australian Management Challenge	\$332.00
17-14		Fairfax Subscription - Newspaper July 2022	\$59.00
17-15		Virgin - Australian Management Challenge - 3 Members Attending	\$1,586.77
17-16		City Of Joondalup - Parking Fees	\$4.00
		<b>Total CBA Payments</b>	<b>\$9,476.70</b>
18	20/09/2022	<a href="#">NAB Corporate Card</a>	
		<a href="#">Advocacy &amp; Economic Development</a>	
18-1		Adsocial - Create 30 Second Video - Discover Wanneroo Social Media Feed	\$198.00

18-2		Facebook - Advertising	\$70.00
		Building Maintenance	
18-3		Aldi - Catering - Employee Retirement	\$90.87
18-4		Barnetts Architectural Hardware - Hardware Purchases	\$334.75
18-5		BP Mindarie - Fuel WN 34392	\$150.00
18-6		Bunnings - Hardware Purchases	\$1,348.72
18-7		Coles - Catering - Employee Retirement	\$19.90
18-8		CSR Gyprock - Alloy Manhole Frame	\$60.50
18-9		Northern Lawnmowers - Chainsaw File Kits	\$159.90
18-10		Sign Synergy - 2 Braille Signs	\$269.50
18-11		State NRM AMP Coastal Conference - 2 Tickets	\$220.00
18-12		The Good Guys - Washing Machine	\$1,399.00
18-13		Valspar - Paint Products	\$1,209.04
18-14		Wanneroo Bakery - Employee Retirement	\$39.64
		Communications & Brand	
18-15		Facebook - Advertising Service	\$971.83
18-16		Yumpa Publishing - Digital Publishing Tool	\$36.46
18-17		Australian Institute Of Management - Training Course	\$1,053.00
		Community Development	
18-18		Mentimeter - License Annual Subscription	\$427.49
		Community Safety & Emergency Management	
18-19		Annual Credit Card Fee - Paid Monthly	\$10.00
		Council & Corporate Support - Hospitality	
18-20		Aldi - Catering Items - Inhouse Catering	\$6.00
18-21		Annual Credit Card Fee - Paid Monthly	\$10.00
18-22		Coles - Catering - Emergency Warden & Fire Suppression Equipment Training 03.08.2022	\$107.70
18-23		Coles - Catering Items - Inhouse Catering	\$300.55
18-24		Wanneroo Bakery - Catering Items - Emergency Warden & Fire Suppression Equipment Training 03.08.2022	\$35.17
18-25		Wanneroo Bakery - Catering Items - Inhouse Catering	\$128.79
18-26		Wanneroo Fresh - Catering Items - Emergency Warden & Fire Suppression Equipment Training 03.08.2022	\$13.59
18-27		Wanneroo Fresh - Catering Items - Inhouse Catering	\$56.18
		Customer & Information Services	
18-28		Inflectra Corporation - SpiraTest 20 - User Edition	\$5,826.93

18-29		Netregistry - wannerooevents.com.au - Domain Renewal - 2 Years - (26/06/2022 - 25/06/2024)	\$56.95
18-30		Efax Service - Software Maintenance Support & Licence	\$198.00
		<b>Engineering Maintenance</b>	
18-31		Bunnings - Hardware Purchases	\$1,304.15
18-32		Lindan Pty Ltd - Uniform Issue	\$700.15
18-33		Totally Workwear - Uniform Issue	\$242.70
		<b>Fleet Maintenance</b>	
18-34		Trailer Parts - Jockey Wheel	\$262.20
18-35		Annual Credit Card Fee - Paid Monthly	\$5.00
18-36		Bunnings - Hardware Purchases	\$103.60
18-37		Australian Refrigeration Council - License Renewal - 2 Employees	\$68.00
		<b>Heritage Education</b>	
18-38		Amazon Marketplace - Checklists - Wanneroo Museum Activity	\$46.32
18-39		Bunnings - Firewood & Trolley - Buckingham House	\$170.60
18-40		JB Military Antiques - Museum Object Valuation	\$125.00
18-41		Canva - Annual Subscription	\$164.99
18-42		Spotlight - Fabric - Cockman House Education Program	\$106.50
		<b>Kingsway Indoor Stadium</b>	
18-43		Paypal - Quiz Questions - Gold Program	\$60.50
		<b>Library Services</b>	
18-44		Amazon - Bookstock - Library Services	\$101.29
18-45		Annual Credit Card Fee - Paid Monthly	\$5.00
18-46		Chess World Australia - Program Materials	\$85.95
18-47		ECU EDU AU - Project Materials - Library Services	\$300.00
18-48		Kmart - Frames For Posters In Junior Area & Program Materials	\$104.00
18-49		News Limited - Australian Newspaper Subscription - Library Services	\$72.00
18-50		Officeworks - Front Of House Technology Equipment & Program Materials	\$324.97
18-51		Paypal - Bookstock - Library Services	\$72.65
18-52		QBD The Bookshop - Bookstock - Library Services	\$33.98
18-53		WANEWSDTI - Library Newspapers	\$144.00
		<b>Parks &amp; Conservation Management</b>	
18-54		Nutrien Ag Solution - Herbicide	\$199.98

		Place Management	
18-55		City Nation Place - 2 Award Entry - City Nation Place Awards 2022	\$167.90
		Property Services	
18-56		Asic - Company Searches	\$108.00
		Surveys	
18-57		Annual Credit Card Fee - Paid Monthly	\$5.00
18-58		Microsoft - Onedrive Subscription - Cloud Storage	\$3.00
		Tree & Conservation Maintenance	
18-59		Work Clobber - Uniform Issue - Parks	\$210.90
		Wanneroo Aquamotion	
18-60		Twilio Sendgrid - Email Credits	\$154.13
18-61		Annual Credit Card Fee - Paid Monthly	\$5.00
18-62		Big W - Creche Items	\$542.90
18-63		Campaignmonitor - Campaign Emails	\$196.90
18-64		CBD College Pty Ltd - Training Course - 1 Attendee	\$69.00
18-65		Facebook - Advertising Services	\$440.62
18-66		Tradies Workwear - General Materials	\$66.30
18-67		Twilio Sendgrid - Email Credits	\$497.10
		Waste Services	
18-68		Typeform - Short Term Subscription - Survey Platform	\$42.69
18-69		Annual Credit Card Fee - Paid Monthly	\$5.00
		Youth Services	
18-70		AAIMH WA - Training 15.08.2022	\$20.00
18-71		Annual Credit Card Fee - Paid Monthly	\$5.00
18-72		Bunnings - Program Activities - Niny Bidi Materials	\$389.36
18-73		Catch - Fuse Ball - Youth Programs	\$20.97
18-74		Coles - Catering - Youth Programs	\$501.95
18-75		Dominos Mindarie - Food for Clarkson Youth Program	\$46.00
18-76		Kmart - General Items - Youth Programs	\$260.00
18-77		Officeworks - Program Activities - Niny Bidi Materials	\$235.84
18-78		Paypal - Miscellaneous Expenses	\$110.00
18-79		Red Dot Stores - Program Materials	\$24.00
18-80		RUOK Limited - Promotional Items - Youth	\$591.80
18-81		Spotlight Pty Ltd - Program Materials - Niny Bidi	\$83.24
18-82		Super Retail Group - Rebel - Program Materials	\$50.96

18-83		Timber Fun Games - General Materials	\$94.00
18-84		Woolworths - Catering Items - Program Activities	\$401.28
18-85		wwc-communities - Working With Children Check	\$87.00
		<b>Total NAB Credit Card</b>	<b>\$25,047.83</b>
<b>CANCELLED CHEQUES FROM PREVIOUS PERIOD</b>			
123361	22.08.2022	Core Logic Asia Pacific	-\$1,781.87
123247	11.07.2022	Cash Converters	-\$70.50
122932	29.03.2022	Joondalup Giants Rugby league Club Inc.	-\$800.00
123341	15.08.2022	Two Rocks Volunteer Bush Fire Brigade	-\$2,000.00
		<b>Total</b>	<b>-\$4,652.37</b>
<b>JOURNALS</b>			
FA2023-166		FER Lodgement Fees September 2022	\$3,402.00
FA2023-171		CBA Corp Credit Card Acquittal Transfer To Municipal	-\$9,476.70
FA2023-175		Returned Bank Fees September 2022	\$2.50
		<b>Total</b>	<b>-\$6,072.20</b>
<b>TOWN PLANNING SCHEME</b>			
		Cell 4	
		Castledine Gregory - Legal Fees	\$55,833.53
		<b>Total</b>	<b>\$55,833.53</b>
<b>General Fund Bank Account</b>			
		<b>Payroll Payments - September 2022</b>	
		06.09.2022	\$1,854,558.82
		06.09.2022	\$26,401.37
		06.09.2022	\$1,772.37
		14.09.2022	\$1,990.56
		20.09.2022	\$1,869,404.71
		20.09.2022	\$48,105.93
		20.09.2022	\$10,078.97
		<b>Total</b>	<b>\$3,812,312.73</b>
		<b>Total Muni Recoup</b>	<b>\$21,034,207.23</b>
		<b>Direct Payments Total (Includes Payroll And Advance Recoup)</b>	<b>\$24,846,519.96</b>

## Consultation

Nil

## Comment

The list of payment (cheques and electronic transfers) and the end of month total of outstanding creditors for the month of September is presented to the Council for information and recording in the minutes of the meeting, as required by the Local Government (Financial Management) Regulations 1996.

## Statutory Compliance

*Regulation 13(1) of the Local Government (Financial Management) Regulations 1996* requires a local government to list the accounts paid each month and total all outstanding creditors at the month end and present such information to the Council at its next Ordinary Meeting after each preparation. A further requirement of this Section is that the prepared list must be recorded in the minutes of the Council meeting.

## Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

*7 ~ A well governed and managed City that makes informed decisions, provides strong community leadership and valued customer focused services*

*7.2 - Responsibly and ethically managed*

## Risk Management Considerations

There are no existing Strategic or Corporate risks within the City's existing risk registers which relate to the issues contained in this report.

## Policy Implications

Nil

## Financial Implications

Nil

## Voting Requirements

Simple Majority

## Recommendation

**That, in accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, Council RECEIVES the list of payments drawn for the month of September 2022, as detailed in this report.**

*Attachments: Nil*

## Property Services

### **CS04-11/22 Proposed Lease to The Returned Services League (WA Branch) Incorporated for Shed and Storage Area at 935-937 Wanneroo Road, Wanneroo Road (Enterprise House)**

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File Ref:	40213V02 – 22/366483
Responsible Officer:	Director, Corporate Strategy & Performance
Attachments:	2
Previous Items:	CS06-12/19 - Proposed lease to The Returned & Services League of Australia (WA Branch) Incorporated for premises in the Wanneroo Community Centre - Ordinary Council - 10 Dec 2019 6.00pm

## Issue

To consider a proposed new lease to The Returned & Services League of Australia (WA Branch) Incorporated (**Wanneroo RSL**) for a shed and storage area at 935-937 Wanneroo Road, Wanneroo (**Enterprise House**).

## Background

### Enterprise House

Enterprise House is situated across two lots, Lots 91 (935) and 90 (937) Wanneroo Road, Wanneroo, having a combined area of area of 2,023.27m<sup>2</sup> (approximate). The land is owned in freehold by the City.

Office areas in Enterprise House are currently leased to the Wanneroo Business Association and the Northern Suburbs Community Legal Centre. The remainder of the building is used by City staff and by other community members and groups on a hire basis.

### Wanneroo RSL

Wanneroo RSL currently leases a portion of the ground floor area at the Wanneroo Community Centre (**WCC**). The lease was approved by Council in December 2019 (CS06-12/19 refers).

Wanneroo RSL has recently requested the City's assistance with space for the storage and restoration of a 1960s period Australian Army truck (known as 'Lizzy' – **Attachment 1** refers). Currently, 'Lizzy' is situated on private land in Wangara, but the land owner has put the property on the market for sale. Wanneroo RSL will be required to remove 'Lizzy' from the property once sold.

In the course of investigations by City staff, the shed and adjacent storage area at the rear of Enterprise House was identified as a potential location. This site was viewed favourably by Wanneroo RSL, which noted that the shed has a mechanics pit and would suit the restoration project.



## Detail

The following proposed lease terms were agreed with Wanneroo RSL (as lessee).

<b>Lessee:</b>	The Returned & Services League of Australia (WA Branch Incorporated)
<b>Premises:</b>	Portion of 935-937 Wanneroo Road, Wanneroo (approx. 40m <sup>2</sup> shed, plus approx. 85m <sup>2</sup> enclosed courtyard) ( <b>Attachment 2</b> refers)
<b>Common Areas:</b>	Access and parking areas for the Premises ( <b>Attachment 2</b> refers)
<b>Lease Term:</b>	Two (2) years
<b>Commencement Date:</b>	The date the lease is executed by all parties
<b>Lease Rental:</b>	\$1 (plus GST) per annum (peppercorn), payable on demand.  The rental is consistent with the terms approved by Council for Wanneroo RSL's lease in the WCC (CS06-12/19).
<b>Building Maintenance Fee:</b>	Nil
<b>Permitted Purpose:</b>	Storage and restoration of 1960s period Australian Army truck.  Once restored, it is understood 'Lizzy' no longer needs to be housed at the Premises. The restoration project is anticipated to take 18-24 months.
<b>Outgoings, Rates and Taxes, and Utility Costs:</b>	Lessor responsibility.  This position is consistent with the terms approved by Council for Wanneroo RSL's lease in the WCC (CS06-12/19).
<b>HVAC:</b>	Not applicable – no HVAC exists for the Premises.
<b>Building Insurance:</b>	Lessor responsibility
<b>Public Liability Insurance:</b>	Lessee responsibility – Minimum \$20 million
<b>Other Insurances:</b>	Lessee responsibility
<b>Furniture:</b>	Furniture bolted to wall is Lessor's furniture (used by Lessor to store Lessor's items) and will be accessed infrequently by Lessor with prior notice to be given to the Lessee.
<b>Maintenance:</b>	Lessor responsibility
<b>Structural Maintenance:</b>	Lessor responsibility
<b>Cleaning:</b>	Lessee responsibility

## Consultation

The essential terms of the proposed lease have been prepared in consultation with Wanneroo RSL.

Administration has determined that the Premises is not required by the City during the proposed short term lease to Wanneroo RSL.

## Comment

Administration recommends the proposed lease of the Premises to Wanneroo RSL as outlined in this report. The lease will assist Wanneroo RSL to continue its renovation project through to completion, estimated to be in 18-24 months away.

## Statutory Compliance

Under regulation 30 of the *Local Government (Functions and General) Regulations 1996* (WA), the proposed lease to Wanneroo RSL is an exempt disposition of property to which section 3.58 of the Act does not apply.

## Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

*6 ~ A future focused City that advocates, engages and partners to progress the priorities of the community*

*6.3 - Build local partnerships and work together with others*

## Risk Management Considerations

Risk Title	Risk Rating
CO-O08 Contract Management	Low
Accountability	Action Planning Option
Executive Management Team	Manage

## Policy Implications

Under Annexure 1 of the City's Leasing Policy, Wanneroo RSL would be a Category 6 entity ('Volunteers and Support Services').

A Category 6 lessee is required to be responsible for the following fees and costs under the Leasing Policy:

- an annual building maintenance fee discounted by 50%, payable to the City in recognition of the City undertaking maintenance and repairs of the leased premises; and
- consumables, rates and taxes, insurances and all outgoings associated with the leased premises.

Wanneroo RSL has advised that it does not have the capacity to pay the above fees and costs (which will instead be borne by the City), and has requested, like in its lease over portion of Wanneroo Community Centre, that the proposed lease is at no cost to Wanneroo RSL.

The proposed arrangement is not in accordance with the Leasing Policy, but Administration is supportive of the lease, on the basis that:

- Wanneroo RSL provides an ongoing benefit to the local community; and
- the proposed lease is consistent with the existing lease in the WCC, which was approved by Council in 2019.

## Financial Implications

The costs associated with the area proposed for lease would be very minimal as the only service feeding the shed is electricity. There is no water or gas associated with the Premises.

In addition to the minimal provision of services to the Premises as described above, there is no heating, ventilation and air conditioning associated with the Premises and therefore costs associated with such are not applicable.

## Voting Requirements



Simple Majority

## Recommendation

**That Council:-**

1. **APPROVES**, in principle, a lease of a 125m<sup>2</sup> (approximate) portion (shed and courtyard) of 935-937 Wanneroo Road, Wanneroo (Enterprise House) to The Returned & Services League of Australia (WA Branch) Incorporated, in accordance with the essential lease terms described in the Administration report;
2. **NOTES** that the lease described in Item 1. will be on a peppercorn basis (at a rent of \$1.00 per annum, payable on demand) and with no requirement for the lessee to pay for outgoings or services, but will otherwise be in accordance with the City's Leasing Policy; and
3. **AUTHORISES:**
  - a) the Chief Executive Officer (or a nominee of the Chief Executive Officer) to negotiate terms, execute all documentation and comply with all applicable legislation as is required to effect Item 1. above; and
  - b) the affixing of the Common Seal of the City of Wanneroo to a lease between the City and The Returned & Services League of Australia (WA Branch) Incorporated in accordance with the City's Execution of Documents Policy.

Attachments:

- |   |  |           |
|---|--|-----------|
| 1  | Attachment 1 - Wanneroo Returned Services League restoration project - Photos of "Lizzy" | 22/383670 |
| 2  | Attachment 2 - Plan  | 22/376398 |

Wanneroo Returned Services League restoration project – “Lizzy”







**WANNEROO RETURNED SERVICES LEAGUE  
LEASE and LICENCE PLAN  
PORTION LOTS 91 (935) and 90 (937) WANNEROO ROAD WANNEROO**

SCALE: 1: 400 @ A4  
DATE: October 2022  
REF: 2022-10 rsl lease & lic

NOTE: While the City of Wanneroo has made every effort to ensure the accuracy and completeness of data it accepts no responsibility or liability for any errors or omissions within the information presented.  
Based on information provided by and with the permission of the Western Australian Land Authority trading as LANDGATE (2012).



## **Chief Executive Office**

### **Item 9 Motions on Notice**

#### **MN01-11/22 Cr Wright - Mayoral and Deputy Mayoral Monthly Engagement Report**

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File Ref: 14553V014 – 22/408531  
Author: Cr Wright  
Action Officer: Director, Corporate Strategy & Performance  
Disclosure of Interest: Nil  
Attachments: 1

#### **Issue**

To propose that Council receive a regular report of meetings and functions attended by the Mayor and Deputy Mayor on behalf of Council.

#### **Background**

It is noted that some WA Local Authorities including City of Rockingham and City of Gosnells receive a regular report of public engagements, meetings and functions attended by the Mayor and Deputy Mayor.

#### **Detail**

It is proposed that in the interests of transparent and accountable local government Council should at its Ordinary Council Meetings receive a report of meetings and functions attended by the Mayor and Deputy Mayor during the preceding month.

The report, which it is suggested could be laid out as per the template in Attachment 1, should include the date and a brief description of:

- Meetings with Residents' and community groups;
- Functions attended on behalf of Council;
- Community events;
- Meetings with developers;
- Conferences and travel;

and any other events or meetings to be undertaken by the Mayor/Deputy Mayor as prescribed in the *Local Government Act*.

Council would be requested to formally NOTE the report.

Benefits of supporting this approach include:

- More transparent local government;
- Fostering a better team environment;
- Council is aware of functions that we are being represented at;
- Provide members of the public with an opportunity to ask questions and better understand what the role of the Mayor is and what it entails.

Noting that should this proposal be supported by Council, this is totally voluntary for the Mayor/Deputy Mayor to do and is not legally or lawfully required. Ethically it would support our strategic priority of being a responsibly and ethically managed local government.

**Consultation**

Nil

**Comment**

Nil

**Statutory Compliance**

Nil

**Strategic Implications**

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

*7 ~ A well governed and managed City that makes informed decisions, provides strong community leadership and valued customer focused services*

*7.2 - Responsibly and ethically managed*

**Risk Management Considerations**

There are no existing Strategic or Corporate risks within the City's existing risk registers which relate to the issues contained within this report.

**Policy Implications**

Nil

**Financial Implications**

Nil

**Voting Requirements**

Simple Majority

**Recommendation**

**That Council:-**

- 1. REQUESTS the Mayor/Deputy Mayor provide this report to Council every month for NOTING purposes; and**
- 2. NOTES the suggested report template shown at Attachment 1.**

**Administration Comment**

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Administration notes that from a governance perspective there is no head of power to require the Mayor or Deputy Mayor to provide a report of their meetings and functions attended, nor any enforceable consequence should the report not be provided.

Regarding the preparation of the report, Administration notes that except in specific cases the required information will not be held by the City. For this reason Administration will not be able to undertake the preparation of the report, which task would need to be a responsibility of Council itself.



It is also noted that it is not commonly the case that reports are presented to the Ordinary Council Meeting for noting, as there is no decision for Council to make in these instances. The only regular exception to this is the Warrant of Payments report, the noting of which is a statutory requirement.

Under the City's strategic priority of responsible and ethical management, confidentiality and protection of personal information of persons meeting with the Mayor and Deputy Mayor will be a primary consideration in the preparation of any such report. Unless the report is to be so generic in its content as to be of only limited value, arrangements would need to be put in place to communicate and gain explicit consent for a person's or organisation's details to be included in the report and the record of the Council Meeting where it is presented.

Administration notes that transparency in relation to Council activities is normally interpreted to apply to decision-making. If transparency in the context of this proposal is to be interpreted more broadly as applying to activities such as those listed, there is a potential argument to the effect that all Councillor engagements, not just those of the Mayor and Deputy Mayor, should be recorded and reported.

*Attachments:*

[!\[\]\(e3f8612927870f2e0f9f5989e6dd3064\_img.jpg\) Attachment 1 - Mayors Report Template 22/414239](#)

<i>Date</i>	<i>Meeting/Function</i>	<i>Purpose</i>

**Item 10 Urgent Business****Item 11 Confidential****CR01-11/22 TPRC Landholding**

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File Ref: 120V05 – 22/407216

Responsible Officer: Director, Corporate Strategy & Performance

*This report is to be dealt with in confidential session, under the terms of the Local Government Act 1995 Section 5.23(2), as follows:*

- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting*
- (e)(ii) a matter that if disclosed, would reveal information that has a commercial value to a person, where the information is held by, or is about, a person other than the local government*

**Item 12 Date of Next Meeting**

The next Council Members' Briefing Session has been scheduled for 6:00pm on Tuesday 29 November 2022, to be held at Council Chamber, 23 Dundobar Road, Wanneroo.

**Item 13 Closure**



## COUNCIL CHAMBER SEATING DIAGRAM

