

# COUNCIL AGENDA

## Ordinary Council Meeting

6:00pm, 18 April 2023

Council Chamber (Level 1), Civic Centre,  
23 Dundebur Road, Wanneroo

[wanneroo.wa.gov.au](http://wanneroo.wa.gov.au)

# PROCEDURE FOR ORDINARY COUNCIL MEETING

## PUBLIC QUESTION AND STATEMENT TIME

The City encourages any members of the public who wish to raise a question to Council to submit this information via the **City's online forms** and/or contact **Council Support on 9405 5027**.

- [Public Question online form](#)

The City will make every endeavour to provide a response to any submissions at the meeting. All submissions will form part of the electronic meeting and will be recorded in the Minutes of the Council meeting.

### 1. Time Permitted

A minimum of 15 minutes is permitted for Public Question Time at Council Meetings. If there are not sufficient questions to fill the allocated time, the Presiding Member will move to the next item. If there are more questions to be considered within 15 minutes, the Presiding Member will determine whether to extend Public Question Time. Each person seeking to ask questions during Public Question Time may address the Council for a maximum of three minutes each.

### 2. Protocols

No member of the public may interrupt the Council Meeting proceedings or enter into conversation.

Members of the public wishing to participate in Public Question Time at the Council Meeting are to register on the night at the main reception desk located outside of Council Chambers. Members of the public wishing to submit written questions are encouraged to lodge them with the Chief Executive Officer at least 30 hours prior to the start of the meeting (that is, by 12noon on the day before the meeting).

The Presiding Member will control Public Question Time and ensure that each person wishing to ask a question is given a fair and equal opportunity to do so. Members of the public wishing to ask a question must state his or her name and address before asking a question. If the question relates to an item on the Agenda, the item number and title should be stated.

### 3. General Rules

The following general rules apply to Public Question and Statement Time:

- Public Questions and Statements should only relate to the business of the local government and should not be a personal statement or opinion;
- Only questions relating to matters affecting the local government will be considered at a Council Meeting, and only questions that relate to the purpose of the meeting will be considered at a Special Council Meeting;
- Questions may be taken on notice and responded to after the meeting;
- Questions may not be directed at specific Council Members or City Employee;
- Questions are not to be framed in such a way as to reflect adversely on a particular Council Member or City Employee;
- First priority will be given to persons who are asking questions relating to items on the current Council Meeting Agenda; and
- Second priority will be given to Public Statements. Only Public Statements regarding items on the Council Agenda under consideration will be heard.

**Please ensure mobile phones are switched off before entering the Council Chamber.  
For further information, please contact Council Support on 9405 5000.**

## AUDIO OF COUNCIL PROCEEDINGS

The audio proceedings of this meeting will be live broadcast online with the exception of matters discussed behind closed doors. That broadcast will remain available following the conclusion of the meeting.

To access a live stream of Council Proceedings please click below. The live stream will commence at the scheduled time and date of the meeting.

- [Live stream audio of Council Proceedings](#)

To access audio recording of previous meetings, please click below:

- [Audio recordings](#)

# RECORDING AND ACCESS TO RECORDINGS OF COUNCIL MEETINGS POLICY

## Objective

To ensure there is a process in place to outline the access to recorded Council Meetings.

To emphasise that the reason for recording of Council Meetings is to ensure the accuracy of Council Meeting Minutes and that any reproduction of these Minutes are for the sole purpose of Council business.

## Implementation

This Policy shall be printed within the Agenda of all Council Meetings which include:

- Ordinary Council Meeting;
- Special Council Meeting;
- Annual General Meeting of Electors;
- Special Electors Meeting; and
- Briefing Sessions.

To advise the public that the proceedings of the meeting are recorded.

## Evaluation and Review Provisions

### *Recording of Proceedings*

1. Proceedings for Meetings detailed in this policy; as well as Deputations and Public Question Time during these meetings shall be recorded by the City on sound recording equipment, except in the case of a meeting where Council closes the meeting to the public.
2. Notwithstanding subclause 1, proceedings of a Meeting, which is closed to the public, shall be recorded where the Council resolves to do so.
3. No member of the public is to use any audio visual technology or devices to record the proceedings of a Meeting, without the written permission of the Mayor or the Mayors Delegate.

### *Access to Recordings*

4. Members of the public may purchase a copy of the recorded proceedings or alternatively, listen to the recorded proceedings at the Civic Centre online if the recording is published on the City of Wanneroo website. Costs of providing a copy of the recorded proceedings to members of the public will include staff time to make the copy of the proceedings; as well as the cost of the digital copy for the recording to be placed on. The cost of staff time will be set in the City's Schedule of Fees and Charges each financial year.
5. Council Members may request a copy of the recording of the Council proceedings at no charge.
6. All Council Members are to be notified when recordings are requested by members of the public, and of Council.
7. COVID-19 Pandemic Situation  
During the COVID-19 pandemic situation, Briefing Sessions and Council Meetings that are conducted electronically, will be recorded. The CEO is authorised to make a broadcast of the audio recording of such meetings accessible to the public, as soon as practicable after the meeting.
8. Briefing Sessions and Council Meetings that are recorded. The CEO is authorised to make a broadcast of the audio recording of such meetings accessible to the public, as soon as practicable after the meeting.



## COMMONLY USED ACRONYMS AND THEIR MEANING

Acronym	Meaning
ABN	Australian Business Number
ACN	Australian Company Number
Act	<i>Local Government Act 1995</i>
CBP	City of Wanneroo Corporate Business Plan
CHRMAP	Coastal Hazard Risk Management & Adaption Plan
City	City of Wanneroo
CPI	Consumer Price Index
DBCA	Department of Biodiversity Conservation and Attractions
DFES	Department of Fire and Emergency Services
DOE	Department of Education Western Australia
DOH	Department of Health
DPLH	Department of Planning Lands and Heritage
DPS2	District Planning Scheme No. 2
DLGSCI	Department of Local Government, Sport and Cultural Industries
DWER	Department of Water and Environmental Regulation
EPA	Environmental Protection Authority
GST	Goods and Services Tax
JDAP	Joint Development Assessment Panel
LTFP	Long Term Financial Plan
MRS	Metropolitan Region Scheme
MRWA	Main Roads Western Australia
POS	Public Open Space
PTA	Public Transport Authority of Western Australia
SAT	State Administrative Tribunal
SCP	City of Wanneroo Strategic Community Plan
WALGA	Western Australian Local Government Association
WAPC	Western Australian Planning Commission



Notice is given that the next Ordinary Council Meeting will be held in the Council Chamber (Level 1), Civic Centre, 23 Dundobar Road, Wanneroo on **Tuesday 18 April, 2023** commencing at **6:00pm**.

D Simms  
Chief Executive Officer  
13 April, 2023

## CONTENTS

<b>ITEM 1</b>	<b>ATTENDANCES</b>	<b>1</b>
<b>ITEM 2</b>	<b>APOLOGIES AND LEAVE OF ABSENCE</b>	<b>1</b>
<b>ITEM 3</b>	<b>PUBLIC QUESTION AND STATEMENT TIME</b>	<b>1</b>
<b>ITEM 4</b>	<b>CONFIRMATION OF MINUTES</b>	<b>1</b>
OC01-04/23	MINUTES OF ORDINARY COUNCIL MEETING HELD ON 21 MARCH 2023	1
<b>ITEM 5</b>	<b>ANNOUNCEMENTS BY THE MAYOR WITHOUT DISCUSSION</b>	<b>1</b>
<b>ITEM 6</b>	<b>QUESTIONS FROM COUNCIL MEMBERS</b>	<b>1</b>
<b>ITEM 7</b>	<b>PETITIONS</b>	<b>1</b>
	<b>NEW PETITIONS RECEIVED</b>	<b>1</b>
	<b>UPDATE ON PETITIONS</b>	<b>1</b>
UP01-03/23	PETITION TO ADD BUS ROUTE TO THE GREEN LIFESTYLE VILLAGE (PT01-03/23)	1
UP02-03/23	REMOVAL OF TREES AT 9 AND 11 MILSTEAD WAY MARANGAROO	2
UP03-03/23	CLOSURE OF PUBLIC ACCESS WAY BETWEEN BLACKMORE AVENUE AND INNES PLACE, GIRRAWHEEN	2
<b>ITEM 8</b>	<b>REPORTS</b>	<b>2</b>
	<b>PLANNING AND SUSTAINABILITY</b>	<b>2</b>
	<b>STRATEGIC LAND USE PLANNING &amp; ENVIRONMENT</b>	<b>2</b>
PS01-04/23	DRAFT CITY OF WANNEROO LOCAL PLANNING STRATEGY	2
	<b>APPROVAL SERVICES</b>	<b>13</b>
PS02-04/23	AMENDMENT TO LOCAL PLANNING POLICY 4.19: MEDIUM-DENSITY HOUSING STANDARDS	13
	<b>ASSETS</b>	<b>22</b>
	<b>STRATEGIC ASSET MANAGEMENT</b>	<b>22</b>
AS01-04/23	POLICY REVIEW - ROADWORKS EXCAVATION WITHIN ROAD RESERVES POLICY	22
	<b>INFRASTRUCTURE CAPITAL WORKS</b>	<b>39</b>

AS02-04/23	CONTRACT 19251 EXTENSION - SUPPLY AND LAYING OF BITUMINOUS SURFACING AND ASSOCIATED CIVIL CONSTRUCTION WORKS	39
AS03-04/23	TENDER No.23001 CONSTRUCTION OF MAIN PAVILION, HALESWORTH PARK, BUTLER	43
<b>COMMUNITY &amp; PLACE</b>		<b>54</b>
<b>COMMUNITY FACILITIES</b>		<b>54</b>
CP01-04/23	RESPONSE TO PETITION PT01-02/23 - OBJECTION TO BMX TRACK REDEVELOPMENT AT MCCOY PARK, QUINNS ROCKS	54
CP02-04/23	23037 - ALKIMOS AQUATIC & RECREATION CENTRE - DETAILED DESIGN (ARCHITECTURE) SERVICES	59
CP03-04/23	23036 - ALKIMOS AQUATIC & RECREATION CENTRE - COST PLANNER SERVICES	69
<b>CORPORATE STRATEGY &amp; PERFORMANCE</b>		<b>78</b>
<b>BUSINESS &amp; FINANCE</b>		<b>78</b>
CS01-04/23	FINANCIAL ACTIVITY STATEMENT FOR PERIOD ENDED 28 FEBRUARY 2023	78
<b>TRANSACTIONAL FINANCE</b>		<b>103</b>
CS02-04/23	WARRANT OF PAYMENTS FOR THE PERIOD TO 28 FEBRUARY 2023	103
<b>CHIEF EXECUTIVE OFFICE</b>		<b>159</b>
<b>OFFICE OF THE CEO REPORTS</b>		<b>159</b>
CE01-04/23	CENTRAL-WEST WARD VACANCY	159
<b>ITEM 9</b>	<b>MOTIONS ON NOTICE</b>	<b>165</b>
<b>ITEM 10</b>	<b>URGENT BUSINESS</b>	<b>165</b>
<b>ITEM 11</b>	<b>CONFIDENTIAL</b>	<b>165</b>
CR01-04/23	STAFF MATTERS	165
CR02-04/23	ALKIMOS AQUATIC AND RECREATION CENTRE - LAND ACQUISITION	165
CR03-04/23	ACQUISITION OF LAND FROM LOT 16 (252) GNANGARA ROAD, LANDSDALE FOR THE WIDENING OF GNANGARA ROAD	165
CR04-04/23	TAMALA PARK REGIONAL COUNCIL ESTABLISHMENT AGREEMENT	165
CR05-04/23	MINDARIE REGIONAL COUNCIL'S WASTE TO ENERGY TENDER	166
<b>ITEM 12</b>	<b>DATE OF NEXT MEETING</b>	<b>166</b>
<b>ITEM 13</b>	<b>CLOSURE</b>	<b>166</b>

## **A G E N D A**

*This meeting today is being held on Whadjuk Noongar boodja and we would like to acknowledge and pay respects to Elders past, present and future. We thank all past and present members of the community that have supported the City to better understand and value Noongar culture within the City of Wanneroo.*

*Lord, We thank you for blessing our City, our community and our Council. Guide us all in our decision making to act fairly, without fear or favour and with compassion, integrity, wisdom and honesty. May we show true leadership, be inclusive of all, and guide all of the City's people and many families to a prosperous future that all may share. We ask this in your name. Amen*

### **Item 1 Attendances**

### **Item 2 Apologies and Leave of Absence**

### **Item 3 Public Question and StatementTime**

### **Item 4 Confirmation of Minutes**

### **OC01-04/23 Minutes of Ordinary Council Meeting held on 21 March 2023**

That the minutes of Ordinary Council Meeting held on 21 March 2023 be confirmed.

### **Item 5 Announcements by the Mayor without Discussion**

### **Item 6 Questions from Council Members**

### **Item 7 Petitions**

#### **New Petitions Received**

#### **Update on Petitions**

### **UP01-03/23 Petition to add bus route to The Green Lifestyle Village (PT01-03/23)**

*Cr Cvitan presented a petition of 173 signatures requesting Council to consider adding a bus route to service The Green Lifestyle Village and Lakelands Lifestyle Village (23/85431)*

#### **Update**

A report will be prepared in response to the Petition to be tabled at the Ordinary Council Meeting on the 16 May 2023.

**UP02-03/23      Removal of trees at 9 and 11 Milstead Way Marangaroo**

---

*Cr Nguyen presented a petition of 4 signatures requesting Council remove the verge trees at 2 residential properties situated in Marangaroo (23/89143).*

**Update**

Administration notes the Petition PT02-03/23 – requesting Council remove the verge trees at 2 residential properties situated in Milstead Way Marangaroo, received at the Ordinary Council Meeting on 21 March 2023, a report will be prepared in response to the Petition to be tabled at the Ordinary Council Meeting 16 May 2023

**UP03-03/23      Closure of Public Access Way between Blackmore Avenue and Innes Place, Girrawheen**

---

*Cr Rowe presented a petition with 19 signatures requesting the Public Access Way (PAW) be closed between Blackmore Avenue and Innes Place, Girrawheen*

**Update**

A report will be prepared in response to the Petition to be tabled at the Ordinary Council Meeting on the 16 May 2023.

**Item 8    Reports**

**Declarations of Interest by Council Members, including the nature and extent of the interest. Declaration of Interest forms to be completed and handed to the Chief Executive Officer.**

**Planning and Sustainability****Strategic Land Use Planning & Environment****PS01-04/23      Draft City of Wanneroo Local Planning Strategy**

---

File Ref:	2897V05 – 23/86953
Responsible Officer:	Director Planning & Sustainability
Attachments:	1

**Issue**

To consider the draft City of Wanneroo Local Planning Strategy (LPS), for submission to the Western Australian Planning Commission (WAPC) for certification for advertising.

**Background**

The *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations 2015) require local governments to prepare a LPS to inform their planning frameworks

including new local planning schemes. A LPS provides the context for the coordinated longer term land use planning of a local government area and outlines various planning responses to the challenges and opportunities at a local level. A LPS sets out actions to manage local land use changes and development.

A LPS is required to be prepared in the manner and form set out in the State Government's Local Planning Strategy Guidelines (Guidelines) which includes a number of themes for local governments to consider and provide land use planning responses to.

The City's first LPS (**Attachment 1**) will outline local land use planning objectives to the year 2041 and is prepared in response to the State's land use planning framework, including the WAPC's *North-West Sub-Regional Planning Framework* and State Planning Policies that apply to the City. At the time of the preparation of the City's current *District Planning Scheme No. 2*, the City was not required to have a LPS in place to provide the strategic framework for the Scheme. However, the requirement for a LPS was brought in by the Regulations in 2015.

The LPS implements the City's land use planning goals and objectives in the *Strategic Community Plan 2021 - 2031* (SCP 2021 - 2031). The delivery of a LPS is also listed as an action in the Corporate Business Plan 2020/21-2023/24.

As required by the Guidelines, the LPS will inform the City's local planning framework including the preparation of the new Local Planning Scheme No. 3 (Scheme 3) and associated local planning policies. All planning proposals as well as the preparation and assessment of district and local structure plans and local development plans are prepared in accordance with the local planning framework.

It is noted that Amendment 172 to the District Planning Scheme No. 2, which was recently approved by the Minister for Planning and which will be gazetted shortly, has updated the planning scheme and brought the scheme in line with State Government's Model Scheme Text provisions. The amended planning scheme represents the basis for the new Scheme 3, with the more strategic, complex issues to be informed by the strategic basis provided by the LPS.

The draft LPS has been prepared in line with the high-level strategic directions set by Council Members over the past 18 months. The LPS has also been informed by public consultation processes including those undertaken to prepare the SCP 2021 – 2031 and through the advertising of a number of information sheets that informed the LPS.

The LPS was also informed by a number of studies to provide the rationale for the City's approach to specific topics, as required by the Guidelines. This includes the implications of population growth on future housing provision, an analysis of bushfire risk in areas that may undergo land use changes, a retail/commercial needs analysis to determine the amount of employment land needed and the management of urban water in areas of future land use change.

The LPS supports the City's Place Strategy 2023 - 2027 which identifies nine distinct Place Management Areas (PMAs) which are areas that share similar characteristics and land uses and require similar land use planning approaches. The incorporation of PMAs in to the LPS supports a place-based approach to future land use planning and development in the City. The implementation of a place-based approach in the PMAs will assist places to retain their unique values and sense of place as they develop, rather than the current outcomes of the planning process which produces similar looking activity centres and residential areas across the City.

## Detail

The City remains one of the fastest growing local governments within Australia. With a large portion of the City's land earmarked for urban development, particularly along the coastal

growth corridor and East Wanneroo, the City needs to plan for the continued urban expansion in a coordinated manner to achieve good outcomes for the local community.

By 2041, the City's population will increase by around 150,485 people, which is a 68.5% growth rate that will bring our total population to approximately 370,273 people. In order to accommodate this growth, the City will provide significant housing, infrastructure, services and facilities, recreational opportunities and employment options for current and future residents. Land use planning will be critical to inform the approach that the City will take to deliver this and to ensure that local character, heritage and significant environmental qualities across the City are retained.

The SCP 2021 - 2031 establishes the community's vision and goals for the City and the LPS outlines land use planning responses to achieve this vision. It responds to the SCP's Goal 4 which relates to creating '*A sustainable City that balances the relationship between urban growth and the environment*'. It also responds to Goal 5 which relates to facilitating '*A well planned City that is easy to travel around and provides a connection between people and places*'. The LPS vision is for a City that sustainably manages urban growth by facilitating developments that are sensitive to their surrounding natural environments, meet the housing and employment needs of local residents and connect people to places.

To achieve this vision and meet the State Government's housing requirements, the LPS outlines how the City will accommodate population and economic growth, support development in activity and employment centres, and deliver infrastructure in key locations, all within the context of balancing this with the protection of the natural environment.

The LPS is required to be prepared in alignment with the State Planning Framework. At a high level, the State Government's strategic planning directions for the sub-region including Wanneroo and Joondalup through the *North-West Sub-Regional Framework* include:

- Achieving a more consolidated urban area and development by limiting the continued expansion of the urban area into surrounding rural areas;
- Meeting the State's long-term housing requirements by providing at least 47% of that new housing as infill housing; the right amount and diversity of housing;
- Achieving employment self-sufficiency of 60%, by strengthening activity centres and employment areas to make sure that these meet the future needs of industry and the community and preventing encroachment of these by other non-employment uses;
- Identifying requirements for key community and social infrastructure, such as sport and recreation facilities;
- Proving transport linkages that connect people with activity centres and employment;
- Protecting areas with environmental value and establishing a green network across the City;
- Retaining land for rural and agricultural purpose and protecting areas with basic raw materials for extraction.

The LPS has in the main, been prepared in accordance with the State's regional planning framework. Where the LPS does deviate from the State Planning Framework, the LPS is required to provide strong and robust strategic justification for departing from the Framework. The LPS proposals that deviate from the regional planning framework include:

- The proposed development of the Landscape Enhancement Zone in North Wanneroo as a tourism precinct;
- Allowing parking in Rural areas;
- Developing our urban areas with a distinctive sense of place (not traditionally part of the planning system);
- Expanding office uses in Wangara; and

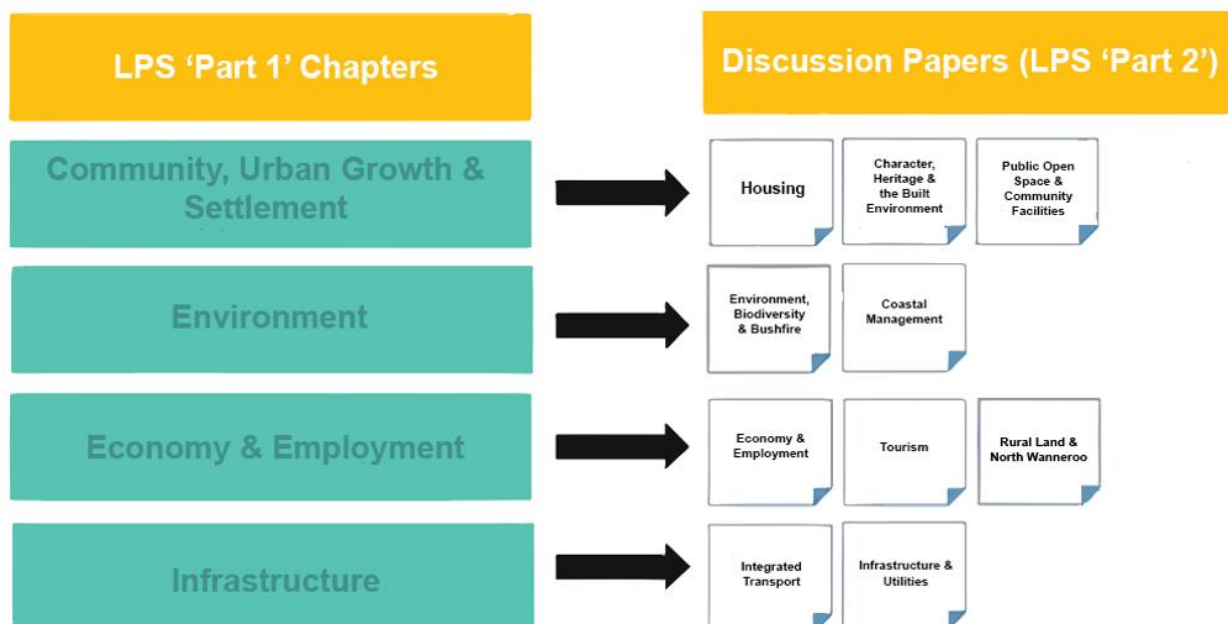
- Investigating the potential future land use for land along Wanneroo Road in Neerabup between Hester Avenue and Flynn Drive.

The LPS consists of two parts:

- Part 1 is the Strategy which sets out the vision, issues, opportunities, planning areas, strategy maps and implementation measures.
- Part 2 is the background and context for the Strategy, which outlines the rationale and justification for the directions and actions included in Part 1.

In accordance with the State Government's format for local planning strategies and as shown in **Figure 1**, the chapters in Part 1 relate to community, urban growth, settlement, the environment, economy and employment and infrastructure. These reflect the discussion papers relating to housing, the built environment, public open space, community facilities, rural land, the environment, coastal management, the economy, tourism, transport and infrastructure.

**Figure 1: LPS format**



The LPS will provide the strategic basis for land use planning changes by providing the rationale for the zones, reserves and planning controls in the new Scheme 3. Each of these chapters include a table with a number of planning directions and actions which represents the core link between the LPS and new Scheme 3 and show how these actions will implement the Strategy. The key approach and focus areas outlined in the LPS are as follows:

- Community, urban growth and settlement:*  
The LPS supports the State Government's directions for a more consolidated metropolitan area by facilitating urban infill development in established suburbs and higher densities in areas with sufficient access to public transport. This will achieve the more efficient use of urban land and infrastructure as well as improved access to public transport and community facilities; whilst also minimising the impacts of urban growth on significant environmental areas. Infill development within established suburbs will contribute to housing diversity by providing types of housing other than single dwellings where this is appropriate.



As part of this, the LPS supports the creation of sustainable communities across the City that are developed in such a way that they are distinctive and also attractive places to live and work.

The LPS provides a framework for the development of the City based on a place-based approach which ensures that different areas are developed with a distinct senses of place, and characterised by quality design in the built environment and public realm. Local place values will be retained and reflected in new developments. Delivering quality built form outcomes will remain one of the City's greatest priorities as new areas emerge and existing areas redevelop.

The LPS will facilitate population growth to 370,273 by 2041 by providing a framework to enable the right amount, density and diversity of housing to support the population's housing needs. In this regard, it is anticipated that approximately 59,403 new dwellings will be provided during the life of the Strategy. This will include retirement, aged care and social housing.

Rather than providing increased residential densities across all residential areas, it will be focussed in those areas which provide key social, transport and economic infrastructure. These will include areas that will undergo major change such as East Wanneroo, the METRONET station precincts at Alkimos, Eglinton and Yanchep, in activity centres and along sections of some key transport corridors.

East Wanneroo will be a key new urban development area with significant growth taking place to 2041. The area will ultimately accommodate a future population of 150,000 residents in approximately 50,000 homes, supported by up to 20,000 new jobs over the next 50 years. As a new development front, there will be a strong focus on implementing a place-based approach to land use planning and development and balancing development with the protection of high-quality environmental areas.

The LPS facilitates the provision of a wide range of community and social infrastructure for the growing population to support the community and meet their needs in terms of health, education, sport and recreation, and where possible facilitating the co-location of these facilities. As part of this, the LPS will support the provision of facilities such as physical infrastructure, libraries, sports facilities, indoor recreation centres, surf lifesaving clubs, district open space; and the City will continue to use developer contribution plans to coordinate the provision of infrastructure in areas of fragmented land ownership.

- *Economy, employment and tourism:*

Land use planning that supports and strengthens a growing economy, by providing employment for the local community is one of the key priorities for the LPS. In this regard, the LPS outlines planning directions to enable local residents can live and work locally. This will be achieved by ensuring sufficient land is available for employment uses to support the economy and that employment land is accessible for local labour forces. It will also be achieved by providing a simplified planning framework that will support businesses and employment-generating activities in key locations.

Diversifying our economy to service interstate and overseas markets is another key economic priority. It is anticipated that 108,360 new jobs will need to be created to achieve 60% employment self-sufficiency (i.e. the proportion local jobs to the local labour force) as required by the State Government's *North-West Sub-Regional Framework*.

Employment opportunities will be promoted by attracting strategic employment land uses to larger activity centres and key service commercial and industrial areas. To facilitate this, employment land will be provided in the higher order metropolitan centres (such as Yanchep, Alkimos, Wanneroo and Clarkson) and key industrial centres (such as

Neerabup, Wangara etc.). The LPS will ensure that these areas are appropriately zoned and provide land use options to attract investors and serve the needs of local businesses.

The local planning framework guided by the LPS will also guide and facilitate the development of new activity centres and the redevelopment of existing activity centres, as key focal points for commercial and social activities. The LPS will also support and maintain the hierarchy of activity centres as set out in State Planning Policy and will ensure that employment land within activity centres is protected against competing land uses. As part of this, promoting higher residential development and prohibiting single dwellings within activity centres will promote vibrancy in centres, the more effective use of infrastructure, creating increased community interaction and reduce the distance between where people live and work and reduce commuting distances. The City's hierarchy of centres includes Yanchep as the City's emerging strategic metropolitan centre; followed by secondary centres at Alkimos, Clarkson, Wanneroo, and Two Rocks; district centres at Butler, Girrawheen, Madeley, Eglinton and neighbourhood and local centres serving local communities. Outside of activity centres, reserving and protecting land earmarked for future employment will be important to meet future employment needs, particularly from the development of housing.

Consideration will be given to staging of the development of employment land to make sure that current/immediate economic needs are achieved without compromising the ultimate development of employment land particularly in activity centres. The LPS embeds the principle within the local planning framework that land use planning will be flexible in order to support the development of our employment nodes including the development of the Alkimos and Yanchep city centres and the Neerabup industrial area. As Yanchep is the City's emerging highest order centre, sufficient land will be provided for larger facilities such as major health and educational developments. Whilst development in the Alkimos city centre is likely to occur in advance of Yanchep, those larger uses that are more appropriate for Yanchep will where possible within the planning system be prioritised for Yanchep.

In addition to Yanchep and Alkimos, Neerabup is planned to ultimately employ around 30,000 people, which will contribute significantly towards achieving the City's employment self-sufficiency targets. Similarly, planning controls to guide the redevelopment of older employment and industrial areas such as Wangara will be adopted to ensure a more contemporary planning framework in acknowledgment of the level of maturity of these areas.

To ensure food security, support the economy and provide employment, agriculture will be retained as a major industry in the City, with the agricultural sector in North Wanneroo to be protected from encroaching uses. Agri-tourism will be promoted in the Landscape Enhancement zone in North Wanneroo as the area develops into a tourism-focused area similar to the Swan Valley. Although not a land use planning matter, the City will continue to advocate to the State Government that water licences in the area not be reduced by 10% as planned. In terms of land use planning, the LPS proposes to expand the land uses that will be permitted in the Landscape Enhancement zone such as breweries, restaurants and accommodation, where these are associated with the primary rural land uses in the area.

- *Environment:*

The sustainable development of the City will balance social, economic and environmental aspects in line with the City's Local Environmental Strategy, acknowledging the roles of both the natural and built environment.

Although it is acknowledged that the City's significant population growth will continue and that the majority of the City has already been earmarked and zoned for urban

development, the local planning framework will aim to balance this urban growth with environmental protection. As part of this, land use planning will support the City's broader environmental strategies and plans to address climate change and make sure that the City is future-proofed against the impacts of climate change.

To achieve this, land use planning will support the protection and enhancement of the urban forest; manage the impact of sea level rise on coastal areas as well as mitigate the impact of bushfires on the urban environment and in rural areas. Significant local biodiversity hotspots and areas of high-quality vegetation will be protected, where possible.

The LPS includes a focus on strengthening provisions in the new Scheme 3 and related policies to achieve better environmental and liveability outcomes. Initiatives to support this will include the use of reserves to protect priority local natural areas; ecological linkages within the urban environment; addressing urban heat islands by the planting of street trees when new lots are created; whilst supporting sustainable water use and reducing dependence on private cars in order to reduce carbon emissions.

- *Infrastructure:*

The City will ensure that sufficient infrastructure and utilities are provided to enable residents to access social and economic opportunities and to support businesses.

As part of this, the investment in infrastructure by the Federal and State Government through the Yanchep Rail extension and the extension of the Mitchell Freeway will be maximised and infrastructure will be provided to support the urbanisation of East Wanneroo.

This will be done by facilitating the development of transport-oriented development within walking distance of stations in the Alkimos, Eglinton and Yanchep activity centres by maximising residential density and a wide variety of land uses to create vibrant community and economic hubs in these areas.

In line with the City's Transport Strategy, the LPS supports the achievement of a balanced and sustainable transport system in the City by balancing the use of the private car with other transport options to encourage people to use alternative methods of transport to private cars. As part of this, consideration will be given by the planning framework to facilitating higher density development in areas with access to public transport, by prioritising the delivery of infrastructure in these locations to support walking and cycling, and appropriate parking provisions within activity centres.

Although not necessarily applicable to the timeframe of the current Strategy, the LPS acknowledges that future emerging technologies and trends such as driverless cars, drone technology and light rail will have the potential to reshape the urban environment and that the local planning framework should consider changes in this regard. The City's Smart City Strategy which is currently being prepared will consider the impacts of these smart technologies and provide a way forward for the City in relation to these.

## **Consultation**

In addition to the formal advertising of the LPS that will be undertaken, the following informal consultation has been undertaken to date to inform the draft Strategy:

- The advertising process for the SCP 2021 – 2031 in April 2021 were used to obtain high-level community feedback on their key priorities in relation to the planning and development of the City. As part of this, the community advised that they want planning

and development to provide opportunities for population and economic growth, whilst minimising the impact on the natural environment. They also want diverse housing choices provided to residents as well as a range of transport services and infrastructure to support walking, cycling, public transport and car use to access other people and places.

- A number of information sheets were advertised in mid-2022 and the input received as part this informed the finalisation of Part 2 of the Strategy.

The Regulations require local governments to formally advertise their draft local planning strategies, once these have been considered by the WAPC for its consent to advertise.

- As shown in **Figure 2**, once the draft LPS has been approved by Council for advertising purposes, it will be submitted to the WAPC for its consent to advertise. It is noted that as part of this, the Department of Planning, Lands & Heritage (DPLH) on behalf of the WAPC will do a full assessment of the draft LPS prior to advertising and could require changes or modifications to be made to the document prior to the advertising of the LPS by the City. As the WAPC's advertising consent would be subject to these changes to be made by the City, the City would have no choice but to make the required changes.
- Following this process, the LPS will be formally advertised for 42 days in accordance with the Regulations.

**Figure 2: Local Planning Strategy process**

1	Council's consent to advertise
2	Submission to WAPC for consent to advertise
3	Assessment of draft LPS by DPLH
4	WAPC's consent to advertise
5	Public advertising for 42 days
6	Final adoption of final LPS by Council
7	Assessment of final LPS and public submissions by DPLH
8	Final adoption of LPS by WAPC

## Comment

In order to accommodate the City's significant growth in the coming years and to ensure the sustainable development of the City, the LPS provides the framework for the City's holistic and integrated land use planning and development to 2041.

The LPS will facilitate the sustainable development of the City's urban growth by ensuring that development is sensitive to its surrounding natural and urban environments and that the housing and employment needs of the growing community are met whilst connecting people to places.

The LPS will inform the City's local planning framework including the new Planning Scheme 3 and associated policies. It will also provide the framework for the City's growth, support for the economy, the provision of infrastructure and the protection of the environment.

The LPS implements the State Government's *North-West Sub-Regional Framework* and relevant State Planning Policies at a local level; as well as the community's vision for the future development of the City as set out in the SCP 2021 – 2031. It also supports the Place Strategy 2023 – 2027 by ensuring that various areas across the City develops with a distinct sense of place.

After Council has considered the submissions received during the advertising of the LPS, the final LPS will be submitted to the WAPC for final endorsement. Following this, the preparation of Scheme 3 will then be finalised, noting that the new Model Scheme Text compliant District Planning Scheme No. 2 (Amendment 172) will already be in place. As outlined above, the LPS

will provide the strategic direction for the preparation of Scheme 3. It should be noted that Administration will start the preparation of Scheme 3 when the advertising of the LPS has been completed and this will continue in parallel with the finalisation of the Strategy.

## Statutory Compliance

The LPS is being prepared pursuant to the requirements of the Regulations. The State Government requires local governments to prepare local planning strategies for each local planning scheme that is approved for land within the local government district. It is noted that there are no statutory timeframes in place for a local planning strategy's lifespan or review period.

## Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

*5 ~ A well planned, safe and resilient City that is easy to travel around and provides a connection between people and places*

*5.1 - Develop to meet current need and future growth*

## Risk Appetite Statement

In pursuit of strategic objective goal 5, we will accept a Medium level of risk, extended to High in the areas of Community / Reputation & Financial / Commercial impacts. Shifting transport modes and usage in the City may require short term pain for longer term gain as the City supports the development, maintenance and connection of alternatives to car use (e.g. cycle ways) and the supporting infrastructure.

## Risk Management Considerations

Risk Title	Risk Rating
CO-O03-Strategic Land	Medium
Accountability	Action Planning Option
Director Planning & Sustainability	Manage

The above risk relating to the issue contained within this report has been identified and considered within the City's Corporate risk register. Action plans have been developed to manage this risk to support existing management systems.

## Policy Implications

The City's Local Planning Policies will be considered and reviewed in time in light of the LPS following its endorsement by the WAPC.

## Financial Implications

The preparation of LPS is covered by the City's operational budget. Whilst the LPS was prepared internally by Administration, a number of studies have been undertaken to inform certain aspects of the Strategy, including a Regional Water Management Report, Retail Sustainability Assessment and Bushfire Study at a cost of approximately \$100,000, that is covered in the 2022/2023 operational budget.

## Voting Requirements

Simple Majority

## Recommendation

### That Council:-

1. **APPROVES** the draft City of Wanneroo Local Planning Strategy, as included in Attachment 1, for submission to the Western Australian Planning Commission for certification for advertising, pursuant to *Clause 12(1) of the Planning and Development (Local Planning Schemes) Regulations 2015*.
2. **REQUESTS** the Western Australian Planning Commission to approve the extension of the period for making submissions on the draft Local Planning Strategy from 21 days to 42 days pursuant to Clause 13(2).

#### Attachments:

[1](#). Agenda insert page for large attachment - Briefing Agenda 11 April 23/124765

## **Draft City of Wanneroo Local Planning Strategy**

---

### **Attachment 1 – Draft Local Planning Strategy – Part 1 and 2**

*This Attachment is available under separate cover due to the large document size of this Attachment.*

The Attachment is published on the City's website in the same section of the Agenda for the meeting refer -

[Minutes and agendas - Council meeting dates, agendas and minutes - City of Wanneroo](#)

### ***Administration Use Only***

Attachment 1 – HPE # 23/110985

## Approval Services

### PS02-04/23      Amendment to Local Planning Policy 4.19: Medium-Density Housing Standards

---

File Ref: 25285 – 23/98138  
Responsible Officer: Director Planning & Sustainability  
Attachments: 1

#### Issue

To consider an amendment to Local Planning Policy 4.19: Medium-Density Housing Standards, to address concerns regarding vehicle parking obstructing pedestrian footpaths in medium-density residential developments.

#### Background

In recent years, Administration has noted a significant increase in vehicles parked in front of garages, which impede the use of pedestrian footpaths as a result of reduced garage setbacks that are allowed under the planning framework.

Not only is vehicle obstruction of a footpath an offence against the City's *Parking Local Law 2015* (Local Law), it is also a potentially dangerous safety situation for pedestrians. Vehicle obstructions of footpaths force pedestrians (including those with prams, mobility scooter, wheelchairs and the like) to use the adjoining road to move around a parked vehicle or onto unsealed areas of verge.

Administration investigates complaints where parking is impeding the use of pedestrian paths. Where possible in the first instance, Administration informs residents of the safety issues and Local Law breaches. Where a resident continues to breach the Local Law, Administration may issue infringements.

This issue is creating significant angst in the affected communities both for residents and pedestrians. Administration is dealing with certain residents making frequent complaints about this form of parking breach as well as issuing multiple infringements to other residents that refuse to consider alternative parking arrangements.

This issue is found to be generally contained to medium-density residential developments where the State Government's "Residential Medium Density" (R-MD) standards have been applied through structure plans. A minor adjustment to those standards may assist in preventing this issue from occurring in future medium-density residential developments.

#### Background on R-MD Standards

The R-MD standards were formulated by the Western Australian Planning Commission (WAPC), and incorporated into Planning Bulletin 112/2016, released in April 2016. The R-MD standards are based on contemporary housing typologies and facilitate R-Code variations to a range of standards to simplify the approval process. The R-MD standards are given power through various planning documents (such as structure plans and local development plans). In issuing this Planning Bulletin, the WAPC acknowledged that the provisions of the R-Codes had not evolved to facilitate housing trends and market pressures in medium density areas.

The R-MD standards were required to be formalised through a local planning policy; and as such, the City prepared Local Planning Policy 4.19: Medium-Density Housing Standards



(LPP 4.19). LPP 4.19 was adopted by Council at its 7 November 2016 meeting (PS05-11/16), and subject to review by Council at the 16 October 2018 meeting (PS02-10/18).

More recently, Council at its 13 September 2022 meeting resolved to extend the review due date of LPP 4.19 by two years, until 16 October 2024. Extending the review due date was necessary to consider implications for the City's Policy which implements the WAPC's R-MD standards. Review of LPP 4.19 was to occur following the release by the WAPC's anticipated updates to the R-Codes to introduce new medium density built form standards which have now been gazetted.

The new medium density provisions of the R-Codes will come into effect on 1 September 2023 (2023 R-Codes) and have been granted a further transition period of two years for lots that have already been created (but not developed). This will allow those existing lots to be developed based on the pre-existing planning framework – including the R-MD standards.

Due to the complex transition period for phasing out of the previous R-Codes provisions there is a need to maintain application of the WAPC's R-MD standards for existing lots. Therefore Administration is not yet able to put forward a recommendation to significantly amend or rescind LPP 4.19 and is therefore proposing an amendment at this stage to address the specific issue of garage setbacks from the front boundary.

## Detail

Appendix 1 of LPP 4.19 provides R-MD standards relating to garage setbacks, applicable for front loaded lots in areas coded R25, R30, R40 and R60. Those standards allow garages to be set back less than 4.5 metres to the front boundary in some instances. LPP 4.19 is provided in **Attachment 1**.

Administration is proposing to modify Appendix 1 of LPP 4.19, to remove the provisions which allow garage setbacks to be less than 4.5 metres (as of right) where the R-MD standards apply. The extent of amendments proposed to Appendix 1 of LPP 4.19 are shown in **Attachment 1**.

State Planning Policy 7.3 The R-Codes establishes a generally uniform minimum 4.5 metre setback for low to medium density single and grouped residential housing. While the City has adopted the R-MD provisions through LPP 4.19 it is appropriate to consider whether it is reasonable to allow garages to be setback less than 4.5 metres as facilitated by the R-MD standards.

Modifications to LPP 4.19 will only seek to address the issues that may be caused by garage setbacks in future residential developments. The modifications to LPP 4.19 does not give the City the ability to address issues caused by garage setbacks for existing development.

## Consultation

Council's resolution is required to advertise the proposed amendment to LPP 4.19. This is in accordance with Clauses 4 and 5 of the deemed provisions for local planning schemes (deemed provisions), contained within Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

It is proposed to advertise the draft amendment to LPP 4.19 for a period of 21 days, pursuant to the deemed provisions and the City's *Planning Consultation Procedure*. Advertising will be undertaken by way of the following:

- Notification in the Perth Now – Wanneroo community newspaper;
- Display at the Civic Centre and on the City's website; and
- Notification to relevant State Government agencies – and other relevant stakeholders in the development industry that may be affected by or interested in the proposed amendment.

Following advertising, Administration intends to seek Council's further resolution pursuant to the deemed provisions to either:

- Proceed (or adopt) the amendments to LPP 4.19, as advertised or modified in light of any submissions received through advertising; or
- Not proceed with (or not adopt) the amendments to LPP 4.19.

## **Comment**

### Justification of Amendment to LPP 4.19

A garage set back of 4.5 metres from the front boundary allows a typical passenger car to park in front of the garage without causing obstruction to pedestrian movements on an adjoining footpath. However, some larger vehicles such as utes and four-wheel drives can still overhang into the verge area and over footpaths. While this is the case modifications to LPP 4.19 (other policy of Council) cannot increase the minimum 4.5m setback established under the R-Codes.

Many of the City's Local Development Plans (LDPs) directly implement variations to the R-Codes enabled by LPP 4.19. These LDP provisions will remain in effect despite changes to LPP 4.19 as the LDPs implement a consistent set of variations to specific lots in newly developing areas. However, any new LDPs will be affected by the recommended changes to LPP 4.19.

### Director Liaison with WAPC Chairman

The City has raised its significant concerns in relation to the R-MD standards allowing for reduced garage setbacks. In 2020, the Director Planning and Sustainability wrote to the Director General of the DPLH and the Chairman of the WAPC in relation to the poor outcomes for residents and pedestrians when cars cannot be parked entirely on the property and block a pedestrian path. In response, the WAPC Chairman advised that the WAPC will consider the issue in its review and preparation of their new policies. Administration chose not to amend LPP 4.19 sooner because of the review of the R-Codes. However, with the release of the new medium density code changes to the R-Codes and the long transition period from the existing planning framework, this matter has not been addressed in the State Planning Policy framework. Administration is therefore now recommending an amendment to Council's policy to address this issue.

### Footpath Standards

The relevant footpath guidelines allow the location of footpaths close to front lot boundaries. However, the prospect of vehicle overhang onto footpaths affecting pedestrian movement is reduced significantly if the garage set back is at least 4.5 metres from the front boundary as per the R-Codes.

The relevant planning and engineering guidelines do not consider footpath alignments abutting road kerbs as being suitable in most circumstances. In any event, Administration does not consider placing footpaths abutting road kerbs as a solution to this issue. It is often the case that vehicles partially mount the kerb and park on footpaths abutting the road, impacting on the movement and safety of pedestrians.

### Release of the 2023 R-Codes

The 2023 R-Codes removes the default 4.5 metre setback requirement for garages to primary streets in medium-density areas and imposes lesser garage setbacks. This will exacerbate the issue the City is having with parked vehicles obstructing pedestrian movements.

The amendment to LPP 4.19, the subject of this report, is intended to address the concerns regarding garage setback requirements and the City's implementation of the R-MD standards.

Administration will consider the implications of the new Medium Density provisions of the R-Codes and consider how best to address this issue.

The WAPC in Planning Bulletin 114/2023, released in March 2023 with the 2023 R-Codes, strongly encourages local government to revoke its local planning policies that support the R-MD standards. Should the City revoke LPP 4.19 in the future (as encouraged in this Planning Bulletin), the City may need to consider an alternative policy response at that time to address poor design outcomes in the City's residential areas – such as those caused by garage setbacks.

## Statutory Compliance

Council can resolve to amend a local planning policy in accordance with Clauses 4 and 5 of the deemed provisions for local planning schemes contained within Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*. Draft amendments to a policy, which are not minor, must be advertised for public comment for a period of not less than 21 days; after which time it is to be reviewed in the context of any submissions received and either adopted with or without modifications or not proceeded with.

## Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

*5 ~ A well planned, safe and resilient City that is easy to travel around and provides a connection between people and places*

*5.1 - Develop to meet current need and future growth*

## Risk Appetite Statement

In pursuit of strategic objective goal 5, we will accept a Medium level of risk, extended to High in the areas of Community / Reputation & Financial / Commercial impacts. Shifting transport modes and usage in the City may require short term pain for longer term gain as the City supports the development, maintenance and connection of alternatives to car use (e.g. cycle ways) and the supporting infrastructure.

## Risk Management Considerations

Risk Title	Risk Rating
ST-S04 Integrated Infrastructure & Utility Planning	Medium
Accountability	Action Planning Option
Director Planning and Sustainability Director Assets	Manage

Risk Title	Risk Rating
CO-C01 Compliance Framework	Low
Accountability	Action Planning Option
Executive Manager Governance and Legal	Manage

The above risk relating to the issues contained within this report have been identified and considered within the City's Strategic and Corporate risk registers. Action plans have been developed to manage these risks to support existing management systems.

## Policy Implications

The amendment to LPP 4.19 as discussed in this report is being undertaken to achieve the City's objectives of delivering orderly and proper planning.

## Financial Implications

The costs associated with undertaking the review of LPP 4.19 can be met from the current Planning and Sustainability operational budget.

## Voting Requirements

Simple Majority

## Recommendation

That Council:-

1. Pursuant to Clause 5(1), Clause 4(1) and Clause 4(2) of the deemed provisions for local planning schemes contained in Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*:
  - a) PREPARES amendments to Local Planning Policy 4.19: Medium-Density Housing Standards, as outlined in Attachment 1; and
  - b) ADVERTISES the policy amendments for public comment for a period of at least 21 days; and
2. NOTES that a further report will be presented to Council following advertising of the amendment to Local Planning Policy 4.19: Medium-Density Housing Standards, to:
  - a) Review the proposed amendments of the policy in the light of any submissions made; and
  - b) Resolve to either proceed (with or without modification) or not proceed with the amendments to the policy.

Attachments:

1. [Attachment 1 - Local Planning Policy 4.19: Medium Density Housing Standards - Extent of Proposed Amendments Annotated](#) 23/101190

Planning and Sustainability  
Local Planning Policy Framework  
**Local Planning Policy 4.19:**  
**Medium-Density Housing Standards (R-MD)**



<b>AUTHORISATION</b>	<b>16 October 2018 PS02-10/18</b>
<b>REVIEW</b>	<b>16 October 2022</b>

## POLICY OPERATION

### Policy Development

This Policy has been prepared under the provisions of Clause 3 of the deemed provisions of the City of Wanneroo District Planning Scheme No. 2 (DPS 2).

### Application and Purpose

This policy replaces the R-Code provisions for Medium Density Housing within development zones. This Policy replaces the deemed-to-comply provisions of the following clauses of the Residential Design Codes with those set out in the provisions of this policy:

- Building and garage setbacks – clauses 5.12, 5.13 and 5.21
- Open space – clause 5.1.4
- Parking – clause 5.3.3
- Visual Privacy – clause 5.4.1
- Solar Access – clause 5.4.2

This policy will apply where the approved structure plan identifies that the R-MD standards applies. The Policy provisions also apply to all subdivision applications lodged or approved after 8 May 2015, where applicable and subject to the Structure Plan stating that they will apply.

All other R-Codes standards will continue to apply.

The WAPC has stated that they generally will not support further variations to the R-MD provisions and will only support innovative housing typologies (not considered in the typical lot size / type in Appendix 1) that deliver positive community outcomes.

### Definitions

- **Approved Structure Plan:** A structure plan or activity centre plan that has been approved by the WAPC under Part 4 or Part 5 of DPS 2.
- **Front Load:** Lots where the primary vehicle access is via the front of the lot and the garage / carport is located at the front of the dwelling.
- **Medium Density:** R25-R60 density codes.

Planning and Sustainability  
Local Planning Policy Framework  
**Local Planning Policy 4.19:**  
**Medium-Density Housing Standards (R-MD)**



- **Rear Load:** Lots where the primary vehicle access is via the rear of the lot, from a street or right of way (ROW) and the garage / carport is located at the back of the dwelling.
- **R-MD / R-MD Codes:** Single House standards for medium density housing.

### Objectives

The objectives of this policy are to:

- 1) Ensure consistent application of variations to the deemed-to-comply provisions of the R Codes to medium-density single houses located in development zones;
- 2) Reflect changes in housing trends on smaller lots and adequately respond to market pressures; and
- 3) Provide a mechanism which allows the WAPC adopted R-MD provisions to be implemented.

### GENERAL POLICY PROVISIONS

The general policy provisions are detailed in Appendix 1 as follows:

## Appendix 1

## Single house standards for medium density housing in development zones (R-MD Codes)

R-Code	Lot type and size	Street setback and front fences		Lot boundary setback		Open space		Garage setback and width and vehicular access		Parking		Overshadowing		Privacy	
		R-Codes	R-MD provision	R-Codes	R-MD provision	R-Codes	R-MD provision	R-Codes	R-MD provision	R-Codes	R-MD provision	R-Codes	R-MD provision	R-Codes	R-MD provision
R-MD – R60	<u>Rear load</u> 5m x 30m – 150m <sup>2</sup> 6m x 30m – 180m <sup>2</sup>  <u>Front load</u> 8.5m x 20m – 170m <sup>2</sup> 7.5m x 25m – 187.5m <sup>2</sup>	2m	2m minimum, no average  1m to porch / veranda no maximum length  1m minimum to secondary street  Front fences within the primary street setback area being a maximum height of 900mm above natural ground level, measured from the primary street side of the front fence	<u>Boundary setbacks</u> 1 to 1.5m for wall height 3.5m and less (subject to wall length and major openings)  <u>Boundary walls</u> 2/3 length one side boundary, max 3.5m high and 3m average height	<u>Boundary setbacks</u> 1.2m for wall height 3.5m or less with major openings  1m for wall height 3.5 or less without major openings  <u>Boundary walls</u> No maximum length to both side boundaries	40% open space (60% site cover)  16m <sup>2</sup> courtyard  1/3 required outdoor living area (OLA) may be covered  Minimum dimension 4m	An outdoor living area (OLA) with an area of 10% of the lot size or 20m <sup>2</sup> , whichever is greater, directly accessible from a habitable room of the dwelling and located behind the street setback area  At least 70% of the OLA must be uncovered and includes areas under eaves which adjoin uncovered areas  The OLA has a minimum 3m length or width dimension  No other R-Codes site cover standards apply	<u>Rear load</u> Nil – provided laneway is minimum of 6m wide  <u>Front load</u> 4.5m or 0.5m behind dwelling alignment subject to averaging requirements  Garage width limited to maximum 50% of lot frontage where garage in front of or within 1m of building	<u>Rear load</u> 0.5m garage setback to laneway  <u>Front load</u> 4.5m garage setback from the primary street and 1.5m from a secondary street  <del>The garage setback from the primary street may be reduced to 4m where an existing or planned footpath or shared path is located more than 0.5m from the street boundary.</del>  For front loaded lots with street frontages between 10.5 and 12m, a double garage is permitted to a maximum width of 6m as viewed from the street subject to:  - <del>Garage setback a minimum of 0.5m behind the building alignment</del>  - A major opening to a habitable room directly facing the primary street  - An entry feature consisting of a porch or veranda with a minimum depth of 1.2m; and  - No vehicular crossover wider than 4.5m where it meets the street  Lots with a frontage less than 10.5m or not compliant with above require single or tandem garaging	Two on-site bays	One on-site bay where dwelling has two bedrooms or less	50% of the adjoining site area	No maximum overshadowing	3m to bedrooms and studies  4.5m to all other major openings  6m to balconies or similar	No privacy provisions apply
R-MD – R40	<u>Rear load</u> 7.5m x 30m – 225m <sup>2</sup>  <u>Front load</u> 8.5m x 30m – 255m <sup>2</sup> 8.5m x 25m – 212.5m <sup>2</sup> 10 x 20m – 200m <sup>2</sup> 10 x 25m – 250m <sup>2</sup> 12.5m x 20m – 250m <sup>2</sup>	4m	2m minimum, no average  1.5m to porch / veranda no maximum length  1m minimum to secondary street  Front fences within the primary street setback area being a maximum height of 900mm above natural ground level, measured from the primary street side of the front fence	<u>Boundary setbacks</u> 1 to 1.5m for wall height 3.5m and less (subject to wall length and major openings)  <u>Boundary walls</u> 2/3 length one side boundary, maximum 3.5m high and 3m average height	<u>Boundary setbacks</u> As per R-MD – R60  <u>Boundary walls</u> To both side boundaries subject to: No maximum length to one side boundary, 2/3 max length to second side boundary for wall height 3.5m or less	45% open space (55% site cover)  20m <sup>2</sup> courtyard  1/3 required OLA area may be covered  Minimum dimension 4m	As per R-MD – R60	<u>Rear load</u> Nil – provided laneway is minimum of 6m wide  <u>Front load</u> 4.5m or 0.5m behind dwelling alignment subject to averaging requirements	As per R-MD – R60	Two on-site bays	As per R-Codes	35% of the adjoining site area	No maximum overshadowing for wall height 3.5m or less  No maximum overshadowing for wall height greater than 3.5m where overshadowing is confined to the front half of the lot. If overshadowing intrudes into rear half of the lot, shadow cast does not exceed 35%	4.5m to bedrooms and studies  6m to all other major openings  7.5m to balconies or similar	R-Codes clause 5.4.1 C1.1 applies, however the setback distances are 3m to bedrooms and studies, 4.5m to major openings to habitable rooms other than bedrooms and studies and 6m to unenclosed outdoor active habitable spaces

Delete these provisions

## Appendix 1

## Single house standards for medium density housing in development zones (R-MD Codes)

R-Code	Lot type and size	Street setback and front fences		Lot boundary setback		Open space		Garage setback and width and vehicular access		Parking		Overshadowing		Privacy	
		R-Codes	R-MD provision	R-Codes	R-MD provision	R-Codes	R-MD provision	R-Codes	R-MD provision	R-Codes	R-MD provision	R-Codes	R-MD provision	R-Codes	R-MD provision
R-MD – R30	<u>Rear load</u> 10m x 30m – 300m <sup>2</sup>  <u>Front load</u> 10m x 30m – 300m <sup>2</sup> 15m x 20m – 300m <sup>2</sup>	4m	2m minimum, no average  1.5m to porch / veranda no maximum length  1m minimum to secondary street  Front fences within the primary street setback area being a maximum height of 900mm above natural ground level, measured from the primary street side of the front fence	<u>Boundary setbacks</u> 1 to 1.5m for wall height 3.5m and less (subject to wall length and major openings)  <u>Boundary walls</u> 2/3 length one side boundary, maximum 3.5m high and 3m average height	<u>Boundary setbacks</u> As per R-MD – R60  <u>Boundary walls</u> To both side boundaries subject to: 2/3 length to one side boundary, 1/3 max length to second side boundary for wall height 3.5m or less	45% open space (55% site cover)  24m <sup>2</sup> courtyard  1/3 required OLA area may be covered  Minimum dimension 4m	As per R-MD – R60	<u>Rear load</u> Nil – provided laneway is minimum of 6m wide  <u>Front load</u> 4.5m or 0.5m behind dwelling alignment subject to averaging requirements	As per R-MD – R60	Two on-site bays	As per R-Codes	35% of the adjoining site area	As per R-MD – R40	4.5m to bedrooms and studies  6m to all other major openings  7.5m to balconies or similar	As per R-MD – R40
R-MD – 25	<u>Front load</u> 12.5m x 25m – 312.5m <sup>2</sup>  15m x 25m – 375m <sup>2</sup>  12.5m x 30m – 375m <sup>2</sup>	6m	3m  1.5m to porch / veranda no maximum length  1.5m minimum to secondary street  Front fences within the primary street setback area being a maximum height of 900mm above natural ground level, measured from the primary street side of the front fence	<u>Boundary setbacks</u> 1 to 1.5m for wall height 3.5m and less (subject to wall length and major openings)  <u>Boundary walls</u> 2/3 length one side boundary, max 3.5m high and 3m average height to one side boundary	<u>Boundary Setbacks</u> As per R-MD – R60  <u>Boundary walls</u> As per R-MD – R30	50% open space (50% site cover)  30m <sup>2</sup> courtyard  1/3 required OLA area may be covered  Minimum dimension 4m	As per R-MD – R60	<u>Rear load</u> Nil – provided laneway is minimum of 6m wide  <u>Front load</u> 4.5m or 0.5m behind dwelling alignment subject to averaging requirements	As per R-MD – R60	Two on-site bays	As per R-Codes	25% of the adjoining site area	As per R-MD – R40, however if overshadowing intrudes into rear half of the lot, shadow cast does not exceed 25%	4.5m to bedrooms and studies  6m to all other major openings  7.5m to balconies or similar	As per R-MD – R40



## **Assets**

### **Strategic Asset Management**

#### **AS01-04/23      Policy Review - Roadworks Excavation within Road Reserves Policy**

---

File Ref:	2409V04 – 23/85605
Responsible Officer:	Director Assets
Attachments:	3
Previous Items:	CE05-04/19 - Minor Review of Council Policies - Ordinary Council - 09 Apr 2019 7.00pm

### **Issue**

To consider proposed minor amendments to Council Policy: Roadworks – Excavations within Road Reserves resulting from a scheduled review.

### **Background**

This Policy was last reviewed in January 2019 and ensures that excavations within the road reserve meet the requirements of the City and provides for a safe environment for road users and workers. The Policy remains in force and is operating as intended.

The review of this policy has been undertaken as part of a scheduled review in accordance with the City's Policy and Procedure Development and Review Framework.

### **Detail**

The purpose of this policy is to ensure that trench-less construction methods are utilised to eliminate the need for open excavations for the installation of underground services within road reserves. This is to ensure that damage to City assets are minimised and lengthy disruptions to the community and road users are avoided.

This policy provides guidance on the authorisation of excavation works within road reserves under the care and control of the City including the approval of temporary and full closure of thoroughfares to the passage of vehicles. Of particular interest is the requirement for underground utility service providers or any private works to utilise trench-less construction methods for the installation of underground pipes and services under primary or district distributor roads as opposed to open trenching of the road pavement.

The objectives and outcomes of the policy were reviewed and it was considered that the intent of policy remains relevant.

The following changes were made which were considered to be minor in nature (refer to **Attachment 2** for tracked changes to the current policy):

- Policy reformatted in new template;
- Policy statement reviewed;
- Original policy objective reviewed and rearranged to meet new Policy template with Objective and Purpose sub headings;
- Key definitions added;
- Strategic Community Plan goals that the policy supports have been added;
- Clauses in the Implications Section and Implementation Section moved around and rearranged for clarity; and
- Authorities and Accountability section added as per new Policy template

The Policy documents are set out as follow:

- **Attachment 1** – current policy
- **Attachment 2** - reviewed policy with tracked changes as compared to the current policy, and
- **Attachment 3** - the final reviewed policy document with tracked changes removed.

## Consultation

Consultation with relevant internal stakeholders was undertaken as part of this review and no external consultation was considered necessary.

## Comment

The objectives and outcomes of the policy were reviewed and it was considered that the intent of policy remains relevant.

There were no concerns or objections raised by the stakeholders consulted as part of the policy review.

## Statutory Compliance

Nil

## Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

*5 ~ A well planned, safe and resilient City that is easy to travel around and provides a connection between people and places*

*5.3 - Responsibly managed and maintained assets*

## Risk Appetite Statement

In pursuit of strategic objective goal 5, we will accept a Medium level of risk, extended to High in the areas of Community / Reputation & Financial / Commercial impacts. Shifting transport modes and usage in the City may require short term pain for longer term gain as the City supports the development, maintenance and connection of alternatives to car use (e.g. cycle ways) and the supporting infrastructure.

## Risk Management Considerations

<b>Risk Title</b>	<b>Risk Rating</b>
CO-016 Risk Management	Low
<b>Accountability</b>	<b>Action Planning Option</b>
Executive Manager Governance and Legal	Manage

The above risk relating to the issue contained within this report has been identified and considered within the City's Corporate risk register. Action plans have been developed to manage this risk to support existing management systems.

## Policy Implications

This policy has been recommended for amendment as a result of the evaluation and review process undertaken in accordance with the City's Policy and Procedure Development and Review Framework

## Financial Implications

Nil

## Voting Requirements

Simple Majority

## Recommendation

**That Council ADOPTS the revised Roadworks – Excavations within Road Reserves Policy as shown in Attachment 3.**

### *Attachments:*

- |  |               |
|--|---------------|
| 1. <a href="#">Council Policy : Roadworks - Excavation within Road Reserves (2019)</a>                       | 18/488322[v1] |
| 2. <a href="#">Tracked Changes Council Policy Review (2023): Roadworks - Excavation within Road Reserves</a> | 23/19011      |
| 3. <a href="#">Council Policy : Roadworks - Excavation within Road Reserves (2023)</a>                       | 18/488322[v2] |



## Policy Manual

---

### Roadworks – Excavation Within Road Reserves

---

<b>Policy Owner:</b>	Assets
<b>Contact Person:</b>	Manager Asset Planning
<b>Date of Approval:</b>	9 April 2019 (CE05-04/19)

---

#### POLICY STATEMENT

The purpose of this policy is to ensure that excavations within the road reserve meet the requirements of the City and provide a safe environment for road workers and users.

#### POLICY OBJECTIVE

The City shall have the authority to issue approval for works involving excavation within road reserves, provided that:

1. the bona fides of the applicant are established;
2. the applicant is a recognised licensed contractor in this field of work; and
3. the conditions covering the issue of an approval are adhered to.

#### SCOPE

Any individual or organisation that proposes to undertake any excavation works within road reserves under the City's control must obtain prior approval from the City. This policy applies to:

- Public and private utility providers,
- Land and property developers, and
- City works.

In instances where underground services are required to cross primary or district distributor roads, the proponent shall utilise trench-less construction methods, such as thrust boring (or directional drilling), unless otherwise authorised in writing by the Director Assets. All applications for open trenching across primary or district distributor roads shall include data justifying the need for special approval to open trench.

#### IMPLICATIONS (Strategic, Financial, Human Resources)

This policy provides guidance on authorising excavation works within road reserves under the care and control of the City of Wanneroo including the approval of temporary and full closure of thoroughfares to the passage of vehicles.

Of particular interest is the requirement for underground utility service providers or any private works to utilise trench-less construction methods for the installation of underground pipes under primary or district distributor roads as opposed open trenching of the road



## Policy Manual

pavement. This enables the City to ensure that important transport links are not unduly affected by road closures and inconveniencing road users. By using trench-less construction methods also preserves the rideability of the road surface of these higher order roads and prolongs the life and quality of the asset. Differential settlement generally occurs in the road surface following the reinstatement of a road pavement at the location of the open cut trenches. This results in an uneven surface at the location of the works affecting the riding comfort along the affected road.

The effective implementation of this policy can be accommodated within current resources.

### IMPLEMENTATION

It is imperative that the City continues to reinforce its position to minimise interruptions resulting from underground utility crossing works wherever possible particularly when the excavations are proposed across district distributor roads. All attempts shall be made by the proponent to minimise damage to the City's road asset. Alternatives to open trenching such as horizontal directional drilling or thrust boring and other trench-less technology should be considered in preference to open trenching.

In instances where underground services are required to cross primary or district distributor roads, the proponent shall utilise trench-less construction methods, such as thrust boring (or directional drilling), unless otherwise authorised in writing by the Director Assets. All applications for open trenching across primary or district distributor roads shall include data justifying the need for special approval to open trench.

Consultation regarding the proposed method should occur with the City and the method agreed by both parties prior to commencement of work. When trenching is necessary, service providers should liaise and try to co-locate cables/conduits and share trench space to minimise disruption to traffic and reinstatements. Works shall be organised so as to cause minimal disruption to traffic, pedestrians and access to properties at all times. Approximately one half of the carriageway shall remain open to traffic at all times.

When considering applications, the City considers a range of aspects such as the location and size of the works, the impact on surrounding services and infrastructure, the footpath, the safety of motorists, pedestrians and cyclists and any future roadworks.

Where the works within an existing road reserve are undertaken as part of a private subdivision or property development, the proponent shall prior to any works commencing,

1. Obtain City's approval to carry out works within the road reserve,
2. Enter into a deed of agreement with the City for the works proposed within the road reserve addressing the following items, but not limited to,
  - a) the proponent being responsible for all cost associated with the works;
  - b) the proponent indemnifying the City from and against all actions, claims, costs etc. resulting from the works;
  - c) monetary guarantee or bond, to secure the cost of the City having to rectify any interference with the road;
  - d) make good the structure of the road to the satisfaction of the City and ensure that all wastes generated by the road excavation works are lawfully disposed of;



## Policy Manual

- e) must ensure the safety of pedestrians and traffic by providing and maintaining appropriate signage and barrier protection, in accordance with the Manual of Uniform Traffic Control Devices for Works on Roads, and the Workplace Health and Safety Act 1995, for the duration of the road excavation works; and,
- f) must take out and maintain public liability insurance in an amount of not less than \$20 million (or as amended from time to time) in respect of the road excavation works, and which indemnifies the City in respect of any liability arising from the road excavation works.

Preparation of all Deeds of Agreement shall be completed in liaison with the City's Legal Services Team.

### **ROLES AND RESPONSIBILITIES**

The Assets Directorate shall be responsible for the review and publication of this policy and will provide interpretations in the event of the need for clarification or when there is a dispute.

The Assets Directorate and the Planning and Sustainability Directorate, both have the authority to assess and authorise excavations within road reserves. This policy delineates the responsible officer for assessing requests from external entities, both private developers and public entities such as Water Corporation, Western Power and Telstra Corporation, who propose to carry out excavation works within road reserves under the care, control and management of the City. This enables such requests to be distributed in a consistent manner to the responsible areas within the City for improved efficiency.

Depending on the nature of the proposed works, the implementation, assessment and enforcement or compliance of this policy shall be the responsibility of the directorates as described below:-

#### ***Planning and Sustainability Directorate***

Works associated with the development of land (subdivision or property development) includes the provision of services such as water, gas, fibre optics, telecommunications cables, sewer and electricity which have to be carried out in the road reserve. Officers from the Planning and Sustainability Directorates who are assessing works associated with subdivision or development applications are therefore best placed to authorise and manage these excavation works and activities within road reserves. All applications for open trenching across primary or district distributor roads shall be referred to the Director Assets with supporting documentation seeking special approval to open trench.

#### ***Assets Directorate***

Works undertaken by private or public utility providers, which are not related to any subdivision or property development, such as minor services adjustments, expansion of their services as part of their capital works program or maintenance alterations to their existing network, will be assessed by the Assets Directorate.



## Policy Manual

### DISPUTE RESOLUTION

All disputes in regard to this policy will be referred to the Director Assets in the first instance. In the event that an agreement cannot be reached, the matter will be submitted to the CEO for a ruling.

### EVALUATION AND REVIEW PROVISIONS

The adopted policy shall be evaluated as to its effectiveness in achieving its outcomes by measuring the number of open cut trench proposals approved for distributor roads by the Director Assets in a year. This number shall generally be limited to zero to one per fiscal year.

This Policy shall be review at least once every 4 years.

### DEFINITIONS

Nil

### RELEVANT POLICIES/MANAGEMENT PROCEDURES/DOCUMENTS OR DELEGATIONS

City's Asset Management Policy (as amended from time to time).

### REFERENCES

'Utility Providers Code of Practice' for WA (2016) - Utility Providers Services Committee  
AS1742.3: Manual of Uniform Traffic Control Devices for Works on Roads

### RESPONSIBILITY FOR IMPLEMENTATION

Manager Asset Planning  
Manager Land Development  
Manager Infrastructure Capital Works  
Manager Asset Maintenance  
Manager Parks and Conservation Management

Version	Next Review	Record No:
1 July 1999		
16 December 2003 - TS16-12/03		
07 June 2005 - TS15-06/05	28 February 2008	
29 June 2010, Resolution No. CS10-06/10	June 2012	TRIM 10/16752
7 November 2016 - CE01-11/16 (re-written in new policy document format)	January 2019	TRIM 16/344030
9 April 2019 – CE05-04/19 (minor review and re-written in new policy document format)	January 2023	TRIM 18/488322



## Council Policy

### Roadworks – Excavation Within Road Reserves

Responsible Directorate:	Assets
Responsible Service Unit:	Asset Planning
Contact Person:	Manager Asset Planning
Date of Approval:	09 April 2019
Council Resolution No:	CE05-04/19

#### 1. POLICY STATEMENT

All excavation works within the road reserve under the control of the City of Wanneroo (City) require a written approval from the City and shall be completed to meet the requirements of the City.

**Deleted:** The purpose of this policy is to ensure the excavations within the road reserve meet the requirements of the City and provide a safe environment for road workers and users.

#### 2. OBJECTIVE AND PURPOSE

##### Objective

The objective of this policy is to ensure that the installation of underground services within road reserves are undertaken in such a manner as to minimise damage to City assets and avoid lengthy disruptions to the community and road users.

**Deleted:** <#>The City shall have the authority to issue approval for works involving excavation within road reserves, provided that:¶  
the bona fides of the applicant are established;¶  
the applicant is a recognised licensed contractor in this field of work; and¶  
the conditions covering the issue of an approval are adhered to.

##### Purpose

The purpose of this policy is to ensure that trench-less construction methods are utilised to eliminate the need for open excavations for the installation of underground services within road reserves.

Should there be no other options that are considered viable, then prior approval from the City must be obtained for open cut excavations particularly on high trafficked major transport routes.

#### 3. KEY DEFINITIONS

**District Distributor Roads (A & B)** include roads that carry traffic volumes in excess of 7,000 vehicles per day. These carry traffic between industrial, commercial and residential areas and generally connect to Primary Distributors. These are likely to be truck routes and provide only limited access to adjoining property. These roads are managed by the local government.

**Deleted:** Nil

**Primary Distributor Roads** provide for major regional and inter-regional traffic movement and carry large volumes of generally fast moving traffic. Some are strategic freight routes and all are State Roads. They are managed by Main Roads Western Australia.





## Council Policy

Trenchless construction methods includes construction methods such as tunneling, microtunneling, horizontal directional drilling (also known as directional boring) and other methods for the installation of pipelines and cables below the ground with minimal excavation.

Trenchless technology is a type of subsurface construction work that requires few trenches or no continuous trenches.

### 4. SCOPE

This policy applies to any individual or organisation that proposes to undertake any excavation works within road reserves under the City's control and must obtain prior approval from the City.

This policy applies to:

- Public and private utility providers,
- Land and property developers, and
- City works.

In instances where underground services are required to cross primary or district distributor roads, the proponent shall utilise trench-less construction methods, such as thrust boring (or directional drilling), unless otherwise authorised in writing by the Director Assets. All applications for open trenching across primary or district distributor roads shall include data justifying the need for special approval to open trench.

### 5. IMPLICATIONS

This policy supports the following goals of the Strategic Community Plan:

- Priority 5.3 : Manage and maintain assets
- Priority 5.4 : People can move around easily
- Priority 7.2 : Responsibly and ethically managed

It is imperative that the City continues to reinforce its position to minimise interruptions resulting from underground utility crossing works wherever possible particularly when the excavations are proposed across primary and district distributor roads. All attempts shall be made by the proponent to minimise damage to the City's road asset. Alternatives to open trenching such as horizontal directional drilling or thrust boring and other trench-less technology should be considered in preference to open trenching.

This enables the City to ensure that important transport links are not unduly affected by road closures and inconveniencing road users. By using trench-less construction methods also preserves the rideability of the road surface of these higher order roads and prolongs the life and quality of the asset. Differential settlement generally occurs in the road surface following the reinstatement of a road pavement at the location of the open cut trenches. This results in an uneven surface at the location of the works affecting the riding comfort along the affected road.

The effective implementation of this policy can be accommodated within current resources.

#### Moved (insertion) [1]

#### Moved (insertion) [2]

**Moved down [3]:** This policy provides guidance on authorising excavation works within road reserves under the care and control of the City of Wanneroo including the approval of temporary and full closure thoroughfares to the passage of vehicles. ¶

**Moved up [2]:** This enables the City to ensure that important transport links are not unduly affected by closures and inconveniencing road users. By using trench-less construction methods also preserves the rideability of the road surface of these higher order roads and prolongs the life and quality of the asset. Differential settlement generally occurs in the road surface following the reinstatement of a road pavement at the location of the open cut trenches. This results in an uneven surface at the location of the works affecting the riding comfort along the affected road. ¶

**Deleted:** Of particular interest is the requirement for underground utility service providers or any private works to utilise trench-less construction methods for installation of underground pipes under primary or district distributor roads as opposed to open trenching the road pavement.



## Council Policy

### 6. IMPLEMENTATION

This policy provides guidance on authorising excavation works within road reserves under the care and control of the City including the approval of temporary and full closure of thoroughfares to the passage of vehicles.

In instances where underground services are required to cross primary or district distributor roads, the proponent shall utilise trench-less construction methods, such as thrust boring (or directional drilling), unless otherwise authorised in writing by the Director Assets. All applications for open trenching across primary or district distributor roads shall include data justifying the need for special approval to open trench.

Consultation regarding the proposed method should occur with the City and the method agreed by both parties prior to commencement of work. When trenching is necessary, service providers should liaise and try to co-locate cables/conduits and share trench space to minimise disruption to traffic and reinstatements. Works shall be organised so as to cause minimal disruption to traffic, pedestrians and access to properties at all times. Approximately one half of the carriageway shall remain open to traffic at all times.

When considering applications, the City considers a range of aspects such as the location and size of the works, the impact on surrounding services and infrastructure, the footpath, the safety of motorists, pedestrians and cyclists and any future roadworks.

Where the works within an existing road reserve are undertaken as part of a private subdivision or property development, the proponent shall prior to any works commencing,

1. Obtain City's approval to carry out works within the road reserve,
2. Enter into a deed of agreement with the City for the works proposed within the road reserve addressing the following items, but not limited to,
  - a) the proponent being responsible for all cost associated with the works;
  - b) the proponent indemnifying the City from and against all actions, claims, costs etc. resulting from the works;
  - c) monetary guarantee or bond, to secure the cost of the City having to rectify any interference with the road;
  - d) make good the structure of the road to the satisfaction of the City and ensure that all wastes generated by the road excavation works are lawfully disposed of;
  - e) must ensure the safety of pedestrians and traffic by providing and maintaining appropriate signage and barrier protection, in accordance with the Manual of Uniform Traffic Control Devices for Works on Roads, and the Workplace Health and Safety Act 1995, for the duration of the road excavation works; and,
  - f) must take out and maintain public liability insurance in an amount of not less than \$20 million (or as amended from time to time) in respect of the road excavation works, and which indemnifies the City in respect of any liability arising from the road excavation works.

**Moved up [1]:** It is imperative that the City continue to reinforce its position to minimise interruptions resulting from underground utility crossing works wherever possible particularly when the excavations are proposed across district distributor roads. All attempts shall be made by the proponent to minimise damage to the City's road asset. Alternatives to open trenching such as horizontal directional drilling or thrust boring and other trench-less technology should be considered in preference to open trenching.

**Moved (insertion) [3]**



## Council Policy

Preparation of all Deeds of Agreement shall be completed in liaison with the City's Legal Services Team.

### 7. AUTHORITIES AND ACCOUNTABILITIES

Director Assets and Director Planning and Sustainability will have delegated authority to approve works in the road reserve.

### 8. ROLES AND RESPONSIBILITIES

The Assets Directorate shall be responsible for the review and publication of this policy and will provide interpretations in the event of the need for clarification or when there is a dispute.

The Assets Directorate and the Planning and Sustainability Directorate, both have the authority to assess and authorise excavations within road reserves. This policy delineates the responsible officer for assessing requests from external entities, both private developers and public entities such as Water Corporation, Western Power and Telstra Corporation, who propose to carry out excavation works within road reserves under the care, control and management of the City. This enables such requests to be distributed in a consistent manner to the responsible areas within the City for improved efficiency.

Depending on the nature of the proposed works, the implementation, assessment and enforcement or compliance of this policy shall be the responsibility of the directorates as described below:-

#### Planning and Sustainability Directorate

Works associated with the development of land (subdivision or property development) includes the provision of services such as water, gas, fibre optics, telecommunications cables, sewer and electricity which have to be carried out in the road reserve. Officers from the Planning and Sustainability Directorates who are assessing works associated with subdivision or development applications are therefore best placed to authorise and manage these excavation works and activities within road reserves. All applications for open trenching across primary or district distributor roads shall be referred to the Director Assets with supporting documentation seeking special approval to open trench.

#### Assets Directorate

Works undertaken by private or public utility providers, which are not related to any subdivision or property development, such as minor services adjustments, expansion of their services as part of their capital works program or maintenance alterations to their existing network, will be assessed by the Assets Directorate.

### 9. DISPUTE RESOLUTION (if applicable)

All disputes in regard to this policy will be referred to the Director Assets in the first instance. In the event that an agreement cannot be reached, the matter will be submitted to the CEO for a ruling.



## Council Policy

### 10. EVALUATION AND REVIEW

The adopted policy shall be evaluated as to its effectiveness in achieving its outcomes by measuring the number of open cut trench proposals approved for distributor roads by the Director Assets in a year. This number shall generally be limited to zero to one per fiscal year.

This Policy shall be review at least once every 4 years.

### 11. RELATED DOCUMENTS

City's Asset Management Policy (as amended from time to time).

### 12. REFERENCES

'Utility Providers Code of Practice' for WA (2016) - Utility Providers Services Committee  
AS1742.3: Manual of Uniform Traffic Control Devices for Works on Roads

### 13. RESPONSIBILITY FOR IMPLEMENTATION

Manager Asset Planning  
Manager Land Development  
Manager Infrastructure Capital Works  
Manager Asset Maintenance  
Manager Parks and Conservation Management

### REVISION HISTORY

Version	Next Review	Record No.
1 July 1999		
16 December 2003 - TS16-12/03		
07 June 2005 - TS15-06/05	28 February 2008	
29 June 2010, Resolution No. CS10-06/10	June 2012	TRIM 10/16752
7 November 2016 - CE01-11/16 (re-written in new policy document format)	January 2019	TRIM 16/344030
9 April 2019 – CE05-04/19 (minor review and re-written in new policy document format)	January 2023	TRIM 18/488322[v1]
<u>Date and Council Report No to be advised: (minor review and re-written in new policy document format)</u>	<u>March 2027</u>	<u>TRIM 18/488322[v2]</u>



## Council Policy

### Roadworks – Excavation Within Road Reserves

<b>Responsible Directorate:</b>	<i>Assets</i>
<b>Responsible Service Unit:</b>	<i>Asset Planning</i>
<b>Contact Person:</b>	<i>Manager Asset Planning</i>
<b>Date of Approval:</b>	<i>09 April 2019</i>
<b>Council Resolution No:</b>	<i>CE05-04/19</i>

#### 1. POLICY STATEMENT

All excavation works within the road reserve under the control of the City of Wanneroo (City) require a written approval from the City and shall be completed to meet the requirements of the City.

#### 2. OBJECTIVE AND PURPOSE

##### Objective

The objective of this policy is to ensure that the installation of underground services within road reserves are undertaken in such a manner as to minimise damage to City assets and avoid lengthy disruptions to the community and road users.

##### Purpose

The purpose of this policy is to ensure that trench-less construction methods are utilised to eliminate the need for open excavations for the installation of underground services within road reserves.

Should there be no other options that are considered viable, then prior approval from the City must be obtained for open cut excavations particularly on high trafficked major transport routes.

#### 3. KEY DEFINITIONS

**District Distributor Roads (A & B)** include roads that carry traffic volumes in excess of 7,000 vehicles per day. These carry traffic between industrial, commercial and residential areas and generally connect to Primary Distributors. These are likely to be truck routes and provide only limited access to adjoining property. These roads are managed by the local government.

**Primary Distributor Roads** provide for major regional and inter-regional traffic movement and carry large volumes of generally fast moving traffic. Some are strategic freight routes and all are State Roads. They are managed by Main Roads Western Australia.



## Council Policy

**Trenchless construction methods** includes construction methods such as tunneling, microtunneling, horizontal directional drilling (also known as directional boring) and other methods for the installation of pipelines and cables below the ground with minimal excavation.

**Trenchless technology** is a type of subsurface construction work that requires few trenches or no continuous trenches.

### 4. SCOPE

This policy applies to any individual or organisation that proposes to undertake any excavation works within road reserves under the City's control and must obtain prior approval from the City.

This policy applies to:

- Public and private utility providers,
- Land and property developers, and
- City works.

In instances where underground services are required to cross primary or district distributor roads, the proponent shall utilise trench-less construction methods, such as thrust boring (or directional drilling), unless otherwise authorised in writing by the Director Assets. All applications for open trenching across primary or district distributor roads shall include data justifying the need for special approval to open trench.

### 5. IMPLICATIONS

This policy supports the following goals of the Strategic Community Plan:

- Priority 5.3 : Manage and maintain assets
- Priority 5.4 : People can move around easily
- Priority 7.2 : Responsibly and ethically managed

It is imperative that the City continues to reinforce its position to minimise interruptions resulting from underground utility crossing works wherever possible particularly when the excavations are proposed across primary and district distributor roads. All attempts shall be made by the proponent to minimise damage to the City's road asset. Alternatives to open trenching such as horizontal directional drilling or thrust boring and other trench-less technology should be considered in preference to open trenching.

This enables the City to ensure that important transport links are not unduly affected by road closures and inconveniencing road users. By using trench-less construction methods also preserves the rideability of the road surface of these higher order roads and prolongs the life and quality of the asset. Differential settlement generally occurs in the road surface following the reinstatement of a road pavement at the location of the open cut trenches. This results in an uneven surface at the location of the works affecting the riding comfort along the affected road.

The effective implementation of this policy can be accommodated within current resources.



## Council Policy

### 6. IMPLEMENTATION

This policy provides guidance on authorising excavation works within road reserves under the care and control of the City including the approval of temporary and full closure of thoroughfares to the passage of vehicles.

In instances where underground services are required to cross primary or district distributor roads, the proponent shall utilise trench-less construction methods, such as thrust boring (or directional drilling), unless otherwise authorised in writing by the Director Assets. All applications for open trenching across primary or district distributor roads shall include data justifying the need for special approval to open trench.

Consultation regarding the proposed method should occur with the City and the method agreed by both parties prior to commencement of work. When trenching is necessary, service providers should liaise and try to co-locate cables/conduits and share trench space to minimise disruption to traffic and reinstatements. Works shall be organised so as to cause minimal disruption to traffic, pedestrians and access to properties at all times. Approximately one half of the carriageway shall remain open to traffic at all times.

When considering applications, the City considers a range of aspects such as the location and size of the works, the impact on surrounding services and infrastructure, the footpath, the safety of motorists, pedestrians and cyclists and any future roadworks.

Where the works within an existing road reserve are undertaken as part of a private subdivision or property development, the proponent shall prior to any works commencing,

1. Obtain City's approval to carry out works within the road reserve,
2. Enter into a deed of agreement with the City for the works proposed within the road reserve addressing the following items, but not limited to,
  - a) the proponent being responsible for all cost associated with the works;
  - b) the proponent indemnifying the City from and against all actions, claims, costs etc. resulting from the works;
  - c) monetary guarantee or bond, to secure the cost of the City having to rectify any interference with the road;
  - d) make good the structure of the road to the satisfaction of the City and ensure that all wastes generated by the road excavation works are lawfully disposed of;
  - e) must ensure the safety of pedestrians and traffic by providing and maintaining appropriate signage and barrier protection, in accordance with the Manual of Uniform Traffic Control Devices for Works on Roads, and the Workplace Health and Safety Act 1995, for the duration of the road excavation works; and,
  - f) must take out and maintain public liability insurance in an amount of not less than \$20 million (or as amended from time to time) in respect of the road excavation works, and which indemnifies the City in respect of any liability arising from the road excavation works.



## Council Policy

Preparation of all Deeds of Agreement shall be completed in liaison with the City's Legal Services Team.

### **7. AUTHORITIES AND ACCOUNTABILITIES**

Director Assets and Director Planning and Sustainability will have delegated authority to approve works in the road reserve.

### **8. ROLES AND RESPONSIBILITIES**

The Assets Directorate shall be responsible for the review and publication of this policy and will provide interpretations in the event of the need for clarification or when there is a dispute.

The Assets Directorate and the Planning and Sustainability Directorate, both have the authority to assess and authorise excavations within road reserves. This policy delineates the responsible officer for assessing requests from external entities, both private developers and public entities such as Water Corporation, Western Power and Telstra Corporation, who propose to carry out excavation works within road reserves under the care, control and management of the City. This enables such requests to be distributed in a consistent manner to the responsible areas within the City for improved efficiency.

Depending on the nature of the proposed works, the implementation, assessment and enforcement or compliance of this policy shall be the responsibility of the directorates as described below:-

#### **Planning and Sustainability Directorate**

Works associated with the development of land (subdivision or property development) includes the provision of services such as water, gas, fibre optics, telecommunications cables, sewer and electricity which have to be carried out in the road reserve. Officers from the Planning and Sustainability Directorates who are assessing works associated with subdivision or development applications are therefore best placed to authorise and manage these excavation works and activities within road reserves. All applications for open trenching across primary or district distributor roads shall be referred to the Director Assets with supporting documentation seeking special approval to open trench.

#### **Assets Directorate**

Works undertaken by private or public utility providers, which are not related to any subdivision or property development, such as minor services adjustments, expansion of their services as part of their capital works program or maintenance alterations to their existing network, will be assessed by the Assets Directorate.

### **9. DISPUTE RESOLUTION (if applicable)**

All disputes in regard to this policy will be referred to the Director Assets in the first instance. In the event that an agreement cannot be reached, the matter will be submitted to the CEO for a ruling.





## Council Policy

### 10. EVALUATION AND REVIEW

The adopted policy shall be evaluated as to its effectiveness in achieving its outcomes by measuring the number of open cut trench proposals approved for distributor roads by the Director Assets in a year. This number shall generally be limited to zero to one per fiscal year.

This Policy shall be review at least once every 4 years.

### 11. RELATED DOCUMENTS

City's Asset Management Policy (as amended from time to time).

### 12. REFERENCES

'Utility Providers Code of Practice' for WA (2016) - Utility Providers Services Committee

AS1742.3: Manual of Uniform Traffic Control Devices for Works on Roads

### 13. RESPONSIBILITY FOR IMPLEMENTATION

Manager Asset Planning

Manager Land Development

Manager Infrastructure Capital Works

Manager Asset Maintenance

Manager Parks and Conservation Management

### REVISION HISTORY

Version	Next Review	Record No.
1 July 1999		
16 December 2003 - TS16-12/03		
07 June 2005 - TS15-06/05	28 February 2008	
29 June 2010, Resolution No. CS10-06/10	June 2012	TRIM 10/16752
7 November 2016 - CE01-11/16 (re-written in new policy document format)	January 2019	TRIM 16/344030
9 April 2019 – CE05-04/19 (minor review and re-written in new policy document format)	January 2023	TRIM 18/488322[v1]
<b>Date and Council Report No to be advised:</b> (minor review and re-written in new policy document format)	March 2027	TRIM 18/488322[v2]

## Infrastructure Capital Works

### AS02-04/23 Contract 19251 Extension - Supply and Laying of Bituminous Surfacing and Associated Civil Construction Works

File Ref: 39089 – 23/75151  
 Responsible Officer: Director Assets  
 Attachments: 1

#### Issue

To consider the available initial 2-year extension option for Contract No. 19251 for the Supply and Laying of Bituminous Surfacing and Associated Civil Construction Works.

#### Background

The Chief Executive Officer considered and approved the Tender 19251 Recommendation Report in lieu of Council in accordance with the “Decisions During COVID-19 Pandemic” delegation provisions thereby establishing the initial 3-year contract term.

The initial 3-year term of Contract 19251 for the Supply and Laying of Bituminous Surfacing and Associated Civil Construction Works with Roads 2000 is due to expire on the 30 June 2023 and has two 24-month contract extension options available.

#### Detail

Essential details of the contract are as follows:

Item	Detail
Contract Form	Minor Works
Contract Type	Schedule of Rates
Contract Duration	3 years
Commencement Date	1 July 2020
Expiry Date	30 June 2023
Extension Permitted	Yes, two 24-month extensions with price adjustment based on CPI or part thereof
Rise and Fall Included	Yes (for bitumen component only)
Provision for CPI rate adjustments to be incorporated into contract extensions	Yes

The scope of work predominantly consists of bituminous surfacing work involving the supply and laying of asphalt surface for new roads, paths, resurfacing of existing roads, road maintenance, kerb removal, drainage adjustments associated with the road resurfacing projects and related works.

#### Consultation

Contract performance throughout the initial contract period has been monitored through contract performance reports and consultation with relevant stakeholders.

## Comment

Contract 19251 makes provision for two 24-month contract extensions at the conclusion of the initial 3-year contract term. This contract is crucial in the delivery of the road resurfacing, road rehabilitation program, traffic treatments, asphalt pathways program.

Many estimates for forward programmed works are based on the current rates in this contract which has formed the basis of budget allocations and applications for grant funding. Pre-planning works are done with contractor engagement up to nine months in advance of construction, so this lead time is an essential requirement for on time program delivery. Most rates in the price schedule are locked in, subject to CPI increases and bitumen price fluctuations only, with no exposure to other increases. Although the current contractor, Roads 2000, has experienced some intermittent challenges in meeting service delivery deadlines, these situations have been overcome with close supervision and intervention as required.

Establishing a new contract in the event of not extending this contract may result in unacceptable level of risk to the City (Refer Confidential **Attachment 1** for additional information).

Increased asphalt costs in comparison to the existing term contract rates is evident in different recent quotes received by the City. Most project pricing received incorporating primarily asphalt works are significantly higher than project estimates which is further hampered by a very limited number of contractors responding and willing to do the specified works. Clearly in the prevailing market situation, contractor availability is limited, and prices have increased over the past few years.

Administration therefore recognises this as an important factor in considering the extension of the current contract for a further 2 years.

## Statutory Compliance

Council at its meeting held on the 7 April 2020 considered the item "Decisions During COVID-19 Pandemic" (Item CE01-04/20 refers) and resolved to vary the delegations for the Chief Executive Officer including Delegation 1.1.14 – Choice of Most Advantageous Tender and the CEO approved the establishment of Contract 19251 arrangements in accordance with this provision.

## Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

*5 ~ A well planned, safe and resilient City that is easy to travel around and provides a connection between people and places*

*5.3 - Responsibly managed and maintained assets*

## Risk Appetite Statement

In pursuit of strategic objective goal 5, we will accept a Medium level of risk, extended to High in the areas of Community / Reputation & Financial / Commercial impacts. Shifting transport modes and usage in the City may require short term pain for longer term gain as the City supports the development, maintenance and connection of alternatives to car use (e.g. cycle ways) and the supporting infrastructure.

In pursuit of strategic objective goal 3, we will accept a Medium level of risk, extended to High in the areas of where there may be Governance, Community / Reputation & Financial / Commercial impacts. For the City to realise a future role as a self-sustainable, vibrant and

viable business and corporate centre, the City recognises higher risk will be required to attract investors, build a contemporary environment which ensures regulation is efficient but effective and realise a higher return on investment for the City. It is recognised that land acquisitions, environmental development and management processes and community support could all be challenged in the short term to realise the future successful offset of longer-term strategic risk.

The contract extension option therefore fits within this Council appetite of Medium level of risk as defined in the Risk Assessment undertaken by Administration. The resulting risk rating for not extending the Contract is Medium.

### Enterprise Risk Management Considerations

Risk Title	Risk Rating
CO-O08 Contract Management	Low
Accountability	Action Planning Option
Director Corporate Strategy and Performance	Manage

Risk Title	Risk Rating
CO-O17 Financial Management	Medium
Accountability	Action Planning Option
Director Corporate Strategy and Performance	Manage

### Financial and Performance Risk

#### Financial Risk

A financial risk assessment undertaken by Equifax Australasia Credit Ratings Pty Ltd as part of the contract extension process has been completed and the recommended mitigation strategies will be implemented (Refer to the Confidential **Attachment 1** for additional information).

#### Performance Risk

Roads 2000 has successfully completed all assigned works under the provisions of this contract incorporating a wide variety of service requirements. From time-to-time a delayed response to programmed service delivery targets has been an issue but has been duly resolved with close supervision and performance meeting interventions. Quality of finished asphalt surfacing is sometimes currently not meeting specification requirements but is being managed in accordance with contract provisions and reduced payment options exercised when justified. Resolution of this challenge is being pursued with a strong prospect of restored consistent acceptable quality through company managerial intervention.

### Social and Environmental (Sustainable Procurement) Considerations

Assessment to establish the ranking based on all tenderers' Social Environmental policy and practices was a key component of the process that determined Roads 2000 as the successful tenderer for this contract.

### Broader Economic Impact Implications for the City of Wanneroo

Roads 2000 has its asphalt plant based locally within the City of Wanneroo in Gngara Road, Wangara.

## Policy Implications

A two-year contract extension is available in accordance with the contract provisions conforming with the requirements of the City's Purchasing Policy.

## Financial (Budget) Implications

The estimated costs of \$9.4m associated with providing Contract 19251 services are included in annual Capital Works projects and maintenance budgets.

## Voting Requirements

Simple Majority

## Recommendation

### That Council:

1. **APPROVES** the initial two-year Contract 19251 extension for Roads 2000 to continue to Supply and Lay Bituminous Surfacing and Associated Civil Construction Works in accordance with the contract schedule of rates and subject to appropriate funding availability; and
2. **NOTES** that Administration will seek Council approval for the final 2-year contract extension prior to expiry of the contract term.

### Attachments:

1. *Contract 19251 Extension - Supply and Laying of Bituminous Surfacing and Associated Civil Works*      *Confidential*  
*Confidential Memorandum to CEO*

**AS03-04/23      Tender No.23001 Construction of Main Pavilion, Halesworth Park, Butler**

---

File Ref: 23757V03 – 23/109219  
Responsible Officer: Director Assets  
Attachments: 1  
Previous Items: AS01-03/23 - Tender No. 23001 Construction of Main Pavilion, Halesworth Park, Butler - Ordinary Council - 21 Mar 2023 6:00pm

**Issue**

To consider Tender No. 23001 for the Construction of Main Pavilion, Halesworth Park, Butler.

**Background**

Halesworth Park is located at 24 Halesworth Parade, Butler and the new sports amenities were constructed between June 2020 to September 2021.

Halesworth Park has an overall land area of approximately 11.9 hectares classifying it as a District Park. The Park was created on three lots; Lot Number 8210 located on Reserve No 51292 and Lot 2019 on Reserve No 53826, with the third Lot 2018 on Parcel 325349 owned by the Department of Education. The Park is maintained by the City of Wanneroo for the purpose of public recreation and sports activities.

As part of the original scope of the project; the sports amenities included the construction of two sports pavilions and a storage building for use by Little Athletics.

The City is seeking to appoint a suitable qualified and experienced building contractor to construct the following buildings:

1. Main Sport Pavilion (Building A)  
1400sqm sports amenities building inclusive of change rooms, toilets, showers, umpire's rooms, first aid rooms, storerooms, two kitchen/kiosks, bin store, comms rooms, cleaners room, UATs and UA Showers, multi-use corridor/meeting rooms/pre-function area, and two multipurpose rooms. Building inclusive of all necessary services, air conditioning, security and CCTV, comms, and AV. Provision of soft and hard landscaping infill is also required to tie into existing surrounding area.
2. Building Store (Building C);  
100sqm storage building inclusive of all necessary services, and tie in CCTV to Main Pavilion.

A third building proposed for the park, being the Court Pavilion (Building B), is excluded from the scope within Tender.

Council considered item AS01-03/23 at its meeting on 21 March 2023, noting that tender evaluation was ongoing and resolved that Council:

1. *NOTES that suitable funds as noted in the Financial Implications section of this report will need to be allocated in 2023/24, 2024/25 and 2025/26 financial years to suit the cash flow projections for the completion of the works associated with the Construction of Main Pavilion, Halesworth Park, Butler; and*

2. *DELEGATES BY ABSOLUTE MAJORITY to the Chief Executive Officer the authority to DETERMINE and ACCEPT a tender, that is within the available project budget, as detailed in the Financial Implications section of this report and as noted in 1 above, for Tender No. 23001, for the Construction of Main Pavilion, Halesworth Park, Butler.*

As outlined in this report and based on the recommended tenderer's price, the overall project cost exceeds the previously allocated budget, hence the Chief Executive Officer is unable to exercise the Delegation approved by Council at its meeting on 21 March 2023.

This report is therefore submitted to Council for consideration.

## Detail

Tender No. 23001 for the Construction of Main Pavilion, Halesworth Park, Butler was advertised on 17 December 2022 and closed on Tuesday 14 February 2023.

Five Tender addenda have been issued dealing with tender clarifications.

The Tender included provisions for undertaking construction of the buildings as Separable Portions (as advised in the Contract):

- Separable Portion SP1; Building A – Main Pavilion
- Separable Portion SP2; Building C – Store Shed
- Separable Portion SP3; Building A & C – Main Pavilion & Store Shed

Essential details of the proposed contract are as follows:

Item	Detail
Contract Form	Major Works AS4000 -1997
Contract Type	Lump Sum
Contract Duration	15 Months
Commencement Date	2 weeks after receipt of Letter of Award
Expiry Date	Anticipated Practical Completion Date 30 July 2024
Extension Permitted	No
Rise and Fall	Not applicable

Tender submissions were received from the following companies:

Company (full entity name)	Company (abbreviated name)	Business Address (Suburb)*
BE Projects (WA) Pty Ltd	BE Projects	South Perth
Construct360 Pty Ltd	Construct360	Landsdale
Geared Construction Pty Ltd	Geared	Gnangara
McCorkell Constructions WA Pty Ltd	McCorkell	Perth
Swan Group WA Pty Ltd	Swan Group	Wangara

## Probity Oversight

Oversight to the tender assessment process was undertaken by William Buck Consulting (WA) Pty Ltd and in conjunction with the City's Contracts Officer.

All Tender submissions were evaluated by the Tender Evaluation Panel (TEP) in accordance with the following selection criteria:

Item No	Description	Weighting
1	Sustainable Procurement: a) Environmental Considerations 5% b) Buy Local 10% c) Reconciliation Action Plan 2.5% Disability Access & Inclusion 2.5%	20%
2	*WHS demonstrated working documents	20%
3	*Demonstrated experience of tenderer and personnel in performing the services	20%
4	*Demonstrated resources and capacity of tenderer providing the services	20%
5	*Proposed Methodology	20%
6	Innovation	Not Weighted
		TOTAL 100%

Innovation was not included as a weighted qualitative criterion, however, responses received were considered within the overall evaluation assessment for the project. Lump sum pricing was considered as part of the overall Value for Money (VFM) assessment for the project.

\*Tenderers must meet the City's minimum requirements for each of the mandatory qualitative criteria detailed above to progress for further evaluation.

### **Evaluation Criteria 1 - Sustainable (Corporate Social Responsibility) Procurement (20%)**

Evidence of Sustainable (Corporate Social Responsibility) Procurement assessment was based on the tenderers' responses provided within the Questionnaires set out in Schedules 3A, 3B, 3C, 3D that were included in the tender documentation.

An assessment was made to determine the ranking based on the tenderers' environmental policy and practices, buy local contributions, as well as commitment to reconciliation and disability access and inclusion.

#### **Evaluation Criteria 1(a): Sub Criteria – Environment Consideration (5%)**

The City is committed to procuring goods and services that have the most positive environmental, social and economic impacts over the entire life cycle of a product or service. The environmental assessment based on tenderers' response to their Environmental policy and practices.

An assessment was made to determine the ranking based on tenderer's environmental policy and practices. The assessment of this criterion determined the following ranking:

Tenderer	Ranking
Geared	1
BE Projects	2
McCorkell	3
Construct360	4
Swan Group	5



**Evaluation Criteria 1(b): Sub Criteria – Buy Local (10%)**

An assessment was made to determine the ranking based on the responses provided, detailing the following information:

- Purchasing arrangements through local businesses.
- Location of tenderer's offices and workshops.
- Residential municipality of staff and subcontractors, and
- Requirement for new employees arising from award of the contract.

The assessment of this criterion determined the following ranking:

<b>Tenderer</b>	<b>Ranking</b>
Swan Group	1
Construct360	2
Geared	2
BE Projects	4
McCorkell	4

**Evaluation Criteria 1(c): Sub Criteria – Reconciliation Action Plan (2.5%)**

An assessment was made to determine the ranking based on the responses provided that relate to:

- Relationships – building positive relationships between indigenous and non-indigenous people.
- Respect – recognizing the contribution of Indigenous people to Australia and learning more about the history, culture and diversity in a two-way communication process, and
- Opportunities – attracting, developing and retaining organizational talent to build opportunities for aboriginal employment, training and development and mentoring.

The assessment of this criterion determined the following ranking:

<b>Tenderer</b>	<b>Ranking</b>
Geared	1
BE Projects	2
Construct360	2
Swan Group	2
McCorkell	5

**Evaluation Criteria 1(d): Sub Criteria – Disability Access & Inclusion (2.5%)**

An assessment was made to determine the ranking based on the responses provided that relate to:

- People with disabilities have the same buildings and facilities access opportunities as other people,
- People with disabilities receive information in a format that will enable them to access information as readily as other people are able to access it,
- People with disabilities receive the same level and quality of service from staff as other people receive,
- People with disabilities have the same opportunities as other people to make complaints, and
- People with disabilities have the same opportunities as other people to participate in any employment opportunities.

The assessment of this criterion determined the following ranking:

<b>Tenderer</b>	<b>Ranking</b>
BE Projects	1
Swan Group	1
Construct360	3
Geared	4
McCorkell	4

An overall assessment of Evaluation Criteria 1 - Sustainable (Corporate Social Responsibility) Procurement has resulted in the following ranking:

<b>Tenderer</b>	<b>Ranking</b>
Swan Group	1
Geared	2
Construct360	3
BE Projects	4
McCorkell	5

### **Evaluation Criteria 2 - Tenderer's Work Health Safety Systems (20%)**

Evidence of workplace health and safety management policies and practices was assessed from the tender submissions. The assessment for safety management was based on the tenderers' responses to an Occupational Health and Safety Management System Questionnaire included within the tender documentation.

All tenderers provided details of their safety management systems with the following ranking:

<b>Tenderer</b>	<b>Ranking</b>
Swan Group	1
Geared	2
McCorkell	3
BE Projects	4
Construct360	4

### **Evaluation Criteria 3 - Tenderer's relevant experience of tenderer and personnel in performing the services (20%)**

The tenderer's relevant experience and personnel in demonstrating the achievement of meeting client expectations as presented in their tender submission were assessed in order to evaluate their capability to meet the requirements of the contract. Assessment of this criterion considered the tendering entity's credentials to fulfil the requirements of the contract.

The assessment of this criterion has resulted in the following ranking:

<b>Tenderer</b>	<b>Ranking</b>
Swan Group	1
McCorkell	1
BE Projects	1
Geared Construction	4
Construct360	5

#### **Evaluation Criteria 4 - Tenderer's resources and capacity to meet the requirements of the Contract (20%)**

The tenderer's resources as presented in their tender submission were assessed in order to evaluate their capacity to meet the requirements of the contract. Assessment of this criterion considered the tenderer's staff resources, vehicles, plant/equipment and workshop support to manage the contract. The assessment of this criterion has resulted in the following ranking:

<b>Tenderer</b>	<b>Ranking</b>
Swan Group	1
Geared Construction	1
McCorkell	3
BE Projects	4
Construct360*	5

\*Construct360 did not meet the City's minimum requirements for this criteria.

#### **Evaluation Criteria 5 - Demonstrated understanding of the methodology and specified timeframe to deliver the works (20%)**

The respondents written methodology and timeframe (Gantt chart) as presented in their submission were assessed in order to evaluate their understanding of the scope of works in consideration with the project's risks, constraints, latent conditions and environmental protection requirements. The assessment of this criterion has resulted in the following ranking:

<b>Tenderer</b>	<b>Ranking</b>
Geared	1
McCorkell	2
Swan Group	2
BE Projects	4
Construct360	5

#### **Innovation (Non-Weighted)**

The respondents presented in their tender submission Innovation considerations of the following:

- Demonstrated examples of innovative construction techniques on previous projects, and what was achieved (i.e. time saving, cost saving, value added, etc.);
- Demonstrate examples of potential innovation ideas, or techniques, applicable to this project; and
- Provide in the tender submission innovative ideas that address either perceived challenges, improve value, and/or reduce the project cost or delivery program.

The assessment of this criterion has resulted in the following ranking:

<b>Tenderer</b>	<b>Ranking</b>
McCorkell	1
Swan Group	1
Geared	3
BE Projects	4
Construct360	4

## Overall Qualitative Weighted Assessment and Ranking

The tenderers' submissions were evaluated in accordance with the selection criteria and were assessed against sustainable procurement, experience, methodology, capacity and resources, and safety management systems to undertake the works.

The overall qualitative weighted assessment resulted in the following ranking:

Tenderer	Ranking
Swan Group	1
Geared	2
McCorkell	3
BE Projects	4
Construct360*	5

### Lump Sum Price (non-weighted):

Tenderer's submissions; combined bids inclusive of both the Main Pavilion and the storeroom building resulted in the following ranking:

Tenderer	Ranking
Construct360*	1
Geared	2
Swan Group	3
BE Projects	4
McCorkell	5

\* Construct360 did not meet the City's minimum requirements for at least one of the mandatory qualitative criteria and did not proceed to the overall VFM assessment

## Overall Relative Value for Money Assessment

The combined assessment of lump sum pricing and qualitative scoring resulted in the following tenderer ranking:

Tenderer	Ranking
Geared**	1
Swan Group	2
BE Projects	3
McCorkell	4

\*\* Refer to **Confidential Attachment 1** for tenderers lump sum pricing, relative value for money assessment and further information supporting the recommendation.

Following further due diligence by the TEP, the tender submission from Swan Group achieved an acceptable outcome for the City and is the recommended tenderer.

The **Confidential Attachment 1** provides further detail to support this recommendation.

## Consultation

The community consultation process for the building design was undertaken as per the City's Community Engagement Policy for a 14-day period from 6 January to 20 January 2021 and details were provided in: *CP03-02/21 Halesworth Park Pavilions - Concept Design and Community Engagement Outcomes*.

The proposed design of the Pavilions meets the operational requirements of the future users of the Reserve and has been informed by the intended use of the adjacent playing fields and courts to maximise use and flexibility.

The design captures the need to facilitate the use of both the North and South ovals at the same time by different user groups. The building has been designed to accommodate general community use outside of sporting use.

Prior to and during site works, progress will be communicated via City's website and other media channels. All stakeholders including facility users will be informed accordingly.

## **Comment**

Tender submissions were evaluated in accordance with the criteria set out in the Procurement Evaluation plan with the tender submission from Swan Group assessed to provide the best outcome for Tender No 23001. It is noted that both the Main Sport Pavilion (Building A) and Building Store (Building C) are required to meet the needs of the user groups.

Therefore, Administration therefore recommends that Council accepts the tender submitted by Swan Group for Tender Number 23001 for the construction of Separable Portion SP3 being for the construction of Building A. Main Pavilion and Building C. Store Shed.

## **Statutory Compliance**

Tenders were invited in accordance with the requirements of Section 3.57 of the *Local Government Act 1995*. The tendering procedures and evaluation complied with the requirements of Part 4 of the *Local Government (Functions and General) Regulations 1996*.

It is noted that a development approval is not required for this project.

A clearing permit is not required for this stage of works as all clearing was completed during the construction of Halesworth Park (the site development).

Water Corp and Western Power approvals were obtained as part of the site development and their infrastructure is complete, leaving only the connection of the new buildings required as part of the construction works.

A Building Permit will be obtained before construction work commences, and it is envisaged this will be sought following tender award.

## **Strategic Implications**

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

*1 ~ An inclusive and accessible City with places and spaces that embrace all*

*1.3 - Facilities and activities for all*

## **Risk Appetite Statement**

In pursuit of strategic objective goal 1, we will accept a Medium level of risk. The recent pandemic has challenged our previous event delivery, place activation and community connection processes, and the City accepts that meeting community expectations in a more restrictive environment needs flexibility and innovation if community connection is to develop and grow in contrast to social and individual isolation.

The proposal aligns with the following further objectives identified within the Strategic Community Plan 2021 – 2031:

1 ~ *An inclusive and accessible City with places and spaces that embrace all:*

1.2 ~ *Facilities and activities for all*

## Enterprise Risk Management Considerations

Risk Title	Risk Rating
ST-S23 Stakeholder Relationships	Low
Accountability	Action Planning Option
Director Corporate Strategy and Performance	Manage

Risk Title	Risk Rating
CO-017 Financial Management	Medium
Accountability	Action Planning Option
Director Corporate Strategy and Performance	Manage

Risk Title	Risk Rating
CO-022 Environmental Management	Medium
Accountability	Action Planning Option
Director Planning and Sustainability	Manage

## Financial and Performance Risk

### Financial Risk

A financial risk assessment was undertaken by Equifax Australasia Credit Ratings Pty Ltd as part of the tender evaluation process and the outcome of this independent assessment advised that Swan Group has been assessed as a 'pass' and has the financial capacity to meet the requirements of the contract.

### Performance Risk

The TEP considered Swan Group had suitable experience to deliver the projects successfully for the City.

Independent reference checks confirm that the recommended tenderer has provided good service and proactive delivery to its clients, producing a quality building.

Swan Group has not previously been appointed by the City of Wanneroo for projects. The nominated Construction Manager has previously worked on the *Construction of the Wanneroo Civic Centre Extension Building* with Bollig Design Architects.

Swan Group has demonstrated project delivery across the industry for other clients including the following local governments: City of Armadale, City of Stirling, City of Joondalup, and Town of Claremont.

### Operational Risk

Operational risk and mitigation will be addressed through the risk assessment process of the City's Project Management Framework.

Prior to the commencement of works, the appointed contractor will be inducted to the project site. Ongoing auditing of the contractor's work practices during the works will be undertaken to ensure compliance with the WHS requirements.

## Policy Implications

Tenders were invited in accordance with the requirements of the City's Purchasing Policy.

## Financial (Budget) Implications

Based on the tenderer's lump sum / schedule of rates, along with estimated costs for the contract period; additional funding is required to supplement existing PR-2955 Halesworth Park, Butler, New Sporting Facilities capital works budget.

<b>PR-2955 (PMO16061) Halesworth Park, Butler New Sports Facilities</b>		
<b>Description</b>	<b>Expenditure</b>	<b>Budget</b>
<b>Budget:</b>		
Capital Works budget prior years		12,195,148
Capital Works Budget for 2022/23		575,289
Capital Works Budget for 2023/24 - Listed		7,743,429
Capital Works Budget for 2024/25 - Listed		611,070
<b>Expenditure:</b>		
Expenditure incurred to date to 30 June 2022	12,195,148	
Expenditure incurred in 2022/2023	45,300	
Commitments: Outstanding purchase orders raised	117,607	
Professional Fees, Costs, Contingency	634,000	
<b>Recommended Tenderer's price for Building A Main Pavilion &amp; Building C Store Shed.</b>	<b>9,332,882</b>	
<b>Total Expenditure</b>	<b>22,324,937</b>	<b>21,124,937</b>
<b>Additional Funding Requirement</b>		<b>-1,200,000</b>

The award of this tender to the recommended tenderer (Swan Group) results in a funding shortfall of \$1,200,000; requiring additional monies to be allocated into Financial Year 2023/2024 to fund the anticipated project cashflow.

Based on the proposed construction program; a review of funding the allocation for each financial year indicates that it will be necessary to adjust the existing project / capital works budget allocations to meet the anticipated project cashflow as noted below:

- a) 2022/2023 - \$575,289 (current allocation)
- b) 2023/2024 - \$8,943,430 (additional \$1,200,000, Listed in the draft Capital Works Program)
- c) 2024/2025 - \$611,070 (Listed in the draft Capital Works Program)

## Voting Requirements

Simple Majority

## Recommendation

### That Council:

1. **ACCEPTS** the tender submitted by Swan Group for Tender No. 23001 Construction of Main Pavilion, Halesworth Park, Butler (Separable Portion 3 - **COMBINED PAVILIONS** (Buildings A & C), for a fixed lump sum price of \$9,332,882 in accordance with the terms and conditions specified in the tender document;
2. **NOTES** that awarding Tender No. 23001 will result in a total funding shortfall of \$1,200,000, requiring additional monies to be allocated in 2023/2024 to fund the anticipated project cashflow, and
3. **NOTES** that a review of funding allocations each financial year will be necessary to the existing project / capital works budgets to meet the anticipated project cashflow of the project as noted below:
  - a) **2022/2023 - \$575,289**
  - b) **2023/2024 - \$8,943,430**
  - c) **2024/2025 - \$611,070**

#### *Attachments:*

1. *RFT 23001 - Construction of Main Pavilion, Halesworth Park, Butler - Confidential memorandum - Confidential*  
Swan Group



## **Community & Place**

### **Community Facilities**

#### **CP01-04/23      Response to Petition PT01-02/23 - Objection to BMX Track Redevelopment at McCoy Park, Quinns Rocks**

---

File Ref: 21392V03 – 23/78850  
 Responsible Officer: Coordinator Community Facilities Operations  
 Attachments: 1

### **Issue**

To consider PT01-02/23 relating to the redevelopment of the BMX track at McCoy Park, Quinns Rocks.

### **Background**

McCoy Park (**the Park**) is an existing passive park located at 39 Christian Circle, Quinns Rocks (**Attachment 1**). There is a small playground existing on the site.

<b>Item</b>	<b>Current Status</b>
Park Size / Hierarchy	1.59ha / Neighbourhood Passive Park
Reserve / Lot Nos.	44175 / 12501
Property Type	Public recreation
Ownership	Crown Land – City of Wanneroo managed
Aboriginal Sites	None listed on GIS
Bush Forever	None listed on GIS

At the Ordinary Council Meeting (OCM) on 21 February 2023, Council received a petition (PT01-02/23) with 13 signatures which states:

*“We the local residents who surround the park would like to have a residential meeting with the Council to raise our concerns about the BMX TRACK.*

*We would like to petition for it to be relocated to a more suitable larger area. Mains Concerns: Close proximity to our homes, DUST, Motorbikes at night, Quad Bikes during the day, Heavy-duty remote-control cars, noise, School PE classes during the day, no parking, Rangers not attending always asking us to call the police e.g motor bikes. Risk to bird life in the main big tree. Vandalism of nature no newly planted trees have made it due to this.. motorbikes being one of the causes etc.*

*Should relocating it not be an option we would like strategies in place to deal with the risk factors e.g. wet down the track at night (dust) Rangers to patrol more frequently. Barriers to stop motorbikes).*

*Too close to residences.”*

## Detail

The Park was developed in the early 1990's and was handed over to the City in June 1995. There is limited historical information available on when the BMX track (**the track**) was constructed at the site, though it is estimated it occurred in the early 2000's.

In December 2021, Administration received a Council Member request to allocate renewal funding for McCoy Park BMX. Due to savings within the City's PR-4089 Recurring Program, Renew Park Structures budget in 2022/23, an allowance was considered in this program and the construction was brought forward.

In October 2022, it was determined that the track was no longer serviceable due to ongoing maintenance and safety concerns. In the interests of public safety, the track was closed. As the track is within a public open space and the City has no control who accesses this, it was decided to flatten the track entirely to ensure that the area was made safe with the plan to renew the track when funding became available.

Other facilities in Quinns Rocks that accommodate young people include neighbourhood sport and recreation grounds at Belhaven Park, Mintaro Park and Gumblossom Reserve, basketball and tennis courts at Gumblossom Reserve, and the Quinns Rocks beach and foreshore precinct. Neighbouring skate and BMX tracks are located at Anthony Waring Reserve Clarkson, Clarkson Youth Centre and Kingsbridge Park Butler.

## Consultation

Consultation for like-for-like asset replacements, as in this case, usually consists of a letter being sent to local residents notifying them of the works, rather than full consultation with the community when works are for new or upgraded facilities. This falls under the 'Inform' category as per the City's Community Engagement Guidelines.

However, with the recent petition request to have the track relocated, it is now considered appropriate to undergo a wider consultation process to ensure that the residents directly affected are provided an opportunity to comment further on the location of the track.

## Comment

As indicated above, it is proposed that Administration now undertakes further community engagement. This will occur through the following methods:

- On-site Consultation: Representative(s) from the City to hold an on-site consultation with local residents at McCoy Park;
- Mail Drop: Residents within a 600m radius of McCoy Park will receive notification of the engagement process by post;
- Schools: Local schools that have used the BMX track previously will be included in the consultation;
- Signage: Signage will be erected at McCoy Park that will provide notification of the engagement process and direct interested persons to the City's *Your Say* page;
- Your Say: The engagement information and links to each survey will be listed on a dedicated McCoy Park section on the City's *Your Say* page; and
- Social Media: Notification of each engagement period will be posted on the City's Social Media pages.

Specific dates for this engagement are yet to be determined, however it is anticipated that the results will be provided to Council in the third quarter of 2023.

In regard to the petition itself, several aspects of the reconstruction of the track have been provided as rationale for not delivering the track at the Park. These, along with Administration's responses, are outlined in the table below:

Comment	Administration Response
Relocated to a more suitable larger area	Given the size of the park is more than 1.5ha, the provision of the track is considered appropriate as it provides a point of difference for the park and allows the local and wider community an opportunity to ride BMX's in a safe environment.
Close proximity to our homes (dust, noise)	There are mitigation strategies that can be used in the design to combat dust from the track, including materials and wetting of the track or similar. As the project progresses, and the track is operational, the exact mitigation strategy can be determined.  It is reasonable to expect some noise to be generated at a passive recreation space as the provision of outdoor spaces is intended to attract use by the community.
No Parking	As per Local Planning Policy 4.3, the park is a neighbourhood recreation passive park (rather than active) and there is no requirement to provide parking. If dedicated parking was provided it would result in a loss of amenity from the rest of the site.
Ranger Attendance	Rangers attend incidents when required. However motorbikes and other illegal uses of the track are the purview of the Police and residents are encouraged to contact Police in the first instance for assistance.
Risk to Wildlife	There is no evidence to indicate bird life at the park is at risk, and the construction of a like-for-like track will not present a greater risk to wildlife than the previous track.

## Statutory Compliance

Nil.

## Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

*1 ~ An inclusive and accessible City with places and spaces that embrace all*

*1.3 - Facilities and activities for all*

## Risk Appetite Statement

In pursuit of strategic objective goal 1, we will accept a Medium level of risk. The recent pandemic has challenged our previous event delivery, place activation and community

connection processes, and the City accepts that meeting community expectations in a more restrictive environment needs flexibility and innovation if community connection is to develop and grow in contrast to social and individual isolation.

### Risk Management Considerations

Risk Title	Risk Rating
ST-S23 Stakeholder Relationships	Low
Accountability	Action Planning Option
Director Corporate Strategy and Performance	Manage

### Policy Implications

The City's Local Planning Policy 4.3 Public Open Spaces was used as the guiding framework for the development of the track.

Any community consultation process will be undertaken as per the City's Community Engagement Policy.

### Financial Implications

There are currently no funds allocated in the LTFP for this renewal, however if the project progresses on a like-for-like basis, funds will be provided within PR4109 – Renew Sporting Structures.

### Voting Requirements

Simple Majority

### Recommendation

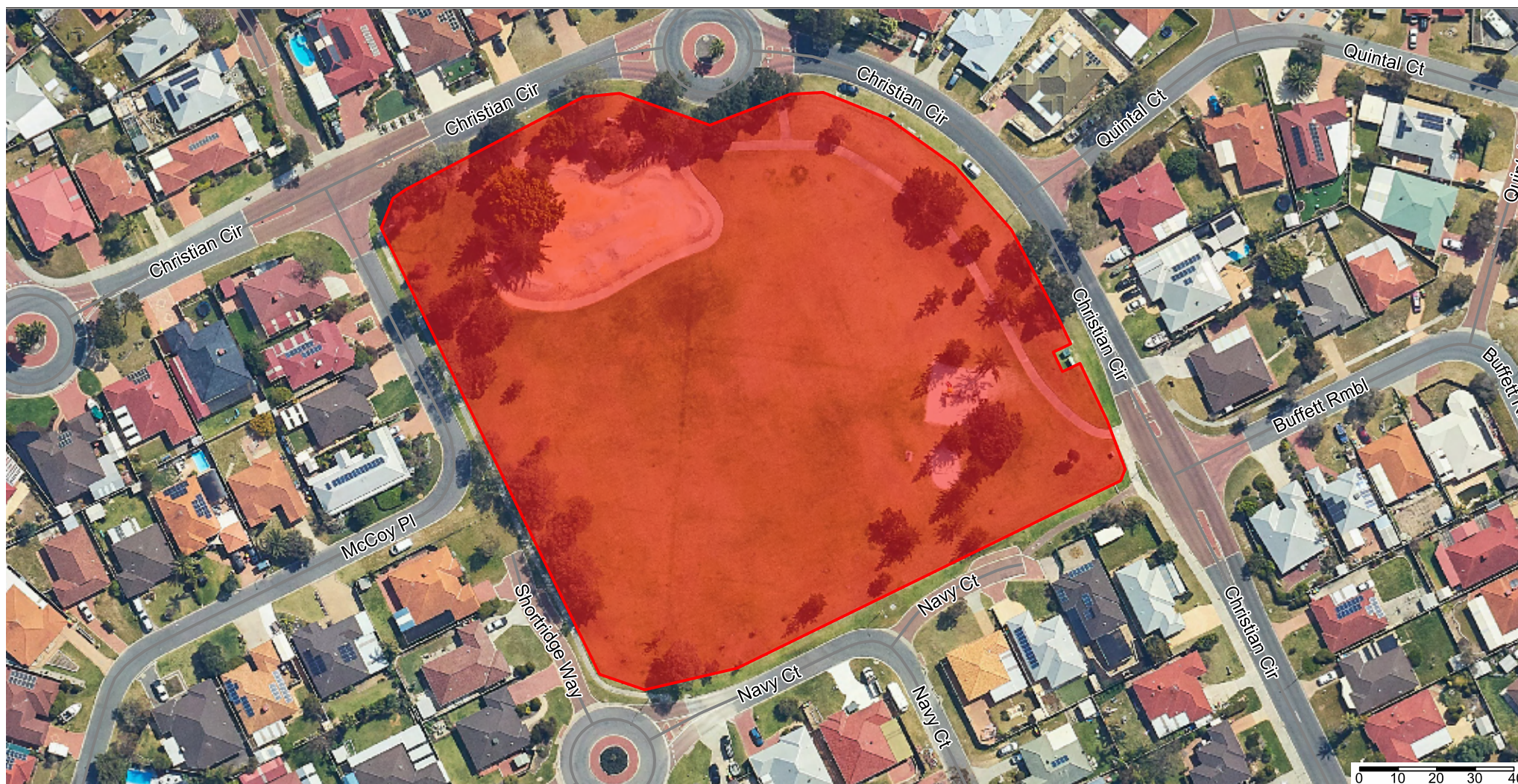
**That Council:-**

- 1. AUTHORISES** Administration to conduct community engagement regarding the redevelopment of the BMX track at McCoy Park, Quinns Rocks;
- 2. NOTES** that a report on the outcomes of the community engagement will be presented to Council at a later date; and
- 3. REQUESTS** Administration to contact the lead petitioner and advise of the outcome of this report.

Attachments:

1. [Attachment 1 - McCoy Park, Quinns Rocks](#) 23/95100





City of Wanneroo does not warrant the accuracy of information in this publication and any person using or relying upon such information does so on the basis that City of Wanneroo shall bear no responsibility or liability whatsoever for any errors, faults, defects or omissions in this information. Based on information provided by and with the permission of the Western Australian Land Authority trading as LANDGATE.

McCoy Park, Quinns Rocks

Date: 16/03/2023

Printed by Hoole, Peter

Scale = 1:1250



## **CP02-04/23     23037 - Alkimos Aquatic & Recreation Centre - Detailed Design (Architecture) Services**

---

File Ref: 40646 – 23/63689  
 Responsible Officer: Director Community & Place  
 Attachments: 3  
 Previous Items: MN01-02/18 - Provision of Aquatic Facilities in the North Coast Ward - Ordinary Council - 06 Feb 2018 7.00pm  
 CP02-03/19 - Progress Report - North Coast Aquatic and Recreation Facility Needs and Feasibility Assessment - Ordinary Council - 05 Mar 2019 7.00pm  
 CP06-04/19 - PT01-03/19 - Support for Early Provision of an Aquatic Facility - Ordinary Council - 09 Apr 2019 7.00pm  
 3.1 - North Coast Regional Aquatic and Recreation Centre Needs and Feasibility Study - Forum - 26 Nov 2019 6.00pm  
 CP01-02/20 - North Coast Aquatic and Recreation Centre Needs and Feasibility Study - Ordinary Council - 10 Feb 2020 7:00pm  
 3.3 - North Coast Aquatic and Recreation Facility Business Case - Forum - 14 Jul 2020 6:00pm  
 CP03-09/20 - Alkimos Aquatic and Recreation Centre - Site Selection, Master Planning and Land Acquisition - Ordinary Council - 22 Sep 2020 7:00pm  
 3.1 - Alkimos Aquatic and Recreation Centre: Facility Components, Master Plan and Community Engagement - Forum - 03 Nov 2020 5:30pm  
 3.2 - Alkimos Aquatic and Recreation Centre - Project Update - Forum - 02 Mar 2021 6:00pm  
 CP03-03/21 - Alkimos Aquatic and Recreation Centre Project Working Group - Terms of Reference - Ordinary Council - 16 Mar 2021 6:00pm  
 4.1 - Alkimos Aquatic and Recreation Centre - Concept Design and Engagement Strategy - Forum - 14 Sep 2021 5:30pm  
 CP02-11/21 - Alkimos Aquatic & Recreation Centre - Concept Design and Community Engagement Strategy - Ordinary Council - 16 Nov 2021 6:00pm  
 CP02-03/22 - Alkimos Aquatic & Recreation Centre - Community Engagement Outcomes - Ordinary Council - 15 Mar 2022 6:00pm  
 3.2 - Alkimos Aquatic & Recreation Centre Project Update - Forum - 21 Nov 2022 6:00pm  
 CP01-12/22 - Alkimos Aquatic & Recreation Centre - Progression to Detailed Design - Ordinary Council - 06 Dec 2022 6:00pm

### **Issue**

To consider Tender No. 23037 for the Alkimos Aquatic & Recreation Centre – Detailed Design (Architecture) Services.



## Background

Since 2018, the City has been planning for the provision of the Alkimos Aquatic and Recreation Centre. The project has been subject to thorough Needs and Feasibility studies, Business Planning, stakeholder engagement and endorsement of the Alkimos Aquatic and Recreation Centre Concept 5 (**Attachment 1**). At the OCM of 6 December 2022, Council considered report CP01-12/22 - *Alkimos Aquatic & Recreation Centre - Progression to Detailed Design* and resolved to:

1. *ENDORSES the Alkimos Aquatic and Recreation Centre project progressing to the detailed design phase aligned to Concept Design 5 in Attachment 1.*

Two tenders have been released for the detailed design stage of the project including:

- 23036 - Alkimos Aquatic & Recreation Centre - Cost Planner Services (subject of a separate report in this agenda)
- 23037 - Alkimos Aquatic & Recreation Centre – Detailed Design (Architectural) Services.

The engagement of a Construction Specialist to facilitate value engineering and buildability within the project will be subject of a tender considered by the Chief Executive Officer under delegated authority.

The provision of geothermal heating design and construction will be the subject of a future tender process to be considered by Council.

The key project timelines are listed in the table below:

Task	Start Date	End Date
Detailed Design Documentation & Tenders	October 2022	February 2023
Detailed Design Tenders Report to Council	March 2023	April 2023
Detailed Design	April 2023	June 2024
Construction Tender	June 2024	October 2024
Construction & Commissioning	October 2024	May 2026
Defects Liability Period	May 2026	April 2027

## Detail

Tender No. 23037 for the Alkimos Aquatic & Recreation Centre Detailed Design (Architecture) Services was advertised on 25 January 2023 and closed on 28 February 2023.

The Tender included provision for three separable portions

1. Separable Portion 1 (SP1) -The coordination and development of the detailed design and construction tender documentation for the Alkimos Aquatic & Recreation Centre, in respect to the following disciplines:
  - a) Architectural Design
  - b) 3D Modelling/Video Production
  - c) Structural Design including corrosion mitigation
  - d) Hydraulic Design
  - e) Aquatic Design
  - f) Electrical Design
  - g) Specialist Lighting
  - h) Specialist Solar Power Design
  - i) Communication and IT Design
  - j) Audio/Visual Design

- k) Fit Out/Interior Design
  - l) Fire Engineering Consultant
  - m) Security Design
  - n) CCTV Design
  - o) Mechanical Design
  - p) Civil Engineering Design
  - q) Universal (Disability) Access Design
  - r) Aboriginal Heritage Advisor
  - s) Landscape Design
  - t) Reticulation Design
  - u) Geotechnical Consultant
  - v) Acoustic Design
  - w) Environmentally Sustainable Design
  - x) Building Certification
  - y) Traffic Consultant
  - z) Hospitality Consultant.
2. Separable Portion 2 (SP2) - The provision of and coordination of design team services throughout the construction and defects liability period of the Alkimos Aquatic & Recreation Centre.
  3. Separable Portion3 (SP3) - The provision of superintendent service for the construction and defects liability period of the Alkimos Aquatic & Recreation Centre.

The delivery of separable portions 2 and 3 will be subject to satisfactory performance and delivery of separable portion 1 and further written authorisation by the City.

Essential details of the proposed contract are as follows:

Item	Detail
Contract Form	Consultancy (City of Wanneroo bespoke contract)
Contract Type	Lump Sum
Contract Duration	4 Years & 2 Months
Commencement Date	26 April 2023
Expiry Date	Until the end of Defects Liability Period
Extension Permitted	No

Tender submissions were received from the following companies:

- Ashton Raggatt McDougall Pty Ltd as Trustee for the Ashton Raggatt McDougall Unit Trust T/As ARM Architecture
- Carabiner Pty Ltd as trustee for the Sandover Pinder Unit Trust
- Christou Design Group Pty Ltd
- Cox Architecture Pty Ltd
- (A)Pod Pty Ltd T/As Donovan Payne Architects
- Hunt Architects Pty Ltd

### Probity Oversight

Oversight to the tender assessment process was undertaken by the City's Contracts Officer with external probity advisor William Buck Consulting (WA) Pty Ltd. A copy of the probity advisor letter is included as a confidential attachment (**Attachment 2**).



All tender submissions were deemed to be conforming and included for consideration. Tender submissions were evaluated in accordance with the Procurement and Evaluation Plan (PEP) which included the following selection criteria:

Item No	Description	Weighting
1	Sustainable (Corporate Social Responsibility) Procurement a. Environmental Considerations (5%) b. Buy Local (10%) c. Reconciliation Action Plan (2.5%) d. Disability Access & Inclusion (2.5%)	20%
2	*WHS demonstrated working documents and systems	10%
3	*Demonstrated experience of tenderer and key personnel performing the services. a. Demonstrated relevant experience of consultant – (20%) b. Resources and Capacity – (10%) c. Demonstrated relevant experience of Sub-consultants – (10%)	40%
4	*Project Methodology and Coordination	30%

Tenderers are required to achieve a minimum acceptable score (as determined by the City) for each of the qualitative criteria marked with (\*) above to be considered for further evaluation.

Pricing is not included in the qualitative criteria however forms part of the overall Value for Money (VFM) assessment for the procurement.

#### **Evaluation Criteria 1 - Sustainable (Corporate Social Responsibility) Procurement (20%)**

Evidence of Sustainable (Corporate Social Responsibility) Procurement assessment was based on the tenderers' responses provided within the Questionnaires set out in the tender documentation, including environmental considerations, buy local, reconciliation action plan and disability access and inclusion.

The combined assessment of responses for the above Sustainable Procurement criterion resulted in the following ranking:

Tenderer	Ranking
ARM Architecture	1
Cox Architecture	2
Christou Design Group	3
Hunt Architects	4
Carabiner Architecture	5
Donovan Payne Architects	6

#### **Evaluation Criteria 2 - WHS demonstrated working documents and systems (10%)**

Evidence of safety management policies and practices was assessed from the tender submissions. The assessment for safety management was based on the tenderers' responses to a Work Health and Safety Management System Questionnaire included within the tender documentation and as subsequently clarified with all Tenderers.

All tenderers provided details of their safety management systems with the following ranking:

<b>Tenderer</b>	<b>Ranking</b>
Cox Architecture	1
Christou Design Group	2
ARM Architecture	3
Donovan Payne Architects	3
Hunt Architects	3
Carabiner Architecture	6

### **Evaluation Criteria 3 - Demonstrated experience of tenderer and key personnel performing the services (40%)**

The tenderer's relevant experience in demonstrating the achievement of meeting project expectations as presented in their tender submission were assessed in order to evaluate their capability to meet the requirements of the contract. Assessment of this criterion considered the tendering entity's credentials to fulfil the requirements of the contract.

The assessment of the experience of their proposed personnel considered recent similar project experience, qualifications and details within CVs provided with the tender submission. Experience of nominated sub-contractors and back-up personnel were also evaluated under this criterion.

The assessment of this criterion has resulted in the following ranking

<b>Tenderer</b>	<b>Ranking</b>
Carabiner Architecture	1
Christou Design Group	1
Donovan Payne Architects	1
Cox Architecture	4
Hunt Architects	5
ARM Architecture	6

### **Evaluation Criteria 4 - Project Methodology and Coordination (30%)**

Assessment of this criterion also considered the tenderer's project management procedures and project methodology as presented in their tender submissions which were assessed in order to evaluate the tenderers' understanding, methods and programme to meet the relevant timeframe of the contract.

Based on the response provided by the tenderers the assessment of this criterion has resulted in the following ranking:

<b>Tenderer</b>	<b>Ranking</b>
Cox Architecture	1
ARM Architecture	2
Christou Design Group	2
Donovan Payne Architects	2
Hunt Architects	5
Carabiner Architecture	6

### **Overall Qualitative Weighted Assessment and Ranking**

Tenderer's submissions were reviewed in accordance with the (PEP). All of the tenderers' bids were evaluated in accordance with the selection criteria and were assessed as having the necessary resources, previous experience, capability and safety and quality management

systems to undertake the tender. The overall weighted assessment resulted in the following tender ranking:

<b>Tenderer</b>	<b>Ranking</b>
Cox Architecture	1
Christou Design Group	2
Donovan Payne Architects	3
ARM Architecture	4
Carabiner Architecture	5
Hunt Architects	6

### Price Assessment

The lump sum pricing for each separable portion from each tenderer is ranked below.

#### Separable Portion 1 (SP1)

<b>Tenderer</b>	<b>Rank</b>
Donovan Payne Architects	1
Hunt Architects	2
Carabiner	3
ARM Architecture	4
Christou Design Group	5
Cox Architecture	6

#### Separable Portion 2 (SP2)

<b>Tenderer</b>	<b>Rank</b>
Hunt Architects	1
Donovan Payne Architects	2
Carabiner	3
Christou Design Group	4
Cox Architecture	5
ARM Architecture	6

#### Separable Portion 3 (SP3)

<b>Tenderer</b>	<b>Rank</b>
Hunt Architects	1
Donovan Payne Architects	2
Carabiner	3
Christou Design Group	4
ARM Architecture	5
Cox Architecture	6

### Overall Assessment

The overall assessment for each separable portion from each Tenderer is ranked below.

#### Separable Portions 1, 2 & 3

<b>Name</b>	<b>Rank</b>
Donovan Payne Architects	1
Hunt Architects	2
Carabiner Architecture	3
Christou Design Group	4
ARM Architecture	5
Cox Architecture	6

The confidential attachment (Attachment 3) provides further commentary to support the above recommendation.

## Consultation

Consultation with the community and key stakeholders has been undertaken on a number of occasions throughout the project, culminating in the endorsement of the Concept 5 as reported to Council in March 2022 (CP02-03/22).

Consultation and engagement will continue through the detailed design stage with external technical stakeholders, sporting and community groups, as well as the Council Member Project Working Group.

## Overall Comment and Panel Recommendation

The tender submission from Donovan Payne Architects achieved an acceptable qualitative outcome and provided the lowest overall lump sum price for all separable portions and is therefore recommended as the successful tenderer.

## Statutory Compliance

Tenders were invited in accordance with the requirements of Section 3.57 of the *Local Government Act 1995*. The tendering procedures and evaluation complied with the requirements of Part 4 of the *Local Government (Functions and General) Regulations 1996*.

## Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

*1 ~ An inclusive and accessible City with places and spaces that embrace all*

*1.3 - Facilities and activities for all*

## Risk Appetite Statement

In pursuit of strategic objective goal 1, we will accept a Medium level of risk. The recent pandemic has challenged our previous event delivery, place activation and community connection processes, and the City accepts that meeting community expectations in a more restrictive environment needs flexibility and innovation if community connection is to develop and grow in contrast to social and individual isolation.

## Enterprise Risk Management Considerations

Risk Title	Risk Rating
ST-G09 Long Term Financial Planning	Low
Accountability	Action Planning Option
Director Corporate Strategy & Performance	Manage

Risk Title	Risk Rating
ST-S23 Stakeholder Relationships	Low
Accountability	Action Planning Option
Director Corporate Strategy & Performance	Manage

Risk Title	Risk Rating
ST-S26 Resilient & Productive Communities	Medium
Accountability	Action Planning Option
Director Community and Place	Manage

The above risks relating to the issue contained within this report have been identified and considered within the City's Strategic risk register. Action plans have been developed to manage these risks to support existing management systems.

## Financial and Performance Risk

### Financial Risk

A financial risk assessment was undertaken as part of the tender evaluation process and the outcome of this independent assessment by Corporate Scorecard Pty Ltd advised that Donovan Payne Architecture has been assessed with a sound financial capacity to meet the requirements of the contract.

### Performance Risk

As of 17 March 2023, Donovan Payne Architecture have no history of disputes or claims and have had no notices of default issued. They have previously undertaken work with the City providing design services to a high quality standard. Independent reference checks provided a positive rating for the tenderers provision of architectural services.

## Policy Implications

Tenders were invited in accordance with the requirements of the City's Purchasing Policy.

## Financial (Budget) Implications

The estimated value of the works for the contract period which is accommodated in the existing PR-4277 Alkimos Aquatic & Recreation Centre capital works budget.

PR-4277 Alkimos Aquatic & Recreation Centre		
Description	Expenditure	Budget
<b>Budget:</b>	<b>\$</b>	<b>\$</b>
Allocated Capital Works Budget for 2020/21 (PR-4277)	\$548	\$548
Allocated Capital Works Budget for 2021/22 (PR-4277)	\$85,461	\$85,461
Allocated Capital Works Budget for 2022/23 (PR-4277)	\$43,529	\$4,293,991
Allocated Capital Works Budget for 2023/24 (PR-4277)	-	\$1,000,000
Allocated Capital Works Budget for 2024/25 (PR-4277)	-	\$15,500,000
Allocated Capital Works Budget for 2025/26 (PR-4277)	-	\$21,236,624
<b>Expenditure:</b>		
Expenditure incurred to date (2022/23)	\$129,538	
Commitment to date	\$29,580	
<b>Total Expenditure to date</b>	<b>\$159,118</b>	
23037 – Architectural Services	\$2,751,453	
<b>Total expenditure</b>	<b>\$2,910,571</b>	
<b>Total Funding</b>		<b>\$42,116,624*</b>

\* Note this does not include the latest \$25M funding commitment from the Federal Government.


## Voting Requirements

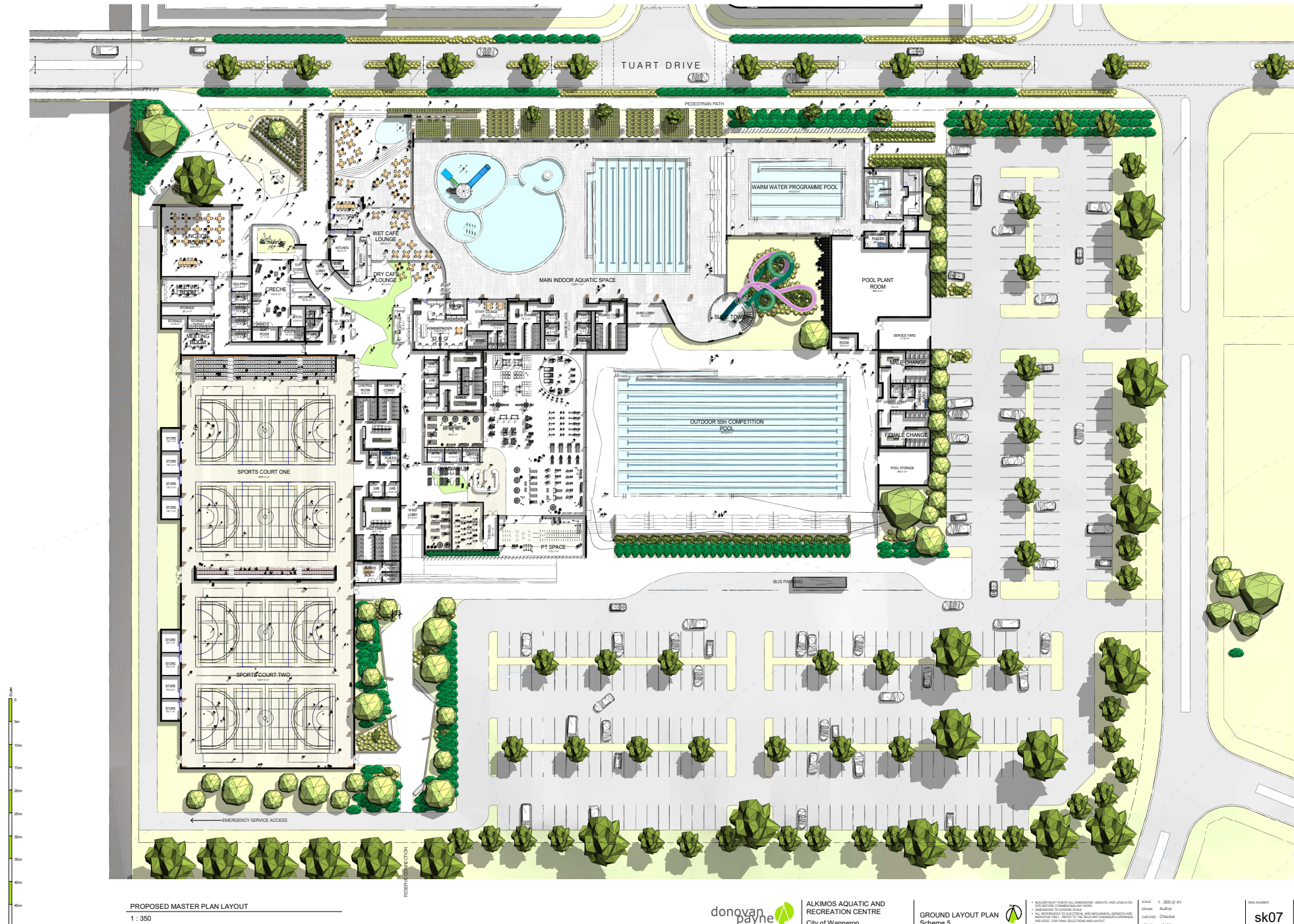
Simple Majority

## Recommendation

1. That Council **ACCEPTS** the tender submitted by Donovan Payne Architects for Tender No. 23037, for the Alkimos Aquatic & Recreation Centre - Detailed Design (Architecture) Services, in accordance with the General Conditions of Tendering as follows:
  - a. **Separable Portion 1** - The coordination and development of the detailed design and construction tender documentation for the Alkimos Aquatic for the fixed lump sum of & Recreation Centre for the fixed lump sum of \$1,939,991.70, subject to Council approving the recommendations made in Item CR03-04/23 included in this agenda;
  - b. **Separable Portion 2** - The provision of and coordination of design team services throughout the construction and defects liability period of the Alkimos Aquatic & Recreation Centre for the fixed lump sum of \$745,184.40, subject to Council approving the recommendations made in Item CR03-04/23 included in this agenda; and
  - c. **Separable Portion 3** - The provision of superintendent service for the construction and defects liability period of the Alkimos Aquatic & Recreation Centre for the fixed lump sum of \$66,277.40, subject to Council approving the recommendations made in Item CR03-04/23 included in this agenda.

### Attachments:

- |    |  |              |
|----|--|--------------|
| 1. | <a href="#"> Alkimos Aquatic &amp; Recreation Centre - Endorsed Concept 5</a> | 22/450659    |
| 2. | 23037 Final Probity Letter - Detailed Design (Architectural) Services  | Confidential |
| 3. | Tender 23037- Alkimos Aquatic & Recreation Centre - Confidential Attachment - Architect Services   | Confidential |





## **CP03-04/23     23036 - Alkimos Aquatic & Recreation Centre - Cost Planner Services**

---

File Ref: 40646 – 23/63672  
 Responsible Officer: Director Community & Place  
 Attachments: 3  
 Previous Items: MN01-02/18 - Provision of Aquatic Facilities in the North Coast Ward - Ordinary Council - 06 Feb 2018 7.00pm  
 CP02-03/19 - Progress Report - North Coast Aquatic and Recreation Facility Needs and Feasibility Assessment - Ordinary Council - 05 Mar 2019 7.00pm  
 CP06-04/19 - PT01-03/19 - Support for Early Provision of an Aquatic Facility - Ordinary Council - 09 Apr 2019 7.00pm  
 3.1 - North Coast Regional Aquatic and Recreation Centre Needs and Feasibility Study - Forum - 26 Nov 2019 6.00pm  
 CP01-02/20 - North Coast Aquatic and Recreation Centre Needs and Feasibility Study - Ordinary Council - 10 Feb 2020 7:00pm  
 3.3 - North Coast Aquatic and Recreation Facility Business Case - Forum - 14 Jul 2020 6:00pm  
 CP03-09/20 - Alkimos Aquatic and Recreation Centre - Site Selection, Master Planning and Land Acquisition - Ordinary Council - 22 Sep 2020 7:00pm  
 3.1 - Alkimos Aquatic and Recreation Centre: Facility Components, Master Plan and Community Engagement - Forum - 03 Nov 2020 5:30pm  
 3.2 - Alkimos Aquatic and Recreation Centre - Project Update - Forum - 02 Mar 2021 6:00pm  
 CP03-03/21 - Alkimos Aquatic and Recreation Centre Project Working Group - Terms of Reference - Ordinary Council - 16 Mar 2021 6:00pm  
 4.1 - Alkimos Aquatic and Recreation Centre - Concept Design and Engagement Strategy - Forum - 14 Sep 2021 5:30pm  
 CP02-11/21 - Alkimos Aquatic & Recreation Centre - Concept Design and Community Engagement Strategy - Ordinary Council - 16 Nov 2021 6:00pm  
 CP02-03/22 - Alkimos Aquatic & Recreation Centre - Community Engagement Outcomes - Ordinary Council - 15 Mar 2022 6:00pm  
 3.2 - Alkimos Aquatic & Recreation Centre Project Update - Forum - 21 Nov 2022 6:00pm  
 CP01-12/22 - Alkimos Aquatic & Recreation Centre - Progression to Detailed Design - Ordinary Council - 06 Dec 2022 6:00pm

### **Issue**

To consider Tender No. 23036 for the Alkimos Aquatic & Recreation Centre – Cost Planner Services.



## Background

Since 2018, the City has been planning for the provision of the Alkimos Aquatic and Recreation Centre. The project has been subject to thorough Needs and Feasibility studies, Business Planning, stakeholder engagement and endorsement of the Alkimos Aquatic and Recreation Centre Concept 5 (**Attachment 1**). At the Ordinary Council Meeting on 6 December 2022, Council considered report CP01-12/22 - *Alkimos Aquatic & Recreation Centre - Progression to Detailed Design* and resolved to:

1. *ENDORSES the Alkimos Aquatic and Recreation Centre project progressing to the detailed design phase aligned to Concept Design 5 in Attachment 1.*

Two tenders were released for the detailed design stage of the project including:

- 23036 - Alkimos Aquatic & Recreation Centre - Cost Planner Services
- 23037 - Alkimos Aquatic & Recreation Centre – Detailed Design (Architectural) Services (subject of a separate report in this agenda).

The provision of geothermal heating design and construction will be the subject of a future tender process to be considered by Council.

The key project timelines are listed in the table below:

Task	Start Date	End Date
Detailed Design Documentation & Tenders	October 2022	February 2023
Detailed Design Tenders Report to Council	March 2023	April 2023
Detailed Design	April 2023	June 2024
Construction Tender	June 2024	October 2024
Construction & Commissioning	October 2024	May 2026
Defects Liability Period	May 2026	April 2027

## Detail

Tender No. 23036 for the Alkimos Aquatic & Recreation Centre Cost Planner Services was advertised on 25 January 2023 and closed on 8 February 2023. One Addenda addressing Tenderer Q&A was issued during the tender open period.

The Tender included provision for two separable portions.

The City is seeking suitably qualified and experienced Cost Planners to provide services for either of the two following consultancies.

- Separable Portion 1 (SP1) - Project Cost Planner - full project cost planning services for the detailed design, construction and defects liability of the Alkimos Aquatic and Recreation Centre project.
- Separable Portion 2 (SP2) - Cost Plan Auditor – providing auditing and review services of the cost plan reports prepared by the project cost planner for the detailed design, construction and defects liability of the Alkimos Aquatic and Recreation Centre project.

Submissions were accepted for both separable portions from prospective Cost Planners, however the City will appoint separate consultants to each role.

Essential details of the proposed contract are as follows:

Item	Detail
Contract Form	Consultancy (City of Wanneroo bespoke contract)
Contract Type	Lump Sum
Contract Duration	4 Years & 2 Months
Commencement Date	26 April 2023
Expiry Date	End of DLP
Extension Permitted	No

Tender submissions were received for both separable portions from the following companies:

- Altus Group Consulting Pty Ltd
- Chrysalis Quantity Surveying Pty Ltd
- Rawlinsons (W.A.) Pty Ltd as trustee for the Rawlinsons Roberts & Partners Unit Trust
- Rider Levett Bucknall WA Pty Ltd.

A Tender submission was received for separable portion 2 only from following company:

- Canning & Associates Cost Consulting Pty Ltd.

### Probity Oversight

Oversight to the tender assessment process was undertaken by the City's Contracts Officer with external probity advisor William Buck Consulting (WA) Pty Ltd. A copy of the probity advisor letter is included as a confidential attachment (**Attachment 2**).

All tender submissions were deemed to be conforming and included for consideration. Tender submissions were evaluated in accordance with the Procurement and Evaluation Plan (**PEP**) which included the following selection criteria:

Item No	Description	Weighting
1	Sustainable (Corporate Social Responsibility) Procurement a. Environmental Considerations (5%) b. Buy Local (10%) c. Reconciliation Action Plan (2.5%) d. Disability Access & Inclusion (2.5%)	20%
2	*WHS demonstrated working documents and systems	10%
3	*Demonstrated experience of tenderer and key personnel performing the services. a. Demonstrated relevant experience of consultant – (20%) b. Resources and Capacity – (10%) c. Demonstrated relevant experience of Sub-consultants – (10%)	40%
4	*Project Methodology and Coordination	30%

Tenderers are required to achieve a minimum acceptable score (as determined by the City) for each of the qualitative criteria marked with (\*) above to be considered for further evaluation.

Pricing is not included in the qualitative criteria however forms part of the overall Value for Money (VFM) assessment for the procurement.

### Evaluation Criteria 1 - Sustainable (Corporate Social Responsibility) Procurement (20%)

Evidence of Sustainable (Corporate Social Responsibility) Procurement assessment was based on the tenderers' responses provided within the Questionnaires set out in the tender documentation, including environmental considerations, buy local, reconciliation action plan and disability access and inclusion.

The combined assessment of responses for the above Sustainable Procurement criterion resulted in the following ranking:

<b>Tenderer</b>	<b>Ranking</b>
Rawlinsons (WA) Pty Ltd	1
Altus Group Consulting Pty Ltd	2
Rider Levett Bucknall WA Pty Ltd	3
Chrysalis Quantity Surveying Pty Ltd	4
Canning & Associates Cost Consulting Pty Ltd	5

### **Evaluation Criteria 2 – Work Health & Safety demonstrated working documents and systems (10%)**

Evidence of safety and quality management policies and practices was assessed from the tender submissions. The assessment for safety management was based on the tenderers' responses to a Work Health and Safety Management System Questionnaire included within the tender documentation.

All tenderers provided details of their safety management systems with the following ranking:

<b>Tenderer</b>	<b>Ranking</b>
Altus Group Consulting Pty Ltd	1
Rider Levett Bucknall WA Pty Ltd	1
Chrysalis Quantity Surveying Pty Ltd	3
Rawlinsons (W.A.) Pty Ltd	4
Canning & Associates Cost Consulting Pty Ltd*	5

\*Canning & Associates failed to meet the City's minimum requirements for this criterion.

### **Evaluation Criteria 3 - Demonstrated experience of tenderer and key personnel performing the services (40%)**

The tenderer's relevant experience in demonstrating the achievement of meeting project expectations as presented in their tender submission were assessed in order to evaluate their capability to meet the requirements of the contract. Assessment of this criterion considered the tendering entity's credentials to fulfil the requirements of the contract.

The assessment of the experience of their proposed personnel considered recent similar project experience, qualifications and details within CVs provided with the tender submission. Experience of nominated sub-contractors and back-up personnel were also evaluated under this criterion.

The assessment of this criterion has resulted in the following ranking

<b>Tenderer</b>	<b>Ranking</b>
Altus Group Consulting Pty Ltd	1
Rider Levett Bucknall WA Pty Ltd	2
Rawlinsons (W.A.) Pty Ltd	2
Chrysalis Quantity Surveying Pty Ltd	4
Canning & Associates Cost Consulting Pty Ltd	5

### **Evaluation Criteria 4 - Project Methodology and Coordination (30%)**

Assessment of this criterion also considered the tenderer's project management procedures and project methodology as presented in their tender submissions which were assessed in order to evaluate the tenderers' understanding, methods and programme to meet the relevant timeframe of the contract.

Based on the response provided by the tenderers the assessment of this criterion has resulted in the following ranking:

<b>Tenderer</b>	<b>Ranking</b>
Rider Levett Bucknall WA Pty Ltd	1
Altus Group Consulting Pty Ltd	2
Chrysalis Quantity Surveying Pty Ltd	3
Rawlinsons (W.A.) Pty Ltd	3
Canning & Associates Cost Consulting Pty Ltd*	5

\*Canning & Associates failed to meet the City's minimum requirements for this criterion.

### **Overall Qualitative Weighted Assessment and Ranking**

Tenderer's submissions were reviewed in accordance with the PEP. All of the tenderers' bids were evaluated in accordance with the selection criteria and were assessed as having the necessary resources, previous experience, capability and safety and quality management systems to undertake the tender. The overall weighted assessment resulted in the following tender ranking:

<b>Tenderer</b>	<b>Ranking</b>
Altus Group Consulting Pty Ltd	1
Rider Levett Bucknall WA Pty Ltd	2
Rawlinsons (W.A.) Pty Ltd	3
Chrysalis Quantity Surveying Pty Ltd	4
*Canning & Associates Cost Consulting Pty Ltd	5

\*Canning & Associates did not meet the City's minimum requirements for two of the mandatory criteria and were subsequently excluded from the value for money assessment.

### **Price Assessment**

The lump sum pricing for each separable portion from each Tenderer is ranked below.

#### **Separable Portion 1 (SP1)**

<b>Tenderer</b>	<b>Rank</b>
Rawlinsons WA Pty Ltd	1
Rider Levett Bucknall WA Pty Ltd	2
Altus Group Consulting Pty Ltd	3
Chrysalis QS Pty	4

#### **Separable Portion 2 (SP2)**

<b>Tenderer</b>	<b>Rank</b>
Rawlinsons WA Pty Ltd	1
Altus Group Consulting Pty Ltd	2
Chrysalis QS Pty	3
Rider Levett Bucknall WA Pty Ltd	4

### **Overall Assessment**

The overall assessment for each separable portion from each Tenderer is ranked below.

**Separable Portion 1 (SP1)**

Name	Rank
Rawlinsons WA Pty Ltd	1
Rider Levett Bucknall WA Pty Ltd	2
Altus Group consulting Pty Ltd	3
Chrysalis QS Pty	4

**Separable Portion 2 (SP2)**

Name	Rank
Rawlinsons WA Pty Ltd	1
Altus Group Consulting Pty Ltd	2
Chrysalis QS Pty	3
Rider Levett Bucknall WA Pty Ltd	4

The Confidential Attachment (**Attachment 3**) provides further commentary to support the recommendations.

**Consultation**

Consultation with the community and key stakeholders has been undertaken on a number of occasions throughout the project, culminating in the endorsement of the Concept 5 as reported to Council in March 2022 Item (CP02-03/22) refer.

Consultation and engagement will continue through the detailed design stage with external technical stakeholders, sporting and community groups, as well as the Council Member Project Working Group.

**Comment**

The tender submission from Rider Levett Bucknall WA Pty Ltd provides the best outcome and is therefore recommended as the successful tenderer for SP1.

The tender submission from Altus Group Consulting Pty Ltd provides the best outcome and is therefore recommended as the successful tenderer for SP2.

**Statutory Compliance**

Tenders were invited in accordance with the requirements of Section 3.57 of the *Local Government Act 1995*. The tendering procedures and evaluation complied with the requirements of Part 4 of the *Local Government (Functions and General) Regulations 1996*.

**Strategic Implications**

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

*1 ~ An inclusive and accessible City with places and spaces that embrace all*

*1.3 - Facilities and activities for all*

**Risk Appetite Statement**

In pursuit of strategic objective goal 1, we will accept a Medium level of risk. The recent pandemic has challenged our previous event delivery, place activation and community connection processes, and the City accepts that meeting community expectations in a more

restrictive environment needs flexibility and innovation if community connection is to develop and grow in contrast to social and individual isolation.

## Enterprise Risk Management Considerations

Risk Title	Risk Rating
ST-G09 Long Term Financial Planning	Low
Accountability	Action Planning Option
Director Corporate Strategy & Performance	Manage

Risk Title	Risk Rating
ST-S23 Stakeholder Relationships	Low
Accountability	Action Planning Option
Director Corporate Strategy & Performance	Manage

Risk Title	Risk Rating
ST-S26 Resilient & Productive Communities	Medium
Accountability	Action Planning Option
Director Community and Place	Manage

The above risks relating to the issue contained within this report have been identified and considered within the City's Strategic risk register. Action plans have been developed to manage these risks to support existing management systems.

## Financial and Performance Risk

### Financial Risk

#### *Separable Portion 1*

A financial risk assessment was undertaken as part of the tender evaluation process and the outcome of this independent assessment by Equifax Pty Ltd advised that Rider Levett & Bucknall WA Pty Ltd has been assessed with a strong financial capacity to meet the requirements of the contract.

#### *Separable Portion 2*

A financial risk assessment was undertaken as part of the tender evaluation process and the outcome of this independent assessment by Equifax Pty Ltd advised that Altus Group Consulting Pty Ltd has been assessed with a satisfactory financial capacity to meet the requirements of the contract.

### Performance Risk

#### *Separable Portion 1*

As of 9 March 2023 Rider Levett Bucknall WA Pty Ltd have no history of disputes or claims and have had no notices of default issued. They have previously undertaken work with the City providing cost planner services to an acceptable standard. Independent reference checks provided a positive rating for the tenderers provision of cost planner services.

#### *Separable Portion 2*

As of 9 March 2023, Altus Group Consulting Pty Ltd have no history of disputes or claims and have had no notices of default issued. Independent reference checks provided a positive rating for the tenderers provision of cost planner services

## Policy Implications

Tenders were invited in accordance with the requirements of the City's Purchasing Policy.

## Financial (Budget) Implications

The total estimated value of the works for the contract period which is predicted at between \$350,000 and \$400,000 is accommodated in the existing budget for PR-4277 Alkimos Aquatic & Recreation Centre.

PR-4277 Alkimos Aquatic & Recreation Centre		
Description	Expenditure	Budget
<b>Budget:</b>	<b>\$</b>	<b>\$</b>
Allocated Capital Works Budget for 2020/21 (PR-4277)	\$548	\$548
Allocated Capital Works Budget for 2021/22 (PR-4277)	\$85,461	\$85,461
Allocated Capital Works Budget for 2022/23 (PR-4277)	\$43,529	\$4,293,991
Allocated Capital Works Budget for 2023/24 (PR-4277)	-	\$1,000,000
Allocated Capital Works Budget for 2024/25 (PR-4277)	-	\$15,500,000
Allocated Capital Works Budget for 2025/26 (PR-4277)	-	\$21,236,624
<b>Expenditure:</b>		
Expenditure incurred to date (2022/23)	\$129,538	
Commitment to date	\$29,580	
<b>Total Expenditure to date</b>	<b>\$159,118</b>	
23037 – Architectural Services	\$2,751,453	
23036 – Cost Planner Services	\$214,475	
<b>Total Expenditure</b>	<b>\$3,125,046</b>	
<b>Total Funding</b>		<b>\$42,116,624*</b>

\* Note this does not include the latest \$25M funding commitment from the Federal Government.

## Voting Requirements

Simple Majority

## Recommendation

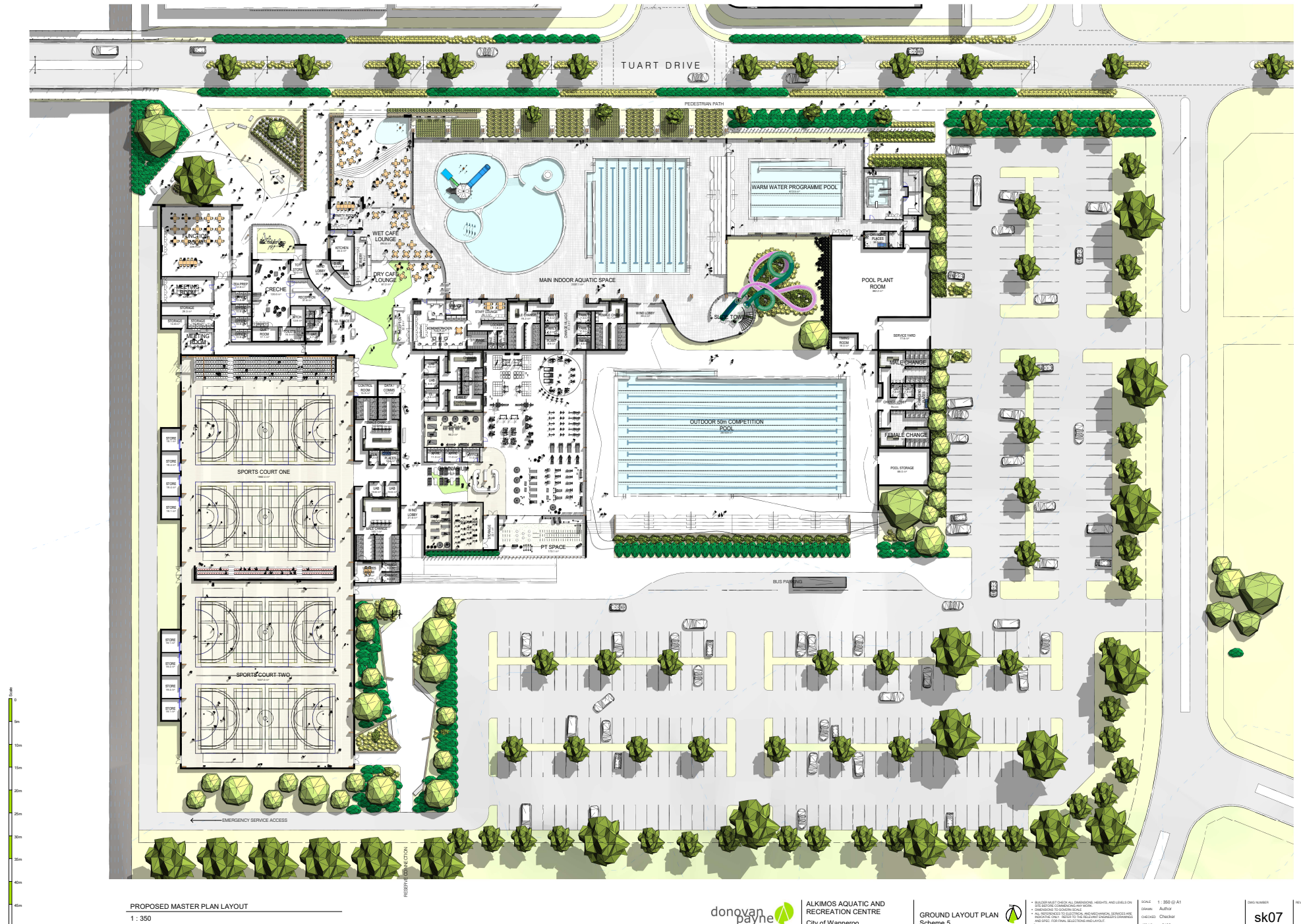
### That Council:-

- 1. ACCEPTS** the tender submitted by Rider Levett Bucknall WA Pty Ltd for Tender No. 23036, for the Alkimos Aquatic & Recreation Centre - Cost Planner Services Separable Portion 1 - Project Cost Planner, for the fixed lump sum price of \$167,000, subject to Council approving the recommendations made in Item CR03-04/23 included in this agenda; and
- 2. ACCEPTS** the tender submitted by Altus Group Consulting Pty Ltd for Tender No. 23036, for the Alkimos Aquatic & Recreation Centre - Cost Planner Services Separable Portion 2 - Cost Plan Auditor for the fixed lump sum price of \$47,475, subject to Council approving the recommendations made in Item CR03-04/23 included in this agenda.

### Attachments:

- |  |              |
|--|--------------|
| 1. <a href="#">Alkimos Aquatic &amp; Recreation Centre - Endorsed Concept 5</a>                                | 22/450659    |
| 2. 23036 FINAL Probity Letter - Cost Planner Services  | Confidential |
| 3. 23036 RIDER LEVETT BUCKNALL WA PTY LTD - Standard Financial and Performance Assessment (Procurement) 375200 | Confidential |







## **Corporate Strategy & Performance**

### **Business & Finance**

#### **CS01-04/23 Financial Activity Statement for period ended 28 February 2023**

File Ref: 43017V02 – 23/93981  
 Responsible Officer: Director, Corporate Strategy & Performance  
 Attachments: 4

### **Issue**

To consider the Financial Activity Statement for the period ended 28 February 2023.

### **Background**

In accordance with Local Government (Financial Management) Regulations 1996, the Financial Activity Statement has been prepared in compliance with the following:

- “Regulation 34(1) of the Local Government (Financial Management) Regulations 1996, which requires a local government to prepare a statement of financial activity each month, presented according to nature and type or by business unit. For the 2022/23 financial year the statement of financial activity will be presented by nature and type.
- Regulation 34(5) of the Local Government (Financial Management) Regulations 1996, which requires a local government to adopt a percentage or value, calculated in accordance with Australian Accounting Standards, to be used in statements of financial activity for reporting material variances. For the 2022/23 financial year 10% and a value greater than \$100,000 will be used for the reporting of variances

### **Detail**

#### **Financial Activity for the Period Ended 28 February 2023**

At the Ordinary Council Meeting on 28 June 2022 (SCS028062022) Council adopted the Annual Budget for the 2022/23 financial year. The figures in this report are compared to the revised budget.

#### **Overall Comments Month-to-Date**

##### *Results from Operations*

For the month of February 2023, Financial Activity Statement report an overall favourable variance from Operations before Non-Operating Revenue and Expenses of \$1.9m.

The favourable variance is mainly due to higher income from Operating Grants, Subsidies & Contributions, combined with lower spends in Employee Costs, Materials, Contracts and Utility.

Description	Current Month - February 2023					Comments
	Actual \$m	Revised Budget \$m	Variance \$m	Variance %		
Operating Revenue	3.5	4.6	(1.1)	(23.9)	R	Overall unfavourable variance is mainly due to lower revenue from Rates, Other Revenue and Fees & Charges partially offset by higher, Operating Grants, Subsidies & Contributions. Please refer to Notes 1, 2, 3, 4 and 5.
Operating Expense	(15.8)	(18.8)	3.0	16.0	G	The favourable variance is mainly due to lower Employee Costs, Materials & Contracts Expenses and Utility Charges partially offset by higher Depreciation, Interest and Insurance Expenses. Please refer to notes 6, 7, 8, and 9 for further details.
<b>Result from Operations</b>	<b>(12.3)</b>	<b>(14.2)</b>	<b>1.9</b>	<b>13.4</b>		

*Capital Program*

During February 2023, \$2.7m was spent on various capital projects of which \$415k was spent on Pathways and Trails. (**Attachment 2** for more details).

Description	Month Actual \$m	Month Revised Budget \$m	% Complete of Month Revised Budget
Expenditure	2.7	5.5	50.0%

**Overall Comments on Year to Date (YTD) Figures***Results from Operations*

As at 28 February 2023, Financial Activity Statement indicates an overall favourable variance of 16.1m from Operations (before Non-Operating Revenue and Expenses).

The favourable variance is mainly due to lower expenses from Materials & Contracts of \$7.6m, Employee Costs of \$3.4m, Depreciation of \$1.8m and higher revenue from Rates of \$308k, Operating Grants, Subsidies and Contributions of \$363K, Fees and Charges of \$903k and Interest Earnings of \$1.5m.

Description	Year-To-Date February 2023					Comments
	Actual \$m	Revised Budget \$m	Variance \$m	Variance %		
Operating Revenue	204.5	201.3	3.2	1.6	G	Overall favourable variance is mainly due to higher revenue from Rates, Operating Grants, Subsidies & Contributions, Fees & Charges, Interest Earnings and , Other Revenue. Please refer to Notes 1, 2, 3, 4 and 5.
Operating Expense	(133.2)	(146.1)	12.9	8.8	G	The favourable variance is mainly due to lower Employee Costs, Materials & Contracts, Utility Charges and Depreciation partially offset by higher Interest and Insurance Expenses. Please refer to notes 6, 7, 8, and 9 for further details.
Result from Operations	71.3	55.2	16.1	29.2		

*Capital Program*

At the end of February 2023, \$27.8m expended on various capital projects of which \$8.5m was spent on Sports Facilities, \$4.6m on Fleet management and \$3.3m on Roads. (Refer **Attachment 2** for Top Capital Projects 2022/23).

Description	YTD Actual \$m	YTD Revised Budget \$m	% Complete of YTD Revised Budget	Annual Revised Budget \$m	% Complete of Annual Revised Budget
Expenditure	27.8	43.7	63.6%	65.6	42.4%

*Investment Portfolio Performance*

Portfolio Value \$m	Monthly Weighted Return	Comments
511.6	3.73%	Portfolio balance has decreased by \$1.9m from January 2023. The monthly weighted return is 3.73% which is above the set benchmark (12 months UBS Australia Bank Bill Index) by 1.97%. (Refer to <b>Attachment 3</b> for more details)

*Detailed Analysis of Statement of Comprehensive Income*

Comments relating to the Statement of Comprehensive Income are provided under the following two sections:

- a) Current month comparison of Actuals to Revised Budgets; and
- b) Year to date of Actuals to Revised Budgets.

The comments are provided where the variance is higher than reporting threshold or item of interest to Council.

**CITY OF WANNEROO**  
**STATEMENT OF COMPREHENSIVE INCOME BY NATURE OR TYPE**  
**FOR THE PERIOD ENDED 28 FEB 2023**

Description	Current Month				Year to Date				Annual				
	Actual	Revised Budget	Variance		Notes	Actual	Revised Budget	Variance		Adopted Budget	Revised Budget	Variance	
			\$	%				\$	%			\$	%
Revenues	74,924	600,000	(525,076)	(87.5)	R 1	147,030,656	146,722,515	308,141	0.2	147,290,515	147,290,515	0	0
	859,572	739,860	119,712	16.2	G 2	4,682,067	4,318,659	363,408	8.4	5,596,390	5,922,986	326,596	6
	1,256,822	1,775,316	(518,495)	(29.2)	R 3	44,221,786	43,318,163	903,623	2.1	51,292,833	50,764,165	(528,668)	(1)
	1,228,645	1,261,461	(32,816)	(2.6)	A 4	7,721,805	6,243,150	1,478,655	23.7	7,024,598	11,264,494	4,239,896	38
	62,292	185,592	(123,300)	(66.4)	R 5	880,350	711,207	169,144	23.8	650,319	2,114,039	1,463,720	69
	0	-	0	0.0	G	0	0	0	0.0	24,000	24,000	0	0
	3,482,255	4,562,229	(1,079,975)	(23.7)		204,536,665	201,313,694	3,222,970	1.6	211,878,655	217,380,199	5,501,544	3
	Expenses												
	(6,407,504)	(7,024,089)	616,584	8.8	G 6	(52,627,349)	(56,015,929)	3,388,580	6.0	(83,660,259)	(83,660,259)	0	0
	(4,343,081)	(6,851,083)	2,508,002	36.6	G 7	(44,325,128)	(52,002,358)	7,677,230	14.8	(79,704,853)	(79,293,613)	411,040	1
(955,994)	(1,004,983)	48,989	4.9	G 8	(6,726,468)	(6,758,552)	32,084	0.5	(10,380,146)	(10,154,163)	225,983	2	
(3,604,417)	(3,434,898)	(169,519)	(4.9)	A 9	(25,651,353)	(27,479,210)	1,827,857	6.7	(41,218,774)	(41,218,774)	0	0	
(354,762)	(354,450)	(312)	(0.1)	A	(2,854,150)	(2,841,600)	(12,550)	(0.4)	(4,264,103)	(4,259,431)	4,672	0	
(129,405)	(120,975)	(8,430)	(7.0)	R	(1,023,408)	(969,068)	(54,340)	(5.6)	(1,439,911)	(1,439,111)	800	0	
(15,795,163)	(18,790,478)	2,995,314	15.9		(133,207,856)	(146,066,717)	12,858,861	8.8	(220,667,846)	(220,025,352)	642,494	0	
(12,312,909)	(14,228,248)	1,915,339	13.5		71,328,809	55,246,977	16,081,831	29.1	(8,789,191)	(2,645,152)	6,144,039	(232)	
Non Operating Revenue & Expenses	3,455,799	1,612,594	1,843,205	114.3	G 10	11,251,774	12,601,037	(1,349,263)	(10.7)	21,965,725	18,309,706	(3,656,019)	(20)
	0	0	0	0.0	G	0	0	0	0.0	(128,582)	(128,582)	0	0
	170,436	212,986	(42,550)	(20.0)	R 11	1,553,561	1,703,888	(150,327)	(8.8)	2,555,831	2,555,831	0	0
	(115,758)	(71,775)	(43,983)	(61.3)	R 11	(119,058)	(574,200)	455,142	79.3	(861,296)	(861,296)	0	0
	2,013,675	2,031,132	(17,457)	(0.9)	A 12	11,950,239	18,103,824	(6,153,585)	(34.0)	29,069,490	25,973,360	(3,096,130)	(12)
	(319,104)	0	(319,104)	0.0	G 13	(2,384,731)	(21,232,328)	18,847,597	88.8	(24,348,082)	(25,136,869)	(788,787)	3
	3,628,129	2,070,700	1,557,429	75.2	G 14	12,542,748	16,565,600	(4,022,852)	(24.3)	24,848,400	24,848,400	0	0
	8,833,177	5,855,637	2,977,539	50.8		34,794,533	27,167,821	7,626,712	28.1	53,101,486	45,560,550	(7,540,936)	(17)
	(3,479,732)	(8,372,611)	4,892,878	58.4		106,123,341	82,414,798	23,708,543	(28.8)	44,312,295	42,915,398	(1,396,897)	(3)
	0	0	0	0.0		0	0	0	0.0	0	0	0	0
TOTAL COMPREHENSIVE INCOME	(3,479,732)	(8,372,611)	4,892,878	58.4		106,123,341	82,414,798	23,708,543	28.8	44,312,295	42,915,398	(1,396,897)	(3)

Key

G - Green  
A - Amber  
R - Red

\*TPS=Town Planning Schemes

\*\*DCP=Developers Contribution Plans

## **Revenues**

### **Note 1 Rates**

#### **Month to Date - (Actual \$75k, Revised Budget \$600k)**

The variance is unfavourable by \$525k mainly due to timing differences of interim rates levied in February 2023 due to longer turnaround time by Landgate on interim rates.

#### **Year to Date - (Actual \$147.0m, Revised Budget \$146.7m)**

The favourable variance of \$308k mainly due to higher interim rates being levied than budget.

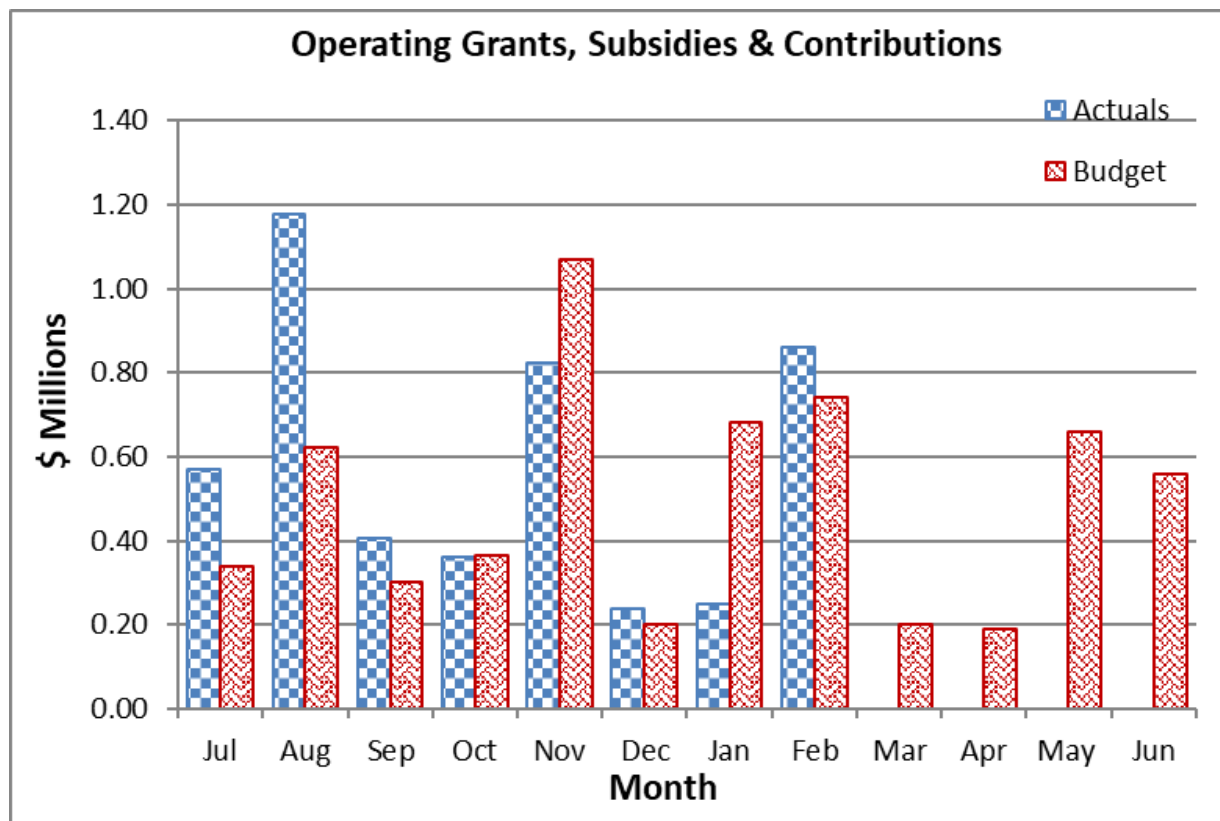
### **Note 2 Operating Grants, Subsidies & Contributions**

#### **Month to Date - (Actual \$859k, Revised Budget \$739k)**

The favourable variance of \$119k mainly relates to the financial assistance grant received which is higher than anticipated in the budget.

#### **Year to Date - (Actual \$4.7m, Revised Budget \$4.3m)**

The favourable variance of \$363k mainly relates to the financial assistance grant and income from Domestic Recycled Material Scheme which is higher than anticipated in the budget.

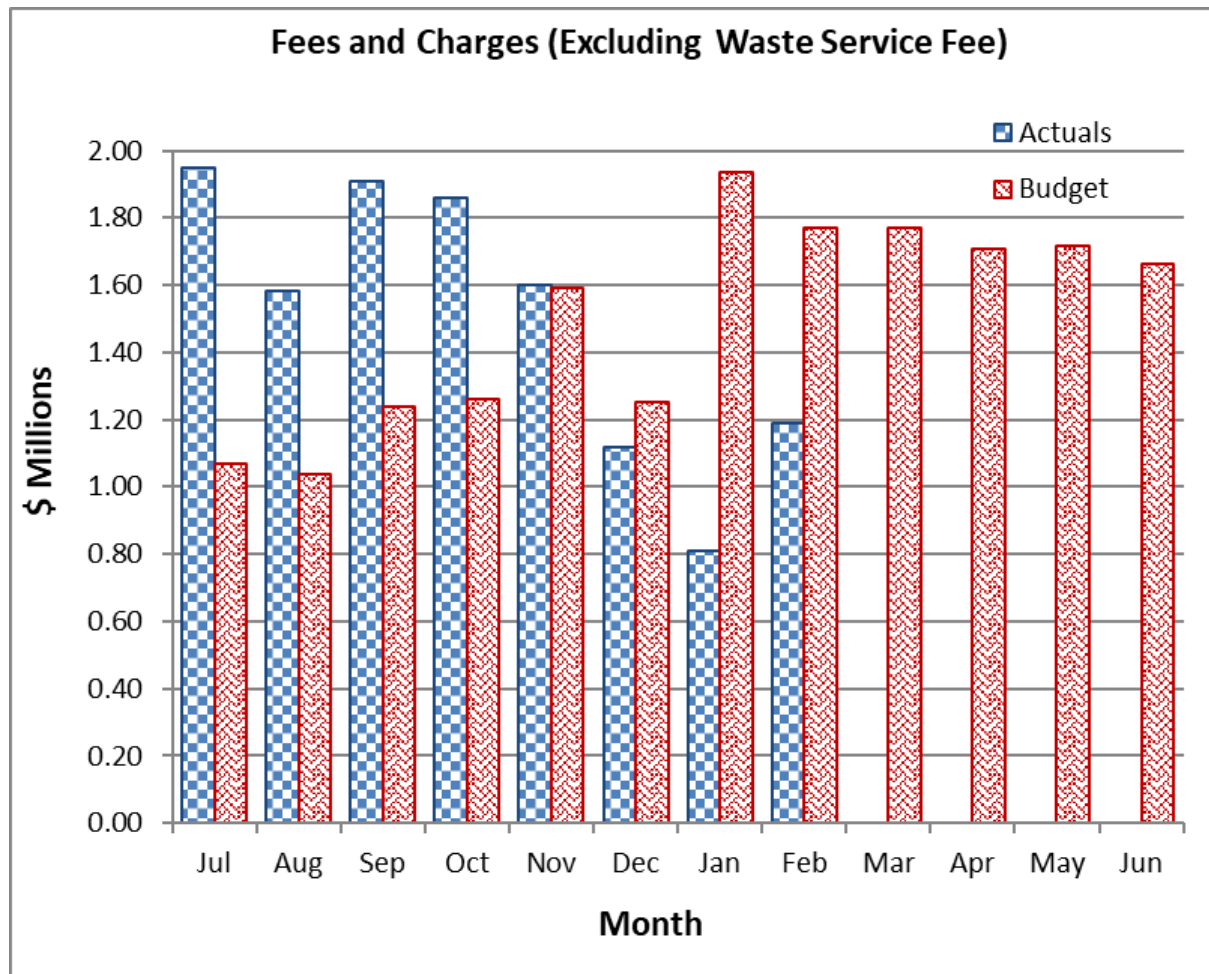


**Note 3     Fees and Charges****Month to Date - (Actual \$1.2m, Revised Budget \$1.8m)**

The unfavourable variance of \$518k is mainly due to lower Green Fees and Driving Range income received for Carramar and Marangaroo golf courses.

**Year to Date - (Actual \$44.2m, Adopted Budget \$43.3m)**

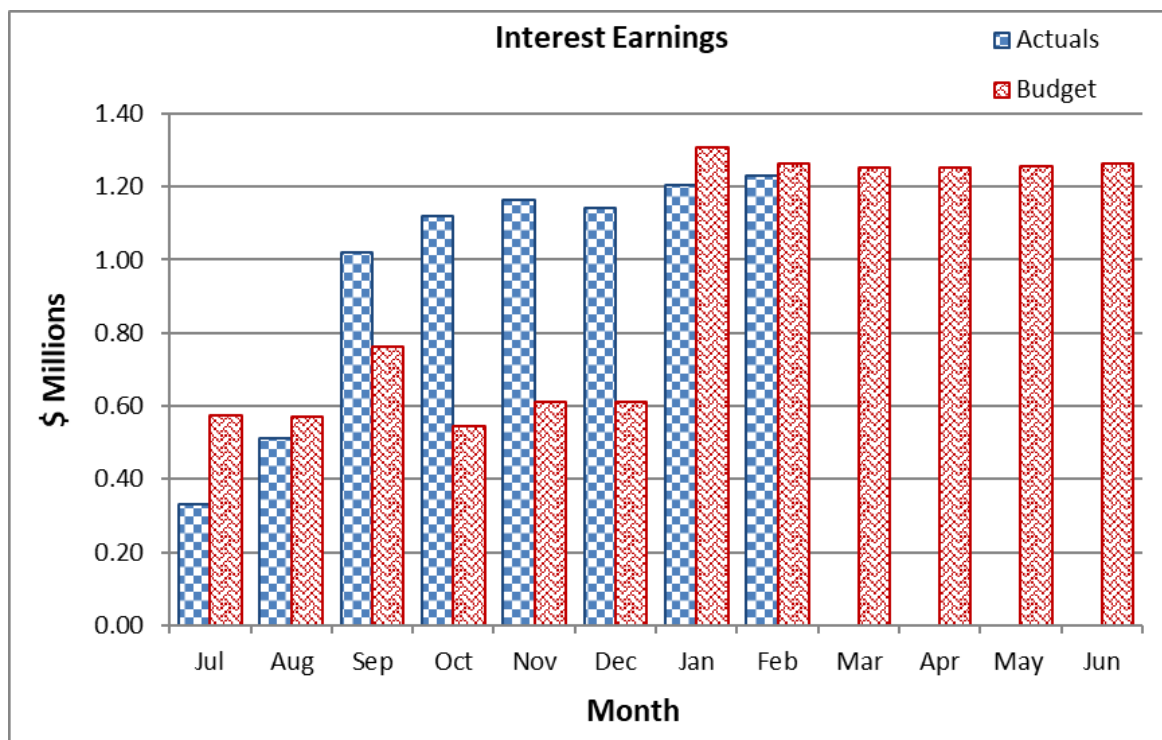
The variance is favourable by \$308k and is mainly due to higher Rubbish Collection Fee and Community Facilities Booking Fees received.

**Note 4     Interest Earnings****Month to Date - (Actual \$1.2m, Revised Budget \$1.3m)**

The unfavourable variance of \$32k is mainly due to lower Interest Income received from reserve funds.

**Year to Date - (Actual \$7.7m, Revised Budget \$6.2m)**

The variance is favourable by \$1.5m due to higher Interest Income received from reserve funds and higher interest earned from unpaid rates.



**Note 5     Other Revenue**

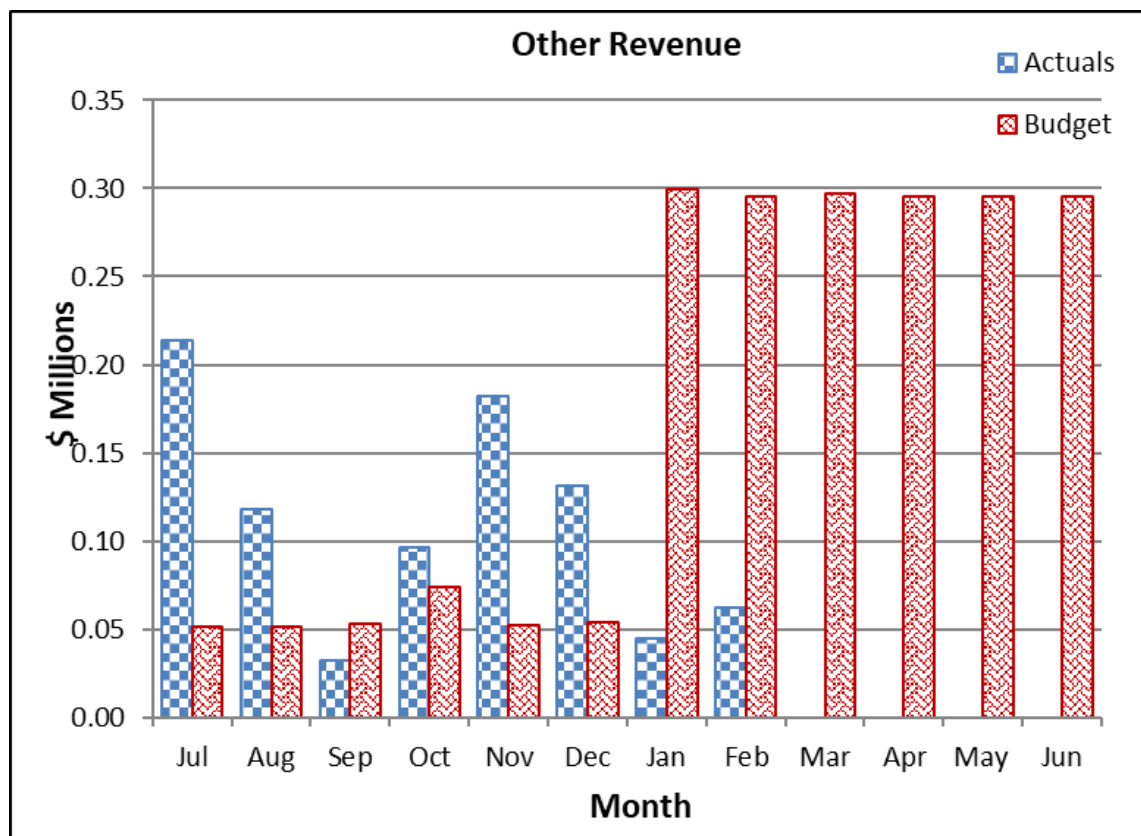
**Month to Date - (Actual \$62k, Revised Budget \$185k)**

The unfavourable variance of \$123k is due to timing delay in receiving profit share fee from the contractor for the Carramar and Marangaroo golf courses.

**Year to Date - (Actual \$880k, Revised Budget \$711k)**

The variance is favourable by \$169k mainly due to higher revenue received for sand and limestone extraction related to the Neerabup Industrial Area.





### Expenses

#### **Note 6 Employee Costs**

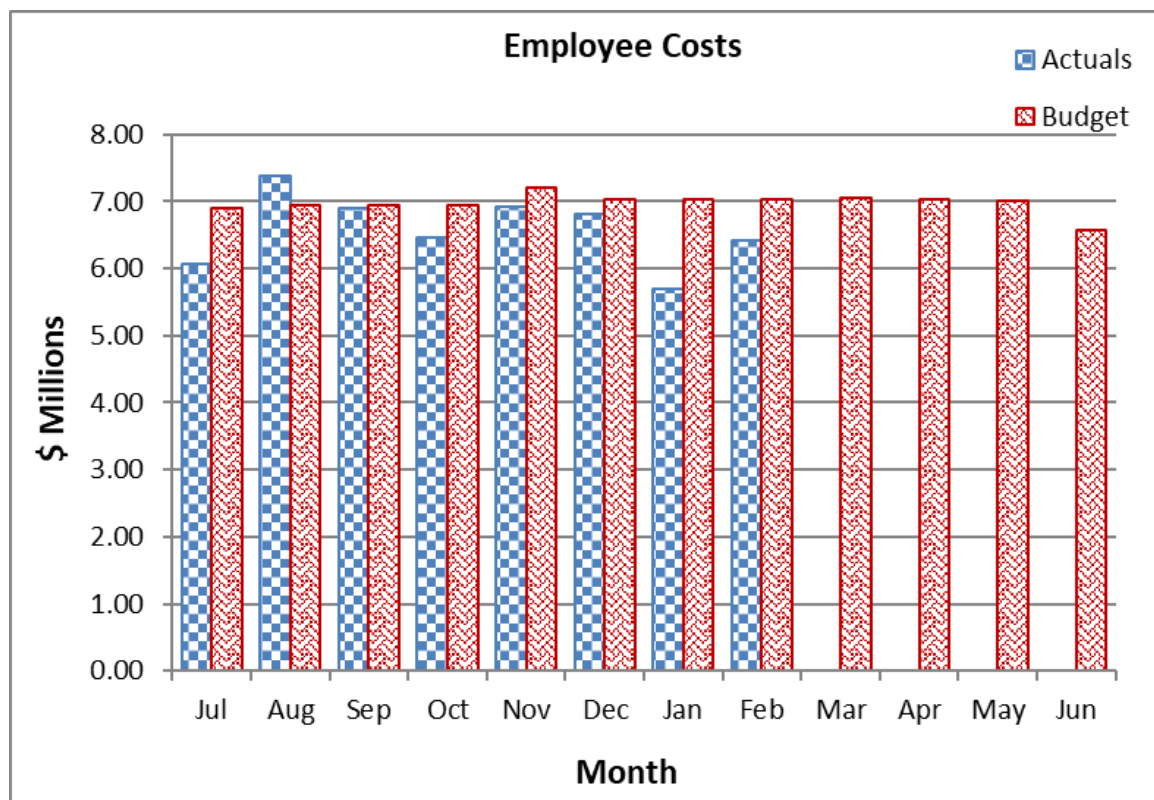
##### ***Month to Date - (Actual \$6.4m, Revised Budget \$7.0m)***

The favourable variance of \$616k is mainly arising from deferment in backfilling certain vacant roles due to current market conditions.

##### ***Year to Date - (Actual \$52.6m, Revised Budget \$56.0m)***

The variance is favourable by \$3,3m due to deferral for the recruitment of vacant roles due to current market conditions.





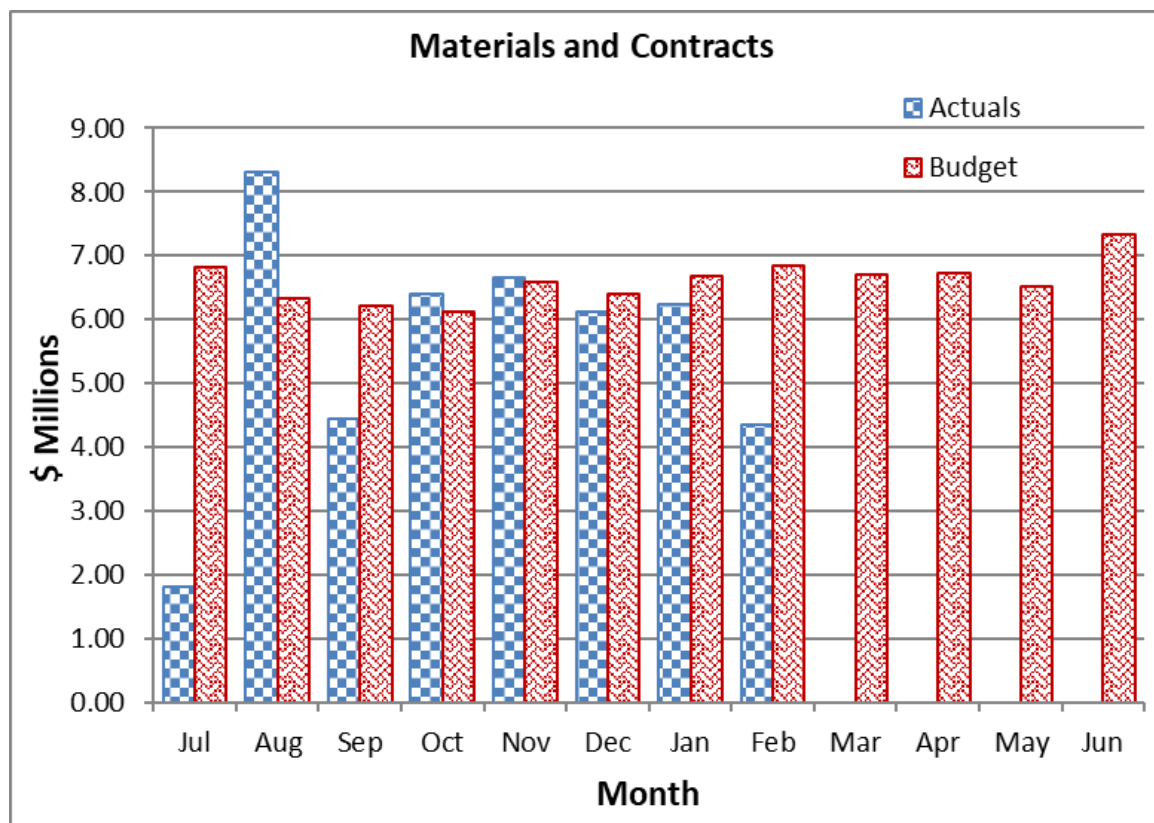
**Note 7    Materials and Contracts**

**Month to Date - (Actual \$4.3m, Revised Budget \$6.8m)**

The favourable variance of \$2.5m is mainly a result of lower consulting fees due to delays in undertaking of projects for Planning Services, lower than anticipated software license and software maintenance costs, and lower refuse removal expenses due to reduced gate fees.

**Year to Date - (Actual \$44.3m, Revised Budget \$52.0m)**

The variance is favourable by \$7.7m against budget mainly due to delays of various maintenance contracts indicative of challenging current market conditions and lower refuse removal expenses which is due to reduction in gate fees.



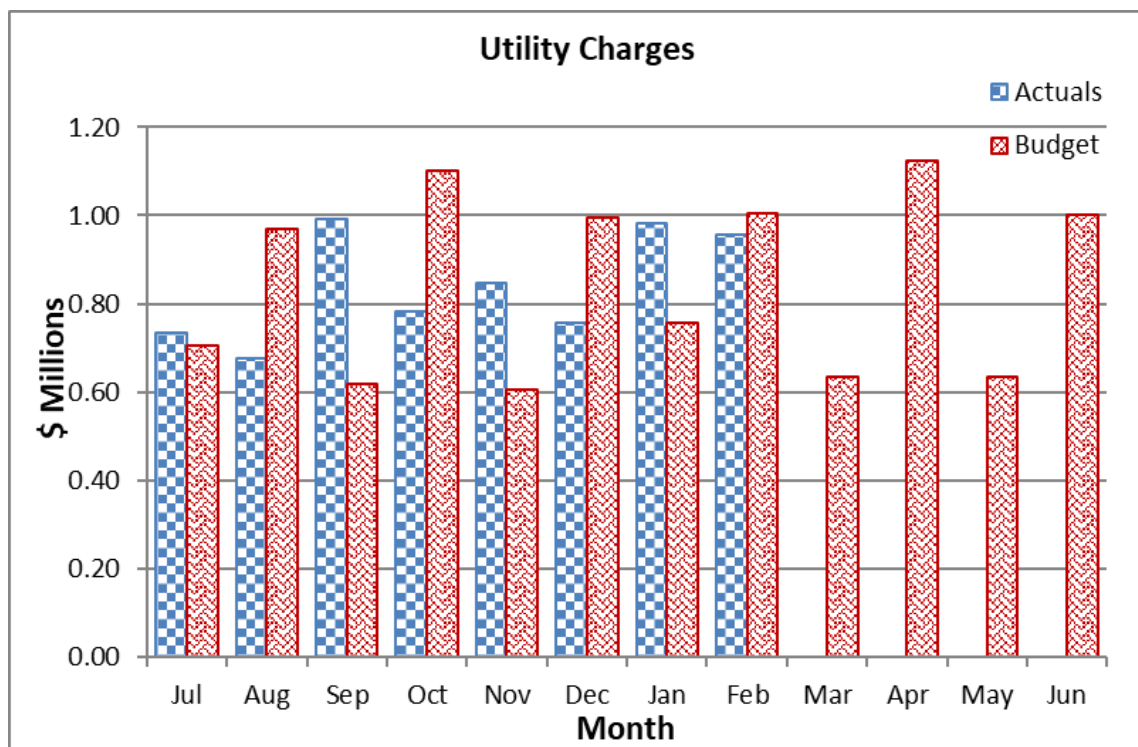
**Note 8     Utility Charges**

**Month to Date - (Actual \$955k, Revised Budget \$1.0m)**

The favourable variance of \$49k is mainly due to lower electricity usage and telephone expenses.

**Year to Date - (Actual \$6.73m, Adopted Budget \$6.76m)**

The favourable variance is mainly due to lower electricity usage for streetlighting, gas and telephone expenses partially offset by higher water consumption expenses related to community facilities.



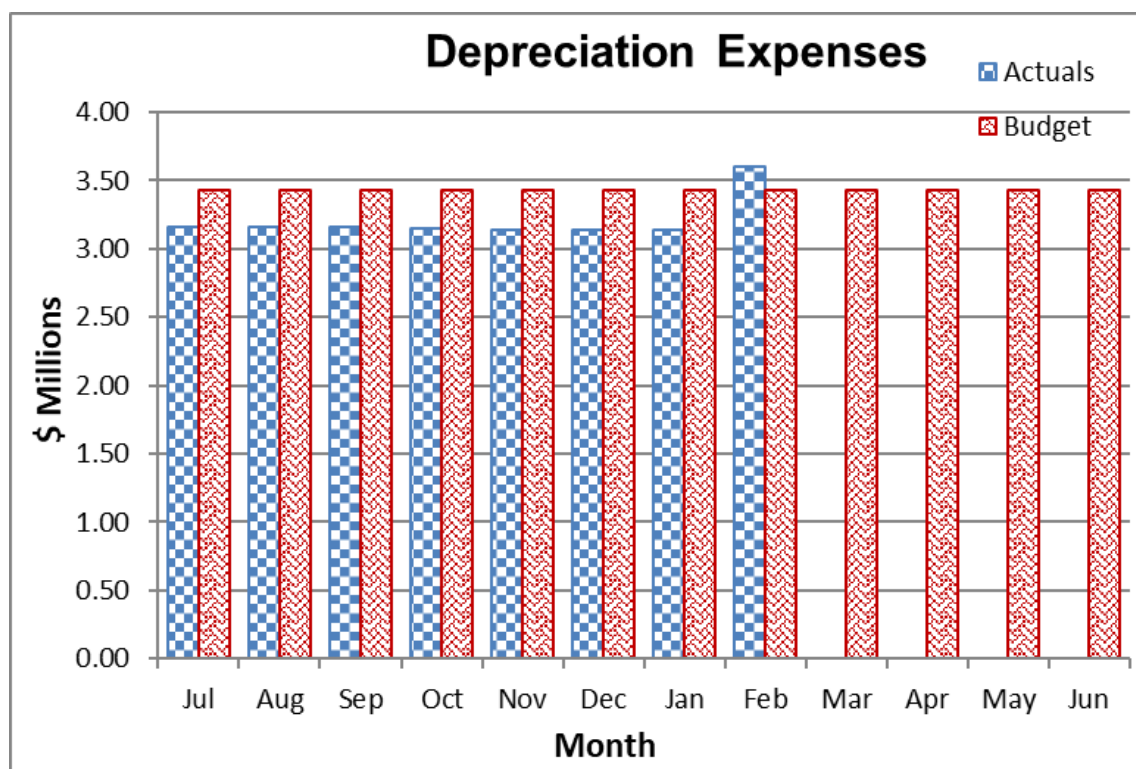
**Note 9      Depreciation**

**Month to Date - (Actual \$3.6m, Revised Budget \$3.4m)**

The unfavourable variance of \$169k is due to higher depreciation for plant and equipment, offset by lower depreciation for roads and pathways.

**Year to Date - (Actual \$25.6m, Revised Budget \$27.4m)**

The favourable variance of \$1,8m is due to lower Depreciation related to various buildings, Roads, Pathways and Car Parks.



## **Non Operating Revenue & Expenses**

### ***Note 10 Non Operating Grants, Subsidies & Contributions***

***Month to Date – (Actual \$3.4m, Revised Budget \$1.61m)***

The favourable variance of \$1.8m is due to timing difference of State Government grants received for Kingsway Sporting Complex and various main road grants.

***Year to Date – (Actual \$11.2m, Revised Budget \$12.6m)***

The unfavourable variance of \$1.3m is mainly due to delay in meeting obligations as per the grant agreements for capital projects funded by Federal Government.

As per the Australian Accounting Standard AASB, grants with performance obligations can only be recognised upon meeting the performance obligations of the grant agreement.

### ***Note 11 Profit / Loss on Asset Disposals***

***Month to Date – (Combined Actual \$55k, Combined Revised Budget \$141k)***

The unfavourable variance of \$86k is due to delay in disposal of residential land.

***Year to Date – (Combined Actual \$1.4m, Combined Revised Budget \$1.1m)***

The variance is favourable by \$304k mainly attributed to timing difference for sale of plant and vehicles.

### ***Note 12 Town Planning Scheme (TPS) Revenues***

***Month to Date – (Actual \$2.0m, Revised Budget \$2.03m)***

The unfavourable variance of \$17k is due to lower contributions from developers.

***Year to Date – (Actual \$11.9m, Revised Budget \$18.1m)***

The unfavourable variance of \$6.2m is due to lower than budgeted contributions from developers due to lower than expected year to date land sales.

**Note 13 Town Planning Scheme (TPS) Expenses**

**Month to Date – (Actual \$319k, Revised Budget \$0)**

The unfavourable variance of \$319k is due to timing differences for the development of Public Open Spaces.

**Year to Date – (Actual \$2.3m, Revised Budget \$21.2m)**

The favourable variance of \$18.8m is mainly related to delays in acquisition of various parcels of lands for Public Open Spaces.

**Note 14 Contributed Physical Assets**

**Month to Date – (Actual \$3.6m, Revised Budget \$2.0m)**

The favourable variance of \$1.5m is due to timing differences of contributions of various Roads, Foot Paths, Drainages and Kerbs from Residential Land developers.

**Year to Date – (Actual \$12.5m, Revised Budget \$16.5m)**

The unfavourable variance of \$4.0m is due to delays in contribution of various infrastructure physical assets by residential land developers.

**Statement of Financial Position (Refer Attachment 1 for details)**

CITY OF WANNEROO  
STATEMENT OF FINANCIAL POSITION  
AS AT 28 FEBRUARY 2023

Description	30 June 2022 Actual \$	28 February 2023 Actual \$	Movement		Notes
			\$	%	
Current Assets	461,402,418	551,930,281	90,527,863	19.6	
Current Liabilities	(103,079,055)	(102,108,820)	970,235	0.9	
<b>NET CURRENT ASSETS</b>	<b>358,323,363</b>	<b>449,821,461</b>	<b>91,498,098</b>	<b>25.5</b>	<b>1</b>
Non Current Assets	2,369,141,127	2,383,968,317	14,827,190	0.6	<b>2</b>
Non Current Liabilities	(165,154,615)	(165,356,562)	(201,947)	(0.1)	<b>3</b>
<b>NET ASSETS</b>	<b>2,562,309,875</b>	<b>2,668,433,216</b>	<b>106,123,341</b>	<b>4.1</b>	
<b>TOTAL EQUITY</b>	<b>2,562,309,875</b>	<b>2,668,433,216</b>	<b>106,123,341</b>	<b>4.1</b>	

**Note 1 - Net Current Assets**

When compared to the opening position as of 30 June 2022, Net Current Assets have increased by \$90.5m, which is predominately due to levying of 2022/22 Rates and Waste Service Fees in July 2022.

Within the Current Assets, Current Receivables of \$38m mainly comprises of \$24.8m Rates and Waste Service Fees, \$3.3m Emergency Service Levy, with the remaining balance attributed to General Debtors.

**Note 2 - Non-Current Assets**

Non-Current Assets as of 28 February 2023 have increased by \$14.8m, from 30 June 2022. This movement is predominantly due to increase in Work in Progress and Asset Acquisitions.

**Note 3 - Non-Current Liabilities**

Non-Current Liabilities have increased by \$201k due to change in leave provisions.

**Financial Performance Indicators**

The table below presents data on relevant financial ratios, comparing the minimum standard expected as per the DLGSCI status at the year to date figures, and at the same period of the last year.

A green highlight is used where the minimum standard is met or exceeded. Highlighted in red is below the standard (where relevant).

Details	DLGSCI Minimum Standard	As at 28/02/2022	As at 28/02/2023	For the month - Minimum Standard Met
<b>Current Ratio</b>				
The ability to meet short term financial obligations from unrestricted current assets.				
Current Assets - Restricted Current Assets (RCA) Current Liabilities (CL) - CL Associated with RCA	=>1.00:1	1.88:1	1.97:1	YES
<b>Debt Service Cover Ratio</b>				
The ability to produce enough cash to cover debt payments.				
Operating Surplus before Interest & Depreciation Principle & Interest Repayments	=>2.00:1	28.14:1	37.72:1	YES
<b>Own Source Revenue Coverage Ratio</b>				
The ability to cover costs through own revenue efforts.				
Own Source Operating Revenue Operating Expense	=>0.40:1	1.48:1	1.57:1	YES
<b>Operating Surplus Ratio</b>				
The ability to cover operational costs and have revenues available for capital funding or other purposes.				
Operating Revenue - Operating Expense Own Source Operating Revenue	=>0.01:1	0.34:1	0.36:1	YES

**Capital Works Program**

The status of the Capital Works Program is summarised by Sub-Program in the table below:

Sub-Program	No. of Projects	Current Month Actual \$	YTD Actual \$	Revised Budget \$	% Spend
Community Buildings	20	215,378	1,216,355	3,997,855	30%
Community Safety	9	48,034	1,201,099	2,465,380	49%
Conservation Reserves	4	5,154	260,470	428,705	61%
Corporate Buildings	2	32,506	74,482	783,065	10%
Environmental Offset	4	11,544	141,226	402,396	35%
Fleet Management - Corporate	5	12,455	4,660,448	6,971,104	67%
Foreshore Management	9	12,188	197,363	3,954,162	5%
Golf Courses	3	5,453	33,833	556,286	6%
Investment Projects	14	114,122	860,292	2,896,570	30%
IT Equipment and Software	13	293,651	1,839,487	6,929,856	27%
Parks Furniture	10	284,317	2,168,821	3,058,657	71%
Parks Rehabilitation	1	52,256	525,712	1,496,800	35%
Passive Park Development	8	169,742	94,967	670,829	14%
Pathways and Trails	5	415,930	1,191,251	3,755,869	32%
Roads	22	389,632	3,348,263	6,969,590	48%
Sports Facilities	39	322,549	8,590,272	16,076,716	53%
Stormwater Drainage	4	8,903	29,609	180,338	16%
Street Landscaping	4	90,171	230,858	328,652	70%
Traffic Treatments	20	249,010	865,306	3,217,425	27%
Waste Management	3	-	303,723	432,892	70%
<b>Grand Total</b>	<b>199</b>	<b>2,732,996</b>	<b>27,833,840</b>	<b>65,573,147</b>	<b>42.4%</b>

During the month of February 2023, the City incurred \$2.7m of capital expenditure. Up to February 2023, the City has spent \$27.8m, which represents 42.4% of the \$65.6m Capital Works Revised Budget.



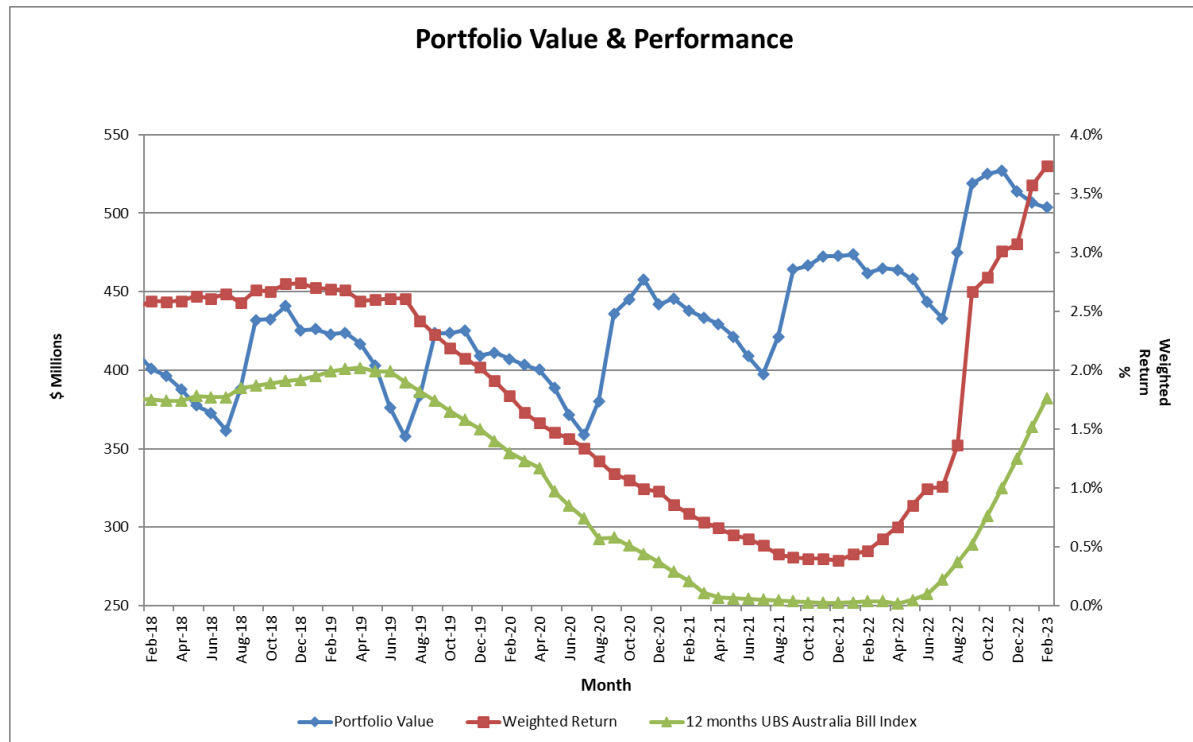
Above project expenditure graph includes operating expenditure budget of \$1.2m within 2022/23 Management Budget and actual operating expenditure of \$118k within Cumulative Actual Expenditure.



To further expand on the Capital Works Program information above, updates in key capital projects are selected to be specifically reported on, is provided in the Top Capital Projects attachment to this report (**Attachment 2**).

### **Investment Portfolio (Attachment 3)**

In accordance with the *Local Government (Financial Management) Regulations 1996* (and per the City's Investment Policy), the City invests solely in Authorised Deposit taking Institutions (**ADI's**):



At the end of February 2023, the City held an investment portfolio (Cash and Term Deposits) of \$503.5m (Face Value), equating to \$511.5m inclusive of accrued interest. The City's year to date investment portfolio return has exceeded the UBS Australia Bank Bill rate index benchmark by 1.97% pa (3.73% pa vs. 1.76% pa), which is higher than budgeted 1.79% yield during the financial year.

### **Rate Setting Statement (Attachment 4)**

The Rate Setting Statement represents a composite view of the finances of the City, identifying the movement in the Surplus/ (Deficit) based on the Revenues (excluding Rates), Expenses, Capital Works and Funding Movements, resulting in the Rating Income required. It is noted that the closing Surplus/ (Deficit) will balance to the reconciliation of Net Current Assets Surplus/ (Deficit) (detailed below):



## NET CURRENT ASSETS SURPLUS/(DEFICIT)

AS AT 28 FEBRUARY 2023

Description	30-June-2022 Actual \$	28-February-2023 Actual \$	30 June 2023
			Adopted Budget \$
<b>Current Assets</b>			
Cash & Cash Equivalents - Unrestricted	17,081,673	9,589,591	6,500,450
Term Deposit - Unrestricted	63,376,377	137,563,754	0
Term Deposit - Restricted	366,618,423	366,018,246	374,918,286
Receivables	13,997,090	38,418,616	17,930,842
Inventory	328,855	340,074	332,928
<b>TOTAL CURRENT ASSETS</b>	<b>461,402,418</b>	<b>551,930,281</b>	<b>399,682,506</b>
<b>Current Liabilities</b>			
Payables*	(79,335,918)	(79,538,589)	(30,144,411)
Provisions	(23,743,137)	(22,570,231)	(22,121,004)
<b>TOTAL CURRENT LIABILITIES</b>	<b>(103,079,055)</b>	<b>(102,108,820)</b>	<b>(52,265,415)</b>
<b>Net Current Assets</b>	<b>358,323,363</b>	<b>449,821,461</b>	<b>347,417,091</b>
<b>Adjustments for Restrictions</b>			
Term Deposit - Restricted	(366,623,623)	(366,018,246)	(374,918,286)
Provision for leave liability (Cash Backed)	13,527,914	13,527,914	15,277,991
Contract Liabilities*	32,056,762	32,808,832	12,223,204
TPS Receivables	(648,800)	(648,800)	-
TPS Payables	106,754	43,680	-
<b>TOTAL RESTRICTED ASSETS</b>	<b>(321,580,992)</b>	<b>(320,286,619)</b>	<b>(347,417,091)</b>
<b>Surplus/(Deficit)</b>	<b>36,742,371</b>	<b>129,534,842</b>	<b>0</b>

\*The change in the AASB Standard 15 has resulted in the City now recognising Grants and Contributions received as a liability when performance obligations have not yet been met.

## Consultation

This document has been prepared in consultation with Responsible Officers for review and analysis.

## Comment

In reference to Statement of Comprehensive Income in the report, the following colours have been used to categorise three levels of variance:

### Revenues:

- Green > 0%;
- Amber -0% to -10%; and
- Red < -10%.

### Expenses:

- Green > 0%;
- Amber -0% to -10%; and
- Red < -10%.

## Statutory Compliance

This monthly financial report complies with Section 6.4 of the Act and Regulations 33A and 34 of the Local Government (Financial Management) Regulations 1996.

## Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

*7 ~ A well governed and managed City that makes informed decisions, provides strong community leadership and valued customer focused services*

*7.1 - Clear direction and decision making*

## Risk Appetite Statement

In pursuit of strategic objective goal 7, we will accept a Medium level of risk as the City balances the capacity of the community to fund services through robust cost-benefit analysis and pursues evidence-based decision making to be effective stewards of the Council and City for future generations.

## Risk Management Considerations

Risk Title	Risk Rating
CO-017 Financial Management	Medium
Accountability	Action Planning Option
Director Corporate Strategy & Performance	manage

The above risk/s relating to the issue contained within this report has been identified and considered within the City's Corporate risk register. Action plans have been developed to manage this risk to support existing management systems.

## Local Jobs

The City is prepared to accept a high level of financial risk provided that the City implements a risk management strategy to manage any risk exposure.

## Strategic Growth

The City will accept a moderate level of financial risk for facilitating industry development and growth.

Any strategic objective including ongoing planning, funding and capital investment to develop infrastructure strategic assets carries financial risks

## Policy Implications

The following policies are relevant for this report:

- Accounting Policy;
- Investment Policy;
- Financial Cash Back Reserve Policy; and
- Strategic Budget Policy.

## Financial Implications

As outlined in the report and detailed in Attachments 1 to 4.

## Voting Requirements

Absolute Majority

## Recommendation

### That Council:-

1. **RECEIVES the Financial Activity Statement and commentaries on variances to Budget for the period ended 28 February 2023 consisting of:**
  - a) **February 2023 Financial Activity Statement;**
  - b) **February 2023 Net Current Assets Position;**
  - c) **February 2023 Material Financial Variance Notes; and**

#### Attachments:

- |                          |  |           |
|--------------------------|--|-----------|
| <a href="#"><u>1</u></a> | Attachment 1 - Statement of Financial Position February 2023 | 23/115637 |
| <a href="#"><u>2</u></a> | Attachment 2 - Top Capital Projects February 2023            | 23/115638 |
| <a href="#"><u>3</u></a> | Attachment 3 - Investment Report February 2023               | 23/115639 |
| <a href="#"><u>4</u></a> | Attachment 4 - Rate Setting Statement February 2023          | 23/115640 |

## Attachment 1

**CITY OF WANNEROO**  
**STATEMENT OF FINANCIAL POSITION**  
**AS AT 28 FEBRUARY 2023**

Description	30/06/2022 Actual \$	28/02/2023 Actual \$
<b>Current Assets</b>		
Cash at Bank	80,458,050	147,153,345
Investments	366,618,423	366,018,246
Receivables	13,997,090	38,418,616
Inventories	328,855	340,074
	<b>461,402,418</b>	<b>551,930,281</b>
<b>Current Liabilities</b>		
Payables	(79,335,918)	(79,538,589)
Provisions	(23,743,137)	(22,570,231)
	<b>(103,079,055)</b>	<b>(102,108,820)</b>
<b>NET CURRENT ASSETS</b>	<b>358,323,363</b>	<b>449,821,461</b>
<b>Non Current Assets</b>		
Receivables	4,271,618	4,148,839
Investments	28,520,091	28,115,328
Inventories	17,236,832	17,236,832
Land	123,329,649	123,329,649
Buildings	205,598,007	203,331,487
Plant & Equipment	23,848,709	25,320,782
Furniture & Fittings	8,753,510	6,827,428
Leased Assets	55,254	11,051
Infrastructure	1,884,679,169	1,873,084,836
Work in Progress	72,848,289	102,562,085
	<b>2,369,141,127</b>	<b>2,383,968,317</b>
<b>Non Current Liabilities</b>		
Interest Bearing Liabilities	(74,334,488)	(74,334,488)
Provisions & Payables	(90,820,127)	(91,022,074)
	<b>(165,154,615)</b>	<b>(165,356,562)</b>
<b>NET ASSETS</b>	<b>2,562,309,875</b>	<b>2,668,433,216</b>
<b>Equity</b>		
Retained Surplus	1,232,810,571	1,343,316,108
Reserves - Cash/Investment Backed	258,873,372	254,491,176
Reserves - Asset Revaluation	1,070,625,932	1,070,625,932
<b>TOTAL EQUITY</b>	<b>2,562,309,875</b>	<b>2,668,433,216</b>

Top Capital Projects 2022/23 - Month February 2023																	
PMO Project Registration				Financial Summary (Annual Funding)				Total Project Budget				Project Indicators			Project Progress		
PMO Code	Finance Code	Container	Project Name	Project Budget Current Year	Actual Expenditure	Forecast to End of Year	Budget Variance Under / (Over)	Total Project Budget	Estimate at Completion	Total Budget Variance Under / (Over)	Schedule	Current Year Budget	Total Budget	Overall Risk Rating	Work % Complete	Stage	Council Comments
			Neerabup Industrial Area (Existing Estate), Neerabup, Upgrade Roads and Services Infrastructure	678,572	20,343	165,334	492,895	5,791,231	5,823,318	(32,087)					31	S5, Delivery	RFQ 23741 has been assessed and it has been decided to reject. The procurement strategy to be revised to split the drainage and civil earthworks away from the finishing works such as asphalt, kerb and pathways. Works for the FY 22/23 limited to the Western Power lighting upgrade works. A new RFT will be arranged. Project risk amber to reflect ongoing delivery risks. Carry forward required for delivery over two financial years.
			Halesworth Park, Butler, New Sports Facilities	575,289	45,301	529,988	0	21,124,937	21,124,937	0					59	S5, Delivery	RFT 23001 for Construction of main sports pavilion and storage shed closed 14 February 2023. Evaluation in progress with report to Council anticipated 21 March 2023. Project risk amber to reflect labour and material costs within the construction industry remaining high.
			Dordaak Kepap Library and Youth Innovation Hub, Landsdale, New Building	383,442	90,058	293,384	(0)	10,451,250	10,451,249	1					61	S4, Design	Bulling Design Group (BDG) undertaking detailed design. Internal discussions in progress to finalise requirements for the library and youth hub for incorporating into the detailed design.
			Clarkson Youth Centre, Clarkson, Upgrade Building	1,395,419	303,241	914,364	177,814	1,530,000	1,333,715	196,285					77	S4, Design	Minor delay anticipated due to delivery problems for glazing. Brickwork, roof framing and roof plumbing in place. Structural steel and mechanical ductwork, internal rendering and placement of doors frames works in progress. Savings due to contract cost lower than expected.
			Mindarie Breakwater, Mindarie, Renew Maintenance Management Plan	3,180,000	6,438	4,260,727	(1,087,165)	7,485,000	8,030,308	(545,308)					80	S5, Delivery	Detailed design complete and all documents finalised. Council approved Tender 22078 on 11 October 2022. Construction scheduled for February to December 2023. Federal government funding of \$3,383M has been approved under the Coastal and Estuarine Risk Mitigation Program.
			Alexander Drive, Landsdale, New Shared Pathway from Ghangara Rd to Hepburn Ave	376,114	8,338	2,672	365,104	3,200,000	3,199,829	171					25	S5, Delivery	Overall schedule delays mitigated due to the assumption that the "in house" construction team will construct works in lieu of external contractors, negating the requirement for a tender period and 12 month defects liability period. Project risk amber to highlight risks to program and costs as a result of Western Power delays. Carry forward due to Western Power delays pushing construction into FY 2023/24.

Top Capital Projects 2022/23 - Month February 2023																	
PMO Project Registration				Financial Summary (Annual Funding)				Total Project Budget			Project Indicators			Project Progress			
PMO Code	Finance Code	Container	Project Name	Project Budget Current Year	Actual Expenditure	Forecast to End of Year	Budget Variance Under / (Over)	Total Project Budget	Estimate at Completion	Total Budget Variance Under / (Over)	Schedule	Current Year Budget	Total Budget	Overall Risk Rating	Work % Complete	Stage	Council Comments
PMO20049	004271	40569	Splendid Park, Yanchep, New Cycling Facility	4,171,148	3,823,313	347,835	(0)	4,737,600	4,737,600	0					99	S5, Delivery	Construction of the new Splendid Park Cycling Facility by Advantiering Civil Engineers complete. Defects liability period (DLP) phase underway, ends 25 November 2023. Minor operational works identified during DLP period including landscaping remediation. North Coast Cycling Facility Master Plan Implementation Working Group meeting scheduled for 20 March 2023
PMO20057	004277	40645	Alkimos, New Alkimos Aquatic and Recreation Centre	1,293,991	45,622	1,248,369	0	40,000,000	40,000,000	0					41	S4, Design	Adjustment will be made to baseline budget to include Federal Funding of \$25M, increasing baseline budget to \$65M.
																	The revised concept design is completed for the reduced scope and endorsed for detailed design. The anticipated project cost is \$6,492,000 despite scope reduction due to cost escalation (high inflation, material shortage, high labour and freight cost). The intention is to finalise the detailed design by July 2023 and commence procurement as soon as possible to minimise the impact of predicted cost escalation in 2023/24. Project indicators remain red and amber due to unknown variables (availability of consultants, budget and construction material) during the redesign and construction phases of the project.
PMO20062	004283	40782	Heath Park, Eglinton, New Sports Amenities Building	180,951	12,268	188,683	0	3,399,000	6,492,000	(3,093,000)					32	S4, Design	
																	Majority of poles installed, awaiting completion and for Western Power to power up poles. Delays to project caused by labour shortage with CCTV sub-contractor and logistic issues with delivery of equipment from east coast as a consequence of flooding in NSW. Discussed delay issues with Federal Department and obtained extension approval to mid May 2023 for Community Development Grant portion. LCRIP Phase 3 grant deadline is in June 2023. Funding for project FY 2020/21 \$73,597 (Municipal) FY 2021/22 \$75,714 (Municipal & Federal Grant-Community Development) FY 2022/23 \$1,203,189 (LCRIP Phase 3 Fed Grant & Carry forward) = \$1,352,500.
PMO21008	004297	41322	Wangara Industrial Area, Wangara, New CCTV Network	1,203,189	638,776	584,413	0	1,352,500	1,352,500	(0)					71	S5, Delivery	
PMO21042	004331	42285	Kingsway Regional Sporting Complex, Madeley, Upgrade Soccer Field	2,673,500	1,584,901	1,088,598	1	2,786,000	2,787,488	(1,488)					90	S4, Design	Project track. Completion anticipated March 2023. Minor turfing repair works and other miscellaneous items in progress. Poles installed 17 February 2023.

Top Capital Projects 2022/23 - Month February 2023																	
PMO Project Registration				Financial Summary (Annual Funding)			Total Project Budget				Project Indicators			Project Progress			
PMO Code	Finance Code	Container	Project Name	Project Budget Current Year	Actual Expenditure	Forecast to End of Year	Budget Variance Under / (Over)	Total Project Budget	Estimate at Completion	Total Budget Variance Under / (Over)	Schedule	Current Year Budget	Total Budget	Overall Risk Rating	Work % Complete	Stage	Council Comments
PMO21060	004347	42656	Flynn Drive, Neerabup, Upgrade from Wanneroo Road to Old Yanchep Road	1,037,350	262,294	775,056	(0)	22,750,001	22,750,002	(1)					58	S4, Design	Construction tender for Stage 1 & 2 closes 14 March 2023. Completion of Project Proposal Report for the Commonwealth Government \$15M funding to Stage 3 of the project progressing.
PMO22023	004400	44424	Two Rocks Road, Yanchep, Upgrade Street Lighting	119,350	27,702	91,647	1	1,167,500	1,155,356	12,144					30	S4, Design	Western Power (WP) Designer has been allocated after 7 months, of waiting. WP had been informed that Clearing Permit efforts will run parallel with WP's detailed design efforts. WP agreed to prioritise this project. Clearing Permit application was submitted to DWER on 17 November 2022. From timelines at WP website, site construction works is anticipated to commence in November 2023. RFQ for UXO has been send back to two contractors for quotes due 11 March 2023.
				16,111,615	6,578,599	9,584,367	-51,351	101,867,518	105,332,944	(3,475,426)							
Schedule Status-Indicator																	
Budget Indicators (Annual & Total)																	
Overall Risk Indicator																	
Low																	
Medium																	
High																	

## INVESTMENT SUMMARY - As At 28 February 2023

Face Value \$	Interest Rate %	Borrower	Rating	Maturity Date	Purchase price	Deposit Date	Deposit Category	Current Value \$	YTD Accrued Interest \$
<b>Current Account Investment</b>									
23,582,000.00	0.20	Commonwealth Bank of Australia Perth	A1				Cash	23,582,000.00	
<b>23,582,000.00</b>	<b>0.20%</b>							<b>23,582,000.00</b>	
<b>Term Investment Group</b>									
20,000,000.00	1.10	Members Equity Bank Melbourne	A2	09-March-2023	20,000,000.00	09-March-2022	Term Deposit	20,214,575.34	146,465.75
30,000,000.00	1.66	Suncorp	A1	30-March-2023	30,000,000.00	30-March-2022	Term Deposit	30,457,068.49	331,545.21
10,000,000.00	1.91	Australia & New Zealand Bank	A1	11-April-2023	10,000,000.00	11-April-2022	Term Deposit	10,169,021.92	127,158.90
15,000,000.00	2.13	Commonwealth Bank of Australia Perth	A1	19-April-2023	15,000,000.00	19-April-2022	Term Deposit	15,275,732.88	212,708.22
20,000,000.00	3.01	Commonwealth Bank of Australia Perth	A1	10-May-2023	20,000,000.00	10-May-2022	Term Deposit	20,484,898.63	400,783.56
10,000,000.00	3.25	Members Equity Bank Melbourne	A2	22-May-2023	10,000,000.00	20-May-2022	Term Deposit	10,252,876.71	216,369.86
15,000,000.00	3.70	Members Equity Bank Melbourne	A2	13-June-2023	15,000,000.00	10-June-2022	Term Deposit	15,399,904.11	369,493.15
10,000,000.00	3.80	Members Equity Bank Melbourne	A2	20-June-2023	10,000,000.00	05-August-2022	Cash	10,215,506.85	215,506.85
15,000,000.00	4.07	Westpac Banking Corporation	A1	20-June-2023	15,000,000.00	15-August-2022	Cash	15,329,502.74	329,502.74
15,000,000.00	4.16	Westpac Banking Corporation	A1	15-July-2023	15,000,000.00	15-August-2022	Cash	15,336,789.04	336,789.04
15,000,000.00	4.16	Westpac Banking Corporation	A1	18-July-2023	15,000,000.00	15-August-2022	Cash	15,336,789.04	336,789.04
80,000,000.00	4.37	Westpac Banking Corporation	A1	06-September-2023	80,000,000.00	06-September-2022	Term Deposit	81,676,164.38	1,676,164.38
20,000,000.00	4.33	Westpac Banking Corporation	A1	08-September-2023	20,000,000.00	08-September-2022	Term Deposit	20,410,460.27	410,460.27
50,000,000.00	4.45	Commonwealth Bank of Australia Perth	A1	19-September-2023	50,000,000.00	19-September-2022	Term Deposit	50,987,534.25	987,534.25
10,000,000.00	4.46	Commonwealth Bank of Australia Perth	A1	25-September-2023	10,000,000.00	23-September-2022	Term Deposit	10,070,871.23	193,063.01
15,000,000.00	4.59	Suncorp	A1	24-August-2023	15,000,000.00	28-September-2022	Term Deposit	15,288,604.11	288,604.11
10,000,000.00	4.53	Westpac Banking Corporation	A1	10-October-2023	10,000,000.00	10-October-2022	Term Deposit	10,174,994.52	174,994.52
10,000,000.00	4.67	Suncorp	A1	24-October-2023	10,000,000.00	25-October-2022	Term Deposit	10,161,210.96	161,210.96
20,000,000.00	4.55	Suncorp	A1	07-November-2023	20,000,000.00	07-November-2022	Term Deposit	20,281,726.03	281,726.03
10,000,000.00	4.63	Commonwealth Bank of Australia Perth	A1	09-November-2023	10,000,000.00	09-November-2022	Term Deposit	10,140,802.74	140,802.74
25,000,000.00	4.72	Westpac Banking Corporation	A1	18-January-2024	25,000,000.00	18-January-2023	Term Deposit	25,132,547.95	132,547.95
25,000,000.00	4.55	Commonwealth Bank of Australia Perth	A1	19-January-2024	25,000,000.00	19-January-2023	Term Deposit	25,124,657.53	124,657.53
10,000,000.00	4.76	Commonwealth Bank of Australia Perth	A1	30-January-2024	10,000,000.00	30-January-2023	Term Deposit	10,037,819.18	37,819.18
20,000,000.00	5.01	Westpac Banking Corporation	A1	23-February-2024	20,000,000.00	23-February-2023	Term Deposit	20,013,726.03	13,726.03
<b>480,000,000.00</b>	<b>3.91%</b>							<b>487,973,784.93</b>	<b>7,646,423.29</b>
	<b>Weighted Return</b>								
<b>503,582,000.00</b>	<b>3.73%</b>	<b>Totals</b>						<b>511,555,784.93</b>	<b>7,646,423.29</b>

1.76% 12 month UBS Australia Bank Bill Index for 28 February 2023

1.97% Differential between Council's Weighted Return and UBS Australia Bank Bill Index

**Notes:** Face Value - refers to the principal amount invested.

Interest Rate - refers to the annual interest rate applicable to the investment.

Borrower - refers to the institution through which the City's monies are invested.

Rating - refers to the Standard & Poor Short Term Rating of the Borrower which, per Council Policy, must be a minimum of A2.

Current Value - refers to the accumulated value of the investment including accrued interest from time invested to current period.



(FINANCIAL ACTIVITY STATEMENT)  
FOR THE PERIOD ENDED 28 FEB 2023

## Attachment 4

Description	Year To Date				Annual			
	Actual	Revised Budget	Variance		Adopted Budget	Revised Budget	Variance	
	\$	\$	\$	%	\$	\$	\$	%
<b>Opening Surplus/(Deficit)</b>	<b>36,742,371</b>	<b>15,570,986</b>	<b>21,171,385</b>	<b>0</b>	<b>15,570,986</b>	<b>15,570,986</b>	<b>0</b>	<b>0</b>
<b>OPERATING ACTIVITIES</b>								
<b>Revenues</b>								
Operating Grants, Subsidies & Contributions	4,682,067	4,318,659	363,408	8	5,596,390	5,922,986	326,596	6
Fees & Charges	44,221,786	43,318,163	903,623	2	51,292,833	50,764,165	(528,668)	(1)
Interest Earnings	7,721,805	6,243,150	1,478,655	24	7,024,598	11,264,494	4,239,896	38
Other Revenue	880,350	711,207	169,144	24	650,319	2,114,039	1,463,720	69
Ex Gratia Rates	0	0	0	0	24,000	24,000	0	0
	<b>57,506,009</b>	<b>54,591,179</b>	<b>2,914,829</b>	<b>5</b>	<b>64,588,140</b>	<b>70,089,684</b>	<b>5,501,544</b>	<b>8</b>
<b>Expenses</b>								
Employee Costs	(52,627,349)	(56,015,929)	3,388,580	6	(83,660,259)	(83,660,259)	0	0
Materials & Contracts	(44,325,128)	(52,002,358)	7,677,230	15	(79,704,653)	(79,293,613)	411,040	1
Utility Charges	(6,726,468)	(6,758,552)	32,084	0	(10,380,146)	(10,154,163)	225,983	2
Depreciation	(25,651,353)	(27,479,210)	1,827,857	7	(41,218,774)	(41,218,774)	0	0
Insurance	(1,023,408)	(969,068)	(54,340)	(6)	(1,439,911)	(1,439,111)	800	0
Interest Expenses	(2,854,150)	(2,841,600)	(12,550)	(0)	(4,264,103)	(4,259,431)	4,672	0
	<b>(133,207,856)</b>	<b>(146,066,717)</b>	<b>12,858,861</b>	<b>9</b>	<b>(220,667,846)</b>	<b>(220,025,352)</b>	<b>642,494</b>	<b>0</b>
<b>Non-Cash Amounts Excluded</b>								
Depreciation	25,651,353	27,479,210	(1,827,857)	(7)	41,218,774	41,218,774	0	0
	<b>(50,050,494)</b>	<b>(63,996,328)</b>	<b>13,945,833</b>	<b>22</b>	<b>(114,860,932)</b>	<b>(108,716,893)</b>	<b>6,144,039</b>	<b>6</b>
<b>INVESTING ACTIVITIES</b>								
<b>Revenues</b>								
Non Operating Grants, Subsidies & Contributions	11,251,774	12,601,037	(1,349,263)	(11)	21,965,725	18,309,706	(3,656,019)	(20)
Contributed Physical Assets - Revenue	12,542,748	2,070,700	10,472,048	0	24,848,400	24,848,400	0	0
TPS & DCP Revenues	11,950,239	18,103,824	(6,153,585)	(34)	29,069,490	25,973,360	(3,096,130)	(12)
Profit on Asset Disposals	1,553,561	1,703,888	(150,327)	(9)	2,555,831	2,555,831	0	0
Proceeds From Disposal Of Assets	763,115	2,485,300	(1,722,185)	(69)	3,727,950	3,727,950	0	0
	<b>38,061,437</b>	<b>36,964,749</b>	<b>1,096,688</b>	<b>(3)</b>	<b>82,167,396</b>	<b>75,415,247</b>	<b>(6,752,149)</b>	<b>9</b>
<b>Expenses</b>								
Non Operating Contract Expenses	0	0	0	0	(128,582)	(128,582)	0	0
Loss on Assets Disposals	(119,058)	(574,200)	455,142	0	(861,296)	(861,296)	0	0
TPS & DCP Expenses	(2,384,731)	(21,232,328)	18,847,597	89	(24,348,082)	(25,136,869)	(788,787)	(3)
Capital Expenditure	(29,270,654)	(43,713,333)	14,442,680	33	(83,414,639)	(65,573,147)	17,841,492	27
Contributed Physical Assets - Expenses	(12,542,748)	(16,565,600)	4,022,852	24	(24,848,400)	(24,848,400)	0	0
	<b>(44,317,191)</b>	<b>(82,085,461)</b>	<b>37,768,270</b>	<b>46</b>	<b>(133,600,999)</b>	<b>(116,548,294)</b>	<b>(17,052,705)</b>	<b>(15)</b>
<b>Non-Cash Amounts Excluded</b>								
Contributed Physical Assets - Revenue	(12,542,748)	(2,070,700)	(10,472,048)	506	(24,848,400)	(24,848,400)	0	0
Profit on Asset Disposals	(1,553,561)	(1,703,888)	150,327	(9)	(2,555,831)	(2,555,831)	0	0
Loss on Assets Disposals	119,058	574,200	(455,142)	(79)	861,296	861,296	0	0
Contributed Physical Assets - Expenses	12,542,748	16,565,600	(4,022,852)	0	24,848,400	24,848,400	0	0
Movement in Equity Accounted Investments	404,763	0	404,763	0	0	0	0	0
Movement in Non- Current Deferred Pensioner Rates	122,778	0	122,778	0	0	0	0	0
Movement in Non- Current Leave Liability Provision	0	0	0	0	0	0	0	0
	<b>(906,961)</b>	<b>13,365,212</b>	<b>(14,272,173)</b>	<b>(107)</b>	<b>(1,694,535)</b>	<b>(1,694,535)</b>	<b>0</b>	<b>0</b>
	<b>(7,162,716)</b>	<b>(31,755,501)</b>	<b>24,592,785</b>	<b>77</b>	<b>(53,128,138)</b>	<b>(42,827,582)</b>	<b>10,300,556</b>	<b>24</b>
<b>FINANCING ACTIVITIES</b>								
<b>Revenues</b>								
Contributions from New Loans	0	0	0	0	0	0	0	0
Transfers from Restricted Grants, Contributions & Loans	0	207,893	(207,893)	(100)	311,839	311,839	0	0
Transfers from Reserves	13,339,305	31,400,540	(18,061,235)	(58)	47,100,810	47,100,810	0	0
Transfers from TPS's	63,074	17,740,797	(17,677,723)	(100)	26,611,195	26,611,195	0	0
Transfers from Trust Fund- Cash Paid in Lieu of POS	33,180	0	33,180	0	0	0	0	0
Net Transfers to/from Cash Backed Employee Provisions	0	0	0	0	0	0	0	0
Non-cash movement in DCP	3,169,281	1,268,259	1,901,022	0	1,902,388	1,902,388	0	0
	<b>16,604,840</b>	<b>50,617,488</b>	<b>(34,012,648)</b>	<b>0</b>	<b>75,926,232</b>	<b>75,926,232</b>	<b>0</b>	<b>0</b>
<b>Expenses</b>								
Transfers to Restricted Grants, Contributions & Loans	(348,765)	0	(348,765)	0	0	0	0	0
Transfers to Reserves	(13,217,975)	(29,458,312)	16,240,337	55	(44,187,468)	(44,187,468)	0	0
Transfers to TPS's	(63,074)	(17,740,797)	17,677,723	100	(26,611,195)	(26,611,195)	0	0
	<b>(13,629,814)</b>	<b>(47,199,109)</b>	<b>33,569,294</b>	<b>71</b>	<b>(70,798,663)</b>	<b>(70,798,663)</b>	<b>0</b>	<b>0</b>
	<b>2,975,026</b>	<b>3,418,379</b>	<b>(443,354)</b>	<b>(13)</b>	<b>5,127,569</b>	<b>5,127,569</b>	<b>0</b>	<b>0</b>
<b>(DEFICIT)/SURPLUS</b>	<b>(17,495,813)</b>	<b>(76,762,463)</b>	<b>59,266,650</b>	<b>(77)</b>	<b>(147,290,515)</b>	<b>(130,845,920)</b>	<b>16,444,595</b>	<b>13</b>
<b>Amount To Be Raised From General Rates</b>	<b>147,030,656</b>	<b>146,722,515</b>	<b>308,141</b>	<b>0</b>	<b>147,290,515</b>	<b>147,290,515</b>	<b>0</b>	<b>0</b>
<b>Closing Surplus/(Deficit)</b>	<b>129,534,842</b>	<b>69,960,052</b>	<b>59,574,790</b>	<b>85</b>	<b>0</b>	<b>16,444,595</b>	<b>16,444,595</b>	<b>0</b>

## Transactional Finance

### CS02-04/23 Warrant of Payments for the Period to 28 February 2023

File Ref: 1859V02 – 23/77636  
 Responsible Officer: Director, Corporate Strategy & Performance  
 Attachments: Nil

## Issue

Presentation to the Council of a list of accounts paid for the month of February 2023, including a statement as to the total amounts outstanding at the end of the month.

## Background

Local Governments are required each month to prepare a list of accounts paid for that month and submit the list to the next Ordinary Meeting of the Council.

In addition, it must record all other outstanding accounts and include that amount with the list to be presented. The list of accounts paid and the total of outstanding accounts must be recorded in the minutes of the Council meeting.

## Detail

The following is the Summary of Accounts paid in February 2023

Funds	Vouchers	Amount
<b>Director Corporate Services Advance A/C</b>		
<b>Accounts Paid – February 2023</b>		
Cheque Numbers	123844 – 123906	\$101,936.85
Corporate Credit Cards	27 – 28	\$63,222.02
EFT Document Numbers	14026 - 14927	<u>\$12,767,614.31</u>
<b>TOTAL ACCOUNTS PAID</b>		<b><u>\$12,932,773.18</u></b>
Less Cancelled Cheques		(\$0.00)
Manual Journals		(\$23,573.58)
Town Planning Scheme		<u>\$153.12</u>
<b>RECOUP FROM MUNICIPAL FUND</b>		<b><u>\$12,909,352.72</u></b>
<b>Municipal Fund – Bank A/C</b>		
<b>Accounts Paid – February 2023</b>		
Recoup to Director Corporate Services Advance A/C		\$12,909,352.72
Payroll – Direct Debits		<u>\$3,931,093.12</u>
<b>TOTAL ACCOUNTS PAID</b>		<b><u>\$16,840,445.84</u></b>
<b>Town Planning Scheme</b>		
<b>Accounts Paid – February 2023</b>		
Cell 5		\$866.88
Cell 9		<u>(\$1,020.00)</u>
<b>TOTAL ACCOUNTS PAID</b>		<b><u>(\$153.12)</u></b>

Warrant of Payments February 2023			
Number	Date	Supplier / Description	Amount
123844	06/02/2023	Rates Refund	\$325.61
123845	06/02/2023	Rates Refund	\$903.86

123846	06/02/2023	Rates Refund	\$669.13
123847	06/02/2023	Robert Holl	\$141.65
		Refund - Building Application - Rejected	
123848	06/02/2023	Jack Doyle	\$61.65
		Refund - Building Application - Rejected	
123849	06/02/2023	Emma Strain	\$61.65
		Refund - Building Application - Rejected	
123850	06/02/2023	Glen McNeair	\$61.65
		Refund - Building Application - Rejected	
123851	06/02/2023	Elegant Custom Homes	\$454.74
		Refund - Building Application - Overpaid	
123852	06/02/2023	Tendrs Pty Ltd	\$125.21
		Refund - Building Application Amendment - Lodged In Error	
123853	06/02/2023	Kulowall Construction Pty Ltd	\$465.00
		Refund - Building Application - Overpaid	
123854	06/02/2023	Kinuyo Morrissey	\$94.50
		Refund - Introductory Dance - Classes Cancelled	
123855	06/02/2023	Telstra	\$48,661.20
		Phone / Internet Charges For The City	
123856	08/02/2023	City Of Wanneroo	\$1,100.00
		Cash Advance - Whadjuk Knowledge Holder On-Site Works Monitors	
123869	14/02/2023	Eamon Mackle	\$295.00
		Refund - Deemed To Comply Application - Cancelled	
123870	14/02/2023	Stephanie Gannaway	\$147.00
		Refund - Development Application - Exempt	
123871	14/02/2023	Once Cert Consulting	\$110.00
		Refund - Application Not Received In Time Due To Jadu Error	
123872	14/02/2023	Tinet De Jager	\$67.60
		Refund - Copies Of Plans - Not Available	
123873	14/02/2023	Eview Group - Julie Ormston & Partners	\$12.10
		Refund - Copies Of Plans - Not Available	
123874	14/02/2023	Eview Group	\$12.10
		Refund - Copies Of Plans - Not Available	
123875	14/02/2023	Shawn & Joanne Ventry Smith	\$2,000.00
		Refund - Street & Verge Bond	
123876	14/02/2023	Telstra	\$4,692.35
		Phone Charges For The City	
123877	14/02/2023	Aamerfatima Sobani	\$720.00
		Henna Body Art - 3 Hours - Wanneroo Pop-Up	
123878	14/02/2023	Rates Refund	\$908.08
123879	14/02/2023	Mr Stephen Miller	\$2,000.00
		Refund - Street & Verge Bond	
123880	20/02/2023	Woodvale Fish & Lilly Farm	\$1,172.00

		Plants & Fair Lights - Floating Wetland - Kingsway Sporting Complex	
123881	20/02/2023	Telstra	\$7,355.26
		Navman Services - Fleet	
123882	20/02/2023	Reece's Event Hire	\$409.86
		Hire - Round Tables - Farewell Function - Council & Corporate Support	
123883	20/02/2023	Fire and Safety Australia	\$1,850.00
		Training - Fire Extinguisher / Fire Warden - People & Culture	
123884	20/02/2023	Joondalup Symphony Orchestra Inc.	\$1,200.00
		40% Deposit - Display & Demonstration Of Instruments - Symphony Under The Stars - Events	
123885	20/02/2023	Jointly Planning	\$16,800.00
		Analyse City's Demographics, Population Forecast & Dwelling Yield In Accordance With State Government Local Planning Strategy Guidelines - Strategic Land Use Planning	
123886	20/02/2023	Micktric Events	\$297.00
		Compliance Check - Electrical in Marquees - Events	
123887	20/02/2023	AKF Studio	\$600.00
		Buskers - Pop Up Wanneroo Town Centre - Place Management	
123888	20/02/2023	Megan Louisa Dunne	\$150.00
		Activity - Alkimos Summer Slideshow - Events	
123889	20/02/2023	Chanel	\$73.00
		Refund - Home Business Category 1 - Rejected	
123890	20/02/2023	Dennix Divjakoski	\$12.10
		Refund - Copies Of Plans - Not Available	
123891	20/02/2023	BPH Display Holdings Pty Ltd	\$1,162.76
		Refund - Development Application - Not Required	
123892	20/02/2023	Rates Refund	\$614.46
123893	20/02/2023	Rates Refund	\$933.37
123894	20/02/2023	Rates Refund	\$163.23
123895	20/02/2023	Rates Refund	\$818.39
123896	20/02/2023	Mathew Maxwell	\$61.65
		Refund - Building Application - Assessment Completed	
123897	20/02/2023	Michelle Westwood	\$61.65
		Refund - Building Application - Cancelled	
123898	20/02/2023	Hayden Conti	\$306.01
		Refund - Building Application - Incorrect Fees Paid	
123899	20/02/2023	Samantha Stabler	\$327.00
		Refund - Building Application - Incorrect Application Submitted	
123900	20/02/2023	Stephanie Gannaway	\$171.65
		Refund - Building Application - Rejected	

123901	20/02/2023	Gary Mason	\$12.10
		Refund - Copies Of Plans - Not Available	
123902	20/02/2023	LifeCare Dental	\$383.50
		Refund - Booking Cancelled - Kingsway Stadium	
123903	20/02/2023	City of Wanneroo	\$110.05
		Petty Cash - Clarkson Library	
123904	20/02/2023	City of Wanneroo	\$44.00
		Petty Cash - Museum	
123905	22/02/2023	Cancelled	
123906	22/02/2023	Cr Xuan Vinh Nguyen	\$2,757.73
		January Monthly Meeting Attendance Allowance	
		<b>Total Cheque Payments</b>	<b>\$101,936.85</b>
<b>Electronic Funds Transfer</b>			
14026	06/02/2023	Solution 4 Building Pty Ltd	\$80,438.02
		Progress Claim 6 - Warradale Clubrooms - Assets	
14027	02/02/2023	101 Residential Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
14028	02/02/2023	A2Z Construction Services	\$1,000.00
		Refund - Street & Verge Bond	
14029	02/02/2023	ABM Landscaping	\$829.84
		Re-Lay Brick Paving - Nicholas Way - Engineering	
14030	02/02/2023	ABN Residential WA Pty Ltd	\$4,000.00
		Refund - Street & Verge Bonds	
14031	02/02/2023	ABN Residential WA Pty Ltd	\$4,000.00
		Refund - Street & Verge Bonds	
14032	02/02/2023	Action Glass & Aluminium	\$2,500.30
		Glazing Services - Koondoola Community Centre	
14033	02/02/2023	Alexander House of Flowers	\$455.00
		8 Table Centre Pieces And 1 Arrangement - Christmas Theme - Council Chambers	
14034	02/02/2023	Alinta Gas	\$1,782.35
		Gas Supplies For The City	
14035	02/02/2023	All Australian Safety Pty Ltd	\$2,674.68
		Prescription Safety Glasses - Various Employees	
14036	02/02/2023	All Australian Safety Pty Ltd	\$3,006.91
		Prescription Safety Glasses - Various Employees	
14037	02/02/2023	All Purpose Products Pty Ltd	\$1,540.00
		Hydrasticks - Mixed Box - Parks	
14038	02/02/2023	All The Lights	\$1,760.00
		Hoop Workshops - Christmas Fiesta - Events	
14039	02/02/2023	Allaboutxpert Australia Pty Ltd	\$10,395.00

		T1 Payroll AMS - ICT	
14040	02/02/2023	Cancelled	
14041	02/02/2023	Alphazeta	\$1,024.87
		Building Services Engineering - Ashby Operations Centre	
14042	02/02/2023	Aqua Attack Drilling	\$49,305.30
		Decommission Bores - Various Locations - Parks	
		Drill New Bore & Install Associated Equipment Including Decommission Of Old Bore - Breakwater Park - Parks	
14043	02/02/2023	Cancelled	
		Refund - Building Application - Cancelled	
14044	02/02/2023	Archival Survival Pty Ltd	\$283.25
		Nitrite Gloves & Face Masks - IM	
14045	02/02/2023	Ashmy Pty Ltd	\$4,000.00
		Refund - Street & Verge Bonds	
14046	02/02/2023	Atom Supply	\$1,506.12
		Nitrile Gloves - Stores	
14047	02/02/2023	Aussie Natural Spring Water	\$101.25
		Aussie Natural Spring Water - Yanchep Two Rocks Access Centre	
14048	02/02/2023	Australian Airconditioning Services Pty Ltd	\$4,220.78
		Airconditioning Maintenance For The City	
14049	02/02/2023	Australian Institute of Building Surveyors	\$120.00
		Registration - Webinar - Residential Timber Frames & Changes To AS1684 - 1 Attendee - Approval Services	
14050	02/02/2023	Australian Services Union	\$777.00
		Payroll Deductions	
14051	02/02/2023	Australian Taxation Office	\$1,234,793.00
		Payroll Deductions	
14052	02/02/2023	Australian Training Management Pty Ltd	\$375.00
		Training - Confined Space Entry - 1 Attendee - 27.01.2023 - Fleet	
14053	02/02/2023	Aveling Homes Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
14054	02/02/2023	Banhams WA Pty Ltd	\$1,896.62
		Fire Pump Works - Hainsworth Leisure Centre - Building Maintenance	
		Replace Tank Infill Valves - Fire Water Storage Tanks - Hainsworth Leisure Centre - Building Maintenance	
14055	02/02/2023	Basketball Ringleader	\$1,050.50
		Repair Electrically Operated Basketball Hoop - Hainsworth Leisure Centre - Building Maintenance	
14056	02/02/2023	BBC Entertainment	\$2,090.00
		MC - Australia Day Citizenship Ceremony 2023	
		Origami Act - Alkimos Summer Sideshow	
14057	02/02/2023	Bentley Systems International Limited	\$14,599.80



		Annual Subscription Open Roads Context Capture, LumenRT Opensite Renewal Period 01.03.23 - 29.02.24	
14058	02/02/2023	Better Pets and Gardens Wangara	\$689.05
		Supplies - Animal Care Centre	
14059	02/02/2023	BGC Concrete	\$2,672.12
		Concrete Mix - Various Locations - Engineering	
14060	02/02/2023	Bladon WA Pty Ltd	\$427.35
		4GB USB Flash Drive With CoW Logo + Website	
14061	02/02/2023	Blake Wineti	\$1,000.00
		Refund - Street & Verge Bond	
14062	02/02/2023	Blueprint Homes (WA) Pty Ltd	\$7,026.13
		Refund - Building Application - Titles Not Released Yet - Cancelled By Applicant	
		Refund - Street & Verge Bonds	
14063	02/02/2023	BOC Limited	\$127.50
		Gas Bottle Rental - Fleet / Community Safety	
		Nitrogen & Oxygen Cylinders - Fleet / Emergency Services	
14064	02/02/2023	Bookery	\$1,310.10
		Subscription - Road To IELTS & Clear Pronunciation - Library Services	
14065	02/02/2023	Boral Construction Materials Group Ltd	\$1,303.23
		Concrete Mix - Concrete Mix - Engineering	
14066	02/02/2023	BPA Consultants Pty Ltd	\$550.00
		Site Attendance & Recording Of Data - Dennis Cooley Pavilion Upgrade - Assets	
14067	02/02/2023	Bridgestone Australia Limited	\$2,317.17
		Tyre Fitting Services	
14068	02/02/2023	Bridgestone Australia Limited	\$6,567.70
		Tyre Fitting Services	
14069	02/02/2023	Brownes Foods Operations Pty Limited	\$89.10
		Milk Deliveries For The City	
14070	02/02/2023	Bucher Municipal Pty Ltd	\$5,357.10
		Vehicle Spare Parts	
14071	02/02/2023	Car Care (WA) Mindarie	\$1,529.00
		Community Transport - Additional Bus Cleaning	
14072	02/02/2023	Car Care Motor Company Pty Ltd	\$1,798.43
		Vehicle Services - Fleet	
14073	02/02/2023	Carlo Guerra & Ayako Guerra	\$360.00
		Vehicle Crossing Subsidy	
14074	02/02/2023	Carroll & Richardson Flagworld Pty Ltd	\$2,934.02
		1000 Australian Fabric Handwaver - Events	
14075	02/02/2023	CDM Australia Pty Ltd	\$2,696.38
		Professional Services - Level 3: Business Hours Quarterly Maintenance And Reporting For The Below: 4 X Dell Poweredge R630 Esx Servers - Quarterly	

14076	02/02/2023	CFMEU	\$244.00
		Payroll Deductions	
14077	02/02/2023	Child Support Agency	\$1,121.88
		Payroll Deductions	
14078	02/02/2023	City of Wanneroo	\$516.00
		Payroll Deductions	
14079	02/02/2023	City of Wanneroo	\$4,439.31
		Payroll Deductions	
14080	02/02/2023	Civil Sciences and Engineering	\$2,244.00
		Visual Inspection / Assessment Pavement And Provide Rehabilitation Solution - Badgerup Road	
14081	02/02/2023	CK Maloney Surveying	\$10,219.00
		Digital Ground Survey - Montrose / Koondoola / Mirrabooka Roundabout - Assets	
14082	02/02/2023	Clark Equipment Sales Pty Ltd	\$829.76
		Vehicle Spare Parts - Fleet	
14083	02/02/2023	Cleanaway Operations Pty Ltd	\$90.57
		Fleet Bay Wash Waters	
		Grease Trap - Leatherback Park - Waste	
14084	02/02/2023	Complete Office Supplies Pty Ltd	\$1,014.85
		Stationery Purchases	
14085	02/02/2023	Contra-Flow Pty Ltd	\$2,270.92
		Traffic Management Services For The City	
14086	02/02/2023	Corsign (WA) Pty Ltd	\$14,080.74
		Signs - Grabrails, Smart Sleeve, Street Sign Poles	
		Signs - Black Spot Funding - Trichet Road	
14087	02/02/2023	Cr Paul Miles	\$1,850.77
		Reimbursement - Travel Expense Claim - May / June / July / August 2022	
14088	02/02/2023	Craneswest (WA) Pty Ltd	\$5,086.13
		Received Bulk Verge Refuse - Waste	
14089	02/02/2023	Critical Fire Protection & Training Pty Ltd	\$1,517.23
		Fire Detection Equipment Services / Testing	
14090	02/02/2023	CS Legal	\$7,563.05
		Court Fees - Rating Services	
14091	02/02/2023	CS Legal	\$20,280.07
		Court Fees - Rating Services	
14092	02/02/2023	Dale Alcock Homes Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
14093	02/02/2023	Data #3 Limited	\$30,146.29
		Licence Purchase - VMWARE VSHPERE - ICT	
14094	02/02/2023	David Roy Cull	\$950.40
		Pest Control Services For The City	
14095	02/02/2023	David Swain	\$1,000.00
		Refund - Street & Verge Bond	
14096	02/02/2023	Department of Fire & Emergency Services	\$21,322.73
		50% Cost Sharing For The Community Fire Manager 30.09.2022 - 29.12.2022	



14097	02/02/2023	Department of Transport	\$1,762.90
		Vehicle Search Fees - Rangers	
14098	02/02/2023	Diplomatik Pty Ltd	\$1,368.83
		Casual Labour For The City	
14099	02/02/2023	DMC Cleaning	\$116,207.13
		Cleaning Services / Consumables For The City	
14100	02/02/2023	Dowsing Group Pty Ltd	\$95,537.94
		Concrete Mix - Various Locations - Engineering	
14101	02/02/2023	Drainflow Services Pty Ltd	\$5,646.18
		Road Sweeping Services For The City	
14102	02/02/2023	Drovers Vet Hospital Pty Ltd	\$1,116.39
		Veterinary Services For The City	
14103	02/02/2023	Elevator Direction	\$1,116.50
		Lift Works - Civic Centre - Building Maintenance	
14104	02/02/2023	Elite Commercial Fittings	\$2,000.00
		Refund - Street & Verge Bond	
14105	02/02/2023	Environmental Industries Pty Ltd	\$627.00
		Repair Sprinklers - Halesworth Park - Parks	
14106	02/02/2023	Equifax Australasia Workforce Solutions Pty Limited	\$46.20
		Australian Criminal History Checks - December 2022 - Fire Services	
14107	02/02/2023	Fleet Network	\$3,645.09
		Payroll Deductions	
14108	02/02/2023	Forch Australia Pty Ltd	\$659.78
		Orangagrip Nitrile Gloves - Stores Inventory	
14109	02/02/2023	Freestyle Now	\$1,760.00
		Jam Session - Wanneroo Skatepark 10.01.2023 - Youth Services	
14110	02/02/2023	Frontline Fire & Rescue Equipment	\$5,886.18
		Bolt Cutters, Winder, Respirators, Cartridges, Filters & Mask Retainer Clips - Fire Services	
14111	02/02/2023	Fusion Applications Pty Ltd	\$25,080.00
		Consulting Fees - OICS Architecture Integration - ICT	
14112	02/02/2023	G.V.M. Electrical	\$4,675.00
		Electrical Works - 89 Moorpark Avenue - Property Services	
14113	02/02/2023	Gemmill Homes Pty Ltd	\$2,874.00
		Refund - Building Application - Not Approved Within Statutory Time Frame	
		Refund - Street & Verge Bond	
14114	02/02/2023	Geoff's Tree Service Pty Ltd	\$92,746.06
		Pruning Works For The City	
14115	02/02/2023	Ghems Holding Pty Ltd	\$770.00
		Hydromulching With Paper & Dye - McCoy Park	
14116	02/02/2023	Gillmore Electrical Services	\$2,090.00
		Progress Claim 3 - Lighting Upgrade - Kingsway Dog Park - Assets	

14117	02/02/2023	Glenn Swift Entertainment	\$1,155.00
		Storytelling - The Summer Reading Club Events - Library Services	
14118	02/02/2023	GPC Asia Pacific Pty Ltd	\$1,361.02
		Vehicle Spare Parts	
14119	02/02/2023	Green Workz Pty Ltd	\$3,723.50
		1000L Pod Green Machine Fertiliser - Parks	
		Install Toro Infiniti Sprinkler - Marangaroo Golf Course - Parks	
14120	02/02/2023	Groeneveld Lubrication Solutions Pty Ltd	\$464.70
		Vehicle Spare Parts	
14121	02/02/2023	Halpd Pty Ltd Trading As Affordable Living Homes	\$4,000.00
		Refund - Street & Verge Bonds	
14122	02/02/2023	Rates Refund	\$346.24
14123	02/02/2023	HBF Health Limited	\$731.08
		Payroll Deductions	
14124	02/02/2023	Heatley Sales Pty Ltd	\$521.40
		Safety Boots - Community Safety	
		Snap Hooks - Stores Inventory	
14125	02/02/2023	Heatley Sales Pty Ltd	\$437.80
		Vehicle Spare Parts	
14126	02/02/2023	Helvio Machado Resende trading as Moon Animation	\$1,200.00
		Mini Video - Christmas Fiesta	
		Activity for Alkimos Summer Sideshow - Events	
14127	02/02/2023	Hemsley Paterson	\$2,750.00
		Market Rent Valuation - Land And Leasing	
14128	02/02/2023	Hickey Constructions Pty Ltd	\$2,230.80
		Repair Boardwalk - Queenscliff Park - Parks	
		Repair Decking - Fleming Park - Parks	
		Replace Aco Drain - Wanneroo Skate Park - Parks	
		Replace Caping Stones To Steps - Eiffel Park - Parks	
14129	02/02/2023	HiDrive Group	\$2,612.95
		Vehicle Repairs - Fire Appliance	
14130	02/02/2023	Hodge Collard Preston Unit Trust	\$9,630.75
		Consultancy Services - Heath Park Sports Amenities Building - Assets	
14131	02/02/2023	Home Group WA Pty Ltd	\$8,000.00
		Refund - Street & Verge Bonds	
14132	02/02/2023	Homebuyers Centre	\$8,000.00
		Refund - Street & Verge Bonds	
14133	02/02/2023	Hose Right	\$1,211.66
		Vehicle Spare Parts	
14134	02/02/2023	Hydroquip Pumps	\$16,961.34
		Irrigation Equipment Works For The City	
14135	02/02/2023	ID Fleet Hire	\$1,317.00

		Equipment Hire - Carramar Sunset Sounds - Events	
14136	02/02/2023	Ideal Homes Pty Ltd	\$4,000.00
		Refund - Street & Verge Bonds	
14137	02/02/2023	Imagesource Digital Solutions	\$1,244.10
		Gatorboard Panels - Cultural Services	
		PVC Banner - Carramar Sunset Sounds - Events	
		Sign - Lectern - Australia Day - Events	
14138	02/02/2023	Integrity Industrial Pty Ltd	\$33,459.10
		Casual Labour For The City	
14139	02/02/2023	Integrity Industrial Pty Ltd	\$6,697.91
		Casual Labour For The City	
14140	02/02/2023	Integrity Staffing	\$9,824.85
		Casual Labour For The City	
14141	02/02/2023	Intelife Group	\$20,072.84
		Cleaning Services For The City	
14142	02/02/2023	Iron Tech Industries	\$1,865.71
		Welding Services - Engineering	
14143	02/02/2023	Ixom Operations Pty Ltd	\$1,641.72
		Pool Chemicals - Aquamotion	
14144	02/02/2023	Jacobus Beukes	\$2,000.00
		Refund - Street & Verge Bond	
14145	02/02/2023	Japanese Truck & Bus Spares Pty Ltd	\$1,384.05
		Vehicle Spare Parts - Fleet	
14146	02/02/2023	Jobfit Health Group Pty Ltd	\$4,756.40
		Medical Fees For The City	
14147	02/02/2023	Rates Refund	\$263.25
14148	02/02/2023	Judith Birchall	\$300.00
		Acknowledgement To Country - Australia Day Citizenship Ceremony 2023	
14149	02/02/2023	Kerb Direct Kerbing	\$9,834.35
		Install Kerbing - Nicholas Avenue - Assets	
14150	02/02/2023	Kerry Wells	\$1,000.00
		Refund - Street & Verge Bond	
14151	02/02/2023	Keta Lemmon	\$330.00
		Vehicle Crossing Subsidy	
14152	02/02/2023	Kleenit	\$2,800.41
		Graffiti Removal Services For The City	
14153	02/02/2023	Komatsu Australia Pty Ltd	\$3,520.00
		Oil Sample Kits - Stores Stock	
14154	02/02/2023	Rates Refund	\$645.91
14155	02/02/2023	La Vida Australia Pty Ltd	\$4,479.94
		Refund - Building Application - Not Approved Within Statutory Time Frame	
		Refund - Street & Verge Bonds	
14156	02/02/2023	Landcare Weed Control	\$84.48
		Weed Control - Jindare Loop - Parks	
14157	02/02/2023	Laundry Express	\$346.73

		Cleaning Of Linen - Hospitality	
14158	02/02/2023	Lawn Doctor	\$42,563.40
		Topdress Turf - Kingsway Sporting Complex - Parks	
14159	02/02/2023	Lee Syminton	\$9,900.00
		Upgrade Gallery - Wanneroo Library & Cultural Centre - Assets	
14160	02/02/2023	LGRCEU	\$1,474.00
		Payroll Deductions	
14161	02/02/2023	Living Turf	\$42,020.00
		Supply Fertiliser Products - Parks	
14162	02/02/2023	Local Government Professionals Australia WA	\$380.00
		Workshop Registration - Finance For Non-Financial People - 1 Attendee	
14163	02/02/2023	Lyons Airconditioning Services (WA) Pty Ltd	\$357.50
		Vehicle Repairs - Fleet	
14164	02/02/2023	Manheim Pty Ltd	\$3,042.24
		Abandoned Vehicle Charges - Community Safety	
14165	02/02/2023	Marketforce Pty Ltd	\$292.99
		Fire Management Update - Perth Now Wanneroo - Public Notices 15.12.2022	
14166	02/02/2023	Marvila Group Pty Ltd T/A West Coast Residential	\$2,000.00
		Refund - Street & Verge Bond	
14167	02/02/2023	Mastec Australia Pty Ltd	\$33,764.81
		462 360 Litre Bins - Waste	
14168	02/02/2023	Mastercraft Building And Developments	\$61.65
		Refund - Building Application - Rejected	
14169	02/02/2023	Materon Investments WA Pty Ltd	\$6,000.00
		Refund - Street & Verge Bonds	
14170	02/02/2023	Rates Refund	\$780.62
14171	02/02/2023	Maxxia Pty Ltd	\$6,139.97
		Payroll Deductions	
14172	02/02/2023	McGees Property	\$1,650.00
		Consultancy - Market Valuation Fee - Property Services	
14173	02/02/2023	McGees Property	\$7,370.00
		Market Valuation & Market Rental Valuation - Motivation Drive - Property	
		Market Valuation Fee - 1890 (Lot 14) Wanneroo Road - Property	
14174	02/02/2023	McLeod Installations	\$308.00
		Repair Operable Wall - Mary Lindsay Homestead - Building Maintenance	
14175	02/02/2023	McLeods	\$1,030.70
		Legal Fees For The City	
14176	02/02/2023	Meter Office	\$103.62
		KSUN Tape - Library Services	
14177	02/02/2023	Michelle Tehrani	\$2,000.00

		Refund - Street & Verge Bond	
14178	02/02/2023	Millennium Cleaning (WA) Pty Ltd	\$635.53
		Cleaning Services - Yanchep Two Rocks Access Centre - January 2023 - Place Management	
14179	02/02/2023	Mindarie Regional Council	\$385,721.39
		Refuse Disposal Charges For The City	
14180	02/02/2023	Moonshot Creative	\$220.00
		Update Discover Wanneroo Destination Guide - Advocacy & Economic Development	
14181	02/02/2023	Rates Refund	\$152.00
14182	02/02/2023	Mr Cody Samuels	\$150.00
		Dog Registration Refund - Sterilised	
14183	02/02/2023	Mr Wynand Spies	\$2,000.00
		Refund - Street & Verge Bond	
14184	02/02/2023	Mrs Christine Senior	\$150.00
		Dog Registration Refund - Sterilised	
14185	02/02/2023	Ms Jennifer Dixon	\$1,000.00
		Refund - Street & Verge Bond	
14186	02/02/2023	Ms Rhianydd Green	\$360.00
		Vehicle Crossing Subsidy	
14187	02/02/2023	Narelle Hardy	\$2,000.00
		Refund - Street & Verge Bond	
14188	02/02/2023	Natural Area Holdings Pty Ltd	\$79,805.70
		Landscape Maintenance For The City	
		Install Staircase, Observation Platform And Bench Seats - Mary Street Beach Access - Parks	
14189	02/02/2023	Natural Area Holdings Pty Ltd	\$6,666.00
		Landscape Maintenance For The City	
14190	02/02/2023	Neverfail Springwater Limited	\$19.18
		Bottle Water Supplies - Print Room	
14191	02/02/2023	Newground Design Services Pty Ltd	\$701.80
		Install 2 New Decoders - Eastwall Park	
14192	02/02/2023	Nu Pure Beverages	\$132.00
		Water Supplies - Fire Services	
14193	02/02/2023	Nu-Trac Rural Contracting	\$16,115.55
		Beach Cleaning Services - November 2022 - Parks	
14194	02/02/2023	Nuturf	\$1,617.00
		Primo Maxs Growth Regulator & Insecticide - Parks	
14195	02/02/2023	Oars Across the Waters Pty Ltd	\$1,516.94
		Bullying & Harassment Perception Enquiry - People And Culture	
14196	02/02/2023	On Tap Plumbing & Gas Pty Ltd	\$8,661.85
		Plumbing Maintenance For The City	
14197	02/02/2023	On Tap Plumbing & Gas Pty Ltd	\$552.40
		Plumbing Maintenance For The City	
14198	02/02/2023	One Big Voice Festival Inc	\$1,750.00
		Performance - Wanneroo Festival - Events	

14199	02/02/2023	Onya Life	\$3,490.04
		Bulk Food Bags - Waste Education Promotional Items	
14200	02/02/2023	Otium Planning Group Pty Ltd	\$13,365.00
		Consultancy Services - Community Facilities Planning Framework	
14201	02/02/2023	Paperbark Technologies Pty Ltd	\$1,120.00
		Aerial Inspection Of 1 X Marri - Sandilands Court - Parks	
		QTRA Report - Spotted Gum - Barcoo Place - Conservation	
14202	02/02/2023	Parker Black & Forrest	\$935.77
		Locking Services For The City	
14203	02/02/2023	Paula Morawski	\$2,000.00
		Refund - Street & Verge Bond	
14204	02/02/2023	Paywise Pty Ltd	\$1,645.18
		Payroll Deductions	
14205	02/02/2023	Perth Heavy Tow	\$990.00
		Towing Services - Fleet	
14206	02/02/2023	Perth Testing & Tagging Pty Ltd	\$500.50
		Electrical Testing And Tagging - Building Maintenance	
14207	02/02/2023	Platinum Window Tinting & Glass Repair	\$330.00
		Supply & Install Window Tint - 96160 - Fleet	
14208	02/02/2023	Poolwerx Mindarie	\$154.00
		Pool Service - 9 Cooida Close - Compliance	
14209	02/02/2023	Prestige Alarms	\$12,696.97
		Alarm / CCTV Services For The City	
14210	02/02/2023	Pure Homes Pty Ltd Trading As B1 Homes	\$10,000.00
		Refund - Street & Verge Bonds	
14211	02/02/2023	Redink Homes Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
14212	02/02/2023	Reliable Fencing WA Pty Ltd	\$45,451.78
		Install Bollard - Blackmore Park - Parks	
		Install Shade Cloth - Queenscliff Dog Park Track - Parks	
		Install Balustrade To Either Side Of The Footpath - Ashdale Park	
		Repair Bollard - Edgar Griffiths Dog Park - Parks	
		Repair Gate - Kingsbridge Community Centre - Parks	
		Replace Fence - Morisot Crescent Sump - Engineering	
		Repair Staircase Balustrade - Two Rocks Sovereign Drive	
14213	02/02/2023	Rent A Dingo	\$825.00
		Hire - Dingo With Bucket & Trailer - Engineering	
14214	02/02/2023	Richgro	\$45.10



		Potting Mix For Floating Wetland Installation - Kingsway Lakes	
14215	02/02/2023	Road & Traffic Services	\$517.00
		Install Pavement Markings - Kelly Road	
14216	02/02/2023	Robert Logan Homes	\$2,000.00
		Refund - Street & Verge Bond	
14217	02/02/2023	Robert Walters Pty Ltd	\$1,882.74
		Casual Labour For The City	
14218	02/02/2023	Rogers Axle & Spring Works Pty Ltd	\$1,029.60
		Vehicle Spare Parts	
14219	02/02/2023	Royal Wolf Trading Australia Pty Ltd	\$2,669.62
		Equipment Hire - Temporary Event Kiosk - Halesworth Park - Facilities	
14220	02/02/2023	RPS Australia West Pty Ltd	\$12,650.00
		Consulting Services - Street Lighting Upgrade - Two Rocks Road - Assets	
14221	02/02/2023	RW Quantity Surveyors	\$2,860.00
		Quantity Surveying - Clarkson Youth Centre - Assets	
14222	02/02/2023	Safety Tactile Pave	\$5,689.53
		Install Handrails - Connolly & Somerly Drive - Assets	
14223	02/02/2023	Safety Tactile Pave	\$8,127.90
		Install Handrails - Bradman, Wilshire Drive & Tetbury Drive - Assets	
14224	02/02/2023	Safety World	\$985.60
		PPE And Uniform Issues - Various Employees	
14225	02/02/2023	Sage Consulting Engineers	\$3,300.00
		Technical Support - Dog Exercise Area - Kingsway Sporting Complex	
14226	02/02/2023	Rates Refund	\$319.69
14227	02/02/2023	Sanpoint Pty Ltd ATF the Fiore Family Trust	\$327,394.05
		Landscape Maintenance Services For The City	
14228	02/02/2023	School Sport Western Australia Incorporated	\$1,200.00
		Sponsorship - 3 Children - 18 Years & Under Basketball Championships 13 - 19.08.2022 Bendigo	
		Sponsorship - 7 Children - AFL 15S Girls State Championships Lavington NSW 23 - 30.07.2022	
14229	02/02/2023	Scott Print	\$3,066.80
		Printing - Australia Day Flyers - Events	
		Printing - Flyer - Aquamation	
		Printing - School Parking Brochures - Rangers	
14230	02/02/2023	Shred-X	\$1,084.58
		Recycling Bin - Corporate Uniforms - Council & Corporate Support	
14231	02/02/2023	Simsai Construction Group Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
14232	02/02/2023	Skyline Landscape Services (WA)	\$122,226.89
		Landscape Maintenance For The City	

14233	02/02/2023	Slater-Gartrell Sports	\$1,001.00
		Install 16 Basketball Chain Nets - Various Locations - Parks	
14234	02/02/2023	Smartsalary	\$4,481.93
		Payroll Deductions	
14235	02/02/2023	Smoke & Mirrors Audio Visual	\$8,299.00
		Supply Sound, Stage & Lighting - Carramar Sunset Sounds - Events	
14236	02/02/2023	Soco Studios	\$539.00
		Photography - Australia Day - Events	
14237	02/02/2023	Softfallguys National	\$1,475.65
		Repair Softfall - Various Locations - Parks	
14238	02/02/2023	SOLO Resource Recovery	\$327,391.97
		Refuse Collection Services - Waste	
14239	02/02/2023	Sports Surfaces	\$770.00
		Repair Cricket Wicket - Paloma Park - Parks	
14240	02/02/2023	SSB Pty Ltd	\$10,000.00
		Refund - Street & Verge Bonds	
14241	02/02/2023	St John Ambulance Western Australia Ltd	\$2,634.23
		Event Health Services - Skate Jam - School Holiday Program - Youth Services	
		First Aid Supplies For The City	
14242	02/02/2023	Statewide Pump Services	\$6,138.00
		Install New Pump - John Maloney Clubrooms Building	
		Repair Sewage Pump Controls - Wanneroo Recreation Centre - Building Maintenance	
14243	02/02/2023	Stewart & Heaton Clothing Company Pty Ltd	\$3,671.59
		Uniforms, Names Badges & Freight Charges - Community Safety	
14244	02/02/2023	Stiles Electrical & Communication Services Pty Ltd	\$382,077.91
		Progress Claim 3 & Variation To Contract - Kingsway Sporting Complex Soccer Floodlighting - Assets	
14245	02/02/2023	Sune van der Linde	\$200.00
		Dog Registration Refund - Duplicate Payments Due To Jadu Error	
14246	02/02/2023	Superior Nominees Pty Ltd	\$1,721.50
		Repair Play Equipment - Various Locations - Parks	
14247	02/02/2023	Supreme Dry Cleans and Laundrette	\$1,050.00
		Laundering Of Sports Bibs - Kingsway	
14248	02/02/2023	Suzanne Lewis	\$200.00
		Dog Registration Refund - Deceased	
14249	02/02/2023	Synergy	\$161,133.00
		Power Supplies For The City	
14250	02/02/2023	Synergy	\$1,986.50
		Power Supplies For The City	
14251	02/02/2023	Tanks For Hire	\$869.00



		Hire - Hydration Trailer - Alkimos Summer Sideshow - Events	
14252	02/02/2023	Teresa Newton	\$650.00
		DJ / MC - Staff Xmas Party 2022	
14253	02/02/2023	Terravac Vacuum Excavations Pty Ltd	\$4,943.68
		Location Of Services - Various Locations - Assets	
14254	02/02/2023	The Funk Factory	\$4,620.00
		Junkadelic Brass Band - 09.12.2022, 13.01.2023 & 27.01.2023 - Place Management	
14255	02/02/2023	The Hire Guys Wangara	\$1,180.00
		Dingo K93 - Removal Of Sand From Foreshore Beachmats - Engineering	
14256	02/02/2023	The Trustee for BARRA CIVIL AND FENCING Trust	\$25,740.55
		New Garrison Fence - Tendering Park - Parks	
		Replace Sump Fencing - Kemp Street - Engineering	
14257	02/02/2023	Toll Transport Pty Ltd	\$700.56
		Courier Services For The City	
14258	02/02/2023	Totally Workwear Joondalup	\$548.70
		Safety Boots - 2 Employees	
14259	02/02/2023	TQuip	\$13,796.36
		Vehicle Spare Parts	
14260	02/02/2023	Tree Planting & Watering	\$120,427.56
		Tree Watering - January 2023 - Conservation	
14261	02/02/2023	Triton Electrical Contractors Pty Ltd	\$1,254.00
		Irrigation Equipment Electrical Works	
14262	02/02/2023	Trophy Shop Australia	\$164.40
		Name Badges - Various Employees	
14263	02/02/2023	Truck Centre WA Pty Ltd	\$7,621.10
		Vehicle Spare Parts	
14264	02/02/2023	Turf Care WA Pty Ltd	\$5,442.20
		Apply Eco Emerald - Various Locations - Parks	
14265	02/02/2023	Ventura Home Group Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
14266	02/02/2023	Veolia Recycling & Recovery Pty Ltd	\$165.00
		Waste Services - Wanneroo Show - Events	
14267	02/02/2023	WA Electoral Commission	\$45,403.27
		Extraordinary Election 14.12.2022	
14268	02/02/2023	Wanneroo Electric	\$14,743.74
		Electrical Maintenance For The City	
14269	02/02/2023	Wanneroo Fire Support Brigade	\$200.00
		Reimbursement - Attendance Cost Of Hose A At Christmas Pageant	
14270	02/02/2023	Water Corporation	\$95,415.87
		Water Charges For The City	
14271	02/02/2023	Water Corporation	\$8.13
		Water Charges For The City	

14272	02/02/2023	WATM Crane Sales and Services WA	\$975.61
		Yearly HIAB Inspection & Service - Fleet	
14273	02/02/2023	West Coast Turf	\$4,987.13
		Jumbo Roll Kikuyu Turf - Shelvock Park & Riverlinks Park	
14274	02/02/2023	Western Power	\$6,896.00
		Design Fee - Asset Relocation - 310 Flynn Drive - Assets	
		Install Glare Shield On Existing Pole - Sandgate Way - Traffic Services	
14275	02/02/2023	Wilson Security	\$898.70
		Security Services For The City	
14276	02/02/2023	Work Clobber	\$37.80
		Uniform Issue - Fleet	
14277	02/02/2023	Workpower Incorporated	\$18,565.88
		Landscape Maintenance - Various Locations - Conservation	
14278	02/02/2023	Wow Group (WA) Pty Ltd	\$4,000.00
		Refund - Street & Verge Bonds	
14279	07/02/2023	Australia Post	\$8,062.89
		Postage Charges For The City	
14280	07/02/2023	Australia Post	\$2,660.05
		Billpay Transaction Fees - Rating Services	
14281	07/02/2023	Australia Post	\$31,493.17
		Lodged Mail Charges For The City	
14282	06/02/2023	Cancelled	
14283	06/02/2023	Cancelled	
14284	06/02/2023	Cancelled	
14285	06/02/2023	Cancelled	
14286	06/02/2023	Cancelled	
14287	06/02/2023	Cancelled	
14288	06/02/2023	Cancelled	
14289	06/02/2023	Cancelled	
14290	06/02/2023	Cancelled	
14291	07/02/2023	Ms A Croker	\$318.69
		Reimbursement - Attendance At Management Challenge Final In Adelaide	
14292	06/02/2023	Rates Refund	\$3,748.09
14293	06/02/2023	Acurix Networks Pty Ltd	\$9,348.90
		Premium Portal & Unlimited Downloads - January 2023	
14294	06/02/2023	Alexander House of Flowers	\$125.00
		Large Mixed Arrangement - 90th Birthday - N Walsh - Mayors Office	
14295	06/02/2023	Alinta Gas	\$55.85
		Gas Supplies For The City	
14296	06/02/2023	All Australian Safety Pty Ltd	\$445.87
		Prescription Safety Glasses - Parks Employee	
14297	06/02/2023	Aquatic Services WA Pty Ltd	\$4,316.40

		Pool Filtration Monthly Service - January 2023 - Aquamotion	
		Service Work - Pump At Main Pool - Aquamotion	
14298	06/02/2023	Aslab Pty Ltd	\$4,290.00
		Core Sampling & Testing - Various Locations - Assets	
14299	06/02/2023	Rates Refund	\$473.74
14300	06/02/2023	Bucher Municipal Pty Ltd	\$3,958.91
		Vehicle Spare Parts	
14301	06/02/2023	Buildwell Group Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
14302	06/02/2023	Car Care Motor Company Pty Ltd	\$2,910.49
		Vehicle Repairs - Light Fleet	
14303	06/02/2023	CDM Australia Pty Ltd	\$85,685.60
		Level 3 Professional Services - Configure Software Update Point - ICT	
		Network Administrator Services - ICT	
		Support Technician Resource - ICT	
14304	06/02/2023	Clayton Utz	\$1,449.36
		Legal Fees For The City	
14305	06/02/2023	Complete Office Supplies Pty Ltd	\$188.19
		Stationery Purchases	
14306	06/02/2023	Daphne Dhimitri	\$50.00
		Dog Registration Refund - Already Paid For Lifetime	
14307	06/02/2023	Data #3 Limited	\$0.59
		Azure Plan Under Microsoft Customer Agreement - ICT	
14308	06/02/2023	Double G (WA) Pty Ltd	\$5,464.22
		Irrigation Reinstatement - Wattle Mews, Amery Park - Parks	
14309	06/02/2023	Dowsing Group Pty Ltd	\$7,880.68
		Reinstate Concrete Aprons - Nicholas Avenue - Assets	
14310	06/02/2023	Ergolink	\$876.60
		2 Office Chairs - Compliance	
14311	06/02/2023	Fusion Applications Pty Ltd	\$5,445.00
		Consulting Fees - OICS Architecture Integration - ICT	
14312	06/02/2023	Geoff's Tree Service Pty Ltd	\$17,174.12
		Pruning Works For The City	
14313	06/02/2023	Rates Refund	\$500.00
14314	06/02/2023	GJ Woodard	\$243.55
		Keyholder Payment	
14315	06/02/2023	Hau V Nguyen	\$850.00
		Bond Refund	
14316	06/02/2023	Heatley Sales Pty Ltd	\$883.46
		Ratchet Binder & Chain - Engineering	

		Shackles, Safety Boots & Ratchet Tie Down Straps - Store Inventory	
14317	06/02/2023	Hemsley Paterson	\$2,750.00
		Market Rent Valuation - 2 Quinns Road - Property Services	
14318	06/02/2023	High Voltage Performers Boutique	\$1,782.00
		Performance - Australia Day Citizenship Ceremony - Events	
14319	06/02/2023	HopgoodGanim	\$1,561.45
		Legal Fees For The City	
14320	06/02/2023	Hydra Storm	\$676.49
		Entry Pit And Concrete Frame Complete - Moorpark Avenue	
14321	06/02/2023	Imagesource Digital Solutions	\$534.60
		Fence Banner - Aquamotion	
14322	06/02/2023	Ixom Operations Pty Ltd	\$1,641.72
		Pool Chemicals - Aquamotion	
14323	06/02/2023	Julie Michelle Watts	\$360.00
		Vehicle Crossing Subsidy	
14324	06/02/2023	Kelly Emma Buzz	\$390.00
		Workshop - Drawing And Materials - Youth Services	
14325	06/02/2023	Kennedys (Australasia) Partnership Law Practice Trust Account	\$2,654.30
		Legal Fees For The City	
14326	06/02/2023	Landcare Weed Control	\$25,348.89
		Landscape Maintenance For The City	
14327	06/02/2023	Landscape Elements	\$533.28
		Progress Claim C025 - Kennerton Park Maintenance	
14328	06/02/2023	Lions Club of Girradoo	\$850.00
		Bond Refund	
14329	06/02/2023	Mason Stanley	\$453.60
		Hire Fee Refund	
14330	06/02/2023	McLeods	\$24,893.83
		Legal Fees For The City	
14331	06/02/2023	Rates Refund	\$884.17
14332	06/02/2023	Mr Simon Gold & Mrs Renee Gold	\$360.00
		Vehicle Crossing Subsidy	
14333	06/02/2023	Mrs Lorna Slood & Mr Benjiman Slood	\$360.00
		Vehicle Crossing Subsidy	
14334	06/02/2023	Rates Refund	\$1,430.86
14335	06/02/2023	Mrs Suzanne Holland	\$30.00
		Dog Registration Refund - Sterilised	
14336	06/02/2023	Ms Peggy Brown	\$145.00
		Keyholder Payment	
14337	06/02/2023	Natural Area Holdings Pty Ltd	\$2,922.19
		Plant Propagation 2022 / 2023 - Various Location - Assets	

14338	06/02/2023	One Big Voice Festival Inc	\$990.00
		Performance - Australia Day - Events	
14339	06/02/2023	Paul Manning	\$2,000.00
		Refund - Street & Verge Bond	
14340	06/02/2023	Public Transport Authority	\$10,663.00
		Contribution - Installation Of New Bus Shelter - Hainsworth Avenue - Assets	
14341	06/02/2023	RAC Motoring & Services Pty Ltd	\$104.00
		Call Out Fee - Flat Battery WN 34513 - Light Fleet	
14342	06/02/2023	RM Surveys	\$11,330.00
		Digital Ground Survey - Wattle Avenue East	
14343	06/02/2023	Roads 2000	\$15,003.32
		Traffic Management, Install New Crossovers - Rawlinson Drive - Assets	
14344	06/02/2023	RSPCA WA	\$2,139.50
		Community Funding - RSPCA WA Community Action Day - 27.02.2023 - Community Development	
14345	06/02/2023	Sanpoint Pty Ltd ATF the Fiore Family Trust	\$3,472.85
		Landscape Maintenance For The City	
14346	06/02/2023	Skyline Landscape Services (WA)	\$8,580.00
		Landscape Maintenance For The City	
14347	06/02/2023	Synergy	\$16,404.39
		Power Supplies For The City	
14348	06/02/2023	Talent International Pty Ltd	\$3,061.84
		Casual Labour For The City	
14349	06/02/2023	The Rigging Shed	\$82.50
		Replace Latch, Test And Certify Chain - Fleet	
14350	06/02/2023	The Trustee for BWC Unit Trust	\$8,477.70
		210,000 Doggie Bags - Waste	
14351	06/02/2023	Trophy Shop Australia	\$13.70
		Name Badge - Childhood & Youth Services	
14352	06/02/2023	Turf Care WA Pty Ltd	\$7,047.37
		Turfing Works For The City	
14353	06/02/2023	Two Rocks SES Unit	\$8,812.38
		2022 / 2023 Operating Grant - Quarter 3 - Fire Services	
14354	06/02/2023	Rates Refund	\$467.41
14355	06/02/2023	Wangara Trophies	\$120.00
		8 Name Badges - Fire Services	
14356	06/02/2023	Wanneroo Electric	\$17,637.62
		Electrical Maintenance For The City	
14357	06/02/2023	Water Corporation	\$1,949.25
		Water Charges For The City	
14358	06/02/2023	West Coast Turf	\$5,194.15
		Turfing Works For The City	
14359	06/02/2023	Western Irrigation Pty Ltd	\$42,357.30
		Irrigation Spare Parts - Parks	
14360	06/02/2023	Work Clobber	\$91.20

		Uniform Issue - Fleet	
14361	06/02/2023	Workpower Incorporated	\$6,845.30
		Weed Control - Various Locations - Conservation	
14362	07/02/2023	Ms G Alexander	\$45.00
		Reimbursement - Nappies For Resale	
14363	07/02/2023	Ms K Donnelly	\$622.00
		Reimbursement - Building Surveyor Registration	
14377	09/02/2023	Western Power	\$23,559.00
		Design Fee - Replace Existing Light Poles - Trichet Road - Assets	
		Design Work - 41 Butterworth Avenue - Assets	
14378	10/02/2023	Cancelled	
14379	13/02/2023	Cancelled	
14380	13/02/2023	Cancelled	
14381	13/02/2023	Cancelled	
14382	13/02/2023	Cancelled	
14383	13/02/2023	Cancelled	
14384	13/02/2023	Cancelled	
14385	13/02/2023	Cancelled	
14386	13/02/2023	Cancelled	
14387	13/02/2023	Cancelled	
14388	13/02/2023	Cancelled	
14389	13/02/2023	Cancelled	
14390	14/02/2023	Mr E Van Heyningen	\$16.00
		Reimbursement - Parking Fees	
14391	14/02/2023	Ms G Greenaway	\$60.00
		Reimbursement - Lunch For External Meeting Attendees	
14392	14/02/2023	Mr K Rhebok	\$159.00
		Reimbursement – Lifeguard Requalification	
14393	14/02/2023	Mr M Dickson	\$27.12
		Reimbursement - Parking Fees	
14394	14/02/2023	Mr S Moss	\$9.09
		Reimbursement - Parking Fees	
14395	14/02/2023	Ms S McCulloch	\$400.95
		Reimbursement - Study Assistance	
14396	14/02/2023	Ms C Fleming	\$47.00
		Reimbursement - Food Sampling	
14409	14/02/2023	Mr S Bergqvist	\$31.21
		Reimbursement - Resources - School Holiday Programs	
14410	14/02/2023	Perth Symphony Orchestra	\$43,989.00
		2Aussie Rock Concert 25.02.2023 - Events	
14411	14/02/2023	Mr B Sciaresa	\$2,570.25
		Reimbursement - Study Assistance (Work Related Course)	
14412	14/02/2023	Mr T Barker	\$13.63



		Reimbursement - Parking Fees	
14424	15/02/2023	Building & Construction Industry Training Board	\$19,291.12
		Collection Agency Fee Payments - January 2023	
14425	14/02/2023	Department of Mines, Industry Regulation & Safety	\$63,577.48
		Collection Agency Fee Payments 01 - 31.01.2023	
14426	13/02/2023	360 Environmental Pty Ltd	\$8,690.00
		Professional Services - Broadview Park ASS Management - 30.12.2022 - 27.01.2023 - Assets	
14427	13/02/2023	ABM Landscaping	\$1,246.85
		Paving Repairs - Rocca Way - Engineering	
14428	13/02/2023	ABN Residential WA Pty Ltd	\$1,697.50
		Refund - Street & Verge Bond	
14429	13/02/2023	Acurix Networks Pty Ltd	\$9,348.90
		Monitoring, Licensing, Support, Category Based Content Filtering, Premium Portal And Unlimited Downloads For The Month Of Feb 2023 Wanneroo Library And Cultural Centre	
14430	13/02/2023	AE Hoskins Building Services	\$133,083.42
		Progress Claim 2 - Clarkson Youth Centre Building Upgrades - Assets	
14431	13/02/2023	Alinta Gas	\$924.80
		Gas Supplies For The City	
14432	13/02/2023	Alkimos Football Club Inc	\$500.00
		Activity / Demonstration - Alkimos Summer Sideshow	
14433	13/02/2023	All Australian Safety Pty Ltd	\$2,573.98
		Prescription Safety Glasses - Various Employees	
14434	13/02/2023	Cancelled	
14435	13/02/2023	Allworks (WA) Pty Ltd	\$1,643.26
		Posi-Track Wet Hire - Fisherman's Hollow Beach Works - Assets	
14436	13/02/2023	Alphazeta	\$9,763.82
		Ashby Operation Centre - Roof Inspections - Building Maintenance	
14437	13/02/2023	Applied Security Force	\$861.20
		Security Services - City Of Wanneroo Australia Day Citizenship Ceremony	
14438	13/02/2023	Cancelled	
		Refund - Building Application - Cancelled	
14439	13/02/2023	Archival Survival Pty Ltd	\$1,010.00
		Book Support System, Box Board & Cleaning Liquid - Cultural Services	
14440	13/02/2023	Armaguard	\$387.54
		Cash Collections For The City	
14441	13/02/2023	Ascender Peoplestreme Pty Ltd	\$4,400.00

		Licence Fee - Single Sign On - 30.12.2022 - 29.12.2023 - ICT	
14442	13/02/2023	Ashmy Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
14443	13/02/2023	Atom Supply	\$586.08
		Gloves - Stores Inventory	
14444	13/02/2023	Attix Pty Ltd	\$2,000.00
		Remove & Install New Ladder - Clarkson Library	
14445	13/02/2023	Aussie Natural Spring Water	\$67.50
		Bottled Water - Yanchep Hub - Place Management	
14446	13/02/2023	Australian Airconditioning Services Pty Ltd	\$11,482.35
		Airconditioning Maintenance For The City	
14447	13/02/2023	Australian Amputee Golf Association Inc	\$2,500.00
		Sponsorship - 2023 Australia Amputee Open - Communications & Brand	
14448	13/02/2023	Australian Services Union	\$362.60
		Payroll Deductions	
14449	13/02/2023	Australian Taxation Office	\$630,752.00
		Payroll Deductions	
14450	13/02/2023	Ball & Doggett Pty Ltd	\$318.03
		Paper Supplies - Print Room	
14451	13/02/2023	Beachside Blinds & Curtains	\$3,824.00
		Supply & Install Curtains - Butler Community Centre - Building Maintenance	
14452	13/02/2023	Beth Louise Mullany	\$984.50
		Wildlife Display - Wanneroo Town Centre Pop Up - Place Management	
14453	13/02/2023	Better Pets and Gardens Wangara	\$25.20
		Supplies For Animal Care Centre	
14454	13/02/2023	BGC Concrete	\$1,135.86
		Concrete Mix - Various Locations - Engineering	
14455	13/02/2023	BioBag World Australia Pty Ltd	\$10,065.00
		Biobag Dog Block Of Bags - Waste	
14456	13/02/2023	Bladon WA Pty Ltd	\$510.85
		Staff Uniforms - Rangers / Council & Corporate Support	
14457	13/02/2023	Blueprint Homes (WA) Pty Ltd	\$771.74
		Refund - Street & Verge Bond	
14458	13/02/2023	BP Australia Ltd	\$97,539.23
		Fuel Issues For The City	
14459	13/02/2023	Brenda Mukomberanwa	\$2,000.00
		Refund - Street & Verge Bond	
14460	13/02/2023	Bridgestone Australia Limited	\$139.83
		Tyre Fitting Services	
14461	13/02/2023	Bridgestone Australia Limited	\$9,769.37
		Tyre Fitting Services	
14462	13/02/2023	Brownes Foods Operations Pty Limited	\$843.21



		Milk Deliveries For The City	
14463	13/02/2023	Bucher Municipal Pty Ltd	\$9,611.70
		Vehicle Spare Parts	
14464	13/02/2023	Bunzl Limited	\$129.46
		3 Toilet Tissue Dispensers - Stores	
14465	13/02/2023	Car Care Motor Company Pty Ltd	\$1,592.35
		Vehicle Services - Fleet	
14466	13/02/2023	Rates Refund	\$679.90
14467	13/02/2023	Carrisa Pty Ltd Trading As Domination Homes	\$2,000.00
		Refund - Street & Verge Bond	
14468	13/02/2023	Cat Welfare Society Incorporated	\$11,858.00
		Daily Impound Fees - Rangers	
14469	13/02/2023	CFMEU	\$244.00
		Payroll Deductions	
14470	13/02/2023	Child Support Agency	\$1,121.88
		Payroll Deductions	
14471	13/02/2023	Chillo Refrigeration & Air-Conditioning	\$3,666.30
		Repair Ice Machine & Fridge - Building Maintenance	
14472	13/02/2023	Chivas Enterprises Pty Ltd t/as Mayday Earthmoving	\$3,201.00
		Multi Roller Hire - Assets	
14473	13/02/2023	Cindy Hermance	\$30.00
		Dog Registration Refund - Sterilised	
14474	13/02/2023	City of Wannon	\$4,439.31
		Payroll Deductions	
14475	13/02/2023	City of Wannon	\$508.00
		Payroll Deductions	
14476	13/02/2023	Civil Survey Solutions Pty Ltd	\$6,050.00
		Contract Renewal - 07.04.2023 - 06.04.2024 - Civil Site Design & Stringer Topo - ICT	
		Subscription - Architecture Engineering & Construction Collection - 07.04.2023 - 06.04.2024 - ICT	
14477	13/02/2023	CK Maloney Surveying	\$1,408.00
		Subsequent Monitor / Report Retaining At 30 & 34 Opportunity Street Wangara - December 2022	
14478	13/02/2023	Clare Campbell	\$2,000.00
		Refund - Street & Verge Bond	
14479	13/02/2023	Claw Environmental	\$286.00
		Polystyrene Collections - WRC	
14480	13/02/2023	Cleanaway Co Pty Ltd	\$697.40
		Bin Hire - Australia Day Citizenship Ceremony - Kingsway Christina College	
14481	13/02/2023	Cleanaway Equipment Services Pty Ltd	\$477.96
		Monthly Parts Washer Charge - Fleet	
14482	13/02/2023	Clint Murray	\$2,000.00
		Refund - Street & Verge Bond	
14483	13/02/2023	Coca Cola Amatil Pty Ltd	\$875.26
		Beverages - Kingsway Indoor Stadium	

14484	13/02/2023	Complete Office Supplies Pty Ltd	\$284.55
		Stationery - Asset Management	
14485	13/02/2023	Contra-Flow Pty Ltd	\$6,187.48
		Traffic Management Services For The City	
14486	13/02/2023	Corsign (WA) Pty Ltd	\$636.76
		Sign - Carpark Closure At Night - Place Management	
		Sign - Dogs Must Be Under Effective Control In The Area - Parks	
		Sign - Revolution Park Safety Rules - Parks	
14487	13/02/2023	Corsign (WA) Pty Ltd	\$785.40
		Street Name Plates And Parking Signs	
14488	13/02/2023	Cossill & Webley Consulting Engineers	\$15,912.60
		Consulting Engineering Services - Flynn Drive Duplication - Assets	
14489	13/02/2023	Craneswest (WA) Pty Ltd	\$7,902.29
		Collect Debris - Kingsway & Edgar Griffiths - Parks	
14490	13/02/2023	Critical Fire Protection & Training Pty Ltd	\$541.57
		Various Works - Fire Protection Equipment - Building Maintenance	
14491	13/02/2023	CS Legal	\$11,415.55
		Court Fees - Rating Services	
14492	13/02/2023	CSP Group Pty Ltd	\$3,981.05
		Kombi Engines, Pole Pruner, Atom Edgers, Mowing Heads & Bases - Stores	
		Small Plant Spare Parts	
14493	13/02/2023	Curtin University of Technology	\$8,250.00
		Sponsorship - 2 Ignition Program Scholarships - Economic Development	
14494	13/02/2023	Cutting Edges Equipment Parts Pty Ltd	\$792.62
		Small Plant Spare Parts	
14495	13/02/2023	Dale Alcock Homes Pty Ltd	\$4,000.00
		Refund - Street & Verge Bonds	
14496	13/02/2023	David Roy Cull	\$10,282.80
		Pest Control Services For The City	
14497	13/02/2023	Diplomatik Pty Ltd	\$2,808.47
		Casual Labour For The City	
14498	13/02/2023	Direct Communications	\$270.71
		UHF Antenna - Fleet	
14499	13/02/2023	Double G (WA) Pty Ltd	\$1,286.36
		Irrigation Repairs - Luisini Park - Parks	
14500	13/02/2023	Dowsing Group Pty Ltd	\$22,232.15
		Concrete Works - Various Locations - Assets	
14501	13/02/2023	Drainflow Services Pty Ltd	\$27,994.97
		Drain Cleaning / Road Sweeping Services For The City	
14502	13/02/2023	Drainflow Services Pty Ltd	\$1,575.20
		Call Out To Oil Spill - 5 And 9 Trepina Mews	

		Sweeping - Kingsway Netball Courts 24.06.2022	
14503	13/02/2023	Dual Autos Pty Ltd	\$133.56
		Vehicle Spare Parts - Fleet	
14504	13/02/2023	Ecoblue International	\$7,510.24
		Ecoblue & Adblue - Stores	
14505	13/02/2023	Edge People Management	\$1,134.34
		Case Management Return To Work Monitoring & Job Dictionaries	
14506	13/02/2023	Einsteins Australia	\$2,904.00
		4 STEM Workshops - Geo Science Crystal Collector - Library Services	
		4 STEM Workshops - The Summer Reading Club - Library Services	
14507	13/02/2023	Enchanted Stiltwalking	\$1,166.00
		Aussie Aussie Aussie Stilt Duo - Australia Day Ceremony - Events	
14508	13/02/2023	Environmental Industries Pty Ltd	\$184,033.61
		Landscape Maintenance For The City	
14509	13/02/2023	Epic Catering Services	\$540.00
		Catering - Australia Day Ceremony - Events	
14510	13/02/2023	Equifax Australasia Credit Rating Pty Ltd	\$807.40
		Standard Financial Assessments & Company Express Check - Contracts & Procurement	
14511	13/02/2023	Equifax Australasia Workforce Solutions Pty Limited	\$92.40
		Australian Criminal History Check - Community Safety & Emergency Management	
14512	13/02/2023	Rates Refund	\$957.26
14513	13/02/2023	Fleet Network	\$3,645.09
		Payroll Deductions	
14514	13/02/2023	Focus Consulting WA Pty Ltd	\$1,320.00
		Electrical Consulting Services - Yanchep Community Centre - Place Management	
14515	13/02/2023	Foxfish Pty Ltd t/as Binley Fencing	\$404.14
		Temporary Fencing - Lake Joondalup Primary School	
14516	13/02/2023	Fusion Applications Pty Ltd	\$4,455.00
		OICS Architecture Integration - ICT	
14517	13/02/2023	Future Institute of Australia Pty Ltd	\$2,200.00
		Workshop - 2 Virtual Meetings, Customised PPT And Facilitator Notes & Participant Workbooks - Capability & Culture	
14518	13/02/2023	Gail Kerr and Michael Whitecross	\$2,000.00
		Refund - Street & Verge Bond	
14519	13/02/2023	Gentronics	\$6,171.20
		Grinding Visor Lenses - Fleet	
		Welding Equipment - Stores	
14520	13/02/2023	Geoff's Tree Service Pty Ltd	\$50,365.35
		Pruning Services For The City	

14521	13/02/2023	Geoff's Tree Service Pty Ltd	\$2,753.30
		Pruning Services For The City	
14522	13/02/2023	Glass Slipper Entertainment	\$1,540.00
		Face Painting - Pop Up Wanneroo Town Centre - Place Management	
		Face Painting - Alkimos Summer Sideshow - Events	
14523	13/02/2023	GPC Asia Pacific Pty Ltd	\$691.88
		Vehicle Spare Parts - Fleet	
14524	13/02/2023	GPC Asia Pacific Pty Ltd	\$825.65
		Vehicle Spare Parts - Fleet	
14525	13/02/2023	Green Options Pty Ltd	\$13,335.64
		Rotary Mowing - Active Parks - Parks	
14526	13/02/2023	Halpd Pty Ltd Trading As Affordable Living Homes	\$1,246.50
		Refund - Street & Verge Bond	
14527	13/02/2023	HBF Health Limited	\$731.08
		Payroll Deductions	
14528	13/02/2023	Hendry Group Pty Ltd	\$1,144.00
		Certificate Of Design Compliance - Yanchep Sports & Social Club - Assets	
14529	13/02/2023	Hickey Constructions Pty Ltd	\$440.00
		Repair Shade Structure - Burleigh Park - Parks	
14530	13/02/2023	Hitachi Construction Machinery Pty Ltd	\$360.60
		Vehicle Filters - Depot Store	
14531	13/02/2023	Home Group WA Pty Ltd	\$5,793.75
		Refund - Street & Verge Bonds	
14532	13/02/2023	Homebuyers Centre	\$6,000.00
		Refund - Street & Verge Bonds	
14533	13/02/2023	Horizon West Landscape Constructions	\$1,155.00
		Park Consolidation Claim - Fragola Park - Assets	
14534	13/02/2023	Hydroquip Pumps	\$3,025.00
		Renewal Of Irrigation System Flow Meter - Pyrenees Park	
14535	13/02/2023	Imagesource Digital Solutions	\$193.60
		Corflute - Limestone Hazard Removal Works - Coastal Engineering	
		A4 Photo Print - King Charles III - Citizenship Ceremony	
14536	13/02/2023	Indoor Gardens Pty Ltd	\$297.00
		Indoor Plant Rental - New Civic Centre - Customer Relations	
14537	13/02/2023	Indoor Sports WA Incorporated	\$2,000.00
		Participation Funding - Indoor Netball Junior Nationals - 16 Participants - Victoria - 24.11.2022 - 04.12.2022	
14538	13/02/2023	Integrity Industrial Pty Ltd	\$25,566.03
		Casual Labour For The City	
14539	13/02/2023	Integrity Industrial Pty Ltd	\$2,172.14

		Casual Labour For The City	
14540	13/02/2023	Integrity Staffing	\$1,726.18
		Casual Labour For The City	
14541	13/02/2023	Interfire Agencies Pty Ltd	\$1,044.72
		Fire Boots - Emergency Services	
14542	13/02/2023	Iron Mountain Australia Group Pty Ltd	\$328.82
		Document Management Services For The City	
14543	13/02/2023	Ixom Operations Pty Ltd	\$223.70
		Pool Chemicals - Aquamotion	
14544	13/02/2023	J Blackwood & Son Ltd	\$87.80
		Jerry Cans - Stores Stock	
14545	13/02/2023	Jacqueline Geurts	\$1,000.00
		Refund - Street & Verge Bond	
14546	13/02/2023	Jadu Software Pty Ltd	\$4,620.00
		WA SLA Date Logics - Web Development & Testing - ICT	
14547	13/02/2023	Jansen Audio	\$517.00
		Service - Speakers - Aquamotion	
14548	13/02/2023	Rates Refund	\$4,800.02
14549	13/02/2023	Rates Refund	\$730.26
14550	13/02/2023	Jobfit Health Group Pty Ltd	\$880.00
		Pre-Employment Medical Fees For The City	
14551	13/02/2023	Katiosha Alsadi	\$72.25
		Hire Fee Refund	
14552	13/02/2023	Kinetic IT Pty Ltd	\$21,747.68
		Threat Intelligence Service - ICT	
14553	13/02/2023	Kleenit	\$522.50
		Pressure Wash BBQ Area - Alexander Heights Community Centre - Parks	
14554	13/02/2023	Kok Boon Ang	\$62.35
		Refund - Incorrect Online Form Completed - Waste Services	
14555	13/02/2023	Komatsu Australia Pty Ltd	\$13,700.61
		Vehicle Spare Parts - Fleet	
14556	13/02/2023	Kyal's Coffee Kart	\$749.00
		Beverages - Australia Day Ceremony - Events	
14557	13/02/2023	Landcare Weed Control	\$2,089.73
		Weed Control - Mary Street - Assets	
14558	13/02/2023	Landscape Elements	\$4,158.37
		Landscape Maintenance For The City	
14559	13/02/2023	Landscape Elements	\$24,258.80
		Landscape Maintenance For The City	
14560	13/02/2023	Lawn Doctor	\$46,391.95
		Mowing Of Parks For The City	
14561	13/02/2023	Les Mills Asia Pacific	\$745.52
		Bodyump & Bodycombat Licence Fees - 01 - 28.02.2023 - Aquamotion	
14562	13/02/2023	Let's All Party	\$14,200.00

		Amusement Rides, Candy Floss & Popcorn And Equipment Hire - Alkimos Summer Sideshow - Events	
		Table And Chair Hire - Carramar Sunset Sounds - Events	
14563	13/02/2023	LGRCEU	\$1,518.00
		Payroll Deductions	
14564	13/02/2023	LinkedIn Singapore Pte Ltd	\$41,129.00
		Subscription Renewal 13.12.2022 - 12.12.2023 - People & Culture	
14565	13/02/2023	Local Government Professionals Australia WA	\$8,565.00
		Registration - 2023 Management Challenge 01.05.2023 - People & Culture	
		Registration - Co-Design Of Evaluation Framework Training 02.02.2023 - 1 Attendee - Community And Place	
		Registration - Finance Professionals Conference 2023 22.03.2023 - 2 Attendees - Finance	
14566	13/02/2023	Major Motors	\$3,248.39
		Vehicle Spare Parts	
14567	13/02/2023	Major Motors	\$404.47
		Vehicle Spare Parts	
14568	13/02/2023	Make Tracks WA	\$1,925.40
		Fit Long Range Fuel Tank - Fleet	
14569	13/02/2023	Maria Cederved-Karyn	\$157.89
		Refund - Paid For Extra Bin Collection In Error - Waste Services	
14570	13/02/2023	Rates Refund	\$901.76
14571	13/02/2023	Marketforce Pty Ltd	\$8,966.11
		Advertising Services For The City	
14572	13/02/2023	Martine Sheppard	\$1,000.00
		Refund - Street & Verge Bond	
14573	13/02/2023	Marvila Group Pty Ltd T/A West Coast Residential	\$2,000.00
		Refund - Street & Verge Bond	
14574	13/02/2023	Materon Investments WA Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
14575	13/02/2023	Maxxia Pty Ltd	\$6,604.35
		Payroll Deductions	
14576	13/02/2023	Microway	\$11,139.81
		Annual Subscription - Articulate 360 Teams - Capability & Culture	
14577	13/02/2023	Millennium Cleaning (WA) Pty Ltd	\$635.53
		Cleaning Services For The Month Of February 2023	
14578	13/02/2023	Mindarie Regional Council	\$324,600.42
		Refuse Disposal For The City	
14579	13/02/2023	Mini-Tankers Australia Pty Ltd	\$2,673.65
		Fuel Issues - Fleet Assets	



14580	13/02/2023	Mr Jonathan Chong	\$2,000.00
		Refund - Street & Verge Bond	
14581	13/02/2023	Mr Tony Mitchell	\$2,000.00
		Refund - Street & Verge Bond	
14582	13/02/2023	Natalie Carter	\$50.00
		Dog Registration Refund - Dog Has Been Declared Dangerous	
14583	13/02/2023	Natural Area Holdings Pty Ltd	\$24,765.45
		Landscape Maintenance For The City	
14584	13/02/2023	Novus Autoglass	\$2,631.59
		Replace Windscreen - WN 34295 - Fleet	
14585	13/02/2023	Nu-Trac Rural Contracting	\$10,745.12
		Beach Cleaning Services	
14586	13/02/2023	Nutrien Ag Solutions Limited	\$188.32
		Silvan Prograde Knapsack Sprayer - Parks	
14587	13/02/2023	NW & PA Murphy trading as Zest Soft Serve Icecream	\$1,238.00
		Ice Cream Van - Pop Up Wanneroo Town Centre - Place Management	
14588	13/02/2023	Octagon Lifts Pty Ltd	\$4,180.00
		Progress Claim 6 - Removal Of Existing Lift - Civic Centre - Assets	
14589	13/02/2023	Office Cleaning Experts	\$396.00
		Cleaning Services - Ashbourne Park	
14590	13/02/2023	Officeworks Superstores Pty Ltd	\$302.35
		Delivery Fee - Bulk Items - Community Development	
		Pedestal Drawers - Community Development	
		Plastic A4 Clipboard Blue - Community Safety	
14591	13/02/2023	On Tap Plumbing & Gas Pty Ltd	\$11,865.42
		Plumbing Maintenance For The City	
14592	13/02/2023	On Tap Plumbing & Gas Pty Ltd	\$211.20
		Plumbing Maintenance For The City	
14593	13/02/2023	Oracle Corporation Australia Pty Ltd	\$1,584.10
		Oracle Integration Cloud Service - ICT	
14594	13/02/2023	Oracle Customer Management Solutions Pty Ltd	\$15,203.99
		After Hours Call Service - August & September 2022 - ICT	
14595	13/02/2023	Cancelled	
14596	13/02/2023	OzKidzKartz	\$1,408.00
		Provision Of Go Karts - Alkimos Summer Sideshow - Events	
14597	13/02/2023	Paperbark Technologies Pty Ltd	\$4,070.00
		QTRA Reports, Aerial Inspection & Arboricultural Advice -Various Locations - Conservation	
14598	13/02/2023	Para-Mobility Pty Ltd	\$923.50
		Replace Wheels - Water Wheelchairs - Aquamotion	
14599	13/02/2023	Parker Black & Forrest	\$180.73

		Locking Services For The City	
14600	13/02/2023	Party on the Green	\$1,320.00
		Hire Of 9 Hole Mini Golf - Party On The Green - School Holiday Program	
14601	13/02/2023	Paywise Pty Ltd	\$1,645.18
		Payroll Deductions	
14602	13/02/2023	Perlex Holdings	\$820.00
		Climbing Wall Hire - Splendid Park - Youth Services	
14603	13/02/2023	Perth Bouncy Castle Hire	\$2,002.66
		Bouncy Castle Hire - Basketball Club Event - Kingsway Indoor Stadium	
14604	13/02/2023	Perth Office Equipment Repairs	\$139.70
		Print Room Supplies	
14605	13/02/2023	Planning Institute of Australia Limited	\$670.00
		Registration - Planet WA - Planning Law For Planners - 2 Attendees - Planning Services	
14606	13/02/2023	Platinum Window Tinting & Glass Repair	\$460.01
		Supply & Install Window Tint - 2 Vehicles - Fleet	
14607	13/02/2023	Polish Dance Group Kukuleczka	\$1,000.00
		Sponsorship - 3 Attendees For Seniors Group & 2 Attendees For Blue Group - Polart Sydney 2022	
14608	13/02/2023	Power On Australia	\$2,260.50
		Preventative Maintenance - UPS Units - ICT	
14609	13/02/2023	Powerhouse Batteries Pty Ltd	\$1,275.99
		Batteries - Stores	
14610	13/02/2023	Prestige Alarms	\$62,662.20
		Alarm / CCTV Services For The City	
14611	13/02/2023	Print Integrity	\$976.25
		Printing - Discover Wanneroo Destination Guide - Economic Development	
14612	13/02/2023	RAC Motoring & Services Pty Ltd	\$104.00
		Call Out - Flat Battery - WN 33731 - Fleet	
14613	13/02/2023	Reliable Fencing WA Pty Ltd	\$29,765.92
		Fencing Works For The City	
14614	13/02/2023	Renata Wright	\$567.00
		Hire Fee Refund	
14615	13/02/2023	Road & Traffic Services	\$1,864.50
		Install Pavement Markings - Various Locations - Assets	
14616	13/02/2023	Roads 2000	\$435,963.30
		Ashpalt Supplies - Engineering	
		Renew Infrastructure Assets - Blackmore Avenue, Kingsbridge Boulevard & Jefferson Drive - Assets	
14617	13/02/2023	RW Quantity Surveyors	\$2,860.00
		Quantity Surveying Consultancy Services - Clarkson Youth Centre - Assets	
14618	13/02/2023	Safety Tactile Pave	\$3,490.43



		Replace Tactile Pavers - Dinosaur Park - Parks	
		Install Tactile Pavers - Shorehaven Boulevard - Assets	
14619	13/02/2023	Safety World	\$281.60
		Uniforms & PPE - Engineering / Assets	
14620	13/02/2023	Sanax Medical And First Aid Supplies	\$665.54
		Hand Sanitiser & Wet Ones - Stores	
14621	13/02/2023	Sanpoint Pty Ltd ATF the Fiore Family Trust	\$442,079.53
		Landscape Maintenance For The City	
14622	13/02/2023	Scarboro Toyota	\$22,619.10
		New Vehicle Purchase - Toyota Yaris - Fleet Assets	
14623	13/02/2023	School Sport Western Australia Incorporated	\$400.00
		Participation Funding - AFL 15s Boys State Championships - 2 Participants - NSW - 23.07.2022 - 30.07.2022	
14624	13/02/2023	Scott Print	\$605.00
		Printing - Postcards - Quinns Rocks Caravan Park Community Engagement - Property	
14625	13/02/2023	Seabreeze Landscape Supplies	\$18.00
		Brickies Sand - Parks	
14626	13/02/2023	Shak Shuka	\$32.50
		Refund - Trading Fee - Paid To Incorrect Council	
14627	13/02/2023	Sherwood Flooring Pty Ltd	\$8,166.40
		Refurbishment Of Timber Floors - Phil Renkin Recreation Centre	
14628	13/02/2023	Sifting Sands	\$968.00
		Urgent Sand Sifting - John Moloney Park - Parks	
14629	13/02/2023	Sign Here Signs	\$192.50
		50 First Aid Decals - Fleet	
14630	13/02/2023	Silver Squid Productions	\$264.00
		Photography - Open Day - Aquamotion	
14631	13/02/2023	Site Sentry Pty Ltd	\$1,262.80
		Relocate Tower - Wanneroo Sports Club To Halesworth Park	
		Relocate Tower - Kingsway To Waterfront Park	
14632	13/02/2023	Skills Training & Engineering Services Pty Ltd	\$500.00
		Training - Working At Heights - 2 Attendees - 31.01.2023 - Assets	
14633	13/02/2023	Skyline Landscape Services (WA)	\$93,985.29
		Landscape Maintenance For The City	
14634	13/02/2023	Small Asian Meats Merriwa	\$306.00
		Refund - Food Application Fee - Not Required For Change Of Name	
14635	13/02/2023	Smartsalary	\$4,481.93
		Payroll Deductions	
14636	13/02/2023	Soco Studios	\$462.00
		Photography - Magic Of Christmas - Events	

14637	13/02/2023	Softfallguys National	\$3,695.45
		Repair Softfall - Banksia Grove Community Centre, Shelvock & Leisure Parks - Parks	
14638	13/02/2023	Sphere Architects	\$18,567.12
		Contract Documentation - Upgrade Disability Access - Alexander Heights Community Centre & Civic Centre - Assets	
		Contract Documentation - Yellagonga Regional Park - Assets	
14639	13/02/2023	Sports Marketing Australia Pty Ltd	\$2,420.00
		Securing 2023 Skate Australia National Inline Speed Skating Championship - Economic Development	
14640	13/02/2023	Sports World of WA	\$1,845.80
		Goggles - Aquamotion	
14641	13/02/2023	St John Ambulance Western Australia Ltd	\$1,030.56
		First Aid Supplies For The City	
14642	13/02/2023	Statewide Pump Services	\$3,553.00
		Investigate Pump Alarm - John Maloney Clubrooms Building - Building Maintenance	
		Remove Contaminated Waste - Yanchep Lagoon Cafe - Building Maintenance	
14643	13/02/2023	Steens Gray & Kelly	\$4,752.00
		Upgrade - Kingsway Football Club Ventilation - Assets	
14644	13/02/2023	Stewart & Heaton Clothing Company Pty Ltd	\$319.99
		12 Pairs Epaulettes & Name Badge - Fire Services	
14645	13/02/2023	Stiles Electrical & Communication Services Pty Ltd	\$8,473.41
		Final Progress Claim - Yanchep Sports And Social Club Electrical Upgrade Works - Assets	
14646	13/02/2023	Storytime Pods Pty Ltd	\$2,695.00
		Subscription - LOTE For Kids - Library Services	
14647	13/02/2023	Sunny Industrial Brushware	\$1,355.11
		Gutter Brooms & Main Broom Quick Release - Stores	
14648	13/02/2023	Superior Nominees Pty Ltd	\$91,938.24
		Playground Equipment Repairs For The City	
		Accessible Decking Structure - Lake Joondalup Pre School - Parks	
		Replace Shelter - Talara Park - Assets	
14649	13/02/2023	Surf Life Saving WA Incorporated	\$80,322.15
		2022 / 2023 Lifeguard Services - Jan 2023	
14650	13/02/2023	Synergy	\$2,002.19
		Power Supplies For The City	
14651	13/02/2023	Synergy	\$103,827.59
		Power Supplies For The City	
14652	13/02/2023	Taldara Industries Pty Ltd	\$153.45
		Garbage Bags - Depot Stores	

14653	13/02/2023	Taman Tools	\$385.00
		250mm 20 Segment Grind Plate - Engineering	
14654	13/02/2023	Tania Tabone	\$2,000.00
		Refund - Street & Verge Bond	
14655	13/02/2023	Task WA Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
14656	13/02/2023	Technology One Limited	\$35,182.47
		Spatial Consulting Services - Business Systems	
		Subscription - 01.02.2023 - 31.01.2024 - ICT	
14657	13/02/2023	Terravac Vacuum Excavations Pty Ltd	\$21,829.30
		Location Of Underground Services - Various Sites	
14658	13/02/2023	The Distributors Perth	\$241.70
		Snacks & Confectionery - Kingsway Stadium	
14659	13/02/2023	The Hire Guys Wangara	\$405.00
		Arrow Board Hire - Waste Services	
		Dingo Hire - Remove Sand From Foreshore Beach Mats - Assets	
14660	13/02/2023	The Pavilion at Mindarie	\$5,160.00
		Catering - Wanneroo Business Association Expo 30.03.2023 - Advocacy & Economic Development	
14661	13/02/2023	The Royal Life Saving Society Australia	\$506.00
		Repair Timer Clock - Kingsway Splashpad - Parks	
14662	13/02/2023	The Shed Man	\$1,707.00
		Install Shed - Yanchep Community Hub - Place Management	
14663	13/02/2023	The Social Room WA	\$2,904.00
		Provide Social Media Manager - Discover Wanneroo - Advocacy & Economic Development	
14664	13/02/2023	The Trustee for UDLA Unit Trust	\$13,007.50
		Landscape Architectural Consultancy - Alkimos Master Plan	
14665	13/02/2023	Rates Refund	\$7,099.36
14666	13/02/2023	Thirty4 Pty Ltd	\$699.60
		Qnav Large 32 Devices - Monthly Subscription - December, January & February 2023	
14667	13/02/2023	TJ Depiazzi & Sons	\$7,000.84
		Bushland Mulch - Arduaine Park - Parks	
		Pine Bark Mulch - To Ashby Depot For Ocean Keys Boulevard - Parks	
14668	13/02/2023	TLD Settlements	\$93.80
		Application For Titles Of Lot 105, Pipidinny Road, Yanchep (DP422616) - Property	
14669	13/02/2023	Toll Transport Pty Ltd	\$1,022.90
		Courier Services For The City	
14670	13/02/2023	Total Landscape Redevelopment Service Pty Ltd	\$85,888.00
		Supply / Install Play Equipment - Taywood Park - Assets	

14671	13/02/2023	Triton Electrical Contractors Pty Ltd	\$6,442.15
		Attend Irrigation Electrical Fault - Carramar Golf Course - Parks	
		Install New Bore - Kingsway Baseball - Parks	
		Replace Fans - Kennerton Park - Parks	
		Replace Fans - Nankeen Park - Parks	
14672	13/02/2023	Trophy Shop Australia	\$178.10
		Employee Name Badges - Various Service Units	
14673	13/02/2023	Trophy Shop Australia	\$593.00
		Engraved Plaque - Splendid Park Cycling Track - Facilities	
14674	13/02/2023	Truck Centre WA Pty Ltd	\$479.75
		Vehicle Spare Parts - Fleet	
14675	13/02/2023	Tutaki Unit Trust	\$1,140.00
		Equipment Hire - Alkimos Summer Slideshow	
14676	13/02/2023	Ventura Home Group Pty Ltd	\$2,432.00
		Refund - Street & Verge Bonds	
14677	13/02/2023	Veolia Recycling & Recovery Pty Ltd	\$5,410.19
		Refuse Disposal - Ashby Operations Centre	
14678	13/02/2023	Viv Warren Consulting Pty Ltd	\$12,540.00
		Consulting - Part 2 Implement Community Engagement Strategy - Quinns Rocks Caravan Park Redevelopment - Property	
14679	13/02/2023	Viva Energy Australia Pty Ltd	\$87,676.22
		Fuel Issues For The City	
14680	13/02/2023	Vodafone Hutchinson Australia Pty Ltd	\$55.00
		SMS Charges - Fire Services	
14681	13/02/2023	WA Hino Sales & Service	\$305,926.40
		New Vehicle Purchase - Truck WN33967 - Fleet Assets	
14682	13/02/2023	Wanneroo Central Bushfire Brigade	\$260.26
		Reimbursement - Operational Equipment And Stationery Items	
14683	13/02/2023	Wanneroo Electric	\$17,524.73
		Electrical Maintenance For The City	
14684	13/02/2023	Wanneroo Fire Support Brigade	\$134.00
		Reimbursement - Stationery Item & Water Supplies	
14685	13/02/2023	Wanneroo Smash Repairs Pty Ltd	\$1,000.00
		Vehicle Excess - WN33960 - Library Services	
14686	13/02/2023	Water Corporation	\$6,458.11
		Water Supplies For The City	
14687	13/02/2023	West Coast Turf	\$13,340.87
		Turfing Works For The City	
14688	13/02/2023	West-Sure Group Pty Ltd	\$147.93
		Cash Collections For The City	
14689	13/02/2023	Western Irrigation Pty Ltd	\$7,396.00
		Irrigation Parts - Parks	
14690	13/02/2023	WEX Australia Pty Ltd	\$3,228.37

		Fuel Issues For The City	
14691	13/02/2023	William Buck Consulting (WA) Pty Ltd	\$2,200.00
		Probity Advisor Services Regarding Tender 22119 - Contracts	
14692	13/02/2023	Workpower Incorporated	\$14,020.65
		Landscape Maintenance For The City	
14693	13/02/2023	Yanchep Beach Joint Venture	\$13,710.97
		Air Conditioner Repairs - YHUB	
		Rental, Variable Outgoings, Rates & Taxes - Yanchep Hub - Property Services	
14694	13/02/2023	Zetta Pty Ltd	\$9,990.19
		Network Managed Services - MPLS Network - Year 4/5 - ICT	
14695	13/02/2023	Zipform Pty Ltd	\$1,110.84
		Envelopes For 4th Rate Instalment Notice - Rating Services	
14696	17/02/2023	Australia Post	\$7,259.99
		Postage Charges For The City	
14697	17/02/2023	Australia Post	\$9,936.73
		Postage Charges For The City	
14700	20/02/2023	101 Residential Pty Ltd	\$4,000.00
		Refund - Street & Verge Bonds	
14701	20/02/2023	4Park Pty Ltd trading as Forpark Australia	\$4,081.00
		Install Pine Bark Mulch - Parakeelya Park - Assets	
14702	20/02/2023	ABN Residential WA Pty Ltd	\$4,000.00
		Refund - Street & Verge Bonds	
14703	20/02/2023	Ace of Spades Landscapes & Stone Pty Ltd	\$1,000.00
		Refund - Street & Verge Bond	
14704	20/02/2023	Adam Calvert	\$2,000.00
		Refund - Street & Verge Bond	
14705	20/02/2023	Adelphi Apparel	\$1,067.44
		Uniform Issue - Community Safety	
14706	20/02/2023	Rates Refund	\$912.29
14707	20/02/2023	Alexander House of Flowers	\$150.00
		Large Mixed Sympathy Arrangement - B & J Treby - Office Of The Mayor	
14708	20/02/2023	Alinta Gas	\$42.45
		Gas Supplies For The City	
14709	20/02/2023	All Australian Safety Pty Ltd	\$445.87
		Prescription Safety Glasses - Assets	
14710	20/02/2023	All The Lights	\$1,760.00
		Pop Up Workshop - Hula Hoop And Ribbon - Place Management	
14711	20/02/2023	Artists Chronicle	\$940.00
		Advertising Services For The City	
14712	20/02/2023	Ascon Survey And Drafting Pty Ltd	\$2,689.50
		Site Survey - Drafting / Office Works - Marangaroo Golf Course	

14713	20/02/2023	Ashmy Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
14714	20/02/2023	Aus Cannon Builders Pty Ltd	\$21,959.00
		Gallery Roof Strengthening Works - WLCC - Assets	
14715	20/02/2023	Australian Airconditioning Services Pty Ltd	\$983.91
		Air Conditioning Services - Pearsall Hocking Community Centre	
14716	20/02/2023	BGC Concrete	\$313.28
		Concrete Mix - Santa Barbara - Engineering	
14717	20/02/2023	Blueprint Homes (WA) Pty Ltd	\$4,164.40
		Refund - Sign Licence - Unable To Assess	
		Refund - Street & Verge Bonds	
14718	20/02/2023	BOC Limited	\$41.12
		Nitrogen E Size - Fleet	
14719	20/02/2023	Bridgestone Australia Limited	\$1,857.09
		Tyre Fitting Services	
14720	20/02/2023	Bridgestone Australia Limited	\$6,867.15
		Tyre Fitting Services	
14721	20/02/2023	Bronwyn Smith	\$2,757.73
		Monthly Allowance - January 2023	
14722	20/02/2023	Bruanne Pty Ltd t/as Sertorio Homes	\$2,000.00
		Refund - Street & Verge Bond	
14723	20/02/2023	Car Care Motor Company Pty Ltd	\$2,145.00
		Vehicle Crossing Subsidy	
14724	20/02/2023	Carrisa Pty Ltd Trading As Domination Homes	\$2,000.00
		Refund - Street & Verge Bond	
14725	20/02/2023	Catherine Chick	\$2,000.00
		Refund - Street & Verge Bond	
14726	20/02/2023	CDM Australia Pty Ltd	\$19,368.80
		Professional Services - ICT	
14727	20/02/2023	City of Stirling	\$5,689.49
		Long Service Leave Recoup - Gaye Boland	
14728	20/02/2023	City of Wanneroo	\$162.00
		Offset Of Rates In Lieu Of Monthly Allowance	
14729	20/02/2023	Clark Equipment Sales Pty Ltd	\$4,168.05
		Vehicle Spare Parts - Fleet	
14730	20/02/2023	Clayton Utz	\$1,908.72
		Legal Fees For The City	
14731	20/02/2023	Rates Refund	\$103.63
14732	20/02/2023	Coates Hire Operations Pty Ltd	\$551.87
		Equipment Hire - Portable Toilet - Moorpark Drive - Assets	
14733	20/02/2023	Community Greenwaste Recycling Pty Ltd	\$7,397.24
		Tipping Of Excess Spoils From Moorpark Drive - Assets	
14734	20/02/2023	Complete Office Supplies Pty Ltd	\$1,601.90
		Stationery Purchases For The City	
14735	20/02/2023	Contra-Flow Pty Ltd	\$9,647.49



		Traffic Management Services For The City	
14736	20/02/2023	Contra-Flow Pty Ltd	\$2,494.16
		Traffic Management Services For The City	
14737	20/02/2023	Cr Brett Treby	\$4,711.09
		Monthly Allowance - January 2023	
14738	20/02/2023	Cr Christopher Baker	\$2,757.73
		Monthly Allowance - January 2023	
14739	20/02/2023	Cr Frank Cvitan	\$2,757.73
		Monthly Allowance - January 2023	
14740	20/02/2023	Cr Glynis Parker	\$2,757.73
		Monthly Allowance - January 2023	
14741	20/02/2023	Cr Helen Berry	\$2,757.73
		Monthly Allowance - January 2023	
14742	20/02/2023	Cr James Rowe	\$2,757.73
		Monthly Allowance - January 2023	
14743	20/02/2023	Cr Jordan Wright	\$2,757.73
		Monthly Allowance - January 2023	
14744	20/02/2023	Cr Natalie Herridge	\$2,757.73
		Monthly Allowance - January 2023	
14745	20/02/2023	Cr Natalie Sangalli	\$2,757.73
		Monthly Allowance - January 2023	
14746	20/02/2023	Cr Paul Miles	\$2,757.73
		Monthly Allowance - January 2023	
14747	20/02/2023	Cr Sonet Coetzee	\$2,757.73
		Monthly Allowance - January 2023	
14748	20/02/2023	Creative Spaces	\$1,091.20
		Supply And Delivery - Audio Hardware	
14749	20/02/2023	Critical Fire Protection & Training Pty Ltd	\$1,166.00
		Install Evacuation Plans - Warradale Park Community Centre	
14750	20/02/2023	CSP Group Pty Ltd	\$1,395.85
		Brushcutter & Blades - Stores	
14751	20/02/2023	Curtin University of Technology	\$594.00
		Advertising - Ink In The Lines Exhibition - Cultural Exhibitions	
14752	20/02/2023	Cutting Edges Equipment Parts Pty Ltd	\$437.05
		Vehicle Spare Parts - Fleet	
14753	20/02/2023	Daimler Trucks Perth	\$364.06
		Vehicle Spare Parts - Fleet	
14754	20/02/2023	Dale Alcock Homes Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
14755	20/02/2023	Data #3 Limited	\$132.00
		Registration - Juiceit 2023 Perth - 1 Attendee - ICT	
14756	20/02/2023	Datacom Systems (AU) Pty Ltd	\$1,268.74
		Cisco Network Switch Management & Smart Net Total Care 1 Year - ICT	
14757	20/02/2023	Department of Transport	\$553.50
		Vehicle Search Fees - Rangers	

14758	20/02/2023	Direct Communications	\$100.10
		Replace N-Type Rack Mount Antenna - Fire Services	
14759	20/02/2023	Double G (WA) Pty Ltd	\$133.61
		Irrigation Alterations - Lake Joondalup Pre-School	
14760	20/02/2023	Dowsing Group Pty Ltd	\$7,519.69
		Drain Cleaning / Sweeping Services For The City	
14761	20/02/2023	Drainflow Services Pty Ltd	\$11,325.06
		Drain Cleaning / Sweeping Services For The City	
14762	20/02/2023	E & MJ Rosher	\$3,096.40
		Vehicle Spare Parts	
14763	20/02/2023	Emerge Associates	\$1,320.00
		Balance Of Contract - Splendid Park Cycling Facility - Assets	
14764	20/02/2023	Emineo Engineering Services	\$897.60
		Maintenance Schedule - Yanchep / Quinns Beach	
14765	20/02/2023	Environmental Industries Pty Ltd	\$43,673.23
		Landscape Maintenance Services For The City	
14766	20/02/2023	Geoff's Tree Service Pty Ltd	\$21,002.30
		Pruning Services For The City	
14767	20/02/2023	Global Marine Enclosures Pty Ltd	\$17,829.38
		Summer Maintenance - Swimming Enclosure - January / February 2023 - Coastal Engineering	
14768	20/02/2023	GPC Asia Pacific Pty Ltd	\$1,476.37
		Vehicle Spare Parts - Fleet	
14769	20/02/2023	Rates Refund	\$412.39
14770	20/02/2023	Green Options Pty Ltd	\$128,519.57
		Golf Course Maintenance - Marangaroo & Carramar - January 2023 - Parks	
14771	20/02/2023	Guardian Doors	\$224.40
		Roller Doors Service - Aquamation	
14772	20/02/2023	Heatley Sales Pty Ltd	\$185.02
		Chain, Hammerlock & Ratchet Binder - Assets	
14773	20/02/2023	Hodge Collard Preston Unit Trust	\$10,439.00
		Architectural Services - Clarkson Youth Centre & Warradale Reserve - Assets	
14774	20/02/2023	Homebuyers Centre	\$6,000.00
		Refund - Street & Verge Bond	
14775	20/02/2023	Hose Right	\$1,278.70
		Vehicle Spare Parts - Fleets	
14776	20/02/2023	HR Publications Pty Ltd	\$1,591.00
		Subscription - HR Daily - People & Culture	
14777	20/02/2023	Ideal Homes Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
14778	20/02/2023	Ideal Homes Pty Ltd	\$4,000.00
		Refund - Street & Verge Bonds	



14779	20/02/2023	Imagesource Digital Solutions	\$3,061.45
		Double Sided Banner & Installation - Merriwa Summer Sideshow	
		Teardrop Flags - YTRAC / Yanchep Community Centre	
		Glass Wrap Banners - Wanneroo Aquamotion Membership - Aquamotion	
		Corflutes - Bookmarkit - Cultural Services	
		Refund - Building Application - Incomplete Application	
		Refund - 2 Building Applications - Rejected	
14780	20/02/2023	Integrity Industrial Pty Ltd	\$14,036.62
		Casual Labour For The City	
14781	20/02/2023	Integrity Industrial Pty Ltd	\$3,153.54
		Casual Labour For The City	
14782	20/02/2023	Integrity Staffing	\$1,726.18
		Casual Labour For The City	
14783	20/02/2023	Intelife Group	\$44,712.60
		Barbecue Maintenance - January 2023 - Parks	
		Slashing & Line Trimming - January 2023 - Conservation	
14784	20/02/2023	Interfire Agencies Pty Ltd	\$4,029.81
		Safety Boots - Emergency Services	
		Seaguard Foam Concentrate - Fire Services	
14785	20/02/2023	Isentia Pty Ltd	\$10,724.99
		Analysis Reports - February 2023 - Communications & Brand	
		Media Services Fee - January / February 2023 - Communications & Brand	
		Qualitative Media Analysis - December 2022 & January 2023 - Communications & Brand	
14786	20/02/2023	J Blackwood & Son Ltd	\$394.51
		PPE / Uniform Issues - Various Employees	
14787	20/02/2023	Jackson McDonald	\$16,530.89
		Legal Fees For The City	
14788	20/02/2023	Joanne Hosken	\$2,000.00
		Refund - Street & Verge Bond	
14789	20/02/2023	Jobfit Health Group Pty Ltd	\$440.00
		Medical Fees For The City	
14790	20/02/2023	JPG Homes Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
14791	20/02/2023	Kerb Direct Kerbing	\$15,458.32
		Install Kerbing - Kingsbridge Boulevard - Assets	
14792	20/02/2023	KIB Homes PL t/a Cedar Homes	\$2,000.00
		Refund - Street & Verge Bond	
14793	20/02/2023	Kleenit	\$401.45
		Graffiti Removal Services For The City	
14794	20/02/2023	Konica Minolta Business Solutions Australia Pty Ltd	\$897.35
		Printer Image Charge - ICT	

14795	20/02/2023	Kwok Leung Lo	\$2,000.00
		Refund - Street & Verge Bond	
14796	20/02/2023	Kyocera Document Solutions	\$2,795.96
		Copy Charges For The City	
14797	20/02/2023	La Vida Aust Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
14798	20/02/2023	Landcare Weed Control	\$23,320.61
		Landscape Maintenance Services For The City	
14799	20/02/2023	Landgate	\$1,405.60
		Land Enquiries For The City	
14800	20/02/2023	Lawn Doctor	\$49,211.14
		Turfing Works For The City	
14801	20/02/2023	Lee Derrick	\$1,000.00
		Refund - Street & Verge Bond	
14802	20/02/2023	Let's All Party	\$13,205.01
		Children Amusements - Merriwa Summer Sideshow	
14803	20/02/2023	LGISWA	\$86,311.50
		Insurance - Workers Compensation Endorsement	
14804	20/02/2023	Louise M Turner	\$100.00
		Dog Registration Refund - Sterilised	
14805	20/02/2023	Lumify Group (formerly DDLS)	\$1,237.50
		Training - Power Bi Fundamentals - 1 Attendee - ICT	
14806	20/02/2023	Main Roads WA	\$99,075.53
		Signs & Linemarking - Marmion Avenue - Assets	
14807	20/02/2023	Manheim Pty Ltd	\$1,319.39
		Towage & Selling Fee - Community Safety	
14808	20/02/2023	Matthew Griessel	\$1,000.00
		Refund - Street & Verge Bond	
14809	20/02/2023	Mayor Linda Aitken	\$11,949.94
		Monthly Allowance - January 2023	
14810	20/02/2023	McLeods	\$21,254.11
		Legal Fees For The City	
14811	20/02/2023	Michael & Margaret Bean	\$1,000.00
		Refund - Street & Verge Bond	
14812	20/02/2023	Mindarie Regional Council	\$160,373.69
		Refuse Disposal Charges For The City	
14813	20/02/2023	Moore Australia (WA) Pty Ltd As Agent	\$7,964.00
		Registration - Management Reporting Workshop, Budget Workshop & Financial Reporting Workshop - Finance	
14814	20/02/2023	Mr Andrew Khalil	\$2,000.00
		Refund - Street & Verge Bond	
14815	20/02/2023	Mr Ian Lawford	\$2,000.00
		Refund - Street & Verge Bond	
14816	20/02/2023	Mr Mark Stritof	\$2,000.00
		Refund - Street & Verge Bond	

14817	20/02/2023	Ms Erin McCosh	\$30.00
		Dog Registration Refund - Sterilised	
14818	20/02/2023	Ms Peng Zhang	\$2,000.00
		Refund - Street & Verge Bond	
14819	20/02/2023	Natural Area Holdings Pty Ltd	\$1,853.83
		Rabbit Cage Trapping - Mindarie - Conservation	
		Weed Control Services - Rufus Park - Parks	
14820	20/02/2023	Nicole Daly	\$2,000.00
		Refund - Street & Verge Bond	
14821	20/02/2023	Novus Autoglass	\$2,904.54
		Replace Windscreen - WN34388 - Fleet	
14822	20/02/2023	OCP Sales - Omnific Enterprises P/L	\$1,125.65
		Two Way Radio Repairs - Aquamation	
14823	20/02/2023	Octagon Lifts Pty Ltd	\$22,673.75
		Payment 5 - Replacement Passenger Lift - Wanneroo Civic Centre	
14824	20/02/2023	Office Cleaning Experts	\$9,661.96
		Cleaning Services For The City	
14825	20/02/2023	On Tap Plumbing & Gas Pty Ltd	\$11,799.33
		Plumbing Maintenance For The City	
14826	20/02/2023	On Tap Plumbing & Gas Pty Ltd	\$1,232.00
		Plumbing Maintenance For The City	
14827	20/02/2023	Otium Planning Group Pty Ltd	\$5,819.00
		Consultancy Services - Clarkson Library	
14828	20/02/2023	OzKidzKartz	\$1,408.00
		Go Kart Hire - Merriwa Summer Sideshow - Events	
14829	20/02/2023	Parker Black & Forrest	\$4,531.21
		Locking Services For The City	
14830	20/02/2023	Parks & Leisure Australia	\$2,200.00
		Registration - 2022 PLAWA State Conference - 1 Attendee	
14831	20/02/2023	Place Score Pty Ltd	\$5,500.00
		2023 Liveability Survey - Strategic & Business Planning	
14832	20/02/2023	Plantrite	\$1,288.79
		15% Progress Claim - Plants For Splendid Park Yanchep New Cycling Facility	
14833	20/02/2023	Poolwerx Mindarie	\$163.50
		Fortnightly Pool Clean - Cooinda Close - Compliance	
14834	20/02/2023	Precision Laser Systems	\$809.70
		Calibrate And Service 2 Pipe Lasers And 2 Spinning Lasers For Drainage Works	
14835	20/02/2023	Prestige Alarms	\$1,247.40
		CCTV / Alarm Works For The City	
14836	20/02/2023	Productive Plastics	\$4,235.00
		Clear Plynth With Holes - Cultural Services	
14837	20/02/2023	Pure Homes Pty Ltd Trading As B1 Homes	\$2,000.00

		Refund - Street & Verge Bond	
14838	20/02/2023	RAC Motoring & Services Pty Ltd	\$104.00
		Call Out - Flat Battery - WN 34159	
14839	20/02/2023	Ralph Beattie Bosworth	\$4,345.00
		Quantity Surveying Consultancy - Warradale Clubrooms Upgrade - Assets	
14840	20/02/2023	Redink Homes Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
14841	20/02/2023	Reinol WA	\$347.60
		Hand Cleaner - Fleet Maintenance	
14842	20/02/2023	Reliable Fencing WA Pty Ltd	\$3,998.44
		Fencing Works For The City	
14843	20/02/2023	Reliable Fencing WA Pty Ltd	\$7,359.04
		Fencing Works For The City	
14844	20/02/2023	Roads 2000	\$697.89
		Asphalt Supplies - Engineering	
14845	20/02/2023	RW Quantity Surveyors	\$770.00
		Quantity Surveying - Two Rocks Beach Accessway - Assets	
14846	20/02/2023	Safety Tactile Pave	\$6,424.00
		Install Tactile Paving - Aldersea Circle & Ashdale Park - Assets	
14847	20/02/2023	Safety World	\$148.50
		Sqwincher Sqweeze Pops - Waste Services	
14848	20/02/2023	Scott Print	\$5,060.36
		Printing - Bulk Green Collection Leaflet - Waste Services	
		Printing - DI Window Envelopes - Corporate Support	
14849	20/02/2023	Seabreeze Landscape Supplies	\$87.00
		White Sand - Parks	
14850	20/02/2023	Sherwood Flooring WA Pty Ltd (NEW)	\$4,089.80
		Refurbish Timber Floors - Hainsworth Recreation Centre - Building Maintenance	
14851	20/02/2023	Shred-X	\$355.81
		Recycle Bins For Corporate Uniforms - Council & Corporate Support	
14852	20/02/2023	Sigma Chemicals	\$1,524.84
		Pool Chemicals & Photometer Tabs - Aquamation	
14853	20/02/2023	Simsai Construction Group Pty Ltd	\$4,000.00
		Refund - Street & Verge Bonds	
14854	20/02/2023	SJ McKee Maintenance Pty Ltd	\$585.00
		Repair Fence - Sanctuary Gardens - Waste Services	
14855	20/02/2023	Slater-Gartrell Sports	\$2,970.00
		Line Marking - Synthetic Cricket Wickets	
14856	20/02/2023	Softfallguys National	\$620.40
		Repair Softfall - Bonvin Park - Parks	
14857	20/02/2023	Sphere Architects	\$14,560.70

		Contract Administration - Montrose Park New Clubroom Architectural Consultancy - Assets	
14858	20/02/2023	<a href="#">SPORTENG</a>	\$17,339.17
		Consultancy Service - Kingsway Regional Sporting Complex - Assets	
14859	20/02/2023	<a href="#">Sports World of WA</a>	\$1,845.80
		Goggles Order - Aquamotion	
14860	20/02/2023	<a href="#">SSB Pty Ltd</a>	\$8,000.00
		Refund - Street & Verge Bond	
14861	20/02/2023	<a href="#">St John Ambulance Western Australia Ltd</a>	\$577.60
		Event Health Services - Australia Day Ceremony	
		First Aid Training - 1 Attendee	
14862	20/02/2023	<a href="#">Statewide Cleaning Supplies Pty Ltd</a>	\$278.71
		Dishwashing Liquid - Stores	
14863	20/02/2023	<a href="#">Stiles Electrical &amp; Communication Services Pty Ltd</a>	\$227.57
		Repair Chain Gate - John Moloney Park - Parks	
14864	20/02/2023	<a href="#">Superior Nominees Pty Ltd</a>	\$15,398.68
		Playground Equipment Works - Various Locations - Assets / Parks	
14865	20/02/2023	<a href="#">Synergy</a>	\$11,717.29
		Power Supplies For The City	
14866	20/02/2023	<a href="#">Synergy</a>	\$627,987.39
		Power Supplies For The City	
14867	20/02/2023	<a href="#">Tamala Park Regional Council</a>	\$51,175.99
		Bond Release - Catalina Stage 16A Clarkson WAPC 155899 - Outstanding Works Complete	
14868	20/02/2023	<a href="#">Tangent Nominees Pty Ltd (Atf The Summit Homes Group Trust)</a>	\$987.68
		Refund - Development Application - Cancelled	
14869	20/02/2023	<a href="#">Terry White</a>	\$2,000.00
		Refund - Street & Verge Bond	
14870	20/02/2023	<a href="#">The Perth Mint</a>	\$2,513.50
		500 2023 Australian Citizenship Coins - Events	
14871	20/02/2023	<a href="#">The Royal Life Saving Society Australia</a>	\$22,383.90
		Home Pool Barrier Assessments - January 2023 - Compliance	
14872	20/02/2023	<a href="#">The Trustee for New Dealership Trust</a>	\$339.00
		Replacement Key Order & Coding - Fleet	
14873	20/02/2023	<a href="#">Thien Hong</a>	\$289.00
		Hire Fee Refund	
14874	20/02/2023	<a href="#">TJ Depiazzi &amp; Sons</a>	\$53,087.21
		Pine Bark Mulch - Anthony Waring - Parks	
14875	20/02/2023	<a href="#">Totally Workwear Joondalup</a>	\$152.90
		Ladies Boots - Planning Services Employee	
14876	20/02/2023	<a href="#">Training Services Australia</a>	\$4,510.00
		Registration - Health & Safety Representatives - Various Dates & Employees - People & Culture	

14877	20/02/2023	Triton Electrical Contractors Pty Ltd	\$12,342.00
		Irrigation Electrical Works - Various Locations - Parks	
14878	20/02/2023	Trophy Shop Australia	\$1,953.28
		Name Badges - Various Employees	
		Prizes - Kingsway Indoor Stadium	
14879	20/02/2023	Truck Centre WA Pty Ltd	\$16,078.35
		Vehicle Spare Parts - Stores	
14880	20/02/2023	Tutaki Unit Trust	\$1,390.00
		Marquee Hire - Carramar Sunset Sound - Events	
14881	20/02/2023	United Fasteners WA Pty Ltd	\$75.44
		Vehicle Spare Parts - Fleet	
14882	20/02/2023	Wanneroo Districts Rugby Union Club	\$1,000.00
		Participation Funding - 5 Participants - U16 Touring Squad & U19 Touring Squad - National Rugby Union Championships - 09-14.10.2022 - ACT & Victoria	
14883	20/02/2023	Wanneroo Electric	\$4,772.24
		Electrical Maintenance For The City	
14884	20/02/2023	Wanneroo Fire Support Brigade	\$49.97
		Reimbursement - 15A Cord For Canteen Trailer - Fire Services	
14885	20/02/2023	Water Corporation	\$11,012.51
		Water Supplies For The City	
14886	20/02/2023	Water Quality Solutions	\$6,399.88
		Biostim Lake Treatment Products - Parks	
14887	20/02/2023	Western Australian Local Government Association	\$1,262.00
		Registration - Breakfast With Heads Of Agencies - 03.10.2022 - Attendees - D Simms & Mayor L Aitken	
		Membership Fee 2022 / 2023 - Growth Alliance Perth And Peel	
		Registration - Urban Forest Conference - 3 Attendees - Planning & Sustainability	
		Short Course Booking - Introduction To Waste Management 10.02.2023 - 1 Attendee	
14888	20/02/2023	Western Irrigation Pty Ltd	\$4,331.80
		Irrigation Parts - Parks	
14889	20/02/2023	Westside BMX Club Inc	\$400.00
		Participation Funding - 2022 Auscycling BMX Racing National Championships - 2 Participants - Tasmania - 24 - 26.11.2022	
14890	20/02/2023	Work Clobber	\$698.90
		PPE - Fleet / Parks	
14891	20/02/2023	Workpower Incorporated	\$13,113.32
		Landscape Maintenance Services For The City	
14892	20/02/2023	Zetta Pty Ltd	\$114,174.98
		Managed Services Fee - Draas Management - Year 4 & 5 - ICT	



14893	21/02/2023	Ms L Lam	\$790.00
		Reimbursement - Professional Membership	
14894	21/02/2023	Mr P Bracone	\$13.63
		Reimbursement - Parking Fees	
14895	21/02/2023	Mr S Bergqvist	\$104.00
		Reimbursement - Miscellaneous Items For Kingsway	
14924	22/02/2023	Ms M Smith	\$87.00
		Reimbursement - 2 Working With Children Checks	
14925	22/02/2023	Cr Jacqueline Huntley	\$2,595.73
		Monthly Allowance - January 2023	
14926	24/02/2023	Ngany Wirrin	\$1,500.00
		Consulting Fee Expenses - Cover Art For Reconciliation Action Plan 2023 - 2025 - Community Development	
14927	28/02/2022	Western Australian Treasury Corporation	\$967,266.95
		Loan Interest Payment - Finance	
		<b>Total EFT Payments</b>	<b>\$12,767,614.31</b>
<b>CREDIT CARD RECONCILIATIONS</b>			
27	17/02/2023	CBA Corporate Card	
		Mark Dickson	
27-01		Humanitix - WA Feral Cat Symposium	\$359.25
		Noelene Jennings	
27-02		Business New Pty Ltd - Subscription - Group Use - CEO, Advocacy & Economic Development & Corporate Strategy & Performance	\$2,475.00
27-03		Mailchimp - Subscription - November 2022	\$16.55
27-04		Morciano Pizza - Catering - Quarterly Leadership Meeting	\$130.00
		Daniel Simms	
27-05		ACT Cabs - Cab Charge - ALGA Conference Canberra June 2022 & NGAA Conference & Meetings With MPs Canberra 28.11.2022 - Deputy Mayor Cr Treby & CEO	\$81.80
27-06		Aerial CG - Cab Charge - NGAA Conference and Meetings With MPs Canberra 27.11.2022 - Deputy Mayor Cr Treby & CEO - Restaurant to Hotel	\$31.19
27-07		Akiba - Conference Dinner Canberra - Combined With City of Joondalup	\$702.00
27-08		Australian Local Government Association - Registration - ALGA NGA Congress June 2022	\$989.00
27-09		Belluci S Manuka - Dinner - NGAA Conference & Meetings With MPs Canberra 27.11.2022 Tracey Roberts MP, Deputy Mayor Cr Treby & CEO	\$269.50

27-10		Business Limousines - Transport - Airport To Hotel ALGA Conference - Canberra 2022	\$84.80
27-11		Business Limousines - Transport - Airport to Hotel & Restaurant - NGAA Conference & Meetings With MPs Canberra - 27.11.2022 - Deputy Mayor Cr Treby & CEO	\$111.30
27-12		Cabbiexpress - Taxi - CEO, Mayor & Manager Economic Development - Sydney Airport To Hotel 12.10.2022 - NEDC Conference	\$99.54
27-13		Deco Hotel OPI - Accommodation - Cr Treby & CEO Daniel Simms - NGAA Conference and Meetings With MPs Canberra 27 - 29.11.2022	\$756.70
27-14		Dept Of Parliament - Beverages & Lunch - NGAA Conference & Meetings with MPs Canberra 28 & 29.11.2022 - Deputy Mayor Cr Treby & CEO	\$43.40
27-15		Dome Banksia Grove - Business Hospitality - CEO Meeting With Cr Huntley & Cr Miles 04.04.2022	\$17.30
27-16		Hyatt Promenade - Breakfast - NGAA Conference & Meetings with MPs Canberra 29.11.2022 - Deputy Mayor Cr Treby & CEO	\$83.50
27-17		Hyatt Tea Lounge - Dinner - NGAA Conference & Meetings With MPs Canberra 28.11.2022 - Deputy Mayor Cr Treby & CEO	\$93.00
27-18		Indian Ocean Brewing - Business Hospitality - Dinner - Mayor Aitken, Daniel Simms & Debbie Terelinck (Following Mambakoort Mindarie Event) 09.09.2022	\$119.00
27-19		IPAA - Registration - IPAA WA Forum 28.04.2022 - Attendee Manager Council & Corporate Support	\$545.00
27-20		Kimpton Margot Sydney - Breakfasts - NEDC Conference 13 - 15.10.2022 - CEO Reimbursing City For Breakfast For Mrs Simms	\$152.76
27-21		Kimpton Margot Sydney - Dinner - NEDC Conference 12.10.2022 - CEO, Mayor & Manager Economic Development	\$260.00
27-22		Kimpton Margot Sydney - Hotel Sundry Expenses - Mayor Aitken - Mayor Is Reimbursing The City	\$21.32
27-23		L & H Family Investments - Business Hospitality - Meeting With John Quigley MLA - CEO & Debbie Terelinck	\$100.10
27-24		Live Taxi Australia - Taxi - CEO & Mayor - Home To Perth Airport 12.10.2022 - NEDC Conference	\$94.91
27-25		Luxury Escapes - Accommodation - ALGA NGA Congress June 2022	\$161.94
27-26		Playing Fields Café - Breakfast - Conference - June 2022, CEO, DCSP & Deputy Mayor	\$103.30



27-27		Portofinos - Business Hospitality - CEO Meeting With Cr Sangalli 11.04.2022	\$49.00
27-28		Qantas Airways Limited - Air Fare - CEO & Cr Treby - NGAA Conference / Meeting Federal MPs - 27 - 29.11.2022	\$3,111.98
27-29		Qantas Airways Limited - Air Fares - National Economic Development Conference	\$1,768.46
27-30		Qantas Airways Limited - Travel - Air Fares - ALGA NGA Congress June 2022	\$240.19
27-31		Revenant Coffee Company - Business Hospitality - CEO and DCP Meeting With Cr Herridge To Discuss Southern Suburbs Library 11.03.2022	\$15.00
27-32		Revenant Coffee Company - Business Hospitality - CEO Meeting with Cr Wright 05.04.2022	\$9.50
27-33		Rossini At The Quay - Dinner NEDC Conference 14.10.2022 CEO & Mayor	\$79.68
27-34		State Library - Parking Fees	\$20.20
27-35		The Association Specialists - Registration & Accommodation - National Economic Development Conference, Sydney, NSW - 12 - 14.10.2022	\$2,495.00
27-36		The Beach House - Business Hospitality - Meeting 07.05.2022 - Cycling Announcement - Daniel Simms & Cr Treby	\$22.00
27-37		The Camfield Bar - Hospitality WALGA Convention 03.10.2022 - CEO, Mayor Aitken, Cr Wright, Cr Nguyen	\$37.05
27-38		The House Caffe - Working Lunch Meeting Girrawheen Hub Master Plan - Cr Rowe, Daniel Simms & Debbie Terelinck	\$52.90
27-39		Trybooking LGIS - Registration LGIS Breakfast - Emergency Response - 06.09.2022	\$66.50
27-40		Uber - Transport - NGAA Conference and Meetings With MPs Canberra - Parliament House to Airport 29.11.2022	\$33.16
27-41		Union Kitchen - Business Hospitality - CEO meeting With Cr Berry 05.04.2022	\$10.09
27-42		Union Kitchen - Business Hospitality - Harry Trandos, Daniel Simms & Noelene Jennings - Discuss Olympic Kingsway Soccer Club 25.08.2022	\$17.66
27-43		VHG Canberra - DCSP & CR Wright Accommodation June 2022 ALGA Canberra	\$2,199.00
27-44		WA Local Government Association - Registration - WALGA Convention - 03.10.2022	\$725.00
		Harminster Singh	
27-45		Western Power - Application Fees	\$997.82

27-46		Waste Management - Waste Management & Resource Recovery Association Of Australia Renewal	\$1,817.32
		Deborah Terelinck	
27-47		Officeworks - Office Consumables	\$99.00
		<b>Total - CBA</b>	<b>\$21,768.67</b>
28	17/02/2023	NAB Corporate Card	
		Advocacy & Economic Development	
28-1		Annual Credit Card Fee - Paid Monthly	\$5.00
		Building Maintenance	
28-2		7-Eleven - Gas Bottle Swap	\$32.00
28-3		Alspect - Door Stop	\$59.73
28-4		Annual Credit Card Fee - Paid Monthly	\$65.00
28-5		Barnetts Architectural Hardware - Hardware Purchase	\$476.09
28-6		Bunnings - Hardware Purchases	\$3,103.92
28-7		CSR Gyprock - Plasterboard	\$1,298.60
28-8		Metro Hardware Pty Ltd - Hardware Purchases	\$21.50
28-9		Northern Lawnmowers - Safety Chaps	\$223.50
28-10		Officeworks - Stationery Items	\$64.88
28-11		Pattos Paint Shop - Paint Supplies	\$217.74
28-12		Statewide Cleaning Supplies - Hand Towel Dispenser	\$457.84
28-13		Super Cheap Auto - Fibreglass Filler	\$39.99
28-14		Valspar - Paint Supplies	\$1,117.58
28-15		Woolworths - Screen	\$32.00
28-16		Work Clobber - Safety Boots	\$193.50
		Community & Place - Curatorial Services	
28-17		Annual Credit Card Fee - Paid Monthly	\$60.00
28-18		Bunnings - Polish, Vacuum Cleaner & Pest Traps	\$259.97
28-19		Campaignmonitor - Subscription	\$1,244.45
28-20		Coles - Disinfectant Wipes	\$51.00
28-21		Facebook - Advertising Services	\$1,461.61
28-22		Freshworks Inc - Subscription - Content Management System	\$403.52
28-23		IPAA - Training - Communications & Brand	\$599.50
28-24		Orbit Fitness - Acrylic Stand Weights	\$33.00
28-25		Reconyx - Covert Camera SIM	\$30.34
28-26		Typeform - Subscription	\$88.24
28-27		Yumpu Publishing - Digital Publishing Tool	\$37.32
		Community & Place - Events	
28-28		Amazon - General Materials - Events Equipment	\$341.95

28-29		Annual Credit Card Fee - Paid Monthly	\$20.00
28-30		Baolicious Truck - Catering For Contractors - Telethon event	\$32.48
28-31		Bunnings - Equipment - Community Events	\$503.56
28-32		Butterdream Baking - Catering For Contractors - Carramar Sunset Sounds Event	\$40.00
28-33		Coles - Catering - Community Events & Staff Christmas Party	\$697.08
28-34		Directshop Pty Ltd - Events Materials - Wanneroo Festival	\$56.85
28-35		Dominos - Catering For Contractors - Carramar Sunset Sounds	\$81.99
28-36		Etsy - Materials - Wanneroo Festival	\$14.82
28-37		Fibo 4 Pty Ltd - Catering - Christmas Fiesta	\$135.00
28-38		HA Hire Pty Ltd - Event Materials - Pioneers Lunch	\$11.00
28-39		Halloweencostumes.com.au - Event Materials - Wanneroo Festival	\$123.98
28-40		JDS Food Trucks - Catering Expenses - Wanneroo Show	\$131.05
28-41		Kmart - Materials - Community Events	\$249.50
28-42		Mister Christmas - Materials - Wanneroo Festival	\$657.00
28-43		Modern Teaching Aids - Event Materials	\$145.09
28-44		Moon & Star Events - Equipment Hire - Wanneroo Festival	\$750.00
28-45		NV Croissants - Catering - Wanneroo Show	\$78.00
28-46		Officeworks - Materials - Community Events	\$307.96
28-47		Party Savers - Materials - Christmas Fiesta Event	\$100.20
28-48		Paul A Bunting Smash - Materials - Australia Day Citizenship Ceremony	\$100.00
28-49		Paypal - Events Materials - Wanneroo Festival	\$471.74
28-50		Pop Magic - Equipment Hire - Christmas Fiesta	\$357.50
28-51		She Wear - Uniform Expenses	\$457.95
28-52		SP Crescendo Music - Materials - Wanneroo Festival	\$224.95
28-53		Spud Shed - Materials - Wanneroo Festival	\$52.40
28-54		Tanks For Hire - Equipment Hire - Community Event	\$797.50
28-55		Team Wanneroo Pizza - Catering Wanneroo Festival	\$73.00
28-56		The Fire Truck - Catering For Contractors - Telethon Event	\$54.00
28-57		Wanewadv - Advertising - Pioneer	\$93.85
28-58		Wanneroo Deli - Event Materials - Heritage Library / Volunteers Dinner	\$4.95
28-59		Woolworths - Catering Items - Community Events	\$261.65
		<b>Council &amp; Corporate Support - Hospitality</b>	
28-60		Aldi - Catering Items - Inhouse Catering Request	\$28.22

28-61		Aldi - Juice - Christmas Carols - Girrawheen Library	\$66.68
28-62		Annual Credit Card Fee - Paid Monthly	\$10.00
28-63		Coles - Catering Items - Councillors Induction 12.01.2023	\$15.98
28-64		Coles - Catering Items - Inhouse Catering Request	\$204.42
28-65		Kmart - Catering Items - Inhouse Catering Request	\$35.00
28-66		MPM Marketing Service - Cup Dispenser - Water Fountains	\$264.88
28-67		Wanneroo Bakery - Catering Items - Councillors Induction 12.01.2023	\$66.58
		Customer & Information Services	
28-68		Annual Credit Card Fee - Paid Monthly	\$5.00
28-69		Digicert Inc - Standard SSL - myaccount-wanneroo.wa.gov.au	\$748.71
28-70		Gethomesafe - Subscription - January 2023	\$453.02
28-71		Google Cloud - Subscription - December 2022	\$67.07
28-72		Paypal - Subscription - Canva - Economic Development	\$164.99
28-73		Paypal - Subscription - Zoom	\$769.73
28-74		SurveyMonkeyCore - Subscription - Customer Relations	\$384.00
		Engineering Maintenance	
28-75		Bunnings - Hardware Purchases	\$173.60
28-76		Annual Credit Card Fee - Paid Monthly	\$5.00
		Fleet Maintenance	
28-77		Annual Credit Card Fee - Paid Monthly	\$10.00
28-78		Australian Refrigeration Council - Permit Renewal - 2 Employees	\$489.00
28-79		BAR Group Pty Ltd - DET Jumbo Foam	\$264.00
28-80		Coles Express - Diesel Fuel 211.64 LT - Waste truck	\$429.42
28-81		JAS Oceania Pty Ltd - Voltage Reduces	\$252.56
28-82		L & T Venables Pty Ltd - Vehicle Spare Parts	\$17.99
28-83		Major Motors - Vehicle Spare Parts	\$408.48
28-84		NAPA Australia - Vehicle Spare Parts	\$110.00
28-85		The Rigging She - Vehicle Spare Parts	\$385.00
28-86		Trailer Parts - Vehicle Spare Parts	\$30.45
		Heritage Education	
28-87		ED Resources Pty Ltd - Playspace Materials - Museum	\$276.73
28-88		Mattys Toys - Playspace Materials - Museum	\$336.63
28-89		Annual Credit Card Fee - Paid Monthly	\$5.00
28-90		Bookwhen - Subscription - Booking System	\$39.00
		Kingsway Indoor Stadium	

28-91		Annual Credit Card Fee - Paid Monthly	\$10.00
28-92		Facebook - Advertising Services	\$13.05
		<b>Library Services</b>	
28-93		Amazon - Book Stock	\$17.67
28-94		Amazon - Repatriation Website	\$56.47
28-95		Amazon Marketplace - Book Stock	\$34.97
28-96		Annual Credit Card Fee - Paid Monthly	\$25.00
28-97		Booktopia Pty Ltd - Book Stock	\$145.60
28-98		Coles - Project Materials	\$50.00
28-99		Dymocks - Book Stock	\$109.95
28-100		Fiske Enterprises Pty Ltd - Project Materials	\$1,826.00
28-101		News Limited - Newspaper Subscription	\$80.00
28-102		OTA/API - Disputed Transaction	\$367.98
28-103		Post Wanneroo Post SWA - Postage Charges	\$10.99
28-104		Spotlight - Craft Supplies - Workshop Clarkson Library	\$49.50
28-105		WANEWSBIT - Newspaper Subscription	\$288.00
28-106		wwc-communities - Working With Children Checks	\$174.00
		<b>Parks &amp; Conservation Management</b>	
28-107		Anaconda - Duffle Bags	\$349.90
28-108		Annual Credit Card Fees - Paid Monthly	\$30.00
28-109		Bunnings - Hardware Purchases	\$280.19
28-110		Global Synthetics Pty Ltd - Silk Curtin - Capture Liquids On Lake From Fire Extinguisher	\$1,456.14
28-111		Lindan Pty Ltd - Hydrolyte Icy-poles & PPE Issues	\$273.90
28-112		Nutrien Ag Solutions - Herbicide, Fencing Supplies & Gate Fittings	\$199.80
28-113		Paypal - Training - QTRA Course - 1 Attendee	\$970.00
28-114		Sprayline Spraying Equipment - Spare Parts For Sprayers	\$813.07
28-115		Stihl Shop Malaga - Face Guards & Chainsaw Files	\$210.00
28-116		The Good Guys - Freezer For Hydrolyte Icy-poles	\$705.00
28-117		Waldecks - Trees	\$74.94
28-118		Work Clobber - Uniform Issue	\$443.70
		<b>People &amp; Culture</b>	
28-119		Australian Safety Sign - No Entry Signs	\$93.80
28-120		Kmart - Gift Cards - Reward And Recognition	\$400.00
28-121		Annual Credit Card Fee - Paid Monthly	\$5.00
28-122		Ebay - Automated External Defibrillator Stickers	\$19.16
		<b>Property Services</b>	
28-123		Annual Credit Card Fee - Paid Monthly	\$5.00
28-124		Asic - Company Search	\$18.00

		Surveys	
28-125		Bunnings - Hardware Purchases	\$8.95
28-126		Annual Credit Card Fee - Paid Monthly	\$5.00
28-127		Microsoft - Subscription - Cloud Storage	\$3.00
		Tree & Conservation Maintenance	
28-128		Annual Credit Card Fee - Paid Monthly	\$5.00
28-129		Bunnings - Hardware Purchases	\$65.84
28-130		Sydney Tools Pty Ltd - Allen Keys	\$25.00
28-131		Trybooking - Tickets - WA Feral Cat Symposium 2 13.02.2023	\$359.25
28-132		Wetlandscentral - Registration - WA Wetlands Conference 01 - 03.02.2023	\$465.00
		Wanneroo Aquamotion	
28-133		Officeworks - Craft Materials	\$34.90
28-134		Annual Credit Card Fee - Paid Monthly	\$10.00
28-135		Aquamotion - CoW Safety Poster Competition Prizes	\$454.00
28-136		Bunnings - Power Block - Inflatable	\$79.00
28-137		Campaignmonitor - Subscription Fees	\$141.90
28-138		Chemist Warehouse - Swim Nappies - Resale	\$11.99
28-139		Coles - Playdough - Creche & Sunscreen - Open Day	\$24.40
28-140		Facebook - Advertising Expenses	\$116.86
28-141		Kmart - Laminating Pouches	\$15.00
28-142		Kmart - Materials - Family Fun Day	\$9.00
28-143		Kmart - Open Day Supplies And Pool Noodles For Resale	\$50.50
28-144		Kmart - Pool Noodles - Resale	\$278.50
28-145		Kmart - Retention Promotion Prize - Hamper Item	\$30.00
28-146		Post Wanneroo Post SWA - Working With Children Check	\$87.00
28-147		RLSSWA - Bronze Medallion Award Fee	\$99.00
28-148		Twilio Sendgrid - Email Credits	\$172.76
		Waste Services	
28-149		Annual Credit Card Fee - Paid Monthly	\$60.00
28-150		Corporate Retirement Gift as per the City's Payment to employees in addition to a contract or award Policy.	\$500.00
		Youth Services	
28-151		7-Eleven - Ice - Program Activities	\$18.00
28-152		Annual Credit Card Fee - Paid Monthly	\$25.00
28-153		Autopro Wanneroo - Hitch Pin - Outreach Trailer	\$39.98
28-154		Coles - Catering - Program Activities	\$968.62
28-155		Dominos - Catering Items - Program Activities	\$114.97
28-156		Kmart - Materials - Program Activities	\$323.45



28-157		Liberty Wanneroo - Ice - Program Activities	\$11.00
28-158		Party Plus Joondalup - Equipment Hire - Program Activities	\$360.00
28-159		Puma Energy - Ice - Program Activities	\$10.00
28-160		Rebel Joondalup - Golf Game & Ramp Shot Game	\$99.98
28-161		Red Dot Stores - Materials - Program Activities	\$151.92
28-162		Spud Shed - Catering Items - Program Activities	\$149.16
28-163		Super Cheap Auto - Trailer Coupling Lock	\$81.98
28-164		Team Wanneroo Pizza - Catering Items	\$90.96
28-165		The Good Guys - TV - Outreach Trailer	\$395.00
28-166		The Good Twisted Potatoes - Catering Items - Program Activities	\$23.00
28-167		Woolworths - Catering - Program Activities	\$49.74
28-168		Zest Ice Cream - Catering - Program Activities	\$200.00
		<b>Total - NAB</b>	<b>\$41,453.35</b>
		<b>Total Credit Card Payments</b>	<b>\$63,222.02</b>
<b>JOURNALS</b>			
		FA2023-500 Fines Enforcement Registry - Lodgement Fees January 2023	\$3,645.00
		FA2023-541 Corporate Credit Card January / February Reclass GL	-\$31,524.08
		FA2023-549 Returned Creditor Reject Fees February 2023	\$12.50
		FA2023-550 Fines Enforcement Registry - Lodgement fees February 2023	\$4,293.00
		<b>Total</b>	<b>-\$23,573.58</b>
<b>TOWN PLANNING SCHEME</b>			
		Cell 5	
		Steven and Sam John Filippou - Return Developer Balance	\$866.88
		Cell 9	
		Ecoscape - Credit Note 0754	-\$1,020.00
		<b>Total</b>	<b>-\$153.12</b>
<b>General Fund Bank Account</b>			
		<b>Payroll Payments - February 2022</b>	
		07.02.2023	\$16,811.46
		07.02.2023	\$18,582.38
		07.02.2023	\$1,915,568.20
		21.02.2023	\$42,311.78
		21.02.2023	\$19,903.20
		21.02.2023	\$2,458.40

		21.02.2023	\$1,915,457.70
		<b>Total</b>	<b>\$3,931,093.12</b>
		<b>Total Muni Recoup</b>	<b>\$12,909,352.72</b>
		<b>Direct Payments Total (Includes Payroll &amp; Advance Recoup)</b>	<b>\$16,840,445.84</b>

At the close of February 2023 outstanding creditors amounted to \$11,940,370.01.

## Consultation

Nil

## Comment

The list of payment (cheques and electronic transfers) and the end of month total of outstanding creditors for the month of February 2023 is presented to the Council for information and recording in the minutes of the meeting, as required by the Local Government (Financial Management) Regulations 1996.

## Statutory Compliance

*Regulation 13(1) of the Local Government (Financial Management) Regulations 1996* requires a local government to list the accounts paid each month and total all outstanding creditors at the month end and present such information to the Council at its next Ordinary Meeting after each preparation. A further requirement of this Section is that the prepared list must be recorded in the minutes of the Council meeting.

## Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

*7 ~ A well governed and managed City that makes informed decisions, provides strong community leadership and valued customer focused services*

*7.2 - Responsibly and ethically managed*

## Risk Appetite Statement

In pursuit of strategic objective goal 7, we will accept a Medium level of risk as the City balances the capacity of the community to fund services through robust cost-benefit analysis and pursues evidence-based decision making to be effective stewards of the Council and City for future generations.

## Risk Management Considerations

“There are no existing Strategic or Corporate risks within the City's existing risk registers which relate to the issues contained in this report.”

## Policy Implications

Nil



## **Financial Implications**

Nil

## **Voting Requirements**

Simple Majority

## **Recommendation**

**That, in accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, Council RECEIVES the list of payments drawn for the month of February 2023, as detailed in this report.**

*Attachments: Nil*

## **Chief Executive Office**

### **Office of the CEO Reports**

#### **CE01-04/23     Central-West Ward Vacancy**

---

File Ref: 14553V014 – 23/122830  
Responsible Officer: Acting CEO  
Attachments: 2

### **Issue**

To consider options to address the extraordinary Council office vacancy in the Central-West Ward as a result of the resignation of Councillor Natalie Sangalli.

### **Background**

On 3 April 2023, the Chief Executive Officer received correspondence from Councillor Natalie Sangalli advising of her resignation from Council effective from 3 April 2023.

### **Detail**

In accordance with Section 4.8 and 4.17 of the *Local Government Act 1995 (Act)* the Council may consider the following options in respect of the vacant office:

1. Allow the vacant Councillor office to remain unfilled (with approval from the Electoral Commissioner) until the next Ordinary Local Government Elections in October 2023; or
2. Conduct an extraordinary election to fill the vacant office, noting the vacant office is due for election at the next Ordinary Local Government Election in October 2023.

If Council decides to defer filling the vacant Councillor office to the next Ordinary Election in October 2023, the approval of the Electoral Commissioner is required, and Council will be required to resolve to allow the Councillor office to remain vacant.

### **Consultation**

Administration has held preliminary discussion with the WAEC to clarify options available and to seek the Electoral Commissioner's agreement to either:

1. Allow the vacant office to remain unfilled until the next ordinary local government elections in October 2023; or
2. Conduct an extraordinary election to fill the vacant office;

depending on the Council's decision.

### **Comment**

The number of electors for the Central-West Ward as at October 2021 elections was 18,214.

In considering whether to hold an election to fill the vacant Councillor office, Council will need to balance consideration of the expense and resourcing associated with conducting an extraordinary election, whilst ensuring Central-West Ward constituents are adequately represented.

If the option to fill the vacancy is decided, the successful candidate would be elected for a term that would expire in October 2023 (being the expiring of the term for which the vacancy has arisen).

It should be noted that if the option to leave the office vacant is decided, for the purpose of voting requirements (such as absolute majority decisions), the number of Council Members on Council is deemed to remain at 15 Council Members.

The Electoral Commissioner has agreed to allow the Council office to remain vacant. However, should Council decide to fill the vacancy, the Electoral Commissioner has also agreed to be responsible for the conduct of an extraordinary election. This agreement is subject to the the City of Wanneroo confirming that it wishes to have the election undertaken by the WAEC as a postal election, see **Attachment 1**. The election timetable is provided at **Attachment 2**.

## **Statutory Compliance**

### **4.6. Election day for ordinary elections**

*Any poll needed for an ordinary election is to be held on the day on which the previous term of office referred to in section 4.4(1) ends.*

### **"4.17. Cases in which vacant offices can remain unfilled**

(2) *If a member's office becomes vacant under section 2.32 —*

- (a) *after the third Saturday in January in the election year in which the term of the office would have ended under the Table to section 2.28; but*
- (b) *before the third Saturday in July in that election year, the council may, with the approval of the Electoral Commissioner, allow the vacancy to remain unfilled and, in that case, the term of the member who held the office is to be regarded in section 4.6 as ending on the day on which it would have ended if the vacancy had not occurred.*

## **Strategic Implications**

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

*7 ~ A well governed and managed City that makes informed decisions, provides strong community leadership and valued customer focused services*

*7.2 - Responsibly and ethically managed*

## **Risk Appetite Statement**

In pursuit of strategic objective goal 7, we will accept a Medium level of risk as the City balances the capacity of the community to fund services through robust cost-benefit analysis and pursues evidence-based decision making to be effective stewards of the Council and City for future generations.

## **Risk Management Considerations**

There are no existing Strategic or Corporate risks within the City's existing risk registers which relate to the issues contained in this report.

## Policy Implications

Nil

## Financial Implications

The costs associated with conducting an extraordinary election for the Central-West Ward are estimated to be in the region of \$54,000 including GST which has been based on the following assumptions:-

- 18,800 electors;
- response rate of approximately 25%;
- appointment of a local Returning Officer and
- count to be conducted in Wanneroo.

Costs not incorporated in this estimate include:

- non-statutory advertising (i.e. additional advertisements in community newspapers and promotional advertising);
- any legal expenses other than those that are determined to be borne by the Western Australian Electoral Commission in a Court of Disputed Returns; and
- one local government staff member to work in the polling place on election day.

There is currently no provision in the budget to accommodate the expense of an extraordinary election for Central-West Ward and funds would need to be identified in the City's current and future operating budget.

## Voting Requirements

Simple Majority

## Recommendation

That Council:

1. **NOTE the extraordinary vacancy that has arisen due to the resignation of Councillor Natalie Sangalli effective from 3 April 2023;**
2. **NOTE that the Electoral Commissioner has under section 4.17(2) of the *Local Government Act 1995* provided approval to allow the City of Wanneroo to defer filling the vacancy in the Central-West Ward until the Ordinary Local Government Elections in October 2023; and**
3. **DEFER filling the vacant office of Central-West Ward Councillor until the day on which that office would have ended if the vacancy had not occurred in accordance with Section 4.6 of the *Local Government Act 1995*.**

Attachments:

- |                     |   |           |
|---------------------|---|-----------|
| 1 <a href="#">↓</a> | Attachment 1 - WAEC letter to CEO, City of Wanneroo - Extraordinary Election to replace Cr Sangalli | 23/125703 |
| 2 <a href="#">↓</a> | Attachment 2 - City of Wanneroo Postal timeline   | 23/125706 |



WESTERN AUSTRALIAN  
Electoral Commission

LGE 282

Mr Daniel Simms  
Chief Executive Officer  
City of Wanneroo  
Locked Bag 1  
WANNEROO WA 6946

Dear Mr Simms

### **Councillor vacancy**

I refer to your letter dated 4 April 2023 advising of the resignation of Councillor Sangalli effective immediately creating a vacancy in the Central West Ward. In your letter you state that Council may be looking at the two options of either allowing the vacancy to remain unfilled until the 2023 Local Government Ordinary Election or conducting an extraordinary election for the Central West Ward to fill the vacancy as a postal election.

If council wishes to have the vacancy remain unfilled, approval is given under section 4.17(2) of the *Local Government Act 1995* to defer filling this vacancy until the next ordinary local government elections.

The estimated cost to conduct the extraordinary election would be \$54,000 including GST which has been based on the following assumptions:

- 18,800 electors;
- response rate of approximately 25%;
- appointment of a local Returning Officer and
- count to be conducted in Wanneroo.

Costs not incorporated in this estimate include:

- non-statutory advertising (i.e. additional advertisements in community newspapers and promotional advertising);
- any legal expenses other than those that are determined to be borne by the Western Australian Electoral Commission in a Court of Disputed Returns; and
- one local government staff member to work in the polling place on election day.

182205

The Commission is required by the *Local Government Act 1995* to conduct local government elections on a full cost recovery basis. Please note that this is an estimate only and may vary depending on a range of factors including the cost of materials or number of replies received. The basis for our charges is all materials at cost and a margin on staff time only.

In accordance with section 4.20(4) of the *Local Government Act 1995*, I agree to be responsible for the conduct of the extraordinary election for the City of Wanneroo if required.

If the City of Wanneroo wishes to have the election conducted as a postal election, Council will now need to pass the following two motions by absolute majority:

1. declare, in accordance with section 4.20(4) of the *Local Government Act 1995*, the Electoral Commissioner to be responsible for the conduct of the extraordinary election; and
2. decide, in accordance with section 4.61(2) of the *Local Government Act 1995* that the method of conducting the extraordinary election will be as a postal election.

If an extraordinary election is to be conducted, under Section 4.9 of *Local Government Act 1995*, the election date will need to be decided and fixed by either the mayor in writing or council at a meeting within one month of the vacancy occurring.

I have enclosed an election schedule for an election date of Friday 7 July 2023 which is the earliest date an extraordinary election could be conducted.

If you have any further queries please contact Phil Richards Manager Election Events on 9214 0443.

Yours sincerely



Courtney Barron  
**ACTING ELECTORAL COMMISSIONER**

5 April 2023

Enc.



WESTERN AUSTRALIAN  
Electoral Commission

## ELECTION TIMETABLE

### City of Wanneroo Extraordinary Election

Days to Polling Day	Local Government Act	References to Act/Regs	Day	Date
80	Last day for agreement of Electoral Commissioner to conduct postal election.	LGA 4.20 (2)(3)(4)	Tue	18/04/2023
80	A decision made to conduct the election as a postal election cannot be rescinded after the 80th day.	LGA 4.61(5)	Tue	18/04/2023
70	Electoral Commissioner to appoint a person to be the Returning Officer of the Local Government for the election.	LGA 4.20 (4)	Fri	28/04/2023
70	Between the 70th/56th day the CEO is to give Statewide public notice of the time and date of close of enrolments.	LGA 4.39(2)	Fri	28/04/2023
to	<b>Preferred date Wednesday 3 May 2023</b>		to	to
56			Fri	12/05/2023
56	Last day for the CEO to advise the Electoral Commissioner of the need to prepare a residents roll.	LGA 4.40(1)		12/05/2023
56	Advertising may begin for nominations from 56 days and no later than 45 days before election day.	LGA 4.47(1)	Fri	12/05/2023
	<b>Preferred date Wednesday 17 May 2023</b>			
50	Close roll 5.00 pm	LGA 4.39(1)	Thu	18/05/2023
45	Last day for advertisement to be placed calling for nominations.	LGA 4.47(1)	Tue	23/05/2023
44	<b>Nominations Open</b> First day for candidates to lodge completed nomination paper, in the prescribed form, with the Returning Officer. Nominations period is open for 8 days.	LGA 4.49(a)	Wed	<b>24/05/2023</b>
38	If a candidate's nomination is withdrawn not later than 4.00 pm on the 38th day before election day, the candidate's deposit is to be refunded.	Reg. 27(5)	Tue	30/05/2023
37	<b>Close of Nominations</b> 4.00 pm on the 37th day before election day.	LGA 4.49(a)	Wed	<b>31/05/2023</b>
36	Last day for the CEO to prepare & certify an owners & occupiers roll for the election. Last day for the Electoral Commissioner to prepare & certify a residents roll.	LGA 4.41(1) LGA 4.40(2)	Thu	01/06/2023
29	Lodgement of election packages with Australia Post. Week Commencing	Approx	Thu	08/06/2023
22	The preparation of any consolidated roll under subregulation (1) be completed on or before 22nd day before election day.	Reg. 18(2)	Thu	15/06/2023
19	Last day for the Returning Officer to give Statewide public notice of the election.	LGA 4.64(1)	Sun	18/06/2023
	<b>Preferred date Wednesday 7 June 2023</b>			
11	Commence processing returned election packages	Approx	Mon	26/06/2023
0	<b>Election Day</b> Close of poll 6.00 pm	LGA 4.7	Fri	<b>07/07/2023</b>

Post Election Day	Post Declaration	References to Act/Regs		Date
5	Election result advertisement.	LGA 4.77	Wed	12/07/2023
14	Report to Minister. The report relating to an election under section 4.79 is to be provided to the Minister within 14 days after the declaration of the result of the election.	Reg.81	Fri	21/07/2023
28	An invalidity complaint is to be made to a Court of Disputed Returns, constituted by a magistrate, but can only be made within 28 days after notice is given of the result of the election.	LGA 4.81(1)	Fri	04/08/2023

**Item 9 Motions on Notice****Item 10 Urgent Business****Item 11 Confidential****CR01-04/23 Staff Matters**

---

*This report is to be dealt with in confidential session, under the terms of the Local Government Act 1995 Section 5.23(2), as follows:*

- (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting*

**CR02-04/23 Alkimos Aquatic and Recreation Centre - Land Acquisition**

---

File Ref: 40645V08 – 23/115694

Responsible Officer: Director, Corporate Strategy & Performance

*This report is to be dealt with in confidential session, under the terms of the Local Government Act 1995 Section 5.23(2), as follows:*

- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting*
- (e)(ii) a matter that if disclosed, would reveal information that has a commercial value to a person, where the information is held by, or is about, a person other than the local government*

**CR03-04/23 Acquisition of Land from Lot 16 (252) Gngangara Road, Landsdale for the Widening of Gngangara Road**

---

File Ref: 44207 – 23/89429

Responsible Officer: Director, Corporate Strategy & Performance

*This report is to be dealt with in confidential session, under the terms of the Local Government Act 1995 Section 5.23(2), as follows:*

- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting*
- (e)(ii) a matter that if disclosed, would reveal information that has a commercial value to a person, where the information is held by, or is about, a person other than the local government*

**CR04-04/23 Tamala Park Regional Council Establishment Agreement**

---

File Ref: 120V06 – 23/73384

Responsible Officer: Director, Corporate Strategy & Performance

*This report is to be dealt with in confidential session, under the terms of the Local Government Act 1995 Section 5.23(2), as follows:*

- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting*



---

**CR05-04/23 Mindarie Regional Council's Waste To Energy Tender**

---

File Ref: 44800 – 23/4422  
Responsible Officer: Acting CEO

*This report is to be dealt with in confidential session, under the terms of the Local Government Act 1995 Section 5.23(2), as follows:*

- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting (Mindarie Regional Council is yet to consider this tender evaluation and recommendation )*

**Item 12 Date of Next Meeting**

The next Council Member's Briefing Session has been scheduled for 6:00pm on Tuesday 9 May 2023, to be held at Council Chambers, Civic Centre, 23 Dundee Road, Wanneroo.

**Item 13 Closure**



## COUNCIL CHAMBER SEATING DIAGRAM

