



Council Minutes

Confirmed Minutes

Special Council Meeting

5:30pm, 09 May 2023

Council Chambers (Level 1) Civic Centre
23 Dundebur Road, Wanneroo

wanneroo.wa.gov.au



CONFIRMED MINUTES OF SPECIAL COUNCIL MEETING

HELD ON TUESDAY 09 MAY, 2023

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Minutes

Mayor Aitken declared the meeting open at 5:32pm and read the prayer.

This meeting today is being held on Whadjuk Noongar boodja and we would like to acknowledge and pay respects to Elders past, present and future. We thank all past and present members of the community that have supported the City to better understand and value Noongar culture within the City of Wanneroo.

Lord, We thank you for blessing our City, our community and our Council. Guide us all in our decision making to act fairly, without fear or favour and with compassion, integrity, wisdom and honesty. May we show true leadership, be inclusive of all, and guide all of the City's people and many families to a prosperous future that all may share. We ask this in your name. Amen

Item 1 Attendance

LINDA AITKEN, JP

Mayor

Councillors:

CHRIS BAKER	North Ward
SONET COETZEE	North Ward
BRONWYN SMITH	North-East Ward
GLYNIS PARKER	North-East Ward
JACQUELINE HUNTLEY	Central-East Ward
PAUL MILES	Central-East Ward
JORDAN WRIGHT	Central Ward
HELEN BERRY	Central-West Ward
NATALIE HERRIDGE	South-West Ward
VINH NGUYEN	South-West Ward
JAMES ROWE, JP	South Ward
BRETT TREBY	South Ward

Officers:

MADONNA ILIFFE	Senior Governance Officer
YVETTE HEATH	Council Support Officer – Minutes
CHANTEL HELDT	Council Support Officer

Guests:

DANICA LAMB	Lawyer, Minter Ellison
CRAIG BOYLE	Partner, Minter Ellison

Item 2 Apologies and Leave of Absence

FRANK CVITAN, JP

Central Ward

There were nil members of the public and nil members of the press in attendance.

Item 3 Public Question Time

Nil

Item 4 Reports

Declarations of Interest by Council Members, including the nature and extent of the interest. Declaration of Interest forms to be completed and handed to the Chief Executive Officer.

Mayor Aitken, Cr Treby, Cr Wright and Cr Miles declared an impartiality interest in Item SCR01-05/23 due to having a professional association with one or more of the independent persons detailed in the confidential report.

Item 5 Confidential

Moved Cr Herridge, Seconded Cr Treby

That Council resolve to close the meeting to the public to consider confidential items SCR01-05/23 and SCR02-05/23.

**CARRIED
12/1**

For the motion: Mayor Aitken, Cr Baker, Cr Berry, Cr Coetzee, Cr Herridge, Cr Huntley, Cr Miles, Cr Parker, Cr Rowe, Cr Smith, Cr Treby and Cr Wright

Against the motion: Cr Nguyen

The meeting was closed to the public and all recording ceased at 5:34pm. Representatives from MinterEllison entered the Chamber and all Administration staff (except the Senior Governance Officer) left the Chamber at 5:34pm.

Mayor Aitken, Cr Treby, Cr Wright and Cr Miles declared an impartiality interest in Item SCR01-05/23 due to having a professional association with one or more of the independent persons detailed in the confidential report.

SCR01-05/23 Staff Matters - CRT Item 2

File Ref: 14553V014 – 23/158592
Responsible Officer: Manager Council & Corporate Support

This report was dealt with in confidential session, under the terms of the Local Government Act 1995 Section 5.23(2), as follows:

- (a) a matter affecting an employee or employees*
- (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting*

Moved Cr Parker, Seconded Cr Herridge

That Council:-

- 1. APPROVE the establishment of a Selection Panel to conduct and facilitate the recruitment and selection process for the employment of a person in the position of CEO of the City;**
- 2. APPROVE the Terms of Reference for the Selection Panel for the Chief Executive Officer as detailed in confidential Attachment One;**
Confidential Attachment: Selection Panel Terms of Reference
- 3. APPOINT the following Council Members to the Selection Panel for the Chief Executive Officer position:**
 - a) Mayor Linda Aitken;**
 - b) Deputy Mayor Brett Treby;**
 - c) Councillor Frank Cvitan;**
 - d) Councillor Paul Miles;**
 - e) Councillor James Rowe;**
- 4. APPOINT the following Independent Persons to the Selection Panel for the Chief Executive Officer position:**
 - a) Helen Hardcastle;**
 - b) Mike Foley;**
 - c) Kevin Donnelly; and**

5. RESOLVE to remunerate the Independent Persons to the Selection Panel the Hourly Rate detailed in the confidential Report.

Confidential Attachment: Selection Panel Report

**CARRIED
8/5**

For the motion: Mayor Aitken, Cr Coetzee, Cr Herridge, Cr Miles, Cr Parker, Cr Rowe, Cr Smith and Cr Treby

Against the motion: Cr Baker, Cr Berry, Cr Huntley, Cr Nguyen and Cr Wright

SCR02-05/23 Staff Matters - CRT Item 1

File Ref: 14553V014 – 23/158595
Responsible Officer: Manager Council & Corporate Support

This report was dealt with in confidential session, under the terms of the Local Government Act 1995 Section 5.23(2), as follows:

- (a) a matter affecting an employee or employees*
- (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting*

Moved Cr Treby, Seconded Cr Baker

That Council APPOINT Beilby Downing Teal as the Recruitment Consultant to facilitate the recruitment process for the position of the Chief Executive Officer.

**CARRIED
12/1**

For the motion: Mayor Aitken, Cr Baker, Cr Berry, Cr Coetzee, Cr Herridge, Cr Huntley, Cr Miles, Cr Parker, Cr Rowe, Cr Smith, Cr Treby and Cr Wright

Against the motion: Cr Nguyen

Moved Cr Treby, Seconded Cr Huntley

That Council resolve to open the meeting to the public.

CARRIED UNANIMOUSLY

The meeting was reopened to the public and all recording recommenced at 6:04pm.

Mayor Aitken read aloud the resolutions carried on Item SCR01-05/23 and Item SCR02-05/23.

Item 6 Late Reports

Nil

Item 7 Date of Next Meeting

The Ordinary Council Meeting has been scheduled for 6:00pm on Tuesday, 16 May 2023, to be held at Civic Centre, Council Chambers, 23 Dundobar Road, Wanneroo.

Item 8 Closure

There being no further business, Mayor Aitken closed the meeting at 6:07pm.

In Attendance

LINDA AITKEN, JP

Mayor

Councillors:

CHRIS BAKER	North Ward
SONET COETZEE	North Ward
BRONWYN SMITH	North-East Ward
GLYNIS PARKER	North-East Ward
JACQUELINE HUNTLEY	Central-East Ward
PAUL MILES	Central-East Ward
JORDAN WRIGHT	Central Ward
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