

COUNCIL AGENDA

Special Council Meeting

6:00pm, 04 July 2023

Council Chamber (Level 1), Civic Centre,
23 Dundebur Road, Wanneroo

wanneroo.wa.gov.au

RECORDING AND ACCESS TO RECORDINGS OF COUNCIL MEETINGS POLICY

Objective

To ensure there is a process in place to outline the access to recorded Council Meetings.

To emphasise that the reason for recording of Council Meetings is to ensure the accuracy of Council Meeting Minutes and that any reproduction of these Minutes are for the sole purpose of Council business.

Implementation

This Policy shall be printed within the Agenda of all Council Meetings which include:

- Ordinary Council Meeting;
- Special Council Meeting;
- Annual General Meeting of Electors;
- Special Electors Meeting; and
- Briefing Sessions.

To advise the public that the proceedings of the meeting are recorded.

Evaluation and Review Provisions

Recording of Proceedings

1. Proceedings for Meetings detailed in this policy; as well as Deputations and Public Question Time during these meetings shall be recorded by the City on sound recording equipment, except in the case of a meeting where Council closes the meeting to the public.
2. Notwithstanding subclause 1, proceedings of a Meeting, which is closed to the public, shall be recorded where the Council resolves to do so.
3. No member of the public is to use any audio visual technology or devices to record the proceedings of a Meeting, without the written permission of the Mayor or the Mayors Delegate.

Access to Recordings

4. Members of the public may purchase a copy of the recorded proceedings or alternatively, listen to the recorded proceedings at the Civic Centre online if the recording is published on the City of Wanneroo website. Costs of providing a copy of the recorded proceedings to members of the public will include staff time to make the copy of the proceedings; as well as the cost of the digital copy for the recording to be placed on. The cost of staff time will be set in the City's Schedule of Fees and Charges each financial year.
5. Council Members may request a copy of the recording of the Council proceedings at no charge.
6. All Council Members are to be notified when recordings are requested by members of the public, and of Council.
7. COVID-19 Pandemic Situation
During the COVID-19 pandemic situation, Briefing Sessions and Council Meetings that are conducted electronically, will be recorded. The CEO is authorised to make a broadcast of the audio recording of such meetings accessible to the public, as soon as practicable after the meeting.
8. Briefing Sessions and Council Meetings that are recorded. The CEO is authorised to make a broadcast of the audio recording of such meetings accessible to the public, as soon as practicable after the meeting.

COMMONLY USED ACRONYMS AND THEIR MEANING

Acronym	Meaning
ABN	Australian Business Number
ACN	Australian Company Number
Act	<i>Local Government Act 1995</i>
CBP	City of Wanneroo Corporate Business Plan
CHRMAP	Coastal Hazard Risk Management & Adaption Plan
City	City of Wanneroo
CPI	Consumer Price Index
DBCA	Department of Biodiversity Conservation and Attractions
DFES	Department of Fire and Emergency Services
DOE	Department of Education Western Australia
DOH	Department of Health
DPLH	Department of Planning Lands and Heritage
DPS2	District Planning Scheme No. 2
DLGSCI	Department of Local Government, Sport and Cultural Industries
DWER	Department of Water and Environmental Regulation
EPA	Environmental Protection Authority
GST	Goods and Services Tax
JDAP	Joint Development Assessment Panel
LTFP	Long Term Financial Plan
MRS	Metropolitan Region Scheme
MRWA	Main Roads Western Australia
POS	Public Open Space
PTA	Public Transport Authority of Western Australia
SAT	State Administrative Tribunal
SCP	City of Wanneroo Strategic Community Plan
WALGA	Western Australian Local Government Association
WAPC	Western Australian Planning Commission



Notice is given that the next Special Council Meeting will be held in the Council Chamber
(Level 1), Civic Centre,
23 Dundobar Road, Wanneroo on **Tuesday 4 July, 2023** commencing at **6:00pm**.

N Jennings
A/Chief Executive Officer
30 June, 2023

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AGENDA

Good evening Councillors, staff, ladies and gentlemen.

This meeting today is being held on Whadjuk Noongar boodja and I would like to acknowledge and pay my respects to Elders past, present and future. I thank all past and present members of the community that have supported the City to better understand and value Noongar culture within the City of Wanneroo.

I invite you to bow your head in prayer:

Lord, We thank you for blessing our City, our community and our Council. Guide us all in our decision making to act fairly, without fear or favour and with compassion, integrity, wisdom and honesty. May we show true leadership, be inclusive of all, and guide all of the City's people and many families to a prosperous future that all may share. We ask this in your name. Amen.

Item 1 Attendances

Item 2 Apologies and Leave of Absence

Item 3 Public Question Time

In accordance with Section 7(4)(b) of the *Local Government (Administration) Regulations 1996*, a Council at a Special Meeting is not required to answer a question that does not relate to the purpose of the meeting. It is therefore requested that only questions that relate to items on the agenda be asked.

Item 4 Reports

Declarations of Interest by Council Members, including the nature and extent of the interest. Declaration of Interest forms to be completed and handed to the Chief Executive Officer.

Business and Finance

SCS01-07/23 Adoption of the 2023/24 - 2026/27 Corporate Business Plan, 2023/24 Annual Budget and 2023/24 Fees and Charges Schedule

File Ref:	45975 – 23/200584
Responsible Officer:	Director, Corporate Strategy & Performance
Attachments:	4

Issue

To consider adoption of the City's 2023/24 – 2026/27 Corporate Business Plan (**CBP**), 2023/24 Annual Budget (the **Budget**) and 2023/24 Fees and Charges Schedule.

Background

A series of Integrated Planning and Budget Workshops (four Workshops) were held with Council Members, which focussed on reviewing and developing the 2023/24 – 2026/27 CBP, 2023/24 Capital Works Program, the 2023/24 Operating Budget, the 2023/24 Fees and Charges Schedule and the various other elements of the Budget.

In developing the Budget, the City applied prudent financial management practices in guiding the development of the Budget and considered the following policies and key economic parameters:

- Strategic Budget Policy (**SBP**);
- Accounting Policy;
- Financial Cash Backed Reserves Policy;
- Financial Hardship – Collection of Rates and Service Charges Policy;
- Id. forecast of 2023/24 population increase- Early 2023 forecast, shows an increase of 2.7% to 230k primarily from in-bound migration and the addition of dwellings, providing opportunities for new households (such as young people leaving the family home and divorces) or households relocating from other areas;
- Forecast 2023/24 average interest rate return on investments: 4%;
- Forecast Perth Consumer Price Index (**CPI**) over the next 12 months: 3.50% (WA State Treasury);
- The Long Term Financial Plan (**LTFP**) 2023/24 – 2042/43; and
- Cost escalations of construction, and material and labour.

The SBP, which was adopted by Council in March 2022, has the following principles and guidelines:

“To establish clear principles and guidelines that will deliver:

- *Council Members’ strategic financial management directives;*
- *robust transparent Long Term Financial Planning processes;*
- *intergenerational equity;*
- *responsible budgeting and accountability;*
- *responsible stewardship of the City’s assets, ensuring the resources of the City are well protected and used efficiently to accomplish the objectives of the City;*
- *sustainable, fully costed level of Fees and Charges for services both now and into the future (maintenance, renewal, replacement and new);*
- *prudent Rates setting that reflects community’s needs and aspirations; and sustainable in non-Rates income streams;*
- *determine the legal mechanism and outline rational for setting Fees and Charges; and*
- *ensure that Fees and Charges recover actual and reasonable costs unless there are valid policy reasons not to do so.”*

This report is the culmination of the development work and input from stakeholders into the 2023/24 integrated planning and budgeting process involving four Workshops with Council Members and takes into account submissions from ratepayers.

Detail

2023/24 – 2026/27 Corporate Business Plan

The 2023/24 – 2026/27 Corporate Business Plan forms part of the City’s Integrated Planning and Reporting Framework (the **Framework**) as required under the *Local Government (Administration) Regulations 1996*.

The CBP activates the ten-year vision and strategic goals of the Strategic Community Plan (**SCP**) 2021-2031 and addresses operational planning and resourcing in relation to asset management, financial management and workforce management.

Reviewed on an annual basis and aligned with the budgeting process, the CBP (**Attachment 1**) contains the four-year priorities and key projects for each of these years. The

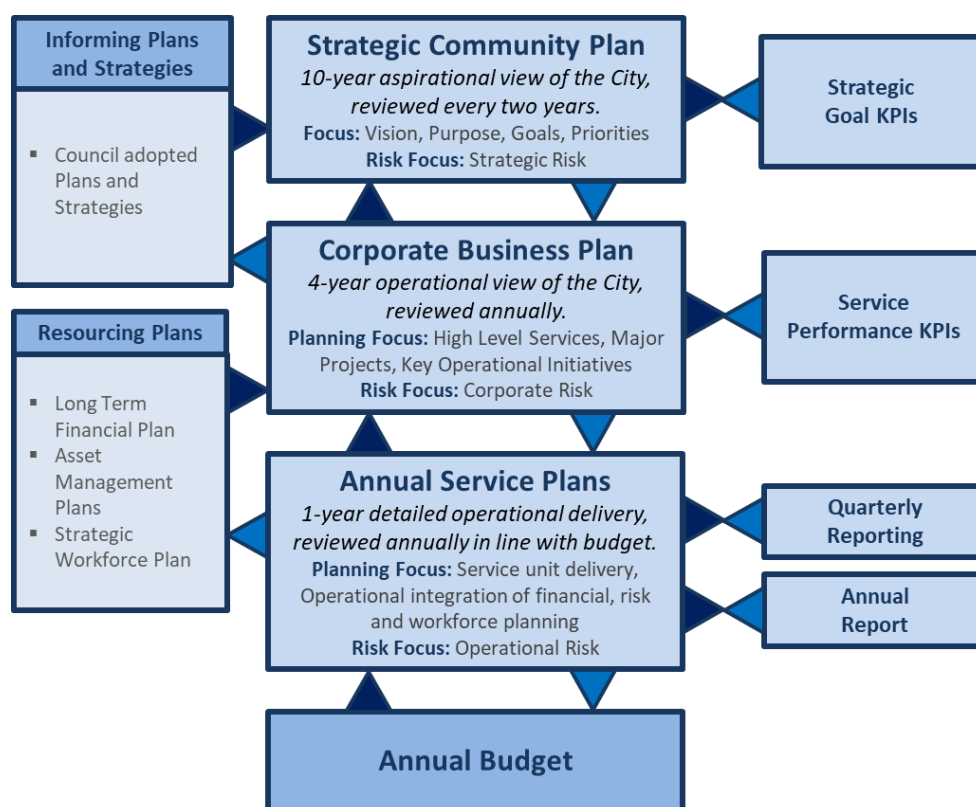
CBP also provides an overview of the range of services and capital sub-programs that will be delivered during this timeframe.

The CBP is cascaded through operational level service plans that provide a detailed view of core business activities planned for the forthcoming financial year.

Whilst not a statutory requirement, service planning supports the implementation of the CBP and enables prioritisation of workforce, asset, and financial resources through consideration of service levels and additional projects or initiatives for the year.

The key elements of the Integrated Planning and Reporting Framework and their interactions are detailed in **Figure 1**.

Figure 1: Integrated Planning and Reporting Framework



The 2023/24 – 2026/27 CBP has been developed iteratively with Council Members through a series of Workshops to establish the priorities for the next four years.

2023/24 Annual Budget

In developing the Budget, consideration has been given to the local and national economic climate. With the continuation of COVID 19 impacted supply chain disruption, the war in Ukraine, high fuel and utility charges and high inflation, significant potential cost escalations have been considered in formulating the 2023/24 budget. Noting uncertainty continues and various impacts could occur during the year.

Latest Australian Bureau of Statistics (**ABS**) shows the monthly CPI has increased from 6.3% in April 2023 to 6.8% in May 2023. Whilst the market anticipated the CPI to be steady at 6.3%, the indicator rose by 0.3% triggering another Reserve Bank of Australia (**RBA**) cash rate hike by 0.25% to 4.10%. Should there be continuation of stubbornly high CPI, further RBA cash rate hikes are possible.

Perth estimated actual CPI for 2022/23 is 5.75% (*source WA State Budget*).

It should be noted that the City has not complied with the SBP in terms of rate increases at forecast CPI+2% in recent years. A significant review of Operating and Capital Budgets was undertaken resulting in a 3.75% proposed overall rate increase in the 2023/24 budget. Of the 3.75% increase, forecast CPI was 3.50% hence the rate increase is forecast CPI+0.25%, and is a deviation from the SBP. It should be noted again that the current estimated CPI (2022/23) is 5.75%.

Whilst the RBA is managing the Cash Rate to lower the inflation, the current CPI is significantly higher than the target range of 2%-3%. As a result, overall Materials and Contracts expenses are higher than the 2022/23 Revised Budget, with the main increases coming from:

- Contract expenses due to increase in current market price escalations and growth in services.
- Increased General Material expenses due to high current market prices and growth in services;
- Mindarie Regional Council (**MRC**) has proposed to increase the gate fee to \$151/T (2022/23 - \$145/T); and
- Increased Fuel expenses and Crossover Subsidy.

The following costs categories also significantly increased compared to the prior year:

- Streetlighting tariff, Insurance expenses, and Audit Fees.

With recent RBA Cash Rate revisions, it is also noted that investment returns are increasing. This has partially eased the pressure from high CPI.

The Local Government Grants Commission has recently announced 100% of the 2023/24 Financial Assistance Grants (**FAGs**) to be paid in advance, in June 2023. This has resulted in full recognition of the grant in the 2022/23 financial year increasing the estimated funding Surplus to \$24.8m. This has also resulted in an Operating Deficit of \$2.1m in the 2023/24 financial year. The advance payment will be quarantined and carry forward to the 2023/24 financial year.

Whilst the current CPI is 6.8% (May 2023), the 2023/24 Budget has been based on a proposed 3.75% increase in General Rates which is slightly higher than the forecasted 2023/24 CPI as of May 2023 (3.50%), but below the SBP rate increase of 5.5% (i.e., forecast CPI+2%). It is also noted that the forecasted 2023/24 Perth CPI by the Western Australian (**WA**) State Treasury Department excludes household Electricity Cost due to successive electricity credits provided across the State.

The proposed 2023/24 rate increase is modest in keeping with community expectations and ensuring that all services and provision of amenities is maintained. The City's Reserves will be used again to support key Capital Works projects to meet the demand from a growing population, especially in the Northern and Eastern suburbs. Even with record CPI and general cost escalations including high electricity tariff the City will maintain the same service level delivery.

Key Considerations and Issues That Have Impacted on the Formulation of the 2023/24 Annual Budget

Due to continued supply chain disruption, excessive cost escalations and high inflation, this year's Budget development has again been a challenging Budget to develop, with the Council Members working through many issues to arrive at this year's Budget. Council has always maintained a commitment to be the beacon of community support and service both during the

COVID-19 pandemic response and now is in the recovery phase. As a result, the Budget has considered community expectations, financial constraints, and expectations from State and Federal governments and to ensure continued investment in infrastructure to stimulate the economy. The following points were some key considerations undertaken in developing the Budget:

Rates Model

The modelling used in deriving the Rates incorporates the latest valuations provided to the City by the Valuer General, (Landgate). It should be noted that properties rated on an Unimproved Value (**UV**) valuation basis are revalued annually, whereas Gross Rental Values (**GRV**) valuation basis used for determining the Rates for Improved Properties are revalued triennially.

Being a triennial year, the detailed updated valuations to all metropolitan local governments were provided in late April 2023 and subsequent data in May 2023. The triennial GRV revaluation is for all properties in the Perth metropolitan area and is based at the Date of Valuation, 1 August 2021 and comes into force on 1 July 2023.

It was evident Residential category GRVs have increased significantly across the district under the City jurisdiction, forcing the City to lower the Rate in the Dollar (**RID**) significantly.

The Commercial/Industrial GRVs have also moved up but at lower significance. As per the regulations, the City's highest RID cannot be more than twice of the lowest RID at any rating year. The City's Residential Improved RID being the lowest RID, the Residential Vacant RID which is the highest RID, is linked to the Residential Improved RID. Given Residential Improved RIDs have gone down significantly in 2023/24 and Residential Vacant RID is linked to Residential Improved, the Residential Vacant category will experience an overall rate decrease instead of an increase.

Accordingly, the City will need to increase Commercial/Industrial category RID more than the overall rate increase, in order to compensate above mentioned decrease in Residential Vacant RID and achieve an overall 3.75% rate increase target.

The following is a summary of changes occurring to the level of values from the 2022/23 general valuation program for the City, with the valuations coming into force 1 July 2023:

Table 1 – Summary of GRV Valuation Median Changes

Category	Median Change %
Residential	25.14
Commercial	11.85
Industrial	12.19
Vacant Land	1.72
Miscellaneous	1.68

As recommended in the PricewaterhouseCoopers (**PWC**) "Review of City of Wanneroo's Key Financial Performance Indicators – 2017 report (Rates Strategy)" report, the City should increase its rates at least by forecast CPI+2% to maintain its current service levels and to adequately maintain the communities' \$2.3 billion asset base. Based on this the City has adopted its SBP on 22 March 2022 reflecting these recommendations. Notwithstanding this, it is noted that the City has not complied with the SBP in recent past years. This has impacted on the LTFP with considerable losses over the 20 year period. The State Treasury forecast (released in May 2023 – Table 2) of the CPI for 2023/24 is forecasted at 3.50%, and estimated

2022/23 CPI is 5.75%, this is evident by the recent tenders for contracts, showing significant cost increases in both operational and capital works.

In May 2023 monthly CPI has retreated to 5.6% from 6.8% in April 2023 reflecting impacts of the RBA cash rate hikes since May 2022.

Table 2 - WA Treasury Economic Forecast – 2024/25-2026/27

	2021-22 Actual	2022-23 Estimated Actual	2023-24 Budget Year	2024-25 Outyear	2025-26 Outyear	2026-27 Outyear
Real State Final Demand growth (%)	5.6	3.25	3.0	2.5	2.75	2.5
Real Gross State Product growth (%)	3.1	4.25	2.25	1.75	2.0	1.5
Employment growth (%)	5.8	1.75	1.0	1.25	1.25	1.5
Unemployment rate (%)	3.7	3.5	4.0	4.25	4.5	4.5
Consumer Price Index growth (%)	5.1	5.75	3.5	2.75	2.5	2.5
Population growth (%)	1.2	2.0	1.8	1.7	1.6	1.6

Source – WA State Budget Presentation

Based on the above the City should increase its rates at least by 5.50% (forecast CPI+2%) to comply with the SBP. However, it should be noted with proposed rate increase of 3.75% the City has managed to produce the Statement of Financial Activity (**SOFA**) (formerly Rate Setting Statement – RSS) with a marginal surplus for the 2023/24 budget period. It is important to note that the proposed rate increase is below the suggested basis in the SBP and may not be financially sustainable in the long term as the City's demand for asset renewal, upgrade and maintenance is increasing rapidly.

Rates Revenue Raising Methodology

GRV is a value determined by Landgate and represents the gross annual rental income that a property might reasonably be expected to earn annually if it were to be rented, including rates, taxes, insurance, and other outgoings. Likewise, the GRV is not related to a bank valuation or the market value of a property if it were to be sold.

The Un-improved Value (**UV**) is the fair market value of a property and does not consider any improvements on a property such as a house or sheds.

The City needs to generate a minimum income from rates to ensure essential services and facilities can continue to be delivered to the community. Using the GRV and the UV provided by Landgate, the City divides the total rates income required for each differential rate category by the total GRV/ UV for that differential rate category to determine each differential category's rate in the dollar. Illustration is as follows:



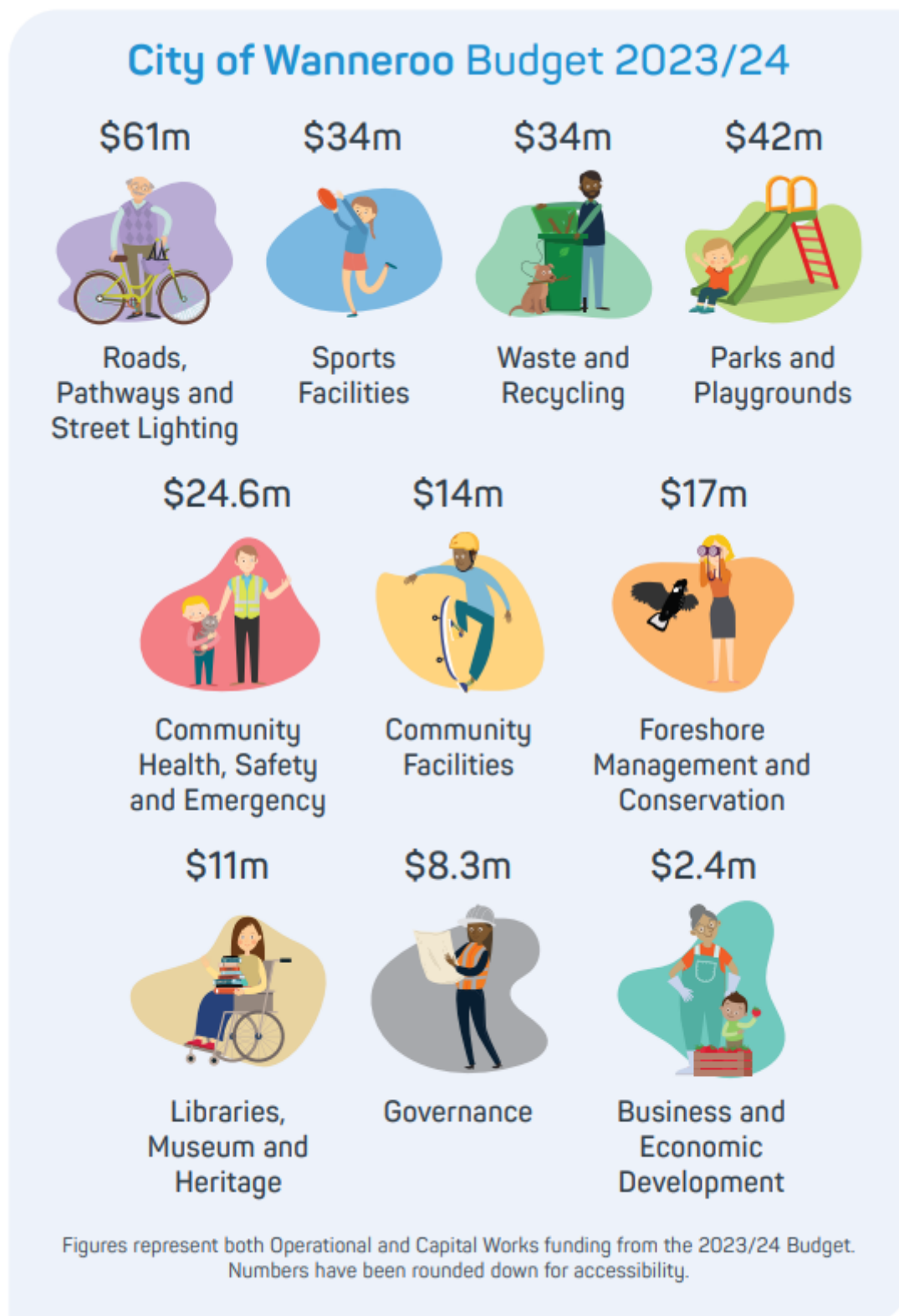
To calculate one's individual rates notice, the City multiplies the GRV for your property by the applicable Rate in the Dollar (**RID**):



As a result of the above, to enable the City to generate the required revenue to maintain the expected level of service to the community and distribute the rates equitably amongst the rateable properties of that differential rating category, rates are determined.

The infographic below, shows some of the services provided by the City.

Infographic showing some of the services provided by the City paid for primarily from Rates and the Waste Service Charge in 2023/24.



As per *Local Government Act 1995* Section 6.36, the City is required to give local public notice of intention of imposing the proposed Differential Rate in the Dollar (**RID**) and Minimum Rates. The City advertised in the local press on the 25 May 2023 (and had advised media outlets and published it on its website) and proposed to deliver an overall average Rates Revenue increase of 3.75%.

At the closure of submissions on 15 June 2023, the City has received a total of 10 submissions out of 86,573 rateable properties. Out of these 4 submissions suggested, 0% rate increase and 2 submissions suggested, the rate increase should be less than the CPI. Further 4 submissions suggested, budget cuts by reviewing service levels.

There were no submissions on differential rating categories and the balance between categories.

Table 3 – Summary of Key Submissions and Responses

	Key issues noted in the submissions are as follows:	The City's Responses to the submissions are as follows:
1.	Majority of the submissions raised concerns of rates increase and the cost of living. 4 submissions requested that the rates should be kept unchanged at 0% and 2 submissions requested the rates increase should be less than the CPI.	<p>The City needs to be financially sustainable in order to continue to deliver value for money services and rates make up approximately two-thirds of the City's income. The proposed 3.75% rates increase for 2023/24 is in line with the forecast 2023/24 CPI of 3.50% by the WA State Treasury.</p> <p>The City's population is growing at a rapid rate with an average increase in the last decade over 3%. Accordingly, the demand for various new infrastructure and services are also growing. As well as providing new infrastructure and services, the City has to maintain the existing infrastructure and provide the same level of service that the community expects. The City is constantly striving to find cost efficiencies by investing in new technology and reviewing internal processes, this includes in the future a customer portal where property owners can access rating information and make payments.</p>
2.	Some residents (4) expressed concerns that the rates are unaffordable and request the City to review its services and service levels to reduce costs so that rate rises are constrained or reduced.	<p>The City constantly reviews its cost structures and efficiencies that can brought to account whilst maintaining amenities and service levels to the expectation of the wider community.</p> <p>For the City to run in a financially sustainable manner, the City needs to raise a minimum income from General Rates after taking into account all other sources of income. As such, the City has determined and budgeted for a 3.75% overall increase which is being proposed. This modest increase helps the City to maintain a sustainable financial position in a cost escalating environment.</p> <p>The City understands that some members of our community are under financial difficulty for various reasons. The City provides concessions to those who meet the State Government's criteria and has a financial hardship policy in place which is accessible to ratepayers who are in financial difficulties.</p>

Reasons for changes made to the proposed Differential Rates for Adoption

Changes were made to the proposed differential rate-in-the-dollar for 2023/24 (advertised through a local public notice published on 25 May 2023) (Table 4, below) as the City received final set of revaluations from Landgate. Under Section 6.35 (3) of the *Local Government Act 1995* the City must ensure that the general minimum for the differential rate category is imposed on not less than 50% in that category. Therefore, to comply with this requirement of

the *Local Government Act 1995* the changes were made and highlighted in **RED** below for ease of reference.

Table 4 – Changes to Proposed Differential General Rates

Rating Category	Final		Advertised		Final	
	28 June 2022		25 May 2023		4 July 2023	
	Rate in the Dollar Cents	General Minimum Rate \$	Rate-in-Dollar Cents	General Minimum Rate \$	Rate-in-Dollar Cents	General Minimum Rate \$
Gross Rental Value - Improved						
Residential	8.0638	1,035	6.6832	1073	6.6832	1,073
Lesser Minimum Strata Titled Caravan Parks	8.0638	150	6.6832	156	6.6832	156
Commercial/Industrial	8.0770	1,408	7.8650	1461	7.7800	1,461
Lesser Minimum Strata Titled Storage Units	8.0770	1,170	N/A	N/A	N/A	N/A
Gross Rental Value - Vacant						
Residential	14.4784	941	13.3663	894	13.3663	894
Commercial/Industrial	7.5301	1,408	7.7500	1461	7.6000	1,461
Unimproved Value - Improved						
Residential	0.4036	1,035	0.3755	1073	0.3755	1,073
Commercial/Industrial	0.2996	1,408	0.3015	1461	0.3015	1,461
Rural & Mining	0.3887	1,027	0.3752	1066	0.3752	1,066
Unimproved Value - Vacant						
Residential	0.5869	941	0.6029	894	0.6029	894
Commercial/Industrial	0.3380	1,408	0.3341	1461	0.3341	1,461
Rural & Mining	0.5195	972	0.4989	1,008	0.4985	1,008

Financial Details

The City's financial performance has been monitored throughout the current financial year (2022/23) to determine end of year forecasts and funding capacity for the financial year 2022/23. As the end of year processes will not be completed until September 2023, it is likely that the actual result will change with the final, end of year Surplus/(Deficit) identified for the financial year 2022/23 in the SOFA. Any funding Surplus/(Deficit) will be managed through the City's Strategic Projects/Initiatives Reserve per Council policy.

The City constructs the Budget using "Zero Based Budgeting" principles as per the SBP, which has been in place for a number of years. In doing so, the Operational and Capital Budgets are already precise and have limited capacity for further cuts without alterations to the service levels or program outcomes.

The following documents provide a comprehensive overview of the proposed 2023/24 Budget:

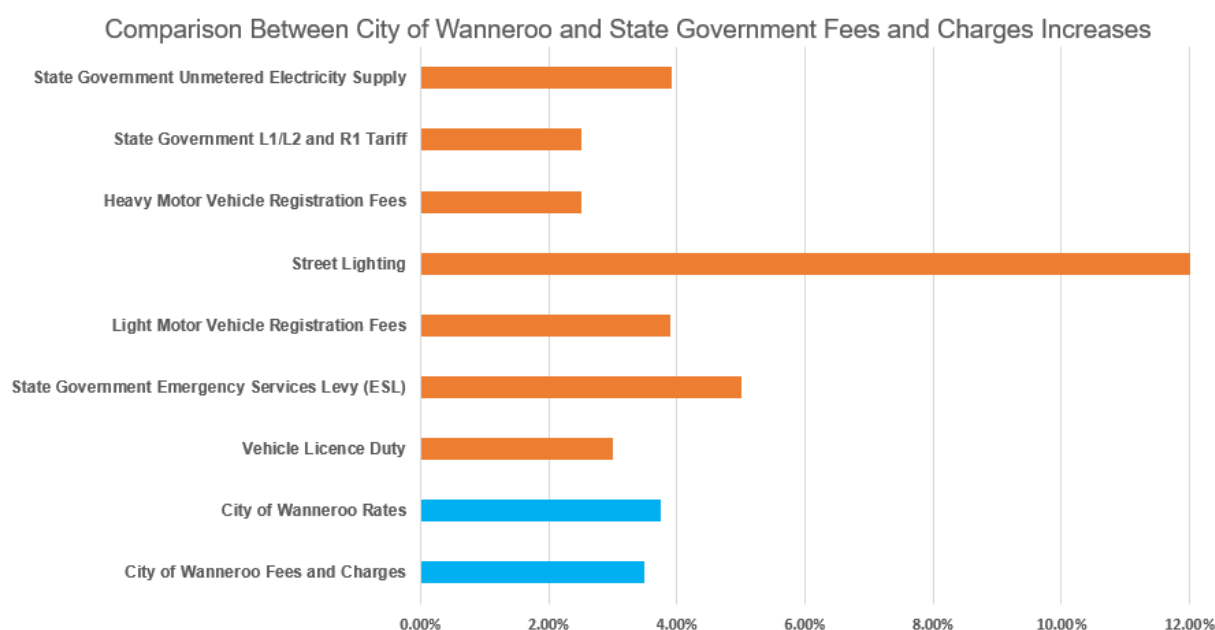
- 2023/24 Statutory Budget (**Attachment 2**);
- 2023/24 Schedule of Fees and Charges (**Attachment 3**); and
- 2023/24 Capital Works Program including 2022/23 Carry Forward Projects (**Attachment 4**).

The City's 2023/24 Annual Budget has been formulated on the basis of business as usual with the following taken into account:

- Growth in the service areas is forecasted at 2.7% as population growth forecasted at 2.7%;
- An increase of 3.5% in other fees and charges (non statutory) as agreed with Council Members;
- Cash Rate announcement by the Reserve Bank of Australia at 4.10%;
- The triennial revaluation of Gross Rental Values and annual revaluation of Unimproved Values provided by Landgate for rating purposes;

- Various Reserves used to support the Budget with a drawdown of up to \$28.9m (excluding Carry Forward – Capital Works Reserve) to fund the 2023/24 Capital Works Program and Operations;
- General costs were increased by 3.50% unless they were specifically known to be increasing at a certain rate;
- Government charges (see **Chart 1** below) which are higher than the forecast CPI – At the time of writing this report, the State Government announced the following increases of charges streetlighting by 12%, Emergency Service Levy by 5% on Council owned properties, L1 and R1 Electricity tariffs by 2.5% and Light Motor Vehicle Licencing at 3.9%. An average price increase of between 2% to 5% has been incorporated against these utility-based expenditures. There is an increase of \$600k in government charges compared to the previous year estimated actual;

Chart 1 – Comparison of Increases in Charges



L1 Tariff is a rate applicable for business whereby consumption is less than 50 Kilowatts (Kw) per month and R1 Tariff is a rate applicable for business whereby 25% of the consumption is off-peak and less than 50Kw

- As communicated in the previous year, the Department of Water and Environmental Regulation (**DWER**) has changed the following licences and works approvals under Part V Division 3 of the Environmental Protection Act 1986 with effect from 1 July 2022. The changes to the fees per unit are outlined below **Table 5**:

Table 5 – DWER - Industry Regulation fees

Industry Regulation fees	2018 fees (\$ per unit)	% Increase	New fee from 1 July 2022 (\$ per unit)
Licence fee – premises component ('Part 1 fees')	\$40.60	7%	\$43.45
Licence fee – waste component ('Part 2 fees')	\$56.80	10%	\$62.50
Licence fee – discharge component ('Part 3 fees')	\$56.80	10%	\$62.50
Works approval fee	\$40.60	7%	\$43.45
Registration fee	\$40.60	7%	\$43.45
Fee for amending a works approval or licence	\$6.80	100%	\$13.60
Fee for transferring a works approval or licence	\$71.20	No change	\$71.20

- The State Government Waste Levy to be increased by \$15 per tonne from 1 July 2024 which has been frozen since 2019/20 at \$70 per tonne.
- Waste refuse expenses will increase due to increased MRC gate fees from \$145/Tonne to \$151/Tonne. As a result, and other costs escalations, the City has proposed to increase the Waste Service Charges for 2023/24 by \$15 to \$425. The Waste Service Charge remain unchanged at \$410 since 2018/19.

It is the City's aim to achieve a balanced SOFA bottom line and therefore, financially sustainable underlying operating result. Whilst estimated end of year result for 2022/23 is a Surplus of \$24.8m, the final figures will be reported in the audited 2022/23 annual financial statements later this year. For 2022/23, total operating revenue is higher than the budgeted amounts mainly due to 100% advance payment of 2023/24 FAGs and increase in Interest Revenue.

Attachment 2 provides the detailed Budget, with the Statement of Comprehensive Income (**SOCI**) (by Nature) reflecting a 2023/24 Budgeted Operating Deficit of \$2.1m, being an decrease of \$9.6m from the 2022/23 estimated Operating Surplus of \$7.5m. This decrease is primarily the result of increased income from Rates and Interest Revenue offset by 100% advance payment of FAGs, higher Employment Costs, Materials and Contracts, Utility Charges, and Insurance. Whilst there is a decrease in Depreciation, being a non-cash movement, no impact on determining the Rates to be raised. As detailed under the SOFA heading later in this report, the City has produced a SOFA for the 2023/24 financial year with a marginal surplus.

The Net Result forms the basis of reporting organisational performance under Australian Accounting Standards and includes Non-Operating items such as Capital Grants and Contributions, Town Planning Scheme (**TPS**) and Development Contribution Plan (**DCP**) Income and Expenses. Furthermore, current reporting requirements expects the recognition of the value of physical assets contributed by developers as Non-Operating Income. To better assess financial performance, reference to the underlying Operating Result from Operations is recommended, as detailed below.

Comments relating to the changes in each operating income and expense category comparing to the 2022/23 Estimate, are provided below:

Operating Income \$226.6 million (+\$0.2 million/+0.1%)

The Operating Income has increased by \$0.2m when compared to the 2022/23 Estimate which primarily comes from increased Rates and Interest Revenue offset by decrease in Grants due to 100% advance payment of 2023/24 FAGs in June 2023. The Rates and Waste Service Fee represents \$190m or 84% of the total Operating Income and particulars are detailed below.

Rates Revenue \$154.9 million (+\$7.6 million/+5.1%)

Rates income is budgeted at \$154.9m representing an increase of \$7.6m from 2022/23 Estimate. The amount is based on the following components:

- An overall average Rate Revenue increase 3.75% (excluding growth) while ensuring that as required by the *Local Government Act 1995*:
 - The number of Minimum rated properties within each category does not exceed the legislated 50%; and
 - The highest differential general rate is not more than twice the lowest differential general rate imposed.

- The Budget allows for Rates growth income of \$2m, which equates to a 1.4% change as properties are developed/renovated. It is assumed rateable property growth is 1.4% despite population growth demand is 2.71%.
- The City's occupied private dwellings are expected to increase by 1,818 to 86,573 in 2023/24 (84,755 - 2022/23). The City's forecasted population in 2023 is 224,857 people. It is expected to increase by over 142,918 people to 367,775 by 2041, at an average annual growth rate of 2.7%. Residential development forecasts assume the number of dwellings in City of Wanneroo will increase by an average of 3,051 dwellings per annum to 139,052 in 2041 (*source – Forecast.id*).
- However, property growth is expected slowdown in 2023/24 due to decrease in building approvals, increase in RBA cash rates, labour shortages, record high material costs and supply chain disruption. Ending of stimulus provided by both the Federal and State Government also a contributor for decrease in new dwellings.
- The City will continue to assist ratepayers facing financial hardship in accordance with the City's Financial Hardship Policy. Under this policy the City will waive payment plan fees and allow longer payment period for successful applications.
- The Enterprise Funding Policy is currently being reviewed. Once adopted early in the new financial year it is anticipated that businesses will continue to have the ability to access budgeted business support under the programs prescribed in the Policy. All initiatives will be communicated to business stakeholders throughout the 2023/24 financial year utilising the City's business brand and website; Business Wanneroo, the business e-news that is distributed to over 18,000 subscribers, social media channels and the City's existing channels.
- 2023 being a triennial Gross Rental Value revaluation year, the City has received revaluations from Landgate. The revised annual Un-improved valuations were also received from Landgate and have been implemented in the rate database to ensure the correct revenue that will be generated. If a ratepayer believes that their valuation is incorrect, they can make an appeal to Landgate for a re-assessment.

It should be noted on the Rates Assessment also included Emergency Service Levy (**ESL**) increase of 5% which is imposed by the State Government. Further the Rates Assessment is also included an annual Swimming Pool Inspection Fee of \$25.92 as per 2023/24 proposed Fees and Charges schedule.

The Rates generated allow the City to continue providing services, facilities and capital works for the community in a financially sustainable manner and at the same time provide support in maintaining jobs. It considers new assets, growth in services due to increase in population and number of properties with corresponding income and expenditures. As noted in the budget setting above, the City will continue to find savings in the Operational and Capital expenditures over the year where possible, although this year the capital program will be subject to continued labour and material supply issues.

Other Rating Matters

- The State Government removed the previously imposed Ministerial Order, on 1 June 2021, gazette notice, amending Section 6.51(3) of the *Local Government Act 1995* introducing a ceiling to interest a local government can charge on outstanding rates. The City considered community expectation and proposed to keep the lowered interest charge rate of 5% (down from 8.45% in 2019/20) for outstanding rates and 3% for those on instalment options (down from 5.5% in 2019/20) noting both these rates are well below the maximum threshold allowed under the previously issued Ministerial Order and further acknowledging a rising interest rate environment;
- The City will continue to offer 3 options of instalment payments. The City will continue to offer an additional bi-monthly payment plan, which will allow ratepayers to pay over five intervals during the year hence providing cash flow relief by spreading the payments

- such that the final payment is made in May 2024. The City offers this with no change to the Payment Plan fee of \$30 per arrangement; and
- The City has now extended the use of credit card acceptance via BPay at no charge to the end user.

Operating Grants, Contributions and Subsidies \$3.8 million (-\$11.2 million/-74.6%)

The main reason for the decrease is an advance payment of total 2023/24 FAGs allocation in June 2023. The Local Government Grants Commission has announced 100% advance payment of the FAGs prior to 30 June 2023.

Fees & Charges \$50.7 million (-\$0.07 million/-0.1%)

Waste Service Charge - \$34.7m

For 2023/24, the Waste Service Fee has increased by \$15 to accommodate increase MRC gate fees, and partially 2023/24 forecast CPI increase. The revised Waste Service Fee is now \$425 compared to the previous year of \$410 (remained unchanged at \$410 since 2018/19, which projected to generate \$34.7m in Waste Service Income (as detailed in **Attachment 3**).

The MRC has advised that the proposed landfill gate fee in its draft budget to be considered at the next Ordinary Council Meeting of MRC on 13 July is \$151 per tonne (2022/23 - \$145/tonne).

As per the WA State Budget no changes to the State Government's Landfill Levy (Landfill Levy since 2019/20 \$70/tonne). However, Landfill Levy will increase by \$15 from 1 July 2024.

There is no change to Pensioner Waste Service Fee discount.

Other Fees and Charges – \$15.9m

The rest of the Fees and Charges for 2023/24 have been adjusted by the forecast 2023/24 CPI of 3.5% and the assumption that all services are fully operational. Some fees are higher than 3.5% as they have not been changed for a few years and have now been adjusted.

The Golf Courses fee income has decreased due to the new management agreements. This has resulted in a reduction of fees and increase in other income due to the new profit share arrangement.

A list of the proposed fees is detailed in **Attachment 3**.

Interest Earnings \$14.9 million (+\$3.7 million/+32.5%)

The City's interest earning potential is trending upward with increasing RBA official cash rate which is at 4.10% at the time of writing this report. As a result, an average rate of investment return of 4.0% per annum has been forecasted for 2023/24.

Other Revenue \$2.3 million (+\$180 thousand/+8.5%)

The increase in other income is from the Golf Course profit share arrangement.

Operating Expenses \$228.7 million (+\$9.8 million/+4.5%)

The 2023/24 Budget has been prepared based on business as usual. Record high inflation, supply chain disruptions and the war in Ukraine have upwards cost pressure. Whilst the Q1 – 2023 inflation was at record high at 6.3% the average 2022/23 financial year estimated CPI

will be at 5.75%. The WA Treasury has forecasted 2023/24 inflation to be 3.5% (refer Table 2, above).

Latest ABS statistics shows the monthly CPI has increased from 6.3% in April 2023 to 6.8% in May 2023. Whilst the market anticipated the CPI to be steady at 6.3%, the indicator rose by 0.3% triggering another Reserve Bank of Australia (**RBA**) cash rate hike by 0.25% to 4.10%. Should there be continuation of stubbornly high CPI, further RBA cash rate hikes are possible.

The City also faces additional cost pressure reflective of an expanding and growing community which can be seen in Employee costs, Materials and Contracts and Utilities and Insurance.

The State Government Charges announced recently are available in the above Chart 1, listed below, are above the forecasted CPI of 3.50% and therefore the additional cost to be absorbed by the City.

- Streetlighting costs have increased by staggering 12% and other Utility charges have increased between 5.0% and 8.0%;
- Emergency Services Levy by 5%;
- State Government unmetered Electricity Supply 3.91%; and
- Motor Vehicle Registration Fees at 3.90%.

Employee Costs \$88.7 million (+\$5.1 million/+6.1%)

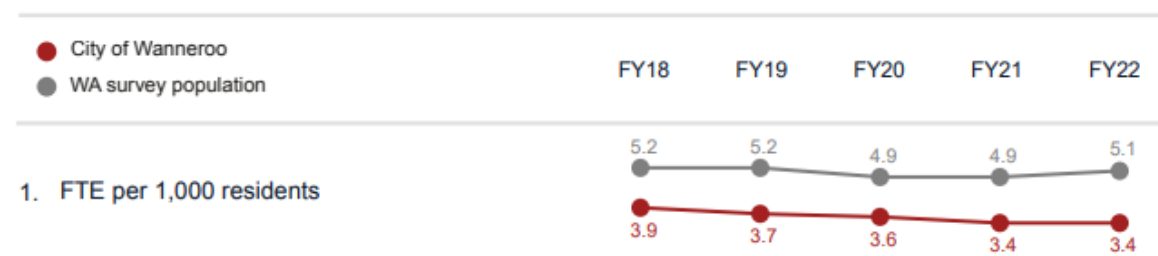
The increase in Employee Costs represents two salary increments in March 2023 and March 2024, as per Salaried Officers Enterprise Agreement. The City also in consideration of the improving current economic environment and will commence on full recruitment of staff reflecting an increase of \$1.8m worth of new positions. In addition, there is an increase in compulsory superannuation contribution from 10.5% to 11% effective from 1 July 2023 costing the City \$1.8m; and staff training costs increased by \$391k.

It should be noted that a recent benchmarking exercise (extract below – **Chart 2**) against similar large growing local governments showed that the City had one of the lowest staffing complements as a ratio to the number of residents and hence lower operating expenditure comparatively.

It should be however noted that Western Australia in line with the rapid recovery is now facing issues with skills shortages especially for technically qualified staff and may cause potential challenges for the City in attraction and retention of its workforce.

Chart 2 – FTE per 1000 Residents

City of Wanneroo



Source: The Australian Local Government Performance excellence Program FY22

Materials & Contracts \$83.8million (+\$5.6 million/+7.1%)

The main contributors for the increase are:

- Contract expenses have increased by \$2.3m due to current market price escalations of contractors who manage maintenance of various infrastructure;
- General material expenses have increased by \$1.4m due to increase in current market prices and growth;
- Consulting fee expenses have increased by \$489k
- Fuel expenses have increased by \$397k; and
- Crossover subsidy has increased by \$381k.

Utility Charges \$10.8 million (+\$0.6 million/+5.9%)

Utility charges which comprise electricity, gas and water costs are based on forecast tariff together with any growth in usage. Whilst there are increases across these cost areas, the streetlighting component is the most substantial (12%) by the State Government. This increase is more than double the % increase factored in the LTFP.

Whilst the State Government has announced only a 2.5% increase on charges to individual consumers, the charges to local government on Streetlighting are significantly higher (12%) as highlighted in the above **Chart 1**.

As noted above average increase in Utility Charges are estimated to be 7.9% of the 3.75% proposed Rates increase recommended by the City in its budget adoption.

Depreciation \$39.4 million (-\$1.8 million/-4.3%)

This is a non cash cost and is lower by \$1.8m from the 2022/23 which reflects more accurate forecast depreciation after handover of Gngangara and Ocean Reef Road to Main Roads WA partially offset by additions from the Capital Works Program and Contributed Assets from Developers in 2023/24.

Finance Costs \$4.2 million (-\$0.01 million/-0.2%)

Interest Expenses relate to a loan agreement with Western Australian Treasury Corporation (**WATC**) secured in 2006/07 and a self-supporting loan. The WATC loan has been fully drawn and interest only payments will be made until the principal falls due in 2026.

It is noted that the Development Contribution Plan (**DCP**) covers a 16-year period from 9 September 2014 to 8 September 2030. The DCP sets out specific works covered by the City's District Planning Scheme No.2, costings, and the portion for which each party is liable and timeframes for the works to be undertaken.

In addition, the City is in partnership with land developers who undertook capital projects in the Yanchep/ Two Rocks area. Due to a lack of land sales, a loan was arranged, which is to be repaid back using Land Development contributions.

This loan is anticipated to incur approximately \$0.6m in interest per year.

Insurance Expenses \$1.7 million (+\$0.3 million/+20.1%)

The Insurance Expenses Budget for 2023/24 is expected to increase by 12%-15% as indicated by the Local Government Insurance Scheme (**LGIS**) of Western Australia.

Non-Operating Income and Expenses:**Non-Operating Grants, Subsidies and Contributions**

The City has budgeted \$45.8m Non-Operating Grants, Contributions, Reimbursements & Donations, of which \$2.6m is carried forwards from the 2022/23 financial year. The balance of \$43m relates to:

- \$26.2m of the assets handed over by the developers to the City;
- \$8.4m of Federal Grant funded capital works;
- \$5.1m of Main Roads Regional Program (**MRRP**) grant funded capital works; and
- \$3.3m of State Government Grants funded capital work.

Profit and Loss on Asset Disposals

Profit on Asset Disposals of \$3.4m is relates to Tamala Park Regional Council's estimated distribution to owners from land sales for 2023/24.

The loss from disposal of assets relates to Fleet & Plant replacements with a Net Loss of \$1,1m.

Town Planning Schemes (TPS) & Development Contribution Plan (DCP)

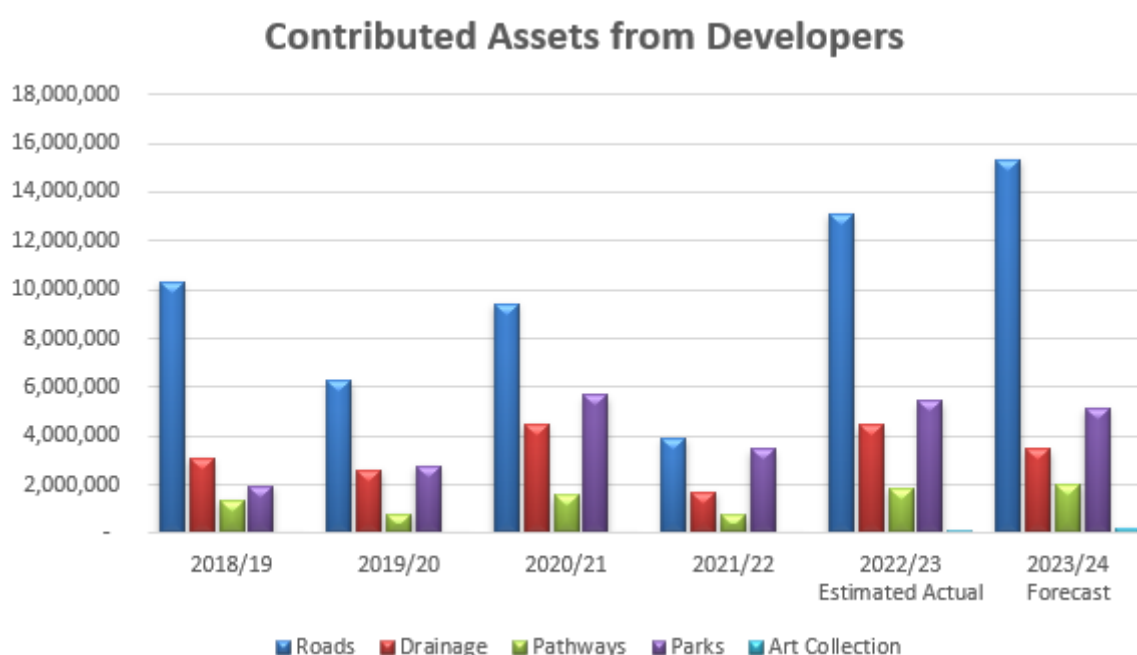
The City's two DCP's (Alkimos/Eglington and Yanchep/Two Rocks) are both forecast to receive approximately \$1.5m each in contributions from Developers during 2022/23. Those funds will be placed into their applicable Reserves to use for costs relating to those areas, with Alkimos/Eglington budgeted to allocate \$2.4m next financial year to the Alkimos Regional Recreational Centre development project.

Within the City's 9 East Wanneroo Development Areas (Cells), significant level of income is expected over the coming 12 months in Cells 2, 9, and 3, of \$5.0m, \$4.5m and \$4.0m respectively. In regard to funding outflows for the year, Cell 6 is anticipated to incurring substantial expenditures relating to acquisition costs estimated at \$11.7m, whilst Cells 2 and 9 are estimated to outlay \$2.5m and \$2.2m respectively.

Contribution of Physical Assets

Physical Assets to be transferred to the City by various developers amount to \$26.2m, which are mainly from developments occurring in the northern corridor. As indicated in the Materials and Contracts Expenditure, growth related maintenance cost of infrastructure works, has been factored in the 2023/24 Budget.

As per the **Chart 3** there have been large number of assets handed over to the City by the Developers. The maintenance of these contributed assets is a responsibility of the City and will commence soon after handover. The City's has budgeted maintenance cost of \$908k for 2023/24 which is 1.1% of Materials and Contracts budget.

Chart 3 – Contributed Assets**2023/24 Capital Works Program (CWP)**

The 2023/24 CWP has been developed with the aim of balancing the demands for new infrastructure against the need to maintain, renew, upgrade and replace existing assets. The CWP is supported by Asset Management Plans. The CWP for 2023/24 allocates 36% of the Budget to upgrades, 32% to new work and 32% to renewal work (excluding carry forwards). It should be noted that the guidelines from the Department of Local Government, Sports and Cultural Industries (**DLGSCI**) promote spending in the renewal of assets in line with the Asset Sustainability Ratio and the Asset Renewal Funding Ratio. These ratios are part of seven key ratios used in determining the financial sustainability of a local government. The forecast Asset Sustainability Ratio is lower (0.65) than the previous year (0.72), the ratio is still below the target benchmark, set by DLGSCI. This is due to the City being a growth Council and therefore having a high number of relatively new assets. Consequently, there are relatively less assets needing renewal which gives rise to a ratio lower than the benchmark level.

The Capital Works Program has been set and prioritised based on community needs balanced against the City's financial and resourcing capacity. It also supports the State Government request to local governments to continue investing in Capital to stimulate the economy.

The Capital Works Program for 2023/24 is proposed to be \$64.1m (excluding carry forward projects) funded from:

Table 6 – 2023/24 Capital Works Program – Funding Sources

Funding Source	Amount \$
Reserves	25,359,831
Municipal	20,528,397
Grants & Contributions	16,853,640
Town Planning Scheme and private contributions	1,364,969
Total	64,106,837

It is noted that the budgeted Capital expenditure is higher than the previous year (\$58.4m) by \$5.7m (excluding carry forwards). The 2023/24 Capital budget has been estimated after a thorough review of requirements, priorities, and deliverability. The 2022/23 carry forwards amount is estimated to be \$16.4m which is mainly due to delays caused by supply chain disruptions and capacity limitations.

Major projects in the 2023/24 budget year are tabulated below **Table 7**:

Table 7 – Major Projects

Project Description	Finding Source			
	Total Cost (\$)	Municipal (\$)	Grants & Contributions (\$)	Reserves (\$)
Halesworth Park	5,200,000	1,200,000	3,000,000	1,000,000
Lenore Road	4,040,000	1,070,000	2,970,000	0
Alkimos Aquatic and Recreation Centre	4,000,000	1,000,000	0	3,000,000
Mindarie Breakwater	3,276,006	0	0	3,276,006
Flynn Drive	2,020,000	20,000	2,000,000	0
Neerabup Industrial Area (Existing Estate)	1,886,762	0	1,000,000	886,762
Property and Rating System	1,762,670	0	0	1,762,670
Heath Park	1,740,976	1,563,476	177,500	0
Gnangara Road, Madeley	1,555,000	200,000	900,000	455,000
Connolly Drive / Hester Avenue	1,500,000	0	1,500,000	0
Two Rocks Road	1,048,150	0	698,767	349,383
Human Resources Information System	1,030,899	0	0	1,030,899

A detailed listing of all individual projects comprising the Capital Works Program is included in **Attachment 4**.

Carry Forward Capital Projects

As at the end of the 2022/23 financial year, some projects and asset replacements are either incomplete or not commenced. This is due to:

- Projects which suffered delays and interruptions due to supply chain disruptions;
- Capacity limitations due to construction limitations and/or labour shortages.

It is estimated that the carry-forward projects from 2022/23 will amount to \$16.4m. This will bring the total Capital Works Program for 2023/24 to \$80.5m.

The carried forward project component is (estimated at \$16.4m) fully funded from the 2022/23 Budget (**Attachment 4**). Actual amounts will however be adjusted based on the final, end of year results. The carry forward projects are supported by the following funding sources:

Table 8 – Carry Forwards – Funding Sources

Funding Source	Carry Forward Amount (\$)
Municipal	6,684,976
Reserves	6,243,904
Grants & Contributions	2,712,046
Town Planning Scheme and Private Contributions	663,831
Borrowings	51,844
Total	16,356,601

Federal Local Roads Community Infrastructure Program

The City will be receiving Local Roads and Community Infrastructure Program (**LRCIP**) grant phase 4 funding of \$1.973M for part A and an additional \$1.138M phase 4 part B specifically towards non-urban roads. The Department's website states that once guidelines, conditions, and grant agreements are completed, local governments will be able to access funding from July 2023, with all projects to be delivered by June 2025. The City is proposing to budget all LRCIP funds within the LTFP in 2024/25, noting that if required funds can be brought forward into 2023/24 as the first 50% grant payment is scheduled to be available upon acceptance of works schedules.

State Government Grants Funded Projects

The City's 2023/24 Capital Works program also includes \$3.3m worth of projects that are funded from the State Grants program.

Reserves

In order to meet the funding requirements of the Budget and long term financial sustainability (LTFP), a range of Reserve transfers are proposed. Details of these transfers are provided as part of the Notes to Statutory Budget **Attachment 2** (included in Note 7). The below table 9 depicts reserve utilisation for the 2023/24 CWP.

Table 9 - Transfer from Reserves

Reserve Description	2023/24 CWP (\$)	2022/23 Carry Forwards (\$)	Total 2023/24 CWP (\$)
Asset Replacement/Enhancement	8,209,495	1,368,182	9,577,677
Information, Communication & Technology	4,094,799	854,713	4,949,512
Strategic Projects/Initiatives	3,473,145	1,193,883	4,667,028
Coastal Infrastructure Management	3,276,006	1,080,218	4,356,224
Alkimos/Eglinton Coastal Corridor Community I	2,400,000	-	2,400,000
Domestic Refuse	1,575,000	60,000	1,635,000
Neerabup Development	851,386	578,643	1,430,029
Plant Replacement	400,000	950,939	1,350,939
Regional Recreation	600,000	-	600,000
Golf Courses	420,000	50,000	470,000
Strategic Land	60,000	107,326	167,326
Total	25,359,831	6,243,904	31,603,735

The 2023/24 key reserve replenishments are as follows:

- Transfer of \$10m to the Asset Renewal/Enhancement Reserve to accommodate future Asset Renewal demand;
- Transfer of \$5m to the Information, Communication & Technology (**ICT**) Reserve to accommodate future ICT capital and operating funding requirements;
- Transfer of \$3m to Regional Recreational Reserve to enable the City to fund upcoming large projects identified in the adopted LTFP;
- Transfer of \$2m to the Neerabup Development Reserve to accumulate funds for the development of the City's investment land in Neerabup; and
- Transfer of \$2m to the Strategic Land Reserve to enable the City to take opportunities available as market conditions change and create non-rate income streams for the City and reduce burden on the need for high Rates increase.

This year, as in recent years, significant Reserve Balances are being used amounting to \$28.9m, of which \$25.4m is used to fund the Capital Works Program. The balance of \$3.5 is to recoup Developer Contribution Plan administration costs and repayment of Resource Recovery Facility Agreement (**RRFA**) loan.

Additional draw on Reserves may be called upon during the year if determined at the mid-year review of the 2023/24 budget.

Statement of Financial Activity (SOFA) (formerly known as Rate Setting Statement – RSS)

The SOFA represents a composite view showing source and application of the finances of the City. It highlights the movement in the Surplus/ (Deficit) which is primarily based on the operations and capital revenue and expenditure, as well as all transfers (Reserves and TPS).

There are three main sections in the SOFA, i.e., Operating Activities, Investing Activities and Financing Activities. The non-cash components of each sections have been eliminated to show the true picture of funding movements.

The City has prepared and presented the SOFA for the 2023/24 financial year with a marginal Surplus.

As a result of constraints in supply chain, skilled labour shortages, escalated market prices, certain budgeted capital projects in the 2022/23 financial year have not been commenced and completed as planned. The 2022/23 carry forwarded projects are recorded at \$16.4m. Having considered the quantum of carry forwards and internal/external resourcing capacities the total Capital Works budget for 2023/24 was set at \$80.5m.

The Rates generation of \$154.9m will allow the City to continue with running its operations and delivering capital programs in a financially sustainable manner. It considers growth in services due to increase in population and number of properties with corresponding increases in income and expenditures.

Calculations for the 2023/24 SOFA identified the need to raise \$154.9m through Rates, which equates to a 2.1% increase for the current base of properties which is due to new properties expected to be built next year and 3.75% overall average Rates Revenue increase.

In accordance with the City's Financial Cash Backed Reserves Policy, the City will determine the reserve requirement for future use and manage accordingly.

Consultation

This document has been prepared based on extensive consultation with Council Members (four Budget Workshops), the Executive Leadership Team and Service Unit Managers through scheduled Workshops. Feedback has also been received from the community through submissions from the advertising of proposed Differential RID.

In addition, the budget includes capital projects, some of which have been through consultation processes with community.

Comment

The Statutory Budget Process is a part of the Integrated Planning Process, which considers the LTFP and the Strategic Community Plan (**SCP**), which is then activated by the formulation of the CBP and driven operationally by the development of the Annual Budget. The process also incorporates informing strategies using the Workforce Plan and Asset Management Plan.

After application of 3.75% Rates increase, the City has been able to contain the average Rates increase for Residential Improved GRV category at \$51 per annum compared to the average Residential Rates charge for 2022/23.

The City is mindful that some of our community members are under financial pressure. Ratepayers who are experiencing financial difficulties could apply for assistance to the City under the Financial Hardship policy.

In summary, the proposed budget has:

1. An overall 3.75% Rate increase on current properties, impacting on Rates Revenue positively by \$7.6m;
2. The proposed 2023/24 Budget has an Operating Deficit of \$2.1m, mainly due to 100% advance payment of 2023/24 FAGs in June 2023;
3. As a result of growth in number of properties the City expects to raise \$2.0m worth of Rates;
4. An increase to Fees and Charges of 3.5% is in line with the 2023/24 forecast CPI at 3.5%;
5. Continuation of the offer of an additional bi-monthly payment plan, which will allow ratepayers to pay over five intervals during the year hence providing cash flow relief;
6. Continuation of the reduced interest rates on outstanding balances from 8.45% to 5% and interest on instalments from 5% to 3% despite removal of COVID-19 Ministerial Order;
7. Continuation of the help ratepayers under the City's Financial Hardship Policy who are experiencing financial difficulties due to various reasons;
8. Council has agreed, per recommendation 3 below, to waive the 2023/24 Council Rates (excluding Emergency Services Levy) for land leased by the City to various community groups (totalling approximately \$133,600);
9. Businesses will continue to have the ability to access business support activities under the program promoted through the Economic Development Funding Policy which is still in place;
10. The City will continue to offer a discount in 2023/24 to certain pensioner groups as part of its ongoing concessions (Waste Service Fee) costing approximately \$405k;
11. Proposed utilisation of the Reserve Funds where possible to supplement revenue sources and enable services and capital projects to continue; and
12. Capital projects (including Carry Forwards) of \$80.5m are budgeted, which will assist in stimulating the local economy.

The SOFA has proposed a marginal Surplus of \$32.2k budget with 3.75% rate increase.

It is noted that the 2023/24 Annual Budget has also deviated from the SBP by not following the rating strategy, even though there has been a strong recovery in the economic conditions of Western Australia.

Statutory Compliance

- The *Local Government Act 1995* sections relating to Annual Budget, Integrated Planning and Reporting Framework and *Local Government (Financial Management) Regulations 1996* have been utilised to develop the Budget;

The specific section of the *Local Government Act 1995* of note against which the Rates Relief Concessions that has been applied is:

“Section 6.47 - Concessions

Subject to the Rates and Charges (Rebates and Deferments) Act 1992, a local government may at the time of imposing a rate or service charge or at a later date resolve to waive a rate or service charge or resolve to grant other concessions in relation to a rate or service charge.”*

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

7 ~ A well governed and managed City that makes informed decisions, provides strong community leadership and valued customer focused services

7.2 - Responsibly and ethically managed

Risk Appetite Statement

In pursuit of strategic objective goal 7, we will accept a Medium level of risk as the City balances the capacity of the community to fund services through robust cost-benefit analysis and pursues evidence-based decision making to be effective stewards of the Council and City for future generations.

Risk Management Considerations

Risk Title	Risk Rating
ST-S20 Strategic Community Plan	Low
Accountability	Action Planning Option
Director Corporate Strategy and Performance	Manage

Risk Title	Risk Rating
ST-G09 Long Term Financial Planning	Low
Accountability	Action Planning Option
Director Corporate Strategy and Performance	Manage

Risk Title	Risk Rating
ST-S24 Strategic Asset Management	Medium
Accountability	Action Planning Option
Director Assets	Manage

“The above risks relating to the issue contained within this report have been identified and considered within the City’s Strategic and Corporate risk registers. Action plans have been developed to manage this risk to support existing management systems.”

In pursuing growth under the Economic objectives of the existing SCP, Council should consider the following risk appetite statements:

"Local Jobs

The City is prepared to accept a high level of financial risk provided that the City implements a risk management strategy to manage any risk exposure.

Strategic Growth

The City will accept a moderate level of financial risk for facilitating industry development and growth."

Policy Implications

The Budget has been developed in accordance with the Strategic Budget Policy, Accounting Policy, Financial Cash Backed Reserves Policy and Financial Hardship – Collection of Rates and Service Charges Policy.

However, the 2023/24 Rate increase is not in compliance with the City's Strategic Budget Policy adopted in March 2022.

Financial Implications

Adoption of the CBP and the Budget will allow for the timely implementation of identified actions and associated Capital Works Program. This Budget is not in line with the LTFFP, therefore the LTFFP will be updated following adoption taking into account the proposed 2023/24 Annual Budget.

Voting Requirements

Absolute Majority

Recommendation

That Council, by ABSOLUTE MAJORITY:

- 1. ADOPTS the unbranded Corporate Business Plan 2023/24 – 2026/27 (Attachment 1);**
- 2. ADOPTS the Annual Budget for the Financial Year Ending 30 June 2024 (Attachment 2), incorporating:**
 - a) Statement of Comprehensive Income, showing Total Comprehensive Income of \$50,288,114;**
 - b) Statement of Cash Flows, showing cash at end of year position of \$35,187,652;**
 - c) Statement of Financial Activity (formerly known as Rate Setting Statement) shows the amount generated through the levying of General Rates \$154,889,762;**
 - d) Financial Activity Statement (formerly known as Rate Setting Statement) shows a Surplus funding position of \$32,198;**
 - e) The Notes to and Forming Part of the Budget;**
 - f) 2023/24 Schedule of Fees & Charges and the detail version of Fees and Charges (Attachment 3) (effective from 1 July 2023) including the pensioner rebate on waste service fee for those who are entitled; and**

- g) 2023/24 Capital Works Program of \$80,463,438 and the detail version of 2023/24 Capital Works Program (Attachment 4) (including 2022/23 Carry Forward Projects of \$16,356,601).
3. APPROVES to waive the 2023/24 Council Rates (excluding Emergency Services Levy) for the following community groups, in accordance with Section 6.47 of the *Local Government Act 1995*:
- a) AJS Motorcycle Club of WA Inc.;
 - b) Kingsway Football & Sporting Club Inc.;
 - c) Kingsway Little Athletics Centre.;
 - d) Lions Club of Girrawheen Inc.;
 - e) Olympic Kingsway Sports Club;
 - f) Pinjar Motorcycle Park Inc.;
 - g) Quinns Mindarie Surf Lifesaving Club Inc.;
 - h) Quinns Rocks Sports Club Inc.;
 - i) The Badminton Association of WA Inc.;
 - j) Tiger Kart Club Inc.;
 - k) Vikings Softball Club Inc. & The Wanneroo Giants Baseball Club Inc.;
 - l) Wanneroo Agricultural Society Inc.;
 - m) Wanneroo Amateur Boxing Club Inc.;
 - n) Wanneroo Amateur Football Club Inc., Wanneroo Cricket Club Inc., Wanneroo Junior Cricket Club Inc. and Wanneroo Junior Football Club Inc. (Wanneroo Showgrounds Clubrooms);
 - o) Wanneroo BMX Club Inc.;
 - p) Wanneroo City Soccer Club Inc.;
 - q) Wanneroo Districts Cricket Club Inc. (Indoor Facility);
 - r) Wanneroo Districts Cricket Club Inc. & Wanneroo Districts Hockey Association Inc.;
 - s) Wanneroo Districts Netball Association Inc.;
 - t) Wanneroo Districts Rugby Union Football Club Inc.;
 - u) Wanneroo Horse & Pony Club Inc.;
 - v) Wanneroo Shooting Complex Inc.;
 - w) Wanneroo Sports & Social Club Inc.;
 - x) Wanneroo Tennis Club Inc.;
 - y) Wanneroo Trotting Training Club Inc.;
 - z) West Australian Rifle Association Inc.;

- aa) Yanchep Golf Club Inc.;
 - ab) Yanchep Sports & Social Club Inc.; and
 - ac) Yanchep Surf Lifesaving Club Inc.;
4. In accordance with the provisions of Sections 6.32, 6.33 and 6.35 of the *Local Government Act 1995*:
- a) IMPOSES Differential Rates and Minimum Rates for the 2023/24 Financial Year; and
 - b) IMPOSES the 2023/24 Gross Rental Value Differential Rates and Minimum Rates as follows, subject to the provisions of Sections 6.32, 6.33 and 6.35 of the *Local Government Act 1995*: -

GRV Category	Rate in the Dollar (cents)	General Minimum Rate \$
Residential Improved	6.6832	1,073
Lesser Minimum Strata Titled Caravan Parks	6.6832	156
Residential Vacant	13.3663	894
Commercial & Industrial Improved	7.7800	1,461
Commercial & Industrial Vacant	7.6000	1,461

- c) IMPOSES the 2023/24 Unimproved Value Differential Rates and Minimum Rates as follows, subject to the provisions of Sections 6.32, 6.33 and 6.35 of the *Local Government Act 1995*: -

UV Category	Rate in the Dollar (cents)	General Minimum Rate \$
Residential Improved	0.3755	1,073
Residential Vacant	0.6029	894
Commercial & Industrial Improved	0.3015	1,461
Commercial & Industrial Vacant	0.3341	1,461
Rural & Mining Improved	0.3752	1,066
Rural & Mining Vacant	0.4985	1,008

5. APPROVES to merge the current 137 properties rated Commercial/Industrial lesser minimums into Commercial/Industrial minimums category and discontinue Commercial/Industrial lesser minimums sub category.
6. APPROVES to offer the following payment options and incentives for the payment of Rates and Charges, Waste Service Fee, Private Swimming Pool Inspection Fees and Emergency Service Levy in accordance with the provisions of Section 6.45 of the *Local Government Act 1995* and Regulation 64(2) of the Local Government (Financial Management) Regulations 1996:
- a) One Instalment:
 - i. Payment in full within 35 days of the issue date of the Annual Rate Notice (4 September 2023); and
 - b) Two Instalments:
 - i. The first instalment of 50% of the total current Rates & Charges, Waste Service Fee, Private Swimming Pool Inspection Fees, Emergency

Service Levy and Instalment Charge, plus the total outstanding arrears payable within 35 days of date of issue of the Annual Rate Notice (4 September 2023);

- ii. **Second Instalment 63 days after due date of first instalment (6 November 2023);**

c) Four Instalments:

- i. **The first instalment of 25% of the total current Rates & Charges, Waste Service Fee, Private Swimming Pool Inspection Fees, Emergency Service Levy, Instalment Charge, plus the total outstanding arrears payable within 35 days of date of issue of the Annual Rate Notice (4 September 2023).**
- ii. **The second, third and fourth instalments each of 25% of the total current Rates & Charges, Waste Service Fee, Private Swimming Pool Inspection Fees, Emergency Service Levy and Instalment Charge, payable as follows:**
 - a. **Second Instalment 63 days after due date of first instalment (6 November 2023);**
 - b. **Third Instalment 63 days after due date of second instalment (8 January 2024);**
 - c. **Fourth Instalment 63 days after due date of third instalment (11 March 2024);**

d) Bimonthly Payment Plan (5 instalments)

- i. **First payment to be received on or before 35 days after the issue date appearing on the rate notice (4 September 2023). The second, third, fourth and fifth payments are to be made in two month intervals from the 4 September 2023. This plan is inclusive of arrears and the current years rates. An administration charge of \$30 per Assessment and late payment interest of 5% per annum on Rates and Charges and 11% per annum on the Emergency Services Levy, will apply.**

7. IMPOSES, In accordance with the provisions of Sections 6.13 and 6.51 of the *Local Government Act 1995*, interest on all arrears and current charges in respect of Rates and Charges, Waste Service Fees and Private Swimming Pool Inspection Fees (including GST where applicable) at a rate of 5.0% per annum. This amount will be calculated on a simple interest basis on arrears amounts that remain unpaid and current amounts that remain unpaid after 35 days from the issue date of the Original Rate Notice (4 September 2023), or the due date of the instalment and continues until all instalments are paid, excluding:

- a) **Deferred Rates;**
- b) **Instalment current amounts not yet due under the four payment options;**
- c) **Registered Pensioner Portions;**
- d) **Current Government Pensioner Rebate amounts; and**
- e) **Where the debtor is a person or organisation considered by the City of Wanneroo to be suffering financial hardship.**

8. **IMPOSES**, in accordance with the provisions of Section 6.45 of the *Local Government Act 1995*, for the 2023/24 Financial Year, the following Administration Fees and Charges for payment of Rates and Charges, Waste Service Fees, and Private Swimming Pool Inspection Fees:
- a) **Two Instalment Option:**
 - i. **An Administration Fee of \$5.00 for Instalment Two; and**
 - ii. **Instalment Interest Charge of 3.0% per annum, calculated on a simple interest basis on 50% of the total current General Rate and Charges calculated thirty-five (35) days from the date of issue of the Annual Rate Notice to 63 days after the due date of the first instalment.**
 - b) **Four Instalment Option:**
 - i. **An Administration Fee of \$5.00 for each of Instalment Two, Three and Four; and**
 - ii. **Instalment Interest Charge of 3.0% per annum, calculated on a simple interest basis on:**
 - a. **75% of the total current General Rate and Charges calculated 35 days from the date of issue of the Annual Rate Notice to 63 days after the due date of the first instalment;**
 - b. **50% of the total current General Rate and Charges calculated from the due date of the Second Instalment to the due date of the Third Instalment; and**
 - c. **25% of the total current General Rate and Charges calculated from the due date of the Third Instalment to the due date of the Fourth Instalment.**
9. **ADOPTS** in accordance with Regulation 34(5) of the Local Government (Financial Management) Regulations 1996, for the purposes of reporting material variances for Operational Costs and Capital expenditure for the 2023/24 Financial Year, a percentage of 10% together with minimum values of \$100,000.

Attachments:

- | | | |
|--------------------------|--|-----------|
| <u>1</u> | Attachment 1 - Corporate Business Plan 2023-24 - 2026-27 | 23/208858 |
| <u>2</u> | Attachment 2 - 2023/24 Statutory Budget | 23/216889 |
| <u>3</u> | Attachment 3 - 2023/24 Schedule of Fees & Charges | 23/216594 |
| <u>4</u> | Attachment 4 - 2023/24 Capital Works Program | 23/216099 |

DRAFT Corporate Business Plan

2023/24 – 2026/27

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Our Strategic Goals

The City has seven strategic goals that were developed in conjunction with the community. These strategic goals represent a clear future direction for the City over the lifetime of the Strategic Community Plan 2021-2031.

The seven strategic goals are represented within each project in the Corporate Business Plan (CBP) to show alignment with strategic direction and operational delivery.

The City's seven strategic goals are:



GOAL 1: An inclusive and accessible City with places and spaces that embrace all



GOAL 2: A City with rich cultural histories, where people can visit and enjoy unique experiences



GOAL 3: A vibrant, innovative City with local opportunities for work, business and investment



GOAL 4: A sustainable City that balances the relationship between urban growth and the environment



GOAL 5: A well-planned, safe and resilient City that is easy to travel around and provides a connection between people and places



GOAL 6: A future-focused City that advocates, engages and partners to progress the priorities of the community



GOAL 7: A well-governed and managed City that makes informed decisions, provides strong community leadership and valued customer focused services.

1. Community Recreation Programs and Facilities

Service Intent


Plan and provide innovative models for quality community facilities and programs to enable opportunities for healthy and active lifestyles.

Services (Level 2)	Services (Level 3)
<ul style="list-style-type: none"> Sport and Recreation Program Delivery 	<ul style="list-style-type: none"> Aquamotion Kingsway Indoor Stadium
<ul style="list-style-type: none"> Community Facility Planning 	<ul style="list-style-type: none"> Needs and Feasibility Assessments Facility Master Planning Grant Funding Application and Management Project Management / Delivery
<ul style="list-style-type: none"> Community Facility Bookings and Operations 	<ul style="list-style-type: none"> Aquamotion Kingsway Indoor Stadium Community Facilities
<ul style="list-style-type: none"> Facility Asset Management 	<ul style="list-style-type: none"> Provide Buildings and Facilities Maintain Building and Facilities
<ul style="list-style-type: none"> Community and Sporting Clubs Facilitation 	<ul style="list-style-type: none"> Club Development
<ul style="list-style-type: none"> Beach Safety Services 	<ul style="list-style-type: none"> Surf Lifesaving Beach Patrols
<ul style="list-style-type: none"> Golf Course Management 	<ul style="list-style-type: none"> Carramar Marangaroo
Strategies and Plans	Capital Works Sub-Programs
<ul style="list-style-type: none"> Social Strategy 2019 Asset Management Strategy 2018 - 2024 Active Reserves Master Plan 2016 Asset Management Plans Community Facilities Plan - Northern Coastal Growth Corridor Golf Courses Strategic Plan 2019-2034 	<ul style="list-style-type: none"> Community Buildings Golf Courses Sports Facilities


Key Projects

The following key projects have been identified within the Community Recreation Programs and Facilities service area:


CONSTRUCTION OF ALKIMOS AQUATIC AND RECREATION CENTRE

2023/24 Milestone	Detailed design of the Centre to be completed along with the progression of the Construction Tender.
Estimated Project Completion (Subject to budget provision)	2026/27
Service Unit	Community Facilities
Strategic Link	 Goal 1: An inclusive and accessible City with places and spaces that embrace all


FACILITY PLANNING FOR ALKIMOS DISTRICT AND REGIONAL OPEN SPACES

2023/24 Milestone	Present draft Masterplan for preliminary consideration by Council.
Estimated Project Completion (Subject to budget provision)	2023/24
Service Unit	Community Facilities
Strategic Link	 Goal 1: An inclusive and accessible City with places and spaces that embrace all


MASTERPLANNING FOR WANNEROO RECREATION PRECINCT

2023/24 Milestone	Detailed design of the precinct to be completed along with preparation of the tender documentation.
Estimated Project Completion (Subject to budget provision)	2026/27
Service Unit	Community Facilities
Strategic Link	 Goal 1: An inclusive and accessible City with places and spaces that embrace all

CONSTRUCTION OF HALESWORTH PARK SPORTS FACILITIES

2023/24 Milestone	Continue construction of sports amenities building at Halesworth Park.
Estimated Project Completion (Subject to budget provision)	2026/27
Service Unit	Infrastructure Capital Works
Strategic Link	 Goal 1: An inclusive and accessible City with places and spaces that embrace all


CONSTRUCTION OF HEATH PARK SPORTS FACILITIES

2023/24 Milestone	Complete detailed design for sports amenities building at Heath Park and commence construction.
Estimated Project Completion (Subject to budget provision)	2024/25
Service Unit	Infrastructure Capital Works / Community Facilities
Strategic Link	 Goal 1: An inclusive and accessible City with places and spaces that embrace all

CONSTRUCTION OF RIVERLINKS PARK ALL ABILITIES PLAYGROUND

2023/24 Milestone	Complete design and commence construction of the All Abilities Playground at Riverlinks Park.
Estimated Project Completion (Subject to budget provision)	2026/27
Service Unit	Infrastructure Capital Works / Community Facilities
Strategic Link	 Goal 1: An inclusive and accessible City with places and spaces that embrace all

IMPLEMENTING THE GOLF COURSES STRATEGIC PLAN

2023/24 Milestone	Implementation of Management Contract and Leases for the Marangaroo and Carramar Golf Courses.
Estimated Project Completion (Subject to budget provision)	2026/27
Service Unit	Property Services
Strategic Link	 Goal 1: An inclusive and accessible City with places and spaces that embrace all

2. Public Health

Service Intent

Ensuring statutory compliance through the provision of integrated compliance services to facilitate healthy and safe communities.

Services (Level 2)	Services (Level 3)
<ul style="list-style-type: none"> Food Safety (Managing safe food preparation through education, inspections, and sampling) 	<ul style="list-style-type: none"> Registrations, Inspections, Sampling and Investigations Education
<ul style="list-style-type: none"> Water Quality (Inspection and water quality sampling) 	<ul style="list-style-type: none"> Inspection and Sampling
<ul style="list-style-type: none"> Disease Prevention (Notifiable disease investigations and skin penetration establishment inspections to prevent disease) 	<ul style="list-style-type: none"> Inspections and Investigations
<ul style="list-style-type: none"> Pest Control (Monitoring and chemical treatment of wetlands to control pests) 	<ul style="list-style-type: none"> Monitoring and Treatment
<ul style="list-style-type: none"> Built Environment (Inspections of public buildings, events and caravan parks to ensure a safe built environment) 	<ul style="list-style-type: none"> Inspections
<ul style="list-style-type: none"> Pollution (Monitoring of noise, asbestos, air, soil and water pollution) 	<ul style="list-style-type: none"> Noise, Asbestos, Air, Soil and Water

Key Legislation

- Environmental Protection Act 1986
- Health Act 2016 (and associated Regulations)

Key Projects

No key projects have been identified for delivery in 2023/24 as the focus remains on delivering continued health and compliance services to the community.

At this stage there is no legislative requirement for Local Governments to have an endorsed Public Health Plan in place. Once this becomes a legislative requirement, it will be added it to the City's Corporate Business Plan.

3. Community Safety

Service Intent

To promote a public realm where people feel safe and respected by working with community and industry partners.

Services (Level 2)

- Law Enforcement
(Partnering with the community to increase awareness and enforcement of local, state and federal laws)
- Animal Management
- Crime Prevention
(Proactive crime prevention through safety patrols and CCTV management)
- Security
(Provision of security at civic events)

Services (Level 3)

- Local Law Compliance
- Other Statutory Compliance
- Animal Management (including registration and investigations)
- Animal Care Centre Management
- CCTV Management
- Education
- Drone Management
- Safety Patrols

Strategies and Plans

- Social Strategy 2019
- Closed Circuit Television (CCTV) Plan 2018


Capital Works Sub-Programs

- Community Safety


Key Projects

The following key projects have been identified within the Community Safety service area:


CCTV AND COMMUNITY SAFETY INITIATIVES

2023/24 Milestone	Integrate Wanneroo CCTV network onto a new platform.
Estimated Project Completion (Subject to budget provision)	2026/27
Service Unit	Community Safety and Emergency Management
Strategic Link	 Goal 5: A well-planned, safe and resilient City that is easy to travel around and provides a connection between people and places

CONSTRUCTION OF WANNEROO ANIMAL CARE CENTRE

2023/24 Milestone	Complete detailed design for the new Animal Care Centre and commence construction.
Estimated Project Completion (Subject to budget provision)	2026/27
Service Unit	Community Safety and Emergency Management / Infrastructure Capital Works
Strategic Link	 Goal 5: A well-planned, safe and resilient City that is easy to travel around and provides a connection between people and places

CCTV MANAGEMENT SERVICE REVIEW

2023/24 Milestone	Undertake service review of CCTV Management.
Estimated Project Completion (Subject to budget provision)	2023/24
Service Unit	Community Safety and Emergency Management
Strategic Link	 Goal 5: A well-planned, safe and resilient City that is easy to travel around and provides a connection between people and places

4. Emergency Management

Service Intent

To minimise potential risks and impacts on the community from natural disasters such as bushfires and weather events, through prevention, preparedness, response and recovery.

Services (Level 2)

- Management of Local Emergency Preparedness

- Emergency Response

- Fire Protection Mitigation Action

- Management of Recovery Planning and Action

- Emergency Services Levy Management

Services (Level 3)

- Preparedness Activities
- Maintain Emergency Assets

- Management of Volunteer Bush Fire Brigade
- Support State Emergency Service (SES)
- City Response

- Fire Mitigation on City managed Lands
- Fire Mitigation on Private Property


Strategies and Plans

- Local Emergency Management Arrangements


Key Projects

The following key projects have been identified within the Emergency Management service area:


IMPLEMENTATION OF THE BUSH FIRE RISK MANAGEMENT PLAN

2023/24 Milestone	Continue the implementation of mitigation actions identified in the Bush Fire Risk Management Plan and engage with the community as appropriate.
Estimated Project Completion (Subject to budget provision)	2026/27
Service Unit	Community Safety and Emergency Management
Strategic Link	 Goal 5: A well-planned, safe and resilient City that is easy to travel around and provides a connection between people and places

CONSTRUCTION OF WANNEROO EMERGENCY SERVICES HUB

2023/24 Milestone	Identify serviced land, and subject to securing the land, complete concept designs to enable access to relevant Federal and State Government funding for facility construction.
Estimated Project Completion (Subject to budget provision)	2026/27
Service Unit	Community Safety and Emergency Management
Strategic Link	 Goal 5: A well-planned, safe and resilient City that is easy to travel around and provides a connection between people and places

CONSTRUCTION OF TWO ROCKS EMERGENCY SERVICES HUB

2023/24 Milestone	Apply for relevant State Government grant funding for the design and construction of the expanded Two Rocks Emergency Services Hub.
Estimated Project Completion (Subject to budget provision)	2026/27
Service Unit	Community Safety and Emergency Management
Strategic Link	 Goal 5: A well-planned, safe and resilient City that is easy to travel around and provides a connection between people and places

5. Place Management

Service Intent

Develop unique places by connecting with the community to help shape our local plans and service delivery.

Services (Level 2)

- Local Area Planning - *Development of Local Area Plans to reflect the distinctive character of a place*
- Place Activation - *Activation of places to support community identity, connection and inclusiveness*
- Coordination of Community Engagement
- City Events Management

Services (Level 3)

- Community Engagement
- Develop and Review Plans
- Develop Place Activation Plans
- Implement and Monitor Place Activation Initiatives
- Hub Management
- Community Gardens
- Manage Community Engagement Framework
- Community Engagement Advice
- Stakeholder Management
- Civic Events
- Community Events


Strategies and Plans

- Social Strategy 2019
- Place Framework 2018
- Place Strategy 2023 - 2027
- Local Area Plans


Key Projects

The following key projects have been identified within the Place Management service area:


IMPLEMENTATION OF THE PLACE STRATEGY

2023/24 Milestone	Implement actions to operationalise the City's new Place Strategy including establishment of place-based teams and formalising the approach to community-led initiatives and place activation.
Estimated Project Completion (Subject to budget provision)	2023/24
Service Unit	Place Management
Strategic Link	 Goal 1: An inclusive and accessible City with places and spaces that embrace all


DELIVERY OF THE COMMUNITY EVENTS PROGRAM

2023/24 Milestone	Deliver a place-based events program that highlights the unique places in the City.
Estimated Project Completion (Subject to budget provision)	2026/27
Service Unit	Place Management
Strategic Link	 Goal 1: An inclusive and accessible City with places and spaces that embrace all


MASTERPLANNING FOR YANCHEP LAGOON

2023/24 Milestone	Preparation of a staged Implementation Plan that considers designs for each precinct aligned with the Masterplan and funding models.
Estimated Project Completion (Subject to budget provision)	2026/27
Service Unit	Place Management
Strategic Link	 Goal 1: An inclusive and accessible City with places and spaces that embrace all


REVIEW OF THE COMMUNITY ENGAGEMENT FRAMEWORK

2023/24 Milestone	Review and update engagement tools and approaches to empower the diverse community to become involved.
Estimated Project Completion (Subject to budget provision)	2026/27
Service Unit	Place Management
Strategic Link	 Goal 6: A future focused City that advocates, engages and partners to progress the priorities of the community

REVIEW OF LOCAL AREA PLANS

2023/24 Milestone	Review and update Local Area Plans for Wanneroo, Girrawheen / Koondoola and Yanchep / Two Rocks.
Estimated Project Completion (Subject to budget provision)	2024/25
Service Unit	Place Management
Strategic Link	 Goal 1: An inclusive and accessible City with places and spaces that embrace all

PLANNING FOR EAST WANNEROO

2023/24 Milestone	Facilitate the implementation of the place led approach in East Wanneroo including finalisation of the Local Planning Policy to inform public realm design such as streetscapes, public open space and community facilities.
Estimated Project Completion (Subject to budget provision)	2026/27
Service Unit	Place Management
Strategic Link	 Goal 1: An inclusive and accessible City with places and spaces that embrace all

6. Community Development

Service Intent

Work with community and stakeholders to foster connectedness and capacity across all ages, diverse cultures and abilities to enhance quality of life.

Services (Level 2)

- Social Inclusion
(To ensure that all people can participate in community life)
- Community Development
(To engage and empower community through capacity building)
- Childhood Development
(Facilitate access to social programs and services for children and their families)
- Youth Development
(To build valued, empowered and supported young people)
- Community Funding
(Provision of community funding to support community-led initiatives)

Services (Level 3)

- Age Friendly Initiatives
- Planning and Policy
- Reconciliation
- Access and Inclusion
- Advocacy and Partnership Development
- Social Connectedness
- Respond to Homelessness
- Community Transport
- Community Capacity Building
- Volunteering
- Advocacy and Partnership Development
- Program Delivery and Facilitation
- Planning and Policy
- Advocacy and Partnership Development
- Youth Programs in Community (Outreach)
- Youth Programs in Youth Centres
- School Holiday Programs
- Place Activation and Events
- Youth Leadership
- Grants
- Donations
- Sponsorships


Strategies and Plans

- Social Strategy 2019
- Community Development Plan 2021/22 – 2025/26
- Reconciliation Action Plan 2023 - 2025
- Regional Homelessness Plan 2022/23 – 2025/26


Key Projects

The following key projects have been identified within the Community Development service area:


STRATEGIC SOCIAL NEEDS ADVOCACY

2023/24 Milestone	Aligned with the City's social advocacy agenda focusing on homelessness, family and domestic violence, youth diversionary and parent/child services, regularly monitor community needs to advocate for the provision of relevant services in the City..
Estimated Project Completion (Subject to budget provision)	2026/27
Service Unit	Community Development
Strategic Link	 Goal 6: A future focused City that advocates, engages and partners to progress the priorities of the community

NOONGAR NAMING PROJECT

2023/24 Milestone	Identify cultural themes, stories and narratives to inform the naming of physical and geographical sites and locations within the City (e.g. parks and open spaces, buildings).
Estimated Project Completion (Subject to budget provision)	2023/24
Service Unit	Community Development
Strategic Link	 Goal 1: An inclusive and accessible City with places and spaces that embrace all

YOUTH PROGRAMS IN COMMUNITY SERVICE REVIEW

2023/24 Milestone	Undertake service review of Community Youth Programs.
Estimated Project Completion (Subject to budget provision)	2023/24
Service Unit	Place Management
Strategic Link	 Goal 1: An inclusive and accessible City with places and spaces that embrace all

7. Library Services

Service Intent

Provision of library services including community resources, facilities, digital media, literacy and lifelong learning opportunities.

Services (Level 2)

- Community Resources, Facilities and Engagement
- Digital Media Provision and Access
- Support for Literacy and Lifelong Learning

Services (Level 3)

- Physical and On-line Resources
- Library Buildings (including WLCC)
- Technology Access and Use
- Website
- General Library Programs Delivery
- Early Childhood Program (Schools and Child Health Nurses)
- Community Led Partnerships


Strategies and Plans

- Social Strategy 2019
- Strategic Library Services Plan 2017/18 – 2021/22


Key Projects

The following key projects have been identified within the Library Services service area:


LOCAL CONNECTEDNESS THROUGH LIBRARIES

2023/24 Milestone	Engage with the local community and stakeholders to explore and enable opportunities within libraries and via online platforms.
Estimated Project Completion (Subject to budget provision)	2026/27
Service Unit	Cultural Development
Strategic Link	 Goal 6: A future focused City that advocates, engages and partners to progress the priorities of the community

DELIVER DIGITAL LITERACY PROGRAMS

2023/24 Milestone	Build digital literacy in the City through tailored workshops and training aligned to web interactions, employment and social connection.
Estimated Project Completion (Subject to budget provision)	2026/27
Service Unit	Cultural Development
Strategic Link	 Goal 1: An inclusive and accessible City with places and spaces that embrace all

DEVELOPMENT OF A CULTURAL DEVELOPMENT PLAN

2023/24 Milestone	Finalise draft integrated Cultural Development Plan and present for endorsement.
Estimated Project Completion (Subject to budget provision)	2023/24
Service Unit	Cultural Development
Strategic Link	 Goal 1: An inclusive and accessible City with places and spaces that embrace all

CONSTRUCTION OF DORDAAK KEPAP LIBRARY AND YOUTH INNOVATION HUB

2023/24 Milestone	Complete design of DordaaK Kepap Library and Youth Innovation Hub and commence construction in 2024.
Estimated Project Completion (Subject to budget provision)	2025/26
Service Unit	Infrastructure Capital Works
Strategic Link	 Goal 1: An inclusive and accessible City with places and spaces that embrace all

8. Heritage, Museums and the Arts

Service Intent

Facilitate opportunities for participation in and access to a diverse range of cultural activities and assets that embrace the richness of our community's diverse beliefs, values, life experience and interests.

Services (Level 2)

- Cultural and Artistic Experiences
(*Promotion of cultural and artistic experiences for the community*)

- Heritage
(*Management and promotion of heritage*)

- Management of the City's Cultural Assets

Services (Level 3)

- Exhibitions
- Annual Community Art Awards and Exhibition
- Community Art Projects
- Artistic Commissions

- Museum Service
- Museum Collection
- Community History Service
- Community History Collection
- Heritage Education Program
- Heritage Site Management

- City Art Collection
- Public Art Collection
- Maintain Artefacts


Strategies and Plans

- Social Strategy 2019
- Cultural Plan 2018/19 - 2021/22

Key Projects

The following key projects have been identified within the Heritage, Museums and the Arts service area:

DELIVERY OF THE MUSEUMS AND HERITAGE PROGRAM

2023/24 Milestone	Undertake key projects focusing on endorsement of the Heritage Management Plan, development of a Noongar Cultural Heritage Directory and finalising review of the Local Heritage survey.
Estimated Project Completion (Subject to budget provision)	2026/27
Service Unit	Cultural Development
Strategic Link	 Goal 2: A City that celebrates rich cultural histories, where people can visit and enjoy unique experiences

DELIVERY OF ARTS AND EXHIBITION EXPERIENCES

2023/24 Milestone	Promotion of Arts and Gallery Exhibition experiences including the Community Art Awards and arts development programs such as Tip and Tricks for Artists to maximise attendance and participation.
Estimated Project Completion (Subject to budget provision)	2026/27
Service Unit	Cultural Development
Strategic Link	 Goal 2: A City that celebrates rich cultural histories, where people can visit and enjoy unique experiences

9. Economic Development

Service Intent

Focus on local, regional and strategic significant infrastructure and economic development initiatives, which enable local economic growth and employment opportunities.

Services (Level 2)

- Business Engagement and Support

- Investment Attraction and Marketing

- Planning for Future Employment Areas
(*Land use optimisation for employment areas*)

- Business Leadership, Innovation and Sustainability

Services (Level 3)

- Provide Business Support, Training, Networking, Events and Facilities
- Develop and Manage Strategic Partnerships (to enhance business support outcomes)
- Business and Industry Engagement
- Facilitating Red Tape Reduction for Business (e.g. Small Business Friendly Approvals)
- Implement the City's Enterprise Fund

- Promotion of Investment Opportunities and the City of Wanneroo
- Manage Business Wanneroo Brand and Website
- Develop and Manage Networks to position the City as a place to invest
- Deliver Business Liaison Services

- Progress the Neerabup Industrial Area and Australian Automation & Robotics Precinct Developments
- Optimise the Use of Employment Land (Local Planning Strategy & Local Planning Scheme 3)
- Expand Land Use Opportunities for Tourism (expanding uses including agri-tourism)

- Promote Business Innovation and Technology
- Regional Collaboration to support Innovative Economic Outcomes
- Progress the Waste Innovation Precinct
- Advocating for Sustainable Local Procurement
- Targeted Research and Partnership Development (to address economic issues)

Strategies and Plans

- Economic Development Strategy 2022 - 2032

Capital Works Sub-Programs

- Investment Projects


Key Projects

The following key projects have been identified within the Economic Development service area:


DELIVERY OF A BUSINESS SUPPORT SERVICE

2023/24 Milestone	Implement and improve the City's Small Business Support Services.
Estimated Project Completion (Subject to budget provision)	2024/25
Service Unit	Advocacy and Economic Development
Strategic Link	 Goal 3: A vibrant, innovative City with local opportunities for work, business and investment


DEVELOPMENT OF THE DIGITAL PRESENCE FOR BUSINESS WANNEROO

2023/24 Milestone	Development of an active and engaging digital presence through the Business Wanneroo website and social media.
Estimated Project Completion (Subject to budget provision)	2023/24
Service Unit	Advocacy and Economic Development
Strategic Link	 Goal 3: A vibrant, innovative City with local opportunities for work, business and investment

DEVELOPMENT OF THE AUSTRALIAN AUTOMATION AND ROBOTICS PRECINCT (AARP)

2023/24 Milestone	Build relationships with key stakeholders to develop, grow and promote the Australian Automation and Robotics Precinct (AARP) precinct on the Neerabup Industrial Estate.
Estimated Project Completion (Subject to budget provision)	2026/27
Service Unit	Advocacy and Economic Development
Strategic Link	 Goal 3: A vibrant, innovative City with local opportunities for work, business and investment

REVIEW OF DISCOVER WANNEROO WEBSITE AND MARKETING

2023/24 Milestone	Review and update the Discover Wanneroo website and destination marketing through social media channels and other media opportunities.	
Estimated Project Completion (Subject to budget provision)	2023/24	
Service Unit	Advocacy and Economic Development	
Strategic Link		Goal 3: A vibrant, innovative City with local opportunities for work, business and investment

10. Advocacy

Service Intent

To work collaboratively with government, regional partners and stakeholders and advocate for the priorities identified by our community.

Services (Level 2)

- Strategic Economic Advocacy

Services (Level 3)

- Advocacy for Key Community and Economic Infrastructure
- Identification and Promotion of Advocacy Priorities (including management of Connect Wanneroo brand and collateral)

Strategies and Plans

- Economic Development Strategy 2022 – 2032
- Advocacy Plan 2021 - 2025

Key Projects

The following key projects have been identified within the Advocacy service area:

REVIEW OF THE ADVOCACY PLAN

2023/24 Milestone	Undertake a major review of Advocacy Plan and priority projects ahead of the anticipated 2025 State and Federal elections.
Estimated Project Completion (Subject to budget provision)	2024/25
Service Unit	Advocacy and Economic Development
Strategic Link	 Goal 6: A future focused City that advocates, engages and partners to progress the priorities of the community

11. Tourism

Service Intent

Collaborate with the community, the tourism industry and State Government agencies to grow tourism in the City through leadership, investment attraction and targeted marketing with industry.

Services (Level 2)

- Tourism Industry Support and Development

Services (Level 3)

- Destination Marketing and Promotion (including Discover Wanneroo brand and website)
- Tourism Industry Support and Development
- Develop and Manage Regional Partnerships to Support Tourism Industry Growth (e.g. Sunset Coast)
- Support and Development of Tourism Events


Strategies and Plans

- Economic Development Strategy 2022 - 2032
- Tourism Plan 2019 - 2024


Key Projects

The following key projects have been identified within the Tourism service area:

REDEVELOPMENT OF THE OLD YANCHEP SURF LIFE SAVING SITE

2023/24 Milestone	Finalise agreement for Lease and Ground Lease. Progress site design with lessee in consultation with Yanchep Lagoon Working Group.
Estimated Project Completion (Subject to budget provision)	2026/27
Service Unit	Property Services
Strategic Link	 Goal 2: A City that celebrates rich cultural histories, where people can visit and enjoy unique experiences

DEVELOPMENT OF QUINNS ROCKS CARAVAN PARK

2023/24 Milestone	Pending Council decision, progress with lease discussions, community engagement outcomes and other project investigations in order to finalise and implement project outcomes.	
Estimated Project Completion (Subject to budget provision)	2026/27	
Service Unit	Property Services	
Strategic Link		Goal 2: A City that celebrates rich cultural histories, where people can visit and enjoy unique experiences

12. Environmental Management

Service Intent

Deliver a healthy and sustainable environment by managing our highly valued natural and built environmental attributes, including biodiversity of flora and fauna; land and waste; liveability; climate change impacts; air quality and sustainable energy.

Services (Level 2)

- Climate Change
(Managing the City's influence on climate change and improving resilience)
- Biodiversity
(Retaining and enhancing biodiversity in the City)
- Resource Management
(Managing resource consumption and waste production)

Services (Level 3)

- Climate Change Adaptation and Mitigation Strategy
- Coastal Hazard Risk Management Adaptation Planning
- Coastal Management Planning
- Local Environmental Strategy
- Assessment of Environmental Management Plans
- Environmental Management System

- Local Biodiversity Planning

- Energy Reduction Planning

Strategies and Plans

- Local Environment Strategy 2019
- Climate Change Adaptation and Mitigation Strategy 2021 – 2026
- Coastal Hazard Risk Management and Adaption Plan 2018
- Local Biodiversity Plan 2018-2024
- Yellagonga Integrated Catchment Management Plan 2021-2026


Capital Works Sub-Programs

- Environmental Offset

Key Projects

The following key projects have been identified within the Environmental Management service area:

IMPLEMENTATION OF AN ENVIRONMENTAL MANAGEMENT SYSTEM

2023/24 Milestone	Finalisation of an Environmental Management System (EMS) and ongoing implementation.
Estimated Project Completion (Subject to budget provision)	2024/25
Service Unit	Strategic Land Use Planning and Environment
Strategic Link	 Goal 4: A sustainable City that balances the relationship between urban growth and the environment

13. Parks and Conservation Areas

Service Intent

Managing and enhancing reserve areas to support a healthy and active community and maintain conservation value.

Services (Level 2)

- Conservation Areas and Foreshore Management

- Coastal Asset Management

- Landscape and Turf Management

- Streetscape Management

- Tree Management

- Parks Assets Management

- Irrigation Management

Services (Level 3)

- Conservation, Weed Control and Wetlands Management
- Conservation Foreshore Management

- Beach Signs
- Coastal Maintenance and Management Works
- Beach Access Works and Maintenance
- Coastal Photographic Monitoring
- Swimming Enclosure Installation / Maintenance
- Beach Renourishment
- Mechanical Beach Cleaning

- Landscape Management
- Turf Management

- Non-Arterial Road Streetscape Maintenance
- Arterial Road Streetscape Maintenance

- Tree Maintenance
- Tree Planting

- Parks Lighting Management
- Parks Structure Management
- Sports Equipment Management

Strategies and Plans

- Local Environment Strategy 2019
- Local Biodiversity Plan 2018/19 – 2023/24
- Coastal Management Plan 2021


Capital Works Sub-Programs

- Conservation Reserves
- Foreshore Management
- Park Furniture
- Parks Rehabilitation
- Passive Park Development
- Street Landscaping

Key Projects

The following key projects have been identified within the Parks and Conservation service area:

UPGRADE WORKS TO THE MINDARIE BREAKWATER

2023/24 Milestone	Continue works to the Mindarie Breakwater including replacement / upgrade of adjacent civil infrastructure and expansion of Claytons Beach car park.
Estimated Project Completion (Subject to budget provision)	2026/27
Service Unit	Asset Maintenance
Strategic Link	 Goal 5: A well-planned, safe and resilient City that is easy to travel around and provides a connection between people and places

14. Waste Management

Service Intent

Lead environmentally sustainable approaches to waste management and provide waste collection services.

Services (Level 2)	Services (Level 3)
<ul style="list-style-type: none"> Kerbside Collection Services 	<ul style="list-style-type: none"> General Waste (Red Lid Bin) Collection Commingle Recyclables (Yellow Lid Bin) Collection Garden Organics (Green Lid Bin) Collection
<ul style="list-style-type: none"> Verge-side Waste Collection 	<ul style="list-style-type: none"> Bulk Junk Waste Collection Bulk Green Waste Collection
<ul style="list-style-type: none"> City Waste Services 	<ul style="list-style-type: none"> Litter and Illegal Dumping Management Bus Stop and Park Bins Management Community Skip Bins Management Dog Waste Bags Management City Event Waste Management
<ul style="list-style-type: none"> Community Drop-off 	<ul style="list-style-type: none"> Wangara Community Drop-off Services Tamala Park Drop-off Services
<ul style="list-style-type: none"> Community Waste Education 	<ul style="list-style-type: none"> Waste Education Program Great Recycling Challenge

Strategies and Plans

- Waste Plan 2020 - 2025
- Waste Education Plan 2018/19 - 2022/23


Capital Works Sub-Programs

- Waste Management


Key Projects

The following key projects have been identified within the Waste Management service area:


REVIEW OF BULK WASTE SERVICE

2023/24 Milestone	Commence the transition to the new pre-booked Bulk Waste service in 2024/25.
Estimated Project Completion (Subject to budget provision)	2026/27
Service Unit	Waste Services
Strategic Link	 Goal 4: A sustainable City that balances the relationship between urban growth and the environment


REVIEW OF FOOD ORGANICS COLLECTION

2023/24 Milestone	Tender for a food and garden organics (FOGO) facility.
Estimated Project Completion (Subject to budget provision)	2023/24
Service Unit	Waste Services
Strategic Link	 Goal 4: A sustainable City that balances the relationship between urban growth and the environment

INVESTIGATE FUTURE WASTE MANAGEMENT OPTIONS

2023/24 Milestone	<ul style="list-style-type: none"> ■ In collaboration with other local governments, state government and industries, progress the development of a new Material Recovery Facility in the northern suburbs. ■ In collaboration with Mindarie Regional Council (MRC) and others, continue to explore the Waste to Energy options for residual waste.
Estimated Project Completion (Subject to budget provision)	2026/27
Service Unit	Waste Services
Strategic Link	 Goal 4: A sustainable City that balances the relationship between urban growth and the environment

INVESTIGATE WASTE INNOVATION PRECINCT AT NEERABUP INDUSTRIAL AREA

2023/24 Milestone	Investigate the development of a Waste Innovation Precinct in Neerabup.
Estimated Project Completion (Subject to budget provision)	2026/27
Service Unit	Waste Services / Advocacy and Economic Development
Strategic Link	 Goal 3: A vibrant, innovative City with local opportunities for work, business and investment

15. Future Land Use Planning

Service Intent

Focus on strategic land use planning, incorporating the preparation and implementation of land use, transport and environmental strategies and plans to deliver healthy and sustainable natural and built environments.

Services (Level 2)

- Strategic Land Use Planning

Services (Level 3)

- Local Planning Scheme
- Local Planning Policies
- Planning Strategies
- Activity Centre Planning
- Precinct Master Planning
- Local Housing Strategy

- Transport and Land Use Integration

- Transport Planning

- Environmental and Land Use Planning Integration

- Administration of Developer Contributions


Key Legislation

- Planning and Development Act 2005


Key Projects

The following key projects have been identified within the Future Land Use Planning service area:


UPDATE THE LOCAL PLANNING STRATEGY

2023/24 Milestone	Finalise the draft Local Planning Strategy following Western Australian Planning Commission (WAPC) consent to advertise.
Estimated Project Completion (Subject to budget provision)	2024/25
Service Unit	Strategic Land Use Planning and Environment
Strategic Link	 Goal 5: A well-planned, safe and resilient City that is easy to travel around and provides a connection between people and places


FINALISATION OF LOCAL PLANNING SCHEME No.3

2023/24 Milestone	Prepare Local Planning Scheme No.3 following the finalisation of the Local Planning Strategy.
Estimated Project Completion (Subject to budget provision)	2026/27
Service Unit	Strategic Land Use Planning and Environment
Strategic Link	 Goal 5: A well-planned, safe and resilient City that is easy to travel around and provides a connection between people and places

IMPLEMENTATION OF THE ACTIVE TRANSPORT AND CYCLE PLAN

2023/24 Milestone	Design and construct 2023/24 Pathways Program as identified in the Active Transport and Cycle Plan.
Estimated Project Completion (Subject to budget provision)	2025/26
Service Unit	Traffic Services
Strategic Link	 Goal 5: A well-planned, safe and resilient City that is easy to travel around and provides a connection between people and places

PARTICIPATE IN THE DEPARTMENT OF TRANSPORT 'YOUR MOVE' INITIATIVE

2023/24 Milestone	Work with the Department of Transport to promote the 'Your Move' initiative and work with local schools to implement.
Estimated Project Completion (Subject to budget provision)	2023/24
Service Unit	Traffic Services
Strategic Link	 Goal 5: A well-planned, safe and resilient City that is easy to travel around and provides a connection between people and places

16. Planning and Building Approvals

Service Intent

Provision of integrated approval services to deliver customer focused and quality outcomes.

Services (Level 2)

- Assessing Development Applications
- Assessing Subdivision Applications
- Assessing Town Planning Scheme Amendments
- Developing and Reviewing Planning Policies
- Preparing and Assessing Structure Plan Proposals
- Certifying Building Permit Applications

Services (Level 3)

- Issuing Licences, Permits and Certificates
- Manage Land Development
- Building Permit Applications
- Sign Licences
- Verge Licences
- Infrastructure
- Developer Provided Infrastructure
- Plan Assessments
- Environmental Management Plan


Key Legislation

- Planning and Development Act 2005
- Building Act 2012
- Local Government Act 1995

Key Projects

The following key projects have been identified within the Planning and Building Approvals service area:

IDENTIFY SMART CITY DEVELOPMENT OPPORTUNITIES

2023/24 Milestone	Prepare Smart City Developer Guidelines in conjunction with key stakeholders and implement.
Estimated Project Completion (Subject to budget provision)	2026/27
Service Unit	Land Development
Strategic Link	 Goal 5: A well-planned, safe and resilient City that is easy to travel around and provides a connection between people and places

17. Planning and Building Compliance

Service Intent

Ensuring statutory compliance through the provision of integrated compliance services to facilitate healthy and safe communities.

Services (Level 2)	Services (Level 3)
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- | | |
|---|--|
| <ul style="list-style-type: none">Monitoring Compliance with Planning Approvals | |
| <ul style="list-style-type: none">Inspection of Swimming Pool Barriers for Compliance | |
| <ul style="list-style-type: none">Monitoring Compliance with Building Approvals | |

Key Legislation

- Building Act 2011
- District Planning Scheme No.2
- Planning and Development Act 2005

Key Projects

No key projects have been identified for delivery in 2023/24 as the focus remains on delivering continued compliance services to the community.

18. Transport and Drainage

Service Intent

Manage accessible and sustainable local transport and drainage infrastructure to meet community needs now and in the future in the most cost effective way.

Services (Level 2)

Services (Level 3)

<ul style="list-style-type: none"> Transport Asset Management 	<ul style="list-style-type: none"> Provide Roads Provide Maintenance Street Verge Bond Program City Community Christmas Decorations Provide Traffic Services
<ul style="list-style-type: none"> Stormwater Drainage 	<ul style="list-style-type: none"> Provide Design Provide Construction Provide Maintenance
<ul style="list-style-type: none"> Road Reserve (Street) Lighting Management 	<ul style="list-style-type: none"> Provide Design Provide Construction Provide Maintenance
<ul style="list-style-type: none"> Provide Street Furniture 	<ul style="list-style-type: none"> Provide Design Provide Construction Provide Maintenance
<ul style="list-style-type: none"> Provide Street Signs 	
<ul style="list-style-type: none"> Carpark Asset Management 	<ul style="list-style-type: none"> Provide Design Provide Construction Provide Maintenance
<ul style="list-style-type: none"> Pathways 	<ul style="list-style-type: none"> Provide Design Provide Construction Provide Maintenance
<ul style="list-style-type: none"> Bridges 	<ul style="list-style-type: none"> Provide Design Provide Construction Provide Maintenance
<ul style="list-style-type: none"> Public Access Ways 	<ul style="list-style-type: none"> Provide Design Provide Construction Provide Maintenance
<ul style="list-style-type: none"> Underpasses 	<ul style="list-style-type: none"> Provide Design Provide Construction Provide Maintenance
<ul style="list-style-type: none"> Manage Plant, Fleet and Equipment 	<ul style="list-style-type: none"> Fleet Management Fleet Maintenance

- Equipment and Plant Management
- Equipment and Plant Maintenance

Strategies and Plans

- Transport Strategy 2019/20
- Asset Management Strategy 2018 – 2024
- Wanneroo Cycle Plan 2018/19 – 2021/22


Capital Works Sub-Programs

- Pathways and Trails
- Roads
- Stormwater Drainage
- Traffic Treatments


Key Projects

The following key projects have been identified within the Transport and Drainage service area:


ROAD UPGRADES TO FLYNN DRIVE IN NEERABUP

2023/24 Milestone	Commence road construction from Wanneroo Road to Old Yanchep Road.
Estimated Project Completion (Subject to budget provision)	2026/27
Service Unit	Infrastructure Capital Works
Strategic Link	 Goal 5: A well-planned, safe and resilient City that is easy to travel around and provides a connection between people and places


INTERSECTION UPGRADE OF MARANGAROO DR AND GIRRAWHEEN AVE

2023/24 Milestone	Complete design, seek approvals and commence construction of roundabout.
Estimated Project Completion (Subject to budget provision)	2026/27
Service Unit	Infrastructure Capital Works
Strategic Link	 Goal 5: A well-planned, safe and resilient City that is easy to travel around and provides a connection between people and places


INTERSECTION UPGRADE OF HESTER AVENUE IN MERRIWA

2023/24 Milestone	Commence construction works for upgrade of the intersection of Connolly Drive and Hester Avenue.
Estimated Project Completion (Subject to budget provision)	2026/27
Service Unit	Infrastructure Capital Works
Strategic Link	 Goal 5: A well-planned, safe and resilient City that is easy to travel around and provides a connection between people and places


UPGRADE OF EXISTING ROUNDABOUT IN LANDSDALE

2023/24 Milestone	Undertake construction works to the existing roundabout at Mirrabooka Ave and Kingsway in Landsdale.
Estimated Project Completion (Subject to budget provision)	2026/27
Service Unit	Infrastructure Capital Works
Strategic Link	 Goal 5: A well-planned, safe and resilient City that is easy to travel around and provides a connection between people and places


CONSTRUCTION OF SHARED PATHWAY ON ALEXANDER DR IN LANDSDALE

2023/24 Milestone	Seek approvals and undertake construction of shared path on Alexander Drive from Hepburn Avenue to Gngara Road.
Estimated Project Completion (Subject to budget provision)	2026/27
Service Unit	Infrastructure Capital Works
Strategic Link	 Goal 5: A well-planned, safe and resilient City that is easy to travel around and provides a connection between people and places


ROAD UPGRADES TO LENORE ROAD IN HOCKING

2023/24 Milestone	Commence construction for the upgrade to the dual carriageway from Kemp Street to Elliot Road.
Estimated Project Completion (Subject to budget provision)	2026/27
Service Unit	Infrastructure Capital Works
Strategic Link	 Goal 5: A well-planned, safe and resilient City that is easy to travel around and provides a connection between people and places

NEERABUP INDUSTRIAL AREA ROAD AND INFRASTRUCTURE UPGRADES

2023/24 Milestone	Commence construction for the upgrade of roads and services infrastructure in the Neerabup Industrial Estate.
Estimated Project Completion (Subject to budget provision)	2026/27
Service Unit	Infrastructure Capital Works
Strategic Link	 Goal 5: A well-planned, safe and resilient City that is easy to travel around and provides a connection between people and places

INFRASTRUCTURE UPGRADE FOR YANCHEP LAGOON ON BRAZIER ROAD

2023/24 Milestone	Continue design consultancy for Yanchep precinct services infrastructure.
Estimated Project Completion (Subject to budget provision)	2026/27
Service Unit	Infrastructure Capital Works
Strategic Link	 Goal 5: A well-planned, safe and resilient City that is easy to travel around and provides a connection between people and places

19. Leadership, Strategy and Governance

Service Intent

To ensure that:

- The organisation is unified by a shared vision, culture and values, providing consistent purpose, direction and action
- Clear and reliable organisational governance processes mean that the City meets its legal obligations and makes ethical decisions in the interests the community and its stakeholders.

Services (Level 2)

- Providing Governance and Legal Support

- Provide Council and Corporate Support

- Provide Strategic Planning

Services (Level 3)

- Legal
- Audit
- Governance and Statutory Compliance
- Policy
- Managing the City's Insurance
- Enterprise Risk Management
- Local Government Elections

- Elected Members Administrative Support
- Council Meetings Support
- Corporate Support

- Corporate Planning
- Manage Strategic Workforce Planning
- Manage Strategic Finance
- Strategic Asset Planning and Management
- Forward Works Planning
- External Work Liaisons


Strategies and Plans

- Long-Term Financial Plan 2021/22 - 2040/41
- Asset Management Strategy 2018 - 2024
- Corporate Governance Framework 2017
- Strategic Workforce Plan 2021 - 2031
- Strategic Three Year Internal Audit Plan 2018
- Enterprise Risk Management Framework 2015
- Advocacy Plan 2021 - 2025

Key Projects

The following key projects have been identified within the Leadership, Governance and Strategy service area:


IMPLEMENTATION OF THE ASSET MANAGEMENT STRATEGY

2023/24 Milestone	Progress actions identified in the Asset Management Strategy focusing initially on information systems and data management.
Estimated Project Completion (Subject to budget provision)	2026/27
Service Unit	Asset Planning
Strategic Link	 Goal 7: A well-governed and managed city that makes informed decisions, provides strong community leadership and valued customer focused services


STRATEGIC WORKFORCE AND PEOPLE PLANNING

2023/24 Milestone	Focus on the implementation of Leadership Development actions and progress identified Corporate planning initiatives.
Estimated Project Completion (Subject to budget provision)	2026/27
Service Unit	People and Culture
Strategic Link	 Goal 7: A well-governed and managed city that makes informed decisions, provides strong community leadership and valued customer focused services


COMPLIANCE WITH THE WORK, HEALTH AND SAFETY LEGISLATION

2023/24 Milestone	Continue the delivery of the improvement to policies and safety culture.
Estimated Project Completion (Subject to budget provision)	2026/27
Service Unit	People and Culture
Strategic Link	 Goal 7: A well-governed and managed city that makes informed decisions, provides strong community leadership and valued customer focused services

INDUSTRIAL RELATIONS TRANSITION FROM FEDERAL TO STATE

2023/24 Milestone	Undertake bargaining for three new Enterprise Agreements in line with new IR legislation.
Estimated Project Completion (Subject to budget provision)	2023/24
Service Unit	People and Culture
Strategic Link	 Goal 7: A well-governed and managed city that makes informed decisions, provides strong community leadership and valued customer focused services

REVIEW THE LONG TERM FINANCIAL PLAN

2023/24 Milestone	Review of the Long Term Financial Plan in line with prevailing economic conditions.
Estimated Project Completion (Subject to budget provision)	2026/27
Service Unit	Finance
Strategic Link	 Goal 7: A well-governed and managed city that makes informed decisions, provides strong community leadership and valued customer focused services

RESPONDING AND ADAPTING TO LOCAL GOVERNMENT ACT REFORM

2023/24 Milestone	Develop approaches for the implementation of changes to the Integrated Planning and Reporting Framework as part of Local Government Act Reform.
Estimated Project Completion (Subject to budget provision)	2026/27
Service Unit	Strategic and Business Planning
Strategic Link	 Goal 7: A well-governed and managed city that makes informed decisions, provides strong community leadership and valued customer focused services

QUALITY MANAGEMENT SYSTEM IMPLEMENTATION

2023/24 Milestone	Continue Implementation of the roadmap for quality management aligned to ISO standards utilising a digital process management system.
Estimated Project Completion (Subject to budget provision)	2026/27
Service Unit	Strategic and Business Planning
Strategic Link	 Goal 7: A well-governed and managed city that makes informed decisions, provides strong community leadership and valued customer focused services

20. Customer and Stakeholder Delivery

Service Intent


To ensure that:


- We collaborate with our community and stakeholders to provide services they value
- We manage the City's resources and services to meet the current and future needs of our community in a socially, culturally, environmentally and financially sustainable way

Services (Level 2)	Services (Level 3)
▪ Customer Services	<ul style="list-style-type: none"> ▪ Management of the Customer Relations Centre Services ▪ Business Improvement
▪ Information Services Management	<ul style="list-style-type: none"> ▪ Information Systems Management ▪ Information Technology ▪ Mapping and Spatial Data ▪ Information Records Management
▪ Provide Communications and Branding	<ul style="list-style-type: none"> ▪ Communications and Branding Services and Activities ▪ Media Relationship Management ▪ Outbound Sponsorships
▪ Managing People and Developing Culture	<ul style="list-style-type: none"> ▪ Organisational Development ▪ Occupational Safety and Health ▪ Employee Relations and Human Resource Services
▪ Delivering Transactional Finance	<ul style="list-style-type: none"> ▪ Process Transactions ▪ Rates Management ▪ Taxation Compliance ▪ Strategic Grants Management
▪ Contracts and Procurement Management	<ul style="list-style-type: none"> ▪ Procurement ▪ Contracts ▪ Management of Stores
▪ Manage Property Services	<ul style="list-style-type: none"> ▪ Leasing ▪ Land Acquisition and Disposal ▪ Freehold Land Management ▪ Crown Land Management

Strategies and Plans	Capital Works Sub-Programs
<ul style="list-style-type: none"> Customer Service Commitment Customer First Strategy 2021 – 2026 Communications Strategy 2019/20 – 2022/23 Brand Strategy 2019/20 – 2022/23 Community Engagement Framework Strategic Procurement Roadmap 2018 ICT Strategy and Roadmap 2018 – 2024 Recordkeeping Plan 2018 Workforce Strategy 2021-2031 	<ul style="list-style-type: none"> Corporate Buildings Fleet Management – Corporate IT Equipment and Software
Key Projects	

The following key projects have been identified within the Customer and Stakeholder Delivery service area:


REVIEW THE STRATEGIC PROCUREMENT ROADMAP	
2023/24 Milestone	Undertake a review of the current Strategic Procurement Roadmap and agree action plan.
Estimated Project Completion (Subject to budget provision)	2026/27
Service Unit	Contracts and Procurement
Strategic Link	 Goal 7: A well-governed and managed city that makes informed decisions, provides strong community leadership and valued customer focused services

DEVELOPMENT OF THE HUMAN RESOURCES INFORMATION SYSTEM (HRIS)	
2023/24 Milestone	Procurement of HRIS modules to meet the future needs and requirements of the organisation.
Estimated Project Completion (Subject to budget provision)	2026/27
Service Unit	People and Culture
Strategic Link	 Goal 7: A well-governed and managed city that makes informed decisions, provides strong community leadership and valued customer focused services


PROPERTY BASED INCOME STREAMS

2023/24 Milestone	Monitor disposal, acquisition and development opportunities in relation to the Strategic Land Policy and report to Revenue Review Committee as required.
Estimated Project Completion (Subject to budget provision)	2026/27
Service Unit	Property Services
Strategic Link	 Goal 7: A well-governed and managed city that makes informed decisions, provides strong community leadership and valued customer focused services


REVIEW OF THE COMMUNICATIONS AND BRAND STRATEGY

2023/24 Milestone	Present integrated Communications Strategy for endorsement.
Estimated Project Completion (Subject to budget provision)	2023/24
Service Unit	Communications and Brand
Strategic Link	 Goal 7: A well-governed and managed city that makes informed decisions, provides strong community leadership and valued customer focused services


NEW PROPERTY AND RATING SYSTEM

2023/24 Milestone	Determination of business requirements for a new Property and Rating system.
Estimated Project Completion (Subject to budget provision)	2026/27
Service Unit	Customer and Information Services
Strategic Link	 Goal 7: A well-governed and managed city that makes informed decisions, provides strong community leadership and valued customer focused services


IMPLEMENTATION OF THE DATA MANAGEMENT STRATEGY

2023/24 Milestone	Implementation of Data Management Framework actions to reach desired level of organisational maturity.
Estimated Project Completion (Subject to budget provision)	2026/27
Service Unit	Customer and Information Services
Strategic Link	 Goal 7: A well-governed and managed city that makes informed decisions, provides strong community leadership and valued customer focused services


REVIEW OF INFORMATION SYSTEMS AND INFORMATION TECHNOLOGY STRATEGY AND ROADMAP

2023/24 Milestone	Development of a new Information Systems and Information Technology Strategy and Roadmap.
Estimated Project Completion (Subject to budget provision)	2023/24
Service Unit	Customer and Information Services
Strategic Link	 Goal 7: A well-governed and managed city that makes informed decisions, provides strong community leadership and valued customer focused services


IMPLEMENTATION OF THE SMART CITY STRATEGY

2023/24 Milestone	Develop key actions for the implementation of the Smart City Strategy.
Estimated Project Completion (Subject to budget provision)	2026/27
Service Unit	Customer and Information Services
Strategic Link	 Goal 7: A well-governed and managed city that makes informed decisions, provides strong community leadership and valued customer focused services

IMPLEMENT A NEW CUSTOMER RELATIONSHIP MANAGEMENT (CRM) SYSTEM

2023/24 Milestone	Procure and implement Customer Relationship Management (CRM) system.
Estimated Project Completion (Subject to budget provision)	2026/27
Service Unit	Customer and Information Services
Strategic Link	 Goal 7: A well-governed and managed city that makes informed decisions, provides strong community leadership and valued customer focused services

REDEVELOPMENT OF THE CITY'S WEBSITE

2023/24 Milestone	Development of the City's website in line with the recommendations of the independent review carried out in 2022/23.
Estimated Project Completion (Subject to budget provision)	2025/26
Service Unit	Customer and Information Services
Strategic Link	 Goal 7: A well-governed and managed city that makes informed decisions, provides strong community leadership and valued customer focused services

21. Results and Sustainable Performance

Service Intent


To ensure that:

- We manage the key results required to achieve our vision and evaluate progress towards the strategic outcomes for our community
- We understand stakeholder requirements and effectively manage the organisation’s risk and capability and to ensure sustainable performance

Services (Level 2)	Services (Level 3)
<ul style="list-style-type: none">▪ Corporate Performance Management	<ul style="list-style-type: none">▪ Annual Performance Reporting▪ Corporate Performance Management▪ Corporate Performance Benchmarking▪ Provision of the Project Management Office
<ul style="list-style-type: none">▪ Financial Management and Reporting	<ul style="list-style-type: none">▪ Monthly Financial Reporting▪ Annual Financial Reports

Key Projects

The following key projects have been identified within the Results and Sustainable Performance service area:

DEVELOPMENT OF THE STRATEGIC PERFORMANCE FRAMEWORK AND REPORTING	
2023/24 Milestone	Further development of the Strategic Performance Framework aligned to the strategic goals.
Estimated Project Completion (Subject to budget provision)	2024/25
Service Unit	Strategic and Business Planning
Strategic Link	 Goal 7: A well-governed and managed city that makes informed decisions, provides strong community leadership and valued customer focused services

Measuring our Performance

The City has a variety of performance measures for monitoring operational delivery and to ensure we are meeting our legislative requirements.

The following performance measures are tracked at a corporate level:

Goal 1 – An inclusive and accessible City with places and spaces that embrace all		
Service	Indicator	Performance Measures
Community Recreation Programs and Facilities	Levels of participation in programs and services	<ul style="list-style-type: none"> Sporting facility attendance – Aquamotion and Kingsway Indoor Stadium Number of community facility bookings
Community Development	Accessibility of public places and spaces	<ul style="list-style-type: none"> % access items identified through audit completed as scheduled % access infrastructure budget expended
Community Development	Community volunteering participation rates	<ul style="list-style-type: none"> Number volunteers supporting city services
Community Development	Participation in Youth Centre Programs	<ul style="list-style-type: none"> % target participation rates met
Place Management	Engagement participation rates	<ul style="list-style-type: none"> Number of people visited Your Say pages for consult to collaborate engagements
Library Services	Usage rates of community hubs and libraries	<ul style="list-style-type: none"> % of library members to total population Attendance numbers programs and activities

Goal 2 – A City that celebrates rich cultural histories, where people can visit and enjoy unique experiences		
Service	Indicator	Performance Measures
Museums, Heritage and the Arts	Attendance and visitation rates at historic sites	<ul style="list-style-type: none"> Number Wanneroo Regional Museum visitors (including historic houses)
Museums, Heritage and the Arts	Participation rates in cultural activities	<ul style="list-style-type: none"> Number Visitors/participants cultural services activities
Tourism Promotion	Tourism profile promotion	<ul style="list-style-type: none"> Discover Wanneroo website and social media metrics (total followers -Instagram and Facebook)

Goal 3 – A vibrant, innovative City with local opportunities for work, business and investment		
Service	Indicator	Performance Measures
Economic Development	Participation rates in local training, events, workshops and networking	<ul style="list-style-type: none"> Number of business training, events, and workshops facilitated Total number participants attendance at business training, events, and workshops
Economic Development	Efficient approval processes for local businesses	<ul style="list-style-type: none"> % Business Applications approved within 60 or 90 day timeframe
Economic Development	Planning and infrastructure support for employment land	<ul style="list-style-type: none"> \$ value non-residential building approvals

Goal 4 – A sustainable City that balances the relationship between urban growth and the environment		
Service	Indicator	Performance Measures
Environmental Management	Increase in vegetation canopy	<ul style="list-style-type: none"> % total canopy cover for the City
Environmental Management	Energy and fleet use emissions reduction	<ul style="list-style-type: none"> Fleet diesel % reduction in GHG emissions per bin serviced per year (baseline 2016/17) Fleet ULP % reduction in GHG emissions (baseline 2017/18) Energy (electricity and gas) use per asset (reduction in emissions from energy use) (baseline 2019/20)
Environmental Management	Responsible water use	<ul style="list-style-type: none"> % water use of annual ground water licences allowances
Parks and Conservation Areas	Parks and reserves maintenance and usage	<ul style="list-style-type: none"> % parks and reserves maintenance completed as scheduled
Waste Management	Waste diverted from landfill	<ul style="list-style-type: none"> Waste to landfill (tonnes) Waste to recycle (tonnes) Total waste per capita (kg)

Goal 5 – A well-planned, safe and resilient City that is easy to travel around and provides a connection between people and places		
Service	Indicator	Performance Measures
Public Health	Achievement of public health targets	<ul style="list-style-type: none"> % of public pool sampling and caravan park inspections conducted within required timeframes
Emergency Management	Community preparedness for emergencies	<ul style="list-style-type: none"> % completion of annual firebreak inspections program Emergency management preparedness sessions – number of families reached
Planning and Building Approvals	Efficient planning and building approvals processes	<ul style="list-style-type: none"> % Development applications processed within 60 or 90 day timeframe % of building permit applications (certified and uncertified) processed within timeframes
Transport and Drainage	Improved transport connections through implementation of New Pathways program	<ul style="list-style-type: none"> ICW practical completion of pathway projects per financial year

Goal 6 – A future focused City that advocates, engages and partners to progress the priorities of the community		
Service	Indicator	Performance Measures
Advocacy	Advocacy results	<ul style="list-style-type: none"> \$ committed (election year - all projects) \$ committed funds received for City of Wanneroo delivered projects (non-election year)

Goal 7 – A well governed and managed City that makes informed decisions, provides strong community leadership and valued customer focused services		
Service	Indicator	Performance Measures
Leadership, Strategy and Governance	External audit findings	<ul style="list-style-type: none"> Adverse External Audit qualifications
Customer and Stakeholder Delivery	Prompt resolution of customer requests and enquiries	<ul style="list-style-type: none"> % of customer requests addressed within agreed service level timeframe
Customer and Stakeholder Delivery	Safe working practices for employees	<ul style="list-style-type: none"> Lost time injuries - Number of lost time injuries recorded in the City's safety management system All Injury Frequency Rate (AIFR)
Customer and Stakeholder Delivery	Expenditure maintained within budget parameters	<ul style="list-style-type: none"> % revised operational budget spent % revised capital budget spent
Customer and Stakeholder Delivery	Responsible asset reserve balances	<ul style="list-style-type: none"> % key asset management reserve targets met

CITY OF WANNEROO

ANNUAL BUDGET

FOR THE FINANCIAL YEAR ENDING 30 JUNE 2024

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CITY OF WANNEROO
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE
FOR THE FINANCIAL YEAR ENDING 30 JUNE 2024

	Note	2022/23 Budget \$	2022/23 Estimate \$	2023/24 Budget \$
REVENUES				
Rates	9	147,314,515	147,314,515	154,889,762
Grants, Subsidies & Contributions	19	5,596,390	15,002,651	3,811,153
Fees & Charges		51,292,833	50,764,165	50,692,002
Interest Revenue	2(a)(ii)	7,024,598	11,264,494	14,927,880
Other Revenue		650,319	2,114,039	2,293,993
		211,878,655	226,459,864	226,614,790
EXPENSES				
Employee Costs		(83,660,259)	(83,660,258)	(88,725,669)
Materials & Contracts		(79,704,653)	(78,217,211)	(83,800,735)
Utility Charges		(10,380,146)	(10,154,163)	(10,753,793)
Depreciation	2(a)(i)	(41,218,774)	(41,218,774)	(39,447,203)
Finance Costs	2(a)(i)	(4,264,103)	(4,259,431)	(4,249,170)
Insurance		(1,439,911)	(1,439,111)	(1,728,909)
		(220,667,846)	(218,948,948)	(228,705,479)
		(8,789,191)	7,510,916	(2,090,689)
OTHER REVENUES & EXPENSES				
Grants, Subsidies & Contributions	19	46,814,125	39,968,895	45,756,875
Non-Operating Contract Expenses#		(128,582)	(128,582)	-
Profit on Asset Disposals	4	2,555,831	2,555,831	3,412,293
Loss on Asset Disposals	4	(861,296)	(861,296)	(1,219,165)
TPS & DCP Revenue+		29,069,490	25,309,529	24,129,010
TPS & DCP Expense+		(24,348,082)	(25,136,869)	(19,700,210)
		53,101,486	41,707,508	52,378,803
		44,312,295	49,218,424	50,288,114
NET RESULT FOR THE PERIOD				
Other Comprehensive Income*		-	-	-
TOTAL COMPREHENSIVE INCOME		44,312,295	49,218,424	50,288,114

Notes:

i) Due to the reclassification of some accounts there may be differences when comparing figures adopted for the previous financial year.

ii) #Non-Operating Contract Expenses relate to the return of Yanchep Community Bus funding (2022/23).

iii) +Town Planning Scheme (TPS); Developer Contribution Plan (DCP).

iv) *Other Comprehensive Income (if any) is impacted upon by external factors and not able to be reliably estimated. It is anticipated in all instances, any Other Comprehensive Income will relate to non-cash transactions and as such have no impact on the budget.

v) This statement is to be read in conjunction with the accompanying Notes.

CITY OF WANNEROO
STATEMENT OF CASH FLOWS
BY NATURE

FOR THE FINANCIAL YEAR ENDING 30 JUNE 2024

	Note	2022/23 Budget \$	2022/23 Estimate \$	2023/24 Budget \$
CASH FLOWS FROM OPERATING ACTIVITIES				
Receipts				
Rates		143,912,150	147,314,515	167,403,082
Grants, Subsidies & Contributions		5,596,390	15,002,651	3,811,153
Fees & Charges		51,292,833	49,764,165	45,692,002
Interest Revenue		7,024,598	11,264,494	13,438,579
Other Revenue		650,319	2,114,039	2,293,993
GST* Revenue		15,130,839	12,738,406	9,179,777
		223,607,130	238,198,270	241,818,586
Payments				
Employee Costs		(83,226,514)	(83,208,047)	(88,279,924)
Materials & Contracts		(90,892,306)	(81,345,793)	(79,590,929)
Utility Charges		(10,484,728)	(10,154,163)	(10,753,793)
Insurance		(1,439,911)	(1,439,111)	(1,728,909)
Finance Costs		(4,264,103)	(4,259,431)	(4,249,170)
GST* Expense		(14,374,297)	(12,101,486)	(8,720,788)
		(204,681,860)	(192,508,031)	(193,323,514)
	15(c)	18,925,270	45,690,239	48,495,073
CASH FLOWS FROM INVESTING ACTIVITIES				
Receipts				
Grants, Subsidies & Contributions		22,808,865	21,965,725	19,565,686
TPS & DCP Revenue		29,069,490	25,309,529	24,129,010
Movement in Term Deposits		38,162,547	9,500,000	(8,460,922)
Proceeds from Disposal of Assets		3,727,950	3,727,950	4,766,850
		93,768,852	60,503,204	40,000,624
Payments				
TPS & DCP Expense		(24,348,082)	(25,136,869)	(19,700,210)
Payments for Construction of Infrastructure#		(33,931,702)	(19,427,223)	(44,922,379)
Payments for Purchase of Property, Plant & Equipment		(49,482,937)	(31,880,007)	(35,541,059)
		(107,762,721)	(76,444,099)	(100,163,648)
		(13,993,869)	(15,940,895)	(60,163,024)
CASH FLOWS FROM FINANCING ACTIVITIES				
Principal Elements of Lease Payments		(119,939)	(119,939)	(63,550)
Transfer from Trust Fund - Cash Paid in Lieu of Public Open Space		36,788	117,432	95,843
		(83,151)	(2,507)	32,293
NET INCREASE/(DECREASE) IN CASH HELD				
		4,848,250	29,746,837	(11,635,658)
Cash at Beginning of Year		42,500,350	17,076,473	46,823,310
CASH & CASH EQUIVALENTS AT THE END OF THE YEAR	15(a)	47,348,600	46,823,310	35,187,652

Notes:

i) *Goods & Services Tax (GST).

ii) Due to the reclassification of some accounts there may be differences when comparing figures adopted for the previous financial year.

iii) This statement is to be read in conjunction with the accompanying Notes.

iv) #The 2023/23 Adopted Budget is reduced by the non-cash value of Physical Assets received from Developers.

CITY OF WANNEROO
STATEMENT OF FINANCIAL ACTIVITY
BY NATURE
FOR THE FINANCIAL YEAR ENDING 30 JUNE 2024

	Note	2022/23 Budget \$	2022/23 Estimate \$	2023/24 Budget \$
OPERATING ACTIVITIES				
Inflows				
Rates	9	147,314,515	147,314,515	154,889,762
Grants, Subsidies & Contributions	19	5,596,390	15,002,651	3,811,153
Fees & Charges		51,292,833	50,764,165	50,692,002
Interest Revenue	2(a)(ii)	7,024,598	11,264,494	14,927,880
Other Revenue		650,319	2,114,039	2,293,993
Profit on Asset Disposals	4	2,555,831	2,555,831	3,412,293
		214,434,486	229,015,695	230,027,083
Outflows				
Employee Costs		(83,660,259)	(83,660,258)	(88,725,669)
Materials & Contracts		(79,704,653)	(78,217,211)	(83,800,735)
Utility Charges		(10,380,146)	(10,154,163)	(10,753,793)
Depreciation	2(a)(i)	(41,218,774)	(41,218,774)	(39,447,203)
Finance Costs	2(a)(i)	(4,264,103)	(4,259,431)	(4,249,170)
Insurance		(1,439,911)	(1,439,111)	(1,728,909)
Loss on Asset Disposals	4	(861,296)	(861,296)	(1,219,165)
		(221,529,142)	(219,810,244)	(229,924,644)
Non-Cash Amounts Excluded	8(b)	39,524,239	39,524,239	37,254,075
		32,429,583	48,729,690	37,356,514
INVESTING ACTIVITIES				
Inflows				
Grants, Subsidies & Contributions	19	46,814,125	39,968,895	45,756,875
Proceeds from Disposal of Assets	4	3,727,950	3,727,950	4,766,850
TPS & DCP Revenue		29,069,490	25,309,529	24,129,010
		79,611,565	69,006,374	74,652,735
Outflows				
Purchase of Property, Plant & Equipment		(45,320,700)	(31,880,007)	(35,541,059)
Purchase & Construction of Infrastructure		(38,093,939)	(19,427,223)	(44,922,379)
TPS & DCP Expense		(24,348,082)	(25,136,869)	(19,700,210)
Non-Operating Contract Expenses		(128,582)	(128,582)	-
		(107,891,303)	(76,572,681)	(100,163,648)
Non-Cash Amounts Excluded	8(c)	(22,946,012)	(22,946,012)	(25,407,218)
		(51,225,750)	(30,512,319)	(50,918,131)
FINANCING ACTIVITIES				
Inflows				
Transfers from Unused Borrowings		311,839	259,995	51,844
Transfers from Reserves	7	47,100,810	34,162,642	41,828,621
Transfers from TPS's	17	26,611,195	25,947,364	20,989,100
		74,023,844	60,370,001	62,869,565
Outflows				
Transfers to Reserves	7	(44,187,468)	(64,552,850)	(53,116,179)
Transfers to TPS's	17	(26,611,195)	(25,947,364)	(20,989,100)
		(70,798,663)	(90,500,214)	(74,105,279)
		3,225,181	(30,130,213)	(11,235,714)
MOVEMENT IN SURPLUS OR DEFICIT				
SURPLUS/(DEFICIT) AT THE START OF THE FINANCIAL YEAR		15,570,986	36,742,371	24,829,529
Amount Attributable to Operating Activities		32,429,583	48,729,690	37,356,514
Amount Attributable to Investing Activities		(51,225,750)	(30,512,319)	(50,918,131)
Amount Attributable to Financing Activities		3,225,181	(30,130,213)	(11,235,714)
SURPLUS/(DEFICIT) AFTER IMPOSITION OF GENERAL RATES	8(a)	0	24,829,529	32,198

Note: i) This statement is to be read in conjunction with the accompanying Notes.

CITY OF WANNEROO

NOTES TO & FORMING PART OF THE BUDGET

FOR THE FINANCIAL YEAR ENDING 30 JUNE 2024

1. SIGNIFICANT ACCOUNTING POLICIES**(a) Basis of Preparation**

The City's financial information is prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board (AASB), the Local Government Act 1995 (the Act) and accompanying Regulations.

Except for Cash Flow and Rate Setting information, all financial information is prepared on an accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical Accounting Estimates

The preparation of the City's financial information in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that affect the application of policies and reported amounts of Assets and Liabilities, Income and Expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances. The results of this experience and other factors combine to form the basis of making judgements about carrying values of Assets and Liabilities not readily apparent from other sources.

(b) The Local Government Reporting Entity

All Funds, through which the City controls resources to carry on its functions, have been included in the financial statements forming part of this annual budget. In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated. All monies held in Trust Fund are excluded from the financial statements. A separate statement of those monies appear at Note 16 to the annual budget.

(c) Goods & Services Tax

Revenues, expenses and assets capitalised are stated net of any GST recoverable.

(d) Cash & Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank and deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities in the Net Current Asset position.

(e) Trade & Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

CITY OF WANNEROO

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE FINANCIAL YEAR ENDING 30 JUNE 2024

1. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**(f) Inventories****i) Raw Materials & Stores, Work-in-Progress & Finished Goods**

Raw materials and stores, work in progress and finished goods are stated at the lower of cost or net realisable value. Cost comprises direct materials, direct labour and an appropriate proportion of variable and fixed overhead expenditure, the latter being allocated on the basis of normal operating capacity. Costs are assigned to individual items of inventory on the basis of weighted average costs. Net realisable value is the established selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

ii) Land Held for Resale/Capitalisation of Borrowing Costs

Land held for resale is stated at the lower of cost and net realisable value. Cost is assigned by specific identification and includes the cost of acquisition, development and borrowing costs during development. When development is completed, borrowing costs and other holding charges are expensed as incurred. Borrowing costs included in the cost of land held for resale are those costs that would have been avoided if the expenditure on the acquisition and development of the land had not been made. Borrowing costs incurred while active development is interrupted for extended periods are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time when conditions of a binding contract of sale are met. Land held for resale is classified as current except where it is held as non-current based on the City's intentions to release for sale.

iii) Library Books

All library books are expensed at the point of acquisition either through purchase or inheritance.

(g) Non-Current Assets

Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value as indicated less where applicable, any accumulated depreciation and impairment losses.

Expenditure on items of equipment under \$5,000 are not capitalised but are placed on an "Attractive & Portable Items Register" for reference and maintenance.

Mandatory Requirement to Revalue Non-Current Assets

Each asset class are revalued in accordance with the City's Non-Current Asset Policy, Regulations and the Australian Accounting Standards.

Relevant disclosures, in accordance with the requirements of Australian Accounting Standards, are made in the financial statement as necessary.

Initial Recognition & Measurement Between Mandatory Revaluation Dates

All assets are initially recognised at cost and subsequently revalued in accordance with the mandatory measurement framework.

In relation to initial measurement, cost is determined as the consideration paid plus costs incidental to acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the City includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Individual assets that are land, buildings, infrastructure and investment properties (including vested improvements) acquired between initial recognition and the next revaluation of the asset class in accordance with the mandatory measurement framework, are recognised at cost and disclosed at fair value as management believes cost approximates fair value. They are subject to subsequent revaluation at the next anniversary date in accordance with the mandatory measurement framework.

CITY OF WANNEROO

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE FINANCIAL YEAR ENDING 30 JUNE 2024**

1. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**(g) Non-Current Assets (Continued)****Revaluation**

The fair value of land, buildings, infrastructure and investment properties (including vested improvements) is determined at least every three years in accordance with the City's Non-Current Asset Policy. At the end of each period the valuation is reviewed and where appropriate the fair value is updated to reflect current market conditions. This process is in accordance with Local Government (Financial Management) Regulation 17A (2)(a) which requires land, buildings, infrastructure, investment properties and invested improvements to be shown at fair value.

Individual assets that are furniture & equipment and plant & equipment type assets and right-of-use assets are measured using the cost model in accordance with Local Government (Financial Management) Regulation 17A (2)(b) and 17A (2)(c).

Increases in the carrying amount arising on revaluation of asset classes are credited to a revaluation reserve. Decreases in the carrying amount that offset previous increases of the same asset classes are recognised against the revaluation reserve, all other decreases are recognised in the Statement of Comprehensive Income.

Land Under Control & Land Under Roads

As a result of amendments to the Regulations, effective from 1 July 2019, vested land, including land under roads, is treated as right-of-use assets measured at zero cost. Therefore, the previous inconsistency with AASB 1051 in respect of non-recognition of land under roads acquired on or after 1 July 2008 has been removed, even though measurement at zero cost means that land under roads is still not included in the Statement of Financial Position.

Vested Improvements

The measurement of vested improvements at fair value in accordance with Local Government (Financial Management) Regulations 1996 17A (2)(iv) is a departure from AASB 16 which would have required the City to measure the vested improvements as part of the related right-of-use asset at zero cost.

Gains & Losses on Disposal of Non-Current Assets

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the Statement of Comprehensive Income. When revalued assets are sold, amounts included in the revaluation reserve relating to that asset are transferred to retained earnings.

(h) Depreciation of Assets

All non-current assets that have a limited useful life are separately and systematically depreciated over their useful lives in a manner that reflects the consumption of the future economic benefits embodied in those assets. Assets are depreciated from the date of acquisition or, in respect of internally constructed assets, from the time the assets is completed and held ready for use.

Depreciation for infrastructure assets is calculated from the end of the year in which the asset was completed and brought into account.

Depreciation is recognised on a straight-line basis over the useful life.

The major categories of assets and the useful lives recorded on recognition are:

Buildings	40 years
Bus Shelters*	30 - 50 years
Computer Hardware	3 years
Computer Software	2 years
Pathways*	25 - 70 years
Furniture & Equipment (excluding Artwork & Artefacts**)	10 years
Heavy Vehicles - 1,200 kg to 4,000 kg	6 years/100,000 km's (45% residual)
Heavy Vehicles - 4,000 kg to 9,000 kg	6 years/200,000 km's (40% residual)
Heavy Vehicles - 9,000 kg to 12,000 kg	8 years/500,000 km's (48% residual)
Heavy Vehicles - Refuse	5 years (20% residual)
Irrigation Piping	30 years
Land**	Not Applicable
Light Vehicles	3 years (60% residual)
Other Infrastructure*	10 - 80 Years
Other Plant & Equipment	10 years
Parks & Reserves*	12 - 85 years
Mobile Plant	10 years (50% residual)
Reserves/Playground Equipment*	10 - 15 years
Sealed Car Parks - Pavement*	40 - 80 years
Road - Kerb	40 years
Road - Seal*	15 - 40 years
Road Pavement	40 years
Underpasses	40 years
Water Supply Piping & Drainage Systems*	40 - 80 years

CITY OF WANNEROO

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE FINANCIAL YEAR ENDING 30 JUNE 2024

1. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**(h) Depreciation of Non-Current Assets (Continued)**

*Due to useful lives of the individual assets within each asset type varying, despite being of a similar nature, the asset types denoted have a range of depreciation periods.

**Land, Artwork and Artefacts are not considered depreciable asset classes.

Certain elements of a non-current asset's useful life can be shorter than the particular asset and this will be depreciated faster than the parent asset.

Residual value, useful lives and residual values of individual assets are reviewed every three years as part of the revaluation process. Subsequent depreciation is recorded based on assets fair value and residual life.

(i) Financial Instruments**Recognition & Derecognition**

Financial Instruments, financial assets and financial liabilities are recognised when the City becomes a party to the contractual provisions of the financial instrument.

Financial assets are derecognised when the contractual rights to the cash flows from the financial asset expire, or when the financial asset and substantially all the risks and rewards are transferred. A financial liability is derecognised when it is extinguished, discharged, cancelled or expires.

Classification & Initial Measurement of Financial Assets

Except for those trade receivables that do not contain a significant financing component and measured at the transaction price in accordance with AASB 15, all financial assets are initially measured at fair value adjusted for transaction costs (where applicable).

Financial assets, other than those designated and effective as hedging instruments, are classified into the following categories:

- Amortised Cost;
- Fair Value Through Profit or Loss (FVTPL); and
- Fair Value Through Other Comprehensive Income (FVOCI).

The classification is determined by both:

- the City's business model for managing the financial assets; and
- the contractual cash flow characteristics of the financial asset.

All income and expenses relating to financial assets that are recognised in profit or loss are presented within finance costs, finance income or other financial items, except for impairment of trade receivables which is presented within other expenses.

Subsequent Measurement of Financial Assets**Financial Assets at Amortised Cost**

Financial assets are measured at amortised cost if the assets meet the following conditions (and are not designated as FVTPL):

- they are held within a business model whose objective is to hold the financial assets and collect its contractual cashflows; and
- the contractual terms of the financial assets give rise to cash flows that are solely payments of principal and interest on the principal amount outstanding.

This category includes non-derivative financial assets like loans and receivables with fixed or determinable payments that are not quoted in an active market. After initial recognition, these are measured at amortised cost using the effective interest method. Discounting is omitted where the effect of discounting is immaterial. The City's cash and cash equivalents, trade and most other receivables fall into this category of financial instruments.

Financial Assets at Fair Value Through Profit or Loss (FVTPL)

Financial assets that are held within a different business model than 'hold to collect' or 'hold to collect and sell', and financial assets whose contractual cash flows are not solely payments of principal and interest are accounted for at FVTPL. All derivative financial instruments fall into this category, except for those designated and effective as hedging instruments, for which the hedge accounting requirements apply.

Assets in this category are measured at fair value with gains or losses recognised in profit or loss. The fair values of financial assets in this category are determined by reference to active market transactions or using a valuation technique where no active market exists.

CITY OF WANNEROO

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE FINANCIAL YEAR ENDING 30 JUNE 2024

1. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**(i) Financial Instruments (Continued)****Financial Assets at Fair Value Through Other Comprehensive Income (FVOCI)**

Financial assets are accounted for at FVOCI if the assets meet the following conditions:

Any gains or losses recognised in Other Comprehensive Income will be realised upon derecognition of the asset. This category includes listed securities and debentures.

Classification & Measurement of Financial Liabilities

Financial liabilities are initially measured at fair value, and, where applicable, adjusted for transaction costs unless the City designated a financial liability at FVTPL.

Subsequently, financial liabilities are measured at amortised cost using the effective interest method except for derivatives and financial liabilities designated at FVTPL, which are carried subsequently at fair value with gains or losses recognised in profit or loss (other than derivative financial instruments that are designated and effective as hedging instruments).

All interest-related charges and, if applicable, changes in an instrument's fair value that are reported in profit or loss are included within finance costs or finance income.

Impairment of Financial Assets

The City considers a broader range of information when assessing credit risk and measuring expected credit losses, including past events, current conditions, reasonable and supportable forecasts that affect the expected collectability of the future cash flows of the instrument.

Measurement of the expected credit losses is determined by a probability-weighted estimate of credit losses over the expected life of the financial instrument.

(j) Fair Value Estimation

The fair value of financial assets and financial liabilities is estimated for recognition and measurement or for disclosure purposes.

The fair value of financial instruments traded in active markets is determined using various valuation techniques. The City uses valuation methods and makes assumptions that are based on market conditions existing at each balance date. Quoted market prices or dealer quotes for similar instruments are used for long-term debt instruments. Other techniques, such as estimated discounted cash flows, are used to determine fair value for the remaining financial instruments.

The nominal value less estimated credit adjustments of trade receivables and payables are assumed to approximate fair values. The fair value of financial liabilities for disclosure purposes will be estimated by discounting future contractual cash flows at the current market interest rate that is available to the City for similar financial instruments.

(k) Provisions

Provisions are recognised when the City has a present legal or constructive obligation as a result of past events for which it is probable that an outflow of economic benefits will result, and that outflow can be reliably measured. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow, with respect to any one item included in the same class of obligations, may be small.

(l) Leases

All Leases, excluding Peppercorn Leases (concessionary leases), will be recognised in the Statement of Financial Position as a liability by capitalising the present value of the minimum lease payments and showing a 'right-of-use' asset, while future lease payments will be recognised as depreciation on the 'right-of-use' asset, and interest will be charged on the lease liability.

Right-of-use assets are measured using the cost model in accordance with Local Government (Financial Management) Regulation 17A (2)(c). This means that all right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost.

m) Investments in Associates

An associate is an entity over which the City has significant influence. Significant influence is the power to participate in the financial operating policy decisions of that entity but is not control or joint control of those policies. Investments in associates are accounted for in the financial statements by applying the equity method of accounting, whereby the investment is initially recognised at cost and adjusted thereafter for the post-acquisition change in the City's share of net assets of the associates. In addition, the City's share of the profit or loss of the associate is included in the City's profit or loss.

CITY OF WANNEROO

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE FINANCIAL YEAR ENDING 30 JUNE 2024**

1. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**m) Investments in Associates (Continued)**

The carrying amount of the investment includes, where applicable, goodwill relating to the associate. Any discount on acquisition, whereby the City's share of the net fair value of the associate exceeds the cost of investment, is recognised in profit or loss in the period in which the investment is acquired.

Profits and losses resulting from transactions between the City and the associate are eliminated to the extent of the City's interest in the associate.

When the City's share of losses in an associate equals or exceeds its interest in the associate, the City discontinues recognising its share of further losses. This occurs unless the City has incurred legal or constructive obligations or made payments on behalf of the associate. When the associate subsequently generates a profit, the City will resume recognising its share of those profits once its share of the profits equals the share of the losses not recognised.

n) Impairment

The City's assets, other than inventories, are tested annually for impairment. Where impairment exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 Impairment of Assets and appropriate adjustments made. Assets that are subject to amortisation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less costs to sell and value in use. Impairment losses are recognised in the Statement of Comprehensive Income.

For non-cash generating assets such as roads, drains and public buildings value in use is represented by the asset's written down replacement cost.

At the time of adopting this budget it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2024.

In any event an impairment loss is a non-cash transaction and consequently has no impact on this budget document.

o) Trade & Other Payables

Trade and other payables reflect obligations to make future payments in respect of the purchase of goods and services and are carried at amortised cost. The amounts are unsecured and are usually paid within 30 days from the date of receipt of the invoice unless otherwise agreed.

p) Interest-Bearing Loans & Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid for the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the City has an unconditional right to defer settlement of the liability for at least 12 months after the Statement of Financial Position date. Borrowing costs are recognised as an expense when incurred, except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

q) Employee Benefits

Provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

Wages, Salaries, Annual Leave & Long Service Leave (Short-Term Benefits)

The provision for employees' benefits wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the City has a present obligation to pay resulting from employee's services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the City expects to pay and includes related on-costs.

CITY OF WANNEROO

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE FINANCIAL YEAR ENDING 30 JUNE 2024**

1. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**(q) Employee Benefits (Continued)****Long Service Leave (Long-Term Benefits)**

The liability for long service leave is recognised as the present value of expected future payments to be made in respect of services provided by employees up to the end of the reporting period, using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on state government bonds with terms to maturity and currency that match as closely as possible the estimated future cash outflows.

Where the City does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(r) Superannuation

Contributions to employee defined contribution plans are recognised as an expense as they become payable. Prepaid contributions are recognised as an asset to the extent that a cash refund or a reduction in the future payments is available.

(s) Interests in Joint Arrangements

Joint arrangements represent the contractual sharing of control between parties in a business venture where unanimous decisions about relevant activities are required.

Separate joint venture entities providing joint venturers with an interest in net assets are classified as a joint venture and accounted for using the equity method.

Joint operations represent arrangements whereby joint operators maintain direct interests in each asset and exposure to each liability of the arrangement. The City's interests in the assets, liabilities, revenue and expenses are included in the respective line items of the financial statements.

(t) Rates, Grants, Donations & Other Contributions

Revenue recognition is determined based on what the customer expects to be entitled to (rights and obligations), while measurement encompasses estimation by the entity of the amount expected to be entitled for performing under the contract or in the case of Rates, when the relevant rateable year commences.

AASB 1058 Income of Not-for-Profit Entities is to be considered where AASB 15 does not apply to a transaction. The timing of income recognition will depend on whether a transaction gives rise to a performance obligation, liability or contribution by owners.

Contract Liabilities

When an amount of consideration is received from a customer/fund provider prior to the City transferring a good or service to the customer, the City presents the funds which exceed revenue recognised as a contract liability. The contract liability remains until obligations have been met.

Contract Assets

When a performance obligation is satisfied by transferring a promised good or service to the customer before the customer pays consideration or before payment is due, the City presents this as a contract asset, unless the rights to that amounts of consideration are conditional, in which case the City recognises a receivable.

(u) Current & Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the City's operational cycle. In the case of liabilities where the City does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months. An exception exists for land held for resale, where it is held as non-current based on the City's intentions to release for sale.

(v) Rounding of Figures

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

(w) Comparative Figures

Where required, comparative figures will be adjusted to conform to changes in presentation for the current financial year.

(x) Budget Comparative Figures

Unless otherwise stated the budget comparative figures shown in the budget relate to the original budget for the relevant item of disclosure.

CITY OF WANNEROO

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE FINANCIAL YEAR ENDING 30 JUNE 2024

1. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**(y) Investment Property**

Investment property, principally comprising freehold office buildings, is held for long-term rental yields. Investment property is carried at fair value, representing open-market value determined annually by external users.

z) Non-Current Assets (or Disposal Groups) "Held For Sale" & Discontinued Operations

Non-current assets (or disposal groups) that are "held for sale" are classified as held for sale and stated at the lower of either:

- (i) their carrying amount or
- (ii) fair value less costs to sell.

The exception to this is plant and motor vehicles, which are sold on a regular basis. Plant and motor vehicles are retained in Non-Current Assets under the classification of Property, Plant and Equipment unless the assets are to be traded in after balance date and the replacement assets were already purchased and accounted for as at balance date.

For any assets or disposal groups classified as Non-Current Assets "held for sale", an impairment loss will be recognised when the assets carrying value is greater than its fair value less costs to sell.

Non-current assets "held for sale" are not depreciated or amortised while they are classified as "held for sale".

Non-current assets classified as "held for sale" will be presented separately from the other assets in the balance sheet.

A Discontinued Operation is a component of the City's operations that has been disposed of or is classified as "held for sale". A discontinued operation represents a separate major line of business or geographical area of operations, is part of a single co-ordinated plan to dispose of such a line of business or area of operations, or is a subsidiary acquired exclusively with a view to resale.

The results of discontinued operations are to be shown separately on the face of the Statement of Comprehensive Income.

aa) Intangible Assets

The City is not expected to classify any assets as Intangible.

ab) Cash Paid in Lieu of Public Open Space

Section 154 of the Planning and Development Act 2005 was amended on 20 July 2020. Prior to 20 July 2020 all money received by a local government under section 153 of the Planning and Development Act 2005 was to be paid into a separate account of the "trust fund" of the local government, established under the section 6.9 of the Act. In accordance with the amended Section 154 of the Planning and Development Act 2005, unexpended funds received in lieu of public open space prior to 10 April 2006 and after 12 September 2020 will be transferred to separate reserve account. Funds received from 10 April 2006 until 11 September 2020 will remain in the trust funds.

ac) Provision of Financial Guarantees & Lending Money

In certain circumstances the City may consider pre-funding selected community projects with special approval from Council. The interest is charged at the borrowing cost to the City. The City does not offer financial guarantees to external entities.

ad) New Accounting Standards & Interpretations for Application in Future Periods

Australian Accounting Standards and Interpretations that have been issued or amended but are not yet mandatory, will not be early adopted by the City. The City will adopt new Accounting Standards and Interpretations for the accounting periods on or after the effective date of the respective standard.

ae) Service Concession Arrangements: Grantors

The City has adopted recent changes in the Australian Accounting Standards AASB 1059 effective from 1 July 2020. AASB 1059 applies to arrangements that involve a third-party operator providing public services related to a service concession asset on behalf of a public sector grantor (in this case, local government) for a specified period of time and managing those services. The City has assessed the impact of AASB 1059, and concluded that there will be no impact.

af) AASB 2018-7 Definition of Materiality

The City has adopted the amendment to AASB 2018-7. The change includes additional explanation to expand the definition of what information may be considered material in nature and how presentation may also be an influence. Information is material if omitting, misstating or "obscuring" it could reasonably be expected to influence decisions that the primary users of general purpose financial statements make on the basis of those financial statements, which provide financial information about a specific reporting entity.

CITY OF WANNEROO

NOTES TO AND FORMING PART OF THE BUDGET
FOR THE FINANCIAL YEAR ENDING 30 JUNE 2024

2. REVENUES & EXPENSES

(a) Net Result

(i) Charging as Expenses:

	Note	2022/23 Budget \$	2022/23 Estimate \$	2023/24 Budget \$
Auditors Remuneration				
Audit of the Annual Financial Report		100,000	100,000	120,300
Other Audit Services (Grant acquittals)		10,000	10,000	12,030
		110,000	110,000	132,330
Depreciation				
By Class				
Furniture & Equipment		3,111,461	3,111,461	2,044,700
Plant & Equipment		2,187,848	2,187,848	3,315,530
Buildings		4,173,265	4,173,265	4,556,240
Other Infrastructure		31,746,199	31,746,199	29,530,733
		41,218,774	41,218,774	39,447,203
Interest Expenses (Finance Costs)				
Municipal				
- Loan Interest	5(a)	4,258,936	4,254,264	4,231,000
- Interest Expense on Lease Liabilities	6	5,167	5,167	18,170
		4,264,103	4,259,431	4,249,170
DCP				
- Loan Interest	5(a)	311,795	311,795	639,510
		4,575,898	4,571,226	4,888,680
(ii) Crediting as Revenues:				
Interest Revenue				
Investments				
- Municipal Funds		4,122,526	4,252,701	4,948,266
- Reserve Funds (excluding DCP's)		2,027,932	6,125,272	9,078,810
- Other Interest Revenue	13	874,140	886,521	900,804
		7,024,598	11,264,494	14,927,880
- DCP's		183,939	600,620	936,004
- TPS's		2,028,371	2,028,371	4,948,267
		9,236,908	13,893,485	20,812,151

CITY OF WANNEROO

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE FINANCIAL YEAR ENDING 30 JUNE 2024

2. REVENUES & EXPENSES (CONTINUED)

(b) Statement of Objective

In order to discharge its responsibilities to the community the City has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

With reference to the City of Wanneroo's Strategic Community Plan 2021-31:-

Vision

A welcoming community, connected through local opportunities.

Purpose

To create a strong community with local opportunities to participate, be active, feel secure, contribute and belong.

Strategic Goals

Goal 1 - An inclusive and accessible City with places and spaces that embrace all.

Goal 2 - A City that celebrates rich cultural histories, where people can visit and enjoy unique experiences.

Goal 3 - A vibrant, innovative City with local opportunities for work, business and investment.

Goal 4 - A sustainable City that balances the relationship between urban growth and the environment.

Goal 5 - A well planned, safe and resilient City that is easy to travel around and provides a connection between people and places.

Goal 6 - A future focused City that advocates, engages and partners to progress the priorities of the community.

Goal 7 - A well governed and managed City that makes informed decisions, provides strong community leadership and valued customer focused services.

3. ACQUISITION OF ASSETS (Includes Value of Contributions of Physical Assets)

The following assets are budgeted to be acquired during the year:

	2022/23 Budget \$	2022/23 Estimate \$	2023/24 Budget \$
By Class			
Property, Plant & Equipment:			
Furniture & Equipment	7,190,508	5,058,030	10,652,209
Plant & Equipment	16,039,506	11,282,693	9,411,774
Land & Buildings	22,090,686	15,539,284	15,477,076
	45,320,700	31,880,007	35,541,059
Infrastructure:			
Car Parks	682,984	480,432	389,574
Drainage	3,489,112	2,454,351	7,282,469
Other Infrastructure	8,796,058	6,187,424	9,074,532
Pathways	10,565,018	7,431,766	5,861,327
Reserves	11,644,614	8,191,188	9,732,591
Roads	27,764,553	19,530,461	38,773,075
	62,942,339	44,275,623	71,113,568
	108,263,039	76,155,630	106,654,627

Note:

i) Some differences may be observed between categories from that presented in the 2022/23 Adopted Budget due to reclassifications.

CITY OF WANNEROO
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE FINANCIAL YEAR ENDING 30 JUNE 2024

4. DISPOSAL OF ASSETS

The following assets are budgeted to be disposed of during the year:

Details	2022/23 Budget			2022/23 Estimate			2023/24 Budget		
	Net Book Value \$	Sale Proceeds \$	Profit/(Loss) \$	Net Book Value \$	Sale Proceeds \$	Profit/(Loss) \$	Net Book Value \$	Sale Proceeds \$	Profit/(Loss) \$
By Class									
Land & Buildings	-	2,500,000	2,500,000	-	2,500,000	2,500,000	-	3,333,300	3,333,300
Plant & Equipment	2,033,415	1,227,950	(805,465)	2,033,415	1,227,950	(805,465)	2,573,722	1,433,550	(1,140,172)
	2,033,415	3,727,950	1,694,535	2,033,415	3,727,950	1,694,535	2,573,722	4,766,850	2,193,128
Summary									
Profit on Asset Disposals	78,619	2,634,450	2,555,831	78,619	2,634,450	2,555,831	32,057	3,444,350	3,412,293
Loss on Asset Disposals	1,954,796	1,093,500	(861,296)	1,954,796	1,093,500	(861,296)	2,541,665	1,322,500	(1,219,165)
	2,033,415	3,727,950	1,694,535	2,033,415	3,727,950	1,694,535	2,573,722	4,766,850	2,193,128

CITY OF WANNEROO
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE FINANCIAL YEAR ENDING 30 JUNE 2024

5. BORROWINGS

a) Borrowings Repayments

Movement in borrowings and interest between the beginning and the end of the current financial year:

Institution	Loan Type	Fixed or Variable	Interest Rate %	01-Jul-22	2022/23	2022/23	30-Jun-23	2022/23	01-Jul-22	2022/23	2022/23	30-Jun-23	2022/23	01-Jul-23	2023/24	2023/24	30-Jun-24	2023/24
				Budget Principal Outstanding	Budget New Loans	Budget Principal Repayments	Budget Principal Outstanding	Budget Interest Repayments	Actual Principal Outstanding	Estimate New Loans	Estimate Principal Repayments	Estimate Principal Outstanding	Estimate Interest Repayments	Estimate Principal Outstanding	Budget New Loans	Budget Principal Repayments	Budget Principal Outstanding	Budget Interest Repayments
				\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Municipal Funded																		
WATC#	Interest only	Fixed	6.77	60,778,188	0	0	60,778,188	4,101,420	60,778,188	0	0	60,778,188	4,101,420	60,778,188	0	0	60,778,188	4,112,720
Loan Repayment Reserve^	Principal & Interest	Fixed	1.46	11,977,824	0	2,662,484	9,315,340	157,516	11,977,824	0	2,662,484	9,315,340	152,844	9,315,340	0	2,662,484	6,652,856	118,280
				72,756,012	0	2,662,484	70,093,528	4,258,936	72,756,012	0	2,662,484	70,093,528	4,254,264	70,093,528	0	2,662,484	67,431,044	4,231,000
DCP Funded																		
CBA*	Interest only	Variable+	5.75	3,100,000	0	0	3,100,000	66,400	3,100,000	0	0	3,100,000	66,400	3,100,000	0	0	3,100,000	136,190
CBA*	Interest only	Variable+	5.99	2,500,000	0	0	2,500,000	54,000	2,500,000	0	0	2,500,000	54,000	2,500,000	0	0	2,500,000	110,750
CBA*	Interest only	Variable+	5.75	2,700,000	0	0	2,700,000	58,000	2,700,000	0	0	2,700,000	58,000	2,700,000	0	0	2,700,000	118,960
CBA*	Interest only	Variable+	5.77	700,000	0	0	700,000	15,200	700,000	0	0	700,000	15,200	700,000	0	0	700,000	31,170
WATC#*	Interest only	Variable+	4.48	4,556,300	0	0	4,556,300	118,195	4,556,300	0	0	4,556,300	118,195	4,556,300	0	0	4,556,300	242,420
				13,556,300	0	0	13,556,300	311,795	13,556,300	0	0	13,556,300	311,795	13,556,300	0	0	13,556,300	639,510
Total				86,312,312	0	2,662,484	83,649,828	4,570,731	86,312,312	0	2,662,484	83,649,828	4,566,059	83,649,828	0	2,662,484	80,987,344	4,870,510

Notes:

WATC = Western Australia Treasury Corporation.

CBA = Commonwealth Bank of Australia.

= A 0.7% government guarantee levy is included for WATC loans.

* = These loans will be repaid from the Yanchep/Two Rocks Coastal Corridor Community Facilities Reserve.

^ = This is an internally funded loan being repaid from the Domestic Refuse Reserve.

+ = Variable interest rates are quoted as at time of preparation of this document.

CITY OF WANNEROO
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE FINANCIAL YEAR ENDING 30 JUNE 2024

5. BORROWINGS (CONTINUED)**(b) New Borrowings**

Particulars/Purpose	Institution	Loan Type	Fixed or Variable	Term Years	Interest Rate %	Amount Borrowed Budget \$	Total Interest & Charges \$	Amount Used Budget \$	30-Jun-24 Balance Unspent \$
NIL	N/A	N/A	N/A	N/A	N/A	-	-	-	-
						-	-	-	-

(c) Unspent Borrowings

Loan Details	Loan Purpose	Year Loan Taken	Amount as at 1 July 2023 \$	Amount Used 2023/24 Budget \$	New Loans Unspent at 30 June 2024 \$	Amount as at 30 June 2024 \$
WATC	Capital Projects	2005/06	5,581,572	51,844	-	5,529,728
			5,581,572	51,844	-	5,529,728

(d) Credit Facilities**Undrawn Borrowing Facilities:**

	2022/23 Budget \$	2022/23 Estimate \$	2023/24 Budget \$
Credit Standby Arrangements at Balance Date			
Bank Overdraft Limit	-	-	-
Bank Overdraft Balance	-	-	-
Credit Card Limit	550,000	418,000	550,000
Credit Card Balance	50,000	50,000	50,000
Total Amount of Credit Unused	500,000	368,000	500,000
Loan Facilities (External) at Balance Date			
Used Loan Facilities	74,334,488	74,334,488	74,334,488
Unused Loan Facilities	-	-	-
Total Amount of Loan Facilities	74,334,488	74,334,488	74,334,488

CITY OF WANNEROO
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE FINANCIAL YEAR ENDING 30 JUNE 2024

6. LEASE LIABILITIES

Details	Principal	New Drawdown	Principal Repayments			Principal Outstanding			Interest Repayments		
	1 July 2023 Estimate \$	2023/24 Budget \$	2022/23 Budget \$	2022/23 Estimate \$	2023/24 Budget \$	2022/23 Budget \$	2022/23 Estimate \$	2023/24 Budget \$	2022/23 Budget \$	2022/23 Estimate \$	2023/24 Budget \$
Yanchep Hub Building	-	-	56,389	56,389	-	-	-	-	495	495	-
Aquamotion Cardio Equipment	114,157	-	63,550	63,550	63,550	114,157	114,157	50,607	4,672	4,672	18,170
Total	114,157	-	119,939	119,939	63,550	114,157	114,157	50,607	5,167	5,167	18,170

Yanchep Hub Building

- i) The commencement date of the lease is 1 April 2018 .
- ii) Interest rate applied is WATC incremental borrowing rate as at commencement of lease (2.1%).
- iii) The term of the lease is 60 months.

Aquamotion Cardio Equipment

- i) The commencement date of the lease is 1 April 2022 .
- ii) Interest rate applied is WATC incremental borrowing rate as at commencement of lease (1.2%)
- iii) The term of the lease is 36 months.

CITY OF WANNEROO

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE FINANCIAL YEAR ENDING 30 JUNE 2024

7. RESERVES

	2022/23 Budget \$	2022/23 Estimate \$	2023/24 Budget \$
(a) Alkimos/Eglinton Coastal Corridor Community Facilities Reserve			
Opening Balance	20,371,961	20,247,766	23,871,779
Transfer to Reserve	3,304,538	3,673,513	2,351,758
Transfer from Reserve	(1,601,900)	(49,500)	(2,454,800)
Closing Balance	22,074,599	23,871,779	23,768,737
(b) Asset Replacement/Enhancement Reserve			
Opening Balance	70,343,264	67,783,293	72,766,728
Transfer to Reserve	9,499,433	10,594,258	12,566,194
Transfer from Reserve	(7,167,466)	(5,610,823)	(9,577,677)
Closing Balance	72,675,231	72,766,728	75,755,245
(c) Carried Forward Capital Projects Reserve			
Opening Balance	8,420,328	9,115,915	6,684,976
Transfer to Reserve	-	6,684,976	-
Transfer from Reserve	(8,420,328)	(9,115,915)	(6,684,976)
Closing Balance	-	6,684,976	-
(d) Cash Paid in Lieu of POS* Prior to 10 April 2006 Reserve			
Opening Balance	5,023,815	2,568,717	2,686,149
Transfer to Reserve	36,788	117,432	95,843
Transfer from Reserve	-	-	-
Closing Balance	5,060,603	2,686,149	2,781,992
<i>*Public Open Space (POS)</i>			
(e) Coastal Infrastructure Management Reserve			
Opening Balance	15,825,319	15,851,639	13,908,540
Transfer to Reserve	114,848	366,610	457,722
Transfer from Reserve	(3,376,648)	(2,309,709)	(4,356,224)
Closing Balance	12,563,519	13,908,540	10,010,038
(f) Domestic Refuse Reserve			
Opening Balance	7,618,994	12,556,005	10,066,737
Transfer to Reserve	630,428	752,732	3,053,359
Transfer from Reserve	(3,176,000)	(3,242,000)	(4,435,000)
Closing Balance	5,073,422	10,066,737	8,685,096
(g) Golf Course Reserve			
Opening Balance	1,489,305	1,309,161	2,625,804
Transfer to Reserve	1,510,613	1,533,878	991,906
Transfer from Reserve	(259,999)	(217,235)	(470,000)
Closing Balance	2,739,919	2,625,804	3,147,710
(h) Information, Communication & Technology Reserve			
Opening Balance	-	-	6,856,799
Transfer to Reserve	8,939,960	8,939,960	5,231,779
Transfer from Reserve	(3,939,960)	(2,083,161)	(4,949,512)
Closing Balance	5,000,000	6,856,799	7,139,066
(i) Leave Liability Reserve			
Opening Balance	15,067,654	15,088,204	15,540,415
Transfer to Reserve	210,337	452,211	754,491
Transfer from Reserve	-	-	-
Closing Balance	15,277,991	15,540,415	16,294,906
(j) Loan Repayment Reserve			
Opening Balance	46,362,553	47,857,222	54,264,722
Transfer to Reserve	5,660,681	6,407,500	8,187,476
Transfer from Reserve	-	-	-
Closing Balance	52,023,234	54,264,722	62,452,198

CITY OF WANNEROO

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE FINANCIAL YEAR ENDING 30 JUNE 2024

7. RESERVES (CONTINUED)

	2022/23 Budget \$	2022/23 Estimate \$	2023/24 Budget \$
(k) Neerabup Development Reserve			
Opening Balance	4,469,419	4,808,579	6,047,236
Transfer to Reserve	2,025,482	2,081,342	2,195,604
Transfer from Reserve	(1,449,628)	(842,685)	(1,430,029)
Closing Balance	5,045,273	6,047,236	6,812,811
(l) Plant Replacement Reserve			
Opening Balance	15,551,057	15,725,024	15,727,169
Transfer to Reserve	5,824,117	5,972,310	6,723,479
Transfer from Reserve	(11,047,708)	(5,970,165)	(1,350,939)
Closing Balance	10,327,466	15,727,169	21,099,709
(m) Regional Recreational Reserve			
Opening Balance	24,487,212	24,516,489	27,088,887
Transfer to Reserve	2,179,315	2,572,398	3,966,547
Transfer from Reserve	-	-	(600,000)
Closing Balance	26,666,527	27,088,887	30,455,434
(n) Section 152 Reserve (formerly Section 20A Land Reserve)			
Opening Balance	743,443	744,440	761,818
Transfer to Reserve	5,444	17,378	27,182
Transfer from Reserve	-	-	-
Closing Balance	748,887	761,818	789,000
(o) Strategic Land Reserve			
Opening Balance	11,940,965	10,969,385	13,177,339
Transfer to Reserve	2,087,365	2,278,881	1,966,345
Transfer from Reserve	(30,402)	(70,927)	(167,326)
Closing Balance	13,997,928	13,177,339	14,976,358
(p) Strategic Projects/Initiatives Reserve			
Opening Balance	43,216,868	336,432	7,249,634
Transfer to Reserve	1,041,937	10,830,801	2,703,993
Transfer from Reserve	(5,645,824)	(3,917,599)	(4,667,028)
Closing Balance	38,612,981	7,249,634	5,286,599
(q) TPS 20 - District Distributor Headworks Reserve			
Opening Balance	7,393,232	7,404,919	7,577,738
Transfer to Reserve	54,139	172,819	270,378
Transfer from Reserve	-	-	-
Closing Balance	7,447,371	7,577,738	7,848,116
(r) Yanchep Community Bus Reserve			
Opening Balance	122,654	126,923	-
Transfer to Reserve	5,898	-	-
Transfer from Reserve	(128,552)	(126,923)	-
Closing Balance	-	-	-
(s) Yanchep/Two Rocks Coastal Corridor Community Facilities Reserve			
Opening Balance	1,856,024	1,863,255	2,361,106
Transfer to Reserve	1,056,145	1,103,851	1,572,123
Transfer from Reserve	(856,395)	(606,000)	(685,110)
Closing Balance	2,055,774	2,361,106	3,248,119
Summary			
Opening Balance	300,304,067	258,873,368	289,263,576
Transfer to Reserve	44,187,468	64,552,850	53,116,179
Transfer from Reserve	(47,100,810)	(34,162,642)	(41,828,621)
Closing Balance	297,390,725	289,263,576	300,551,134

CITY OF WANNEROO

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE FINANCIAL YEAR ENDING 30 JUNE 2024

7. RESERVES (CONTINUED)

Note:

- i) All of the above reserve accounts are supported by money held in financial institutions.
 ii) Each reserve receives interest on funds held in investments (per Council Investment Policy).

Summary of Reserve Transfers

	2022/23 Budget \$	2022/23 Estimate \$	2023/24 Budget \$
Transfers to Reserves			
Alkimos/Eglinton Coastal Corridor Community Facilities Reserve	3,304,538	3,673,513	2,351,758
Asset Replacement/Enhancement Reserve	9,499,433	10,594,258	12,566,194
Carried Forward Capital Projects Reserve	-	6,684,976	-
Cash Paid in Lieu of POS* Prior to 10 April 2006 Reserve	36,788	117,432	95,843
Coastal Infrastructure Management Reserve	114,848	366,610	457,722
Domestic Refuse Reserve	630,428	752,732	3,053,359
Golf Course Reserve	1,510,613	1,533,878	991,906
Information, Communication & Technology Reserve	8,939,960	8,939,960	5,231,779
Leave Liability Reserve	210,337	452,211	754,491
Loan Repayment Reserve	5,660,681	6,407,500	8,187,476
Neerabup Development Reserve	2,025,482	2,081,342	2,195,604
Plant Replacement Reserve	5,824,117	5,972,310	6,723,479
Regional Recreational Reserve	2,179,315	2,572,398	3,966,547
Section 152 Reserve (formerly Section 20A Land Reserve)	5,444	17,378	27,182
Strategic Land Reserve	2,087,365	2,278,881	1,966,345
Strategic Projects/Initiatives Reserve	1,041,937	10,830,801	2,703,993
TPS 20 - District Distributor Headworks Reserve	54,139	172,819	270,378
Yanchep Community Bus Reserve	5,898	-	-
Yanchep/Two Rocks Coastal Corridor Community Facilities Reserve	1,056,145	1,103,851	1,572,123
	44,187,468	64,552,850	53,116,179
Transfers from Reserves			
Alkimos/Eglinton Coastal Corridor Community Facilities Reserve	(1,601,900)	(49,500)	(2,454,800)
Asset Replacement/Enhancement Reserve	(7,167,466)	(5,610,823)	(9,577,677)
Carried Forward Capital Projects Reserve	(8,420,328)	(9,115,915)	(6,684,976)
Coastal Infrastructure Management Reserve	(3,376,648)	(2,309,709)	(4,356,224)
Domestic Refuse Reserve	(3,176,000)	(3,242,000)	(4,435,000)
Golf Course Reserve	(259,999)	(217,235)	(470,000)
Information, Communication & Technology Reserve	(3,939,960)	(2,083,161)	(4,949,512)
Neerabup Development Reserve	(1,449,628)	(842,685)	(1,430,029)
Plant Replacement Reserve	(11,047,708)	(5,970,165)	(1,350,939)
Regional Recreational Reserve	-	-	(600,000)
Strategic Land Reserve	(30,402)	(70,927)	(167,326)
Strategic Projects/Initiatives Reserve	(5,645,824)	(3,917,599)	(4,667,028)
Yanchep Community Bus Reserve	(128,552)	(126,923)	-
Yanchep/Two Rocks Coastal Corridor Community Facilities Reserve	(856,395)	(606,000)	(685,110)
	(47,100,810)	(34,162,642)	(41,828,621)
Net Transfer to/(from) Reserves	(2,913,342)	30,390,208	11,287,558

The purpose for which the reserves are set aside are as follows:

(a) Alkimos/Eglinton Coastal Corridor Community Facilities Reserve

To be used for the purpose of accumulating Developer Contributions for the capital funding of community facilities and associated costs related to the administration and implementation of the Developer Contribution Plan in the Alkimos/Eglinton Development Contribution Area.

CITY OF WANNEROO

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE FINANCIAL YEAR ENDING 30 JUNE 2024

7. RESERVES (CONTINUED)**(b) Asset Replacement/Enhancement Reserve**

To be used for the funding of renewal, upgrade and acquisition of new or replacement assets for the City.

(c) Carried Forward Capital Projects Reserve

For the accumulation of funds to support the municipally funded carried forward capital projects.

(d) Cash Paid in Lieu of POS Prior to 10 April 2006 Reserve

For holding any remaining unexpended funds received in lieu of Public Open Space prior to 10 April 2006 under the Town Planning and Development Act 1928. Separate sub-reserve accounts are maintained for each sub-division.

(e) Coastal Infrastructure Management Reserve

For the accumulation of funds to support coastal infrastructure capital projects.

(f) Domestic Refuse Reserve

To be used for additional requirements specifically needed for the provision of the domestic collection service.

(g) Golf Course Reserve

To be used for the capital improvement of the Carramar and Marangaroo Golf Courses.

(h) Information, Communication & Technology Reserve

To be used for the purpose of Information and Communication Technology capital and operating projects.

(i) Leave Liability Reserve

The purpose of this reserve is to cash back the liability of the City for long service leave and annual leave.

(j) Loan Repayment Reserve

To set aside adequate funds over time to repay loan commitments per the City's Long Term Financial Plan.

(k) Neerabup Development Reserve

For the purpose of meeting the associated cost of developing the City's investment land in Neerabup.

(l) Plant Replacement Reserve

To be used to replace Council's fleet, plant and equipment.

(m) Regional Recreational Reserve

For the accumulation of funds to support regional recreational capital projects.

(n) Section 152 Reserve (formerly Section 20A Land Reserve)

To be used for capital improvements on recreation reserves in the general locality of source of funds.

(o) Strategic Land Reserve

For the purpose of receiving the proceeds of the sale of significant property assets, acquisition, leasing, development and/or disposal of land under the City of Wanneroo Strategic Land Policy.

(p) Strategic Projects/Initiatives Reserve

For the purpose of accumulating funds to be used for the introduction of new or upgrade of existing services, maintenance, renewal, upgrade of existing assets and purchase of new assets or project works, per the City's Long Term Financial Plan. The annual funds transfer is derived from the rate setting surplus less municipal funding of capital works carried forward.

(q) TPS 20 - District Distributor Headworks Reserve

To be used for the construction of District Distribution Roads associated with Town Planning Scheme 20.

(r) Yanchep Community Bus Reserve

For the accumulation of funds from the Yanchep community for the costs associated with the replacement of the community bus.

(s) Yanchep/Two Rocks Coastal Corridor Community Facilities Reserve

To be used for the purpose of accumulating Developer Contributions for the capital funding of community facilities and associated costs related to the administration and implementation of the Developer Contribution Plan in the Yanchep/Two Rocks Development Contribution Area.

CITY OF WANNEROO

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE FINANCIAL YEAR ENDING 30 JUNE 2024

8. NET CURRENT ASSETS

(a) Composition of Estimated Net Current Asset Position:

	Note	2022/23 Budget 30 June 2023 \$	2022/23 Estimate 30 June 2023 \$	2023/24 Budget 30 June 2024 \$
Current Assets				
Cash - Unrestricted	15(a)	6,500,450	20,635,682	17,630,000
Cash - Restricted	15(a)	40,848,150	26,187,628	17,557,652
Term Deposits	15(b)	334,070,136	363,138,409	377,037,148
Receivables		17,930,842	23,702,066	11,188,746
Inventories		332,928	382,929	390,588
		399,682,506	434,046,714	423,804,133
Less: Current Liabilities				
Trade and Other Payables		(17,807,050)	(13,030,147)	(22,706,600)
Contract Liabilities		(12,223,204)	(12,223,204)	(733,903)
Lease Liabilities	6	(114,157)	(114,157)	(50,607)
Provisions		(22,121,004)	(22,287,259)	(22,733,004)
		(52,265,415)	(47,654,767)	(46,224,114)
Net Current Asset Position		347,417,091	386,391,947	377,580,019
Less - Total Adjustments To Net Current Assets	8(d)	(347,417,091)	(361,562,418)	(377,547,821)
Net Current Assets Used In the Statement of Financial Activity		0	24,829,529	32,198

CITY OF WANNEROO

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE FINANCIAL YEAR ENDING 30 JUNE 2024

8. NET CURRENT ASSETS (CONTINUED)

Explanation of Difference in Net Current Assets and Surplus/(Deficit)

(b) Non-Cash Amounts Excluded From Operating Activities

The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Note	2022/23 Budget \$	2022/23 Estimate \$	2023/24 Budget \$
Adjustments:				
Less:				
- Profit on asset disposals		(2,555,831)	(2,555,831)	(3,412,293)
Add:				
- Loss on asset disposals		861,296	861,296	1,219,165
- Depreciation		41,218,774	41,218,774	39,447,203
		39,524,239	39,524,239	37,254,075

(c) Non-Cash Amounts Excluded From Investing Activities

The following non-cash revenue or expenditure has been excluded from amounts attributable to investing activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	2022/23 Budget \$	2022/23 Estimate \$	2023/24 Budget \$
Adjustments:			
Non-cash contributions of assets	(24,848,400)	(24,848,400)	(26,191,189)
Movement in current unspent capital grants associated with restricted cash	1,902,388	1,902,388	783,971
	(22,946,012)	(22,946,012)	(25,407,218)

(d) Current Assets & Liabilities Excluded From Budgeted Deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Rate Setting Statement in accordance with Financial Management Regulation 32 to agree to the Surplus/(Deficit) after imposition of General Rates.

		2022/23 Budget \$	2022/23 Estimate \$	2023/24 Budget \$
Adjustments:				
Cash - reserve accounts				
Less:				
- Current assets restricted to trading undertaking	15(b)	(374,918,286)	(389,326,037)	(394,594,800)
Add:				
- Current portion of contract liability held in reserve	8(a)	12,223,204	12,223,204	733,903
- Current portion of lease liabilities		-	-	18,170
- Current portion of employee benefit provisions held in reserve	7(i)	15,277,991	15,540,415	16,294,906
		(347,417,091)	(361,562,418)	(377,547,821)

CITY OF WANNEROO

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE FINANCIAL YEAR ENDING 30 JUNE 2024

9. RATES

General Rate Category	2022/23		2023/24					
	Budgeted Total Revenue \$	Estimate Total Revenue \$	Rate-in-Dollar Cents	Number of Properties	Rateable Value \$	Budgeted Rate Revenue \$	Budgeted Interim Rates \$	Budgeted Total Revenue \$
Gross Rental Value - Improved								
Residential	91,529,945	91,529,945	6.6832	65,009	1,420,535,829	94,937,251	1,500,000	96,437,251
Commercial/Industrial	26,666,774	26,666,774	7.7800	3,002	363,818,627	28,305,089	500,000	28,805,089
Gross Rental Value - Vacant								
Residential	5,708,499	5,708,499	13.3663	2,774	44,544,310	5,953,926	-	5,953,926
Commercial/Industrial	875,429	875,429	7.6000	160	12,001,499	912,114	-	912,114
Unimproved Value - Improved								
Residential	581,184	581,184	0.3755	183	157,095,000	589,892	-	589,892
Commercial/Industrial	200,973	200,973	0.3015	38	71,036,195	214,174	-	214,174
Rural & Mining	2,106,987	2,106,987	0.3752	376	574,599,721	2,155,898	-	2,155,898
Unimproved Value - Vacant								
Residential	3,496,081	3,496,081	0.6029	106	578,083,000	3,485,262	-	3,485,262
Commercial/Industrial	106,436	106,436	0.3341	10	29,380,000	98,159	-	98,159
Rural & Mining	413,611	413,611	0.4985	84	85,995,640	428,688	-	428,688
Total General Rates	131,685,919	131,685,919	n/a	71,742	3,337,089,821	137,080,453	2,000,000	139,080,453
Minimum Payment			General Minimum \$					
Gross Rental Value - Improved								
Residential	11,810,385	11,810,385	1.073	11,089	158,448,040	11,898,497	-	11,898,497
Commercial/Industrial	1,217,920	1,217,920	1.461	908	12,472,658	1,326,588	-	1,326,588
Lesser Minimum Strata Titled Storage Units	160,290	160,290	n/a	n/a	n/a	n/a	n/a	n/a
Gross Rental Value - Vacant								
Residential	2,266,869	2,266,869	894	2,753	13,905,910	2,461,182	-	2,461,182
Commercial/Industrial	35,200	35,200	1.461	35	447,280	51,135	-	51,135
Unimproved Value - Improved								
Residential	2,070	2,070	1.073	1	203,805	1,073	-	1,073
Commercial/Industrial	7,040	7,040	1.461	4	843,000	5,844	-	5,844
Rural & Mining	3,081	3,081	1.066	4	658,279	4,264	-	4,264
Unimproved Value - Vacant								
Residential	68,693	68,693	894	5	315,500	4,470	-	4,470
Rural & Mining	33,048	33,048	1.008	32	240,861	32,256	-	32,256
Total Minimum Payments	15,604,596	15,604,596	n/a	14,831	187,535,333	15,785,309	-	15,785,309
Total General Rates & Minimum Payments	147,290,515	147,290,515	n/a	86,573	3,524,625,154	152,865,762	2,000,000	154,865,762
Ex Gratia Rates (Rates in Lieu)	24,000	24,000						24,000
Total Rates	147,314,515	147,314,515						154,889,762

Note:

i) Refer to the Objects & Reasons for Rates within this Note in determining how the City raises its Rates.

CITY OF WANNEROO

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE FINANCIAL YEAR ENDING 30 JUNE 2024

9. RATES (CONTINUED)

The General Rates detailed above have been determined on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than the rates. This also considers the extent of any increase in rating and property growth over the level adopted in the

In accordance with Section 6.36 of the Local Government Act 1995 the Differential General Rates and Minimum Rates intended to be levied were advertised as follows:

Rating Category	Final 28 June 2022		Advertised 25 May 2023		Final 4 July 2023	
	Rate- in-the- Dollar (Cents)	General Minimum Rate \$	Rate- in-the- Dollar (Cents)	General Minimum Rate \$	Rate- in-the- Dollar (Cents)	General Minimum Rate \$
Gross Rental Value - Improved						
Residential	8.0638	1,035	6.6832	1,073	6.6832	1,073
Lesser Minimum Strata Titled Caravan Parks	8.0638	150	6.6832	156	6.6832	156
Commercial/Industrial	8.0770	1,408	7.8650	1,461	7.7800	1,461
Lesser Minimum Strata Titled Storage Units	8.0770	1,170	n/a	n/a	n/a	n/a
Gross Rental Value - Vacant						
Residential	14.4784	941	13.3663	894	13.3663	894
Commercial/Industrial	7.5301	1,408	7.7500	1,461	7.6000	1,461
Unimproved Value - Improved						
Residential	0.4036	1,035	0.3755	1,073	0.3755	1,073
Commercial/Industrial	0.2996	1,408	0.3015	1,461	0.3015	1,461
Rural & Mining	0.3887	1,027	0.3752	1,066	0.3752	1,066
Unimproved Value - Vacant						
Residential	0.5869	941	0.6029	894	0.6029	894
Commercial/Industrial	0.3380	1,408	0.3341	1,461	0.3341	1,461
Rural & Mining	0.5195	972	0.4989	1,008	0.4985	1,008

Note:

i) The Minimum Rates have been determined by the City on the basis that all ratepayers must make a reasonable contribution to the cost of the local government services/facilities.

Reason for difference in published Rate-in-the-Dollar (amounts shaded)

Changes were made to three proposed Differential Rates-in-the-Dollar for 2023/24 (advertised through a local public notice published on 25 May 2023) due to the City receiving additional amendments to valuations from Landgate. Furthermore, it is noted that under Section 6.35 (3) of the Local Government Act 1995, the City must ensure that the General Minimum for the Differential Rate category is imposed on not less than 50% in that category.

CITY OF WANNEROO

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE FINANCIAL YEAR ENDING 30 JUNE 2024

9. RATES (CONTINUED)**Objects & Reasons for Differential Rates**

The overall objective of the Rates in the 2023/24 Budget is to provide for the net funding requirements of the City's various programs, services and facilities.

Under Section 6.36 (1) of the Local Government Act 1995 the City is required to give local public notice of its intention to impose Differential General Rates and Minimum Payments. As part of this process the Objects & Reasons are to be made available to the public for written comment for a period of 21 days from the date after advertising.

The Objects & Reasons that have been proposed are:

Gross Rental Value & Unimproved Value - Residential Improved

The Rate-in-the-Dollar and Minimum Rate have been set on the basis that ratepayers make a reasonable contribution to the cost of local government services and facilities available to residents that are not available to those in the Commercial/Industrial and Rural & Mining categories.

The Lesser Minimum for Strata Titled Caravan Parks is set recognising the unique purpose of these properties while still ensuring a reasonable contribution to the cost of local government services and facilities available to residents.

Gross Rental Value & Unimproved Value - Residential Vacant

The Rate-in-the-Dollar and Minimum Rate have been set in an effort to promote development of these properties thereby stimulating growth and development in the community.

Gross Rental Value & Unimproved Value - Commercial/Industrial Improved

The Rate-in-the-Dollar and Minimum Rate for all Commercial/Industrial Improved property has been set to provide an acceptable standard of infrastructure and parking needs due to the greater volumes of people and vehicular traffic.

Gross Rental Value & Unimproved Value - Commercial/Industrial Vacant

The rate in the dollar and minimum rate for all Commercial/Industrial Vacant land has been set in an effort to promote the development of these properties by attracting business and industry to the City thereby stimulating growth and development in the community.

Unimproved Value - Rural & Mining Improved

The rate in the dollar and the minimum rate have been set with an intention to foster and encourage farming and horticultural activities in the City of Wanneroo thereby stimulating growth and development in the community.

Unimproved Value - Rural & Mining Vacant

The rate in the dollar and the minimum rate have been set with an intention to encourage the development of vacant land thereby stimulating growth and development in the community.

CITY OF WANNEROO

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE FINANCIAL YEAR ENDING 30 JUNE 2024

10. SPECIFIED AREA RATES

No Specified Area Rates have been budgeted for the 2023/24 Financial Year.

11. SERVICE CHARGES

No Service Charges have been budgeted for the 2023/24 Financial Year.

12. RATE PAYMENT DISCOUNTS, WAIVERS, CONCESSIONS & INCENTIVES

No rates discounts have been budgeted for the 2023/24 Financial Year.

With regard to waivers, Council has agreed, in accordance with Section 6.47 of the Local Government Act 1995, to waive the 2023/24 Council Rates (excluding Emergency Services Levy) for land leased by the City to the following community groups (totalling \$133,578):

- a) AJS Motorcycle Club of WA Inc.;
- b) Kingsway Football & Sporting Club Inc.;
- c) Kingsway Little Athletics Centre.;
- d) Lions Club of Girrawheen Inc.;
- e) Olympic Kingsway Sports Club Inc.;
- f) Pinjar Motorcycle Park Inc.;
- g) Quinns Mindarie Surf Lifesaving Club Inc.;
- h) Quinns Rocks Sports Club Inc.;
- i) The Badminton Association of WA Inc.;
- j) Tiger Kart Club Inc.;
- k) Vikings Softball Club Inc & The Wanneroo Giants Baseball Club Inc.;
- l) Wanneroo Agricultural Society Inc.;
- m) Wanneroo Amateur Boxing Club Inc.;
- n) Wanneroo Amateur Football Club Inc., Wanneroo Cricket Club Inc., Wanneroo Junior Cricket Club Inc. and Wanneroo Junior Football Club Inc. (Wanneroo Showgrounds Clubrooms);
- o) Wanneroo BMX Club Inc.;
- p) Wanneroo City Soccer Club Inc.;
- q) Wanneroo Districts Cricket Club Inc. (Indoor Facility);
- r) Wanneroo Districts Cricket Club Inc. & Wanneroo Districts Hockey Association Inc.;
- s) Wanneroo Districts Netball Association Inc.;
- t) Wanneroo Districts Rugby Union Football Club Inc.;
- u) Wanneroo Horse & Pony Club;
- v) Wanneroo Shooting Complex Inc.;
- w) Wanneroo Sports & Social Club Inc.;
- x) Wanneroo Tennis Club Inc.;
- y) Wanneroo Trotting Training Club Inc.;
- z) West Australian Rifle Association Inc.;
- aa) Yanchep Golf Club Inc.;
- ab) Yanchep Sports & Social Club Inc.; and
- ac) Yanchep Surf Lifesaving Club Inc.

In accordance with the provisions of Section 6.46 of the Local Government Act 1995, a Local Government is empowered to offer a discount or other incentive for the early payment of rates, however for the 2023/24 year no discounts or other incentive will be offered.

CITY OF WANNEROO

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE FINANCIAL YEAR ENDING 30 JUNE 2024

13. INTEREST CHARGES & INSTALMENTS

An interest rate of 5% per annum will be charged on all Rates, both current and arrears (excluding instalment options), that remain unpaid after 35 days from the issue date of the Rate Notice (31 July 2023). It is estimated this will generate income of \$900,804 for 2023/24. Three option plans will be available to Ratepayers for payment of their Rates by instalments.

Option 1 (Full Payment)

Full amount of Rates and Service Charges, including arrears, to be paid on or before 35 days from the issue date appearing on the Rate notice (4 September 2023).

Option 2 (Two Instalments)

First instalment to be received on or before 35 days after the issue date appearing on the Rate notice, including all arrears and half of the current Rates and Service Charges (4 September 2023). The second and final instalment will be due and payable 63 days after the due date of the first instalment (6 November 2023).

Option 3 (Four Instalments)

First instalment to be received on or before 35 days after the issue date appearing on the Rate notice, including all arrears and a quarter of the current Rates and Service Charges (4 September 2023). The second, third and fourth instalments are to be made at 63 day intervals, thereafter (6 November 2023, 8 January 2024 and 11 March 2024).

Cost of Instalment Options

The cost of the instalment options will comprise of simple interest of 3% per annum, calculated from the date the first instalment is due and payable (4 September 2023), together with an Administration Fee of \$5.00 for each instalment.

Bimonthly Payment Plan (5 Payments)

First payment to be received on or before 35 days after the issue date appearing on the Rate notice (4 September 2023). The second, third, fourth and fifth payments are to be made in two month intervals from the 4 September 2023 (i.e. 6 November 2023, 8 January 2024, 11 March 2024 & 13 May 2024). This plan is inclusive of arrears and the current years rates. An administration charge of \$30 per property and late payment interest of 5% per annum on Rates and Charges and 11% per annum on the Emergency Services Levy (State Government imposed charge), will apply.

Special Arrangements & Late Payment Penalty

In addition to the Late Payment Interest of 5% per annum an Administration Fee of \$30.00 per assessment will be charged to any Ratepayers wishing to enter into special payment agreements with the City.

The total revenue from the imposition of the Interest and Administration Fee during the 2023/24 financial year is estimated at \$1,296,804. This is dissected as follows:

Description	Note	2022/23 Budget \$	2022/23 Estimate \$	2023/24 Budget \$
Instalment Interest Charges - Rates		276,640	289,021	300,804
Late Payment Penalty Interest - Rates		597,500	597,500	600,000
	2a(ii)	874,140	886,521	900,804
Administration Charges - Rates		380,000	370,000	396,000
		1,254,140	1,256,521	1,296,804

14. COUNCIL MEMBERS REMUNERATION & ALLOWANCES

The following fees, expenses & allowances relate to Council Members:

Details	2022/23 Budget \$	2022/23 Estimate \$	2023/24 Budget \$
Mayor's Allowance & Meeting Fees	140,701	140,701	142,815
Deputy Mayor's Allowance	22,999	22,999	23,345
Council Members Meeting Fees	454,580	454,580	461,440
Information, Communications & Technology Allowance	52,500	52,500	52,500
Other Expense Reimbursements	30,000	30,000	30,000
	700,780	700,780	710,100

CITY OF WANNEROO

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE FINANCIAL YEAR ENDING 30 JUNE 2024

15. NOTES TO THE STATEMENT OF CASH FLOWS

(a) Reconciliation of Cash

For the purposes of the Statement of Cash Flows, Cash includes Cash and Cash Equivalents, net of outstanding bank overdrafts. Estimated Cash at the end of the reporting period is as follows:

	Note	2022/23 Budget \$	2022/23 Estimate \$	2023/24 Budget \$
Cash and Cash Equivalents				
- Unrestricted	8(a)	6,500,450	20,635,682	17,630,000
- Restricted	8(a)	40,848,150	26,187,628	17,557,652
		47,348,600	46,823,310	35,187,652

(b) Restrictions

The following classes of assets have restrictions imposed by regulations or other externally imposed requirements which limit or direct the purpose for which the resources may be used:

		2022/23 Budget \$	2022/23 Estimate \$	2023/24 Budget \$
Class of Asset				
- Cash and Cash Equivalents	8(a)	40,848,150	26,187,628	17,557,652
- Financial Assets at Amortised Cost (term deposits)	8(a)	334,070,136	363,138,409	377,037,148
		374,918,286	389,326,037	394,594,800

A further breakdown of the Restricted Assets is provided below:

	Note	2022/23 Budget \$	2022/23 Estimate \$	2023/24 Budget \$
Description				
Alkimos/Eglinton Coastal Corridor Community Facilities Reserve	7(a)	22,074,599	23,871,779	23,768,737
Asset Replacement/Enhancement Reserve	7(b)	72,675,231	72,766,728	75,755,245
Carried Forward Capital Projects Reserve	7(c)	-	6,684,976	-
Cash Paid in Lieu of POS Prior to 10 April 2006 Reserve	7(d)	5,060,603	2,686,149	2,781,992
Coastal Infrastructure Management Reserve	7(e)	12,563,519	13,908,540	10,010,038
Domestic Refuse Reserve	7(f)	5,073,422	10,066,737	8,685,096
Golf Course Reserve	7(g)	2,739,919	2,625,804	3,147,710
Information, Communication & Technology Reserve	7(h)	5,000,000	6,856,799	7,139,066
Leave Liability Reserve	7(i)	15,277,991	15,540,415	16,294,906
Loan Repayment Reserve	7(j)	52,023,234	54,264,722	62,452,198
Neerabup Development Reserve	7(k)	5,045,273	6,047,236	6,812,811
Plant Replacement Reserve	7(l)	10,327,466	15,727,169	21,099,709
Regional Recreational Reserve	7(m)	26,666,527	27,088,887	30,455,434
Section 152 Reserve (formerly Section 20A Land Reserve)	7(n)	748,887	761,818	789,000
Strategic Land Reserve	7(o)	13,997,928	13,177,339	14,976,358
Strategic Projects/Initiatives Reserve	7(p)	38,612,981	7,249,634	5,286,599
TPS 20 - District Distributor Headworks Reserve	7(q)	7,447,371	7,577,738	7,848,116
Yanchep/Two Rocks Coastal Corridor Community Facilities Reserve	7(s)	2,055,774	2,361,106	3,248,119
Town Planning Schemes		67,172,850	84,480,889	83,527,116
Unspent Grants, Contributions & Loans		10,354,711	15,581,572	10,516,550
		374,918,286	389,326,037	394,594,800

CITY OF WANNEROO

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE FINANCIAL YEAR ENDING 30 JUNE 2024

15. NOTES TO THE STATEMENT OF CASH FLOWS (Continued)

(c) Reconciliation of Net Cash Provided By Operating Activities to Net Result

	Note	2022/23 Budget \$	2022/23 Estimate \$	2023/24 Budget \$
Net Result		44,312,295	49,218,424	50,288,114
Adjustments:				
Depreciation	2(a)(i)	41,218,774	41,218,774	39,447,203
(Profit)/Loss on Sale of Asset	4	(1,694,535)	(1,694,535)	(2,193,128)
(Increase)/Decrease in Receivables		(3,378,364)	(5,771,224)	12,513,320
(Increase)/Decrease in Inventories		(6,528)	(50,001)	(7,659)
Increase/(Decrease) in Payables		(15,282,823)	(4,776,903)	9,676,453
Increase/(Decrease) in Contract Liabilities		4,986,822	7,363,629	(11,489,301)
Increase/(Decrease) in Provisions		433,744	452,211	445,745
TPS & DCP Revenue		(29,069,490)	(25,309,529)	(24,129,010)
TPS & DCP Expense		24,348,082	25,136,869	19,700,210
Grants/Contributions for the Development of Assets		(46,942,707)	(40,097,477)	(45,756,875)
Net Cash from Operating Activities		18,925,270	45,690,238	48,495,073

16. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in the financial statements are as follows:

Description	Estimate \$	Budgeted In-flows \$	Budgeted Out-flows \$	30-Jun-24 Balance \$
Cash Paid in Lieu of Public Open Space	850,167	95,843	-	946,010
Miscellaneous/Appeals	56,185	3,000	(3,000)	56,185
	906,352	98,843	(3,000)	1,002,195

Note:

i) In accordance with the amended Section 154 of the Planning and Development Act 2005, unexpended funds received in lieu of public open space prior to 10 April 2006 will be transferred to separate reserve account. Funds remaining in the trust funds are funds received from 10 April 2006 until 11 September 2020. The City has not received any funds in lieu of public open space after 12 September 2020.

CITY OF WANNEROO

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE FINANCIAL YEAR ENDING 30 JUNE 2024

17. MAJOR LAND TRANSACTIONS

The City of Wanneroo, along with the City of Perth, City of Joondalup, City of Stirling, City of Vincent, Town of Cambridge and Town of Victoria Park is a member of the Tamala Park Regional Council (TPRC). The establishment of the TPRC was pursuant to Section 3.61 of the Local Government Act. The TPRC formally came into existence on the 3 February 2006. The TPRC's activities centre around the development of Mindarie Lot 9504 on Deposit Plan 52070. Lot 9504 (subdivided from Lot 118) was initially purchased in 1981 to provide a refuse landfill site for member councils of the Mindarie Regional Council. This Lot is now being developed with a purpose of creating a new urban land development and a new urban community. The City of Wanneroo will contribute one sixth of any funding required for capital or operating costs. It is likely that income distributions will be received from the TPRC in 2023/24 which if received will be placed into the City's Loan Repayment Reserve.

Town Planning Schemes

Details

The City's major land transactions relate to its role in Town Planning and Regional Development and have the following Town Planning Schemes and "Development Areas" in operation:-

- Berkley Road Structure Plan Area
- East Wanneroo Development Area (Cells 1 - 9)
- Town Planning Scheme 5 (Landsdale)

A Summary of the budgeted transactions for each Scheme are listed below:

Current Year Transactions:

	Transfers To: Operating \$	Transfers From: Operating \$	Transfers From: Capital \$	Transfers (To)/From: Deferred Rev \$
Operating Accounts				
Berkley Road Structure Plan Area	189,430	-	-	(189,430)
Town Planning Scheme 5 (Landsdale)	30,440	-	-	(30,440)
	219,870	-	-	(219,870)
Scheme Accounts				
East Wanneroo Development Area Cell 1	1,433,790	(636,900)	-	(796,890)
East Wanneroo Development Area Cell 2	5,033,740	(2,523,100)	(39,937)	(2,470,703)
East Wanneroo Development Area Cell 3	455,590	(46,700)	(3,748)	(405,142)
East Wanneroo Development Area Cell 4	1,309,610	(971,100)	(983,464)	644,954
East Wanneroo Development Area Cell 5	797,560	(46,900)	-	(750,660)
East Wanneroo Development Area Cell 6	3,991,857	(11,648,100)	(17,500)	7,673,743
East Wanneroo Development Area Cell 7	620,550	(874,100)	(57,687)	311,237
East Wanneroo Development Area Cell 8	1,939,560	(48,100)	(90,564)	(1,800,896)
East Wanneroo Development Area Cell 9	4,453,070	(2,165,300)	(835,900)	(1,451,870)
	20,035,327	(18,960,300)	(2,028,800)	953,773
Total	20,255,197	(18,960,300)	(2,028,800)	733,903

Details of the budgeted transactions for each Scheme are listed below:

CITY OF WANNEROO

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE FINANCIAL YEAR ENDING 30 JUNE 2024

17. MAJOR LAND TRANSACTIONS (CONTINUED)

Town Planning Schemes (Continued)
Current Year Transactions (Continued)

	2022/23 Budget \$	2022/23 Estimate \$	2023/24 Budget \$
<u>Berkley Road Structure Plan Area</u>			
Income			
Interest on Investments	72,491	72,491	189,430
Transfer (to)/from Deferred Revenue	(72,491)	(72,491)	(189,430)
	-	-	-
Expenditure			
Administration Charges	-	-	-
Construction Costs	-	-	-
	-	-	-
Net Result	-	-	-
<u>East Wanneroo Development Area Cell 1</u>			
Income			
Contributions	613,000	613,000	1,317,000
Interest on Investments	119,045	119,045	116,790
Transfer (to)/from Deferred Revenue	563,737	563,737	(796,890)
	1,295,782	1,295,782	636,900
Expenditure			
Administration Charges	(40,000)	(40,000)	(40,000)
Advertising	(240)	(240)	(300)
Audit Fee Expenses	(6,000)	(6,000)	(3,600)
Consulting Fees	(3,000)	(3,000)	(3,000)
Contract Expenses	(1,246,542)	(1,246,542)	(590,000)
Construction Costs	-	-	-
	(1,295,782)	(1,295,782)	(636,900)
Net Result	-	-	-
<u>East Wanneroo Development Area Cell 2</u>			
Income			
Contributions	1,990,400	1,990,400	4,436,930
Interest on Investments	224,711	224,711	596,810
Transfer (to)/from Deferred Revenue	(86,871)	(126,808)	(2,470,703)
	2,128,240	2,088,303	2,563,037
Expenditure			
Administration Charges	(40,000)	(40,000)	(40,000)
Advertising	(240)	(240)	(300)
Audit Fee Expenses	(6,000)	(6,000)	(4,800)
Consulting Fees	(3,000)	(3,000)	(3,000)
Contract Expenses	(2,000,000)	(2,000,000)	(2,475,000)
Construction Costs	(79,000)	(39,063)	(39,937)
	(2,128,240)	(2,088,303)	(2,563,037)
Net Result	-	-	-
<u>East Wanneroo Development Area Cell 3</u>			
Income			
Contributions	-	-	416,000
Interest on Investments	17,751	17,751	39,590
Transfer (to)/from Deferred Revenue	46,478	42,730	(405,142)
	64,229	60,481	50,448
Expenditure			
Administration Charges	(40,000)	(40,000)	(40,000)
Advertising	(240)	(240)	(300)
Audit Fee Expenses	(6,000)	(6,000)	(3,400)
Consulting	(3,000)	(3,000)	(3,000)
Construction Costs	(14,989)	(11,241)	(3,748)
	(64,229)	(60,481)	(50,448)
Net Result	-	-	-

CITY OF WANNEROO

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE FINANCIAL YEAR ENDING 30 JUNE 2024

17. MAJOR LAND TRANSACTIONS (CONTINUED)

Town Planning Schemes (Continued)
Current Year Transactions (Continued)

	2022/23 Budget \$	2022/23 Estimate \$	2023/24 Budget \$
<u>East Wanneroo Development Area Cell 4</u>			
Income			
Contributions	2,379,456	2,379,456	606,000
Interest on Investments	275,787	275,787	703,610
Transfer (to)/from Deferred Revenue	558,432	554,036	644,954
	3,213,675	3,209,279	1,954,564
Expenditure			
Administration Charges	(40,000)	(40,000)	(40,000)
Advertising	(240)	(240)	(300)
Audit Fee Expenses	(6,000)	(6,000)	(4,800)
Consulting Fees	(3,000)	(3,000)	(3,000)
Legal Fees	(250,000)	(250,000)	(150,000)
Contract Expenses	(2,870,126)	(2,870,126)	(773,000)
Construction Costs	(44,309)	(39,913)	(983,464)
	(3,213,675)	(3,209,279)	(1,954,564)
Net Result	-	-	-
<u>East Wanneroo Development Area Cell 5</u>			
Income			
Contributions	772,725	772,725	556,000
Interest on Investments	113,471	113,471	241,560
Transfer (to)/from Deferred Revenue	563,044	563,044	(750,660)
	1,449,240	1,449,240	46,900
Expenditure			
Administration Charges	(40,000)	(40,000)	(40,000)
Advertising	(240)	(240)	(300)
Audit Fee Expenses	(6,000)	(6,000)	(3,600)
Consulting Fees	(3,000)	(3,000)	(3,000)
Compensation Payments	(1,400,000)	(1,400,000)	-
Construction Costs	-	-	-
	(1,449,240)	(1,449,240)	(46,900)
Net Result	-	-	-
<u>East Wanneroo Development Area Cell 6</u>			
Income			
Contributions	3,306,852	3,306,852	2,600,000
Interest on Investments	562,548	562,548	1,391,857
Transfer (to)/from Deferred Revenue	8,912,395	8,894,895	7,673,743
	12,781,795	12,764,295	11,665,600
Expenditure			
Administration Charges	(40,000)	(40,000)	(40,000)
Advertising	(240)	(240)	(300)
Audit Fee Expenses	(6,000)	(6,000)	(4,800)
Consulting Fees	(3,000)	(3,000)	(3,000)
Compensation Payments	(12,707,959)	(12,707,959)	(11,600,000)
Contract Expenses	-	-	-
Construction Costs	(24,596)	(7,096)	(17,500)
	(12,781,795)	(12,764,295)	(11,665,600)
Net Result	-	-	-
<u>East Wanneroo Development Area Cell 7</u>			
Income			
Contributions	556,000	556,000	440,000
Interest on Investments	67,107	67,107	180,550
Transfer (to)/from Deferred Revenue	(524,272)	(541,772)	311,237
	98,835	81,335	931,787
Expenditure			
Administration Charges	(40,000)	(40,000)	(40,000)
Advertising	(240)	(240)	(300)
Audit Fee Expenses	(6,000)	(6,000)	(4,800)
Consulting	(3,000)	(3,000)	(3,000)
Contract Expenses	-	-	(826,000)
Construction Costs	(49,595)	(32,095)	(57,687)
	(98,835)	(81,335)	(931,787)
Net Result	-	-	-

CITY OF WANNEROO

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE FINANCIAL YEAR ENDING 30 JUNE 2024

17. MAJOR LAND TRANSACTIONS (CONTINUED)

Town Planning Schemes (Continued)
Current Year Transactions (Continued)

	2022/23 Budget \$	2022/23 Estimate \$	2023/24 Budget \$
<u>East Wanneroo Development Area Cell 8</u>			
Income			
Contributions	733,678	733,678	1,635,000
Interest on Investments	117,682	117,682	304,560
Transfer (to)/from Deferred Revenue	(67,120)	(107,120)	(1,800,896)
	784,240	744,240	138,664
Expenditure			
Administration Charges	(40,000)	(40,000)	(40,000)
Advertising	(240)	(240)	(300)
Audit Fee Expenses	(6,000)	(6,000)	(4,800)
Consulting Fees	(3,000)	(3,000)	(3,000)
Contract Expenses	(660,000)	(660,000)	-
Construction Costs	(75,000)	(35,000)	(90,564)
	(784,240)	(744,240)	(138,664)
Net Result	-	-	-
<u>East Wanneroo Development Area Cell 9</u>			
Income			
Contributions	2,007,509	2,007,509	3,300,000
Interest on Investments	445,434	445,434	1,153,070
Transfer (to)/from Deferred Revenue	2,342,216	1,801,466	(1,451,870)
	4,795,159	4,254,409	3,001,200
Expenditure			
Administration Charges	(40,000)	(40,000)	(40,000)
Advertising	(240)	(240)	(300)
Audit Fee Expenses	(6,000)	(6,000)	(6,000)
Consulting Fees	(3,000)	(3,000)	(3,000)
Contract Expenses	-	-	-
Compensation Payments	(2,363,000)	(2,363,000)	(2,116,000)
Construction Costs	(2,382,919)	(1,842,169)	(835,900)
	(4,795,159)	(4,254,409)	(3,001,200)
Net Result	-	-	-
<u>Town Planning Scheme 5 (Landsdale)</u>			
Income			
Interest on Investments	12,344	12,344	30,440
Transfer (to)/from Deferred Revenue	(12,344)	(12,344)	(30,440)
	-	-	-
Expenditure			
Administration Charges	-	-	-
Construction Costs	-	-	-
	-	-	-
Net Result	-	-	-

CITY OF WANNEROO

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE FINANCIAL YEAR ENDING 30 JUNE 2024

18. MAJOR TRADING UNDERTAKINGS

Details:

Neerabup Industrial Area (NIA) Resource Extraction

The City is undertaking extraction of limestone and sand resources from Lot 9003 (85) Mather Drive, Neerabup. The resource extraction is necessary to reduce the level of the land to contours agreed in the City's Agreed Structure Plan No.17 – Neerabup Industrial Area (ASP). The land is owned in freehold by the City and is currently zoned General Industrial within the City's District Planning Scheme No. 2 (DPS2) and is incorporated in the ASP. A Business Plan has been prepared in accordance with Section 3.59 of the Local Government Act 1995.

Statement of Comprehensive Income

Description	2022/23 Estimate \$	2023/24 Budget \$	2024/25 Forecast \$	2025/26 Forecast \$	2026/27 Forecast \$
Revenue					
Resource Extraction Sales	660,000	659,993	660,000	660,000	660,000
	660,000	659,993	660,000	660,000	660,000
Expenditure					
Resource Extraction Costs	(553,628)	(558,386)	(637,700)	(250,000)	(250,000)
	(553,628)	(558,386)	(637,700)	(250,000)	(250,000)
Net Result	106,372	101,607	22,300	410,000	410,000

19. GRANTS, SUBSIDIES & CONTRIBUTIONS (Includes Value of Contributions of Physical Assets)

Description	2022/23 Budget \$	2022/23 Estimate \$	2023/24 Budget \$
Operating			
Grants, Subsidies & Contributions	5,596,390	15,002,651	3,811,153
Non-Operating			
Grants, Subsidies & Contributions	21,965,725	15,120,495	19,565,686
Value of Contributions of Physical Assets	24,848,400	24,848,400	26,191,189
	46,814,125	39,968,895	45,756,875
	52,410,515	54,971,546	49,568,028



Fees & Charges

City of Wanneroo

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Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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City of Wanneroo

All Fees and Charges listed are inclusive of GST (where GST is applicable). Statutory charges are subject to change in line with statutory legislation amendments.

Corporate Strategy & Performance

Customer & Information Services

Freedom of Information – Administration Fees

If documents that you require are not available by any other means, the Freedom of Information (FOI) Act 1992 gives you the right to apply for access to documents held by the City.

Application Fee	Non Personal Information Only	N	\$30.00
Delivery, Packaging and Postage		N	Actual Cost
Information from Tape or Other Device		N	Actual Cost
Staff Time Dealing with Application - Per Hour or Pro Rata	Per Hour or Pro Rata	N	\$30.00
Staff Time Photocopying - Per Hour or Pro Rata	Per Hour or Pro Rata	N	\$30.00
Staff Time Supervising Access - Per Hour or Pro Rata	Per Hour or Pro Rata	N	\$30.00
Staff Time Transcribing - Per Hour or Pro Rata	Per Hour or Pro Rata	N	\$30.00

Service Fees – Photocopying/Printing

All Photocopying and Printing service fees are on a per page basis.

Photocopying – Black & White A4	Per Page	N	\$0.20
Photocopying – Black & White A3	Per Page	N	\$0.40
Photocopying – Colour A4	Per Page	N	\$1.00
Photocopying – Colour A3	Per Page	N	\$2.00
Printing (eg. Maps, Structure Plans, etc.) – Black & White A4	Per Page	N	\$0.20
Printing (eg. Maps, Structure Plans, etc.) – Black & White A3	Per Page	N	\$0.40
Printing (eg. Maps, Structure Plans, etc.) – Colour A4	Per Page	N	\$1.00
Printing (eg. Maps, Structure Plans, etc.) – Colour A3	Per Page	N	\$2.00

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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Property Services

Golf Courses

Concession rates available to Companions wishing to assist and participate with a Companion Card Holder.
 Concession rates available to Seniors – holders of Australian or State Seniors Card or Pensioner Concession Card.
 Concession rates do not apply for Seniors on weekends & public holidays.
 Juniors – 18 years or less.

Refunds policy – will be the full monies or nine holes at discretion of Course Controller.
 The City reserves the right to offer promotional incentives that can include but not limited to – buy one get one free and vouchers.

Twilight Sessions starting times (Weekdays only):

- Winter - 1st Monday in June from 3:30 pm.
- Spring - 1st Monday in September from 4:00pm.
- Summer - 1st Monday in December from 4.30pm.
- Autumn - 1st Monday in March from 4:00pm.

All Green Fees are on a per player per game basis.
 All Driving Range Fees are on a per player per bucket basis.
 Small Bucket contains 30 golf balls.
 Medium Bucket contains 70 golf balls.
 Large Bucket contains 100 golf balls.

Carramar Golf Course

Green Fees Weekdays - 9 Holes	Per Player Per Game	N	\$25.00
Green Fees Weekdays - 18 Holes	Per Player Per Game	N	\$35.00
Green Fees Weekends/Public Holidays - 9 Holes	Per Player Per Game	N	\$30.00
Green Fees Weekends/Public Holidays - 18 Holes	Per Player Per Game	N	\$40.00
Green Fees Junior Concession - 9 Holes	Per Player Per Game	N	\$14.00
Green Fees Junior Concession - 18 Holes	Per Player Per Game	N	\$24.00
Green Fees Concessions - 9 Holes	Per Player Per Game	N	\$20.00
Green Fees Concessions - 18 Holes	Per Player Per Game	N	\$26.00
Driving Range Fees - Small Bucket	Per Player Per Bucket	N	\$11.00
Driving Range Fees - Medium Bucket	Per Player Per Bucket	N	\$16.00
Driving Range Fees - Large Bucket	Per Player Per Bucket	N	\$21.00

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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Carramar Golf Course [continued]

Promotional Discount (Standard) - Discretionary	Per Player Per Game	N	-\$5.00
Promotional Discount (Concession) - Discretionary	Per Player Per Game	N	-\$3.00
Twilight Golf 9 Holes - Summer Weekdays	Per Player Per Game	N	\$18.00
Twilight Golf 9 Holes - Winter Weekdays	Per Player Per Game	N	\$18.00
Twilight Golf 9 Holes - Weekend	Per Player Per Game	N	\$25.00

Marangaroo Golf Course

Green Fees Weekdays - 9 Holes	Per Player Per Game	N	\$25.00
Green Fees Weekdays - 18 Holes	Per Player Per Game	N	\$35.00
Green Fees Weekends/Public Holidays - 9 Holes	Per Player Per Game	N	\$30.00
Green Fees Weekends/Public Holidays - 18 Holes	Per Player Per Game	N	\$40.00
Green Fees Junior Concession - 9 Holes	Per Player Per Game	N	\$14.00
Green Fees Junior Concession - 18 Holes	Per Player Per Game	N	\$24.00
Green Fees Concessions - 9 Holes	Per Player Per Game	N	\$20.00
Green Fees Concessions - 18 Holes	Per Player Per Game	N	\$26.00
Driving Range Fees - Small Bucket	Per Player Per Bucket	N	\$11.00
Driving Range Fees - Medium Bucket	Per Player Per Bucket	N	\$16.00
Driving Range Fees - Large Bucket	Per Player Per Bucket	N	\$21.00
Promotional Discount (Standard) - Discretionary	Per Player Per Game	N	-\$5.00
Promotional Discount (Concession) - Discretionary	Per Player Per Game	N	-\$3.00
Twilight Golf 9 Holes - Summer Weekdays	Per Player Per Game	N	\$18.00
Twilight Golf 9 Holes - Winter Weekdays	Per Player Per Game	N	\$18.00
Twilight Golf 9 Holes - Weekend	Per Player Per Game	N	\$25.00

Other Property Services

Lease Application Fee – Telecommunications Providers	Payable following initial assessment	N	\$698.00
POS/Drainage/Road Reserve Closure – Administration Fee	Payable following initial assessment	N	\$872.00

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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General Property Services

Replacement Keys – Loss or new key for lessee/licensee		N	Actual Cost
Consultants Fees (valuation, survey, lease preparation fees) – payable following initial assessment		N	Actual Cost
Advertising – Newspaper advert		N	Actual Cost
Advertising – Notice by Letter (Postage)		N	Actual Cost
Advertising – Sign on Site		N	Actual Cost

Transactional Finance

Rates Information

Instalment Options Interest Charge	3% on instalment due	N	3% on Rates Instalments due
Late Payment Interest Charge	% of overdue Rates amount	N	5% of the overdue Rates amount
Rate Arrangement Administration Fee	Per Arrangement	N	\$30.00
The City offers the opportunity to make a payment arrangement. Payments can be made on an agreed weekly, fortnightly or monthly basis. All payment arrangements are subject to interest and administration fees which are determined by Sections 6.49 and 6.51 of the Local Government Act 1995.			
Rate/Service Charge Instalment Fees	Per Instalment	N	\$5.00
Ratepayers have the option of paying rates and service charges in full or by instalments. Instalment options include an administration charge of \$5 per instalment for instalments two, three and four.			
Rates & Charges Enquiries	Per Enquiry	N	\$29.00
This covers various rates enquiries such as retrieval of previous years rates records and change of property ownership. Current years rates notices are free of charge, however previous years rates notices are charged an admin charge of \$29 per notice.			
Direct Debit Return/Dishonour	Each	N	\$3.10

Credit Card Payments

Surcharge for all payments made by Visa or Mastercard Credit Cards	% of payment amount	N	0.57% of payment
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Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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Community & Place

Community Safety & Emergency Management

Animal Control

Sale of Animal	Per Animal	N	\$54.50
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Animal Control – Dog

Dog Registration Fees (Dog Act 1976, Dog Regulations 2013 r.17) - State Government Controlled

Registration period 1 November – 31 October

Dogs aged three months and over must be registered and microchipped.

Wear both a registration tag and disc showing the owner's name and address.

Proof of sterilisation is required to be submitted with your application form (Veterinary Surgeon's certificate is the only proof that can be accepted if applying online).

Households in residential areas are limited to two dogs.

Up to six dogs may be kept on a rural property (providing the rural property is over 4 hectares).

The registration period is from 1 November to 31 October.

Registration renewals are forwarded to registered animal owners in October each year.

1 year and 3 year animal registrations expire 31 October regardless of the month your animal is registered (any 1 year new annual registrations purchased from the 1 June to 31 October, the fee payable to the City is half the normal price as the registration will expire on the 31 October of that same year).

Effective 31 May each year half the normal fee is applicable on annual licences.

Pensioner concession of 50% applies to holders of a current Pensioner Concession card or either a Centrelink or Department of Veteran Affairs 'Commonwealth Seniors Health Card' together with a Seniors Card must be provided to claim concession.

Annual Dog Registration

Registration of sterilised dog for one year for dog owned by pensioner	Per Annum	Y	\$10.00
Registration of sterilised dog for one year otherwise	Per Annum	Y	\$20.00
Registration of unsterilised dog for one year for dog owned by pensioner	Per Annum	Y	\$25.00
Registration of unsterilised dog other than a dangerous dog for one year (unless owned by pensioner)	Per Annum	Y	\$50.00
Registration of a dangerous dog for one year	Per Annum	Y	\$50.00

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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Three Year Dog Registration

Registration of sterilised dog for three year for dog owned by pensioner	3 Years	Y	\$21.25
Registration of sterilised dog for three year	3 Years	Y	\$42.50
Registration of unsterilised dog for three year for dog owned by pensioner	3 Years	Y	\$60.00
Registration of unsterilised dog for three year	3 Years	Y	\$120.00

Lifetime Dog Registration

Registration of sterilised dog for its lifetime for dog owned by pensioner	Lifetime	Y	\$50.00
Registration of sterilised dog for its lifetime	Lifetime	Y	\$100.00
Registration of unsterilised dog for its lifetime for dog owned by pensioner	Lifetime	Y	\$125.00
Registration of unsterilised dog for its lifetime	Lifetime	Y	\$250.00

Impounding Fees (Dogs) – Local Government Controlled

Impound/Sustenance Fee (First 7 days) - Dog	Per Impound	N	\$108.50
Daily Sustenance Fee (After 7 days) - Per Dog Per Day	Per Day	N	\$27.50
Surrender of Dogs	Per Dog	N	\$450.00
Microchipping Fee - Dog	Per Dog	N	\$54.50

More than 2 Dog Application Fee – Local Government Controlled

Households can apply for permission to keep more than two dogs by completing an application forms and returning it to the City outlining the reasons why they wish to keep more than the allowed number.

More than 2 Dog Application Fee - Per Application	Per Application	N	\$162.00
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Animal Control – Cat

Cat Registration Fees (Cat Act 2011, Cat Regulations 2012 Schedule 3) - State Government Controlled

Registration period 1 November – 31 October

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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Cat Registration Fees (Cat Act 2011, Cat Regulations 2012 Schedule 3) - State Government Controlled *[continued]*

Cats six months and over must be registered.
Cats must be microchipped and sterilised.
Households are limited to 3 cats on their property.

The registration period is from 1 November to 31 October.

Registration renewals are forwarded to registered animal owners in October each year.

1 year and 3 year animal registrations expire 31 October regardless of the month your animal is registered (any 1 year new annual registrations purchased from the 1 June to 31 October, the fee payable to the City is half the normal price as the registration will expire on the 31 October of that same year).

Pensioner concession of 50% applies to holders of a current Pensioner Concession card or either a Centrelink or Department of Veteran Affairs 'Commonwealth Seniors Health Card' together with a Seniors Card must be provided to claim concession.

Annual Cat Registration

Fee for application for grant or renewal of the registration of a cat for one year owned by a pensioner	Per Annum	Y	\$10.00
Fee for application for grant or renewal of the registration of a cat for one year	Per Annum	Y	\$20.00
Fee for application for grant or renewal of approval to breed cats	Per Annum/Per Cat	Y	\$100.00
Per breeding cat (male or female).			

Three Year Cat Registration

Fee for application for grant or renewal of the registration of a cat for 3 years owned by a pensioner	3 Years	Y	\$21.25
Fee for application for grant or renewal of the registration of a cat for 3 years	3 Years	Y	\$42.50

Lifetime Cat Registration

Fee for application for grant or renewal of the registration of a cat for life owned by a pensioner	Lifetime	Y	\$50.00
Fee for application for grant or renewal of the registration of a cat for life	Lifetime	Y	\$100.00

Impound Fees (Cats) – Local Government Controlled

Impound/Sustenance Fee (First 7 Days) - Per Cat	Per Cat	N	\$108.50
Daily Sustenance Fee (After 7 Days) - Per Cat Per Day	Per Day	N	\$28.50
Surrender of Cat by Owner	Per Cat	N	\$108.50
Microchipping Fee - Per Cat	Per Cat	N	\$54.50
Sterilisation Fee – Female Cat	Per Cat	N	\$162.00

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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Impound Fees (Cats) – Local Government Controlled *[continued]*

Sterilisation Fee – Male Cat	Per Cat	N	\$108.50
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More than 3 Cat Application Fee – Local Government Controlled

Households can apply for permission to keep more than three cats by completing an application forms and returning it to the City outlining the reasons why they wish to keep more than the allowed number.

More than 3 Cat Application Fee	Per Application	N	\$162.00
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Animal Control Livestock

Impounding Fee – Local Government Controlled

All Impounding Fees are on a per head basis.

No charge is payable in respect of a suckling animal under the age of 6 months running with its mother.

The above fees include driving, leading or otherwise transporting the animal or animals no more than a distance of 3 km. Where the distance is more than 3 km, an additional charge of 10 cents for each 1.5 km or part thereof in excess of 3 km shall be paid to the ranger in respect of each animal impounded other than a suckling animal as provided.

Mares, Geldings, Colts, Fillies, Foals, Oxen, Cows, Steers, Heifers, Calves, Rams or Pigs	Per Head (6.00am to 6.00pm)	N	\$108.50
Wethers, Ewes, Lambs or Goats	Per Head (6.00am to 6.00pm)	N	\$10.80
Entire Horses, Mules, Asses, Camels, Bulls or Boars	Per Head (6.00am to 6.00pm)	N	\$108.50

Sustenance Charges – Local Government Controlled

All Sustenance Charges are on a per head per day basis.

No charge is payable in respect of a suckling animal under the age of 6 months running with its mother.

Entire Horses, Mules, Asses, Camels, Bulls, Mares, Geldings, Colts, Fillies, Foals, Oxen, Cows, Heifer or Calves	Per Head / Per Day	N	\$27.50
Pigs of any description	Per Head / Per Day	N	\$27.50
Rams, Wethers, Ewes, Lambs or Goats	Per Head / Per Day	N	\$27.50

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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Impounding of Goods

Impound Fees (Abandoned Vehicles) – Local Government Controlled

All Impounding Fees are on a per vehicle basis.

Abandoned Vehicles Towing and Impound Fee	Per Vehicle	N	\$269.50
Abandoned Vehicles – Vehicles Larger than a Standard Vehicle	Per Vehicle	N	As per applicable towing invoice
Abandoned Vehicles – Sale of Vehicle	Per Vehicle	N	1/3 of total sale price
In the event of the vehicles not being claimed by the owner within two months of impounding, Council may arrange for their disposal by public auction or tender.			

Impound Fees (Unauthorised Signs) – Local Government Controlled

All Impounding Fees are on a per sign basis.

Signs	Per Sign	N	\$76.00
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Impound Fees (Shopping Trolleys) – Local Government Controlled

All Impounding Fees are on a per trolley basis.

Shopping Trolleys	Per Trolley	N	\$97.50
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Infringement Fee (Shopping Trolleys) – Local Government Controlled

All Infringement Fees are on a per trolley basis.

Impound Fees (Property other than Vehicles) – Local Government Controlled

Fees do not apply to dogs that have been voluntarily surrendered by the owner and meet the following public interest criteria:

The dog has been involved in an attack that has caused serious injury or death to a person or animal; or

The dog has caused injury to persons or animals on multiple occasions.

Property other than Vehicles	Per Item	N	\$97.50
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Private Property Parking Agreement – Local Government Controlled

Per application and on annual review and renewal	Per Application & Renewal	N	\$162.00
Towing vehicles from Private Property	Per Vehicle	N	\$378.00

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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Prescribed Burns

The City of Wanneroo's Volunteer Bush Fire Brigades arranges fire hazard reduction burning on the requested property in accordance with Section 33 (4) & (6) of the Bush Fire Act 1954 and/or Council's Firebreak Notice.

Private Land: Private property means any land that has a separate certificate of title and it is in private ownership and is not used for commercial purposes.

Private Land	Per Hectare	N	\$1,500 Per Hectare. Minimum \$200
Land (Government, commercial, Non-Private)	Per Hectare	N	\$1,500 Per Hectare. \$200 Minimum
DFES Requested Burns	Each	N	Light Tanker \$50.00 per hour Heavy Tanker (2.4) \$75.00 per hour Heavy Tanker (3.4 or 4.4) \$100.00 per hour

Ranger Callout

Ranger Callout Fee - Opening of Gates	Per Call Out	N	\$100.00
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Community Development

Youth Development

All Program Fees are on a per person per activity basis.

School Holiday Program	Per Person Per Activity	N	\$0 to 100% of Activity Cost
Youth Programs – Term Programs – Excursions and Contracted Activities	Per Person Per Activity	N	\$0-100% of Activity Cost

Social Inclusion

Community Transport - Individuals (City Services - residents) - Per Client Per One Way Trip	Per Client Per One Way Trip	N	\$2.50
Community Transport Bus Hire - Half Day Hire (up to 5 hours) - Per Half Day Booking	Per Half Day Booking	N	\$81.00
Community Transport Bus Hire - Full Day Hire (over 5 hours) - Per Day Booking	Per Day Booking	N	\$108.50

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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Social Inclusion [continued]

Community Transport Bus Hire - Bond (Casual Hire) - Per Hire	Per Hire	N	\$250.00
Community Transport Bus Hire - Bond (Recurring Hire, bond held for duration of recurring bookings) - Per Recurring Hire	Per Recurring Hire	N	\$1,000.00

Place Management

Events

Public Community Events – Short Notice Application Fee	Per Application	N	\$100.00
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Banksia Grove Community Centre

Grandis Park Pavilion has a multipurpose room with adjoining kiosk/kitchen. Hire Rates are listed under Community Facilities.

Cultural Development

Library Services

Engage, discover and create with a membership to your local City of Wanneroo library.

Browse our catalogue, explore our online resources or find out what activities and events are coming up. Membership is free and anyone can join.

Book Clubs - Books in a Bag Service:

Books Clubs can borrow Books in a Bag Kits. Books in a Bag Kits contain 10 copies of the same title so all members of your Book Club can have their own copy. Each Kit also contains resources such as author information and discussion questions, which are perfect for starting conversations. We provide an electronic copy of all our titles along with a blurb to give Book Clubs better insight into the title they're reading.

Membership to Library Book Clubs costs \$156.50 per year which entitles a Book Club to 12 Books in a Bag Kits per year.

Workshop Type A (Trace Your Family Tree)	Per Person	N	\$10.00
Workshop Type B (Trace Your Family Tree)	Per Person	N	\$25.00
Workshop Type C (Trace Your Family Tree)	Per Person	N	\$40.00

Library Services – Clarkson

All Photocopying and Printing service fees are on a per page basis.

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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Library Services – Clarkson [continued]

Replacement of Lost Borrower Cards	Per Card	N	\$1.50
Book Clubs – Books in a Bag Service – Membership Fee	Annual	N	\$162.00
Photocopying – Black and White A4	Per Page	N	\$0.20
Photocopying – Black and White A3	Per Page	N	\$0.40
Photocopying – Colour A4	Per Page	N	\$1.00
Photocopying – Colour A3	Per Page	N	\$2.00
Laminating Service – Small Pouch	Per Pouch	N	\$1.00
Laminating Service – A4 Pouch	Per Pouch	N	\$2.00
Laminating Service – A3 Pouch	Per Pouch	N	\$3.00
Fax Service - Within Australia - 1st Page	1st Page	N	\$3.40
Fax Service - Within Australia - Additional Pages	Additional Pages	N	\$1.00
Fax Service - International - 1st Page	1st Page	N	\$6.50
Fax Service - International - Additional Pages	Additional Pages	N	\$1.00
Flash Drive – 4G	Per Flash Drive	N	\$6.50
Flash Drive – 16G	Per Flash Drive	N	\$8.70
Printing – Black and White A4	Per Page	N	\$0.20
Printing – Black and White A3	Per Page	N	\$0.40
Printing – Colour A4	Per Page	N	\$1.00
Printing – Colour A3	Per Page	N	\$2.00
Disposable Earphones	Per Set of Earphones	N	\$5.40
Sale of New Books/DvDs/Goods	Per Book/Goods	N	\$2.00-\$90.00
Library Product Type A	Per item	N	\$1.00
Library Product Type B	Per item	N	\$1.50
Library Product Type C	Per item	N	\$2.00
Library Product Type D	Per Item	N	\$3.00
Library Product Type E	Per Item	N	\$5.00
Library Product Type F	Per Item	N	\$6.20
Library Product Type G	Per Item	N	\$8.40
Library Product Type H	Per Item	N	\$10.40

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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Library Services – Clarkson [continued]

Library Product Type I	Per Item	N	\$12.80
Library Product Type J	Per Item	N	\$15.80
Library Product Type K	Per Item	N	\$21.00
Library Product Type L	Per Item	N	\$32.00
Library Product Type M	Per Item	N	\$37.00
Library Product Type N	Per Item	N	\$44.00
Library Product Type O	Per Item	N	\$51.00
Library Product Type P	Per Item	N	\$58.50
Library Product Type Q	Per item	N	\$68.00
Administration Fee	Administration Charge Per Invoice	N	\$15.00
Room Hire (Clarkson Library) – Meeting Room 1&2	Community Groups (Per Hour)	N	\$14.60
Room Hire (Clarkson Library) – Meeting Room 1&2	Commercial Groups (Per Hour)	N	\$28.00

Library Services – Girrawheen

All Photocopying and Printing service fees are on a per page basis.

Replacement of Lost Borrower Cards	Per Card	N	\$1.50
Book Clubs – Books in a Bag Service – Membership Fee	Annual	N	\$162.00
Photocopying – Black and White A4	Per Page	N	\$0.20
Photocopying – Black and White A3	Per Page	N	\$0.40
Photocopying – Colour A4	Per Page	N	\$1.00
Photocopying – Colour A3	Per Page	N	\$2.00
Laminating Service – Small Pouch	Per Pouch	N	\$1.00
Laminating Service – A4 Pouch	Per Pouch	N	\$2.00
Laminating Service – A3 Pouch	Per Pouch	N	\$3.00
Fax Service - Within Australia - 1st Page	1st Page	N	\$3.40
Fax Service - Within Australia - Additional Pages	Additional Pages	N	\$1.00
Fax Service - International - 1st Page	1st Page	N	\$6.50

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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Library Services – Girrawheen [continued]

Fax Service - International - Additional Pages	Additional Pages	N	\$1.00
Flash Drive – 4G	Per Flash Drive	N	\$6.50
Flash Drive – 16G	Per Flash Drive	N	\$8.70
Printing – Black and White A4	Per Page	N	\$0.20
Printing – Black and White A3	Per Page	N	\$0.40
Printing – Colour A4	Per Page	N	\$1.00
Printing – Colour A3	Per Page	N	\$2.00
Disposable Earphones	Per Set of Earphones	N	\$5.40
Sale of New Books/DvDs/Goods	Per Book/Goods	N	\$2.00-\$90.00
Library Product Type A	Per item	N	\$1.00
Library Product Type B	Per item	N	\$1.50
Library Product Type C	Per item	N	\$2.00
Library Product Type D	Per Item	N	\$3.00
Library Product Type E	Per Item	N	\$5.00
Library Product Type F	Per Item	N	\$6.20
Library Product Type G	Per Item	N	\$8.40
Library Product Type H	Per Item	N	\$10.40
Library Product Type I	Per Item	N	\$12.80
Library Product Type J	Per Item	N	\$15.80
Library Product Type K	Per Item	N	\$21.00
Library Product Type L	Per Item	N	\$32.00
Library Product Type M	Per Item	N	\$37.00
Library Product Type N	Per Item	N	\$44.00
Library Product Type O	Per Item	N	\$51.00
Library Product Type P	Per Item	N	\$58.50
Library Product Type Q	Per item	N	\$68.00
Administration Fee	Administration Charge Per Invoice	N	\$15.00

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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Library Services – Wanneroo

All Photocopying and Printing service fees are on a per page basis.

Replacement of Lost Borrower Cards	Per Card	N	\$1.50
Book Clubs – Books in a Bag Service – Membership Fee	Annual	N	\$162.00
Photocopying – Black and White A4	Per Page	N	\$0.20
Photocopying – Black and White A3	Per Page	N	\$0.40
Photocopying – Colour A4	Per Page	N	\$1.00
Photocopying – Colour A3	Per Page	N	\$2.00
Laminating Service – Small Pouch	Per Pouch	N	\$1.00
Laminating Service – A4 Pouch	Per Pouch	N	\$2.00
Laminating Service – A3 Pouch	Per Pouch	N	\$3.00
Fax Service - Within Australia - 1st Page	1st Page	N	\$3.40
Fax Service - Within Australia - Additional Pages	Additional Pages	N	\$1.00
Fax Service - International - 1st Page	1st Page	N	\$6.50
Fax Service - International - Additional Pages	Additional Pages	N	\$1.00
Flash Drive – 4G	Per Flash Drive	N	\$6.50
Flash Drive – 16G	Per Flash Drive	N	\$8.70
Printing – Black and White A4	Per Page	N	\$0.20
Printing – Black and White A3	Per Page	N	\$0.40
Printing – Colour A4	Per Page	N	\$1.00
Printing – Colour A3	Per Page	N	\$2.00
Disposable Earphones	Per Set of Earphones	N	\$5.40
Sale of New Books/DvDs/Goods	Per Book/Goods	N	\$2.00-\$90.00
Library Product Type A	Per item	N	\$1.00
Library Product Type B	Per item	N	\$1.50
Library Product Type C	Per item	N	\$2.00
Library Product Type D	Per Item	N	\$3.00
Library Product Type E	Per Item	N	\$5.00
Library Product Type F	Per Item	N	\$6.20
Library Product Type G	Per Item	N	\$8.40

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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Library Services – Wanneroo [continued]

Library Product Type H	Per Item	N	\$10.40
Library Product Type I	Per Item	N	\$12.80
Library Product Type J	Per Item	N	\$15.80
Library Product Type K	Per Item	N	\$21.00
Library Product Type L	Per Item	N	\$32.00
Library Product Type M	Per Item	N	\$37.00
Library Product Type N	Per Item	N	\$44.00
Library Product Type O	Per Item	N	\$51.00
Library Product Type P	Per Item	N	\$58.50
Library Product Type Q	Per item	N	\$68.00
3D printing	Per Hour	N	\$5.50
Administration Fee	Administration Charge Per Invoice	N	\$15.00

Library Services – Yanchep

All Photocopying and Printing service fees are on a per page basis.

Replacement of Lost Borrower Cards	Per Card	N	\$1.50
Book Clubs – Books in a Bag Service – Membership Fee	Annual	N	\$162.00
Photocopying – Black and White A4	Per Page	N	\$0.20
Photocopying – Black and White A3	Per Page	N	\$0.40
Photocopying – Colour A4	Per Page	N	\$1.00
Photocopying – Colour A3	Per Page	N	\$2.00
Laminating Service – Small Pouch	Per Pouch	N	\$1.00
Laminating Service – A4 Pouch	Per Pouch	N	\$2.00
Laminating Service – A3 Pouch	Per Pouch	N	\$3.00
Fax Service - Within Australia - 1st Page	1st Page	N	\$3.40
Fax Service - Within Australia - Additional Pages	Additional Pages	N	\$1.00
Fax Service - International - 1st Page	1st Page	N	\$6.50
Fax Service - International - Additional Pages	Additional Pages	N	\$1.00

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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Library Services – Yanchep [continued]

Flash Drive – 4G	Per Flash Drive	N	\$6.50
Flash Drive – 16G	Per Flash Drive	N	\$8.70
Printing – Black and White A4	Per Page	N	\$0.20
Printing – Black and White A3	Per Page	N	\$0.40
Printing – Colour A4	Per Page	N	\$1.00
Printing – Colour A3	Per Page	N	\$2.00
Disposable Earphones	Per Set of Earphones	N	\$5.40
Sale of New Books/DvDs/Goods	Per Book/Goods	N	\$2.00-\$90.00
Library Product Type A	Per item	N	\$1.00
Library Product Type B	Per item	N	\$1.50
Library Product Type C	Per item	N	\$2.00
Library Product Type D	Per Item	N	\$3.00
Library Product Type E	Per Item	N	\$5.00
Library Product Type F	Per Item	N	\$6.20
Library Product Type G	Per Item	N	\$8.40
Library Product Type H	Per Item	N	\$10.40
Library Product Type I	Per Item	N	\$12.80
Library Product Type J	Per Item	N	\$15.80
Library Product Type K	Per Item	N	\$21.00
Library Product Type L	Per Item	N	\$32.00
Library Product Type M	Per Item	N	\$37.00
Library Product Type N	Per Item	N	\$44.00
Library Product Type O	Per Item	N	\$51.00
Library Product Type P	Per Item	N	\$58.50
Library Product Type Q	Per item	N	\$68.00
Administration Fee	Administration Charge Per Invoice	N	\$15.00

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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Community History

Wanneroo's Community History Centre is located in the Wanneroo Regional Museum, with an extensive collection on the history and heritage of Wanneroo. The collection includes books, pamphlets, images, maps, oral history interviews, archive material and newspapers.

All Photocopying and Printing service fees are on a per page basis.

Photocopies – Colour A4	Per Page	N	\$1.00
Photocopies – Colour A3	Per Page	N	\$2.00
Printing – Black and White A4	Per Page	N	\$0.20
Printing – Black and White A3	Per Page	N	\$0.40
Printing – Colour A4	Per Page	N	\$1.00
Printing – Colour A3	Per Page	N	\$2.00
Archival Supplies Type A	Per item	N	\$0.55
Archival Supplies Type B	Per item	N	\$0.85
Archival Supplies Type C	Per item	N	\$1.00
Archival Supplies Type D	Per Item	N	\$1.50
Archival Supplies Type E	Per Item	N	\$2.00
Archival Supplies Type F	Per Item	N	\$2.50
Archival Supplies Type G	Per Item	N	\$5.40
Archival Supplies Type H	Per Item	N	\$10.60
Archival Supplies Type I	Per Item	N	\$21.50
Archival Supplies Type J	Per Item	N	\$32.50
Archival Supplies Type K	Per Item	N	\$53.00
Flash Drive – 4G	Per Flash Drive	N	\$6.50
Images 400 - 600 DPI JPEG/TIFF - Copies Provided on CD/USB	Per Image	N	\$10.80

DPI stands for Dots per Inch. JPEG stands for Joint Photographic Experts Group. TIFF stands for Tagged Image File Format.

The fee includes the price of a CD or USB provided by the Community History Centre.

Images 1200 DPI TIFF - Copies Provided on CD/USB	Per Image	N	\$16.20
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DPI stands for Dots per Inch. TIFF stands for Tagged Image File Format.

The fee includes the price of a CD or USB provided by the Community History Centre.

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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Community History [continued]

Images – Copies Provided on CD/USB	Image Express Service (Same Day)	N	\$27.50
The fee includes the price of a CD or USB provided by the Community History Centre.			
Digital Files < / = A3 - Per Request	Per Request	N	\$28.50
Digital Files > A3 - Per Request	Per Request	N	\$43.00
Digital Files Express Services - Per Request	Per Request	N	\$54.50
Scanning Small File	< or = 10 pages	N	\$21.50
Scanning Small - Medium File	11 - 50 pages	N	\$37.50
Scanning Standard File	51 - 100 pages	N	\$53.00
Scanning Large File	>100 pages	N	\$69.00

Publications

Museum Publications Type A – Live Work Play	Per item	N	\$37.50
Museum Publications Type B	Per item	N	\$5.40
Museum Publications Type C	Per item	N	\$10.60
Museum Publications Type D	Per Item	N	\$16.00
Museum Publications Type E	Per Item	N	\$21.50
Museum Publications Type F	Per Item	N	\$26.50
Museum Publications Type G	Per Item	N	\$32.50
Oral Histories - Copy on CD - Per Interview	Per Interview	N	\$10.60
Oral Histories - Copy on CD with Transcript - Per Interview	Per Interview	N	\$16.00

Museums and Heritage Houses

The City of Wanneroo is very fortunate to have three museum sites:

Two historic houses – Cockman House and Buckingham House – and the Wanneroo Regional Museum.

The City of Wanneroo offers a range of education programs at the Museum and historic houses venues as well as outreach resources from pre-primary to upper primary school years.

All programs are closely aligned with the current (Western) Australian curriculum. Programs can also be tailored for homeschools, pre-school day cares and holiday care centres, and modified programs (with vocabulary lists and scripts sent ahead) are also available for EAL-D school groups.

In accordance with contemporary museum and heritage house fee structures, forewarned schools will transition to the school tour student number range (e.g. 20-24 students) in the 2022 calendar year.

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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Museums and Heritage Houses [continued]

Sale of Products – Replica Coins	Per Unit	N	\$3.80
Bus Tour Type A	Per Person	N	\$10.00
Bus Tour Type B	Per Person	N	\$15.00
Bus Tour Type C	Per Person	N	\$20.00

Wanneroo Regional Museum

The Wanneroo Museum provides a range of stories and themes based on the development of the area, from our Indigenous past, pioneers through to modern Wanneroo and its incredible evolution in recent times.

The Wanneroo Regional Museum has a popular education program and outreach resources for local schools.

The Museum also has ongoing public programs including school holiday activities to entertain the whole family.

Facilitated School Tour Type C encompasses a tour of the Wanneroo Regional Museum in addition to one of the Heritage House sites.

Adults printed bag	Per Bag	N	\$10.00
Facilitated (morning) and Self-Guided (afternoon) Tour	Per Tour	N	\$180.00
Facilitated school tour type A - (20-24 students)	Per Tour	N	\$125.00
Facilitated school tour type A - (25-29 students)	Per Tour	N	\$155.00
Facilitated school tour type A - (30-35 students)	Per Tour	N	\$175.00
Facilitated School Tour Type C (Fridays) - 1 (20-24 students)	Per Tour	N	\$240.00
Facilitated School Tour Type C (Fridays) - 2 (25-29 students)	Per Tour	N	\$300.00
Facilitated School Tour Type C (Fridays) - 3 (30 - 35 students)	Per Tour	N	\$340.00
Facilitated School Tour Type D (Small Groups - less than 20 students)	Per Tour	N	\$90.00
Kids printed bag	Per Bag	N	\$5.00
Self-Guided School Tours (up to 32 students)	Per Tour	N	\$60.00
Museum Tours – Guided Tour (Groups)	Per Person	N	Donation

Buckingham House

The City of Wanneroo acquired the home in the 1970s. Following careful restoration, it was officially opened as a heritage homestead for the community to enjoy and to learn about the Wanneroo of old.

A day in the life of the Buckingham family:

Students participate in activities that replicate the chores, schooling and diet of the Buckingham family. Instructed by engaging volunteers, student cook damper in the Buckingham kitchen; do a spot of sewing in the Buckingham sitting room; attend a lesson in the Old Wanneroo School House; learn how to milk a cow; and do some pioneer style washing. Morning tea is supplied as well as pioneer games to continue the heritage theme during recess.

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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Buckingham House [continued]

Facilitated School Tour Type B - 1 (20-26 students)	Per Tour	N	\$135.00
Facilitated School Tour Type B - 2 (27-32 students)	Per Tour	N	\$165.00
Online Incursion	Per Class	N	\$25.00
Adults - Per Person	Per Person	N	Donation
Children/Pensioners - Per Person	Per Person	N	Donation
Community Group - Per Tour Group	Per Tour Group	N	\$45.00
Commercial Group - Per Tour Group	Per Tour Group	N	\$80.00

Cockman House

Cockman House provides a unique opportunity for teachers and students to encounter what life was like in the past and learn about the families that lived here over a 130 year period.

Children in the early primary years have opportunity to learn about what life was like in the past for the Cockman House, taking part in chores with domestic technology of the time; making homemade peg toys; undertake drawing/art tasks; and comparing their lives to children and families of the 'olden days.'

Facilitated School Tour Type A - 1 (20 - 24 students)	Per Tour	N	\$125.00
Facilitated School Tour Type A - 2 (25 - 29 students)	Per Tour	N	\$155.00
Facilitated School Tour Type A - 3 (30 - 35 students)	Per Tour	N	\$175.00
Facilitated school tour type D (small groups – less than 20 students)	Per Tour	N	\$90.00
Online Incursion	Per Class	N	\$40.00
Adults - Per Person	Per Person	N	Donation
Children/Pensioners - Per Person	Per Person	N	Donation
Community Group - Per Tour Group	Per Tour Group	N	\$45.00
Commercial Group - Per Tour Group	Per Tour Group	N	\$80.00

Arts

Art Award Entry (Non refundable) - Per Person	Per Person	N	\$25.00
Workshop Type A - Per Person	Per Person	N	\$10.00
Workshop Type B - Per Person	Per Person	N	\$20.00
Workshop Type C- Per Person	Per Person	N	\$30.00
Workshop Type D- Per Person	Per Person	N	\$50.00

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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Arts [continued]

Workshop Type E- Per Person	Per Person	N	\$100.00
Bus Tour Type A - Per Person	Per Person	N	\$5.00
Bus Tour Type B - Per Person	Per Person	N	\$10.00
Bus Tour Type C - Per Person	Per Person	N	\$20.00
Bus Tour Type D - Per Person	Per Person	N	\$50.00
Bus Tour Type E - Per Person	Per Person	N	\$100.00

Wanneroo Library & Cultural Centre

The Wanneroo Library & Cultural Centre has a number of rooms and spaces suitable for meetings, functions, presentations and conferences available for hire.

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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Facility Hire

Community rates for all hire of facilities in WLCC are charged at 50% of the commercial rate except for the Gallery.
Day Rate is charged at twice the half-day rate.

Community Education Room:

This room is equipped with 14 PCs and a data projector making it an ideal venue for corporate or community IT training. The room is located within Wanneroo Library therefore is available during our extensive library business hours.

Capacity: 14

Conference Room:

The Conference Room is an elliptical shape with stunning floor to ceiling windows overlooking the Great Court. This space has state of the art lighting and climate control, making it an impressive intimate exhibition choice. This room lends itself well to conferences, audio-visual presentations, product launches and workshops.

AV equipment includes:

- High specification projector and remote and controlled screen
- DVD player and sound system

Capacity 80 (standing), 60 (conference)

Gallery:

The Gallery is our large, state of the art exhibition space. It boasts high specification lighting and climate control throughout the space.

The Gallery also has AV equipment including:

- DVD player
- High specification projector and remote controlled screen
- 5 disc CD player
- Wireless microphones and sound system
- Hearing loop

This space is perfect for hosting exhibitions, conferences and corporate presentations. The City of Wanneroo currently has a world class program of visiting exhibitions displayed in the Gallery across the year which are open free of charge to the public. If you feel this space would suit your requirements please feel free to contact us to discuss availability.

Capacity: 175 (conference)

Great Court:

The Great Court is the hub and centre point of the Wanneroo Library and Cultural Centre. The space is framed by a sweeping stairway and suspended ceiling art. This space can only be hired out with of normal business hours. The use of this space is left to the imagination, whether it is a book launch or a corporate cocktail party.

Capacity: 100 (standing only)

Group Study Room FF:

This intimate meeting space is set-up in a boardroom format to comfortably sit 10 people. Corporate users can use this space to conduct small meetings, presentations or interviews. Community groups will enjoy this space for book clubs etc.

The room is located within Wanneroo Library therefore is available during our extensive library opening hours.

Capacity: 10

Meeting Room (Ground Floor):

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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Facility Hire [continued]

This meeting room has a board room set-up with a large table to comfortably sit 20. This room lends itself well to corporate meeting and presentations, or craft based activities. This room also includes a small kitchenette recess for the preparation of hot and cold drinks. Equipment includes: High specification projector and screen.

Capacity: 20

Theatrette:

The Theatrette is designed for film presentations, small conferences and business/community presentations.

The room is equipped with:

- Comfortable tiered seating
- Projector with remote controlled screen
- High specification audio system
- Hearing loop

Capacity: 48, plus 2 wheelchair spaces

WLCC Package:

The Wanneroo Library & Cultural Centre has a number of rooms and spaces suitable for meetings, functions, presentations and conferences available for hire.

Only Available Sat & Sun.

Community Education Room (Library Hours) - Commercial - Per Hour	Per Hour	N	\$54.50
Community Education Room (Library Hours) - Commercial - Per Half-Day (4 Hours)	Per Half-Day (4 Hours)	N	\$129.50
Conference Room - Commercial - Per Hour	Per Hour	N	\$43.50
Conference Room - Community - Per Hour	Per Hour	N	\$22.00
Conference Room - Commercial - Per Half-Day (4 Hours)	Per Half-Day (4 Hours)	N	\$151.00
Conference Room - Commercial - Per Week (Mon - Fri)	Per Week (Mon – Fri)	N	\$1,035.00
Gallery - Commercial - Per Half-Day (4 Hours)	Per Half-Day (4 Hours)	N	\$324.00
Gallery - Commercial - Per Week (Mon - Fri)	Per Week (Mon – Fri)	N	\$2,155.00
Great Court - Commercial - Per Half-Day (4 Hours)	Per Half-Day (4 Hours)	N	\$194.50
Group Study Room FF (Library Hours) - Commercial - Per Hour	Per Hour	N	\$22.00
Group Study Room FF (Library Hours) - Commercial - Per Half-Day (4 Hours)	Per Half-Day (4 Hours)	N	\$43.50
Meeting Room (Ground Floor) - Commercial - Per Hour	Per Hour	N	\$33.50
Meeting Room (Ground Floor) - Commercial - Per Half-Day (4 Hours)	Per Half-Day (max 4 Hours)	N	\$86.50

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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Facility Hire [continued]

Theatrette - Commercial - Per Hour	Per Hour	N	\$43.50
Theatrette - Commercial - Per Half-Day (4 Hours)	Per Half-Day (4 Hours)	N	\$151.00
Theatrette - Commercial - Per Week (Mon - Fri)	Per Week (Mon – Fri)	N	\$1,035.00
WLCC package - Gallery, Conference Room, Great Court, Theatrette, Meeting Room - Commercial - Per Day (max 8 Hours)	Per Day (max 8 Hours) (Only Available Sat & Sun)	N	\$1,620.00

Hire for Public Exhibition

Commission on sales in addition to facility hire fee.
Minimum hire required is a fortnight – pro-rata thereafter.

Conference Room:

The Conference Room is an elliptical shape with stunning floor to ceiling windows overlooking the Great Court. This space has state of the art lighting and climate control, making it an impressive intimate exhibition choice. This room lends itself well to conferences, audio-visual presentations, product launches and workshops.

AV equipment includes:

- High specification projector and remote and controlled screen
- DVD player and sound system

Capacity 80 (standing), 60 (conference)

Gallery:

The Gallery is our large, state of the art exhibition space. It boasts high specification lighting and climate control throughout the space.

The Gallery also has AV equipment including:

- DVD player
- High specification projector and remote controlled screen
- 5 disc CD player
- Wireless microphones and sound system
- Hearing loop

This space is perfect for hosting exhibitions, conferences and corporate presentations. The City of Wanneroo currently has a world class program of visiting exhibitions displayed in the Gallery across the year which are open free of charge to the public. If you feel this space would suit your requirements please feel free to contact us to discuss availability.

Capacity: 175 (conference)

Great Court:

The Great Court is the hub and centre point of the Wanneroo Library and Cultural Centre. The space is framed by a sweeping stairway and suspended ceiling art. This space can only be hired out with of normal business hours. The use of this space is left to the imagination, whether it is a book launch or a corporate cocktail party.

Capacity: 100 (standing only)

Hire for Public Exhibition - Conference Room - Commercial - Per Fortnight	Per Fortnight	N	\$600.00
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Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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Hire for Public Exhibition [continued]

Hire for Public Exhibition - Function Support Staff fee out of business hours only - Per Hour	Per Hour (Minimum 2 Hours)	N	\$54.50
Minimum 2 Hours.			
Hire for Public Exhibition - Gallery - Commercial - Per Fortnight	Per Fortnight	N	\$1,205.00
Hire for Public Exhibition - Great Court - Commercial - Per Fortnight	Per Fortnight	N	\$539.00
Artwork Sales	Commission on Sales	N	20%

Optional Extras

Portable Public Address System (PA) - Per Day	Per Day (max 8 Hours)	N	\$50.00
Max 8 Hours.			

Bonds

All users of the premises with alcohol will incur a fee of double the no alcohol bond rate.

All bonds are payable 14 days prior to the booking date.

The bond or parts thereof may be forfeited if the Conditions of Hire are not fulfilled.

Bonds will be refunded via cheque to the person named on the bond receipt within 14 business days of the booking date, on the provision that the facility is left in a satisfactory condition to the City.

The Hirer must inform the City if any damage is discovered prior to booking. Failure to do so may jeopardise the bond.

Community Education Room - Bond (No Alcohol)	Bond (No Alcohol)	N	\$400.00
Conference Room, Theatre, Great Court - Bond (No Alcohol)	Bond (No Alcohol)	N	\$200.00
Gallery - Bond (No Alcohol)	Bond (No Alcohol)	N	\$400.00
WLCC Package - Bond (No Alcohol)	Bond (No Alcohol)	N	\$1,000.00

Community Facilities

Girrawheen Hub

Room 1, 2 - Community	Per Hour	N	\$2.40
Activity Room 1 - Community - Per Hour	Per Hour	N	\$6.10
Activity Room 2 - Community - Per Hour	Per Hour	N	\$4.00
Activity Room 3 - Community - Per Hour	Per Hour	N	\$3.30

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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Girrawheen Hub [continued]

Kitchen - Community - Per Hour	Per Hour	N	\$5.40
Meeting Room 1 - Community - Per Hour	Per Hour	N	\$7.30
Room 8 - Computers	Per Hour	N	\$1.30
Room 3, 4, 5, 6, 7 - Community	Per Hour	N	\$1.70
Collaborative Space - Whole Space Community - Per Hour	Per Hour	N	\$10.80

Community Facility Room Hire Charges

- Kitchens hired in conjunction with other rooms will be provided free of charge.
- Reserve hire fees listed, gives access to supporting infrastructure on the playing field. This includes kitchens, multipurpose room, changeroom etc. for the duration of their booking, plus up to one hour after the ground booking ceases if available. Use beyond this will be charged at the rates below.
- City Administration bookings are at no charge.
- Australian Electoral Commission Bookings will be free of charge as per section 109 of the Electoral Act 1907.
- Minimum Time Charge = 1 hour
- Hirer eligible for 100% concession, will be recorded as no charge.

Small Activity (21-50 sqm)	Per Hour	N	\$19.50
Large Activity (51-100 sqm)	Per Hour	N	\$25.00
Small Function Room (101-200 sqm)	Per Hour	N	\$29.90
Medium Function Room (201-250 sqm)	Per Hour	N	\$33.20
Large Function Room (+251 sqm)	Per Hour	N	\$42.50
Offices	Per Hour	N	\$9.20

Mary Lindsay Homestead

- Restricted art studio, minimum charge of 1 month.

Studio Hire	Per Month	N	\$100.00
- Studio fee payable under the Studio Residency Program			

Civic Facility Hire Charges

Facilities are available on a casual hire basis only.
Access to the kitchen and bar areas is for authorised personnel only (City preferred caterers). Hirers will not have access to these areas.

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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Civic Facility Hire Charges [continued]

Banksia Room - Full	Per Hour	N	\$84.80
Jacaranda Court	Per Hour	N	\$28.50

Sporting Recreational Fees

- Grounds hire requests for out of season/competition fixtures, are charged at the Reserve/Pitch hourly rate.
- Disability teams will be at no charge

Cycling Adult (Splendid Park Cycle Track only)	Per Person Per Season	N	\$18.20
Cycling Junior/Senior (Splendid Park Cycle Track only)	Per Person Per Season	N	\$8.80
5-a-Side Junior/Senior	Per Team Per Season	N	\$45.60
5-a-Side Adult	Per Team Per Season	N	\$90.70
Archery Junior/Senior	Per Person Per Annum	N	\$18.20
Archery Adult	Per Person Per Annum	N	\$36.10
Athletics Junior/Senior	Per Person Per Season	N	\$8.80
Athletics Adult	Per Person Per Season	N	\$18.20
Australian Rules Junior/Senior	Per Team Per Season	N	\$181.40
Australian Rules Adult	Per Team Per Season	N	\$363.40
Basketball – Clubs Junior/Senior	Per Team Per Season	N	\$63.40
Basketball – Clubs Adult	Per Team Per Season	N	\$127.50
Sport Structures - Junior/Senior	Per Court/Cage Per Season	N	\$141.00
Sport Structures - Adult	Per Court/Cage Per Season	N	\$282.50
Cricket Junior/Senior	Per Team Per Season	N	\$117.90
Cricket Adult	Per Team Per Season	N	\$235.90
Gridiron Junior/Senior	Per Team Per Season	N	\$117.90

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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Sporting Recreational Fees [continued]

Gridiron Adult	Per Team Per Season	N	\$235.90
Hockey Junior/Senior	Per Team Per Season	N	\$117.90
Hockey Adult	Per Team Per Season	N	\$235.90
Lacrosse Junior/Senior	Per Team Per Season	N	\$109.00
Lacrosse Adult	Per Team Per Season	N	\$218.20
Netball - Clubs Junior/Senior	Per Team Per Season	N	\$81.80
Netball – Clubs Adult	Per Team Per Season	N	\$163.60
Rugby League Junior/Senior	Per Team Per Season	N	\$136.30
Rugby League Adult	Per Team Per Season	N	\$272.70
Rugby Union Junior/Senior	Per Team Per Season	N	\$154.70
Rugby Union Adult	Per Team Per Season	N	\$308.80
Soccer Junior/Senior	Per Team Per Season	N	\$117.90
Soccer Adult	Per Team Per Season	N	\$235.90
Softball/Baseball/Teeball Junior/Senior	Per Team Per Season	N	\$100.20
Softball/Baseball/Teeball Adult	Per Team Per Season	N	\$200.40
Tennis Courts - Clubs Junior/Senior	Per Person Per Annum	N	\$18.20
Tennis Courts - Clubs Adult	Per Person Per Annum	N	\$36.10
Touch Rugby Junior/Senior	Per Team Per Season	N	\$81.80
Touch Rugby Adult	Per Team Per Season	N	\$163.50
Volleyball Adult	Per Team Per Season	N	\$109.20
Wanneroo Districts Netball Association	Per Calendar Year	N	2023 Annual fee plus CPI

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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Reserve Booking (Sport Spaces and Recreation Spaces)

- Rates are listed as Adult hire. Junior usage will be charged at 50% of Adult fees, subject to concessionary rate provisions.
- Pre-season is charged at a pro rata (weeks used), per team, based on per season fees.
- Developers hiring grounds they are maintaining are at no charge.
- Batting cage charges are applicable only at Kingsway Regional Sporting Complex.
- Fees are only applicable where a licence is required.
- Tennis coaching (licence) refer Personal Trainer Fee.
- Minimum Time Charge = 1 hour

Sport Structures - Junior/Senior	Per Court/Cage Per Hour	N	\$6.90
- Netball courts at Kingsway are booked in full blocks only, charged per court.			
Sport Structures - Adult	Per Court/Cage Per Hour	N	\$13.80
- Netball courts at Kingsway are booked in full blocks only, charged per court.			
Dog Obedience	Per Hour	N	\$6.90
Dog Obedience	Per Annum	N	\$282.20
Personal Training	Per Hour	N	\$6.90
Personal Training	Per Annum	N	\$282.20
Community - Reserve/Pitch/Cycle Track	Per Hour	N	\$29.00

Events

Category 1 - Venue Hire	Per Licence	N	\$150.00
- Partial day event, including bump in/out			
Category 2 - Venue Hire	Per Licence	N	\$360.00
- A full day activity with flexibility for bump in/out			
Category 3 - Venue Hire	Per Licence	N	\$800.00
- Up to 3 consecutive days at one venue. Such as weekend/long weekend			
Category 4 - Venue Hire	Per Licence	N	\$1,360.00
- 4 + consecutive days at one venue			

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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Events [continued]

Category 5 - Venue Hire	Per Licence	N	\$2,000.00
- 4 + non-consecutive days at one venue			
Category 6 - Venue Hire	Per Licence	N	\$2,720.00
- Multiple non consecutive days, more than one venue			

Sports Floodlight

Soccer 1 - 500 Lux	Per Hour	N	\$14.60
Soccer 1, 2 or 3 - 200 Lux	Per Hour	N	\$3.00

Swipe Cards / Keys

A Key Replacement fee will be charged to recover costs incurred by the City.

Swipe Card Fee – Replacement or Additional Card	Per Card	N	\$12.00
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Bonds

Bonds may be withheld due to damage, breach of contract, staff callouts.

Low Risk - Bond	Per Booking	N	\$100
Moderate Risk - Bond	Per Booking	N	\$350
High Risk - Bond	Per Booking	N	\$850
Extreme Risk - Bond	Per Booking	N	\$2,700

Aquamotion

Aquatics – Swimming Pool Entry

Adult Pool Sauna Spa Entry	Per Entry	N	\$12.50
Sauna / Spa Adult entry	Per Entry	N	\$8.00
Adult Entry (16 Years +) (Pool or Sauna/Spa Entry) - Per Visit	Per Visit	N	\$7.00
Adult Aquatic Upgrade Entry - Per Person	Per Person	N	\$5.50
Children Entry (5 - 15 Years) - Per Visit	Per Visit	N	\$5.10

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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Aquatics – Swimming Pool Entry [continued]

Children Entry (4 years and under) - Per Visit	Per Visit	N	\$2.00
Group Booking Adult Entry (10 to 19 people) - Per Person	Per Person	N	\$6.00
Group Booking Adult Entry (20+ people) - Per Person	Per Person	N	\$5.70
Group Booking Children Entry (10 to 19 people) - Per Person	Per Person	N	\$4.50
Group Booking Children Entry (20+ people) - Per Person	Per Person	N	\$4.20
Spectator Entry - Per Visit	Per Visit	N	\$2.00
Family Swim (2 adults/2 children or 1 adult/3 children) - Per Visit	Per Visit	N	\$21.00
Program Pool - Hydro Public Session - Per Person Per Hour	Per Person Per Hour	N	\$11.50
Child Dept. of Education In term - School Entry Fee	Per Child	N	\$3.50
Club - Adult - Per Person	Per Person	N	\$6.00
Club - Children - Per Child	Per Child	N	\$4.40
Vacation Swimming Lessons - Per Person Per Visit	Per Visit	N	\$4.60
Vacation Swimming Lessons - Bulk Series Tickets - Per Person	Bulk Series Tickets (Ed Dept. – Includes 1 Adult Spectator)	N	\$46.00
Pool Inflatable – Per Child	Per Visit	N	\$2.20
3 Hour Locker Hire	3 Hours Usage	N	\$2.00

Sale of Items

Sale of Items	% mark up	N	80-100%
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Aquatics – Pool & Facility Bookings

Fixed Shade Shelter - Large - 2 hours	2 Hours Usage	N	\$50.00
Fixed Shade Shelter - Small/Half - 2 hours	2 Hours Usage	N	\$28.00
Lifeguard Saturday - Private Bookings	Per Lifeguard	N	LG Wage + 25%
Lifeguard Sunday - Private Bookings	Per Lifeguard	N	LG Wage + 50%
Table Hire	Each	N	\$5.00
Program Pool - Exclusive Pool Space - Per Hour	Per Hour	N	\$84.00
Program Pool - Half Pool Space - Per Hour	Per Hour	N	\$50.50

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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Aquatics – Pool & Facility Bookings [continued]

Outdoor Pool - Exclusive Pool Space - Per Hour	Per Hour	N	\$41.00
Plus applicable pool entry price.			
Pool Inflatable - Exclusive Hire - Per Hour	Per Hour	N	\$180.00
Lane Hire - Standard - Per Hour Per Lane	Per Hour Per Lane	N	\$11.50
Lane Hire - Clubs - Per Hour Per Lane	Per Hour Per Lane	N	\$5.80
Lap Pool Exclusive Hire - Per Hour	Per Hour (plus applicable staffing costs)	N	\$220.00
For Swimming Carnivals. Plus applicable staffing costs.			
Lifeguard – Private Bookings	Minimum 2 Hour call out (plus applicable loading)	N	LG Wage + applicable loading
Minimum 2 Hour call out, plus applicable loading.			
Pool Supervisor - Private Bookings (Aquatics - Pool & Facility Booking)	Per Supervisor	N	SUP Wage + applicable loadings
Meeting Room Hire - Per Hour	Per Hour	N	\$23.50
Group Fitness Room Hire - Standard - Per Hour	Per Hour	N	\$34.50
Creche Room Hire - Standard - Per Hour	Per Hour	N	\$24.00
Promotional Stand - Per Hour	Per Hour	N	\$15.00
3m x 3m Marquee Hire Fee - 2 hours	2 hours	N	\$36.00

Aquatics – Birthday Parties

Package 1 - 10 children (inclusive of child entry, spectator and marquee hire fee)	10 Children	N	\$115.00
Package 1 - Additional child entry (includes 1 spectator)	Per Child/ Per Spectator	N	\$6.50
Package 2 - 20 children (inclusive of child entry, spectator and marquee hire fee)	20 Children	N	\$175.00
Package 2 - Additional child entry (includes 1 spectator)	Per Child/ Per Spectator	N	\$6.20
Party Leader Supervision		N	Learn to Swim Wage

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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Aquatics – Learn To Swim

ENROLMENT AGREEMENT

Wanneroo Aquamotion's Swim School classes are ongoing. Cancellations and suspensions can be completed online.

PAYMENT DETAILS

Wanneroo Aquamotion's Swim School classes are paid via direct debit on a fortnightly basis. Upfront payment is required for your first 2 lessons. Payment can be made within the centre or over the phone. Please complete your direct debit agreement form in centre. Direct debit can be made with Credit Card or BSB and Account Number.

SWIM SCHOOL POLICIES (UPDATED MAY 2020) *POLICIES ARE SUBJECT TO CHANGE

UPFRONT PAYMENT IS REQUIRED FOR EACH SWIMMER'S FIRST 2 LESSONS.

DIRECT DEBIT & FAMILY DISCOUNTS

Wanneroo Aquamotion's Swim School is a direct debit service. Full terms and conditions can be found in your direct debit agreement received upon your registration. There is a \$1.50 transaction fee per family applied to each fortnightly debit.

Wanneroo Aquamotion does not run swimming classes on public holiday. Debits are adjusted accordingly.

In the unforeseen event of Wanneroo Aquamotion having to cancel a class, the following debit will be adjusted.

Swim School offers a family discount of 10% for the second swimmer, 15% for the third and 20% for the fourth swimmer enrolled at one time. Discounts will apply to enrolments of lesser value. A discount of 20% is applied to participants enrolled in a second class per week.

All enrolled swimmers receive free aquatic access at their leisure during operating hours to practise and maintain skills.

CHANGES TO CLASSES & BOOKINGS

All classes have a minimum number of participants required to conduct a class. If you enrol in a class that does not achieve the minimum enrolments, you will be offered an alternative class.

Mainstream swimmers enrolled in our program are continually assessed and will progress to new levels when they have competently demonstrated all requirements of their current level.

Aquababies and Toddlers are age-based classes and swimmers will progress to their new class at the commencement of the month following their age bracket changing.

Due to changing family circumstances, swimmers may change to a more appropriate day and time as needed, provided there are vacancies in that class. Waitlist options are available.

CANCELLATIONS & SUSPENSIONS

Cancellations to Swim School programs require the completion of our Online Cancellation Request form found at: www.wanneroo.wa.gov.au/aquamotionswimschool

Cancellations are required 14 days prior to your next payment and are not backdated. Your payments will be cancelled and your class position released to other swimmers. If you have more than one family member enrolled, your scheduled payments will be adjusted and continue for your remaining swimmers only.

Wanneroo Aquamotion provides the option of a 4 week suspension to each swimmer once per year. This may be taken as two blocks of 2 weeks, or one block of 4 weeks. Suspending of classes need to be requested 14 days prior to your next payment so that debits can be suspended. Requests to hold can be made by completing the online Swim School Suspension Request form found at:

www.wanneroo.wa.gov.au/aquamotionswimschool

In the event of extended medical absence, please discuss this with a Swim School Officer.

PARENTAL SUPERVISION & SPECTATORS

Parents/guardians of children under 10 years must remain in the centre during their child's lesson. A parent/guardian over 16 years must collect children at the conclusion of every lesson. Children under five years who swim before and/or after their lessons must be accompanied in the water and within reach at all times, by a responsible person over 16 years. On your swim lesson day, parents of swimmers under 5 years are exempt of the normal adult swim entry fee to accompany their child. Children are not permitted in the designated Swim School areas until their Swim Teacher commences their class.

The Centre does not charge a spectator fee for Swim School customers; however we do ask that you advise us of the number of spectators accompanying you at Customer Service before entering.

Photography is not permitted during class times. If you do wish to take photos of your child in the pool, please speak with a coordinator to arrange an alternative location in the pool to do so.

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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Aquatics – Learn To Swim [continued]

ENTRY SWIPE CARDS

THE ENTRY SWIPE CARD ISSUED AT YOUR INITIAL ENROLMENT IS VALID FOR LIFE. REPLACEMENT CARDS WILL INCUR AN \$11.00 FEE. Entry cards must be scanned at the Reception prior to every lesson. Refusal of entry may occur for non-presentation of cards. As our Customer Service team are very busy, please use consideration and do not expect to be manually entered each week as this places an unnecessary work load on our staff.

Swimming Lesson Additional Support Staff	Per Support Staff	N	\$150.00
Swimming Lesson Event Additional Catering		N	\$3.00
Swimming Lessons - Dolphin 3:1 - Per Lesson	Per Lesson	N	\$20.50
Swimming Lessons - Adult - Per Lesson	Per Lesson	N	\$17.50
Swimming Lessons - Non Parent Classes - Pre-School - Per Lesson	Per Lesson	N	\$17.50
Swimming Lessons - Non Parent Classes - School Age - Per Lesson	Per Lesson	N	\$17.50
Swimming Lessons - 2nd Class of the Program - Per Lesson	Per Lesson	N	20% discount
Conditions apply.			
Swimming Lessons - Parent/Child (AquaBaby) Classes - Per Lesson	Per Lesson	N	\$17.50
Swimming Lessons - Dolphin 4:1 - Per Lesson	Per Lesson	N	\$17.50
Swimming Lessons - Dolphin 2:1 - Per Lesson	Per Lesson	N	\$23.50
Swimming Lessons - Dolphin 1:1 - Per Lesson	Per Lesson	N	\$30.00
Swimming Lessons - 2nd Child in Program - Per Lesson	Per Lesson	N	10% off (Conditions apply)
Swimming Lessons - 3rd Child in Program - Per Lesson	Per Lesson	N	15% off (Conditions apply)
Swimming Lessons - 4th Child in Program - Per Lesson	Per Lesson	N	20% off (Conditions apply)
Swimming Lessons - Private 1:1 - Per Lesson	Per Lesson	N	\$60.00
Swimming Lessons - Swim School Refund Fee - Per Lesson	Per Lesson	N	20% of value (Conditions apply)
Junior Lifeguard Club	Non Parent Classes – School Age (Twice weekly)	N	\$23.50
Non Parent Classes - School Age (Twice weekly).			
Courses - Bronze Medallion - Per Course	Per Course	N	\$195.00

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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Aquatics – Learn To Swim [continued]

Courses - Bronze Medallion Refresher - Per Course	Per Course	N	\$93.50
Courses - Resuscitation - Per Course	Per Course	N	\$67.50

Creche (All Locations)

Our creche incorporates modern facilities with caring and friendly staff who will provide you with peace-of-mind while you work out. For babies over eight weeks up to kids nine years of age.

Free Creche - Gold Member Access		N	\$0.00
Complimentary creche access for Gold paying members - 6mth trial with possible continuation pending review			
One Child (up to 1.5 hours) - Per Attendance Per First Child	Per Attendance Per First Child	N	\$5.00
Additional Child (up to 1.5 hours) - Per Attendance Per Additional Child	Per Attendance Per Additional Child	N	\$4.00
First Child (1.5 to 3 hours) - Additional Fee Per Attendance Per First Child	Additional Fee Per Attendance Per First Child	N	\$2.50
Additional Child (1.5 to 3 hours) - Additional Fee Per Attendance Per First Child	Additional Fee Per Attendance Per First Child	N	\$2.50

Gymnasium

Standard Entry	Each Visit	N	\$18.00
Fitness Appraisal and Workout Program - Per Person	Per Person	N	\$52.50
Workshop Fee - Per Person	Per Person	N	\$15.60

Package 1 – Personal Training: One Trainer/One client

30 Minutes per session.

Casual One on One Session	Per Session	N	\$56.00
Nitro Pack Special - 3 Tickets - Per Pack	Per Pack	N	\$99.95
Can only be utilised by member once.			
Bulk Tickets - 5 Tickets - Per Pack	Per Pack	N	\$265.00

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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Package 1 – Personal Training: One Trainer/One client [continued]

Bulk Tickets - 11 Tickets - Per Pack	Per Pack	N	\$470.00
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Package 2 – Personal Training: One Trainer/Two Clients

30 Minutes per session.

Casual One on Two Training - Per Person Per 30 Minutes Session	Per Session Per Individual	N	\$40.00
Bulk Tickets - 5 Tickets - Per Pack Per Individual	Per Pack Per Individual	N	\$190.00
Bulk Tickets - 11 Tickets -- Per Pack Per Individual	Per Pack Per Individual	N	\$360.00

Package 3 – Small Group Training: One Trainer/Min Three Clients

30 Minutes per session.

Casual Small Group Training Session - Per Person Per 30 Minutes Session	Per Individual Per 30 Minutes Sessions	N	\$20.00
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6 Week Challenge

Cash Payment Member	Per Person	N	\$124.50
Cash Payment Non- Member	Per Person	N	\$240.00
Direct Debit Member	Per Person	N	\$20.75
Direct Debit Non - Member	Per Person	N	\$40.00

Group Fitness

Holiday Program - 90 mins	Per Session	N	\$14.50
Group Fitness Entry - Per Person Per Visit	Per Visit	N	\$18.00
Nifty Fifties - Per Person Per Visit	Per Visit	N	\$11.50

Junior Activities and Holiday Programs

Holiday Program - >90mins	Per Session	N	\$13.00
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Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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Junior Activities and Holiday Programs [continued]

Holiday Program - 60mins or less		N	\$15.00
Holiday Program - 90mins	Per Session	N	\$14.00
Junior Clinics Timetable - Casual Entry - 1 hour	Per Session	N	\$13.25
Junior Clinics Timetable - Casual Entry - 1.5 hour	Per Session	N	\$18.50
Junior Clinics Timetable - Casual Entry - 45mins	Per Session	N	\$12.25
Junior Clinics Timetable - Direct Debit - 1 Hour - Per Person Per Clinic	Per Person Per Clinic	N	\$11.50
Junior Clinics Timetable - Direct Debit - 1.5 Hour - Per Person Per Clinic	Per Person Per Clinic	N	\$16.50
Junior Clinics Timetable - Direct Debit - 45 mins - Per Person Per Clinic	Per Person Per Clinic	N	\$10.00
Junior Clinics Timetable - Term Pass - 1 hour	Per Session	N	\$13.00
Junior Clinics Timetable - Term Pass - 1.5 hour	Per Session	N	\$18.00
Junior Clinics Timetable - Term Pass - 45mins	Per Session	N	\$11.50
Term Pass - Withdrawal Fee - Per Person Per 45 min Clinic	Per Person	N	\$15.00
Term Pass - Withdrawal Fee - Per Person Per 60 min Clinic	Per Person	N	\$15.00
Term Pass - Withdrawal Fee - Per Person Per 90 min Clinic	Per Person	N	\$15.00

Membership Packages

Bronze – One Option: Access to one service – gym or aquatic or group fitness (GF), reciprocal at Aquamotion and Kingsway.

Silver – Two Options: Access to two service – gym + aquatic, gym + GF or GF + aquatic.

Gold Facility: Access to all areas including gym, aquatic and group fitness.

Baker's dozen – one month free for annual renewal or after 12 months on Direct Debit.

Bronze – Cash Payment

Bronze – One Option: Access to one service – gym or aquatic or group fitness (GF), reciprocal at Aquamotion and Kingsway.

Bronze - Cash Payment - Per Person for 3 Months FIFO	3 Months	N	\$260.00
Bronze - Cash Payment - Per Person for 12 Months	12 Months	N	\$700.00
Insurance - Bronze - One Option Cash Payment - Per Member for 3 Months	Per Member	N	\$325.00

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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Bronze – Direct Debit Ongoing No Minimum Contract

Bronze – One Option: Access to one service – gym or aquatic or group fitness (GF), reciprocal at Aquamotion and Kingsway.

Bronze - Monthly - Per Person	Per Month	N	\$63.00
Bronze - Fortnightly - Per Person	Per Fortnight	N	\$29.00
Bronze - Weekly - Per Person	Per Week	N	\$14.50

Silver – Cash Payment

Silver – Two Options: Access to two service – gym + aquatic, gym + GF or GF + aquatic.

Silver - Cash Payment - Per Person for 3 Months FIFO	3 Months	N	\$315.00
Silver - Cash Payment - Per Person for 12 Months	12 Months	N	\$815.00
Insurance - Silver - Two Option Cash Payment - Per Member for 3 Months	Per Member	N	\$405.00

Silver – Direct Debit Ongoing No Minimum Contract

Silver – Two Options: Access to two service – gym + aquatic, gym + GF or GF + aquatic.

Silver - Monthly - Per Person	Per Month	N	\$73.00
Silver - Fortnightly - Per Person	Per Fortnight	N	\$33.70
Silver - Weekly - Per Person	Per Week	N	\$16.85

Gold – Cash Payment

Gold Facility: Access to all areas including gym, aquatic and group fitness.

Gold - Introductory One Month Trial Membership	1 Month	N	\$30.00
Offer available once per person.			
Gold - Cash Payment - Per Person for 3 Months FIFO	3 Months	N	\$360.00
Gold - Cash Payment - Per Person for 12 Months	12 Months	N	\$930.00

Gold – Direct Debit Ongoing No Minimum Contract

Gold Facility: Access to all areas including gym, aquatic and group fitness.

Gold - Monthly - Per Person	Per Month	N	\$83.50
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Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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Gold – Direct Debit Ongoing No Minimum Contract [continued]

Gold - Fortnightly - Per Person	Per Fortnight	N	\$38.50
Gold - Weekly - Per Person	Per Week	N	\$19.25

Family - Direct Debit - Ongoing no minimum contract

Family - Fortnightly - 2 Adults / 2 children or 1 Adult / 3 children	2 Adults / 2 children or 1 Adult / 3 children	N	\$134.00
Family - Monthly - 2 Adults / 2 children or 1 Adult / 3 children	2 Adults / 2 children or 1 Adult / 3 children	N	\$290.00
Family - Weekly - 2 Adults / 2 children or 1 Adult / 3 children	2 Adults / 2 children or 1 Adult / 3 children	N	\$67.00

Corporate – Upfront Payment – 12 Months Only – Gold Facility (Direct Debit available)

Gold Facility: Access to all areas including gym, aquatic and group fitness.

Gold - 5 to 15 Employees - Cash Payment - Per Person	5 to 15 Employees	N	\$675.00
Gold - 16+ Employees - Cash Payment - Per Person	16+ Employees	N	\$545.00

Corporate – Direct Debit – Minimum 12 Month Contract – Gold Facility – 5 – 10 Employees

Gold Facility: Access to all areas including gym, aquatic and group fitness.

Corporate – Direct Debit – Minimum 12 Month Contract – Gold Facility – 11 to 15 Employees

Gold Facility: Access to all areas including gym, aquatic and group fitness.

Corporate – Direct Debit – Minimum 12 Month Contract – Gold Facility – 16+ Employees

Gold Facility: Access to all areas including gym, aquatic and group fitness.

Corporate – Direct Debit – Ongoing no minimum contract – Gold Facility – 5 to 15 Employee

Gold Facility: Access to all areas including gym, aquatic and group fitness.

Gold - 5 to 15 Employees - Monthly - Per Person	Per Month	N	\$63.00
Gold - 5 to 15 Employees - Fortnightly - Per Person	Per Fortnight	N	\$29.00
Gold - 5 to 15 Employees - Weekly - Per Person	Per Week	N	\$14.50

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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Corporate – Direct Debit – Ongoing no minimum contract – Gold Facility – 16+ employees

Gold Facility: Access to all areas including gym, aquatic and group fitness.

Gold - 16+ Employees - Monthly - Per Person	Per Month	N	\$52.50
Gold - 16+ Employees - Fortnightly - Per Person	Per Fortnight	N	\$24.20
Gold - 16+ Employees - Weekly - Per Person	Per Week	N	\$12.05

Membership Conditions

24/7 access card (Promotional Rate)	Each	N	\$11.00
24/7 access card (Standard Rate)	Each	N	\$15.00
Replacement Card Fee	Each	N	\$6.00

Other Service Fees

Concession discounts of 15% are available to all Senior Citizens, full time students and Unemployment/ Sickness Benefit recipients (identification card required).

*Clause – 10 – 15 years for Swim Squad Direct Debit.

At the City's discretion, the following promotional offers and discounts may be offered from time to time:

- Gym and fitness membership offers (valued up to \$140) Per Transaction,
- Swim School offers (valued up to \$285) Per Transaction,
- Promotional incentives (valued up to \$35) Per Transaction.

Promotional incentive:

- Up to 6 months free creche for existing and new Gold Members only, Per Booking.

10 Visit pass purchase available - 10% Discount	N	
Baker's dozen - one month free for annual renewal or after 12 months on Direct Debit	N	
Concession Discounts of 15%	N	
Concession discount of 15% to all Senior Citizens, Full time students, Unemployment/Sickness Benefit recipients (identification card required).		

Gym and fitness membership offers (valued up to \$140)	N	
Management reserves the right to offer members with small rewards or gift for special challenges (myzone) / recognition. Such as movie ticket, workout sweat towel / water bottle	N	
Management reserves the right to offer promotional incentives that can include but not limited to - buy one get one free / free entry to come and try / vouchers.	N	
Management reserves the right to offer up to 20% discounts on retail stock for promotional / specials days	N	

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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Other Service Fees [continued]

Management reserves the right to offer up to 25% discounts on retail stock for clearance items that have been held for more than 12 months.		N	
Pre Paid Discount 10% off visit passes		N	
Swim School Offers (valued up to \$285)		N	
The Leisure Centre reserves the right to offer promotional discounts for an advertised period to include up to but not exceeding double the membership purchased for the single purchase price (i.e. buy one month get one month free, buy six months get six months fee etc.)		N	
The Leisure Centre reserves the right to offer promotional discounts for an advertised period, Example \$1.00 a day memberships. 14 days = \$14 / 30 days = \$30		N	
Promotional Event Day – Open Day	Entry Price (Under 4 Free)	N	

Kingsway Indoor Stadium

Kingsway boasts an impressive selection of senior and junior sports including indoor soccer, indoor football, ladies and mixed netball, basketball, badminton and volleyball. There are also freestyle group fitness classes plus a range of junior clinics and holiday programs. The large range of facilities also make it a great venue to hire for functions and meetings.

Group Fitness

Kingsway Indoor Stadium is host to a variety of freestyle group fitness classes including ABT, Boxing, Fitball, Bootcamp, Yoga, Pilates, core classes and many more.

Group Fitness Entry - Per Person Per Class	Per Class	N	\$16.50
Group Fitness Entry - 30 mins - Per Person Per Class	Per Class	N	\$13.50
Social Active Seniors Entry - Per Person Per Class	Per Class	N	\$11.50

Group Fitness Membership Packages

Direct Debit Ongoing No Minimum Contract Corporate - Kingsway Only - Fortnightly - Per Person	Per Fortnight	N	\$18.80
Direct Debit Ongoing No Minimum Contract Corporate - Kingsway Only - Monthly - Per Person	Per Month	N	\$41.00
Direct Debit Ongoing No Minimum Contract Corporate - Kingsway Only - Weekly - Per Person	Per Week	N	\$9.50
Personal Training - 11 Session Pack	Per Person	N	\$470.00
Personal Training - 3 Session Pack (introductory special - 1 per member)	Per Person	N	\$99.95
Personal Training - 5 Session Pack	Per Person	N	\$265.00

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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Group Fitness Membership Packages [continued]

Personal Training - Casual One on One Session	Per Person	N	\$56.00
7 Day Free Trial - New Customers Only - Per Person	Per Person	N	No Fee
30 days for \$30 - Per Person	Per Person	N	\$30.00
3 Month Membership - Adult - Per Person	Per Person	N	\$250.00
12 Month Membership - Adult - Per Person	Per Person	N	\$600.00
10 Pass - Social Active Seniors - Per Person	Per Person	N	\$100.00
Direct Debit Ongoing No Minimum Contract - Kingsway Only - Monthly - Per Person	Per Month	N	\$50.00
Direct Debit Ongoing No Minimum Contract - Kingsway Only - Fortnightly - Per Person	Per Fortnight	N	\$23.00
Direct Debit Ongoing No Minimum Contract - Kingsway Only - Weekly - Per Person	Per Week	N	\$11.50
Direct Debit Ongoing No Minimum Contract - Aquamotion & Kingsway - Monthly - Per Person	Per Month	N	\$63.00
Direct Debit Ongoing No Minimum Contract - Aquamotion & Kingsway - Fortnightly - Per Person	Per Fortnight	N	\$29.00
Direct Debit Ongoing No Minimum Contract - Aquamotion & Kingsway - Weekly - Per Person	Per Week	N	\$14.50

Group Fitness Membership Conditions

Replacement Membership Card	Per Card	N	\$6.00
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Creche

Kingsway's creche is a fun, friendly and safe environment in which you can leave your children, knowing they will be looked after and cared for by our friendly and experienced staff. For babies over eight weeks up to kids nine years of age.

First Child (up to 1.5 hours) - Per Attendance Per First Child	Per Attendance Per First Child	N	\$5.00
Additional Child (up to 1.5 hours) - Per Attendance Per Additional Child	Per Attendance Per Additional Child	N	\$4.00
First Child (1.5 to 3 hours) - Additional Fee Per Attendance Per First Child	Additional Fee Per Attendance Per First Child	N	\$2.50
Additional Child (1.5 to 3 hours) - Additional Fee Per Attendance Per First Child	Additional Fee Per Attendance Per First Child	N	\$2.50

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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Multi Sport Court Hire

4 x multi-sport courts
14 x badminton courts
2 x volleyball courts
All posts, goals and nets included.

All Multi Sport Court Hire fees are on a per hour per court basis.

Multi Sports Half Court [Off Peak] – Concession / Club	Per Hour Per Court	N	\$26.00
Multi Sports Half Court [Off Peak] – Standard	Per Hour Per Court	N	\$30.00
Multi Sports Half Court [Peak] – Concession / Club	Per Hour Per Court	N	\$32.50
Multi Sports Half Court [Peak] – Standard	Per Hour Per Court	N	\$38.00
Multi Sports Court [Off Peak] – Club	Per Hour Per Court	N	\$43.00
Multi Sports Court [Off Peak] – Concession	Per Hour Per Court	N	\$48.00
Multi Sports Court [Off Peak] – Standard	Per Hour Per Court	N	\$53.00
Multi Sports Court [Peak] – Club	Per Hour Per Court	N	\$45.00
Multi Sports Court [Peak] – Concession	Per Hour Per Court	N	\$58.00
Multi Sports Court [Peak] – Standard	Per Hour Per Court	N	\$68.00

Badminton Court Hire

14 x badminton courts
All posts, goals and nets included.

All Badminton Court Hire fees are on a per hour per court basis.

Badminton Court [Off Peak] – Concession	Per Hour Per Court	N	\$15.50
Badminton Court [Off Peak] – Standard	Per Hour Per Court	N	\$17.50
Badminton Court [Peak] – Concession	Per Hour Per Court	N	\$17.50
Badminton Court [Peak] – Standard	Per Hour Per Court	N	\$20.50

Major Court Hire

Half Arena Floor - Per Day	Per Day [Per Conditions of Hire]	N	\$700.00
Per Conditions of Hire.			

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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Major Court Hire [continued]

3/4 Arena Floor - Per Day	Per Day [Per Conditions of Hire]	N	\$925.00
Per Conditions of Hire.			
Whole Arena Floor - Per Day	Per Day [Per Conditions of Hire]	N	\$1,150.00
Per Conditions of Hire.			
Whole Stadium (excl. Group Fitness Room) - Per Day	Per Day [Per Conditions of Hire]	N	\$1,950.00
Per Conditions of Hire.			
Public Holiday Surcharge - Per Day	Per Day [Per Conditions of Hire]	N	10%
Per Conditions of Hire.			
Additional hours in excess of per day charge - Per Hour	Per Hour	N	10% of day cost

Other Service Fees

Promotional Display	Per Item	N	\$15.00
Sponsorship Signage	Per Item	N	\$500.00
Shoot 'n' Boot - Casual Entry - Per Person	Per Person [As per Terms and Conditions]	N	\$6.00
As per Terms and Conditions.			
Monthly Storage Fee - Per Square Metre	Per Square Metre	N	\$10.50
Administration Fee - Flat Fee	Flat Fee	N	\$31.50

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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Room Hire

Activity Room 22mx10m includes:

Small bar facilities.

The room can be transformed to cater for different activities including but not limited to, educational classes, drama lessons, Karate/Taekwondo training.

The room can also be set up to host your next meeting.

Suggested room capacity is 280 standing and 160 seated.

All Room Hire fees are on a per hour basis.

Activity Room - Off Peak Rate (9am-3pm)	Per Hour	N	\$44.00
Creche Room Hire - Per hour	Per Hour	N	\$30.00
Kitchen Room Hire - Per hour	Per Hour	N	\$40.00
Activity Room – Annual Booking Rate	Per Hour	N	\$62.00
Activity Room – Community Rate	Per Hour	N	\$51.00
Activity Room – Standard Rate	Per Hour	N	\$65.00
Group Fitness Room – Annual Booking Rate	Per Hour	N	\$50.00
Group Fitness Room – Community Rate	Per Hour	N	\$40.00
Group Fitness Room – Off-Peak Rate (9am-3pm)	Per Hour	N	\$34.00
Group Fitness Room – Standard Rate	Per Hour	N	\$56.00

Bonds

All Bonds are on a per booking basis.

Kingsway Indoor Stadium - Building - Bond (Alcohol)	Per Booking	N	\$1,200.00
Kingsway Indoor Stadium - Building - Bond (No Alcohol)	Per Booking	N	\$750.00
Kingsway Indoor Stadium - Kitchen/Function Room - Bond	Per Booking	N	\$500.00
Kingsway Indoor Stadium - Major Event - Bond	Per Booking	N	\$3,000.00
Kingsway Indoor Stadium - Major Event (>1000 patrons) - Bond	Per Booking	N	\$5,000.00

Setup and Packup Fees

All Setup and Pack Up fees are on a per half hour basis.

Badminton Court [max 30 mins]	Per Half Hour	N	\$5.65
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Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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Setup and Packup Fees [continued]

Multi Sport Court [max 30 mins]	Per Half Hour	N	\$16.50
Half Arena Floor [max 60 mins]	Per Half Hour	N	\$26.75
3/4 Arena Floor [max 90 mins]	Per Half Hour	N	\$32.25
Whole Arena Floor [max 120 mins]	Per Half Hour	N	\$43.00
Whole Stadium [max 180 mins]	Per Half Hour	N	\$58.50
Any Room [max 60 mins]	Per Half Hour	N	\$19.00

Equipment Hire and Sales

Ball Hire - Per Item	Per Item	N	\$4.50
Bib Hire - Per Bib	Per Set	N	\$5.50
Racquet Hire - Per Item	Per Item	N	\$4.50
Sale of Items - % mark up	% mark up	N	50%-200%
Picket Fence Hire - Per 2m Picket Per Hour	Per 2m Picket Per Hour	N	\$18.00

Equipment Hire Deposit Fees

Ball Hire Deposit - Per Item	Per Item	N	\$35.00
Bib Hire Deposit - Per Set	Per Set	N	\$15.00
Racquet Hire Deposit - Per Item	Per Item	N	\$15.00
Picket Fence Hire Deposit - Per Hire	Per Hire	N	\$1,000.00

Adult Sports

Adult Sports Registration Fee Per Team Per Season	Per Team Per Season	N	\$45.00
Individual Player Fee	Per Player	N	\$15.00
Adult Sports - Basketball - Per Team Per Game	Per Team Per Game	N	\$61.00
Adult Sports - Indoor AFL - Per Team Per Game	Per Team Per Game	N	\$115.00

Register a team at Kingsway Indoor Stadium for a fast paced, non-contact version of Australian Rules Football that will keep your skills up to speed throughout the AFL off-season.

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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Adult Sports [continued]

Adult Sports - Netball - Per Team Per Game	Per Team Per Game	N	\$74.00
Our mixed and ladies netball competitions are a great way to keep fit and socialise with friends at the same time. Join in the fun by registering as a team, or as an individual.			
Adult Sports - Soccer - Per Team Per Game	Per Team Per Game	N	\$68.00
Adult Sports - Volleyball - Per Team Per Game	Per Team Per Game	N	\$63.00
Adult Sports - Discounted Game Fee - Per Team Per Game	Per Team Per Game	N	10%
Where applicable.			

Junior Sports and Holiday Programs

Junior Clinics: High quality, affordable programs for ages 2 to 12 years.

Holiday Program - 60 - 90mins - Per Person/Per Hour/ Per Program	Per Person Per Hour Per Program	N	\$14.00
Individual Player Fee	Per Player Per Game	N	\$11.50
Junior Clinics Timetable - Direct Debit - 1 Hour - Per Person Per Clinic	Per Person Per Clinic	N	\$11.50
Junior Clinics Timetable - Direct Debit - 1.5 Hour - Per Person Per Clinic	Per Person Per Clinic	N	\$16.50
Junior Clinics Timetable - Direct Debit - 45 mins - Per Person Per Clinic	Per Person Per Clinic	N	\$10.00
Basketball - Per Team Per Game	Per Team Per Game	N	\$56.00
Netball - Per Team Per Game	Per Team Per Game	N	\$58.00
Soccer - Per Team Per Game	Per Team Per Game	N	\$56.00
Junior Clinics Timetable - Casual Entry - 45 mins - Per Person Per Clinic	Per Person Per Clinic	N	\$12.25
Junior Clinics Timetable - Casual Entry - 1 Hour - Per Person Per Clinic	Per Person Per Clinic	N	\$13.25
Junior Clinics Timetable - Casual Entry - 1.5 Hour - Per Person Per Clinic	Per Person Per Clinic	N	\$18.50
Junior Clinics Timetable - Term Pass - 45 mins - Per Person Per Clinic	Per Clinic – Multiplied By The Number Of Weeks In Term	N	\$11.50
Junior Clinics Timetable - Term Pass - 1 Hour - Per Person Per Clinic	Per Clinic – Multiplied By The Number Of Weeks In Term	N	\$13.00
Junior Clinics Timetable - Term Pass - 1.5 Hour - Per Person Per Clinic	Per Clinic – Multiplied By The Number Of Weeks In Term	N	\$18.00

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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Junior Sports and Holiday Programs [continued]

Term Pass - Withdrawal Fee - Per Person	Per Person Per 60 min Clinic	N	\$15.00
Conditions Apply			
Holiday Program - 60 mins or less - Per Person Per Hour Per Program	Per Hour Per Program	N	\$15.00
Holiday Program - > 90 mins - Per Person Per Hour Per Program	Per Hour Per Program	N	\$13.00

Staff Costs

All Staff Costs are on a per hour per staff member basis.

Staff Costs - Monday to Friday	Per Hour Per Staff Member	N	Using level 4.4 SOEA + 20% casual loading and 15% loading for hours after 7pm
Staff Costs - Saturday	Per Hour Per Staff Member	N	Using level 4.4 SOEA + 20% casual loading and 25% for every hour on Saturday. 15% additional for hours worked after 7pm.
Staff Costs - Sunday	Per Hour Per Staff Member	N	Using level 4.4 SOEA + 20% casual loading and 50% for every hour on Sunday. 15% additional for hours worked after 7pm.
Staff Costs - Public Holidays	Per Hour Per Staff Member	N	Using level 4.4 SOEA + 20 casual loading and 250% for every hour on a Public Holiday. 15% additional for hours worked after 7pm.

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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Competition Forfeit and Withdrawal Fees

KINGSWAY INDOOR STADIUM
FORFEIT & WITHDRAWAL FEES
Effective 8 July 2019

IMPORTANT NOTES:

1. All forfeits are to be made over the phone to the stadium. The forfeit is only received once a City of Wanneroo staff member has been made aware of the forfeit.
2. All forfeit fees and any associated payment fees are due before the team's next scheduled game. Payment arrangements may be made with competition managers on a case by case basis.
3. Teams that forfeit multiple times per season may be expelled from the competition. For a detailed description of how many times teams are permitted to forfeit per season without question, please refer to the competition by-laws.

These fees are made in conjunction with the City of Wanneroo's Schedule of Fees and Charges and have been approved as a discretionary item.

Forfeits < 24 Hours Notice	N	2 x Game Fee
Forfeits Between 24 Hours & 7 Days Notice	N	1 x Game Fee
Withdrawal from Competition Fee	N	2 x Game Fee
Failure to pay game fee in full	N	\$15.00
Late payment of forfeit fee or scheduled payment	N	\$15.00

Birthday Parties

Package 1 - Up to 14 children	N	\$200.00
Package 2 - 15-30 children	N	\$300.00

Fees and Discounts

Concession discounts of 15% are available to all Senior Citizens, full time students and Unemployment/ Sickness Benefit recipients (identification card required) on Group Fitness fees.

Corporate memberships discount of 20% apply for groups of up to 5-15 people. City of Wanneroo staff are also eligible for corporate memberships.

Registered Clubs and School bookings to be charged the concession rate unless listed club rate applies.

Registered Badminton WA members are eligible for concession prices on badminton courts only (Identification Card Required)

Event Bookings – Per day is considered a maximum of 8 hours. Additional hours will be charged at 10% of the daily cost.

Staff charges applied for bookings / events where more than normal staff are operationally required, or where staff are required outside normal hours.

Forfeit Fees - Cut off time is 10am the day prior for 24hrs notice	N	
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Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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Fees and Discounts [continued]

Peak fees are applied from 4.00pm to Close of Business, weekdays only.		N	
Open Day Promotional Event Day – over 4 years of age	Entry Price (Under 4 Free)	N	

Promotional Information

At the City's discretion, the following promotional offers and discounts may be offered from time to time:

- Fitness membership offers (valued up to \$190) Per Transaction,
- Adult sport offers and discounts (valued up to \$60) Per Transaction,
- Junior clinic offers and discounts (valued up to \$15) Per Transaction,
- Casual Court Hire discounts (up to 25%) Per Booking,
- Creche entry discounts (up to 50%) Per Booking.

Promotional incentive:

- Up to 6 months free creche for existing and new members for any membership Per Booking.

Adult sport offers and discounts (valued up to \$60)		N	
At the City's discretion, the following promotional offers and discounts may be offered from time to time:		N	
Casual Court Hire discounts of up to 25%		N	
Creche entry discounts of up to 50%		N	
Fitness membership offers (valued up to \$50)		N	
Junior clinic offers and discounts (valued up to \$15)		N	

Planning & Sustainability

Planning Services

Planning and Development Act 2005 – Planning and Development Regulations 2009 – Schedule 2, Items 1-14

Development Applications – Schedule 2

1. Determining a development application (other than for an extractive industry) where the development has not commenced or been carried out and the estimated cost of the development is:

Determination of all classes of development applications, including applications where the development has already commenced and applications for development of a type to be determined by a Development Assessment Panel (DAP).

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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1. Determining a development application (other than for an extractive industry) where the development has not commenced or been carried out and the estimated cost of the development is: *[continued]*

a) Not more than \$50,000 – Schedule 2, 1.(a)	Per Application	Y	\$147.00
b) More than \$50,000 but not more than \$500,000 – Schedule 2, 1.(b)	Per Application	Y	0.32% of the estimated cost of development
c) More than \$500,000 but not more than \$2.5 million – Schedule 2, 1.(c)	Per Application	Y	\$1,700 + 0.257% for every \$1.00 in excess of \$500,000
d) More than \$2.5 million but not more than \$5.0 million – Schedule 2, 1.(d)	Per Application	Y	\$7,161 + 0.206% for every \$1.00 in excess of \$2.5 million
e) More than \$5.0 million but not more than \$21.5 million – Schedule 2, 1.(e)	Per Application	Y	\$12,633 + 0.123% for every \$1.00 in excess of \$5.0 million
f) More than \$21.5 million – Schedule 2, 1.(f)	Per Application	Y	\$34,196.00

2. Determining a development application (other than for an extractive industry) where the development has commenced or been carried out – Schedule 2, 2.

Fee	Per Application	Y	The fee in item 1 plus, by way of penalty, twice that fee
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3. Determining a development application for an extractive industry where the development has not commenced or been carried out – Schedule 2, 3.

Fee	Per Application	Y	\$739.00
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4. Determining a development application for an extractive industry where the development has commenced or been carried out – Schedule 2, 4.

Fee	Per Application	Y	The fee in item 3 plus, by way of penalty, twice that fee
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5A. Determining an application to amend or cancel development approval – Schedule 2, 5A.

Fee	Per Application	Y	\$295.00
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Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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Subdivision Clearance – Schedule 2

Modification to previously issued clearance	Per Application	N	\$73.00
5.(a) Providing a subdivision clearance for not more than 5 lots – Schedule 2, 5.(a)	Per Lot	Y	\$73.00
5.(b) Providing a subdivision clearance for more than 5 lots but not more than 195 lots – Schedule 2, 5.(b)	Per Lot	Y	\$73.00 per lot for the first 5 lots and then \$35.00 per lot
5.(c) Providing a subdivision clearance for more than 195 lots – Schedule 2, 5.(c)	Flat Rate	Y	\$7,393.00

Home Business Application – Schedule 2

6. Determining an initial application for approval of a home occupation where the home occupation has not commenced – Schedule 2, 6.	Per Application	Y	\$222.00
7. Determining an initial application for approval of a home occupation where the home occupation has commenced – Schedule 2, 7.	Per Application	Y	The fee in item 6 plus, by way of penalty, twice that fee
8. Determining an application for the renewal of an approval of a home occupation where the application is made before the approval expires – Schedule 2, 8.	Per Application	Y	\$73.00
9. Determining an application for the renewal of an approval of home occupation where the application is made after the approval has expired – Schedule 2, 9.	Per Application	Y	The fee in item 8 plus, by way of penalty, twice that fee

Change of Use Applications – Schedule 2

10. Determining an application for a change of use or for an alteration or extension or change of a non-conforming use to which item 1 does not apply, where the change or the alteration, extension or change has not commenced or been carried out – Schedule 2, 10.	Per Application	Y	\$295.00
11. Determining an application for a change of use or for an alteration or extension or change of a non-conforming use to which item 2 does not apply, where the change or the alteration, extension or change has commenced or been carried out – Schedule 2, 11.	Per Application	Y	The fee in item 10 plus, by way of penalty, twice that fee

Planning Services Fees – Schedule 2

12. Providing a zoning certificate – Schedule 2, 12.	Per Request	Y	\$73.00
13. Replying to a property settlement questionnaire – Schedule 2, 13.	Per Request	Y	\$73.00
14. Providing written planning advice – Schedule 2, 14.	Per Request	Y	\$73.00
An application for written planning advice covers any requests for written advice on specific planning related matters (includes current/previous land use information and planning letters for Category 1 Home Businesses and Motor Vehicle Repair businesses).			

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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Planning Services Fees – Schedule 2 [continued]

Research of City records	Per Hour (or Pro Rata)	N	\$33.50
Advertising Costs & Expenses associated with applications	Per Application	N	Costs & expenses for advertising applications listed in Schedule 2 items 1 to 11 of the Planning & Development Regulations 2009 in addition to the fee for the provision of the service

Planning and Development (Development Assessment Panels) Reg 2011 – Schedule 1

Development Application Fee That Are Subject to Determination by a DAP – Schedule 1, r.10

1) A DAP application where the estimated cost of the development is:

Development Applications that are subject to determination by a DAP.

a) not less than \$2 million and less than \$7 million	Per Application	Y	\$5,815.00
b) not less than \$7 million and less than \$10 million	Per Application	Y	\$8,977.00
c) not less than \$10 million and less than \$12.5 million	Per Application	Y	\$9,767.00
d) not less than \$12.5 million and less than \$15 million	Per Application	Y	\$10,045.00
e) not less than \$15 million and less than \$17.5 million	Per Application	Y	\$10,324.00
f) not less than \$17.5 million and less than \$20 million	Per Application	Y	\$10,604.00
g) \$20 million or more	Per Application	Y	\$10,883.00

2) An application under r.17

2. An application under r.17	Per Application	Y	\$249.00
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Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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Other

Modification of Building Envelopes	Per Application	N	\$232.50
Building envelopes are used in various parts of the City as a means of protecting and retaining vegetation that is deemed to be worthy of retention and as means of ensuring that the proximity of development does not conflict with the use or amenity of the locality in which they are provided.			
Liquor Licence – Certificate of Local Planning Authority	Per Application	N	\$215.50
A liquor licence from the Department of Local Government, Sport and Cultural Industries is required to be obtained for the sale of liquor from a premises. Section 40 of the Liquor Control Act 1988 requires a certificate from the local authority to be submitted for the grant or removal of a licence, or for a change in this use or condition of any premises, unless otherwise determined. A Section 40 Certificate is required to state that the proposed use of the premises is consistent with the current planning approval affecting the property.			
Gaming Permit – Certificate of Local Planning Authority	Per Application	N	\$108.50
A Gaming Permit from the Department of Local Government, Sport and Cultural Industries is required to be obtained for the act of gaming from a premises. Section 55 of the Gaming and Wagering Act 1987 requires a certificate from the local authority be obtained (by the applicant) prior to applying for a Gaming Permit. The purpose of a Section 55 Certificate is to confirm that the proposed use of premises does not contravene any Town Planning or Environmental Health legislation.			
Copy of Planning Decision Documents	Per Copy	N	\$75.00
Withdrawal of Caveat	Administration Fee	N	\$399.00

Extractive Industries Local Law 1998

Extractive Industries – Licence Application (cl.11 (1))	Per Application	N	\$3,000.00
Extractive Industries – Administration Fee (cl.11 (2)) Payable where extractive industry is carried on without having first obtained licence.	Per Application	N	\$3,000.00
Extractive Industries – Annual Licence to be paid in addition to Licence Application annually after licence issue (cl.11)	Per Annum	N	\$1,000.00
Extractive Industries – Application for the Transfer of a Licence (cl.11 (3))	Per Application	N	\$200.00

Pedestrian Accessway, Road Reserve & Right of Way Closures

Pedestrian Accessway Closure	Administration Fee	N	\$593.00
Road Reserve Closure	Administration Fee	N	\$593.00
Right of Way Closure	Administration Fee	N	\$593.00

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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Service Fees – Photocopying of Plans

The City of Wanneroo can provide copies of residential and commercial building plans. This includes copies of Site Plans, Floor Plans, Elevations and a variety of other documents (depending on age of the property and approved structures).

All Photocopying and Printing service fees are on a per page basis.

Photocopying – Black and White A4	Per Page	N	\$0.20
Photocopying – Black and White A3	Per Page	N	\$0.40
Photocopying – Black and White A0	Per Page	N	\$3.40
Photocopying – Colour A4	Per Page	N	\$1.00
Photocopying – Colour A3	Per Page	N	\$2.00
Photocopying – Colour A0	Per Page	N	\$12.20

Service Fees – General Publications

Town Planning Scheme Texts		Y	Free of charge. Available on the City's website.
Publications – less than 10 pages	Administration Fee	N	\$6.70
Publications – 10 to 50 pages	Administration Fee	N	\$13.40
Publications – 51 to 100 pages	Administration Fee	N	\$26.00
Publications – 101 to 200 pages	Administration Fee	N	\$38.50

Scheme Amendments, Structure Plans & Local Development Plans

All Local Government Staff service fees are on a per hour basis.

Town Planning Scheme Amendments	Upon receipt of the proposal, an estimate will be provided to the applicant	Y	The fee is to be calculated in accordance with the Planning & Development Regulations 2009 (Part 7 Local Government Planning Charges) as amended from time to time
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Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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Scheme Amendments, Structure Plans & Local Development Plans [continued]

Structure Plan	Upon receipt of the proposal, an estimate will be provided to the applicant	Y	The fee is to be calculated in accordance with the Planning & Development Regulations 2009 (Part 7 Local Government Planning Charges) as amended from time to time
Structure Plan Amendment	Upon receipt of the proposal, an estimate will be provided to the applicant	Y	The fee is to be calculated in accordance with the Planning & Development Regulations 2009 (Part 7 Local Government Planning Charges) as amended from time to time
Local Development Plans	Upon receipt of the proposal, an estimate will be provided to the applicant	Y	The fee is to be calculated in accordance with the Planning & Development Regulations 2009 (Part 7 Local Government Planning Charges) as amended from time to time
Local Development Plans Amendments	Upon receipt of the proposal, an estimate will be provided to the applicant	Y	The fee is to be calculated in accordance with the Planning & Development Regulations 2009 (Part 7 Local Government Planning Charges) as amended from time to time

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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Scheme Amendments, Structure Plans & Local Development Plans [continued]

Local Government Staff – For the person in charge of planning – Planning & Development Regulations 2009 – Part 7 Division 2 r.48. 5(a)	Per Hour	Y	\$88.00
Local Government Staff – For a senior planner or manager – Planning & Development Regulations 2009 – Part 7 Division 2 r.48. 5(b)	Per Hour	Y	\$66.00
Local Government Staff – For a planning officer, environmental health officer or other officer with qualifications relevant to the request – Planning & Development Regulations 2009 – Part 7 Division 2 r.48. 5(c)	Per Hour	Y	\$36.86
Local Government Staff – For a secretary or administrative officer – Planning & Development Regulations 2009 – Part 7 Division 2 r.48. 5(d)	Per Hour	Y	\$30.20

Design Review Panel

Consideration of a proposal at the request of the applicant by an individual DRP member prior to or after lodgement of a development application - \$250 per hour (max 2 hours)	Per Hour	N	\$250.00
Consideration or Reconsideration of a proposal by an individual DRP Member after lodgement of a development application - \$250 per hour (max 2 hours)	Per Hour	N	\$250.00
Reconsideration of a proposal by an individual DRP Member prior to lodgement of a development application - \$250 per hour (max 2 hours)	Per Hour	N	\$250.00
Reconsideration of proposal prior to lodgement of development application	Administration Fee	N	\$423.00
Consideration and Reconsideration of proposal after to lodgement of development application	Administration Fee	N	\$913.00

Building Services

Division 1 – Building Regulations 2012 Schedule 2 Division 1

1. Certified application for a building permit (s.16(1))

Building Permit – Certified – Class 1 or Class 10	Per Permit (0.19% of estimated value of building work)	Y	0.19% of estimated value of building work but not less than \$110
Building Permit – Certified – Class 2 to Class 9	Per Permit (0.09% of estimated value of building work)	Y	0.09% of estimated value of building work but not less than \$110

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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2. Uncertified application for a building permit (s.16(1))

Building Permit – Uncertified – Class 1 or Class 10	Per Permit (0.32% of estimated value of building work)	Y	0.32% of estimated value of building work but not less than \$110
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3. Application for demolition permit (s.16(1))

Demolition Permit – Class 1 or Class 10 or Incidental Structure	Per Permit	Y	\$110.00
Demolition Permit – Class 2 to Class 9	Per Story	Y	\$110.00

4. Application to extend the time during which a building or demolition permit has effect (s.32(3)(f))

Extension of Time for Building Permit or Demolition Permit	Each	Y	\$110.00
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Division 2 – Building Regulations 2012 Schedule 2 Division 2 – Application for occupancy permits, building approval certificates

Occupancy Permit – Completed Building (s.46)	Each	Y	\$110.00
Temporary Occupancy Permit – Incomplete Building (s.47)	Each	Y	\$110.00
Modification of Occupancy Permit – Additional use of building temporary basis (s.48)	Each	Y	\$110.00
Replacement of Occupancy Permit – Permanent change of building's use, classification (s.49)	Each	Y	\$110.00
Occupancy Permit – Unauthorised Work (s.51(2))	Per Permit (0.18% of estimated value of unauthorised work)	Y	0.18% of estimated value of unauthorised work but not less than \$110
Building Approval Certificate – Existing building where unauthorised work has been done (s.51.(3))	Per Permit (0.38% of estimated value of unauthorised work)	Y	0.38% of estimated value of unauthorised work but not less than \$110
Application to replace an occupancy permit for an existing building (s.52(1))	Each	Y	\$110.00
Application for a building approval certificate for an existing building or an incidental structure where unauthorised work has not been done (s.52(2))	Each	Y	\$110.00
Extension of time during which an occupancy permit or building approval certificate has effect (s.65.(3)(a))	Each	Y	\$110.00

Building Regulations 2012 – Other Application

Approval of Battery Powered Smoke Alarm (in existing residential) Reg 61.(3)(b)	Per Application	Y	\$179.40
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Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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Building Regulations – Fast Tracking Applications

The City of Wanneroo recognises that there is often the need to expedite the approvals process to accommodate the construction schedule of certain projects. The fast tracking service offered by the City guarantees issue of a permit within an agreed timeframe and provides a dedicated resource to help the applicant through the process.

Fast Tracking of Building/Occupancy Permit Applications (subject to available staff resources and only by prior agreement) 2-9 Inclusive	Per Application	N	Additional 50% of standard application fee (does not include CTF or Building Services Levy)
Fast Tracking Building Permit Applications (subject to available staff & prior agreement) 10a, 10b & 10c.	Per Application	N	\$42.50

Building Regulations – Other Application – Miscellaneous Fees

Amended Plan – Class 1a	Each	N	\$339.00
Amended Plan – Class 2-9	Each	N	\$556.00
Amended Plan – Class 10a, 10b and 10c	Each	N	\$129.00

Building Services – Copies of Plans Requests/Property Search

Building Plans – Engineers details	Per Application	N	\$57.45
Application for Copies of Building Permit Documents	Each	N	\$57.50
Building Plans – Full Set of Residential Plans	Per Set	N	\$81.00
Building Plans – Full Set of Commercial or Industrial Plans	Per Set	N	\$136.50
Building Plans – Site Plan, Floor Plan or Elevations 1 Only (Residential)	Per Copy	N	\$23.50
Building Plans – Viewing of Building Plans	Per Copy/Set	N	\$16.60
Building Plans – Search Fee	Per Copy/Set	N	\$11.20
Retained if plans not available.			
Copy of Home Indemnity Certificate	Per Copy	N	\$23.50
Copy of Swimming Pool Inspection Report	Per Copy	N	\$28.00
Combined Land Purchase Enquiry and Zoning Certificate	Per Certificate	N	\$96.00
Research on matters not related to a current application, misc. applications, certificates, withdrawal of notices and misc. labour charges -per hour (min ½ hour)	Per Hour (Min 1/2 Hour)	N	\$100.00

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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Building Services Levy

Building Permit - If the value of the building work is not more than \$45,000 Building Services (Complaint Resolution and Administration) Regulations 2011 Part 3, Division 2. Regulation 12, (2) (a)	Per Permit – <\$45,000	Y	\$61.65
Building Permit - If the value of the building work is more than \$45,000 Building Services (Complaint Resolution and Administration) Regulations 2011 Part 3, Division 2. Regulation 12, (2) (b)	Per Permit – >\$45,000	Y	0.137% of work value
Demolition Permit - If the value of the demolition work is not more than \$45,000 Building Services (Complaint Resolution and Administration) Regulations 2011 Part 3, Division 2. Regulation 12, (3) (a)	Per Permit – <\$45,000	Y	\$61.65
Demolition Permit - If the value of the demolition work is more than \$45,000 Building Services (Complaint Resolution and Administration) Regulations 2011 Part 3, Division 2. Regulation 12, (3) (b)	Per Permit – >\$45,000	Y	0.137% of work value
Occupancy Permit or Building Approval Certificate (Temporary, Incomplete, Strata, Replacement) – Sections 47,49,50 & 52 of the Building Act 2011	Per Permit	Y	\$61.65
Occupancy Permit or Building Approval Certificate - Unauthorised Building Work - If the value of the unauthorised work is not more than \$45,000 (Section 51 of Building Act 2011, Building Services (Complaint Resolution and Administration) Regulations 2011 Part 3, Division 2. Regulation 12, (5) (a))	Each – <\$45,000	Y	\$123.30
Occupancy Permit or Building Approval Certificate - Unauthorised Building Work - If the value of the unauthorised work is more than \$45,000 (Section 51 of Building Act 2011, Building Services (Complaint Resolution and Administration) Regulations 2011 Part 3, Division 2. Regulation 12, (5) (b))	Each – >\$45,000	Y	0.274% of work value

Construction Industry Training Fund (CTF)

CTF administers The Building and Construction Industry Training Fund and Levy Collection Act 1990 to collect levy on all residential, commercial and civil engineering construction project undertaken in Western Australia.

Construction Training Fund Levy (CTF) (Only applicable to construction values over \$20,000)	Per Application	Y	0.2% of work value
Collected on behalf of CTF.			

Strata Titles General Regulations 1996

Strata Titles – Approval Fees (Schedule 1, Section 2(a&b))	Minimum Charge or Per Square Metre	Y	\$0.20 per square metre of the floor space of the building or \$100.00 whichever is greater
Strata Fees – Approval and Inspection Fee for 1 to 5 lots (Schedule 1, Section 3(a))	Per Approval	Y	\$656.00 plus \$65.00 for each lot

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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Strata Titles General Regulations 1996 [continued]

Strata Fees – Approval and Inspection Fee for 6 to 100 lots (Schedule 1, Section 3(b))	Per Approval	Y	\$981.00 (being the fee payable for the first 5 lots under subitem a) plus \$43.50 for each other lot
Strata Fees – Approval and Inspection Fee for 101 or more lots (Schedule 1, Section 3(c))	Per Approval	Y	\$5,113.50

Caravan Parks and Camping Grounds Regulations 1997

Park Home Certificates	Per Certificate	N	\$43.00
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City of Wanneroo Local Laws

1. Fencing Local Law 2016

Fencing Approvals – Over-Height Front Fence	Per Application	N	\$113.50
Fencing Approvals – Variation to Sufficient Fence	Per Application	N	\$113.50
Fencing Approvals – General Fencing Discretion	Per Application	N	\$113.50
Fencing Approvals – Gates Across ROWs/PAWs/Road Reserves	Annual Fee	N	\$113.50
Fencing Approvals – Estate Fencing	Per Application	N	0.25% of costs of works (\$100 minimum). Nil if approved as part of development plan.
Fencing Approvals – Licence – Tennis Court	Per Licence	N	\$113.50
Fencing Approvals – Licence – Electrified Fence	Per Licence	N	\$113.50
Fencing Approvals – Licence – Razor Wire	Per Licence	N	\$113.50
Fencing Approvals – Transfer Licence for Electrified or Razor Wire Fence	Per Licence	N	\$90.50

2. Signs Local Law 1999

Sign Licences (Local Law) – Pylon or Tower Sign	Per Sign	N	\$85.50
Sign Licences (Local Law) – Hoardings	Per Sign	N	\$114.50
Sign Licences (Local Law) – Special Event Signs	Per Sign	N	\$228.00
Sign Licences (Local Law) – Community Event Signs	Per Sign	N	\$46.00

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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2. Signs Local Law 1999 *[continued]*

Sign Licences (Local Law) – Any Other Sign	Per Sign	N	\$84.50
Safety Hoarding Licence	Per Annum	N	\$83.50

3. Public Places and Local Government Property Local Law 2015

Materials on Street Licences (Verge Licence Application Fee 6.2(1))	Per m2 Per Month	N	\$1.05
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Building Certification Services

The City of Wanneroo offers a full range of certification services for construction in the City of Wanneroo and throughout Western Australia. We have dedicated professionals who have the experience to work with you throughout all stages of the approvals process.

1. Certificate of Design Compliance (CDC)

Certifies compliance with applicable building standards and can be issued by the City as part of an Uncertified Application or for the purpose of submitting a Certified Application to another local authority.

Class 2 to 9 Buildings	Per Application	N	\$514.00 + 0.1% estimated value of construction
Class 1a and 10 Buildings – Up to \$400,000	Per Application	N	\$390.00
Class 1a and 10 Buildings – Between \$400,001 and \$600,000	Per Application	N	\$501.00
Class 1a and 10 Buildings – Between \$600,001 and \$800,000	Per Application	N	\$611.00
Class 1a and 10 Buildings – Between \$800,001 and \$1M	Per Application	N	\$723.00
Class 1a and 10 Buildings – \$1,000,001 and above	Per Application	N	0.086% of construction value

2. Certificate of Construction Compliance (CCC)

Certifies that a completed building complies with the details specified in the relevant CDC and Building Permit.

A CCC is required prior to lodging an application for an Occupancy Permit.

The City can issue a CCC for a building located in the Perth Metropolitan Area.

Buildings to 2,000m2 (includes 1 inspection)	Per Application	N	\$611.00
Buildings over 2,000m2 (includes 1 inspection)	Per Application	N	\$944.00

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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3. Certificate of Building Compliance (CBC)

Certifies that an existing building will be safe to occupy and it complies with the applicable building standards.
A CBC is required for change of use, strata and formalisation of unauthorised work.

Class 10 Structures (includes 1 inspection)	Per Application	N	\$390.00
Class 1a Buildings (includes 1 inspection)	Per Application	N	\$556.00
Class 2-9 Buildings (includes 1 inspection)	Per Application	N	\$535.50 + CDC Fee
Strata Units (includes 1 inspection)	Per Unit	N	\$446.00

4. Professional Consultancy

This service is available to provide advice on a range of different areas, including Building Code of Australia (BCA) compliance, disability advice, Residential Design Codes and general legislative advice.

Coordinator Building Services - per hour (min ½ hour)	Per Hour (Min 1/2 Hour)	N	\$195.00
Senior Building Surveyor - per hour (min ½ hour)	Per Hour (Min 1/2 Hour)	N	\$167.50
Building Surveyor - per hour (min ½ hour)	Per Hour (Min 1/2 Hour)	N	\$112.00

5. Preliminary Assessment

Preliminary assessments are available for all classes of buildings.
Preliminary assessments can address BCA issues, disability access and Residential Design Code compliance.

Class 10a, 10b and 10c	Each	N	\$56.50
Class 1a	Each	N	\$173.00
Class 1b and 2 to 8 Inclusive	Each	N	\$345.00
Class 9	Each	N	\$684.00

6. Other Building Certification Services

Performance Solution – Class 2-9	Per Application	N	\$424.00 + 0.05% of estimated value of construction
Performance Solution – Class 10 and 1	Per Application	N	\$446.00
Inspection and Re-Inspection – Class 1a, 10a, 10b and 10c	Per Inspection	N	\$223.00

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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6. Other Building Certification Services *[continued]*

Inspection and Re-Inspection – Class 1b and 2 to 8 (excluding large Class 6 buildings)	Per Inspection	N	\$345.00
Inspection and Re-Inspection – Class 9	Per Inspection	N	\$778.00
Inspection and Re-Inspection – Large Class 6	Per Inspection	N	\$778.00

Health & Compliance Services

Compliance Services

Request for Private Swimming Pool Inspection – Outside of Statutory Inspection Cycle	Per Inspection	Y	\$214.00
Private Swimming Pools – Inspection Fee (Building Regulations 2012)	Per Annum	Y	\$26.00
Private Swimming Pools – Inspection Fee on Construction	Interim Rate Notice Issued	Y	\$58.45

Health Services

Statutory Charges

1. Caravan Parks and Camping Grounds Regulations 1997

Caravan Parks Licence – Minimum (Regulation 45 Schedule 3 – Section 1a)	Per Annum	Y	\$200.00
Caravan Parks Licence – Long Stay (Regulation 45 Schedule 3 – Section 1b)	Per Site Per Annum	Y	\$6.00
Caravan Parks Licence – Short Stay and Transit (Regulation 45 Schedule 3 – Section 1b)	Per Site Per Annum	Y	\$6.00
Caravan Parks Licence – Camp Site (Regulation 45 Schedule 3 – Section 1b)	Per Site Per Annum	Y	\$3.00
Caravan Parks Licence – Overflow (Regulation 45 Schedule 3 – Section 1b)	Per Site Per Annum	Y	\$1.50
Caravan Parks Licence – Renewal after Expiry (Regulation 53 Schedule 3 – Section 2)	Per Renewal	Y	\$20.00
Caravan Parks Licence – Temporary Licence (Regulation 54 Schedule 3 – Section 3)	Per Site Per Annum	Y	From \$100.00
Caravan Parks Licence – Transfer of Licence (Regulation 55 Schedule 3 – Section 3)	Per Application	Y	\$100.00

2. Environmental Protection Act 1986

Infringements – Noise (Environmental Protection Act 1986 Part V Division 5. s.79(1), Environmental Protection Regulations 1987 Schedule 6.)	First Offence	Y	\$250.00
Infringements – Noise (Environmental Protection Act 1986 Part V Division 5. s.79(1), Environmental Protection Regulations 1987 Schedule 6.)	Second & Subsequent Offences	Y	\$500.00

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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2. Environmental Protection Act 1986 [continued]

Infringements – (Environmental Protection (Unauthorised Discharges) Regulations 2004, Section 3(1), 4(1) & 4(2) and Environmental Protection Regulations 1987 Schedule 6)	First Offence	Y	\$250.00
Infringements – (Environmental Protection (Unauthorised Discharges) Regulations 2004, Section 3(1), 4(1) & 4(2) and Environmental Protection Regulations 1987 Schedule 6)	Second & Subsequent Offences	Y	\$500.00
Approval of Noise Management Plan – Out of Hours Construction (Environmental Protection (Noise) Regulations 1997 Part 2 Division 2 r. 13(3))	Per Application	N	\$158.50

3. Health (Asbestos) Amendment Regulations 2016

Selling or supplying asbestos cement product – (Schedule 1, Regulation 6.)	Modified Penalty (Body Corporate)	Y	\$1,000.00
Using an asbestos cement product – (Schedule 1, Regulation 7(1))	Modified Penalty (Body Corporate)	Y	\$1,000.00
Storing, breaking, damaging, cutting, maintaining, repairing, removing, moving or disposing of, or using any material containing asbestos without taking reasonable measures to prevent asbestos fibres entering the atmosphere – (Schedule 1, Regulation 7(3))	Modified Penalty (Body Corporate)	Y	\$2,000.00
Moving a dwelling-house built wholly or partly with an asbestos cement product – (Schedule 1, Regulation 7A(1))	Modified Penalty (Body Corporate)	Y	\$2,000.00
Failing to comply with a condition on an approval – (Schedule 1, Regulation 7A(3))	Modified Penalty (Body Corporate)	Y	\$2,000.00
Cutting or deliberately breaking an asbestos cement product for the purpose of, or in the course of, moving a dwelling-house built wholly or partly with an asbestos cement product – (Schedule 1, Regulation 7A(4))	Modified Penalty (Body Corporate)	Y	\$2,000.00
Failing to comply with a direction in a notice – (Schedule 1, Regulation 8.)	Modified Penalty (Body Corporate)	Y	\$1,000.00
Supplying material containing asbestos to another for the purpose of having another person dispose of it – (Schedule 1, Regulation 11(1)(a))	Modified Penalty (Body Corporate)	Y	\$1,000.00
Transporting material containing asbestos – (Schedule 1, Regulation 11(1)(b))	Modified Penalty (Body Corporate)	Y	\$1,000.00
Failing to inform a person that material is or contains asbestos – (Schedule 1, Regulation 12)	Modified Penalty (Body Corporate)	Y	\$1,000.00

4. Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974

Septic Tank Applications – New – Application Fee (Schedule 1. Item 1.)	Per Application	Y	\$118.00
Septic Tank Applications – New – Inspection Fee (Schedule 1. Item 3.)	Per Application	Y	\$118.00
Septic Tank Applications – Septic Tank Plans – On Request	Per Copy	N	\$26.50

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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4. Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974 [continued]

Septic Tank Applications – Local Government Report – On Request (Schedule 1. Item 2(a))	Per Report	Y	\$85.00
Septic Tank Applications – Without Local Government Report under reg 4A(4)- (Schedule 1. Item 2(b))	Per Application	Y	\$110.00

5. Application for Registration or Renewal of Offensive Trade Licences – Offensive Trade Health (Miscellaneous Provision) Act 1911, Health (Offensive Trade Fees) Regulation 1976 reg.3., City of Wannon Health Local Law 1999, Clause 8.2

Offensive Trade Licences – Manure Works	Per Annum	Y	\$211.00
Offensive Trade Licences – Shellfish and Crustacean Processing	Per Annum	Y	\$298.00
Offensive Trade Licences – Poultry Farming	Per Annum	Y	\$298.00
Offensive Trade Licences – Poultry Processing	Per Annum	Y	\$298.00
Offensive Trade Licences – Laundries, Dry Cleaning	Per Annum	Y	\$147.00
Offensive Trade Licences – Fish Processing	Per Annum	Y	\$298.00
Offensive Trade Licences – Rabbit Farming	Per Annum	Y	\$298.00
Offensive Trade Licences – Fish Curing	Per Annum	Y	\$211.00
Offensive Trade Licences – Gut Scraping (Preparation Sausage Skin)	Per Annum	Y	\$171.00
Offensive Trade Licences – Piggeries	Per Annum	Y	\$298.00
Offensive Trade Licences – Artificial Manure Depots	Per Annum	Y	\$211.00
Offensive Trade Licences – Other Offensive Trades	Per Annum	Y	\$298.00
Offensive Trade Licences – Knackery Registration	Per Annum	Y	\$298.00

Health (Miscellaneous Provisions) Act 1911, Health (Public Buildings) Regulations 1992

1. Public Buildings

Public Buildings – New Premises – Application and Assessment Fee (Part VI 178.)	Per Application	N	\$307.00
Public Buildings – Application and Assessment Fee where building is owned and managed by the City (Part VI 178.)	Per Application	N	No Fee

2. Events Public Buildings

Event Public Building Application and Assessment Fee (<1,000 persons) (Schedule 1)	Per Application	N	\$158.50
Event Public Building Application and Assessment Fee (1,000 – 5,000 persons) (Schedule 1)	Per Application	N	\$307.00
Event Public Building Application and Assessment Fee (>5,000 persons) (Schedule 1)	Per Application	N	\$871.00

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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2. Events Public Buildings *[continued]*

Event Public Building Risk Management Plan Assessment Fee (Resubmissions) (Schedule 1)	Per Application	N	\$159.50
Event Public Building Application and Assessment Fee for fundraising/community and charitable organisations (Schedule 1)	Per Application	N	No Fee

Food Act 2008

1. Food Businesses – Food Act 2008 (Part 9, 107 to 115)

Food Business Application	Per Application	N	\$158.50
Food Business – Additional Invoice Fee	Per Invoice	N	\$55.50
Food Business Inspection (Includes Registration)	Per Application	N	\$158.50
Food Business Notification Fee	Per Application	N	\$34.00
Food Business Low Risk Rating Annual Fee	Per Annum	N	\$158.50
Food Business Medium Risk Rating Annual Fee	Per Annum	N	\$296.50
Food Business High Risk Rating Annual Fee	Per Annum	N	\$330.00
Food Business Application – Additional Food Premises	Per Annum	N	\$158.50
Food Premises – Additional Compliance Inspection Fee (for any additional inspection required after the second inspection)	Per Inspection	N	\$158.50
Food Premises – Inspection Upon Request	Per Inspection	N	\$158.50
Food Premises – Drinking Water Sampling (Non Scheme)	Per Annum	N	\$404.00
Food Business Re-registration (after registration cancellation) in addition to the Application fee	Per Application	N	\$300.00
Verifying Food Safety Programs for Vulnerable Persons	Per Application	N	\$158.50

2. Infringements Individual – Food Act 2008, Food Regulations 2009 Schedule 3

A person must not, for the purpose of effecting or promoting the sale of any food in the course of carrying on a food business, cause the food to be advertised, packaged or labelled in a way that falsely describes the food. (s.19(2))	Modified Penalty (Individual)	Y	\$500.00
A person must not, in the course of carrying on a food business, sell food that is packaged or labelled in a way that falsely describes the food. (s.19(3))	Modified Penalty (Individual)	Y	\$500.00
A person must comply with any requirement imposed on the person by a provision of the Food Standards Code in relation to the conduct of a food business or to food intended for sale or food for sale. (s.22(1))	Modified Penalty (Individual)	Y	\$250.00
A person must not sell any food that does not comply with a requirement of the Food Standards Code that relates to the food. (s.22(2))	Modified Penalty (Individual)	Y	\$500.00
A person must not sell or advertise for sale any food that is packaged or labelled in a manner that contravenes a provision of the Food Standards Code. (s.22(3))	Modified Penalty (Individual)	Y	\$500.00

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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2. *Infringements Individual – Food Act 2008, Food Regulations 2009 Schedule 3* [continued]

A person must not sell or advertise for sale any food in a manner that contravenes a provision of the Food Standards Code. (s.22(4))	Modified Penalty (Individual)	Y	\$500.00
A person must not, without reasonable excuse – (a) carry on an activity in contravention of any prohibition imposed on the person by an emergency order; or (b) neglect or refuse to comply with a direction given by an emergency order; or (c) fail to comply with a condition specified in an emergency order. (s.36)	Modified Penalty (Individual)	Y	\$500.00
A person must not, without reasonable excuse, fail to comply with a requirement of an authorised officer under this Division. (s.45(1))	Modified Penalty (Individual)	Y	\$500.00
A person must not, without the permission of an authorised officer, detain, remove or tamper with any food, vehicle, equipment, package or labelling or advertising material or other thing that has been seized under this Act, unless it has been returned in accordance with Division 2 or an order disallowing the seizure has been made under that Division. (s.46)	Modified Penalty (Individual)	Y	\$500.00
A person must not resist, obstruct or attempt to obstruct an authorised officer in the performance of the authorised officer's functions under this Act. (s.48(1))	Modified Penalty (Individual)	Y	\$500.00
A person must not falsely represent, by words or conduct, that the person is an authorised officer. (s.48(2))	Modified Penalty (Individual)	Y	\$500.00
A person must not threaten or intimidate an authorised officer in the performance of the authorised officer's functions under this Act. (s.48(3))	Modified Penalty (Individual)	Y	\$500.00
A person must not contravene or fail to comply with a prohibition order served on the person under this Division. (s.68)	Modified Penalty (Individual)	Y	\$500.00
The proprietor of a food business must ensure that any food safety program required by the regulations to be prepared in relation to the food business is audited at least as frequently as is determined under section 100(1), or as redetermined under section 103, in relation to the food business. (s.99(2))	Modified Penalty (Individual)	Y	\$500.00
A person must not resist, obstruct or attempt to obstruct a food safety auditor in the performance of the food safety auditor's functions under this Act. (s.106(1))	Modified Penalty (Individual)	Y	\$500.00
A person must not falsely represent, by words or conduct, that the person is a food safety auditor. (s.106(2))	Modified Penalty (Individual)	Y	\$500.00
A person must not threaten or intimidate a food safety auditor in the performance of the food safety auditor's functions under this Act. (s.106(3))	Modified Penalty (Individual)	Y	\$500.00
The proprietor of a food business must not conduct the food business at any premises unless the proprietor has given written notification in respect of those premises to the appropriate enforcement agency, in the approved form, of the specified information. (s.107(1))	Modified Penalty (Individual)	Y	\$250.00
The proprietor of a food business, other than an exempted food business, must not conduct the food business at any premises unless the food business is registered in respect of those premises under this Part. (s.109(1))	Modified Penalty (Individual)	Y	\$500.00

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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2. *Infringements Individual – Food Act 2008, Food Regulations 2009 Schedule 3* [continued]

The proprietor of a food business that is registered in respect of any premises under this Part must give written notification, in the approved form, to the appropriate enforcement agency of any of the following changes to the food business at those premises — (a) the food business ceases to be conducted at those premises; (b) the food business is sold; (c) any change is made to the activities carried out for the purposes of the food business that is likely to affect its priority classification. The proprietor must give the notification required under subsection (1) within 7 days after the relevant change takes place. (s.113)

Modified Penalty (Individual)	Y	\$500.00
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3. *Infringements Body Corporate – Food Act 2008, Food Regulations 2009 Schedule 3*

A person must not, for the purpose of effecting or promoting the sale of any food in the course of carrying on a food business, cause the food to be advertised, packaged or labelled in a way that falsely describes the food. (s.19(2))

Modified Penalty (Body Corporate)	Y	\$1,000.00
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A person must not, in the course of carrying on a food business, sell food that is packaged or labelled in a way that falsely describes the food. (s.19(3))

Modified Penalty (Body Corporate)	Y	\$1,000.00
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A person must comply with any requirement imposed on the person by a provision of the Food Standards Code in relation to the conduct of a food business or to food intended for sale or food for sale. (s.22(1))

Modified Penalty (Body Corporate)	Y	\$1,000.00
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A person must not sell any food that does not comply with a requirement of the Food Standards Code that relates to the food. (s.22(2))

Modified Penalty (Body Corporate)	Y	\$1,000.00
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A person must not sell or advertise for sale any food that is packaged or labelled in a manner that contravenes a provision of the Food Standards Code. (s.22(3))

Modified Penalty (Body Corporate)	Y	\$1,000.00
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A person must not sell or advertise for sale any food in a manner that contravenes a provision of the Food Standards Code. (s.22(4))

Modified Penalty (Body Corporate)	Y	\$1,000.00
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A person must not, without reasonable excuse — (a) carry on an activity in contravention of any prohibition imposed on the person by an emergency order; or (b) neglect or refuse to comply with a direction given by an emergency order; or (c) fail to comply with a condition specified in an emergency order. (s.36)

Modified Penalty (Body Corporate)	Y	\$1,000.00
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A person must not, without reasonable excuse, fail to comply with a requirement of an authorised officer under this Division. (s.45(1))

Modified Penalty (Body Corporate)	Y	\$1,000.00
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A person must not, without the permission of an authorised officer, detain, remove or tamper with any food, vehicle, equipment, package or labelling or advertising material or other thing that has been seized under this Act, unless it has been returned in accordance with Division 2 or an order disallowing the seizure has been made under that Division. (s.46)

Modified Penalty (Body Corporate)	Y	\$1,000.00
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A person must not contravene or fail to comply with a prohibition order served on the person under this Division. (s.68)

Modified Penalty (Body Corporate)	Y	\$1,000.00
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The proprietor of a food business must ensure that any food safety program required by the regulations to be prepared in relation to the food business is audited at least as frequently as is determined under section 100(1), or as redetermined under section 103, in relation to the food business. (s.99(2))

Modified Penalty (Body Corporate)	Y	\$1,000.00
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The proprietor of a food business must not conduct the food business at any premises unless the proprietor has given written notification in respect of those premises to the appropriate enforcement agency, in the approved form, of the specified information. (s.107(1))

Modified Penalty (Body Corporate)	Y	\$1,000.00
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Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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3. *Infringements Body Corporate – Food Act 2008, Food Regulations 2009 Schedule 3* [continued]

The proprietor of a food business, other than an exempted food business, must not conduct the food business at any premises unless the food business is registered in respect of those premises under this Part. (s.109(1))	Modified Penalty (Body Corporate)	Y	\$1,000.00
The proprietor of a food business that is registered in respect of any premises under this Part must give written notification, in the approved form, to the appropriate enforcement agency of any of the following changes to the food business at those premises — (a) the food business ceases to be conducted at those premises; (b) the food business is sold; (c) any change is made to the activities carried out for the purposes of the food business that is likely to affect its priority classification. The proprietor must give the notification required under subsection (1) within 7 days after the relevant change takes place. (s.113)	Modified Penalty (Body Corporate)	Y	\$1,000.00

Liquor Control Act 1988

1. *Liquor Licences*

New Premise – Certificate of Local Health Authority (s.39)	Per Application	N	\$159.50
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Health (Miscellaneous Provision) Act 1911

1. *Hair Dressing and Skin Penetration Premises*

Skin Penetration Premises – New Premises – Application Fee (Health (Skin Penetration Procedures) Regulations 1998)	Per Application	N	\$159.50
Skin Penetration Premises – New Premises – Inspection Fee (Health (Skin Penetration Procedures) Regulations 1998)	Per Application	N	\$159.50
Hairdressers – New Premises – Application Fee (Hairdressing Establishment Regulations 1972)	Per Application	N	\$159.50

City of Wanneroo Local Laws

1. *Animals Local Law 1999*

Animals – New Application – Application Fee	Per Application	N	\$159.50
Animals – Renewal of Animal Keeping Licence Fee	Per Annum	N	\$159.50
Animals – Miniature Pig Licence – Renewal of Licence to Keep	Per Annum	N	\$159.50
Animals – Pigeon Licence – Licence to Operate (no annual renewal required)	Per Application	N	\$153.00

2. *Dogs Local Law 2016, Dog Act 1976*

Application for Licence to Keep an Approved Commercial Kennel Establishment (Part 3, Section 3.2 and 3.10(1))	Per Application	N	\$159.50
Inspection for Application for Licence to Keep an Approved Commercial Kennel Establishment	Per Inspection	N	\$159.50

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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2. Dogs Local Law 2016, Dog Act 1976 [continued]

Application for Renewal of Licence to Keep an Approved Commercial Kennel Establishment (Part 3. Section 3.10 & 3.12 and Dog Act 1976, Part V Section 27(5))	Per Annum	N	\$159.50
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3. Bee Keeping Local Law 2016

Application for Keeping of Bees (Part 6.37.(1))	Per Application	N	\$159.50
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4. Lodging Houses – Health (Miscellaneous Provision) Act 1911, City of Wanneroo Health Local Law 1999

Lodging Houses – Application Fee (s.7.2, 7.3)	Per Application	N	\$159.50
Lodging Houses – Renewal of Registration – Includes Inspection (s.7.5)	Per Annum	N	\$159.50

5. Public Places and Local Government Property Local Laws 2015

Trading on Local Government Property- New Outdoor Dining Licence – Application Fee (Part 3. 3.1 and Part 8 – Division 1, 8.1)	Per Application	N	\$0.00
Trading in Public Places – New Outdoor Dining Licence – Licence Fee	Pro Rata Per Annum	N	\$0.00
Trading in Public Places – Existing Outdoor Dining Licence – Annual Licence	Per Annum	N	\$0.00
Trading – New Annual Street Trader/ Market/ Entertain. Licence – Licence Fee (every weekend & public hol)	Pro Rata Per Annum	N	\$308.00
Trading – Annual Street Trader/ Market/ Entertain. Licence – Annual Licence Fee	Per Annum	N	\$926.00
Trading – Annual Street Trader/ Market/ Entertain. Licence – Licence Fee (every weekend & public hol)	Per Annum	N	\$308.00
Trading – Temp Licence – Application Fee (includes 1 day trading)	Per Application	N	\$56.50
Trading – Temp Licence – Licence Fee	Per Additional Day	N	\$17.40
Trading Licence for fund raising/community and charitable organisations	Per Application	N	No Fee
Trading Licence – Where hire/lease payments are paid for Council buildings/land	Per Application	N	No Fee

Other Health Services

1. Other Applications

Property Investigation/Clearance – Site Investigation	Per Application Per Lot (up to 1 hour)	N	\$159.50
Health Assessment Certificate	Per Application	N	\$159.50

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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2. Aquatic Facilities – Health (Aquatic Facilities) Regulations 2007

Public Swimming Pools – Inspect. & Sampling Fee – up to two pools (Division 3, 21)	Per Annum	N	\$431.00
Public Swimming Pools – Inspect. & Sampling Fee – over two pools – additional surcharge (Division 3, 21)	Per Annum	N	\$120.00

3. Drinking Water Sampling

Sampling on Request – Drinking Water – Bacterial	Per Request	N	\$158.50
Sampling on Request – Drinking Water – Chemical	Per Request	N	\$351.00

Land Development

General Land Development

Copy of City of Wanneroo AUS SPEC # 1 (Design Guidelines for the Development and Subdivision of Land)	Per Copy	N	\$74.00
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Crossover Fee

Additional Crossover Application and Inspection Fee	Per Application	N	\$259.00
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Crossover Subsidy

Crossover Subsidy - 50% of the cost of a standard crossover	Per Residential Property	Y	\$802.00
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A maximum of one contribution may be claimed per residential property. A Crossover Subsidy will only be reimbursed where the crossover is newly constructed and to the specifications of the City.

Engineering Supervision Fee

Engineering Supervision Fee – where a consulting engineer has been nominated and engaged to design and supervise the works. (Planning and Development Act 2005 Division 4, Section 158(3)(a) & (b))	Per Subdivision	Y	1.5% of contract price for road, drainage and associated infrastructure (incl. paths and 15% of earthworks cost) or as estimated by the local government
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Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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Engineering Supervision Fee [continued]

Engineering Supervision Fee – where a consulting engineer has not been nominated and engaged to design and supervise the works. (Planning and Development Act 2005 Division 4, Section 158(3)(a) & (b))	Per Subdivision	Y	3% of contract price for road, drainage and associated infrastructure (incl. paths and 15% of earthworks cost) or as estimated by the local government
Smaller Subdivisions and Survey Strata – Supervision / Inspection of drainage and common property driveways	Per Subdivision	N	\$193.00
Additional site inspections required over and above the standard inspections, such as reinspection of works due to failed areas/ items, unfinished stage of works or special site visit requests		N	Charged actual cost plus administration fee of \$82.00 minimum

Land Development Assessment Fee

Miscellaneous Land Development Assessment Fees to cover the actual costs and expenses incurred by the City in providing services, commissioning or undertaking any review of documentation associated with subdivisional development engineering and landscape matters, including administrative services, technical resources, specialist advice and consultation, and charged in accordance with Section 6.15, 6.16 and 6.17 of the Local Government Act (WA) 1995 (as amended), such as:

a) Assessment of earthworks plans for subdivisional works		N	Charged actual cost plus administration fee of \$82.00 minimum
b) Assessment of engineering and construction drawings for subdivisional works for roads, drainage and waterways.		N	Charged actual cost plus administration fee of \$82.00 minimum
c) Assessment of engineering and construction drawings – other		N	Charged actual cost plus administration fee of \$82.00 minimum
d) Assessment of a Traffic Management Plan (TMP).		N	Charged actual cost plus administration fee of \$82.00 minimum
e) Assessment of landscape master plans and design drawings		N	Charged actual cost plus administration fee of \$82.00 minimum
f) Assessment of an Urban Water Management Plan (UWMP), flood study, stormwater management plan or drainage study		N	Charged actual cost plus administration fee of \$82.00 minimum

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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Land Development Assessment Fee [continued]

g) Assessment of technical reports, studies and management plans		N	Charged actual cost plus administration fee of \$82.00 minimum
h) Where any of the above services listed under a) to g) require involvement of third party experts or independent checking by consultants engaged by the city		N	Fee charged at actual cost as per a) to g) above + actual cost for external services + administration fee of \$82.00 minimum

Subdivision and Development Works

Defects Liability and/or Maintenance Security Deposit (where the assets will ultimately be transferred to the City).		N	5% of contract price for: Road, drainage and associated infrastructure (incl. paths) and 15% of earthworks cost or as estimated by the local government. Landscape and environmental works cost or as estimated by the local government.
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Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
Subdivision and Development Works [continued]			
Sand Drift, Sediment and Erosion Control Security Deposit as per the Local Government Guidelines for Subdivisional Development Edition 2.3 (IPWEA, 2017).		N	<p>The soil stabilisation bond amount will be based on area in accordance with the following table except that a minimum bond amount of \$1,000 applies. Areas will be measured on the basis of the total area of earthworks plus haul roads, stockpile areas and adjacent land impacted or disturbed by earthworks.</p> <p>Site Classification 1 – Negligible Risk = \$ Nil Site Classification 2 – Low Risk = \$600/ha Site Classification 3 – Medium Risk = \$1,800/ha Site Classification 4 – High Risk = \$3,600/ha</p>
Security Deposit or Bank Guarantee submitted in connection with any environmental, landscaping or engineering component of development or subdivision where the developer wants to bond incomplete work		N	1. Charged at estimated cost as per <i>City of Wanneroo Corporate Policy: Early Clearance of Subdivision Conditions – Bonding of Works</i>
Administration, Preparation and Release of a Security Deposit or Bank Guarantee	Per Application	N	\$1,395.00

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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Assets

Asset Maintenance

Under the Local Government (Uniform Local Provisions) Regulations 1996 and the City of Wanneroo's Public Places and Local Government Property Local Law 2015, all works within the road reserve require a permit from the City.

Building Construction and Demolition Works Street and Verge Bond:

When a building or demolition permit has been issued by an authorizing body (City of Wanneroo) a 'street and verge bond' permit must be obtained before work starts.

There is a non-refundable administration fee of \$110 (incl. GST) which all applicants must pay.

The City also requires a refundable bond which insures against any damage to its infrastructure assets (footpaths, kerbs, road surfacing, drainage etc.) caused during the works.

The cost of this bond depends on the overall cost of the works.

The bond is refundable to the building or demolition permit holder (responsible person) provided there is no new damage to the City's infrastructure assets.

Verge Maintenance – Administration Fee (non-refundable)	Per Application	N	\$110.00
When a building or demolition permit has been issued by an authorizing body (City of Wanneroo) a 'street and verge bond' permit must be obtained before work starts. There is a non-refundable administration fee of <u>\$110</u> (incl. GST) which all applicants must pay.			
Verge Maintenance – Inspection Fee	Per Inspection	N	\$55.00
Verge Maintenance - Inspection Bond - Per Building Application for Cost of the Works Over \$20,000	Per Building Application for Cost of the Works Over \$20,000	N	\$2,000.00

Strategic Asset Management

Direction Sign Fee – Supply and Install Plus Administration	Per Sign	N	\$269.50
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Waste

Change of Service Fee - Change 140L General Waste Bin to 240L General Waste Bin	Per Service	N	\$64.20
Change of Service Fee - Change 360L Recycle Bin to 240L Recycle Bin	Per Service	N	\$64.20
Refuse Collection – Delivery, Hire and Empty Bin for Functions. Per Bin (1-48 bins maximum)	Per Bin (1-48 bins maximum)	N	\$46.00
Waste Service Establishment Fee - Per New Service	Per New Service	N	\$215.50
Waste Service Charge - Per Service Per Annum	Per Service Per Annum	N	\$425.00

Name	Basis of Charge	Statutory	Year 23/24 Fee (incl. GST)
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Waste [continued]

Pensioner Owned Residential Properties - (Rates up to \$1,374) Rated Residential Properties - Service Charge - Per Service Per Annum	Per Service per Annum	N	\$365.00
Additional - Service Fee (1 Rubbish Bin & 1 Recycling Bin) - Per New or Additional Service Per Annum	Per New or Additional Service Per Annum	N	\$308.00
Additional Yellow-Lidded Recycling Bin Establishment Fee - Per Additional Service	Per Additional Service	N	\$64.50
Additional Yellow-Lidded Recycling Bin Service Fee - Per Service Per Annum	Per Service Per Annum	N	\$72.50
Additional Red-Lidded General Waste Bin Establishment Fee - Per Additional Service	Per Additional Service	N	\$64.50
Additional Red-Lidded General Waste Bin Service Fee - Per Service Per Annum	Per Service Per Annum	N	\$235.00
Additional Lime Green-Lidded Organics Bin Establishment Fee - Per Additional Service	Per Additional Service	N	\$64.50
Additional Lime Green-Lidded Organics Bin Service Fee - Per Service Per Annum	Per Service per Annum	N	\$44.50
Extra Bin Collection Fee - Prepaid Only (Emptying of any wheelie bin on-demand or due to non-compliance) - Truck Return	Truck Return	N	\$81.50
Waste Education Kit	Per Review	N	\$45.00

Wangara Recycling Centre

The Weekend Greens Recycling Facility in Wangara accepts clean green waste from the public and creates mulch for resale. 100% of the Green Waste is recovered, with no residual waste going to landfill.

Address: 70 Motivation Drive, Wangara. Opening Hours: 8.00am – 4.45pm weekends & public holidays. Closed: Weekdays, Good Friday, Christmas Day and New Year's Day.

Compost Bag	Per Bag	N	\$5.75
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Greens Recycling Facility

Entry Fee - Residential Customer - Per Car	Per Car	N	\$22.00
Entry Fee - Residential Customer - Per Trailer, Ute or Van	Per Trailer, Ute or Van	N	\$37.50
Entry Fee - Commercial Business Customer - Per Tonne	Per Tonne	N	\$97.50
Sale of Shredded Materials - Per Cubic Metre	Per Cubic Metre	N	\$34.50

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A person must comply with any requirement imposed on the person by a provision of the Food Standards Code in relation to the conduct of a food business or to food intended for sale or food for sale. (s.22(1))	[3. Infringements Body Corporate – Food Act 2008, Food Regulations 2009 Schedule 3]	72
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A person must not contravene or fail to comply with a prohibition order served on the person under this Division. (s.68)	[3. Infringements Body Corporate – Food Act 2008, Food Regulations 2009 Schedule 3]	72
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A person must not falsely represent, by words or conduct, that the person is an authorised officer. (s.48(2))	[2. Infringements Individual – Food Act 2008, Food Regulations 2009 Schedule 3]	71
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A person must not sell or advertise for sale any food in a manner that contravenes a provision of the Food Standards Code. (s.22(4))	[3. Infringements Body Corporate – Food Act 2008, Food Regulations 2009 Schedule 3]	72
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A person must not sell or advertise for sale any food that is packaged or labelled in a manner that contravenes a provision of the Food Standards Code. (s.22(3))	[3. Infringements Body Corporate – Food Act 2008, Food Regulations 2009 Schedule 3]	72
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A person must not threaten or intimidate an authorised officer in the performance of the authorised officer's functions under this Act. (s.48(3))	[2. Infringements Individual – Food Act 2008, Food Regulations 2009 Schedule 3]	71
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A person must not, for the purpose of effecting or promoting the sale of any food in the course of carrying on a food business, cause the food to be advertised, packaged or labelled in a way that falsely describes the food. (s.19(2))	[3. Infringements Body Corporate – Food Act 2008, Food Regulations 2009 Schedule 3]	72
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A person must not, in the course of carrying on a food business, sell food that is packaged or labelled in a way that falsely describes the food. (s.19(3))	[3. Infringements Body Corporate – Food Act 2008, Food Regulations 2009 Schedule 3]	72
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A person must not, without reasonable excuse — (a) carry on an activity in contravention of any prohibition imposed on the person by an emergency order; or (b) neglect or refuse to comply with a direction given by an emergency order; or (c) fail to comply with a condition specified in an emergency order. (s.36)	[3. Infringements Body Corporate – Food Act 2008, Food Regulations 2009 Schedule 3]	72
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A person must not, without the permission of an authorised officer, detain, remove or tamper with any food, vehicle, equipment, package or labelling or advertising material or other thing that has been seized under this Act, unless it has been returned in accordance with Division 2 or an order disallowing the seizure has been made under that Division. (s.46)	[3. Infringements Body Corporate – Food Act 2008, Food Regulations 2009 Schedule 3]	72
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The proprietor of a food business must not conduct the food business at any premises unless the proprietor has given written notification in respect of those premises to the appropriate enforcement agency, in the approved form, of the specified information. (s.107(1))	[2. Infringements Individual – Food Act 2008, Food Regulations 2009 Schedule 3]	71
The proprietor of a food business must not conduct the food business at any premises unless the proprietor has given written notification in respect of those premises to the appropriate enforcement agency, in the approved form, of the specified information. (s.107(1))	[3. Infringements Body Corporate – Food Act 2008, Food Regulations 2009 Schedule 3]	72

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The proprietor of a food business that is registered in respect of any premises under this Part must give written notification, in the approved form, to the appropriate enforcement agency of any of the following changes to the food business at those premises — (a) the food business ceases to be conducted at those premises; (b) the food business is sold; (c) any change is made to the activities carried out for the purposes of the food business that is likely to affect its priority classification. The proprietor must give the notification required under subsection (1) within 7 days after the relevant change takes place. (s.113)	[2. Infringements Individual – Food Act 2008, Food Regulations 2009 Schedule 3]	72
The proprietor of a food business that is registered in respect of any premises under this Part must give written notification, in the approved form, to the appropriate enforcement agency of any of the following changes to the food business at those premises — (a) the food business ceases to be conducted at those premises; (b) the food business is sold; (c) any change is made to the activities carried out for the purposes of the food business that is likely to affect its priority classification. The proprietor must give the notification required under subsection (1) within 7 days after the relevant change takes place. (s.113)	[3. Infringements Body Corporate – Food Act 2008, Food Regulations 2009 Schedule 3]	73
The proprietor of a food business, other than an exempted food business, must not conduct the food business at any premises unless the food business is registered in respect of those premises under this Part. (s.109(1))	[2. Infringements Individual – Food Act 2008, Food Regulations 2009 Schedule 3]	71
The proprietor of a food business, other than an exempted food business, must not conduct the food business at any premises unless the food business is registered in respect of those premises under this Part. (s.109(1))	[3. Infringements Body Corporate – Food Act 2008, Food Regulations 2009 Schedule 3]	73
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2023/24

Capital Works Program

2023/24 Capital Program Funding Source Summary

Funding Source	2022/23 Carry Forward	2023/24	Total 2023/24 Budget
Contributions - Town Planning Scheme Cell 2	\$ 39,937	\$ -	\$ 39,937
Contributions - Town Planning Scheme Cell 3	\$ 3,748	\$ -	\$ 3,748
Contributions - Town Planning Scheme Cell 4	\$ 4,396	\$ 979,068	\$ 983,464
Contributions - Town Planning Scheme Cell 6	\$ 17,500	\$ -	\$ 17,500
Contributions - Town Planning Scheme Cell 7	\$ 17,500	\$ 40,187	\$ 57,687
Contributions - Town Planning Scheme Cell 8	\$ 40,000	\$ 50,564	\$ 90,564
Contributions - Town Planning Scheme Cell 9	\$ 540,750	\$ 295,150	\$ 835,900
Contributions - Other	\$ 71,000	\$ -	\$ 71,000
Grants - Federal Government	\$ 1,090,813	\$ 8,358,602	\$ 9,449,415
Grants - Metropolitan Regional Road Program	\$ 318,352	\$ 5,145,480	\$ 5,463,832
Grants - State Government	\$ 1,231,881	\$ 3,349,558	\$ 4,581,439
Loan Borrowing - State Treasury	\$ 51,844	\$ -	\$ 51,844
Municipal Fund	\$ 6,684,976	\$ 20,528,397	\$ 27,213,373
Reserve - Alkimos/Eglinton Developer Contribution Fund	\$ -	\$ 2,400,000	\$ 2,400,000
Reserve - Asset Replacement/Enhancement	\$ 1,368,182	\$ 8,209,495	\$ 9,577,677
Reserve - Coastal Infrastructure Management	\$ 1,080,218	\$ 3,276,006	\$ 4,356,224
Reserve - Domestic Refuse	\$ 60,000	\$ 1,575,000	\$ 1,635,000
Reserve - Golf Courses	\$ 50,000	\$ 420,000	\$ 470,000
Reserve - Information, Communication & Technology	\$ 854,713	\$ 4,094,799	\$ 4,949,512
Reserve - Neerabup Development	\$ 578,643	\$ 851,386	\$ 1,430,029
Reserve - Plant Replacement	\$ 950,939	\$ 400,000	\$ 1,350,939
Reserve - Regional Recreation	\$ -	\$ 600,000	\$ 600,000
Reserve - Strategic Land	\$ 107,326	\$ 60,000	\$ 167,326
Reserve - Strategic Projects/Initiatives	\$ 1,193,883	\$ 3,473,145	\$ 4,667,028
Total - All Funding Sources	\$ 16,356,601	\$ 64,106,837	\$ 80,463,438

2023/24 Capital Program Sub Program Summary

Sub Program	2022/23 Carry Forward	2023/24	Total 2023/24 Budget
Community Buildings	\$ 647,253	\$ 1,915,846	\$ 2,563,099
Community Safety	\$ 890,239	\$ 541,000	\$ 1,431,239
Conservation Reserves	\$ 30,000	\$ 822,450	\$ 852,450
Corporate Buildings	\$ 107,500	\$ 325,000	\$ 432,500
Environmental Offset	\$ -	\$ 491,250	\$ 491,250
Fleet Mgt - Corporate	\$ 950,939	\$ 500,000	\$ 1,450,939
Foreshore Management	\$ 1,124,931	\$ 4,720,169	\$ 5,845,100
Golf Courses	\$ 274,426	\$ 790,000	\$ 1,064,426
Investment Projects	\$ 1,411,461	\$ 2,153,386	\$ 3,564,847
IT Equipment & Software	\$ 3,751,937	\$ 9,259,142	\$ 13,011,079
Parks Furniture	\$ 248,399	\$ 3,216,000	\$ 3,464,399
Parks Rehabilitation	\$ -	\$ 1,496,200	\$ 1,496,200
Passive Park Development	\$ 95,000	\$ 980,166	\$ 1,075,166
Pathways & Trails	\$ 655,750	\$ 1,771,751	\$ 2,427,501
Roads	\$ 1,187,857	\$ 12,908,617	\$ 14,096,474
Sports Facilities	\$ 4,446,881	\$ 15,090,011	\$ 19,536,892
Stormwater Drainage	\$ 5,000	\$ 85,000	\$ 90,000
Street Landscaping	\$ -	\$ 50,000	\$ 50,000
Traffic Treatments	\$ 469,028	\$ 5,465,849	\$ 5,934,877
Waste Management	\$ 60,000	\$ 1,525,000	\$ 1,585,000
Total - All Sub Programs	\$ 16,356,601	\$ 64,106,837	\$ 80,463,438

2023/24 Capital Program Project Details

Project No.	Project Description	Funding Source	2022/23 Carry Forward	2023/24	Total 2023/24 Budget
Community Buildings					
PR-1999	Recurring Program, Upgrade Disability Access to Buildings and Facilities				
	Municipal Fund	\$	47,301	\$	\$ 47,301
	Project Total	\$	47,301	\$	\$ 47,301
PR-2455	Clarkson Youth Centre, Clarkson, Upgrade Building				
	Grants - State Government	\$	2,000	\$	\$ 2,000
	Project Total	\$	2,000	\$	\$ 2,000
PR-2557	Recurring Program, Upgrade Wanneroo Regional Museum Exhibition				
	Municipal Fund	\$	12,634	\$	\$ 12,634
	Project Total	\$	12,634	\$	\$ 12,634
PR-2664	Dordaak Kepap Library and Youth Innovation Hub, Landsdale, New building				
	Grants - State Government	\$	125,000	\$	\$ 125,000
	Loan Borrowing - State Treasury	\$	15,000	\$	\$ 15,000
	Municipal Fund	\$	-	\$	\$ 300,000
	Project Total	\$	140,000	\$	\$ 440,000
PR-4194	Wanneroo Animal Care Centre, Wanneroo, New Building				
	Municipal Fund	\$	-	\$	\$ 80,000
	Reserve - Strategic Projects/Initiatives	\$	12,661	\$	\$ 12,661
	Project Total	\$	12,661	\$	\$ 92,661
PR-4270	Libraries Carpet Renewal				
	Municipal Fund	\$	60,000	\$	\$ 60,000
	Reserve - Asset Replacement/Enhancement	\$	-	\$	\$ 50,000
	Project Total	\$	60,000	\$	\$ 110,000
PR-4279	Upgrade Wanneroo Recreation Centre and Surrounding Precinct				\$ -
	Reserve - Strategic Projects/Initiatives	\$	23,815	\$	\$ 50,000
	Project Total	\$	23,815	\$	\$ 73,815
PR-4357	Gumblossom Community Centre, Quinns Rocks, Upgrade Centre				
	Municipal Fund	\$	-	\$	\$ 59,300
	Project Total	\$	-	\$	\$ 59,300
PR-4369	Wanneroo Library & Cultural Centre, Wanneroo, Upgrade Gallery				
	Municipal Fund	\$	140,090	\$	\$ 140,090
	Project Total	\$	140,090	\$	\$ 140,090
PR-4374	Hinckley Park, Pearsall, New Toilet Block				
	Grants - Federal Government	\$	168,752	\$	\$ 168,752
	Project Total	\$	168,752	\$	\$ 168,752
PR-4405	Northern Corridor, New Adult Changing Place Facility				
	Grants - State Government	\$	40,000	\$	\$ 104,546
	Municipal Fund	\$	-	\$	\$ 60,000
	Project Total	\$	40,000	\$	\$ 164,546
PR-4406	Yanchep Community Centre, Yanchep, YTRAC Relocation				
	Municipal Fund	\$	-	\$	\$ 168,000
	Project Total	\$	-	\$	\$ 168,000
PR-4474	Recurring Program, Upgrade Community Buildings - Minor Works 2023-24				
	Municipal Fund	\$	-	\$	\$ 262,000
	Project Total	\$	-	\$	\$ 262,000
PR-4475	Recurring Program, Renew Community Building Assets 2023-24				
	Municipal Fund	\$	-	\$	\$ 267,000
	Project Total	\$	-	\$	\$ 267,000
PR-4477	Recurring Program, Upgrade Disability Access to Buildings and Facilities 2023-24				
	Municipal Fund	\$	-	\$	\$ 184,000
	Project Total	\$	-	\$	\$ 184,000

Project No.	Project Description	Funding Source	2022/23 Carry Forward	2023/24	Total 2023/24 Budget
Community Buildings (Cont'd)					
PR-4492	Recurring Program, Renew Community Facilities Furniture 2023-24				
	Municipal Fund	\$ -	\$ 36,000	\$ 36,000	
	Project Total	\$ -	\$ 36,000	\$ 36,000	
PR-4500	Recurring Program, Upgrade Wanneroo Regional Museum Exhibition 2023-24				
	Municipal Fund	\$ -	\$ 30,000	\$ 30,000	
	Project Total	\$ -	\$ 30,000	\$ 30,000	
PR-4503	Recurring Program, Upgrade Accessibility to Community Car Parks 2023-24				
	Municipal Fund		\$ 245,000	\$ 245,000	
	Project Total	\$ -	\$ 245,000	\$ 245,000	
PR-4507	Recurring Program, New Community Buildings - Design only 2023-24				
	Municipal Fund		\$ 20,000	\$ 20,000	
	Project Total	\$ -	\$ 20,000	\$ 20,000	
Community Buildings Sub Program Total			\$ 647,253	\$ 1,915,846	\$ 2,563,099
Community Safety					
PR-2094	Recurring Program, New CCTV Network and Supporting Infrastructure				
	Municipal Fund	\$ 125,561	\$ -	\$ 125,561	
	Project Total	\$ 125,561	\$ -	\$ 125,561	
PR-4221	Yanchep Foreshore Reserve, Yanchep, New Fire Access Track				
	Municipal Fund	\$ 4,437	\$ 180,000	\$ 184,437	
	Project Total	\$ 4,437	\$ 180,000	\$ 184,437	
PR-4264	New Automatic Closing Gates and CCTV at Various Car Parks				
	Municipal Fund	\$ 183,597	\$ -	\$ 183,597	
	Project Total	\$ 183,597	\$ -	\$ 183,597	
PR-4297	Wangara Industrial Area, Wangara, New CCTV Network				
	Grants - Federal Government	\$ 382,070	\$ -	\$ 382,070	
	Project Total	\$ 382,070	\$ -	\$ 382,070	
PR-4343	Various Locations, Renew CCTV Network Infrastructure				
	Reserve - Asset Replacement/Enhancement	\$ 28,688	\$ -	\$ 28,688	
	Project Total	\$ 28,688	\$ -	\$ 28,688	
PR-4378	Wanneroo Central Brigade, New Emergency Services Complex				
	Municipal Fund	\$ 37,500	\$ -	\$ 37,500	
	Project Total	\$ 37,500	\$ -	\$ 37,500	
PR-4379	Automated Fire Danger Rating Signs				
	Municipal Fund	\$ 63,386	\$ -	\$ 63,386	
	Project Total	\$ 63,386	\$ -	\$ 63,386	
PR-4380	Emergency Management VMS Trailers				
	Municipal Fund	\$ -	\$ 40,000	\$ 40,000	
	Project Total	\$ -	\$ 40,000	\$ 40,000	
PR-4381	Two Rocks Bush Fire Brigade, Upgrade to Include SES				
	Municipal Fund	\$ 65,000	\$ -	\$ 65,000	
	Project Total	\$ 65,000	\$ -	\$ 65,000	
PR-4409	Ashby Depot, Ashby, New Sea Container				
	Municipal Fund	\$ -	\$ 20,000	\$ 20,000	
	Project Total	\$ -	\$ 20,000	\$ 20,000	
PR-4493	Recurring Program, New CCTV Network and Supporting Infrastructure 2023-24				
	Municipal Fund	\$ -	\$ 50,000	\$ 50,000	
	Project Total	\$ -	\$ 50,000	\$ 50,000	
PR-4509	Recurring Program, Renew CCTV Network Infrastructure 2023-24				
	Municipal Fund	\$ -	\$ 251,000	\$ 251,000	
	Project Total	\$ -	\$ 251,000	\$ 251,000	
Community Safety Sub Program Total			\$ 890,239	\$ 541,000	\$ 1,431,239

Project No.	Project Description	Funding Source	2022/23 Carry Forward	2023/24	Total 2023/24 Budget
Conservation Reserves					
PR-1567	Recurring Program, Renew Conservation Reserves				
	Municipal Fund	\$	30,000	\$	85,300
	Project Total	\$	30,000	\$	85,300
PR-4407	Recurring Program, New Natural Area Assets 2023-24				
	Municipal Fund	\$	-	\$	14,000
	Project Total	\$	-	\$	14,000
PR-4408	Recurring Program, Renew Natural Area Reserves 2023-24				
	Municipal Fund	\$	-	\$	100,000
	Project Total	\$	-	\$	100,000
PR-4458	Recurring Program, Upgrade Protection Fencing at Various Conservation Reserves 2023-24				
	Municipal Fund	\$	-	\$	43,600
	Project Total	\$	-	\$	43,600
PR-4470	Recurring Program, Renew Natural Area Assets 2023-24				
	Municipal Fund	\$	-	\$	69,400
	Project Total	\$	-	\$	69,400
PR-4471	Recurring Program, Upgrade Tracks 2023-24				
	Contributions - Town Planning Scheme Cell 9	\$	-	\$	245,150
	Municipal Fund	\$	-	\$	265,000
	Project Total	\$	-	\$	510,150
Conservation Reserves Sub Program Total			\$	30,000	\$
				822,450	\$
					852,450
Corporate Buildings					
PR-1042	Recurring Program, Upgrade Corporate Buildings - Minor Works				
	Municipal Fund	\$	42,500	\$	-
	Project Total	\$	42,500	\$	-
PR-2558	Recurring Program, Renew Corporate Building Assets				
	Municipal Fund	\$	65,000	\$	-
	Project Total	\$	65,000	\$	-
PR-4446	Ashby Operations Centre, Ashby, Renew HVAC, Roof Sheetting and Drainage at Building 3				
	Reserve - Asset Replacement/Enhancement	\$	-	\$	140,000
	Project Total	\$	-	\$	140,000
PR-4473	Recurring Program, Upgrade Corporate Buildings - Minor Works 2023-24				
	Municipal Fund	\$	-	\$	100,000
	Project Total	\$	-	\$	100,000
PR-4476	Recurring Program, Renew Corporate Building Assets 2023-24				
	Municipal Fund	\$	-	\$	85,000
	Project Total	\$	-	\$	85,000
Corporate Buildings Sub Program Total			\$	107,500	\$
				325,000	\$
					432,500
Environmental Offset					
PR-1006	Neerabup Industrial Area, Neerabup, New Sites for Environmental Offset Requirements				
	Reserve - Neerabup Development	\$	-	\$	168,000
	Project Total	\$	-	\$	168,000
PR-2088	Badgerup Reserve, Wanneroo, Renew Site for Environmental Offset Various Requirements				
	Contributions - Town Planning Scheme Cell 4	\$	-	\$	29,782
	Municipal Fund	\$	-	\$	210,218
	Project Total	\$	-	\$	240,000
PR-2089	Honeypossum and Boomerang Reserves, Banksia Grove, Renew Sites for Environmental Offset Requirements				
	Municipal Fund	\$	-	\$	50,000
	Project Total	\$	-	\$	50,000

Project No.	Project Description	Funding Source	2022/23 Carry Forward	2023/24	Total 2023/24 Budget
Environmental Offset (Cont'd)					
PR-4178	Badgerup Reserve, Wanneroo, Renew Site for Environmental Offset for Old Yanchep Rd				
	Municipal Fund	\$	-	\$ 33,250	\$ 33,250
	Project Total	\$	-	\$ 33,250	\$ 33,250
Environmental Offset Sub Program Total			\$ -	\$ 491,250	\$ 491,250
Fleet Management - Corporate					
PR-1037	Recurring Program, Renew Domestic Waste Vehicles				
	Reserve - Plant Replacement	\$	365,720	\$ -	\$ 365,720
	Project Total	\$	365,720	\$ -	\$ 365,720
PR-1658	Recurring Program, Renew Plant				
	Reserve - Plant Replacement	\$	96,263	\$ -	\$ 96,263
	Project Total	\$	96,263	\$ -	\$ 96,263
PR-1659	Recurring Program, Renew Light Vehicles				
	Reserve - Plant Replacement	\$	209,156	\$ -	\$ 209,156
	Project Total	\$	209,156	\$ -	\$ 209,156
PR-1660	Recurring Program, Renew Heavy Trucks				
	Reserve - Plant Replacement	\$	279,800	\$ -	\$ 279,800
	Project Total	\$	279,800	\$ -	\$ 279,800
PR-4482	Recurring Program, Upgrade Waste Management Vehicles 2023-24				
	Reserve - Domestic Refuse	\$	-	\$ 50,000	\$ 50,000
	Project Total	\$	-	\$ 50,000	\$ 50,000
PR-4483	Recurring Program, New Light Vehicles 2023-24				
	Municipal Fund	\$	-	\$ 50,000	\$ 50,000
	Project Total	\$	-	\$ 50,000	\$ 50,000
PR-4484	Recurring Program, Renew Domestic Waste Vehicles 2023-24				
	Reserve - Plant Replacement	\$	-	\$ 100,000	\$ 100,000
	Project Total	\$	-	\$ 100,000	\$ 100,000
PR-4485	Recurring Program, Renew Plant 2023-24				
	Reserve - Plant Replacement	\$	-	\$ 100,000	\$ 100,000
	Project Total	\$	-	\$ 100,000	\$ 100,000
PR-4486	Recurring Program, Renew Light Vehicles 2023-24				
	Reserve - Plant Replacement	\$	-	\$ 100,000	\$ 100,000
	Project Total	\$	-	\$ 100,000	\$ 100,000
PR-4487	Recurring Program, Renew Heavy Trucks 2023-24				
	Reserve - Plant Replacement	\$	-	\$ 100,000	\$ 100,000
	Project Total	\$	-	\$ 100,000	\$ 100,000
Fleet Management - Corporate Sub Program Total			\$ 950,939	\$ 500,000	\$ 1,450,939
Foreshore Management					
PR-2016	Recurring Program, Renew Foreshore				
	Municipal Fund	\$	-	\$ 125,000	\$ 125,000
	Project Total	\$	-	\$ 125,000	\$ 125,000
PR-2672	Recurring Program, Upgrade Beach Accessways				
	Municipal Fund	\$	15,000	\$ -	\$ 15,000
	Project Total	\$	15,000	\$ -	\$ 15,000
PR-4169	Mindarie Breakwater, Mindarie, Renew Maintenance Management Plan				
	Reserve - Coastal Infrastructure Management	\$	936,156	\$ 3,276,006	\$ 4,212,162
	Project Total	\$	936,156	\$ 3,276,006	\$ 4,212,162
PR-4234	Two Rocks Beach (South), Two Rocks, New Beach Accessway				
	Municipal Fund	\$	18,775	\$ -	\$ 18,775
	Project Total	\$	18,775	\$ -	\$ 18,775

Project No.	Project Description	Funding Source	2022/23 Carry Forward	2023/24	Total 2023/24 Budget
Foreshore Management (Cont'd)					
PR-4281	Capricorn Coastal Node, Yanchep, New Recreation and Amenity Facilities				
		Municipal Fund	\$ -	\$ 234,163	\$ 234,163
		Project Total	\$ -	\$ 234,163	\$ 234,163
PR-4287	Frederick Stubbs Park, Quinns Rocks, Upgrade Car Park and Surrounds				
		Municipal Fund	\$ 10,938	\$ 15,000	\$ 25,938
		Reserve - Coastal Infrastructure Management	\$ 144,062	\$ -	\$ 144,062
		Project Total	\$ 155,000	\$ 15,000	\$ 170,000
PR-4382	Yanchep Beach, Long Term Coastal Management Study				
		Municipal Fund	\$ -	\$ 100,000	\$ 100,000
		Project Total	\$ -	\$ 100,000	\$ 100,000
PR-4444	Quinns Beach, Quinns Rocks, Renew Swimming Enclosure				
		Grants - State Government	\$ -	\$ 200,000	\$ 200,000
		Municipal Fund	\$ -	\$ 310,000	\$ 310,000
		Project Total	\$ -	\$ 510,000	\$ 510,000
PR-4496	Recurring Program, Upgrade Foreshore Fencing 2023-24				
		Municipal Fund	\$ -	\$ 60,000	\$ 60,000
		Project Total	\$ -	\$ 60,000	\$ 60,000
PR-4498	Recurring Program, Upgrade Beach Accessways 2023-24				
		Municipal Fund	\$ -	\$ 400,000	\$ 400,000
		Project Total	\$ -	\$ 400,000	\$ 400,000
Foreshore Management Sub Program Total			\$ 1,124,931	\$ 4,720,169	\$ 5,845,100
Golf Courses					
PR-1041	Recurring Program, Carramar Golf Course, Upgrade Greens, Tees, Pathways and Signage				
		Reserve - Golf Courses	\$ 50,000	\$ -	\$ 50,000
		Project Total	\$ 50,000	\$ -	\$ 50,000
PR-4268	Carramar Golf Course, Carramar, Upgrade Water Mains				
		Municipal Fund	\$ 202,551	\$ -	\$ 202,551
		Reserve - Asset Replacement/Enhancement	\$ 21,875	\$ -	\$ 21,875
		Project Total	\$ 224,426	\$ -	\$ 224,426
PR-4411	Carramar Golf Course, Carramar, Renew Potable Water Infrastructure				
		Reserve - Asset Replacement/Enhancement	\$ -	\$ 50,000	\$ 50,000
		Project Total	\$ -	\$ 50,000	\$ 50,000
PR-4448	Carramar Golf Course, Carramar, Renew Electrical Infrastructure				
		Municipal Fund	\$ -	\$ 320,000	\$ 320,000
		Project Total	\$ -	\$ 320,000	\$ 320,000
PR-4480	Recurring Program, Marangaroo Golf Course, Marangaroo, Upgrade Greens, Tees, Pathways and Signage 2023-24				
		Reserve - Golf Courses	\$ -	\$ 20,000	\$ 20,000
		Project Total	\$ -	\$ 20,000	\$ 20,000
PR-4481	Recurring Program, Carramar Golf Course, Carramar, Upgrade Greens, Tees, Pathways and Signage 2023-24				
		Reserve - Golf Courses	\$ -	\$ 400,000	\$ 400,000
		Project Total	\$ -	\$ 400,000	\$ 400,000
Golf Courses Sub Program Total			\$ 274,426	\$ 790,000	\$ 1,064,426
Investment Projects					
PR-1010	Quinns Beach Caravan Park, Quinns Rocks, New Development				
		Reserve - Strategic Projects/Initiatives	\$ 60,876	\$ -	\$ 60,876
		Project Total	\$ 60,876	\$ -	\$ 60,876
PR-1056	Recurring Program, New Purchase Land Road Reserves				
		Reserve - Strategic Projects/Initiatives	\$ 72,000	\$ -	\$ 72,000
		Project Total	\$ 72,000	\$ -	\$ 72,000

Project No.	Project Description	Funding Source	2022/23 Carry Forward	2023/24	Total 2023/24 Budget
Investment Projects (Cont'd)					
PR-1587	Motivation Dr, Wangara, Renew Lot 15 Environmental Investigation and Remediation				
	Loan Borrowing - State Treasury	\$	36,844	\$ -	\$ 36,844
	Municipal Fund	\$	30,000	\$ -	\$ 30,000
	Project Total	\$	66,844	\$ -	\$ 66,844
PR-2565	Recurring Program, Renew Leased Building Assets				
	Municipal Fund	\$	100,000	\$ -	\$ 100,000
	Project Total	\$	100,000	\$ -	\$ 100,000
PR-4088	Neerabup Industrial Area, Neerabup, New Development				
	Reserve - Neerabup Development	\$	-	\$ 558,386	\$ 558,386
	Project Total	\$	-	\$ 558,386	\$ 558,386
PR-4302	Neerabup Industrial Area, Neerabup, New Renewable Energy Infrastructure				
	Reserve - Neerabup Development	\$	146,903	\$ 25,000	\$ 171,903
	Project Total	\$	146,903	\$ 25,000	\$ 171,903
PR-4303	Neerabup Industrial Area, Neerabup, New Water Infrastructure				
	Reserve - Neerabup Development	\$	45,607	\$ 50,000	\$ 95,607
	Project Total	\$	45,607	\$ 50,000	\$ 95,607
PR-4344	Lots 550 and 551 Opportunity Street, Wangara, Renew Retaining Wall				
	Reserve - Strategic Land	\$	21,691	\$ 60,000	\$ 81,691
	Project Total	\$	21,691	\$ 60,000	\$ 81,691
PR-4351	Yanchep Lagoon, Yanchep, Upgrade Kiosk and Changerooms				
	Municipal Fund	\$	205,000	\$ 720,000	\$ 925,000
	Project Total	\$	205,000	\$ 720,000	\$ 925,000
PR-4365	Brazier Road, Yanchep, Upgrade Services				
	Municipal Fund	\$	95,772	\$ -	\$ 95,772
	Project Total	\$	95,772	\$ -	\$ 95,772
PR-4377	Neerabup Industrial Area, Neerabup, New Development of Lot 9100 Mather Drive				
	Reserve - Neerabup Development	\$	386,133	\$ 50,000	\$ 436,133
	Project Total	\$	386,133	\$ 50,000	\$ 436,133
PR-4384	Recurring Program, Upgrade Leased Building Assets - Minor Works 2023-24				
	Municipal Fund	\$	125,000	\$ -	\$ 125,000
	Project Total	\$	125,000	\$ -	\$ 125,000
PR-4445	Strategic Land Purchase 2301, New Acquisition				
	Reserve - Strategic Land	\$	85,635	\$ -	\$ 85,635
	Project Total	\$	85,635	\$ -	\$ 85,635
PR-4447	Quinns Rocks Sports Club, Quinns Rocks, HVAC Upgrade and Compliance				
	Municipal Fund	\$	-	\$ 230,000	\$ 230,000
	Project Total	\$	-	\$ 230,000	\$ 230,000
PR-4449	Quinns Rocks Beach, Quinns Rocks, New Car Park				
	Municipal Fund	\$	-	\$ 50,000	\$ 50,000
	Project Total	\$	-	\$ 50,000	\$ 50,000
PR-4462	Recurring Program, Renew Leased Building Assets 2023-24				
	Municipal Fund	\$	-	\$ 110,000	\$ 110,000
	Project Total	\$	-	\$ 110,000	\$ 110,000
PR-4510	Recurring Program, Upgrade Leased Building Assets - Minor Works 2023-24				
	Municipal Fund	\$	-	\$ 300,000	\$ 300,000
	Project Total	\$	-	\$ 300,000	\$ 300,000
Investment Projects Sub Program Total			\$ 1,411,461	\$ 2,153,386	\$ 3,564,847
IT Equipment & Software					
PR-1031	Recurring Program, New IT Equipment and Software				
	Municipal Fund	\$	105,279	\$ -	\$ 105,279
	Project Total	\$	105,279	\$ -	\$ 105,279

Project No.	Project Description	Funding Source	2022/23 Carry Forward	2023/24	Total 2023/24 Budget
IT Equipment & Software (Cont'd)					
PR-1032	Recurring Program, Renew IT Equipment and Software				
	Municipal Fund	\$ 726,709	\$ -	\$ 726,709	
	Reserve - Information, Communication & Technology	\$ 85,094	\$ -	\$ 85,094	
	Project Total	\$ 811,803	\$ -	\$ 811,803	
PR-1033	Recurring Program, Upgrade IT Equipment and Software				
	Municipal Fund	\$ 397,067	\$ -	\$ 397,067	
	Reserve - Information, Communication & Technology	\$ 152,925	\$ -	\$ 152,925	
	Project Total	\$ 549,992	\$ -	\$ 549,992	
PR-1883	Recurring Program, Upgrade Corporate Business Systems				
	Municipal Fund	\$ 283,684	\$ -	\$ 283,684	
	Reserve - Information, Communication & Technology	\$ 95,364	\$ -	\$ 95,364	
	Project Total	\$ 379,048	\$ -	\$ 379,048	
PR-2098	Recurring Program, New Corporate Business Systems				
	Municipal Fund	\$ 94,627	\$ -	\$ 94,627	
	Reserve - Information, Communication & Technology	\$ 238,830	\$ -	\$ 238,830	
	Project Total	\$ 333,457	\$ -	\$ 333,457	
PR-4068	New Assets Management System				
	Municipal Fund	\$ 487,823	\$ -	\$ 487,823	
	Reserve - Information, Communication & Technology	\$ -	\$ 300,000	\$ 300,000	
	Project Total	\$ 487,823	\$ 300,000	\$ 787,823	
PR-4070	Renew Reporting Portal				
	Reserve - Asset Replacement/Enhancement	\$ 207,135	\$ -	\$ 207,135	
	Project Total	\$ 207,135	\$ -	\$ 207,135	
PR-4071	Renew Customer Request Management System				
	Reserve - Asset Replacement/Enhancement	\$ 545,000	\$ 917,673	\$ 1,462,673	
	Reserve - Information, Communication & Technology	\$ 155,000	\$ -	\$ 155,000	
	Project Total	\$ 700,000	\$ 917,673	\$ 1,617,673	
PR-4072	Renew Property and Rating System				
	Reserve - Asset Replacement/Enhancement	\$ 49,900	\$ 1,762,670	\$ 1,812,570	
	Reserve - Information, Communication & Technology	\$ 93,000	\$ -	\$ 93,000	
	Project Total	\$ 142,900	\$ 1,762,670	\$ 1,905,570	
PR-4075	New Enterprise Project Management System				
	Reserve - Information, Communication & Technology	\$ 34,500	\$ -	\$ 34,500	
	Project Total	\$ 34,500	\$ -	\$ 34,500	
PR-4077	New Human Resource Systems				
	Reserve - Information, Communication & Technology	\$ -	\$ 1,030,899	\$ 1,030,899	
	Project Total	\$ -	\$ 1,030,899	\$ 1,030,899	
PR-4288	New Occupational Safety and Health Management System				
	Reserve - Information, Communication & Technology	\$ -	\$ 50,000	\$ 50,000	
	Project Total	\$ -	\$ 50,000	\$ 50,000	
PR-4457	Upgrade Enterprise Project Management System				
	Reserve - Information, Communication & Technology	\$ -	\$ 350,000	\$ 350,000	
	Project Total	\$ -	\$ 350,000	\$ 350,000	
PR-4466	Recurring Program, New Corporate Business Systems 2023-24				
	Reserve - Information, Communication & Technology	\$ -	\$ 970,000	\$ 970,000	
	Project Total	\$ -	\$ 970,000	\$ 970,000	
PR-4488	Recurring Program, New IT Equipment and Software 2023-24				
	Reserve - Information, Communication & Technology	\$ -	\$ 887,000	\$ 887,000	
	Project Total	\$ -	\$ 887,000	\$ 887,000	
PR-4489	Recurring Program, Renew IT Equipment and Software 2023-24				
	Reserve - Asset Replacement/Enhancement	\$ -	\$ 2,484,000	\$ 2,484,000	
	Project Total	\$ -	\$ 2,484,000	\$ 2,484,000	

Project No.	Project Description	Funding Source	2022/23 Carry Forward	2023/24	Total 2023/24 Budget
IT Equipment & Software (Cont'd)					
PR-4490	Recurring Program, Upgrade IT Equipment and Software 2023-24				
	Reserve - Information, Communication & Technology	\$ -	\$ 125,000	\$ 125,000	
	Project Total	\$ -	\$ 125,000	\$ 125,000	
PR-4491	Recurring Program, Upgrade Corporate Business Systems 2023-24				
	Reserve - Information, Communication & Technology	\$ -	\$ 381,900	\$ 381,900	
	Project Total	\$ -	\$ 381,900	\$ 381,900	
IT Equipment and Software Sub Program Total			\$ 3,751,937	\$ 9,259,142	\$ 13,011,079
Parks Furniture					
PR-2568	Recurring Program, New Playground Equipment				
	Municipal Fund	\$ 10,000	\$ -	\$ 10,000	
	Project Total	\$ 10,000	\$ -	\$ 10,000	
PR-4179	Yellagonga Regional Park, New Bird Viewing Structure				
	Grants - State Government	\$ -	\$ 10,000	\$ 10,000	
	Project Total	\$ -	\$ 10,000	\$ 10,000	
PR-4200	Recurring Program, New Park Equipment				
	Municipal Fund	\$ 144,399	\$ -	\$ 144,399	
	Project Total	\$ 144,399	\$ -	\$ 144,399	
PR-4356	Rotary Park, Wanneroo, Upgrade Park				
	Municipal Fund	\$ 84,657	\$ 500,000	\$ 584,657	
	Reserve - Strategic Projects/Initiatives	\$ 9,343	\$ -	\$ 9,343	
	Project Total	\$ 94,000	\$ 500,000	\$ 594,000	
PR-4414	Brampton Park, Butler, Renew Pathway Lighting				
	Municipal Fund	\$ -	\$ 200,000	\$ 200,000	
	Project Total	\$ -	\$ 200,000	\$ 200,000	
PR-4415	Broadview Park, Landsdale, Renew Pathway Lighting				
	Municipal Fund	\$ -	\$ 280,000	\$ 280,000	
	Project Total	\$ -	\$ 280,000	\$ 280,000	
PR-4416	Lighthouse Park, Mindarie, Renew Pathway Lighting				
	Municipal Fund	\$ -	\$ 20,000	\$ 20,000	
	Project Total	\$ -	\$ 20,000	\$ 20,000	
PR-4417	Queenscliff Park, Quinns Rocks, Renew Boardwalk and Pergola				
	Municipal Fund	\$ -	\$ 30,000	\$ 30,000	
	Project Total	\$ -	\$ 30,000	\$ 30,000	
PR-4450	Jack Barlow Park, Quinns Rocks, Renew Parks Assets and Structures				
	Municipal Fund	\$ -	\$ 20,000	\$ 20,000	
	Project Total	\$ -	\$ 20,000	\$ 20,000	
PR-4459	Recurring Program, New Shade Structures 2023-24				
	Municipal Fund	\$ -	\$ 233,000	\$ 233,000	
	Project Total	\$ -	\$ 233,000	\$ 233,000	
PR-4460	Recurring Program, Renew Park Assets 2023-24				
	Municipal Fund	\$ -	\$ 200,000	\$ 200,000	
	Reserve - Asset Replacement/Enhancement	\$ -	\$ 1,000,000	\$ 1,000,000	
	Project Total	\$ -	\$ 1,200,000	\$ 1,200,000	
PR-4472	Recurring Program, New Playground Equipment 2023-24				
	Municipal Fund	\$ -	\$ 5,000	\$ 5,000	
	Project Total	\$ -	\$ 5,000	\$ 5,000	
PR-4495	Recurring Program, Renew Park Structures 2023-24				
	Municipal Fund	\$ -	\$ 320,000	\$ 320,000	
	Project Total	\$ -	\$ 320,000	\$ 320,000	

Project No.	Project Description	Funding Source	2022/23 Carry Forward	2023/24	Total 2023/24 Budget
Parks Furniture (Cont'd)					
PR-4501	Recurring Program, New Park Equipment 2023-24				
		Municipal Fund	\$ -	\$ 258,000	\$ 258,000
		Project Total	\$ -	\$ 258,000	\$ 258,000
PR-4504	Recurring Program, Upgrade Accessibility to Parks Infrastructure 2023-24				
		Municipal Fund	\$ -	\$ 90,000	\$ 90,000
		Project Total	\$ -	\$ 90,000	\$ 90,000
PR-4511	Blackmore Park, Girrawheen, Upgrade Park				
		Municipal Fund	\$ -	\$ 50,000	\$ 50,000
		Project Total	\$ -	\$ 50,000	\$ 50,000
Parks Furniture Sub Program Total			\$ 248,399	\$ 3,216,000	\$ 3,464,399
Parks Rehabilitation					
PR-4463	Recurring Program, Renew Irrigation Infrastructure and Upgrade Installations 2023-24				
		Municipal Fund	\$ -	\$ 250,000	\$ 250,000
		Reserve - Asset Replacement/Enhancement	\$ -	\$ 1,246,200	\$ 1,246,200
		Project Total	\$ -	\$ 1,496,200	\$ 1,496,200
Parks Rehabilitation Sub Program Total			\$ -	\$ 1,496,200	\$ 1,496,200
Passive Park Development					
PR-3063	Hardcastle Park, Landsdale, Upgrade Passive Park				
		Municipal Fund	\$ 5,000	\$ 26,666	\$ 31,666
		Project Total	\$ 5,000	\$ 26,666	\$ 31,666
PR-4189	New Dog Park, North Coast Ward (Location TBD), Upgrade Passive Park				
		Municipal Fund	\$ -	\$ 20,000	\$ 20,000
		Project Total	\$ -	\$ 20,000	\$ 20,000
PR-4361	Riverlinks Park, Clarkson, New All Abilities Playground				
		Grants - State Government	\$ 90,000	\$ 400,000	\$ 490,000
		Project Total	\$ 90,000	\$ 400,000	\$ 490,000
PR-4362	Bembridge Park, Hocking, Upgrade Passive Park				
		Municipal Fund	\$ -	\$ 257,750	\$ 257,750
		Project Total	\$ -	\$ 257,750	\$ 257,750
PR-4366	Mitchell Park, Two Rocks, Upgrade Passive Park				
		Municipal Fund	\$ -	\$ 257,750	\$ 257,750
		Project Total	\$ -	\$ 257,750	\$ 257,750
PR-4420	Sanctuary Park, Ridgewood, Upgrade Passive Park				
		Municipal Fund	\$ -	\$ 18,000	\$ 18,000
		Project Total	\$ -	\$ 18,000	\$ 18,000
Passive Park Development Sub Program Total			\$ 95,000	\$ 980,166	\$ 1,075,166
Pathways & Trails					
PR-2749	Recurring Program, New Major Pathways				
		Grants - State Government	\$ 270,000	\$ -	\$ 270,000
		Project Total	\$ 270,000	\$ -	\$ 270,000
PR-4180	Alexander Drive, Landsdale, New Shared Pathway from Gngara Rd to Hepburn Ave				
		Contributions - Town Planning Scheme Cell 9	\$ 365,750	\$ 50,000	\$ 415,750
		Project Total	\$ 365,750	\$ 50,000	\$ 415,750
PR-4307	Yellagonga Regional Park/Chianti Estate, Woodvale, Upgrade Pathway				
		Municipal Fund	\$ -	\$ 366,000	\$ 366,000
		Project Total	\$ -	\$ 366,000	\$ 366,000

Project No.	Project Description	Funding Source	2022/23 Carry Forward	2023/24	Total 2023/24 Budget
Pathways & Trails (Cont'd)					
PR-4376	Ocean Reef Road, Wangara, New Pathway from Brady St to Hartman Dr				
	Grants - Federal Government	\$	20,000	\$ -	\$ 20,000
	Project Total	\$	20,000	\$ -	\$ 20,000
PR-4421	Hartman Dr, Wangara, New Pathway from Ocean Reef Rd to Gngara Rd				
	Contributions - Town Planning Scheme Cell 7	\$	-	\$ 40,187	\$ 40,187
	Contributions - Town Planning Scheme Cell 8	\$	-	\$ 50,564	\$ 50,564
	Project Total	\$	-	\$ 90,751	\$ 90,751
PR-4478	Recurring Program, New Minor Pathways and End of Trip Facilities 2023-24				\$ -
	Municipal Fund	\$	-	\$ 290,000	\$ 290,000
	Project Total	\$	-	\$ 290,000	\$ 290,000
PR-4499	Recurring Program, New Major Pathways 2023-24				
	Grants - State Government	\$	-	\$ 40,000	\$ 40,000
	Municipal Fund	\$	-	\$ 935,000	\$ 935,000
	Project Total	\$	-	\$ 975,000	\$ 975,000
Pathways and Trails Sub Program Total			\$ 655,750	\$ 1,771,751	\$ 2,427,501
Roads					
PR-2368	Gngara Rd, Wangara, Upgrade and Realignment from Wanneroo Rd to Hartman Dr				
	Contributions - Town Planning Scheme Cell 6	\$	17,500	\$ -	\$ 17,500
	Contributions - Town Planning Scheme Cell 7	\$	17,500	\$ -	\$ 17,500
	Project Total	\$	35,000	\$ -	\$ 35,000
PR-2602	Gngara Rd, Wangara, Upgrade from Hartman Dr to Mirrabooka Ave				
	Contributions - Town Planning Scheme Cell 8	\$	40,000	\$ -	\$ 40,000
	Project Total	\$	40,000	\$ -	\$ 40,000
PR-2616	Neerabup Industrial Area (Existing Estate), Neerabup, Upgrade Roads and Services Infrastructure				
	Grants - Federal Government	\$	-	\$ 1,000,000	\$ 1,000,000
	Reserve - Asset Replacement/Enhancement	\$	515,584	\$ -	\$ 515,584
	Reserve - Strategic Projects/Initiatives	\$	-	\$ 886,762	\$ 886,762
	Project Total	\$	515,584	\$ 1,886,762	\$ 2,402,346
PR-2805	Flynn Dr, Banksia Grove, Upgrade from Mather Dr to Old Yanchep Rd				
	Municipal Fund	\$	28,581	\$ 20,000	\$ 48,581
	Project Total	\$	28,581	\$ 20,000	\$ 48,581
PR-2834	Quinns Rocks Catchment, Quinns Rocks, Upgrade Road Drainage System Program				
	Municipal Fund	\$	-	\$ 200,000	\$ 200,000
	Project Total	\$	-	\$ 200,000	\$ 200,000
PR-4216	East Wanneroo Cell 3, Wanneroo, Upgrade Infrastructure				
	Contributions - Town Planning Scheme Cell 3	\$	3,748	\$ -	\$ 3,748
	Project Total	\$	3,748	\$ -	\$ 3,748
PR-4227	East Wanneroo Cell 4, Pearsall, Upgrade Infrastructure				
	Contributions - Town Planning Scheme Cell 4	\$	4,396	\$ -	\$ 4,396
	Project Total	\$	4,396	\$ -	\$ 4,396
PR-4231	East Wanneroo Cell 2, Sinagra, Upgrade Infrastructure				
	Contributions - Town Planning Scheme Cell 2	\$	39,937	\$ -	\$ 39,937
	Project Total	\$	39,937	\$ -	\$ 39,937
PR-4276	Lenore Road, Hocking, Upgrade Road				
	Contributions - Town Planning Scheme Cell 4	\$	-	\$ 949,286	\$ 949,286
	Grants - Metropolitan Regional Road Program	\$	-	\$ 2,020,714	\$ 2,020,714
	Municipal Fund	\$	-	\$ 1,070,000	\$ 1,070,000
	Project Total	\$	-	\$ 4,040,000	\$ 4,040,000

Project No.	Project Description	Funding Source	2022/23 Carry Forward	2023/24	Total 2023/24 Budget
Roads (Cont'd)					
PR-4347	Flynn Drive, Neerabup, upgrade Wanneroo Road to Old Yanchep Road				
	Grants - State Government	\$ 462,570	\$ 2,000,000	\$ 2,462,570	
	Municipal Fund	\$ 37,350	\$ -	\$ 37,350	
	Project Total	\$ 499,920	\$ 2,000,000	\$ 2,499,920	
PR-4350	Mather Drive, Neerabup, Upgrade from Flynn Drive to Pederick Road				
	Municipal Fund	\$ 5,691	\$ -	\$ 5,691	
	Project Total	\$ 5,691	\$ -	\$ 5,691	
PR-4387	Hepburn Avenue, Renew Asphalt from Spectator Dr to East of Hartman Dr				
	Grants - Metropolitan Regional Road Program	\$ 10,000	\$ -	\$ 10,000	
	Municipal Fund	\$ 5,000	\$ -	\$ 5,000	
	Project Total	\$ 15,000	\$ -	\$ 15,000	
PR-4388	Girrawheen Avenue, Upgrade from Hudson Ave to Nanovich Ave				
	Reserve - Strategic Projects/Initiatives	\$ -	\$ 90,000	\$ 90,000	
	Project Total	\$ -	\$ 90,000	\$ 90,000	
PR-4422	Mirrabooka Ave Kingsway, Landsdale, Upgrade Roundabout				
	Grants - Metropolitan Regional Road Program	\$ -	\$ 586,666	\$ 586,666	
	Municipal Fund	\$ -	\$ 293,334	\$ 293,334	
	Project Total	\$ -	\$ 880,000	\$ 880,000	
PR-4424	Hawkins Road, Jandabup Renew Road Surface				
	Grants - Federal Government	\$ -	\$ 207,903	\$ 207,903	
	Reserve - Asset Replacement/Enhancement	\$ -	\$ 103,952	\$ 103,952	
	Project Total	\$ -	\$ 311,855	\$ 311,855	
PR-4425	Gnangara Rd, Madeley, Renew Road Surface				
	Grants - Metropolitan Regional Road Program	\$ -	\$ 900,000	\$ 900,000	
	Municipal Fund	\$ -	\$ 200,000	\$ 200,000	
	Reserve - Asset Replacement/Enhancement	\$ -	\$ 455,000	\$ 455,000	
	Project Total	\$ -	\$ 1,555,000	\$ 1,555,000	
PR-4467	Recurring Program, Renew Transport Infrastructure Assets 2023-24				
	Grants - Federal Government	\$ -	\$ 900,000	\$ 900,000	
	Grants - Metropolitan Regional Road Program	\$ -	\$ 850,000	\$ 850,000	
	Project Total	\$ -	\$ 1,750,000	\$ 1,750,000	
PR-4502	Recurring Program, Upgrade Road Infrastructure and Streetscapes - Design Only 2023-24				
	Municipal Fund	\$ -	\$ 175,000	\$ 175,000	
	Project Total	\$ -	\$ 175,000	\$ 175,000	
Roads Sub Program Total			\$ 1,187,857	\$ 12,908,617	\$ 14,096,474
Sports Facilities					
PR-2619	Recurring Program, Upgrade Kingsway Indoor Stadium - Minor Works				
	Municipal Fund	\$ 147,326	\$ -	\$ 147,326	
	Project Total	\$ 147,326	\$ -	\$ 147,326	
PR-2622	Recurring Program, Upgrade Wanneroo Aquamotion - Minor Works				
	Municipal Fund	\$ 250,000	\$ -	\$ 250,000	
	Project Total	\$ 250,000	\$ -	\$ 250,000	
PR-2947	Recurring Program, Renew Wanneroo Aquamotion Building Assets				
	Municipal Fund	\$ 800,000	\$ -	\$ 800,000	
	Project Total	\$ 800,000	\$ -	\$ 800,000	
PR-2955	Halesworth Park, Butler, New Sports Facilities				
	Grants - Federal Government	\$ -	\$ 3,000,000	\$ 3,000,000	
	Municipal Fund	\$ -	\$ 1,200,000	\$ 1,200,000	
	Reserve - Strategic Projects/Initiatives	\$ 482,000	\$ 1,000,000	\$ 1,482,000	
	Project Total	\$ 482,000	\$ 5,200,000	\$ 5,682,000	

Project No.	Project Description	Funding Source	2022/23 Carry Forward	2023/24	Total 2023/24 Budget
Sports Facilities (Cont'd)					
PR-4034	Hudson Park, Girrawheen, Upgrade	Dennis Cooley Pavilion			
		Municipal Fund	\$ 28,000	\$ -	\$ 28,000
		Project Total	\$ 28,000	\$ -	\$ 28,000
PR-4202	Montrose Park, Girrawheen, Upgrade	Change Room			
		Municipal Fund	\$ 165,898	\$ -	\$ 165,898
		Reserve - Strategic Projects/Initiatives	\$ 21,102	\$ 110,000	\$ 131,102
		Project Total	\$ 187,000	\$ 110,000	\$ 297,000
PR-4258	Anthony Waring Park, Clarkson, Upgrade	Sports Amenities Building			
		Municipal Fund	\$ -	\$ 529,000	\$ 529,000
		Project Total	\$ -	\$ 529,000	\$ 529,000
PR-4262	Kingsway RSC, New Car Park and Access Road				
		Municipal Fund	\$ 17,827	\$ -	\$ 17,827
		Reserve - Strategic Projects/Initiatives	\$ 249,735	\$ 200,000	\$ 449,735
		Project Total	\$ 267,562	\$ 200,000	\$ 467,562
PR-4271	Splendid Park, Yanchep, New Cycling Facility				
		Grants - Federal Government	\$ 232,000	\$ -	\$ 232,000
		Municipal Fund	\$ -	\$ 100,500	\$ 100,500
		Project Total	\$ 232,000	\$ 100,500	\$ 332,500
PR-4272	Gumblossom Park, Quinns Rocks, Upgrade	Sports Floodlighting			
		Municipal Fund	\$ 26,234	\$ -	\$ 26,234
		Project Total	\$ 26,234	\$ -	\$ 26,234
PR-4277	Alkimos, New Alkimos Aquatic and Recreation Centre				
		Municipal Fund	\$ 609,452	\$ 1,000,000	\$ 1,609,452
		Reserve - Alkimos/Eglinton Developer Contribution Fund	\$ -	\$ 2,400,000	\$ 2,400,000
		Reserve - Regional Recreation	\$ -	\$ 600,000	\$ 600,000
		Reserve - Strategic Projects/Initiatives	\$ 262,351	\$ -	\$ 262,351
		Project Total	\$ 871,803	\$ 4,000,000	\$ 4,871,803
PR-4282	Kingsway RSC, Madeley, Upgrade	Precinct Servicing Infrastructure			
		Municipal Fund	\$ 80,000	\$ -	\$ 80,000
		Project Total	\$ 80,000	\$ -	\$ 80,000
PR-4283	Heath Park, Alkimos, New Sports Amenities Building				
		Grants - State Government	\$ -	\$ 177,500	\$ 177,500
		Municipal Fund	\$ 50,000	\$ 1,513,476	\$ 1,563,476
		Project Total	\$ 50,000	\$ 1,690,976	\$ 1,740,976
PR-4284	Kingsway RSC, Madeley, Upgrade	Kingsway Splashpad Toilets and Changerooms			
		Grants - State Government	\$ -	\$ 150,000	\$ 150,000
		Municipal Fund	\$ 48,600	\$ 160,000	\$ 208,600
		Project Total	\$ 48,600	\$ 310,000	\$ 358,600
PR-4300	Abbeville Park, Mindarie, Upgrade	Sports Amenities Building			
		Municipal Fund	\$ -	\$ 80,000	\$ 80,000
		Project Total	\$ -	\$ 80,000	\$ 80,000
PR-4327	Warradale Reserve, Landsdale, Upgrade	Clubrooms			
		Grants - State Government	\$ 23,979	\$ -	\$ 23,979
		Project Total	\$ 23,979	\$ -	\$ 23,979
PR-4342	Kingsway Little Athletics Centre, Madeley, New Kiosk				
		Grants - State Government	\$ -	\$ 80,000	\$ 80,000
		Municipal Fund	\$ -	\$ 130,500	\$ 130,500
		Reserve - Strategic Projects/Initiatives	\$ -	\$ 300,000	\$ 300,000
		Project Total	\$ -	\$ 510,500	\$ 510,500
PR-4346	Fragola Park, Landsdale, Upgrade	Park			
		Contributions - Town Planning Scheme Cell 9	\$ 175,000	\$ -	\$ 175,000
		Project Total	\$ 175,000	\$ -	\$ 175,000

Project No.	Project Description	Funding Source	2022/23 Carry Forward	2023/24	Total 2023/24 Budget
Sports Facilities (Cont'd)					
PR-4358	Dalvik Park, Merriwa, New Sports Floodlighting				
	Grants - State Government	\$ -	\$ 187,512	\$ 187,512	
	Municipal Fund	\$ 14,029	\$ 386,523	\$ 400,552	
	Project Total	\$ 14,029	\$ 574,035	\$ 588,064	
PR-4360	Ridgewood, Ridgewood Park, Upgrade to Facilities				
	Grants - State Government	\$ 19,466	\$ -	\$ 19,466	
	Municipal Fund	\$ 3,809	\$ -	\$ 3,809	
	Project Total	\$ 23,275	\$ -	\$ 23,275	
PR-4363	Liddell Park, Girrawheen, New Fitness Equipment				
	Grants - State Government	\$ 30,457	\$ -	\$ 30,457	
	Municipal Fund	\$ 44,279	\$ -	\$ 44,279	
	Project Total	\$ 74,736	\$ -	\$ 74,736	
PR-4371	Wanneroo Showgrounds, Upgrade Clubrooms with Solar Panels				
	Contributions - Other	\$ 41,000	\$ -	\$ 41,000	
	Municipal Fund	\$ 3,222	\$ -	\$ 3,222	
	Project Total	\$ 44,222	\$ -	\$ 44,222	
PR-4372	Wanneroo Showgrounds, Upgrade Clubrooms with Kiosk Canopy				
	Contributions - Other	\$ 30,000	\$ -	\$ 30,000	
	Project Total	\$ 30,000	\$ -	\$ 30,000	
PR-4373	Splendid Park, Yanchep, Upgrade Floodlighting at Both Ovals				
	Grants - Federal Government	\$ 287,991	\$ -	\$ 287,991	
	Grants - State Government	\$ 168,409	\$ -	\$ 168,409	
	Project Total	\$ 456,400	\$ -	\$ 456,400	
PR-4389	Kingsway RSC, Madeley, Renew Netball Courts and Floodlighting				
	Municipal Fund	\$ 4,715	\$ -	\$ 4,715	
	Reserve - Strategic Projects/Initiatives	\$ -	\$ 50,000	\$ 50,000	
	Project Total	\$ 4,715	\$ 50,000	\$ 54,715	
PR-4390	Montrose Park, Girrawheen, Renewal of Tennis Courts, Fencing and Floodlighting				
	Municipal Fund	\$ 40,000	\$ -	\$ 40,000	
	Reserve - Strategic Projects/Initiatives	\$ -	\$ 50,000	\$ 50,000	
	Project Total	\$ 40,000	\$ 50,000	\$ 90,000	
PR-4391	Wanneroo BMX, Pearsall, Upgrade Lighting				
	Municipal Fund	\$ 90,000	\$ -	\$ 90,000	
	Project Total	\$ 90,000	\$ -	\$ 90,000	
PR-4427	Heath Park, Eglinton, New Sports Floodlighting				
	Municipal Fund	\$ -	\$ 50,000	\$ 50,000	
	Project Total	\$ -	\$ 50,000	\$ 50,000	
PR-4428	Splendid Park, Yanchep, New Netball Storage				
	Municipal Fund	\$ -	\$ 50,000	\$ 50,000	
	Project Total	\$ -	\$ 50,000	\$ 50,000	
PR-4451	Aquamotion, Wanneroo, Solar Panel Upgrade and Batteries				
	Municipal Fund	\$ -	\$ 120,000	\$ 120,000	
	Project Total	\$ -	\$ 120,000	\$ 120,000	
PR-4452	Kingsway Indoor Stadium, Madeley, Solar Panels Addition and Battery Installation				
	Municipal Fund	\$ -	\$ 20,000	\$ 20,000	
	Project Total	\$ -	\$ 20,000	\$ 20,000	
PR-4453	Aquamotion, Wanneroo, Upgrade External Patio				
	Municipal Fund	\$ -	\$ 50,000	\$ 50,000	
	Project Total	\$ -	\$ 50,000	\$ 50,000	
PR-4454	Aquamotion, Wanneroo, Splashpad Renewal				
	Municipal Fund	\$ -	\$ 335,000	\$ 335,000	
	Project Total	\$ -	\$ 335,000	\$ 335,000	

Project No.	Project Description	Funding Source	2022/23 Carry Forward	2023/24	Total 2023/24 Budget
Sports Facilities (Cont'd)					
PR-4455	Kingsway Indoor Stadium, Madeley, Renew Surface of Main Sports Hall	Municipal Fund	\$ -	\$ 130,000	\$ 130,000
	Project Total		\$ -	\$ 130,000	\$ 130,000
PR-4461	Recurring Program, Upgrade Wanneroo Aquamotion - Minor Works 2023-24	Municipal Fund	\$ -	\$ 100,000	\$ 100,000
	Project Total		\$ -	\$ 100,000	\$ 100,000
PR-4465	Recurring Program, Renew Wanneroo Aquamotion Building Assets 2023-24	Municipal Fund	\$ -	\$ 360,000	\$ 360,000
	Project Total		\$ -	\$ 360,000	\$ 360,000
PR-4468	Recurring Program, Upgrade Kingsway Indoor Stadium - Minor Works 2023-24	Municipal Fund	\$ -	\$ 180,000	\$ 180,000
	Project Total		\$ -	\$ 180,000	\$ 180,000
PR-4469	Recurring Program, Renew Kingsway Indoor Stadium Building Assets 2023-24	Municipal Fund	\$ -	\$ 160,000	\$ 160,000
	Project Total		\$ -	\$ 160,000	\$ 160,000
PR-4494	Recurring Program, Renew Sporting Structures 2023-24	Municipal Fund	\$ -	\$ 110,000	\$ 110,000
	Project Total		\$ -	\$ 110,000	\$ 110,000
PR-4508	Recurring Program, New Sporting Facilities - Design Only 2023-24	Municipal Fund	\$ -	\$ 20,000	\$ 20,000
	Project Total		\$ -	\$ 20,000	\$ 20,000
Sports Facilities Sub Program Total			\$ 4,446,881	\$ 15,090,011	\$ 19,536,892
Stormwater Drainage					
PR-4394	Wanneroo Shopping Centre Car Park, Upgrade Stormwater Run Off	Municipal Fund	\$ 5,000	\$ -	\$ 5,000
	Project Total		\$ 5,000	\$ -	\$ 5,000
PR-4430	276 Shiraz Blvd Wanneroo BMX Club, Pearsall, Upgrade Drainage	Municipal Fund	\$ -	\$ 20,000	\$ 20,000
	Project Total		\$ -	\$ 20,000	\$ 20,000
PR-4431	Riverlinks Park, Clarkson, Upgrade Drainage Basin	Municipal Fund	\$ -	\$ 50,000	\$ 50,000
	Project Total		\$ -	\$ 50,000	\$ 50,000
PR-4456	Jimhub Swamp Park, Tapping, Upgrade Oval Drainage	Municipal Fund	\$ -	\$ 15,000	\$ 15,000
	Project Total		\$ -	\$ 15,000	\$ 15,000
Stormwater Drainage Sub Program Total			\$ 5,000	\$ 85,000	\$ 90,000
Street Landscaping					
PR-4506	Recurring Program, Upgrade Streetscape Infrastructure 2023-24	Municipal Fund	\$ -	\$ 50,000	\$ 50,000
	Project Total		\$ -	\$ 50,000	\$ 50,000
Street Landscaping Sub Program Total			\$ -	\$ 50,000	\$ 50,000
Traffic Treatments					
PR-4233	Highclere Boulevard, Marangaroo, Upgrade Traffic Management Scheme	Municipal Fund	\$ 10,000	\$ -	\$ 10,000
	Project Total		\$ 10,000	\$ -	\$ 10,000

Project No.	Project Description	Funding Source	2022/23 Carry Forward	2023/24	Total 2023/24 Budget
Traffic Treatments (Cont'd)					
PR-4259	Marmion Ave Santa Barbara PDE Intersection, Quinns Rocks, Upgrade Traffic Treatments				
	Grants - Metropolitan Regional Road Program	\$	83,333	\$ -	\$ 83,333
	Municipal Fund	\$	41,667	\$ -	\$ 41,667
	Project Total	\$	125,000	\$ -	\$ 125,000
PR-4273	Santa Barbara Parade, Marmion Avenue, Quinns Rocks, Upgrade Intersection				
	Grants - Metropolitan Regional Road Program	\$	75,000	\$ -	\$ 75,000
	Project Total	\$	75,000	\$ -	\$ 75,000
PR-4278	Salerno Drive and Anchorage Drive North, Quinns Rocks, Upgrade Traffic Management Scheme				
	Reserve - Strategic Projects/Initiatives	\$	-	\$ 345,000	\$ 345,000
	Project Total	\$	-	\$ 345,000	\$ 345,000
PR-4336	Ashley Road, Tapping, Upgrade Traffic Management Watkins Loop to Pinjar Road				
	Municipal Fund	\$	57,000	\$ -	\$ 57,000
	Project Total	\$	57,000	\$ -	\$ 57,000
PR-4396	Burt Street, Quinns Rocks, Upgrade Traffic Treatments from Gordon Ave to Ocean Dr				
	Municipal Fund	\$	17,000	\$ -	\$ 17,000
	Project Total	\$	17,000	\$ -	\$ 17,000
PR-4398	Sovereign Drive, Two Rocks, Upgrade Traffic Treatments				
	Municipal Fund	\$	-	\$ 19,000	\$ 19,000
	Reserve - Strategic Projects/Initiatives	\$	-	\$ 42,000	\$ 42,000
	Project Total	\$	-	\$ 61,000	\$ 61,000
PR-4399	Marangaroo Drive / Girrawheen Avenue, Girrawheen, Upgrade Intersection				
	Municipal Fund	\$	-	\$ 50,000	\$ 50,000
	Project Total	\$	-	\$ 50,000	\$ 50,000
PR-4400	Two Rocks Road , Yanchep, Upgrade Street Lighting from Templetonia Blvd to Lisford Ave				
	Grants - Metropolitan Regional Road Program	\$	60,019	\$ 698,767	\$ 758,786
	Municipal Fund	\$	30,009	\$ -	\$ 30,009
	Reserve - Strategic Projects/Initiatives	\$	-	\$ 349,383	\$ 349,383
	Project Total	\$	90,028	\$ 1,048,150	\$ 1,138,178
PR-4401	Jindalee Boulevard, Jindalee, Construct Roundabout at Investigator Pde				
	Grants - Metropolitan Regional Road Program	\$	10,000	\$ -	\$ 10,000
	Municipal Fund	\$	5,000	\$ -	\$ 5,000
	Project Total	\$	15,000	\$ -	\$ 15,000
PR-4402	Trichet Road, Wanneroo, Upgrade Traffic Treatments				
	Grants - Metropolitan Regional Road Program	\$	80,000	\$ -	\$ 80,000
	Project Total	\$	80,000	\$ -	\$ 80,000
PR-4433	Azelia St, Alexander Heights, Upgrade Traffic Treatments				
	Municipal Fund	\$	-	\$ 230,000	\$ 230,000
	Project Total	\$	-	\$ 230,000	\$ 230,000
PR-4434	Grand Bank Parkway, Mindarie, New Parking Embayments				
	Municipal Fund	\$	-	\$ 10,000	\$ 10,000
	Project Total	\$	-	\$ 10,000	\$ 10,000
PR-4435	Montrose Ave Mirrabooka Ave Koondoola Ave, Marangaroo, Upgrade Intersection				
	Grants - Federal Government	\$	-	\$ 868,699	\$ 868,699
	Project Total	\$	-	\$ 868,699	\$ 868,699
PR-4436	Landsdale Rd, Landsdale, Upgrade Traffic Treatments				
	Grants - Metropolitan Regional Road Program	\$	-	\$ 89,333	\$ 89,333
	Municipal Fund	\$	-	\$ 44,667	\$ 44,667
	Project Total	\$	-	\$ 134,000	\$ 134,000
PR-4437	Hester Ave, Merriwa, Upgrade Intersection of Connolly Drive				
	Grants - Federal Government	\$	-	\$ 1,500,000	\$ 1,500,000
	Project Total	\$	-	\$ 1,500,000	\$ 1,500,000

Project No.	Project Description	Funding Source	2022/23 Carry Forward	2023/24	Total 2023/24 Budget
Traffic Treatments (Cont'd)					
PR-4438	Hepburn Ave Mirrabooka Ave, Marangaroo, Upgrade Intersection				
	Grants - Federal Government	\$ -	\$ 750,000	\$ 750,000	
	Project Total	\$ -	\$ 750,000	\$ 750,000	
PR-4439	Marmion Ave, Quinns Rocks, Upgrade Intersection of Pitcairn Entrance				
	Grants - Federal Government	\$ -	\$ 132,000	\$ 132,000	
	Project Total	\$ -	\$ 132,000	\$ 132,000	
PR-4464	Recurring Program, Miscellaneous Traffic and Parking Management 2023-24				
	Municipal Fund	\$ -	\$ 62,000	\$ 62,000	
	Project Total	\$ -	\$ 62,000	\$ 62,000	
PR-4479	Recurring Program, New Bus Shelter Installations 2023-24				
	Municipal Fund	\$ -	\$ 75,000	\$ 75,000	
	Project Total	\$ -	\$ 75,000	\$ 75,000	
PR-4497	Recurring Program, Upgrade Street Lighting 2023-24				
	Municipal Fund	\$ -	\$ 200,000	\$ 200,000	
	Project Total	\$ -	\$ 200,000	\$ 200,000	
Traffic Treatments Sub Program Total			\$ 469,028	\$ 5,465,849	\$ 5,934,877
Waste Management					
PR-4247	Wangara Transfer Station, Wangara - Upgrade Site Works				
	Reserve - Domestic Refuse	\$ -	\$ 800,000	\$ 800,000	
	Project Total	\$ -	\$ 800,000	\$ 800,000	
PR-4341	Wangara, Upgrade Community Drop Off Site				
	Reserve - Domestic Refuse	\$ -	\$ 530,000	\$ 530,000	
	Project Total	\$ -	\$ 530,000	\$ 530,000	
PR-4341	Wangara, New Community Waste Drop Off Facility				
	Reserve - Domestic Refuse	\$ 60,000	\$ -	\$ 60,000	
	Project Total	\$ 60,000	\$ -	\$ 60,000	
PR-4505	Recurring Program, New Mobile Garbage Bins 2023-24				
	Reserve - Domestic Refuse	\$ -	\$ 195,000	\$ 195,000	
	Project Total	\$ -	\$ 195,000	\$ 195,000	
Waste Management Sub Program Total			\$ 60,000	\$ 1,525,000	\$ 1,585,000
Total 2023/24 Capital Program			\$ 16,356,601	\$ 64,106,837	\$ 80,463,438

Asset Maintenance

SCS02-07/23 Tender 23046 - Quinns Beach Swimming Enclosure Renewal

File Ref: 47039 – 23/175377
Responsible Officer: Director Assets
Attachments: 1

Issue

To consider Tender No. 23046 for the Renewal and Management of the Quinns Beach Swimming Enclosure.

Background

Council considered a report on “Shark Barrier Feasibility” at its Ordinary Meeting in October 2015 (refer to IN05-10/15) and approved the installation of an enclosure at southern Quinns Beach.

A contract for the Quinns Beach Swimming Enclosure was awarded to Global Marine Enclosures in August 2016. This enclosure extended 300m alongshore and 85m offshore in the southern section of Quinns Beach adjacent to the Quinns Mindarie Surf Life Saving Club. It was first installed in December 2016 and is removed in April and reinstalled in October each year to avoid major damage from winter conditions whilst ensuring the enclosure remains safe and functional for the peak usage period between October and April.

The City’s contract with Global Marine Enclosures for the management of the Quinns Beach Swimming Enclosure expired in April 2023 following the final scheduled removal of enclosure walls before the 2023 winter season. Prior to these works, a condition assessment of the anchoring system was undertaken on 7 October 2022. The condition of all inspected concrete components and anchors confirmed that these components are expected to remain safe and functional for at least another 5 year period. On this basis, subject to Council’s decisions on the recommendations made in this report, the existing anchoring system was left in situ and is proposed to be utilised for the renewed enclosure scheduled for installation in October 2023.

This report relates to the tender evaluation and recommendation for a new 5 year contract (2023 to 2028) for the renewal and management of the Quinns Beach Swimming Enclosure which includes the following:

- Supply and installation of new chains and shackles;
- Supply of new enclosure walls;
- Installation of the enclosure walls in October each year;
- Removal of the enclosure walls in April each year;
- Fortnightly inspections and servicing/maintenance of all enclosure components (October to April); and
- Monthly inspection and servicing/maintenance of anchoring system only (April to October).

Detail

Tender No. 23046 for the Renewal of the Quinns Beach Swimming Enclosure was advertised on 11 March 2023 and closed on Tuesday 11 April 2023.

Two addenda were issued during the tender period relating to the following:

- Extension of Tender period; and

- Inclusion of an additional inspection and condition assessment of the existing anchoring system.

Essential details of the proposed contract are as follows:

Item	Detail
Contract Form	Minor Works
Contract Type	Lump Sum
Contract Duration	5 years
Commencement Date	2 weeks after receipt of Letter of Award
Expiry Date	30 June 2028
Extension Permitted	No
Rise and Fall	Not Applicable

Tender submissions were received from the following companies:

Company (full entity name)	Company (abbreviated name)
Global Marine Enclosures Pty Ltd	Global Marine Enclosures
Eco Shark Barrier Pty Ltd	Eco Shark Barrier
Compac Marketing (Australia) Pty Ltd	Compac Marketing

*Note that the submission provided by Compac Marketing was non-conforming and was not considered for further evaluation.

Probity Oversight

Oversight to the tender assessment process was undertaken by William Buck Consulting (WA) Pty Ltd in conjunction with the City's Contracts Officer.

Tender submissions were evaluated in accordance with the Tender Evaluation Plan (**TEP**). The TEP included the following selection criteria:

Item No	Description	Weighting
1	Sustainable Procurement: a) Environmental Considerations 5% b) Buy Local 10% c) Reconciliation Action Plan 2.5% Disability Access & Inclusion 2.5%	20%
2	*WHS	20%
3	*Experience	40%
4	*Methodology, Resources and Capacity	20%
		TOTAL 100%

*Tenderers are required to meet the City's minimum requirements for each of the mandatory qualitative criteria detailed above to progress for further evaluation.

Evaluation Criteria 1 - Sustainable Procurement (20%)

Evidence of Sustainable Procurement assessment was based on the tenderers' responses provided within the Questionnaires set out in Schedules 3A, 3B, 3C, 3D that were included in the tender documentation.

An assessment was made to determine the ranking based on the tenderers' environmental policy and practices, buy local contributions, as well as commitment to reconciliation and disability access and inclusion.

Evaluation Criteria 1(a): Sub Criteria – Environment Consideration (5%)

The City is committed to procuring goods and services that have the most positive environmental, social and economic impacts over the entire life cycle of a product or service. The environmental assessment is based on tenderers' response with reference to their Environmental policy and practices.

An assessment was made to determine the ranking based on tenderer's environmental policy and practices. The assessment of this criterion determined the following ranking:

Tenderer	Ranking
Global Marine Enclosures	1
Eco Shark Barrier	2

Evaluation Criteria 1(b): Sub Criteria – Buy Local (10%)

An assessment was made to determine the ranking based on the responses provided, detailing the following information:

- Purchasing arrangements through local businesses;
- Location of tenderer's offices and workshops;
- Residential municipality of staff and subcontractors; and
- Requirement for new employees arising from award of the contract.

The assessment of this criterion determined the following ranking:

Tenderer	Ranking
Eco Shark Barrier	1
Global Marine Enclosures	2

Evaluation Criteria 1(c): Sub Criteria – Reconciliation Action Plan (2.5%)

An assessment was made to determine the ranking based on the responses provided that relate to:

- Relationships – building positive relationships between indigenous and non-indigenous people;
- Respect – recognising the contribution of Indigenous people to Australia and learning more about the history, culture and diversity in a two-way communication process, and
- Opportunities – attracting, developing and retaining organisational talent to build opportunities for aboriginal employment, training and development and mentoring.

The assessment of this criterion determined the following ranking:

Tenderer	Ranking
Global Marine Enclosures	1
Eco Shark Barrier	1

Evaluation Criteria 1(d): Sub Criteria – Disability Access & Inclusion (2.5%)

An assessment was made to determine the ranking based on the responses provided that relate to:

- People with disabilities have the same buildings and facilities access opportunities as other people;
- People with disabilities receive information in a format that will enable them to access information as readily as other people are able to access it;
- People with disabilities receive the same level and quality of service from staff as other people receive;
- People with disabilities have the same opportunities as other people to make complaints; and
- People with disabilities have the same opportunities as other people to participate in any employment opportunities.

The assessment of this criterion determined the following ranking:

Tenderer	Ranking
Global Marine Enclosures	1
Eco Shark Barrier	2

An overall assessment of Evaluation Criteria 1 - Sustainable Procurement has resulted in the following ranking:

Tenderer	Ranking
Eco Shark Barrier	1
Global Marine Enclosures	2

Evaluation Criteria 2 - Tenderer's Work Health and Safety Systems (20%)

Evidence of workplace health and safety management policies and practices was assessed from the tender submissions. The assessment for safety management was based on the tenderers' responses to the Work Health and Safety Management System Questionnaire included within the tender documentation.

The assessment of this criterion has resulted in the following ranking:

Tenderer	Ranking
Eco Shark Barrier*	1
Global Marine Enclosures	2

*Refer to further information in **Confidential Attachment 1**.

Evaluation Criteria 3 - Tenderer's Experience (40%)

The relevant experience of the tenderer's organisation and personnel as presented in their tender submission were assessed to evaluate their capacity to meet the City's expectations and the requirements of the contract. Assessment of this criterion considered previously completed and ongoing swimming enclosure projects and evidence of achieving positive project outcomes in line with Client expectations.

The assessment of this criterion has resulted in the following ranking:

Tenderer	Ranking
Global Marine Enclosures	1
Eco Shark Barrier	2

Evaluation Criteria 4 - Tenderer's Methodology, Resources and Capacity (20%)

The Tenderer's methodology, resources and capacity as presented in their tender submission were assessed to evaluate the tenderer's understanding of the scope requirements and ability to undertake the required works within the City's designated timeframe. Assessment of this criterion considered tenderer's methodology, details of proposed enclosure components, project timeframe and identified resources and capacity to undertake the works.

The assessment of this criterion has resulted in the following ranking:

Tenderer	Ranking
Global Marine Enclosures	1
Eco Shark Barrier*	2

*Refer to further information in **Confidential Attachment 1**.

Overall Weighted Qualitative Assessment and Ranking

Tenderer's submissions were reviewed in accordance with the Tender Evaluation Plan with the following key observations:

- The key component of the tender evaluation is previous relevant experience of the organisation and nominated personnel (40%);
- Methodology, Resources, Capacity and Safety are significant to the success of the contract and make up a combined 40% weighting within the tender evaluation; and
- The tenderers' submissions were evaluated in accordance with the selection criteria and were assessed as having the necessary resources, previous experience, capability and safety and quality management systems to undertake the tender, however risks have been identified relating to safety, methodology and resources which are addressed in **Confidential Attachment 1**.

The overall weighted qualitative assessment resulted in the following tender ranking:

Tenderer	Ranking
Global Marine Enclosures	1
Eco Shark Barrier	2

Lump Sum Price (non-weighted)

Tenderer's lump sum pricing are inclusive of design, supply and management costs over a 5 year period. Review of completed price schedules in tender submissions resulted in the following ranking:

Tenderer	Ranking
Eco Shark Barrier	1
Global Marine Enclosures	2

Overall Value for Money Assessment

The combined assessment of lump sum pricing, qualitative scoring and assessment of project risks has resulted in the following ranking:

Tenderer	Ranking
Global Marine Enclosures	1
Eco Shark Barrier	2

Refer to **Confidential Attachment 1** for tenderer's lump sum pricing, tender clarifications, identification of risks and further information supporting the recommendation.

Consultation

Consultation to seek community views on a swimming enclosure at Quinns Beach was undertaken in 2015 over a 4 week period. A total of 136 responses were received, covering a broad range of age groups and suburbs both within and outside of the City of Wanneroo.

Overall, the installation of a swimming enclosure at Quinns Beach was supported by 80% of respondents.

Since the original installation, many community comments and enquiries relating to the Quinns Beach swimming enclosure have been positive, further reinforcing the support towards the enclosure at this location.

The Quinns Mindarie Surf Life Saving Club uses the enclosure for surf club operations and all efforts are made each year to ensure the enclosure is reinstalled and operational prior to the commencement of the surf lifesaving season. The Surf Club has advised the City of their support for the continuation of the enclosure beyond April 2023.

Prior to and during all site works, notifications will be communicated via the City's website, social media, on site signage and direct correspondence with known user groups and stakeholders such as Vac Swim and the Quinns Mindarie Surf Life Saving Club.

Comment

The tender submission from Global Marine Enclosures achieved the highest ranking and satisfied the overall value for money assessment in accordance with the assessment criteria and weightings as detailed in the Tender Evaluation Plan and is therefore recommended as the successful tenderer.

Statutory Compliance

Tenders were invited in accordance with the requirements of Section 3.57 of the *Local Government Act 1995*. The tendering procedures and evaluation complied with the requirements of Part 4 of the *Local Government (Functions and General) Regulations 1996*.

The Quinns Beach Swimming Enclosure is located on Unallocated Crown Land and therefore the City requires a Section 91 Licence to Occupy Crown Land. Prior to the October 2023 installation works a new Section 91 Licence agreement will be arranged with the Department of Planning Lands and Heritage for a 5-year period covering the duration of the proposed contract.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

5 ~ A well planned, safe and resilient City that is easy to travel around and provides a connection between people and places

5.3 - Responsibly managed and maintained assets

Risk Appetite Statement

In pursuit of strategic objective goal 5, we will accept a Medium level of risk, extended to High in the areas of Community / Reputation & Financial / Commercial impacts. Shifting transport modes and usage in the City may require short term pain for longer term gain as the City supports the development, maintenance and connection of alternatives to car use (e.g. cycle ways) and the supporting infrastructure.

Enterprise Risk Management Considerations

Risk Title	Risk Rating
ST-S23 Stakeholder Relationships	Medium
Accountability	Action Planning Option
Director Corporate Strategy and Performance	Manage

Financial and Performance Risk

Financial Risk

A financial risk assessment on Global Marine Enclosures undertaken as part of the tender evaluation process by Equifax Australasia Credit Ratings Pty Ltd highlighted the need for additional risk mitigation measures.

Risk mitigation is provided through the following measures:

- Payment of services upon satisfactory completion and inspection;
- Provision of additional bank guarantees; and
- Ongoing monitoring of financial performance as required by the contract.

The above measures are considered satisfactory to mitigate the financial risk of the tendering entity.

Performance Risk

The Tender Evaluation Panel has determined that Global Marine Enclosures has suitable experience relevant to the site specific swimming enclosure requirements at Quinns Beach to deliver this renewal project and enclosure management services over a 5 year period. Global Marine Enclosures has provided swimming enclosure services for the City since 2016 and during this period of there have been no disputes or claims. A written letter of recommendation from the Quinns Mindarie Surf Life Saving Club has also been provided within the Tender Submission.

Global Marine Enclosures has also demonstrated excellent project delivery for other clients including the City of Albany for their Middleton Beach swimming enclosure.

Independent reference checks have also indicated that the recommended tenderer has provided excellent past performance in the delivery of swimming enclosure services and collaboration/coordination with relevant stakeholders.

Operational Risk

Operational risk and mitigation will be addressed through the risk assessment process of the City's Project Management Framework.

Prior to the commencement of works, the appointed contractor will be inducted to the project site. Ongoing auditing of the contractor's work practices during the works will be undertaken to ensure compliance with WHS requirements.

Policy Implications

Tenders were invited in accordance with the requirements of the City's Purchasing Policy.

Financial (Budget) Implications

Operational Works (Maintenance, Monitoring and Seasonal Installation/Removal)

Operational costs are in the order of \$238,340 per year which equates to \$1,191,700 over a 5 year period from 2023/24 to 2027/2028. Swimming enclosure management costs for 2023/24 are accounted for within the City's Asset Maintenance Operational Budget. Similarly ongoing operational budget requirements will be listed in the future annual operating budgets.

Capital Works (Design and Supply Only):

The 2023/24 Capital Works budget and expenditure based on the tenderer's lump sum pricing for the Design and Supply of the Quinns Beach Swimming Enclosure Renewal is summarised below:

PR-4444 Quinns Beach Swimming Enclosure Renewal

Description	Expenditure	Budget
Budget:		
Capital Works Budget listed for 2023/24 (PR-4444)		\$510,000*
Expenditure:		
Recommended Tenderer's price for the Design and Supply of the Quinns Beach Swimming Enclosure Renewal	\$484,200	
Project Management	\$20,000	
Total	\$504,200	\$510,000*

*2023/24 budget includes \$200,000 funding commitment from the Department of Primary Industries and Regional Development as part of the State Government's Shark Hazard Mitigation Strategy.

Voting Requirements

Simple Majority

Recommendation

That Council ACCEPTS the tender submitted by Global Marine Enclosures for Tender No. 23046, for the Renewal of the Quinns Beach Swimming Enclosure and Maintenance, Monitoring and Seasonal Installation/Removal over a 5 year period, for a fixed lump sum of \$1,675,900.

Attachments:

1. Attachment 1 - Tender 23046 - Quinns Beach Swimming Enclosure Renewal - Confidential Memorandum

Confidential

Item 5 Confidential

Nil

Item 6 To Be Tabled**Business and Finance**

SCS03-07/23 Adoption of the 2023/24 - 2026/27 Corporate Business Plan, 2023/24 Annual Budget (Financial Assistance Grant Included) and 2023/24 Fees and Charges Schedule

Item 7 Date of Next Meeting

The next Council Member's Briefing Session has been scheduled for 6:00pm on Tuesday 11 July 2023 to be held at Council Chambers, 1st Floor, Civic Centre, 23 Dundobar Road, Wanneroo.

Item 8 Closure



COUNCIL CHAMBER SEATING DIAGRAM

