

# COUNCIL MINUTES

## Unconfirmed Minutes

### Special Council Meeting

6:00pm, 29 August, 2023  
Council Chamber (Level 1), Civic Centre,  
23 Dundobar Road, Wanneroo

[wanneroo.wa.gov.au](http://wanneroo.wa.gov.au)



**UNCONFIRMED MINUTES OF SPECIAL COUNCIL MEETING**

**HELD ON TUESDAY 29 AUGUST, 2023**

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## Minutes

Mayor Aitken declared the meeting open at 6:00pm and read the prayer.

*Good evening Councillors, staff, ladies and gentlemen, this meeting today is being held on Whadjuck Nyoongar Budjar and I would like to acknowledge and pay my respects to Elders, past, present and future. I thank all past and present members of the community that have supported the City to better understand and value Nyoongar culture within the City of Wanneroo.*

*I invite you to bow your head in prayer:*

*Lord, We thank you for blessing our City, our community and our Council. Guide us all in our decision making to act fairly, without fear or favour and with compassion, integrity, wisdom and honesty. May we show true leadership, be inclusive of all, and guide all of the City's people and many families to a prosperous future that all may share. We ask this in your name. Amen.*

### Item 1 Attendance

LINDA AITKEN, JP

Mayor

#### Councillors:

SONET COETZEE	North Ward
BRONWYN SMITH	North-East Ward
GLYNIS PARKER	North-East Ward
JACQUELINE HUNTLEY	Central-East Ward
PAUL MILES	Central-East Ward
HELEN BERRY	Central-West Ward
FRANK CVITAN, JP	Central Ward
JORDAN WRIGHT	Central Ward
NATALIE HERRIDGE	South-West Ward
JAMES ROWE, JP	South Ward
BRETT TREBY	South Ward (Deputy Mayor)

#### Officers:

VICKI COLES	Executive Manager Governance & Legal
NATASHA SMART	Manager, Council & Corporate Support
TINA BALTIC	Council Support Officer – Minutes

### Item 2 Apologies and Leave of Absence

VINH NGUYEN	South-West Ward (Absent)
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There were nil members of the public and nil members of the press in attendance.

### Item 3 Public Question Time

Nil

## Item 4 Reports

**Declarations of Interest by Council Members, including the nature and extent of the interest. Declaration of Interest forms to be completed and handed to the Chief Executive Officer.**

Nil

## Item 5 Confidential

### Procedural Motion

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#### Moved Cr Herridge, Seconded Cr Treby

**That Council move into a confidential session under the terms of the Local Government Act 1995, Section 5.23 (2).**

**CARRIED UNANIMOUSLY**

**For the motion:** Mayor Aitken, Cr Berry, Cr Coetzee, Cr Cvitan, Cr Herridge, Cr Huntley, Cr Miles, Cr Parker, Cr Rowe, Cr Smith, Cr Treby and Cr Wright

**Against the motion:** Nil

*The meeting was closed to the public and all recording ceased at 6:03pm.*

*A representative from Beilby Downing Teal, H Hardcastle and N Douglas remained in the Chamber, all Administration staff (except the Executive Manager Governance & Legal and Manager Corporate & Council Support) left the Chamber at 6:03pm.*

### SCR03-08/23 Staff Matters

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File Ref 43859V002 – 23/274342

Attachments 1

*This report was dealt with in confidential session, under the terms of the Local Government Act 1995 Section 5.23(2), as follows:*

- (a) a matter affecting an employee or employees*
- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting*
- (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting*

**Moved Mayor Aitken, Seconded Cr Treby**

**That Council:-**

1. **NOTES** that Council at its Special Council Meeting held 14 August 2023, appointed Candidate A to the position of Chief Executive Officer at the City of Wanneroo subject to satisfactory completion of background checks, and that these background checks have returned satisfactory results as detailed in Confidential Attachment 1;
2. **APPROVES BY ABSOLUTE MAJORITY** the finalised terms of the negotiated contract with the CEO as detailed in Confidential Supplementary Attachment 1, being for a period of 5 years inclusive of a Total Reward Package to the value as detailed in Confidential Supplementary Attachment 1; and
3. **AUTHORISES** the Mayor to execute the employment contract on behalf of the City in accordance with section 9.49A(4) of the Local Government Act 1995.

**CARRIED UNANIMOUSLY**

**For the motion:** Mayor Aitken, Cr Berry, Cr Coetzee, Cr Cvitan, Cr Herridge, Cr Huntley, Cr Miles, Cr Parker, Cr Rowe, Cr Smith, Cr Treby and Cr Wright

**Against the motion:** Nil

**Procedural Motion**

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**Moved Cr Cvitan, Seconded Cr Treby**

**That the meeting be reopened to the public.**

**CARRIED UNANIMOUSLY**

**For the motion:** Mayor Aitken, Cr Berry, Cr Coetzee, Cr Cvitan, Cr Herridge, Cr Huntley, Cr Miles, Cr Parker, Cr Rowe, Cr Smith, Cr Treby and Cr Wright

**Against the motion:** Nil

*The meeting was reopened to the public and all recording recommenced at 6:15pm.*

*The Mayor read aloud the resolution made on Item SCR03-08/23.*

**Item 6 To Be Tabled**

Nil

**Item 7 Date of Next Meeting**

The next Council Members' Briefing Session has been scheduled for 6:00pm on Tuesday, 5 September 2023, to be held at Council Chambers, Civic Centre, Dundobar Road Wanneroo.

**Item 8 Closure**

There being no further business, Mayor Aitken closed the meeting at 6:17pm.

**In Attendance**

LINDA AITKEN, JP

**Mayor**

**Councillors:**

SONET COETZEE	North Ward
BRONWYN SMITH	North-East Ward
GLYNIS PARKER	North-East Ward
JACQUELINE HUNTLEY	Central-East Ward
PAUL MILES	Central-East Ward
HELEN BERRY	Central-West Ward
FRANK CVITAN, JP	Central Ward
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