

COUNCIL MINUTES

Minutes Annual General Meeting of Electors

5:30pm, 05 February, 2024
Council Chamber (Level 1), Civic Centre,
23 Dundebur Road, Wanneroo

wanneroo.wa.gov.au



UNCONFIRMED MINUTES OF ANNUAL GENERAL MEETING OF ELECTORS

HELD ON MONDAY 05 FEBRUARY, 2024

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M I N U T E S

Mayor Aitken declared the meeting open at 5:38pm.

Good evening Councillors, staff, ladies and gentlemen, this meeting today is being held on Whadjuck Nyoongar Boodjar and I would like to acknowledge and pay my respects to Elders, past, present and future. I thank all past and present members of the community that have supported the City to better understand and value Nyoongar culture within the City of Wanneroo.

I invite you to bow your head in prayer:

Lord, We thank you for blessing our City, our community and our Council. Guide us all in our decision making to act fairly, without fear or favour and with compassion, integrity, wisdom and honesty. May we show true leadership, be inclusive of all, and guide all of the City's people and many families to a prosperous future that all may share. We ask this in your name. Amen.

Please refer to agenda for details of full reports and attachments.

Item 1 Attendances

LINDA AITKEN, JP

Mayor

Councillors:

| | |
|--------------------|-------------------|
| GLYNIS PARKER | North-East Ward |
| BRONWYN SMITH | North-East Ward |
| HELEN BERRY | Central-West Ward |
| PHIL BEDWORTH | Central-West Ward |
| PAUL MILES | Central-East Ward |
| JACQUELINE HUNTLEY | Central Ward |
| JORDAN WRIGHT | Central Ward |
| NATALIE HERRIDGE | South-West Ward |
| VINH NGUYEN | South-West Ward |
| JAMES ROWE, JP | South Ward |
| EMAN SEIF | South Ward |

Officers:

| | |
|---------------------|---|
| BILL PARKER | Chief Executive Officer |
| MARK DICKSON | Director, Planning & Sustainability |
| HARMINDER SINGH | Director, Assets |
| ROHAN KLEMM | Acting Director, Community & Place |
| NOELENE JENNINGS | Director, Corporate Strategy & Performance |
| BIMSARA PATHIRATHNA | Chief Financial Officer |
| NATASHA SMART | Manager Council and Corporate Support |
| VICKI COLES | Executive Manager Governance & Legal |
| COURTNEY NOTTE | Media Specialist |
| TINA BALTIC | Council Support Officer (Minutes) |
| YVETTE HEATH | Council Support Officer |
| CHLOE DAVIES | Administration Officer – Governance & Legal |

Guest:

PUNITHA PERUMAL Director, Financial Audit
Office of the Auditor General for Western
Australia
BRENT STEEDMAN Partner & Head of Audit, Grant Thornton

Members of the Public:

A total of 36 verified registered electors (including Council Members) were in attendance. Each verified elector was provided with a Voting Card in accordance with the Procedure of the Meeting.

Item 2 Apologies and Leave of Absence

ALEX FIGG North Ward
SONET COETZEE North Ward
MARIZANE MOORE Central-East Ward

Item 3 Reports

Declarations of Interest by Council Members, including the nature and extent of the interest. Declaration of Interest forms to be completed and handed to the Chief Executive Officer.

3.1 2022/23 Annual Report

File Ref: 45939 – 24/5880
Responsible Officer: Manager Strategic and Business Planning
Attachments: 1

Issue

To present the City of Wanneroo Annual Report 2022/23 (Annual Report) and the Annual Audited Financial Statements (Audited Financial Statements) for the City of Wanneroo for the year ended 30 June 2023.

Background

Section 5.53(1) of the *Local Government Act 1995* (the Act) requires local governments to develop and publish an Annual Report for each financial year. Section 5.27 of the Act requires that a general meeting of electors be held once every financial year and not more than 56 days after the local government accepts the annual report.

Detail

Regulation 15 of the *Local Government (Administration) Regulations 1996* prescribes that the matters to be discussed at a general electors' meeting are, firstly, the contents of the annual report for the previous financial year and then any other general business.

At the Ordinary Council meeting held on 12 December 2023, the Council accepted the Annual Report and the Audited Financial Statements.

The Annual Report and Audited Financial Statements have been published on the City's website in accordance with Section 5.55A of the Act and hard copies made available for members of the public at the Annual General Meeting of Electors.

Consultation

The Annual Report and the Audited Financial Statements were considered at an Audit and Risk Committee meeting held on 28 November 2023. The Audit and Risk Committee recommended that the Council accept the Annual Report and the Audited Financial Statements.

Comment

The Annual Report provides a comprehensive account of the City's activities over the twelve months from 1 July 2022 to 30 June 2023. It outlines the progress made towards the strategic objectives as set out in the City's Strategic Community Plan 2021-2031, and details achievements and performance against the 2022/23 commitments made in the Corporate Business Plan 2022/23 - 2025/26.

The Annual Report has been developed in accordance with good practice guidelines and feedback from the Australasian Reporting Awards. By entering the Awards, the City is endeavouring to improve the quality of reporting year on year to enhance transparency and the quality of communication to Electors and the wider community. The Audited Financial Statements are included in the designed version of the Annual Report.

Statutory Compliance

The preparation and publication of the Annual Report is in accordance with the *Local Government Act 1995*.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

7 ~ A well governed and managed City that makes informed decisions, provides strong community leadership and valued customer focused services

7.2 - Responsibly and ethically managed

Risk Appetite Statement

In pursuit of strategic objective goal 7, we will accept a Medium level of risk as the City balances the capacity of the community to fund services through robust cost-benefit analysis and pursues evidence-based decision making to be effective stewards of the Council and City for future generations.

Risk Management Considerations

| Risk Title | Risk Rating |
|---|------------------------|
| CO-009 Integrated Reporting | Medium |
| Accountability | Action Planning Option |
| Director Corporate Strategy and Performance | Manage |

| Risk Title | Risk Rating |
|---|------------------------|
| CO-017 Financial Management | Medium |
| Accountability | Action Planning Option |
| Director Corporate Strategy and Performance | Manage |

Policy Implications

Nil

Financial Implications

The cost of development and production the 2022/23 Annual Report has been included within the City's operating budget.

Voting Requirements

Nil

Moved Cr Huntley, Seconded Cr Nguyen

That the Annual General Meeting of Electors NOTE the contents of the City of Wanneroo 2022/23 Annual Report and the Audited Financial Statements as presented to the Electors of the City of Wanneroo.

CARRIED

**VOTES FOR THE MOTION: 20
VOTES AGAINST THE MOTION: 0**

Attachments:

1. AGM of Electors attachment 1 24/16487

Attachment 1 – City of Wanneroo Annual Report 2022/2023

Due to the size of this attachment, it has been prepared under a separate cover for distribution. The attachment is available on the [Annual Reports - City of Wanneroo](#) page of the City's Website.

Administration Use Only

Attachment 1 – CM 24/16490

Item 4 General Business

Motions Received Prior to the Meeting

All proposed motions were read aloud by the Presiding Person and displayed on the public screen in the Council Chamber, to ensure that everyone present was clear about what they were voting on. The Presiding Person requested a mover and a seconder for each motion that was put to the Meeting.

27 submissions of proposed motions were received in writing prior to the meeting from the following electors:

| | Submitter | Brief Summary of Proposed Motion | Admin Ref. |
|----|--------------|--|------------|
| 1 | R Casey | Tree canopy and heat mapping data | 24/33756 |
| 2 | R Casey | Combat Polyphagous shot-hole brer infestation | 24/34174 |
| 3 | R Casey | Street trees planted in the Urban Forest Strategy | 24/34284 |
| 4 | D Newton | Terms of reference - Festival & Cultural Events Committee | 24/34289 |
| 5 | D Newton | Amend demolition licence conditions | 24/34290 |
| 6 | K Gollan | Park area bordered by Wanneroo Road, Joondalup Drive, Sandilands Circuit | 24/34300 |
| 7 | N Jaeger | Tree canopy target | 24/35471 |
| 8 | N Jaeger | Urban forest officer appointment | 24/35454 |
| 9 | N Jaeger | Retention of mature trees on private property | 24/35451 |
| 10 | Z Fulcher | Electronic agenda and minutes | 24/37675 |
| 11 | A Weatherill | Elected Member event details made public | 24/37721 |
| 12 | Z Fulcher | Monthly list of Elected Member activities | 24/37745 |
| 13 | Z Fulcher | City's Bushfire Risk Management Plan | 24/37748 |
| 14 | S Jeffrey | Hainsworth Park drainage action plan | 24/37817 |
| 15 | Z Fulcher | Anchorage Drive Mindarie traffic | 24/37822 |
| 16 | Z Fulcher | Traffic lights to Bluewater Drive Mindarie | 24/37823 |
| 17 | A Weatherill | Firebreak schedule | 24/37825 |
| 18 | Z Fulcher | Apology – Council Member complaint | 24/37666 |
| 19 | Z Fulcher | Council Member training | 24/37667 |
| 20 | J Eames | Meeting transcribing | 24/37661 |
| 21 | Z Fulcher | Social Media | 24/37665 |
| 22 | Z Fulcher | Funding for organisations | 24/37669 |
| 23 | A Weatherill | Publishing of agendas and minutes | 24/37657 |
| 24 | A Weatherill | Da Vinci Park lake in Tapping | 24/37671 |
| 25 | D Newton | Waste management for strata lots | 24/37742 |
| 26 | G Healy | Cost of living relief | 24/38709 |
| 27 | R Casey | AGM start time | 24/38210 |

4.1 Proposed Motion submitted by Ms R Casey

Moved R Casey, Seconded J Baxter

That the City urgently procures up to date tree canopy and heat mapping data.

CARRIED

**Votes For the Motion: 31
Votes Against the motion: 0**

4.2 Proposed Motion submitted by Ms R Casey

Moved R Casey, Seconded J Baxter

That the city urgently develops innovative strategies to mitigate the profound effects of Polyphagous Shot Hole Borer infestation as called for by parks and leisure Australia (WA).

CARRIED

**Votes For the Motion: 28
Votes Against the motion: 0**

4.3 Proposed Motion submitted by Ms R Casey

Moved R Casey, Seconded J Baxter

That the city provides an annual report that identifies the number of street trees planted in each of the suburbs identified In the Urban Forrest Scheme as having under 5% canopy cover and the number of trees of the previous year's planting that failed to survive.

CARRIED

**Votes For the Motion: 32
Votes Against the motion: 0**

4.4 Proposed Motion submitted by Mrs D Newton

Moved D Newton, Seconded J Castro

Request change to terms of reference of the Festival and Cultural Events Committee.

CARRIED

**Votes For the Motion: 21
Votes Against the motion: 0**

4.5 Proposed Motion submitted by Mrs D Newton

Moved D Newton, Seconded J Castro

Request amendment to demolition licence.

CARRIED

**Votes For the Motion: 29
Votes Against the motion: 0**

4.6 Proposed Motion submitted by Ms K Gollan

Moved K Gollan, Seconded A Weatherill

Redevelop park area bordered by Wanneroo Road-Joondalup Drive-Sandilands Circuit with more vegetation, paths and children's play equipment.

CARRIED

**Votes For the Motion: 26
Votes Against the motion: 0**

4.7 Proposed Motion submitted by Ms N Jaeger

Moved N Jaeger, Seconded R Casey

That the City of Wanneroo commits to a tree canopy target nearer to 30% by 2040 supported by appropriate planning, policy changes, funding, monitoring and annual reporting.

CARRIED

**Votes For the Motion: 32
Votes Against the motion: 0**

4.8 Proposed Motion submitted by Ms N Jaeger

Moved N Jaeger, Seconded R Casey

That the Chief Executive Officer of the City of Wanneroo amends the workforce structure to include a position responsible for coordinating and managing all matters pertaining to the urban forest across the organisation.

CARRIED

**Votes For the Motion: 20
Votes Against the motion: 0**

4.9 Proposed Motion submitted by Ms N Jaeger

Moved N Jaeger, Seconded R Casey

That the City of Wanneroo investigates potential options to incentivise property owners to retain mature trees on their private property; and to plant shade trees that have the potential to grow to over 8m at maturity on their private property.

CARRIED

**Votes For the Motion: 30
Votes Against the motion: 0**

4.10 Proposed Motion submitted by Z Fulcher

Moved Z Fulcher, Seconded A Weatherill

The City send agenda and minutes to Elected Members and City administration by electronic means and cease hard copies and courier.

CARRIED

**Votes For the Motion: 13
Votes Against the motion: 11**

4.11 Proposed Motion submitted by A Weatherill

Moved A Weatherill, Seconded Z Fulcher

Elected Member event invitations be publicly available including value associated, after the event.

CARRIED

**Votes For the Motion: 24
Votes Against the motion: 0**

4.12 Proposed Motion submitted by Z Fulcher

Moved Z Fulcher, Seconded A Weatherill

That Council requires all Elected Members to complete a list of activities they have participated in during each month.

LOST

**Votes For the Motion: 5
Votes Against the motion: 20**

4.13 Proposed Motion submitted by Z Fulcher

Moved Z Fulcher, Seconded A Weatherill

Motion to review the City of Wanneroo's bushfire risk management plan.

CARRIED

**Votes For the Motion: 23
Votes Against the motion: 0**

4.14 Proposed Motion submitted by S Jeffrey

Moved S Jeffrey, Seconded H Collins

Motion to Administration to review and action previous reports of the drainage issues at Hainsworth Park.

CARRIED

**Votes For the Motion: 28
Votes Against the motion: 0**

4.15 Proposed Motion submitted by Z Fulcher

Moved Z Fulcher, Seconded A Weatherill

Traffic calming measures on Anchorage Drive Mindarie to prevent risk to life or serious injury.

CARRIED

**Votes For the Motion: 21
Votes Against the motion: 0**

4.16 Proposed Motion submitted by Z Fulcher

Moved Z Fulcher, Seconded A Weatherill

Traffic lights to be installed on Bluewater Drive onto Marmion Avenue to ease congestion and to improve safety to drivers and pedestrians.

CARRIED

**Votes For the Motion: 11
Votes Against the motion: 10**

4.17 Proposed Motion submitted by A Weatherill

Moved A Weatherill, Seconded Z Fulcher

Firebreak schedule to be enforced, maintained and published by suburb.

LOST

Votes For the Motion: 10
Votes Against the motion: 10

4.18 Proposed Motion submitted by Z Fulcher

Moved Z Fulcher, Seconded A Weatherill

That the City of Wanneroo cannot apologise on the behalf of an Elected Member.

CARRIED

Votes For the Motion: 8
Votes Against the motion: 2

4.19 Proposed Motion submitted by Z Fulcher

Moved Z Fulcher, Seconded A Weatherill

That all training that Councillors must undertake be made available to the public, and reasons why.

LOST

Votes For the Motion: 8
Votes Against the motion: 10

4.20 Proposed Motion submitted by J Eames

Moved J Eames, Seconded A Weatherill

Meetings and Briefings to be fully transcribed and publicly available within reasonable time.

LOST

Votes For the Motion: 5
Votes Against the motion: 9

4.21 Proposed Motion submitted by Z Fulcher

Moved Z Fulcher, Seconded A Weatherill

Elected Members that use social media as a conduit for communication to residents and ratepayers are not permitted to block or prevent followers from their social media updates, which is often their only form of communication with their local Elected Member. We motion a 3-strike rule that allows followers.

LOST

**Votes For the Motion: 8
Votes Against the motion: 17**

4.22 Proposed Motion submitted by Z Fulcher

Moved Z Fulcher, Seconded A Weatherill

Sponsorships and funding to be for not-for-profit organisations, charities, Incorporated and non-Incorporated, City of Wanneroo residents and teams only.

CARRIED

**Votes For the Motion: 12
Votes Against the motion: 3**

4.23 Proposed Motion submitted by A Weatherill

Moved Z Fulcher, Seconded A Weatherill

Agenda to be published 5 working days prior to Council Meeting, Briefing and Special Meeting allowing residents and ratepayers in the City opportunity to read it in a timely manner.

CARRIED

**Votes For the Motion: 23
Votes Against the motion: 0**

4.24 Proposed Motion submitted by A Weatherill

Moved A Weatherill, Seconded Z Fulcher

To take adequate action to provide water aeration at da Vinci park lake in Tapping.

CARRIED

**Votes For the Motion: 27
Votes Against the motion: 0**

4.25 Proposed Motion submitted by D Newton

Moved D Newton, Seconded J Castro

Address waste management following strata.

CARRIED

**Votes For the Motion: 24
Votes Against the motion: 0**

4.26 Proposed Motion submitted by G Healy

Moved G Healy, Seconded R Burnett

That Council, recognising the economic efficiencies and economies of scale accruing to the City from the exponential increase in the valuation and number of rateable properties resulting in decreasing costs per capita, provides cost of living relief to families and residents by implementing no increase in the residential rate for the 2024-2025 financial year.

CARRIED

**Votes For the Motion: 25
Votes Against the motion: 0**

4.27 Proposed Motion submitted by R Casey

Moved R Casey, Seconded A Weatherill

That the start time of future Annual General Meeting be moved to a later time to allow residents greater opportunity to participate and thereby provide greater representation of the electorate.

CARRIED

**Votes For the Motion: 26
Votes Against the motion: 0**

Item 5 Closure

There being no further business, Mayor Aitken closed the meeting at 7:45.