

Council Minutes

Confirmed Minutes

Ordinary Council Meeting

6:00pm, 23 April 2024
Council Chambers (Level 1) Civic Centre
23 Dundobar Road, Wanneroo

wanneroo.wa.gov.au

RECORDING AND ACCESS TO RECORDINGS OF COUNCIL MEETINGS POLICY

Objective

To ensure there is a process in place to outline the access to recorded Council Meetings.

To emphasise that the reason for recording of Council Meetings is to ensure the accuracy of Council Meeting Minutes and that any reproduction of these Minutes are for the sole purpose of Council business.

Implementation

This Policy shall be printed within the Agenda of all Council Meetings which include:

- Ordinary Council Meeting;
- Special Council Meeting;
- Annual General Meeting of Electors;
- Special Electors Meeting; and
- Briefing Sessions.

To advise the public that the proceedings of the meeting are recorded.

Evaluation and Review Provisions

Recording of Proceedings

1. Proceedings for Meetings detailed in this policy; as well as Deputations and Public Question Time during these meetings shall be recorded by the City on sound recording equipment, except in the case of a meeting where Council closes the meeting to the public.
2. Notwithstanding subclause 1, proceedings of a Meeting, which is closed to the public, shall be recorded where the Council resolves to do so.
3. No member of the public is to use any audio visual technology or devices to record the proceedings of a Meeting, without the written permission of the Mayor or the Mayors Delegate.

Access to Recordings

4. Members of the public may purchase a copy of the recorded proceedings or alternatively, listen to the recorded proceedings at the Civic Centre online if the recording is published on the City of Wanneroo website. Costs of providing a copy of the recorded proceedings to members of the public will include staff time to make the copy of the proceedings; as well as the cost of the digital copy for the recording to be placed on. The cost of staff time will be set in the City's Schedule of Fees and Charges each financial year.
5. Council Members may request a copy of the recording of the Council proceedings at no charge.
6. All Council Members are to be notified when recordings are requested by members of the public, and of Council.
7. COVID-19 Pandemic Situation
During the COVID-19 pandemic situation, Briefing Sessions and Council Meetings that are conducted electronically, will be recorded. The CEO is authorised to make a broadcast of the audio recording of such meetings accessible to the public, as soon as practicable after the meeting.
8. Briefing Sessions and Council Meetings that are recorded. The CEO is authorised to make a broadcast of the audio recording of such meetings accessible to the public, as soon as practicable after the meeting.

COMMONLY USED ACRONYMS AND THEIR MEANING

Acronym	Meaning
ABN	Australian Business Number
ACN	Australian Company Number
Act	<i>Local Government Act 1995</i>
CBP	City of Wanneroo Corporate Business Plan
CHRMAP	Coastal Hazard Risk Management & Adaption Plan
City	City of Wanneroo
CPI	Consumer Price Index
DBCA	Department of Biodiversity Conservation and Attractions
DFES	Department of Fire and Emergency Services
DOE	Department of Education Western Australia
DOH	Department of Health
DPLH	Department of Planning Lands and Heritage
DPS2	District Planning Scheme No. 2
DLGSCI	Department of Local Government, Sport and Cultural Industries
DWER	Department of Water and Environmental Regulation
EPA	Environmental Protection Authority
GST	Goods and Services Tax
JDAP	Joint Development Assessment Panel
LTFP	Long Term Financial Plan
MRS	Metropolitan Region Scheme
MRWA	Main Roads Western Australia
POS	Public Open Space
PTA	Public Transport Authority of Western Australia
SAT	State Administrative Tribunal
SCP	City of Wanneroo Strategic Community Plan
WALGA	Western Australian Local Government Association
WAPC	Western Australian Planning Commission



CONFIRMED MINUTES OF ORDINARY COUNCIL MEETING

HELD ON TUESDAY 23 APRIL, 2024

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M I N U T E S

Mayor Aitken declared the meeting open at 6:00pm and read the prayer.

Good evening Councillors, staff, ladies and gentlemen, this meeting today is being held on Whadjuck Nyoongar Boodjar and I would like to acknowledge and pay my respects to Elders, past, present and future. I thank all past and present members of the community that have supported the City to better understand and value Nyoongar culture within the City of Wanneroo.

I invite you to bow your head in prayer:

Lord, We thank you for blessing our City, our community and our Council. Guide us all in our decision making to act fairly, without fear or favour and with compassion, integrity, wisdom and honesty. May we show true leadership, be inclusive of all, and guide all of the City's people and many families to a prosperous future that all may share. We ask this in your name. Amen.

Item 1 Attendances

LINDA AITKEN, JP

Mayor

Councillors:

ALEX FIGG	North Ward	
SONET COETZEE	North Ward	
GLYNIS PARKER	North-East Ward	
BRONWYN SMITH	North-East Ward	
MARIZANE MOORE	Central-East Ward	
PAUL MILES	Central-East Ward	
HELEN BERRY	Central-West Ward	
PHIL BEDWORTH	Central-West Ward	
JACQUELINE HUNTLEY	Central Ward	(Arrived at 6:01pm)
JORDAN WRIGHT	Central Ward	
NATALIE HERRIDGE	South-West Ward	
VINH NGUYEN	South-West Ward	(Left at 8:53pm)
JAMES ROWE, JP	South Ward	
EMAN SEIF, JP	South Ward	

Officers:

BILL PARKER	Chief Executive Officer
MARK DICKSON	Director, Planning and Sustainability
HARMINDER SINGH	Director, Assets
ROHAN KLEMM	Acting Director, Community & Place
NOELENE JENNINGS	Director, Corporate Strategy & Performance
VICKI COLES	Executive Manager Governance and Legal
NATASHA SMART	Manager Council & Corporate Support
GREG BOWERING	Manager Approval Services
KIRSTEN THRUSH	Manager Community Safety & Emergency Management
KELLY DAVIS	Lawyer
GRANT CHETTLEBURGH	Manager Parks & Conservation Management

LIONEL NICHOLSON	Manager Infrastructure Capital Works
COURTNEY NOTTE	Media & Communications Specialist
PAUL GREER	Manager Property
STEVE MARMION	Manager Advocacy & Economic Development
TINA BALTIC	Council Support Officer (Minutes)
AMANDA BLYTH	Council Support Officer

Item 2 Apologies and Leave of Absence

Moved Cr Moore, Seconded Cr Berry

That Council GRANT a Leave of Absence to Cr Bedworth for the period 29 May 2024 to 8 June 2024 inclusive.

CARRIED UNANIMOUSLY

For the Motion: Mayor Aitken, Cr Bedworth, Cr Berry, Cr Coetzee, Cr Figg, Cr Herridge, Cr Huntley, Cr Miles, Cr Moore, Cr Nguyen, Cr Parker, Cr Rowe, Cr Seif, Cr Smith and Cr Wright.

Against the Motion: Nil

There were 11 members of the public and 1 member of the press in attendance.

Item 3 Public Question and Statement Time

PQ01-04/24 City of Wanneroo Residents & Ratepayers Association

Venue Hire for Community Members

In relation to venue hire for community members, how does the City determine what is a small, medium and large group? How does the City verify the organisations eligibility to access the discounted hire?

Response by Acting Director Community & Place:

Administration does not assess facility booking requests based on the size of the group. Therefore, there is no process in place for determining this.

In relation to how the City determines eligibility for discounted hire rates, organisations need to apply for a concession of fees and will be considered where the application meets the categories and criteria for concessionary rates set out in the City's "Facility Hire & Use Policy".

PQ02-04/24 Mr D Griffiths, Carramar

Carramar Golf Course

Is there any truth in the rumour that is circulating, that Carramar Golf Course is earmarked for development in the future or when the current lease expires?

Response by Director Corporate Strategy & Performance:

Upgrades to Carramar and Marangaroo Golf Course have been planned to occur under the operation (management and maintenance) contract with Belgravia Leisure, which was approved by Council in mid-2022. This occurred at the Ordinary Council Meeting in August 2022 (CS05-08/22) and the Special Council Meeting in September 2022 (SCS01-09/22).

The scope of upgrades to both courses are currently being developed to a final stage by the City and Belgravia, with driving range improvements anticipated for Carramar Golf Course.

PQ03-04/24 Mr P Titheradge, Landsdale

AS04-04/24 - RFT 23175 - Construction of Dordaak Kepap, Library and Youth Innovation Hub, Landsdale

As a local resident residing in Landsdale with my Family for some 26 years and now retired, this matter has been before the City of Wanneroo for almost 5 years....and I realise the budget set aside for this project back then would have been minimal compared to today's estimate. Why has it taken this much needed amenity for Landsdale to have come to a final decision on the go-ahead or worse still, the demise of this much needed facility. We have 7 primary and high schools in our area bounded by Hepburn Ave and Gnangara Road and a high percentage of senior residents who would love to make use of the original proposal.

Response by Director Assets:

In relation to Dordaak Kepap and the time taken to reach the current stage of the Construction Tender.

In May 2019, the City endorsed locating the proposed new library at 15 The Broadview, Landsdale (the Site) and an architect was appointed to complete the design of a library.

In October 2020, the City received a State Grant for inclusion of a Youth Innovation Hub to be co-located with the proposed new library at the site. As a result, a re-design was required to incorporate the addition of the new hub.

In March 2020, Covid-19 began to impact on construction project delivery in Western Australia (as a whole) primarily resulting in materials shortages and building contractor availability leading to substantial increases in the costs of construction projects. As a result, City Administration and the architect reviewed the designs of the new facility, implementing various changes to its layout, scope and materials selection. Several concept plans were prepared for consideration over a 12-15 month period, before the concept plan could be finalised and endorsed in November 2022.

Since November 2022, the project progressed with the completion of the detailed design before tendering for its construction in November 2023.

PQ04-04/24 Mrs D Newton, Wanneroo

Questions

1. AS02 - does Council still take the purpose built Driver Reviver caravan out on public holiday weekends. Why was there no Blessing of the Roads & First responders this year. If Council has a RoadWise committee?

Response by Director Assets

Administration advises that the Driver Reviver Caravan is still in use and was taken out on the following long weekends.

- 1) Labour Day – 4 March 2024
- 2) Easter Monday – 01 April 2024

It is scheduled to be deployed on Monday, 3 June 2024.

Administration advises that the Blessing of the Road was put on hold during in the COVID-19. In 2023, the City held a “First Responders” morning tea in its place.

The City is proposing to discuss the Blessing of the Roads at the next Roadside Advisory Group meeting and explore an option to hosting the next Blessing of the Roads/First Responders morning tea over the course of the year.

2. *CS07-04/24 Why would Council look at funding so many attendees at the NGA when it occurs every year. Surely an elected member should not be funded in their first year nor repeat attendance for those already attended, with the exception of the Mayor.*

Response by Director Corporate Strategy & Performance

In accordance with section 6.3 of the [“Council Member Continuing Professional Development Policy”](#) the request for Councillor attendance has been referred to Council for consideration at its meeting to be held Tuesday 23 April 2024.

Council is yet to make a determination on this attendance and any associated funding requirements.

3. *CR01-04/24 why is the proposed change to the Cat Local Law going behind closed doors. This item debated in public previously and referred back due to elected members misunderstanding the powers given to Rangers under the current act. It is listed as confidential due to legal advice. Surely it can be debated and decided without referring to that advice or going behind closed doors if an elected member wants to raise it. It is not a good look for an open & accountable Council.*

Response by Executive Manager Governance & Legal

The report to Council tonight on an amendment to the City of Wanneroo Cat Local Law 2023 is to respond to a request from the Joint Standing Committee on Delegated Legislation (JSCDL) who has advised the City that *“this letter or any of its content is not to be publicly disclosed, including in the minutes of Council meeting.”*

A Cat Amendment Local Law 2024 will be presented for consideration to the 21 May 2024 Ordinary Council meeting in an open forum.”

PQ05-04/24 Mrs J Martanovic, Girrawheen

AS04-04/24 - RFT 23175 - Construction of Dordaak Kepap, Library and Youth Innovation Hub, Landsdale

Girrawheen is such an old suburb and looks its age now. I would like to know what the Council hopes at some stage at the Girrawheen Hub. Its an area that should be the HUB to bring the community together. Its tired and old and needs a definite revamp to bring back old families and also new families.

Response by Acting Director Community & Place

In February 2020, Council supported an investigation into the potential redevelopment of the Girrawheen Hub, and a consultant was appointed to prepare a Masterplan for the Girrawheen Hub Precinct. This included looking at the future of the Girrawheen Hub, and adjacent Senior Citizen's Centre and Library facilities. Council considered the recommendations from this work at its meeting in August 2023 and resolved to undertake community consultation on the preferred concept plan. The outcome of this work is intended to be presented to Council for consideration in the coming months.

PQ06-04/24 Mrs N Houlahan, Alexander Heights

Statement – Verge Trees

New information has come to my attention about the dangers of boughs falling from the variety of tree I have on my verge. I have three of these trees, so the associated dangers and difficulties are threefold. Before voting on whether to have my trees removed, I believe you should be aware of some important information.

The smooth barked apple eucalypt that I have on my property is an introduced species and is nicknamed the 'widow maker tree' because it is known to randomly drop branches, causing death and damage. I believe the City of Gosnells decided to remove these trees in their local area for this very reason. I have also been made aware of a situation where this variety of tree has been removed from a street in Darch quite recently, again, perhaps for the same reason.

It concerns me greatly that the report presented this evening identifies the risk of these trees as 'medium'. This level of risk does not instil me with confidence! Furthermore, I don't imagine that these trees would give a notice period before dropping a bough. It's highly likely that this would be a sudden occurrence, without warning or opportunity to prepare.

My question is: if a bough was to fall and cause damage to my residence, to a car parked beneath or worst of all, to (for example), a toddler walking by, unaware of the danger as a branch falls from overhead, what happens then? Who is liable? More importantly, knowing that this danger exists, is it not better to prevent it?

If this situation can possibly be prevented, rather than managing the ongoing issues of having these trees in a local area, it should most certainly be prevented.

Please vote to have the trees removed.

PQ07-04/24 Mrs K Woodhouse (Principal Landsdale Primary)

Statement – Dordaak Kepap proposed new library

Dordaak Kepap, the new Library and Youth Innovation Hub, is a fantastic, connected community initiative that will enable interconnected links between the local community and the students and staff at Landsdale Primary School. As a large school we will be able to utilise the many different meeting room spaces, function rooms and resources available to support and improve the educational experiences of all students at Landsdale Primary School. This will certainly build our local community and provide many wonderful opportunities for future.

Kerryn Woodhouse
Principal

Landsdale Primary School

PQ08-04/24 Mr N Oakey (Be Our Guest Holdings Pty Ltd)

Statement - CS05-04/24 Old Yanchep Surf Club Site - Agreement For Lease

As I am presently away from Western Australia on business travel, I am not able to personally attend the meeting this evening. Please accept my apologies.

I would like to reconfirm to Council our strong commitment to, support for and excitement about the rejuvenation of the old Yanchep Surf club Site.

Whilst the process has taken longer on account of matters outside of both our control and that of Council, the parties have at all times maintained a positive level of professional engagement on the project. We realise that it is important for this site to be developed with the big picture of the Lagoon Masterplan in mind. As a well-established local Western Australian business, we have able to operate in alignment with Council on this project including the several rounds of community advertising and also positive sessions with the Yanchep Lagoon Community Working Group.

We look forward to the final execution of contract documentation in order that we might now push forward positively into executing the "getting things done on the ground" phase.

I would like to thank the City's Councillors and Officers for their professional conduct in working with us on this project.

PQ09-04/24 Mr R Chong, Alexander Heights

AS05-04/24 Response to Petition (PT01-02/24) - Requesting the Removal of Street Trees in Cordelia Place, Alexander Heights

Are we able to have the big council tree removed because of the following issues:

- Affected our health aka causing severe hay fever, due to the pollen.*
- Gutter drains are blocked by all the fallen leaves that were blown to our property.*
- Causing many crows to build their nests on the tree with their poo affecting the paint of our cars & also causing our driveway to be very dirty.*
- We're always worried that one day, because of the strong wind or thunderstorm we have here, this big tree might fall, causing more damage to residents, cars & properties.*

Response by Director Assets

Street Trees in the City are managed in accordance with the City's Street Tree Policy, and the requests from residents for the removal of street trees are considered on their merits by the City on the following criteria:

- Safety, health and condition of the trees;
- Reasons highlighted by the residents;
- Value of tree in streetscape/landscape;
- Potential for significant nuisance or damage to property; and
- History of requests and associated actions in the street.

The reasons stated by the resident are not considered grounds for removal of the tree in

accordance with the Policy, however, administration will contact the resident and organise an inspection of the tree to address their concerns and determine any required works.

PQ10-04/24 Mrs N Houlahan, Alexander Heights

AS05-04/24 Response to Petition (PT01-02/24) - Requesting the Removal of Street Trees in Cordelia Place, Alexander Heights

What happens next in the process?

Response by Mayor

We will debate the item and vote on the recommendation in the report.

PQ11-04/24 Ms E Fong, Alexander Heights

Statement – AS05-04/24 Response to Petition (PT01-02/24) - Requesting the Removal of Street Trees in Cordelia Place, Alexander Heights

We live across the road from Mrs N Houlahan. We are wanting to raise our concerns in relation to the verge trees.

Question from Cr Coetzee

Is it the trees that are the property that are the problem or different trees?

Response by Ms E Fong

Same trees.

PQ12-04/24 Mr M Aldershaw, Wanneroo

Calabrese Avenue gym

Since the gym has been opened there has been noise complaints and pollution from the business.

1. *Is there a list of actions that have been actioned in regards to these complaints?*

Response by Director Planning & Sustainability

Rangers and Compliance have responded to complaints.

Response by Manager Parks & Conservation Management

The development application was approved with the noise report and will liaise with Manager of Health to confirm compliance.

Response by Director Assets

Based on these issues, we have looked at parking provisions on Calabrese Avenue. These have been approved and signs on the Western side will be installed next week.

2. *When was the parking approved?*

Response by Director Planning & Sustainability

As part of the Development Application (DA), the number of bays was taken into account as part of the scheme; 29 were approved as this is in compliance with the scheme.

Item 4 Confirmation of Minutes

OC01-04/24 Minutes of Ordinary Council Meeting held on 19 March 2024

Moved Cr Rowe, Seconded Cr Huntley

That the minutes of the Ordinary Council Meeting held on 19 March 2024 be confirmed.

CARRIED UNANIMOUSLY

For the Motion: Mayor Aitken, Cr Bedworth, Cr Berry, Cr Coetzee, Cr Figg, Cr Herridge, Cr Huntley, Cr Miles, Cr Moore, Cr Nguyen, Cr Parker, Cr Rowe, Cr Seif, Cr Smith and Cr Wright.

Against the Motion: Nil

SCR01-04/24 Minutes of Special Council Meeting held on 18 March 2024.

Moved Cr Rowe, Seconded Cr Huntley

That the minutes of the Special Council Meeting held 18 March 2024 confirmed.

CARRIED UNANIMOUSLY

For the Motion: Mayor Aitken, Cr Bedworth, Cr Berry, Cr Coetzee, Cr Figg, Cr Herridge, Cr Huntley, Cr Miles, Cr Moore, Cr Nguyen, Cr Parker, Cr Rowe, Cr Seif, Cr Smith and Cr Wright.

Against the Motion: Nil

Item 5 Announcements by the Mayor without Discussion

OA01-04/24 Farewell to Manager Council & Corporate Support

The Mayor and Councillors expressed appreciation to Natasha Smart, the Manager Council and Corporate Support, and acknowledged that this was her last meeting of Council at the City of Wanneroo.

The Mayor thanked Mrs Smart for her outstanding work and wished her for the future.

Item 6 Questions from Council Members

CQ01-04/24 Cr Wright – Calabrese Avenue parking

Calabrese Ave in regards to future actions. In regards to future parking prohibitions. Have administration funded a community consultation for full parking ban on Calabrese Avenue?

Response by Director Assets

This forms part of the routine operating budget as existing staff resources.

CQ02-04/24 Cr Wright – Noise Conditions at Rydeware Gym

In regards to the approval of the Rydeware gym, are there any other conditions applied apart from noise?

Response by Manager Approval Services

Yes, there were a number of conditions implied. This application was for 90 patrons and 23 parking bays. Parking is consistent with the approval and has met the scheme amendments at the time of approval.

CQ03-04/24 Cr Smith - Gosnells Tree Policy

Can we get information about what Gosnells have done in relation to the trees?

Response by Manager Parks & Conservation Management

Can confirm the trees are still part of the planting list and are not removed.

CQ04-04/24 Cr Herridge - Verge Tree Removal in Darch

Can administration please clarify if a street tree was removed in Darch?

Response by Manager Parks & Conservation Management

Administration doesn't have any information of a tree removed in Darch.

CQ05-04/24 Cr Huntley - Tree Variety Names

Tree was labelled as a "widow Maker" is a lemon scented gum. Can we please have confirmation?

Response by Manager Parks & Conservation Management

Some Eucalypt varieties have been given the label.

CQ06-04/24 Cr Bedworth – Confirmation of where Verge Tree was Removed

Monaghan Park was where the tree was removed.

Response by Manager Parks & Conservation Management

We are not aware of such a removal, taken on notice.

Further Response by Manager Parks & Conservation Management

The tree removed in Monaghan Park in early 2024 was not an Angophora species as referenced by Cr Bedworth. The tree was a mature Eucalyptus camaldulensis that was structurally unsound and was removed in accordance with the City's Street Tree Policy.

Item 7 Petitions

New Petitions Received

PT01-04/24 Closure of Public Access Way - Flanders Place, Alexander Heights

Cr Seif presented a petition with 24 signatures who identified as residents requesting to close the public access way (PAW) at Flanders Place, Alexander Heights (24/107526).

PT02-04/24 Illegal off Roading activities in Two Rocks

Cr Figg presented a petition with 16 signatures who identified as residents requesting administration assist with preventative measures to stop illegal off roading and associated anti-social behaviours in Two Rocks (24/118934)

Moved Cr Huntley, Seconded Cr Wright

That the petitions PT01-04/24 and PT02-04/24 be received and forwarded to the Chief Executive Officer for reporting back to Council.

CARRIED UNANIMOUSLY

For the Motion: Mayor Aitken, Cr Bedworth, Cr Berry, Cr Coetzee, Cr Figg, Cr Herridge, Cr Huntley, Cr Miles, Cr Moore, Cr Nguyen, Cr Parker, Cr Rowe, Cr Seif, Cr Smith and Cr Wright.

Against the Motion: Nil

Update on Petitions

Nil

Item 8 Reports

Declarations of Interest by Council Members, including the nature and extent of the interest. Declaration of Interest forms to be completed and handed to the Chief Executive Officer.

Cr Figg declared a proximity interest for item AS01-04/24 due to living adjacent to the proposed works. (24/136374)

Cr Herridge declared an impartiality interest for item AS02-04/24 due to being a local government representative of the RoadWise Recognised Advisory Committee. (24/136390)

Cr Rowe declared an impartiality interest for item AS04-04/24 due to being an Electorate Officer for the Member of Landsdale. (24/127109)

Cr Huntley declared an impartiality interest for item CE01-04/24 due to being a member of the Wanneroo Business Association. (24/143724)

Cr Wright declared an impartiality interest for item CE01-04/24 due to having friendships with the Wanneroo Business Association Board Members, also serving on other boards with the Wanneroo Business Association President and Treasurer. A former Wanneroo Business Association member. (24/136386)

Procedural Motion

Moved Cr Rowe, Seconded Cr Herridge

That item AS05-04/24 Response to Petition (PT01-02/24) - Requesting the Removal of Street Trees in Cordelia Place, Alexander Heights be discussed as the first item of business.

CARRIED UNANIMOUSLY

For the Motion: Mayor Aitken, Cr Bedworth, Cr Berry, Cr Coetzee, Cr Figg, Cr Herridge, Cr Huntley, Cr Miles, Cr Moore, Cr Nguyen, Cr Parker, Cr Rowe, Cr Seif, Cr Smith and Cr Wright.

Against the Motion: Nil

Assets

AS05-04/24 Response to Petition (PT01-02/24) - Requesting the Removal of Street Trees in Cordelia Place, Alexander Heights

File Ref: 32990V005 – 24/84235
Responsible Officer: A/Director Assets
Attachments: 3

Issue

To consider PT01-02/24, requesting the removal of 3 street trees on the verge at 8 Cordelia Place, Alexander Heights.

Background

At the Ordinary Council Meeting on the 20 February 2024, Council received petition PT01-02/24 which was signed by 11 people requesting that Council remove the three tall trees situated on the verge at 8 Cordelia Place, Alexander Heights. The petition read:

"I request that the Council of the City of Wanneroo remove the three tall trees situated on the verge at 8 Cordelia Place, Alexander Heights, for the reasons identified below:

- The trees drop an immense amount of leaf and flower litter which is blown across and around the street, landing on neighboring verges. The leaf and flower litter is a constant source of mess and untidiness in the street, requiring extensive maintenance.*
- The tree flowers blow around in the air and land in backyard swimming pools, causing allergies to residents. This is a health hazard, affecting the health and wellbeing of residents.*
- The tree flowers blow around in the air and fall into backyard pools, clogging pool filtration systems. There is significant expense associated with managing this problem.*
- The leaf litter from the tree's clogs house guttering and down pipes constantly. Rain water cannot be adequately moved away and overflows into the ceiling space of houses, causing electrical faults and power outages. This is a safety hazard due to the presence of water in association with electricity. The loss of power also impacts a resident at 8 Cordelia Place, who requires a CPAP machine for sleeping. There is significant expense associated with managing this problem.*
- The trees are too large for the street location and are unsightly. They do not enhance the aesthetic of the street.*
- The trees house bird life, whose droppings land on cars parked beneath, damaging paintwork.*
- The tree roots grow in such a way as to disrupt brick paving on driveways, which then need repair. There is significant expense associated with managing this problem.*
- For the above reasons, there is the potential for property values in the street to be diminished.*

The residents of the street, identified below (signed petition), welcome consultation from the Council regarding this matter."

Following the submission of the petition the lead petitioner provided the following

additional notes to support the original petition:

- *The trees drop an immense amount of leaf and flower litter which is blown across and around the street, landing on neighbouring verges. The leaf and flower litter are a constant source of mess and untidiness in the street, requiring extensive maintenance by residents.*
- *The tree flowers blow around in the air and land in backyard swimming pools, causing allergies to residents. This is a health hazard, affecting the health and wellbeing of several residents.*
- *The tree flowers blow around in the air and fall into the backyard pools of several residents, clogging pool filtration systems. There is significant expense to residents associated with managing this problem.*
- *The leaf litter from the trees clogs house guttering and down pipes constantly at 8 Cordelia Place. Rain water cannot adequately move away and overflows into the ceiling space of the house, causing electrical faults and power outages. This is a safety hazard due to the presence of water in association with electricity. There is significant expense associated with managing this problem and the residents have employed electricians on two occasions in the past 12-15 months to fix electrical faults. The loss of power also impacts a resident at this address, who requires a CPAP machine for sleeping.*
- *The presence of leaf litter from the trees in the guttering of houses is a safety hazard due to the close proximity of Koondoola Bushland, which regularly catches fire. Carried by the winds which often blow from the south west, embers from a fire in the bushland may readily blow across and set alight leaf litter dropped from the large trees.*
- *The possibility of tree limbs falling on cars and onto the house at 8 Cordelia Place is a further safety hazard. While the trees are currently in good health, they are exposed to significant wind and could easily lose limbs, putting the property, cars and potentially people below at risk.*
- *The trees are trimmed regularly, on request, by the City of Wanneroo, which is much appreciated. It is reasonable to compare the immediate cost of removing the trees with the ongoing expense associated with regular maintenance for the life of the trees – which is undoubtedly many years into the future.*
- *The trees are too large for the street location and are unsightly. They do not enhance the aesthetic of the street. The view from the nearby house is only of tree trunks, rather than foliage, due to the sheer size of the trees.*
- *The trees house bird life, whose droppings land on cars parked beneath, damaging paintwork.*
- *The tree roots grow in such a way as to disrupt brick paving on the driveway at the residence at 8 Cordelia Place, which then need repair. There is significant expense associated with managing this problem.*
- *As a result of the above points, there is the potential for property values in the street to be diminished.*
- *The residents at 8 Cordelia Place are more than happy to replace the trees with more appropriate natives, should they be removed.*

Detail

Of the trees listed for removal in the petition, one tree is situated within the front verge (Tree 1) and two are situated within the side verge (Tree 2 & 3) (refer **Attachment 1** for location map), the trees are as follows:

- Tree 1 – A mature *Angophora costata*;
- Tree 2 – A mature *Angophora costata*; and
- Tree 3 – A mature *Angophora costata*.

Administration has been contacted several times by the property owner of 8 Cordelia Place, Alexander Heights and more recently by the property owner of a neighbouring residence requesting either works on the trees or removal, below is a table summarising each occasion.

Year/Date	Request	Outcome
12 December 2023	Residents submitted petition to remove trees.	Administration referred to petition to Council, City's consulting Arborist engaged to undertake a Quantified Tree Risk Assessment (QTRA) of 3 x trees – Attachment 2.
29 November 2023	Resident wrote to City as per Street Tree Policy Dispute resolution process, requesting Director Assets consider their appeal to the decision to have the tree removed.	Director Assets reviewed the request and wrote to resident advising that their request with supporting information to justify the removal has been reviewed and the request to remove the trees is not supported Attachment 3.
27 November 2023	Request from neighbour to heavily prune trees as they are dropping leaves and fruit into his gutters.	Trees were inspected and resident was contacted and advised pruning works had been undertaken recently to Australian Standards and no further pruning was required now.
23 June 2023	Request removal of trees, advising the trees are too big and no longer enhance appearance of their property. Advised that the trees are not suitable species and they requested they be planted in 2002 on the presumption they would be suitable. Trees constantly drop leaves and fruit clogging gutters.	Trees were inspected and pruning works undertaken to do a property line clearance and balance, resident was advised the City would not remove the trees as they did not meet criteria for removal in accordance with the Street Tree Policy.
23 November 2020	Request for pruning on all three trees, advised she would prefer all three trees removed due to leaf litter, fruit drop and limited space for parking vehicle. In addition, advised they removed their pool as it was too difficult to maintain.	Trees were inspected and pruning works undertaken to crown lift, balance and inspect canopy for defects and property line clearance on Tree 2.
09 March 2017	Request pruning of tree overhanging driveway (Tree 1), birds are nesting in tree and causing major issue of	Trees inspected and pruning works undertaken as requested on Tree 1.

	bird droppings on vehicles.	
07 January 2016	Request to inspect trees, very large and drop leaves.	Trees inspected and minor pruning works undertaken on all 3 trees.
23 November 2011	Request to inspect trees for pruning.	Trees inspected and pruning works undertaken and all 3 trees crown lift and minor property line clearance.

In Addition to the Director Assets letter provided to the resident on 28 December 2023, Administration has previously advised the property owner of the City's Street Tree Policy and that the City does not remove trees due to nuisance by way of leaf litter and or the other reasons they have provided as justification for removal of the trees.

Consultation

Nil

Comment

Tree management in the City is undertaken in accordance with the City's Street Tree Policy (the Policy) that provides guidance on tree care, pruning and removal criteria. The three mature, healthy street trees within the verge at 8 Cordelia Place, Alexander Heights have been managed to date in accordance with the Policy and do not meet with the criteria for removal.

The trees provide numerous benefits to the local community and the environment. Street trees offer shade and reduce the urban heat island effect, which can help reduce the energy required for cooling buildings and lower energy bills, they provide habitat and biodiversity, they absorb carbon dioxide from the atmosphere through carbon sequestration and they provide soil stabilisation with their roots preventing erosion and promoting soil health. The flowers of the angophora tree attract pollinators that are an integral component of a functioning ecosystem and they naturally purify air by absorbing pollutants and releasing oxygen during photosynthesis.

Furthermore, despite the petition stating the trees reduce property values and the aesthetics of the street, large healthy street trees are proven to enhance the beauty of the neighbourhood and provide a sense of community pride and a study undertaken by the University of Western Australia in 2013 revealed that in Perth WA, trees in residential areas have aesthetic and environmental benefits and on average increase the property value by \$16,000. The City previously picked up the trees as part of its Street Tree Audit Program which gives each tree a nominal value using the Helliwell System evaluation system. The Helliwell System assesses trees value based on multiple factors, including size, species, condition, location, and cultural significance, providing a comprehensive evaluation of a tree's worth. Each tree was valued as follows:

- Tree 1 - \$19,205
- Tree 2 - \$19,205
- Tree 3 - \$19,205

All three trees have been assessed by a qualified Arborist using the Quantified Tree Risk Assessment (QTRA) method - **Attachment 2**. QTRA is an international measurement tool that considers various factors such as tree species, age, size, health, and location, as well as

the surrounding environment, weather conditions, and potential targets such as people, buildings, and infrastructure. These factors are used to calculate a probability rating for the likelihood of the tree failing, and a consequence rating for the potential damage or harm that could be caused by the failure.

The probability and consequence ratings are then combined to produce an overall risk rating, which is used to determine the level of action required, such as pruning, removal, or monitoring.

QTRA is a comprehensive and systematic approach to tree risk assessment, and it has been widely adopted by arborists, tree managers, and other professionals involved in tree care and management. Its use can help ensure that trees are managed in a safe and sustainable manner while also preserving their ecological, social, and economic benefits.

The City's Consulting arborist assessed each tree, a summary of the assessment on each tree is provided below:

Tree Number	Arborist Comments	QTRA	Recommendations
1	Found in good health and fair structural condition, root firm with no evidence of damage to surrounding infrastructure	Risk harm rating: 1/1,000,000 Tree was found to represent tolerable risk to persons and property	No works recommended
2	Found in very good health and sound structural condition and root firm	Risk harm rating: 1/1,000,000 Tree was found to represent tolerable risk to persons and property	No works recommended
3	Found in good health, fair structural condition and root firm	Risk harm rating: 1/1,000,000 Tree was found to represent tolerable risk to persons and property	No works recommended

The City's Urban Forest Strategy Vision Statement is 'To Protect and grow an urban forest where the Community loves trees and values living amongst the benefits they provide'. The Goals and Strategies within the Urban Forest Strategy support the retention of the trees at 8 Cordelia Place, Alexander Heights. In addition to the Goals and Strategies the following Objectives support the retention of the trees;

- Objective 1 - to Achieve a no net loss of canopy cover in established suburbs such as Alexander Heights. In 2014 Alexander Heights had a total canopy coverage of 6% that increased to 7% in 2016 and has remained at 7% as indicated in most recent mapping in 2020.
- Objective 2 - to progressively increase total canopy coverage within for City of Wanneroo within a range of 15-20% by 2040.

The removal of the 3 mature trees within the verge at 8 Cordelia Place would not align with the Urban Forest Strategy Goals and Strategies and would impact the overall objectives by not retaining established trees and removing 3 mature trees providing good canopy coverage that has taken approximately 20 years to produce.

In addition to the City's Urban Forest Strategy and the Goals & Objectives, Perth has been identified as having the lowest tree canopy of any capital City in Australia therefore it is important to protect and preserve large healthy street trees such as the three trees situated within the verges at 8 Cordelia Place, Alexander Heights. These trees are valuable community assets that provide numerous benefits to the environment and the people who live in the area.

The property owners have mentioned damage to infrastructure as justification for the removal of the trees, however, to date the City has not received any requests for paving repairs to infrastructure damage caused by the tree roots. The City has an established process to manage the reports of damage to private property from City managed trees.

Statutory Compliance

Nil

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

4 ~ A sustainable City that balances the relationship between urban growth and the environment

4.3 - Manage natural assets and resources

Risk Appetite Statement

In pursuit of strategic objective goal 4, we will accept a Medium level of risk. The nature of the City being 'pro-growth' means that commercial opportunities will be explored in areas identified for development, potentially challenging perceptions of the City as an environmental steward.

Risk Management Considerations

Risk Title	Risk Rating
CO-O22 Environmental Management	Medium
Accountability	Action Planning Option
Director Planning and Sustainability	Manage

There are no existing Strategic or Corporate risks within the City's existing risk registers which relate to the issues contained in this report.

Policy Implications

Tree Management Policy provisions have been applied to assess the request made in this petition.

Financial Implications

All costs associated with the management of existing trees and any remedial works to infrastructure are met from the existing annual operating budgets.

Voting Requirements

Simple Majority

Moved Cr Parker, Seconded Cr Herridge

That Council:-

1. NOTES the Petition PT01-02/24 received at its 20 February 2024 Ordinary Council Meeting;
2. DOES NOT SUPPORT the removal of the three trees within the verge of 8 Cordelia Place, Alexander Heights;
3. NOTES that Administration will continue to manage the three trees within the verge of 8 Cordelia Place, Alexander Heights in accordance with the Street Tree Policy; and
4. ADVISES the petitioners of its decision.

LOST

5/10

For the Motion: Cr Figg, Cr Herridge, Cr Huntley, Cr Parker and Cr Smith.

Against the Motion: Mayor Aitken, Cr Bedworth, Cr Berry, Cr Coetzee, Cr Miles, Cr Moore, Cr Nguyen, Cr Rowe, Cr Seif and Cr Wright.

Alternative Motion**Moved Cr Rowe, Seconded Cr Seif**

That Council:-

1. NOTES the Petition PT01-02/24 received at its 20 February 2024 Ordinary Council Meeting;
2. SUPPORTS the removal and replacement of tree 1, as identified in the location map (attachment 1);
3. DOES NOT SUPPORT the removal of trees 2 and 3, as identified in the location map;
4. NOTES that Administration will continue to manage trees 2 and 3 within the verge of 8 Cordelia Place, Alexander Heights in accordance with the Street Tree policy; and
5. ADVISES the petitioners of its decision.

CARRIED

11/4

For the motion: Mayor Aitken, Cr Bedworth, Cr Berry, Cr Coetzee, Cr Figg, Cr Miles, Cr Moore, Cr Nguyen, Cr Rowe, Cr Seif and Cr Wright




Against the motion: Cr Herridge, Cr Huntley, Cr Parker, Cr Smith

Reason for Alternative Motion



- The mature Angophora Costata is not a suitable tree species for a residential cul-de-sac such as Cordelia Place, Alexander Heights.

- Deputation at the briefing session confirms instances of fallen branches and raised paving due to extensive tree roots.
- The objection concerns the species of tree, not the presence of verge trees to contribute toward tree canopy percentages. A suitable species that is planted and managed appropriately can help the City uphold the targets set out by the Urban Forest Strategy.

Attachments:

- | | | |
|---|--|------------------|
| 1  | <i>Attachment 1 - Location Map - Street Trees situated within Verge 8 Cordelia Place, Alexander Heights</i> | <i>24/87759</i> |
| 2  | <i>Attachment 2 - QTRA – 8 Cordelia Place, Alexander Heights</i> | <i>24/87735</i> |
| 3  | <i>Attachment 3 - Director Response - Mrs Houlahan, Appeal removal of street tree 8 cordelia place Alexander heights</i> | <i>23/440111</i> |



	Street Trees situated within Verge 8 Cordelia Place, Alexander Heights		Date: 13/03/2024	
			Printed by Walker, Jeremy	
	<p>© Landgate WA, Nearmaps, OpenStreetMaps contributors. While every care is taken to ensure the accuracy of this product, City of Wanneroo and the Local/State/Federal Government departments and Non-Government organisations whom supply datasets, make no representations or warranties about its accuracy, reliability, completeness or suitability for any particular purpose and disclaims all responsibility and all liability (including without limitation, liability in negligence) for all expenses, losses, damage (including indirect or consequential damage) and costs which you might incur as a result of the product being inaccurate or incomplete in any way and for any reason. www.openstreetmap.org/copyright</p>		Scale = 1:350	



Arboricultural
Consultants



January 2024

QTRA – 8 Cordelia Place, Alexandre



Paperbark Technologies Pty Ltd
Arboricultural Consultants

www.paperbarktechnologies.com.au

SITE: 8 CORDELIA PLACE, ALEXANDER HEIGHTS
CLIENT: CITY OF WANNEROO
BRIEF: ASSESS THE TREES IN RELATION TO SURROUNDING TARGETS. THE TREES ARE LOCATED WITHIN THE LOCAL AUTHORITY VERGE AT THE ABOVE LOCATION.

SURVEYOR:
ASSESSMENT DATE: 16TH JANUARY 2024
JOB REFERENCE:

PAGE: 1

TREE NO.	SPECIES	AGE RANGE	HEIGHT (M)	CROWN SPREAD (M)	STEM DIA. (MM)	VITALITY	COMMENTS	MANAGEMENT	RISK ASSESSMENT OF	TARGET RANGE	SIZE RANGE	PROB RANGE	REDUCED MASS	RISK OF HARM	PRIORIT
1	Angophora costata (Smooth Bark Apple)	M	15.4	8.5	590	G	The tree is located adjacent the crossover of n. 8 Cordelia Place. This mature tree was found in good health and fair structural condition displaying a full coverage of healthy foliage supported by multiple crown leaders. Main branches appear well formed and soundly attached at this time with no evidence of cracking, splitting or separation of the unions as viewed from ground leve. Previous pruning has lifted the canopy over the adjacent roadway, driveway and verge. The tree is currently clear of the adjacent residence. No previous or recent limb failures were visible at the time of inspection. Sporadic minor deadwood is not considered a size or weight to represent a hazard to surrounding targets. The tree appears root firm at this time with no evidence of root heave, soil displacement or damage to the surrounding infrastructure. Figures 1 – 3	No works recommended at this time. Re-inspect in 12 months.	MINOR DEADWOOD	3	4	4	N/A	<1/1M	1 YEAR

HEADINGS & ABBREVIATIONS

VERSION 5.11-11

REF: REFERENCE FOR TREE
SPECIES: THREE TO FIVE CHARACTER ABBREVIATION OF COMMON NAME OF THE SPECIES BEING RECORDED
AGE RANGE: Y = YOUNG, SM = SEMI MATURE, EM = EARLY MATURE, M = MATURE, PM = POST MATURE, V = VETERAN
HEIGHT: MEASURED OR ESTIMATED HEIGHT (IDENTIFY WHERE HEIGHTS ARE ESTIMATED)
STEM DIA: STEM DIAMETER – MEASURED AT A HEIGHT OF APPROXIMATELY 1.5 METRES
VITALITY: A MEASURE OF PHYSIOLOGICAL CONDITION. D = DEAD, MD = MORIBUND, P = POOR, R = REDUCED FOR THE SPECIES AND AGE, N = WITHIN THE NORMAL RANGE FOR THE SPECIES AND AGE
SIZE RANGE: QTRA SIZE RANGE OF THE TREE OR BRANCH THAT HAS BEEN ASSESSED
POF RANGE: QTRA RANGE OF PROBABILITY OF FAILURE WITHIN 12 MONTHS
TARGET RANGE: QTRA TARGET RANGE. WHERE THERE IS CONSTANT OCCUPATION OF THE TARGET BY MORE THAN ONE PERSON, OR A PROPERTY TARGET HAS A REPAIR OR REPLACEMENT VALUE THAT IS GREATER THAN VOSL. THIS IS EXPRESSED AS A 'MULTIPLE TARGET' E.G. CONSTANT OCCUPATION BY 10 PEOPLE WOULD BE EXPRESSED AS TARGET RANGE 1(10T). THE 'MULTIPLE TARGET' IS THEN CARRIED THROUGH TO THE RISK OF HARM TO IDENTIFY THE INCREASED CONSEQUENCE
REDUCED MASS %: WHERE THE MASS OF A BRANCH IS REDUCED BY DEGRADATION THE RISK OF HARM IS MULTIPLIED BY A FRACTION OF EITHER ¼ OR ½ TO REFLECT THE REMAINING PROPORTION OF THE ORIGINAL BRANCH

SITE: 8 CORDELIA PLACE, ALEXANDER HEIGHTS

CLIENT: CITY OF WANNEROO

BRIEF: ASSESS THE TREES IN RELATION TO SURROUNDING TARGETS. THE TREES ARE LOCATED WITHIN THE LOCAL AUTHORITY VERGE AT THE ABOVE LOCATION.

SURVEYOR: LUISA GALATA

ASSESSMENT DATE: 16TH JANUARY 2024

JOB REFERENCE:

PAGE: 2

TREE NO.	SPECIES	AGE RANGE	HEIGHT (M)	CROWN SPREAD (M)	STEM DIA. (MM)	VITALITY	COMMENTS	MANAGEMENT	RISK ASSESSMENT OF	TARGET RANGE	SIZE RANGE	PROB RANGE	REDUCED MASS	RISK OF HARM	PRIORIT
2	<i>Angophora costata</i> (Smooth Bark Apple)	M	12.8	9	450	G	This tree is the westernmost tree located on the Flora Gardens verge and was found in very good health and sound structural condition displaying a dense coverage of foliage with evidence of healthy extension growth. The canopy is supported by multiple crown leaders which appear soundly attached at this time with no evidence of included bark, cracking or separation of the forks visible. The canopy displays evidence of previous pruning which has limited the canopy extension over the adjacent property and lifted over the verge and roadway. There was no evidence of excessive limb loading or previous limb failure at the time of inspection. Sporadically placed minor deadwood is not considered a size or weight to represent a hazard to surrounding targets. The root plate of the tree appears firm at this time with no evidence of root plate movement or soil displacement. Figures 4 – 7	No works recommended at this time. Re-inspect in 12 months.	MINOR DEADWOOD	3	4	4	N/A	<1/1M	1 YEAR

INDIVIDUAL TREE RISK SURVEY

SITE: 8 CORDELIA PLACE, ALEXANDER HEIGHTS	SURVEYOR: LUISA GALATA	PAGE: 3
CLIENT: CITY OF WANNEROO	ASSESSMENT DATE: 16 TH JANUARY 2024	
BRIEF: ASSESS THE TREES IN RELATION TO SURROUNDING TARGETS. THE TREES ARE LOCATED WITHIN THE LOCAL AUTHORITY VERGE AT THE ABOVE LOCATION.	JOB REFERENCE:	

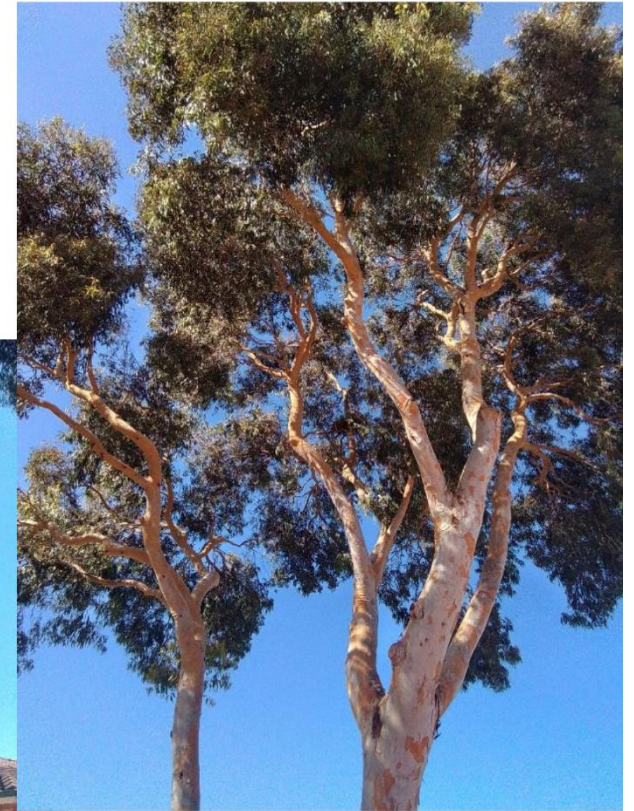
TREE NO.	SPECIES	AGE RANGE	HEIGHT (M)	CROWN SPREAD (M)	STEM DIA. (MM)	VITALITY	COMMENTS	MANAGEMENT	RISK ASSESSMENT OF	TARGET RANGE	SIZE RANGE	PROB RANGE	REDUCED MASS	RISK OF HARM	PRIORITY
3	<i>Angophora costata</i> (Smooth Bark Apple)	M	12.3	9.5	455	G	This tree is the easternmost tree located on the Flora Gardens verge and was found in good health and fair structural condition displaying a full canopy of healthy foliage supported by multiple crown leaders. Major limb forks appear sound at this time with no evidence of cracking, splitting or separation. Small diameter epicormic growth has developed in the lower canopy due to previous pruning which has limited the canopy extension over the adjacent property. Minor deadwood held in shaded sections of the canopy is not considered a size or weight to represent a hazard to surrounding targets. Appears root firm at this time with no evidence of root heave, soil displacement or basal decay. Figures 8 – 11	No works recommended at this time. Re-inspect in 12 months.	MINOR DEADWOOD	3	4	4	N/A	<1/1M	1 YEAR

- *Arboricultural Consultant*

Quantified Tree Risk Assessor – 6146, ISA Certified Arborist AU-0351A, Diploma of Arboriculture

Paperbark Technologies Pty Ltd

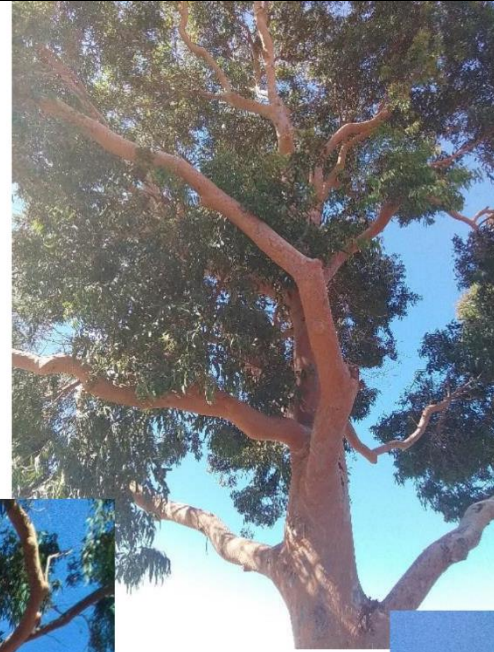
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Photos:

Figures 1 – 3 Displaying Tree 1, the base and trunk of the tree and the sound main branch attachments as viewed from ground level.



Figures 4 – 7 Displaying Tree 2, the base and trunk of the tree, the sound attachment of major limbs and the limited canopy extension over the adjacent property.



Figures 8 – 11 Displaying Tree 3, the base and trunk of the tree, the sound main branch attachments and the limited canopy extension over the adjacent property.



File Ref: HPE 23/440111

Your Ref: AD477714

Enquiries: 9405 5000

28 December 2023

Mrs Narellen Houlahan
8 Cordelia Place
ALEXANDER HEIGHTS WA 6064

Dear Mrs Houlahan

APPEAL OF DECISION TO REMOVE TREES FROM VERGE OF PROPERTY AT 8 CORDELIA PLACE ALEXANDER HEIGHTS.

Thank you for your letter dated 26 November 2023 requesting that in line with the street tree policy dispute resolution process the Director of Assets review your request for the trees to be removed.

Trees within the road reserve are under the care and control of the City. This includes ongoing maintenance of these trees to ensure they remain healthy, structurally sound and to allow them to grow to their full potential.

The City's Street Tree Policy provides a framework for the development of high-quality streetscapes that require minimal resource input, thereby increasing environmental values. The Policy assists the City of Wanneroo in moving toward a greener, more liveable City by increasing tree numbers and ultimately canopy coverage across the City. The objectives of this Policy are to:

- Provide guidance for the care, control, management, protection and preservation of City trees;
- To Increase the City's canopy cover;
- To enhance the amenity of the City's streetscapes and reserves through the planting of new trees; and
- To define the circumstances under which the City's trees may be removed or pruned.

The reasons listed in your appeal have been reviewed against the Policy and your request to remove the trees is not supported. Whilst the trees do drop leaf material, this does not constitute grounds for removal. Leaf litter is a naturally occurring result of the life cycle of every tree and the City's maintenance and management of these trees is appropriate in all of the circumstances. The trees in question do provide value to the streetscape and provide much needed shade and habitat for native fauna.

The City is actively trying to increase our urban forest canopy with council adopting the City's Urban Forest Strategy in 2022. The City has embarked on a concerted effort to increase tree canopy coverage as a fundamental component of its Urban Forest Strategy and removing the trees within your verge does not align with it or the City's Street Tree Policy. Recognising the numerous benefits that trees provide to both the environment and the well-being of its

residents, the initiative aims to mitigate the urban heat island effect by providing natural shade and cooling. Additionally, the expansion of the tree canopy contributes to improved air quality, as trees act as natural filters, absorbing pollutants and releasing oxygen. Moreover, the strategic increase in greenery enhances the overall aesthetic appeal of the City, fostering a healthier and more liveable urban environment for current and future generations.

The trees on the side verge of your property have been inspected by the City's consulting arborist and at the time of inspection were assessed to be in good condition, as mentioned in your letter the City has previously attended site and pruned the trees with the most recent pruning taking place in June 2023. If you have concerns about the canopies of the trees growing over your property boundary in the future, then please contact the City so an inspection can be undertaken to identify any required pruning works.

If at any time in the future you are concerned about the build-up of leaf litter in the street or the health and condition of the tree, please contact the City on 9405 5000 so that it can be inspected, and remedial works undertaken as required.

Yours sincerely



Harminder Singh
DIRECTOR ASSETS

From this point forward agenda resumed order of business.

Planning and Sustainability

Approval Services

PS01-04/24 Preparation of Amendment No. 216 to District Planning Scheme No. 2 - Normalising the Zoning of the West Precinct of Drovers Place Precinct Agreed Local Structure Plan No. 80

File Ref: 49413 – 24/65102
Responsible Officer: Director Planning & Sustainability
Attachments: 7

Issue

For Council to consider initiating Amendment No. 216 to District Planning Scheme No. 2 (DPS 2) to normalise zoning of land affected by the City's Drovers Place Precinct Agreed Local Structure Plan No. 80 (ASP 80). The proposal relates to the land estate marketed by Satterley as 'Myella'.

Background

The land subject to proposed Amendment No. 216 to DPS 2 (Amendment No. 216) is located in the Wanneroo locality. Amendment No. 216 affects the 'West Precinct' of the ASP 80 area. The majority of land affected by ASP 80 is shown in **Attachment 1**.

Residential subdivision of the West Precinct of ASP 80, which is known as the Myella estate, has been completed. Housing development in the Myella estate is well underway, with 85 percent of lots created through subdivision now occupied or having building permits.

The subject area is zoned Urban Development under DPS 2. The Urban Development Zone is applied as an interim zone for areas undergoing subdivision and development and forms the basis for preparing structure plans such as ASP 80.

The Urban Development Zone becomes redundant over land once it is subdivided. At that point, zoning can undergo 'normalisation', meaning that it can be rezoned to a 'permanent' zone (such as Residential) that is reflective of the intended use of the land.

The current version of ASP 80 is included as **Attachment 2**. ASP 80 includes an R-Code Plan outlining residential density (or R-Coding) for the subject area (as Plan 2, within **Attachment 2**). However, an alternative R-Code Plan was later endorsed by the WAPC in March 2021 during the subdivision of the subject area, as shown in **Attachment 3**.

The land to the east of the subject area has already been normalised under DPS 2. That normalisation occurred through Amendment No. 150 to DPS 2 (refer PS03-12/15 and PS14-04/16), which was previously prepared by the City on request of the Department of Planning, Lands and Heritage (DPLH). Amendment No. 150 was approved by the Minister for Planning in April 2018.

This process of normalising structure planned areas is part of the City's ongoing approach to simplify the planning system and reduce complexity for the City's stakeholders. Normalisation makes it simpler for landowners to understand the relevant planning controls for their property by reducing the number of planning documents relevant to the decision-making process. This aligns with the City's goal to provide for well-planned land uses to support the economy, the growing community and environment.

Detail

The purpose of Amendment No. 216 is to apply zonings, reserves and R-Codings in DPS 2 to land within the ASP 80 West Precinct (subject area).

The full extent of the amendments proposed through Amendment No. 216 (including the Scheme (Amendment) Map) is detailed in **Attachment 4**. The components of Amendment No. 216 are listed below:

- The rezoning of lots with, or intended for, dwellings from 'Urban Development' to 'Residential', with R-Codings that correspond with the R-Code Plan endorsed by the WAPC in March 2021 (refer **Attachment 3**);
- Reclassifying land ceded to the Crown through subdivision for public open space from 'Urban Development' Zone to 'Local Scheme Reserve – Public Open Space'; and
- Reclassifying gazetted road reserves within the 'Urban Development' Zone in the subject area to 'Local Scheme Reserve – Local Road' local scheme reserve, which are currently zoned under DPS 2.

Subsequent Amendments to ASP 80

Any local planning scheme amendments affecting land in structure plan areas require an accompanying Statement pursuant to the *Planning and Development (Local Planning Schemes) Regulations 2015* (Regulations) and the WAPC's WA Planning Manual: Guidance for Structure Plans.

In this case, Amendment No. 216 is proposed to include a Statement, as provided in **Attachment 5**, to express that ASP 80 will be amended. Administration considers that amendments to ASP 80 will be needed to the structure plan maps and text (Section 4 of Part 1 only) to coincide with the approval of Amendment No. 216. The amendments proposed to ASP 80 aim to stipulate that zoning, reservation and R-Coding of land in the subject area will be carried out pursuant to DPS 2 should Amendment No. 216 be approved.

The following summarises the amendments to ASP 80 proposed:

- A track changes version of the recommended amendments to Section 4 of the ASP 80 Part 1 text is provided in **Attachment 6**;
- Recommended amendments to the ASP 80 Plan 1 is provided in **Attachment 7**; and
- Plan 2 of ASP 80 will be deleted, as the R-Codings will be inserted into the DPS 2 maps via Amendment No. 216.

DPS 2 Amendment Classification

Amendment No. 216 to DPS 2 meets the following criteria for 'basic amendments' in the context of Regulation 34 of the Regulations:

- *An amendment to the scheme map that is consistent with a structure plan or local development plan that has been approved under the scheme for the land to which the amendment relates if the scheme currently includes zones of all the types that are outlined in the plan.*
- *An amendment to the scheme so that it is consistent with a region planning scheme that applies to the scheme area if the amendment will have minimal effect on the scheme or landowners in the scheme area.*

Consultation

The Regulations do not require 'basic amendments' to be advertised unless the Minister for Planning directs the City to advertise pursuant to Regulation 61(1). Alternatively, should the WAPC not consider the amendment to be a 'basic amendment', the City may be directed to advertise the amendment as a 'standard amendment' or 'complex amendment' as the case may require.

The amendment will need to be referred to the Environmental Protection Authority pursuant to Sections 81 and 82 of the *Planning and Development Act 2005*.

Deemed provisions for local planning schemes (deemed provisions), as provided in Schedule 2 of the Regulations, do not outline a procedure to advertise the recommended amendments to ASP 80. Administration considers that advertising the proposed amendments to ASP 80 is not necessary in any case, as the amendments will not materially change development potential of the affected lots.

Comment

The Regulations (Regulation 35A) make provision for when an amendment to a local planning scheme affects a structure plan area, the amendment must include a Statement that when the amendment takes effect:

- (a) the approval of the structure plan is to be revoked; or
- (b) the structure plan is to be amended in accordance with the Statement; or
- (c) the approval of the structure plan is not affected.

In this case, Administration is proposing that Amendment No. 216 include a Statement in accordance with Regulation 35A(b), that ASP 80 will be amended. As outlined previously, a Statement has been prepared for Council's consideration and is provided in **Attachment 5**. The amendment to ASP 80 will then be processed by the WAPC following the approval of Amendment No. 216, pursuant to Clause 29A of the deemed provisions.

Normalising the subject area would mean that DPS 2 would take precedence over the structure plan in prescribing the zoning, residential density and land use. As a result, the subsequent amendment to ASP 80 will recognise that such detail has now been inserted into DPS 2. The extent of amendments proposed to the structure plan text and maps is detailed in **Attachment 6** and **Attachment 7**.

Pending Expiry of the ASP 80 Approval Duration Period

Under Clause 28 of the deemed provisions, a structure plan has effect for a period of ten years, unless another period of time is determined by the WAPC. For structure plans approved prior to 19 October 2015 (which ASP 80 was), the date of approval under the deemed provisions is taken to be from 19 October 2015. Therefore, ASP 80 is due to expire on 19 October 2025.

However, as subdivision has largely been completed in the subject area, an extension of ASP 80 beyond October 2025 is not considered necessary, as the structure plan is not required beyond this period.

There is also little merit in requesting revocation of ASP 80 by the WAPC, particularly as that structure plan will automatically cease to have effect after October 2025. The portions of ASP 80 to the east of the subject area have already been normalised, with subdivision and development outcomes enforced through Special Controls in the Scheme. There are also Medium-Density Housing (or R-MD) standards which have effect through the structure plan over the subject area, to guide residential built form outcomes. These should stay in place (at

least until October 2025) so that they can be utilised by landowners of the residential lots that remain vacant in the subject area.

It is therefore recommended that Council request the WAPC make minor amendments to ASP 80, which would then remain effective until the structure plan expires in October 2025. As outlined above, the minor amendments will be for the structure plan to prescribe that zoning and residential density in the subject area will be pursuant to DPS 2 once Amendment No. 216 is approved.

Statutory Compliance

Amendment No. 216 will be processed in accordance with the *Planning and Development Act 2005* and the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Following the Minister for Planning's approval of Amendment No. 216, the WAPC can amend the Drovers Place Precinct Agreed Local Structure Plan No. 80 pursuant to Clause 29A(2) of the deemed provisions for local planning schemes, provided in Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*. This can occur if Council resolves to include a Statement in the amendment to that effect, pursuant to Regulation 35A(b) of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

5 ~ A well planned, safe and resilient City that is easy to travel around and provides a connection between people and places

5.2 - Plan for and manage land use

Risk Appetite Statement

In pursuit of strategic objective goal 5, we will accept a Medium level of risk, extended to High in the areas of Community / Reputation & Financial / Commercial impacts. Shifting transport modes and usage in the City may require short term pain for longer term gain as the City supports the development, maintenance and connection of alternatives to car use (e.g. cycle ways) and the supporting infrastructure.

Risk Management Considerations

Risk Title	Risk Rating
CO-O15 – Project Management	Low
Accountability	Action Planning Option
Director Corporate Strategy & Performance	Manage

The above risk relating to the issues contained within this report has been identified and considered within the City's Corporate Risk Register. Action plans have been developed to manage this risk to support existing management systems.

Policy Implications

Amendment No. 216 is being processed noting the WAPC-prepared 'WA Planning Manual: Guidance for Structure Plans' in respect to the relationship between structure plans and local planning schemes.

Financial Implications

The costs of preparing and processing Amendment No. 216 to DPS 2, as well as preparing the information to assist the WAPC in amending ASP 80, can be met from the current Planning and Sustainability operational budget.

Voting Requirements

Simple Majority

Moved Cr Miles, Seconded Cr Wright

That Council:-

1. Pursuant to Section 75 of the *Planning and Development Act 2005*, PREPARES Amendment No. 216 to District Planning Scheme No. 2, to amend the local planning scheme to the extent outlined in Attachment 4;
2. Pursuant to Regulation 35A of the *Planning and Development (Local Planning Schemes) Regulations 2015*, RESOLVES that Amendment No. 216 to District Planning Scheme No. 2 include the Statement as provided in Attachment 5;
3. Pursuant to Regulation 34 and Regulation 35(2) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, RESOLVES that Amendment No. 216 to District Planning Scheme No. 2 is a 'basic amendment' for the following reasons:
 - a) An amendment to the scheme map that is consistent with a structure plan or local development plan that has been approved under the scheme for the land to which the amendment relates if the scheme currently includes zones of all the types that are outlined in the plan.
 - b) An amendment to the scheme so that it is consistent with a region planning scheme that applies to the scheme area if the amendment will have minimal effect on the scheme or landowners in the scheme area.
4. Pursuant to Section 81 and Section 82 of the *Planning and Development Act 2005*, REFERS Amendment No. 216 to District Planning Scheme No. 2 to the Environmental Protection Authority;
5. AUTHORISES the Mayor and the Chief Executive Officer to SIGN and SEAL Amendment No. 216 to District Planning Scheme No. 2 documents in accordance with the City's Execution of Documents Policy;
6. Pursuant to Regulation 58 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, PROVIDES Amendment No. 216 to District Planning Scheme No. 2 to the Western Australian Planning Commission; and
7. REQUESTS the Western Australian Planning Commission amend the City of Wanneroo's Drovers Place Precinct Agreed Local Structure Plan No. 80 in a manner consistent with the statement provided in Attachment 5 and pursuant to Schedule 2, Clause 29A(2) of the *Planning and Development (Local Planning Schemes) Regulations 2015*; after the Minister for Planning approves Amendment No. 216 to District Planning Scheme No. 2.

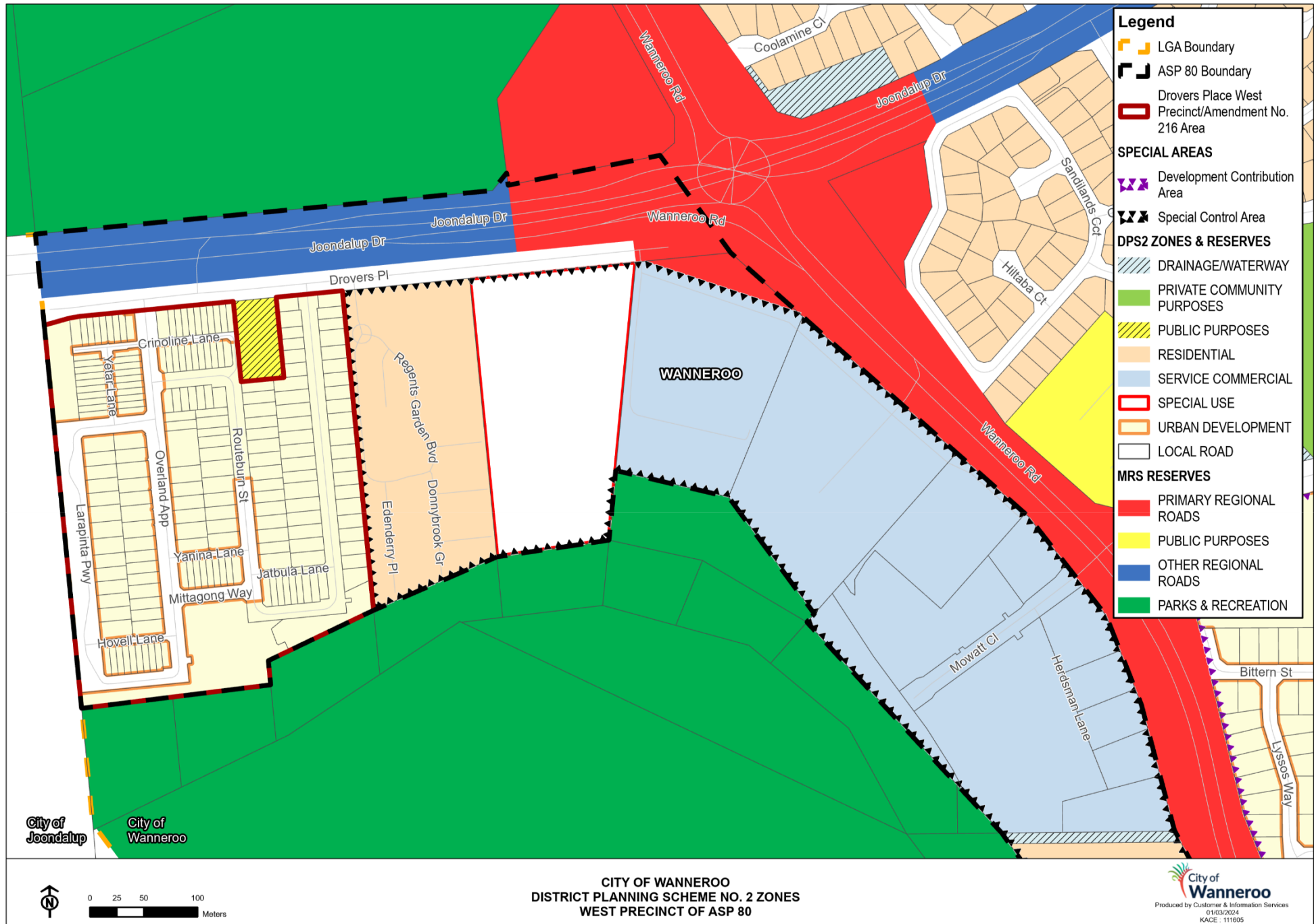
CARRIED UNANIMOUSLY

For the Motion: Mayor Aitken, Cr Bedworth, Cr Berry, Cr Coetzee, Cr Figg, Cr Herridge, Cr Huntley, Cr Miles, Cr Moore, Cr Nguyen, Cr Parker, Cr Rowe, Cr Seif, Cr Smith and Cr Wright.

Against the Motion: Nil

Attachments:

- | | |
|--|----------|
| 1. Attachment 1 - Current Scheme Map Extract - Area Affected by Amendment No. 216 to District Planning Scheme No. 2 | 24/73778 |
| 2. Attachment 2 - Current Drovers Place Precinct Agreed Local Structure Plan No. 80 - Supporting Amendment No. 216 to District Planning Scheme No. 2 | 24/66421 |
| 3. Attachment 3 - Residential Density Code Plan - West Precinct of Drovers Place Precinct Agreed Local Structure Plan No. 80 | 24/66427 |
| 4. Attachment 4 - Scheme Amendment Proposal - Amendment No. 216 to District Planning Scheme No. 2 | 24/69682 |
| 5. Attachment 5 - Regulation 35A Statement - Amendment No. 216 to District Planning Scheme No. 2 | 24/66878 |
| 6. Attachment 6 - Track Changes Proposed to Drovers Place Precinct Agreed Local Structure Plan No. 80 - Supporting Amendment No. 216 to District Planning Scheme No. 2 | 24/66884 |
| 7. Attachment 7 - Structure Plan Amendment Map - To Support Amendment No. 216 to District Planning Scheme No. 2 | 24/76846 |





**DROVERS
PLACE
PRECINCT**

**STRUCTURE PLAN No. 80
VERSION - JANUARY 2019**



This Amendment to the Approved Structure Plan has been prepared under the provisions of
the City of Wanneroo District Planning Scheme No. 2

Part 1

IMPLEMENTATION

1.0 STRUCTURE PLAN AREA

The Drovers Place Precinct Structure Plan ("the Structure Plan") shall apply to the area located within the "Structure Plan Boundary" as depicted on Plan 1 – Structure Plan.

2.0 OPERATION

The Structure Plan shall come into operation when it is approved by the Western Australian Planning Commission.

3.0 GENERAL OBJECTIVES

The general objectives of the Structure Plan are to:

- (a) Guide subdivision and provide for a variety of appropriate land uses and development where proposals will have high exposure to Yellagonga Regional Park, Wanneroo Road, Drovers Place and Joondalup Drive;
- (b) Facilitate adaptive built form that maintains a visual relationship with and provides pedestrian access to Yellagonga Regional Park; and
- (c) To protect and enhance the environmental and landscape values of the Structure Plan area and adjacent regional park.

4.0 DROVERS PLACE WEST PRECINCT – SUBDIVISION AND DEVELOPMENT REQUIREMENTS

4.1 Precinct Area

The Drovers Place West Precinct shall apply to Lots 6, 7, 8 Drovers Place, Wanneroo as depicted on Plan No. 1: Structure Plan No. 80 Drovers Place.

4.2 Land Use Zones And Reserves

Plan No. 2: Drovers Place West Precinct outlines land use, zones and reserves applicable within the Drovers Place West Precinct.

4.3 Residential Density

Residential densities applicable to the Drovers Place West Precinct shall be generally in accordance with the residential densities shown on Plan No. 2: Drovers Place West Precinct.

In accordance with the Directions 2031 target, subdivisions are to achieve a minimum average density of 26 dwellings per site hectare across the structure plan area.

4.4 Public Open Space

The provision of a minimum of 10% public open space being provided in accordance with the WAPC's Liveable Neighbourhoods. Public open space is to be provided generally in accordance with Plan 2, with a Public Open Space Schedule to be provided at the time of subdivision for determination by the WAPC.

4.5 Subdivision And Development Requirements

- (a) The design of development adjacent to Yellagonga Regional Park shall limit the visual impact of site levels, retaining walls, and fencing. Visually impermeable fencing and retaining walls above 1 metre in height shall be prohibited adjacent to Yellagonga Regional Park.

- (b) The City of Wanneroo's "Medium-Density Housing Standards (R-MD) Local Planning Policy (R-MD Codes LPP) sets out acceptable variations to the deemed-to-comply provisions of the R-Codes for lots coded R25-R60. Except in a situation where an approved Local Development Plan imposing R-Code variations for lots coded R-60 or less applies, the variations set out in the R-MD codes LPP apply to this Local Structure Plan and thereby constitute Acceptable Development within the Structure Plan area.
- (c) Notifications on Titles to warn of mosquito nuisance in the area shall be included as a condition of subdivision approval.

4.6 Local Development Plans

Local Development Plans are to be prepared in accordance with Part 6 of Schedule 2 – Deemed provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*, prior to any subdivision and/or development that is affected by the following design considerations:

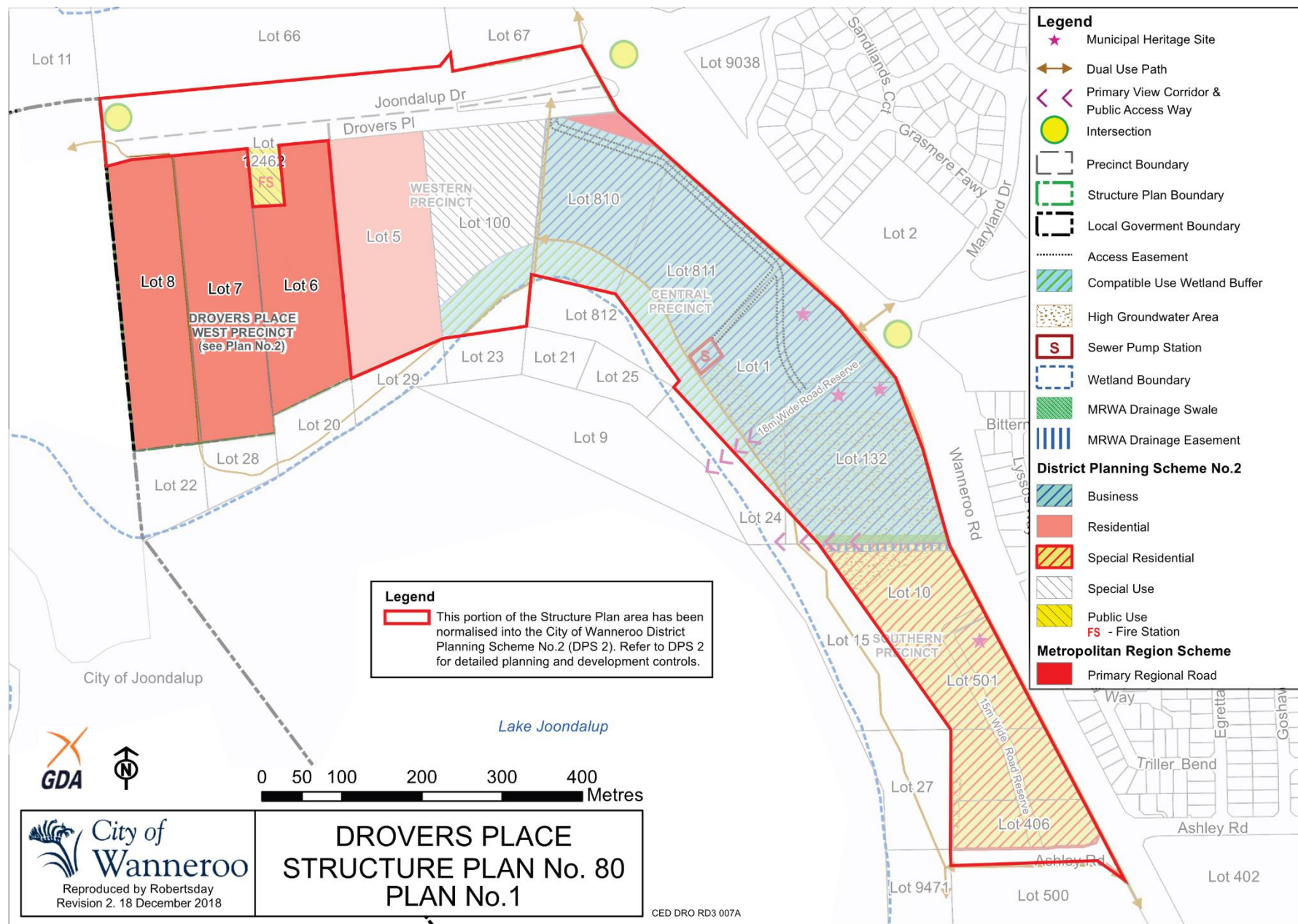
- (a) Lots with vehicle access from a laneway.
- (b) Lots with a direct interface with Public Open Space / Regional Open Space.
- (c) Any lots that propose grouped or multiple dwelling development.
- (d) Lots affected by an Asset Protection Zone.
- (e) Lots affected by transport noise requiring mitigation measures including Quiet House Design.

4.7 Additional Information

Prior to any subdivision or development being supported, the strategies and plans specified in the following table are required to be prepared and approved.

ADDITIONAL INFORMATION	APPROVAL STAGE	CONSULTATION REQUIRED
<p>Landscape Management Plan, including:</p> <ul style="list-style-type: none"> (a) Detailed site analysis including topography, vegetation, tree survey, view corridors and microclimate. The vegetation analysis and tree survey shall clearly identify and justify the extent of: <ul style="list-style-type: none"> • Any clearing that is proposed during the development stages; and • Vegetation that will be retained and managed at the development stages; (b) Footpaths and shared paths, linking with Yellagonga Regional Park; (c) Integration of landscaping and public realm with Yellagonga Regional Park; (d) Principles of landscape design; (e) Maintenance of visual relationship with Yellagonga Regional Park; (f) Uniform fencing for lots adjacent to Yellagonga Regional Park; (g) Earthworks plan with indicative design levels and likely extent of retaining walls; and (h) Ensuring that Yellagonga Regional Park is not adversely affected by weed invasion and fertilisers, including a prohibition on the use of flora species known to be invasive or environmentally damaging in landscaping. 	Condition of Subdivision approval	City of Wanneroo

ADDITIONAL INFORMATION	APPROVAL STAGE	CONSULTATION REQUIRED
Dieback Management Plan, including protocols and guidance to prevent construction works introducing dieback to Yellagonga Regional Park	Condition of subdivision approval	Department of Biodiversity, Conservation and Attractions
Midge Management Plan, including control measures, provisions for signage to be maintained during lot sales, and notifications on title to warn of midge nuisance in the area	Condition of subdivision approval	Department of Health
Urban Water Management Plan	Subdivision Application	Department of Water / City of Wanneroo
Transportation Noise Assessment	Subdivision Application	City of Wanneroo
Bushfire Management Plan	Subdivision Application	City of Wanneroo / Department of Fire and Emergency Services (as required)
Public Open Space Schedule	Subdivision Application	City of Wanneroo







CADASTRAL INFORMATION
SOURCE: MNG
YYMMDD: 210218
DWG REF: - 102272pr-014n.dwg
PROJECTION: MGA94

HATCH | RobertsDay

DENSITY CODE PLAN
Lots 6, 7 and 8 Drovers Place, Wanneroo
City of Wanneroo

0 20 40 60 80 100 metres
SIZE A4 1:2000

C	ADJUST TO LATEST PRECAL DATED 210218	210226	SB	DP
B	MODIFY DESIGN			
A	BASE SAT DRO_DES_DWG_001C.2	191115	SB	DP
REV	DESCRIPTION	YYMMDD	DRAWN	APPR'D

JOB CODE	SERVICE	DOC.TYPE	DRAW NO.	REV.
SATDRO	DES	DWG	002	C

DISCLAIMER: ISSUED FOR DESIGN INTENT ONLY. ALL AREAS AND DIMENSIONS ARE SUBJECT TO DETAIL DESIGN AND SURVEY

Amendment No. 216 to District Planning Scheme No. 2 Proposal

RESOLVED that the local government pursuant to section 75 of the *Planning and Development Act 2005*, amend the above local planning scheme by:

1. Rezoning various residential lots in the Wanneroo locality and within the City of Wanneroo's Drovers Place Precinct Agreed Local Structure Plan No. 80 from 'Urban Development' to 'Residential' (with residential density codings of R30, R40 and R60), as shown on the Scheme (Amendment) Map.
2. Reclassifying the following land parcels from 'Urban Development' Zone to 'Local Scheme Reserve – Public Open Space', as shown on the Scheme (Amendment) Map:
 - Lot 8002 (6) Larapinta Parkway, Wanneroo (on DP: 421388);
 - Lot 8001 (53) Overland Approach, Wanneroo (on DP: 421470); and
 - Lot 8003 (70) Routeburn Street, Wanneroo (on DP: 421982).
3. Reclassifying the Jatbula Lane, portion Crinoline Lane and portion Routeburn Street road reserves in the Wanneroo locality (on DP: 421982 and DP: 421470) from 'Urban Development' Zone to 'Local Scheme Reserve – Local Road' as shown on the Scheme (Amendment) Map.

CITY OF WANNEROO
DISTRICT PLANNING SCHEME No. 2
AMENDMENT NO. 216



EXISTING ZONE



- LEGEND**
- R-CODE
- DPS2 ZONES & RESERVES**
- PUBLIC PURPOSES
 - RESIDENTIAL
 - SPECIAL USE
 - URBAN DEVELOPMENT
 - LOCAL ROAD
- MRS RESERVES**
- OTHER REGIONAL ROADS
 - PARKS & RECREATION



SCHEME (AMENDMENT) MAP

- LEGEND**
- R-CODE
- DPS2 ZONES**
- RESIDENTIAL
- LOCAL SCHEME RESERVES**
- PUBLIC OPEN SPACE
 - LOCAL ROAD

Amendment No. 216 to District Planning Scheme No. 2
Statement Pursuant to Regulation 35A of the *Planning and Development (Local Planning Schemes) Regulations 2015*

Pursuant to Regulation 35A of the *Planning and Development (Local Planning Schemes) Regulations 2015*, the amendment to the above Local Planning Scheme affects the Drovers Place Precinct Agreed Local Structure Plan No. 80.

Upon the Local Planning Scheme amendment taking effect, the Drovers Place Precinct Agreed Local Structure Plan No. 80 is to then be amended to the extent as follows:

- a) The 'Drovers Place Structure Plan No. 80 Plan No. 1' contained with Part 1 is to be amended to what is shown in the Structure Plan (Amendment) Map.
- b) 'Plan 2 Drovers Place West Precinct – Lots 6, 7, 8 and 12462 Drovers Place' is to be deleted; and
- c) Section 4.2, Section 4.3 and Section 4.4 of the Part 1 text to be amended to the following:

4.2 Land Use Zones And Reserves

The zones and reserves applicable within the Drovers Place West Precinct are shown on the Scheme Map.

4.3 Residential Density

Residential densities applicable to the Drovers Place West Precinct are shown on the Scheme Map.

4.4 Public Open Space

The extent of public open space in the Drovers Place West Precinct is shown on the Scheme Map.

The Drovers Place Precinct Agreed Local Structure Plan No. 80 is to be modified in response to the zoning, local scheme reserves and residential density codings being placed in the Local Planning Scheme, as proposed through the Local Planning Scheme amendment. This structure plan will then continue to be operative until its expiry on 19 October 2025.

Part 1

IMPLEMENTATION

1.0 STRUCTURE PLAN AREA

The Drovers Place Precinct Structure Plan ("the Structure Plan") shall apply to the area located within the "Structure Plan Boundary" as depicted on Plan 1 – Structure Plan.

2.0 OPERATION

The Structure Plan shall come into operation when it is approved by the Western Australian Planning Commission.

3.0 GENERAL OBJECTIVES

The general objectives of the Structure Plan are to:

- (a) Guide subdivision and provide for a variety of appropriate land uses and development where proposals will have high exposure to Yellagonga Regional Park, Wanneroo Road, Drovers Place and Joondalup Drive;
- (b) Facilitate adaptive built form that maintains a visual relationship with and provides pedestrian access to Yellagonga Regional Park; and
- (c) To protect and enhance the environmental and landscape values of the Structure Plan area and adjacent regional park.

4.0 DROVERS PLACE WEST PRECINCT – SUBDIVISION AND DEVELOPMENT REQUIREMENTS

4.1 Precinct Area

The Drovers Place West Precinct shall apply to Lots 6, 7, 8 Drovers Place, Wanneroo as depicted on Plan No. 1: Structure Plan No. 80 Drovers Place.

4.2 Land Use Zones And Reserves

~~Plan No. 2: Drovers Place West Precinct outlines land use, The~~ zones and reserves applicable within the Drovers Place West Precinct are shown on the Scheme Map.

4.3 Residential Density

Residential densities applicable to the Drovers Place West Precinct are shown on the Scheme Map. ~~shall be generally in accordance with the residential densities shown on Plan No. 2: Drovers Place West Precinct.~~
~~In accordance with the Directions 2031 target, subdivisions are to achieve a minimum average density of 26 dwellings per site hectare across the structure plan area.~~

4.4 Public Open Space

~~The provision of a minimum of 10% public open space being provided in accordance with the WAPC's Liveable Neighbourhoods. Public open space is to be provided generally in accordance with Plan 2, with a Public Open Space Schedule to be provided at the time of subdivision for determination by the WAPC. The extent of public open space in the Drovers Place West Precinct is shown on the Scheme Map.~~

4.5 Subdivision And Development Requirements

- (a) The design of development adjacent to Yellagonga Regional Park shall limit the visual impact of site levels, retaining walls, and fencing. Visually impermeable fencing and retaining walls above 1 metre in height shall be prohibited adjacent to Yellagonga Regional Park.

- (b) The City of Wanneroo's "Medium-Density Housing Standards (R-MD) Local Planning Policy (R-MD Codes LPP) sets out acceptable variations to the deemed-to-comply provisions of the R-Codes for lots coded R25-R60. Except in a situation where an approved Local Development Plan imposing R-Code variations for lots coded R-60 or less applies, the variations set out in the R-MD codes LPP apply to this Local Structure Plan and thereby constitute Acceptable Development within the Structure Plan area.
- (c) Notifications on Titles to warn of mosquito nuisance in the area shall be included as a condition of subdivision approval.

4.6 Local Development Plans

Local Development Plans are to be prepared in accordance with Part 6 of Schedule 2 – Deemed provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*, prior to any subdivision and/or development that is affected by the following design considerations:

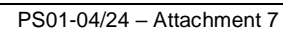
- (a) Lots with vehicle access from a laneway.
- (b) Lots with a direct interface with Public Open Space / Regional Open Space.
- (c) Any lots that propose grouped or multiple dwelling development.
- (d) Lots affected by an Asset Protection Zone.
- (e) Lots affected by transport noise requiring mitigation measures including Quiet House Design.

4.7 Additional Information

Prior to any subdivision or development being supported, the strategies and plans specified in the following table are required to be prepared and approved.

ADDITIONAL INFORMATION	APPROVAL STAGE	CONSULTATION REQUIRED
<p>Landscape Management Plan, including:</p> <ul style="list-style-type: none"> (a) Detailed site analysis including topography, vegetation, tree survey, view corridors and microclimate. The vegetation analysis and tree survey shall clearly identify and justify the extent of: <ul style="list-style-type: none"> • Any clearing that is proposed during the development stages; and • Vegetation that will be retained and managed at the development stages; (b) Footpaths and shared paths, linking with Yellagonga Regional Park; (c) Integration of landscaping and public realm with Yellagonga Regional Park; (d) Principles of landscape design; (e) Maintenance of visual relationship with Yellagonga Regional Park; (f) Uniform fencing for lots adjacent to Yellagonga Regional Park; (g) Earthworks plan with indicative design levels and likely extent of retaining walls; and (h) Ensuring that Yellagonga Regional Park is not adversely affected by weed invasion and fertilisers, including a prohibition on the use of flora species known to be invasive or environmentally damaging in landscaping. 	Condition of Subdivision approval	City of Wanneroo

ADDITIONAL INFORMATION	APPROVAL STAGE	CONSULTATION REQUIRED
Dieback Management Plan, including protocols and guidance to prevent construction works introducing dieback to Yellagonga Regional Park	Condition of subdivision approval	Department of Biodiversity, Conservation and Attractions
Midge Management Plan, including control measures, provisions for signage to be maintained during lot sales, and notifications on title to warn of midge nuisance in the area	Condition of subdivision approval	Department of Health
Urban Water Management Plan	Subdivision Application	Department of Water / City of Wanneroo
Transportation Noise Assessment	Subdivision Application	City of Wanneroo
Bushfire Management Plan	Subdivision Application	City of Wanneroo / Department of Fire and Emergency Services (as required)
Public Open Space Schedule	Subdivision Application	City of Wanneroo



PS02-04/24 Preparation of Amendment No. 205 to District Planning Scheme No. 2 – Part Normalisation of the East Wannon Cell 6 (Darch and Madeley) Structure Plan No. 8 Area and Revocation of the Darch Neighbourhood Centre Agreed Local Structure Plan No. 51

File Ref: 46365 – 23/188244
Responsible Officer: Director Planning & Sustainability
Attachments: 7

Issue

For Council to consider initiating Amendment No. 205 to District Planning Scheme No. 2 (DPS 2) to normalise zoning of land affected by the City's East Wannon Cell 6 (Darch and Madeley) Agreed Local Structure Plan No. 8 (ASP 8) and Darch Neighbourhood Centre Agreed Local Structure Plan No. 51 (ASP 51).

Background

The land subject to proposed Amendment No. 205 to DPS 2 (Amendment No. 205) is located in the Darch and Madeley localities. Amendment No. 205 affects the land over which ASP 8 currently applies (subject area).

Within the broader ASP 8 area, there are also two 'centre' structure plans that have been prepared for the Kingsway City Shopping Centre (Kingsway City Activity Centre Agreed Structure Plan No. 59) as well as for Darch Plaza (ASP 51).

The subject area is largely zoned Urban Development under DPS 2 as shown on the plan included in **Attachment 1**. The Urban Development Zone is applied as an interim zone for areas undergoing subdivision and development – and forms the basis for preparing structure plans.

The Urban Development Zone becomes redundant over land that becomes established through subdivision and development. At that point, the zoning of the established areas can undergo 'normalisation', meaning that it can be rezoned to a 'permanent' zone (such as Residential, Commercial or Service Commercial) that is reflective of land use. Any effect that a structure plan has over such areas can also be removed by way of amendment or revocation.

Attachment 1 also identifies areas in which the zoning has already been normalised under DPS 2; which either occurred at the time DPS 2 was initially gazetted in July 2001 or as a result of other subsequent DPS 2 amendments.

This process of normalising structure planned areas is part of the City's ongoing approach to simplify the planning system and reduce complexity for the City's stakeholders. Normalisation makes it simpler for landowners to understand the relevant planning controls for their property by reducing the number of planning documents relevant to the decision-making process. This aligns with the City's goal to provide for well-planned land uses to support the economy, the growing community and environment.

Background on Structure Plans in Subject Area

ASP 8 was initially adopted by the City in September 1999 (and later adopted by the WAPC in October 2004) to guide subdivision and development over the subject area. The current ASP 8 structure plan map is included as **Attachment 2**.

ASP 51 was adopted in November 2004 and is a further structure plan prepared for land parcels within the Darch Neighbourhood Centre (Darch Plaza). ASP 51 operates within the ASP 8 area, with its specific purpose being to guide the development of that centre.

The land within ASP 51 contains commercial development (shopping centre, childcare centre, tavern and liquor store). There is one vacant site remaining within the ASP 51 area (being Lot 19 (213) Kingsway), which is a Crown Land parcel for community purposes. Amendment No. 205 proposes a Commercial zoning for Lot 19 which is consistent with ASP 51. This zone can support a future community purpose as intended for the land – or commercial development if there is opportunity to use the land for such purposes. The sizing and location of the community purpose site is consistent with the City's planning approval and WAPC subdivision approval granted over the land.

Although a significant portion of the subject area is proposed to be normalised through Amendment No. 205, ASP 8 will need to remain in place (albeit amended). ASP 8 defines the Cell 6 contribution area and provides the planning framework for land in the subject area that is yet to be developed. Although the community purpose site is still vacant in the Darch Neighbourhood Centre, it no longer requires ASP 51 to be in place to guide its future use or development. Therefore, ASP 51 can now be revoked.

As outlined above, the City's Kingsway City Activity Centre Agreed Structure Plan No. 59 (ASP 59) is also operative in the subject area. The area affected by ASP 59 is identified on the ASP 8 Structure Plan Map enclosed in **Attachment 2**. The approval duration for ASP 59 was recently extended by the WAPC to 19 October 2027, to provide the landowner sufficient time to prepare a new precinct structure plan over the Kingsway City Shopping Centre site. ASP 59 will remain in place unchanged in the interim.

Detail

Amendments to DPS 2

Amendment No. 205 will generally take the zones, reserves and residential density codes (R-Coding) designated within the established parts of ASP 8 and ASP 51 and place them into DPS 2.

The full extent of the amendments proposed through Amendment No. 205 (including the Scheme (Amendment) Maps) is detailed in **Attachment 3**. The key features of Amendment No. 205 are summarised below:

- The rezoning of established residential lots from 'Urban Development' to 'Residential', with density codes that generally correspond to those currently in the structure plans.

ASP 8 and ASP 51 currently applies a 'Commercial' zoning over the land containing single house development. Since the gazettal of Amendment No. 172 to DPS 2, single houses are not permitted (or 'X' use) in the Commercial Zone under DPS 2. Therefore, Amendment No. 205 proposes to zone these lots Residential where single houses are a permitted (or 'P') use.

- The rezoning of lots accommodating various businesses on Furniss Road, Darch from 'Urban Development' to 'Service Commercial'. ASP 8 currently places these lots in a 'Business Precinct', which was equivalent to the former 'Business' zoning in DPS 2. The Business Zone in DPS 2 has recently been replaced by the 'Service Commercial' zone through Amendment No. 172. This precinct acts as a buffer to the industrial land to the north.

Amendment No. 205 also proposes to restrict the uses capable of approval in the proposed Service Commercial Zone based on the existing ASP 8 provisions and approved uses. This will ensure the range of uses permitted will be consistent with the

intent of ASP 8. A comparison between the land uses permissible in the ASP 8 Business Precinct and the proposed Service Commercial Zone is provided in **Attachment 4**.

- Rezoning of the Darch Neighbourhood Centre and a local centre on Russell Road, Madeley (Madeley Local Centre) from 'Urban Development' to 'Commercial'. Amendment No. 205 also seeks to transfer the maximum retail net lettable area (NLA) prescribed for these centres in ASP 8 and place these into DPS 2. This will be consistent with the DPS 2 provisions setting retail floorspace caps in centres.
- Classifying of public open space, drainage, road reserves and utility sites in the subject area as 'Local Scheme Reserves'.

In addition, Amendment No. 205 proposes to resolve an inconsistency between the maximum retail NLA prescribed in DPS 2 and ASP 59 for the Kingsway City Shopping Centre site. DPS 2 currently provides a maximum retail NLA of 15,000m² for Kingsway City, which is considerably different to the 32,000m² maximum retail NLA prescribed in ASP 59. Amendment No. 205 proposes to amend DPS 2 to apply a maximum retail NLA consistent with ASP 59. As shown on **Attachment 1**, the Kingsway Shopping Centre site is already zoned Commercial under DPS 2 – and does not require rezoning through Amendment No. 205.

Subsequent Revocation of ASP 51 and Amendments to ASP 8

As discussed later in the report, in the event that the Minister for Planning (Minister) approves Amendment No. 205, the WAPC will also need to consider revoking ASP 51 and amending ASP 8 to reflect the changes in DPS 2.

Following approval of Amendment No. 205, the key amendments that will be needed to ASP 8 are summarised below:

- Updating the structure plan maps to identify areas in which the zoning has been normalised in DPS 2;
- Deletion of various provisions which have become redundant over time or will have been made redundant due to Amendment No. 205;
- Changing reference to the 'Business' zone in ASP 8 to 'Service Commercial' to align with DPS 2, and updating land use permissibility provisions for that area; and
- Updating the ASP 8 text so that the land area of community purpose site at the Darch Neighbourhood Centre is reflective of what has been provided through previous approvals.

A track change version of the ASP 8 text further detailing the recommended amendments is provided in **Attachment 5**. Recommended amendments to the structure plan maps are also provided in **Attachment 6**.

To facilitate the amendments to ASP 8, Amendment No. 205 to DPS 2 is proposed to include a Statement to that effect as provided in **Attachment 7**. The Statement will detail the full extent of amendments that Administration considers are needed to ASP 8. The Statement has been prepared pursuant to the *Planning and Development (Local Planning Schemes) Regulations 2015* (Regulations) and the WAPC's WA Planning Manual: Guidance for Structure Plans.

Land NOT Affected by Amendment No. 205

Of the approximately 600 hectares of land in the subject area, Amendment No. 205 will rezone or impose a local scheme reserve over approximately 360 hectares.

Amendment No. 205 has, however, been prepared so that it will not affect the following land:

- 1) Land which is already zoned Residential in DPS 2, located in the Madeley locality to the west of the Kingsway Regional Sporting Complex (where shown in **Attachment 1**).
- 2) Land that already has a local scheme reservation of 'Environmental Conservation', 'Public Open Space', 'Public Purposes' (public primary school sites) and 'Drainage/Waterway' (drainage sites). The location of the existing local scheme reserves is shown on **Attachment 1**.
- 3) Land that is reserved under the Metropolitan Region Scheme (MRS). This includes:
 - a) The Kingsway Regional Sporting Complex and a 16-hectare bush reserve on Landsdale Road, Darch; both of which are reserved for 'Parks and Recreation'; and
 - b) The Landsdale Farm School, Ashdale Secondary College and a Western Power sub-station site, which are reserved for 'Public Purposes'.
 - c) The location of the MRS reserves is shown on **Attachment 1**.
- 4) Landholdings in the ASP 8 area which are capable of further residential subdivision and development. It is proposed that these landholdings remain in the Urban Development Zone – so that ASP 8 can continue to provide the zoning and residential density controls. The sites where ASP 8 will continue to have this effect are indicated on the proposed revisions to the ASP 8 mapping provided in **Attachment 6**.
- 5) The north-eastern quadrant of the Darch locality in which residential subdivision is currently underway (such as 'Kinmore Green'). As this subdivision is new and emerging, this area has not been included for rezoning through Amendment No. 205.

Land affected by current Amendment No. 45 and Amendment No. 46 to ASP 8 is also located in this quadrant. These amendments both proposed commercial centres with 5,000m² of retail (each) over two sites on Furniss Road. These amendments were subject to Council's consideration at its 19 March 2024 Ordinary Council Meeting (PS02-03/24). At that meeting, Council resolved to recommend the WAPC not approve those amendments. Whilst the WAPC's decision is pending for the structure plan amendments, Amendment No. 205 is proposing no material affect over the land affected Amendment No. 45 and Amendment No. 46 to ASP 8.

- 6) Vacant land immediately to the north of the Kingsway Shopping Centre on Wanneroo Road, Madeley, at Lot 1 and Lot 2374. The WAPC approved Amendment No. 42 to ASP 8 in July 2021, which introduced provisions guiding future showroom and residential development on that land.

DPS 2 Amendment Classification

Amendment No. 205 to DPS 2 meets the following criteria for 'Standard Amendments' in the context of Regulation 34 of the Regulations:

- *an amendment to the scheme so that it is consistent with a region planning scheme that applies to the scheme area, other than an amendment that is a basic amendment;*
- *an amendment that would have minimal impact on land in the scheme area that is not the subject of the amendment.*

Consultation

Should Council resolve to prepare Amendment No. 205 to DPS 2, the amendment will need to be referred to the Environmental Protection Authority (EPA) pursuant to Section 81 and 82 of the *Planning and Development Act 2005*.

Further to the EPA referral process, Amendment No. 205 will also need to be referred to the WAPC for approval to advertise. This referral is made pursuant to Section 83A of the *Planning and Development Act 2005* and will be considered by an officer of the Department of Planning, Lands and Heritage delegated to perform this function by the Minister. Under this section of the *Planning and Development Act 2005*, the Minister (or their delegate) may:

- Approve a proposed scheme amendment for advertising; or
- Require the local government to modify the scheme amendment, and resubmit it for further consideration; or
- Refuse approval for the proposed amendment to be advertised. Should such a decision be made, the local government cannot proceed with the proposed amendment.

Subject to the EPA and the Minister's delegate being satisfied with the amendment (with or without modifications), Amendment No. 205 to DPS 2 will then be advertised for public comment for a period of 42 days. Advertising is to occur in the following manner, pursuant to Regulations 47 and 76A of the Regulations:

- Publish a notice of the amendment on the City's website – and upload the amendment documentation;
- Make a copy of the amendment document available for public inspection at a place within the district during normal business hours (City's Civic Centre);
- Where appropriate, publish a notice in a newspaper circulating in the relevant locality;
- Notify public authorities likely to be affected by the amendment; and
- Advertise the amendment as directed by the WAPC and in any other way the local government considers appropriate.

In addition to the above, Administration will write to landowners and occupiers of land that are most affected by Amendment No. 205 (and/or the subsequent revocation or amendments to the structure plans).

The process to prepare, amend and revoke structure plans is set out in the deemed provisions for local planning schemes (deemed provisions), contained in Schedule 2 of the Regulations. The deemed provisions do not specifically outline advertising for the revocation and/or amendments to structure plans after the Minister's approval of a local planning scheme amendment. However, when Amendment No. 205 is advertised, Administration can ensure that potential submitters are also made aware of the City's intentions to have ASP 51 revoked and ASP 8 amended.

Comment

The Regulations (Regulation 35A) make provision for when an amendment to a local planning scheme affects a structure plan area, the amendment must include a Statement that when the amendment takes effect:

- (a) the approval of the structure plan is to be revoked; or
- (b) the structure plan is to be amended in accordance with the Statement; or
- (c) the approval of the structure plan is not affected.

In this case, Administration is therefore proposing that Amendment No. 205 include a Statement in accordance with Regulation 35A(a) (regarding the revocation of ASP 51), Regulation 35A(b) (that ASP 8 will be amended) and Regulation 35A(c) (that there will be no change to ASP 59). As outlined previously, a Statement has been prepared for Council's consideration and is provided in **Attachment 7**. Both the revocation of ASP 51 and amendment to ASP 8 will then be processed by the WAPC following the approval of Amendment No. 205, pursuant to Clause 29A of the deemed provisions.

Normalising established parts of the ASP 8 area would mean that DPS 2 would take precedence over the structure plan in prescribing the zoning, residential density and land use. As a result, the subsequent amendment to ASP 8 will recognise that such detail has been inserted into DPS 2. The extent of amendments proposed to the structure plan text and maps is detailed in **Attachment 5** and **Attachment 6**.

Differences between Structure Plans and DPS 2 Amendment

In regard to zoning, land use permissibility and R-Coding, there are minor differences in what Amendment No. 205 is proposing against what is currently provided for in ASP 8.

In particular, there are some differences to R-Coding in certain locations throughout the ASP 8 area. Administration has undertaken a detailed review of all amendments that have occurred to ASP 8 since its initial adoption and have found minor discrepancies on the structure plan maps. What has been identified is that:

- Detail on the ASP 8 mapping is different to what was approved through previous structure plan amendments; and
- Detail has been added to the ASP 8 mapping over time, which cannot be traced back to the initial adoption of ASP 8 or any subsequent amendment.

Administration has prepared the Scheme (Amendment) Maps, in consideration to both what ASP 8 is currently showing and the intended outcomes of previous planning considerations.

Other key differences between ASP 8 and what is proposed through Amendment No. 205 have previously been mentioned, and include the following:

- Lots zoned 'Commercial' in ASP 8 and ASP 51, which support single house development, will be zoned Residential in the Scheme through Amendment No. 205 which reflects the existing development.
- Amendment No. 205 will apply the Service Commercial Zone over land that is already developed and within the ASP 8 'Business Precinct'.

Impact on Developer Contributions and Future of the Structure Plan

Amendment No. 205 (and a subsequent amendment to ASP 8) have been prepared so as not to interfere with the ability to collect or retain development contributions from owners within East Wanneroo Cell 6. The proposal does not seek to change the boundaries of the Cell. It does not identify lots which are no longer part of the ASP 8 nor does it modify Schedule 14 of DPS 2 which sets out the developer contribution arrangements. The proposal therefore has no effect on the developer contribution arrangements.

Extension of the ASP 8 Approval Duration Period

Under Clause 28 of the deemed provisions, a structure plan has effect for a period of ten years, unless another period of time is determined by the WAPC. For structure plans approved prior to 19 October 2015 (which ASP 8 was), the date of approval under the deemed provisions is taken to be from 19 October 2015.

Both the deemed provisions and the WAPC's Structure Plan Framework outline the possibility for the duration of a structure plan to be extended. In this case, Administration considers the approval duration of ASP 8 should be extended to 30 June 2035 for the following reasons:

- This will allow additional time for subdivision of the undeveloped areas to occur; and
- This date coincides with the proposed operation closure date for Cell 6 (relative to the subject area) proposed through Amendment No. 208 to DPS 2.

ASP 8 could be revoked sooner if development in the area is completed before 2035.

Recommendations on actioning a request to the WAPC to extend the duration of ASP 8 will be presented in a future report to Council, prepared following public advertising of Amendment No. 205.

Statutory Compliance

Amendment No. 205 to DPS 2 can be processed in accordance with the *Planning and Development Act 2005* and the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Following the Minister for Planning's approval of Amendment No. 205, the WAPC will revoke and amend the structure plans that apply over the Amendment No. 205 area pursuant to Clause 29A of the deemed provisions for local planning schemes, provided in Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*. This can occur if Council resolves to include a Statement in the amendment to that effect, pursuant to Regulation 35A of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

5 ~ A well planned, safe and resilient City that is easy to travel around and provides a connection between people and places

5.2 - Plan for and manage land use

Risk Appetite Statement

In pursuit of strategic objective goal 5, we will accept a Medium level of risk, extended to High in the areas of Community / Reputation & Financial / Commercial impacts. Shifting transport modes and usage in the City may require short term pain for longer term gain as the City supports the development, maintenance and connection of alternatives to car use (e.g. cycle ways) and the supporting infrastructure.

Risk Management Considerations

Risk Title	Risk Rating
CO-O15 – Project Management	Low
Accountability	Action Planning Option
Director Corporate Strategy & Performance	Manage

The above risk relating to the issues contained within this report has been identified and considered within the City's Corporate Risk Register. Action plans have been developed to manage this risk to support existing management systems.

Policy Implications

Amendment No. 205 is being processed noting the WAPC-prepared 'WA Planning Manual: Guidance for Structure Plans' in respect to the relationship between structure plans and local planning schemes.

Financial Implications

Costs in preparing Amendment No. 205 to DPS 2 – and assisting the WAPC in revoking ASP 51 and amending ASP 8 – can be met from the current Planning and Sustainability operational budget.

Voting Requirements

Simple Majority

Moved Cr Nguyen, Seconded Cr Miles**That Council:-**

1. Pursuant to Section 75 of the *Planning and Development Act 2005*, PREPARES Amendment No. 205 to City of Wanneroo District Planning Scheme No. 2, to amend the local planning scheme to the extent outlined in Attachment 3;
2. Pursuant to Regulation 35A of the *Planning and Development (Local Planning Schemes) Regulations 2015*, RESOLVES that Amendment No. 205 to District Planning Scheme No. 2 include the Statement as provided in Attachment 7;
3. Pursuant to Regulation 34 and Regulation 35(2) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, RESOLVES that Amendment No. 205 to District Planning Scheme No. 2 is a standard amendment for the following reasons:
 - a) an amendment to the scheme so that it is consistent with a region planning scheme that applies to the scheme area, other than an amendment that is a basic amendment;
 - b) an amendment that would have minimal impact on land in the scheme area that is not the subject of the amendment;
4. Pursuant to Section 81 and Section 82 of the *Planning and Development Act 2005*, REFERS Amendment No. 205 to District Planning Scheme No. 2 to the Environmental Protection Authority;
5. Pursuant to Section 83A of the *Planning and Development Act 2005*, SUBMITS Amendment No. 205 to District Planning Scheme No. 2 to the Minister for Planning for approval to advertise;
6. Subject to the satisfaction of the Environmental Protection Authority and the Minister for Planning (or their delegate), ADVERTISES Amendment No. 205 to District Planning Scheme No. 2 for a period of 42 days pursuant to Regulation 47 and Regulation 76A of the *Planning and Development (Local Planning Schemes) Regulations 2015*, incorporating any amendments that may be required;
7. NOTES that prospective submitters will be advised that following the approval of Amendment No. 205 to District Planning Scheme No. 2, the Western Australian Planning Commission will consider:
 - a) Revoking the Darch Neighbourhood Centre Agreed Local Structure Plan No. 51; and
 - b) Amending the City of Wanneroo's East Wanneroo Cell 6 (Darch and Madeley) Agreed Local Structure Plan No. 8 in a manner consistent with the Statement in Attachment 7; and
8. NOTES that a further report will be presented to a future Council Meeting, following advertising of Amendment No. 205 to District Planning Scheme No. 2, seeking resolution in respect to the following:
 - a) Whether to support Amendment No. 205 to District Planning Scheme No. 2 (with or without modification) – or not support the amendment;
 - b) To provide the advertised Amendment No. 205 to District Planning Scheme

No. 2 to the Western Australian Planning Commission; and

- c) **Subject to Council supporting Amendment No. 205 to District Planning Scheme No. 2 following advertising, requesting the Western Australian Planning Commission to:**
- i. **Revoke the City of Wanneroo's Darch Neighbourhood Centre Agreed Local Structure Plan No. 51, pursuant to Clause 29A(1) of the District Planning Scheme No. 2 Deemed Provisions;**
 - ii. **Amend the City of Wanneroo's East Wanneroo Cell 6 (Darch and Madeley) Agreed Local Structure Plan No. 8, pursuant to Clause 29A(2) of the District Planning Scheme No. 2 Deemed Provisions; and**
 - iii. **Extend the approval duration period for the City of Wanneroo's East Wanneroo Cell 6 (Darch and Madeley) Agreed Local Structure Plan No. 8 to 30 June 2035, pursuant to Clause 28 of the District Planning Scheme No. 2 Deemed Provisions.**

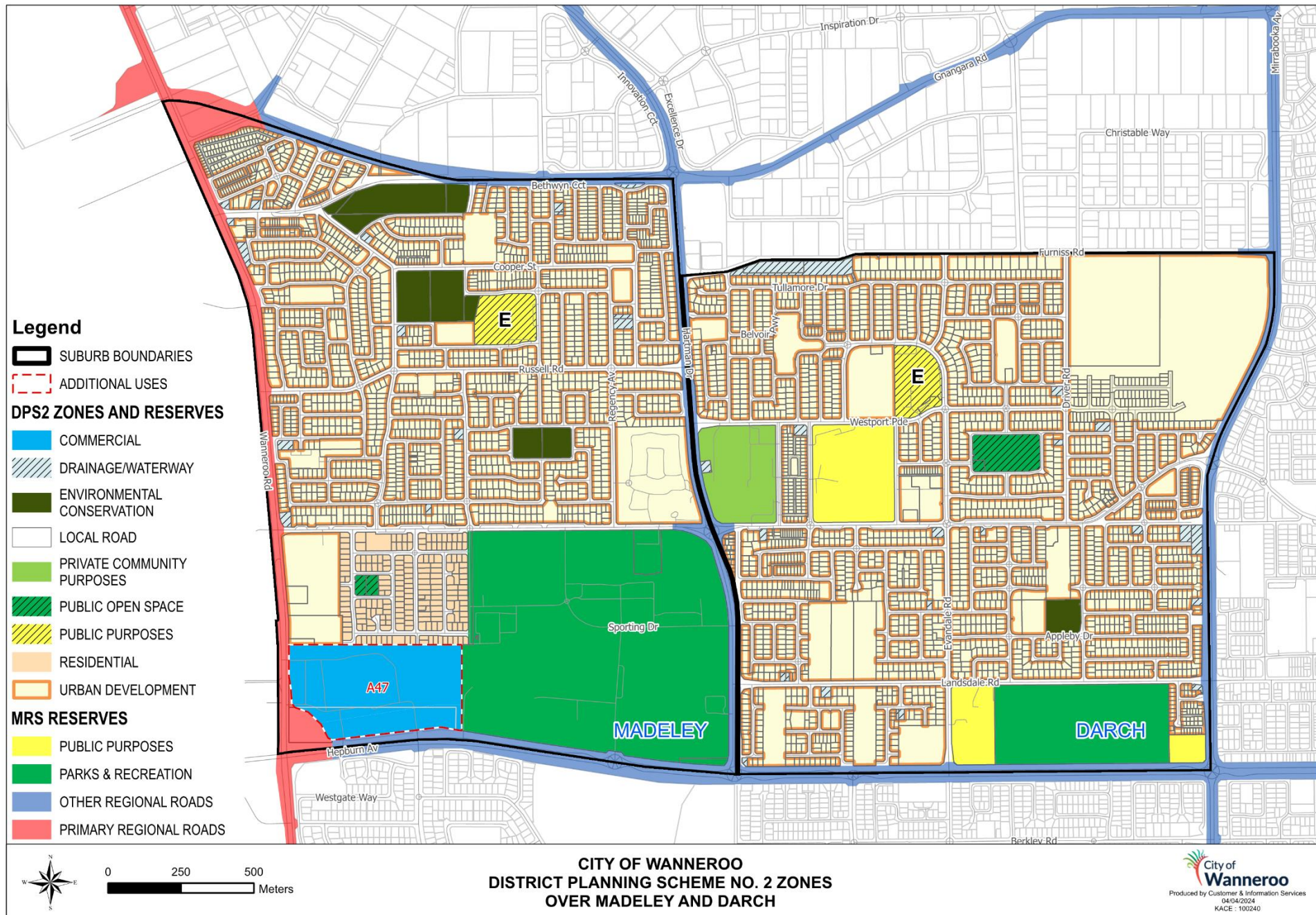
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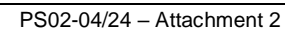
For the Motion: Mayor Aitken, Cr Bedworth, Cr Berry, Cr Coetzee, Cr Figg, Cr Herridge, Cr Huntley, Cr Miles, Cr Moore, Cr Nguyen, Cr Parker, Cr Rowe, Cr Seif, Cr Smith and Cr Wright.

Against the Motion: Nil

Attachments:

1. Attachment 1 - DPS 2 Map Extract Over Amendment No. 205 Area	23/204499
2. Attachment 2 - Current ASP 8 Structure Plan Map	23/204359
3. Attachment 3 - Extent of Amendment and Scheme (Amendment) Maps - Amendment No. 205 to District Planning Scheme No. 2	23/204304
4. Attachment 4 - Table - Land Use Permissibility - Current Business Precinct on Furniss Road (West of Driver Road) in East Wanneroo Cell 6 Agreed Local Structure Plan No. 8	23/342856
5. Attachment 5 - Track Changes of Recommended Modifications to ASP 8 - To Support Amendment No. 205 to District Planning Scheme No. 2	23/204341
6. Attachment 6 - Structure Plan (Amendment) Maps - Amendment No. 205 to District Planning Scheme No. 2	23/210511
7. Attachment 7 - Statement Pursuant to Regulation 35A of the Planning and Development (Local Planning Schemes) Regulations 2015 - Amendment No. 205 to District Planning Scheme No. 2	23/204330





Amendment No. 205 to District Planning Scheme No. 2 Proposal

RESOLVED that the local government pursuant to section 75 of the *Planning and Development Act 2005*, amend the above local planning scheme by:

1. Rezoning various land parcels affected by the East Wannon Cell 6 (Darch and Madeley) Agreed Local Structure Plan No. 8 located in the Darch and Madeley localities from 'Urban Development' to 'Residential' (R20, R25, R30, R40 or R50), as shown on the Scheme (Amendment) Maps.
2. Rezoning all 0.1m pedestrian accessway lots (or portions of 0.1m pedestrian accessway lots) adjoining the land subject to (1) above to 'Residential', and to assign density codes for the 0.1m pedestrian accessway lots that correspond with what this amendment proposes for the adjoining residential lot.
3. Reclassifying the following land parcels from the 'Urban Development' zone to 'Local Scheme Reserve – Public Open Space', as shown on the Scheme (Amendment) Maps:
 - Lot 444 (25) Jackson Circuit, Madeley (on DP: 57136);
 - Lot 3000 (16) Eastcliff Street, Madeley (on DP: 50992);
 - Lot 3001 (47) Oakdene Drive, Madeley (on DP: 50991);
 - Lot 3002 (45) Oakdene Drive, Madeley (on DP: 50990);
 - Lot 15100 (20) Cooper Street, Madeley (on DP: 36902);
 - Lot 8011 (27) Cheltondale Drive, Madeley (on DP: 46620);
 - Lot 14692 (12) Winston Way, Madeley (on DP: 33903);
 - Lot 4000 (16) Hooper Turn, Madeley (on DP: 40957);
 - Lot 8015 (15) Blackheath Place, Darch (on DP: 50624);
 - Lot 735 (80) Belvoir Parkway, Darch (on DP: 44101);
 - Lot 736 (99) Ashdale Boulevard, Darch (on DP: 48204);
 - Lot 737 (97) Ashdale Boulevard, Darch (on DP: 48204);
 - Lot 14771 (3) Longford Circuit, Darch (on DP: 34478);
 - Lot 14853 (31) Longford Circuit, Darch (on DP: 34478);
 - Lot 8001 (17) Romaine Loop, Darch (on DP: 50063);
 - Lot 243 (2) Bowood Road, Darch (on DP: 43866);
 - Lot 32 (16) Hampton Road, Darch (on DP: 42237);
 - Lot 8000 (18) Hampton Road, Darch (on DP: 413752);
 - Lot 121 (24) Kilchurn Promenade, Darch (on DP: 29961);
 - Lot 500 (27) Appleby Drive, Darch (on DP: 70516);
 - Lot 944 (27) Appleby Drive, Darch (on DP: 43490);
 - Lot 15099 (10) Keith Griffith Drive, Darch (on DP: 36884); and
 - Lot 1018 (6) Keith Griffith Drive, Darch (on DP: 41922).
4. Rezoning Lot 172 (61F) Kingsway, Madeley (on DP: 24491) from 'Urban Development' to 'Residential (R40)', as shown on Scheme (Amendment) Map 5.
5. Reclassifying a portion of the Kingsway road reserve located adjoining Lot 96 (37A), Lot 97 (37B) and Lot 98 (37C) Kingsway, Madeley (all on DP: 421074) from 'Urban Development' Zone to 'Local Scheme Reserve – Local Road', as shown on Scheme (Amendment) Map 5.
6. Rezoning of the following land parcels from 'Urban Development' to 'Commercial' (R40), as shown on Scheme (Amendment) Maps 5 and 9:
 - Lot 2006 (54) Langford Boulevard, Madeley (on DP: 74649);
 - Lot 14688 (4P) Russell Road, Madeley (on DP: 33903);

Amendment No. 205 to District Planning Scheme No. 2 Proposal

- Lot 18 (211) Kingsway, Darch (on DP: 58321);
 - Lot 19 (213) Kingsway, Darch (on DP: 58321);
 - Lot 17 (225) Kingsway, Darch (on DP: 58321); and
 - Lot 16 (15) Ashdale Boulevard, Darch (on DP: 58321).
7. Reclassifying portion of the Hartman Drive road reserve in the Darch locality (land formerly Lot 8016 on DP: 50624) from the 'Urban Development' Zone to 'Local Scheme Reserve – Local Road', as shown on the Scheme (Amendment) Map 7.
8. Rezoning of the following land parcels from 'Urban Development' to 'Service Commercial' – and applying the Restricted Uses R9 over the same following lots, as shown on Scheme (Amendment) Map 8:
- Lot 619 (1) Furniss Road, Darch (on DP: 52612);
 - Lot 618 (3) Furniss Road, Darch (on DP: 52612);
 - Lot 617 (7) Furniss Road, Darch (on DP: 52612);
 - Lot 616 (9) Furniss Road, Darch (on DP: 52612);
 - Lot 615 (15) Furniss Road, Darch (on DP: 52612);
 - Lot 614 (19) Furniss Road, Darch (on DP: 52612);
 - Lot 21 (23) Furniss Road, Darch (on D: 97581);
 - Lot 22 (27) Furniss Road, Darch (on D: 97581);
 - Lot 23 (31) Furniss Road, Darch (on D: 97581);
 - Lot 24 (35) Furniss Road, Darch (on D: 97581);
 - Lot 25 (39) Furniss Road, Darch (on D: 97581);
 - Lot 26 (43) Furniss Road, Darch (on D: 97581);
 - Lot 27 (47) Furniss Road, Darch (on D: 97581);
 - Lot 28 (51) Furniss Road, Darch (on D: 97581);
 - Lot 29 (55) Furniss Road, Darch (on D: 97580);
 - Lot 30 (59) Furniss Road, Darch (on D: 97580);
 - Lot 31 (63) Furniss Road, Darch (on D: 97580);
 - Lot 32 (67) Furniss Road, Darch (on D: 97580);
 - Lot 33 (71) Furniss Road, Darch (on D: 97580);
 - Lot 34 (75) Furniss Road, Darch (on D: 97580);
 - Lot 35 (79) Furniss Road, Darch (on D: 97580); and
 - Lot 39 (83) Furniss Road, Darch (on DP: 35957).
9. Amending Schedule 3 (Restricted Uses for Land in Scheme Area) of the Scheme text to insert the following:

No.	Description of Land	Restricted Use	Conditions
R9	<ul style="list-style-type: none"> • Lot 619 (1) Furniss Road, Darch (on DP: 52612); • Lot 618 (3) Furniss Road, Darch (on DP: 52612); • Lot 617 (7) Furniss Road, Darch (on DP: 52612); • Lot 616 (9) Furniss Road, Darch (on DP: 52612); • Lot 615 (15) Furniss Road, Darch (on DP: 52612); • Lot 614 (19) Furniss Road, Darch (on DP: 52612); 	<p>'P' Uses:</p> <ul style="list-style-type: none"> • Betting Agency • Bulky Goods Showroom • Car Park • Consulting Rooms • Convenience Store • Medical Centre • Motor Vehicle, Boat and Caravan Sales <p>'D' Uses:</p>	<ol style="list-style-type: none"> 1. The minimum lot size shall be 1500m² with a minimum lot depth of 50 metres. 2. The rear setback shall be a minimum of 10 metres. 3. The rear setback must be landscaped and maintained to the

Amendment No. 205 to District Planning Scheme No. 2 Proposal

<ul style="list-style-type: none"> • Lot 21 (23) Furniss Road, Darch (on D: 97581); • Lot 22 (27) Furniss Road, Darch (on D: 97581); • Lot 23 (31) Furniss Road, Darch (on D: 97581); • Lot 24 (35) Furniss Road, Darch (on D: 97581); • Lot 25 (39) Furniss Road, Darch (on D: 97581); • Lot 26 (43) Furniss Road, Darch (on D: 97581); • Lot 27 (47) Furniss Road, Darch (on D: 97581); • Lot 28 (51) Furniss Road, Darch (on D: 97581); • Lot 29 (55) Furniss Road, Darch (on D: 97580); • Lot 30 (59) Furniss Road, Darch (on D: 97580); • Lot 31 (63) Furniss Road, Darch (on D: 97580); • Lot 32 (67) Furniss Road, Darch (on D: 97580); • Lot 33 (71) Furniss Road, Darch (on D: 97580); • Lot 34 (75) Furniss Road, Darch (on D: 97580); • Lot 35 (79) Furniss Road, Darch (on D: 97580); and • Lot 39 (83) Furniss Road, Darch (on DP: 35957). 	<ul style="list-style-type: none"> • Art Gallery • Child Care Premises • Civic Use • Educational Establishment • Exhibition Centre • Funeral Parlour • Garden Centre • Hotel • Industry – Cottage • Market • Motel • Motor Vehicle Repair • Office • Open Air Display • Place of Worship • Recreation – Private • Telecommunications Infrastructure • Trade Display • Trade Supplies • Warehouse/Storage <p>‘A’ Uses:</p> <ul style="list-style-type: none"> • Brewery • Liquor Store – Large • Liquor Store – Small • Restricted Premises 	<p>satisfaction of the local government.</p> <p>4. Vehicular access will be permitted from Furniss Road only.</p> <p>5. All lighting shall be positioned to face away from adjoining residential lots.</p> <p>6. Unless alternative hours are approved by the local government, the hours of operation shall be between 7am to 7pm.</p>
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10. Reclassifying Lot 38 (55F) Furniss Road, Darch (on D: 97580) from the ‘Urban Development’ zone to ‘Local Scheme Reserve – Public Purposes’, as shown on Scheme (Amendment) Map 8.
11. Rezoning Lot 20 (16R) Carlingford Drive, Darch (on DP: 58321) from ‘Urban Development’ to ‘Residential (R40)’, as shown on Scheme (Amendment) Map 9.
12. Rezoning the following land parcels from ‘Urban Development’ (with an existing R20 density code) to ‘Residential’, as shown on Scheme (Amendment) Map 11:
 - Lot 728 (31) Rosemary Avenue, Darch (on DP: 42990);
 - Portion Lot 727 (29) Rosemary Avenue, Darch (on DP: 42990);
 - Portion Lot 729 (28) Rosemary Avenue, Darch (on DP: 42990);
 - Portion Lot 730 (26) Rosemary Avenue, Darch (on DP: 42990); and
 - Portion Lot 731 (24) Rosemary Avenue, Darch (on DP: 42990).
13. Rezoning the following land parcels from ‘Urban Development’ to ‘Residential’ (R20), as shown on Scheme (Amendment) Map 11:
 - Portion Lot 727 (29) Rosemary Avenue, Darch (on DP: 42990);
 - Portion Lot 729 (28) Rosemary Avenue, Darch (on DP: 42990);
 - Portion Lot 730 (26) Rosemary Avenue, Darch (on DP: 42990); and

Amendment No. 205 to District Planning Scheme No. 2 Proposal

- Portion Lot 731 (24) Rosemary Avenue, Darch (on DP: 42990).
14. Reclassifying Lot 8001 (17) Belgrave Vista, Darch (on DP: 413754) from the 'Urban Development' zone to 'Local Scheme Reserve – Drainage/Waterway', as shown on Scheme (Amendment) Map 13.
 15. Reclassifying portions of the Hampton Road and Arniston Way road reserves in the Darch locality (on DP: 419157) from the 'Urban Development' Zone to 'Local Scheme Reserve – Local Road', as shown on the Scheme (Amendment) Map 14.
 16. Adding the following into Schedule 7 (Centre and Commercial Zones) of the Scheme text:

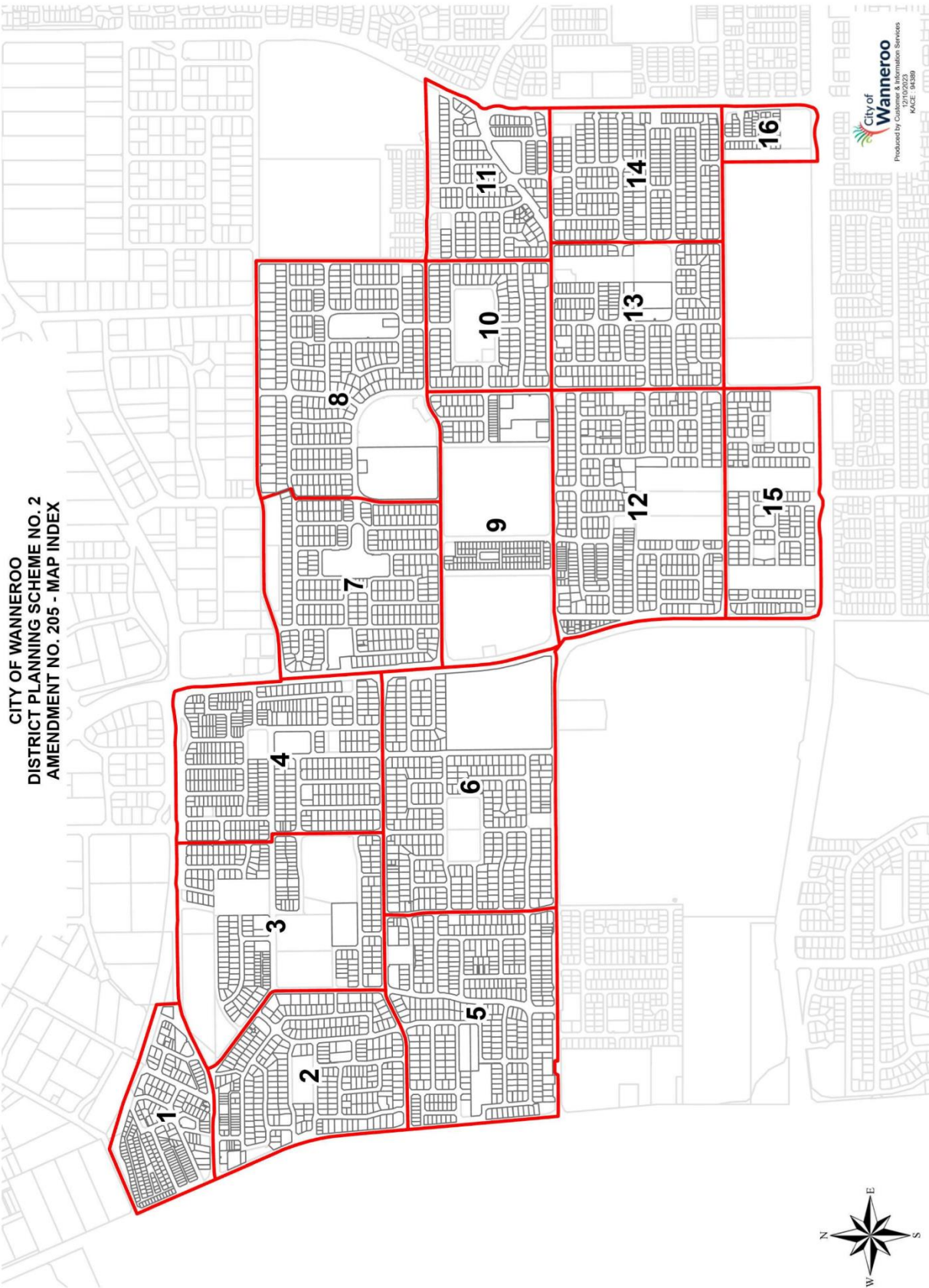
Locality	Description of Centre and Commercial Zones	NLA (m ²)
DARCH	Lot 18 Kingsway on DP: 58321 Lot 19 Kingsway on DP: 58321 Lot 17 Kingsway on DP: 58321 Lot 16 Ashdale Boulevard on DP: 58321	3550
MADELEY	Lot 2006 Langford Boulevard on DP: 74649	1250

17. Amending Schedule 7 (Centre and Commercial Zones) of the Scheme text to delete the following:

Locality	Description of Centre and Commercial Zones	NLA (m ²)
MADELEY (Kingsway City)	Portions of Lots 2 and 3 on Diagram 24051 Wanneroo Road	15000

and replacing the above with the following:

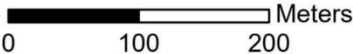
Locality	Description of Centre and Commercial Zones	NLA (m ²)
MADELEY	Lot 168 Wanneroo Road on DP: 422782 Lot 9000 Wanneroo Road on DP: 422782	32000



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EXISTING ZONE



LEGEND

DPS2 ZONES & RESERVES

- DRAINAGE/WATERWAY
- ENVIRONMENTAL CONSERVATION
- LIGHT INDUSTRY
- SERVICE COMMERCIAL
- URBAN DEVELOPMENT
- LOCAL ROAD

MRS RESERVES

- OTHER REGIONAL ROADS
- PRIMARY REGIONAL ROADS



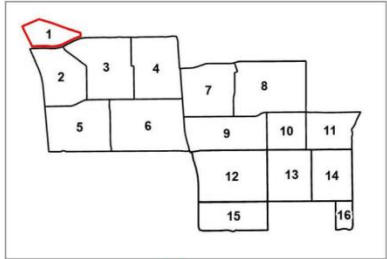
SCHEME (AMENDMENT) MAP 1

LEGEND

R-CODE

DPS2 ZONE

- RESIDENTIAL
- LOCAL SCHEME RESERVE
- PUBLIC OPEN SPACE

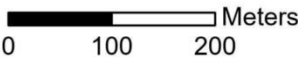


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EXISTING ZONE



LEGEND

DPS2 ZONES & RESERVES

- DRAINAGE/WATERWAY
- ENVIRONMENTAL CONSERVATION
- URBAN DEVELOPMENT
- LOCAL ROAD

MRS RESERVE

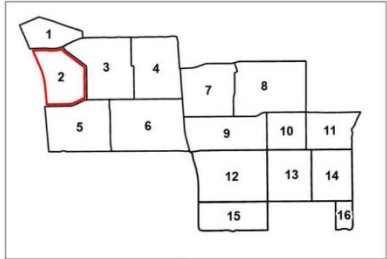
- PRIMARY REGIONAL ROADS



SCHEME (AMENDMENT) MAP 2

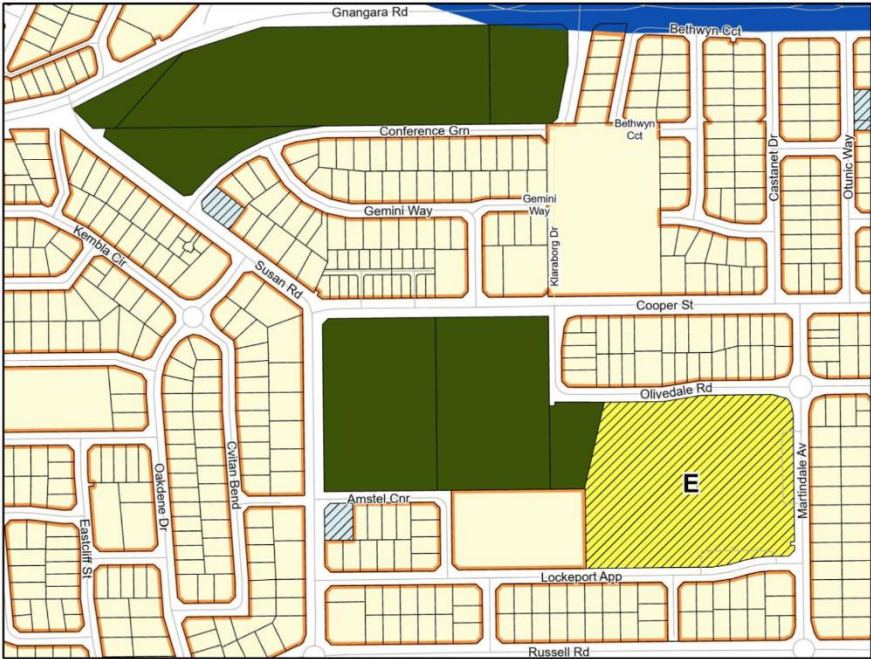
LEGEND

- R-CODE
- DPS2 ZONE RESIDENTIAL
- LOCAL SCHEME RESERVE PUBLIC OPEN SPACE

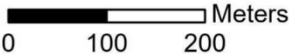


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EXISTING ZONE



LEGEND

DPS2 ZONES & RESERVES

- DRAINAGE/WATERWAY
- ENVIRONMENTAL CONSERVATION
- PUBLIC PURPOSES
- URBAN DEVELOPMENT
- LOCAL ROAD

MRS RESERVE

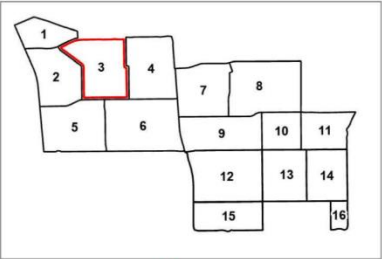
- OTHER REGIONAL ROADS



SCHEME (AMENDMENT) MAP 3

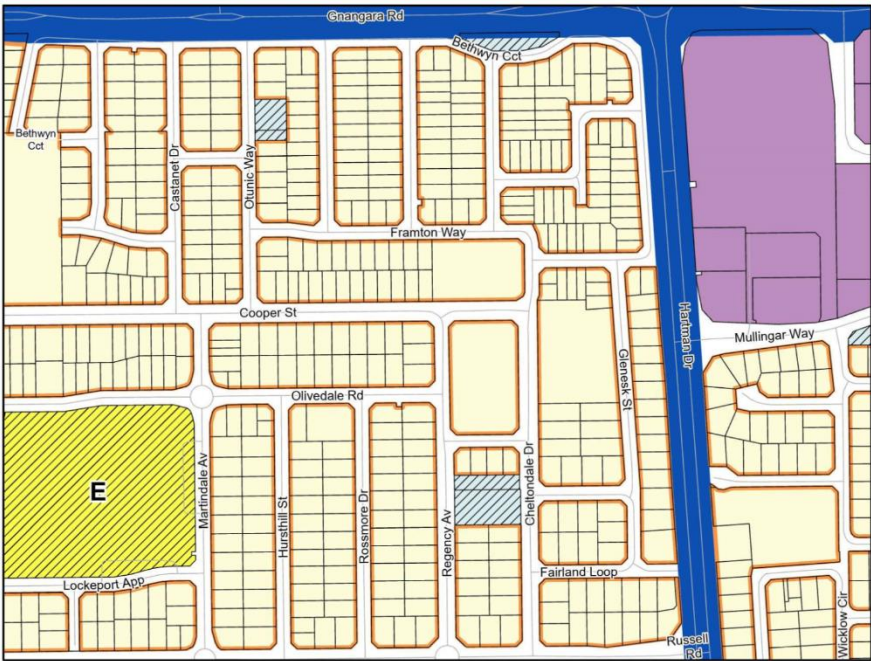
LEGEND

- R-CODE
- DPS2 ZONE
- RESIDENTIAL
- LOCAL SCHEME RESERVE
- PUBLIC OPEN SPACE

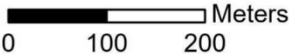


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EXISTING ZONE



LEGEND

DPS2 ZONES & RESERVES

- DRAINAGE/WATERWAY
- ENVIRONMENTAL CONSERVATION
- GENERAL INDUSTRY
- PUBLIC PURPOSES
- URBAN DEVELOPMENT
- LOCAL ROAD

MRS RESERVE

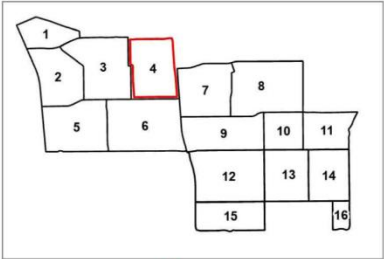
- OTHER REGIONAL ROADS



SCHEME (AMENDMENT) MAP 4

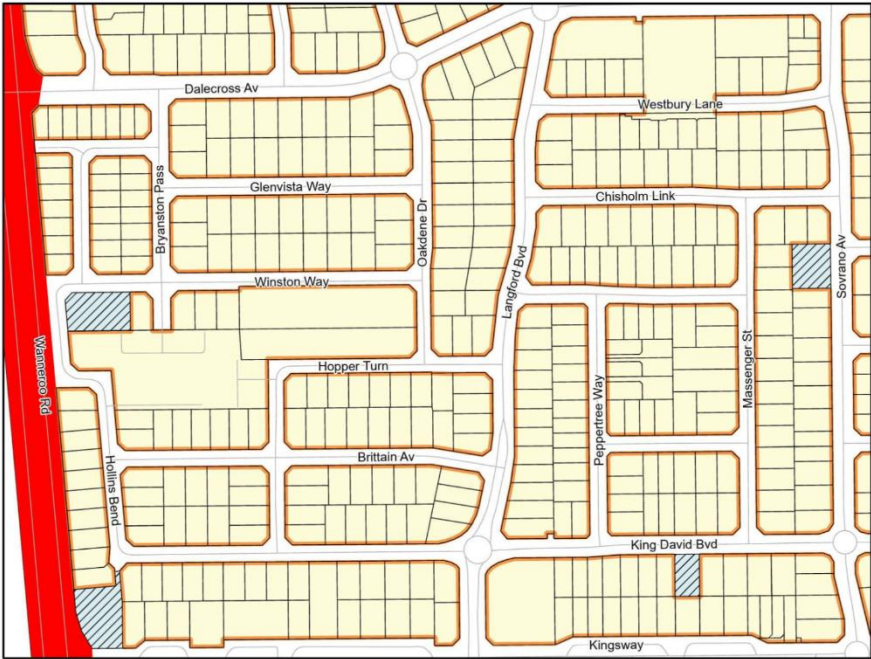
LEGEND

- R-CODE
- DPS2 ZONE
- RESIDENTIAL
- LOCAL SCHEME RESERVE
- PUBLIC OPEN SPACE

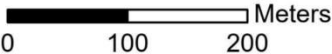


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EXISTING ZONE

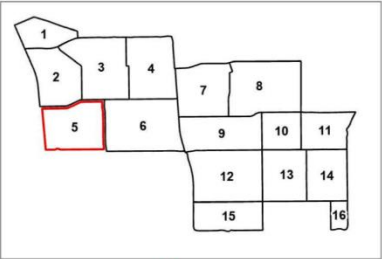


- LEGEND**
- DPS2 ZONES & RESERVES**
- DRAINAGE/WATERWAY
 - URBAN DEVELOPMENT
 - LOCAL ROAD
- MRS RESERVE**
- PRIMARY REGIONAL ROADS



SCHEME (AMENDMENT) MAP 5

- LEGEND**
- R-CODE**
- R20
- DPS2 ZONE**
- COMMERCIAL
 - RESIDENTIAL
- LOCAL SCHEME RESERVES**
- PUBLIC OPEN SPACE
 - LOCAL ROAD

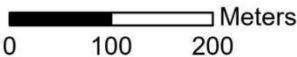


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EXISTING ZONE



LEGEND

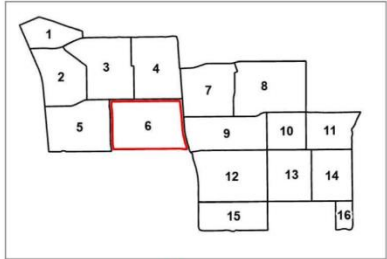
- R-CODE
- DPS2 ZONES & RESERVES**
 - DRAINAGE/WATERWAY
 - ENVIRONMENTAL CONSERVATION
 - PRIVATE COMMUNITY PURPOSES
 - RESIDENTIAL
 - URBAN DEVELOPMENT
 - LOCAL ROAD
- MRS RESERVES**
 - OTHER REGIONAL ROADS
 - PARKS & RECREATION



SCHEME (AMENDMENT) MAP 6

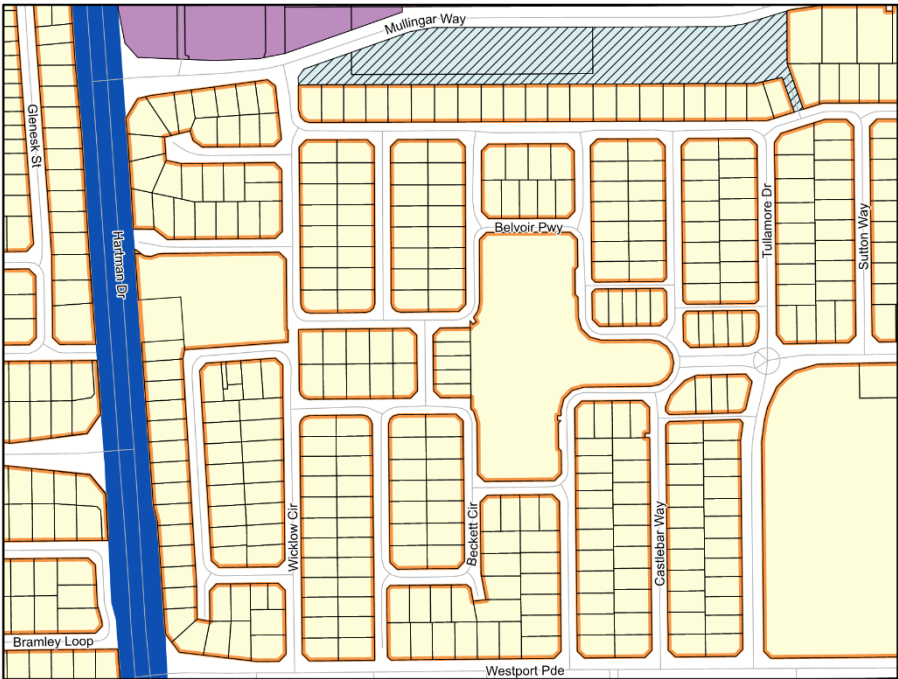
LEGEND

- R-CODE
- DPS2 ZONE**
 - RESIDENTIAL



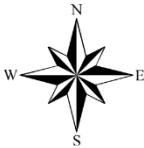
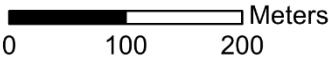
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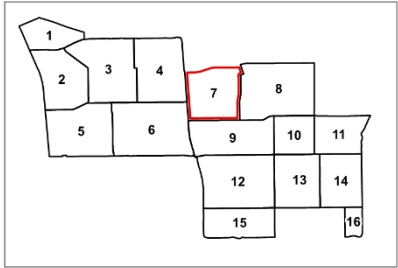


- LEGEND**
- DPS2 ZONES & RESERVES**
- DRAINAGE/WATERWAY
 - GENERAL INDUSTRY
 - URBAN DEVELOPMENT
 - LOCAL ROAD
- MRS RESERVE**
- OTHER REGIONAL ROADS
 - PUBLIC PURPOSES

EXISTING ZONE



- LEGEND**
- R-CODE
- DPS2 ZONE**
- RESIDENTIAL
- LOCAL SCHEME RESERVES**
- PUBLIC OPEN SPACE
 - LOCAL ROAD



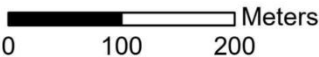
SCHEME (AMENDMENT) MAP 7

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EXISTING ZONE



SCHEME (AMENDMENT) MAP 8

LEGEND

DPS2 ZONES & RESERVES

- DRAINAGE/WATERWAY
- PUBLIC PURPOSES
- URBAN DEVELOPMENT
- LOCAL ROAD

LEGEND

R-CODE

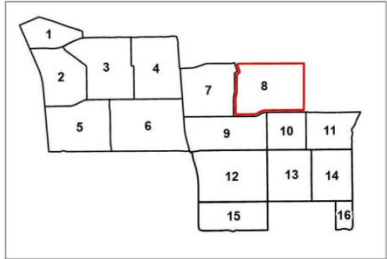
RESTRICTED USE

DPS2 ZONES

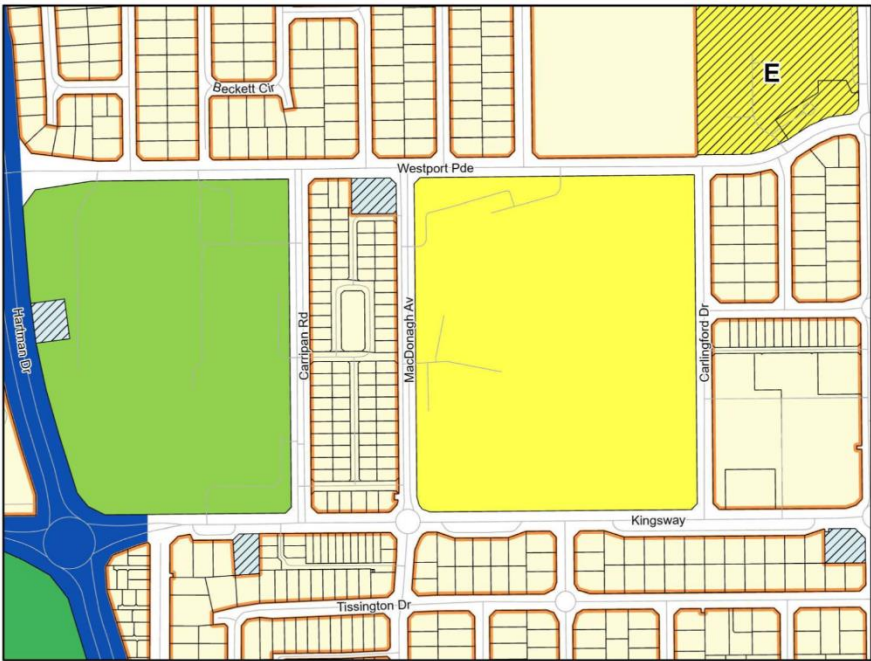
- RESIDENTIAL
- SERVICE COMMERCIAL

LOCAL SCHEME RESERVES

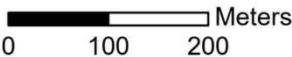
- PUBLIC OPEN SPACE
- PUBLIC PURPOSES



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EXISTING ZONE



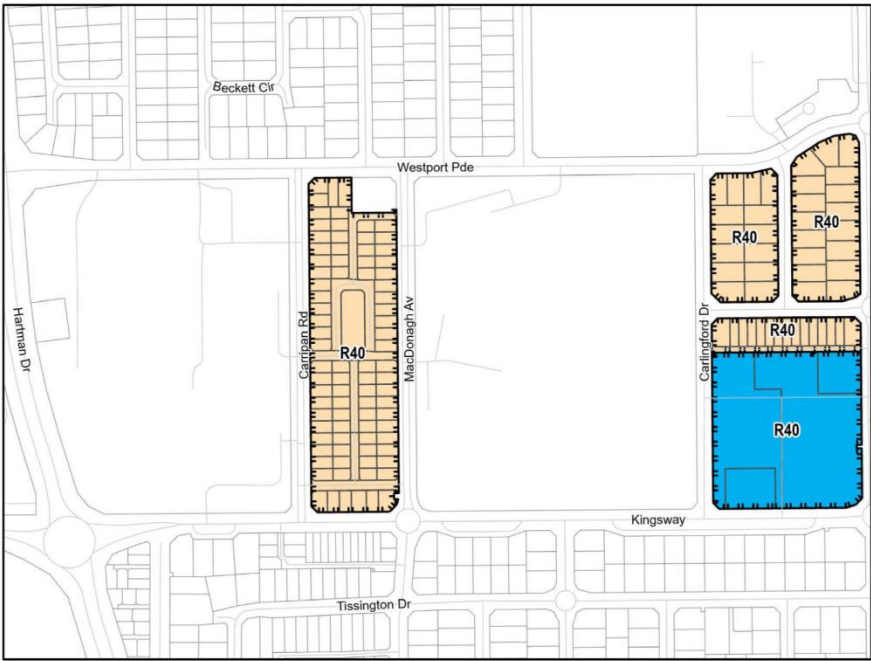
LEGEND

DPS2 ZONES & RESERVES

- DRAINAGE/WATERWAY
- PRIVATE COMMUNITY PURPOSES
- PUBLIC PURPOSES
- URBAN DEVELOPMENT
- LOCAL ROAD

MRS RESERVES

- OTHER REGIONAL ROADS
- PUBLIC PURPOSES
- PARKS & RECREATION



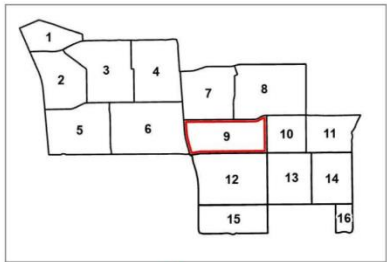
SCHEME (AMENDMENT) MAP 9

LEGEND

R-CODE

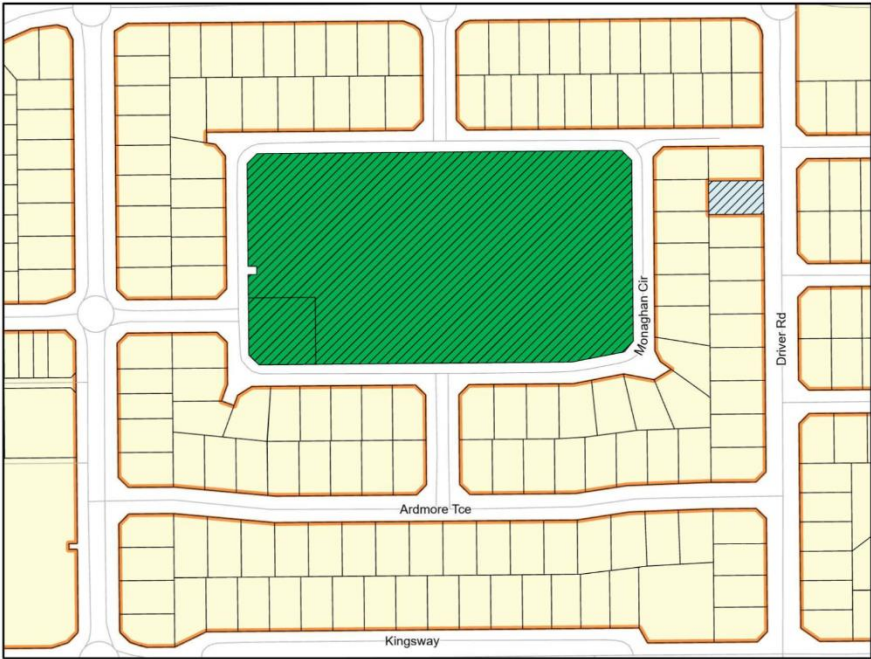
DPS2 ZONES

- COMMERCIAL
- RESIDENTIAL

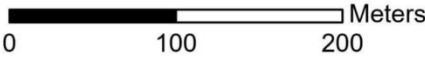


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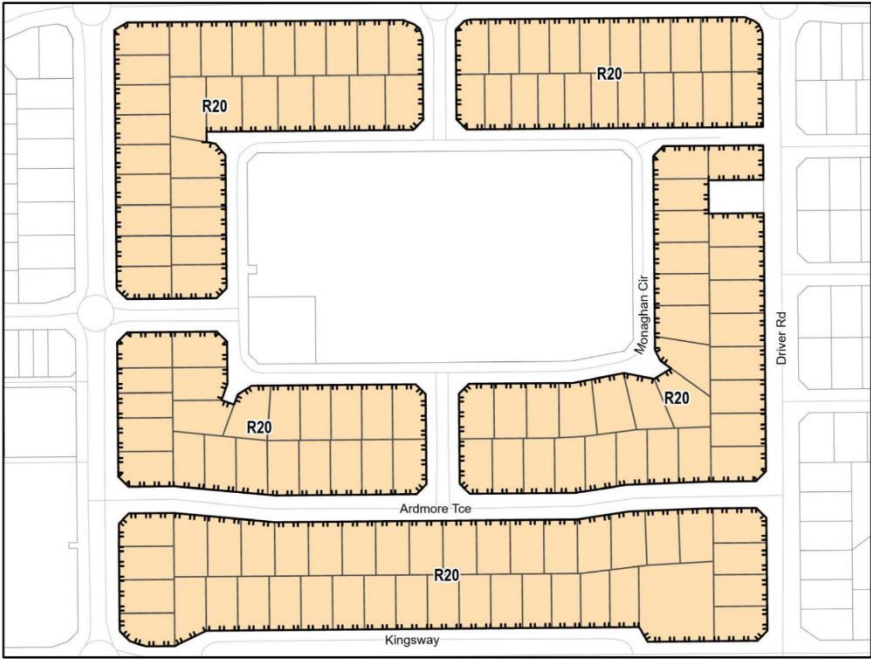
EXISTING ZONE



LEGEND

DPS2 ZONES & RESERVES

- DRAINAGE/WATERWAY
- PUBLIC OPEN SPACE
- PUBLIC PURPOSES
- URBAN DEVELOPMENT
- LOCAL ROAD



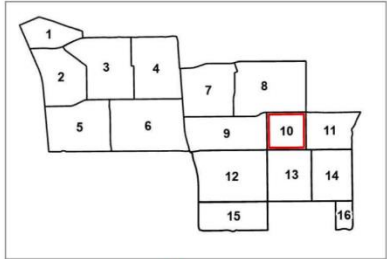
SCHEME (AMENDMENT) MAP 10

LEGEND

R-CODE

DPS2 ZONE

- RESIDENTIAL

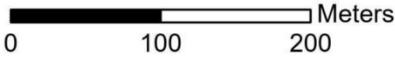


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EXISTING ZONE



LEGEND

R-CODE

DPS2 ZONES & RESERVES

- DRAINAGE/WATERWAY
- RESIDENTIAL
- URBAN DEVELOPMENT
- LOCAL ROAD

MRS RESERVE

- OTHER REGIONAL ROADS



SCHEME (AMENDMENT) MAP 11

LEGEND

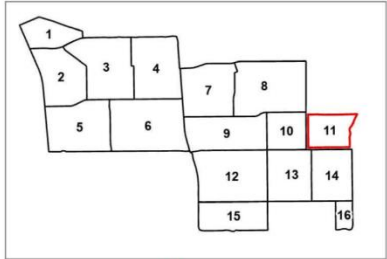
R-CODE

DPS2 ZONE

- RESIDENTIAL

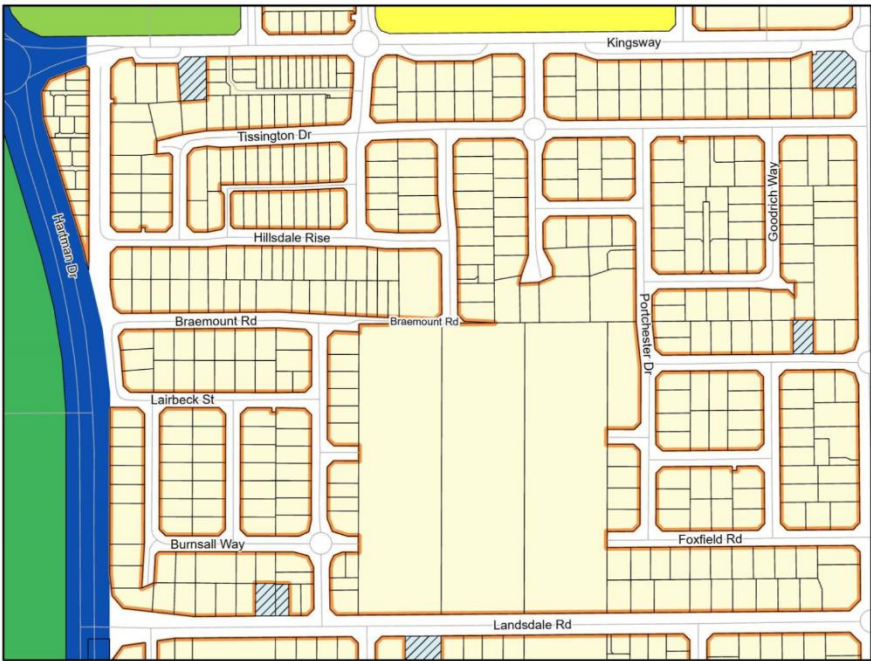
LOCAL SCHEME RESERVE

- PUBLIC OPEN SPACE

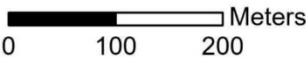


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EXISTING ZONE



LEGEND

DPS2 ZONES & RESERVES

- DRAINAGE/WATERWAY
- PRIVATE COMMUNITY PURPOSES
- URBAN DEVELOPMENT
- LOCAL ROAD

MRS RESERVES

- OTHER REGIONAL ROADS
- PUBLIC PURPOSES
- PARKS & RECREATION



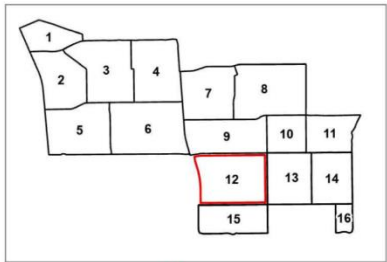
SCHEME (AMENDMENT) MAP 12

LEGEND

R-CODE

DPS2 ZONE

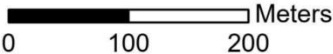
- RESIDENTIAL
- LOCAL SCHEME RESERVE
- PUBLIC OPEN SPACE



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AMENDMENT NO. 205



EXISTING ZONE



SCHEME (AMENDMENT) MAP 13

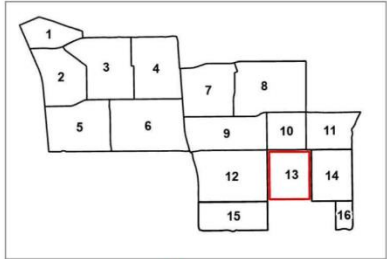
LEGEND

DPS2 ZONES & RESERVES

- DRAINAGE/WATERWAY
- ENVIRONMENTAL CONSERVATION
- URBAN DEVELOPMENT
- LOCAL ROAD

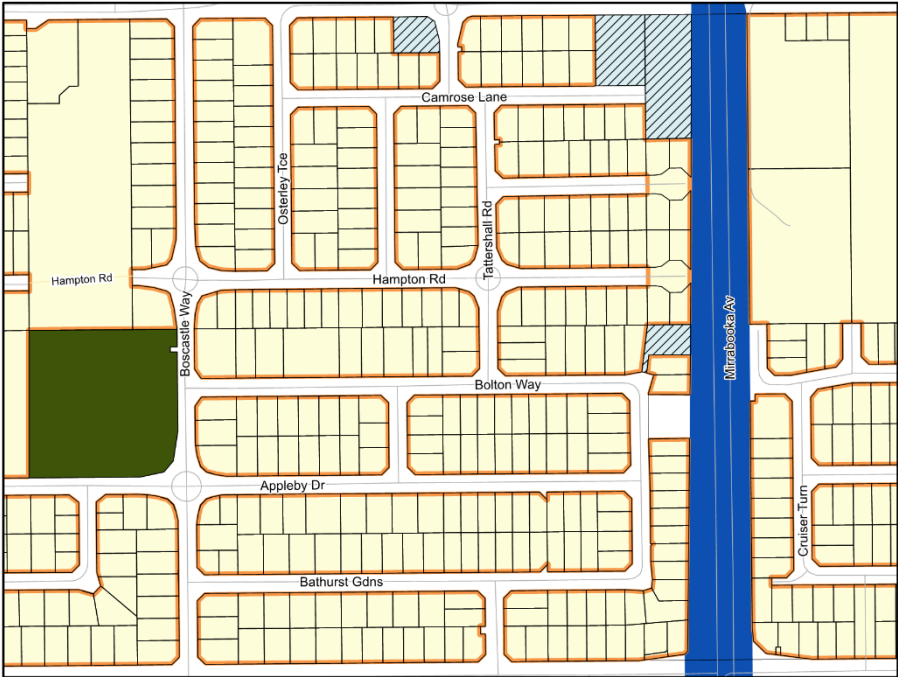
LEGEND

- R-CODE
- DPS2 ZONE**
- RESIDENTIAL
- LOCAL SCHEME RESERVES**
- PUBLIC OPEN SPACE
- DRAINAGE/WATERWAY

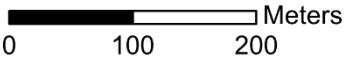


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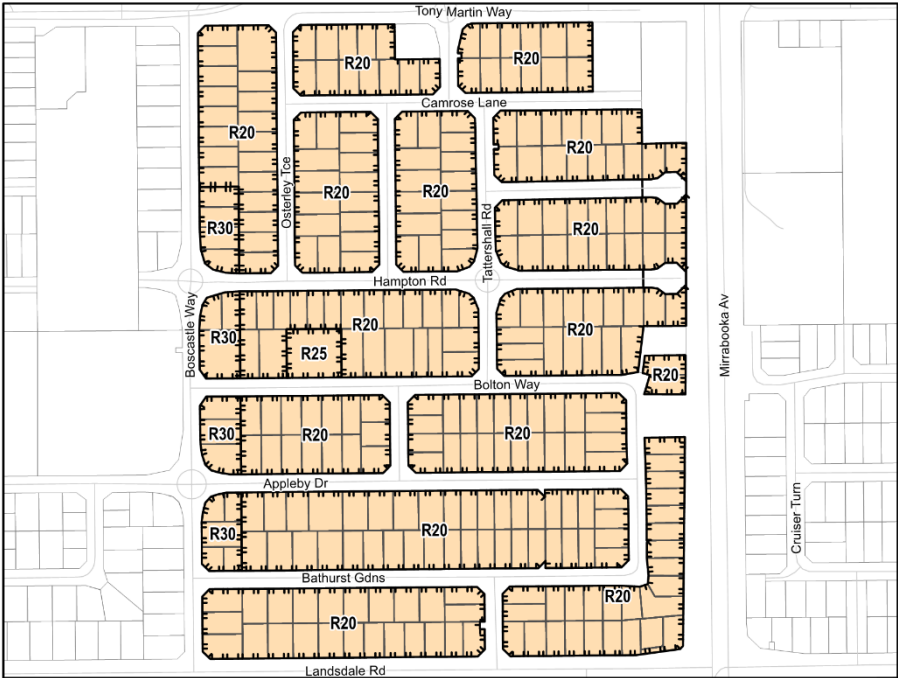
CITY OF WANNEROO
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EXISTING ZONE

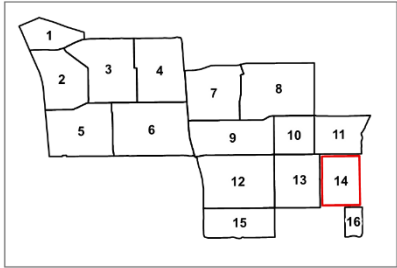


- LEGEND**
- DPS2 ZONES & RESERVES**
- DRAINAGE/WATERWAY
 - ENVIRONMENTAL CONSERVATION
 - URBAN DEVELOPMENT
 - LOCAL ROAD
- MRS RESERVE**
- OTHER REGIONAL ROADS



SCHEME (AMENDMENT) MAP 14

- LEGEND**
- R-CODE
- DPS2 ZONE**
- RESIDENTIAL
- LOCAL SCHEME RESERVES**
- LOCAL ROAD

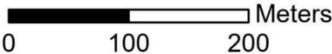


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EXISTING ZONE



LEGEND

R-CODE

DPS2 ZONES & RESERVES

- DRAINAGE/WATERWAY
- RESIDENTIAL
- URBAN DEVELOPMENT
- LOCAL ROAD

MRS RESERVE

- OTHER REGIONAL ROADS



SCHEME (AMENDMENT) MAP 15

LEGEND

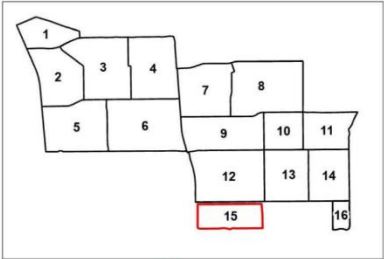
R-CODE

DPS2 ZONE

- RESIDENTIAL

LOCAL SCHEME RESERVE

- PUBLIC OPEN SPACE

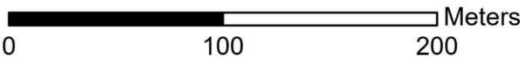


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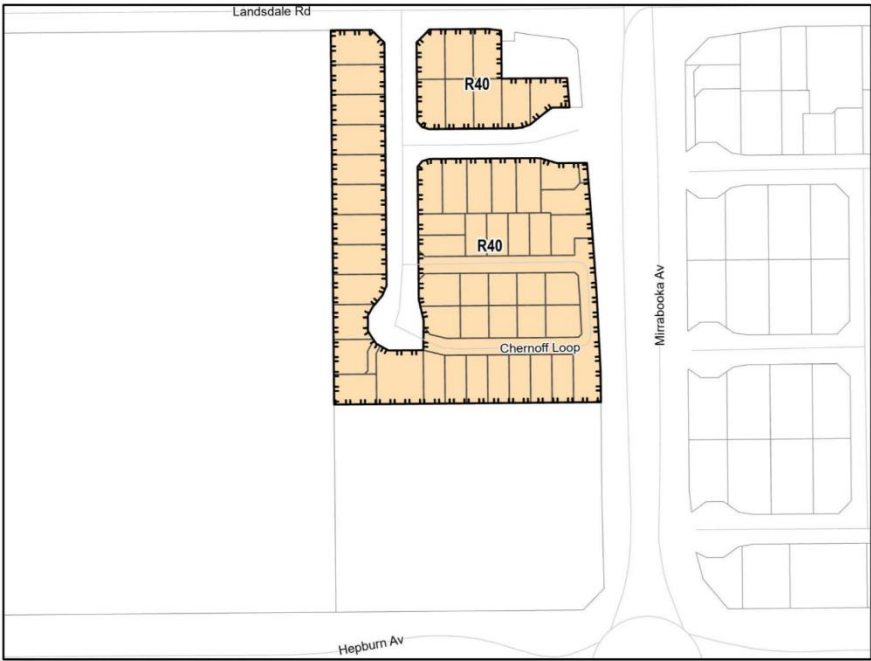
CITY OF WANNEROO
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EXISTING ZONE

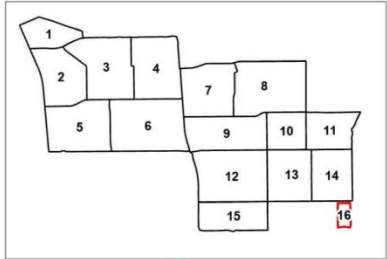


- LEGEND**
- DPS2 ZONES & RESERVES**
- DRAINAGE/WATERWAY
 - URBAN DEVELOPMENT
 - LOCAL ROAD
- MRS RESERVES**
- OTHER REGIONAL ROADS
 - PUBLIC PURPOSES
 - PARKS & RECREATION



SCHEME (AMENDMENT) MAP 16

- LEGEND**
- R-CODE**
- R40
- DPS2 ZONE**
- RESIDENTIAL



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Restricted Uses Consideration for Amendment No. 205 to DPS 2

Current Business Precinct on Furniss Road (West of Driver Road) in ASP 8 Area

COLUMN A Land Use Permissibility Service Commercial Zone (Approved through Amendment No. 172 to DPS 2)		Column B List of Land Uses 'Not Considered Appropriate' for the Business Precinct currently within ASP 8	COLUMN C Land Uses Listed in Column B Using the Naming Conventions in DPS 2 (Limited to Permissible Uses in Service Commercial Zone)	COLUMN D Restricted Uses Proposed for Amendment No. 205	
'P' Uses: <ul style="list-style-type: none">• Betting Agency• Bulky Goods Showroom• Car Park• Consulting Rooms• Convenience Store• Lunch Bar• Medical Centre• Motor Vehicle, Boat and Caravan Sales		<ul style="list-style-type: none">• Amusement Facility/Parlour• Auction Room• Bakery• Car Wash• Cinema• Club Non-Residential• Drive-Through Food Outlet• Dry Cleaning Premises• Hall, Church• Hall, Public Dance, Concert• Hospital Private Inc. 'C' Class• Hospital Public• Laundrette• Laundry• Night Club• Place of Assembly• Place of Worship• Private Recreation• Reception Centre• Restaurant• Road House• Service Station• Take-Away Food Outlet• Tavern• Theatre• Veterinary Hospital	<ul style="list-style-type: none">• Amusement Parlour• Cinema/Theatre• Club Premises• Community Purpose• Fast Food Outlet• Hospital• Motor Vehicle Wash• Night Club• Place of Worship• Reception Centre• Recreation – Private• Restaurant/Cafe• Road House• Service Station• Small Bar• Tavern• Veterinary Centre	'P' Uses: <ul style="list-style-type: none">• Betting Agency• Bulky Goods Showroom• Car Park• Consulting Rooms• Convenience Store• Medical Centre• Motor Vehicle, Boat and Caravan Sales	
'D' Uses: <ul style="list-style-type: none">• Amusement Parlour• Art Gallery• Child Care Premises• Cinema/Theatre• Civic Use• Club Premises• Community Purpose• Educational Establishment• Exhibition Centre• Fast Food Outlet• Funeral Parlour• Garden Centre• Hospital• Hotel• Industry – Cottage• Market	<ul style="list-style-type: none">• Motel• Motor Vehicle Repair• Motor Vehicle Wash• Night Club• Office• Open Air Display• Place of Worship• Reception Centre• Recreation – Private• Road House• Service Station• Telecommunications Infrastructure• Trade Display• Trade Supplies• Veterinary Centre• Warehouse/Storage			'D' Uses: <ul style="list-style-type: none">• Art Gallery• Child Care Premises• Civic Use• Educational Establishment• Exhibition Centre• Funeral Parlour• Garden Centre• Hotel• Industry – Cottage• Market• Motel• Motor Vehicle Repair• Office• Open Air Display• Place of Worship*• Recreation – Private*• Telecommunications Infrastructure• Trade Display• Trade Supplies• Warehouse/Storage	
'A' Uses: <ul style="list-style-type: none">• Brewery• Liquor Store – Large• Liquor Store – Small• Restricted Premises• Small Bar• Tavern					'A' Uses: <ul style="list-style-type: none">• Brewery• Liquor Store – Large• Liquor Store – Small• Restricted Premises

*Proposed to be made permissible through Amendment No. 205 given existing approvals for these uses on Furniss Road.

**EAST WANNEROO CELL 6 AGREED
LOCAL STRUCTURE PLAN**

(AS AMENDED)

Structure Plan No. 8

**This Structure Plan was prepared under the Provisions of the City of Wanneroo District
Planning Scheme No. 2**

CERTIFICATION OF AGREED STRUCTURE PLAN

IT IS HEREBY CERTIFIED THAT THE AGREED STRUCTURE PLAN FOR CELL 6
(MADELEY AND DARCH) WAS ADOPTED BY RESOLUTION OF THE WESTERN
AUSTRALIAN PLANNING COMMISSION ON 19 OCTOBER 2004

.....
Chairperson, Western Australian
Planning Commission

AND BY
RESOLUTION OF THE COUNCIL OF THE CITY OF
WANNEROO ON 21 SEPTEMBER 2004 (FIRST ADOPTED SUBJECT TO
MODIFICATIONS 28 SEPTEMBER 1999)
AND THE SEAL OF THE MUNICIPALITY WAS PURSUANT
TO THE COUNCIL'S RESOLUTION HERETO AFFIXED IN THE PRESENCE OF

.....
Mayor, City of Wanneroo

.....
Chief Executive Officer, City of Wanneroo

Record of Amendments made to the Agreed Cell 6 Structure Plan

Amendment No.	Description of Amendment	Council Adopted	WAPC Adopted
1	Recode portion of Part Lot 2 Wanneroo Road from R20 to R40	3.09.02	19.10.04
3	Lots 31 and 32 Landsdale Road – Recode portion from R20 to R40	24.09.02	19.10.04
4	Lots 45 to 49 Wanneroo Road/Lots 51 and 52 Susan Road – POS Relocation, Road Variation and Recoding From R20 To R30/R40	13.04.04	19.10.04
5	Lots 32, 33 and 34 Kingsway – POS Relocation, Road Variation and Recode Portion From R20 to R30	7.07.04	19.10.04
6	Lot 50 Gngangara Road – Rezone Portion of Site from Special Zone (AU) - Medical Centre Pharmacy and Professional Office to Residential R40	01.07.04	19.10.04
7	Lot 20 Kingsway – Recode from R20 to R40	28.06.04	19.10.04
9	Recodes portion of Lots 76 & 77 Susan Road, Madeley from R20 to R40 Removes Buffer precinct on Zoning Plan & related Buffer precinct provisions for poultry farms on Lots 23 Kingsway, Landsdale & Lot 45 Wanneroo Road, Madeley	19.4.05	4.7.05
10	Recodes proposed Lots 20 & 21 Susan Road, Madeley from R20 to R30	28.6.05	18.10.05
11	Recodes portions of Lot 38 Landsdale Road, Darch from R20 to R25 and R40	13.12.05	3.3.06
12	Rezones a portion of Lot 50 (10) Gngangara Road, Madeley from Special Zone (AU) – Medical Centre, Pharmacy, Professional Office to Residential R20	28.10.05	23.1.06
13	Reinstates the R25 density coding and Residential 'base' zoning for Loc 2375 Wanneroo Road, Madeley	3.11.05	13.12.05
14	Recodes proposed Lots 618 Cooper Street, 630 & 654 Olivedale Road, Madeley from Residential R20 to R40	18.10.05	23.1.06
15	Recodes portions of Lots 72 & 73 Cooper Street, Madeley from R20 to R30	9.2.06	2.5.06
16	Recodes a portion of Lot 9001 and Lot 3 Kingsway, Darch from R20 to R40 and recodes the remaining portion of Lot 9001 and Lot 3 Kingsway, Darch and Lot 29 Landsdale Road, Darch from R20 to R30	24.10.06	11.12.06
18	Recodes portions of Lots 30, 31, 32 & 39 Landsdale Road, Darch from R20 to R25, R30 & R40	10.10.06	29.12.06

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Amendment No.	Description of Amendment	Council Adopted	WAPC Adopted
19	Recodes various lots within Lots 4, 14, 15, 11061 & 14600 Gngara Road, Wangara from R20 to R40 and relocates a small portion of public open space	21.11.06	29.12.06
21	Recodes Lots 654 & 655 Cvitan Bend, Madeley from R20 to R30	19.9.06	29.12.06
20	Recodes Lots 935, 936 & 957-960 Wicklow Circle, Darch from R20 to R40 and Lot 978 Kingsway, Madeley, Lot 952 Westport Parade and Lot 954 Wicklow Circle, Darch from R20 to R30	21.11.06	11.10.07
22	Recodes Lot 9500 Matlock Heights, Darch from R20 to R40 and adopts a Local Development Plan and appropriate provisions into the Implementation Section for this Lot.	26.6.07	11.10.07
23	Recodes Lot 573 Kingsway, Darch from R20 to R40	26.6.07	11.10.07
24	Recodes various proposed lots within Lot 80 (156) Gngara Road, Madeley from R20 to R30 and from R20 to R40	15.3.07	11.10.07
28	Recodes Lots 2, 6 & 7 Gngara Road, Madeley from R20 to R40	25.10.07	21.4.07
26	Rezones Lot 101 & Lot 300 Kingsway, Darch to Private Clubs/Recreation zone	25.10.07	21.4.08
25	Recodes Lot 749 (11) Bolton Way, Darch from R20 to R25	11.2.07	30.6.08
27	Recodes Lot 401 (59) Kingsway, Madeley from R20 to R40	11.12.07	30.6.08
30	Replaces the Mirrabooka Avenue/Tony Martin Way left-in/left-out intersection with a cul-de-sac at the end of Tony Martin Way	26.2.08	30.6.08
33	Recodes Lots 1021 to 1023 and 9502 Vandia Pass, Lot 1010 Bethwyn Circuit and Lot 1009 Glenesk Street Madeley from R20 and R40 to R30	20.7.09	17.11.09
34	Recodes Lots 829 and 830 Oakdene Drive, Madeley from R30 to R40	29.6.10	31.8.10
35	Recodes Lot 501 Skeit Road, Darch from R20 to R40	15.11.11	11.4.12
38	Recodes Lot 9023 Cheltondale Drive, Madeley from Residential R20 to Residential R30 and deletes the proposed east west road through the site.	10.12.13	17.2.14
37	Recodes Lot 170 (69) Kingsway, Madeley from R25 to R40.	4.3.14	22.5.14
39	Recodes Lot 13 Gngara Road, Madeley from R20 to R40	26.2.14	19.5.14

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Amendment No.	Description of Amendment	Council Adopted	WAPC Adopted
40	<ul style="list-style-type: none"> Recodes a portion of Lot 100 Wanneroo Road, Madeley from R20 to R40; Recodes a portion of Lot 100 Wanneroo Road, Madeley from R20 to R50; and Realigns the public road on Lot 100 Wanneroo Road, Madeley 	21.3.14	27.6.14
36	<p>Recodes Lots 1013, 1014, portion of Lot 9025 Bethwyn Circuit, Madeley from R20 to R40 as well as recoding portion of Lot 9025 Bethwyn Circuit and portion of Lot 81 Cooper Street, Madeley from R20 to R30</p> <p>Modifies the proposed road pattern within Lot 81 Cooper Street</p>	31.3.15	7.7.15
		WAPC Adopted	
41	<ol style="list-style-type: none"> Applying the R-MD standards to various lots designated Residential R25 and R40 as outlined on the structure plan map dated 20 August 2015. Inserting the following new provision into Part 1: <p>4.1.1 R-MD Codes</p> <p>The City of Wanneroo's Local Planning Policy 4.19: Medium-Density Housing Standards (R-MD) sets out acceptable variations to the deemed-to-comply provisions of the R-Codes for lots coded R25 - R60. The variations set out in LPP 4.19 apply to all lots designated R-MD on ASP No. 8 and thereby constitutes acceptable development within the Structure Plan area.</p> Undertake the following administrative changes to Part One to closer align the structure plan with the Planning and Development (Local Planning Schemes) Regulations 2015 and the WAPC's Structure Plan Framework and its Framework for Local Development Plans (August 2015): <ol style="list-style-type: none"> Replace any reference to 'Part 1 – Statutory Planning Section' with 'Part One – Implementation' and omit any references to 'statutory' from Part 1; Removal of the following from the Part 1 text: <p><i>"As provided for under relevant 'Structure Plan provisions of the scheme, this part of the Structure Plan has the same force and effect as if it was a provision, standard or requirement of the scheme."</i></p> All references to 'Detailed Area Plan(s)' or 'DAP(s)' to be replaced with 'Local Development Plan(s)' or 'LDP(s)'. 	14.5.18	

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Amendment No.	Description of Amendment	WAPC Adopted
43	Rezones Lot 2 Driver Road, Darch to Residential; recodes portions of Lot 2 Driver Road, Darch; amends the criteria relating to setbacks of the 'Residential' and 'Business Precinct' interface and revises the indicative road layout.	17.2.21
42	Amends the zoning and coding of Lots 1 & 2374 Wanneroo Road, Madeley from 'Residential R25' to 'Special Use (Showroom)' and 'Residential R40 & R60' and revises the indicative road layout accordingly. Inserts new Section 4.6 – Special Use Zone into Part 1 Inserts new Section 4.7 – Development and Subdivision of Lots 1 & 2374 Wanneroo Road, Madeley into Part 1	26.7.21
44	<ol style="list-style-type: none"> 1. Update the Zoning Plan to remove the Landfill Precinct from Lot 1 Furniss Road Darch, and identify the land south of the Business Precinct, to Residential Precinct; 2. Remove 'Landfill Precinct' from the legend of the Zoning Plan; 3. Delete Clause 4.2 'Landfill Precinct' and replace with 'Lot 1 Driver Road, Darch 'Subdivisional Requirements' to allow for a geotechnical assessment, site remediation and re-classification for residential use; and 4. Revise the road layout and add drainage basin locations. 	14.6.2022
<u>47</u>	<u>Various amendments to the structure plan text and maps to coincide with Amendment No. 205 to District Planning Scheme No. 2, made pursuant to Clause 29A(2) of the deemed provisions.</u>	

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PART 1

IMPLEMENTATION SECTION

Subject Area

The original Structure Plan area included approximately 156 private landholdings comprising approximately 598 hectares (ha) and 6 crown reserves.

1. ZONES

Plan 1 : ‘The Zoning Map’.

2. LOCAL STRUCTURE PLAN

Plan 2 : The ‘Local Structure Plan’.

3. RETAIL FLOORSPACE (NLA)

~~Except where otherwise provided for in Schedule 7 of the Scheme, retail~~ Retail floorspace (NLA) for the Structure Plan will be in accordance with the following Schedule 1.

SCHEDULE 1; RETAIL FLOORSPACE PROVISION

NEIGHBOURHOOD CENTRE	MAXIMUM NET LETTABLE AREA (ROUNDED TO THE NEAREST 50m²)
Cell 6 Neighbourhood Centre(west)	1250 m²
Cell 6 Neighbourhood Centre (east)	3550 m²

4. PROVISIONS

4.1 RESIDENTIAL PRECINCT:

~~The permissibility of uses are to be in accordance with the Residential Zone as specified under the scheme. Rural development involving high capital investment, offensive trades, mushroom farms and/or of a long-term nature will generally be discouraged. Other Rural uses may be considered.~~

~~Unless otherwise identified on ‘The Local Structure Plan’ the residential density to apply to this precinct is R20.~~

This section relates to the 'Residential Precinct' where shown on Plan 2 (Zoning Plan). Unless otherwise identified on Plan 1 (Structure Plan), the residential density to apply in this precinct is R20.

In the context of this structure plan, the Residential Precinct does not relate to land which is zoned Residential under the Scheme.

The permissibility of uses in the 'Residential Precinct' is to be in accordance with the Residential Zone as specified under the Scheme. Rural development involving high-capital investment, offensive trades, mushroom farms and/or of a long term nature will not be supported. Other rural uses may be considered.

Objective/s

To promote residential development whilst allowing for rural uses and development if it is considered that such uses will not compromise the intention to develop the precinct for residential purposes in the medium and longer term.

In assessing a rural use application within this precinct, consideration will be given to:

- a) referring the applicants to areas set aside for ~~General~~ Rural under the scheme;
- b) imposing a time limit on the period for which the approved development may be carried out and the preparation and execution of a legal agreement, at the landowner/s expense, between the landowner/s and Council to the effect; and/or
- c) refusing the application if it is considered likely to prejudice the future planned use of the land;
- d) proximity of urban development to the subject land;
- e) the ability of the land to be used for residential purposes in the immediate future in light of servicing and other constraints;
- f) other appropriate factors.

4.1.1 R-MD CODES

The City of Wanneroo's Local Planning Policy 4.19: Medium-Density Housing Standards (R-MD) sets out acceptable variations to the deemed-to-comply provisions of the R-Codes for lots coded R25 - R60. The variations set out in LPP 4.19 apply to all lots designated R-MD on ASP No. 8 and thereby constitutes acceptable development within the Structure Plan area.

4.1.2 SETBACK TO ~~BUSINESS SERVICE COMMERCIAL~~ PRECINCT

The rear setback for all residential lots abutting the ~~Business Service Commercial~~ Precinct shall be ~~10m~~ 10m.

4.1.3 WATER MANAGEMENT

Prior to the lodgement of a subdivision or a development application, the applicant shall obtain approval for a Local Water Management Strategy, successfully demonstrating availability of water source for the on-going maintenance of the public open space, from the City of Wanneroo; and an

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Urban Water Management Plan shall be the subject of a condition of subdivision or development approval.

4.2 LOT 1 DRIVER ROAD, DARCH - SUBDIVISIONAL REQUIREMENTS

- a) A geotechnical assessment and associated remediation plan for Lot 1 Driver Road, Darch is to be prepared at the cessation of the landfill operations at the site associated with the current DWER licence L6832/1997/14 (version 14) and any amendment thereto and is to be submitted to the City, to the City's satisfaction as a condition of subdivision approval prior to any earthworks occurring on site.
- b) All earthworks are to be undertaken in accordance with the approved Remediation Plan to the City's satisfaction.
- c) The site is to be re-classified under the Contaminated Sites Act 2003 suitable for residential and ~~business~~service commercial development prior to clearance of the subdivision to the satisfaction of City in consultation with DWER.

4.3 ~~BUSINESS~~SERVICE COMMERCIAL PRECINCT

4.3.1 The Service Commercial Precinct is a transitional land use precinct providing a buffer between the largely incompatible land uses of the General Industry Zone situated north of Furniss Road and the Residential Precinct to the south of the Service Commercial Precinct.

4.3.2 In the context of this structure plan, the Service Commercial Precinct does not relate to land which is zoned Service Commercial under the Scheme.

4.3.3 Land use permissibility in the Service Commercial Precinct is the same as prescribed for Restricted Use area R9 in Schedule 3 of the Scheme.

4.3.4 The general provisions for this precinct are the same as those that apply to the Service Commercial Zone in the Scheme except where indicated to the contrary by the criteria below:

- a) the minimum lot size shall be 1500 m² with a minimum lot depth of 50 metres;
- b) all Service Commercial Precinct development shall provide a nil rear setback;
- c) vehicular access will be permitted from Furniss Road only;
- d) all lighting shall be positioned to face away from the proposed residential areas (at the rear) so that no direct light is visible from those properties; and
- e) unless otherwise determined by the local government, hours of operation will be between 7am to 7pm.

~~The permissibility of land uses and general provisions for this zone are the same as those that apply to the Business Zone in the scheme except where indicated to the contrary by the following special provisions.~~

Objective

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The Business Precinct is a transitional land use precinct providing a buffer between the largely incompatible land uses of the General Industrial Zone situated north of Furniss Road and the Residential Precinct to the south of the Business Precinct. It is intended that development compatible with the Residential Precinct will be encouraged within the Business Precinct and that a high level of amenity will be maintained.

Criteria:

- a) the minimum lot size shall be 1500 m² with a minimum lot depth of 50 metres;
- b) all Business Precinct development shall provide a nil rear setback;
- c) vehicular access will be permitted from Furniss Road only;
- d) all lighting shall be positioned to face away from the proposed residential areas (at the rear) so that no direct light is visible from those properties;
- e) unless otherwise determined by Council, hours of operation will be between 7am to 7pm.
- f) the scheme includes a number of “P” and “D” uses for the Business Zone that are considered to be in conflict with the objectives of this precinct, and therefore, are not considered to provide an acceptable interface with the residential area. Such uses shall not be permitted unless it can be demonstrated that the likelihood of any conflicts or concerns can be ameliorated to the satisfaction of Council.

The following Table 1 identifies land uses that are not considered appropriate and should be excluded from this Business Precinct:

Table 1 - Non Permitted Uses within the Business Precinct	
Amusement Facility/Parlour	Laundry
Auction Room;	Night Club
Bakery;	Place of Assembly
Car Wash	Place of Worship
Cinema	Private Recreation
Club Non-Residential	Reception Centre
Drive-Through Food Outlet	Restaurant
Dry Cleaning Premises	Road House
Hall, Church	Service Station
Hall, Public Dance, Concert	Take away Fast Food
Hospital Private Inc. “C” Class	Tavern
Hospital Public	Theatre
Laundrette	Veterinary Hospital

4.4 SPECIAL ZONES – ADDITIONAL USES

Notwithstanding anything contained in the Zoning Table, the land specified in Schedule 2 may only be used for the specific use or the uses that are listed in addition to any uses permissible in the zone in which the land is situated.

SCHEDULE 2 – SPECIAL ZONE (ADDITIONAL USES)

No.	Location	Additional Use
1.	Portion of Lot 50 Gnangara Road Madeley	Medical Centre, Pharmacy, Professional Office
<u>12.</u>	Location 2375 Wanneroo Road Madeley	Medical Centre, Pharmacy, Professional Office

4.5 CENTRE ZONE

In accordance with the provisions of 'The Centre Zone' under the Scheme, no subdivision or development should be commenced or carried out in a Centre Zone until a Structure Plan has been prepared and adopted under the provisions of the Scheme. The permissibility of uses in the Centre Zone shall be determined in accordance with the provisions of the Agreed Structure Plan.

4.6 SPECIAL USE ZONE

No person shall use any land or any structure or buildings on land in a Special Use Zone except for the purpose set out against that land in Schedule 3 and subject to compliance with any conditions set out in Schedule 3 with respect to that land.

SCHEDULE 3 – SPECIAL USE ZONE

NO.	Street/Location	Particulars Of Land	Special Use Conditions (Where Applicable)
1	Lot 1 and 2374 Wanneroo Road, Madeley	<p>The following land use is Discretionary 'D':</p> <ul style="list-style-type: none"> <u>Bulky Goods</u> Showroom 	<p>Conditions:</p> <ol style="list-style-type: none"> The maximum Gross Floor Area of the Showroom(s) should not exceed 2150m² unless approved by the Local Government. Access from Wanneroo Road subject to Main Roads WA approval. Siting of the Showroom(s), car parking area and the Pedestrian Access Way to accord with the Concept Development Plan (Plan 3). The rear setback area (abutting the Residential Precinct) as required in the City of Wanneroo District Planning Scheme No.2 is to be landscaped. Provision of an 8-metre wide Pedestrian Access Way along the southern boundary. The building and any fencing shall provide for passive surveillance of the Pedestrian Access Way.

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4.7 DEVELOPMENT AND SUBDIVISION OF LOTS 1 & 2374 WANNEROO ROAD, MADELEY

- 4.7.1 Development and/or subdivision applications should be consistent with the Concept Development Plan (**Plan 3**).
- 4.7.2 Prior to the commencement of the residential development on Lots 1 & 2374 Wanneroo Road, Madeley a Local Development Plan shall be prepared and approved by the Local Government to address the following:
- passive surveillance of the Pedestrian Access Way; and
 - quiet house design to address noise from Wanneroo Road.
- 4.7.3 The purpose of the Pedestrian Access Way is to provide a pedestrian link between the residential development and high frequency public transport services along Wanneroo Road. The indicative location and width of the Pedestrian Access Way is depicted in the Concept Development Plan (**Plan 3**). At the time of subdivision, the Pedestrian Access Way should be set aside on a separate lot and ceded free of cost under Section 152 of the *Planning and Development Act 2005*. The Pedestrian Access Way should be constructed prior to occupation of the adjoining residential development and is it be designed in accordance with the *Designing Out Crime Planning Guidelines 2006* and *Reducing Crime and Anti-Social Behaviour Pedestrian Access Ways - Planning Guidelines 2009*.

5. ENVIRONMENTAL PROVISIONS

- a) Prior to undertaking any earthworks or development of the land, the landowners shall demonstrate to the satisfaction of the City of Wanneroo and the Western Australian Planning Commission that nursery or market garden uses have not occurred on the subject land, or, undertake a Soil Contamination Assessment of the land, at the landowners' cost, to determine the presence or absence of soil contamination to the satisfaction of the Department of ~~Environmental Protection~~ Water and Environmental Regulation.
- b) Should any soil contamination be identified in the soil contamination assessment, a Site Remediation and Validation Report for the subject land shall be prepared at the landowners' cost by the developer/subdivider and remediation works shall be undertaken at the landowners' cost for all identified contamination and should be validated as being free of contamination above acceptance guidelines to the satisfaction of the Department of ~~Environmental Protection~~ Water and Environmental Regulation, prior to undertaking any earthworks or development of the land.
- c) The subdivider/landowner shall demonstrate to the satisfaction of the City of Wanneroo and the Western Australian Planning Commission that surface water drainage within subject land will be disposed of in a manner that minimises the impacts on the nearby significant wetlands, including potential surface water contamination.
- d) Where the subdivision of land is proposed on Lot 2 Driver Road, Darch, the WAPC will consider the need for any appropriate measures to preserve the ongoing amenity of uses on Lot 2, including but not limited to, separation requirements and staging as part of the subdivision application assessment in

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consultation with the Department of Water and Environmental Regulation and the City of Wanneroo.

6. INFRASTRUCTURE CONTRIBUTIONS

- a) The contributions to be made by an owner for the implementation of the Cell Works shall be determined in accordance with the scheme.
- b) Cell Costs shall be reviewed in accordance with the relevant Scheme provisions relating to the 'Revision of Cell Costs'.
- c) Current rate of contribution for Cell 6 and the associated breakdown of costs can be obtained from the City of Wanneroo.

~~7. LOCAL DEVELOPMENT PLAN~~

~~Plan 3 the Local Development Plan (LDP) outlines the planned pattern of subdivision or development of Lot 9500 (17) Matlock Heights, Darch. All subdivision and development should be carried out in accordance with the LDP.~~

~~7.1 SPECIAL PROVISION~~

~~7.1.1 All dwellings, with respect to crossover location, garage location and building setbacks, shall be designed in accordance with the layout, as shown in the LDP.~~

~~87. LOCAL DEVELOPMENT PLAN – RESIDENTIAL PRECINCT AND BUSINESS-SERVICE COMMERCIAL PRECINCT INTERFACE~~

A Local Development Plan shall be prepared for all lots at the interface of the Residential Precinct and the Business-Service Commercial Precinct and is to include setbacks and building heights.

PUBLIC OPEN SPACE (POS) PROVISION

The following Schedule 4 details the Public Open Space (POS) which is to be provided by landholders for each lot within Cell 6. The POS allocation reflects the distribution of POS on the Agreed Local Structure Plan for Cell 6.

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SCHEDULE 4

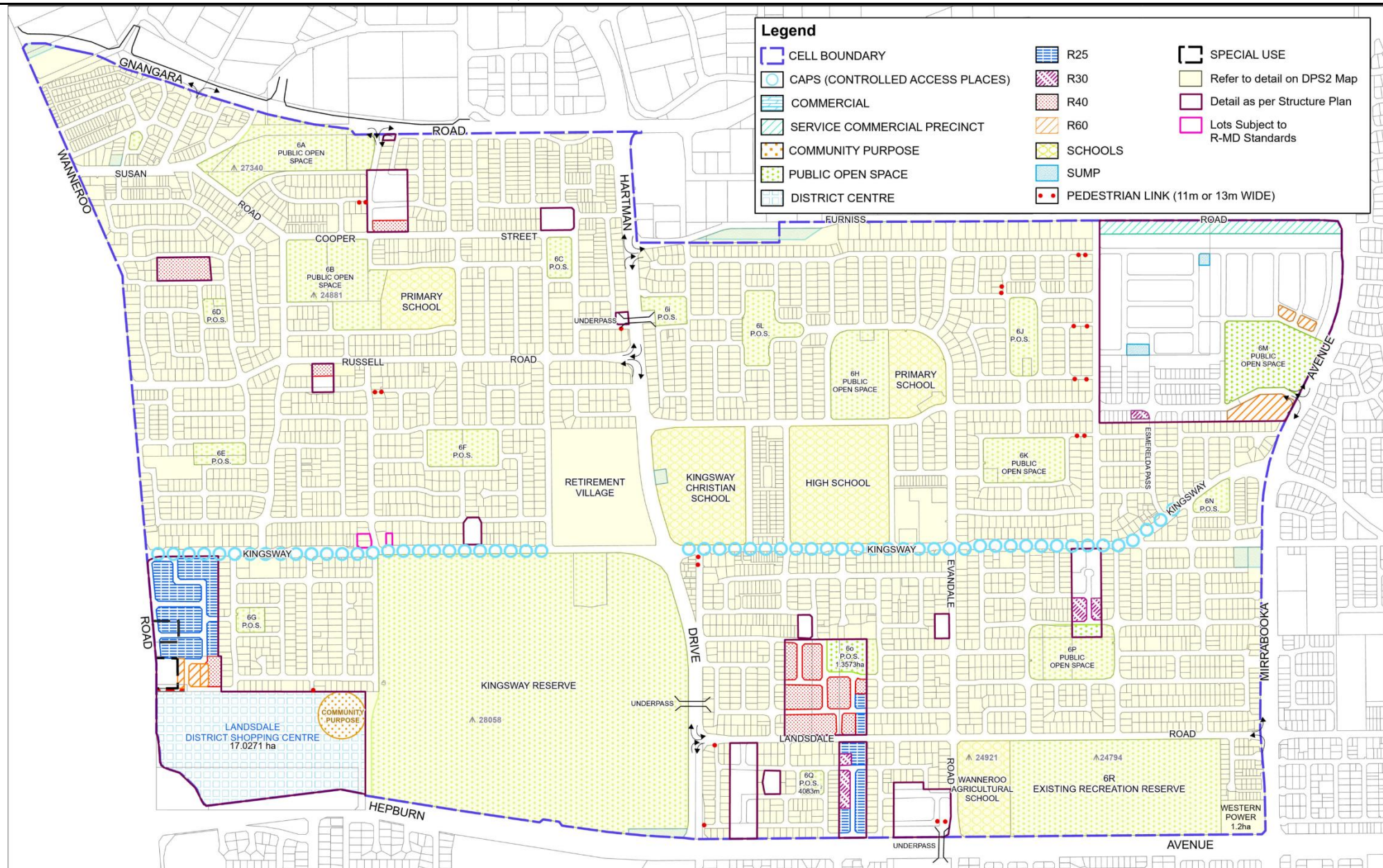
Public Open Space (hectares)	Lot No	Area (ha)
6A	Lot 4 Gngara Road	0.1317
	Lot 332 Parri Road	0.2154
	Gngara Road Reserve	0.9201
	Res 27340 (3.5900 ha)	2.2887
	Lot 84 Gngara Road	0.7694
	Lot77 Susan Road	0.6755
	Sub-total	5.0008
6B	Res 24881	4.0520
	Lot 69 Cooper Street	0.4012
	Lot 65 Russell Road	1.1000
	Sub-total	5.5532
6C	Lot 2 Cooper Street	0.8043
	Sub-total	0.8043
6D	Lot 45 Wanneroo Road	0.0942
	Lot 46 Wanneroo Road	0.1141
	Lot 53 Susan Road	0.0710
	Lot 54 Susan Road	0.1707
	Sub-total	0.4500
6E	Part Lot 1 Wanneroo Road	0.5262
	Part Lot 2 Wanneroo Road	0.3723
	Sub-total	0.8985
6F	Lot 11 Kingsway	1.0467
	Lot 12 Kingsway	1.0133
	Sub-total	2.0600
6G	Lot 8 Kingsway	0.2682
	Lot 9 Kingsway	0.3000
	Sub-total	0.5682
6H	Part Loc 1571 Russell Road (east)	3.9812
	Sub-total	3.9812
6I	Part Loc 1571 Russell Road (west)	0.8617
	Sub-total	0.8617
6J	Lot 500 Driver Road	1.5908
	Sub-total	1.5908
6K	Lot 29 Kingsway	
	Lot 28 Kingsway	
	Lot 27 Kingsway	

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Public Open Space (hectares)	Lot No	Area (ha)
	Lot 26 Kingsway	
	Sub-total	2.7488
6L	Part Lot 1571 Russell Road (east) Part Lot 1585 Russell Road	1.9808 0.1000
	Sub-total	2.0808
6M	Loc 1441 Driver Road ^{Footnote 1}	4.8142
	Sub-total	4.8142
6N	Lot 33 Kingsway	0.6095
	Sub-total	0.6095
6O	Lot 31 Landsdale Road Lot 32 Landsdale Road Lot 33 Landsdale Road	0.2770 0.7790 0.3010
	Sub-total	1.3570
6P	Lot 11 Kingsway Lot 12 Kingsway Lot 13 Kingsway Lot 14 Kingsway Lot 47 Landsdale Road Lot 48 Landsdale Road Lot 49 Landsdale Road Lot 50 Landsdale Road	0.1206 0.2731 0.2670 0.1116 0.4537 0.9933 0.9932 0.4182
	Sub-total	3.6307
6Q	Lot 40 Landsdale Road Lot 41 Landsdale Road	0.2220 0.2220
	Sub-total	0.4440
6R	Res 24794	8.6255
	Sub-total	8.6255
Community Purpose Site	Lots 24 & 25 Kingsway (east)	0.5000 0.2000
	Sub-total	0.5000 0.2000
	TOTAL	46.5793 46.2793

¹ The landowner acknowledges and agrees that the City will not clear the conditions of subdivision for the creation of POS 6M (District Open Space) until such time as the landowner can satisfy the City that POS 6M site is classified by the Department of Water and Environmental Regulation as suitable for Public Open Space and there is no ongoing management plan obligations (contamination monitoring or mitigation measures) to the satisfaction of the City.

13/10797[v4]

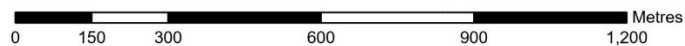


NOTE:
RESIDENTIAL LAND IS CODED R20
UNLESS OTHERWISE SPECIFIED
WITHIN THE STRUCTURE PLAN.
(REFER PART 4.1 OF THE LSP)



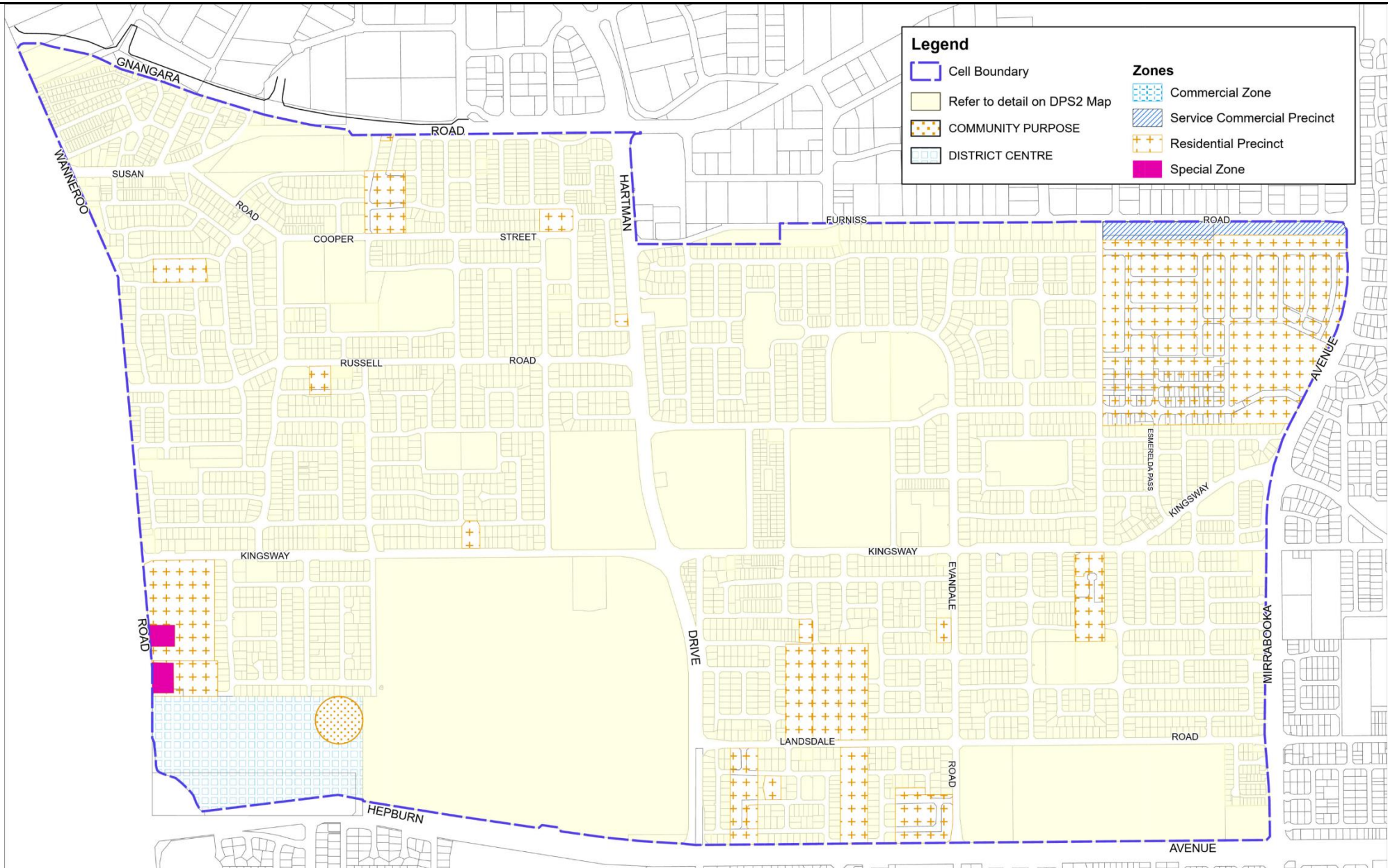
Plan 1 EAST WANNEROO STRUCTURE PLAN - CELL 6

COMMENT : Includes Amendments
1, 3-7, 9-16, 18-28, 30, 33 -40, 42- 44



City of
Wanneroo

Produced by Customer & Information Services
11/10/2023
KACE : 100240



Plan 2 EAST WANNEROO ZONING PLAN - CELL 6

COMMENT : Includes Amendments
1, 3-7, 9-16, 18-28, 30, 33-40, 42-44



0 150 300 600 900 1,200 Metres

City of
Wanneroo

Produced by Customer & Information Services
11/10/2023
Kace : 100240

**Amendment No. 205 to District Planning Scheme No. 2
Statement Pursuant to Regulation 35A of the *Planning and Development
(Local Planning Schemes) Regulations 2015***

Pursuant to Regulation 35A of the *Planning and Development (Local Planning Schemes) Regulations 2015*, the amendment to the above Local Planning Scheme affects the following structure plans:

- East Wannonroo Cell 6 (Darch and Madeley) Agreed Local Structure Plan No. 8;
- Darch Neighbourhood Centre Agreed Local Structure Plan No. 51; and
- Kingsway City Activity Centre Agreed Structure Plan No. 59.

Upon the amendment taking effect:

- a) The approval of the Kingsway City Activity Centre Agreed Structure Plan No. 59 will not be affected.
- b) The approval of the Darch Neighbourhood Centre Agreed Local Structure Plan No. 51 is to be revoked.
- c) The East Wannonroo Cell 6 (Darch and Madeley) Agreed Local Structure Plan No. 8 is to be amended to the extent as follows:
 - The ‘Structure Plan’ and the ‘Zoning Plan’ contained within Part 1 are to be amended as per the Structure Plan (Amendment) Maps.
 - The text provisions in Section 3 (for Retail Floorspace) being modified to the following:

Except where otherwise provided for in Schedule 7 of the Scheme, retail floorspace (NLA) for the Structure Plan will be in accordance with the following Schedule 1.

Schedule 1: Retail Floorspace Provision

NEIGHBOURHOOD CENTRE	MAXIMUM NET LETTABLE AREA (ROUNDED TO THE NEAREST 50m ²)

- The text provisions of Section 4.1 for the Residential Precinct contained prior to the ‘Objectives’ being deleted and replaced with the following:

This section relates to the ‘Residential Precinct’ where shown on Plan 2 (Zoning Plan). Unless otherwise identified on Plan 1 (Structure Plan), the residential density to apply in this precinct is R20.

In the context of this structure plan, the Residential Precinct does not relate to land which is zoned Residential under the Scheme.

The permissibility of uses in the ‘Residential Precinct’ is to be in accordance with the Residential Zone as specified under the Scheme. Rural development involving high-capital investment, offensive trades, mushroom farms and/or of a long term nature will not be supported. Other rural uses may be considered.

Amendment No. 205 to District Planning Scheme No. 2
Statement Pursuant to Regulation 35A of the *Planning and Development*
(Local Planning Schemes) Regulations 2015

- The term 'General Rural' in the objectives for the Residential Precinct in Section 4.1 being modified to 'Rural'.
- Amending the title of sub-section 4.1.2 of the structure plan text to 'Setback to Service Commercial Precinct'.
- Modifying the 'Business Precinct' reference in sub-section 4.1.2 of the structure plan text to 'Service Commercial Precinct'.
- Modifying the term 'business' in sub-section 4.2(c) of the structure plan text to 'service commercial'.
- Amending the title of Section 4.3 of the structure plan text to 'Service Commercial Precinct'.
- The entire text in Section 4.3 (including Table 1) being deleted and replaced with the following:
 - 4.3.1 *The Service Commercial Precinct is a transitional land use precinct providing a buffer between the largely incompatible land uses of the General Industry Zone situated north of Furniss Road and the Residential Precinct to the south of the Service Commercial Precinct.*
 - 4.3.2 *In the context of this structure plan, the Service Commercial Precinct does not relate to land which is zoned Service Commercial under the Scheme.*
 - 4.3.3 *Land use permissibility in the Service Commercial Precinct is the same as prescribed for Restricted Use area R9 in Schedule 3 of the Scheme.*
 - 4.3.4 *The general provisions for this precinct are the same as those that apply to the Service Commercial Zone in the Scheme except where indicated to the contrary by the criteria below:*
 - a) *the minimum lot size shall be 1500 m² with a minimum lot depth of 50 metres;*
 - b) *all Service Commercial Precinct development shall provide a nil rear setback;*
 - c) *vehicular access will be permitted from Furniss Road only;*
 - d) *all lighting shall be positioned to face away from the proposed residential areas (at the rear) so that no direct light is visible from those properties; and*
 - e) *unless otherwise determined by the local government, hours of operation will be between 7am to 7pm.*
- The deletion of Item No. 1 from Schedule 2 (in Section 4.4) pertaining to Portion of Lot 50 Gngangara Road, Madeley – and Item No. 2 of the schedule being renumbered accordingly.
- Replacing the term 'Showroom' with 'Bulky Goods Showroom' in the 'Particulars of Land' column of Schedule 3 (in Section 4.6).

**Amendment No. 205 to District Planning Scheme No. 2
Statement Pursuant to Regulation 35A of the *Planning and Development
(Local Planning Schemes) Regulations 2015***

- Replacing the term 'Department of Environmental Protection' with 'Department of Water and Environmental Regulation' in Sections 5(a) and 5(b).
- The deletion of Section 7 (Local Development Plan) and Section 7.1 (Special Provision), with the existing Section 8 being renumbered accordingly.
- Amending the title of Section 8 of the structure plan text to 'Local Development Plan – Residential Precinct and Service Commercial Precinct Interface'.
- Modifying the 'Business Precinct' reference in Section 8 of the structure plan text to 'Service Commercial Precinct'.
- Schedule 4 of the structure plan text being modified as follows:
 - The area required for the Community Purpose site being adjusted from 0.5000 hectares to 0.2000 hectares; and
 - The total area being adjusted from 46.5793 hectares to 46.2793 hectares.

The East Wanneroo Cell 6 (Darch and Madeley) Agreed Local Structure Plan No. 8 is to be amended, as the local planning scheme amendment will incorporate adequate zoning and development controls into the Scheme for areas where subdivision and associated works have been completed to date.

The Darch Neighbourhood Centre Agreed Local Structure Plan No. 51 is no longer required as subdivision and associated works in accordance with the structure plan have been completed. Adequate zoning and development controls for this area will be incorporated into the Scheme through this amendment.

Assets (continued)

Asset Operations & Services

Cr Figg declared a proximity interest for item AS01-04/24 due to living adjacent to the proposed works. (24/136374)

Cr Jordan Wright left the meeting, the time being 07:06 PM

Cr Alex Figg left the meeting, the time being 07:06 PM

Cr Jordan Wright returned to the meeting, the time being 07:08 PM

AS01-04/24 Traffic Management Scheme - Beachside Parade, Yanchep

File Ref: 3120V017 – 24/90515
Responsible Officer: A/Director Assets
Attachments: 2

Issue

To receive an update on the development of a suitable traffic management scheme for Beachside Parade, Yanchep between Zamia Rise and Templetonia Boulevard as requested by Council at the Ordinary Council Meeting on 12 June 2023.

Background

At its meeting held on 12 June 2023, Council resolved (AS04-06/23 refers):

“That Council:-

- 1. NOTES that the implementation of Council’s Resolution in response to PT01-08/22 is still awaiting completion of the road network and the Yanchep Rail Station before it can be actioned;*
- 2. ACKNOWLEDGES that full movement access onto Marmion Avenue is not provided at all connecting road intersections in recognition of its’ status as an “Other Regional Road” and that this is in accordance with the City’s Local Planning Policy 3.8;*
- 3. REQUESTS Administration to develop a suitable traffic management option for implementation in Beachside Parade and report to Council by April 2024;*
- 4. REQUESTS Administration to write to WA Police requesting ongoing enforcement of the 50kmph speed limit in Beachside Parade; and*
- 5. ADVISES the petition organiser of Council’s decision.”*

This report considers the actions taken in response to Council decisions noted above.

Detail

Beachside Parade between Zamia Rise and Templetonia Promenade is a 480m long road listed as a Local Distributor Road in the City’s Functional Road Hierarchy, running north/south parallel to Marmion Avenue and Two Rocks Road as shown in **Attachment 1**. This section of the road constitutes two single lane roundabouts at the ends and five T-

intersections in between. There are on-street cycle lanes on both sides of Beachside Parade.

A new traffic count was carried out in February 2024 and a new assessment of Beachside Parade was carried out in accordance with City's Local Area Traffic Management Policy (LATMP) for the section between Zamia Rise and Templetonia Boulevard using latest traffic count data.

The assessment considers a range of factors including:

- Speed data;
- Traffic volume including commercial vehicle volume;
- Crash history;
- Road design and topography;
- Presence of vulnerable road users such as pedestrian/cyclists; and
- Activity generators such as schools/retail/train stations etc.

The new traffic count was undertaken in February 2024 and yielded the following values:

- Traffic Volume(AWDT): 2,242 vehicles per day
- Average Speed: 50.18km/h
- %age Heavy Vehicles: 9%
- Number of crashes recorded in the last five years (2019-2023): 0

These values give a LATMP Assessment score for Beachside Parade of **28**. The LATMP identifies that sites scoring below 30 points require no further action.

In accordance with the Council Resolution, Administration has written to WA Police requesting ongoing enforcement of the 50kmph speed limit in Beachside Parade and a concept design for treatment of the road has been prepared which is included in this report as **Attachment 2**. Due to physical constraints imposed by stormwater drainage, only one option has been found feasible. This design option includes one raised plateau at the intersection of Beachside Parade and Everlasting Road and one asphalt road hump immediately north of Tinsel Street. The proposed road hump will require removal of one indented parking bay in the east of Beachside Parade.

The design option is estimated to cost in the order of \$150,000.

Consultation

No community engagement has been undertaken in the development of this design option. Should Council choose to progress the installation of traffic calming devices, residents along Beachside Parade will then be consulted.

Comment

Detailed analysis of the traffic counts shows that whilst the operating (85th percentile) speeds are higher than desirable, this, plus the nil crashes that have occurred during the last five years contributed to the low scoring. However, the relatively high percentage of commercial vehicles has added to the previous score. It should be noted that new construction around the area would have increased the commercial vehicle movements along Beachside Parade, which will eventually reduce with the completion of the development of the area.

Further analysis of the traffic counts did show that a small percentage of vehicles are travelling along this section of Beachside Parade at speeds more than 70 km/h, with this occurring throughout the day.

It should also be noted that the Marmion Avenue extension was not opened when the traffic counts were carried out, due to delays in initialising the streetlights, nor is the road network in the immediate area complete, with Templetonia Boulevard yet to be constructed between Marmion Avenue and Beachside Parade. Traffic flows in the area are therefore not reflective of the ultimate situation.

Based on the LATMP score of 28, at this stage the implementation of the traffic management scheme in Beachside Parade is not warranted.

Statutory Compliance

Nil

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

5 ~ A well planned, safe and resilient City that is easy to travel around and provides a connection between people and places

5.4 - People can move around easily

Risk Appetite Statement

In pursuit of strategic objective goal 5, we will accept a Medium level of risk, extended to High in the areas of Community / Reputation & Financial / Commercial impacts. Shifting transport modes and usage in the City may require short term pain for longer term gain as the City supports the development, maintenance and connection of alternatives to car use (e.g. cycle ways) and the supporting infrastructure.

Risk Management Considerations

Risk Title	Risk Rating
CO-O23 Safety of Community	Medium
Accountability	Action Planning Option
Director Community & Place	Manage

The above risk relating to the issue contained within this report has been identified and considered within the City's Corporate risk register. Action plans are in place to manage this risk.

Policy Implications

The provisions for the City's Local Area Traffic Management Policy apply in assessing the Traffic Management Scheme in Beachside Parade, Yanchep.

Financial Implications

There are no financial implications as it is noted that the LATMP score does not support installation of traffic management scheme (TMS) in Beachside Parade.

Should the Council decide to install the TMS as per the concept design in **Attachment 2**, it would require an allocation of \$150,000 in the future capital works program.

It should be noted that this project is not contained within the draft Long-Term Capital Works Program.

Voting Requirements

Simple Majority

Moved Cr Seif,

That Council:-

1. NOTES the concept design option for the installation of a traffic management scheme in Beachside Promenade; and
2. NOTES the Local Area Traffic Management Policy assessment for the Beachside Parade between Zamia Rise and Templetonia Promenade has resulted in a score of 28;
3. In view of the item 2 above, DOES NOT proceed with the installation of traffic treatments; and
4. REQUESTS Administration to continue to monitor the traffic volumes in Beachside Promenade on an annual basis and reconsider the need for the installation of traffic treatments should the LATMP score exceed 60.

LAPSED FOR WANT OF SECONDER

Alternative Motion

Moved Cr Coetzee, Seconded Mayor Aitken

That Council:-

1. **NOTES the concept design option for the installation of a traffic management scheme in Beachside Promenade;**
2. **NOTES the Local Area Traffic Management Policy assessment for the Beachside Parade between Zamia Rise and Templetonia Promenade has resulted in a score of 28;**
3. **APPROVES the installation of traffic treatments in Beachside Parade as per the concept shown in Attachment 2;**
4. **LISTS \$15,000 for consideration in the Draft 2024/25 Capital Works Program for the design and project development for the installation traffic treatments in Beachside Parade as per the concept shown in Attachment 2; and**
5. **LISTS \$135,000 for consideration in the Draft 2025/26 Capital Works Program for the construction of traffic treatments in Beachside Parade as per the concept shown in Attachment 2.**

CARRIED UNANIMOUSLY

For the Motion: Mayor Aitken, Cr Bedworth, Cr Berry, Cr Coetzee, Cr Herridge, Cr Huntley, Cr Miles, Cr Moore, Cr Nguyen, Cr Parker, Cr Rowe, Cr Seif, Cr Smith and Cr Wright.

Against the Motion: Nil

Absent: Cr Figg

Reason for Alternative Motion

Based on the two petitions previously submitted regarding the section of Beachside Parade in Yanchep, it is evident that urgent assistance is required in that area. This stretch of road is heavily frequented and features on-street cycle lanes on both sides. Notably, the road is commonly utilised by school children attending Yanchep Beach Primary School on the same street.

The anticipated opening of Marmion Avenue's new section may alleviate some of the traffic congestion, but the issue of speeding on this vital road remains unresolved. It is imperative to address this matter promptly to ensure the safety of all road users, particularly the young students navigating this thoroughfare daily.

Attachments:

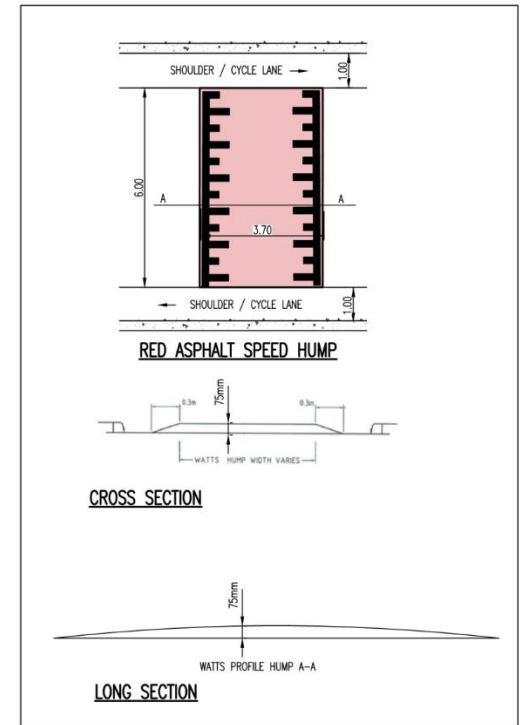
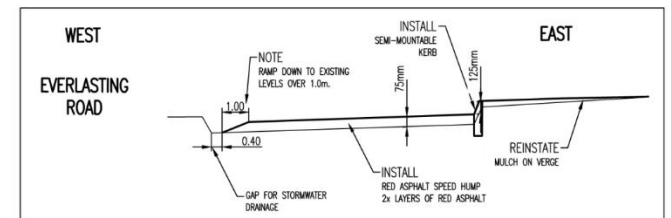
- | | | |
|---------------------|--|----------|
| 1 ↓ | Location Plan - Beachside Parade Traffic Management Scheme | 24/92447 |
| 2 ↓ | PR-4502 Beachside Parade Yanchep New Traffic Treatments - Concept Plan | 24/68609 |

Cr Figg returned to the meeting, the time being 07:23 PM



**NOTES:**

1. CADASTRAL INFORMATION APPROXIMATE ONLY.
2. CONTACT SERVICE AUTHORITIES FOR EXACT IN GROUND LOCATIONS.
3. KERBING TO BE CONSTRUCTED IN ACCORDANCE WITH CITY OF WANNEROO DRG. No TS 05-1 AND TS 05-3.
4. ALL DISTURBANCES TO EXISTING VERGE RETICULATION AND TURFING TO BE REINSTATED.

**DETAIL 1 - RED ASPHALT SPEED HUMP****DETAIL 2 - PLATEAU TREATMENT***NOT FOR CONSTRUCTION*

	CITY OF WANNEROO ASSETS	
	BEACHSIDE PARADE	
	TINSEL STREET TO EVERLASTING ROAD TRAFFIC TREATMENTS YANCHEP	
	CONCEPT PLAN SHEET 1 OF 1	

REVISION	BY	DATE	AUTH	NO.	REVISION	BY	DATE	AUTH	NO.	SCALE	GRAPHIC SCALE	SHEET	DATE	APPROVED	DESIGNED	DATE	PROJECT CODE	PROJECT NO.	DRAWING NO.	SHEET	REVISION
										1:500	GRAPHIC SCALE IN METRES @ A1	1	23/04/24	K. RICHTER	K. RICHTER	23/04/24	PR-4502	PMO	1005	1	

Cr Herridge declared an impartiality interest for item AS02-04/24 due to being a local government representative of the RoadWise Recognised Advisory Committee .

AS02-04/24 Invitation to Register as a RoadWise Council

File Ref: 1446V05 – 24/94492
Responsible Officer: A/Director Assets
Attachments: 1

Issue

To consider Western Australian Local Government Association's (WALGA) invitation to the City to become a RoadWise Council **(Attachment 1)**.

Background

The City has been invited by WALGA to become a RoadWise Council. This WALGA initiative is intended to encourage, motivate, and support Local Governments to incorporate best practice road safety principles and policy across their business services to reduce the number of people killed and seriously injured on local roads.

The City has been an ongoing supporter of RoadWise through its:

- RoadWise Advisory Committee, bringing together representatives of stakeholders and the community to provide advice on the education and promotion of public awareness programmes and initiatives for road safety;
- Driver Reviver by servicing drivers on long weekends to reduce driver fatigue; and
- Blessing of the Roads campaign to reduce the incidence of death and serious injury on our local roads.

Detail

To register as a RoadWise Council, the following steps need to be completed:

- Obtain a Council resolution in support of becoming a RoadWise Council; and
- Nominate at least two personnel (Officers and/or Council Members) to be the primary point of contact for road safety matters. The two nominees as recommended by the RoadWise Advisory Group are the City's Principal Specialist Traffic Services and the Road Safety and Active Transport Officer.
- Submit the RoadWise Council registration form to WALGA.

Administration will meet with Road Safety Advisor at WALGA, Phil Taylor prior to applying to become a RoadWise Council to demonstrate the City's commitment to becoming a RoadWise Advisory Council by providing evidence of Black Spot funding, Roadwise Advisory Group meetings, road safety initiatives and events that have been coordinated by the City as well as evidence of staff training in road safety.

By becoming a RoadWise Council, the City will:

- Demonstrate a commitment to improve road safety outcomes within the community using available resources;
- Have access to the RoadWise Council logo for use on City's promotional communications or infrastructure;
- Gain priority access to WALGA's road safety services and products; and

- Be eligible for formal recognition for road safety management and actions, including support in benchmarking and monitoring progress of road safety outcomes through the RoadWise recognised initiative.

Consultation

Administration consulted with the RoadWise Advisory Group regarding this invitation at the meeting held on 21 February 2024 and the Group recommended to Council to support the City's application to become a RoadWise Council.

Comment

The RoadWise Advisory Committee has provided a good discussion forum for the City to detail RoadWise items of importance. The City is committed to improving road safety outcomes within our community with the resources that we have available.

Becoming a RoadWise Council will enhance the intent of the Strategic Community Plan (2021-2031) especially:

*Goal 5 ~ A well planned, safe and resilient City that is easy to travel around and provides a connection between people and places,
5.5 - People feel safe in public places;*

This will also assist the City to align with Western Australia's Road Safety Strategy 2020-2030, Driving Change.

Statutory Compliance

Nil

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

*5 ~ A well planned, safe and resilient City that is easy to travel around and provides a connection between people and places
5.5 - People feel safe in public places*

Risk Appetite Statement

In pursuit of strategic objective goal 5, we will accept a Medium level of risk, extended to High in the areas of Community / Reputation & Financial / Commercial impacts. Shifting transport modes and usage in the City may require short term pain for longer term gain as the City supports the development, maintenance and connection of alternatives to car use (e.g. cycle ways) and the supporting infrastructure.

Risk Management Considerations

Risk Title	Risk Rating
ST-S23 Stakeholder Relationships	Medium
Accountability	Action Planning Option
Director Corporate Strategy & Performance	Manage

Risk Title	Risk Rating
ST-S26 Resilient and Productive Communities	Medium
Accountability	Action Planning Option
Director Community & Place	Manage

Policy Implications

Nil

Financial Implications

Nil

Voting Requirements

Simple Majority

Moved Cr Parker, Seconded Cr Rowe

With approval from the mover and seconder, the recommendation was amended to include a review date.

That Council SUPPORTS the City's application to become a RoadWise Council subject to a review before 30th of June 2026.

**CARRIED
12/3**

For the motion: Mayor Aitken, Cr Berry, Cr Coetzee, Cr Figg, Cr Herridge, Cr Huntley, Cr Moore, Cr Nguyen, Cr Parker, Cr Rowe, Cr Seif and Cr Smith

Against the motion: Cr Bedworth, Cr Miles, Cr Wright

Attachments:

[1](#). 08082023 - Invitation to Register as RoadWise Council - City of Wanneroo 24/44804



8 August 2023

Our Ref: 560335\NS:BB

Via email: daniel.simms@wanneroo.wa.gov.au

Cc: Matthew.Blackmore@wanneroo.wa.gov.au

Mr Daniel Simms
Chief Executive Officer
City of Wanneroo
Locked Bag 1
WANNEROO WA 6946

Dear Mr Simms

I am pleased to invite the City of Wanneroo to become a RoadWise Council. This new initiative has been developed to encourage, motivate and support Local Governments to incorporate best practice road safety principles and policy across their business services to reduce the number of people killed and seriously injured on local roads.

By becoming a RoadWise Council you will:

- Demonstrate a commitment to improve road safety outcomes within your community using the resources available to you.
- Have access to the RoadWise Council logo for use on City of Wanneroo promotional communications or infrastructure.
- Gain priority access to WALGA's road safety services and products.
- Be eligible for formal recognition for road safety management and actions, including support in benchmarking and monitoring progress of road safety outcomes through the RoadWise Recognised initiative.

To register as a RoadWise Council please complete the following steps:

1. Obtain a Council resolution in support of becoming a RoadWise Council OR provide a declaration signed by the Chief Executive Officer and the Mayor/Shire President.
2. Nominate at least two personnel (Officers and/or Elected Members) to be the primary point of contact for road safety matters.

We welcome your registration by submitting the attached form, together with supporting documentation, to roadwise@walga.asn.au.

If you require further information or assistance, including sample resolution or declaration wording, please contact your assigned Road Safety Advisor, Michelle Blackhurst, phone 0437 783 744, or email mblackhurst@walga.asn.au.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Nick Sloan', is positioned above the printed name.

Nick Sloan
Chief Executive Officer

Enclosure

AS03-04/24 Traffic Management Scheme - Dalecross Avenue, Madeley

File Ref: 3125V010 – 24/98475
Responsible Officer: A/Director Assets
Attachments: 2

Issue

To receive an update on the development of a suitable traffic management scheme for Dalecross Avenue, Madeley as requested by Council at the Ordinary Council Meeting on 12 June 2023.

Background

In response to petition PT02-06/23 received at the 12 June 2023 Ordinary Council Meeting, at its meeting of 15 August 2023 (AS02-08/23) Council resolved the following:

That Council:-

1. *NOTES that the traffic assessment undertaken as per Local Area Traffic Management Policy, does not support the installation of traffic treatments on Dalecross Avenue;*
2. *NOTES that since the installation of traffic treatments on the road in 2013, the mean speed of traffic has dropped from 52km/h to 48km/h, which indicates that the majority of traffic is driving in accordance with the 50km/h speed limit;*
3. *REQUESTS Administration:*
 - a. *to deploy the speed advisory trailer on Dalecross Avenue;*
 - b. *undertake regular monitoring of the safety and efficiency of Dalecross Avenue;*
 - c. *to write to WA Police requesting ongoing enforcement of 50kmph speed limit in Dalecross Avenue;*
4. *REQUESTS Administration to develop a suitable traffic management option for implementation in Dalecross Avenue (between Wanneroo Road and Oakdene Drive) and report to Council by April 2024; and*
5. *ADVISES the petitioners of its decision.*

Detail

Dalecross Avenue has been designed and constructed as 'Neighbourhood Connector' in accord with Liveable Neighbourhoods planning philosophy. This road has also been classified as a Local Distributor in the City's Functional Road Hierarchy. Roads of this classification and functionality are designed to take larger traffic volumes, including transit traffic, commercial vehicles and public transport.

It comprises of a two-lane bi-directional Boulevard between Wanneroo Road and Bryanston Pass after which, it reduces to a single carriageway to its eastern end at Langford Boulevard. Between Wanneroo Road and Bryanston Pass the road reserve width is 25m (100m section). The road reserve width reduces to 20m wide between Bryanston Pass and Susan Road / Langford Boulevard (330m). Dalecross Avenue is identified as a local cycling route in the City's Cycling Network Plan.

A location map of the subject site is shown in **Attachment 1**.

Latest available traffic counts from February 2023 for Dalecross Avenue indicate a traffic volume in the region of 3,000 vehicles per day (vpd) which is well under the indicative maximum capacity for a Local Distributor Road of 6,000 vpd.

In accordance with the Council resolution, the Speed Advisory Trailer was deployed on Dalecross Avenue from 17 August 2023 to 24 August 2023. The deployment of this trailer is considered advantageous as it helps to educate motorists of the appropriate speed environments on roads in areas where speeding or hooning may be occurring. Administration also wrote to WA Police with the latest traffic survey data to assist them with targeting speed enforcement.

Administration developed three different traffic management options for Dalecross Avenue which are included in this report as **Attachment 2**:

- Red Asphalt Speed plateau at the intersection of Dalecross Ave & Eastcliff St, estimated to cost \$50,000;
- Median island with 2x rubberised speed cushions on western side at the intersection of Dalecross Ave & Eastcliff St, estimated to cost \$25,000; and
- Median island with one rubberised speed cushion on each lane both for eastern & western approaches of Dalecross Ave & Eastcliff St intersection, estimated to cost \$25,000.

Consultation

No community engagement has been undertaken in the development of this design option. Should Council choose to progress the installation of traffic calming devices, residents along Dalecross Avenue will then be consulted.

Comment

It is noted that, this section of Dalecross Avenue does not meet the requirements of the City's Local Area Traffic Management Policy (LATMP) for the provision of traffic treatments. The LATMP score was **21**, indicating that the construction of traffic management treatments is not warranted at this time. This score ranks Dalecross Avenue below 252 other roads which are currently ranked higher in priority currently.

The low score is attributed to the fact that most of the traffic is driving in accordance with the 50km/h speed limit and the crash data for the 5-year period from January 2019 to December 2023, shows that there has been only a single minor property damage rear end crash recorded along this section of Dalecross Avenue. Consequently, Administration considers that Dalecross Avenue is safe when driven in accordance with the Road Traffic Code 2000 and associated Road Traffic Act 1974.

Should Council wish to proceed with the installation of traffic treatments, the Red Asphalt speed plateau is the preferred option, as this has less noise impact on adjacent residents.

Statutory Compliance

Nil

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

5 ~ A well planned, safe and resilient City that is easy to travel around and provides a connection between people and places

5.4 - People can move around easily

Risk Appetite Statement

In pursuit of strategic objective goal 5, we will accept a Medium level of risk, extended to High in the areas of Community / Reputation & Financial / Commercial impacts. Shifting transport modes and usage in the City may require short term pain for longer term gain as the City supports the development, maintenance and connection of alternatives to car use (e.g. cycle ways) and the supporting infrastructure.

Risk Management Considerations

Risk Title	Risk Rating
CO-023 Safety of Community	Medium
Accountability	Action Planning Option
Director Community & Place	Manage

The above risk relating to the issue contained within this report has been identified and considered within the City's Corporate risk register. Action plans are in place to manage this risk.

Policy Implications

The provisions of Local Area Traffic Management (LATM) Policy apply in assessing the Traffic Management Scheme in Dalecross Avenue.

Financial Implications

There are no financial implications as it is noted that the LATMP score does not support installation of traffic management scheme (TMS) in Dalecross Avenue.

Should the Council decide to install the TMS as per the concept design in **Attachment 2**, it would require an allocation of up to \$50,000 in the future capital works program.

It is noted that this project is not contained within the draft Long-Term Capital Works Program.

Voting Requirements

Simple Majority

Moved Cr Herridge, Seconded Cr Parker

That Council:-

1. **NOTES** the concept design options for the installation of a traffic management scheme in Dalecross Avenue;
2. **NOTES** that the traffic assessment undertaken as per Local Area Traffic Management Policy, does not support the installation of traffic treatments on Dalecross Avenue;
3. In view of the item 2 above, **DOES NOT** proceed with the installation of traffic treatments; and
4. **REQUESTS** Administration to continue to monitor regular safety and efficiency of Dalecross Avenue and reconsider the need for the installation of traffic treatments should the LATMP score exceed 60.

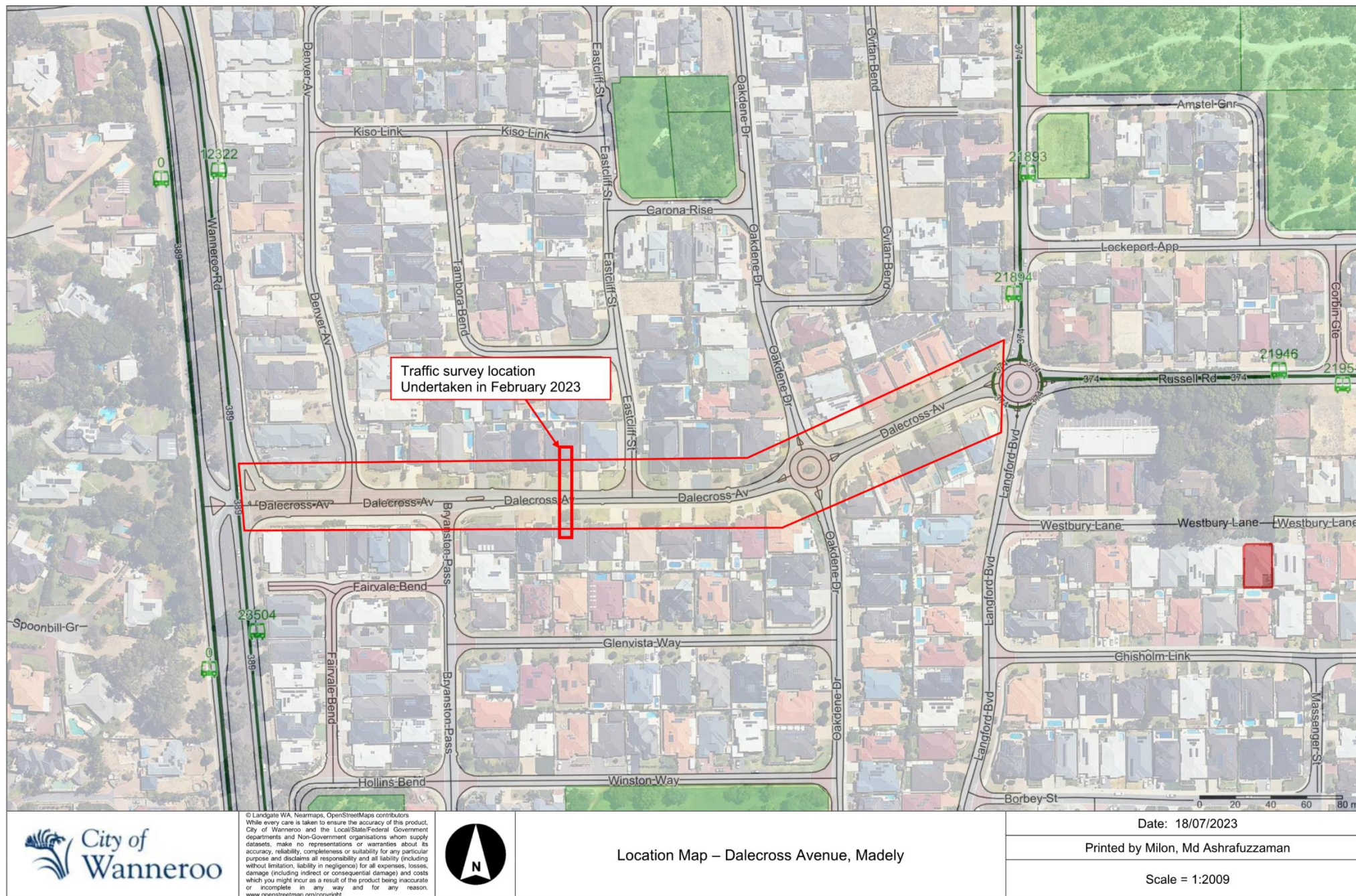
CARRIED
12/3

For the motion: Mayor Aitken, Cr Berry, Cr Coetzee, Cr Figg, Cr Herridge, Cr Huntley, Cr Moore, Cr Parker, Cr Rowe, Cr Seif and Cr Smith.

Against the motion: Cr Bedworth, Cr Miles, Cr Nguyen and Cr Wright

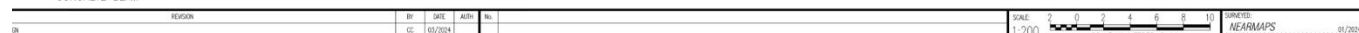
Attachments:

1. [Attachment 1 - Location Map - Dalecross Avenue Madely](#) 23/245166
2. [Attachment 2 - Traffic management scheme options - Dalecross Avenue Madeley](#) 24/105200





DETAIL-1 (STRIP DRAIN)
NTS



1. CADASTRAL INFORMATION APPROXIMATE ONLY.
2. SERVICE LOCATIONS DIAGRAMMATIC ONLY. CONTACT SERVICE AUTHORITIES FOR EXACT IN GROUND LOCATION.
3. KERBING TO BE CONSTRUCTED IN ACCORDANCE WITH CITY OF WANNEROO DRG. No TS 05-1 AND TS 05-2.
4. FOR SIGNING AND PAVEMENT MARKING REFER TO DRG. No 4438-03-0
5. DISTANCES SHALL NOT BE SCALED FROM THE DRAWINGS. ALL DIMENSIONS SHALL BE VERIFIED ON SITE PRIOR TO COMMENCEMENT OF WORKS.
6. SHOULD DISCREPANCIES EXIST BETWEEN THE SITE AND DRAWINGS PLEASE CONTACT DESIGNER.
7. SHOULD THE DESIGN REQUIRE CHANGES, PLEASE ADVISE THE DESIGNER SO THE DRAWINGS CAN BE AMENDED.
8. ANY AFFECTED VERGE AREA MUST BE REINSTATED TO PROPERTY OWNERS REQUIREMENTS OR AS PER PREVIOUS CONDITION.
9. ANY AFFECTED VERGE AREA MUST BE REINSTATED TO PROPERTY OWNERS REQUIREMENTS OR AS PER PREVIOUS CONDITION.

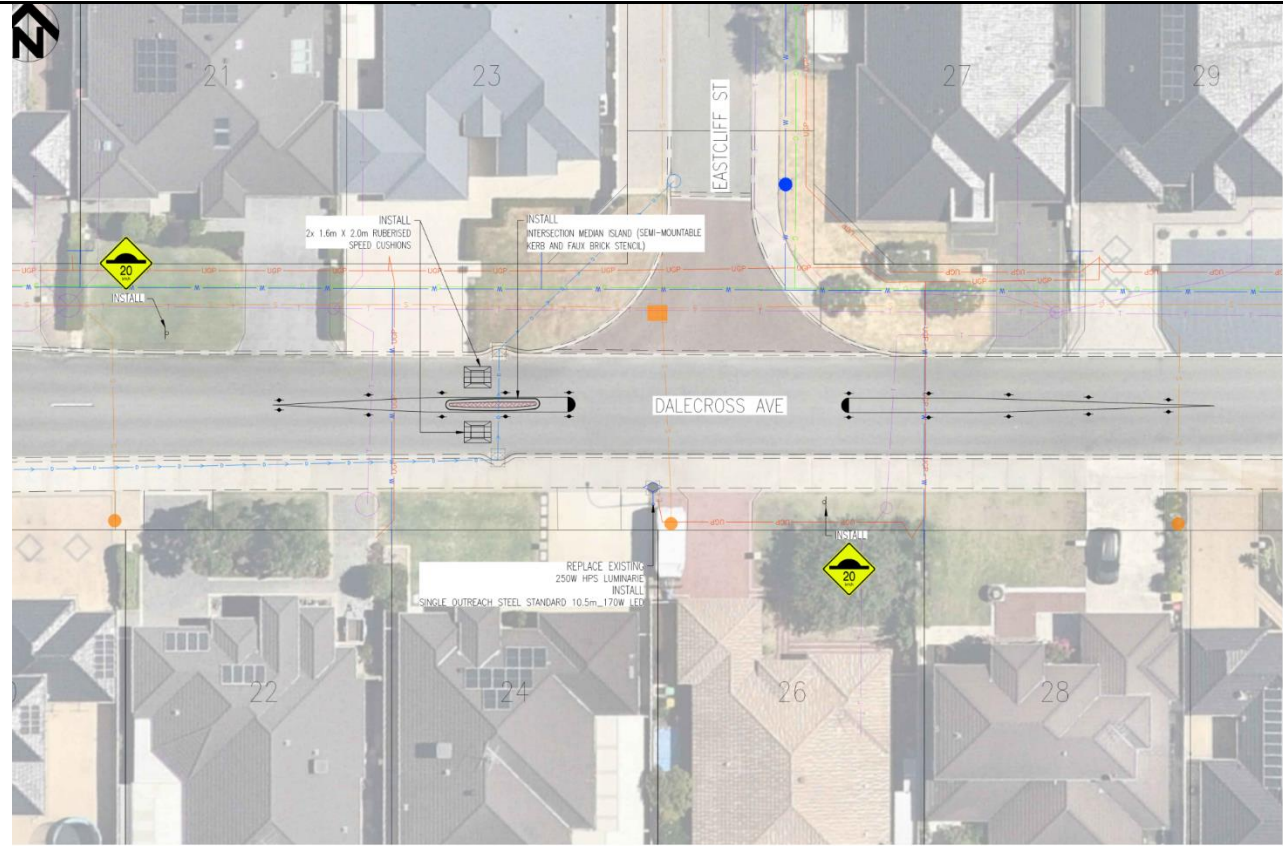

CITY OF WANNEROO
ASSETS

DALECROSS AVENUE

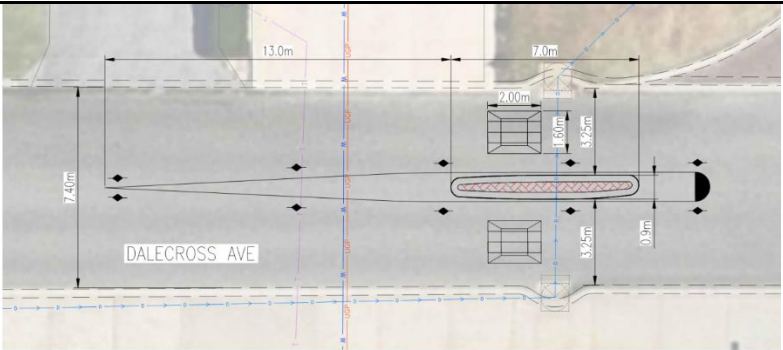
UPGRADE TRAFFIC TREATMENTS
BETWEEN WANNEROO RD AND OAKDEN
MADELEY

CONCEPT PLAN - ROAD HUMPH - FLAT TOP
SHEET 1 OF 1

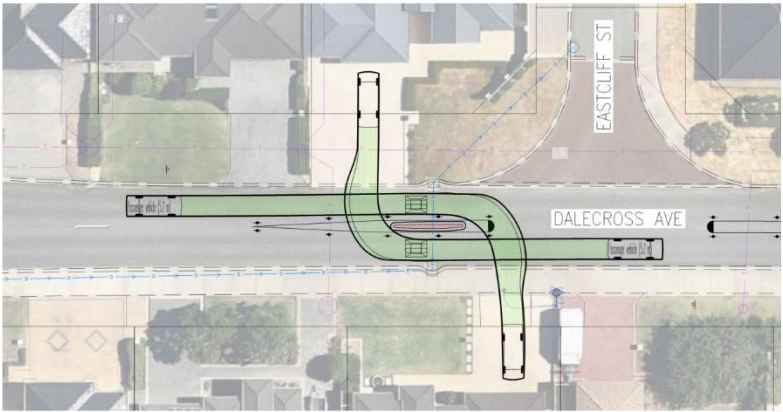
DRAWING No.	SHEET	REVISION
4-100-00-1		



PLAN "A"
SCALE 1:200



TYPICAL 1.6m SPEED CUSHIONS & ISLAND LAYOUT
7.4m WIDE PAVEMENT
SCALE 1:100



TRACKING VEHICLE PATH 5.2m PASSENGER VEHICLE
SCALE 1:250

ES:
DISTAL INFORMATION APPROXIMATE ONLY.
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- LEGEND
- TELSTRA
 - GAS - MEDIUM LOW PRESSURE
 - WATER - DISTRIBUTION
 - SEWER - MAIN
 - UNDERGROUND POWER (LOW VOLTAGE)
 - EXISTING DRAINAGE
 - KERBING (SEMI-MOUNTABLE)
 - EXISTING 250W HPS LUMINAIRE
 - PROPOSED 170W LED



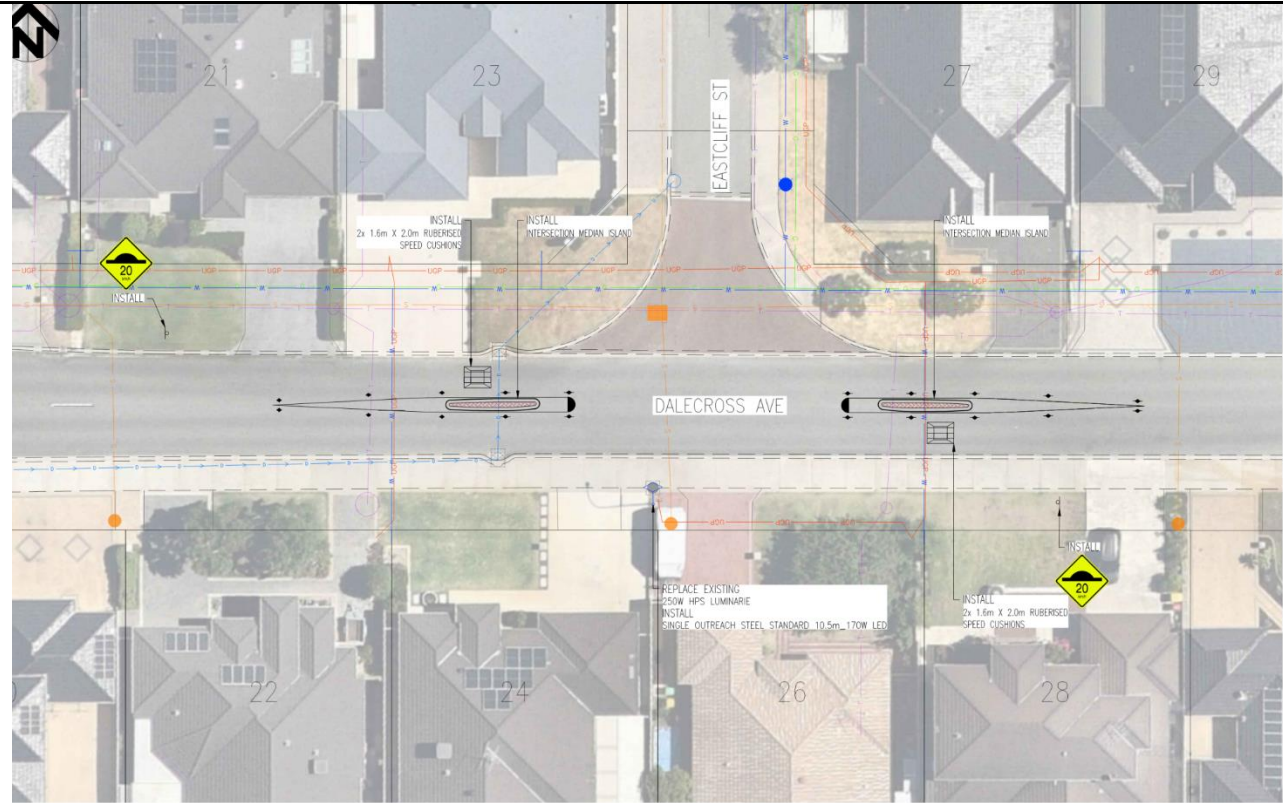
CITY OF WANNEROO
ASSETS

DALECCROSS AVENUE
UPGRADE TRAFFIC TREATMENTS
BETWEEN WANNEROO RD AND OAKDENE DR
MADELEY

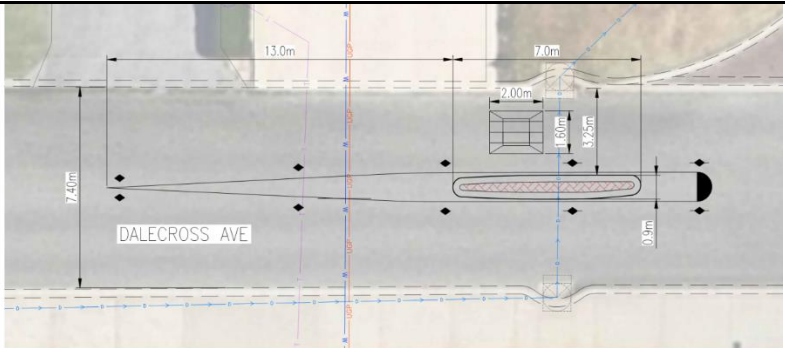
CONCEPT PLAN - SPEED CUSHION
SHEET 1 OF 1

DRAWING NO. 4438-03-0
SHEET 1 OF 1
REVISION

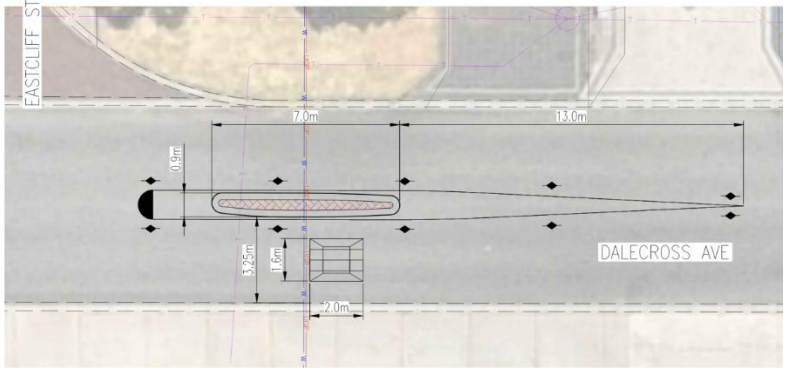
REGION	BY	DATE	APP'D	No.	SCALE	1:200	DRAWN	C. CARRILLO	DATE	08/2024	APPROVED	08/2024	PROJECT CODE	PR-4464	PROJ. NO.	17026Y23
DR	CC	08/2024			SCALE	1:200	DRAWN	C. CARRILLO	DATE	08/2024	APPROVED	08/2024	PROJECT CODE	PR-4464	PROJ. NO.	17026Y23



PLAN "A"
SCALE 1:200



TYPICAL 1.6m SPEED CUSHIONS & ISLAND LAYOUT
7.4m WIDE PAVEMENT
SCALE 1:100



TYPICAL 1.6m SPEED CUSHIONS & ISLAND LAYOUT
7.4m WIDE PAVEMENT
SCALE 1:100

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- GAS - MEDIUM LOW PRESSURE
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**CITY OF WANNEROO
ASSETS**

DALECROSS AVENUE
UPGRADE TRAFFIC TREATMENTS
BETWEEN WANNEROO RD AND OAKDENE DR
MADELEY

CONCEPT PLAN - SPEED CUSHIONS - I
SHEET 1 OF 1

DRAWING NO.	SHEET	REVISION
4438-03-0	1	A

REGION					BY	DATE	APP	NO	SCALE	1:200		DRAWN	C. CARRILLO	DATE	01/2024	APPROVED	DATE	01/2024	PROJECT CODE	PR-4464	PROJ NO.	17026Y23		
DR	CC	05/2024							SCALE	1:200	SCALE	1:200	SCALE	1:200	SCALE	1:200	SCALE	1:200	SCALE	1:200	SCALE	1:200	SCALE	1:200

Infrastructure Capital Works

Cr Rowe declared an impartiality interest for item AS04-04/24 due to being an Electorate Officer for the Member of Landsdale.

AS04-04/24 RFT 23175 - Construction of Dordaak Kepap, Library and Youth Innovation Hub, Landsdale

File Ref: 25883V027 – 24/111305
 Responsible Officer: Director Assets
 Attachments: 2

Issue

To consider Tender No. 23175 for the Construction of Dordaak Kepap, Library and Youth Innovation Hub, Landsdale.

Background

The proposed Dordaak Kepap, Library and Youth Innovation Hub, Landsdale (PR-2664) is an important civic building for the City that will provide vital and valuable services within the local community of Landsdale, and the wider southern suburbs within the City of Wanneroo. Council considered item CP03-11/22 at its meeting on 8 November 2022 following community consultation, noting that design process was still ongoing and resolved that Council:

1. *NOTES the results from the community engagement on the concept design for Dordaak Kepap;*
2. *APPROVES the concept design for Dordaak Kepap as detailed in Attachment 5 progressing to detailed design; and*
3. *RECOGNISES and THANKS the community for its involvement in the community consultation.*

Since Council's resolution in November 2022, Bollig Design Group (BDG) completed the detailed design of the facility for preparation of tender documents for the Construction of Dordaak Kepap, Library and Youth Innovation Hub, at 15 The Broadview, Landsdale, WA 6065.

Detail

The City is seeking to appoint a suitable qualified and experienced contractor to construct Dordaak Kepap. *Tender No. 23175 Construction of Dordaak Kepap, Library and Youth Innovation Hub, Landsdale* was advertised on Saturday 4 November 2023 and closed on Thursday 14 December 2023.

Eight addenda were issued including an extension of time request amending the tender closing date to 14 December and dealing with tender clarifications.

Essential details of the proposed contract are as follows:

Item	Detail
Contract Form	Major Works AS4000 -1997
Contract Type	Lump Sum

Item	Detail
Contract Duration	12-14 Months Construction plus 12 Months Defects Liability Period
Commencement Date	2 weeks after receipt of Letter of Award
Expiry Date	Anticipated Practical Completion Date May 2025
Extension of Time	As per Conditions of Contract
Rise and Fall	Maximum Perth All Groups CPI increases upon extensions

Tender submissions were received from the following companies:

Company (full entity name)	Company (abbreviated name)	Business Address (Suburb)
BE Projects (WA) Pty Ltd	BE Projects	South Perth
Geared Construction Pty Ltd	Geared	Gnangara
McCorkell Constructions WA Pty Ltd	McCorkell	Perth
St Hilliers Contracting Pty Ltd	St Hilliers	Subiaco (WA office) (Millers Point NSW)
Swan Group WA Pty Ltd	Swan Group	Wangara

Probity Oversight

Oversight to the tender assessment process was undertaken by William Buck Consulting (WA) Pty Ltd (external Probity Advisor) and in conjunction with the City's Contracts Officer.

Tender submissions were evaluated by a Tender Evaluation Panel (**TEP**) and in accordance with the approved Procurement and Evaluation Plan (**PEP**). The PEP included the following selection criteria:

Item No	Description	Weighting
1	Sustainable Procurement: a) Environmental Considerations 5% b) Buy Local 15% c) Reconciliation Action Plan 5% d) Disability Access & Inclusion 5%	30 %
2	*Demonstrated Experience	20 %
3	*Methodology, Resources and Capacity	30 %
4	*WHS demonstrated working documents	20 %
5	Innovation	Non- Weighted (0%)
	Total	100 %

All tenderers must meet the City's minimum requirements (as determined by the City) for each of the qualitative criteria detailed above (*) to be considered for further evaluation. Innovation was not included as a weighted qualitative criterion, however, responses received were considered within the overall evaluation assessment for the project.

Pricing is not included in the qualitative criteria and is considered as part of the overall value for money assessment.

Evaluation Criteria 1 - Sustainable (Corporate Social Responsibility) Procurement 30%)

Evidence of Sustainable (Corporate Social Responsibility) Procurement assessment was based on the tenderers' responses provided within the Questionnaires set out in Schedules 3A, 3B, 3C and 3D that were included in the tender documentation.

An assessment was made to determine the ranking based on the tenderers' environmental policy and practices, buy local contributions, as well as commitment to reconciliation and disability access and inclusion.

Sub Criteria a) – Environment Consideration (5%)

The City is committed to procuring goods and services that have the most positive environmental, social, and economic impacts over the entire life cycle of a product or service. The environmental assessment based on tenderers' response to their Environmental policy and practices.

An assessment was made to determine the ranking based on tenderer's environmental policy and practices.

The assessment of this criterion determined the following ranking:

Tenderer	Ranking
St Hilliers	1
Geared	2
McCorkell	2
Swan Group	4
BE Projects	4

Sub Criteria b) – Buy Local (15%)

An assessment was made to determine the ranking based on the responses provided, detailing the following information:

- Purchasing arrangements through local businesses.
- Location of tenderer's offices and workshops.
- Residential municipality of staff and subcontractors, and
- Requirement for new employees arising from award of the contract.

The assessment of this criterion determined the following ranking:

Tenderer	Ranking
Swan Group	1
Geared	1
McCorkell	3
St Hilliers	3
BE Projects	5

Sub Criteria c) – Reconciliation Action Plan (5%)

An assessment was made to determine the ranking based on the responses provided that relate to:

- Relationships – building positive relationships between indigenous and non-indigenous people.
- Respect – recognizing the contribution of Indigenous people to Australia and learning more about the history, culture, and diversity in a two-way communication process, and
- Opportunities – attracting, developing, and retaining organizational talent to build opportunities for aboriginal employment, training and development and mentoring.

The assessment of this criterion determined the following ranking:

Tenderer	Ranking
St Hilliers	1
Geared	2
Swan Group	3
McCorkell	3
BE Projects	5

Sub Criteria d) – Disability Access & Inclusion (5%)

An assessment was made to determine the ranking based on the responses provided that An assessment was made to determine the ranking based on the responses provided that relate to:

- People with disabilities have the same buildings and facilities access opportunities as other people,
- People with disabilities receive information in a format that will enable them to access information as readily as other people are able to access it,
- People with disabilities receive the same level and quality of service from staff as other people receive,
- People with disabilities have the same opportunities as other people to make complaints, and
- People with disabilities have the same opportunities as other people to participate in any employment opportunities.

The assessment of this criterion determined the following ranking:

Tenderer	Ranking
BE Projects	1
Geared	2
St Hilliers	2
Swan Group	4
McCorkell	4

Overall Sustainable Procurement Ranking Summary

An overall assessment of Evaluation Criteria 1 - Sustainable (Corporate Social Responsibility) Procurement has resulted in the following ranking:

Tenderer	Ranking
Geared	1
Swan Group	2
St Hilliers	3
McCorkell	4
BE Projects	5

Evaluation Criteria 2 - *Demonstrated Experience - Tenderer's relevant experience with achievement of meeting client expectations (20%)

The tenderer's relevant experience in demonstrating the achievement of meeting client expectations as presented in their tender submission were assessed to evaluate their capability to meet the requirements of the contract. Assessment of this criterion considered the tendering entity's credentials to fulfil the requirements of the contract.

The assessment of this criterion has resulted in the following ranking:

Tenderer	Ranking
Geared	1
St Hilliers	1
Swan Group	3
McCorkell	3
BE Projects	5

Evaluation Criteria 3 - *Methodology, Resources and Capacity; Tenderer's resources and capacity to meet the requirements of the Contract (30%)

The tenderer's resources as presented in their tender submission were assessed to evaluate their capacity to meet the requirements of the contract. Assessment of this criterion considered the tenderer's staff resources, vehicles, plant/equipment, and workshop support to manage the contract.

The assessment of this criterion has resulted in the following ranking:

Tenderer	Ranking
Swan Group	1
St Hilliers	1
Geared	3
McCorkell	3
BE Projects	5

Evaluation Criteria 4 - Tenderer's Safety Management Systems (20%)

Evidence of safety management policies and practices was assessed from the tender submissions. The assessment for safety management was based on the tenderers' responses to a Health and Safety Management System Questionnaire included within the tender documentation.

All tenderers provided details of their safety management systems with the following ranking:

Tenderer	Ranking
St Hilliers	1
Swan Group	2
McCorkell	2
Geared	4
BE Projects	5

Evaluation Criteria 5 - Innovation (Non-Weighted) (0%)

The respondent was requested to demonstrate (where possible) any innovative ideas for consideration that may also benefit this project, such as:

- i. Examples where innovative construction techniques were utilised on previous projects. Describe what was achieved for the project (i.e. construction time and cost savings, improved outcome for client)
- ii. Examples of potential innovation ideas or techniques that may be applicable to this project.
- iii. Any perceived challenges and ideas that may improve the project, reduce risk, reduce construction cost or delivery timeframes.

The assessment of this criterion has resulted in the following ranking:

Tenderer	Ranking
McCorkell	1
Swan Group	2
St Hilliers	3
Geared	4
BE Projects	5

Overall Qualitative Weighted Assessment and Ranking

The tenderers' submissions were evaluated in accordance with the selection criteria and were assessed against sustainable procurement, experience, methodology, capacity and resources and safety management systems to undertake the works.

The overall qualitative weighted assessment resulted in the following tender ranking:

Tenderer	Ranking
Geared	1
St Hilliers*	2
Swan Group	3
McCorkell	4
BE Projects	5

**On 5 February 2024 St Hilliers advised the City that they were no longer able to continue participating within the tender process. As a result, St Hilliers submission was not considered further within the evaluation process.*

Pricing for the Works Offered

Tenderer's lump sum pricing resulted in the following ranking:

Tenderer	Ranking
Geared	1
Swan Group	2
BE Projects	3
McCorkell	4

Relative Value for Money Assessment

Refer to **Confidential Memo 1** for further detail relating to the tenderers lump sum pricing, relative value for money assessment and further information supporting the recommendation.

Tenderer's Relative Value for Money Assessment resulted in the following ranking:

Tenderer	Ranking
Geared	1
Swan Group	2
*McCorkell	3
BE Projects	4

**McCorkell advised the City on 8 March 2024 declining the request to extend tender validity resulting in their submission not proceeding for further evaluation.*

Lump sum pricing validity from submissions received was confirmed to 21 March 2024. Due to the tender evaluation process continuing beyond that date, the remaining tenderers were requested to provide confirmation of their agreement to extend the tender validity period to 24 April 2024.

Accordingly, the tender submissions from both Geared and Swan Group were shortlisted for further financial due diligence and performance risk review.

Financial and Performance Risk

Financial Risk

A financial risk assessment was undertaken against both Geared and Swan Group by Equifax Australasia Credit Ratings Pty Ltd and as part of the tender evaluation process. The outcome of this independent assessment advised that Swan Group is assessed as having the financial capacity to meet the requirements of the contract.

Confidential Memo 1 provides further detail to support this recommendation.

Performance Risk

The TEP considered that Swan Group has suitable experience to deliver the projects successfully for the City. Swan Group is currently delivering Halesworth Park Pavilion for the City with anticipated completion of that project by mid-July 2024.

Independent reference checks have also indicated that the recommended tenderer has provided good service and proactive delivery to its clients, producing quality building outcomes.

Swan Group has delivered projects listed up to \$16M in the last 5 years demonstrating suitable in experience and capability in undertaking works of varying and similar scale. Swan Group has worked for other local and state government clients.

Overall Assessment and Comment

Tender submissions were evaluated in accordance with the criteria set out in the PEP, the tender submission from Swan Group achieved an acceptable outcome for the City and is the recommended tenderer.

Consultation

The community consultation process for the building design was undertaken as per the City's Community Engagement Policy for a 4-week period from 26 August 2022 to 26 September 2022 and details provided in a report considered by Council at its meeting 8 November 2022

(refer Item - CP03-11/22 *Dordaak Kepap - Community Engagement Results and Next Steps*). The design was also presented to the City's Design Review Panel during this period. The proposed design for the Library and Youth Innovation Hub meets the operational requirements for present and the future, and to maximise operational use. The design provides for a single level of accommodation offering greater accessibility, flexibility, and economy. Innovative technologies and equipment are required particularly for the Youth Innovation components of the facility.

Local Aboriginal artist and consultancy, Peter Farmer Designs has been appointed to provide an artwork for the project that aligns with the Noongar name of the facility and will inform the theme of aesthetics throughout the building. The consultancy will also provide artistic input into the *paperbark tree* aesthetic on the external cladding to the facility. External community engagement within neighbouring properties is ongoing, particularly premises within the Landsdale Forum Development and nearby schools regarding the forthcoming construction works.

Prior to and during site works, progress will be communicated via City's website and other media channels. All stakeholders including facility users will be informed accordingly.

Comment

Tender submissions were evaluated in accordance with the criteria set out in the Procurement and Evaluation plan with the tender submission from Swan Group assessed to provide the most advantageous tender for Council to accept.

Statutory Compliance

Tenders were invited in accordance with the requirements of Section 3.57 of the *Local Government Act 1995*. The tendering procedures and evaluation complied with the requirements of Part 4 of the *Local Government (Functions and General) Regulations 1996*.

It is noted that a development approval is not required for this project.

The site clearing requirements are as per Department of Water and Environmental Regulation approved clearing permit requirements for tree removal. Upon award of Tender No. 23175, it is envisaged that advance clearing works on the site will be undertaken by City Term Contractors; done separately to this contract and completed "just-in-time" before the main construction contract for Dordaak Kepap commences on the site. Low ground cover, turf, mulch, and soil will be removed under the building works contract.

Water Corporation infrastructure is complete, leaving only the connection of the new buildings required as part of the construction works.

Western Power approvals for the provision of new power infrastructure are currently pending, and the connection of the new buildings will be completed as part of the construction works. Existing power is presently available on the site, suited for Contractor use during construction.

A Building Permit will be obtained before construction work commences, and it is envisaged this will be sought following tender award.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

1 ~ An inclusive and accessible City with places and spaces that embrace all

*1.3 - Facilities and activities for all***Risk Appetite Statement**

In pursuit of strategic objective goal 1, we will accept a Medium level of risk. The recent pandemic has challenged our previous event delivery, place activation and community connection processes, and the City accepts that meeting community expectations in a more restrictive environment needs flexibility and innovation if community connection is to develop and grow in contrast to social and individual isolation.

Enterprise Risk Management Considerations

Risk Title	Risk Rating
ST-S26 Resilient and Productive Communities	Medium
Accountability	Action Planning Option
Director Community and Place	Manage

Risk Title	Risk Rating
ST-S23 Stakeholder Relationship	Medium
Accountability	Action Planning Option
Director Corporate Strategy and Performance	Manage

Risk Title	Risk Rating
ST-G09 Long Term Financial Plan	Low
Accountability	Action Planning Option
Director Corporate Strategy and Performance	Manage

The above risks relating to the issue contained within this report have been identified and considered within the City's Strategic and Corporate risk registers. Action plans have been developed to manage these risks to support existing management systems.

Policy Implications

Tenders were invited in accordance with the requirements of the City's Purchasing Policy.

Financial (Budget) Implications

Based on the tender price received from Swan Group; the overall project cost is \$17,875,000, as noted in the project financial position table below:

**PR-2664 (PMO16175) Dordaak Kepap
Library and Youth Innovation Hub, Landsdale, New Building**

Description	Expenditure	Budget
Budget:		
Capital Works budget prior years (2014/15 to 2022/23)		\$673,460
Allocated Capital Works Budget for 2023/24 (PR-2664)		\$478,140
Listed Capital Works Budget for 2024/25 (PR-2664)		\$9,111,650
Listed Capital Works Budget for 2025/26 (PR-2664)		\$188,000
Expenditure:		
Professional Fees (actual and commitments), City costs, disbursements, etc.	\$1,200,000	
Construction Costs: Including Tenderer's works price,	\$16,675,000	

**PR-2664 (PMO16175) Dordaak Kepap
Library and Youth Innovation Hub, Landsdale, New Building**

Description	Expenditure	Budget
Contingency, Headworks, Art and Misc. Fees, Operational Fit out Allocation first year after opening, Loose furniture, fixtures, IT and communications equipment)		
-		
-		
Total Expenditure	\$17,875,000	\$10,451,250*
Total Funding Shortfall		\$7,423,750
Total Funding Provision Required		\$17,875,000

*A breakdown of the previously approved funding (including the funding sources) for the project is as follows:

Financial Year	Funding Sources (PR-2664)					Total
	Municipal Fund	Grants		Reserves	Loan	
2014-23	\$165,850	\$25,000		\$64,706	\$412,554	\$668,110
2023/24	\$300,000	\$105,000			\$73,140	\$478,140
2024/25	\$800,000	\$2,870,000		\$105,272	\$3,959,228	\$7,734,000
2025/26					\$1,570,500	\$1,570,500
Total	\$1,265,850	\$3,000,000		\$169,978	\$6,015,422	\$10,451,250

During the design stage of the project several changes were made to maintain the project within budget, including a value engineering review to maximise economies of scale in the build phase. Also, as part of the project financial management due diligence the City obtained regular updates from its independent Quantity Surveyor regarding the impacts of any changes to the total cost of the project. The last estimate received post finalising the design was \$12.15 M in August 2023.

In February 2024, the Chief Executive Officer wrote to Ms Margaret Quirk, Member for Landsdale, seeking advocacy to the State Government for additional funds to offset the shortfall on the project. Further to discussions with Ms Margaret Quirk, in March 2024, the Chief Executive Officer wrote to Hon. Hannah Mary Beazley, Minister for Youth; seeking additional funding to offset the shortfall on the project.

Increased funding sourced from the City's reserves and State will be necessary to offset the \$7,423,750 shortfall.

If Council accepts this tender the funding required in FY 2023/24, FY2024/25 and FY2025/26 budget will need to be listed for consideration; to be funded from the Strategic Projects Initiative and additional State funding. The forecast cash flow will be in the order shown in the table below.

FY2023/24	FY2024/25	FY2025/26
\$1.50 M	\$15.50 M	\$0.875 M

The Project cashflow will be reviewed once the successful Tenderer has submitted their schedule of works and cashflow. If any budget amendments are required during the remaining 2023/24 financial year to bring funds from Reserves to 2023/24 Capital Works Budget; the necessary, budget adjustments will be listed for Council's consideration in the monthly FAS reports.

Operational Implications

On the completion of the construction of Dordaak Kepap the building will have expenses to operate it for the benefit of the community; this is anticipated to cost an additional \$630,000 per annum, on top of the City's annual operating budget. This includes the provision of four new full time equivalent employees (\$500,000) to complement existing staff, meet operating hour requirements, and maximise engagement of the community in programs, activities and services offered, and annual utilities and service costs (\$130,000). These figures do not include the ongoing depreciation for this asset and will form part of the overall infrastructure depreciation included in the future operating budgets.

In planning for the need of additional employees to deliver services within Dordaak Kepap, Administration has created efficiencies in its current library operations resulting in a reduction of the number of employees required per library, therefore condensing the need to request a larger allocation of positions to operate the new facility. This is represented in the above anticipated budget.

It is also proposed that an additional \$300,000 is included in the 2024/25 and 2025/26 operating budgets to purchase books and other borrowed items to be housed in the new library. In following years, this will be reduced to an additional \$30,000 to enable circulation and ongoing replenishment of over 120,000 items across all City libraries.

Voting Requirements

Simple Majority

Moved Cr Herridge, Seconded Mayor Aitken

That Council

1. ACCEPTS the tender submitted by Swan Group for Tender No. 23175 Construction of Dordaak Kepap, Landsdale, for the lump sum price *as identified within Confidential Memo 2* in accordance with the terms and conditions specified in the tender document; and
2. NOTES the information contained in the Confidential Memo 2 will be released via the City's website after a formal letter of Tender Award is issued to the successful tendered (as per item 1 above); and
3. LISTS \$16,728,750 for consideration in the Draft 2024/25 and 2025/26 Capital Works Program for allocation to PR-2664 Dordaak Kepap Library and Youth Centre Hub, Landsdale, New Building; comprising of the following:
 - a) Previously confirmed available funding of \$9,305,000, and
 - b) Additional funding of \$7,423,750 to be funded from the City's Strategic Project Reserve and State grant.

Procedural Motion

Moved Cr Bedworth, Seconded Cr Wright

That the Motion be deferred until the next Ordinary Council Meeting to allow an opportunity to be provided with information as to whether additional State funding is available.

CARRIED
10/5

For the motion: Cr Bedworth, Cr Berry, Cr Coetzee, Cr Huntley, Cr Miles, Cr Moore, Cr Nguyen, Cr Seif, Cr Smith and Cr Wright

Against the motion: Mayor Aitken, Cr Figg, Cr Herridge, Cr Parker, Cr Rowe

Attachments:

1. Attachment 1 - RFT 23175 Construction of Dordaak Kepap, Landsdale - Confidential Memorandum 1 Confidential
2. Attachment 2 - RFT 23175 Construction of Dordaak Kepap, Landsdale - Confidential Memorandum 2 Confidential

Procedural Motion

Moved Cr Rowe, Seconded Cr Herridge

That the meeting be now adjourned for a period of 10 minutes.

CARRIED
13/2

For the motion: Mayor Aitken, Cr Bedworth, Cr Berry, Cr Coetzee, Cr Figg, Cr Herridge, Cr Huntley, Cr Moore, Cr Parker, Cr Rowe, Cr Seif, Cr Smith and Cr Wright

Against the motion: Cr Miles, Cr Nguyen

The meeting was adjourned at 8:12pm.

All recording was ceased at 8:12pm.

Recording resumed at 8:23pm

Parks & Conservation Management

Community & Place

Community Facilities

CP01-04/24 Community Sport & Recreation Facilities Fund (CSRFF) and Club Night Lights Program - Outcomes 2024/25 Grant Rounds

File Ref: 46271 – 24/91582
 Responsible Officer: Acting Director Community & Place
 Attachments: Nil

Issue

To consider the outcomes of the Department of Local Government, Sports and Cultural Industries (**DLGSC**) Community Sporting and Recreation Facilities Fund (**CSRFF**) and Club Night Lights Program (**CNLP**) 2024/25 forward planning grant round.

Background

The CSRFF and CNLP are administered by DLGSC on behalf of the State Government. Each year, funding is available to community/sporting groups and Local Governments to assist in the development of sport and recreation infrastructure. The funding programs aim to increase participation in sport and recreation through an emphasis on well-planned and well-utilised facilities.

For the 2024/25 forward planning round, the CSRFF continues to prioritise projects that improve the usability of facilities for female participants, such as the provision of lockable individual showers and the installation of toilet cubicles. The CNLP funds sports floodlighting at community sporting venues. The CSRFF and CNLP programs run concurrently in terms of applications, assessments and timeframes.

The 2024/25 round opened on 1 June 2023 with \$20M available for allocation through CSRFF (an increase of \$7.5M per year) and an increase to the maximum funding per project from \$2M to \$2.5M. The CNLP provides \$10M over four years (\$2.5M annually). The maximum grant offered for standard applications is one-third of the total estimated cost, noting that grants cannot be used for internal City costs such as design and project management. Applications were due to be submitted to DLGSC by no later than 29 September 2023.

At its meeting held on 12 September 2023, Council considered report CP01-09/23 and resolved the following:

“That Council:

- 1. ENDORSES the following Club Night Lights Program application to the Department of Local Government, Sport and Cultural Industries for the 2024/25 funding round with the following assessment, project rating and prioritisation, noting a total grant amount sought of \$209,034:*

CNLP			
Project	Assessment	Project Rating	Priority
PR-4427 Heath Park,	Satisfactory	Well planned and	1

Eglinton, New Sports Floodlighting		needed by the municipality	
---	--	-----------------------------------	--

2. *ENDORSES the following Community Sport and Recreation Facilities Fund application to the Department of Local Government, Sport and Cultural Industries for the 2024/25 funding round with the following assessment, project rating and prioritisation, noting a total grant amount sought of \$2,500,000:*

CSRFF			
Project	Assessment	Project Rating	Priority
PR-4277 Alkimos, New Alkimos Aquatic and Recreation Centre	Satisfactory	Well planned and needed by the municipality	1

3. *ENDORSES the following Community Sport and Recreation Facilities Fund application to the Department of Local Government, Sport and Cultural Industries for the 2024/25 funding round with the following assessment, project rating and prioritisation, noting a total grant amount sought of \$192,333:*

CSRFF			
Project	Assessment	Project Rating	Priority
PR-4202 Montrose Park, Girrawheen, Upgrade Change Rooms	Satisfactory	Well planned and needed by the municipality	2

4. *NOTES that the construction phase of each project is dependent on the successful outcome of the Club Night Lights Fund and Community Sport and Recreation Facilities Fund applications for the 2024/25 funding round (or securing other external funding at least to the equivalent value) and/or funding being identified as a result of the review of the Long Term Financial Plan, with a further report to be presented to Council in March 2024 advising the outcomes of the applications."*

Detail

The City has received advice from DLGSC regarding the outcomes of the 2024/25 CSRFF and CNLP forward planning grants round, with the results being as follows:

Grant Type	Project	Project Cost	CSRFF/CNLP Requested	CSRFF Approved (2024/25)
CNLP	PR-4427 Heath Park, Eglinton New Sports Floodlighting	\$662,103	\$220,701	\$220,701
CSRFF	PR-4277 Alkimos, New Alkimos Aquatic and Recreation Centre	\$82,975,804	\$2,500,000	\$2,500,000
CSRFF	PR-4202 Montrose Park, Girrawheen, Upgrade Change Rooms	\$696,769	\$192,333	\$192,333
TOTAL		\$83,334,676	\$2,913,034	\$2,913,034

Consultation

Consultation has been ongoing with relevant stakeholders/sporting clubs to ensure they were kept updated on the progress of these projects. Future project-specific consultation will be undertaken following the City's Community Engagement Policy.

Comment

The City submitted a Club Night Lights Program funding application to the Department of Local Government, Sport and Cultural Industries requesting \$220,701 for Heath Park, Eglinton, New Sports Floodlighting, as opposed to \$209,034 listed in council report CP01-09/23. As a result of the funding round the City was successful in being awarded grant funding of \$220,701.

The City has been successful in obtaining a total of \$2,913,034 funding from the 2024/25 CSRFF/CNLP forward planning grant round. As the City received the full amount requested for each of the three projects, no budget adjustments are required for these projects at this stage.

Statutory Compliance

Nil.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

1 ~ An inclusive and accessible City with places and spaces that embrace all

1.3 - Facilities and activities for all

Risk Appetite Statement

In pursuit of strategic objective goal 1, we will accept a Medium level of risk. The recent pandemic has challenged our previous event delivery, place activation and community connection processes, and the City accepts that meeting community expectations in a more restrictive environment needs flexibility and innovation if community connection is to develop and grow in contrast to social and individual isolation.

Risk Management Considerations

Risk Title	Risk Rating
ST-G09 Long Term Financial Plan	Medium
Accountability	Action Planning Option
Director Corporate Strategy & Performance	Manage

Risk Title	Risk Rating
ST-S23 Stakeholder Relationships	Low
Accountability	Action Planning Option
Director Corporate Strategy & Performance	Manage

The above risks relating to the issue contained within this report have been identified and considered within the City's Strategic & Corporate risk register. Action plans have been developed to manage these risks to support existing management systems.

Policy Implications

The provision of floodlighting at Heath Park is consistent with the City's Sports Floodlighting Policy. Future project specific consultation will be undertaken as per the City's Community Engagement Policy.

Financial Implications

The projects are currently listed within the City's draft 20 Year Capital Works Program as follows:

Project	City Funds	CSRFF/CNLP Funds (1)	Total Cost (2)
PR-4427 Heath Park, Eglinton New Sports Floodlighting	\$441,402	\$220,701	\$662,103
PR-4277 Alkimos, New Alkimos Aquatic and Recreation Centre	\$80,475,804 ⁽³⁾	\$2,500,000	\$82,975,804
PR-4202 Montrose Park, Girrawheen, Upgrade Change Rooms	\$504,436	\$192,333	\$696,769
TOTAL	\$81,421,642	\$2,913,034	\$84,334,676

Notes:

- (1) CSRFF/CNLP grant amount sought based on eligible project costs.
- (2) Total project cost estimate.
- (3) Funds inclusive of City, State, Federal and DCP contributions.

Voting Requirements

Simple Majority

Moved Cr Miles, Seconded Cr Figg

That Council:-

- NOTES** the outcome of the City of Wanneroo's Community Sport and Recreation Facilities Fund and Club Night Light Program applications for the 2024/25 forward planning funding round:

Project	Grant Requested	Grant Award
PR-4427 Heath Park, Eglinton New Sports Floodlighting	\$220,701	\$220,701
PR-4277 Alkimos, New Alkimos Aquatic and Recreation Centre	\$2,500,000	\$2,500,000
PR-4202 Montrose Park, Girrawheen, Upgrade Change Rooms	\$192,333	\$192,333

- ACCEPTS** the Community Sport and Recreation Facilities Fund and Club Night Light Program 2024/25 funding round grants as detailed in item 1 above; and
- AUTHORISES** the Chief Executive Officer to execute appropriate funding agreements with the Department of Local Government, Sports and Cultural Industries for these projects.

CARRIED UNANIMOUSLY

For the Motion: Mayor Aitken, Cr Bedworth, Cr Berry, Cr Coetzee, Cr Figg, Cr Herridge, Cr Huntley, Cr Miles, Cr Moore, Cr Nguyen, Cr Parker, Cr Rowe, Cr Seif, Cr Smith and Cr Wright.

Against the Motion: Nil

Attachments: Nil

Corporate Strategy & Performance

Corporate Planning Performance & Improvement

CS01-04/24 2023/24 Quarter 2 Corporate Performance Report

File Ref: 48062 – 24/103695
Responsible Officer: Director Corporate Strategy & Performance
Attachments: 1

Issue

To adopt the 2023/24 Quarter 2 Corporate Performance Report.

Background

Section 5.56(1) and (2) of the Local Government Act 1995 (the Act) requires that each local government is “to plan for the future of the district” by developing plans in accordance with the regulations. This is supported by the Local Government (Administration) Regulations 1996 (the Regulations). In addition, the Integrated Planning and Reporting Framework and Guidelines recommend that Local Governments provide quarterly reporting on progress against the Corporate Business Plan (CBP).

The second (mid-year) report and fourth quarter (end of year) report on the City’s performance against CBP Initiatives, Budgets and top Capital projects and are submitted to the Council, in accordance with the reporting arrangements detailed in the CBP.

The attached 2023/24 Quarter 2 Corporate Performance Report (Attachment 1) provides a high-level and integrated overview and assessment of performance against the outcomes and strategies of the Strategic Community Plan 2021-2031 and the top Capital projects as at 31 December 2023.

Detail

This report presents performance across the CBP initiatives, budget, and top Capital projects. Some of the key highlights include:

- The CBP project performance status as at the end of the quarter is 82% (59 of 72 initiatives have their status as on target, monitor or complete) compared to the performance status of 93% at the same time last year.
- Goal 1, Goal 5, and Goal 7 saw an increase in Key Projects that are under target. Reasons for this increase are the need to re-scope projects due to associated costs and some projects are experiencing delays / issues with underground services.
- With regards to our financial performance, the inflow from Operating activities is higher than the budget mainly due to higher income from Interest Earnings (+\$3.1m), and the actual outflow from Operating activities is lower than the budget mainly due to less than budgeted expenditure in Materials & Contracts (+\$9.5m) and Employee Costs (+\$3.1m).
- Ten top Capital projects were on target with their relevant schedules as at the end of the second quarter, one is being monitored and one is under target. Three of the top projects have a current year budget variance of more than 20%.

Detailed information on each of these areas is set out in **Attachment 1**.

Consultation

The Executive Leadership Team and Managers have been engaged in the preparation of this report by providing information on the status and progress made against the CBP initiatives, budgets, and top Capital projects.

Comment

Nil

Statutory Compliance

The City's CBP is governed by Section 5.56(1) and (2) of the Act which requires that each local government is 'to plan for the future of the district' by developing plans in accordance with the regulations. This is supported by the Regulations.

The Integrated Planning and Reporting Framework and Guidelines also recommend quarterly reporting on progress against the CBP.

The financial performance reporting complies with Section 6.4 of the Act and Regulations 33A and 34 of the *Local Government (Financial Management) Regulations 1996*.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

7 ~ A well governed and managed City that makes informed decisions, provides strong community leadership and valued customer focused services

7.1 - Clear direction and decision making

Risk Appetite Statement

In pursuit of strategic objective goal 7, we will accept a Medium level of risk as the City balances the capacity of the community to fund services through robust cost-benefit analysis and pursues evidence-based decision making to be effective stewards of the Council and City for future generations.

Risk Management Considerations

Risk Title	Risk Rating
CO-009 Integrated Reporting	Medium
Accountability	Action Planning Option
Director Corporate Strategy & Performance	Manage

Policy Implications

Nil

Financial Implications

Nil

Voting Requirements

Simple Majority

Moved Cr Miles, Seconded Cr Huntley

That Council RECEIVES and ACCEPTS the Quarter 2 2023/24 Corporate Performance Report as set out in Attachment 1.

CARRIED UNANIMOUSLY

For the Motion: Mayor Aitken, Cr Bedworth, Cr Berry, Cr Coetzee, Cr Figg, Cr Herridge, Cr Huntley, Cr Miles, Cr Moore, Cr Nguyen, Cr Parker, Cr Rowe, Cr Seif, Cr Smith and Cr Wright.

Against the Motion: Nil

Attachments:

1. [2023-24 Quarter 2 Corporate Performance Report Combined](#) 24/18105

CORPORATE PERFORMANCE REPORT

2023/24 Quarter 2 (OCTOBER - DECEMBER 2023)



2023/24 Quarter 2 Corporate Performance Report

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Annexures

- 1: Detailed CBP Initiative Performance Scorecard
- 2: Top Capital Projects

Acknowledgement of Country

The City of Wanneroo acknowledges the Traditional Custodians of the land we are working on, the Whadjuk people.

We would like to pay respect to the Elders of the Noongar nation, past, present and future, who have walked and cared for the land and we acknowledge and respect their continuing culture and the contributions made to the life of this City and this region.

2023/24 Quarter 2 Corporate Performance Report

Executive Summary

The Corporate Business Plan (**CBP**) is the four-year plan that operationalises the City's ten-year Strategic Community Plan (**SCP**). The Integrated Planning and Reporting Framework requires a local government to annually review and report on progress against its CBP. The 2023/24 – 2026/27 CBP was developed with direction from Council Members and adopted by Council in July 2023 along with the 2023/24 Annual Budget.

The purpose of this report is to provide an update on the City's performance against the CBP projects, Annual Budget (Operating and Capital) and Top Capital Projects for 2023/24 for October to December 2023.

This report comprises summary reports of CBP and financial and top capital project performance as at 31 December 2023. Attached to this summary report are detailed reports on performance of before mentioned subjects.

Highlights

- The CBP project performance status as at the end of the quarter is **82%** (59 of 72 initiatives have their status as on target, monitor or complete) compared to the performance status of **93%** at the same time last year.
- Goal 1, Goal 5, and Goal 7 saw an increase in Key Projects that are under target. Reasons for this increase are the need to rescope projects due to associated costs and some projects are experiencing delays / issues with underground services.
- With regards to our financial performance, the inflow from Operating Activities is higher than the budget mainly due to higher income from Interest Earnings (+\$3.1m), and the actual outflow from Operating Activities is lower than the budget mainly due to less than budgeted expenditure in Materials & Contracts (+\$9.5m) and Employee Costs (+\$3.1m).
- Ten top capital projects were on target with their relevant schedules as at the end of the second quarter, one is being monitored and one is under target. Three of the top projects have a current year budget variance of more than 20%.

2023/24 Quarter 2 Corporate Performance Report

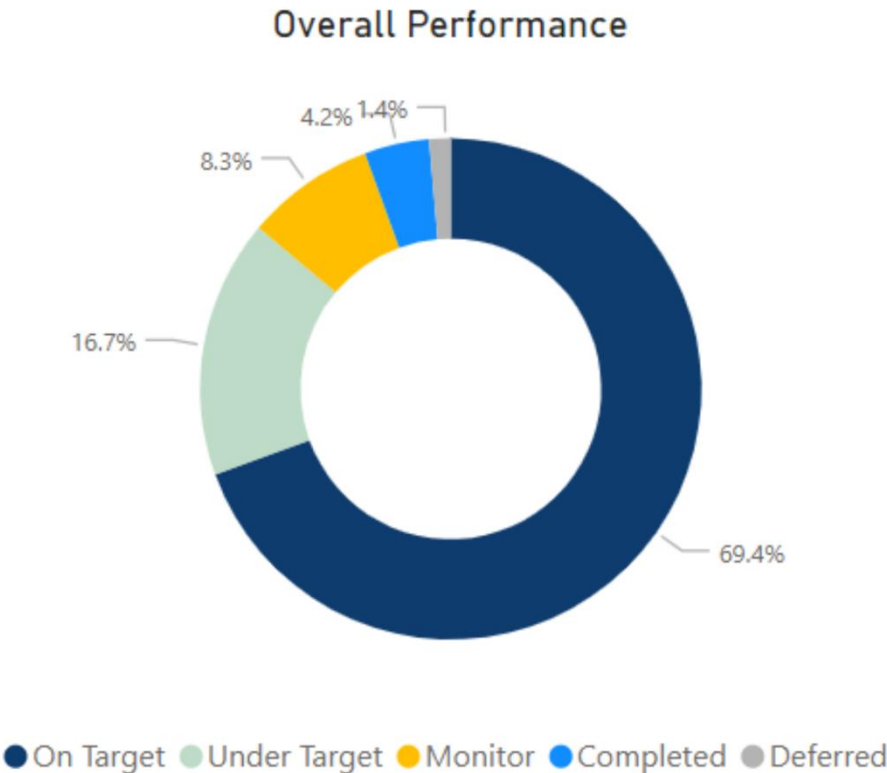
Organisational Performance

There are 72 projects listed for delivery in the first year of the 2023/24 – 2026/27 CBP.

Corporate Business Plan Project Overall Status

The CBP project performance status at 31 December is **82%** (59 of the 72 initiatives), a decrease of 11% from the **93%** result for 2022/23 and also a 11% decrease compared to quarter 1 of 2023/24. The 82% result represents the initiatives with *on target*, *monitor* and *completed* statuses.

The chart below illustrates the status of the initiatives as at 31 December 2023.



59 (82%) of this year’s projects are on target, being monitored or completed and 12 projects (17%) are under target, one (1%) is deferred.

For a more detailed overview of the progress on all actions, please refer to the attached CBP Project Performance Scorecard.

2023/24 Quarter 2 Corporate Performance Report

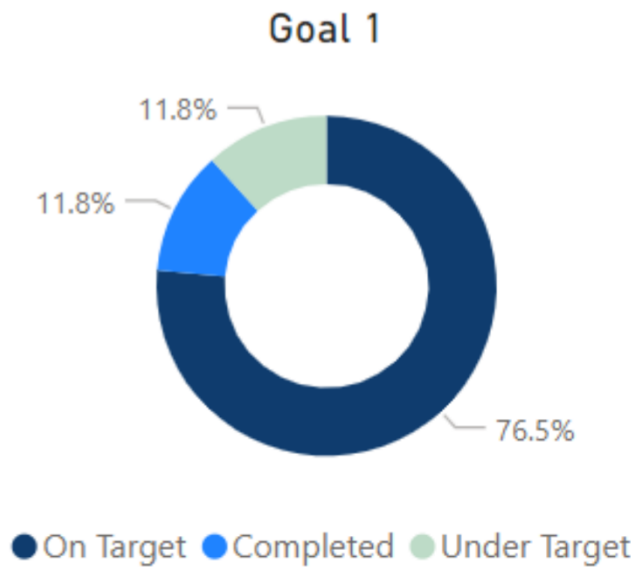
Performance by SCP Goals

GOAL 1



AN INCLUSIVE AND ACCESSIBLE CITY WITH PLACES AND SPACES THAT EMBRACE ALL

- Priority 1.1 Value the contribution of all people
- Priority 1.2 Value public places and spaces
- Priority 1.3 Facilities and activities for all
- Priority 1.4 Bringing people together
- Priority 1.5 Learning and discovery choices



The performance status for Goal 1 is 88%. 13 of the projects are on target and two are completed.

The following 2 projects are under target:

Key Project Name	Action for 23/24	Responsible Service Unit	Directorate	Service	Performance
Youth programs in community service review	Undertake service review of Community Youth Programs.	Community Development	Community and Place	Community Development	Under target
Comment					
This project is yet to commence due to the completion of the Streetscapes review. The CCTV service review has been prioritised in advance of the Youth Programs in Community service review.					
Corrective Action					
Revise milestones of the project.					

2023/24 Quarter 2 Corporate Performance Report

Key Project Name	Action for 23/24	Responsible Service Unit	Directorate	Service	Performance
Master Planning for Yanchep Lagoon	Preparation of a staged Implementation Plan that considers designs for each precinct aligned with the Masterplan and funding models.	Place Management	Community and Place	Place Management	Under target
Comment					
The City received one tender submission, which due to budget constraints was declined.					
Corrective Action					
Works to review the package of works, staging and budget is currently underway.					

2023/24 Quarter 2 Corporate Performance Report

GOAL 2



A CITY THAT CELEBRATES
RICH CULTURAL HISTORIES,
WHERE PEOPLE CAN VISIT AND
ENJOY UNIQUE EXPERIENCES

- Priority 2.1 *Valuing cultures and history*
- Priority 2.2 *Arts and local creativity*
- Priority 2.3 *Tourism opportunities and visitor experiences*



The performance for Goal 2 is 100%. All four initiatives are on target.

2023/24 Quarter 2 Corporate Performance Report

GOAL 3



A VIBRANT, INNOVATIVE CITY WITH LOCAL OPPORTUNITIES FOR WORK, BUSINESS AND INVESTMENT

- Priority 3.1 Strong and diverse local economy
- Priority 3.2 Attract and support new and existing business
- Priority 3.3 Plan, develop and activate employment locations
- Priority 3.4 Develop local jobs and skills
- Priority 3.5 Opportunities for investment



The performance for Goal 3 is 100%. Four initiatives are on target, and one is being monitored.

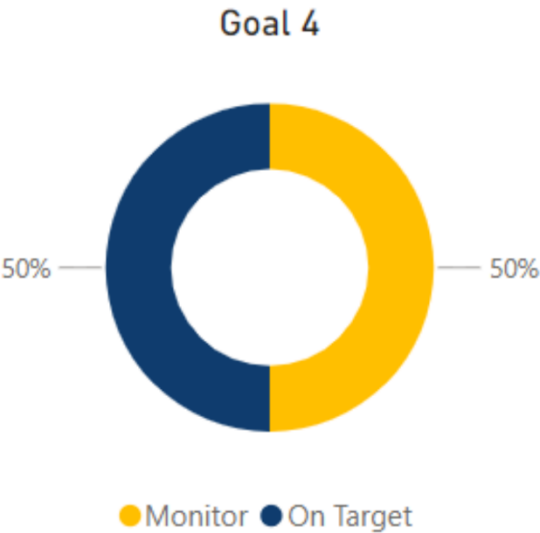
2023/24 Quarter 2 Corporate Performance Report

GOAL 4



A SUSTAINABLE CITY THAT
BALANCES THE RELATIONSHIP
BETWEEN URBAN GROWTH
AND THE ENVIRONMENT

- Priority 4.1 Plan for climate change
- Priority 4.2 Manage and protect local Biodiversity
- Priority 4.3 Manage natural assets and resources
- Priority 4.4 Manage waste and its impacts



The performance for Goal 4 is 100%. Two initiatives are on target and two are being monitored.

2023/24 Quarter 2 Corporate Performance Report

GOAL 5



A WELL-PLANNED, SAFE AND RESILIENT CITY THAT IS EASY TO TRAVEL AROUND AND PROVIDES A CONNECTION BETWEEN PEOPLE AND PLACES

Priority 5.1 Develop to meet current need and future growth

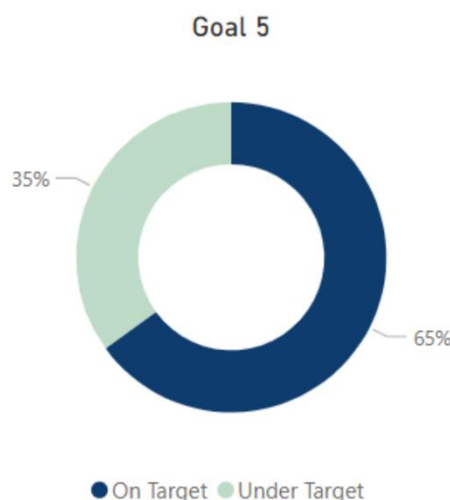
Priority 5.2 Plan for and manage land use

Priority 5.3 Manage and maintain assets

Priority 5.4 People can move around easily

Priority 5.5 People feel safe in public places

Priority 5.6 Prepared and resilient



The performance for Goal 5 is 65%. 13 projects are on target and seven are under target. The following initiatives are under target:

Key Project Name	Action for 23/24	Responsible Service Unit	Directorate	Service	Performance
Intersection upgrade of Marangaroo Dr and Girrawheen Ave	Complete design, seek approvals and commence construction of roundabout.	Infrastructure Capital Works	Assets	Transport and Drainage	Under target
Comment					
Project on hold pending a review of the issues with underground services.					
Corrective Action					
Project will proceed as per the outcomes from the report presented to Council in March 2024.					

Key Project Name	Action for 23/24	Responsible Service Unit	Directorate	Service	Performance
Construction of a shared pathway on Alexander Dr in Landsdale	Seek approvals and undertake construction of shared path on Alexander Drive from Hepburn Avenue to Gnarara Road.	Infrastructure Capital Works	Assets	Transport and Drainage	Under target
Comment					
Project delayed due to Western Power works. Construction to rescheduled to later in 2023/24 and 2024/25 after receiving further updates from Western Power.					
Corrective Action					
Cashflow will be revised once the design is received and indication given on material lead times.					

2023/24 Quarter 2 Corporate Performance Report

Key Project Name	Action for 23/24	Responsible Service Unit	Directorate	Service	Performance
Construction of Wanneroo Animal Care Centre	Complete detailed design for the new Animal Care Centre and commence construction.	Community Safety and Emergency Management	Community and Place	Community Safety	Under target
Comment					
Delayed due to rescoping. Goal this financial year is to go to tender for design and construction contract.					
Corrective Action					
Funding has been pushed out.					

Key Project Name	Action for 23/24	Responsible Service Unit	Directorate	Service	Performance
Neerabup industrial area road and infrastructure upgrades	Commence construction for the upgrade of roads and services infrastructure in the Neerabup Industrial Estate.	Infrastructure Capital Works	Assets	Transport and Drainage	Under target
Comment					
Tender process underway and construction likely to commence in April 2024.					
Corrective Action					
Additional funds have been sought from the Grant funding bodies as approved by Council.					

Key Project Name	Action for 23/24	Responsible Service Unit	Directorate	Service	Performance
Road upgrades to Flynn Drive in Neerabup	Commence road construction from Wanneroo Road to Old Yanchep Road.	Infrastructure Capital Works	Assets	Transport and Drainage	Under target
Comment					
Project behind schedule due to a need to redesign to avoid conflict with underground services. Revised program to be prepared with the likely construction commencement later in 2024.					
Corrective Action					
Re-designing the section of works impacted by ATCO Gas. Project baselines and cashflow to be revised once re-design submitted.					

Key Project Name	Action for 23/24	Responsible Service Unit	Directorate	Service	Performance
Upgrade of existing roundabout in Landsdale	Undertake construction works to the existing roundabout at Mirrabooka Ave and Kingsway in Landsdale.	Infrastructure Capital Works	Assets	Transport and Drainage	Under target
Comment					
Project delayed due to Western Power works. Construction to rescheduled to 2024/25 after receiving further updates from Western Power.					
Corrective Action					
Open communication has been established with Western Power. Project baselines and cashflow will be revised.					

2023/24 Quarter 2 Corporate Performance Report

Key Project Name	Action for 23/24	Responsible Service Unit	Directorate	Service	Performance
Infrastructure upgrades for Yanchep Lagoon on Brazier Road	Continue design consultancy for Yanchep precinct services infrastructure.	Infrastructure Capital Works	Assets	Transport and Drainage	Under target
Comment					
Internal and consultant resourcing has caused delays. This has now been adequately addressed and a concept design received. Currently under review and detailed design is expected by June 2024.					
Corrective Action					
Additional funding to be sought through the Mid-Year Review process to progress the project to detailed design.					

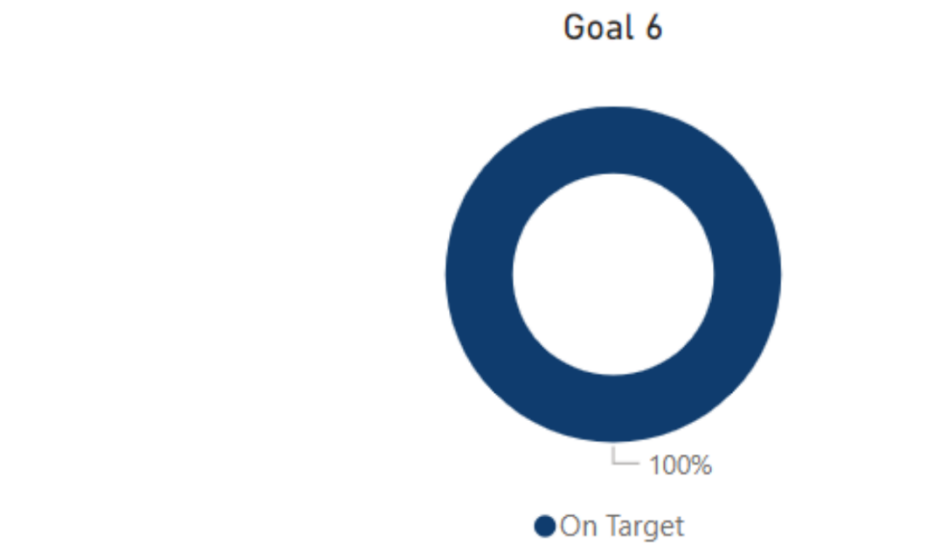
2023/24 Quarter 2 Corporate Performance Report

GOAL 6



A FUTURE FOCUSED CITY THAT
ADVOCATES, ENGAGES AND
PARTNERS TO PROGRESS THE
PRIORITIES OF THE COMMUNITY

- Priority 6.1 Advocate in line with community priorities
- Priority 6.2 Actively seek to engage
- Priority 6.3 Build local partnerships and work together with others
- Priority 6.4 Understand our stakeholders and their needs



The performance for Goal 6 is 100%. All four initiatives are on target.

2023/24 Quarter 2 Corporate Performance Report

GOAL 7



A WELL-GOVERNED AND MANAGED CITY THAT MAKES INFORMED DECISIONS, PROVIDES STRONG COMMUNITY LEADERSHIP AND VALUED CUSTOMER FOCUSED SERVICES

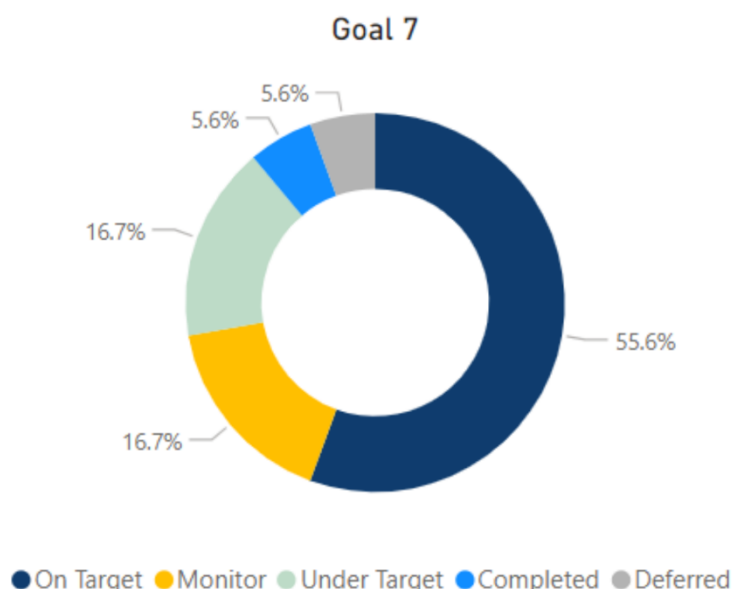
Priority 7.1 Clear direction and decision making

Priority 7.2 Responsibly and ethically managed

Priority 7.3 Anticipate and adapt quickly to change

Priority 7.4 Promote offerings, opportunities and initiatives

Priority 7.5 Customer focused information and services



The performance for Goal 7 is 80%. Ten projects are on target, three are being monitored, three are under target and one has been deferred. The following projects are under target:

Key Project Name	Action for 23/24	Responsible Service Unit	Directorate	Service	Performance
Review of the strategic procurement roadmap	Undertake a review of the current Strategic Procurement Roadmap and agree action plan.	Contracts and Procurement	Corporate Strategy and Performance	Customer and Stakeholder Delivery	under target
Comment					
The review of the Roadmap has not commenced due to competing priorities.					
Corrective Action					
Targeting commencement of the review in 3rd quarter of 23/24FY.					

Key Project Name	Action for 23/24	Responsible Service Unit	Directorate	Service	Performance
New property and rating system	Determination of business requirements for a new Property and Rating system.	Customer and Information Services	Corporate Strategy and Performance	Customer and Stakeholder Delivery	under target
Comment					
The project experienced delays with recruiting / seconding staff.					
Corrective Action					
A new Project Manager has been recruited and the internal Subject Matter Expert will commence in February 2024.					

2023/24 Quarter 2 Corporate Performance Report

Key Project Name	Action for 23/24	Responsible Service Unit	Directorate	Service	Performance
Implement a new customer relationship (CRM) system	Procure and implement Customer Relationship Management (CRM) system.	Customer and Information Services	Corporate Strategy and Performance	Customer and Stakeholder Delivery	under target
Comment					
Delays due to resourcing constraints. The CRM Strategy is in its final stages and with approval likely in April 2024.					
Corrective Action					
Progress to review and refine business requirements anticipated to be completed by 30 June 2024, with procurement activities progressing in 2024/25.					

2023/24 Quarter 2 Corporate Performance Report

Financial Performance

A summary of financial performance at organisational level (per Statement of Financial Activity), as at the 31st of December 2023, is provided in the schedules and commentary below.

Summary schedule of the Statement of Financial Activity:

Variance Key:							
Favourable: > 0% (F)							
Neutral: 0% >-10% (N)							
Unfavourable: <-10% (U)							
STATEMENT OF FINANCIAL ACTIVITY - SUMMARY							
Description	Year To Date					Annual	
	Revised Budget	Actual	Variance			Adopted Budget	Revised Budget
	\$	\$	\$	%	Code	\$	\$
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus/(Deficit) at the Start of the Financial Year	24,829,529	27,358,033	2,528,504	10	F	24,829,529	24,829,529
Amount Attributable to Operating Activities	110,756,544	129,505,154	18,748,610	17	F	37,356,514	37,356,514
Amount Attributable to Investing Activities	(38,209,289)	(23,288,951)	14,920,338	39	F	(50,918,131)	(55,183,289)
Amount Attributable to Financing Activities	(21,217,410)	(21,217,410)	0	0	N	(11,235,714)	(9,219,662)
Surplus/(Deficit) at the Imposition of General Rates	76,159,374	112,356,826	36,197,452	48	F	32,198	(2,216,908)

As reflected in the summary figures above, as at the end of the second quarter there are no areas of activity presenting unfavourable variances against budget.

A further breakdown on details of each area of activity is below.

STATEMENT OF FINANCIAL ACTIVITY - OPERATING ACTIVITIES							
Description	Year To Date					Annual	
	Revised Budget	Actual	Variance			Adopted Budget	Revised Budget
	\$	\$	\$	%	Code	\$	\$
Inflows							
Rates	152,945,762	154,574,079	1,628,317	1	F	154,889,762	154,889,762
Operating Grants, Subsidies & Contributions	1,754,889	2,300,113	545,224	24	F	3,811,153	3,811,153
Fees & Charges	41,942,542	41,782,879	(159,663)	(0)	N	50,692,002	50,692,002
Interest Earnings	7,584,477	10,697,849	3,113,372	29	F	14,809,600	14,809,600
Other Revenue	1,152,837	1,287,434	134,597	10	F	2,293,993	2,293,993
Profit on Asset Disposals	39,420	0	(39,420)	(100)	U	3,412,293	3,412,293
	205,419,927	210,642,353	5,222,426	2	F	229,908,803	229,908,803
Outflows							
Employee Costs	(44,556,266)	(40,974,982)	3,581,284	9	F	(88,725,669)	(88,725,669)
Materials & Contracts	(41,786,161)	(32,259,661)	9,526,500	30	F	(83,800,735)	(83,800,735)
Utility Charges	(5,347,904)	(5,102,820)	245,084	5	F	(10,753,793)	(10,753,793)
Depreciation	(19,721,113)	(19,721,113)	0	0	N	(39,447,203)	(39,447,203)
Finance Costs	(2,069,479)	(2,126,358)	(56,879)	(3)	N	(4,130,890)	(4,130,890)
Insurance	(864,153)	(829,165)	34,988	4	F	(1,728,909)	(1,728,909)
Loss on Asset Disposals	(609,540)	(19,698)	589,842	2,994	F	(1,219,165)	(1,219,165)
	(114,954,616)	(101,033,797)	13,920,819	14	F	(229,806,364)	(229,806,364)
Non-Cash Amounts Excluded	20,291,233	19,896,598	(394,635)	(2)	N	37,254,075	37,254,075
Amount Attributable to Operating Activities	110,756,544	129,505,154	18,748,610	14	F	37,356,514	37,356,514

Operating Activities had positive variances for both inflows and outflows of +\$5.2m and +\$13.9m respectively before non-cash adjustments. The actual inflow from Operating Activities is higher than the budget mainly due to higher income from Interest Earnings (+\$3.1m), and the actual outflow from Operating Activities is lower than the budget mainly due to less than budgeted expenditure in Materials & Contracts (+\$9.5m) and Employee Costs (+\$3.1m).

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STATEMENT OF FINANCIAL ACTIVITY - INVESTING ACTIVITIES							
Description	Year To Date					Annual	
	Revised Budget	Actual	Variance			Adopted Budget	Revised Budget
	\$	\$	\$	%	Code	\$	\$
Inflows							
Grants, Subsidies & Contributions (Non Operating)	14,330,147	14,330,147	0	0	N	45,756,875	49,083,874
Proceeds From Disposal Of Assets	2,383,425	288,494	(2,094,931)	(88)	U	4,766,850	4,766,850
Development Contribution Plans - Revenues	12,064,506	13,353,677	1,289,171	11	F	24,129,010	24,068,605
	28,778,078	27,972,317	(805,760)	(3)	N	74,652,735	77,919,329
Outflows							
Purchase of Property, Plant and Equipment	(23,136,513)	(13,707,830)	9,428,683	41	F	(35,541,059)	(44,138,370)
Purchase & Construction of Infrastructure Assets	(21,598,450)	(23,621,904)	(2,023,454)	(9)	N	(44,922,379)	(43,856,820)
Development Contribution Plans - Expenses	(9,850,086)	(1,529,216)	8,320,870	84	F	(19,700,210)	(19,700,210)
	(54,585,049)	(38,858,950)	15,726,099	29	F	(100,163,648)	(107,695,400)
Non-Cash Amounts Excluded	(12,402,318)	(12,402,318)	0	0	N	(25,407,218)	(25,407,218)
Amount Attributable to Investing Activities	(38,209,289)	(23,288,951)	14,920,338	39	F	(50,918,131)	(55,183,289)

The positive variance from Investing Activities of +\$14.9m is mainly due to lower expenditures against Purchase of Property Plant & Equipment (+\$9.4m) and Development Contribution Plan – Expenses (+\$8.3m).

To further expand on the outflows detail, a breakdown of the City's capital expenditure by sub-program is included below:

Capital by Sub-Program				
Description	Year to Date		Annual	
	Budget	Actual	Revised Budget	% Spend
Community Buildings	1,523,708	971,850	2,561,231	38
Community Safety	713,499	456,270	1,396,958	33
Conservation Reserves	556,085	337,095	862,450	39
Corporate Buildings	303,000	21,512	510,000	4
Environmental Offset	282,800	142,232	504,250	28
Fleet Mgt - Corporate	1,032,655	1,251,815	2,473,396	51
Foreshore Management	5,191,337	5,792,264	8,413,551	69
Golf Courses	540,368	166,967	846,368	20
Investment Projects	4,723,300	3,696,874	6,868,931	54
IT Equipment & Software	4,880,970	777,042	13,411,449	6
Parks Furniture	2,036,724	1,721,230	3,162,219	54
Parks Rehabilitation	770,000	391,918	1,496,200	26
Passive Park Development	310,600	730,443	1,526,140	48
Pathways & Trails	1,885,904	986,746	2,755,524	36
Roads	4,485,107	3,806,290	13,759,289	28
Sports Facilities	11,924,995	7,157,047	19,656,364	36
Stormwater Drainage	25,500	17,361	90,000	19
Street Landscaping	27,000	10,727	50,000	21
Traffic Treatments	3,423,411	699,870	6,065,870	12
Waste Management	98,000	168,169	1,585,000	11
Total	44,734,963	29,303,724	87,995,190	33

At the end of Q2, 33% of the capital works program have been delivered. Based on the end of year forecast, the project budgets have been reviewed and proposed to be revised as part of the mid-year budget review. The revised end of year project forecasts are based on the information available at the end of Q2 and subject to variables like procurement & market responses, external agency approvals, etc.

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STATEMENT OF FINANCIAL ACTIVITY - FINANCING ACTIVITIES							
Description	Year To Date					Annual	
	Revised Budget	Actual	Variance			Adopted Budget	Revised Budget
	\$	\$	\$	%	Code	\$	\$
Inflows							
Proceeds from Borrowings	0	0	0	0	N	51,844	103,284
Transfers from Reserves	15,501,946	15,501,946	0	0	N	41,828,621	43,793,233
Transfers from Development Contribution Plans	3,880,556	3,880,556	0	0	N	20,989,100	20,989,100
	19,382,502	19,382,502	0	0	N	62,869,565	64,885,617
Outflows							
Transfers to Reserves	(33,091,017)	(33,091,017)	0	0	N	(53,116,179)	(53,116,179)
Transfers to Development Contribution Plans	(10,107,055)	(10,107,055)	0	0	N	(20,989,100)	(20,989,100)
	(43,198,071)	(43,198,071)	0	0	N	(74,105,279)	(74,105,279)
Non-Cash Amounts Excluded	2,598,159	2,598,159	0	0	N	0	0
Amount Attributable to Financing Activities	(21,217,410)	(21,217,410)	0	0	N	(11,235,714)	(9,219,662)

Financing Activities mainly consist of Reserve and Development Contribution Plan Transfers, which are currently reflective of the budget.

It is to be noted that monthly year-to-date financial results and explanations are reported to Council throughout the year via a Financial Activity Statement report, with the December 2023 report being presented to the 20th of February 2024 Ordinary Council Meeting. Furthermore, the Mid-Year Review report, also reflecting December 2023 financial information and commentaries, will be presented to Council at the same meeting.

2023/24 Quarter 2 Corporate Performance Report

Top Capital Projects

The projects listed below have been identified by Council Members as significant and are specifically reported against on a monthly and quarterly basis to Council and the Audit and Risk Committee. The selection criteria for the projects included two factors, these being:

1. Community interest/significance; and
2. Financial value.

PMO Code	Top Capital Projects	Quarter 2			
		Annual Budget	Year to Date Actual	Annual Budget Spent %	Total Project Progress (TPP*)
		\$	\$	%	(TPP*)
PMO16052	Neerabup Industrial Area (Existing Estate), Upgrade Roads and Services Infrastructure	2,406,801	11,490	0	37
PMO16061	Halesworth Park, Butler, New Sports Facilities	5,434,653	3,818,853	70	77
PMO16175	Dordaak Kepap Library and Youth Innovation Hub, Landsdale, New Building	478,140	224,209	47	38
PMO18124	Mindarie Breakwater, Mindarie, Renew Maintenance Management Plan	6,751,715	5,256,547	78	90
PMO20056	Lenore Road, Hocking, Upgrade to Dual Carriageway from Kemp St to Elliot Rd	4,040,000	7,541	0	66
PMO20057	Alkimos, New Alkimos Aquatic and Recreation Centre	5,345,299	1,027,605	19	21
PMO20062	Heath Park, Eglinton, New Sports Amenities Building	1,769,698	47,976	3	23
PMO21060	Flynn Drive, Neerabup, Upgrade from Wanneroo Road to Old Yanchep Road	2,142,073	35,904	2	72
PMO22023	Two Rocks Road, Yanchep, Upgrade Street Lighting	1,098,850	(11,743)	-1	53
PMO22049	Hester Ave, Merriwa, Upgrade Intersection of Connolly Drive	1,500,000	38,610	3	32
PMO23003	Mirrabooka Ave Kingsway, Landsdale, Upgrade Roundabout	880,000	7,633	1	4
PMO23010	Gnangara Rd, Madeley, Renew Road Surface	1,555,000	1,614,775	104	80
Total		33,402,229	12,079,401	36	

* Represents the total Project Life Cycle progress for multi-year projects.

As at 31 December 2023, 36% of the relevant annual budgets had been expended on these projects. The City maintains project pages for the top projects on its website. Links to these pages are provided below:

- [Neerabup Industrial Area \(Existing Estate\), Neerabup, Upgrade Roads and Services Infrastructure](#)
- [Halesworth Park, Butler, New Sports Facilities](#)
- [Dordaak Kepap Library and Youth Innovation Hub, New Building](#)
- [Alkimos, New Alkimos Aquatic and Recreation Centre](#)
- [Heath Park, Eglinton, New Sports Amenities Building](#)

2023/24 Quarter 2 Corporate Performance Report

Performance

<div><p>Schedule Status</p><table><tr><td>Behind Schedule (>20% time increase)</td><td>1</td></tr><tr><td>Behind Schedule (10-20% time increase)</td><td>1</td></tr><tr><td>On Target – Baseline (<10% time increase)</td><td>10</td></tr></table><p>Ten of the top projects are on target with their relevant schedules, one is being monitored and one is under target.</p></div>	Behind Schedule (>20% time increase)	1	Behind Schedule (10-20% time increase)	1	On Target – Baseline (<10% time increase)	10	<div><p>Current Year Budget Status</p><table><tr><td>Under / Over Budget (Variation >20%)</td><td>3</td></tr><tr><td>Almost on Budget (Variance of 10 - 20%)</td><td>2</td></tr><tr><td>On Target (Variance <10%)</td><td>7</td></tr></table><p>Seven of the top projects are on target with spending their relevant budgets and three have a current year budget variance of more than 20%.</p></div>	Under / Over Budget (Variation >20%)	3	Almost on Budget (Variance of 10 - 20%)	2	On Target (Variance <10%)	7
Behind Schedule (>20% time increase)	1												
Behind Schedule (10-20% time increase)	1												
On Target – Baseline (<10% time increase)	10												
Under / Over Budget (Variation >20%)	3												
Almost on Budget (Variance of 10 - 20%)	2												
On Target (Variance <10%)	7												
<div><p>Project Lifecycle Budget Status</p><table><tr><td>Under / Over Budget (Variation >20%)</td><td>1</td></tr><tr><td>Almost on Budget (Variance of 10 - 20%)</td><td>0</td></tr><tr><td>On Target (Variance <10%)</td><td>11</td></tr></table><p>11 of the top projects are on target with spending their relevant budget and one is under target.</p></div>	Under / Over Budget (Variation >20%)	1	Almost on Budget (Variance of 10 - 20%)	0	On Target (Variance <10%)	11	<div><p>Risks and Issues</p><table><tr><td>High</td><td>1</td></tr><tr><td>Medium</td><td>2</td></tr><tr><td>Low</td><td>9</td></tr></table><p>Nine of the top projects have low risk rating, two projects have a medium risk rating and one a high-risk rating.</p></div>	High	1	Medium	2	Low	9
Under / Over Budget (Variation >20%)	1												
Almost on Budget (Variance of 10 - 20%)	0												
On Target (Variance <10%)	11												
High	1												
Medium	2												
Low	9												

Additional details are on all top projects is provided in **Annexure 2**.

2023/24 - 2026/27 Corporate Business Plan

SCP Goal	Completed # Initiatives	On Target (< 10% under target) # Initiatives	Monitor (>10% and <20% under target) # Initiatives	Under Target (> 20% under target) # Initiatives	Deferred # Initiatives	Total # Initiatives
Inclusive and accessible City with places and that embrace all	2	13	0	2	0	17
City that celebrates rich cultural histories, people can visit and enjoy unique places	0	4	0	0	0	4
Thriving, innovative City with local opportunities for business and investment	0	4	1	0	0	5
Sustainable City that balances the relationship between urban growth and the environment	0	2	2	0	0	4
Well-planned, safe and resilient City that is easy to get around and provides a connection between people and places	0	13	0	7	0	20
People focused City that advocates, engages and empowers citizens to progress the priorities of the City	0	4	0	0	0	4
Well governed and managed City that makes good decisions, provides strong community support and valued customer focused services	1	10	3	3	1	18
	3	50	6	12	1	72

Goal	Key Project Name	Action for 23/24	Service Unit	Directorate	Service	Performance	Comment	Corrective Action
Inclusive and accessible City with places and that embrace all	NOONGAR NAMING PROJECT	Identify cultural themes, stories and narratives to inform the naming of physical and geographical sites and locations within the City (e.g. parks and open spaces, buildings).	Community Development	Community and Place	Community Development	On Target	Testing of narrative and naming principles complete. This will be presented to Executive in March for consideration.	
Inclusive and accessible City with places and that embrace all	YOUTH PROGRAMS IN COMMUNITY SERVICE REVIEW	Undertake service review of Community Youth Programs.	Community Development	Community and Place	Community Development	Under Target	This project is yet to commence due to the completion of the Streetscapes review. The CCTV service review has been prioritised in advance of the Youth Programs in Community service review.	Revise milestones of the project.
Inclusive and accessible City with places and that embrace all	CONSTRUCTION OF ALKIMOS AQUATIC AND RECREATION CENTRE	Detailed design of the Centre to be completed along with the progression of the Construction Tender.	Assets Directorate	Assets Directorate	Community Recreation Programs and Facilities	On Target	Project progressing as per schedule.	
Inclusive and accessible City with places and that embrace all	FACILITY PLANNING FOR ALKIMOS DISTRICT AND REGIONAL OPEN SPACES	Present draft Masterplan for preliminary consideration by Council.	Community Facilities	Community and Place	Community Recreation Programs and Facilities	On Target	Master Plan has been completed. Report to be presented to Forum.	
Inclusive and accessible City with places and that embrace all	MASTERPLANNING FOR WANNEROO RECREATION PRECINCT	Detailed design of the precinct to be completed along with preparation of the tender documentation.	Community Facilities	Community and Place	Community Recreation Programs and Facilities	On Target	Engagement for concept design has been completed, but still awaiting feedback from Indigenous stakeholders. Engagement outcomes will be presented back to Council.	
Inclusive and accessible City with places and that embrace all	DELIVER DIGITAL LITERACY PROGRAMS	Build digital literacy in the City through tailored workshops and training aligned to web interactions, employment and social connection.	Cultural Development	Community and Place	Library Services	On Target	1. Ongoing digital training opportunities, inclusive of a greater focus during Get Online Week in October provided learning experiences for: Connecting with your smartphone; Researching and booking holidays; and Best Apps to use on smartphones. 2. Regular Tech Help Sessions are accessible to the community from libraries and Girrawheen offers a regular weekly Resume Help session to service local community needs.	
Inclusive and accessible City with places and that embrace all	DEVELOPMENT OF A CULTURAL DEVELOPMENT PLAN	Finalise draft integrated Cultural Development Plan and present for endorsement.	Cultural Development	Community and Place	Library Services	On Target	Draft plan has been completed and will be presented to Council.	
Inclusive and accessible City with places and that embrace all	CONSTRUCTION OF HALESWORTH PARK SPORTS FACILITIES	Continue construction of sports amenities building at Halesworth Park.	Infrastructure Capital Works	Assets	Community Recreation Programs and Facilities	On Target	Construction progressing as scheduled.	
Inclusive and accessible City with places and that embrace all	CONSTRUCTION OF HEATH PARK SPORTS FACILITIES	Complete detailed design for sports amenities building at Heath Park and commence construction.	Infrastructure Capital Works	Assets	Community Recreation Programs and Facilities	On Target	Design complete, tender process underway and construction likely to commence in April 2024.	
Inclusive and accessible City with places and that embrace all	CONSTRUCTION OF DORDAAK KEPAP LIBRARY AND YOUTH INNOVATION HUB	Complete design of Dordaak Kepap Library and Youth Innovation Hub and commence construction in 2024.	Infrastructure Capital Works	Assets	Library Services	On Target	Design complete, tender process underway and construction likely to commence in May 2024.	
Inclusive and accessible City with places and that embrace all	CONSTRUCTION OF RIVERLINKS PARK ALL ABILITIES PLAYGROUND	Complete design and commence construction of the All Abilities Playground at Riverlinks Park.	Infrastructure Capital Works	Assets	Community Recreation Programs and Facilities	On Target	Construction progressing as scheduled.	
Inclusive and accessible City with places and that embrace all	IMPLEMENTATION OF THE PLACE STRATEGY	Implement actions to operationalise the City's new Place Strategy including establishment of place-based teams and formalising the approach to community-led initiatives and place activation.	Place Management	Community and Place	Place Management	On Target	Year 1 actions of the Place Strategy Implementation Plan are underway, some key highlights being; the preparation of a Sense of Place Local Planning Policy; development of District Sense of Place Statements and updated Local Area Plans.	

lusive and accessible City with places and at embrace all	DELIVERY OF THE COMMUNITY EVENTS PROGRAM	Deliver a place-based events program that highlights the unique places in the City.	Place Management	Community and Place	Place Management	On Target	Evening in the Park at Carramar (4 November 2023) and Christmas Fiesta in the Wanneroo Town Centre (2 December 2023) have been completed. Unfortunately the Quinns Rocks Sunset Sounds was cancelled due to the Marigniuip fires. The remainder of the calendar is on target.	
lusive and accessible City with places and at embrace all	MASTERPLANNING FOR YANCHEP LAGOON	Preparation of a staged Implementation Plan that considers designs for each precinct aligned with the Masterplan and funding models.	Place Management	Community and Place	Place Management	Under Target	The City received one tender submission, which due to budget constraints was declined.	Works to review the package of works staging and budget is currently under
lusive and accessible City with places and at embrace all	REVIEW OF LOCAL AREA PLANS	Review and update Local Area Plans for Wanneroo, Girrawheen / Koondoola and Yanchep / Two Rocks.	Place Management	Community and Place	Place Management	Completed	The review of the three Local Area Plans for Yanchep-Two Rocks, Wanneroo and Girrawheen-Koondoola have been completed. The future of the Local Area Plans, including content and format will be reviewed and developed in 2024/25.	
lusive and accessible City with places and at embrace all	PLANNING FOR EAST WANNEROO	Facilitate the implementation of the place led approach in East Wanneroo including finalisation of the Local Planning Policy to inform public realm design such as streetscapes, public open space and community facilities.	Place Management	Community and Place	Place Management	Completed	The Place-led Planning Approach for East Wanneroo has been developed and includes the East Wanneroo District Structure Plan; Local Planning Policy 5.3 East Wanneroo; and Council adoption of the East Wanneroo District Sense of Place Statement.	
lusive and accessible City with places and at embrace all	IMPLEMENTING THE GOLF COURSES STRATEGIC PLAN	Implementation of Management Contract and Leases for the Marangaroo and Carramar Golf Courses.	Property Services	Corporate Strategy and Performance	Community Recreation Programs and Facilities	On Target	Continuing with implementation of operating improvements under new management and maintenance supply contract (commenced November 2022). This includes progressing with the scope for facility improvements.	
with rich cultural histories, where people can visit y unique experiences	DELIVERY OF THE MUSEUMS AND HERITAGE PROGRAM	Undertake key projects focusing on endorsement of the Heritage Management Plan, development of a Noongar Cultural Heritage Directory and finalising review of the Local Heritage survey.	Cultural Development	Community and Place	Heritage, Museums and the Arts	On Target	Internal consultation held on the Heritage Management Plan. Conservation Management Plan for Cockman House complete. Local Heritage Survey 75% complete. Noongar Directory in progress.	
with rich cultural histories, where people can visit y unique experiences	DELIVERY OF ARTS AND EXHIBITION EXPERIENCES	Promotion of Arts and Gallery Exhibition experiences including the Community Art Awards and arts development programs such as Tip and Tricks for Artists to maximise attendance and participation.	Cultural Development	Community and Place	Heritage, Museums and the Arts	On Target	National Geographics 'Portraits of Australia' Exhibition, and 'Brickman-Lego Cities' opened on 10 November in the Wanneroo Regional Gallery. The exhibitions attracted 3,045 visitors in Q2; a 73% increase. 328 people have participated in community art initiatives.	
with rich cultural histories, where people can visit y unique experiences	DEVELOPMENT OF QUINNS ROCKS CARAVAN PARK	Pending Council decision, progress with lease discussions, community engagement outcomes and other project investigations in order to finalise and implement project outcomes.	Property Services	Corporate Strategy and Performance	Tourism	On Target	Approval for the proponent to develop was given at the Ordinary Council Meeting on 12 December 2023, but decision is subject to a revocation motion submitted to the Chief Executive Officer on 12 December 2023. Matter is on hold pending Council considering the revocation motion, anticipated for the Ordinary Council Meeting in February 2024.	
with rich cultural histories, where people can visit y unique experiences	REDEVELOPMENT OF THE OLD YANCHEP SURF LIFE SAVING SITE	Finalise agreement for Lease and Ground Lease. Progress site design with lessee in consultation with Yanchep Lagoon Working Group.	Property Services	Corporate Strategy and Performance	Tourism	On Target	Lease documents signed by lessee. City progressing to signing the lease documents remain subject to advertising a local public notice of the disposal (anticipated to commence in mid/late January 2024) and Council considering whether to proceed with the lease arrangement (anticipated for March 2024). Detailed design work to then progress with the proponent. Development remains subject to the City undertaking service upgrades. This is at a concept design preparation stage in late 2023.	
int, innovative City with local opportunities for siness and investment	DELIVERY OF A BUSINESS SUPPORT SERVICE	Implement and improve the City's Small Business Support Services.	Advocacy and Economic Development	Office of the CEO	Economic Development	On Target	The interim data collection framework can now report on Q1 business support interactions. During Q1, the City supported 44 business related Development Applications, 3 auto approvals for home businesses, 31 business Building Applications, 68 food businesses and 22 hair dressing and skin penetration businesses. The Business Approvals Self-Assessment received 1,411 views on the Business Wanneroo website. The City will continue to promote and improve the Business Support service.	
int, innovative City with local opportunities for siness and investment	DEVELOPMENT OF THE DIGITAL PRESENCE FOR BUSINESS WANNEROO	Development of an active and engaging digital presence through the Business Wanneroo website and social media.	Advocacy and Economic Development	Office of the CEO	Economic Development	On Target	Following detailed planning and assessment of the resource requirements for implementing Business Wanneroo social media, the City will outsource some of the delivery to an external provider with A&ED managing the content provision. The commencement of Business Wanneroo social media will now occur in Q3.	
int, innovative City with local opportunities for siness and investment	DEVELOPMENT OF THE AUSTRALIAN AUTOMATION AND ROBOTICS PRECINCT (AARP)	Build relationships with key stakeholders to develop, grow and promote the Australian Automation and Robotics Precinct (AARP) precinct on the Neerabup Industrial Estate.	Advocacy and Economic Development	Office of the CEO	Economic Development	On Target	The City of Wanneroo continued to engage with CORE Innovation Hub to promote the activities at the AARP including an Open Day that was attended by a number of businesses and Council Members. The AARP was also promoted by the City in a full- page Business News article on 27 November to build awareness and attract investment into Neerabup.	
int, innovative City with local opportunities for siness and investment	REVIEW OF DISCOVER WANNEROO WEBSITE AND MARKETING	Review and update the Discover Wanneroo website and destination marketing through social media channels and other media opportunities.	Advocacy and Economic Development	Office of the CEO	Economic Development	On Target	Following initial testing and redesign, the updated Discover Wanneroo website has now been soft launched. Further refinements will be made during Q3 following user testing and feedback. Discover Wanneroo social media promotional activities continued during the quarter.	
int, innovative City with local opportunities for siness and investment	INVESTIGATE WASTE INNOVATION PRECINCT AT NEERABUP INDUSTRIAL AREA	Investigate the development of a Waste Innovation Precinct in Neerabup.	Waste Services	Assets	Waste Management	Monitor	Draft tender documents prepared for commissioning consultants to prepare Master Plan for a Waste Precinct in Neerabup.	
ainable City that balances the relationship urban growth and the environment	IMPLEMENTATION OF AN ENVIRONMENTAL MANAGEMENT SYSTEM	Finalisation of an Environmental Management System (EMS) and ongoing implementation.	Strategic Land Use Planning and Environment	Planning and Sustainability	Environmental Management	On Target	Architecture of the EMS is complete. Implementation is now underway. In the immediate period (to end 2024) implementation activities include: (i) training and awareness raising, (ii) selecting and prioritising the scope of EMS implementation, (iii) arranging appropriate resources to address and undertake actions associated with contaminated sites and hazard materials 'compliance' requirements.	
ainable City that balances the relationship urban growth and the environment	REVIEW OF BULK WASTE SERVICE	Commence the transition to the new pre- booked Bulk Waste service in 2024/25.	Waste Services	Assets	Waste Management	On Target	Project being progressed as scheduled.	
ainable City that balances the relationship urban growth and the environment	REVIEW OF FOOD ORGANICS COLLECTION	Tender for a food and garden organics (FOGO) facility.	Waste Services	Assets	Waste Management	Monitor	Working with Mandarie Regional Council on its tender for FOGO processing.	

ainable City that balances the relationship urban growth and the environment	INVESTIGATE FUTURE WASTE MANAGEMENT OPTIONS	In collaboration with other local governments, state government and industries, progress the development of a new Material Recovery Facility in the northern suburbs. In collaboration with Mindarie Regional Council (MRC) and others, continue to explore the Waste to Energy options for residual waste.	Waste Services	Assets	Waste Management	Monitor	MRC WIE tender process is still underway. Discussions held with adjoining local authorities for further opportunities for collaboration on recycling, FOGO processing, waste transfer stations, etc.	
-planned, safe and resilient City that is easy to fund and provides a connection between people	UPGRADE WORKS TO THE MINDARIE BREAKWATER	Continue works to the Mindarie Breakwater including replacement / upgrade of adjacent civil infrastructure and expansion of Claytons Beach car park.	Asset Maintenance	Assets	Parks and Conservation Areas	On Target	Mindarie Breakwater Management Works are underway and on schedule for practical completion in February 2024.	
-planned, safe and resilient City that is easy to fund and provides a connection between people	CCTV AND COMMUNITY SAFETY INITIATIVES	Integrate Wanneroo CCTV network onto a new platform.	Community Safety and Emergency Management	Community and Place	Community Safety	On Target	Migration of Banksia Grove CCTV cameras is complete. Currently working on migration of CCTV cameras in Civic Centre (including building extension) .	
-planned, safe and resilient City that is easy to fund and provides a connection between people	CONSTRUCTION OF WANNEROO ANIMAL CARE CENTRE	Complete detailed design for the new Animal Care Centre and commence construction.	Community Safety and Emergency Management	Community and Place	Community Safety	Under Target	Delayed due to rescoping. Goal this financial year is to go to tender for design and construction contract.	Funding has been pushed out.
-planned, safe and resilient City that is easy to fund and provides a connection between people	CCTV MANAGEMENT SERVICE REVIEW	Undertake service review of CCTV Management.	Community Safety and Emergency Management	Community and Place	Community Safety	On Target	The review of CCTV management is progressing well.	
-planned, safe and resilient City that is easy to fund and provides a connection between people	IMPLEMENTATION OF THE BUSH FIRE RISK MANAGEMENT PLAN	Continue the implementation of mitigation actions identified in the Bush Fire Risk Management Plan and engage with the community as appropriate.	Community Safety and Emergency Management	Community and Place	Emergency Management	On Target	The 2023/24 mitigation works are completed. The 2024/25 sites have been identified and will be handed over to the contractor in April.	
-planned, safe and resilient City that is easy to fund and provides a connection between people	CONSTRUCTION OF WANNEROO EMERGENCY SERVICES HUB	Identify serviced land, and subject to securing the land, complete concept designs to enable access to relevant Federal and State Government funding for facility construction.	Community Safety and Emergency Management	Community and Place	Emergency Management	On Target	Concept design will be finalised mid January with cost estimate mid Feb. Preferred site has been determined.	
-planned, safe and resilient City that is easy to fund and provides a connection between people	CONSTRUCTION OF TWO ROCKS EMERGENCY SERVICES HUB	Apply for relevant State Government grant funding for the design and construction of the expanded Two Rocks Emergency Services Hub.	Community Safety and Emergency Management	Community and Place	Emergency Management	On Target	Concept design progressing well and once finalised, funding from State Government will be sought.	
-planned, safe and resilient City that is easy to fund and provides a connection between people	NEERABUP INDUSTRIAL AREA ROAD AND INFRASTRUCTURE UPGRADES	Commence construction for the upgrade of roads and services infrastructure in the Neerabup Industrial Estate.	Infrastructure Capital Works	Assets	Transport and Drainage	Under Target	Tender process underway and construction likely to commence in April 2024.	Additional funds have been sought from the Grant funding bodies as approved Council.
-planned, safe and resilient City that is easy to fund and provides a connection between people	ROAD UPGRADES TO FLYNN DRIVE IN NEERABUP	Commence road construction from Wanneroo Road to Old Yanchep Road.	Infrastructure Capital Works	Assets	Transport and Drainage	Under Target	Project behind schedule due to a need to redesign to avoid conflict with underground services. Revised program to be prepared with the likely construction commencement later in 2024.	Re-designing the section of works impacted by ATCO Gas. Project baselines and cashflow to be revised once re-design submitted.
-planned, safe and resilient City that is easy to fund and provides a connection between people	ROAD UPGRADES TO LENORE ROAD IN HOCKING	Commence construction for the upgrade to the dual carriageway from Kemp Street to Elliot Road.	Infrastructure Capital Works	Assets	Transport and Drainage	On Target	Construction Tender Recommendation Report is scheduled to be presented to Council in February 2024. Construction anticipated to start by April 2024.	
-planned, safe and resilient City that is easy to fund and provides a connection between people	INTERSECTION UPGRADE OF MARANGAROO DR AND GIRRAWHEEN AVE	Complete design, seek approvals and commence construction of roundabout.	Infrastructure Capital Works	Assets	Transport and Drainage	Under Target	Project on hold pending a review of the issues with underground services.	Project will proceed as per the outcome from the report presented to Council in March 2024.
-planned, safe and resilient City that is easy to fund and provides a connection between people	INTERSECTION UPGRADE OF HESTER AVENUE IN MERRIWA	Commence construction works for upgrade of the intersection of Connolly Drive and Hester Avenue.	Infrastructure Capital Works	Assets	Transport and Drainage	On Target	Construction contract awarded and works on schedule to commence March 2024.	
-planned, safe and resilient City that is easy to fund and provides a connection between people	UPGRADE OF EXISTING ROUNDABOUT IN LANDSDALE	Undertake construction works to the existing roundabout at Mirrabooka Ave and Kingsway in Landsdale.	Infrastructure Capital Works	Assets	Transport and Drainage	Under Target	Project delayed due to Western Power works. Construction to rescheduled to 2024/25 after receiving further updates from Western Power.	Open communication has been established with Western Power. Project baselines and cashflow will be revised
-planned, safe and resilient City that is easy to fund and provides a connection between people	CONSTRUCTION OF SHARED PATHWAY ON ALEXANDER DR IN LANDSDALE	Seek approvals and undertake construction of shared path on Alexander Drive from Hepburn Avenue to Gnaragala Road.	Infrastructure Capital Works	Assets	Transport and Drainage	Under Target	Project delayed due to Western Power works. Construction to rescheduled to later in 2023/24 and 2024/25 after receiving further updates from Western Power.	Cashflow will be revised once the design is received and indication given on material lead times.
-planned, safe and resilient City that is easy to fund and provides a connection between people	INFRASTRUCTURE UPGRADE FOR YANCHEP LAGOON ON BRAZIER ROAD	Continue design consultancy for Yanchep precinct services infrastructure.	Infrastructure Capital Works	Assets	Transport and Drainage	Under Target	Internal and consultant resourcing has caused delays. This has now been adequately addressed and a concept design received. Currently under review and detailed design is expected by June 2024.	Additional funding to be sought through the Mid Year Review process to progress the project to detailed design.
-planned, safe and resilient City that is easy to fund and provides a connection between people	IDENTIFY SMART CITY DEVELOPMENT OPPORTUNITIES	Prepare Smart City Developer Guidelines in conjunction with key stakeholders and implement.	Land Development	Planning and Sustainability	Planning and Building Approvals	On Target	The Alkimos Central Smart City Strategy and City of Wanneroo Smart City Development Guidelines are currently being progressed with Delos Delta and Development WA. The deployment of Smart City infrastructure is ongoing and opportunities for Smart City Lighting, CCTV, environmental sensors and parking are currently being considered for the NS1 and East-West Roads in Alkimos Central around the train station, and as part of design for the City's Alkimos Aquatic & Recreation Centre (AARC).	
-planned, safe and resilient City that is easy to fund and provides a connection between people	UPDATE THE LOCAL PLANNING STRATEGY	Finalise the draft Local Planning Strategy following Western Australian Planning Commission (WAPC) consent to advertise.	Strategic Land Use Planning and Environment	Planning and Sustainability	Future Land Use Planning	On Target	The progress milestones are: (i) consideration at the Statutory Planning Committee (DPLH) on 30th January 2024. (ii) Following feedback from above (i), Administration will make necessary changes ahead of formal consultation. (ii) Formal consultation scheduled to commence by end March 2024	
-planned, safe and resilient City that is easy to fund and provides a connection between people	FINALISATION OF LOCAL PLANNING SCHEME No.3	Prepare Local Planning Scheme No.3 following the finalisation of the Local Planning Strategy.	Strategic Land Use Planning and Environment	Planning and Sustainability	Future Land Use Planning	On Target	Current Milestones to achieving preparation of Draft LPS 3 include: (i) Incorporating key actions from LPS Master Schedule (by mid year) (ii) Outcomes of the Local Planning Strategy (currently being reviewed by DPLH) to be incorporated (by end 2024). (iii) Incorporation of any state government planning reforms that are anticipated in the meantime, into the LPS3 (by end of 2024)	

-planned, safe and resilient City that is easy to und and provides a connection between people as	PARTICIPATE IN THE DEPARTMENT OF TRANSPORT 'YOUR MOVE' INITIATIVE	Work with the Department of Transport to promote the 'Your Move' initiative and work with local schools to implement.	Traffic Services	Assets	Future Land Use Planning	On Target	4 schools who signed up for programme were successful in receiving grants. 23 new schools signed up for programme. Planning is underway for school principals / champions introduction sessions for schools who have not yet signed up.	
-planned, safe and resilient City that is easy to und and provides a connection between people as	IMPLEMENTATION OF THE ACTIVE TRANSPORT AND CYCLE PLAN	Design and construct 2023/24 Pathways Program as identified in the Active Transport and Cycle Plan.	Traffic Services	Assets	Future Land Use Planning	On Target	Second round of Public consultation for Santa Rosalia Street / Cezanne Bend Safe Active Street completed. Two Rocks Road, Kakadu Road projects completed. Jordan Street scheduled and on track for delivery in 23/24	
-e focused City that advocates, engages and to progress the priorities of the community	REVIEW OF THE ADVOCACY PLAN	Undertake a major review of Advocacy Plan and priority projects ahead of the anticipated 2025 State and Federal elections.	Advocacy and Economic Development	Office of the CEO	Advocacy	On Target	A draft recommended advocacy priorities list has been developed for presentation to Council in Q3. Following Council consideration, the agreed priorities will be the focus for the 2025 State and Federal elections.	
-e focused City that advocates, engages and to progress the priorities of the community	STRATEGIC SOCIAL NEEDS ADVOCACY	Aligned with the City's social advocacy agenda focusing on homelessness, family and domestic violence, youth diversionary and parent/child services, regularly monitor community needs to advocate for the provision of relevant services in the City.	Community Development	Community and Place	Community Development	On Target	Review of the Connect Wanneroo advocacy priorities, including wellbeing pillar, has been undertaken.	
-e focused City that advocates, engages and to progress the priorities of the community	LOCAL CONNECTEDNESS THROUGH LIBRARIES	Engage with the local community and stakeholders to explore and enable opportunities within libraries and via online platforms.	Cultural Development	Community and Place	Library Services	On Target	A range of events and programs aligned to STEAM and community-led initiatives with topics such as sustainability, gardening, fiction books, mindfulness and healthy cooking have been conducted. This has included stakeholder partnerships with authors, Carers WA, RAC and Foodbank. It's All About Play, Rhymes and Stories continued across all libraries with strong participation. there has been over 90,000 physical loans and 40,000 e-resources borrowed.	
-e focused City that advocates, engages and to progress the priorities of the community	REVIEW OF THE COMMUNITY ENGAGEMENT FRAMEWORK	Review and update engagement tools and approaches to empower the diverse community to become involved.	Place Management	Community and Place	Place Management	On Target	The review has been completed and proposed updates drafted, including revised Policy, Procedure and Community Engagement Guide. Revised date to be presented to Council in June 2024	
-governed and managed City that makes decisions, provides strong community leadership ad customer focused services.	IMPLEMENTATION OF THE ASSET MANAGEMENT STRATEGY	Progress actions identified in the Asset Management Strategy focusing initially on information systems and data management.	Asset Planning	Assets	Leadership, Strategy and Governance	Monitor	Actions identified for 2023/24 on track for implementation.	
-governed and managed City that makes decisions, provides strong community leadership ad customer focused services.	REVIEW OF THE COMMUNICATIONS AND BRAND STRATEGY	Present integrated Communications Strategy for endorsement.	Communications and Brand	Community and Place	Customer and Stakeholder Delivery	On Target	Community consultation phase underway - survey closes 12 Jan. Analysis of results to follow, as well as research of communications trends in the sector. Drafting of updated strategy to commence in February	
-governed and managed City that makes decisions, provides strong community leadership ad customer focused services.	REVIEW THE STRATEGIC PROCUREMENT ROADMAP	Undertake a review of the current Strategic Procurement Roadmap and agree action plan.	Contracts and Procurement	Corporate Strategy and Performance	Customer and Stakeholder Delivery	Under Target	The review of the Roadmap has not commenced due to competing priorities.	Targeting commencement of the review in 3rd quarter of 23/24FY.
-governed and managed City that makes decisions, provides strong community leadership ad customer focused services.	NEW PROPERTY AND RATING SYSTEM	Determination of business requirements for a new Property and Rating system.	Customer and Information Services	Corporate Strategy and Performance	Customer and Stakeholder Delivery	Under Target	The project experienced delays with recruiting / seconding staff.	Project manager has started and the Subject Matter Expert will start in February 2024.
-governed and managed City that makes decisions, provides strong community leadership ad customer focused services.	IMPLEMENTATION OF THE DATA MANAGEMENT STRATEGY	Implementation of Data Management Framework actions to reach desired level of organisational maturity.	Customer and Information Services	Corporate Strategy and Performance	Customer and Stakeholder Delivery	On Target	Progress is being made in activating City data and improving the City's data analysis tools and skills, with a strategy and roadmap planned to be developed by 30 June 2024. Enhanced protection for sensitive and personal information has been implemented through additional technical controls on data access.	
-governed and managed City that makes decisions, provides strong community leadership ad customer focused services.	REVIEW OF INFORMATION SYSTEMS AND INFORMATION TECHNOLOGY STRATEGY AND ROADMAP	Development of a new Information Systems and Information Technology Strategy and Roadmap.	Customer and Information Services	Corporate Strategy and Performance	Customer and Stakeholder Delivery	On Target	A procurement process to engage a consultant to undertake the ICT Strategy review and development of a new ICT Strategy will commence in late January.	
-governed and managed City that makes decisions, provides strong community leadership ad customer focused services.	IMPLEMENTATION OF THE SMART CITY STRATEGY	Develop key actions for the implementation of the Smart City Strategy.	Customer and Information Services	Corporate Strategy and Performance	Customer and Stakeholder Delivery	On Target	Implementation of anti-drowning software at Aquamotion is planned to go live in May/June, utilising artificial intelligence to support Lifeguards in early detection of swimmers at risk of drowning. A prototype for replacement smart environmental monitoring buoys for Yellagonga Wetlands has been developed, and tested prior to launching on Lake Joondalup in March. LoRaWAN network to support smart city devices has been developed, with implementation planned for Stage 1 completion 30 June 2024.	
-governed and managed City that makes decisions, provides strong community leadership ad customer focused services.	IMPLEMENT A NEW CUSTOMER RELATIONSHIP MANAGEMENT (CRM) SYSTEM	Procure and implement Customer Relationship Management (CRM) system.	Customer and Information Services	Corporate Strategy and Performance	Customer and Stakeholder Delivery	Under Target	Delays due to resourcing constraints. The CRM Strategy is in its final stages and with approval planned by April 2024.	Progress to review and refine business requirements anticipated to be complete by 30 June 2024, with procurement activities progressing in 2024/25.
-governed and managed City that makes decisions, provides strong community leadership ad customer focused services.	REDEVELOPMENT OF THE CITY'S WEBSITE	Development of the City's website in line with the recommendations of the independent review carried out in 2022/23.	Customer and Information Services	Corporate Strategy and Performance	Customer and Stakeholder Delivery	On Target	Website Governance Framework is being reviewed & Website Guidelines for style, writing and accessibility are also under development. A website working group has been established with an aim to make changes (quick wins) to the current website to improve overall customer experience, such as standardised landing page design, navigation and general accessibility. Tender documentation and detailed requirements documentation is under development to design and develop a new website.	
-governed and managed City that makes decisions, provides strong community leadership ad customer focused services.	REVIEW THE LONG TERM FINANCIAL PLAN	Review of the Long Term Financial Plan in line with prevailing economic conditions.	Finance	Corporate Strategy and Performance	Leadership, Strategy and Governance	Deferred	LTFP will not be reviewed this financial year (2023/24) due to the LG election.	
-governed and managed City that makes decisions, provides strong community leadership ad customer focused services.	DEVELOPMENT OF THE HUMAN RESOURCES INFORMATION SYSTEM (HRIS)	Procurement of HRIS modules to meet the future needs and requirements of the organisation.	People and Culture	Corporate Strategy and Performance	Customer and Stakeholder Delivery	Monitor	Recruitment underway for key project role and scope of work confirmed.	
-governed and managed City that makes decisions, provides strong community leadership ad customer focused services.	STRATEGIC WORKFORCE AND PEOPLE PLANNING	Focus on the implementation of Leadership Development actions and progress identified Corporate planning initiatives.	People and Culture	Corporate Strategy and Performance	Leadership, Strategy and Governance	Monitor	Workforce modelling to be undertaken as a priority action in the City's Workforce Strategy.	
-governed and managed City that makes decisions, provides strong community leadership ad customer focused services.	COMPLIANCE WITH THE WORK, HEALTH AND SAFETY LEGISLATION	Continue the delivery of the improvement to policies and safety culture.	People and Culture	Corporate Strategy and Performance	Leadership, Strategy and Governance	On Target	Documentation and process updates in line with WHS Act continuing. Further development of in-house verification of competency capacity for self-directed audits and competency training being completed. Ongoing audit actions in line with WHS updates are continuing.	

governed and managed City that makes decisions, provides strong community leadership and customer focused services.	INDUSTRIAL RELATIONS TRANSITION FROM FEDERAL TO STATE	Undertake bargaining for three new Enterprise Agreements in line with new IR legislation.	People and Culture	Corporate Strategy and Performance	Leadership, Strategy and Governance	Completed	Action has been completed.	
governed and managed City that makes decisions, provides strong community leadership and customer focused services.	PROPERTY BASED INCOME STREAMS	Monitor disposal, acquisition and development opportunities in relation to the Strategic Land Policy and report to Revenue Review Committee as required.	Property Services	Corporate Strategy and Performance	Customer and Stakeholder Delivery	On Target	Implementation ongoing. This includes investigating acquisition and disposal opportunities, and progressing with future development planning for 246 Mary Street investment site.	
governed and managed City that makes decisions, provides strong community leadership and customer focused services.	RESPONDING AND ADAPTING TO LOCAL GOVERNMENT ACT REFORM	Develop approaches for the implementation of changes to the Integrated Planning and Reporting Framework as part of Local Government Act Reform.	Strategic and Business Planning	Corporate Strategy and Performance	Leadership, Strategy and Governance	On Target	Planning and reporting LG Reform Regulations in the process of being drafted by the Dept LG and input being provided through the LG Planning Network.	
governed and managed City that makes decisions, provides strong community leadership and customer focused services.	QUALITY MANAGEMENT SYSTEM IMPLEMENTATION	Continue Implementation of the roadmap for quality management aligned to ISO standards utilising a digital process management system.	Strategic and Business Planning	Corporate Strategy and Performance	Leadership, Strategy and Governance	On Target	Identification and mapping of key organisational processes continuing within each operational area's capacity.	
governed and managed City that makes decisions, provides strong community leadership and customer focused services.	DEVELOPMENT OF THE STRATEGIC PERFORMANCE FRAMEWORK AND REPORTING	Further development of the Strategic Performance Framework aligned to the strategic goals.	Strategic and Business Planning	Corporate Strategy and Performance	Results and Sustainable Performance	On Target	The Performance Framework is being finalized has been further developed, with additional work being undertaken to document service levels.	

Annexure 2

Top Capital Projects

The status of the City's top capital projects are illustrated in the table below using the following colours. This table also summarises the progress on these projects as at the 31st of December 2023.

Schedule Status-Indicator	Current Year Budget Status	Total Budget Status	Risks and Issues
On Target-Baseline (<10%time increase)	On Target (Variance <10%)	On Target (Variance <10%)	Low
10	7	11	9
Behind Schedule (10 - 20%time increase)	Almost on Budget (Variance of 10 - 20%)	Almost on Budget (Variance of 10 - 20%)	Medium
1	2	0	2
Behind Schedule (>20%time increase)	Under / Over Budget (Variance > 20%)	Under / Over Budget (Variance > 20%)	High
1	3	1	1
12	12	12	12

PMO Project Registration		Financial Summary (Annual Funding)					Project Indicators				Project Progress		
PMO Code	Project Name	Project Budget Current Year	Actual Expenditure	Forecast to End of Year	Budget Variance	Total Project Budget	Schedule	Current Year Budget	Total Budget	Overall Risk Rating	Work % Complete	Stage	Comments
PMO16052	Neerabup Industrial Area (Existing Estate), Neerabup, Upgrade Roads and Services Infrastructure	2,406,801	11,490	2,394,427	884	6,466,473	Green	Green	Red	Amber	31	S5. Delivery	Project six months behind schedule resulting from procurement delays. To address the total budget shortfall, an additional LRCIP grant of \$1,654,600 and R2R has been proposed for inclusion in 2024/25. Tender report to Council anticipated February 2024. Change control to be raised to amend baselines. Risk indicator representing uncertainty with funding confirmation.
PMO16061	Halesworth Park, Butler, New Sports Facilities	5,434,653	3,818,853	5,665,638	(4,049,838)	22,324,937	Green	Amber	Green	Green	81	S5. Delivery	Construction of Main Sports Pavilion (A) by Swan Group. Roof sheeting and internal brickwork walls nearing completion. Services installation commenced. Anticipated practical completion anticipated for 12 July 2024. Storage Building (C) completion anticipated prior to July 2024. Budget indicator represents cashflow requirement; funds to be brought forward for payments in March 2024.
PMO16175	Dordaak Kepap Library and Youth Innovation Hub, Landsdale, New Building	478,140	224,209	253,931	0	10,451,250	Green	Green	Green	Red	64	S5. Delivery	Tender RFT23175 closed 14 December 2023, under evaluation. Tender report to Council anticipated March 2024. Grant FAA1 \$250k acquittal draft report circulated November, pending finance team input. FAA2 \$2.75m grant conditions reviewed by project team, to be finalised. Risk indicator representing tenders received higher than allocated construction budget.
PMO18124	Mindarie Breakwater, Mindarie, Renew Maintenance Management Plan	6,751,715	5,256,547	1,495,168	0	9,528,844	Green	Green	Green	Green	98	S5. Delivery	Works on track. Completion of works anticipated February 2024.
PMO20056	Lenore Road, Hocking, Upgrade to Dual Carriageway from Kemp St to Elliot Rd	4,040,000	7,541	4,032,459	(0)	5,199,600	Green	Green	Green	Green	68	S5. Delivery	Due to high tender prices administration issued a variation to MRRG for more funding, confirmation of variation approval anticipated January 2024.
PMO20057	Alkimos, New Alkimos Aquatic and Recreation Centre	5,345,299	1,027,605	1,527,242	2,790,452	78,020,216	Green	Red	Green	Green	21	S4. Design	Project progressing towards 15% detailed design. Rebudget funds at mid-year for multi-year project.
PMO20062	Heath Park, Eglinton, New Sports Amenities Building	1,769,698	47,976	1,721,722	0	6,313,523	Green	Green	Green	Green	29	S4. Design	The City received four tender submissions within the project budget. Tender report to Council anticipated February 2024. Construction anticipated to start March 2024.

PMO Project Registration		Financial Summary (Annual Funding)					Project Indicators				Project Progress		
PMO Code	Project Name	Project Budget Current Year	Actual Expenditure	Forecast to End of Year	Budget Variance	Total Project Budget	Schedule	Current Year Budget	Total Budget	Overall Risk Rating	Work % Complete	Stage	Comments
PMO21060	Flynn Drive, Neerabup, Upgrade from Wanneroo Road to Old Yanchep Road	2,142,073	35,904	647,076	1,459,093	22,750,001	Red	Red	Green	Green	73	S5. Delivery	Due to the excessive price for the ATCO Gas high-pressure gas relocation, administration working with the design consultant to redesign a section of Flynn Drive. Completion of new design anticipated January 2024. Red schedule indicator due to ATCO delays in realignment of high-pressure gas main in Stage 1 Phase 1. Schedule to be updated on receipt of final approval funding for Stage 2. Rebudget of funds due to decline of tender for Stage 1 Phase 1 and 2. Award of new tender anticipated May 2024.
PMO22023	Two Rocks Road, Yanchep, Upgrade Street Lighting	1,098,850	(11,743)	1,135,961	(25,368)	1,167,500	Green	Green	Green	Green	59	S5. Delivery	Western Power (WP) design completed, quote and signed designs received. Construction anticipated to commence in March 2024. RFQ for UXO awarded to company OPEC. UXO scans anticipated to start January 2024. Contract variation required for extra area to be scanned contract. Clearing permit extension approved by DWER. Additional funds required at mid-year review due to WP quote.
PMO22049	Hester Ave, Merriwa, Upgrade Intersection of Connolly Drive	1,500,000	38,610	1,178,500	282,890	1,500,000	Green	Amber	Green	Green	33	S5. Delivery	The construction contract has been signed, pre-start meeting anticipated January 2024, Schedule to be updated with new dates. Rebudget at mid-year for final payment of construction anticipated in July 2024. Total budget overspend \$14,359 due to costs higher than expected, leaving no contingency.
PMO23003	Mirraboopa Ave Kingsway, Landsdale, Upgrade Roundabout	880,000	7,633	14,272	858,094	880,000	Amber	Red	Green	Amber	4	S4. Design	Western Power (WP) and construction delays. Advice on WP website indicates construction will not occur until the first half of the 2024/25 financial year. Remaining construction works dependent on WP. Rebudget funds to delays. Risk indicator reflects impact of WP delays on overall construction.
PMO23010	Gnangara Rd, Madeley, Renew Road Surface	1,555,000	1,614,775	55,750	(115,525)	1,555,000	Green	Green	Green	Green	99	S5. Delivery	Remaining remedial works to be completed prior to close out; includes, line marking, ASPEC data collection, road shoulder works. Additional funds required at mid-year review to complete outstanding works.

Transactional Finance

CS02-04/24 Financial Activity Statement for the Period ended 29 February 2024

File Ref: 45975V002 – 24/85444
Responsible Officer: Director Corporate Strategy & Performance
Attachments: 4

Issue

To consider the Financial Activity Statement for the period ended 29 February 2024.

Background

In accordance with *Local Government (Financial Management) Regulations 1996*, the Financial Activity Statement has been prepared in compliance with the following:

- *Regulation 34(1) and (3) of the Local Government (Financial Management) Regulations 1996, which requires a local government to prepare a statement of financial activity each month, presented according to nature classification,*
- *Regulation 34(5) of the Local Government (Financial Management) Regulations 1996, which requires a local government to adopt a percentage or value, calculated in accordance with Australian Accounting Standards, to be used in statements of financial activity for reporting material variances. For the 2023/24 financial year 10% and a value greater than \$100,000 will be used for the reporting of variances, and*
- *Regulation 35 of the Local Government (Financial Management) Regulations 1996, which requires a local government to prepare a statement of financial position of the local government as at the last day of the previous month.*

Detail

Financial Activity for the Period Ended 29 February 2024

At the Ordinary Council Meeting on 4 July 2023 (SOC01-07/23), Council adopted the Annual Budget for the 2023/24 financial year and Mid-Year Review (MYR) adjustments were adopted on 20 February 2024 (CS03-02/24). The figures in this report are compared to the Revised Budget.

Overall Comments Year-to-Date

Results from Operating Activities

The net inflow from Operating Activities for the period ended 29 February 2024 is higher than budget by \$5.5m, including non-cash adjustment of \$2.4m. The cash inflows variance before non-cash adjustments from Operating Activities is \$2.5m, whereas cash outflows variance is \$532k.

The overall variance is mainly due to higher inflows from Fees and Charges (\$802k), Rates (\$449k), Interest Earnings (\$397k), Other Revenue (\$584k) and Operating Grants Subsidies & Contributions (\$295k), underspent from Employee Costs (\$385k), Utility Charges (\$347k) and Loss on Asset Disposals (\$201k) offset by higher outflows from Materials and Contracts (\$353k).

Results from Investing Activities

The net inflows from Investing Activities are lower than budget by \$526k mainly due to lower Proceeds from Disposals (\$420k) and higher outflows from the Purchase and Construction of Infrastructure Assets (\$238k).

Results from Financing Activities

Financing Activities mainly consist of Reserve transfers and Development Contribution Plans transfers, which are in line with the budget.

Capital Program

Year to date 29 February 2024, \$36.3m (excluding leased assets and contributed physical assets) was spent on various capital projects of which \$10.0m was spent on Sports Facilities, \$7.0m was spent on Foreshore Management, \$4.0m was spent on Roads and \$4.3m was spent in Investment Projects. (Refer to **Attachment 4** for more details).

Description	YTD Actual \$m	YTD Revised Budget \$m	% Complete of YTD Revised Budget	Annual Revised Budget \$m	% Complete of Annual Revised Budget
Expenditure	36.3	36.5	99.5%	73.0	49.7%

Investment Portfolio Performance

Portfolio Value \$m	Monthly Weighted Return	Comments
572.5	5.09%	Portfolio balance has decreased by \$4.3m from January 2024. The monthly weighted return is 5.09% which is above the set benchmark (12 months UBS Australia Bank Bill Index) by 0.99%. (Refer to Attachment 3 for more details)

Comments relating to the Statement of Financial Activity are provided for the variances between Year to Date Actuals and Year to Date Revised Budgets, where the variance is higher than the reporting threshold or item of interest to Council.

CITY OF WANNEROO
STATEMENT OF FINANCIAL ACTIVITY BY NATURE
FOR THE PERIOD ENDED 29 FEBRUARY 2024

Description	Notes	Year To Date					Annual			
		Actual	Revised Budget	Variance			Adopted Budget	Revised Budget	Variance	
		\$	\$	\$	%	Key	\$	\$	\$	%
OPERATING ACTIVITIES										
Inflows										
Rates	1	155,158,078	154,708,862	449,216	0	↑	154,889,762	155,235,362	345,600	0
Operating Grants, Subsidies & Contributions	2	3,139,266	2,844,556	294,710	10	↑	3,811,153	4,888,315	1,077,162	22
Fees & Charges	3	44,899,781	44,097,486	802,295	2	↑	50,692,002	49,151,394	(1,540,608)	(3)
Interest Earnings	4	14,313,105	13,915,942	397,163	3	↑	14,809,600	20,694,469	5,884,869	28
Other Revenue	5	1,846,177	1,262,550	583,627	46	↑	2,293,993	1,896,470	(397,523)	(21)
Profit on Asset Disposals		14,774	13,200	1,574	12	↑	3,412,293	5,912,293	2,500,000	42
		219,371,181	216,842,596	2,528,585			229,908,803	237,778,303	7,869,500	3
Outflows										
Employee Costs	6	(55,526,156)	(55,911,619)	385,463	(1)	↑	(88,725,669)	(84,088,864)	4,636,805	(6)
Materials & Contracts	7	(46,000,630)	(45,647,399)	(353,231)	1	↓	(83,800,735)	(81,028,702)	2,772,033	(3)
Utility Charges	8	(6,925,497)	(7,272,479)	346,982	(5)	↑	(10,753,793)	(10,969,415)	(215,622)	2
Depreciation		(26,294,814)	(26,294,814)	0	0		(39,447,203)	(53,614,232)	(14,167,029)	26
Finance Costs		(2,828,887)	(2,750,450)	(78,437)	3	→	(4,130,890)	(4,128,215)	2,675	(0)
Insurance		(1,086,804)	(1,117,041)	30,237	(3)	→	(1,728,909)	(1,765,213)	(36,304)	2
Loss on Asset Disposals	9	(205,388)	(406,360)	200,972	(50)	↑	(1,219,165)	(1,300,655)	(81,490)	6
		(138,868,175)	(139,400,162)	531,987	(0)		(229,806,364)	(236,895,296)	(7,088,932)	3
Non-Cash Amounts Excluded	NCA*(b)	29,136,223	26,687,974	2,448,249	9		37,254,075	49,002,594	11,748,519	24
Amount Attributable to Operating Activities		109,639,228	104,130,408	5,508,820			37,356,514	49,885,601	12,529,087	25
INVESTING ACTIVITIES										
Inflows										
Grants, Subsidies & Contributions (Non Operating)		13,404,335	13,404,335	0	0		45,756,875	47,283,392	1,526,517	3
Proceeds From Disposal Of Assets	10	457,977	877,537	(419,560)	(48)	↓	4,766,850	7,505,360	2,738,510	36
Development Contribution Plans - Revenues		6,433,246	6,433,246	0	0		24,129,010	10,466,898	(13,662,112)	(131)
		20,295,558	20,715,118	(419,560)			74,652,735	65,255,650	(9,397,085)	(14)
Outflows										
Purchase of Property, Plant and Equipment	11	(17,712,320)	(17,843,901)	131,580	(1)	↑	(35,541,059)	(39,803,098)	(4,262,039)	11
Purchase & Construction of Infrastructure Assets	12	(18,937,320)	(18,699,507)	(237,813)	1	↓	(44,922,379)	(33,161,531)	11,760,848	(35)
Development Contribution Plans - Expenses		(3,347,326)	(3,347,326)	0	0		(19,700,210)	(8,466,316)	11,233,894	(133)
		(39,996,967)	(39,890,734)	(106,232)	0		(100,163,648)	(81,430,945)	18,732,703	(23)
Non-Cash Amounts Excluded	NCA*(c)	(22,575,775)	(22,575,775)	0	0		(25,407,218)	(19,264,035)	6,143,183	
Amount Attributable to Investing Activities		(42,277,183)	(41,751,391)	(525,792)			(50,918,131)	(35,439,330)	15,478,801	44
FINANCING ACTIVITIES										
Inflows										
Proceeds from Borrowings		0	0	0	0		51,844	103,284	51,440	99
Transfers from Reserves		30,003,749	30,003,749	0	0		41,828,621	34,220,471	(7,608,150)	(18)
Transfers from Development Contribution Plans		7,633,048	7,633,048	0	0		20,989,100	7,599,858	(13,389,242)	(64)
		37,636,797	37,636,797	0	0		62,869,565	41,923,613	20,945,952	0
Outflows										
Transfers to Reserves		(41,801,803)	(41,801,803)	0	0		(53,116,179)	(69,343,515)	(16,227,336)	(31)
Transfers to Development Contribution Plans		4,521,193	4,521,193	0	0		(20,989,100)	(7,599,858)	13,389,242	64
		(37,280,609)	(37,280,609)	0	0		(74,105,279)	(76,943,373)	2,838,094	4
Non-Cash Amounts Excluded		0	0	0	0		0	0	0	
Amount Attributable to Financing Activities		356,188	356,188	0	0		(11,235,714)	(35,019,760)	23,784,046	68
MOVEMENT IN SURPLUS OR DEFICIT										
SURPLUS/(DEFICIT) AT THE START OF THE FINANCIAL YEAR		27,358,033	24,829,529	2,528,504	0		24,829,529	27,358,033	2,528,504	0
Amount Attributable to Operating Activities		109,639,228	104,130,408	5,508,820	0		37,356,514	49,885,601	12,529,087	25
Amount Attributable to Investing Activities		(42,277,183)	(41,751,391)	(525,792)	0		(50,918,131)	(35,439,330)	15,478,801	44
Amount Attributable to Financing Activities		356,188	356,188	0	0		(11,235,714)	(35,019,760)	23,784,046	68
SURPLUS/(DEFICIT) AFTER IMPOSITION OF GENERAL RATES		95,076,266	87,564,734	7,511,532	9		32,198	6,784,544	6,752,346	(100)

* NCA - Net Current Assets (Attachment 1)

Inflows Key

↑ - Positive Variance more than 10% and/or more than \$100,000

↓ - Negative Variance more than 10% and/or more than \$100,000

→ - Negative Variance Less than 10% or less than \$100,000

Operating Activities

Note 1 Rates

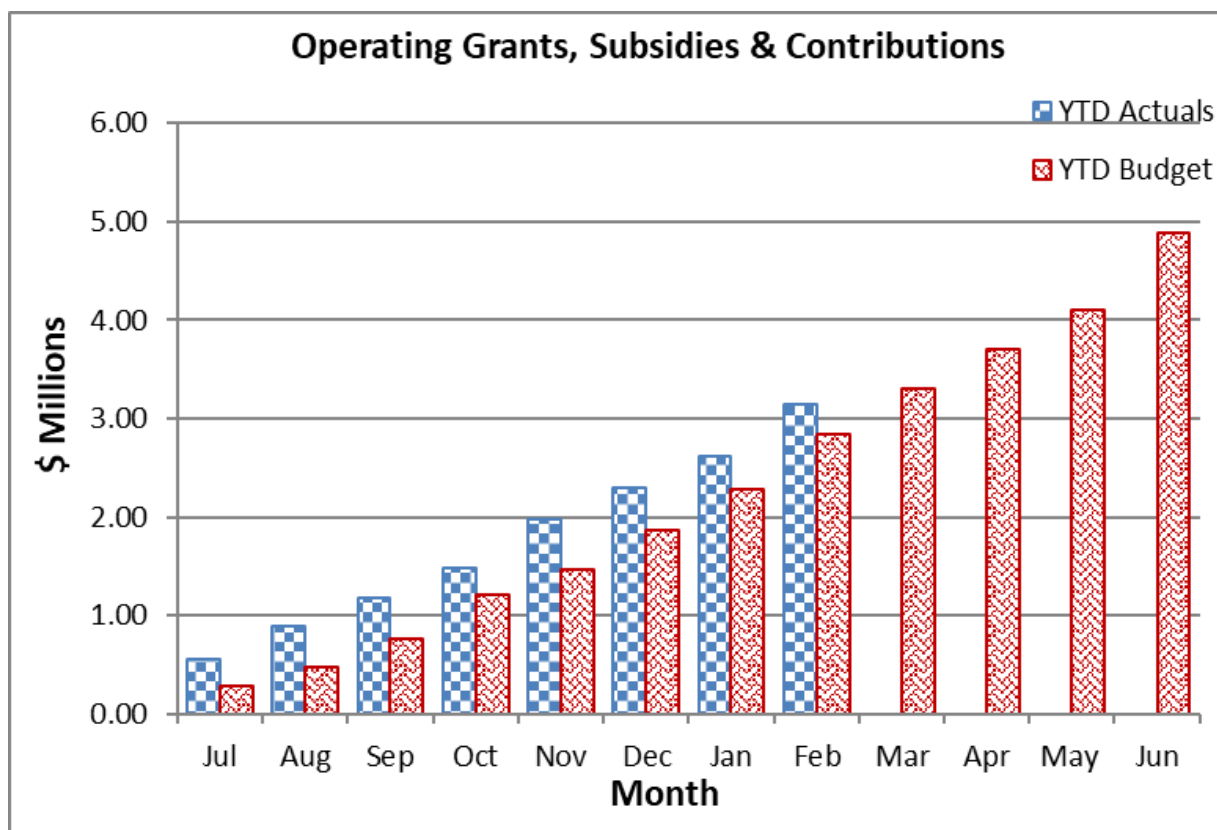
Year to Date - (Actual \$155.2m, Revised Budget \$154.7m)

The variance is favourable by \$449k mainly due to higher inflow of interim rates from residential properties.

Note 2 Operating Grants, Subsidies & Contributions

Year to Date - (Actual \$3.1m, Revised Budget \$2.8m)

The variance is favourable by \$295k mainly due to the recovery of debt and legal costs related to Rates and Legal Services.

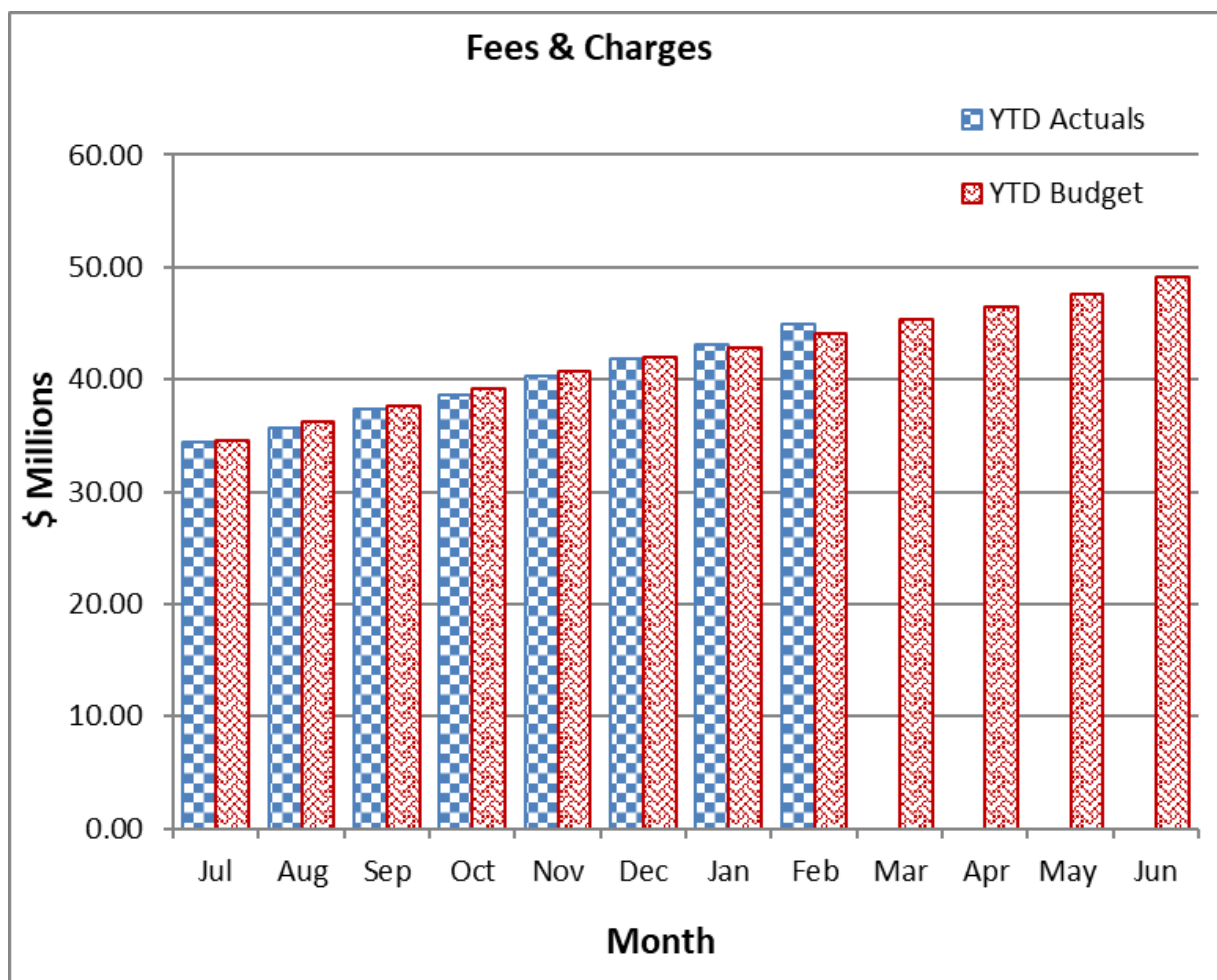


Note 3 Fees and Charges

Year to Date - (Actual \$44.9m, Revised Budget \$44.1m)

The favourable variance of \$802k mainly due to:

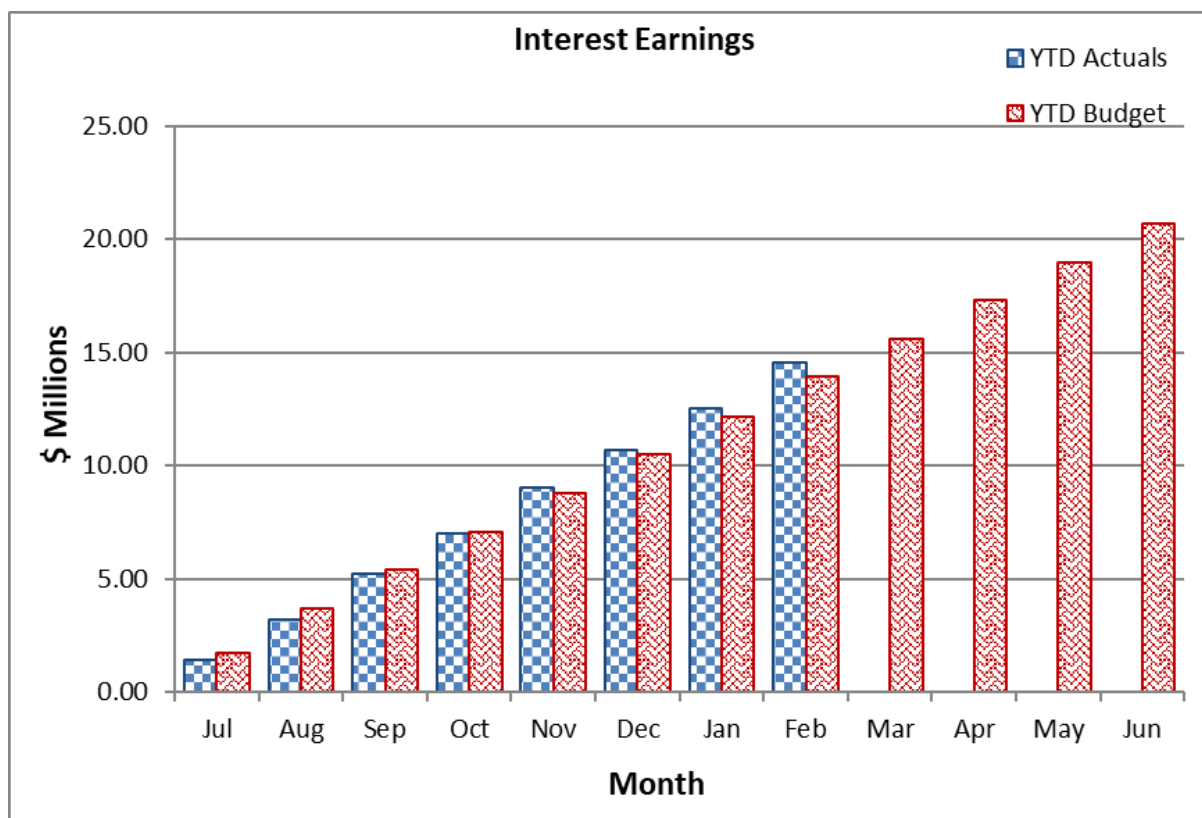
- Higher Application and License fees of \$319k from Approval services;
- Higher Rubbish Collection fee income of \$138k from Waste services;
- Higher Search fee income from Building approvals and Rates services of \$118k;
- Higher Green Fees income from Golf Courses of \$128k; and
- Higher Driving range income from Golf Courses of \$81k.



Note 4 Interest Earnings

Year to Date - (Actual \$14.3m, Revised Budget \$13.9m)

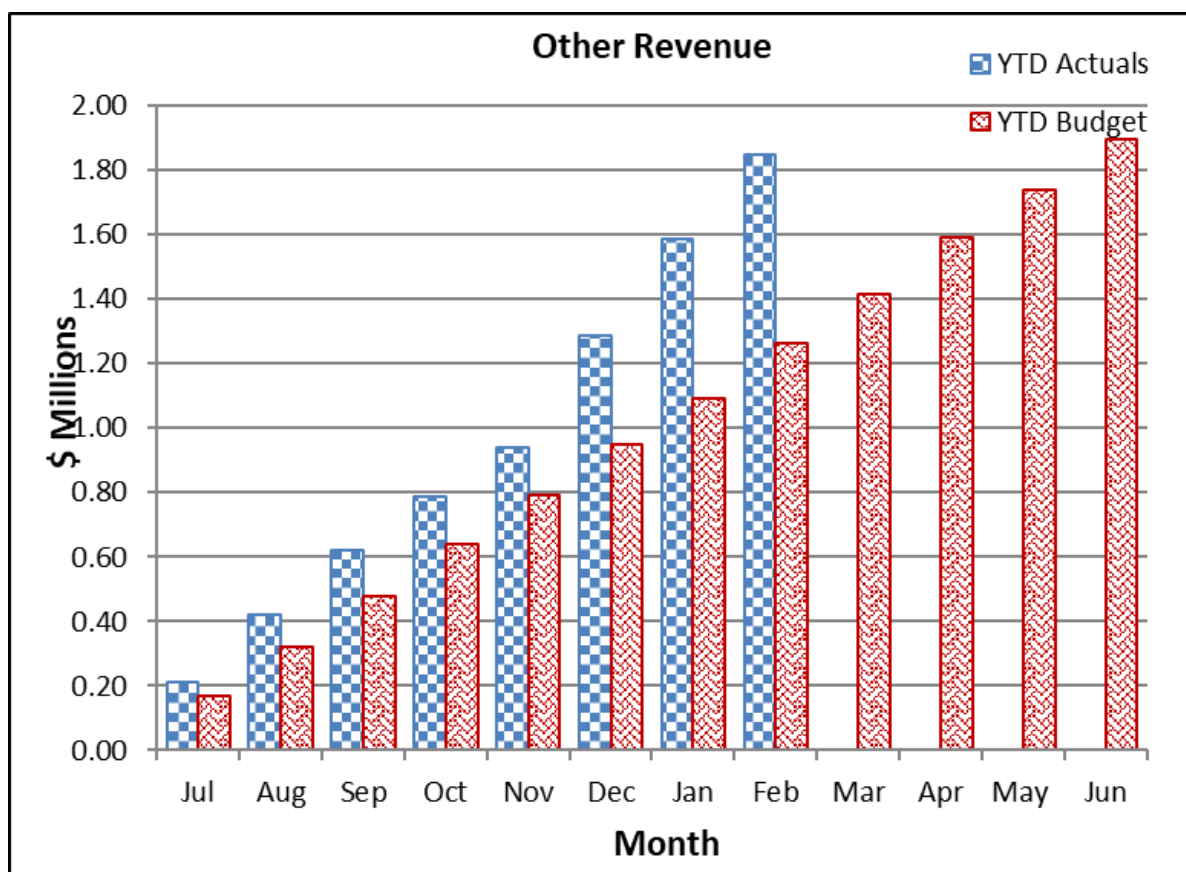
The favourable variance of \$397k is mainly due to higher than the budget portfolio balance of \$2.8m and a higher than budget rate of interest received for the City's investment portfolios.



Note 5 Other Revenue

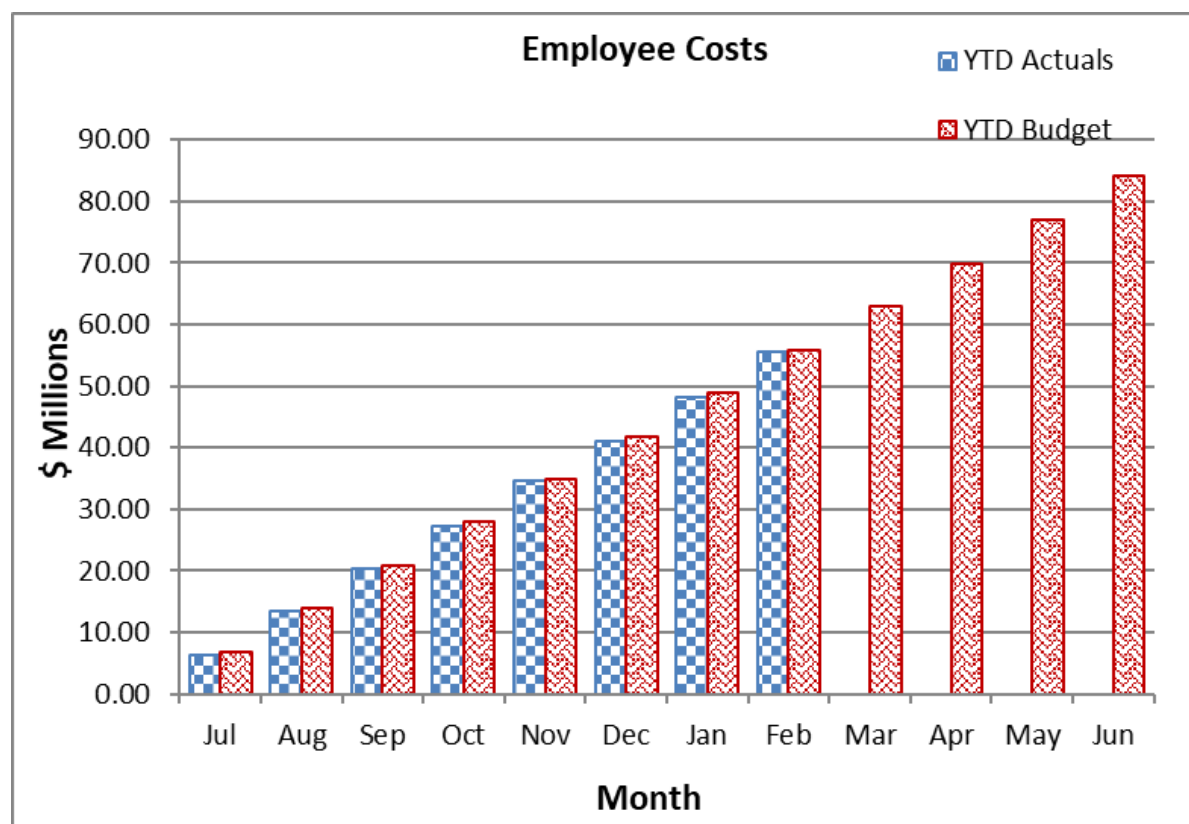
Year to Date - (Actual \$1.8m, Revised Budget \$1.3m)

The Positive variance of \$584k is mainly due to higher recouped bond monies related to land developments of \$321k and higher inflow from Neerabup Resource extraction fees of \$101k.

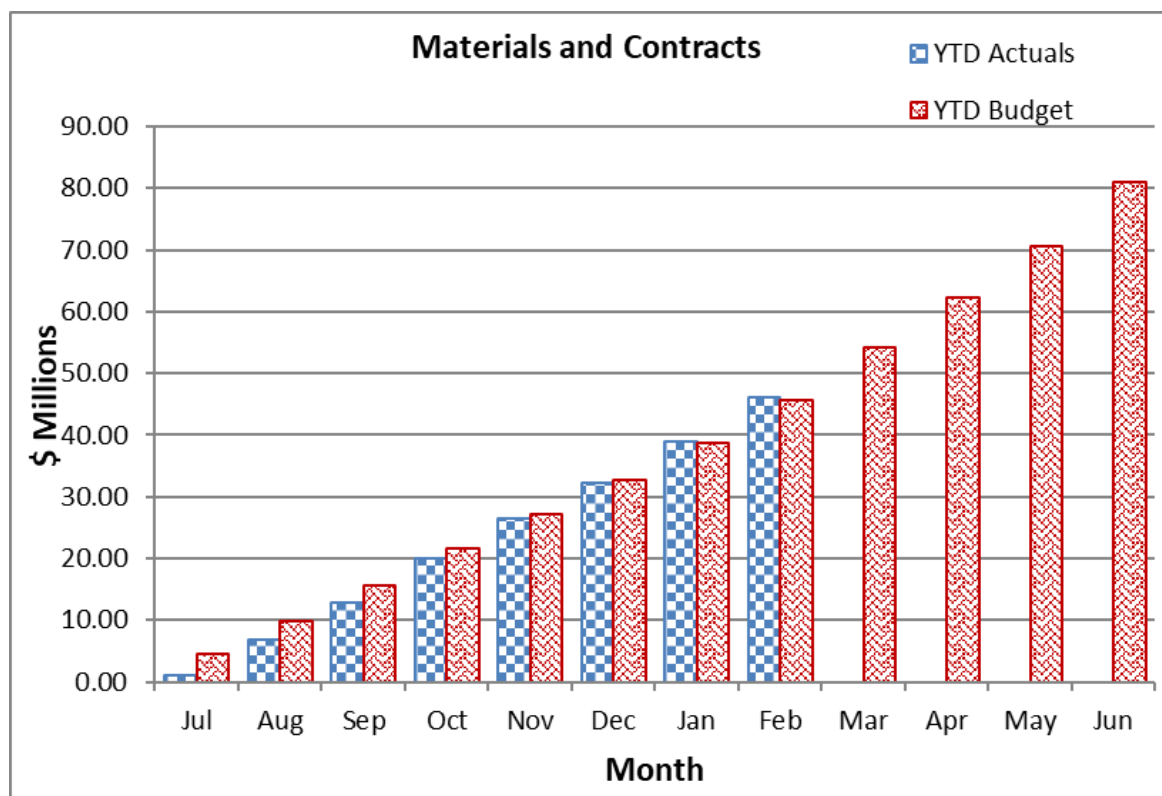


Note 6 Employee Costs**Year to Date - (Actual \$55.5m, Revised Budget \$55.9m)**

The employee costs under budget by \$385k, mainly due to timing differences in Training expenses.

**Note 7 Materials & Contracts****Year to Date - (Actual \$46.0m, Revised Budget \$45.6m)**

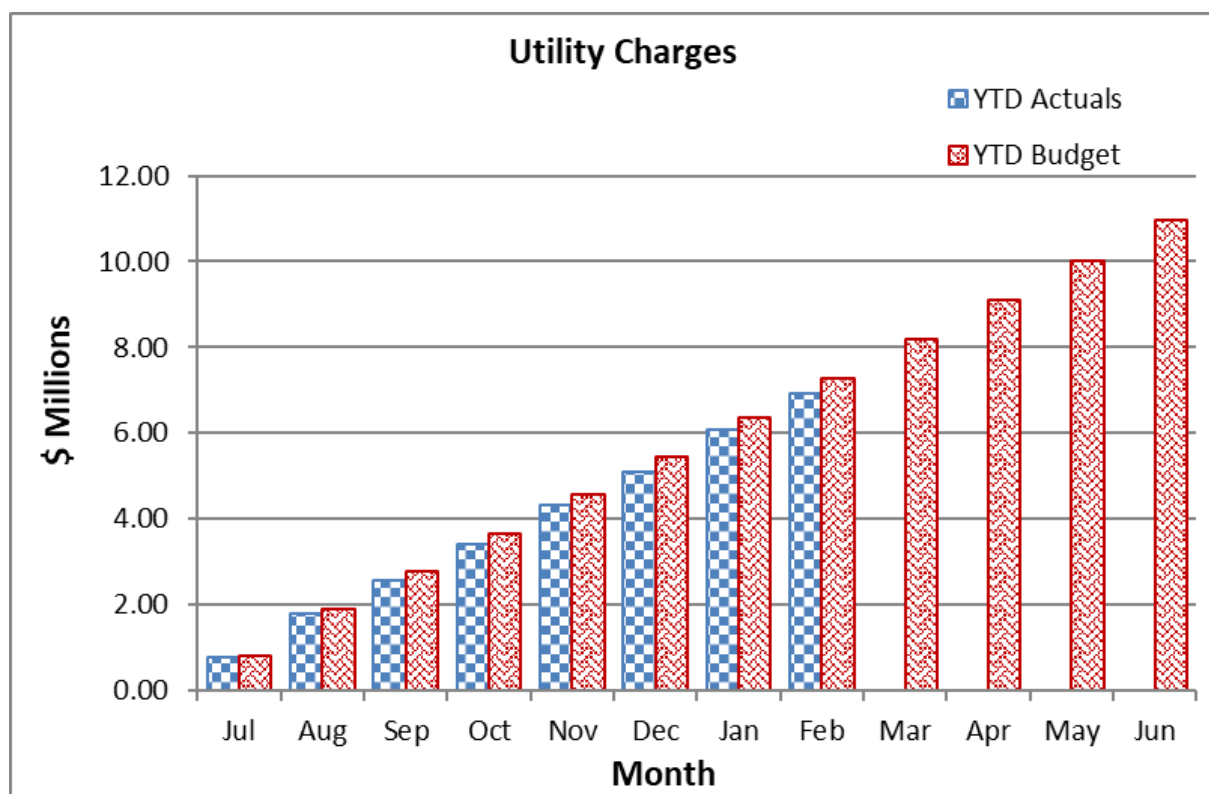
The Materials & Contracts expenditure is higher than the budget by \$353k, mainly due to the timing differences of Contract Expenses from multiple business areas.



Note 8 Utility Charges

Year to Date - (Actual \$6.9m, Revised Budget \$7.3m)

The lower than budget outflow of \$347k is mainly due to the timing differences in Electricity expenditure of \$282k and Water Consumption and Service Charges expenditure of \$62k.



Note 9 Loss on Asset Disposals**Year to Date - (Actual \$205k, Revised Budget \$406k)**

The positive variance of \$201k is mainly due to the timing differences in Plant and Equipment disposals.

Investing Activities**Note 10 Proceeds from Disposal of Assets****Year to Date – (Actual \$458k, Revised Budget \$878km)**

The negative variance of \$420k is attributable to timing differences in the Disposal of Assets.

Note 11 Purchase of Property, Plant and Equipment**Year to Date – (Actual \$17.7m, Revised Budget \$17.8m)**

The lower outflow of \$132k from the Purchase of Property, Plant and Equipment is due to the timing of actual expenditure.

Note 12 Purchase & Construction of Infrastructure**Year to Date – (Actual \$18.9m, Revised Budget \$18.7m)**

The higher outflow of \$238k in the Purchase and Construction of Infrastructure Assets is due to the timing of actual expenditure.

Statement of Financial Position (Attachment 2)

CITY OF WANNEROO
STATEMENT OF FINANCIAL POSITION
AS AT 29 FEBRUARY 2024

Description	30 June 2023 Actual \$	29 February 2024 Actual \$	Movement		Notes
			\$	%	
Current Assets	507,148,821	613,083,362	105,934,541	20.9	
Current Liabilities	(103,242,922)	(116,632,622)	(13,389,700)	(13.0)	
NET CURRENT ASSETS	403,905,899	496,450,740	92,544,841	22.9	1
Non Current Assets	2,849,566,209	2,860,294,547	10,728,338	0.4	2
Non Current Liabilities	(179,051,309)	(191,579,602)	(12,528,293)	(7.0)	3
NET ASSETS	3,074,420,799	3,165,165,685	90,744,887	3.0	
TOTAL EQUITY	3,074,420,799	3,165,165,685	90,744,887	3.0	

Note 1 - Net Current Assets

Compared to the closing position at 30 June 2023, Net Current Assets have increased by \$92.5m, predominately due to the levying of 2023/24 Rates and Waste Service Fees in July 2023.

Within the Current Assets, Current Receivables of \$40.6 are mainly comprised of Rates and Waste Service Fees debtors of \$26.4m and Emergency Services Levy of \$3.6m. The remaining balance is attributed to General Debtors of \$10.6m.

Note 2 - Non-Current Assets

Non-Current Assets as at 29 February 2024 have increased by \$10.7m from 30 June 2023 closing balance, mainly due to an increase in Property, Plant and Equipment and Infrastructure Assets partially offset by the decrease in investments in Associates.

Note 3 - Non-Current Liabilities

Non-Current Liabilities as at 29 February 2024 have increased by \$12.5m from 30 June 2023 closing balance, mainly due to a change in unspent Grant Liabilities.

Financial Performance Indicators

The table below presents data on relevant financial ratios, comparing the minimum standard expected as per the Department of Local Government, Sport and Cultural Industries (**DLGSCI**) as at 29 February 2024 and at the same period of the last year.

Please note that the Asset Ratios are only calculated at the end of the financial year and published as a part of the Annual Report.

A green highlight is used where the minimum standard is met or exceeded. Highlighted in red is below the standard (where relevant).

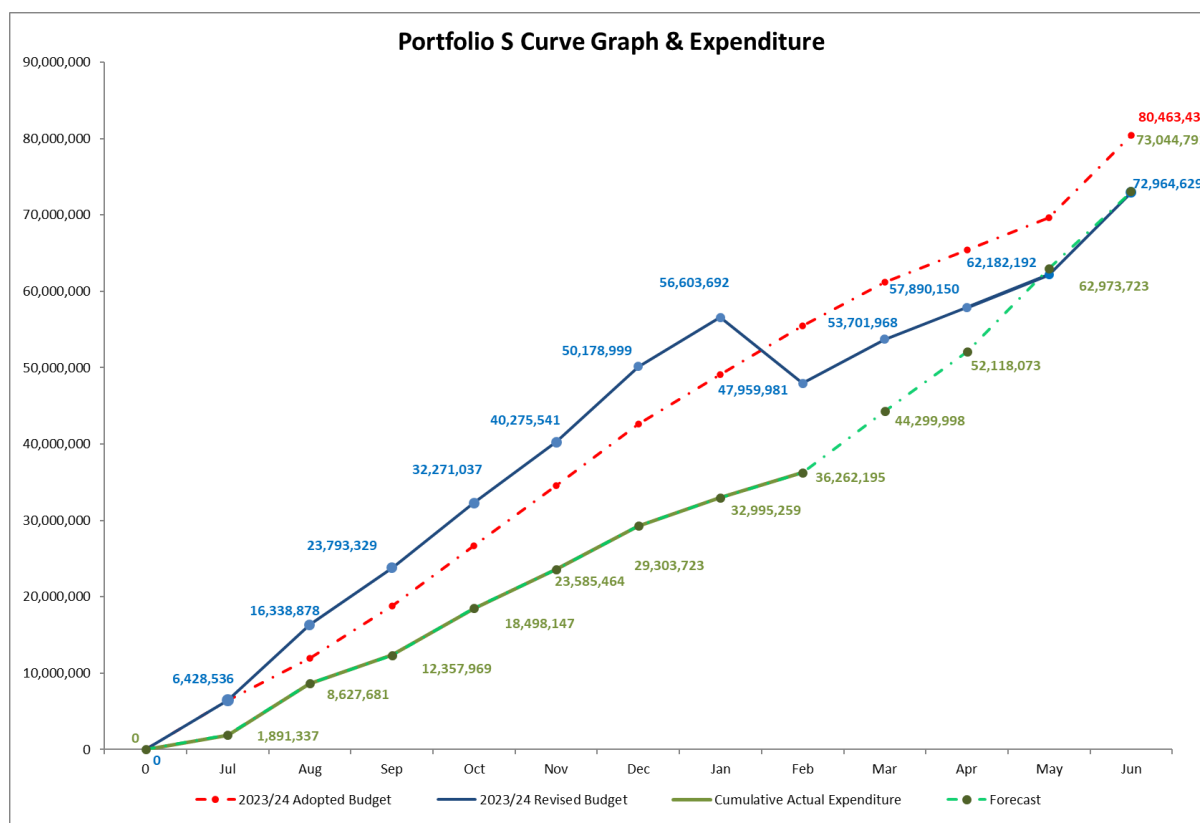
Details	DLGSCI Minimum Standard	As at 29/02/2024	As at 28/02/2023	Current Year to Date -Minimum Standard Met
Current Ratio				
The ability to meet short term financial obligations from unrestricted current assets.				
Current Assets - Restricted Current Assets (RCA)	=>1.00:1	2.05:1	1.97:1	YES
Current Liabilities (CL) - CL Associated with RCA				
Debt Service Cover Ratio				
The ability to produce enough cash to cover debt payments.				
Operating Surplus before Interest & Depreciation	=>2.00:1	38.28:1	37.72:1	YES
Principle & Interest Repayments				
Own Source Revenue Coverage Ratio				
The ability to cover costs through own revenue efforts.				
Own Source Operating Revenue	=>0.40:1	1.50:1	1.57:1	YES
Operating Expense				
Operating Surplus Ratio				
The ability to cover operational costs and have revenues available for capital funding or other purposes.				
Operating Revenue - Operating Expense	=>0.01:1	0.37:1	0.36:1	YES
Own Source Operating Revenue				

Capital Works Program

The status of the Capital Works Program is summarised by Sub-Program in the table below:

Sub-Program	No. of Projects	Current Month Actual \$	YTD Actual \$	Revised Budget \$	% Spend
Community Buildings	18	110,100	1,202,501	2,546,234	47%
Community Safety	13	20,940	490,536	1,378,796	36%
Conservation Reserves	6	4,568	359,922	973,730	37%
Corporate Buildings	6	2,844	77,743	540,000	14%
Environmental Offset	4	10,009	168,132	401,250	42%
Fleet Management - Corporate	10	-	1,397,228	2,633,396	53%
Foreshore Management	11	237,554	7,014,786	8,063,471	87%
Golf Courses	5	2,519	175,168	780,668	22%
Investment Projects	16	542,406	4,280,062	6,290,445	68%
IT Equipment and Software	19	294,046	1,229,731	4,960,102	25%
Parks Furniture	16	28,244	1,918,343	2,962,219	65%
Parks Rehabilitation	1	167,287	582,099	1,496,200	39%
Passive Park Development	6	16,322	851,896	2,503,140	34%
Pathways and Trails	9	142,128	1,223,995	3,085,024	40%
Roads	24	71,390	3,962,583	8,957,675	44%
Sports Facilities	45	1,457,193	9,965,897	20,931,585	48%
Stormwater Drainage	4	-	17,965	82,000	22%
Street Landscaping	2	-	12,167	100,000	12%
Traffic Treatments	26	64,538	1,035,611	3,911,194	26%
Waste Management	3	94,848	295,831	367,500	80%
Grand Total	244	3,266,935	36,262,195	72,964,629	49.7%

As at 29 February 2024, the City incurred \$36.3m of capital expenditure, which represents 49.7% of the \$73.0m Capital Works Revised Budget.



To further expand on the Capital Works Program information above, updates in key capital projects are selected to be specifically reported on, is provided in the Top Capital Projects attachment to this report (**Attachment 4**).

Capital Changes

The following changes are proposed to be made to the 2023/24 Capital Works budget.

PR-4361 Riverlinks Park, Clarkson, New All Abilities Playground – It is proposed to bring forward grant funds of \$1,000,000 to match the construction schedule for the project.

PR-4402 Trichet Road, Wanneroo, Upgrade Traffic Treatments – An increase to the Metropolitan and Regional Road Grant (MRRG) funding of \$205,984 has been approved, in order to match anticipated construction costs.

PR-4421 Hartman Dr, Wangara, New Pathway from Ocean Reef Rd to Gngara Rd – It is proposed to bring forward \$863,000 of Town Planning Scheme cell funds to progress Western Power works in this financial year.

PR-4576 Irrigation Control System Upgrades – As part of the Gngara Waterwise Councils grant program, the City has been successful in receiving \$600,000 in funding over the next four years. This year's allocation of \$150,000 is required to be spent by June 30.

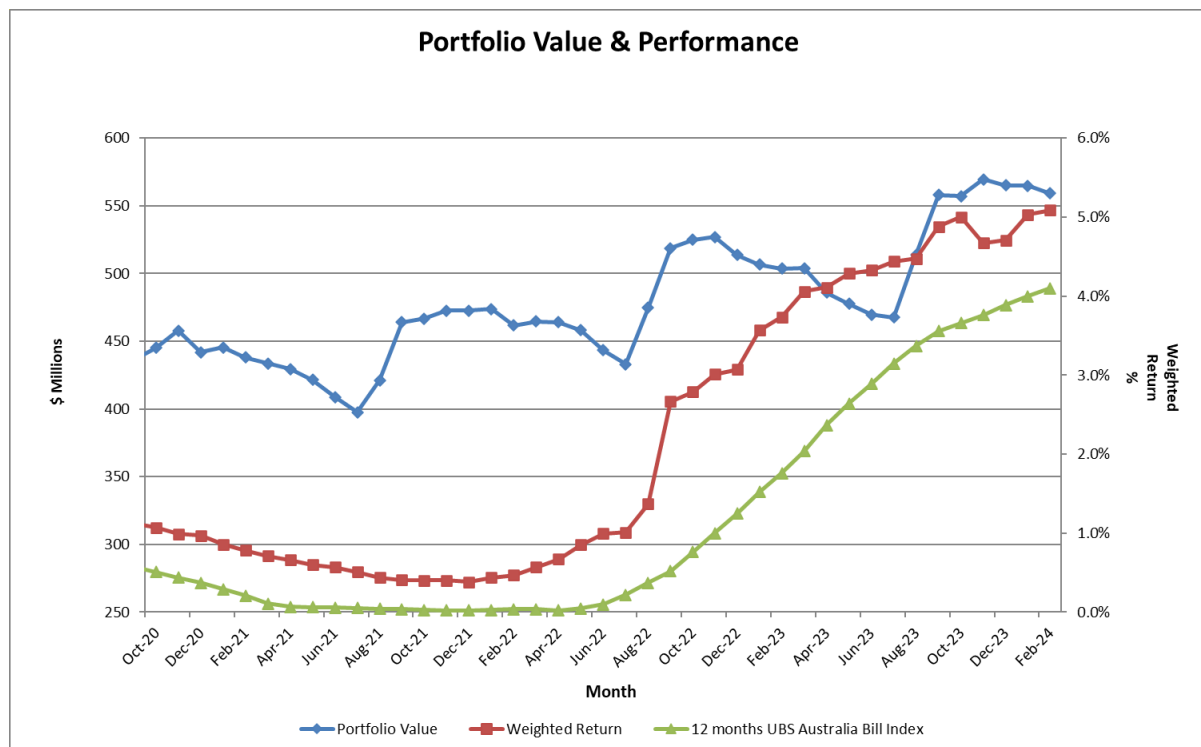
Operating Grant - Mariginiup Bushfire Recovery – Coordinated Clean-up Program

The Department of Fire and Emergency Services approved a new grant funding of \$2,776,000 for the Mariginiup Bushfire Recovery Coordinated Clean-up Program. The primary objective of the Program is to ensure the safety of the areas affected by the Mariginiup Bushfire in November 2023, reduce community exposure to environmental and public health hazards, and aid impacted homeowners and business owners with initial clean-up activities to facilitate their long-term recovery.

The program is at an early planning stage engaging the consultant to scope the program delivery. The predicted grant income and equivalent expenditure for the current financial year is \$200,000. The remaining \$2,576,000 grant income and equivalent expenditure are expected to materialise by 30 June 2025.

Investment Portfolio (Attachment 3)

In accordance with the *Local Government (Financial Management) Regulations 1996* (and per the City's Investment Policy), the City invests solely in Authorised Deposit taking Institutions (ADI's):



At the end of February 2024, the City held an investment portfolio (cash & cash equivalents) of \$559.1m (Face Value), equating to \$572.5m inclusive of accrued interest. The City's year to date investment portfolio return has exceeded the UBS Australia Bank Bill rate index benchmark by 0.99% pa (5.09% pa vs. 4.10% pa).

Consultation

This document has been prepared in consultation with Relevant Officers.

Comment

This report has incorporated recent amendments to the Local Government (Financial Management) Regulations 1996, which require local governments to prepare monthly Statement of Financial Activity (formerly Rate Setting Statement) with variance analysis, and the Statement of Comprehensive Income by Nature is no longer required.

The Regulations also require the preparation of Net Current Asset Notes (Attachment 1) to complement the Statement of Financial Activity.

In reference to Statement of Financial Activity in the report, the following symbols have been used to categorise three levels of variance:

Inflows/Outflows:

- ↑ - Positive Variance more than 10% and/or more than \$100,000
- ↓ - Negative Variance more than 10% and/or more than \$100,000
- → - Negative Variance Less than 10% or less than \$100,000

Statutory Compliance

This Monthly Financial Activity Statement complies with *Regulations 34 and 35 of the Local Government (Financial Management) Regulations 1996*.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

7 ~ A well governed and managed City that makes informed decisions, provides strong community leadership and valued customer focused services

7.1 - Clear direction and decision making

Risk Appetite Statement

In pursuit of strategic objective goal 7, we will accept a Medium level of risk as the City balances the capacity of the community to fund services through robust cost-benefit analysis and pursues evidence-based decision making to be effective stewards of the Council and City for future generations.

Risk Management Considerations

Risk Title	Risk Rating
CO-017 Financial Management	Medium
Accountability	Action Planning Option
Director Corporate Strategy & Performance	Manage

The above risk relating to the issue contained within this report has been identified and considered within the City's Corporate Risk Register. Action plans have been developed to manage this risk to support existing management systems.

Local Jobs

The City is prepared to accept a high level of financial risk provided that the City implements a risk management strategy to manage any risk exposure.

Strategic Growth

The City will accept a moderate level of financial risk for facilitating industry development and growth.

Any strategic objective including ongoing planning, funding and capital investment to develop infrastructure strategic assets carries financial risks."

Policy Implications

The following policies are relevant for this report:

Accounting Policy;

- Investment Policy;
- Financial Cash Back Reserve Policy; and
- Strategic Budget Policy.

Financial Implications

As outlined in the report and detailed in Attachments 1 to 4.

Voting Requirements

Absolute Majority

Moved Cr Parker, Seconded Cr Miles**That Council:-**

1. **RECEIVES** the Financial Activity Statement and commentaries on variances to Budget for the period ended 29 February 2024 consisting of:
 - a) February 2024 Financial Activity Statement;
 - b) February 2024 Net Current Assets Position; and
 - c) February 2024 Material Financial Variance Notes.
2. **APPROVES** by **ABSOLUTE MAJORITY** the following changes to the 2023/24 Capital Works Budget:

Number	From	To	Amount	Description
PR-4361	State Government Grants	PR-4361 Riverlinks Park, Clarkson, New All Abilities Playground	\$1,000,000	Funds brought forward to match construction schedule.
PR-4402	State Government Grants	PR-4402 Trichet Road, Wanneroo, Upgrade Traffic Treatments	\$205,984	Additional funding to cover construction costs.
PR-4421	Contributions – TPS Cell 7	PR-4421 Hartman Dr, Wangara, New Pathway from Ocean Reef Rd to Gnangara Rd	\$293,000	Funds brought forward to progress Western Power works.
PR-4421	Contributions – TPS Cell 8	PR-4421 Hartman Dr, Wangara, New Pathway from Ocean Reef Rd to Gnangara Rd	\$570,000	Funds brought forward to progress Western Power works.
PR-4576	State Government Grants	PR-4576 Irrigation Control System Upgrades	\$150,000	Grant funds received to improve efficiency of the City's irrigation systems.

3. **APPROVES** by **ABSOLUTE MAJORITY** the new Grant funding of \$2,776,000 from the Department of Fire and Emergency Services of Western Australia for the Mariginiup Bushfire Recovery Coordinated Clean-up Program, \$200,000 being for the 2023/24 Financial year and balance for the 2024/25 Financial year.

CARRIED BY ABSOLUTE MAJORITY
15/0

For the Motion: Mayor Aitken, Cr Bedworth, Cr Berry, Cr Coetzee, Cr Figg, Cr Herridge, Cr Huntley, Cr Miles, Cr Moore, Cr Nguyen, Cr Parker, Cr Rowe, Cr Seif, Cr Smith and Cr Wright.

Against the Motion: Nil

Attachments:

- | | |
|---|----------|
| 1. Attachment 1 - Net Current Assets February 2024 | 24/97278 |
| 2. Attachment 2 - Statement of Financial Position February 2024 | 24/97281 |
| 3. Attachment 3 - Investment Report February 2024 | 24/97282 |
| 4. Attachment 4 - Top Projects 2023-24 - February 2024 | 24/97284 |

NET CURRENT ASSETS

Attachment 1

(a) Composition of Net Current Asset Position as at 29 February 2024

Description	30-June-2023 Actual \$	29-February-2024 Actual \$	30 June 2024
			Adopted Budget \$
Current Assets			
Cash - Unrestricted	42,023,075	34,032,233	17,630,000
Cash - Restricted	5,200	5,200	17,557,652
Term Deposits	440,000,000	538,000,000	377,037,148
Receivables	24,722,452	40,632,815	11,188,746
Inventories	398,094	413,114	390,588
	507,148,821	613,083,362	423,804,133
Less: Current Liabilities			
Trade and Other Payables	(48,967,725)	(50,727,290)	(22,706,600)
Contract Liabilities	(30,117,159)	(41,520,621)	(733,903)
Lease Liabilities	(110,144)	(113,568)	(50,607)
Provisions	(24,047,894)	(24,271,143)	(22,733,004)
	(103,242,922)	(116,632,622)	(46,224,114)
Net Current Asset Position	403,905,899	496,450,740	377,580,019
Less - Total Adjustments to net current assets	(376,547,866)	(401,374,474)	(377,547,821)
Net current assets used in the Financial Activity Statement	27,358,033	95,076,266	32,198

EXPLANATION OF DIFFERENCE IN NET CURRENT ASSETS AND SURPLUS/(DEFICIT)

Items Excluded From Calculation Of Budgeted Deficiency

When calculating the budget and Actual deficiency for the purpose of Section 6.2 (2)(c) of the Local Government Act 1995 the following amounts have been excluded as provided by Local Government (Financial Management) Regulation 32 which will not fund the budgeted and Actual expenditure.

(b) Non-Cash Amounts Excluded From Operating Activities

The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Statement of Financial Activity (Formerly Rate Setting Statement) in accordance with Financial Management Regulation 32.

Adjustments:	30-June-2023 Actual \$	29-February-2024 Actual \$	30 June 2024
			Adopted Budget \$
Less:			
- Profit on asset disposals	(4,325,770)	(14,774)	(3,412,293)
- Share of net profit of associates accounted for using the equity method	(1,243,273)	2,500,000	0
Add:			
- Loss on asset disposals	1,878,188	205,388	1,219,165
- Depreciation	40,560,533	26,294,814	39,447,203
- Movement in Non Current Lease Liability	405,909	34,170	0
- Pensioner deferred rates	(215,099)	200,614	0
- Employee provisions	369,791	(69,257)	0
- Movement in Contract Assets and Liabilities	3,106,887	0	0
- Inventory	467,534	(14,732)	0
	41,004,700	29,136,223	37,254,075

(c) Non-Cash Amounts Excluded From Investing Activities

The following non-cash revenue or expenditure has been excluded from amounts attributable to investing activities within the Statement of Financial Activity (Formerly Rate Setting Statement)

Adjustments:

Adjustments:	30-June-2023 Actual \$	29-February-2024 Actual \$	30 June 2024
			Adopted Budget \$
Non-Cash Contributions of Assets	(20,761,287)	(10,476,506)	(26,191,189)
Movement in current unspent capital grants associated with restricted cash	724,054	(12,099,269)	783,971
	(20,037,233)	(22,575,775)	(25,407,218)

(d) Current Assets & Liabilities Excluded From Budgeted Deficiency

Adjustments:

Adjustments:	30-June-2023 Actual \$	29-February-2024 Actual \$	30 June 2024
			Adopted Budget \$
Cash - Reserve accounts	(305,949,998)	(324,280,743)	(300,551,134)
Less:			
- Current assets restricted to trading undertaking	(114,177,891)	(119,894,977)	(94,043,666)
Accrued Development Contribution Plans Income	(648,800)	(741,527)	0
Add:			
- Current portion of lease liabilities	110,144	113,569	18,170
- Current portion of contract liability held in reserve	22,209,809	21,802,128	733,903
- Current portion of unspent capital grants held in reserve	7,763,116	7,907,352	0
- Current portion of employee benefit provisions held in reserve	14,145,754	13,719,724	16,294,906
	(376,547,866)	(401,374,474)	(377,547,821)

Attachment 2

CITY OF WANNEROO
STATEMENT OF FINANCIAL POSITION
AS AT 29 FEBRUARY 2024

Description	30/06/2023 Actual \$	29/02/2024 Actual \$
Current Assets		
Cash and Cash Equivalents	42,028,275	34,037,433
Trade and Other Receivables	24,722,452	40,632,815
Other Financial Assets	440,000,000	538,000,000
Inventories	398,094	413,114
	507,148,821	613,083,362
Non Current Assets		
Trade and Other Receivables	4,486,717	4,370,324
Inventories	16,769,298	16,769,298
Investments in Associates	30,027,648	27,110,347
Property, Plant and Equipment	397,398,735	406,644,716
Infrastructure Assets	2,400,375,316	2,404,950,041
Right to Use Assets	508,495	449,821
	2,849,566,209	2,860,294,547
TOTAL ASSETS	3,356,715,030	3,473,377,909
Current Liabilities		
Trade and Other Payables	48,967,725	50,727,290
Other Liabilities	30,117,159	41,520,621
Lease Liabilities	110,144	113,568
Employee Related Provisions	20,473,394	20,696,643
Other Provisions	3,574,500	3,574,500
	103,242,922	116,632,622
Non Current Liabilities		
Other Liabilities	95,699,993	108,263,902
Lease Liabilities	405,909	440,079
Borrowings	74,334,488	74,333,959
Employee Related Provisions	2,026,660	1,957,403
Other Provisions	6,584,259	6,584,259
	179,051,309	191,579,602
TOTAL LIABILITIES	282,294,232	308,212,224
NET ASSETS	3,074,420,799	3,165,165,685
Equity		
Reserve Accounts	305,944,797	324,265,838
Retained Surplus	1,247,364,895	1,319,788,741
Revaluation Surplus	1,521,111,106	1,521,111,106
TOTAL EQUITY	3,074,420,799	3,165,165,685

INVESTMENT SUMMARY - As At 29 February 2024										
Face Value \$	Interest Rate %	Borrower	Rating	Maturity Date	Purchase price	Deposit Date	Deposit Category	Current Value \$	YTD Accrued Interest \$	Accrued Interest LTD
Current Account Inve:										
21,078,000.00	0.25	Commonwealth Bank of Australia Perth	A1	N/A		N/A	Cash	21,078,000.00		
21,078,000.00	0.25%							21,078,000.00		
Term Investment Group										
20,000,000.00	4.92	Bank of Queensland	A2	08-March-2024	20,000,000.00	09-March-2023	Term Deposit	20,962,432.88	657,797.26	962,432.88
30,000,000.00	4.61	Suncorp	A1	28-March-2024	30,000,000.00	30-March-2023	Term Deposit	31,273,117.81	924,526.03	1,273,117.81
30,000,000.00	4.85	Bendigo Bank	A2	10-May-2024	30,000,000.00	10-May-2023	Term Deposit	31,175,958.90	972,657.53	1,175,958.90
15,000,000.00	5.46	Bendigo Bank	A2	13-June-2024	15,000,000.00	13-June-2023	Term Deposit	15,585,641.10	547,495.89	585,641.10
10,000,000.00	5.58	Bendigo Bank	A2	19-June-2024	10,000,000.00	20-June-2023	Term Deposit	10,388,306.85	373,019.18	388,306.85
30,000,000.00	5.59	Bendigo Bank	A2	17-July-2024	30,000,000.00	18-July-2023	Term Deposit	31,038,361.64	1,038,361.64	1,038,361.64
3,000,000.00	5.46	Westpac Banking Corporation-AARC	A1	02-August-2024	3,000,000.00	02-August-2023	Term Deposit	3,094,689.86	94,689.86	94,689.86
20,000,000.00	5.52	Commonwealth Bank of Australia Perth	A1	08-August-2024	20,000,000.00	09-August-2023	Term Deposit	20,617,030.14	617,030.14	617,030.14
30,000,000.00	5.44	Commonwealth Bank of Australia Perth	A1	23-August-2024	30,000,000.00	24-August-2023	Term Deposit	30,845,063.01	845,063.01	845,063.01
80,000,000.00	5.38	Westpac Banking Corporation	A1	06-September-2024	80,000,000.00	06-September-2023	Term Deposit	82,075,353.42	2,075,353.42	2,075,353.42
20,000,000.00	5.38	Westpac Banking Corporation	A1	08-September-2024	20,000,000.00	08-September-2023	Term Deposit	20,512,942.47	512,942.47	512,942.47
25,000,000.00	5.38	Westpac Banking Corporation	A1	08-September-2024	25,000,000.00	08-September-2023	Term Deposit	25,641,178.08	641,178.08	641,178.08
25,000,000.00	5.38	Westpac Banking Corporation	A1	08-September-2024	25,000,000.00	08-September-2023	Term Deposit	25,641,178.08	641,178.08	641,178.08
50,000,000.00	5.36	Commonwealth Bank of Australia Perth	A1	20-September-2024	50,000,000.00	20-September-2023	Term Deposit	51,189,479.45	1,189,479.45	1,189,479.45
10,000,000.00	5.38	Commonwealth Bank of Australia Perth	A1	25-September-2024	10,000,000.00	26-September-2023	Term Deposit	10,229,939.73	229,939.73	229,939.73
10,000,000.00	5.33	Westpac Banking Corporation	A1	10-October-2024	10,000,000.00	10-October-2023	Term Deposit	10,207,358.90	207,358.90	207,358.90
10,000,000.00	5.33	Westpac Banking Corporation	A1	10-October-2024	10,000,000.00	10-October-2023	Term Deposit	10,207,358.90	207,358.90	207,358.90
10,000,000.00	5.30	Suncorp	A1	24-October-2024	10,000,000.00	25-October-2023	Term Deposit	10,184,410.96	184,410.96	184,410.96
25,000,000.00	5.22	Suncorp	A1	17-January-2025	25,000,000.00	19-January-2024	Term Deposit	25,146,589.04	146,589.04	146,589.04
25,000,000.00	5.22	Suncorp	A1	20-January-2025	25,000,000.00	19-January-2024	Term Deposit	25,146,589.04	146,589.04	146,589.04
25,000,000.00	5.22	National Australia Bank	A1	17-January-2025	25,000,000.00	19-January-2024	Term Deposit	25,146,589.04	146,589.04	146,589.04
15,000,000.00	5.18	Suncorp	A1	29-January-2025	15,000,000.00	31-January-2024	Term Deposit	15,061,734.25	61,734.25	61,734.25
20,000,000.00	5.16	Westpac Banking Corporation	A1	23-February-2025	20,000,000.00	23-February-2024	Term Deposit	20,016,964.38	16,964.38	16,964.38
538,000,000.00	5.28%							551,388,267.95	12,478,306.30	13,388,267.95
	Weighted Return									
559,078,000.00	5.09%	Totals						572,466,267.95	12,478,306.30	13,388,267.95
	4.10%	12 month UBS Australia Bank Bill Index for 29 February 2024								
	0.99%	Differential between Council's Weighted Return and UBS Australia Bank Bill Index								

Notes: Face Value - refers to the principal amount invested.

Interest Rate - refers to the annual interest rate applicable to the investment.

Borrower - refers to the institution through which the City's monies are invested.

Rating - refers to the Standard & Poor Short Term Rating of the Borrower which, per Council Policy, must be a minimum of A2.

Current Value - refers to the accumulated value of the investment including accrued interest from time invested to current period.

Top Capital Projects 2023/24 - February 2024																	
PMO Project Registration				Financial Summary (Annual Funding)				Total Project Budget			Project Indicators				Project Progress		
PMO Code	Finance Code	Container	Project Name	Project Budget Current Year	Actual Expenditure	Forecast to End of Year	Budget Variance Under /(Over)	Total Project Budget	Estimate at Completion	Total Budget Variance Under /(Over)	Schedule	Current Year Budget	Total Budget	Overall Risk Rating	Work % Complete	Stage	Council Comments
PMO16052	002616	23740	Neerabup Industrial Area (Existing Estate), Neerabup, Upgrade Roads and Services Infrastructure	1,330,000	15,953	1,314,046	1	8,457,051	8,532,974	(75,923)	G	G	G	G	35	S5. Delivery	LRCIP funding \$1.8m secured. Tender recommendation report approved Council February 2024. Contract arrangements in progress.
PMO16061	002955	23756	Halesworth Park, Butler, New Sports Facilities	9,484,653	5,571,690	3,912,963	(0)	22,324,937	22,324,937	0	G	G	G	G	86	S5. Delivery	Construction of Main Pavilion (A) by Swan Group on track. Roof and brickwork completed. Services and glazing installation underway. Anticipated practical completion 12 July 2024. Storage Building (C) construction activities remain, completion likely to tie in with Main Pavilion.
PMO16175	002664	25883	Dordaak Kepap Library and Youth Innovation Hub, Landsdale, New Building	478,140	261,431	216,710	(1)	10,451,250	10,451,249	1	G	G	G	R	69	S5. Delivery	Tender RFT23175 closed 14 December. Forum meeting 05 March 2024 considered additional funds required due to tender prices higher than the budget (red risk indicator). Tender report deferred from 19 March to 23 April 2024. Grant FAA1 \$250k acquittal awaiting auditor review before requesting signoff of completed acquittal. Grant FAA2 \$2.75M conditions have been reviewed; to be finalised pending tender outcomes.
PMO18124	004169	34063	Mindarie Breakwater, Mindarie, Renew Maintenance Management Plan	6,751,715	6,448,222	241,343	62,150	9,528,844	9,468,832	60,012	G	G	G	G	99	S6. Close-Out	Practical completion achieved 09 February 2024. Project savings anticipated.
PMO20056	004276	40598	Lenore Road, Hocking, Upgrade to Dual Carriageway from Kemp St to Elliot Rd	2,040,000	8,997	2,031,003	0	7,725,952	7,725,952	(1)	G	G	G	G	68	S5. Delivery	Tender recommendation report approved Council February 2024. RJ Vincent awarded the contract for \$7m.
PMO20057	004277	40645	Alkimos, New Alkimos Aquatic and Recreation Centre	2,645,299	1,251,628	1,303,174	90,497	78,020,216	77,961,831	58,385	G	G	G	G	24	S4. Design	Detailed design schedule progress 15%. Carry forward anticipated.
PMO20062	004283	40782	Heath Park, Eglinton, New Sports Amenities Building	1,769,698	54,978	1,714,720	0	6,313,523	6,313,523	0	G	G	G	G	33	S4. Design	Construction commenced 05 March 2024. On site portable facilities provided to clubs for the constructions period. Anticipated completion March 2025.
PMO21060	004347	42656	Flynn Drive, Neerabup, Upgrade from Wanneroo Road to Old Yanchep Road	942,073	55,520	886,553	(0)	37,787,350	37,787,351	(1)	G	G	G	G	63	S5. Delivery	\$15m Funding from Commonwealth Government for the Neerabup Strategic Link has been approved for Stage 2 for Pinjar Road to Old Yanchep Road. This results in funding to duplicate Flynn Drive from Wanneroo Road to Old Yanchep Road.

Top Capital Projects 2023/24 - February 2024																	
PMO Project Registration				Financial Summary (Annual Funding)				Total Project Budget			Project Indicators				Project Progress		
PMO Code	Finance Code	Container	Project Name	Project Budget Current Year	Actual Expenditure	Forecast to End of Year	Budget Variance Under /(Over)	Total Project Budget	Estimate at Completion	Total Budget Variance Under /(Over)	Schedule	Current Year Budget	Total Budget	Overall Risk Rating	Work % Complete	Stage	Council Comments
PMO22023	004400	44424	Two Rocks Road, Yanchep, Upgrade Street Lighting	1,128,850	42,082	1,086,768	0	1,197,500	1,197,500	0	G	G	G	G	61	S5. Delivery	Purchase order raised for Western Power construction scheduled to commence in May 2024. UXO investigation is complete and reports and clearance certificates recorded.
PMO22049	004437	45560	Hester Ave, Merriwa, Upgrade Intersection of Connolly Drive	1,220,000	219,900	1,000,099	1	1,500,000	1,517,248	(17,248)	G	G	G	A	35	S5. Delivery	Construction contract signed and \$1.3m purchase order issued. Western Power (WP) invoice pre-paid. Works anticipated to start April 2024. Risk amber to reflect issues with WP to schedule their drilling portion of works together with road works. WP to return to site to complete lighting upgrades on the verge area.
PMO23003	004422	46036	Mirrabooka Ave Kingsway, Landsdale, Upgrade Roundabout	22,000	7,817	12,772	1,411	880,000	878,184	1,816	A	G	G	A	4	S4. Design	Schedule delays due to Western Power (WP) availability impacting the overall construction timelines. Amber risk indicator for WP impact to project and dependencies. Road construction can only commence following WP construction anticipated in 24/25. Carry forward anticipated.
PMO23010	004425	46167	Gnangara Rd, Madeley, Renew Road Surface	1,648,000	1,615,374	7,960	24,666	1,648,000	1,623,334	24,666	G	G	G	G	99	S6. Close-Out	Maintenance handover completed. Project close out initiated February 2024. Remaining remedial works to be completed are line marking reinstatement by MRWA, ASPEC Data Collection. Carry forward anticipated.
				29,460,428	15,553,592	13,728,112	178,724	185,834,623	185,782,915	51,707							

Schedule Status-Indicator	Budget Indicators (Annual & Total)	Overall Risk Indicator
On Target-Baseline (<10%time increase)	On Target (Variance <10%)	Low
Behind Schedule (10 - 20%time increase)	Almost on Budget (Variance of 10 - 20%)	Medium
Behind Schedule (>20%time increase)	Under / Over Budget (Variance > 20%)	High

CS03-04/24 Bin Establishment Fee Not Levied

File Ref: 3113V157 – 24/103203
Responsible Officer: Director Corporate Strategy & Performance
Attachments: Nil

Issue

To consider the write-off of bin establishment fees not levied from the 2010/11 financial year to 2016/2017 financial year in addressing Financial Management Processes (December 2018) Internal Audit finding.

Background

In December 2018, Financial Management Processes internal audit was conducted, and a control deficiency was noted on historical bin establishment fees not being levied between 2010 and 2016, as noted below.

Audit Recommendation:

Bin Establishment Fees

Management should either complete the reconciliations for the period before 2017 or alternatively obtain relevant approvals, as per the City's delegations register, to waive these fees.

Prior to implementation of the CRM system with Authority in September 2009, all bin requests were paper based and were forwarded to Rates by Waste Services so that the bin charges could be levied.

From September 2009, when the Customer Relations Centre or Waste Services created a new CRM for a bin delivery, where the property was already rated as residential improved, a task for Rates to levy the fee was not created. Rates were not aware that new bins had been delivered and as a result, the charges were not levied.

It is suspected this occurred as the whole end-to-end process was not understood at the time of the CRM system implementation. The issue was identified in September 2018, and corrective actions were taken. It was determined that practically the City could go back 18 months up to 1 January 2017, and raise back dated charges for the bin establishment fees not levied. Further, the necessary process changes were put in place to rectify the process deficiency and levy all new bin fees going forward.

This was not an issue for the properties that were rated residential vacant and had a new bin delivered as the house had just been completed. These were picked up as part of the interim rate process when the properties were interim rated from vacant land to residential improved.

Detail

In June 2020, legal advice was sought from Governance and Legal and the proposed action suggested in the legal advice was:

The City can waive the Fees pursuant to section 6.12 of the Local Government Act 1995 (WA) as the Fees are a debt not yet charged (or levied) but owed to the City. The CEO has delegation to waive fees and charges up to \$10,000 otherwise it must go to Council.

In June 2020, the CEO approved to undertake a year-by-year audit within next 5 financial years on missing bin establishment fees, and then properly recognise the waiver of fees in each year. This audit has now been completed.

The process that was followed for the audit was that we extracted from Authority (Civica) every Bin Establishment Fee charged against Assessments since 1 July 2010. All the CRM's were extracted from Authority for the New Bin Deliveries from 1 July 2010 for each Assessment. These were then matched to ascertain the number of CRM's that did not have a corresponding charge.

There were 1,573 CRM's that did not have a corresponding charge. Further investigation of these CRM's found that 205 of them were not chargeable for various reasons such as bin replacement and general waste enquiries, e.g. the wrong CRM category had been used. This left 1,358 Assessments which did not receive the Bin Establishment Fee. The total of these fees is \$138,209.60 and the details of year by year are:

Year	No. CRM with no Levy	No. Not Levied	Wrong CRM Code	Not Levied
2010/11	167	116	51	\$10,440.00
2011/12	140	93	47	\$8,649.00
2012/13	260	216	44	\$20,736.00
2013/14	195	164	31	\$16,219.60
2014/15	295	283	12	\$29,715.00
2015/16	316	301	5	\$32,655.00
2016/17	200	185	15	\$19,795.00
Total	1573	1358	205	\$138,209.60

Given the age of these charges, and potential reputational damage, waiving is considered the most pragmatic and appropriate action.

Consultation

Legal advice was sought from the City's Governance and Legal Service Unit and actioned in line with the advice.

A report was presented to the Audit and Risk Committee held on 26 March 2024, and it was resolved:

"That the Audit & Risk Committee Recommends to Council WAIVER, BY ABSOLUTE MAJORITY the Bin Establishment Fees not levied as listed below;

- a) In financial year 2010/11 - \$10,440.00;*
- b) In financial year 2011/12 - \$8,649.00;*
- c) In financial year 2012/13 - \$20,736.00;*
- d) In financial year 2013/14 - \$16,219.60;*
- e) In financial year 2014/15 - \$29,715.00;*
- f) In financial year 2015/16 - \$32,655.00; and*
- g) In financial year 2016/17 - \$19,795.00."*

Comment

In February 2018, a process was implemented to ensure that all bin establishment fees are levied correctly. This process is carried out on a regular basis. Further, on 26 March 2024, the Audit and Risk Committee was informed about the bin establishment fee waiver as noted in this report. The Audit and Risk Committee recommended Council to approve the waiver with absolute majority as noted in the recommendation section of this report.

Statutory Compliance

6.12. Power to defer, grant discounts, waive or write off debts

- (1) Subject to subsection (2) and any other written law, a local government may —
- (a) when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money; or
 - (b) waive or grant concessions in relation to any amount of money; or
 - (c) write off any amount of money,
- which is owed to the local government.
* Absolute majority required.
- (2) Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.
- (3) The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.
- (4) Regulations may prescribe circumstances in which a local government is not to exercise a power under subsection (1) or regulate the exercise of that power.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

- 7 ~ A well governed and managed City that makes informed decisions, provides strong community leadership and valued customer focused services
- 7.2 - Responsibly and ethically managed

Risk Appetite Statement

In pursuit of strategic objective goal 7, we will accept a Medium level of risk as the City balances the capacity of the community to fund services through robust cost-benefit analysis and pursues evidence-based decision making to be effective stewards of the Council and City for future generations.

Risk Management Considerations

Risk Title	Risk Rating
CO-017 Financial Management	Moderate
Accountability	Action Planning Option
Director Corporate Strategy & Performance	Manage

The above risk relating to the issue contained within this report has been identified and considered within the City's Corporate Risk Register. Action plans have been developed to manage this risk to support existing management systems.

Local Jobs

The City is prepared to accept a high level of financial risk provided that the City implements a risk management strategy to manage any risk exposure.

Strategic Growth

The City will accept a moderate level of financial risk for facilitating industry development and growth.

Any strategic objective including ongoing planning, funding and capital investment to develop infrastructure strategic assets carries financial risks.

Policy Implications

Nil.

Financial Implications

The City has had a loss of revenue totalling \$138,209.60 over 7 years from 2010/11 to 2016/17.

Voting Requirements

Absolute Majority

Moved Cr Berry, Seconded Cr Figg

That Council as recommended by the Audit and Risk Committee, WAIVER, BY ABSOLUTE MAJORITY the Bin Establishment Fees not levied as listed below;

- a) In financial year 2010/11 - \$10,440.00;**
- b) In financial year 2011/12 - \$8,649.00;**
- c) In financial year 2012/13 - \$20,736.00;**
- d) In financial year 2013/14 - \$16,219.60;**
- e) In financial year 2014/15 - \$29,715.00;**
- f) In financial year 2015/16 - \$32,655.00; and**
- g) In financial year 2016/17 - \$19,795.00.**

**CARRIED BY ABSOLUTE MAJORITY
15/0**

For the Motion: Mayor Aitken, Cr Bedworth, Cr Berry, Cr Coetzee, Cr Figg, Cr Herridge, Cr Huntley, Cr Miles, Cr Moore, Cr Nguyen, Cr Parker, Cr Rowe, Cr Seif, Cr Smith and Cr Wright.

Against the Motion: Nil

Attachments: Nil

CS04-04/24 Warrant of Payments for the Period to 29 February 2024

File Ref: 1859V02 – 24/106752
 Responsible Officer: Director Corporate Strategy & Performance
 Attachments: Nil

Issue

Presentation to the Council of a list of accounts paid for the month of February 2024, including a statement as to the total amounts outstanding at the end of the month.

Background

Local Governments are required each month to prepare a list of accounts paid for that month and submit the list to the next Ordinary Meeting of the Council.

In addition, it must record all other outstanding accounts and include that amount with the list to be presented. The list of accounts paid and the total of outstanding accounts must be recorded in the minutes of the Council meeting.

Detail

The following is the Summary of Accounts paid in February 2024

Funds	Vouchers	Amount
Director Corporate Services Advance A/C		
Accounts Paid – February 2024		
Cheque Numbers	124529 - 124576	\$50,902.09
CBA / NAB	51 - 52	\$46,963.60
EFT Document Numbers	26210 - 27256	<u>\$15,058,407.03</u>
TOTAL ACCOUNTS PAID		<u>\$15,156,272.72</u>
Manual Journals		(\$9,412.14)
Less Cancelled Cheques		(\$13,193.59)
Town Planning Scheme		<u>(\$3,324.50)</u>
RECOUP FROM MUNICIPAL FUND		<u>\$15,130,342.49</u>
Municipal Fund – Bank A/C		
Accounts Paid – February 2024		
Recoup to Director Corporate Services Advance A/C		\$15,130,342.49
Payroll – Direct Debits		<u>\$4,215,022.49</u>
TOTAL ACCOUNTS PAID		<u>\$19,345,364.98</u>
Town Planning Scheme		
Accounts Paid – February 2024		
Cell 4		<u>\$3,324.50</u>
TOTAL ACCOUNTS PAID		<u>\$3,324.50</u>

(Please note in some instances descriptions/details of one transaction are presented across two pages in following table.)

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
124534	7/02/2024	Teagan Ingham	\$47.00
		Refund - Floor And Elevation Plans - Not Available	
124535	7/02/2024	Melody Biggs	\$232.00
		Refund - Development Application - Further Information Not Received	
124536	7/02/2024	Damon Bartlett	\$147.00
		Refund - Development Application - Further Information Not Received	
124537	7/02/2024	Adrian Licastró	\$110.00
		Refund - Building Application - Duplicate	
124538	7/02/2024	The Institute of Internal Auditors – Australia	\$2,395.00
		Training - IIA - Gradcertia Qualification Module 3 - 1 Attendee	
124539	12/02/2024	Ziggi Murphy	\$100.00
		Refund - Candidate Refund - 2023 Local Government Election	
124540	12/02/2024	Rates Refund	\$629.01
124541	12/02/2024	Rates Refund	\$714.15
124542	12/02/2024	Rates Refund	\$931.39
124543	12/02/2024	Rates Refund	\$681.25
124544	12/02/2024	Rates Refund	\$672.13
124545	12/02/2024	Tiffany Hale	\$308.00
		Refund - Skin Penetration Premises - Cancelled	
124546	12/02/2024	Jason Gaske	\$885.00
		Refund - Development Application - Incomplete	
124547	12/02/2024	Karen Just	\$61.65
		Refund - Building Application - Cancelled	
124548	12/02/2024	Natalie Ferreo	\$47.10
		Refund - Copies Of Plans - Not Available	
124549	12/02/2024	Michael Brunton	\$129.00
		Refund - Building Application - Amended Application Submitted In Error	
124550	12/02/2024	Michael Brunton	\$129.00
		Refund - Building Application - Submitted In Error	
124551	12/02/2024	Gavin Rodgers	\$233.30
		Refund - Building Application - Application Returned As Information Missing	
124552	12/02/2024	Rates Refund	\$750.00
124553	12/02/2024	Aamerfatima Sobani	\$240.00
		Henna Application - 3 Hours - Landsdale Fun Festival	
124554	12/02/2024	Sca Architecture Studio Pty Ltd	\$10,890.00

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
		Concept Design - Wanneroo Emergency Precinct - Assets	
124555	12/02/2024	Rocky Bay Limited	\$449.24
		Training - Physiotherapy Reporting & Documentation 09.01.2024 & Consultation & Treatment 11.01.2021 - Swim School Staff - Aquamotion	
124556	12/02/2024	Demi Nanopoulos and Brent Nanopoulos	\$802.00
		Vehicle Crossing Subsidy	
124557	19/02/2024	Imran Khan	\$12.30
		Refund - Copies Of Plans - Not Available	
124558	19/02/2024	Regimon Joseph	\$35.80
		Refund - Copies Of Plans - Not Available	
124559	26/02/2024	Krina Vasa	\$50.00
		Refund - Membership Cancelled Within Cooling Off Period - Kingsway	
124560	26/02/2024	Rates Refund	\$800.56
124561	26/02/2024	Rates Refund	\$777.16
124562	26/02/2024	Rates Refund	\$724.65
124563	26/02/2024	Rates Refund	\$631.11
124564	26/02/2024	Rates Refund	\$661.64
124565	26/02/2024	Rates Refund	\$693.14
124566	26/02/2024	Rates Refund	\$924.14
124567	26/02/2024	Shirley Smith	\$61.65
		Refund - Building Application - Cancelled	
124568	26/02/2024	Cook Islands (WA) Incorporated	\$5,750.00
		Cultural Presentation - Wanneroo Festival	
124569	26/02/2024	Susan Leong	\$600.00
		Lantern Making Workshop - Wanneroo Festival	
124570	26/02/2024	Aamerfatima Sobani	\$360.00
		Henna Art - Wanneroo Festival	
124571	26/02/2024	Connie Ho Kwan Chung	\$1,550.00
		Manga Art Illustration - Wanneroo Multicultural Festival	
124572	26/02/2024	Julie Wiscombe	\$180.00
		Bubble Kits - Girrawheen Hub Event	
124573	26/02/2024	The Flamenco Coach	\$600.00
		Spanish Performance - Wanneroo Festival	
124574	26/02/2024	James Alexander Searle	\$670.00
		Roving Muchos Mariachi Band - Wanneroo Festival	
124575	26/02/2024	Australian Corporate Lawyers Association	\$500.00
		Registration - 2024 WA In-House Counsel Day - 1 Attendee	

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
124576	26/02/2024	Shire of Gingin	\$13,736.72
		Reimbursement - Long Service Leave - Former Employee	
		Total Cheque Payments	\$50,902.09
Electronic Funds Transfer			
26210	5/02/2024	Ms C Harley	\$87.00
		Reimbursement - Working With Children Check	
26211	5/02/2024	Ms K Russell	\$1,350.00
		Reimbursement - Study Assistance	
26212	5/02/2024	Mr M Hageqi	\$592.68
		Reimbursement - Fans - Group Fitness Room Due To HVAC Replacement	
26213	5/02/2024	7 to 1 Photography	\$825.00
		Provision Of Photography - Citizenship Ceremony	
26214	5/02/2024	A.D. Engineering International Pty Ltd	\$363.00
		Repair RSD Sign - Errina Road	
26215	5/02/2024	ABN Residential WA Pty Ltd	\$338.00
		Refund - Building Application - Amendment Submitted	
26216	5/02/2024	AFGRI Equipment Australia Pty Ltd	\$3,693.70
		Vehicle Spare Parts	
26217	5/02/2024	Air Liquide Australia	\$190.08
		Cylinder Rental Charges - Stores	
26218	5/02/2024	Alinta Gas	\$7,273.85
		Gas Supplies For The City	
26219	5/02/2024	Alldin Pty Ltd	\$12,936.00
		Additional Walls - All Abilities Playground - Riverlinks Parks	
26220	5/02/2024	Allworks (WA) Pty Ltd	\$5,885.00
		Heavy Equipment Hire - Engineering	
26221	5/02/2024	Amanda Kaye Dickerson	\$2,810.00
		Edit City Of Wanneroo's Annual Report 2022 / 2023	
26222	5/02/2024	Andrew McAuslan	\$2,000.00
		Refund - Street & Verge Bond	
26223	5/02/2024	Applied Security Force	\$638.88
		Security Services - Mini Fun Festival	
26224	5/02/2024	APV Valuers & Asset Management	\$18,590.00
		Comprehensive Land And Building Assets Valuation Service	
26225	5/02/2024	Aquatic Services WA Pty Ltd	\$3,971.00

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
		Monthly Pool Filtration System Service - January 2024 - Aquamotion	
26226	5/02/2024	Archival Survival Pty Ltd	\$1,059.67
		Stationery Purchases - WLCC	
26227	5/02/2024	Atom Supply	\$6,733.58
		Mechanics Gloves & Safety Glasses - Stores	
26228	5/02/2024	Australand Holdings Pty Ltd	\$646.25
		Bond Refund - Works Completed - Olive Ridge Stage 1 Sinagra (WAPC 117827)	
26229	5/02/2024	Australia Post	\$4,841.56
		Billpay Transactions - Rating Services	
26230	5/02/2024	Australian Airconditioning Services Pty Ltd	\$63,267.34
		Air Conditioning Maintenance Services	
		Remove Old And Install New Air Conditioners - Alexander Care Centre	
		Supply / Install 3 Split Systems - The Heights Community House	
26231	5/02/2024	Aveling Homes Pty Ltd	\$10,000.00
		Refund - Street & Verge Bonds	
26232	5/02/2024	BBC Entertainment	\$825.00
		Errol The Emu Act - Citizenship Ceremony - 27.01.2024	
26233	5/02/2024	BCA Consultants (WA) Pty Ltd	\$1,743.50
		Aquamotion Mechanical Services Condition Report - Assets	
26234	5/02/2024	Bee Advice	\$250.00
		Remove Bee Hive - Yanchep Lagoon	
26235	5/02/2024	BGC Concrete	\$698.28
		Concrete Mix - Various Locations - Engineering	
26236	5/02/2024	Bladon WA Pty Ltd	\$2,898.57
		Uniform Issue - Various Employees	
26237	5/02/2024	Blue Force Pty Ltd	\$59,555.67
		Progress Claim 2 - Design & Installation Of Security Access For 24 Hour Gym - Aquamotion - Assets	
26238	5/02/2024	BOC Limited	\$66.62
		Gas Bottle Rental - Fleet / Community Safety	
26239	5/02/2024	BP Australia Ltd	\$71,199.43
		Fuel Issues For The City	
26240	5/02/2024	BPA Consultants Pty Ltd	\$5,775.00
		Crack Remedial Design & Documentation - Dennis Cooley Pavilion Upgrade Girrawheen	

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
26241	5/02/2024	Bridgestone Australia Limited	\$8,462.32
		Tyre Fitting Services For The City	
26242	5/02/2024	Brownes Foods Operations Pty Limited	\$252.72
		Milk Deliveries For The City	
26243	5/02/2024	Cabcharge	\$543.91
		Cabcharge Services	
		Taxi Services	
26244	5/02/2024	Car Care Motor Company Pty Ltd	\$3,668.32
		Vehicle Services / Repairs	
26245	5/02/2024	Carmella Ticehurst	\$2,000.00
		Refund - Street & Verge Bond	
26246	5/02/2024	Castledex	\$168.96
		Castledex Steel 3 Drawer Mobile Pedestal	
26247	5/02/2024	Centaman Systems Pty Ltd	\$35,407.51
		Centaman Systems - Jonas Leisure Annual Maintenance - 01/03/2024 - 28/02/2025	
26248	5/02/2024	Chemical Essentials Pty Ltd	\$2,512.40
		Vet Disinfectant - Animal Care Centre	
26249	5/02/2024	Chillo Refrigeration & Air-Conditioning	\$313.50
		Repair Ice Machine - Ashby Operations Centre - Light Tanker Shed	
26250	5/02/2024	City of Whittlesea	\$36,016.20
		NGAA Membership Fees - 2023 / 2024	
26251	5/02/2024	Clark Equipment Sales Pty Ltd	\$324.92
		Vehicle Spare Parts	
26252	5/02/2024	Cleanaway Operations Pty Ltd	\$2,535.50
		Grease Trap Servicing - Quinns Mindarie Community Centre	
		Removal & Disposal Of Waste Liquid - Fleet Workshop	
26253	5/02/2024	Clinipath Pathology	\$1,402.50
		Medical Fees For The City	
26254	5/02/2024	Complete Office Supplies Pty Ltd	\$1,181.86
		Stationery Purchases For The City	
26255	5/02/2024	Conplant Pty Ltd	\$4,708.01
		Hire Tandem Vibrating Smoothdrum Roller - Assets	
		Roller Hire - Excellence Drive - 27.09.2023 - 02.10.2023	
26256	5/02/2024	Consbuild Developments	\$215.40
		Refund - Building Application - Overpaid	
26257	5/02/2024	Contra-Flow Pty Ltd	\$9,224.37
		Traffic Management Services For The City	
26258	5/02/2024	Contra-Flow Pty Ltd	\$4,351.19

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
		Arrow Board - Wanneroo Skate Park Carpark - Parks	
26259	5/02/2024	Critical Fire Protection & Training Pty Ltd	\$1,343.90
		Fire Systems Repairs - Quinns Mindarie Surf Life Saving Club - Asset Maintenance	
		Replace Extinguishers - St Andrews Park Community Facility	
26260	5/02/2024	Cromag Pty Ltd (Sigma Chemicals)	\$6,744.37
		Pool Chemicals & Hammerhead Basic Kit	
26261	5/02/2024	CSE Crosscom Pty Ltd	\$814.00
		5 Dispatch Consoles & 7 Talk Path Rental - January 2024	
26262	5/02/2024	David Roy Cull	\$132.00
		Pest Control Services For The City	
26263	5/02/2024	Department Of Biodiversity, Conservation And Attractions	\$1,600.00
		Park Passes Sold - October - December 2023 - Yanchep National Park	
26264	5/02/2024	Department of Planning, Lands and Heritage	\$6,003.00
		Application Fee Accepted On Behalf Of The Development Assessment Panel Planning And Development - Lot 2 (65) Salcott Road, Girrawheen	
26265	5/02/2024	DFP Recruitment Services	\$1,530.53
		Casual Labour Services For The City	
26266	5/02/2024	Diverseco Pty Ltd	\$8,101.50
		Replace Truck Weigh System - Fleet	
26267	5/02/2024	DMC Cleaning	\$114,114.65
		Cleaning Services For The City	
26268	5/02/2024	Dockers Painting Service	\$1,595.00
		External Painting - Clarkson Youth Centre - Assets	
26269	5/02/2024	Donna Kipps	\$2,000.00
		Refund - Street & Verge Bond	
26270	5/02/2024	Double G (WA) Pty Ltd	\$1,651.58
		Irrigation Repair - Fragola Park	
		Pipe Replacement - Broadford Avenue - Parks	
26271	5/02/2024	Dowsing Group Pty Ltd	\$2,464.96
		Concrete Works - 9 Hampshire Dr, Jindalee	
26272	5/02/2024	Drainflow Services Pty Ltd	\$46,445.20
		Drain Cleaning / Road Sweeping Services For The City	
26273	5/02/2024	Elliotts Irrigation Pty Ltd	\$14,676.20

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
		Replace The Iron Filter Median Container Module - Ray Gardiner Lookout	
		Purchase A New Ultra Filtration Housing Module - Ray Gardiner Lookout	
26274	5/02/2024	Enchanted Stiltwalking	\$1,562.00
		Stilt Walking Duo - Fairground Costume Landsdale Mini Carnival	
26275	5/02/2024	Environmental Industries Pty Ltd	\$20,449.00
		Landscape Maintenance Works For The City	
26276	5/02/2024	Ergolink	\$201.75
		Evolut V4 Vertical Right Hand Wired Mouse - Hospitality	
26277	5/02/2024	Flick Anticimex Pty Ltd	\$934.78
		Installation Of A Foldup Change Table - Elliot Road Clubrooms	
26278	5/02/2024	Focus Consulting WA Pty Ltd	\$49,362.50
		Electrical Consulting Services - Sport, Park & Path Lighting	
		Electrical Consulting Services - Marangaroo Golf Course	
26279	5/02/2024	Football West Limited	\$600.00
		Participation Funding - 3 Participants - 2023 National Youth Championship - Valentine Sports Park, NSW - 02 - 06.10.2023	
26280	5/02/2024	Frontline Fire & Rescue Equipment	\$68.75
		Landcruiser Floor Mat - Fire Services	
26281	5/02/2024	Fusion Applications Pty Ltd	\$5,280.00
		Consulting Fees For OICs Architecture Integration - ICT	
26282	5/02/2024	Fusion Applications Pty Ltd	\$715.00
		Consulting Fees For OICs Architecture Integration - ICT	
26283	5/02/2024	Geoff's Tree Service Pty Ltd	\$5,734.91
		Pruning Works For The City	
26284	5/02/2024	GPC Asia Pacific Pty Ltd	\$28.88
		Vehicle Spare Parts	
26285	5/02/2024	Rates Refund	\$798.16
26286	5/02/2024	Heavy Automatics Pty Ltd	\$618.42
		Vehicle Spare Parts	
26287	5/02/2024	Hickey Constructions Pty Ltd	\$150,984.78
		Replace Translucent Sheeting - Jindalee Beach Kiosk	
		Wanneroo Aquamotion - Construction Of Accessible Ramp For The 24/7 Gym	

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
		Progress Claim 3 - Water System Upgrades - Yanchep Lagoon	
26288	5/02/2024	Rates Refund	\$285.00
26289	5/02/2024	Hodge Collard Preston Unit Trust	\$836.00
		Architectural Works - Clarkson Youth Centre Building Upgrades	
26290	5/02/2024	Home Group WA Pty Ltd	\$946.32
		Refund - Building Application - Duplicate	
26291	5/02/2024	Hose Right	\$1,757.15
		Vehicle Spare Parts	
26292	5/02/2024	Houspect WA	\$1,900.00
		Building Inspections - Wanneroo International Kartway	
26293	5/02/2024	Hydroquip Pumps & Irrigation Pty Ltd	\$10,082.60
		Removal And Servicing Of Bore Pump - Old Yanchep Nursery Park	
26294	5/02/2024	Imagesource Digital Solutions	\$181.50
		Signs - ArtsTNT Corflutes	
26295	5/02/2024	Institute of Management	\$1,597.20
		Training - Change Management Practitioner - 1 Attendee	
26296	5/02/2024	Integrity Industrial Pty Ltd	\$4,487.15
		Casual Labour Services For The City	
26297	5/02/2024	Integrity Industrial Pty Ltd	\$15,710.75
		Casual Labour Services For The City	
26298	5/02/2024	Integrity Staffing	\$3,443.77
		Casual Labour Services For The City	
26299	5/02/2024	Interfire Agencies Pty Ltd	\$1,392.96
		Structural Fire Boots - Fire Services	
26300	5/02/2024	IPAA WA	\$970.20
		Training - Skilled Minute Taking - 2 Attendees	
26301	5/02/2024	Irene Wallace	\$50.00
		Dog Registration Refund - Deceased	
26302	5/02/2024	Ixom Operations Pty Ltd	\$2,578.40
		Pool Chemicals - Aquamotion	
26303	5/02/2024	James Bennett Pty Ltd	\$6,080.96
		Book Stock - Libraries	
26304	5/02/2024	JCorp Pty Ltd	\$110.00
		Refund - Building Application - Duplicate	
26305	5/02/2024	Jillian May Wright	\$1,000.00
		Refund - Street & Verge Bond	
26306	5/02/2024	Jobfit Health Group Pty Ltd	\$1,732.50
		Medical Fees For The City	
26307	5/02/2024	Jordan Lewis Dench trading as Dench	\$550.00

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
		Entertainment	
		DJ Services - Fun Fest Warradale Park	
26308	5/02/2024	Katarina Miller	\$40.00
		2 Dog Registration Refunds - Duplicates	
26309	5/02/2024	Kerb Direct Kerbing	\$8,510.65
		Kerbing Works - Various Locations	
26310	5/02/2024	Kerry Eyden	\$295.00
		Refund - Development Application - Withdrawn	
26311	5/02/2024	Kingsway Christian Education Association Incorporated	\$1,000.00
		Deposit - Auditorium Booking - School Leadership Program - 14.11.2024	
26312	5/02/2024	Kleenit	\$3,484.50
		Graffiti Removal Services For The City	
26313	5/02/2024	Landgate	\$4,041.47
		Gross Rental Valuations Chargeable Schedule - Rates	
26314	5/02/2024	Landscape Elements	\$984.60
		Irrigation Repairs - Banksia Grove / Catalina - Parks	
26315	5/02/2024	Landscape Elements	\$3,913.81
		Irrigation Repair Costs - Butler East - Parks	
26316	5/02/2024	Rates Refund	\$437.60
26317	5/02/2024	Lawn Doctor Turf Solutions	\$42,305.01
		Turfing Works For The City	
26318	5/02/2024	Leah Beekwilder	\$30.00
		Dog Registration Refund - Sterilised	
26319	5/02/2024	Leamac Picture Framing	\$957.00
		3 Frames With Images - Former Elected Members - Council & Corporate Support	
26320	5/02/2024	Living Turf	\$1,148.40
		Turfing Works For The City	
26321	5/02/2024	Rates Refund	\$581.57
26322	5/02/2024	Maibuild Constructions Pty Ltd	\$3,242.00
		Refund - Development Application - Rejected	
26323	5/02/2024	Materon Investments WA Pty Ltd	\$152.24
		Refund - Street & Verge Bond	
26324	5/02/2024	Michael Page International (Australia) Pty Ltd	\$2,609.99
		Casual Labour Services For The City	
26325	5/02/2024	Mindarie Regional Council	\$37,466.00
		Refuse Disposal Charges For The City	
26326	5/02/2024	Mini-Tankers Australia Pty Ltd	\$3,051.65
		Fuel Issues For The City	

Warrant of Payments February 2024

Number	Date	Supplier / Description	Amount
26327	5/02/2024	Natural Area Holdings Pty Ltd	\$2,640.00
		Vegetation Assessment - Estrel Park - Assets	
26328	5/02/2024	Rates Refund	\$1,079.61
26329	5/02/2024	No Limits Perth Inc	\$140.00
		Refund - Kitchen Hire - Kingsway	
26330	5/02/2024	Nu-Trac Rural Contracting	\$13,950.01
		Beach Cleaning Service - Various Locations	
26331	5/02/2024	Nuturf	\$5,632.00
		Supply And Deliver Biostim Lake Treatment Products - Various Locations	
26332	5/02/2024	Objective Corporation Limited	\$4,400.00
		Trapeze Professional - Subscription Software	
26333	5/02/2024	Office Cleaning Experts	\$42,066.38
		Cleaning Services For The City	
26334	5/02/2024	Office Line	\$2,725.80
		Office Furniture - Ottomans And Desk Raisers - WLCC	
26335	5/02/2024	Omnicom Media Group Australia Pty Ltd trading as Marketforce	\$945.67
		Advertising Services For The City	
26336	5/02/2024	On Tap Services	\$4,825.73
		Plumbing Maintenance Services For The City	
26337	5/02/2024	On Track Fabrication	\$9,240.00
		Reskin Rubbish Truck Body Inside - Fleet	
26338	5/02/2024	Paperbark Technologies Pty Ltd	\$5,144.36
		Arboricultural Advice Reports & Aerial Inspections - Various Locations	
26339	5/02/2024	Parker Black & Forrest	\$917.52
		Locking Services For The City	
26340	5/02/2024	Patio and Shed Approvals	\$110.00
		Refund - Building Application - Approved Over Statutory Timeframe	
26341	5/02/2024	Paul Woods	\$2,000.00
		Refund - Street & Verge Bond	
26342	5/02/2024	Peet Alkimos Pty Ltd	\$5,500.00
		Sponsorship - Treasures Of Shorehaven Event	
26343	5/02/2024	Perth Better Homes	\$2,480.00
		Bond Release - New Sail Program 2022 / 2023	
26344	5/02/2024	Perth Heavy Tow	\$792.00
		Towing Services - Fleet	

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
26345	5/02/2024	Perth Playground And Rubber	\$7,472.20
		Bond Release - Park Assets Renewal Program 2022 / 2023	
		Repair Softfall - Belvoir Park & Hudson Park	
26346	5/02/2024	Perth Symphony Orchestra	\$50,881.60
		Symphony Under The Stars Concert - Community Event	
26347	5/02/2024	Play Check	\$385.00
		Comprehensive Playground Audit - Tapping Park	
26348	5/02/2024	Playmaster Pty Ltd	\$7,779.91
		Bond Release - Park Assets Renewal Program 2022 / 2023	
26349	5/02/2024	Practical Products Pty Ltd	\$24,138.40
		Convotherm Electric Combi Steam Oven, Stand And Reverse Osmosis Kit - Building Maintenance	
26350	5/02/2024	Prestige Alarms	\$18,556.19
		Alarm / CCTV Services For The City	
26351	5/02/2024	Professional Search Group Pty Ltd	\$21,978.00
		Recruitment Services - Senior Project Manager	
26352	5/02/2024	Rates Refund	\$592.30
26353	5/02/2024	Quinns Rocks Junior Cricket Club Incorporated	\$800.00
		Participation Funding - 2 Participants - WICF Indoor Cricket Junior World Series 2023	
26354	5/02/2024	Redink Homes Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
26355	5/02/2024	Reliable Fencing WA Pty Ltd	\$11,010.35
		Fencing Works For The City	
26356	5/02/2024	Residential Building WA Pty Ltd	\$1,068.69
		Refund - Building Application - Cancelled	
26357	5/02/2024	Roads 2000	\$56,224.59
		Final Claim - Lisford Avenue	
26358	5/02/2024	Rogers Axle & Spring Works Pty Ltd	\$464.20
		Vehicle Spare Parts	
26359	5/02/2024	Roy Gripske & Sons Pty Ltd	\$1,269.54
		Equipment Spare Parts - Stores	
26360	5/02/2024	Russell Stephen Dexter	\$1,000.00
		Refund - Street & Verge Bond	
26361	5/02/2024	Ryan Hunt	\$118.75
		Hire Fee Refund - Leatherback Park Pavilion	

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
26362	5/02/2024	Safety World	\$961.40
		Uniform Issue - Waste Employees	
26363	5/02/2024	Sanpoint Pty Ltd ATF the Fiore Family Trust	\$378,215.68
		Landscape Maintenance Works For The City	
26364	5/02/2024	Scott Print	\$5,744.20
		Printing - Australia Day Flyer	
		Print & Mail - Dog & Cat Registration Renewal Forms	
26365	5/02/2024	Seabreeze Landscape Supplies	\$81.00
		Lawn Mix - Parks	
26366	5/02/2024	Shane Watson	\$2,000.00
		Refund - Street & Verge Bond	
26367	5/02/2024	Sherwood Flooring WA Pty Ltd (NEW)	\$4,561.70
		Timber Floor Refurbishment - Hainsworth Leisure	
26368	5/02/2024	Shuk Ming Cheung	\$52.00
		Refund - Junior Holiday Program - Cancelled	
26369	5/02/2024	SSB Pty Ltd	\$1,291.70
		Refund - Building Application - Information Requested Not Received By Due Date	
26370	5/02/2024	St John Ambulance Western Australia Ltd	\$1,595.66
		Event Health Officers - Citizenship Ceremony	
		First Aid Supplies / Training Services For The City	
26371	5/02/2024	Steens Gray & Kelly	\$1,905.75
		HVAC System Upgrade - Quinns Rocks Bowls Sports Club - Assets	
26372	5/02/2024	Stephanie Daniels	\$150.00
		Dog Registration Refund - Sterilised	
26373	5/02/2024	Stewart & Heaton Clothing Company Pty Ltd	\$2,218.41
		Staff Uniforms - Emergency Services	
26374	5/02/2024	Stiles Electrical & Communication Services Pty Ltd	\$152,446.91
		Progress Claim 3 - Dalvik Park - Merriwa Sports Floodlighting - Assets	
26375	5/02/2024	Stiles Electrical & Communication Services Pty Ltd	\$8,701.61
		Progress Claim 3 - Renew Pathway Lighting - Broadview Park - Asset Maintenance	
26376	5/02/2024	Strategic Fire Consulting	\$4,070.00
		Fire Engineering Consultancy Services - Wanneroo Showgrounds	
26377	5/02/2024	Susan Etheridge	\$130.00

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
		Grief Counselling Session	
26378	5/02/2024	Synergy	\$21,682.29
		Power Supplies For The City	
26379	5/02/2024	Taldara Industries Pty Ltd	\$1,372.80
		Coolwave Insulated Cups - Stores	
26380	5/02/2024	Tammy Flatman	\$350.00
		Bond Refund	
26381	5/02/2024	Tangent Nominees Pty Ltd (Atf The Summit Homes Group Trust)	\$2,415.11
		Refund - Building Application - Cancelled	
		Refund - Street & Verge Bond	
26382	5/02/2024	Telstra Limited	\$0.00
		Navman Services 08.01.2024 - 07.02.2024	
26383	5/02/2024	Terravac Vacuum Excavation	\$1,122.00
		Vacuum Excavate Service Trench For Retic Diversion - Fordoun Park	
26384	5/02/2024	The Distributors Perth	\$197.65
		Confectionery - Kingsway	
26385	5/02/2024	The Experience Lab Pty Ltd	\$30,030.00
		Parks And Gardens Team Training - Two Sessions	
		Training- Right Of Entry Workshops - 19.12.23	
		Right Of Entry Script Development For Local Government	
26386	5/02/2024	The Lord Mayor's Distress Relief Fund	\$100,000.00
		Donation - Mariginiup Bushfire Appeal	
26387	5/02/2024	The Trustee for New Dealership Trust	\$91.62
		Vehicle Spare Parts	
26388	5/02/2024	The Trustee For The Wipes Australia Trust	\$563.20
		Gym Wipes - Group Fitness Room - Aquamotion	
26389	5/02/2024	TJ Depiazzi & Sons	\$6,781.94
		Mulch - Two Rocks	
26390	5/02/2024	Toolmart	\$599.00
		Grease Gun - Fleet	
26391	5/02/2024	Trailer Parts Pty Ltd	\$302.24
		Vehicle Spare Parts - Fleet	
26392	5/02/2024	Triton Electrical Contractors Pty Ltd	\$11,860.20
		Irrigation Electrical Repairs - Various Locations	
26393	5/02/2024	Trophy Shop Australia	\$352.50
		Freeman Plaques - Nicolas Trandos OAM JP, Graham Edwards AM	
		Name Badges - Various Employees	

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
26394	5/02/2024	Truck Centre WA Pty Ltd	\$845.68
		Vehicle Spare Parts - Fleet	
26395	5/02/2024	Two Rocks Volunteer Bush Fire Brigade	\$603.73
		Reimbursement - Fuel - Mariginiup Incident	
		- Fuel Account Balance Exceeded	
		Reimbursement - Weather Meter	
26396	5/02/2024	Ventura Home Group Pty Ltd	\$30,000.00
		Refund - Street & Verge Bond	
26397	5/02/2024	Veolia Recycling & Recovery Pty Ltd	\$146,732.81
		Bulk Hard Waste Tip Off Fees - Waste	
26398	5/02/2024	Virendra Parikh	\$100.00
		Candidate Refund - 2023 Local Government Election	
26399	5/02/2024	WA Hino Sales & Service	\$433.95
		Vehicle Spare Parts	
26400	5/02/2024	Wanneroo Electric	\$3,497.18
		Electrical Maintenance Services For The City	
26401	5/02/2024	Wanneroo Senior Citizens Club Inc	\$474.85
		Reimbursement - Xmas Lights For Fiesta And Xmas Period	
26402	5/02/2024	Wanneroo Smash Repairs Pty Ltd	\$1,051.03
		Repairs - Ford Ranger WN 34246	
26403	5/02/2024	Water Corporation	\$4,805.21
		Water Supply Charges For The City	
26404	5/02/2024	West Australian Alternative Energy	\$2,000.00
		Refund - Street & Verge Bond	
26405	5/02/2024	West Coast 4x4 Recovery Pty Ltd	\$450.00
		Carry Out Recovery Of Water Truck - Moghan Park	
26406	5/02/2024	West Coast Turf	\$11,511.93
		Turfing Works For The City	
26407	5/02/2024	Western Irrigation Pty Ltd	\$2,595.71
		Irrigation Parts - Parks	
26408	5/02/2024	WEX Australia Pty Ltd	\$4,765.92
		Fuel Issues - Fire Services	
26409	5/02/2024	Work Clobber	\$517.42
		Staff Uniform - Assets Maintenance	
26410	5/02/2024	Work Health Professionals Pty Ltd	\$5,720.00
		Workplace Noise Survey	
26411	5/02/2024	Workpower Incorporated	\$37,394.83
		Landscape Maintenance Works For The City	
26412	5/02/2024	Wow Group (WA) Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
26413	5/02/2024	Young Australian League Ltd	\$6,600.00
		Upper Secondary Scholarship For 2024 - 1 1st Year Of Support & 1 2nd Year Of Support	
26414	7/02/2024	Veolia Recycling & Recovery Pty Ltd	\$10,279.51
		Refuse Collection Services	
		Security Shredding For The City	
26415	7/02/2024	Viva Energy Australia Pty Ltd	\$111,802.28
		Fuel Issues For The City	
26421	9/02/2024	BCA Consultants (WA) Pty Ltd	\$3,300.00
		Western Power Design Fee - Dordaak Kepap - Assets	
26422	9/02/2024	Borrell Rafferty Associates Pty Ltd	\$2,612.50
		Quantity Surveying - Butler North District Open Space - Assets	
26423	9/02/2024	Chrysalis Quantity Surveying Pty Ltd	\$9,055.20
		Construction Specialist Services - Alkimos Aquatic & Recreation Centre - Assets	
26424	9/02/2024	Kerb Direct Kerbing	\$5,106.74
		Install Kerbing - Left Turning Pocket - Splendid Park - Assets	
26425	9/02/2024	Roads 2000	\$31,478.74
		Left Turning Pocket - Splendid Park - Assets	
26426	9/02/2024	Swan Group WA	\$962,490.88
		Construction Of Main Pavilion - Halesworth Park - Assets	
26427	9/02/2024	Swancolt Pty Ltd	\$268,620.00
		Payment To Landowners Within Cells 1, 3, 5 & 6 That Have Not Previously Received An Historic Public Open Space Credit In Accordance With Clause 9.5 Of Dps2	
26446	12/02/2024	Ms C Voss	\$99.00
		Reimbursement - First Aid	
26447	12/02/2024	Cancelled	
26448	12/02/2024	Ms N Finkelstein	\$170.00
		Reimbursement - First Aid & CPR Certificate Renewal	
26449	12/02/2024	Ms S Carracher	\$6.40
		Reimbursement - Parking Expenses - WALGA Meeting	
26450	12/02/2024	Sensational Stiltwalking Skating Storytelling and Silliness	\$1,210.00
		Roving Performance - Aussie Star Butterflies - Stilt Walking - Citizenship Ceremony	
26451	12/02/2024	A2Z Sports Pty Ltd	\$790.00

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
		Badminton Nets And Racquets - Kingsway	
26452	12/02/2024	AALAN Line Marking Services (WA)	\$649.00
		Line Marking - Anthony Waring Park	
26453	12/02/2024	AARCO Environmental Solutions Pty Ltd	\$1,320.00
		Asbestos Removal - Benmuni Road - Waste	
26454	12/02/2024	ABC Blinds & Awnings	\$1,032.00
		Roller Blinds - Buckingham House	
26455	12/02/2024	ABN Residential WA Pty Ltd	\$18,000.00
		Refund - Street & Verge Bonds	
26456	12/02/2024	ABN Residential WA Pty Ltd	\$12,000.00
		Refund - Street & Verge Bonds	
26457	12/02/2024	About Bunting	\$506.00
		Coloured Vinyl Safety Flagging - Wanneroo Festival	
26458	12/02/2024	Active Discovery	\$82,803.60
		Playground Renewal - Tapping Park	
26459	12/02/2024	Acurix Networks Pty Ltd	\$10,257.50
		Monitoring, Licensing, Support, Category Based Content Filtering, Premium Portaland Unlimited Downloads - Wanneroo Library And Cultural Centre	
26460	12/02/2024	Adform Engraving & Signs	\$40.70
		Magnetic Name Badge & Name Board Tag - Fire Services	
26461	12/02/2024	ADH Golf and Utility Vehicles	\$1,925.00
		Electric Utility Vehicles - 01 - 04 February - Events	
26462	12/02/2024	Air Liquide Australia	\$190.08
		Cylinder Rental Fees	
26463	12/02/2024	Alexander House of Flowers	\$100.00
		Flowers - Elected Members Farewell - Office Of The Mayor	
26464	12/02/2024	Alinta Gas	\$5,221.34
		Gas Supplies For The City	
26465	12/02/2024	All Australian Safety Pty Ltd	\$326.35
		Prescription Safety Glasses - 1 Employee	
26466	12/02/2024	Amy Rowe	\$639.50
		Vehicle Crossing Subsidy	
26467	12/02/2024	Anthony Crisafulli	\$30.00
		Dog Registration Refund - Sterilised	
26468	12/02/2024	Applied Security Force	\$17,807.72
		Security - Wanneroo Festival	
26469	12/02/2024	Applied Security Force	\$1,065.32
		Security - Citizenship Ceremony	

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
26470	12/02/2024	Armaguard	\$452.10
		Cash Collection Services	
26471	12/02/2024	Artistic Greenery	\$1,450.00
		Hire 5 Sets Of Flower Walls - Wanneroo Festival	
26472	12/02/2024	Ashmy Pty Ltd	\$5,009.37
		Refund - Development Application - Duplicate	
		Refund - Street & Verge Bonds	
26473	12/02/2024	Atlas Dry Cleaners	\$1,088.01
		Laundry Services - Fleet Workshops	
26474	12/02/2024	Atom Supply	\$779.57
		10 Magnetic Beacon Lights - Asset Maintenance	
26475	12/02/2024	Australian Airconditioning Services Pty Ltd	\$159,955.41
		Air Conditioning Maintenance Services	
		Procurement Of Equipment & Preparation Of Construction Drawings - Quinns Sport Club \$156,200.00	
26476	12/02/2024	Australian Services Union	\$503.50
		Payroll Deductions	
26477	12/02/2024	Australian Taxation Office	\$1,378,062.00
		Payroll Deductions	
26478	12/02/2024	AV Truck Service Pty Ltd	\$1,427.45
		Vehicle Spare Parts	
26479	12/02/2024	Aveling Homes Pty Ltd	\$4,000.00
		Refund - Street & Verge Bonds	
26480	12/02/2024	Back Beach Co Pty Ltd	\$2,423.30
		Towels & Robes - Aquamotion	
26481	12/02/2024	Ball & Doggett Pty Ltd	\$412.25
		Paper Supplies - Print Room	
26482	12/02/2024	Rates Refund	\$714.15
26483	12/02/2024	Baseball WA Limited	\$200.00
		Participation Funding - 1 Member - Down Under Winter Classic - Gold Coast - 01 - 08.07.2023	
26484	12/02/2024	BBC Entertainment	\$2,354.00
		Entertainment - Human Statue, Sanny Origami & Errol The Emu Act - Wanneroo Festival - 03.02.2024	
26485	12/02/2024	Beth Louise Mullany	\$1,540.00
		Wildlife Display - 2 Koalas and Keepers - Wanneroo Festival	
26486	12/02/2024	BGC Concrete	\$2,464.22
		Concrete Mix - Various Locations - Engineering	

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
26487	12/02/2024	Bianca Susana Liberona	\$675.00
		Chilean Activity - Wanneroo Festival	
26488	12/02/2024	Bidfood Perth	\$304.26
		Catering Items - Stores Stock	
26489	12/02/2024	Blueprint Homes (WA) Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
26490	12/02/2024	Bollig Design Group Ltd	\$3,467.75
		Professional Services - Sports Amenities Buildings - Halesworth Park - Assets	
26491	12/02/2024	BPA Consultants Pty Ltd	\$440.00
		Line Marking Plan Preparation - The Avenue	
26492	12/02/2024	Bridgestone Australia Limited	\$11,940.04
		Tyre Fitting Services	
26493	12/02/2024	Bring Couriers	\$1,064.09
		Courier Services - Health / Compliance	
26494	12/02/2024	Brownes Foods Operations Pty Limited	\$797.04
		Milk Deliveries For The City	
26495	12/02/2024	Bucher Municipal Pty Ltd	\$9,559.13
		Vehicle Spare Parts	
26496	12/02/2024	Building Certification Services WA Pty Ltd	\$114.00
		Refund - Building Application - Application Approved Over Statutory Timeframe	
26497	12/02/2024	Canterbury Group Pty Ltd trading as UCI Commercial Furniture	\$765.60
		6 Acrylic Magazine Shelves - Cultural Development	
26498	12/02/2024	Car Care Motor Company Pty Ltd	\$83.60
		Rectify Tyre Pressure Warning Light - WN 34052	
26499	12/02/2024	Castledex	\$852.50
		5 3 Drawer Mobile Pedestals - ICT	
26500	12/02/2024	CDM Australia Pty Ltd	\$35,884.20
		Computer Hardware - ICT	
26501	12/02/2024	CFMEU	\$368.00
		Payroll Deductions	
26502	12/02/2024	Child Support Agency	\$4,859.84
		Payroll Deductions	
26503	12/02/2024	City of Gosnells	\$24,395.71
		Refund - Long Service Leave Recoup - Former Employee	
26504	12/02/2024	City of Wanneroo	\$980.00
		Payroll Deductions	
26505	12/02/2024	Civica Pty Ltd	\$3,740.00
		CRM Users Events - 13.02.2024 - 4	

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
		Attendees	
26506	12/02/2024	Rates Refund	\$915.27
26507	12/02/2024	Clark Equipment Sales Pty Ltd	\$550.54
		Vehicle Spare Parts	
26508	12/02/2024	Claw Environmental	\$333.30
		Polystyrene Collections - Waste	
26509	12/02/2024	Clinipath Pathology	\$467.50
		Medical Fees For The City	
26510	12/02/2024	Coca Cola Amatil Pty Ltd	\$381.71
		Beverages - Kingsway Indoor Stadium	
26511	12/02/2024	Commercial Netmakers Pty Ltd	\$396.00
		Install Basketball Nets - Splendid Park - Parks	
26512	12/02/2024	Community Greenwaste Recycling Pty Ltd	\$1,421.38
		Disposal Of Rubble - Yellagonga Pathway, Garden Path Upgrade & Waste Recycling	
26513	12/02/2024	Complete Office Supplies Pty Ltd	\$1,082.49
		Stationery Purchases	
26514	12/02/2024	Contra-Flow Pty Ltd	\$9,892.81
		Traffic Control Services - Various Locations	
26515	12/02/2024	Corsign (WA) Pty Ltd	\$326.15
		Sign - Dogs Must Be Under Effective Control In This Area	
26516	12/02/2024	Corsign (WA) Pty Ltd	\$761.97
		Sign - Modified Intersection - Connolly Dr / Benenden Ave	
26517	12/02/2024	Craneswest (WA) Pty Ltd	\$10,525.02
		Removal Of Green Waste - Motivation Drive - 02.01.2024 - 30.01.2024	
26518	12/02/2024	Creative Mazes	\$17,600.00
		Maze Hire - Wanneroo Festival 2024	
26519	12/02/2024	Critical Fire Protection & Training Pty Ltd	\$772.82
		Investigate Fire Panel Fault - Kingsway Indoor Sports Stadium	
		Repair Hydrant - Marangaroo Golf Course Clubhouse	
26520	12/02/2024	CS Legal	\$77,825.20
		Court Fees - Rating Services	
26521	12/02/2024	CS Legal	\$25,264.10
		Court Fees - Rating Services	
26522	12/02/2024	CSE Crosscom Pty Ltd	\$11,462.00
		Network Access Fees - 153 Radios - January 2024	

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
		Provision And Management Of 160 Network Connected Two-Way Radios And 5 Desktop Handsets - January 2024	
26523	12/02/2024	Danmar Homes Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
26524	12/02/2024	Rates Refund	\$1,514.54
26525	12/02/2024	Data #3 Limited	\$647.16
		Computer Software - ICT	
26526	12/02/2024	David Burton and Tana Burton	\$802.00
		Vehicle Crossing Subsidy	
26527	12/02/2024	David Diver	\$500.00
		CCTV Rebate	
26528	12/02/2024	David Roy Cull	\$1,782.00
		Pest Control Services	
26529	12/02/2024	Rates Refund	\$522.19
26530	12/02/2024	Rates Refund	\$100.00
26531	12/02/2024	Department of Transport	\$1,355.20
		Vehicle Ownership Search - Disclosure Of Information Fees	
26532	12/02/2024	DFP Recruitment Services	\$1,503.03
		Casual Labour Services	
26533	12/02/2024	Rates Refund	\$576.74
26534	12/02/2024	Dismantle	\$4,159.00
		Verge Maintenance - Various Locations - Parks	
26535	12/02/2024	Double G (WA) Pty Ltd	\$301.26
		Call Out Irrigation Leak - Marmion & Lukin - Parks	
26536	12/02/2024	Dowsing Group Pty Ltd	\$51,230.74
		Concrete Works - Various Locations - Engineering	
26537	12/02/2024	Drainflow Services Pty Ltd	\$54,478.31
		Drain Cleaning / Road Sweeping Services	
26538	12/02/2024	Rates Refund	\$3,394.79
26539	12/02/2024	Dylan Pearce	\$802.00
		Vehicle Crossing Subsidy	
26540	12/02/2024	Eclipse Soils	\$8,783.50
		Mulch Supplies - Various Products	
26541	12/02/2024	Ecoblue International	\$4,066.13
		Ecoblue And Adblue - Parks	
26542	12/02/2024	Edge People Management	\$780.08
		Case Management Return To Work Monitoring And Job Dictionaries	
26543	12/02/2024	Emily Bulbeck	\$78.95
		Refund - Request For Extra Bin Collection	

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
		- Delayed	
26544	12/02/2024	Emily Heptinstall	\$159.50
		Refund - Skin Penetration Premises Fee - Cancelled	
26545	12/02/2024	Rates Refund	\$9,425.87
26546	12/02/2024	Enchanted Stiltwalking	\$2,123.00
		Entertainment - Stilt Walkers - Wanneroo Festival	
26547	12/02/2024	Entire Land Care Pty Ltd	\$22,027.50
		Asset Protection Zone (APZ) Mulching - Whitfield Park	
26548	12/02/2024	Environmental Industries Pty Ltd	\$199,061.30
		Landscape Maintenance Services	
26549	12/02/2024	Epic Catering & Events Services Pty Ltd	\$902.00
		Catering - Green Room - Citizenship Ceremony	
26550	12/02/2024	Equifax Australasia Credit Rating Pty Ltd	\$3,310.12
		Standard & Detailed Financial Assessments Reports & Indepth Company Express Checks - Contracts & Procurement	
26551	12/02/2024	Fairypop Fun Foods	\$560.00
		Fairy Floss & Popcorn - Landsdale Fun Festival	
26552	12/02/2024	Febulous Photobooth	\$985.00
		Selfie Glam Photobooth - Wanneroo Festival	
26553	12/02/2024	Fire and Safety Australia	\$2,100.00
		Training - Fire Extinguisher / Fire Warden Training 06.02.2024	
26554	12/02/2024	Fleet Network	\$14,287.90
		Payroll Deductions	
26555	12/02/2024	Flick Anticimex Pty Ltd	\$4,787.38
		Sanitary Waste Services	
26556	12/02/2024	Focus Consulting WA Pty Ltd	\$7,700.00
		Electrical Consulting Services - Gumblossom Community Complex Electrical Infrastructure Due Diligence Investigations	
26557	12/02/2024	Frontline Fire & Rescue Equipment	\$902.21
		Two Rocks Light Tanker - Repairs & UT Shovel Bracket	
26558	12/02/2024	Geoff's Tree Service Pty Ltd	\$39,407.07
		Tree Pruning Services	
26559	12/02/2024	GJ Woodard	\$243.55
		Keyholder Payments	
26560	12/02/2024	Global Unmanned Systems Pty Ltd	\$33,440.00
		Drone Show - Wanneroo Festival - Events	

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
26561	12/02/2024	GPC Asia Pacific Pty Ltd	\$128.70
		Vehicle Spare Parts	
26562	12/02/2024	GPC Asia Pacific Pty Ltd	\$1,730.30
		Vehicle Spare Parts	
26563	12/02/2024	Graeme Lee	\$2,000.00
		Refund - Street & Verge Bond	
26564	12/02/2024	Grazyna Aldridge	\$800.00
		Vehicle Crossing Subsidy	
26565	12/02/2024	Green Options Pty Ltd	\$7,391.60
		Rotary Mowing - Active Parks - Parks	
26566	12/02/2024	Hanrob College	\$243.10
		Dog Behaviour Assessment - Rangers	
26567	12/02/2024	Heatley Sales Pty Ltd	\$2,345.36
		Safety Glasses, Antibacterial Wipes & Ratchet Tie Down - Stores	
26568	12/02/2024	Hickey Constructions Pty Ltd	\$14,405.80
		Bollard Removal & Reseating - Charnwood Park - Parks	
		Kingsway Sports Complex - Netball - Repairs - Parks	
		Repair Gate - Yanchep Kiosk	
		Retention Release - Wanneroo Aquamotion - Construction Of Accessible Ramp For The 24/7 Gym	
		Repair Bus Shelter Roof - Mirrabooka Avenue	
		Welding Repairs To Metal Frames - Spinifex Park And Splendid Park	
		Repairs And Oiling - Yanchep Lagoon Lizard	
26569	12/02/2024	High Voltage Performers Boutique	\$6,080.03
		Performers - Wanneroo Festival - Events	
26570	12/02/2024	Hitachi Construction Machinery Pty Ltd	\$513.28
		Vehicle Spare Parts	
26571	12/02/2024	HopgoodGanim Lawyers	\$880.00
		Legal Fees	
26572	12/02/2024	Hose Right	\$1,280.71
		Vehicle Spare Parts	
26573	12/02/2024	Rates Refund	\$3,039.54
26574	12/02/2024	Humes Concrete Products	\$6,315.94
		Road Gully Units - Gumblossom Drainage Upgrade	
26575	12/02/2024	ID Rent Pty Ltd	\$1,328.00
		8 Inflatable Lights & 4 Generators - Wanneroo Festival - Events	
26576	12/02/2024	Ideal Homes Pty Ltd	\$2,000.00

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
		Refund - Street & Verge Bond	
26577	12/02/2024	Ideal Homes Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
26578	12/02/2024	Imagesource Digital Solutions	\$632.50
		22 Country & Questions Posters - Events	
26579	12/02/2024	Indoor Gardens Pty Ltd	\$311.85
		Hire - Live Plant Displays - New Civic Centre	
26580	12/02/2024	Integrity Industrial Pty Ltd	\$17,189.50
		Casual Labour Services	
26581	12/02/2024	Integrity Industrial Pty Ltd	\$4,439.15
		Casual Labour Services	
26582	12/02/2024	Integrity Staffing	\$1,714.68
		Casual Labour Services	
26583	12/02/2024	Intelife Group	\$32,391.73
		Cleaning Services, Sand Sifting And BBQ Maintenance - Parks	
26584	12/02/2024	Interfire Agencies Pty Ltd	\$348.24
		Structural Fire Boots - Fire Services	
26585	12/02/2024	International Art Services	\$821.70
		Specialist Transport Of Museum Object - Yanchep National Park, Yanchep Beach Road & Indian Ocean Drive	
26586	12/02/2024	International Conservation Services Pty Ltd	\$4,246.00
		Disaster Training: Prevention, Preparation, Response And Recovery	
26587	12/02/2024	Iron Mountain Australia Group Pty Ltd	\$338.02
		Provision Of Offsite Storage Services	
26588	12/02/2024	Isentia Pty Ltd	\$1,787.50
		Media Services Fee - 01.02.2024 - 09.02.2024	
26589	12/02/2024	Rates Refund	\$585.50
26590	12/02/2024	J Blackwood & Son Ltd	\$3,886.45
		Fuel Cans, Tree Loppers, Gloves, Strap Flex, Respirators Kits - Stores	
26591	12/02/2024	Jadu Software Pty Ltd	\$26,928.00
		CXM Subscription - 06.02.2024 - 30.06.2024	
26592	12/02/2024	Jaedam Pty Ltd	\$171.65
		Refund - Building Application - Requested Information Not Received	
26593	12/02/2024	Rates Refund	\$245.00
26594	12/02/2024	Jess chambers	\$200.00
		Two Design Concepts - Kingsway Open Day	

Warrant of Payments February 2024

Number	Date	Supplier / Description	Amount
26595	12/02/2024	Jobfit Health Group Pty Ltd	\$753.50
		Pre Employment Medical Services	
26596	12/02/2024	Josh Langley	\$900.00
		Author Event - Summer Reading Quest - Your A Star Of Your World - 4 Sessions - Library Services	
26597	12/02/2024	Joy Dancing Group Incorporated	\$350.00
		Chinese Dancing - Wanneroo Festival	
26598	12/02/2024	K2 Audiovisual Pty Ltd	\$3,091.00
		Installation & Purchase Of Sony 65" Direct Led TV - Waste Meeting Room	
26599	12/02/2024	Kerb Direct Kerbing	\$20,299.83
		Kerbing Works - Various Locations	
26600	12/02/2024	Kinetic IT Pty Ltd	\$14,993.77
		Managed Detection And Response & Threat Detection Monitoring Services - January 2024	
26601	12/02/2024	Kirby Swim Equip Pty Ltd	\$228.80
		Repairs - Swim Teaching Platforms	
26602	12/02/2024	Kleenit	\$12,148.25
		Pressure Washing - January - Various Sites	
		Graffiti Removal - Various Locations	
		Ground And Wall Surface Cleaning - Jindalee Foreshore Shower	
26603	12/02/2024	KTR Creations Pty Ltd	\$295.00
		Refund - Planning Application – Rejected	
26604	12/02/2024	Landcare Weed Control	\$10,019.47
		Landscape Maintenance Services	
26605	12/02/2024	Landgate	\$6,122.20
		Land Enquiries	
		UV Interim Values - Rating Services	
26606	12/02/2024	Landscape and Maintenance Solutions Pty Ltd	\$775.50
		Verge Maintenance - Northern Suburbs	
26607	12/02/2024	Landscape Elements	\$28,995.73
		Irrigation Repairs - Butler East - November 2023	
		Progress Claim 7 - Parks Maintenance - Butler East - January 2024	
26608	12/02/2024	Landscape Elements	\$41,805.25
		Progress Claim C007 - Banksia Grove & Catalina - Parks	
26609	12/02/2024	Leda Security Products Pty Ltd	\$2,029.64
		Replace Bike Repair Station - Koondoola Park - Parks	

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
26610	12/02/2024	Les Mills Asia Pacific	\$841.51
		Fitness Classes Licence - Aquamotion	
26611	12/02/2024	Ligna Construction	\$6,528.50
		Repair Brick / Limestone Wall - Broadview Park - Parks	
		Repair Limestone Wall - Boston Quays Carpark - Parks	
		Repair Pavers - Mindarie Quays Boardwalk - Parks	
		Supply & Install Dry Limestone Rock Pitching - Halesworth Park	
26612	12/02/2024	Linemarking WA Pty Ltd	\$946.00
		Linemarking - Disabled Parking Bays - Civic Centre	
26613	12/02/2024	LKS Constructions (WA) Pty Ltd	\$182,740.72
		Anthony Waring Sports Amenities Upgrade	
26614	12/02/2024	Mastec Australia Pty Ltd	\$1,397.88
		120 Yellow Bin Lids - Waste	
26615	12/02/2024	Matthew and Nicole Dahlstrom	\$2,000.00
		Refund - Street & Verge Bond	
26616	12/02/2024	Maxxia Pty Ltd	\$12,476.32
		Payroll Deductions	
26617	12/02/2024	McGees Property	\$4,345.00
		Valuation - Koondoola Neighbourhood Activity Centre	
26618	12/02/2024	McLeods	\$27,662.23
		Legal Fees For The City	
26619	12/02/2024	MGA Town Planners	\$3,080.00
		Retail Modelling – Trinity Village	
26620	12/02/2024	Michelle Oliver	\$150.00
		Dog Registration Refund - Sterilised	
26621	12/02/2024	Micktric Events	\$346.50
		Form 5 Sign Off - Landsdale Fun Festival	
26622	12/02/2024	Mindarie Regional Council	\$313,382.80
		Refuse Disposal Charges	
26623	12/02/2024	Ms Peggy Brown	\$145.00
		Keyholder Payments	
26624	12/02/2024	MSC Safe Company	\$5,000.00
		2 TD2 Units With Slot Facility - Clarkson Library	
26625	12/02/2024	Mysite Design Pty Ltd	\$40,425.00
		Subscription - Social Pinpoint Premium 15.01.2024 - 15.01.2025	
26626	12/02/2024	Myzone (APAC) Pty Ltd	\$2,626.80
		Licence Subscription - Aquamotion	
26627	12/02/2024	Natural Area Holdings Pty Ltd	\$8,708.86

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
		Seed & Plant Propagation Services	
26628	12/02/2024	Natural Area Holdings Pty Ltd	\$8,893.02
		Weed Control - Anthony Waring Park - Parks	
26629	12/02/2024	Navigate Property Group Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
26630	12/02/2024	Navman Wireless Australia Pty Ltd	\$18.15
		Subscription - Solar Tracker 05.02.2024 - 04.03.2024	
26631	12/02/2024	Northern Perth Mobile Vet	\$1,023.00
		Euthanasia And Disposal - 3 Dogs	
26632	12/02/2024	Nutrien Ag Solutions Limited	\$690.60
		Envirodye Blue / Sil Prograde Knapsack / Nufa Kama - Parks	
26633	12/02/2024	Nuturf	\$5,214.00
		Biostim Pellets & Aqua Dye Blue - Parks	
26634	12/02/2024	OEM Group Pty Ltd	\$600.16
		Preventative Maintenance - Spitwater Pressure Cleaner	
26635	12/02/2024	Office Cleaning Experts	\$121,785.29
		Cleaning Services / Consumables	
26636	12/02/2024	Officeworks Superstores Pty Ltd	\$77.00
		Printed And Laminated Maps - Office Of The CEO And Office Of The Mayor	
26637	12/02/2024	Okaia Pty Ltd	\$979.00
		Beauty And The Beast Rovers - 3 Sets - Wanneroo Festival	
26638	12/02/2024	Old Macdonald's Travelling Farms - WA Northern	\$1,000.00
		Farm Visit - Landsdale Fun Festival	
26639	12/02/2024	Omnicom Media Group Australia Pty Ltd trading as Marketforce	\$1,569.90
		Advertising Services For The City	
26640	12/02/2024	On Tap Services	\$12,940.83
		Plumbing Maintenance Services	
26641	12/02/2024	On Track Fabrication	\$1,650.00
		97048 Repair Side Window - Repair Blade And Hard Face	
26642	12/02/2024	One Big Voice Festival Inc	\$990.00
		Choir Performances - Citizenship Ceremony	
26643	12/02/2024	Oracle Corporation Australia Pty Ltd	\$1,093.65
		Oracle Cloud Integration Cloud Services - Monthly Subscription Charges	
26644	12/02/2024	Orbit Health & Fitness Solutions	\$144.00
		6 Tier Dumbbell Rack - Aquamotion	

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
26645	12/02/2024	Outdoor World	\$4,000.00
		Refund - Street & Verge Bonds	
26646	12/02/2024	OzKidzKartz	\$1,155.00
		Kids Karts - Landsdale Fun Festival	
26647	12/02/2024	Paperbark Technologies Pty Ltd	\$8,112.35
		Arboricultural Tree Survey Reports & Quantified Tree Risk Assessment - Various Locations	
26648	12/02/2024	Parker Black & Forrest	\$205.26
		Weather Covers - Ashby Depot	
26649	12/02/2024	Parks & Leisure Australia	\$1,760.00
		Training - WA Leisure And Recreation Planners Course 2024 - 1 Attendee	
26650	12/02/2024	Parties 2 U	\$760.00
		Ultimate Slot Car Racer - Landsdale Fun Festival	
26651	12/02/2024	Parties Kids Remember	\$2,670.00
		Design Your Own Entertainment - Captain America & Spiderman - Landsdale Mini Carnival	
		Mulan, Jasmine And 2 More Rovers - Wanneroo Festival	
26652	12/02/2024	Passaparola Pizzeria	\$250.00
		Catering - 15 Pizzas - Landsdale Fun Festival	
26653	12/02/2024	Paywise Pty Ltd	\$9,565.98
		Payroll Deductions	
26654	12/02/2024	Perth Bouncy Castle Hire	\$2,083.40
		Carnival Games - Landsdale Fun Festival	
26655	12/02/2024	Perth Heavy Tow	\$660.00
		Towing Services - WN 33761 - Clarkson To Ashby Depot	
26656	12/02/2024	Perth Observatory Volunteer Group INC	\$444.00
		2 Workshops - Summer Reading Quest Constellation & Solar System	
26657	12/02/2024	Perth Playground And Rubber	\$1,777.60
		Repair Softfall - Leemans Landing & Leisure Park	
26658	12/02/2024	Petrus Claassen	\$2,000.00
		Refund - Street & Verge Bond	
26659	12/02/2024	Pineapple Fingers	\$4,323.00
		Photo & Video Production & Editing - Wanneroo Festival	
26660	12/02/2024	Planning Institute of Australia Limited	\$725.00
		Registration Fee - Planet WA - 2 Attendees	
26661	12/02/2024	Platinum Locating Services	\$2,259.05

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
		Service Scan - Jack Barlow Park - Assets	
26662	12/02/2024	Power On Australia	\$3,582.70
		Preventative Maintenance For UPS Unit - Civic Centre - ICT	
26663	12/02/2024	Powerhouse Batteries Pty Ltd	\$181.50
		Bobcat Battery - Fleet	
26664	12/02/2024	Cancelled	
26665	12/02/2024	Prestige Alarms	\$16,710.15
		Alarm / CCTV Monitoring / Repair Services	
26666	12/02/2024	Pront Tow Towing / Wanneroo Towing Service	\$247.50
		Tow Bobcat - Assets Maintenance	
26667	12/02/2024	Public Sector Network (Australia) Pty Ltd	\$874.50
		Training - Improving Digital Accessibility In The Public Sector	
26668	12/02/2024	Publik Group	\$4,077.25
		Signage & Associated Works -Yanchep / Two Rocks	
26669	12/02/2024	Pure Homes Pty Ltd Trading As B1 Homes	\$8,000.00
		Refund - Street & Verge Bonds	
26670	12/02/2024	Regal Rendering	\$1,500.00
		Rendering Wanneroo Playgroup Mural	
26671	12/02/2024	Reliable Fencing WA Pty Ltd	\$5,853.95
		Fencing / Bollard Repair Works - Various Locations	
26672	12/02/2024	Rhythm Fix	\$675.00
		African Drum Circle - Wanneroo Festival	
26673	12/02/2024	Roads 2000	\$1,784.65
		Ashpalt - Engineering	
		Repair Carpark Bitumen - Motivation Drive - Parks	
26674	12/02/2024	Robert Walters Pty Ltd	\$9,329.27
		Casual Labour Services	
26675	12/02/2024	Robyn Barone	\$353.18
		CCTV Rebate	
26676	12/02/2024	Rates Refund	\$502.71
26677	12/02/2024	Ross Stuart Wallman	\$1,100.00
		MC Hosting - Citizenship Ceremony	
26678	12/02/2024	Ryda Group Pty Ltd t/as Carnival Promotions	\$8,300.00
		Ride Hire - Landsdale Fun Festival	
26679	12/02/2024	Safety World	\$592.79
		Staff Uniforms - Waste Services	
26680	12/02/2024	SAI360 Pty Ltd	\$99,000.00

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
		Workplace Health & Safety System 01.02.2024 - 31.01.2025	
26681	12/02/2024	Samantha Mail	\$390.00
		CCTV Rebate	
26682	12/02/2024	Sanpoint Pty Ltd ATF the Fiore Family Trust	\$172,787.66
		Landscape Maintenance Services	
26683	12/02/2024	Scott Print	\$1,820.50
		Printing - 300 Passport Booklets	
		Printing - Arts Tnt Brochures - WLCC	
		Printing - 500 Activity Passport - Wanneroo Festival	
26684	12/02/2024	Seabreeze Landscape Supplies	\$18.00
		Scoop - Brickie Sand	
26685	12/02/2024	Shred-X	\$1,002.16
		Recycle Bins - IM	
		Shredding Services For The City	
26686	12/02/2024	Skyline Landscape Services (WA)	\$133,202.55
		Landscape Maintenance Services	
26687	12/02/2024	Skyline Landscape Services (WA)	\$26,957.47
		Landscape Maintenance Services	
26688	12/02/2024	Smartsalary	\$9,520.70
		Payroll Deductions	
26689	12/02/2024	Sphere Architects	\$1,650.00
		Concept Design Modifications To Three-D Images - Yellagonga Birdviewing Platform	
26690	12/02/2024	Sports Surfaces	\$2,024.00
		Court Repairs - Montrose Park Tennis Courts	
26691	12/02/2024	St John Ambulance Western Australia Ltd	\$130.00
		Training - CPR Refresher - 2 Attendees	
26692	12/02/2024	Stewart & Heaton Clothing Company Pty Ltd	\$3,111.32
		Uniform Issue - Emergency Services	
26693	12/02/2024	Strategic Fire Consulting	\$2,860.00
		Fire Safety Engineering Report - Wanneroo Sports And Social Club	
26694	12/02/2024	Superior Nominees Pty Ltd	\$12,131.17
		Playground Equipment Repairs - Various Locations	
26695	12/02/2024	Surf Life Saving WA Incorporated	\$83,535.03
		Beach Safety Services - January 2024 - Facilities	
26696	12/02/2024	Susan Clarson-Griffin	\$500.00
		CCTV Rebate	
26697	12/02/2024	Suzanne Forward	\$2,000.00
		Refund - Street & Verge Bond	

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
26698	12/02/2024	Synergy	\$72,112.07
		Power Supply Charges	
26699	12/02/2024	Tangent Nominees Pty Ltd (Atf The Summit Homes Group Trust)	\$6,000.00
		Refund - Street & Verge Bonds	
26700	12/02/2024	Team Global Express Pty Ltd	\$410.70
		Courier Services	
26701	12/02/2024	Telstra Limited	\$5,309.53
		ADSL Charges & Fire Protection Wireless Data Charges	
26702	12/02/2024	Teresa Newton	\$500.00
		MC - Wanneroo Festival	
26703	12/02/2024	Terravac Vacuum Excavation	\$1,402.50
		Excavate A New Trench For Lateral Diversion - Litchfield Park	
26704	12/02/2024	The Distributors Perth	\$220.35
		Confectionery - Kingsway Indoor Sporting Complex	
26705	12/02/2024	The Hire Guys Wangara	\$3,190.00
		Hire Kubota Excavator - Woodvale Drive - Assets	
		VMS Board Hire - Wanneroo Showgrounds	
26706	12/02/2024	The Local Government, Racing and Cemeteries Employees Union (WA)	\$2,464.00
		Payroll Deductions	
26707	12/02/2024	The Marketing Room	\$2,904.00
		Social Media Management - Discover Wanneroo - Economic Development	
26708	12/02/2024	The Royal Life Saving Society Australia	\$2,691.30
		Provide First Aid Training - School Holiday Program - 9 Attendees - Youth Services	
		Afterhours Callouts - December 2023 - Kingsway and Revolution Splashpad	
26709	12/02/2024	The Scout Association of Australia WA	\$6,800.00
		Provision Of BBQ Breakfast - Australia Day Citizenship Ceremony 27.01.2024	
		Sausage Sizzle - Evening In The Park - Events	
26710	12/02/2024	Rates Refund	\$1,359.94
26711	12/02/2024	Thirty4 Pty Ltd	\$233.20
		Qnav Large, 32 Devices. Monthly Subscription - December	
26712	12/02/2024	Tina Caws and Anna Jamieson	\$5,000.00
		Reimbursement - Property Damage - Parks	
26713	12/02/2024	Toro Australia Group Sales Pty Ltd	\$1,183.07

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
		Small Plant Spare Parts	
26714	12/02/2024	Travis Mitchell Construction Pty Ltd	\$61.65
		Refund - Building Application - Rejected	
26715	12/02/2024	Tree Planting & Watering	\$220,060.50
		Tree Watering - October & December 2023 - Parks	
26716	12/02/2024	Triton Electrical Contractors Pty Ltd	\$8,116.90
		Irrigation Electrical Works - Various Locations	
26717	12/02/2024	Trophy Shop Australia	\$249.90
		Name Badge - Various Employees	
		Trophies - Kingsway Indoors	
26718	12/02/2024	Truck Centre WA Pty Ltd	\$4,459.35
		Vehicle Spare Parts	
26719	12/02/2024	Tutaki Unit Trust	\$28,374.49
		Hire - Tables / Chairs & Trestles - Landsdale Fun Festival	
		Hire - Furniture And Marquees - Wanneroo Festival	
		Hire - Marquee - Warradale Park - Events	
		Hire - Table And Chair- Events	
26720	12/02/2024	Two Rocks SES Unit	\$7,304.00
		LGGs Operating Grant – Quarter 3 - 2023 / 2024	
26721	12/02/2024	University of Western Australia	\$5,104.00
		Wave Buoy Redeployment - Unscheduled Inspection & Service - Yanchep	
26722	12/02/2024	Valvoline (Australia) Pty Ltd	\$5,434.39
		Grease Opt Choice - Stores	
26723	12/02/2024	Vaughn Joshua McGuire	\$605.00
		Welcome To Country - Citizenship Ceremony 2024	
26724	12/02/2024	Ventura Home Group Pty Ltd	\$66,303.80
		Refund - Street & Verge Bonds	
26725	12/02/2024	Vietnamese Community in Australia - WA Chapter Incorporated	\$770.00
		Dance Performance - Wanneroo Festival	
26726	12/02/2024	VTs – Vocational Training Services	\$3,159.00
		Training - Certificate IV In Business And Certificate IV In Leadership And Management	
26727	12/02/2024	WA Hino Sales & Service	\$470.61
		Vehicle Spare Parts	
26728	12/02/2024	WA Limestone Contracting Pty Ltd	\$312,929.32
		Mindarie Breakwater Management Works	
26729	12/02/2024	WA Structural Consulting Engineers Pty Ltd	\$1,386.00

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
		Structural Consulting - Anthony Waring Sports Amenities Upgrade - Assets	
26730	12/02/2024	Wanneroo Electric	\$22,293.15
		Electrical Maintenance Services	
26731	12/02/2024	Water Corporation	\$5,905.36
		Water Supply Charges	
26732	12/02/2024	West-Sure Group Pty Ltd	\$316.54
		Cash Collections Services	
26733	12/02/2024	Western Australian Local Government Association	\$2,662.00
		Training - Meeting Procedures, Serving On Council, Understanding Financial Reports & Budgets And Understanding Local Government & Conflicts Of Interests - M Moore	
26734	12/02/2024	Western Australian Planning Commission	\$26.50
		Refund - Copies Of Septic Tank Plans - Not Available	
26735	12/02/2024	Western Australian Treasury Corporation	\$979,470.45
		Loan Interest Payment To Western Australian Treasury Corporation	
26736	12/02/2024	Western Environmental Approvals Pty Ltd	\$27,638.60
		Revegetation Monitoring Surveys - Badgerup Reserve, Mindarie Dup & Hardcastle Park	
26737	12/02/2024	Western Irrigation Pty Ltd	\$5,326.40
		Irrigation Items / Repairs - Parks	
26738	12/02/2024	Western Power	\$8,754.00
		Install Streetlighting Upgrade - Jindalee Boulevard - Assets	
26739	12/02/2024	Winc Australia Pty Limited	\$423.50
		Stationary Purchases For The City	
26740	12/02/2024	Workpower Incorporated	\$24,746.39
		Landscape Maintenance Services	
26741	12/02/2024	WSP Australia Pty Ltd	\$19,303.26
		Blackspot Project - Harman Drive & Prindiville Drive	
26742	12/02/2024	Zetta Pty Ltd	\$68,419.55
		Managed Services - ICT	
26743	15/02/2024	Jamie Divjakoski	\$450.00
		Refund - Dog Surrender Fees	
26744	15/02/2024	Australia Post	\$5,746.88
		Postage Charges For The City	
26745	15/02/2024	Australia Post	\$1,029.07
		Postage Charges For The City	
26746	15/02/2024	LKS Constructions (WA) Pty Ltd	\$71,698.74

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
		Sports Amenities Upgrade - Anthony Waring Park - Assets	
26749	19/02/2024	A Space	\$133,925.00
		Renew Playground - Ridgewood Park, Ridgewood	
26750	19/02/2024	ABN Residential WA Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
26751	19/02/2024	ABN Residential WA Pty Ltd	\$573.30
		Refund - Street & Verge Bond	
26752	19/02/2024	Access Technologies	\$2,079.99
		Repair Cable Gate - Highview & Frederick Stubbs Parks	
26753	19/02/2024	Acclaimed Catering	\$1,655.50
		Catering - Recognition Of Service Function	
26754	19/02/2024	Air & Power Pty Ltd	\$1,704.65
		Compressor 6 And 12 Month Inspections	
26755	19/02/2024	Akwaaba African Drumming	\$1,320.00
		African Drumming Workshop & Performance - Wanneroo Festival	
26756	19/02/2024	Alexander Figg	\$2,791.69
		Monthly Allowance	
26757	19/02/2024	Alinta Gas	\$45.90
		Gas Supplies For The City	
26758	19/02/2024	Alison Bannister Career Coaching	\$654.50
		Career Workshop - Youth Job Searching Tips And Tricks	
26759	19/02/2024	Allworks (WA) Pty Ltd	\$1,743.50
		Heavy Equipment Hire - Quinns Mindarie Surf Club	
		Hire Of Kubota Posi-Track - Engineering	
26760	19/02/2024	Amber Appelbee	\$630.00
		Face Painters - Fun Fest	
26761	19/02/2024	APV Valuers & Asset Management	\$20,914.30
		2024 City Of Wanneroo Comprehensive Land And Building Assets Valuation	
26762	19/02/2024	Aqua Attack Drilling	\$25,744.40
		Construction - Ground Water Production Bore - Queenscliff Park	
26763	19/02/2024	Aquatic Services WA Pty Ltd	\$3,482.27
		Empty Effluent Tank And Inspect Discharge Line - Aquamotion	
26764	19/02/2024	Auscontact Association Limited	\$420.00
		Effective Coaching Series February 2024	
26765	19/02/2024	Aussie Natural Spring Water	\$83.65
		Water Supplies - Yanchep Community	

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
		Centre	
26766	19/02/2024	Australian Airconditioning Services Pty Ltd	\$16,141.82
		Airconditioning Maintenance Services	
26767	19/02/2024	Automotive Data Services Pty Ltd	\$1,395.00
		Red Book Fleetmaster Service Subscription Charge For 01/01/2024 - 31/12/2024	
26768	19/02/2024	AV Truck Service Pty Ltd	\$1,505.59
		Vehicle Spare Parts	
26769	19/02/2024	Avec Global Pty Ltd	\$1,732.50
		Casual Labour Services	
26770	19/02/2024	BOC Limited	\$6.27
		Oxygen Medical C Size	
26771	19/02/2024	Bollig Design Group Ltd	\$17,451.50
		Architectural Consultancy Services - Dordaak Kepap Library & Youth Innovation Hub - Assets	
26772	19/02/2024	Boya Equipment	\$1,131.44
		Small Plant Spare Parts	
26773	19/02/2024	Bridgestone Australia Limited	\$4,340.29
		Tyre Fitting Services	
26774	19/02/2024	Brightly Software Australia Pty Ltd	\$2,420.00
		Assetic Cloud Project Management Services - January 2024	
26775	19/02/2024	BrightMark Group Pty Ltd	\$21,569.16
		Cleaning - Aquamation	
26776	19/02/2024	Brownes Foods Operations Pty Limited	\$252.72
		Milk Deliveries For The City	
26777	19/02/2024	Building & Construction Industry Training Board	\$18,426.67
		Collection Agency Fee Payments - January 2024	
26778	19/02/2024	Bullseye Entertainment Perth Pty Ltd	\$1,700.00
		Kids Entertainment - Wanneroo Festival	
26779	19/02/2024	Car Care (WA) Mindarie	\$440.00
		Vehicle Cleaning - Community Buses	
26780	19/02/2024	Car Care Motor Company Pty Ltd	\$2,575.10
		Vehicle Services	
26781	19/02/2024	Castledine Gregory	\$1,897.50
		Legal Fees For The City	
26782	19/02/2024	Cat Welfare Society Incorporated	\$1,784.75
		Daily Impound Fees - Rangers	
26783	19/02/2024	CDM Australia Pty Ltd	\$75,761.40
		Computers - ICT	
26784	19/02/2024	Central Regional Tafe	\$907.01

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
		Training - Implement Parking Controls, Rocs And Act On Non-Compliance - 1 Attendee	
26785	19/02/2024	Chillo Refrigeration & Air-Conditioning	\$2,409.00
		Service & Replace Water Filter On Ice Machines - Various Locations	
26786	19/02/2024	Clayton Utz	\$4,909.52
		Legal Fees For The City	
26787	19/02/2024	Cleanaway Equipment Services Pty Ltd	\$503.80
		Parts Washer Rental - Workshop	
26788	19/02/2024	Club Fiesta	\$110.68
		Fitness Instructor - Kingsway Stadium	
26789	19/02/2024	CMO Trading Pty Ltd	\$3,958.85
		Badminton Trolley And Posts - Kingsway	
26790	19/02/2024	Complete Office Supplies Pty Ltd	\$1,194.15
		Stationery Supplies	
26791	19/02/2024	Contra-Flow Pty Ltd	\$3,593.92
		Traffic Management Services - Various Locations	
26792	19/02/2024	CPS and Statewide Fibreglass Pty Ltd	\$61.65
		Refund - Building Application - Rejected	
26793	19/02/2024	Cr Bronwyn Smith	\$2,791.69
		Monthly Allowance	
26794	19/02/2024	Cr Glynis Parker	\$2,791.69
		Monthly Allowance	
26795	19/02/2024	Cr Helen Berry	\$2,791.69
		Monthly Allowance	
26796	19/02/2024	Cr Jacqueline Huntley	\$2,791.69
		Monthly Allowance	
26797	19/02/2024	Cr James Rowe	\$4,769.00
		Monthly Allowance	
26798	19/02/2024	Cr Jordan Wright	\$2,791.69
		Monthly Allowance	
26799	19/02/2024	Cr Natalie Herridge	\$2,791.69
		Monthly Allowance	
26800	19/02/2024	Cr Paul Miles	\$2,791.69
		Monthly Allowance	
26801	19/02/2024	Cr Sonet Coetzee	\$2,791.69
		Monthly Allowance	
26802	19/02/2024	Craneswest (WA) Pty Ltd	\$1,108.80
		Two Rocks Road And Yanchep Beach Road, Yanchep - Greenwaste Removals	
26803	19/02/2024	Critical Fire Protection & Training Pty Ltd	\$3,340.81
		Provide New Signal - Gas Monitoring - Aquamation	

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
26804	19/02/2024	CS Legal	\$49,830.35
		Court Fees - Rating Services	
26805	19/02/2024	CSE Crosscom Pty Ltd	\$429.00
		Swap Out City Radio From Old Ford Ranger	
26806	19/02/2024	CW Brands Pty Ltd	\$1,400.52
		Marker Paint & Silicone Lubricant - Stores	
26807	19/02/2024	Rates Refund	\$485.21
26808	19/02/2024	Data #3 Limited	\$314.04
		Annual Subscription Fees	
26809	19/02/2024	David Roy Cull	\$715.00
		Pest Control Services - Various Locations	
26810	19/02/2024	David Smith	\$500.00
		CCTV Rebate	
26811	19/02/2024	Dean Thorne	\$802.00
		Vehicle Crossing Subsidy	
26812	19/02/2024	Department of Fire & Emergency Services	\$19,663.93
		50% Cost Sharing For The Community Fire Manager For The Period 29.09.2023 - 28.12.2023	
26813	19/02/2024	Department of the Premier and Cabinet	\$124.80
		Advertising - Change Of Valuation Land Method	
26814	19/02/2024	Destination Perth	\$453.20
		Graphic Design - Discover Wanneroo Brand Promotional Collateral - Economic Development	
26815	19/02/2024	DFP Recruitment Services	\$1,617.59
		Casual Labour Services	
26816	19/02/2024	Dipesh Panchal	\$500.00
		CCTV Rebate	
26817	19/02/2024	Discus Print & Signage	\$1,521.91
		Graphics - Ranger Isuzu And Hino	
26818	19/02/2024	Double G (WA) Pty Ltd	\$6,349.96
		Irrigation Repair - Koondoola Butterworth Shared Path	
		Repair Mainline Break - Tyne Park - Parks	
26819	19/02/2024	Dowsing Group Pty Ltd	\$15,579.68
		Concrete Works - Various Locations	
26820	19/02/2024	Drainflow Services Pty Ltd	\$76,086.28
		Drain Cleaning / Road Sweeping Services	
26821	19/02/2024	Drovers Vet Hospital Pty Ltd	\$245.00
		Veterinary Charges For The City	
26822	19/02/2024	Duncan Broad	\$147.00
		Refund - Development Application - Withdrawn	

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
26823	19/02/2024	Elliotts Irrigation Pty Ltd	\$5,735.91
		Iron Filter Servicing - Parks	
26824	19/02/2024	Eman Seif	\$2,791.69
		Monthly Allowance	
26825	19/02/2024	Entire Land Care Pty Ltd	\$38,610.00
		Current Completion Of Asset Protection Zone (APZ) Mulching - Whitfield Park	
26826	19/02/2024	Environmental Industries Pty Ltd	\$56,882.43
		Landscape Maintenance Services	
26827	19/02/2024	Epic Catering & Events Services Pty Ltd	\$4,152.50
		Catering - Council Functions	
		Catering - Wanneroo Festival	
26828	19/02/2024	EPM Partners Pty Ltd	\$1,980.00
		EPM System Support - February 2024 - ICT	
26829	19/02/2024	Ergolink	\$3,227.57
		Office Chairs - Various Employees	
26830	19/02/2024	Excessive Productions Pty Ltd	\$2,354.00
		2 Bollywood On Stilts And 2 Geisha Girls - Wanneroo Festival	
26831	19/02/2024	Fleet Network	\$2,228.25
		Input Tax Credits For Salary Packaging	
26832	19/02/2024	Forch Australia Pty Ltd	\$1,366.20
		Hand Cleaner And Brake Cleaner	
26833	19/02/2024	Frontline Fire & Rescue Equipment	\$722.70
		2 Personal Protection Fire Blankets	
26834	19/02/2024	Fusion Applications Pty Ltd	\$12,870.00
		Consulting Fees For OICs Architecture Integration - ICT	
26835	19/02/2024	Fusion Applications Pty Ltd	\$715.00
		Consulting Fees For OICs Architecture Integration - ICT	
26836	19/02/2024	Geoff's Tree Service Pty Ltd	\$3,596.24
		Pruning Services - Various Locations	
26837	19/02/2024	Georgia Stevenson	\$434.32
		CCTV Rebate	
26838	19/02/2024	Gerard De-Rozario	\$500.00
		CCTV Rebate	
26839	19/02/2024	Green Options Pty Ltd	\$11,087.40
		Rotary Mowing Active Parks	
26840	19/02/2024	Groeneveld Lubrication Solutions Pty Ltd	\$1,756.13
		Vehicle Spare Parts	
26841	19/02/2024	Gymcare	\$393.36
		Strength Equipment Repairs And Re-Upholstery	

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
26842	19/02/2024	Halpd Pty Ltd Trading As Affordable Living Homes	\$8,000.00
		Refund - Street & Verge Bonds	
26843	19/02/2024	Haz-Ed Services Pty Ltd	\$275.00
		Training - Work Safely At Heights - 1 Attendee - Building Maintenance	
26844	19/02/2024	Hickey Constructions Pty Ltd	\$1,980.00
		Removal Of Concrete City Bus Shelter At Bus Stop 12264 On Brazier Road	
26845	19/02/2024	Home Group WA Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
26846	19/02/2024	Hose Right	\$306.32
		Replace Quick Hitch Hose On Skid Steer In Wash Bay - Fleet	
26847	19/02/2024	Howard & Sons Pyrotechnics (Displays) Pty Ltd	\$10,780.00
		Pyrotechnics - Wanneroo Festival	
26848	19/02/2024	Hydroquip Pumps & Irrigation Pty Ltd	\$8,193.90
		Pump Service - Mitchell Park	
26849	19/02/2024	Imagesource Digital Solutions	\$1,028.50
		Banners - Symphony Under The Stars Event	
		Reskin Sign - Kingsway	
26850	19/02/2024	Instant Toilets & Showers Pty Ltd	\$5,187.60
		Hire Of Toilets - Wanneroo Festival	
		Hire Of Toilet - Yellagonga Pathway	
26851	19/02/2024	Integrity Industrial Pty Ltd	\$27,278.52
		Casual Labour Services	
26852	19/02/2024	Integrity Industrial Pty Ltd	\$8,962.72
		Casual Labour Services	
26853	19/02/2024	Integrity Staffing	\$6,024.23
		Casual Labour Services	
26854	19/02/2024	Intelife Group	\$37,352.02
		Cleaning Services For The City	
		Re-Level & Sweep Petanque Pitch - Scenic Park	
		Slashing Services - Various Locations	
26855	19/02/2024	International Leaders Pty Ltd	\$7,645.00
		2 Future Leadership Program Scholarships - Economic Development	
26856	19/02/2024	Iron Mountain Australia Group Pty Ltd	\$5,322.41
		Document Management Services	
26857	19/02/2024	J Blackwood & Son Ltd	\$684.40
		12 Green Bin Plastic Lids & 12 Rakes - Stores Stock	

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
26858	19/02/2024	James Bennett Pty Ltd	\$21,408.67
		Supply Of Library Bookstock	
26859	19/02/2024	James Gullen and Linda Gullen	\$802.00
		Vehicle Crossing Subsidy	
26860	19/02/2024	Japanese Truck & Bus Spares Pty Ltd	\$435.50
		Vehicle Spare Parts	
26861	19/02/2024	Rates Refund	\$927.76
26862	19/02/2024	Jobfit Health Group Pty Ltd	\$2,679.60
		Provision Of Pre-employment Medicals	
26863	19/02/2024	Judith Birchall	\$1,000.00
		Noongar Language Classes - Wanneroo Festival	
26864	19/02/2024	K & K Facility Services Pty Ltd	\$2,002.00
		Cleaning Service - Wanneroo Library And Cultural Centre	
26865	19/02/2024	Karyn Gordon	\$2,000.00
		Refund - Street & Verge Bond	
26866	19/02/2024	Rates Refund	\$1,169.59
26867	19/02/2024	Katrina Caswell	\$413.18
		CCTV Rebate	
26868	19/02/2024	Keiley Selina Alexis O'Grady	\$1,000.00
		Cleaning - Wanneroo Festival	
26869	19/02/2024	Kerb Direct Kerbing	\$1,554.06
		Kerbing Works - Landsdale Road	
26870	19/02/2024	Keval Lachhani	\$39.00
		Hire Fee Refund	
26871	19/02/2024	Kleenit	\$626.85
		Graffiti Removal - Various Locations	
26872	19/02/2024	Konecranes Pty Ltd	\$713.90
		Inspection & Maintenance - Cranes - Fleet	
26873	19/02/2024	Konica Minolta Business Solutions Australia Pty Ltd	\$749.60
		Image Charges - Print Room	
26874	19/02/2024	Landcare Weed Control	\$30,911.57
		Landscape Maintenance Services	
26875	19/02/2024	Landscape Elements	\$110.00
		Refund - Building Application - Application Approved Over Statutory Timeframe	
26876	19/02/2024	Law Society Education Centre	\$1,140.00
		Membership - 2 Employees	
26877	19/02/2024	Lawn Doctor Turf Solutions	\$51,945.74
		Turf Renovations - Various Parks	
26878	19/02/2024	Let's All Party	\$6,908.00
		Prizes, Games & Amusements - Wanneroo Festival	

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
26879	19/02/2024	LGC Equipment Hire	\$2,915.28
		Hire 7 Lighting Towers - Wanneroo Festival	
26880	19/02/2024	Linemarking WA Pty Ltd	\$28,057.32
		Linemarking Services - Various Locations	
26881	19/02/2024	Lions Club of Girradoo Inc trading as Lions Club of Girrawheen Inc	\$850.00
		Bond Refund	
26882	19/02/2024	Lisa Ritchie	\$125.00
		Refund - Hire Fees	
26883	19/02/2024	Living Turf	\$18,733.00
		Fertiliser & Wetting Agent Supplies - Parks	
26884	19/02/2024	Llamas Downunder	\$900.00
		2 Llamas In Mexican Outfits - Wanneroo Festival - Events	
26885	19/02/2024	Luke Rowney	\$500.00
		CCTV Rebate	
26886	19/02/2024	Marindust Sales & Ace Flagpoles	\$9,806.50
		Supply & Install Soccer Goals - Dalvik Park - Parks	
26887	19/02/2024	Marizane Moore	\$2,791.69
		Monthly Allowance	
26888	19/02/2024	Mastec Australia Pty Ltd	\$104,332.79
		Garbage Bins & Accessories - Waste	
26889	19/02/2024	Materon Investments WA Pty Ltd	\$364.30
		Refund - Street & Verge Bond	
26890	19/02/2024	Matthew Taylor	\$29.00
		Refund - Incorrect Rate Notice Request	
26891	19/02/2024	Maxxia Pty Ltd	\$1,444.75
		Input Tax Credits For Salary Packaging	
26892	19/02/2024	Mayor Linda Aitken	\$12,096.35
		Monthly Attendance And Mayoral Allowance	
26893	19/02/2024	McGees Property	\$4,620.00
		Assessment - Scope Of Works - 928 Wanneroo Road	
26894	19/02/2024	McKenzie Group Consulting (Compliance) Pty Ltd	\$1,540.00
		Certificate Of Design Compliance - Kingsway Little Athletics Kiosk - Assets	
26895	19/02/2024	MDM Entertainment Pty Ltd	\$3,131.37
		Library Book Stock	
26896	19/02/2024	Mega Vision Sound & Lighting	\$2,310.00
		Electrical Works - Splendid Park	
26897	19/02/2024	Michael Page International (Australia) Pty Ltd	\$27,567.19

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
		Casual Labour Services	
26898	19/02/2024	Mindarie Regional Council	\$208,755.19
		Refuse Disposal Charges	
26899	19/02/2024	Natural Area Holdings Pty Ltd	\$67,688.82
		Feral Animal Control - Spring 2023 - Conservation	
		Provision Of Seed Collection And Propagation	
26900	19/02/2024	Neel Shailesh Kanji Shah	\$29.00
		Refund - Incorrect Rate Notice Request	
26901	19/02/2024	Neverfail Springwater Limited	\$89.70
		Water Supplies - Print Room	
26902	19/02/2024	Nicholas Morrell	\$500.00
		CCTV Rebate	
26903	19/02/2024	Nicole Gordon	\$3,300.00
		6 Face Painters - Wanneroo Festival	
		Glitter Tattoos - Wanneroo Festival	
26904	19/02/2024	Nuturf	\$11,440.00
		Fertiliser - Parks	
26905	19/02/2024	Officeworks Superstores Pty Ltd	\$792.74
		Stationery - Wanneroo Festival	
26906	19/02/2024	On Tap Services	\$5,188.54
		Plumbing Maintenance Services	
26907	19/02/2024	On Track Fabrication	\$1,650.00
		97047 Requires OTF To Repair And Hardface The Trucks Blade	
26908	19/02/2024	OPEC Systems Pty Ltd	\$52,662.50
		Two Rocks Road, Yanchep – Uxo Scan - Assets	
26909	19/02/2024	Paperbark Technologies Pty Ltd	\$2,753.80
		Quantified Tree Risk Assessment & Reports - Various Locations	
26910	19/02/2024	Paywise Pty Ltd	\$1,044.02
		Input Tax Credits - Salary Packaging	
26911	19/02/2024	Perth Better Homes	\$5,821.20
		Replace 2 Shade Sails - Parakeelya Park	
26912	19/02/2024	Perth Bouncy Castle Hire	\$6,156.04
		Music Walls, Carnival Fun Zone, Ball Pit, Rainbow Arch, Mobile Gaming Pod, Staff And Power - Wanneroo Festival	
26913	19/02/2024	Perth Heavy Tow	\$660.00
		Towing Services - Fleet	
26914	19/02/2024	Perth Patio Magic Pty Ltd	\$1,000.00
		Refund - Street And Verge Bond	
26915	19/02/2024	Philip Bedworth	\$2,791.69

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
		Monthly Allowance	
26916	19/02/2024	Place Score Pty Ltd	\$49,500.00
		Place-Based Survey Data & Analytics	
26917	19/02/2024	Platinum Locating Services	\$10,120.48
		Service Scan - Various Locations - Assets	
26918	19/02/2024	Porter Consulting Engineers	\$1,320.00
		Off Street Car Parking Design For Existing Drainage Sump - Lot 211 Quinns Road	
26919	19/02/2024	Power Vac Pty Ltd	\$1,131.90
		Sundries / Consumables - Workshop	
		Vehicle Spare Parts	
26920	19/02/2024	PR Mataboni & Co	\$990.00
		Boundary Survey - Badgerup Reserve	
26921	19/02/2024	Prestige Alarms	\$1,313.07
		CCTV / Alarm Monitoring Services	
26922	19/02/2024	RAC BusinessWise	\$473.61
		Road Joining Fee / Vehicle Call Out Charges	
26923	19/02/2024	Reliable Fencing WA Pty Ltd	\$18,103.15
		Fencing / Bollard Repair Works - Various Locations	
26924	19/02/2024	REmida Perth Inc	\$3,620.00
		Workshop - Bottle Top Installation - 3 Murals - Girrawheen Hub / Library Walkways - Place Management	
26925	19/02/2024	Resource Recovery Group	\$125,251.26
		Recycling Tip Off Fees - Waste	
26926	19/02/2024	Robbie Mores	\$437.59
		CCTV Rebate	
26927	19/02/2024	Rowe Scientific Pty Ltd	\$77.00
		Buffer PH4 Red Solution & Buffer PH7 Green Solution - Aquamation	
26928	19/02/2024	Ryda Group Pty Ltd t/as Carnival Promotions	\$20,400.00
		Carnival Rides - Wanneroo Festival	
26929	19/02/2024	Rates Refund	\$1,258.20
26930	19/02/2024	Safety World	\$1,182.78
		Uniform Issue - Waste Services	
		Thorzt Sqweeze Pops - Waste Services	
26931	19/02/2024	Sanax Medical And First Aid Supplies	\$1,100.35
		Wipes, Lip Balm, Sanitiser, Zinc & Sunscreen - Stores	
26932	19/02/2024	Sanpoint Pty Ltd ATF the Fiore Family Trust	\$29,828.62
		Landscape Maintenance Services	
26933	19/02/2024	Sargunadevi Shunmugam	\$158.50
		Refund - Food Application - Withdrawn	

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
26934	19/02/2024	Scott Print	\$665.50
		Printing - School Parking Brochures	
26935	19/02/2024	Sherwood Flooring WA Pty Ltd (NEW)	\$14,452.35
		Timber Floor Refurbishments - Various Locations	
26936	19/02/2024	SJ McKee Maintenance Pty Ltd	\$795.00
		Repair Pinelap Fence - Lindsey Beach Boulevard - Waste	
26937	19/02/2024	Skyline Landscape Services (WA)	\$25,998.75
		Streetscape Maintenance - Wanneroo South - Parks	
26938	19/02/2024	Smartsalary	\$2,161.72
		Input Tax Credits - Salary Packaging	
26939	19/02/2024	Smoke & Mirrors Audio Visual	\$14,470.01
		Supply Covered Stage, Dancefloor, Sound & Lighting - Wanneroo Festival - Events	
		Supply Sound & Lighting Equipment - Drone Show - Wanneroo Festival	
26940	19/02/2024	SOLO Resource Recovery	\$176,498.18
		Kerbside Bin Collection & Transport - January 2024 - Waste Services	
26941	19/02/2024	Sphere Architects	\$12,248.50
		Changing Rooms Upgrade & Associated Work - Montrose Park	
		Various Consultancy Fees For The Amendment Of Design For The Civic Centre Wheelchair Canopy	
26942	19/02/2024	Sports Surfaces	\$3,344.00
		Linemarking - Pickleball - Yanchep Sports Club - Facilities	
26943	19/02/2024	SSB Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
26944	19/02/2024	St John Ambulance Western Australia Ltd	\$1,153.16
		Provision Of First Aid Kit And Defibs Servicing	
26945	19/02/2024	Statewide Cleaning Supplies Pty Ltd	\$331.98
		Cleaning Suppliers For The City	
26946	19/02/2024	Statewide Pump Services	\$2,618.00
		Provision Of Waste Water Disposal - Various Sites January 2024	
26947	19/02/2024	Stihl Shop Osborne Park	\$2,846.50
		Small Plant Spare Parts	
26948	19/02/2024	Superior Nominees Pty Ltd	\$11,419.39
		Bollard Supplies - Parks	
		Playground Repairs - Various Locations	
26949	19/02/2024	Susan Joan King	\$750.00

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
		Animal Farm - Wanneroo Festival	
26950	19/02/2024	Sustainable Business Energy Solutions Pty Ltd	\$628.29
		Refund - Building Application - Property Does Not Fall Within City Of Wanneroo	
26951	19/02/2024	Synergy	\$92,756.81
		Power Supply Charges	
26952	19/02/2024	Tamala Park Regional Council	\$54,925.18
		GST Payable - November / December 2023 Pursuant To Section 153B Of Agreement	
26953	19/02/2024	Tangent Nominees Pty Ltd (Atf The Summit Homes Group Trust)	\$2,734.32
		Refund - Planning Application - Rejected	
		Refund - Street & Verge Bonds	
26954	19/02/2024	Tanja Polden	\$450.90
		CCTV Rebate	
26955	19/02/2024	Taylor Robinson Pty Ltd	\$3,002.01
		Refund - Planning Application - Duplicate	
26956	19/02/2024	Team Global Express Pty Ltd	\$600.67
		Courier Services	
26957	19/02/2024	Telstra Limited	\$40,579.21
		M2M Services / Phone / Navman Charges	
26958	19/02/2024	The Experience Lab Pty Ltd	\$7,040.00
		Act Like A Leader - 2 Workshop Sessions For Leaders	
26959	19/02/2024	The Factory (Australia) Pty Ltd	\$1,007.05
		Call Out Services - Repair / Replace Christmas Decorations	
26960	19/02/2024	The Hire Guys Wangara	\$220.00
		Arrow Board - Bulk Junk Collections - Waste Services	
26961	19/02/2024	The Trustee for Osborne Park Unit Trust	\$1,281.55
		Vehicle Repairs	
26962	19/02/2024	Think Promotional	\$7,000.40
		Promotional Items - Keyrings And Fire Trucks - Emergency Management	
26963	19/02/2024	Thirty4 Pty Ltd	\$233.20
		Monthly Subscription - Qnav Large, 32 Devices - February 2024	
26964	19/02/2024	Toolmart	\$274.00
		Workshop Tools & Equipment	
26965	19/02/2024	Toro Australia Group Sales Pty Ltd	\$142.19
		Small Plant Spare Parts	
26966	19/02/2024	Trevor Hodgson	\$450.00

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
		CCTV Rebate	
26967	19/02/2024	Triton Electrical Contractors Pty Ltd	\$1,844.70
		Irrigation Equipment Repairs - Various Locations	
26968	19/02/2024	Truck Centre WA Pty Ltd	\$4,626.82
		Vehicle Repairs / Spare Parts - Fleet	
26969	19/02/2024	Vaughn Joshua McGuire	\$605.00
		Welcome To Country - Wanneroo Festival	
26970	19/02/2024	Ventura Home Group Pty Ltd	\$8,012.30
		Refund - Street & Verge Bonds	
26971	19/02/2024	Veolia Recycling & Recovery Pty Ltd	\$66.87
		Shredding Services For The City	
26972	19/02/2024	Veris	\$280.00
		Refund - Subdivision Clearance Fee - Amended	
26973	19/02/2024	Vietnamese Community in Australia - WA Chapter Incorporated	\$10,450.00
		Sponsorship - Tet Festival 2024	
26974	19/02/2024	Vinh Nguyen	\$2,791.69
		Monthly Allowance	
26975	19/02/2024	Volunteering WA	\$550.00
		Volunteering WA Membership Renewal 2024 - 2025	
26976	19/02/2024	WA Hino Sales & Service	\$302.61
		Vehicle Spare Parts - Stores	
26977	19/02/2024	WA Limestone Company	\$9,433.18
		Limestone - Yellagonga Pathway	
26978	19/02/2024	Wairua Tipuna Indigenous Performing Arts Group Inc	\$500.00
		Maori Culture Group Performance - Wanneroo Festival	
26979	19/02/2024	Wanneroo BMX Club	\$96,097.13
		Contribution To The Wanneroo BMX Club's Successful Application For The Club Night Lights Grant	
26980	19/02/2024	Wanneroo Electric	\$13,554.75
		Electrical Maintenance Works - Various Locations	
26981	19/02/2024	Wanneroo Patios	\$343.30
		Refund - Building Applications - Incorrect	
26982	19/02/2024	Water Corporation	\$5,074.35
		Water Supply Charges	
26983	19/02/2024	West Coast Turf	\$2,578.53
		Turfing Works - Kingsway	
26984	19/02/2024	Western Australia All Abilities Football Association Incorporated	\$600.00

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
		Participation Fund – 3 Members - AFL National Inclusion Carnival	
26985	19/02/2024	Western Australian Local Government Association	\$1,430.00
		Training - Certificate III In Local Government - 1 Attendee - Rangers	
		Training - Certificate III In Local Government - K Ferguson - Rangers	
26986	19/02/2024	Western Power	\$1,320.00
		Design Fee - Church Street Wanneroo	
		Design Fee - Church Street Wanneroo	
26987	19/02/2024	Westsun Energy Pty Ltd	\$294.00
		Refund – Development Applications – Re-Issue 2 Stale Cheques	
26988	19/02/2024	Willem Jordaan	\$470.22
		CCTV Rebate	
26989	19/02/2024	Windcave Pty Limited	\$253.00
		Card Payment Fees - Wanneroo Library	
26990	19/02/2024	Work Clobber	\$2,652.46
		Staff Uniforms - Various Employees	
26991	19/02/2024	Workpower Incorporated	\$16,359.19
		Beach Access Way Maintenance - December 2023	
26992	19/02/2024	Wurth Australia Pty Ltd	\$551.10
		Vehicle Spare Parts - Fleet	
26993	21/02/2024	Ms A Ross	\$60.00
		Reimbursement - CPR Renewal	
26994	21/02/2024	Mr G Bowering	\$39.37
		Reimbursement - Parking Expenses	
26995	21/02/2024	Cancelled	
26996	21/02/2024	Ms K Donker	\$3,231.68
		Reimbursement - Financial Assistance For Educational Studies	
26997	21/02/2024	Ms N Jennings	\$51.32
		Reimbursement - Parking Fees	
26998	21/02/2024	Ms R Balling	\$73.50
		Reimbursement - General Materials	
26999	23/02/2024	Coffee Crest Pty Ltd T/a Xcite Coffee	\$500.00
		Community Funding Program - Festive Lights Fund Delivery	
27000	26/02/2024	Mr R Buratti	\$318.79
		Reimbursement - Exhibitions And Arts Development	
27019	26/02/2024	Cancelled	\$0.00
27020	26/02/2024	(A) Pod Pty Ltd	\$139,071.86

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
		Detailed Design (Architectural) Services - Alkimos Aquatic & Recreation Centre	
27021	26/02/2024	AAAC Towing	\$341.00
		Provision Of Abandoned Vehicle Management Services	
27022	26/02/2024	Aaron Cahill	\$2,000.00
		Refund - Street & Verge Bond	
27023	26/02/2024	ABN Residential WA Pty Ltd	\$6,000.00
		Refund - Street & Verge Bonds	
27024	26/02/2024	ABN Residential WA Pty Ltd	\$4,000.00
		Refund - Street & Verge Bonds	
27025	26/02/2024	Acrobatch	\$2,640.00
		Roving Circus Performances - Butler Fun Fest	
27026	26/02/2024	Action Glass & Aluminium	\$4,317.50
		Glazing Services - Various Locations	
27027	26/02/2024	AFGRI Equipment Australia Pty Ltd	\$754.68
		Mower Blades	
27028	26/02/2024	Alinta Gas	\$23.35
		Gas Supplies For The City	
27029	26/02/2024	Annaliese Barnard	\$330.00
		CCTV Rebate	
27030	26/02/2024	Aqua Kreartz	\$570.00
		3 Workshops - Paint A Moonscape - Library Services	
27031	26/02/2024	Artists Chronicle	\$940.00
		Advertising - March / April Edition 2024	
27032	26/02/2024	Ascon Survey and Drafting	\$8,739.78
		A Spec Pick Up - Fence & Gates - Paloma & Coopers Park - Assets	
		Contour & Feature Survey - Amstel Park - Assets	
		Survey - Minor Footpaths - Various Locations - Assets	
27033	26/02/2024	Audhu Pty Ltd T/A NuChange Building	\$2,000.00
		Refund - Street & Verge Bond	
27034	26/02/2024	Aussie Natural Spring Water	\$47.80
		Water Deliveries - Yanchep Community Centre	
27035	26/02/2024	Australian Airconditioning Services Pty Ltd	\$2,178.61
		Airconditioning Maintenance Services	
27036	26/02/2024	Australian Services Union	\$238.50
		Payroll Deductions	
27037	26/02/2024	Australian Taxation Office	\$31,224.00
		Payroll Deductions	
27038	26/02/2024	AV Truck Service Pty Ltd	\$1,262.93

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
		Vehicle Spare Parts	
27039	26/02/2024	Baseball WA Limited	\$400.00
		Participation Funding - 2 Members - Baseball Australian Youth Championship - Sydney 10 - 16.01.2024	
27040	26/02/2024	Bellaluca Construction & Stone Pty Ltd	\$110.00
		Refund - Admin Fee Due To Mariginiup Bushfire And Coordinator Fee Waved	
27041	26/02/2024	Blueprint Homes (WA) Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
27042	26/02/2024	Bollig Design Group Ltd	\$2,805.00
		Extension Of Sewer Line - Wanneroo BMX Pearsall Upgrade	
27043	26/02/2024	Boya Equipment	\$131.60
		Hydraulic Oil - Fleet	
27044	26/02/2024	Bridgestone Australia Limited	\$17,810.22
		Tyre Fitting Services	
27045	26/02/2024	Brownes Foods Operations Pty Limited	\$447.12
		Milk Deliveries For The City	
27046	26/02/2024	Bucher Municipal Pty Ltd	\$3,352.86
		Vehicle Spare Parts	
27047	26/02/2024	Buffalo Solutions Pty Ltd trading as Team Buffalo	\$407.00
		Coaching And Culture Session - People And Culture	
27048	26/02/2024	Buggybuddys	\$324.50
		Yanchep National Park Play Trail Promo In School Holiday Email Guide	
27049	26/02/2024	Cabcharge	\$232.00
		Cab Charges For The City	
27050	26/02/2024	Rates Refund	\$442.16
27051	26/02/2024	Call Associates Pty Ltd trading as Connect Call Centre Services	\$7,194.83
		After Hours Calls Service - January 2024 - Customer Relations	
27052	26/02/2024	Calvin Chye	\$605.00
		Vehicle Crossing Subsidy	
27053	26/02/2024	Cameron McCallum	\$2,000.00
		Refund - Street & Verge Bond	
27054	26/02/2024	Car Care Motor Company Pty Ltd	\$2,382.60
		Vehicle Services	
27055	26/02/2024	Carvalho Design Solutions Pty Ltd	\$7,078.50
		Assessment & Design - Ventilation - Yanchep Surf Life Saving Club Store Room - Assets	
		Amendments To Designs - The Spot	

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
		Toilets Renewal	
27056	26/02/2024	CFMEU	\$164.00
		Payroll Deductions	
27057	26/02/2024	Child Support Agency	\$2,250.81
		Payroll Deductions	
27058	26/02/2024	City of Wanneroo	\$488.00
		Payroll Deductions	
27059	26/02/2024	Classic Home and Garage Innovations Pty Ltd	\$171.65
		Refund - Building Application - Second Application Submitted In Error	
27060	26/02/2024	Coca Cola Amatil Pty Ltd	\$913.54
		Beverages - Kingsway	
27061	26/02/2024	Commissioner of Police	\$34.00
		Police Clearance For Volunteers	
27062	26/02/2024	Complete Office Supplies Pty Ltd	\$528.85
		Stationery Purchases	
27063	26/02/2024	Conplant Pty Ltd	\$1,411.17
		Equipment Hire - Tandem Roller - Yellagonga Footpath Upgrade	
27064	26/02/2024	Contra-Flow Pty Ltd	\$5,088.34
		Traffic Management - Spotting And Pedestrian Management At Yanchep Beach	
27065	26/02/2024	Corsign (WA) Pty Ltd	\$5,492.30
		20 Grabrails	
		Sign - Clean Up After Your Dog	
		Street Name Plates	
27066	26/02/2024	CR Kennedy & Co Pty Ltd	\$389.95
		Vehicle Spare Parts	
27067	26/02/2024	Craneswest (WA) Pty Ltd	\$153,181.20
		Work Completed - January 2024 - Waste Services	
27068	26/02/2024	Craneswest (WA) Pty Ltd	\$23,618.93
		Bulk Verge Received At Wesco Road Site - Waste Services	
27069	26/02/2024	Critical Fire Protection & Training Pty Ltd	\$22.52
		Quarterly Inspection - New Civic Centre & Koondoola Community Centre - Asset Maintenance	
27070	26/02/2024	Crowd Barriers WA	\$2,662.00
		Crowd Control Barriers 10.12.2022 - Christmas Fiesta	
27071	26/02/2024	CS Legal	\$13,741.54
		Court Fees - Rating Services	
27072	26/02/2024	David Roy Cull	\$5,544.00

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
		Pest Control Services - Various Locations	
27073	26/02/2024	David Walsham	\$500.00
		CCTV Rebate	
27074	26/02/2024	Department of Mines, Industry Regulation & Safety	\$89,825.09
		Collection Agency Fee Payments - January 2024	
27075	26/02/2024	Department of the Premier and Cabinet	\$1,142.40
		Gazette Advertising - District Planning Scheme No. 2 - Amendment 202 - TPS/2902 - Approval Services	
27076	26/02/2024	Destination Perth	\$5,500.00
		Destination Perth Membership For 'Sunset Coast' - 2023 / 2024	
27077	26/02/2024	Digga West	\$847.00
		Vehicle Spare Parts	
27078	26/02/2024	DMC Cleaning	\$6,731.38
		Cleaning Services - Various Locations	
27079	26/02/2024	Double G (WA) Pty Ltd	\$6,727.07
		Irrigation Checks - Various Locations	
27080	26/02/2024	Dowsing Group Pty Ltd	\$4,521.62
		Concrete Works - Various Locations	
27081	26/02/2024	Dyynamic Sublimation WA Pty Ltd	\$781.80
		Deposit - Polo Shirts - Council Members	
27082	26/02/2024	Elan Energy Matrix Pty Ltd	\$1,451.52
		Removal Of Tyres - Waste Services	
27083	26/02/2024	Elizabeth Cartes and Vladmir Cartes	\$639.00
		Vehicle Crossing Subsidy	
27084	26/02/2024	Enchanted Stiltwalking	\$1,562.00
		Interactive Stilt Walkers - Butler Fun Fest	
27085	26/02/2024	Environmental Industries Pty Ltd	\$3,720.20
		Landscape Maintenance Services	
27086	26/02/2024	Ergolink	\$2,330.80
		3 Air Mesh Moulded Foam Office Chairs - Land Development	
		Sit Stand Desk - Corporate Support	
27087	26/02/2024	Excalibur Printing Pty Ltd	\$1,887.16
		Uniforms - Emergency Services	
27088	26/02/2024	Feral Invasive Species Eradication	\$1,925.00
		Fox Control - Yellagonga Regional Park	
27089	26/02/2024	First Homebuilders Pty Ltd	\$4,000.00
		Refund - Street & Verge Bonds	
27090	26/02/2024	Fleet Network	\$8,161.32
		Input Tax Credits For Salary Packaging	
		Payroll Deductions	

Warrant of Payments February 2024

Number	Date	Supplier / Description	Amount
27091	26/02/2024	Focus Consulting WA Pty Ltd	\$9,845.00
		Electrical Consulting Services: Gumblossom Community Complex	
		Electrical Consulting Services: Ridgewood Park Clubrooms	
27092	26/02/2024	Foodbank of Western Australia Inc	\$908.80
		Nutrition Talk And Demo - Wanneroo Library	
27093	26/02/2024	Forch Australia Pty Ltd	\$792.66
		Glass Clean Foam - Stores	
27094	26/02/2024	Frontline Fire & Rescue Equipment	\$71.50
		1 5Ltr Jerry Can - Community Safety & Emergency Services	
27095	26/02/2024	Frontline Fire & Rescue Equipment	\$979.93
		Class H Hose, Red, Bic	
		Drive Impact Socket Metric & Impact Extension	
		Vehicle Spare Parts	
27096	26/02/2024	Fusion Applications Pty Ltd	\$1,430.00
		Consulting Fees For OICs Architecture Integration - ICT	
27097	26/02/2024	Fusion Applications Pty Ltd	\$6,600.00
		Consulting Fees For OICs Architecture Integration - ICT	
27098	26/02/2024	Gemmill Homes Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
27099	26/02/2024	Geoff's Tree Service Pty Ltd	\$64,905.16
		Pruning Services For The City	
27100	26/02/2024	GPC Asia Pacific Pty Ltd	\$1,937.43
		Vehicle Spare Parts	
27101	26/02/2024	GPC Asia Pacific Pty Ltd	\$2,420.24
		Vehicle Spare Parts	
27102	26/02/2024	Graham Torpy	\$2,000.00
		Refund - Street & Verge Bond	
27103	26/02/2024	Grasstrees Australia	\$5,060.00
		Pruning Grass Trees - Neaves Road, Mariginiup	
27104	26/02/2024	Green Options Pty Ltd	\$3,695.80
		Rotary Mowing Active Parks	
27105	26/02/2024	Growing Wildflowers Art Studio	\$1,031.25
		Australian Art - Wanneroo Festival	
27106	26/02/2024	Rates Refund	\$855.27
27107	26/02/2024	Hart Sport	\$856.90
		Hart Pro Kettlebell Rack - Kingsway	
27108	26/02/2024	HopgoodGanim Lawyers	\$880.00

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
		Legal Fees For The City	
27109	26/02/2024	HR Publications Pty Ltd	\$1,889.00
		Subscription - HR Daily To 21.03.2025 - People & Culture	
27110	26/02/2024	Humanness	\$2,805.00
		Preparation Of Website Redevelopment	
27111	26/02/2024	Humes Concrete Products	\$4,937.99
		Drainage Liners - Gumblossom Drainage Upgrade	
27112	26/02/2024	Hydra Storm	\$3,546.40
		Drainage Materials - Engineering	
27113	26/02/2024	Hydroquip Pumps & Irrigation Pty Ltd	\$6,802.40
		Bore Pump Renewal - Riverlinks Park - Parks	
27114	26/02/2024	Ideal Homes Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
27115	26/02/2024	Imagesource Digital Solutions	\$881.10
		2 Stage Mesh Banner - Perth Symphony Orchestra	
		Printing - Vinyl Maps - Museum In A Box	
27116	26/02/2024	Indian Ocean Outdoor Blinds	\$5,720.00
		New Blinds - Creche Patio Area - Wanneroo Aquamotion	
27117	26/02/2024	INKA Developments Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
27118	26/02/2024	Integrity Industrial Pty Ltd	\$18,738.08
		Casual Labour Services	
27119	26/02/2024	Integrity Industrial Pty Ltd	\$6,346.78
		Casual Labour Services	
27120	26/02/2024	Integrity Staffing	\$5,157.73
		Casual Labour Services	
27121	26/02/2024	Intelife Group	\$2,763.19
		Car Cleaning - Fleet Assets	
		Cleaning Consumables For The City	
27122	26/02/2024	J Blackwood & Son Ltd	\$2,647.96
		Pruning Saws, Gloves, Safety Glasses, Secateurs, Jerry Can & Rubber Straps - Stores	
27123	26/02/2024	Jackson McDonald	\$3,850.00
		Professional Services - Motor Vehicle Allowance	
27124	26/02/2024	Janet Coustley and Adam Coustley	\$802.00
		Vehicle Crossing Subsidy	
27125	26/02/2024	Jennifer Marbus	\$75.00
		Dog Registration Refund - Sterilised	
27126	26/02/2024	Jobfit Health Group Pty Ltd	\$814.00

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
		Pre Employment Medical Services	
27127	26/02/2024	Jodie Aedy Freelance Graphic Designer	\$7,339.75
		Graphic Design Services - Communications & Brand	
27128	26/02/2024	Rates Refund	\$100.00
27129	26/02/2024	Joondalup Symphony Orchestra Inc.	\$3,000.00
		Drone Show Performance - Wanneroo Festival	
		Provision Of Entertainment - Wanneroo Festival	
27130	26/02/2024	Joseph Chapman	\$499.50
		CCTV Rebate	
27131	26/02/2024	Joshua Dolbel	\$1,000.00
		Refund - Street & Verge Bond	
27132	26/02/2024	K & K Facility Services Pty Ltd	\$1,001.00
		Cleaning Services For The City	
27133	26/02/2024	Karen Welfare Association WA Inc	\$399.66
		Karen Dance - Wanneroo Festival	
27134	26/02/2024	Kingdom Quantity Surveyors	\$2,750.00
		Quantity Surveying Services - Tender Assessment For Installation Of Insulation - Melaleuca And Grevillia Rooms At The Civic Centre	
		Structural / Roof Works – Quantity Surveying Services - Marangaroo & Carramar Golf Courses	
27135	26/02/2024	Kleenit	\$2,257.40
		Graffiti Removal Services - Various Locations	
27136	26/02/2024	Konecranes Pty Ltd	\$1,699.50
		Inspection & Maintenance - Cranes - Fleet	
27137	26/02/2024	Rates Refund	\$576.09
27138	26/02/2024	Landcare Weed Control	\$5,848.38
		Landscape Maintenance Services	
27139	26/02/2024	Landscape Elements	\$1,508.56
		Landscape Maintenance Services	
27140	26/02/2024	Landscape Elements	\$704.22
		Landscape Maintenance Services	
27141	26/02/2024	Larrikin House Pty Ltd	\$760.00
		Library Book Stock - Library Services	
27142	26/02/2024	Leonie Helen Thompson trading as The Poster Girls	\$123.75
		A3 Poster Distribution - Arts Tnt Talks	
27143	26/02/2024	Let's All Party	\$2,214.96
		Games & Fairy Floss / Popcorn - Butler Fun Fare	
27144	26/02/2024	LGISWA	\$1,000.00

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
		Motor Vehicle Excess Payment	
27145	26/02/2024	Linemarking WA Pty Ltd	\$11,806.42
		Linemarking Services - Various Locations	
27146	26/02/2024	Linemarking WA Pty Ltd	\$656.92
		Remark Parallel Car Bays - Millendon & Houghton - Carramar Primary School	
27147	26/02/2024	Lisa Maree Collyer	\$250.00
		Workshop - Poetry From The Heart	
27148	26/02/2024	Local Government Professionals Australia WA	\$6,325.00
		Registration - 2024 Management Challenge	
27149	26/02/2024	Luke Richmond	\$500.00
		CCTV Rebate	
27150	26/02/2024	Major Motors	\$176.00
		Freight Costs For Various Deliveries - Ashby - Stores	
27151	26/02/2024	Major Motors	\$556.10
		Vehicle Repairs	
27152	26/02/2024	Marnellie Flores and Neil Brooman	\$697.50
		Vehicle Crossing Subsidy	
27153	26/02/2024	Mary Hughes	\$50.00
		Dog Registration Refund - Sterilised	
27154	26/02/2024	Materon Investments WA Pty Ltd	\$4,000.00
		Refund - Street & Verge Bonds	
27155	26/02/2024	Rates Refund	\$495.79
27156	26/02/2024	Maxxia Pty Ltd	\$6,064.00
		Payroll Deductions	
27157	26/02/2024	McLeods	\$19,535.34
		Legal Fees For The City	
27158	26/02/2024	MDM Entertainment Pty Ltd	\$46.67
		Library DVD Stock - Library Services	
27159	26/02/2024	Media Stable Pty Ltd	\$7,700.00
		Media Training With Tim McMillan - 19.02.2024 - Marketing	
27160	26/02/2024	Mercer Consulting (Australia) Pty Ltd	\$4,895.00
		Training - Job Analysis Workshop - 1 Attendee	
27161	26/02/2024	Michael Huynh	\$150.00
		Dog Registration Refund - Sterilisation	
27162	26/02/2024	Microway	\$34,019.92
		Articulate 360 Teams Subscriptions - 21.02.2024 - 20.02.2025 - ICT	
27163	26/02/2024	Mindarie Regional Council	\$235,697.99
		Refuse Disposal Charges	

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
		Reimbursement Of Admin Expenses - February - 2024	
27164	26/02/2024	Nastech (WA) Pty Ltd	\$962.50
		WAPC Process, Certificate Of Title & Diagram Of Survey - Property Services	
27165	26/02/2024	Natural Area Holdings Pty Ltd	\$16,149.00
		Rubbish Removal - Mathers Reserve	
		Provision Of Seed Collection And Plant Propagation	
27166	26/02/2024	Norlela Husen and Francisco Pereira Da Silva	\$802.00
		Vehicle Crossing Subsidy	
27167	26/02/2024	Nuturf	\$10,879.00
		Biostim Pellets & Dredging Tabs - Parks	
		Eraze Glypho 360 Bi-Aquatic - Parks	
27168	26/02/2024	OEM Group Pty Ltd	\$755.49
		Preventative Maintenance - Spitwater Pressure Cleaner - Fleet	
27169	26/02/2024	Omnicom Media Group Australia Pty Ltd trading as Marketforce	\$1,075.39
		Advertising Services For The City	
27170	26/02/2024	On Tap Services	\$10,165.55
		Plumbing Maintenance Services	
27171	26/02/2024	Onsidesports	\$9,200.00
		2 Full Sets Of Full Sized Portable Soccer Goal	
27172	26/02/2024	Outdoor World	\$7,000.00
		Refund - Street & Verge Bonds	
27173	26/02/2024	OzKidzKartz	\$1,699.50
		Go Kartz Hire - Wanneroo Festival	
27174	26/02/2024	Paperbark Technologies Pty Ltd	\$15,304.69
		Aerial Inspection And Quantified Tree Risk Assessment - Monaghan Park - Parks	
		Arboricultural Report - Ferrara Park - Parks	
		Street Tree Data Collection Of 2470 Street Trees Within The Suburb Of Carramar	
27175	26/02/2024	Paul Macintyre	\$500.00
		CCTV Rebate	
27176	26/02/2024	Paywise Pty Ltd	\$3,767.11
		Payroll Deductions	
27177	26/02/2024	Perth Heavy Tow	\$1,331.00
		Towing Services - Fleet	
27178	26/02/2024	Perth Playground And Rubber	\$1,315.60
		Repair Softfall - Rotary Park	
27179	26/02/2024	Police and Nurses Ltd	\$1,425.00

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
		Bond Release - Lot 14 Backshall Place Wanneroo - WAPC 104912 - Works Completed	
27180	26/02/2024	Rates Refund	\$999.50
27181	26/02/2024	Prasanna Fredrick	\$1,000.00
		Refund - Street & Verge Bond	
27182	26/02/2024	Precision Carpentry and Renovations	\$1,519.00
		Install Back Drops - Wanneroo Festival	
27183	26/02/2024	Prestige Alarms	\$1,894.15
		Alarm / CCTV Services - Various Locations	
27184	26/02/2024	Proficiency Group Pty Ltd	\$1,980.00
		Training - Process Mapping / Workflow - 8 Attendees	
27185	26/02/2024	Pure Homes Pty Ltd Trading As B1 Homes	\$6,000.00
		Refund - Street & Verge Bond	
27186	26/02/2024	RAC BusinessWise	\$210.00
		Call Out - Roadside Assist - WN 34511	
27187	26/02/2024	Reliable Fencing WA Pty Ltd	\$18,811.44
		Gate / Fence / Bollard Works - Various Locations	
27188	26/02/2024	Renae Scott and Gareth Russel	\$802.00
		Vehicle Crossing Subsidy	
27189	26/02/2024	Residential Building WA Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
27190	26/02/2024	Roads 2000	\$312.91
		Supply Asphalt - Engineering Maintenance	
27191	26/02/2024	Robert Smith	\$1,000.00
		Refund - Street & Verge Bond	
27192	26/02/2024	Robert Walters Pty Ltd	\$10,057.08
		Casual Labour Services	
27193	26/02/2024	Roberta Rosato	\$390.00
		Live Sax Performance - Wanneroo Festival	
27194	26/02/2024	RSEA Pty Ltd	\$1,457.32
		54 Rapta Cooler Jugs	
27195	26/02/2024	Safety World	\$649.55
		Staff Uniforms - Waste Services	
27196	26/02/2024	SAI360 Pty Ltd	\$38,500.00
		Subscription Upgrade / Annual Subscription - Emissions Management And Sustainability Metrics Management	
27197	26/02/2024	Sanpoint Pty Ltd ATF the Fiore Family Trust	\$3,857.70
		Landscape Maintenance Services	
27198	26/02/2024	Scott Print	\$21,968.16
		Envelopes - Corporate Support	

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
		Printing And Mail Sorting - Prepare Together Educational Letter Drop	
27199	26/02/2024	Sherwood Flooring WA Pty Ltd (NEW)	\$3,110.25
		Timber Floor Refurbishment - Gumblossom Sports Hall - Building Maintenance	
27200	26/02/2024	Shorewater Marine	\$21,697.50
		Push Core Samples - Offshore Sediment Sources - Coastal Maintenance	
27201	26/02/2024	Simsai Construction Group Pty Ltd	\$18,000.00
		Refund - Street & Verge Bonds	
27202	26/02/2024	Skills Force Australia (Wangara)	\$1,014.00
		Training - Fire Warden - 6 Participants	
27203	26/02/2024	Slater-Gartrell Sports	\$191.40
		Replace Basketball Net - Cosimo Park - Parks	
27204	26/02/2024	Smartsalary	\$4,760.35
		Payroll Deductions	
27205	26/02/2024	Soundbyte Studios	\$324.50
		Sound Design / Mix - Wanneroo Festival	
27206	26/02/2024	Sphere Architects	\$9,130.00
		Concept Design - Jimbub Swamp Toilet Block - Assets	
27207	26/02/2024	SSB Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
27208	26/02/2024	St John Ambulance Western Australia Ltd	\$2,907.78
		First Aid Kit And Defibs Servicing	
		Event Health Services - Wanneroo Festival	
		Training - First Aid - 1 Attendee	
27209	26/02/2024	Statewide Cleaning Supplies Pty Ltd	\$248.34
		Cleaning Supplies - Stores	
27210	26/02/2024	Steens Gray & Kelly	\$3,511.75
		Contract Administration - Kingsway Football Club	
		Contract Administration - Quinn's Sports Club HVAC System Update	
		Ventilation Upgrade - Kingsway Football Club - Assets	
27211	26/02/2024	Stephen Ingram	\$500.00
		CCTV Rebate	
27212	26/02/2024	Rates Refund	\$134.31
27213	26/02/2024	Stewart & Heaton Clothing Company Pty Ltd	\$406.95
		Staff Uniforms - Ranger Services	
27214	26/02/2024	Stihl Shop Osborne Park	\$1,552.95
		Small Plant Spare Parts	
27215	26/02/2024	StrataGreen	\$412.50

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
		Supply Herbicide - Parks	
27216	26/02/2024	Sunny Industrial Brushware	\$891.00
		Brooms - Stores	
27217	26/02/2024	Superior Nominees Pty Ltd	\$12,208.90
		Installation Of 1 Drink Fountain - Tarbert Park	
		Repairs & Maintenance - Hudson Park	
27218	26/02/2024	Synergy	\$639,054.16
		Power Supply Charges Including Street Lights	
27219	26/02/2024	Technologically Speaking	\$360.00
		Technology Education Workshop - IOS, iPad And iPhone - Clarkson Library	
27220	26/02/2024	Technology One Limited	\$33,026.47
		Subscription Fee 01.02.2024 - 31.01.2025	
27221	26/02/2024	Telstra Limited	\$5,329.58
		ADSL / Phone Charges For The City	
27222	26/02/2024	Templeton Property Holdings	\$2,000.00
		Refund - Street & Verge Bond	
27223	26/02/2024	Tennant Australia Pty Ltd	\$1,200.54
		Vehicle Spare Parts	
27224	26/02/2024	The Distributors Perth	\$332.65
		Snacks & Confectionery - Kingsway Stadium	
27225	26/02/2024	The Factory (Australia) Pty Ltd	\$43,194.25
		Installation, Dismantling & Storage Of Christmas Decorations	
27226	26/02/2024	The Local Government, Racing and Cemeteries Employees Union (WA)	\$1,210.00
		Payroll Deductions	
27227	26/02/2024	The Trustee for New Dealership Trust	\$390.00
		Vehicle Service - Fleet	
27228	26/02/2024	The Trustee for the Forever Project Trust	\$2,475.00
		Waterwise Workshop & Urban Forrest Education - Rocca Way	
27229	26/02/2024	The Trustee for UDLA Unit Trust	\$13,200.00
		Development Of Masterplan And Cost Estimate - Cabrini Park	
27230	26/02/2024	Think Water Wanneroo	\$1,075.94
		Hedger And Batteries - Parks	
27231	26/02/2024	Toby Beverley	\$1,000.00
		Refund - Street & Verge Bond	
27232	26/02/2024	Toro Australia Group Sales Pty Ltd	\$6,198.72
		Small Plant Spare Parts	
27233	26/02/2024	Traveller By Trade	\$440.00

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
		5 Photos & Post On Instagram - Tet Festival - Communications & Brand	
27234	26/02/2024	Trophy Shop Australia	\$538.72
		Name Badges - Various Employees	
		Trophies - Kingsway Indoor	
27235	26/02/2024	Truck Centre WA Pty Ltd	\$7,457.62
		Vehicle Spare Parts	
27236	26/02/2024	Two Rocks Volunteer Bush Fire Brigade	\$164.55
		Reimbursement - Catering For Bush Fire Awareness Day & Printer Paper	
27237	26/02/2024	Ventura Home Group Pty Ltd	\$8,000.00
		Refund - Street & Verge Bonds	
27238	26/02/2024	Wanneroo Botanic Gardens	\$5,500.00
		Sponsorship - Magic Of Christmas - Communications & Brand	
27239	26/02/2024	Wanneroo Electric	\$16,809.10
		Electrical Maintenance Services	
27240	26/02/2024	Water Corporation	\$25,112.48
		Water Supply Charges	
27241	26/02/2024	Wayne McCurry	\$1,000.00
		Refund - Street & Verge Bond	
27242	26/02/2024	Wei Zhang and Mary Jane Guam Zhang	\$802.00
		Vehicle Crossing Subsidy	
27243	26/02/2024	West Coast Turf	\$17,521.59
		Turfing Works - Various Locations	
27244	26/02/2024	Western Irrigation Pty Ltd	\$77,504.21
		Irrigation Parts / Maintenance - Parks	
27245	26/02/2024	Work Clobber	\$1,877.20
		Uniform Issue - Various Employees	
27246	26/02/2024	Worldwide Joondalup Malaga	\$2,020.00
		7000 Bin Stickers - Waste Services	
27247	26/02/2024	Wow Group (WA) Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
27248	26/02/2024	WSP Australia Pty Ltd	\$5,742.00
		Consultancy - CCTV & Automatic Gates - Defects Liability & Construction Administration	
27249	26/02/2024	WTK Plumbing and Gas	\$605.00
		Repair Solar System - Clarkson Volunteer Bush Fire Station	
27250	26/02/2024	Yung Kim and Dong Kim	\$802.00
		Vehicle Crossing Subsidy	
27251	29/02/2024	Triton Electrical Contractors Pty Ltd	\$13,525.60
		Reticulation Electrical Works - Various Locations	

Warrant of Payments February 2024

Number	Date	Supplier / Description	Amount
27252	28/02/2024	BGC Concrete	\$10,740.18
		Concrete Mix - Various Locations - Engineering	
27253	28/02/2024	Hickey Constructions Pty Ltd	\$161,499.70
		Kiosk Upgrade - Yanchep Lagoon - Assets	
		Retention Release - Gym Carpet - Electrical Box Upgrade - Aquamotion	
27254	28/02/2024	Nuturf	\$17,160.00
		Supply Stamina Express - Parks	
27255	28/02/2024	Reliable Fencing WA Pty Ltd	\$9,293.08
		Permanent Canopy - Baseball Scoring - Halesworth Park	
		Replace Fence - Griffiths Road Sump	
27256	28/02/2024	Shipstone Building Services Pty Ltd	\$1,518.00
		Remove And Dispose Of Concrete Curbing - Splendid Park	
		Total EFT Payments	\$15,058,407.03

CREDIT CARD RECONCILIATIONS

51	2/02/2024	CBA Corporate Card	
		Michael Berkeley-Hill	
51-01		14/10/2022 - DMIRS - Enquiry – Legal Services	\$56.80
51-02		09/11/2022 - Mastercard - International Transaction Fee - Subscription - Proviti Knowledge Leader	\$22.86
51-03		09/11/2022 - PayPal*Protiviti K - Subscription - Proviti Knowledge Leader	\$914.39
51-04		28/11/2022 - DMIRS - Enquiry – Legal Services	\$9.60
51-05		01/12/2022 - Governance Institute - Membership - Enterprise Risk Specialist	\$690.00
51-06		09/12/2022 - Landgate - Enquiry – Legal Services	\$28.20
51-07		06/01/2023 - Local Government Managers - DLGSC - Webinar - Enterprise Risk Specialist	\$50.00
51-08		10/01/2023 - DMIRS - Application - Incorporation Of An Association	\$9.60
51-09		16/03/2023 - Local Government Managers - DLGSC - Webinar - Governance Specialist	\$50.00
		Alison Coles	
51-10		21/09/2023 - AP Wanneroo Post Shop - Purchase - Express / Registered Envelopes	\$139.45

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
51-11		28/09/2023 - Governance Institute - Registration - National Public Sector Governance Forum	\$250.00
51-12		06/11/2023 - CPP Terrace Road - Parking Fees	\$13.63
51-13		10/10/2023 - Wilson Parking - Parking Fees - Governance Meeting	\$25.20
51-14		06/10/2023 - Local Government Managers - Registration - Local Government Professional Seminar	\$1,815.00
51-15		12/10/2023 - Risk Mngt Inst Aust - RMIA - Membership Application	\$330.00
		Mark Dickson	
51-16		02/01/2024 - Appliances Online - Staff Amenities - Planning And Sustainability Directorate	\$364.00
51-17		10/01/2024 - DWER - Water - 2 Prescribed Free For Clearing Permits - Jindalee Beach Access Ways	\$2,400.00
		Noelene Jennings	
51-18		07/01/2024 - Intuit*Mailchimp - Mailchimp For Wanneroo Wrap - January 2024	\$19.68
		William Parker	
51-19		05/01/2024 - Dome Wanneroo Central - Coffee Meeting CEO & Cr Wright	\$16.05
51-20		09/01/2024 - Revenant Coffee Company - Coffee Meeting - CEO & Deputy Mayor Cr Rowe	\$11.00
51-21		11/01/2024 - Cafe Elixir - Coffee Meeting - CEO With Communications & Brand Officers	\$16.40
51-22		03/01/2024 - Dome Wanneroo Central - Coffee Meeting - CEO & Cr Huntley	\$11.50
		Harminder Singh	
51-23		28/12/2023 - Grand Toyota - Purchase Of New Taillight For Car	\$587.16
51-24		05/01/2024 - Amazon Au Marketplace - Guide To Project Management	\$106.79
51-25		08/01/2024 - Sec*Eianz - More Effective Impact Assessment: Tools For Stronger Argument And Clearer Writing - Environmental Officer - On Line Workshop	\$535.00

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
51-26		08/01/2024 - Sec*Eianz - More Effective Impact Assessment: Tools For Stronger Argument And Clearer Writing - Environmental Officer - Online Workshop	\$535.00
51-27		10/01/2024 - DWER - Water - Clearing Permit - Yellagonga Bird Watch	\$400.00
51-28		15/01/2024 - Mastercard - International Transaction Fee	\$52.46
51-29		15/01/2024 - Inst Of Transp Eng - Trip Generation Manual 11th Edition	\$2,098.37
		Natasha Smart	
51-30		09/01/2024 - Property Council Of Australia - Vision For The State 2024 - 28 February	\$3,300.00
		Total - CBA Credit Cards	\$14,858.14
52	2/02/2024	NAB Corporate Card	
		Building Maintenance	
52-01		02/01/2024 - Bunnings - Floor Grate	\$20.01
52-02		03/01/2024 - Bunnings - Cloths Cleaning	\$25.85
52-03		03/01/2024 - Bunnings - Grate Holman	\$17.81
52-04		03/01/2024 - Bunnings - Indicator Bolt	\$39.92
52-05		03/01/2024 - Bunnings - Rubber Mallet	\$67.85
52-06		04/01/2024 - Bunnings - Pliers Cutting	\$78.31
52-07		05/01/2024 - Bunnings - Welding Wire	\$100.45
52-08		08/01/2024 - Bunnings - Grinder Angle	\$393.56
52-09		08/01/2024 - Bunnings - Paint Undercoat	\$108.59
52-10		09/01/2024 - Bunnings - Bin Rubbish	\$27.32
52-11		09/01/2024 - Bunnings - Screws Mil	\$76.95
52-12		09/01/2024 - Kmart - Rattan Look Clock	\$19.00
52-13		10/01/2024 - Barnett's Architectural Hardware - Indicator Bolt	\$146.63
52-14		10/01/2024 - Bunnings - Blind Indoor	\$170.00
52-15		10/01/2024 - Bunnings - 35 Doors	\$750.00
52-16		10/01/2024 - Bunnings - Door Seal	\$8.41
52-17		10/01/2024 - Bunnings - Doors - 2040 X 817 X 35	\$825.60
52-18		10/01/2024 - Bunnings - Paint Undercoat	\$137.79
52-19		10/01/2024 - Westgyp - Knauf Impression	\$882.88
52-20		11/01/2024 - Bunnings - Base Corner Cabinet	\$950.61
52-21		11/01/2024 - Bunnings - Cabinet Door	\$1,251.60
52-22		11/01/2024 - Bunnings - Paint Enamel	\$177.91
52-23		11/01/2024 - Bunnings - Roofing	\$150.85
52-24		11/01/2024 - Valspar Joondalup - Solver	\$192.48

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
		Maxi Wash	
52-25		12/01/2024 - Bunnings - Hydraulic Door Closers	\$105.77
52-26		12/01/2024 - Bunnings - Moulding Aluminuim Flat	\$101.31
52-27		12/01/2024 - Bureau Meteorology - Delivery Of Data - Coastal Monitoring Program	\$99.91
52-28		29/12/2023 - Bunnings - Bin Rubbish Willow	\$41.30
52-29		29/12/2023 - Bunnings - Surface Bolt	\$14.94
52-30		29/12/2023 - Bunnings - Wire Tie	\$11.49
		Community & Place - Events	
52-31		08/01/2024 - Clever Patch - Event Materials - Landsdale Fun Festival	\$334.86
52-32		08/01/2024 - Kmart - Event Materials - Landsdale Fun Festival	\$100.00
52-33		10/01/2024 - Cafe Elixir - Town Centre Meeting	\$235.80
52-34		11/01/2024 - Amazon Marketplace Au - Equipment For Events Season	\$262.95
52-35		11/01/2024 - Kmart - Event Materials	\$19.00
52-36		11/01/2024 - Kmart - Event Materials - Landsdale Fun Festival	\$98.25
52-37		12/01/2024 - Officeworks - Event Materials - Wanneroo Festival	\$106.46
52-38		15/01/2024 - SP Lanternshop.com.au - Event Materials - Wanneroo Festival	\$322.17
		Community & Place - Media & Communications Services	
52-39		10/01/2024 - Digidirect - General Material Expenses - Videography Equipment	\$313.45
52-40		11/01/2024 - VMO - Video Management Software	\$198.00
		Community Safety & Emergency Management	
52-41		09/01/2024 - Dept Of Justice - Prosecution Lodgement	\$171.70
		Council & Corporate Support - Hospitality	
52-42		09/01/2024 - Coles - Purchases - Valuable Award Morning Tea	\$70.30
52-43		09/01/2024 - Smp*Wanneroo Fresh - Purchases - Valuable Award Morning Tea	\$23.33

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
52-44		15/01/2024 - Coles - Catering Items - In House Hospitality Requests - Capacity Building Training And Approval Services	\$38.25
52-45		15/01/2024 - Smp*Wanneroo Fresh - Catering Items - In House Hospitality Requests - Capacity Building Training And Approval Services	\$30.24
		Cultural Exhibitions	
52-46		31/12/2023 - Officeworks - Exhibition Tools And Equipment	\$71.79
52-47		13/01/2024 - Bunnings - Exhibition Tools And Equipment	\$281.48
		Curatorial Services	
52-48		04/01/2024 - Bunnings Group Ltd - Safety Glasses, Hi Vis Vests	\$49.30
52-49		09/01/2024 - Kmart - Spot Cleaner - Museums And Heritage Furnishings	\$99.00
52-50		16/01/2024 - Coles - Cleaning Products - Wipes, Upholstery Cleaner, Garbage Bags	\$21.40
		Customer & Information Services	
52-51		01/01/2024 - Google*Cloud Xxzqpw - Search Fee - Monthly	\$51.32
52-52		02/01/2024 - Freshworks Inc - Subscription - Pro Monthly	\$1,221.88
52-53		02/01/2024 - Gethomesafe - Subscription - January 2024	\$457.38
52-54		02/01/2024 - Paypal - Logitech Wireless Keyboard And Mouse Combo	\$55.00
52-55		02/01/2024 - Rezdy - Accelerate Plan - Booking System Monthly Subscription Fee	\$246.66
52-56		08/01/2024 - Officeworks - Zurich Case For Iphone 13 Pro & 4 Snaplock Key Holders	\$60.88
52-57		30/12/2023 - Typeform - Subscription - Plus 1000 Units	\$87.90
52-58		31/12/2023 - Campaignmonitor - Subscription - Monthly	\$1,231.60
52-59		31/12/2023 - Paypal - Charge Name: Zoom Onebusiness Monthly	\$340.89
		Engineering Maintenance	
52-60		03/01/2024 - Totally Workwear - Uniform Issue - 1 Employee	\$62.40

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
52-61		03/01/2024 - Totally Workwear - Uniform Issue - 2 Employees	\$1,510.30
52-62		04/01/2024 - Bunnings - Cutting Disc & Lock	\$95.64
52-63		04/01/2024 - Bunnings - Gumboots & Blades	\$95.98
52-64		04/01/2024 - RSEA Pty Ltd - PPE - 1 Employee	\$29.99
52-65		04/01/2024 - Totally Workwear - PPE - 1 Employee	\$34.90
52-66		10/01/2024 - Bunnings - Tool Boxes	\$830.00
52-67		10/01/2024 - Officeworks - 2024 Diaries	\$136.51
52-68		10/01/2024 - Supercheap Auto - 3 Truck Seat Cushions	\$107.97
52-69		10/01/2024 - Totally Workwear - Uniform Issue - 2 Employees	\$218.30
52-70		11/01/2024 - CWH Ashby - Sunscreen And Tick Off	\$110.93
52-71		12/01/2024 - Autopro Wanneroo - Gel And Cans Put Up Spray	\$54.97
52-72		15/01/2024 - Lindan Pty Ltd - PPE	\$302.50
52-73		27/12/2023 - Bunnings - Socket Set, Nails And Grinder Cut Off Wheels	\$52.13
52-74		29/12/2023 - RSEA Pty Ltd - PPE	\$316.49
		Fleet Maintenance	
52-75		04/01/2024 - Napa Wangara - Reversing Alarm	\$52.53
52-76		05/01/2024 - JTB Spares - Cap Oil Filler	\$30.45
52-77		08/01/2024 - Officeworks - Stationery Purchases	\$56.76
52-78		11/01/2024 - Flexiglass WA - Door Remote	\$964.00
52-79		15/01/2024 - Sq *Watt Torque & Porta Pty Ltd - Callibration of Torque Wrenches	\$1,194.23
52-80		16/01/2024 - Hose Right - Hydraulic Hose Fittings	\$247.33
52-81		28/12/2023 - Bunnings - Dustpan & Brush Set	\$5.00
		Heritage Education	
52-82		02/01/2024 - Etsy.com*Romlya - World War 1 Nurse Costume For Museum Box - Saluting The Service Grant Heritage Education	\$44.04
52-83		02/01/2024 - Greg's Midland - Accidental Purchase - Amount Repaid To The City	\$12.99
52-84		03/01/2024 - Retrofind - Historical Objects For Anzac Museum In A Box - Saluting The Service Grant	\$90.00

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
52-85		03/01/2024 - Georges Furntiu R PI - Rotary Phone For Museum Box - Saluting The Service Grant	\$100.00
52-86		03/01/2024 - Officeworks - Packaging Supplies For Anzac Museum Boxes - Department Of Veteran Affairs Grant	\$29.76
52-87		03/01/2024 - Jones Of Guildford - Olden Day Tins For Anzac Museum Box - Saluting The Service Grant	\$150.00
52-88		03/01/2024 - Jones Of Guildford - Olden Day Tins For Anzac Museum Box - Saluting The Service Grant	\$110.00
		Kingsway Indoor Stadium	
52-89		02/01/2024 - Facebook CDQQLV6P42 - Facebook advertising	\$331.91
		Library Services	
52-90		02/01/2024 - Bunnings - Pest Spray - Plants At Wanneroo Library	\$27.30
52-91		02/01/2024 - Dymocks Online - Library Book Stock	\$910.38
52-92		02/01/2024 - Lams Oriental Supermarket - Milk	\$5.29
52-93		03/01/2024 - Coles - Milk - Staff	\$4.50
52-94		03/01/2024 - My Post Business/Post - Interlibrary Loans Postage	\$57.85
52-95		04/01/2024 - Two Rocks IGA - Catering Items - IAAP	\$9.74
52-96		04/01/2024 - Two Rocks IGA - Milk	\$3.10
52-97		05/01/2024 - My Post Business/Post - Interlibrary Loans Postage	\$14.50
52-98		05/01/2024 - Wanewsdti - West Australian - Clarkson Library	\$144.00
52-99		08/01/2024 - Amazon Au - Library Book Stock	\$50.55
52-100		08/01/2024 - Amazon Marketplace Au - Library Book Stock	\$19.75
52-101		08/01/2024 - Amazon Marketplace Au - Library Book Stock	\$42.45
52-102		09/01/2024 - Coles - School Holidays Activities Materials	\$9.00
52-103		09/01/2024 - Crazy Kraft Willetton - Resources For Junior Program	\$9.98
52-104		09/01/2024 - My Post Business/Post - Interlibrary Loans Postage	\$10.60
52-105		09/01/2024 - My Post Business/Post - Interlibrary Loans Postage	\$10.60

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
52-106		09/01/2024 - Red Dot Stores - School Holidays Activities Materials	\$37.00
52-107		10/01/2024 - Bunnings - Pots For Plants	\$130.64
52-108		10/01/2024 - Coles - Milk - Staff	\$6.50
52-109		10/01/2024 - Kmart - Educational Models - Library Displays Wanneroo Library	\$20.00
52-110		10/01/2024 - Kmart - Resources For Junior Program	\$14.50
52-111		10/01/2024 - Lams Oriental Supermarket - Milk	\$4.99
52-112		10/01/2024 - Officeworks - Envelopes For Art	\$35.98
52-113		10/01/2024 - Red Dot Stores - Junior Program Resources	\$24.00
52-114		10/01/2024 - Shop For Shops - Library Signage	\$28.00
52-115		10/01/2024 - Sp Jb Hi-Fi Online - Library Book Stock	\$32.27
52-116		11/01/2024 - Red Dot Stores - Junior Program Resources	\$9.00
52-117		11/01/2024 - www.gould.com.au - Library Book Stock	\$24.70
52-118		12/01/2024 - CPP State Library - Parking When Attending Meeting	\$13.63
52-119		12/01/2024 - My Post Business/Post - Interlibrary Loans Postage	\$14.50
52-120		12/01/2024 - My Post Business/Post - Interlibrary Loans Postage	\$18.25
52-121		12/01/2024 - My Post Business/Post - Interlibrary Loans Postage	\$10.60
52-122		15/01/2024 - Amazon Au - Library Book Stock	\$39.08
52-123		15/01/2024 - Coles - Food - Early Childhood Programs Review	\$67.39
52-124		15/01/2024 - Coles - Junior Program Resources	\$8.00
52-125		15/01/2024 - Kmart - Junior Program Resources	\$5.00
52-126		15/01/2024 - Kmart - Resources - It's All About Play	\$344.00
52-127		15/01/2024 - TK Maxx Ocean Keys - Resources - It's All About Play	\$28.99
52-128		15/01/2024 - Two Rocks IGA - Milk	\$3.10
52-129		16/01/2024 - Coles - School Holidays Activities Materials	\$6.00
52-130		16/01/2024 - Family History Australia - Library Book Stock	\$34.50

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
52-131		16/01/2024 - Modern Teaching Aids - Resources - It's All About Play	\$1,133.34
52-132		29/12/2023 - My Post Business/Post - Interlibrary Loans Postage	\$14.21
		Parks & Conservation Management	
52-133		05/01/2024 - Bunnings - Hand-Sprayer And Herbicide	\$137.30
52-134		05/01/2024 - WA Ropes And Hardware - Ropes - Tarpaulin Tie-Downs	\$257.29
52-135		09/01/2024 - Dsatco Pty Ltd - Lupin Hay - Rose Garden At Cockman House	\$246.75
52-136		10/01/2024 - Nutrien Ag Solutions - Cow Manure - Volunteers' Veggie Patch At Cockman House	\$148.50
52-137		11/01/2024 - Bunnings - 'D' Shackles - Tarpaulin	\$38.70
52-138		12/01/2024 - Work Clobber - Safety Boots	\$193.50
		Property Services	
52-139		12/01/2024 - Asic - ASIC Company Search	\$19.00
		Surveys	
52-140		10/01/2024 - Microsoft*Store - Subscription – One Drive - Monthly	\$3.00
		Tree & Conservation Maintenance	
52-141		04/01/2024 - Bunnings - Hose - Water Truck	\$74.96
52-142		09/01/2024 - Bunnings - Hose And Fittings - Water Truck	\$49.97
52-143		09/01/2024 - SDII Group Pty Ltd - Bog Mats - Water Truck	\$550.00
52-144		10/01/2024 - Bunnings - 2 Big Rakes	\$131.80
52-145		10/01/2024 - Wetlandscen - 1 Day Wetland Conference Registration - 1 Attendee	\$200.00
52-146		10/01/2024 - Wetlandscen - 2 Day Wetland Conference Registration - 1 Attendee	\$380.00
52-147		12/01/2024 - J And K Hopkins - Steelco Tambour Unit	\$889.00
52-148		15/01/2024 - Paypal - QTRA Renewal For 3 Employees	\$313.50
		Wanneroo Aquamotion	
52-149		04/01/2024 - Campaignmonitor - Campaign Monitor Subscription - January	\$141.90

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
52-150		05/01/2024 - Facebook Rdab2Xkpl2 - Advertising - Aquamotion's Services	\$49.93
52-151		05/01/2024 - Kmart - Shop And Creche Supplies	\$50.25
52-152		05/01/2024 - Kmart - Shop Supplies	\$9.00
52-153		08/01/2024 - Twilio Sendgrid - Advertising - Email Credits	\$174.87
52-154		10/01/2024 - Altronics - Cleaning Product	\$67.50
52-155		10/01/2024 - Ap Wanneroo Post Shop - Speedo Returns	\$1.39
52-156		10/01/2024 - Bunnings - Sand Pit Sand	\$15.24
52-157		10/01/2024 - Coles - Air Freshener For Gym Floor	\$28.40
52-158		10/01/2024 - Kmart - Resale Items - Pool Noodles And Canvas 4 Pack	\$105.00
52-159		10/01/2024 - Super Cheap Auto - Cleaning Cloths	\$14.99
52-160		14/01/2024 - Facebook - Advertising Services	\$21.55
52-161		15/01/2024 - Kmart - Creche Supplies	\$27.00
52-162		16/01/2024 - Coles - Playdough Ingredients	\$25.40
52-163		16/01/2024 - Kmart - Creche Item	\$10.00
52-164		27/12/2023 - Bunnings - Aquatic Supplies	\$88.93
52-165		29/12/2023 - Facebook Me89Hxtms2 - Advertising - Aquamotion's Services	\$39.99
52-166		31/12/2023 - Facebook RXRGQXXBL2 - Advertising	\$2.00
		Waste Services	
52-167		08/01/2024 - Coles - Catering - Community Tour	\$41.70
52-168		12/01/2024 - Caltex - Car Wash - Waste Education	\$14.00
52-169		14/01/2024 - Bunnings - Equipment - Event And Tour	\$49.21
		Youth Services	
52-170		02/01/2024 - Coles - Catering - January School Holidays 2024 - Art At Hinkley Park	\$22.40
52-171		02/01/2024 - Spotify P286Db2427 - Subscription	\$20.99
52-172		03/01/2024 - Bunnings Group Ltd - Clear Gloss Top Coat - Wanneroo Festival	\$57.00
52-173		03/01/2024 - Coles Online - Materials - January School Holidays 2024 - Skate Jam / BMX Jam	\$137.50

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
52-174		03/01/2024 - Kmart - Materials - School Holidays - Hainsworth Open Day	\$114.00
52-175		03/01/2024 - Kmart - Materials - School Holidays January 2024 - Tie Dye Art	\$53.00
52-176		03/01/2024 - Kmart - Materials - School Holidays January 2024 - Tie Dye Art	\$36.00
52-177		03/01/2024 - Kmart - Refund	-\$10.00
52-178		03/01/2024 - Spotlight Pty Ltd - Materials - School Holidays - Hainsworth Open Day	\$70.99
52-179		03/01/2024 - Temu - Materials - January School Holidays 2024 - Upcycled Garden Art Workshop	\$68.45
52-180		03/01/2024 - Temu - Materials - January School Holidays 2024 - Upcycled Garden Art Workshop	\$15.90
52-181		03/01/2024 - Vibe Wanneroo - Catering - Skate Jam	\$4.50
52-182		03/01/2024 - Woolworths - Catering - School Holidays January 2024 - Tie Dye Art	\$32.00
52-183		04/01/2024 - Coles - Catering - January School Holidays 2024 - Birak Art	\$97.72
52-184		04/01/2024 - Kmart - Prizes - Youth Events - Aquamotion Funday 2024	\$42.00
52-185		05/01/2024 - Coles - Catering - Skate Jam	\$150.00
52-186		05/01/2024 - Coles - Catering - Skate Jam	\$150.00
52-187		08/01/2024 - 7-Eleven - Catering Items - School Holidays January 2024 - Tie Dye	\$5.00
52-188		08/01/2024 - 7-Eleven - Ice - January School Holidays 2024 - Art At Hinkley Park	\$10.00
52-189		08/01/2024 - Coles - Catering - January School Holidays 2024 - Art At Hinkley Park	\$188.50
52-190		08/01/2024 - Coles - Catering - School Holidays January 2024 - Tie Dye	\$8.00
52-191		09/01/2024 - Bunnings - Materials - January School Holidays 2024 - Level Up - First Aid - Quinns Trailer Day	\$65.18
52-192		09/01/2024 - Bunnings - Materials - January School Holidays 2024 - Level Up - First Aid	\$19.90
52-193		09/01/2024 - Coles Online - Sweet Treats - School Holidays	\$248.50
52-194		09/01/2024 - Kmart - Materials - January School Holidays 2024 - Butler Arcade	\$143.00
52-195		09/01/2024 - Officeworks - Materials - January School Holidays 2024 - Splendid Park Trailer Day	\$104.00
52-196		09/01/2024 - Subway Clarkson - January School Holidays 2024 - Level Up - First Aid	\$60.00

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
52-197		10/01/2024 - Coles - Catering Items - School Holidays January 2024 - Tie Dye	\$29.40
52-198		10/01/2024 - Pearsall IGA - Sweet Treats - School Holidays	\$9.99
52-199		10/01/2024 - Pearsall IGA - Sweet Treats - School Holidays	\$14.97
52-200		10/01/2024 - Pearsall IGA - Sweet Treats - School Holidays January 2024	\$31.50
52-201		11/01/2024 - Coles - Catering- January School Holidays 2024 - Level Up - First Aid - Food - Coles	\$9.00
52-202		11/01/2024 - Coles Online - Catering - Hainsworth Open Day	\$90.77
52-203		11/01/2024 - Spudshed - Catering - Hainsworth Open Day	\$99.00
52-204		11/01/2024 - Spudshed - Catering - Hainsworth Open Day	\$119.49
52-205		12/01/2024 - AP Wanneroo Post Shop - Working With Children Check	\$87.00
52-206		12/01/2024 - Coles Express - Catering - Hainsworth Open Day	\$12.00
52-207		12/01/2024 - Sq *Zest Ice Cream - Catering - Hainsworth Open Day	\$400.00
52-208		15/01/2024 - Coles - Catering Items - School Holidays January 2024 - Butler Arcade	\$264.18
		Total - NAB Credit Cards	\$32,105.46
CANCELLED PAYMENTS FROM PREVIOUS PERIODS			
124291	21.08.2023	Veolia Recycling & Recovery Pty Ltd	-\$66.87
123774	19.12.2023	Crowd Barriers WA	-\$2,662.00
124071	01.05.2023	Onsidesports	-\$9,200.00
24967	18.12.2023	Kerry Eyden	-\$295.00
26113	29.01.2024	John Langley	-\$900.00
24238	04.12.2023	Ms D Hewett	-\$24.23
24240	04.12.2023	Ms E Nijman	-\$45.49
		Total - Cancelled Payments	-\$13,193.59
MANUAL JOURNALS			
FA24-555	29/02/2024	Petty Cash Recoup Incorrectly Transferred	\$11.00
FA24-573	29/02/2024	Fines Enforcement Registry - Lodgements	\$5,427.50
FA24-573	29/02/2024	Reject Return Fees	\$7.50
FA24-573	29/02/2024	CBA Credit Card Acquittal February 2024 No. 51	-\$14,858.14

Warrant of Payments February 2024			
Number	Date	Supplier / Description	Amount
		Total - Journals	-\$9,412.14
TOWN PLANNING SCHEME			
		Cell 4	
		McLeods - Negotiation With WAPC - POS Land Acquired From Scutti	\$3,324.50
		Total - TPS	\$3,324.50
General Fund Bank Account			
		Payroll Payments February 2024	
		6/02/2024	\$2,051,429.61
		6/02/2024	\$16,040.42
		6/02/2024	\$39,868.26
		6/02/2024	\$429.06
		20/02/2024	\$2,041,947.37
		20/02/2024	\$18,278.22
		20/02/2024	\$41,997.39
		20/02/2024	\$2,666.22
		20/02/2024	\$1,162.67
		22/02/2024	\$1,203.27
		Total - Payroll	\$4,215,022.49
		Total Muni Recoup	\$15,130,342.49
		Direct Payments Total (Includes Payroll & Advance Recoup)	\$19,345,364.98

At the close of February 2024 outstanding creditors amounted to \$10,961,214.08.

Consultation

Nil

Comment

The list of payment (cheques and electronic transfers) and the end of month total of outstanding creditors for the month of February 2024 is presented to the Council for information and recording in the minutes of the meeting, as required by the Local Government (Financial Management) Regulations 1996.

Statutory Compliance

Regulation 13(1) of the Local Government (Financial Management) Regulations 1996 requires a local government to list the accounts paid each month and total all outstanding

creditors at the month end and present such information to the Council at its next Ordinary Meeting after each preparation. A further requirement of this Section is that the prepared list must be recorded in the minutes of the Council meeting.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

7 ~ A well governed and managed City that makes informed decisions, provides strong community leadership and valued customer focused services

7.2 - Responsibly and ethically managed

Risk Appetite Statement

In pursuit of strategic objective goal 7, we will accept a Medium level of risk as the City balances the capacity of the community to fund services through robust cost-benefit analysis and pursues evidence-based decision making to be effective stewards of the Council and City for future generations.

Risk Management Considerations

“There are no existing Strategic or Corporate risks within the City's existing risk registers which relate to the issues contained in this report.”

Policy Implications

Nil

Financial Implications

Nil

Voting Requirements

Simple Majority

Moved Cr Berry, Seconded Cr Seif

That Council in accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, RECEIVES the list of payments drawn for the month of February 2024, as detailed in this report.

**CARRIED UNANIMOUSLY
15/01**

For the Motion: Mayor Aitken, Cr Bedworth, Cr Berry, Cr Coetzee, Cr Figg, Cr Herridge, Cr Huntley, Cr Miles, Cr Moore, Cr Nguyen, Cr Parker, Cr Rowe, Cr Seif, Cr Smith and Cr Wright.

Against the Motion: Nil

Attachments: Nil

Property Services

CS05-04/24 Old Yanchep Surf Club Site - Agreement for Lease and Ground Lease

File Ref:	32819V008 – 24/25397
Responsible Officer:	Director Corporate Strategy & Performance
Attachments:	7
Previous Items:	CR02-03/19 - Old Yanchep Surf Life Saving Club Redevelopment & Lease - Ordinary Council - 05 Mar 2019 7.00pm CR03-03/18 - Old Yanchep Surf Club Redevelopment Expression of Interest - Ordinary Council - 06 Mar 2018 7.00pm CP06-08/19 - Yanchep Lagoon Master Plan - Final - Ordinary Council - 27 Aug 2019 7.00pm CS07-12/20 - Project Update - Old Yanchep Surf Club Redevelopment - Ordinary Council - 14 Dec 2020 7:00pm CS03-08/21 - Old Yanchep Surf Club Site - Proposed Agreement for Lease and Ground Lease - Ordinary Council - 10 Aug 2021 6:00pm

Issue

To consider the proposed agreement for lease (**AFL**) and ground lease (**Lease**) between the City and Be Our Guest Holdings Pty Ltd (**BOGH**), for the redevelopment of the Old Yanchep Surf Life Saving Club site at Reserve 39022, Lot 10603 (3) Brazier Road, Yanchep.

The current report follows a prior report to the Ordinary Council Meeting in August 2021 (item CS03-08/21), which approved proceeding with a lease arrangement between the City and BOGH.

Due to the elapse of time during lease negotiations, and the recent advertising of a local public notice under section 3.58 of the Act, the lease proposal is returned to Council for final consideration.

Background

Lot 10603 – Reserve 39022

Lot 10603 is a Category C reserve, described as Reserve 39022, Lot 10603 on Deposited Plan 186553, being the whole of the land comprised in Certificate of Title Volume LR3147 Folio 21 (**Lot 10603**) (**Attachments 1** and **2** refer).

Lot 10603 is located in the Yanchep Lagoon precinct and is the former location of the Yanchep Surf Life Saving Club (Inc.). The premises became vacant following the Club's relocation.

Lot 10603 comprises an area of 2,130m² and is currently zoned 'Parks & Recreation' under the MRS and 'Regional Parks & Recreation' under the City's DPS2.

An updated management order was issued to the City in August 2020 following negotiations with the Department of Planning Lands & Heritage (**DPLH**) during 2019 and 2020

(Attachment 3 refers). The management order permits the City to lease or licence the site for an initial term of up to 21 years, with scope for further options to a total term of 42 years.

Selection of BOGH as preferred lessee

At the Ordinary Council Meeting on August 2021 (item CS03-08/21), Council resolved to approve a lease arrangement between the City and BOGH:

"That Council:-

1. *SUPPORTS in principle the Agreement for Lease and Ground Lease between the City of Wanneroo and Be Our Guest Holdings Pty Ltd (ACN 129 257 147) for Reserve 39022, Lot 10603 on Deposited Plan 186553 ("Lot 10603"), being the whole of the land comprised in Certificate of Title Volume LR3147 Folio 21 ("Agreement Lease and Ground Lease"), for:*
 - a) *the term outlined in the Administration report; and*
 - b) *a rental not less than the rental outlined in the Administration report;*
2. *AUTHORISES:*
 - a) *the Chief Executive Officer (or a nominee of the Chief Executive Officer) to negotiate the commercial terms of the Agreement for Lease and the Ground Lease between the City of Wanneroo and Be Our Guest Holdings Pty Ltd (ACN 129 257 147) to effect Item 1. above;*
 - b) *the publication of a local public notice of the intention to dispose of Lot 10603 on Deposited Plan 186553 in accordance with Section 3.58 of the Local Government Act 1995 (WA);*
 - c) *the Chief Executive Officer to:*
 - i) *consider and/or reject any public submissions with regard to Item 2b), noting that that Elected Members will be provided with a briefing by Administration in relation to the responses to the local public notice under Item 2.b);*
 - ii) *execute the Development Application and Application for Demolition Permit to commence the planning process and demolish the Old Yanchep Surf Lifesaving Club to enable the redevelopment of Lot 10603; and*
 - iii) *execute all documentation and comply with all applicable legislation as is required to effect Items 1. and 2.b); and*
 - d) *the affixing of the Common Seal of the City of Wanneroo to the Agreement for Lease and the Ground Lease and any other associated documents in accordance with the City's Execution of Documents Policy;*
3. *APPROVES BY ABSOLUTE MAJORITY the unbudgeted expenditure of \$100,000 from the Strategic Land Reserve for the detailed design of servicing upgrades for the development of Lot 10603 and the Yanchep Lagoon Precinct:*

<i>Project</i>	<i>GL Account / Capital Project</i>	<i>Current Budget</i>	<i>Additional Budget</i>	<i>Revised Budget</i>
<i>Yanchep Lagoon Master Plan – Integrated Infrastructure Strategy</i>	728966.9399.227	\$250,000	\$100,000	\$350,000

4. *CONSIDERS bringing forward the budget for the Brazier Road pathway and Local Area Traffic Management Scheme project (PR-TT802) to 2022/23 as part of the 2021 Long Term Financial Plan process."*

Detailed information on the earlier stages of the project, including the Expression of Interest process for the redevelopment of Lot 10603, the selection of a preferred candidate and the approval of negotiations with BOGH, are provided in previous reports to Council, in particular the report to the Ordinary Council Meeting on 14 December 2020 (item CS07-12/20).

The current report is prompted by:

- completion of lease negotiations with BOGH, further to paragraph 2.a). of the Council resolution in August 2021, to the stage of lease documents being approved by the Minister for Lands and signed by BOGH (subject to Council approval); and
- the advertising of the local public in early 2024, further to paragraph 2.b). of the Council resolution in August 2021.

This progress is described in the Detail section below.

Detail

Lease terms

Lease negotiations with BOGH progressed between 2021 and late 2023, and followed the proposed essential terms for the AFL and the Lease which had been included in the report for item CS03-08/21.

The essential terms provided in August 2021 had been included as a confidential item in the report, given that the lease negotiations were still progressing, and were further subject to:

- the outcome of those ongoing negotiations;
- lease documents being agreed by the parties; and
- the approval of the Minister for Lands.

Following Council's approval in August 2021, the negotiations progressed in parallel with the City's projects for the Yanchep Lagoon precinct, including investigations on the utility connections and their associated implications.

Given the complexity of the site, including the:

- service connections requiring upgrades to be sufficient for BOGH's development;
- the large scale of the proposed development by BOGH; and
- other site constraints,

and due to Covid-19 causing delays at some stages (as BOGH had operational matters which required its attention), the lease negotiations have taken some time.

The following updated essential terms for the AFL and Lease have now been agreed in principle by both parties (with BOGH having already executed copies of the AFL and the Lease).

Noting that the essential terms (and the lease documents) have been approved in principle by BOGH, Administration does not anticipate further negotiations with BOGH will secure any significant improvement in the City's position in the AFL and the Lease. The current proposed terms are considered to be a market-appropriate position which offer the best outcome with BOGH.

Council should also note that BOGH will be responsible for the majority of development and operational risk in the project (as it will be funding, developing and operating the site). This context is reflected in some of the 'ground lease' terms being comparatively less advantageous than would be secured if the City had incurred the cost and risk of developing the site and then securing an operator on a 'building lease' basis.

The commitment of both parties remains subject to conditions in the AFL. This is considered to be reasonable, given that both parties will be making a significant financial contribution (BOGH to the development, and the City to service upgrades and related infrastructure) which are still subject to final design and costing.

Agreement for lease (AFL)

Lessee:	Be Our Guest Holdings Pty Ltd (ACN 129 257 147)
Guarantor:	None while the Lessee is Be Our Guest Holdings Pty Ltd ACN 129 257 14. Should the Lessee change, a guarantee will be required.
Conditions precedent:	<p>AFL is subject to the following conditions precedent:</p> <ul style="list-style-type: none"> • Council approval to the AFL and Lease (this will be completed if Council resolves to approve the current item); • The consent of the Minister for Lands to the AFL and the Lease (this has been completed); • Compliance with s3.58 of the Local Government Act (this is part complete, following the advertising of the local public notice, subject only to Council's consideration of the current item); • The City committing to the design and funding for the Lessor's Works (see description below); • Lessee securing all approvals to commence development (including the approved development application and a building licence); • Provision by the Lessee of evidence of its insurance policies required under the AFL and Lease; and • Lessee providing the bank guarantees required by the lease documents. <p>The above conditions are due to be satisfied 18 months after the date of execution of the AFL.</p> <p>Access to Lot 10603 for the Lessee's works can only occur if the conditions are satisfied.</p>

Additional viability condition:	<p>The AFL is subject to a further condition that the Lessee confirms its satisfaction with the condition of the site (based on further due diligence) and that the Lessee has confirmed funding approval for the project.</p> <p>This condition is to be completed 90 days after the City has approved the Lessee's final plans for the development.</p>
Approvals:	<p>Lessee responsible for securing all development approvals.</p> <p>Development approval would occur via the WAPC.</p> <p>Lessee must also obtain approval from the City as its landlord for its development plans. In this regard, the Lessee must use reasonable endeavours to obtain feedback on the design from:</p> <ul style="list-style-type: none"> • Design Review Panel; • Yanchep Lagoon Community Working Group. <p>As noted in the Consultation section below, input from the Yanchep Lagoon Community Working Group is ongoing. Development design is not yet at a stage for submission to the Design Review Panel.</p>
Lessee's Works	<p>The Lessee must complete the Lessee's Works, being all works (other than the Landlord's Works) required to design, document, complete, fit out, furnish and stock the Premises to the occupational and trading requirements of the Lessee in accordance with plans and specifications which have been previously approved in writing by the City.</p> <p>The works must be completed to the City's satisfaction, which extends to a right for the City to review the works and require rectification.</p>
Practical Completion:	<p>Practical completion of the development will result in the immediate commencement of the Lease.</p> <p>Target date of completion is 2 years after the Lessee takes possession of the site for its construction.</p>
City's Works	<p>The installation and connection of the following service connections to the boundary of the Land (at the City's cost):</p> <ul style="list-style-type: none"> • natural gas installation 1.25kpA, AL18 gas meter, 18m³/hr, 600MJ/hr, 15+ appliances; • reticulated water – 40mm water metre delivering 120 L per minute (with back flow prevention device); • 100dia sewer connection; • grease Trap – 2000lt; • communications – standard NBN connection; • power supply – 3 Phase supply / 350 amps per phase; • fire services – water supply 40mm (with back flow prevention device); • stormwater – soakwell; and • building footprint and use – building classification Class 3 and 6, construction Type B. <p>Works to be completed within 36 months after the date of the execution of the AFL. This is subject to the above condition precedent in relation to the City committing to the scope and funding for the</p>

	works (i.e. the AFL does not provide a binding obligation for the City to undertake the works until that condition is satisfied).
Decommissioning of Existing Services (including Septic Tanks):	By Lessee at its sole cost.
Provision of or Upgrade of all required Services/Utilities:	By Lessee at its sole cost (when located on site). City to undertake all Landlord Works (which include service connections to Lot 10603).
Cost of Services:	Should existing utilities/services be utilised, the Lessee is to pay the City for the supply and consumption of any water and/or electricity supplied to the Lessee or its contractors for the purpose of carrying out the development.
Licence to Enter Lot 10603 & Lot 520:	Lessee and its contractors may enter Lot 10603 and Lot 520 (where agreed for Lot 520) to undertake the development. Lot 520 is the Crown land reserve adjacent to Lot 10603, which includes car parking areas and the current Yanchep Surf Life Saving Club site.
Fencing:	By Lessee at its sole cost.
Beach Access Track in Lot 520:	Development will: <ul style="list-style-type: none"> • obstruct access and egress to the existing beach access track located within Lot 520 on Deposited Plan 406005; and • involve the construction of part of the Lessee's Works on part of the beach access track. <p>Administration is aware of the impact on the beach access track, which has been used for sand renourishment works. The suitability and design of all beach access ways will be evaluated as part of the Yanchep Coastal Management Study. Any changes to beach access ways will be undertaken following completion of the study, in 2025/26.</p> <p>In the interim, if the beach access track were to close, the City is able to undertake beach renourishment via the main vehicle access ramp.</p>
Earthworks:	By Lessee at its sole cost.
Fit out:	By Lessee at its sole cost.
Legal costs:	Each party to pay their respective costs incurred.
Insurance:	All required insurances to be arranged by Lessee at its sole cost (including, but not limited to) Contractors all risk (CAR), Public Liability (minimum \$20 million) and adequate Workers Compensation.
Security (Bank Guarantee):	The Lessee will be required to provide a bank guarantee of \$250,000 over the building construction period for the entire development. The City is entitled to hold the bank guarantee until 3 months after the Commencement Date of the Lease.

Default and termination:	There is a default and termination process, which the City can exercise if there is a default by the Lessee. This includes a delay by the Lessee in completing the Lessee's Works. City to claim on Bank Guarantee in event of default.
Indemnity:	The Lessee indemnifies the City against all losses which the City suffers or incurs in connection with any damage, loss, injury or death arising directly or indirectly from the construction, installation or carrying out of the development/works.
Assignment:	AFL cannot be assigned without the express written permission of the City, such permission not to be unreasonably withheld.

Ground lease

Type of Lease:	Ground lease.
Premises/Land:	Reserve 39022, Lot 10603 (3) Brazier Road, Yanchep.
Licence Area (Premises):	Portion of Lot 520 (5) Brazier Road, Yanchep (Lot 520) including vehicular access way leading to Lot 10603 (3) Brazier Road, Yanchep and the access path that leads to the beach located on Lot 520.
Term:	Twenty-one (21) years.
Option Term:	Twenty-one (21) years, exercisable by Lessee with prior approval from the Minister for Lands, in accordance with the terms of the management order.
Permitted Purpose:	The construction, operation and maintenance of a licensed tavern (restricted licence), restaurant and café, retail (including ancillary retail), function centre and short stay accommodation
Commencement Date:	The Lease commences when completion of the Lessee's (BOGH) Works has achieved practical completion.
Rent:	\$20,000 per annum (plus GST). The rent is within the market range. \$10,000 per annum from the rent will be held by the City in its Asset Replacement Reserve for future asset replacement/maintenance of the development.
Rent Free Period:	Two (2) years from the commencement of the Lease.
Annual Lessee's Contribution	Lessee to pay \$5,000 (excluding GST) per annum during the Term (commencing from the Commencement Date) as a contribution to service connection costs.
Annual Rent Review Dates	Each Rent Review Date during the Term and the Further Term that is not a Market Review Date. Rent review is by a fixed review of 3%. There is no provision for CPI or other methods of review (aside from the market rent review process, noted below).
Market Rent Review:	Twenty-One (21) years from commencement of the Lease (i.e. at the commencement of the Option Term) (valued based on land and buildings) and every five (5) years thereafter. The market review will be conducted on the following bases: <ul style="list-style-type: none"> • improvements are to be excluded, in determining the market rent:

	<ul style="list-style-type: none"> ○ at the first market review date; and ○ at the second market review date. • improvements are to be included, in determining the market rent: <ul style="list-style-type: none"> ○ at the third market review date; ○ at the fourth market review date; and ○ at the fifth market review date. <p>A market rent review will be conducted by a licensed valuer.</p> <p>The initial rent is based on a ground lease. Ground lease rent is typically lower than building rent because the tenant's level of investment and commercial burden is comparably higher. However, on the commencement of third market rent review, the rent valuation will be conducted on a buildings and land perspective, which means the market rent at that stage is likely to increase significantly from the initial ground lease rent.</p>
Percentage Rent:	<p>If the Lessee receives any rental income from the Premises (such as if the Lessee subleases part of the site), from the Option Term onwards, the Lessee must pay percentage rent to the City, calculated at 1% of any gross rental income above \$800,000.</p> <p>This will address the Lessee benefitting from the ground lease rental by attempting to sublease to another operator (which would also require the City's consent under the assignment and subletting provisions of the Lease).</p>
Ownership of Improvements to the Land:	<p>Ownership of all improvements to the Land erected or constructed on the Land by the Lessee shall remain the property of the Lessee and will revert to the City at the expiration of the Lease.</p>
Demolition:	<p>Lessee responsible for removing improvements and leaving the Site in a clean and clear condition at the end of the lease term.</p> <p>The only exception will be if the City directed that improvements are to remain in place, such as where they offered value for the future use of the Site. This would occur if the City was satisfied with the condition of the buildings and improvements and wanted to continuing using them (as a City asset).</p>
Assignment:	<p>Any proposed assignment or subletting of the Lease requires the City's consent, which must not be unreasonably withheld.</p> <p>The only exception to the requirement for the City's consent is where the Lessee is assigning or subletting to related companies (named in the Lease as Dome Coffee Holdings Pty Ltd (ACN 107 267 943) and Dome Equity Pty Ltd (ACN 061 264 015), or to subletting and licensing arrangements involving Dome Group franchisees.</p>
Damage/Destruction of Building:	<p>If the buildings and improvements are destroyed or damaged so as to be wholly or unfit for occupation or use, the City may require the Proponent to reinstate them (at the Proponent's cost). Rent will not be payable during this period.</p> <p>The City's right to require reinstatement will not apply in the final 2 years of the term of the Lease.</p>

Security (Bank Guarantee):	Equals 3 months' rent and outgoings.
Parking on Lot 520:	<p>Lessee's customers and employees will have access to car parking located on Lot 520.</p> <p>The Lease also includes a requirement for the City to consult with the Lessee if it is proposing changes to the car parking areas in Lot 520.</p>
Outgoings/Services:	All outgoings associated with the Premises, including electricity, water and gas, telephone, broadband etc. shall be payable by the Lessee.
Rates & Taxes:	All rates and taxes assessed on the Premises (Council rates ('commercial') and Emergency Services Levy and any other rates, taxes, assessments and impositions) are payable by the Lessee.
HVAC/Mechanical Services:	Lessee responsibility.
Maintenance (including Structural):	Lessee responsible for all maintenance of the Premises and all improvements thereon, including any items of a structural nature.
Insurance:	<p>Lessee will take out and keep in force appropriate insurances for workers compensation, all buildings and improvements, fixtures and fittings, plate glass and the like.</p> <p>The Lease will also include an indemnity from the Lessee to the City and the State in relation to any damage, loss, injury or death arising from the development and occupation by the Lessee.</p>
Public Liability Insurance:	Lessee responsibility - \$20 million minimum, subject to increase where required by the City.
Cleaning:	Lessee responsibility.
Consumables:	Lessee responsibility.
Fit Out:	Lessee responsibility.
Signage:	Lessee responsibility subject to approval of relevant development and building applications.
Liquor Licence:	<p>Licence to be limited to the following:</p> <ul style="list-style-type: none"> • Tavern Restricted; • Tavern Licence; and or • Restaurant Licence. <p>This scope was requested by the Lessee to support its proposed operations.</p>

As an indicative outline of the delivery of the development project by both parties, Administration notes the following stages and milestones. This is an estimate only, assuming execution of the AFL on 1 May 2024 (following Council approval) and with conditions and other requirements achieved at the latest time).

The summary is intended only to provide context for how the AFL and the Lease may be implemented. Milestone dates may also be extended by the parties in the event of delays due to 'force majeure' events.

Stage/ milestone	Timeframe in AFL/ Lease	Estimated date (assuming AFL signed by all parties on 1 May 2024)
Conditions precedent:	Due to be satisfied 18 months after the date of execution of the AFL.	1 November 2025
Additional viability condition:	Due to be completed 90 days after the City has approved the Lessee's final plans for the development.	1 November 2024 (Assume time for detailed design, incorporating Working Group and Design Review Panel input, plus final City review (as lessor)).
City's Works (condition):	City to commit to the scope and funding for the works by 18 months after the date of execution of the AFL. Works to be completed within 36 months after the date of the execution of the AFL.	1 November 2025
City's Works (delivery):	Works to be completed within 36 months after the date of the execution of the AFL.	1 May 2027
Lessee Works:	Lessee is in default (with a right for the City to terminate the AFL) if works are not completed by 2 years after the Lessee is granted access to the site for its works.	1 November 2027 (Assume access granted following satisfaction of conditions precedent.)
Commencement Date:	Date of completion of the Lessee Works.	1 November 2027
Rent commencement:	2 years following the Commencement Date.	1 November 2029

Local Public Notice

In accordance with the requirements of section 3.58 of the Act, the proposed AFL and Lease was advertised by a local public notice published via the following methods:

- Publication on the City's website;
- Statewide newspaper (The West Australian);
- Local newspaper (Perth Now / Wanneroo/Joondalup Edition) (formerly the Wanneroo Times); and
- Exhibition on City notice boards.

The advertising methods are consistent with those applied for other leases of City property under section 3.58 of the Act.

The notice addressed the information prescribed in section 3.58(4) of the Act, plus some further information to address matters of particular interest for the local community (particularly the intended use and whether there are any incentives to the lessee).

The notice (which is provided in **Attachment 4**) invited responses to the proposed lease arrangement with BOGH and was open for comment between 22 February 2024 and 7 March 2024.

During the notice period, two (2) comments were received from the same submitter.

The submissions were as follows:

Submission 1	Submission 2
<p>As a ratepayer I need to ask the following:</p> <ul style="list-style-type: none"> • Why is there not an email address to the CEO for the consultation request (very 80's to not have an electronic address); • How many rate payers actually get this request; • Why are you allowing less than 2 weeks for any contribution. 	<p>I / We applaud a bit of movement at last about this subject, location and proposal I just trust this is not just another smoke screen!</p> <p>I will keep this simple:</p> <ul style="list-style-type: none"> • Parking at the lagoon area is appalling at any time particularly summertime a hot weekends / holidays etc; • Traffic Jams Illegal parking particularly on private property safety issues etc; • Please create additional Parking and a lot of it. <p>A location on the hill behind the Orion Caffé is a perfect place previously used as a viewing platform / car park and I understand it is designated as a caravan park.</p> <p>There was talk of a parking area previously but was deemed too expensive to remove the solid limestone.</p> <p>Now is the perfect time to bring the Material / Foundations IN from the Excess located on Yanchep Beach Road Metro Net Project</p> <p>Also there is still a mountain of Excess Fill Used by the Capricorn Development to extend / expand the Capricorn Estate on Two Rock Road.</p> <p>There is already an access road to the top of the hill which is currently to restrict the undesirable Traffic but snakes are permitted!! Please accept this as a sincere Suggestion / Recommendation.</p> <p>Finally just get on with the Project!!!</p>

Administration's response to the submitter is summarised below (the response occurred via email and over the phone):

Response to Submissions

Thank you for providing the below enquiries.

We note your questions relate to the recent advertising of the local public notice for the Old Yanchep Surf Club site.

The notice is a statutory requirement under section 3.58 of the *Local Government Act 1995* (WA) and regulation 3A of the *Local Government (Administration) Regulations 1996* (WA). The process for the notice (and its content) is set out in the legislation, and is consistent with other similar notices by the City and by other local government authorities.

We provide the following information in response to the specific questions:

1. **Form of submission:** The City invites written submissions, which may be by paper (letter or hand delivery) or by email. An email address is provided on the City's website listing for the notice, and it will be acceptable to respond to this address (referring to the notice and addressing the submission as being to the Chief Executive Officer). This approach is in accordance with the legislation.
2. **Circulation of notice:** The notice is advertised on the City's website, on noticeboards at the Wanneroo Civic Centre and libraries and in The West Australian and Perth Now (Wanneroo/Joondalup) edition. Cumulatively, this is a wide circulation and is through a quantity and form of media channels which is in accordance with the legislation.
3. **Time period:** The notice is open for submissions for a 14 day advertising period, noting that submissions are accepted for several days after the closure of this period (to allow for receipt of postal submissions). This period is in accordance with the legislation.

I hope the above answers your questions.

Please could you confirm your enquiry was intended as a formal submission in response to the proposed lease or rather a more general enquiry on the process itself?

Submission 2 was addressed via a phone call with the submitter where City staff acknowledged the items raised in the submission were being considered as part of the implementation of the Yanchep Lagoon Master Plan.

In summary, the submissions did not relate to the substance of the proposed lease arrangement, but to:

- Clarification of the format for local public notices under section 3.58 of the Act and the YLMP as a whole.
- Raising the lack of car parking in the Yanchep Lagoon precinct. This aspect of the precinct is already being addressed by Administration as part of the implementation of the Yanchep Lagoon Master Plan.

Development of detailed design

BOGH's initial submission proposed a food and beverage offering under the 'Dome' brand but not solely offering a traditional Dome café and rather a more bespoke food and beverage offering to suit the iconic site. This will be similar to recent developments by BOGH such as Freshwaters café, Peppermint Grove, The Temperance Bar, Northam and The Cordial Bar, Katanning. It is anticipated that a café (incorporating a Dome-style menu), pizza bar and function space will be provided within the development.

The preparation of detailed designs for the development is addressed in the AFL, with the City able to provide input as landlord, and with the design ultimately subject to the City's approval as landlord (in addition to the WAPC being responsible for planning approval).

In parallel with the negotiation of the lease documents, BOGH has been working on the detailed design. This has included the incorporation of community feedback in earlier stages of the project and alignment with the YLMP (including the materials and colour palette identified in the YLMP and in the Yanchep Lagoon Wayfinding, Public Art and Interpretive Framework presented to the Yanchep Lagoon Community Working Group (**Working Group**) in November 2022.

A presentation by BOGH was also provided to Working Group members on in late February 2024. This provided Working Group members the opportunity to provide feedback and receive context for a subsequent workshop session with the Working Group to provide input on the detailed design. This is expected to occur in mid-2024.

The current concept design is provided in **Attachment 5**.

Service connections

The Old Surf Club Site has inadequate services to support the type of development proposed by BOGH or envisaged by the YLMP. For this reason, a requirement for the development of the Old Surf Club Site (whether by BOGH or any other hospitality developer) is the connection of improved utility services to Lot 10603.

The AFL is conditional on the City designing and committing to the required level of services within 36 months from the date of the Agreement of Lease (noting that the City will need to decide that the funding required is accepted). These works include the installation and connection of the following services to the boundary of the Old Surf Club Site:

- Gas: natural gas installation 1.25kpA, AL18 gas meter, 18m³/hr, 600MJ/hr, 15+ appliances;
- Reticulated water - 40mm water metre delivering 120 L per minute (with back flow prevention device);
- Sewer: 100dia sewer connection;
- Grease Trap: 2000lt;
- Communications: standard NBN connection;
- Power supply: 3 Phase supply / 350 amps per phase;
- Fire services: water supply 40mm (with back flow prevention device), FHR – number per final layout and engineers design;
- Stormwater: soakwell; and
- Building footprint and use: building classification Class 3 and 6, construction Type B.

Under the lease documents, BOGH is providing an initial payment and annual contribution for a portion of the service costs, but the majority of costs will be borne by the City. This outcome is on the basis that the service works are required for any development of Lot 10603 and will endure beyond the expiry of the Lease, and that the works will also benefit the overall YLP and the implementation of the YLMP.

The Yanchep Lagoon Precinct Service Concept Design Project (to address the requirement mentioned above) is currently being developed by specialist engineering consultancy AIE.

The consultant has completed the initial utility services gap analysis and has progressed to the final concept designs. The expected completion date for the concept designs is April 2024. Detailed design is scheduled for 2024/25, and construction works are expected to

begin early in the 2025/26 financial year, subject to completion of work required by external agencies.

The service upgrades are not yet at a stage where the connection path, construction costs and funding source can be approved by the City. For this reason, the AFL is conditional on the City committing to the works.

Consultation

Local Public Notice

In accordance with the requirements of section 3.58 of the Act, the local public notice of the proposed Agreement for Lease and the Lease was published for a period 14 days, commencing 22 February 2024 until 2 March 2024.

Two (2) responses (from the same individual) were received in reply to the public notice. Information on these submissions (and Administration's responses) is provided in the Detail section above.

Community Engagement and the Yanchep Lagoon Community Working Group

Consultation and engagement occurred throughout the development of the YLMP and in relation to the development of Lot 10603. More detailed information on the extensive community consultation conducted in relation to the subject matter can be found in the Administration report (CS03-08/21) to the 10 August 2021 Ordinary Council Meeting.

Further engagement has been conducted via meetings with the Working Group with BOGH providing a presentation to the Working Group in early 2021, which was well received. Additional engagement continued with the Working Group throughout the project which included an updated presentation to the Working Group on 26 February 2024.

Lease documents

Administration engaged specialised law firm Clayton Utz (who has assisted the City on other similar matters) to prepare the draft of the AFL and the Lease, based on existing City templates. The City's internal Legal team has been involved throughout the process.

As an additional level of support, the City has received advice from its external lawyers confirming that the lease documents are in a suitable form for execution.

Comment

Administration recommends Council approves the City executing the proposed AFL and Lease with BOGH as outlined in this report.

By securing a landmark project to activate the area, the new development will be a major positive step in the implementation of the Yanchep Lagoon Master Plan.

Statutory Compliance

In accordance with the requirements of section 3.58 of the Act, the proposal following steps were required to be addressed:

- a market valuation to confirm the proposed rental; and
- a local public notice of the proposed AFL and the Lease.

These actions have been completed by Administration, as have been addressed in the current report.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

3 ~ A vibrant, innovative City with local opportunities for work, business and investment

3.2 - Attract and support new and existing business

Risk Appetite Statement

In pursuit of strategic objective goal 3, we will accept a Medium level of risk, extended to High in the areas of where there may be Governance, Community / Reputation & Financial / Commercial impacts. For the City to realise a future role as a self-sustainable, vibrant and viable business and corporate centre, the City recognises higher risk will be required to attract investors, build a contemporary environment which ensures regulation is efficient but effective and realise a higher return on investment for the City. It is recognised that land acquisitions, environmental development and management processes and community support could all be challenged in the short term to realise the future successful offset of longer-term strategic risk.

Risk Management Considerations

Risk Title	Risk Rating
CO-O03 Strategic Land	Medium
Accountability	Action Planning Option
Director Corporate Strategy and Performance	Manage

Risk Title	Risk Rating
ST – S12 Economic Growth	Medium
Accountability	Action Planning Option
Chief Executive Officer	Manage

The above risks relating to the issue contained within this report have been identified and considered within the City's Strategic and Corporate risk registers. Action plans have been developed to manage this risk to support existing management systems.

Policy Implications

All leasing negotiations have been in accordance with the City's Leasing Policy.

Financial Implications

Lease income

The City will receive a ground lease rental income of \$20,000 per annum (plus GST) as well as additional contributions to the service works under the Lease.

The rent was informed by a market valuation (confidential **Attachment 6** refers). The rent agreed is within the market range identified in the market valuation. Additional information on the market rent review provisions provided in the lease documents and how it compares to similar uses (on a ground lease) within Western Australia is provided in confidential **Attachment 7**.

Rent is payable once the Lease commences (subject to an initial delay for a rent free period after practical completion).

The Lease is subject to annual fixed rent increase at a rate of 3%. In addition to the annual increases, market rent reviews are applicable twenty-one (21) years from commencement of the Lease and every five (5) years therein.

The market review will be conducted on the following approaches:

- 1) improvements are to be excluded, in determining the market rent:
 - a) at the first market review date; and
 - b) at the second market review date.
- 2) improvements are to be included, in determining the market rent:
 - a) at the third market review date;
 - b) at the fourth market review date; and
 - c) at the fifth market review date.

The shift above, to include improvements in the valuation at later market review dates, was a commercial compromise, balancing the significant initial capital contribution by BOGH (which would favour a land-only valuation) and the City ultimately having scope to take the benefit of the improvements (which would be reflected in a land and improvements valuation).

In advance of the first valuation occurring which includes the improvements (i.e. at the third market review date), BOGH must provide the City with a structural building condition report, which would give the City an opportunity to have any unsatisfactory condition items rectified before the valuation.

A market rent review will be conducted by a licensed valuer.

The initial rent is based on a ground lease. Ground lease rent is typically lower than building rent because the tenant's level of investment and commercial burden is comparably higher. However, on the commencement of third market rent review, the rent valuation will be conducted on a buildings and land perspective. Meaning that the market rent is likely to increase significantly from the initial ground lease rent.

Future rates income

The City will also receive local government rates once the Lease has commenced. Rates are determined based on the GRV, assessed by the State Valuer General's Office, which will occur after the lease documents are signed.

The actual rates cannot be known until the GRV is calculated. Based on comparable sites, the City estimates rates in the region of \$20,000 to \$30,000 per annum, but this is a preliminary estimate only.

Potential retention of asset

At the end of the lease term, the Lease provides that the City can elect to retain the structure built on Site. This would provide a further benefit to the City, particularly if the City then determines to lease the site on an improved ('building lease') basis.

Project costs

Costs associated with the project are summarised below:

- Legal fees (Clayton Utz) of approximately \$22,283 on the drafting of the lease documents;

- Valuation fees of \$2,000 (plus GST) for the market rent valuation; and
- A fee of \$ \$1,026 (plus GST) for publishing the local public notice.

Voting Requirements

Simple Majority

Moved Cr Coetzee, Seconded Cr Figg

That Council:-

1. **NOTES** the responses received during the advertising of a local public notice under section 3.58(3) of the Local Government Act 1995 (WA) in relation to the proposed disposal of property (by agreement for lease and ground lease) at Reserve 39022, Lot 10603 on Deposited Plan 186553;
2. **APPROVES** the agreement for lease and the ground lease between the City and Be Our Guest Pty Ltd (ACN 129 257 147) of Reserve 39022, Lot 10603 on Deposited Plan 186553, in accordance with the essential terms described in the Administration report; and
3. **AUTHORISES** the Chief Executive Officer (or a nominee of the Chief Executive Officer) to:
 - a) **negotiate commercial terms to finalise the agreement for lease and the ground lease, to effect Item 2. above in accordance with the essential terms described in the Administration report; and**
 - b) **execute all documentation and comply with all applicable legislation as is required to effect Items 2. and 3. above.**

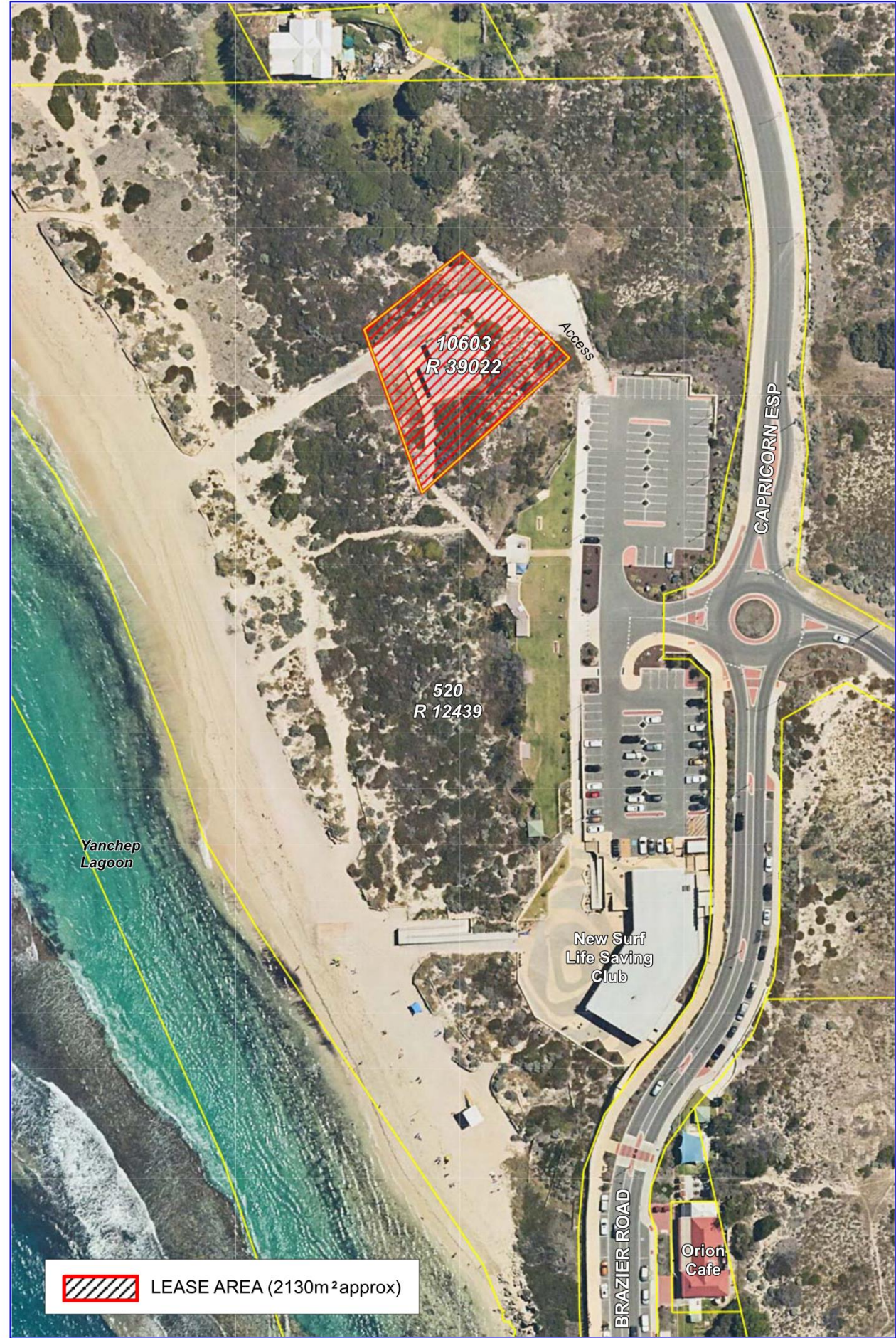
CARRIED UNANIMOUSLY

For the Motion: Mayor Aitken, Cr Bedworth, Cr Berry, Cr Coetzee, Cr Figg, Cr Herridge, Cr Huntley, Cr Miles, Cr Moore, Cr Parker, Cr Rowe, Cr Seif, Cr Smith and Cr Wright.

Against the Motion: Cr Nguyen

Attachments:

1. Attachment 1 - Site Plan	20/539575[v2]
2. Attachment 2 - Certificate of Title	20/539461
3. Attachment 3 - Management Order	20/539463
4. Attachment 4 - Local Public Notice	24/51195
5. Attachment 5 - Concept Plans	24/79271
6. Attachment 6 - Valuation Report	Confidential
7. Attachment 7 - Ground Lease Rent Review Advice	Confidential



City of Wanneroo



**PROPOSED LEASE AREA
RESERVE 39022
3 BRAZIER ROAD, YANCHEP**

SCALE: 1: 1500 @ A4
DATE: July 2021
REF: 2021-07 yanchep old surf club

NOTE: While the City of Wanneroo has made every effort to ensure the accuracy and completeness of data it accepts no responsibility or liability for any errors or omissions within the information presented.

WESTERN



AUSTRALIA

REGISTER NUMBER	
10603/DP186553	
DUPLICATE EDITION	DATE DUPLICATE ISSUED
N/A	N/A

VOLUME
LR3147FOLIO
21

RECORD OF QUALIFIED CERTIFICATE OF CROWN LAND TITLE

UNDER THE TRANSFER OF LAND ACT 1893
AND THE LAND ADMINISTRATION ACT 1997
NO DUPLICATE CREATED

The undermentioned land is Crown land in the name of the STATE OF WESTERN AUSTRALIA, subject to the interests and Status Orders shown in the first schedule which are in turn subject to the limitations, interests, encumbrances and notifications shown in the second schedule.

REGISTRAR OF TITLES

**LAND DESCRIPTION:**

LOT 10603 ON DEPOSITED PLAN 186553

STATUS ORDER AND PRIMARY INTEREST HOLDER:
(FIRST SCHEDULE)

STATUS ORDER/INTEREST: RESERVE UNDER MANAGEMENT ORDER

PRIMARY INTEREST HOLDER: CITY OF WANNEROO OF LOCKED BAG 1 WANNEROO WA 6946
(XE O468148) REGISTERED 11/8/2020

LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:
(SECOND SCHEDULE)

- RESERVE 39022 FOR THE PURPOSE OF CLUB PREMISES
 - O468147 CHANGE OF RESERVE PURPOSE. PURPOSE CHANGED TO RESTAURANT, CAFE, TAVERN, RETAIL, FUNCTION CENTRE AND RELATED PURPOSES REGISTERED 11/8/2020.
 - O468148 MANAGEMENT ORDER. CONTAINS CONDITIONS TO BE OBSERVED. WITH POWER TO LEASE FOR ANY TERM NOT EXCEEDING 21 YEARS, SUBJECT TO THE CONSENT OF THE MINISTER FOR LANDS. REGISTERED 11/8/2020.

Warning: (1) A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.
Lot as described in the land description may be a lot or location.
(2) The land and interests etc. shown hereon may be affected by interests etc. that can be, but are not, shown on the register.
(3) The interests etc. shown hereon may have a different priority than shown.

-----END OF CERTIFICATE OF CROWN LAND TITLE-----

STATEMENTS:

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: DP186553
PREVIOUS TITLE: LR3147-21
PROPERTY STREET ADDRESS: 3 BRAZIER RD, YANCHEP.

END OF PAGE 1 - CONTINUED OVER

ORIGINAL CERTIFICATE OF CROWN LAND TITLE
QUALIFIED

REGISTER NUMBER: 10603/DP186553

VOLUME/FOLIO: LR3147-21

PAGE 2

LOCAL GOVERNMENT AUTHORITY:
RESPONSIBLE AGENCY:CITY OF WANNEROO
DEPARTMENT OF PLANNING, LANDS AND HERITAGE (SLSD)

NOTE 1: K241935 CORRESPONDENCE FILE 02153-1984-01RO

ORIGINAL

INSTRUCTIONS

1. If insufficient space in any section, Additional Sheet Form B1 should be used with appropriate headings. The boxed sections should only contain the words "See Annexure".
2. Additional Sheets shall be numbered consecutively and bound to this document by staples along the left margin prior to execution by parties.
3. No alteration should be made by erasure. The words rejected should be scored through and those substituted typed or written above them, the alteration being initialled by the person signing this document and their witnesses.

NOTES

1. RESERVE DESCRIPTION
Reserve number and details to be stated. The Volume and Folio numbers to be stated.
2. MANAGEMENT BODY
State the full name and address of management body.
3. CONDITIONS
Detail the conditions specified by the Minister to be observed by the management body in its care control and management of the Reserve.
4. ATTESTATION
This document is to be executed by the Minister for Lands or a person to whom the power to grant a management order under section 46 of the Land Administration Act 1997 has been duly delegated under section 9(1) of the Act (if applicable).

Office Use Only

O468148 XE

11 Aug 2020 09:03:27 Perth

**MANAGEMENT ORDER (XE)**

LODGED BY Department of Planning Lands and Heritage

ADDRESS Delivery - Box 98C

PHONE No.
FAX No.REFERENCE No. Valerie Ke File:02153-1984
Ph(08)6552 4761 Fax(08)6552 4417

ISSUING BOX No.

98c

PREPARED BY Department of Planning Lands and Heritage

ADDRESS Delivery - Box 98C

PHONE No.
FAX No.INSTRUCT IF ANY DOCUMENTS ARE TO ISSUE TO
OTHER THAN LODGING PARTY

3/3

TITLES, LEASES, DECLARATIONS ETC LODGED
HEREWITH

1. Duplicate MO Received Items
2. Nos. 1
- 3.
4. Receiving Clerk
- 5.
- 6.

EXAMINED

162325-004

Registered pursuant to the provisions of the TRANSFER OF
LAND ACT 1893 as amended on the day and time shown
above and particulars entered in the Register.

ORIGINAL

FORM LAA-1023

SECTION 46

WESTERN AUSTRALIA
LAND ADMINISTRATION ACT 1997
TRANSFER OF LAND ACT 1893 as amended

MANAGEMENT ORDER (XE)

RESERVE DESCRIPTION (NOTE 1)

39022

EXTENT

Whole

VOLUME

3147

FOLIO

21

MANAGEMENT BODY (NOTE 2)

City of Wanneroo of Locked Bag 1 WANNEROO WA 6946

CONDITIONS (NOTE 3)

See Annexure

THE MINISTER FOR LANDS (IN THE NAME OF AND ON BEHALF OF THE STATE OF WESTERN AUSTRALIA) ORDERS THAT THE CARE, CONTROL AND MANAGEMENT OF THE ABOVE RESERVE BE PLACED WITH THE MANAGEMENT BODY DESCRIBED ABOVE FOR THE PURPOSE FOR WHICH THE LAND COMPRISING THE RESERVE IS RESERVED UNDER SECTION 41 OF THE LAND ADMINISTRATION ACT 1997, AND FOR PURPOSES ANCILLARY OR BENEFICIAL TO THAT PURPOSE SUBJECT TO THE CONDITIONS ABOVE

Dated this 10 day of August in the year 2020

ATTESTATION (NOTE 4)

Name: Travis Adams
Senior State Land Officer - Level 4
Land Use Management
Department of Planning, Lands & Heritage

3.2 Coastal Hazard Risk Assessment

(a) The Management Body is to carry out a coastal hazard risk assessment of the Reserve on the twenty-fourth (24th) anniversary of the Commencement Date at the cost of the Management Body. The Management Body must provide the report for that coastal hazard risk assessment (Further Coastal Hazard Risk Assessment) to the Department within six (6) months of the twenty-fourth (24th) anniversary of the Commencement Date.

(b) The Further Coastal Hazard Risk Assessment must specify when and whether the most landward part of the Horizontal Shoreline Datum will be less than 40 metres from the most seaward point of any structure on the Reserve.

(c) If the coastal hazard risk assessment of the Reserve in the Further Coastal Hazard Risk Assessment assesses:

(i) the most landward part of the Horizontal Shoreline Datum will be less than 40 metres from the most seaward point of any structure on the Reserve; and

(ii) the coastal hazard risk of the Reserve higher than the coastal hazard risk of the Reserve in the Initial Coastal Hazard Risk Assessment in any aspect;

during the term of the proposed lease, sublease or licence or extension of lease, sublease or licence, the Minister may in the Minister's absolute discretion:

(A) refuse to grant approval for any leases, subleases or licences or extension of leases, subleases or licences which expire beyond the twenty-fifth (25th) anniversary of the Commencement Date; or

(B) approve the proposed lease, sublease or licence or extension of lease, sublease or licence provided that the term of the proposed lease, sublease or licence or extension of lease, sublease or licence does not expire beyond the time identified in the Further Coastal Hazard Risk Assessment as the point of time when the most landward part of the Horizontal Shoreline Datum will be less than 40 metres from the most seaward point of any structure on the Reserve.

4. Definitions

In this Management Order the following terms have the following meaning:

Commencement Date means the date when this Management Order is registered with Landgate.

Department means the department principally assisting the Minister in the administration of the LAA from time to time.

Initial Coastal Hazard Risk Assessment means the coastal hazard risk assessment/evaluation of the Reserve contained in the Coastal Hazard Risk Management and Adaptation Plan dated 31 August 2018 prepared by Cardno for the City of Wanneroo.

LAA means the Land Administration Act 1997.

Management Body means the person described in panel 2 of this Management Order.

Management Order means this management order comprising the Form LAA 1023, this annexure and any variation to it from time to time in accordance with section 46 of the LAA.

Minister means the Minister for Lands, a body corporate of that name continued under section 7 of the LAA.

Reserve means the reserve described in panel 1 of this Management Order.

Yanchep Lagoon Master Plan means the Yanchep Lagoon Master Plan endorsed by the Council of the City of Wanneroo on 27 August 2019 (Ordinary Meeting Item CP06-08/19).

FORM B1

WESTERN AUSTRALIA
TRANSFER OF LAND ACT 1893 AS AMENDED

ANNEXURE / ADDITIONAL PAGE TO MANAGEMENT ORDER (XÉ)

RESERVE DESCRIPTION (NOTE 1)	EXTENT	VOLUME	FOLIO
39022	Whole	3147	21

CONDITIONS (NOTE 3)

1. Reserve Purpose

The Reserve is to be used for the purpose of "Restaurant, Café, Tavern, Retail, Function Centre and Related Purposes" only

2. Power to Lease or Sublease or Licence subject to conditions

(a) Pursuant to section 46(3)(a) of the LAA, the Management Body is granted the power to grant a lease or licence or consent to a sublease over any part of the Reserve, for a purpose that is consistent with the designated reserve purpose, for a term (including any option term) that is not to exceed in total 42 years with the initial term of any lease or licence not exceeding 21 years, subject to the prior approval in writing of the Minister under and in compliance with section 18 of the LAA, and subject to sub-clause (b) below.

(b) The Management Body must obtain the prior approval in writing of the Minister for any leases, subleases or licences or extension of leases, subleases or licences which expire beyond the twenty-fifth (25th) anniversary of the Commencement Date. Further, the Management Body must ensure that any leases, subleases or licences or extension of leases, subleases or licences which expire beyond the twenty-fifth (25th) anniversary of the Commencement Date must contain a provision that if the coastal hazard risk assessment of the Reserve in the Further Coastal Hazard Risk Assessment assesses the coastal hazard risk of the Reserve higher than the coastal hazard risk of the Reserve in the Initial Coastal Hazard Risk Assessment in any aspect and the most landward part of the Horizontal Shoreline Datum will be less than 40 metres from the most seaward point of any structure on the Reserve during the term of any leases, subleases or licences or extension of leases, subleases or licences, the Minister may refuse to grant approval for any leases, subleases or licences or extension of leases, subleases or licences which expire beyond the twenty-fifth (25th) anniversary of the Commencement Date in its absolute discretion as set out in clause 3.2(b) below.

3. Conditions

3.1 Reserve Funds

(a) The Management Body must allocate and use the net proceeds of any premium, rental, fees, charges or other income it receives from all leases, subleases and licences in respect of the Reserve or any part of it (being the amount of any premium, rental, fees, charges or other income it receives after the payment or deduction of fees and costs arising from those leases, subleases and licences including lease administration fees and costs) (Reserve Funds):

(i) to maintain and repair the grounds, buildings, structures, facilities and associated assets within the Reserve and other reserves in the vicinity of the Reserve (provided that the use of the Reserve Funds for other reserves are related to the purposes specified in the Yanchep Lagoon Master Plan), and otherwise to satisfy its obligations and liabilities as management body of the Reserve; or

(ii) for the purposes specified in the Yanchep Lagoon Master Plan.

(b) The Management Body must provide to the Department within three (3) months of a request of the Minister, a report that details the amount and source of the Reserve Funds received and what the Reserve Funds have been expended on during that preceding financial year, and other periods as requested.

	
LAND DISPOSITION	
PROPOSAL FOR AGREEMENT FOR LEASE & GROUND LEASE OF LOT 10603 (3) BRAZIER ROAD, YANCHEP 6035 WA (OLD YANCHEP SURF CLUB)	
Notice is hereby given in accordance with Section 3.58(3) of the Local Government Act 1995 that the City of Wanneroo proposes to dispose of a portion of the following property as follows:	
Lessee:	Be Our Guest Holdings Pty Ltd (ACN 129 257 147)
Property:	Lot 10603 (3) Brazier Road, Yanchep 6035 WA
Term:	21 years, commencing on the day following practical completion of the development.
Additional Term:	One option to renew for a further term of 21 years.
Permitted Use:	The construction, operation and maintenance of a licensed tavern (restricted licence), restaurant and café, retail (including ancillary retail), function centre and short stay accommodation.
Rental:	Ground lease net rental of \$20,000 (plus GST) plus outgoings per annum
Annual Rent Review:	3% annually during the initial term and additional term (other than on a market rent review date).
Additional Tenant Contributions	\$5,000 (excluding GST) per annum throughout term of lease.
Market Rent Review:	The commencement date of the additional term and each fifth anniversary of that date thereafter.
Market Valuation:	\$20,000 – 40,000 (plus GST) plus outgoings per annum (valuation dated 20 November 2023)
Incentives:	Rent free period of 2 years. No other incentives.
Written public submissions are invited on the proposed disposition and should be addressed to:	
Chief Executive Officer City of Wanneroo Locked Bag 1 Wanneroo WA 6946	
Comments close: 4pm Thursday, 7 March 2024	
Bill Parker Chief Executive Officer	
wanneroo.wa.gov.au	

BE OUR GUEST HOLDINGS – DEMONSTRATION OF PREVIOUS DEVELOPMENT AND OPERATING EXPERIENCE

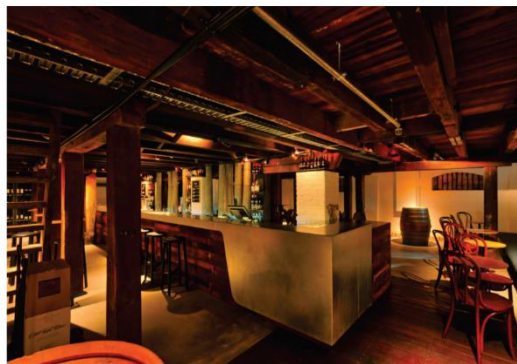
Be Our Guest Holdings has 30+ years of experience in the development and operation of hospitality concepts in Western Australia. As the Owner of the Dome café brand it has received numerous awards for its adaptive re-use of heritage places. It is also the developer and operator of numerous independent label and boutique hospitality brands in both the Perth metropolitan area and across regional Western Australia. The Group operates venues across the categories of Cafes, Bars, Function facilities as well as boutique Hotels which have been awarded nationally for the quality of architecture and design



BAYSIDE KIOSK

FRESHWATERS CAFÉ – FRESHWATER BAY

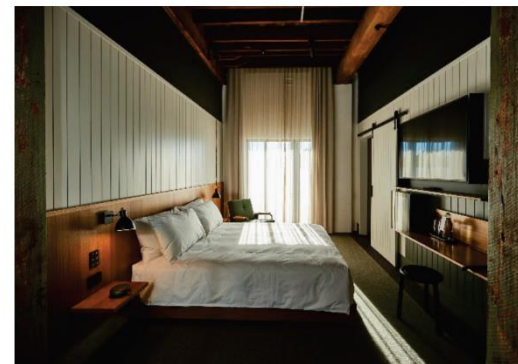
A summer drinks, ice-cream and snacks kiosk for visitors to the parklands and reserves of Freshwater Bay



WINE BAR

THE CORDIAL BAR – KATANNING

An underground wine bar with curated drinks and tapas menu. Located within The Premier Mill Hotel.



SHORT-STAY ACCOMMODATION

PREMIER MILL HOTEL – KATANNING

Award-winning boutique hotel of 22 rooms in the heart of Katanning, gateway to the Great Southern Region



ALFRESCO TERRACE

THE FARMERS' HOME HOTEL – NORTHAM

An architecturally designed terrace overlooking the Avon River as part of the boutique Farmers Home Hotel in Northam



WINE BAR

THE TEMPERANCE BAR – NORTHAM

A boisterous contemporary bar in the heart of the Avon Valley telling the story of the impact of the Temperance Movement in the late 1800's



CAFE

FRESHWATERS CAFÉ – FRESHWATER BAY

A stunning contemporary but understated café which provides the connection between land and water on the Swan river.

**OLD YANCHEP SURFCLUB
GROUND FLOOR PLAN WITH SITE
CADESTRAL BOUNDARY
(DRAFT - EARLY CONCEPT ONLY)**

CAFÉ
ALFRESCO AREA
INCLUDING
TAKE-AWAY KIOSK
OPTION

CAFÉ INTERNAL
DINING ROOM
(STAIRS TO UPPER LOUNGE
& GUEST ACCOMMODATION)

CAFÉ FRONT
SERVERY

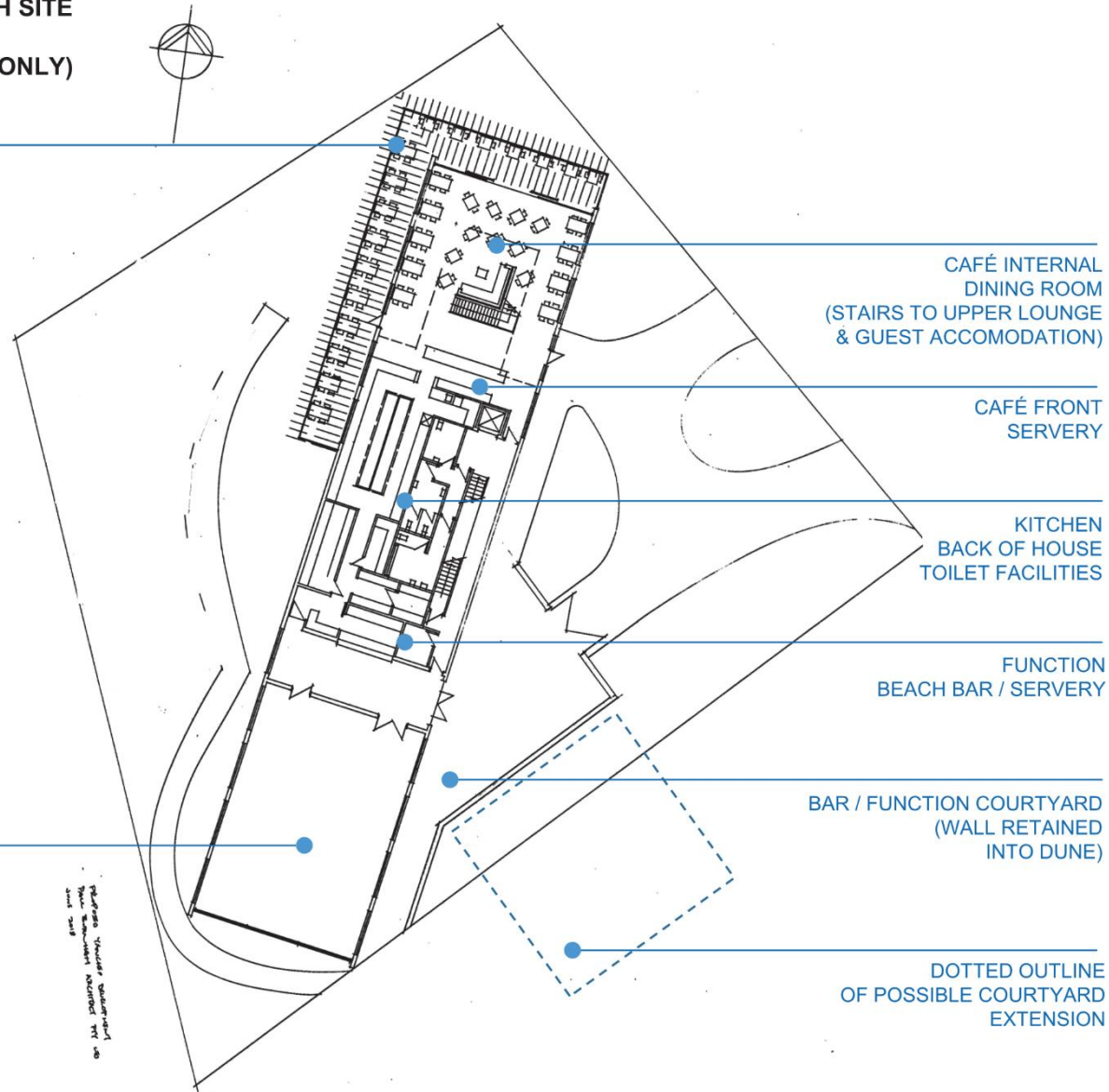
KITCHEN
BACK OF HOUSE
TOILET FACILITIES

FUNCTION
BEACH BAR / SERVERY

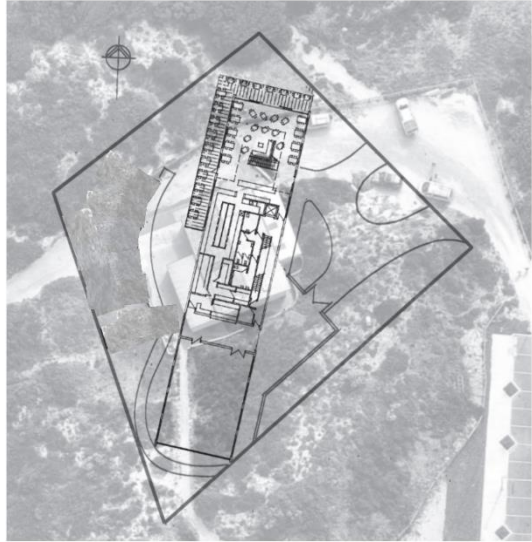
BAR / FUNCTION COURTYARD
(WALL RETAINED
INTO DUNE)

BEACH BAR
WITH VIEWS
TO OCEAN

DOTTED OUTLINE
OF POSSIBLE COURTYARD
EXTENSION



**GROUND FLOOR PLAN WITH SITE
CADESTRAL BOUNDARY AND
“AS EXISTING” OVERLAY
(DRAFT - EARLY CONCEPT ONLY)**



The site is designed as a “long house” optimising the area within the cadastral boundary. It provides for access from the rear and maximises views to the north, west and south whilst providing some buffer from the prevailing SW winds. On the ground level, the hospitality space located to the south will provide for a beach bar area with views to the lagoon with the option of opening up into ground level courtyard. The space to the north will be a beachside café. The building has the potential for a lower ground level which will be explored for a potential boutique function space. Upper levels in the “loft” of the long-house will provide for the possibility for short stay boutique accommodation and lounge areas for guests



DESIGN AND ARCHITECTURAL QUALITY

The architect appointed for this project is Mr Paul Burnham. Paul is a Western Australian Architect accoladed with numerous architectural awards for his sensitive approach to high quality boutique homes and hospitality developments. These include most recently for Freshwaters Café on Freshwater Bay and “Shelter” Brewery on the Busselton Foreshore. Paul will be giving utmost regard in the architectural and design process to the Design Principles as outlined in the Yanchep Lagoon Masterplan

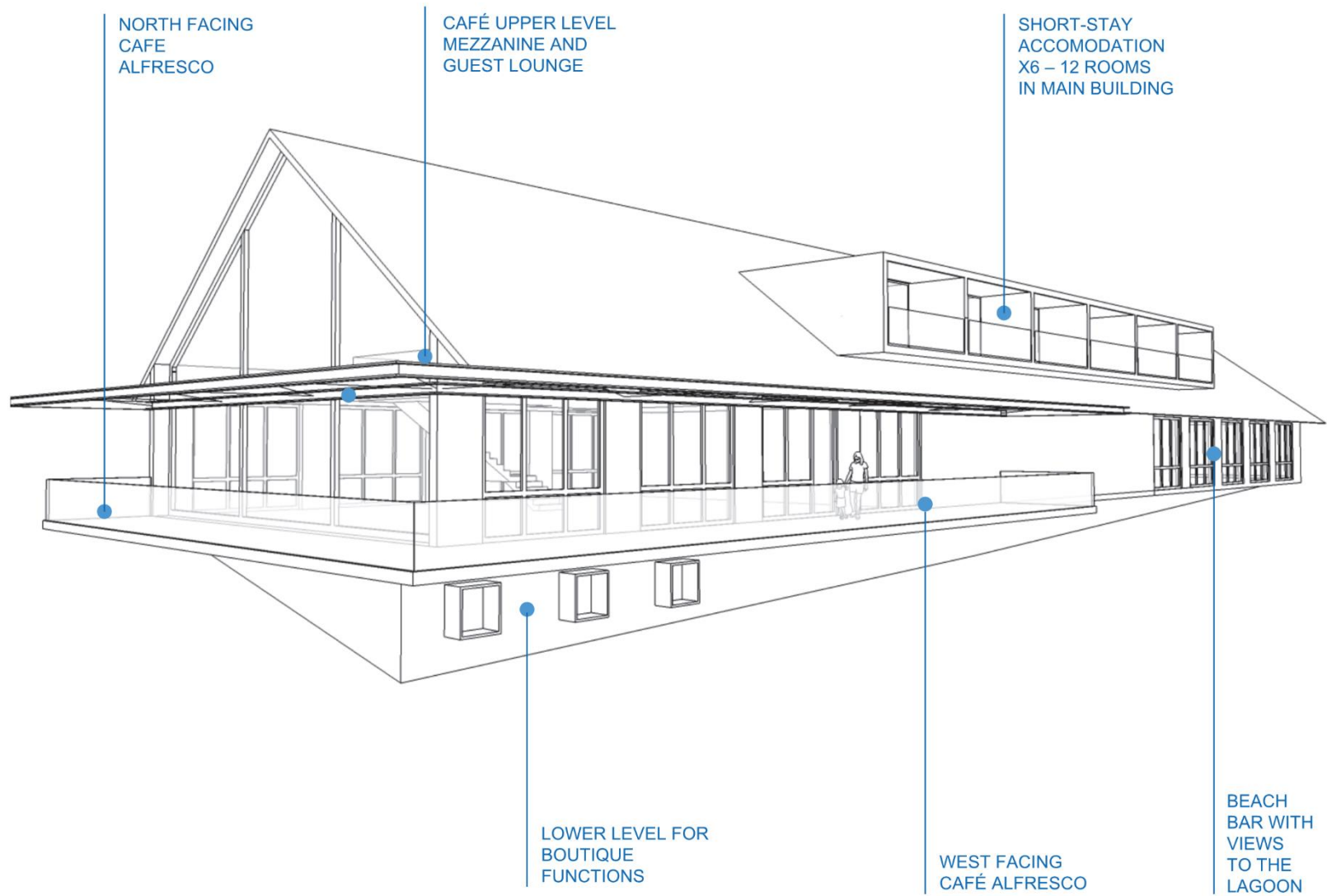


Activity	Buildings	Landscape	Movement
<ul style="list-style-type: none"> Seafood markets and community events in the piazza Midweek drinks and dinner Enjoying gelato in the shade while watching the kids play Enjoying a great coffee after a morning run/swim Browsing local traders' wares Watching the sunset from SLSC rooftop 	<ul style="list-style-type: none"> Open buildings with transparent facades, operable walls and unenclosed spaces Wide eaves, verandahs and canopy roofs creating shady spaces Natural limestone and wood material palette with contemporary character Lightweight and sustainable construction methods 	<ul style="list-style-type: none"> Paved terraces shaded by trees with low perimeter seating Bicycle racks, bench seating, sun lounges, showers and public art Generous boardwalk promenade connecting clusters of building Warm and atmospheric lighting to trees and strung between buildings Small pockets of grass to relax 	<ul style="list-style-type: none"> Pedestrian movement prioritised Roundabout entry replaced by shared space Continuous pedestrian access along upper and lower levels Additional steps and ramps connecting road to terraces New coastal pathways offering improved beach access Vehicle drop-off next to piazza

DESIGN DEVELOPMENT – DESIGN DIRECTION



DESIGN DEVELOPMENT – DESIGN DIRECTION (DRAFT - EARLY CONCEPT ONLY)



Council & Corporate Support

CS06-04/24 Joondalup Health Campus Community Board of Advice - Appointment of Deputy Delegate

File Ref: 111 – 24/126412
Responsible Officer: Director Corporate Strategy & Performance
Attachments: 2

Issue

To consider the appointment of a deputy delegate to the reconvened Joondalup Health Campus Community Board of Advice. Cr Smith was appointed as the delegate at the Special Council Meeting on 6 November 2023.

Background

The Joondalup Health Campus Community Board of Advice (the Board) was set up to provide input into the direction, development and service of the Joondalup Health Campus Hospital and provide advice to its Chief Executive Officer. The Board seeks reviews and community feedback on the safety and governance provided at the Facility.

Detail

The City of Wanneroo has provided a delegate to the Board for over 20 years, until it was dissolved on 21 November 2023. This occurred shortly after the appointment the Council's delegate at the Special Council Meeting held on 6 November 2023. The reason for it being dissolved was due to the reduced attendance at the Board's meetings following COVID which resulted in several meetings being cancelled due to a quorum not being met. It was decided to dissolve the Board in its current form with a view to adapting the Terms of Reference **and** Membership to better represent the community views.

Consultation

Nil

Comment

The A/Chief Executive Officer of the Joondalup Health Campus, Dr Shane Kelly, has written to the Mayor seeking to reinstate the Board and requesting a City of Wanneroo representative (**Attachment 1**). The revised Terms of Reference have been included in this request (**Attachment 2**). As Cr Smith was voted in as the delegate for this group, Council is requested to consider the appointment of a Council Member as Deputy Delegate to the Joondalup Health Campus Community Board of Advice.

Nomination forms have been distributed separately to all Council Members. If more nominations are received for the single vacancy available for representation, an electronic vote will be conducted.

Statutory Compliance

Nil

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

6 ~ A future focused City that advocates, engages and partners to progress the priorities of the community

6.3 - Build local partnerships and work together with others

Risk Appetite Statement

In pursuit of strategic objective goal 6, we will accept a Medium level of risk extended to High in the areas of Community / Reputation, Financial / Commercial & Management Systems / Operations impacts. This is required to address legacy ways of operating, support investment in the technology changes needed to deliver digital democracy, citizen engagement and involvement and move to more data-driven decision-making which may not align with Community sentiment or expectation.

Risk Management Considerations

Risk Title	Risk Rating
ST-S23 Stakeholder Relationship	Medium
Accountability	Action Planning Option
Director Corporate Strategy & Performance	Manage

Policy Implications

Nil

Financial Implications

Nil

Voting Requirements

Simple Majority

Moved Cr Wright, Seconded Cr Seif

Nominations for Deputy Delegate

Nomination received in writing from Mayor Aitken and Cr Berry for deputy delegate.

There being two nominations for the one vacant position of deputy delegate, Cr Berry was endorsed as the successful nominee.

That Council APPOINTS the following Council Member to the Joondalup Health Campus Community Board of Advice as per its Terms of Reference:

Deputy Delegate
Cr Berry

CARRIED UNANIMOUSLY

For the Motion: Mayor Aitken, Cr Bedworth, Cr Berry, Cr Coetzee, Cr Figg, Cr Herridge, Cr Huntley, Cr Miles, Cr Moore, Cr Nguyen, Cr Parker, Cr Rowe, Cr Seif, Cr Smith and Cr Wright.

Against the Motion: Nil

Attachments:

- 1 [↓](#). Attachment 1 - Letter to City of Wanneroo from Joondalup Health Campus Community Board of Advice - Seeking CBOA Representative 24/126457
- 2 [↓](#). Attachment 2 - Joondalup Health Campus Community Board of Advice Charter 2023 - FINAL 24/126459

12 March 2024

Mayor Linda Aitken
City of Wanneroo
Locked Bag 1
Wanneroo WA 6946

By Email: linda.aitken@wanneroo.wa.gov.au

Dear Ms Aitken

JHC COMMUNITY BOARD OF ADVICE MEETING

The Community Board of Advice (CBoA) meeting has been an integral part of Joondalup Health Campus (JHC) over a significant number of years. The hospital has valued the contribution made to this committee by all members and consider the community representation and input from that meeting as vital to our success.

As you may be aware, a review of the CBOA has been undertaken and we are now working to reinstate this meeting as soon as possible. I enclose a copy of the revised Terms of Reference for your information.

Could you confirm the City of Wanneroo representative to sit on the JHC CBOA please.



If in the meantime, if you have any queries, please do not hesitate to contact me.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Shane Kelly', enclosed within a large, loopy oval shape.

Dr Shane Kelly
A/g Chief Executive Officer
Joondalup Health Campus

Enc.

		Community Board of Advice COMMITTEE CHARTER		 Joondalup Health Campus Part of Ramsay Health Care	
Purpose		The Community Board of Advice (CBoA) will provide input into the direction, development and service of the Hospital and advice to the Chief Executive Officer (CEO) in accordance with the Joondalup Development and Health Service Agreement Version 4 (JDHSA4) for the treatment of public patients only. Oversight of National Safety and Quality Health Service (NSQHS) Standard 2 – Partnering with Consumers The CBoA will work towards meeting the objectives of the Ramsay Health Care Patient Safety and Clinical Quality Framework and the Consumer Engagement Strategy, considering the impact on patient and staff safety in business decision.			
Rationale		Required by JDHSA4			
Parent Committee		Executive Management Committee			
Frequency		Meetings shall be held not less than four times per year			
Executive sponsor		Director of Clinical Services			
Administrative Support		Executive Administration			
Chair		Appointed by Joondalup Health Campus (JHC) CEO and North Metropolitan Health Services (NMHS) Representative			
Attendance		Where members or Proxy do not attend three consecutive meetings, the member will be deemed to have resigned from their position. The Committee will meet when the chair or deputy chair plus 50% of the community representatives are in attendance			
Proxy – Members to Nominate Proxy		Proxy will be endorsed by JHC CEO and NMHS Representative			
Minutes Distribution		Executive Management Committee			
Charter Review		2 yearly – November 2025			
Reports received from Working Parties/Subcommittees when indicated		As required or requested.			
Terms of Reference					
To have oversight of NSQHS Standard 2 – Partnering with Consumers. Reviews and offers community feedback on the Safety & Governance performance of the facility. Have an awareness of the National Standards, namely: <div><div>1. Governance</div><div>2. Partnering with Consumers</div><div>3. Preventing and Controlling Healthcare Associated Infections</div><div>4. Medication Safety</div><div>5. Comprehensive Care</div><div>6. Communicating for Safety</div><div>7. Blood and Blood Products</div><div>8. Recognising and Responding to Clinical Deterioration</div></div>					
Version 3.00		Document Title: Community Board of Advice Committee Charter		Page 1 of 3	

Role of the CBoA.

The role of the CBoA is to make recommendations to the Operator concerning the delivery of services to Public Patients of a range, quality and responsiveness expected by the local community.

Membership

Membership of the CBoA shall be multi-disciplinary and be as agreed under the terms of the JDHSA4

The Hospital Executive must throughout the Term confirm and maintain a CBoA of not less than 6 members of whom:

- 1 must be a member of the Hospital Executive Team (or any substitute or replacement position employed at the Facility) or a nominated delegate by the State (acting reasonably);
- 1 must be a representative of NMHS, and
- 50% must be community representatives of whom 1 must be appointed by the State.

Members of the CBoA other than the member referred to above may only be appointed by the JHC CEO after consultation with the State and may not be removed without prior consultation with the State.

Membership reviewed: Appointments of community representatives will be made by the Chief Executive Officer of JHC in consultation with the NMHS for a period of up to two years and be in accordance with the JDHSA4.

Tenure:

- 2 Years

Membership Renewal:

- 2 Years

Proceedings

No business shall be considered at a meeting until the minutes of the previous meeting have been confirmed or otherwise disposed of.

Minutes of a meeting shall be confirmed by resolution and signed by the chairperson at the next meeting.

Reporting Requirements**Internal**

Table exception report at Executive Management Committee

Version 3.00

Document Title: Community Board of Advice Committee Charter

Page 2 of 3

Document Location: I:\Quality\Committees\CBoA\Charter 2021 Committee Charter 2021.docx

Prepared/Authorised by	Wendy Candy, National Standards and Quality Manager	April 2014
Reviewed/Authorised by	Community Board of Advice Committee	October 2014
Date Implemented		October 2014
Reviewed/Authorised by	Community Board of Advice Committee	December 2016
Endorsed by	Executive Management Committee	July 2017
Reviewed/Authorised by	Community Board of Advice Committee	June 2019
Reviewed/Authorised by	Community Board of Advice Committee	August 2021
Reviewed/Authorised by		Nov 2023
Next Review Due		August 2025
Document Controller Contact	Chair of Community Board of Advice Committee DOCUMENT CONTROL and HISTORY	
Version 1.00	Charter implemented	October 2014
Version 1.1	Content revised	December 2016
Version 2.00	Content revised	June 2019
Version 3.00	Content reviewed no changes made.	August 2021

Version 3.00	Document Title: Community Board of Advice Committee Charter	Page 3 of 3
Document Location: I:\Quality\Committees\CBaA\Charter 2021 Committee Charter 2021.docx		

CS07-04/24 Council Member Attendance at 2024 National General Assembly of Local Government

File Ref: 1893V02 – 24/104182
Responsible Officer: Director Corporate Strategy & Performance
Attachments: Nil

Issue

To consider expressions of interest received by Councillors Moore, Berry, Smith, Seif and Wright to attend the 2024 National General Assembly of Local Government (NGA) incorporating the Regional Cooperation and Development Forum to be held in Canberra, from 2 to 4 July 2024.

Background

Expressions of interest have been submitted by Councillors Helen Berry, Marizane Moore, Eman Seif, Bronwyn Smith and Jordan Wright to attend the 2024 NGA.

The [NGA conference website](#) provides the details of the conference.

“The theme of the 2024 NGA is “Building Community Trust” which acknowledges the critical importance of trust in our democracy’s different levels of government, its institutions, and amongst its citizens.

The conference program features a range of high profile and engaging speakers who will explore ideas about what creates trust, and how we nurture it.”

Detail

Mayor Linda Aitken and Deputy Mayor James Rowe previously submitted requests to attend the NGA prior to the subsequent expressions of interest received from the four Councillors. Mayor Aitken and Deputy Mayor Rowe’s requests have already been processed and approved in accordance with section 6.2 of the [“Council Member Continuing Professional Development Policy”](#) (the **Policy**).

Section 6.3 of the Policy states:

“6.3 Requests received from the Mayor will be processed as first priority. Other requests will be processed in the order of receipt. If more than three (3) requests are received for the same opportunity or event, then those requests received after the first three (not including the Mayor), will be referred to Council for consideration.”

As the Administration has now received five more requests (four of which were all submitted at the same time) this report is now presented to Council for consideration of how to progress these requests.

Consultation

Nil

Comment

The NGA is a keynote event on the local government calendar, bringing together local governments from across Australia and presenting on topical issues relevant to the sector. The NGA is considered to fulfill the criteria of conference attendance as it:

- a) is relevant to the Members role as a Council Member;
- b) supports the Council Members' continuing professional development;
- c) is relevant to the City's strategic direction; and
- d) supports Council Members' role to represent the community.

Professional conference attendance is subject to sufficient funds being available in the Member Professional Conference Allowance. However, section 3.2 of the Policy states that:-

"Attendance by a Member at conferences or meetings listed in 3.1(iii) through 3.1(vii) inclusive will not be subject to CEO approval or the Member Professional Conference Allowance (CMPCA). For clarity, the City will meet costs associated with Members attending those conferences and/or meetings."

The NGA is listed as in section 3.1 "iv. the ALGA National Congress" and is therefore exempt from the requirement of the CMPCA.

Nonetheless, the requirement for Council to consider the registration of Council Members exceeding three attendees at the same event, remains.

The Policy does not detail any other specific requirements for Council in consideration of the five Council Members' attendance at this event.

The Administration receives various requests throughout the year from Council Members to participate in Continuing Professional Development opportunities. Each request is considered against Policy requirements and attendance is authorised if appropriate.

The Administration maintains a record of Council Member participation and expenditure incurred for training and professional development. Section 5.127 of the *Local Government Act 1995* requires that a report on training completed by Council Members in each financial year is to be published on the City's website. In accordance with Council's resolution CS02-03/23, that report also includes all details (inclusive of appropriate costs) for Council Member attendance at conferences, education and speaking engagements being published on the City's website annually.

Statutory Compliance

Nil.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

7 ~ A well governed and managed City that makes informed decisions, provides strong community leadership and valued customer focused services

7.1 - Clear direction and decision making

Risk Appetite Statement

In pursuit of strategic objective goal 7, we will accept a Medium level of risk as the City balances the capacity of the community to fund services through robust cost-benefit analysis

and pursues evidence-based decision making to be effective stewards of the Council and City for future generations.

Risk Management Considerations

There are no existing Strategic or Corporate risks within the City's existing risk registers which relate to the issues contained in this report.

Policy Implications

Council Member Continuing Professional Development Policy states that should three or more Council Members wish to attend the same conference, then the attendance at the event is to be referred to Council for its consideration.

Financial Implications

The conference registration at the Early Bird rate is available until 7 June \$945 with late registration being a cost of \$1045; airfares approximately \$2100; accommodation approximately \$360 per night plus allowance for food, beverage and taxi fares.

Voting Requirements

Simple Majority

Moved Cr Berry, Seconded Cr Huntley

That Council, in accordance with section 6.3 of the “Council Member Continuing Professional Development Policy” CONSIDERS and APPROVES the attendance of Councillors Helen Berry, Marizane Moore, Bronwyn Smith, Eman Seif and Jordan Wright at the 2024 National General Assembly of Local Government incorporating the Regional Cooperation and Development Forum to be held in Canberra, from 2 to 4 July 2024.

**CARRIED
10/5**

For the motion: Cr Bedworth, Cr Berry, Cr Figg, Cr Huntley, Cr Miles, Cr Moore, Cr Rowe, Cr Seif, Cr Smith and Cr Wright

Against the motion: Mayor Aitken, Cr Coetzee, Cr Herridge, Cr Nguyen, Cr Parker

Attachments: Nil

Chief Executive Office

Advocacy & Economic Development

Cr Huntley declared an impartiality interest for item CE01-04/24 due to being a member of the Wanneroo Business Association.

Cr Wright declared an impartiality interest for item CE01-04/24 due to having friendships with the Wanneroo Business Association (WBA) Board Members, also serving on other boards with the Wanneroo Business Association President and Treasurer. A former Wanneroo Business Association member.

Cr Phil Bedworth left the meeting, the time being 08:52 PM

Cr Vinh Nguyen left the meeting, the time being 08:53 PM and did not return.

Cr Phil Bedworth returned to the meeting, the time being 08:54 PM

CE01-04/24 Wanneroo Business Association Sponsorship Agreement 2024/25 - 2026/27

File Ref:	2292V04 – 24/88713
Responsible Officer:	Chief Executive Officer
Attachments:	Nil

Issue

To consider renewal of the sponsorship agreement for the Wanneroo Business Association (WBA) for the period 2024/25 to 2026/27 inclusive.

Background

The City of Wanneroo has been providing the WBA with funding support since 2006/07. Between 2006/07 and 2014/15 the funding consisted of a combination of operational funding, sponsorship and event attendance.

Commencing 2015/16, the City implemented a sponsorship based funding relationship rather than providing operational funding, entering into its first formal sponsorship agreement with the WBA.

At the Council Meeting held 31 March 2015 (PS16-03/15) Council UNANIMOUSLY:

APPROVED the new funding for the WBA recognising the City as the Official Sponsor of the WBA based on a funding cost of \$30,000 (ex GST) per annum for the next three financial years from 2015/16 to 2017/18.

From 2018/19 the City removed complimentary tickets from the agreement to mitigate risk around the receipt of gifts, reducing funding from \$30,000 (ex GST) per annum to \$27,000 (ex GST) per annum.

At the Council Meeting held 20 April 2021 (CE01-04/21) Council UNANIMOUSLY:

APPROVED the funding for the WBA recognising the City as the Official Sponsor based on a funding cost of \$27,000 (ex GST) per annum for the next three financial years from 2021/22 to 2023/24.

The above 2021/22 funding was approved in alignment with the City's Sponsorship Policy.

Detail

The WBA is a reputable not-for-profit organisation, with 25 years' experience in supporting and representing businesses across a wide range of sizes and industries. Recognised as the premier business association North of the River, the WBA provides services to an active community of over 400 businesses, offering networking, educational events and business advocacy and support services throughout the City of Wanneroo and surrounding areas.

In recent years the WBA has increased its reach and membership base to become one of the most active business associations in the Perth Metropolitan Area. Membership of the WBA comprises predominantly businesses located in the City of Wanneroo, but also attracts businesses located across 50 suburbs in other local government areas of the Perth Metropolitan Area. This indicates significant interest in business activities within the City from outside the local government area and provides a foundation for economic growth and investment attraction of new businesses into the City.

Since the implementation of the current sponsorship agreement in 2021/22, the partnership has facilitated WBA in capacity building and adapting its offering, resulting in more free activities to members and greater engagement overall as well as programs offering support and capacity building of City of Wanneroo businesses in response to COVID.

The sponsorship initiatives delivered by the WBA align with Goal 3 of the City's Strategic Community Plan 2021 – 2031 including the 5 priority areas:

- 3.1 - Strong and diverse local economy – WBA supports the economic resilience of the region by valuing and supporting local businesses.
- 3.2 - Attract and support new and existing business – WBA assists new and existing local businesses to develop their capacity with access to information, networks and services.
- 3.3 - Plan, develop and activate employment locations – WBA assists in highlighting the range of activity centres and industrial areas to existing and prospective members.
- 3.4 - Develop local jobs and skills – WBA assisting businesses to grow and thrive in the City will in turn provide a range of opportunities for people to work locally.
- 3.5 - Opportunities for investment – WBA supporting local businesses will help to position Wanneroo as a great location to do business and invest.

It is proposed that the City continue as 'Official Sponsor' of the WBA over the next three financial years at a value of \$45,000 annually. The proposed sponsorship value has increased from previous agreement mainly due to the addition of workshops valued at \$11,000 as well as additional deliverables for the Business Expo and Featured Events. The revised figure also includes some cost escalation noting that there is no additional increases during the period of the agreement.

Business workshop delivery has been previously arranged and coordinated by the Advocacy & Economic Development team at a similar overall cost in recent years. The inclusion of workshops in the WBA Sponsorship Agreement will not add overall to City of Wanneroo budget expenditure, however it will free up City resources to enable a greater focus on strategic marketing and investment attraction, including the Business Wanneroo website and social media channels, and growth programs delivered under the Enterprise Funding Policy.

Details of the proposed activities, which will be further refined in the final Sponsorship Agreement, include:

Wanneroo Business Association Deliverables

- 1) Premium Annual Membership (valued at \$1,000)
 - a) Recognise the City as an Official Sponsor.
 - b) Membership benefits are extended to all City of Wanneroo employees and Council Members.
 - c) Opportunity to regularly contribute to WBA news to be featured in electronic mail and social media platforms, sharing insights, updates, and relevant information with the broader business community.
 - d) Receive exclusive access to the WBA's Facebook closed member group, facilitating direct engagement, networking, and collaboration with local businesses in a secure and interactive environment.
 - e) Leverage WBA membership to stay informed of issues facing local businesses, request round table events, and proactively provide support, ensuring the City of Wanneroo remains ahead of the game in advocating for and supporting its business community.
- 2) Business Awards Exclusive Naming Rights Sponsor (valued at \$10,500)
 - a) Recognising the City's prominent association with the premier business event.
 - b) City of Wanneroo branding displayed extensively across all communication channels.
 - c) An invitation for a position on the judging panel.
 - d) Exclusive sponsorship of one award category to be presented by a City representative with the opportunity to deliver a speech.
 - e) Inclusion of promotional items, flyers, or brochures from the City of Wanneroo in the awards' gift bags.
 - f) Full access to all media from the event, including photographs and coverage, for further promotional use.
- 3) Business Expo Major Sponsor (valued at \$5,000)
 - a) The City's branding will be prominently featured at the entrance of the expo and across all marketing channels.
 - b) A prime location booth at the expo.
 - c) A unique initiative, the "City of Wanneroo Walk" provides up to 20 subsidised half-table displays at the entrance of the expo. This exclusive opportunity is dedicated to new businesses registered within the City of Wanneroo within the last 24 months.
 - d) Free advisor appointments for each of the new businesses participating in the "City of Wanneroo Walk".
- 4) 3 x Featured Events (valued at \$17,500)
 - a) A Business Breakfast coordinated in full by the WBA featuring a professional speaker of the City's choice as well as prominent branding across all marketing channels.
 - b) Two other events delivered annually which could include a Corporate Activity Day, Small Business Day event or a Sundowner. These events will be coordinated in full by the WBA and will include prominent branding across all marketing channels.
- 5) 10x Workshops (valued at \$11,000)
 - a) New addition to the Sponsorship Agreement.
 - b) Coordinated in full by the WBA.
 - c) Free attendance for WBA members as well as any City of Wanneroo based business.
 - d) Covering a diverse range of topics to be determined in collaboration with the City.
 - e) Workshops will be hosted by an industry professional, structured to last 2-3 hours, ensuring an immersive and informative experience for attendees.
- 6) Other Benefits
 - a) WBA will actively promote City events and initiatives through its digital channels.
 - b) WBA will contribute regular content to the City's monthly business e-newsletter, enhancing cross-promotion and information sharing.

- c) WBA will provide a list of its members and email addresses to the City annually for a targeted email campaign, respecting members' preferences for opting out.

City of Wanneroo Obligations

- Arrange marketing and promotion of WBA's activities through City's print and digital channels.
- Promote relevant WBA events, workshops and networking opportunities to local businesses.
- Collaborate with WBA to ensure a high level of events, programs and support services are provided to local businesses.
- Undertake an annual review of sponsorship agreement to measure the success of deliverables.

The proposed agreement outlined above underscores the collaborative relationship between the City and the WBA and its contribution to the economic vitality of the community, establishing the City as a proactive supporter of local businesses, and fostering an environment where enterprises can thrive and innovate.

Consultation

In addition to the WBA providing regular reporting to the City on its delivery against the agreement, Administration has undertaken informal consultation with a number of businesses and stakeholders. There is sufficient direct and anecdotal evidence that the WBA delivers a beneficial service to the City's growing business community. This is also indicated by the healthy WBA membership numbers as outlined above.

Comment

An assessment panel was established to evaluate the WBA sponsorship proposal and Administration recommends that Council support continuation of the City as the Official Sponsor of the WBA for the next three financial years.

Successful economic development cannot be done in isolation, and it requires strategic partnerships and alliances working towards a common goal. This is particularly important to deliver outcomes set out within the Economic Development Strategy 2022 – 2032 regarding Business Engagement and Support; to support business through authentic engagement, process improvement, local business services, training and networking.

As the Official Sponsor of the WBA, the City will continue to increase its branding and exposure to the business community and increase awareness of the services and support the City provides to its local businesses. This will maintain the City's strong working relationship with the WBA, which is based on a common goal to create, attract, retain and expand the City's businesses and local economy.

The City's sponsorship support of the WBA will enable the WBA to run an extensive range of events and workshops, which will assist in attracting more members. This in turn will assist the WBA in achieving its objectives of promoting local business opportunities and assisting with business growth and development.

The City and the WBA will also continue joint advocacy to state and federal authorities in relation to the needs of businesses within the City and matters that promote growth and expansion.

Statutory Compliance

Nil

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

3 ~ A vibrant, innovative City with local opportunities for work, business and investment

3.2 - Attract and support new and existing business

Risk Appetite Statement

In pursuit of strategic objective goal 3, we will accept a Medium level of risk, extended to High in the areas of where there may be Governance, Community / Reputation & Financial / Commercial impacts. For the City to realise a future role as a self-sustainable, vibrant and viable business and corporate centre, the City recognises higher risk will be required to attract investors, build a contemporary environment which ensures regulation is efficient but effective and realise a higher return on investment for the City. It is recognised that land acquisitions, environmental development and management processes and community support could all be challenged in the short term to realise the future successful offset of longer-term strategic risk.

Risk Management Considerations

Risk Title	Risk Rating
ST-S12 Economic Growth	Medium
Accountability	Action Planning Option
Chief Executive Officer	Manage

Risk Title	Risk Rating
ST-S23 Stakeholder Relationships	Medium
Accountability	Action Planning Option
Director Corporate Strategy & Performance	Manage

The above risk relating to the issue contained within this report has been identified and considered within the City's Strategic/Corporate risk register. Action plans have been developed to manage this risk to support existing management systems.

Policy Implications

The proposed Sponsorship Agreement with Wanneroo Business Association is supported under the City's Sponsorship Policy.

Financial Implications

The cost of Sponsorship Agreement with Wanneroo Business Association is \$45,000 per annum. The budget has been confirmed as being available in the Sponsorships general ledger. Given that the total value of the sponsorship is over \$50,000 for the three year term of the agreement, Council is required to approve the establishment of the agreement under the Sponsorship Policy.

Voting Requirements

Simple Majority

Moved Mayor Aitken, Seconded Cr Seif**That Council:-**

1. **APPROVES** the funding for the Wanneroo Business Association recognising the City as the Official Sponsor based on a funding cost of \$45,000 (ex GST) per annum for the next three financial years from 2024/25 to 2026/27; and
2. **AUTHORISES** the Chief Executive Officer to finalise the terms of the sponsorship agreement with the Wanneroo Business Association and enter into the agreement on behalf of the City.

CARRIED UNANIMOUSLY

For the Motion: Mayor Aitken, Cr Bedworth, Cr Berry, Cr Coetzee, Cr Figg, Cr Herridge, Cr Huntley, Cr Miles, Cr Moore, Cr Parker, Cr Rowe, Cr Seif, Cr Smith and Cr Wright.

Against the Motion: Nil

Absent: Cr Nguyen

Attachments: Nil

CE02-04/24 Advocacy Priority Projects - 2025

File Ref: 45721 – 24/89086
Responsible Officer: Chief Executive Officer
Attachments: 3

Issue

To consider the City of Wanneroo advocacy priorities for the forthcoming 2025 State and Federal elections.

Background

In 2014, the City adopted an Advocacy Strategy and Statement (CEO1-07/14), and following a number of significant successes, this provided a solid foundation for subsequent advocacy efforts that focussed on a strategic approach and collaboration with the community. The Advocacy Strategy was revised in 2021, resulting in the development of the City's Advocacy Plan 2021 – 2025 including priority projects grouped under the themes of Liveability, Sustainability, and Productivity. The Plan was adopted by Council in May 2021 (CEO1-05/21).

In 2022, the Wellbeing theme was added to enable integration of social advocacy priorities (CP02-08/22). These four themes continue to align with State and Federal political agendas, including the work of Infrastructure Australia and Infrastructure WA.

At its meeting in September 2023, Council adopted the Connect Wanneroo Draft Advocacy Plan 2023 – 2032 (Advocacy Plan) (CEO1-09/23) noting that recommended priority projects and initiatives would be subsequently developed and presented to Council for consideration. Following Forum on 5 March 2024 the draft master list and revised priorities were circulated to elected members for consideration and feedback.

Detail

Following presentation to Council Members at the March 5 Forum and considering all feedback received, the following top advocacy priorities by theme for the 2025 elections have been identified:

WELLBEING

- Youth Diversionary Services
- Family and Domestic Violence Support and Accommodation
- Homelessness Support and Accommodation Services

LIVEABILITY

- Yanchep Tertiary Hospital
- Regional Open Spaces – Alkimos
- Girrawheen Community Hub Precinct
- Wanneroo Recreation Centre and Precinct Development

SUSTAINABILITY

- Resource Recovery Precinct
- Undergrounding Power City Wide

PRODUCTIVITY

- Activation of Yanchep Strategic Metropolitan Centre

- Road rail and Transport Infrastructure

The above list of top advocacy priorities by theme for the 2025 elections including detail on the advocacy request or “ask” is shown at **Attachment 1**.

These top advocacy priorities have been sourced from the Master List of Projects and Initiatives (43 in total) shown at **Attachment 2** with the prioritisation achieved through the agreed process contained in the Advocacy Plan. An updated final version of the Advocacy Plan including the Top Advocacy Priorities and Master List of Projects and Initiatives is included as **Attachment 3**.

Through the successful advocacy of key priorities over several election cycles, the City has achieved a documented \$1.1 billion dollars of State and Federal investment into projects as outlined in the Advocacy Plan. Success has also been achieved in advocating for Wellbeing projects, such as delivery of a homelessness outreach service to the City through extension of the State government's Homeless Engagement, Assessment and Response Team (HEART) and \$647,000 over 3 years for two additional Family Safety Officers in the northern suburbs to enhance existing Family and Domestic Violence Response Teams.

With both State and Federal elections scheduled to occur in 2025, it is important that the City is prepared with an endorsed advocacy agenda that can be applied to a full range of advocacy communications activities.

Consultation

The process of developing a complete Advocacy Project Master List with priorities involved compiling a long list of projects then expanding and refining the list through a workshop process with Managers and key officers. The project list was then evaluated using the criteria and evaluation process outlined in the Advocacy Plan. Further input has shaped the final master list and priority projects following Council Member consideration during the Forum held 5 March 2024 and with additional feedback received after the Forum.

Comment

There is already political interest being shown in the City's projects by both major parties which was anticipated in starting this process in 2023.

By having a Council agreed list of top projects, information can be made available immediately for a range of requests with Council Members and Administration able to provide timely and consistent information on the City's priority projects and initiatives.

By having the agreed Master List of Projects and Initiatives from which the top projects are drawn also ensures that if funding and policy changes occur, opportunities to advance other projects on the list can be realised. For example, this was the case with the Alkimos Aquatic and Recreation Centre first listed in the Northern Corridor Facilities plan for development in 2042 but advanced by Council in 2018 to a top advocacy project.

Statutory Compliance

Nil

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

6 ~ A future focused City that advocates, engages and partners to progress the priorities of the community

6.1 - Advocate in line with community priorities

Risk Appetite Statement

In pursuit of strategic objective goal 6, we will accept a Medium level of risk extended to High in the areas of Community / Reputation, Financial / Commercial & Management Systems / Operations impacts. This is required to address legacy ways of operating, support investment in the technology changes needed to deliver digital democracy, citizen engagement and involvement and move to more data-driven decision-making which may not align with Community sentiment or expectation.

Risk Management Considerations

Risk Title	Risk Rating
ST-G09 Long Term Financial Plan	Low
Accountability	Action Planning Option
Director Corporate Strategy and Performance	Manage

Risk Title	Risk Rating
ST-S12 Economic Growth	Medium
Accountability	Action Planning Option
Chief Executive Officer	Manage

Risk Title	Risk Rating
ST-S23 Stakeholder engagement	Medium
Accountability	Action Planning Option
Director Corporate Strategy & Performance	Manage

The above risks relating to the issue contained within this report have been identified and considered within the City's Strategic and corporate risk registers. Action plans have been developed to manage these risks to support existing management systems.

Policy Implications

All required budget to deliver the Advocacy Plan priorities will be expended in accordance with the City's Purchasing Policy.

Financial Implications

The implementation of the Advocacy Plan is supported by an appropriate budget determined through the City's regular annual budgeting process.

Advocacy contributes to the financial sustainability of the City through facilitating inwards public investment. Public investment attraction also yields a return for residents and ratepayers, as they benefit from government funding commitments. This leads to positive impacts on the community, with flow-on effects from improved services, infrastructure, and facilities. High quality public investment also attracts private investment in commercial and industrial areas.

However, where projects are part funded by the City and delivered wholly by the City, there is the added expectation that delivery or construction commencement may need to occur within an election cycle. This has an impact on City costs and resourcing, and Council may therefore prefer to focus on priority projects and initiatives that are to be delivered by the State Government.

Voting Requirements

Simple Majority

Moved Mayor Aitken, Seconded Cr Rowe

That Council:-

1. **APPROVES the 2025 Top Advocacy Priorities by Theme as shown at Attachment 1;**
2. **APPROVES the 2025 Master List of Projects and Initiatives Evaluated as shown at Attachment 2;**
3. **APPROVES the Final Connect Wanneroo Advocacy Plan 2023-2032 as shown at Attachment 3 as amended following Council adoption in September 2023; and**
4. **AUTHORISES the Chief Executive Officer to implement advocacy of the 2025 Top Advocacy Priorities through the preparation and delivery of appropriate marketing materials and communications in the lead up to the 2025 elections.**

CARRIED UNANIMOUSLY

For the Motion: Mayor Aitken, Cr Bedworth, Cr Berry, Cr Coetzee, Cr Figg, Cr Herridge, Cr Huntley, Cr Miles, Cr Moore, Cr Parker, Cr Rowe, Cr Seif, Cr Smith and Cr Wright.

Against the Motion: Nil

Absent: Cr Nguyen

Attachments:

- | | |
|--|-----------|
| 1. Attachment 1 - 2025 Top Advocacy Priorities by Theme | 24/109701 |
| 2. Attachment 2 - 2025 Master List of Projects and Initiatives Evaluated | 24/109704 |
| 3. Attachment 3 - Advocacy Plan 2022-2032 Including 2025 Top Advocacy Priorities | 24/109710 |

2025 Top Advocacy Priorities

Productivity	
Project	Advocacy "Ask"
Activation of Yanchep Strategic Metropolitan Centre	<p>State Government to coordinate and fund an infrastructure delivery strategy and program to enable Yanchep City Centre development to its full economic potential including enabling over 20,000 jobs. Facilities and services to include:</p> <ul style="list-style-type: none"> Schools and higher education services Hospital and health services Sport and recreational facilities Retail, entertainment, hospitality Civic and Community services
Road and Rail Transport Infrastructure Development	<p>State and Federal Government delivery and/or funding support for:</p> <ul style="list-style-type: none"> Construction of Whiteman Yanchep Highway as soon as possible prior to 2031, including integrating the upgrade of Pederick Road to RAV 7 in the Neerabup Industrial Area; Neaves Road realignment and upgrade in the City of Wanneroo and the City of Swan with an expected budget of approximately \$60m; Whitfords Avenue-Gnangara Road realignment and intersection upgrade at Wanneroo Road, Wangara Industrial Area; Delivery of East Wanneroo rail as per East Wanneroo District Structure Plan; Upgrade Yanchep Beach Road to Dual Carriageway – Marmion Avenue to Yanchep National Park including extension to shared path network - \$45m; and Review by MRWA of a proposed Lukin Drive extension between the Freeway and Wanneroo Road to link with Wesco Rd.

Sustainability	
Project	Advocacy "Ask"
Resource Recovery Precinct	<p>Support from the State Government to develop a Resource Recovery Precinct within the Neerabup Industrial Area (NIA) through:</p> <ul style="list-style-type: none"> Recognising Neerabup within both the State Waste Avoidance and Resource Recovery Strategy 2030 and the proposed State Waste Infrastructure Plan. Collaborating with City of Wanneroo on the funding and establishment of a Resource Recovery Precinct in Neerabup to service the northern corridor of Perth. Support and funding from the Federal and State Government to assist business to locate and develop waste and energy generating industries within the NIA.
Undergrounding Power City Wide	State Government to fund undergrounding of power supply in agreed key suburbs.

Liveability	
Project	Advocacy "Ask"
Yanchep Tertiary Hospital	State Government to urgently develop a Business Case for delivering a Hospital in Yanchep capable of expansion to tertiary level, with definite development time frame and funding commitment. Inpatient, outpatient and day hospice respite services to be co-located and delivered as part of the development of a Yanchep Hospital to meet the long-term needs of the community.
Regional Open Spaces - Alkimos	State and Federal Government to support funding of approximately \$130m for the construction of Regional Sporting Facilities at Alkimos Regional Open Space. State Government to purchase land for the future development of Yanchep Regional Open Space and East Wanneroo Regional Open Space.
Girrawheen Community Hub Precinct	State and Federal Government funding of approximately \$20m to implement the Girrawheen Hub Precinct Master Plan.
Wanneroo Recreation Centre and Precinct Development / Upgrade	State and Federal Government funding of approximately \$35m to redevelop and/or upgrade the Wanneroo Recreation Centre precinct.

Wellness	
Project	Advocacy "Ask"
Youth Diversionary Services	State and/or Federal Government to purchase land or a facility in Banksia Grove, Merriwa, Clarkson or Butler, and funding for the development and ongoing operating costs for youth diversionary services.
Family and Domestic Violence Support and Accommodation Services	State and/or Federal Government to provide land, or a facility, and ongoing operating costs within the northern suburbs of the City that includes short to medium term accommodation, culturally appropriate wrap-around services and perpetrator behaviour change programs in the City.
Homelessness Support and Accommodation Services	State and/or Federal Government to provide land, or a facility, and ongoing operating costs for short to medium term supported accommodation, wrap around services and a fully funded ongoing assertive outreach service in the City of Wanneroo.

2025 Advocacy Project Master List of Projects and Initiatives Evaluated by Theme

Productivity	
Project	Advocacy "Ask"
Activation of Yanchep Strategic Metropolitan Centre	State Government to coordinate and fund an infrastructure delivery strategy and program to enable Yanchep City Centre development to its full economic potential including enabling over 20,000 jobs. Facilities and services to include: <ul style="list-style-type: none"> Schools and higher education services Hospital and health services Sport and recreational facilities Retail, entertainment, hospitality Civic and Community services
Road and Rail Transport Infrastructure Development	State and Federal Government delivery and/or funding support for: <ul style="list-style-type: none"> Construction of Whiteman Yanchep Highway as soon as possible prior to 2031, including integrating the upgrade of Pederick Road to RAV 7 in the Neerabup Industrial Area; Neaves Road realignment and upgrade in the City of Wanneroo and the City of Swan with an expected budget of approximately \$60m; Whitfords Avenue-Gnangara Road realignment and intersection upgrade at Wanneroo Road, Wangara Industrial Area; Delivery of East Wanneroo rail as per East Wanneroo District Structure Plan; Upgrade Yanchep Beach Road to Dual Carriageway – Marmion Avenue to Yanchep National Park including extension to shared path network - \$45m; and Review by MRWA of a proposed Lukin Drive extension between the Freeway and Wanneroo Road to link with Wesco Rd.
Airport and Port Infrastructure Development	State and Federal Government to collaborate with the City of Wanneroo on investigating the potential development of an airport and port located in proximity to the northern Perth metropolitan area, to assist in delivering State and Federal transport, freight and logistics outcomes.
Mobile and internet connectivity across City	State and Federal Government to fund improved mobile and NBN services across the City.
Marinas	State Government to coordinate and fund implementation of the Two Rocks Marina Masterplan.

Sustainability	
Project	Advocacy "Ask"
Resource Recovery Precinct	Support from the State Government to develop a Resource Recovery Precinct within the Neerabup Industrial Area (NIA) through: <ul style="list-style-type: none"> Recognising Neerabup within both the State Waste Avoidance and Resource Recovery Strategy 2030 and the proposed State Waste Infrastructure Plan. Collaborating with City of Wanneroo on the funding and establishment of a Resource Recovery Precinct in Neerabup to service the northern corridor of Perth. Support and funding from the Federal and State Government to assist business locate and develop waste and energy generating industries with the NIA.
Undergrounding Power City Wide	State Government to fund undergrounding of power supply in agreed key suburbs.
Greening Urban Communities Strategy Implementation	State Government to develop an implementation plan in collaboration with WALGA to enable the City of Wanneroo and other jurisdictions to deliver consistent program implementation that achieves its Greening Urban Communities Strategy goals.
Electrification of City Assets	State and Federal Government to support and fund the planned electrification of City assets.
Water for Wanneroo: Strategic Future	State Government to: <ul style="list-style-type: none"> Reduce the City's ground water sub-areas from the current nine sub-areas to one or two sub-areas. This would afford the City the same flexibility that other Cities and Shires have to manage water availability across all City owned or managed irrigated green spaces; and Adopt a cross-departmental, whole-of-government approach to decision making and consider all socio-economic impacts
Agribusiness: Preservation and Growth	State Government to address issues relating to the displacement of existing businesses as a result of the East Wanneroo DSP and the 2028 Water Allocation cuts, through appropriate relocation of agribusinesses to secure required future food production levels.
AUDRC - Australian Urban Design Research Centre	State Government to consider outcomes of the 3-year study currently underway with Universities and other partners (Full revised ask to be determined by results).
Long term erosion of coastline	State and Federal Government to fund required coastal maintenance and erosion projects as per the current plan with approximate cost of \$6m.
Natural Areas Biodiversity	State Government to support with funding, policy and investment alignment, the strengthening of biodiversity corridors in the City as per the agreed Biodiversity Plan.
Rising Ground Water - East Wanneroo / Yellagonga	State Government to deliver appropriate solutions to the ground water issues identified in the City including Yellagonga and the East Wanneroo District Structure Plan area.

Liveability	
Project	Advocacy "Ask"
Yanchep Tertiary Hospital	State Government to urgently develop a Business Case for delivering a Hospital in Yanchep capable of expansion to tertiary level, with definite development time frame and funding commitment. Inpatient, outpatient and day hospice respite services to be co-located and delivered as part of the development of a Yanchep Hospital to meet the long-term needs of the community.
Regional Open Spaces - Alkimos	State and Federal Government to support funding of approximately \$130m for the construction of Regional Sporting Facilities at Alkimos Regional Open Space. State Government to purchase land for the future development of Yanchep Regional Open Space and East Wanneroo Regional Open Space.
Girrawheen Community Hub Precinct	State and Federal Government funding of approximately \$20m to implement the Girrawheen Hub Precinct Master Plan.
Wanneroo Recreation Centre and Precinct Development / Upgrade	State and Federal Government funding of approximately \$35m to redevelop and/or upgrade the Wanneroo Recreation Centre precinct.
Metronet station/precinct activation Alkimos and Eglinton Rail stations	Influencing State Government, Developers and Community to maximise the economic and liveability outcomes for the rail precincts through place activation.
Yanchep State Gov. Services Hub	State and Federal Government to ensure appropriate government related services, such as Medicare, are provided in Yanchep.
Yanchep Lagoon Master Plan	State and Federal Government to provide support and funding to implement the Yanchep Lagoon masterplan.
Active Transport Plan	State and Fed Gov to support funding of up to \$6.5m for the delivery of the City's Active Transport Plan.
East Wanneroo future development	State Government to fund and deliver the required enabling infrastructure and agency support to deliver its East Wanneroo District Structure Plan outcomes.
Yanchep Library	State Government to support funding of the Yanchep library planned for 2036 or earlier with a total cost of approximately \$12.05m.
Wanneroo Raceway Master Plan	State and Federal Government to support and fund approximately \$183m to implement Option 1 of the Raceway Masterplan.
Yanchep regional leisure centre 2036	State Government to support funding the timely delivery of the Yanchep Regional Leisure Centre with a total cost of approximately \$83m.
Smart Cities	State and Federal Government to continue funding support for the development of City-wide linked CCTV and data sharing plan as per the City's Smart City Strategy.
Permanent Welcome to Country Exhibition	Under development. Funding needed.
Koondoola Plaza	State Government to ensure that WAPC undertakes the agreed work programme including land acquisition and funding as per the Improvement Plan for Koondoola.
Alkimos Surf Lifesaving Facility	State Government to support delivery of the Alkimos Surf Lifesaving Facility as soon as possible.
Wanneroo Youth Plan Precinct	State Government to support development of a Wanneroo Youth Precinct through appropriate funding and policy.
Library Digital Literacy Programs	Level 3 State Government to fund a range of library based digital literacy programmes.
Wanneroo Town Centre	State and Federal funding to rejuvenate and upgrade the Wanneroo Town Centre.
Yanchep indoor basketball courts 2036	State and Federal Government to support funding of the Yanchep Regional Community Centre with total cost of approximately \$20m.
Yanchep regional community centre 2036	State and Federal Government to support funding of the Yanchep Regional Community Centre with total cost of approximately \$5m.
Yanchep City Centre - Beach to Bush Connection	State Government to fund the infrastructure designed to enhance the local roading and pathway connections.

Wellness	
Project	Advocacy "Ask"
Youth Diversionary Services	State and/or Federal Government to purchase land or a facility in Banksia Grove, Merriwa, Clarkson or Butler, and funding for the development and ongoing operating costs for youth diversionary services.
Family and Domestic Violence Support and Accommodation Services	State and/or Federal Government to provide land, or a facility, and ongoing operating costs within the northern suburbs of the City that includes short to medium term accommodation, culturally appropriate wrap-around services and perpetrator behaviour change programs in the City.
Homelessness Support and Accommodation Services	State and/or Federal Government to provide land, or a facility, and ongoing operating costs for short to medium term supported accommodation, wrap around services and a fully funded ongoing assertive outreach service in the City of Wanneroo.
Youth Mental Health Services	State and/or Federal Government to establish a youth mental health service hub within the City of Wanneroo, focused on providing early intervention for young people with, or at risk of, mild to moderate mental illness.
Family Support Services - Child and Parent Service Hub	State and/or Federal Government to provide land allocation and funding to build and operate one child and parent services hub between Butler and Two Rocks to service the growing population of young families.
Aboriginal Health and Community Services	State Government to allocate funding for the establishment and ongoing operation of Aboriginal Health and Community Services in the City of Wanneroo to be operated by an appropriate ACCO. <ul style="list-style-type: none"> culturally safe medical service (primary and allied) mental health alcohol & other drug services community support and education programs



CONNECT WANNEROO ADVOCACY PLAN 2023-2032

A Roadmap for Implementing Advocacy -
Including 2025 Top Advocacy Priorities

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Introduction

The City of Wanneroo is committed to meeting the evolving needs of its growing community. Key to this commitment is effective advocacy, which aims to communicate the City's major priorities to key decision-makers to attract public investment. By engaging directly with stakeholders and the community, the City strives to deliver essential services, facilities, and infrastructure that meet the community's needs.

The Advocacy Plan outlines the City's approach to advocacy and provides a framework for prioritising projects to secure funding and support from other tiers of government. As the community continues to evolve and grow, it is important to continuously review and prioritise our advocacy efforts to optimise community outcomes. Through the Advocacy Plan and its robust evaluation and implementation framework, the City seeks to optimise community outcomes and ensure ongoing adaptability for future advocacy efforts.

The Plan outlines an approach to prioritise advocacy projects separately under the four Council endorsed themes of:

- Sustainability;
- Productivity;
- Liveability; and
- Wellbeing.

The themes Sustainability, Productivity and Liveability were approved by Council in 2021, with Wellbeing added by Council in 2022. Projects have previously been evaluated together and then the priority projects have been grouped into themes. This Plan proposes to evaluate projects under each theme, which provides a more holistic and inclusive approach to identifying and prioritising a wide range of projects and initiatives. Historical campaigns have clearly demonstrated that advocacy success is more likely when effort is highly focussed on the City's main priorities. The evaluation process aims to identify the top 1-3 projects under each theme to ensure the City's advocacy efforts are highly focussed on the highest priority projects.

The priority projects will shape the Advocacy Agenda, which will be in place from 2023 to 2025, aligning with both State and Federal elections. The Advocacy Plan will continue to guide the development of future Advocacy Agendas as required to align with the Strategic Community Plan and State and Federal priorities.

Purpose and Alignment

The City's role as an advocate in achieving strategic goals is outlined in the Strategic Community Plan as:

The City promotes the interests of the community to other decision-making organisations such as federal and state government. The City helps to ensure major priorities for the local area and region are known, understood and prioritised by key decision-makers.

The Strategic Community Plan also contains the following specific goal and priority relating to advocacy.

- Goal 6: A future-focused City that advocates, engages, and partners to progress community priorities.
- Priority 6.1 - Advocate in line with community priorities:
Wanneroo will be a City that uses a 'whole of community' approach to proactively promote the interests of the community to other decision-making agencies such as State and Federal Government, to ensure that the needs of the local community are met.

The Advocacy Plan also aligns with the City’s Corporate Business Plan, the Economic Development Strategy and Community Development Plan.

Economic Development Strategy 2022- 2032

The Advocacy Plan plays an integral part of implementing the City’s Economic Development Strategy 2022-2032 ensuring a comprehensive and coordinated approach to economic development and influencing State and Federal level decision makers. The Advocacy and Economic Development service unit, under the Office of the CEO, is responsible for the strategic direction of advocacy and oversees advocacy activities, while individual directorates contribute to the identification, development and implementation of specific advocacy projects.

Community Development Plan 2021/22 - 2025/26

The Advocacy Plan supports the City’s Community Development Plan 2021/22 – 2025/26, which provides a framework to support the creation of healthy, active, safe and connected communities. A particular focus of the Community Development Plan to develop a partnership and advocacy approach in facilitating an improved mix of service provision and other resources that support positive health and wellbeing across the City. The Advocacy Plan details a number of priority projects that will directly assist the City to meet this objective and many other needs of our growing population.

Advocacy Background

The City’s 2014 Advocacy Strategy provided a strong foundation for subsequent advocacy documents, establishing a robust project prioritisation methodology. It emphasised the importance of a strategic approach, collaborative advocacy with the community, priority identification processes, and alignment with the Strategic Community Plan and Corporate Business Plan.

In response to emerging issues during the COVID-19 pandemic, the City conducted an advocacy review in 2020. This led to a refocussed Advocacy Plan, incorporating three themes: Liveability, Sustainability, and Productivity. In 2022, a fourth theme, Wellbeing, was added to include social advocacy priorities identified as priority community needs. These themes also align with State and Federal political agendas, including the work of Infrastructure Australia and Infrastructure WA.

Connect Wanneroo Advocacy Brand

To maintain consistency and preserve the integrity of long-term advocacy efforts, the City has ensured that all activities and messaging align with its community-driven advocacy brand, Connect Wanneroo.

Connect Wanneroo serves as the guiding brand for the City's advocacy initiatives, reflecting the interconnectedness and collaboration between the City, its residents, and stakeholders. Activities including campaign messaging and taglines are developed for priority projects and election cycles under the over-arching Connect Wanneroo brand ensuring consistency across elections and a cohesive and unified approach to advocacy.

Key Advocacy Achievements

The below table provides a summary of key projects that have been successfully advocated for over several election cycles.

Key Projects	Election and Advocacy Activities					Status
	2016 Federal Election NGAA: Fund Our Future	2017 State Election Connect Wanneroo: Get on Board	2019 Federal Election Connect Wanneroo, NGAA and GAPP	2021 State Election Connect Wanneroo	2022 Federal Election Connect Wanneroo: Let's Pool Together	
Dualling of Flynn Drive - City Project	Identified as key project for City in all NGAA media and campaign information	Key campaign focus	Key campaign focus	Funded \$20m Funded \$2.5m	Funded \$15m	In progress (total funding - \$37.5m)
Extension of Mitchell Freeway to Romeo Road - WA State Government Project	Identified as key project for City in all NGAA media and campaign information	Key campaign focus	Funded 50/50 Federal and State Government \$215m - extra \$17m by State for completion			Completed (total funding - \$232m)
Extension of Rail Line to Yanchep - WA State Government Project	Identified as key project	Key campaign focus. Rail Extension and 3 stations announced - \$386m.		State Budget allocated extra funding for Yanchep Rail extension	Top up for Metronet. State Government	Planned for completion in 2024 (total funding - >\$680m*)
Alkimos Aquatic and Recreation Centre - City Project			On agenda for advocacy 2018 after Council decision. Federal funding - \$5m.	State Government funding for COVID recovery \$10m	Funded \$25m	In progress - expected completion 2026 (total funding - \$40m)
Other Projects Funded		Wanneroo Road dual carriageway - \$30m Ocean Reef Road Overpass - \$45, Joondalup Drive overpass - \$50m Marmion Ave dualling - \$30m	Kingsway splash park - \$300k Kingsway changing rooms - \$400k CCTV - \$850 Wangara Halesworth Park - \$5m	Splendid Park Cycling - \$400k Quinns Bowling synthetic green - \$246K Mobile CCTV - \$100 All abilities playground - \$2.6m Wanneroo Rec Centre - \$5m	Wanneroo emergency precinct - \$3.75m Hartman Cycling project - \$1.5m	(total funding - \$175m)

Current estimated overall cost of the Yanchep Rail extension is **\$982m (Business News 31/05/23)*

The total funding committed, and cost of projects delivered to date following targeted advocacy for the above projects, totals over **\$1.1 billion**. A number of other smaller projects have also been delivered over the last decade. This represents a significant contribution to benefit the City's community.

Since 2022 Wellbeing advocacy priorities have been implemented with the following outcomes achieved:

- Delivery of a homelessness outreach service to the City through extension of the State government's Homeless Engagement, Assessment and Response Team (HEART) to service the Northern corridor which commenced in February 2023.
- Family and domestic violence primary prevention funding awarded to the Patricia Giles Centre for Non-violence and Anglicare for projects in the northern suburbs.

- \$647,000 over 3 years for two additional Family Safety Officers in the northern suburbs to enhance existing Family and Domestic Violence Response Teams.

In addition to the above projects directly funded through advocacy efforts, other areas of infrastructure provision have been influenced such as the Alkimos desalination plant (announced June 2022) and inclusion of major road infrastructure in the State Government Industrial Lands Steering Committee 10-year Industrial Land Strategy (June 2021).

Through its advocacy journey over the past decade, the City has established itself as a proactive leader in local government advocacy and a willing collaborator with State and Federal Governments, earning a reputation for advocating in alignment with community needs and an evidence-based approach. It has also gained valuable insights and lessons learned, resulting in the development of advocacy best practice that has informed this Plan.

Principles

The City's approach to advocacy has involved utilising the below principles.

Collaboration

The City recognises the importance of a collaborative approach to advocacy and public investment attraction. It actively seeks alignment with State and Federal priorities to effectively advance its goals. Collaborating with relevant stakeholders, government agencies, and community partners enhances the impact of advocacy efforts.

Long-Term Planning

The Advocacy Plan emphasises the need for a deliberate and long-term approach to attracting public investment. It acknowledges that some projects require years of work from identification through planning to delivery. Long-term planning enables comprehensive strategies and continuous effort to leverage opportunities and influence outcomes.

Whole-of-City Approach

An integrated whole-of-City approach is critical to ensuring alignment between City priorities and the external political environment. Ownership of advocacy, including setting the strategic direction, resides within the Office of the CEO, specifically Advocacy and Economic Development. This approach fosters a holistic perspective and coordinated effort whilst maintaining a clear line of sight to political influence.

Strategic Focus

The Advocacy Agenda focuses on identifying projects that are strategic by nature, require substantial funding, are aligned to State and Federal Government priorities and directly impact residents, businesses, and the wider community. These projects should have the potential to fundamentally shift the community or economic conditions within the whole of the City and contribute to the City's long-term goals and vision.

Evidence-Based Decision Making

Informed decision making based on reliable evidence is a fundamental principle guiding the City's advocacy efforts. The City emphasises the importance of utilising data and evidence to support its positions and proposals. By employing an evidence-based approach, the City enhances the credibility and effectiveness of its advocacy activities, ensuring they are grounded in objective information and analysis.

Methodology

Key Themes

The Advocacy Plan includes the four key themes that have been endorsed by Council - Liveability, Wellbeing, Sustainability, and Productivity. These themes ensure alignment with community priorities, as well as State and Federal priorities.

In some cases, project outcomes may impact across more than one theme. For the purpose of assessment, projects and initiatives identified for consideration will be assigned to a theme of best fit. To provide guidance on where projects best align, each theme has been defined below.

Liveability

Liveability refers to the overall quality of life experienced by residents in a city or community. It encompasses factors that contribute to a healthy, inclusive, and vibrant environment. Liveability includes:

- High-quality built and natural environments that promote physical and mental well-being.
- Economic prosperity and opportunities that support sustainable growth and job creation.
- Social stability, equity, and inclusivity that foster a sense of community and belonging.
- Access to educational institutions, including schools, colleges, and universities, that provide learning opportunities for all.
- Cultural, entertainment, sporting and recreational amenities that enrich community life and promote social interaction.

Wellbeing

Wellbeing focuses on the physical, mental, and social health and welfare of individuals and families within a community. It encompasses initiatives and services that directly contribute to improving individual or family wellbeing. Wellbeing includes:

- Health services, including access to medical facilities, mental health support, and preventive care.
- Social services that address needs, such as housing support, family assistance, and social inclusion programs.
- Education and skill development programs that empower individuals and enhance their prospects for a fulfilling life.
- Support for vulnerable populations, including children, seniors, and individuals with disabilities.
- Advocacy for policies and practices that promote overall wellbeing within the community.

Sustainability

Sustainability focuses on achieving a balance between economic, environmental, and societal outcomes to meet the needs of the present generation without compromising the ability of future generations to meet their own needs. It includes:

- Environmental sustainability through responsible management of natural resources, reduction of carbon footprint, and preservation of ecosystems and biodiversity.
- Social sustainability by ensuring equity, social justice, and inclusivity within communities.
- Economic sustainability through long-term economic growth, innovation, and job creation while minimising negative impacts.
- Planning and development practices that prioritise sustainable infrastructure, transport systems, and energy efficiency.
- Support for renewable energy, waste management, sustainable water management practices and the circular economy.

Productivity

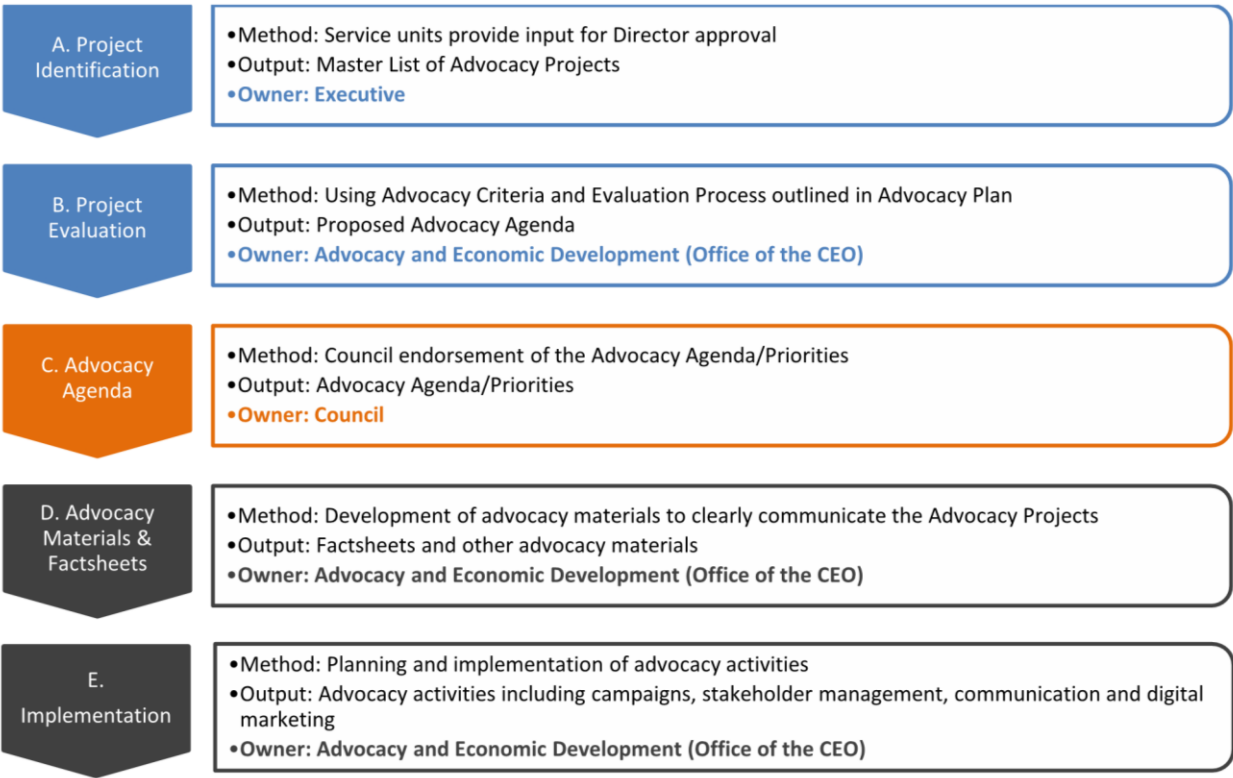
Productivity refers to the efficiency with which resources, including people and natural assets, are utilised to generate goods and services. It focuses on enhancing economic growth, creating employment opportunities, and improving overall regional productivity. Productivity includes:

- Investment in infrastructure and industry to support economic development and job creation.
- Collaboration between local governments and businesses to attract inward investment and promote economic growth.
- Innovation and research initiatives that drive productivity improvements in key sectors.
- Support for entrepreneurship, small and medium-sized enterprises (SMEs), and innovation ecosystems.
- Enhancing regional connectivity, logistics, and transport networks to facilitate the movement of goods and services.

Evaluation and Implementation Process

Developing and implementing the Advocacy Agenda involves a rigorous process that ensures a systematic evaluation, evidence-based decision-making and long-term focus, while also remaining adaptable to political, funding, and policy changes.

The chart below illustrates the City’s methodology for identifying and prioritising projects for inclusion in the Advocacy Agenda and subsequent implementation.



A – Project Identification

The project identification phase follows a methodical process to identify potential advocacy projects. This involves input from all service units within the City, guided by Advocacy and Economic Development.

1. Identification of potential projects

Service units across the City identify community need in a variety of ways. These include direct community consultation, research, stakeholder engagement. These needs are considered in the City's long-term financial and strategic planning processes, and determination of the City's advocacy agenda.

2. **Review of projects by Advocacy and Economic Development**
Projects are assessed to determine their suitability for inclusion in the Master List, and to ensure sufficient information is available to conduct an evaluation.
3. **Approval of Master List of Advocacy Projects**
The identified projects are then submitted to Directors and CEO for approval, ensuring alignment with the City's goals and objectives. The Executive review and assess the projects based on their strategic relevance, suitability for advocacy, and potential impact on the community. This approval step ensures that the projects included in the Master List of Advocacy Projects align with the City's vision.

The outcome is the Master List of Advocacy Projects, which comprises a comprehensive City-wide list of approved advocacy projects. This list is then evaluated and prioritised by applying a consistent set of evaluation criteria.

B – Project Evaluation

Evaluation Criteria

Once the Master List of Advocacy Projects has been organised under each theme, each project is evaluated and prioritised using the City's advocacy evaluation criteria. The Advocacy Project Evaluation Guidelines, endorsed by Council on August 25, 2020, provided the framework for evaluating advocacy projects. This framework has been reviewed and updated to accommodate the integration of the Wellbeing theme and social advocacy projects. The revised criteria are below.

Table 1: Revised Advocacy Project Evaluation Guidelines

CRITERION	DEFINITION
Transformational / Game Changer Factor	A measure of how much the project could fundamentally improve the social, environmental or economic conditions within the City of Wanneroo, and possibly the sub-region.
Council Support and Alignment to the SCP	Measures the level of formal Council support for the project, including financial commitment if relevant, and the alignment to the Strategic Community Plan
State Government Alignment	Measures the degree to which the project aligns with State Government policy, programs or strategy.
Federal Government Alignment	Measures the degree to which the project aligns with a Federal Government policy, programs or strategy.
Project Planning	Measures the amount of planning completed for the project by either the City or other stakeholders. Projects that are still in concept stage score low whereas projects where planning is substantially underway (for example, completed business case or feasibility study) score high.
Stakeholder Support	Measures to what extent there are other stakeholders to collaborate with and jointly advocate for this project.
Potential Other Funding Sources	Measures the potential to leverage funding from other sources (e.g. public, private, established grant streams).
Regional Benefit	Measures the degree to which the project provides benefits to an area wider than just its immediate geographic location.
Potential Benefit to City	Measures whether the project is likely to result in some form of benefit to the City or community (financial or non-financial).
Identified Need and Urgency	Measures the identified need and whether the commitment to deliver the project is overdue (high priority), needed now (medium priority) or needed in the future (low demand).

Projects are assessed against the above criteria. The aggregate scores reflect the relative importance of each project and enable comparison with other projects.

While the criteria cover various aspects, they may not fully capture the strategic significance or scale of projects. To address this, each project is also evaluated for its transformational or "game changer" factor, which assesses its potential for positive impact on social, environmental and economic conditions within the City of Wanneroo and the broader region or State. This factor plays a crucial role in determining which projects are suitable for advocacy when seeking State or Federal funding.

Evaluation Process

Advocacy and Economic Development implement this phase, ensuring the evaluation process is consistently applied and the proposed Advocacy Agenda accurately reflects the projects that warrant focused advocacy efforts. This directs resources towards projects with the greatest potential for positive impact and success.

The project evaluation phase utilises a structured methodology and the endorsed evaluation criteria to assess and prioritise advocacy projects identified in the Master List. The below provides an overview of the process.

1. Formation of a Cross Directorate Evaluation Panel
The evaluation is conducted by a Cross Directorate Evaluation Panel formed by the Manager Advocacy and Economic Development and approved by the Chief Executive Officer.
2. Project Categorisation
To facilitate effective evaluation and comparison, the projects in the Master List are categorised into their respective themes.
3. Project Evaluation
The Cross Directorate Evaluation Panel assesses each project against the evaluation criteria.
4. Project Ranking
Following evaluation, the projects are ranked according to overall priority.
5. Development of the Proposed Advocacy Agenda
The panel determine the number of top ranked projects for inclusion in the Proposed Advocacy Agenda within each theme. The outcome of this evaluation is the Proposed Advocacy Agenda. This list represents a refined selection of projects that have demonstrated the highest scores and alignment with the City's advocacy priorities.
6. Presentation of evaluation results and Proposed Advocacy Agenda to Council
The Proposed Advocacy Agenda is presented to Council for discussion and consideration along with the Master List of Advocacy Projects and evaluation results.

C – Finalising the Advocacy Agenda

Following discussion with Council, the Advocacy Agenda is then presented to Council for adoption.

The Advocacy Agenda comprises priority projects with the potential for high-profile and visible advocacy work. This may involve the creation of Advocacy Factsheets, website content, and other digital activities to support advocacy efforts.

By adopting the Advocacy Agenda, Council demonstrates its commitment to the selected priority projects for promotion through advocacy activities. The Advocacy Agenda becomes the central focus of the City of Wanneroo's advocacy efforts, directing resources and attention towards the identified priority projects.

D – Development of Advocacy Factsheets

Factsheets and other communication tools play a crucial role in advocacy efforts as they serve as concise and informative material to articulate the need for a specific project. They provide essential details and key messages that highlight the significance, benefits, and potential impact of the project. Factsheets are designed to be visually appealing and easy to understand, making them effective tools for conveying complex information to various stakeholders, including decision-makers, community members, and media.

Factsheets are developed for each project in the endorsed Advocacy Agenda and updated as required. The factsheets outline the problem or issue that the project aims to address, identify what is required from State or Federal government and present a clear rationale for the project through compelling data and evidence. They also emphasise the alignment of the project with broader community needs, strategic objectives, and external political priorities. By presenting a well-structured and compelling case for the project, factsheets help to generate support and understanding among key stakeholders, influencing their decision-making and advocacy efforts.

E – Implementation

The implementation of the Advocacy Plan and Agenda is tailored to specific advocacy projects and the external environment, which encompasses political, community, media, or government agency focus.

Connect Wanneroo Brand

The Connect Wanneroo brand allows the City to leverage a strong brand identity and reputation. It serves as a unifying marque for the City and community, providing immediate recognition and conveying the City's commitment to connectivity, collaboration, and progress. The Connect Wanneroo brand has become synonymous with the City's advocacy initiatives, ensuring a consistent and cohesive approach that resonates with stakeholders and reinforces the City's identity as a proactive and engaged local government.

Specific activities, such as election campaigns, may have their own taglines or messaging, but they should align with the community-driven advocacy brand, Connect Wanneroo, to maintain consistency and preserve the integrity of long-term advocacy efforts. All advocacy activities and initiatives implemented under the Connect Wanneroo brand should contribute to the overarching goals and objectives of the City.

Printed Materials

Printed materials, such as factsheets, flyers, and postcards, are valuable tools for advocacy efforts. They are particularly effective during meetings between Council Members, executives, key decision-makers at the State and Federal levels, as well as in interactions with other local governments, community, and the private sector.

Various events, including community events, conferences, issue-specific meetings, and election campaigns, provide opportunities to share the City's priorities and engage in advocacy activities.

Digital Assets and Engagement

Digital assets, including the website and social media platforms, are essential components of the Advocacy Plan's implementation. They offer convenient and accessible channels for disseminating information, engaging with the community, and amplifying advocacy messages.

Digital engagement is increasingly critical in advocacy efforts. The use of digital channels such as targeted email campaigns enables the City to reach a wider audience, disseminate information, and encourage active participation. Through digital platforms, the City can also share factsheets, project updates, success stories, and relevant content, fostering transparency and providing opportunities for stakeholders to voice their support or concerns. Online engagement also allows for real-time interaction, gathering feedback, and amplifying advocacy messages through social sharing and online discussions.

Stakeholder Management

In building effective advocacy, the City's CEO and Council play a crucial role in establishing relationships with key decision-makers at various government levels and influential individuals. Through targeted and personalised communication, including letters, meetings and direct engagements, they aim to shape policy and funding decisions that align with the community's needs.

The City adopts a proactive approach to stakeholder management, engaging with all key stakeholders regardless of their political affiliations, promoting transparency and fairness. Trust and credibility are nurtured by consistently demonstrating expertise, reliability, and evidence-based project justification, increasing support from decision-makers. Maintaining ongoing relationships with stakeholders, providing regular updates, and seeking their input ensure continued engagement and support for advocacy efforts.

Communications and Marketing

Communications and marketing strategies play a pivotal role in advocacy implementation. This includes the development and distribution of relevant marketing collateral. Additionally, leveraging various communication channels such as media outlets, email campaigns, digital and social media platforms, as well as community engagement and campaign activities such as recruiting "project ambassadors", contribute to the overall success of the advocacy initiatives.

Campaigns and Events

Campaigns and events play a vital role in advocacy by creating focused and impactful opportunities to raise awareness, engage the community, and mobilise support. Campaigns are strategic initiatives that utilise various communication channels and tactics to promote the project, attract attention, and generate public interest and involvement. They often involve targeted messaging, storytelling, and calls to action to encourage individuals to participate in advocating for the project's delivery.

Events provide platforms for showcasing specific projects, facilitating meaningful interactions with stakeholders, and fostering dialogue and collaboration. These events can include town hall meetings, public forums, workshops, conferences, and site visits. They offer opportunities for community members, elected officials, government representatives, and other key stakeholders to come together, learn about the project, ask questions, share perspectives, and build relationships. Such engagement helps build a strong network of advocates and supporters who can amplify the project's message and advocate for its implementation.

Resource Allocation and Budget

Financial Considerations

Allocating funds for advocacy activities within the City's overall budget is important, taking into account the strategic priorities of the organisation. Budgeting for advocacy should align with the City's usual budgeting processes, including activities such as research, stakeholder engagement, communication materials development, events, digital campaigns, and other advocacy-related expenses.

Human Resources

Advocacy requires individuals with the necessary skills and expertise to develop and execute plans effectively. Advocacy and Economic Development has a dedicated Advocacy and Economic Development Advisor who oversees the City's advocacy activities, including research, communication, relationship building, and project coordination. Other internal expertise and resources across the City are utilised as required.

Technological Resources

Technology plays a significant role in modern advocacy efforts. It is important to utilise the necessary technological infrastructure, tools, and platforms that enable effective communication, data management, digital engagement, and monitoring of advocacy activities. This may involve investing in website development and maintenance, social media management tools, digital communication platforms, data analytics software, and other relevant technologies.

Partnerships

Identifying potential partnerships is a crucial aspect of resource allocation. Collaborating with like-minded organisations, community groups, industry associations, and other stakeholders can enhance the impact and reach of advocacy initiatives. Allocating resources to establish and nurture partnerships, including joint campaigns, shared resources, and coordinated advocacy efforts, can amplify advocacy messages and increase collective influence.

Monitoring, Evaluation, and Review

By applying monitoring, evaluation, and review processes, the City can track the progress of advocacy initiatives, measure their impact, and make informed decisions for future advocacy efforts. This iterative approach helps maximise the effectiveness of the Advocacy Plan and ensures ongoing alignment with organisational goals and external political priorities.

Monitoring and Evaluation Mechanisms

Monitoring and evaluating advocacy initiatives is essential for the City to gauge their effectiveness and progress. Establishing processes and data collection systems allows for tracking key milestones and measuring the impact of activities. This assessment helps determine if desired outcomes are being achieved and provides valuable insights for potential adjustments or improvements.

Milestones

Key milestones for City-delivered projects include signing funding agreements with State or Federal agencies, while for externally delivered projects, it is the commitment of funding through a Federal or State Budget.

Lessons Learned

Incorporating mechanisms to capture lessons learned enables continuous improvement. By assessing successes, challenges, and best practices from past initiatives, the City can apply these insights to future advocacy efforts. Additionally, engaging independent auditors in complex or high-profile projects can provide an objective assessment of advocacy effectiveness and efficiency.

Review of the Advocacy Plan

Reviewing and updating the Advocacy Plan on a regular basis is crucial to maintain its relevance and effectiveness. A recommended approach is to align future reviews with the expiration of the Strategic Community Plan. This periodic review enables the evaluation of the Advocacy Plan's alignment with City priorities, ensuring that it remains responsive to the evolving needs and aspirations of the community.

Review of the Advocacy Agenda

The Advocacy Agenda is regularly reviewed to ensure its relevance and alignment with the changing political environment and shifting priorities. Planned and unforeseen reviews allow for the inclusion of new projects or adjustments to existing ones in response to external political priorities and internal requests, making the Advocacy Agenda agile and responsive. The CEO and Council's involvement ensures a comprehensive evaluation and endorsement, maintaining the integrity of the decision-making process and a strategic focus. This collaborative approach ensures a thorough assessment process, benefiting from the expertise and perspectives of key stakeholders.

Planned Review

Planned reviews of the Advocacy Agenda are conducted ahead of State and Federal elections to anticipate potential changes in government and political priorities. These comprehensive reviews aim to maintain alignment with external political agendas and ensure the Advocacy Agenda reflects the most current priorities and goals. The Master List and Advocacy Agenda are assessed during planned reviews, allowing for necessary adjustments and updates.

Unforeseen Review

Unforeseen reviews can be triggered by significant unexpected changes in the political or policy landscape, such as significant policy changes or global events.

Director Requests:

When a Director requests the addition of a new project to the Advocacy Agenda, CEO approval is required. This request initiates a re-evaluation of the relevant theme to assess the potential impact on the Advocacy Agenda. The CEO has the authority to make changes to the Master List. If the new project warrants an update to the Advocacy Agenda, Council endorsement is required.

Council Member Requests:

Council Members can request the CEO to consider the addition of new advocacy projects. This request initiates a re-evaluation of the relevant theme to assess the potential impact on the Advocacy Agenda. The CEO has the authority to make changes to the Master List. However, if the new project warrants an update to the Advocacy Agenda, Council endorsement is required.

Conclusion

The City of Wanneroo Advocacy Plan serves as a roadmap for driving positive change by guiding the development and implementation of the City's Advocacy Agenda. By advocating for the community and attracting public investment, the City aims to create a brighter future where everyone can thrive. The Plan reflects a strategic and collaborative approach, focusing on transformational projects that benefit the community's wellbeing, liveability, sustainability, and productivity. Through adherence to proven principles, a robust methodology, and a long-term strategic perspective, the City can ensure that its advocacy efforts are impactful, transparent, and aligned with the community's needs and aspirations. This Advocacy Plan positions the City favourably, ensuring that it can proactively address emerging challenges, seize opportunities, and continue to advocate effectively for the evolving needs of its community in the coming decade and beyond.

Supporting Documents

2025 Top Advocacy Priorities

Productivity	
Project	Advocacy "Ask"
Activation of Yanchep Strategic Metropolitan Centre	<p>State Government to coordinate and fund an infrastructure delivery strategy and program to enable Yanchep City Centre development to its full economic potential including enabling over 20,000 jobs. Facilities and services to include:</p> <ul style="list-style-type: none"> • Schools and higher education services • Hospital and health services • Sport and recreational facilities • Retail, entertainment, hospitality • Civic and Community services
Road and Rail Transport Infrastructure Development	<p>State and Federal Government delivery and/or funding support for:</p> <ul style="list-style-type: none"> • Construction of Whiteman Yanchep Highway as soon as possible prior to 2031, including integrating the upgrade of Pederick Road to RAV 7 in the Neerabup Industrial Area; • Neaves Road realignment and upgrade in the City of Wanneroo and the City of Swan with an expected budget of approximately \$60m; • Whitfords Avenue-Gnangara Road realignment and intersection upgrade at Wanneroo Road, Wangara Industrial Area; • Delivery of East Wanneroo rail as per East Wanneroo District Structure Plan; • Upgrade Yanchep Beach Road to Dual Carriageway – Marmion Avenue to Yanchep National Park including extension to shared path network - \$45m; and • Review by MRWA of a proposed Lukin Drive extension between the Freeway and Wanneroo Road to link with Wesco Rd.

Sustainability	
Project	Advocacy "Ask"
Resource Recovery Precinct	<p>Support from the State Government to develop a Resource Recovery Precinct within the Neerabup Industrial Area (NIA) through:</p> <ul style="list-style-type: none"> • Recognising Neerabup within both the State Waste Avoidance and Resource Recovery Strategy 2030 and the proposed State Waste Infrastructure Plan. • Collaborating with City of Wanneroo on the funding and establishment of a Resource Recovery Precinct in Neerabup to service the northern corridor of Perth. • Support and funding from the Federal and State Government to assist business to locate and develop waste and energy generating industries within the NIA.
Undergrounding Power City Wide	State Government to fund undergrounding of power supply in agreed key suburbs.

Liveability	
Project	Advocacy "Ask"
Yanchep Tertiary Hospital	State Government to urgently develop a Business Case for delivering a Hospital in Yanchep capable of expansion to tertiary level, with definite development time frame and funding commitment. Inpatient, outpatient and day hospice respite services to be co-located and delivered as part of the development of a Yanchep Hospital to meet the long-term needs of the community.
Regional Open Spaces - Alkimos	State and Federal Government to support funding of approximately \$130m for the construction of Regional Sporting Facilities at Alkimos Regional Open Space. State Government to purchase land for the future development of Yanchep Regional Open Space and East Wanneroo Regional Open Space.
Girrawheen Community Hub Precinct	State and Federal Government funding of approximately \$20m to implement the Girrawheen Hub Precinct Master Plan.
Wanneroo Recreation Centre and Precinct Development / Upgrade	State and Federal Government funding of approximately \$35m to redevelop and/or upgrade the Wanneroo Recreation Centre precinct.

Wellness	
Project	Advocacy "Ask"
Youth Diversionary Services	State and/or Federal Government to purchase land or a facility in Banksia Grove, Merriwa, Clarkson or Butler, and funding for the development and ongoing operating costs for youth diversionary services.
Family and Domestic Violence Support and Accommodation Services	State and/or Federal Government to provide land, or a facility, and ongoing operating costs within the northern suburbs of the City that includes short to medium term accommodation, culturally appropriate wrap-around services and perpetrator behaviour change programs in the City.
Homelessness Support and Accommodation Services	State and/or Federal Government to provide land, or a facility, and ongoing operating costs for short to medium term supported accommodation, wrap around services and a fully funded ongoing assertive outreach service in the City of Wanneroo.

2025 Master List of Advocacy Projects and Initiatives Evaluated

Productivity	
Project	Advocacy "Ask"
Activation of Yanchep Strategic Metropolitan Centre	State Government to coordinate and fund an infrastructure delivery strategy and program to enable Yanchep City Centre development to its full economic potential including enabling over 20,000 jobs. Facilities and services to include: <ul style="list-style-type: none"> • Schools and higher education services • Hospital and health services • Sport and recreational facilities • Retail, entertainment, hospitality • Civic and Community services
Road and Rail Transport Infrastructure Development	State and Federal Government delivery and/or funding support for: <ul style="list-style-type: none"> • Construction of Whiteman Yanchep Highway as soon as possible prior to 2031, including integrating the upgrade of Pederick Road to RAV 7 in the Neerabup Industrial Area; • Neaves Road realignment and upgrade in the City of Wanneroo and the City of Swan with an expected budget of approximately \$60m; • Whitfords Avenue-Gnangara Road realignment and intersection upgrade at Wanneroo Road, Wangara Industrial Area; • Delivery of East Wanneroo rail as per East Wanneroo District Structure Plan; • Upgrade Yanchep Beach Road to Dual Carriageway – Marmion Avenue to Yanchep National Park including extension to shared path network - \$45m; and • Review by MRWA of a proposed Lukin Drive extension between the Freeway and Wanneroo Road to link with Wesco Rd.
Airport and Port Infrastructure Development	State and Federal Government to collaborate with the City of Wanneroo on investigating the potential development of an airport and port located in proximity to the northern Perth metropolitan area, to assist in delivering State and Federal transport, freight and logistics outcomes.
Mobile and internet connectivity across City	State and Federal Government to fund improved mobile and NBN services across the City.
Marinas	State Government to coordinate and fund implementation of the Two Rocks Marina Masterplan.

Sustainability	
Project	Advocacy "Ask"
Resource Recovery Precinct	Support from the State Government to develop a Resource Recovery Precinct within the Neerabup Industrial Area (NIA) through: <ul style="list-style-type: none"> • Recognising Neerabup within both the State Waste Avoidance and Resource Recovery Strategy 2030 and the proposed State Waste Infrastructure Plan. • Collaborating with City of Wanneroo on the funding and establishment of a Resource Recovery Precinct in Neerabup to service the northern corridor of Perth. • Support and funding from the Federal and State Government to assist business locate and develop waste and energy generating industries with the NIA.
Undergrounding Power City Wide	State Government to fund undergrounding of power supply in agreed key suburbs.
Greening Urban Communities Strategy Implementation	State Government to develop an implementation plan in collaboration with WALGA to enable the City of Wanneroo and other jurisdictions to deliver consistent program implementation that achieves its Greening Urban Communities Strategy goals.
Electrification of City Assets	State and Federal Government to support and fund the planned electrification of City assets.
Water for Wanneroo: Strategic Future	State Government to: <ul style="list-style-type: none"> • Reduce the City's ground water sub-areas from the current nine sub-areas to one or two sub-areas. This would afford the City the same flexibility that other Cities and Shires have to manage water availability across all City owned or managed irrigated green spaces; and • Adopt a cross-departmental, whole-of-government approach to decision making and consider all socio-economic impacts
Agribusiness: Preservation and Growth	State Government to address issues relating to the displacement of existing businesses as a result of the East Wanneroo DSP and the 2028 Water Allocation cuts, through appropriate relocation of agribusinesses to secure required future food production levels.
AUDRC - Australian Urban Design Research Centre	State Government to consider outcomes of the 3-year study currently underway with Universities and other partners (Full revised ask to be determined by results).
Long term erosion of coastline	State and Federal Government to fund required coastal maintenance and erosion projects as per the current plan with approximate cost of \$6m.
Natural Areas Biodiversity	State Government to support with funding, policy and investment alignment, the strengthening of biodiversity corridors in the City as per the agreed Biodiversity Plan.
Rising Ground Water - East Wanneroo / Yellagonga	State Government to deliver appropriate solutions to the ground water issues identified in the City including Yellagonga and the East Wanneroo District Structure Plan area.

Liveability	
Project	Advocacy "Ask"
Yanchep Tertiary Hospital	State Government to urgently develop a Business Case for delivering a Hospital in Yanchep capable of expansion to tertiary level, with definite development time frame and funding commitment. Inpatient, outpatient and day hospice respite services to be co-located and delivered as part of the development of a Yanchep Hospital to meet the long-term needs of the community.
Regional Open Spaces - Alkimos	State and Federal Government to support funding of approximately \$130m for the construction of Regional Sporting Facilities at Alkimos Regional Open Space. State Government to purchase land for the future development of Yanchep Regional Open Space and East Wanneroo Regional Open Space.
Girrawheen Community Hub Precinct	State and Federal Government funding of approximately \$20m to implement the Girrawheen Hub Precinct Master Plan.
Wanneroo Recreation Centre and Precinct Development / Upgrade	State and Federal Government funding of approximately \$35m to redevelop and/or upgrade the Wanneroo Recreation Centre precinct.
Metronet station/precinct activation Alkimos and Eglinton Rail stations	Influencing State Government, Developers and Community to maximise the economic and liveability outcomes for the rail precincts through place activation.
Yanchep State Gov. Services Hub	State and Federal Government to ensure appropriate government related services, such as Medicare, are provided in Yanchep.
Yanchep Lagoon Master Plan	State and Federal Government to provide support and funding to implement the Yanchep Lagoon masterplan.
Active Transport Plan	State and Fed Gov to support funding of up to \$6.5m for the delivery of the City's Active Transport Plan.
East Wanneroo future development	State Government to fund and deliver the required enabling infrastructure and agency support to deliver its East Wanneroo District Structure Plan outcomes.
Yanchep Library	State Government to support funding of the Yanchep library planned for 2036 or earlier with a total cost of approximately \$12.05m.
Wanneroo Raceway Master Plan	State and Federal Government to support and fund approximately \$183m to implement Option 1 of the Raceway Masterplan.
Yanchep regional leisure centre 2036	State Government to support funding the timely delivery of the Yanchep Regional Leisure Centre with a total cost of approximately \$83m.
Smart Cities	State and Federal Government to continue funding support for the development of City-wide linked CCTV and data sharing plan as per the City's Smart City Strategy.
Permanent Welcome to Country Exhibition	Under development. Funding needed.
Koondoola Plaza	State Government to ensure that WAPC undertakes the agreed work programme including land acquisition and funding as per the Improvement Plan for Koondoola.
Alkimos Surf Lifesaving Facility	State Government to support delivery of the Alkimos Surf Lifesaving Facility as soon as possible.
Wanneroo Youth Plan Precinct	State Government to support development of a Wanneroo Youth Precinct through appropriate funding and policy.
Library Digital Literacy Programs	Level 3 State Government to fund a range of library based digital literacy programmes.
Wanneroo Town Centre	State and Federal funding to rejuvenate and upgrade the Wanneroo Town Centre.
Yanchep indoor basketball courts 2036	State and Federal Government to support funding of the Yanchep Regional Community Centre with total cost of approximately \$20m.
Yanchep regional community centre 2036	State and Federal Government to support funding of the Yanchep Regional Community Centre with total cost of approximately \$5m.
Yanchep City Centre - Beach to Bush Connection	State Government to fund the infrastructure designed to enhance the local roading and pathway connections.

Wellness	
Project	Advocacy "Ask"
Youth Diversionary Services	State and/or Federal Government to purchase land or a facility in Banksia Grove, Merriwa, Clarkson or Butler, and funding for the development and ongoing operating costs for youth diversionary services.
Family and Domestic Violence Support and Accommodation Services	State and/or Federal Government to provide land, or a facility, and ongoing operating costs within the northern suburbs of the City that includes short to medium term accommodation, culturally appropriate wrap-around services and perpetrator behaviour change programs in the City.
Homelessness Support and Accommodation Services	State and/or Federal Government to provide land, or a facility, and ongoing operating costs for short to medium term supported accommodation, wrap around services and a fully funded ongoing assertive outreach service in the City of Wanneroo.
Youth Mental Health Services	State and/or Federal Government to establish a youth mental health service hub within the City of Wanneroo, focused on providing early intervention for young people with, or at risk of, mild to moderate mental illness.
Family Support Services - Child and Parent Service Hub	State and/or Federal Government to provide land allocation and funding to build and operate one child and parent services hub between Butler and Two Rocks to service the growing population of young families.
Aboriginal Health and Community Services	State Government to allocate funding for the establishment and ongoing operation of Aboriginal Health and Community Services in the City of Wanneroo to be operated by an appropriate ACCO. <ul style="list-style-type: none"> culturally safe medical service (primary and allied) mental health alcohol & other drug services community support and education programs

Governance & Legal

CE03-04/24 Annual Review of the 3 Year Strategic Internal Audit Plan

File Ref: 7312V007 – 24/104235
Responsible Officer: Executive Manager Governance & Legal
Attachments: 1

Issue

To consider the recommendation of the Audit and Risk Committee to adopt the updated 3 Year Strategic Internal Audit Plan (2024/25-2026/27) prepared by the City's Internal Audit Service Provider – William Buck Consulting (WA) Pty Ltd (**William Buck**).

Background

The Strategic 3 Year Internal Audit Plan (**Plan**) is required to be reviewed and updated on an annual basis or when considered necessary by the Audit and Risk Committee to ensure that Internal Audit Reviews are aligned with any critical strategic, corporate and operational risks identified within the City. The review of the Plan considers the following:

- The City's Strategic, Corporate and Operational Risk Registers;
- The City's Strategic Community Plan 2021 - 2031;
- The City's Corporate Business Plan 2023/24 - 2026/27; and
- Review of the previous 3 year rolling and annual Plan.

The reviewed and proposed amended Plan as set out in **Attachment 1** was presented to the Audit and Risk Committee on 26 March 2024 for review and consideration, with Audit and Risk Committee recommending Council to adopt the Plan.

Detail

The Plan was reviewed by William Buck in conjunction with the City's In-house internal audit function and management through performance of the following steps:

- the previous 3 year rolling plan presented to the Audit and Risk Committee being considered in this plan's formulation;
- the latest updated strategic, corporate and operational risk registers were reviewed to determine if there were any changes in the updated risk registers;
- revising the current plan in accordance with any emerging risks as well as reprioritising reviews in the current year 2023/24 due to changes in management's priorities and feedback received from executive;
- reviewing the indicative scopes for the 2023/24 Annual Audit Plan. Note: the scopes will be further refined through discussion with Management during the scoping process to consider current processes, legislations, and any related areas within the plan that needs to be included; and
- the already identified auditable areas identified in the previous rolling 3 year internal audit plan were then reviewed by the risk rating along with consideration of other factors such as regulatory requirements, resourcing and priorities within the specific business areas and the date of last review, to ensure that the priority areas are still aligned within the previous strategic internal audit plan, refer to pages 10 -13

The amendments on the schedule of the internal Audits for the current year 2023/24 are as follows:

- Information Communication and Technology to be rescheduled from 2023/24 to 2024/25 when all actions related to ICT security and OAG performance review performed in 2019/20 are implemented;
- Capital Works Program and Asset Renewal are new suggested reviews scheduled for 2023/24;
- The Culture component was removed from the People and Culture Audit review which is currently being finalised as People Management Process. The Culture audit review is now scheduled for 2024/25; and
- Work Health and Safety has been brought forward from May 2024 to be conducted in March 2024.

The Plan details scheduled internal audit reviews to be performed in 2024/25 and delivered in approximately 720 hours. Additional internal audit services relating to reporting and attendance at Audit and Risk Committee, Compliance Audit Return Review, Audit Log reporting, the City's 3 year rolling internal audit plan review and any ad hoc services are to be provided by William Buck within 265 hours. In total 985 hours of internal audit services are expected to be provided by William Buck in 2024/25.

In considering the above and the current review, the proposed amended Plan is set out in **Attachment 1**.

Consultation

The amendments were made on discussions with relevant management, the CEO, Executive Leadership Team and William Buck.

Internal audit services detailed within the City's 3 Year Strategic Internal Audit Plan to be performed in the current year 2023/24 and the next 3 years, including the number of internal audit reviews and approximate hours of internal audit services to be performed aligns with internal audit reviews undertaken by comparable Local Governments.

The City will continue to liaise with the Office of the Auditor General (**OAG**), to the extent that the OAG can divulge their planned audit areas for local government, noting their local government audit plan is confidential.

Comment

The Plan is developed and prioritised by internal audit in consultation with the City's management based on a consideration of the City's risk management framework strategic objectives and priorities, the development of policy and frameworks and outcomes from previous internal audits. William Buck have provided Indicative scopes for 2023/24 however these will be further refined through discussion with Management during scoping process to consider current processes, legislations and any other related areas within the plan that need to be included for consideration.

Statutory Compliance

Nil

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

7 ~ A well governed and managed City that makes informed decisions, provides strong community leadership and valued customer focused services

7.1 - Clear direction and decision making

Risk Appetite Statement

In pursuit of strategic objective goal 7, we will accept a Medium level of risk as the City balances the capacity of the community to fund services through robust cost-benefit analysis and pursues evidence-based decision making to be effective stewards of the Council and City for future generations.

Risk Management Considerations

Risk Title	Risk Rating
CO-C01 Compliance Framework	Low
Accountability	Action Planning Option
Executive Manager Governance and Legal	Manage

Risk Title	Risk Rating
CO-O16 Risk Management	Low
Accountability	Action Planning Option
Executive Manager Governance and Legal	Manage

Policy Implications

The findings and recommendations as a result of completing an audit may recommend development of policy and procedures (or review) to improve internal controls.

Financial Implications

The cost of implementing the Plan will be met through the City's operating budget for contracted internal audit services.

Voting Requirements

Simple Majority

Moved Cr Rowe, Seconded Cr Seif

That Council;

- 1. ACCEPTS the recommendation of the Audit and Risk Committee; and**
- 2. ADOPTS the revised updated Strategic 3 Year Internal Audit Plan (2024/25-2026/27) as set out in Attachment 1.**

CARRIED UNANIMOUSLY

For the Motion: Mayor Aitken, Cr Bedworth, Cr Berry, Cr Coetzee, Cr Figg, Cr Herridge, Cr Huntley, Cr Miles, Cr Moore, Cr Parker, Cr Rowe, Cr Seif, Cr Smith and Cr Wright.

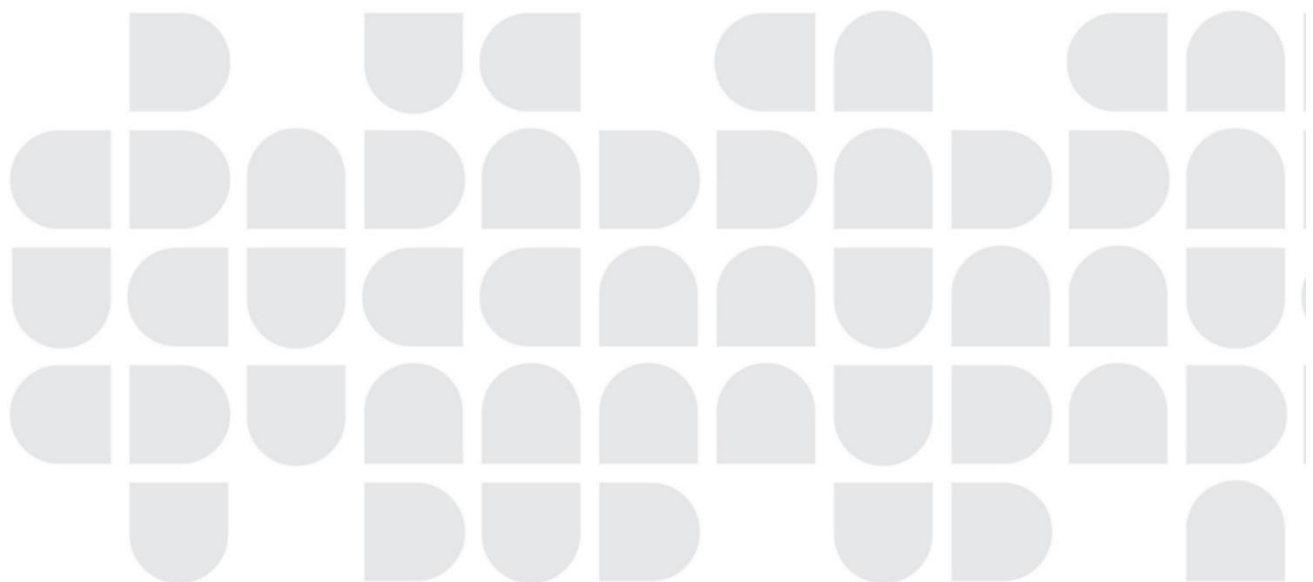
Against the Motion: Nil

Absent: Cr Nguyen

Attachments:

1. [Updated 3 Year Strategic Internal Audit Plan City of Wanneroo 2024-27](#) 23/417687

City of Wanneroo
Strategic 3 Year Internal Audit Plan
March 2024



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Preparation of the Strategic 3 Year Internal Audit Plan

Introduction

The Institute of Internal Auditors' International Professional Practices Framework requires Internal Audit to produce a risk-based plan, which takes into account the City of Wanneroo's ("City") risk management framework, knowledge of operations and internal controls derived from previous audits, its strategic objectives and priorities and the views of the City's Management, the Audit & Risk Committee ("ARC") and Council.

The objective of the Strategic 3 year and annual rolling plan is to direct audit resources in an efficient manner to provide assurance that key risks are being managed effectively.

This document addresses these requirements by setting out a proposed and detailed Annual Internal Audit Plan for 2023/24 year and to realign the Strategic 3 Year Internal Audit Rolling Plan (the "Plan") for the period 1 July 2024 to 30 June 2027, where applicable, based on the changes on the Strategic, Corporate and Operational Risk Registers and in consultation with Senior Management for the consideration of the ARC.

This Annual Detailed and Rolling 3-year Internal Audit Plan is required to be reviewed and updated on an annual basis or when considered necessary by the ARC to ensure that Internal Audit Reviews are still aligned with any critical strategic, corporate and operational risks identified within the City.

The nature, timing and extent of resources necessary to perform the engagements should be taken into account.

Role of Internal Audit Services

The aim of the City's Internal Audit Service ("Internal Audit") is to assist the ARC and the City's Management to manage risk by providing an innovative, responsive, proactive and effective value-added Internal Audit function. The objectives of Internal Audit are to:

- Provide independent consideration of risks, controls and processes across the City;
- Promote mechanisms that encourage a culture, which is conscious of risk, control and processes; and
- Assist and support the City in its drive for process improvement.

These objectives are achieved by:

- Assisting Management in evaluating their processes for identifying, assessing and managing the key operational, financial and compliance risks of the City;
- Assisting Management in evaluating the effectiveness of internal control systems, including compliance with internal policies and their alignment with legislation and regulation;
- Recommending improvements in efficiency and effectiveness to the internal control systems established by Management;
- Keeping abreast of new developments affecting the City's activities and in matters affecting Internal Audit; and
- Being responsive to the City's changing needs and striving for continuous improvement.

Our internal audit activities typically include amongst others the following as guided by the Local Government Operational Guidelines Number 09 – Revised September 2013:

- the review of the internal control structure, monitoring the operations of the information system and internal controls and providing recommendations for improvements;
- a risk assessment with the intention of minimising exposure to all forms of risk on the local government;
- examination of financial and operating information that includes detailed testing of transactions, balances and procedures;
- a review of the efficiency and effectiveness of operations and services including non-financial controls of a local government;
- a review of compliance with management policies and directives and any other internal requirements;
- review of the annual Compliance Audit Return, if requested;

Preparation of the Strategic 3 Year Internal Audit Plan

- assist in the Chief Executive Officer's reviews of the appropriateness and effectiveness of the local government's systems and procedures in regard to risk management, internal control and legislative compliance to ensure the CEO's compliance with Regulation 17 of the Local Government (Audit) Regulations 1996 within every 3 years; and
- other specific tasks requested by management and the ARC.

Review of the current year's Internal audit Plan as well as the Strategic 3 Year Rolling Internal Audit Plan

The current Internal Audit Plan, Strategic 3 Year Rolling and next year's Annual Internal Audit Plan was reviewed by William Buck in conjunction with the City's In-house Internal Audit Function and Management through performance of the following steps:

- The previous 3 year rolling plan presented to the ARC being considered in this plan's formulation;
- The latest updated Strategic and Corporate risk registers were reviewed to determine if there were any changes in the updated risk registers;
- Revising the current plan in accordance with emerging risks (for example: COVID-19, etc) as well as reprioritising reviews in the 2023/24 year due to changes in Management's priorities;
- The already identified auditable areas identified in the Previous Rolling 3-year Internal Audit Plan were then reviewed by the risk rating along with consideration of other factors such as regulatory requirements and the date of last review, to ensure that the priority areas are still aligned within the previous Strategic Internal Audit Plan.

There are a number of risks which are not tested or tested to a limited extent within the Plan, as set out on page 19. This can arise for a number of reasons such as risks do not lend themselves to the provision of assurance by internal audit, the risk rating may be low, assurance is provided by other parties or there is insufficient resource for internal audit to review them.

The 11 Strategic and 20 Corporate Risks identified in accordance with the City's risk registers are covered to a certain extent in the following reviews:

Risk	RISK DESCRIPTION	Inherent Risk Rating	RRR	Reviews
Strategic Risks				
ST-G09 Long Term Financial Plan	Ineffectiveness in long term financial planning leads to a poor financial position including efficiency and timing of service and asset provision impacting the City's sustainability.	Moderate/ Medium	Low	1. Finance Review 2. Long Term Planning & Budgeting
ST-S04 Integrated Infrastructure & Utility Planning	Infrastructure is not delivered in a timely and coordinated way leading to issues with access and service levels and/or additional expenses. (Not City)	Moderate/ Medium	Low	1. Long Term Planning & Budgeting
ST-S05 Water Availability	Ineffective City preparedness for potential reduced water availability	Moderate/ Medium	Medium	1. Land Development and Strategic Land Use Planning and Environment

Preparation of the Strategic 3 Year Internal Audit Plan

Risk	RISK DESCRIPTION	Inherent Risk Rating	RRR	Reviews
	impacts business and community service delivery.			
ST-S06 Climate Change	Lack of preparedness to respond and adapt to climate change impacts leading to community and financial implications.	High	Medium	1. Land Development and Strategic Land Use Planning and Environment
ST-S12 Economic Growth	Ineffective economic development intervention results in limited opportunity to create local employment opportunities impacting on the City's vision to create sustainable communities.	Moderate/ Medium	Medium	1. Stakeholder Relationship Management 2. Land Development and Strategic Land Use Planning and Environment
ST-S20 Strategic Community Plan	Inadequate strategic community planning results in misaligned strategies between the City and the Community.	Moderate/ Medium	Low	1. Long Term Planning & Budgeting
ST-S23 Stakeholder Relationships	Ineffective engagement with stakeholders leads to, lost opportunities and negatively impacts on the quality of the relationship.	Moderate/ Medium	Medium	1. Customer Relationship and Complaints Management 2. Stakeholder Relationship Management
ST-S24 Strategic Asset Management	Inadequate asset management processes and systems impacts on the City's ability to manage assets strategically.	Moderate/ Medium	Medium	1. Land Development and Strategic Land Use Planning and Environment 2. Property Management 3. Strategic Asset Management 4. Review on Capital Works Program.
ST-S25 Legislative Reform or Changes	Lack of preparedness to accommodate Legislative reform changes impacts on the City's ability to deliver the CBP, stakeholder commitments, operational effectiveness requires diversion of resources from current priorities and activities.	Moderate/ Medium	Low	1.

Preparation of the Strategic 3 Year Internal Audit Plan

Risk	RISK DESCRIPTION	Inherent Risk Rating	RRR	Reviews
ST-S26 Resilient and Productive Communities	Lack of planning to deliver healthy, safe, vibrant and connected communities impacts on the ability of the Community to have productive lives and (respond) recover from adversity.	Moderate/ Medium	Medium	No reviews currently scheduled however the following suggested for future considerations: <ul style="list-style-type: none"> ▪ Economic Development; and ▪ Community and Place Management.
ST-S27 Rising Ground Water	Ineffective preparedness for managing rising ground water impacts on businesses, community and management of City assets.	High	Medium	Environmental Management
Corporate Risks				
CO-O02 Technological Advancement	Ineffective maximisation of technological opportunities leads to inefficient systems impacting on service planning, delivery and productivity.	Moderate/ Medium	Medium	<ol style="list-style-type: none"> 1. Payroll Review 2. Information, Communication and Technology 3. Finance Review 4. Records Management
CO-O03 Strategic Land	A lack of strategic land management results in lost opportunities and leads to a poor return on investment.	Moderate/ Medium	Medium	<ol style="list-style-type: none"> 1. Land Development & Contributions
CO-O06 Data and Information Management	Ineffective data collection and management of information leads to data analysis that results in inefficient service delivery.	High	Medium	<ol style="list-style-type: none"> 1. Records Management 2. Information, Communication and Technology
CO-O07 Purchasing	Non-compliance with the City's Purchasing Policy and Procurement framework leads to potential reputational impacts and inability to demonstrate achievement of delivering on value for money outcomes.	Moderate/ Medium	Low	<ol style="list-style-type: none"> 1. Procurement & Contract Management
CO-O08 Contract Management	Ineffective Contract Management leads to potential	Moderate/ Medium	Low	<ol style="list-style-type: none"> 1. Procurement & Contract Management

Preparation of the Strategic 3 Year Internal Audit Plan

Risk	RISK DESCRIPTION	Inherent Risk Rating	RRR	Reviews
	financial and other business impacts, project delays and possible organisational reputational damage.			
CO-O09 Integrated Reporting	Insufficient integrated reporting processes/systems leads to poor decision making and impacts the delivery of SCP & CBP.	Moderate/ Medium	Medium	1. Long Term Planning & Budgeting
CO-O10 Workforce Planning	Ineffective Workforce Planning, Long Term Financial Planning and Corporate Business Planning are not aligned may lead to negative impacts on delivery of service delivery and corporate projects.	Moderate/ Medium	Medium	1. People and management process Review (People and management process excluding payroll)
CO-O11 People Management	The City's people management is inconsistent resulting in potential industrial action and impacting on workplace morale and service delivery.	Low	Low	1. People and management process Review (People and management process excluding payroll)
CO-O12 Fraud and Misconduct	Prevention, detection and control processes and systems are insufficient which provide the opportunity for Fraud & Misconduct to occur, leading to reputational damage, financial loss and legal consequences.	Moderate/ Medium	Medium	1. Regulation 17 review 2. Fraud Risk Assessment Review 3. International Organization for Standardisation Review (ISO) Review (All IA reviews will consider possible fraud in the specific topic being tested)
CO-O13 Workplace Health and Safety	Ineffective workplace health and safety systems and training leads to lack of safety awareness and control, resulting in increased risk of injury and possible	Moderate/ Medium	Medium	1. Occupational Health and Safety 2. International Organization for Standardisation Review (ISO) Review

Preparation of the Strategic 3 Year Internal Audit Plan

Risk	RISK DESCRIPTION	Inherent Risk Rating	RRR	Reviews
	breach of OHS obligations.			
CO-O15 Project Management	Ineffective project management leads to delays in project delivery that negatively impacts the City's Long Term Financial Plan and asset management.	Moderate/ Medium	Low	1. Project Management
CO-O16 Risk Management	Ineffective risk management system results in poor decision making impacting reputation, finances, services and infrastructure.	Moderate/ Medium	Low	1. Business Continuity Planning and Disaster Recovery and Crisis Management Plan 2. Regulation 17 review 3. Fraud Risk Assessment 4. International Organization for Standardisation Review (ISO) Review
CO-O17 Financial Management	Ineffective financial management leads to poor reporting and budgeting that impacts sustainability for long term financial planning.	Moderate/ Medium	Medium	1. Marmion Road Duplication Project 2. Approval Services 3. Finance Review 4. Fraud Risk Assessment
CO-C01 Compliance Framework	The City's compliance framework is ineffective resulting in increased non compliance impacting on the City's reputation and exposure to Legal consequence.	Moderate/ Medium	Low	1. Marmion Road Duplication Project 2. Approval Services 3. Aquatic Centre 4. Emergency Services Levy 5. Regulation 17 review 6. Delegated Authority 7. Swimming Pool Inspections 8. Compliance Annual Return Review ("CAR") 9. International Organization for Standardisation Review (ISO) Review
CO-O18 Inherited Asset	Ineffective controls and planning when approving assets impacts the City's ability to manage and maintain those assets when inherited by the City.	High	Medium	1. Strategic Asset Management
CO-O21 Competitive Service Costing	Lack of understanding of service cost limits ability to improve efficiency and raise fees.	High	Medium	1. Marmion Road Duplication Project 2. Approval Services 3. Aquatic Centre 4. Customer Relationship including Complaints and Stakeholder Relationship Management 5. Finance Review 6. Land Development and Strategic Land Use Planning and Environment

Preparation of the Strategic 3 Year Internal Audit Plan

Risk	RISK DESCRIPTION	Inherent Risk Rating	RRR	Reviews
CO-O22 Environmental Management	Ineffective environmental management systems leads to lack of environmental awareness, control and possible breach of environmental obligations resulting in financial losses, irreparable damage to the environment and the City's reputation.	High	Medium	1. Environmental Management 2. International Organization for Standardisation Review (ISO) Review
CO-O23 Safety of Community	Ineffective management of Community Safety (within the City's jurisdiction) leads to increase in incidents resulting in injury or loss of life, community dissatisfaction, financial losses and liability exposure.	Moderate/ Medium	Medium	1. Aquatic Centre 2. Emergency Services Levy 3. Events Management 4. Swimming Pool Inspections 5. International Organization for Standardisation Review (ISO) Review
CO-O25 Cyber Security	Inadequate ICT security leads to significant business interruption.	High	Medium	1. Information, Communication and Technology 2. Records Management 3. International Organization for Standardisation Review (ISO) Review
CO-O26 Heritage	Lack of appropriate identification, planning and land development management leads to damage or loss of Aboriginal and/or European Heritage.	High	Medium	1. Environmental Management 2. Land Development and Strategic Land Use Planning and Environment

We have also reviewed the current operational risk registers for each division and based on the current registers and based on these registers, we did not identify any additional moderate to high rated risk which cannot be linked to any of the already identified strategic and corporate risks.

Strategic 3 Year Rolling and Annual Internal Audit Plan

The Proposed Internal Audit Reviews for 2023/24 are as follow:

Internal Audit Reviews:

Description	Related Risks	Progress	Highest Risk Rating (Inherent Risk)	Original 23/24 (hours)	Revised 23/24 (hours)
People Management Process (Culture component of this audit was removed and defer to July 24. Therefore hours was reduced for People Management Process Audit which was Completed in Feb24)	CO-O10 Workforce Planning CO-O11 People Management CO-O02: Technological Advancement	Completed	Moderate/ Medium	150	110
Work Health and Safety (Schedule for March 24)	CO-O13: Workplace Health and Safety	Not yet performed	Moderate/ Medium	120	120
Asset Renewal (Propose for Apr 24)	CO-O17 Financial Management CO-O15 Project Management ST-S24 Strategic Asset Management	Proposed	Moderate/ Medium	-	80
Land Development Asset Handover (Schedule for Apr 24)	ST-S24 Strategic Asset Management CO-O03 Strategic Land	Not yet performed	Moderate/ Medium	120	120
Capital Works Program (Proposed for May 24)	CO-O17 Financial Management CO-O15 Project Management ST-S24 Strategic Asset Management	Proposed	Moderate/ Medium	-	80
Fraud Risk Assessment (Defer to Jun 24)	CO-O12 Fraud and Misconduct CO-O16 Risk Management CO-C01 Compliance Framework	Defer		100	100
Information, Communication and Technology	CO-O02: Technological Advancement	Defer	High	80	-

Strategic 3 Year Rolling and Annual Internal Audit Plan

Description	Related Risks	Progress	Highest Risk Rating (Inherent Risk)	Original 23/24 (hours)	Revised 23/24 (hours)
(Deferred from 18/19 to 22/23 due to ICT Security aspects in the process of being implemented as well as OAG performance review performed in 2019/20. (Review will commence after implementation of all action items. Defer to Sept 24)	CO-O06 Data and Information Management CO-O25 System Security				
				570	610

Other Services:

Description	Frequency	Progress	Original 23/24 (hours)	Revised 23/24 (hours)
Compliance Annual Return Review ("CAR")	Every 2 years	Completed	60	60
Audit & Risk Committee Reporting & Attendance	Quarterly	Progressing	25	25
Audit log (Budgeted for 2 times a year)	Continuously	Completed	100	100
Strategic 3 Year Rolling Internal Audit plan and review	Annually	Completed	20	20
Adhoc Services	Annually	Progressing	60	60
			265	265

Total Internal Audit Hours:

Description	Original 23/24 (hours)	Revised 23/24 (hours)
Internal Audit Reviews	570	610
Other Services	265	265
	835	875

Strategic 3 Year Rolling and Annual Internal Audit Plan

Indicative Scopes for the 2023/24

Set out within the table below is the **2023/24** Annual Audit Plan with indicative scopes for the proposed reviews. The scopes will be further refined through discussion with Management during the scoping process to consider current processes, legislations, and any related areas within this plan that needs to be included.

Area of Review	Timing & Status	Indicative Scope
People Management Process	November 2023 Completed	<ul style="list-style-type: none"> Workforce planning; Learning & Development; Grievance and complaints; Joiners, leavers, performance appraisal, and increments;
Work Health and Safety	March 2024	<ul style="list-style-type: none"> Compliance with legislative requirements and alignment with standards and better practices Evaluating the adequacy of the City's work health and safety policies, procedures, guidelines, and protocols, including their implementation and communication to employees. Reviewing processes for identifying workplace hazards and conducting risk assessments, as well as evaluating the effectiveness of control measures in place to mitigate identified risks. Examining the City's incident reporting, investigation, and management procedures and processes to ensure that incidents are appropriately recorded, analysed, and corrective actions are taken to prevent recurrence. Assessing the training programs and initiatives related to work health and safety, including the training provided to employees, supervisors, and managers to ensure they have the necessary knowledge and skills to work safely. Assessing the processes for selecting, engaging, and managing contractors, including their work health and safety performance and adherence to relevant safety requirements. Assess the findings from the recent ISO Compliance audit have been effectively remediated and the agreed management actions have been implemented.
Land Development Asset Handover	April 2024	<ul style="list-style-type: none"> Policies and procedures for asset handover – are there policy, procedures, guidelines in place in terms of capturing, recording, managing and maintaining the asset? Assess the adequacy and effectiveness of the framework for asset handover. Review the process for practical completion documentation, issue of final certificates and update for lifecycle costs in the Long Term Financial Strategies. Governance structure and process – is there a defined structure where roles and responsibilities defined, allocated, and understood? Consider the interactions between the Developers, Land Development Team and Strategic Asset management Team. Reporting – what is reported to whom to provide effective governance and transparency on the effectiveness of asset handover?
Asset Renewal	April 2024	<ul style="list-style-type: none"> Compliance with legislative requirements and alignment with better practices Effective KPIs to measure Asset Management Sustainability i.e. Asset consumption ratio, asset renewal funding ratio, and asset sustainability ratio

Strategic 3 Year Rolling and Annual Internal Audit Plan

Area of Review	Timing & Status	Indicative Scope
		<ul style="list-style-type: none"> ▪ Collation of annual and long-time financial data, specific to estimates and predictions for strategic asset renewal and upgrade costs ▪ Detailed review of managing assets for all classes of assets including Asset renewal modelling and renewal programs/planning
Capital Works Program	May 2024	<ul style="list-style-type: none"> ▪ Compliance with legislative requirements and alignment with better practices ▪ Detailed review of capital works program including underspending and projects that are under delivered ▪ Review of capital works program adequacy.
Fraud Risk Assessment	June 2024	<p>The objective of the Fraud Risk Assessment is to determine the level of maturity and identify gaps in fraud management and prevention processes.</p> <p>The assessment will be structured around the following four key pillars:</p> <ol style="list-style-type: none"> 1. Prevention. Prevention activities are the management processes and activities designed to address the fraud risks within your organisation that are specifically designed to reduce the risk of fraud occurring. Preventative and responding controls are implemented which lower or mitigate risks identified; 2. Detection. Detection activities are the management processes and activities designed to identify fraudulent transactions or events that have occurred within your organisation. Determine whether management have appropriate detective controls implemented on an operational level to identify fraud and fraud risks; 3. Resolution. This area involves the process in place within your organisation to respond to fraudulent activities once they have been identified. 4. Monitoring. These are the processes undertaken by management to ensure that the fraud control environment is appropriately designed and operating in accordance with that design. Reporting mechanisms for identified fraud/misconduct and corruption to the respective delegates is as prescribed to the City's respective reporting procedures. <ul style="list-style-type: none"> ▪ The assessment involves the review of current framework against elements of the fraud control standard that collectively support each of the pillars described above. ▪ Review and update the current fraud risk register

Strategic 3 Year Rolling and Annual Internal Audit Plan

The Proposed Internal Audit Reviews (2024/25 to 2026/27) are as follow:

Internal Audit Reviews:

Description	Related Risks	Previous review performed by William Buck	Highest Risk Rating (Inherent Risk)	24/25 (hours)	25/26 (hours)	26/27 (hours)
Land Development & Contributions (This review to be postponed, Cell reviews completed 2019/20 and 2020/21 for each Cell and Findings Identified during our previous Review is still in the progress of being implemented)	CO-O03: Strategic Land	2017/18	Moderate/ Medium	120		
Finance Review (This review will be split into a 2-phased approach and will be performed before the 22/23 Regulation 17 review)	CO-O17: Financial Management ST-G09: Long Term Financial Planning CO-O02: Technological Advancement CO-O21: Competitive Service Costing	2018/19	High	220		
Culture Audit <i>Culture component was removed from the People and Culture audit therefore this will be included to be completed in 24/25</i>	CO-O11 People Management CO-O02: Technological Advancement			80		
Information, Communication and Technology (Deferred from 18/19 to 22/23 due to ICT Security aspects in the process of being implemented as well as OAG performance review performed in 2019/20. (Review will commence after implementation of all action items) (Defer to Sept 24)	CO-O02: Technological Advancement CO-O06 Data and Information Management CO-O25 System Security	2015/16 (OAG Review 2019/20)	High	80		
Environmental Management (Deferred from 19/20 to 21/22 due to system implementations in accordance with the internal audit log. Review will commence after finalisation of the implementations)	CO-O22: Environmental Management CO-O26: Heritage ST-S27 Rising Ground Water	2016/17	High	120		
Land Development and Strategic Land Use Planning and Environment	CO-O21 Competitive Service Costing ST-S24 Strategic Asset Management	Not yet performed	High	100		

Strategic 3 Year Rolling and Annual Internal Audit Plan

Description	Related Risks	Previous review performed by William Buck	Highest Risk Rating (Inherent Risk)	24/25 (hours)	25/26 (hours)	26/27 (hours)
	ST-S12 Economic Growth ST-S05 Water Availability ST-S06 Climate Change CO-O26: Heritage					
Procurement & Contract Management	CO-O07: Purchasing CO-O08: Contract Management	2016/17	Moderate/ Medium		80	
Project Management	CO-O15: Project Management	2018/19	Moderate/ Medium		80	
International Organisation for Standardisation (ISO) Standards Review	CO-O13 Workplace Health and Safety CO-O16 Risk Management CO-O12 Fraud and Misconduct CO-C01 Compliance Framework CO-O23 Safety of Community CO-O25 System Security	Not yet performed	High		180	
Stakeholder Relationship Management (Including Media, Public Relations (Including Advocacy) and Communications. This has been deferred from 21/22)	ST-S12 <i>Economic Growth</i> ST-S24 <i>Stakeholder Relationships</i>	Not yet performed	Moderate/ Medium		120	
Property Management (Planned for the 26/27 financial year onwards)	ST-S24: Strategic Asset Management	Performed Previously	Moderate/ Medium			80
Events Management (Planned for the 26/27 financial year onwards)	CO-O23: Safety of Community	Performed Previously	Moderate/ Medium			80
Delegated Authority (Planned for the 26/27 financial year onwards)	ST-S25: Legislative Reform or Changes	Performed Previously	High			50

Strategic 3 Year Rolling and Annual Internal Audit Plan

Description	Related Risks	Previous review performed by William Buck	Highest Risk Rating (Inherent Risk)	24/25 (hours)	25/26 (hours)	26/27 (hours)
	CO-C01: Compliance Framework					
Long Term Planning & Budgeting <i>26/27 (Planned for the financial year onwards)</i>	CO-O09: Integrated Reporting ST-G09: Long Term Financial Planning ST-S04: Integrated Infrastructure & Utility Planning ST-S20: Strategic Community Plan	Performed Previously	Moderate/ Medium			80
Records Management <i>26/27 (Planned for the financial year onwards)</i>	CO-O06: Data and Information Management CO-O02: Technological Advancement CO-O25 System Security	Performed Previously	Moderate/ Medium			120
Swimming Pool Inspections <i>26/27 (Planned for the financial year onwards)</i>	CO-C01: Compliance Framework CO-O23: Safety of Community	Performed Previously	High			80
Strategic Asset Management <i>26/27 (Planned for the 26/27 financial year onwards)</i>	ST-S24 Strategic Asset Management CO-O18: Inherited Assets	Performed Previously	High			120
				720	460	610

Note: Items planned for the 24/25 financial year onwards will be evaluated and considered when the Internal Audit Plan is reviewed annually and prioritised accordingly based on its risk rating.

Strategic 3 Year Rolling and Annual Internal Audit Plan

Other Services

Description	Frequency	24/25 (hours)	25/26 (hours)	26/27 (hours)
Fraud Risk Assessment	Every 2 years	-	100	-
Compliance Annual Return Review ("CAR")	Annually	60	60	60
Audit & Risk Committee Reporting & Attendance	Quarterly	25	25	25
Audit log (Budgeted for 2 times a year)	Continuously	100	100	100
Strategic 3 Year Rolling Internal Audit plan and review	Annually	20	20	20
Adhoc Services	Annually	60	60	60
		265	365	265

Total Internal Audit Hours

Description	24/25 (hours)	25/26 (hours)	26/27 (hours)
Internal Audit Reviews	720	460	610
Other Services	265	365	265
	985	825	875

Other administrative functions which include the review and updating of the Audit and Risk Committee and Internal Audit Charters, Terms of References, the Internal Audit Methodology and Internal Audit Procedural Manuals are performed by the City In-house Internal Audit Function (Audit and Assurance Officer). Ad-hoc internal audits are also performed by either the City In-house Internal Audit Function or contracted firm based on requests from Management or the Audit and Risk Committee.

Internal Audit aims to be responsive to the City's needs, given the environment of change that exists both within and external to the City. Consequently, the Strategic 3 Year Rolling and Annual Internal Audit Plan are reviewed each year to meet the changing needs of the City and any proposed changes will be re-presented.

The impact of newly identified corporate and strategic risks will be considered throughout the financial year and the annual internal audit plan will be amended if required.

Other Risk Areas

Set out below are the risks not explicitly covered within the strategic internal audit plan detailed.

Risk	Risk Title	Inherent Risk Rating	Reason for Non-Inclusion
Strategic Risks			
ST-S23	Stakeholder Relationships	Moderate/Medium	Relatively low rating
ST-S25	Legislative Reform or Changes	High	Limited assurance could be provided

Other suggested reviews to be considered

Review	Linked Risks
Integrated Reporting	CO-009: Integrated Reporting CO-021 Competitive Service Costing
Community and Place Management	CO-023 Safety of Community CO-021 Competitive Service Costing
Health and Compliance Review	CO-023 Safety of Community CO-021 Competitive Service Costing
Community Safety and Emergency Management Review	CO-023 Safety of Community CO-021 Competitive Service Costing
Asset Maintenance (incl. Parks, Buildings, Roads, Pathways and Storm Water Drains, Engineering, Conservation, Plant and Fleet)	CO-018 Inherited Assets ST-S04 Integrated Infrastructure & Utility Planning ST-S24 Strategic Asset Management
Economic Development	ST-S12 Economic Growth ST-S05 Water Availability ST-S06 Climate Change
Corporate Governance Review	<i>(Including Committees and Terms of References, Code of Conduct, Gifts, PID, Compliance, Policies and Procedures, etc. Can also be included in Reg 17 as other Corporate Governance areas are already included)</i>
Fleet and Inventory Management	ST-S24 Strategic Asset Management CO-018 Inherited Assets
Data & Information Management	CO-006 Data & Information Management CO-025 System Security
People Management Process	CO-O10 Workforce Planning CO-O11 People Management
Development Management	CO-026 Heritage
Systems Review	CO-O02: Technological Advancement CO-O06 Data and Information Management CO-O25 System Security



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CHARTERED ACCOUNTANTS & ADVISORS



CE04-04/24 Review of the Council Member, Committee Member and Candidate Code of Conduct and Complaint Handling Policy

File Ref:	2388V03 – 24/107833
Responsible Officer:	Director Corporate Strategy & Performance
Attachments:	2
Previous Items:	CE01-08/21 - Complaint Handling Policy and Amendments to the Standing Orders Local Law - Ordinary Council - 10 Aug 2021 6:00pm CE03-11/21 - Review of the Council Member, Committee Member and Candidate Code of Conduct Complaint Handling Policy - Ordinary Council - 16 Nov 2021 6:00pm CE01-04/22 - Review of the Council Member, Committee Member and Candidate Code of Conduct Complaint Handling Policy - Ordinary Council - 12 Apr 2022 6:00pm 3.3 - Local Government (Model Code of Conduct) Regulations 2020 - Forum - 22 Mar 2021 6:00pm (Special) CE03-04/21 - Local Government (Model Code of Conduct) Regulations 2020 - Ordinary Council - 20 Apr 2021 6:00pm

Issue

To consider the scheduled review of the Council Member, Committee Member and Candidate Code of Conduct and Complaint Handling Policy.

Background

On 27 June 2019, the *Local Government Legislation Amendment Act 2019 (Amendment Act)* introduced amendments to the *Local Government Act 1995 (the Act)* to prescribe a mandatory Code of Conduct for council members, committee members and candidates.

Section 5.105 of the Act required that the local government prepare and adopt (by an absolute majority) a code of conduct that incorporates the Model Code provided under Schedule 1 of the *Local Government (Model Code of Conduct) Regulations 2007 (Model Code)*, within three months after the day of the Model Code being prescribed in Regulations (by 3 May 2021).

The purpose of the Model Code is to guide the decisions, actions and behaviours of council members, both in council and on council committees, and of candidates running for election as a council member. Where the behaviour of a council member, committee member or candidate does not comply with the Code, it is intended that the local council address the behaviour through education and other remedial actions that the council considers appropriate.

The process for consideration of a complaint under Division 3 of the Code is at the discretion of the local government, however, the Model Code requires that after considering the complaint, the local government must make a finding as to whether the breach occurred.

At that time Administration recommended that all complaints received under Division 3 of the Code be reviewed and considered through an independent external administrator and report

their findings to Council for resolution. To support this process, Council adopted the Council Member, Committee Member and Candidate Code of Conduct Complaint Handling Policy.

Council adopted the Council Member, Committee Member and Candidate Code of Conduct (the **Code**) on 20 April 2021 and the Complaint Handling Policy on 10 August 2021 (set out at **Attachment 1 and 2**).

Detail

In accordance with the requirements of the Act, Council adopted the Code on the basis of the *Local Government (Model Code of Conduct) Regulations 2021* (the **Regulations**).

Division 3 of the Code sets out requirements relating to the behaviour of Council Members, committee members and candidates. The behavioural requirements relate to low-level behaviour and conduct akin to grievances and should be addressed and considered as such.

Whilst it is clear that the local government sector continues to find it problematic and there is no consistency in approach across the sector, the intention of the Regulations is for local governments to determine complaints in respect of breaches of Division 3 especially as these are considered low-level behaviour and conduct issues.

More serious misconduct issues in respect of Council Members are dealt with by external oversight agencies such as the Local Government Standards Panel and Corruption and Crime Commission respectively.

Local governments are required to adopt their own procedures for dealing with complaints under this Division to the extent that they are not provided for in Regulation 11.

The Department of Local Government, Sport and Cultural Industries (the **Department**) proposed that responsibilities to determine complaints could be undertaken by a council itself, a committee, or a local government's chief executive officer (the latter two with relevant delegation of authority granted by the council).

There are several pros and cons related to each mechanism presented above to determine Complaints. Administration at that time recommended that the determination of complaints not fall to the CEO to determine as there was the potential to render the CEO's position untenable in circumstances where a CEO is required to undertake an investigation of a member of their employer body (council member) and report the findings to council for determination.

Administration continues to advocate that the most efficient and effective process is to engage an "at arm's length" external investigator to manage this process.

Consultation

Council Members have previously been consulted through Forums and Council Meetings in the development of the current Complaint Handling Policy.

Further, Administration engaged with the Department in respect of the Regulations, options for complaint determination, the escalation in the number of the complaints at the City and identified problematic issues of the clearly imperfect legislative regime.

At the recent Council Forum of 09 April 2024 Council Members raised several questions which are addressed in the 'Comments' Section of this report.

Comment

The Code

Local governments may not amend Division 2 (Principles) or Division 4 (Rules of Conduct), however additional behaviour requirements could be included in Division 3 (Behaviours) if deemed appropriate by the local government, but any additions must still be consistent with section 5.104(3) of the Act.

The Model Regulations have not been amended since their inception and therefore no amendments are required to Division 2 and 4. Division 3 was initially amended by Council to include Clauses 10A Land Dealings, 10B Appointments, 10C Communications and Public Relations and 10D Dealing with Proponents and the Council may wish to review these, however they are consistent with the requirements of the Act, and Administration do not recommend amendments. Refer Attachment 1.

Complaint Handling Policy

Council has had the benefit of seeing the Policy in action on a number of occasions and has, in the past, requested several changes to streamline the process. The current Policy now provides an effective process to support the determination of Complaints under the Code and the Standing Orders includes a mechanism to do the same. Should Council wish to make amendments to the Policy it should also then consider how this will affect the current provisions in the Standing Orders Local Law.

Council Members raised several questions through the 9 April 2024 Council Forum which are addressed below.

Complaint Administrator

The Policy provides for a criteria (detailed below) for the appointment of a Complaint Administrator to undertake the assessment of Code Complaints and does not restrict this appointment to a legal practitioner.

Criteria:

- i) *Licensed to undertake investigations;*
- ii) *Evidence of completion of a Certificate IV in Government Investigations;*
- iii) *Experienced in undertaking investigations in the local government sector, with experience with local government council members as preferable; and*
- iv) *Demonstrated ability to provide quality services at a competitive price.*

Confidentiality Provisions

The reference in section 5.12 b) of the Policy refers to correspondence that is usually sent out by the Complaint Administrator to the parties to the Complaint advising that section 5.123 of the *Local Government Act 1995* applies to both parties. This section refers:-

- “(1) A person to whom this subsection applies commits an offence if the person discloses information that the complaint has been made or information about any detail of the complaint.”*

A new clause 5.12 c) has been included, as shown below, to clarify that the confidential report is supplied to Council in a Confidential Session and a non-Council Member Complainant will therefore not have access to the confidential report. The person will however be provided with the Findings through the Complaint Administrator.

- “(c) The Complaint Administrators’ Finding and Recommendation is provided to Council for determination through a confidential report presented in a closed session of Council.”*

Anonymous Complaints

The *Local Government (Model Code of Conduct) Regulations 2021* provides for a procedure to deal with Complaints under section 12 but is not prescriptive. The [WALGA Model Code of Conduct Behaviour Complaints Management Policy](#) suggests that anonymous complaints should not be accepted and specifically refers:-

“A Complaint is required to include the name and contact details of the Complainant therefore anonymous complaints cannot be accepted.”

The City’s current Behavioural Complaint Form supports this process. Therefore the Clause 5.10 c) has been marked for deletion (shown in **Attachment 2**).

Declaration of Interest

The *Local Government Act 1995* only requires a council member to leave the chamber during a meeting if they have a direct or indirect financial interest or proximity interest. A Member may have an impartiality interest in the matter but legislatively, this does not require that the Council Member leave the chamber.

Administration continues to strongly recommend that an independent external Complaint Administrator be appointed to facilitate the complaint determination process and that the established criteria to appoint the Complaint Administrator be maintained. The policy and the associated provisions within the Standing Orders Local Law are working well and it is not proposed to recommend any changes to the policy as presented.

Standardised Meeting Processes

The Department is currently undertaking consultation on standardised meeting processes, and it remains to be seen what, if any provisions will be addressed in the Standard to determine Complaints. The City intends to include comments regarding this as part of its submission and has also lobbied WALGA to advocate on behalf of the City to either ensure that an effective process is considered to deal with Complaints or that the Department consider adopting a process similar to that used to determine Division 4 Complaints.

Given that local governments have adopted several different ways of managing this process under the existing legislation, it is unlikely that the Department will include provisions in the Standard.

Recommendation

As the current Council Member, Committee Member and Candidate Code of Conduct is consistent with the requirements of the Act and Regulations and that the associated Policy is working well, no amendments are recommended, other than the removal of reference to anonymous complaints shown in the policy.

The standard review period for a Council policy is two years however a more in depth review of the Policy will be undertaken once the Standardised Meeting Procedures are enacted which will also repeal any local government laws relating to meeting procedures.

Statutory Compliance

*Local Government (Model Code of Conduct) Regulations 2021
Council Member, Committee Member and Candidate Code of Conduct*

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

7 ~ A well governed and managed City that makes informed decisions, provides strong community leadership and valued customer focused services

7.1 - Clear direction and decision making

Risk Appetite Statement

In pursuit of strategic objective goal 7, we will accept a Medium level of risk as the City balances the capacity of the community to fund services through robust cost-benefit analysis and pursues evidence-based decision making to be effective stewards of the Council and City for future generations.

Risk Management Considerations

There are no existing Strategic or Corporate risks within the City's existing risk registers which relate to the issues contained in this report.

Policy Implications

Amendments to the City's adopted Policy may be required if Council determines a different complaint determination model.

Financial Implications

The costs associated with dealing with Complaints are funded through an operational budget.

Voting Requirements

Simple Majority

Moved Cr Wright, Seconded Cr Figg

That Council ADOPTS the revised Council Member, Committee Member and Candidate Code of Conduct and the Council Member, Committee Member and Candidate Code of Conduct Complaint Handling Policy with a next review date of April 2026, unless otherwise required by amendments to legislation.

CARRIED UNANIMOUSLY

For the Motion: Mayor Aitken, Cr Bedworth, Cr Berry, Cr Coetzee, Cr Figg, Cr Herridge, Cr Huntley, Cr Miles, Cr Moore, Cr Parker, Cr Rowe, Cr Seif, Cr Smith and Cr Wright.

Against the Motion: Nil

Absent: Cr Nguyen

Attachments:

- 1 [!\[\]\(38441ceaa711016e0bf2ad46ad394ff4_img.jpg\)](#) ATTACHMENT 1: Code of Conduct - Council Members, Committee Members and Candidates 21/61262
- 2 [!\[\]\(6e027340d4263908f264926b1ad81c5e_img.jpg\)](#) ATTACHMENT 2: Council Member, Committee Member and Candidate Code of Conduct Complaint Handling Policy 21/250805[v2]



CITY OF WANNEROO
Council Member, Committee Member and Candidate Code of Conduct

[r. 3]

Division 1 — Preliminary provisions

1. Citation

This is the City of Wanneroo *Code of Conduct for Council Members, Committee Members and Candidates*.

2. Terms used

(1) In this code —

Act means the *Local Government Act 1995*;

candidate means a candidate for election as a council member;

complaint means a complaint made under clause 11(1);

publish includes to publish on a social media platform.

(2) Other terms used in this code that are also used in the Act have the same meaning as they have in the Act, unless the contrary intention appears.

Division 2 — General principles

3. Overview of Division

This Division sets out general principles to guide the behaviour of council members, committee members and candidates.

4. Personal integrity

(1) A council member, committee member or candidate should —

- (a) act with reasonable care and diligence; and
- (b) act with honesty and integrity; and
- (c) act lawfully; and
- (d) identify and appropriately manage any conflict of interest; and
- (e) avoid damage to the reputation of the local government.

(2) A council member or committee member should —

- (a) act in accordance with the trust placed in council members and committee members; and
- (b) participate in decision-making in an honest, fair, impartial and timely manner; and
- (c) actively seek out and engage in training and development opportunities to improve the performance of their role; and
- (d) attend and participate in briefings, workshops and training sessions provided or arranged by the local government in relation to the performance of their role.

5. Relationship with others

- (1) A council member, committee member or candidate should —
 - (a) treat others with respect, courtesy and fairness; and
 - (b) respect and value diversity in the community.
- (2) A council member or committee member should maintain and contribute to a harmonious, safe and productive work environment.

6. Accountability

A council member or committee member should —

- (a) base decisions on relevant and factually correct information; and
- (b) make decisions on merit, in the public interest and in accordance with statutory obligations and principles of good governance and procedural fairness; and
- (c) read all agenda papers given to them in relation to council or committee meetings; and
- (d) be open and accountable to, and represent, the community in the district.

Division 3 — Behaviour**7. Overview of Division**

This Division sets out —

- (a) requirements relating to the behaviour of council members, committee members and candidates; and
- (b) the mechanism for dealing with alleged breaches of those requirements.

8. Personal integrity

- (1) A council member, committee member or candidate —
 - (a) must ensure that their use of social media and other forms of communication complies with this code; and
 - (b) must only publish material that is factually correct.
- (2) A council member or committee member —
 - (a) must not be impaired by alcohol or drugs in the performance of their official duties; and
 - (b) must comply with all policies, procedures and resolutions of the local government.

9. Relationship with others

A council member, committee member or candidate —

- (a) must not bully or harass another person in any way; and
- (b) must deal with the media in a positive and appropriate manner and in accordance with any relevant policy of the local government; and
- (c) must not use offensive or derogatory language when referring to another person; and
- (d) must not disparage the character of another council member, committee member or candidate or a local government employee in connection with the performance of their official duties; and
- (e) must not impute dishonest or unethical motives to another council member, committee member or candidate or a local government employee in connection with the performance of their official duties.

10. Council or committee meetings

When attending a council or committee meeting, a council member, committee member or candidate —

- (a) must not act in an abusive or threatening manner towards another person; and
- (b) must not make a statement that the member or candidate knows, or could reasonably be expected to know, is false or misleading; and
- (c) must not repeatedly disrupt the meeting; and
- (d) must comply with any requirements of a local law of the local government relating to the procedures and conduct of council or committee meetings; and
- (e) must comply with any direction given by the person presiding at the meeting; and
- (f) must immediately cease to engage in any conduct that has been ruled out of order by the person presiding at the meeting.

10A. Land dealings

A council member must inform the CEO in writing of an intention to undertake a land dealing within the City of Wanneroo district or which may otherwise be in conflict with the City's functions (other than the purchase of the council member's principal place of residence).

10B. Appointments

As part of their representative role, a council member is often asked to represent council on external organisations. It is important that a council member:

- (1) clearly understands the basis of their appointment; and
- (2) provides regular reports on the activities of the external organisation.

10C. Communications and public relations

As a representative of the community, a council member must be not only responsive to community views but must adequately communicate the attitudes and decisions of council. In doing so, a council member must acknowledge:

- (1) as a council member there is respect for the decision making processes of council which are based on a decision of the majority of council;
- (2) information relating to decision of council on approvals, permits and so on must only be communicated in an official capacity by a designated officer of council; and
- (3) information concerning adopted policies, procedures and decisions of the council is conveyed accurately.

10D. Dealing with Proponents

- (1) The provisions of this clause are in addition to and do not denigrate from the other provisions of this code.
- (2) In this clause:

“Proponent” means a proponent of a Proposal and includes a person who represents the interests of a Proponent;

“Proposal” means:

- (a) a proposed subdivision of land;
- (b) a proposal development of land;

- (c) a proposal involving the exercise of discretion under a planning scheme or under a planning policy or structure plan adopted under a planning scheme;
 - (d) a proposed change to a planning scheme including proposed change to the zoning of land; or
 - (e) a proposed change to a planning policy or structure plan adopted under a planning scheme.
- (3) The clause 10D applies where a Proposal is, or is likely, to be considered by Council.
- (4) A council member must:
- (a) not make any statements or express any views to a Proponent or a person interested in a Proposal which purports to be on behalf of Council or the City;
 - (b) be alert to the motives and interests of a Proponent;
 - (c) be aware of which person, organisation or company that the Proponent is representing;
 - (d) not give any undertaking to a Proponent or any person interested in the Proposal;
 - (e) not do or say anything which could be viewed as giving a Proponent preferential treatment;
 - (f) ensure that persons interested in a Proposal are treated fairly and consistently;
 - (g) be alert to attempts by Proponents and parties interested in a Proposal to encourage council members to consider matters which are extraneous or irrelevant to the merits of the decision under consideration; and
 - (h) be careful in dealings with a Proponent or a person interested in a Proposal who is a former council member or former employee of the City and make sure that the person is not given or appear to be given favourable or preferential treatment.

11. Complaint about alleged breach

- (1) A person may make a complaint, in accordance with subclause (2), alleging a breach of a requirement set out in this Division.
- (2) A complaint must be made —
 - (a) in writing in the form approved by the local government; and
 - (b) to a person authorised under subclause (3); and
 - (c) within 1 month after the occurrence of the alleged breach.
- (3) The local government must, in writing, authorise 1 or more persons to receive complaints and withdrawals of complaints.

12. Dealing with complaint

- (1) After considering a complaint, the local government must, unless it dismisses the complaint under clause 13 or the complaint is withdrawn under clause 14(1), make a finding as to whether the alleged breach the subject of the complaint has occurred.
- (2) Before making a finding in relation to the complaint, the local government must give the person to whom the complaint relates a reasonable opportunity to be heard.
- (3) A finding that the alleged breach has occurred must be based on evidence from which it may be concluded that it is more likely that the breach occurred than that it did not occur.

- (4) If the local government makes a finding that the alleged breach has occurred, the local government may —
 - (a) take no further action; or
 - (b) prepare and implement a plan to address the behaviour of the person to whom the complaint relates.
- (5) When preparing a plan under subclause (4)(b), the local government must consult with the person to whom the complaint relates.
- (6) A plan under subclause (4)(b) may include a requirement for the person to whom the complaint relates to do 1 or more of the following —
 - (a) engage in mediation;
 - (b) undertake counselling;
 - (c) undertake training;
 - (d) take other action the local government considers appropriate.
- (7) If the local government makes a finding in relation to the complaint, the local government must give the complainant, and the person to whom the complaint relates, written notice of —
 - (a) its finding and the reasons for its finding; and
 - (b) if its finding is that the alleged breach has occurred — its decision under subclause (4).

13. Dismissal of complaint

- (1) The local government must dismiss a complaint if it is satisfied that —
 - (a) the behaviour to which the complaint relates occurred at a council or committee meeting; and
 - (b) either —
 - (i) the behaviour was dealt with by the person presiding at the meeting; or
 - (ii) the person responsible for the behaviour has taken remedial action in accordance with a local law of the local government that deals with meeting procedures.
- (2) If the local government dismisses a complaint, the local government must give the complainant, and the person to whom the complaint relates, written notice of its decision and the reasons for its decision.

14. Withdrawal of complaint

- (1) A complainant may withdraw their complaint at any time before the local government makes a finding in relation to the complaint.
- (2) The withdrawal of a complaint must be —
 - (a) in writing; and
 - (b) given to a person authorised under clause 11(3).

15. Other provisions about complaints

- (1) A complaint about an alleged breach by a candidate cannot be dealt with by the local government unless the candidate has been elected as a council member.

- (2) The procedure for dealing with complaints may be determined by the local government to the extent that it is not provided for in this Division.

Division 4 — Rules of conduct

Notes for this Division:

1. Under section 5.105(1) of the Act a council member commits a minor breach if the council member contravenes a rule of conduct. This extends to the contravention of a rule of conduct that occurred when the council member was a candidate.
2. A minor breach is dealt with by a standards panel under section 5.110 of the Act.

16. Overview of Division

- (1) This Division sets out rules of conduct for council members and candidates.
- (2) A reference in this Division to a council member includes a council member when acting as a committee member.

17. Misuse of local government resources

- (1) In this clause —

electoral purpose means the purpose of persuading electors to vote in a particular way at an election, referendum or other poll held under the Act, the *Electoral Act 1907* or the *Commonwealth Electoral Act 1918*;

resources of a local government includes —

- (a) local government property; and
 - (b) services provided, or paid for, by a local government.
- (2) A council member must not, directly or indirectly, use the resources of a local government for an electoral purpose or other purpose unless authorised under the Act, or by the local government or the CEO, to use the resources for that purpose.

18. Securing personal advantage or disadvantaging others

- (1) A council member must not make improper use of their office —
 - (a) to gain, directly or indirectly, an advantage for the council member or any other person; or
 - (b) to cause detriment to the local government or any other person.
- (2) Subclause (1) does not apply to conduct that contravenes section 5.93 of the Act or The Criminal Code section 83.

19. Prohibition against involvement in administration

- (1) A council member must not undertake a task that contributes to the administration of the local government unless authorised by the local government or the CEO to undertake that task.
- (2) Subclause (1) does not apply to anything that a council member does as part of the deliberations at a council or committee meeting.

20. Relationship with local government employees

- (1) In this clause —
local government employee means a person —
 - (a) employed by a local government under section 5.36(1) of the Act; or
 - (b) engaged by a local government under a contract for services.
- (2) A council member or candidate must not —
 - (a) direct or attempt to direct a local government employee to do or not to do anything in their capacity as a local government employee; or
 - (b) attempt to influence, by means of a threat or the promise of a reward, the conduct of a local government employee in their capacity as a local government employee; or
 - (c) act in an abusive or threatening manner towards a local government employee.
- (3) Subclause (2)(a) does not apply to anything that a council member does as part of the deliberations at a council or committee meeting.
- (4) If a council member or candidate, in their capacity as a council member or candidate, is attending a council or committee meeting or other organised event (for example, a briefing or workshop), the council member or candidate must not orally, in writing or by any other means —
 - (a) make a statement that a local government employee is incompetent or dishonest; or
 - (b) use an offensive or objectionable expression when referring to a local government employee.
- (5) Subclause (4)(a) does not apply to conduct that is unlawful under The Criminal Code Chapter XXXV.

21. Disclosure of information

- (1) In this clause —
closed meeting means a council or committee meeting, or a part of a council or committee meeting, that is closed to members of the public under section 5.23(2) of the Act;
confidential document means a document marked by the CEO, or by a person authorised by the CEO, to clearly show that the information in the document is not to be disclosed;
document includes a part of a document;
non-confidential document means a document that is not a confidential document.
- (2) A council member must not disclose information that the council member —
 - (a) derived from a confidential document; or
 - (b) acquired at a closed meeting other than information derived from a non-confidential document.
- (3) Subclause (2) does not prevent a council member from disclosing information —
 - (a) at a closed meeting; or
 - (b) to the extent specified by the council and subject to such other conditions as the council determines; or
 - (c) that is already in the public domain; or
 - (d) to an officer of the Department; or
 - (e) to the Minister; or
 - (f) to a legal practitioner for the purpose of obtaining legal advice; or
 - (g) if the disclosure is required or permitted by law.

22. Disclosure of interests

- (1) In this clause —
interest —
 - (a) means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest; and
 - (b) includes an interest arising from kinship, friendship or membership of an association.
- (2) A council member who has an interest in any matter to be discussed at a council or committee meeting attended by the council member must disclose the nature of the interest —
 - (a) in a written notice given to the CEO before the meeting; or
 - (b) at the meeting immediately before the matter is discussed.
- (3) Subclause (2) does not apply to an interest referred to in section 5.60 of the Act.
- (4) Subclause (2) does not apply if a council member fails to disclose an interest because the council member did not know —
 - (a) that they had an interest in the matter; or
 - (b) that the matter in which they had an interest would be discussed at the meeting and the council member disclosed the interest as soon as possible after the discussion began.
- (5) If, under subclause (2)(a), a council member discloses an interest in a written notice given to the CEO before a meeting, then —
 - (a) before the meeting the CEO must cause the notice to be given to the person who is to preside at the meeting; and
 - (b) at the meeting the person presiding must bring the notice and its contents to the attention of the persons present immediately before any matter to which the disclosure relates is discussed.
- (6) Subclause (7) applies in relation to an interest if —
 - (a) under subclause (2)(b) or (4)(b) the interest is disclosed at a meeting; or
 - (b) under subclause (5)(b) notice of the interest is brought to the attention of the persons present at a meeting.
- (7) The nature of the interest must be recorded in the minutes of the meeting.

23. Compliance with plan requirement

If a plan under clause 12(4)(b) in relation to a council member includes a requirement referred to in clause 12(6), the council member must comply with the requirement.



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Council Member, Committee Member and Candidate Code of Conduct Complaint Handling Policy

Policy Owner:	Governance and Legal
Contact Person:	Executive Manager Governance and
Date of Approval:	Legal 12 April 2022 (CE01-04/22)

1 POLICY STATEMENT

The City of Wanneroo is committed to addressing complaints under Division 3 of the Council Member, Committee Member and Candidate Code of Conduct (**Complaint/s**) (the **Code**) in an effective, transparent and fair manner that supports high standards of behaviour by Council Members, Committee Members and Candidates.

Council Member, Committee Members and Candidates understand that when accessing this policy they must do so in good faith and for a proper purpose in line with the duties and expectations that their role provides.

2 POLICY OBJECTIVE

This Policy establishes the process by which the City of Wanneroo Council deals with Complaints.

3 SCOPE

3.1 This Policy applies to:-

- a) Complaints made in accordance with section 11 of the Code;
- b) Council Members, Committee Members, Candidates; and
- c) any person who submits a Complaint.

3.2 This Policy does not apply to complaints:-

- a) relating to Rules of Conduct under Division 4 of the Code;
- b) about services delivered by the City;
- c) against employees of the City;
- d) involving allegations of serious misconduct, corruption, fraud; or
- e) about other criminal or corrupt conduct.



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4 IMPLICATIONS

The City will incur costs to engage the Complaints Administrator and appropriately provide resource capacity to assist the Complaints Officer and the Complaint Administrator to receive and deal with Complaints.

5 IMPLEMENTATION

5.1 Making a Complaint

- a) Any person may make a Complaint within one (1) month after the alleged breach of the Code occurred.
- b) A Complaint must be made by completing the [Behaviour Complaint Form](#) in full and providing the completed forms to the Complaints Officer. ([www.wanneroo.wa.gov.au/council/Good Governance and Conduct/Codes of Conduct](http://www.wanneroo.wa.gov.au/council/Good%20Governance%20and%20Conduct/Codes%20of%20Conduct)).
- c) A Complaint will not be accepted if the Complainant has made a complaint under the Rules of Conduct Division 4 of the Code where the Complaint relates to the same or similar circumstances of the Complaint.

5.2 Complaints Officer

- a) The Director Corporate Strategy and Performance (and in their absence or where a conflict of interest exists, the Executive Manager Governance and Legal) is authorised as the Complaints Officer.
- b) The Complaints Officer is authorised to receive Complaints and is the City's liaison with the Complaint Administrator.
- c) Prior to appointing a Complaints Administrator, the Complaints Officer will conduct a preliminary review to confirm that the Complaint has been properly made and is within jurisdiction and required time frames. If the Complaint is determined not to be properly made or within jurisdiction, the Complaints Officer will provide the Complainant the opportunity to amend before referral to the Complaint Administrator.
- d) For the avoidance of any doubt, the role of the Complaints Officer is intended to be administrative only. A Complainant may reject or choose not to seek the guidance of the Complaints Officer in making a Complaint.

5.3 Complaint Administrator

- a) The Complaint Administrator is an impartial person external to the City who will undertake the functions specified in this Policy.
- b) The City will appoint a suitably qualified and experienced Complaints Administrator in accordance with the City's Purchasing Policy that meets the following criteria –



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- i) Licensed to undertake investigations;
 - ii) Evidence of completion of a Certificate IV in Government Investigations;
 - iii) Experienced in undertaking investigations in the local government sector, with experience with local government council members as preferable; and
 - iv) Demonstrated ability to provide quality services at a competitive price.
- c) The Complaints Administrator is appointed to review and consider a Complaint and to report on their findings and recommended course of action to the City's Complaints Officer for consideration by Council.

5.4 Function and Responsibilities of the Complaints Administrator

- a) The Complaints Administrator assesses and makes a finding on a Complaint, and makes a recommendation to Council.
- b) The Complaints Administrator is not to assess a Complaint if they have an actual or perceived conflict of interest in relation to a Complaint.
- c) The Complaint Administrator is to undertake the following –
 - i) determine whether the Complaint is within jurisdiction, and if the matter is found not to be within jurisdiction, make a recommendation for dismissal without engaging in further investigation;
 - ii) determine whether the Complaint is to be dismissed pursuant to clause 5.7 of this Policy;
 - iii) offer the parties mediation;
 - iv) liaise with the Respondent and facilitate the Response;
 - v) make a finding on the balance of probabilities¹; and
 - vi) prepare a report and recommendation to Council based on their findings.
- d) The findings and subsequent recommendation of the Complaints Administrator will be put to Council by the Complaints Officer. A Complaints Administrator's recommendation based on their finding must either –
 - i) recommend that the Council find that no breach of the Code has occurred;
 - ii) recommend that the Council find that a breach of the Code has occurred and that no further action should be taken; or
 - iii) recommend that the Council find that a breach of the Code has occurred and an Action Plan for counselling and training be prepared and implemented.

¹ The balance of probability threshold is derived pursuant to clause 12(3) of Schedule 1 of the *Local Government (Model Code of Conduct) Regulations 2021*, which requires that any finding of a breach must be based on evidence from which it may be concluded that it is more likely that the breach occurred than that it did not occur.



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- d) The Complaints Administrator must provide reasons for their finding/s and recommendation/s.
- e) The Complaints Administrator may seek legal advice from the Executive Manager Governance and Legal to interpret the provisions of Division 3 of the Code.

5.5 Mediation

- a) The administration of the Complaint is focused on providing the Complainant and the Respondent the most appropriate process to resolve the Complaint, with a strong preference for facilitated mediation.
- b) Both parties will be offered the opportunity for mediation.
- c) Any party which does not wish to engage in mediation must provide written reasons why mediation is not possible or appropriate in the context of the Complaint.
- d) If the parties do agree to mediation, they are required to participate in the facilitated mediation in good faith in seeking to resolve the Complaint.
- e) Mediation will be facilitated through the Complaints Administrator with an independent and suitably qualified mediator.
- f) The facilitated mediation process is to consider all the disputed issues, develop options to resolve each of the issues and to reach an agreed outcome.
- g) If an agreed outcome is reached, the Complainant will withdraw the Complaint.

5.6 Assessment of Complaint

- a) The Complaints Administrator has no investigatory powers.
- b) The Complaints Administrator will make their determination regarding the occurrence of a breach/breaches of the Code in consideration *only* of –
 - i) the evidence and information provided by the Complainant in the completed [Behaviour Complaint Form](#); and
 - ii) the submission (if received) by the Respondent pursuant to clause 5.10.

5.7 Dismissal of a Complaint

- a) The Complaints Administrator may recommend to the Complaints Officer that a Complaint be dismissed at first instance.
- b) Such a recommendation must be made on the determination that the behaviour to which the Complaint relates occurred at a Council Meeting (*section 13 of the Local Government (Model Code of Conduct) Regulations 2021*) and either:
 - i) the behaviour was dealt with by the Mayor; or



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- ii) the person responsible for the behaviour has taken remedial action in accordance with Standing Orders Local Law.

5.8 Council Determination

- a) A confidential report is to be prepared for Council that must include the following:
 - i) the substance of the Complaint;
 - ii) the nature and extent of the assessment into the Complaint;
 - iii) the substance of the Response;
 - iv) the Complaints Administrator's finding;
 - v) the Complaints Administrator's recommendation; and
 - vi) any recommended Action Plan for training and counselling to address the behaviour of the Respondent (if in breach).
- b) Council's determination of a Complaint must:
 - i) be based on proper and genuine consideration of the finding of the Complaint Administrator, their report and recommendation; and
 - ii) not consider or take into account any irrelevant factors.
- c) In determining a Complaint, Council may resolve that a breach of the Code has:
 - i) occurred and to take no action;
 - ii) occurred and to implement an Action Plan; or
 - iii) not occurred and dismiss the Complaint.

5.9 Action Plan

- a) An Action Plan may be recommended as a mechanism to encourage positive behaviour and prevent negative behaviour in the future.
- b) In Council resolving to prepare and implement an Action Plan, the Council may consider:
 - i) the findings and recommendations of the Complaints Administrator;
 - ii) the Respondent's submission in relation to the Complaint;
 - iii) whether the Respondent has remedied or rectified their conduct;
 - iv) whether the Respondent has breached the Code knowingly or carelessly.
 - v) whether the Respondent has breached the Code on previous occasions.
 - vi) the harm or potential harm to the reputation of the City arising from the conduct.
 - vii) the public interest.
- c) Council can resolve an Action Plan that requires the Respondent to engage in counselling and training.



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- d) The counselling session will be undertaken by an appropriately qualified independent person appointed by the Complaints Officer.
- e) The intention of a counselling session is to allow for education around the behaviour which caused the breach, discussion around positive behaviour for the future and to ideally facilitate the opportunity for an informal apology to be made.
- f) The Respondent must engage with counselling in good faith.
- g) Failure to comply with an Action Plan is a breach of the *Local Government (Model Code of Conduct) Regulations 2021* and will be duly referred to the relevant statutory authority by the Complaints Officer.

5.10 Procedural Fairness

- a) The principles of procedural fairness will apply when dealing with a Complaint to the extent set out in this Policy.
- b) Procedural fairness is to be provided to the Complainant and the Respondent as follows –
 - i) A Complaint will be considered in accordance with this Policy;
 - ii) A Complainant has the opportunity, as prescribed in the Behaviour Complaint Form, to receive clarification and assistance from the Complaints Officer prior to submitting a Complaint;
 - iii) As soon as reasonably practicable after the receipt of a Complaint, the Complainant will receive acknowledgment that the Complaint has been received and the Respondent will be duly notified of the Complaint by the Complaints Administrator or Complaints Officer;
 - iv) At first instance, the Complaints Administrator will offer both parties the opportunity to mediate the Complaint. If this is declined, the declining party/parties must provide detailed reasons as to why mediation is not appropriate in the circumstances. The Complaints Administrator is to note these comments in their report;
 - v) If no mediation is to occur, the Respondent will be provided fourteen days to respond to the Complaint in writing;
 - vi) The Respondent can seek reasonable extensions of time to provide their response, upon written confirmation from the Complaints Officer.
 - vii) Both parties will be provided with the finding and recommendation of the Complaints Administrator prior to it being considered by Council. This includes any recommended Action Plan;
 - viii) Both parties will be notified of the outcomes of the Council determination as soon as practicable by the Complaints Administrator or Complaints Officer;
 - ix) If a breach has been found and it has been determined that an Action Plan is required, the Complaints Officer will consult with the Respondent about their availability for a counselling and training session;
 - x) The Complainant will be notified that the counselling and training session has been conducted.



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- ~~c) In the event that a Complaint has been made anonymously, the Complaints Administrator will exercise their discretion to the extent procedural fairness can be practically offered to the Complainant.~~

5.11 Reporting

- a) The City will maintain a register of Complaints lodged under the Code.
- b) Minor breach complaints that result in a finding and costs relating thereto, will be reported to the Audit and Risk Committee on an annual basis and included in the City's Annual Report.

5.12 Confidentiality

- a) Subject to disclosure required to process and determine the Complaint, and to the extent disclosure is required by law, the Complainant, the Respondent and the Complaints Administrator are required to maintain confidentiality in respect of the Complaint and the processes undertaken to determine the Complaint.
- ~~b) The relevant parties will be advised of the level of confidentiality they can expect, and that breaches of confidentiality on their part may prejudice the determination of their Complaint.~~
- ~~b)c) The Complaint Administrators' Finding and Recommendation is provided to Council for determination through a confidential report presented in a closed session of Council.~~

5.13 Appeal

- a) Subject to 5.13b) below, there is no mechanism to appeal a determination of Council in respect of a Complaint.
- b) The City of Wanneroo Standing Orders Local Law applies in respect of Council determining Complaints.

6 DISPUTE RESOLUTION

All disputes concerning this policy will be referred to the Executive Manager Governance and Legal or the Director Corporate Strategy and Performance as the Complaints Officers in the first instance, and if unresolved, to the CEO for determination.

7 EVALUATION AND REVIEW PROVISIONS

This Policy is to be reviewed every two years to ensure that it meets its objective and provides clear accountability requirements unless legislative amendments or Council require an immediate review.



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8 DEFINITIONS

<i>DEFINITIONS: Any definitions listed in the following table apply to this document only.</i>	
Act	means the <i>Local Government Act 1995</i> .
Action Plan	means a Plan that may be prepared and implemented under clause 12(4)(b) of the Code, to address the behaviour of the person to whom the Complaint relates (the Respondent), if a Finding has been made that a Breach has occurred.
Candidate	means a candidate for election as a Council Member.
Code	means the City of Wanneroo Council Member, Committee Member and Candidate Code of Conduct.
Committee Member	A person appointed to a committee by resolution of Council.
Complaint	means a complaint submitted under section 11 of the Code.
Complainant	means a person who has submitted a Complaint.
Complaints Administrator	means the independent and suitably qualified person appointed by the Complaints Officer in accordance with clause 5.3 of this Policy.
Complaint Form	means the form approved under section 11(2)(a) of the Code
Complaints Officer	means a person authorised in writing by Council resolution (CE03-03/21) under section 11(3) of the Code of Conduct to receive Complaints and withdrawals of Complaints. The role of the Complaints Officer is addressed in clause 5.2 of this Policy.
Council	means the Council of the City of Wanneroo.
Council Meeting	means a formal meeting of the Council that is called and convened in accordance with the Act. It does not include informal meetings, such as workshops or briefings.
Council Member	means a person who is currently serving a term of office as an elected member of the Council in accordance with the Act.
Respondent	means a person who is the subject of a Complaint submitted under section 11 of the Code.

9 RELEVANT POLICIES/MANAGEMENT PROCEDURES/DOCUMENTS OR DELEGATIONS

- Council Member, Committee Member and Candidate Code of Conduct
- Council Member, Committee Member and Candidate Code of Conduct Complaint Handling Protocols



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10 REFERENCES

Local Government Act 1995

Local Government (Model Code of Conduct) Regulations 2021

Department of Local Government, Sport and Cultural Industries: The Minor Breach System: A guide for council members, complaints officers and members of the community.

Department of Local Government, Sport and Cultural Industries: Guidelines on the Model Code of Conduct for Council Members, Committee Members and Candidates 2021

11 RESPONSIBILITY FOR IMPLEMENTATION

Executive Manager Governance and Legal

Version	Next Review	Record No:
1	July 2024	21/250805
1	Minor amendments to correct reference to procedure (CE01-04/22)	21/250805v2
2	April 2024	21/250805v2
2	Minor amendments to align policy to legislative requirements (23/371038)	21/250805v2

Item 9 Motions on Notice**MN01-04/24 Cr Bedworth - Motion on Notice - Beach Equipment Hire Service**

File Ref:	38600 – 24/116017
Author:	Cr Bedworth
Action Officer:	Acting Director Community & Place
Disclosure of Interest:	Nil
Attachments:	Nil

Issue

To request Administration to investigate options to facilitate private vendors operating a beach equipment hire service at popular City of Wanneroo beaches.

Background

In many countries around the world, a large amount of tourist bathing beaches offer the ability for visitors to hire beach and aquatic leisure equipment on location.

Quinns Beach and Yanchep Lagoon (amongst others) are very popular with tourists and locals alike, with attendance figures on public holidays demonstrating a high number of visitors to these locales.

Whilst Quinns Beach is currently adequately serviced by public transport, and with Yanchep Train Station coming online in the very near future, this will likely provide additional Public Transport links with Yanchep Lagoon and some of the other coastal facilities on offer in our far north. As a City that is keen on aiding people in reducing their carbon footprints by helping provide a more sustainable and responsible transport system for all to use, it is somewhat adversative to be creating a situation whereby visitors have to bring their own umbrellas/shades/beach chairs etc to these locations, which can be unwieldy if taken on public transport. This promotes a situation whereby it is less practical to walk, ride or use public transport to visit these beaches and have to carry such equipment, but instead leave people feeling there is no other option than to use their private vehicles to drive to these beaches where parking is at a premium, even during some winter months.

Detail

The ability for private vendors to run an equipment hire operation would assist the City's aims to activate our public spaces further, and also support and develop small business opportunities in those locations.

It would provide much needed convenience for local residents and visitors alike when visiting the City's beautiful coastline and intending to spend a day outdoors with their family and/or friends as the rental of such cumbersome equipment would be of huge benefit – especially when taking advantage of the public transport links. Day visitors may well be attracted from much further afield than usual if such a service was catered for.

This motion would benefit residents, visitors and also the City's image, by encouraging responsible ultraviolet protection which would likely be lauded by Health Organisations promoting protective sun behaviours and skin health initiatives. Given the rates of melanoma throughout Australia, this kind of initiative seems long overdue.

Consultation

Nil

Comment

The learnings from other local government authorities could provide insight into their measures of success and uptake of the service provision, along with compliance requirements and trial options to facilitate private vendor/s operating a beach equipment hire service. A future trial would provide a low-risk way for Council to engage in a pilot of the initiative to truly assess the cost/benefit capabilities of the proposal.

Statutory Compliance

Nil.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

- 1 ~ An inclusive and accessible City with places and spaces that embrace all*
1.3 - Facilities and activities for all

Risk Appetite Statement

In pursuit of strategic objective goal 1, we will accept a Medium level of risk. The recent pandemic has challenged our previous event delivery, place activation and community connection processes, and the City accepts that meeting community expectations in a more restrictive environment needs flexibility and innovation if community connection is to develop and grow in contrast to social and individual isolation.

Risk Management Considerations

Risk Title	Risk Rating
ST-S26 Resilient and Productive Communities	Medium
Accountability	Action Planning Option
Director Community & Place	Manage

Risk Title	Risk Rating
ST-S12 Economic Growth	Medium
Accountability	Action Planning Option
Chief Executive Officer	Manage

The above risks relating to the issue contained within this report has have been identified and considered within the City's Strategic risk register. Action plans have been developed to manage this risk.

Policy Implications

Nil

Financial Implications

It is proposed that resources required to undertake this work is utilised within the annual operating budget.

Voting Requirements

Simple Majority

Moved Cr Bedworth, Seconded Cr Berry

That Council REQUESTS Administration to investigate compliance requirements and trial options to facilitate private vendor/s operating a beach equipment hire service, and report to Council Forum by October 2024.

CARRIED UNANIMOUSLY

For the Motion: Mayor Aitken, Cr Bedworth, Cr Berry, Cr Coetzee, Cr Figg, Cr Herridge, Cr Huntley, Cr Miles, Cr Moore, Cr Parker, Cr Rowe, Cr Seif, Cr Smith and Cr Wright.

Against the Motion: Nil

Absent: Cr Nguyen

Administration Comment

Administration understands that the City of Stirling commenced a two year trial late in 2023, and that similar services are offered at beaches in some regional areas.

Administration will investigate this opportunity which will include liaising with relevant local government authorities to understand their lessons learnt, in addition to determining alignment of any solutions with current City of Wanneroo activation plans, leasing policy and local laws. Other considerations for investigation include the City's management responsibilities for the operating site (such as where Crown land management orders from the State regulate how land tenure may be permitted) and the operator's likely structure.

A report presented to Council Members in October 2024 supports the time required for this investigation and consideration of future options.

Attachments: Nil

MN02-04/24 Cr Miles – Motion on Notice - Road Safety Audit

File Ref: 14553V016 – 24/121998
Author: Councillor Paul Miles
Action Officer: Director Assets
Disclosure of Interest: Nil
Attachments: 1

Issue

To consider undertaking an assessment of a number of rural roads for appropriate speed zoning.

Background

A number of residents in the rural areas of the Central East Ward have raised issues about traffic volumes, speeds and road conditions on a number of rural roads throughout the Ward.

Detail

Concerns have been raised by the community regarding safety on the following roads shown in **Attachment 1**:

- Badgerup Road
- Hawkins Road
- Townsend Road
- Rousset Road
- Lenore Road
- Franklin Road
- Trichet Road
- Elliot Road
- Benmuni Road
- Jambanis Road

It is considered that traffic volumes have increased noticeably on these roads, with many of them used as quarry haulage routes. The increasing number of trucks, combined with a speed limit of 80 kph on many of these roads leaves residents concerned about their safety when trying to access and exit their properties and driving along them to go about their daily lives.

Consultation

Nil

Comment

In order to address the residents' concerns, it is important to undertake an assessment of the prevailing traffic volumes, conditions and the traffic speed. This assessment will assist the City to liaise with Main Roads WA to consider the implementation of appropriate speed zoning for these roads

Statutory Compliance

Nil

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

5 ~ A well planned, safe and resilient City that is easy to travel around and provides a connection between people and places

5.3 - Responsibly managed and maintained assets

Risk Appetite Statement

In pursuit of strategic objective goal 5, we will accept a Medium level of risk, extended to High in the areas of Community / Reputation & Financial / Commercial impacts. Shifting transport modes and usage in the City may require short term pain for longer term gain as the City supports the development, maintenance and connection of alternatives to car use (e.g. cycle ways) and the supporting infrastructure.

Risk Management Considerations

Risk Title	Risk Rating
ST-S04 Integrated Infrastructure & Utility Planning	Moderate
Accountability	Action Planning Option
Director Planning & Sustainability & Director Assets	Manage

Risk Title	Risk Rating
CO-O23 Safety of Community	Moderate
Accountability	Action Planning Option
Director Community & Place	Manage

The above risk/s relating to the issue contained within this report has been/have been identified and considered within the City's Strategic/Corporate risk register. Action plans are in place/have been developed to manage/mitigate this risk.

Policy Implications

Nil

Financial Implications

Any assessment of these roads is the City's responsibility. The traffic count data collection is estimated to cost in the order of \$5,000 and can be funded from existing operating budgets.

Voting Requirements

Simple Majority

Moved Cr Miles, Seconded Cr Moore

With the consent of the seconder the mover amended the recommendation to add Caporn Street, Ross Road and Sydney Road to recommendation 1.

That Council:-

1. **NOTES** the traffic safety issues being experienced by the road users within the Badgerup Road, Hawkins Road, Townsend Road, Rousset Road, Lenore Road, Franklin Road, Trichet Road, Elliot Road, Benmuni Road, Jambanis Road, Caporn Street, Ross Road and Sydney Road; and
2. **REQUESTS** Administration to undertake an assessment of the road safety issues on the roads listed in Item 1 above and provide an update to Council Members by November 2024.

CARRIED UNANIMOUSLY

For the Motion: Mayor Aitken, Cr Bedworth, Cr Berry, Cr Coetzee, Cr Figg, Cr Herridge, Cr Huntley, Cr Miles, Cr Moore, Cr Parker, Cr Rowe, Cr Seif, Cr Smith and Cr Wright.

Against the Motion: Nil

Absent: Cr Nguyen

Administration Comment

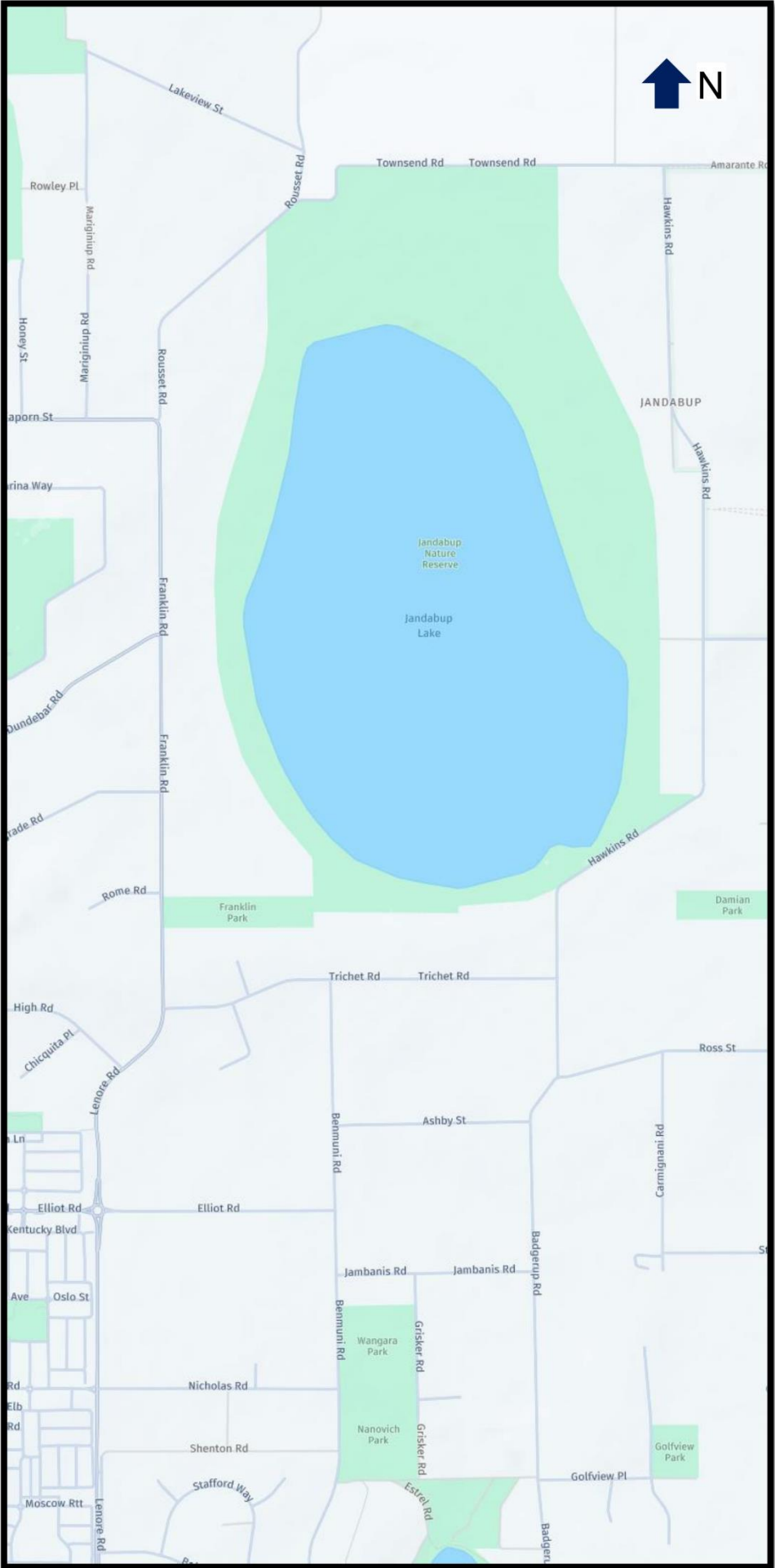
Administration has received a number of ratepayer queries regarding these issues. As part of the City's commitment to Safer Roads and Roadsides under the Safe Systems framework, it is planned to engage a specialist consultant to undertake a route risk assessment for these roads using a risk rating toolkit to determine whether or where road improvements and / or speed changes are warranted.

Administration has also been working with Main Roads WA regarding speed zoning in the area.

Attachments:

[1](#). Attachment 1 - Central East Roads Map 24/129415

LOCATION PLAN - JANDABUP



MN03-04/24 Mayor Aitken - Motion On Notice - Enforcement of Rules on the use of eRideables

File Ref: 1446V05 – 24/128950
Author: Mayor Linda Aitken
Action Officer: Director Assets
Disclosure of Interest: Nil
Attachments: 1

Issue

To advocate to the State Government for the strict enforcement of the Road Traffic Code and rules applicable to the use of eRideables.

Background

With the increasing use of micromobility devices, recent tragic incidents in Wanneroo and throughout the Metropolitan area have demonstrated the lack of knowledge of the regulations that apply to the use of these devices.

Detail

At the City's RoadWise Working Group meeting held on 20 April 2022, when considering the changes to the Road Traffic Code to allow the use of eRideables, the RoadWise Working Group resolved as following:

- "1. NOTES that the enforcement of eRideable legislation is the sole responsibility by WA Police under the Road Traffic Code 2000;*
- 2. SUPPORTS Administration's recommendation that, via recommendation to an upcoming North-Zone meeting, the Western Australian Local Government Association (WALGA) implement a state-level campaign to promote and support the safe use of eRideables in addition to media circulated by the RSC; and*
- 3. SUPPORTS Administration, through the RoadWise Advisory Group, continuing to support media campaigning by WALGA and the RSC by promoting available content across media platforms and promoting the safe use of eRideables in the City of Wanneroo Active Transport Plan."*

The issue was considered at the WALGA North Metropolitan Zone meeting in June 2022, where it was resolved that the WA State Government through the Road Safety Commission should carry out further promotion of the safe use of eRideables.

At the Ordinary Council meeting held on 14 June 2022, in considering the City's Active Transport Plan (Item AS01-06/22 refers), Council also made the following decision:

"That Council:

- 2. REQUESTS the State Government to:*
 - a. Consider an early review of the Road Traffic Act regulations relevant to the use of eRideables to address the issues highlighted by the recent incidents involving eRideables; and*
 - b. Continue with the Education Programs regarding the safe use of eRideables"*

The above decision was actioned and a copy of the letter from the Acting CEO to the Director General of the Department of Transport is attached as **Attachment 1**.

Consultation

A number of residents have raised traffic safety concerns regarding the use of eRideables, primarily eScooters.

Comment

Recent events in the City have demonstrated that many users and prospective purchasers of eRideables are not aware of the regulations in the Road Traffic Code regarding their use, nor is there an ongoing media campaign regarding their safe use to raise awareness. The eRideables changes were brought in just over 2 years ago and over that time though the use of eRideables appears to have increased, the enforcement of the rules has not. In order to promote the safe use of eRideables, it is therefore important for the State Government to continue with ongoing education campaigns and implement stricter enforcement of rules.

This Motion recommends that the City advocates to the State Government for stricter enforcement of rules around the use of eRideable Devices and continued media campaigns to raise awareness of them.

Statutory Compliance

Nil

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

5 ~ A well planned, safe and resilient City that is easy to travel around and provides a connection between people and places

5.3 - Responsibly managed and maintained assets

Risk Appetite Statement

In pursuit of strategic objective goal 5, we will accept a Medium level of risk, extended to High in the areas of Community / Reputation & Financial / Commercial impacts. Shifting transport modes and usage in the City may require short term pain for longer term gain as the City supports the development, maintenance and connection of alternatives to car use (e.g. cycle ways) and the supporting infrastructure.

Risk Management Considerations

Risk Title	Risk Rating
CO-O23 Safety of Community	Moderate
Accountability	Action Planning Option
Director Community & Place	Manage

The above risk/s relating to the issue contained within this report has been/have been identified and considered within the City's Strategic/Corporate risk register. Action plans are in place/have been developed to manage/mitigate this risk.

If an existing risk is not identified please discuss with your Leader in the first instance then contact the Enterprise Risk Management team on Ext 5039 for further guidance.

Policy Implications

Nil

Financial Implications

Nil

Voting Requirements

Simple Majority

Moved Mayor Aitken, Seconded Cr Rowe

That Council REQUESTS the City advocates to the State Government for stricter enforcement of rules around the use of eRideable Devices and continued media campaigns to raise awareness of them.

CARRIED UNANIMOUSLY

For the Motion: Mayor Aitken, Cr Bedworth, Cr Berry, Cr Coetzee, Cr Figg, Cr Herridge, Cr Huntley, Cr Miles, Cr Moore, Cr Parker, Cr Rowe, Cr Seif, Cr Smith and Cr Wright.

Against the Motion: Nil

Absent: Cr Nguyen

Administration Comment

Administration advises that the legislation pertaining to the safe use of eRideables is contained in the Road Traffic Code 2000. This defines how and where they can be used and consequently enforcement of this is the sole responsibility of the WA Police and not Local Government.

It is noted that the Road Safety Commission (RSC) has conducted eRideables media campaigns, with messaging surrounding their safe use. The RSC has also detailed the regulations and advice regarding the safe use of eRideables in Western Australia on their website here:

https://www.wa.gov.au/organisation/road-safety-commission/erideables?fbclid=IwAR0Q-4k1Y-nFAK_TSnE2avzLKtYjpXmGrIN2kid_hfKLxcAjydlUb2BMNY

Despite this, Administration recognises growing concern amongst Council and the community regarding unsafe user behaviours. Although often in isolated circumstances, this identifies that there is a need for further promotion of the safe use of eRideables across all Local Government areas.

Attachments:

1. Attachment 1 - Letter to Director General Dept of Transport - Regulations for eRideables 22/276245

File Ref: 3120* (22/276245)
Enquiries: Traffic Services – 9405 5899

18 April 2024

Peter Woronzow
Director General - Department of Transport
PO Box C102
PERTH WA 6839

Dear Sir,

Continued Education and Review of Regulations for eRideables

At the meeting held on 14th June 2022, Council approved the City of Wanneroo Active Transport Plan 2022/23 to 2025/26. This is an update of the previous Cycle Plan, amended to include all forms of active transport, including eRideables.

While the City supports the use of eRideables, Council is concerned about the number of incidents occurring recently and in addition to approving the Plan, also resolved:

That Council:

1. **APPROVES the draft City of Wanneroo Active Transport Plan 2022/23 to 2025/26; and**
2. **REQUESTS the State Government to:**
 - a) **Consider an early review of the Road Traffic Act regulations relevant to the use of eRideables to address the issues highlighted by the recent incidents involving eRideables; and**
 - b) **Continue with the Education Programs regarding the safe use of eRideables.**

While motorists are aware of the requirements of the Road Traffic Act 1974 and associated Road Traffic Code 2000, Council is concerned that many users or prospective purchasers of eRideables are not aware of the regulations that govern their use.

Council requests that a review of recent incidents involving eRideables be carried out, with the Regulations amended if necessary and further targeted education programmes be carried out to reinforce their safe use.

Should you require any further information, please contact me on 9405 5000 or the City's Principal Specialist Traffic Services, Ian Barker, on 9405 5899

Yours sincerely,

Harminster Singh
ACTING CHIEF EXECUTIVE OFFICER

Item 10 Urgent Business

Nil

Item 11 Confidential**Procedural Motion**

Moved Cr Berry, Seconded Cr Seif

That Council move into a confidential session to consider Item CR01-03/24, CR02-03/24, CR03-03/24, CR04-03/24 and CR05-04/24 under the terms of the *Local Government Act 1995*, Section 5.23 (2).

CARRIED UNANIMOUSLY

For the Motion: Mayor Aitken, Cr Bedworth, Cr Berry, Cr Coetzee, Cr Figg, Cr Herridge, Cr Huntley, Cr Miles, Cr Moore, Cr Parker, Cr Rowe, Cr Seif, Cr Smith and Cr Wright.

Against the Motion: Nil

Absent: Cr Nguyen

The meeting was closed to the public and all recordings ceased at 9:34pm. All Administration staff left the Chamber with the exception of the CEO, Directors, Manager Property Services, Lawyer and Manager Council & Corporate Support.

CR01-04/24 Amendment to the City of Wanneroo Cat Local Law 2023

File Ref: 25244 – 24/87273
Responsible Officer: Acting Director Community & Place

This report was dealt with in confidential session, under the terms of the Local Government Act 1995 Section 5.23(2), as follows:

- (d) *legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting*

Moved Cr Huntley, Seconded Cr Berry

Administration advised that the recommendation in the Agenda has been revised following agenda publication as follows:

That Council:-**1. RESOLVES to undertake to the Joint Standing Committee on Delegated Legislation that:-**

- a) within 6 months, correct the typographical and reference errors in Part 1, clause 1.4(1), clauses 2.2(c), 4.1(1) and items 1 and 2 in Schedule 2 of the City of Wanneroo Cats Local Law 2023 (Local Law);
- b) not to enforce the Local Law to the contrary before it is amended in accordance with undertaking 1;
- c) ensure all consequential amendments arising from the undertaking will be made; and
- d) where the Local Law is made publicly available by the City, whether in hard copy or electronic form, ensure that it is accompanied by a copy of the undertakings; and

~~2. In accordance with section 79 of the Cat Act 2011 and section 3.12(3)(a) of the Local Government Act 1995, GIVES local public notice stating that it proposes to make a Cat Amendment Local Law 2024, a summary of its purpose and effect being:~~

~~Purpose:~~

~~The purpose of this local law is to amend the City of Wanneroo Cat Local Law 2023.~~

~~Effect:~~

~~The effect of this local law is to correct typographical and reference errors.~~

~~3. NOTES that:~~

- ~~a) Copies of the proposed Cat Amendment Local Law 2024 may be inspected at the City's offices and will be made available on the City's website;~~
- ~~b) Submissions regarding the proposed Cat Amendment Local Law 2024 may be made to the City within a period of not more than 6 weeks after the public notice is given;~~
- ~~c) In accordance with section 3.12(3)(b) of the Local Government Act 1995, as soon as the notice is given, a copy of the proposed Cat Amendment Local~~

~~Law 2024 will be provided to the Minister for Local Government; and~~

- ~~d) In accordance with section 3.12(3)(c) of the Local Government Act 1995, a copy of the proposed Cat Amendment Local Law 2024 will be supplied to any person requesting it.~~

~~3. NOTES that all submissions received will be presented to Council for consideration.~~

2. NOTES that the Cat Amendment Local Law 2024 will be presented to the 21 May 2024 Ordinary Council Meeting.

CARRIED UNANIMOUSLY

For the Motion: Mayor Aitken, Cr Bedworth, Cr Berry, Cr Coetzee, Cr Figg, Cr Herridge, Cr Huntley, Cr Miles, Cr Moore, Cr Parker, Cr Rowe, Cr Seif, Cr Smith and Cr Wright.

Against the Motion: Nil

Absent: Cr Nguyen

Moved Cr Huntley, Seconded Cr Berry

Administration advised that the recommendation in the Agenda has been revised following agenda publication as follows:

That Council:-

4. **RESOLVES** to undertake to the Joint Standing Committee on Delegated Legislation that:-

- e) within 6 months, correct the typographical and reference errors in Part 1, clause 1.4(1), clauses 2.2(c), 4.1(1) and items 1 and 2 in Schedule 2 of the City of Wanneroo Cats Local Law 2023 (Local Law);
- f) not to enforce the Local Law to the contrary before it is amended in accordance with undertaking 1;
- g) ensure all consequential amendments arising from the undertaking will be made; and
- h) where the Local Law is made publicly available by the City, whether in hard copy or electronic form, ensure that it is accompanied by a copy of the undertakings; and

~~5. In accordance with section 79 of the Cat Act 2011 and section 3.12(3)(a) of the Local Government Act 1995, GIVES local public notice stating that it proposes to~~

~~make a Cat Amendment Local Law 2024, a summary of its purpose and effect being:~~

Purpose:

~~The purpose of this local law is to amend the City of Wanneroo Cat Local Law 2023.~~

Effect:

~~The effect of this local law is to correct typographical and reference errors.~~

3. NOTES that:

- ~~a) Copies of the proposed Cat Amendment Local Law 2024 may be inspected at the City's offices and will be made available on the City's website;~~
- ~~b) Submissions regarding the proposed Cat Amendment Local Law 2024 may be made to the City within a period of not more than 6 weeks after the public notice is given;~~
- ~~c) In accordance with section 3.12(3)(b) of the *Local Government Act 1995*, as soon as the notice is given, a copy of the proposed Cat Amendment Local Law 2024 will be provided to the Minister for Local Government; and~~
- ~~d) In accordance with section 3.12(3)(c) of the *Local Government Act 1995*, a copy of the proposed Cat Amendment Local Law 2024 will be supplied to any person requesting it.~~

6. NOTES that all submissions received will be presented to Council for consideration.

- 2. NOTES that the Cat Amendment Local Law 2024 will be presented to the 21 May 2024 Ordinary Council Meeting.**

CARRIED UNANIMOUSLY

For the Motion: Mayor Aitken, Cr Bedworth, Cr Berry, Cr Coetzee, Cr Figg, Cr Herridge, Cr Huntley, Cr Miles, Cr Moore, Cr Parker, Cr Rowe, Cr Seif, Cr Smith and Cr Wright.

Against the Motion: Nil

Absent: Cr Nguyen

CR02-04/24 Acquisition of Land from Lot 1 (66) Buckingham Drive, Wangara as Road Reserve

File Ref: 48632 – 24/118361
Responsible Officer: Director Corporate Strategy & Performance

This report was dealt with in confidential session, under the terms of the Local Government Act 1995 Section 5.23(2), as follows:

- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting*
- (e)(ii) a matter that if disclosed, would reveal information that has a commercial value to a person, where the information is held by, or is about, a person other than the local government*
- (e)(iii) a matter that if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person, where the information is held by, or is about, a person other than the local government*

Moved Cr Miles, Seconded Cr Wright**That Council:-**

- 1. APPROVES the acquisition of a portion of Lot 1 (66) Buckingham Drive, Wangara (as identified in the Administration report) from Fudlovski Investments Pty Ltd (ACN 105 161 402) at the agreed amount (including ancillary costs), for dedication as road reserve;**
- 2. AUTHORISES:**
 - a) the Chief Executive Officer (or a nominee of the Chief Executive Officer) to negotiate terms, execute all documentation and comply with all applicable legislation in relation to Item 1. above; and**
 - b) the Chief Executive Officer to execute the Contract of Sale and any other associated documentation between the City and Fudlovski Investments Pty Ltd (ACN 105 161 402) to effect Item 1. above; and**
- 3. APPROVES BY ABSOLUTE MAJORITY the amendment to the 2023/24 Operational Budget for the proposed expenditure described in the Administration report (acquisition price plus ancillary costs), to be funded from East Wanneroo Town Planning Scheme (TPS) Cell 8 funds.**

**CARRIED UNANIMOUSLY
14/0**

For the Motion: Mayor Aitken, Cr Bedworth, Cr Berry, Cr Coetzee, Cr Figg, Cr Herridge, Cr Huntley, Cr Miles, Cr Moore, Cr Parker, Cr Rowe, Cr Seif, Cr Smith and Cr Wright.

Against the Motion: Nil

Absent: Cr Nguyen

CR03-04/24 Acquisition of Land for Public Works (Road Reserve)

File Ref: 48631 – 24/87335

Responsible Officer: Director Corporate Strategy & Performance

This report was dealt with in confidential session, under the terms of the Local Government Act 1995 Section 5.23(2), as follows:

- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting*
- (e)(ii) a matter that if disclosed, would reveal information that has a commercial value to a person, where the information is held by, or is about, a person other than the local government*
- (e)(iii) a matter that if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person, where the information is held by, or is about, a person other than the local government*

Moved Cr Miles, Seconded Cr Seif

That Council:-

- 1. ENDORSES the City's continued negotiation with the affected landowner regarding the acquisition of a portion of Lot 218 (65) Prindiville Drive, Wangara up to the amount referenced in the Administration report (including ancillary costs), for dedication as road reserve;**
- 2. In event that the negotiations described in Item 1. above are concluded (in the form described in the Administration report) at an agreed amount up to the threshold recommended in the Administration report:**
 - a) APPROVES the acquisition of a portion of Lot 218 (65) Prindiville Drive, Wangara (as identified in the Administration report) for dedication as road reserve; and**
 - b) AUTHORISES the Chief Executive Officer (or a nominee of the Chief Executive Officer) to negotiate terms, execute all documentation (including a Contract of Sale and associated documentation between the City and the affected landowner) and comply with all applicable legislation in relation to Item 2.a). above;**
- 3. In event that the negotiations described in Item 1. above are not concluded (in the form described in the Administration report) within the time specified in the Administration report:**
 - a) AUTHORISES procedures being commenced, including a request to the Minister for Lands, for the taking of land from Lot 218 (65) Prindiville Drive, Wangara for dedication as road reserve without the agreement of the affected landowner under the provisions of the *Land Administration Act 1997* (WA);**
 - b) INDEMNIFIES the Minister for Lands as required under Section 56 of the *Land Administration Act 1997*, against any claims for compensation equal to the amount of all costs and expenses reasonably incurred by the Minister in considering and granting the request for dedication as a road; and**
 - c) AUTHORISES the Chief Executive Officer (or a nominee of the Chief Executive Officer) to negotiate terms, execute all documentation and**

comply with all applicable legislation in relation to Item 3., including in relation to any Contract of Sale or other documentation for negotiated compensation and/or settlement of the land acquisition claim (up to the threshold recommended in the Administration report); and

4. **APPROVES BY ABSOLUTE MAJORITY** the amendment to the 2023/24 Operational Budget for the expenditure described in the Administration report (acquisition price plus ancillary costs), to be funded from East Wannon Town Planning Scheme (TPS) Cell 8 funds.

CARRIED UNANIMOUSLY

For the Motion: Mayor Aitken, Cr Bedworth, Cr Berry, Cr Coetzee, Cr Figg, Cr Herridge, Cr Huntley, Cr Miles, Cr Moore, Cr Parker, Cr Rowe, Cr Seif, Cr Smith and Cr Wright.

Against the Motion: Nil

Absent: Cr Nguyen

CR04-04/24 Acquisition of Land Public Open Space (POS)

File Ref: 5642V04 – 24/103597
Responsible Officer: Chief Executive Officer

This report was dealt with in confidential session, under the terms of the Local Government Act 1995 Section 5.23(2), as follows:

(d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting

Moved Cr Rowe, Seconded Cr Seif

That Council AUTHORISES the Chief Executive Officer, to instruct the City's legal team to respond to the Main Road's WA's letter dated 21 July 2023 in accordance with the recommendation contained in this report.

CARRIED UNANIMOUSLY

For the Motion: Mayor Aitken, Cr Bedworth, Cr Berry, Cr Coetzee, Cr Figg, Cr Herridge, Cr Huntley, Cr Miles, Cr Moore, Cr Parker, Cr Rowe, Cr Seif, Cr Smith and Cr Wright.

Against the Motion: Nil

Absent: Cr Nguyen

CR05-04/24 CEO Performance Review - RFQ

File Ref: 2416V04 – 24/107604
Responsible Officer: Lawyer

This report was dealt with in confidential session, under the terms of the Local Government Act 1995 Section 5.23(2), as follows:

- (a) a matter affecting an employee or employees*
- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting*

Moved Mayor Aitken, Seconded Cr Rowe

That Council: -

- 1. ACCEPTS the Preferred Quotation as per the Recommendation by the Administration.**
- 2. NOTES that provision of the CEO Performance Review Services will be a collaborative process to be finalised between the CEO, Council and the consultant to ensure the best outcomes for the City.**

CARRIED UNANIMOUSLY

For the Motion: Mayor Aitken, Cr Bedworth, Cr Berry, Cr Coetzee, Cr Figg, Cr Herridge, Cr Huntley, Cr Miles, Cr Moore, Cr Parker, Cr Rowe, Cr Seif, Cr Smith and Cr Wright.

Against the Motion: Nil

Absent: Cr Nguyen

Procedural Motion

Moved Cr Seif, Seconded Cr Herridge

That the meeting be reopened to the public.

CARRIED UNANIMOUSLY

For the motion: Mayor Aitken, Cr Bedworth, Cr Berry, Cr Coetzee, Cr Figg, Cr Herridge, Cr Miles, Cr Moore, Cr Parker, Cr Rowe, Cr Seif, Cr Smith and Cr Wright

Against the motion: Cr Huntley

Absent: Cr Nguyen

The meeting was reopened to the public and all recording recommenced at 9:48pm.

The Mayor read aloud the resolution made on Items CR01-04/24, CR02-04/24, CR03-04/24, CR04-04/24 and CR05-04/24..

Item 12 Date of Next Meeting

The next Council Members' Briefing Session has been scheduled for 6:00pm on Tuesday 14 May 2024, to be held at Council Chambers, Civic Centre, 23 Dundobar Road, Wanneroo.

Item 13 Closure

There being no further business, Mayor Aitken closed the meeting at 9:53pm.

In Attendance

LINDA AITKEN, JP

Mayor

Councillors:

ALEX FIGG	North Ward
SONET COETZEE	North Ward
GLYNIS PARKER	North-East Ward
BRONWYN SMITH	North-East Ward
MARIZANE MOORE	Central-East Ward
PAUL MILES	Central-East Ward
HELEN BERRY	Central-West Ward
PHIL BEDWORTH	Central-West Ward
JACQUELINE HUNTLEY	Central Ward
JORDAN WRIGHT	Central Ward
NATALIE HERRIDGE	South-West Ward
JAMES ROWE, JP	South Ward
EMAN SEIF	South Ward