

Council Minutes

Confirmed Minutes

Ordinary Council Meeting

6:00pm, 16 July 2024
Council Chambers (Level 1) Civic Centre
23 Dundobar Road, Wanneroo

wanneroo.wa.gov.au

RECORDING AND ACCESS TO RECORDINGS OF COUNCIL MEETINGS POLICY

Objective

To ensure there is a process in place to outline the access to recorded Council Meetings.

To emphasise that the reason for recording of Council Meetings is to ensure the accuracy of Council Meeting Minutes and that any reproduction of these Minutes are for the sole purpose of Council business.

Implementation

This Policy shall be printed within the Agenda of all Council Meetings which include:

- Ordinary Council Meeting;
- Special Council Meeting;
- Annual General Meeting of Electors;
- Special Electors Meeting; and
- Briefing Sessions.

To advise the public that the proceedings of the meeting are recorded.

Evaluation and Review Provisions

Recording of Proceedings

1. Proceedings for Meetings detailed in this policy; as well as Deputations and Public Question Time during these meetings shall be recorded by the City on sound recording equipment, except in the case of a meeting where Council closes the meeting to the public.
2. Notwithstanding subclause 1, proceedings of a Meeting, which is closed to the public, shall be recorded where the Council resolves to do so.
3. No member of the public is to use any audio visual technology or devices to record the proceedings of a Meeting, without the written permission of the Mayor or the Mayors Delegate.

Access to Recordings

4. Members of the public may purchase a copy of the recorded proceedings or alternatively, listen to the recorded proceedings at the Civic Centre online if the recording is published on the City of Wanneroo website. Costs of providing a copy of the recorded proceedings to members of the public will include staff time to make the copy of the proceedings; as well as the cost of the digital copy for the recording to be placed on. The cost of staff time will be set in the City's Schedule of Fees and Charges each financial year.
5. Council Members may request a copy of the recording of the Council proceedings at no charge.
6. All Council Members are to be notified when recordings are requested by members of the public, and of Council.
7. COVID-19 Pandemic Situation
During the COVID-19 pandemic situation, Briefing Sessions and Council Meetings that are conducted electronically, will be recorded. The CEO is authorised to make a broadcast of the audio recording of such meetings accessible to the public, as soon as practicable after the meeting.
8. Briefing Sessions and Council Meetings that are recorded. The CEO is authorised to make a broadcast of the audio recording of such meetings accessible to the public, as soon as practicable after the meeting.

COMMONLY USED ACRONYMS AND THEIR MEANING

Acronym	Meaning
ABN	Australian Business Number
ACN	Australian Company Number
Act	<i>Local Government Act 1995</i>
CBP	City of Wanneroo Corporate Business Plan
CHRMAP	Coastal Hazard Risk Management & Adaption Plan
City	City of Wanneroo
CPI	Consumer Price Index
DFES	Department of Fire and Emergency Services
DOE	Department of Education Western Australia
DOH	Department of Health
DPLH	Department of Planning Lands and Heritage
DPS2	District Planning Scheme No. 2
DLGSCI	Department of Local Government, Sport and Cultural Industries
DWER	Department of Water and Environmental Regulation
EPA	Environmental Protection Authority
GST	Goods and Services Tax
JDAP	Joint Development Assessment Panel
LTFP	Long Term Financial Plan
MRS	Metropolitan Region Scheme
MRWA	Main Roads Western Australia
POS	Public Open Space
PTA	Public Transport Authority of Western Australia
SAT	State Administrative Tribunal
SCP	City of Wanneroo Strategic Community Plan
WALGA	Western Australian Local Government Association
WAPC	Western Australian Planning Commission



UNCONFIRMED MINUTES OF ORDINARY COUNCIL MEETING

HELD ON TUESDAY 16 JULY, 2024

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M I N U T E S

Mayor Aitken declared the meeting open at 6:00pm and read the prayer.

Good evening Councillors, staff, ladies and gentlemen, this meeting today is being held on Whadjuck Nyoongar Boodjar and I would like to acknowledge and pay my respects to Elders, past, present and future. I thank all past and present members of the community that have supported the City to better understand and value Nyoongar culture within the City of Wanneroo.

I invite you to bow your head in prayer:

Lord, We thank you for blessing our City, our community and our Council. Guide us all in our decision making to act fairly, without fear or favour and with compassion, integrity, wisdom and honesty. May we show true leadership, be inclusive of all, and guide all of the City's people and many families to a prosperous future that all may share. We ask this in your name. Amen.

Item 1 Attendances

LINDA AITKEN, JP

Mayor

Councillors:

ALEX FIGG	North Ward
SONET COETZEE	North Ward
GLYNIS PARKER	North-East Ward
BRONWYN SMITH	North-East Ward
MARIZANE MOORE	Central-East Ward
PAUL MILES	Central-East Ward
PHIL BEDWORTH	Central-West Ward
JACQUELINE HUNTLEY	Central Ward (<i>left @8:55pm</i>)
JORDAN WRIGHT	Central Ward
NATALIE HERRIDGE	South-West Ward
JAMES ROWE, JP	South Ward
EMAN SEIF, JP	South Ward

Officers:

BILL PARKER	Chief Executive Officer
MARK DICKSON	Director, Planning and Sustainability
HARMINDER SINGH	Director, Assets
KIRSTIE DAVIS	Director, Community & Place
NOELENE JENNINGS	Director, Corporate Strategy & Performance
VICKI COLES	Executive Manager Governance and Legal
DOUG BRETT-MATTHEWSON	Acting Manager Council & Corporate Support
GREG BOWERING	Manager Property Approval Services
JACKIE KALLEN	Manager Communication and Brand
PAUL GREER	Manager Property
NICK STAWARZ	Acting Manager Community Facilities
GRANT CHETTLEBURGH	Manager Parks & Conservation Management
NERISA FINAU	Acting Manager Place Management
THUSHARA WIJESIRI	Acting Chief Financial Officer

KELLY DAVIS	Lawyer
SUAD ALLIE	Coordinator Council Services
AMANDA BLYTH	Council Support Officer (Minutes)
DENISE FRASER	Council Support Officer
YVETTE HEATH	Council Support Officer

Item 2 Apologies and Leave of Absence

HELEN BERRY	Central-West Ward (<i>Leave of Absence 8 July to 7 October 2024</i>)
VINH NGUYEN	South-West Ward

Moved Cr Rowe, Seconded Cr Moore

That Council GRANT a Leave of Absence to Cr Berry for the period 8 July – 7 October 2024 inclusive.

CARRIED UNANIMOUSLY
13/0

For the motion: Mayor Aitken, Cr Bedworth Cr Coetzee, Cr Figg, Cr Herridge, Cr Huntley, Cr Miles, Cr Moore, Cr Parker, Cr Rowe, Cr Seif, Cr Smith and Cr Wright

Against the motion: Nil

There were 33 members of the public and no members of the press in attendance.

Item 3 Public Question and Statement Time

PQ01-07/24 Mr R Caratozzolo, Marangaroo

Petition to be presented to Council to increase verge maintenance between Patrick court and Our Lady of Mercy Church, Girrawheen, and/or footpath extension (PT01-07/24).

Statement:

A petition will be tabled at Council requesting improvements to verge maintenance along the footpath of Patrick Court Girrawheen. This public footpath runs alongside the front entrance of Lady of Mercy Catholic Church, which is used as a direct access to the Library, Senior Centre, Girrawheen Hub, Kenyan Community Hall and Hudson Park Primary School.

Being a volunteer at the church in the maintenance team, we work hard to ensure the Church grounds are tidy, well maintained and inviting to visitors. From the council side weeds grow and extend under the fence onto the Church land which creates significant challenges to the maintenance volunteers.

A wider footpath would allow better and safer access to pedestrians and mobility scooters. The City of Wanneroo has advised a new footpath on the north side of Patrick Court has been installed. This footpath is hardly being used and is already damaged.

As local residents we have submitted a petition requesting an improved level of verge maintenance to reduce the weeds and obstruction on the footpath connecting to the Church land and we have also asked for the footpath extension request to be revisited.

PQ02-07/24 Ms M Kwok, Ocean Reef

PS03-07/24 - Consideration of Amendment No. 215 to District Planning Scheme No. 2 - Rezoning of Various Lots in the Woodvale Locality from Rural to Urban Development

Regarding the rezoning of Rural to Urban Development, is the City of Wanneroo still a decision maker after the matter has gone out for advertising?

Response by Manager Approval Services

The final decision maker on any Scheme, Amendment or Structure Plan is the Western Australian Planning Commission (WAPC), the Council makes recommendations to WAPC.

Statement:

The Council's considering initiating amendment number 215 to the District Planning Scheme in Woodvale adjacent to the regional park. This amendment, once it progresses, allows a developer to submit a structure plan for land uses of the site. A decision whether to approve or refuse a structured plan is made by the Western Australian Planning Commission. When an application for a structural plan is made the City of Wanneroo is not the decision maker, but only provides a report and a recommendation on the application. The proponent for the development of the site has provided an indicative concept structural plan and according to the City of Wanneroo agenda, intends to make an application to be considered after the scheme amendment progresses.

As a rate payer of the City of Wanneroo I'm very concerned by the loss of control that occurs if the Council initiates the amendment. Due to the complexities of the site I think it is inappropriate for development of the site to be guided by a developer-led structure plan. The site is adjacent to significant environmental reserves in Yellagonga Regional Park which is a significant historical location for indigenous people and the heritage location at Cockman House, the oldest house in the City of Wanneroo. Additionally the land use proposed is higher density than the surrounds, the traffic impacts are going to affect residents on Woodvale Drive significantly. If the Council wants to have a different outcome on the site compared to what the developer has suggested in their concept structure plan then the City of Wanneroo must create their own structure plan.

PQ03-07/24 Ms S Apps, Woodvale

PS03-07/24 - Consideration of Amendment No. 215 to District Planning Scheme No. 2 - Rezoning of Various Lots in the Woodvale Locality from Rural to Urban Development**Statement:**

I live on the City of Joondalup side of Woodvale, I'm here on behalf of the Woodvale residents as a whole, in particular those who live on Woodvale Drive in relation to the scheme amendment that you're considering tonight.

Recently there was a scheme amendment on Woodvale Drive not dissimilar to what you were considering. The Woodvale community learned a lot from this process and how it actually works in reality. At the initiation the community were told to wait until consultation to have their say, which they did, with 189 opposing and two in support. There was no change to the application, that scheme amendment is now with the Western Australian Planning Commission (WAPC). Thankfully an R30 zoning was attached to the application by the City of Joondalup, which in hindsight we can now see will ensure some protection against any overdevelopment.

This was a higher coding than hoped but better than the R160 in the proposed example before you. It is disappointing that the community has no further say on the actual structure plan details, because it is led by the developer directly with the WAPC, so there was no further input on the main crucial aspects that concern the community.

The City of Joondalup was asked if they could prepare a structure plan. The response was if the site was deemed complex enough then yes it might be appropriate. That scheme was considered basic with few stakeholders, the one before you tonight is not, it is complex. What we can learn from this example is that yes, the City of Wanneroo could enact their own structure plan, and that the community are without a voice when the scheme is sent off to the WAPC.

The Traffic Impact Assessment (TIA) attached to the application provides a positive assessment but that is based on having traffic lights at Wanneroo Road and a no right turn ban. Administration advised that the no right turn is not supported and traffic lights would need to be approved by Main Roads. The positive report is thus given on a conditional basis from a third party which hasn't been met yet.

This Community Reference Group was convened during the planning stage of the \$74 million Ocean Reef overpass. During those meetings Woodvale Drive residents attended, and were advised that traffic lights would not be installed on the Wanneroo Road and there would only be a 10% increase in traffic numbers. The TIA concluded that the suggested structure plan from the developer will require Woodvale Drive to be upgraded to a distributor B-Road similar to Hodges Drive in the City of Joondalup or Flynn Drive in the City of Wanneroo. Upgrading Woodvale Drive would be devastating for the residents, grossly unfair and inequitable, hence why the community came out in force this past weekend to sign the near 450 strong petition seeking to halt the scheme and ask the City of Wanneroo to take control of the structure plan.

PQ04-07/24 Mr M Murphy, Woodvale

PS03-07/24 - Consideration of Amendment No. 215 to District Planning Scheme No. 2 - Rezoning of Various Lots in the Woodvale Locality from Rural to Urban Development**Statement:**

As a resident of Woodvale Drive, I am concerned about the traffic volume, speeding vehicles, and the safety aspect on this road, witnessing many near misses and crashes. The road exceeds its volume of vehicles on a daily basis.

Question:

Is the City of Wanneroo considering a potential rezoning from Rural to Urban and commercial development in the area and a possible widening of Woodvale Drive from Wanneroo Road to Trappers Drive? Can public consultation take place prior to any plans being agreed or set in motion or can the Motion be deferred until there is more public consultation?

Response by Manager Approval Services

If the amendment is initiated by Council tonight, public consultation would commence shortly after that, prior to it being presented back to Council for a recommendation on Amendment 215 being forwarded to the Western Australian Planning Commission.

PQ05-07/24 Cr D Kingston, Edgewater

PS03-07/24 - Consideration of Amendment No. 215 to District Planning Scheme No. 2 - Rezoning of Various Lots in the Woodvale Locality from Rural to Urban Development**Statement:**

I will be tabling a petition tonight which contains 450 signatures many of those signatures are from the City of Wanneroo, and a number from the City of Joondalup who are impacted residents.

Under the local planning scheme regulations that are attached to the Planning and Development Act, if a scheme amendment is commenced, Council is not the final decision maker, the Western Australian Planning Commission (WAPC) is. The scheme amendment before you tonight is in itself uncontroversial. To shift aside from Rural to Urban development is not complicated, in many ways it's consistent with the surrounding area. The concern is that as soon as the amendment is progressed, that the developer or proponent for the site can make an application for a structure plan. At that time in the process the Local Government must consider the application, it's not a matter of choice and as far as considering the application the Local Government doesn't become the decision maker, it only makes a recommendation and provides a report to the WAPC.

There is public consultation but at that stage it's almost too late, the decision will be made by the WAPC on the application that is submitted.

What is being suggested tonight is that the Council defers the decision and then investigates the possibility of creating their own structure plan to lead the development of the site, that way the concerns which has been raised by the residents, especially in Woodvale, is that the uses that are being proposed by the developer are going to significantly increase the traffic on the site. An additional 6,500 cars is not a small change, it's large, to go to 15,000 traffic movements on Woodvale Drive is similar to some of the major roads in Woodvale and would be one of the highest density roads in City of Joondalup.

These decisions for those people that live on Woodvale Drive, which is a residential road, is lifechanging. What would be required if these uses are further considered by the WAPC and then approved, it will require widening of the road and significant expenditure. The choice is if the Council initiates the scheme amendment then it means you're out of control of that decision. The only thing you are in control of is the timing on when you initiate the scheme amendments, so if you have a structure plan that you create that's ready to go, you can lead with that and determine how the site should be laid out and then present that to the WAPC.

PQ06-07/24 Ms D Newton, Wanneroo

PS03-07/24 - Consideration of Amendment No. 215 to District Planning Scheme No. 2 - Rezoning of Various Lots in the Woodvale Locality from Rural to Urban Development

- 1. The public comment period that the State Government did on Amendment 1419, which is exactly the same amendment as this one, was carried out during school holidays and Easter, I note it refers to a proponent. Is this the same applicant as listed in tonight's report?*

Response by Manager Approval Services

Yes, I understand that to be the case.

2. *The report states that the application was lodged on 23 January 2024. REIWA and every other company that deals with land transactions said that the property Lot 900 was sold for \$5.8 million in March 2024. Who lodged the initial application in January?*

Response by Manager Approval Services

This information is held by the West Australian Planning Commission (WAPC). Administration will contact the WAPC and provided a response in the Minutes to this meeting.

Further response by Manager Approval Services

As discussed in the Council report, the Scheme Amendment was lodged by Urbanista Town Planning on behalf of SPG Property Capital Fund No. 10 on 23 January 2024.

For clarity, the MRS Amendment 1419 was also lodged by Urbanista Town Planning on behalf of SPG Property Capital Fund No. 10 on 18 July 2023.

3. *The proposed rezoning report shows ongoing plans following approval, all ahead of the structure plan being in place. Did the applicant seek advice prior to purchase that all these uses would be possible?*

Response by Manager Approval Services

The applicant engaged with Council before the application was submitted.

4. *The attached letter to the report notes that in 2023 the City of Wanneroo were shown a concept plan for the future commercial centre on Lot 900. The previous plans did not show signalisation at Woodvale Drive. Who lodged these concept plans and why aren't they referred to in the report?*

Response by Manager Approval Services

The proponent has prepared those plans, the plans are not relevant to the consideration of the rezoning of the land from Rural to Urban Development.

5. *With regard to the impact to the surrounds of Yellagonga Regional Park, the wildlife it supports and the existing residents of the City of Wanneroo who chose to live in the area (Chianti Estate), why has very little information been provided in the report on the impact?*

Response by Manager Approval Services

The report covers the proposed amendment to the subject site not to other land which would be subject of separate applications.

6. *Who owned the land when the application came to Administration?*

Response by Manager Approval Services

The current owner of the property is listed on the cover of the report as SPG Capital Fund 10 Pty Ltd VL, Miss Hilder May Pratt, they are the proponents of the application.

PQ07-07/24 Ms H Chester, Quinns Rocks

PS03-07/24 - Consideration of Amendment No. 215 to District Planning Scheme No. 2 - Rezoning of Various Lots in the Woodvale Locality from Rural to Urban Development**Statement:**

I am the Deputy Chair of the Friends of Yellagonga Regional Park which is a community conservation group formed over 30 years ago. Our group undertakes rehabilitation projects within the Regional Park, collaborating with all three managing agencies and stakeholders, and has 400 members residing mostly in the City of Wanneroo and Joondalup who are actively engaged in the conservation of the Regional Park, with the aim of long-term environmental sustainability and compatible human use.

At tonight's meeting I understand the Council is considering initiating amendment No.215 to the district planning scheme in Woodvale which is adjacent to our beautiful Regional Park that contains land which is variously classified as Class A Reserves, Bush Forever and conservation category Wetlands. We have significant concerns concerning the ability to officially manage the likely negative impact on the wetlands of any high intensity development.

Tonight's proposed amendment, once it progresses, allows a developer to submit a structure plan for land usage of the site. The developer had indicated apparently that they're intending to make application for the land to be a mixed use of R160 zoning, which could be a four to five story building, Service Commercial and Commercial. These uses are of a higher intensity than any other surrounding developments and we believe these uses are wholly inappropriate for a site which is in within 17 to 50 meters of the Wetland boundary along Ancestor Retreat - State Planning Policy 2.5 requires a consistent buffer of at least 50 meters.

Over a 4 month period 28 kangaroos have been killed by vehicles on Woodvale Drive and Duffy Terrace. Due to this development being in a very sensitive location adjacent to the Regional Park and it's likely environmental impact, Mayor Aitken and Councillors could you please defer this item for Council and Administration to spend time to develop the City's own suitable structure plan?

PQ08-07/24 Mr D Briggs, Woodvale

PS03-07/24 - Consideration of Amendment No. 215 to District Planning Scheme No. 2 - Rezoning of Various Lots in the Woodvale Locality from Rural to Urban Development**Statement:**

It is noted in the report that 85% of the 7,570 vehicles per day on Woodvale Drive and Wanneroo Road, travelled to and from Wanneroo Road North. The roads are virtually being used as a servicing road for non-local traffic, with traffic likely to increase by an estimated 3,000 to 6,500 trips per day dependent on the mix of residential and commercial development to Lots 26, 803 and 900 on Woodvale Drive.

Question:

How can Wanneroo Road be used more appropriately as the primary distributor road for Wanneroo North residents to access the west side of Woodvale Drive via the Whitfords Avenue and Woodvale Drive intersections? The right hand turn from Wanneroo Road into Woodvale Drive is already difficult. With the proposal for these lots, can the cost of traffic lights and traffic signals be minimized?

Response by Director Assets

Woodvale Drive is part of the overall road network in and around that area when it was developed, it is one of the connecting roads, connecting both Wanneroo Road and Trappers Drive. Closing that road and denying access won't be possible without understanding the overall road network issues in the whole area.

Statement:

Data was collected in 2018 on the traffic measurements in relation to the new McDonald's located at the corner of Whitfords Avenue and Trappers Drive, this needs to be taken into consideration on how this development site is going to impact on the northern part of Woodvale Drive, the network of traffic that runs through to the western end of Woodvale Drive and the intersection of Whitfords Avenue and Trappers Drive.

PQ09-07/24 Cr R Pizzey, Woodvale

PS03-07/24 - Consideration of Amendment No. 215 to District Planning Scheme No. 2 - Rezoning of Various Lots in the Woodvale Locality from Rural to Urban Development**Statement:**

As a Councillor for City of Joondalup, with Woodvale being within my relevant Ward, I am speaking on behalf of people on Woodvale Drive. The protected bushland areas and schools coming off that road already have heavy traffic and it is remiss of Council to put through a plan where they won't have control over it at a later time.

Due to the amount of land within the City of Wanneroo many plans are made, but this one needs a closer look at, and to work with neighbouring Councils to make sure that when plans affect the City of Joondalup so significantly that the two Councils talk about this together.

I don't believe this has occurred at this point and that it would be better for this to go back and rethought of so that what the Western Australian Planning Commission receives is controlled and more appropriate for the area.

PQ10-07/24 Ms C Eckley, Woodvale

PS03-07/24 - Consideration of Amendment No. 215 to District Planning Scheme No. 2 - Rezoning of Various Lots in the Woodvale Locality from Rural to Urban Development**Statement:**

As a resident living on Woodvale Drive, my concern is the issue of speeding vehicles, especially in the wet around roundabouts. There needs to be some traffic management to slow the traffic within the 50km Zone. If speed cameras were set up you would find that most people are doing 60-70kph or more, often on school days between 3:00pm and 4:00pm. The end near Timberlane Drive is full of cars, which can be backed up to Trappers Drive. If the City increases the residential and commercial density, this will affect both sides and the residents will struggle to get out of their driveways to go about their normal day of business.

Woodvale is such a community suburb, if this goes ahead I can't cope with additional traffic on that road. It is a Drive, it's not a highway but it's like a highway opening it up to Wanneroo Road and is already being used as a cut through for trucks. Yellagonga is a beautiful Park, there are lots of trees, we go for lots of walks, you're going to destroy Woodvale. Please do not vote for this.

Item 4 Confirmation of Minutes**SOC01-07/24 Minutes of Special Council Meeting held on 17 June 2024**

Moved Cr Parker, Seconded Cr Seif

That the minutes of the Special Council Meeting held on 17 June 2024 be confirmed.

CARRIED UNANIMOUSLY
13/0

For the motion: Mayor Aitken, Cr Bedworth Cr Coetzee, Cr Figg, Cr Herridge, Cr Huntley, Cr Miles, Cr Moore, Cr Parker, Cr Rowe, Cr Seif, Cr Smith and Cr Wright

Against the motion: Nil

OC01-07/24 Minutes of Ordinary Council Meeting held on 18 June 2024

Moved Cr Parker, Seconded Cr Seif

That the minutes of the Ordinary Council Meeting held on 18 June 2024 be confirmed.

CARRIED UNANIMOUSLY
13/0

For the motion: Mayor Aitken, Cr Bedworth Cr Coetzee, Cr Figg, Cr Herridge, Cr Huntley, Cr Miles, Cr Moore, Cr Parker, Cr Rowe, Cr Seif, Cr Smith and Cr Wright

Against the motion: Nil

Item 5 Announcements by the Mayor without Discussion**OA01-07/24 Welcome to new Director Community & Place**

The Mayor welcomed the new Director of Community and Place, Kirstie Davis. Kirstie joins the City of Wanneroo (City) from the Shire of Harvey, where she was the Director of Community and Lifestyle. Kirstie brings to the City a wealth of Local Government experience, having also held roles with WALGA and the Shire of Augusta-Margaret River.

The Mayor thanked Rohan Klemm, who has been acting in the position as Director Community & Place, for the past eight months. Rohan's leadership during this period was invaluable to the team and City of Wanneroo operations. Rohan's efforts ensured a seamless transition and maintained the high standards of the Directorate.

OA02-07/24 Letter received from the Minister for Road Safety

The Mayor read aloud the letter received from Minister for Road Safety, the Hon David Michael, MLA.

"Thank you for your letter of 20 May 2024 regarding eRideable safety in the City of Wanneroo.

Educating the community on eRideables rules is an ongoing challenge and your feedback and proactive approach to addressing this issue in your local community is greatly appreciated.

The Road Safety Commission continues to raise awareness of the safe and sensible use of eRideables through its ongoing behaviour change initiatives including mass media campaigns, social media marketing and community engagement activities.

Recognising the need for additional education efforts, I am pleased to share with you that I have recently approved a partnership between the Road Safety Commission and WestCycle for the delivery of an eRideable education program.

The program, currently under development and set to launch in the coming months, will be delivered to high school students and aims to increase their awareness and understanding of eRideable rules and influence them to make safe choices. Information workshops, parent group sessions and targeted social media campaigns will be included in the program to ensure it reaches wider school and local communities. I will ensure any appropriate resources developed are shared with the City for promotion through your own channels.

Enforcement also plays an important role in encouraging safe and sensible use of eRideables. Penalties for misuse of eRideables are prescribed under eRideable legislation and the Western Australia Police Force is responsible for enforcement. I will pass your valued feedback on to WA Police to assist them in planning future targeted enforcement activities.

Once again, Thank you for taking the time to contact me regarding this issue and for your commitment to road safety."

OA03-07/24 Australasian Reporting Awards

The Mayor announced that the City of Wanneroo (City) has once again been widely acknowledged for their Annual Report.

The Australasian Reporting Awards (ARA's) recognised the City's continued commitment to transparency and continuous improvement by awarding an eighth Gold Award for the 2022/23 Annual Report.

The ARAs provide the benchmark for government and corporate reporting, with Gold Award winners regarded as producing model reports for other organisations to follow.

The award is another great example of the City's collaborative approach across service areas, celebrating our achievements and performance over the financial year.

OA04-07/24 Yanchep Rail Line

The Mayor and Councillors recently attended the opening of the Yanchep Rail Line. The City of Wanneroo is grateful to the State Government for their commitment in constructing the new rail line and benefits it brings to the community.

Item 6 Questions from Council Members

CQ01-07/24 Cr Coetzee – Yanchep Train Station Issues

1. *What is the reason for Botanic Boulevard being constructed so narrowly?*

Response by Manager Approval Services

This was approved through the subdivision process by the Western Australian Planning Commission (WAPC), following approval of the design agreed upon between the Public Transport Authority (PTA), the WAPC and the developer.

2. *Why are the parking bays at all three stations constructed so narrowly?*

Response by Manager Approval Services

This was approved by the State Government and the parking bays meet the minimum parking bay width under the Australian standards.

3. *Will Splendid Avenue be connected to the train station?*

Response by Manager Approval Services

The road connections are still to be finalised with further connections to occur. Other elements such as footpaths and cycle paths are still to be constructed. There is ongoing construction in that area with the City and the developers for both Alkimos and Yanchep.

4. *When will Templetonia Boulevard be finished and linked to Marmion Avenue?*

Response by Manager Approval Services

The developer is currently constructing Templetonia Boulevard and have been waiting on some sewerage works to be completed. Your query about the finish date is taken on notice and a response will be provided.

Further Response by Manager Approval Services

The Developer Acumen has advised that the construction works will be complete in about 3 weeks and then the road reserve creation will be able to be processed by the WAPC and Department of Land Administration, however Western Power approval is required for the street lighting to be energised. The WP approval processes are taking a long time therefore the date the road will be open to the public is not known at this time and may be several months away.

5. *When will a public shared path be constructed from Yanchep train station to Splendid Park?*

Response by Manager Approval Services

The developer has sought to bond this work for a future date as there are other works pending along this road. It will be carried out when the pending works are completed.

CQ02-07/24 Cr Wright - PS03-07/24 - Rezoning of Lots in Woodvale

1. *In relation to this item how much would a structure plan cost and can it be a joint investment between the City of Joondalup and City of Wanneroo?*

Response by Manager Approval Services

Structure plans are a costly exercise as they require the engagement of a range of specialist consultants and they are generally led and run by the land owner as it is the land owner that achieves the value from the change in land zoning. It would be a decision of Council and a budgetary item, it would not be delivered out of the operational budget.

2. *Why were the District Water Management Strategy, Environmental Report and Bushfire Plan which were referenced in the report, not presented to assess the impact of rezoning to Urban? If Council defers this item, can it request that Main Roads provide official correspondence on the plan and what the appetite is within Main Roads for any achievable plans for the local area or projects that they may have already budgeted for?*

Response by Manager Approval Services

The attached documents would be provided and developed as part of a structure planning process. They would also be part of the documentation that would be circulated and advertised for public comment.

3. *These reports were also referenced to support amendment no. 215. Why were these reports not presented but the traffic report was?*

Response by Manager Approval Services

The report and attachments were designed to provide Council with the information around the rezoning process which would then go out for public consultation and that information would then be circulated.

4. *Was there a reason why the April 2023 concept plans were not presented to Council?*

Response by Manager Approval Services

It is important to distinguish between the rezoning from rural to urban and the future potential development of the site. Those issues would be addressed in the assessment of a structure planning stage, rezoning to Urban doesn't require that level of information and is not material consideration to the zone being changed.

5. *Was the traffic impact assessment based on residential or commercial, because the report seems to flip between assessing traffic conditions with residential development and then later with commercial development?*

Response by Manager Approval Services

The report was prepared by consultants on behalf of the proponent. I cannot comment on why it is written the way it is.

CQ03-07/24 Cr Miles - PS03-07/24 - Rezoning of Lots in Woodvale

1. *Do you want questions on this particular item now or is Council going to have a discussion when it is before us?*

Response by Mayor

Councillors are being given an opportunity to discuss it because there were so many statements about it.

2. *Should the traffic assessment report be used as part of assessing Woodvale Drive going from rural to urban zone?*

Response by Manager Approval Services

The traffic report was included to provide context around what the proponent is seeking to do in terms of their future plans for the site. However for the actual purpose of addressing the proposed amendment there is no change in the land use at this stage so there is no change in traffic by simply rezoning it to urban development under scheme 2. Those matters would be dealt with through the structure planning process.

CQ04-07/24 Cr Herridge - PS03-07/24 - Rezoning of Lots in Woodvale

1. *Please confirm that this item is to approve initiating an amendment to District Planning Scheme No. 2 for the purpose of advertising as required by the planning legislation?*

Response by Manager, Approval Services

Yes, this item is only for Council to Consider initiating Amendment 215. If approved the matter will then proceed to formal consultation before being reported back to Council for a recommendation to be made to the WAPC and Minister.

2. *Several locals have advised they were very disappointed in not knowing about this proposal. Why have they not yet been told and to what level will stakeholders be consulted and when?*

Response by Manager, Approval Services

If the amendment is initiated the City will follow the processes required for a Complex Scheme amendment and seek to commence public consultation following obtaining consent from the Commission and EPA.

3. *Will the City of Joondalup also be consulted on this?*

Response by Manager, Approval Services

Yes, administration will consult with the City of Joondalup as part of the consultation process as well as accepting submissions from residents and landowners within the City of Joondalup.

4. *The landowner has the right to develop their land. Councils' role is to ensure that the development is done within the planning framework. From the maps provided by the developer in the report it looks to be across 3 separate land parcels. Can you please confirm these are all owned by one land owner or do we have a potential land owner being affected by this proposal? Looking at Lot 26 this land is currently a place of a thriving small business.*

Response by Manager, Approval Services

Yes, there is more than one landowner involved and Administration has ensured that the other landowner is aware of the proposal and that the matter is being presented to tonight's meeting.

5. *A Complex amendment is an ad hoc development, when this happens my understanding is that the development needs to prove its viability to the infrastructure and surrounding like uses are taken into consideration. As an example, if a neighbourhood centre was to be proposed then the potential retail impact on neighbouring centres need to be considered. I've noted on page 363 of the agenda proper that Woodvale Village has been left out of the nearby shopping precincts and I'd be sure Kingsway Shopping Centre would also need to be considered. When does this all factor into the equation for this development if not at this amendment?*

Response by Manager, Approval Services

The map on page 363 of the agenda was produced by the applicant's traffic consultant and is attached to their Traffic Impact Statement. It was not produced by the City. The retail impact of a proposed new centre will be considered at the structure planning stage which follows rezoning of land to Urban Development in DPS 2.

6. *The predominant issue with this amendment is the potential impact on traffic and the proposal to widen the existing road of Woodvale Drive. When preparing for redevelopment to what level can the proponent seek to change the road network? They need to upgrade to what is already there and not what could be, is that correct?*

Response by Manager, Approval Services

Yes. At the structure planning stage we work through what the implications are for any change subsequent to the land use changing and that would go through at the structure planning stage and at the development application subdivision stages as well.

7. *This may be pre-empting a couple of stages down the track but to widen a road to make something of Woodvale Drive level to a Hepburn Avenue size, land would need to be resumed. Is that something a proponent can ask to be done for a development?*

Response by Manager, Approval Services

The applicant would need to demonstrate that they could work within the constraints on the land as it is. I doubt that there is any scope of acquiring land along Woodvale Drive to achieve a wider road reserve beyond the boundaries of the site itself but those are matters that would be worked through at the design stage.

8. *We have heard this evening a suggestion that the City of Wanneroo take over the Structure Planning process for the land. Is this possible to do being this land is privately owned? Why would we and what implications does this then present?*

Response by Manager, Approval Services

While the City can prepare a structure plan over land within the City's boundaries, this is a costly process and is normally driven by the landowners. This is because the landowner receives the benefits of any increased land value of development potential arising from a structure plan. In this case the landowner intends to prepare their own structure plan to submit to the City for consideration subject to Amendment 215 being approved.

9. *Our budget papers this evening, if it goes through, has endorsed the progression of traffic measures for the eastern portion of Woodvale Drive in the City of Wanneroo, can administration please confirm what the plans are and when construction will occur?*

Response by Director, Assets

The Budget papers do list a project for the design during the 2024/25 financial year and there are further funds listed for consideration in the draft Capital Works program for 2025/25 and 2026/27 for the construction phase of the project.

CQ05-07/24 Cr Miles - PS03-07/24 - Rezoning of Lots in Woodvale

With respect to page 348 of the report, in the last paragraph it states that that further development subject land relies on access via Ancestor Retreat. That road was built for Cockman House. It is obviously built on Yellagonga Regional Park and it's not a gazetted road, yet in the plan attached it says they want access to that road.

Response by Manager Approval Services

Yes, that's correct we identified that to the proponent and advised them that they need to consider that, there may be some work being done by the Landgate and land administration of Department of Planning, Lands and Heritage to convert that to a road reserve, but am unsure of the progress along that line

CQ06-07/24 Cr Rowe - PS03-07/24 - Rezoning of Lots in Woodvale

PS03-07/24 Consideration of Amendment No. 215 to District Planning Scheme No. 2 - Rezoning of Various Lots in the Woodvale Locality from Rural to Urban Development

It has been mentioned that the City could exercise its powers to be able to create its own structure plan. Has there been a precedence for this in the City of Wanneroo and would this case meet the criteria required for the City to prepare a structure plan on privately owned land?

Response by Manager, Approval Services

There is the capability that a structure plan could be prepared by a land owner and be prepared over multiple lots whether they are the land owner or not, as long as they are a land owner in the area. Council can prepare them and would do this typically where there is a public good or social benefit that is derived from the investment required to prepare a structure plan. An example of this is Koondoola Commercial Centre where the City has tried to improve that centre and prepared various planning documents to advance that cause.

CQ07-07/24 Cr Bedworth - PS03-07/24 - Rezoning of Lots in Woodvale

Page 347 states that a TIA includes traffic modelling for a range of different development scenarios but cannot see this in the attachments. Has this been provided to us and if not, why not?

Response by Manager, Approval Services

That is the proponent's traffic impact statement. We do not have that modelling and are unable to provide that.

CQ08-07/24 Cr Smith - PS03-07/24 - Rezoning of Lots in Woodvale

1. *In terms of what would motivate the City to put in their own structure plan, one being the public good, one of the concerns raised was protection of the Yellagonga Regional Park and bushland. Could there be a potential public good to do our own structure plan?*

Response by Manager, Approval Services

There are several processes to be considered, one of which is if Amendment 215 is initiated, it is referred to the EPA and the amendment would then be analysed by them to decide what level of assessment might be required for this amendment to proceed further. That would be the first step if this amendment is initiated tonight.

2. *There was mention of a traffic assessment conducted in 2018. How relevant is that data given that with further development there might be an increase in traffic leading to a need to increase the road which would also require more land?*

Response by Manager, Approval Services

The traffic impact statement that was prepared was just background information and has not been fully tested or assessed by Administration in the context of a live amendment, which would be the next stage if Amendment 215 was to proceed and a structure plan be prepared. A structure plan would go into a lot more detail and be put through a more rigorous assessment by Administration, Department of Planning and Main Roads before any recommendations were made.

CQ09-07/24 Cr Seif - PS03-07/24 - Rezoning of Lots in Woodvale

1. *Should this go ahead and the road needs upgrading, is there a possibility that Main Roads would say this area requires an upgrade of the roads and would this be out of our hands?*

Response by Manager, Approval Services

Any sort of road widening is subject to the structure plan process and is a normal assessment and determination process.

2. *In my view these roads would not be sufficient for an R60 and commercial complex – can I have Administration's view on this?*

Response by Manager, Approval Services

At this point that is not the proposal and we have not looked at the impacts of density or the level of commercial development that the applicant may wish to develop so because we are only looking at the rezoning from Rural to Urban Development. A lot of those questions remain on the table and would be worked through at the next stage of structure planning.

CQ10-07/24 Cr Wright - PS03-07/24 - Rezoning of Lots in Woodvale

I am confused by some documents being presented to us but they are not needed to make a decision, and other documents not being provided to us which are needed to make a decision?

Response by Director, Assets

On page 348 of the report there is a section headed *Environmental Considerations* where it states that to support Amendment 215 the proponent has also provided the following information and that includes the District Water Management Strategy, an Environmental Report and a Bush Fire Management plan which you have referred to, and then it goes on to state all supporting technical information be considered by Administration in more detail should Amendment 215 be initiated. Consideration would be made in light of responses from external agencies which would be consulted on during the advertising process. Therefore, all this information is material to the next stage of considering Amendment 215.

CQ11-07/24 Cr Moore - PS03-07/24 - Rezoning of Lots in Woodvale

1. *If the City were to create its own structure plan, how long would the process take?*

Response by Manager Approval Services

It would take in the order of 12 to 18 months to get it through to final approval and may take longer than that with the Planning Commission. They can be quite lengthy, depending on the time frame for preparation which includes both background studies and reports.

2. *Given that the proponent has their structure plan ready to go will it cause a delay if we create our own structure plan, and will they then override us and go straight to the Planning Commission?*

Response by Manager Approval Services

In principle the City could initiate and prepare its own structure plan and the developer could also seek to lodge a structure plan. I am not aware of anywhere that has actually happened. The issue is for Council to decide whether or not that's an appropriate activity for the City to be involved in.

3. *If their proposed structure plan overrides ours, does that then mean as a City we have no control going forward in what happens in that structure plan?*

Response by Manager Approval Services

It is important to distinguish where the power and decision-making lies as has been said by the speakers and myself during public question time. The structure planning process is determined by the West Australian Planning Commission (WAPC), but it's on the advice of Council so it is an important part of the Commission's decision to take into account the recommendation from Council before it decides on any structure plan.

4. *What would be the best way to keep our community involved in the process so that they are able to be a part of the decision-making process. I would not like us to take any missteps and then completely remove the Council from the process.*

Response by Manager Approval Services

The recommendation is to initiate, and that is simply to then step into that next phase which involves engaging with all the specialist agencies and importantly the community about their views on the proposal. We can then go through that formal consultation process and decide whether or not Council would support the rezoning to Urban Development. At this stage it's not a test of whether the level of traffic or the environmental concerns have been addressed, that's the role of the next stage of the process.

5. *To clarify, the decision on this item will be to go to initiation so we can go then go to community consultation? The feedback we have received tonight will be formal, and then it comes back to Council and we make the decision to do the zoning, is that correct?*

Response by Manager Approval Services

The next step would be to seek permission from Environmental Protection Authority (EPA) and the Department of Planning to commence consultation, and then we will go through the regulated public consultation phase which would then generate a report from Administration to Council with a recommendation on the rezoning proposal.

CQ12-07/24 Cr Smith - PS03-07/24 - Rezoning of Lots in Woodvale

How does the City assess the public good around creating its own structure plan without having a lot of the relevant information, because I am struggling to make that decision right now. Therefore, I am just wondering how does the City make those evaluations based on very limited information?

Response by Manager Approval Services

Most structure plans are prepared by the landowners as they are the ones with the interest in the land. They invest the money in preparing the documentation. Koondoola Commercial Centre is an example of where Council has taken a view that it needs to act, so it really arises out of the community and it arises out of discussions and debate that happen at Council. It is a matter for the planning and decision making of Council.

CQ13-07/24 Cr Herridge - PS03-07/24 - Rezoning of Lots in Woodvale

For clarification when the item does come up for discussion if it lapses for a lack of a mover or a seconder, or if it is actually voted down or deferred, what actually happens? Does that then cease at Council? Does it get to go to consultation with the WAPC because I believe there is no line for them to come back with an appeal?

Response by Manager Approval Services

That is correct. If Amendment 215 is not initiated then that is essentially the end of the matter. However, it is not the end of the matter entirely because if Metropolitan Region Scheme Amendment 1419 progresses, then there is a provision in the *Planning Development Act* under section 129 where the Commission would then publish a notice in The Gazette to automatically rezone the land and that would most likely be to Urban Development which is the same as the proposal, so there is an automatic back stop measure in the legislation.

Item 7 Petitions

New Petitions Received

PT01-07/24 Increase verge maintenance between Patrick Court and Our Lady of Mercy Church, Girrawheen, and/or footpath extension

Cr Rowe presented a petition of 72 signatories requesting an increase in verge maintenance between Patrick Court and Our Lady of Mercy Church, Girrawheen, and/or footpath extension.

Moved Cr Rowe, Seconded Cr Seif

That the petitions PT01-07/24 be received and forwarded to the relevant Directorate for reporting back to Council.

CARRIED UNANIMOUSLY
13/0

For the motion: Mayor Aitken, Cr Bedworth Cr Coetzee, Cr Figg, Cr Herridge, Cr Huntley, Cr Miles, Cr Moore, Cr Parker, Cr Rowe, Cr Seif, Cr Smith and Cr Wright

Against the motion: Nil

PT02-07/24 Request for fencing of drainage pit, between Shaftesbury Avenue and Hepburn Avenue, Alexander Heights

Cr Seif presented a petition of 25 signatories requesting the fencing of drainage pit between Shaftesbury Avenue and Hepburn Avenue, Alexander Heights.

Moved Cr Seif, Seconded Cr Rowe

That the petition PT02-07/24 be received and forwarded to the relevant Directorate for reporting back to Council.

CARRIED UNANIMOUSLY
13/0

For the motion: Mayor Aitken, Cr Bedworth Cr Coetzee, Cr Figg, Cr Herridge, Cr Huntley, Cr Miles, Cr Moore, Cr Parker, Cr Rowe, Cr Seif, Cr Smith and Cr Wright

Against the motion: Nil

PT03-07/24 Parking Area - 59 Westpoint Parade, Darch

Cr Herridge presented a petition of 18 signatories requesting permission to park vehicles on the corner of the block located at 59 Westpoint Parade, Darch.

Moved Cr Herridge, Seconded Cr Wright

That the petition PT03-07/24 be received and forwarded to the relevant Directorate for reporting back to Council.

CARRIED UNANIMOUSLY
13/0

For the motion: Mayor Aitken, Cr Bedworth Cr Coetzee, Cr Figg, Cr Herridge, Cr Huntley, Cr Miles, Cr Moore, Cr Parker, Cr Rowe, Cr Seif, Cr Smith and Cr Wright

Against the motion: Nil

Update on Petitions

UP01-07/24 No parking sign request, Chasselas Road, Hocking (PT01-06/24)

Assets are presenting a report at item AS01-07/24 of this Agenda, to address this petition. The lead petitioner has been notified.

Item 8 Reports

Declarations of Interest by Council Members, including the nature and extent of the interest. Declaration of Interest forms to be completed and handed to the Chief Executive Officer.

Mayor Aitken declared an impartiality interest in CS02-07/24 due to being a Member of the Yanchep Sports and Social Club. (24/248281)

Cr Coetzee declared an impartiality interest in CS02-07/24 due to being a Member of the Yanchep Sports and Social Club. (24/248293)

Cr Rowe declared an impartiality interest in CS02-07/24 due to being a Member of the Girrawheen Lions Club. (24/248321)

Cr Wright declared an impartiality interest in PS03-07/24 due to being involved in a vehicle accident, that may be part of the statistics noted in the report. (24/248331)

Cr Seif declared an impartiality interest in PS03-07/24 due to being a Member of the Heritage Society. (24/248302)

Cr Huntley declared an impartiality interest in PS03-07/24 due to being a Member of the Heritage Society. (24/248339)

Cr Rowe declared an impartiality interest in AS01-07/24 due to being employed in the Electorate Office of Margaret Quirk.(24/248345)

Cr Rowe declared an impartiality interest in CS05-07/24 due to being employed in the Electorate Office of Margaret Quirk.(24/248356)

Corporate Strategy & Performance

Corporate Planning Performance & Improvement

Mayor Aitken declared an impartiality interest in CS02-07/24 due to being a Member of the Yanchep Sports and Social Club. (24/248281)

Cr Coetzee declared an impartiality interest in CS02-07/24 due to being a Member of the Yanchep Sports and Social Club. (24/248293)

Cr Rowe declared an impartiality interest in CS02-07/24 due to being a Member of the Girrawheen Lions Club. (24/248321)

CS02-07/24 Adoption of the 2024/25 - 2027/28 Corporate Business Plan, 2024/25 Annual Budget and 2024/25 Fees and Charges Schedule

File Ref: 48056 – 24/208351
Responsible Officer: Director Corporate Strategy & Performance
Attachments: 4

Issue

To consider adoption of the City's 2024/25 – 2027/28 Corporate Business Plan (**CBP**), 2024/25 Annual Budget (the **Budget**) and 2024/25 Fees and Charges Schedule.

Background

A series of Integrated Planning and Budget Workshops (five Workshops) were held with Council Members, which focussed on reviewing and developing the 2024/25 – 2027/28 CBP, 2024/25 Capital Works Program, the 2024/25 Operating Budget, the 2024/25 Fees and Charges Schedule and the various other elements of the Budget.

In developing the Budget, the City applied prudent financial management practices in guiding the development of the Budget and considered the following policies and key economic parameters:

- Strategic Budget Policy (**SBP**);
- Accounting Policy;
- Financial Cash Backed Reserves Policy;
- Financial Hardship – Collection of Rates and Service Charges Policy;
- Id. forecast of 2024/25 population increase- Early 2024 forecast, shows an increase of 3.5% to 236k primarily from in-bound migration and the addition of dwellings, providing opportunities for new households (such as young people leaving the family home and divorces) or households relocating from other areas;
- Forecast 2024/25 average interest rate return on investments: 5.15%;
- Forecast Perth Consumer Price Index (**CPI**) over the next 12 months: 3.0% (WA State Treasury);
- The Long Term Financial Plan (**LTFP**) 2023/24 – 2042/43; and
- Cost escalations of constructions, material, and labour.

The SBP, which was adopted by Council in March 2022, has the following principles and guidelines:

“To establish clear principles and guidelines that will deliver:

- *Council Members’ strategic financial management directives;*
- *robust transparent Long Term Financial Planning processes;*
- *intergenerational equity;*
- *responsible budgeting and accountability;*
- *responsible stewardship of the City’s assets, ensuring the resources of the City are well protected and used efficiently to accomplish the objectives of the City;*
- *sustainable, fully costed level of Fees and Charges for services both now and into the future (maintenance, renewal, replacement and new);*
- *prudent Rates setting that reflects community’s needs and aspirations; and sustainable in non-Rates income streams;*
- *determine the legal mechanism and outline rational for setting Fees and Charges; and*
- *ensure that Fees and Charges recover actual and reasonable costs unless there are valid policy reasons not to do so.”*

This report is the culmination of the development work and input from stakeholders into the 2024/25 integrated planning and budgeting process involving five Workshops with Council Members and considers submissions from ratepayers on proposed rates.

Detail

2024/25 – 2027/28 Corporate Business Plan

The 2024/25 – 2027/28 Corporate Business Plan (**CBP**) forms part of the City’s Integrated Planning and Reporting Framework (the **Framework**) as required under the *Local Government (Administration) Regulations 1996*.

The CBP activates the ten-year vision and strategic goals of the Strategic Community Plan (**SCP**) 2021-2031 and addresses operational planning and resourcing in relation to asset management, financial management and workforce management.

Reviewed on an annual basis and aligned with the budgeting process, the CBP (**Attachment 1**) contains the four-year priority projects, service costings and FTE allocations for each of these years. The CBP also provides an overview of the range of services and capital sub-programs that will be delivered during this timeframe.

The CBP is cascaded through service unit operational plans that provide a detailed view of core business activities planned for the forthcoming financial year.

Whilst not a statutory requirement, service unit operational planning supports the implementation of the CBP and enables prioritisation of workforce, asset and financial resources through consideration of service levels and additional projects or initiatives for the year. The key elements of the City’s Integrated Planning and Reporting Framework and their interactions are detailed in **Figure 1**.

Figure 1: Integrated Planning and Reporting Framework

The 2024/25 – 2027/28 CBP has been developed iteratively with Council Members through a series of Workshops to establish the priorities for the next four years.

2024/25 Annual Budget

In developing the Budget, consideration has been given to the local and national economic climate. The 2023/24 financial year was another difficult year with post pandemic economic challenges due to continuation of high inflation, high cost of living, tight financial conditions in most regions and supply chain issues due to political instability in certain regions. The main reason for the tight financial condition across the globe is respective central banks cash rate increases. As a result, significant potential cost escalations have been considered in formulating the 2024/25 budget noting continuous uncertainty.

Latest Australian Bureau of Statistics (**ABS**) shows the monthly CPI has increased from 3.6% in April 2024 to 4.0% in May 2024. Whilst the market anticipated the CPI to be steady at 3.6%, the indicator rose by 0.4%, which may trigger another Reserve Bank of Australia (**RBA**) cash rate hike. Should there be continuation of high CPI, further RBA cash rate hikes are possible.

Perth estimated actual CPI for 2023/24 is 4.0% (*source WA State Budget*).

It should be noted that the City has not complied with the SBP in terms of rate increases at forecast CPI+2% in recent years. A significant review of Operating and Capital Budgets was undertaken resulting in a 3.0% proposed overall rate increase in the 2024/25 budget.

Whilst the RBA is managing the Cash Rate to lower the inflation, the current CPI is still higher than the target range of 2%-3%. As a result, overall Operating Expenses are higher than the 2023/24 Revised Budget, with the main increases coming from:

- Employee Costs due to CPI increase, lower vacancy rate, and minimum superannuation guarantee increase;
- Contract expenses due to increase in current market price escalations and growth in services;

- General Material expenses due to high current market prices and growth in services; and
- Refuse removal costs due to 21.2% increase in Gate Fees. The Mindarie Regional Council (**MRC**) has increased the Gate Fee to \$183/T (2023/24 - \$151/T);

The following costs categories also significantly increased compared to the prior year:

- Waste Levy, Emergency Services Levy, Streetlighting tariff, Insurance expenses, and Audit Fees.

With current RBA Cash Rate (4.35%), it suggests that investment returns will stay high. This has partially eased the pressure from high CPI.

The Local Government Grants Commission has recently announced an advance payment of the 2024/25 Financial Assistance Grants (**FAGs**) which was paid in June 2024. This has resulted in recognition of the grant in the 2023/24 financial year increasing the estimated funding Surplus to \$14.5m in the Statement of Financial Activity. This has also resulted in an Operating Deficit of \$9.1m for the Statement of Comprehensive Income (**SOCI**), in the 2024/25 financial year. The advance payment will be quarantined and carry forward to the 2024/25 financial year.

Whilst the current CPI is 4.0% (May 2024), the 2024/25 Budget has been based on a proposed 3.0% increase in General Rates which is in line with the forecasted 2024/25 CPI as of May 2024 (3.0%), but below the SBP rate increase of 5.0% (i.e., forecast CPI+2%). It is also noted that the forecasted 2024/25 Perth CPI by the Western Australian (**WA**) State Treasury Department excludes household Electricity Cost due to successive electricity credits provided across the State.

The proposed 2024/25 rate increase is modest in keeping with community expectations and ensuring that all services and provision of amenities are maintained. The City's Reserves will be used again to support key Capital Works projects to meet the demand from a growing population, especially in the Northern and Eastern suburbs. Even with general cost escalations including high State Government Tariffs the City will maintain the same service level delivery.

Key Considerations and Issues That Have Impacted on the Formulation of the 2024/25 Annual Budget

Due to continued supply chain disruption, excessive cost escalations and high inflation, this year's Budget development has again been a challenging Budget to develop, with the Council Members working through many issues to arrive at this year's proposed Budget. Council has always maintained a commitment to be the beacon of community support and service. As a result, the Budget has considered community expectations, financial constraints, and expectations from State and Federal governments and to ensure continued investment in infrastructure to stimulate the economy. The following points were some key considerations undertaken in developing the Budget:

Rates Model

The modelling used in deriving the Rates incorporates the latest valuations provided to the City by the Valuer General, (Landgate). It should be noted that properties rated on an Unimproved Value (**UV**) valuation basis are revalued annually, whereas Gross Rental Values (**GRV**) valuation basis used for determining the Rates for Improved Properties are revalued triennially.

The City's last triennial Gross Rental Valuations (**GRVs**) from Landgate was in 2023/24 for Commercial and Residential properties.

The Rates modellings have been performed based on the latest updated Unimproved Valuations (**UV**) for each relevant rating category.

As recommended in the PricewaterhouseCoopers (**PWC**) “Review of City of Wanneroo’s Key Financial Performance Indicators – 2017 report (Rates Strategy)” report, the City should increase its rates at least by forecast CPI+2% to maintain its current service levels and to adequately maintain the communities’ \$2.8 billion asset base. Based on this the City has adopted its SBP on 22 March 2022 reflecting these recommendations. Notwithstanding this, it is noted that the City has not complied with the SBP in recent past years. This has impacted on the LTFP with considerable forecast losses over the 20 year period. The State Treasury forecast (released in May 2024 – Table 1) of the CPI for 2024/25 is forecasted at 3.0%, and estimated 2023/24 CPI is 4.0%, which is above the RBA target range of 2%-3%. Higher CPI is evident by the recent tenders for contracts, showing significant cost increases in both operational and capital works.

There are no changes predicted to the RBA cash rate due to high cost of living.

Table 1 - WA Treasury Economic Forecast – 2025/26-2027/28

KEY BUDGET ASSUMPTIONS						
Western Australia						
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
	Actual	Estimated Actual	Budget Year	Outyear	Outyear	Outyear
Real Gross State Product growth (%) ^(a)	3.5	1.75	2.0	2.0	2.25	2.25
Real State Final Demand growth (%) ^(a)	3.9	5.25	3.25	3.0	3.0	2.75
Employment growth (%)	3.1	3.75	1.75	1.5	1.5	1.5
Unemployment rate (%) ^(b)	3.6	3.75	4.0	4.25	4.5	4.75
Wage Price Index growth (%) ^(c)	4.2	4.25	3.75	3.5	3.0	3.0
Perth Consumer Price Index growth (%) ^{(c)(d)}	5.0	4.0	3.0	2.5	2.5	2.5
Iron ore price, \$US/t, CFR ^{(b)(e)}	109.6	116.1	75.0	71.0	71.0	71.0
Iron ore volumes (million tonnes)	862	862	886	885	885	893
Crude oil price (\$US per barrel) ^(b)	86.5	84.4	83.3	77.5	74.1	71.8
Exchange rate (US cents) ^(b)	67.3	65.5	65.9	67.0	68.2	69.4
Population growth (%) ^(c)	3.2	2.8	1.8	1.7	1.7	1.7
Interest rate assumptions (%): ^(b)						
– Public Bank Account interest earnings	2.6	4.0	4.0	3.6	3.5	3.2
– Consolidated Account borrowings	3.0	3.6	3.5	3.3	3.3	3.4
(a) Based on 2022-23 annual State Accounts data, updated with the latest State Final Demand and Balance of Payments data for the December 2023 quarter.						
(b) Data expressed as annual average during the financial year.						
(c) Data expressed in year-ended terms.						
(d) The CPI growth rates are based on the total index excluding the electricity sub-index as a result of the successive Household Electricity Credits provided across the State.						
(e) The benchmark (62% Fe) iron ore price delivered to north China inclusive of cost and freight (CFR).						

Source – WA State Budget Presentation

Based on the above the City should increase its rates at least by 5.0% (forecast CPI+2%) to comply with the SBP. However, it should be noted with proposed rate increase of 3.0% the City has managed to produce the Statement of Financial Activity (**SOFA**) with a marginal surplus for the 2024/25 budget period. It is important to note that the proposed rate increase is below the suggested basis in the SBP and may not be financially sustainable in the long term as the City’s demand for asset renewal, upgrade and maintenance is increasing rapidly.

Rates Revenue Raising Methodology

GRV is a value determined by Landgate and represents the gross annual rental income that a property might reasonably be expected to earn annually if it were to be rented, including rates, taxes, insurance, and other outgoings. Likewise, the GRV is not related to a bank valuation or the market value of a property if it were to be sold.

The Un-improved Value (**UV**) is the fair market value of a property and does not consider any improvements on a property such as a house or sheds.

The City needs to generate a minimum income from rates to ensure essential services and facilities can continue to be delivered to the community. Using the GRV and the UV provided by Landgate, the City divides the total rates income required for each differential rate category by the total GRV/ UV for that differential rate category to determine each differential category's rate in the dollar. Illustration is as follows:



To calculate one's individual rates notice, the City multiplies the GRV for your property by the applicable Rate in the Dollar (**RID**):



As a result of the above, to enable the City to generate the required revenue to maintain the expected level of service to the community and distribute the rates equitably amongst the rateable properties of that differential rating category, rates are determined.

As per *Local Government Act 1995* Section 6.36, the City is required to give local public notice of intention of imposing the proposed Differential Rate in the Dollar (**RID**) and Minimum Rates. The City advertised in the local press on the 13 June 2024 (and had advised media outlets and published it on its website) and proposed to deliver an overall average Rates Revenue increase of 3.0%.

At the closure of submissions on 4 July 2024, the City has received a total of 32 submissions out of 88,596 rateable properties. Out of these submissions:

- 20 submissions suggested, 0% rate increase;
- 1 submission suggested, the rate should decrease for one year;
- 5 submissions expressed concerns that the rates are unaffordable and highest in Perth;
- 6 submissions have requested that the City should review its services and service levels as the proposed 3.0% rate increase is not justifiable.

There were no submissions on differential rating categories and the balance between categories.

Table 2 – Summary of Key Submissions and Responses

	Key issues noted in the submissions are as follows:	The City's Responses to the submissions are as follows:
1.	Majority of the submissions raised concerns of rates increase and the cost of living. 20 submissions requested that the rates should be kept unchanged at 0% and 1 submission requested small percentage decrease for one year.	<p>The City needs to be financially sustainable in order to continue to deliver value for money services. The proposed 3.0% rates increase for 2024/25 aligns with the WA State Treasury forecast Consumer Price Index (CPI) and was considered after a comprehensive review of the budgetary needs and future projections including:</p> <ul style="list-style-type: none"> - Operational Costs - Infrastructure Investment in both new and renewal - Community Services - Reserves and Contingencies <p>Eligible pensioners and seniors can apply to receive a rebate on Rates and Emergency Services Levy (ESL). Further, the City has a financial hardship policy in place which is accessible to ratepayers who are experiencing financial difficulties</p>
2.	Some residents (5) expressed concerns that the rates are un-affordable & highest in Perth and some residents (6) has requested that the City review its services and service levels as the 3.0% rate increase is not justified.	<p>The City can confirm that the City of Wanneroo's rates are not the highest in Parth. The City provides competitive rates while maintaining high quality services covering:</p> <p>Reliable Service Delivery: Ensuring consistent and dependable service to meet residents needs without interruptions.</p> <p>Customer Support: Offering responsive and helpful customer service to address any inquiries or concerns promptly.</p> <p>Advanced Technology: Pursuing in new technology to improve efficiency and service effectiveness.</p> <p>Sustainability Initiatives: Implementing eco-friendly practices to promote environment responsibility.</p> <p>The City needs to be financially sustainable in order to continue to deliver value for money services. The proposed overall rate increase of 3.0% for the 2024/25 financial year aligns with the WA State Treasury forecast Consumer Price Index (CPI) for Perth.</p> <p>The City is also absorbing the State Government charges which are higher than 3% increase.</p> <p>The City understands that some members of our community are under financial difficulty for various reasons. The City provides concessions to those who meet the State Government's criteria and has a financial hardship policy in place which is accessible to ratepayers who are in financial difficulties.</p>

As there are no submissions on the advertised differential rates, no changes are proposed.

Financial Details

The City's financial performance has been monitored throughout the 2023/24 financial year to determine end of year forecasts and funding capacity for the financial year 2023/24. As the end of year processes will not be completed until September 2024, it is likely that the actual result will change with the final, end of year Surplus/(Deficit) identified for the financial year 2023/24 in the SOFA. Any funding Surplus/(Deficit) will be managed through the City's Strategic Projects/Initiatives Reserve per Council policy.

The City constructs the Budget using "Zero Based Budgeting" principles as per the SBP, which has been in place for a number of years. In doing so, the Operational and Capital Budgets are already precise and have limited capacity for further cuts without alterations to the service levels or program outcomes.

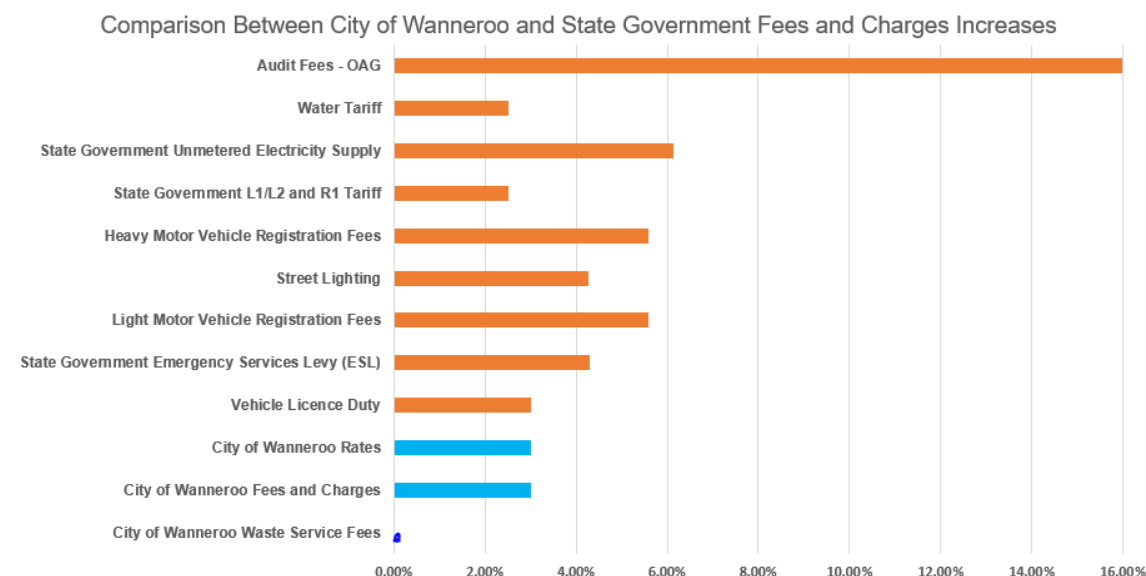
The following documents provide a comprehensive overview of the proposed 2024/25 Budget:

- 2024/25 Statutory Budget (**Attachment 2**);
- 2024/25 Schedule of Fees and Charges (**Attachment 3**); and
- 2024/25 Capital Works Program including 2023/24 Carry Forward Projects (**Attachment 4**).

The City's 2024/25 Annual Budget has been formulated based on business as usual with the following taken into account:

- Growth in the service areas is forecasted at 2.85% as population growth forecasted at 2.85%;
- An increase of 3.0% in non-statutory fees and charges as agreed with Council Members;
- Cash Rate announcement by the Reserve Bank of Australia at 4.35%;
- Annual revaluation of Unimproved Values provided by Landgate for rating purposes;
- Various Reserves used to support the Budget with a drawdown of up to \$27.1m (excluding Carry Forward – carry forwards Reserve) to fund the 2024/25 Capital Works Program;
- General costs were increased by 3.0% unless they were specifically known to be increasing at a certain rate; and
- Government charges (see **Chart 1** below) which are higher than the forecast CPI – As per the WA Treasury, the State Government announced the following increases of charges: Audit Fees by 16%, Streetlighting by 4.26%, Emergency Service Levy by 4.31% on Council owned properties, L1 and R1 Electricity tariffs by 2.5% and Light Motor Vehicle Licencing at 5.6%. An average price increase of between 2% to 6% has been incorporated against these expenditures. There is an increase of \$473k in government charges compared to the previous year estimated actual.

Chart 1 – Comparison of Increases in Fees & Charges



L1 Tariff is a rate applicable for business whereby consumption is less than 50 Kilowatts (Kw) per month and R1 Tariff is a rate applicable for business whereby 25% of the consumption is off-peak and less than 50Kw

- The State Government Waste Levy will increase by \$15 per tonne to \$85 (21.4% increase) from 1 July 2024 which had been frozen since 2019/20 at \$70 per tonne.
- Waste refuse expenses will increase due to increased MRC gate fees from \$151/Tonne to \$183/Tonne. Whilst there is a cost pressure to increase Waste Fees, the City has proposed to keep the Waste Service Fee unchanged at \$425.

It is the City's aim to achieve a balanced SOFA bottom line and therefore, financially sustainable underlying operating result. Whilst estimated end of year result for 2023/24 is a Surplus of \$14.5m, the final figures will be reported in the audited 2023/24 annual financial statements later this year. For 2023/24, total operating revenue is higher than the budgeted amounts mainly due to 85% advance payment of 2024/25 FAGs and increase in Interest Revenue.

Attachment 2 provides the detailed Budget, with the SOCI (by Nature) reflecting a 2024/25 Budgeted Operating Deficit of \$9.1m, being a decrease of \$14.6m from the 2023/24 estimated Operating Surplus of \$5.4m. This decrease is primarily the result of increased income from Rates and Fees & Charges and Other Revenue offset by lower Grants, Subsidies & Contributions due to 85% advance payment of FAGs, higher Employment Costs, Materials and Contracts, and Depreciation. Whilst there is an increase in Depreciation, being a non-cash movement, no impact on determining the Rates to be raised. As detailed under the SOFA heading later in this report, the City has produced a SOFA for the 2024/25 financial year with a marginal surplus.

The Net Result forms the basis of reporting organisational performance under Australian Accounting Standards and includes Non-Operating items such as Capital Grants and Contributions, Development Contribution Plan (DCP) Income and Expenses. Furthermore, current reporting requirements expects the recognition of the value of physical assets contributed by developers as Non-Operating Income. To better assess financial performance, reference to the underlying Operating Result from Operations is recommended, as detailed below.

Comments relating to the changes in each operating income and expense category comparing to the 2023/24 Estimate, are provided below:

Operating Income \$245.2 million (+\$4.1 million/+1.7%)

The Operating Income has increased by \$4.1m when compared to the 2023/24 Estimate which primarily comes from increased Rates, Fees & Charges and Interest Revenue offset by decrease in Grants due to 85% advance payment of 2024/25 FAGs in June 2024. The Rates and Waste Service Fee represents \$198m or 81% of the total Operating Income and particulars are detailed below.

Rates Revenue \$163.8 million (+\$8.4 million/+5.4%)

Rates income is budgeted at \$163.8m representing an increase of \$8.4m from 2023/24 Estimate. The amount is based on the following components:

- An overall average Rate Revenue increase 3.0% (excluding growth) while ensuring that as required by the *Local Government Act 1995*:
 - The number of Minimum rated properties within each category does not exceed the legislated 50%; and
 - The highest differential general rate is not more than twice the lowest differential general rate imposed.
- The Budget allows for Rates growth income of \$2.6m, which equates to a 1.6% change as properties are developed/renovated. It is assumed rateable property growth is 1.6% despite population growth demand is 2.85%.
- The City's occupied private dwellings are expected to increase by 2,040 in 2024/25. The City's forecasted population in 2024 is 235,994 people. It is expected to increase by over 201,000 people to 437,016 by 2046, at an average annual growth rate of 2.85%. Residential development forecasts assume the number of dwellings in City of Wanneroo will increase by an average of 3,574 dwellings per annum to 167,388 in 2046 (*source – Forecast.id*).
- The residential building approval for 2023/24 (financial year to date April 2024) is reported as 1,756. The property growth is expected to be high in 2024/25 with accelerated building approvals. However, RBA cash rates pressure, labour shortages, record high material costs and supply chain disruption may affect the completion of constructions.
- The City will continue to assist ratepayers facing financial hardship in accordance with the City's Financial Hardship Policy. Under this policy the City will waive payment plan fees and allow longer payment period for successful applications.
- The Enterprise Funding Policy was reviewed and adopted in September 2023. Through the Policy, City of Wanneroo businesses have access to budgeted business support under the programs prescribed. All initiatives will be communicated to business stakeholders throughout the 2024/25 financial year utilising the City's business brand and website; Business Wanneroo, the business e-news that is distributed to over 20,000 subscribers, social media channels and the City's existing channels.
- The City has received revised annual Un-improved valuations from Landgate and have been implemented in the rate database to ensure the correct revenue that will be generated. If a ratepayer believes that their valuation is incorrect, they can make an appeal to Landgate for a re-assessment.

It should be noted on the Rates Assessment a 4.31% increase of Emergency Service Levy (**ESL**) which is imposed by the State Government. Further, the Rates Assessment will also include an annual Swimming Pool Inspection Fee of \$30.00 as per 2024/25 proposed Fees and Charges schedule.

The Rates generated allow the City to continue providing services, facilities and capital works for the community in a financially sustainable manner and at the same time provide support in maintaining employment opportunities. It considers new assets, growth in services due to increase in population and number of properties with corresponding income and

expenditures. As noted in the budget setting above, the City will continue to find savings in the Operational and Capital expenditures over the year where possible, although this year the capital program will be subject to continued labour and material supply issues.

Other Rating Matters

- The State Government removed the previously imposed Ministerial Order, on 1 June 2021, gazette notice, amending Section 6.51(3) of the *Local Government Act 1995* introducing a ceiling to interest a local government can charge on outstanding rates. The City considered community expectation and proposed to keep the lowered interest charge rate of 5% (down from 8.45% in 2019/20) for outstanding rates and 3% for those on instalment options (down from 5.5% in 2019/20) noting both these rates are well below the maximum threshold allowed under the previously issued Ministerial Order and further acknowledging a rising interest rate environment;
- The City will continue to offer 4 options of instalment payments. The City will also continue to offer an additional bi-monthly payment plan, which will allow ratepayers to pay over five intervals during the year hence providing cash flow relief by spreading the payments such that the final payment is made in June 2025. The City offers this with no change to the Payment Plan fee of \$30 per arrangement; and
- The City will continue to accept credit card payments via BPay at no charge to the end user.

Operating Grants, Subsidies and Contributions \$7.1 million (-\$6.7 million/-48.4%)

The main reason for the decrease is an advance payment of 2024/25 FAGs allocation in June 2024. The Local Government Grants Commission has announced 85% advance payment (\$8.7m) of the FAGs prior to 30 June 2024.

The other main contributors are, grant income for the Mariginiup Bushfire Coordinated clean-up program of \$2.5m, offset by reclassification of Reimbursements of \$1.5m to Other Revenue.

Fees & Charges \$50.3 million (+\$1.2 million/+2.4%)

Waste Services Fees & Charges Income- \$34.4m

Irrespective of increase in Waste Services cost base primarily due to increase in refuse removal costs and employee costs, it is proposed to keep the Waste Fees unchanged at \$425 for the 2024/25 financial year.

The MRC has increased its gate fees from \$151/tonne (2023/24) to \$183/tonne (2024/25), a 21.2% increase. The Waste Service Fee remained unchanged at \$410 until 2022/23 since 2018/19. Waste Service Fees is projected to generate \$34.4m in Waste Service Income.

As per the WA State Budget the State Government's Landfill Levy has increase by 21.4% to \$85/tonne in 2024/25 (Landfill Levy since 2019/20 was \$70/tonne).

There is no change to Pensioner Waste Service Fee discount, which is currently \$60.

Other Fees and Charges Income – \$15.9m

The rest of the Fees and Charges for 2024/25 have been adjusted by the forecast 2024/25 CPI of 3.0% and the assumption that all services are fully operational. Some fees have increased higher than 3.0% due to rounding.

A list of the proposed Fees & Charges is detailed in **Attachment 3**.

Interest Earnings \$20.4 million (-\$0.5 million/-2.2%)

The City's interest earning potential is steady with increased RBA official cash rate which is at 4.35% at the time of writing this report. As a result, an average rate of investment return of 5.15% per annum has been forecasted for 2024/25.

Other Revenue \$3.5 million (+\$1.7 million/+87.0%)

The increase in other income is mainly due to reclassification of Reimbursements Income sources from Operating Grants, Subsidies and Contributions to Other Revenue.

Operating Expenses \$254.3 million (+\$18.7 million/+7.9%)

The 2024/25 Budget has been prepared based on business as usual. The increased costs in the previous year have not changed favourably in the current year. Whilst the March (Q1) – 2024 inflation was at 3.4% the average 2023/24 financial year estimated CPI will be at 4.0%. The WA Treasury has forecasted 2024/25 inflation to be 3.0% (refer Table 1, above).

The City also faces additional cost pressure reflective of an expanding and growing community which can be seen in Employee costs, Materials and Contracts and Utilities and Insurance.

The State Government Charges announced recently are available in the above Chart 1, listed below, are higher than the forecasted CPI of 3.0% and therefore the additional cost to be absorbed by the City.

- Streetlighting costs have increased by 4.26%;
- Emergency Services Levy has increased by 4.31%;
- State Government unmetered Electricity Supply has increased by 6.15%;
- Motor Vehicle Registration Fees have increased by 5.6%; and
- Audit Fees have increased by 16%.

Employee Costs \$96.4 million (+\$12.3 million/+14.7%)

The increase in Employee Costs represents:

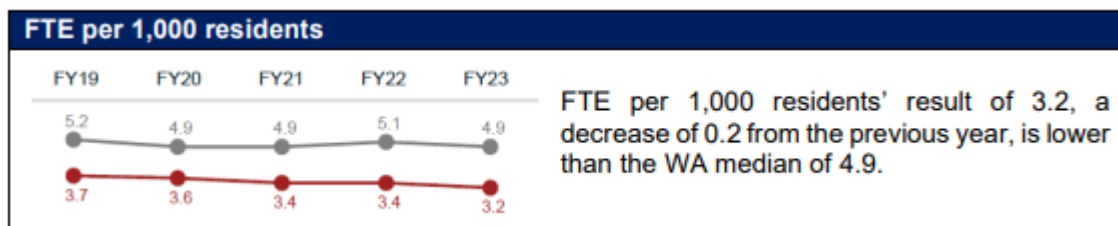
- Projected increase in staff costs through Enterprise Agreement increases and lower vacancy rate (\$7.4m);
- Projected increase in new FTEs (30 positions) (\$3.8m);
- Increase in the Superannuation Guarantee Levy amount by 0.5% to 11.5% (\$601k);
- Increase in Workers Compensation premium (\$214k);
- Increase in Salaries and Wages overtime (\$189k); and
- Increase in temporary staff to support significant / short term initiatives and long service leave covers (\$125k).

It should be noted that a recent benchmarking exercise (extract below – **Chart 2**) against similar large growing local governments showed that the City had one of the lowest staffing complements as a ratio to the number of residents and hence lower operating expenditure comparatively.

However, it is proposed to increase FTEs by 30 positions resulting in increase in Employee Costs. The City has been experiencing difficulties in filling vacant positions due to high competition in the market especially for technically qualified staff and may cause potential challenges for the City in attraction and retention of its workforce.

Chart 2 – FTE per 1000 Residents – City of Wanneroo

Workforce Detail



Source: The Australian Local Government Performance excellence Program FY23

Materials & Contracts \$92.1million (+\$11.2 million/+13.8%)

The main contributors for the increase are:

- Maintenance Expenses are forecasted to increase by \$5.2m mainly due to the following reasons:
 - Parks contract expenses are forecasted to increase by \$3.3m due to increases in current market price escalations with contractors, growth in number of parks and increase due to service review recommendations.
 - The City currently maintain 304 parks and expected to be increased the number by 10 new parks and streetscapes in the 2024/25 financial year.
 - Conservation Management maintenance expenses are set to increase by \$855k mainly due to increase in prescription burn sites, arson and post wildfire sites including Franklin and Da Vinci Parks. There is also increase in ad hoc weed control sites and handover sites from Developers. New tree supply prices also had a significant increase. With the increase in new trees, the number of trees requiring watering also increased.
 - There is a \$413k increase forecasted in Parks Operations due to substantial maintenance works to be performed on the BMX tracks, park lights, walls, gazebo's, skate parks, tennis courts and cricket nets.
- Refuse removal expense is forecasted to increase by \$2.7m due to increase in MRC Gate Fee (\$32/tonne or 21.2% increase) and growth in number of properties serviced (growth by 953 properties);
- Contract Expenses are to be increased by \$1.8m mainly due to Mariginiup Bushfire Coordinated clean-up program. This project is fully funded from the Department of Fire and Emergency Services with Grant Income increased respectively, hence no impact on Municipal Funds/Rates;
- There is an increase of \$822k forecasted in General Material expenses mainly due to increased mulch expenses;
- Software Maintenance, Support & Licence Expenses are forecasted to increase by \$551k mainly due to new software licences and 3.0% CPI increase.
- Telephone expenses of \$485k have been reclassified from Utility expenses for statutory reporting compliance.
- Publication and Book expenses have increased by \$302k mainly due to new books to be purchased for the Dordaak Kepup Library;
- Postage expenses have increased by \$190k; and
- Fuel Expenses have increased by \$106k compared to the 2024/25 revised budget as a result of price increases and growth in services.

Utility Charges \$10.5 million (-\$0.5 million/-4.6%)

Utility charges which comprise electricity, gas and water costs are based on forecast tariff together with any growth in usage.

Whilst the City's streetlighting costs are forecasted to increase by 2.0%, other utility charges have been escalated by 3.0% for the 2024/25 financial year.

The State Government % increase for streetlighting is 4.26% for the 2024/25 financial year. The City has considered number of factors in forecasting the streetlighting budget including the below points:

- State Government's electricity tariff;
- Growth in number of streetlights;
- Energy usage efficiencies due to efficient luminaries; and
- Average cost per lamp per day, based on actual expenditure.

As a result, City's streetlighting expenditure % increase is lower than the State Government's % increase.

The overall decrease compared to the 2023/24 revised budget is \$501k. This is mainly due to reclassification of Telephone Expenses to Materials & Contracts.

Depreciation \$49.4 million (-\$4.2 million/-7.9%)

This is a non-cash cost and is lower by \$4.2m from the 2023/24. The depreciation forecast has considered upward revaluation of Infrastructure Assets due to 2022/23 revaluation and estimated Contributed Assets from Developers in 2024/25.

The decrease in depreciation compared to the 2023/24 estimate is due to refinement of estimate assumptions.

Finance Costs \$4.2 million (-\$0.1 million/-2.3%)

Interest Expenses relate to a loan agreement with Western Australian Treasury Corporation (**WATC**) secured in 2006/07 and interest on leases. The WATC loan has been fully drawn and interest only payments will be made until the principal falls due in the 2026/27 financial year.

It is proposed to conclude further repayment of Resource Recovery Facility Agreement (**RRFA**) internal loan from the Domestic Waste Reserve to Loan Repayment Reserve, as the Loan Repayment reserve has sufficient balance to repay the \$60m loan to the WATC.

In addition, the City is in partnership with land developers who undertook capital projects in the Yanchep/ Two Rocks area. Due to a lack of land sales, a loan was arranged, which is to be repaid back using Land Development contributions. This loan is anticipated to incur approximately \$0.8m in interest per year and reported within DCP Expense line item of the SOCI.

Insurance Expenses \$1.8 million (-\$0.009 million/-0.5%)

The City's 2024/25 insurance budget is calculated on the insurer's (Local Government Insurance Scheme - **LGIS**) forecast of 10% increase, based on the 2023/24 actual insurance expenditure.

Non-Operating Income and Expenses:

Non-Operating Grants, Subsidies and Contributions

The City has budgeted \$20.6m Non-Operating Grants, Subsidies & Contributions, of which \$1.5m is carried forward from the 2023/24 financial year. The balance of \$19.1m relates to:

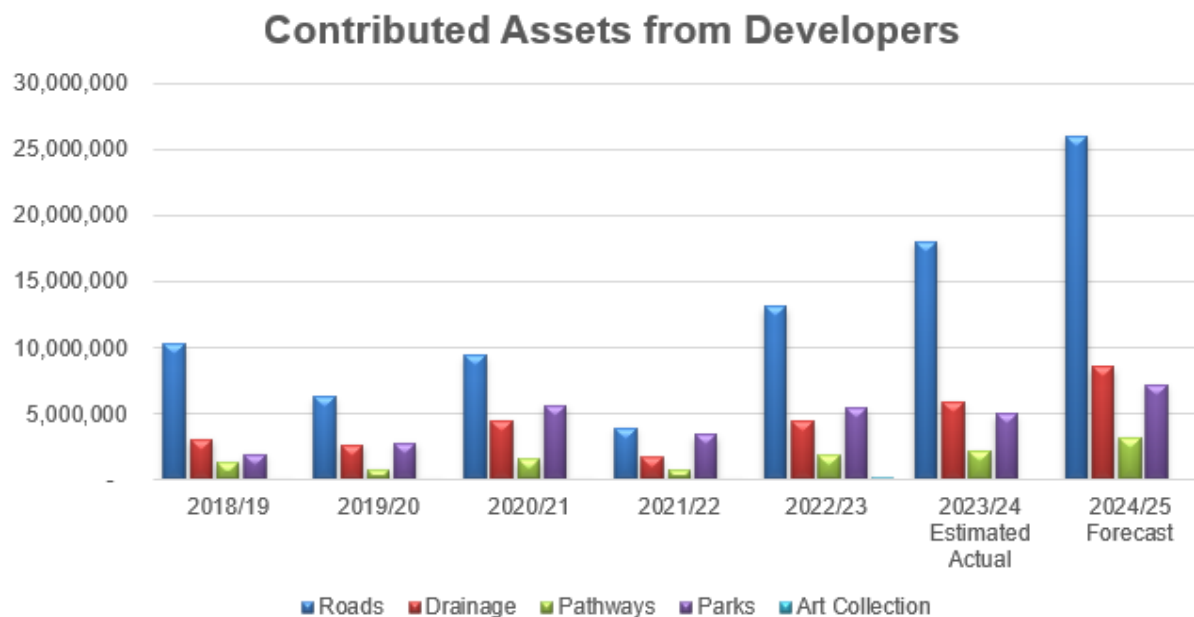
- \$10.3m of State Government Grants funded capital work.
- \$6.4m of Federal Grant funded capital works; and
- \$3.8m of Main Roads Regional Program (**MRRP**) grant funded capital works.

Contributed Physical Assets

Physical Assets to be transferred to the City by various developers is forecasted to be \$45.0m, which are mainly from developments occurring in the northern corridor. As indicated in the Materials and Contracts Expenditure, growth related maintenance cost of infrastructure works, has been factored in the 2024/25 Budget at a rate of 2% of the asset value.

As per the below chart there have been large number of assets handed over to the City by the Developers. The maintenance of these contributed assets is a responsibility of the City and will commence soon after handover.

Chart 3 – Contributed Assets



Profit and Loss on Asset Disposals

Profit on Asset Disposals of \$7.5m is mainly due to Catalina Regional Council's (CRC) estimated distribution to owners from land sales for 2024/25.

The loss from disposal of assets relates to Fleet & Plant replacements with a Loss of \$125k.

Development Contribution Plan (DCP)

The City's DCP's are forecast to receive approximately \$29.4m in contributions from Developers during 2024/25. Those funds will be placed into their applicable Reserves or Restricted Funds to use for costs relating to those areas, with \$28.4m budgeted to spend on the development projects.

Significant progress is continuing across the City's Development areas, with notable budgeted activities forecast as follows:

- Income (Developer Contributions & Interest Earnings)
 - Alkimos/Eglington DCP \$5.8m
 - East Wanneroo Cell 2 \$4.1m
 - Yanchep/Two Rocks DCP \$2.3m
 - East Wanneroo Cell 4 \$2.2m
 - East Wanneroo Cell 9 \$2.2m

- Expense (Land Acquisitions)
 - East Wannon Cell 6 \$12.2m
 - East Wannon Cell 2 \$11.2m
 - East Wannon Cell 4 \$3.9m

2024/25 Capital Works Program (CWP)

The 2024/25 CWP has been developed with the aim of balancing the demands for new infrastructure against the need to maintain, renew, upgrade and replace existing assets. The CWP is supported by Asset Management Plans. The CWP for 2024/25 allocates 49% of the Budget to new assets, 27% to asset upgrades and 24% to asset renewals (excluding carry forwards).

The Capital Works Program has been set and prioritised based on community needs balanced against the City's financial and resourcing capacity. It also supports the State Government request to local governments to continue investing in Capital to stimulate the economy.

The Capital Works Program for 2024/25 is proposed to be \$70.2m (excluding carry forward projects) funded from:

Table 3 – 2024/25 Capital Works Program – Funding Sources

Funding Source	Amount \$
Reserves	27,056,468
Grants & Contributions	19,076,694
Municipal	17,572,081
Loans	5,529,728
Development Contributions	929,782
Total	70,164,753

It is noted that the budgeted Capital expenditure is higher than the previous year's revised budget of \$60.0m by \$10.2m (excluding carry forwards). The 2024/25 Capital budget has been estimated after a thorough review of requirements, priorities, and deliverability. The 2023/24 carry forwards amount is estimated to be \$6.9m which is mainly due to delays caused by supply chain disruptions, capacity limitations and weather.

Major projects in the 2024/25 budget year are tabulated below:

Table 4 – Major Projects

Project Description	Total Cost \$	Municipal \$	Grants & Contributions \$	Reserve s \$	Loans \$
Dordaak Kepup Library and Youth Innovation Hub	14,900,000	800,000	4,000,000	4,570,272	5,529,728
Heath Park	4,929,649	1,485,068	2,714,581	730,000	0
Alkimos Aquatic and Recreation Centre	4,687,944	0	2,500,000	2,187,944	0
Neerabup Industrial Area (Existing Estate)	3,806,801	523,954	1,818,097	1,464,750	0
Capricorn Coastal Node	3,274,050	0	0	3,274,050	0
Lenore Road	3,010,278	65,792	2,644,486	300,000	0
Flynn Drive	1,650,000	1,500,000	50,000	100,000	0
Enterprise Software Renewal Projects	1,494,599	0	0	1,494,599	0
Riverlinks Park	1,480,000	480,000	1,000,000	0	0
Montrose Park	1,250,333	600,000	192,333	458,000	0
McCoy Park	685,000	0	0	685,000	0
Aquamotion	670,000	650,000	0	20,000	0
Kingsway Regional Sporting Complex	658,714	608,714	0	50,000	0

A detailed listing of all individual projects comprising the 2024/25 Capital Works Program and 2023/24 Carry Forwards is included in **Attachment 4**.

Carry Forward Capital Projects

As at the end of the 2023/24 financial year, some projects and asset replacements are either incomplete or not commenced. This is due to:

- Projects which suffered delays and interruptions due to supply chain disruptions; and
- Capacity limitations due to construction limitations and/or labour shortages.

It is estimated that the carry-forward projects from 2023/24 will amount to \$6.9m. This will bring the total Capital Works Program for 2024/25 to \$77.1m.

The carried forward projects estimated at \$6.9m are fully funded from the 2023/24 Budget (**Attachment 4**). Actual amounts will however be adjusted based on the final, end of year results. The carry forward projects are supported by the following funding sources:

Table 5 – Carry Forwards – Funding Sources

Funding Source	Carry Forwards Amount \$
Municipal	3,869,559
Reserves	1,493,092
Grants & Contributions	1,481,290
Development Contributions	58,460
Loans	10,464
Total	6,912,865

Federal Local Roads Community Infrastructure Program

The City's 2024/25 draft annual budget includes approved Local Roads and Community Infrastructure Program (**LRCIP**) grant phase 4 funding allocated specifically to the below two projects, with all funds required to be spent by June 2025, as per guidelines and executed grant agreement:

- \$1.973m towards Heath Park sports amenities building; and
- \$1.138m towards Neerabup roads upgrades.

Road to Recovery (RTR) Program

The City has recently received correspondence from the Federal Government with respect to the RTR Program. The City is expected to receive a RTR funding allocation of \$17.0m which is to be expended over the five-year funding period from 1 July 2024 to 30 June 2029. The Department of Infrastructure, Transport, Regional Development, Communications, and the Arts (the Department) has yet to advise of any changes to the RTR Program conditions which is expected to be provided prior at the start of the new funding period.

The City's previous RTR grant funding for the last 5 years was in the order of \$9.68m. The next 5-year instalment represents a significant increase to the corresponding Roads and Traffic Treatments Sub Programs. At this stage, the RTR allocation for the 2024/25 Capital Works Program has been based on previous years grant allocation which is \$1.9m.

Subject to the finalised conditions associated with the RTR Program, the majority of the increased RTR funding will be allocated to financial years from 2025/26 to 2028/29. This will be reflected in the development of the LTFP.

State Government Grants Funded Projects

The City's 2024/25 Capital Works program (including carry forward of \$1.1m) includes \$10.3m worth of projects that are funded from the State Grants program.

Reserves

In order to meet the funding requirements of the Budget and long term financial sustainability (LTFP), a range of Reserve transfers are proposed. Details of these transfers are provided as part of the Notes to Statutory Budget **Attachment 2** (included in Note 7). The below table depicts reserve utilisation for the 2024/25 CWP.

Table 6 - Transfer from Reserves

Reserve Description	2024/25 CWP \$	2023/24 Carry Forwards \$	Total CWP 2024/25 \$
Asset Replacement/Enhancement	10,094,055	252,143	10,346,198
Strategic Projects/Initiatives	8,832,547	257,531	9,090,078
Regional Recreation	2,187,944	0	2,187,944
Yanchep/Two Rocks Developer Contribution Fund	2,169,221	0	2,169,221
Information, Communication & Technology	1,689,701	280,550	1,970,251
Plant Replacement	850,000	272,120	1,122,120
Waste Management	650,000	0	650,000
Neerabup Development	143,000	418,013	561,013
Coastal Infrastructure Management	210,000	0	210,000
Strategic Land	130,000	12,735	142,735
Golf Courses	100,000	0	100,000
Total	27,056,468	1,493,092	28,549,560

This year, as in recent years, significant Reserve Balances are being used amounting to \$41.9m, of which:

- \$28.5m is to fund the Capital Works Program (see the above table);
- \$743k is to recoup Developer Contribution Plan administration costs; and
- The balance \$9.0m is a proposed transfer from the Loan Repayment Reserve to Regional Recreational Reserve. The Loan Repayment Reserve has sufficient funds to settle the WATC loan which is the set purpose. Therefore, it is proposed to transfer additional funds available in the Loan repayment Reserve to Regional Recreational Reserve to fund future projects in the LTFP.

Additional draw on Reserves may be called upon during the year if determined.

The 2024/25 key reserve replenishments are as follows:

- Transfer of \$1.5m to the Asset Renewal/Enhancement Reserve to accommodate future Asset Renewal demand;
- Transfer of \$2m to the Information, Communication & Technology (ICT) Reserve to accommodate future ICT capital and operating funding requirements;
- Transfer of \$2m to Regional Recreational Reserve to enable the City to fund upcoming large projects identified in the adopted LTFP;
- Transfer of \$1m to the Strategic Projects/Initiatives Reserve to enable the City to fund new initiatives.
- Transfer of \$2m to the Golf Course Reserve to accumulate funds for the capital improvements of the Carramar and Marangaroo Golf Courses; and
- Transfer of \$4.8m to the Plant Replacement Reserve to fund future replacement of City's Fleet, Plant & Equipment.

It is proposed to change the name of the Domestic Refuse Reserve to Waste Management Reserve and change the purpose of the reserve from the *“additional requirements specifically needed for the provision of the domestic collection service”* to ‘provision of Waste Management Service’. The propose change of the Domestic Refuse Reserve will align with the proposed CBP, as the current description of the purpose being *“collection service”* only.

Statement of Financial Activity (SOFA)

The SOFA represents a composite view showing source and application of the finances of the City. It highlights the movement in the Surplus/ (Deficit) which is primarily based on the operations and capital revenue and expenditure, as well as all transfers (Reserves and Development Contributions Plans).

There are three main sections in the SOFA, i.e., Operating Activities, Investing Activities and Financing Activities. The non-cash components of each section have been eliminated to show the true picture of funding movements.

The City has prepared and presented the SOFA for the 2024/25 financial year with a marginal Surplus.

As a result of constraints in supply chain, skilled labour shortages, escalated market prices, certain budgeted capital projects in the 2023/24 financial year have not been commenced or completed as planned. The 2023/24 carry forwarded capital projects are recorded at \$6.9m. Having considered the quantum of carry forwards and internal/external resourcing capacities the total Capital Works budget for 2024/25 was set at \$77.1m.

The Rates generation of \$163.8m will allow the City to continue with running its operations and delivering capital programs in a financially sustainable manner. It considers growth in services due to increase in population and number of properties with corresponding increases in income and expenditures.

Calculations for the 2024/25 SOFA identified the need to raise \$163.8m through Rates, which equates to a 2.4% increase for the current base of properties which is due to new properties expected to be built next year and 3.0% overall average Rates Revenue increase.

In accordance with the City’s Financial Cash Backed Reserves Policy, the City will determine the reserve requirement for future use and manage accordingly.

Consultation

This document has been prepared based on extensive consultation with Council Members (five Budget Workshops), the Executive Leadership Team and Service Unit Managers through scheduled Workshops. Feedback has also been received from the community through submissions from the advertising of proposed Differential RID.

In addition, the budget includes capital projects, some of which have been through consultation processes with community.

Comment

The Statutory Budget Process is a part of the Integrated Planning Process, which considers the LTFP and the Strategic Community Plan (**SCP**), which is then activated by the formulation of the CBP and driven operationally by the development of the Annual Budget. The process also incorporates informing strategies using the Workforce Plan and Asset Management Plan.

After application of 3.0% Rates increase for 2024/25, the City has been able to contain the average Rates increase for Residential Improved GRV category at \$44 per annum compared to the average Residential Rates charge for 2023/24.

The City understands that some of our community members are under financial pressure, and ratepayers who are experiencing financial difficulties may apply for assistance from the City under the Financial Hardship policy.

In summary, the proposed budget has the following aspects incorporated:

1. An overall 3.0% Rate increase on current properties, impacting on Rates Revenue positively by \$8.4m;
2. The proposed 2024/25 Budget has an Operating Deficit of \$9.1m, mainly due to 85% advance payment of 2024/25 FAGs in June 2024;
3. As a result of growth in number of properties the City expects to raise \$2.6m worth of interim rates Rates;
4. An increase to Fees and Charges of 3.0% is in line with the 2024/25 forecast CPI at 3.0%;
5. The annual Waste Service Fee remains unchanged at \$425.
6. Continuation of the offer of an additional bi-monthly payment plan, which will allow ratepayers to pay over five intervals during the year hence providing cash flow relief;
7. Continuation of the reduced interest rates on outstanding balances from 8.45% to 5% and interest on instalments from 5% to 3% despite removal of COVID-19 Ministerial Order;
8. Continuation of the City's Financial Hardship Policy for those who are experiencing financial difficulties due to various reasons;
9. As per recommendation 3 below, it is proposed to waive the 2024/25 Council Rates (excluding Emergency Services Levy) for land leased by the City to various community groups (totalling approximately \$144k);
10. Businesses will continue to have the ability to access budgeted business support activities under the program promoted through the Enterprise Funding Policy, which is still in place;
11. The City will continue to offer a discount in 2024/25 to certain pensioner groups as part of its ongoing concessions (Waste Service Fee) equating to approximately \$400k;
12. Proposed utilisation of the Reserve Funds where possible to supplement revenue sources and enable services and capital projects to continue; and
13. Capital projects (including Carry Forwards) of \$77.1m are budgeted, which will assist in stimulating the local economy.

The SOFA has proposed a marginal Surplus of \$855k budget with 3.0% rate increase.

It is noted that the 2024/25 Annual Budget has also deviated from the SBP by not following the rating strategy, even though there has been a strong recovery in the economic conditions of Western Australia.

Statutory Compliance

The *Local Government Act 1995* sections relating to Annual Budget, Integrated Planning and Reporting Framework and *Local Government (Financial Management) Regulations 1996* have been utilised to develop the Budget;

The specific section of the *Local Government Act 1995* of note against which the Rates Relief Concessions that has been applied is:

"Section 6.47 – Concessions"

Subject to the *Rates and Charges (Rebates and Deferments) Act 1992*, a local government may at the time of imposing a rate or service charge or at a later date resolve to waive* a rate or service charge or resolve to grant other concessions in relation to a rate or service charge.”

* *Absolute majority required*

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

7 ~ A well governed and managed City that makes informed decisions, provides strong community leadership and valued customer focused services

7.2 - Responsibly and ethically managed

Risk Appetite Statement

In pursuit of strategic objective goal 7, we will accept a Medium level of risk as the City balances the capacity of the community to fund services through robust cost-benefit analysis and pursues evidence-based decision making to be effective stewards of the Council and City for future generations.

Risk Management Considerations

Risk Title	Risk Rating
ST-S20 Strategic Community Plan	Low
Accountability	Action Planning Option
Director Corporate Strategy and Performance	Manage

Risk Title	Risk Rating
ST-G09 Long Term Financial Planning	Medium
Accountability	Action Planning Option
Director Corporate Strategy and Performance	Manage

Risk Title	Risk Rating
ST-S24 Strategic Asset Management	Medium
Accountability	Action Planning Option
Director Assets	Manage

“The above risks relating to the issue contained within this report have been identified and considered within the City’s Strategic and Corporate risk registers. Action plans have been developed to manage this risk to support existing management systems.”

In pursuing growth under the Economic objectives of the existing SCP, Council should consider the following risk appetite statements:

“Local Jobs

The City is prepared to accept a high level of financial risk provided that the City implements a risk management strategy to manage any risk exposure.

Strategic Growth

The City will accept a moderate level of financial risk for facilitating industry development and growth.”

Policy Implications

The Budget has been developed in accordance with the Strategic Budget Policy, Accounting Policy, Financial Cash Backed Reserves Policy and Financial Hardship – Collection of Rates and Service Charges Policy.

However, the 2024/25 Rate increase is not in compliance with the City's Strategic Budget Policy adopted in March 2022.

Financial Implications

Adoption of the 2024/25 – 2027/28 CBP and the 2024/25 Budget will allow for the timely implementation of identified actions and associated Capital Works Program. This Budget is not in line with the LTFP, therefore the LTFP will be updated following adoption of the proposed 2024/25 Annual Budget.

Voting Requirements

Absolute Majority

Moved Mayor Aitken, Seconded Cr Rowe

That Council, by ABSOLUTE MAJORITY:

1. ADOPTS the unbranded Corporate Business Plan 2024/25 – 2027/28 (Attachment 1);
2. ADOPTS the Annual Budget for the Financial Year Ending 30 June 2025 (Attachment 2), incorporating:
 - a) Statement of Comprehensive Income, showing Total Comprehensive Income of \$64,822,141;
 - b) Statement of Cash Flows, showing cash at end of year position of \$50,270,073;
 - c) Statement of Financial Activity shows the amount generated through the levying of General Rates \$163,796,535;
 - d) Statement of Financial Activity shows a Surplus funding position of \$854,673;
 - e) The Notes to and Forming Part of the Budget;
 - f) 2024/25 Schedule of Fees & Charges and the detailed version of Fees and Charges (Attachment 3) (effective from 17 July 2024) including the pensioner rebate on waste service fee for those who are entitled; and
 - g) 2024/25 Capital Works Program of \$77,077,618 and the detailed version of 2024/25 Capital Works Program (Attachment 4) (including 2023/24 Carry Forward Projects of \$6,912,865).
3. APPROVES to waive the 2024/25 Council Rates (excluding Emergency Services Levy) for the following community groups, in accordance with Section 6.47 of the *Local Government Act 1995*:
 - a) AJS Motorcycle Club of WA Inc.;
 - b) Kingsway Football & Sporting Club Inc.;
 - c) Kingsway Little Athletics Centre.;

- d) Lions Club of Girrawheen Inc.;
 - e) Olympic Kingsway Sports Club;
 - f) Pinjar Motorcycle Park Inc.;
 - g) Quinns Mindarie Surf Lifesaving Club Inc.;
 - h) Quinns Rocks Sports Club Inc.;
 - i) The Badminton Association of WA Inc.;
 - j) The Scout Association of Australia, Western Australia Branch (76 Ashley Road TAPPING WA 6065);
 - k) Vietnamese Community in Australia – WA Chapter Incorporated (1 Curtis Way GIRRAWHEEN WA 6064);
 - l) Tiger Kart Club Inc.;
 - m) Vikings Softball Club Inc. & The Wanneroo Giants Baseball Club Inc.;
 - n) Wanneroo Agricultural Society Inc.;
 - o) Wanneroo Amateur Boxing Club Inc.;
 - p) Wanneroo Amateur Football Club Inc., Wanneroo Cricket Club Inc., Wanneroo Junior Cricket Club Inc. and Wanneroo Junior Football Club Inc. (Wanneroo Showgrounds Clubrooms);
 - q) Wanneroo BMX Club Inc.;
 - r) Wanneroo City Soccer Club Inc.;
 - s) Wanneroo Districts Cricket Club Inc. (Indoor Facility);
 - t) Wanneroo Districts Cricket Club Inc. & Wanneroo Districts Hockey Association Inc.;
 - u) Wanneroo Districts Netball Association Inc.;
 - v) Wanneroo Districts Rugby Union Football Club Inc.;
 - w) Wanneroo Horse & Pony Club Inc.;
 - x) Wanneroo Shooting Complex Inc.;
 - y) Wanneroo Sports & Social Club Inc.;
 - z) Wanneroo Tennis Club Inc.;
 - aa) Wanneroo Trotting Training Club Inc.;
 - ab) West Australian Rifle Association Inc.;
 - ac) Yanchep Golf Club Inc.;
 - ad) Yanchep Sports & Social Club Inc.; and
 - ae) Yanchep Surf Lifesaving Club Inc.;
4. APPROVES to waive the 2024/25 Waste Service Fee for the Scout Association of

Australia, Western Australia Branch (76 Ashley Road TAPPING WA 6065),

5. In accordance with the provisions of Sections 6.32, 6.33 and 6.35 of the *Local Government Act 1995*:

- a) IMPOSES Differential Rates and Minimum Rates for the 2024/25 Financial Year; and
- b) IMPOSES the 2024/25 Gross Rental Value Differential Rates and Minimum Rates as follows, subject to the provisions of Sections 6.32, 6.33 and 6.35 of the *Local Government Act 1995*: -

GRV Category	Rate in the Dollar (cents)	General Minimum Rate \$
Residential Improved	6.8837	1,105
Lesser Minimum Strata Titled Caravan Parks	6.8837	161
Residential Vacant	13.7673	921
Commercial & Industrial Improved	8.0134	1,505
Commercial & Industrial Vacant	7.8280	1,505

- c) IMPOSES the 2024/25 Unimproved Value Differential Rates and Minimum Rates as follows, subject to the provisions of Sections 6.32, 6.33 and 6.35 of the *Local Government Act 1995*: -

UV Category	Rate in the Dollar (cents)	General Minimum Rate \$
Residential Improved	0.3651	1,105
Residential Vacant	0.5526	921
Commercial & Industrial Improved	0.2924	1,505
Commercial & Industrial Vacant	0.3246	1,505
Rural & Mining Improved	0.3602	1,098
Rural & Mining Vacant	0.4714	1,038

6. APPROVES to offer the following payment options and incentives for the payment of Rates and Charges, Waste Service Fee, Private Swimming Pool Inspection Fees and Emergency Service Levy in accordance with the provisions of Section 6.45 of the *Local Government Act 1995* and Regulation 64(2) of the Local Government (Financial Management) Regulations 1996:

- a) One Instalment:
 - i. Payment in full within 35 days of the issue date of the Annual Rate Notice (24 September 2024); and
- b) Two Instalments:
 - i. The first instalment of 50% of the total current Rates & Charges, Waste Service Fee, Private Swimming Pool Inspection Fees, Emergency Service Levy and Instalment Charge, plus the total outstanding arrears payable within 35 days of date of issue of the Annual Rate Notice (24 September 2024);
 - ii. Second Instalment 63 days after due date of first instalment (26 November 2024);

- c) Four Instalments:
 - i. The first instalment of 25% of the total current Rates & Charges, Waste Service Fee, Private Swimming Pool Inspection Fees, Emergency Service Levy, Instalment Charge, plus the total outstanding arrears payable within 35 days of date of issue of the Annual Rate Notice (24 September 2024).
 - ii. The second, third and fourth instalments each of 25% of the total current Rates & Charges, Waste Service Fee, Private Swimming Pool Inspection Fees, Emergency Service Levy and Instalment Charge, payable as follows:
 - a. Second Instalment 63 days after due date of first instalment (26 November 2024);
 - b. Third Instalment 63 days after due date of second instalment (29 January 2025);
 - c. Fourth Instalment 63 days after due date of third instalment (2 April 2025);
 - d) Bimonthly Payment Plan (5 instalments)
 - i. First payment to be received on or before 35 days after the issue date appearing on the rate notice (24 September 2024). The second, third, fourth and fifth payments are to be made in two month intervals from the 24 September 2024. This plan is inclusive of arrears and the current years rates. An administration charge of \$30 per Assessment and late payment interest of 5% per annum on Rates and Charges and 11% per annum on the Emergency Services Levy, will apply.
7. IMPOSES, In accordance with the provisions of Sections 6.13 and 6.51 of the *Local Government Act 1995*, interest on all arrears and current charges in respect of Rates and Charges, Waste Service Fees and Private Swimming Pool Inspection Fees (including GST where applicable) at a rate of 5.0% per annum. This amount will be calculated on a simple interest basis on arrears amounts that remain unpaid and current amounts that remain unpaid after 35 days from the issue date of the Original Rate Notice (24 September 2024), or the due date of the instalment and continues until all instalments are paid, excluding:
- a) Deferred Rates;
 - b) Instalment current amounts not yet due under the four payment options;
 - c) Registered Pensioner Portions;
 - d) Current Government Pensioner Rebate amounts; and
 - e) Where the debtor is a person or organisation considered by the City of Wanneroo to be suffering financial hardship.
8. IMPOSES, in accordance with the provisions of Section 6.45 of the *Local Government Act 1995*, for the 2024/25 Financial Year, the following Administration Fees and Charges for payment of Rates and Charges, Waste Service Fees, and Private Swimming Pool Inspection Fees:
- a) Two Instalment Option:
 - i. An Administration Fee of \$5.00 for Instalment Two; and
 - ii. Instalment Interest Charge of 3.0% per annum, calculated on a simple interest basis on 50% of the total current General Rate and Charges

calculated thirty-five (35) days from the date of issue of the Annual Rate Notice to 63 days after the due date of the first instalment.

- b) Four Instalment Option:
- i. An Administration Fee of \$5.00 for each of Instalment Two, Three and Four; and
 - ii. Instalment Interest Charge of 3.0% per annum, calculated on a simple interest basis on:
 - a. 75% of the total current General Rate and Charges calculated 35 days from the date of issue of the Annual Rate Notice to 63 days after the due date of the first instalment;
 - b. 50% of the total current General Rate and Charges calculated from the due date of the Second Instalment to the due date of the Third Instalment; and
 - c. 25% of the total current General Rate and Charges calculated from the due date of the Third Instalment to the due date of the Fourth Instalment.
9. APPROVES the name change of the Domestic Refuse Reserve to Waste Management Reserve and change the purpose of the reserve from the additional requirements specifically needed for the provision of the domestic collection service to provision of Waste Management service;
10. APPROVES to conclude the repayment of internal loan, obtained from the Loan Repayment Reserve for the settlement of Resource Recovery Facility Agreement (RRFA), out of Waste Management Reserve funds, with effect from 1 July 2024; and
11. ADOPTS in accordance with Regulation 34(5) of the Local Government (Financial Management) Regulations 1996, for the purposes of reporting material variances for Operational Costs and Capital expenditure for the 2024/25 Financial Year, a percentage of 10% together with minimum values of \$100,000.

Motion to Amend

Moved Cr Wright, Seconded Cr Moore

That item 2.f) add the words "with the exception of amending the below;" at the end of the first paragraph and new items i., ii. and iii. added. That item 6.d)i. remove the words "administration charge of \$30 per Assessment and" in the last sentence. That item 8. be removed and the rest of the items be renumbered accordingly.

2. **ADOPTS the Annual Budget for the Financial Year Ending 30 June 2025 (Attachment 2), incorporating:**
- f) **2024/25 Schedule of Fees & Charges and the detail version of Fees and Charges (Attachment 3) (effective from 17 July 2024) including the pensioner rebate on waste service fee for those who are entitled *with the exception of amending the below*;**
 - i. **Rate Arrangement Administration Fee from \$30.00 to \$0.00;**
 - ii. **Rate/Service Charge Instalment Fees for each instalment from \$5.00 to \$0.00;**
 - iii. **Instalment Options Interest Charge from 3% per annum on rates**

instalments due to 0% per annum on rates instalments due;

6. APPROVES to offer the following payment options and incentives for the payment of Rates and Charges, Waste Service Fee, Private Swimming Pool Inspection Fees and Emergency Service Levy in accordance with the provisions of Section 6.45 of the Local Government Act 1995 and Regulation 64(2) of the Local Government (Financial Management) Regulations 1996:

d) Bimonthly Payment Plan (5 instalments)

- i. First payment to be received on or before 35 days after the issue date appearing on the rate notice (24 September 2024). The second, third, fourth and fifth payments are to be made in two month intervals from the 24 September 2024. This plan is inclusive of arrears and the current years rates. A ~~administration charge of \$30 per Assessment~~ and late payment interest of 5% per annum on Rates and Charges and 11% per annum on the Emergency Services Levy, will apply.

8. ~~IMPOSES, in accordance with the provisions of Section 6.45 of the Local Government Act 1995, for the 2023/24 Financial Year, the following Administration Fees and Charges for payment of Rates and Charges, Waste Service Fees, and Private Swimming Pool Inspection Fees:~~

~~a) Two Instalment Option:~~

- ~~i. An Administration Fee of \$0.00 for Instalment Two; and~~
- ~~ii. Instalment Interest Charge of 3.0% per annum, calculated on a simple interest basis on 50% of the total current General Rate and Charges calculated thirty-five (35) days from the date of issue of the Annual Rate Notice to 63 days after the due date of the first instalment.~~

~~b) Four Instalment Option:~~

- ~~i. An Administration Fee of \$5.00 for each of Instalment Two, Three and Four; and~~
- ~~ii. Instalment Interest Charge of 3.0% per annum, calculated on a simple interest basis on:~~
- ~~a. 75% of the total current General Rate and Charges calculated 35 days from the date of issue of the Annual Rate Notice to 63 days after the due date of the first instalment;~~
- ~~b. 50% of the total current General Rate and Charges calculated from the due date of the Second Instalment to the due date of the Third Instalment; and~~
- ~~c. 25% of the total current General Rate and Charges calculated from the due date of the Third Instalment to the due date of the Fourth Instalment.~~

CARRIED BY ABSOLUTE MAJORITY

7/6

For the motion: Cr Bedworth, Cr Coetzee, Cr Huntley, Cr Miles, Cr Moore, Cr Seif and Cr Wright

Against the motion: Mayor Aitken, Cr Figg, Cr Herridge, Cr Parker, Cr Rowe, Cr Smith

Substantive Motion as Amended

That Council, by ABSOLUTE MAJORITY:-

1. **ADOPTS** the unbranded Corporate Business Plan 2024/25 – 2027/28 (Attachment 1);
2. **ADOPTS** the Annual Budget for the Financial Year Ending 30 June 2025 (Attachment 2), incorporating:
 - a) **Statement of Comprehensive Income**, showing Total Comprehensive Income of \$64,822,141;
 - b) **Statement of Cash Flows**, showing cash at end of year position of \$50,270,073;
 - c) **Statement of Financial Activity** shows the amount generated through the levying of General Rates \$163,796,535;
 - d) **Statement of Financial Activity** shows a Surplus funding position of \$854,673;
 - e) **The Notes to and Forming Part of the Budget**;
 - f) **2024/25 Schedule of Fees & Charges** and the detailed version of Fees and Charges (Attachment 3) (effective from 17 July 2024) including the pensioner rebate on waste service fee for those who are entitled with the exception of amending the below;
 - i. **Rate Arrangement Administration Fee** from \$30.00 to \$0.00;
 - ii. **Rate/Service Charge Instalment Fees** for each instalment from \$5.00 to \$0.00;
 - iii. **Instalment Options Interest Charge** from 3% per annum on rates instalments due to 0% per annum on rates instalments due;
 - g) **2024/25 Capital Works Program** of \$77,077,618 and the detailed version of 2024/25 Capital Works Program (Attachment 4) (including 2023/24 Carry Forward Projects of \$6,912,865).
3. **APPROVES** to waive the 2024/25 Council Rates (excluding Emergency Services Levy) for the following community groups, in accordance with Section 6.47 of the *Local Government Act 1995*:
 - a) **AJS Motorcycle Club of WA Inc.**;
 - b) **Kingsway Football & Sporting Club Inc.**;
 - c) **Kingsway Little Athletics Centre.**;
 - d) **Lions Club of Girrawheen Inc.**;
 - e) **Olympic Kingsway Sports Club**;
 - f) **Pinjar Motorcycle Park Inc.**;

- g) **Quinns Mindarie Surf Lifesaving Club Inc.;**
 - h) **Quinns Rocks Sports Club Inc.;**
 - i) **The Badminton Association of WA Inc.;**
 - j) **The Scout Association of Australia, Western Australia Branch (76 Ashley Road TAPPING WA 6065);**
 - k) **Vietnamese Community in Australia – WA Chapter Incorporated (1 Curtis Way GIRRAWHEEN WA 6064);**
 - l) **Tiger Kart Club Inc.;**
 - m) **Vikings Softball Club Inc. & The Wanneroo Giants Baseball Club Inc.;**
 - n) **Wanneroo Agricultural Society Inc.;**
 - o) **Wanneroo Amateur Boxing Club Inc.;**
 - p) **Wanneroo Amateur Football Club Inc., Wanneroo Cricket Club Inc., Wanneroo Junior Cricket Club Inc. and Wanneroo Junior Football Club Inc. (Wanneroo Showgrounds Clubrooms);**
 - q) **Wanneroo BMX Club Inc.;**
 - r) **Wanneroo City Soccer Club Inc.;**
 - s) **Wanneroo Districts Cricket Club Inc. (Indoor Facility);**
 - t) **Wanneroo Districts Cricket Club Inc. & Wanneroo Districts Hockey Association Inc.;**
 - u) **Wanneroo Districts Netball Association Inc.;**
 - v) **Wanneroo Districts Rugby Union Football Club Inc.;**
 - w) **Wanneroo Horse & Pony Club Inc.;**
 - x) **Wanneroo Shooting Complex Inc.;**
 - y) **Wanneroo Sports & Social Club Inc.;**
 - z) **Wanneroo Tennis Club Inc.;**
 - aa) **Wanneroo Trotting Training Club Inc.;**
 - ab) **West Australian Rifle Association Inc.;**
 - ac) **Yanchep Golf Club Inc.;**
 - ad) **Yanchep Sports & Social Club Inc.; and**
 - ae) **Yanchep Surf Lifesaving Club Inc.;**
4. **APPROVES to waive the 2024/25 Waste Service Fee for the Scout Association of Australia, Western Australia Branch (76 Ashley Road TAPPING WA 6065),**
5. **In accordance with the provisions of Sections 6.32, 6.33 and 6.35 of the *Local Government Act 1995*:**
- a) **IMPOSES Differential Rates and Minimum Rates for the 2024/25 Financial**

Year; and

- b) **IMPOSES** the 2024/25 Gross Rental Value Differential Rates and Minimum Rates as follows, subject to the provisions of Sections 6.32, 6.33 and 6.35 of the *Local Government Act 1995*: -

GRV Category	Rate in the Dollar (cents)	General Minimum Rate \$
Residential Improved	6.8837	1,105
Lesser Minimum Strata Titled Caravan Parks	6.8837	161
Residential Vacant	13.7673	921
Commercial & Industrial Improved	8.0134	1,505
Commercial & Industrial Vacant	7.8280	1,505

- c) **IMPOSES** the 2024/25 Unimproved Value Differential Rates and Minimum Rates as follows, subject to the provisions of Sections 6.32, 6.33 and 6.35 of the *Local Government Act 1995*: -

UV Category	Rate in the Dollar (cents)	General Minimum Rate \$
Residential Improved	0.3651	1,105
Residential Vacant	0.5526	921
Commercial & Industrial Improved	0.2924	1,505
Commercial & Industrial Vacant	0.3246	1,505
Rural & Mining Improved	0.3602	1,098
Rural & Mining Vacant	0.4714	1,038

6. **APPROVES** to offer the following payment options and incentives for the payment of Rates and Charges, Waste Service Fee, Private Swimming Pool Inspection Fees and Emergency Service Levy in accordance with the provisions of Section 6.45 of the *Local Government Act 1995* and Regulation 64(2) of the Local Government (Financial Management) Regulations 1996:

- a) **One Instalment:**

- i. **Payment in full** within 35 days of the issue date of the Annual Rate Notice (24 September 2024); and

- b) **Two Instalments:**

- i. **The first instalment of 50%** of the total current Rates & Charges, Waste Service Fee, Private Swimming Pool Inspection Fees, Emergency Service Levy and Instalment Charge, plus the total outstanding arrears payable within 35 days of date of issue of the Annual Rate Notice (24 September 2024);
- ii. **Second Instalment 63 days** after due date of first instalment (26 November 2024);

- c) **Four Instalments:**

- i. **The first instalment of 25%** of the total current Rates & Charges, Waste Service Fee, Private Swimming Pool Inspection Fees, Emergency Service Levy, Instalment Charge, plus the total outstanding arrears payable within 35 days of date of issue of the Annual Rate Notice (24 September 2024).

- ii. The second, third and fourth instalments each of 25% of the total current Rates & Charges, Waste Service Fee, Private Swimming Pool Inspection Fees, Emergency Service Levy and Instalment Charge, payable as follows:
 - a. Second Instalment 63 days after due date of first instalment (26 November 2024);
 - b. Third Instalment 63 days after due date of second instalment (29 January 2025);
 - c. Fourth Instalment 63 days after due date of third instalment (2 April 2025);
 - d) Bimonthly Payment Plan (5 instalments)
 - i. First payment to be received on or before 35 days after the issue date appearing on the rate notice (24 September 2024). The second, third, fourth and fifth payments are to be made in two month intervals from the 24 September 2024. This plan is inclusive of arrears and the current years rates. A late payment interest of 5% per annum on Rates and Charges and 11% per annum on the Emergency Services Levy, will apply.
- 7. **IMPOSES**, In accordance with the provisions of Sections 6.13 and 6.51 of the *Local Government Act 1995*, interest on all arrears and current charges in respect of Rates and Charges, Waste Service Fees and Private Swimming Pool Inspection Fees (including GST where applicable) at a rate of 5.0% per annum. This amount will be calculated on a simple interest basis on arrears amounts that remain unpaid and current amounts that remain unpaid after 35 days from the issue date of the Original Rate Notice (24 September 2024), or the due date of the instalment and continues until all instalments are paid, excluding:
 - a) Deferred Rates;
 - b) Instalment current amounts not yet due under the four payment options;
 - c) Registered Pensioner Portions;
 - d) Current Government Pensioner Rebate amounts; and
 - e) Where the debtor is a person or organisation considered by the City of Wannon to be suffering financial hardship.
- 8. **APPROVES** the name change of the Domestic Refuse Reserve to Waste Management Reserve and change the purpose of the reserve from the additional requirements specifically needed for the provision of the domestic collection service to provision of Waste Management service;
- 9. **APPROVES** to conclude the repayment of internal loan, obtained from the Loan Repayment Reserve for the settlement of Resource Recovery Facility Agreement (RRFA), out of Waste Management Reserve funds, with effect from 1 July 2024; and
- 10. **ADOPTS** in accordance with Regulation 34(5) of the Local Government (Financial Management) Regulations 1996, for the purposes of reporting material variances for Operational Costs and Capital expenditure for the 2024/25 Financial Year, a

percentage of 10% together with minimum values of \$100,000.

The substantive motion as amended was put and

**CARRIED BY ABSOLUTE MAJORITY
11/2**

**For the motion: Mayor Aitken, Cr Coetzee, Cr Figg, Cr Herridge, Cr Huntley,
Cr Miles, Cr Parker, Cr Rowe, Cr Seif, Cr Smith and Cr Wright**

Against the motion: Cr Bedworth and Cr Moore

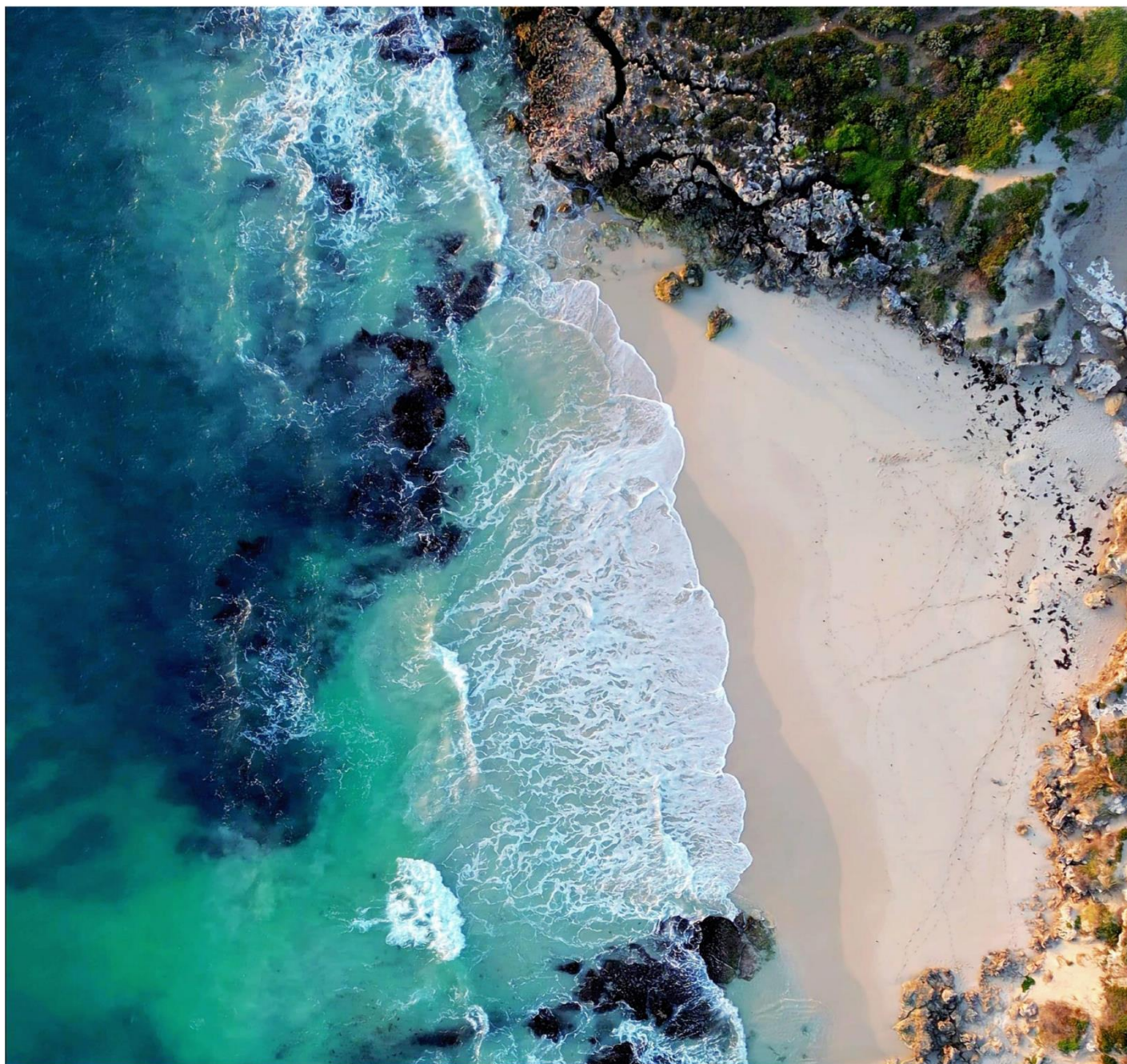
Attachments:

- | | | |
|----------------------------|--|-----------|
| 1 Download | Attachment 1 - Corporate Business Plan 2024-25 - 2027-28 | 24/59062 |
| 2 Download | Attachment 2 - 2024-25 Statutory Budget | 24/239802 |
| 3 Download | Attachment 3 - Schedule of Fees & Charges | 24/230715 |
| 4 Download | Attachment 4 - 2024-25 Capital Works Program | 24/231518 |

FINAL

Corporate Business Plan

2024/25 - 2027/28



PLEASE NOTE: Identified Net Service Costs and FTE for years 2025/26 to 2027/28 are estimates based on the current budget and projected in the City's Long Term Financial Plan. These projections are subject to change.

FOR INTERNAL USE ONLY



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Our Strategic Goals

The City has seven strategic goals that were developed in conjunction with the community. These strategic goals represent a clear future direction for the City over the lifetime of the Strategic Community Plan 2021-2031.

The seven strategic goals are represented within each project in the Corporate Business Plan (CBP) to show alignment with strategic direction and operational delivery. The 21 high-level services listed in the CBP are sorted in relation to the strategic goal they are most closely aligned with.

The City's seven strategic goals are:



GOAL 1: An inclusive and accessible City with places and spaces that embrace all.



GOAL 2: A City with rich cultural histories, where people can visit and enjoy unique experiences.



GOAL 3: A vibrant, innovative City with local opportunities for work, business and investment.



GOAL 4: A sustainable City that balances the relationship between urban growth and the environment.



GOAL 5: A well-planned, safe and resilient City that is easy to travel around and provides a connection between people and places.



GOAL 6: A future-focused City that advocates, engages and partners to progress the priorities of the community.



GOAL 7: A well-governed and managed City that makes informed decisions, provides strong community leadership and valued customer focused services.

Please note the following when reading this document:

- No new FTE positions are included in this document;
- Financial Data excludes Rates Income, Depreciation & Corporate Administration Allocations;
- Forecast CPI is 2.5% for 2025/26, 2026/27 and 2027/28; and
- Forecast FTE growth is per Long-Term Financial Plan:
 - 2025/26 0.97%
 - 2026/27 1.02%
 - 2027/28 1.08%

Service Overview 2024/25


Community Recreation Programs and Facilities

SERVICE UNITS		STRATEGIC GOAL ALIGNMENT			
<ul style="list-style-type: none">Community FacilitiesProperty ServicesInfrastructure Capital WorksAsset Maintenance		<div></div> Goal 1: An inclusive and accessible City with places and spaces that embrace all			
SERVICE INTENT		Plan and provide innovative models for quality community facilities and programs to enable opportunities for healthy and active lifestyles.			
DELIVERY MODE		Delivered by Internal Employees (FTE) and External Contractors.			
SERVICE REQUIREMENT		Statutory (S) and Discretionary (D) service provision.			
SERVICE DETAILS (Level 2)		SERVICE DETAILS (Level 3)			
Sport and Recreation Program Delivery		<ul style="list-style-type: none">Aquamotion (D)Kingsway Indoor Stadium (D)			
Community Facility Planning		<ul style="list-style-type: none">Needs and Feasibility Assessments (D)Facility Master Planning (D)Grant Funding Application and Management (D)Project Management / Delivery (D)			
Community Facility Bookings and Operations		<ul style="list-style-type: none">Aquamotion (D)Kingsway Indoor Stadium (D)Community Facilities (D)			
Facility Asset Management		<ul style="list-style-type: none">Provide Buildings and Facilities (S)(D)Maintain Buildings and Facilities (S)(D)			
Community and Sporting Clubs Facilitation		<ul style="list-style-type: none">Club Development (D)			
Beach Safety Services		<ul style="list-style-type: none">Surf Lifesaving Beach Patrols (D)			
Golf Course Management		<ul style="list-style-type: none">Carramar (D)Marangaroo (D)			
KEY PROJECTS					
1. Facility Planning for Alkimos District and Regional Open Spaces			6. Upgrades to Kingsway Netball Court Surface and Floodlighting		
2. Progress planning for upgrades to the Wanneroo Recreation Precinct			7. Construction of the All-Abilities Playground at Riverlinks Park		
3. Review of the Northern Coastal Growth Corridor Facilities Plan			8. Construction of Alkimos Aquatic and Recreation Centre		
4. Implementing the Golf Courses Strategic Plan			9. Construction of Heath Park Sports Amenities Building		
5. Construction of Halesworth Park Sports Facilities			10. Upgrade of Tennis Courts at Montrose Park		
KEY STRATEGIES			CAPITAL WORKS SUB-PROGRAMS		
Social Strategy 2019 Asset Management Strategy 2018-2022 Active Reserves Master Plan 2016 Asset Management Plans Community Facilities Plan - Northern Coastal Growth Corridor Golf Courses Strategic Plan 2019-2034			Community Buildings Golf Courses Sports Facilities		
NET DIRECT SERVICE COST			SERVICE FTE		
Operating Expense	Operating Income	Net Service Cost	85.82		
(12,312,999)	9,139,193	(3,173,806)			
PROJECTED NET DIRECT SERVICE COSTS			PROJECTED SERVICE FTE		
2025/26	2026/27	2027/28	2025/26	2026/27	2027/28
(3,253,151)	(4,488,275)	(4,600,482)	86.65	119.81	121.10
HOW WE WILL MEASURE PERFORMANCE					
<ul style="list-style-type: none">Number of attendees at the City's Aquamotion and Kingsway Indoor Stadium facilitiesNumber of bookings for the City's community facilities					


FACILITY PLANNING FOR ALKIMOS DISTRICT AND REGIONAL OPEN SPACES

2024/25 Milestone	Present draft Masterplan to Council for consideration.
Estimated Completion (Subject to budget provision)	2024/25
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	Community Facilities
Supporting Service Units	<ul style="list-style-type: none"> ▪ Parks and Conservation Management ▪ Strategic Land Use Planning and Environment ▪ Asset Planning ▪ Traffic Services ▪ Property Services ▪ Advocacy and Economic Development ▪ Infrastructure Capital Works
Project Key Strategic Link	 Goal 1: An inclusive and accessible City with places and spaces that embrace all

PROGRESS PLANNING FOR UPGRADES TO THE WANNEROO RECREATION PRECINCT

2024/25 Milestone	Progress the design and documentation of the Wanneroo Recreation Precinct upgrades.
Estimated Completion (Subject to budget provision)	2026/27
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	Community Facilities
Supporting Service Units	<ul style="list-style-type: none"> ▪ Parks and Conservation Management ▪ Place Management ▪ Infrastructure Capital Works ▪ Property Services
Project Key Strategic Link	 Goal 1: An inclusive and accessible City with places and spaces that embrace all

REVIEW OF THE NORTHERN COASTAL GROWTH CORRIDOR COMMUNITY FACILITIES PLAN

2024/25 Milestone	Undertake a review of the Northern Coastal Growth Corridor Community Facilities Plan.
Estimated Completion (Subject to budget provision)	2024/25
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	Community Facilities
Supporting Service Units	<ul style="list-style-type: none"> ▪ Strategic Land Use Planning and Environment ▪ Finance
Project Key Strategic Link	 Goal 1: An inclusive and accessible City with places and spaces that embrace all


IMPLEMENTING THE GOLF COURSES STRATEGIC PLAN

2024/25 Milestone	Implementation of management contract and leases for the Marangaroo and Carramar golf courses and confirm scope of upgrades and implementation.
Estimated Completion (Subject to budget provision)	2027/28
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	Property Services
Supporting Service Units	<ul style="list-style-type: none"> ▪ Infrastructure Capital Works ▪ Parks and Conservation Management ▪ Asset Planning ▪ Finance ▪ Community Facilities
Project Key Strategic Link	 Goal 1: An inclusive and accessible City with places and spaces that embrace all

CONSTRUCTION OF HALESWORTH PARK SPORTS FACILITIES


2024/25 Milestone	Construction of sports amenities building at Halesworth Park.
Estimated Completion (Subject to budget provision)	2024/25
Budget	\$304,500 (Capital)
Lead Service Unit	Infrastructure Capital Works
Supporting Service Units	<ul style="list-style-type: none"> Community Facilities Asset Planning Parks and Conservation Management Asset Maintenance Property Services
Project Key Strategic Link	 <i>Goal 1: An inclusive and accessible City with places and spaces that embrace all</i>

UPGRADES TO KINGSWAY NETBALL COURT SURFACE AND FLOODLIGHTING


2024/25 Milestone	Commence and complete the renewal of drainage, playing surface and sports lighting on the Western Netball Courts.
Estimated Completion (Subject to budget provision)	2024/25
Budget	\$50,000 (Capital)
Lead Service Unit	Infrastructure Capital Works
Supporting Service Units	<ul style="list-style-type: none"> Community Facilities Parks and Conservation Management Asset Planning Property Services
Project Key Strategic Link	 <i>Goal 1: An inclusive and accessible City with places and spaces that embrace all</i>

CONSTRUCTION OF THE ALL-ABILITIES PLAYGROUND AT RIVERLINKS PARK

2024/25 Milestone	Continue construction of an all-abilities playground at Riverlinks Park in Clarkson.
Estimated Completion (Subject to budget provision)	2024/25
Budget	\$1,400,000 (Capital)
Lead Service Unit	Infrastructure Capital Works
Supporting Service Units	<ul style="list-style-type: none"> Community Facilities Asset Planning
Project Key Strategic Link	 <i>Goal 1: An inclusive and accessible City with places and spaces that embrace all</i>

CONSTRUCTION OF ALKIMOS AQUATIC AND RECREATION CENTRE	
2024/25 Milestone	Detailed design of the centre to be completed along with the progression of the construction tender.
Estimated Completion (Subject to budget provision)	2026/27
Budget	\$4,687,944 (Capital)
Lead Officer	Director Assets
Supporting Service Units	<ul style="list-style-type: none"> ▪ Parks and Conservation Management ▪ Community Facilities ▪ Communications and Brand ▪ Finance ▪ Asset Planning ▪ Asset Maintenance ▪ Property Services
Project Key Strategic Link	 Goal 1: An inclusive and accessible City with places and spaces that embrace all

CONSTRUCTION OF HEATH PARK SPORTS AMENITIES BUILDING	
2024/25 Milestone	Continue construction of the new sports amenities building at Heath Park.
Estimated Completion (Subject to budget provision)	2024/25
Budget	\$4,282,547 (Capital)
Lead Service Unit	Infrastructure Capital Works
Supporting Service Units	<ul style="list-style-type: none"> ▪ Community Facilities ▪ Asset Planning
Project Key Strategic Link	 Goal 1: An inclusive and accessible City with places and spaces that embrace all


UPGRADE OF TENNIS COURTS AT MONTROSE PARK	
2024/25 Milestone	Upgrade of tennis courts, fencing and lighting at Montrose Park in Girrawheen.
Estimated Completion (Subject to budget provision)	2024/25
Budget	\$874,000 (Capital)
Lead Service Unit	Infrastructure Capital Works
Supporting Service Units	<ul style="list-style-type: none"> ▪ Community Facilities ▪ Asset Planning
Project Key Strategic Link	 Goal 1: An inclusive and accessible City with places and spaces that embrace all




Place Management

SERVICE UNITS		STRATEGIC GOAL ALIGNMENT			
<ul style="list-style-type: none">Place ManagementCommunity Development		<div></div> <div>Goal 1: An inclusive and accessible City with places and spaces that embrace all</div>			
SERVICE INTENT		Develop unique places by connecting with the community to help shape our local plans and service delivery.			
DELIVERY MODE		Delivered by Internal Employees (FTE) and External Contractors.			
SERVICE REQUIREMENT		Statutory (S) and Discretionary (D) service provision.			
SERVICE DETAILS (Level 2)		SERVICE DETAILS (Level 3)			
<div>Place-led Planning</div> <div>(Capturing, defining and protecting sense of place aspirations)</div>		<ul style="list-style-type: none">Community Engagement (D)Development and Review (D)			
<div>Place Management and Activation</div> <div>(Activation of places to support community identity, connection and inclusiveness)</div>		<ul style="list-style-type: none">Develop Place Activation Plans (D)Implement and Monitor Place Activation Initiatives (D)Hub Management (D)Community Gardens (D)Stakeholder Management (D)			
<div>Coordination of Community Engagement</div>		<ul style="list-style-type: none">Manage Community Engagement Framework (S)Community Engagement Advice (D)			
<div>City Events Management</div>		<ul style="list-style-type: none">Civic Events (S)(D)Community Events (D)			
KEY PROJECTS					
<div>1. Delivery of the Community Events Program</div> <div>2. Masterplanning for Yanchep Lagoon</div> <div>3. Place-led and Sense of Place Planning</div> <div>4. Review of the Community Engagement Framework</div>					
STRATEGIES AND PLANS		CAPITAL WORKS SUB-PROGRAMS			
<div>Social Strategy 2019</div> <div>Place Framework 2018</div> <div>Place Strategy 2023-2027</div> <div>Local Area Plans</div>		<div>Place Management</div>			
NET DIRECT SERVICE COST			SERVICE FTE		
Operating Expense	Operating Income	Net Service Cost	13.50		
(2,891,029)	0	(2,891,029)			
PROJECTED NET DIRECT SERVICE COSTS			PROJECTED SERVICE FTE		
2025/26	2026/27	2027/28	2025/26	2026/27	2027/28
(2,963,305)	(3,037,388)	(3,113,323)	13.63	13.77	13.92
HOW WE WILL MEASURE PERFORMANCE					
<ul style="list-style-type: none">Number of people visited Your Say pages for consult to collaborate engagements					

DELIVERY OF THE COMMUNITY EVENTS PROGRAM

2024/25 Milestone	Deliver flagship and place-based events program that highlights the unique places in the City.
Estimated Completion (Subject to budget provision)	2027/28
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	Place Management
Supporting Service Units	<ul style="list-style-type: none"> Community Development Community Facilities Community Safety and Emergency Management Communications and Brand Health and Compliance Council and Corporate Support
Project Key Strategic Link	 Goal 1: An inclusive and accessible City with places and spaces that embrace all

MASTERPLANNING FOR YANCHEP LAGOON

2024/25 Milestone	Preparation of a staged Implementation Plan that considers designs for each precinct aligned with the Masterplan and funding models.
Estimated Completion (Subject to budget provision)	2026/27
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	Place Management
Supporting Service Units	<ul style="list-style-type: none"> Advocacy and Economic Development Infrastructure Capital Works Property Services
Project Key Strategic Link	 Goal 1: An inclusive and accessible City with places and spaces that embrace all

PLACE-LED AND SENSE OF PLACE PLANNING

2024/25 Milestone	<ul style="list-style-type: none"> Undertake local area planning to improve understanding and awareness of priorities and needs in our local communities. Facilitate the place-led approach in East Wanneroo to inform public realm design such as streetscapes, public open space and community facilities. Broaden place-led approach across the City.
Estimated Completion (Subject to budget provision)	2027/28
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	Place Management
Supporting Service Units	<ul style="list-style-type: none"> Advocacy and Economic Development Community Development Asset Maintenance Land Development Approval Services Strategic Land Use Planning and Environment
Project Key Strategic Link	 Goal 1: An inclusive and accessible City with places and spaces that embrace all



REVIEW OF THE COMMUNITY ENGAGEMENT FRAMEWORK	
2024/25 Milestone	Undertake a review of the Community Engagement Framework.
Estimated Completion <i>(Subject to budget provision)</i>	2024/25
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	Place Management
Supporting Service Units	<ul style="list-style-type: none">Community DevelopmentCommunications and BrandCommunity Facilities
Project Key Strategic Link	 <i>Goal 6: A future-focused City that advocates, engages and partners to progress the priorities of the community</i>

Community Development

SERVICE UNITS

- Community Development
- Council and Corporate Support



Goal 1: An inclusive and accessible City with places and spaces that embrace all

SERVICE INTENT

Work with community and stakeholders to foster connectedness and capacity across all ages, diverse cultures and abilities to enhance quality of life.

DELIVERY MODE

Delivered by Internal Employees (FTE) and External Contractors.

SERVICE REQUIREMENT

Statutory (S) and Discretionary (D) service provision.

SERVICE DETAILS (Level 2)

Social Inclusion

(To ensure that all people can participate in community life)

Community Development

(To engage and empower community through capacity building)

Childhood Development

(Facilitate access to social programs and services for children and their families)

Youth Development

(To build valued, empowered and supported young people)

Community Funding

(Provision of community funding to support community-led initiatives)

SERVICE DETAILS (Level 3)

- Age Friendly Initiatives (D)
- Planning and Policy (D)
- Reconciliation (D)
- Access and Inclusion (S)
- Advocacy and Partnership Development (D)
- Social Connectedness (D)
- Respond to Homelessness (D)
- Community Transport (D)

- Community Capacity Building (D)
- Volunteering (D)

- Advocacy and Partnership Development (D)
- Program Delivery and Facilitation (D)
- Planning and Policy (D)

- Advocacy and Partnership Development (D)
- Youth Programs in Community (Outreach) (D)
- Youth Programs in Youth Centres (D)
- School Holiday Programs (D)
- Place Activation and Events (D)
- Youth Leadership (D)

- Grants (D)
- Donations (D)

KEY PROJECTS

- Youth Programs in Community Service Review
- Review of the Reconciliation Action Plan
- Review of the City's Social Strategy
- Strategic Social Needs Advocacy

STRATEGIES AND PLANS

Social Strategy 2019
Community Development Plan 2021/22-2025/26
Reconciliation Action Plan 2023-2025
Regional Homelessness Plan 2022/23-2025/26

NET DIRECT SERVICE COST

Operating Expense

(4,968,204)

Operating Income

112,500

Net Service Cost

(4,855,704)

SERVICE FTE

39.12

PROJECTED NET DIRECT SERVICE COSTS

2025/26

(4,977,096)

2026/27

(5,101,523)

2027/28

(5,229,061)

PROJECTED SERVICE FTE

2025/26

39.50

2026/27

39.90


2027/28

40.33


HOW WE WILL MEASURE PERFORMANCE

- The percentage of access items identified through audit that were completed as scheduled.
- The percentage of the budget for access infrastructure spent
- The number of volunteers that support services within the City


YOUTH PROGRAMS IN COMMUNITY SERVICE REVIEW

2024/25 Milestone	Continue the service review of Community Youth Programs.
Estimated Completion (Subject to budget provision)	2024/25
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	Community Development
Supporting Officer	<ul style="list-style-type: none"> Chief Operating Officer
Project Key Strategic Link	 Goal 1: An inclusive and accessible City with places and spaces that embrace all


REVIEW OF THE RECONCILIATION ACTION PLAN

2024/25 Milestone	Undertake a review of the City's Reconciliation Action Plan and seek Council endorsement of a revised plan.
Estimated Completion (Subject to budget provision)	2024/25
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	Community Development
Supporting Service Units	<ul style="list-style-type: none"> Place Management People and Culture Communications and Brand Cultural Development Council and Corporate Support Strategic Land Use Planning and Environment Contracts and Procurement Advocacy and Economic Development
Project Key Strategic Link	 Goal 1: An inclusive and accessible City with places and spaces that embrace all

REVIEW OF THE CITY'S SOCIAL STRATEGY


2024/25 Milestone	Undertake a review of the City's 2019 Social Strategy.
Estimated Completion (Subject to budget provision)	2024/25
Budget	Project delivered using existing internal resources (Operating)
Lead Officer	Director Community and Place
Supporting Service Units	<ul style="list-style-type: none"> Community Facilities Community Safety and Emergency Management Community Development Cultural Development Place Management
Project Key Strategic Link	 Goal 1: An inclusive and accessible City with places and spaces that embrace all

STRATEGIC SOCIAL NEEDS ADVOCACY


2024/25 Milestone	Regularly monitor community needs and advocate for the provision of social services as outlined in the City's Advocacy Plan (Wellbeing pillar) and other identified emerging needs.
Estimated Completion (Subject to budget provision)	2027/28
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	Community Development
Supporting Service Units	<ul style="list-style-type: none"> Advocacy and Economic Development
Project Key Strategic Link	 Goal 6: A future-focused City that advocates, engages and partners to progress the priorities of the community




Library Services

SERVICE UNITS		STRATEGIC GOAL ALIGNMENT				
Cultural Development			Goal 1: An inclusive and accessible City with places and spaces that embrace all			
SERVICE INTENT		Provision of library services including community resources, facilities, digital media, literacy and lifelong learning opportunities.				
DELIVERY MODE		Delivered by Internal Employees (FTE) and External Contractors.				
SERVICE REQUIREMENT		Statutory (S) and Discretionary (D) service provision.				
SERVICE DETAILS (Level 2)		SERVICE DETAILS (Level 3)				
Community Resources, Facilities and Engagement		<ul style="list-style-type: none">Physical and On-line Resources (S)(D)Library Buildings (including WLCC) (S)				
Digital Media Provision and Access		<ul style="list-style-type: none">Technology Access and Use (D)Website (D)				
Support for Literacy and Lifelong Learning		<ul style="list-style-type: none">General Library Programs Delivery (D)Early Childhood Program (Schools and Child Health Nurses) (D)Community Led Partnerships (D)				
KEY PROJECTS						
<ul style="list-style-type: none">1. Deliver Digital Literacy Programs2. Local Connectedness through Libraries3. Construction of Dordaak Kepup Library and Youth Innovation Hub						
STRATEGIES AND PLANS						
Social Strategy 2019 Strategic Library Services Plan 2017/18-2021/22						
NET DIRECT SERVICE COST			SERVICE FTE			
Operating Expense	Operating Income	Net Service Cost	47.71			
(6,218,213)	106,925	(6,111,288)				
PROJECTED NET DIRECT SERVICE COSTS			PROJECTED SERVICE FTE			
2025/26	2026/27	2027/28	2025/26	2026/27	2027/28	
(6,264,070)	(7,152,672)	(7,331,489)	48.17	55.58	56.18	
HOW WE WILL MEASURE PERFORMANCE						
<ul style="list-style-type: none">The percentage of the City's population that are library membersThe number of attendees for library programs and activities						

DELIVER DIGITAL LITERACY PROGRAMS	
2024/25 Milestone	Build digital literacy in the City through tailored workshops and training aligned to web interactions, employment and social connection.
Estimated Completion (Subject to budget provision)	2027/28
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	Cultural Development
Supporting Service Units	<ul style="list-style-type: none"> Communications and Brand
Project Key Strategic Link	 <i>Goal 1: An inclusive and accessible City with places and spaces that embrace all</i>

LOCAL CONNECTEDNESS THROUGH LIBRARIES	
2024/25 Milestone	Engage with the local community and stakeholders to explore and enable opportunities within libraries and via online platforms.
Estimated Completion (Subject to budget provision)	2027/28
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	Cultural Development
Supporting Service Units	<ul style="list-style-type: none"> Community Development Waste Services Strategic Land Use Planning and Environment Communications and Brand
Project Key Strategic Link	 <i>Goal 1: An inclusive and accessible City with places and spaces that embrace all</i>

CONSTRUCTION OF DORDAAK KEPUP LIBRARY AND YOUTH INNOVATION HUB	
2024/25 Milestone	Continue construction of Dordaak Kepup Library and Youth Innovation Hub.
Estimated Completion (Subject to budget provision)	2025/26
Budget	\$14,900,000 (Capital)
Lead Service Unit	Infrastructure Capital Works
Supporting Service Units	<ul style="list-style-type: none"> Cultural Development Asset Planning Parks and Conservation Management Asset Maintenance Community Development
Project Key Strategic Link	 <i>Goal 1: An inclusive and accessible City with places and spaces that embrace all</i>



Heritage, Museums and Arts

SERVICE UNITS	STRATEGIC GOAL ALIGNMENT	
<ul style="list-style-type: none">Cultural Development		Goal 2: A City with rich cultural histories, where people can visit and enjoy unique experiences
SERVICE INTENT	Facilitate opportunities for participation in and access to a diverse range of cultural activities and assets that embrace the richness of our community's diverse beliefs, values, life experience and interests.	
DELIVERY MODE	Delivered by Internal Employees (FTE) and External Contractors.	
SERVICE REQUIREMENT	Statutory (S) and Discretionary (D) service provision.	

SERVICE DETAILS (Level 2)	SERVICE DETAILS (Level 3)
Cultural and Artistic Experiences <i>(Promotion of cultural and artistic experiences for the community)</i>	<ul style="list-style-type: none">Exhibitions (D)Annual Community Art Awards and Exhibition (D)Community Art Projects (D)Artistic Commissions (D)
Heritage <i>(Management and promotion of heritage)</i>	<ul style="list-style-type: none">Museum Service (S)(D)Museum Collection (D)Community History Service (D)Community History Collection (D)Heritage Education Program (D)Heritage Site Management (S)
Management of the City's Cultural Assets	<ul style="list-style-type: none">City Art Collection (D)Public Art Collection (D)Maintain Artefacts (D)

KEY PROJECTS
<ol style="list-style-type: none">Delivery of the Heritage and Museums ProgramDelivery of Arts and Exhibition Experiences

STRATEGIES AND PLANS
Social Strategy 2019 Cultural Plan 2018/19-2021/22

NET DIRECT SERVICE COST			SERVICE FTE		
Operating Expense	Operating Income	Net Service Cost	12.22		
(1,526,933)	42,300	(1,484,633)			
PROJECTED NET DIRECT SERVICE COSTS			PROJECTED SERVICE FTE		
2025/26	2026/27	2027/28	2025/26	2026/27	2027/28
(1,521,748)	(1,559,792)	(1,598,787)	12.34	12.46	12.60


HOW WE WILL MEASURE PERFORMANCE
<ul style="list-style-type: none">The number of visitors and participants in cultural services activitiesThe number of visitors to the Wanneroo Regional Museum (including historic houses)

DELIVERY OF THE MUSEUMS AND HERITAGE PROGRAM	
2024/25 Milestone	Undertake key projects focusing on endorsement of the Heritage Management Plan, development of a Noongar Cultural Heritage Directory and finalising the review of the Local Heritage survey.
Estimated Completion (Subject to budget provision)	2027/28
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	Cultural Development
Supporting Service Units	<ul style="list-style-type: none"> Strategic Land Use Planning and Environment Parks and Conservation Management Advocacy and Economic Development Community Development Communications and Brand
Project Key Strategic Link	 Goal 2: A City with rich cultural histories, where people can visit and enjoy unique experiences

DELIVERY OF ARTS AND EXHIBITIONS EXPERIENCES	
2024/25 Milestone	Promotion of Arts and Gallery Exhibition experiences including the Community Art Awards and Arts Development Programs for the professional development of artists to maximise attendance and participation.
Estimated Completion (Subject to budget provision)	2027/28
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	Cultural Development
Supporting Service Units	<ul style="list-style-type: none"> Advocacy and Economic Development Communications and Brand
Project Key Strategic Link	 Goal 2: A City with rich cultural histories, where people can visit and enjoy unique experiences




Tourism

SERVICE UNITS		STRATEGIC GOAL ALIGNMENT			
<ul style="list-style-type: none">Advocacy and Economic Development			Goal 2: A City with rich cultural histories, where people can visit and enjoy unique experiences		
SERVICE INTENT		Collaborate with the community, the tourism industry and State Government agencies to grow tourism in the City through leadership, investment attraction and targeted marketing with industry.			
DELIVERY MODE		Delivered by Internal Employees (FTE) and External Contractors.			
SERVICE REQUIREMENT		Discretionary (D) service provision.			
SERVICE DETAILS (Level 2)		SERVICE DETAILS (Level 3)			
Tourism Industry Support and Development		<ul style="list-style-type: none">Destination Marketing and Promotion (including Discover Wanneroo brand and website) (D)Tourism Industry Support and Development (D)Develop and Manage Regional Partnerships to Support Tourism Industry Growth (e.g. Sunset Coast) (D)Support and Development of Tourism Events (D)			
KEY PROJECTS					
<ol style="list-style-type: none">Review of the Tourism PlanImplementation of the Council resolution of the former Quinns Rock Caravan Park siteRedevelopment of the Old Yanchep Surf Life Saving site					
STRATEGIES AND PLANS					
Economic Development Strategy 2022-2032 Tourism Plan 2019-2024					
NET DIRECT SERVICE COST			SERVICE FTE		
Operating Expense	Operating Income	Net Service Cost	0.60		
(182,990)	0	(182,990)			
PROJECTED NET DIRECT SERVICE COSTS			PROJECTED SERVICE FTE		
2025/26	2026/27	2027/28	2025/26	2026/27	2027/28
(187,565)	(192,254)	(197,060)	0.61	0.61	0.62
HOW WE WILL MEASURE PERFORMANCE					
<ul style="list-style-type: none">The number of visitors to the Discover Wanneroo websiteThe number of followers for the Discover Wanneroo Instagram and Facebook accounts					

REVIEW OF THE TOURISM PLAN	
2024/25 Milestone	Undertake a major review of the Tourism Plan and present an updated Plan to council for consideration.
Estimated Completion (Subject to budget provision)	2024/25
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	Advocacy and Economic Development
Supporting Service Units	<ul style="list-style-type: none"> Communications and Brand Place Management Strategic Land Use Planning and Environment Cultural Development Community Development
Project Key Strategic Link	 Goal 2: A City with rich cultural histories, where people can visit and enjoy unique experiences

IMPLEMENTATION OF THE COUNCIL RESOLUTION OF THE FORMER QUINNS ROCK CARAVAN PARK SITE	
2024/25 Milestone	Pending development approval, progress with lease and otherwise implement project actions
Estimated Completion (Subject to budget provision)	2027/28
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	Property Services
Supporting Service Units	<ul style="list-style-type: none"> Advocacy and Economic Development Approval Services Place Management Community Facilities Asset Planning Finance
Project Key Strategic Link	 Goal 2: A City with rich cultural histories, where people can visit and enjoy unique experiences

REDEVELOPMENT OF THE OLD YANCHEP SURF LIFE SAVING SITE	
2024/25 Milestone	Finalise agreement for lease and ground lease. Progress site design and approvals with lessee in consultation with Yanchep Lagoon Working Group and Design Review Panel.
Estimated Completion (Subject to budget provision)	2027/28
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	Property Services
Supporting Service Units	<ul style="list-style-type: none"> Infrastructure Capital Works Place Management Advocacy and Economic Development
Project Key Strategic Link	 Goal 2: A City with rich cultural histories, where people can visit and enjoy unique experiences

Economic Development

SERVICE UNITS

- Advocacy and Economic Development



Goal 3: A vibrant, innovative City with local opportunities for work, business and investment

SERVICE INTENT

Focus on local, regional and strategic significant infrastructure and economic development initiatives, which enable local economic growth and employment opportunities.

DELIVERY MODE

Delivered by Internal Employees (FTE) and External Contractors.

SERVICE REQUIREMENT

Discretionary (D) service provision.

SERVICE DETAILS (Level 2)

Business Engagement and Support

Investment Attraction and Marketing

Planning for Future Employment Areas (Land use optimisation for employment areas)

Business Leadership, Innovation and Sustainability

SERVICE DETAILS (Level 3)

- Facilitate a high-level of Business Support, Training, Networking, Events and Facilities (D)
- Develop and Manage Strategic Partnerships (to enhance business support outcomes) (D)
- Business and Industry Engagement (D)
- Facilitating Red Tape Reduction for Business (e.g. Small Business Friendly Approvals) (D)
- Implement the City's Enterprise Fund (D)
- Promotion of Investment Opportunities in the City of Wanneroo (D)
- Manage Business Wanneroo Brand, Website and Social Media (D)
- Develop and Manage Networks to position the City as a place to invest (D)
- Deliver Business Liaison Services (D)
- Progress the Neerabup Industrial Area and Australian Automation & Robotics Precinct Developments (D)
- Optimise the Use of Employment Land (Local Planning Strategy & Local Planning Scheme 3) (D)
- Expand Land Use Opportunities for Tourism (expanding uses including agri-tourism) (D)
- Promote business innovation and technology (D)
- Regional collaboration to support innovative economic outcomes (D)
- Progress the Waste Innovation Precinct (D)
- Advocating for Sustainable Local Procurement (D)
- Targeted research and partnership development (to address economic issues) (D)

KEY PROJECTS

- Support Activation of the Australian Automation and Robotics Precinct
- Grow the Digital Presence of Business Wanneroo
- Business Support Service
- Investigate Options to become a Renewable Energy Supplier

STRATEGIES AND PLANS

Economic Development Strategy 2022-2032

CAPITAL WORKS SUB-PROGRAMS

Investment Projects

NET DIRECT SERVICE COST

Operating Expense

(1,049,257)

Operating Income

0

Net Service Cost

(1,049,257)

SERVICE FTE

5.40

PROJECTED NET DIRECT SERVICE COSTS

2025/26

(1,075,488)

2026/27

(1,102,375)

2027/28

(1,129,934)

PROJECTED SERVICE FTE

2025/26

5.45

2026/27





5.51

2027/28


5.57


HOW WE WILL MEASURE PERFORMANCE


- The number of business training, events and workshops facilitated by the City
- The number of people who attended business training, events and workshops facilitated by the City
- The percentage of business applications approved within the 60-day timeframe
- The percentage of business applications approved within the 90-day timeframe
- The dollar value of non-residential building approvals in the City

SUPPORT ACTIVATION OF THE AUSTRALIAN AUTOMATION AND ROBOTICS PRECINCT (AARP)	
2024/25 Milestone	As a foundation precinct partner, continue to build and maintain relationships with key stakeholders to develop, grow and promote the Australian Automation and Robotics Precinct (AARP) at the Neerabup Industrial Estate.
Estimated Completion (Subject to budget provision)	2027/28
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	Advocacy and Economic Development
Supporting Service Units	<ul style="list-style-type: none"> Communications and Brand
Project Key Strategic Link	 Goal 3: A vibrant, innovative City with local opportunities for work, business and investment
GROW THE DIGITAL PRESENCE OF BUSINESS WANNEROO	
2024/25 Milestone	Grow the digital presence of Business Wanneroo and undertake strategic targeted campaigns for business support and investment attraction.
Estimated Completion (Subject to budget provision)	2024/25
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	Advocacy and Economic Development
Supporting Service Units	<ul style="list-style-type: none"> Communications and Brand
Project Key Strategic Link	 Goal 3: A vibrant, innovative City with local opportunities for work, business and investment
BUSINESS SUPPORT SERVICE	
2024/25 Milestone	Measure, monitor and analyse how businesses interact with the Business Support Service and implement improvements to the Service.
Estimated Completion (Subject to budget provision)	2027/28
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	Advocacy and Economic Development
Supporting Service Units	<ul style="list-style-type: none"> Approval Services Customer and Information Services Health and Compliance
Project Key Strategic Link	 Goal 3: A vibrant, innovative City with local opportunities for work, business and investment
INVESTIGATE OPTIONS TO BECOME A RENEWABLE ENERGY SUPPLIER	
2024/25 Milestone	Investigate the options available to the City in order to become a renewable energy supplier.
Estimated Completion (Subject to budget provision)	2024/25
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	Advocacy and Economic Development
Supporting Service Units	<ul style="list-style-type: none"> Property Services
Project Key Strategic Link	 Goal 3: A vibrant, innovative City with local opportunities for work, business and investment

Environmental Management

SERVICE UNITS		STRATEGIC GOAL ALIGNMENT			
<div>▪ Strategic Land Use Planning and Environment</div>		<div></div>	Goal 4: A sustainable City that balances the relationship between urban growth and the environment		
SERVICE INTENT		Deliver a healthy and sustainable environment by managing our highly valued natural and built environmental attributes, including biodiversity of flora and fauna; land and waste; liveability; climate change impacts; air quality and sustainable energy.			
DELIVERY MODE		Delivered by Internal Employees (FTE) and External Contractors.			
SERVICE REQUIREMENT		Statutory (S) and Discretionary (D) service provision.			
SERVICE DETAILS (Level 2)		SERVICE DETAILS (Level 3)			
Climate Change <i>(Managing the City's influence on climate change and improving resilience)</i>		<div>▪ Climate Change Adaptation and Mitigation Strategy (S)(D)</div> <div>▪ Coastal Hazard Risk Management Adaptation Planning (S)(D)</div> <div>▪ Coastal Management Planning (S)(D)</div> <div>▪ Local Environmental Strategy (S)(D)</div> <div>▪ Assessment of Environmental Management Plans (S)(D)</div> <div>▪ Environmental Management System (D)</div>			
Biodiversity <i>(Retaining and enhancing biodiversity in the City)</i>		<div>▪ Local Biodiversity Planning (S)(D)</div>			
Resource Management <i>(Managing resource consumption and waste production)</i>		<div>▪ Energy Reduction Planning (D)</div>			
KEY PROJECTS					
<div>1. Review of the Local Environmental and Sustainability Strategy</div> <div>2. Review of the Local Biodiversity Plan</div>					
STRATEGIES AND PLANS		CAPITAL WORKS SUB-PROGRAMS			
Local Environment Strategy 2019 Climate Change Adaptation and Mitigation Strategy 2021-2026 Coastal Hazard Risk Management and Adaption Plan 2018 Coastal Management Plan 2021 Local Biodiversity Plan 2018-2024 Yellagonga Integrated Catchment Management Plan 2021-2026		Environmental Offset			
NET DIRECT SERVICE COST			SERVICE FTE		
Operating Expense	Operating Income	Net Service Cost	5.00		
(850,390)	10,000	(840,390)			
PROJECTED NET DIRECT SERVICE COSTS			PROJECTED SERVICE FTE		
2025/26	2026/27	2027/28	2025/26	2026/27	2027/28
(861,400)	(882,935)	(905,008)	5.05	5.10	5.16
HOW WE WILL MEASURE PERFORMANCE					
<div>▪ The percentage of ground water licence allocations used</div> <div>▪ The percentage increase of tree canopy in the City</div> <div>▪ The percentage reduction in diesel Greenhouse Gas emissions for the City's fleet per bin serviced in the year</div> <div>▪ The percentage reduction in unleaded petrol (ULP) Greenhouse Gas emissions for the City's fleet</div> <div>▪ The percentage reduction in electricity and gas use per asset for the City assets</div>					

REVIEW OF THE LOCAL ENVIRONMENTAL AND SUSTAINABILITY STRATEGY	
2024/25 Milestone	Review and update the current Local Environmental Strategy (and expand to include focus on sustainability).
Estimated Completion (Subject to budget provision)	2024/25
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	Strategic Land Use Planning and Environment
Supporting Service Units	<ul style="list-style-type: none"> ▪ Parks and Conservation Management ▪ Approval Services ▪ Advocacy and Economic Development ▪ Communications and Brand ▪ Waste Services
Project Key Strategic Link	 Goal 4: A sustainable City that balances the relationship between urban growth and the environment

REVIEW OF THE LOCAL BIODIVERSITY PLAN	
2024/25 Milestone	Review and update the current Local Biodiversity Plan.
Estimated Completion (Subject to budget provision)	2024/25
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	Strategic Land Use Planning and Environment
Supporting Service Units	<ul style="list-style-type: none"> ▪ Parks and Conservation Management ▪ Approval Services ▪ Waste Services ▪ Community Safety and Emergency Management ▪ Asset Planning
Project Key Strategic Link	 Goal 4: A sustainable City that balances the relationship between urban growth and the environment



Parks and Conservation Areas

SERVICE UNITS		STRATEGIC GOAL ALIGNMENT	
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Service Overview 2024/25

Waste Management

SERVICE UNITS		STRATEGIC GOAL ALIGNMENT			
Waste Services			Goal 4: A sustainable City that balances the relationship between urban growth and the environment		
SERVICE INTENT		Lead environmentally sustainable approaches to waste management and provide waste collection services.			
DELIVERY MODE		Delivered by Internal Employees (FTE) and External Contractors.			
SERVICE REQUIREMENT		Statutory (S) and Discretionary (D) service provision.			
SERVICE DETAILS (Level 2)		SERVICE DETAILS (Level 3)			
Kerbside Collection Services		<ul style="list-style-type: none">General Waste (Red Lid Bin) Collection (S)Commingled Recyclables (Yellow Lid Bin) Collection (D)Garden Organics (Green Lid Bin) Collection (D)			
Verge-side Waste Collection		<ul style="list-style-type: none">Bulk Junk Waste Collection (D)Bulk Green Waste Collection (D)			
City Waste Services		<ul style="list-style-type: none">Litter and Illegal Dumping Management (D)Bus Stop and Park Bins Management (D)Community Skip Bins Management (D)Dog Waste Bags Management (D)City Event Waste Management (D)			
Community Drop-off		<ul style="list-style-type: none">Wangara Community Drop-off Services (D)Tamala Park Drop-off Services (D)			
Community Waste Education		<ul style="list-style-type: none">Waste Education Program (D)Great Recycling Challenge (D)			
KEY PROJECTS					
<ul style="list-style-type: none">1. Review of Bulk Waste Service2. Review of the Waste Plan3. Review of Food Organics Collection4. Investigate Future Waste Management options5. Investigate Waste Innovation Precinct at Neerabup Industrial Area					
STRATEGIES AND PLANS		CAPITAL WORKS SUB-PROGRAMS			
Waste Plan 2020-2025 Waste Education Plan 2018/19-2022/23		Waste Management			
NET DIRECT SERVICE COST			SERVICE FTE		
Operating Expense	Operating Income	Net Service Cost	66.60		
(31,923,309)	34,438,953	2,515,644			
PROJECTED NET DIRECT SERVICE COSTS			PROJECTED SERVICE FTE		
2025/26	2026/27	2027/28	2025/26	2026/27	2027/28
2,578,535	2,642,998	2,709,073	67.25	67.93	68.67
HOW WE WILL MEASURE PERFORMANCE					
<ul style="list-style-type: none">The number of tonnes of waste sent to landfill facilitiesThe number of tonnes of waste sent to recycling facilitiesThe total number of kilograms of waste per capita					

IMPLEMENTATION OF BULK WASTE SERVICE	
2024/25 Milestone	Deliver and monitor the new pre-booked Bulk Waste Service in 2024/25.
Estimated Completion (Subject to budget provision)	2024/25
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	Waste Services
Supporting Service Units	<ul style="list-style-type: none"> Contracts and Procurement Communications and Brand
Project Key Strategic Link	 Goal 4: A sustainable City that balances the relationship between urban growth and the environment
REVIEW OF THE WASTE PLAN	
2024/25 Milestone	Undertake a review of the Waste Plan in 2024/25.
Estimated Completion (Subject to budget provision)	2024/25
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	Waste Services
Supporting Service Units	<ul style="list-style-type: none"> Council and Corporate Support
Project Key Strategic Link	 Goal 4: A sustainable City that balances the relationship between urban growth and the environment
REVIEW OF FOOD ORGANICS COLLECTION	
2024/25 Milestone	Tender for a food and garden organics (FOGO) facility.
Estimated Completion (Subject to budget provision)	2024/25
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	Waste Services
Supporting Service Units	<ul style="list-style-type: none"> Contracts and Procurement Communications and Brand
Project Key Strategic Link	 Goal 4: A sustainable City that balances the relationship between urban growth and the environment
DEVELOP AND IMPLEMENT WASTE MANAGEMENT OPTIONS	
2024/25 Milestone	<ul style="list-style-type: none"> Collaborate with Mindarie Regional Council (MRC) on Waste to Energy options for residual waste. Develop FOGO processing and Waste Transfer options.
Estimated Completion (Subject to budget provision)	2027/28
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	Waste Services
Supporting Service Units	<ul style="list-style-type: none"> Governance and Legal Advocacy and Economic Development Communications and Brand
Project Key Strategic Link	 Goal 4: A sustainable City that balances the relationship between urban growth and the environment



DEVELOPMENT OF NEERABUP RESOURCE RECOVERY PRECINCT	
2024/25 Milestone	Development of a masterplan for the Neerabup Resource Recovery Precinct.
Estimated Completion <i>(Subject to budget provision)</i>	2027/28
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	Waste Services
Supporting Service Units	<ul style="list-style-type: none">▪ Advocacy and Economic Development▪ Property Services▪ Strategic Land Use Planning and Environment▪ Approval Services▪ Governance and Legal▪ Contracts and Procurement
Project Key Strategic Link	 Goal 4: A sustainable City that balances the relationship between urban growth and the environment



Public Health


SERVICE UNITS		STRATEGIC GOAL ALIGNMENT			
<div>Health and Compliance</div>		<div></div>	Goal 5: A well-planned, safe and resilient City that is easy to travel around and provides a connection between people and places		
SERVICE INTENT		Ensuring statutory compliance through the provision of integrated compliance services to facilitate healthy and safe communities.			
DELIVERY MODE		Delivered by Internal Employees (FTE) and External Contractors.			
SERVICE REQUIREMENT		Statutory (S) and Discretionary (D) service provision.			
SERVICE DETAILS (Level 2)		SERVICE DETAILS (Level 3)			
Food Safety <i>Managing safe food preparation through education, inspections, and sampling</i>		<div>Registrations, Inspections, Sampling and Investigations (S)</div> <div>Education (D)</div>			
Water Quality <i>Inspection and water quality sampling</i>		<div>Inspections and Sampling (S)</div>			
Disease Prevention <i>Notifiable disease investigations and skin penetration establishment inspections to prevent disease</i>		<div>Inspections and Investigations (S)</div>			
Pest Control <i>Monitoring and chemical treatment of wetlands to control pests</i>		<div>Monitoring and Treatment (D)</div>			
Built Environment <i>Inspections of public buildings, events and caravan parks to ensure a safe built environment</i>		<div>Inspections (S)</div>			
Pollution <i>Monitoring of noise, asbestos, air, soil and water pollution</i>		<div>Noise, Asbestos, Air, Soil and Water (S)</div>			
KEY PROJECTS					
1. Field Services Mobility Project					
KEY LEGISLATION					
Environmental Protection Act 1986 Health Act 2016 (and associated Regulations)					
NET DIRECT SERVICE COST			SERVICE FTE		
Operating Expense	Operating Income	Net Service Cost	14.80		
(1,724,798)	431,960	(1,292,838)			
PROJECTED NET DIRECT SERVICE COSTS			PROJECTED SERVICE FTE		
2025/26	2026/27	2027/28	2025/26	2026/27	2027/28
(1,325,159)	(1,358,288)	(1,392,245)	14.94	15.10	15.26
HOW WE WILL MEASURE PERFORMANCE					
The percentage of public pool and caravan park inspections conducted within the required timeframes					




FIELD SERVICES MOBILITY PROJECT	
2024/25 Milestone	Integration of mobile technology into operational service delivery.
Estimated Completion <i>(Subject to budget provision)</i>	2024/25
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	Customer and Information Services
Supporting Service Units	<ul style="list-style-type: none">Health and Compliance
Project Key Strategic Link	 Goal 5: A well-planned, safe and resilient City that is easy to travel around and provides a connection between people and places




Community Safety

SERVICE UNITS		STRATEGIC GOAL ALIGNMENT			
<div>Community Safety and Emergency Management</div>		<div></div>	<div>Goal 5: A well-planned, safe and resilient City that is easy to travel around and provides a connection between people and places</div>		
SERVICE INTENT		To promote a public realm where people feel safe and respected by working with community and industry partners.			
DELIVERY MODE		Delivered by Internal Employees (FTE) and External Contractors.			
SERVICE REQUIREMENT		Statutory (S) and Discretionary (D) service provision.			
SERVICE DETAILS (Level 2)		SERVICE DETAILS (Level 3)			
<div>Law Enforcement</div> <div>Partnering with the community to increase awareness and enforcement of local, state and federal laws</div>		<div>Local Law Compliance (S)</div> <div>Other Statutory Compliance (S)</div>			
<div>Animal Management</div>		<div>Animal Management (including registration and investigations) (S)</div> <div>Animal Care Centre Management (S)</div>			
<div>Crime Prevention</div> <div>Proactive crime prevention through safety patrols and CCTV management</div>		<div>CCTV Management (D)</div> <div>Education (D)</div> <div>Drone Management (D)</div> <div>Safety Patrols (D)</div>			
<div>Security (D)</div> <div>Provision of security at Civic events</div>					
KEY PROJECTS					
<div>1. CCTV and Community Safety Initiatives</div> <div>2. Construction of the Wanneroo Animal Care Centre</div>					
STRATEGIES AND PLANS		CAPITAL WORKS SUB-PROGRAMS			
Social Strategy 2019		Community Safety			
NET DIRECT SERVICE COST			SERVICE FTE		
Operating Expense	Operating Income	Net Service Cost	45.15		
(6,312,314)	1,105,522	(5,206,792)			
PROJECTED NET DIRECT SERVICE COSTS			PROJECTED SERVICE FTE		
2025/26	2026/27	2027/28	2025/26	2026/27	2027/28
(5,336,962)	(5,470,386)	(5,607,146)	45.59	46.05	46.55
HOW WE WILL MEASURE PERFORMANCE					
<div>% CCTV footage requests provided within agreed timeframe</div> <div>% community safety customer requests addressed within agreed timeframe</div>					

CCTV AND COMMUNITY SAFETY INITIATIVES


2024/25 Milestone	Implement the agreed recommendations as outcomes of the CCTV service review.
Estimated Completion (Subject to budget provision)	2027/28
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	Community Safety and Emergency Management
Supporting Service Units	<ul style="list-style-type: none"> Infrastructure Capital Works Contracts and Procurement Asset Maintenance Customer and Information Services
Project Key Strategic Link	 <i>Goal 5: A well-planned, safe and resilient City that is easy to travel around and provides a connection between people and places</i>





CONSTRUCTION OF THE WANNEROO ANIMAL CARE CENTRE

2024/25 Milestone	Commence design and construction of a new Animal Care Centre.
Estimated Completion (Subject to budget provision)	2025/26
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	Infrastructure Capital Works / Community Safety and Emergency Management
Supporting Service Units	<ul style="list-style-type: none"> Asset Planning
Project Key Strategic Link	 <i>Goal 5: A well-planned, safe and resilient City that is easy to travel around and provides a connection between people and places</i>




Emergency Management

SERVICE UNITS		STRATEGIC GOAL ALIGNMENT			
<ul style="list-style-type: none">Community Safety and Emergency ManagementCommunity Development			Goal 5: A well-planned, safe and resilient City that is easy to travel around and provides a connection between people and places		
SERVICE INTENT		To minimise potential risks and impacts on the community from natural disasters such as bushfires and weather events, through prevention, preparedness, response and recovery.			
DELIVERY MODE		Delivered by Internal Employees (FTE) and External Contractors.			
SERVICE REQUIREMENT		Statutory (S) and Discretionary (D) service provision.			
SERVICE DETAILS (Level 2)		SERVICE DETAILS (Level 3)			
Management of Local Emergency Preparedness		<ul style="list-style-type: none">Preparedness Activities (S)Maintain Emergency Assets (S)Emergency Evacuation and Recovery Centres (S)			
Emergency Response		<ul style="list-style-type: none">Management of Volunteer Bush Fire Brigade (S)Support State Emergency Services (SES) (S)City Response (D)			
Fire Protection Mitigation Action		<ul style="list-style-type: none">Fire Mitigation on City managed Lands (S)Fire Mitigation on Private Property (S)			
Management of Recovery Planning and Action (S)					
Emergency Services Levy Management (S)					
KEY PROJECTS					
<ol style="list-style-type: none">Implementation of Bush Fire Risk Management PlanConstruction of Wanneroo Emergency Services PrecinctConstruction of Two Rocks Emergency Services HubMariginiup Bush Fire Recovery					
STRATEGIES AND PLANS					
Local Emergency Management Arrangements Bush Fire Risk Management Plan					
NET DIRECT SERVICE COST			SERVICE FTE		
Operating Expense	Operating Income	Net Service Cost	3.00		
(4,214,412)	3,217,176	(997,236)			
PROJECTED NET DIRECT SERVICE COSTS			PROJECTED SERVICE FTE		
2025/26	2026/27	2027/28	2025/26	2026/27	2027/28
(1,022,167)	(1,047,721)	(1,073,914)	3.03	3.06	3.09
HOW WE WILL MEASURE PERFORMANCE					
<ul style="list-style-type: none">The percentage of the City's annual firebreak inspections program to have been completedThe number of families reached through the City's Emergency management preparedness sessions					


IMPLEMENTATION OF THE BUSH FIRE RISK MANAGEMENT PLAN	
2024/25 Milestone	Continue the implementation of mitigation actions identified in the Bush Fire Risk Management Plan and engage with the community as appropriate.
Estimated Completion (Subject to budget provision)	2027/28
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	Community Safety and Emergency Management
Supporting Service Units	<ul style="list-style-type: none"> ▪ Parks and Conservation Management ▪ Communications and Brand
Project Key Strategic Link	 Goal 5: A well-planned, safe and resilient City that is easy to travel around and provides a connection between people and places
CONSTRUCTION OF WANNEROO EMERGENCY SERVICES PRECINCT	
2024/25 Milestone	Secure land and commence detailed design for the Wanneroo Emergency Services Hub.
Estimated Completion (Subject to budget provision)	2027/28
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	Community Safety and Emergency Management
Supporting Service Units	<ul style="list-style-type: none"> ▪ Strategic Land Use Planning and Environment ▪ Property Services ▪ Infrastructure Capital Works ▪ Governance and Legal
Project Key Strategic Link	 Goal 5: A well-planned, safe and resilient City that is easy to travel around and provides a connection between people and places
CONSTRUCTION OF TWO ROCKS EMERGENCY SERVICES HUB	
2024/25 Milestone	Apply for relevant State Government grant funding for the design and construction of the Two Rocks Emergency Services Hub.
Estimated Completion (Subject to budget provision)	2027/28
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	Community Safety and Emergency Management
Supporting Service Units	<ul style="list-style-type: none"> ▪ Infrastructure Capital Works
Project Key Strategic Link	 Goal 5: A well-planned, safe and resilient City that is easy to travel around and provides a connection between people and places
MARIGINIUP BUSH FIRE RECOVERY	
2024/25 Milestone	Continue to support those affected by the Mariginiup Fire in their recovery journey.
Estimated Completion (Subject to budget provision)	2024/25
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	Community Safety and Emergency Management
Supporting Service Units	<ul style="list-style-type: none"> ▪ Community Development ▪ Communications and Brand ▪ Parks and Conservation Management ▪ Health and Compliance ▪ Approval Services
Project Key Strategic Link	 Goal 5: A well-planned, safe and resilient City that is easy to travel around and provides a connection between people and places



Future Land Use Planning

SERVICE UNITS		STRATEGIC GOAL ALIGNMENT			
<div>Strategic Land Use Planning and Environment</div>		<div></div>	<div>Goal 5: A well-planned, safe and resilient City that is easy to travel around and provides a connection between people and places</div>		
SERVICE INTENT		Focus on strategic land use planning, incorporating the preparation and implementation of land use, transport and environmental strategies and plans to deliver healthy and sustainable natural and built environments.			
DELIVERY MODE		Delivered by Internal Employees (FTE) and External Contractors.			
SERVICE REQUIREMENT		Statutory (S) service provision.			
SERVICE DETAILS (Level 2)		SERVICE DETAILS (Level 3)			
Strategic Land Use Planning		<div><div>Local Planning Scheme (S)</div><div>Local Planning Policies (S)</div><div>Planning Strategies (S)</div><div>Activity Centre Planning (S)</div><div>Precinct Master Planning (S)</div><div>Local Housing Strategy (S)</div></div>			
Transport and Land Use Integration		<div><div>Transport Planning (S)</div></div>			
Environmental and Land Use Planning Integration (S)					
Administration of Developer Contributions (S)					
KEY PROJECTS					
<div><div>1. Finalisation of the Local Planning Strategy</div><div>2. Preparation of Local Planning Scheme No.3</div></div>					
KEY LEGISLATION					
Planning and Development Act 2005					
NET DIRECT SERVICE COST			SERVICE FTE		
Operating Expense	Operating Income	Net Service Cost	12.00		
(1,246,388)	0	(1,246,388)			
PROJECTED NET DIRECT SERVICE COSTS			PROJECTED SERVICE FTE		
2025/26	2026/27	2027/28	2025/26	2026/27	2027/28
(1,277,548)	(1,309,487)	(1,342,224)	12.12	12.24	12.37
HOW WE WILL MEASURE PERFORMANCE					
No performance indicators identified for the Future Land Use Planning service.					

FINALISATION OF THE LOCAL PLANNING STRATEGY	
2024/25 Milestone	Finalise the draft Local Planning Strategy following Western Australian Planning Commission (WAPC) consent to advertise.
Estimated Completion (Subject to budget provision)	2024/25
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	Strategic Land Use Planning and Environment
Supporting Service Units	<ul style="list-style-type: none"> Community Facilities Advocacy and Economic Development Approval Services Communications and Brand Traffic Services Place Management Community Development
Project Key Strategic Link	 <i>Goal 5: A well-planned, safe and resilient City that is easy to travel around and provides a connection between people and places</i>

PREPARATION OF LOCAL PLANNING SCHEME NO.3	
2024/25 Milestone	Prepare Local Planning Scheme No.3 following the finalisation of the Local Planning Strategy.
Estimated Completion (Subject to budget provision)	2025/26
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	Strategic Land Use Planning and Environment
Supporting Service Units	<ul style="list-style-type: none"> Approval Services Traffic Services Advocacy and Economic Development Land Development Governance and Legal Place Management Health and Compliance Community Development
Project Key Strategic Link	 <i>Goal 5: A well-planned, safe and resilient City that is easy to travel around and provides a connection between people and places</i>



Planning and Building Approvals

SERVICE UNITS		STRATEGIC GOAL ALIGNMENT			
<div><div></div><div><div>Approval Services</div><div>Land Development</div></div></div>		<div><div></div><div>Goal 5: A well-planned, safe and resilient City that is easy to travel around and provides a connection between people and places</div></div>	<div>Provision of integrated approval services to deliver customer focused and quality outcomes.</div> <div>Delivered by Internal Employees (FTE) and External Contractors.</div> <div>Statutory (S) and Discretionary (D) service provision.</div>		
SERVICE INTENT					
DELIVERY MODE					
SERVICE REQUIREMENT					
SERVICE DETAILS (Level 2)		SERVICE DETAILS (Level 3)			
Assessing Development Applications (S)					
Assessing Subdivision Applications (S)					
Assessing Town Planning Scheme Amendments (S)					
Developing and Reviewing Planning Policies (S)					
Preparing and Assessing Structure Plan Proposals (S)					
Certifying Building Permit Applications (S)					
Issuing Licences, Permits and Certificates		<div><div></div><div><div>Building Permit Applications (S)</div><div>Sign Licences (S)</div><div>Verge Licences (S)</div></div></div>			
Manage Land Development		<div><div></div><div><div>Infrastructure (S)(D)</div><div>Developer Provided Infrastructure (S)</div><div>Plan Assessments (S)</div><div>Environmental Management Plan (S)</div></div></div>			
KEY PROJECTS					
1. Identify Smart City Development Opportunities					
KEY LEGISLATION					
Planning and Development Act 2005 Building Act 2012 Local Government Act 1995					
NET DIRECT SERVICE COST			SERVICE FTE		
Operating Expense	Operating Income	Net Service Cost	52.80		
(6,286,973)	4,705,376	(1,581,597)			
PROJECTED NET DIRECT SERVICE COSTS			PROJECTED SERVICE FTE		
2025/26	2026/27	2027/28	2025/26	2026/27	2027/28
(1,621,137)	(1,661,666)	(1,703,207)	53.31	53.86	54.44
HOW WE WILL MEASURE PERFORMANCE					
<div><div></div><div><div>The percentage of certified and uncertified building permit applications processed within the timeframes</div><div>The percentage of development applications processed within the 60 and 90 day timeframes</div></div></div>					



IDENTIFY SMART CITY DEVELOPMENT OPPORTUNITIES	
2024/25 Milestone	Prepare Smart City Developer Guidelines with key stakeholders and implement at the Alkimos Central Rail Station Precinct.
Estimated Completion <i>(Subject to budget provision)</i>	2024/25
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	Land Development
Supporting Service Units	<ul style="list-style-type: none">▪ Advocacy and Economic Development▪ Asset Maintenance▪ Approval Services▪ Asset Planning▪ Customer and Information Services▪ Community Safety and Emergency Management▪ Place Management▪ Property Services
Project Key Strategic Link	 Goal 5: A well-planned, safe and resilient City that is easy to travel around and provides a connection between people and places



Planning and Building Compliance

SERVICE UNITS	STRATEGIC GOAL ALIGNMENT	
<div>Health and Compliance</div>		Goal 5: A well-planned, safe and resilient City that is easy to travel around and provides a connection between people and places
SERVICE INTENT	Ensuring statutory compliance through the provision of integrated compliance services to facilitate healthy and safe communities.	
DELIVERY MODE	Delivered by Internal Employees (FTE) and External Contractors.	
SERVICE REQUIREMENT	Statutory (S) service provision.	
SERVICE DETAILS (Level 2)		SERVICE DETAILS (Level 3)
Monitoring Compliance with Planning Approvals (S)		
Inspection of Swimming Pool Barriers for Compliance (S)		
Monitoring Compliance with Building Approvals (S)		
KEY PROJECTS		
1. Proactive Sand Drift Program		
KEY LEGISLATION		
Building Act 2011 District Planning Scheme No.2 Planning and Development Act 2005		
NET DIRECT SERVICE COST		SERVICE FTE
Operating Expense	Operating Income	Net Service Cost
(2,281,497)	636,000	(1,645,497)
21.40		
PROJECTED NET DIRECT SERVICE COSTS		PROJECTED SERVICE FTE
2025/26	2026/27	2027/28
(1,686,634)	(1,728,799)	(1,772,019)
21.61	21.83	22.06
HOW WE WILL MEASURE PERFORMANCE		


- The percentage of major development sites monitored in the Proactive Sand Drift Program.







PROACTIVE SAND DRIFT PROGRAM	
2024/25 Milestone	Monitor the compliance of Developers and their Contractors in relation to sand and dust drift minimisation.
Estimated Completion (Subject to budget provision)	2027/28
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	Health and Compliance
Supporting Service Units	<ul style="list-style-type: none">Land DevelopmentApproval Services
Project Key Strategic Link	 Goal 5: A well-planned, safe and resilient City that is easy to travel around and provides a connection between people and places


Service Overview 2024/25

Transport and Drainage


SERVICE UNITS			STRATEGIC GOAL ALIGNMENT		
<ul style="list-style-type: none">Infrastructure Capital WorksAsset MaintenanceAsset PlanningContracts and Procurement			<div></div> <div>Goal 5: A well-planned, safe and resilient City that is easy to travel around and provides a connection between people and places</div>		
SERVICE INTENT			Manage accessible and sustainable local transport and drainage infrastructure to meet community needs now and in the future in the most cost-effective way.		
DELIVERY MODE			Delivered by Internal Employees (FTE) and External Contractors.		
SERVICE REQUIREMENT			Statutory (S) and Discretionary (D) service provision.		
SERVICE DETAILS (Level 2)			SERVICE DETAILS (Level 3)		
Roads			<ul style="list-style-type: none">Provide Design Construction Maintenance (D)		
Transport Asset Management			<ul style="list-style-type: none">Provide Traffic Services (S)(D)Street Verge Bond Program (D)City Community Christmas Decorations (D)		
Stormwater Drainage			<ul style="list-style-type: none">Provide Design Construction Maintenance (S)(D)		
Road Reserve (Street) Lighting Management			<ul style="list-style-type: none">Provide Design Construction Maintenance (S)(D)		
Provide Street Furniture			<ul style="list-style-type: none">Provide Design Construction Maintenance (S)(D)		
Street Signs			<ul style="list-style-type: none">Provide Maintenance (D)		
Carpark Asset Management			<ul style="list-style-type: none">Provide Design Construction Maintenance (S)(D)		
Pathways			<ul style="list-style-type: none">Provide Design Construction Maintenance (S)(D)		
Bridges			<ul style="list-style-type: none">Provide Design Construction Maintenance (S)(D)		
Public Access Ways			<ul style="list-style-type: none">Provide Design Construction Maintenance (S)(D)		
Underpasses			<ul style="list-style-type: none">Provide Design Construction Maintenance (S)(D)		
Manage Plant, Fleet and Equipment			<ul style="list-style-type: none">Fleet Management (D)Fleet Maintenance (S)Equipment and Plant Maintenance (S)(D)		
KEY PROJECTS					
<ol style="list-style-type: none">Road upgrades to Flynn Drive in NeerabupIntersection upgrade of Marangaroo Dr and Girrawheen AveUpgrade of existing roundabout in LandsdaleConstruction of shared pathway on Alexander Dr in LandsdaleRoad upgrades to Lenore Road in HockingNeerabup Industrial Area road and infrastructure upgrades			<ol style="list-style-type: none">Infrastructure upgrade for Yanchep Lagoon on Brazier RoadDevelopment of Lot 9100 Mather Drive in NeerabupImplementation of the Active Transport PlanParticipate in and promote the Department of Transport 'Your Move' initiativeImprove Road Safety and Network Optimisation		
STRATEGIES AND PLANS			CAPITAL WORKS SUB-PROGRAMS		
Transport Strategy 2019/20 Asset Management Strategy 2018-2022 Active Transport Plan 2022/23-2025/26			Pathways and Trails Roads Stormwater Drainage Traffic Treatments Fleet Management – Corporate		
NET DIRECT SERVICE COST			SERVICE FTE		
Operating Expense	Operating Income	Net Service Cost	116.38		
(22,496,789)	2,310,415	(20,186,374)			
PROJECTED NET DIRECT SERVICE COSTS			PROJECTED SERVICE FTE		
2025/26	2026/27	2027/28	2025/26	2026/27	2027/28
(20,691,034)	(21,208,310)	(21,738,518)	117.51	118.71	119.99
HOW WE WILL MEASURE PERFORMANCE					
<ul style="list-style-type: none">The percentage of capital works pathway projects at practical completion in the financial year					

ROAD UPGRADES TO FLYNN DRIVE IN NEERABUP	
2024/25 Milestone	Construction from Wanneroo Road to Old Yanchep Road.
Estimated Completion (Subject to budget provision)	2026/27
Budget	\$50,000 (Capital)
Lead Service Unit	Infrastructure Capital Works
Supporting Service Units	<ul style="list-style-type: none"> Asset Planning Communications and Brand Strategic Land Use Planning and Environment Land Development Approval Services Property Services
Project Key Strategic Link	 Goal 5: A well-planned, safe and resilient City that is easy to travel around and provides a connection between people and places
INTERSECTION UPGRADE OF MARANGAROO DR AND GIRRAWHEEN AVE	
2024/25 Milestone	Re-design of the intersection to incorporate the construction of a suitable traffic treatment.
Estimated Completion (Subject to budget provision)	2026/27
Budget	\$20,000 (Capital)
Lead Service Unit	Infrastructure Capital Works
Supporting Service Units	<ul style="list-style-type: none"> Asset Planning Property Services
Project Key Strategic Link	 Goal 5: A well-planned, safe and resilient City that is easy to travel around and provides a connection between people and places
UPGRADE OF EXISTING ROUNDABOUT IN LANDSDALE	
2024/25 Milestone	Undertake construction works to the existing roundabout at Mirrabooka Ave and Kingsway in Landsdale.
Estimated Completion (Subject to budget provision)	2026/27
Budget	\$10,000 (Capital)
Lead Service Unit	Infrastructure Capital Works
Supporting Service Units	<ul style="list-style-type: none"> Asset Planning Property Services
Project Key Strategic Link	 Goal 5: A well-planned, safe and resilient City that is easy to travel around and provides a connection between people and places
CONSTRUCTION OF SHARED PATHWAY ON ALEXANDER DR IN LANDSDALE	
2024/25 Milestone	Seek approvals and undertake construction of shared path on Alexander Drive from Hepburn Avenue to Ngarara Road.
Estimated Completion (Subject to budget provision)	2026/27
Budget	\$200,000 (Capital)
Lead Service Unit	Infrastructure Capital Works
Supporting Service Units	<ul style="list-style-type: none"> Asset Planning Property Services
Project Key Strategic Link	 Goal 5: A well-planned, safe and resilient City that is easy to travel around and provides a connection between people and places


ROAD UPGRADES TO LENORE ROAD IN HOCKING

2024/25 Milestone	Undertake construction for the upgrade to the dual carriageway from Kemp Street to Elliot Road.
Estimated Completion (Subject to budget provision)	2024/25
Budget	\$3,010,278 (Capital)
Lead Service Unit	Infrastructure Capital Works
Supporting Service Units	<ul style="list-style-type: none"> Asset Planning Strategic Land Use Planning and Environment Property Services
Project Key Strategic Link	 Goal 5: A well-planned, safe and resilient City that is easy to travel around and provides a connection between people and places


NEERABUP INDUSTRIAL AREA ROAD AND INFRASTRUCTURE UPGRADES

2024/25 Milestone	Undertake construction for the upgrade of roads and services infrastructure in the Neerabup Industrial Estate.
Estimated Completion (Subject to budget provision)	2024/25
Budget	\$3,806,801 (Capital)
Lead Service Unit	Infrastructure Capital Works
Supporting Service Units	<ul style="list-style-type: none"> Asset Planning Property Services
Project Key Strategic Link	 Goal 5: A well-planned, safe and resilient City that is easy to travel around and provides a connection between people and places

INFRASTRUCTURE UPGRADE FOR YANCHEP LAGOON ON BRAZIER ROAD

2024/25 Milestone	Continue design consultancy for Yanchep precinct services infrastructure.
Estimated Completion (Subject to budget provision)	2026/27
Budget	\$60,000 (Capital)
Lead Service Unit	Infrastructure Capital Works
Supporting Service Units	<ul style="list-style-type: none"> Asset Planning Place Management Property Services Community Facilities
Project Key Strategic Link	 Goal 5: A well-planned, safe and resilient City that is easy to travel around and provides a connection between people and places

DEVELOPMENT OF LOT 9100 MATHER DRIVE IN NEERABUP

2024/25 Milestone	Commence construction at Lot 9100 Mather Drive in the Neerabup Industrial Estate.
Estimated Completion (Subject to budget provision)	2025/26
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	Infrastructure Capital Works
Supporting Service Units	<ul style="list-style-type: none"> Asset Planning Contracts and Procurement Advocacy and Economic Development
Project Key Strategic Link	 Goal 5: A well-planned, safe and resilient City that is easy to travel around and provides a connection between people and places

IMPLEMENTATION OF THE ACTIVE TRANSPORT PLAN	
2024/25 Milestone	Implementation of the pathways program as identified in the Active Transport Plan in 2024/25.
Estimated Completion (Subject to budget provision)	2024/25
Budget	The budget for this project is a portion of the Pathways and Trails capital sub-program (Capital)
Lead Service Unit	Traffic Services
Supporting Service Units	<ul style="list-style-type: none"> Advocacy and Economic Development Infrastructure Capital Works
Project Key Strategic Link	 Goal 5: A well-planned, safe and resilient City that is easy to travel around and provides a connection between people and places
PARTICIPATE IN AND PROMOTE THE DEPARTMENT OF TRANSPORT 'YOUR MOVE' INITIATIVE	
2024/25 Milestone	Work with the Department of Transport to promote the 'Your Move' initiative and assist local schools and workplaces to implement.
Estimated Completion (Subject to budget provision)	2024/25
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	Traffic Services
Supporting Service Units	<ul style="list-style-type: none"> Advocacy and Economic Development Community Development Communications and Brand
Project Key Strategic Link	 Goal 5: A well-planned, safe and resilient City that is easy to travel around and provides a connection between people and places
IMPROVE ROAD SAFETY AND NETWORK OPTIMISATION	
2024/25 Milestone	Review crash and traffic data to prioritise applications for annual Blackspot and/or Metropolitan Regional Road Group grant funding in the Long-Term Capital Works Program.
Estimated Completion (Subject to budget provision)	2024/25
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	Traffic Services
Supporting Service Units	<ul style="list-style-type: none"> Advocacy and Economic Development Infrastructure Capital Works
Project Key Strategic Link	 Goal 5: A well-planned, safe and resilient City that is easy to travel around and provides a connection between people and places



Service Overview 2024/25

Advocacy

SERVICE UNITS		STRATEGIC GOAL ALIGNMENT			
<div><div></div><div>Advocacy and Economic Development</div></div>		<div><div></div><div>Goal 6: A future-focused City that advocates, engages and partners to progress the priorities of the community</div></div>	<div>Work collaboratively with government, regional partners and stakeholders and advocate for the priorities identified by our community.</div> <div>Delivered by Internal Employees (FTE) and External Contractors.</div> <div>Discretionary (D) service provision.</div>		
SERVICE INTENT					
DELIVERY MODE					
SERVICE REQUIREMENT					
SERVICE DETAILS (Level 2)		SERVICE DETAILS (Level 3)			
Strategic Economic Advocacy		<div><div></div><div>Advocacy for Key Community and Economic Infrastructure (D)</div></div> <div><div></div><div>Identification and Promotion of Advocacy Priorities <i>(including management of Connect Wanneroo brand and collateral)</i> (D)</div></div>			
KEY PROJECTS					
1. Implementation of the Advocacy Plan					
STRATEGIES AND PLANS					
Economic Development Strategy 2022-2032 Advocacy Plan 2021-2025					
NET DIRECT SERVICE COST			SERVICE FTE		
Operating Expense	Operating Income	Net Service Cost	1.00		
(212,650)	0	(212,650)			
PROJECTED NET DIRECT SERVICE COSTS			PROJECTED SERVICE FTE		
2025/26	2026/27	2027/28	2025/26	2026/27	2027/28
(217,966)	(223,415)	(229,000)	1.01	1.02	1.03
HOW WE WILL MEASURE PERFORMANCE					
<div><div></div><div>The dollar value of funds committed for projects in the City during Election year</div></div> <div><div></div><div>The dollar value of committed funds received for City delivered projects in non-Election years</div></div>					




IMPLEMENTATION OF THE ADVOCACY PLAN	
2024/25 Milestone	Develop collateral, advocacy tactics and undertake campaigns for the upcoming State and Federal elections.
Estimated Completion (Subject to budget provision)	2026/27
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	Advocacy and Economic Development
Supporting Service Units	<ul style="list-style-type: none">▪ Communications and Brand▪ Place Management▪ Community Development
Project Key Strategic Link	 Goal 6: A future-focused City that advocates, engages and partners to progress the priorities of the community

Service Overview 2024/25

Leadership, Strategy and Governance

SERVICE UNITS		STRATEGIC GOAL ALIGNMENT			
<ul style="list-style-type: none">Governance and LegalCouncil and Corporate SupportCorporate Planning, Performance and ImprovementPeople and CultureFinanceAsset Planning		<div></div> <div>Goal 7: A well-governed and managed City that makes informed decisions, provides strong community leadership and valued customer-focused services.</div>			
SERVICE INTENT		Ensure the organisation is unified by a shared vision, culture and values, providing consistent purpose, direction and action; and clear and reliable organisational governance processes enable the City to meet its legal obligations and make ethical decisions in the interests the community and its stakeholders.			
DELIVERY MODE		Delivered by Internal Employees (FTE) and External Contractors.			
SERVICE REQUIREMENT		Statutory (S) and Discretionary (D) service provision.			
SERVICE DETAILS (Level 2)		SERVICE DETAILS (Level 3)			
Providing Governance and Legal Support		<ul style="list-style-type: none">Legal (S)(D)Audit (S)(D)Governance and Statutory Compliance (S)Policy (D)Managing the City's Insurance (D)Enterprise Risk Management (S)(D)			
Provide Council and Corporate Support		<ul style="list-style-type: none">Local Government Elections (S)(D)Council Members Administrative Support (S)(D)Council Meetings Support (S)(D)Corporate Support (S)(D)			
Provide Strategic Planning		<ul style="list-style-type: none">Corporate Planning (S)(D)Manage Strategic Workforce Planning (S)(D)Manage Strategic Finance (S)(D)Strategic Asset Planning and Management (S)(D)Forward Works Planning (S)(D)External Work Liaisons (D)			
KEY PROJECTS					
1. 4-Year Review of the Risk Management Framework and Risk Registers		5. Responding and adapting to Local Government Reform (Planning)			
2. 4-Year Legal Panel Review		6. Quality Management System			
3. Respond to Local Government Reform (Governance)		7. Governance Health Check			
4. 8-Year Local Law Review					
STRATEGIES AND PLANS					
Long-Term Financial Plan 2021/22-2040/41 Asset Management Strategy 2018-2022 Corporate Governance Framework 2023 Workforce Strategy 2021-2031 Strategic Three-Year Internal Audit Plan 2018 Enterprise Risk Management Framework 2015 Advocacy Plan 2021-2025					
NET DIRECT SERVICE COST			SERVICE FTE		
Operating Expense	Operating Income	Net Service Cost	63.20		
(12,732,592)	100,490	(12,632,102)			
PROJECTED NET DIRECT SERVICE COSTS			PROJECTED SERVICE FTE		
2025/26	2026/27	2027/28	2025/26	2026/27	2027/28
(12,947,905)	(13,271,603)	(13,603,394)	63.81	64.46	65.16
HOW WE WILL MEASURE PERFORMANCE					
<ul style="list-style-type: none">The number of adverse external audit qualifications					


4-YEAR REVIEW OF THE RISK MANAGEMENT FRAMEWORK AND RISK REGISTERS

2024/25 Milestone	Review and integrate risk management across the City's Corporate planning processes.
Estimated Completion (Subject to budget provision)	2024/25
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	Governance and Legal
Supporting Service Units	<ul style="list-style-type: none"> All Service Units
Project Key Strategic Link	 <i>Goal 7: A well-governed and managed City that makes informed decisions, provides strong community leadership and valued customer-focused services.</i>


4-YEAR LEGAL PANEL REVIEW

2024/25 Milestone	Review the composition of the Legal Panel and implement reporting and KPI's.
Estimated Completion (Subject to budget provision)	2024/25
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	Governance and Legal
Supporting Service Units	<ul style="list-style-type: none"> Contracts and Procurement
Project Key Strategic Link	 <i>Goal 7: A well-governed and managed City that makes informed decisions, provides strong community leadership and valued customer-focused services.</i>

RESPONDING AND ADAPTING TO LOCAL GOVERNMENT REFORM (GOVERNANCE)

2024/25 Milestone	Develop a plan to implement the LGA reform agenda across Governance, Risk and Policy.
Estimated Completion (Subject to budget provision)	2024/25
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	Governance and Legal
Supporting Service Units	<ul style="list-style-type: none"> Council and Corporate Support Corporate Planning, Performance and Improvement Finance Contracts and Procurement
Project Key Strategic Link	 <i>Goal 7: A well-governed and managed City that makes informed decisions, provides strong community leadership and valued customer-focused services.</i>

8-YEAR LOCAL LAW REVIEW

2024/25 Milestone	Undertake the statutory 8-year local law review.
Estimated Completion (Subject to budget provision)	2024/25
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	Governance and Legal
Supporting Service Units	<ul style="list-style-type: none"> Community Safety and Emergency Management Health and Compliance Approval Services Waste Services Asset Planning
Project Key Strategic Link	 <i>Goal 7: A well-governed and managed City that makes informed decisions, provides strong community leadership and valued customer-focused services.</i>


RESPONDING AND ADAPTING TO LOCAL GOVERNMENT REFORM (PLANNING)

2024/25 Milestone	Implementation of changes to the Integrated Planning and Reporting Framework as part of Local Government Act Reform including the development of a Council Plan.
Estimated Completion (Subject to budget provision)	2025/26
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	Corporate Planning, Performance and Improvement
Supporting Service Units	<ul style="list-style-type: none"> Finance People and Culture
Project Key Strategic Link	 <i>Goal 7: A well-governed and managed City that makes informed decisions, provides strong community leadership and valued customer-focused services.</i>

QUALITY MANAGEMENT SYSTEM

2024/25 Milestone	Continue implementation of the roadmap for quality management aligned to ISO standards utilising a digital process management system.
Estimated Completion (Subject to budget provision)	2027/28
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	Corporate Planning, Performance and Improvement
Supporting Service Units	No supporting Service Units for this project.
Project Key Strategic Link	 <i>Goal 7: A well-governed and managed City that makes informed decisions, provides strong community leadership and valued customer-focused services.</i>

GOVERNANCE HEALTH CHECK

2024/25 Milestone	Undertake an online survey to test the organisations Governance performance.
Estimated Completion (Subject to budget provision)	2024/25
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	Council and Corporate Support
Supporting Service Units	<ul style="list-style-type: none"> Governance and Legal
Project Key Strategic Link	 <i>Goal 7: A well-governed and managed City that makes informed decisions, provides strong community leadership and valued customer-focused services.</i>

Service Overview 2024/25

Customer and Stakeholder Delivery

SERVICE UNITS

- Customer and Information Services
- Communications and Brand
- People and Culture
- Finance
- Contracts and Procurement
- Property Services
- Corporate Planning, Performance and Improvement



Goal 7: A well-governed and managed City that makes informed decisions, provides strong community leadership and valued customer-focused services.

SERVICE INTENT

Ensure we collaborate with our community and stakeholders to provide services they value; ensure we manage the City's resources and services to meet the current and future needs of our community in a socially, culturally, environmentally and financially sustainable way.

DELIVERY MODE

Delivered by Internal Employees (FTE) and External Contractors.

SERVICE REQUIREMENT

Statutory (S) and Discretionary (D) service provision.

SERVICE DETAILS (Level 2)

Customer Services

Information Services Management

Provide Communications and Branding

Managing People and Developing Culture

Delivering Transactional Finance

Contracts and Procurement Management

Manage Property Services

SERVICE DETAILS (Level 3)

- Management of the Customer Relations Centre Services (S)(D)
- Business Improvement (D)
- Information Systems Management | Information Technology (D)
- Mapping and Spatial Data | Information Records Management (S)(D)
- Communications and Branding Services and Activities (D)
- Media Relationship Management | Outbound Sponsorships (D)
- Organisational Development (S)(D) | Occupational Safety and Health (S)(D) | Employee Relations and Human Resource Services (S)(D)
- Process Transactions | Rates Management | Taxation Compliance (S)
- Strategic Grants Management (D)
- Procurement | Contracts (S)
- Management of Stores (D)
- Leasing | Land Acquisition and Disposal (S)(D) | Freehold Land Management (D) | Crown Land Management (S)

KEY PROJECTS

- 5-Year Review of the City's Contract Conditions
- Develop a Strategic Procurement Plan
- Implementation of the Smart City Strategy
- Implement a new Customer Relationship Management (CRM) System
- Redevelopment of the City Website
- New Property and Rating System
- Implement the Data Management Framework
- Undertake Service Reviews
- Implementation of the Asset Management Strategy
- Strategic Workforce and People Planning
- Compliance with the Work, Health and Safety Legislation
- Industrial Relations transition from Federal to State
- Development of the Human Resources Information System (HRIS)
- Property-based Income Streams
- Development of 246 Mary Street in Wanneroo
- Review the Communications and Brand Strategy

STRATEGIES AND PLANS

Customer First Strategy 2021-2026
Communications Strategy 2019/20-2022/23
Brand Strategy 2019/20-2022/23
Community Engagement Framework
ICT Strategy and Roadmap 2018-2024
Recordkeeping Plan 2023
Workforce Strategy 2021-2031

CAPITAL WORKS SUB-PROGRAMS

Corporate Buildings
IT Equipment and Software

NET DIRECT SERVICE COST

Operating Expense	Operating Income	Net Service Cost
(29,897,957)	23,538,404	(6,359,553)

SERVICE FTE

156.95

PROJECTED NET DIRECT SERVICE COSTS

2025/26	2026/27	2027/28
(6,518,542)	(6,681,505)	(6,848,543)

PROJECTED SERVICE FTE

2025/26	2026/27	2027/28
158.47	160.09	161.82

HOW WE WILL MEASURE PERFORMANCE

- The percentage of customer requests responded to within the target timeframe
- The number of lost time injuries recorded in the City's Safety Management System
- All injury frequency rate (AIFR)


5-YEAR REVIEW OF THE CITY'S CONTRACT CONDITIONS

2024/25 Milestone	Review procurement contracts and terms in relation to new legislation.
Estimated Completion (Subject to budget provision)	2024/25
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	Governance and Legal
Supporting Service Units	<ul style="list-style-type: none"> Contracts and Procurement
Project Key Strategic Link	 <i>Goal 7: A well-governed and managed City that makes informed decisions, provides strong community leadership and valued customer-focused services.</i>


DEVELOP A STRATEGIC PROCUREMENT PLAN





2024/25 Milestone	Review the strategic procurement roadmap, relevant legislative frameworks and policy in order to develop a Strategic Procurement Plan for the City.
Estimated Completion (Subject to budget provision)	2024/25
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	Contracts and Procurement
Supporting Service Units	<ul style="list-style-type: none"> Infrastructure Capital Works
Project Key Strategic Link	 <i>Goal 7: A well-governed and managed City that makes informed decisions, provides strong community leadership and valued customer-focused services.</i>


IMPLEMENTATION OF THE SMART CITY STRATEGY


2024/25 Milestone	Continue progressing the implementation of the Smart City Strategy.
Estimated Completion (Subject to budget provision)	2027/28
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	Customer and Information Services
Supporting Service Units	<ul style="list-style-type: none"> Infrastructure Capital Works Land Development Community Facilities Asset Maintenance Community Safety and Emergency Management
Project Key Strategic Link	 <i>Goal 7: A well-governed and managed City that makes informed decisions, provides strong community leadership and valued customer-focused services.</i>


IMPLEMENT A NEW CUSTOMER RELATIONSHIP MANAGEMENT (CRM) SYSTEM


2024/25 Milestone	Continue with the implementation of the Customer Relationship Management (CRM) system.
Estimated Completion (Subject to budget provision)	2027/28
Budget	\$300,000 (Capital)
Lead Service Unit	Customer and Information Services
Supporting Service Units	<ul style="list-style-type: none"> All Service Units
Project Key Strategic Link	 <i>Goal 7: A well-governed and managed City that makes informed decisions, provides strong community leadership and valued customer-focused services.</i>

REDEVELOPMENT OF THE CITY WEBSITE	
2024/25 Milestone	Continue with the development of the City's website in line with the recommendations of the independent review carried out in 2022/23.
Estimated Completion (Subject to budget provision)	2025/26
Budget	\$220,000 (Capital)
Lead Service Unit	Customer and Information Services
Supporting Service Units	<ul style="list-style-type: none"> Communications and Brand (Key Support) All Service Units
Project Key Strategic Link	 Goal 7: A well-governed and managed City that makes informed decisions, provides strong community leadership and valued customer-focused services.
NEW PROPERTY AND RATING SYSTEM	
2024/25 Milestone	<ul style="list-style-type: none"> Progress to a decision on the replacement or mitigation actions for the City's Property and Rating System. Based on project decision, complete tender for new Property and Rating System or complete mitigation of system / process issues.
Estimated Completion (Subject to budget provision)	2025/26
Budget	\$358,898 (Capital)
Lead Officer	Chief Operating Officer
Supporting Service Units	<ul style="list-style-type: none"> Finance Customer and Information Services
Project Key Strategic Link	 Goal 7: A well-governed and managed City that makes informed decisions, provides strong community leadership and valued customer-focused services.
IMPLEMENT THE DATA MANAGEMENT FRAMEWORK	
2024/25 Milestone	Continue implementation of Data Management Framework actions to reach desired level of organisational maturity.
Estimated Completion (Subject to budget provision)	2024/25
Budget	Project delivered using existing internal resources (Operating)
Lead Officer	Principal Specialist – Corporate Data
Supporting Service Units	<ul style="list-style-type: none"> All Service Units
Project Key Strategic Link	 Goal 7: A well-governed and managed City that makes informed decisions, provides strong community leadership and valued customer-focused services.
UNDERTAKE SERVICE REVIEWS	
2024/25 Milestone	Undertake service reviews as identified by Service Review working group.
Estimated Completion (Subject to budget provision)	2024/25
Budget	Project delivered using existing internal resources (Operating)
Lead Officer	Chief Operating Officer
Supporting Service Units	<ul style="list-style-type: none"> Community Development Additional Services Units to be confirmed by the Service Review working group.
Project Key Strategic Link	 Goal 7: A well-governed and managed City that makes informed decisions, provides strong community leadership and valued customer-focused services.


IMPLEMENTATION OF THE ASSET MANAGEMENT STRATEGY	
2024/25 Milestone	Advocate and promote enhancements and improvements to asset management practises to meet short and long-term asset management goals and objectives.
Estimated Completion (Subject to budget provision)	2024/25
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	Asset Planning
Supporting Service Units	<ul style="list-style-type: none"> ▪ Asset Maintenance ▪ Parks and Conservation Management ▪ Property Services ▪ Community Facilities ▪ Infrastructure Capital Works ▪ Finance ▪ Land Development
Project Key Strategic Link	 <i>Goal 7: A well-governed and managed City that makes informed decisions, provides strong community leadership and valued customer-focused services.</i>

STRATEGIC WORKFORCE AND PEOPLE PLANNING	
2024/25 Milestone	Development of a new 10-year Workforce Strategy/Plan.
Estimated Completion (Subject to budget provision)	2024/25
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	People and Culture
Supporting Service Units	<ul style="list-style-type: none"> ▪ All Service Units
Project Key Strategic Link	 <i>Goal 7: A well-governed and managed City that makes informed decisions, provides strong community leadership and valued customer-focused services.</i>

COMPLIANCE WITH THE WORK, HEALTH AND SAFETY LEGISLATION	
2024/25 Milestone	Continue the improvement to policies and safety culture.
Estimated Completion (Subject to budget provision)	2024/25
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	People and Culture
Supporting Service Units	<ul style="list-style-type: none"> ▪ All Service Units
Project Key Strategic Link	 <i>Goal 7: A well-governed and managed City that makes informed decisions, provides strong community leadership and valued customer-focused services.</i>

INDUSTRIAL RELATIONS TRANSITION FROM FEDERAL TO STATE	
2024/25 Milestone	Ensure statutory requirements are met when bargaining for relevant Industrial Agreements in line with State IR legislation.
Estimated Completion (Subject to budget provision)	2025/26
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	People and Culture
Supporting Service Units	No supporting Service Units for this project.
Project Key Strategic Link	 <i>Goal 7: A well-governed and managed City that makes informed decisions, provides strong community leadership and valued customer-focused services.</i>


DEVELOPMENT OF THE HUMAN RESOURCES INFORMATION SYSTEM (HRIS)	
2024/25 Milestone	Continue the HRIS project for new modules to meet the future needs and requirements of the organisation.
Estimated Completion (Subject to budget provision)	2024/25
Budget	\$835,701 (Capital)
Lead Officer	Chief Operating Officer
Supporting Service Units	<ul style="list-style-type: none"> Customer and Information Services People and Culture
Project Key Strategic Link	 <i>Goal 7: A well-governed and managed City that makes informed decisions, provides strong community leadership and valued customer-focused services.</i>

PROPERTY-BASED INCOME STREAMS	
2024/25 Milestone	Monitor disposal, acquisition and development opportunities in relation to the Strategic Land Policy and reviewed by the Strategic Lands Working Group and reported to the Revenue Review Committee as required.
Estimated Completion (Subject to budget provision)	2027/28
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	Property Services
Supporting Service Units	No supporting Service Units for this project.
Project Key Strategic Link	 <i>Goal 7: A well-governed and managed City that makes informed decisions, provides strong community leadership and valued customer-focused services.</i>

DEVELOPMENT OF 246 MARY STREET IN WANNEROO

2024/25 Milestone	Planning for future land use and potential development of City freehold property.
Estimated Completion (Subject to budget provision)	2027/28
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	Property Services
Supporting Service Units	<ul style="list-style-type: none"> ▪ Asset Planning ▪ Asset Maintenance ▪ Infrastructure Capital Works ▪ Parks and Conservation ▪ Approval Services ▪ Strategic Land Use Planning and Environment
Project Key Strategic Link	 <i>Goal 7: A well-governed and managed City that makes informed decisions, provides strong community leadership and valued customer-focused services.</i>

REVIEW THE COMMUNICATIONS AND BRAND STRATEGY

2024/25 Milestone	Present integrated Communications Strategy for endorsement.
Estimated Completion (Subject to budget provision)	2024/25
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	Communications and Brand
Supporting Service Units	No supporting Service Units for this project.
Project Key Strategic Link	 <i>Goal 7: A well-governed and managed City that makes informed decisions, provides strong community leadership and valued customer-focused services.</i>



Results and Sustainable Performance

SERVICE UNITS	STRATEGIC GOAL ALIGNMENT
<ul style="list-style-type: none">Corporate Planning, Performance and ImprovementFinance	 <p>Goal 7: A well-governed and managed City that makes informed decisions, provides strong community leadership and valued customer-focused services.</p>
SERVICE INTENT	Ensure we manage the key results required to achieve our vision and evaluate progress towards the strategic outcomes for our community and; we understand stakeholder requirements and effectively manage the organisation's risk and capability to ensure sustainable performance.
DELIVERY MODE	Delivered by Internal Employees (FTE) and External Contractors.
SERVICE REQUIREMENT	Statutory (S) and Discretionary (D) service provision.


SERVICE DETAILS (Level 2)	SERVICE DETAILS (Level 3)
Corporate Performance Management	<ul style="list-style-type: none">Annual Performance Reporting (S)Corporate Performance Management (S)(D)Corporate Performance Benchmarking (D)Provision of the Project Management Office (D)
Financial Management and Reporting	<ul style="list-style-type: none">Monthly Financial Reporting (S)Annual Financial Reports (S)


KEY PROJECTS
<ol style="list-style-type: none">Review the Long-Term Financial PlanDevelop Asset Management Sustainability Performance Indicators

NET DIRECT SERVICE COST			SERVICE FTE		
Operating Expense	Operating Income	Net Service Cost			
(2,552,057)	2,225,131	(326,926)	18.00		
PROJECTED NET DIRECT SERVICE COSTS			PROJECTED SERVICE FTE		
2025/26	2026/27	2027/28	2025/26	2026/27	2027/28
(335,099)	(343,476)	(352,063)	18.17	18.36	18.56

HOW WE WILL MEASURE PERFORMANCE
<ul style="list-style-type: none">The percentage of the revised capital budget that has been spent in the financial yearThe percentage of the original operational budget that has been spent in the financial yearThe percentage of key asset management reserve targets that have been met in the financial year



REVIEW THE LONG-TERM FINANCIAL PLAN	
2024/25 Milestone	Review of the Long-Term Financial Plan in line with prevailing economic conditions.
Estimated Completion (Subject to budget provision)	2024/25
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	Finance
Supporting Service Units	<ul style="list-style-type: none">All Service Units
Project Key Strategic Link	 Goal 7: A well-governed and managed City that makes informed decisions, provides strong community leadership and valued customer-focused services.

DEVELOP ASSET MANAGEMENT SUSTAINABILITY PERFORMANCE INDICATORS	
2024/25 Milestone	Develop and implement Performance Indicators to manage asset management sustainability.
Estimated Completion (Subject to budget provision)	2024/25
Budget	Project delivered using existing internal resources (Operating)
Lead Service Unit	Asset Planning
Supporting Service Units	<ul style="list-style-type: none">Corporate Planning, Performance and ImprovementFinanceCommunity FacilitiesParks and Conservation ManagementAsset Maintenance
Project Key Strategic Link	 Goal 7: A well-governed and managed City that makes informed decisions, provides strong community leadership and valued customer-focused services.

CITY OF WANNEROO

ANNUAL BUDGET

FOR THE FINANCIAL YEAR ENDING 30 JUNE 2025

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CITY OF WANNEROO
STATEMENT OF COMPREHENSIVE INCOME
FOR THE FINANCIAL YEAR ENDING 30 JUNE 2025

	<i>Note</i>	2023/24 Budget \$	2023/24 Estimate \$	2024/25 Budget \$
REVENUES				
Rates	9	154,889,762	155,379,499	163,796,535
Grants, Subsidies & Contributions	19	3,811,153	13,788,490	7,108,391
Fees & Charges	20	50,692,002	49,151,590	50,347,441
Interest Revenue	2(a)(ii)	14,927,880	20,812,749	20,356,597
Other Revenue		2,293,993	1,896,274	3,546,824
		226,614,790	241,028,602	245,155,788
EXPENSES				
Employee Costs		(88,725,669)	(84,088,864)	(96,422,449)
Materials & Contracts		(83,800,735)	(80,919,702)	(92,100,912)
Utility Charges		(10,753,793)	(10,969,415)	(10,468,423)
Depreciation	2(a)(i)	(39,447,203)	(53,614,232)	(49,388,309)
Finance Costs	2(a)(i)	(4,249,170)	(4,246,495)	(4,150,877)
Insurance		(1,728,909)	(1,765,213)	(1,756,302)
		(228,705,479)	(235,603,921)	(254,287,272)
		(2,090,689)	5,424,681	(9,131,484)
OTHER REVENUES & EXPENSES				
Grants, Subsidies & Contributions	19	19,565,686	20,075,892	20,557,984
Contributed Physical Assets	19	26,191,189	26,191,189	45,000,000
Profit on Asset Disposals	4	3,412,293	5,912,295	7,532,083
Loss on Asset Disposals	4	(1,219,165)	(1,300,654)	(124,684)
DCP Revenue (Note (i))	17	24,129,010	11,421,438	29,372,196
DCP Expense (Note (i))	17	(19,700,210)	(8,466,316)	(28,383,954)
		52,378,803	53,833,844	73,953,625
NET RESULT FOR THE PERIOD		50,288,114	59,258,525	64,822,141
Other Comprehensive Income*		-	-	-
TOTAL COMPREHENSIVE INCOME		50,288,114	59,258,525	64,822,141

Note:

i) Developer Contribution Plan (DCP).

ii) This statement is to be read in conjunction with the accompanying Notes.

iii) Due to the reclassification of some accounts there may be differences when comparing figures adopted for the previous financial year.

iv) *Other Comprehensive Income (if any) is impacted upon by external factors and not able to be reliably estimated. It is anticipated in all instances, any Other Comprehensive Income will relate to non-cash transactions and as such have no impact on the budget.

CITY OF WANNEROO

STATEMENT OF CASH FLOWS

FOR THE FINANCIAL YEAR ENDING 30 JUNE 2025

	<i>Note</i>	2023/24 Budget \$	2023/24 Estimate \$	2024/25 Budget \$
CASH FLOWS FROM OPERATING ACTIVITIES				
Receipts				
Rates		167,403,082	160,732,720	161,675,737
Grants, Subsidies & Contributions		3,811,153	13,788,490	7,108,391
Fees & Charges		45,692,002	48,151,590	47,347,441
Interest Revenue		13,438,579	18,731,474	17,303,107
Other Revenue		2,293,993	1,896,274	3,546,824
GST Revenue		9,179,777	9,386,792	12,077,723
		241,818,586	252,687,340	249,059,224
Payments				
Employee Costs		(88,279,924)	(83,133,964)	(94,729,552)
Materials & Contracts		(79,590,930)	(76,464,139)	(96,091,445)
Utility Charges		(10,753,793)	(10,969,415)	(10,468,423)
Insurance		(1,728,909)	(1,765,213)	(1,756,302)
Finance Costs		(4,249,170)	(4,246,495)	(4,150,877)
GST Expense		(8,720,788)	(8,917,452)	(11,473,837)
		(193,323,514)	(185,496,678)	(218,670,436)
	15(c)	48,495,072	67,190,662	30,388,788
CASH FLOWS FROM INVESTING ACTIVITIES				
Receipts				
Grants, Subsidies & Contributions		19,565,686	19,565,686	20,557,984
DCP Revenue		24,129,010	11,421,438	29,372,196
Movement in Term Deposits		(8,460,922)	(8,460,922)	5,031,896
Proceeds from Disposal of Assets		4,766,850	7,505,363	7,812,500
		40,000,624	30,031,565	62,774,576
Payments				
DCP Expense		(19,700,210)	(8,466,316)	(28,383,954)
Payments for Construction of Infrastructure		(44,922,379)	(35,154,775)	(30,479,664)
Payments for Purchase of Property, Plant & Equipment		(35,541,059)	(32,899,467)	(46,597,954)
		(100,163,648)	(76,520,558)	(105,461,572)
		(60,163,024)	(46,488,993)	(42,686,996)
CASH FLOWS FROM FINANCING ACTIVITIES				
Principal Elements of Lease Payments	6	(63,550)	(169,477)	(243,645)
Transfer from Cash Paid in Lieu of Public Open Space	7(d)	95,843	128,970	122,489
		32,293	(40,507)	(121,156)
NET INCREASE/(DECREASE) IN CASH HELD		(11,635,659)	20,661,162	(12,419,364)
Cash at Beginning of Year		46,823,310	42,028,275	62,689,437
CASH & CASH EQUIVALENTS AT THE END OF THE YEAR	15(a)	35,187,651	62,689,437	50,270,073

Note:

i) Goods & Services Tax (GST).

ii) This statement is to be read in conjunction with the accompanying Notes.

iii) Due to the reclassification of some accounts there may be differences when comparing figures adopted for the previous financial year.

CITY OF WANNEROO
STATEMENT OF FINANCIAL ACTIVITY
FOR THE FINANCIAL YEAR ENDING 30 JUNE 2025

	<i>Note</i>	2023/24 Budget \$	2023/24 Estimate \$	2024/25 Budget \$
OPERATING ACTIVITIES				
Inflows				
Rates	9	154,889,762	155,379,499	163,796,535
Grants, Subsidies & Contributions	19	3,811,153	13,788,490	7,108,391
Fees & Charges	20	50,692,002	49,151,590	50,347,441
Interest Revenue	2(a)(ii)	14,927,880	20,812,749	20,356,597
Other Revenue		2,293,993	1,896,274	3,546,824
Profit on Asset Disposals	4	3,412,293	5,912,295	7,532,083
		230,027,083	246,940,897	252,687,871
Outflows				
Employee Costs		(88,725,669)	(84,088,864)	(96,422,449)
Materials & Contracts		(83,800,735)	(80,919,702)	(92,100,912)
Utility Charges		(10,753,793)	(10,969,415)	(10,468,423)
Depreciation	2(a)(i)	(39,447,203)	(53,614,232)	(49,388,309)
Finance Costs	2(a)(i)	(4,249,170)	(4,246,495)	(4,150,877)
Insurance		(1,728,909)	(1,765,213)	(1,756,302)
Loss on Asset Disposals	4	(1,219,165)	(1,300,654)	(124,684)
		(229,924,644)	(236,904,575)	(254,411,956)
Non-Cash Amounts Excluded	8(b)	37,254,075	49,002,591	41,980,910
		37,356,514	59,038,913	40,256,825
INVESTING ACTIVITIES				
Inflows				
Grants, Subsidies & Contributions	19	19,565,686	20,075,892	20,557,984
Contributed Physical Assets	19	26,191,189	26,191,189	45,000,000
Proceeds from Disposal of Assets	4	4,766,850	7,505,363	7,812,500
DCP Revenue	17	24,129,010	11,421,438	29,372,196
		74,652,735	65,193,882	102,742,680
Outflows				
Purchase of Property, Plant & Equipment		(35,541,059)	(32,899,467)	(46,597,954)
Purchase & Construction of Infrastructure		(44,922,379)	(36,488,220)	(30,479,664)
DCP Expense	17	(19,700,210)	(8,466,316)	(28,383,954)
		(100,163,648)	(77,854,003)	(105,461,572)
Non-Cash Amounts Excluded	8(c)	(25,407,218)	(23,364,035)	(45,000,000)
		(50,918,131)	(36,024,156)	(47,718,892)
FINANCING ACTIVITIES				
Inflows				
Transfers from Unused Borrowings	5(b)	51,844	92,820	5,540,192
Transfers from Reserves	7	41,828,621	34,670,272	42,452,305
Transfers from DCP's (not in Reserve)		20,989,100	10,672,928	28,329,715
		62,869,565	45,436,020	76,322,212
Outflows				
Transfers to Reserves	7	(53,116,179)	(70,671,071)	(54,140,568)
Transfers to DCP's (not in Reserve)		(20,989,100)	(10,672,928)	(28,329,715)
		(74,105,279)	(81,343,999)	(82,470,283)
		(11,235,714)	(35,907,979)	(6,148,071)
MOVEMENT IN SURPLUS OR DEFICIT				
Surplus/(Deficit) at the Start of the Financial Year		24,829,529	27,358,033	14,464,811
Amount Attributable to Operating Activities		37,356,514	59,038,913	40,256,825
Amount Attributable to Investing Activities		(50,918,131)	(36,024,156)	(47,718,892)
Amount Attributable to Financing Activities		(11,235,714)	(35,907,979)	(6,148,071)
Surplus/(Deficit) after Imposition of General Rates	8(a)	32,199	14,464,811	854,673

Note:

i) This statement is to be read in conjunction with the accompanying Notes.

ii) Due to the reclassification of some accounts there may be differences when comparing figures adopted for the previous financial year.

CITY OF WANNEROO

INDEX OF NOTE TO THE BUDGET

FOR THE FINANCIAL YEAR ENDING 30 JUNE 2025

1. SIGNIFICANT ACCOUNTING POLICIES**(a) Basis of Preparation**

The City's financial information is prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board (AASB), the Local Government Act 1995 (the Act) and accompanying Regulations.

Except for Cash Flow and Rate Setting information, all financial information is prepared on an accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical Accounting Estimates

The preparation of the City's financial information in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that affect the application of policies and reported amounts of Assets and Liabilities, Income and Expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances. The results of this experience and other factors combine to form the basis of making judgements about carrying values of Assets and Liabilities not readily apparent from other sources.

(b) The Local Government Reporting Entity

All Funds, through which the City controls resources to carry on its functions, have been included in the financial statements forming part of this annual budget. In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated. All monies held in Trust Fund are excluded from the financial statements. A separate statement of those monies appear at Note 16 to the annual budget.

(c) Goods & Services Tax

Revenues, expenses and assets capitalised are stated net of any GST recoverable.

(d) Cash & Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank and deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities in the Net Current Asset position.

(e) Trade & Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(f) Inventories**i) Raw Materials & Stores, Work-in-Progress & Finished Goods**

Raw materials and stores, work in progress and finished goods are stated at the lower of cost or net realisable value. Cost comprises direct materials, direct labour and an appropriate proportion of variable and fixed overhead expenditure, the latter being allocated on the basis of normal operating capacity. Costs are assigned to individual items of inventory on the basis of weighted average costs. Net realisable value is the established selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

CITY OF WANNEROO

INDEX OF NOTE TO THE BUDGET

FOR THE FINANCIAL YEAR ENDING 30 JUNE 2025

1. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**(f) Inventories (Continued)****ii) Land Held for Resale/Capitalisation of Borrowing Costs**

Land held for resale is stated at the lower of cost and net realisable value. Cost is assigned by specific identification and includes the cost of acquisition, development and borrowing costs during development. When development is completed, borrowing costs and other holding charges are expensed as incurred. Borrowing costs included in the cost of land held for resale are those costs that would have been avoided if the expenditure on the acquisition and development of the land had not been made. Borrowing costs incurred while active development is interrupted for extended periods are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time when conditions of a binding contract of sale are met. Land held for resale is classified as current except where it is held as non-current based on the City's intentions to release for sale.

iii) Library Books

All library books are expensed at the point of acquisition either through purchase or inheritance.

(g) Non-Current Assets

Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Expenditure on items of equipment under \$5,000 are not capitalised but are placed on an "Attractive & Portable Items Register" for reference and maintenance.

Mandatory Requirement to Revalue Non-Current Assets

Each asset class are revalued in accordance with the City's Non-Current Asset Policy, Regulations and the Australian Accounting Standards.

Relevant disclosures, in accordance with the requirements of Australian Accounting Standards, are made in the financial statement as necessary.

Initial Recognition & Measurement Between Mandatory Revaluation Dates

All assets are initially recognised at cost and subsequently revalued in accordance with the mandatory measurement framework.

In relation to initial measurement, cost is determined as the consideration paid plus costs incidental to acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the City includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Individual assets that are land, buildings, infrastructure and investment properties (including vested improvements) acquired between initial recognition and the next revaluation of the asset class in accordance with the mandatory measurement framework, are recognised at cost and disclosed at fair value as management believes cost approximates fair value. They are subject to subsequent revaluation at the next anniversary date in accordance with the mandatory measurement framework.

Revaluation

The fair value of land, buildings, infrastructure and investment properties (including vested improvements) is determined at least every three years in accordance with the City's Non-Current Asset Policy. At the end of each period the valuation is reviewed and where appropriate the fair value is updated to reflect current market conditions. This process is in accordance with Local Government (Financial Management) Regulation 17A (2)(a) which requires land, buildings, infrastructure, investment properties and invested improvements to be shown at fair value.

Individual assets that are furniture & equipment and plant & equipment type assets and right-of-use assets are measured using the cost model in accordance with Local Government (Financial Management) Regulation 17A (2)(b) and 17A (2)(c).

Increases in the carrying amount arising on revaluation of asset classes are credited to a revaluation reserve. Decreases in the carrying amount that offset previous increases of the same asset classes are recognised against the revaluation reserve, all other decreases are recognised in the Statement of Comprehensive Income.

CITY OF WANNEROO

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FOR THE FINANCIAL YEAR ENDING 30 JUNE 2025

1. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

(g) Non-Current Assets (Continued)

Land Under Control & Land Under Roads

As a result of amendments to the Regulations, effective from 1 July 2019, vested land, including land under roads, is treated as right-of-use assets measured at zero cost. Therefore, the previous inconsistency with AASB 1051 in respect of non-recognition of land under roads acquired on or after 1 July 2008 has been removed, even though measurement at zero cost means that land under roads is still not included in the Statement of Financial Position.

Vested Improvements

The measurement of vested improvements at fair value in accordance with Local Government (Financial Management) Regulations 1996 17A (2)(iv) is a departure from AASB 16 which would have required the City to measure the vested improvements as part of the related right-of-use asset at zero cost.

Gains & Losses on Disposal of Non-Current Assets

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the Statement of Comprehensive Income. When revalued assets are sold, amounts included in the revaluation reserve relating to that asset are transferred to retained earnings.

(h) Depreciation of Assets

All non-current assets that have a limited useful life are separately and systematically depreciated over their useful lives in a manner that reflects the consumption of the future economic benefits embodied in those assets. Assets are depreciated from the date of acquisition or, in respect of internally constructed assets, from the time the assets is completed and held ready for use.

Depreciation for infrastructure assets is calculated from the end of the year in which the asset was completed and brought into account.

Depreciation is recognised on a straight-line basis over the useful life.

The major categories of assets and the useful lives recorded on recognition are:

Artwork & Artefacts**	Not Applicable
Buildings	40 years
Bus Shelters*	30 - 50 years
Computer Hardware	3 years
Computer Software	2 years
Pathways*	25 - 70 years
Furniture & Equipment (excluding Artwork & Artefacts**)	10 years
Heavy Vehicles - 1,200 kg to 4,000 kg	6 years/100,000 km's (45% residual)
Heavy Vehicles - 4,000 kg to 9,000 kg	6 years/200,000 km's (40% residual)
Heavy Vehicles - 9,000 kg to 12,000 kg	8 years/500,000 km's (48% residual)
Heavy Vehicles - Refuse	5 years (20% residual)
Irrigation Piping	30 years
Land**	Not Applicable
Light Vehicles	3 years (60% residual)
Other Infrastructure*	10 - 80 Years
Other Plant & Equipment	10 years
Parks & Reserves*	12 - 85 years
Mobile Plant	10 years (50% residual)
Reserves/Playground Equipment*	10 - 15 years
Sealed Car Parks - Pavement*	40 - 80 years
Road - Kerb	40 years
Road - Seal*	15 - 40 years
Road Pavement	40 years
Underpasses	40 years
Water Supply Piping & Drainage Systems*	40 - 80 years

*Due to useful lives of the individual assets within each asset type varying, despite being of a similar nature, the asset types denoted have a range of depreciation periods.

**Land, Artwork & Artefacts are not considered depreciable asset classes.

Certain elements of a non-current asset's useful life can be shorter than the particular asset and this will be depreciated faster than the parent asset.

Residual value, useful lives and residual values of individual assets are reviewed every three years as part of the revaluation process. Subsequent depreciation is recorded based on assets fair value and residual life.

CITY OF WANNEROO

INDEX OF NOTE TO THE BUDGET

FOR THE FINANCIAL YEAR ENDING 30 JUNE 2025

1. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**(i) Financial Instruments****Recognition & Derecognition**

Financial Instruments, financial assets and financial liabilities are recognised when the City becomes a party to the contractual provisions of the financial instrument.

Financial assets are derecognised when the contractual rights to the cash flows from the financial asset expire, or when the financial asset and substantially all the risks and rewards are transferred. A financial liability is derecognised when it is extinguished, discharged, cancelled or expires.

Classification & Initial Measurement of Financial Assets

Except for those trade receivables that do not contain a significant financing component and measured at the transaction price in accordance with AASB 15, all financial assets are initially measured at fair value adjusted for transaction costs (where applicable).

Financial assets, other than those designated and effective as hedging instruments, are classified into the following categories:

- Amortised Cost;
- Fair Value Through Profit or Loss (FVTPL); and
- Fair Value Through Other Comprehensive Income (FVOCI).

The classification is determined by both:

- the City's business model for managing the financial assets; and
- the contractual cash flow characteristics of the financial asset.

All income and expenses relating to financial assets that are recognised in profit or loss are presented within finance costs, finance income or other financial items, except for impairment of trade receivables which is presented within other expenses.

Subsequent Measurement of Financial Assets**Financial Assets at Amortised Cost**

Financial assets are measured at amortised cost if the assets meet the following conditions (and are not designated as FVTPL):

- they are held within a business model whose objective is to hold the financial assets and collect its contractual cashflows; and
- the contractual terms of the financial assets give rise to cash flows that are solely payments of principal and interest on the principal amount outstanding.

This category includes non-derivative financial assets like loans and receivables with fixed or determinable payments that are not quoted in an active market. After initial recognition, these are measured at amortised cost using the effective interest method. Discounting is omitted where the effect of discounting is immaterial. The City's cash and cash equivalents, trade and most other receivables fall into this category of financial instruments.

Financial Assets at Fair Value Through Profit or Loss (FVTPL)

Financial assets that are held within a different business model than 'hold to collect' or 'hold to collect and sell', and financial assets whose contractual cash flows are not solely payments of principal and interest are accounted for at FVTPL. All derivative financial instruments fall into this category, except for those designated and effective as hedging instruments, for which the hedge accounting requirements apply.

Assets in this category are measured at fair value with gains or losses recognised in profit or loss. The fair values of financial assets in this category are determined by reference to active market transactions or using a valuation technique where no active market exists.

Financial Assets at Fair Value Through Other Comprehensive Income (FVOCI)

Financial assets are accounted for at FVOCI if the assets meet the following conditions:

Any gains or losses recognised in Other Comprehensive Income will be realised upon derecognition of the asset. This category includes listed securities and debentures.

CITY OF WANNEROO

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FOR THE FINANCIAL YEAR ENDING 30 JUNE 2025

1. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**(i) Financial Instruments (Continued)****Classification & Measurement of Financial Liabilities**

Financial liabilities are initially measured at fair value, and, where applicable, adjusted for transaction costs unless the City designated a financial liability at FVTPL.

Subsequently, financial liabilities are measured at amortised cost using the effective interest method except for derivatives and financial liabilities designated at FVTPL, which are carried subsequently at fair value with gains or losses recognised in profit or loss (other than derivative financial instruments that are designated and effective as hedging instruments).

All interest-related charges and, if applicable, changes in an instrument's fair value that are reported in profit or loss are included within finance costs or finance income.

Impairment of Financial Assets

The City considers a broader range of information when assessing credit risk and measuring expected credit losses, including past events, current conditions, reasonable and supportable forecasts that affect the expected collectability of the future cash flows of the instrument.

Measurement of the expected credit losses is determined by a probability-weighted estimate of credit losses over the expected life of the financial instrument.

(j) Fair Value Estimation

The fair value of financial assets and financial liabilities is estimated for recognition and measurement or for disclosure purposes.

The fair value of financial instruments traded in active markets is determined using various valuation techniques. The City uses valuation methods and makes assumptions that are based on market conditions existing at each balance date. Quoted market prices or dealer quotes for similar instruments are used for long-term debt instruments. Other techniques, such as estimated discounted cash flows, are used to determine fair value for the remaining financial instruments.

The nominal value less estimated credit adjustments of trade receivables and payables are assumed to approximate fair values. The fair value of financial liabilities for disclosure purposes will be estimated by discounting future contractual cash flows at the current market interest rate that is available to the City for similar financial instruments.

(k) Provisions

Provisions are recognised when the City has a present legal or constructive obligation as a result of past events for which it is probable that an outflow of economic benefits will result, and that outflow can be reliably measured. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow, with respect to any one item included in the same class of obligations, may be small.

(l) Leases

All Leases, excluding Peppercorn Leases (concessionary leases), will be recognised in the Statement of Financial Position as a liability by capitalising the present value of the minimum lease payments and showing a 'right-of-use' asset, while future lease payments will be recognised as depreciation on the 'right-of-use' asset, and interest will be charged on the lease liability.

Right-of-use assets are measured using the cost model in accordance with Local Government (Financial Management) Regulation 17A (2)(c). This means that all right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost.

(m) Investments in Associates

An associate is an entity over which the City has significant influence. Significant influence is the power to participate in the financial operating policy decisions of that entity but is not control or joint control of those policies. Investments in associates are accounted for in the financial statements by applying the equity method of accounting, whereby the investment is initially recognised at cost and adjusted thereafter for the post-acquisition change in the City's share of net assets of the associates. In addition, the City's share of the profit or loss of the associate is included in the City's profit or loss.

CITY OF WANNEROO

INDEX OF NOTE TO THE BUDGET

FOR THE FINANCIAL YEAR ENDING 30 JUNE 2025

1. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**(m) Investments in Associates (Continued)**

The carrying amount of the investment includes, where applicable, goodwill relating to the associate. Any discount on acquisition, whereby the City's share of the net fair value of the associate exceeds the cost of investment, is recognised in profit or loss in the period in which the investment is acquired.

Profits and losses resulting from transactions between the City and the associate are eliminated to the extent of the City's interest in the associate.

When the City's share of losses in an associate equals or exceeds its interest in the associate, the City discontinues recognising its share of further losses. This occurs unless the City has incurred legal or constructive obligations or made payments on behalf of the associate. When the associate subsequently generates a profit, the City will resume recognising its share of those profits once its share of the profits equals the share of the losses not recognised.

(n) Impairment

The City's assets, other than inventories, are tested annually for impairment. Where impairment exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 Impairment of Assets and appropriate adjustments made. Assets that are subject to amortisation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less costs to sell and value in use. Impairment losses are recognised in the Statement of Comprehensive Income.

For non-cash generating assets such as roads, drains and public buildings value in use is represented by the asset's written down replacement cost.

At the time of adopting this budget it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2025.

In any event an impairment loss is a non-cash transaction and consequently has no impact on this budget document.

(o) Trade & Other Payables

Trade and other payables reflect obligations to make future payments in respect of the purchase of goods and services and are carried at amortised cost. The amounts are unsecured and are usually paid within 30 days from the date of receipt of the invoice unless otherwise agreed.

(p) Interest-Bearing Loans & Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid for the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the City has an unconditional right to defer settlement of the liability for at least 12 months after the Statement of Financial Position date. Borrowing costs are recognised as an expense when incurred, except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(q) Employee Benefits

Provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

Wages, Salaries, Annual Leave & Long Service Leave (Short-Term Benefits)

The provision for employees' benefits wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the City has a present obligation to pay resulting from employee's services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the City expects to pay and includes related on-costs.

CITY OF WANNEROO

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FOR THE FINANCIAL YEAR ENDING 30 JUNE 2025

1. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**(q) Employee Benefits (Continued)*****Long Service Leave (Long-Term Benefits)***

The liability for long service leave is recognised as the present value of expected future payments to be made in respect of services provided by employees up to the end of the reporting period, using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on state government bonds with terms to maturity and currency that match as closely as possible the estimated future cash outflows.

Where the City does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(r) Superannuation

Contributions to employee defined contribution plans are recognised as an expense as they become payable. Prepaid contributions are recognised as an asset to the extent that a cash refund or a reduction in the future payments is available.

(s) Interests in Joint Arrangements

Joint arrangements represent the contractual sharing of control between parties in a business venture where unanimous decisions about relevant activities are required.

Separate joint venture entities providing joint venturers with an interest in net assets are classified as a joint venture and accounted for using the equity method.

Joint operations represent arrangements whereby joint operators maintain direct interests in each asset and exposure to each liability of the arrangement. The City's interests in the assets, liabilities, revenue and expenses are included in the respective line items of the financial statements.

(t) Rates, Grants, Donations & Other Contributions

Revenue recognition is determined based on what the customer expects to be entitled to (rights and obligations), while measurement encompasses estimation by the entity of the amount expected to be entitled for performing under the contract or in the case of Rates, when the relevant rateable year commences.

AASB 1058 Income of Not-for-Profit Entities is to be considered where AASB 15 does not apply to a transaction. The timing of income recognition will depend on whether a transaction gives rise to a performance obligation, liability or contribution by owners.

Contract Liabilities

When an amount of consideration is received from a customer/fund provider prior to the City transferring a good or service to the customer, the City presents the funds which exceed revenue recognised as a contract liability. The contract liability remains until obligations have been met.

Contract Assets

When a performance obligation is satisfied by transferring a promised good or service to the customer before the customer pays consideration or before payment is due, the City presents this as a contract asset, unless the rights to that amounts of consideration are conditional, in which case the City recognises a receivable.

(u) Current & Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the City's operational cycle. In the case of liabilities where the City does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months. An exception exists for land held for resale, where it is held as non-current based on the City's intentions to release for sale.

(v) Rounding of Figures

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

(w) Comparative Figures

Where required, comparative figures will be adjusted to conform to changes in presentation for the current financial year.

(x) Budget Comparative Figures

Unless otherwise stated the budget comparative figures shown in the budget relate to the original budget for the relevant item of disclosure.

CITY OF WANNEROO

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FOR THE FINANCIAL YEAR ENDING 30 JUNE 2025

1. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**(y) Investment Property**

Investment property, principally comprising freehold office buildings, is held for long-term rental yields. Investment property is carried at fair value, representing open-market value determined annually by external users.

z) Non-Current Assets (or Disposal Groups) "Held For Sale" & Discontinued Operations

Non-current assets (or disposal groups) that are "held for sale" are classified as held for sale and stated at the lower of either:

- (i) their carrying amount or
- (ii) fair value less costs to sell.

The exception to this is plant and motor vehicles, which are sold on a regular basis. Plant and motor vehicles are retained in Non-Current Assets under the classification of Property, Plant and Equipment unless the assets are to be traded in after balance date and the replacement assets were already purchased and accounted for as at balance date.

For any assets or disposal groups classified as Non-Current Assets "held for sale", an impairment loss will be recognised when the assets carrying value is greater than its fair value less costs to sell.

Non-current assets "held for sale" are not depreciated or amortised while they are classified as "held for sale".

Non-current assets classified as "held for sale" will be presented separately from the other assets in the balance sheet.

A Discontinued Operation is a component of the City's operations that has been disposed of or is classified as "held for sale". A discontinued operation represents a separate major line of business or geographical area of operations, is part of a single co-ordinated plan to dispose of such a line of business or area of operations, or is a subsidiary acquired exclusively with a view to resale.

The results of discontinued operations are to be shown separately on the face of the Statement of Comprehensive Income.

aa) Intangible Assets

The City is not expected to classify any assets as Intangible.

ab) Cash Paid in Lieu of Public Open Space

Section 154 of the Planning and Development Act 2005 was amended on 20 July 2020. Prior to 20 July 2020 all money received by a local government under section 153 of the Planning and Development Act 2005 was to be paid into a separate account of the "trust fund" of the local government, established under the section 6.9 of the Act. In accordance with the amended Section 154 of the Planning and Development Act 2005, unexpended funds received in lieu of public open space prior to 10 April 2006 and after 12 September 2020 will be transferred to separate reserve account. Funds received from 10 April 2006 until 11 September 2020 will remain in the trust funds.

ac) Provision of Financial Guarantees & Lending Money

In certain circumstances the City may consider pre-funding selected community projects with special approval from Council. The interest is charged at the borrowing cost to the City. The City does not offer financial guarantees to external entities.

ad) New Accounting Standards & Interpretations for Application in Future Periods

Australian Accounting Standards and Interpretations that have been issued or amended but are not yet mandatory, will not be early adopted by the City. The City will adopt new Accounting Standards and Interpretations for the accounting periods on or after the effective date of the respective standard.

ae) Service Concession Arrangements: Grantors

The City has adopted recent changes in the Australian Accounting Standards AASB 1059 effective from 1 July 2020. AASB 1059 applies to arrangements that involve a third-party operator providing public services related to a service concession asset on behalf of a public sector grantor (in this case, local government) for a specified period of time and managing those services. The City has assessed the impact of AASB 1059, and concluded that there will be no impact.

af) AASB 2018-7 Definition of Materiality

The City has adopted the amendment to AASB 2018-7. The change includes additional explanation to expand the definition of what information may be considered material in nature and how presentation may also be an influence. Information is material if omitting, misstating or "obscuring" it could reasonably be expected to influence decisions that the primary users of general purpose financial statements make on the basis of those financial statements, which provide financial information about a specific reporting entity.

CITY OF WANNEROO

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FOR THE FINANCIAL YEAR ENDING 30 JUNE 2025

2. REVENUES & EXPENSES

(a) Net Result

(i) Charging as Expenses:

	Note	2023/24 Budget \$	2023/24 Estimate \$	2024/25 Budget \$
<u>Auditors Remuneration</u>				
Audit of the Annual Financial Report		120,300	120,300	150,800
Other Audit Services (Grant acquittals)		12,030	22,800	30,000
		132,330	143,100	180,800
<u>Depreciation</u>				
By Class				
Furniture & Equipment		2,044,700	2,779,032	5,395,606
Plant & Equipment		3,315,530	4,506,266	3,897,409
Buildings		4,556,240	6,192,563	4,094,100
Other Infrastructure		29,530,733	40,136,371	36,001,194
		39,447,203	53,614,232	49,388,309
<u>Finance Costs</u>				
Municipal				
- Loan Interest	5(a)	4,231,000	4,232,960	4,114,680
- Interest Expense on Lease Liabilities	6	18,170	13,535	36,197
		4,249,170	4,246,495	4,150,877
Non-Municipal (DCP)				
- Loan Interest	5(a)	639,510	646,010	806,209
		4,888,680	4,892,505	4,957,086
(ii) Crediting as Revenues:				
<u>Interest Revenue</u>				
Investments				
- Municipal Funds		4,948,266	6,618,688	6,533,233
- Reserve Funds (Municipal Funded)		9,078,810	12,985,159	12,897,876
- Other Interest Revenue	13	900,804	1,208,902	925,488
		14,927,880	20,812,749	20,356,597
- Non-Municipal (DCP)		5,884,271	6,989,176	6,533,234
		20,812,151	27,801,925	26,889,831

(b) Statement of Objective

In order to discharge its responsibilities to the community the City has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

With reference to the City of Wanneroo's Strategic Community Plan 2021-31:-

Vision

A welcoming community, connected through local opportunities.

Purpose

To create a strong community with local opportunities to participate, be active, feel secure, contribute and belong.

Strategic Goals

Goal 1 - An inclusive and accessible City with places and spaces that embrace all.

Goal 2 - A City that celebrates rich cultural histories, where people can visit and enjoy unique experiences.

Goal 3 - A vibrant, innovative City with local opportunities for work, business and investment.

Goal 4 - A sustainable City that balances the relationship between urban growth and the environment.

Goal 5 - A well planned, safe and resilient City that is easy to travel around and provides a connection between people and places.

Goal 6 - A future focused City that advocates, engages and partners to progress the priorities of the community.

Goal 7 - A well governed and managed City that makes informed decisions, provides strong community leadership and valued customer focused services.

CITY OF WANNEROO
INDEX OF NOTE TO THE BUDGET
FOR THE FINANCIAL YEAR ENDING 30 JUNE 2025

3. ACQUISITION OF ASSETS (Includes Value of Contributed Physical Assets)

The following assets are budgeted to be acquired during the year:

	2023/24 Budget \$	2023/24 Estimate \$	2024/25 Budget \$
By Class			
Property, Plant & Equipment			
Furniture & Equipment	10,652,209	5,795,912	5,071,723
Plant & Equipment	9,411,774	3,053,892	9,252,504
Land & Buildings	15,477,076	24,049,663	32,273,727
	35,541,059	32,899,467	46,597,954
Infrastructure			
Car Parks	389,574	1,333,445	785,000
Drainage	7,282,469	5,505,215	11,355,846
Other Infrastructure	9,074,532	12,468,947	2,206,070
Pathways	5,861,327	7,486,216	6,122,770
Reserves	9,732,591	6,668,770	8,069,529
Roads	38,773,075	29,216,816	46,940,449
	71,113,568	62,679,409	75,479,664
	106,654,627	95,578,876	122,077,618

CITY OF WANNEROO
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE FINANCIAL YEAR ENDING 30 JUNE 2025

4. DISPOSAL OF ASSETS

The following assets are budgeted to be disposed of during the year:

Details	2023/24 Budget			2023/24 Estimate			2024/25 Budget		
	Net Book Value \$	Sale Proceeds \$	Profit / (Loss) \$	Net Book Value \$	Sale Proceeds \$	Profit / (Loss) \$	Net Book Value \$	Sale Proceeds \$	Profit / (Loss) \$
<u>By Class</u>									
Land & Buildings	-	3,333,300	3,333,300	320,000	6,071,813	5,751,813	-	7,500,000	7,500,000
Plant & Equipment	2,573,722	1,433,550	(1,140,172)	2,573,722	1,433,550	(1,140,172)	405,101	312,500	(92,601)
	2,573,722	4,766,850	2,193,128	2,893,722	7,505,363	4,611,641	405,101	7,812,500	7,407,399
<u>Summary</u>									
Profit on Asset Disposals	32,057	3,444,350	3,412,293	32,057	5,944,352	5,912,295	47,917	7,580,000	7,532,083
Loss on Asset Disposals	2,541,665	1,322,500	(1,219,165)	2,861,665	1,561,011	(1,300,654)	357,184	232,500	(124,684)
	2,573,722	4,766,850	2,193,128	2,893,722	7,505,363	4,611,641	405,101	7,812,500	7,407,399

CITY OF WANNEROO
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE FINANCIAL YEAR ENDING 30 JUNE 2025

5. BORROWINGS

(a) Borrowings Repayments

Movement in borrowings and interest between the beginning and the end of the current financial year:

				2023/24 Budget					2023/24 Estimate					2024/25 Budget				
				Opening Principal \$	New Loans \$	Principal Repayments \$	Closing Principal \$	Interest Repayments \$	Opening Principal \$	New Loans \$	Principal Repayments \$	Closing Principal \$	Interest Repayments \$	Opening Principal \$	New Loans \$	Principal Repayments \$	Closing Principal \$	Interest Repayments \$
Institution	Loan Type	Fixed or Variable	Interest Rate %															
Municipal Funded																		
WATC# (due 1/12/26)	Interest only	Fixed	6.07	60,778,188	-	-	60,778,188	4,112,720	60,778,188	-	-	60,778,188	4,114,680	60,778,188	-	-	4,114,680	
Loan Repayment Reserve^ (due 30/11/26)	Principal & Interest	Fixed	1.46	9,315,340	-	2,662,484	6,652,856	118,280	9,315,340	-	2,681,720	6,633,620	118,280	6,633,620	-	6,633,620	0	
				70,093,528	-	2,662,484	67,431,044	4,231,000	70,093,528	-	2,681,720	67,411,808	4,232,960	67,411,808	-	6,633,620	4,114,680	
Non-Municipal Funded																		
WATC#* (due 23/6/30)	Interest only	Variable+	5.87	4,556,300	-	-	4,556,300	242,425	4,556,300	-	-	4,556,300	290,756	4,556,300	-	-	259,709	
CBA* (due 2/12/30)	Interest only	Variable+	6.47	3,100,000	-	-	3,100,000	136,190	3,100,000	-	-	3,100,000	137,375	3,100,000	-	-	195,920	
CBA* (due 2/12/30)	Interest only	Variable+	6.48	2,700,000	-	-	2,700,000	118,962	2,700,000	-	-	2,700,000	88,379	2,700,000	-	-	170,640	
CBA* (due 2/12/30)	Interest only	Variable+	6.57	2,500,000	-	-	2,500,000	110,757	2,500,000	-	-	2,500,000	98,368	2,500,000	-	-	157,750	
CBA* (due 2/12/30)	Interest only	Variable+	6.49	700,000	-	-	700,000	31,176	700,000	-	-	700,000	31,132	700,000	-	-	22,190	
				13,556,300	0	0	13,556,300	639,510	13,556,300	0	0	13,556,300	646,010	13,556,300	0	0	806,209	
Total				83,649,828	0	2,662,484	80,987,344	4,870,510	83,649,828	0	2,681,720	80,968,108	4,878,970	80,968,108	0	6,633,620	4,920,889	

Note:

CBA = Commonwealth Bank of Australia

WATC = Western Australia Treasury Corporation.

= A 0.7% government guarantee levy is included for WATC loans.

^ = This is an internally funded loan being repaid from the Refuse Reserve.

+ = Variable interest rates are quoted as at time of preparation of this document.

* = These loans will be repaid from the Yanchep/Two Rocks Coastal Corridor Community Facilities Reserve.

CITY OF WANNEROO
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE FINANCIAL YEAR ENDING 30 JUNE 2025

5. BORROWINGS (CONTINUED)**(b) New Borrowings**

Particulars / Purpose	Institution	Loan Type	Fixed / Variable	Term Years	Interest Rate %	Borrowed \$	Interest & Charges \$	Used \$	30-Jun-25 Unspent \$
NIL	N/A	N/A	N/A	N/A	N/A	-	-	-	-
						-	-	-	-

(c) Unspent Borrowings

Loan Details	Loan Purpose	Loan Taken Year	Amount at 1 July 2024 \$	Amount Used 2024/25 Budget \$	New Loans Unspent at 30 June 2025 \$	Amount at 30 June 2025 \$
WATC	Capital Projects	2005/06	5,645,192	5,540,192	-	105,000
			5,645,192	5,540,192	-	105,000

(d) Credit Facilities**Undrawn Borrowing Facilities:****Credit Standby Arrangements at Balance Date**

Bank Overdraft Limit
Bank Overdraft Balance
Credit Card Limit
Credit Card Balance

Total Amount of Credit Unused

2023/24 Budget \$	2023/24 Estimate \$	2024/25 Budget \$
-	-	-
-	-	-
550,000	550,000	550,000
50,000	50,000	50,000
500,000	500,000	500,000
Loan Facilities (External) at Balance Date		
Used Loan Facilities	74,334,488	74,334,488
Unused Loan Facilities	-	-
Total Amount of Loan Facilities	74,334,488	74,334,488

CITY OF WANNEROO
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE FINANCIAL YEAR ENDING 30 JUNE 2025

6 LEASE LIABILITIES

Details	2023/24 Budget					2023/24 Estimate					2024/25 Budget				
	Principle at 1 July 23 \$	New Lease \$	Principal Repayment \$	Principle at 30 June 24 \$	Lease Interest \$	Principle at 1 July 23 \$	New Lease \$	Principal Repayment \$	Principle at 30 June 24 \$	Lease Interest \$	Principle at 1 July 24 \$	New Lease \$	Principal Repayment \$	Principle at 30 June 25 \$	Lease Interest \$
Aquamotion Cardio Equipment	114,157	-	(63,550)	50,607	18,170	-	191,652	(60,599)	131,053	5,732	131,053	-	(63,827)	67,226	5,308
Aquamotion Gym Equipment	-	-	-	-	-	-	-	-	-	-	-	428,601	(65,484)	363,117	13,643
Two Way Radio Network	-	-	-	-	-	512,773	-	(108,878)	403,895	7,803	403,895	-	(114,334)	289,561	17,246
Total	114,157	-	(63,550)	50,607	18,170	512,773	191,652	(169,477)	534,948	13,535	534,948	428,601	(243,645)	719,904	36,197

Aquamotion Cardio Equipment

- i) The commencement date of the lease is 1 July 2023
- ii) Interest rate applied is WATC incremental borrowing rate as at commencement of lease (5.2%)
- iii) The term of the lease is 36 months.

Aquamotion Gym Equipment

- i) The commencement date of the lease is 1 September 2024
- ii) Interest rate applied is WATC incremental borrowing rate as at commencement of lease (4.1%).
- iii) The term of the lease is 60 months.

Two Way Radio Network

- i) The commencement date of the lease is 1 November 2022
- ii) Interest rate applied is WATC incremental borrowing rate as at commencement of lease (4.9%).
- iii) The term of the lease is 60 months.

CITY OF WANNEROO
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE FINANCIAL YEAR ENDING 30 JUNE 2025

7. RESERVES

	2023/24 Budget \$	2023/24 Estimate \$	2024/25 Budget \$
<u>Municipal Funded (Restricted by Council)</u>			
(a) Asset Replacement/Enhancement Reserve			
Opening Balance	72,766,728	73,811,110	81,916,514
Transfer to Reserve	12,566,194	13,582,379	6,101,275
Transfer from Reserve	(9,577,677)	(5,476,975)	(10,346,198)
Closing Balance	75,755,245	81,916,514	77,671,591
(b) Carried Forward Reserve			
Opening Balance	6,684,976	6,684,976	3,978,559
Transfer to Reserve	-	3,978,559	-
Transfer from Reserve	(6,684,976)	(6,684,976)	(3,978,559)
Closing Balance	-	3,978,559	-
(c) Cash Paid in Lieu of Public Open Space Prior to 10 April 2006 Reserve			
Opening Balance	2,686,149	2,657,233	2,786,203
Transfer to Reserve	95,843	128,970	122,489
Transfer from Reserve	-	-	-
Closing Balance	2,781,992	2,786,203	2,908,692
(d) Coastal Infrastructure Management Reserve			
Opening Balance	13,908,540	13,989,982	11,198,723
Transfer to Reserve	457,722	679,000	492,327
Transfer from Reserve	(4,356,224)	(3,470,259)	(210,000)
Closing Balance	10,010,038	11,198,723	11,481,050
(e) Golf Course Reserve			
Opening Balance	2,625,804	2,607,808	3,164,378
Transfer to Reserve	991,906	1,026,570	3,678,115
Transfer from Reserve	(470,000)	(470,000)	(100,000)
Closing Balance	3,147,710	3,164,378	6,742,493
(f) Information, Communication & Technology Reserve			
Opening Balance	6,856,799	7,191,106	10,517,031
Transfer to Reserve	5,231,779	5,349,020	2,462,358
Transfer from Reserve	(4,949,512)	(2,023,095)	(1,970,251)
Closing Balance	7,139,066	10,517,031	11,009,138
(g) Leave Liability Reserve			
Opening Balance	15,540,415	15,553,972	16,508,872
Transfer to Reserve	754,491	954,900	825,775
Transfer from Reserve	-	-	-
Closing Balance	16,294,906	16,508,872	17,334,647
(h) Loan Repayment Reserve			
Opening Balance	54,264,722	55,536,080	66,982,780
Transfer to Reserve	8,187,476	11,446,700	2,944,747
Transfer from Reserve	-	-	(8,881,705)
Closing Balance	62,452,198	66,982,780	61,045,822
(i) Neerabup Development Reserve			
Opening Balance	6,047,236	6,302,006	8,163,341
Transfer to Reserve	2,195,604	2,305,860	4,858,883
Transfer from Reserve	(1,430,029)	(444,525)	(561,013)
Closing Balance	6,812,811	8,163,341	12,461,211
(j) Plant Replacement Reserve			
Opening Balance	15,727,169	14,416,610	18,541,289
Transfer to Reserve	6,723,479	6,895,955	6,000,976
Transfer from Reserve	(1,350,939)	(2,771,276)	(1,122,120)
Closing Balance	21,099,709	18,541,289	23,420,145

CITY OF WANNEROO
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE FINANCIAL YEAR ENDING 30 JUNE 2025

7. RESERVES (CONTINUED)

	2023/24 Budget \$	2023/24 Estimate \$	2024/25 Budget \$
(k) Regional Recreational Reserve			
Opening Balance	27,088,887	27,327,382	31,353,702
Transfer to Reserve	3,966,547	4,326,320	14,260,100
Transfer from Reserve	(600,000)	(300,000)	(2,187,944)
Closing Balance	30,455,434	31,353,702	43,425,858
(l) Section 152 Reserve (formerly Section 20A Land Reserve)			
Opening Balance	761,818	767,421	804,671
Transfer to Reserve	27,182	37,250	35,376
Transfer from Reserve	-	-	-
Closing Balance	789,000	804,671	840,047
(m) Strategic Land Reserve			
Opening Balance	13,177,339	13,289,638	12,374,999
Transfer to Reserve	1,966,345	2,145,010	544,039
Transfer from Reserve	(167,326)	(3,059,649)	(142,735)
Closing Balance	14,976,358	12,374,999	12,776,303
(n) Strategic Projects/Initiatives Reserve			
Opening Balance	7,249,634	18,601,036	16,168,510
Transfer to Reserve	2,703,993	3,465,981	1,710,812
Transfer from Reserve	(4,667,028)	(5,898,507)	(9,090,078)
Closing Balance	5,286,599	16,168,510	8,789,244
(o) Waste Management Reserve			
Opening Balance	10,066,737	13,056,511	12,900,931
Transfer to Reserve	3,053,359	3,166,920	1,154,989
Transfer from Reserve	(4,435,000)	(3,322,500)	(650,000)
Closing Balance	8,685,096	12,900,931	13,405,920
<u>Non-Municipal Funded (Restricted by Legislation)</u>			
(p) Alkimos/Eglinton Coastal Corridor Community Facilities Reserve			
Opening Balance	23,871,779	24,223,653	30,876,106
Transfer to Reserve	2,351,758	6,707,353	6,028,839
Transfer from Reserve	(2,454,800)	(54,900)	(48,653)
Closing Balance	23,768,737	30,876,106	36,856,292
(q) Clarkson/Butler Planning District (TPS 20) Reserve			
Opening Balance	7,577,738	7,633,490	9,550,080
Transfer to Reserve	270,378	1,916,590	548,295
Transfer from Reserve	-	-	(149,927)
Closing Balance	7,848,116	9,550,080	9,948,448
(r) Yanchep/Two Rocks Coastal Corridor Community Facilities Reserve			
Opening Balance	2,361,106	2,294,783	4,158,907
Transfer to Reserve	1,572,123	2,557,734	2,371,174
Transfer from Reserve	(685,110)	(693,610)	(3,013,122)
Closing Balance	3,248,119	4,158,907	3,516,959
<u>Summary</u>			
Opening Balance	289,263,576	305,944,797	341,945,596
Transfer to Reserve	53,116,179	70,671,071	54,140,568
Transfer from Reserve	(41,828,621)	(34,670,272)	(42,452,305)
Closing Balance	300,551,134	341,945,596	353,633,859

Note:

- i) Each reserve receives interest on funds held in investments, per Council Investment Policy.
ii) All of the above reserve accounts are supported by money held in financial institutions, per Council Investment Policy.

CITY OF WANNEROO
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE FINANCIAL YEAR ENDING 30 JUNE 2025

7. RESERVES (CONTINUED)
Summary of Reserve Transfers

	2023/24 Budget \$	2023/24 Estimate \$	2024/25 Budget \$
Transfers to Reserves			
Municipal Funded (Restricted by Council)			
Asset Replacement/Enhancement Reserve	12,566,194	13,582,379	6,101,275
Carried Forward Reserve	-	3,978,559	-
Cash Paid in Lieu of Public Open Space Prior to 10 April 2006 Reserve	95,843	128,970	122,489
Coastal Infrastructure Management Reserve	457,722	679,000	492,327
Golf Course Reserve	991,906	1,026,570	3,678,115
Information, Communication & Technology Reserve	5,231,779	5,349,020	2,462,358
Leave Liability Reserve	754,491	954,900	825,775
Loan Repayment Reserve	8,187,476	11,446,700	2,944,747
Neerabup Development Reserve	2,195,604	2,305,860	4,858,883
Plant Replacement Reserve	6,723,479	6,895,955	6,000,976
Regional Recreational Reserve	3,966,547	4,326,320	14,260,100
Section 152 Reserve (formerly Section 20A Land Reserve)	27,182	37,250	35,376
Strategic Land Reserve	1,966,345	2,145,010	544,039
Strategic Projects/Initiatives Reserve	2,703,993	3,465,981	1,710,812
Waste Management Reserve	3,053,359	3,166,920	1,154,989
Non-Municipal Funded (Restricted by Legislation)			
Alkimos/Eglinton Coastal Corridor Community Facilities Reserve	2,351,758	6,707,353	6,028,839
Clarkson/Butler Planning District (TPS 20) Reserve	270,378	1,916,590	548,295
Yanchep/Two Rocks Coastal Corridor Community Facilities Reserve	1,572,123	2,557,734	2,371,174
	53,116,179	70,671,071	54,140,568
Transfers from Reserves			
Municipal Funded (Restricted by Council)			
Asset Replacement/Enhancement Reserve	(9,577,677)	(5,476,975)	(10,346,198)
Carried Forward Reserve	(6,684,976)	(6,684,976)	(3,978,559)
Cash Paid in Lieu of Public Open Space Prior to 10 April 2006 Reserve	-	-	-
Coastal Infrastructure Management Reserve	(4,356,224)	(3,470,259)	(210,000)
Golf Course Reserve	(470,000)	(470,000)	(100,000)
Information, Communication & Technology Reserve	(4,949,512)	(2,023,095)	(1,970,251)
Leave Liability Reserve	-	-	-
Loan Repayment Reserve	-	-	(8,881,705)
Neerabup Development Reserve	(1,430,029)	(444,525)	(561,013)
Plant Replacement Reserve	(1,350,939)	(2,771,276)	(1,122,120)
Regional Recreational Reserve	(600,000)	(300,000)	(2,187,944)
Section 152 Reserve (formerly Section 20A Land Reserve)	-	-	-
Strategic Land Reserve	(167,326)	(3,059,649)	(142,735)
Strategic Projects/Initiatives Reserve	(4,667,028)	(5,898,507)	(9,090,078)
Waste Management Reserve	(4,435,000)	(3,322,500)	(650,000)
Non-Municipal Funded (Restricted by Legislation)			
Alkimos/Eglinton Coastal Corridor Community Facilities Reserve	(2,454,800)	(54,900)	(48,653)
Clarkson/Butler Planning District (TPS 20) Reserve	-	-	(149,927)
Yanchep/Two Rocks Coastal Corridor Community Facilities Reserve	(685,110)	(693,610)	(3,013,122)
	(41,828,621)	(34,670,272)	(42,452,305)
Net Transfer to/(from) Reserves	11,287,558	36,000,799	11,688,263

CITY OF WANNEROO
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE FINANCIAL YEAR ENDING 30 JUNE 2025

7. RESERVES (CONTINUED)

The purpose for which the reserves are set aside are as follows:

Municipal Funded

- (a) Asset Replacement/Enhancement Reserve**
To be used for the funding of renewal, upgrade and acquisition of new or replacement assets for the City.
- (b) Carried Forward Reserve**
For the accumulation of funds to support the municipally funded carried forward items.
- (c) Cash Paid in Lieu of Public Open Space Prior to 10 April 2006 Reserve**
For holding any remaining unexpended funds received in lieu of Public Open Space prior to 10 April 2006 under the Town Planning and Development Act 1928. Separate sub-reserve accounts are maintained for each sub-division.
- (d) Coastal Infrastructure Management Reserve**
For the accumulation of funds to support coastal infrastructure capital projects.
- (e) Golf Course Reserve**
To be used for the capital improvement of the Carramar and Marangaroo Golf Courses.
- (f) Information, Communication & Technology Reserve**
To be used for the purpose of Information and Communication Technology capital and operating projects.
- (g) Leave Liability Reserve**
The purpose of this reserve is to cash back the liability of the City for long service leave and annual leave.
- (h) Loan Repayment Reserve**
To set aside adequate funds over time to repay loan commitments per the City's Long Term Financial Plan.
- (i) Neerabup Development Reserve**
For the purpose of meeting the associated cost of developing the City's investment land in Neerabup.
- (j) Plant Replacement Reserve**
To be used to replace Council's fleet, plant and equipment.
- (k) Regional Recreational Reserve**
For the accumulation of funds to support regional recreational capital projects.
- (l) Section 152 Reserve (formerly Section 20A Land Reserve)**
To be used for capital improvements on recreation reserves in the general locality of source of funds.
- (m) Strategic Land Reserve**
For the purpose of receiving the proceeds of the sale of significant property assets, acquisition, leasing, development and/or disposal of land under the City of Wanneroo Strategic Land Policy.
- (n) Strategic Projects/Initiatives Reserve**
For the purpose of accumulating funds to be used for the introduction of new or upgrade of existing services, maintenance, renewal, upgrade of existing assets and purchase of new assets or project works, per the City's Long Term Financial Plan. The annual funds transfer is derived from the rate setting surplus less municipal funding of capital works carried forward.
- (o) Waste Management Reserve**
To be used for additional requirements specifically needed for the provision of the waste management service.

Non-Municipal Funded

- (p) Alkimos/Eglinton Coastal Corridor Community Facilities Reserve**
To be used for the purpose of accumulating Developer Contributions for the capital funding of community facilities and associated costs related to the administration and implementation of the Developer Contribution Plan in the Alkimos/Eglinton Development Contribution Area.
- (q) Clarkson Butler Planning District (TPS 20) Reserve**
To be used for the construction of District Distribution Roads associated with Town Planning Scheme 20.
- (r) Yanchep/Two Rocks Coastal Corridor Community Facilities Reserve**
To be used for the purpose of accumulating Developer Contributions for the capital funding of community facilities and associated costs related to the administration and implementation of the Developer Contribution Plan in the Yanchep/Two Rocks Development Contribution Area.

CITY OF WANNEROO
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE FINANCIAL YEAR ENDING 30 JUNE 2025

8. NET CURRENT ASSETS**(a) Composition of Estimated Net Current Asset Position:**

	Note	2023/24 Budget 30 June 2024 \$	2023/24 Estimate 30 June 2024 \$	2024/25 Budget 30 June 2025 \$
Current Assets				
Cash - Unrestricted	15(a)	17,630,000	45,690,595	20,444,730
Cash - Restricted	15(a)	17,557,651	16,998,842	29,825,343
Term Deposits	15(b)	377,037,149	414,119,062	401,396,670
Receivables		11,188,746	5,835,525	4,956,323
Inventories		390,588	422,775	431,231
		423,804,133	483,066,799	457,054,296
Current Liabilities				
Trade & Other Payables		(22,706,600)	(27,663,690)	(21,127,801)
Contract Liabilities	8(d)	(733,903)	(22,145,792)	(23,250,000)
Lease Liabilities	6	(50,607)	(534,948)	(719,904)
Provisions		(22,733,004)	(25,807,853)	(20,500,750)
		(46,224,114)	(76,152,283)	(65,598,455)
Net Current Asset Position		377,580,019	406,914,516	391,455,841
Less - Total Adjustments To Net Current Assets	8(d)	(377,547,821)	(392,449,705)	(390,601,169)
Net Current Assets Used In the Statement of Financial Activity		32,198	14,464,811	854,673

Explanation of Difference in Net Current Assets and Surplus/(Deficit)**Items Excluded From Calculation Of Budgeted Deficiency**

When calculating the budget deficiency for the purpose of Section 6.2(2)(c) of the *Local Government Act 1995* the following amounts have been excluded as provided by *Local Government (Financial Management) Regulation 32* which will not fund the budgeted expenditure.

(b) Non-Cash Amounts Excluded From Operating Activities

The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Note	2023/24 Budget \$	2023/24 Estimate \$	2024/25 Budget \$
<u>Adjustments</u>				
Less:				
- Profit on Asset Disposals	4	(3,412,293)	(5,912,295)	(7,532,083)
Add:				
- Loss on Asset Disposals	4	1,219,165	1,300,654	124,684
- Depreciation	2(a)(i)	(39,447,203)	53,614,232	49,388,309
		37,254,075	49,002,591	41,980,910

(c) Non-Cash Amounts Excluded From Investing Activities

The following non-cash revenue or expenditure has been excluded from amounts attributable to investing activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Note	2023/24 Budget \$	2023/24 Estimate \$	2024/25 Budget \$
<u>Adjustments</u>				
Non-cash contributions of assets	19	(26,191,189)	(26,191,189)	(45,000,000)
Movement in current unspent capital grants associated with restricted cash		783,971	2,827,154	-
		(25,407,218)	(23,364,035)	(45,000,000)

CITY OF WANNEROO
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE FINANCIAL YEAR ENDING 30 JUNE 2025

8. NET CURRENT ASSETS (Continued)

(d) Current Assets & Liabilities Excluded From Budgeted Deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Rate Setting Statement in accordance with Financial Management Regulation 32 to agree to the Surplus/(Deficit) after imposition of General Rates.

	Note	2023/24 Budget \$	2023/24 Estimate \$	2024/25 Budget \$
Adjustments				
Current assets restricted to trading undertaking	15(b)	(394,594,800)	(431,117,904)	(431,222,013)
Add:				
- Current portion of contract liability held in reserve	8(a)	733,903	22,145,792	23,250,000
- Current portion of lease liabilities	6	18,170	13,535	36,197
- Current portion of employee benefit provisions held in reserve	7(i)	16,294,906	16,508,872	17,334,647
		(377,547,821)	(392,449,705)	(390,601,169)

CITY OF WANNEROO

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE FINANCIAL YEAR ENDING 30 JUNE 2025

9. RATES

General Rate Category	2023/24		2024/25					
	Budget	Estimate	Budget					
	Total Revenue \$	Total Revenue \$	Rate-in-Dollar Cents	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Total Revenue \$
Gross Rental Value - Improved								
Residential	96,437,251	96,934,184	6.8837	67,009	1,465,185,147	100,858,950	1,950,000	102,808,950
Strata Titled Caravan Parks	-	-	6.8837	95	754,000	51,903	-	51,903
Commercial/Industrial	28,805,089	28,821,204	8.0134	3,091	374,133,070	29,980,779	650,000	30,630,779
Gross Rental Value - Vacant								
Residential	5,953,926	5,864,589	13.7673	2,680	42,833,060	5,896,956	-	5,896,956
Commercial/Industrial	912,114	896,323	7.8280	171	12,036,899	942,248	-	942,248
Unimproved Value - Improved								
Residential	589,892	599,533	0.3651	186	168,330,000	614,631,746	-	614,632
Commercial/Industrial	214,174	233,716	0.2924	42	87,446,915	255,710	-	255,710
Rural & Mining	2,155,898	1,993,387	0.3602	375	561,589,581	2,022,795	-	2,022,795
Unimproved Value - Vacant								
Residential	3,485,262	3,766,306	0.5526	215	704,973,000	3,895,646	-	3,895,646
Commercial/Industrial	98,159	103,160	0.3246	9	28,920,000	93,861	-	93,861
Rural & Mining	428,688	400,481	0.4714	76	86,805,000	409,226	-	409,226
	139,080,453	139,612,883	n/a	73,949	3,533,006,672	145,022,705	2,600,000	147,622,705
Minimum Payment			General Minimum \$					
Gross Rental Value - Improved								
Residential	11,898,497	11,928,570	1.105	11,136	159,166,190	12,307,396	-	12,307,396
Strata Titled Caravan Parks	-	-	161	-	-	-	-	-
Commercial/Industrial	1,326,588	1,375,460	1.505	955	13,025,827	1,437,113	-	1,437,113
Gross Rental Value - Vacant								
Residential	2,461,182	2,332,023	921	2,477	12,651,850	2,280,871	-	2,280,871
Commercial/Industrial	51,135	49,674	1.505	33	420,380	49,659	-	49,659
Unimproved Value - Improved								
Residential	1,073	1,073	1.105	1	203,805	1,105	-	1,105
Commercial/Industrial	5,844	6,694	1.505	5	1,111,000	7,524	-	7,524
Rural & Mining	4,264	4,264	1.098	4	673,279	4,392	-	4,392
Unimproved Value - Vacant								
Residential	4,470	6,580	921	31	4,507,500	28,545	-	28,545
Rural & Mining	32,256	32,256	1.038	32	293,123	33,224	-	33,224
	15,785,309	15,736,595	n/a	14,674	192,052,954	16,149,829	-	16,149,829
Total Gen Rates & Min Payments	154,865,762	155,349,478	n/a	88,623	3,725,059,626	161,172,535	2,600,000	163,772,535
Ex Gratia Rates (Rates in Lieu)	24,000	30,021						24,000
Total Rates	154,889,762	155,379,499						163,796,535

Note:

i) Refer to the Objects & Reasons for Rates within this Note in determining how the City raises its Rates.

CITY OF WANNEROO

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE FINANCIAL YEAR ENDING 30 JUNE 2025

9. RATES (CONTINUED)

The General Rates detailed above have been determined on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than the rates. This also considers the extent of any increase in rating and property growth over the level adopted in the previous year.

In accordance with Section 6.36 of the Local Government Act 1995 the Differential General Rates and Minimum Rates intended to be levied were advertised as follows:

Rating Category	2023/24 Final 4 July 2023		2024/25 Advertised 13 June 2024		2024/25 Final 16 July 2024	
	Rate- in-the- Dollar (Cents)	General Minimum Rate \$	Rate- in-the- Dollar (Cents)	General Minimum Rate \$	Rate- in-the- Dollar (Cents)	General Minimum Rate \$
Gross Rental Value - Improved						
Residential	6.6832	1,073	6.8837	1,105	6.8837	1,105
Strata Titled Caravan Parks	6.6832	156	6.8837	161	6.8837	161
Commercial/Industrial	7.7800	1,461	8.0134	1,505	8.0134	1,505
Gross Rental Value - Vacant						
Residential	13.3663	894	13.7673	921	13.7673	921
Commercial/Industrial	7.6000	1,461	7.8280	1,505	7.8280	1,505
Unimproved Value - Improved						
Residential	0.3755	1,073	0.3651	1,105	0.3651	1,105
Commercial/Industrial	0.3015	1,461	0.2924	1,505	0.2924	1,505
Rural & Mining	0.3752	1,066	0.3602	1,098	0.3602	1,098
Unimproved Value - Vacant						
Residential	0.6029	894	0.5526	921	0.5526	921
Commercial/Industrial	0.3341	1,461	0.3246	1,505	0.3246	1,505
Rural & Mining	0.4985	1,008	0.4714	1,038	0.4714	1,038

Note:

i) The Minimum Rates have been determined by the City on the basis that all ratepayers must make a reasonable contribution to the cost of the local government services/facilities.

Final Rate-in-the-Dollar (16 July 2024)

No changes were made to the proposed Rates advertised through a local public notice published on 13 June 2024.

CITY OF WANNEROO
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE FINANCIAL YEAR ENDING 30 JUNE 2025

9. RATES (CONTINUED)

Objects & Reasons for Differential Rates

The overall objective of the Rates in the 2024/25 Budget is to provide for the net funding requirements of the City's various programs, services and facilities.

Under Section 6.36(1) of the Local Government Act 1995 the City is required to give local public notice of its intention to impose Differential General Rates and Minimum Payments. As part of this process the Objects & Reasons are to be made available to the public for written comment for a period of 21 days from

The Objects & Reasons that have been proposed are:

Gross Rental Value & Unimproved Value - Residential Improved

The Rate-in-the-Dollar and Minimum Rate have been set on the basis that ratepayers make a reasonable contribution to the cost of local government services and facilities available to residents that are not available to those in the Commercial/Industrial and Rural & Mining categories.

The Lesser Minimum for Strata Titled Caravan Parks is set recognising the unique purpose of these properties while still ensuring a reasonable contribution to the cost of local government services and facilities available to residents.

Gross Rental Value & Unimproved Value - Residential Vacant

The Rate-in-the-Dollar and Minimum Rate have been set in an effort to promote development of these properties thereby stimulating growth and development in the community.

Gross Rental Value & Unimproved Value - Commercial/Industrial Improved

The Rate-in-the-Dollar and Minimum Rate for all Commercial/Industrial Improved property has been set to provide an acceptable standard of infrastructure and parking needs due to the greater volumes of people and vehicular traffic.

Gross Rental Value & Unimproved Value - Commercial/Industrial Vacant

The rate in the dollar and minimum rate for all Commercial/Industrial Vacant land has been set in an effort to promote the development of these properties by attracting business and industry to the City thereby stimulating growth and development in the community.

Unimproved Value - Rural & Mining Improved

The rate in the dollar and the minimum rate have been set with an intention to foster and encourage farming and horticultural activities in the City of Wanneroo thereby stimulating growth and development in the community.

Unimproved Value - Rural & Mining Vacant

The rate in the dollar and the minimum rate have been set with an intention to encourage the development of vacant land thereby stimulating growth and development in the community.

CITY OF WANNEROO

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE FINANCIAL YEAR ENDING 30 JUNE 2025

10. SPECIFIED AREA RATES

No Specified Area Rates have been budgeted for the 2024/25 Financial Year.

11. SERVICE CHARGES

No Service Charges have been budgeted for the 2024/25 Financial Year.

12. RATE PAYMENT DISCOUNTS, WAIVERS, CONCESSIONS & INCENTIVES

No Rates discounts have been budgeted for the 2024/25 Financial Year.

With regard to waivers, Council has agreed, in accordance with Section 6.47 of the Local Government Act 1995, to waive the 2024/25 Council Rates (excluding Emergency Services Levy) for land leased by the City to the following community groups (totalling \$144,108):

- a) AJS Motorcycle Club of WA Inc.;
- b) Kingsway Football & Sporting Club Inc.;
- c) Kingsway Little Athletics Centre.;
- d) Lions Club of Girrawheen Inc.;
- e) Olympic Kingsway Sports Club Inc.;
- f) Pinjar Motorcycle Park Inc.;
- g) Quinns Mindarie Surf Lifesaving Club Inc.;
- h) Quinns Rocks Sports Club Inc.;
- i) The Badminton Association of WA Inc.;
- j) The Scout Association of Australia Western Australia Branch;
- k) Tiger Kart Club Inc.;
- l) Vietnamese Community in Australia - WA Chapter Incorporated;
- m) Vikings Softball Club Inc & The Wanneroo Giants Baseball Club Inc.;
- n) Wanneroo Agricultural Society Inc.;
- o) Wanneroo Amateur Boxing Club Inc.;
- p) Wanneroo Amateur Football Club Inc., Wanneroo Cricket Club Inc., Wanneroo Junior Cricket Club Inc. and Wanneroo Junior Football Club Inc. (Wanneroo Showgrounds Clubrooms);
- q) Wanneroo BMX Club Inc.;
- r) Wanneroo City Soccer Club Inc.;
- s) Wanneroo Districts Cricket Club Inc. (Indoor Facility);
- t) Wanneroo Districts Cricket Club Inc. & Wanneroo Districts Hockey Association Inc.;
- u) Wanneroo Districts Netball Association Inc.;
- v) Wanneroo Districts Rugby Union Football Club Inc.;
- w) Wanneroo Horse & Pony Club;
- x) Wanneroo Shooting Complex Inc.;
- y) Wanneroo Sports & Social Club Inc.;
- z) Wanneroo Tennis Club Inc.;
- aa) Wanneroo Trotting Training Club Inc.;
- ab) West Australian Rifle Association Inc.;
- ac) Yanchep Golf Club Inc.;
- ad) Yanchep Sports & Social Club Inc.; and
- ae) Yanchep Surf Lifesaving Club Inc.

In accordance with the provisions of Section 6.46 of the Local Government Act 1995, a Local Government is empowered to offer a discount or other incentive for the early payment of rates, however for the 2024/25 year no discounts or other incentive will be offered.

CITY OF WANNEROO

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE FINANCIAL YEAR ENDING 30 JUNE 2025

13. INTEREST CHARGES & INSTALMENTS

An interest rate of 5% per annum will be charged on all Rates, both current and arrears (excluding instalment options), that remain unpaid after 35 days from the issue date of the Rate Notice (19 August 2024). It is estimated this will generate income of \$925,488 for 2024/25. Three option plans will be available to Ratepayers for payment of their Rates by instalments.

Option 1 (Full Payment)

Full amount of Rates and Service Charges, including arrears, to be paid on or before 35 days from the issue date appearing on the Rate notice (24 September 2024).

Option 2 (Two Instalments)

First instalment to be received on or before 35 days after the issue date appearing on the Rate notice, including all arrears and half of the current Rates and Service Charges (24 September 2024). The second and final instalment will be due and payable 63 days after the due date of the first instalment (26 November 2024).

Option 3 (Four Instalments)

First instalment to be received on or before 35 days after the issue date appearing on the Rate notice, including all arrears and a quarter of the current Rates and Service Charges (24 September 2024). The second, third and fourth instalments are to be made at 63 day intervals, thereafter (26 November 2024, 29 January 2025 & 2 April 2025).

Cost of Instalment Options

The cost of the instalment options will comprise of simple interest of 3% per annum, calculated from the date the first instalment is due and payable (24 September 2024), together with an Administration Fee of \$5.00 for each instalment.

Bimonthly Payment Plan (5 Payments)

First payment to be received on or before 35 days after the issue date appearing on the Rate notice (24 September 2024). The second, third, fourth and fifth payments are to be made in two month intervals from the 24 September 2024 (i.e. 26 November 2024, 29 January 2025, 2 April 2025 & 4 June 2025). This plan is inclusive of arrears and the current years rates. An administration charge of \$30 per property and late payment interest of 5% per annum on Rates and Charges and 11% per annum on the Emergency Services Levy (State Government imposed charge), will apply.

Special Arrangements & Late Payment Penalty

In addition to the Late Payment Interest of 5% per annum an Administration Fee of \$30.00 per assessment will be charged to any Ratepayers wishing to enter into special payment agreements with the City.

The total revenue from the imposition of the Interest and Administration Fee during the 2024/25 financial year is estimated at \$1,344,688. This is dissected as follows:

	Note	2023/24 Budget \$	2023/24 Estimate \$	2024/25 Budget \$
Description				
Instalment Interest Charges - Rates		300,804	358,902	325,488
Late Payment Penalty Interest - Rates		600,000	850,000	600,000
	<i>2a(ii)</i>	900,804	1,208,902	925,488
Administration Charges - Rates		396,000	369,894	419,200
		1,296,804	1,578,796	1,344,688

14. COUNCIL MEMBERS REMUNERATION & ALLOWANCES

The following fees, expenses & allowances relate to Council Members:

	2023/24 Budget \$	2023/24 Estimate \$	2024/25 Budget \$
Description			
Mayor's Allowance	93,380	93,380	97,115
Mayor's Meeting Fees	49,435	49,435	51,412
Deputy Mayor's Allowance	23,345	23,345	24,279
Deputy Mayor's Meeting Fees	32,960	32,960	34,278
Other Council Members Meeting Fees (x13)	428,480	428,480	445,614
Council Member Other Expense Reimbursements (x15)	15,500	15,500	15,500
Council Member Information, Communications & Technology Expenses (x15)	52,500	52,500	52,500
	695,600	695,600	720,698

CITY OF WANNEROO

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE FINANCIAL YEAR ENDING 30 JUNE 2025

15. NOTES TO THE STATEMENT OF CASH FLOWS

(a) Reconciliation of Cash

For the purposes of the Statement of Cash Flows, Cash includes Cash and Cash Equivalents, net of outstanding bank overdrafts. Estimated Cash at the end of the reporting period is as follows:

	Note	2023/24 Budget \$	2023/24 Estimate \$	2024/25 Budget \$
Cash & Cash Equivalents				
- Unrestricted	8(a)	17,630,000	45,690,595	20,444,730
- Restricted	8(a)	17,557,651	16,998,842	29,825,343
		35,187,651	62,689,437	50,270,073

(b) Restrictions

The following classes of assets have restrictions imposed by regulations or other externally imposed requirements which limit or direct the purpose for which the resources may be used:

	Note	2023/24 Budget \$	2023/24 Estimate \$	2024/25 Budget \$
Class of Asset				
- Cash & Cash Equivalents	8(a)	17,557,651	16,998,842	29,825,343
- Financial Assets at Amortised Cost (Term Deposits)	8(a)	377,037,149	414,119,062	401,396,670
		394,594,800	431,117,904	431,222,013

A further breakdown of the Restricted Assets is provided below:

	Note	2023/24 Budget \$	2023/24 Estimate \$	2024/25 Budget \$
Description				
Asset Replacement/Enhancement Reserve	7(a)	75,755,245	81,916,514	77,671,591
Carried Forward Reserve	7(b)	-	3,978,559	-
Other Cash Investments Reserve	7(c)	2,781,992	2,786,203	2,908,692
Coastal Infrastructure Management Reserve	7(d)	10,010,038	11,198,723	11,481,050
Golf Course Reserve	7(e)	3,147,710	3,164,378	6,742,493
Information, Communication & Technology Reserve	7(f)	7,139,066	10,517,031	11,009,138
Leave Liability Reserve	7(g)	16,294,906	16,508,872	17,334,647
Loan Repayment Reserve	7(h)	62,452,198	66,982,780	61,045,822
Neerabup Development Reserve	7(i)	6,812,811	8,163,341	12,461,211
Plant Replacement Reserve	7(j)	21,099,709	18,541,289	23,420,145
Regional Recreational Reserve	7(k)	30,455,434	31,353,702	43,425,858
Section 152 Reserve (formerly Section 20A Land Reserve)	7(l)	789,000	804,671	840,047
Strategic Land Reserve	7(m)	14,976,358	12,374,999	12,776,303
Strategic Projects/Initiatives Reserve	7(n)	5,286,599	16,168,510	8,789,244
Waste Management Reserve	7(o)	8,685,096	12,900,931	13,405,920
Alkimos/Eglinton Coastal Corridor Community Facilities Reserve	7(p)	23,768,737	30,876,106	36,856,292
Clarkson/Butler Planning District (TPS 20) Reserve	7(q)	7,848,116	9,550,080	9,948,448
Yanchep/Two Rocks Coastal Corridor Community Facilities Reserve	7(r)	3,248,119	4,158,907	3,516,959
Developer Contributions (not in Reserve)		83,527,116	73,527,116	67,483,154
Unspent Grants, Contributions & Loans		10,516,550	15,645,192	10,105,000
		394,594,800	431,117,904	431,222,013

CITY OF WANNEROO
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE FINANCIAL YEAR ENDING 30 JUNE 2025

15. NOTES TO THE STATEMENT OF CASH FLOWS (Continued)

(c) Reconciliation of Net Cash Provided By Operating Activities to Net Result

	<i>Note</i>	2023/24 Budget \$	2023/24 Estimate \$	2024/25 Budget \$
Net Result		50,288,114	59,258,525	64,822,141
Adjustments				
Depreciation	2(a)(i)	39,447,203	53,614,232	49,388,309
(Profit)/Loss on Sale of Asset	4	(2,193,128)	(4,611,641)	(7,407,399)
(Increase)/Decrease in Receivables		12,513,320	5,353,221	879,202
(Increase)/Decrease in Inventories		(7,659)	(32,187)	(8,456)
Increase/(Decrease) in Payables		9,676,453	4,957,090	(6,535,889)
Increase/(Decrease) in Contract Liabilities		(11,489,301)	(3,081,275)	1,104,208
Increase/(Decrease) in Provisions		445,745	954,900	(5,307,103)
DCP Revenue	17	(24,129,010)	(11,421,438)	(29,372,196)
DCP Expense	17	19,700,210	8,466,316	28,383,954
Grants/Contributions for the Development of Assets	19	(45,756,875)	(46,267,081)	(65,557,984)
Net Cash from Operating Activities		48,495,072	67,190,662	30,388,788

16. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in the financial statements are as follows:

Description	01-Jul-24 Estimate \$	Budgeted In-flows \$	Budgeted Out-flows \$	30-Jun-25 Balance \$
Cash Paid in Lieu of Public Open Space	850,167	122,489	-	972,656
Miscellaneous/Appeals	56,185	3,000	(3,000)	56,185
	906,352	125,489	(3,000)	1,028,841

Note:

i) In accordance with the amended Section 154 of the Planning and Development Act 2005, unexpended funds received in lieu of public open space prior to 10 April 2006 will be transferred to separate reserve account. Funds remaining in the trust funds are funds received from 10 April 2006 until 11 September 2020. The City has not received any funds in lieu of public open space after 12 September 2020.

CITY OF WANNEROO
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE FINANCIAL YEAR ENDING 30 JUNE 2025

17. MAJOR LAND TRANSACTIONS**Catalina Regional Council (CRC)**

The City of Wanneroo, along with the City of Perth, City of Joondalup, City of Stirling, City of Vincent, Town of Cambridge and Town of Victoria Park is a member of the CRC. The establishment of the CRC was pursuant to Section 3.61 of the Local Government Act. The CRC formally came into existence on the 3 February 2006. The CRC's activities centre around the development of Mindarie Lot 9504 on Deposit Plan 52070. Lot 9504 (subdivided from Lot 118) was initially purchased in 1981 to provide a refuse landfill site for member councils of the Mindarie Regional Council. This Lot is now being developed with a purpose of creating a new urban land development and a new urban community. The City of Wanneroo will contribute one sixth of any funding required for capital or operating costs. It is likely that income distributions will be received from the CRC in 2024/25, which if received will be placed into the City's Reserves.

Development Areas

The City's major land transactions relate to its role in Town Planning and Regional Development and have the following "Development Areas" in operation, being:-

- Alkimos/Eglington Coastal Corridor Community Facilities
- Berkley Road Structure Plan Area
- Clarkson/Butler Planning District (TPS 20)
- East Wanneroo Development Area (Cells 1 - 9)
- Neerabup Structure Plan
- Town Planning Scheme 5 (Landsdale)
- Yanchep/Two Rocks Coastal Corridor Community Facilities

A summary of the budgeted transactions for each Development Area are listed below:

Description	Transfers To: Operating \$	Transfers From: Operating \$	Transfers From: Capital \$	Transfers (To)/From: Deferred Rev \$
Alkimos/Eglington Coastal Corridor Community Facilities	6,028,839	(48,653)	-	(5,980,186)
Berkley Road Structure Plan Area	161,344	(23,553)	-	(137,791)
Clarkson/Butler Planning District (TPS 20)	548,295	(149,927)	-	(398,368)
East Wanneroo Development Area Cell 1	714,291	(41,107)	-	(673,184)
East Wanneroo Development Area Cell 2	4,191,903	(11,244,376)	-	7,052,473
East Wanneroo Development Area Cell 3	53,999	(40,424)	-	(13,575)
East Wanneroo Development Area Cell 4	2,266,214	(3,192,222)	(729,782)	1,655,790
East Wanneroo Development Area Cell 5	737,584	(42,105)	-	(695,479)
East Wanneroo Development Area Cell 6	2,209,243	(12,188,341)	(12,972)	9,992,070
East Wanneroo Development Area Cell 7	388,404	(44,349)	(12,972)	(331,083)
East Wanneroo Development Area Cell 8	1,428,297	(47,422)	(27,897)	(1,352,978)
East Wanneroo Development Area Cell 9	2,209,335	(50,927)	(204,619)	(1,953,789)
Neerabup Structure Plan	-	(30,000)	-	30,000
Town Planning Scheme 5 (Landsdale)	19,312	(396,647)	-	377,335
Yanchep/Two Rocks Coastal Corridor Community Facilities	2,371,174	(843,901)	-	(1,527,273)
Total	23,328,234	(28,383,954)	(988,242)	6,043,962

Details of the budgeted transactions for each Development Area are listed below:

	2023/24 Budget \$	2023/24 Estimate \$	2024/25 Budget \$
Alkimos/Eglington Coastal Corridor Community Facilities			
Income			
Contributions	1,500,000	5,264,964	4,500,000
Interest on Investments	851,758	1,442,389	1,528,839
Transfer (to)/from Deferred Revenue	103,042	(6,652,453)	(5,980,186)
	2,454,800	54,900	48,653
Expenditure			
Audit Fee Expenses	(4,800)	(4,900)	(5,000)
Consulting Fees	(10,000)	(10,000)	(10,000)
Cost Allocations	(40,000)	(40,000)	(33,653)
Construction Costs	(2,400,000)	-	-
	(2,454,800)	(54,900)	(48,653)
Net Result	-	-	-

CITY OF WANNEROO
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE FINANCIAL YEAR ENDING 30 JUNE 2025

17. MAJOR LAND TRANSACTIONS (CONTINUED)
Developer Contribution Plan (Continued)
Current Year Transactions (Continued)

	2023/24 Budget \$	2023/24 Estimate \$	2024/25 Budget \$
<u>Berkley Road Structure Plan Area</u>			
Income			
Contributions	-	-	-
Interest on Investments	189,430	178,384	161,344
Transfer (to)/from Deferred Revenue	(189,430)	(178,384)	(137,791)
	-	-	23,553
Expenditure			
Cost Allocations	-	-	(23,553)
Construction Costs	-	-	-
	-	-	(23,553)
Net Result	-	-	-
<u>Clarkson/Butler Planning District (TPS 20)</u>			
Income			
Contributions	-	1,546,100	90,000
Interest on Investments	-	370,490	458,295
Transfer (to)/from Deferred Revenue	-	(1,916,590)	(398,368)
	-	-	149,927
Expenditure			
Contract Expenses - Other	-	-	(90,000)
Cost Allocations	-	-	(39,927)
Legal Fee Expenses	-	-	(20,000)
Construction Costs	-	-	-
	-	-	(149,927)
Net Result	-	-	-
<u>East Wanneroo Development Area Cell 1</u>			
Income			
Contributions	1,317,000	198,209	700,000
Interest on Investments	116,790	84,335	14,291
Transfer (to)/from Deferred Revenue	(796,890)	1,721,779	(673,184)
	636,900	2,004,323	41,107
Expenditure			
Advertising	(300)	(210)	(710)
Audit Fee Expenses	(3,600)	(4,200)	(5,000)
Consulting Fees	(3,000)	(3,000)	(3,500)
Contract Expenses	(590,000)	(1,956,913)	-
Cost Allocations	(40,000)	(40,000)	(31,897)
Construction Costs	-	-	-
	(636,900)	(2,004,323)	(41,107)
Net Result	-	-	-
<u>East Wanneroo Development Area Cell 2</u>			
Income			
Contributions	4,436,930	2,006,225	3,446,000
Interest on Investments	596,810	748,333	745,903
Transfer (to)/from Deferred Revenue	(2,470,703)	(228,235)	7,052,473
	2,563,037	2,526,323	11,244,376
Expenditure			
Advertising	(300)	(210)	(210)
Audit Fee Expenses	(4,800)	(4,200)	(5,000)
Consulting Fees	(3,000)	(3,000)	(3,500)
Contract Expenses	(2,475,000)	(2,475,000)	(11,200,000)
Cost Allocations	(40,000)	(40,000)	(35,666)
Legal Fees	-	(3,913)	-
Construction Costs	(39,937)	-	-
	(2,563,037)	(2,526,323)	(11,244,376)
Net Result	-	-	-
<u>East Wanneroo Development Area Cell 3</u>			
Income			
Contributions	416,000	-	26,000
Interest on Investments	39,590	31,088	27,999
Transfer (to)/from Deferred Revenue	(405,142)	15,622	(13,575)
	50,448	46,710	40,424
Expenditure			
Advertising	(300)	(210)	(210)
Audit Fee Expenses	(3,400)	(3,500)	(4,200)
Consulting	(3,000)	(3,000)	(3,500)
Cost Allocations	(40,000)	(40,000)	(32,514)
Construction Costs	(3,748)	-	-
	(50,448)	(46,710)	(40,424)
Net Result	-	-	-

CITY OF WANNEROO
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE FINANCIAL YEAR ENDING 30 JUNE 2025

17. MAJOR LAND TRANSACTIONS (CONTINUED)
Developer Contribution Plan (Continued)
Current Year Transactions (Continued)

	2023/24 Budget \$	2023/24 Estimate \$	2024/25 Budget \$
East Wanneroo Development Area Cell 4			
Income			
Contributions	606,000	-	1,713,000
Interest on Investments	703,610	625,738	553,214
Transfer (to)/from Deferred Revenue	644,954	(148,160)	1,655,790
	1,954,564	477,578	3,922,004
Expenditure			
Advertising	(300)	(210)	(210)
Audit Fee Expenses	(4,800)	(4,200)	(5,000)
Consulting Fees	(3,000)	(3,000)	(3,500)
Contract Expenses	(773,000)	(1,100)	(3,000,000)
Cost Allocations	(40,000)	(40,000)	(33,512)
Legal Fees	(150,000)	(150,000)	(150,000)
Construction Costs	(983,464)	(279,068)	(729,782)
	(1,954,564)	(477,578)	(3,922,004)
Net Result	-	-	-
East Wanneroo Development Area Cell 5			
Income			
Contributions	556,000	958,179	495,000
Interest on Investments	241,560	268,338	242,584
Transfer (to)/from Deferred Revenue	(750,660)	(855,609)	(695,479)
	46,900	370,908	42,105
Expenditure			
Advertising	(300)	(210)	(710)
Audit Fee Expenses	(3,600)	(3,500)	(5,000)
Consulting Fees	(3,000)	(3,000)	(3,500)
Contract Expenses	-	(324,198)	-
Cost Allocations	(40,000)	(40,000)	(32,895)
Construction Costs	-	-	-
	(46,900)	(370,908)	(42,105)
Net Result	-	-	-
East Wanneroo Development Area Cell 6			
Income			
Contributions	2,600,000	2,600,000	935,000
Interest on Investments	1,391,857	1,415,721	1,274,243
Transfer (to)/from Deferred Revenue	7,673,743	(3,962,578)	9,992,070
	11,665,600	53,143	12,201,313
Expenditure			
Advertising	(300)	(210)	(210)
Audit Fee Expenses	(4,800)	(4,200)	(5,000)
Compensation Payments	(11,600,000)	-	(12,140,000)
Consulting Fees	(3,000)	(3,000)	(3,500)
Cost Allocations	(40,000)	(40,000)	(39,631)
Construction Costs	(17,500)	(5,733)	(12,972)
	(11,665,600)	(53,143)	(12,201,313)
Net Result	-	-	-
East Wanneroo Development Area Cell 7			
Income			
Contributions	440,000	315,463	220,000
Interest on Investments	180,550	187,971	168,404
Transfer (to)/from Deferred Revenue	311,237	(117,105)	(331,083)
	931,787	386,329	57,321
Expenditure			
Advertising	(300)	(210)	(210)
Audit Fee Expenses	(4,800)	(4,200)	(5,000)
Consulting	(3,000)	(3,000)	(3,500)
Contract Expenses	(826,000)	-	-
Cost Allocations	(40,000)	(40,000)	(35,639)
Construction Costs	(57,687)	(338,919)	(12,972)
	(931,787)	(386,329)	(57,321)
Net Result	-	-	-

CITY OF WANNEROO
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE FINANCIAL YEAR ENDING 30 JUNE 2025

17. MAJOR LAND TRANSACTIONS (CONTINUED)
Town Planning Schemes (Continued)
Current Year Transactions (Continued)

	2023/24 Budget \$	2023/24 Estimate \$	2024/25 Budget \$
<u>East Wanneroo Development Area Cell 8</u>			
Income			
Contributions	1,635,000	-	1,200,000
Interest on Investments	304,560	294,075	228,297
Transfer (to)/from Deferred Revenue	(1,800,896)	411,002	(1,352,978)
	138,664	705,077	75,319
Expenditure			
Advertising	(300)	(210)	(210)
Audit Fee Expenses	(4,800)	(4,200)	(5,000)
Consulting Fees	(3,000)	(3,000)	(3,500)
Contract Expenses	-	(25,420)	-
Cost Allocations	(40,000)	(40,000)	(38,712)
Construction Costs	(90,564)	(632,247)	(27,897)
	(138,664)	(705,077)	(75,319)
Net Result	-	-	-
<u>East Wanneroo Development Area Cell 9</u>			
Income			
Contributions	3,300,000	1,429,947	1,320,000
Interest on Investments	1,153,070	1,083,224	889,335
Transfer (to)/from Deferred Revenue	(1,451,870)	1,350,094	(1,953,789)
	3,001,200	3,863,265	255,546
Expenditure			
Advertising	(300)	(210)	(210)
Audit Fee Expenses	(6,000)	(4,900)	(5,000)
Consulting Fees	(3,000)	(3,000)	(10,000)
Contract Expenses	(2,116,000)	(2,116,000)	-
Cost Allocations	(40,000)	(40,000)	(35,717)
Construction Costs	(835,900)	(1,699,155)	(204,619)
	(3,001,200)	(3,863,265)	(255,546)
Net Result	-	-	-
<u>Neerabup Structure Plan</u>			
Income			
Contributions	-	-	-
Interest on Investments	-	-	-
Transfer (to)/from Deferred Revenue	-	49,232	30,000
	-	49,232	30,000
Expenditure			
Consulting Fees	-	(30,000)	(30,000)
Contract Expenses	-	(19,232)	-
Cost Allocations	-	-	-
Construction Costs	-	-	-
	-	(49,232)	(30,000)
Net Result	-	-	-
<u>Town Planning Scheme 5 (Landsdale)</u>			
Income			
Contributions	-	-	-
Interest on Investments	30,440	21,352	19,312
Transfer (to)/from Deferred Revenue	(30,440)	168,688	377,335
	-	190,040	396,647
Expenditure			
Consulting Fees	-	-	(15,000)
Contract Expenses	-	(190,040)	(360,000)
Cost Allocations	-	-	(21,647)
Construction Costs	-	-	-
	-	(190,040)	(396,647)
Net Result	-	-	-
<u>Yanchep/Two Rocks Coastal Corridor Community Facilities</u>			
Income			
Contributions	1,487,877	2,319,996	2,150,000
Interest on Investments	84,246	237,738	221,174
Transfer (to)/from Deferred Revenue	(887,013)	(1,864,124)	(1,527,273)
	685,110	693,610	843,901
Expenditure			
Audit Fee Expenses	(3,600)	(5,600)	(5,000)
Interest Expense	(639,510)	(646,010)	(806,209)
Consulting Fees	(2,000)	(2,000)	-
Cost Allocations	(40,000)	(40,000)	(32,692)
Construction Costs	-	-	-
	(685,110)	(693,610)	(843,901)
Net Result	-	-	-

CITY OF WANNEROO

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE FINANCIAL YEAR ENDING 30 JUNE 2025

18. MAJOR TRADING UNDERTAKINGS

Neerabup Industrial Area (NIA) Resource Extraction

The City is undertaking extraction of limestone and sand resources from Lot 9003 (85) Mather Drive, Neerabup. The resource extraction is necessary to reduce the level of the land to contours agreed in the City's Agreed Structure Plan No.17 – Neerabup Industrial Area (ASP). The land is owned in freehold by the City and is currently zoned General Industrial within the City's District Planning Scheme No. 2 (DPS2) and is incorporated in the ASP. A Business Plan has been prepared in accordance with Section 3.59 of the Local Government Act 1995.

Statement of Comprehensive Income

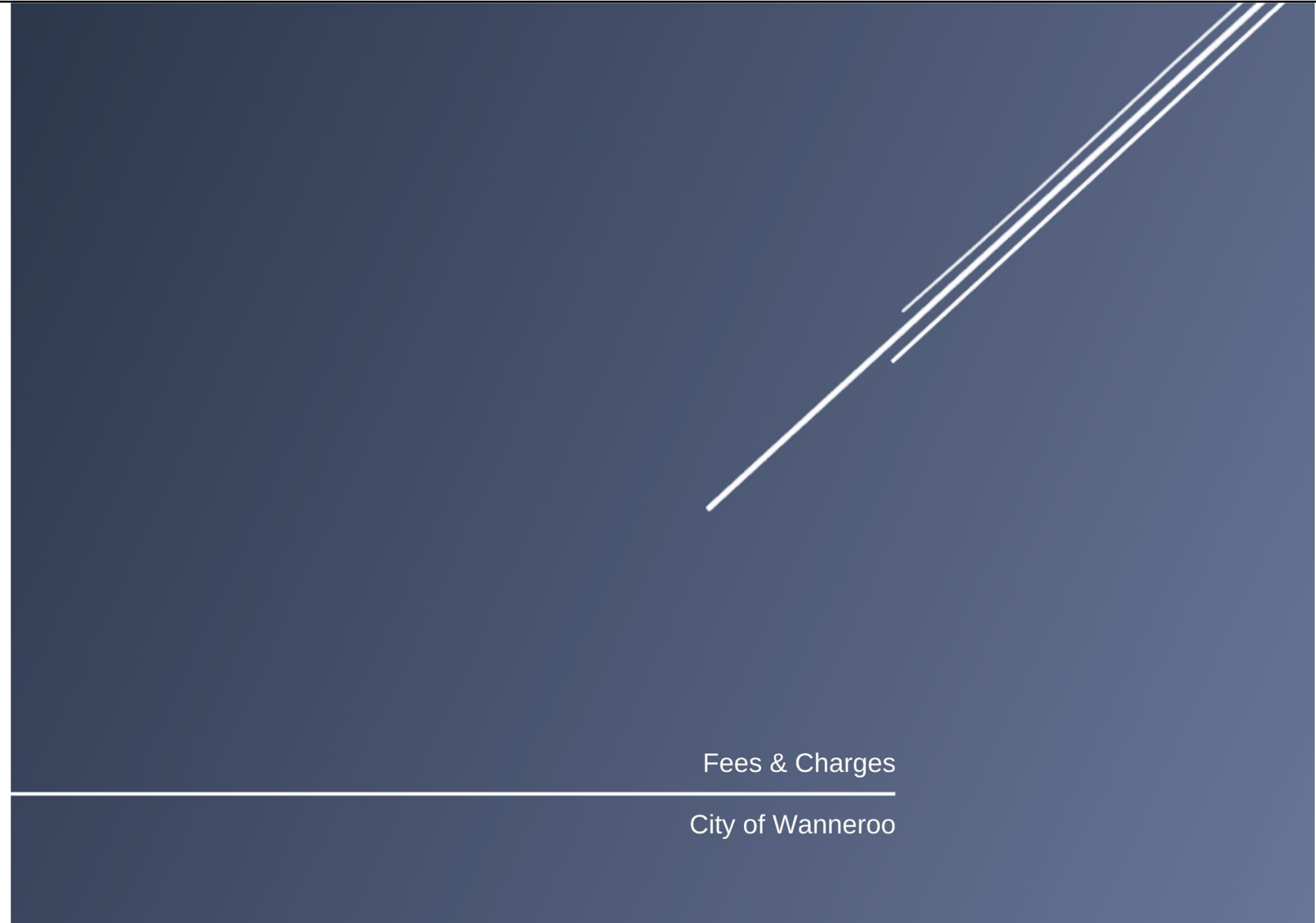
	2023/24 Budget \$	2023/24 Estimate \$	2024/25 Budget \$
Description			
Revenue			
Resource Extraction Sales	659,993	659,993	660,000
	659,993	659,993	660,000
Expenditure			
Resource Extraction Costs	(558,386)	(100,989)	(50,000)
	(558,386)	(100,989)	(50,000)
Net Result	101,607	559,004	610,000

19. GRANTS, SUBSIDIES & CONTRIBUTIONS (Includes Value of Contributions of Physical Assets)

	2023/24 Budget \$	2023/24 Estimate \$	2024/25 Budget \$
Description			
Operating			
Grants, Subsidies & Contributions	3,811,153	13,788,490	7,108,391
Capital			
Grants, Subsidies & Contributions	19,565,686	20,075,892	20,557,984
Value of Contributions of Physical Assets	26,191,189	26,191,189	45,000,000
	45,756,875	46,267,081	65,557,984
	49,568,028	60,055,571	72,666,375

20. FEES & CHARGES

	2023/24 Budget \$	2023/24 Estimate \$	2024/25 Budget \$
Program			
Community Amenities	34,269,024	33,227,668	34,036,092
Economic Services	2,305,821	2,235,753	2,290,148
Education & Welfare	74,370	72,110	73,864
General Purpose Funding	530,140	514,031	526,537
Governance	247,125	239,615	245,445
Health	353,404	342,665	351,002
Law, Order & Public Safety	626,795	607,748	622,534
Other Property & Services	8,962	8,689	8,901
Recreation & Culture	11,336,748	10,992,251	11,259,690
Transport	939,613	911,061	933,227
	50,692,002	49,151,590	50,347,441



Fees & Charges

City of Wanneroo

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Name	Year 23/24	Year 24/25	
	Fee (incl. GST)	Fee (excl. GST)	Fee (incl. GST)

City of Wanneroo

All Fees and Charges listed are inclusive of GST (where GST is applicable). Statutory charges are subject to change in line with statutory legislation amendments.

Corporate Strategy & Performance

Customer & Information Services

Freedom of Information – Administration Fees

If documents that you require are not available by any other means, the Freedom of Information (FOI) Act 1992 gives you the right to apply for access to documents held by the City.

Application Fee	\$30.00	\$30.00	\$30.00
Delivery, Packaging and Postage			Actual Cost
Information from Tape or Other Device			Actual Cost
Staff Time Dealing with Application - Per Hour or Pro Rata	\$30.00	\$30.00	\$30.00
Staff Time Photocopying - Per Hour or Pro Rata	\$30.00	\$30.00	\$30.00
Staff Time Supervising Access - Per Hour or Pro Rata	\$30.00	\$30.00	\$30.00
Staff Time Transcribing - Per Hour or Pro Rata	\$30.00	\$30.00	\$30.00

Service Fees – Photocopying/Printing

All Photocopying and Printing service fees are on a per page basis.

Photocopying – Black & White A4	\$0.20	\$0.18	\$0.20
Photocopying – Black & White A3	\$0.40	\$0.36	\$0.40
Photocopying – Colour A4	\$1.00	\$0.91	\$1.00
Photocopying – Colour A3	\$2.00	\$1.82	\$2.00
Printing (eg. Maps, Structure Plans, etc.) – Black & White A4	\$0.20	\$0.18	\$0.20
Printing (eg. Maps, Structure Plans, etc.) – Black & White A3	\$0.40	\$0.36	\$0.40
Printing (eg. Maps, Structure Plans, etc.) – Colour A4	\$1.00	\$0.91	\$1.00
Printing (eg. Maps, Structure Plans, etc.) – Colour A3	\$2.00	\$1.82	\$2.00

Name	Year 23/24	Year 24/25	
	Fee (incl. GST)	Fee (excl. GST)	Fee (incl. GST)

Property Services

Golf Courses

Concession rates available to Companions wishing to assist and participate with a Companion Card Holder.
 Concession rates available to Seniors – holders of Australian or State Seniors Card or Pensioner Concession Card.
 Concession rates do not apply for Seniors on weekends & public holidays.
 Juniors – 18 years or less.

Refunds policy – will be the full monies or nine holes at discretion of Course Controller.
 The City reserves the right to offer promotional incentives that can include but not limited to – buy one get one free and vouchers.

Twilight Sessions starting times (Weekdays only):

- Winter - 1st Monday in June from 3:30 pm.
- Spring - 1st Monday in September from 4:00pm.
- Summer - 1st Monday in December from 4.30pm.
- Autumn - 1st Monday in March from 4:00pm.

All Green Fees are on a per player per game basis.
 All Driving Range Fees are on a per player per bucket basis.
 Small Bucket (approx. 40 golf balls)
 Medium Bucket (approx. 70 golf balls)
 Large Bucket (approx. 100 golf balls)

Carramar Golf Course

Green Fees Weekdays - 9 Holes	\$25.00	\$24.55	\$27.00
Green Fees Weekdays - 18 Holes	\$35.00	\$33.64	\$37.00
Green Fees Weekends/Public Holidays - 9 Holes	\$30.00	\$29.09	\$32.00
Green Fees Weekends/Public Holidays - 18 Holes	\$40.00	\$39.09	\$43.00
Green Fees Junior Concession - 9 Holes	\$14.00	\$13.64	\$15.00
Green Fees Junior Concession - 18 Holes	\$24.00	\$22.73	\$25.00
Green Fees Concessions - 9 Holes	\$20.00	\$19.09	\$21.00
Green Fees Concessions - 18 Holes	\$26.00	\$25.45	\$28.00

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Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Fee (incl. GST)
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Carramar Golf Course [continued]

Driving Range Fees - Small Bucket	\$11.00	\$10.91	\$12.00
Driving Range Fees - Medium Bucket	\$16.00	\$16.36	\$18.00
Driving Range Fees - Large Bucket	\$21.00	\$20.00	\$22.00
Promotional Discount (Standard) - Discretionary	-\$5.00	-\$4.55	-\$5.00
Promotional Discount (Concession) - Discretionary	-\$3.00	-\$2.73	-\$3.00
Twilight Golf 9 Holes - Summer Weekdays	\$18.00	\$18.18	\$20.00
Twilight Golf 9 Holes - Winter Weekdays	\$18.00	\$18.18	\$20.00

Marangaroo Golf Course

Green Fees Weekdays - 9 Holes	\$25.00	\$24.55	\$27.00
Green Fees Weekdays - 18 Holes	\$35.00	\$33.64	\$37.00
Green Fees Weekends/Public Holidays - 9 Holes	\$30.00	\$29.09	\$32.00
Green Fees Weekends/Public Holidays - 18 Holes	\$40.00	\$39.09	\$43.00
Green Fees Junior Concession - 9 Holes	\$14.00	\$13.64	\$15.00
Green Fees Junior Concession - 18 Holes	\$24.00	\$22.73	\$25.00
Green Fees Concessions - 9 Holes	\$20.00	\$19.09	\$21.00
Green Fees Concessions - 18 Holes	\$26.00	\$25.45	\$28.00
Driving Range Fees - Small Bucket	\$11.00	\$10.91	\$12.00
Driving Range Fees - Medium Bucket	\$16.00	\$16.36	\$18.00
Driving Range Fees - Large Bucket	\$21.00	\$20.00	\$22.00
Promotional Discount (Standard) - Discretionary	-\$5.00	-\$4.55	-\$5.00
Promotional Discount (Concession) - Discretionary	-\$3.00	-\$2.73	-\$3.00
Twilight Golf 9 Holes - Summer Weekdays	\$18.00	\$18.18	\$20.00
Twilight Golf 9 Holes - Winter Weekdays	\$18.00	\$18.18	\$20.00

Other Property Services

Lease Application Fee – Telecommunications Providers	\$698.00	\$653.64	\$719.00
POS/Drainage/Road Reserve Closure – Administration Fee	\$872.00	\$817.27	\$899.00

Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Fee (incl. GST)
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General Property Services

Replacement Keys – Loss or new key for lessee/licensee			Actual Cost
Consultants Fees (valuation, survey, lease preparation fees) – payable following initial assessment			Actual Cost
Advertising – Newspaper advert			Actual Cost
Advertising – Notice by Letter (Postage)			Actual Cost
Advertising – Sign on Site			Actual Cost

Transactional Finance

Rates Information

Instalment Options Interest Charge			3% on Rates Instalments due
Late Payment Interest Charge			5% of the overdue Rates amount
Rate Arrangement Administration Fee	\$30.00	\$30.00	\$30.00
The City offers the opportunity to make a payment arrangement. Payments can be made on an agreed weekly, fortnightly or monthly basis. All payment arrangements are subject to interest and administration fees which are determined by Sections 6.49 and 6.51 of the Local Government Act 1995.			
Rate/Service Charge Instalment Fees	\$5.00	\$5.00	\$5.00
Ratepayers have the option of paying rates and service charges in full or by instalments. Instalment options include an administration charge of \$5 per instalment for instalments two, three and four.			
Rates & Charges Enquiries	\$29.00	\$30.00	\$30.00
This covers various rates enquiries such as retrieval of previous years rates records and change of property ownership. Current years rates notices are free of charge, however previous years rates notices are charged an admin charge of \$30 per notice.			
Direct Debit Return/Dishonour	\$3.10	\$3.20	\$3.20

Credit Card Payments

Surcharge for all cards payments		0.38% of payment
		Last year fee 0.57% of payment
The change in credit card surcharge % will be effective from 19 August 2024.		

Name	Year 23/24	Year 24/25	
	Fee (incl. GST)	Fee (excl. GST)	Fee (incl. GST)

Community & Place

Community Safety & Emergency Management

Animal Control

Sale of Animal	\$54.50	\$51.36	\$56.50
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Animal Control – Dog

Dog Registration Fees (Dog Act 1976, Dog Regulations 2013 r.17) - State Government Controlled

Registration period 1 November – 31 October

Dogs aged three months and over must be registered and microchipped.
Wear both a registration tag and disc showing the owner's name and address.
Proof of sterilisation is required to be submitted with your application form (Veterinary Surgeon's certificate is the only proof that can be accepted if applying online).
Households in residential areas are limited to two dogs.
Up to six dogs may be kept on a rural property (providing the rural property is over 4 hectares).

The registration period is from 1 November to 31 October.
Registration renewals are forwarded to registered animal owners in October each year.
1 year and 3 year animal registrations expire 31 October regardless of the month your animal is registered (any 1 year new annual registrations purchased from the 1 June to 31 October, the fee payable to the City is half the normal price as the registration will expire on the 31 October of that same year).

Effective 31 May each year half the normal fee is applicable on annual licences.

Pensioner concession of 50% applies to holders of a current Pensioner Concession card or either a Centrelink or Department of Veteran Affairs 'Commonwealth Seniors Health Card' together with a Seniors Card must be provided to claim concession.

Annual Dog Registration

Registration of sterilised dog for one year for dog owned by pensioner	\$10.00	\$10.00	\$10.00
Registration of sterilised dog for one year otherwise	\$20.00	\$20.00	\$20.00
Registration of unsterilised dog for one year for dog owned by pensioner	\$25.00	\$25.00	\$25.00
Registration of unsterilised dog other than a dangerous dog for one year (unless owned by pensioner)	\$50.00	\$50.00	\$50.00

Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Fee (incl. GST)
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Annual Dog Registration *[continued]*

Registration of a dangerous dog for one year	\$50.00	\$50.00	\$50.00
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Three Year Dog Registration

Registration of sterilised dog for three year for dog owned by pensioner	\$21.25	\$21.25	\$21.25
Registration of sterilised dog for three year	\$42.50	\$42.50	\$42.50
Registration of unsterilised dog for three year for dog owned by pensioner	\$60.00	\$60.00	\$60.00
Registration of unsterilised dog for three year	\$120.00	\$120.00	\$120.00

Lifetime Dog Registration

Registration of sterilised dog for its lifetime for dog owned by pensioner	\$50.00	\$50.00	\$50.00
Registration of sterilised dog for its lifetime	\$100.00	\$100.00	\$100.00
Registration of unsterilised dog for its lifetime for dog owned by pensioner	\$125.00	\$125.00	\$125.00
Registration of unsterilised dog for its lifetime	\$250.00	\$250.00	\$250.00

Impounding Fees (Dogs) – Local Government Controlled

Impound/Sustenance Fee (First 7 days) - Dog	\$108.50	\$112.00	\$112.00
Daily Sustenance Fee (After 7 days) - Per Dog Per Day	\$27.50	\$28.50	\$28.50
Surrender of Dogs	\$450.00	\$450.00	\$450.00
Microchipping Fee - Dog	\$54.50	\$56.50	\$56.50

More than 2 Dog Application Fee – Local Government Controlled

Households can apply for permission to keep more than two dogs by completing an application forms and returning it to the City outlining the reasons why they wish to keep more than the allowed number.

More than 2 Dog Application Fee - Per Application	\$162.00	\$167.00	\$167.00
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Animal Control – Cat**Cat Registration Fees (Cat Act 2011, Cat Regulations 2012 Schedule 3) - State Government Controlled**

Registration period 1 November – 31 October

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Name	Year 23/24	Year 24/25	
	Fee (incl. GST)	Fee (excl. GST)	Fee (incl. GST)

Cat Registration Fees (Cat Act 2011, Cat Regulations 2012 Schedule 3) - State Government Controlled *[continued]*

Cats six months and over must be registered.
Cats must be microchipped and sterilised.
Households are limited to 3 cats on their property.

The registration period is from 1 November to 31 October.

Registration renewals are forwarded to registered animal owners in October each year.

1 year and 3 year animal registrations expire 31 October regardless of the month your animal is registered (any 1 year new annual registrations purchased from the 1 June to 31 October, the fee payable to the City is half the normal price as the registration will expire on the 31 October of that same year).

Pensioner concession of 50% applies to holders of a current Pensioner Concession card or either a Centrelink or Department of Veteran Affairs 'Commonwealth Seniors Health Card' together with a Seniors Card must be provided to claim concession.

Annual Cat Registration

Fee for application for grant or renewal of the registration of a cat for one year owned by a pensioner	\$10.00	\$10.00	\$10.00
Fee for application for grant or renewal of the registration of a cat for one year	\$20.00	\$20.00	\$20.00
Fee for application for grant or renewal of approval to breed cats	\$100.00	\$100.00	\$100.00
Per breeding cat (male or female).			

Three Year Cat Registration

Fee for application for grant or renewal of the registration of a cat for 3 years owned by a pensioner	\$21.25	\$21.25	\$21.25
Fee for application for grant or renewal of the registration of a cat for 3 years	\$42.50	\$42.50	\$42.50

Lifetime Cat Registration

Fee for application for grant or renewal of the registration of a cat for life owned by a pensioner	\$50.00	\$50.00	\$50.00
Fee for application for grant or renewal of the registration of a cat for life	\$100.00	\$100.00	\$100.00

Impound Fees (Cats) – Local Government Controlled

Impound/Sustenance Fee (First 7 Days) - Per Cat	\$108.50	\$112.00	\$112.00
Daily Sustenance Fee (After 7 Days) - Per Cat Per Day	\$28.50	\$28.50	\$28.50
Surrender of Cat by Owner	\$108.50	\$112.00	\$112.00

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Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Fee (incl. GST)
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Impound Fees (Cats) – Local Government Controlled *[continued]*

Microchipping Fee - Per Cat	\$54.50	\$56.50	\$56.50
Sterilisation Fee – Female Cat	\$162.00	\$167.00	\$167.00
Sterilisation Fee – Male Cat	\$108.50	\$112.00	\$112.00

More than 3 Cat Application Fee – Local Government Controlled

Households can apply for permission to keep more than three cats by completing an application forms and returning it to the City outlining the reasons why they wish to keep more than the allowed number.

More than 3 Cat Application Fee	\$162.00	\$167.00	\$167.00
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Animal Control Livestock**Impounding Fee – Local Government Controlled**

All Impounding Fees are on a per head basis.

No charge is payable in respect of a suckling animal under the age of 6 months running with its mother.

The above fees include driving, leading or otherwise transporting the animal or animals no more than a distance of 3 km. Where the distance is more than 3 km, an additional charge of 10 cents for each 1.5 km or part thereof in excess of 3 km shall be paid to the ranger in respect of each animal impounded other than a suckling animal as provided.

Mares, Geldings, Colts, Fillies, Foals, Oxen, Cows, Steers, Heifers, Calves, Rams or Pigs	\$108.50	\$112.00	\$112.00
Wethers, Ewes, Lambs or Goats	\$10.80	\$11.20	\$11.20
Entire Horses, Mules, Asses, Camels, Bulls or Boars	\$108.50	\$112.00	\$112.00

Sustenance Charges – Local Government Controlled

All Sustenance Charges are on a per head per day basis.

No charge is payable in respect of a suckling animal under the age of 6 months running with its mother.

Entire Horses, Mules, Asses, Camels, Bulls, Mares, Geldings, Colts, Fillies, Foals, Oxen, Cows, Heifer or Calves	\$27.50	\$28.50	\$28.50
Pigs of any description	\$27.50	\$28.50	\$28.50
Rams, Wethers, Ewes, Lambs or Goats	\$27.50	\$28.50	\$28.50

Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Fee (incl. GST)
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Impounding of Goods

Impound Fees (Abandoned Vehicles) – Local Government Controlled

All Impounding Fees are on a per vehicle basis.

Abandoned Vehicles Towing and Impound Fee	\$269.50	\$310.00	\$310.00
Abandoned Vehicles - Daily Storage Fee	\$0.00	\$10.00	\$10.00
Abandoned Vehicles – Vehicles Larger than a Standard Vehicle	As per applicable towing invoice		
Abandoned Vehicles – Sale of Vehicle	1/3 of total sale price		
In the event of the vehicles not being claimed by the owner within two months of impounding, Council may arrange for their disposal by public auction or tender.			

Impound Fees (Unauthorised Signs) – Local Government Controlled

All Impounding Fees are on a per sign basis.

Signs	\$76.00	\$78.50	\$78.50
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Impound Fees (Shopping Trolleys) – Local Government Controlled

All Impounding Fees are on a per trolley basis.

Shopping Trolleys	\$97.50	\$100.50	\$100.50
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Impound Fees (Property other than Vehicles) – Local Government Controlled

Fees do not apply to dogs that have been voluntarily surrendered by the owner and meet the following public interest criteria:

The dog has been involved in an attack that has caused serious injury or death to a person or animal; or

The dog has caused injury to persons or animals on multiple occasions.

Property other than Vehicles	\$97.50	\$100.50	\$100.50
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Private Property Parking Agreement – Local Government Controlled

Per application and on annual review and renewal	\$162.00	\$151.82	\$167.00
Towing vehicles from Private Property	\$378.00	\$354.55	\$390.00

Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Fee (incl. GST)
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Prescribed Burns

The City of Wanneroo's Volunteer Bush Fire Brigades arranges fire hazard reduction burning on the requested property in accordance with Section 33 (4) & (6) of the Bush Fire Act 1954 and/or Council's Firebreak Notice.

Private Land: Private property means any land that has a separate certificate of title and it is in private ownership and is not used for commercial purposes.

Private Land	\$1,500 Per Hectare. Minimum \$200		
Land (Government, commercial, Non-Private)	\$1,500 Per Hectare. \$200 Minimum		
DFES Requested Burns	Light Tanker	\$50.00 per hour	
	Heavy Tanker (2.4)	\$75.00 per hour	
	Heavy Tanker (3.4 or 4.4)	\$100.00 per hour	

Ranger Callout

Ranger Callout Fee - Opening of Gates	\$100.00	\$100.00	\$100.00
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Community Development

Youth Development

All Program Fees are on a per person per activity basis.

School Holiday Program	\$0 to 100% of Activity Cost		
Youth Programs – Term Programs – Excursions and Contracted Activities	\$0-100% of Activity Cost		

Social Inclusion

Community Transport - Individuals (City Services - residents) - Per Client Per One Way Trip	\$2.50	\$2.27	\$2.50
Community Transport Bus Hire - Half Day Hire (up to 5 hours) - Per Half Day Booking	\$81.00	\$75.91	\$83.50
Community Transport Bus Hire - Full Day Hire (over 5 hours) - Per Day Booking	\$108.50	\$101.82	\$112.00
Community Transport Bus Hire - Bond (Casual Hire) - Per Hire	\$250.00	\$250.00	\$250.00
Community Transport Bus Hire - Bond (Recurring Hire, bond held for duration of recurring bookings) - Per Recurring Hire	\$1,000.00	\$1,000.00	\$1,000.00

Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Fee (incl. GST)
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Place Management

Events

Public Community Events – Short Notice Application Fee	\$100.00	\$100.00	\$100.00
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Cultural Development

Library Services

Engage, discover and create with a membership to your local City of Wanneroo library.

Browse our catalogue, explore our online resources or find out what activities and events are coming up. Membership is free and anyone can join.

Book Clubs - Books in a Bag Service:

Books Clubs can borrow Books in a Bag Kits. Books in a Bag Kits contain 10 copies of the same title so all members of your Book Club can have their own copy. Each Kit also contains resources such as author information and discussion questions, which are perfect for starting conversations. We provide an electronic copy of all our titles along with a blurb to give Book Clubs better insight into the title they're reading.

Membership to Library Book Clubs costs \$156.50 per year which entitles a Book Club to 12 Books in a Bag Kits per year.

Workshop Type A (Trace Your Family Tree)	\$10.00	\$9.09	\$10.00
Workshop Type B (Trace Your Family Tree)	\$25.00	\$22.73	\$25.00
Workshop Type C (Trace Your Family Tree)	\$40.00	\$36.36	\$40.00

Library Services – Clarkson

All Photocopying and Printing service fees are on a per page basis.

Replacement of Lost Borrower Cards	\$1.50	\$1.50	\$1.50
Book Clubs – Books in a Bag Service – Membership Fee	\$162.00	\$167.00	\$167.00
Photocopying – Black and White A4	\$0.20	\$0.18	\$0.20
Photocopying – Black and White A3	\$0.40	\$0.36	\$0.40
Photocopying – Colour A4	\$1.00	\$0.91	\$1.00
Photocopying – Colour A3	\$2.00	\$1.82	\$2.00

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Name	Year 23/24	Year 24/25	
	Fee (incl. GST)	Fee (excl. GST)	Fee (incl. GST)
Library Services – Clarkson [continued]			
Laminating Service – Small Pouch	\$1.00	\$0.91	\$1.00
Laminating Service – A4 Pouch	\$2.00	\$1.82	\$2.00
Laminating Service – A3 Pouch	\$3.00	\$2.73	\$3.00
Fax Service - Within Australia - 1st Page	\$3.40	\$3.18	\$3.50
Fax Service - Within Australia - Additional Pages	\$1.00	\$0.91	\$1.00
Fax Service - International - 1st Page	\$6.50	\$6.09	\$6.70
Fax Service - International - Additional Pages	\$1.00	\$0.91	\$1.00
Flash Drive – 4G	\$6.50	\$6.09	\$6.70
Flash Drive – 16G	\$8.70	\$8.18	\$9.00
Printing – Black and White A4	\$0.20	\$0.18	\$0.20
Printing – Black and White A3	\$0.40	\$0.36	\$0.40
Printing – Colour A4	\$1.00	\$0.91	\$1.00
Printing – Colour A3	\$2.00	\$1.82	\$2.00
Disposable Earphones	\$5.40	\$5.09	\$5.60
Sale of New Books/DvDs/Goods		\$2.00-\$90.00	
Library Product Type A	\$1.00	\$0.91	\$1.00
Library Product Type B	\$1.50	\$1.36	\$1.50
Library Product Type C	\$2.00	\$1.82	\$2.00
Library Product Type D	\$3.00	\$2.73	\$3.00
Library Product Type E	\$5.00	\$4.55	\$5.00
Library Product Type F	\$6.20	\$5.64	\$6.20
Library Product Type G	\$8.40	\$7.64	\$8.40
Library Product Type H	\$10.40	\$9.45	\$10.40
Library Product Type I	\$12.80	\$11.64	\$12.80
Library Product Type J	\$15.80	\$14.36	\$15.80
Library Product Type K	\$21.00	\$19.09	\$21.00
Library Product Type L	\$32.00	\$29.09	\$32.00
Library Product Type M	\$37.00	\$33.64	\$37.00
Library Product Type N	\$44.00	\$40.00	\$44.00

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Name	Year 23/24	Year 24/25	
	Fee (incl. GST)	Fee (excl. GST)	Fee (incl. GST)

Library Services – Clarkson [continued]

Library Product Type O	\$51.00	\$46.36	\$51.00
Library Product Type P	\$58.50	\$53.18	\$58.50
Library Product Type Q	\$68.00	\$61.82	\$68.00
Administration Fee	\$15.00	\$13.64	\$15.00
Room Hire (Clarkson Library) – Meeting Room 1&2	\$14.60	\$13.64	\$15.00
Room Hire (Clarkson Library) – Meeting Room 1&2	\$28.00	\$26.36	\$29.00

Library Services – Girrawheen

All Photocopying and Printing service fees are on a per page basis.

Replacement of Lost Borrower Cards	\$1.50	\$1.50	\$1.50
Book Clubs – Books in a Bag Service – Membership Fee	\$162.00	\$167.00	\$167.00
Photocopying – Black and White A4	\$0.20	\$0.18	\$0.20
Photocopying – Black and White A3	\$0.40	\$0.36	\$0.40
Photocopying – Colour A4	\$1.00	\$0.91	\$1.00
Photocopying – Colour A3	\$2.00	\$1.82	\$2.00
Laminating Service – Small Pouch	\$1.00	\$0.91	\$1.00
Laminating Service – A4 Pouch	\$2.00	\$1.82	\$2.00
Laminating Service – A3 Pouch	\$3.00	\$2.73	\$3.00
Fax Service - Within Australia - 1st Page	\$3.40	\$3.18	\$3.50
Fax Service - Within Australia - Additional Pages	\$1.00	\$0.91	\$1.00
Fax Service - International - 1st Page	\$6.50	\$6.09	\$6.70
Fax Service - International - Additional Pages	\$1.00	\$0.91	\$1.00
Flash Drive – 4G	\$6.50	\$6.09	\$6.70
Flash Drive – 16G	\$8.70	\$8.18	\$9.00
Printing – Black and White A4	\$0.20	\$0.18	\$0.20
Printing – Black and White A3	\$0.40	\$0.36	\$0.40
Printing – Colour A4	\$1.00	\$0.91	\$1.00
Printing – Colour A3	\$2.00	\$1.82	\$2.00

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Name	Year 23/24	Year 24/25	
	Fee (incl. GST)	Fee (excl. GST)	Fee (incl. GST)

Library Services – Girrawheen [continued]

Disposable Earphones	\$5.40	\$5.09	\$5.60
Sale of New Books/DvDs/Goods		\$2.00-\$90.00	
Library Product Type A	\$1.00	\$0.91	\$1.00
Library Product Type B	\$1.50	\$1.36	\$1.50
Library Product Type C	\$2.00	\$1.82	\$2.00
Library Product Type D	\$3.00	\$2.73	\$3.00
Library Product Type E	\$5.00	\$4.55	\$5.00
Library Product Type F	\$6.20	\$5.64	\$6.20
Library Product Type G	\$8.40	\$7.64	\$8.40
Library Product Type H	\$10.40	\$9.45	\$10.40
Library Product Type I	\$12.80	\$11.64	\$12.80
Library Product Type J	\$15.80	\$14.36	\$15.80
Library Product Type K	\$21.00	\$19.09	\$21.00
Library Product Type L	\$32.00	\$29.09	\$32.00
Library Product Type M	\$37.00	\$33.64	\$37.00
Library Product Type N	\$44.00	\$40.00	\$44.00
Library Product Type O	\$51.00	\$46.36	\$51.00
Library Product Type P	\$58.50	\$53.18	\$58.50
Library Product Type Q	\$68.00	\$61.82	\$68.00
Administration Fee	\$15.00	\$13.64	\$15.00

Library Services – Wanneroo

All Photocopying and Printing service fees are on a per page basis.

Replacement of Lost Borrower Cards	\$1.50	\$1.50	\$1.50
Book Clubs – Books in a Bag Service – Membership Fee	\$162.00	\$167.00	\$167.00
Photocopying – Black and White A4	\$0.20	\$0.18	\$0.20
Photocopying – Black and White A3	\$0.40	\$0.36	\$0.40
Photocopying – Colour A4	\$1.00	\$0.91	\$1.00

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Name	Year 23/24	Year 24/25	
	Fee (incl. GST)	Fee (excl. GST)	Fee (incl. GST)
Library Services – Wanneroo [continued]			
Photocopying – Colour A3	\$2.00	\$1.82	\$2.00
Laminating Service – Small Pouch	\$1.00	\$0.91	\$1.00
Laminating Service – A4 Pouch	\$2.00	\$1.82	\$2.00
Laminating Service – A3 Pouch	\$3.00	\$2.73	\$3.00
Fax Service - Within Australia - 1st Page	\$3.40	\$3.18	\$3.50
Fax Service - Within Australia - Additional Pages	\$1.00	\$0.91	\$1.00
Fax Service - International - 1st Page	\$6.50	\$6.09	\$6.70
Fax Service - International - Additional Pages	\$1.00	\$0.91	\$1.00
Flash Drive – 4G	\$6.50	\$6.09	\$6.70
Flash Drive – 16G	\$8.70	\$8.18	\$9.00
Printing – Black and White A4	\$0.20	\$0.18	\$0.20
Printing – Black and White A3	\$0.40	\$0.36	\$0.40
Printing – Colour A4	\$1.00	\$0.91	\$1.00
Printing – Colour A3	\$2.00	\$1.82	\$2.00
Disposable Earphones	\$5.40	\$5.09	\$5.60
Sale of New Books/DvDs/Goods		\$2.00-\$90.00	
Library Product Type A	\$1.00	\$0.91	\$1.00
Library Product Type B	\$1.50	\$1.36	\$1.50
Library Product Type C	\$2.00	\$1.82	\$2.00
Library Product Type D	\$3.00	\$2.73	\$3.00
Library Product Type E	\$5.00	\$4.55	\$5.00
Library Product Type F	\$6.20	\$5.64	\$6.20
Library Product Type G	\$8.40	\$7.64	\$8.40
Library Product Type H	\$10.40	\$9.45	\$10.40
Library Product Type I	\$12.80	\$11.64	\$12.80
Library Product Type J	\$15.80	\$14.36	\$15.80
Library Product Type K	\$21.00	\$19.09	\$21.00
Library Product Type L	\$32.00	\$29.09	\$32.00
Library Product Type M	\$37.00	\$33.64	\$37.00

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Name	Year 23/24	Year 24/25	
	Fee (incl. GST)	Fee (excl. GST)	Fee (incl. GST)

Library Services – Wanneroo [continued]

Library Product Type N	\$44.00	\$40.00	\$44.00
Library Product Type O	\$51.00	\$46.36	\$51.00
Library Product Type P	\$58.50	\$53.18	\$58.50
Library Product Type Q	\$68.00	\$61.82	\$68.00
3D printing	\$5.50	\$5.18	\$5.70
Administration Fee	\$15.00	\$13.64	\$15.00

Library Services – Yanchep

All Photocopying and Printing service fees are on a per page basis.

Replacement of Lost Borrower Cards	\$1.50	\$1.50	\$1.50
Book Clubs – Books in a Bag Service – Membership Fee	\$162.00	\$167.00	\$167.00
Photocopying – Black and White A4	\$0.20	\$0.18	\$0.20
Photocopying – Black and White A3	\$0.40	\$0.36	\$0.40
Photocopying – Colour A4	\$1.00	\$0.91	\$1.00
Photocopying – Colour A3	\$2.00	\$1.82	\$2.00
Laminating Service – Small Pouch	\$1.00	\$0.91	\$1.00
Laminating Service – A4 Pouch	\$2.00	\$1.82	\$2.00
Laminating Service – A3 Pouch	\$3.00	\$2.73	\$3.00
Fax Service - Within Australia - 1st Page	\$3.40	\$3.18	\$3.50
Fax Service - Within Australia - Additional Pages	\$1.00	\$0.91	\$1.00
Fax Service - International - 1st Page	\$6.50	\$6.09	\$6.70
Fax Service - International - Additional Pages	\$1.00	\$0.91	\$1.00
Flash Drive – 4G	\$6.50	\$6.09	\$6.70
Flash Drive – 16G	\$8.70	\$8.18	\$9.00
Printing – Black and White A4	\$0.20	\$0.18	\$0.20
Printing – Black and White A3	\$0.40	\$0.36	\$0.40
Printing – Colour A4	\$1.00	\$0.91	\$1.00
Printing – Colour A3	\$2.00	\$1.82	\$2.00

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Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Fee (incl. GST)
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Library Services – Yanchep [continued]

Disposable Earphones	\$5.40	\$5.09	\$5.60
Sale of New Books/DvDs/Goods		\$2.00-\$90.00	
Library Product Type A	\$1.00	\$0.91	\$1.00
Library Product Type B	\$1.50	\$1.36	\$1.50
Library Product Type C	\$2.00	\$1.82	\$2.00
Library Product Type D	\$3.00	\$2.73	\$3.00
Library Product Type E	\$5.00	\$4.55	\$5.00
Library Product Type F	\$6.20	\$5.64	\$6.20
Library Product Type G	\$8.40	\$7.64	\$8.40
Library Product Type H	\$10.40	\$9.45	\$10.40
Library Product Type I	\$12.80	\$11.64	\$12.80
Library Product Type J	\$15.80	\$14.36	\$15.80
Library Product Type K	\$21.00	\$19.09	\$21.00
Library Product Type L	\$32.00	\$29.09	\$32.00
Library Product Type M	\$37.00	\$33.64	\$37.00
Library Product Type N	\$44.00	\$40.00	\$44.00
Library Product Type O	\$51.00	\$46.36	\$51.00
Library Product Type P	\$58.50	\$53.18	\$58.50
Library Product Type Q	\$68.00	\$61.82	\$68.00
Administration Fee	\$15.00	\$13.64	\$15.00

Community History

Wanneroo's Community History Centre is located in the Wanneroo Regional Museum, with an extensive collection on the history and heritage of Wanneroo. The collection includes books, pamphlets, images, maps, oral history interviews, archive material and newspapers.

All Photocopying and Printing service fees are on a per page basis.

Photocopies – Colour A4	\$1.00	\$0.91	\$1.00
Photocopies – Colour A3	\$2.00	\$1.82	\$2.00
Printing – Black and White A4	\$0.20	\$0.18	\$0.20

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Name	Year 23/24	Year 24/25	
	Fee (incl. GST)	Fee (excl. GST)	Fee (incl. GST)
Community History [continued]			
Printing – Black and White A3	\$0.40	\$0.41	\$0.45
Printing – Colour A4	\$1.00	\$0.91	\$1.00
Printing – Colour A3	\$2.00	\$1.82	\$2.00
Archival Supplies Type A	\$0.55	\$0.55	\$0.60
Archival Supplies Type B	\$0.85	\$0.82	\$0.90
Archival Supplies Type C	\$1.00	\$0.91	\$1.00
Archival Supplies Type D	\$1.50	\$1.36	\$1.50
Archival Supplies Type E	\$2.00	\$1.82	\$2.00
Archival Supplies Type F	\$2.50	\$2.27	\$2.50
Archival Supplies Type G	\$5.40	\$5.09	\$5.60
Archival Supplies Type H	\$10.60	\$10.00	\$11.00
Archival Supplies Type I	\$21.50	\$20.45	\$22.50
Archival Supplies Type J	\$32.50	\$30.45	\$33.50
Archival Supplies Type K	\$53.00	\$50.00	\$55.00
Flash Drive – 4G	\$6.50	\$6.09	\$6.70
Images 400 - 600 DPI JPEG/TIFF - Copies Provided on CD/USB	\$10.80	\$10.18	\$11.20
DPI stands for Dots per Inch. JPEG stands for Joint Photographic Experts Group. TIFF stands for Tagged Image File Format.			
The fee includes the price of a CD or USB provided by the Community History Centre.			
Images 1200 DPI TIFF - Copies Provided on CD/USB	\$16.20	\$15.27	\$16.80
DPI stands for Dots per Inch. TIFF stands for Tagged Image File Format.			
The fee includes the price of a CD or USB provided by the Community History Centre.			
Images – Copies Provided on CD/USB	\$27.50	\$25.91	\$28.50
The fee includes the price of a CD or USB provided by the Community History Centre.			
Digital Files < / = A3 - Per Request	\$28.50	\$26.82	\$29.50
Digital Files > A3 - Per Request	\$43.00	\$40.45	\$44.50
Digital Files Express Services - Per Request	\$54.50	\$51.36	\$56.50
Scanning Small File	\$21.50	\$20.45	\$22.50

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Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Fee (incl. GST)
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Community History [continued]

Scanning Small - Medium File	\$37.50	\$35.45	\$39.00
Scanning Standard File	\$53.00	\$50.00	\$55.00
Scanning Large File	\$69.00	\$65.00	\$71.50

Publications

Museum Publications Type A – Live Work Play	\$37.50	\$35.45	\$39.00
Museum Publications Type B	\$5.40	\$5.09	\$5.60
Museum Publications Type C	\$10.60	\$10.00	\$11.00
Museum Publications Type D	\$16.00	\$15.09	\$16.60
Museum Publications Type E	\$21.50	\$20.45	\$22.50
Museum Publications Type F	\$26.50	\$25.00	\$27.50
Museum Publications Type G	\$32.50	\$30.45	\$33.50
Oral Histories - Copy on CD - Per Interview	\$10.60	\$10.00	\$11.00
Oral Histories - Copy on CD with Transcript - Per Interview	\$16.00	\$15.09	\$16.60

Museums and Heritage Houses

The City of Wanneroo is very fortunate to have three museum sites:

Two historic houses – Cockman House and Buckingham House – and the Wanneroo Regional Museum.

The City of Wanneroo offers a range of education programs at the Museum and historic houses venues as well as outreach resources from pre-primary to upper primary school years.

All programs are closely aligned with the current (Western) Australian curriculum. Programs can also be tailored for homeschools, pre-school day cares and holiday care centres, and modified programs (with vocabulary lists and scripts sent ahead) are also available for EAL-D school groups.

In accordance with contemporary museum and heritage house fee structures, forewarned schools will transition to the school tour student number range (e.g. 20-24 students) in the 2022 calendar year.

Sale of Products – Replica Coins	\$3.80	\$3.64	\$4.00
Bus Tour Type A	\$10.00	\$9.09	\$10.00
Bus Tour Type B	\$15.00	\$13.64	\$15.00
Bus Tour Type C	\$20.00	\$18.18	\$20.00

Name	Year 23/24	Year 24/25	
	Fee (incl. GST)	Fee (excl. GST)	Fee (incl. GST)

Wanneroo Regional Museum

The Wanneroo Museum provides a range of stories and themes based on the development of the area, from our Indigenous past, pioneers through to modern Wanneroo and its incredible evolution in recent times.

The Wanneroo Regional Museum has a popular education program and outreach resources for local schools.

The Museum also has ongoing public programs including school holiday activities to entertain the whole family.

Facilitated School Tour Type C encompasses a tour of the Wanneroo Regional Museum in addition to one of the Heritage House sites.

Adults printed bag	\$10.00	\$9.09	\$10.00
Facilitated (morning) and Self-Guided (afternoon) Tour	\$180.00	\$163.64	\$180.00
Facilitated school tour type A - (20-24 students)	\$125.00	\$113.64	\$125.00
Facilitated school tour type A - (25-29 students)	\$155.00	\$140.91	\$155.00
Facilitated school tour type A - (30-35 students)	\$175.00	\$159.09	\$175.00
Facilitated School Tour Type C (Fridays) - 1 (20-24 students)	\$240.00	\$218.18	\$240.00
Facilitated School Tour Type C (Fridays) - 2 (25-29 students)	\$300.00	\$272.73	\$300.00
Facilitated School Tour Type C (Fridays) - 3 (30 - 35 students)	\$340.00	\$309.09	\$340.00
Facilitated School Tour Type D (Small Groups - less than 20 students)	\$90.00	\$81.82	\$90.00
Kids printed bag	\$5.00	\$4.55	\$5.00
Self-Guided School Tours (up to 32 students)	\$60.00	\$54.55	\$60.00
Museum Tours – Guided Tour (Groups)			Donation

Buckingham House

The City of Wanneroo acquired the home in the 1970s. Following careful restoration, it was officially opened as a heritage homestead for the community to enjoy and to learn about the Wanneroo of old.

A day in the life of the Buckingham family:

Students participate in activities that replicate the chores, schooling and diet of the Buckingham family. Instructed by engaging volunteers, student cook damper in the Buckingham kitchen; do a spot of sewing in the Buckingham sitting room; attend a lesson in the Old Wanneroo School House; learn how to milk a cow; and do some pioneer style washing. Morning tea is supplied as well as pioneer games to continue the heritage theme during recess.

Facilitated School Tour Type B - 1 (20-26 students)	\$135.00	\$122.73	\$135.00
Facilitated School Tour Type B - 2 (27-32 students)	\$165.00	\$150.00	\$165.00
Online Incursion	\$25.00	\$22.73	\$25.00
Adults - Per Person			Donation

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Name	Year 23/24	Year 24/25	
	Fee (incl. GST)	Fee (excl. GST)	Fee (incl. GST)

Buckingham House [continued]

Children/Pensioners - Per Person			Donation
Community Group - Per Tour Group	\$45.00	\$40.91	\$45.00
Commercial Group - Per Tour Group	\$80.00	\$72.73	\$80.00

Cockman House

Cockman House provides a unique opportunity for teachers and students to encounter what life was like in the past and learn about the families that lived here over a 130 year period.

Children in the early primary years have opportunity to learn about what life was like in the past for the Cockman House, taking part in chores with domestic technology of the time; making homemade peg toys; undertake drawing/art tasks; and comparing their lives to children and families of the 'olden days.'

Facilitated School Tour Type A - 1 (20 - 24 students)	\$125.00	\$113.64	\$125.00
Facilitated School Tour Type A - 2 (25 - 29 students)	\$155.00	\$140.91	\$155.00
Facilitated School Tour Type A - 3 (30 - 35 students)	\$175.00	\$159.09	\$175.00
Facilitated school tour type D (small groups – less than 20 students)	\$90.00	\$81.82	\$90.00
Online Incursion	\$40.00	\$36.36	\$40.00
Adults - Per Person			Donation
Children/Pensioners - Per Person			Donation
Community Group - Per Tour Group	\$45.00	\$40.91	\$45.00
Commercial Group - Per Tour Group	\$80.00	\$72.73	\$80.00

Exhibitions and Arts Development

Art Award Entry (Non refundable) - Per Person	\$25.00	\$22.73	\$25.00
Workshop Type A - Per Person	\$10.00	\$9.09	\$10.00
Workshop Type B - Per Person	\$20.00	\$18.18	\$20.00
Workshop Type C- Per Person	\$30.00	\$27.27	\$30.00
Workshop Type D- Per Person	\$50.00	\$45.45	\$50.00
Workshop Type E- Per Person	\$100.00	\$68.18	\$75.00
Workshop Type F- Per Person	\$0.00	\$90.91	\$100.00
Bus Tour Type A - Per Person	\$5.00	\$4.55	\$5.00

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Name	Year 23/24	Year 24/25	
	Fee (incl. GST)	Fee (excl. GST)	Fee (incl. GST)
Exhibitions and Arts Development [continued]			
Bus Tour Type B - Per Person	\$10.00	\$9.09	\$10.00
Bus Tour Type C - Per Person	\$20.00	\$18.18	\$20.00
Bus Tour Type D - Per Person	\$50.00	\$45.45	\$50.00
Bus Tour Type E - Per Person	\$100.00	\$68.18	\$75.00
Bus Tour Type F - Per Person	\$0.00	\$90.91	\$100.00
Tickets/user entry fee – Special Exhibitions	\$10.00 - \$65.00 (Prices would be determined by the exhibition costing at current market rates. A \$10 ticket would be for a single child or concession ticket for example. \$65 would be the upper range for a family of 4 ticket to a high profile/ expensive exhibition. The gallery would only rarely put on a fee for entry exhibition approx. every 2 years.)		
Tickets/user entry fee – Exhibitions Special Events/user entry	\$10.00 - \$150 (Examples would be if the gallery wanted to host a special/high profile/ expensive guest speaker or workshop presenter, with ticket price designed to help offset cost of delivery as per market rates. \$150 would be the upper range considered, and a rare occurrence).		
Merchandise (sale of products connected to specific exhibitions)	\$2.00 - \$200 (general range of exhibition merchandise ranging from a custom pin or bookmark (low end of price scale) up to an exhibition catalogue at \$100. Some Lego sets at our recent Brickman exhibition were \$200. All product costs would be determined based on retail prices plus general cost recovery)		
Artwork Sales Commission	20% (Standard industry rate based on cost recovery including GST)		

Wanneroo Library & Cultural Centre

The Wanneroo Library & Cultural Centre has a number of rooms and spaces suitable for meetings, functions, presentations and conferences available for hire.

Name	Year 23/24	Year 24/25	
	Fee (incl. GST)	Fee (excl. GST)	Fee (incl. GST)

Facility Hire

Community rates for all hire of facilities in WLCC are charged at 50% of the commercial rate except for the Gallery.
Day Rate is charged at twice the half-day rate.

Community Education Room:
This room is equipped with 14 PCs and a data projector making it an ideal venue for corporate or community IT training. The room is located within Wanneroo Library therefore is available during our extensive library business hours.
Capacity: 14

Conference Room:
The Conference Room is an elliptical shape with stunning floor to ceiling windows overlooking the Great Court. This space has state of the art lighting and climate control, making it an impressive intimate exhibition choice. This room lends itself well to conferences, audio-visual presentations, product launches and workshops.
AV equipment includes:
- High specification projector and remote and controlled screen
- DVD player and sound system
Capacity 80 (standing), 60 (conference)

Gallery:
The Gallery is our large, state of the art exhibition space. It boasts high specification lighting and climate control throughout the space.
The Gallery also has AV equipment including:
- DVD player
- High specification projector and remote controlled screen
- 5 disc CD player
- Wireless microphones and sound system
- Hearing loop

This space is perfect for hosting exhibitions, conferences and corporate presentations. The City of Wanneroo currently has a world class program of visiting exhibitions displayed in the Gallery across the year which are open free of charge to the public. If you feel this space would suit your requirements please feel free to contact us to discuss availability.
Capacity: 175 (conference)

Great Court:

Name	Year 23/24	Year 24/25	
	Fee (incl. GST)	Fee (excl. GST)	Fee (incl. GST)

Facility Hire [continued]

The Great Court is the hub and centre point of the Wanneroo Library and Cultural Centre. The space is framed by a sweeping stairway and suspended ceiling art. This space can only be hired out with of normal business hours. The use of this space is left to the imagination, whether it is a book launch or a corporate cocktail party.

Capacity: 100 (standing only)

Group Study Room FF:

This intimate meeting space is set-up in a boardroom format to comfortably sit 10 people. Corporate users can use this space to conduct small meetings, presentations or interviews. Community groups will enjoy this space for book clubs etc.

The room is located within Wanneroo Library therefore is available during our extensive library opening hours.

Capacity: 10

Meeting Room (Ground Floor):

This meeting room has a board room set-up with a large table to comfortably sit 20. This room lends itself well to corporate meeting and presentations, or craft based activities. This room also includes a small kitchenette recess for the preparation of hot and cold drinks. Equipment includes: High specification projector and screen.

Capacity: 20

Theatrette:

The Theatrette is designed for film presentations, small conferences and business/community presentations.

The room is equipped with:

- Comfortable tiered seating
- Projector with remote controlled screen
- High specification audio system
- Hearing loop

Capacity: 48, plus 2 wheelchair spaces

WLCC Package:

The Wanneroo Library & Cultural Centre has a number of rooms and spaces suitable for meetings, functions, presentations and conferences available for hire.

Only Available Sat & Sun.

Community Education Room (Library Hours) - Commercial - Per Hour	\$54.50	\$51.36	\$56.50
Community Education Room (Library Hours) - Commercial - Per Half-Day (4 Hours)	\$129.50	\$121.36	\$133.50
Conference Room - Commercial - Per Hour	\$43.50	\$40.91	\$45.00
Conference Room - Community - Per Hour	\$22.00	\$20.91	\$23.00

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Name	Year 23/24	Year 24/25	
	Fee (incl. GST)	Fee (excl. GST)	Fee (incl. GST)
Facility Hire [continued]			
Conference Room - Commercial - Per Half-Day (4 Hours)	\$151.00	\$141.82	\$156.00
Conference Room - Commercial - Per Week (Mon - Fri)	\$1,035.00	\$972.73	\$1,070.00
Gallery - Commercial - Per Half-Day (4 Hours)	\$324.00	\$303.64	\$334.00
Gallery - Commercial - Per Week (Mon - Fri)	\$2,155.00	\$2,018.18	\$2,220.00
Great Court - Commercial - Per Half-Day (4 Hours)	\$194.50	\$182.27	\$200.50
Group Study Room FF (Library Hours) - Commercial - Per Hour	\$22.00	\$20.91	\$23.00
Group Study Room FF (Library Hours) - Commercial - Per Half-Day (4 Hours)	\$43.50	\$40.91	\$45.00
Meeting Room (Ground Floor) - Commercial - Per Hour	\$33.50	\$31.36	\$34.50
Meeting Room (Ground Floor) - Commercial - Per Half-Day (4 Hours)	\$86.50	\$81.36	\$89.50
Theatrette - Commercial - Per Hour	\$43.50	\$40.91	\$45.00
Theatrette - Commercial - Per Half-Day (4 Hours)	\$151.00	\$141.82	\$156.00
Theatrette - Commercial - Per Week (Mon - Fri)	\$1,035.00	\$972.73	\$1,070.00
WLCC package - Gallery, Conference Room, Great Court, Theatrette, Meeting Room - Commercial - Per Day (max 8 Hours)	\$1,620.00	\$1,518.18	\$1,670.00

Name	Year 23/24	Year 24/25	
	Fee (incl. GST)	Fee (excl. GST)	Fee (incl. GST)

Hire for Public Exhibition

Commission on sales in addition to facility hire fee.
Minimum hire required is a fortnight – pro-rata thereafter.

Conference Room:
The Conference Room is an elliptical shape with stunning floor to ceiling windows overlooking the Great Court. This space has state of the art lighting and climate control, making it an impressive intimate exhibition choice. This room lends itself well to conferences, audio-visual presentations, product launches and workshops.
AV equipment includes:
- High specification projector and remote and controlled screen
- DVD player and sound system
Capacity 80 (standing), 60 (conference)

Gallery:
The Gallery is our large, state of the art exhibition space. It boasts high specification lighting and climate control throughout the space.
The Gallery also has AV equipment including:
- DVD player
- High specification projector and remote controlled screen
- 5 disc CD player
- Wireless microphones and sound system
- Hearing loop

This space is perfect for hosting exhibitions, conferences and corporate presentations. The City of Wanneroo currently has a world class program of visiting exhibitions displayed in the Gallery across the year which are open free of charge to the public. If you feel this space would suit your requirements please feel free to contact us to discuss availability.
Capacity: 175 (conference)

Great Court:
The Great Court is the hub and centre point of the Wanneroo Library and Cultural Centre. The space is framed by a sweeping stairway and suspended ceiling art. This space can only be hired out with of normal business hours. The use of this space is left to the imagination, whether it is a book launch or a corporate cocktail party.
Capacity: 100 (standing only)

Hire for Public Exhibition - Conference Room - Commercial - Per Fortnight	\$600.00	\$561.82	\$618.00
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Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Fee (incl. GST)
Hire for Public Exhibition [continued]			
Hire for Public Exhibition - Function Support Staff fee out of business hours only - Per Hour	\$54.50	\$51.36	\$56.50
Minimum 2 Hours.			
Hire for Public Exhibition - Gallery - Commercial - Per Fortnight	\$1,205.00	\$1,131.82	\$1,245.00
Hire for Public Exhibition - Great Court - Commercial - Per Fortnight	\$539.00	\$505.45	\$556.00
Artwork Sales	20% (Standard Industry rate based on cost recovery including GST)		
	Last year fee 20%		

Optional Extras

Portable Public Address System (PA) - Per Day	\$50.00	\$45.45	\$50.00
Max 8 Hours.			

Bonds

All users of the premises with alcohol will incur a fee of double the no alcohol bond rate.

All bonds are payable 14 days prior to the booking date.

The bond or parts thereof may be forfeited if the Conditions of Hire are not fulfilled.

Bonds will be refunded via cheque to the person named on the bond receipt within 14 business days of the booking date, on the provision that the facility is left in a satisfactory condition to the City.

The Hirer must inform the City if any damage is discovered prior to booking. Failure to do so may jeopardise the bond.

Community Education Room - Bond (No Alcohol)	\$400.00	\$400.00	\$400.00
Conference Room, Theatrette, Great Court - Bond (No Alcohol)	\$200.00	\$200.00	\$200.00
Gallery - Bond (No Alcohol)	\$400.00	\$400.00	\$400.00
WLCC Package - Bond (No Alcohol)	\$1,000.00	\$1,000.00	\$1,000.00

Aquamotion

Aquatics – Swimming Pool Entry

Adult Pool Sauna Spa Entry	\$12.50	\$11.82	\$13.00
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Name	Year 23/24	Year 24/25	
	Fee (incl. GST)	Fee (excl. GST)	Fee (incl. GST)

Aquatics – Swimming Pool Entry [continued]

Sauna / Spa Adult entry	\$8.00	\$7.45	\$8.20
Adult Entry (16 Years +) (Pool Entry) - Per Visit	\$7.00	\$6.55	\$7.20
Adult Aquatic Upgrade Entry - Per Person	\$5.50	\$5.27	\$5.80
Children Entry (5 - 15 Years) - Per Visit	\$5.10	\$4.82	\$5.30
Children Entry (4 years and under) - Per Visit	\$2.00	\$2.27	\$2.50
Group Booking Adult Entry (10 to 19 people) - Per Person	\$6.00	\$5.64	\$6.20
Group Booking Adult Entry (20+ people) - Per Person	\$5.70	\$5.36	\$5.90
Group Booking Children Entry (10 to 19 people) - Per Person	\$4.50	\$4.18	\$4.60
Group Booking Children Entry (20+ people) - Per Person	\$4.20	\$3.91	\$4.30
Spectator Entry - Per Visit	\$2.00	\$1.82	\$2.00
Family Swim (2 adults/2 children or 1 adult/3 children) - Per Visit	\$21.00	\$19.55	\$21.50
Program Pool - Hydro Public Session - Per Person Per Hour	\$11.50	\$10.73	\$11.80
Child Dept. of Education In term - School Entry Fee	\$3.50	\$3.36	\$3.70
Club - Adult - Per Person	\$6.00	\$5.55	\$6.10
Club - Children - Per Child	\$4.40	\$4.09	\$4.50
Vacation Swimming Lessons - Per Person Per Visit	\$4.60	\$4.27	\$4.70
Vacation Swimming Lessons - Bulk Series Tickets - Per Person	\$46.00	\$42.73	\$47.00
Pool Inflatable – Per Child	\$2.20	\$2.09	\$2.30
3 Hour Locker Hire	\$2.00	\$1.82	\$2.00

Sale of Items

Sale of Items	80-100%
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Aquatics – Pool & Facility Bookings

Fixed Shade Shelter - Large - 2 hours	\$50.00	\$45.45	\$50.00
Fixed Shade Shelter - Small/Half - 2 hours	\$28.00	\$25.45	\$28.00
Lifeguard Saturday - Private Bookings	LG Wage + 25%		
Lifeguard Sunday - Private Bookings	LG Wage + 50%		

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Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Fee (incl. GST)
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Aquatics – Pool & Facility Bookings [continued]

Table Hire		\$5.00	\$4.55	\$5.00
Program Pool - Exclusive Pool Space - Per Hour		\$84.00	\$78.18	\$86.00
Program Pool - Half Pool Space - Per Hour		\$50.50	\$47.27	\$52.00
Outdoor Pool - Exclusive Pool Space - Per Hour		\$41.00	\$38.18	\$42.00
Plus applicable pool entry price.				
Pool Inflatable - Exclusive Hire - Per Hour		\$180.00	\$168.18	\$185.00
Lane Hire - Standard - Per Hour Per Lane		\$11.50	\$10.73	\$11.80
<div>Minimum 6 persons per lane to make a booking</div>				
Lane Hire - Clubs - Per Hour Per Lane		\$5.80	\$5.45	\$6.00
<div>Minimum 6 persons per lane to make a booking</div>				
Lap Pool Exclusive Hire - Per Hour		\$220.00	\$204.55	\$225.00
For Swimming Carnivals. Plus applicable staffing costs.				
Lifeguard – Private Bookings	LG Wage + applicable loading			
Minimum 2 Hour call out, plus applicable loading.				
Pool Supervisor - Private Bookings (Aquatics - Pool & Facility Booking)	SUP Wage + applicable loadings			
Meeting Room Hire - Per Hour	\$23.50	\$21.82	\$24.00	
Group Fitness Room Hire - Standard - Per Hour	\$34.50	\$31.82	\$35.00	
Creche Room Hire - Standard - Per Hour	\$24.00	\$22.73	\$25.00	
Promotional Stand - Per Hour	\$15.00	\$13.64	\$15.00	
3m x 3m Marquee Hire Fee - 2 hours	\$36.00	\$33.64	\$37.00	

Aquatics – Birthday Parties

Package 1 - 10 children (inclusive of child entry, spectator and marquee hire fee)	\$115.00	\$109.09	\$120.00
Package 1 - Additional child entry (includes 1 spectator)	\$6.50	\$6.00	\$6.60
Package 2 - 20 children (inclusive of child entry, spectator and marquee hire fee)	\$175.00	\$163.64	\$180.00

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Name	Year 23/24	Year 24/25	
	Fee (incl. GST)	Fee (excl. GST)	Fee (incl. GST)
Aquatics – Birthday Parties [continued]			
Package 2 - Additional child entry (includes 1 spectator)	\$6.20	\$5.73	\$6.30
Party Leader Supervision		Learn to Swim Wage	

Name	Year 23/24	Year 24/25	
	Fee (incl. GST)	Fee (excl. GST)	Fee (incl. GST)

Aquatics – Learn To Swim

ENROLMENT AGREEMENT

Wanneroo Aquamotion's Swim School classes are ongoing. Cancellations and suspensions can be completed online.

PAYMENT DETAILS

Wanneroo Aquamotion's Swim School classes are paid via direct debit on a fortnightly basis. Upfront payment is required for your first 2 lessons. Payment can be made within the centre or over the phone. Please complete your direct debit agreement form in centre. Direct debit can be made with Credit Card or BSB and Account Number.

SWIM SCHOOL POLICIES (UPDATED MAY 2020) *POLICIES ARE SUBJECT TO CHANGE

UPFRONT PAYMENT IS REQUIRED FOR EACH SWIMMER'S FIRST 2 LESSONS.

DIRECT DEBIT & FAMILY DISCOUNTS

Wanneroo Aquamotion's Swim School is a direct debit service. Full terms and conditions can be found in your direct debit agreement received upon your registration. There is a \$1.50 transaction fee per family applied to each fortnightly debit.
Wanneroo Aquamotion does not run swimming classes on public holiday. Debits are adjusted accordingly.
In the unforeseen event of Wanneroo Aquamotion having to cancel a class, the following debit will be adjusted.
Swim School offers a family discount of 10% for the second swimmer, 15% for the third and 20% for the fourth swimmer enrolled at one time. Discounts will apply to enrolments of lesser value. A discount of 20% is applied to participants enrolled in a second class per week.
All enrolled swimmers receive free aquatic access at their leisure during operating hours to practise and maintain skills.

CHANGES TO CLASSES & BOOKINGS

All classes have a minimum number of participants required to conduct a class. If you enrol in a class that does not achieve the minimum enrolments, you will be offered an alternative class.
Mainstream swimmers enrolled in our program are continually assessed and will progress to new levels when they have competently demonstrated all requirements of their current level. Aquababies and Toddlers are age-based classes and swimmers will progress to their new class at the commencement of the month following their age bracket changing.
Due to changing family circumstances, swimmers may change to a more appropriate day and time as needed, provided there are vacancies in that class. Waitlist options are available.

CANCELLATIONS & SUSPENSIONS

Cancellations to Swim School programs require the completion of our Online Cancellation Request form found at: www.wanneroo.wa.gov.au/aquamotionswimschool

Name	Year 23/24	Year 24/25	
	Fee (incl. GST)	Fee (excl. GST)	Fee (incl. GST)

Aquatics – Learn To Swim [continued]

Cancellations are required 14 days prior to your next payment and are not backdated. Your payments will be cancelled and your class position released to other swimmers. If you have more than one family member enrolled, your scheduled payments will be adjusted and continue for your remaining swimmers only.

Wanneroo Aquamotion provides the option of a 4 week suspension to each swimmer once per year. This may be taken as two blocks of 2 weeks, or one block of 4 weeks. Suspending of classes need to be requested 14 days prior to your next payment so that debits can be suspended. Requests to hold can be made by completing the online Swim School Suspension Request form found at: www.wanneroo.wa.gov.au/aquamotionswimschool

In the event of extended medical absence, please discuss this with a Swim School Officer.

PARENTAL SUPERVISION & SPECTATORS

Parents/guardians of children under 10 years must remain in the centre during their child's lesson. A parent/guardian over 16 years must collect children at the conclusion of every lesson. Children under five years who swim before and/or after their lessons must be accompanied in the water and within reach at all times, by a responsible person over 16 years. On your swim lesson day, parents of swimmers under 5 years are exempt of the normal adult swim entry fee to accompany their child. Children are not permitted in the designated Swim School areas until their Swim Teacher commences their class.

The Centre does not charge a spectator fee for Swim School customers; however we do ask that you advise us of the number of spectators accompanying you at Customer Service before entering.

Photography is not permitted during class times. If you do wish to take photos of your child in the pool, please speak with a coordinator to arrange an alternative location in the pool to do so.

ENTRY SWIPE CARDS

THE ENTRY SWIPE CARD ISSUED AT YOUR INITIAL ENROLMENT IS VALID FOR LIFE. REPLACEMENT CARDS WILL INCUR AN \$6.00 FEE. Entry cards must be scanned at the Reception prior to every lesson. Refusal of entry may occur for non-presentation of cards. As our Customer Service team are very busy, please use consideration and do not expect to be manually entered each week as this places an unnecessary work load on our staff.

Swim School Suspension Fee	\$0.00	\$5.00	\$5.00
Swimming Lesson Additional Support Staff	\$150.00	\$150.00	\$150.00
Swimming Lesson Event Additional Catering	\$3.00	\$2.73	\$3.00
Swimming Lessons - Dolphin 3:1 - Per Lesson	\$20.50	\$21.00	\$21.00
Swimming Lessons - Adult - Per Lesson	\$17.50	\$17.95	\$17.95
Swimming Lessons - Non Parent Classes - Pre-School - Per Lesson	\$17.50	\$17.95	\$17.95
Swimming Lessons - Non Parent Classes - School Age - Per Lesson	\$17.50	\$17.95	\$17.95
Swimming Lessons - 2nd Class of the Program - Per Lesson		20% discount	
Conditions apply.			
Swimming Lessons - Parent/Child (AquaBaby) Classes - Per Lesson	\$17.50	\$17.95	\$17.95

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Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Fee (incl. GST)
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Aquatics – Learn To Swim [continued]

Swimming Lessons - Dolphin 4:1 - Per Lesson	\$17.50	\$17.95	\$17.95
Swimming Lessons - Dolphin 2:1 - Per Lesson	\$23.50	\$24.00	\$24.00
Swimming Lessons - Dolphin 1:1 - Per Lesson	\$30.00	\$30.75	\$30.75
Swimming Lessons - 2nd Child in Program - Per Lesson		10% off (Conditions apply)	
Swimming Lessons - 3rd Child in Program - Per Lesson		15% off (Conditions apply)	
Swimming Lessons - 4th Child in Program - Per Lesson		20% off (Conditions apply)	
Swimming Lessons - Private 1:1 - Per Lesson	\$60.00	\$61.50	\$61.50
Swimming Lessons - Swim School Refund Fee - Per Lesson		20% of value (Conditions apply)	
Junior Lifeguard Club	\$23.50	\$24.00	\$24.00
Non Parent Classes - School Age (Twice weekly).			
Courses - Bronze Medallion - Per Course	\$195.00	\$200.00	\$200.00
Courses - Bronze Medallion Refresher - Per Course	\$93.50	\$96.00	\$96.00
Courses - Resuscitation - Per Course	\$67.50	\$70.00	\$70.00

Creche (All Locations)

Our creche incorporates modern facilities with caring and friendly staff who will provide you with peace-of-mind while you work out. For babies over eight weeks up to kids nine years of age.

Free Creche - Gold Member Access	\$0.00	\$0.00	\$0.00
Complimentary creche access for Gold paying members - 6mth trial with possible continuation pending review			
One Child (up to 1.5 hours) - Per Attendance Per First Child	\$5.00	\$4.55	\$5.00
Additional Child (up to 1.5 hours) - Per Attendance Per Additional Child	\$4.00	\$3.64	\$4.00
First Child (1.5 to 3 hours) - Additional Fee Per Attendance Per First Child	\$2.50	\$2.73	\$3.00
Additional Child (1.5 to 3 hours) - Additional Fee Per Attendance Per First Child	\$2.50	\$2.73	\$3.00

Gymnasium

Standard Entry	\$18.00	\$16.82	\$18.50
Fitness Appraisal and Workout Program - Per Person	\$52.50	\$48.64	\$53.50
Workshop Fee - Per Person	\$15.60	\$13.64	\$15.00

Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Fee (incl. GST)
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Package 1 – Personal Training: One Trainer/One client

30 Minutes per session.

Casual One on One Session	\$56.00	\$50.91	\$56.00
Nitro Pack Special - 3 Tickets - Per Pack	\$99.95	\$90.86	\$99.95
Can only be utilised by member once.			
Bulk Tickets - 5 Tickets - Per Pack	\$265.00	\$240.91	\$265.00
Bulk Tickets - 11 Tickets - Per Pack	\$470.00	\$427.27	\$470.00

Package 2 – Personal Training: One Trainer/Two Clients

30 Minutes per session.

Casual One on Two Training - Per Person Per 30 Minutes Session	\$40.00	\$36.36	\$40.00
Bulk Tickets - 5 Tickets - Per Pack Per Individual	\$190.00	\$172.73	\$190.00
Bulk Tickets - 11 Tickets -- Per Pack Per Individual	\$360.00	\$327.27	\$360.00

Package 3 – Small Group Training: One Trainer/Min Three Clients

30 Minutes per session.

Casual Small Group Training Session - Per Person Per 30 Minutes Session	\$20.00	\$18.18	\$20.00
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6 Week Challenge

Cash Payment Member	\$124.50	\$142.73	\$157.00
Cash Payment Non- Member	\$240.00	\$248.18	\$273.00
Direct Debit Member	\$20.75	\$23.64	\$26.00
Direct Debit Non - Member	\$40.00	\$40.91	\$45.00

Group Fitness

Holiday Program - 90 mins	\$14.50	\$13.59	\$14.94
Promotional Class	\$0.00	\$9.09	\$10.00
Group Fitness Entry - Per Person Per Visit	\$18.00	\$16.82	\$18.50

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Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Fee (incl. GST)
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Group Fitness [continued]

Nifty Fifties - Per Person Per Visit	\$11.50	\$10.73	\$11.80
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Junior Activities and Holiday Programs

Holiday Program - >90mins	\$13.00	\$12.73	\$14.00
Holiday Program - 60mins or less	\$15.00	\$14.55	\$16.00
Holiday Program - 90mins	\$14.00	\$13.64	\$15.00
Junior Clinics Timetable - Casual Entry - 1 hour	\$13.25	\$12.73	\$14.00
Junior Clinics Timetable - Casual Entry - 1.5 hour	\$18.50	\$17.27	\$19.00
Junior Clinics Timetable - Casual Entry - 45mins	\$12.25	\$11.36	\$12.50
Junior Clinics Timetable - Direct Debit - 1 Hour - Per Person Per Clinic	\$11.50	\$10.73	\$11.80
Junior Clinics Timetable - Direct Debit - 1.5 Hour - Per Person Per Clinic	\$16.50	\$15.45	\$17.00
Junior Clinics Timetable - Direct Debit - 45 mins - Per Person Per Clinic	\$10.00	\$9.32	\$10.25
Junior Clinics Timetable - Term Pass - 1 hour	\$13.00	\$12.27	\$13.50
Junior Clinics Timetable - Term Pass - 1.5 hour	\$18.00	\$16.36	\$18.00
Junior Clinics Timetable - Term Pass - 45mins	\$11.50	\$10.73	\$11.80
Term Pass - Withdrawal Fee - Per Person Per 45 min Clinic	\$15.00	\$13.64	\$15.00
Term Pass - Withdrawal Fee - Per Person Per 60 min Clinic	\$15.00	\$13.64	\$15.00
Term Pass - Withdrawal Fee - Per Person Per 90 min Clinic	\$15.00	\$13.64	\$15.00

Membership Packages

Bronze – One Option: Access to one service – gym or aquatic or group fitness (GF), reciprocal at Aquamotion and Kingsway.

Silver – Two Options: Access to two service – gym + aquatic, gym + GF or GF + aquatic.

Gold Facility: Access to all areas including gym, aquatic and group fitness.

Baker's dozen – one month free for annual renewal or after 12 months on Direct Debit.

Name	Year 23/24	Year 24/25	
	Fee (incl. GST)	Fee (excl. GST)	Fee (incl. GST)

Bronze – Cash Payment

Bronze – One Option: Access to one service – gym or aquatic or group fitness (GF), reciprocal at Aquamotion and Kingsway.

Bronze - Cash Payment - Per Person for 3 Months FIFO	\$260.00	\$245.45	\$270.00
Bronze - Cash Payment - Per Person for 12 Months	\$700.00	\$654.55	\$720.00
Insurance - Bronze - One Option Cash Payment - Per Member for 3 Months	\$325.00	\$304.55	\$335.00

Bronze – Direct Debit Ongoing No Minimum Contract

Bronze – One Option: Access to one service – gym or aquatic or group fitness (GF), reciprocal at Aquamotion and Kingsway.

Teen Bronze - Fortnightly - Per Person	\$0.00	\$20.00	\$22.00
Teen Bronze Membership: Aged 13-15 years (Aquatics Aged 10-15). Access to choice of one area (gym, aquatic or group fitness). Must be accompanied in the gym by a parent/guardian 18 years+. Photo identification must be shown at the time of purchasing membership. Maximum term of 12 months.			
Teen Bronze - Monthly - Per Person	\$0.00	\$42.73	\$47.00
Bronze - Monthly - Per Person	\$63.00	\$57.27	\$63.00
Bronze - Fortnightly - Per Person	\$29.00	\$26.36	\$29.00

Silver – Cash Payment

Silver – Two Options: Access to two service – gym + aquatic, gym + GF or GF + aquatic.

Silver - Cash Payment - Per Person for 3 Months FIFO	\$315.00	\$295.45	\$325.00
Silver - Cash Payment - Per Person for 12 Months	\$815.00	\$759.09	\$835.00
Insurance - Silver - Two Option Cash Payment - Per Member for 3 Months	\$405.00	\$377.27	\$415.00

Silver – Direct Debit Ongoing No Minimum Contract

Silver – Two Options: Access to two service – gym + aquatic, gym + GF or GF + aquatic.

Teen Silver - Fortnightly - Per person	\$0.00	\$22.73	\$25.00
Teen Silver Membership: Aged 13-15 years. Access to choice of two areas (gym, aquatic or group fitness). Must be accompanied in the gym by a parent/guardian 18 years +. Photo identification must be shown at the time of purchasing membership. Maximum term of 12 months.			
Teen Silver - Monthly - Per Person	\$0.00	\$49.09	\$54.00
Silver - Monthly - Per Person	\$73.00	\$66.36	\$73.00

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Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Fee (incl. GST)
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Silver – Direct Debit Ongoing No Minimum Contract [continued]

Silver - Fortnightly - Per Person	\$33.70	\$30.64	\$33.70
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Gold – Cash Payment

Gold Facility: Access to all areas including gym, aquatic and group fitness.

Gold - Introductory One Month Trial Membership	\$30.00	\$27.27	\$30.00
Offer available once per person.			
Gold - Cash Payment - Per Person for 3 Months FIFO	\$360.00	\$336.36	\$370.00
Gold - Cash Payment - Per Person for 12 Months	\$930.00	\$863.64	\$950.00

Gold – Direct Debit Ongoing No Minimum Contract

Gold Facility: Access to all areas including gym, aquatic and group fitness.

Gold - Monthly - Per Person	\$83.50	\$75.91	\$83.50
Gold - Fortnightly - Per Person	\$38.50	\$35.00	\$38.50

Corporate – Upfront Payment – 12 Months Only – Gold Facility (Direct Debit available)

Gold Facility: Access to all areas including gym, aquatic and group fitness.

Gold - 5 to 15 Employees - Cash Payment - Per Person	\$675.00	\$627.27	\$690.00
Gold - 16+ Employees - Cash Payment - Per Person	\$545.00	\$509.09	\$560.00

Corporate – Direct Debit – Ongoing no minimum contract – Gold Facility – 5 to 15 Employee

Gold Facility: Access to all areas including gym, aquatic and group fitness.

Gold - 5 to 15 Employees - Monthly - Per Person	\$63.00	\$57.27	\$63.00
Gold - 5 to 15 Employees - Fortnightly - Per Person	\$29.00	\$26.36	\$29.00

Corporate – Direct Debit – Ongoing no minimum contract – Gold Facility – 16+ employees

Gold Facility: Access to all areas including gym, aquatic and group fitness.

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Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Fee (incl. GST)
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Corporate – Direct Debit – Ongoing no minimum contract – Gold Facility – 16+ employees [continued]

Gold - 16+ Employees - Monthly - Per Person	\$52.50	\$47.73	\$52.50
Gold - 16+ Employees - Fortnightly - Per Person	\$24.20	\$22.00	\$24.20

Membership Conditions

24/7 access card (Promotional Rate)	\$11.00	\$10.00	\$11.00
24/7 access card (Standard Rate)	\$15.00	\$13.64	\$15.00
Misuse Emergency Fee	\$0.00	\$90.91	\$100.00
Tailgating Fee	\$0.00	\$22.73	\$25.00
Replacement Card Fee	\$6.00	\$5.45	\$6.00

Other Service Fees

Concession discounts of 15% are available to all Senior Citizens, full time students and Unemployment/ Sickness Benefit recipients (identification card required).

*Clause – 10 – 15 years for Swim Squad Direct Debit.

At the City's discretion, the following promotional offers and discounts may be offered from time to time:

- Gym and fitness membership offers (valued up to \$140) Per Transaction,
- Swim School offers (valued up to \$285) Per Transaction,
- Promotional incentives (valued up to \$35) Per Transaction.

Promotional incentive:

- Up to 6 months free creche for existing and new Gold Members only, Per Booking.

10 Visit pass purchase available - 10% Discount	
Baker's dozen - one month free for annual renewal or after 12 months on Direct Debit	
Concession Discounts of 15%	
Concession discount of 15% to all Senior Citizens, Full time students, Unemployment/Sickness Benefit recipients (identification card required).	
Gym and fitness membership offers (valued up to \$140)	
Management reserves the right to offer members with rewards of up to \$500 for services where a premium fee is paid (e.g., 6 Week Challenge)	
Management reserves the right to offer members with small rewards or gift for special challenges (myzone) / recognition. Such as movie ticket, workout sweat towel / water bottle	

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Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Fee (incl. GST)
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Other Service Fees [continued]

Management reserves the right to offer one month free for the referral of friends and family on DD and upfront memberships. A minimum of one month's DD payment is required to receive one month free. The value of the month is to match the member's current membership.			
Management reserves the right to offer promotional incentives that can include but not limited to - buy one get one free / free entry to come and try / vouchers.			
Management reserves the right to offer up to 20% discounts on retail stock for promotional / specials days			
Management reserves the right to offer up to 25% discounts on retail stock for clearance items that have been held for more than 12 months.			
Management reserves the right to offer a 7 day free trial once only to new members.			
Swim School Offers (valued up to \$300)			
The Leisure Centre reserves the right to offer promotional discounts for an advertised period to include up to but not exceeding double the membership purchased for the single purchase price (i.e. buy one month get one month free, buy six months get six months fee etc.)			
The Leisure Centre reserves the right to offer promotional discounts for an advertised period, Example \$1.00 a day memberships. 14 days = \$14 / 30 days = \$30			
The Leisure Centre reserves the right to offer promotional discounts for an advertised period, Example \$1.00 a day memberships. 14 days = \$14 / 30 days = \$30			
Promotional Event Day – Open Day			

Community Facilities

Girrawheen Hub

Room 1, 2 - Community	\$2.40	\$2.27	\$2.50
Activity Room 1 - Community - Per Hour	\$6.10	\$5.73	\$6.30
Activity Room 2 - Community - Per Hour	\$4.00	\$3.73	\$4.10
Activity Room 3 - Community - Per Hour	\$3.30	\$3.09	\$3.40
Kitchen - Community - Per Hour	\$5.40	\$5.09	\$5.60
Meeting Room 1 - Community - Per Hour	\$7.30	\$6.82	\$7.50
Room 8 - Computers	\$1.30	\$1.27	\$1.40
Room 3, 4, 5, 6, 7 - Community	\$1.70	\$1.64	\$1.80
Collaborative Space - Whole Space Community - Per Hour	\$10.80	\$10.18	\$11.20

Name	Year 23/24	Year 24/25	
	Fee (incl. GST)	Fee (excl. GST)	Fee (incl. GST)

Community Facility Room Hire Charges

- Kitchens hired in conjunction with other rooms will be provided free of charge.
- Reserve hire fees listed, gives access to supporting infrastructure on the playing field. This includes kitchens, multipurpose room, changeroom etc. for the duration of their booking, plus up to one hour after the ground booking ceases if available. Use beyond this will be charged at the rates below.
- City Administration bookings are at no charge.
- Australian Electoral Commission Bookings will be free of charge as per section 109 of the Electoral Act 1907.
- Minimum Time Charge = 1 hour
- Hirer eligible for 100% concession, will be recorded as no charge.
- Concessionary rates are available, and are a percentage of the rate below

Small Activity (21-50 sqm)	\$19.50	\$18.27	\$20.10
Large Activity (51-100 sqm)	\$25.00	\$23.45	\$25.80
Small Function Room (101-200 sqm)	\$29.90	\$28.00	\$30.80
Medium Function Room (201-250 sqm)	\$33.20	\$31.09	\$34.20
Large Function Room (+251 sqm)	\$42.50	\$39.82	\$43.80
Offices	\$9.20	\$8.64	\$9.50

Mary Lindsay Homestead

- Restricted art studio, minimum charge of 1 month.

Studio Hire	\$100.00	\$90.91	\$100.00
- Studio fee payable under the Studio Residency Program			

Civic Facility Hire Charges

Facilities are available on a casual hire basis only.

Access to the kitchen and bar areas is for authorised personnel only (City preferred caterers). Hirers will not have access to these areas.

Banksia Room - Full	\$84.80	\$79.36	\$87.30
Jacaranda Court	\$28.50	\$26.82	\$29.50

Name	Year 23/24	Year 24/25	
	Fee (incl. GST)	Fee (excl. GST)	Fee (incl. GST)

Sporting Recreational Fees

- Disability teams will be at no charge
- Fees listed below are standard adult rates
- Concessionary rates are available, and are a percentage of the rate below

Cycling (Splendid Park Cycle Track only)	\$18.20	\$17.00	\$18.70
5-a-Side	\$90.70	\$84.91	\$93.40
Archery	\$36.10	\$33.82	\$37.20
Athletics	\$18.20	\$16.55	\$18.20
Australian Rules Football	\$363.40	\$340.27	\$374.30
Basketball	\$127.50	\$119.36	\$131.30
Sport Structures	\$282.50	\$264.55	\$291.00
Cricket	\$235.90	\$220.91	\$243.00
Gridiron	\$235.90	\$220.91	\$243.00
Hockey	\$235.90	\$220.91	\$243.00
Lacrosse	\$218.20	\$204.27	\$224.70
Netball	\$163.60	\$153.18	\$168.50
Rugby League	\$272.70	\$255.36	\$280.90
Rugby Union	\$308.80	\$289.18	\$318.10
Soccer	\$235.90	\$220.91	\$243.00
Softball/Baseball/Teeball	\$200.40	\$187.64	\$206.40
Tennis Courts	\$36.10	\$33.82	\$37.20
Touch Rugby	\$163.50	\$153.09	\$168.40
Volleyball	\$109.20	\$102.27	\$112.50
Wanneroo Districts Netball Association	2023 Annual fee plus CPI		

Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Fee (incl. GST)
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Reserve Booking (Sport Spaces and Recreation Spaces)

- Rates are listed as standard adult hire. Junior usage will be charged at 50% of Adult fees, subject to concessionary rate provisions.
- Pre-season is charged at a pro rata (weeks used), per team, based on per season fees.
- Developers hiring grounds they are maintaining are at no charge.
- Batting cage charges are applicable only at Kingsway Regional Sporting Complex.
- Fees are only applicable where a licence is required.
- Tennis coaching (licence) refer Personal Trainer Fee.
- Minimum Time Charge = 1 hour

Sport Structures - Adult	\$13.80	\$12.91	\$14.20
- Netball courts at Kingsway are booked in full blocks only, charged per court.			
Dog Obedience	\$6.90	\$6.45	\$7.10
Dog Obedience	\$282.20	\$272.73	\$300.00
Personal Training	\$6.90	\$6.45	\$7.10
Personal Training	\$282.20	\$272.73	\$300.00
Community - Reserve/Pitch/Cycle Track	\$29.00	\$27.18	\$29.90

Events

Category 1 - Venue Hire	\$150.00	\$140.91	\$155.00
- Partial day event, including bump in/out			
Category 2 - Venue Hire	\$360.00	\$336.36	\$370.00
- A full day activity with flexibility for bump in/out			
Category 3 - Venue Hire	\$800.00	\$749.09	\$824.00
- Up to 3 consecutive days at one venue. Such as weekend/long weekend			
Category 4 - Venue Hire	\$1,360.00	\$1,272.73	\$1,400.00
- 4 + consecutive days at one venue			
Category 5 - Venue Hire	\$2,000.00	\$1,872.73	\$2,060.00
- 4 + non-consecutive days at one venue			
Category 6 - Venue Hire	\$2,720.00	\$2,545.45	\$2,800.00
- Multiple non consecutive days, more than one venue			

Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Fee (incl. GST)
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Sports Floodlight

Soccer 1 - 500 Lux	\$14.60	\$13.82	\$15.20
Soccer 1, 2 or 3 - 200 Lux	\$3.00	\$2.82	\$3.10

Swipe Cards / Keys

A Key Replacement fee will be charged to recover costs incurred by the City.

Swipe Card Fee – Replacement or Additional Card	\$12.00	\$10.91	\$12.00
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Bonds

Bonds may be withheld due to damage, breach of contract, staff callouts.

Low Risk - Bond	\$100
Moderate Risk - Bond	\$350
High Risk - Bond	\$850
Extreme Risk - Bond	\$2,700

Kingsway Indoor Stadium

Kingsway boasts an impressive selection of senior and junior sports including indoor soccer, indoor football, ladies and mixed netball, basketball, badminton and volleyball.

There are also freestyle group fitness classes plus a range of junior clinics and holiday programs.

The large range of facilities also make it a great venue to hire for functions and meetings.

Group Fitness

Kingsway Indoor Stadium is host to a variety of freestyle group fitness classes including ABT, Boxing, Fitball, Bootcamp, Yoga, Pilates, core classes and many more.

Group Fitness Entry - Per Person Per Class	\$16.50	\$15.45	\$17.00
Group Fitness Entry - 30 mins - Per Person Per Class	\$13.50	\$12.73	\$14.00
Social Active Seniors Entry - Per Person Per Class	\$11.50	\$10.91	\$12.00

Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Fee (incl. GST)
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Group Fitness Membership Packages

Direct Debit Ongoing No Minimum Contract Corporate - Kingsway Only - Fortnightly - Per Person	\$18.80	\$17.73	\$19.50
Direct Debit Ongoing No Minimum Contract Corporate - Kingsway Only - Monthly - Per Person	\$41.00	\$38.64	\$42.50
30 days for \$30 - Per Person	\$30.00	\$27.27	\$30.00
12 Month Membership - Adult - Per Person	\$600.00	\$559.09	\$615.00
10 Pass - Social Active Seniors - Per Person	\$100.00	\$95.45	\$105.00
Direct Debit Ongoing No Minimum Contract - Kingsway Only - Monthly - Per Person	\$50.00	\$45.45	\$50.00
Direct Debit Ongoing No Minimum Contract - Kingsway Only - Fortnightly - Per Person	\$23.00	\$20.91	\$23.00
Direct Debit Ongoing No Minimum Contract - Aquamotion & Kingsway - Monthly - Per Person	\$63.00	\$57.27	\$63.00
Direct Debit Ongoing No Minimum Contract - Aquamotion & Kingsway - Fortnightly - Per Person	\$29.00	\$26.36	\$29.00

Group Fitness Membership Conditions

Replacement Membership Card	\$6.00	\$5.45	\$6.00
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Multi Sport Court Hire

4 x multi-sport courts
 14 x badminton courts
 2 x volleyball courts
 All posts, goals and nets included.

All Multi Sport Court Hire fees are on a per hour per court basis.

Multi Sports Half Court [Off Peak] – Concession / Club	\$26.00	\$24.55	\$27.00
Multi Sports Half Court [Off Peak] – Standard	\$30.00	\$28.18	\$31.00
Multi Sports Half Court [Peak] – Concession / Club	\$32.50	\$30.45	\$33.50
Multi Sports Half Court [Peak] – Standard	\$38.00	\$35.45	\$39.00
Multi Sports Court [Off Peak] – Club	\$43.00	\$40.91	\$45.00
Multi Sports Court [Off Peak] – Concession	\$48.00	\$44.55	\$49.00
Multi Sports Court [Off Peak] – Standard	\$53.00	\$49.55	\$54.50
Multi Sports Court [Peak] – Club	\$45.00	\$42.73	\$47.00
Multi Sports Court [Peak] – Concession	\$58.00	\$54.09	\$59.50

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Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Fee (incl. GST)
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Multi Sport Court Hire [continued]

Multi Sports Court [Peak] – Standard	\$68.00	\$63.64	\$70.00
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Badminton Court Hire

14 x badminton courts
All posts, goals and nets included.

All Badminton Court Hire fees are on a per hour per court basis.

Badminton Court [Off Peak] – Concession	\$15.50	\$14.55	\$16.00
Badminton Court [Off Peak] – Standard	\$17.50	\$16.36	\$18.00
Badminton Court [Peak] – Concession	\$17.50	\$16.36	\$18.00
Badminton Court [Peak] – Standard	\$20.50	\$19.09	\$21.00

Major Court Hire

Half Arena Floor - Per Day	\$700.00	\$654.55	\$720.00
Per Conditions of Hire.			
3/4 Arena Floor - Per Day	\$925.00	\$863.64	\$950.00
Per Conditions of Hire.			
Whole Arena Floor - Per Day	\$1,150.00	\$1,090.91	\$1,200.00
Per Conditions of Hire.			
Whole Stadium (excl. Group Fitness Room) - Per Day	\$1,950.00	\$1,818.18	\$2,000.00
Per Conditions of Hire.			
Public Holiday Surcharge - Per Day			10%
Per Conditions of Hire.			
Additional hours in excess of per day charge - Per Hour			10% of day cost

Other Service Fees

Promotional Display	\$15.00	\$13.64	\$15.00
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Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Fee (incl. GST)
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Other Service Fees [continued]

Sponsorship Signage	\$500.00	\$454.55	\$500.00
Shoot 'n' Boot - Casual Entry - Per Person	\$6.00	\$5.91	\$6.50
As per Terms and Conditions.			
Monthly Storage Fee - Per Square Metre	\$10.50	\$10.00	\$11.00
Administration Fee - Flat Fee	\$31.50	\$29.55	\$32.50

Room Hire

Activity Room 22mx10m includes:

Small bar facilities.

The room can be transformed to cater for different activities including but not limited to, educational classes, drama lessons, Karate/Taekwondo training.

The room can also be set up to host your next meeting.

Suggested room capacity is 280 standing and 160 seated.

All Room Hire fees are on a per hour basis.

Activity Room - Off Peak Rate (9am-3pm)	\$44.00	\$40.91	\$45.00
Creche Room Hire - Per hour	\$30.00	\$28.18	\$31.00
Kitchen Room Hire - Per hour	\$40.00	\$37.27	\$41.00
Activity Room – Annual Booking Rate	\$62.00	\$57.73	\$63.50
Activity Room – Community Rate	\$51.00	\$47.50	\$52.25
Activity Room – Standard Rate	\$65.00	\$60.45	\$66.50
Group Fitness Room – Annual Booking Rate	\$50.00	\$46.59	\$51.25
Group Fitness Room – Community Rate	\$40.00	\$37.27	\$41.00
Group Fitness Room – Off-Peak Rate (9am-3pm)	\$34.00	\$31.82	\$35.00
Group Fitness Room – Standard Rate	\$56.00	\$52.27	\$57.50

Bonds

All Bonds are on a per booking basis.

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Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Fee (incl. GST)
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Bonds [continued]

Kingsway Indoor Stadium - Building - Bond (Alcohol)	\$1,200.00	\$1,200.00	\$1,200.00
Kingsway Indoor Stadium - Building - Bond (No Alcohol)	\$750.00	\$750.00	\$750.00
Kingsway Indoor Stadium - Kitchen/Function Room - Bond	\$500.00	\$500.00	\$500.00
Kingsway Indoor Stadium - Major Event - Bond	\$3,000.00	\$3,000.00	\$3,000.00
Kingsway Indoor Stadium - Major Event (>1000 patrons) - Bond	\$5,000.00	\$5,000.00	\$5,000.00

Setup and Packup Fees

All Setup and Pack Up fees are on a per half hour basis.

Badminton Court [max 30 mins]	\$5.65	\$5.27	\$5.80
Multi Sport Court [max 30 mins]	\$16.50	\$15.45	\$17.00
Half Arena Floor [max 60 mins]	\$26.75	\$25.00	\$27.50
3/4 Arena Floor [max 90 mins]	\$32.25	\$30.00	\$33.00
Whole Arena Floor [max 120 mins]	\$43.00	\$40.00	\$44.00
Whole Stadium [max 180 mins]	\$58.50	\$54.55	\$60.00
Any Room [max 60 mins]	\$19.00	\$17.73	\$19.50

Equipment Hire and Sales

Ball Hire - Per Item	\$4.50	\$4.18	\$4.60
Bib Hire - Per Set	\$5.50	\$5.18	\$5.70
Racquet Hire - Per Item	\$4.50	\$4.18	\$4.60
Sale of Items - % mark up			50%-250%
			Last year fee 50%-200%

Equipment Hire Deposit Fees

Ball Hire Deposit - Per Item	\$35.00	\$31.82	\$35.00
Bib Hire Deposit - Per Set	\$15.00	\$13.64	\$15.00
Racquet Hire Deposit - Per Item	\$15.00	\$13.64	\$15.00

Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Fee (incl. GST)
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Adult Sports

Adult Sports Registration Fee Per Team Per Season	\$45.00	\$40.91	\$45.00
Individual Player Fee	\$15.00	\$13.64	\$15.00
Adult Sports - Basketball - Per Team Per Game	\$61.00	\$56.82	\$62.50
Adult Sports - Indoor AFL - Per Team Per Game	\$115.00	\$104.55	\$115.00
Register a team at Kingsway Indoor Stadium for a fast paced, non-contact version of Australian Rules Football that will keep your skills up to speed throughout the AFL off-season.			
Adult Sports - Netball - Per Team Per Game	\$74.00	\$69.09	\$76.00
Our mixed and ladies netball competitions are a great way to keep fit and socialise with friends at the same time. Join in the fun by registering as a team, or as an individual.			
Adult Sports - Soccer - Per Team Per Game	\$68.00	\$63.64	\$70.00
Adult Sports - Volleyball - Per Team Per Game	\$63.00	\$60.00	\$66.00

Junior Sports and Holiday Programs

Junior Clinics: High quality, affordable programs for ages 2 to 12 years.

Holiday Program - 60 - 90mins - Per Person/Per Hour/ Per Program	\$14.00	\$13.64	\$15.00
Individual Player Fee	\$11.50	\$10.45	\$11.50
Junior Clinics Timetable - Direct Debit - 1 Hour - Per Person Per Clinic	\$11.50	\$10.73	\$11.80
Junior Clinics Timetable - Direct Debit - 1.5 Hour - Per Person Per Clinic	\$16.50	\$15.45	\$17.00
Junior Clinics Timetable - Direct Debit - 45 mins - Per Person Per Clinic	\$10.00	\$9.32	\$10.25
Basketball - Per Team Per Game	\$56.00	\$54.55	\$60.00
Netball - Per Team Per Game	\$58.00	\$54.55	\$60.00
Soccer - Per Team Per Game	\$56.00	\$54.55	\$60.00
Junior Clinics Timetable - Casual Entry - 45 mins - Per Person Per Clinic	\$12.25	\$11.36	\$12.50
Junior Clinics Timetable - Casual Entry - 1 Hour - Per Person Per Clinic	\$13.25	\$12.73	\$14.00
Junior Clinics Timetable - Casual Entry - 1.5 Hour - Per Person Per Clinic	\$18.50	\$17.27	\$19.00
Junior Clinics Timetable - Term Pass - 45 mins - Per Person Per Clinic	\$11.50	\$10.73	\$11.80
Junior Clinics Timetable - Term Pass - 1 Hour - Per Person Per Clinic	\$13.00	\$12.27	\$13.50
Junior Clinics Timetable - Term Pass - 1.5 Hour - Per Person Per Clinic	\$18.00	\$16.36	\$18.00
Term Pass - Withdrawal Fee - Per Person	\$15.00	\$13.64	\$15.00
Conditions Apply			

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Name	Year 23/24	Year 24/25	
	Fee (incl. GST)	Fee (excl. GST)	Fee (incl. GST)

Junior Sports and Holiday Programs [continued]

Holiday Program - 60 mins or less - Per Person Per Hour Per Program	\$15.00	\$14.55	\$16.00
Holiday Program - > 90 mins - Per Person Per Hour Per Program	\$13.00	\$12.73	\$14.00

Staff Costs

All Staff Costs are on a per hour per staff member basis.

Staff Costs - Monday to Friday	Using level 4.4 SOEA + 20% casual loading and 15% loading for hours after 7pm
Staff Costs - Saturday	Using level 4.4 SOEA + 20% casual loading and 25% for every hour on Saturday. 15% additional for hours worked after 7pm.
Staff Costs - Sunday	Using level 4.4 SOEA + 20% casual loading and 50% for every hour on Sunday. 15% additional for hours worked after 7pm.
Staff Costs - Public Holidays	Using level 4.4 SOEA + 20 casual loading and 250% for every hour on a Public Holiday. 15% additional for hours worked after 7pm.

Name	Year 23/24	Year 24/25	
	Fee (incl. GST)	Fee (excl. GST)	Fee (incl. GST)

Competition Forfeit and Withdrawal Fees

KINGSWAY INDOOR STADIUM
FORFEIT & WITHDRAWAL FEES
Effective 8 July 2019

IMPORTANT NOTES:

- 1. All forfeits are to be made over the phone to the stadium. The forfeit is only received once a City of Wanneroo staff member has been made aware of the forfeit.
- 2. All forfeit fees and any associated payment fees are due before the team's next scheduled game. Payment arrangements may be made with competition managers on a case by case basis.
- 3. Teams that forfeit multiple times per season may be expelled from the competition. For a detailed description of how many times teams are permitted to forfeit per season without question, please refer to the competition by-laws.

These fees are made in conjunction with the City of Wanneroo's Schedule of Fees and Charges and have been approved as a discretionary item.

Forfeits < 24 Hours Notice			2 x Game Fee
Forfeits Between 24 Hours & 7 Days Notice			1 x Game Fee
Withdrawal from Competition Fee			2 x Game Fee
Failure to pay game fee in full	\$15.00	\$13.64	\$15.00
Late payment of forfeit fee or scheduled payment	\$15.00	\$13.64	\$15.00

Birthday Parties

Package 1 - Up to 14 children	\$200.00	\$181.82	\$200.00
Package 2 - 15-30 children	\$300.00	\$272.73	\$300.00

Name	Year 23/24	Year 24/25	
	Fee (incl. GST)	Fee (excl. GST)	Fee (incl. GST)

Fees and Discounts

Concession discounts of 15% are available to all Senior Citizens, full time students and Unemployment/ Sickness Benefit recipients (identification card required) on Group Fitness fees.

Corporate memberships discount of 20% apply for groups of up to 5-15 people. City of Wanneroo staff are also eligible for corporate memberships.

Registered Clubs and School bookings to be charged the concession rate unless listed club rate applies.

Registered Badminton WA members are eligible for concession prices on badminton courts only (Identification Card Required)

Event Bookings – Per day is considered a maximum of 8 hours. Additional hours will be charged at 10% of the daily cost.

Staff charges applied for bookings / events where more than normal staff are operationally required, or where staff are required outside normal hours.

Forfeit Fees - Cut off time is 10am the day prior for 24hrs notice	
Peak fees are applied from 4.00pm to Close of Business, weekdays only.	
Open Day Promotional Event Day Admission Fee - over 4 years of age	No fee

Promotional Information

At the City's discretion, the following promotional offers and discounts may be offered from time to time:

- Adult sport offers and discounts (valued up to \$75) Per Transaction,
- Junior programs offers and discounts (valued up to \$15) Per Transaction,
- Casual Court Hire discounts (up to 25%) Per Booking,

Adult sport offers and discounts (valued up to \$60)	
At the City's discretion, the following promotional offers and discounts may be offered from time to time:	
Casual Court Hire discounts of up to 25%	
Fitness membership offers (valued up to \$50)	
Junior clinic offers and discounts (valued up to \$15)	

Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Fee (incl. GST)
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Planning & Sustainability

Planning Services

Planning and Development Act 2005 – Planning and Development Regulations 2009 – Schedule 2, Items 1-14

Development Applications – Schedule 2

1. Determining a development application (other than for an extractive industry) where the development has not commenced or been carried out and the estimated cost of the development is:

Determination of all classes of development applications, including applications where the development has already commenced and applications for development of a type to be determined by a Development Assessment Panel (DAP).

a) Not more than \$50,000 – Schedule 2, 1.(a)	\$147.00	\$147.00	\$147.00
b) More than \$50,000 but not more than \$500,000 – Schedule 2, 1.(b)	0.32% of the estimated cost of development		
c) More than \$500,000 but not more than \$2.5 million – Schedule 2, 1.(c)	\$1,700 + 0.257% for every \$1.00 in excess of \$500,000		
d) More than \$2.5 million but not more than \$5.0 million – Schedule 2, 1.(d)	\$7,161 + 0.206% for every \$1.00 in excess of \$2.5 million		
e) More than \$5.0 million but not more than \$21.5 million – Schedule 2, 1.(e)	\$12,633 + 0.123% for every \$1.00 in excess of \$5.0 million		
f) More than \$21.5 million – Schedule 2, 1.(f)	\$34,196.00	\$34,196.00	\$34,196.00

2. Determining a development application (other than for an extractive industry) where the development has commenced or been carried out – Schedule 2, 2.

Fee	The fee in item 1 plus, by way of penalty, twice that fee
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3. Determining a development application for an extractive industry where the development has not commenced or been carried out – Schedule 2, 3.

Fee	\$739.00	\$739.00	\$739.00
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4. Determining a development application for an extractive industry where the development has commenced or been carried out – Schedule 2, 4.

Fee	The fee in item 3 plus, by way of penalty, twice that fee
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Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Fee (incl. GST)
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5A. Determining an application to amend or cancel development approval – Schedule 2, 5A.

Fee	\$295.00	\$295.00	\$295.00
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Subdivision Clearance – Schedule 2

Modification to previously issued clearance	\$73.00	\$73.00	\$73.00
5.(a) Providing a subdivision clearance for not more than 5 lots – Schedule 2, 5.(a)	\$73.00	\$73.00	\$73.00
5.(b) Providing a subdivision clearance for more than 5 lots but not more than 195 lots – Schedule 2, 5.(b)	\$73.00 per lot for the first 5 lots and then \$35.00 per lot		
5.(c) Providing a subdivision clearance for more than 195 lots – Schedule 2, 5.(c)	\$7,393.00	\$7,393.00	\$7,393.00

Home Business Application – Schedule 2

6. Determining an initial application for approval of a home occupation where the home occupation has not commenced – Schedule 2, 6.	\$222.00	\$222.00	\$222.00
7. Determining an initial application for approval of a home occupation where the home occupation has commenced – Schedule 2, 7.	The fee in item 6 plus, by way of penalty, twice that fee		
8. Determining an application for the renewal of an approval of a home occupation where the application is made before the approval expires – Schedule 2, 8.	\$73.00	\$73.00	\$73.00
9. Determining an application for the renewal of an approval of home occupation where the application is made after the approval has expired – Schedule 2, 9.	The fee in item 8 plus, by way of penalty, twice that fee		

Change of Use Applications – Schedule 2

10. Determining an application for a change of use or for an alteration or extension or change of a non-conforming use to which item 1 does not apply, where the change or the alteration, extension or change has not commenced or been carried out – Schedule 2, 10.	\$295.00	\$295.00	\$295.00
11. Determining an application for a change of use or for an alteration or extension or change of a non-conforming use to which item 2 does not apply, where the change or the alteration, extension or change has commenced or been carried out – Schedule 2, 11.	The fee in item 10 plus, by way of penalty, twice that fee		

Planning Services Fees – Schedule 2

12. Providing a zoning certificate – Schedule 2, 12.	\$73.00	\$73.00	\$73.00
13. Replying to a property settlement questionnaire – Schedule 2, 13.	\$73.00	\$73.00	\$73.00
14. Providing written planning advice – Schedule 2, 14.	\$73.00	\$73.00	\$73.00
An application for written planning advice covers any requests for written advice on specific planning related matters (includes current/previous land use information and planning letters for Category 1 Home Businesses and Motor Vehicle Repair businesses).			

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Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Fee (incl. GST)
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Planning Services Fees – Schedule 2 [continued]

Research of City records	\$33.50	\$35.00	\$35.00
Advertising Costs & Expenses associated with applications	Costs & expenses for advertising applications listed in Schedule 2 items 1 to 11 of the Planning & Development Regulations 2009 in addition to the fee for the provision of the service		

Planning and Development (Development Assessment Panels) Reg 2011 – Schedule 1

Development Application Fee That Are Subject to Determination by a DAP – Schedule 1, r.10

1) A DAP application where the estimated cost of the development is:

Development Applications that are subject to determination by a DAP.

a) less than \$2 million	\$0.00	\$5,341.00	\$5,341.00
b) not less than \$2 million and less than \$7 million	\$5,815.00	\$6,168.00	\$6,168.00
c) not less than \$7 million and less than \$10 million	\$8,977.00	\$9,522.00	\$9,522.00
d) not less than \$10 million and less than \$12.5 million	\$9,767.00	\$10,361.00	\$10,361.00
e) not less than \$12.5 million and less than \$15 million	\$10,045.00	\$10,656.00	\$10,656.00
f) not less than \$15 million and less than \$17.5 million	\$10,324.00	\$10,952.00	\$10,952.00
g) not less than \$17.5 million and less than \$20 million	\$10,604.00	\$11,249.00	\$11,249.00
h) not less than \$20 million and less than \$50 million	\$10,883.00	\$11,544.00	\$11,544.00
i) not less than \$50 million	\$0.00	\$16,680.00	\$16,680.00

2) An application under r.17

2. An application under r.17	\$249.00	\$264.00	\$264.00
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Other

Modification of Building Envelopes	\$232.50	\$239.50	\$239.50
Building envelopes are used in various parts of the City as a means of protecting and retaining vegetation that is deemed to be worthy of retention and as means of ensuring that the proximity of development does not conflict with the use or amenity of the locality in which they are provided.			

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Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Fee (incl. GST)
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Other [continued]

Liquor Licence – Certificate of Local Planning Authority	\$215.50	\$222.00	\$222.00
A liquor licence from the Department of Local Government, Sport and Cultural Industries is required to be obtained for the sale of liquor from a premises. Section 40 of the Liquor Control Act 1988 requires a certificate from the local authority to be submitted for the grant or removal of a licence, or for a change in this use or condition of any premises, unless otherwise determined. A Section 40 Certificate is required to state that the proposed use of the premises is consistent with the current planning approval affecting the property.			
Gaming Permit – Certificate of Local Planning Authority	\$108.50	\$112.00	\$112.00
A Gaming Permit from the Department of Local Government, Sport and Cultural Industries is required to be obtained for the act of gaming from a premises. Section 55 of the Gaming and Wagering Act 1987 requires a certificate from the local authority be obtained (by the applicant) prior to applying for a Gaming Permit. The purpose of a Section 55 Certificate is to confirm that the proposed use of premises does not contravene any Town Planning or Environmental Health legislation.			
Copy of Planning Decision Documents	\$75.00	\$77.50	\$77.50
Withdrawal of Caveat	\$399.00	\$411.00	\$411.00

Pedestrian Accessway, Road Reserve & Right of Way Closures

Pedestrian Accessway Closure	\$593.00	\$611.00	\$611.00
Road Reserve Closure	\$593.00	\$611.00	\$611.00
Right of Way Closure	\$593.00	\$611.00	\$611.00

Service Fees – Photocopying of Plans

The City of Wanneroo can provide copies of residential and commercial building plans. This includes copies of Site Plans, Floor Plans, Elevations and a variety of other documents (depending on age of the property and approved structures).

All Photocopying and Printing service fees are on a per page basis.

Photocopying – Black and White A4	\$0.20	\$0.20	\$0.20
Photocopying – Black and White A3	\$0.40	\$0.40	\$0.40
Photocopying – Black and White A0	\$3.40	\$3.50	\$3.50
Photocopying – Colour A4	\$1.00	\$1.00	\$1.00
Photocopying – Colour A3	\$2.00	\$2.00	\$2.00
Photocopying – Colour A0	\$12.20	\$12.60	\$12.60

Name	Year 23/24	Year 24/25	
	Fee (incl. GST)	Fee (excl. GST)	Fee (incl. GST)

Service Fees – General Publications

Town Planning Scheme Texts	Free of charge. Available on the City's website.		
Publications – less than 10 pages	\$6.70	\$6.90	\$6.90
Publications – 10 to 50 pages	\$13.40	\$13.80	\$13.80
Publications – 51 to 100 pages	\$26.00	\$27.00	\$27.00
Publications – 101 to 200 pages	\$38.50	\$40.00	\$40.00

Scheme Amendments, Structure Plans & Local Development Plans

All Local Government Staff service fees are on a per hour basis.

Town Planning Scheme Amendments	The fee is to be calculated in accordance with the Planning & Development Regulations 2009 (Part 7 Local Government Planning Charges) as amended from time to time		
Structure Plan	The fee is to be calculated in accordance with the Planning & Development Regulations 2009 (Part 7 Local Government Planning Charges) as amended from time to time		
Structure Plan Amendment	The fee is to be calculated in accordance with the Planning & Development Regulations 2009 (Part 7 Local Government Planning Charges) as amended from time to time		
Local Development Plans	The fee is to be calculated in accordance with the Planning & Development Regulations 2009 (Part 7 Local Government Planning Charges) as amended from time to time		
Local Development Plans Amendments	The fee is to be calculated in accordance with the Planning & Development Regulations 2009 (Part 7 Local Government Planning Charges) as amended from time to time		
Local Government Staff – For the person in charge of planning – Planning & Development Regulations 2009 – Part 7 Division 2 r.48. 5(a)	\$88.00	\$88.00	\$88.00

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Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Fee (incl. GST)
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Scheme Amendments, Structure Plans & Local Development Plans [continued]

Local Government Staff – For a senior planner or manager – Planning & Development Regulations 2009 – Part 7 Division 2 r.48. 5(b)	\$66.00	\$66.00	\$66.00
Local Government Staff – For a planning officer, environmental health officer or other officer with qualifications relevant to the request – Planning & Development Regulations 2009 – Part 7 Division 2 r.48. 5(c)	\$36.86	\$36.86	\$36.86
Local Government Staff – For a secretary or administrative officer – Planning & Development Regulations 2009 – Part 7 Division 2 r.48. 5(d)	\$30.20	\$30.20	\$30.20

Design Review Panel

Consideration of a proposal at the request of the applicant by an individual DRP member prior to or after lodgement of a development application - \$250 per hour (max 2 hours)	\$250.00	\$250.00	\$250.00
Consideration or Reconsideration of a proposal by an individual DRP Member after lodgement of a development application - \$250 per hour (max 2 hours)	\$250.00	\$250.00	\$250.00
Reconsideration of a proposal by an individual DRP Member prior to lodgement of a development application - \$250 per hour (max 2 hours)	\$250.00	\$250.00	\$250.00
Reconsideration of proposal prior to lodgement of development application	\$423.00	\$436.00	\$436.00
Consideration and Reconsideration of proposal after to lodgement of development application	\$913.00	\$941.00	\$941.00

Building Services

Division 1 – Building Regulations 2012 Schedule 2 Division 1

1. Certified application for a building permit (s.16(1))

Building Permit – Certified – Class 1 or Class 10 (New and Amendments)	0.19% of estimated value of building work but not less than \$110
Building Permit – Certified – Class 2 to Class 9 (New and Amendments)	0.09% of estimated value of building work but not less than \$110

2. Uncertified application for a building permit (s.16(1))

Building Permit – Uncertified – Class 1 or Class 10 (New and Amendments)	0.32% of estimated value of building work but not less than \$110
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3. Application for demolition permit (s.16(1))

Demolition Permit – Class 1 or Class 10 or Incidental Structure	\$110.00	\$110.00	\$110.00
Demolition Permit – Class 2 to Class 9	\$110.00	\$110.00	\$110.00

Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Fee (incl. GST)
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4. Application to extend the time during which a building or demolition permit has effect (s.32(3)(f))

Extension of Time for Building Permit or Demolition Permit			\$110.00
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Division 2 – Building Regulations 2012 Schedule 2 Division 2 – Application for occupancy permits, building approval certificates

Occupancy Permit – Completed Building (s.46)	\$110.00	\$110.00	\$110.00
Temporary Occupancy Permit – Incomplete Building (s.47)	\$110.00	\$110.00	\$110.00
Modification of Occupancy Permit – Additional use of building temporary basis (s.48)	\$110.00	\$110.00	\$110.00
Replacement of Occupancy Permit – Permanent change of building's use, classification (s.49)	\$110.00	\$110.00	\$110.00
Occupancy Permit – Unauthorised Work (s.51(2))	0.18% of estimated value of unauthorised work but not less than \$110		
Building Approval Certificate – Existing building where unauthorised work has been done (s.51.(3))	0.38% of estimated value of unauthorised work but not less than \$110		
Application to replace an occupancy permit for an existing building (s.52(1))	\$110.00	\$110.00	\$110.00
Application for a building approval certificate for an existing building or an incidental structure where unauthorised work has not been done (s.52(2))	\$110.00	\$110.00	\$110.00
Extension of time during which an occupancy permit or building approval certificate has effect (s.65.(3)(a))	\$110.00	\$110.00	\$110.00

Building Regulations 2012 – Other Application

Approval of Battery Powered Smoke Alarm (in existing residential) Reg 61.(3)(b)	\$179.40	\$179.40	\$179.40
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Building Regulations – Fast Tracking Applications

The City of Wanneroo recognises that there is often the need to expedite the approvals process to accommodate the construction schedule of certain projects. The fast tracking service offered by the City guarantees issue of a permit within an agreed timeframe and provides a dedicated resource to help the applicant through the process.

Fast Tracking of Building/Occupancy Permit Applications (subject to available staff resources and only by prior agreement) 2-9 Inclusive	Additional 50% of standard application fee (does not include CTF or Building Services Levy)		
Fast Tracking Building Permit Applications (subject to available staff & prior agreement) 10a, 10b & 10c.	\$42.50	\$42.50	\$42.50

Building Services – Copies of Plans Requests/Property Search

Building Plans – Engineers details	\$57.45	\$59.15	\$59.15
Application for Copies of Building Permit Documents	\$57.50	\$59.50	\$59.50

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Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Fee (incl. GST)
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Building Services – Copies of Plans Requests/Property Search [continued]

Building Plans – Full Set of Residential Plans	\$81.00	\$83.50	\$83.50
Building Plans – Full Set of Commercial or Industrial Plans	\$136.50	\$141.00	\$141.00
Building Plans – Site Plan, Floor Plan or Elevations 1 Only (Residential)	\$23.50	\$24.50	\$24.50
Building Plans – Viewing of Building Plans	\$16.60	\$17.20	\$17.20
Building Plans – Search Fee	\$11.20	\$11.60	\$11.60
Retained if plans not available.			
Copy of Home Indemnity Certificate	\$23.50	\$24.50	\$24.50
Copy of Swimming Pool Inspection Report	\$28.00	\$29.00	\$29.00
Combined Land Purchase Enquiry and Zoning Certificate	\$96.00	\$99.00	\$99.00
Research on matters not related to a current application, misc. applications, certificates, withdrawal of notices and misc. labour charges -per hour (min ½ hour)	\$100.00	\$103.00	\$103.00

Building Services Levy

Building Permit - If the value of the building work is not more than \$45,000 Building Services (Complaint Resolution and Administration) Regulations 2011 Part 3, Division 2. Regulation 12, (2) (a)	\$61.65	\$61.65	\$61.65
Building Permit - If the value of the building work is more than \$45,000 Building Services (Complaint Resolution and Administration) Regulations 2011 Part 3, Division 2. Regulation 12, (2) (b)		0.137% of work value	
Demolition Permit - If the value of the demolition work is not more than \$45,000 Building Services (Complaint Resolution and Administration) Regulations 2011 Part 3, Division 2. Regulation 12, (3) (a)	\$61.65	\$61.65	\$61.65
Demolition Permit - If the value of the demolition work is more than \$45,000 Building Services (Complaint Resolution and Administration) Regulations 2011 Part 3, Division 2. Regulation 12, (3) (b)		0.137% of work value	
Occupancy Permit or Building Approval Certificate (Temporary, Incomplete, Strata, Replacement) – Sections 47,49,50 & 52 of the Building Act 2011	\$61.65	\$61.65	\$61.65
Occupancy Permit or Building Approval Certificate - Unauthorised Building Work - If the value of the unauthorised work is not more than \$45,000 (Section 51 of Building Act 2011, Building Services (Complaint Resolution and Administration) Regulations 2011 Part 3, Division 2. Regulation 12, (5) (a))	\$123.30	\$123.30	\$123.30
Occupancy Permit or Building Approval Certificate - Unauthorised Building Work - If the value of the unauthorised work is more than \$45,000 (Section 51 of Building Act 2011, Building Services (Complaint Resolution and Administration) Regulations 2011 Part 3, Division 2. Regulation 12, (5) (b))		0.274% of work value	

Name	Year 23/24	Year 24/25	
	Fee (incl. GST)	Fee (excl. GST)	Fee (incl. GST)

Construction Industry Training Fund (CTF)

CTF administers The Building and Construction Industry Training Fund and Levy Collection Act 1990 to collect levy on all residential, commercial and civil engineering construction project undertaken in Western Australia.

Construction Training Fund Levy (CTF) (Only applicable to construction values over \$20,000)	0.2% of work value		
Collected on behalf of CTF.			

Strata Titles General Regulations 1996

Strata Titles – Approval Fees (Schedule 1, Section 2(a&b))	\$0.20 per square metre of the floor space of the building or \$100.00 whichever is greater		
Strata Fees – Approval and Inspection Fee for 1 to 5 lots (Schedule 1, Section 3(a))	\$656.00 plus \$65.00 for each lot		
Strata Fees – Approval and Inspection Fee for 6 to 100 lots (Schedule 1, Section 3(b))	\$981.00 (being the fee payable for the first 5 lots under subitem a) plus \$43.50 for each other lot		
Strata Fees – Approval and Inspection Fee for 101 or more lots (Schedule 1, Section 3(c))	\$5,113.50	\$5,113.50	\$5,113.50

Caravan Parks and Camping Grounds Regulations 1997

Park Home Certificates	\$43.00	\$44.50	\$44.50
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City of Wanneroo Local Laws

2. Signs Local Law 1999

Sign Licences (Local Law) – Pylon or Tower Sign	\$85.50	\$88.50	\$88.50
Sign Licences (Local Law) – Hoardings	\$114.50	\$118.00	\$118.00
Sign Licences (Local Law) – Special Event Signs	\$228.00	\$235.00	\$235.00
Sign Licences (Local Law) – Community Event Signs	\$46.00	\$47.50	\$47.50
Sign Licences (Local Law) – Any Other Sign	\$84.50	\$87.50	\$87.50
Safety Hoarding Licence	\$83.50	\$86.50	\$86.50

3. Public Places and Local Government Property Local Law 2015

Materials on Street Licences (Verge Licence Application Fee 6.2(1))	\$1.05	\$1.10	\$1.10
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Name	Year 23/24	Year 24/25	
	Fee (incl. GST)	Fee (excl. GST)	Fee (incl. GST)

Building Certification Services

The City of Wanneroo offers a full range of certification services for construction in the City of Wanneroo and throughout Western Australia. We have dedicated professionals who have the experience to work with you throughout all stages of the approvals process.

1. Certificate of Design Compliance (CDC)

Certifies compliance with applicable building standards and can be issued by the City as part of an Uncertified Application or for the purpose of submitting a Certified Application to another local authority.

Class 2 to 9 Buildings	\$514.00 + 0.1% estimated value of construction		
Class 1a and 10 Buildings – Up to \$400,000	\$390.00	\$365.45	\$402.00
Class 1a and 10 Buildings – Between \$400,001 and \$600,000	\$501.00	\$470.00	\$517.00
Class 1a and 10 Buildings – Between \$600,001 and \$800,000	\$611.00	\$572.73	\$630.00
Class 1a and 10 Buildings – Between \$800,001 and \$1M	\$723.00	\$677.27	\$745.00
Class 1a and 10 Buildings – \$1,000,001 and above	0.086% of construction value		

2. Certificate of Construction Compliance (CCC)

Certifies that a completed building complies with the details specified in the relevant CDC and Building Permit.

A CCC is required prior to lodging an application for an Occupancy Permit.

The City can issue a CCC for a building located in the Perth Metropolitan Area.

Buildings to 2,000m ² (includes 1 inspection)	\$611.00	\$572.73	\$630.00
Buildings over 2,000m ² (includes 1 inspection)	\$944.00	\$884.55	\$973.00

3. Certificate of Building Compliance (CBC)

Certifies that an existing building will be safe to occupy and it complies with the applicable building standards.

A CBC is required for change of use, strata and formalisation of unauthorised work.

Class 10 Structures (includes 1 inspection)	\$390.00	\$365.45	\$402.00
Class 1a Buildings (includes 1 inspection)	\$556.00	\$520.91	\$573.00
Class 2-9 Buildings (includes 1 inspection)	\$535.50 + CDC Fee		
Strata Units (includes 1 inspection)	\$446.00	\$418.18	\$460.00

Name	Year 23/24	Year 24/25	
	Fee (incl. GST)	Fee (excl. GST)	Fee (incl. GST)

4. Professional Consultancy

This service is available to provide advice on a range of different areas, including Building Code of Australia (BCA) compliance, disability advice, Residential Design Codes and general legislative advice.

Coordinator Building Services - per hour (min ½ hour)	\$195.00	\$182.73	\$201.00
Senior Building Surveyor - per hour (min ½ hour)	\$167.50	\$157.27	\$173.00
Building Surveyor - per hour (min ½ hour)	\$112.00	\$105.00	\$115.50

5. Preliminary Assessment

Preliminary assessments are available for all classes of buildings.

Preliminary assessments can address BCA issues, disability access and Residential Design Code compliance.

Class 10a, 10b and 10c	\$56.50	\$53.18	\$58.50
Class 1a	\$173.00	\$162.27	\$178.50
Class 1b and 2 to 8 Inclusive	\$345.00	\$323.64	\$356.00
Class 9	\$684.00	\$640.91	\$705.00

6. Other Building Certification Services

Performance Solution – Class 2-9	\$424.00 + 0.05% of estimated value of construction		
Performance Solution – Class 10 and 1	\$446.00	\$418.18	\$460.00
Inspection and Re-Inspection – Class 1a, 10a, 10b and 10c	\$223.00	\$209.09	\$230.00
Inspection and Re-Inspection – Class 1b and 2 to 8 (excluding large Class 6 buildings)	\$345.00	\$323.64	\$356.00
Inspection and Re-Inspection – Class 9	\$778.00	\$729.09	\$802.00
Inspection and Re-Inspection – Large Class 6	\$778.00	\$729.09	\$802.00

Health & Compliance Services

Compliance Services

Request for Private Swimming Pool Inspection – Non-Statutory Inspection fee	\$214.00	\$220.50	\$220.50
Private Swimming Pools – Annual Inspection Fee (Building Regulations 2012)	\$26.00	\$30.00	\$30.00
New Pool Inspection Fee on construction (Building Regulations 2012)	\$0.00	\$312.00	\$312.00

Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Fee (incl. GST)
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Health Services

Statutory Charges

1. Caravan Parks and Camping Grounds Regulations 1997

Caravan Parks Licence – Minimum (Regulation 45 Schedule 3 – Section 1a)	\$200.00	\$200.00	\$200.00
Caravan Parks Licence – Long Stay (Regulation 45 Schedule 3 – Section 1b)	\$6.00	\$6.00	\$6.00
Caravan Parks Licence – Short Stay and Transit (Regulation 45 Schedule 3 – Section 1b)	\$6.00	\$6.00	\$6.00
Caravan Parks Licence – Camp Site (Regulation 45 Schedule 3 – Section 1b)	\$3.00	\$3.00	\$3.00
Caravan Parks Licence – Overflow (Regulation 45 Schedule 3 – Section 1b)	\$1.50	\$1.50	\$1.50
Caravan Parks Licence – Renewal after Expiry (Regulation 53 Schedule 3 – Section 2)	\$20.00	\$20.00	\$20.00
Caravan Parks Licence – Temporary Licence (Regulation 54 Schedule 3 – Section 3)		From \$100.00	
Caravan Parks Licence – Transfer of Licence (Regulation 55 Schedule 3 – Section 3)	\$100.00	\$100.00	\$100.00

2. Environmental Protection Act 1986

Infringements – Noise (Environmental Protection Act 1986 Part V Division 5. s.79(1), Environmental Protection Regulations 1987 Schedule 6.)	\$250.00	\$250.00	\$250.00
Infringements – Noise (Environmental Protection Act 1986 Part V Division 5. s.79(1), Environmental Protection Regulations 1987 Schedule 6.)	\$500.00	\$500.00	\$500.00
Infringements – (Environmental Protection (Unauthorised Discharges) Regulations 2004, Section 3(1), 4(1) &4(2) and Environmental Protection Regulations 1987 Schedule 6)	\$250.00	\$250.00	\$250.00
Infringements – (Environmental Protection (Unauthorised Discharges) Regulations 2004, Section 3(1), 4(1) &4(2) and Environmental Protection Regulations 1987 Schedule 6)	\$500.00	\$500.00	\$500.00
Approval of Noise Management Plan – Out of Hours Construction (Environmental Protection (Noise) Regulations 1997 Part 2 Division 2 r. 13(3))	\$158.50	\$163.50	\$163.50

3. Health (Asbestos) Amendment Regulations 2016

Selling or supplying asbestos cement product – (Schedule 1, Regulation 6.)	\$1,000.00	\$1,000.00	\$1,000.00
Using an asbestos cement product – (Schedule 1, Regulation 7(1))	\$1,000.00	\$1,000.00	\$1,000.00
Storing, breaking, damaging, cutting, maintaining, repairing, removing, moving or disposing of, or using any material containing asbestos without taking reasonable measures to prevent asbestos fibres entering the atmosphere – (Schedule 1, Regulation 7(3))	\$2,000.00	\$2,000.00	\$2,000.00
Moving a dwelling-house built wholly or partly with an asbestos cement product – (Schedule 1, Regulation 7A(1))	\$2,000.00	\$2,000.00	\$2,000.00
Failing to comply with a condition on an approval – (Schedule 1, Regulation 7A(3))	\$2,000.00	\$2,000.00	\$2,000.00
Cutting or deliberately breaking an asbestos cement product for the purpose of, or in the course of, moving a dwelling-house built wholly or partly with an asbestos cement product – (Schedule 1, Regulation 7A(4))	\$2,000.00	\$2,000.00	\$2,000.00

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Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Fee (incl. GST)
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3. Health (Asbestos) Amendment Regulations 2016 *[continued]*

Failing to comply with a direction in a notice – (Schedule 1, Regulation 8.)	\$1,000.00	\$1,000.00	\$1,000.00
Supplying material containing asbestos to another for the purpose of having another person dispose of it – (Schedule 1, Regulation 11(1)(a))	\$1,000.00	\$1,000.00	\$1,000.00
Transporting material containing asbestos – (Schedule 1, Regulation 11(1)(b))	\$1,000.00	\$1,000.00	\$1,000.00
Failing to inform a person that material is or contains asbestos – (Schedule 1, Regulation 12)	\$1,000.00	\$1,000.00	\$1,000.00

4. Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974

Septic Tank Applications – New – Application Fee (Schedule 1. Item 1.)	\$118.00	\$118.00	\$118.00
Septic Tank Applications – New – Inspection Fee (Schedule 1. Item 3.)	\$118.00	\$118.00	\$118.00
Septic Tank Applications – Septic Tank Plans – On Request	\$26.50	\$27.50	\$27.50
Septic Tank Applications – Local Government Report – On Request (Schedule 1. Item 2(a))	\$85.00	\$85.00	\$85.00
Septic Tank Applications – Without Local Government Report under reg 4A(4)- (Schedule 1. Item 2(b))	\$110.00	\$110.00	\$110.00

5. Application for Registration or Renewal of Offensive Trade Licences – Offensive Trade Health (Miscellaneous Provision) Act 1911, Health (Offensive Trade Fees) Regulation 1976 reg.3., City of Wanneroo Health Local Law 1999, Clause 8.2

Offensive Trade Licences – Manure Works	\$211.00	\$211.00	\$211.00
Offensive Trade Licences – Shellfish and Crustacean Processing	\$298.00	\$298.00	\$298.00
Offensive Trade Licences – Poultry Farming	\$298.00	\$298.00	\$298.00
Offensive Trade Licences – Poultry Processing	\$298.00	\$298.00	\$298.00
Offensive Trade Licences – Laundries, Dry Cleaning	\$147.00	\$147.00	\$147.00
Offensive Trade Licences – Fish Processing	\$298.00	\$298.00	\$298.00
Offensive Trade Licences – Rabbit Farming	\$298.00	\$298.00	\$298.00
Offensive Trade Licences – Fish Curing	\$211.00	\$211.00	\$211.00
Offensive Trade Licences – Gut Scraping (Preparation Sausage Skin)	\$171.00	\$171.00	\$171.00
Offensive Trade Licences – Piggeries	\$298.00	\$298.00	\$298.00
Offensive Trade Licences – Artificial Manure Depots	\$211.00	\$211.00	\$211.00
Offensive Trade Licences – Other Offensive Trades	\$298.00	\$298.00	\$298.00
Offensive Trade Licences – Knackery Registration	\$298.00	\$298.00	\$298.00

Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Fee (incl. GST)
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Health (Miscellaneous Provisions) Act 1911, Health (Public Buildings) Regulations 1992

1. Public Buildings

Public Buildings – New Premises – Application and Assessment Fee (Part VI 178.)	\$307.00	\$317.00	\$317.00
Public Buildings – Application and Assessment Fee where building is owned and managed by the City (Part VI 178.)			No Fee

2. Events Public Buildings

Event Public Building Application and Assessment Fee (<1,000 persons) (Schedule 1)	\$158.50	\$163.50	\$163.50
Event Public Building Application and Assessment Fee (1,000 – 5,000 persons) (Schedule 1)	\$307.00	\$317.00	\$317.00
Event Public Building Application and Assessment Fee (>5,000 persons) (Schedule 1)	\$871.00	\$871.00	\$871.00
Event Public Building Risk Management Plan Assessment Fee (Resubmissions) (Schedule 1)	\$159.50	\$164.50	\$164.50
Event Public Building Application and Assessment Fee for fundraising/community and charitable organisations (Schedule 1)			No Fee

Food Act 2008

1. Food Businesses – Food Act 2008 (Part 9, 107 to 115)

Food Business Application	\$158.50	\$163.50	\$163.50
Food Business – Additional Invoice Fee	\$55.50	\$57.50	\$57.50
Food Business Inspection (Includes Registration)	\$158.50	\$163.50	\$163.50
Food Business Notification Fee	\$34.00	\$35.50	\$35.50
Food Business Low Risk Rating Annual Fee	\$158.50	\$163.50	\$163.50
Food Business Medium Risk Rating Annual Fee	\$296.50	\$306.00	\$306.00
Food Business High Risk Rating Annual Fee	\$330.00	\$340.00	\$340.00
Food Business Application – Additional Food Premises	\$158.50	\$163.50	\$163.50
Food Premises – Additional Compliance Inspection Fee (for any additional inspection required after the second inspection)	\$158.50	\$163.50	\$163.50
Food Premises – Inspection Upon Request	\$158.50	\$163.50	\$163.50
Food Premises – Drinking Water Sampling (Non Scheme)	\$404.00	\$417.00	\$417.00
Food Business Re-registration (after registration cancellation) in addition to the Application fee	\$300.00	\$300.00	\$300.00
Verifying Food Safety Programs for Vulnerable Persons	\$158.50	\$163.50	\$163.50

Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Fee (incl. GST)
2. Infringements Individual – Food Act 2008, Food Regulations 2009 Schedule 3			
A person must not, for the purpose of effecting or promoting the sale of any food in the course of carrying on a food business, cause the food to be advertised, packaged or labelled in a way that falsely describes the food. (s.19(2))	\$500.00	\$500.00	\$500.00
A person must not, in the course of carrying on a food business, sell food that is packaged or labelled in a way that falsely describes the food. (s.19(3))	\$500.00	\$500.00	\$500.00
A person must comply with any requirement imposed on the person by a provision of the Food Standards Code in relation to the conduct of a food business or to food intended for sale or food for sale. (s.22(1))	\$250.00	\$250.00	\$250.00
A person must not sell any food that does not comply with a requirement of the Food Standards Code that relates to the food. (s.22(2))	\$500.00	\$500.00	\$500.00
A person must not sell or advertise for sale any food that is packaged or labelled in a manner that contravenes a provision of the Food Standards Code. (s.22(3))	\$500.00	\$500.00	\$500.00
A person must not sell or advertise for sale any food in a manner that contravenes a provision of the Food Standards Code. (s.22(4))	\$500.00	\$500.00	\$500.00
A person must not, without reasonable excuse – (a) carry on an activity in contravention of any prohibition imposed on the person by an emergency order; or (b) neglect or refuse to comply with a direction given by an emergency order; or (c) fail to comply with a condition specified in an emergency order. (s.36)	\$500.00	\$500.00	\$500.00
A person must not, without reasonable excuse, fail to comply with a requirement of an authorised officer under this Division. (s.45(1))	\$500.00	\$500.00	\$500.00
A person must not, without the permission of an authorised officer, detain, remove or tamper with any food, vehicle, equipment, package or labelling or advertising material or other thing that has been seized under this Act, unless it has been returned in accordance with Division 2 or an order disallowing the seizure has been made under that Division. (s.46)	\$500.00	\$500.00	\$500.00
A person must not resist, obstruct or attempt to obstruct an authorised officer in the performance of the authorised officer's functions under this Act. (s.48(1))	\$500.00	\$500.00	\$500.00
A person must not falsely represent, by words or conduct, that the person is an authorised officer. (s.48(2))	\$500.00	\$500.00	\$500.00
A person must not threaten or intimidate an authorised officer in the performance of the authorised officer's functions under this Act. (s.48(3))	\$500.00	\$500.00	\$500.00
A person must not contravene or fail to comply with a prohibition order served on the person under this Division. (s.68)	\$500.00	\$500.00	\$500.00
The proprietor of a food business must ensure that any food safety program required by the regulations to be prepared in relation to the food business is audited at least as frequently as is determined under section 100(1), or as redetermined under section 103, in relation to the food business. (s.99(2))	\$500.00	\$500.00	\$500.00
A person must not resist, obstruct or attempt to obstruct a food safety auditor in the performance of the food safety auditor's functions under this Act. (s.106(1))	\$500.00	\$500.00	\$500.00
A person must not falsely represent, by words or conduct, that the person is a food safety auditor. (s.106(2))	\$500.00	\$500.00	\$500.00
A person must not threaten or intimidate a food safety auditor in the performance of the food safety auditor's functions under this Act. (s.106(3))	\$500.00	\$500.00	\$500.00
The proprietor of a food business must not conduct the food business at any premises unless the proprietor has given written notification in respect of those premises to the appropriate enforcement agency, in the approved form, of the specified information. (s.107(1))	\$250.00	\$250.00	\$250.00
The proprietor of a food business, other than an exempted food business, must not conduct the food business at any premises unless the food business is registered in respect of those premises under this Part. (s.109(1))	\$500.00	\$500.00	\$500.00

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Name	Year 23/24	Year 24/25	
	Fee (incl. GST)	Fee (excl. GST)	Fee (incl. GST)

2. Infringements Individual – Food Act 2008, Food Regulations 2009 Schedule 3 *[continued]*

The proprietor of a food business that is registered in respect of any premises under this Part must give written notification, in the approved form, to the appropriate enforcement agency of any of the following changes to the food business at those premises — (a) the food business ceases to be conducted at those premises; (b) the food business is sold; (c) any change is made to the activities carried out for the purposes of the food business that is likely to affect its priority classification. The proprietor must give the notification required under subsection (1) within 7 days after the relevant change takes place. (s.113)	\$500.00	\$500.00	\$500.00
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3. Infringements Body Corporate – Food Act 2008, Food Regulations 2009 Schedule 3

A person must not, for the purpose of effecting or promoting the sale of any food in the course of carrying on a food business, cause the food to be advertised, packaged or labelled in a way that falsely describes the food. (s.19(2))	\$1,000.00	\$1,000.00	\$1,000.00
A person must not, in the course of carrying on a food business, sell food that is packaged or labelled in a way that falsely describes the food. (s.19(3))	\$1,000.00	\$1,000.00	\$1,000.00
A person must comply with any requirement imposed on the person by a provision of the Food Standards Code in relation to the conduct of a food business or to food intended for sale or food for sale. (s.22(1))	\$1,000.00	\$1,000.00	\$1,000.00
A person must not sell any food that does not comply with a requirement of the Food Standards Code that relates to the food. (s.22(2))	\$1,000.00	\$1,000.00	\$1,000.00
A person must not sell or advertise for sale any food that is packaged or labelled in a manner that contravenes a provision of the Food Standards Code. (s.22(3))	\$1,000.00	\$1,000.00	\$1,000.00
A person must not sell or advertise for sale any food in a manner that contravenes a provision of the Food Standards Code. (s.22(4))	\$1,000.00	\$1,000.00	\$1,000.00
A person must not, without reasonable excuse — (a) carry on an activity in contravention of any prohibition imposed on the person by an emergency order; or (b) neglect or refuse to comply with a direction given by an emergency order; or (c) fail to comply with a condition specified in an emergency order. (s.36)	\$1,000.00	\$1,000.00	\$1,000.00
A person must not, without reasonable excuse, fail to comply with a requirement of an authorised officer under this Division. (s.45(1))	\$1,000.00	\$1,000.00	\$1,000.00
A person must not, without the permission of an authorised officer, detain, remove or tamper with any food, vehicle, equipment, package or labelling or advertising material or other thing that has been seized under this Act, unless it has been returned in accordance with Division 2 or an order disallowing the seizure has been made under that Division. (s.46)	\$1,000.00	\$1,000.00	\$1,000.00
A person must not contravene or fail to comply with a prohibition order served on the person under this Division. (s.68)	\$1,000.00	\$1,000.00	\$1,000.00
The proprietor of a food business must ensure that any food safety program required by the regulations to be prepared in relation to the food business is audited at least as frequently as is determined under section 100(1), or as redetermined under section 103, in relation to the food business. (s.99(2))	\$1,000.00	\$1,000.00	\$1,000.00
The proprietor of a food business must not conduct the food business at any premises unless the proprietor has given written notification in respect of those premises to the appropriate enforcement agency, in the approved form, of the specified information. (s.107(1))	\$1,000.00	\$1,000.00	\$1,000.00
The proprietor of a food business, other than an exempted food business, must not conduct the food business at any premises unless the food business is registered in respect of those premises under this Part. (s.109(1))	\$1,000.00	\$1,000.00	\$1,000.00

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Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Fee (incl. GST)
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3. *Infringements Body Corporate – Food Act 2008, Food Regulations 2009 Schedule 3* [continued]

The proprietor of a food business that is registered in respect of any premises under this Part must give written notification, in the approved form, to the appropriate enforcement agency of any of the following changes to the food business at those premises — (a) the food business ceases to be conducted at those premises; (b) the food business is sold; (c) any change is made to the activities carried out for the purposes of the food business that is likely to affect its priority classification. The proprietor must give the notification required under subsection (1) within 7 days after the relevant change takes place. (s.113)	\$1,000.00	\$1,000.00	\$1,000.00
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Liquor Control Act 1988

1. *Liquor Licences*

New Premise – Certificate of Local Health Authority (s.39)	\$159.50	\$164.50	\$164.50
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Health (Miscellaneous Provision) Act 1911

1. *Hair Dressing and Skin Penetration Premises*

Skin Penetration Premises – New Premises – Application Fee (Health (Skin Penetration Procedures) Regulations 1998)	\$159.50	\$164.50	\$164.50
Skin Penetration Premises – New Premises – Inspection Fee (Health (Skin Penetration Procedures) Regulations 1998)	\$159.50	\$164.50	\$164.50
Hairdressers – New Premises – Application Fee (Hairdressing Establishment Regulations 1972)	\$159.50	\$164.50	\$164.50

City of Wanneroo Local Laws

1. *Animals Local Law 1999*

Animals – New Application – Application Fee	\$159.50	\$164.50	\$164.50
Animals – Renewal of Animal Keeping Licence Fee	\$159.50	\$164.50	\$164.50
Animals – Miniature Pig Licence – Renewal of Licence to Keep	\$159.50	\$164.50	\$164.50
Animals – Pigeon Licence – Licence to Operate (no annual renewal required)	\$153.00	\$158.00	\$158.00

2. *Dogs Local Law 2016, Dog Act 1976*

Application for Licence to Keep an Approved Commercial Kennel Establishment (Part 3, Section 3.2 and 3.10(1))	\$159.50	\$164.50	\$164.50
Inspection for Application for Licence to Keep an Approved Commercial Kennel Establishment	\$159.50	\$164.50	\$164.50
Application for Renewal of Licence to Keep an Approved Commercial Kennel Establishment (Part 3, Section 3.10 & 3.12 and Dog Act 1976, Part V Section 27(5))	\$159.50	\$164.50	\$164.50

Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Fee (incl. GST)
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3. Bee Keeping Local Law 2016

Application for Keeping of Bees (Part 6.37.(1))	\$159.50	\$164.50	\$164.50
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4. Lodging Houses – Health (Miscellaneous Provision) Act 1911, City of Wanneroo Health Local Law 1999

Lodging Houses – Application Fee (s.7.2, 7.3)	\$159.50	\$164.50	\$164.50
Lodging Houses – Renewal of Registration – Includes Inspection (s.7.5)	\$159.50	\$164.50	\$164.50

5. Public Places and Local Government Property Local Laws 2015

Trading on Local Government Property- New Outdoor Dining Licence – Application Fee (Part 3. 3.1 and Part 8 – Division 1, 8.1)	\$0.00	\$0.00	\$0.00
Trading in Public Places – New Outdoor Dining Licence – Licence Fee	\$0.00	\$0.00	\$0.00
Trading in Public Places – Existing Outdoor Dining Licence – Annual Licence	\$0.00	\$0.00	\$0.00
Trading – New Annual Street Trader/ Market/ Entertain. Licence – Licence Fee (every weekend & public hol)	\$308.00	\$318.00	\$318.00
Trading – Annual Street Trader/ Market/ Entertain. Licence – Annual Licence Fee	\$926.00	\$954.00	\$954.00
Trading – Annual Street Trader/ Market/ Entertain. Licence – Licence Fee (every weekend & public hol)	\$308.00	\$318.00	\$318.00
Trading – Temp Licence – Application Fee (includes 1 day trading)	\$56.50	\$58.50	\$58.50
Trading – Temp Licence – Licence Fee (Per Day)	\$17.40	\$18.00	\$18.00
Trading Licence for fund raising/community and charitable organisations			No Fee
Trading Licence – Where hire/lease payments are paid for Council buildings/land			No Fee

Other Health Services

1. Other Applications

Property Investigation/Clearance – Site Investigation	\$159.50	\$164.50	\$164.50
Health Assessment Certificate	\$159.50	\$164.50	\$164.50

2. Aquatic Facilities – Health (Aquatic Facilities) Regulations 2007

Public Swimming Pools – Inspect. & Sampling Fee – up to two pools (Division 3, 21)	\$431.00	\$444.00	\$444.00
Public Swimming Pools – Inspect. & Sampling Fee – over two pools – additional surcharge (Division 3, 21)	\$120.00	\$124.00	\$124.00

Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Fee (incl. GST)
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3. Drinking Water Sampling

Sampling on Request – Drinking Water – Bacterial	\$158.50	\$148.64	\$163.50
Sampling on Request – Drinking Water – Chemical	\$351.00	\$329.09	\$362.00

Land Development

General Land Development

Copy of City of Wanneroo AUS SPEC # 1 (Design Guidelines for the Development and Subdivision of Land)	\$74.00	\$76.50	\$76.50
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Crossover Fee

Additional Crossover Application and Inspection Fee	\$259.00	\$267.00	\$267.00
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Crossover Subsidy

Crossover Subsidy - 50% of the cost of a standard crossover	\$802.00	\$985.70	\$985.70
A maximum of one contribution may be claimed per residential property. A Crossover Subsidy will only be reimbursed where the crossover is newly constructed and to the specifications of the City.			

Engineering Supervision Fee

Engineering Supervision Fee – where a consulting engineer has been nominated and engaged to design and supervise the works. (Planning and Development Act 2005 Division 4, Section 158(3)(a) & (b))	1.5% of contract price for road, drainage and associated infrastructure (incl. paths and 15% of earthworks cost) or as estimated by the local government		
Engineering Supervision Fee – where a consulting engineer has not been nominated and engaged to design and supervise the works. (Planning and Development Act 2005 Division 4, Section 158(3)(a) & (b))	3% of contract price for road, drainage and associated infrastructure (incl. paths and 15% of earthworks cost) or as estimated by the local government		
Smaller Subdivisions and Survey Strata – Supervision / Inspection of drainage and common property driveways	\$193.00	\$199.00	\$199.00
Additional site inspections required over and above the standard inspections, such as reinspection of works due to failed areas/items, unfinished stage of works or special site visit requests	Charged actual cost plus administration fee of \$84.50 minimum		
	Last year fee Charged actual cost plus administration fee of \$82.00 minimum		

Name	Year 23/24	Year 24/25	
	Fee (incl. GST)	Fee (excl. GST)	Fee (incl. GST)

Land Development Assessment Fee

Miscellaneous Land Development Assessment Fees to cover the actual costs and expenses incurred by the City in providing services, commissioning or undertaking any review of documentation associated with subdivisional development engineering and landscape matters, including administrative services, technical resources, specialist advice and consultation, and charged in accordance with Section 6.15, 6.16 and 6.17 of the Local Government Act (WA) 1995 (as amended), such as:

a) Assessment of earthworks plans for subdivisional works	Charged actual cost plus administration fee of \$84.50 minimum
	Last year fee Charged actual cost plus administration fee of \$82.00 minimum
b) Assessment of engineering and construction drawings for subdivisional works for roads, drainage and waterways.	Charged actual cost plus administration fee of \$84.50 minimum
	Last year fee Charged actual cost plus administration fee of \$82.00 minimum
c) Assessment of engineering and construction drawings – other	Charged actual cost plus administration fee of \$84.50 minimum
	Last year fee Charged actual cost plus administration fee of \$82.00 minimum
d) Assessment of a Traffic Management Plan (TMP).	Charged actual cost plus administration fee of \$84.50 minimum
	Last year fee Charged actual cost plus administration fee of \$82.00 minimum
e) Assessment of landscape master plans and design drawings	Charged actual cost plus administration fee of \$84.50 minimum
	Last year fee Charged actual cost plus administration fee of \$82.00 minimum

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Name	Year 23/24	Year 24/25	
	Fee (incl. GST)	Fee (excl. GST)	Fee (incl. GST)

Land Development Assessment Fee [continued]

f) Assessment of an Urban Water Management Plan (UWMP), flood study, stormwater management plan or drainage study	Charged actual cost plus administration fee of \$84.50 minimum Last year fee Charged actual cost plus administration fee of \$82.00 minimum		
g) Assessment of technical reports, studies and management plans	Charged actual cost plus administration fee of \$84.50 minimum Last year fee Charged actual cost plus administration fee of \$82.00 minimum		
h) Where any of the above services listed under a) to g) require involvement of third party experts or independent checking by consultants engaged by the city	Fee charged at actual cost as per a) to g) above + actual cost for external services + administration fee of \$84.50 minimum Last year fee Fee charged at actual cost as per a) to g) above + actual cost for external services + administration fee of \$82.00 minimum		

Subdivision and Development Works

Defects Liability and/or Maintenance Security Deposit (where the assets will ultimately be transferred to the City).	5% of contract price for: Road, drainage and associated infrastructure (incl. paths) and 15% of earthworks cost or as estimated by the local government. Landscape and environmental works cost or as estimated by the local government.		
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Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST) Fee (incl. GST)
Subdivision and Development Works [continued]		
Sand Drift, Sediment and Erosion Control Security Deposit as per the Local Government Guidelines for Subdivisional Development Edition 2.3 (IPWEA, 2017).		<p>The soil stabilisation bond amount will be based on area in accordance with the following table except that a minimum bond amount of \$1,000 applies. Areas will be measured on the basis of the total area of earthworks plus haul roads, stockpile areas and adjacent land impacted or disturbed by earthworks.</p> <p>Site Classification 1 – Negligible Risk = \$ Nil Site Classification 2 – Low Risk = \$600/ha Site Classification 3 – Medium Risk = \$1,800/ha Site Classification 4 – High Risk = \$3,600/ha</p>
Security Deposit or Bank Guarantee submitted in connection with any environmental, landscaping or engineering component of development or subdivision where the developer wants to bond incomplete work		1. Charged at estimated cost as per <i>City of Wanneroo Corporate Policy: Early Clearance of Subdivision Conditions – Bonding of Works</i>
Administration, Preparation and Release of a Security Deposit or Bank Guarantee	\$1,395.00	\$1,440.00 \$1,440.00

Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Fee (incl. GST)
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Assets

Asset Maintenance

Under the Local Government (Uniform Local Provisions) Regulations 1996 and the City of Wanneroo's Public Places and Local Government Property Local Law 2015, all works within the road reserve require a permit from the City.

Building Construction and Demolition Works Street and Verge Bond:

When a building or demolition permit has been issued by an authorizing body (City of Wanneroo) a 'street and verge bond' permit must be obtained before work starts.

There is a non-refundable administration fee of \$120 (incl. GST) which all applicants must pay.

The City also requires a refundable bond which insures against any damage to its infrastructure assets (footpaths, kerbs, road surfacing, drainage etc.) caused during the works.

The cost of this bond depends on the overall cost of the works.

The bond is refundable to the building or demolition permit holder (responsible person) provided there is no new damage to the City's infrastructure assets.

Street and Verge Bond – Administration Fee (non-refundable)	\$110.00	\$120.00	\$120.00
When a building or demolition permit has been issued by an authorizing body (City of Wanneroo) a 'street and verge bond' permit must be obtained before work starts. There is a non-refundable administration fee of <u>\$110</u> (incl. GST) which all applicants must pay.			
Street and Verge Bond – Inspection Fee	\$55.00	\$55.00	\$55.00
Street and Verge Bond - Bond - Per Building Application for Cost of the Works Over \$20,000	\$2,000.00	\$2,000.00	\$2,000.00

Strategic Asset Management

Direction Sign Fee – Supply and Install Plus Administration	\$269.50	\$252.73	\$278.00
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Waste

Change of Service Fee - Change 140L General Waste Bin to 240L General Waste Bin	\$64.20	\$66.50	\$66.50
Change of Service Fee - Change 360L Recycle Bin to 240L Recycle Bin	\$64.20	\$66.50	\$66.50
Refuse Collection – Delivery, Hire and Empty Bin for Functions. Per Bin (1-48 bins maximum)	\$46.00	\$43.18	\$47.50
Waste Service Establishment Fee - Per New Service	\$215.50	\$222.00	\$222.00
Waste Service Charge - Per Service Per Annum	\$425.00	\$425.00	\$425.00
Pensioner Owned Residential Properties - (Rates up to \$1,374) Rated Residential Properties - Service Charge - Per Service Per Annum	\$365.00	\$365.00	\$365.00

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Name	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Fee (incl. GST)
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Waste [continued]

Additional - Service Fee (1 Rubbish Bin & 1 Recycling Bin) - Per New or Additional Service Per Annum	\$308.00	\$318.00	\$318.00
Additional Yellow-Lidded Recycling Bin Establishment Fee - Per Additional Service	\$64.50	\$66.50	\$66.50
Additional Yellow-Lidded Recycling Bin Service Fee - Per Service Per Annum	\$72.50	\$75.00	\$75.00
Additional Red-Lidded General Waste Bin Establishment Fee - Per Additional Service	\$64.50	\$66.50	\$66.50
Additional Red-Lidded General Waste Bin Service Fee - Per Service Per Annum	\$235.00	\$242.50	\$242.50
Additional Lime Green-Lidded Organics Bin Establishment Fee - Per Additional Service	\$64.50	\$66.50	\$66.50
Additional Lime Green-Lidded Organics Bin Service Fee - Per Service Per Annum	\$44.50	\$46.00	\$46.00
Extra Bin Collection Fee - Prepaid Only (Emptying of any wheelie bin on-demand or due to non-compliance) - Truck Return	\$81.50	\$84.00	\$84.00
Waste Education Kit	\$45.00	\$40.91	\$45.00

Wangara Recycling Centre

The Weekend Greens Recycling Facility in Wangara accepts clean green waste from the public and creates mulch for resale. 100% of the Green Waste is recovered, with no residual waste going to landfill.

Address: 70 Motivation Drive, Wangara. Opening Hours: 8.00am – 4.45pm weekends & public holidays. Closed: Weekdays, Good Friday, Christmas Day and New Year's Day.

Compost Bag	\$5.75	\$5.23	\$5.75
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Greens Recycling Facility

Entry Fee - Residential Customer - Per Car	\$22.00	\$20.91	\$23.00
Entry Fee - Residential Customer - Per Trailer, Ute or Van	\$37.50	\$35.45	\$39.00
Entry Fee - Commercial Business Customer - Per Tonne	\$97.50	\$91.36	\$100.50
Sale of Shredded Materials - Per Cubic Metre	\$34.50	\$32.73	\$36.00

Bulk Waste Collection

The fees will be utilised if a resident has exceeded their annual allocation for bulk verge collection and wishes to use the service instead of self-hauling to a processing facility.

Additional Bulk Waste Collection: Hard Waste (Junk) - Per 3 Cubic Metres	\$0.00	\$196.00	\$196.00
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Name	Year 23/24	Year 24/25	
	Fee (incl. GST)	Fee (excl. GST)	Fee (incl. GST)

Bulk Waste Collection [continued]

Additional Bulk Waste Collection: Green Waste - Per 3 Cubic Metres	\$0.00	\$72.00	\$72.00
Additional Bulk Waste Collection: Mattresses - Per Item	\$0.00	\$50.00	\$50.00
Additional Bulk Waste Collection: E-Waste - Per Item	\$0.00	\$30.00	\$30.00
Additional Bulk Waste Collection: Fridges - Per Item	\$0.00	\$33.00	\$33.00
Additional Bulk Waste Collection: Whitegoods (excluding fridges) - Per Item	\$0.00	\$20.00	\$20.00

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A		
A person must comply with any requirement imposed on the person by a provision of the Food Standards Code in relation to the conduct of a food business or to food intended for sale or food for sale. (s.22(1))	[2. Infringements Individual – Food Act 2008, Food Regulations 2009 Schedule 3]	72
A person must comply with any requirement imposed on the person by a provision of the Food Standards Code in relation to the conduct of a food business or to food intended for sale or food for sale. (s.22(1))	[3. Infringements Body Corporate – Food Act 2008, Food Regulations 2009 Schedule 3]	73
A person must not contravene or fail to comply with a prohibition order served on the person under this Division. (s.68)	[2. Infringements Individual – Food Act 2008, Food Regulations 2009 Schedule 3]	72
A person must not contravene or fail to comply with a prohibition order served on the person under this Division. (s.68)	[3. Infringements Body Corporate – Food Act 2008, Food Regulations 2009 Schedule 3]	73
A person must not falsely represent, by words or conduct, that the person is a food safety auditor. (s.106(2))	[2. Infringements Individual – Food Act 2008, Food Regulations 2009 Schedule 3]	72
A person must not falsely represent, by words or conduct, that the person is an authorised officer. (s.48(2))	[2. Infringements Individual – Food Act 2008, Food Regulations 2009 Schedule 3]	72
A person must not resist, obstruct or attempt to obstruct a food safety auditor in the performance of the food safety auditor's functions under this Act. (s.106(1))	[2. Infringements Individual – Food Act 2008, Food Regulations 2009 Schedule 3]	72
A person must not resist, obstruct or attempt to obstruct an authorised officer in the performance of the authorised officer's functions under this Act. (s.48(1))	[2. Infringements Individual – Food Act 2008, Food Regulations 2009 Schedule 3]	72
A person must not sell any food that does not comply with a requirement of the Food Standards Code that relates to the food. (s.22(2))	[2. Infringements Individual – Food Act 2008, Food Regulations 2009 Schedule 3]	72

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A person must not sell any food that does not comply with a requirement of the Food Standards Code that relates to the food. (s.22(2))	[3. Infringements Body Corporate – Food Act 2008, Food Regulations 2009 Schedule 3]	73
A person must not sell or advertise for sale any food in a manner that contravenes a provision of the Food Standards Code. (s.22(4))	[2. Infringements Individual – Food Act 2008, Food Regulations 2009 Schedule 3]	72
A person must not sell or advertise for sale any food in a manner that contravenes a provision of the Food Standards Code. (s.22(4))	[3. Infringements Body Corporate – Food Act 2008, Food Regulations 2009 Schedule 3]	73
A person must not sell or advertise for sale any food that is packaged or labelled in a manner that contravenes a provision of the Food Standards Code. (s.22(3))	[2. Infringements Individual – Food Act 2008, Food Regulations 2009 Schedule 3]	72
A person must not sell or advertise for sale any food that is packaged or labelled in a manner that contravenes a provision of the Food Standards Code. (s.22(3))	[3. Infringements Body Corporate – Food Act 2008, Food Regulations 2009 Schedule 3]	73
A person must not threaten or intimidate a food safety auditor in the performance of the food safety auditor's functions under this Act. (s.106(3))	[2. Infringements Individual – Food Act 2008, Food Regulations 2009 Schedule 3]	72
A person must not threaten or intimidate an authorised officer in the performance of the authorised officer's functions under this Act. (s.48(3))	[2. Infringements Individual – Food Act 2008, Food Regulations 2009 Schedule 3]	72
A person must not, for the purpose of effecting or promoting the sale of any food in the course of carrying on a food business, cause the food to be advertised, packaged or labelled in a way that falsely describes the food. (s.19(2))	[2. Infringements Individual – Food Act 2008, Food Regulations 2009 Schedule 3]	72
A person must not, for the purpose of effecting or promoting the sale of any food in the course of carrying on a food business, cause the food to be advertised, packaged or labelled in a way that falsely describes the food. (s.19(2))	[3. Infringements Body Corporate – Food Act 2008, Food Regulations 2009 Schedule 3]	73
A person must not, in the course of carrying on a food business, sell food that is packaged or labelled in a way that falsely describes the food. (s.19(3))	[2. Infringements Individual – Food Act 2008, Food Regulations 2009 Schedule 3]	72
A person must not, in the course of carrying on a food business, sell food that is packaged or labelled in a way that falsely describes the food. (s.19(3))	[3. Infringements Body Corporate – Food Act 2008, Food Regulations 2009 Schedule 3]	73
A person must not, without reasonable excuse – (a) carry on an activity in contravention of any prohibition imposed on the person by an emergency order; or (b) neglect or refuse to comply with a direction given by an emergency order; or (c) fail to comply with a condition specified in an emergency order. (s.36)	[2. Infringements Individual – Food Act 2008, Food Regulations 2009 Schedule 3]	72
A person must not, without reasonable excuse — (a) carry on an activity in contravention of any prohibition imposed on the person by an emergency order; or (b) neglect or refuse to comply with a direction given by an emergency order; or (c) fail to comply with a condition specified in an emergency order. (s.36)	[3. Infringements Body Corporate – Food Act 2008, Food Regulations 2009 Schedule 3]	73
A person must not, without reasonable excuse, fail to comply with a requirement of an authorised officer under this Division. (s.45(1))	[2. Infringements Individual – Food Act 2008, Food Regulations 2009 Schedule 3]	72
A person must not, without reasonable excuse, fail to comply with a requirement of an authorised officer under this Division. (s.45(1))	[3. Infringements Body Corporate – Food Act 2008, Food Regulations 2009 Schedule 3]	73

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A person must not, without the permission of an authorised officer, detain, remove or tamper with any food, vehicle, equipment, package or labelling or advertising material or other thing that has been seized under this Act, unless it has been returned in accordance with Division 2 or an order disallowing the seizure has been made under that Division. (s.46)	[2. Infringements Individual – Food Act 2008, Food Regulations 2009 Schedule 3]	72
A person must not, without the permission of an authorised officer, detain, remove or tamper with any food, vehicle, equipment, package or labelling or advertising material or other thing that has been seized under this Act, unless it has been returned in accordance with Division 2 or an order disallowing the seizure has been made under that Division. (s.46)	[3. Infringements Body Corporate – Food Act 2008, Food Regulations 2009 Schedule 3]	73
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Additional Yellow-Lidded Recycling Bin Service Fee - Per Service Per Annum	[Waste]	81
Administration Fee	[Library Services – Clarkson]	19
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Animals – Miniature Pig Licence – Renewal of Licence to Keep	[1. Animals Local Law 1999]	74
Animals – New Application – Application Fee	[1. Animals Local Law 1999]	74
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Archival Supplies Type F	[Community History]	24
Archival Supplies Type G	[Community History]	24
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Art Award Entry (Non refundable) - Per Person	[Exhibitions and Arts Development]	27
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Artwork Sales Commission	[Exhibitions and Arts Development]	28
At the City's discretion, the following promotional offers and discounts may be offered from time to time:	[Promotional Information]	57
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B		
b) Assessment of engineering and construction drawings for subdivisional works for roads, drainage and waterways.	[Land Development Assessment Fee]	77
b) More than \$50,000 but not more than \$500,000 – Schedule 2, 1.(b)	[1. Determining a development application (other than for an extractive industry) where the development has not commenced or been carried out and the estimated cost of the development is:]	58
b) not less than \$2 million and less than \$7 million	[1) A DAP application where the estimated cost of the development is:]	60
Badminton Court [max 30 mins]	[Setup and Pickup Fees]	53
Badminton Court [Off Peak] – Concession	[Badminton Court Hire]	51
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Book Clubs – Books in a Bag Service – Membership Fee	[Library Services – Wanneroo]	20
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Bronze - Cash Payment - Per Person for 12 Months	[Bronze – Cash Payment]	42
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Building Permit – Certified – Class 2 to Class 9 (New and Amendments)	[1. Certified application for a building permit (s.16(1))]	63
Building Permit - If the value of the building work is more than \$45,000	[Building Services Levy]	65
Building Services (Complaint Resolution and Administration) Regulations 2011 Part 3, Division 2. Regulation 12, (2) (b)		
Building Permit - If the value of the building work is not more than \$45,000	[Building Services Levy]	65
Building Services (Complaint Resolution and Administration) Regulations 2011 Part 3, Division 2. Regulation 12, (2) (a)		
Building Permit – Uncertified – Class 1 or Class 10 (New and Amendments)	[2. Uncertified application for a building permit (s.16(1))]	63
Building Plans – Engineers details	[Building Services – Copies of Plans Requests/Property Search]	64
Building Plans – Full Set of Commercial or Industrial Plans	[Building Services – Copies of Plans Requests/Property Search]	65
Building Plans – Full Set of Residential Plans	[Building Services – Copies of Plans Requests/Property Search]	65
Building Plans – Search Fee	[Building Services – Copies of Plans Requests/Property Search]	65
Building Plans – Site Plan, Floor Plan or Elevations 1 Only (Residential)	[Building Services – Copies of Plans Requests/Property Search]	65
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Building Surveyor - per hour (min ½ hour)	[4. Professional Consultancy]	68
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Bus Tour Type D - Per Person	[Exhibitions and Arts Development]	28
Bus Tour Type E - Per Person	[Exhibitions and Arts Development]	28
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C		
c) Assessment of engineering and construction drawings – other	[Land Development Assessment Fee]	77
c) More than \$500,000 but not more than \$2.5 million – Schedule 2, 1.(c)	[1. Determining a development application (other than for an extractive industry) where the development has not commenced or been carried out and the estimated cost of the development is:]	58
c) not less than \$7 million and less than \$10 million	[1] A DAP application where the estimated cost of the development is:]	60
Caravan Parks Licence – Camp Site (Regulation 45 Schedule 3 – Section 1b)	[1. Caravan Parks and Camping Grounds Regulations 1997]	69
Caravan Parks Licence – Long Stay (Regulation 45 Schedule 3 – Section 1b)	[1. Caravan Parks and Camping Grounds Regulations 1997]	69
Caravan Parks Licence – Minimum (Regulation 45 Schedule 3 – Section 1a)	[1. Caravan Parks and Camping Grounds Regulations 1997]	69
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Cash Payment Member	[6 Week Challenge]	40
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Casual Court Hire discounts of up 25%	[Promotional Information]	57
Casual One on One Session	[Package 1 – Personal Training: One Trainer/One client]	40
Casual One on Two Training - Per Person Per 30 Minutes Session	[Package 2 – Personal Training: One Trainer/Two Clients]	40
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Category 5 - Venue Hire	[Events]	48
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Change of Service Fee - Change 140L General Waste Bin to 240L General Waste Bin	[Waste]	80
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Child Dept. of Education In term - School Entry Fee	[Aquatics – Swimming Pool Entry]	34
Children Entry (4 years and under) - Per Visit	[Aquatics – Swimming Pool Entry]	34
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Class 1a and 10 Buildings – Between \$600,001 and \$800,000	[1. Certificate of Design Compliance (CDC)]	67
Class 1a and 10 Buildings – Between \$800,001 and \$1M	[1. Certificate of Design Compliance (CDC)]	67
Class 1a and 10 Buildings – Up to \$400,000	[1. Certificate of Design Compliance (CDC)]	67
Class 1a Buildings (includes 1 inspection)	[3. Certificate of Building Compliance (CBC)]	67
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Club - Children - Per Child	[Aquatics – Swimming Pool Entry]	34
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Community - Reserve/Pitch/Cycle Track	[Reserve Booking (Sport Spaces and Recreation Spaces)]	48
Community Education Room - Bond (No Alcohol)	[Bonds]	33
Community Education Room (Library Hours) - Commercial - Per Half-Day (4 Hours)	[Facility Hire]	30
Community Education Room (Library Hours) - Commercial - Per Hour	[Facility Hire]	30
Community Group - Per Tour Group	[Buckingham House]	27
Community Group - Per Tour Group	[Cockman House]	27
Community Transport - Individuals (City Services - residents) - Per Client Per One Way Trip	[Social Inclusion]	16
Community Transport Bus Hire - Bond (Casual Hire) - Per Hire	[Social Inclusion]	16
Community Transport Bus Hire - Bond (Recurring Hire, bond held for duration of recurring bookings) - Per Recurring Hire	[Social Inclusion]	16
Community Transport Bus Hire - Full Day Hire (over 5 hours) - Per Day Booking	[Social Inclusion]	16
Community Transport Bus Hire - Half Day Hire (up to 5 hours) - Per Half Day Booking	[Social Inclusion]	16
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Concession Discounts of 15%	[Other Service Fees]	44
Conference Room - Commercial - Per Half-Day (4 Hours)	[Facility Hire]	31
Conference Room - Commercial - Per Hour	[Facility Hire]	30
Conference Room - Commercial - Per Week (Mon - Fri)	[Facility Hire]	31
Conference Room - Community - Per Hour	[Facility Hire]	30
Conference Room, Theatre, Great Court - Bond (No Alcohol)	[Bonds]	33
Consideration and Reconsideration of proposal after to lodgement of development application	[Design Review Panel]	63

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Consideration of a proposal at the request of the applicant by an individual DRP member prior to or after lodgement of a development application - \$250 per hour (max 2 hours)	[Design Review Panel]	63
Consideration or Reconsideration of a proposal by an individual DRP Member after lodgement of a development application - \$250 per hour (max 2 hours)	[Design Review Panel]	63
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Consultants Fees (valuation, survey, lease preparation fees) – payable following initial assessment	[General Property Services]	10
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Copy of Home Indemnity Certificate	[Building Services – Copies of Plans Requests/Property Search]	65
Copy of Planning Decision Documents	[Other]	61
Copy of Swimming Pool Inspection Report	[Building Services – Copies of Plans Requests/Property Search]	65
Courses - Bronze Medallion - Per Course	[Aquatics – Learn To Swim]	39
Courses - Bronze Medallion Refresher - Per Course	[Aquatics – Learn To Swim]	39
Courses - Resuscitation - Per Course	[Aquatics – Learn To Swim]	39
Creche Room Hire - Per hour	[Room Hire]	52
Creche Room Hire - Standard - Per Hour	[Aquatics – Pool & Facility Bookings]	35
Cricket	[Sporting Recreational Fees]	47
Crossover Subsidy - 50% of the cost of a standard crossover	[Crossover Subsidy]	76
Cutting or deliberately breaking an asbestos cement product for the purpose of, or in the course of, moving a dwelling-house built wholly or partly with an asbestos cement product – (Schedule 1, Regulation 7A(4))	[3. Health (Asbestos) Amendment Regulations 2016]	69
Cycling (Splendid Park Cycle Track only)	[Sporting Recreational Fees]	47
D		
d) Assessment of a Traffic Management Plan (TMP).	[Land Development Assessment Fee]	77
d) More than \$2.5 million but not more than \$5.0 million – Schedule 2, 1.(d)	[1. Determining a development application (other than for an extractive industry) where the development has not commenced or been carried out and the estimated cost of the development is:]	58
d) not less than \$10 million and less than \$12.5 million	[1] A DAP application where the estimated cost of the development is:]	60
Daily Sustenance Fee (After 7 Days) - Per Cat Per Day	[Impound Fees (Cats) – Local Government Controlled]	13
Daily Sustenance Fee (After 7 days) - Per Dog Per Day	[Impounding Fees (Dogs) – Local Government Controlled]	12
Defects Liability and/or Maintenance Security Deposit (where the assets will ultimately be transferred to the City).	[Subdivision and Development Works]	78
Delivery, Packaging and Postage	[Freedom of Information – Administration Fees]	7
Demolition Permit – Class 1 or Class 10 or Incidental Structure	[3. Application for demolition permit (s.16(1))]	63
Demolition Permit – Class 2 to Class 9	[3. Application for demolition permit (s.16(1))]	63
Demolition Permit - If the value of the demolition work is more than \$45,000	[Building Services Levy]	65
Building Services (Complaint Resolution and Administration) Regulations 2011 Part 3, Division 2. Regulation 12, (3) (b)		

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D [continued]		
Demolition Permit - If the value of the demolition work is not more than \$45,000 Building Services (Complaint Resolution and Administration) Regulations 2011 Part 3, Division 2. Regulation 12, (3) (a)	[Building Services Levy]	65
DFES Requested Burns	[Prescribed Burns]	16
Digital Files < / = A3 - Per Request	[Community History]	24
Digital Files > A3 - Per Request	[Community History]	24
Digital Files Express Services - Per Request	[Community History]	24
Direct Debit Member	[6 Week Challenge]	40
Direct Debit Non - Member	[6 Week Challenge]	40
Direct Debit Ongoing No Minimum Contract - Aquamotion & Kingsway - Fortnightly - Per Person	[Group Fitness Membership Packages]	50
Direct Debit Ongoing No Minimum Contract - Aquamotion & Kingsway - Monthly - Per Person	[Group Fitness Membership Packages]	50
Direct Debit Ongoing No Minimum Contract - Kingsway Only - Fortnightly - Per Person	[Group Fitness Membership Packages]	50
Direct Debit Ongoing No Minimum Contract - Kingsway Only - Monthly - Per Person	[Group Fitness Membership Packages]	50
Direct Debit Ongoing No Minimum Contract Corporate - Kingsway Only - Fortnightly - Per Person	[Group Fitness Membership Packages]	50
Direct Debit Ongoing No Minimum Contract Corporate - Kingsway Only - Monthly - Per Person	[Group Fitness Membership Packages]	50
Direct Debit Return/Dishonour	[Rates Information]	10
Direction Sign Fee – Supply and Install Plus Administration	[Strategic Asset Management]	80
Disposable Earphones	[Library Services – Clarkson]	18
Disposable Earphones	[Library Services – Girrawheen]	20
Disposable Earphones	[Library Services – Wanneroo]	21
Disposable Earphones	[Library Services – Yanchep]	23
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Dog Obedience	[Reserve Booking (Sport Spaces and Recreation Spaces)]	48
Driving Range Fees - Large Bucket	[Carramar Golf Course]	9
Driving Range Fees - Large Bucket	[Marangaroo Golf Course]	9
Driving Range Fees - Medium Bucket	[Carramar Golf Course]	9
Driving Range Fees - Medium Bucket	[Marangaroo Golf Course]	9
Driving Range Fees - Small Bucket	[Carramar Golf Course]	9
Driving Range Fees - Small Bucket	[Marangaroo Golf Course]	9
E		
e) Assessment of landscape master plans and design drawings	[Land Development Assessment Fee]	77
e) More than \$5.0 million but not more than \$21.5 million – Schedule 2, 1.(e)	[1. Determining a development application (other than for an extractive industry) where the development has not commenced or been carried out and the estimated cost of the development is:]	58
e) not less than \$12.5 million and less than \$15 million	[1] A DAP application where the estimated cost of the development is:]	60

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E [continued]		
Engineering Supervision Fee – where a consulting engineer has been nominated and engaged to design and supervise the works. (Planning and Development Act 2005 Division 4, Section 158(3)(a) & (b))	[Engineering Supervision Fee]	76
Engineering Supervision Fee – where a consulting engineer has not been nominated and engaged to design and supervise the works. (Planning and Development Act 2005 Division 4, Section 158(3)(a) & (b))	[Engineering Supervision Fee]	76
Entire Horses, Mules, Asses, Camels, Bulls or Boars	[Impounding Fee – Local Government Controlled]	14
Entire Horses, Mules, Asses, Camels, Bulls, Mares, Geldings, Colts, Fillies, Foals, Oxen, Cows, Heifer or Calves	[Sustenance Charges – Local Government Controlled]	14
Entry Fee - Commercial Business Customer - Per Tonne	[Greens Recycling Facility]	81
Entry Fee - Residential Customer - Per Car	[Greens Recycling Facility]	81
Entry Fee - Residential Customer - Per Trailer, Ute or Van	[Greens Recycling Facility]	81
Event Public Building Application and Assessment Fee (<1,000 persons) (Schedule 1)	[2. Events Public Buildings]	71
Event Public Building Application and Assessment Fee (>5,000 persons) (Schedule 1)	[2. Events Public Buildings]	71
Event Public Building Application and Assessment Fee (1,000 – 5,000 persons) (Schedule 1)	[2. Events Public Buildings]	71
Event Public Building Application and Assessment Fee for fundraising/ community and charitable organisations (Schedule 1)	[2. Events Public Buildings]	71
Event Public Building Risk Management Plan Assessment Fee (Resubmissions) (Schedule 1)	[2. Events Public Buildings]	71
Extension of time during which an occupancy permit or building approval certificate has effect (s.65.(3)(a))	[Division 2 – Building Regulations 2012 Schedule 2 Division 2 – Application for occupancy permits, building approval certificates]	64
Extension of Time for Building Permit or Demolition Permit	[4. Application to extend the time during which a building or demolition permit has effect (s.32(3)(f))]	64
Extra Bin Collection Fee - Prepaid Only (Emptying of any wheelie bin on-demand or due to non-compliance) - Truck Return	[Waste]	81
Extreme Risk - Bond	[Bonds]	49
F		
f) Assessment of an Urban Water Management Plan (UWMP), flood study, stormwater management plan or drainage study	[Land Development Assessment Fee]	78
f) More than \$21.5 million – Schedule 2, 1.(f)	[1. Determining a development application (other than for an extractive industry) where the development has not commenced or been carried out and the estimated cost of the development is:]	58
f) not less than \$15 million and less than \$17.5 million	[1] A DAP application where the estimated cost of the development is:]	60
Facilitated (morning) and Self-Guided (afternoon) Tour	[Wanneroo Regional Museum]	26
Facilitated school tour type A - (20-24 students)	[Wanneroo Regional Museum]	26
Facilitated school tour type A - (25-29 students)	[Wanneroo Regional Museum]	26
Facilitated school tour type A - (30-35 students)	[Wanneroo Regional Museum]	26
Facilitated School Tour Type A - 1 (20 - 24 students)	[Cockman House]	27
Facilitated School Tour Type A - 2 (25 - 29 students)	[Cockman House]	27
Facilitated School Tour Type A - 3 (30 - 35 students)	[Cockman House]	27
Facilitated School Tour Type B - 1 (20-26 students)	[Buckingham House]	26

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The Leisure Centre reserves the right to offer promotional discounts for an advertised period to include up to but not exceeding double the membership purchased for the single purchase price (i.e. buy one month get one month free, buy six months get six months fee etc.)	[Other Service Fees]	45
The Leisure Centre reserves the right to offer promotional discounts for an advertised period, Example \$1.00 a day memberships. 14 days = \$14 / 30 days = \$30	[Other Service Fees]	45
The Leisure Centre reserves the right to offer promotional discounts for an advertised period, Example \$1.00 a day memberships. 14 days = \$14 / 30 days = \$30	[Other Service Fees]	45
The proprietor of a food business must ensure that any food safety program required by the regulations to be prepared in relation to the food business is audited at least as frequently as is determined under section 100(1), or as redetermined under section 103, in relation to the food business. (s.99(2))	[2. Infringements Individual – Food Act 2008, Food Regulations 2009 Schedule 3]	72

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The proprietor of a food business must ensure that any food safety program required by the regulations to be prepared in relation to the food business is audited at least as frequently as is determined under section 100(1), or as redetermined under section 103, in relation to the food business. (s.99(2))	[3. Infringements Body Corporate – Food Act 2008, Food Regulations 2009 Schedule 3]	73
The proprietor of a food business must not conduct the food business at any premises unless the proprietor has given written notification in respect of those premises to the appropriate enforcement agency, in the approved form, of the specified information. (s.107(1))	[2. Infringements Individual – Food Act 2008, Food Regulations 2009 Schedule 3]	72
The proprietor of a food business must not conduct the food business at any premises unless the proprietor has given written notification in respect of those premises to the appropriate enforcement agency, in the approved form, of the specified information. (s.107(1))	[3. Infringements Body Corporate – Food Act 2008, Food Regulations 2009 Schedule 3]	73
The proprietor of a food business that is registered in respect of any premises under this Part must give written notification, in the approved form, to the appropriate enforcement agency of any of the following changes to the food business at those premises — (a) the food business ceases to be conducted at those premises; (b) the food business is sold; (c) any change is made to the activities carried out for the purposes of the food business that is likely to affect its priority classification. The proprietor must give the notification required under subsection (1) within 7 days after the relevant change takes place. (s.113)	[2. Infringements Individual – Food Act 2008, Food Regulations 2009 Schedule 3]	73
The proprietor of a food business that is registered in respect of any premises under this Part must give written notification, in the approved form, to the appropriate enforcement agency of any of the following changes to the food business at those premises — (a) the food business ceases to be conducted at those premises; (b) the food business is sold; (c) any change is made to the activities carried out for the purposes of the food business that is likely to affect its priority classification. The proprietor must give the notification required under subsection (1) within 7 days after the relevant change takes place. (s.113)	[3. Infringements Body Corporate – Food Act 2008, Food Regulations 2009 Schedule 3]	74
The proprietor of a food business, other than an exempted food business, must not conduct the food business at any premises unless the food business is registered in respect of those premises under this Part. (s.109(1))	[2. Infringements Individual – Food Act 2008, Food Regulations 2009 Schedule 3]	72
The proprietor of a food business, other than an exempted food business, must not conduct the food business at any premises unless the food business is registered in respect of those premises under this Part. (s.109(1))	[3. Infringements Body Corporate – Food Act 2008, Food Regulations 2009 Schedule 3]	73
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2024/25

Capital Works Program

2024/25 Capital Program Funding Source Summary

Funding Source	2023/24 Carry Forward	2024/25	Total 2024/25 Budget
Contributions - Town Planning Scheme Cell 4	\$ -	\$ 729,782	\$ 729,782
Contributions - Town Planning Scheme Cell 6	\$ 12,972	\$ -	\$ 12,972
Contributions - Town Planning Scheme Cell 7	\$ 12,972	\$ -	\$ 12,972
Contributions - Town Planning Scheme Cell 8	\$ 27,897	\$ -	\$ 27,897
Contributions - Town Planning Scheme Cell 9	\$ 4,619	\$ 200,000	\$ 204,619
Contributions - Other	\$ 30,248	\$ -	\$ 30,248
Grants - Federal Government	\$ 403,065	\$ 6,043,127	\$ 6,446,192
Grants - Metropolitan Regional Road Program	\$ 21,006	\$ 3,805,200	\$ 3,826,206
Grants - State Government	\$ 1,026,971	\$ 9,228,367	\$ 10,255,338
Loan Borrowing - State Treasury	\$ 10,464	\$ 5,529,728	\$ 5,540,192
Municipal Fund	\$ 3,869,559	\$ 17,572,081	\$ 21,441,640
Reserve - Asset Replacement/Enhancement	\$ 252,143	\$ 10,094,055	\$ 10,346,198
Reserve - Coastal Infrastructure Management	\$ -	\$ 210,000	\$ 210,000
Reserve - Golf Courses	\$ -	\$ 100,000	\$ 100,000
Reserve - Information, Communication & Technology	\$ 280,550	\$ 1,689,701	\$ 1,970,251
Reserve - Neerabup Development	\$ 418,013	\$ 143,000	\$ 561,013
Reserve - Plant Replacement	\$ 272,120	\$ 850,000	\$ 1,122,120
Reserve - Regional Recreation	\$ -	\$ 2,187,944	\$ 2,187,944
Reserve - Strategic Land	\$ 12,735	\$ 130,000	\$ 142,735
Reserve - Strategic Projects/Initiatives	\$ 257,531	\$ 8,832,547	\$ 9,090,078
Reserve - Waste Management	\$ -	\$ 650,000	\$ 650,000
Reserve - Yanchep/Two Rocks Developer Contribution Fund	\$ -	\$ 2,169,221	\$ 2,169,221
Total - All Funding Sources	\$ 6,912,865	\$ 70,164,753	\$ 77,077,618

2024/25 Capital Program Sub Program Summary

Sub Program	2023/24 Carry Forward	2024/25	Total 2024/25 Budget
Community Buildings	\$ 440,233	\$ 17,399,700	\$ 17,839,933
Community Safety	\$ 59,500	\$ 255,000	\$ 314,500
Conservation Reserves	\$ 156,154	\$ 541,300	\$ 697,454
Corporate Buildings	\$ 62,494	\$ 886,000	\$ 948,494
Environmental Offset	\$ 77,114	\$ 440,000	\$ 517,114
Fleet Mgt - Corporate	\$ 272,120	\$ 1,100,000	\$ 1,372,120
Foreshore Management	\$ 298,838	\$ 4,061,785	\$ 4,360,623
Golf Courses	\$ 258,536	\$ 165,000	\$ 423,536
Investment Projects	\$ 458,376	\$ 743,000	\$ 1,201,376
IT Equipment & Software	\$ 892,124	\$ 4,123,599	\$ 5,015,723
Parks Furniture	\$ 48,980	\$ 3,286,500	\$ 3,335,480
Parks Rehabilitation	\$ -	\$ 1,650,000	\$ 1,650,000
Passive Park Development	\$ 54,134	\$ 1,861,000	\$ 1,915,134
Pathways & Trails	\$ 175,602	\$ 2,731,170	\$ 2,906,772
Roads	\$ 1,237,677	\$ 12,318,689	\$ 13,556,366
Sports Facilities	\$ 2,058,810	\$ 15,121,140	\$ 17,179,950
Stormwater Drainage	\$ 40,512	\$ 296,000	\$ 336,512
Street Landscaping	\$ 50,000	\$ -	\$ 50,000
Traffic Treatments	\$ 271,661	\$ 2,734,870	\$ 3,006,531
Waste Management	\$ -	\$ 450,000	\$ 450,000
Total - All Sub Programs	\$ 6,912,865	\$ 70,164,753	\$ 77,077,618

2024/25 Capital Program Project Details

Project No.	Project Description	Funding Source	2023/24 Carry Forward	2024/25	Total 2024/25 Budget
Community Buildings					
PR-2664	Dordaak Kepup Library and Youth Innovation Hub, Landsdale, New Building				
	Grants - State Government	\$ -	\$ 4,000,000	\$ 4,000,000	
	Loan Borrowing - State Treasury	\$ -	\$ 5,529,728	\$ 5,529,728	
	Municipal Fund	\$ 155,406	\$ 800,000	\$ 955,406	
	Reserve - Strategic Projects/Initiatives	\$ -	\$ 4,570,272	\$ 4,570,272	
	Project Total	\$ 155,406	\$ 14,900,000	\$ 15,055,406	
PR-4194	Wanneroo Animal Care Centre, Wanneroo, New Building				
	Municipal Fund	\$ 46,510	\$ -	\$ 46,510	
	Project Total	\$ 46,510	\$ -	\$ 46,510	
PR-4279	Upgrade Wanneroo Recreation Centre and Surrounding Precinct				
	Reserve - Strategic Projects/Initiatives	\$ 32,081	\$ -	\$ 32,081	
	Project Total	\$ 32,081	\$ -	\$ 32,081	
PR-4335	Girrawheen Hub Precinct Redevelopment				
	Reserve - Asset Replacement/Enhancement	\$ -	\$ 100,000	\$ 100,000	
	Project Total	\$ -	\$ 100,000	\$ 100,000	
PR-4357	Gumblossom Community Centre, Quinns Rocks, Upgrade Works				
	Municipal Fund	\$ 10,000	\$ 583,700	\$ 593,700	
	Project Total	\$ 10,000	\$ 583,700	\$ 593,700	
PR-4406	Yanchep Community Centre, Yanchep, YTRAC Relocation				
	Municipal Fund	\$ 131,236	\$ 80,000	\$ 211,236	
	Project Total	\$ 131,236	\$ 80,000	\$ 211,236	
PR-4474	Recurring Program, Upgrade Community Buildings - Minor Works				
	Municipal Fund	\$ 10,000	\$ -	\$ 10,000	
	Project Total	\$ 10,000	\$ -	\$ 10,000	
PR-4475	Recurring Program, Renew Community Building Assets				
	Municipal Fund	\$ 55,000	\$ -	\$ 55,000	
	Project Total	\$ 55,000	\$ -	\$ 55,000	
PR-4515	Recurring Program, Renew Community Building Assets 2024-25				
	Reserve - Asset Replacement/Enhancement	\$ -	\$ 225,000	\$ 225,000	
	Project Total	\$ -	\$ 225,000	\$ 225,000	
PR-4522	Recurring Program, Upgrade Community Buildings - Minor Works 2024-25				
	Municipal Fund	\$ -	\$ 160,000	\$ 160,000	
	Project Total	\$ -	\$ 160,000	\$ 160,000	
PR-4524	Recurring Program Upgrade Disability Access to Buildings and Facilities 2024-25				
	Municipal Fund	\$ -	\$ 140,000	\$ 140,000	
	Project Total	\$ -	\$ 140,000	\$ 140,000	
PR-4528	Recurring Program, Upgrade Accessibility to Community Car Parks 2024-25				
	Municipal Fund	\$ -	\$ 190,000	\$ 190,000	
	Project Total	\$ -	\$ 190,000	\$ 190,000	
PR-4531	Alexander Heights Community Centre, Alexander Heights, Upgrade Accessibility to Car Park				
	Municipal Fund	\$ -	\$ 580,000	\$ 580,000	
	Project Total	\$ -	\$ 580,000	\$ 580,000	
PR-4549	The Spot Beachside Toilets, Two Rocks, Renew Toilet Building and Septic Tank				
	Reserve - Asset Replacement/Enhancement	\$ -	\$ 10,000	\$ 10,000	
	Project Total	\$ -	\$ 10,000	\$ 10,000	
PR-4554	Hainsworth Leisure Centre , Girrawheen, Upgrade Ventilation				
	Municipal Fund	\$ -	\$ 100,000	\$ 100,000	
	Project Total	\$ -	\$ 100,000	\$ 100,000	

Project No.	Project Description	Funding Source	2023/24 Carry Forward	2024/25	Total 2024/25 Budget
Community Buildings (Cont'd)					
PR-4556	Lake Joondalup Pavilion, Wanneroo, Renew Roof				
	Municipal Fund	\$ -	\$ 50,000	\$ 50,000	
	Project Total	\$ -	\$ 50,000	\$ 50,000	
PR-4557	Lake Joondalup Pavilion, Wanneroo, Upgrade Fire Supply Main				
	Municipal Fund	\$ -	\$ 200,000	\$ 200,000	
	Project Total	\$ -	\$ 200,000	\$ 200,000	
PR-4558	Rotary Park, Wanneroo, Upgrade Accessibility to Car Park				
	Municipal Fund	\$ -	\$ 15,000	\$ 15,000	
	Project Total	\$ -	\$ 15,000	\$ 15,000	
PR-4569	Clarkson Library, Clarkson, Renew Lighting				
	Reserve - Asset Replacement/Enhancement	\$ -	\$ 10,000	\$ 10,000	
	Project Total	\$ -	\$ 10,000	\$ 10,000	
PR-4584	Recurring Program, Renew Community Facilities Furniture				
	Municipal Fund	\$ -	\$ 56,000	\$ 56,000	
	Project Total	\$ -	\$ 56,000	\$ 56,000	
Community Buildings Sub Program Total			\$ 440,233	\$ 17,399,700	\$ 17,839,933
Community Safety					
PR-4221	Yanchep Foreshore Reserve, Yanchep, New Fire Access Track				
	Municipal Fund	\$ 5,000	\$ 20,000	\$ 25,000	
	Project Total	\$ 5,000	\$ 20,000	\$ 25,000	
PR-4297	Wangara Industrial Area, Wangara, New CCTV Network				
	Municipal Fund	\$ 10,000	\$ -	\$ 10,000	
	Project Total	\$ 10,000	\$ -	\$ 10,000	
PR-4378	Wanneroo Central Brigade, New Emergency Services Complex				
	Municipal Fund	\$ 10,000	\$ -	\$ 10,000	
	Project Total	\$ 10,000	\$ -	\$ 10,000	
PR-4381	Two Rocks Bush Fire Brigade, Upgrade to Include SES				
	Municipal Fund	\$ 14,500	\$ -	\$ 14,500	
	Project Total	\$ 14,500	\$ -	\$ 14,500	
PR-4409	Ashby Depot, Ashby, New Sea Container				
	Municipal Fund	\$ 20,000	\$ -	\$ 20,000	
	Project Total	\$ 20,000	\$ -	\$ 20,000	
PR-4588	Recurring Program, New CCTV Network And Supporting Infrastructure				
	Municipal Fund	\$ -	\$ 135,000	\$ 135,000	
	Project Total	\$ -	\$ 135,000	\$ 135,000	
PR-4589	Recurring Program, Renew CCTV Network Infrastructure				
	Reserve - Asset Replacement/Enhancement	\$ -	\$ 100,000	\$ 100,000	
	Project Total	\$ -	\$ 100,000	\$ 100,000	
Community Safety Sub Program Total			\$ 59,500	\$ 255,000	\$ 314,500
Conservation Reserves					
PR-4408	Recurring Program, Renew Natural Area Reserves 2023-25				
	Municipal Fund	\$ 133,954	\$ 200,000	\$ 333,954	
	Project Total	\$ 133,954	\$ 200,000	\$ 333,954	
PR-4470	Recurring Program, Renew Natural Area Assets				
	Municipal Fund	\$ 22,200	\$ -	\$ 22,200	
	Project Total	\$ 22,200	\$ -	\$ 22,200	
PR-4585	Recurring Program, Upgrade Tracks				
	Municipal Fund	\$ -	\$ 160,000	\$ 160,000	
	Project Total	\$ -	\$ 160,000	\$ 160,000	

Project No.	Project Description	Funding Source	2023/24 Carry Forward	2024/25	Total 2024/25 Budget
Conservation Reserves (Cont'd)					
PR-4586	Recurring Program, Renew Conservation Reserves				
	Municipal Fund	\$ -	\$ 100,000	\$ 100,000	
	Project Total	\$ -	\$ 100,000	\$ 100,000	
PR-4587	Recurring Program, Renew Natural Area Assets				
	Municipal Fund	\$ -	\$ 81,300	\$ 81,300	
	Project Total	\$ -	\$ 81,300	\$ 81,300	
Conservation Reserves Sub Program Total			\$ 156,154	\$ 541,300	\$ 697,454
Corporate Buildings					
PR-4446	Ashby Operations Centre, Ashby, Renew Building 3 Roof Sheetting, Drainage, HVAC				
	Reserve - Asset Replacement/Enhancement	\$ 21,000	\$ 280,000	\$ 301,000	
	Project Total	\$ 21,000	\$ 280,000	\$ 301,000	
PR-4473	Recurring Program, Upgrade Corporate Buildings - Minor Works 2023-24				
	Municipal Fund	\$ 41,494	\$ -	\$ 41,494	
	Project Total	\$ 41,494	\$ -	\$ 41,494	
PR-4521	Recurring Program, Upgrade Corporate Buildings - Minor Works 2024-25				
	Municipal Fund	\$ -	\$ 321,000	\$ 321,000	
	Project Total	\$ -	\$ 321,000	\$ 321,000	
PR-4523	Recurring Program, Renew Corporate Building Assets 2024-25				
	Reserve - Asset Replacement/Enhancement	\$ -	\$ 45,000	\$ 45,000	
	Project Total	\$ -	\$ 45,000	\$ 45,000	
PR-4532	Ashby Operations Centre, Ashby, Renew Fleet Workshop Toilets and Changerooms				
	Reserve - Asset Replacement/Enhancement	\$ -	\$ 50,000	\$ 50,000	
	Project Total	\$ -	\$ 50,000	\$ 50,000	
PR-4553	Ashby Operations Centre, Ashby, Upgrade Solar Power				
	Municipal Fund	\$ -	\$ 60,000	\$ 60,000	
	Project Total	\$ -	\$ 60,000	\$ 60,000	
PR-4567	Civic Centre, Wanneroo, Upgrade Accessibility				
	Municipal Fund	\$ -	\$ 130,000	\$ 130,000	
	Project Total	\$ -	\$ 130,000	\$ 130,000	
Corporate Buildings Sub Program Total			\$ 62,494	\$ 886,000	\$ 948,494
Environmental Offset					
PR-1006	Neerabup Industrial Area, Neerabup, New Sites for Environmental Offset Requirements				
	Reserve - Neerabup Development	\$ 67,114	\$ 93,000	\$ 160,114	
	Project Total	\$ 67,114	\$ 93,000	\$ 160,114	
PR-2088	Badgerup Reserve, Wanneroo, Renew Site for Environmental Offset Various Requirements				
	Contributions - Town Planning Scheme Cell 4	\$ -	\$ 29,782	\$ 29,782	
	Municipal Fund	\$ -	\$ 222,218	\$ 222,218	
	Project Total	\$ -	\$ 252,000	\$ 252,000	
PR-2089	Honeypossum and Boomerang Reserves, Banksia Grove, Renew Sites for Environmental Offset Requirements				
	Municipal Fund	\$ -	\$ 50,000	\$ 50,000	
	Project Total	\$ -	\$ 50,000	\$ 50,000	
PR-4178	Badgerup Reserve, Wanneroo, Renew Site for Environmental Offset for Old Yanchep Rd				
	Municipal Fund	\$ 10,000	\$ 45,000	\$ 55,000	
	Project Total	\$ 10,000	\$ 45,000	\$ 55,000	
Environmental Offset Sub Program Total			\$ 77,114	\$ 440,000	\$ 517,114

Project No.	Project Description	Funding Source	2023/24 Carry Forward	2024/25	Total 2024/25 Budget
Fleet Management - Corporate					
PR-1658	Recurring Program, Renew Plant				
	Reserve - Plant Replacement	\$	112,930	\$ -	\$ 112,930
	Project Total	\$	112,930	\$ -	\$ 112,930
PR-1660	Recurring Program, Renew Heavy Trucks				
	Reserve - Plant Replacement	\$	159,190	\$ -	\$ 159,190
	Project Total	\$	159,190	\$ -	\$ 159,190
PR-4583	Recurring Program, Renew Domestic Waste Vehicles				
	Reserve - Plant Replacement	\$	-	\$ 550,000	\$ 550,000
	Project Total	\$	-	\$ 550,000	\$ 550,000
PR-4608	Recurring Program, New Light Vehicles 2024-25				
	Municipal Fund	\$	-	\$ 50,000	\$ 50,000
	Project Total	\$	-	\$ 50,000	\$ 50,000
PR-4609	Recurring Program, Renew Heavy Trucks 2024-25				
	Reserve - Plant Replacement	\$	-	\$ 100,000	\$ 100,000
	Project Total	\$	-	\$ 100,000	\$ 100,000
PR-4610	Recurring Program, Renew Light Vehicles 2024-25				
	Reserve - Plant Replacement	\$	-	\$ 100,000	\$ 100,000
	Project Total	\$	-	\$ 100,000	\$ 100,000
PR-4611	Recurring Program, Renew Plant 2024-25				
	Reserve - Plant Replacement	\$	-	\$ 100,000	\$ 100,000
	Project Total	\$	-	\$ 100,000	\$ 100,000
PR-4612	Recurring Program, Upgrade Waste Management Vehicles 2024-25				
	Reserve - Waste Management	\$	-	\$ 50,000	\$ 50,000
	Project Total	\$	-	\$ 50,000	\$ 50,000
PR-4621	Waste Management Vehicle Upgrades with Additional Safety Equipment				
	Reserve - Waste Management	\$	-	\$ 150,000	\$ 150,000
	Project Total	\$	-	\$ 150,000	\$ 150,000
Fleet Management - Corporate Sub Program Total			\$ 272,120	\$ 1,100,000	\$ 1,372,120
Foreshore Management					
PR-4281	Capricorn Coastal Node, Yanchep, New Recreation and Amenity Facilities				
	Reserve - Strategic Projects/Initiatives	\$	-	\$ 1,104,829	\$ 1,104,829
	Reserve - Yanchep/Two Rocks Developer Contribution Fund	\$	-	\$ 2,169,221	\$ 2,169,221
	Project Total	\$	-	\$ 3,274,050	\$ 3,274,050
PR-4287	Frederick Stubbs Park, Quinns Rocks, upgrade car park and surrounds				
	Municipal Fund	\$	5,000	\$ -	\$ 5,000
	Reserve - Coastal Infrastructure Management	\$	-	\$ 60,000	\$ 60,000
	Project Total	\$	5,000	\$ 60,000	\$ 65,000
PR-4382	Yanchep Beach, Long Term Coastal Management Study				
	Municipal Fund	\$	33,838	\$ -	\$ 33,838
	Reserve - Coastal Infrastructure Management	\$	-	\$ 150,000	\$ 150,000
	Reserve - Strategic Projects/Initiatives	\$	-	\$ 40,000	\$ 40,000
	Project Total	\$	33,838	\$ 190,000	\$ 223,838
PR-4383	Mindarie / Quinns Rocks, Accessible Fishing Platform				
	Municipal Fund	\$	-	\$ 50,000	\$ 50,000
	Reserve - Strategic Projects/Initiatives	\$	-	\$ 11,735	\$ 11,735
	Project Total	\$	-	\$ 61,735	\$ 61,735
PR-4498	Recurring Program, Upgrade Beach Accessways 2023-24				
	Municipal Fund	\$	260,000	\$ -	\$ 260,000
	Project Total	\$	260,000	\$ -	\$ 260,000
PR-4590	Recurring Program, Upgrade Foreshore Fencing				
	Municipal Fund	\$	-	\$ 16,000	\$ 16,000
	Project Total	\$	-	\$ 16,000	\$ 16,000

Project No.	Project Description	Funding Source	2023/24 Carry Forward	2024/25	Total 2024/25 Budget
Foreshore Management (Cont'd)					
PR-4591	Recurring Program, Renew Foreshore				
		Municipal Fund	\$ -	\$ 130,000	\$ 130,000
		Project Total	\$ -	\$ 130,000	\$ 130,000
PR-4592	Recurring Program, Upgrade Beach Accessways				
		Municipal Fund	\$ -	\$ 330,000	\$ 330,000
		Project Total	\$ -	\$ 330,000	\$ 330,000
Foreshore Management Sub Program Total			\$ 298,838	\$ 4,061,785	\$ 4,360,623
Golf Courses					
PR-4411	Carramar Golf Course, Carramar, Renew Potable Water Supply Pipework				
		Reserve - Asset Replacement/Enhancement	\$ 122,640	\$ 25,000	\$ 147,640
		Project Total	\$ 122,640	\$ 25,000	\$ 147,640
PR-4448	Carramar Golf Course, Carramar, Renew Electrical Infrastructure				
		Municipal Fund	\$ 135,896	\$ -	\$ 135,896
		Reserve - Strategic Projects/Initiatives	\$ -	\$ 20,000	\$ 20,000
		Project Total	\$ 135,896	\$ 20,000	\$ 155,896
PR-4562	Golf Course Clubhouses, Carramar and Marangaroo, Upgrade Roofs				
		Reserve - Asset Replacement/Enhancement	\$ -	\$ 20,000	\$ 20,000
		Project Total	\$ -	\$ 20,000	\$ 20,000
PR-4593	Carramar Golf Course Facility upgrades				
		Reserve - Golf Courses	\$ -	\$ 50,000	\$ 50,000
		Project Total	\$ -	\$ 50,000	\$ 50,000
PR-4594	Marangaroo Golf Course Facility upgrades				
		Reserve - Golf Courses	\$ -	\$ 50,000	\$ 50,000
		Project Total	\$ -	\$ 50,000	\$ 50,000
Golf Courses Sub Program Total			\$ 258,536	\$ 165,000	\$ 423,536
Investment Projects					
PR-1010	Quinns Beach Caravan Park, Quinns Rocks, New Development				
		Reserve - Strategic Projects/Initiatives	\$ 5,645	\$ 88,000	\$ 93,645
		Project Total	\$ 5,645	\$ 88,000	\$ 93,645
PR-1587	Motivation Dr, Wangara, Renew Lot 15 Environmental Investigation and Remediation				
		Loan Borrowing - State Treasury	\$ 10,464	\$ -	\$ 10,464
		Reserve - Strategic Projects/Initiatives	\$ -	\$ 30,000	\$ 30,000
		Project Total	\$ 10,464	\$ 30,000	\$ 40,464
PR-4088	Neerabup Industrial Area, Neerabup, New Development				
		Reserve - Neerabup Development	\$ 47,700	\$ 50,000	\$ 97,700
		Project Total	\$ 47,700	\$ 50,000	\$ 97,700
PR-4302	Neerabup Industrial Area, Neerabup, New Renewable Energy Infrastructure				
		Reserve - Neerabup Development	\$ 172,742	\$ -	\$ 172,742
		Project Total	\$ 172,742	\$ -	\$ 172,742
PR-4303	Neerabup Industrial Area, Neerabup, New Water Infrastructure				
		Reserve - Neerabup Development	\$ 81,661	\$ -	\$ 81,661
		Project Total	\$ 81,661	\$ -	\$ 81,661
PR-4344	Lots 550 and 551 Opportunity Street, Wangara, Renew Retaining Wall				
		Reserve - Strategic Land	\$ 12,735	\$ 70,000	\$ 82,735
		Project Total	\$ 12,735	\$ 70,000	\$ 82,735
PR-4365	Brazier Road, Yanchep, Upgrade Services				
		Municipal Fund	\$ 33,000	\$ -	\$ 33,000
		Reserve - Strategic Land	\$ -	\$ 60,000	\$ 60,000
		Project Total	\$ 33,000	\$ 60,000	\$ 93,000

Project No.	Project Description	Funding Source	2023/24 Carry Forward	2024/25	Total 2024/25 Budget
Investment Projects (Cont'd)					
PR-4377	Neerabup Industrial Area, Neerabup, New Development of Lot 9100 Mather Drive				
	Reserve - Neerabup Development	\$	48,796	\$ -	\$ 48,796
	Project Total	\$	48,796	\$ -	\$ 48,796
PR-4447	Quinns Rocks Sports Club, Quinns Rocks, Upgrade HVAC System				
	Municipal Fund	\$	45,633	\$ -	\$ 45,633
	Project Total	\$	45,633	\$ -	\$ 45,633
PR-4519	Recurring Program, Renew Leased Building Assets 2024-25				
	Reserve - Asset Replacement/Enhancement	\$	-	\$ 155,000	\$ 155,000
	Project Total	\$	-	\$ 155,000	\$ 155,000
PR-4530	Recurring Program, Upgrade Leased Building Assets - Minor Works 2024-25				
	Municipal Fund	\$	-	\$ 230,000	\$ 230,000
	Project Total	\$	-	\$ 230,000	\$ 230,000
PR-4564	Wanneroo Sports and Social Club, Wanneroo, Renew Electrical Infrastructure				
	Reserve - Asset Replacement/Enhancement	\$	-	\$ 60,000	\$ 60,000
	Project Total	\$	-	\$ 60,000	\$ 60,000
Investment Projects Sub Program Total			\$ 458,376	\$ 743,000	\$ 1,201,376
IT Equipment and Software					
PR-4068	New Assets Management System				
	Municipal Fund	\$	553,071	\$ -	\$ 553,071
	Reserve - Information, Communication & Technology	\$	-	\$ 129,000	\$ 129,000
	Project Total	\$	553,071	\$ 129,000	\$ 682,071
PR-4070	Renew Reporting Portal				
	Reserve - Asset Replacement/Enhancement	\$	5,056	\$ 187,000	\$ 192,056
	Project Total	\$	5,056	\$ 187,000	\$ 192,056
PR-4071	Renew Customer Request Management System				
	Reserve - Asset Replacement/Enhancement	\$	-	\$ 300,000	\$ 300,000
	Project Total	\$	-	\$ 300,000	\$ 300,000
PR-4072	Renew Property and Rating System				
	Reserve - Asset Replacement/Enhancement	\$	53,447	\$ 358,898	\$ 412,345
	Project Total	\$	53,447	\$ 358,898	\$ 412,345
PR-4364	Renew City Website				
	Reserve - Asset Replacement/Enhancement	\$	-	\$ 220,000	\$ 220,000
	Project Total	\$	-	\$ 220,000	\$ 220,000
PR-4457	Upgrade Enterprise Project Management System				
	Reserve - Information, Communication & Technology	\$	10,000	\$ -	\$ 10,000
	Project Total	\$	10,000	\$ -	\$ 10,000
PR-4466	Recurring Program, New Corporate Business Systems 2023-24				
	Reserve - Information, Communication & Technology	\$	98,550	\$ -	\$ 98,550
	Project Total	\$	98,550	\$ -	\$ 98,550
PR-4488	Recurring Program, New IT Equipment and Software 2023-24				
	Reserve - Information, Communication & Technology	\$	172,000	\$ -	\$ 172,000
	Project Total	\$	172,000	\$ -	\$ 172,000
PR-4513	Renew Human Resource System				
	Reserve - Information, Communication & Technology	\$	-	\$ 835,701	\$ 835,701
	Project Total	\$	-	\$ 835,701	\$ 835,701
PR-4577	Renew Facility Booking System				
	Reserve - Asset Replacement/Enhancement	\$	-	\$ 350,000	\$ 350,000
	Project Total	\$	-	\$ 350,000	\$ 350,000
PR-4613	Recurring Program, New Corporate Business Systems 2024-25				
	Reserve - Information, Communication & Technology	\$	-	\$ 60,000	\$ 60,000
	Project Total	\$	-	\$ 60,000	\$ 60,000

Project No.	Project Description	Funding Source	2023/24 Carry Forward	2024/25	Total 2024/25 Budget
IT Equipment and Software (Cont'd)					
PR-4614	Recurring Program, New IT Equipment and Software 2024-25				
	Reserve - Information, Communication & Technology	\$ -	\$ 110,000	\$ 110,000	
	Project Total	\$ -	\$ 110,000	\$ 110,000	
PR-4615	Recurring Program, Renew IT Equipment and Software 2024-25				
	Reserve - Asset Replacement/Enhancement	\$ -	\$ 1,018,000	\$ 1,018,000	
	Project Total	\$ -	\$ 1,018,000	\$ 1,018,000	
PR-4616	Recurring Program, Upgrade Corporate Business Systems 2024-25				
	Reserve - Information, Communication & Technology	\$ -	\$ 505,000	\$ 505,000	
	Project Total	\$ -	\$ 505,000	\$ 505,000	
PR-4617	Recurring Program, Upgrade IT Equipment and Software 2024-25				
	Reserve - Information, Communication & Technology	\$ -	\$ 50,000	\$ 50,000	
	Project Total	\$ -	\$ 50,000	\$ 50,000	
IT Equipment and Software Sub Program Total			\$ 892,124	\$ 4,123,599	\$ 5,015,723
Parks Furniture					
PR-2568	Recurring Program, New Playground Equipment				
	Municipal Fund	\$ -	\$ 280,000	\$ 280,000	
	Project Total	\$ -	\$ 280,000	\$ 280,000	
PR-4179	Yellagonga Regional Park, New Boardwalk				
	Grants - State Government	\$ 6,380	\$ 155,000	\$ 161,380	
	Project Total	\$ 6,380	\$ 155,000	\$ 161,380	
PR-4356	Rotary Park, Wanneroo, Upgrade Park				
	Municipal Fund	\$ 4,000	\$ -	\$ 4,000	
	Reserve - Asset Replacement/Enhancement	\$ -	\$ 50,000	\$ 50,000	
	Project Total	\$ 4,000	\$ 50,000	\$ 54,000	
PR-4414	Brampton Park, Butler, Renew Pathway Lighting				
	Municipal Fund	\$ 2,400	\$ -	\$ 2,400	
	Reserve - Strategic Projects/Initiatives	\$ -	\$ 100,000	\$ 100,000	
	Project Total	\$ 2,400	\$ 100,000	\$ 102,400	
PR-4416	Lighthouse Park, Mindarie, Renew Pathway Lighting				
	Municipal Fund	\$ 4,500	\$ -	\$ 4,500	
	Reserve - Asset Replacement/Enhancement	\$ -	\$ 50,000	\$ 50,000	
	Project Total	\$ 4,500	\$ 50,000	\$ 54,500	
PR-4417	Queenscliff Park, Quinns Rocks, Renew Boardwalk and Pergola				
	Reserve - Asset Replacement/Enhancement	\$ -	\$ 126,500	\$ 126,500	
	Project Total	\$ -	\$ 126,500	\$ 126,500	
PR-4450	Jack Barlow Park, Quinns Rocks, Renew Parks Assets and Structures				
	Municipal Fund	\$ -	\$ 30,000	\$ 30,000	
	Project Total	\$ -	\$ 30,000	\$ 30,000	
PR-4501	Recurring Program, New Park Equipment 2023-24				
	Municipal Fund	\$ 31,700	\$ -	\$ 31,700	
	Project Total	\$ 31,700	\$ -	\$ 31,700	
PR-4511	Blackmore Park, Girrawheen, Upgrade Park				
	Municipal Fund	\$ -	\$ 50,000	\$ 50,000	
	Project Total	\$ -	\$ 50,000	\$ 50,000	
PR-4516	Recurring Program, New Installation of Shade Structures 2024-25				
	Municipal Fund	\$ -	\$ 260,000	\$ 260,000	
	Project Total	\$ -	\$ 260,000	\$ 260,000	
PR-4517	Recurring Program, Renew Park Assets 2024-25				
	Reserve - Asset Replacement/Enhancement	\$ -	\$ 1,520,000	\$ 1,520,000	
	Project Total	\$ -	\$ 1,520,000	\$ 1,520,000	

Project No.	Project Description	Funding Source	2023/24 Carry Forward	2024/25	Total 2024/25 Budget
Parks Furniture (Cont'd)					
PR-4526	Recurring Program, Renew Park Structures 2024-25				
		Municipal Fund	\$ -	\$ 250,000	\$ 250,000
		Project Total	\$ -	\$ 250,000	\$ 250,000
PR-4527	Recurring Program, New Park Equipment 2024-25				
		Municipal Fund	\$ -	\$ 235,000	\$ 235,000
		Project Total	\$ -	\$ 235,000	\$ 235,000
PR-4529	Recurring Program, Upgrade Accessibility to Parks Infrastructure 2024-25				
		Municipal Fund	\$ -	\$ 150,000	\$ 150,000
		Project Total	\$ -	\$ 150,000	\$ 150,000
PR-4536	Kahana Park, Butler, Renew Park Assets and Structures				
		Municipal Fund	\$ -	\$ 10,000	\$ 10,000
		Project Total	\$ -	\$ 10,000	\$ 10,000
PR-4573	Warradale Park, Landsdale, Renew Barbeque, Park Light and Picnic Shelter				
		Municipal Fund	\$ -	\$ 20,000	\$ 20,000
		Project Total	\$ -	\$ 20,000	\$ 20,000
Parks Furniture Sub Program Total			\$ 48,980	\$ 3,286,500	\$ 3,335,480
Parks Rehabilitation					
PR-4576	Various Locations, Upgrade Irrigation Control Systems to Smart Technology				
		Grants - State Government	\$ -	\$ 150,000	\$ 150,000
		Project Total	\$ -	\$ 150,000	\$ 150,000
PR-4597	Recurring Program, Renew Irrigation Infrastructure And Upgrade Installations				
		Reserve - Asset Replacement/Enhancement	\$ -	\$ 1,500,000	\$ 1,500,000
		Project Total	\$ -	\$ 1,500,000	\$ 1,500,000
Parks Rehabilitation Sub Program Total			\$ -	\$ 1,650,000	\$ 1,650,000
Passive Park Development					
PR-3063	Hardcastle Park, Landsdale, Upgrade Passive Park				
		Municipal Fund	\$ 8,134	\$ 50,000	\$ 58,134
		Project Total	\$ 8,134	\$ 50,000	\$ 58,134
PR-4361	Riverlinks Park, Clarkson, New All Abilities Playground				
		Grants - State Government	\$ 3,803	\$ 1,000,000	\$ 1,003,803
		Municipal Fund	\$ 42,197	\$ 400,000	\$ 442,197
		Project Total	\$ 46,000	\$ 1,400,000	\$ 1,446,000
PR-4420	Sanctuary Park, Ridgewood, Upgrade Passive Park				
		Municipal Fund	\$ -	\$ 335,000	\$ 335,000
		Project Total	\$ -	\$ 335,000	\$ 335,000
PR-4547	Belvoir Park, Darch, Upgrade Passive Park				
		Municipal Fund	\$ -	\$ 18,000	\$ 18,000
		Project Total	\$ -	\$ 18,000	\$ 18,000
PR-4548	Celebration Park, Clarkson, Upgrade Passive Park				
		Municipal Fund	\$ -	\$ 18,000	\$ 18,000
		Project Total	\$ -	\$ 18,000	\$ 18,000
PR-4595	Sheffield Park Upgrade Passive Park				
		Municipal Fund	\$ -	\$ 10,000	\$ 10,000
		Project Total	\$ -	\$ 10,000	\$ 10,000
PR-4596	Amery Park New Toilet Facilities				
		Municipal Fund	\$ -	\$ 30,000	\$ 30,000
		Project Total	\$ -	\$ 30,000	\$ 30,000
Passive Park Development Sub Program Total			\$ 54,134	\$ 1,861,000	\$ 1,915,134

Project No.	Project Description	Funding Source	2023/24 Carry Forward	2024/25	Total 2024/25 Budget
Pathways and Trails					
PR-4180	Alexander Drive, Landsdale, New Shared Pathway from Gngangara Rd to Hepburn Ave				
	Contributions - Town Planning Scheme Cell 9	\$	4,619	\$ 200,000	\$ 204,619
	Project Total	\$	4,619	\$ 200,000	\$ 204,619
PR-4307	Yellagonga Regional Park/Chianti Estate, Woodvale, Upgrade Pathway				
	Municipal Fund	\$	170,983	\$ 430,000	\$ 600,983
	Project Total	\$	170,983	\$ 430,000	\$ 600,983
PR-4421	Hartman Dr, Wangara, New Pathway from Ocean Reef Rd to Gngangara Rd				
	Grants - Federal Government	\$	-	\$ 150,000	\$ 150,000
	Project Total	\$	-	\$ 150,000	\$ 150,000
PR-4538	Marmion Ave, Quinns Rocks, Renew Pathway				
	Reserve - Asset Replacement/Enhancement	\$	-	\$ 130,000	\$ 130,000
	Project Total	\$	-	\$ 130,000	\$ 130,000
PR-4539	Quinns to Mindarie Foreshore, Mindarie, Renew Foreshore Shared Path				
	Reserve - Asset Replacement/Enhancement	\$	-	\$ 60,000	\$ 60,000
	Project Total	\$	-	\$ 60,000	\$ 60,000
PR-4555	James Spiers Park, Wanneroo, Renew Pathway and Paving				
	Reserve - Asset Replacement/Enhancement	\$	-	\$ 125,000	\$ 125,000
	Project Total	\$	-	\$ 125,000	\$ 125,000
PR-4565	Wanneroo Road, Hocking and Wanneroo, New Pathways				
	Municipal Fund	\$	-	\$ 175,000	\$ 175,000
	Project Total	\$	-	\$ 175,000	\$ 175,000
PR-4578	Recurring Program, New Major Pathways				
	Grants - State Government	\$	-	\$ 135,000	\$ 135,000
	Municipal Fund	\$	-	\$ 1,036,170	\$ 1,036,170
	Project Total	\$	-	\$ 1,171,170	\$ 1,171,170
PR-4598	Recurring Program, New Minor Pathways And End Of Trip Facilities				
	Municipal Fund	\$	-	\$ 290,000	\$ 290,000
	Project Total	\$	-	\$ 290,000	\$ 290,000
Pathways and Trails Sub Program Total			\$ 175,602	\$ 2,731,170	\$ 2,906,772
Roads					
PR-2368	Gngangara Rd, Wangara, Upgrade and Realignment from Wanneroo Rd to Hartman Dr				
	Contributions - Town Planning Scheme Cell 6	\$	12,972	\$ -	\$ 12,972
	Contributions - Town Planning Scheme Cell 7	\$	12,972	\$ -	\$ 12,972
	Project Total	\$	25,944	\$ -	\$ 25,944
PR-2602	Gngangara Rd, Wangara, Upgrade from Hartman Dr to Mirrabooka Ave				
	Contributions - Town Planning Scheme Cell 8	\$	27,897	\$ -	\$ 27,897
	Project Total	\$	27,897	\$ -	\$ 27,897
PR-2616	Neerabup Industrial Area (Existing Estate), Upgrade Roads and Services Infrastructure				
	Grants - Federal Government	\$	-	\$ 1,818,097	\$ 1,818,097
	Municipal Fund	\$	-	\$ 523,954	\$ 523,954
	Reserve - Asset Replacement/Enhancement	\$	-	\$ 520,039	\$ 520,039
	Reserve - Strategic Projects/Initiatives	\$	-	\$ 944,711	\$ 944,711
	Project Total	\$	-	\$ 3,806,801	\$ 3,806,801
PR-2805	Flynn Dr, Banksia Grove, Upgrade from Mather Dr to Old Yanchep Rd				
	Municipal Fund	\$	32,189	\$ 1,500,000	\$ 1,532,189
	Reserve - Strategic Projects/Initiatives	\$	-	\$ 100,000	\$ 100,000
	Project Total	\$	32,189	\$ 1,600,000	\$ 1,632,189
PR-2834	Quinns Rocks Catchment, Quinns Rocks, Upgrade Road Drainage System Program				
	Municipal Fund	\$	-	\$ 150,000	\$ 150,000
	Project Total	\$	-	\$ 150,000	\$ 150,000

Project No.	Project Description	Funding Source	2023/24 Carry Forward	2024/25	Total 2024/25 Budget
Roads (Cont'd)					
PR-4276	Lenore Road, Hocking, Upgrade to Dual Carriageway from Kemp St to Elliot Rd				
	Contributions - Town Planning Scheme Cell 4	\$ -	\$ 700,000	\$ 700,000	
	Grants - Metropolitan Regional Road Program	\$ -	\$ 1,944,486	\$ 1,944,486	
	Municipal Fund	\$ 315,000	\$ 65,792	\$ 380,792	
	Reserve - Strategic Projects/Initiatives	\$ -	\$ 300,000	\$ 300,000	
	Project Total	\$ 315,000	\$ 3,010,278	\$ 3,325,278	
PR-4347	Flynn Drive, Neerabup, upgrade Wanneroo Road to Old Yanchep Road				
	Grants - State Government	\$ 706,288	\$ 50,000	\$ 756,288	
	Municipal Fund	\$ 37,350	\$ -	\$ 37,350	
	Project Total	\$ 743,638	\$ 50,000	\$ 793,638	
PR-4388	Girrawheen Avenue, upgrade from Hudson Ave to Nanovich Ave				
	Municipal Fund	\$ 14,022	\$ 50,000	\$ 64,022	
	Reserve - Strategic Projects/Initiatives	\$ 69,978	\$ -	\$ 69,978	
	Project Total	\$ 84,000	\$ 50,000	\$ 134,000	
PR-4422	Mirrabooka Ave Kingsway, Landsdale, Upgrade Roundabout				
	Grants - Metropolitan Regional Road Program	\$ 6,006	\$ -	\$ 6,006	
	Municipal Fund	\$ 3,003	\$ 10,000	\$ 13,003	
	Project Total	\$ 9,009	\$ 10,000	\$ 19,009	
PR-4579	Beach Rd, Girrawheen, Road Rehabilitation MRRG from SLK 2.59 to 3.22 (Eastbound Carriageway)				
	Grants - Metropolitan Regional Road Program	\$ -	\$ 166,382	\$ 166,382	
	Reserve - Asset Replacement/Enhancement	\$ -	\$ 303,618	\$ 303,618	
	Project Total	\$ -	\$ 470,000	\$ 470,000	
PR-4580	Gnangara Rd, Gnangara, Road Rehabilitation MRRG from Rigali Wy to Hartman (incl. Roundabout)				
	Grants - Metropolitan Regional Road Program	\$ -	\$ 220,000	\$ 220,000	
	Reserve - Asset Replacement/Enhancement	\$ -	\$ 180,000	\$ 180,000	
	Project Total	\$ -	\$ 400,000	\$ 400,000	
PR-4581	Mirrabooka Ave, Marangaroo, Road Rehabilitation MRRG from Rawlinson Dr to Hepburn Av (Northbound Carriageway)				
	Grants - Metropolitan Regional Road Program	\$ -	\$ 230,000	\$ 230,000	
	Reserve - Asset Replacement/Enhancement	\$ -	\$ 305,000	\$ 305,000	
	Project Total	\$ -	\$ 535,000	\$ 535,000	
PR-4582	Recurring Program, Renew Transport Infrastructure Assets				
	Grants - Federal Government	\$ -	\$ 1,256,608	\$ 1,256,608	
	Grants - Metropolitan Regional Road Program	\$ -	\$ 900,002	\$ 900,002	
	Municipal Fund	\$ -	\$ 80,000	\$ 80,000	
	Project Total	\$ -	\$ 2,236,610	\$ 2,236,610	
Roads Sub Program Total			\$ 1,237,677	\$ 12,318,689	\$ 13,556,366
Sports Facilities					
PR-2947	Recurring Program, Renew Wanneroo Aquamotion Building Assets				
	Municipal Fund	\$ 27,020	\$ -	\$ 27,020	
	Project Total	\$ 27,020	\$ -	\$ 27,020	
PR-2955	Halesworth Park, Butler, New Sports Facilities				
	Grants - Federal Government	\$ 338,750	\$ -	\$ 338,750	
	Grants - State Government	\$ 195,500	\$ 304,500	\$ 500,000	
	Project Total	\$ 534,250	\$ 304,500	\$ 838,750	
PR-4202	Montrose Park, Girrawheen, Upgrade Change Room				
	Grants - State Government	\$ -	\$ 192,333	\$ 192,333	
	Municipal Fund	\$ 165,898	\$ -	\$ 165,898	
	Reserve - Strategic Projects/Initiatives	\$ 92,794	\$ 184,000	\$ 276,794	
	Project Total	\$ 258,692	\$ 376,333	\$ 635,025	
PR-4262	Kingsway RSC, New Car Park and Access Road				
	Municipal Fund	\$ 117,128	\$ -	\$ 117,128	
	Project Total	\$ 117,128	\$ -	\$ 117,128	

Project No.	Project Description	Funding Source	2023/24 Carry Forward	2024/25	Total 2024/25 Budget
Sports Facilities (Cont'd)					
PR-4271	Splendid Park, Yanchep, New Cycling Facility	Municipal Fund	\$ 35,080	\$ 40,000	\$ 75,080
		Project Total	\$ 35,080	\$ 40,000	\$ 75,080
PR-4277	Alkimos, New Alkimos Aquatic and Recreation Centre	Grants - State Government	\$ -	\$ 2,500,000	\$ 2,500,000
		Municipal Fund	\$ 344,041	\$ -	\$ 344,041
		Reserve - Regional Recreation	\$ -	\$ 2,187,944	\$ 2,187,944
		Project Total	\$ 344,041	\$ 4,687,944	\$ 5,031,985
PR-4282	Kingsway RSC, Madeley, Upgrade Precinct Servicing Infrastructure	Municipal Fund	\$ 8,500	\$ -	\$ 8,500
		Project Total	\$ 8,500	\$ -	\$ 8,500
PR-4283	Heath Park, Alkimos, New Sports Amenities Building	Grants - Federal Government	\$ -	\$ 1,973,047	\$ 1,973,047
		Grants - State Government	\$ -	\$ 532,500	\$ 532,500
		Municipal Fund	\$ 10,000	\$ 1,067,000	\$ 1,077,000
		Reserve - Strategic Projects/Initiatives	\$ -	\$ 710,000	\$ 710,000
		Project Total	\$ 10,000	\$ 4,282,547	\$ 4,292,547
PR-4284	Kingsway RSC, Madeley, Upgrade Kingsway Splashpad Toilets and Changerooms	Municipal Fund	\$ 46,603	\$ 543,714	\$ 590,317
		Project Total	\$ 46,603	\$ 543,714	\$ 590,317
PR-4300	Abbeville Park, Mindarie, Upgrade Sports Amenities Building	Municipal Fund	\$ 14,364	\$ 40,000	\$ 54,364
		Project Total	\$ 14,364	\$ 40,000	\$ 54,364
PR-4342	Kingsway Little Athletics Centre, Madeley, New Kiosk	Grants - State Government	\$ 80,000	\$ -	\$ 80,000
		Municipal Fund	\$ 80,000	\$ -	\$ 80,000
		Project Total	\$ 160,000	\$ -	\$ 160,000
PR-4372	Wanneroo Showgrounds, Upgrade Clubrooms with Kiosk Canopy	Contributions - Other	\$ 30,248	\$ -	\$ 30,248
		Grants - State Government	\$ 35,000	\$ -	\$ 35,000
		Municipal Fund	\$ 3,616	\$ -	\$ 3,616
		Project Total	\$ 68,864	\$ -	\$ 68,864
PR-4389	Kingsway RSC, Madeley, Renew Netball Courts and Floodlighting	Municipal Fund	\$ 4,547	\$ -	\$ 4,547
		Reserve - Asset Replacement/Enhancement	\$ -	\$ 50,000	\$ 50,000
		Reserve - Strategic Projects/Initiatives	\$ 18,453	\$ -	\$ 18,453
		Project Total	\$ 23,000	\$ 50,000	\$ 73,000
PR-4390	Montrose Park, Girrawheen, Renewal of Tennis Courts, Fencing and Floodlighting	Municipal Fund	\$ 63,417	\$ 600,000	\$ 663,417
		Reserve - Strategic Projects/Initiatives	\$ 36,464	\$ 274,000	\$ 310,464
		Project Total	\$ 99,881	\$ 874,000	\$ 973,881
PR-4426	Elliot Park, Wanneroo, Renew Tennis Courts, Fencing and Lighting	Reserve - Asset Replacement/Enhancement	\$ -	\$ 80,000	\$ 80,000
		Project Total	\$ -	\$ 80,000	\$ 80,000
PR-4427	Heath Park, Eglinton, New Sports Floodlighting	Grants - State Government	\$ -	\$ 209,034	\$ 209,034
		Municipal Fund	\$ 8,437	\$ 418,068	\$ 426,505
		Reserve - Strategic Projects/Initiatives	\$ -	\$ 20,000	\$ 20,000
		Project Total	\$ 8,437	\$ 647,102	\$ 655,539
PR-4429	Bellport Park, Mindarie, Renew Tennis Court Surface and Floodlighting	Municipal Fund	\$ -	\$ 100,000	\$ 100,000
		Reserve - Asset Replacement/Enhancement	\$ -	\$ 480,000	\$ 480,000
		Project Total	\$ -	\$ 580,000	\$ 580,000

Project No.	Project Description	Funding Source	2023/24 Carry Forward	2024/25	Total 2024/25 Budget
Sports Facilities (Cont'd)					
PR-4451	Aquamotion, Wanneroo, Upgrade Solar Panels				
	Municipal Fund	\$ 9,000	\$ -	\$ 9,000	
	Project Total	\$ 9,000	\$ -	\$ 9,000	
PR-4452	Kingsway Indoor Stadium, Madeley, Upgrade Solar Panels and Batteries				
	Municipal Fund	\$ 15,800	\$ 110,000	\$ 125,800	
	Project Total	\$ 15,800	\$ 110,000	\$ 125,800	
PR-4453	Aquamotion, Wanneroo, Upgrade External Patio				
	Municipal Fund	\$ 22,150	\$ 290,000	\$ 312,150	
	Project Total	\$ 22,150	\$ 290,000	\$ 312,150	
PR-4454	Aquamotion, Wanneroo, Renew Splashpad				
	Municipal Fund	\$ 191,000	\$ 360,000	\$ 551,000	
	Project Total	\$ 191,000	\$ 360,000	\$ 551,000	
PR-4465	Recurring Program, Renew Wanneroo Aquamotion Building Assets 2023-24				
	Municipal Fund	\$ 61,000	\$ -	\$ 61,000	
	Project Total	\$ 61,000	\$ -	\$ 61,000	
PR-4512	Jimbub Swamp Park, Tapping, New Toilet Block				
	Municipal Fund	\$ 4,000	\$ 320,000	\$ 324,000	
	Project Total	\$ 4,000	\$ 320,000	\$ 324,000	
PR-4518	Recurring Program, Upgrade Wanneroo Aquamotion - Minor Works 2024-25				
	Municipal Fund	\$ -	\$ 100,000	\$ 100,000	
	Project Total	\$ -	\$ 100,000	\$ 100,000	
PR-4520	Recurring Program, Renew Wanneroo Aquamotion Building Assets 2024-25				
	Reserve - Asset Replacement/Enhancement	\$ -	\$ 145,000	\$ 145,000	
	Project Total	\$ -	\$ 145,000	\$ 145,000	
PR-4525	Recurring Program, Renew Sporting Structures 2024-25				
	Reserve - Asset Replacement/Enhancement	\$ -	\$ 250,000	\$ 250,000	
	Project Total	\$ -	\$ 250,000	\$ 250,000	
PR-4551	Kingsway Football Club, Madeley, Upgrade Changerooms and Toilets				
	Municipal Fund	\$ -	\$ 15,000	\$ 15,000	
	Project Total	\$ -	\$ 15,000	\$ 15,000	
PR-4559	Wanneroo Showgrounds, Wanneroo, Upgrade Sewer to Clubroom				
	Municipal Fund	\$ -	\$ 35,000	\$ 35,000	
	Project Total	\$ -	\$ 35,000	\$ 35,000	
PR-4570	McCoy Park, Quinns Rocks, Renew BMX Track				
	Reserve - Asset Replacement/Enhancement	\$ -	\$ 685,000	\$ 685,000	
	Project Total	\$ -	\$ 685,000	\$ 685,000	
PR-4572	Aquamotion, Wanneroo, Renew Lighting				
	Reserve - Asset Replacement/Enhancement	\$ -	\$ 20,000	\$ 20,000	
	Project Total	\$ -	\$ 20,000	\$ 20,000	
PR-4599	Edgar Griffiths Park Floodlighting Upgrade				
	Municipal Fund	\$ -	\$ 15,000	\$ 15,000	
	Project Total	\$ -	\$ 15,000	\$ 15,000	
PR-4600	Gungurru Park BMX Pump Track Upgrade				
	Municipal Fund	\$ -	\$ 50,000	\$ 50,000	
	Project Total	\$ -	\$ 50,000	\$ 50,000	
PR-4601	Kingsway Indoor Stadium Electronic Roadside Sign				
	Municipal Fund	\$ -	\$ 150,000	\$ 150,000	
	Project Total	\$ -	\$ 150,000	\$ 150,000	
PR-4602	Kingsway Regional Sporting Complex Upgrade Kingsway Baseball Diamond 1 Floodlighting				
	Municipal Fund	\$ -	\$ 15,000	\$ 15,000	
	Project Total	\$ -	\$ 15,000	\$ 15,000	
PR-4603	Kingsway Regional Sporting Complex Kingsway Football - New Modular Building				
	Municipal Fund	\$ -	\$ 50,000	\$ 50,000	
	Project Total	\$ -	\$ 50,000	\$ 50,000	

Project No.	Project Description	Funding Source	2023/24 Carry Forward	2024/25	Total 2024/25 Budget
Sports Facilities (Cont'd)					
PR-4604	Wanneroo Showgrounds Cricket Net Lighting				
	Municipal Fund	\$	-	\$ 5,000	\$ 5,000
	Project Total	\$	-	\$ 5,000	\$ 5,000
Sports Facilities Sub Program Total			\$ 2,058,810	\$ 15,121,140	\$ 17,179,950
Stormwater Drainage					
PR-4393	55 to 57 Rothesay Heights, Mindarie, Upgrade Drainage				
	Municipal Fund	\$	-	\$ 50,000	\$ 50,000
	Project Total	\$	-	\$ 50,000	\$ 50,000
PR-4394	Wanneroo Shopping Centre Car Park, Upgrade Stormwater Run Off				
	Municipal Fund	\$	1,395	\$ 85,000	\$ 86,395
	Project Total	\$	1,395	\$ 85,000	\$ 86,395
PR-4431	Riverlinks Park, Clarkson, Upgrade Drainage Basin				
	Municipal Fund	\$	34,500	\$ 80,000	\$ 114,500
	Project Total	\$	34,500	\$ 80,000	\$ 114,500
PR-4432	Warradale Park, Landsdale, Upgrade Drainage				
	Municipal Fund	\$	-	\$ 10,000	\$ 10,000
	Project Total	\$	-	\$ 10,000	\$ 10,000
PR-4456	Jimbub Swamp Park, Tapping, Upgrade Sub Surface Drainage				
	Municipal Fund	\$	4,617	\$ 71,000	\$ 75,617
	Project Total	\$	4,617	\$ 71,000	\$ 75,617
Stormwater Drainage Sub Program Total			\$ 40,512	\$ 296,000	\$ 336,512
Street Landscaping					
PR-4191	New Christmas Decorations				
	Reserve - Asset Replacement/Enhancement	\$	50,000	\$ -	\$ 50,000
	Project Total	\$	50,000	\$ -	\$ 50,000
Street Landscaping Sub Program Total			\$ 50,000	\$ -	\$ 50,000
Traffic Treatments					
PR-4278	Salerno Drive and Anchorage Drive North, Quinns Rocks, Upgrade Traffic Treatments				
	Reserve - Strategic Projects/Initiatives	\$	2,116	\$ 335,000	\$ 337,116
	Project Total	\$	2,116	\$ 335,000	\$ 337,116
PR-4396	Burt Street, Quinns Rocks, Upgrade Traffic Treatments from Gordon Ave to Ocean Dr				
	Municipal Fund	\$	18,300	\$ 400,000	\$ 418,300
	Project Total	\$	18,300	\$ 400,000	\$ 418,300
PR-4399	Marangaroo Drive / Girrawheen Avenue, Girrawheen, Upgrade Intersection				
	Municipal Fund	\$	16,030	\$ 20,000	\$ 36,030
	Project Total	\$	16,030	\$ 20,000	\$ 36,030
PR-4400	Two Rocks Road , Yanchep, Upgrade Street Lighting from Templetonia Blvd to Lisford Ave				
	Municipal Fund	\$	10,000	\$ -	\$ 10,000
	Project Total	\$	10,000	\$ -	\$ 10,000
PR-4402	Trichet Road, Wanneroo, Upgrade Traffic Treatments				
	Grants - Metropolitan Regional Road Program	\$	5,000	\$ -	\$ 5,000
	Project Total	\$	5,000	\$ -	\$ 5,000
PR-4433	Azelia St, Alexander Heights, Upgrade Traffic Treatments				
	Municipal Fund	\$	65,900	\$ 10,000	\$ 75,900
	Project Total	\$	65,900	\$ 10,000	\$ 75,900
PR-4435	Montrose Ave Mirrabooka Ave Koondoola Ave, Marangaroo, Upgrade Intersection				
	Grants - Federal Government	\$	42,125	\$ 100,000	\$ 142,125
	Project Total	\$	42,125	\$ 100,000	\$ 142,125

Project No.	Project Description	Funding Source	2023/24 Carry Forward	2024/25	Total 2024/25 Budget
Traffic Treatments (Cont'd)					
PR-4436	Landsdale Rd, Landsdale, Upgrade Traffic Treatments				
	Grants - Metropolitan Regional Road Program	\$	10,000	\$ 134,000	\$ 144,000
	Municipal Fund	\$	5,000	\$ 67,000	\$ 72,000
	Project Total	\$	15,000	\$ 201,000	\$ 216,000
PR-4437	Hester Ave, Merriwa, Upgrade Intersection of Connolly Drive				
	Grants - Federal Government	\$	-	\$ 562,000	\$ 562,000
	Municipal Fund	\$	-	\$ 3,000	\$ 3,000
	Project Total	\$	-	\$ 565,000	\$ 565,000
PR-4438	Hepburn Ave Mirrabooka Ave, Marangaroo, Upgrade Intersection				
	Grants - Federal Government	\$	12,190	\$ 183,375	\$ 195,565
	Project Total	\$	12,190	\$ 183,375	\$ 195,565
PR-4439	Marmion Ave, Quinns Rocks, Upgrade Intersection of Pitcairn Entrance				
	Grants - Federal Government	\$	10,000	\$ -	\$ 10,000
	Project Total	\$	10,000	\$ -	\$ 10,000
PR-4441	Wanneroo Rd Elliot Rd, Wanneroo, Upgrade Intersection				
	Grants - Metropolitan Regional Road Program	\$	-	\$ 110,330	\$ 110,330
	Municipal Fund	\$	-	\$ 55,165	\$ 55,165
	Project Total	\$	-	\$ 165,495	\$ 165,495
PR-4442	Shorehaven Blvd, Alkimos, Upgrade Traffic Treatments				
	Grants - Metropolitan Regional Road Program	\$	-	\$ 100,000	\$ 100,000
	Municipal Fund	\$	-	\$ 50,000	\$ 50,000
	Project Total	\$	-	\$ 150,000	\$ 150,000
PR-4497	Recurring Program, Upgrade Street Lighting				
	Municipal Fund	\$	75,000	\$ -	\$ 75,000
	Project Total	\$	75,000	\$ -	\$ 75,000
PR-4535	Quinns Road, Quinns Rocks, Upgrade Traffic Management Scheme				
	Municipal Fund	\$	-	\$ 30,000	\$ 30,000
	Project Total	\$	-	\$ 30,000	\$ 30,000
PR-4546	Neaves Rd, Mariginiup, Upgrade Traffic Treatments from Old Yanchep Rd to Timely Hostess Mews				
	Municipal Fund	\$	-	\$ 100,000	\$ 100,000
	Project Total	\$	-	\$ 100,000	\$ 100,000
PR-4571	Woodvale Drive, Woodvale, Upgrade Traffic Treatments				
	Municipal Fund	\$	-	\$ 30,000	\$ 30,000
	Project Total	\$	-	\$ 30,000	\$ 30,000
PR-4605	Recurring Program, New Bus Shelter Installations				
	Municipal Fund	\$	-	\$ 75,000	\$ 75,000
	Project Total	\$	-	\$ 75,000	\$ 75,000
PR-4606	Recurring Program, Upgrade Street Lighting				
	Municipal Fund	\$	-	\$ 55,000	\$ 55,000
	Project Total	\$	-	\$ 55,000	\$ 55,000
PR-4607	Beachside Parade, Two Rocks, Upgrade Traffic Treatments from Zamia Rise to Templetonia Blvd				
	Municipal Fund	\$	-	\$ 15,000	\$ 15,000
	Project Total	\$	-	\$ 15,000	\$ 15,000
PR-4618	Recurring Program, Upgrade Road Infrastructure and Streetscapes - Design Only				
	Municipal Fund	\$	-	\$ 300,000	\$ 300,000
	Project Total	\$	-	\$ 300,000	\$ 300,000
Traffic Treatments Sub Program Total			\$ 271,661	\$ 2,734,870	\$ 3,006,531
Waste Management					
PR-4247	Wangara Transfer Station, Wangara - Upgrade Site Works				
	Reserve - Waste Management	\$	-	\$ 50,000	\$ 50,000
	Project Total	\$	-	\$ 50,000	\$ 50,000

Project No.	Project Description	Funding Source	2023/24 Carry Forward		2024/25	Total 2024/25 Budget
Waste Management (Cont'd)						
PR-4620	Recurring Program, New Mobile Garbage Bins 2024-25					
		Reserve - Waste Management	\$	-	\$ 400,000	\$ 400,000
		Project Total	\$	-	\$ 400,000	\$ 400,000
Waste Management Sub Program Total			\$	-	\$ 450,000	\$ 450,000
Total 2024/25 Capital Program			\$	6,912,865	\$ 70,164,753	\$ 77,077,618

Procedural Motion

Moved Cr Herridge, Seconded Cr Rowe

That Item PS03-07/24 Consideration of Amendment No. 215 to District Planning Scheme No. 2 - Rezoning of Various Lots in the Woodvale Locality from Rural to Urban Development be discussed as the second item of business.

CARRIED UNANIMOUSLY
13/0

For the motion: Mayor Aitken, Cr Bedworth, Cr Coetzee, Cr Figg, Cr Herridge, Cr Huntley, Cr Miles, Cr Moore, Cr Parker, Cr Rowe, Cr Seif, Cr Smith and Cr Wright

Against the motion: Nil

Cr Huntley declared an impartiality interest in PS03-07/24 due to being a Member of the Heritage Society. (24/248339)

Cr Seif declared an impartiality interest in PS03-07/24 due to being a Member of the Heritage Society. (24/248302)

Cr Wright declared an impartiality interest in PS03-07/24 due to being involved in a vehicle accident, that may be part of the statistics noted in the report. (24/248331)

Planning and Sustainability

Approval Services

PS03-07/24 Consideration of Amendment No. 215 to District Planning Scheme No. 2 - Rezoning of Various Lots in the Woodvale Locality from Rural to Urban Development

File Ref: 49218 – 24/77757
Responsible Officer: Director Planning & Sustainability
Attachments: 7

Issue

To consider initiating Amendment No. 215 to District Planning Scheme No. 2 (DPS 2), to rezone three lots in Woodvale locality as detailed below from Rural to Urban Development.

Applicant	Urbanista Town Planning
Owners	SPG Capital Fund 10 Pty Ltd Venthal Pty Ltd Mrs Hilda May Pratt
Locations	Lot 900 (567) Wanneroo Road, Woodvale Lot 26 (26) Woodvale Drive, Woodvale Lot 803 (20) Ancestor Retreat, Woodvale
Total Area	2.4333 ha
MRS Zoning	Rural
DPS 2 Zoning	Rural

Background

On 23 January 2024, Urbanista Town Planning on behalf of the SPG Capital Fund 10 Pty Ltd lodged Amendment No. 215 to DPS 2 (Amendment No. 215) for consideration. The proposal is seeking the rezoning of the three lots detailed above (subject land) from Rural to Urban Development under DPS 2.

The subject land is bound by the Ocean Reef Road and Wanneroo Road interchange to the north, Wanneroo Road to the east, Woodvale Drive to the south and the Yellagonga Regional Park to the west with frontage to Ancestor Retreat. A plan showing the location of the subject land is included as **Attachment 1**.

MRS Amendment

Separate to Amendment No. 215, the proponents have also lodged a separate amendment to the Metropolitan Region Scheme (**MRS**) with the Western Australian Planning Commission (**WAPC**). The supporting map for the MRS amendment (WAPC reference 1419) is provided in **Attachment 2**.

Administration provided its response to the WAPC on the proposed MRS amendment on 2 May 2024; a copy of which is provided in **Attachment 3**. In its response to the proposed MRS amendment, Administration raised the need for the WAPC to consider traffic, bushfire and environmental issues. The concerns identified as part of Administration's MRS comments are discussed further in the comment section below.

Following the WAPC's consideration, the MRS amendment will be determined by the Minister for Planning (Minister). To date, this is yet to occur.

Detail

The proposal seeks to amend DPS 2 by rezoning Lot 900 (567) Wanneroo Road, Lot 26 (26) Woodvale Drive and Lot 803 (20) Ancestor Retreat, Woodvale from Rural to Urban Development. Scheme Amendment mapping is provided in **Attachment 4**. The application to amend DPS 2 is being considered in parallel to the MRS amendment, discussed in the Background section above.

The Urban Development zone proposed through Amendment No. 215 will prompt the need for a structure plan to be prepared and submitted over the subject land. Administration is expecting a structure plan to be lodged in due course, once the amendments to the MRS and then DPS 2 advance or are approved in that order. Structure planning will address the planning specific issues that have been noted, particularly on the local environment, bushfire, traffic and land use.

Ahead of the structure plan, a concept structure plan map has already been prepared by the proponent and is provided in **Attachment 5**. This map shows the proponent's intentions for development of the majority of the subject land area for commercial uses. The structure plan map is provided for information only and is not the subject of deliberations at this stage.

Administration considers that Amendment No. 215 meets the following criteria for a 'complex' amendment' in accordance with Part 5 – Division 1 of the *Planning and Development (Local Planning Schemes) Regulations 2015* (Regulations):

- “An amendment that is not addressed by any local planning strategy; and
- An amendment relating to development that is of a scale, or will have an impact, that is significant relative to development in the locality.”

Regarding the above, although the amendment has consistencies with a draft Local Planning Strategy (as prepared by the City), the Strategy is yet to receive its final approval. Further discussions on how the amendment aligns with the draft Strategy is discussed later in the report.

Consultation

Should Council resolve to prepare Amendment No. 215, the amendment will need to be referred to the Environmental Protection Authority (**EPA**) pursuant to Section 81 and 82 of the *Planning and Development Act 2005*. Administration is not satisfied that the legislation exempts the need for Amendment No. 215 to be referred to the EPA (being Section 81(2) of the *Planning and Development Act 2005*, Section 48AAA(2) of the *Environmental Protection Act 1986* and Regulation 33C of the *Environmental Protection Regulations 1987*.

Further to the EPA referral process, Amendment No. 215 will also need to be referred to the WAPC for approval to advertise. This referral will be made pursuant to Section 83A of the *Planning and Development Act 2005* and Regulation 37 of the Regulations. As Amendment No. 215 is a 'complex' amendment, the WAPC must firstly consider the amendment before making a recommendation to the Minister to either:

- Approve a proposed scheme amendment; or
- Require the local government to modify the scheme amendment, and resubmit it for further consideration; or
- Refuse approval for the proposed amendment to be advertised. Should such a decision be made, the local government cannot proceed with the proposed amendment.

Subject to the EPA and the Minister being satisfied with the amendment (with or without modifications), Amendment No. 215 will then be advertised for public comment for a period of 60 days. Advertising is to occur in the following manner, pursuant to Regulation 38 and 76A of the Regulations:

- Publish a notice of the amendment on the City's website – and upload the amendment documentation;
- Make a copy of the amendment available for public inspection at a place within the district during normal business hours (City's Civic Centre);
- Were appropriate, publish a notice in a newspaper circulating in the relevant locality;
- Notify public authorities likely to be affected by the amendment; and
- Advertise the amendment as directed by the WAPC and in any other way the local government considers appropriate.

In addition to the above, Administration will write to landowners and occupiers of land that are most affected by Amendment No. 215. Administration will also write to the City of Joondalup, as the amendment may impact the operation of Woodvale Drive, and affect residents located outside the City of Wanneroo boundaries.

Comment

Planning Context

North-West Sub-Regional Planning Framework

The North-West Sub-Regional Framework (**Framework**) was prepared in March 2018 and aims to establish a long-term planning framework for land use, infrastructure and provides guidance pertaining the future growth across the sub-region. As part of this framework the subject site is identified as land that is capable of accommodating urban uses. Rezoning of the subject land from Rural to support urban development (whether that be commercial or otherwise) is consistent with that Framework.

Draft Local Planning Strategy

Although in draft form, the Local Planning Strategy identifies the zoning of the subject land as an 'anomaly', and that an alternative zone to Rural should be considered. The draft Strategy also identifies that the subject land is not viable to be used as rural land in the long term given its constraints and location in respect to residential uses (to the south) and industrial land uses (to the east). What is proposed in Amendment No. 215 is consistent with the draft Local Planning Strategy as it will address this anomaly.

Traffic and Congestion

Amendment No. 215 is supported by a Transport Impact Assessment (TIA) (**Attachment 6**).

The TIA includes traffic modelling for a range of different development scenarios. High traffic generating commercial land uses could generate up to 6,500 vehicle trips per day. Woodvale Drive is currently developed as a neighbourhood connector road, designed to a capacity for up to 7,000 vehicles per day. However, based upon the modelling undertaken, Woodvale Drive is already accommodating 7,500 vehicles per day, exceeding its intended capacity.

To increase the traffic capacity of Woodvale Drive, the TIA recommends that it be upgraded to an Integrator Arterial B road. This will require additional land to be ceded from Lots 26 and 900 to support the road upgrades.

The TIA highlights the possibility that upgrades to Woodvale Drive could result in an upgraded and signalised Woodvale Drive/Wanneroo Road intersection that removes the right-turn movement out of Woodvale Drive. Administration is not supportive of a modification to the intersection that results in the loss of right turn movements. This would significantly affect Woodvale residents in the City of Wanneroo and City of Joondalup.

It is recognised that the Woodvale Local Structure Plan No. 64 (LSP 64) sets out a framework for an additional four-way signalised intersection at Wanneroo Road and Prindiville Drive (refer **Attachment 7**). This signalised intersection is already in place; however, it does not yet provide outward movements onto Wanneroo Road from the residential development in Woodvale. Upgrades to this intersection to allow outward movement (including right-turns onto Wanneroo Road), for residents cannot occur until the owner of the land within LSP 64 further subdivide and develop. In the absence of outward movements from that intersection, restricting right turn movement out of Woodvale Drive onto Wanneroo Road would be highly problematic.

Further development of the subject land relies on access via Ancestor Retreat. This road was built to provide access to existing developments (including Cockman House), which was lost when the grade separated intersection at Ocean Reef Road and Wanneroo Road was built. Ancestor Retreat is located within the Yellagonga Regional Park and is not a gazetted road reserve. The gazettal of a road reserve for Ancestor Retreat will need to be considered as part of future land planning as otherwise all access must be via Woodvale Drive.

Environmental Considerations

To support Amendment No.215 the proponent has also provided the following information:

- A District Water Management Strategy (**DWMS**), providing guidance regarding the management of hydrology in the area. The DWMS identifies that the subject site is partially subject to acid sulphate soils – and that further urbanisation of the subject land will raise groundwater levels.
- An Environmental Report, which provides an assessment of the key environmental attributes of the subject land in the context of the amendment of the proposal.

- In particular, identifies and discusses soil condition, existing vegetation and the wetlands located in proximity to the west.
- A Bushfire Management Plan, detailing how most of the subject land achieves a Bushfire Attack Level (**BAL**) rating of BAL 12.5. The key hazards identified are located within land which does not form part of the amendment to the north and Yellagonga Regional Park to the west.

All supporting technical information will be considered by Administration in more detail should Amendment No. 215 be initiated. Considerations will be made in light of responses from external agencies, which will be consulted during the advertising process. It is also anticipated that more detailed studies will be provided to support a structure plan that may be prepared for the subject land in the future.

Concept Local Structure Plan

The proponent has provided a preliminary concept of a structure plan to assist the City in its consideration of the subject Amendment. This is provided in **Attachment 5**.

The concept consists of predominately Commercial zoned land to an extent which may be identified as a Local or Neighbourhood Centre. Consideration of a new commercial centre will require a net benefit test to be undertaken in accordance with *State Planning Policy 4.2: Activity Centres* (SPP 4.2). It is anticipated that additional justification and technical reports will be provided to the City to consider at the structure planning stage. Should Amendment No.215 be adopted by Council and approved by the WAPC, Administration will determine in consultation with the Applicant whether a standard structure plan or precinct structure plan is required to be submitted.

Council's Consideration of Scheme Amendment

The City's consideration of Amendment No. 215 coincides with the WAPC's assessment of MRS Amendment 1419. The MRS Amendment is ahead in its process compared to Amendment No. 215, and must be determined first.

Should the Minister approve the MRS amendment, the subject land will be zoned to Urban. The Rural zone currently under DPS 2 will then be inconsistent with the MRS.

Should the MRS amendment be approved, then a process to align DPS 2 with the MRS would need to occur in one of two ways as outlined below:

- Proposed Amendment No. 215 to DPS 2, which is the subject of this report and as recommended; or
- Pursuant to section 126(3) of the *Planning and Development Act 2005*, where land is being transferred to the Urban zone under the MRS, the WAPC can resolve to concurrently amend the respective local planning scheme to transfer this land to a zone or reservation which is consistent with the objective of the Urban zone.

If in the event that the MRS amendment is refused by the Minister, then it will not be possible for the Minister to subsequently approve Amendment No. 215.

Administration recommends that Council initiate Amendment No. 215, which will commence the process of aligning DPS 2 in anticipation that the MRS amendment will be approved. This will allow the WAPC to deal with both amendments concurrently.

Council could however resolve to not adopt (initiate) the amendment. This would mean that the amendment will not be subject of further assessment or advertising at this stage. Council should be aware that the following could occur if such a resolution were to be made:

- Although there are no standard rights for review (e.g. through the State Administrative Tribunal), a proponent can request take action pursuant to Section 76 of the *Planning and Development 2005*. Under Section 76, if the Minister is satisfied that the City failed to adopt (initiate) a local planning scheme amendment when it should have, the Minister can order for that local planning scheme amendment to be adopted (initiated).
- Even if the proponent does not seek Minister intervention as outlined above, the MRS amendment could proceed to approval with an accompanying decision made under the *Planning and Development 2005* for rezoning of the subject land through DPS 2. This can occur without a decision of Council.

Amendment No. 215 can be initiated, as it is consistent with the City's draft Local Planning Strategy and the current MRS amendment being considered for the subject land. The relevant planning issues related to land use and built form will be considered in detail through the advertising of Amendment No. 215 and the structure planning process.

Statutory Compliance

The scheme amendment will follow the statutory process outlined in the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

5 ~ A well planned, safe and resilient City that is easy to travel around and provides a connection between people and places

5.2 - Plan for and manage land use

Risk Appetite Statement

In pursuit of strategic objective goal 5, we will accept a Medium level of risk, extended to High in the areas of Community / Reputation & Financial / Commercial impacts. Shifting transport modes and usage in the City may require short term pain for longer term gain as the City supports the development, maintenance and connection of alternatives to car use (e.g. cycle ways) and the supporting infrastructure.

Risk Management Considerations

Risk Title	Risk Rating
ST-S12 – Economic Growth	Medium
Accountability	Action Planning Option
Chief Executive Officer	Manage

Risk Title	Risk Rating
CO-O22 Environmental Management	Medium
Accountability	Action Planning Option
Director Planning & Sustainability	Manage

Risk Title	Risk Rating
ST-S27 Rising Ground Water	Medium
Accountability	Action Planning Option
Director Planning & Sustainability and Director Assets	Manage

The above risks relating to the issue contained within this report have been identified and considered within the City's Strategic and Corporate risk register. Action plans are in place to manage these risks.

Policy Implications

Nil

Financial Implications

Nil

Voting Requirements

Simple Majority

Moved Cr Parker, Seconded Cr Rowe

That Council:-








1. Pursuant to Section 75 of the *Planning and Development Act 2005* ADOPTS Amendment No. 215 to City of Wanneroo District Planning Scheme No. 2, to rezone Lot 900 (567) Wanneroo Road, Woodvale, Lot 26 (26) Woodvale Drive, Woodvale and Lot (803) 20 Ancestor Retreat, Woodvale from Rural to Urban Development as shown in Attachment 4;
2. Pursuant to Regulation 34 and Regulation 35(2) of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES that Amendment No. 215 to District Planning Scheme No. 2 is a complex amendment for the following reasons:
 - a) An amendment that is not addressed by any local planning strategy; and
 - b) An amendment relating to development that is of a scale, or will have an impact, that is significant relative to development in the locality.
3. Pursuant to Section 81 and Section 82 of the *Planning and Development Act 2005*, REFERS Amendment No. 215 to District Planning Scheme No. 2 to the Environmental Protection Authority;
4. Subject to Section 83A of the *Planning and Development Act 2005* and Regulation 37(1) of the *Planning and Development Act (Local Planning Schemes) Regulations 2015*, SUBMITS Amendment No. 215 to District Planning Scheme No. 2 to the Minister for Planning for approval to advertise;
5. Subject to the satisfaction of the Environmental Protection Authority and the Minister for Planning, ADVERTISES Amendment No. 215 to District Planning Scheme No. 2 pursuant to Regulation 38 and Regulation 76A of the *Planning and Development (Local Planning Schemes) Regulations 2015*, incorporating any amendments that may be recommended or required; and
6. NOTES that a further report will be presented to a future Council Meeting, following advertising of Amendment No. 215 to District Planning Scheme No. 2, seeking resolution in respect to the following:
 - a) Whether to support Amendment 215 to District Planning Scheme No.2 (with or without modification) – or not to support the amendment; and
 - b) To provide the advertised Amendment No. 215 to District Planning Scheme No. 2 to the Western Australian Planning Commission.

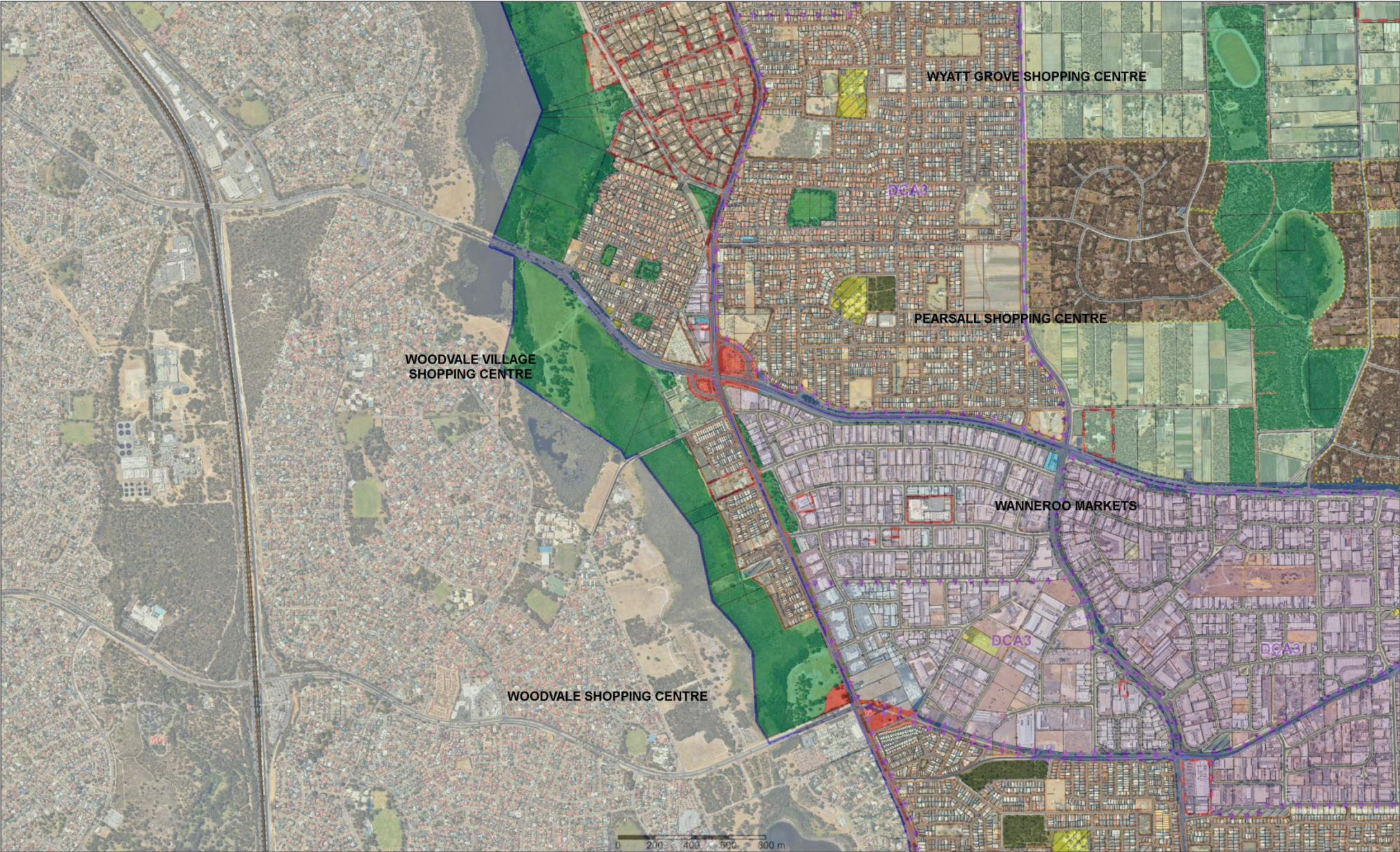
**LOST
6/7**

For the motion: Mayor Aitken, Cr Figg, Cr Herridge, Cr Parker, Cr Rowe and Cr Wright

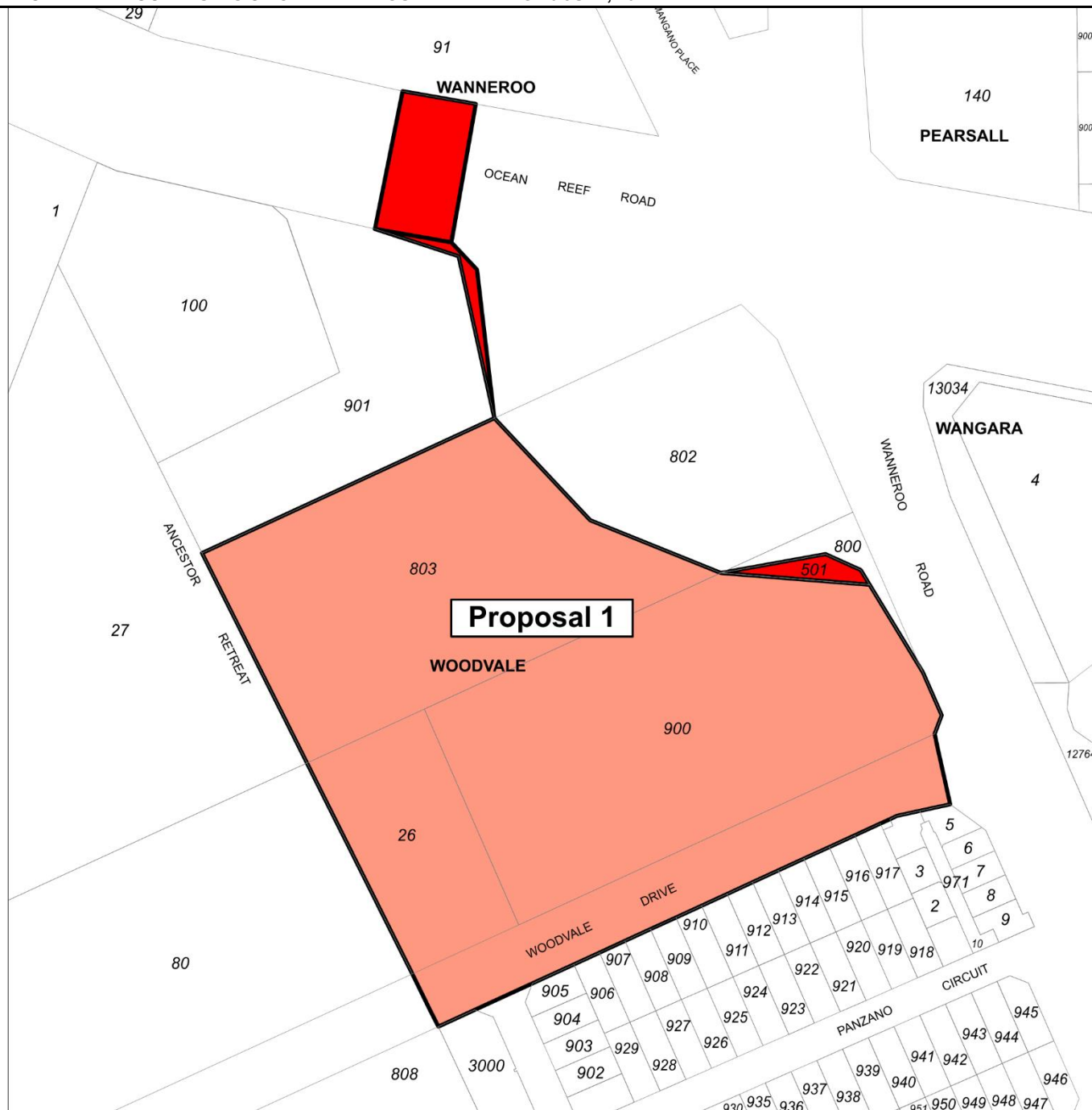
Against the motion: Cr Bedworth, Cr Coetzee, Cr Huntley, Cr Miles, Cr Moore, Cr Seif and Cr Smith

Attachments:

1 	Attachment 1 - Location Plan	24/208606
2 	Attachment 2 - MRS Amendment Map	24/216794
3 	Attachment 3 - City of Wanneroo Response to MRS Amendment dated 5 May 2024	24/148204
4 	Attachment 4 - Current and proposed amendment	24/208609
5 	Attachment 5 - Concept Local Structure Plan	24/208597
6 	Attachment 6 - Transport Impact Assessment	24/33129
7 	Attachment 7 - Local Structure Plan No. 64 Map	24/208603



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			Printed by Sheahan, Daniel
			Scale = 1:20000



Woodvale Drive and Ancestor Retreat, Woodvale
Proposed standard MRS amendment
as advertised

13 December 2023

Proposal 1

Proposed Amendment:

- Rural zone to Urban zone
- Other Regional Roads reservation and Rural zone to Primary Regional Roads reservation

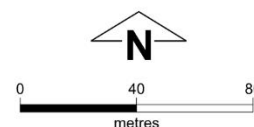
Reference no: 4621

File no: RLS/1103

Version number: 2



Date: 18/12/2023
 Produced by Data Analytics, Department of Planning, Lands and Heritage, Perth WA
 Base information supplied by Western Australian Land Information Authority SLIP 1447-2023-1





File Ref: MRS2023/3
Your Ref: RLS/1103
Enquiries: Emille van Heyningen 9405 5468

2 May 2024

Mr Brett Pye
Department of Planning, Lands and Heritage
140 William Street
PERTH WA 6000

Dear Mr Pye,

PROPOSED METROPOLITAN REGION SCHEME AMENDMENT (URBAN) - LOT 900 WANNEROO ROAD, LOT 26 WOODVALE DRIVE & LOT 803 ANCESTOR RETREAT, WOODVALE

Thank you for the opportunity to update the City's formal comments on the proposal to amend the Metropolitan Region Scheme (MRS) zoning on Lot 900 Wanneroo Road, Lot 26 Woodvale Drive & Lot 803 Ancestor Retreat, Woodvale (site).

The City notes that the proposal includes:

- The rezoning of land within Lots 26 and 900 Woodvale Drive, Lot 803 Ancestor Retreat, and the road reserve for Woodvale Drive in Woodvale from the Rural zone to the Urban zone; and
- The rezoning of land within the road reserves for Wanneroo and Ocean Reef Roads in Woodvale from the Rural zone and the Other Regional Roads reservation to the Primary Regional Roads reservation

At a strategic level, I note that the site is identified in the City's draft Local Planning Strategy (Strategy) as one of the last remaining rural precincts within an area that is predominately urban in nature. The rezoning of the site to the MRS Urban zone is therefore supported in-principle as the Urban Zone is considered to better integrate with and support surrounding land uses. It is noted that although the Strategy was approved by Council and the Western Australian Planning Commission (WAPC) for advertising purposes, it is not yet considered a 'seriously entertained proposal' until the document is advertised.

To support order and proper planning, the City, at a more detailed level, considers that some aspects of the MRS rezoning proposal raise a number of issues particularly relating to traffic and environmental considerations which ought to be considered by the WAPC as follows:

- Traffic

The Transport Impact Assessment outlines that the Wanneroo Road - Woodvale Drive intersection is currently approaching capacity and is at risk of failing in the future unless it is modified. It is noted that as a Primary Regional Road, Wanneroo Road falls within the

City of Wanneroo
23 Dundobar Road
Wanneroo WA 6065

Postal Address
Locked Bag 1
Wanneroo WA 6946

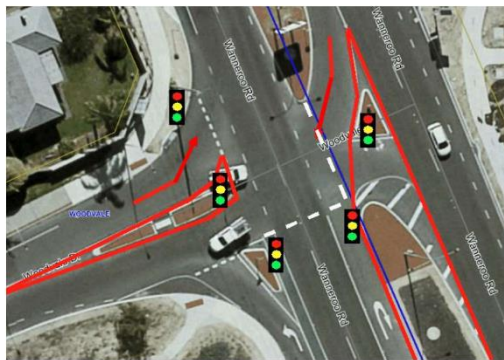
T (08) 9405 5000
E enquiries@wanneroo.wa.gov.au

wanneroo.wa.gov.au A series of small, circular social media icons for Facebook, Twitter, YouTube, and LinkedIn.

jurisdiction of Main Roads WA, and the amendment report notes that this matter will need to be appropriately resolved prior to any rezoning to the Urban zone. The City notes that although the final decision in relation to the intersection design rests with Main Roads WA, the City is obliged to consider and comment on the impact of the design on local residents and their use of Woodvale Drive.

As the majority of Woodvale Drive is located within the City of Joondalup, it is also recommended that Joondalup is consulted for comment in relation to the proposal to modify the intersection as it may impact the overall function of the road under their control and management.

In relation to the MRS amendment proposal to facilitate the partial signalisation of the Wanneroo Road and Woodvale Drive intersection (see image below), I can advise that although the City supports the full signalisation of the intersection, as this would appropriately facilitate the redevelopment of the site, a partial signalisation as proposed is not supported.



This proposed modification will prohibit residents of the properties directly south of Woodvale Drive from turning right onto Wanneroo Road to head south. Rather they will be required to either travel north on Wanneroo Road and perform a U-turn north of the Ocean Reef Road or alternatively travel west along Woodvale Drive, Duffy Terrace, then Whitfords Avenue in order to turn right and eventually travel south along Wanneroo Road. This will detrimentally impact residents south of Woodvale Drive as well as all traffic flows northwards along Wanneroo Road from Prindiville Drive to the U-turn just south of East Road. Due to this, the City recommends that a detailed investigation is undertaken to identify whether there are alternative access arrangements to the Wanneroo Road and Woodvale Drive intersection.

I note that in April 2023, the City was shown concept plans for a future Commercial Centre on Lot 900 Wanneroo Road, Woodvale and the preliminary plans for the intersection provided at the time differ to the plans which are now being proposed as part of the MRS amendment. The preliminary plans (dated March 2023) did not indicate signalisation of the Wanneroo Road and Woodvale Drive junction as is now being proposed.

- Environment

The Environment Assessment Report (EAR) states that the 15-25 metres of land east of Ancestor Retreat would not provide an environmental/ecological function as part of a buffer to the nearby wetland, and does not have to be retained as a wetland buffer.

It is noted that the EPA Guidance Statement 33 *Environmental Guidance for Planning and Development* (2008) states that all wetlands that are to be protected should be allocated a minimum 50 metre buffer to maintain wetland values and mitigate impacts from adjacent

land uses. In line with this, the City considers that there is a need for a greater buffer between any proposed development and the wetlands, particularly to deal with the impact of stormwater discharge on the wetlands. If such a buffer is reduced, the City recommends that sufficient, enforceable mitigation measures be put in place to effectively deal with stormwater discharge to the satisfaction of the Environmental Protection Authority (EPA). The City has already experienced significant consequences due to reduced buffer distances applied to developments to the south of the site, and these would likely be repeated if this is not appropriately being dealt with as part of the proposal.

The EAR identifies the presence of 1.593 hectares of native trees that provide foraging habitat for Black Cockatoos and indicates that if all habitat were cleared for development, there would not be a significant impact of foraging habitat. In this regard, the City recommends that the EPA gives strong consideration to the retention of portions of foraging habitat at this location (within reserves or Public Open Space).

- Other related issues

Stormwater - Due to the lack of sufficient detail contained in the District Water Management Strategy provided, the City is unable to provide comments. It is suggested that more detail be included particularly in relation to stormwater discharge from Woodvale Drive.

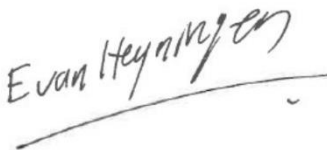
Ancestor Road - As Ancestor Road is an internal access road and not a gazetted road, further consideration should be given to the status of this road within the context of the proposal.

Bushfire - As the site is located within a Bushfire Prone Area, the proposal is required to comply with the provisions of *State Planning Policy 3.7 - Planning for Bushfire Prone Areas*. It is the City's expectation that all clearing required to establish an appropriate APZ be wholly located within the site and will not encroach into the nearby Bush Forever Site 299 *Yellagonga Regional Park* in any way. Any clearing within a Bush Forever area is required to demonstrate consistency with the *State Planning Policy 2.8 Bushland Policy for the Perth Metropolitan Region* to the satisfaction of the WAPC. In this regard, it is recommended that the Bushfire Management Plan considers any revegetation required to offset any reduced wetland buffer and the retention of vegetation for Black Cockatoo habitat.

Please note that the above City response relates to the current MRS amendment only and not any of the related amendments to the City's DPS 2 currently being assessed by the City.

The City is happy to engage further with DPLH officers and the proponent if any further clarification is required.

Yours sincerely,



Emille van Heyningen
MANAGER - STRATEGIC LAND USE PLANNING AND ENVIRONMENT

City of Wanneroo Town Planning Scheme No. 2 - Map 21 of 24 Pearsall Locality Map Extract



Current TPS No. 2
(as at 11 January 2024)



Scheme Amendment No. 215

LEGEND

REGION SCHEME RESERVES (MRS)

- Parks and Recreation
- Other Regional Roads
- Primary Regional Roads

LOCAL SCHEME RESERVES

- Public Open Space

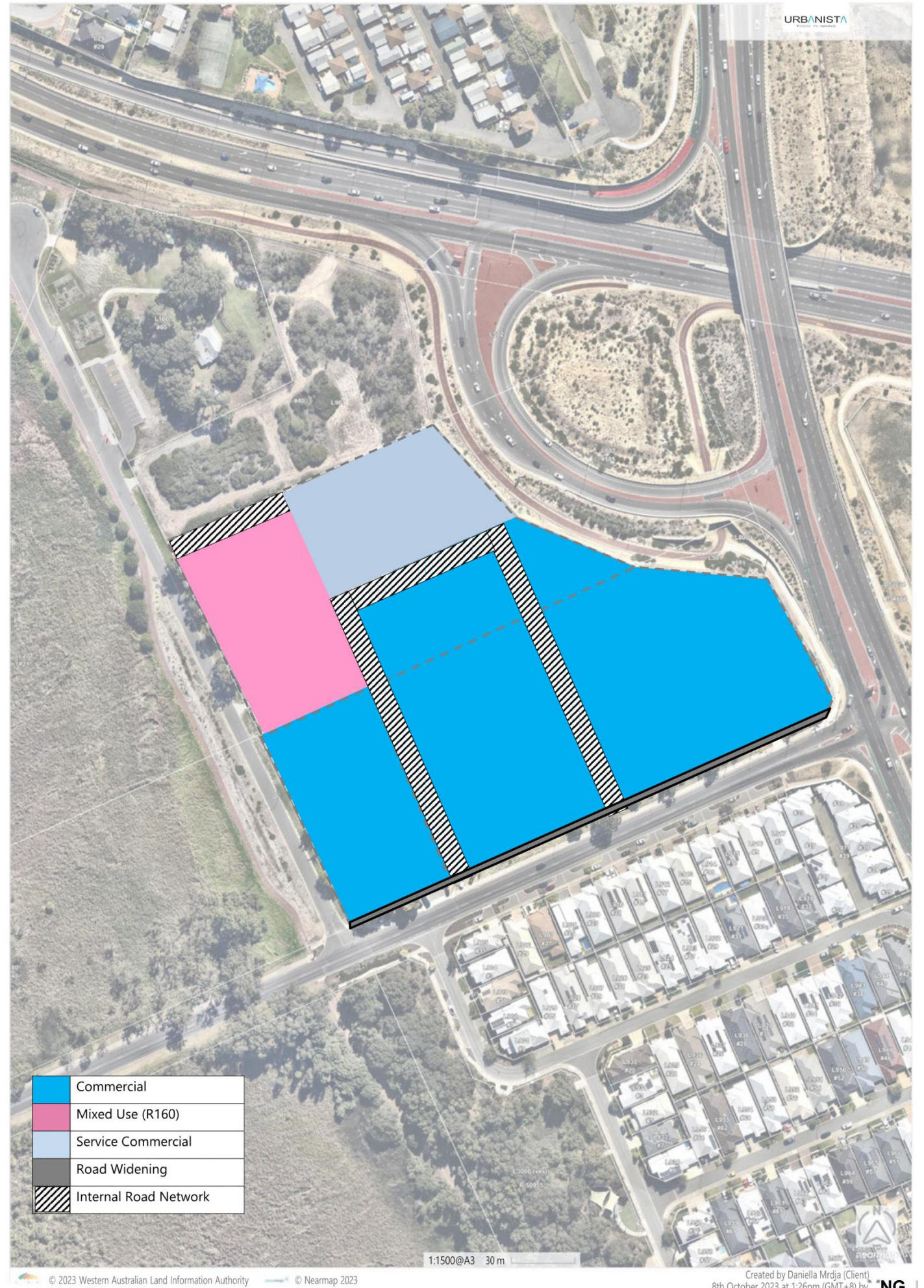
LOCAL SCHEME ZONES

- Light Industry
- Rural
- Urban Development

OTHER CATEGORIES

(see scheme text for additional information)

- Locality Boundary



Proposed MRS Amendment Lots 26, 803 and 900 Cnr Woodvale Drive - Ancestor Retreat, Woodvale

TRANSPORT IMPACT STATEMENT



28 June 2023

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1. INTRODUCTION AND BACKGROUND

Strategic Property Group is seeking to improve the development potential of approximately 4 hectares of land at the south-west corner of the Wanneroo Road - Ocean Reef Road interchange, in Woodvale, initially through an MRS Amendment from Rural to Urban (and then a re-zoning under the City of Wanneroo District Planning Scheme), with the possibility of commercial development at the north-west corner of the Wanneroo Road - Woodvale Drive junction. The Subject Site comprises Lots 26, 803 and 900, which extends from Wanneroo Road to Ancestor Retreat, on the northern side of Woodvale Drive, as shown in the Locality Plan in Figure 1 and the corresponding aerial photograph of the existing road network in Figure 2.

Intersection operational analysis previously carried out by Uloth and Associates shows that the existing unsignalised junction at Wanneroo Road - Woodvale Drive is currently operating close to capacity during both the AM and PM peak hours, with drivers already taking increased risks at the intersection by accepting smaller gaps in oncoming traffic when crossing. Due to ongoing traffic growth on Wanneroo Road (based on ROM traffic forecasts obtained from Main Roads WA), the analysis also shows that even with these increased risks the unsignalised junction is expected to fail within the next 2 to 3 years. In order to maintain an acceptable level of safety, it will therefore be necessary to modify the intersection by either banning the right-turn movements in and out of Woodvale Drive, or by upgrading the intersection with the installation of (at least partial) traffic signals.

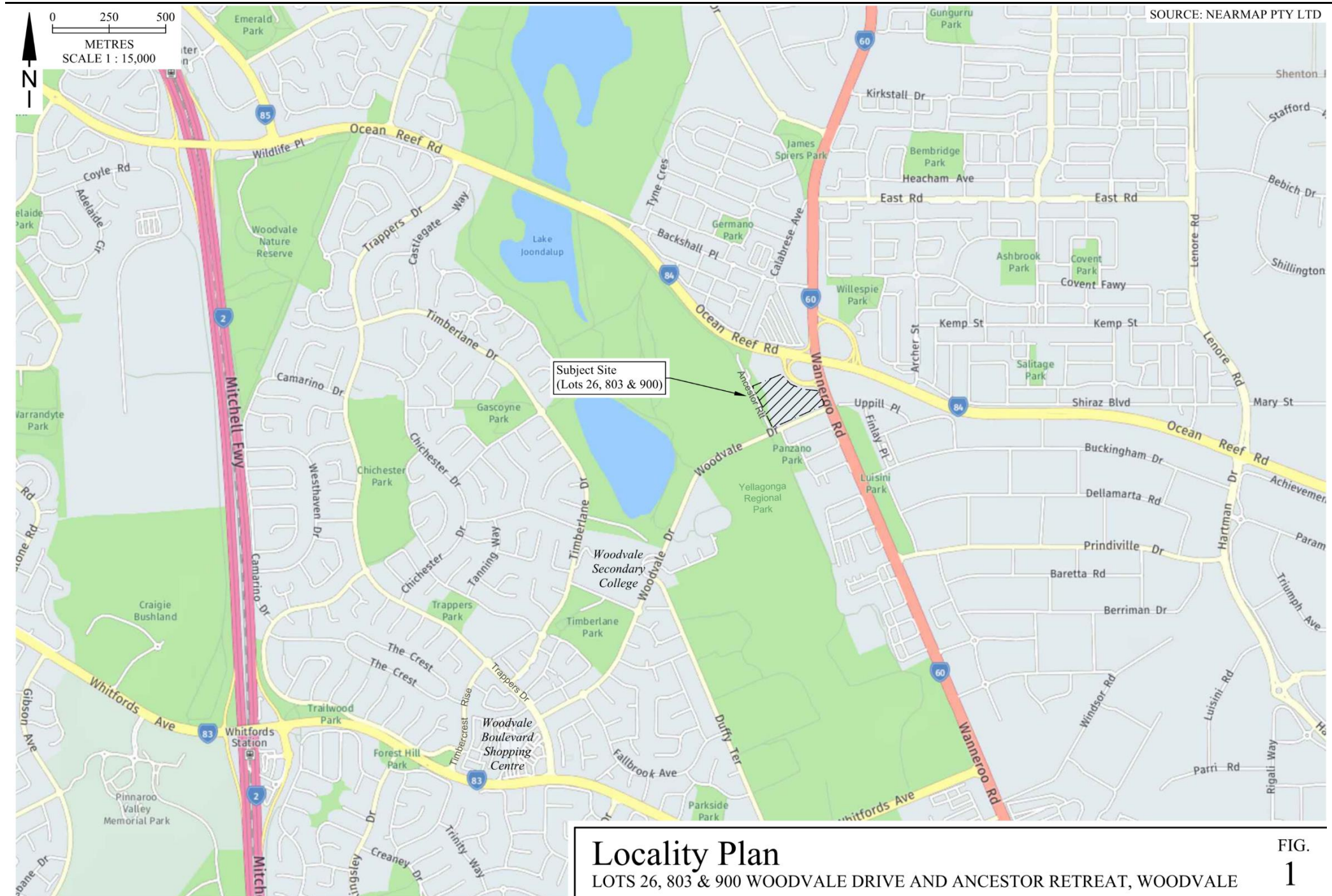
For the proposed MRS amendment, it is therefore necessary to confirm that future development on the subject land can be suitably accessed under either of these 2 possible future scenarios.

1.1 STUDY OBJECTIVES

The overall study objective is to prepare a Transport Impact Statement in support of the proposed MRS Amendment from Rural to Urban.

Specific objectives include the following:

- Identify the existing situation, including the surrounding roads and access, pedestrian/cyclist facilities and public transport availability.
- Confirm the likely future modifications to the adjacent roads and intersections, and hence the future transport accessibility for future development on the overall Subject Site.



SOURCE: NEARMAP PTY LTD

FIG.
2

2. EXISTING SITUATION

The existing situation in the vicinity of the Subject Site for the proposed MRS Amendment is presented and discussed in this chapter, with reference to additional information documented in the Technical Appendix.

2.1 ROADS AND INTERSECTIONS

- It can be seen in the Locality Plan in Figure 1 (in Chapter 1) that Woodvale Drive provides a convenient diagonal route for traffic to/from Wanneroo Road north and/or Ocean Reef Road east seeking to access the southern parts of Woodvale (including Woodvale Secondary College and Woodvale Boulevard Shopping Centre), as well as Whitfords Avenue, Whitfords Station and Mitchell Freeway south of Whitfords Avenue. It can also be seen that it is the only connection across Yellagonga Regional Park to Wanneroo Road between Ocean Reef Road and Whitfords Avenue.
- Wanneroo Road is classified as a Primary Distributor road under the Main Roads WA functional road hierarchy, operating with a posted speed limit of 70 kilometres per hour. It is a 4-lane divided arterial road, with a grade-separated interchange at Ocean Reef Road (just 200 metres north of Woodvale Drive) and a signalised intersection at Prindiville Drive (approximately 740 metres south of Woodvale Drive), as indicated in Figure 2 in Chapter 1.
- Woodvale Drive is identified as a Local Distributor road under the Main Roads WA functional road hierarchy (with a 20 metre road reserve), operating under the default urban speed limit of 50 kilometres per hour. It is a 2-lane undivided road, with intersections at Panzano Circuit (approximately 225 metres west of Wanneroo Road and Ancestor Retreat (approximately 40 metres further west), as also shown in Figure 2.
- Ancestor Retreat is a local Access Road, extending north from Woodvale Drive, with a cul-de-sac just south of Ocean Reef Road.
- The existing roads and intersections in the vicinity of the subject site are shown in Figure A.1 in Chapter A.1 in the Technical Appendix, while the existing situation within and adjacent to the site is shown in Figure A.2.
- It can be seen in Figure A.1 that the Subject Site has frontage to both Woodvale Drive and Ancestor Retreat, as well as Wanneroo Road. It is also located immediately across the road from Yellagonga Regional Park (to the west) and existing residential development (to the south). Woodvale Drive provides access to schools, shopping and other local facilities within Woodvale, as well as to Wanneroo Road (and therefore Ocean Reef Road) and the regional road network beyond.
- Figure A.2 then shows that Wanneroo Road provides both left-turn and right-turn lanes at the Woodvale Drive junction, as well as a u-turn lane for northbound traffic to return towards the south, while Woodvale Drive provides only a single lane in each direction, but with sufficient width at Wanneroo Road for left-turn and right-turn vehicles to stand side-by-side. It can also be seen that Woodvale Drive provides shared access driveways to abutting residential lots along its southern side, with reversing areas to ensure that vehicles from these residential lots can all enter Woodvale Drive in forward gear.

2.2 PEDESTRIAN AND CYCLIST FACILITIES

- Figure A.3 in Chapter A.2 in the Technical Appendix identifies the various pedestrian/cyclist facilities in the vicinity of the Wanneroo Road - Woodvale Drive junction, with Bus Stop locations also shown.
- It can be seen in Figure A.3 that there is an on-road bicycle lane on the western side of Wanneroo Road, extending north from Woodvale Drive across the bridge at Ocean Reef Road. However, the southbound bicycle lane terminates just north of Woodvale Drive and exits onto a 'High Quality Shared Path'. Woodvale Drive also provides on-road bicycle lanes between Wanneroo Road and Ancestor Retreat.
- There are also 'High Quality Shared Paths' along both Woodvale Drive and Wanneroo Road, as well as Ocean Reef Road and Ancestor Retreat, as also shown.

2.3 PUBLIC TRANSPORT

- Figure A.4 in Chapter A.2 shows the existing Bus Routes and Bus Stops in the vicinity of the Wanneroo Road - Woodvale Drive junction, with Route 467 travelling along Woodvale Drive and then Wanneroo Road to/from the north, while Routes 389 and 468 travel north/south along Wanneroo Road.
- Route 467 travels to/from Whitfords Train Station and Joondalup Train Station via Pearsall, Hocking and Ashby, with Bus Stops in Woodvale Drive immediately west of Wanneroo Road.
- Route 468 also travels to/from Whitfords Station and Joondalup Station, but via Whitfords Avenue and Wanneroo Road, while Route 389 travels to/from Perth Busport and Wanneroo, via Wanneroo Road, with the nearest Bus Stops in Wanneroo Road approximately 170 metres south of Woodvale Drive.
- There is also an additional Bus service (Route 355) close by, running to/from Whitfords Station and Ellenbrook Town Centre, via Wanneroo Road (south) and Prindiville Drive.
- It is important to note that as urban expansion continues east of Wanneroo, Public Transport Authority has plans for 3 additional Bus Services travelling via Wanneroo Road (north) and Woodvale Drive to/from Whitfords Station. It was also suggested that future traffic signals at Woodvale Drive could allow for the introduction of an alternative route to/from Prindiville Drive via Woodvale Drive (rather than the only currently-available route via Whitfords Avenue).

2.4 EXISTING TRAFFIC FLOWS

- Figure A.5 in Chapter A.3 in the Technical Appendix shows the existing average weekday traffic flows throughout the whole of Woodvale, based on data obtained from the Main Roads WA Trafficmap website and from City of Joondalup. Figure A.6 then shows the weekday traffic flows at the Wanneroo Road - Woodvale Drive junction, while Figure A.7 shows the corresponding AM and PM peak hour traffic flows.
- It can be seen in Figure A.5 that Woodvale Drive carries approximately 7,500 vehicles per day between Wanneroo Road and Duffy Terrace, increasing to 8,300 vehicles per day east of Trappers Drive. This is well above the indicative maximum of 7,000 vehicles per day recommended for a Neighbourhood Connector road under Liveable Neighbourhoods, and is perhaps suggestive of Woodvale Drive becoming a Distributor B road (and Integrator Arterial B under Liveable Neighbourhoods) in the future.
- It can also be seen in Figure A.5 that Woodvale Drive is one of just 5 local roads accessing the whole of Woodvale, behind only Trappers Drive south (14,150 vehicles per day) and Trappers Drive north

(11,010 vehicles per day) in order of importance. And it is important to note that the Ocean Reef Road - Trappers Drive junction and the Whitfords Avenue - Trappers Drive junction are both controlled by traffic signals.

- Figure A.6 then shows that with daily traffic flows of 7,570 vehicles per day on Woodvale Drive at Wanneroo Road (in May 2022), almost 6,500 vehicles per day (85 percent) travelled to/from Wanneroo Road north. These predominantly left-out/right-in movements are also reflected during both the AM and PM peak hours, as shown in Figure A.7.

2.5 CRASH HISTORY

- Historical crash data was also obtained from Main Roads WA, for 5 years up to 31 December 2021. The data shows that there were 7 collisions at the Wanneroo Road - Woodvale Drive junction, in addition to 2 rear-end crashes within Woodvale Drive on approach to the intersection.
- Of the 7 intersection crashes, there were 5 that involved vehicles turning right either into or out of Woodvale Drive, including 1 recorded as 'Hospital' in severity, 1 recorded as 'Medical', and 3 recorded as 'PDO-Major'. The remaining 2 crashes were both rear-end collisions, with one involving a vehicle stopping as it prepared to turn right and one stopping within the Woodvale Drive approach and the car behind unable to stop in time.

3. **PROPOSED MRS AMENDMENT**

As noted above in Chapter 2, the overall Subject Site has street frontage to both Woodvale Drive and Ancestor Route, with access opportunities along both roads ensuring good accessibility to local amenities (via Woodvale Drive) and to the regional road network (via Wanneroo Road and Ocean Reef Road).

- Development on the site is expected to be predominantly residential. However, it may also be possible to include some commercial development along the Woodvale Drive frontage, close to Wanneroo Road.
- Residential development at a similar density to the area immediately south of Woodvale Drive could result in a total of approximately 100 dwellings, with an overall traffic generation of perhaps 800 vehicle trips per day (and less than 100 trips per hour during the critical AM and PM peak hours).
- Alternatively, a mix of both residential and commercial development could result in traffic generation of perhaps 2,500 to 3,000 vehicle trips per day (with a small supermarket, a gym and perhaps a child care centre), or possibly as much as 6,500 vehicle trips per day (with the added inclusion of a fast food outlet and petrol station). However, this type of development would be subject to detailed investigation of intersection operations at the Wanneroo Road - Woodvale Drive junction, and may also require an upgrading of Woodvale Drive along the site frontage.

4. POSSIBLE TRAFFIC IMPACTS AND FUTURE ACCESS ARRANGEMENTS

- As noted above in Chapter 1, previous analysis of the Wanneroo Road - Woodvale Drive intersection shows that the existing unsignalised junction is already approaching capacity, and is expected to fail within perhaps 2 to 3 years.
- Due to the importance of Woodvale Drive as a Local Distributor road, it is therefore reasonable to expect that (at least partial) traffic signals will be installed, in order to retain the important north-to-west traffic movements with an appropriate level of safety. However, it is also possible that Main Roads WA (and the State Government) could decide to avoid the introduction of traffic signals and instead modify the intersection to left-in/left-out operation only, by banning the existing right-turn movements.
- Importantly, even if the existing right-turn movements at the Wanneroo Road - Woodvale Drive intersection are banned, there are still alternative travel routes available (via u-turns within Wanneroo Road, or via the Wanneroo Road - Ocean Reef Road interchange) to provide acceptable access for urban development on the subject site.
- This restricted access arrangement would definitely still be appropriate for residential development, and may even be appropriate for certain types of commercial development, such as businesses that may be primarily servicing a local catchment to/from the west on Woodvale Drive, or businesses that seek to attract primarily passing trade travelling northbound along Wanneroo Road.

5. OVERALL CONCLUSIONS AND RECOMMENDATIONS

The overall conclusions regarding the proposed MRS Amendment for Lots 26, 803 and 900 Woodvale Drive and Ancestor Retreat, in Woodvale, are as follows:

- The Subject Site is well located, close to existing residential development to the immediate south of Woodvale Drive, with good access to both local amenities (via Woodvale Drive to the west) and the regional road network (via Wanneroo Road and Ocean Reef Road).
- The site is also well-serviced by public transport and a comprehensive pedestrian/cyclist network of footpaths, high-quality shared paths and on-road bicycle lanes.
- It is reasonable to expect that traffic signals will be installed at the Wanneroo Road - Woodvale Drive intersection in the short to medium term, to at least retain the important north-to-west right turn movement into Woodvale Drive, for existing traffic flows (including Buses) currently using Woodvale Drive. This will also ensure very good access for the Subject Site, and would likely also facilitate the potential for significant commercial development on the site.
- Alternatively, the right-turn movements in and out of Woodvale Drive could be banned, and the intersection restricted to left-in/left-out movements only. However, this would still be suitable for residential development on the Subject Site (and possibly also a small amount of certain types of commercial development), since there are already alternative travel routes available to replace these right turns, via u-turn facilities in Wanneroo Road (or via the Ocean Reef Road interchange).

TECHNICAL APPENDIX

The Technical Appendix documents the existing roads and intersections, pedestrian/cyclist facilities and public transport, together with existing traffic flows, in the vicinity of the Subject Site.

A.1 EXISTING ROADS AND INTERSECTIONS

Figure A.1 provides an aerial photograph of the existing roads and intersections in the vicinity of the Subject Site, while Figure A.2 shows a more-detailed view of the existing situation within and adjacent to the site.

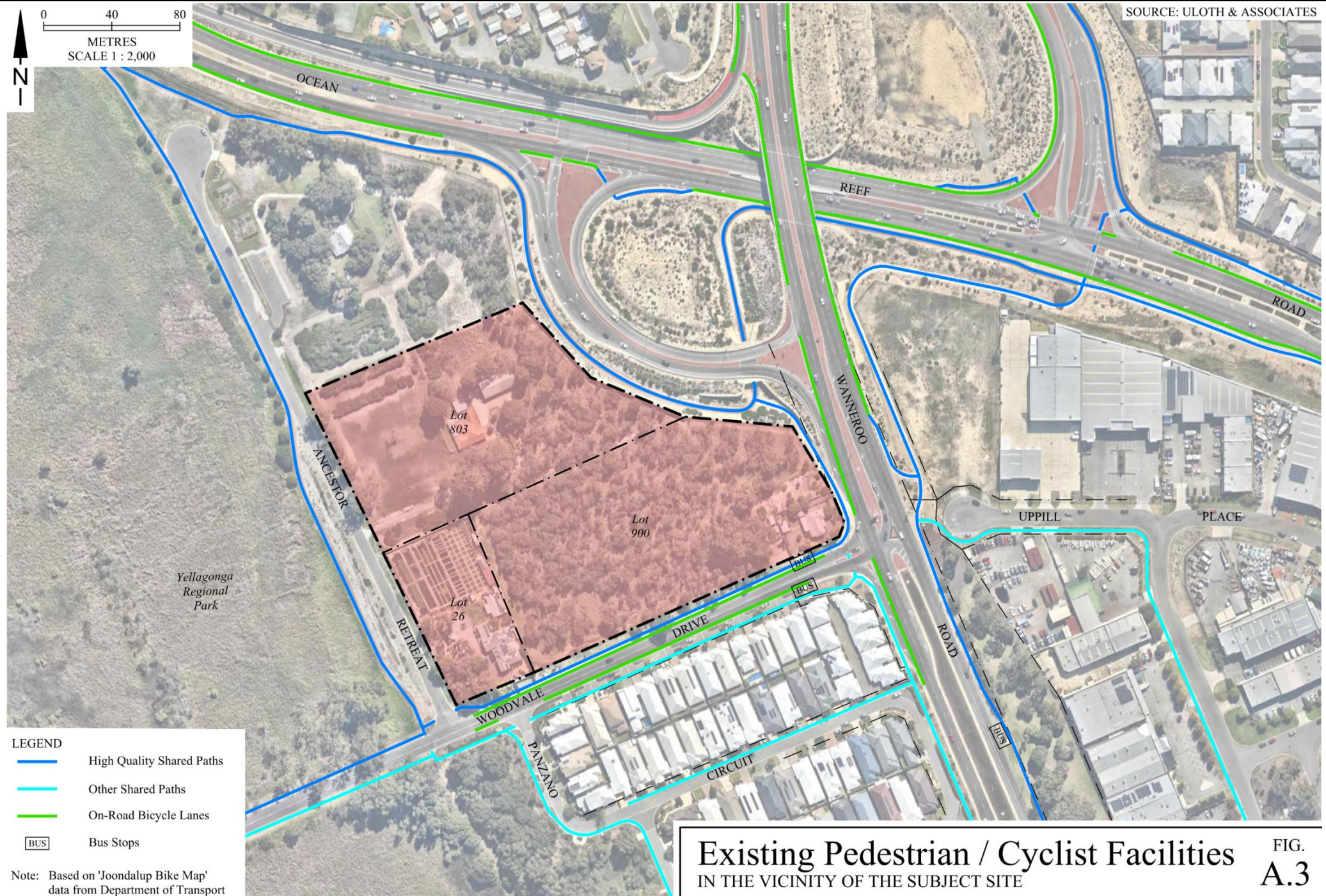


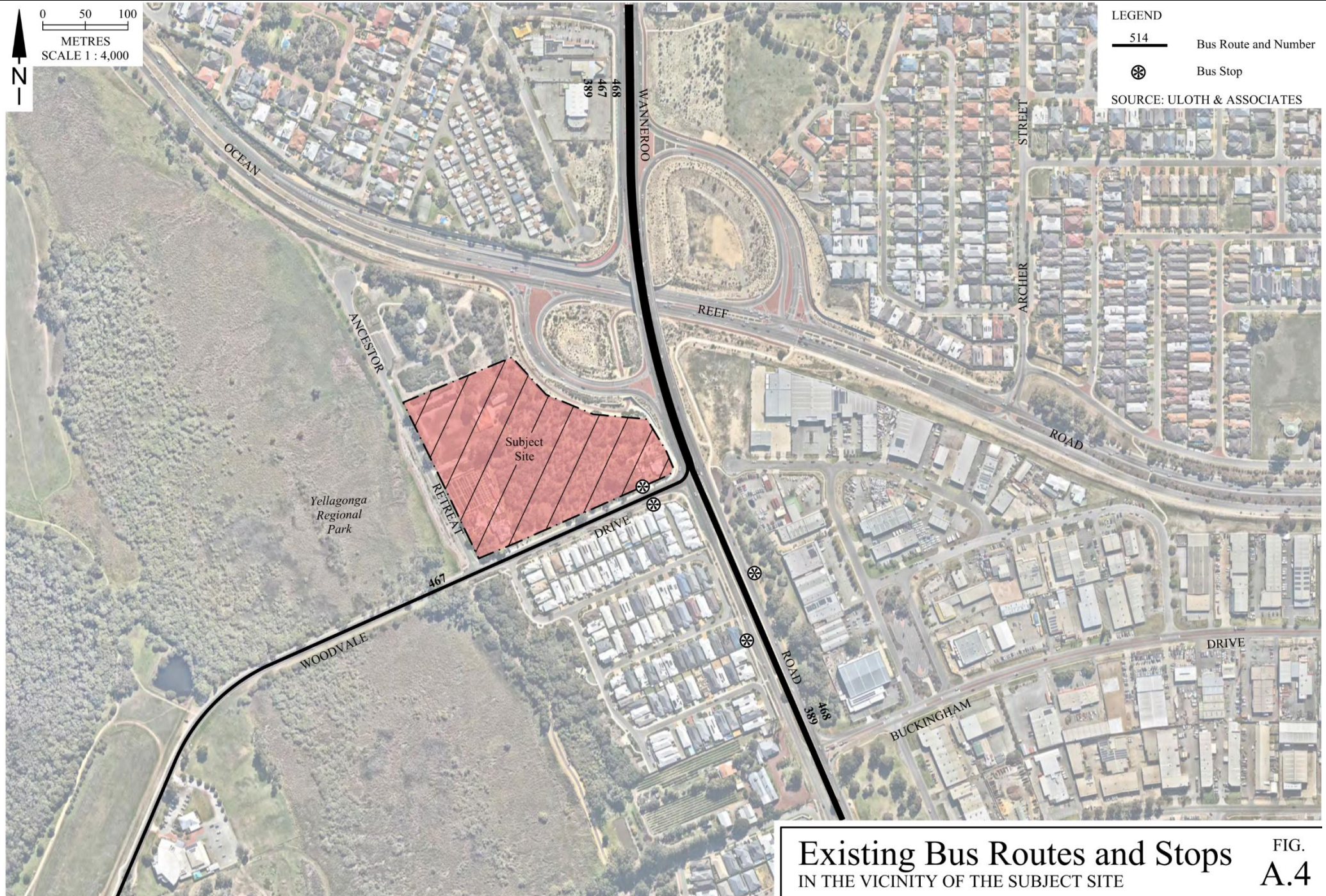


A.2 EXISTING PEDESTRIAN/CYCLIST FACILITIES AND PUBLIC TRANSPORT

Figure A.3 shows the existing pedestrian/cyclist facilities in the vicinity of the Subject Site, including shared paths, on-road bicycle lanes and roads with adjacent footpaths.

Figure A.4 shows the existing bus routes servicing the Woodvale and Wangara area, including bus stops in the vicinity of the Subject Site.

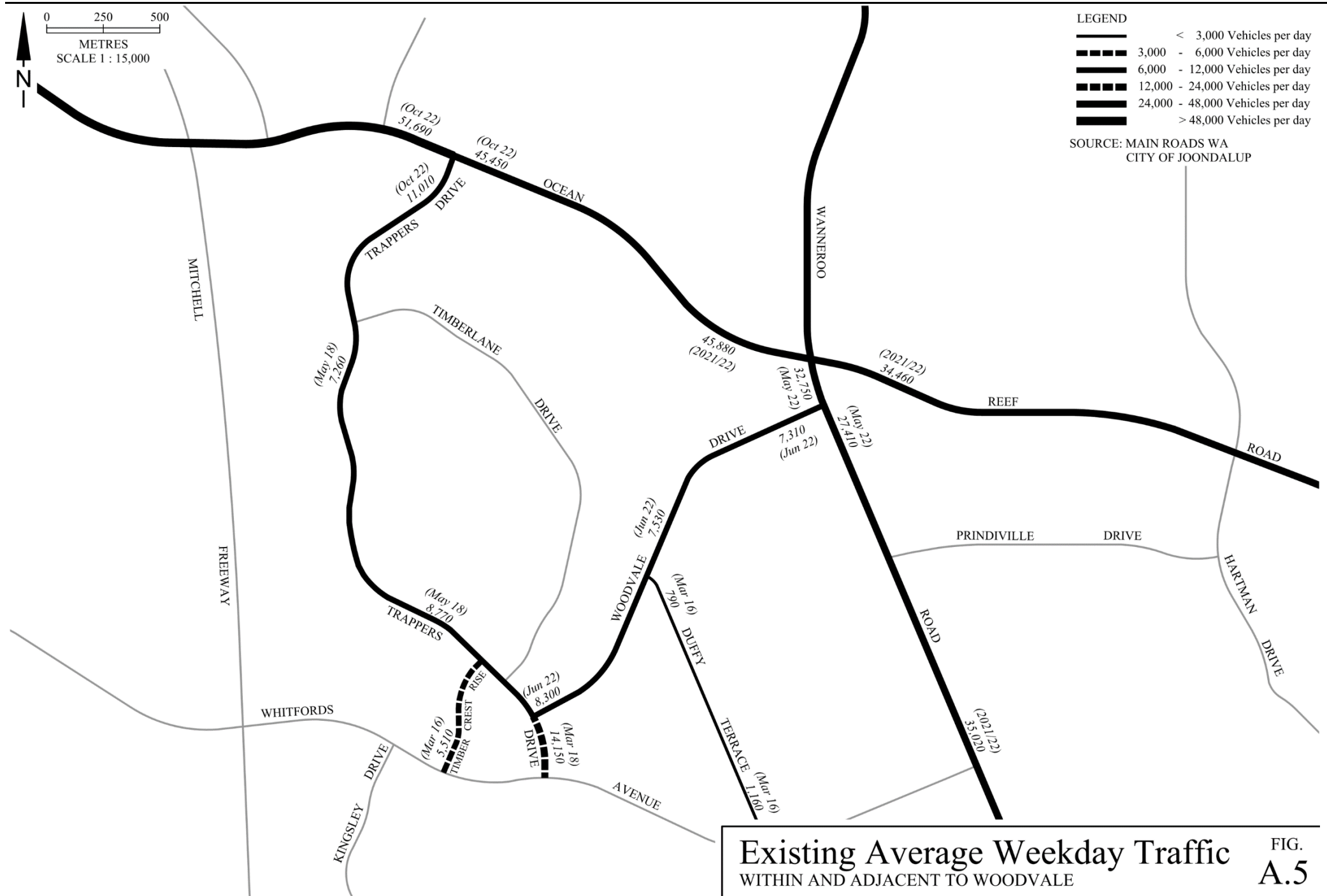




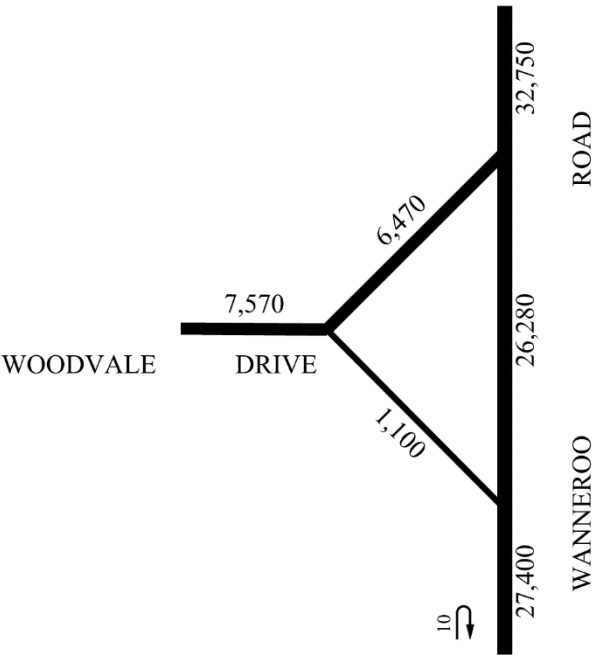
A.3 EXISTING TRAFFIC FLOWS AND TRAVEL ROUTES

Figure A.5 shows the existing average weekday traffic flows for the key access roads serving the whole of Woodvale, including Trappers Drive, Woodvale Drive, Timbercrest Rise and Duffy Terrace.

Figure A.6 then shows the existing 2-way turning movements at the Wanneroo Road - Woodvale Drive junction (from 10 May 2022) as obtained from the Main Roads WA TrafficMap website, while Figure A.7 shows the corresponding AM and PM peak hour traffic flows.



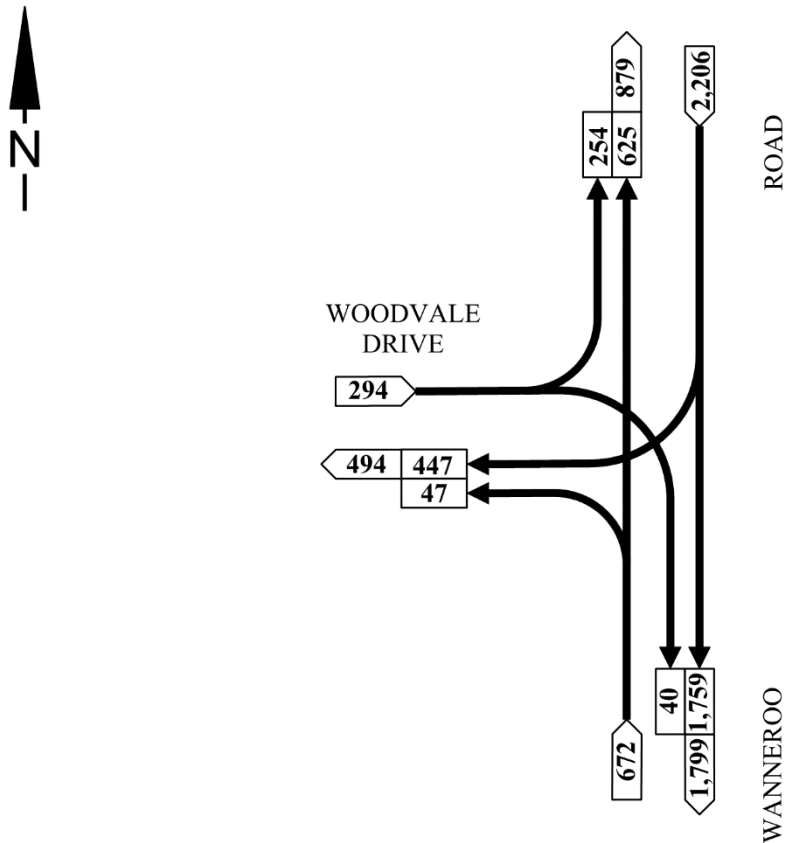
SOURCE: MAIN ROADS WA



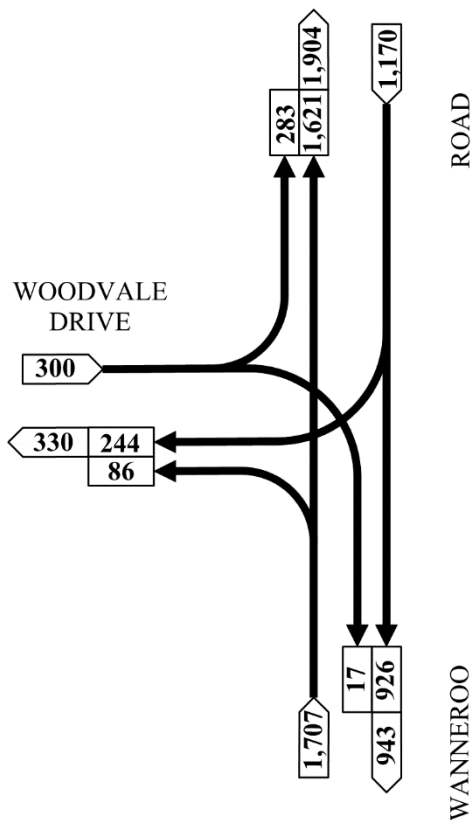
Existing (2022) Daily Traffic
WANNEROO ROAD - WOODVALE DRIVE JUNCTION

FIG.
A.6

SOURCE: MAIN ROADS WA



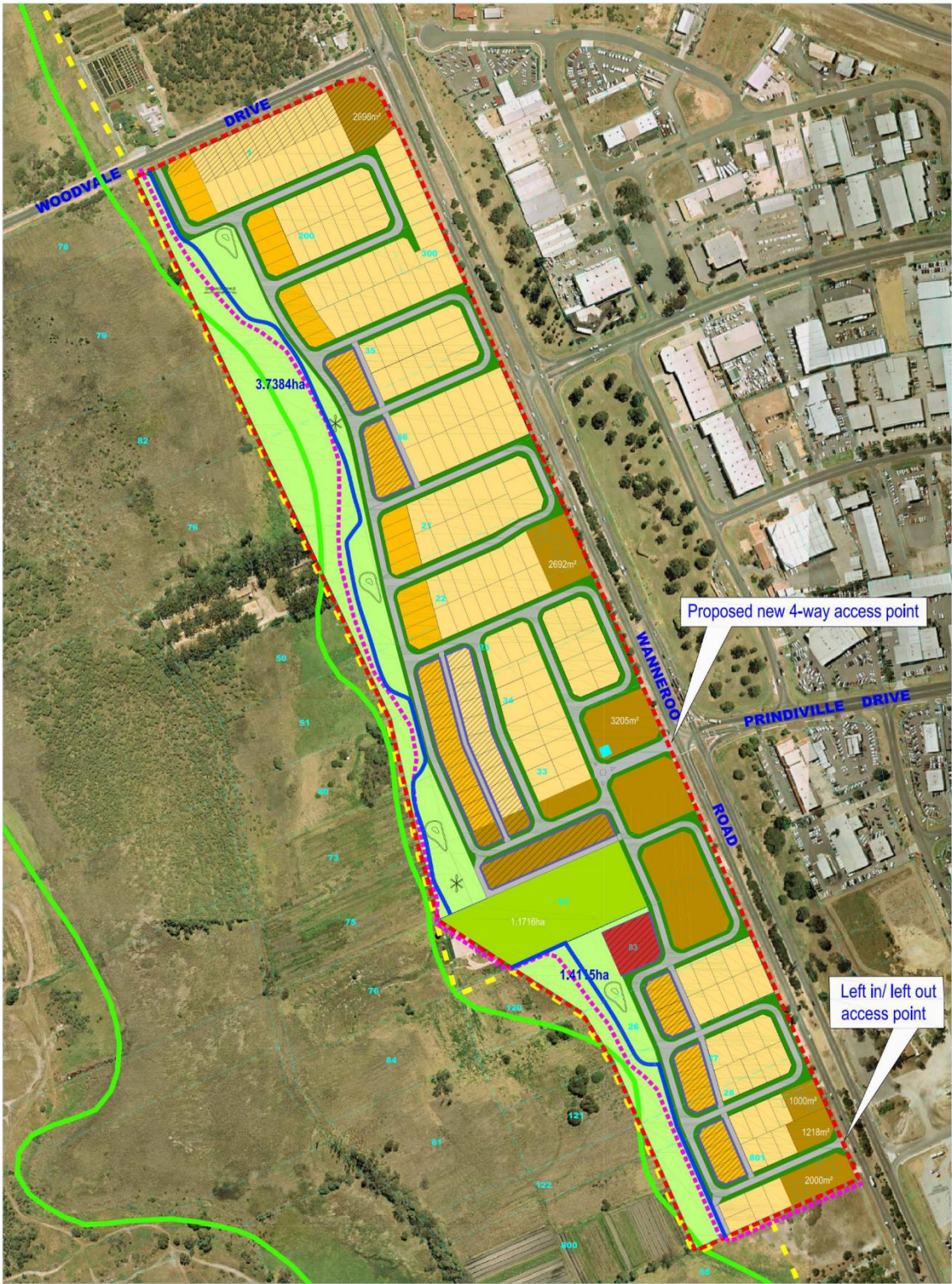
AM PEAK HOUR (7:45 - 8:45 AM)



PM PEAK HOUR (3:45 - 4:45 PM)

Existing (2022) Peak Hour Traffic
WANNEROO ROAD - WOODVALE DRIVE JUNCTION

FIG.
A.7



Legend							
	Structure Plan Boundary		Detail Area Plan Required		Public Open Space		R25 Zone
	Existing Lot Boundaries		Possible site for corner store (100m2 NLA)		Drainage		R30 Zone
	Conservation Category Wetland		Proposed Lots (Indicative)		Road		R40 Zone
	Indicative Gnaranga Main Sewer		Dual Use Path		Possible Kick and Play Area		Wetland Buffer (average width 42m.)
							R50 Zone

DATE	NO.	ACTIVITY-REVISION DESCRIPTION	DES.	DRN.	CHD.	APPD.	DATE	NO.	ACTIVITY-REVISION DESCRIPTION	DES.	DRN.	CHD.	APPD.
14.12.09	X	ADDITION OF WETLAND BUFFER; DAP REQUIREMENT; ANNOTATION	ACR	SB			21.10.08	S	ADDITION OF POLICIES 16, 17 AND POS SCHEDULE	DCD	DCD		
07.01.11	Y	ADDITION OF LOTS TO DAP	DCD	DCD			19.11.08	U	PROJECT NAME, TITLE & PRINCIPLE REVISED, DAP AND PPS	ACR	ACR		
							27.03.09	V1	ADDITION OF POS AND R40 LOTS	DCD	DCD	MWS	MWS
							31.03.09	W	REMOVAL OF R40 LOTS	DCD	DCD		
PROJECT: Woodvale – LSP64													
DRAWING TITLE: Proposed Structure Plan													
PRINCIPAL: Watson Property Group – Northern Aspects Ltd													
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SCALE: 1:2000 0 20m 40 60 80 100 120 140 160 180 200													
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Project – Phase – Plan Number P04018–P760–SK35													
Designed AT Checked MWS Drawn SB Approved MWS													
Local Authority City of Wanneroo													
RevisionOriginal Y A1 Date14.12.09 Sheet Of 1 1													

Procedural Motion

Moved Mayor Aitken, Seconded Cr Miles

That Council adjourn the meeting for a 10 minute recess.

**CARRIED UNANIMOUSLY
13/0**

For the motion: Mayor Aitken, Cr Bedworth, Cr Coetzee, Cr Figg, Cr Herridge, Cr Huntley, Cr Miles, Cr Moore, Cr Parker, Cr Rowe, Cr Seif, Cr Smith and Cr Wright

Against the motion: Nil

The meeting adjourned at 8:55pm. Cr Huntley left the meeting at 8:55pm and did not return.

Procedural Motion

Moved Mayor Aitken , Seconded Cr Herridge

That the meeting be resumed.

**CARRIED UNANIMOUSLY
12/0**

For the motion: Mayor Aitken, Cr Bedworth, Cr Coetzee, Cr Figg, Cr Herridge, Cr Miles, Cr Moore, Cr Parker, Cr Rowe, Cr Seif, Cr Smith and Cr Wright

Against the motion: Nil

Absent: Cr Huntley

The meeting resumed at 9:05pm

Procedural Motion

Moved Cr Wright, Seconded Cr Miles

That Item AS01-07/24 Petition PT01-06/24 - Request for Parking Prohibition, Chasselas Drive, Hocking be discussed as the third item of business.

**CARRIED UNANIMOUSLY
12/0**

For the motion: Mayor Aitken, Cr Bedworth, Cr Coetzee, Cr Figg, Cr Herridge, Cr Miles, Cr Moore, Cr Parker, Cr Rowe, Cr Seif, Cr Smith and Cr Wright

Against the motion: Nil

Absent: Cr Huntley

Assets

Strategic Asset Management

Cr Rowe declared an impartiality interest in AS01-07/24 due to being employed in the Electorate office of Margaret Quirk.(24/248345)

AS01-07/24 Petition PT01-06/24 - Request for Parking Prohibition, Chasselas Drive, Hocking

File Ref: 5597V005 – 24/215303
Responsible Officer: Director Assets
Attachments: 3

Issue

To consider petition PT01-06/24 received at the Council meeting held on 18 June 2024, requesting the installation of parking prohibitions within Chasselas Road, Hocking.

Background

In March 2024, the City received an enquiry from the petitioner reporting that vehicles were parking at the eastern termination of Chasselas Road contrary to the City's Parking Local Law, blocking driveway accesses for the properties of 15 and 20 Chasselas Road. Administration advised the resident that parking such as this was adequately controlled by the City's Parking Local Law and that parking prohibitions would not be supported in this instance to address residential parking matters.

Following the above, a further enquiry was submitted to the City from the Office of the Member for Landsdale, Ms Margaret Quirk MLA on 23 April 2024, requesting a reconsideration of the installation of parking prohibitions within Chasselas Road. A similar response was provided, indicating parking prohibitions would not be supported to address residential parking matters.

A location map of the subject site is shown as **Attachment 1**.

Detail

Chasselas Road is planned as a local access road within East Wanneroo Cell 4, as shown in **Attachment 2**. It is currently constructed as a cul-de-sac with a 6.0m wide pavement, with development of the adjacent property required to complete the road network in the area. It is not known when development of the remaining property to complete the road network will occur.

The petition organiser, residing at 20 Chasselas Road, has raised concerns regarding the parking of neighbouring residents at the eastern termination of Chasselas Road. The petition notes that vehicles park inconsiderately, restricting access to property driveways. Issues regarding noisy vehicle exhausts and public urination are also raised in the petition, which are not issues controlled by the City's Local Laws.

Consultation

The petition contains 44 signatures from residents in Chasselas Road, Vignerons Loop and Tempranillo Rise in the immediate vicinity of the requested parking restrictions. No other external community consultations have been undertaken in relation to this petition.

Comment

Members of the public are permitted to park on the road adjacent to the verge as long as they are not in breach of the State's Road Traffic Code 2000 and the City's Parking and Parking Facilities Local Law. In the case of Chasselas Road, the following clauses apply:

- The driver of a vehicle shall position the vehicle to face in the direction of travel of vehicles in the marked lane or line of traffic on, or next to, the part of the carriageway where the driver parks.
- If a carriageway is a two-way carriageway, the driver of a vehicle shall position the vehicle so that it is as near as practicable to, and parallel with, the left boundary of the carriageway.
- If the carriageway does not have a continuous dividing line or a median strip, the driver of a vehicle shall position the vehicle so there is at least 3 m of the carriageway alongside the vehicle that is clear for other vehicles to pass, unless otherwise indicated by information on or with a parking control sign.
- The driver of a vehicle shall position the vehicle so the vehicle does not cause undue obstruction on the carriageway.
- A driver shall not stop a vehicle on or across a driveway or other way of access for a vehicle travelling to or from adjacent land.

In consideration of the above, vehicles parking in the middle of the road or directly across and obstructing access driveways are contrary to the Local Law, however a vehicle parked parallel to the kerb alignment at the end of Chasselas Road and facing in the correct direction is not considered to be obstructing driveway access for the properties at 15 or 20 Chasselas Road, as shown in **Attachment 3**. While this parking is inconvenient for the impacted residents, it is in accordance with the Local Law.

Chasselas Road is currently less than 100m long and used by local traffic only. In its current configuration it would not be considered for assessment under the Local Area Traffic Management Policy.

City's Parking Compliance Officers are available on a daily basis to respond to parking complaints, however specific patrol action in regard to installed prohibitions is limited and generally initiated when prohibitions are installed for a two-week period to ensure drivers in the area are educated where possible regarding the new prohibitions, then enforcement action is taken on complaint. It is also noted that the City's Rangers have not been doing regular drive throughs in Chasselas Road but have been responding to parking complaints, as summarised below:

- 3 infringements issued - one in 2019 and two in 2021;
- 6 complaints received in 2021;
- Nil complaints received in 2022;
- 6 complaints received in 2023; and
- 2 complaints received in 2024 (one in April and the second in June).

Parking prohibitions are generally only provided as a means of controlling parking in frequent high congestion areas including immediately adjacent to schools and commercial shopping areas. Given the number of requests that the City receives for Parking Prohibitions, their use to address residential parking matters such as this is not supported.

Statutory Compliance

Nil

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

5 ~ A well planned, safe and resilient City that is easy to travel around and provides a connection between people and places

5.4 - People can move around easily

Risk Appetite Statement

In pursuit of strategic objective goal 5, we will accept a Medium level of risk, extended to High in the areas of Community / Reputation & Financial / Commercial impacts. Shifting transport modes and usage in the City may require short term pain for longer term gain as the City supports the development, maintenance and connection of alternatives to car use (e.g. cycle ways) and the supporting infrastructure.

Risk Management Considerations

Risk Title	Risk Rating
CO-O23 Safety of Community	Medium
Accountability	Action Planning Option
Director Community & Place	Manage

Policy Implications

Nil

Financial Implications

The installation of signs for parking prohibitions and the ongoing cost of maintenance due to vandalism and graffiti is funded through the annual operating budget. Should Council support the installation of parking prohibition signs in Chasselas Road as requested in this petition, three parking prohibition signs will be required at an estimated cost of \$300.

It is further noted that the enforcement of parking prohibitions over an increasing number of sites across the City will also impact the resource availability for the City's Parking Compliance Officers to enforce all such prohibitions throughout the City.

Voting Requirements

Simple Majority

Recommendation

That Council:-

1. DOES NOT SUPPORT the installation of parking prohibition signs at the eastern termination of Chasselas Road, adjacent to the properties of 15 & 20 Chasselas Road, Hocking; and
2. ADVISES the petitioners of the above decision.

LAPSED FOR WANT OF A MOVER

Alternative Motion

Moved Cr Wright, Seconded Cr Miles

That Council:-

1. **SUPPORTS** the installation of parking prohibition signs at the eastern termination of Chasselas Road, adjacent to the properties of 15 & 20 Chasselas Road, Hocking; and
2. **ADVISES** the petitioners of the above decision.

CARRIED UNANIMOUSLY
12/0

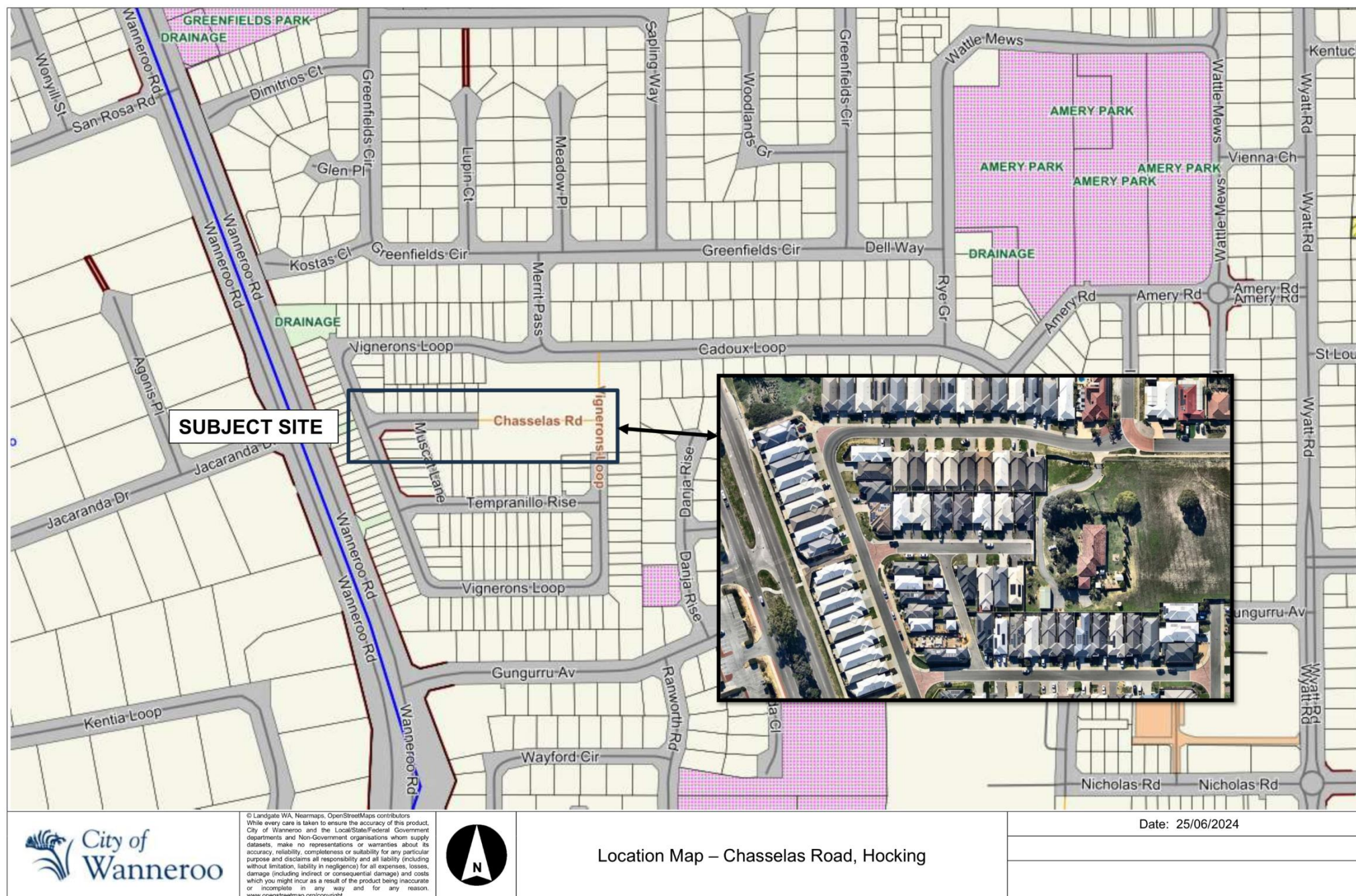
For the motion: Mayor Aitken, Cr Bedworth, Cr Coetzee, Cr Figg, Cr Herridge, Cr Miles, Cr Moore, Cr Parker, Cr Rowe, Cr Seif, Cr Smith and Cr Wright

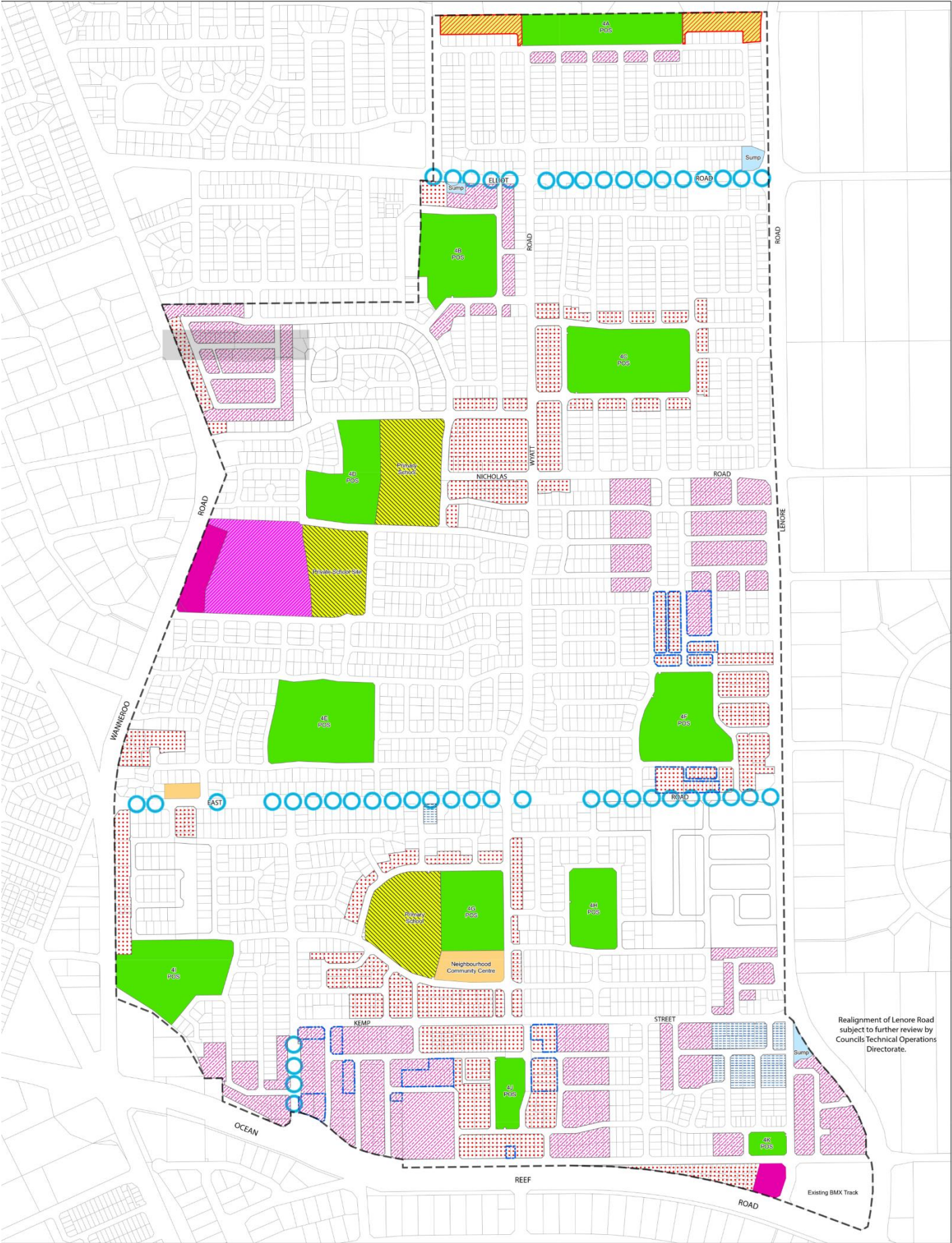
Against the motion: Nil

Absent: Cr Huntley

Attachments:

- | | | |
|---------------------|--|-----------|
| 1 ↓ | Attachment 1 - Chasselas Road Parking Report | 24/217793 |
| 2 ↓ | Attachment 2 - East Wanneroo Cell 4 Structure Plan | 24/217798 |
| 3 ↓ | Attachment 3 - Chasselas Parking | 24/218746 |





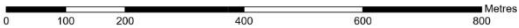
Realignment of Lenore Road
subject to further review by
Councils Technical Operations
Directorate.

Legend

- | | | |
|--|---------------------|-----------|
| Neighbourhood Community Centre | Special Use Zone | R25 |
| Public Open Space (POS) | Special Residential | R30 |
| School | Sump | R40 |
| CAPS | | R25 - R60 |
| Area subject to R-MD development standards | | |

EAST WANNEROO STRUCTURE PLAN - CELL 4

COMMENT : Includes Amendments
1 - 8, 10, 11, 13, 15 - 18, 20, 22- 25, 27-31,33,34,36,37,38



Produced by Customer & Information Services
22/06/2023

INDICATIVE REPRESENTATION OF PARKING SCENARIOS WITHIN CHASSELAS ROAD, HOCKING



NOTE:

Reference is made to **City of Wanneroo's Parking Local Law Section 4.7: General Prohibitions on Parking:**

- 3) *Unless a sign indicates otherwise, a person must not park a vehicle so that any portion of the vehicle is –*
 - c) *Obstructing a right of way, private drive or carriageway or so close as to deny a vehicle reasonable access to or egress from the right of way, private drive or carriageway.*

Procedural Motion

Moved Cr Rowe, Seconded Cr Wright

That Council resume the meeting in the order on the Agenda

CARRIED UNANIMOUSLY

12/0

For the motion: Mayor Aitken, Cr Bedworth, Cr Coetzee, Cr Figg, Cr Herridge, Cr Miles, Cr Moore, Cr Parker, Cr Rowe, Cr Seif, Cr Smith and Cr Wright

Against the motion: Nil

Absent: Cr Huntley

Planning and Sustainability (continued)

Approval Services

PS01-07/24 Preparation of Amendment No. 222 to District Planning Scheme No. 2 - Normalisation of Land in the Jindalee North Agreed Local Structure Plan No. 88 Area

File Ref: 49920 – 24/158009
Responsible Officer: Director Planning & Sustainability
Attachments: 9

Issue

For Council to consider initiating Amendment No. 222 to District Planning Scheme No. 2 (DPS 2) to normalise zoning of land affected by the City's Jindalee North Agreed Local Structure Plan No. 88 (ASP 88). The proposal relates to the land estate marketed by Satterley as 'Eden Beach'.

Background

The land subject to proposed Amendment No. 222 to DPS 2 (Amendment No. 222) is located in the Jindalee and Alkimos localities. Amendment No. 222 affects the land over which ASP 88 currently applies (subject area).

The subject area is largely zoned Urban Development under DPS 2 as shown on the plan included in **Attachment 1**. The Urban Development Zone is applied as an interim zone for areas undergoing subdivision and development – and forms the basis for preparing structure plans.

ASP 88 was adopted by the WAPC in January 2014 to guide subdivision and development over the subject area. The current ASP 88 structure plan maps are included as **Attachment 2**. One of the structure plan maps is a 'Residential Density Map', outlining ranges of residential density (or R-Coding) that would apply over the subject area. Through subsequent subdivisions sought by the developer, R-Code Plans were prepared (and endorsed by the WAPC) that designate precise R-Codings over the lots created. A plan that consolidates all the approved R-Code Plans is provided in **Attachment 3**.

To date, ASP 88 has facilitated the creation of 1,347 residential lots through subdivision, of which 1,160 are occupied or subject to building permits. The subject area still has approximately 13.5 hectares which ASP 88 earmarks for further subdivision.

The Urban Development Zone becomes redundant over land that becomes established through subdivision and development. At that point, the zoning of the established areas can undergo 'normalisation', meaning that it can be rezoned to a 'permanent' zone (such as Residential or Commercial) that is reflective of land use. Any effect that a structure plan has over such areas can also be removed by way of amendment.

This process of normalising structure planned areas is part of the City's ongoing approach to simplify the planning system and reduce complexity for the City's stakeholders. Normalisation makes it simpler for landowners to understand the relevant planning controls for their property by reducing the number of planning documents relevant to the decision-making process. This aligns with the City's goal to provide for well-planned land uses to support the economy, the growing community and environment.

The subject area is also affected by the City's Butler-Jindalee Agreed District Structure Plan No. 39 (DSP 39). DSP 39 provides the broad district level planning framework for development of Butler, Jindalee – as well as parts of the Ridgewood and Alkimos localities. The District Structure Plan map is included as **Attachment 4**. DSP 39 has also formed the basis for various local structure plans to be prepared, including ASP 88. DSP 39 also expires in October 2025 – and its future will be considered separately to the Amendment No. 222 process.

Detail

Amendments to DPS 2

Amendment No. 222 places zones, reserves and residential density codes (R-coding) over the established parts in the subject area.

The full extent of the amendments proposed through Amendment No. 222 (including the Scheme (Amendment) Maps) is detailed in **Attachment 5**. The key features of Amendment No. 222 include:

- The rezoning of residential lots as created through subdivision from 'Urban Development' to 'Residential', with R-Codings that correspond with the consolidated R-Code Plan in **Attachment 3**;
- The rezoning of Lot 516 (36) Marlinspike Boulevard, Jindalee (a commercial development site currently with a child care centre) from 'Urban Development' to 'Commercial'. In respect to Lot 516, Amendment No. 222 will also propose the following:
 - To apply an R-Coding of R60 which is consistent with the consolidated R-Code Plan (refer **Attachment 3**).
 - To insert a maximum retail net lettable area (NLA) of 500m² into Schedule 7 of DPS 2. Although Lot 516 does not provide any retail floorspace at present, ASP 88 does earmark this site as a local centre. The maximum retail NLA proposed is consistent with what is prescribed in ASP 88.
- The reclassifying of public open spaces, conservation and public utility sites in the subject area from 'Urban Development' zone to the corresponding 'Local Scheme Reserve'.
- Reclassifying gazetted road reserves within the 'Urban Development' Zone in the subject area to 'Local Scheme Reserve – Local Road' local scheme reserve, which are currently zoned under DPS 2.

Amendment No. 222 does not affect land parcels which are earmarked for subdivision – or the vacant Lot 8009 (40) Ranella Street, Jindalee which ASP 88 identifies as a future primary school site.

Subsequent Amendments to ASP 88

As discussed later in the report, if the Minister for Planning (Minister) approves Amendment No. 222, the WAPC should also consider amending ASP 88. Administration considers that the following amendments are needed to ASP 88:

- An update to the structure plan maps to identify areas where zoning will be normalised into DPS 2;
- For various provisions to be deleted or modified in response to changes in the planning framework arising prior to or on approval of Amendment No. 222;
- Correcting the names of the government agencies referred to in the structure plan text; and
- To add an expiry date in which variations to some deemed-to-comply provisions of the Residential Design Codes (R-Codes) will apply, as tabled in the structure plan text (Table B1 and B2). This is discussed further in the 'Comment' section below.

A track change version of the ASP 88 text outlining the extent of the recommended amendments is provided in **Attachment 6**. The recommended amendments to the structure plan maps are provided in **Attachment 7**.

To facilitate the amendments to ASP 88, Amendment No. 222 is proposed to include a Statement to that effect as provided in **Attachment 8**. The Statement will detail the full extent of amendments that Administration considers are needed to ASP 88. The Statement has been prepared pursuant to the *Planning and Development (Local Planning Schemes) Regulations 2015* (Regulations) and the WAPC's WA Planning Manual: Guidance for Structure Plans (Structure Plan Guidelines).

DPS 2 Amendment Classification

Amendment No. 222 meets the following criteria for 'Standard Amendments' in the context of Regulation 34 of the Regulations:

- *"an amendment to the scheme so that it is consistent with a region planning scheme that applies to the scheme area, other than an amendment that is a basic amendment; and*
- *an amendment that would have minimal impact on land in the scheme area that is not the subject of the amendment."*

Consultation

Should Council resolve to prepare Amendment No. 222, the amendment will need to be referred to the Environmental Protection Authority (EPA) pursuant to Section 81 and 82 of the *Planning and Development Act 2005*. Administration is not satisfied that the legislation exempts the need for Amendment No. 222 to be referred to the EPA (being Section 81(2) of the *Planning and Development Act 2005*, Section 48AAA(2) of the *Environmental Protection Act 1986* and Regulation 33C of the *Environmental Protection Regulations 1987*).

Further to the EPA referral process, Amendment No. 222 will also need to be referred to the Department of Planning, Lands and Heritage (DPLH) for approval to advertise. This referral will be made pursuant to Section 83A of the *Planning and Development Act 2005* and will be considered by an officer of the DPLH delegated to perform this function by the Minister. Under this section of the *Planning and Development Act 2005*, the Minister (or their delegate) may:

- Approve a proposed scheme amendment for advertising; or
- Require the local government to modify the scheme amendment, and resubmit it for further consideration; or
- Refuse approval for the proposed amendment to be advertised. Should such a decision be made, the local government cannot proceed with the proposed amendment.

Subject to the EPA and the Minister's delegate being satisfied with the amendment (with or without modifications), Amendment No. 222 will then be advertised for public comment for a period of 42 days. Advertising is to occur in the following manner, pursuant to Regulations 47 and 76A of the Regulations:

- Publishing a notice of the amendment on the City's website – and upload the amendment documentation;
- Making a copy of the amendment document available for public inspection at a place within the district during normal business hours (City's Civic Centre);
- Where appropriate, publishing a notice in a newspaper circulating in the relevant locality (Perth Now Wanneroo);
- Notifying public authorities likely to be affected by the amendment; and
- Advertising the amendment as directed by the WAPC and in any other way the local government considers appropriate.

In addition to the above, Administration will write to landowners and occupiers of land that are most affected by Amendment No. 222 (and/or the amendments to ASP 88).

The process to amend structure plans is set out in the deemed provisions for local planning schemes (deemed provisions), contained in Schedule 2 of the Regulations. The deemed provisions do not specifically outline advertising for amendments to structure plans after the Minister's approval of a local planning scheme amendment. However, when Amendment No. 222 is advertised, Administration can ensure that potential submitters are also made aware of the City's intentions to have ASP 88 amended.

Comment

The Regulations (Regulation 35A) make provision for when an amendment to a local planning scheme affects a structure plan area, the amendment must include a Statement that when the amendment takes effect:

- (a) the approval of the structure plan is to be revoked; or
- (b) the structure plan is to be amended in accordance with the Statement; or
- (c) the approval of the structure plan is not affected.

In this case, Administration is therefore proposing that Amendment No. 222 include a Statement in accordance with Regulation 35A(b) (that ASP 88 will be amended) and Regulation 35A(c) (that there will be no change to DSP 39). As outlined previously, a Statement has been prepared for Council's consideration and is provided in **Attachment 8**. The amendment to ASP 88 will then be processed by the WAPC following the approval of Amendment No. 222, pursuant to Clause 29A of the deemed provisions.

Normalising established parts of the ASP 88 area would mean that DPS 2 would take precedence over the structure plan in prescribing zoning, R-coding and land use. As a result, the subsequent amendment to ASP 88 will recognise that such detail has been inserted into DPS 2. The extent of amendments proposed to the structure plan text and maps is detailed in **Attachment 6** and **Attachment 7**.

R-Code Variation Table

ASP 88 provides two tables (Tables B1 and B2) providing variations to the deemed-to-comply provisions of the R-Codes. Table B1 pertains to development in areas with an R30 R-Coding – with Table B2 pertaining to R60 residential development.

Tables B1 and B2 are included in **Attachment 9**. Both Table B1 and B2 provide varied design provisions relating to setbacks, site coverage, boundary walls, visual privacy, overshadowing, ancillary accommodation and interface to adjoining public open spaces. To date, these provisions have been applied during the assessment stage of all dwellings in the subject area.

The most recent version of the R-Codes came into effect in April 2024. In particular, the updated R-Codes split development provisions into 'Part B' and 'Part C'. Relative to ASP 88, Part B of the R-Codes provides design provisions for single houses in the R30 coded areas. Part C applies to all other single house developments, all grouped dwellings and all multiple dwelling developments outside the R100 coded areas. The R-Coding of the ASP 88 area is outlined in the consolidated R-Code Plan in **Attachment 3**.

The updated R-Codes (Part A, Section 4.2.2a) provide transitional arrangements to the provisions of Part C in relation to variations in structure plans. These transitional arrangements allow a structure plan to continue varying the provisions of Part C of the R-Codes until the current structure plan expiry date. In this case, Table B1 and Table B2 is allowed to vary Part C of the R-Codes until 19 October 2025.

To further clarify the transitional arrangements in the R-Codes, the WAPC also recently issued Planning Bulletin 114/2024. Relevant to the variations to Part C of the R-Codes structure plans, Section 6.5 of this Planning Bulletin stipulates as follows:

“As outlined in Part A, Section 4 of the R-Codes Vol.1 2024, all WAPC approved standard and precinct structure plans that modify deemed-to-comply provisions of the R-Codes Vol.1 2024 will remain valid until their expiry.

When considering an amendment to an approved structure plan, the validity period should not be extended.

Notwithstanding, the WAPC may agree to an extension to the validity period if the instrument is modified to align with the R-Codes Vol.1 2024.”

Amendments to ASP 88 are proposed as outlined in this report. The structure plan approval duration to be extended is also recommended, as discussed later in this report. Given the transitional arrangements in the R-Codes, it is unlikely that the WAPC will support variations to Part C remaining effective through ASP 88 after the current expiry date (19 October 2025).

As a result, amendments to ASP 88 are proposed so that the provisions in Tables B1 and B2 of ASP 88 (where they vary Part C of the R-Codes) will cease to have effect from 19 October 2025. The extent of amendments proposed to Tables B1 and B2 in ASP 88 are demonstrated within the track changes provided in **Attachment 6**.

Developer Contribution Implications

The subject area is situated within developer contribution area 'DCA 4' relating to the Clarkson and Butler area, as indicated on the Scheme Map extract provided in **Attachment 1**. Schedule 15 of the DPS 2 text then provides 'district distributor road infrastructure contribution arrangements' for this area – but makes no provision for structure plans to correlate with the developer contribution arrangements. Therefore, the Scheme

provisions relating to the road infrastructure contribution arrangements for the Clarkson and Butler area stand in their own right.

Amendment No. 222 does not seek to amend any of the provisions in Schedule 15 of the DPS 2 text – or change the extent of the developer contribution area ‘DCA 4’ as shown on the Scheme Map. Therefore, what Amendment No. 222 is proposing should not affect the developer contribution arrangements in place.

Extension of the ASP 88 Approval Duration Period

Under Clause 28 of the deemed provisions, a structure plan has effect for a period of ten years, unless another period of time is determined by the WAPC. For structure plans approved prior to 19 October 2015 (which ASP 88 was), the date of approval under the deemed provisions is taken to be from 19 October 2015.

Both the deemed provisions and the Structure Plan Guidelines outline the possibility for the duration of a structure plan to be extended by the WAPC. In this case, Administration considers the City request the WAPC extend the approval duration of ASP 88 by three years to 19 October 2028. This will allow additional time for the subdivision of the undeveloped areas to occur. This extension will be discussed further in a subsequent report to Council, to be presented following public advertising of Amendment No. 222.

Statutory Compliance

Amendment No. 222 to District Planning Scheme No. 2 can be processed in accordance with the *Planning and Development Act 2005* and the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Following the Minister for Planning’s approval of Amendment No. 222, the WAPC will amend the Jindalee North Agreed Local Structure Plan No. 88 pursuant to Clause 29A of the deemed provisions for local planning schemes, provided in Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*. This can occur if Council resolves to include a Statement in the amendment to that effect, pursuant to Regulation 35A of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

5 ~ A well planned, safe and resilient City that is easy to travel around and provides a connection between people and places

5.2 - Plan for and manage land use

Risk Appetite Statement

In pursuit of strategic objective goal 5, we will accept a Medium level of risk, extended to High in the areas of Community / Reputation & Financial / Commercial impacts. Shifting transport modes and usage in the City may require short term pain for longer term gain as the City supports the development, maintenance and connection of alternatives to car use (e.g. cycle ways) and the supporting infrastructure.

Risk Management Considerations

Risk Title	Risk Rating
CO-O15 – Project Management	Low
Accountability	Action Planning Option
Director Corporate Strategy & Performance	Manage

The above risk relating to the issues contained within this report has been identified and considered within the City's Corporate Risk Register. Action plans have been developed to manage this risk to support existing management systems.

Policy Implications

Amendment No. 222 is being processed noting the WAPC-prepared 'WA Planning Manual: Guidance for Structure Plans' in respect to the relationship between structure plans and local planning schemes.

Financial Implications

Costs in preparing Amendment No. 222 – and assisting the WAPC in amending ASP 88 – can be met from the current Planning and Sustainability operational budget.

Voting Requirements

Simple Majority

Moved Cr Figg, Seconded Cr Coetzee

That Council:-

1. Pursuant to Section 75 of the *Planning and Development Act 2005*, PREPARES Amendment No. 222 to City of Wanneroo District Planning Scheme No. 2, to amend the local planning scheme to the extent outlined in Attachment 5;
2. Pursuant to Regulation 35A of the *Planning and Development (Local Planning Schemes) Regulations 2015*, RESOLVES that Amendment No. 222 to District Planning Scheme No. 2 include the Statement as provided in Attachment 8;
3. Pursuant to Regulation 34 and Regulation 35(2) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, RESOLVES that Amendment No. 222 to District Planning Scheme No. 2 is a standard amendment for the following reasons:
 - a) an amendment to the scheme so that it is consistent with a region planning scheme that applies to the scheme area, other than an amendment that is a basic amendment; and
 - b) an amendment that would have minimal impact on land in the scheme area that is not the subject of the amendment;
4. Pursuant to Section 81 and Section 82 of the *Planning and Development Act 2005*, REFERS Amendment No. 222 to District Planning Scheme No. 2 to the Environmental Protection Authority;
5. Pursuant to Section 83A of the *Planning and Development Act 2005*, SUBMITS Amendment No. 222 to District Planning Scheme No. 2 to the Minister for Planning for approval to advertise;

6. Subject to the satisfaction of the Environmental Protection Authority and the Minister for Planning (or their delegate), ADVERTISES Amendment No. 222 to District Planning Scheme No. 2 for a period of 42 days pursuant to Regulation 47 and Regulation 76A of the *Planning and Development (Local Planning Schemes) Regulations 2015*, incorporating any amendments that may be recommended or required;
7. NOTES that prospective submitters will be advised that following the approval of Amendment No. 222 to District Planning Scheme No. 2, the Western Australian Planning Commission will consider amending the City of Wanneroo's Jindalee North Local Structure Plan No. 88 in a manner consistent with the Statement in Attachment 8; and
8. NOTES that a further report will be presented to a future Council Meeting, following advertising of Amendment No. 222 to District Planning Scheme No. 2, seeking resolution in respect to the following:
 - a) Whether to support Amendment No. 222 to District Planning Scheme No. 2 (with or without modification) – or not support the amendment;
 - b) To provide the advertised Amendment No. 222 to District Planning Scheme No. 2 to the Western Australian Planning Commission; and
 - c) Subject to Council supporting Amendment No. 222 to District Planning Scheme No. 2 following advertising, requesting the Western Australian Planning Commission amend the City of Wanneroo's Jindalee North Agreed Local Structure Plan No. 88, pursuant to Clause 29A(2) of the District Planning Scheme No. 2 Deemed Provisions; and
 - d) To request the Western Australian Planning Commission extend the approval duration period for the City of Wanneroo's Jindalee North Agreed Local Structure Plan No. 88 to 19 October 2028, pursuant to Clause 28 of the District Planning Scheme No. 2 Deemed Provisions.










CARRIED UNANIMOUSLY
12/0

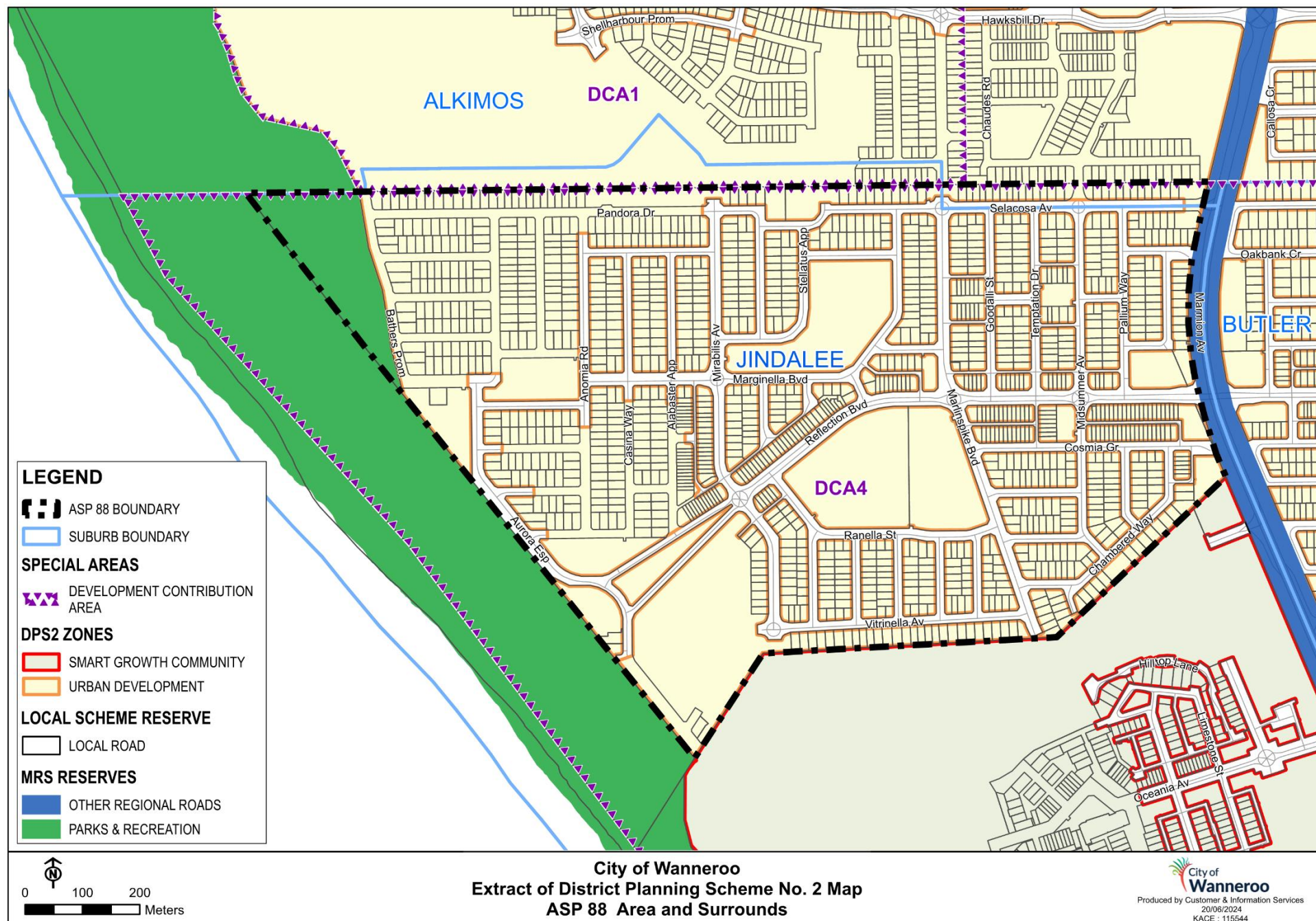
For the motion: Mayor Aitken, Cr Bedworth, Cr Coetzee, Cr Figg, Cr Herridge, Cr Miles, Cr Moore, Cr Parker, Cr Rowe, Cr Seif, Cr Smith and Cr Wright

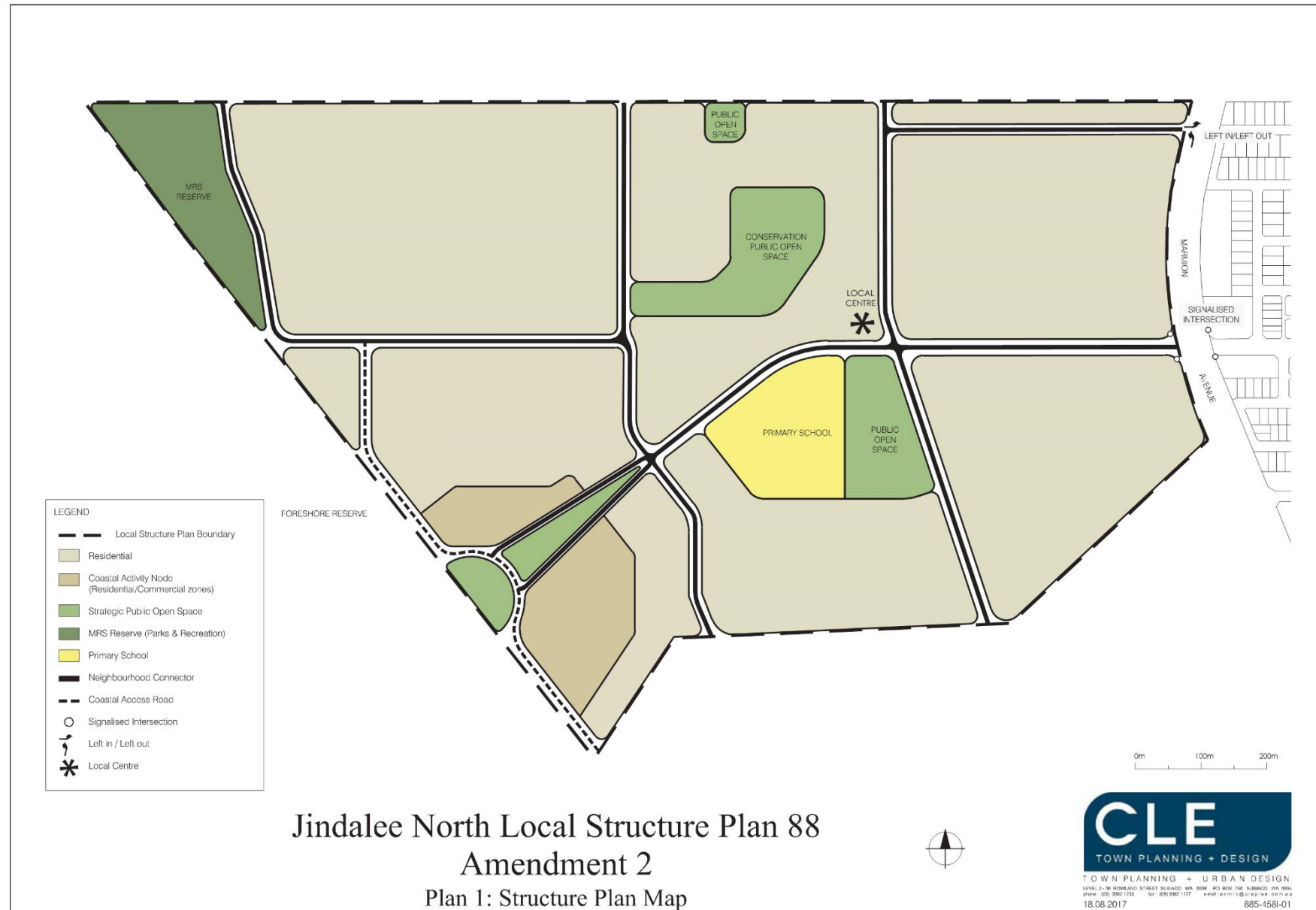
Against the motion: Nil

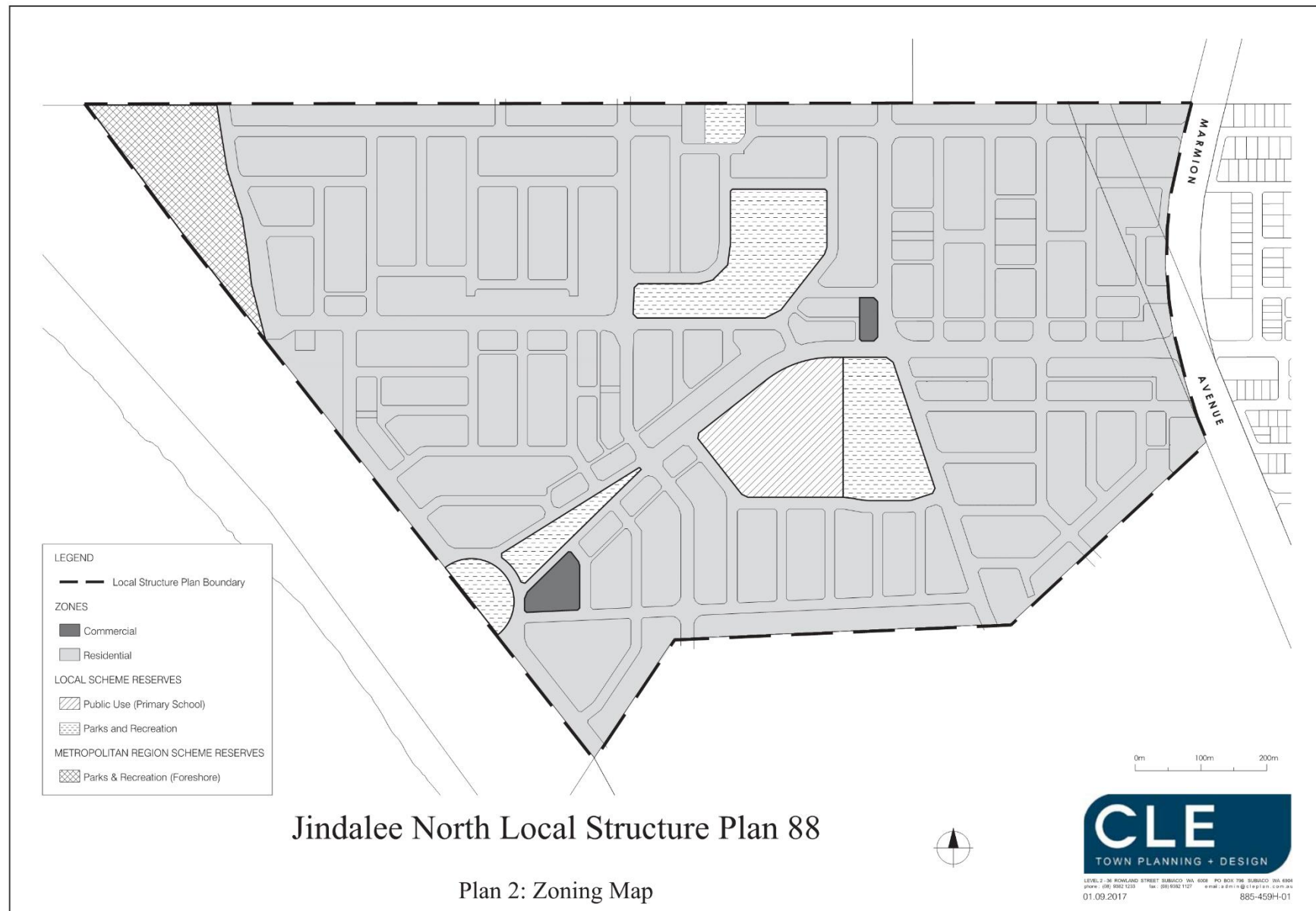
Absent: Cr Huntley

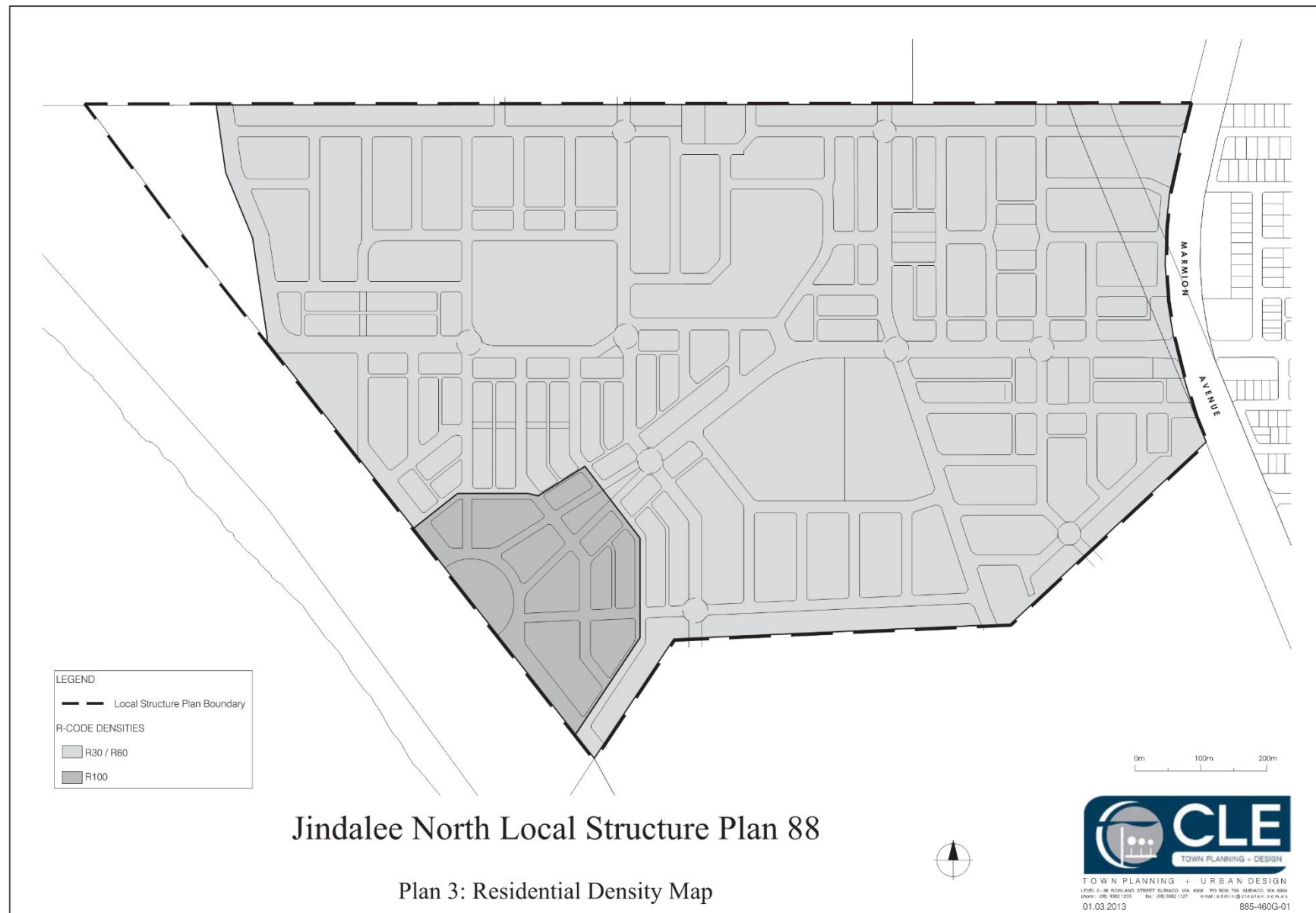
Attachments:

1 	Attachment 1 - Scheme Amendment Map Extract - Area Affected by Amendment No. 222 to District Planning Scheme No. 2	24/211179
2 	Attachment 2 - Existing Structure Plan Maps - Jindalee North Agreed Local Structure Plan No. 88	24/203720
3 	Attachment 3 - Consolidated R-Code Plan (R-Codes approved under subdivision) ASP 88 - Updated 12 April 2023	15/224416
4 	Attachment 4 - Butler Jindalee District Structure Plan No. 39 Map	24/18909
5 	Attachment 5 - Scheme Amendment Proposal - Amendment No. 222 to District Planning Scheme No. 2	24/203739
6 	Attachment 6 - Track Changes - Amendments to Jindalee North Agreed Local Structure Plan Following Amendment No. 222 to District Planning Scheme No. 2	24/200944
7 	Attachment 7 - Structure Plan (Amendment) Maps - To Support Amendment No. 222 to District Planning Scheme No. 2	24/209022
8 	Attachment 8 - Regulation 35A Statement - Amendment No. 222 to District Planning Scheme No. 2	24/203792
9 	Attachment 9 - Tables B1 and B2 from Jindalee North Agreed Local Structure Plan No. 88	24/203715

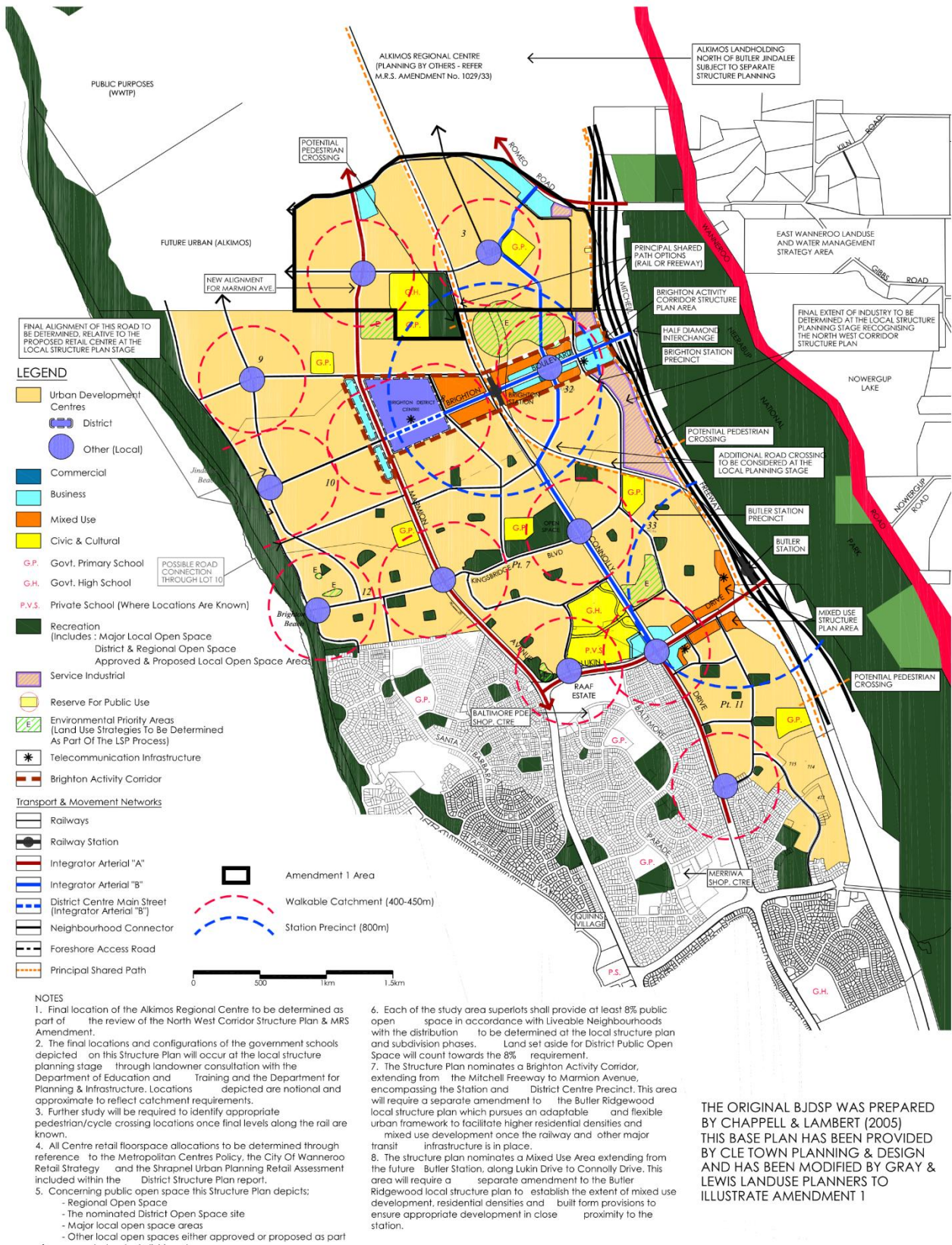












PLAN 1

22nd January 2016

Amendment No. 222 to District Planning Scheme No. 2 Proposal

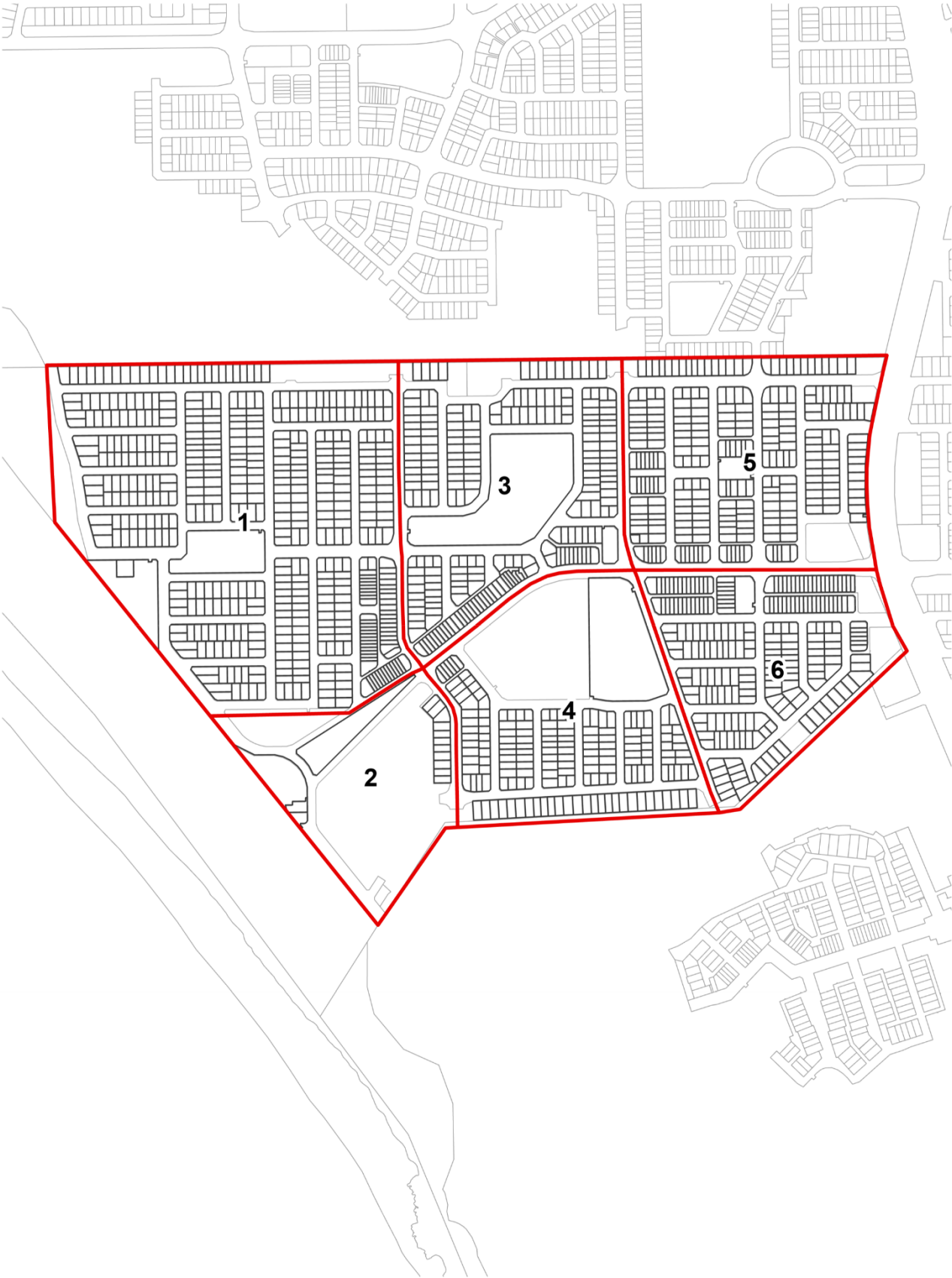
RESOLVED that the local government pursuant to section 75 of the *Planning and Development Act 2005*, amend the above local planning scheme by:

1. Rezoning various residential lots in portions of the Jindalee and Alkimos localities and within the City of Wanneroo's Jindalee North Agreed Local Structure Plan No. 88 from 'Urban Development' to 'Residential' (with residential density codings of R30 and R60), as shown on the Scheme (Amendment) Maps.
2. Reclassifying the following land parcels from 'Urban Development' Zone to 'Local Scheme Reserve – Public Open Space', as shown on the Scheme (Amendment) Maps:
 - Portion Lot 8012 (10) Aurora Esplanade, Jindalee (on DP: 423212);
 - Lot 8013 (10) Solida Road, Jindalee (on DP: 423212);
 - Lot 8007 (222) Reflection Boulevard, Jindalee (on DP: 407074);
 - Lot 8008 (90) Aurora Esplanade, Jindalee (on DP: 413446);
 - Lot 8016 (100) Aurora Esplanade, Jindalee (on DP: 413446);
 - Lot 8017 Aurora Esplanade, Jindalee (on DP: 413446);
 - Lot 8004 (44) Marlinspike Boulevard, Jindalee (on DP: 407074);
 - Lot 8001 (18) Temptation Drive, Jindalee (on DP: 402950); and
 - Lot 8002 (36) Midsummer Avenue, Jindalee (on DP: 402950).
3. Reclassifying the following road reserves in the Jindalee and Alkimos localities from 'Urban Development' Zone to 'Local Scheme Reserve – Local Road', as shown on the Scheme (Amendment) Maps 1, 2 and 5:
 - Portions Bathers Promenade (on DP: 423214, DP: 420632, DP: 424713, DP: 424761 and DP: 420882);
 - Portion Pandora Drive (on DP: 423214, DP: 420882 and DP: 420588);
 - Phaxas Street (on DP: 423214 and DP: 424761);
 - Rubra Way (on DP: 423214 and DP: 424713);
 - Junonia Way (on DP: 423214 and DP: 424713);
 - Vole Way (on DP: 420632);
 - Borealis Street (on DP: 420632 and DP: 420882);
 - Sarsi Way (on DP: 420588);
 - Portions Anomia Road (on DP: 420588, DP: 424714 and DP: 422560);
 - Portion Nerite Way (on DP: 424714);
 - Portion Goldmouth Street (on DP: 424714);
 - Portion Casina Way (on DP: 422560);
 - Ovata Way (on DP: 422560 and DP 421970);
 - Portion Alabaster Approach (on DP: 421970);
 - Portion Paua Way (on DP: 421970);
 - Portion Dovi Lane (on DP: 421970);
 - Portion Tellin Lane (on DP: 421970);
 - Portion Aurora Esplanade (on DP: 423716);
 - Portion Albican Street (on DP: 423716);
 - Portion Musica Terrace (on DP: 423027);
 - Portion Selacosa Avenue (on DP: 423027); and
 - Portion Marmion Avenue (on DP: 416058).
4. Reclassifying Lot 8010 (37) Bathers Promenade, Jindalee (on DP: 424761) from 'Urban Development' Zone to 'Local Scheme Reserve – Public Purposes', as shown on the Scheme (Amendment) Map 1.

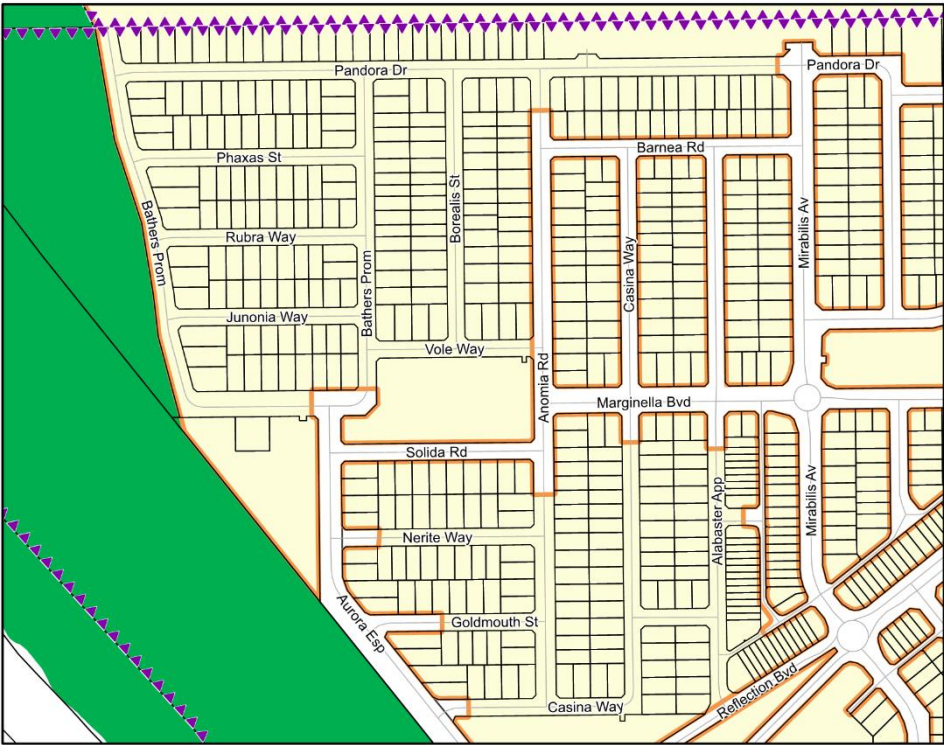
- 5. Reclassifying Lot 8005 (40) Marginella Boulevard, Jindalee (on DP: 405136) from 'Urban Development' Zone to 'Local Scheme Reserve – Environmental Conservation', as shown on the Scheme (Amendment) Map 3.
- 6. Rezoning Lot 516 (36) Marlinspike Boulevard, Jindalee (on DP: 416094) from 'Urban Development' to 'Commercial' (R60), as shown on the Scheme (Amendment) Map 3.
- 7. Rezoning Lot 8003 (23) Marlinspike Boulevard, Jindalee (on DP: 401233) and Lot 8019 (18) Awati Way, Jindalee (on DP: 416058) from 'Urban Development' to 'Residential' (R60), as shown on Scheme (Amendment) Map 5.
- 8. Amending Schedule 7 (Centre and Commercial Zones) of the Scheme text to insert the following:

LOCALITY	DESCRIPTION OF CENTRE AND COMMERCIAL ZONES	NLA (m²)
JINDALEE	516 Marlinspike Boulevard on DP: 416094	500

CITY OF WANNEROO
DISTRICT PLANNING SCHEME NO. 2
AMENDMENT NO. 222 - MAP INDEX



CITY OF WANNEROO
DISTRICT PLANNING SCHEME No. 2
AMENDMENT NO. 222



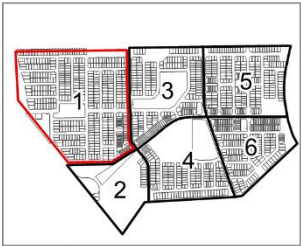
EXISTING ZONE

- LEGEND**
- Development Contribution Area
 - DPS2 ZONES & RESERVES**
 - URBAN DEVELOPMENT
 - LOCAL ROAD
 - MRS RESERVES**
 - PARKS & RECREATION



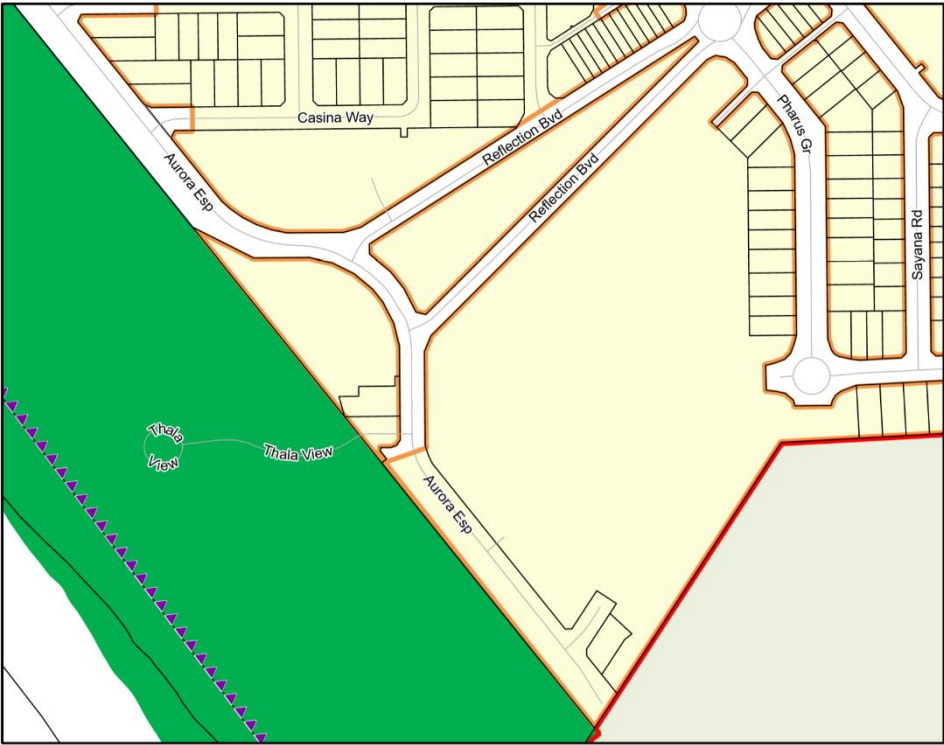
SCHEME (AMENDMENT) MAP 1

- LEGEND**
- R-CODES
 - R30
 - DPS2 ZONES**
 - RESIDENTIAL
 - LOCAL SCHEME RESERVES**
 - PUBLIC OPEN SPACE
 - PUBLIC PURPOSES
 - LOCAL ROAD



City of Wanneroo
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CITY OF WANNEROO
DISTRICT PLANNING SCHEME No. 2
AMENDMENT NO. 222



EXISTING ZONE

LEGEND

Development Contribution Area

DPS2 ZONES & RESERVES

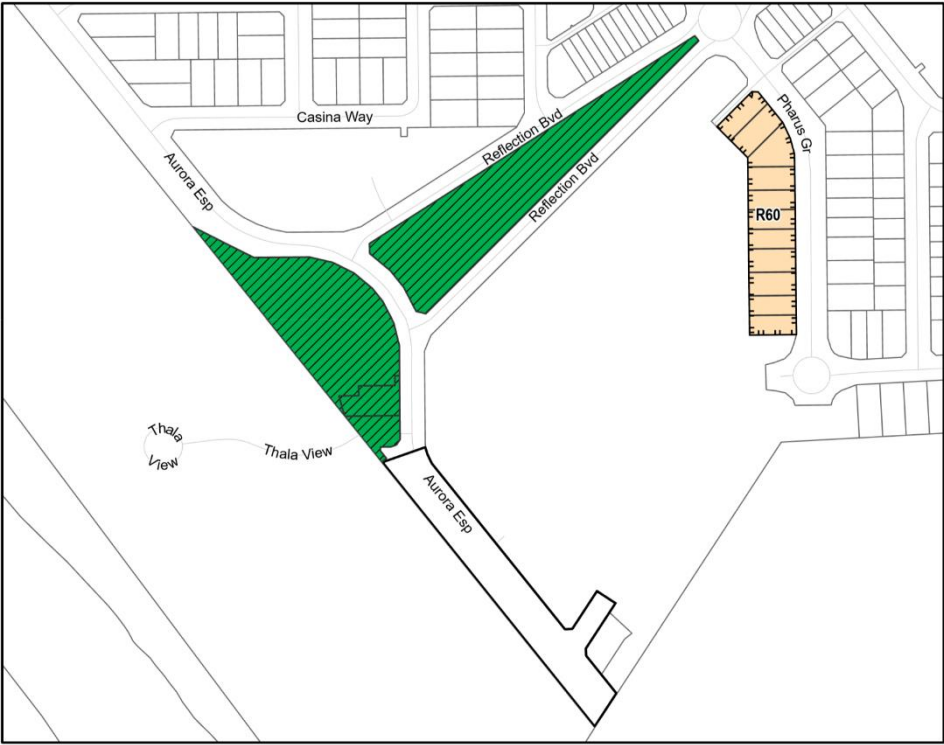
SMART GROWTH COMMUNITY

URBAN DEVELOPMENT

LOCAL ROAD

MRS RESERVES

PARKS & RECREATION



SCHEME (AMENDMENT) MAP 2

LEGEND

R60 R-CODES

DPS2 ZONES

RESIDENTIAL

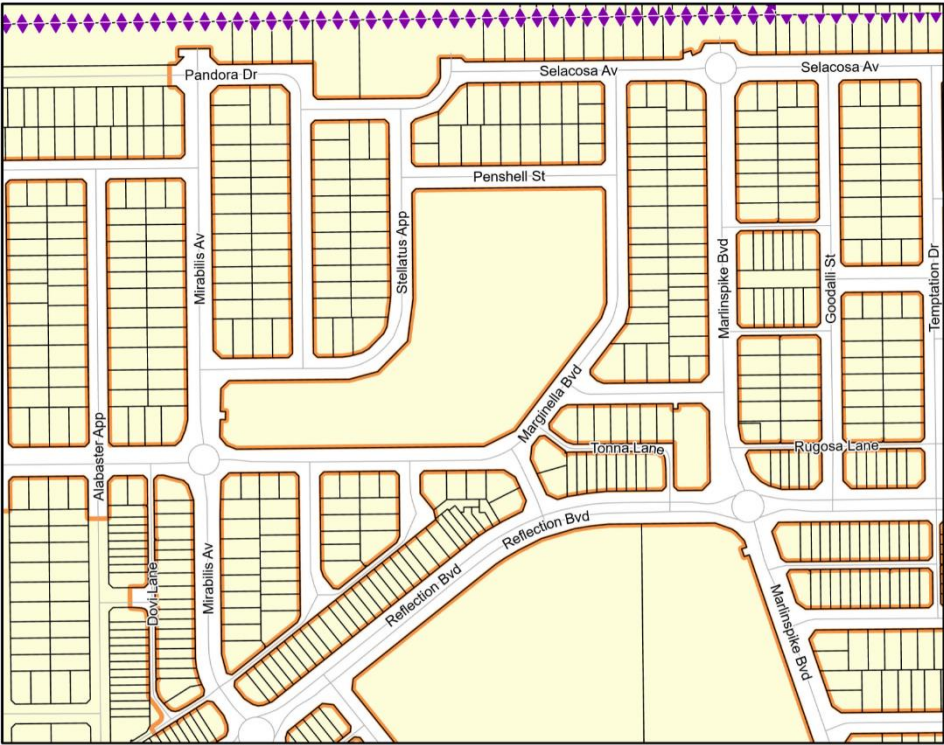
LOCAL SCHEME RESERVES

PUBLIC OPEN SPACE

LOCAL ROAD



CITY OF WANNEROO
DISTRICT PLANNING SCHEME No. 2
AMENDMENT NO. 222



EXISTING ZONE

LEGEND

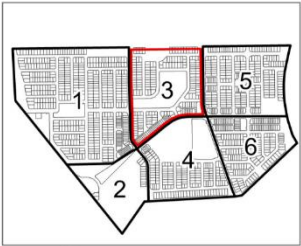
- Development Contribution Area
- DPS2 ZONES & RESERVES
- URBAN DEVELOPMENT
- LOCAL ROAD



SCHEME (AMENDMENT) MAP 3

LEGEND

- R-CODES
- DPS2 ZONES
- COMMERCIAL
- RESIDENTIAL
- LOCAL SCHEME RESERVES
- ENVIRONMENTAL CONSERVATION



CITY OF WANNEROO
DISTRICT PLANNING SCHEME No. 2
AMENDMENT NO. 222



EXISTING ZONE

LEGEND

DPS2 ZONES & RESERVES

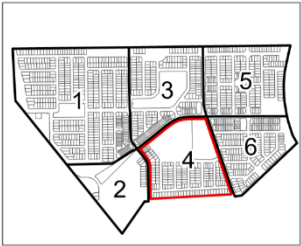
- SMART GROWTH COMMUNITY
- URBAN DEVELOPMENT
- LOCAL ROAD



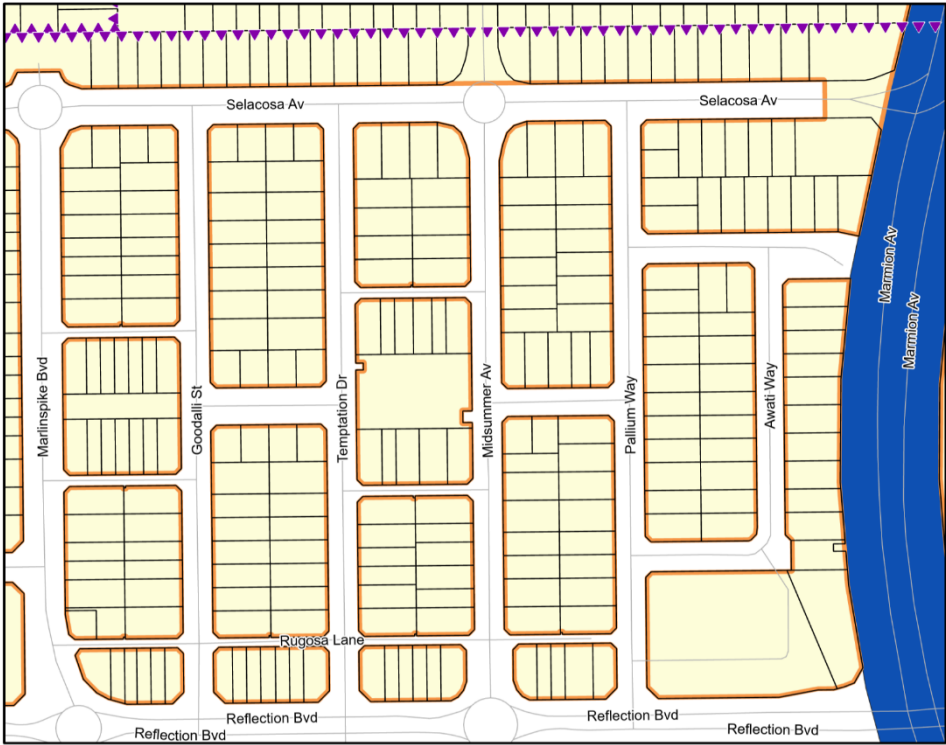
SCHEME (AMENDMENT) MAP 4

LEGEND

- R-CODES
- DPS2 ZONES
- RESIDENTIAL
- LOCAL SCHEME RESERVES
- PUBLIC OPEN SPACE



CITY OF WANNEROO
DISTRICT PLANNING SCHEME No. 2
AMENDMENT NO. 222



EXISTING ZONE

LEGEND

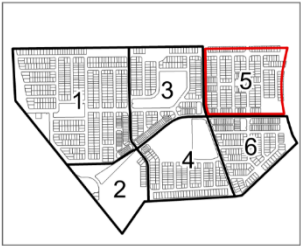
- Development Contribution Area
- DPS2 ZONES & RESERVES
 - URBAN DEVELOPMENT
 - LOCAL ROAD
- MRS RESERVES
 - OTHER REGIONAL ROADS



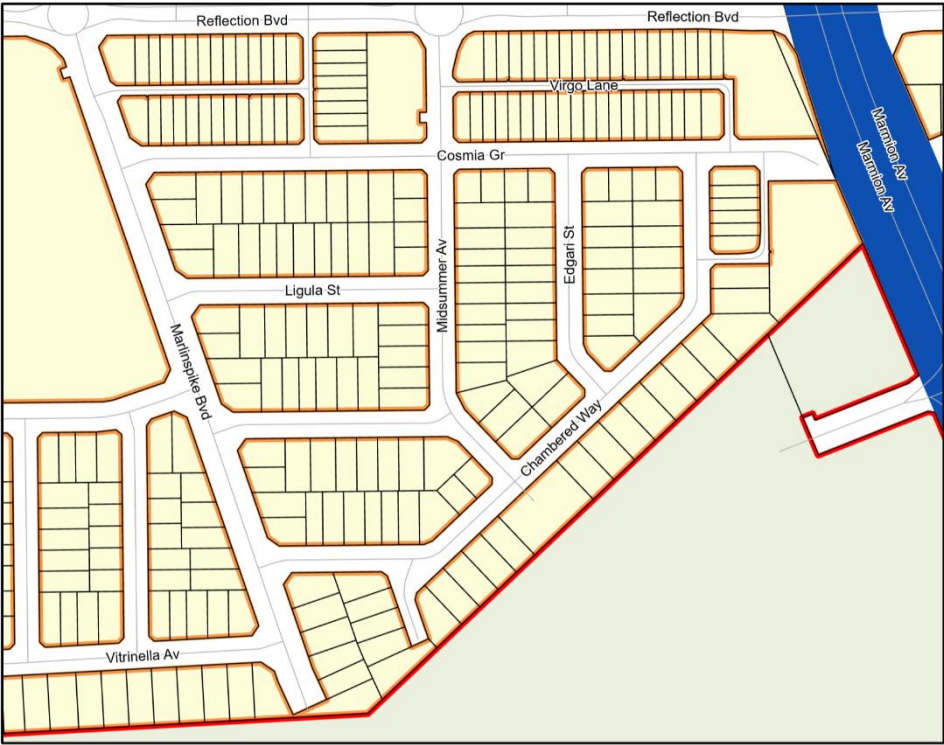
SCHEME (AMENDMENT) MAP 5

LEGEND

- R-CODES
 - R30
- DPS2 ZONES
 - RESIDENTIAL
- LOCAL SCHEME RESERVES
 - PUBLIC OPEN SPACE
 - LOCAL ROAD



CITY OF WANNEROO
DISTRICT PLANNING SCHEME No. 2
AMENDMENT NO. 222



EXISTING ZONE

LEGEND

DPS2 ZONES & RESERVES

- SMART GROWTH COMMUNITY
- URBAN DEVELOPMENT
- LOCAL ROAD

MRS RESERVES

- OTHER REGIONAL ROADS



SCHEME (AMENDMENT) MAP 6

LEGEND

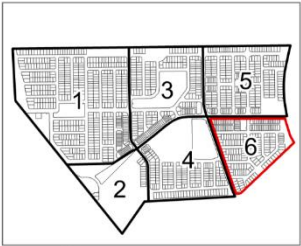
- R-CODES
- R30

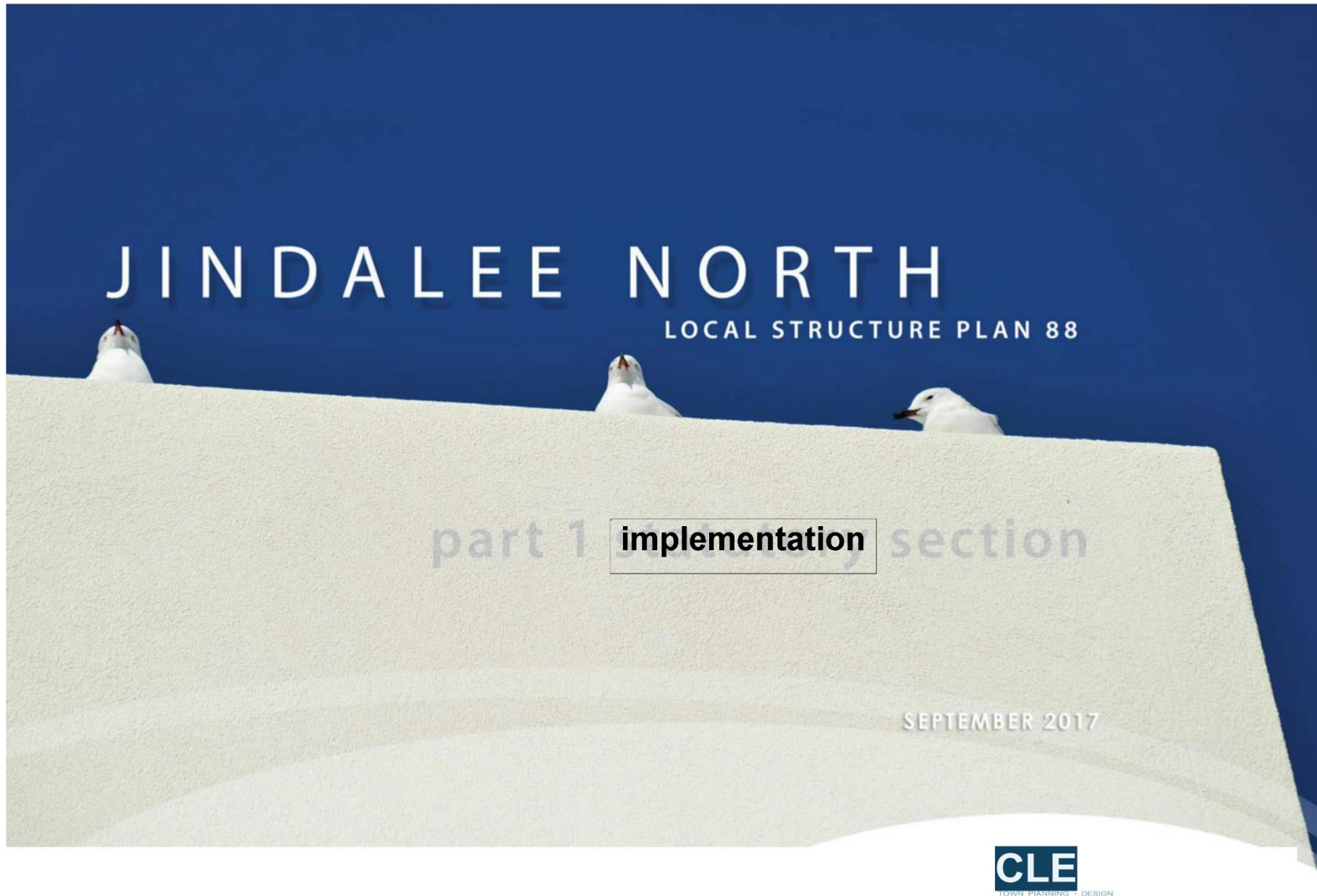
DPS2 ZONES

- RESIDENTIAL

LOCAL SCHEME RESERVES

- PUBLIC OPEN SPACE







| **PART 1 ~~STATUTORY~~ IMPLEMENTATION SECTION**

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1.0 APPLICATION

2.0 OBJECTIVES

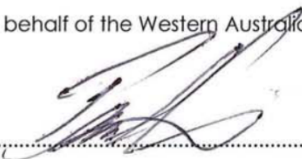
3.0 SUBDIVISIONS AND DEVELOPMENT

Table A	General Planning Requirements for Structure Plan Area
Table B	Variations to the Acceptable Development Criteria of the Residential Design Codes
Table C	Local Centre Floorspace Allocation
Table D	Strategic Public Open Space Schedule
Table E	Reports, Surveys, Strategies and Plans
Table F	Structure Plan Reports, Surveys, Strategies and Plans
Plan 1	Structure Plan Map
Plan 2	Zoning Map
Plan 3	Residential Density Range Map

IT IS CERTIFIED THAT AMENDMENT NO. 2 TO THE JINDALEE NORTH LOCAL STRUCTURE PLAN
WAS APPROVED BY RESOLUTION OF THE WESTERN AUSTRALIAN PLANNING COMMISSION ON:

5 October 2017..... Date

Signed for and on behalf of the Western Australian Planning Commission:


.....

an officer of the Commission duly authorised by the Commission pursuant to section 16 of the
Planning and Development Act 2005 for that purpose.



TABLE OF AMENDMENTS

Amendment No.	Summary of the Amendment	Amendment type	Date approved by WAPC
1	Modify Plan 1: Structure Plan Map by deleting Strategic Public Open Space Site No.5. Modify Table D by removing reference to Strategic POS Site No. 5.	Minor Amendment	17 March 2016
2	Modify Plan 1: Structure Plan Map and modify Plan 2: Zoning Map to include 'Local Scheme Reserves (Parks and Recreation)' designation in the map legend, and to reserve lots 9508, 8004, 8005 and 8007 accordingly.	Minor Amendment	29 August 2017
<u>3</u>	<u>Various amendments to the structure plan text and maps made pursuant to Clause 29A(2) of the deemed provisions, to coincide with Amendment No. 222 to District Planning Scheme No. 2.</u>		



1.0 APPLICATION

- 1.1 This Part applies to the Jindalee North Local Structure Plan, being the entirety of Lots 9 and 6002 and a portion of Lot 9055 Marmion Avenue, and consisting of all land contained within the inner edge of the line denoting the Structure Plan boundary on the Structure Plan Map.
- 1.2 This structure plan comprises:
- a) Part 1 – ~~Statutory Implementation~~ sSection
This section contains the structure plan map, ~~and statutory~~ planning provisions and requirements.
 - b) Part 2 – ~~Non-statutory (e~~Explanatory) sSection
This section to be used as a reference guide to interpret and justify the implementation of Part 1.
 - c) Appendices – Technical reports and supporting plans and maps.
- 1.3 Unless otherwise specified in this part, the words and expressions used in this Structure Plan shall have the respective meanings given to them in the City of Wanneroo District Planning Scheme No. 2 (the Scheme) including any amendments gazetted thereto.
- ~~1.4 Pursuant to clauses 9.8.2 and 9.8.3 of the Scheme, the provisions of this part shall apply to land contained within the Structure Plan as follows:~~
- ~~a) the objectives, standards and requirements applicable to zones and residential design codings under the Scheme shall apply to the same extent to the areas having corresponding designations under the Structure Plan, unless specific provision is made to the contrary in this part;~~
 - ~~b) any other provision, standard or requirement of this part that is not otherwise contained in the Scheme, shall apply to the land as though it is incorporated into the Scheme, and shall be binding and enforceable to the same extent as if part of the Scheme; and~~
 - ~~c) Part 2 and 3 of this Structure Plan are for explanatory purposes only, to provide a descriptive analysis of the Structure Plan.~~
- ~~1.5 In accordance with clause 9.8.1 of the Scheme, this Structure Plan shall come into operation on the later date when it is either certified by the Western Australian Planning Commission (WAPC) pursuant to subclause 9.6.3 of the Scheme or adopted, signed and sealed by the Council.~~

1.4 In accordance with Clause 27 of the deemed provisions for local planning schemes, contained in Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* (deemed provisions), a decision-maker for an application for development approval or subdivision approval within the structure plan area is to have due regard to, but is not bound by, this structure plan when deciding the application. A decision-maker is, however, bound to adhere to all provisions contained in the Scheme relevant to the land in this structure plan area.

1.5 This structure plan was initially approved by the Western Australian Planning Commission (WAPC) on 29 January 2014. However, in accordance with Clause 28 of the deemed provisions, the approval of this structure plan is taken to have commenced on 19 October 2015.

2.0 OBJECTIVES

2.1 The objectives of the Local Structure Plan are to:

- a) Provide an overall planning framework for the ongoing subdivision and development of Lots 9 and 6002 and a portion of Lot 9055;
- ~~b) To establish a comprehensive and site responsive set of statutory land use controls;~~
- ~~e)b)~~ To reflect through design, policy and text, the key opportunities and constraints to development on site;
- ~~d)c)~~ Establish the preferred location for key land uses and movement networks, and provide for the development of key community and infrastructure;
- ~~e)d)~~ Encourage a diversity of lot and housing forms to cater for a wide demographic;
- ~~f)e)~~ Ensure protection of existing important landscape and heritage elements; and
- ~~g)f)~~ Provide the planning framework to facilitate the creation of a higher density coastal village.

3.0 SUBDIVISIONS AND DEVELOPMENT

3.1 Plans 1-3 and the provisions in Tables A-F provide standards, requirements and prerequisites for subdivision and development in the structure plan area.

~~Plans 1-3 and Tables A-F form part of the statutory provisions of this Structure Plan and prescribe the standards, requirements and prerequisites for subdivision and development in the corresponding precincts designated on the Structure Plan Map. Where any variation arises between any provision of these plans and/or tables and a provision of the Scheme, then the provision of the plan and/or table shall prevail to the extent of that variation and shall apply as an intended variation to the Scheme for the purposes of Clause 9.8.3 (f).~~

3.13.2 The density target for the gross Urban zoned area of the structure plan is 15 dwellings per hectare.

3.3 The density target for the site area per dwelling is 26 dwellings per site hectare.

3.23.4 Prior to any subdivision or development being supported, the City will require:

- a) The preparation and approval of the reports, surveys, strategies and plans listed in Table E at the stage specified in that table were relevant to the subdivision or development being considered; and
- b) A report accompanying any application for subdivision or development that outlines the manner in which the findings and recommendations of the plans and strategies listed in Tables E and F as relevant to the subdivision or development being considered will be incorporated into or addressed by the proposed subdivision or development.

3.5 Variations to the deemed-to-comply provisions of the Residential Design Codes Volume 1 are outlined in Table B1 and B2. However, from 19 October 2025, Table B1 and B2 will cease to have effect over all residential development that requires assessment under Part C of the Residential Design Codes Volume 1.



TABLE A – GENERAL PLANNING REQUIREMENTS FOR STRUCTURE PLAN AREA

1. Structure Plan Map	1.1	Subdivision and development of land shall generally be in accordance with the Structure Plan Map.
2. Use Class Permissibility	2.1	Land Use permissibility within the Structure Plan area shall be in accordance with the corresponding zone or reserve under the Scheme.
3. Residential Density Requirements	3.1	Residential density codes that apply within the structure plan area shall be <u>are</u> as shown either on Plan 3, (Residential Density Map) or the Scheme Map .
	3.2	Residential densities are allocated in accordance with a Residential Density Codes Plan, which is to be submitted to the Western Australian Planning Commission at the time of subdivision. Approval of the Residential Density Code Plan shall be undertaken at the time of determination of the subdivision application by the Western Australian Planning Commission. The approved Residential Density Code Plan shall then form part of the Local Structure Plan and shall be used for the determination of future development applications. Variations to the Residential Density Code Plan will require further approval from the Western Australian Planning Commission.
	3.3	Locational Criteria The allocation of residential densities on the Residential Design Code Plan shall be in accordance with the following criteria:
	3.3.1	R30 / R60 The allocation of residential densities within the R30 / R60 density area shown on Plan 3 shall be generally in accordance with the following principles/criteria:
		a) A base density code R30 shall be provided for all residential lots within the Structure Plan.
		b) A density code of R60 may be provided:
		• Within the Coastal Precinct;
		• On street blocks adjacent to public open space
		• On street blocks adjacent to neighbourhood connector routes and Marmion Avenue.
	3.3.2	R100 – As shown on Plan 3.
	3.4	No residential lot shall directly abut onto the foreshore reserve



4. Public Open Space	<p>4.1 Public Open Space (POS) shall be distributed generally in accordance with Plan 1; Table D; A minimum of ten per cent of the gross subdivisible area shall be provided as POS in accordance with Liveable Neighbourhoods Policy.</p> <p>4.2 Progressive subdivision of the LSP is to ensure an appropriate provision and distribution of active and passive open space areas at subdivision stage in accordance with Liveable Neighbourhoods.</p> <p>4.3 A Public Open Space Schedule is to be submitted at subdivision stage in accordance with Table 11 of Liveable Neighbourhoods.</p> <p>4.4 The drainage of storm water is not permitted within the foreshore reserve.</p>
5. General Subdivision and Development Requirements	<p>5.1 Subdivision and development within the Structure Plan area should:</p> <p>5.1.1 Have due regard to the requirements of the City of Wanneroo's District Planning Scheme No. 2, this Local Structure Plan, Liveable Neighbourhoods Policy and relevant City of Wanneroo Policies;</p> <p>5.1.2 Recognise those landform, environmental and cultural features identified in the LSP by inclusion in the identified areas of strategic open space;</p> <p>5.1.3 Respond as relevant, at the time subdivision, to the major road network and key land uses as identified in the Structure Plan map; and</p> <p>5.1.4 Recognise the requirements of those strategies and initiatives described in the accompanying technical reports, included in Table F.</p> <p>5.2 Within the Coastal Mixed Use Activity Node and subject to compliance with the requirements of State Planning Policy 2.6 Coastal Planning Policy development may be permitted to a maximum of 8 storeys and not exceeding 32m.</p> <p>5.3 All laneways to be 6m wide except where the length of the laneway is less than 150m in which case a 5m wide is permitted subject to the provisions of Tables B1 and B2 with respect to garage setbacks.</p>

PART 1 - STATUTORY SECTION

JINDALEE NORTH
LOCAL STRUCTURE PLAN 88

TABLE B1: VARIATIONS TO THE DEEMED TO COMPLY CRITERIA OF THE RESIDENTIAL DESIGN CODES

The standards and requirements of this Table apply to all lots coded R30.

(The provisions of this Table will cease to have effect for R30 Grouped Dwelling and Multiple Dwelling development from 19 October 2025)

R30	RELEVANT PART B R-CODE SECTION (SINGLE HOUSE DEVELOPMENT)	PROVISIONS
Setbacks	5.1.2 & 5.2.1	<p>Dwellings:</p> <ul style="list-style-type: none"> Minimum setback to primary street is 2.0 metres Minimum setback to secondary street (not including laneways) is 1.0 metres Minimum setback to laneways as specified below <p>Garages and carports:</p> <ul style="list-style-type: none"> Minimum setback to the primary street for any garage or carport for a single storey dwelling is 4.5metres or not less than 1.0 metre behind the front of the dwelling Minimum setback to secondary street (not including laneways) is 1.0 metres For any single storey dwelling on a lot with a frontage less than 10 metres in width and where vehicle access is gained solely from the primary street, only a single garage/carport (including tandem) is permitted. <ul style="list-style-type: none"> Minimum rear setback for all garages and dwellings abutting a laneway is; <ul style="list-style-type: none"> 0.5 metres where abutting a laneway of 6.0 metres or greater in width; 1.0 metres where abutting a laneway of 5.0 metres in width For dwellings of two storey and greater the setback standards of the R Codes apply to any garages and carports.
Open Space	5.1.4 & 5.3.1 C1.1	<p>The following standards apply to any lot with a frontage of 13 metres or less.</p> <p>The minimum open space requirement is reduced to 30% subject to:</p> <ol style="list-style-type: none"> A minimum 2.0m side boundary setback to habitable rooms with major openings on northernmost or easternmost side boundary. The provision of an outdoor living area which is directly accessible from an internal living area and: <ul style="list-style-type: none"> Has a minimum useable space of 24m² Has a minimum dimension of 4.0m (which may include land within the nominated secondary street setback) Adjoins a northernmost or easternmost side boundary (with the exception of corner or irregular shaped lots providing it can be demonstrated that (a) can still be achieved) <p>Where the outdoor living is not directly accessible from an internal living area provision of an additional outdoor living area which has:</p> <ul style="list-style-type: none"> Minimum area of 20m² Minimum dimension of 4.0 metres <p>This additional outdoor living area may be included under the roof of the main dwelling and must be located on the northernmost or easternmost side boundary of the dwelling.</p> <p>Permanent cover up to a maximum of two thirds of the outdoor living area is permitted.</p> <p>For all other lots with a frontage of more than 13 metres, the minimum open space requirement is reduced to 40% subject to compliance with those same requirements as specified above.</p>



R30	RELEVANT PART B R-CODE SECTION (SINGLE HOUSE DEVELOPMENT)	PROVISIONS									
Boundary Walls	5.1.3 C3.2	<p>For lots less than 13 metres wide boundary walls are permitted to both side boundaries of a lot (excluding secondary street boundaries other than laneways), behind the minimum front setback, within the following limits:</p> <table border="0"> <tr> <td><u>Single Storey</u></td><td>-</td><td><u>Two Storey & Above</u></td></tr> <tr> <td>• Maximum height – 3.5m</td><td></td><td>• Maximum height – 6.5m</td></tr> <tr> <td>• Maximum length – no limit</td><td></td><td>• Maximum length – Up to 12m in length</td></tr> </table> <p>For dwellings with a pitched roof, the height of walls on side boundaries may be increased to the top of the ridgeline where this runs parallel to the front boundary and abuts a similar configured wall or secondary street.</p>	<u>Single Storey</u>	-	<u>Two Storey & Above</u>	• Maximum height – 3.5m		• Maximum height – 6.5m	• Maximum length – no limit		• Maximum length – Up to 12m in length
<u>Single Storey</u>	-	<u>Two Storey & Above</u>									
• Maximum height – 3.5m		• Maximum height – 6.5m									
• Maximum length – no limit		• Maximum length – Up to 12m in length									
Ancillary Accommodation	5.5.1	Ancillary accommodation is permitted on lots less than 450m². Such a Ancillary accommodation with a plot ratio area not exceeding 40m ² does not require an additional car parking bay on site.									
Privacy	5.4.1	Major openings to active habitable spaces with a floor level more than 0.5m above natural ground level shall be at least 4.5 metres away from a boundary to another lot.									
Design for Climate	5.4.2	Overshadowing provisions do not apply.									
Public Open Space Interface	Additional Requirements	<p>Lots immediately adjacent Public Open Space must have a minimum of one habitable room with a major opening facing toward the Public Open Space area - where, for the purposes of this Clause, a “habitable room” means a room that is used for normal domestic activities and includes a living room, lounge room, sitting room, television room, kitchen, dining room, however, does not include a bedroom.</p> <p>All lots shall have visually permeable fencing to any public open space boundary, to the specifications and satisfaction of the City.</p> <p>Boundary walls are not permitted abutting a public open space boundary.</p> <p>Buildings on lots adjoining public open space shall be setback a minimum of 1m from the public open space boundary.</p>									

Note: In accordance with clause 3.2, residential density codes are allocated at the time of subdivision, via the Residential Density Code Plan.



TABLE B2: VARIATIONS TO THE DEEMED TO COMPLY CRITERIA OF THE RESIDENTIAL DESIGN CODES						
The standards and requirements of this Table apply to all lots coded R60.						
(The provisions of this Table will cease to have effect from 19 October 2025)						
R60	RELEVANT R-CODE SECTION	PROVISIONS				
Setbacks	5.1.2 & 5.2.1	Dwellings (& Verandahs) <ul style="list-style-type: none">Minimum dwelling setback to primary street is 2.0 metres and 1.5 metres for a verandah;Minimum setback to laneways as specified below				
		Garages and Carports: <ul style="list-style-type: none">Minimum setback to the primary street for any garage or carport for a single storey dwelling is 4.5metres or not less than 1.0 metre behind the front of the dwellingFor any single storey dwelling on a lot with a frontage less than 10 metres in width and where vehicle access is gained solely from the primary street, only a single garage/carport (including tandem) is permitted.Minimum rear setback for all garages and dwellings abutting a laneway is;<ul style="list-style-type: none">0.5 metres where abutting a laneway of 6.0 metres or greater in width;1.0 metres where abutting a laneway of 5.0 metres in widthFor dwellings of two storey and greater the setback standards of the R Codes apply to any garages and carports				
Open Space	5.1.4 & 5.3.1 C1.1	<p>The minimum open space requirement is reduced to 25% subject to the provision of an outdoor living area which is directly accessible from an internal living area and:</p> <ul style="list-style-type: none">Has a minimum useable space of 24m²Has a minimum dimension of 4.0m (which may include land within the nominated secondary street setback)Adjoins a northernmost or easternmost side boundary (with the exception of corner or irregular shaped lots providing it can be demonstrated that (a) can still be achieved) <p>Permanent cover up to a maximum of two thirds of the outdoor living area is permitted.</p>				
Boundary Walls	5.1.3 C3.2	<p>Boundary walls are permitted to both side boundaries of a lot (excluding secondary street boundaries other than laneways), behind the minimum front setback, within the following limits:</p> <table><tr><td><u>Single Storey</u></td><td><u>Two Storey & Above</u></td></tr><tr><td><ul style="list-style-type: none">Maximum height – 3.5mMaximum length – no limit</td><td><ul style="list-style-type: none">Maximum height – 6.5mMaximum length – Up to 12m in length</td></tr></table> <p>For dwellings with a pitched roof, the height of walls on side boundaries may be increased to the top of the ridgeline where this runs parallel to the front boundary and abuts a similar configured wall or secondary street.</p>	<u>Single Storey</u>	<u>Two Storey & Above</u>	<ul style="list-style-type: none">Maximum height – 3.5mMaximum length – no limit	<ul style="list-style-type: none">Maximum height – 6.5mMaximum length – Up to 12m in length
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<ul style="list-style-type: none">Maximum height – 3.5mMaximum length – no limit	<ul style="list-style-type: none">Maximum height – 6.5mMaximum length – Up to 12m in length					



R60	RELEVANT R-CODE SECTION	PROVISIONS
Ancillary Accommodation	5.5.1	Ancillary accommodation is permitted on lots less than 450m ² . Such ancillary accommodation with a plot ratio area not exceeding 40m ² does not require an additional car parking bay on site.
Privacy	5.4.1	Major openings to active habitable spaces with a floor level more than 0.5m above natural ground level shall be at least 4.5 metres away from a boundary to another lot.
Design for Climate	5.4.2	Overshadowing provisions do not apply.
Public Open Space Interface	Additional Requirement	Lots immediately adjacent Public Open Space must have a minimum of one habitable room with a major opening facing toward the Public Open Space area - where, for the purposes of this Clause, a "habitable room" means a room that is used for normal domestic activities and includes a living room, lounge room, sitting room, television room, kitchen, dining room, however, does not include a bedroom.
		All lots shall have visually permeable fencing to any public open space boundary, to the specifications and satisfaction of the City.
		Boundary walls are not permitted abutting a public open space boundary.
		Buildings on lots adjoining public open space shall be setback a minimum of 1m from the public open space boundary.



Table C – Local Centre Floorspace Allocation

	Maximum Net Lettable Area (square metres)
Central Local Centre	500m ² Refer to Schedule 7 of the Scheme
Coastal Local Centre	300m ²

Table D - Strategic Public Open Space Schedule

Strategic POS Site	Size in hectares
3	3.87ha
4	3.22ha
7	0.44ha
9	0.67ha

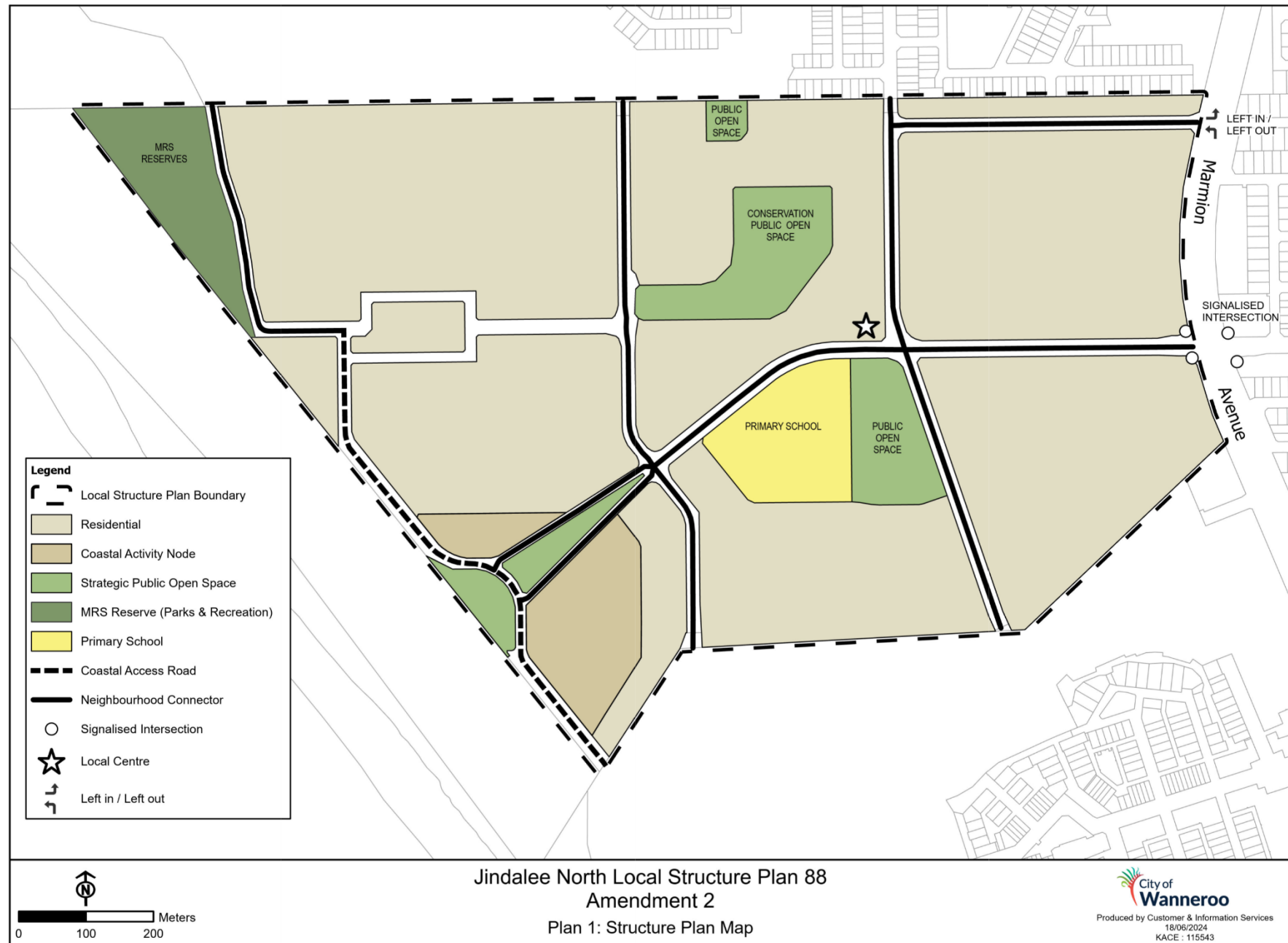
Table E – Reports, Surveys, Strategies and Plans

Documentation	Approval Stage	Approving Authority
Urban Water Management Plan	Subdivision Condition Clearance	City of Wanneroo/ Department of Water and Environmental Regulation
Earthworks and Contour Plan.	Subdivision Condition Clearance	City of Wanneroo
Public Open Space Schedule	Subdivision Application	City of Wanneroo/WAPC
Conservation Management Plan	Subdivision Condition Clearance	City of Wanneroo
Preparation of a Geotechnical Report including karst investigation and management measures	Subdivision Condition Clearance	City of Wanneroo
Preparation of a Noise Management Plan detailing noise mitigation measures	Subdivision Application	Department of Environment and Conservation/Water and Environmental Regulation
Preparation and implementation of a Foreshore Management Plan in accordance with WAPC's State Planning Policies 2.6 State Coastal Planning Policy and 2.8 Bushland Policy for the Perth Metropolitan Region	Subdivision Condition Clearance	City of Wanneroo

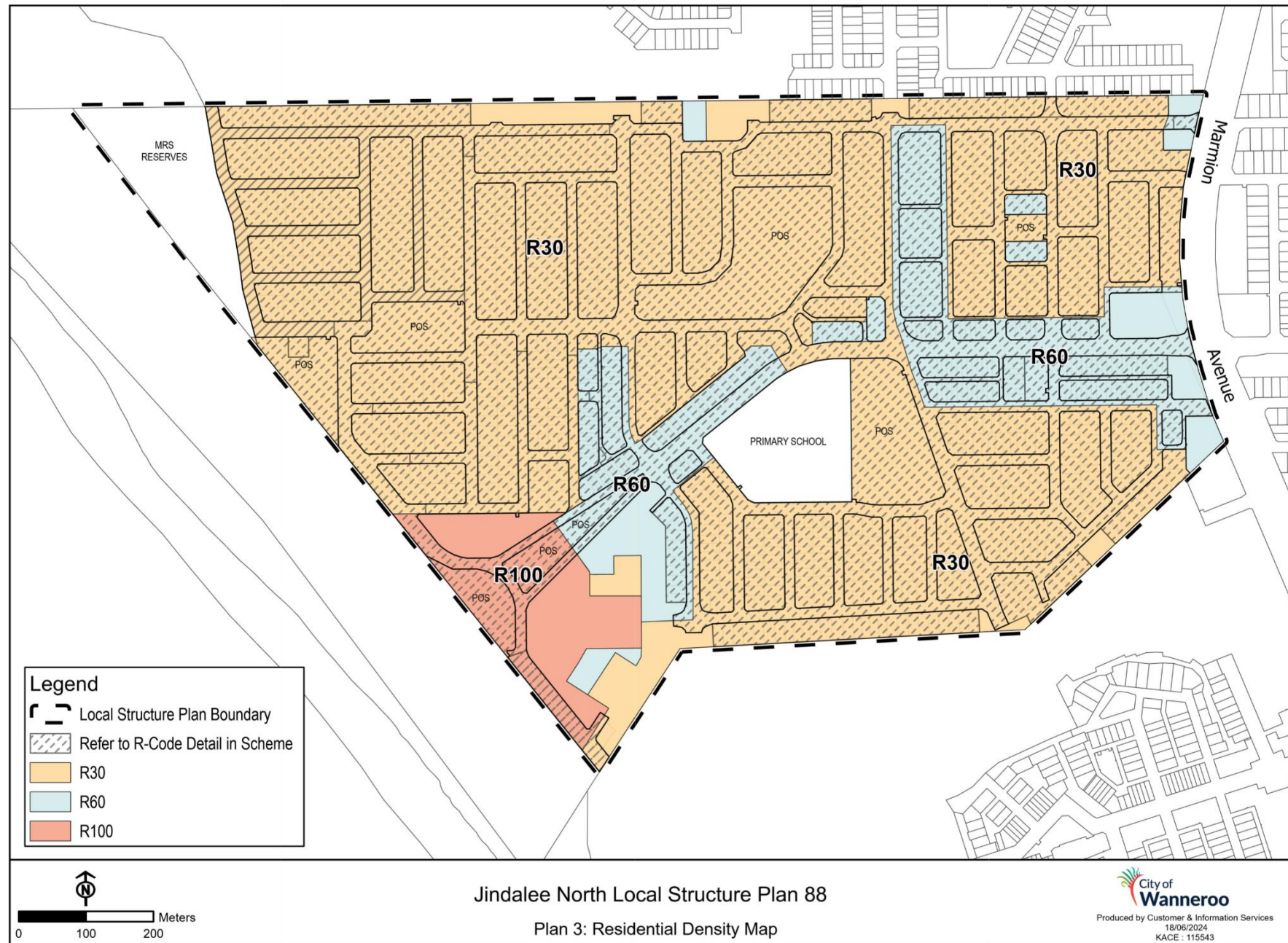


Table F – Structure Plan Reports, Surveys, Strategies and Plans

Documentation
Landscaping Management Plan/Public Open Space Strategy
Housing Strategy
Local Water Management Strategy
Environmental Assessment Report
Foreshore Management Strategy
Coastal Setback Assessment Report
Traffic and Transport Report
Local Centres Planning
Engineering Servicing Report
Site Investigations Survey







Amendment No. 222 to District Planning Scheme No. 2
Statement Pursuant to Regulation 35A of the *Planning and Development (Local Planning Schemes) Regulations 2015*

Pursuant to Regulation 35A of the *Planning and Development (Local Planning Schemes) Regulations 2015*, the amendment to the above Local Planning Scheme affects the following structure plans:

- Butler-Jindalee Agreed District Structure Plan No. 39; and
- Jindalee North Agreed Local Structure Plan No. 88.

Upon the Local Planning Scheme amendment taking effect:

1. The approval of the Butler-Jindalee Agreed District Structure Plan No. 39 will not be affected.
2. The Jindalee North Agreed Local Structure Plan No. 88 is to be amended to the extent as follows:
 - a) Plan 1: Structure Plan Map, Plan 2: Zoning Map and Plan 3: Residential Density Map being modified as provided for as Structure Plan (Amendment) Maps.
 - b) The title of Part 1 of the structure plan text being modified to replace the term 'Statutory Section' with 'Implementation Section'.
 - c) References to 'Statutory Section' in the Table of Contents being replaced with 'Implementation Section'.
 - d) Section 1.2(a) being modified to the following:

Part 1 – Implementation Section
This section contains the structure plan map, planning provisions and requirements.
 - e) Reference to 'Non-statutory (explanation) section' in Section 1.2(b) being replaced with 'Explanatory Section'.
 - f) Section 1.4 and Section 1.5 being deleted and replaced with the following:
 - 1.4 *In accordance with Clause 27 of the deemed provisions for local planning schemes, contained in Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015 (deemed provisions), a decision-maker for an application for development approval or subdivision approval within the structure plan area is to have due regard to, but is not bound by, this structure plan when deciding the application. A decision-maker is, however, bound to adhere to all provisions contained in the Scheme relevant to the land in this structure plan area.*
 - 1.5 *This structure plan was initially approved by the Western Australian Planning Commission (WAPC) on 29 January 2014. However, in accordance with Clause 28 of the deemed provisions, the approval of this structure plan is taken to have commenced on 19 October 2015.*
 - g) Objective 2.1(b) being deleted, and the subsequent objectives being renumbered accordingly.

- h) Section 3.1 being modified to the following:

Plans 1-3 and the provisions in Tables A-F provide standards, requirements and prerequisites for subdivision and development in the structure plan area.

- i) Adding a new Section 3.5 which prescribes as follows:

Variations to the deemed-to-comply provisions of the Residential Design Codes Volume 1 are outlined in Table B1 and B2. However, from 19 October 2025, Table B1 and B2 will cease to have effect over all residential development that requires assessment under Part C of the Residential Design Codes Volume 1.

- j) Section 3.1 of Table A being modified to the following:

Residential density codes that apply within the structure plan area are as shown either on Plan 3 (Residential Density Map) or the Scheme Map.

- k) Section 3.2, Section 3.3 and Section 3.4 of Table A being deleted.

- l) Section 5.1.1 of Table A being modified to the following:

5.1.1 Have due regard to this Local Structure Plan, Liveable Neighbourhoods Policy and relevant City of Wanneroo Policies;

- m) Modifying the heading of Table B1 to add the following:

(The provisions of this Table will cease to have effect for R30 Grouped Dwelling and Multiple Dwelling development from 19 October 2025)

- n) Modifying the column heading 'Relevant R-Code Section' in Table B1 to 'Relevant Part B R-Code Section (Single House Development)'.

- o) Deleting the note at the end of Table B1.

- p) Modifying the heading of Table B2 to add the following:

(The provisions of this Table will cease to have effect from 19 October 2025)

- q) Deleting the entire 'Relevant R-Code Section' column from Table B2.

- r) In Table C, modifying the prescribed maximum net lettable area for the Central Local Centre from '500m²' to 'Refer to Schedule 7 of the Scheme'.

- s) In Table E, modifying reference to 'Department of Water' to 'Department of Water and Environmental Regulation'.

- t) In Table E, modifying reference to 'Department of Environment and Conservation' to 'Department of Water and Environmental Regulation'.

The Jindalee North Agreed Local Structure Plan No. 88 is to be amended in response to the zoning, local scheme reserves and residential density codings being placed in the Local Planning Scheme, as proposed through the Local Planning Scheme amendment.

As the Jindalee North Agreed Local Structure Plan No. 88 is due to expire in October 2025, the City of Wanneroo will also separately be seeking the Western Australian Planning Commission extend the approval duration of that structure plan until 19 October 2028.



TABLE B1: VARIATIONS TO THE DEEMED TO COMPLY CRITERIA OF THE RESIDENTIAL DESIGN CODES The standards and requirements of this Table apply to all lots coded R30.		
R30	RELEVANT R-CODE SECTION	PROVISIONS
Setbacks	5.1.2 & 5.2.1	<p>Dwellings:</p> <ul style="list-style-type: none"> • Minimum setback to primary street is 2.0 metres • Minimum setback to secondary street (not including laneways) is 1.0 metres • Minimum setback to laneways as specified below <hr/> <p>Garages and carports:</p> <ul style="list-style-type: none"> • Minimum setback to the primary street for any garage or carport for a single storey dwelling is 4.5metres or not less than 1.0 metre behind the front of the dwelling • Minimum setback to secondary street (not including laneways) is 1.0 metres • For any single storey dwelling on a lot with a frontage less than 10 metres in width and where vehicle access is gained solely from the primary street, only a single garage/carport (including tandem) is permitted. • Minimum rear setback for all garages and dwellings abutting a laneway is; <ul style="list-style-type: none"> – 0.5 metres where abutting a laneway of 6.0 metres or greater in width; – 1.0 metres where abutting a laneway of 5.0 metres in width • For dwellings of two storey and greater the setback standards of the R Codes apply to any garages and carports.
		<p>The following standards apply to any lot with a frontage of 13 metres or less. The minimum open space requirement is reduced to 30% subject to:</p> <ol style="list-style-type: none"> a. A minimum 2.0m side boundary setback to habitable rooms with major openings on northernmost or easternmost side boundary. b. The provision of an outdoor living area which is directly accessible from an internal living area and: <ul style="list-style-type: none"> • Has a minimum useable space of 24m² • Has a minimum dimension of 4.0m (which may include land within the nominated secondary street setback) • Adjoins a northernmost or easternmost side boundary (with the exception of corner or irregular shaped lots providing it can be demonstrated that (a) can still be achieved) <p>Where the outdoor living is not directly accessible from an internal living area provision of an additional outdoor living area which has:</p> <ul style="list-style-type: none"> • Minimum area of 20m² • Minimum dimension of 4.0 metres <p>This additional outdoor living area may be included under the roof of the main dwelling and must be located on the northernmost or easternmost side boundary of the dwelling.</p> <p>Permanent cover up to a maximum of two thirds of the outdoor living area is permitted.</p> <p>For all other lots with a frontage of more than 13 metres, the minimum open space requirement is reduced to 40% subject to compliance with those same requirements as specified above.</p>



R30	RELEVANT R-CODE SECTION	PROVISIONS									
Boundary Walls	5.1.3 C3.2	<p>For lots less than 13 metres wide boundary walls are permitted to both side boundaries of a lot (excluding secondary street boundaries other than laneways), behind the minimum front setback, within the following limits:</p> <table border="0"> <tr> <td><u>Single Storey</u></td><td>-</td><td><u>Two Storey & Above</u></td></tr> <tr> <td>• Maximum height – 3.5m</td><td></td><td>• Maximum height – 6.5m</td></tr> <tr> <td>• Maximum length – no limit</td><td></td><td>• Maximum length – Up to 12m in length</td></tr> </table> <p>For dwellings with a pitched roof, the height of walls on side boundaries may be increased to the top of the ridgeline where this runs parallel to the front boundary and abuts a similar configured wall or secondary street.</p>	<u>Single Storey</u>	-	<u>Two Storey & Above</u>	• Maximum height – 3.5m		• Maximum height – 6.5m	• Maximum length – no limit		• Maximum length – Up to 12m in length
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Ancillary Accommodation	5.5.1	Ancillary accommodation is permitted on lots less than 450m ² . Such ancillary accommodation with a plot ratio area not exceeding 40m ² does not require an additional car parking bay on site.									
Privacy	5.4.1	Major openings to active habitable spaces with a floor level more than 0.5m above natural ground level shall be at least 4.5 metres away from a boundary to another lot.									
Design for Climate	5.4.2	Overshadowing provisions do not apply.									
Public Open Space Interface	Additional Requirements	<p>Lots immediately adjacent Public Open Space must have a minimum of one habitable room with a major opening facing toward the Public Open Space area - where, for the purposes of this Clause, a "habitable room" means a room that is used for normal domestic activities and includes a living room, lounge room, sitting room, television room, kitchen, dining room, however, does not include a bedroom.</p> <p>All lots shall have visually permeable fencing to any public open space boundary, to the specifications and satisfaction of the City.</p> <p>Boundary walls are not permitted abutting a public open space boundary.</p> <p>Buildings on lots adjoining public open space shall be setback a minimum of 1m from the public open space boundary.</p>									

Note: In accordance with clause 3.2, residential density codes are allocated at the time of subdivision, via the Residential Density Code Plan.



TABLE B2: VARIATIONS TO THE DEEMED TO COMPLY CRITERIA OF THE RESIDENTIAL DESIGN CODES						
The standards and requirements of this Table apply to all lots coded R60.						
R60	RELEVANT R-CODE SECTION	PROVISIONS				
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		Garages and Carports: <ul style="list-style-type: none">Minimum setback to the primary street for any garage or carport for a single storey dwelling is 4.5metres or not less than 1.0 metre behind the front of the dwellingFor any single storey dwelling on a lot with a frontage less than 10 metres in width and where vehicle access is gained solely from the primary street, only a single garage/carport (including tandem) is permitted.Minimum rear setback for all garages and dwellings abutting a laneway is;<ul style="list-style-type: none">0.5 metres where abutting a laneway of 6.0 metres or greater in width;1.0 metres where abutting a laneway of 5.0 metres in widthFor dwellings of two storey and greater the setback standards of the R Codes apply to any garages and carports				
Open Space	5.1.4 & 5.3.1 C1.1	<p>The minimum open space requirement is reduced to 25% subject to the provision of an outdoor living area which is directly accessible from an internal living area and:</p> <ul style="list-style-type: none">Has a minimum useable space of 24m²Has a minimum dimension of 4.0m (which may include land within the nominated secondary street setback)Adjoins a northernmost or easternmost side boundary (with the exception of corner or irregular shaped lots providing it can be demonstrated that (a) can still be achieved) <p>Permanent cover up to a maximum of two thirds of the outdoor living area is permitted.</p>				
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R60	RELEVANT R-CODE SECTION	PROVISIONS
Ancillary Accommodation	5.5.1	Ancillary accommodation is permitted on lots less than 450m ² . Such ancillary accommodation with a plot ratio area not exceeding 40m ² does not require an additional car parking bay on site.
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		All lots shall have visually permeable fencing to any public open space boundary, to the specifications and satisfaction of the City.
		Boundary walls are not permitted abutting a public open space boundary.
		Buildings on lots adjoining public open space shall be setback a minimum of 1m from the public open space boundary.

PS02-07/24 Review of Local Planning Policy 2.5: Telecommunications Infrastructure

File Ref: 4088V02 – 23/359950
Responsible Officer: Director Planning & Sustainability
Attachments: 3

Issue

To consider proposed amendments to Local Planning Policy 2.5: Telecommunications Infrastructure (LPP 2.5) for the purpose of advertising.

Background

With technological and societal changes, strong and fast cellular coverage is becoming increasingly vital for the safety and social wellbeing of communities. Residents in the City of Wanneroo (and elsewhere) are becoming more reliant on cellular coverage not just for phone and computer use, but also to connect to other 'smart' appliances. However, mobile telecommunications have traditionally not been treated as an essential item of infrastructure considered through the planning process – in contrast to the provision for water, sewer, power or even landline telecommunications infrastructure.

This is presenting issues for the City, which is notable when the retrofitting of mobile phone services is sought in established areas. The installation of telecommunications infrastructure is pursued by carriers (e.g., Telstra, Optus, Vodafone) – or separate 'host providers' that are corporate entities which install telecommunications infrastructure (such as towers) that carriers can then utilise.

Council has previously adopted Local Planning Policy 2.5: Telecommunications Infrastructure (LPP 2.5) for inclusion within the City's local planning framework. At a State planning level, the Western Australian Planning Commission (**WAPC**) has also prepared State Planning Policy 5.2: Telecommunications Infrastructure (SPP 5.2). LPP 2.5 is prepared in a manner so that it is supplementary to SPP 5.2. Both LPP 2.5 and SPP 5.2 are aimed to balance the need for effective telecommunications services and the roll-out of networks, recognising community interests in protecting the visual character of local areas.

The current version of LPP 2.5 was adopted by Council in August 2017 and was previously due for review in August 2022. However, at its 13 September 2022 meeting (PS02-09/22), Council resolved to extend the review period by a further two years, to 31 August 2024.

Administration has been utilising this two-year period to undertake an extensive and broad review of how the City should respond to increasing demand for telecommunications infrastructure. An outcome of that review identified the need to undertake significant updates to LPP 2.5, to provide planning guidance for telecommunications infrastructure delivery at all stages of the planning and development process. Currently, LPP 2.5 is limited to predominantly establishing the City's standards for the assessment of development applications for telecommunications infrastructure. Further detail of the updates proposed to LPP 2.5 are detailed in this report.

Detail

A copy of the City's current LPP 2.5 is provided as **Attachment 1**. As outlined above, LPP 2.5 currently has a strong focus in establishing the City's standards for the assessment and determination of development applications for telecommunications infrastructure.

SPP 5.2 prescribes that consideration should be given to telecommunication services in the preparation of structure plans. However, SPP 5.2 does not provide any detail as to how this is to occur. As a result, LPP 2.5 is also currently limited in its guidance on planning for telecommunications infrastructure at the structure planning stage. A review of LPP 2.5 provides an opportunity to introduce additional guidance for telecommunications infrastructure considerations as part of structure planning.

The proposed amendments to LPP 2.5 are also intended to:

- Provide a more detailed 'forward planning' approach for telecommunication infrastructure delivery, by also providing planning guidance for the subdivision and local development plan stages of planning.
- Provide development approval exemptions for telecommunications infrastructure installations in certain zones and on reserves, to encourage host providers to locate where impacts on a surrounding land area may be reduced.

The rationale for the above is provided for in the Comment section of this report.

The proposed amendments to LPP 2.5 are set out in **Attachment 2**. Tracked changes that detail the extent of amendments proposed are included in **Attachment 3**.

Consultation

Prior to drafting amendments to LPP 2.5, Administration hosted a workshop with various stakeholders from the land development industry, telecommunications service providers and officers from other government agencies. Particular feedback from attendees at the workshop indicated that there is a lack in forward planning for telecommunications infrastructure in local and State planning frameworks. Administration has noted this (and other) feedback received from the workshop in preparing the proposed amendments to LPP 2.5.

Should Council agree to initiate draft amendments to LPP 2.5, those amendments will need to be advertised for public comment. In accordance with the deemed provisions for local planning schemes (deemed provisions) in the *Planning and Development (Local Planning Schemes) Regulations 2015*, it is necessary to formally advertise local planning policy amendments for a period of not less than 21 days. This also aligns with the City's *Planning Consultation Procedure*.

The recommended methods for advertising amendments to LPP 2.5 are as follows:

- Notification in Perth Now Wanneroo newspaper;
- Display at the Civic Centre and on the City's website;
- Notification to State Government agencies;
- Notification to relevant stakeholders in the telecommunications and development industries (particularly those stakeholders that participated in the previous workshop); and
- Letters to land developers and their consultants.

Comment

Changes to Policy Measures – Assessment of Development Applications

Amendments to LPP 2.5 propose changes to the policy measures that are applied when assessing development applications. The policy measures to still be included in LPP 2.5 are as follows:

- For telecommunications infrastructure to be finished with non-reflective material in a neutral colour to minimise visual intrusion.
- The need for a proponent to prepare a visual impact assessment.
- For the City to have due regard to the following policy measures from SPP 5.2:
 - For telecommunications infrastructure to be effective, structures are generally located prominently, at high points in the landscape or on top of buildings, where they are more likely to be visible to the public.
 - Telecommunications infrastructure should be sited and designed to minimise visual impact and whenever possible:
 - a) be located where it will not be prominently visible from significant viewing locations such as scenic routes, lookouts and recreation sites.
 - b) be located to avoid detracting from a significant view of a heritage item or place, a landmark, a streetscape, vista or a panorama, whether viewed from public or private land.
 - c) not be located on sites where environmental, cultural heritage, social and visual landscape values may be compromised.
 - d) display design features, including scale, materials, external colours and finishes that are sympathetic to the surrounding landscape.
 - Telecommunications infrastructure should be located where it will facilitate continuous network coverage and/or improved telecommunications services to the community.
 - Telecommunications infrastructure should be co-located (e.g. multiple providers using one facility).

Under the planning framework, the provisions of SPP 5.2 apply throughout Western Australia. A local planning policy (such as LPP 2.5) can clarify or expand on the provisions of a State Planning Policy (such as SPP 5.2) – but cannot modify or disregard State Planning Policy provisions. Changes to LPP 2.5, therefore, are proposed in a manner that will not undermine SPP 5.2 provisions.

Currently, LPP 2.5 provides a Policy Table that contains ‘deemed-to-comply’ provisions, which need to be met by a proponent for a telecommunications infrastructure proposal to not undergo advertising. The table also provides acceptable variations to the ‘deemed-to-comply’ provisions (subject to advertising) as well as unacceptable standards. As proposed amendments to LPP 2.5 will have the policy provisions as discussed above, the Policy Table is proposed to be removed.

Forward Planning Considerations

The City currently has 64 structure plans in effect. Administration is expecting the formulation of many more structure plans to be prepared in the coastal corridor and East Wannon in the coming years.

Most of the City’s existing structure plans are due to expire in October 2025 under the deemed provisions. Although some structure plans will be revoked, others will need to be updated and reviewed in order to remain in effect beyond October 2025. Updates undertaken to structure plans need to be consistent with the planning framework, including any adopted local planning policies.

The City’s existing structure plans contain very little in relation to planning for telecommunications infrastructure sites. To address this, it is proposed to introduce guidance into LPP 2.5 requiring a proponent to:

- Consult with carriers and host providers during the formulation of a structure plan; and

- Include forward planning provisions in a structure plan that consider the delivery of additional telecommunications infrastructure on sites where a projected need is identified through the consultation with both carriers and host providers.

Amendments to LPP 2.5 will also then provide guidance for the forward planning of telecommunications infrastructure through subdivision. The draft policy provisions are intended to result in:

- Land parcels being identified specifically for telecommunications infrastructure installations and dedicated through subdivision – where required in a structure plan; and
- Land of a sufficient size being provided to the City – in freehold or under a Management Order with power to lease to a carrier or host provider. This could secure an income stream for the City, which could be used for the maintenance of reserves in the locality of the telecommunications site.

The policy amendments will also guide how local development plans (LDP's) can be used to assist the forward planning for telecommunications infrastructure. The amendments proposed will guide how LDP's can be used to exempt development approval of certain installations where this aligns with policy, structure plan or Scheme provisions.

Development Approval Exemptions

SPP 5.2 encourages local governments to consider exempting telecommunications infrastructure from the requirement for development approval in the appropriate instances. Exemptions from development approval can be prescribed through a local planning policy, pursuant to Clause 61 of the deemed provisions.

Exempting telecommunications infrastructure in certain locations may entice carriers and host providers to consider installations away from areas where land use and visual amenity conflicts may be more prevalent.

Administration considers that telecommunications infrastructure installations in the Light Industry and General Industry Zones – as well as Local Scheme Reserves – may pose less of an impact on visual amenity compared to similar installations in other locations.

The proposed amendments to LPP 2.5 aim to exempt the need for development approval for telecommunications infrastructure in these zones and reserves, subject to the following conditions:

- The development has a maximum height of 30 metres from the finished ground level;
- The development has a monopole design, and is not a lattice tower;
- The proponent undertake notification of the proposal consistent with Mobile Phone Base Station Deployment Industry standards;
- In the case of installations on Local Scheme Reserves, the development is on a structure that also provides floodlighting or other compatible service where there is opportunity; and
- Written notification is provided to the City no less than 30 days prior to the installation of the development, detailing the proposal and outlining how the above criteria will be met.

The above conditions are consistent with SPP 5.2.

Next Steps

At this stage, Administration is only recommending that Council support the proposed amendments for the purpose of advertising.

Following advertising, Council can make a decision on the proposed amendments based on the submissions from the community and stakeholders. Council can then resolve at a future meeting to either:

- Proceed (or adopt) the amendments to LPP 2.5 as advertised – or modified in light of any submissions received through advertising; or
- Not proceed with (or not adopt) the amendments to LPP 2.5.

Statutory Compliance

Amendments to local planning policies can be undertaken pursuant to Part 2, Division 2 of the deemed provisions for local planning schemes, contained in Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

5 ~ A well planned, safe and resilient City that is easy to travel around and provides a connection between people and places

5.2 - Plan for and manage land use

Risk Appetite Statement

In pursuit of strategic objective goal 5, we will accept a Medium level of risk, extended to High in the areas of Community / Reputation & Financial / Commercial impacts. Shifting transport modes and usage in the City may require short term pain for longer term gain as the City supports the development, maintenance and connection of alternatives to car use (e.g. cycle ways) and the supporting infrastructure.

Risk Management Considerations

Risk Title	Risk Rating
ST-S04 Integrated Infrastructure & Utility Planning	Low
Accountability	Action Planning Option
Director Planning & Sustainability and Director Assets	Manage

Risk Title	Risk Rating
ST-S23 Stakeholder Relationships	Medium
Accountability	Action Planning Option
Director Corporate Strategy & Performance	Manage

The above risks relating to the issues contained within this report have been identified and considered within the City's Strategic risk register. Action plans have been developed to manage this risk to support existing management systems.

Policy Implications

The amendments to LPP 2.5, the subject of this report, are being undertaken to ensure the City's objectives are met in delivering orderly and proper planning.

Financial Implications

Administration has capacity to utilise its internal resources and budgets in reviewing its planning framework in respect to telecommunications infrastructure delivery.

Voting Requirements

Simple Majority

Moved Cr Rowe, Seconded Cr Miles

That Council, pursuant to Clause 4(1), Clause 4(2) and Clause 5 of the deemed provisions for local planning schemes contained in Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*:

1. PREPARES amendments to Local Planning Policy 2.5: Telecommunications Infrastructure, as contained in Attachment 2; and
2. ADVERTISES the amendments to Local Planning Policy 2.5: Telecommunications Infrastructure for public comment for a period of not less than 21 days.

CARRIED UNANIMOUSLY
12/0

For the motion: Mayor Aitken, Cr Bedworth, Cr Coetzee, Cr Figg, Cr Herridge, Cr Miles, Cr Moore, Cr Parker, Cr Rowe, Cr Seif, Cr Smith and Cr Wright

Against the motion: Nil

Absent: Cr Huntley

Attachments:

1 ↓	Attachment 1 - Current Local Planning Policy 2.5 Telecommunications Infrastructure	23/351503
2 ↓	Attachment 2 - Draft Amendments to Local Planning Policy 2.5 Telecommunications Infrastructure	23/351485
3 ↓	Attachment 3 - Tracked Changes - Review of Local Planning Policy 2.5: Telecommunications Infrastructure	24/234428

Planning and Sustainability
Local Planning Policy 2.5: Telecommunications Infrastructure



Owner	Planning and Sustainability
Implementation	August 2017
Reviewed	5-yearly
Next Review	Scheduled review August 2022

PART 1 – POLICY OPERATION

Policy Development

This Policy has been prepared under Part 2 (Division 2) of the City of Wanneroo District Planning Scheme No. 2 (DPS 2) Deemed Provisions.

Application and Purpose

This Local Planning Policy is prepared in addition to State Planning Policy 5.2 – Telecommunications Infrastructure (SPP 5.2). In assessing development applications for telecommunications infrastructure, the City should have due regard to SPP 5.2 and this Local Planning Policy.

This policy establishes the following:

- The City’s standards for the assessment and determination of telecommunications infrastructure applications; and
- The basis for the City’s recommendations to the Western Australian Planning Commission (WAPC); for instances where the WAPC determines telecommunications infrastructure applications under the Metropolitan Region Scheme.

This Policy does not apply where works on telecommunication infrastructure are exempt from development approval under *Telecommunications Act 1997 (the ‘Act’)*; such as works that are deemed ‘Low-Impact’ in accordance with the Act and the *Telecommunications (Low-Impact Facilities) Determination 1997*.

Objectives

The objectives of this policy are to:

1. Facilitate the provision of telecommunications infrastructure in an efficient and environmentally responsible manner to meet community needs;
2. Manage the environmental, cultural heritage, visual and social impacts of telecommunications infrastructure;
3. Promote co-location of telecommunications infrastructure wherever possible; and
4. Promote a consistent approach in the preparation, assessment and determination of proposals for telecommunications infrastructure.



Definitions

Lattice Tower:

A structure forming a tower – typically with three or four sides – that consists of a network of vertical, horizontal and/or diagonal supports, and used in a manner to support antennas or other equipment associated with telecommunications infrastructure.

Mast or Antenna

Has the same meaning as it is defined in Schedule 1 of DPS 2.

Mast or antenna : means any mast, aerial, satellite dish and other associated equipment used for the transmission or reception of radio or television signals or for other electronic communications. A television antenna on a dwelling roof being consistent with the predominant style and size of television antenna on other dwellings in the locality is not included, provided its vertical and horizontal dimensions do not exceed two metres.

Monopole:

A pylon consisting of a single pole or rod, supported by guyed wires or not, and used in a manner to support antennas or other equipment associated with telecommunications infrastructure.

Telecommunications Infrastructure:

Has the same meaning as it is defined in Schedule 1 of DPS 2.

Telecommunications infrastructure: means any part of the infrastructure of a telecommunications network and includes any line, equipment, apparatus, tower, antenna, tunnel, duct, hole, pit or other structure used, or for use, in or in connection with a telecommunications network.



PART 2 – GENERAL POLICY PROVISIONS

1. Application Requirements

Unless otherwise advised by the City, all applications for development approval of telecommunications infrastructure should be accompanied by the information prescribed in Schedule 1 of this Policy. Failure to provide this information to the City's satisfaction may result in the City deeming application incomplete in accordance with Clause 62 (1) and Clause 63 of the DPS 2 Deemed Provisions.

2. Assessment Criteria

- 2.1 The City may approve or support any applications for development approval of telecommunications infrastructure without consultation, where all the 'Deemed-to-Comply' standards prescribed in Column B of the Policy Table are met to the satisfaction of the City.
- 2.2 Applications for development approval of telecommunications infrastructure that do not satisfy provisions prescribed in Column B, but can satisfy the requirements specified in Column C of the Policy Table may be approved or supported by the City following consultation being undertaken as specified in General Policy Provision 3.1.
- 2.3 Unless exceptional circumstances exist, the City should not approve or support applications for telecommunications infrastructure that meet any of the unacceptable development standards prescribed in Column D of the Policy Table.

3. Community Consultation

- 3.1 Should an application for development approval of telecommunications infrastructure require consultation under General Policy Provision 2.2, consultation should be undertaken pursuant to Clause 64 of the DPS 2 Deemed Provisions, or as agreed by Council. Where an application for development approval requires consultation under this Policy, the City should in all instances:
 - a) Give notice to all landowners and/or occupiers of land as follows:
 - Within 500 metres of the proposed telecommunications infrastructure, in instances a lattice tower is proposed; or
 - Within 200 metres of the proposed telecommunications infrastructure in all other instances;
 - b) Require the applicant to erect a sign (or signs) displaying notice of the telecommunications infrastructure application. Signs should be erected in a conspicuous position on the lot subject to the application, and be present for the entire duration of the consultation period;



- c) Display the telecommunications infrastructure application (including all accompanying documentation) on the City's website;
- d) Publish a notice of the telecommunications infrastructure application in local newspapers within seven (7) days of the consultation period commencing; and
- e) Undertake the consultation for a duration of no more than 21 days, as prescribed in SPP 5.2.

3.2 The City may also consult with other telecommunication carriers to establish whether similar facilities are proposed in the immediate area and whether opportunities exist for co-location.

4. Electromagnetic Radiation

Local Government is not responsible for the monitoring and control of Electromagnetic Radiation (EMR) that emanates or could potentially emanate from telecommunications infrastructure. All telecommunications carriers are required to comply with EMR standards outlined by relevant Federal Government agencies, such as the Australian Communications and Media Authority (ACMA), and the Australian Radiation Protection and Nuclear Safety Agency (ARPANSA).

Issues relating to EMR levels are not deemed to be valid planning considerations when assessing applications for telecommunications infrastructure.

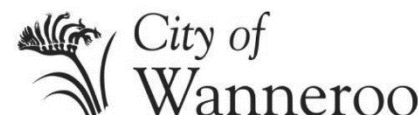
5. Differentiation between ‘Telecommunications Infrastructure’ and ‘Mast or Antenna’ Use Classes

Should an application be lodged by an applicant for the City to consider the erection of a ‘mast or antenna’, and that proposal facilitates electronic communications that are for the purpose of transmitting or receiving telecommunication signals, then such an application should be deemed to be an application for ‘telecommunications infrastructure’ and not for a ‘mast or antenna’.

6. Consideration of Telecommunications Infrastructure in Structure Planning

Pursuant to the provisions of SPP 5.2, the City should give consideration to demand and/or future need for telecommunications services in its preparation and assessment of structure planning proposals.

Planning and Sustainability
Local Planning Policy 2.5: Telecommunications Infrastructure



SCHEDULE 1 – REQUIRED SUPPORTING INFORMATION

Unless otherwise advised by the City, development applications for telecommunications infrastructure should adequately include the following pursuant to General Policy Provision 1 of this Policy.

- a) Plans and/or graphic representations that demonstrate the following:
 - i) A location plan including notations identifying and describing land uses occurring on surrounding land;
 - ii) A site plan that depicts how the proposed telecommunications infrastructure will be situated on the subject land;
 - iii) An elevation plan that shows the height and appearance of the telecommunications infrastructure;
 - iv) An artist or computer generated impression to scale showing the proposed development and its relationship with the surroundings;
 - v) Mapping that demonstrates existing coverage within the locality and the coverage as a result of the proposed telecommunications infrastructure. Administration may, as an alternative, accept this information in the form of a statement;
 - vi) How the proposed telecommunications infrastructure will be situated in relation to similar existing and proposed infrastructure in surrounding localities; and
 - vii) The extent that telecommunications infrastructure can accommodate for co-location of facilities.
- b) Written descriptions, reports and/or statements that detail the following:
 - i) Detail of the subject land on which the telecommunications infrastructure is proposed, including:
 - The physical characteristics of the subject land;
 - The current use of the subject land; and
 - The location of existing (or proposed) access onto and through the subject land.
 - ii) A report demonstrating compliance with the Australian Communications and Media Authority industry codes for mobile phone base station deployment;
 - iii) A schedule of materials and colours of the proposed development (including any on-ground infrastructure such as equipment shelters);
 - iv) Any known intentions to expand or modify the development in the future;
 - v) Screening, fencing and lighting proposed in conjunction with the subject development;
 - vi) Existing vegetation to be removed and any proposals for landscaping and/or restoration of any disturbed land;
 - vii) Any significant environmental constraints on the subject land; and, where relevant, commitments stating how these constraints will be managed to prevent an unacceptable impact on the environment;
 - viii) A Bushfire Attack Level (BAL) Assessment and a Bushfire Management Plan as may be required to be submitted under State Planning Policy 3.7: Planning in Bushfire Prone Areas;



- ix) Timing of works involved in establishing the facility and any arrangements for temporary access and/or changes to existing access facilities during the course of construction;
- x) A justification for how the proposed height of the telecommunications infrastructure is necessary to provide for appropriate network coverage in the area; and
- xi) What (if any) additional facilities are known by the applicant to be under consideration to meet projected future increases in demand.

The items listed above may also be supported by plans and/or graphic representation where applicable and appropriate.

- c) Any other supporting documentation should it be specifically requested by the City.

Planning and Sustainability
Local Planning Policy 2.5: Telecommunications Infrastructure



POLICY TABLE

COLUMN A	COLUMN B	COLUMN C	COLUMN D
Item Reference	Deemed-to-Comply provisions acceptable without consultation	Variations to the Deemed-to-Comply provisions that may be considered subject to consultation (pursuant to Section 3 of the General Policy Provisions)	Unacceptable Standards (unless otherwise stated, if any one of the following standards are met or exceeded, the application will be refused)
<u>Location</u>			
L1	The applicant has demonstrated that the proposed telecommunications infrastructure addresses an existing lack of coverage or service availability in the locality.	The applicant demonstrates that the proposed telecommunications infrastructure addresses a forecasted lack of coverage or service availability in the locality.	An application that does not satisfy the standards set out in Column B or Column C.
L2	Proposed telecommunications infrastructure is not located on a lot where an adjoining lot is zoned 'Residential', 'Mixed Use', 'Special Rural', 'Rural Community', 'Landscape Enhancement' or 'Special Residential'.	Telecommunications infrastructure proposed on a lot where an adjoining lot is zoned 'Residential', 'Mixed Use', 'Special Rural', 'Rural Community', 'Landscape Enhancement' or 'Special Residential'.	Note: There are no unacceptable standards.
L3	Proposed telecommunications infrastructure situated in the 'Business', 'Commercial', 'Civic and Cultural', 'Service Industrial' or 'General Industrial' zone should be located away from street boundaries, and behind any buildings that exist on the same land.	Proposed telecommunications infrastructure that does not or cannot satisfy the requirements prescribed in Column B.	Note: There are no unacceptable standards.

Planning and Sustainability
Local Planning Policy 2.5: Telecommunications Infrastructure



COLUMN A	COLUMN B	COLUMN C	COLUMN D
Item Reference	Deemed-to-Comply provisions acceptable without consultation	Variations to the Deemed-to-Comply provisions that may be considered subject to consultation (pursuant to Section 3 of the General Policy Provisions)	Unacceptable Standards (unless otherwise stated, if any one of the following standards are met or exceeded, the application will be refused)
<u>Design</u>			
D1	The applicant demonstrates that the proposed telecommunications infrastructure is confined to a height and dimension that balances the need to provide for appropriate network coverage for the surrounding area, whilst minimising loss of amenity in the locality.	In the City's opinion, the applicant cannot adequately demonstrate that the proposed telecommunication infrastructure is at a height and dimension that would not result in a loss of amenity in the locality.	<i>Note: There are no unacceptable standards.</i>
D2	The applicant demonstrates that the telecommunications infrastructure is: <ul style="list-style-type: none"> • Located where it will not be prominently visible from significant viewing locations such as scenic routes, lookouts and recreation sites; • Located to avoid detracting from a significant view of a landmark, streetscape, vista or panorama whether viewed from public or private land; and • Not located on sites where environmental, cultural heritage, social and visual landscape values may be compromised. 	The proposed telecommunications infrastructure does not or cannot satisfy the requirements prescribed in Column B.	<i>Note: There are no unacceptable standards.</i>

Planning and Sustainability
Local Planning Policy 2.5: Telecommunications Infrastructure



COLUMN A	COLUMN B	COLUMN C	COLUMN D
Item Reference	Deemed-to-Comply provisions acceptable without consultation	Variations to the Deemed-to-Comply provisions that may be considered subject to consultation (pursuant to Section 3 of the General Policy Provisions)	Unacceptable Standards (unless otherwise stated, if any one of the following standards are met or exceeded, the application will be refused)
D3	The applicant demonstrates that the proposal for telecommunications infrastructure can enable the co-location of at least two (2) separate telecommunication carriers on the subject site.	The applicant demonstrates that co-location would detract from the amenity of the surrounding area to the extent that co-location is not beneficial or practical.	An application that does not satisfy the standards set out in Column B or Column C.
D4	Telecommunications infrastructure (including any 'on-ground' facilities provided) is finished with non-reflective material in a neutral colour to minimise visual intrusion.	No alternative standard will be supported.	An application that does not satisfy the standards set out in Column B.
D5	The base of any monopole or lattice tower as well as any associated equipment shelters is screened from view from the public domain and adjoining properties by mature vegetation or other suitable screening or landscaping to the satisfaction of the City.	Screening of the base of the monopole, base of the lattice tower and/or the associated equipment shelter is not (or cannot be) provided as required under Column B.	Note: There are no unacceptable standards.



Owner	Planning and Sustainability
Implementation	xxxxxxxxxxxxxx 2024
Next Review	xxxxxxxxxxxxxx 2028

PART 1 – POLICY OPERATION

Policy Development

This policy is prepared:

- Under the provisions of Part 2, Division 2 of the deemed provisions for local planning schemes (deemed provisions), contained in Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*; and
- In conjunction with State Planning Policy 5.2: Telecommunications Infrastructure (SPP 5.2).

Application and Purpose

Mobile network coverage has become vital for the safety and social wellbeing the community. The City acknowledges that the evolution of mobile network technologies (such as the introduction of 5G) impacts on the design, location and amount of telecommunications infrastructure required to provide a desired level of service – and this has perceived positive and negative impacts on the community.

In preparing this Local Planning Policy (Policy), the intent is to address opportunities to improve the planning framework with ‘early planning’ for telecommunications infrastructure – particularly in greenfield areas. This Policy sets out provisions that are aimed to encourage developers, network carriers and host site providers to ‘forward plan’ for telecommunications infrastructure delivery through structure plans, subdivision and local development plans.

Exemptions for development approval for telecommunications infrastructure are set out so as to encourage carriers and host providers to locate infrastructure in certain zones and reserves. The intent being to minimise the impact of large infrastructure on more sensitive areas. Development approval exemptions in this Policy are effective pursuant to Clause 61(1)(b) of the deemed provisions.

This Policy establishes the City’s standards for the assessment and determination of telecommunications infrastructure applications. Similarly, this policy can inform the City’s assessment and recommendation to the WAPC for telecommunications infrastructure proposals on land reserved under the Metropolitan Region Scheme.

This Policy does not apply where works on telecommunication infrastructure are exempt from development approval under the Commonwealth’s *Telecommunications Act 1997 (the ‘Act’)*; such as works that are deemed ‘Low-Impact’ in accordance with the Act and the *Telecommunications (Low-Impact Facilities) Determination 2018*.

Planning and Sustainability
Local Planning Policy 2.5
Telecommunications Infrastructure



Objectives

The objectives of this Policy are to:

1. Facilitate the provision of telecommunications infrastructure in an efficient and environmentally responsible manner to meet community needs;
2. Manage the environmental, cultural heritage, visual and social impacts of telecommunications infrastructure;
3. Support the formulation of structure plans that are responsive to future delivery of telecommunications infrastructure; having regard to anticipated subdivision outcomes, changing technologies and projected customer demands.
4. Promote the dedication of land parcels for telecommunications infrastructure installations through subdivision, in a manner satisfactory to the City from a land management perspective.
5. Provide development approval exemptions for telecommunications infrastructure in certain locations where installations may have less of an impact on the surrounding community.
6. Promote a consistent approach in the preparation, assessment and determination of proposals for telecommunications infrastructure.

Definitions (Infrastructure Provision)

Carriers means a corporate entity that provides wireless mobile communication coverage to its customers.

Guyed tower means a tower with telecommunications infrastructure affixed that is supported by guy wires that are permanently anchored.

Host Provider means a person or corporate entity that constructs and maintains the infrastructure that carriers require to provide wireless mobile communication coverage to its customers.

Lattice Tower means a structure forming a tower – typically with three or four sides – that consists of a network of vertical, horizontal and/or diagonal supports, and used in a manner to support antennas or other equipment associated with telecommunications infrastructure.

Monopole means a pylon consisting of a single pole or rod used in a manner to support antennas or other equipment associated with telecommunications infrastructure.

Pole collectively means a guyed tower, lattice tower or monopole.



Definitions (Planning Terms)

Deemed Provisions means the deemed provisions for local planning schemes, contained in Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Local Development Plan means the same as defined in Clause 46 of the deemed provisions, and as follows:

means a plan setting out specific and detailed guidance for a future development including one or more of the following —

- a) site and development standards that are to apply to the development;*
- b) specifying exemptions from the requirement to obtain development approval for development in the area to which the plan relates.*

Precinct Structure Plan means the same as defined in Clause 14 of the deemed provisions, and as follows:

means a plan for the coordination of future subdivision, zoning and development of an area of land.

Standard Structure Plan means the same as defined in Clause 14 of the deemed provisions, and as follows:

means a plan for the coordination of future subdivision and zoning of an area of land.

Structure Plan means the same as defined in Clause 14 of the deemed provisions, and as follows:

means a standard structure plan or a precinct structure plan.

Telecommunications Infrastructure means the same as defined in Schedule 1 of the City of Wanneroo District Planning Scheme No. 2, and as follows:

means premises used to accommodate the infrastructure used by or in connection with a telecommunications network including any line, equipment, apparatus, tower, antenna, tunnel, duct, hole, pit or other structure related to the network.

PART 2 – POLICY PROVISIONS

1. Application Requirements

- 1.1 All applications for development approval of telecommunications infrastructure should meet the requirements of Clause 62(1) and Clause 63 of the deemed provisions.
- 1.2 Pursuant to Clause 63(1)(d) of the deemed provisions, **Schedule 1** lists other additional plans and information that the City specifically requires to support development applications for telecommunications infrastructure.

2. Policy Measures – Assessment of Development Applications

- 2.1 The City will have due regard to the relevant Policy Measures of Section 5 of SPP 5.2 when assessing development applications for telecommunications infrastructure.
- 2.2 Telecommunications infrastructure (including poles and any 'on-ground' facilities provided) should be finished with non-reflective material in a neutral colour to minimise visual intrusion.
- 2.3 The visual impact of a telecommunications infrastructure proposal should be assessed against the measures in this Policy and SPP 5.2.
- 2.4 A Visual Impact Assessment prepared in accordance with the WAPC's Visual Landscape Planning in Western Australia (November 2007) is required to support development applications and local development plans that propose telecommunications infrastructure.
- 2.5 The City will not require Visual Impact Assessments to support telecommunications infrastructure proposals that are exempt from development approval.

3. Community Consultation

- 3.1 Carriers and/or host providers are strongly encouraged to meet with City officers prior to lodgement of any proposal that involves the installation or future planning for telecommunications infrastructure.
- 3.2 The City will advertise development applications for telecommunications infrastructure installations pursuant to Clause 64 of the deemed provisions – by way of the following methods:
 - a) Giving notice to all landowners and/or occupiers of land as follows:
 - Within 500 metres of the proposed telecommunications infrastructure, in instances when a lattice tower or guyed tower is proposed; or

Planning and Sustainability
Local Planning Policy 2.5
Telecommunications Infrastructure



- Within 200 metres of the proposed telecommunications infrastructure in all other instances;
- b) Requiring the applicant to erect a sign (or signs) displaying notice of the telecommunications infrastructure application. Signs should be erected in a conspicuous position on the lot subject to the application, and be present for the entire duration of the advertising period;
- c) Displaying the telecommunications infrastructure application (including all accompanying documentation) on the City's website for public viewing; and
- d) Publishing a notice of the telecommunications infrastructure application in a local newspaper.

Pursuant to SPP 5.2, advertising will be carried out for no more than 21 days.

- 3.3 The City may seek to obtain information from various carriers and host providers when advertising a development application.
- 3.4 Advertising requirements for structure planning and local development plan proposals incorporating telecommunications infrastructure are provided within Section 5 of this Policy.

4. Electromagnetic Radiation

Local Government is not responsible for the monitoring and control of radiofrequency electromagnetic energy (RF EME) that emanates or could potentially emanate from telecommunications infrastructure. RF EME is to comply with Australian Radiation Protection and Nuclear Safety Agency (ARPANSA) standards, which is regulated by the Australian Communications and Media Authority (ACMA).

Issues relating to RF EME levels therefore are not deemed to be valid planning considerations when assessing any proposal for telecommunications infrastructure.

5. Forward Planning for Telecommunications Infrastructure

- 5.1 In support of the position made in Section 6.2 of SPP 5.2, this Policy provides additional guidance on how telecommunications infrastructure should be considered in the preparation and assessment of structure plans.

Applying the essence of this SPP 5.2 position, this Policy also provides guidance on how the subdivision and local development planning processes can be utilised in forward planning for telecommunications infrastructure installations.

5.2 Structure Planning Requirements

5.2.1 For the purpose of this section of the policy, and unless otherwise advised by the City, a '**structure planning proposal**' includes:

- a) A new 'precinct structure plan' or 'standard structure plan' as defined in Clause 14 of the deemed provisions;
- b) A review of an existing 'precinct structure plan' or 'standard structure plan', undertaken on direction by the City and/or DPLH due to its expiry being imminent; and
- c) An amendment to an existing 'precinct structure plan' or 'standard structure plan' which proposes significant modifications.

5.2.2 Structure planning proposals submitted to the City must be accompanied by sufficient written evidence of consultation with carriers and host providers.

As a minimum, the written evidence of consultation must include or identify the following:

- a) Evidence that direct liaison with persons representing the carriers and host providers has been undertaken;
- b) Details of all existing telecommunications infrastructure (including mapping, carriers and host providers) in the structure plan area – and within one kilometre of the structure plan border.
- c) What the potential change in coverage or service may be as a result of the structure planning proposal – taking into account further subdivision, anticipated land uses, projected population, residential densities and employment, the technologies expected to be deployed and other appropriate assumptions.

5.2.3 Where the submission of consultation evidence outlined in Section 5.2.2 is not adequate, the City may require further information from a proponent pursuant to Clause 17(1)(a)(ii) of the deemed provisions before accepting a structure planning proposal.

Planning and Sustainability
Local Planning Policy 2.5
Telecommunications Infrastructure



5.2.4 The consultation with telecommunications carriers outlined in Section 5.2.2 above should then inform the following detail which should be included with a structure planning proposal:

- a) The extent of additional telecommunications infrastructure (or upgrades) within the structure plan area that may be needed to support projected growth and development.
- b) The locations within the structure plan area (which may be general or specific) where additional telecommunications infrastructure installations:
 - Could be suitable from both a coverage and visual impact perspective; and
 - Pursued through the later stages of planning (subdivision and local development plans).
- c) The process of how future subdivision proposals could facilitate the creation of land parcels in which telecommunications infrastructure could potentially be installed (refer Section 5.3 below).
- d) The criteria for local development plans to be prepared to guide and support the installation of telecommunications infrastructure in the structure plan area (refer Section 5.4 below).

5.2.5 The City may liaise with known carriers and host providers during the advertising of any structure planning proposal.

5.3 Subdivision Considerations

The following should be pursued at the subdivision stage of planning, to better ensure the availability of prospective telecommunications infrastructure sites in the future, when needed:

- a) Where informed by structure plan provisions, subdivision proposals should seek to create dedicated land parcels specifically for telecommunications infrastructure installations. These land parcels should:
 - Be of sufficient size and dimension to support a telecommunications infrastructure installation (pole, on-ground ancillary equipment etc);

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- Provide an adequate land tenure to support the leasing of the telecommunications infrastructure site. This will be via a lease, unless the site is owned by the telecommunications provider; and
 - Facilitate a leased site for the infrastructure, which will involve:
 - Transferring the telecommunications site to the City in freehold (for example, as a small land parcel within a larger public open space area); or
 - Vesting the telecommunications site as Crown land under a Management Order to the City, which will require that the Management Order:
 - Lists 'communications' (or similar) as an 'ancillary use' on Management Orders for the public open space site; and
 - Grants the City power to lease that land, subject to the approval of the Minister for Lands under section 18 of the *Land Administration Act 1997* (WA).
 - Be accessible for vehicles directly via a road frontage, or by other means to the satisfaction of the City (e.g. an access easement capable of supporting safe vehicular access).
- b) As an alternative to creating dedicated land parcels for telecommunications infrastructure, a subdivision proposal should instead demonstrate how infrastructure could be placed on proposed non-residential lots (e.g. on public open space or land for commercial development)
- c) The City may recommend for the preparation of a local development plan as a condition of subdivision approval, for land identified in a structure plan as providing for telecommunications infrastructure. The benefits in preparing a local development plan are identified in Section 5.4.1 below.
- d) Notwithstanding anything in a structure plan, the City will advocate to the relevant State Government authorities at the subdivision stage to secure adequate Management Orders for Crown land sites intended for telecommunications infrastructure, in accordance with the Management Order considerations noted in section 5.3 (a) above.

5.4 Use of Local Development Plans

5.4.1 Local development plans can be prepared to:

- a) Forward plan for telecommunications infrastructure in certain locations, particularly where it is directed by a structure plan; and/or

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- b) Exempt the need for development approval for the installation of telecommunications infrastructure (where appropriate), pursuant to Item 20 of the table in Clause 61(1)(b) of the deemed provisions.

A local development plan can be prepared by landowners or developers (in consultation with carriers and/or host providers) to nominate acceptable locations within a development site or locality for telecommunications infrastructure – as well as to forward plan its design specifications and access arrangements.

- 5.4.2 Further to Clause 47(d) of the deemed provisions, the City does not consider it orderly and proper for a local development plan to be prepared that exempts development approval for telecommunications infrastructure in the following instances:

- a) For any installation situated on Residential, Mixed Use or Rural-Residential zoned lots – or land designed these zones in a structure plan.
- b) On sites where residential development, schools or childcare premises exist or are planned for.
- c) For any monopole structure that will exceed 30 metres in height from the finished ground level.
- d) For all lattice tower or guyed tower installations, regardless of height.

- 5.4.3 All local development plans prepared to guide development (or redevelopment) of an activity centre must indicate one or more potential locations for telecommunications infrastructure installations. The sites nominated should be:

- a) Suitable for telecommunication carriers and host providers; and
- b) Readily accessible for maintenance, including for vehicles.

- 5.4.4 Any local development plan proposals that incorporate telecommunications infrastructure installations must be advertised by the City in accordance with Clause 50 of the deemed provisions. In addition, the City will advertise to all known carriers and host providers.

6. Development Approval Exemptions

- 6.1 Pursuant to Clause 61(1)(b) of the deemed provisions, **Schedule 2** of this Policy outlines telecommunications infrastructure works that are exempt from the requirement for development approval.

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- 6.2 Notwithstanding the development approval exemptions for telecommunications infrastructure outlined in **Schedule 2**, the proponent is still required to undertake notification and/or consultation processes in accordance with the Commonwealth's *Telecommunications Act 1997* (as amended).
- 6.3 The exemptions tabled in **Schedule 2** may be interim, until such time that exemptions are formally introduced into the City's local planning scheme.

SCHEDULE 1 – REQUIRED SUPPORTING INFORMATION

Pursuant to Part 2, Section 1.2 of this Policy, and in addition to the information listed in Section 6.3.1 of SPP 5.2, development applications for telecommunications infrastructure should adequately include the following:

- a) Plans and/or graphic representations that demonstrate the following:
 - i) A location plan including notations identifying and describing land uses occurring on surrounding land;
 - ii) A site plan that depicts how the proposed telecommunications infrastructure will be situated on the subject land;
 - iii) An elevation plan that shows the height and appearance of the telecommunications infrastructure;
 - iv) An artist or computer generated impression to scale showing the proposed development and its relationship with the surroundings;
 - v) How the proposed telecommunications infrastructure will be situated in relation to similar existing and proposed infrastructure in surrounding localities; and
 - vi) The extent that telecommunications infrastructure can accommodate for co-location of facilities.
- b) Written descriptions, reports and/or statements that detail the following:
 - i) The subject land on which the telecommunications infrastructure is proposed, including:
 - The physical characteristics of the subject land;
 - The current use of the subject land; and
 - The location of existing (or proposed) access onto and through the subject land.
 - ii) A schedule of materials and colours of the proposed development (including any on-ground infrastructure such as equipment shelters);
 - iii) Any known intentions to expand or modify the development in the future;
 - iv) Screening, fencing and lighting proposed in conjunction with the subject development;
 - v) Existing vegetation to be removed and any proposals for landscaping and/or restoration of any disturbed land;

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- vi) Any significant environmental constraints on the subject land; and, where relevant, detail on how these constraints will be managed to prevent an unacceptable impact on the environment;
- vii) Timing of works involved in establishing the facility and any arrangements for temporary access and/or changes to existing access facilities during the course of construction;
- viii) A justification for how the proposed height of the telecommunications infrastructure is necessary to provide for appropriate network coverage in the area;
- ix) What (if any) additional facilities are known by the applicant to be under consideration in the locality to meet projected future increases in demand; and
- x) A detailed Visual Impact Assessment prepared by a qualified expert – and prepared pursuant to Section 2.4 of this Policy.

The items listed above may also be supported by plans and/or graphic representation where applicable and appropriate.

- c) Any other supporting documentation should it be specifically requested by the City.

SCHEDULE 2 – DEVELOPMENT APPROVAL EXEMPTIONS

Zone/Reserve	Exemption Conditions
General Industry Zone Light Industry Zone	<ul style="list-style-type: none"> (a) The development is designed in accordance with the relevant State Planning and Local Planning Policies; (b) The development has a maximum height of 30 metres from the finished ground level; (c) The development does not meet the definition of lattice tower or guyed tower as expressed in this Policy; (d) The proponent has undertaken notification of the proposal in a similar manner to 'low impact facilities' as defined and set out in the Mobile Phone Base Station Deployment Industry Code (C564:2011); and (e) Written notification is provided to the City no less than 30 days prior to the installation of the development, detailing the proposal and outlining how criteria (a), (b), (c) and (d) above have been met.
Local Scheme Reserves	<ul style="list-style-type: none"> (a) The development is designed in accordance with the relevant State Planning and Local Planning Policies; (b) The maximum height of the development is 30 metres from the finished ground level. (c) The development is on a structure that also provides floodlighting or other compatible service to the reserve. (d) The development does not meet the definition of lattice tower or guyed tower as expressed in this Policy; (e) The proponent has undertaken notification of the proposal in a similar manner to 'low impact facilities' as defined and set out in the Mobile Phone Base Station Deployment Industry Code (C564:2011); and (f) Written notification is provided to the City no less than 30 days prior to the installation of the development, detailing the proposal and outlining how criteria (a), (b), (c), (d) and (e) above have been met.

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Owner	Planning and Sustainability
Implementation	August 2017 xxxxxxxxx 2024
Reviewed	5-yearly
Next Review	Scheduled review August 2022 xxxxxxxxx 2028

PART 1 – POLICY OPERATION

Policy Development

This Policy ~~has been~~is prepared:

- ~~Under the provisions of~~ Part 2 (Division 2) of the ~~City of Wanneroo District Planning Scheme No. 2 (DPS 2) Deemed Provisions~~, ~~deemed provisions for local planning schemes (deemed provisions), contained in Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015; and~~
- ~~In conjunction with State Planning Policy 5.2: Telecommunications Infrastructure (SPP 5.2).~~

Application and Purpose

~~This Local Planning Policy is prepared in addition to State Planning Policy 5.2 – Telecommunications Infrastructure (SPP 5.2). In assessing development applications for telecommunications infrastructure, the City should have due regard to SPP 5.2 and this Local Planning Policy.~~

~~This policy establishes the following:~~

- ~~The City’s standards for the assessment and determination of telecommunications infrastructure applications; and~~
- ~~The basis for the City’s recommendations to the Western Australian Planning Commission (WAPC); for instances where the WAPC determines telecommunications infrastructure applications under the Metropolitan Region Scheme.~~

~~Mobile network coverage has become vital for the safety and social wellbeing the community. The City acknowledges that the evolution of mobile network technologies (such as the introduction of 5G) impacts on the design, location and amount of telecommunications infrastructure required to provide a desired level of service – and this has perceived positive and negative impacts on the community.~~

~~In preparing this Local Planning Policy (Policy), the intent is to address opportunities to improve the planning framework with ‘early planning’ for telecommunications infrastructure – particularly in greenfield areas. This Policy sets out provisions that are aimed to encourage developers, network carriers and host site providers to ‘forward plan’ for telecommunications infrastructure delivery through structure plans, subdivision and local development plans.~~

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Exemptions for development approval for telecommunications infrastructure are set out so as to encourage carriers and host providers to locate infrastructure in certain zones and reserves. The intent being to minimise the impact of large infrastructure on more sensitive areas. Development approval exemptions in this Policy are effective pursuant to Clause 61(1)(b) of the deemed provisions.

This Policy establishes the City's standards for the assessment and determination of telecommunications infrastructure applications. Similarly, this policy can inform the City's assessment and recommendation to the WAPC for telecommunications infrastructure proposals on land reserved under the Metropolitan Region Scheme.

This Policy does not apply where works on telecommunication infrastructure are exempt from development approval under the Commonwealth's Telecommunications Act 1997 (the 'Act'); such as works that are deemed 'Low-Impact' in accordance with the Act and the Telecommunications (Low-Impact Facilities) Determination-19972018.

Objectives

The objectives of this policy are to:

1. Facilitate the provision of telecommunications infrastructure in an efficient and environmentally responsible manner to meet community needs;
2. Manage the environmental, cultural heritage, visual and social impacts of telecommunications infrastructure;
- ~~3. Promote co-location of telecommunications infrastructure wherever possible; and~~
- ~~3. Support the formulation of structure plans that are responsive to future delivery of telecommunications infrastructure; having regard to anticipated subdivision outcomes, changing technologies and projected customer demands.~~
- ~~4. Promote the dedication of land parcels for telecommunications infrastructure installations through subdivision, in a manner satisfactory to the City from a land management perspective.~~
- ~~5. Provide development approval exemptions for telecommunications infrastructure in certain locations where installations may have less of an impact on the surrounding community.~~
- 4.6. Promote a consistent approach in the preparation, assessment and determination of proposals for telecommunications infrastructure.

Definitions (Infrastructure Provision)

Carriers means a corporate entity that provides wireless mobile communication coverage to its customers.

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Guyed tower means a tower with telecommunications infrastructure affixed that is supported by guy wires that are permanently anchored.

Host Provider means a person or corporate entity that constructs and maintains the infrastructure that carriers require to provide wireless mobile communication coverage to its customers.

Lattice Tower means a structure forming a tower – typically with three or four sides – that consists of a network of vertical, horizontal and/or diagonal supports, and used in a manner to support antennas or other equipment associated with telecommunications infrastructure.

Mast or Antenna

Has the same meaning as it is defined in Schedule 1 of DPS 2.

~~Mast or antenna : means any mast, aerial, satellite dish and other associated equipment used for the transmission or reception of radio or television signals or for other electronic communications. A television antenna on a dwelling roof being consistent with the predominant style and size of television antenna on other dwellings in the locality is not included, provided its vertical and horizontal dimensions do not exceed two metres.~~

Monopole means a pylon consisting of a single pole or rod, supported by guyed wires or not, and used in a manner to support antennas or other equipment associated with telecommunications infrastructure.

Telecommunications Infrastructure:

Has the same meaning as it is defined in Schedule 1 of DPS 2.

~~Telecommunications infrastructure: means any part of the infrastructure of a telecommunications network and includes any line, equipment, apparatus, tower, antenna, tunnel, duct, hole, pit or other structure used, or for use, in or in connection with a telecommunications network.~~

Pole collectively means a guyed tower, lattice tower or monopole.

Definitions (Planning Terms)

Deemed Provisions means the deemed provisions for local planning schemes, contained in Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Local Development Plan means the same as defined in Clause 46 of the deemed provisions, and as follows:

means a plan setting out specific and detailed guidance for a future development including one or more of the following —

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- a) site and development standards that are to apply to the development;
- b) specifying exemptions from the requirement to obtain development approval for development in the area to which the plan relates.

Precinct Structure Plan means the same as defined in Clause 14 of the deemed provisions, and as follows:

means a plan for the coordination of future subdivision, zoning and development of an area of land.

Standard Structure Plan means the same as defined in Clause 14 of the deemed provisions, and as follows:

means a plan for the coordination of future subdivision and zoning of an area of land.

Structure Plan means the same as defined in Clause 14 of the deemed provisions, and as follows:

means a standard structure plan or a precinct structure plan.

Telecommunications Infrastructure means the same as defined in Schedule 1 of the City of Wanneroo District Planning Scheme No. 2, and as follows:

means premises used to accommodate the infrastructure used by or in connection with a telecommunications network including any line, equipment, apparatus, tower, antenna, tunnel, duct, hole, pit or other structure related to the network.

PART 2 – GENERAL POLICY PROVISIONS

1. Application Requirements

~~Unless otherwise advised by the City, all applications for development approval of telecommunications infrastructure should be accompanied by the information prescribed in Schedule 1 of this Policy. Failure to provide this information to the City's satisfaction may result in the City deeming application incomplete in accordance with Clause 62 (1) and Clause 63 of the DPS 2 Deemed Provisions.~~

1.1 All applications for development approval of telecommunications infrastructure should meet the requirements of Clause 62(1) and Clause 63 of the deemed provisions.

1.2 Pursuant to Clause 63(1)(d) of the deemed provisions, **Schedule 1** lists other additional plans and information that the City specifically requires to support development applications for telecommunications infrastructure.

2. ~~Assessment Criteria~~ Policy Measures – Assessment of Development Applications

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- ~~2.1 The City may approve or support any applications for development approval of telecommunications infrastructure without consultation, where all the 'Deemed to Comply' standards prescribed in Column B of the Policy Table are met to the satisfaction of the City.~~
- ~~2.2 Applications for development approval of telecommunications infrastructure that do not satisfy provisions prescribed in Column B, but can satisfy the requirements specified in Column C of the Policy Table may be approved or supported by the City following consultation being undertaken as specified in General Policy Provision 3.1.~~
- ~~2.3 Unless exceptional circumstances exist, the City should not approve or support applications for telecommunications infrastructure that meet any of the unacceptable development standards prescribed in Column D of the Policy Table.~~
- 2.1 The City will have due regard to the relevant Policy Measures of Section 5 of SPP 5.2 when assessing development applications for telecommunications infrastructure.
- 2.2 Telecommunications infrastructure (including poles and any 'on-ground' facilities provided) should be finished with non-reflective material in a neutral colour to minimise visual intrusion.
- 2.3 The visual impact of a telecommunications infrastructure proposal should be assessed against the measures in this Policy and SPP 5.2.
- 2.4 A Visual Impact Assessment prepared in accordance with the WAPC's Visual Landscape Planning in Western Australia (November 2007) is required to support development applications and local development plans that propose telecommunications infrastructure.
- 2.5 The City will not require Visual Impact Assessments to support telecommunications infrastructure proposals that are exempt from development approval.

3. Community Consultation

- 3.1 Carriers and/or host providers are strongly encouraged to meet with City officers prior to lodgement of any proposal that involves the installation or future planning for telecommunications infrastructure.
- ~~3.1 Should an application for development approval of telecommunications infrastructure require consultation under General Policy Provision 2.2, consultation should be undertaken pursuant to Clause 64 of the DPS-2 Deemed Provisions, or as agreed by Council. Where an application for~~

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~~development approval requires consultation under this Policy, the City should in all instances:~~

3.2 The City will advertise development applications for telecommunications infrastructure installations pursuant to Clause 64 of the deemed provisions – by way of the following methods:

- a) Giveing notice to all landowners and/or occupiers of land as follows:
 - Within 500 metres of the proposed telecommunications infrastructure, in instances when a lattice tower or guyed tower is proposed; or
 - Within 200 metres of the proposed telecommunications infrastructure in all other instances;
- b) Requireing the applicant to erect a sign (or signs) displaying notice of the telecommunications infrastructure application. Signs should be erected in a conspicuous position on the lot subject to the application, and be present for the entire duration of the consultation period;
- c) Displaying the telecommunications infrastructure application (including all accompanying documentation) on the City's website for public viewing; and
- d) Publishing a notice of the telecommunications infrastructure application in a local newspapers within seven (7) days of the consultation period commencing; and

Pursuant to SPP 5.2, advertising will be carried out Undertake the consultation for a duration of no more than 21 days, as prescribed in SPP 5.2.

3.23 The City may seek to obtain information from various also consult with other telecommunication carriers and host providers when advertising a development application to establish whether similar facilities are proposed in the immediate area and whether opportunities exist for co-location.

3.4 Advertising requirements for structure planning and local development plan proposals incorporating telecommunications infrastructure are provided within Section 5 of this Policy.

4. Electromagnetic Radiation

Local Government is not responsible for the monitoring and control of radiofrequency Eelectromagnetic Radiation energy (RF EMER) that emanates or could potentially emanate from telecommunications infrastructure. All telecommunications carriers are required to RF EME is to comply with EMR standards outlined by relevant Federal Government agencies, such as the Australian Communications and Media Authority (ACMA), and the Australian Radiation Protection and Nuclear Safety Agency (ARPANSA) standards, which is regulated by the Australian Communications and Media Authority (ACMA).

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Issues relating to ~~EMR-RF~~ EME levels are not deemed to be valid planning considerations when assessing applications any proposal for telecommunications infrastructure.

~~5. Differentiation between 'Telecommunications Infrastructure' and 'Mast or Antenna' Use Classes~~

~~Should an application be lodged by an applicant for the City to consider the erection of a 'mast or antenna', and that proposal facilitates electronic communications that are for the purpose of transmitting or receiving telecommunication signals, then such an application should be deemed to be an application for 'telecommunications infrastructure' and not for a 'mast or antenna'.~~

~~5. Consideration of Forward Planning for~~ **Telecommunications Infrastructure in Structure Planning**

~~Pursuant to the provisions of SPP 5.2, the City should give consideration to demand and/or future need for telecommunications services in its preparation and assessment of structure planning proposals.~~

~~5.1 In support of the position made in Section 6.2 of SPP 5.2, this Policy provides additional guidance on how telecommunications infrastructure should be considered in the preparation and assessment of structure plans.~~

~~Applying the essence of this SPP 5.2 position, this Policy also provides guidance on how the subdivision and local development planning processes can be utilised in forward planning for telecommunications infrastructure installations.~~

~~5.2~~ Structure Planning Requirements

~~5.2.1 For the purpose of this section of the policy, and unless otherwise advised by the City, a 'structure planning proposal' includes:~~

- ~~a) A new 'precinct structure plan' or 'standard structure plan' as defined in Clause 14 of the deemed provisions;~~
- ~~b) A review of an existing 'precinct structure plan' or 'standard structure plan', undertaken on direction by the City and/or DPLH due to its expiry being imminent; and~~
- ~~c) An amendment to an existing 'precinct structure plan' or 'standard structure plan' which proposes significant modifications.~~

~~5.2.2 Structure planning proposals submitted to the City must be accompanied by sufficient written evidence of consultation with carriers and host providers.~~

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As a minimum, the written evidence of consultation must include or identify the following:

- a) Evidence that direct liaison with persons representing the carriers and host providers has been undertaken;
- b) Details of all existing telecommunications infrastructure (including mapping, carriers and host providers) in the structure plan area – and within one kilometre of the structure plan border.
- c) What the potential change in coverage or service may be as a result of the structure planning proposal – taking into account further subdivision, anticipated land uses, projected population, residential densities and employment, the technologies expected to be deployed and other appropriate assumptions.

5.2.3 Where the submission of consultation evidence outlined in Section 5.2.2 is not adequate, the City may require further information from a proponent pursuant to Clause 17(1)(a)(ii) of the deemed provisions before accepting a structure planning proposal.

5.2.4 The consultation with telecommunications carriers outlined in Section 5.2.2 above should then inform the following detail which should be included with a structure planning proposal:

- a) The extent of additional telecommunications infrastructure (or upgrades) within the structure plan area that may be needed to support projected growth and development.
- b) The locations within the structure plan area (which may be general or specific) where additional telecommunications infrastructure installations:
 - Could be suitable from both a coverage and visual impact perspective; and
 - Pursued through the later stages of planning (subdivision and local development plans).
- c) The process of how future subdivision proposals could facilitate the creation of land parcels in which telecommunications infrastructure could potentially be installed (refer Section 5.3 below).
- d) The criteria for local development plans to be prepared to guide and support the installation of telecommunications infrastructure in the structure plan area (refer Section 5.4 below).

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5.2.5 The City may liaise with known carriers and host providers during the advertising of any structure planning proposal.

5.3 Subdivision Considerations

The following should be pursued at the subdivision stage of planning, to better ensure the availability of prospective telecommunications infrastructure sites in the future, when needed:

a) Where informed by structure plan provisions, subdivision proposals should seek to create dedicated land parcels specifically for telecommunications infrastructure installations. These land parcels should:

- Be of sufficient size and dimension to support a telecommunications infrastructure installation (pole, on-ground ancillary equipment etc);
- Provide an adequate land tenure to support the leasing of the telecommunications infrastructure site. This will be via a lease, unless the site is owned by the telecommunications provider; and
- Facilitate a leased site for the infrastructure, which will involve:
 - Transferring the telecommunications site to the City in freehold (for example, as a small land parcel within a larger public open space area); or
 - Vesting the telecommunications site as Crown land under a Management Order to the City, which will require that the Management Order:
 - Lists 'communications' (or similar) as an 'ancillary use' on Management Orders for the public open space site; and
 - Grants the City power to lease that land, subject to the approval of the Minister for Lands under section 18 of the Land Administration Act 1997 (WA).
- Be accessible for vehicles directly via a road frontage, or by other means to the satisfaction of the City (e.g. an access easement capable of supporting safe vehicular access).

b) As an alternative to creating dedicated land parcels for telecommunications infrastructure, a subdivision proposal should instead demonstrate how infrastructure could be placed on proposed non-residential lots (e.g. on public open space or land for commercial development)

c) The City may recommend for the preparation of a local development plan as a condition of subdivision approval, for land identified in a

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structure plan as providing for telecommunications infrastructure. The benefits in preparing a local development plan are identified in Section 5.4.1 below.

- d) Notwithstanding anything in a structure plan, the City will advocate to the relevant State Government authorities at the subdivision stage to secure adequate Management Orders for Crown land sites intended for telecommunications infrastructure, in accordance with the Management Order considerations noted in section 5.3 (a) above.

5.4 Use of Local Development Plans

5.4.1 Local development plans can be prepared to:

- a) Forward plan for telecommunications infrastructure in certain locations, particularly where it is directed by a structure plan; and/or
- b) Exempt the need for development approval for the installation of telecommunications infrastructure (where appropriate), pursuant to Item 20 of the table in Clause 61(1)(b) of the deemed provisions.

A local development plan can be prepared by landowners or developers (in consultation with carriers and/or host providers) to nominate acceptable locations within a development site or locality for telecommunications infrastructure – as well as to forward plan its design specifications and access arrangements.

5.4.2 Further to Clause 47(d) of the deemed provisions, the City does not consider it orderly and proper for a local development plan to be prepared that exempts development approval for telecommunications infrastructure in the following instances:

- a) For any installation situated on Residential, Mixed Use or Rural-Residential zoned lots – or land designed these zones in a structure plan.
- b) On sites where residential development, schools or childcare premises exist or are planned for.
- c) For any monopole structure that will exceed 30 metres in height from the finished ground level.
- d) For all lattice tower or guyed tower installations, regardless of height.

5.4.3 All local development plans prepared to guide development (or redevelopment) of an activity centre must indicate one or more potential locations for telecommunications infrastructure installations. The sites nominated should be:

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- a) Suitable for telecommunication carriers and host providers; and
- b) Readily accessible for maintenance, including for vehicles.

5.4.4 Any local development plan proposals that incorporate telecommunications infrastructure installations must be advertised by the City in accordance with Clause 50 of the deemed provisions. In addition, the City will advertise to all known carriers and host providers.

6. Development Approval Exemptions

- 6.1 Pursuant to Clause 61(1)(b) of the deemed provisions, **Schedule 2** of this Policy outlines telecommunications infrastructure works that are exempt from the requirement for development approval.
- 6.2 Notwithstanding the development approval exemptions for telecommunications infrastructure outlined in **Schedule 2**, the proponent is still required to undertake notification and/or consultation processes in accordance with the Commonwealth’s *Telecommunications Act 1997* (as amended).
- 6.3 The exemptions tabled in **Schedule 2** may be interim, until such time that exemptions are formally introduced into the City’s local planning scheme.

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SCHEDULE 1 – REQUIRED SUPPORTING INFORMATION

~~Unless otherwise advised by the City, development applications for telecommunications infrastructure should adequately include the following pursuant to General Policy Provision 4 of this Policy.~~

Pursuant to Part 2, Section 1.2 of this Policy, and in addition to the information listed in Section 6.3.1 of SPP 5.2, development applications for telecommunications infrastructure should adequately include the following:

- a) Plans and/or graphic representations that demonstrate the following:
 - i) A location plan including notations identifying and describing land uses occurring on surrounding land;
 - ii) A site plan that depicts how the proposed telecommunications infrastructure will be situated on the subject land;
 - iii) An elevation plan that shows the height and appearance of the telecommunications infrastructure;
 - iv) An artist or computer generated impression to scale showing the proposed development and its relationship with the surroundings;
 - ~~v) Mapping that demonstrates existing coverage within the locality and the coverage as a result of the proposed telecommunications infrastructure. Administration may, as an alternative, accept this information in the form of a statement;~~
 - ~~vi) How the proposed telecommunications infrastructure will be situated in relation to similar existing and proposed infrastructure in surrounding localities; and~~
 - ~~vii) The extent that telecommunications infrastructure can accommodate for co-location of facilities.~~
- b) Written descriptions, reports and/or statements that detail the following:
 - i) ~~Detail of t~~The subject land on which the telecommunications infrastructure is proposed, including:
 - The physical characteristics of the subject land;
 - The current use of the subject land; and
 - The location of existing (or proposed) access onto and through the subject land.
 - ~~ii) A report demonstrating compliance with the Australian Communications and Media Authority industry codes for mobile phone base station deployment;~~
 - ~~iii) A schedule of materials and colours of the proposed development (including any on-ground infrastructure such as equipment shelters);~~
 - ~~iv) Any known intentions to expand or modify the development in the future;~~
 - ~~v) Screening, fencing and lighting proposed in conjunction with the subject development;~~
 - ~~vi) Existing vegetation to be removed and any proposals for landscaping and/or restoration of any disturbed land;~~
 - ~~vii) Any significant environmental constraints on the subject land; and, where relevant, commitments stating detail on how these constraints will be managed to prevent an unacceptable impact on the environment;~~

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- ~~viii) A Bushfire Attack Level (BAL) Assessment and a Bushfire Management Plan as may be required to be submitted under State Planning Policy 3.7: Planning in Bushfire Prone Areas;~~
- ~~ix)vii)~~ Timing of works involved in establishing the facility and any arrangements for temporary access and/or changes to existing access facilities during the course of construction;
- ~~x)viii)~~ A justification for how the proposed height of the telecommunications infrastructure is necessary to provide for appropriate network coverage in the area; ~~and~~
- ~~ix)~~ What (if any) additional facilities are known by the applicant to be under consideration to meet projected future increases in demand.; ~~and~~
- ~~xi)x)~~ A detailed Visual Impact Assessment prepared by a qualified expert – and prepared pursuant to Section 2.4 of this Policy.

The items listed above may also be supported by plans and/or graphic representation where applicable and appropriate.

- c) Any other supporting documentation should it be specifically requested by the City.

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SCHEDULE 2 – DEVELOPMENT APPROVAL EXEMPTIONS

<u>Zone/Reserve</u>	<u>Exemption Conditions</u>
<u>General Industry Zone</u> <u>Light Industry Zone</u>	<p>(a) <u>The development is designed in accordance with the relevant State Planning and Local Planning Policies;</u></p> <p>(b) <u>The development has a maximum height of 30 metres from the finished ground level;</u></p> <p>(c) <u>The development does not meet the definition of lattice tower or guyed tower as expressed in this Policy;</u></p> <p>(d) <u>The proponent has undertaken notification of the proposal in a similar manner to 'low impact facilities' as defined and set out in the Mobile Phone Base Station Deployment Industry Code (C564:2011); and</u></p> <p>(e) <u>Written notification is provided to the City no less than 30 days prior to the installation of the development, detailing the proposal and outlining how criteria (a), (b), (c) and (d) above have been met.</u></p>
<u>Local Scheme Reserves</u>	<p>(a) <u>The development is designed in accordance with the relevant State Planning and Local Planning Policies;</u></p> <p>(b) <u>The maximum height of the development is 30 metres from the finished ground level.</u></p> <p>(c) <u>The development is on a structure that also provides floodlighting or other compatible service to the reserve.</u></p> <p>(d) <u>The development does not meet the definition of lattice tower or guyed tower as expressed in this Policy;</u></p> <p>(e) <u>The proponent has undertaken notification of the proposal in a similar manner to 'low impact facilities' as defined and set out in the Mobile Phone Base Station Deployment Industry Code (C564:2011); and</u></p> <p>(f) <u>Written notification is provided to the City no less than 30 days prior to the installation of the development, detailing the proposal and outlining how criteria (a), (b), (c), (d) and (e) above have been met.</u></p>

Planning and Sustainability
Local Planning Policy 2.5: Telecommunications Infrastructure



POLICY TABLE

COLUMN-A	COLUMN-B	COLUMN-C	COLUMN-D
Item Reference	Deemed-to-Comply provisions acceptable without consultation	Variations to the Deemed-to-Comply provisions that may be considered subject to consultation (pursuant to Section 3 of the General Policy Provisions)	Unacceptable Standards (unless otherwise stated, if any one of the following standards are met or exceeded, the application will be refused)
<u>Location</u>			
L1	The applicant has demonstrated that the proposed telecommunications infrastructure addresses an existing lack of coverage or service availability in the locality.	The applicant demonstrates that the proposed telecommunications infrastructure addresses a forecasted lack of coverage or service availability in the locality.	An application that does not satisfy the standards set out in Column B or Column C.
L2	Proposed telecommunications infrastructure is not located on a lot where an adjoining lot is zoned 'Residential', 'Mixed Use', 'Special Rural', 'Rural Community', 'Landscape Enhancement' or 'Special Residential'.	Telecommunications infrastructure proposed on a lot where an adjoining lot is zoned 'Residential', 'Mixed Use', 'Special Rural', 'Rural Community', 'Landscape Enhancement' or 'Special Residential'.	Note: There are no unacceptable standards.
L3	Proposed telecommunications infrastructure situated in the 'Business', 'Commercial', 'Civic and Cultural', 'Service Industrial' or 'General Industrial' zone should be located away from street boundaries, and behind any buildings that exist on the same land.	Proposed telecommunications infrastructure that does not or cannot satisfy the requirements prescribed in Column B.	Note: There are no unacceptable standards.

Planning and Sustainability
Local Planning Policy 2.5: Telecommunications Infrastructure



COLUMN-A	COLUMN-B	COLUMN-C	COLUMN-D
Item Reference	Deemed-to-Comply provisions acceptable without consultation	Variations to the Deemed-to-Comply provisions that may be considered subject to consultation (pursuant to Section 3 of the General Policy Provisions)	Unacceptable Standards (unless otherwise stated, if any one of the following standards are met or exceeded, the application will be refused)
<u>Design</u>			
D1	The applicant demonstrates that the proposed telecommunications infrastructure is confined to a height and dimension that balances the need to provide for appropriate network coverage for the surrounding area, whilst minimising loss of amenity in the locality.	In the City's opinion, the applicant cannot adequately demonstrate that the proposed telecommunication infrastructure is at a height and dimension that would not result in a loss of amenity in the locality.	Note: There are no unacceptable standards.
D2	The applicant demonstrates that the telecommunications infrastructure is: <ul style="list-style-type: none"> • Located where it will not be prominently visible from significant viewing locations such as scenic routes, lookouts and recreation sites; • Located to avoid detracting from a significant view of a landmark, streetscape, vista or panorama whether viewed from public or private land; and • Not located on sites where environmental, cultural heritage, social and visual landscape values may be compromised. 	The proposed telecommunications infrastructure does not or cannot satisfy the requirements prescribed in Column B.	Note: There are no unacceptable standards.

Planning and Sustainability
Local Planning Policy 2.5: Telecommunications Infrastructure



COLUMN-A	COLUMN-B	COLUMN-C	COLUMN-D
Item Reference	Deemed-to-Comply provisions acceptable without consultation	Variations to the Deemed-to-Comply provisions that may be considered subject to consultation (pursuant to Section 3 of the General Policy Provisions)	Unacceptable Standards (unless otherwise stated, if any one of the following standards are met or exceeded, the application will be refused)
D3	The applicant demonstrates that the proposal for telecommunications infrastructure can enable the co-location of at least two (2) separate telecommunication carriers on the subject site.	The applicant demonstrates that co-location would detract from the amenity of the surrounding area to the extent that co-location is not beneficial or practical.	An application that does not satisfy the standards set out in Column B or Column C.
D4	Telecommunications infrastructure (including any 'on-ground' facilities provided) is finished with non-reflective material in a neutral colour to minimise visual intrusion.	No alternative standard will be supported.	An application that does not satisfy the standards set out in Column B.
D5	The base of any monopole or lattice tower as well as any associated equipment shelters is screened from view from the public domain and adjoining properties by mature vegetation or other suitable screening or landscaping to the satisfaction of the City.	Screening of the base of the monopole, base of the lattice tower and/or the associated equipment shelter is not (or cannot be) provided as required under Column B.	Note: There are no unacceptable standards.

Assets (continued)

Infrastructure Capital Works

AS02-07/24 Tender 23201 - Kingsway Regional Sporting Complex Renew Netball Court Surface and Floodlighting - West Courts

File Ref: 44499 – 24/201180
Responsible Officer: Director Assets
Attachments: 2

Issue

To consider Tender No. 23201 - Kingsway Regional Sporting Complex Renew Netball Court Surface and Floodlighting - West Courts.

Background

The Kingsway Regional Sporting Complex is situated in the South-West ward of Wanneroo, on a 64 hectare Crown Land reserve managed by the City of Wanneroo.

The complex includes two netball court areas identified as the West Courts and the East Courts. The netball courts are primarily leased to Wanneroo Districts Netball Association. Several issues were identified with the West Courts, including:

- Wear in existing acrylic surface;
- Inadequate stormwater drainage and water ponding;
- Floodlighting lighting not compliant with the current Australian Standards; and
- Court layout not meeting the current Netball Australia standards.

The works awarded under this tender will rectify the above-mentioned issues.

Detail

Tender No. 23201 - Kingsway Regional Sporting Complex Renew Netball Court Surface and Floodlighting - West Courts was advertised on 23 March 2024 and closed on 30 April 2024.

Two tender addenda were issued dealing with tender clarifications and extension to the tender closing date.

Essential details of the proposed contract are as follows:

Item	Detail
Contract Form	Major Works
Contract Type	Lump Sum
Contract Duration	6 months plus 12 months DLP
Commencement Date	July 2024
Possession of site	September 2024
Practical Completion Date	March 2025

Tender submissions were received from the following companies:

Legal Name	Trading Name	Abbreviation
Tracc Civil Pty Ltd	Tracc Civil Pty Ltd	Tracc Civil
RMS Groundworks Pty Ltd	RMS Groundworks Pty Ltd	RMS
Menchetti Consolidated Pty Ltd	MG Group WA	MG Group
Civcon Civil and Project Management Pty Ltd	Civcon Civil and Project Management Pty Ltd	Civcon
BE Projects (WA) Pty Ltd	BE Projects (WA) Pty Ltd	BE Projects
D.B. Cunningham Pty Ltd	Advanteering Civil Engineers	Advanteering

Probity Oversight

Oversight to the tender assessment process was undertaken by the City's Contracts Officer.

Tender submissions were evaluated in accordance with the Procurement and Evaluation Plan (PEP). The PEP included the following selection criteria:

Item No	Description	Weighting
1.	Sustainable Procurement: a) Environmental Considerations 5% b) Buy Local 10% c) Reconciliation Action Plan 5% d) Disability Access & Inclusion 5%	25%
2.	*Other Qualitative Criteria: a) Staffing Resources 15% b) Previous Relevant Experience in the last five years (incl referees) 20% c) Methodology/ Program 20%	55%
3	Tenderer's Safety Management Systems	20%

All tenderers must meet the City's minimum requirements (as determined by the City) for each of the qualitative criteria detailed above (*) in order to be considered for further evaluation.

Pricing is not included in the qualitative criteria and is considered as part of the overall value for money assessment.

All six tender submissions progressed for further evaluation.

Evaluation Criteria 1 – Sustainable (Corporate Social Responsibility) Procurement (25%)

Evidence of Sustainable (Corporate Social Responsibility) Procurement assessment was based on the tenderers' responses provided within the Questionnaires set out in Schedules 3A, 3B, 3C and 3D that were included in the tender documentation.

An assessment was made to determine the ranking based on the tenderers' environmental policy and practices, buy local contributions, as well as commitment to reconciliation and disability access and inclusion.

The City is committed to procuring goods and services that provide positive environmental, social and economic impacts over the entire life cycle of a product or service. Respondents

are encouraged to provide credentials of any environmental claims of the goods and/or services submitted in this Tender.

Tenderers provided details of their environmental considerations within Schedule 3A, with the assessment resulting in the following ranking:

Tenderer	Ranking
Advanteering	1
MG Group	1
Civcon	3
BE Projects	4
Tracc Civil	4
RMS	6

Sub Criteria b) – Buy Local (10%)

An assessment was based on the response provided, detailing the following information:

- Location of tenderer's offices and workshops;
- Residential addresses of staff and company addresses of subcontractors;
- Purchasing arrangements through local businesses; and
- Requirement for new employees arising from award of the contract.

Tenderers provided details of their "Buy Local" considerations within Schedule 3B, with the assessment resulting in the following ranking:

Tenderer	Ranking
Advanteering	1
BE Projects	1
MG Group	1
Civcon	4
Tracc Civil	5
RMS	6

Sub Criteria c) – Reconciliation Action Plan (RAP) (5%)

An assessment was made to determine the ranking based on the responses provided that relate to:

- Relationships – building positive relationships between indigenous and non-indigenous people;
- Respect – recognizing the contribution of Indigenous people to Australia and learning more about the history, culture and diversity in a two-way communication process; and
- Opportunities – attracting, developing and retaining organizational talent to build opportunities for aboriginal employment, training and development and mentoring.

Tenderers provided information in Schedule 3C specifying differing levels of actions in relation to indigenous reconciliation action with assessment resulting in the following ranking:

Tenderer	Ranking
MG Group	1
BE Projects	1
Civcon	3
Advanteering	4
Tracc Civil	5
RMS	6

Sub Criteria d) – Access & Inclusion (AIP) (5%)

An assessment was made to determine the ranking based on the responses provided that relate to:

- People with disabilities have the same buildings and facilities access opportunities as other people;
- People with disabilities receive information in a format that will enable them to access information as readily as other people are able to access it;
- People with disabilities receive the same level and quality of service from staff as other people receive;
- People with disabilities have the same opportunities as other people to make complaints; and
- People with disabilities have the same opportunities as other people to participate in any employment opportunities.

Tenderers provided information in Schedule 3D specifying considerations for access and inclusion provisions with assessment resulting in the following ranking:

Tenderer	Ranking
Civcon	1
BE Projects	1
MG Group	3
Tracc Civil	4
Advanteering	5
RMS	6

Overall Sustainable Procurement Ranking Summary

The overall assessment of the Sustainable Procurement criteria has resulted in the following overall ranking:

Tenderer	Ranking
MG Group	1
BE Projects	2
Civcon	3
Advanteering	4
Tracc Civil	5
RMS	6

Evaluation Criteria 2 – Other Qualitative Criteria (55%)

An assessment was made to determine tenderer's ability to complete the works. The assessment was based on the tenderers' responses provided within Schedule 3E in the tender documentation.

Sub Criteria a) – Staffing Resources (15%)

The tenderer's resources as presented in their tender submission were assessed in order to evaluate their capacity to meet the requirements of the contract. Assessment of this criterion considered the tenderer's staff resources to manage the contract, current capacity and proposed subcontractors.

The assessment of this criterion has resulted in the following ranking:

Tenderer	Ranking
Advanteering	1
Civcon	2
MG Group	2
BE Projects	4
Tracc Civil	5
RMS*	6

*RMS did not meet the City's minimum requirements for this criterion.

Sub Criteria b) – Tenderer's Previous Relevant Experience in The Last Five Years (incl referees) (20%)

The tenderer's relevant experience in demonstrating the achievement of meeting client expectations as presented in their tender submission were assessed in order to evaluate their capability to meet the requirements of the contract. Assessment of this criterion considered the tendering entity's credentials to fulfil the requirements of the contract. The assessment of this criterion has resulted in the following ranking

Tenderer	Ranking
MG Group	1
Advanteering	2
Civcon	3
BE Projects	4
Tracc Civil	5
RMS*	6

*RMS did not meet the City's minimum requirements for this criterion.

Sub Criteria c) - Methodology/ Program (20%)

The tenderer's methodology as presented in their tender submission were assessed in order to evaluate their capacity to meet the requirements of the contract. Assessment of this criterion considered the tenderer's methodology statement and program. The assessment of this criterion has resulted in the following ranking:

Tenderer	Ranking
MG Group	1
Advanteering	2
Civcon	3
Tracc Civil	4
BE Projects*	5
RMS*	6

*RMS & BE Projects did not meet the City's minimum requirements for this criterion.

Evaluation Criteria 3 - Tenderer's Safety Management Systems (20%)

Evidence of WHS management policies and practices was assessed from the tender submissions. The assessment for safety management was based on the tenderer's responses to a specific questionnaire included within the tender documentation.

Tenderers provided details of their safety management systems with the following ranking:

Tenderer	Ranking
Civcon	1
Advanteering	2
MG Group	2
Tracc Civil	4
RMS	5
BE Projects	6

Overall Qualitative Weighted Assessment and Ranking

The tenderers' submissions were evaluated in accordance with the Procurement and Evaluation Plan. The overall assessment of qualitative weighted criteria resulted in the following ranking:

Tenderer	Ranking
MG Group**	1
Advanteering	2
Civcon	3
BE Projects*	4
Tracc Civil	5
RMS*	6

*RMS and BE Projects did not meet the City's requirements for at least one of the mandatory qualitative criteria and did not proceed to the Overall Value for Money assessment.

**MG Group's submission listed several departures. The departures were considered to provide unacceptable risks to the City. Subsequently, MG did not proceed to the Overall Value for Money assessment.

Pricing for the Works Offered

The tenderers' lump sum pricing resulted in the following ranking:

Tenderer	Ranking
Tracc Civil	1
Civcon	2
Advanteering	3

Assessment summary

Further due diligence and assessment has been undertaken which resulted in Civcon being the preferred Tenderer.

Confidential **Attachment 1** provides further detail relating to the tenderers lump sum pricing, value for money assessment and further information supporting the recommendation.

Overall Assessment and Comment

The tender submission from Civcon satisfied the overall value for money assessment in accordance with the assessment criteria and weightings as detailed in the Procurement and Evaluation Plan and is therefore recommended as the successful tenderer.

Consultation

The community consultation process for the netball court and lighting design was undertaken as per the City's Community Engagement Policy.

The City has worked collaboratively with key internal and external stakeholders throughout this project. Post tender award and during the construction phase, the City will provide regular progress updates on key project milestones or events; posting information on City's webpage and media channels.

Administration has also worked with the main users, Wanneroo Districts Netball Association (WDNA) on this project. The WDNA along with other user groups have also been informed that the west courts will not be available during construction and the expected construction period.

Statutory Compliance

Tenders were invited in accordance with the requirements of Section 3.57 of the *Local Government Act 1995*. The tendering procedures and evaluation complied with the requirements of Part 4 of the *Local Government (Functions and General) Regulations 1996*.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

5 ~ A well planned, safe and resilient City that is easy to travel around and provides a connection between people and places

5.3 - Responsibly managed and maintained assets

Risk Appetite Statement

In pursuit of strategic objective goal 5, we will accept a Medium level of risk, extended to High in the areas of Community / Reputation & Financial / Commercial impacts. Shifting transport modes and usage in the City may require short term pain for longer term gain as the City supports the development, maintenance and connection of alternatives to car use (e.g. cycle ways) and the supporting infrastructure.

Enterprise Risk Management Considerations

Risk Title	Risk Rating
ST-S04 Integrated Infrastructure & Utility Planning	Low
Accountability	Action Planning Option
Director Planning & Sustainability and Director Assets	Manage

Risk Title	Risk Rating
CO-O07 Purchasing	Low
Accountability	Action Planning Option
Director Corporate Strategy & Performance	Manage

Financial and Performance Risk

Financial Risk

A financial risk assessment was recently undertaken by Equifax Australasia Credit Ratings Pty Ltd and the outcome of this independent assessment advised that Civcon has been assessed with the financial capacity to meet the requirements of the contract.

Performance Risk

Performance and operational risk are addressed through the risk assessment process of the project management framework. Prior to the commencement of works, the appointed contractor will be inducted to the project site. Ongoing auditing of the contractor's work practices during the works will be undertaken to ensure compliance with the WHS requirements. Civcon has successfully completed previous construction projects for the City.

It is critical that the works for this project are performed between September 2024 and March 2025. All tenderers have confirmed their ability to meet these required commencement and completion dates.

Policy Implications

Tenders were invited in accordance with the requirements of the City's Purchasing Policy.

Financial (Budget) Implications

PR-4389 – Kingsway Regional Sporting Complex, Madeley, Renew Netball Court Surface and Floodlighting – West Courts		
Description	Expenditure	Budget
Budget:		
Allocated Capital Works Budget for 2023/24		\$32,547
Proposed Capital Works Program for 2024/25 (Listed)		\$50,000
Draft Capital Works Program for 2025/26 (Listed)		\$4,550,000
Expenditure:		
Expenditure incurred to date, Project Management, Consultancy Fees	\$100,824	
Construction Costs: Including Tenderer's work price, Contingency, Headworks, Fees	\$4,531,723	
Total Expenditure	\$4,632,547	
Total Funding		\$4,632,547

Subject to Council's decision to award Tender 23201 as recommended in this report, funds totalling \$4,600,000 (funded from Asset Renewal Reserve) would need to be allocated in 2024/25 Budget. At this stage, the draft 2024/25 Budget due to be considered by Council at its Ordinary Council Meeting on 16 July 2024 lists \$50,000 for these works, and a further \$4,550,000 has been listed in the draft Long Term Capital Works Program for 2025/26. Due to the timing of the 2024/25 Budget schedule and the need to consider awarding this tender at an earliest opportunity, subject to Council's decision on the 2024/25 Budget, it is proposed to amend the 2024/25 Budget in the coming months to bring \$4,550,000 (funded from Asset Renewal Reserve) from 2025/26 to 2024/25 financial year for allocation to PR-4389.

Voting Requirements

Simple Majority

Moved Cr Herridge, Seconded Cr Seif**That Council :-**

1. **ACCEPTS** the tender submitted by Civcon Civil and Project Management Pty Ltd for Tender No. 23201, for the Kingsway Regional Sporting Complex Renew Netball Court Surface and Floodlighting - West Courts, for the Fixed Lump Sum Price as identified within Confidential Memo 2 in accordance with the terms and conditions specified in the tender document;
2. **NOTES** the information contained in the Confidential Memo 2 (Attachment 2) will be released via the City's website after a formal letter of Tender Award is issued to the successful tenderer (as per item 1 above);
3. **NOTES** that \$50,000 has been listed (in PR-4389) in the proposed 2024/25 Capital Works Budget scheduled to be considered by Council as part of the adoption of 2024/25 Budget at its Ordinary Council Meeting on 16 July 2024; and
4. **NOTES** that an adjustment to the 2024/25 Budget for additional funds for this project in a future Financial Activity Statement report to Council.

CARRIED UNANIMOUSLY
12/0

For the motion: Mayor Aitken, Cr Bedworth, Cr Coetzee, Cr Figg, Cr Herridge, Cr Miles, Cr Moore, Cr Parker, Cr Rowe, Cr Seif, Cr Smith and Cr Wright

Against the motion: Nil

Absent: Cr Huntley

This attachment is confidential and distributed under separate cover to all Council Members.

<i>Attachment 1 - Tender 23201 Confidential</i>	24/219034
<i>Attachment 2 - Tender 23201 - Kingsway Regional Sporting Complex Renew Netball Court Surface and Floodlighting - West Courts - Confidential Memorandum</i>	24/229166

Attachments:

- | | |
|---|--------------|
| 1. Attachment 1 - Tender 23201 Confidential | Confidential |
| 2. Attachment 2 - Tender 23201 - Kingsway Regional Sporting Complex Renew Netball Court Surface and Floodlighting - West Courts - Confidential Memorandum | Confidential |

Parks & Conservation Management

AS03-07/24 Response to Petition (PT01-05/24) - Requesting That Council Rescinds its Decision Made at the Ordinary Council Meeting on 23 April 2024 to Remove an Angophora Costata Tree in the Street Verge of 8 Cordelia Place, Alexander Heights.

File Ref: 32990V005 – 24/213540
Responsible Officer: Director Assets
Attachments: 1

Issue

To consider PT01-05/24, requesting that Council rescinds its decision made at the Ordinary Council Meeting on 21 May 2024 to remove an Angophora costata tree in the street verge of 8 Cordelia Place, Alexander Heights.

Background

At the Ordinary Council Meeting on 21 May 2024, Council received Petition PT01-05/24 which was signed by 77 people requesting that Council rescinds its decision made at the Ordinary Council Meeting on 23 April 2024 to remove an Angophora costata tree in the street verge of 8 Cordelia Place, Alexander Heights.

The Petition read:

“That Council rescinds its decision made at the Ordinary Council Meeting on 23 April 2024 to remove a gum tree (smooth-barked apple tree, Angophora costata) located in the street verge of Cordelia Place, Alexander Heights.

This decision contradicts both the City of Wanneroo Urban Forest Strategy (2022) and the City of Wanneroo Street Tree Policy (2018), which state clearly that street trees should only be removed under certain conditions.

As none of these conditions apply to this particular tree, we ask that Council supports Administration’s recommendation that the tree NOT be removed and immediately STOP ALL WORK TO REMOVE THE TREE until this petition is heard and actioned’.

This petition referred to Council’s decision on Item AS05- 04/24 Response to Petition (PT01-02/24) – Requesting the Removal of Street Trees in Cordelia Place, Alexander Heights, which was:

That Council:-

- 1. NOTES the Petition PT01-02/24 received at its 20 February 2024 Ordinary Council Meeting;*
- 2. SUPPORTS the removal and replacement of tree 1, as identified in the location map (attachment 1);*
- 3. DOES NOT SUPPORT the removal of trees 2 and 3, as identified in the location map;*
- 4. NOTES that Administration will continue to manage trees 2 and 3 within the verge of 8 Cordelia Place, Alexander Heights in accordance with the Street Tree policy; and*

5. *ADVISES the petitioners of its decision."*

This report provides a response to the request made in Petition PT01-05/24.

Detail

Petition 01-05/24 was received by Council at its Ordinary Council Meeting on 21 May 2024 and was scheduled to be presented to Council at its Ordinary Council Meeting on 18 June 2024. Prior to that occurring, on Thursday, 30 May 2024, the Chief Executive Officer received a Motion to Revoke the decision made on 'Item AS05- 04/24 Response to Petition (PT01-02/24) – Requesting the Removal of Street Trees in Cordelia Place, Alexander Heights'.

The Motion to Revoke decision made on AS05-04/24 was considered at the Ordinary Council Meeting on 18 June 2024 (Item MN01-06/24 Refers) and was not supported by Council.

In accordance with Council's decision on AS05-04/24, Tree 1 (refer to **Attachment 1** for location map) was removed on 20 June 2024.

Consultation

No community engagement was undertaken on the request made in Petition PT01-05/24.

Comment

Council decision on Item 'MN01-06/24 Motion to Revoke decision made on AS05-04/24' made at the Ordinary Council Meeting on 18 June 2024 addressed the request made in Petition PT01-05/24, and no further action is required on this petition.

A replacement tree (in lieu of the removed Tree 1) will be planted as part of the 2024 Tree Planting Program, and Trees 2 and 3 (**Attachment 1**) will continue to be managed in accordance with the Street Tree Policy.

Statutory Compliance

Nil

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

4 ~ A sustainable City that balances the relationship between urban growth and the environment

4.3 - Manage natural assets and resources

Risk Appetite Statement

In pursuit of strategic objective goal 4, we will accept a Medium level of risk. The nature of the City being 'pro-growth' means that commercial opportunities will be explored in areas identified for development, potentially challenging perceptions of the City as an environmental steward.

Risk Management Considerations

Risk Title	Risk Rating
CO-O22 Environmental Management	Medium
Accountability	Action Planning Option
Director Planning and Sustainability	Manage

Policy Implications

The Street Tree Policy provisions have been applied to assess the requests made in the Petitions.

Financial Implications

All costs associated with management of City trees are met from existing annual operating budgets.

Voting Requirements

Simple Majority

Moved Cr Rowe, Seconded Cr Herridge

That Council:-

- 1. NOTES** Petition PT01-05/24 received at its 21 May 2024 Ordinary Council Meeting;
- 2. NOTES** that the request made in Petition PT01-05/24 was considered by Council as part of *Item MN01-06/24 Motion to Revoke decision made on Item AS05-04/24* considered at the Ordinary Council Meeting on 18 June 2024, and was not supported;
- 3. NOTES** that Tree 1 has been removed in accordance with the decision made on Item AS05-04/24 at Ordinary Council Meeting on 23 April 2024; and
- 4. Advises** the petitioners of the decision.

CARRIED UNANIMOUSLY
12/0

For the motion: Mayor Aitken, Cr Bedworth, Cr Coetzee, Cr Figg, Cr Herridge, Cr Miles, Cr Moore, Cr Parker, Cr Rowe, Cr Seif, Cr Smith and Cr Wright



Against the motion: Nil

Absent: Cr Huntley

Attachments:

1. [Attachment 1 - Location Map - Street Trees situated within Verge 8 Cordelia Place, Alexander Heights](#) 24/87759



	Street Trees situated within Verge 8 Cordelia Place, Alexander Heights	Date: 13/03/2024	
		Printed by Walker, Jeremy	
	<small>© Landgate WA, Nearmaps, OpenStreetMaps contributors. While every care is taken to ensure the accuracy of this product, City of Wanneroo and the Local/State/Federal Government departments and Non-Government organisations whom supply datasets, make no representations or warranties about its accuracy, reliability, completeness or suitability for any particular purpose and disclaims all responsibility and all liability (including without limitation, liability in negligence) for all expenses, losses, damage (including indirect or consequential damage) and costs which you might incur as a result of the product being inaccurate or incomplete in any way and for any reason. www.openstreetmap.org/copyright</small>	Scale = 1:350	

Community & Place

Community Facilities

Cr Natalie Herridge left the meeting, the time being 9:20pm

Cr Natalie Herridge returned to the meeting, the time being 9:22pm

CP01-07/24 Wanneroo Recreation Centre Upgrade Project Working Group - Terms of Reference

File Ref:	40586 – 24/216282
Responsible Officer:	Director Community & Place
Attachments:	1
Previous Items:	CP01-07/23 - Wanneroo Recreation Centre (Sports Hub) - Concept Design for Community Engagement - Ordinary Council - 18 Jul 2023 CP04-06/24 - Wanneroo Recreation Centre Sports Hub - Consultation Outcomes - Ordinary Council - 18 Jun 2024

Issue

To consider the draft Terms of Reference for the Wanneroo Recreation Centre Project Working Group.

Background

At the Ordinary Council Meeting held on 18 June 2024, Council considered report CP04-06/24 (Wanneroo Recreation Centre Sports Hub Consultation Outcomes) and endorsed the following:

- “1. NOTES the outcome of the Wanneroo Recreation Centre Sports Hub community engagement process;*
- 2. ENDORSES the Wanneroo Recreation Centre Sports Hub Concept Design included at Attachment 1;*
- 3. AUTHORISES the Chief Executive Officer to progress the Wanneroo Recreation Centre Sports Hub project to the next phase of design and SUPPORTS the progression of the project on the basis of undertaking it in a single construction stage;*
- 4. REQUESTS Administration progress planning for the redevelopment of the existing Wanneroo Recreation Centre as a Community Hub; and*
- 5. NOTES the City’s advocacy approach to seek State and Federal Government funding of approximately \$35M funding for the development of both the Sports Hub and Community Hub.*
- 6. APPROVES the formation of a project working group for the Wanneroo Recreation Centre Upgrade (Sports Hub and Community Hub) project; and*
- 7. REQUESTS a report to be presented to the next Council meeting to adopt the project working group Terms of Reference.”*

As per item 6 and 7 of the Council's resolution, Administration has prepared draft Terms of Reference to inform the formation of the Wanneroo Recreation Centre Upgrade Project Working Group.

Detail

The draft Terms of Reference are included at **Attachment 1** and have been prepared in accordance with the City's Management Procedure for Committees and Working Groups.

The purpose of the proposed Working Group is to provide guidance and advice so that the Wanneroo Recreation Centre Upgrade Project develops in line with the Council's strategic direction.

The Aims and Functions of the Working Group are proposed as follows:

- 1.1. *Provide a platform to inform, engage and collaborate with Council Members;*
- 1.2. *Update the Working Group on the Project's progress;*
- 1.3. *Raise matters, issues, risks and opportunities that require discussion, advice, ideas, input, and support so that the Project continues on track;*
- 1.4. *Provide strategic advice in regards to facility components, financial considerations, strategic objectives and desired outcomes so that the City achieves the goal and vision for the Project and the wider Wanneroo community; and*
- 1.5. *Consider long term budget implications and funding opportunities and to provide advice according to the City's priorities and resources.*

Membership of the Working Group has been proposed as follows:

- *The Mayor (or nominee); and*
- *Up to four Councillors.*

Consultation

Nil

Comment

The key focus of the Working Group will be to support the detailed design of the Sports Hub component and to inform the further concept planning and detailed design of the Community Hub component to ensure that the project meets the current and future needs of the community, in alignment with the City's resourcing capability.

Statutory Compliance

Nil

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

- 1 ~ *An inclusive and accessible City with places and spaces that embrace all*
- 1.2 - *Valued public places and spaces*

Risk Appetite Statement

In pursuit of strategic objective goal 1, we will accept a Medium level of risk. The recent pandemic has challenged our previous event delivery, place activation and community connection processes, and the City accepts that meeting community expectations in a more restrictive environment needs flexibility and innovation if community connection is to develop and grow in contrast to social and individual isolation.

Risk Management Considerations

Risk Title	Risk Rating
ST-G09 Long Term Financial Planning	Low
Accountability	Action Planning Option
Director Corporate Strategy & Performance	Manage

Risk Title	Risk Rating
ST-S23 Stakeholder Relationships	Medium
Accountability	Action Planning Option
Director Corporate Strategy & Performance	Manage

The above risks relating to the issue contained within this report have been identified and considered within the City's Corporate risk register. Action plans have been developed to manage this risk to support existing management systems.

Policy Implications

Nil

Financial Implications

Nil

Voting Requirements

Simple Majority

Moved Cr Smith, Seconded Cr Miles

At the request of Cr Smith and with the consent of the Seconder the number of Councillors was increased from four to seven.

That Council:-

1. **ENDORSES** the Wanneroo Recreation Centre Upgrade Project Working Group Terms of Reference as included at Attachment 1; and
2. **APPOINTS** the Mayor and up to ~~four~~ seven Councillors to the Wanneroo Recreation Centre Upgrade Project Working Group:-
 - a) Cr Bedworth;
 - b) Cr Huntley;
 - c) Cr Miles;
 - d) Cr Moore;
 - e) Cr Seif;
 - f) Cr Smith; and
 - g) Cr Wright.

CARRIED UNANIMOUSLY
12/0

For the motion: Mayor Aitken, Cr Bedworth, Cr Coetzee, Cr Figg, Cr Herridge, Cr Miles, Cr Moore, Cr Parker, Cr Rowe, Cr Seif, Cr Smith and Cr Wright

Against the motion: Nil

Absent: Cr Huntley

Attachments:

1. Attachment 1 - Terms of Reference - Wanneroo Recreation Centre Project Working Group 24/216445

TERMS OF REFERENCE

Title:	Wanneroo Recreation Centre Upgrade Project Working Group
Purpose and Role	
<p>The purpose of this Group is:</p> <ul style="list-style-type: none"> • To provide guidance and advice so that the Wanneroo Recreation Centre Upgrade Project (the Project) develops in line with the Council's strategic position. • Working Group: A Working Group is a group of experts working together to achieve specified goals, generally of a temporary nature. It would be devoted to finite tasks with a specific timeline. Similarly, the group cannot direct employees, expend monies, direct volunteers or do anything, which is the responsibility of the City. 	
1. Aims & Functions	
<ul style="list-style-type: none"> a) Provide a platform to inform, engage and collaborate with Council Members; b) Update the Working Group on the Project progress; c) Raise matters, issues, risks and opportunities that require discussion, advice, ideas, input and support so that the Project continues on track; d) Provide strategic advice in regards to financial and economic preferences, strategic objectives and desired outcomes so that the City achieves the goal and vision for the Project and the wider Wanneroo community; and e) Consider long-term budget implications and opportunities and to provide advice according to the City's priorities and resources. 	
2. Membership:	
<ul style="list-style-type: none"> a) The Working Group shall consist of the following representation: <ul style="list-style-type: none"> • The Mayor (or nominee); • a maximum of 4 other Councillor delegates b) Membership shall be for a period of up to two years terminating on the day of the Ordinary Council Elections, with retiring members eligible to apply. c) Members must comply with the City's Code of Conduct. d) The Working Group has authority to second individuals from outside of the Working Group, on a voluntary basis, for their expert advice. e) Consideration will not be given to any nomination received from a person who is currently serving as a Council Member of a neighbouring Council. f) Administration Representation: <ul style="list-style-type: none"> • Chief Executive Officer; • Director Community and Place; • Director Assets; 	

- Manager Community Facilities;
- Manager Infrastructure Capital Works.

3. Chair and Deputy Chair:

Chairperson:

- The members of a Working Group are to elect a Chairperson and Deputy Chairperson from amongst themselves at the first meeting of the Group. (For transparency and accountability, it is recommended that City Officer's not be appointed to the position of Chairperson and Deputy Chairperson.)
- The Chairperson will preside at all meetings.
- In the absence of the Chairperson, the Deputy Chairperson will assume the Chair, and in their absence, a person is to be elected by the Working Group present to assume the Chair.
- The Chairperson is responsible for the proper conduct of the Working Group.

4. Meeting Procedures:

Meetings:

- The Working Group shall meet on a **minimum of a** quarterly basis, with dates of these meetings determined by the Working Group;
- All meeting dates are to be provided in the Council Members Diary and in the 'Wanneroo Wrap' and in the City's Corporate Calendar.
- A Notice of Meetings including an Agenda to be circulated to the Group members (including Deputy Delegates) at least 72 hours prior to each meeting where possible.
- The Chairperson shall ensure that Minutes of all meetings are kept and that copies are made available to all Group members (including Deputy Delegates) as soon as is practicable after the meeting.
- Copies of all Minutes will be registered electronically, through HPE Content Manager (the City's electronic record keeping system), and a copy placed on the Elected Members Hub Portal.
- All Agenda and Minute documentation is to be generated through Council's InfoCouncil software reporting system.
- A Group Recommendation does not have effect, unless it has been made by simple majority. A simple majority is the agreement of not less than half of the votes present at the meeting.
- All endorsed members (or the proxy or Deputy Delegate attending in lieu of the Council Member) of the Group will have one vote. The Chairperson will have the casting vote and simple majority will prevail.
- The continuation of the Working Group shall be reviewed at major project milestones.**

Quorum:

A meeting can be conducted without a quorum if necessary. However, every endeavour should be made to achieve a quorum (50% of voting Delegates) or at least to ensure a reasonable spread of representation in the Group. Particularly in circumstances where recommendations will be made for Councils consideration.

Administration

A Working Group Administrator support for the Group will be provided by the City of Wanneroo through the Director Community and Place.

5. Authority of Establishment

The Wanneroo Recreation Centre Project Working Group is established as a Group of the City of Wanneroo by resolution of the Council in accordance with these Terms of Reference.

6. Delegated Authority:

- a) The Working Group has no delegated power and has no authority to implement its recommendations without approval of Council.
- b) The Working Group has no delegated authority to commit Council to the expenditure of monies.
- c) Matters requiring Council consideration will be subject to separate specific reports to Council.

Administration Use Only			
Date of Council Establishment of Group:			
Council Minute – Ref:			
Terms of Reference - HPE Ref:		24/216445	
HPE Container – Ref:		40586	
Operational Procedures - HPE Ref:			
Last Review Date:		Next Review Date:	

CP02-07/24 State and Federal Funding Commitments: Wanneroo Showgrounds Clubroom Extension

File Ref: 2675V02 – 24/220011
Responsible Officer: Director Community & Place
Attachments: 1

Issue

To consider acceptance of the State Government funding commitment of \$500,000 and Federal Government funding commitment of \$300,000 made to the City of Wanneroo to deliver a clubroom extension at the Wanneroo Showgrounds.

Background

As part of the 2021 State Election and 2022 Federal Elections, financial commitments were made by both Governments to the Wanneroo Amateur Football Club (**WAFC**) for the design and construction of additional changeroom facilities at the Wanneroo Showgrounds to support female participation (**Attachment 1**).

The State Government committed \$500,000, with an additional funding contribution of \$300,000 then committed by the Federal Government. This combined funding of \$800,000 is to support female participation in sports by enhancing the existing infrastructure at Wanneroo Showgrounds with the provision of additional changeroom facilities.

The funding commitment for the clubroom extension is in addition to other funding provided by the State Government for an extension to the external canopy cover and for the installation of solar panels/batteries to the Clubroom building.

Since the announcement of the funding commitments, the City has been supporting the WAFC in its endeavours to prepare concept designs for the proposed clubroom extension, and to formally apply for the grant funding through the Federal Department of Infrastructure, Transport, Regional Development, Communications and the Arts (**DITRDCA**).

Due to delays in progressing the project, following recent discussions between the WAFC, State and Federal Government, the Club formally requested that that Federal funding be transferred to the City to facilitate the City managing project delivery and more effective management of both State and Federal grants for the project.

The City has now received confirmation of grant funding from both the DITRDCA and the State Department of Local Government, Sport and Cultural Industries (**DLGSCI**) and draft funding agreements for review and consideration by the City.

Detail

Federal election commitments up to \$5 million are delivered through a one-off funding round of the Investing in Our Communities (**liOC**) Program. The liOC program is funded from 2022/23 to 2026/27 and is administered by the DITRDCA on behalf of the Federal Government.

The City has received advice from both the DITRDCA and the DLGSCI confirming the approval of funding for the upgrade, expansion, and modernisation of the WAFC facilities, with the following outcome:

Grant Type	Project	Funding Approved
liOC	PR-SP998 Wanneroo Showgrounds, Clubrooms Extension	\$300,000
State Election Commitment DLGSCI	PR-SP998 Wanneroo Showgrounds, Clubrooms Extension	\$500,000

Administration has worked with the DITRDCA and the DLGSCI to align the project funding milestones of the two grants, to ensure effective reporting and compliance with the conditions of funding. Subject to Council's endorsement, Administration anticipates progressing the project through the following activity milestones set in the table below:

Main Activities / Milestones	Milestone date
Execution of the agreement	31 July 2024
50 per cent construction complete	1 December 2025
Practical completion and acquittal	2 November 2026
Project completion date	14 December 2026

As per the grant conditions, funds cannot be used on internal costs (e.g. design, survey, project management etc.), which are typically costed at 10-15% of the project budget.

It is also stated that any budget shortfall for the project needs to be considered by the grant recipient. If Council accepts the funding and manages the project on behalf of the WAFC, additional municipal funds will be required to cover internal project costs, as well as any potential budget shortfall arising from design requirements or construction costs.

Consultation

Since the announcement of the funding commitments, direct consultation has been, and continues to be undertaken with the WAFC and both the Local and Federal Member of Parliament regarding the scope of the project. Preliminary site investigations have been undertaken and the WAFC has provided feedback on compliance guidelines for infrastructure and facility provision levels.

Consultation will continue with key stakeholders throughout the project in accordance with the City's Community Engagement Framework. This will include other sporting clubs and user groups at the Wanneroo Showgrounds.

Comment

The WAFC has prepared a preliminary concept plan for the clubroom extension. Should Council resolve to accept the funding and deliver the project on behalf of the WAFC, further work will be required to update the concept plan to meet accessibility requirements and ensure compliance with AFL guidelines and standards. Administration will work with the WAFC (and other affected clubs based at the Wanneroo Showgrounds) to update the concept plan prior to progressing to detailed design and construction.

To this end, the project milestones set out in the draft funding agreements are considered appropriate and achievable by Administration.

Although the \$800,000 grant funding is considered sufficient at this stage to deliver the project, there are risks that additional issues may be identified through the design process that could impact the total estimated project cost. Any additional costs that are identified as necessary to deliver the project would be required to be met by the City. This provides an opportunity for the City to reduce potential risks by appropriately managing construction of an asset with consideration to asset maintenance and renewal and other whole of life costs.

Statutory Compliance

Nil

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

1 ~ An inclusive and accessible City with places and spaces that embrace all

1.3 - Facilities and activities for all

Risk Appetite Statement

In pursuit of strategic objective goal 1, we will accept a Medium level of risk. The recent pandemic has challenged our previous event delivery, place activation and community connection processes, and the City accepts that meeting community expectations in a more restrictive environment needs flexibility and innovation if community connection is to develop and grow in contrast to social and individual isolation.

Risk Management Considerations

Risk Title	Risk Rating
ST-S23 Stakeholder Relationships	Medium
Accountability	Action Planning Option
Director Corporate Strategy and Performance	Manage

Risk Title	Risk Rating
ST-G09 Long Term Financial Plan	Low
Accountability	Action Planning Option
Director Corporate Strategy and Performance	Manage

Policy Implications

Nil

Financial Implications

Subject to Council accepting the funding, the City's funding requirements will be developed as part of the development phase of the project. As this project is not currently listed in the Capital Works Program, the scope of the project will be required to reflect the grant funding (\$800,000). The City's contribution would then be prepared, and a budget amendment will be presented to Council for consideration.

Voting Requirements

Simple Majority

Moved Cr Wright, Seconded Cr Miles

That Council:-

1. **NOTES** that the Wanneroo Amateur Football Club has requested the City deliver the clubroom extension project at the Wanneroo Showgrounds;

2. **ACCEPTS** the \$300,000 grant from the Federal Government for the construction of the clubroom extension at the Wanneroo Showgrounds and **AUTHORISES** the Chief Executive Officer to execute an appropriate funding agreement with the Department of Infrastructure, Transport, Regional Development Communications and the Arts for this project; and
3. **ACCEPTS** the \$500,000 grant from the State Government for the construction of the clubroom extension at the Wanneroo Showgrounds and **AUTHORISES** the Chief Executive Officer to execute an appropriate funding agreement with the Department of Local Government, Sport and Cultural Industries for this project.

CARRIED UNANIMOUSLY
12/0

For the motion: Mayor Aitken, Cr Bedworth, Cr Coetzee, Cr Figg, Cr Herridge, Cr Miles, Cr Moore, Cr Parker, Cr Rowe, Cr Seif, Cr Smith and Cr Wright

Against the motion: Nil

Absent: Cr Huntley

Attachments:

1. [!\[\]\(3e2231b1ad3ca8da8658228c00dd08e0_img.jpg\)](#) Attachment 1 - Wanneroo Showgrounds Aerial Image 24/220357

The Wanneroo Showgrounds – Clubroom Extension



Place Management

CP03-07/24 Review of the Community Engagement Policy

File Ref: 37130V007 – 24/192177
Responsible Officer: Director Community & Place
Attachments: 3

Issue

To consider the scheduled review of the Community Engagement Policy.

Background

Council Policies are a statement of the principles or position that is intended to guide or direct decision-making within the City. All Council Policies (as well as other like documents) should be reviewed regularly to ensure compliance with legislation, continued alignment with the adopted Strategic Community Plan and the City's requirements to provide sound and effective internal controls to minimise risk and deliver desired outcomes.

The Community Engagement Policy (Policy) was originally approved in April 2006. The purpose of the Policy is to provide guiding principles for delivering consistent, meaningful, and best practice community engagement within the City.

The current Policy (**Attachment 1**) was last reviewed and adopted at the Ordinary Council Meeting in May 2021. A review was initially scheduled for October 2023, however was deferred due to the Council Elections.

Detail

The Policy has now been reviewed, with the proposed changes presented in **Attachment 2**. Minor changes are highlighted in yellow and reflect administrative updates to the City's current templates and branding in line with the City's Policy and Procedures Framework.

Since the last review in May 2021 a number of influencing factors have come into play which have been incorporated into the review:

- The Federal Government's future policy on Child Safety principles relating to engagement with children and young people;
- The City's adoption of the Aboriginal & Torres Strait Islander Engagement Approach; and
- Updates to the City's Personal Information Privacy Policy.

Currently, Local Governments are required to engage with the community when creating their 10-year strategic community plan part of Integrated Planning and Reporting (IPR). The community must also be consulted on matters such as local laws, differential rates, planning and other matters and aspirations that are relevant to the diverse needs of the individuals within the community. As part of the Local Government IPR reforms there will soon be a requirement for Councils to develop a Community Engagement Charter and conduct a community survey to capture feedback on the City's performance on services and facilities.

The above factors will not greatly affect the Community Engagement Policy document itself, however, will come into effect throughout its implementation. The revised draft Policy, inclusive of all proposed changes is included in **Attachment 3**.

The review of the Policy is supported by an internal management process, which provides guidance to City staff undertaking community engagement, to ensure consistent and effective community engagement across the City. A high-level outline of the process is provided below:

1. Determine the engagement needs: scope of the project, level of engagement required, timeframes and scheduling.
2. Develop Community Engagement Plan: outline the context, timing, purpose and objectives, scope, stakeholders, engagement methods/tools, budget and risk assessment.
3. Engage with specific groups: relevant to the project e.g. sporting, Aboriginal and Torres Strait Islander, youth, seniors, CALD, people with disability etc.
4. Participation: differing levels of community participation are valid depending on the project goals, timeframe and resources. The City works within the International Association of Public Participation (IAP2) spectrum - Inform, Consult, Involve, Collaborate, Empower.
5. Implementation and communication: monitor the effectiveness throughout the engagement and make any adjustments if required. Keep stakeholders and participants informed of any outcomes and final decisions.
6. Evaluation: review overall process, identify what went well, what didn't and opportunities for improvements.

Consultation

Consultation has been undertaken on the Policy and External Framework with internal stakeholders who undertake community engagement. Feedback was received and incorporated from Community Development, Communications and Brand, Infrastructure Capital Works, Property Services and Strategic Business Planning.

Comment

Administration considers that the minor amendments proposed to the Community Engagement Policy will provide clarity and demonstrate the transparency and consistency required of City policies.

Statutory Compliance

There are instances of legislative requirements under the Local Government Act 2023 for the City to engage with stakeholders. The Local Government Integrated Planning and Reporting Reforms now require Councils to develop a Community Engagement Charter and conduct a community survey to capture feedback on the City's performance on services and facilities.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

7 ~ A well governed and managed City that makes informed decisions, provides strong community leadership and valued customer focused services

7.1 - Clear direction and decision making

Risk Appetite Statement

In pursuit of strategic objective goal 7, we will accept a Medium level of risk as the City balances the capacity of the community to fund services through robust cost-benefit analysis and pursues evidence-based decision making to be effective stewards of the Council and City for future generations.

Risk Management Considerations

Risk Title	Risk Rating
ST-S23 Stakeholder Relationships	Medium
Accountability	Action Planning Option
Director Corporate Strategy and Performance	Manage

Risk Title	Risk Rating
CO-C06 Data and Information Management	Medium
Accountability	Action Planning Option
Director Corporate Strategy and Performance	Manage

The above risks relating to the issue contained within this report have been identified and considered within the City's Strategic risk register. Action plans have been developed to manage these risks to support existing management systems.

Policy Implications

This Policy has been recommended for amendment as a result of the evaluation and review process undertaken in accordance with the City's Policy and Procedure Development and Review Framework.

Financial Implications

There are no significant financial implications associated with this review and any costs will be covered by in-house resources and funding.

Voting Requirements

Simple Majority

Moved Cr Smith, Seconded Cr Parker

That Council ADOPTS the revised Community Engagement Policy included as Attachment 3.

**CARRIED UNANIMOUSLY
12/0**

For the motion: Mayor Aitken, Cr Bedworth, Cr Coetzee, Cr Figg, Cr Herridge, Cr Miles, Cr Moore, Cr Parker, Cr Rowe, Cr Seif, Cr Smith and Cr Wright

Against the motion: Nil

Absent: Cr Huntley

Attachments:

1. [Attachment 1 - Community Engagement Policy - Approved October 2021](#) 17/196922[v10]
2. [Attachment 2 - Community Engagement Policy - May 2024 \(Tracked Changes\)](#) 23/277381[v3]
3. [Attachment 3 - Community Engagement Policy - May 2024 \(Clean copy\)](#) 17/196922[v11]



Policy Manual

Community Engagement Policy

Policy Owner:	Place Management, Community and Place
Contact Person:	Manager Place Management
Date of Approval:	12 October 2021 (CP06-10/21)

POLICY OBJECTIVE

The purpose of this Policy is to provide guiding principles for community engagement to ensure consistent, meaningful and best practice engagement is carried out within the City of Wanneroo (the City).

POLICY STATEMENT

The City is committed to ensuring engagement provides stakeholders with the opportunity to participate at the appropriate level in the development and review of policies, plans and services and that feedback is provided on the results of the engagement. The Policy ensures stakeholder's comments and concerns are acknowledged and considered, and available for decision-making.

SCOPE

This policy applies to all City employees who deliver services, or undertake projects that impact the community. The City will engage with a variety of community members and stakeholders using a number of different methods appropriate to the level of engagement and in accordance with the City's Community Engagement Framework.

This Policy also applies to engagement carried out under the City's Place Approach, but it does not apply to advocacy campaigns or negate the need to adhere to statutory and legal obligations.

COMMUNITY ENGAGEMENT

Actively engaging with local communities is a requirement for Councils under the Local Government Act.

This Policy has been developed in consultation with internal service units and the wider community, and is based on the principles for community engagement in the Local Government Act and International Association for Public Participation (IAP2) 'Quality Assurance Standard for Community and Stakeholder Engagement'.

The Policy was the subject of two internal Audits in 2016 and 2020 with recommendations integrated as appropriate.



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IMPLICATIONS (Financial, Human Resources)

Each Service Unit that initiates new, or revises existing projects or services, is required to appropriately budget funds and capacity to undertake community engagement where applicable. Engagement requirements and appropriate resourcing can be determined by accessing the Community Engagement Management Procedure and contacting the City's Engagement Advisor.

IMPLEMENTATION

Key Principles

The City is committed to the following engagement principles:

- Encouraging participation of people who live, work, visit or support the City of Wanneroo;
- Encouraging broad representation from stakeholders within the City of Wanneroo to ensure that a diverse range of views are expressed and considered;
- Minimising barriers to participation;
- Clearly stating the purpose and aims of the engagement, and any associated limitations or constraints;
- Ensuring relevant information is readily available and that it is accurate, comprehensive and easy to understand;
- Clearly defining the engagement period and allowing sufficient time and opportunity for stakeholders to participate;
- Listening, responding and providing feedback to stakeholders about how the information gathered through the engagement process was used to inform the decision or outcome;
- Being efficient, responsible and accountable for each engagement undertaken and the decisions made as a result;
- Accurate and comprehensive records; and
- Appropriate resourcing is allocated for effective engagement processes and to address the above listed key principles.

When Not To Engage

Where appropriate and possible, a decision should be delayed to allow time for community engagement; however, engagement is not effective or appropriate, when:

- A final decision has already been made by Council or another agency (however, every attempt should be made to engage prior to the decision being made);
- Council cannot influence a decision being made by another agency or party; and/or
- There is insufficient time available to engage due to legislative or legal constraints, or urgent safety issues.

In these events the City will document the reasons why engagement could not occur and why the decision has been made and provide this information to interested parties.

In addition, where practicable, no engagement is to take place between the last Council Meeting of the calendar year and the first Council Meeting of the New Year, unless specified by Council, a legislated requirement, or 'business as usual', as with libraries and other community services within the City.



Policy Manual

Council

In accordance with the City's Risk Management Methodology, projects that set a direction or define a position for the City, have a high level of media interest, operational and/or financial implications with a high 'Risk Acceptance/Reporting Criteria', are to be considered by Council prior to engagement.

Timeframes for Engagement

In accordance with the City's Risk Management Methodology, for projects that set a direction or define a position for the City, have a high level of media interest, operational and/or financial implications with a high 'Risk Acceptance/Reporting Criteria', a minimum of 28 days is recommended for engagement.

Statutory Engagement

Where the statutory requirements regarding community engagement are not clear, however the decision being made impacts on the community or other stakeholders, community engagement should be carried out in accordance with this Policy.

ROLES AND RESPONSIBILITIES

Employees undertaking engagement and the relevant Manager/Director have a role and responsibility in planning and implementing community engagement. The Engagement Advisor is available to assist and participate where required.

More detailed information regarding specific roles and responsibilities can be found in the Community Engagement Management Procedure.

DISPUTE RESOLUTION

All internal disputes in regard to the level of engagement required will be referred to the relevant Director in the first instance. In the event that an agreement cannot be reached, the matter will be submitted to the CEO for a ruling. This does not impact Council's ability to elevate levels of engagement where they see necessary.

WHO NEEDS TO KNOW ABOUT THIS POLICY?

The Mayor and all City of Wanneroo Council Members and Administration need to be aware of this policy and be able to interpret and implement its requirements.

EVALUATION AND REVIEW PROVISIONS

The Community Engagement Policy will be reviewed every two (2) years.



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DEFINITIONS

DEFINITIONS: Any definitions listed in the following table apply to this document only.	
Advocacy	<p>Advocacy is action intended to influence those who hold government, political or economic authority and to influence public policies, resources and projects to the benefit of any specific affected or interest populations within:</p> <ul style="list-style-type: none"> • The City of Wanneroo and/or • The Regions, including: <ul style="list-style-type: none"> ○ Adjacent Councils; ○ Greater Perth region; and ○ Interface Municipalities.
Community Engagement	<p>The term 'Community Engagement' covers the range of activities that the City utilises to encourage the participation of stakeholders in decision-making processes.</p> <p>These processes include the following five levels of community participation:</p> <ul style="list-style-type: none"> • Inform; • Consult; • Involve; • Collaborate; and • Empower.
Place Management	<p>Within the City of Wanneroo, Place Management is responding to local community priorities through the coordination of services provided in place, through integrated governance, facilitation, collaboration and leadership approaches.</p>



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Stakeholder	<p>A Stakeholder is defined as an individual, group, organisation business and/or government entity that has an interest or concern, or who may be affected by the project or service in question within the City of Wanneroo geographical area (or surrounding locations).</p> <p>A stakeholder can either be internally within the organisation, i.e. a particular Service Unit or Directorate, or externally, i.e. an individual, group, organisation, business or government entity operating outside of the organisation, but still has an interest or an association with the City of Wanneroo and/or the City's geographical area.</p>
Statutory	<p>Prescribed or required by statute.</p> <p>This is a legal requirement the City must adhere to.</p>



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RELEVANT POLICIES/MANAGEMENT PROCEDURES/DOCUMENTS OR DELEGATIONS

The following documents relate to the planning and delivery of community engagement within the City of Wanneroo:

- Community Engagement Planning Guide (17/359436*);
- Community Engagement Management Procedure (14/93368*);
- Community Engagement Level Matrix (16/361983*)
- Community Engagement Plan template 17/143943*;
- Community Engagement Register (16/18564*);
- Community Engagement Toolkit
Part A: Engagement Planning (18/170721*)
Part B: Engagement Methods (18/170725*); and
- Statutory Requirements for Community Engagement (16/303523*)
- Community Led Initiatives and Collaborations Management Procedure (19/368613)
- Community Funding Policy (19/211787)
- Cycle of Council Meetings Guidance Note (19/489469)

REFERENCES

IAP2 Public Participation Spectrum

The Public Participation Spectrum aims to provide the City with a guide as to when, and how, to engage with the community in different situations.

IAP2 Quality Assurance Standard

The IAP2 Quality Assurance Standard is recognised as the international standard for public participation practice. IAP2 also provide a process by which the quality of an engagement practice can be measured and benchmarked across the industry.

RESPONSIBILITY FOR IMPLEMENTATION

MANAGER PLACE MANAGEMENT, COMMUNITY AND PLACE

Version	Next Review	Record No:
26 April 2006 (GS07-04/06)	April 2008	501131
05 April 2011 (CD04-04/11)	February 2014	10/64025
14 October 2014 (CD02-10/14)	October 2016	12/148824[v2]
25 July 2017 (CP02-07/17)	May 2019	12/148824[v3]
9 April 2019 (CP08-04/19)	May 2021	17/196922[V4]
April 2021	May 2023	17/196922[V9]
12 October 2021 (CP06-10/21)	12 October 2023	17/196922[V10]



Council Policy

COMMUNITY ENGAGEMENT POLICY

Responsible Directorate:	Community and Place
Responsible Service Unit:	Place Management
Contact Person:	Manager Place Management
Date of Approval:	Date the document was approved by Council
Council Resolution No:	Council Resolution No.

1. POLICY STATEMENT

The City of Wanneroo (City) is committed to engaging with our diverse community to ensure all people have the opportunity to participate in decision-making and help shape the future of the City.~~ensuring engagement provides stakeholders with the opportunity to participate at the appropriate level in the development and review of policies, plans and services and that feedback is provided on the results of the engagement. The Policy ensures stakeholder's comments and concerns are acknowledged and considered, and available for decision-making.~~

2. OBJECTIVE AND PURPOSE

Objective

The objective of this policy is to:

- Understand and respond to community needs, to inform the City's decision-making
- Develop meaningful relationships that benefit local communities.

Purpose

The purpose of this Policy is to provide the guiding principles for delivering community engagement to ensure consistent, meaningful, and best-practice community engagement ~~carried out within the City of Wanneroo (the City).~~

3. KEY DEFINITIONS

DEFINITIONS: Any definitions listed in the following table apply to this document only.	
Advocacy	<u>Advocacy is</u> A action intended to influence those who hold government, political or economic authority and to influence public policies, resources, and projects to the benefit of <u>any specific affected or interest populations within:</u> The City of Wanneroo and/or <u>surrounding regions.</u>

	<p>The Regions, including:</p> <p>Adjacent Councils;</p> <p>Greater Perth region; and</p> <p>Interface Municipalities.</p>
Community Engagement	<p>In the context of this policy, Community Engagement refers to the term 'Community Engagement' covers the range of activities and methods that the City utilises to encourage the participation of stakeholders in decision-making processes.</p> <p>These processes include the following five levels of community participation:</p> <p>Inform;</p> <p>Consult;</p> <p>Involve;</p> <p>Collaborate; and</p> <p>Empower.</p>
Place Management	<p>Within the City of Wanneroo, Place Management is responding to local community priorities through the coordination of services provided in place, through integrated governance, facilitation, collaboration and leadership approaches.</p>
Stakeholder	<p>Stakeholders are people who affect, or can be affected, by the City's business, including employees and community members. Community stakeholders include neighbourhoods, community development groups, citizen associations, environmental groups and both government and non-governmental organisations (NGO's). A Stakeholder is defined as an individual, group, organisation business and/or government entity that has an interest or concern, or who may be affected by the project or service in question within the City of Wanneroo geographical area (or surrounding locations).</p> <p>A stakeholder can either be internally within the organisation, i.e. a particular Service Unit or Directorate, or externally, i.e. an individual, group, organisation, business or government entity operating outside of the organisation, but still has an interest or an association with the City of Wanneroo and/or the City's geogra</p>



Council Policy

Statutory	<p>Prescribed or required by statute.</p> <p>This is a legal requirement the City must adhere to.</p>
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4. SCOPE

This policy applies to all community engagement activities ~~City employees who deliver services, or undertaken by the City or by consultants engaged to manage these on the City's behalf.~~ projects that impact the community. The City will engage with a variety of community members and stakeholders using a number of different methods appropriate to the level of engagement and in accordance with the City's Community Engagement Framework.

This ~~P~~policy ~~also applies to engagement carried out under the City's Place Approach, but it~~ does not apply to advocacy campaigns or negate the need to adhere to statutory and legal obligations.

Community Engagement

~~Actively engaging with local communities is a requirement for Councils under the Local Government Act.~~

~~This Policy has been developed in consultation with internal service units and the wider community, and is based on the principles for community engagement in the Local Government Act and International Association for Public Participation (IAP2) 'Quality Assurance Standard for Community and Stakeholder Engagement'.~~

~~The Policy was the subject of two internal Audits in 2016 and 2020 with recommendations integrated as appropriate.~~

5. IMPLICATIONS

~~Each Service Unit that initiates new, or revises existing projects or services, is required to appropriately budget funds and capacity to undertake community engagement where applicable. Engagement requirements and appropriate resourcing can be determined by accessing the Community Engagement Management Procedure and contacting the City's Engagement Advisor. This policy aligns with the following objectives within the Strategic Community Plan 2021 – 2031:~~

~~*6 ~ A future focused city that advocates, engages and partners to progress the priorities of the community.*~~

~~*6.2 - Actively seek to engage*~~

~~*6.4 - Understand our stakeholders and their needs*~~

Actively engaging with local communities on certain matters is a requirement ~~for Councils~~ under the Local Government Act 2023 (LGA). There may also be instances of legislative requirements for the City to engage with the community outside of the LGA.

Where a legislative requirement regarding community engagement exists but is not clear, and the decision being made impacts on the community or other stakeholders, community engagement should be carried out in accordance with this Policy.

The scale of engagement can have resourcing and cost implications.

6. IMPLEMENTATION

The City's community engagement is guided by best practice principles, informed by the International Association for Public Participation (IAP2).

Key principles

Public participation seeks out and facilitates the involvement of those potentially affected by or interested in a decision. The City is committed to the following engagement principles:

- We encourage and facilitate involvement from a broad representation of stakeholders within the City of Wanneroo to ensure that a diverse range of views are expressed and considered.
- We actively seek the participation of those affected by or interested in a matter being considered.
- We engage in a respectful and inclusive manner, allowing for the inclusion of diverse voices and perspectives within the community, using accessible formats such as Easy Read, translated material, and face-to-face consultation.
- We provide information that is accurate, easy to understand and accessible to a range of stakeholders, allowing sufficient time and opportunity to participate in a meaningful way.
- We value people's privacy and will ensure reasonable steps are taken when collecting, using, disclosing and handling personal information.
- We are committed to open and transparent decision-making, communicating the results to participants and the public, along with the reasons for the decisions.
- ~~Encouraging participation of people who live, work, visit or support the City of Wanneroo;~~
- ~~Minimising barriers to participation;~~
- ~~Clearly stating the purpose and aims of the engagement, and any associated limitations or constraints;~~
- ~~Ensuring relevant information is readily available and that it is accurate, comprehensive and easy to understand;~~
- ~~Clearly defining the engagement period and allowing sufficient time and opportunity for stakeholders to participate;~~
- ~~Listening, responding and providing feedback to stakeholders about how the information gathered through the engagement process was used to inform the decision or outcome;~~
- ~~Being efficient, responsible and accountable for each engagement undertaken and the decisions made as a result;~~
- ~~Accurate and comprehensive records; and~~
- ~~Appropriate resourcing is allocated for effective engagement processes and to address the above listed key principles.~~



Council Policy

How the City engages

The City's approach to community engagement is planned and purposeful. The activities, tools and methods used are appropriate to the purpose, level of engagement, resources available and stakeholders impacted.

The level of engagement is considered across five levels of community participation: from *inform and consult*, to *involve, collaborate, and empower*.

When the City engages

Community engagement may occur:

- When required by legislative requirements;
- On developments or changes with potential to impact residents and ratepayers;
- For input into long-term and strategic plans of the City;
- On key projects and strategic issues; and/or
- When requested by the community or Council.

When the City may ~~Not To Engage~~

~~Where appropriate and possible, a decision should be delayed to allow time for community engagement; however,~~ There are some situations where community engagement is not effective or appropriate, *for example* when:

- ~~A final decision has already been made by Council or another agency (however, every attempt should be made to engage prior to the decision being made);~~
- Council cannot influence a decision being made by another agency or party; and/or
- There is insufficient time available to engage due to legislative or legal constraints, or urgent safety issues.

In these events the City will document the reasons why engagement could not occur, ~~and~~ why the decision has been made and provide this information to interested parties.

In addition, where practicable, no engagement is to take place between the last Council Meeting of the calendar year and the first Council Meeting of the New Year, unless specified by Council, a legislated requirement, or 'business as usual', as with libraries and other community services within the City.

~~In addition, where practicable, no engagement is to take place between the last Council Meeting of the calendar year and the first Council Meeting of the New Year, unless specified by Council, a legislated requirement, or 'business as usual', as with libraries and other community services within the City.~~ **Council**

~~In accordance with the City's Risk Management Methodology, projects that set a direction or define a position for the City, have a high level of media interest, operational and/or financial implications with a high 'Risk Acceptance/Reporting Criteria', are to be considered by Council prior to engagement.~~

Timeframes for Engagement



Council Policy

~~In accordance with the City's Risk Management Methodology, for projects that set a direction or define a position for the City, have a high level of media interest, operational and/or financial implications with a high 'Risk Acceptance/Reporting Criteria', a minimum of 28 days is recommended for engagement.~~

Statutory Engagement

~~Where the statutory requirements regarding community engagement are not clear, however the decision being made impacts on the community or other stakeholders, community engagement should be carried out in accordance with this Policy.~~

7. ROLES AND RESPONSIBILITIES

~~Projects that set a direction or define a position for the City, or have significant operational or financial implications will be considered by Council prior to commencing community engagement.~~

~~Community engagement activities are an organisation-wide responsibility and are undertaken across all City service areas.~~

~~Place Management is responsible for ensuring compliance with this policy. Employees undertaking engagement and the relevant Manager/Director have a role and responsibility in planning and implementing community engagement. The Engagement Advisor is available to assist and participate where required.~~

~~More detailed information regarding specific roles and responsibilities can be found in the Community Engagement Management Procedure.~~

8. DISPUTE RESOLUTION (if applicable)

All disputes in regard to this policy will be referred to the Director Community and Place in the first instance. In the event that an agreement cannot be reached, the matter will be submitted to the CEO for a ruling.

9. EVALUATION AND REVIEW

The Community Engagement Policy will be reviewed every two (2) years, or in accordance with any legislative changes prior to this date. Ongoing evaluation will be carried out at the project level, with the City's approach and key strategic projects audited to measure overall performance.

10. RELATED DOCUMENTS

Local Government Amendment Act 2023 (Including Community Engagement Charter and Community Survey (Under development)1995

Community Engagement Framework (Public version under development)

Project Management Framework



Council Policy

[Aboriginal Heritage Act 1972](#)
[Aboriginal and Torres Strait Islander Engagement Approach](#)
[National Principles for Child Safe Organisations \(Under development\)](#)
[Privacy Policy](#)
[Our Customer Service Commitment](#)
[ICT Security Policy](#)
[Community Engagement Planning Guide \(17/359436*\)](#)
[Community Engagement Management Procedure \(14/93368*\)](#)
[Community Engagement Level Matrix \(16/361983*\)](#)
[Community Engagement Plan template 17/143943*](#)
[Community Engagement Register \(16/18564*\)](#)
[Community Engagement Toolkit](#)——
[Part A: Engagement Planning \(18/170721*\)](#)—
[Part B: Engagement Methods \(18/170725*\)](#)
[Statutory Requirements for Community Engagement \(16/303523*\)](#)
[Community Led Initiatives and Collaborations Management Procedure \(19/368613\)](#)
[Community Funding Policy \(19/211787\)](#)
[Cycle of Council Meetings Guidance Note \(19/489469\)](#)

11. REFERENCES

- [Place Strategy 2023 – 2027](#)
- [Social Strategy 2019](#)
- [Reconciliation Action Plan 2023-2025](#)
- [Community Development Plan 2021/22 – 2025/26](#)
- [Communications Strategy & Brand Strategy](#)
- [IAP2 Quality Assurance Standard](#)
- [IAP2 Public Participation Spectrum](#)

The [Public Participation Spectrum](#) aims to provide the City with a guide as to when, and how, to engage with the community in different situations.

The [IAP2 Quality Assurance Standard](#) is recognised as the international standard for public participation practice. IAP2 also provide a process by which the quality of an engagement practice can be measured and benchmarked across the industry.

12. RESPONSIBILITY FOR IMPLEMENTATION

Manager Place Management

REVISION HISTORY

Version	Next Review	Record No.
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Council Policy

26 April 2006 (GS07-04/06)	April 2008	501131
05 April 2011 (CD04-04/11)	February 2014	10/64025
14 October 2014 (CD02-10/14)	October 2016	12/148824[v2]
25 July 2017 (CP02-07/17)	May 2019	12/148824[v3]
9 April 2019 (CP08-04/19)	May 2021	17/196922[V4]
12 October 2021 (CP06- 10/21)	12 October 2023	17/196922[V10]
May 2024		



Council Policy

COMMUNITY ENGAGEMENT POLICY

Responsible Directorate:	Community and Place
Responsible Service Unit:	Place Management
Contact Person:	Manager Place Management
Date of Approval:	Date the document was approved by Council
Council Resolution No:	Council Resolution No.

1. POLICY STATEMENT

The City of Wanneroo (City) is committed to engaging with our diverse community to ensure all people have the opportunity to participate in decision-making and help shape the future of the City.

2. OBJECTIVE AND PURPOSE

Objective

The objective of this policy is to:

- Understand and respond to community needs, to inform the City’s decision-making
- Develop meaningful relationships that benefit local communities.

Purpose

The purpose of this Policy is to provide the guiding principles for delivering consistent, meaningful, and best-practice community engagement within the City.

3. KEY DEFINITIONS

DEFINITIONS: Any definitions listed in the following table apply to this document only.	
Advocacy	Action intended to influence those who hold government, political or economic authority and to influence public policies, resources, and projects to the benefit of The City of Wanneroo and/or surrounding regions.
Community Engagement	In the context of this policy, Community Engagement refers to the range of activities and methods that the City utilises to encourage the participation of stakeholders in decision-making processes.



Council Policy

Stakeholder	Stakeholders are people who affect, or can be affected, by the City’s business, including employees and community members. Community stakeholders include neighbourhoods, community development groups, citizen associations, environmental groups and both government and non-governmental organisations (NGO’s).
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4. SCOPE

This policy applies to all community engagement activities undertaken by the City or by consultants engaged to manage these on the City’s behalf.

This policy does not apply to advocacy campaigns or negate the need to adhere to statutory and legal obligations.

5. IMPLICATIONS

This policy aligns with the following objectives within the Strategic Community Plan 2021 – 2031:

- 6 ~ A future focused city that advocates, engages and partners to progress the priorities of the community.
- 6.2 - Actively seek to engage
- 6.4 - Understand our stakeholders and their needs

Actively engaging with local communities on certain matters is a requirement under the *Local Government Act 2023 (LGA)*. There may also be instances of legislative requirements for the City to engage with the community outside of the LGA.

Where a legislative requirement regarding community engagement exists but is not clear, and the decision being made impacts on the community or other stakeholders, community engagement should be carried out in accordance with this Policy.

The scale of engagement can have major resourcing and cost implications.

6. IMPLEMENTATION

The City’s community engagement is guided by best practice principles, informed by the International Association for Public Participation (IAP2).

Key principles

Public participation seeks out and facilitates the involvement of those potentially affected by or interested in a decision. The City is committed to the following engagement principles:

- We encourage and facilitate involvement from a broad range of stakeholders within the City to ensure that a diverse range of views are expressed and considered.
- We actively seek the participation of those affected by or interested in a matter being considered.



Council Policy

- We engage in a respectful and inclusive manner, allowing for the inclusion of diverse voices and perspectives within the community, using accessible formats such as Easy Read, translated material, and face-to-face consultation.
- We provide information that is accurate, easy to understand and accessible to a range of stakeholders, allowing sufficient time and opportunity to participate in a meaningful way.
- We value people's privacy and will ensure reasonable steps are taken when collecting, using, disclosing and handling personal information.
- We are committed to open and transparent decision-making, communicating the results to participants and the public, along with the reasons for decisions.

How the City engages

The City's approach to community engagement is planned and purposeful. The activities, tools and methods used are appropriate to the purpose, level of engagement, resources available and stakeholders impacted.

The level of engagement is considered across five levels of community participation: from *inform* and *consult*, to *involve*, *collaborate*, and *empower*.

When the City engages

Community engagement may occur:

- When required by legislative requirements;
- On developments or changes with potential to impact residents and ratepayers;
- For input into long-term and strategic plans of the City;
- On key projects and strategic issues; and/or
- When requested by the community or Council.

When the City may not engage

There are some situations where community engagement is not effective or appropriate, for example when:

- A decision has already been made by Council;
- Council cannot influence a decision being made by another agency or party; and/or
- There is insufficient time available to engage due to legislative or legal constraints, or urgent safety issues.

In these events the City will document the reasons why engagement could not occur, why the decision has been made and provide this information to interested parties.

In addition, where practicable, no engagement is to take place between the last Council Meeting of the calendar year and the first Council Meeting of the New Year, unless specified by Council, a legislated requirement, or 'business as usual', as with libraries and other community services within the City.



Council Policy

7. ROLES AND RESPONSIBILITIES

Place Management is responsible for ensuring compliance with this policy.

Community engagement activities are an organisation-wide responsibility and are undertaken across all City service areas.

For major projects with significant strategic, financial or operational implications, the recommended community engagement approach will be included as part of standard council reporting along with any additional resourcing and budget requirements.

8. DISPUTE RESOLUTION (if applicable)

All disputes in regard to this policy will be referred to the Director Community and Place in the first instance. In the event that an agreement cannot be reached, the matter will be submitted to the CEO for a ruling.

9. EVALUATION AND REVIEW

The Community Engagement Policy will be reviewed every two (2) years, or in accordance with any legislative changes prior to this date. Ongoing evaluation will be carried out at the project level, with the City's approach and key strategic projects audited to measure overall performance.

10. RELATED DOCUMENTS

Local Government Amendment Act 2023 (*Including Community Engagement Charter and Community Survey (Under development)*)

Community Engagement Framework (*Public version under development*)

Project Management Framework

Aboriginal Heritage Act 1972

Aboriginal and Torres Strait Islander Engagement Approach

National Principles for Child Safe Organisations (*Under development*)

Privacy Policy

Our Customer Service Commitment

ICT Security Policy

11. REFERENCES

- Place Strategy 2023 – 2027
- Social Strategy 2019
- Reconciliation Action Plan 2023-2025
- Community Development Plan 2021/22 – 2025/26
- Communications Strategy & Brand Strategy
- [IAP2 Quality Assurance Standard](#)



Council Policy

- [IAP2 Public Participation Spectrum](#)

12. RESPONSIBILITY FOR IMPLEMENTATION

Manager Place Management

REVISION HISTORY

Version	Next Review	Record No.
26 April 2006 (GS07-04/06)	April 2008	501131
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12 October 2021 (CP06- 10/21)	12 October 2023	17/196922[V10]
May 2024		17/196922[V11]

Corporate Strategy & Performance (continued)

Business & Finance

CS01-07/24 Financial Activity Statement for the Period ended 31 May 2024

File Ref: 45975V002 – 24/191570
Responsible Officer: Director Corporate Strategy & Performance
Attachments: 4

Issue

To consider the Financial Activity Statement for the period ended 31 May 2024.

Background

In accordance with *Local Government (Financial Management) Regulations 1996*, the Financial Activity Statement has been prepared in compliance with the following:

- *“Regulation 34(1) and (3) of the Local Government (Financial Management) Regulations 1996, which requires a local government to prepare a statement of financial activity each month, presented according to nature classification,*
- *Regulation 34(5) of the Local Government (Financial Management) Regulations 1996, which requires a local government to adopt a percentage or value, calculated in accordance with Australian Accounting Standards, to be used in statements of financial activity for reporting material variances. For the 2023/24 financial year 10% and a value greater than \$100,000 will be used for the reporting of variances, and*
- *Regulation 35 of the Local Government (Financial Management) Regulations 1996, which requires a local government to prepare a statement of financial position of the local government as at the last day of the previous month.”*

Detail

Financial Activity for the Period Ended 31 May 2024

At the Ordinary Council Meeting on 4 July 2023 (SOC01-07/23), Council adopted the Annual Budget for the 2023/24 financial year and Mid-Year Review (MYR) adjustments were adopted on 20 February 2024 (CS03-02/24). The figures in this report are compared to the Revised Budget.

Overall Comments Year-to-Date

Results from Operating Activities

The net amount attributable from Operating Activities for the period ended 31 May 2024 is higher than budget by \$22.9m, including non-cash adjustment of \$55.5m. The cash inflows variance before non-cash adjustments from Operating Activities is \$6.4m, whereas cash outflows variance is \$8.0m.

The overall variance is mainly due to higher inflows from Rates (\$415k), Fees and Charges (\$1.7m), Other Revenue (\$933k), Interest Earnings (\$767k), and Operating Grants Subsidies & Contributions (\$761k), underspent from Materials and Contracts (\$4.4m), Depreciation (\$4.5m), Insurance (\$116k) and Loss on Asset Disposals (\$566k) offset by higher outflows from Employee Costs (\$1.6m).

Results from Investing Activities

The net amount attributable from Investing Activities are higher than budget by \$4.1m mainly due to lower outflows from the Purchase of Property, Plant and Equipment (\$3.5m) and lower outflows from the Purchase and Construction of Infrastructure Assets (\$3.7m) offset by the lower inflows from the Proceeds from Disposal of Assets (\$3.2m).

Results from Financing Activities

Financing Activities mainly consist of Reserve transfers and Development Contribution Plans transfers. The funding reclassification of Clarkson Butler Planning District (TPS 20) Reserve from Municipal Reserves to Development Contribution Plans resulted in favourable inflow (\$18.8m) and unfavourable outflow (\$9.4m) and non cash adjustment of \$9.4m, resulting in with no overall variance.

Capital Program

Year to date 31 May 2024, \$54.4m (excluding leased assets and contributed physical assets) was spent on various capital projects, of which \$15.3m was spent on Sports Facilities, \$7.4m was spent on Foreshore Management, \$5.8m was spent on Roads and \$5.3m was spent in Investment Projects. (Refer to **Attachment 4** for more details).

Description	YTD Actual \$m	YTD Revised Budget \$m	% Complete of YTD Revised Budget	Annual Revised Budget \$m	% Complete of Annual Revised Budget
Expenditure	54.4	62.3	87.3%	77.2	70.5%

Investment Portfolio Performance

Portfolio Value \$m	Monthly Weighted Return	Comments
542.7	5.07%	Portfolio balance has decreased by \$13.5m from April 2024. The monthly weighted return is 5.07% which is above the set benchmark (12 months UBS Australia Bank Bill Index) by 0.75%. (Refer to Attachment 3 for more details)

Comments relating to the Statement of Financial Activity are provided for the variances between Year to Date Actuals and Year to Date Revised Budgets, where the variance is higher than the reporting threshold or item of interest to Council.

CITY OF WANNEROO
STATEMENT OF FINANCIAL ACTIVITY BY NATURE
FOR THE PERIOD ENDED 31 MAY 2024

Description	Notes	Year To Date					Annual			
		Actual	Revised Budget	Variance			Adopted Budget	Revised Budget	Variance	
		\$	\$	\$	%	Key	\$	\$	\$	%
OPERATING ACTIVITIES										
Inflows										
Rates	1	155,649,894	155,235,362	414,532	0	↑	154,889,762	155,235,362	345,600	0
Operating Grants, Subsidies & Contributions	2	6,417,158	4,109,567	2,307,591	56	↑	3,811,153	5,108,532	1,297,379	25
Fees & Charges	3	49,289,692	47,631,112	1,658,580	4	↑	50,692,002	49,151,590	(1,540,412)	(3)
Interest Earnings	4	20,029,901	18,999,832	1,030,069	5	↑	14,809,600	20,694,469	5,884,869	28
Other Revenue	5	2,672,736	1,739,811	932,925	54	↑	2,293,993	1,896,274	(397,719)	(21)
Profit on Asset Disposals		3,221,512	3,196,939	24,573	1	→	3,412,293	5,912,293	2,500,000	42
		237,280,893	230,912,623	6,368,270			229,908,803	237,998,520	8,089,717	3
Outflows										
Employee Costs	6	(78,560,135)	(77,009,822)	(1,550,313)	2	↓	(88,725,669)	(84,088,864)	4,636,805	(6)
Materials & Contracts	7	(66,156,108)	(70,478,002)	4,321,894	(6)	↑	(83,800,735)	(81,028,702)	2,772,033	(3)
Utility Charges		(9,944,320)	(10,004,082)	59,762	(1)	↑	(10,753,793)	(10,969,415)	(215,622)	2
Depreciation	8	(44,609,644)	(49,146,438)	4,536,794	(9)	↑	(39,447,203)	(53,614,232)	(14,167,029)	26
Finance Costs		(3,863,088)	(3,781,286)	(81,802)	2	→	(4,130,890)	(4,128,215)	2,675	(0)
Insurance	9	(1,486,987)	(1,602,675)	115,688	(7)	↑	(1,728,909)	(1,765,213)	(36,304)	2
Loss on Asset Disposals	10	(450,197)	(1,015,900)	565,703	(56)	↑	(1,219,165)	(1,300,655)	(81,490)	6
		(205,070,478)	(213,038,205)	7,967,727	(4)		(229,806,364)	(236,895,296)	(7,088,932)	3
Non-Cash Amounts Excluded	NCA*(b)	55,537,421	46,965,399	8,572,022	18		37,254,075	49,002,594	11,748,519	24
Amount Attributable to Operating Activities		87,747,836	64,839,817	22,908,019			37,356,514	50,105,818	12,749,304	25
INVESTING ACTIVITIES										
Inflows										
Grants, Subsidies & Contributions (Non Operating)		45,189,559	45,189,559	0	0	→	45,756,875	47,748,371	1,991,496	4
Proceeds From Disposal Of Assets	11	3,953,255	7,150,194	(3,196,939)	(45)	↓	4,766,850	7,505,360	2,738,510	36
Development Contribution Plans - Revenues		17,679,058	17,679,058	0	0	→	24,129,010	14,479,898	(9,649,112)	(67)
		66,821,872	70,018,811	(3,196,939)			74,652,735	69,733,629	(4,919,106)	(7)
Outflows										
Purchase of Property, Plant and Equipment	12	(26,332,675)	(29,834,105)	3,501,430	(12)	↑	(35,541,059)	(37,120,098)	(1,579,039)	4
Purchase & Construction of Infrastructure Assets	13	(28,167,245)	(31,926,992)	3,759,747	(12)	↑	(44,922,379)	(39,180,454)	5,741,925	(15)
Development Contribution Plans - Expenses		(4,099,407)	(4,099,407)	0	0	→	(19,700,210)	(11,466,316)	8,233,894	(72)
		(58,599,327)	(65,860,504)	7,261,177	(11)		(100,163,648)	(87,766,868)	12,396,780	(14)
Non-Cash Amounts Excluded	NCA*(c)	(42,746,730)	(42,746,730)	0	0		(25,407,218)	(19,264,035)	6,143,183	
Amount Attributable to Investing Activities		(34,524,185)	(38,588,423)	4,064,238			(50,918,131)	(37,297,274)	13,620,857	37
FINANCING ACTIVITIES										
Inflows										
Proceeds from Borrowings		0	0	0	0		51,844	103,284	51,440	99
Transfers from Reserves		31,024,312	31,024,312	0	0	↑	41,828,621	35,970,802	(5,857,819)	(14)
Transfers from Development Contribution Plans		7,240,022	7,240,022	0	0	↑	20,989,100	8,612,858	(12,376,242)	(59)
		38,264,334	38,264,334	0	0		62,869,565	44,686,944	18,182,621	0
Outflows										
Transfers to Reserves		(51,363,498)	(51,363,498)	0	0		(53,116,179)	(69,343,515)	(16,227,336)	(31)
Transfers to Development Contribution Plans		(7,240,022)	(7,240,022)	0	0	↓	(20,989,100)	(8,612,858)	12,376,242	59
		(58,603,520)	(58,603,520)	0	0		(74,105,279)	(77,956,373)	3,851,094	5
Non-Cash Amounts Excluded		0	0	0	0		0	0	0	
Amount Attributable to Financing Activities		(20,339,186)	(20,339,186)	0	0		(11,235,714)	(33,269,429)	22,033,715	66
MOVEMENT IN SURPLUS OR DEFICIT										
SURPLUS/(DEFICIT) AT THE START OF THE FINANCIAL YEAR		27,358,033	24,829,529	2,528,504	0		24,829,529	27,358,033	2,528,504	0
Amount Attributable to Operating Activities		87,747,836	64,839,817	22,908,019	0		37,356,514	50,105,818	12,749,304	25
Amount Attributable to Investing Activities		(34,524,185)	(38,588,423)	4,064,238	0		(50,918,131)	(37,297,274)	13,620,857	37
Amount Attributable to Financing Activities		(20,339,186)	(20,339,186)	0	0		(11,235,714)	(33,269,429)	22,033,715	66
SURPLUS/(DEFICIT) AFTER IMPOSITION OF GENERAL RATES		60,242,498	30,741,736	29,500,762	96		32,198	6,897,148	6,864,950	(100)

* NCA - Net Current Assets (Attachment 1)

Inflows Key

- ↑ - Positive Variance more than 10% and/or more than \$100,000
- ↓ - Negative Variance more than 10% and/or more than \$100,000
- - Negative Variance Less than 10% or less than \$100,000

Operating Activities

Note 1 Rates

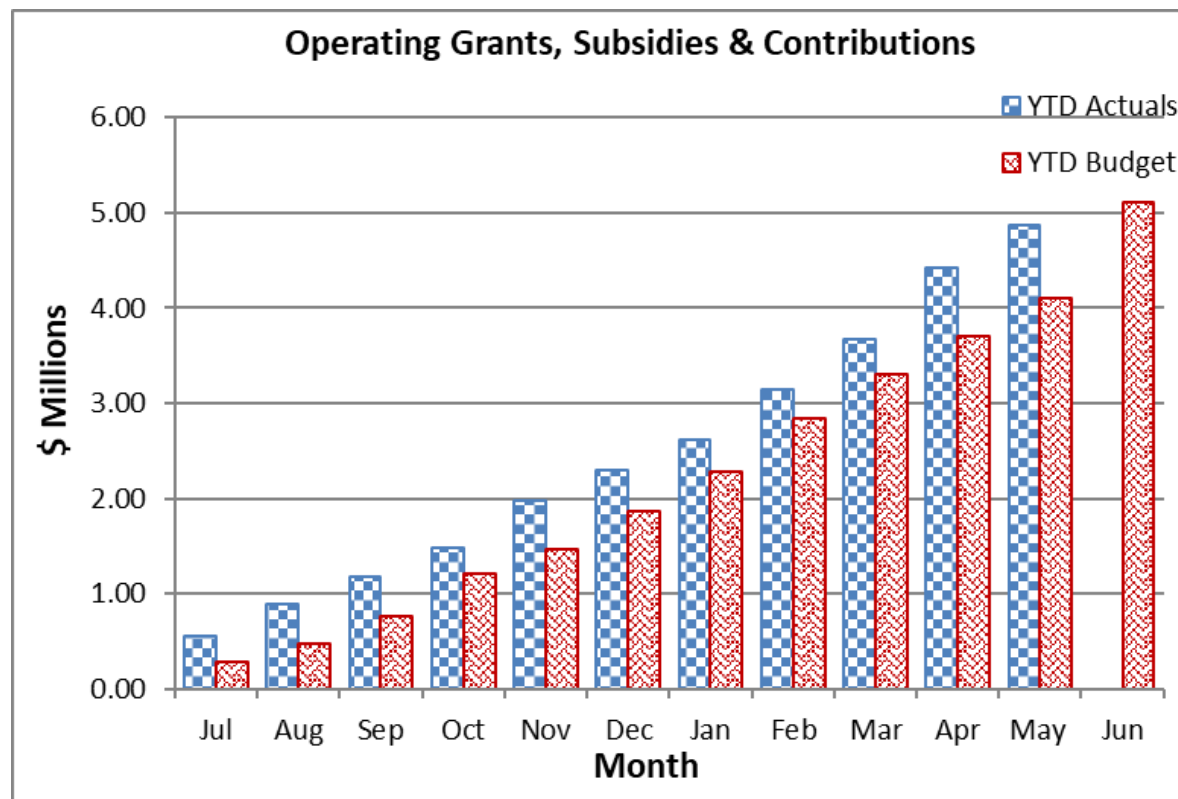
Year to Date - (Actual \$155.6m, Revised Budget \$155.2m)

The variance is favourable by \$415k mainly due to higher inflow of interim rates from residential properties.

Note 2 Operating Grants, Subsidies & Contributions

Year to Date - (Actual \$4.9m, Revised Budget \$4.1m)

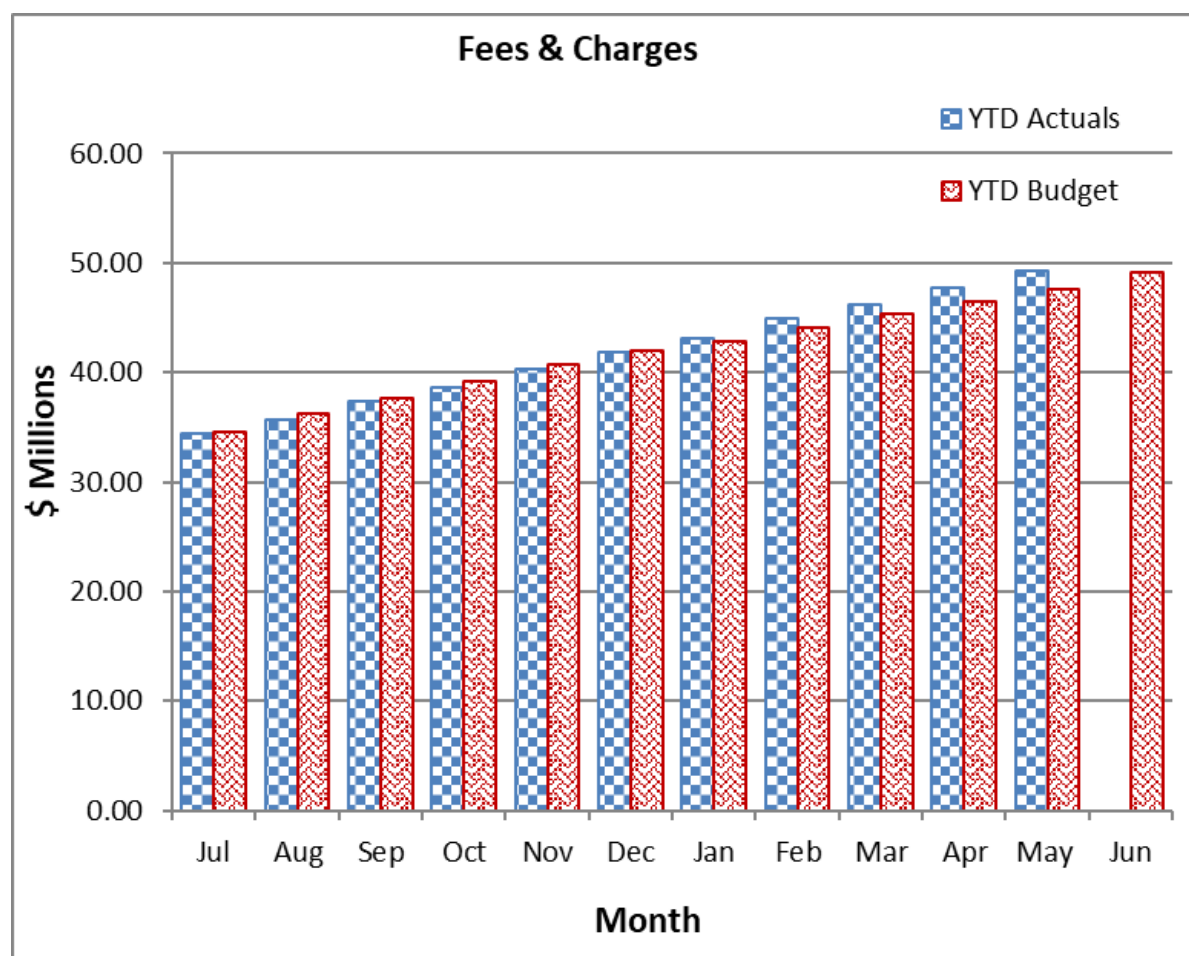
The variance is favourable compared to the budget by \$761k. This is mainly due to higher than budget Debt and Legal Cost reimbursements from Rates and Legal Services. The corresponding expenses are captured under Materials and Contracts expenditure.



Note 3 Fees and Charges***Year to Date - (Actual \$49.3m, Revised Budget \$47.6m)***

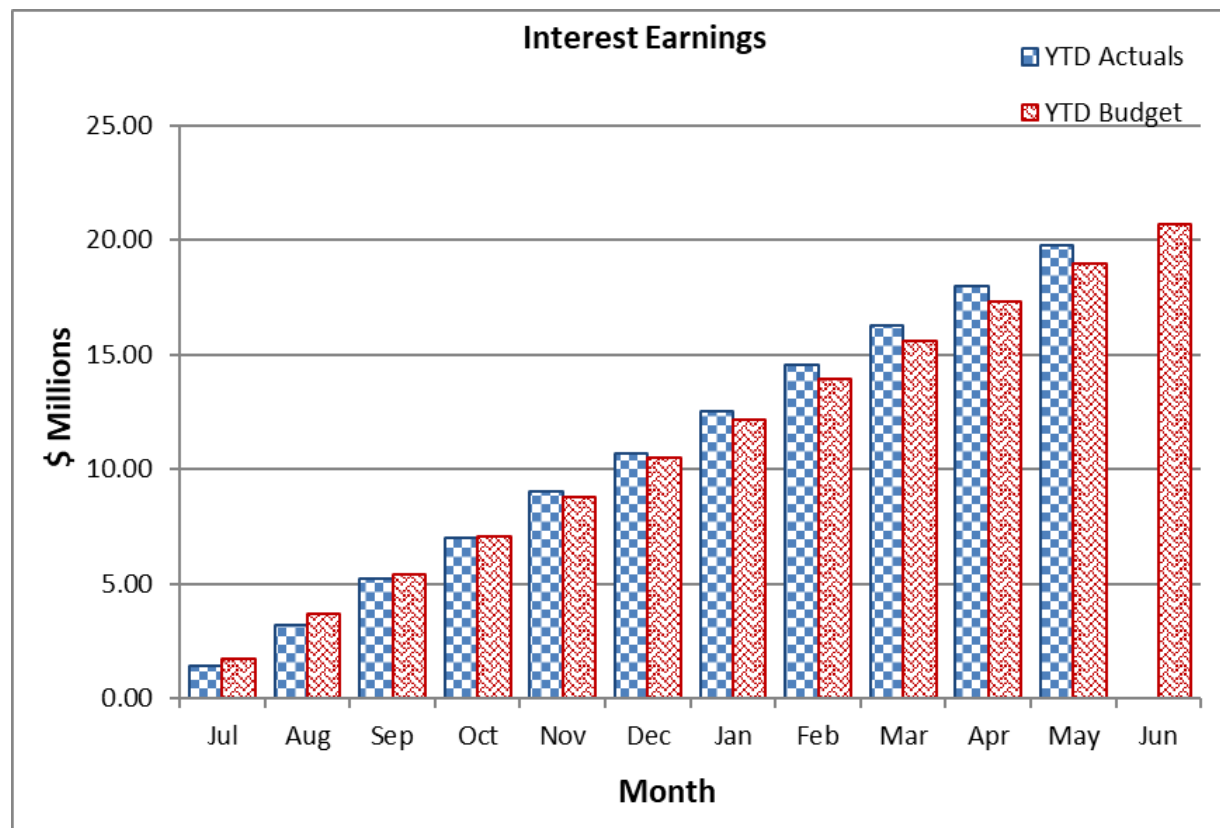
The favourable variance of \$1.7m mainly due to:

- Higher Application and License fees of \$834k from Approval services;
- Higher Rubbish Collection fee income of \$258k from Waste services;
- Higher Green Fees income from Golf Courses of \$196k;
- Higher Search fee income from Building approvals and Rates services of \$162k;
- Higher Driving Range income from Golf Courses of \$130k; and
- Higher User Entry fee income from various Community Facilities of \$69k.



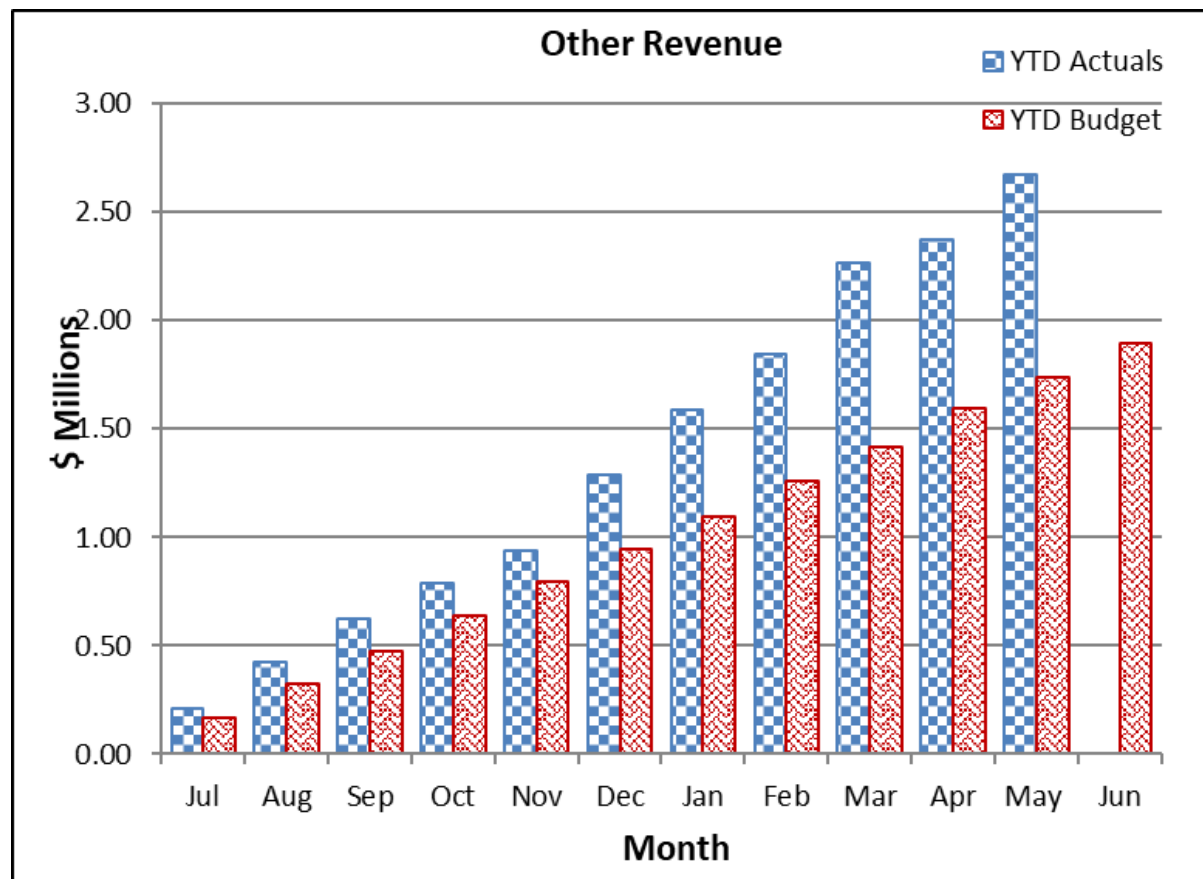
Note 4 Interest Earnings**Year to Date - (Actual \$19.8m, Revised Budget \$19.0m)**

The favourable variance of \$767k is mainly due to higher than the budgeted rate of interest received for the City's investment portfolios of \$751k and higher than budgeted interest received on unpaid rates of \$16k.



Note 5 Other Revenue**Year to Date - (Actual \$2.7m, Revised Budget \$1.7m)**

The Positive variance of \$933k is mainly due to higher recouped bond monies related to land developments of \$838k, Miscellaneous products sales from Waste services, Kingsway Indoor Stadium and Community Safety services of \$35k, and unbudgeted fees charged for the use of Kingsway Reserve for the FIFA Women's World Cup (including overlay and damages cost) of \$58k.



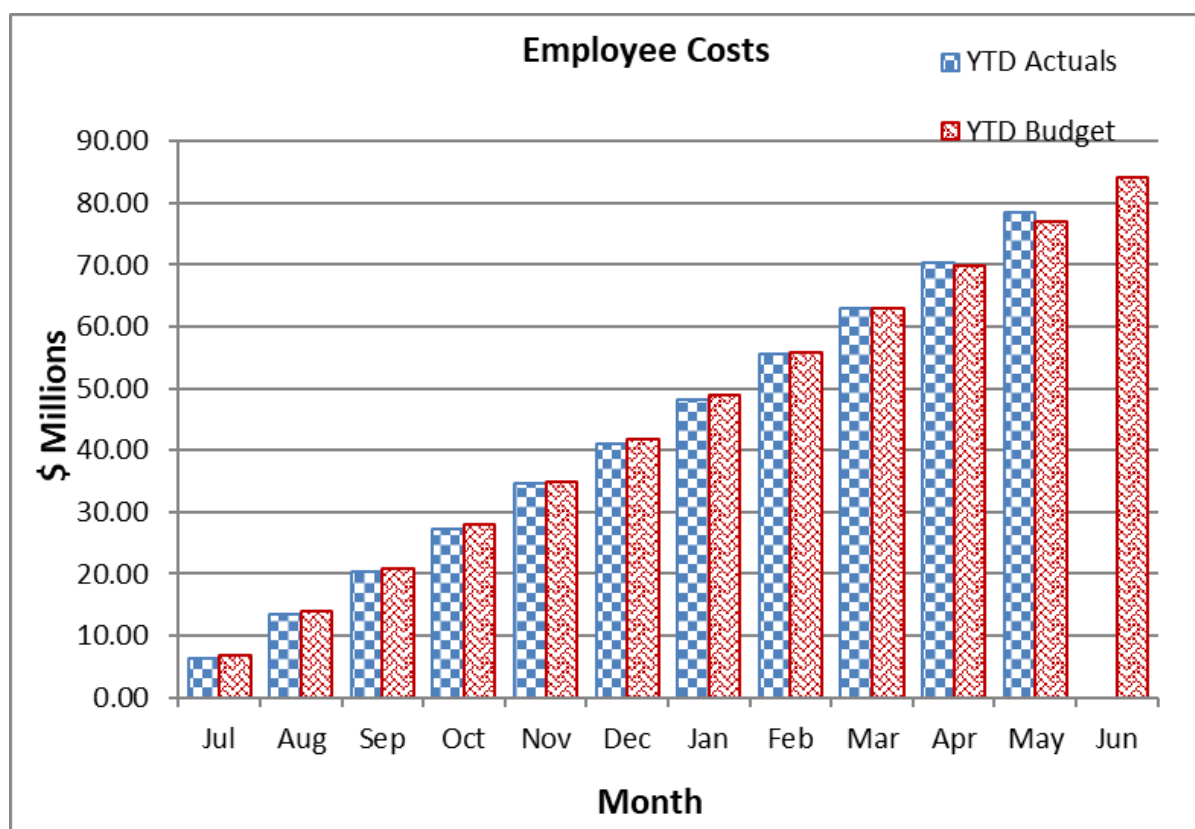
Note 6 Employee Costs***Year to Date - (Actual \$78.6m, Revised Budget \$77.0m)***

The employee costs are over budget by \$1.6m, mainly due to;

- Higher normal pay and superannuation expenses of \$1.0m, due to lower than budgeted number of vacancies;
- Higher provision of worker's compensation premiums of \$320k, which is in line with higher payroll expenses and lower vacancies;
- Higher annual leave expenses of \$675k due to lower vacancy rate;
- Higher expenses due to timing differences of Development Contribution Plans (DCP) salary recoveries of \$252k;
- Higher overtime expenses of \$140k;

Offset by

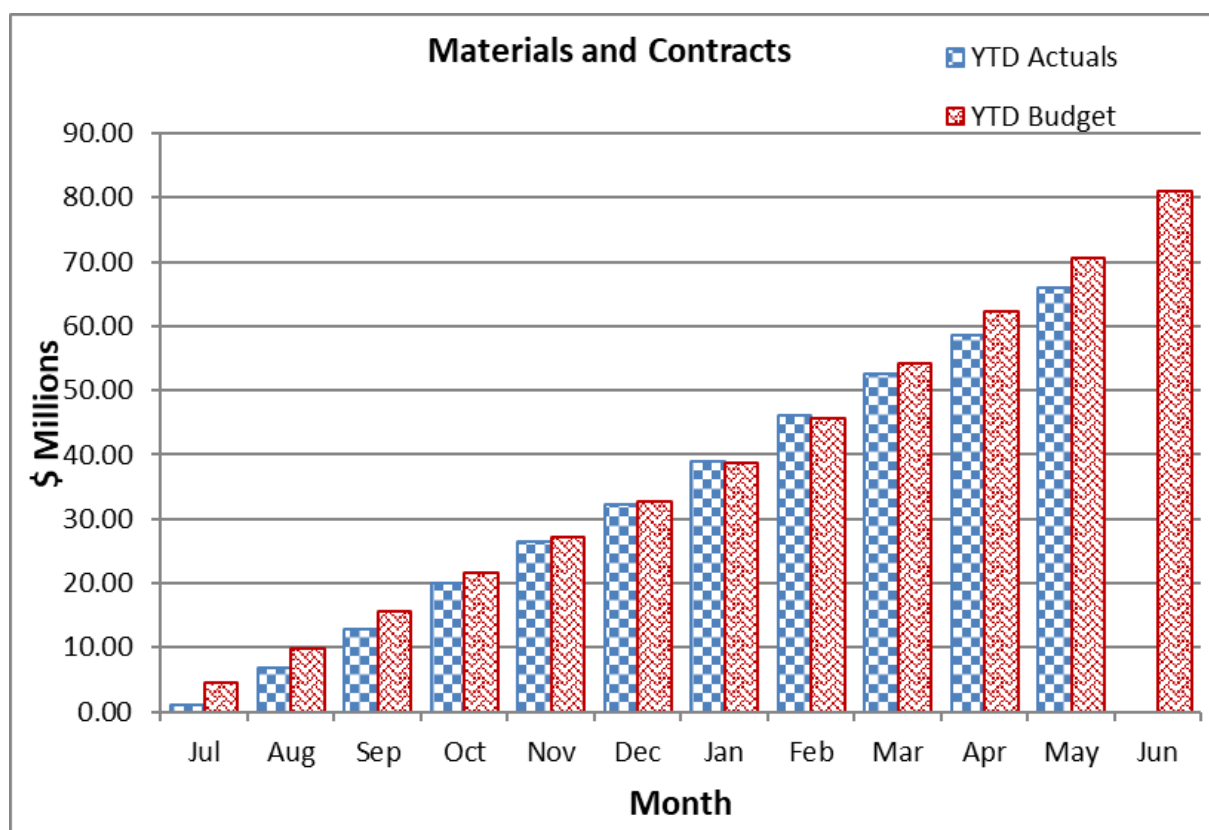
- Lower temporary personnel expenses of \$331k; and
- Lower training course fees expenditure from various business units of \$508k.



Note 7 Materials & Contracts**Year to Date - (Actual \$66.1m, Revised Budget \$70.5m)**

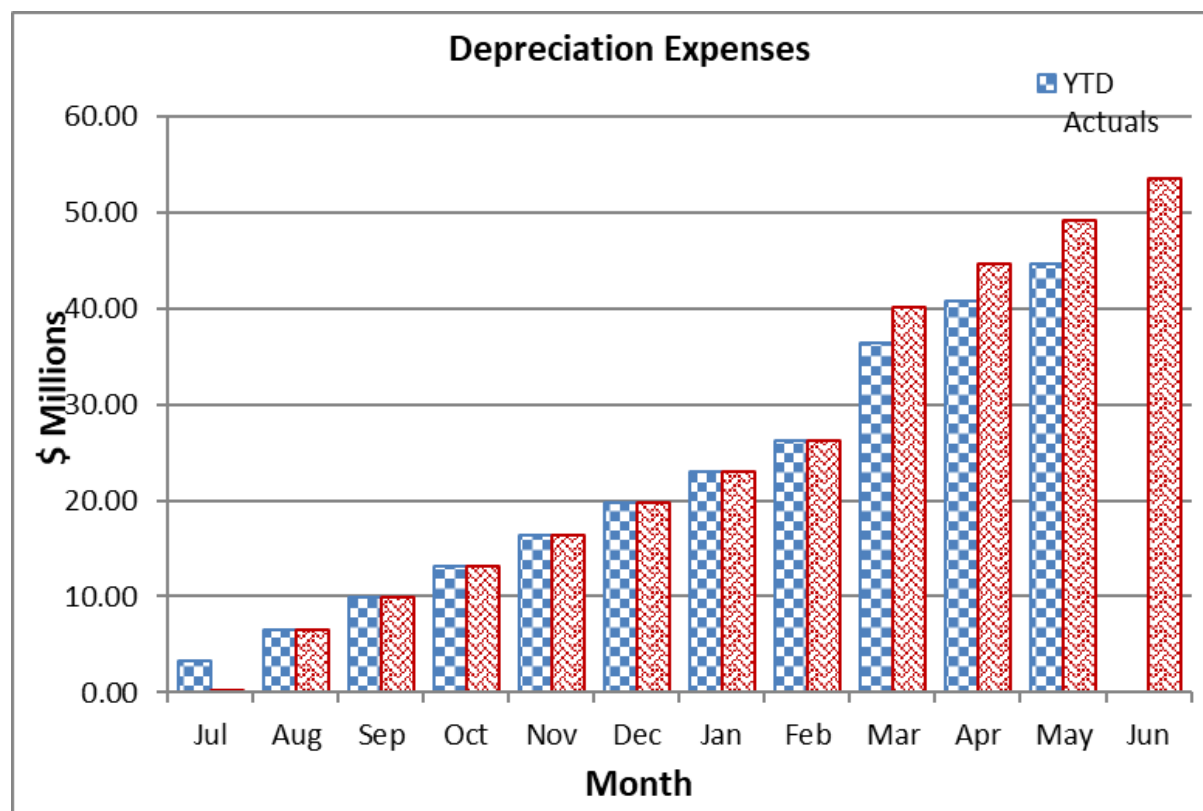
The Materials & Contracts expenditure is lower than the budget by \$4.4m, mainly due to;

- Timing differences and resource constraints of Maintenance Services expenses of \$1.3m;
- Timing differences of various Asset Management contract expenses of \$936k;
- Timing differences of Contract Expenses of \$288k in Emergency Preparedness Services;
- General Material Expenses underspend by \$856k mainly due to delays caused by tender issues related to Park Maintenance supplies;
- Delays of Consulting work related to Information Technology and Business systems of \$493k; and
- Delay in consulting work related to Waste Services, Parks, Conservation Management, Coastal Maintenance and Asset Planning Services of \$569k.



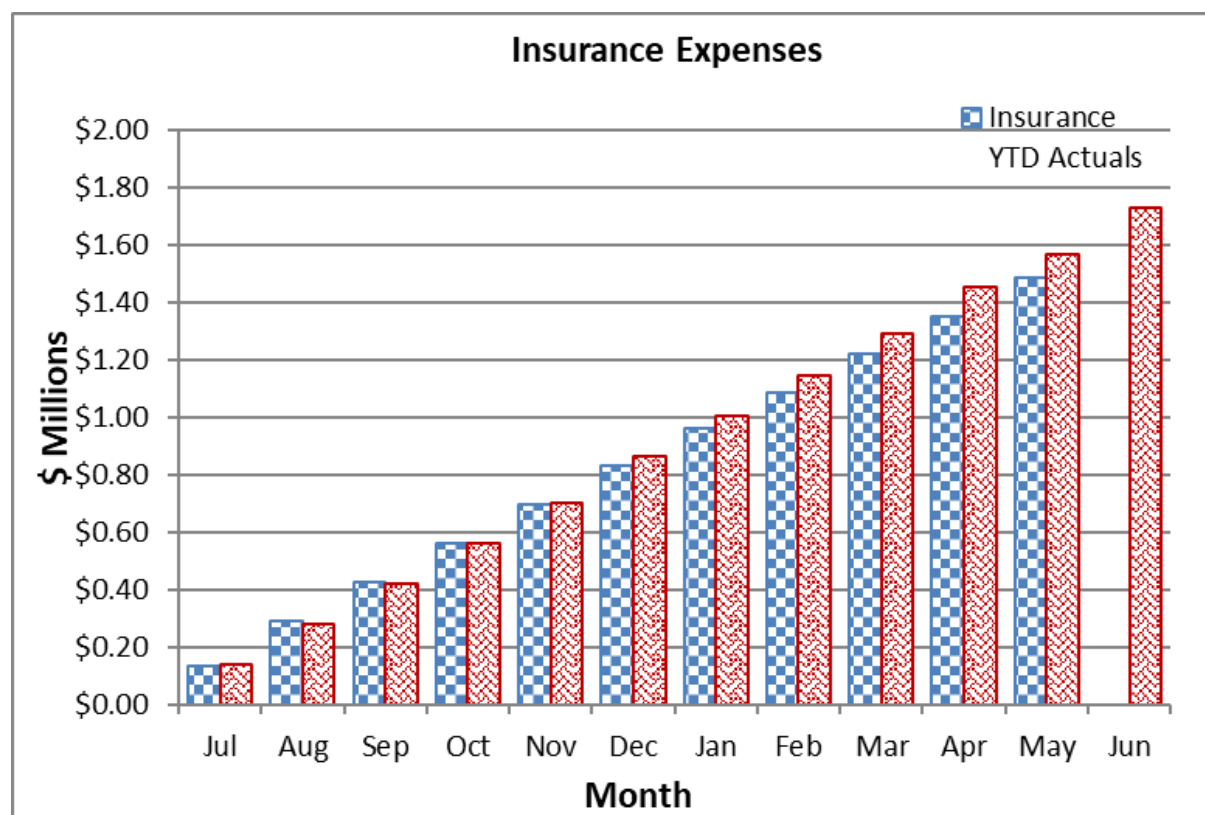
Note 8 Depreciation**Year to Date - (Actual \$44.6m, Revised Budget \$49.1m)**

The lower than budget Depreciation of \$4.5m is mainly due to delays in capitalising various infrastructure assets of \$1.5m and the difference between the Depreciation estimate assumption and actual depreciation rate of \$3.0m, which is a non cash expense and no impact to the net funding position.



Note 9 Insurance**Year to Date - (Actual \$1.5m, Revised Budget \$1.6m)**

The lower than budget Insurance of \$116k is mainly due to lower than budget insurance premium expenses related to Property and Management Liability Insurances.

**Note 10 Loss on Asset Disposals****Year to Date - (Actual \$450k, Revised Budget \$1.0m)**

The positive variance of \$566k is mainly due to the delay in Plant and Equipment disposals.

Investing Activities**Note 11 Proceeds from Disposal of Assets****Year to Date – (Actual \$4.0m, Revised Budget \$7.2m)**

The negative variance of \$3.2m is attributable to the delay in the Disposal of Assets.

Note 12 Purchase of Property, Plant and Equipment**Year to Date – (Actual \$26.3m, Revised Budget \$29.9m)**

The lower outflow of \$3.5m from the Purchase of Property, Plant and Equipment is due to the timing of actual expenditure.

Note 13 Purchase & Construction of Infrastructure**Year to Date – (Actual \$28.2m, Revised Budget \$32.4m)**

The lower outflow of \$3.7m in the Purchase and Construction of Infrastructure Assets is due to the timing of actual expenditure.

Statement of Financial Position (Attachment 2)

CITY OF WANNEROO

STATEMENT OF FINANCIAL POSITION

AS AT 31 MAY 2024

Description	30 June 2023 Actual \$	31 May 2024 Actual \$	Movement		Notes
			\$	%	
Current Assets	507,148,821	563,569,317	56,420,496	11.1	
Current Liabilities	(103,242,922)	(98,313,976)	4,928,946	4.8	
NET CURRENT ASSETS	403,905,899	465,255,341	61,349,442	15.2	1
Non Current Assets	2,849,566,209	2,889,632,090	40,065,881	1.4	2
Non Current Liabilities	(179,051,309)	(210,165,132)	(31,113,823)	(17.4)	3
NET ASSETS	3,074,420,799	3,144,722,299	70,301,500	2.3	
TOTAL EQUITY	3,074,420,799	3,144,722,299	70,301,500	2.3	

Note 1 - Net Current Assets

Compared to the closing position on 30 June 2023, Net Current Assets have increased by \$61.3m, predominately due to increased investments and cash balances from the levying of 2023/24 Rates and Waste Service Fees.

Within the Current Assets, Current Receivables of \$19.3m are mainly comprised of Rates and Waste Service Fees debtors of \$7.5m and Emergency Services Levy of \$985k. The remaining balance is attributed to General Debtors of \$ 10.5m.

Note 2 - Non-Current Assets

Non-Current Assets as at 31 May 2024 have increased by \$40.1m from 30 June 2023 closing balance, mainly due to an increase in Non current receivables from Development Contribution Plans, Property, Plant and Equipment and Infrastructure Assets partially offset by the decrease in investments in Associates and increase in Accumulated Depreciation.

Note 3 - Non-Current Liabilities

Non-Current Liabilities as at 31 May 2024 have increased by \$31.1m from 30 June 2023 closing balance, mainly due to change in unspent Grant Liabilities and change in non current deferred income from Development Contribution plans.

Financial Performance Indicators

The table below presents data on relevant financial ratios, comparing the minimum standard expected as per the Department of Local Government, Sport and Cultural Industries (DLGSCI) as at 31 May 2024 and at the same period of the last year.

Please note that the Asset Ratios are only calculated at the end of the financial year and published as a part of the Annual Report.

A green highlight is used where the minimum standard is met or exceeded. Highlighted in red is below the standard (where relevant).

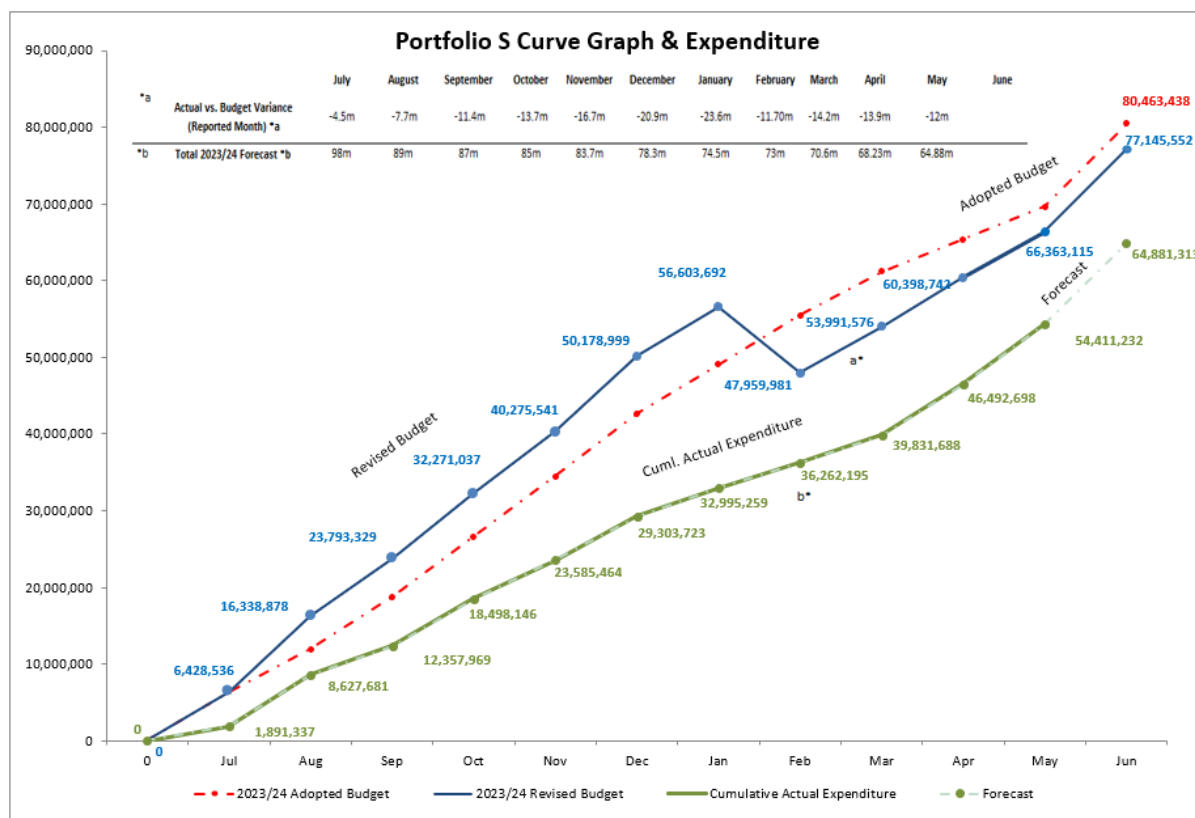
Details	DLGSCI Minimum Standard	As at 31/05/2024	As at 31/05/2023	Current Year to Date -Minimum Standard Met
Current Ratio				
The ability to meet short term financial obligations from unrestricted current assets.				
Current Assets - Restricted Current Assets (RCA)	=>1.00:1	1.8:1	1.0:1	YES
Current Liabilities (CL) - CL Associated with RCA				
Debt Service Cover Ratio				
The ability to produce enough cash to cover debt payments.				
Operating Surplus before Interest & Depreciation	=>2.00:1	26.3:1	22.6:1	YES
Principle & Interest Repayments				
Own Source Revenue Coverage Ratio				
The ability to cover costs through own revenue efforts.				
Own Source Operating Revenue	=>0.40:1	1.1:1	1.2:1	YES
Operating Expense				
Operating Surplus Ratio				
The ability to cover operational costs and have revenues available for capital funding or other purposes.				
Operating Revenue - Operating Expense	=>0.01:1	0.1:1	0.1:1	YES
Own Source Operating Revenue				

Capital Works Program

The status of the Capital Works Program is summarised by Sub-Program in the table below:

Sub-Program	No. of Projects	Current Month Actual \$	YTD Actual \$	Revised Budget \$	% Spend
Community Buildings	18	303,522	1,602,645	2,551,234	63%
Community Safety	13	202,260	809,502	1,378,796	59%
Conservation Reserves	6	99,847	524,036	973,730	54%
Corporate Buildings	5	115,724	320,708	643,000	50%
Environmental Offset	4	32,682	221,832	401,250	55%
Fleet Management - Corporate	9	706,013	2,572,792	3,143,396	82%
Foreshore Management	9	146,866	7,432,040	8,063,471	92%
Golf Courses	5	40,450	245,561	780,668	31%
Investment Projects	16	368,268	5,322,950	6,410,445	83%
IT Equipment and Software	17	247,978	1,780,741	4,960,102	36%
Parks Furniture	15	142,771	2,514,624	2,965,550	85%
Parks Rehabilitation	2	106,184	834,849	1,646,200	51%
Passive Park Development	5	527,829	1,797,740	3,507,140	51%
Pathways and Trails	7	-	3,738,074	4,108,024	91%
Roads	17	1,427,622	5,843,388	9,999,283	58%
Sports Facilities	39	1,510,108	15,348,310	20,981,585	73%
Stormwater Drainage	4	10,476	34,564	82,000	42%
Street Landscaping	2	7,994	57,726	100,000	58%
Traffic Treatments	21	1,775,798	2,958,049	4,082,178	72%
Waste Management	1	154,374	451,101	367,500	123%
Grand Total	215	7,926,766	54,411,232	77,145,552	70.5%

As at 31 May 2024, the City incurred \$54.4m of capital expenditure, which represents 70.5% of the \$77.1m Capital Works Revised Budget.



To further expand on the Capital Works Program information above, updates in key capital projects are selected to be specifically reported on, is provided in the Top Capital Projects attachment to this report (**Attachment 4**).

Capital Changes

The following changes are proposed to be made to the 2023/24 Capital Works budget.

PR-4372 Wanneroo Showground Clubrooms, Wanneroo, Upgrade Canopy – An amount of \$4,000 is required to cover project manager costs, which are not included under the grant conditions. It is proposed to fund this from savings identified in PR-2749 Recurring Program, New Major Pathways.

PR-4373 Splendid Park, Yanchep, Upgrade Floodlighting – A further \$3,408 is required to cover additional design costs for the LRCIP (Local Roads and Community Infrastructure Program) funded project. It is proposed to fund this from savings identified in PR-4297 Wangara Industrial Area, New CCTV Network, which is also an LRCIP funded project. This will help ensure full expenditure of the grant funds.

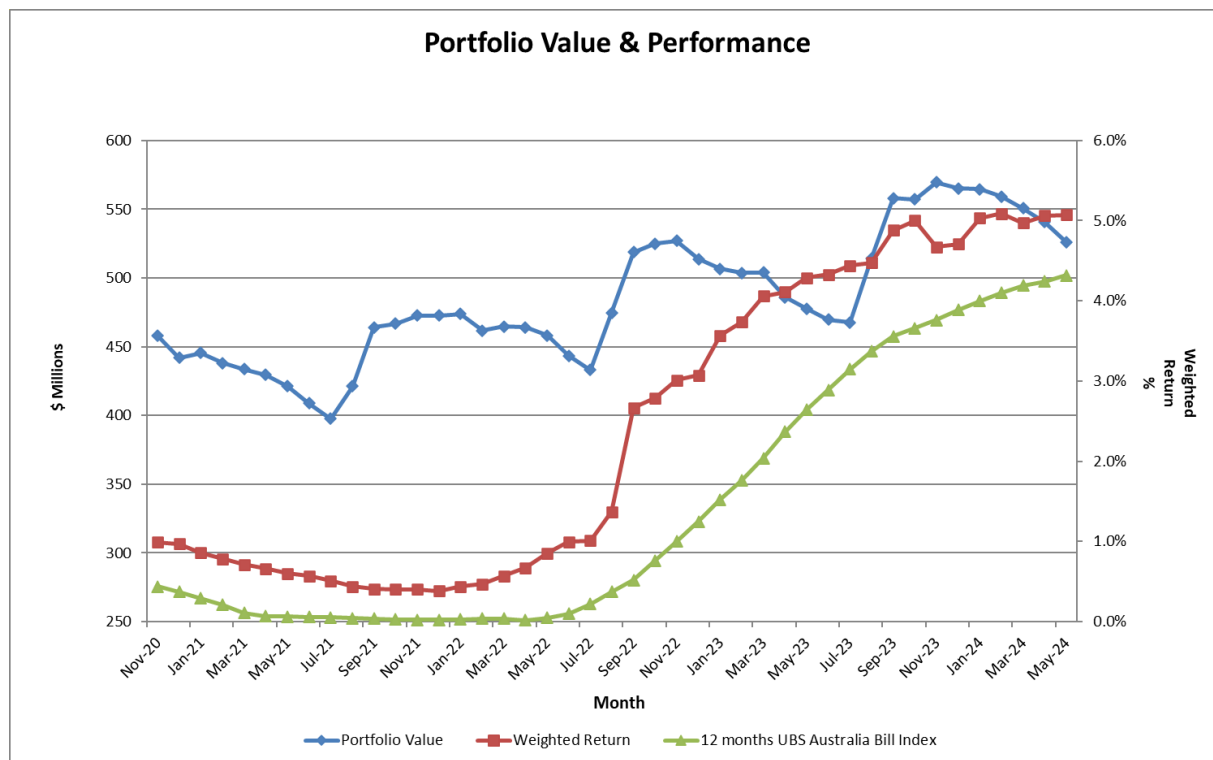
PR-4401 Jindalee Boulevard, Jindalee, Construct Roundabout at Investigator Pde – An additional \$6,000 is required to undertake a road safety audit upon completion of works. It is proposed to fund this from savings identified in PR-2749 Recurring Program, New Major Pathways.

PR-4439 Marmion Ave, Quinns Rocks, Upgrade Intersection of Pitcairn Entrance – Due to higher than anticipated utilities costs, as well as costs associated with tree protection, a further \$69,000 is required. The City is due to receive additional Federal Government grant funding to cover this.

PR-4506 Recurring Program, Upgrade Streetscape Infrastructure – An additional \$9,000 is required to cover additional design and project manager costs associated with the work packages. It is proposed to fund this from savings identified in PR-2749 Recurring Program, New Major Pathways.

Investment Portfolio (Attachment 3)

In accordance with the *Local Government (Financial Management) Regulations 1996* (and per the City's Investment Policy), the City invests solely in Authorised Deposit taking Institutions (ADI's):



At the end of May 2024, the City held an investment portfolio (cash & cash equivalents) of \$526.1m (Face Value), equating to \$542.7 inclusive of accrued interest. The City's year to date investment portfolio return has exceeded the UBS Australia Bank Bill rate index benchmark by 0.75% pa (5.07% pa vs. 4.32% pa).

Consultation

This document has been prepared in consultation with Relevant Officers.

Comment

This report has incorporated recent amendments to the *Local Government (Financial Management) Regulations 1996*, which require local governments to prepare monthly Statement of Financial Activity (formerly Rate Setting Statement) with variance analysis, and the Statement of Comprehensive Income by Nature is no longer required.

The Regulations also require the preparation of Net Current Asset Notes (Attachment 1) to complement the Statement of Financial Activity.

In reference to Statement of Financial Activity in the report, the following symbols have been used to categorise three levels of variance:

Inflows/Outflows:

- \uparrow - Positive Variance more than 10% and/or more than \$100,000
- \downarrow - Negative Variance more than 10% and/or more than \$100,000
- \rightarrow - Negative Variance Less than 10% or less than \$100,000

Statutory Compliance

This Monthly Financial Activity Statement complies with *Regulations 34 and 35 of the Local Government (Financial Management) Regulations 1996*

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

7 ~ A well governed and managed City that makes informed decisions, provides strong community leadership and valued customer focused services

7.1 - Clear direction and decision making

Risk Appetite Statement

In pursuit of strategic objective goal 7, we will accept a Medium level of risk as the City balances the capacity of the community to fund services through robust cost-benefit analysis and pursues evidence-based decision making to be effective stewards of the Council and City for future generations.

Risk Management Considerations

Risk Title	Risk Rating
CO-017 Financial Management	Medium
Accountability	Action Planning Option
Director Corporate Strategy & Performance	Manage

The above risk relating to the issue contained within this report has been identified and considered within the City's Corporate Risk Register. Action plans have been developed to manage this risk to support existing management systems.

Local Jobs

The City is prepared to accept a high level of financial risk provided that the City implements a risk management strategy to manage any risk exposure.

Strategic Growth

The City will accept a moderate level of financial risk for facilitating industry development and growth.

Any strategic objective including ongoing planning, funding and capital investment to develop infrastructure strategic assets carries financial risks.

Policy Implications

The following policies are relevant for this report:

- Accounting Policy;
- Investment Policy;
- Financial Cash Back Reserve Policy; and
- Strategic Budget Policy.

Financial Implications

As outlined in the report and detailed in Attachments 1 to 4.

Voting Requirements

Absolute Majority

Moved Cr Figg, Seconded Cr Herridge

That Council:-

1. **RECEIVES** the Financial Activity Statement and commentaries on variances to Budget for the period ended 31 May 2024 consisting of:
 - a) May 2024 Financial Activity Statement;
 - b) May 2024 Net Current Assets Position; and
 - c) May 2024 Material Financial Variance Notes.
2. **APPROVES** by **ABSOLUTE MAJORITY** the following changes to the 2023/24 Capital Works Budget:

Number	From	To	Amount	Description
PR-4372	PR-2749 Recurring Program, New Major Pathways	PR-4372 Wanneroo Showground Clubrooms, Wanneroo, Upgrade Canopy	\$4,000	Funds required for project manager costs not covered by the grant funding.
PR-4373	PR-4297 Wangara Industrial Area, New CCTV Network	PR-4373 Splendid Park, Yanchep, Upgrade Floodlighting	\$3,408	Funds to cover additional design costs. LRCIP funded project.
PR-4401	PR-2749 Recurring Program, New Major Pathways	PR-4401 Jindalee Boulevard, Jindalee, Construct Roundabout at Investigator Pde	\$6,000	Funds required to undertake road safety audit at completion of works.
PR-4439	Federal Gov't Grants	PR-4439 Marmion Ave, Quinns Rocks, Upgrade Intersection of Pitcairn Entrance	\$69,000	Funds required for additional utilities and tree protection costs.
PR-4506	PR-2749 Recurring Program, New Major Pathways	PR-4506 Recurring Program, Upgrade Streetscape Infrastructure	\$9,000	Funds required for additional design and project manager costs.

CARRIED BY ABSOLUTE MAJORITY





12/0

For the motion: Mayor Aitken, Cr Bedworth, Cr Coetzee, Cr Figg, Cr Herridge, Cr Miles, Cr Moore, Cr Parker, Cr Rowe, Cr Seif, Cr Smith and Cr Wright

Against the motion: Nil

Absent: Cr Huntley

Attachments:

- | | | |
|---|---|-----------|
| 1  | Attachment 1 - Net Current Assets - May 2024 | 24/210785 |
| 2  | Attachment 2 - Statement of Financial Position May 2024 | 24/210786 |
| 3  | Attachment 3 - Investment Report May 2024 | 24/210788 |
| 4  | Attachment 4 - Top Projects 2023-24 - May 2024 | 24/210789 |

NET CURRENT ASSETS

Attachment 1

(a) Composition of Net Current Asset Position as at 31 May 2024

Description	30-June-2023 Actual \$	31-May-2024 Actual \$	30 June 2024
			Adopted Budget \$
Current Assets			
Cash - Unrestricted	42,023,075	45,809,657	17,630,000
Cash - Restricted	5,200	5,200	17,557,652
Term Deposits	440,000,000	498,000,000	377,037,148
Receivables	24,722,452	19,317,417	11,188,746
Inventories	398,094	437,043	390,588
	507,148,821	563,569,317	423,804,133
Less: Current Liabilities			
Trade and Other Payables	(48,967,725)	(42,523,471)	(22,706,600)
Contract Liabilities	(30,117,159)	(30,030,877)	(733,903)
Lease Liabilities	(110,144)	(179,678)	(50,607)
Provisions	(24,047,894)	(25,579,950)	(22,733,004)
	(103,242,922)	(98,313,976)	(46,224,114)
Net Current Asset Position	403,905,899	465,255,341	377,580,019
Less - Total Adjustments to net current assets	(376,547,866)	(405,012,843)	(377,547,821)
Net current assets used in the Financial Activity Statement	27,358,033	60,242,498	32,198

EXPLANATION OF DIFFERENCE IN NET CURRENT ASSETS AND SURPLUS/(DEFICIT)

Items Excluded From Calculation Of Budgeted Deficiency

When calculating the budget and Actual deficiency for the purpose of Section 6.2 (2)(c) of the Local Government Act 1995 the following amounts have been excluded as provided by Local Government (Financial Management) Regulation 32 which will not fund the budgeted and Actual expenditure.

(b) Non-Cash Amounts Excluded From Operating Activities

The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Statement of Financial Activity (Formerly Rate Setting Statement) in accordance with Financial Management Regulation 32.

Adjustments:	30-June-2023 Actual \$	31-May-2024 Actual \$	30 June 2024
			Adopted Budget \$
Less:			
- Profit on asset disposals	(4,325,770)	(77,373)	(3,412,293)
- Share of net profit of associates accounted for using the equity method	(1,243,273)	(3,144,139)	0
Add:			
- Loss on asset disposals	1,878,188	450,197	1,219,165
- Depreciation	40,560,533	44,609,644	39,447,203
- Movement in Non Current Lease Liability	405,909	(104,696)	0
- Pensioner deferred rates	(215,099)	243,435	0
- Employee provisions	369,791	(68,806)	0
- Movement in Contract Assets and Liabilities	3,106,887	13,667,821	0
- Inventory	467,534	(38,662)	0
	41,004,700	55,537,421	37,254,075

(c) Non-Cash Amounts Excluded From Investing Activities

The following non-cash revenue or expenditure has been excluded from amounts attributable to investing activities within the Statement of Financial Activity (Formerly Rate Setting Statement)

Adjustments:

Adjustments:	30-June-2023 Actual \$	31-May-2024 Actual \$	30 June 2024
			Adopted Budget \$
Non-Cash Contributions of Assets	(20,761,287)	(25,212,981)	(26,191,189)
Property, plant & equipment received for substantially less than fair value			
Movement in unspent capital grants associated with restricted cash	724,054	(17,533,749)	783,971
	(20,037,233)	(42,746,730)	(25,407,218)

(d) Current Assets & Liabilities Excluded From Budgeted Deficiency

Adjustments:

Adjustments:	30-June-2023 Actual \$	31-May-2024 Actual \$	30 June 2024
			Adopted Budget \$
Cash - Reserve accounts	(305,949,998)	(327,020,163)	(300,551,134)
Less:			
- Current assets restricted to trading undertaking	(114,177,891)	(118,520,859)	(94,043,666)
Accrued Development Contribution Plans Income	(648,800)	(3,799,490)	0
Add:			
- Current portion of borrowings	110,144	179,679	18,170
- Current portion of contract liability held in reserve	22,209,809	21,914,728	733,903
- Current portion of unspent capital grants held in reserve	7,763,116	7,907,352	0
- Current portion of employee benefit provisions held in reserve	14,145,754	14,325,911	16,294,906
	(376,547,866)	(405,012,843)	(377,547,821)

Attachment 2

CITY OF WANNEROO
STATEMENT OF FINANCIAL POSITION
AS AT 31 MAY 2024

Description	30/06/2023 Actual \$	31/05/2024 Actual \$
Current Assets		
Cash and Cash Equivalents	42,028,275	45,814,857
Trade and Other Receivables	24,722,452	19,317,417
Other Financial Assets	440,000,000	498,000,000
Inventories	398,094	437,043
	507,148,821	563,569,317
Non Current Assets		
Trade and Other Receivables	4,486,717	13,907,361
Inventories	16,769,298	16,769,298
Investments in Associates	30,027,648	26,883,512
Property, Plant and Equipment	397,398,735	410,456,428
Infrastructure Assets	2,400,375,316	2,421,078,643
Right to Use Assets	508,495	536,848
	2,849,566,209	2,889,632,090
TOTAL ASSETS	3,356,715,031	3,453,201,407
Current Liabilities		
Trade and Other Payables	48,967,725	42,523,471
Other Liabilities	30,117,159	30,030,877
Lease Liabilities	110,144	179,678
Employee Related Provisions	20,473,394	22,005,450
Other Provisions	3,574,500	3,574,500
	103,242,922	98,313,976
Non Current Liabilities		
Other Liabilities	95,699,993	126,987,846
Lease Liabilities	405,909	301,214
Borrowings	74,334,488	74,333,959
Employee Related Provisions	2,026,660	1,957,854
Other Provisions	6,584,259	6,584,259
	179,051,309	210,165,132
TOTAL LIABILITIES	282,294,232	308,479,108
NET ASSETS	3,074,420,799	3,144,722,299
Equity		
Reserve Accounts	305,944,798	327,002,708
Retained Surplus	1,247,364,895	1,296,608,486
Revaluation Surplus	1,521,111,106	1,521,111,105
TOTAL EQUITY	3,074,420,799	3,144,722,299

INVESTMENT SUMMARY - As At 31 May 2024

Face Value \$	Interest Rate %	Borrower	Rating	Maturity Date	Purchase price	Deposit Date	Deposit Category	Current Value \$	YTD Accrued Interest \$	Accrued Interest LTD
Current Account Investment Group										
28,180,300.00	0.25	Commonwealth Bank of Australia Perth	A1	N/A		N/A	Cash	28,180,300.00		
28,180,300.00	0.25%							28,180,300.00		
Term Investment Group										
15,000,000.00	5.46	Bendigo Bank	A2	13-June-2024	15,000,000.00	13-June-2023	Term Deposit	15,792,073.97	753,928.77	792,073.97
10,000,000.00	5.58	Bendigo Bank	A2	19-June-2024	10,000,000.00	20-June-2023	Term Deposit	10,528,953.42	513,665.75	528,953.42
30,000,000.00	5.59	Bendigo Bank	A2	17-July-2024	30,000,000.00	18-July-2023	Term Deposit	31,461,057.53	1,461,057.53	1,461,057.53
3,000,000.00	5.46	Westpac Banking Corporation-AARC	A1	02-August-2024	3,000,000.00	02-August-2023	Term Deposit	3,135,976.44	135,976.44	135,976.44
20,000,000.00	5.52	Commonwealth Bank of Australia Perth	A1	08-August-2024	20,000,000.00	09-August-2023	Term Deposit	20,895,298.63	895,298.63	895,298.63
30,000,000.00	5.44	Commonwealth Bank of Australia Perth	A1	23-August-2024	30,000,000.00	24-August-2023	Term Deposit	31,256,416.44	1,256,416.44	1,256,416.44
80,000,000.00	5.38	Westpac Banking Corporation	A1	06-September-2024	80,000,000.00	06-September-2023	Term Deposit	83,160,197.26	3,160,197.26	3,160,197.26
20,000,000.00	5.38	Westpac Banking Corporation	A1	08-September-2024	20,000,000.00	08-September-2023	Term Deposit	20,784,153.42	784,153.42	784,153.42
25,000,000.00	5.38	Westpac Banking Corporation	A1	08-September-2024	25,000,000.00	08-September-2023	Term Deposit	25,980,191.78	980,191.78	980,191.78
25,000,000.00	5.38	Westpac Banking Corporation	A1	08-September-2024	25,000,000.00	08-September-2023	Term Deposit	25,980,191.78	980,191.78	980,191.78
50,000,000.00	5.36	Commonwealth Bank of Australia Perth	A1	20-September-2024	50,000,000.00	20-September-2023	Term Deposit	51,864,986.30	1,864,986.30	1,864,986.30
10,000,000.00	5.38	Commonwealth Bank of Australia Perth	A1	25-September-2024	10,000,000.00	26-September-2023	Term Deposit	10,365,545.21	365,545.21	365,545.21
10,000,000.00	5.33	Westpac Banking Corporation	A1	10-October-2024	10,000,000.00	10-October-2023	Term Deposit	10,341,704.11	341,704.11	341,704.11
10,000,000.00	5.33	Westpac Banking Corporation	A1	10-October-2024	10,000,000.00	10-October-2023	Term Deposit	10,341,704.11	341,704.11	341,704.11
10,000,000.00	5.30	Suncorp	A1	24-October-2024	10,000,000.00	25-October-2023	Term Deposit	10,318,000.00	318,000.00	318,000.00
25,000,000.00	5.22	Suncorp	A1	17-January-2025	25,000,000.00	19-January-2024	Term Deposit	25,475,520.55	475,520.55	475,520.55
25,000,000.00	5.22	Suncorp	A1	20-January-2025	25,000,000.00	19-January-2024	Term Deposit	25,475,520.55	475,520.55	475,520.55
25,000,000.00	5.22	National Australia Bank	A1	17-January-2025	25,000,000.00	19-January-2024	Term Deposit	25,475,520.55	475,520.55	475,520.55
15,000,000.00	5.18	Suncorp	A1	29-January-2025	15,000,000.00	31-January-2024	Term Deposit	15,257,580.82	257,580.82	257,580.82
20,000,000.00	5.16	Westpac Banking Corporation	A1	23-February-2025	20,000,000.00	23-February-2024	Term Deposit	20,277,084.93	277,084.93	277,084.93
25,000,000.00	5.08	Suncorp	A1	07-March-2025	25,000,000.00	08-March-2024	Term Deposit	25,292,273.97	292,273.97	292,273.97
15,000,000.00	5.25	National Australia Bank	A1	09-May-2025	15,000,000.00	10-May-2024	Term Deposit	15,045,308.22	45,308.22	45,308.22
498,000,000.00	5.35%							514,505,260.00	16,451,827.12	16,505,260.00
	Weighted Return									
526,180,300.00	5.07%	Totals						542,685,560.00	16,451,827.12	16,505,260.00
	4.32%	12 month UBS Australia Bank Bill Index for 31 May 2024								
	0.75%	Differential between Council's Weighted Return and UBS Australia Bank Bill Index								

Notes: Face Value - refers to the principal amount invested.

Interest Rate - refers to the annual interest rate applicable to the investment.

Borrower - refers to the institution through which the City's monies are invested.

Rating - refers to the Standard & Poor Short Term Rating of the Borrower which, per Council Policy, must be a minimum of A2.

Current Value - refers to the accumulated value of the investment including accrued interest from time invested to current period.

Top Capital Projects 2023/24 - May 2024																	
PMO Project Registration				Financial Summary (Annual Funding)				Total Project Budget			Project Indicators				Project Progress		
PMO Code	Finance Code	Container	Project Name	Project Budget Current Year	Actual Expenditure	Forecast to End of Year	Budget Variance Under /(Over)	Total Project Budget	Estimate at Completion	Total Budget Variance Under /(Over)	Schedule	Current Year Budget	Total Budget	Overall Risk Rating	Work % Complete	Stage	Council Comments
PMO16052	002616	23740	Neerabup Industrial Area (Existing Estate), Neerabup, Upgrade Roads and Services Infrastructure	1,930,000	802,242	1,127,750	8	8,457,051	8,532,823	(75,772)	G	G	G	A	47	S5. Delivery	Construction commenced. Risk amber due to increased risk of a night works being implemented as local businesses are not supportive of temporary road closures.
PMO16061	002955	23756	Halesworth Park, Butler, New Sports Facilities	9,484,653	7,960,860	989,543	534,250	22,324,937	22,324,938	(1)	G	G	G	G	90	S5. Delivery	Construction of Main Pavilion (A) by Swan Group on track. Roof and brickwork completed. Services and glazing installation underway. Anticipated practical completion 12 July 2024. Storage Building (C) construction activities remain, completion likely to tie in with Main Pavilion. Carry forward anticipated.
PMO16175	002664	25883	Dordaak Kepap Library and Youth Innovation Hub, Landsdale, New Building	478,140	298,115	24,619	155,406	10,451,250	17,990,000	(7,538,750)	G	R	R	A	31	S5. Delivery	Tender RFT23175 Construction awarded 21 May 2024 OCM to Wangara based Swan Group. Schedule and scope amended. Smoking ceremony planned for 21 June 2024 with site clearing to follow. Construction mobilisation anticipated July 2024 and facility opening anticipated late 2025. Carry forward current year funds for multi year project. Total budget of \$7.5m shortfall comprising of additional \$3m DLGSCI grant funding (included into FAA2) and \$4.539m from City Strategic Reserve Fund. Amber risk to highlight additional funding to be confirmed.
PMO18124	004169	34063	Mindarie Breakwater, Mindarie, Renew Maintenance Management Plan	6,751,715	6,625,266	60,000	66,449	9,528,844	9,464,532	64,312	G	G	G	G	99	S6. Close-Out	Practical completion achieved 09 February 2024. Project savings anticipated.
PMO20056	004276	40598	Lenore Road, Hocking, Upgrade to Dual Carriageway from Kemp St to Elliot Rd	2,040,000	385,899	107,500	1,546,601	7,725,952	7,725,952	0	G	R	G	G	69	S5. Delivery	Construction scheduled to start 24 June 2024; some materials already preordered by contractor. Anticipated completion May 2025.
PMO20057	004277	40645	Alkimos, New Alkimos Aquatic and Recreation Centre	2,645,299	2,029,429	228,087	387,783	82,975,804	82,926,337	49,467	G	A	G	G	24	S4. Design	Detailed design progressed to 60% in line with the current programme. This documentation set has been costed and is in line with the \$82.9 approved budget.
PMO20062	004283	40782	Heath Park, Eglinton, New Sports Amenities Building	1,769,698	809,887	949,811	10,000	6,313,523	6,313,523	0	G	G	G	G	37	S5. Delivery	The building slab is poured in and completed. Formwork for precast concrete panels has begun. Hard digging was encountered which may delay the installation of sewer line. On-site portable facilities are provided to the clubs during the construction phase.

Top Capital Projects 2023/24 - May 2024																	
PMO Project Registration				Financial Summary (Annual Funding)				Total Project Budget			Project Indicators				Project Progress		
PMO Code	Finance Code	Container	Project Name	Project Budget Current Year	Actual Expenditure	Forecast to End of Year	Budget Variance Under /(Over)	Total Project Budget	Estimate at Completion	Total Budget Variance Under /(Over)	Schedule	Current Year Budget	Total Budget	Overall Risk Rating	Work % Complete	Stage	Council Comments
PMO21060	004347	42656	Flynn Drive, Neerabup, Upgrade from Wanneroo Road to Old Yanchep Road	942,073	186,281	12,154	743,638	37,787,350	37,787,350	0	A	R	G	A	64	S5. Delivery	Schedule delays associated with a requirement to redesign the ATCO Gas portion of works. Carry forward current year funds due to delay in the construction commencement now anticipated in 2024/25. Amber risk associated with the budget and schedule uncertainty with ATCO gas portion of works, as well as the current market fluctuations.
PMO22023	004400	44424	Two Rocks Road, Yanchep, Upgrade Street Lighting	1,128,850	1,118,361	489	10,000	1,197,500	1,197,500	0	G	G	G	G	74	S5. Delivery	Western Power (WP) construction ongoing. UXO investigation completed and reports and clearance certificates recorded. MRWA schedule variation is approved, project grant completion date is extended to December 2024 Carry forward current year funds for construction delay.
PMO22049	004437	45560	Hester Ave, Merriwa, Upgrade Intersection of Connolly Drive	1,220,000	707,339	512,661	0	1,500,000	1,607,600	(107,600)	G	G	G	G	57	S5. Delivery	Works commenced April 2024. WP portion of works completed May 2024. MRRG cost variation submitted to source budget shortfall in FY24-25 due to additional scope to add an on ramp, line marking reinstatement and internal costs.
PMO23003	004422	46036	Mirrabooka Ave Kingsway, Landsdale, Upgrade Roundabout	22,000	9,300	500	12,200	880,000	878,571	1,429	A	R	G	A	8	S4. Design	Western Power (WP) construction quote and designs received. Tender for construction is being completed. Schedule delays due to Western Power (WP) availability impacting the overall construction timelines. Carry forward current year funds for construction delay. Amber risk to reflect WP delays. Road construction can only commence following WP construction anticipated in 24/25.
PMO23010	004425	46167	Gnangara Rd, Madeley, Renew Road Surface	1,648,000	1,618,750	3,110	26,140	1,648,000	1,621,860	26,140	G	G	G	G	99	S6. Close-Out	Project in defects liability period with anticipated savings.
				30,060,428	22,551,727	4,016,225	3,492,476	190,790,211	198,370,986	(7,580,775)							

Schedule Status-Indicator	Budget Indicators (Annual & Total)	Overall Risk Indicator
On Target-Baseline (<10%time increase)	On Target (Variance <10%)	Low
Behind Schedule (10 - 20%time increase)	Almost on Budget (Variance of 10 - 20%)	Medium
Behind Schedule (>20%time increase)	Under / Over Budget (Variance > 20%)	High

Transactional Finance

CS03-07/24 Warrant of Payments for the Period to 31 May 2024

File Ref: 1859V02 – 24/194776
 Responsible Officer: Director Corporate Strategy & Performance
 Attachments: Nil

Issue

Presentation to the Council of a list of accounts paid for the month of May 2024, including a statement as to the total amounts outstanding at the end of the month.

Background

Local Governments are required each month to prepare a list of accounts paid for that month and submit the list to the next Ordinary Meeting of the Council.

In addition, it must record all other outstanding accounts and include that amount with the list to be presented. The list of accounts paid and the total of outstanding accounts must be recorded in the minutes of the Council meeting.

Detail

The following is the Summary of Accounts paid in May 2024

Funds	Vouchers	Amount
Director Corporate Services Advance A/C Accounts Paid – May 2024		
Cheque Numbers	124649 – 124688	\$118,525.01
Credit Cards	57 - 58	\$55,079.20
EFT Document Numbers	29226 - 30598	<u>\$19,084,243.44</u>
TOTAL ACCOUNTS PAID		<u>\$19,257,847.65</u>
Less Cancelled Cheques		(\$1,539.11)
Manual Journals		(\$4,964.95)
Town Planning Scheme		(\$14,480.00)
RECOUP FROM MUNICIPAL FUND		<u>\$19,236,863.59</u>
Municipal Fund – Bank A/C Accounts Paid – May 2024		
Recoup to Director Corporate Services Advance A/C		\$19,236,863.59
Bank Fees		\$23,475.55
Payroll – Direct Debits		<u>\$4,350,774.09</u>
TOTAL ACCOUNTS PAID		<u>\$23,611,113.23</u>
Town Planning Scheme Accounts Paid – May 2024		
Cell 1		\$1,250.00
Cell 2		\$1,250.00
Cell 3		\$1,250.00
Cell 4		\$4,480.00
Cell 5		\$1,250.00
Cell 6		\$1,250.00
Cell 7		\$1,250.00

Cell 8		\$1,250.00
Cell 9		\$1,250.00
TOTAL ACCOUNTS PAID		\$14,480.00

(Please note in some instances descriptions/details of one transaction are presented across two pages in following table.)

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
124649	6/05/2024	Rates Refund	\$6,049.28
124650	6/05/2024	Rates Refund	\$925.95
124651	6/05/2024	Rates Refund	\$66,119.79
124652	6/05/2024	So Media Group	\$4,950.00
		Discover Wanneroo - Destination Perth Day Trips	
124653	13/05/2024	Rates Refund	\$398.50
124654	13/05/2024	Rates Refund	\$662.07
124655	13/05/2024	Daud Ghorl	\$70.60
		Refund - Copies Of Plans - Not Available	
124656	13/05/2024	Troy Walsh	\$802.00
		Vehicle Crossing Subsidy	
124657	20/05/2024	Danielle Bull	\$100.57
		Refund - Animal Registration - Charged Twice	
124658	20/05/2024	Rates Refund	\$1,371.12
124659	20/05/2024	David Hodgson	\$104.50
		Refund - Copies Of Plans	
124660	20/05/2024	Rates Refund	\$237.41
124661	20/05/2024	Dexus Royal Randwick Pty Ltd	\$171.65
		Refund - Building Application - Returned Prior To Lodgement	
124662	20/05/2024	Ritebuild Group	\$110.00
		Refund - Occupancy Permit - Overdue	
124663	20/05/2024	City of Bayswater	\$14,335.56
		Long Service Leave Recoup - Former Employee	
124664	20/05/2024	ML Construction Builders	\$345.00
		Refund - Building Application - Rejected - No Response From Requests For More Information	
124665	27/05/2024	Dario Juric	\$61.65
		Refund - Building Application - Rejected	
124666	27/05/2024	Jai Tam	\$50.00
		Dog Registration Refund - Already Lifetime Registered - Re-Issue Stale Cheque 00120164	
124667	27/05/2024	Shaymaa Neamah	\$69.80
		Refund - Copies Of Plans - Not Available	
124668	27/05/2024	Malcolm Sewell	\$23.50
		Refund - Copies Of Plans - Not Available	
124669	27/05/2024	Susan Burton	\$23.50
		Refund - Copies Of Plans - Not Available	
124670	27/05/2024	Wayne Kiely	\$81.00
		Refund - Copies Of Plans - Not Available	

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
124671	27/05/2024	Barbara Szybowska	\$69.80
		Refund - Copies Of Plans - Not Available	
124672	27/05/2024	Jake Roberts	\$57.50
		Refund - Copies Of Plans - Not Available	
124673	27/05/2024	Nema Bunyadi	\$23.50
		Refund - Copies Of Plans - Not Available	
124674	27/05/2024	Lia Williams	\$23.50
		Refund - Copies Of Plans - Not Required	
124675	27/05/2024	Rates Refund	\$585.50
124676	27/05/2024	Rates Refund	\$321.76
124677	27/05/2024	Valid	\$2,280.00
		Training -Tree Risk Assessment Validator - 2 Attendees	
124678	31/05/2024	Michelle Gauntlett	\$500.00
		Art Awards Winner 2024 - Highly Commended - Sculpture	
124679	31/05/2024	Janice Oliver	\$1,400.00
		Art Awards Winner 2024 - Overall - Works On Paper	
124680	31/05/2024	Sam Bruce	\$1,400.00
		Art Awards Winner 2024 - Overall - Sculpture	
124681	31/05/2024	David Hall	\$1,000.00
		Art Awards Winner 2024 - Highly Commended - Printing	
124682	31/05/2024	Mei Swan Lim	\$1,400.00
		Art Awards Winner 2024 - Overall - Photo, Film & Digital Media	
124683	31/05/2024	Luke Lewis	\$500.00
		Art Awards Winner 2024 - Highly Commended - Works On Paper	
124684	31/05/2024	Chen He	\$7,500.00
		Art Awards Winner 2024 - Winner - Open Award	
124685	31/05/2024	Sarah Grange	\$500.00
		Art Awards Winner 2024 - Winner - Painting	
124686	31/05/2024	Audra de Pina	\$500.00
		Art Awards Winner 2024 - Winner - Photo, Film & Digital Media	
124687	31/05/2024	Umberto Pardini	\$1,400.00
		Art Awards Winner 2024 - Winner Overall - Painting	
124688	31/05/2024	Judy Rogers	\$2,000.00
		2024 Art Awards Winner - Best City Of Wanneroo Resident	
		Total Cheque Payments	\$118,525.01
Electronic Funds Transfer			
29226	1/05/2024	101 Residential Pty Ltd	\$2,000.00

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
		Refund - Street & Verge Bond	
29227	1/05/2024	A2Z Sports Pty Ltd	\$360.00
		12 Badminton Racquets - Kingsway Stadium	
29228	1/05/2024	AARCO Environmental Solutions Pty Ltd	\$3,223.22
		ACM Removal - Capricorn Esplanade Stage 1	
29229	1/05/2024	Aaron Anderson	\$500.00
		CCTV Rebate	
29230	1/05/2024	ABM Landscaping	\$1,207.80
		Repair Paving - Royston Link - Parks	
29231	1/05/2024	ABN Residential WA Pty Ltd	\$1,250.27
		Refund - Building Application - Duplicate	
29232	1/05/2024	ABN Residential WA Pty Ltd	\$10,000.00
		Refund - Street & Verge Bonds	
29233	1/05/2024	Accenture Australia Pty Ltd	\$31,900.00
		Managed Cloud Services - ICT	
29234	1/05/2024	Access Unlimited International Pty Ltd	\$126.50
		Service And Calibration Of Gas Detector - Workshop	
29235	1/05/2024	Adam Campagne	\$500.00
		CCTV Rebate	
29236	1/05/2024	Adam Hill	\$500.00
		CCTV Rebate	
29237	1/05/2024	Alexander House of Flowers	\$325.00
		Flowers - Wedding Anniversary - Office Of The Mayor	
		Small Wreath - East Butler Primary School & St James Anglican School - Office Of The Mayor	
29238	1/05/2024	Alinta Gas	\$22.15
		Gas Supply Charges	
29239	1/05/2024	Rates Refund	\$1,496.16
29240	1/05/2024	Alkimos Surf Life Saving Club Inc.	\$15,000.00
		Beach Safety Services - 2023 / 2024 Summer Season - 2nd Instalment	
29241	1/05/2024	Allworks (WA) Pty Ltd	\$1,361.91
		Dry Hire Of Kubota - 12.01.2024 -16.01.2024	
29242	1/05/2024	Rates Refund	\$250.78
29243	1/05/2024	Archival Survival Pty Ltd	\$851.84
		Stationery - Cultural Services	
29244	1/05/2024	Arunkumar Sivaraman	\$500.00
		CCTV Rebate	
29245	1/05/2024	Ascon Survey and Drafting	\$16,327.53
		Site Survey - Various Locations	
29246	1/05/2024	Aussie Natural Spring Water	\$125.20
		Water Supplies - Print Room	
29247	1/05/2024	Australian Airconditioning Services Pty Ltd	\$23,316.51
		Air Conditioning Maintenance - Various Locations	

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
29248	1/05/2024	Australian Institute of Management Western Australia Human Resource Development Centre Limited	\$1,161.00
		Training - Psychological Safety And Psychosocial Risk - 1 Attendee - 16 - 17.05.2024	
29249	1/05/2024	Australian Training Management Pty Ltd	\$1,150.00
		Training - Dogging Course - 1 Attendee	
29250	1/05/2024	AV Truck Service Pty Ltd	\$0.00
		Vehicle Spare Parts	
29251	1/05/2024	Bee Advice	\$250.00
		Remove Bee Hive - Capricornia Esplanade	
29252	1/05/2024	Benara Nurseries, Quito Pty Ltd	\$1,372.14
		Plant Supplies - Parks	
29253	1/05/2024	Better Pets and Gardens Wangara	\$100.57
		Animal Care Centre Supplies	
29254	1/05/2024	BGC Concrete	\$1,395.46
		Concrete Mix - Various Locations	
29255	1/05/2024	BGC Residential Pty Ltd	\$4,000.00
		Refund - Street & Verge Bonds	
29256	1/05/2024	Biostat Engineering	\$5,134.80
		Test Water Samples - Jimbub Swamp Park	
		Treat Bore Hole With Disinfectant - Jimbub Swamp Park	
		Pipeline Scourers - Clean Out Iron From Irrigation Mainlines - Parks	
29257	1/05/2024	Blackwell & Associates Pty Ltd	\$660.00
		Meeting Attendance - Design Review Panel	
29258	1/05/2024	Bladon WA Pty Ltd	\$481.25
		250 Halo Phone Grips & Stands - WLCC	
29259	1/05/2024	Boral Construction Materials Group Ltd	\$308.22
		Kerb Mix - Landsdale Road - Engineering	
29260	1/05/2024	Bridgestone Australia Limited	\$23,227.94
		Tyre Fitting Services	
29261	1/05/2024	Brierly Gibson	\$1,000.00
		Refund - Street & Verge Bond	
29262	1/05/2024	Brightly Software Australia Pty Ltd	\$2,021.25
		Assetic Cloud - Hosted Environment - ICT	
29263	1/05/2024	Broadway Homes Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
29264	1/05/2024	Brownes Foods Operations Pty Limited	\$626.82
		Milk Supplies For The City	
29265	1/05/2024	Bucher Municipal Pty Ltd	\$1,817.09
		Vehicle Spare Parts	
29266	1/05/2024	Cabcharge	\$78.80
		Cabcharge Tickets	
29267	1/05/2024	Caidyn Smith	\$80.00
		Dog Registration Refund - Deceased	
29268	1/05/2024	Car Care (WA) Mindarie	\$440.00

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
		Monthly Cleaning - Community Buses	
29269	1/05/2024	Car Care Motor Company Pty Ltd	\$5,795.70
		Vehicle Repairs / Services	
29270	1/05/2024	CGU Insurance	\$15.00
		Refund - Paid To The City In Error - Aquamotion	
29271	1/05/2024	Rates Refund	\$1,351.91
29272	1/05/2024	Churches of Christ Sport & Recreation Association (CCSRA)	\$200.00
		Participation Funding - 1 Member - U14 Champion Girls Basketball Australian Club Championships	
29273	1/05/2024	Civil Sciences and Engineering	\$14,702.60
		Rehabilitation Grant Applications - MRRG Road Rehabilitation	
29274	1/05/2024	Coates Hire Operations Pty Limited	\$1,445.36
		Equipment Hire - Various Locations - Engineering	
29275	1/05/2024	Cole Baxter	\$2,860.00
		Artist Exhibiting Fee - NAIDOC Exhibition	
29276	1/05/2024	Complete Office Supplies Pty Ltd	\$1,810.69
		Office Supplies - Various Service Units	
29277	1/05/2024	Contra-Flow Pty Ltd	\$23,055.31
		Traffic Management Services - Various Locations	
29278	1/05/2024	Corsign (WA) Pty Ltd	\$7,843.00
		Memorial Plaque - Parks	
		Stickers - Chemical Labelling	
		300 Metres Construction Banner - Heath Park	
29279	1/05/2024	Corsign (WA) Pty Ltd	\$2,996.95
		Attach 4 A-Strut Lengths To Existing Signs - Parks	
		Replace Beach Sign - South Yanchep Beach - Engineering	
		Sign - Clean Up After Your Dog - Waste Services	
		Street Name Plates - Engineering	
		Supply And Install New Park Sign - Rosegreen Park, Butler	
29280	1/05/2024	Cortez Nominees Trust & Piovesan Family Trust No. 2 & Woodland Family Trust 2	\$7,205.00
		Investigation Of Washdown Facilities - Carramar And Marangaroo Golf Courses	
29281	1/05/2024	Craneswest (WA) Pty Ltd	\$150,349.41
		Work Completed By Western Go Organics - Waste	
29282	1/05/2024	Craneswest (WA) Pty Ltd	\$12,462.34
		Removal Of Green Waste - Motivation Drive Site	
29283	1/05/2024	Critical Fire Protection & Training Pty Ltd	\$247.50

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
		Repair Fire Hose - Depot	
29284	1/05/2024	Cromag Pty Ltd (Sigma Chemicals)	\$1,119.25
		Chemical Supplies For Aquamotion	
29285	1/05/2024	CS Legal	\$17,300.41
		Court Fees - Rating Services	
29286	1/05/2024	Daimler Trucks Perth	\$70.50
		Vehicle Spare Parts	
29287	1/05/2024	Daniel van der Craght	\$2,000.00
		Refund - Street & Verge Bond	
29288	1/05/2024	Data #3 Limited	\$391.53
		Azure Plan - 1.03.2024 - 31.03.2024 - ICT	
29289	1/05/2024	Datavoice Communications Pty Ltd	\$36,850.00
		Maintenance And Support Services - 01.05.2024 - 31.04.2025	
29290	1/05/2024	David Allan-Petale	\$360.00
		Hosting - In Conversation With Michael Trant	
29291	1/05/2024	David Roy Cull	\$605.00
		Pest Control Services - Various Locations	
29292	1/05/2024	Department of the Premier and Cabinet	\$374.40
		Advertising - Change Of Valuation Land Method - Rating Services	
29293	1/05/2024	Devrim Erkan	\$419.70
		CCTV Rebate	
29294	1/05/2024	Dion Corfield	\$495.00
		CCTV Rebate	
29295	1/05/2024	Divyeshkumar Patel	\$500.00
		CCTV Rebate	
29296	1/05/2024	DMC Cleaning	\$5,310.52
		Cleaning Services - Various Locations	
29297	1/05/2024	Dowsing Group Pty Ltd	\$30,032.27
		Concrete Works - Various Locations - Engineering	
29298	1/05/2024	Drainflow Services Pty Ltd	\$67,992.85
		Road Sweeping / Drain Cleaning Works - Various Locations	
29299	1/05/2024	Eamon Shutt	\$500.00
		CCTV Rebate	
29300	1/05/2024	Eastern Metropolitan Regional Council	\$2,495.00
		Clothes Swap - 12 April 2024	
29301	1/05/2024	Eclipse Commerce Pty Ltd trading as REDeLEARN	\$3,748.90
		Redelearn Library Subscription	
29302	1/05/2024	Cancelled	
29303	1/05/2024	Ecoblue International	\$3,253.80
		Adblue Supplies - Parks	
29304	1/05/2024	Elan Energy Matrix Pty Ltd	\$17,606.86
		Removal Of Scrap Tyres - Community Waste Drop Off Weekend 2024	

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
29305	1/05/2024	Elite Pool Covers Holdings Pty Ltd	\$12,061.50
		Outdoor Pool Blanket - Aquamotion	
29306	1/05/2024	Elite Tours	\$4,165.00
		Gold Program - Avon Valley Experience	
29307	1/05/2024	Elliotts Irrigation Pty Ltd	\$2,973.85
		Iron Filter Servicing - Various Locations	
29308	1/05/2024	Environmental Industries Pty Ltd	\$27,226.51
		Landscape Maintenance Services - Various Locations	
29309	1/05/2024	Epic Catering & Events Services Pty Ltd	\$3,355.00
		Catering - Council Meeting	
		Catering - WAGA Meeting	
29310	1/05/2024	Ergolink	\$2,574.00
		5 Office Chairs - Various Employees	
29311	1/05/2024	FE Technologies Pty Ltd	\$1,107.70
		Circulation Assistant High Power Shield RFID Pad - WLCC	
29312	1/05/2024	Feral Invasive Species Eradication	\$1,925.00
		Feral Animal Control - Yellagonga - April 2024	
29313	1/05/2024	First Homebuilders Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
29314	1/05/2024	Flick Anticimex Pty Ltd	\$844.80
		Sanitary Waste Services For The City	
29315	1/05/2024	Focus Consulting WA Pty Ltd	\$1,155.00
		Electrical Consulting Services - Broadview Park	
29316	1/05/2024	Foxfish Pty Ltd t/as Binley Fencing	\$2,334.77
		Temporary Fencing - Kingsway Sporting Club - Assets	
29317	1/05/2024	Frances McMorrow	\$149.50
		Hire Fee Refund	
29318	1/05/2024	Freestyle Now	\$2,970.00
		Skate Jam - April School Holidays - Youth Services	
29319	1/05/2024	Fusion Applications Pty Ltd	\$6,600.00
		OICS Architecture Integration - Week Ending 21.04.2024 - ICT	
29320	1/05/2024	GDR Mobile Auto Electrical Services Pty Ltd	\$660.00
		Vehicle Repairs / Works - Fleet	
29321	1/05/2024	Geoff's Tree Service Pty Ltd	\$142,819.69
		Pruning Works - Various Locations	
29322	1/05/2024	GPC Asia Pacific Pty Ltd	\$273.63
		Vehicle Spare Parts	
29323	1/05/2024	Grasstrees Australia	\$6,380.00
		Extraction Of 10 Grasstrees - Assets	
29324	1/05/2024	Gray-Nicolls Sports Pty Ltd	\$379.50
		15 NB-Regen Recycled Netballs - Kingsway	
29325	1/05/2024	Greenwood Party Hire	\$839.00

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
		Hire Of Tables, Tablecloths, Serviettes And Overlays - Community Services	
29326	1/05/2024	Halpd Pty Ltd Trading As Affordable Living Homes	\$2,000.00
		Refund - Street & Verge Bond	
29327	1/05/2024	Heatley Sales Pty Ltd	\$4,442.90
		Gloves - Stores Stock	
29328	1/05/2024	Heavy Automatics Pty Ltd	\$1,403.51
		Vehicle Spare Parts	
29329	1/05/2024	Cancelled	
29330	1/05/2024	Hickey Constructions Pty Ltd	\$357,038.73
		Bus Shelter Removal - Gibbs Road, Wanneroo Road	
		Boardwalk Repairs - Gangway Park	
		BBQ Brick Work Repairs - Butterworth Park	
		Progress Claim 6 - Yanchep Lagoon Kiosk Upgrades	
		Replace Timber Planks, Staircase Stringers & Limestone Capping - Jindalee Foreshore	
		Replace Damaged Coping Stones On Steps - Ripplevale Park	
		Supply & Install 6 Windows With Tinting - Aquamation	
29331	1/05/2024	Hitachi Construction Machinery Pty Ltd	\$516.92
		Vehicle Filters - Stores	
29332	1/05/2024	Home Group WA Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
29333	1/05/2024	HopgoodGanim Lawyers	\$3,411.05
		Legal Fees For The City	
29334	1/05/2024	Humes Concrete Products	\$6,104.98
		Drainage Liners & Bases - Kingsway Sporting Complex - Assets	
29335	1/05/2024	Hydra Storm	\$6,710.18
		Drainage Lids For Kingsway Regional Sporting Complex Carpark	
		Stormwater Cover Insert - Engineering	
29336	1/05/2024	Hydroquip Pumps & Irrigation Pty Ltd	\$987.14
		Repair Dosing Unit - Various Locations - Parks	
29337	1/05/2024	Hyunwoo Kim	\$500.00
		CCTV Rebate	
29338	1/05/2024	Rates Refund	\$3,387.42
29339	1/05/2024	Ibrahm Angelo Abouelsheikh	\$500.00
		CCTV Rebate	
29340	1/05/2024	Imagesource Digital Solutions	\$654.50
		Printing - Business Starter Guide Booklets	
29341	1/05/2024	Imogen Sach	\$463.50
		CCTV Rebate	
29342	1/05/2024	Insight Urbanism	\$1,980.00

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
		Consultancy - Design Review Panel	
		Presentation And Facilitation - Design Review	
		Training - Internal	
29343	1/05/2024	Instant Toilets & Showers Pty Ltd	\$424.60
		Toilet Hire - Yellagonga Pathway	
29344	1/05/2024	Integrity Industrial Pty Ltd	\$34,672.47
		Casual Labour Charges	
29345	1/05/2024	Integrity Industrial Pty Ltd	\$21,067.99
		Casual Labour Charges	
29346	1/05/2024	Integrity Staffing	\$434.38
		Casual Labour Charges	
29347	1/05/2024	Intelife Group	\$18,325.81
		Cleaning Services For The City	
29348	1/05/2024	J Blackwood & Son Ltd	\$1,701.99
		Filter Cartridges, Wipes, Measuring Jugs & Fuel Cans - Stores	
29349	1/05/2024	Jadu Software Pty Ltd	\$7,920.00
		Retrieving Securepay Payment Reference Numbers - ICT	
29350	1/05/2024	Jaguar Construction	\$1,324.35
		Refund - Building Application - Withdrawn	
29351	1/05/2024	Jako Industries Pty Ltd	\$52,296.20
		Mechanical Equipment Replacement - Aquamotion Wanneroo	
29352	1/05/2024	Japanese Truck & Bus Spares Pty Ltd	\$757.25
		Vehicle Spare Parts	
29353	1/05/2024	Jason Signmakers	\$1,585.91
		Replace Missing Panel – Bus Stop 12484 - Girrawheen - Assets	
29354	1/05/2024	JCorp Pty Ltd	\$6,000.00
		Refund - Street & Verge Bonds	
29355	1/05/2024	JCorp Pty Ltd	\$20,000.00
		Refund - Street & Verge Bonds	
29356	1/05/2024	Jill Huish	\$405.00
		CCTV Rebate	
29357	1/05/2024	Jobfit Health Group Pty Ltd	\$693.00
		Provision Of Pre-Employment Medical Assessments	
29358	1/05/2024	John Coffey	\$500.00
		CCTV Rebate	
29359	1/05/2024	John Short	\$156.50
		Refund - To Keep 3 Dogs Application - Cancelled	
29360	1/05/2024	Jost Services	\$638.00
		Service To Dividing Curtains - Kingsway Stadium	
29361	1/05/2024	Karen Stoute	\$500.00
		CCTV Rebate	

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
29362	1/05/2024	Kathleen Davis	\$350.00
		Bond Refund	
29363	1/05/2024	Keith Nisbett	\$2,000.00
		Refund - Street & Verge Bond	
29364	1/05/2024	Kelvin Lee	\$500.00
		CCTV Rebate	
29365	1/05/2024	Kinetic IT Pty Ltd	\$14,993.77
		Threat Intelligence Services - February 2024 - ICT	
29366	1/05/2024	Kleenit	\$1,120.99
		Graffiti Removal - Various Locations	
29367	1/05/2024	Landcare Weed Control	\$11,047.59
		Landscape Maintenance Services - Various Locations	
29368	1/05/2024	Landi Charlotte Jordaan	\$73.00
		Refund - Development Application - Overpaid	
29369	1/05/2024	Landscape Elements	\$72,064.78
		Landscape Maintenance Services - Various Locations	
29370	1/05/2024	Landscape Elements	\$25,870.00
		Landscape Maintenance Services - Various Locations	
29371	1/05/2024	Leigh Walton	\$2,000.00
		Refund - Street & Verge Bond	
29372	1/05/2024	LKS Constructions (WA) Pty Ltd	\$5,697.38
		Payment Claim 4 - Yanchep Sports And Social Club Building Upgrade - Assets	
29373	1/05/2024	Rates Refund	\$2,599.22
29374	1/05/2024	Mackay Urban Design	\$880.00
		Attendance - Design Review Panel	
29375	1/05/2024	Materon Investments WA Pty Ltd	\$12,000.00
		Refund - Street & Verge Bonds	
29376	1/05/2024	Matthew Radford	\$500.00
		CCTV Rebate	
29377	1/05/2024	Maureen Scaf	\$2,000.00
		Refund - Street & Verge Bond	
29378	1/05/2024	McGees Property	\$4,125.00
		Valuation - Strategic Land	
29379	1/05/2024	McLeods	\$7,700.00
		Legal Fees For The City	
29380	1/05/2024	MDM Entertainment Pty Ltd	\$434.55
		Book Stock - Library Services	
29381	1/05/2024	Meryl Nolan	\$500.00
		CCTV Rebate	
29382	1/05/2024	Micktric Events	\$1,072.50
		Festoon Lighting - Yanchep Concert - Events	
29383	1/05/2024	Millennium Kids Inc	\$1,364.00
		Youth Voice Workshops - Youth Week Program	

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
29384	1/05/2024	Millie Van Der Bruggen	\$500.00
		CCTV Rebate	
29385	1/05/2024	Mindarie Regional Council	\$9,270.82
		Refuse Disposal Charges For The City	
29386	1/05/2024	Mr Thi Tran	\$330.00
		CCTV Rebate	
29387	1/05/2024	Ms Thi Nguyen	\$500.00
		CCTV Rebate	
29388	1/05/2024	Mulugeta Tefera	\$500.00
		CCTV Rebate	
29389	1/05/2024	My Homes WA	\$2,000.00
		Refund - Street & Verge Bond	
29390	1/05/2024	Mysite Design Pty Ltd	\$9,955.00
		Enterprise Subscription - 29.06.2024 - 28.06.2025	
29391	1/05/2024	Nancy Dagmar Hampton	\$405.00
		CCTV Rebate	
29392	1/05/2024	Natasha Rosky	\$149.50
		Hire Fee Refund	
29393	1/05/2024	National Lifestyle Villages (SCOMII - LIAII)	\$4,950.00
		Bond Release - Lake Joondalup Lifestyle Village - WAPC 120139 - Works Completed	
29394	1/05/2024	Nicholas Felgate	\$453.90
		CCTV Rebate	
29395	1/05/2024	Noma Pty Ltd	\$660.00
		Design Review Panel Meeting Attendance	
29396	1/05/2024	Nu-Trac Rural Contracting	\$12,253.48
		Beach Cleaning Services - Various Sites	
29397	1/05/2024	Nuturf	\$1,474.00
		Biostim Pellets - Parks	
29398	1/05/2024	Office Cleaning Experts	\$48.95
		Cleaning Services - South Zone Parks And Toilets	
29399	1/05/2024	Omnicom Media Group Australia Pty Ltd trading as Marketforce	\$6,052.95
		Advertising Services - Various	
29400	1/05/2024	On Tap Services	\$13,456.21
		Plumbing Maintenance Works - Various Locations	
29401	1/05/2024	On Track Fabrication	\$165.00
		Vehicle Repairs - Fleet	
29402	1/05/2024	Onsidesports	\$450.00
		Futsal Mimas White/Blue With Bag And Valve - Kingsway	
29403	1/05/2024	Optus	\$3,190.55
		Airtime Account - ICT	
29404	1/05/2024	Paperbark Technologies Pty Ltd	\$13,753.12
		Arborist Reports - Various Locations	

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
29405	1/05/2024	Parker Black & Forrest	\$2,519.16
		Keying To City Matrix Standards - Assets	
29406	1/05/2024	Patio and Shed Approvals	\$110.00
		Refund - Building Application - Approved Over Statutory Time Frame	
29407	1/05/2024	Pei Chun Chao	\$77.00
		Refund - Re Issue Stale Cheque 122803	
29408	1/05/2024	Perth Materials Blowing Pty Ltd	\$17,160.00
		Apply Mulch - Wanneroo Skate Park - Parks	
29409	1/05/2024	Perth Playground And Rubber	\$73,153.85
		Install Softfall - Homestead Park	
		Repair Softfall - Frangipani Park	
29410	1/05/2024	PerthFacePainter	\$450.00
		April School Holiday Program / Initiative - Air Brush Tattoo	
29411	1/05/2024	Peter Wickham	\$494.78
		CCTV Rebate	
29412	1/05/2024	Platinum Locating Services	\$1,630.20
		Radar Investigation - Beachside Parade	
29413	1/05/2024	PLE Computers	\$129.00
		Wireless Mouse - ICT	
29414	1/05/2024	Rates Refund	\$1,008.54
29415	1/05/2024	Prepak Victoria Pty Ltd	\$335.50
		Business Card Boxes - Print Room	
29416	1/05/2024	Prestige Alarms	\$8,564.96
		Alarm / CCTV Services - Various Locations	
29417	1/05/2024	Prestige Communications	\$16,093.35
		Celfi Foam - ICT	
29418	1/05/2024	Print Integrity	\$1,085.70
		300 Sun Glass Pouches - 2024 Business Expo & Business Awards	
29419	1/05/2024	Priority 1 Fire & Safety Pty Ltd	\$825.00
		Breathing Apparatus Training – Aquamotion	
29420	1/05/2024	Progen Building Group Pty Ltd	\$2,000.00
		Refund - Street And Verge Bond	
29421	1/05/2024	Provet Pty Ltd	\$987.71
		Backhome Mini Microchips - Community Safety	
29422	1/05/2024	Pure Homes Pty Ltd Trading As B1 Homes	\$4,000.00
		Refund - Street & Verge Bonds	
29423	1/05/2024	Quoc Nguyen	\$462.00
		CCTV Rebate	
29424	1/05/2024	RAC BusinessWise	\$210.00
		Call Out - Flat Battery - WN 34512	
		Call Out - Tyre Inflation - WN 34703	
29425	1/05/2024	Rachadakorn Butr In	\$2,000.00
		Refund - Street & Verge Bond	
29426	1/05/2024	Randstad Pty Limited	\$2,520.69
		Casual Labour Charges	

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
29427	1/05/2024	Ratish Permala	\$217.91
		CCTV Rebate	
29428	1/05/2024	Raymond Morris	\$500.00
		CCTV Rebate	
29429	1/05/2024	Rebecca McCaul	\$2,000.00
		Refund - Street & Verge Bond	
29430	1/05/2024	Reinol WA	\$562.32
		Reinol "K" Hand Cleaner Dispenser Cartridge	
29431	1/05/2024	Relationships Australia (Western Australia) Inc	\$2,985.00
		Community Education - Accidental Counsellor - Education And Skills Training	
29432	1/05/2024	Reliable Fencing WA Pty Ltd	\$10,705.20
		Barrier Works - Various Locations	
29433	1/05/2024	Renae Shaw	\$150.00
		Dog Registration Refund - Sterilised	
29434	1/05/2024	Residential Building WA Pty Ltd	\$4,000.00
		Refund - Street & Verge Bonds	
29435	1/05/2024	Robert Corkish	\$500.00
		CCTV Rebate	
29436	1/05/2024	Robert Walters Pty Ltd	\$5,268.12
		Casual Labour Charges	
29437	1/05/2024	Rochelle Cotte	\$1,000.00
		Refund - Street & Verge Bond	
29438	1/05/2024	Rogers Axle & Spring Works Pty Ltd	\$1,214.40
		Vehicle Spare Parts	
29439	1/05/2024	Ronie Rago Patino	\$500.00
		CCTV Rebate	
29440	1/05/2024	Ross Loughton	\$1,000.00
		Refund - Street & Verge Bond	
29441	1/05/2024	Roy Gripske & Sons Pty Ltd	\$994.22
		Small Plant Spare Parts	
29442	1/05/2024	Royal Wolf Australia	\$1,446.33
		Equipment Hire - Event Kiosk & 3M Wide Cube Pallet - Halesworth Park	
29443	1/05/2024	Royden Mclvor	\$500.00
		CCTV Rebate	
29444	1/05/2024	RPS AAP Consulting Pty Ltd	\$19,567.35
		Consulting Services - Benmuni Park Desktop Assessment - Assets	
29445	1/05/2024	Rubek Automatic Doors	\$297.00
		Investigate Double Doors Not Fully Closing - Civic Centre	
29446	1/05/2024	RW Quantity Surveyors	\$9,157.50
		Quantity Surveying - Abbeville Sports Amenities Building	
		Quantity Surveying - Gumblossom Community Centre	
29447	1/05/2024	Ryan Slater	\$61.65

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
		Refund – Re-Issue Stale Cheque 00119890	
29448	1/05/2024	Sanpoint Pty Ltd ATF the Fiore Family Trust	\$103,939.44
		Landscape Maintenance Services - Various Locations	
29449	1/05/2024	Savannah Casey Turner-Wood T/a Second Spark Studios	\$420.00
		Patches Workshop - 3 Hour Session - Youth Services	
29450	1/05/2024	Scott Print	\$7,066.40
		Bulk Letter Mailout - Waste Services	
		Councillor Letterheads - Corporate Support	
29451	1/05/2024	Seabreeze Landscape Supplies	\$19.00
		Scoop - Brickie Sand - Parks	
29452	1/05/2024	Shenae Curtain	\$498.00
		CCTV Rebate	
29453	1/05/2024	Silke Goette	\$500.00
		CCTV Rebate	
29454	1/05/2024	SJ McKee Maintenance Pty Ltd	\$1,752.00
		Repair Fencing - Lindsey Beach Boulevard - Waste	
		Replace Basketball Hoop - Wadhurst Road - Waste	
		Replace Downpipe - Reflection Boulevard - Waste	
29455	1/05/2024	Slater-Gartrell Sports	\$2,063.60
		Replace Basketball Nets - Parks South & Kingsway - Parks	
		Replace Tennis Nets & Winders - Koondoola Park - Parks	
29456	1/05/2024	Smartech Systems Oceania Pty Ltd	\$1,776.50
		1 Year Service - Duplo Cutter - Print Room	
29457	1/05/2024	Smarter Oracle Consulting	\$5,860.80
		Consulting Services - Develop Power Bi Reports And Facilitate User Training	
29458	1/05/2024	Sovereign Building Company	\$220.00
		Refund - Building Applications - Lodged In Error	
29459	1/05/2024	Sphere Architects	\$4,015.00
		Design Amendment - Civic Centre Wheelchair Canopy - Assets	
29460	1/05/2024	SPORTENG	\$2,821.50
		Irrigation Design & Consultancy Services - Anthony Waring Park	
29461	1/05/2024	St John Ambulance Western Australia Ltd	\$1,128.60
		Event Health Services - Skate Jam Yanchep	
		First Aid Training Services	
29462	1/05/2024	Stantec Australia Pty Ltd	\$7,700.00
		New Traffic Signals - Intersection Marangaroo Drive / Girrawheen Ave	
29463	1/05/2024	Statewide Bearings	\$750.20

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
		Vehicle Spare Parts - Fleet	
29464	1/05/2024	Statewide Pump Services	\$330.00
		Investigate Pump Controller - Kingsway Olympic Soccer Changerooms	
29465	1/05/2024	Steven Holdham	\$409.09
		CCTV Rebate	
29466	1/05/2024	Rates Refund	\$1,680.00
29467	1/05/2024	Stewart & Heaton Clothing Company Pty Ltd	\$2,204.14
		Uniform Issues - Community Safety	
29468	1/05/2024	Stiles Electrical & Communication Services Pty Ltd	\$2,448.27
		Sports Floodlighting - Dalvik Park - Assets	
29469	1/05/2024	Stiles Electrical & Communication Services Pty Ltd	\$14,130.83
		Retention Release Claim - Dalvik Park	
29470	1/05/2024	Superior Nominees Pty Ltd	\$15,272.73
		Playground Equipment Repairs - Various Locations	
29471	1/05/2024	Suzanne Groth	\$500.00
		CCTV Rebate	
29472	1/05/2024	Synergy	\$124,240.24
		Power Supply Charges - Various Locations	
29473	1/05/2024	Talbot Walsh	\$1,320.00
		Cast Bronze Plaque - Parks	
29474	1/05/2024	Tangent Nominees Pty Ltd (Atf The Summit Homes Group Trust)	\$1,177.71
		Refund - Building Application - Withdrawn	
29475	1/05/2024	Tania Bourke	\$500.00
		CCTV Rebate	
29476	1/05/2024	Taylor Burrell Barnett	\$756.80
		Management Plan & Subdivision, Provision Of Consultancy - Neerabup Services	
29477	1/05/2024	Team Global Express Pty Ltd	\$163.81
		Courier Services	
29478	1/05/2024	Tegan Rattew	\$375.00
		CCTV Rebate	
29479	1/05/2024	Telstra Limited	\$8,570.46
		ADSL, Girrawheen Hub Ethernet Services, Phone Charges - M2M Services - ICT	
29480	1/05/2024	Terravac Vacuum Excavation	\$897.53
		Location Of Services - Ashby Operations Centre - Parks	
29481	1/05/2024	The Distributors Perth	\$820.35
		Beverages & Confectionery - Kingsway Indoor Stadium	
29482	1/05/2024	The Richard Walley Family Trust	\$1,540.00
		Consultants Fee - Wanneroo Bardip Focus Group	

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
		School Holiday Story Time Sessions - Museum	
29483	1/05/2024	The Royal Life Saving Society Australia	\$9,540.61
		Completed Home Pool Barrier Assessments - March 2024	
29484	1/05/2024	The Trustee for BARRA CIVIL AND FENCING Trust	\$16,742.00
		Replace Old Fence With New Garrison Fence - Landsdale Rd	
29485	1/05/2024	The Trustee for New Dealership Trust	\$1,620.00
		Vehicle Repairs	
29486	1/05/2024	The Trustee for the Forever Project Trust	\$1,914.00
		Catio Workshop - Remaining Balance	
29487	1/05/2024	Tiago Klausberger	\$2,000.00
		Refund - Street & Verge Bond	
29488	1/05/2024	Todd Molloy	\$2,000.00
		Refund - Street & Verge Bond	
29489	1/05/2024	Toro Australia Group Sales Pty Ltd	\$1,467.33
		Vehicle Spare Parts	
29490	1/05/2024	Totally Workwear Joondalup & Butler	\$2,547.60
		Uniform Issue - Depot Staff	
29491	1/05/2024	Training Services Australia	\$363.00
		Training - Health And Safety Representative - Refresher Course 16.04.2024 - 1 Attendee	
29492	1/05/2024	Trio Home Builders WA Pty Ltd	\$129.00
		Refund - Building Application - Fee Paid In Error	
29493	1/05/2024	Triton Electrical Contractors Pty Ltd	\$21,425.80
		Irrigation Electrical Works - Various Locations	
29494	1/05/2024	Trophy Shop Australia	\$41.70
		Name Badges - Various Employees	
29495	1/05/2024	Truck Centre WA Pty Ltd	\$4,045.78
		Vehicle Spare Parts	
29496	1/05/2024	True North Church	\$850.00
		Bond Refund	
29497	1/05/2024	Turf Care WA Pty Ltd	\$1,056.00
		Apply Fertiliser - Memorial Park	
29498	1/05/2024	V Lambda Lighting Design	\$5,500.00
		Audit & Lighting Design Services - Clarkson Library	
29499	1/05/2024	Ventura Home Group Pty Ltd	\$4,072.80
		Refund - Street & Verge Bonds	
29500	1/05/2024	Cancelled	
29501	1/05/2024	Vivien Wickens	\$500.00
		CCTV Rebate	
29502	1/05/2024	WA Hino Sales & Service	\$1,818.39
		Vehicle Repairs - Fleet	
29503	1/05/2024	Wanneroo Central Bushfire Brigade	\$7,000.00
		Reimbursement - 3 Controlled Burns - Fire	

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
		Services	
29504	1/05/2024	Wanneroo Electric	\$22,517.55
		Electrical Maintenance Works - Various Locations	
29505	1/05/2024	Water Corporation	\$17,811.21
		Water Supply Charges - Various Locations	
29506	1/05/2024	Wei Zhang and Mary Jane Guiam Zhang	\$500.00
		CCTV Rebate	
29507	1/05/2024	Wesbar Vanquip Pty Ltd	\$2,310.00
		Modify & Install New Front Handrail And Grab Handle - Commuter Bus	
29508	1/05/2024	West Australian Young Readers Book Award	\$135.00
		West Australia Young Readers Book Award 2024 Merchandise For City Of Wanneroo Libraries	
29509	1/05/2024	West Coast Turf	\$17,032.07
		Turfing Works - Various Locations	
29510	1/05/2024	Western Australian Local Government Association	\$638.00
		Training - Report Writing For Informed Decision Making - 1 Attendee	
29511	1/05/2024	Western Irrigation Pty Ltd	\$36,939.21
		Irrigation Parts - Parks	
29512	1/05/2024	Western Power	\$2,279,292.79
		Emergency Vegetation Clearing - Capstone Way & Shortland Way	
		Large Scale Powerline Construction Relocations - Hartman Drive - Assets	
		Relocation Of Assets - Alexander Drive - Assets	
29513	1/05/2024	Westsun Energy Pty Ltd	\$9,977.00
		Deposit - Supply And Install 67.3kw Solar System - Aquamotion	
29514	1/05/2024	William Buck Consulting (WA) Pty Ltd	\$4,400.00
		Probity Services - CEO Performance Review	
		Probity Services - Systems Strategy Review	
29515	1/05/2024	Wilson Security	\$934.20
		Security Services - Council Meetings	
29516	1/05/2024	Work Clobber	\$2,563.03
		Uniform Issues - Various Employees	
29517	1/05/2024	Workpower Incorporated	\$24,263.33
		Landscape Maintenance Services - Various Locations	
29518	1/05/2024	Workshed Children's Mosaics	\$990.00
		Clean / Repair - Banksia Sculpture Ridgeway Park - Cultural Development	
		Repair Tiles - Mindarie Obelisk - Cultural Development	
29519	1/05/2024	Your Home Builder WA	\$8,000.00

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
		Refund - Street & Verge Bonds	
29520	1/05/2024	Zenda Lingman	\$434.32
		CCTV Rebate	
29521	1/05/2024	Zetta Pty Ltd	\$38,884.38
		Draas Managed Services - ICT	
29526	6/05/2024	Chris John Langsford	\$56.43
		Reimbursement - Bags & Tape For Seed Trial	
29527	6/05/2024	Halima Mohamud	\$9.00
		Reimbursement - Parking Fees	
29528	6/05/2024	3Logix Pty Ltd	\$18,700.00
		Waste Track Deployment, API Set Up, Self Service Set Up, And Training	
29529	6/05/2024	A.S.B. MARKETING PTY LTD	\$190.74
		24/7 T-shirts - Aquamotion	
29530	6/05/2024	AAAC Towing	\$506.00
		Towing Services - Abandoned Vehicles - Rangers	
29531	6/05/2024	AARCO Environmental Solutions Pty Ltd	\$22,222.37
		Removal Of Asbestos - Various Locations	
29532	6/05/2024	ABN Residential WA Pty Ltd	\$16,000.00
		Refund - Street & Verge Bonds	
29533	6/05/2024	ABN Residential WA Pty Ltd	\$14,000.00
		Refund - Street & Verge Bonds	
29534	6/05/2024	Access Unlimited International Pty Ltd	\$126.50
		Service And Calibration Of Gas Detector - Fleet	
29535	6/05/2024	Adelphi Apparel	\$440.00
		Uniform Issue - Rangers	
29537	6/05/2024	Alexander House of Flowers	\$154.00
		Wreaths - Black April Ceremony - Office Of The Mayor	
29538	6/05/2024	Alinta Gas	\$7,549.10
		Gas Supply Charges - Various Locations	
29539	6/05/2024	Altronic Distributors	\$55.46
		Long Range Shield - Smart Cities' Initiative	
29540	6/05/2024	Animal Health Solutions Pty Ltd	\$643.84
		Supplies - Animal Care Centre	
29541	6/05/2024	Aussie Natural Spring Water	\$47.80
		Water Supplies - Yanchep Community Centre	
29542	6/05/2024	Australian Laboratory Services Pty Ltd	\$745.77
		Wangara Sump Sampling - Conservation	
29543	6/05/2024	BCA Consultants (WA) Pty Ltd	\$1,743.50
		Mechanical Services Condition Report - Aquamotion	
29544	6/05/2024	Beilby Executive Search Selection & Assessment	\$9,350.00
		Recruitment - Director Community And Place	
29545	6/05/2024	BGC Residential Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
29546	6/05/2024	Blackwell & Associates Pty Ltd	\$440.00
		Attendance - Design Review Panel	
29547	6/05/2024	Bladon WA Pty Ltd	\$1,483.55
		250 Lanyards For New Employees	
		Corporate Uniform Issue	
29548	6/05/2024	Blue Force Pty Ltd	\$6,388.80
		Progress Claim 1 - Heath Park Pavilion	
29549	6/05/2024	BP Australia Ltd	\$72,268.36
		Fuel Issues For The City	
29550	6/05/2024	Bridgestone Australia Limited	\$2,057.51
		Tyre Fitting Services	
29551	6/05/2024	Bronson Stallard	\$1,000.00
		Refund - Street & Verge Bond	
29552	6/05/2024	Brownes Foods Operations Pty Limited	\$101.10
		Milk Deliveries For The City	
29553	6/05/2024	Budo Group Pty Ltd	\$19,879.76
		Construction Of Wheelchair Canopy - The Wanneroo Civic Centre	
29554	6/05/2024	Bunnings Pty Ltd	\$579.00
		Karcher K4 Premium Power Control High Pressure Washer	
29555	6/05/2024	Cameron Chisholm & Nicol (WA) Pty Ltd	\$1,375.00
		Attendance - Design Review Panel	
29556	6/05/2024	Car Care Motor Company Pty Ltd	\$1,680.25
		Vehicle Repairs / Services	
29557	6/05/2024	Carvalho Design Solutions Pty Ltd	\$10,340.00
		Project Initiation/Site Investigation - Kingsway Regional Sporting Complex	
29558	6/05/2024	Cat Welfare Society Incorporated	\$3,055.25
		Daily Impound Fees - Rangers	
29559	6/05/2024	Rates Refund	\$149.96
29560	6/05/2024	Certex Lifting Pty Ltd	\$3,185.60
		Service & Testing - Construction Lifting Chairs - Assets	
29561	6/05/2024	Chris Chappell	\$1,000.00
		Refund - Street & Verge Bond	
29562	6/05/2024	Rates Refund	\$819.17
29563	6/05/2024	Civica Pty Ltd	\$0.00
		Invoice And Credit Zero Payment	
29564	6/05/2024	CK Maloney Surveying	\$8,778.00
		Digital Ground Survey - Quinns Road - Assets	
29565	6/05/2024	CL & BD Cranston	\$42.50
		Dog Registration Refund - Lifetime Registration Already Paid	
29566	6/05/2024	Clean Sweep and Specialized Sweeping Services	\$456.48
		Road Sweeping – Hawkins Road, Jandabup	
29567	6/05/2024	Community Greenwaste Recycling Pty Ltd	\$418.00

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
		Waste Recycling - Yellagonga Pathway	
29568	6/05/2024	Complete Office Supplies Pty Ltd	\$62.94
		Office Supplies - Community Safety	
29569	6/05/2024	Contra-Flow Pty Ltd	\$4,497.61
		Traffic Management Services - Various Locations	
29570	6/05/2024	Corsign (WA) Pty Ltd	\$140.80
		Corflute Signage - Rotary Park Closure	
29536	6/05/2024	Cr Alexander Figg	\$2,701.64
		Monthly Meeting Attendance Allowance	
29571	6/05/2024	Cr Bronwyn Smith	\$2,701.64
		Monthly Meeting Attendance Allowance	
29572	6/05/2024	Cr Glynis Parker	\$3,049.62
		Monthly Meeting Attendance Allowance	
		Travel Expense Claim - February & March 2024	
29573	6/05/2024	Cr Helen Berry	\$2,701.64
		Monthly Meeting Attendance Allowance	
29574	6/05/2024	Cr Jacqueline Huntley	\$2,701.64
		Monthly Meeting Attendance Allowance	
29575	6/05/2024	Cr James Rowe	\$4,615.16
		Monthly Meeting Attendance Allowance	
29576	6/05/2024	Cr Jordan Wright	\$2,701.64
		Monthly Meeting Attendance Allowance	
29577	6/05/2024	Cr Jordan Wright	\$976.01
		Travel Expense Claim - Virgin Flight 29.04.2024	
29578	6/05/2024	Cr Natalie Herridge	\$2,701.64
		Monthly Meeting Attendance Allowance	
29579	6/05/2024	Cr Paul Miles	\$2,701.64
		Monthly Meeting Attendance Allowance	
29580	6/05/2024	Cr Sonet Coetzee	\$2,701.64
		Monthly Meeting Attendance Allowance	
29592	6/05/2024	Cr Eman Seif	\$2,701.64
		Monthly Meeting Attendance Allowance	
29642	6/05/2024	Cr Marizane Moore	\$2,701.64
		Monthly Meeting Attendance Allowance	
29663	6/05/2024	Cr Philip Bedworth	\$2,701.64
		Monthly Meeting Attendance Allowance	
29703	6/05/2024	Cr Vinh Nguyen	\$2,701.64
		Monthly Meeting Attendance Allowance	
30138	22/05/2024	Cr Helen Berry	\$3,505.47
		Reimbursement - Flights & Accommodation - ALGA National General Assembly 2024	
30139	22/05/2024	Cr Natalie Herridge	\$509.95
		Reimbursement - Corporate Apparel Claim - November 2023	
30407	25/05/2024	Cr Glynis Parker	\$161.13
		Travel Allowance - April 2024	

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
30408	25/05/2024	Cr Paul Miles	\$1,572.82
		Travel Allowance - January - April 2024	
29581	6/05/2024	Craneswest (WA) Pty Ltd	\$1,777.60
		Debris Collection - Ferrara Park - Parks	
29582	6/05/2024	CS Legal	\$2,955.50
		Court Fees - Rating Services	
29583	6/05/2024	CS Legal	\$1,125.00
		Court Fees - Rating Services	
29584	6/05/2024	Daniel & Laura Newell	\$2,000.00
		Refund - Street & Verge Bond	
29585	6/05/2024	Danielle Wilson-Moore	\$2,000.00
		Refund - Street & Verge Bond	
29586	6/05/2024	David Roy Cull	\$1,370.60
		Pest Control Services -Various Locations	
29587	6/05/2024	Department of Fire & Emergency Services	\$1,337.00
		False Fire Alarm Attendance - Aquamotion	
29588	6/05/2024	Department of Planning, Lands and Heritage	\$6,168.00
		Application Fee - Applicant: Peter Simpson, PTS Town Planning Pty Ltd - Reference: DAP24/02686 - Property Address: Lot 395 Peony Boulevard Yanchep - Proposal: Service Station With Drive Through Dog & Car Wash	
29589	6/05/2024	DMC Cleaning	\$116,828.89
		Cleaning Services - Various Locations	
29590	6/05/2024	Dowsing Group Pty Ltd	\$10,487.63
		Footpath Repairs - Fontana Loop	
		Steel Rail Resurfacing - Paloma Skate Park	
29591	6/05/2024	Drainflow Services Pty Ltd	\$22,571.62
		Road Sweeping / Drain Cleaning Services	
29593	6/05/2024	Emerge Environmental Services Pty Ltd	\$13,127.40
		Local Biodiversity Plan Review - Assets	
29594	6/05/2024	Emma Solly	\$2,000.00
		Refund - Street & Verge Bond	
29595	6/05/2024	Environmental Industries Pty Ltd	\$127,845.10
		Landscape Maintenance Services - Various Locations	
29596	6/05/2024	Epic Catering & Events Services Pty Ltd	\$1,936.00
		Catering - Council Meeting 23 April 2024	
29597	6/05/2024	EVH Emergency Vet Hospital	\$992.80
		Vet Charges - Rangers	
29598	6/05/2024	Evoke Interior Design Pty Ltd	\$6,691.66
		Refurbishment Works - Yanchep Sports & Social Club	
29599	6/05/2024	Fitzrite Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
29600	6/05/2024	Focus Building Company Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
29601	6/05/2024	Fulton Hogan Industries Pty Ltd	\$3,676.20

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
		Ezstreet Bioblend - Engineering	
29602	6/05/2024	Fusion Applications Pty Ltd	\$5,280.00
		OICS Architecture Integration - Week Ending 28.04.2024 - ICT	
29603	6/05/2024	Gary Dito	\$2,000.00
		Refund - Street & Verge Bond	
29604	6/05/2024	Gemmill Homes Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
29605	6/05/2024	Geoff's Tree Service Pty Ltd	\$1,747.42
		Pruning Services For The City	
29606	6/05/2024	GJ Woodard	\$243.55
		Keyholder Payments	
29607	6/05/2024	Grant Moyle	\$25.15
		Refund - Entry Fee For Arts Award	
29608	6/05/2024	Harry Lea	\$25.15
		Refund - Entry Fee For Art Award	
29609	6/05/2024	Hays Personnel Services	\$8,465.27
		Casual Labour Services	
29610	6/05/2024	Headset ERA	\$5,104.00
		Jabra Equipment - ICT	
29611	6/05/2024	Heatley Sales Pty Ltd	\$334.75
		Ratchet Tie Down - Stores Stock	
29612	6/05/2024	Heidi Campbell	\$500.00
		CCTV Rebate	
29613	6/05/2024	Hickey Constructions Pty Ltd	\$229,768.83
		Progress Claim 2 & Variations - Construction Of Heath Park Pavilion	
29614	6/05/2024	Homestart	\$2,483.76
		Refund - Street & Verge Bonds	
29615	6/05/2024	Ian Holding	\$2,000.00
		Refund - Street & Verge Bond	
29616	6/05/2024	Image Extra	\$1,870.00
		Dugite Rubber Wheel Stop - Engineering	
29617	6/05/2024	Integrity Industrial Pty Ltd	\$1,337.74
		Casual Labour Services	
29618	6/05/2024	Integrity Industrial Pty Ltd	\$1,607.69
		Casual Labour Services	
29619	6/05/2024	Interfire Agencies Pty Ltd	\$3,681.57
		Seaguard Class A Foam Concentrate - Fire Services	
29620	6/05/2024	J Blackwood & Son Ltd	\$181.82
		Set Files Warding Stahlwille - Stores	
29621	6/05/2024	James Skouros	\$2,000.00
		Refund - Street & Verge Bond	
29622	6/05/2024	Janice R.D. Lane	\$50.00
		Bond Refund - Temporary Signage - Cambrai Village Craft Group	
29623	6/05/2024	JCorp Pty Ltd	\$16,000.00

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
		Refund - Street & Verge Bonds	
29624	6/05/2024	JCorp Pty Ltd	\$12,760.30
		Refund - Street & Verge Bonds	
29625	6/05/2024	Jobfit Health Group Pty Ltd	\$1,177.00
		Pre-Employment Medical Assessments	
29626	6/05/2024	Joshua Mitchell	\$2,000.00
		Refund - Street & Verge Bond	
29627	6/05/2024	Juan-Pierre van Deventer	\$2,000.00
		Refund - Street & Verge Bond	
29628	6/05/2024	Judith Birchall	\$200.00
		Wanneroo Bardip Focus Group Participation And Consultation	
29629	6/05/2024	Justin Bennett	\$802.00
		Vehicle Crossing Subsidy	
29630	6/05/2024	Kangarope	\$345.07
		Rope - Carramar Golf Course Driving Range	
29631	6/05/2024	Kathryn Bell	\$50.00
		Dog Registration Refund - Animal Sterilised In 3rd Year	
29632	6/05/2024	Kevin Bolt	\$2,000.00
		Refund - Street & Verge Bond	
29633	6/05/2024	Kinetic IT Pty Ltd	\$14,993.77
		Threat Intelligence Service - ICT	
29634	6/05/2024	Rates Refund	\$641.71
29635	6/05/2024	Rates Refund	\$3,324.82
29636	6/05/2024	Lee Syminton	\$16,500.00
		Stage 1 & 2 Concept Design - Abbeville Sports Pavilion - Assets	
29637	6/05/2024	Les Mills Asia Pacific	\$838.50
		Les Mills License Subscription - Aquamotion	
29638	6/05/2024	Lisa Wilkins	\$2,000.00
		Refund - Street & Verge Bond	
29639	6/05/2024	Louis Cheetham and Drew Thompson	\$1,000.00
		Refund - Street & Verge Bond	
29640	6/05/2024	Mackay Urban Design	\$2,200.00
		Attendance - Design Review Panels	
29641	6/05/2024	Rates Refund	\$222.75
29643	6/05/2024	Materon Investments WA Pty Ltd	\$4,397.85
		Refund - Street & Verge Bonds	
29644	6/05/2024	Matthew Ferreira	\$100.00
		Dog Registration Refund - Sterilisation	
29645	6/05/2024	Mayor Linda Aitken	\$14,626.79
		Monthly Meeting Attendance Allowance	
		Reimbursement - Apparel, Travel Allowance - March And Parking Fees	
29646	6/05/2024	Rates Refund	\$182.15
29647	6/05/2024	Mindarie Regional Council	\$323,500.53
		Refuse Disposal Charges	

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
29648	6/05/2024	Ms Peggy Brown	\$145.00
		Keyholder Payment	
29649	6/05/2024	Muchea Tree Farm	\$746.00
		Eucalyptus And Melaleuca Trees - Ashby	
29650	6/05/2024	Natural Area Consulting Management Services	\$4,497.02
		Landscape Maintenance Services - Various Locations	
29651	6/05/2024	Noma Pty Ltd	\$1,760.00
		Attendance - Design Review Panel	
29652	6/05/2024	Noma Pty Ltd	\$660.00
		Attendance - Design Review Panel	
29653	6/05/2024	Northern Perth Mobile Vet	\$341.00
		Euthanasia And Disposal Of Animal	
29654	6/05/2024	Office Cleaning Experts	\$123,523.60
		Cleaning Services - Various Locations	
29655	6/05/2024	Okaia Pty Ltd	\$2,618.00
		2 Rovers & 2 Face Painters - Prepare Together - Events	
29656	6/05/2024	Omnicom Media Group Australia Pty Ltd trading as Marketforce	\$3,843.42
		Advertising Services -Various	
29657	6/05/2024	On Tap Services	\$1,301.04
		Plumbing Maintenance Charges - Various Locations	
29658	6/05/2024	Paridhi Apte	\$25.15
		Refund - Entry Fee Art Award	
29659	6/05/2024	Patrick Rooney	\$1,000.00
		Refund - Street & Verge Bond	
29660	6/05/2024	Rates Refund	\$372.82
29661	6/05/2024	Perth Materials Blowing Pty Ltd	\$116,695.70
		Mulching Works - Gnangara / Mirrabooka	
		Progress Claim 1 - Ground Preparation Works - Alexander Drive Mulching	
29662	6/05/2024	Perth Patio Magic Pty Ltd	\$3,000.00
		Refund - Street & Verge Bonds	
29664	6/05/2024	Powerhouse Batteries Pty Ltd	\$1,746.40
		Batteries - Ashby Depot	
29665	6/05/2024	Prensa Pty Ltd	\$1,056.00
		Whitfield Park - Asbestos Removal Visual Clearance Inspection	
29666	6/05/2024	Prestige Alarms	\$9,249.22
		Alarm / CCTV Services - Various Locations	
29667	6/05/2024	PTE Group Pty Ltd	\$9,944.82
		Additional Work - Mower Trucks - Fleet	
29668	6/05/2024	Qualcon Laboratories	\$2,816.00
		PSD Analysis Of Sand Samples - Two Rocks Beach	
29669	6/05/2024	Reliable Fencing WA Pty Ltd	\$7,836.21

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
		Replace Baseball Backnet Rubber - John Moloney Park - Parks	
		Supply And Install Handrail - Civic Centre	
29670	6/05/2024	Rena Herron	\$2,400.00
		Unframed Acrylic On Canvas - Tranquil Turtle Friday - Beach To Bush Arts Festival	
29671	6/05/2024	Residential Building WA Pty Ltd	\$4,000.00
		Refund - Street & Verge Bonds	
29672	6/05/2024	Sanpoint Pty Ltd ATF the Fiore Family Trust	\$306,108.83
		Landscape Maintenance Services - Various Locations	
29673	6/05/2024	Sarah Baker	\$2,000.00
		Refund - Street & Verge Bond	
29674	6/05/2024	Sherwood Flooring WA Pty Ltd (NEW)	\$4,823.50
		Flooring Repairs - Kingsway Indoor Stadium - Assets	
29675	6/05/2024	Site Sentry Pty Ltd	\$286.00
		Safe Lowering Demonstration - Technician Labour	
29676	6/05/2024	Sphere Architects	\$12,160.50
		Contract Administration - Architectural Design And Detailing For Sound Insulation Of Meeting Rooms	
		Consultancy - Design Of Upgrades To Elliot Park And Clubroom Building	
29677	6/05/2024	SSB Pty Ltd	\$8,342.03
		Refund - Street & Verge Bonds	
29678	6/05/2024	St John Ambulance Western Australia Ltd	\$610.50
		Event Health Services - Prepare Together	
29679	6/05/2024	Stantec Australia Pty Ltd	\$2,538.91
		New Traffic Signals - Intersection Marangaroo Drive / Girrawheen Ave	
29680	6/05/2024	Rates Refund	\$219.72
29681	6/05/2024	Supreme Shades Pty Ltd	\$2,124.10
		Replace Shade Sail - Children's Playground Area - Wanneroo Library	
29682	6/05/2024	Sydney Tools Pty Ltd	\$835.86
		Tool Purchases - Assets	
29683	6/05/2024	Synergy	\$61,845.66
		Power Supply Charges - Various Locations	
29684	6/05/2024	Taleesa Griggs	\$2,000.00
		Refund - Street & Verge Bond	
29685	6/05/2024	Talitha Marco	\$50.00
		Dog Registration Refund - Euthanised	
29686	6/05/2024	Taylor Robinson Pty Ltd	\$440.00
		Attendance - Review Design Panel	
29687	6/05/2024	Team Global Express Pty Ltd	\$457.21
		Courier Services For The City	

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
29688	6/05/2024	Technology One Limited	\$9,768.00
		Application Managed Service - 01.05.2024 - 31.05.2024 - ICT	
29689	6/05/2024	Telstra Limited	\$1,154.56
		Phone Charges For The City	
29690	6/05/2024	The Futures Group	\$8,567.35
		Legal Fees For The City	
29691	6/05/2024	The Royal Life Saving Society Australia	\$2,283.33
		Water Feature Reactive Maintenance - Kingsway Splashpad - Parks	
29692	6/05/2024	The Trustee for BARRA CIVIL AND FENCING Trust	\$25,091.00
		Install New Fencing - Daydream Way	
29693	6/05/2024	The Trustee for Prime Projects Construction Trust	\$2,000.00
		Refund - Street & Verge Bond	
29694	6/05/2024	The Vacuum Doctor	\$608.25
		Hepa Filtered Vacuum Cleaner - Kingsway	
29695	6/05/2024	Totally Workwear Joondalup & Butler	\$197.90
		Safety Boots - Asset Planning Services Employee	
29696	6/05/2024	Tracy McDonagh	\$1,000.00
		Refund - Street & Verge Bond	
29697	6/05/2024	Tree Planting & Watering	\$84,795.62
		Tree / Plant Watering - Various Locations	
29698	6/05/2024	Triton Electrical Contractors Pty Ltd	\$672.10
		Irrigation Electrical Works - Mintaro Park	
29699	6/05/2024	Truck Centre WA Pty Ltd	\$21,290.76
		Vehicle Spare Parts	
29700	6/05/2024	Ventura Home Group Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
29701	6/05/2024	Rates Refund	\$461.16
29702	6/05/2024	Vexel Pty Ltd	\$6,216.21
		Dog Waste Bags	
29704	6/05/2024	Viv Warren Consulting Pty Ltd	\$13,860.00
		January Citizenship Ceremony Community Survey	
29705	6/05/2024	Viva Energy Australia Pty Ltd	\$106,102.88
		Fuel Issues For The City	
29706	6/05/2024	Viviana Cavieres Mena	\$2,000.00
		Refund - Street & Verge Bond	
29707	6/05/2024	VTs – Vocational Training Services	\$2,527.20
		Provision Of Certificate IV In Business And Certificate IV In Leadership And Management - People & Culture	
29708	6/05/2024	WA Hino Sales & Service	\$5,123.65
		Vehicle Repairs - Fleet	
29709	6/05/2024	Wanneroo Electric	\$17,696.45

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
		Electrical Maintenance Works - Various Locations	
29710	6/05/2024	West Coast Turf	\$16,458.03
		Turf Works - Various Locations	
29711	6/05/2024	West-Sure Group Pty Ltd	\$158.27
		Cash Collection Services	
29712	6/05/2024	Western Power	\$6,600.00
		Design Fee - Tuart Drive Alkimos	
29713	6/05/2024	WEX Australia Pty Ltd	\$2,164.02
		Fuel Issues - Fire Services	
29714	6/05/2024	Work Clobber	\$2,546.70
		PPE Clothing With Hi Vis And Reflector Tape	
29715	6/05/2024	Workpower Incorporated	\$17,625.12
		Landscape Maintenance Services - Various Locations	
29716	6/05/2024	Yanchep Surf Lifesaving Club	\$24,750.00
		Beach Patrol - Summer 2023 / 2024	
29721	13/05/2024	Mr M Dickson	\$91.28
		Reimbursement - Hospitality And Parking Fees	
29722	13/05/2024	Mr R Ellyard	\$13.00
		Reimbursement - Parking Fees - Meeting At WALGA	
29723	11/05/2024	101 Residential Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
29724	11/05/2024	3Logix Pty Ltd	\$57,134.00
		Install 8 Cameras To Waste Trucks - Waste Services	
29725	11/05/2024	A Space	\$1,338.45
		Renew Playground - Ridgewood Park - Assets	
29726	11/05/2024	AAAC Towing	\$341.00
		Vehicle Pick Up & Storage 13.09.2023 - 02.10.2023	
29727	11/05/2024	AARCO Environmental Solutions Pty Ltd	\$52,869.52
		Remove ACM - Poinciana Park	
29728	11/05/2024	ABN Residential WA Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
29729	11/05/2024	ABN Residential WA Pty Ltd	\$6,589.80
		Refund - Street & Verge Bonds	
29730	11/05/2024	Access Without Barriers Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
29731	11/05/2024	Active Discovery	\$13,310.00
		Playground Renewal - Rosslare Park	
29732	11/05/2024	Advanced Perth Removals Pty Ltd	\$836.00
		Removals Of Items - Clarkson Youth Centre Ready For Construction	
29733	11/05/2024	AE Hoskins Building Services	\$54,288.03
		Progress Claim 1 - Supply & Install UAT - Hinckley Park - Assets	

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
29734	11/05/2024	Airu Wang	\$6.00
		Refund - Everything Halloween Holiday Program - Re-Issue Stale Cheque 00120211	
29735	11/05/2024	Akwaaba African Drumming	\$495.00
		Workshop - African Drumming - 15.03.2024 - Harmony Week	
29736	11/05/2024	Alexander House of Flowers	\$200.00
		Wreaths - Mayors Office	
29737	11/05/2024	Alinta Gas	\$7,545.16
		Gas Supply Charges - Various Locations	
29738	11/05/2024	Allidin Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
29739	11/05/2024	Andrea Ludvik	\$61.65
		Refund - Building Application - Rejected	
29740	11/05/2024	Ann Mulligan	\$500.00
		CCTV Rebate	
29741	11/05/2024	Anstat Pty Ltd	\$3,614.60
		Lawlex Legislative Alerts And Premium Research - 27/02/2024 To 26/02/2025	
29742	11/05/2024	Rates Refund	\$2,073.16
29743	11/05/2024	APV Valuers & Asset Management	\$2,323.20
		Provision Of Asset Valuation Services Final Valuation Report Issued	
29744	11/05/2024	Armada Construction Group	\$4,000.00
		Refund - Street & Verge Bonds	
29745	11/05/2024	Armaguard	\$539.98
		Cash Collection Services - Various Locations	
29746	11/05/2024	Ashmy Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
29747	11/05/2024	Aslab Pty Ltd	\$880.00
		Asphalt Testing - Kingsway / Ashdale - Assets	
29748	11/05/2024	Australia Post	\$1,358.51
		Billpay Transaction Fees - Rates	
29749	11/05/2024	Australian Airconditioning Services Pty Ltd	\$40,570.04
		Airconditioning Maintenance - Various Locations	
		HVAC Refurbishment - Materials & Labour For Quinns Rocks Sports Club	
29750	11/05/2024	Australian Institute of Management Western Australia Human Resource Development Centre Limited	\$1,940.00
		Training - Advanced Negotiation In Practice - 1 Attendee	
29751	11/05/2024	Australian Local Government Association Limited	\$3,780.00
		ALGA Registration - National General Assembly July 2024 - 4 Councillors	
29752	11/05/2024	Australian Services Union	\$238.50

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
		Payroll Deductions	
29753	11/05/2024	Australian Taxation Office	\$723,450.00
		Payroll Deductions	
29754	11/05/2024	Auto Control Systems	\$837.85
		Repairs - Wanneroo Incident Control Vehicle	
29755	11/05/2024	Banhams WA Pty Ltd	\$3,032.70
		Water Meter / Backflow Cages - Wanneroo Tennis Courts	
29756	11/05/2024	Rates Refund	\$393.83
29757	11/05/2024	BGC Concrete	\$3,277.12
		Concrete Works - Various Locations	
29758	11/05/2024	BGC Residential Pty Ltd	\$8,000.00
		Refund - Street & Verge Bonds	
29759	11/05/2024	Bianca Clarke	\$61.65
		Refund - Building Application - Rejected	
29760	11/05/2024	Boral Construction Materials Group Ltd	\$373.78
		Concrete Mix - Edgeworth Circuit - Engineering	
29761	11/05/2024	BOS Civil Pty Ltd	\$163,582.74
		Construction - Hester Ave And Connolly Dr Roundabout Upgrade	
29762	11/05/2024	BPA Consultants Pty Ltd	\$3,564.00
		Linemarking - Koondoola Avenue	
29763	11/05/2024	Bridgestone Australia Limited	\$14,437.27
		Tyre Fitting Services	
29764	11/05/2024	Brightly Software Australia Pty Ltd	\$2,420.00
		Assetic Consulting Services - Project Management Services - April 2024 - ICT	
29765	11/05/2024	BrightMark Group Pty Ltd	\$25,749.16
		Cleaning Services For The City	
29766	11/05/2024	Brownes Foods Operations Pty Limited	\$384.18
		Milk Supplies For The City	
29767	11/05/2024	Cameron Chisholm & Nicol (WA) Pty Ltd	\$3,575.00
		Panel Member - Design Review Services	
29768	11/05/2024	Car Care Motor Company Pty Ltd	\$3,075.50
		Vehicle Services / Repairs	
29769	11/05/2024	Rates Refund	\$479.29
29770	11/05/2024	Carl Lawson	\$2,000.00
		Refund - Street & Verge Bond	
29771	11/05/2024	Casey Kickett & Dylan Nott	\$288.40
		Video Interview Sitting Fee - Wanneroo Bardip - Museum	
29772	11/05/2024	Rates Refund	\$42.28
29773	11/05/2024	CDM Australia Pty Ltd	\$83,248.33
		Computer Equipment - ICT	
		Precision 3660 Tower CTO Base - Aquamotion	
		Subscription - Ad Auditplus, Opmanager Professional - ICT	
29774	11/05/2024	CFMEU	\$140.00

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
		Payroll Deductions	
29775	11/05/2024	Charis Stevens	\$500.00
		CCTV Rebate	
29776	11/05/2024	Chemical Essentials Pty Ltd	\$1,679.70
		Vet Disinfectant - Animal Care Centre	
29777	11/05/2024	Cherry's Catering	\$3,515.00
		Catering - Council Working Dinner - 06.05.2024	
		Catering - WALGA Sundowner - 01.05.2024	
29778	11/05/2024	Child Support Agency	\$1,578.20
		Payroll Deductions	
29779	11/05/2024	Chivas Enterprises Pty Ltd t/as Mayday Earthmoving	\$6,611.00
		Excavator - Sporting Drive, Kingsway Regional Sporting Complex	
29780	11/05/2024	Chrysalis Quantity Surveying Pty Ltd	\$9,055.20
		Construction Specialist Services - Alkimos Aquatic & Recreation Centre	
29781	11/05/2024	Circle of Friends Women's Community Choir Inc	\$200.00
		Choir Performance - Clarkson Library 20.12.2023 - Cultural Services	
29782	11/05/2024	City of Joondalup	\$110,913.17
		Reimbursement - Long Service Leave - 17 Former Employees	
29783	11/05/2024	Rates Refund	\$858.50
29784	11/05/2024	City of Wanneroo	\$496.00
		Payroll Deductions	
29785	11/05/2024	Civil Sciences and Engineering	\$25,960.00
		Traffic Treatment & Western Power Application For Lighting Installation - Azelia Street - Assets	
29786	11/05/2024	Claw Environmental	\$382.80
		Wangara Recycling Centre Polystyrene On Call Collection	
29787	11/05/2024	Clinipath Pathology	\$654.50
		Medical Fees For The City	
29788	11/05/2024	Club Fiesta	\$110.68
		Club Fiesta - April Fitness Classes	
29789	11/05/2024	Coates Hire Operations Pty Limited	\$1,746.23
		Site Hut And Toilet Hire - Sporting Drive	
29790	11/05/2024	Coca Cola Amatil Pty Ltd	\$1,031.06
		Beverages - Kingsway	
29791	11/05/2024	Commercial Aquatics Australia	\$242.00
		Aquamotion - Chlorine Booster Pump Leaking.	
29792	11/05/2024	Commissioner of Police	\$17.00
		1 Volunteer Police Check - Community Development	
29793	11/05/2024	Complete Office Supplies Pty Ltd	\$1,195.52
		Stationery Purchases - Various Locations	
29794	11/05/2024	Complete Office Supplies Pty Ltd	\$346.00

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
		Stationery - Office of the CEO	
29795	11/05/2024	Conplant Pty Ltd	\$3,158.10
		Oscillating Roller Plus Transport - Sporting Drive	
29796	11/05/2024	Contra-Flow Pty Ltd	\$30,509.18
		Traffic Management Services - Various Locations	
29797	11/05/2024	Contra-Flow Pty Ltd	\$4,814.44
		Traffic Management - Wanneroo, Carramar & Mariginiup - Parks	
29798	11/05/2024	Cornelius Snyman	\$480.00
		CCTV Rebate	
29799	11/05/2024	Corsign (WA) Pty Ltd	\$1,661.00
		Removal & Installation - Park Signs - Celadon Park	
		Signs - Caution - Fusillade And Glyphosate Being Applied	
		Street Name Plates - Engineering	
29800	11/05/2024	Corsign (WA) Pty Ltd	\$82.50
		Memorial Plaque - Parks	
29801	11/05/2024	Craig Penman	\$500.00
		CCTV Rebate	
29802	11/05/2024	Craneswest (WA) Pty Ltd	\$14,171.74
		Removal Of Green Waste - Wanneroo Recycling Centre - Waste Services	
29803	11/05/2024	Critical Fire Protection & Training Pty Ltd	\$5,234.28
		Fire Protection Equipment Servicing - Various Locations	
29804	11/05/2024	CS Legal	\$29,112.69
		Court Fees - Rating Services	
29805	11/05/2024	CS Legal	\$47,489.29
		Court Fees - Rating Services	
29806	11/05/2024	CTI Couriers	\$1,503.99
		Courier Services - Health Services	
29807	11/05/2024	Dale Alcock Homes Pty Ltd	\$7,155.52
		Refund - Building Application - Cancelled	
		Refund - Street & Verge Bonds	
29808	11/05/2024	Darren Lee	\$453.90
		CCTV Rebate	
29809	11/05/2024	Data #3 Limited	\$286.01
		Acrobat Standard Subscriptions - ICT	
29810	11/05/2024	David Roy Cull	\$1,656.60
		Pest Control Services - Various Locations	
29811	11/05/2024	Davley Building Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
29812	11/05/2024	Rates Refund	\$867.38
29813	11/05/2024	Debbie May	\$500.00
		CCTV Rebate	

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
29814	11/05/2024	Department of Fire & Emergency Services	\$1,337.00
		False Fire Alarm Attendance - Aquamotion	
29815	11/05/2024	Department of Mines, Industry Regulation & Safety	\$148,001.73
		Collection Agency Fee Payments - April 2024	
29816	11/05/2024	Department of Planning, Lands and Heritage	\$22,848.00
		Application Fee - Applicant: Abbey Goodall - Planning Solution - Reference: DAP/24/02691 - Property Address: Part Lot 9703 (10) Enterprise Avenue, Two Rocks - Proposal: Fast Food Outlet	
		Application Fee - Applicant: Candice Halleen, CDP Town Planning & Design - Reference: DAP/24/02690 - Property Address: 1040K Wanneroo Road Sinagra - Proposal: Independent Living Complex	
29817	11/05/2024	Department of Primary Industries and Regional Development	\$2,871.50
		DDLS Animal Pathology Testing - Kingsbridge Lake System - Parks	
29818	11/05/2024	Department of Transport	\$1,781.30
		Vehicle Ownership Search - Disclosure Of Information Fees	
29819	11/05/2024	Development WA	\$339,949.64
		Bond Refund - 2021.72.1 Jindowie Stage 17 Pos 8115 & 8116 Yanchep WAPC 157404	
29820	11/05/2024	Dinh To	\$204.77
		CCTV Rebate	
29821	11/05/2024	DMC Cleaning	\$2,904.22
		Cleaning Consumables For The City	
29822	11/05/2024	Double G (WA) Pty Ltd	\$4,613.15
		Irrigation Works - Various Locations	
29823	11/05/2024	Dowsing Group Pty Ltd	\$25,350.15
		Concrete Works - Carramar Golf Course	
		Footpath Works - Charing Crescent	
29824	11/05/2024	Drainflow Services Pty Ltd	\$23,011.29
		Drain Cleaning / Road Sweeping Services - Various Locations	
29825	11/05/2024	Dynamic Gift International Pty Ltd	\$6,534.00
		Waste Education - 1000 Sippy Telescopic Straws & Notebooks	
29826	11/05/2024	Eastern Metropolitan Regional Council	\$2,495.00
		Clothes Swap - 04.05.2024 - Waste Education	
29827	11/05/2024	Eclipse Soils	\$46,142.80
		Mulch Supplies - Various Locations	
29828	11/05/2024	Ecoform Consulting Pty Ltd	\$506.00
		Detailed Design Review - Building 3 Roof Upgrade - Ashby Operations Centre - Assets	
29829	11/05/2024	Edge People Management	\$3,103.48

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
		Case Management Return To Work Monitoring And Job Dictionaries	
		Provision Of Ergonomic Assessments	
29830	11/05/2024	Elisa Helen Green	\$500.00
		CCTV Rebate	
29831	11/05/2024	Elizabeth & Martin Poole	\$802.00
		Vehicle Crossing Subsidy	
29832	11/05/2024	Elwyn Foo	\$500.00
		CCTV Rebate	
29833	11/05/2024	Emerge Environmental Services Pty Ltd	\$3,371.50
		Foreshore Management Plan Revisions - Two Rocks Beach - Assets	
29834	11/05/2024	Environmental Industries Pty Ltd	\$6,127.00
		Remove Aged Vegetation - Kingsbridge Park Skate Park	
		Supply And Application Of Glyphosate - Luisini Park	
29835	11/05/2024	Equifax Australasia Credit Rating Pty Ltd	\$316.80
		Standard Financial & Performance Assessments	
29836	11/05/2024	Ergolink	\$1,104.84
		Office Chair - 2 Employees	
29837	11/05/2024	Escabags Ltd	\$198.00
		3 Boxes Escape Bags - Community Development	
29838	11/05/2024	Euro Laminated Designs Pty Ltd	\$6,438.00
		Install Blinds - Clarkson Youth Centre	
29839	11/05/2024	Excalibur Printing Pty Ltd	\$2,608.65
		Navy T-Shirts - Fire Services	
29840	11/05/2024	First Homebuilders Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
29841	11/05/2024	Fleet Network	\$9,056.16
		Payroll Deductions	
29842	11/05/2024	Focus Consulting WA Pty Ltd	\$2,145.00
		Electrical Consulting Services - Riverlinks Park All Abilities Playground - Assets	
29843	11/05/2024	Forch Australia Pty Ltd	\$1,358.61
		Brake / Glass Cleaner - Stores	
29844	11/05/2024	Foxfish Pty Ltd t/as Binley Fencing	\$799.76
		Temporary Fencing - Paloma Skate Park	
29845	11/05/2024	FSC ION GROUP PTY LTD	\$13,629.81
		Release Of Retention - Splendid Park 50%	
29846	11/05/2024	Fusion Applications Pty Ltd	\$6,600.00
		OICS Architecture Integration - Week Ending 05.05.2024 - ICT	
29847	11/05/2024	Geoff's Tree Service Pty Ltd	\$66,158.39
		Pruning Services For The City	
29848	11/05/2024	Rates Refund	\$150.00

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
29849	11/05/2024	Go Image	\$114.50
		Refund - Sign Application - Rejected	
29850	11/05/2024	GPC Asia Pacific Pty Ltd	\$452.93
		Vehicle Spare Parts - Fleet	
29851	11/05/2024	Grand Toyota	\$946.82
		Vehicle Spare Parts	
29852	11/05/2024	Rates Refund	\$949.94
29853	11/05/2024	Great Southern Fuel Supplies	\$2,870.56
		Unleaded Petrol 91 200L - Stores	
29854	11/05/2024	Green Options Pty Ltd	\$15,913.04
		Rotary Mowing Active Parks	
29855	11/05/2024	Halpd Pty Ltd Trading As Affordable Living Homes	\$6,000.00
		Refund - Street & Verge Bonds	
29856	11/05/2024	Hays Personnel Services	\$3,278.80
		Casual Labour Services	
29857	11/05/2024	Helene Pty Ltd trading as Lo-Go Appointments WA	\$10,718.77
		Casual Labour Services	
29858	11/05/2024	Hemsley Paterson	\$2,750.00
		Market Rental Valuations - Property	
29859	11/05/2024	Hickey Constructions Pty Ltd	\$1,399.20
		Remedial Works - Edgar Griffiths Dog Park	
29860	11/05/2024	Hire Express Pty Limited	\$3,685.00
		Excavator Hire - Kingsway Carpark - Sporting Drive	
29861	11/05/2024	Hitachi Construction Machinery Pty Ltd	\$117.67
		Vehicle Spare Parts	
29862	11/05/2024	Hodge Collard Preston Unit Trust	\$12,642.30
		Contract Administration - Heath Park Sports Amenities Building	
29863	11/05/2024	Homestart	\$42,000.00
		Refund - Street & Verge Bonds	
29864	11/05/2024	Hoop Hoop Hooray	\$848.00
		2 Visible Mending Workshops - 23.04.2024 & 30.04.2024 - Place Management	
29865	11/05/2024	HopgoodGanim Lawyers	\$1,730.85
		Legal Fees For The City	
29866	11/05/2024	Horizon West Landscape Constructions	\$145,463.84
		Landscape Construction Claim March 2024 - Riverlinks Park All Abilities	
29867	11/05/2024	Hose Right	\$650.23
		Vehicle Spare Parts	
29868	11/05/2024	Hydroquip Pumps & Irrigation Pty Ltd	\$9,629.18
		Removal Of Recirculation Pump Two & Repair Irrigation Lake Recirculation Pump - Brampton Park, Butler	
29869	11/05/2024	Ideal Homes Pty Ltd	\$2,000.00

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
		Refund - Street & Verge Bond	
29870	11/05/2024	Imagesource Digital Solutions	\$2,470.60
		Signs - Pool Lap - Aquamotion	
		Signs - Wanneroo Compost - Waste Services	
29871	11/05/2024	Indoor Gardens Pty Ltd	\$311.85
		Monthly Plant Hire - Customer Relations	
29872	11/05/2024	INKA Developments Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
29873	11/05/2024	Integrity Industrial Pty Ltd	\$26,757.03
		Casual Labour Services	
29874	11/05/2024	Integrity Industrial Pty Ltd	\$9,151.98
		Casual Labour Services	
29875	11/05/2024	Integrity Staffing	\$1,600.37
		Casual Labour Services	
29876	11/05/2024	Intelife Group	\$52,075.93
		BBQ Maintenance, Sand Sifting, Cleaning Services - Various	
29877	11/05/2024	Iron Mountain Australia Group Pty Ltd	\$5,085.25
		Document Management Services - IM	
29878	11/05/2024	Isaac Greenaway	\$458.22
		CCTV Rebate	
29879	11/05/2024	Isentia Pty Ltd	\$1,787.50
		Media Services Fee - 01 - 31.05.2024	
29880	11/05/2024	Issabella De Beer	\$495.00
		CCTV Rebate	
29881	11/05/2024	Ixom Operations Pty Ltd	\$245.52
		Pool Chemicals - Aquamotion	
29882	11/05/2024	J Blackwood & Son Ltd	\$1,973.96
		Rakes, Gloves, Spray N Wipe, Lubricant Spray & Earmuffs - Stores	
29883	11/05/2024	Jackie Barron Piano Tuning & Restoration	\$210.00
		Piano Tuning - Alexander Heights Community Centre	
29884	11/05/2024	Jackson McDonald	\$11,919.60
		Legal Fees For The City	
29885	11/05/2024	Jadu Software Pty Ltd	\$660.00
		150gb Increase In Disk Space - ICT	
29886	11/05/2024	Jaedam Pty Ltd	\$1,000.00
		Refund - Street & Verge Bond	
29887	11/05/2024	Jako Industries Pty Ltd	\$6,297.50
		Pre & Post Dilapidation Reports & Flexible Coupling - Aquamotion - Assets	
29888	11/05/2024	James Bennett Pty Ltd	\$5,248.16
		Book Purchases - Library Services	
29889	11/05/2024	JANA LENGYEL & MARCEL MACINGA	\$2,000.00
		Refund - Street & Verge Bond	
29890	11/05/2024	JB Hi Fi Commercial	\$0.00
		Samsung Galaxy Watches (Credit & Re-issue) -	

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
		ICT	
29891	11/05/2024	JCCE Pty Ltd	\$495.00
		Review And Sign-Off Of Structural Steel Shop Drawings - Showgrounds New Canopy Project.	
29892	11/05/2024	JCorp Pty Ltd	\$4,000.00
		Refund - Street & Verge Bonds	
29893	11/05/2024	JCorp Pty Ltd	\$24,000.00
		Refund - Street & Verge Bonds	
29894	11/05/2024	JNS Landscapes	\$171.65
		Refund - Building Application - Rejected	
29895	11/05/2024	Jobfit Health Group Pty Ltd	\$1,446.50
		Pre-Employment Medical Assessments	
29896	11/05/2024	Rates Refund	\$523.72
29897	11/05/2024	Juan Pablo Gonzalez Rodriguez	\$5.25
		Refund - Verge Licence Application - Cancelled	
29898	11/05/2024	June Gatt	\$1,000.00
		Refund - Street & Verge Bond	
29899	11/05/2024	K2 Audiovisual Pty Ltd	\$1,918.40
		Replace Foyer TV - Civic Centre - ICT	
29900	11/05/2024	Cancelled	
29901	11/05/2024	Ken Raine Consulting	\$75,528.75
		Professional Services - Mariginiup Bushfire Co-Ordinated Clean Up Program - Community Safety & Emergency Management	
29902	11/05/2024	Kevin Graham Siggery	\$495.00
		CCTV Rebate	
29903	11/05/2024	Kevin Pugh and Pamela Pugh	\$802.00
		Vehicle Crossing Subsidy	
29904	11/05/2024	Kleenit	\$13,829.79
		Cleaning Of Wash Bay In Ashby Yard	
		Graffiti Removal - Various Locations	
		Monthly Pressure Washing - 7 Locations	
29905	11/05/2024	Komatsu Australia Pty Ltd	\$659.31
		Vehicle Spare Parts	
29906	11/05/2024	Kumar Parikh	\$449.70
		CCTV Rebate	
29907	11/05/2024	Kyocera Document Solutions	\$4,238.07
		Photocopier Meter Reading	
29908	11/05/2024	La Vida Australia Pty Ltd	\$8,000.00
		Refund - Street & Verge Bonds	
29909	11/05/2024	Landcare Weed Control	\$2,061.58
		Pepper Tree Treatment - Mitchell Park, Mullins Park & Yanchep Beach Road - Parks	
		Woody Weed Treatment - Galleon & Leisure Parks - Parks	
29910	11/05/2024	Landgate	\$4,957.92
		Consolidated Mining Tenement Roll, Land Enquiries & Unimproved Values Chargeable	

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
29911	11/05/2024	Landscape and Maintenance Solutions Pty Ltd	\$440.00
		Verge Maintenance - Chessam Rise - Parks	
29912	11/05/2024	Landscape Elements	\$3,353.71
		Irrigation Repairs - Banksia Grove And Catalina - March 2024	
		Pruning - Anchorage Drive, Mindarie	
29913	11/05/2024	Landscape Elements	\$2,777.13
		Irrigation Repairs - Butler East	
		Regular Maintenance - Benenden Avenue	
29914	11/05/2024	Lawn Doctor Turf Solutions	\$33,053.02
		Overseeding - Various Parks	
		Urgent Sweeping - Riverlinks Park	
		Turf Sweeping - Ferrara Park	
29915	11/05/2024	Lee Buckingham	\$500.00
		CCTV Rebate	
29916	11/05/2024	Lee Syminton	\$14,858.80
		Architectural Design - Yanchep Lagoon Kiosk Upgrade - Assets	
29917	11/05/2024	Lendlease Management Services Ltd	\$11,035.87
		Return Overpayment - Invoice 200777	
29918	11/05/2024	Linemarking WA Pty Ltd	\$619.30
		Linemarking To Activ Parking Bays - Depot	
29919	11/05/2024	Living Turf	\$36,921.50
		Supply Pro Turf NPK & Proseries NPK Max - Parks	
29920	11/05/2024	LK Advisory Pty Ltd	\$81.00
		Refund - Copies Of Plans - Not Required	
29921	11/05/2024	LKS Constructions (WA) Pty Ltd	\$17,770.14
		Progress Claim 5 - Anthony Waring Sports Amenities Building Upgrade - Assets	
29922	11/05/2024	Luxury Living WA Pty Ltd Trading As Status Residential	\$8,000.00
		Refund - Street & Verge Bonds	
29923	11/05/2024	Lyndon Barker	\$80.00
		Dog Registration Refund - Returned To Adoption Home	
29924	11/05/2024	Main Roads WA	\$6,606.62
		Road Works - Quinns Rocks - Assets	
29925	11/05/2024	Mandalay Technologies Pty Ltd	\$4,243.80
		Replacement Touch Screen - Wangara Greens Recycling Facility	
29926	11/05/2024	Margaret Brooks	\$500.00
		CCTV Rebate	
29927	11/05/2024	Margaret James	\$100.57
		Refund - Infringement Notice - Administrative Error	
29928	11/05/2024	Marilyn Sebastian	\$449.70
		CCTV Rebate	

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
29929	11/05/2024	Mark Phillip	\$295.00
		Refund - Jadu 650417 - Lot Is Not Titled	
29930	11/05/2024	Materon Investments WA Pty Ltd	\$6,000.00
		Refund - Street & Verge Bonds	
29931	11/05/2024	Maxxia Pty Ltd	\$6,179.70
		Payroll Deductions	
29932	11/05/2024	McKenzie Group Consulting (Compliance) Pty Ltd	\$4,312.00
		Wanneroo Sports And Social Club Fire Compliance – Building Surveyor Services FSER Review	
29933	11/05/2024	McLeods	\$5,751.35
		Legal Fees For The City	
29934	11/05/2024	Metrocount	\$550.00
		6V Welded Battery Pack - Traffic Services	
29935	11/05/2024	Michael Broadbent	\$500.00
		CCTV Rebate	
29936	11/05/2024	Michael Mangan	\$1,000.00
		Refund - Street & Verge Bond	
29937	11/05/2024	Michael McQueen	\$500.00
		CCTV Rebate	
29938	11/05/2024	Mindarie Regional Council	\$101,064.83
		Refuse Disposal Charges	
29939	11/05/2024	Mini-Tankers Australia Pty Ltd	\$6,777.02
		Fuel Issues For The City	
29940	11/05/2024	MKA Electrical Design Consultants Pty Ltd	\$1,947.00
		Electrical Services Consultancy - Kingsway Indoor Stadium And Wanneroo Aquamotion Centre	
29941	11/05/2024	MNG Pty Ltd	\$3,185.00
		Refund - Subdivision Clearance WAPC 160579, 162066, 162917 & 161274 - Incorrect Number Of Lots On Jadu Application	
29942	11/05/2024	Modern Teaching Aids Pty Ltd	\$1,542.03
		Furniture - Ottomans - Library Services	
29943	11/05/2024	Morley Mower Centre	\$44.00
		Small Plant Spare Parts	
29944	11/05/2024	Rates Refund	\$759.15
29945	11/05/2024	Mr Amandeep Singh	\$500.00
		CCTV Rebate	
29946	11/05/2024	Nicky Gardiner	\$81.50
		Refund - Additional Bin Collection - Service Not Undertaken	
29947	11/05/2024	Nikki Tanner	\$147.00
		Refund - Development Application - Withdrawn	
29948	11/05/2024	Noel Jamieson	\$264.00
		Vehicle Crossing Subsidy	
29949	11/05/2024	Noma Pty Ltd	\$440.00

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
		Attendance - Design Review Panel	
29950	11/05/2024	North Metropolitan Tafe	\$285.00
		Training - Certificate IV In Work Health & Safety - Semester 1 2024 - 5 Attendees	
29951	11/05/2024	Nu-Trac Rural Contracting	\$14,590.86
		Beach Cleaning Service - Various Locations	
		Beach Sand Cleared Or Added To Beach Access Paths - Various Locations	
29952	11/05/2024	Nuturf	\$171,578.00
		Supply Various Turf Fertilisers & Seed Stricker	
29953	11/05/2024	NVMS Pty Ltd	\$851.40
		Microphone & Cable - Health Services	
29954	11/05/2024	Omnicom Media Group Australia Pty Ltd trading as Marketforce	\$406.12
		Advertising - Black Spot Construction - Pitcairn Entrance / Marmion Avenue - Assets	
29955	11/05/2024	On Tap Services	\$43,738.64
		Plumbing Maintenance - Various Locations	
		Sewer realignment - Wanneroo Recreation Centre	
29956	11/05/2024	Onya Life	\$3,512.50
		Promotional Produce Bags - Waste Education - Waste Services	
29957	11/05/2024	Oracle Corporation Australia Pty Ltd	\$1,067.83
		Oracle Cloud Integration Cloud Services - April 2024	
29958	11/05/2024	Orixon Pty Ltd	\$40,937.38
		Progress Claim 1 - Construction Of Kiosk & Storage - Kingsway Little Athletics Club - Assets	
29959	11/05/2024	Outdoor World	\$1,000.00
		Refund - Street & Verge Bond	
29960	11/05/2024	Paperbark Technologies Pty Ltd	\$2,198.57
		Arboricultural Report For An Updated Total Of 10 Trees - Carramar Golf Course Green 12 And Tee 13	
29961	11/05/2024	Parker Black & Forrest	\$117.19
		Supply Lock - Warradale Change Rooms - Building Maintenance	
29962	11/05/2024	Parks & Leisure Australia	\$3,300.00
		Corporate Membership	
29963	11/05/2024	Paywise Pty Ltd	\$4,426.83
		Payroll Deductions	
29964	11/05/2024	Peter Moyes Anglican Community School	\$6,632.55
		Auditorium Hire - 27.01.2024 - Events	
29965	11/05/2024	Platinum Locating Services	\$3,074.04
		Location Of Services - Rosslare Park - Assets	
29966	11/05/2024	Play Check	\$6,171.00
		Quarterly Playground Audits - April 2024	

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
29967	11/05/2024	Porter Consulting Engineers	\$16,261.30
		Feasibility Study & Concept Design - Off-Street Car Parking - Drainage Sump - Quinns Road	
		Design Consultancy Services - Mather Drive Duplication - Assets	
29968	11/05/2024	Prestige Alarms	\$181,406.17
		CCTV / Alarm Services - Various Locations	
		VMS Upgrade - Civic Centre	
		Upgrade CCTV - Butler High Road Communications Link	
29969	11/05/2024	PTE Group Pty Ltd	\$825.00
		Additional RHS Gate - Mower Truck Trailer	
29970	11/05/2024	Qualcon Laboratories	\$704.00
		PSD Analysis - Beach Nourishment	
29971	11/05/2024	Rebecca Bell	\$100.57
		Refund - Infringement Notice - Withdrawn	
29972	11/05/2024	Redfish Technologies Pty Ltd	\$10,884.50
		Service Level Agreement - Wanneroo Council Chambers - 01.05.2024 - 30.04.2025	
29973	11/05/2024	Reliable Fencing WA Pty Ltd	\$21,841.81
		Fencing / Gate Works - Various Locations	
29974	11/05/2024	Reliansys Pty Ltd	\$18,115.00
		Annual Software Access Fees - 01.07.2024 - 30.06.2025	
29975	11/05/2024	Renae Shaw	\$150.00
		Dog Registration Refund - Sterilisation	
29976	11/05/2024	Residential Building WA Pty Ltd	\$4,000.00
		Refund - Street & Verge Bonds	
29977	11/05/2024	Roads 2000	\$35,969.03
		Asphalt Supplies - Engineering	
		Road Resurfacing - Koondoola Avenue - Assets	
29978	11/05/2024	Robert Walters Pty Ltd	\$24,036.78
		Casual Labour Services	
29979	11/05/2024	Robert Willis	\$9,460.00
		Consultancy - Audit Report For Clarkson-Butler Contribution Arrangement And The Berkley Road Local Structure Plan	
29980	11/05/2024	Ronakkumar Sharadkumar Shah	\$359.70
		CCTV Rebate	
29981	11/05/2024	Roy Gripske & Sons Pty Ltd	\$616.93
		Vehicle Spare Parts	
29982	11/05/2024	RW Quantity Surveyors	\$880.00
		Quantity Surveying - Yanchep Lagoon Cafe & Change Room Upgrade - Assets	
29983	11/05/2024	Ryan Stagoll	\$61.65
		Refund - Building Application - Rejected	
29984	11/05/2024	Safety World	\$1,383.91

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
		Uniform Issue - Waste Employees	
29985	11/05/2024	Sahba Global Pty Ltd	\$10,835.00
		CCTV & Automatic Gates Review - Assets	
29986	11/05/2024	SAI Global Pty Limited	\$1,625.00
		Training - Implementing AN ISO 45001:2018 OSH Management System - 1 Attendee	
29987	11/05/2024	SAI360 Pty Ltd	\$7,766.00
		Annual Subscription - Emissions Management & Metrics Management Modules	
29988	11/05/2024	Sanpoint Pty Ltd ATF the Fiore Family Trust	\$91,774.22
		Landscape Maintenance Services - Various Locations	
29989	11/05/2024	Sarah Elisabeth Melliush	\$100.57
		Refund - Infringement Notice - Withdrawn	
29990	11/05/2024	Scott Print	\$19,507.40
		Printing - What's Happening Newsletter - Communications & Brand	
29991	11/05/2024	Seabreeze Landscape Supplies	\$19.00
		1 Scoop - Brickie Sand - Engineering	
29992	11/05/2024	Seek Limited	\$5,811.33
		Seek Branded ADs - April 2024 - People & Culture	
29993	11/05/2024	Rates Refund	\$591.67
29994	11/05/2024	Sharon Brooke	\$233.30
		CCTV Rebate	
29995	11/05/2024	Shred-X	\$78.01
		Disposal Of Corporate Uniforms - Council & Corporate Support	
29996	11/05/2024	Sine Group Pty Ltd	\$2,303.40
		1 iPad Device Management & Small Core Renewal - 25.05.2024 - 24.05.2025 - ICT	
29997	11/05/2024	Site Environmental & Remediation Services Pty Ltd	\$8,580.00
		ACM Removal - Capricorn Esplanade Yanchep	
29998	11/05/2024	Skyline Landscape Services (WA)	\$145,980.15
		Streetscape Maintenance - Various Locations	
29999	11/05/2024	SLR Consulting Australia Pty Ltd	\$13,541.55
		Basic Fauna Survey And Targeted Black Cockatoo Habitat Survey For Alkimos District Open Space	
30000	11/05/2024	Smarter Oracle Consulting	\$6,837.60
		Consulting Services - Power Bi Reports & Training - ICT	
30001	11/05/2024	Smartsalary	\$2,579.30
		Payroll Deductions	
30002	11/05/2024	SOLO Resource Recovery	\$162,132.26
		Kerbside Bin Collections 01 - 31.03.2024 - Waste	
30003	11/05/2024	SSB Pty Ltd	\$6,000.00

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
		Refund - Street & Verge Bonds	
30004	11/05/2024	St John Ambulance Western Australia Ltd	\$1,123.62
		First Aid Kit And Defibs Servicing	
		First Aid Training - Various	
30005	11/05/2024	Standards Australia	\$1,889.76
		Royalty Fee - As 4000-1997 - Annexure Only - 159 Royalties - 01.05.2023 To 30.04.2024 30% Discount Applied	
30006	11/05/2024	Statewide Cleaning Supplies Pty Ltd	\$283.05
		Cleaning Supplies For The City	
30007	11/05/2024	Statewide Pump Services	\$6,061.00
		Install New Pump Controller - Wanneroo Recreation Centre	
30008	11/05/2024	Stephen Kinnersley	\$2,000.00
		Refund - Street & Verge Bond	
30009	11/05/2024	Rates Refund	\$935.02
30010	11/05/2024	Stihl Shop Osborne Park	\$4,529.35
		2 Hedgetrimmers And 2 Blowers	
30011	11/05/2024	Superior Nominees Pty Ltd	\$16,383.84
		Playground Equipment Repairs - Various Locations	
30012	11/05/2024	Surf Life Saving WA Incorporated	\$83,535.03
		Lifeguard Services - April 2024 - Facilities	
30013	11/05/2024	Synergy	\$85,476.58
		Power Supply Charges - Various Locations	
30014	11/05/2024	Taman Tools	\$385.00
		Grinding Disc - Stores	
30015	11/05/2024	Team Global Express Pty Ltd	\$476.30
		Courier Services	
30016	11/05/2024	Terravac Vacuum Excavation	\$4,257.00
		Excavate To Expose Tree Root System For Arborist Inspection - Land Beach Boulevard - Conservation	
30017	11/05/2024	The Hire Guys Wangara	\$5,788.60
		VMS Board Hire - Waste Services	
30018	11/05/2024	The Khan Family Trust	\$295.00
		Refund - Development Application - Withdrawn	
30019	11/05/2024	The Local Government, Racing and Cemeteries Employees Union (WA)	\$1,166.00
		Payroll Deductions	
30020	11/05/2024	The Marketing Room	\$2,904.00
		Social Media Management - Discover Wanneroo - Economic Development	
30021	11/05/2024	The Royal Life Saving Society Australia	\$7,616.52
		Monthly Water Feature Service - Kingsway Splashpad & Revolution Park Splashpad - Parks	
30022	11/05/2024	Thirty4 Pty Ltd	\$233.20

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
		QNAV Large, 32 Devices - Monthly Subscription For May 2024	
30023	11/05/2024	Thomas Alexander	\$500.00
		CCTV Rebate	
30024	11/05/2024	Tien Thingh Nguyen	\$500.00
		CCTV Rebate	
30025	11/05/2024	Toolmart	\$169.00
		Automotive Multimeter - Stores	
30026	11/05/2024	Toro Australia Group Sales Pty Ltd	\$593.12
		Small Plant Spare Parts	
30027	11/05/2024	Total Landscape Redevelopment Service Pty Ltd	\$153,216.25
		Playground Replacement - Mitchell Park Upgrade - Assets	
30028	11/05/2024	Totally Workwear Joondalup & Butler	\$430.90
		Uniform Issue - Assets	
30029	11/05/2024	TQuip	\$103.25
		Vehicle Spare Parts	
30030	11/05/2024	Tree Planting & Watering	\$12,168.12
		Tree Maintenance - Various Locations - Parks	
30031	11/05/2024	Triton Electrical Contractors Pty Ltd	\$2,066.90
		Irrigation Electrical Works - Various Locations	
30032	11/05/2024	Trophy Shop Australia	\$97.30
		Name Badges - Various Employees	
30033	11/05/2024	Truck Centre WA Pty Ltd	\$411.04
		Vehicle Spare Parts	
30034	11/05/2024	Turf Care WA Pty Ltd	\$3,549.68
		Apply Fertiliser - Various Locations - Parks	
30035	11/05/2024	Ventura Home Group Pty Ltd	\$14,000.00
		Refund - Street & Verge Bonds	
30036	11/05/2024	Veolia Recycling & Recovery Pty Ltd	\$5,773.57
		General/Paper/Cardboard Collections - Waste	
30037	11/05/2024	Veronica Gregson	\$355.91
		CCTV Rebate	
30038	11/05/2024	Vinh Nguyen	\$409.09
		CCTV Rebate	
30039	11/05/2024	Vivekanand Koneru	\$462.27
		CCTV Rebate	
30040	11/05/2024	Vocus Communications	\$495.00
		Internet Access - 7 Lagoon Drive - ICT	
30041	11/05/2024	WA Bluemetal	\$1,538.09
		Blue Metal - Kingsway Mens Shed Carpark Drainage Works	
30042	11/05/2024	WA Library Supplies	\$1,373.32
		Label & Barcode Protectors - Cultural Services	
30043	11/05/2024	WA Limestone Company	\$80,774.76
		BSL - Hawkins Road Shoulder Upgrade	
		Limestone - Kingsway Carpark	
		Beach Sand - Quinns Beach	

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
30044	11/05/2024	Wanneroo Central Bushfire Brigade	\$200.00
		Reimbursement - Catering - Assist With Burning Course	
30045	11/05/2024	Wanneroo Electric	\$13,906.59
		Electrical Maintenance Services - Various Locations	
30046	11/05/2024	Water Corporation	\$5,745.27
		Water Supply Charges - Various Locations	
30047	11/05/2024	Wave International Pty Ltd	\$896.50
		Consultancy - Engineering Design Services 09.03.2024 - Property Services	
30048	11/05/2024	Wave International Pty Ltd	\$19,404.00
		Consultancy - Engineering Design Services - Neerabup Industrial Estate 12.04/2024 - Property	
30049	11/05/2024	West Coast Turf	\$89,943.13
		Turfing Works - Various Locations	
30050	11/05/2024	West-Sure Group Pty Ltd	\$158.27
		Cash Collection Services	
30051	11/05/2024	Westbooks	\$98.99
		Book Purchases - Library Services	
30052	11/05/2024	Western Australian Treasury Corporation	\$980,625.48
		Loan Interest Payment - Finance	
30053	11/05/2024	Western Irrigation Pty Ltd	\$10,743.70
		Irrigation Parts - Parks	
30054	11/05/2024	Western Power	\$3,300.00
		Design Fee - Girrawheen Avenue - Assets	
30055	11/05/2024	Westview Builders	\$2,000.00
		Refund - Street & Verge Bond	
30056	11/05/2024	William Buck Consulting (WA) Pty Ltd	\$3,300.00
		Probity Advisory Services - Tender - Contracts & Procurement	
30057	11/05/2024	Winc Australia Pty Limited	\$239.36
		Card Holders - Depot	
30058	11/05/2024	Windcave Pty Limited	\$253.00
		Envisionware Car Payment Fee - Library Services	
30059	11/05/2024	Work Clobber	\$68.70
		High Vis Jacket - Rangers	
30060	11/05/2024	Workpower Incorporated	\$10,032.20
		Tubestock Watering - 10 Locations - Assets	
30061	11/05/2024	Wow Group (WA) Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
30062	11/05/2024	Wrenoil	\$33.00
		Oil Waste Disposal - Wangara - Waste Services	
30063	11/05/2024	WyldLynx Pty Ltd	\$9,900.00
		Fusion Pre-Paid Scanning Credits - ICT	

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
30064	11/05/2024	Xin Zhou	\$500.00
		CCTV Rebate	
30065	11/05/2024	Youth Leadership Academy Australia	\$5,500.00
		Wanneroo School Leadership Program - Youth Services	
30066	11/05/2024	Zetta Pty Ltd	\$38,884.38
		DRAAS Managed Services - March 2024 - ICT	
30067	17/05/2024	Association of Corporate Counsel (ACC) Australia	\$500.00
		Registration - 2024 WA In-House Counsel Day - 1 Attendee	
30068	17/05/2024	Australia Post	\$11,965.20
		Postage Charges For The City - April 2024	
30069	17/05/2024	Australia Post	\$1,239.02
		Postage Charges For The City - April 2024	
30070	17/05/2024	Kirby Swim Equip Pty Ltd	\$300.30
		Repair Swim School Platforms - Aquamotion	
30071	17/05/2024	Planning Institute of Australia Limited	\$1,720.00
		Registration - Planning Congress 2024 - 1 Attendee	
30072	17/05/2024	Swan Group WA	\$715,369.63
		Halesworth Park Pavilion Upgrade - Assets	
30073	20/05/2024	Borrell Rafferty Associates Pty Ltd	\$2,612.50
		Cost Management Quantity Surveying Consultancy Services - Proposed Butler North District Open Space - Assets	
30082	20/05/2024	Mr D Webb	\$21.20
		Reimbursement - Parking Fees - Water Corporation Conference / Awards	
30083	20/05/2024	Ms J Reyneke	\$22.00
		Reimbursement - Renewal - Swim Teacher License	
30084	20/05/2024	Ms M Lavan	\$87.00
		Reimbursement - Working With Children	
30085	22/05/2024	(A) Pod Pty Ltd	\$196,254.62
		Progress Payment 13 - Alkimos Aquatic & Recreation Centre	
30086	22/05/2024	101 Residential Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
30087	22/05/2024	3Logix Pty Ltd	\$217.80
		Waste Track Access Fee - June 2024 - Waste Services	
30088	22/05/2024	AARCO Environmental Solutions Pty Ltd	\$354.75
		Disposal Of Asbestos - Versailles Park	
30089	22/05/2024	ABM Landscaping	\$5,658.40
		Brick Paving Repairs - Various Locations	
30090	22/05/2024	ABN Residential WA Pty Ltd	\$40,000.00
		Refund - Street & Verge Bonds	

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
30091	22/05/2024	ABN Residential WA Pty Ltd	\$25,622.20
		Refund - Street & Verge Bonds	
30092	22/05/2024	Access Technologies	\$1,089.00
		Cable Gate Repair - Frederick Stubbs Park	
30093	22/05/2024	Aileen Udell	\$233.85
		CCTV Rebate	
30094	22/05/2024	Alaina Samardali	\$25.00
		Refund - Development Application - Overpayment	
30095	22/05/2024	Alan Duggan	\$500.00
		CCTV Rebate	
30096	22/05/2024	Alinta Gas	\$93.75
		Gas Supply Charges - Various Locations	
30097	22/05/2024	Allworks (WA) Pty Ltd	\$52,742.47
		Heavy Equipment Hire - Coastal Maintenance	
30098	22/05/2024	Alyce Scott	\$673.42
		Vehicle Crossing Subsidy	
30099	22/05/2024	Aqua Attack Drilling	\$2,722.50
		Decommission Bore - Quinns Rocks Sports Club	
30100	22/05/2024	Ascon Survey and Drafting	\$626.18
		Footpath Work R-Spec & D-Spec Survey - Gngara Road - Assets	
30101	22/05/2024	Ashmy Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
30102	22/05/2024	Aussie Natural Spring Water	\$23.90
		Bottled Water - Place Management	
30103	22/05/2024	Australian Airconditioning Services Pty Ltd	\$15,917.53
		Check / Repair Airconditioner - Ashby Operations Centre Administration Building	
		Routine Airconditioning Maintenance For City Buildings - April 2024	
30104	22/05/2024	Australian Communications & Media Authority	\$870.00
		License - Fixed/Point To Point - ICT	
30105	22/05/2024	Australian Institute for Intergenerational Practice Limited	\$7,700.00
		Intergenerational Program Research Report Contract - Community Development	
30106	22/05/2024	Aveling Homes Pty Ltd	\$12,000.00
		Refund - Street & Verge Bonds	
30107	22/05/2024	Ball & Doggett Pty Ltd	\$326.30
		Paper Supplies - Reprographics	
30108	22/05/2024	Barna Construction (WA) Pty Ltd	\$103,211.27
		Roof Repairs - Marangaroo Golf Clubrooms	
		Removal And Reinstatement Of Suspended Ceilings To Facilitate New Acoustic Treatment - Wanneroo Civic Centre	
30109	22/05/2024	Beacon Equipment	\$276.00

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
		Vehicle Spare Parts - Fleet	
30110	22/05/2024	BGC Construction	\$2,000.00
		Refund - Street & Verge Bond	
30111	22/05/2024	BGC Residential Pty Ltd	\$14,000.00
		Refund - Street & Verge Bonds	
30112	22/05/2024	Bladon WA Pty Ltd	\$1,699.50
		150 Grocery Tote Bags - Library Services	
30113	22/05/2024	Bollig Design Group Ltd	\$3,467.75
		Architectural Consultancy Services - Sports Amenities Buildings - Halesworth Park	
30114	22/05/2024	Boral Construction Materials Group Ltd	\$358.38
		Kerbing Works - Agonis Place Wanneroo	
30115	22/05/2024	Boya Equipment	\$148.97
		Hydraulic Oil 46 20L - Fleet	
30116	22/05/2024	Brendan Moore	\$1,120.00
		Presentation & Workshop - Aboriginal Cultural Heritage - 08.05.2024 - Cultural Services	
30117	22/05/2024	Bridgestone Australia Limited	\$9,373.76
		Tyre Fitting Services	
30118	22/05/2024	Brok Gouges	\$915.60
		Refund - Building Application - Withdrawn	
30119	22/05/2024	Brownes Foods Operations Pty Limited	\$363.96
		Milk Deliveries For The City	
30120	22/05/2024	Bucher Municipal Pty Ltd	\$375.10
		Vehicle Spare Parts - Fleet	
30121	22/05/2024	Building & Construction Industry Training Board	\$22,991.68
		Collection Agency Fee Payments 01 - 30.04.2024	
30122	22/05/2024	Buildmark Pty Ltd	\$4,000.00
		Refund - Street & Verge Bonds	
30123	22/05/2024	BWY Engineering Consultants Pty Ltd	\$10,937.85
		Roof Condition Assessments - 7 Buildings	
30124	22/05/2024	Call Associates Pty Ltd trading as Connect Call Centre Services	\$7,203.90
		Overcalls Fees, Council, Group Message Charges - April 2024	
30125	22/05/2024	Car Care Motor Company Pty Ltd	\$6,278.20
		Vehicle Services / Repairs - Fleet	
30126	22/05/2024	Carvalho Design Solutions Pty Ltd	\$2,552.00
		Consultancy Services - WACC Technical Criteria & Scope Of Services	
30127	22/05/2024	Castledex	\$168.96
		Office Furniture - Mobile Pedestal - Procurement	
30128	22/05/2024	Castledine Gregory	\$3,553.00
		Legal Fees For The City	
30129	22/05/2024	Catalina Regional Council	\$10,406.58
		Refund - Supervision Fees - Paid Twice	

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
30130	22/05/2024	Chelsea Nguyen	\$455.58
		CCTV Rebate	
30131	22/05/2024	City of Joondalup	\$21,585.00
		Bond Release - Currambine Stage 1 - Currambine 740-76467 - Works Completed	
30132	22/05/2024	Clark Equipment Sales Pty Ltd	\$225.97
		Vehicle Spare Parts	
30133	22/05/2024	Cleanaway Operations Pty Ltd	\$4,994.00
		Grease Trap Servicing - Belhaven Park	
		Removal & Disposal - Waste Liquid - Fleet Workshop	
30134	22/05/2024	Commercial Aquatics Australia	\$643.50
		Plantroom Re-Active Works Blower In The Outdoor Pool - Aquamotion	
30135	22/05/2024	Commissioner of Police	\$51.00
		National Police Checks - Volunteer Services	
30136	22/05/2024	Complete Office Supplies Pty Ltd	\$3,423.47
		Stationery Supplies - Various Service Units	
30137	22/05/2024	Corsign (WA) Pty Ltd	\$1,894.86
		Signs - Claytons Beach - Engineering	
		Street Name Plates	
30140	22/05/2024	Critical Fire Protection & Training Pty Ltd	\$6,945.91
		Fire Detection System / Equipment Maintenance - Various Locations	
30141	22/05/2024	Crommelin Air & Power Pty Ltd	\$382.33
		Repair Compressor - Fleet	
30142	22/05/2024	CS Legal	\$22,576.66
		Court Fees - Rating Services	
30143	22/05/2024	Dale Alcock Homes Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
30144	22/05/2024	Data #3 Limited	\$1,635.23
		Software Licences - ICT	
30145	22/05/2024	David Gray & Co Pty Ltd	\$3,697.21
		Bin 360L Dark Green - Waste	
30146	22/05/2024	David Roy Cull	\$264.00
		Ant Treatment - Quinns Rocks Tennis Shelter	
30147	22/05/2024	Department Of Biodiversity, Conservation And Attractions	\$1,915.00
		Yanchep National Park Pass Program Sales - Quarter 3 - Economic Development	
30148	22/05/2024	Department of the Premier and Cabinet	\$249.60
		Advertising - Change Of Valuation Method	
		Advertising - Basis Of Rates - Deposited Plans - Rating Services	
30149	22/05/2024	Donald Cant Watts Corke (WA) Pty Ltd	\$3,300.00
		Quantity Surveying Services - East Wanneroo Cell 9 - Landsdale Local Community Facility	
30150	22/05/2024	Dowsing Group Pty Ltd	\$1,817.69

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
		Carry Out Footpath Repair / Replacement - Erba Lane	
30151	22/05/2024	Drainflow Services Pty Ltd	\$28,453.11
		Drain Cleaning / Sweeping Services - Various Locations	
30152	22/05/2024	Du Clene Pty Ltd	\$275.00
		Emergency Call Out - Ridgewood Break In Vandalism	
30153	22/05/2024	Eco Homes Group Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
30154	22/05/2024	Ecoburbia	\$3,850.00
		Workshops - Various - Library Services	
30155	22/05/2024	Ecoscape Australia Pty Ltd	\$17,358.00
		Review Completion Criteria Environmental Offset Revegetation - Burns/Mindarie, Badgerup Reserve & Hardcastle Park	
30156	22/05/2024	Emerge Associates	\$2,200.00
		Masterplan - Hainsworth Park	
		Concept Design - Kingsway Indoor Stadium Outdoor Multi Use Court	
30157	22/05/2024	Emineo Engineering Services	\$9,573.25
		Disassembly Of Patrol Tower - Quinns Beach Including Transport Of Sea Container From Ashby To Quinns And Quinns To Ashby	
30158	22/05/2024	Engineering Technology Consultants	\$9,724.00
		Electrical Assessment - Kingsway Indoor Stadium	
30159	22/05/2024	Environmental Health Australia (Western Australia) Incorporated	\$6,517.50
		Registration - World Congress And Wastewater Management Workshop	
30160	22/05/2024	Environmental Industries Pty Ltd	\$21,450.00
		Park Upgrade Works - Brampton Park	
30161	22/05/2024	Epic Catering & Events Services Pty Ltd	\$2,238.50
		Catering - Council Meeting - 14.05.2024	
30162	22/05/2024	EPM Partners Pty Ltd	\$1,980.00
		System Support - ICT	
30163	22/05/2024	First Homebuilders Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
30164	22/05/2024	Flick Anticimex Pty Ltd	\$4,787.38
		Hygienic Services - Various Locations	
30165	22/05/2024	FSC ION GROUP PTY LTD	\$6,407.93
		Variation #2 - Splendid Park	
30166	22/05/2024	Fusion Applications Pty Ltd	\$6,600.00
		Consulting Fees For OICS Architecture Integration	
30167	22/05/2024	Galt Geotechnics	\$7,744.00
		Mindarie Breakwater - Geotechnical Investigation - Soakwell Cavity	

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
30168	22/05/2024	Gemmill Homes Pty Ltd	\$3,563.28
		Refund - Street & Verge Bonds	
30169	22/05/2024	Gen Connect Pty Ltd	\$1,045.44
		Replace Jacket Water Heater - Civic Centre - Building Maintenance	
30170	22/05/2024	Geoff's Tree Service Pty Ltd	\$62,722.27
		Pruning Services - Various Locations	
30171	22/05/2024	Glen Bourne	\$94.40
		Refund - Filled Car With Diesel - Did Not Have Fuel Card	
30172	22/05/2024	Global Marine Enclosures Pty Ltd	\$58,520.00
		Quinns Beach Swimming Enclosure Management	
30173	22/05/2024	Grant Thornton Audit	\$6,600.00
		Annual Financial Audit 2023	
30174	22/05/2024	GX Outdoors	\$22,982.30
		Shelter, Table Setting With Wheelchair Access & Park Seats - Blackmore Park	
30175	22/05/2024	Halpd Pty Ltd Trading As Affordable Living Homes	\$5,389.76
		Refund - Building Application - Cancelled	
		Refund - Development Application - Withdrawn	
		Refund - Street & Verge Bonds	
30176	22/05/2024	Hamish Wallace	\$500.00
		CCTV Rebate	
30177	22/05/2024	Rates Refund	\$2,764.82
30178	22/05/2024	Helena Christensen	\$802.00
		Vehicle Crossing Subsidy	
30179	22/05/2024	Herron Todd White (WANT) Pty Ltd	\$7,150.00
		Valuation Panel - East Wannon Cells 1 - 9 - Scheme Contributions	
30180	22/05/2024	Homestart	\$8,000.00
		Refund - Street & Verge Bonds	
30181	22/05/2024	Hose Right	\$2,236.03
		Vehicle Hoses	
30182	22/05/2024	Hydroquip Pumps & Irrigation Pty Ltd	\$1,980.00
		New Electricity Master Meters - Quinns Rocks Sports Club	
		Test Irrigation Pumps - Brampton Park	
30183	22/05/2024	ICAM AUSTRALIA PTY LTD	\$1,760.00
		Training - ICAM For Lead Investigators 12.06.2024 - 1 Attendee	
30184	22/05/2024	Ideal Homes Pty Ltd	\$4,000.00
		Refund - Street & Verge Bonds	
30185	22/05/2024	Image Extra	\$907.50
		3 Okal SPU Keys - Engineering	
30186	22/05/2024	Imagesource Digital Solutions	\$20,650.30
		Aluminium Signs - Wangara Kali Boomerang	

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
		Display Items - Outdoor Bases And Secure Black Metal A-Frames - Girrawheen Hub	
		Exhibition Panels - CWA Of WA Beyond The Scones	
		Playing Discs - Education Resources - Waste	
		Refurbishment - School Signs – Girrawheen Avenue	
30187	22/05/2024	Integrity Industrial Pty Ltd	\$9,103.94
		Casual Labour Services	
30188	22/05/2024	Integrity Industrial Pty Ltd	\$4,895.07
		Casual Labour Services	
30189	22/05/2024	Intelife Group	\$9,714.77
		Bocce / Sports Court Cleaning / Sand Sifting / Cleaning Consumables	
30190	22/05/2024	Interfire Agencies Pty Ltd	\$11,404.07
		Uniform Issue - Fire Services	
30191	22/05/2024	Ixom Operations Pty Ltd	\$2,578.40
		Pool Chemicals - Aquamotion	
30192	22/05/2024	J Blackwood & Son Ltd	\$1,396.82
		Safety Glasses And Gloves - Stores	
30193	22/05/2024	Jade Sullivan	\$1,000.00
		Refund - Street & Verge Bond	
30194	22/05/2024	James Bennett Pty Ltd	\$1,746.79
		Book Supplies - Library Services	
30195	22/05/2024	Jayden Black	\$30.00
		Dog Registration Refund - Sterilised	
30196	22/05/2024	JCorp Pty Ltd	\$3,376.07
		Refund - Street & Verge Bonds	
30197	22/05/2024	Jessica Oates	\$450.90
		CCTV Rebate	
30198	22/05/2024	Jonathan Evans	\$453.90
		CCTV Rebate	
30199	22/05/2024	Justin Bennett	\$500.00
		CCTV Rebate	
30200	22/05/2024	Karen Walker	\$457.50
		CCTV Rebate	
30201	22/05/2024	Rates Refund	\$3,545.28
30202	22/05/2024	Rates Refund	\$260.14
30203	22/05/2024	Kerb Direct Kerbing	\$10,828.46
		Kerbing Works - Various Locations	
30204	22/05/2024	Kleenit	\$2,234.03
		Graffiti Removal - Various Locations	
30205	22/05/2024	Komatsu Australia Pty Ltd	\$86.00
		Vehicle Spare Parts - Fleet	
30206	22/05/2024	Konica Minolta Business Solutions Australia Pty Ltd	\$1,134.22
		Printer Charges 09.04.2024 - 08.05.2024	
30207	22/05/2024	Landcare Weed Control	\$8,373.54

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
		Landscape Maintenance - Various Locations	
30208	22/05/2024	Landgate	\$8,846.30
		Metropolitan Urban UV's General Revaluation 2023 / 2024 - Rating Services	
30209	22/05/2024	Laundry Express	\$724.26
		Cleaning Of Linen - Hospitality	
30210	22/05/2024	Lawn Doctor Turf Solutions	\$5,758.50
		Vertimow And Sweep - Various Parks	
30211	22/05/2024	LGISWA	\$1,000.00
		Insurance Excess - Fleet Protection – Motor Vehicle Claim	
30212	22/05/2024	Linemarking WA Pty Ltd	\$12,527.35
		Line Marking Services - Various Locations	
30213	22/05/2024	Linz Creationz	\$480.00
		Exhibition Catering - CWA - Centenary Cake	
30214	22/05/2024	Local Government Professionals Australia WA	\$550.00
		Registration - Excel Workshop - 1 Attendee	
30215	22/05/2024	Macknsons Pty Ltd	\$778.79
		Transport 1 Modular Wall Panel Frame - Cultural Services	
30216	22/05/2024	Cancelled	
30217	22/05/2024	Manjit Kohli	\$802.00
		Vehicle Crossing Subsidy	
30218	22/05/2024	Mastec Australia Pty Ltd	\$32,540.05
		360 Litre Mastec Green Bin Yellow Lid - Waste	
30219	22/05/2024	McLeods	\$359.70
		Legal Fees For The City	
30220	22/05/2024	Mercer Consulting (Australia) Pty Ltd	\$4,070.00
		Training - Mercer CED Job Evaluation Blended Learning - 1 Attendee	
30221	22/05/2024	Metrix Consulting Pty Ltd	\$11,000.00
		Community Wellbeing Survey 2023 / 2024	
30222	22/05/2024	Michael Prockter	\$300.00
		100 Mini Vanilla Cupcakes - Library Services	
30223	22/05/2024	Milsearch Pty Ltd	\$6,754.00
		Investigation For Two Rocks Sea Wreck Management Works	
30224	22/05/2024	Mindarie Regional Council	\$308,193.94
		Refuse Disposal Charges	
30225	22/05/2024	Moore Australia (WA) Pty Ltd	\$3,520.00
		Registration - 2024 Financial Reporting Workshop - 2 Attendees	
30226	22/05/2024	MP Rogers & Associates Pty Ltd	\$10,306.72
		Engineering Services - Mindarie Tees - Assets	
30227	22/05/2024	Mr Michael Nisbet	\$327.00
		CCTV Rebate	
30228	22/05/2024	My Homes WA	\$2,000.00
		Refund - Street & Verge Bond	

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
30229	22/05/2024	Nadia Gardner	\$490.64
		CCTV Rebate	
30230	22/05/2024	Natural Area Consulting Management Services	\$23,629.67
		Landscape Maintenance Works - Various Locations	
30231	22/05/2024	Nespresso Professional	\$222.00
		Nespresso Pods - CEO's Office	
30232	22/05/2024	Nicholas Marshall	\$625.00
		Vehicle Crossing Subsidy	
30233	22/05/2024	North Metropolitan Tafe	\$65.00
		Training - Health & Safety	
30234	22/05/2024	Nu-Trac Rural Contracting	\$847.10
		Quinns Beach Clean 17.04.2024	
30235	22/05/2024	On Tap Services	\$9,047.32
		Plumbing Maintenance Services - Various Locations	
30236	22/05/2024	OP Properties	\$4,510.00
		Development Feasibility Review - Neerabup Industrial Area - Economic Development	
30237	22/05/2024	Orixon Pty Ltd	\$61,923.40
		Progress Claim 2 - Kingsway Little Athletics Club	
30238	22/05/2024	Orla Duffy	\$488.51
		CCTV Rebate	
30239	22/05/2024	Outdoor World	\$3,000.00
		Refund - Street & Verge Bonds	
30240	22/05/2024	Outdoor World	\$1,000.00
		Refund - Street & Verge Bond	
30241	22/05/2024	Paperbark Technologies Pty Ltd	\$12,219.72
		Arboricultural Tree Surveys / Street Tree Data Collections / Assessment Reports - Various Locations	
30242	22/05/2024	Paywise Pty Ltd	\$4,426.82
		Payroll Deductions	
30243	22/05/2024	Perth Patio Magic Pty Ltd	\$4,000.00
		Refund - Street & Verge Bonds	
30244	22/05/2024	Peter Duggan	\$500.00
		CCTV Rebate	
30245	22/05/2024	Rates Refund	\$162.00
30246	22/05/2024	PharmCo (WA) Pty Ltd	\$6,050.00
		Everlasting Seeds - Parks	
30247	22/05/2024	Phase 3 Landscape Construction Pty Ltd	\$197,852.44
		Progress Claim 2 - Rotary Park Fort	
30248	22/05/2024	Platinum Locating Services	\$11,443.32
		Location Of Services - Various Locations	
30249	22/05/2024	Porter Consulting Engineers	\$1,650.00
		Design & Documentation - Existing Roads & Services Neerabup Industrial Area Upgrade	

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
30250	22/05/2024	Powerhouse Batteries Pty Ltd	\$445.50
		Energizer Batteries - Fleet	
30251	22/05/2024	Premier Tarps	\$159.72
		Pull Out Tarp Disc Assembly - Fleet	
30252	22/05/2024	Prestige Alarms	\$15,653.56
		Alarm / CCTV Services - Various Locations	
30253	22/05/2024	Prime West Constructions Pty Ltd	\$1,011.00
		Refund - Building Application - Rejected	
30254	22/05/2024	Quik Corp Pty Ltd	\$240.10
		Various Stickers - Fleet	
30255	22/05/2024	Razanne Al-Abdeli	\$25.15
		Art Awards Refund - Artwork Deemed As Craft	
30256	22/05/2024	Red Empire Media	\$275.00
		Business Wanneroo Raw Footage Plus Hard Drive	
30257	22/05/2024	Reliable Fencing WA Pty Ltd	\$13,910.31
		Fencing Works - Various Locations	
30258	22/05/2024	Residential Building WA Pty Ltd	\$641.50
		Refund - Street & Verge Bond	
30259	22/05/2024	Robert Walters Pty Ltd	\$5,133.04
		Casual Labour Services	
30260	22/05/2024	Robert Willis	\$9,900.00
		Audit And Review - Clarkson Butler Contribution Arrangement	
30261	22/05/2024	Rubek Automatic Doors	\$539.00
		Repair Lock On Disabled Toilet - Aquamotion	
30262	22/05/2024	RW Quantity Surveyors	\$990.00
		Quantity Surveying - Ashby Operations Centre - Shed L - Assets	
30263	22/05/2024	Safety World	\$91.85
		Wet Weather Storm Jacket - Waste Services	
30264	22/05/2024	Sandra Callaghan	\$100.57
		Dog Registration Refund - Duplicate	
30265	22/05/2024	Sanpoint Pty Ltd ATF the Fiore Family Trust	\$117,537.56
		Landscape Maintenance Services - Various Locations	
30266	22/05/2024	Satalyst Pty Ltd	\$610.50
		Project Management Activities - SQL Server Database Storage Upgrade	
30267	22/05/2024	Seabreeze Landscape Supplies	\$57.00
		Brickie Sand - Parks	
30268	22/05/2024	Shane Longman	\$500.00
		CCTV Rebate	
30269	22/05/2024	Shaun O'Hare	\$450.90
		CCTV Rebate	
30270	22/05/2024	Shred-X	\$439.59
		Replacement And Destruction - Confidential Documents Bins	

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
30271	22/05/2024	Signal Data Systems	\$1,369.23
		Update Weatherhawk Program Firmware - Halesworth Park - Parks	
30272	22/05/2024	Siti Adibah Van	\$802.00
		Vehicle Crossing Subsidy	
30273	22/05/2024	SJ McKee Maintenance Pty Ltd	\$995.00
		Repair Works - Various Locations - Waste	
30274	22/05/2024	Slater-Gartrell Sports	\$1,676.40
		Net & Post Repairs - Kingsway Sporting Complex - WDNA	
30275	22/05/2024	Softball WA	\$500.00
		Participation Fund - Australian National Championships - 4 Attendees	
30276	22/05/2024	Solargain Pv Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
30277	22/05/2024	Sparkling Restoration	\$400.00
		Workshop - Upcycling Artistry - Clarkson Library - Library Services	
30278	22/05/2024	Sphere Architects	\$7,225.35
		Variation - Design Package - Montrose Park	
30279	22/05/2024	Sprayline Spraying Equipment	\$607.20
		2 15L Knapsack Sprayers	
30280	22/05/2024	SSB Pty Ltd	\$4,000.00
		Refund - Street & Verge Bonds	
30281	22/05/2024	St John Ambulance Western Australia Ltd	\$65.00
		Training - CPR Refresher - 1 Attendee	
30282	22/05/2024	Statewide Pump Services	\$1,309.00
		Callout - Rotary Park Sewerage Pumps Building	
30283	22/05/2024	Stewart & Heaton Clothing Company Pty Ltd	\$4,466.24
		Uniform Issue - Fire Services	
30284	22/05/2024	Stihl Shop Osborne Park	\$2,810.45
		Cordless Pole Pruner & Battery - Parks	
		Petrol Kombi Engines - Engineering	
30285	22/05/2024	Stuart Mclean	\$802.00
		Vehicle Crossing Subsidy	
30286	22/05/2024	Superior Nominees Pty Ltd	\$2,376.00
		Playground Equipment Maintenance - Various Locations	
30287	22/05/2024	Synergy	\$7,065.81
		Power Supply Charges - Various Locations	
30288	22/05/2024	Rates Refund	\$960.15
30289	22/05/2024	Tangent Nominees Pty Ltd (Atf The Summit Homes Group Trust)	\$3,282.80
		Refund - Building Application - Duplicate	
		Refund - Street & Verge Bond	
30290	22/05/2024	Taylor Burrell Barnett	\$356.40

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
		Provision Of Consultancy Services - Neerabup Management Plan & Subdivision	
30291	22/05/2024	Team Global Express Pty Ltd	\$415.99
		Courier Services	
30292	22/05/2024	Telstra Limited	\$6,321.75
		Navman Services - Fleet Assets	
30293	22/05/2024	The Chamber of Arts and Culture WA Incorporated	\$660.00
		Local Government Renewal - 2024 / 2025	
30294	22/05/2024	The Distributors Perth	\$315.40
		Confectionery - Kingsway	
30295	22/05/2024	The Factory (Australia) Pty Ltd	\$1,086.25
		Storage Of Christmas Decorations - April 2024	
30296	22/05/2024	The Futures Group	\$5,901.51
		Culture Review - HR Team - Council & Corporate Support	
30297	22/05/2024	The Perth Mint	\$2,766.50
		2024 Citizenship Base Metal Coins	
30298	22/05/2024	The Trustee for New Dealership Trust	\$1,003.68
		Vehicle Spare Parts	
30299	22/05/2024	The Trustee for Talis Unit Trust	\$31,641.50
		Consultancy Services - Develop A Masterplan - Neerabup Resource Precinct	
		Road Visual Condition Assessment - Assets	
30300	22/05/2024	The Trustee for the Forever Project Trust	\$2,502.50
		Workshop - Trees In Small Spaces To Create A Cooler Home - Strategic Environmental Planning	
30301	22/05/2024	Three Chillies Design Pty Ltd	\$4,721.20
		Repairs And Maintenance - Gungurru Park BMX Track	
30302	22/05/2024	Toro Australia Group Sales Pty Ltd	\$145.09
		Vehicle Spare Parts	
30303	22/05/2024	Total Eden Pty Ltd	\$829.73
		Fire Pump Spare Parts - Community Safety	
30304	22/05/2024	Total Green Recycling Pty Ltd	\$4,149.03
		E-Waste Disposal - Community Waste Drop Off Weekend 2024 - Waste Services	
30305	22/05/2024	Totally Workwear Joondalup & Butler	\$444.10
		Uniform Issue - Various Employees	
30306	22/05/2024	Rates Refund	\$2,992.73
30307	22/05/2024	Truck Centre WA Pty Ltd	\$3,872.78
		Training - Techtool 07.05.2024 - 2 Attendees	
		Vehicle Spare Parts - Fleet	
30308	22/05/2024	Two Rocks Volunteer Bush Fire Brigade	\$72.41
		Reimbursement For Foods & Drinks - WAERN Course 28.04.2024	
30309	22/05/2024	University of Western Australia	\$17,578.00
		Wave Buoys - Year 1 Servicing, Data And	

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
		Reporting	
30310	22/05/2024	Vanessa Teo Hui Ting	\$69.70
		Refund - Volunteer Reimbursement - Working With Children Check & National Police Certificate - Cultural Services	
30311	22/05/2024	Ventura Home Group Pty Ltd	\$12,007.90
		Refund - Street & Verge Bonds	
30312	22/05/2024	Cancelled	
30313	22/05/2024	Vincent Road Developments Pty Ltd	\$33,962.50
		Bond Release - Outstanding Road & Civil Works Completed - Parden Park Heights Stage 11B Sinagra WAPC 159932 & 161924	
30314	22/05/2024	WA Hino Sales & Service	\$463.72
		Vehicle Spare Parts	
30315	22/05/2024	WA Insurance Builders	\$2,273.04
		Refund - Building Application - Needs To Be A Certified Application	
		Refund - Street & Verge Bond	
30316	22/05/2024	Wanneroo Electric	\$2,746.70
		Electrical Maintenance - Various Locations	
30317	22/05/2024	Wanneroo Smash Repairs Pty Ltd	\$810.34
		Vehicle Repairs - WN 34606	
30318	22/05/2024	Water Corporation	\$10,738.19
		Water Supply Charges - Various Locations	
30319	22/05/2024	Rates Refund	\$3,593.39
30320	22/05/2024	West Coast Turf	\$21,042.77
		Turfing Works - Various Locations	
30321	22/05/2024	WestCycle Incorporated	\$5,500.00
		Women On Wheels Program - Learn To Ride Workshops	
30322	22/05/2024	Western Irrigation Pty Ltd	\$12,508.01
		Upgrade Irrigation Control System - Splendid Park	
30323	22/05/2024	Westsun Energy Pty Ltd	\$7,364.50
		Removal Of Voltage Optimiser - Aquamotion	
30324	22/05/2024	William Buck Consulting (WA) Pty Ltd	\$4,950.00
		Audit & Risk Committee Meeting - 27.02.2024 & 26.03.2024	
		Professional Fees - People Management Process Review - March 2024	
		Professional Fees - Internal Audit Plan And Review - March 2024	
30325	22/05/2024	Work Clobber	\$179.10
		Safety Boots - Rangers	
30326	22/05/2024	Worldwide Joondalup Malaga	\$1,800.00
		Bin Stickers - Waste	
30327	22/05/2024	WSP Australia Pty Ltd	\$3,091.00

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
		Pre-Site Investigations - Opportunity Street - Property Services	
30328	22/05/2024	Xref (AU) Pty Ltd	\$16,610.00
		Enterprise Subscription 350 - 13.05.2024 - 12.05.2025	
30329	23/05/2024	Grantleigh PL	\$441.00
		Refund - Planning Application - Submitted In Error	
30330	23/05/2024	Cancelled	
30331	23/05/2024	RSM Bird Cameron	\$8,800.00
		Input Tax Credits - Salary Packaging Paywise - March 2024	
30332	24/05/2024	Australian Services Union	\$238.50
		Payroll Deductions	
30333	24/05/2024	Australian Taxation Office	\$729,696.00
		Payroll Deductions	
30334	24/05/2024	CFMEU	\$140.00
		Payroll Deductions	
30335	24/05/2024	Child Support Agency	\$1,578.20
		Payroll Deductions	
30336	24/05/2024	City of Wanneroo	\$508.00
		Payroll Deductions	
30337	24/05/2024	Fleet Network	\$9,056.16
		Payroll Deductions	
30338	24/05/2024	Holty's Hiab	\$11,847.00
		Lawn Mower Recovery - Ashby Depot To Kingsway / Grandis - Parks	
		Transport And Installation Of Goals - Various Locations	
30339	24/05/2024	Smartsalary	\$5,158.60
		Payroll Deductions	
30340	27/05/2024	Ms D Hayward	\$24.23
		Reimbursement - Travel Expenses	
30341	27/05/2024	Mr J Jayatissa	\$9.50
		Reimbursement - Lodgement Of FBT Return With ATO	
30342	27/05/2024	Mr M Dickson	\$478.93
		Reimbursement - Accommodation - PIA Conference Sydney	
30343	27/05/2024	Mr P Greer	\$3,777.75
		Reimbursement - UWA fees (MBA unit - Managerial Finance)	
30344	27/05/2024	Ms S Baker	\$18.60
		Reimbursement - Ribbon For Mayor Aitken Unveiling Of Bike Shelters At St Francis Of Assisi Catholic Primary School	
30358	25/05/2024	AAAC Towing	\$2,145.00
		Abandoned Vehicle Management Services	

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
30359	25/05/2024	ABM Landscaping	\$402.60
		Reinstate Brick Paving After Irrigation Repairs - Camira Way - Parks	
30360	25/05/2024	ABN Residential WA Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
30361	25/05/2024	ABN Residential WA Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
30362	25/05/2024	Action Glass & Aluminium	\$2,393.49
		Glazing Services - Various Locations	
30363	25/05/2024	ADM Central Maintenance	\$674.00
		Refund - Building Application - Rejected	
30364	25/05/2024	Alexander House of Flowers	\$200.00
		Flower Delivery - 100th Birthday Celebration - Office Of The Mayor	
		Flowers - Sympathy Arrangement - Mayors Office	
30365	25/05/2024	Allison Fairjones	\$404.82
		Vehicle Crossing Subsidy	
30366	25/05/2024	Andrew Borrett	\$500.00
		CCTV Rebate	
30367	25/05/2024	Aqua Kreartz	\$300.00
		Art & Mindful Session - The Beach To Bush Arts Festival 05.06.2024	
30368	25/05/2024	Aquatic Leisure Technologies	\$2,000.00
		Refund - Street & Verge Bond	
30369	25/05/2024	Archival Survival Pty Ltd	\$1,617.11
		Preservation Supplies - Cultural Services	
30370	25/05/2024	Atlas Dry Cleaners	\$1,525.26
		Laundry Services - Fleet Workshops	
30371	25/05/2024	Audi Centre Perth	\$1,246.65
		Vehicle Service - Fleet	
30372	25/05/2024	Aussie Natural Spring Water	\$1,929.36
		Bottled Water - Quinns Rocks Fire Station	
30373	25/05/2024	Australian Airconditioning Services Pty Ltd	\$9,345.74
		Airconditioning Maintenance - Various Locations	
30374	25/05/2024	Australian Institute of Management Western Australia Human Resource Development Centre Limited	\$1,161.00
		Training - Psychological Safety And Psychosocial Risk - 06 - 07.08.2024 - 1 Attendee	
30375	25/05/2024	Australian Local Government Association Limited	\$945.00
		Conference - 2024 National General Assembly - 02 - 05.07.2024 - Mayor Linda Aitken	
30376	25/05/2024	Azure Painting Pty Ltd	\$935.00
		Painting - Place Of Flowers - Ferrara Park	
30377	25/05/2024	Baileys Fertilisers	\$19,140.00

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
		Fertiliser Stock - Parks	
30378	25/05/2024	Benara Nurseries, Quito Pty Ltd	\$24,411.23
		Plant Supplies - Mitchell Park Two Rocks - Parks	
		Tree Supply 2024 - Parks	
30379	25/05/2024	Benjamin and Vicki McFarlane	\$1,000.00
		Refund - Street & Verge Bond	
30380	25/05/2024	BGC Residential Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
30381	25/05/2024	Bidfood Perth	\$1,182.28
		Tea & Coffee Supplies - Store	
30382	25/05/2024	Blueprint Homes (WA) Pty Ltd	\$12,898.45
		Refund - Development Application - Cancelled	
		Refund - Street & Verge Bonds	
30383	25/05/2024	Boral Construction Materials Group Ltd	\$858.44
		Concrete Mix - Various Locations	
30384	25/05/2024	Brian Rippingale	\$500.00
		CCTV Rebate	
30385	25/05/2024	Bridgestone Australia Limited	\$40,557.16
		Tyre Fitting Services	
30386	25/05/2024	Brownes Foods Operations Pty Limited	\$141.54
		Milk Deliveries For The City	
30387	25/05/2024	Bucher Municipal Pty Ltd	\$12,304.32
		Vehicle Spare Parts	
30388	25/05/2024	Bunzl Limited	\$4,389.91
		Dispensers, Soap, Tissues - Stores	
30389	25/05/2024	Cabcharge	\$234.23
		Cabcharge Services	
30390	25/05/2024	Cabernet & Canvas	\$2,700.00
		Paint & Sip - Turquoise Cafe - City Of Wanneroo Arts Festival - Events	
30391	25/05/2024	Car Care (WA) Mindarie	\$440.00
		Cleaning Of Community Busses - Community Services	
30392	25/05/2024	Car Care Motor Company Pty Ltd	\$3,547.45
		Vehicle Repairs / Services	
30393	25/05/2024	Rates Refund	\$424.77
30394	25/05/2024	Carrissa Franchina	\$500.00
		CCTV Rebate	
30395	25/05/2024	Cat Welfare Society Incorporated	\$3,872.00
		Impound Fees - Community Safety	
30396	25/05/2024	Chillo Refrigeration & Air-Conditioning	\$220.00
		Repair Ice Machine - Ashby Operations Centre	
30397	25/05/2024	Chris Mc Intyre	\$2,000.00
		Refund - Street & Verge Bond	
30398	25/05/2024	Rates Refund	\$14,170.33
30399	25/05/2024	Civcon Civil & Project Management Pty Ltd	\$54,502.23

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
		Progress Claim 1 - Road & Drainage Upgrade - Neerabup Industrial Park	
30400	25/05/2024	Cleanaway Operations Pty Ltd	\$841.50
		Grease Trap Service - Quinns Mindarie Community Centre & Dalvik Park Sports Pavilion	
30401	25/05/2024	Complete Office Supplies Pty Ltd	\$1,955.32
		Stationery Supplies - Various Service Units	
30402	25/05/2024	Conplant Pty Ltd	\$2,658.70
		Oscillating Roller Hire - Assets	
30403	25/05/2024	Contra-Flow Pty Ltd	\$4,017.30
		Traffic Management Services - Various Locations	
30404	25/05/2024	Cool Breeze Rentals Pty Ltd	\$132.00
		Water Level Float Valve	
30405	25/05/2024	Corsign (WA) Pty Ltd	\$4,987.40
		Sign - Petanque Pitch - Parks	
		Signs - Various Safety - Parks	
30406	25/05/2024	Corsign (WA) Pty Ltd	\$935.00
		Signs - No Camping - Engineering	
		Signs - Caution Waste On Board	
30409	25/05/2024	Craneswest (WA) Pty Ltd	\$4,925.80
		Debris Collection - Various Locations	
30410	25/05/2024	Craneswest (WA) Pty Ltd	\$154,522.13
		Works Completed By Western Go Organics JV - April 2024 - Waste Services	
30411	25/05/2024	Critical Fire Protection & Training Pty Ltd	\$232.97
		Fire Equipment Maintenance - Ashby Operations Centre	
		Rectify Defects In Fire Equipment - Animal Care Centre - Building Maintenance	
30412	25/05/2024	CS Legal	\$36,500.90
		Court Fees - Rating Services	
30413	25/05/2024	CS Legal	\$14,410.55
		Court Fees - Rating Services	
30414	25/05/2024	Daniel Tabain	\$100.00
		Dog Registration Refund - Sterilisation	
30415	25/05/2024	Data #3 Limited	\$2,181.43
		HP Toner - ICT	
30416	25/05/2024	Data #3 Limited	\$1,079.63
		Azure Monthly Fee - April 2024 - ICT	
		Subscription - Creative Cloud All Apps	
30417	25/05/2024	David Roy Cull	\$704.00
		Pest Control Services - Various Locations	
30418	25/05/2024	Debbie Hamon	\$313.95
		Hire Fee Refund	
30419	25/05/2024	Department of Primary Industries and Regional Development	\$2,402.50
		Skeleton Weed Treatment 2022 / 2023	

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
30420	25/05/2024	Department of the Premier and Cabinet	\$109.20
		Advertising - Change Of Valuation Land Method - Rating Services	
30421	25/05/2024	Ditty Thomas	\$500.00
		CCTV Rebate	
30422	25/05/2024	DMC Cleaning	\$653.02
		Cleaning Services - Heritage Buildings, Kingsway Indoor Stadium - Community Buildings South And Park Sporting Toilets & Changerooms South	
30423	25/05/2024	Double G (WA) Pty Ltd	\$43,180.59
		Induction Of Irrigation Contractor Staff - Kingsway Sporting Complex - Parks	
		Irrigation Works / Repairs - Various Locations	
30424	25/05/2024	Dowsing Group Pty Ltd	\$21,660.32
		Concrete Works - Various Locations	
30425	25/05/2024	Drainflow Services Pty Ltd	\$18,851.96
		Road Sweeping / Drain Cleaning Services - Various Locations	
30426	25/05/2024	Drovers Vet Hospital Pty Ltd	\$35.00
		Veterinary Services - Rangers	
30427	25/05/2024	Ecoblue International	\$3,691.38
		Ecoblue Bulk Adblue - Parks	
30428	25/05/2024	Elliotts Irrigation Pty Ltd	\$652.63
		Irrigation Repairs - Catalina - Parks	
30429	25/05/2024	Emerge Environmental Services Pty Ltd	\$7,761.60
		Consultancy - Local Biodiversity Plan Review	
30430	25/05/2024	FE Technologies Pty Ltd	\$20,319.75
		RFID Project - Library Services	
30431	25/05/2024	Fire and Safety Australia	\$2,100.00
		Training - Fire Extinguisher - 2 Sessions - Parks & Conservation	
30432	25/05/2024	Fitzrite Pty Ltd	\$4,906.20
		Supply And Install - Pallet Racking - Depot	
30433	25/05/2024	Forch Australia Pty Ltd	\$330.00
		Pump Bottle Brake Cleaner - Stores	
30434	25/05/2024	Foxfish Pty Ltd t/as Binley Fencing	\$1,308.11
		Hire Of Fencing - Kingsway RSC, New Car Park And Access Road	
30435	25/05/2024	Frontline Fire & Rescue Equipment	\$2,080.35
		Drager Oxy 3000 Self Rescuer - Fire Services	
30436	25/05/2024	Fusion Applications Pty Ltd	\$6,600.00
		OICS Architecture Integration - ICT	
30437	25/05/2024	GDR Mobile Auto Electrical Services Pty Ltd	\$1,568.60
		Front And Rear Camera Installation - Ford Ranger - Fleet Services	
30438	25/05/2024	Geoff's Tree Service Pty Ltd	\$132,833.99
		Pruning Services - Various Locations	

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
30439	25/05/2024	Rates Refund	\$4,000.00
30440	25/05/2024	Granite & Stone Gallery	\$441.00
		Refund - Development Application - Incomplete	
30441	25/05/2024	Greenway Turf Solutions Pty Ltd	\$797.50
		Supply Astro Plant Growth Regulator - Parks	
30442	25/05/2024	Gymcare	\$164.34
		Pin-Loaded Lat Pulldown Repairs - Aquamotion	
30443	25/05/2024	Hanspeter Fruh	\$394.91
		CCTV Rebate	
30444	25/05/2024	Hayley Taylor	\$2,000.00
		Refund - Street & Verge Bond	
30445	25/05/2024	Hays Personnel Services	\$7,153.74
		Casual Labour Services	
30446	25/05/2024	Heather Williams	\$81.50
		Refund - Extra Bin Collection Not Serviced	
30447	25/05/2024	Hickey Constructions Pty Ltd	\$1,997.60
		Concrete Capping - Somerly Park	
		Repair Limestone Wall - Clarkson Library	
30448	25/05/2024	HireExpress Pty Limited	\$3,300.00
		Hire - Excavator - Kingsway Carpark	
30449	25/05/2024	Hitachi Construction Machinery Pty Ltd	\$364.47
		Vehicle Spare Parts	
30450	25/05/2024	Hose Right	\$1,028.39
		Vehicle Hoses	
30451	25/05/2024	Hydroquip Pumps & Irrigation Pty Ltd	\$11,368.50
		Renewal, Supply And Install - Octave Irrigation Flow Meter And Associated Equipment - Grandis & Forecastle Parks	
30452	25/05/2024	Image Extra	\$770.00
		Dugite Economy 140Mm X 1300Mm Surface Mount Acrod Blue	
30453	25/05/2024	Imagesource Digital Solutions	\$2,733.50
		Signs - Bookable Bulk Junk & Greens - Waste Services	
		Door Decal - Wanneroo Gallery Opening Hours	
		Sign - Customer Service	
30454	25/05/2024	Rates Refund	\$418.58
30455	25/05/2024	Insight Urbanism	\$440.00
		Attendance - Design Review Panel	
30456	25/05/2024	Integrity Industrial Pty Ltd	\$19,475.82
		Casual Labour Services	
30457	25/05/2024	Integrity Industrial Pty Ltd	\$3,215.38
		Casual Labour Services	
30458	25/05/2024	Intelife Group	\$4,719.36
		Line Trimming - March 2024	
		Urgent Sand Clean - Pyrenees Park - Parks	
30459	25/05/2024	Interfire Agencies Pty Ltd	\$2,941.64
		Fire Protection Equipment - Fire Services	

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
30460	25/05/2024	International Valuation & Property Services	\$412.50
		Consultancy Services - Update On Rental Valuation - Telstra Facility Ashby - Property Services	
30461	25/05/2024	Rates Refund	\$698.04
30462	25/05/2024	J Blackwood & Son Ltd	\$37.76
		Pliers - Stores	
30463	25/05/2024	J Blackwood & Son Ltd	\$266.99
		Spray Steel Seal Lanotec Corrosion Inhibitor & Lubricant - Stores	
30464	25/05/2024	James Bennett Pty Ltd	\$1,865.13
		Book Supplies - Library Services	
30465	25/05/2024	Rates Refund	\$503.50
30466	25/05/2024	Jatin Keshave	\$2,000.00
		Refund - Street & Verge Bond	
30467	25/05/2024	JCorp Pty Ltd	\$10,000.00
		Refund - Street & Verge Bonds	
30468	25/05/2024	JCorp Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond	
30469	25/05/2024	Jesse Lovell	\$150.00
		Dog Registration Refund - Sterilised	
30470	25/05/2024	Jobfit Health Group Pty Ltd	\$1,640.10
		Pre-Employment Medical Assessments	
30471	25/05/2024	Josephine Taylor	\$1,890.00
		3 Workshops - Writing Heritage Stories - Australian Heritage Festival - Library Services	
30472	25/05/2024	Rates Refund	\$1,031.65
30473	25/05/2024	Kaye Stallard	\$500.00
		CCTV Rebate	
30474	25/05/2024	Kerb Direct Kerbing	\$9,755.35
		Kerbing Works - Various Locations	
30475	25/05/2024	Kerb Direct Kerbing	\$6,352.55
		Kerbing Works - Various Locations	
30476	25/05/2024	Rates Refund	\$390.32
30477	25/05/2024	Kleenit	\$659.85
		Graffiti Removal - Various Locations	
30478	25/05/2024	Komatsu Australia Pty Ltd	\$266.11
		Vehicle Spare Parts	
30479	25/05/2024	Konecranes Pty Ltd	\$1,280.40
		Equipment Quarterly Inspection - Fleet	
30480	25/05/2024	Kylie Allison	\$2,000.00
		Refund - Street & Verge Bond	
30481	25/05/2024	Landcare Weed Control	\$18,196.75
		Landscape Maintenance Services - Various Locations	
30482	25/05/2024	Landgate	\$6,637.29
		Gross Rental Valuations Chargeable - Rates	
30483	25/05/2024	Lavinia Davis	\$20.11

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
		Refund - Cat Registration Refund - Duplicate	
30484	25/05/2024	Lawn Doctor Turf Solutions	\$16,130.18
		Overseeding & Solid Tyne Aeration - Various Locations - Parks	
30485	25/05/2024	Ligna Construction	\$1,402.50
		Replace Damaged Limestone Cappers - Kingsbridge Park	
30486	25/05/2024	Living Turf	\$12,821.05
		Fertiliser Audit To Ensure Correct Application Rate By Contractor	
		Pro-Series NPK - Parks	
30487	25/05/2024	Luxury Living WA Pty Ltd Trading As Status Residential	\$819.88
		Refund - Application Fee - Duplicate	
30488	25/05/2024	Mankirat Singh	\$500.00
		CCTV Rebate	
30489	25/05/2024	Rates Refund	\$4,112.78
30490	25/05/2024	Marindust Sales & Ace Flagpoles	\$22,965.80
		AFL Set Of Goal & Point Posts - Richard Aldersea Park	
		Supply & Install Untapered AFL Goals - Bellhaven Park	
30491	25/05/2024	McGees Property	\$5,225.00
		Valuation Panel (East Wanneroo Cells 1 To 9)	
30492	25/05/2024	McLeod Installations	\$2,750.00
		Yearly Operable Wall Maintenance - Various Locations	
30493	25/05/2024	McLeods	\$1,018.60
		Legal Fees For The City	
30494	25/05/2024	Megan Thompson	\$1,000.00
		Refund - Street & Verge Bond	
30495	25/05/2024	Mercer Consulting (Australia) Pty Ltd	\$4,070.00
		Training - Mercer Job Dictionary - 1 Attendee	
30496	25/05/2024	Michael Murphy	\$2,000.00
		Refund - Street & Verge Bond	
30497	25/05/2024	Milford Homes Pty Ltd	\$1,596.01
		Refund - Development Application - Withdrawn	
30498	25/05/2024	Mindarie Regional Council	\$236,999.77
		Disposal Of Refuse Charges	
30499	25/05/2024	Miniquip Hire	\$5,636.40
		Articulated Loader Hire - Parks	
30500	25/05/2024	Moore Australia (WA) Pty Ltd	\$3,168.00
		3 Tickets - 2024 Management Reporting Workshop - 07.06.2024	
30501	25/05/2024	Naomi Pearce	\$2,000.00
		Refund - Street & Verge Bond	
30502	25/05/2024	Natural Area Consulting Management Services	\$35,342.96
		Seed & Plant Propagation Services	

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
		Wanneroo Lakes Debris Removal 2024 Event 2	
30503	25/05/2024	Nature Play WA	\$4,840.00
		2000 Nature Play Passports - Cultural Services	
30504	25/05/2024	Navman Wireless Australia Pty Ltd	\$18.15
		Solar Tracker 05.05.2024 - 06.06.2024	
30505	25/05/2024	Neil Spence	\$61.65
		Refund – Building Application – Rejected – Re-Issue Of Stale Cheque 122894	
30506	25/05/2024	Nutrien Ag Solutions Limited	\$19.14
		Gumblossom- Organic Fertilizer And Re-Turfing Active Field	
30507	25/05/2024	Nuturf	\$12,144.00
		Supply Spearhead - Parks	
30508	25/05/2024	Office Cleaning Experts	\$360.80
		Cleaning Services - Various Locations	
30509	25/05/2024	Olympic Kingsway Sports Club	\$5,500.00
		Sponsorship - Kingsway Community Markets 2024	
30510	25/05/2024	Omnicom Media Group Australia Pty Ltd trading as Marketforce	\$1,863.90
		Advertising - Tenders - Contracts	
30511	25/05/2024	On Tap Services	\$5,942.80
		Plumbing Maintenance Services - Various Locations	
30512	25/05/2024	Optus	\$4,849.57
		Optus Machine To Machine Charges	
30513	25/05/2024	Paperbark Technologies Pty Ltd	\$2,361.08
		Arboricultural Inspection & Report - Pitcairn Entrance - Assets	
		Arboricultural Tree Survey And Assessments - 16 Trees - Las Ramblas Park	
30514	25/05/2024	Parker Black & Forrest	\$584.69
		Rangers Key Stuck In Main Entrance Door - Wanneroo Showgrounds	
		Supply 9 Locks - Kingsway Baseball, Buckingham House & Cockman House - Building Maintenance	
30515	25/05/2024	Perth Materials Blowing Pty Ltd	\$76,247.60
		Mulching - Alexander Drive	
30516	25/05/2024	Perth Playground And Rubber	\$2,310.55
		Repair Softfall - Various Locations	
30517	25/05/2024	Perth Stitchings	\$5,445.00
		500 Tape Measures (Multi-Function) With Pen, Notepad And Clip 3 Metre Case - Waste Education	
30518	25/05/2024	Plantrite	\$1,639.55
		Supply Plants - Parks	
30519	25/05/2024	Platinum Locating Services	\$9,707.60
		Utility Service Locations – Lukin Drive	

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
30520	25/05/2024	PLE Computers	\$956.00
		Computer Hardware - ICT	
30521	25/05/2024	Powerhouse Batteries Pty Ltd	\$924.00
		Bosch Batteries - Fleet	
30522	25/05/2024	Prestige Alarms	\$33,433.38
		Alarm / CCTV Services - Various Locations	
		Communications Link Repair Works - Civic Centre To High Road	
30523	25/05/2024	Quality Design Solutions Pty Ltd	\$176.00
		BA Drawings - Wanneroo Showgrounds Extension	
30524	25/05/2024	Quinns Mindarie Surf Lifesaving Club Inc	\$24,750.00
		Beach Safety Services - 2023 / 2024 - Facilities	
30525	25/05/2024	RAC BusinessWise	\$105.00
		Callout - WN 34690 - Wheel Change/Punctures	
30526	25/05/2024	Rachel Watson	\$500.00
		CCTV Rebate	
30527	25/05/2024	Ravneet Kaur	\$500.00
		CCTV Rebate	
30528	25/05/2024	Reliable Fencing WA Pty Ltd	\$30,388.31
		Fencing / Barrier Works - Various Locations	
30529	25/05/2024	Rent A Dingo	\$3,850.00
		Hire - Dingo With Bucket - Various Parks	
30530	25/05/2024	Resource Recovery Group	\$91,847.03
		Recycling Tip Off Fees - April 2024	
30531	25/05/2024	RHG Construction Fitout and Maintenance Pty Ltd	\$2,000.00
		Refund - Street & Verge Bond - Re Issue Stale Cheque	
30532	25/05/2024	Richard Tilbrook	\$2,000.00
		Refund - Street & Verge Bond	
30533	25/05/2024	Robert Walters Pty Ltd	\$5,133.04
		Casual Labour Services	
30534	25/05/2024	Rotary Club of Heirisson	\$5,000.00
		Community Funding - Unity In The Community Event 2024	
30535	25/05/2024	Rotary Club of Wanneroo	\$657.82
		Community Funding - Community Recovery Centre On The Road BBQ	
30536	25/05/2024	Royal Pride Pty Ltd	\$27,318.62
		Supply & Install Les Mills Virtual Equipment - Aquamotion	
30537	25/05/2024	RPS AAP Consulting Pty Ltd	\$25,791.15
		Professional Consulting Services - Costs For Delivery Of DSIS - Lake Gngara And Montrose Park	
30538	25/05/2024	Safety World	\$2,069.21
		Staff Uniforms - Waste Services	
30539	25/05/2024	SAI360 Pty Ltd	\$17,314.00

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
		Subscription - Emissions And Metrics Management	
30540	25/05/2024	Sanpoint Pty Ltd ATF the Fiore Family Trust	\$18,622.96
		Landscape Maintenance Services - Various Locations	
30541	25/05/2024	Sew-impressed	\$742.50
		3 Sewing Workshops - Waste Education	
30542	25/05/2024	Shaneel Deepak Chand	\$2,000.00
		Refund - Street & Verge Bond	
30543	25/05/2024	Sissay Degeffa	\$450.00
		CCTV Rebate	
30544	25/05/2024	SJ McKee Maintenance Pty Ltd	\$1,222.00
		Repair Works - Various Locations - Waste	
30545	25/05/2024	Skills Force Australia (Wangara)	\$338.00
		Training - Fire Warden - 23.07.2024 - 2 Attendees	
30546	25/05/2024	Skyline Landscape Services (WA)	\$20,697.60
		Streetscape Maintenance - Hartman Drive - Rotation 7 - Parks	
30547	25/05/2024	Slater-Gartrell Sports	\$198.00
		Repair Tennis Post - Gumblossom Park	
30548	25/05/2024	Slater-Gartrell Sports	\$1,273.80
		Install Tennis Posts & Winder - Gumblossom Park	
		Repair Netball Post - Kingsway Sporting Complex	
30549	25/05/2024	Smarter Oracle Consulting	\$3,907.20
		Consultancy Services - Develop Power Bi Reports - 09.05.2024 - 15.05.2024	
30550	25/05/2024	Soco Studios	\$1,567.50
		Videography Services - 06.09.2023 - Kingsway Sports Arena	
30551	25/05/2024	SOLO Resource Recovery	\$170,295.10
		Green Waste Bin Collection & Restricted Access Streets - Fortnightly Collection	
30552	25/05/2024	St John Ambulance Western Australia Ltd	\$3,056.51
		First Aid Kit Servicing & Training Services	
30553	25/05/2024	Statewide Bearings	\$770.44
		Vehicle Spare Parts	
30554	25/05/2024	Statewide Cleaning Supplies Pty Ltd	\$72.21
		12 Hand Held General Scrub Brushes - Stores	
30555	25/05/2024	Stockland WA Development Pty Limited	\$184.80
		Registration - UDIA Event 14.06.2024 - 1 Attendee	
30556	25/05/2024	Superior Nominees Pty Ltd	\$3,933.60
		Playground Equipment Repairs - Various Locations	
30557	25/05/2024	Supreme Shades Pty Ltd	\$2,101.00
		Reinstall 2 Sails - Jack Barlow Park	

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
30558	25/05/2024	Surveytech Traffic Surveys Pty Ltd	\$1,100.00
		Video Survey And Pedestrian Count - Pinjar Road And Golf Links Drive Roundabout	
30559	25/05/2024	Sydney Tools Pty Ltd	\$2,484.13
		2 Cut Off Saws & Water Tank	
30560	25/05/2024	Synergy	\$29,413.30
		Power Supply Charges - Various Locations	
30561	25/05/2024	Tallia Clark	\$500.00
		CCTV Rebate	
30562	25/05/2024	Taylor Burrell Barnett	\$5,066.60
		Planning Consultancy - Strategic Land	
30563	25/05/2024	Team Global Express Pty Ltd	\$1,362.39
		Courier Services For The City	
30564	25/05/2024	Telstra Limited	\$15,674.89
		Communication Charges - ICT	
30565	25/05/2024	The Artisan Co. WA Pty Ltd	\$2,200.00
		Repair Point Post - Parks	
30566	25/05/2024	The Experience Lab Pty Ltd	\$3,300.00
		Training - Community Planning & Development - Practical Presentation Skills 14.05.2024	
30567	25/05/2024	The Local Government, Racing and Cemeteries Employees Union (WA)	\$2,376.00
		Payroll Deductions	
30568	25/05/2024	The Pool Table Man	\$2,610.00
		Pool Table & Accessories - Hainsworth Youth Centre	
30569	25/05/2024	The Trustee for Creative Catering Trust	\$648.00
		Catering - CEO Performance Review 20.05.2024	
30570	25/05/2024	Thi Vo	\$500.00
		CCTV Rebate	
30571	25/05/2024	Three Chillies Design Pty Ltd	\$1,650.00
		Inspection Of Gungurru & Houghton Park BMX Tracks - Parks	
30572	25/05/2024	Toni Cray	\$2,000.00
		Refund - Street & Verge Bond	
30573	25/05/2024	Tony Pankiw	\$726.00
		Installation Of 3 Art Signs And Protective Guards - Cultural Services	
30574	25/05/2024	Totally Workwear Joondalup & Butler	\$368.80
		Uniform Issue - 2 Employees	
30575	25/05/2024	Training Services Australia	\$363.00
		Training - Health & Safety Representative 1 Day Refresher Course - 1 Attendee	
30576	25/05/2024	Triton Electrical Contractors Pty Ltd	\$7,352.40
		Irrigation Electrical Works - Various Locations	
30577	25/05/2024	Truck Centre WA Pty Ltd	\$33,745.55
		Vehicle Spare Parts	

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
30578	25/05/2024	United Fasteners WA Pty Ltd	\$456.65
		Various Nuts, Bolts And Other Fasteners - Fleet	
30579	25/05/2024	Ventura Home Group Pty Ltd	\$6,000.00
		Refund - Street & Verge Bonds	
30580	25/05/2024	VTs – Vocational Training Services	\$1,263.60
		Certificate IV In Business & Leadership - 6 Employees - Organisational Development	
30581	25/05/2024	WA Garage Doors Pty Ltd	\$363.00
		Roller Door Repair / Service - Mindarie Community Centre - Building Maintenance	
30582	25/05/2024	WA Hino Sales & Service	\$1,457.50
		Vehicle Repairs - Fleet	
30583	25/05/2024	Wanneroo Electric	\$47,153.83
		Electrical Maintenance Works - Various Locations	
30584	25/05/2024	Water Corporation	\$26,127.96
		Water Supply Charges - Various Locations	
30585	25/05/2024	West Coast Turf	\$30,031.75
		Turfing Works - Various Locations	
30586	25/05/2024	Westbuild Products Pty Ltd	\$3,185.53
		3 Pallets Rapidproof Structural Cement - Engineering	
30587	25/05/2024	Western Australian Football Commission Inc	\$372.28
		Hire Fee Refund	
30588	25/05/2024	Western Australian Local Government Association	\$3,388.00
		Training - Introduction To Local Government Delivered At City Of Wanneroo - 07.05.2024	
		Training - Introduction To Waste Management - 1 Attendee	
30589	25/05/2024	Western Australian Local Government Association	\$10,808.00
		Training - Dealing With Difficult Customers - 06.11.2024 - 1 Attendee	
		Training - Diploma Of Local Government - Cr L Aitken - May 2024 Intake	
		Training - Local Government Act 1995 - Advanced - 18.07.2024 - 1 Attendee	
30590	25/05/2024	Western Australian Local Government Association	\$10,170.00
		Training - Diploma Of Local Government- Cr H Berry - May 2024 Intake	
30591	25/05/2024	Western Irrigation Pty Ltd	\$77,773.08
		Irrigation Parts - Parks	
30592	25/05/2024	Western Power	\$3,850.00
		PV - Engineering Technology Consultants Trust - 800kva - Aquatic Centre Alkimos	
30593	25/05/2024	Rates Refund	\$110.00
30594	25/05/2024	Wirtgen Australia	\$606.65

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
		Vehicle Repairs	
30595	25/05/2024	Work Clobber	\$614.70
		Uniform Issue - 3 Employees	
30596	25/05/2024	XX Engineering Pty Ltd trading as Atelier JV (Aust)	\$1,760.00
		Structural Engineering Services - Review Installation Of Support Structure - Civic Centre Canopy Installation - Assets	
30597	25/05/2024	Your Home Builder WA	\$2,000.00
		Refund - Street & Verge Bond	
30598	30/05/2024	Rates Refund	\$298.30
		Total EFT Payments	\$19,084,243.44
CREDIT CARD RECONCILIATIONS			
57	1/05/2024	CBA Corporate Card	\$9,080.85
		Alison Coles	
57-1		08/03/2024 - Asic - 5 Company Searches	\$95.00
		Noelene Jennings	
57-2		22/03/2024 - World Business Forum - 1 Gold Ticket World Business Forum 2024	\$2,299.00
		Rohan Klemm	
57-3		27/03/2024 - Webjet - Qantas Flights - Conference - June 2024	\$938.62
		William Parker	
57-4		07/03/2024 - LSP*Sistas Mindarie - Business Hospitality - Meeting And Greet Meeting With General Manager Of Mindarie Marina 07.03.2024	\$10.00
		Harminder Singh	
57-5		08/03/2024 - City Of Fremantle - Parking Ticket - IPWEA State Conference	\$13.50
57-6		11/03/2024 - Water Corporation - Water Meter Installation - Tauranga Park	\$2,171.81
57-7		04/03/2024 - Eb *Illuminate Training - Refund - Illuminate Training Session By Brightly Software	-\$199.00
57-8		29/02/2024 - Institute Of Public Wo - IPWEA 2024 State Conference - Assets Directorate Attendees	\$2,791.25
57-9		07/03/2024 - City Of Fremantle - Parking Ticket - IPWEA State Conference	\$13.50
		Natasha Smart	

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
57-10		01/03/2024 - Pullman Bunker Bay Opi - Council Member (Huntley) 3 Nights Accommodation - UDIA WA 2024 Annual Development Conference	\$927.00
57-11		07/03/2024 - Intuit Mailchimp - Wanneroo Wrap March 2024	\$20.17
		Total - CBA	\$9,080.85
58	1/05/2024	NAB Corporate Card	
		Advocacy & Economic Development	
58-01		06/03/2024 - Vistaprint Australia Pty - Discover Wanneroo Branded Printing	\$161.49
58-02		15/03/2024 - Kmart - Discover Wanneroo Event Equipment	\$134.00
58-03		15/03/2024 - Red Dot Stores - Discover Wanneroo Event Equipment	\$8.00
58-04		25/03/2024 - EDA - 2 Tourism Event Tickets	\$66.00
58-05		25/03/2024 - Facebk N5Eu32Utx2 - Discover Wanneroo - Event Promotion & Competition	\$208.84
58-06		25/03/2024 - Localis.Co - Destination Perth Membership - March 2024	\$163.90
58-07		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
		Building Maintenance	
58-08		08/03/2024 - Barnett's Archite H - Universal Primary Lock Backset	\$182.25
58-09		01/03/2024 - Bunnings - Cam Lock Prestige, Offset Neck Bolt	\$201.41
58-10		01/03/2024 - Bunnings - Screws & Nuts And Bolts	\$49.66
58-11		05/03/2024 - Bunnings - Door Seal	\$36.37
58-12		05/03/2024 - Bunnings - Reflect Tape, Flatwashers, Bolts & Nuts, Fastener Drive	\$35.63
58-13		05/03/2024 - Rynat Industries Aus - 10 Hinge Kit Ambulant	\$953.70
58-14		05/03/2024 - SAS Locksmithing - Duplicate Double Sided Key Cut	\$56.00
58-15		06/03/2024 - Bunnings - Key Set, Drill Bits, Toilet Roll Holder	\$38.96
58-16		06/03/2024 - Bunnings - MDF, Paint Tray, Roller Set, Paint Brush, Timber Screws	\$73.31
58-17		06/03/2024 - Bunnings - Roller Cover, Walls Ceilings Door Trims, USB Cable, Exteria Paints	\$406.27
58-18		06/03/2024 - Bunnings - Suntuf Std Polycarb Corrugated	\$41.40
58-19		06/03/2024 - Totally Wrkwear Joon - Boot Argyle Ladies	\$229.90

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
58-20		07/03/2024 - Bunnings - Liquid Nails	\$20.12
58-21		07/03/2024 - Bunnings - Wipes On Roll, Disposable Gloves, Roller Cover, Turpentine, Paint Brush	\$115.81
58-22		07/03/2024 - SAS Locksmithing - Code Cut Single Sided Keys, Duplicated Single Sided Keys Cut, Code Cut Double Sided Key, Duplicated Double Sided Key Cut	\$134.00
58-23		07/03/2024 - Valspar Joondalup - Paint Supplies	\$356.53
58-24		08/03/2024 - Bunnings - Bolt Panics	\$27.91
58-25		08/03/2024 - Bunnings - Holesaw Cobalt, Holesaw Arbor	\$64.71
58-26		08/03/2024 - Jaycar Clarkson - Desk Grommets	\$44.85
58-27		11/03/2024 - Bunnings - Self Tap Screws	\$4.70
58-28		11/03/2024 - Bunnings - Toilet Roll Inserts	\$14.68
58-29		12/03/2024 - Bunnings - Indoor Blind	\$82.50
58-30		12/03/2024 - Bunnings - Interior Dulux, Topping Compound, Brush	\$451.83
58-31		12/03/2024 - Bunnings - Toilet Seat	\$23.87
58-32		12/03/2024 - CSR Building Product - OWA Brillianto	\$273.70
58-33		12/03/2024 - CSR Building Product - OWA Finetta & Level	\$193.60
58-34		12/03/2024 - The Good Guys - Curl & Straight Confidence Hair Dryer - Aquamotion	\$69.00
58-35		13/03/2024 - Bunnings - Mounting Tape	\$21.66
58-36		13/03/2024 - Valspar Joondalup - Solver Duraguard	\$177.89
58-37		14/03/2024 - Bunnings - Gap Filler, Powerpoint Screws, Super Glue, Wall Cover Plate	\$16.36
58-38		14/03/2024 - Bunnings - Indicator Bolts, Screw Chipboard, Toilet Seat, Brackets, Drill Bit Masonry	\$179.54
58-39		14/03/2024 - Bunnings - Indoor Blind Basic	\$10.00
58-40		15/03/2024 - Bunnings - Paint Epoxy, Paint Brush Set	\$35.30
58-41		15/03/2024 - Bunnings - Polyfilla, Masonry Screws, Screws Chipboard, Brackets	\$66.54
58-42		18/03/2024 - Bunnings - Fasteners, Drill Bit, Coach Screws, Tape Measure, Vent Ali Eave Haron	\$48.54
58-43		18/03/2024 - Bunnings - Paint Enamel, Masking Tape, Marker Sharpie, Paint Brush	\$53.85
58-44		18/03/2024 - Bunnings - Super Glue, Meranti	\$41.37
58-45		19/03/2024 - Bunnings - Gel Can Air Fresh X 1	\$9.99
58-46		19/03/2024 - Bunnings - SYPC Dura	\$511.22
58-47		19/03/2024 - Bunnings - Treated Pine	\$72.39
58-48		20/03/2024 - Bunnings - Builders Film Polypro	\$86.45
58-49		20/03/2024 - Bunnings - Downpipes	\$12.22

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
58-50		20/03/2024 - Bunnings - Letter Self Adhesive, Caster Furniture Hood	\$84.78
58-51		20/03/2024 - Bunnings - Polycarb Corrugated	\$48.82
58-52		20/03/2024 - Bunnings - Roller Blinds - Maintenance - Community Buildings	\$400.00
58-53		21/03/2024 - Aluminium Specialties - Flyscreen - Maintenance - Community Buildings	\$350.36
58-54		21/03/2024 - Bunnings - Refunded Letter Self Adhesive, Caster Furniture Hood	-\$58.72
58-55		21/03/2024 - Bunnings - Screws, Dustpan Set	\$29.88
58-56		21/03/2024 - Bunnings - Spout Sink / Spa Wall	\$46.55
58-57		21/03/2024 - Super Cheap Auto - Polish Scratch Remover	\$29.99
58-58		21/03/2024 - Valspar Mindarie - Duraguard Exteria	\$83.14
58-59		22/03/2024 - Bunnings - Plywood	\$84.08
58-60		25/03/2024 - Bunnings - Dressed Pine / Nails - Community Buildings	\$171.12
58-61		25/03/2024 - Bunnings - Ratchet / Hex Keys - Tools - Maintenance	\$69.43
58-62		26/03/2024 - Reece - Grip / Glide For Grab Rail	\$148.88
58-63		26/03/2024 - Valspar Joondalup - Paint - Maintenance - Community Buildings	\$145.38
58-64		27/03/2024 - Valspar Joondalup - Paint - Maintenance - Community Buildings	\$145.38
58-65		27/03/2024 - Valspar Mindarie - Paint - Maintenance - Community Buildings	\$66.26
58-66		27/03/2024 - Work Clobber - PPE - Carpenter	\$106.87
58-67		28/02/2024 - Bunnings - Metal Paint Scrappers	\$1.94
58-68		28/02/2024 - Bunnings - Nuts & Bolts	\$6.45
58-69		28/02/2024 - Bunnings - Wall Plugs, Nuts & Bolts, Treated Pine	\$313.75
58-70		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
58-71		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
58-72		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
58-73		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
58-74		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
58-75		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
58-76		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
58-77		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
58-78		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
58-79		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
58-80		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
58-81		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
58-82		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
58-83		29/02/2024 - Bunnings - Aluminium Angle, Durian Moulding	\$21.14
58-84		29/02/2024 - Bunnings - Draw Lock Taskmaster, Square Combi Lufkin	\$102.25
		Chief Bush Fire Control Officer	
58-85		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
		Childhood & Youth Planning	
58-86		13/03/2024 - Trybooking*WIRF/ACW Event - 2024 Perinatal & Infant Mental Health Symposium - Trybooking Fee	\$110.50
58-87		15/03/2024 - Ajar Enterprises Pty - Soundproof Foam - Clarkson Youth Hub Office	\$89.95
58-88		25/03/2024 - Town Of Cambridge - Parking Ticket - Lotterywest Grant Writing Workshop	\$6.40
58-89		25/03/2024 - Town Of Cambridge - Parking Ticket - Lotterywest Grant Writing Workshop	\$1.90
58-90		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
		Community & Place - Events	
58-91		09/03/2024 - 7-Eleven - Event Materials - Yanchep Concert	\$10.28
58-92		01/03/2024 - Cafe Elixir - Town Team Movement Summit	\$90.00
58-93		01/03/2024 - Coles - Town Team Movement Summit	\$7.50
58-94		01/03/2024 - Liquorland - Town Team Movement Summit	\$20.00
58-95		09/03/2024 - 7-Eleven - Event Materials - Yanchep Concert	\$20.50
58-96		09/03/2024 - 7-Eleven - Ice - Yanchep Concert	\$20.00
58-97		09/03/2024 - Coles - Refreshments - Yanchep Concert	\$153.50
58-98		09/03/2024 - Mrchipsfish&Chips - Catering - Contractors And Various Community Events	\$256.00
58-99		09/03/2024 - Sq *Heavenly Grounded - Beverages - Contractors At PSO Concert	\$65.00
58-100		09/03/2024 - Sq *Perth City Burger Co - Catering - Contractors At Yanchep Concert	\$103.00

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
58-101		09/03/2024 - Sq *The Pitch Inn Food Tr - Catering - Contractors At Yanchep Concert	\$90.00
58-102		20/03/2024 - Bunnings - Materials For Events	\$6.00
58-103		22/03/2024 - WA Newspapers Ltd - Death Notice - Ruth Reid	\$117.20
58-104		23/03/2024 - Caltex - Beverages And Ice - Multicultural Evening In The Park Event	\$19.60
58-105		23/03/2024 - Coles - Beverages - Multicultural Evening In The Park Event	\$86.45
58-106		23/03/2024 - Coles - Food And Beverages - Multicultural Evening In The Park Event	\$87.00
58-107		23/03/2024 - Sq *Kyal's Coffee Kart - Catering For Contractors - Multicultural Evening In The Park Event	\$34.20
58-108		27/03/2024 - Just Resin - Art Materials - Bush To Beats Arts Festival	\$108.00
58-109		27/03/2024 - Temu.Com - Art Materials - Bush To Beats Arts Festival	\$494.72
58-110		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
58-111		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
58-112		29/02/2024 - Red Dot Stores - Materials For Events Season	\$6.00
		Media & Communications Services	
58-113		12/03/2024 - Facebk 4Yub62Cbe2 - Advertising Charges	\$1,250.00
58-114		21/03/2024 - JB Hi-Fi Online - IT Apple Equipment	\$179.00
58-115		22/03/2024 - Facebk Vnpp5Z7Be2 - Advertising Charges	\$1,250.00
58-116		25/03/2024 - Facebk 5Xjtw3Lbe2 - Advertising Charges	\$90.45
58-117		25/03/2024 - Facebk 9Rqtf2Uae2 - Advertising Charges	\$180.70
58-118		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
		Community & Place - Place Management	
58-119		27/03/2024 - Coles - Catering Items - Afternoon Tea - Girrawheen Neighbourhood Network Afternoon Tea	\$19.45
58-120		15/03/2024 - Appliances Online - Freestanding Electric Oven - Gumblossom Community Centre	\$1,133.00
58-121		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
58-122		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
		Community Development	
58-123		08/03/2024 - Coles - Beach Wheelchair - Photoshoot Thank You Gift	\$44.00
58-124		08/03/2024 - Coles - Community Transport - Wipes For Bus	\$7.50
58-125		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
		Community History	
58-126		08/03/2024 - Kmart - Portable Hard Drive - Storage Of Scanned Images	\$109.00
58-127		20/03/2024 - Ezi*The Country Womens - Country Women's Association Books - Community History Collection	\$124.20
58-128		21/03/2024 - WA Museum - Indigenous Books - Community History Collection	\$117.95
58-129		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
58-130		28/03/2024 - Org Sub Fee - Ticketing Subscription - Library / Museum	\$29.00
		Community Safety & Emergency Management	
58-131		13/03/2024 - Coles - Food - Wanneroo Youth Centre	\$101.80
58-132		01/03/2024 - Bunnings - Materials - Wanneroo Youth Centre	\$95.04
58-133		01/03/2024 - Officeworks - Art Equipment For Events Art Box - Youth Events	\$274.32
58-134		06/03/2024 - Aldi Stores - Jandakot - Laundry Powder For Animal Care Centre	\$35.09
58-135		07/03/2024 - Coles - Food - Wanneroo Youth Centre	\$154.33
58-136		07/03/2024 - Supa Valu - Food - Wanneroo Youth Centre	\$12.98
58-137		08/03/2024 - Kmart - Materials And Easter Decorations	\$227.00
58-138		10/03/2024 - Woolworths - Deadly Science Resources	\$135.92
58-139		14/03/2024 - Reconyx - Covert Camera Sim	\$1.65
58-140		20/03/2024 - Casa Levy - Casa Drone Renewal	\$40.00
58-141		20/03/2024 - Casa Levy - Casa Drone Renewal	\$40.00
58-142		21/03/2024 - Woolworths - Food - Harmony Week Event Marangaroo	\$20.00
58-143		21/03/2024 - Woolworths - Food - Wanneroo Youth Centre	\$130.60
58-144		25/03/2024 - Kmart - Food - Wanneroo Youth Centre	\$73.99
58-145		26/03/2024 - Coles - Food - Wanneroo Youth Centre	\$36.50
58-146		26/03/2024 - Kmart - Food - Wanneroo Youth	\$59.50

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
		Centre	
58-147		26/03/2024 - Officeworks - Materials - Upcycling Day	\$163.31
58-148		26/03/2024 - Reconyx - Covert Camera Sim	\$23.29
58-149		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
58-150		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
58-151		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
58-152		29/02/2024 - Coles - Food - Wanneroo Youth Centre	\$115.55
		Construction Team	
58-153		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
		Council & Corporate Support - Hospitality	
58-154		07/03/2024 - Smp*Wanneroo Bakery - In House Hospitality Requests - Yellagonga Community Advisory Committee Meeting	\$53.47
58-155		05/03/2024 - Coles - In House Hospitality Requests - Various Functions And Events For And When Required	\$83.85
58-156		05/03/2024 - Dan Murphy's - In House Hospitality Requests - Andy Warhol Icons Exhibition	\$657.90
58-157		05/03/2024 - The Cheesecake Shop - In House Hospitality Requests - Forum	\$35.95
58-158		06/03/2024 - Nivanu Pty Ltd - In House Hospitality Requests - Forum	\$546.50
58-159		07/03/2024 - Coles - In House Hospitality Requests - Yellagonga Community Advisory Committee Meeting	\$4.70
58-160		08/03/2024 - Coles - In House Catering Request - Technology One Training	\$64.95
58-161		08/03/2024 - Smp*Wanneroo Fresh - In House Catering Request - Technology One Training	\$46.19
58-162		11/03/2024 - Coles - In House Catering Request - Technology One Training	\$94.70
58-163		11/03/2024 - Smp*Wanneroo Fresh - In House Catering Request - Technology One Training	\$8.52
58-164		12/03/2024 - Coles - In House Catering Request - External Focus Group Meeting, Retirement And The Dining Room	\$115.01
58-165		12/03/2024 - Smp*Wanneroo Fresh - In House Catering Request - Mag Meeting	\$17.04
58-166		14/03/2024 - Coles - In House Catering Request - Mag Meeting	\$12.70

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
58-167		14/03/2024 - Smp*Wanneroo Fresh - In House Catering Request - Mag Meeting	\$5.80
58-168		20/03/2024 - Coles - In House Catering Request - Valid Tree Risk Assessment And Design Review	\$112.62
58-169		20/03/2024 - Smp*Wanneroo Fresh - In House Catering Request - Valid Tree Risk Assessment And Design Review	\$37.41
58-170		22/03/2024 - Coles - Dishwashing Tablets	\$88.00
58-171		25/03/2024 - Basil's Fine Foods - In House Catering Request - Budget Workshop 2	\$215.00
58-172		25/03/2024 - Basil's Fine Foods - In House Catering Request - Budget Workshop 2	\$64.93
58-173		25/03/2024 - Coles - In House Catering Request - Budget Workshop 2, In Conversation With Michael Trant, A&R Committee, Gold Program Quiz Day And Design Review Panel	\$86.10
58-174		25/03/2024 - Wanneroo Fresh - In House Catering Request - Budget Workshop 2, In Conversation With Michael Trant, A&R Committee, Gold Program Quiz Day And Design Review Panel	\$82.37
58-175		26/03/2024 - Basil's Fine Foods - In House Catering Request - A&R Committee In Conversation With Michael Trant	\$334.12
58-176		26/03/2024 - Coles - In House Catering Request - Various Functions & Events For And When Required And A&R Committee	\$193.15
58-177		26/03/2024 - Liquorland - In House Catering Request - Various Functions And Events For And When Required	\$116.00
58-178		26/03/2024 - Smp*Wanneroo Fresh - In House Catering Request - Conversation With Michael Trant, A&R Committee, Gold Program Quiz Day And Design Review Panel	\$16.19
58-179		26/03/2024 - TCS Wanneroo - In House Catering Request - A&R Committee	\$75.90
58-180		27/03/2024 - Coles - In House Catering Request - Gold Program Quiz Day, Design Review Panel And Regional State Council Meeting	\$149.65
58-181		27/03/2024 - Coles - Milk	\$49.60
58-182		27/03/2024 - Dan Murphy's - In House Catering Request - Beverages - Various Functions And Events For And When Required	\$379.75
58-183		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
58-184		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
		Cultural Exhibitions	
58-185		10/03/2024 - Amznprimeau Membership - Subscription For Free Freight	\$9.99
58-186		01/03/2024 - Red Dot Stores - Exhibition Equipment - Paint	\$45.56
58-187		05/03/2024 - Café Elixir - Catering - Exhibitions	\$135.60
58-188		05/03/2024 - Gettyimages.com - Exhibition Materials	\$198.00
58-189		21/03/2024 - Stories-AR.com - Exhibition Materials	\$93.97
58-190		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
		Curatorial Services	
58-191		12/03/2024 - Smp*Wanneroo Bakery - Catering - External Focus Group Meeting	\$25.41
58-192		12/03/2024 - Coles - Beverages - External Focus Group Meeting	\$12.00
58-193		19/03/2024 - Move Yourself Traile - Trailer Hire - Cancellation And Partial Refund	-\$45.91
58-194		19/03/2024 - Move Yourself Traile - Trailer Hire - Object Pick-Up	\$48.33
58-195		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
		Customer & Information Services	
58-196		14/03/2024 - JB Hi-Fi - Apple iPhone 15 Silicone Case With Magsafe, Studio Case For iPad Air & Pro 11	\$152.93
58-197		02/03/2024 - Google Cloud Hhgxc - Google Cloud Search Fee - Monthly Fee	\$136.58
58-198		02/03/2024 - Rezdy - Accelerate Plan - Rezdy Booking System Monthly Subscription Fee	\$205.35
58-199		06/03/2024 - Bunnings Group Ltd - Gorilla Cart 170L, Tactix Storage Box 60L, Adjustable Telescopic Upright Pole (24/52847)	\$301.44
58-200		06/03/2024 - Gethomesafe - Get Home Safe Subscription - March 2024	\$461.74
58-201		19/03/2024 - Paypal - Zoom One Promonthly - Quantity 2 - 19.03 - 19.04.2024	\$49.26
58-202		23/03/2024 - Goto Technologies - Gotomeeting Business Subscription Fee 2024 / 2025	\$304.70
58-203		24/03/2024 - Freshworks Inc - Freshdesk - Pro Monthly Subscription	\$1,245.00
58-204		25/03/2024 - Paypal - Yumpu Subscription April 2024	\$39.94
58-205		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
58-206		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
58-207		29/02/2024 - Paypal - Charge Name: Zoom Onebusiness Monthly - Quantity: 10 - March 2024	\$340.89
		Engineering Maintenance	
58-208		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
58-209		02/03/2024 - Tatts Online Pty Ltd - Fraudulent Transaction – Card Cancelled	\$1,000.00
58-210		02/03/2024 - Uber *Trip - Fraudulent Transaction – Card Cancelled	\$19.23
58-211		07/03/2024 - Bunnings - Cargo Nets	\$334.58
58-212		07/03/2024 - Bunnings - Cargo Nets	\$331.96
58-213		08/03/2024 - Bunnings - Recip Blades For M11 And M05 And Gloves For Bobcat	\$209.28
58-214		14/03/2024 - Bunnings - New Tool Box And Hand Tools And New Concrete Tools	\$366.84
58-215		19/03/2024 - Bunnings - Bolts	\$34.38
58-216		19/03/2024 - Bunnings - Bolts	\$49.66
58-217		19/03/2024 - Lindan Pty Ltd - 3 Safety Vests	\$323.40
58-218		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
58-219		29/02/2024 - Bunnings - Flask, Paint For Bollard Repair, Tape - Maintenance 02 And Impact Driver - Maintenance 04	\$105.20
58-220		29/02/2024 - Bunnings - Hose Fittings - Maintenance 11 Grinder	\$94.68
		Fleet Maintenance	
58-221		14/03/2024 - Department Of Transport - Drivers Licence Application	\$59.90
58-222		01/03/2024 - Martins Trlr Parts - Vehicle Spare Parts	\$211.21
58-223		05/03/2024 - Autopro Wanneroo - Vehicle Belts	\$32.98
58-224		06/03/2024 - Martins Trlr Parts - Vehicle Spare Parts	\$113.30
58-225		12/03/2024 - Bunnings - Spray Paint Dulux Metal Shield	\$127.20
58-226		12/03/2024 - Bunnings - Squeegee Floor Oats Wood	\$152.78
58-227		14/03/2024 - Department Of Transport - Interim Drivers Licence Renewal	\$32.20
58-228		15/03/2024 - Napa Wangara - Vehicle Spare Parts	\$182.56
58-229		15/03/2024 - Nuford - Nuts Wheel	\$34.95
58-230		18/03/2024 - Martins Trlr Parts - Vehicle Spare Parts	\$365.33
58-231		20/03/2024 - Napa - Vehicle Spare Parts	\$87.46
58-232		22/03/2024 - Filter Discounters - Air Filters	\$159.61
58-233		22/03/2024 - Hose Right - Vehicle Hoses	\$509.46

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
58-234		22/03/2024 - Pneumatic Systems - Airblower Attachment For Air Hose	\$8.27
58-235		25/03/2024 - Napa Wangara - Vehicle Spare Parts	\$115.50
58-236		26/03/2024 - JTB Spares - Drain Cock Air Tank	\$91.95
58-237		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
58-238		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
58-239		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
58-240		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
58-241		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
58-242		29/02/2024 - Forch Australia Pty Lt - Copper Spray Cans & Magic Ice	\$135.20
58-243		29/02/2024 - JB Hi Fi Lakeside - Garmin	\$899.00
58-244		29/02/2024 - Toolmart Australia P - M12 Battery	\$141.00
		Health Services	
58-245		12/03/2024 - JB Hi-Fi Online - Earphones For Sound Meter	\$89.90
58-246		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
58-247		29/02/2024 - Bunnings - Tape	\$38.70
		Heritage Education	
58-248		17/03/2024 - Twinkl - Monthly Membership - Heritage Education	\$17.99
58-249		18/03/2024 - Spotlight Pty Ltd - Craft Supplies - School Holidays Wanneroo Museum	\$215.69
58-250		25/03/2024 - Koori Curriculum - Puppets - Noongar Museum In A Box Replacement	\$94.55
58-251		26/03/2024 - Factory Fast - Cornhole Game - Cockman House Education Program	\$202.31
58-252		27/03/2024 - Coles - Morning Tea Supplies - Buckingham House Program	\$21.80
58-253		27/03/2024 - www.goldenrams.com - Kangaroo Fur - Noongar Museum In A Box Replacement.	\$105.60
58-254		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
		Irrigation Maintenance	
58-255		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
58-256		01/03/2024 - Bunnings - Tool Replacement	\$620.62
58-257		22/03/2024 - Woodvale Fish&Lily - Pump Spare Parts	\$130.00

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
		Kingsway Indoor Stadium	
58-258		21/03/2024 - Gymnastics Direct - Acrobatics Spotter	\$752.48
58-259		01/03/2024 - Facebk Ayvswtn42 - Facebook Advertising	\$422.59
58-260		18/03/2024 - Educational Art Supp - Art & Craft Holiday Program	\$95.32
58-261		27/03/2024 - Facebk 5F3Srzn42 - Facebook Advertising	\$500.00
58-262		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
		Library Services	
58-263		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
58-264		01/03/2024 - My Post Business/Post - Interlibrary Loans Postage	\$42.63
58-265		01/03/2024 - Two Rocks IGA - Milk	\$3.10
58-266		05/03/2024 - Coles - Milk - Digital Skills With Tim Coghill Program	\$10.50
58-267		05/03/2024 - Kmart - Arts And Crafts Program Supplies - Napkins	\$6.75
58-268		05/03/2024 - Spotlight Butler - Arts And Crafts Program Supplies - Macrame Supplies, Ribbon, Fabric Glue	\$75.60
58-269		05/03/2024 - Spotlight Butler - Program Supplies - Mahjong - Table Covering	\$25.20
58-270		05/03/2024 - Supa Valu - Milk For Staff	\$3.09
58-271		05/03/2024 - Wanewsdtd - Newspaper Subscription	\$144.00
58-272		05/03/2024 - Woolworths - Steam Supplies	\$44.00
58-273		06/03/2024 - Bunnings Group Ltd - Program Supplies - Mahjong Tables	\$199.85
58-274		06/03/2024 - Red Dot Stores - Cleaning Materials - Books On Wheels Room	\$6.99
58-275		06/03/2024 - Red Dot Stores - Resources - Steam Club.	\$8.00
58-276		06/03/2024 - Red Dot Stores - Steam Program Supplies - Ping Pong Balls	\$3.00
58-277		07.03.2024 - Amazon - Book Purchases	\$108.71
58-278		07.03.2024 - Amazon - Book Purchases	\$65.82
58-279		07/03/2024 - Bunnings - Refund - Difference Between Charge And Receipt	-\$0.04
58-280		07/03/2024 - Coles - Catering – Light Refreshments – Workshop	\$18.00
58-281		07/03/2024 - Lams Oriental Superm - Milk For Staff	\$3.09
58-282		07/03/2024 - Post Wanneroo Post Sho - Working With Childrens Check	\$87.00

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
58-283		08/03/2024 - Coles - Catering – Light Refreshments – Workshop	\$20.75
58-284		08/03/2024 - Coles - Catering - Tach Help Session	\$6.30
58-285		11/03/2024 - Coles - Catering - Tech Skills & Tote Bag - Steam Supplies	\$12.50
58-286		11/03/2024 - My Post Business/Post - Interlibrary Loans Postage	\$31.80
58-287		11/03/2024 - Two Rocks IGA - Catering - Tech Skills	\$2.50
58-288		11/03/2024 - Two Rocks IGA - Milk	\$4.35
58-289		11/03/2024 - Two Rocks IGA - Milk	\$3.10
58-290		12/03/2024 - Coles - IAAS Program Supplies - Paper Bags For Craft	\$16.00
58-291		12/03/2024 - Coles - Program Supplies - STEAM	\$13.90
58-292		13/03/2024 - Aldi Stores - Catering – Light Refreshments – Workshop	\$12.34
58-293		13/03/2024 - Coles - Steam Program Supplies - Gloves, Paper Towel, Paper Bowls And Plates	\$13.40
58-294		13/03/2024 - Ezi*The Country Womens - Library Book Stock	\$114.20
58-295		13/03/2024 - Lams Oriental Superm - Milk For Staff	\$6.79
58-296		13/03/2024 - My Post Business/Post - Interlibrary Loans Postage	\$39.45
58-297		13/03/2024 - News Pty Limited - Newspaper Subscription	\$80.00
58-298		13/03/2024 - Officeworks - Laminator	\$339.00
58-299		13/03/2024 - Summerfield News&Lot - Newspaper	\$2.20
58-300		14/03/2024 - Coles - Catering – Light Refreshments – Workshops	\$61.60
58-301		14/03/2024 - Coles - Staff Milk Supply	\$4.50
58-302		14/03/2024 - Kmart - Base Plates For Lego Club	\$26.00
58-303		14/03/2024 - Wanewsdti - The West Newspaper Subscription - Yanchep Library	\$144.00
58-304		15/03/2024 - Coles - Catering - Memory Cafe Program	\$34.75
58-305		16/03/2024 - My Post Business/Post - Postage Fee	\$14.50
58-306		19/03/2024 - My Post Business/Post - Postage Fee	\$25.10
58-307		19/03/2024 - My Post Business/Post - Postage Fee	\$39.60
58-308		19/03/2024 - Two Rocks IGA - Milk	\$3.10
58-309		20/03/2024 - Coles - Catering - Memory Cafe Program	\$8.81

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
58-310		21/03/2024 - Coles - Catering – Light Refreshments – Workshop	\$11.30
58-311		21/03/2024 - Coles - Staff Milk Supply	\$4.50
58-312		21/03/2024 - Kmart - Program Materials	\$32.75
58-313		21/03/2024 - Lams Oriental Superm - Milk For Staff	\$3.29
58-314		21/03/2024 - Westbooks - Materials - Programs	\$54.57
58-315		22/03/2024 - Coles - Catering – Light Refreshments – Workshop	\$13.50
58-316		22/03/2024 - Dymocks Joondalup - Program Materials	\$15.29
58-317		22/03/2024 - JB Hi Fi Ocean Keys - General Materials - Ethernet Cable For Front Counter PC	\$34.00
58-318		22/03/2024 - Sushihiro WA Pty Ltd - Catering – Light Refreshments – Workshop	\$7.68
58-319		22/03/2024 - Wanewsdti - The West Newspaper Subscription - Clarkson Library	\$144.00
58-320		23/03/2024 - Coles - Program Supplies - Serviettes	\$2.85
58-321		23/03/2024 - Coles Online - Catering – Light Refreshments – Workshop	\$116.20
58-322		23/03/2024 - Summerfield News&Lot - Vietnamese Newspaper	\$9.00
58-323		25/03/2024 - Coles - Catering – Light Refreshments – Event	\$3.80
58-324		25/03/2024 - Liquorland - Catering – Light Refreshments – Event	\$86.00
58-325		25/03/2024 - My Post Business/Post - Postage Fee	\$14.21
58-326		25/03/2024 - My Post Business/Post - Postage Fee	\$14.21
58-327		25/03/2024 - My Post Business/Post - Postage Fee	\$9.33
58-328		26/03/2024 - Ikea Pty Ltd - Furniture - Clarkson Library	\$677.00
58-329		26/03/2024 - The Flower Company Pty - General Material - Flowers For Staff Member	\$104.95
58-330		27/03/2024 - Coles - Catering - Programs	\$22.00
58-331		27/03/2024 - Two Rocks IGA - Milk	\$3.10
58-332		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
58-333		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
58-334		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
58-335		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
58-336		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
58-337		28/03/2024 - Annual Fee - Credit Card Fee -	\$5.00

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
		Paid Monthly	
58-338		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
58-339		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
58-340		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
58-341		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
58-342		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
58-343		28/03/2024 - Org Sub Fee - Library Programs - Event Platform Fee	\$29.00
58-344		29/02/2024 - Educational Art Supp - General Materials - Early Literacy Programs	\$97.41
		Parks & Conservation Management	
58-345		13/03/2024 - Bunnings - Items For Use From Vehicle 95702 - Memorial Park	\$185.31
58-346		13/03/2024 - Bunnings - Cargo Net	\$149.98
58-347		15/03/2024 - Work Clobber - Safety Boots	\$317.10
58-348		25/03/2024 - Bunnings - Chain	\$24.00
58-349		25/03/2024 - Officeworks - Laminating Sheets And Velcro Tabs - Herbicide Labelling Of Backpack Sprayers	\$63.91
58-350		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
58-351		29/02/2024 - Bunnings - Wheelbarrow - Maintenance Central	\$199.00
		Parks Maintenance	
58-352		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
		People & Culture	
58-353		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
		Property Services	
58-354		11/03/2024 - Asic - Company Search	\$10.00
58-355		05/03/2024 - Asic - Company Search Lease	\$19.00
58-356		14/03/2024 - Totally Wrkwear Joon - Safety Footwear	\$179.90
58-357		18/03/2024 - Post Wanneroo Post Shop - Air Mail Contract Documents	\$21.20
58-358		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
		Surveys	
58-359		28/03/2024 - Annual Fee - Credit Card Fee -	\$5.00

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
		Paid Monthly	
		Traffic Services	
58-360		19/03/2024 - Bunnings 387000 - Marker Pens For Labelling Counter Numbers And Tube Lengths.	\$6.50
58-361		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
		Tree & Conservation Maintenance	
58-362		13/03/2024 - Fire And Safety WA - Fittings For Water Truck	\$88.00
58-363		01/03/2024 - Woolworths - Catering, Sausages, Onions, Sauce, Water	\$89.30
58-364		22/03/2024 - Jaycar - Vehicle Phone Holders	\$49.90
58-365		22/03/2024 - Nutrien Ag Solutions - Staples And Sighter Wire	\$137.06
58-366		27/03/2024 - Wrong Fuel Rescue Pty L - Ford Ranger Jindalee	\$624.33
58-367		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
58-368		29/02/2024 - Ampol - Gas Swap - Tree Planting Event	\$35.00
58-369		29/02/2024 - Chrystal Pty Ltd - Catering - Bread Rolls - Tree Planting Event	\$35.00
		Wanneroo Aquamotion	
58-370		08/03/2024 - Red Dot Stores - Harmony Day Supplies	\$15.60
58-371		01/03/2024 - Coles - Nappy Bags Creche	\$3.20
58-372		01/03/2024 - Kmart - 24/7 Foil Balloon	\$33.00
58-373		04/03/2024 - Campaignmonitor - Email Campaign	\$9.90
58-374		07/03/2024 - Boc Limited - Annual Service Charge - Oxygen Medical C	\$570.02
58-375		08/03/2024 - Kmart - Document Tray Gym	\$18.00
58-376		08/03/2024 - Red Dot Stores - Creche Craft	\$15.00
58-377		12/03/2024 - Kmart - Document Tray And USB Port For Camera	\$16.00
58-378		12/03/2024 - RLSSWA - Lifeguard Licence Renewal	\$169.00
58-379		14/03/2024 - Kmart - Storage Unit - Swim School Office	\$59.00
58-380		14/03/2024 - Paypal - Floatation Belts - Swim School Programs	\$122.85
58-381		14/03/2024 - Spotlight - Craft Supplies - Creche	\$5.75
58-382		18/03/2024 - Bunnings Group Ltd - Aquatics - Materials	\$375.11
58-383		19/03/2024 - Paypal - Leisure Institute Of WA (LIWA) Registration Renewal	\$142.57

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
58-384		19/03/2024 - Paypal - Online Payment Fee (Sportsgrid). LIWA Registration	\$1.33
58-385		19/03/2024 - Volare Sports - Waterproof Tablet Cases - Swim School	\$199.80
58-386		20/03/2024 - Bunnings Group Ltd - Storage - General Use	\$87.37
58-387		21/03/2024 - Flex Fitness Equipment - Ankle Straps - Cable Machine	\$19.95
58-388		21/03/2024 - Kmart - Storage Bag - Group Fitness	\$16.00
58-389		25/03/2024 - Kmart - Clock - Spa Area	\$3.50
58-390		26/03/2024 - Finisaustralia - Flippers - Swim School Program	\$352.00
58-391		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
58-392		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
58-393		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
58-394		29/02/2024 - Amazon Marketplace Au - Toys - Swim School Programs	\$96.15
		Waste Services	
58-395		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
58-396		15/03/2024 - Smp*Imo Car Wash Lands - Car Wash	\$11.18
58-397		20/03/2024 - Bunnings - Activity Equipment Storage	\$75.00
58-398		21/03/2024 - Officeworks - Activation Equipment	\$21.63
58-399		26/03/2024 - Curtin Pay-By-Phone - Curtin University Parking - Collaboration Meeting	\$5.34
58-400		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
58-401		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
58-402		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
		Work Health & Safety	
58-403		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
		Youth Services	
58-404		14/03/2024 - Coles - Catering Items - Yanchep Youth Centre	\$26.05
58-405		01/03/2024 - Coles - Catering - Hainsworth Youth Centre	\$57.85
58-406		01/03/2024 - Kmart - Materials - Hainsworth Youth Centre	\$73.00

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
58-407		01/03/2024 - PLA Stripe* #28045 - WA Baldivis Indoor Sports Complex Technical Tour And Talk	\$66.00
58-408		02/03/2024 - Spotify P2A45C6Bec - Subscription - Family Account	\$20.99
58-409		05/03/2024 - Coles - Catering - Outreach Program	\$100.10
58-410		06/03/2024 - Coles - Catering Items - Yanchep Youth Centre	\$106.75
58-411		07/03/2024 - Coles - Catering - Outreach Program	\$11.40
58-412		07/03/2024 - Tapes Online - Lane And Floor Marking Tape - Courts	\$196.96
58-413		11/03/2024 - Big W - Open Day Helium Balloons	\$40.00
58-414		11/03/2024 - Kmart - Open Day Items	\$98.50
58-415		12/03/2024 - Coles - Catering - Joondalup And Wanneroo Youth Services Network	\$12.00
58-416		12/03/2024 - Coles - Materials - Hainsworth Youth Centre	\$82.45
58-417		12/03/2024 - Spudshed - Catering - Outreach Program	\$82.42
58-418		13/03/2024 - Coles - Catering - Clarkson Youth Hub	\$170.54
58-419		13/03/2024 - Coles - Catering - Outreach Program	\$8.10
58-420		13/03/2024 - Vibe Wanneroo - Ice - Outreach Program	\$4.50
58-421		14/03/2024 - 7 Eleven - Ice	\$10.00
58-422		14/03/2024 - Amazon Marketplace Au - Materials - Outreach Program	\$177.93
58-423		14/03/2024 - Amazon Marketplace Au - Materials - Trailer Day	\$355.86
58-424		14/03/2024 - Bunnings - General Stadium Materials	\$117.13
58-425		14/03/2024 - Coles - Catering - Hainsworth Youth Centre	\$37.10
58-426		14/03/2024 - Coles - Catering - Outreach Program	\$48.85
58-427		14/03/2024 - Coles - Catering Items - Yanchep Youth Centre	\$72.39
58-428		15/03/2024 - Post Wanneroo Post Sho - Working With Children Check	\$87.00
58-429		19/03/2024 - Coles - Catering - Hainsworth Youth Centre	\$56.65
58-430		19/03/2024 - Coles - Catering Items - Yanchep Youth Centre Coles	\$44.05
58-431		19/03/2024 - Kmart - Catering - Hainsworth Youth Centre	\$64.50
58-432		20/03/2024 - Coles - Catering - Clarkson Youth Hub	\$11.30

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
58-433		20/03/2024 - Coles - Catering Items - Yanchep Youth Centre	\$4.40
58-434		20/03/2024 - Spudshed - Catering - Outreach Program	\$186.65
58-435		21/03/2024 - Coles - Catering - Cooking Monsters	\$172.10
58-436		21/03/2024 - Coles - Catering - Level Up	\$32.80
58-437		21/03/2024 - Coles - Catering - Trailer Day & Skate Jams	\$113.60
58-438		21/03/2024 - Kmart - Materials - Clarkson Youth Hub	\$23.00
58-439		21/03/2024 - Kmart - Materials - Trailer Day - Charnwood Park	\$40.00
58-440		21/03/2024 - Tapping Fuel - Ice - Outreach Program	\$4.80
58-441		26/03/2024 - Coles - Catering Items - Yanchep Youth Centre	\$101.30
58-442		26/03/2024 - Dominos - Catering - Outreach Program	\$44.00
58-443		26/03/2024 - Woolworths - Catering - Hainsworth Youth Centre	\$29.25
58-444		27/03/2024 - Coles - Catering Items - Yanchep Youth Centre	\$11.40
58-445		27/03/2024 - Dominos - Catering - Outreach Program	\$51.00
58-446		27/03/2024 - Dominos - Catering - Outreach Program	\$49.00
58-447		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
58-448		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
58-449		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
58-450		28/03/2024 - Annual Fee - Credit Card Fee - Paid Monthly	\$5.00
58-451		29/02/2024 - Coles - Catering - Hainsworth Youth Centre	\$121.25
58-452		29/02/2024 - Coles - Catering Items - Yanchep Youth Centre	\$52.58
58-453		29/02/2024 - Darch Pizza House - End Of Season Food	\$131.10
		Total - NAB	\$45,998.35
CANCELLED PAYMENTS FROM PREVIOUS PERIODS			
124575	26.02.2024	Association of Corporate Counsel (ACC) Australia	-\$500.00
122963	07.04.2022	Greg Johns	-\$569.11
122974	07.04.2022	Shirley Rainbird	-\$148.35
122907	24.03.2022	Danijel Gros	-\$84.00

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
122894	21.03.2022	Neil Spence	-\$61.65
121716	15.06.2021	Caitlin Cannon	-\$100.00
123270	18.07.2022	Greg Cannon	-\$76.00
		AUTOSUM TOTAL	-\$1,539.11
MANUAL JOURNALS			
F24-768		Fines Enforcement Lodgement - May 2024	\$3,757.50
F24-768		Prosecution Lodgement Fees	\$343.40
F24-768		CBA Corporate Credit Cards Acquittal - May 2024	-\$9,080.85
F24-768		Returned Reject Fees - April 2024	\$15.00
		Total - Journals	-\$4,964.95
TOWN PLANNING SCHEME			
		Cell 1	
		McGees - Valuation Fees	\$527.76
		Herron Todd White - Valuation Fees	\$722.24
		Cell 2	
		McGees - Valuation Fees	\$527.78
		Herron Todd White - Valuation Fees	\$722.22
		Cell 3	
		McGees - Valuation Fees	\$527.78
		Herron Todd White - Valuation Fees	\$722.22
		Cell 4	
		Castledine & Gregory - 185 Mary Street	\$3,230.00
		McGees - Valuation Fees	\$527.78
		Herron Todd White - Valuation Fees	\$722.22
		Cell 5	
		McGees - Valuation Fees	\$527.78
		Herron Todd White - Valuation Fees	\$722.22
		Cell 6	
		McGees - Valuation Fees	\$527.78
		Herron Todd White - Valuation Fees	\$722.22
		Cell 7	
		McGees - Valuation Fees	\$527.78
		Herron Todd White - Valuation Fees	\$722.22
		Cell 8	
		McGees - Valuation Fees	\$527.78
		Herron Todd White - Valuation Fees	\$722.22
		Cell 9	
		McGees - Valuation Fees	\$527.78
		Herron Todd White - Valuation Fees	\$722.22
		Total - TPS	\$14,480.00

Warrant of Payments May 2024			
Number	Date	Supplier / Description	Amount
General Fund Bank Account			
		Payroll Payments May 2024	
		14.05.2024	\$2,114,890.15
		14.05.2024	\$18,627.95
		14.05.2024	\$41,127.69
		28.05.2024	\$2,132,342.51
		28.05.2024	\$28,127.25
		28.05.2024	\$10,315.26
		28.05.2024	\$2,401.45
		30.05.2024	\$2,941.83
		Total - Payroll	\$4,350,774.09
		Bank Fees May 2024	
		CBA Pooling Maintenance Fee	\$50.00
		Merchant Fees April 2024	\$13,009.60
		Amex Fee	\$77.88
		BPAY Rates	\$9,715.95
		BPAY FAC	\$56.96
		BPAY Debtors	\$34.46
		Bpoint Rates	\$84.77
		Bpoint Debtors	\$1.36
		Commbiz Transaction Fees	\$314.47
		Account Service Fee	\$60.00
		Commbiz Fee - DDA Transactions	\$70.10
		Total - Bank Fees	\$23,475.55
		Total Muni Recoup	\$19,236,863.59
		Direct Payments Total (Includes Payroll, Bank Fees & Advance Recoup)	\$23,611,113.23

At the close of May 2024 outstanding creditors amounted to \$5,973,082.91.

Consultation

Nil

Comment

The list of payment (cheques and electronic transfers) and the end of month total of outstanding creditors for the month of May 2024 is presented to the Council for information and recording in the minutes of the meeting, as required by the Local Government (Financial Management) Regulations 1996.

Statutory Compliance

Regulation 13(1) of the Local Government (Financial Management) Regulations 1996 requires a local government to list the accounts paid each month and total all outstanding creditors at the month end and present such information to the Council at its next Ordinary

Meeting after each preparation. A further requirement of this Section is that the prepared list must be recorded in the minutes of the Council meeting.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

7 ~ A well governed and managed City that makes informed decisions, provides strong community leadership and valued customer focused services

7.2 - Responsibly and ethically managed

Risk Appetite Statement

In pursuit of strategic objective goal 7, we will accept a Medium level of risk as the City balances the capacity of the community to fund services through robust cost-benefit analysis and pursues evidence-based decision making to be effective stewards of the Council and City for future generations.

Risk Management Considerations

There are no existing Strategic or Corporate risks within the City's existing risk registers which relate to the issues contained in this report.

Policy Implications

Nil

Financial Implications

Nil

Voting Requirements

Simple Majority

Moved Cr Seif, Seconded Cr Smith

That, in accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, Council RECEIVES the list of payments drawn for the month of May 2024, as detailed in this report.

CARRIED UNANIMOUSLY
12/0

For the motion: Mayor Aitken, Cr Bedworth, Cr Coetzee, Cr Figg, Cr Herridge, Cr Miles, Cr Moore, Cr Parker, Cr Rowe, Cr Seif, Cr Smith and Cr Wright

Against the motion: Nil

Absent: Cr Huntley

Attachments: Nil

Customer & Information Services

CS04-07/24 Customer Experience Policy

File Ref: 6568 – 24/220211
Responsible Officer: Director Corporate Strategy & Performance
Attachments: 3

Issue

The Compliments, Feedback and Complaints Policy has been revised to align to the new Policy and Procedure Framework. Additionally, the Policy has been modified to be more concise by removing information pertaining to operational processes which are more fitting in the Compliments, Feedback and Complaints Management Procedure and/or a process map.

Background

The City's Compliments, Feedback and Complaints Policy has been in place since 2014 and undergoes a biennial review to ensure processes are up to date and are clear and concise. Additionally, the document is reviewed to ensure all documents referenced in the Policy are current and that all processes outlined in the Policy are still fit for purpose.

Detail

The purpose of this policy review is to outline the following changes:

- Transitioning the Policy to the new City's Policy template;
- Amending the title to Customer Experience Policy to be more contemporary, as compliments, feedback & complaints form part of the customer experience;
- Minor changes in terminology used;
- Moving some information under a more purposeful heading;
- Ensuring consistent use of the abbreviation of Customer Liaison Officer (CLO);
- Updating the reference to the Compliments, Feedback and Complaints Management Procedure to reflect the new title of the Policy for consistency;
- Clarification on the process of Elected Member complaints regarding minor and major breaches;
- Further clarity in relation to the process for allegations of misconduct to reference this relates to allegations against employees of the City; and
- Inclusion of the website URL for Elected Member complaints and PID complaints.

Consultation

The policy was shared via email with Coordinators, Managers and Directors after an initial review had been undertaken by the Customer Liaison Officer.

Additionally, a meeting was held with the Community Development Planner, to ensure that the Policy was both accessible and inclusive.

Comment

The proposed changes are considered minor in nature, with the intent of the changes being to remove any ambiguity around processes and/or wording which may not have been clear.

Statutory Compliance

Nil

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

7 ~ A well governed and managed City that makes informed decisions, provides strong community leadership and valued customer focused services

7.1 - Clear direction and decision making

Risk Appetite Statement

In pursuit of strategic objective goal 7, we will accept a Medium level of risk as the City balances the capacity of the community to fund services through robust cost-benefit analysis and pursues evidence-based decision making to be effective stewards of the Council and City for future generations.

Risk Management Considerations

There are no existing Strategic or Corporate risks within the City's existing risk registers which relate to the issues contained in this report.

Policy Implications

Nil

Financial Implications

Nil

Voting Requirements

Simple Majority

Moved Cr Wright, Seconded Cr Seif

That Council APPROVES the Customer Experience Policy as in Attachment 3.

**CARRIED UNANIMOUSLY
12/0**

For the motion: Mayor Aitken, Cr Bedworth, Cr Coetzee, Cr Figg, Cr Herridge, Cr Miles, Cr Moore, Cr Parker, Cr Rowe, Cr Seif, Cr Smith and Cr Wright

Against the motion: Nil

Absent: Cr Huntley

Attachments:

- 1. Attachment 1 - Compliments, Feedback & Complaints Policy 11/81586[v6]
- 2. Attachment 2 - Customer Experience Policy - Track Changes 24/202729
- 3. Attachment 3 - Customer Experience Policy - Clean Version 11/81586[v7]



Policy Manual

Compliments, Feedback and Complaints Policy

Policy Owner:	Customer & Information Services
Contact Person:	Customer Liaison Officer
Distribution:	All Employees
Date of Approval:	12 October 2021 (CP04-10/21)

POLICY OBJECTIVE

The purpose of this policy is to provide a framework to guide the City of Wanneroo in its management and handling of compliments, feedback and complaints.

POLICY STATEMENT

The City of Wanneroo is committed to managing compliments, feedback and complaints in a consistent and unbiased manner, ensuring an open and responsive complaint handling process that complies with the Australian Standard Guidelines and the Ombudsman Western Australia Guidelines.

SCOPE

This policy applies to compliments, feedback and complaints relating to the City of Wanneroo and its services about:

- Decisions made by employees of the City;
- The conduct of employees and contractors of the City; and
- Practices, policies and procedures of the City.

CONSULTATION WITH STAKEHOLDERS

Key stakeholders within the City of Wanneroo have been consulted in the drafting of this policy. In addition, the documents referred to under the "Relevant Policies/Management Procedures/Documents or Delegations" Section of this policy have been considered.

IMPLICATIONS (Financial, Human Resources)

The City's Customer Liaison Officer (CLO) will manage the City's complaints handling processes and reporting, and provide an advisory service in complaint handling and resolution.

No additional financial implications apply as a result of this policy. The CLO during their course of complaint investigation, may liaise with the Chief Executive Officer, Directors, Managers, Coordinators and Service Unit employees.



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IMPLEMENTATION

The City of Wanneroo is committed to delivering service excellence and providing the best possible customer experience throughout every customer interaction. Should our customers be dissatisfied with the provision of services or products of the City and/or its contractors, or with the actions of employees, that they will actively seek to resolve the complaint at the first point of contact.

This policy has been introduced to ensure that all of our customers have the opportunity to provide feedback to the City. To assist with this, the City will adopt a process for compliments, feedback and complaint handling, which provides clear information about how and where to inform the City where a service or product does not meet expectations.

Compliments, feedback and complaints will be acknowledged and responded to in a timely manner, in accordance with the City's Customer Service Commitment; with objectivity and fairness ensuring that where required, the City provides an appropriate response.

In managing compliments, feedback and complaints in a consistent and accountable manner, the City will be able to identify trends and analyse feedback and complaints to implement improvements to service, process and identified inadequacies.

To achieve this, the City will:

- Adopt a customer-focused approach that encourages open feedback and a commitment to resolving complaints;
- Endeavour to ensure that anyone who is dissatisfied with a City service or product can easily and simply make a complaint and/or provide feedback;
- Designate a location to lodge complaints which is visible and easily accessible to customers;
- Acknowledge complaints;
- Investigate feedback and complaints courteously and fairly;
- Respond to complaints in a timely manner and within prescribed timelines set out in its management procedure;
- Establish a system for complaint handling that will enable it to identify trends, eliminate causes of complaints and improve operations and customer service;
- Reward and recognise employees who receive compliments for their service delivery; and
- Ensure all employees are aware of the Compliments, Feedback and Complaints Policy and Procedure.

COMPLIMENTS

There are numerous instances where the City is complimented on the provision of services it provides and the employees that undertake those services. Compliments provide clear indications on what our community values about the work we do.



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Listening to what the City's customers have to say:

- Indicates which aspects of City Services customers value;
- Helps to build a balanced picture of how services impact on customers;
- Provides the City with an opportunity to share compliments among its employees demonstrating good practice in the services provided; and
- Helps to boost morale and provide recognition to employees.

Employees who continually demonstrate excellent customer service may be recognised through the City's Reward and Recognition program and regular performance reviews.

All compliments will be logged into the City's Electronic Document Records Management System (EDRMS) and Customer Request Management (CRM) System so that we may thank our customers for their comments. Comments will be sent to the officer/s involved and to the appropriate Leader.

FEEDBACK

As part of our ongoing commitment to customers, the City also encourages feedback as part of its commitment to providing great service. As part of our commitment to providing excellence in customer service the City will:

- Listen to comments;
- Create an environment where feedback is seen as a means to continually improve our services; and
- Ensure that employees acknowledge and respond to feedback in a timely manner.

FORMAL COMPLAINT

If a formal complaint is lodged, the City will determine complaints as quickly as possible and will keep the complainant (and if applicable, the person who is the subject of the complaint) advised of the progress, details of the resolution and reasons.

The following will not be registered as complaints due to the fact that each of the below is covered under a separate process or policy:

- An initial request for council services;
- A request for documents, information or explanation of policies or procedures;
- A request for the council to exercise a regulatory function;
- The lodging of an appeal or objection in accordance with a statutory process, standard procedure or policy;
- A submission relating to the exercise of a regulatory function; and
- A petition.



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The CLO and/or relevant officers from the Service Unit will investigate and may determine to take the following courses of action: -

- Take no further action and give the complainant reason/s;
- Resolve the complaint by use of other appropriate strategies such as, but not limited to, mediation, informal discussion or negotiation;
- Discontinue the assessment in circumstances where it becomes evident that the matter would be referred to another body or person and advise the complainant accordingly.

At a minimum, the following information is to be supplied in order to effectively process the complaint:

- Name and address.
- Contact details.
- Complaint details.
- Date of occurrence of complaint.

Customer correspondence, telephone conversations or interviews which proceed in an inflammatory manner will not be acted on. Where this occurs, the City has the right to terminate conversations or interviews after warning the customer of that intention.

ANONYMOUS COMPLAINTS

An anonymous customer complaint will only be investigated where reasonable and sufficient information is provided and which, in the opinion of City employee, constitutes:

- A breach of statutory provisions;
- A breach of an approval, licence or permit;
- A matter for which the City is obligated to act, prescribed in the Local Government Act 1995, Corruption Crime & Misconduct Act 2003 or under any other written law (i.e. the Public Interest Disclosure (**PID**) legislation);
- A matter which if not attended to could reasonably constitute a risk to the public health and safety of persons, animals or the environment; and
- A matter which is deemed to be capable of investigation and resolution without assistance from the complainant.

COMPLAINTS REGARDING EMPLOYEES OF THE CITY OF WANNEROO

Complaints relating to employees regarding to the provision of a service or product will be referred to the CLO in the first instance. . Should a customer specifically state they are making a disclosure under the Public Interest Disclosure Act (**PID Act**), the complaint will be directly referred to the City's PID Officer (refer to The Public Interest Disclosure Act – (PID Act), information below).



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UNREASONABLE COMPLAINANT CONDUCT

Most complainants who approach the City act reasonably and responsibly in their interactions with the City, even when they are experiencing high levels of distress, frustration and anger about their complaint. However, in a very small number of cases some complainants behave in ways that are inappropriate and unacceptable – despite the City's best efforts to assist them. They can be aggressive and verbally abusive towards City employees and even Council Members. They may threaten harm and violence, bombard the City's offices with unnecessary and excessive phone calls and emails, make inappropriate demands on employees' time and the City's resources and refuse to accept the City's decisions and recommendations in relation to their complaints. When complainants demonstrate such behaviours the City considers their conduct to be 'unreasonable'.

Unreasonable complainant conduct (**UCC**) is any behaviour by a current or former complainant which, because of its nature or frequency raises substantial health, safety, resource or equity issues for the City as an organisation, the City's employees and Council Members, other service users and complainants or the complainant. To determine if complainant behaviour and conduct is considered UCC, consideration should be given to the guidelines published by the Ombudsman.

UCC can be divided into five categories of conduct:

- **Unreasonable persistence** – continued, incessant and unrelenting conduct by a complainant that has a disproportionate and unreasonable impact on the City as an organisation, City employees and/or Elected Members, services, time and/or resources.
- **Unreasonable demands** – are any demands (express or implied) that are made by a complainant that have a disproportionate and unreasonable impact on the City as an organisation, the City's employees and Elected Members, services, time and/or resources.
- **Unreasonable lack of cooperation** – is an unwillingness and/or inability by a complainant to cooperate with the City, City employees (or agents), complaint system and processes that results in a disproportionate and unreasonable use of the City's services, time and/or resources.
- **Unreasonable arguments** – include any arguments that are not based in reason or logic, that are incomprehensible, false, inflammatory, trivial or delirious and that disproportionately and unreasonably impact on the City as an organisation, City employees and/or Elected Members, services, time and/or resources.
- **Unreasonable behaviours** – is conduct that is unreasonable in all circumstances – regardless of how stressed, angry or frustrated a complainant is – because it unreasonably compromises the health, safety and security of the City's employees and/or Elected Members, other service users or the Complainant.

To respond to and manage UCC incidents, the CEO may determine it is appropriate to implement a protocol whereby the complainant's access to the City will be limited and/or to adapt the way the City interacts with or delivers services to the complainant (amongst other appropriate measures) by restricting:



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- **Who the complainant has contact with** – limiting a complainant to a sole contact person;
- **What the complainant can raise with the City** – restricting the subject matter of communications that the City will consider and respond to;
- **When the complainant can have contact** – limiting the complainant's contact with the City to a particular time, day or length of time, or curbing the frequency of their contact with the City;
- **Where the complainant can make contact** – limiting the locations where the City will conduct face-to-face interviews to secured facilities or areas of the City's offices, building and facilities; and
- **How the complainant can make contact** – limiting or modifying the forms of contact that the complainant can have with the City.

The City values its employees and customers, and safety is paramount to this commitment. Therefore, City employees have the discretion to terminate any interaction in the event that the employee reasonably perceives that they are at risk and particularly where the employee is being threatened or the conduct of the complainant/customer is aggressive and/or abusive.

Prior to the CEO determining an UCC, every reasonable effort will be made to resolve the matter through various strategies between the City and complainant. Where a decision is made to restrict or adapt the service provided to the complainant, generally in relation to a specific complaint, this would not prevent the complainant from contacting the City in regards to another service offering, as long as their conduct or behaviour does not continue to be unreasonable.

If a complainant is unsatisfied with the City's decision regarding UCC, they can request the City to reconsider its decision by presenting any information to support their request. In the event the decision remains the same, the complainant will be referred to WA Ombudsman.

COMPLAINTS ABOUT AN ELECTED REPRESENTATIVE OF COUNCIL

The City's Council Member, Committee Member and Candidate Code of Conduct (the Code) was adopted by Council on the 20 April 2021 (CE03-04/21). The Code provides for overarching principles to guide behaviour of Council Members, Committee Members and Candidates.

Any person may make a formal complaint about a Council Member, Committee Member or Candidate for a minor or serious breach under the Council Member, Committee Member and Candidate Code of Conduct. . The Complaint must be made on the relevant prescribed form, available from the City of Wanneroo website and sent to the Complaints Officer.

ALLEGATIONS OF MISCONDUCT – CORRUPTION AND CRIME COMMISSION

Allegations concerning misconduct will be dealt with independent of the City's complaint handling process.

In the first instance they will be referred directly to the City's People & Culture team for determination including whether there are reasonable grounds for notification to the Crime and Corruption Commission or the Police.

Further information is available from the Commissions website – www.ccc.wa.gov.au.

THE PUBLIC INTEREST DISCLOSURE ACT 2003 - (PID ACT)

The PID Act is designed to facilitate the disclosure of suspected misconduct by public officers. This legislation specifically covers improper conduct, corruption, irregular or unauthorised use of public resources, conduct involving a substantial and specific risk of injury to public health, prejudice to public safety or harm to the environment.

Before making a disclosure it is important that you are aware of the rights and responsibilities imposed on you and others under the Act. Further information is available through the City's Public Interest Disclosures Policy available on the City's website (www.wanneroo.wa.gov.au/council/policies) and through the City's PID officers.

Enquiries regarding the City of Wanneroo and the Public Disclosure Act 2003 can be directed to: Manager Governance and Legal Services.

COMPLAINTS IN REGARDS TO BREACHES OF THE LOCAL GOVERNMENT ACT 1995

The Department of Local Government, Sport and Cultural Industries (the Department) has in place a comprehensive complaints handling system for the management of complaints received from local governments, residents and other agencies for a variety of matters such as local government administrative procedures and breaches of the *Local Government Act 1995*.

Complaints in this category will be dealt with independent of the City's complaint handling process and should be sent to the Department directly.

Generally, all complaints to the Department need to be in writing, however in some instances verbal complaints are accepted. Their procedure for managing complaints is available from their website – <https://www.dlgsc.wa.gov.au/>

COMPLAINTS TO THE OMBUDSMAN AND THIRD PARTY AGENCIES

The Western Australian Ombudsman (the Ombudsman) can investigate complaints about most Western Australian public authorities, including local governments.

Generally, the Ombudsman will investigate actions or decisions where the decision maker has:

- Acted outside their legal authority;
 - Not followed policy, or applied its policy inconsistently;
 - Did not consider all the relevant information, or considered irrelevant information;
 - Unreasonably delayed making a decision or informing the complainant of the decision;
- or



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- Failed to notify the complainant of the decision or did not provide reasons for a decision.

The City may be required to provide information to the Ombudsman and the CLO will coordinate this process. All final responses to the Ombudsman will be signed by the Chief Executive Officer.

The City will register complaints that are made to other third party agencies, for example Ombudsman Western Australia, within the EDRMS and/or CRM.

PROCEDURAL FAIRNESS

The City of Wanneroo will ensure that a fair and proper procedure is used when making a decision in regards to complaints and that the decision-maker is free from bias when reading or listening to the details of a complaint.

PRIVACY AND CONFIDENTIALITY

Personally identifiable information concerning the complainant will not be made publicly available to the offending party except to the extent required in law and/or with the express consent of the complainant.

Appropriate security will be utilised within the City's EDRMS and CRM System. Customers seeking anonymity should note that the City of Wanneroo cannot guarantee that they will not be identified during investigation, and as such, it is the customers right to decide if they would like to proceed with the complaint.

REMEDY

A complainant has a right to request a review of a process of investigation and/or decision.

REVIEW

Where a complainant is dissatisfied with the way in which a complaint has been dealt with and/or the final determination of the complaint by the City, the complainant may request a secondary review. However, this should only be supported when new information is presented that was not already initially considered. If no new information is presented for review the customer will be informed of the most appropriate external body such as the Western Australia Ombudsman or the Department of Local Government, Sport and Cultural Industries.

REPORTING

Monthly reporting will be developed outlining trends, outcomes and mitigation strategies.

ROLES AND RESPONSIBILITIES

Coordinator Customer Relations Centre in conjunction with CLO will be responsible for overseeing this policy.



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DISPUTE RESOLUTION

All disputes in regards to this policy will be referred to the Director Corporate Strategy & Performance in the first instance.

WHO NEEDS TO KNOW ABOUT THIS POLICY?

City of Wanneroo employees and customers.

EVALUATION AND REVIEW PROVISIONS

A review of this policy will be conducted bi-annually at a minimum however where feedback warrants addressing specific issues that affect operations and service provision, the policy will be amended accordingly.

DEFINITIONS

DEFINITIONS: Any definitions listed in the following table apply to this document only.

Complaint	Dissatisfaction with the services or products of the City and its contractors, or with the actions of employees or Council in the provision of those services or products. A complaint is not... A request for a service to be delivered; or A complaint against another resident.
Complaints Officer	Means the person who is the complaints officer under section 5.120 for the local government concerned as defined in the <i>Local Government Act 1995</i>.
Complainant	Person, organisation or its representative, making a complaint.
Compliment	An expression of praise, admiration, or congratulation.
Feedback	A reaction or response to a process or activity in the aim of initiating improvement in service delivery.
Ombudsman	The Ombudsman serves Parliament and Western Australians by investigating and resolving complaints about the decision making of public authorities and improving the standard of public administration.
Misconduct	Misconduct occurs when a public officer abuses their authority for personal gain, causes detriment to another person, or acts contrary to the public interest (Source: Corruption and Crime Commission)



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RELEVANT POLICIES/MANAGEMENT PROCEDURES/DOCUMENTS OR DELEGATIONS

- AS/NZ 1002:20014 - Guidelines for complaints management in organisations;
- Local Government (Model Code of Conduct) Regulations 2021;
- Local Government Act 1995
- Freedom of Information Act 1992;
- Public Interest Disclosures Act 2003;
- Corruption, Crime and Misconduct Act 2003;
- Local Government (Model Code of Conduct) Regulations 2021
- State Records Act 2000;
- City of Wanneroo Personal Information Privacy Policy;
-
- Dealing with unreasonable complainant conduct;
- Managing unreasonable complainant conduct – Practice Manual
- City of Wanneroo Customer Service Commitment;
- Council Member Committee Member and Candidate Code of Conduct
- Council Member Committee Member and Candidate Code of Conduct Management Procedure
- Reporting Serious & Minor Misconduct Management Procedure
- Public Interest Disclosure Guidelines Conducting Investigations in to formal complaints, allegations and disclosures Management Procedure

REFERENCES

AS/NZ 1002:2014- Guidelines for complaints management in organisations

RESPONSIBILITY FOR IMPLEMENTATION

Customer Relations Centre

Version	Next Review	Record No:
	March 2014	TRIM 11/81586
2	July 2016	TRIM 11/81586
3	August 2018	TRIM 11/81586v3
4 – Minor changes (CE09-05/18)	August 2018	TRIM 11/81586v4
5 - October 2018	August 2020	TRIM 11/81586v5
6 – October 2021	October 2023	HPE 11/81586v6



Council Policy

Compliments, Feedback and Complaints Policy Customer Experience Policy

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Responsible Directorate:	Corporate Strategy & Performance
Responsible Service Unit:	Customer & Information Services
Contact Person:	Customer Liaison Officer
Date of Approval:	Date the document was approved by Council
Council Resolution No:	Council Resolution No.

1. POLICY STATEMENT

The purpose of the Policy is to provide a framework to manage compliments, feedback, and complaints.

The customer experience encompasses the sum of all experiences a customer has with an organisation and its service offerings.

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2. OBJECTIVE AND PURPOSE

Objective

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The City of Wanneroo (City) encourages customer feedback across all our touchpoints and connections, and value our customers letting us know where we could improve or what works well so that we can celebrate our customer service achievements.

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Purpose

The purpose of this policy is to:

- Support the City's corporate values of customer-focused, accountability, respect, improvement, and collaboration;
- Ensure an accessible process that is easy to understand is in place for customers to lodge a compliment, feedback or complaint;complaint.
- Ensure that feedback and complaints are investigated impartially, fairly and within prescribed timeframes;
- Ensure a system is in place for complaint handling that will identify trends, eliminate causes of complaints and improve operations and customer service delivery;
- Provide an overview of how the City will deal with unreasonable complainant conduct;
- Reflect best practice as outlined in the Australian Standard Guidelines and the Ombudsman Western Australia Guidelines on complaint handling; and
- Reward and recognise employees who receive compliments for their service delivery.

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Council Policy

~~The City of Wanneroo is committed to managing compliments, feedback and complaints in a consistent and unbiased manner that complies with the Australian Standard Guidelines and the Ombudsman Western Australia Guidelines thereby ensuring an open and responsive complaints handling process.~~

3. KEY DEFINITIONS

DEFINITIONS: Any definitions listed in the following table apply to this document only.	
Complaint	Dissatisfaction with the services or products of the City and its contractors, or with the actions of employees or Council in the provision of those services or products. A complaint is not... A request for a service to be delivered; or A complaint against another resident.
Complaints Officer	Means the person who is the complaints officer under section 5.120 for the local government concerned as defined in the <i>Local Government Act 1995</i> .
Complainant	Person, organisation or its representative, making a complaint.
Compliment	An expression of praise, admiration, or congratulation.
<u>Customer Experience</u>	<u>Customer experience encompasses the sum of all experiences a customer has with an organisation and its service offerings. Throughout the duration of their relationship with that organisation and the interaction with the organisation's service, systems and people, these experiences impact the customer's perception and feelings of that organisation.</u>
<u>CLO</u>	<u>Customer Liaison Officer</u>
Feedback	A reaction or response to a process or activity in the aim of initiating improvement in service delivery.
Ombudsman	The Ombudsman serves Parliament and Western Australians by investigating and resolving complaints about the decision making of public authorities and improving the standard of public administration.
Misconduct	Misconduct occurs when a public officer abuses their authority for personal gain, causes detriment to another

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Council Policy

	person, or acts contrary to the public interest (Source: Corruption and Crime Commission)
<u>Unreasonable Complainant</u>	<ul style="list-style-type: none">• <u>Habitual or obsessive conduct. This includes behaviour by a person who: –</u><ul style="list-style-type: none">➢ <u>Cannot 'let go' of their complaint;</u>➢ <u>Cannot be satisfied despite the best efforts of the City;</u>➢ <u>Makes unreasonable demands on the City where resources are substantially and unreasonably diverted away from its other functions or unfairly allocated (compared to other customers);</u>• <u>Rude, angry and harassing conduct; or</u>• <u>Aggressive conduct</u>

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4. SCOPE

This policy applies to compliments, feedback and complaints relating to the City of Wanneroo and its services about:

- Decisions made by employees of the City;
- The conduct of employees, ~~and~~ contractors and volunteers of the City; and
- Practices, policies and procedures of the City.
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5. IMPLICATIONS

This Policy aligns with the following objectives within the Strategic Community Plan 2021-2031:

- 7 - A well-governed and managed City that makes informed decisions, provides strong community leadership and valued customer focused services.
 - 7.1 Clear direction and decision making
 - 7.2 Responsibly and ethically managed
 - 7.5 Customer Focused Information and Services.

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6. IMPLEMENTATION

To achieve the intent of this policy the City will:

- Adopt a customer-focused approach that encourages open feedback and a commitment to resolving complaints;

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Council Policy

- Accommodate the communication needs of complainants, including those with disabilities or limited English proficiency, be flexible and considerate of their preferences;
- Ensure all employees are aware of the [Customer Experience Policy](#);
- Have a dedicated [Customer Liaison Officer \(CLO\)](#) who will oversee all compliments, feedback and complaints, including the processing, assessment, investigation, resolution and audit of compliments, feedback and complaints;
- Provide complaint handling materials for employees, including processes and procedures in the handling of effective complaint management, and training opportunities; and
- Monitor, report and evaluate response times on the handling of compliments, feedback & complaints.
~~Monitor, report and evaluate response times on the handling of compliments, feedback & complaints.~~
- ~~Endeavour to ensure that anyone who is dissatisfied with a City service or product can easily and simply make a complaint and/or provide feedback;~~
- ~~Ensure a system is in place for complaint handling that will enable it to identify trends, eliminate causes of complaints and improve operations and customer service;~~
- ~~Investigate feedback and complaints courteously and fairly;~~
- ~~Ensure a system is in place for complaint handling that will enable it to identify trends, eliminate causes of complaints and improve operations and customer service;~~
- ~~Investigate feedback and complaints courteously and fairly;~~
- ~~Respond to complaints in a timely manner and within prescribed timelines set out in its management procedure; and~~
- ~~Reward and recognise employees who receive compliments for their service delivery.~~

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COMPLIMENTS

~~There are numerous instances where the City is complimented on the provision of services it provides and the employees that undertake those services.~~ Compliments provide clear indications on what our community values about the work we do. Listening to what the City's customers have to say:

- Indicates which aspects of City Services customers value;
- Helps to build a balanced picture of how services impact on customers;
- Provides the City with an opportunity to share compliments among its employees demonstrating good practice in the services provided; and
- Helps to boost morale and provide recognition to employees.

~~Employees who continually demonstrate excellent customer service may be recognised through the City's Reward and Recognition program and regular performance reviews.~~

~~All compliments will be logged into the City's Electronic Document Records Management System (EDRMS) and Customer Request Management (CRM) System so that we may thank our customers for their comments. Comments will be sent to the officer/s involved and to the appropriate Leader.~~

FEEDBACK

As part of our ongoing commitment to customers, the City ~~also~~ encourages feedback as part of its commitment to providing great service. As part of our commitment to providing excellence in customer service the City will:

- Listen to ~~comments~~ feedback;
- Create an environment where feedback is seen as a means to continually improve our services; and
- Ensure that employees acknowledge and respond to feedback in a timely manner.

COMPLAINT

If a ~~formal~~ complaint is lodged, the City will ~~determine action~~ the complaint ~~complaints~~ as quickly as possible and will keep the complainant (and if applicable, the person who is the subject of the complaint) advised of the progress, details of the resolution and reasons.

The following will not be registered as complaints due to the fact that each of the below is covered under a separate process or policy:

- An initial request for council services;
- A request for documents, information or explanation of policies or procedures;
- A request for the council to exercise a regulatory function;

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Council Policy

- The lodging of an appeal or objection in accordance with a statutory process, standard procedure or policy;
- A submission relating to the exercise of a regulatory function; and
- A petition.

The CLO and/or relevant officers from the Service Unit will investigate and may determine to take the following courses of action: -

- Take no further action and give the complainant reason/s;
- Resolve the complaint by use of other appropriate strategies such as, but not limited to, mediation, informal discussion or negotiation;
- Discontinue the assessment in circumstances where it becomes evident that the matter would be referred to another body or person and advise the complainant accordingly.

Unless lodging a complaint anonymously (refer to Anonymous Complaints) At a minimum, the following information is to be supplied in order to effectively process the complaint:

- Name and address.
- Contact details.
- Complaint details.
- Date of occurrence of complaint.

Customer correspondence, telephone conversations or interviews which proceed in an inflammatory manner (e.g. excessive swearing, derogatory comments etc.) will not be acted on. Where this occurs, the City has the right to terminate conversations or interviews after warning the customer of that intention.

ANONYMOUS COMPLAINTS

An anonymous customer complaint will only be investigated where reasonable and sufficient information is provided which enables an investigation to be carried out. -If this is not the case the complaint will be closed with no action taken. in the opinion of City employee, constitutes:

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~~A breach of statutory provisions;
A breach of an approval, licence or permit;
A matter for which the City is obligated to act, prescribed in the Local Government Act 1995, Corruption Crime & Misconduct Act 2003 or under any other written law (i.e. the Public Interest Disclosure (PID) legislation);
A matter which if not attended to could reasonably constitute a risk to the public health and safety of persons, animals or the environment; and
A matter which is deemed to be capable of investigation and resolution without assistance from the complainant.~~

COMPLAINTS REGARDING EMPLOYEES OF THE CITY OF WANNEROO

Complaints relating to employees regarding to the provision of a service or product will be referred to the CLO in the first instance. The CLO will then refer the complaint to the appropriate Leader for investigation, and People & Culture will be advised of the staff complaint received.

Customers will receive an acknowledgement of their complaint although will not be provided with any details in relation to action taken against an employee (if applicable) as this should remain confidential.

In addition to an acknowledgment, in some instances it may be appropriate to offer an apology to a customer, or to provide evidence to refute a complaint.

~~Should a customer specifically state they are making a disclosure under the Public Interest Disclosure Act (PID Act), the complaint will be directly referred to the City's PID Officer (refer to The Public Interest Disclosure Act – (PID Act), information below).~~

UNREASONABLE COMPLAINANT CONDUCT

~~Most complainants who approach the City act reasonably and responsibly in their interactions with the City, even when they are experiencing high levels of distress, frustration and anger about their complaint. However, in a very small number of cases some complainants behave in ways that are inappropriate and unacceptable despite the City's best efforts to assist them.~~

Inappropriate behaviour includes being aggressive and/or verbally abusive. They can be aggressive and verbally abusive towards City employees, and even Council Members. It also includes They may threaten threats of harm and violence, bombard the City's offices with unnecessary and excessive phone calls and emails, making inappropriate demands on employees' time and the City's resources including excessive contact with the City regarding the same enquiry and refusing to accept the City's decisions and recommendations in relation to an enquiry/complaint-complaints. When complainants demonstrate such behaviours, the City considers their conduct to be 'unreasonable'.

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Unreasonable complainant conduct (**UCC**) is any behaviour by a current or former complainant which, because of its nature or frequency raises substantial health, safety, resource or equity issues for the City as an organisation, the City's employees and Council Members, other service users and complainants or the complainant. To determine if complainant behaviour and conduct is considered UCC, consideration should be given to the guidelines published by the Ombudsman.

UCC can be divided into five categories of conduct:

- **Unreasonable persistence** — continued, incessant and unrelenting conduct by a complainant that has a disproportionate and unreasonable impact on the City as an organisation, City employees and/or Elected Members, services, time and/or resources.
- **Unreasonable demands** — are any demands (express or implied) that are made by a complainant that have a disproportionate and unreasonable impact on the City as an organisation, the City's employees and Elected Members, services, time and/or resources.
- **Unreasonable lack of cooperation** — is an unwillingness and/or inability by a complainant to cooperate with the City, City employees (or agents), complaint system and processes that results in a disproportionate and unreasonable use of the City's services, time and/or resources.
- **Unreasonable arguments** — include any arguments that are not based in reason or logic, that are incomprehensible, false, inflammatory, trivial or delirious and that disproportionately and unreasonably impact on the City as an organisation, City employees and/or Elected Members, services, time and/or resources.
- **Unreasonable behaviours** — is conduct that is unreasonable in all circumstances — regardless of how stressed, angry or frustrated a complainant is — because it unreasonably compromises the health, safety and security of the City's employees and/or Elected Members, other service users or the Complainant.

To respond to and manage UCC-unreasonable incidents complainant conduct, the CEO may determine it is appropriate to implement a protocol whereby the complainant's access to the City will be limited and/or to adapt the way the City interacts with or delivers services to the complainant (amongst other appropriate measures) by restricting:

- **Who the complainant has contact with** — limiting a complainant to a sole contact person;
- **What the complainant can raise with the City** — restricting the subject matter of communications that the City will consider and respond to;
- **When the complainant can have contact** — limiting the complainant's contact with the City to a particular time, day or length of time, or curbing the frequency of their contact with the City;
- **Where the complainant can make contact** — limiting the locations where the City will conduct face-to-face interviews to secured facilities or areas of the City's offices, building and facilities; and
- **How the complainant can make contact** — limiting or modifying the forms of contact that the complainant can have with the City.

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Prior to the CEO ~~-making a determination of unreasonable complainant conduct determining an UCC~~, every reasonable effort will be made to resolve the matter through various strategies between the City and complainant. Where a decision is made to restrict or adapt the service provided to the complainant, generally in relation to a specific complaint, this would not prevent the complainant from contacting the City in regards to another service offering, as long as their conduct or behaviour does not continue to be unreasonable.

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If a complainant is unsatisfied with the City's decision regarding ~~UCC~~unreasonable complainant behaviour, they can request the City to reconsider its decision by presenting any information to support their request. In the event the decision remains the same, the complainant will be referred to WA Ombudsman.

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~~The City's Council Member, Committee Member and Candidate Code of Conduct (the Code) was adopted by Council on the 20 April 2021 (CE03-04/21). The Code provides for overarching principles to guide behaviour of Council Members, Committee Members and Candidates.~~

Any person may make a formal complaint about a Council Member, Committee Member or Candidate for a ~~minor or serious~~ breach ~~under of~~ the Council Member, Committee Member and Candidate Code of Conduct. The Complaint must be made on the relevant prescribed form, available from the City of Wanneroo website:

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~~https://www.wanneroo.wa.gov.au/info/20003/your_wanneroo/17/codes_of_conduct.~~

Field Code Changed

~~-and sent~~All complaints will be directed to the Complaints Officer.

~~A serious breach will be dealt with under the~~ Local Government Act and Model Code of Conduct Regulations.

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ALLEGATIONS OF MISCONDUCT – CORRUPTION AND CRIME COMMISSION

Allegations against employees of the City concerning misconduct will be dealt with independent of the City's complaint handling process.

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In the first instance they will be referred directly to the City's People & Culture team for determination including whether there are reasonable grounds for notification to the Crime and Corruption Commission or the Police.

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Further information is available from the Commissions website – www.ccc.wa.gov.au.

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THE PUBLIC INTEREST DISCLOSURE ACT 2003 - (PID ACT)

The PID Act is designed to facilitate the disclosure of suspected misconduct by public officers. This legislation specifically covers improper conduct, corruption, irregular or unauthorised use of public resources, conduct involving a substantial and specific risk of injury to public health, prejudice to public safety or harm to the environment.

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Before making a disclosure it is important that you are aware of the rights and responsibilities imposed on you and others under the Act. Further information is available through the City's Public Interest Disclosures Policy available on the City's website:

https://www.wanneroo.wa.gov.au/info/20003/your_wanneroo/357/fraud_and_misconduct/wanneroo.wa.gov.au/council/policies) and through the City's PID officers.

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Enquiries regarding the City of Wanneroo and the Public Disclosure Act 2003 can be directed to the Executive Manager Governance and Legal Services.

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COMPLAINTS IN REGARDS TO BREACHES OF THE LOCAL GOVERNMENT ACT 1995

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The Department of Local Government, Sport and Cultural Industries (the Department) has in place a comprehensive complaints handling system for the management of complaints received from local governments, residents and other agencies for a variety of matters such as local government administrative procedures and breaches of the *Local Government Act 1995*.

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Complaints in this category will be dealt with independent of the City's complaint handling process and should be sent to the Department directly.

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Generally, all complaints to the Department need to be in writing, however in some instances verbal complaints are accepted. Their procedure for managing complaints is available from their website – <https://www.dlgsc.wa.gov.au/>



Council Policy

~~13.11 COMPLAINTS TO THE OMBUDSMAN AND
THIRD PARTY AGENCIES~~

~~The Western Australian Ombudsman (the
Ombudsman) can investigate complaints about most
Western Australian public authorities, including local
governments.~~

~~Generally, the Ombudsman will investigate actions or
decisions where the decision maker has:~~

- ~~• Acted outside their legal authority;~~
- ~~• Not followed policy, or applied its policy
inconsistently;~~
- ~~• Did not consider all the relevant information, or
considered irrelevant information;~~
- ~~• Unreasonably delayed making a decision or
informing the complainant of the decision; or~~
- ~~• Failed to notify the complainant of the decision
or did not provide reasons for a decision.~~

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Council Policy

~~The City may be required to provide information to the Ombudsman and the CLO will coordinate this process. All final responses to the Ombudsman will be signed by the Chief Executive Officer.~~

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~~The City will register complaints that are made to other third party agencies, for example Ombudsman Western Australia, within the EDRMS and/or CRM.~~

PROCEDURAL FAIRNESS

The City of Wanneroo will ensure that a fair and proper procedure is used when making a decision in regards to complaints and that the decision-maker is free from bias when reading or listening to the details of a complaint.

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PRIVACY AND CONFIDENTIALITY

Personally identifiable information concerning the complainant will not be made publicly available to the offending party except to the extent required in law and/or with the express consent of the complainant.

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Appropriate security will be utilised within the City's EDRMS and CRM System. Customers seeking anonymity should note that the City of Wanneroo cannot guarantee that they will not be identified during investigation, and as such, it is the customers right to decide if they would like to proceed with the complaint.

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Council Policy

REMEDY

~~A complainant has a right to request a review of a process of investigation and/or decision.~~

REVIEW COMPLAINT RESOLUTION

Where a complainant is dissatisfied with the way in which a complaint has been dealt with and/or the final determination of the complaint by the City, the complainant may request a secondary review. However, this should only be supported when new information is presented that was not already initially considered. If no new information is presented for review the customer will be informed of the most appropriate external body such as the Western Australia Ombudsman or the Department of Local Government, Sport and Cultural Industries.

REPORTING

~~Monthly reporting will be developed outlining trends, outcomes and mitigation strategies~~

8. ROLES AND RESPONSIBILITIES

The Coordinator Customer Relations Centre in conjunction with the ~~Customer Liaison Officer~~ (CLO) will be responsible for overseeing this policy.

~~The City's (CLO) will manage the City's complaints handling processes and reporting and provide an advisory service in complaint handling and resolution.~~

9. DISPUTE RESOLUTION (if applicable)

All disputes in regard to this policy will be referred to the Director Corporate Strategy & Performance in the first instance.

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Council Policy

10. EVALUATION AND REVIEW

~~A review of this policy will be conducted bi-annually at a minimum however where feedback warrants addressing specific issues that affect operations and service provision, the policy will be amended accordingly. This policy will be reviewed every four3 years.~~

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11. RELATED DOCUMENTS

- AS/NZ 10002:201422 - Guidelines for complaints management in organisations;
- Local Government Act 1995
- Freedom of Information Act 1992;
- Public Interest Disclosure Act 2013;
- Corruption, Crime and Misconduct Act 2003;
- State Records Act 2000;
- Dealing with unreasonable complainant conduct;
- Managing unreasonable complainant conduct – Practice Manual

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12. REFERENCES

AS/NZ 10002:2014- Guidelines for complaints management in organisations

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13. RESPONSIBILITY FOR IMPLEMENTATION

-Coordinator Customer Relations Centre

REVISION HISTORY

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Version	Next Review	Record No.
1	March 2014	Trim 11/81586
2	July 2016	Trim 11/81586v1
3	August 2018	Trim 11/81586v3
4 – Minor Changes (CE09-05/18)	August 2018	Trim 11/81586v4
5 – October	August 2020	Trim 11/81586v5
6 – October	October 2023	Trim 11/81586v6
7 – October	October 2025 December 2026	CM 11/81586v7



Council Policy

Customer Experience Policy

Responsible Directorate:	<i>Corporate Strategy & Performance</i>
Responsible Service Unit:	<i>Customer & Information Services</i>
Contact Person:	<i>Customer Liaison Officer</i>
Date of Approval:	<i>Date the document was approved by Council</i>
Council Resolution No:	<i>Council Resolution No.</i>

1. POLICY STATEMENT

The customer experience encompasses the sum of all experiences a customer has with an organisation and its service offerings.

2. OBJECTIVE AND PURPOSE

Objective

The City of Wanneroo (City) encourages customer feedback across all our touchpoints and connections, and value our customers letting us know where we could improve or what works well so that we can celebrate our customer service achievements.

Purpose

The purpose of this policy is to:

- Support the City's corporate values of customer-focused, accountability, respect, improvement, and collaboration;
- Ensure an accessible process that is easy to understand is in place for customers to lodge a compliment, feedback or complaint.
- Ensure that feedback and complaints are investigated impartially, fairly and within prescribed timeframes;
- Ensure a system is in place for complaint handling that will identify trends, eliminate causes of complaints and improve operations and customer service delivery;
- Provide an overview of how the City will deal with unreasonable complainant conduct;
- Reflect best practice as outlined in the Australian Standard Guidelines and the Ombudsman Western Australia Guidelines on complaint handling; and
- Reward and recognise employees who receive compliments for their service delivery.

3. KEY DEFINITIONS

DEFINITIONS: Any definitions listed in the following table apply to this document only.



Council Policy

Complaint	Dissatisfaction with the services or products of the City and its contractors, or with the actions of employees or Council in the provision of those services or products. A complaint is not... A request for a service to be delivered; or A complaint against another resident.
Complaints Officer	Means the person who is the complaints officer under section 5.120 for the local government concerned as defined in the <i>Local Government Act 1995</i> .
Complainant	Person, organisation or its representative, making a complaint.
Compliment	An expression of praise, admiration, or congratulation.
Customer Experience	Customer experience encompasses the sum of all experiences a customer has with an organisation and its service offerings. Throughout the duration of their relationship with that organisation and the interaction with the organisation's service, systems and people, these experiences impact the customer's perception and feelings of that organisation.
CLO	Customer Liaison Officer
Feedback	A reaction or response to a process or activity in the aim of initiating improvement in service delivery.
Ombudsman	The Ombudsman serves Parliament and Western Australians by investigating and resolving complaints about the decision making of public authorities and improving the standard of public administration.
Misconduct	Misconduct occurs when a public officer abuses their authority for personal gain, causes detriment to another person, or acts contrary to the public interest (Source: Corruption and Crime Commission)
Unreasonable Complainant	<ul style="list-style-type: none"> Habitual or obsessive conduct. This includes behaviour by a person who: – <ul style="list-style-type: none"> ➤ Cannot be satisfied despite the best efforts of the City; ➤ Makes unreasonable demands on the City where resources are substantially and unreasonably diverted away from its other functions or unfairly allocated (compared to other customers); Rude, angry and harassing conduct; or .



Council Policy

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| | <ul style="list-style-type: none"> • Aggressive conduct |
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4. SCOPE

This policy applies to compliments, feedback and complaints relating to the City of Wanneroo and its services about:

- Decisions made by employees of the City;
- The conduct of employees, contractors and volunteers of the City; and
- Practices, policies and procedures of the City.

5. IMPLICATIONS

This Policy aligns with the following objectives within the Strategic Community Plan 2021-2031:

7 - A well-governed and managed City that makes informed decisions, provides strong community leadership and valued customer focused services.

7.1 Clear direction and decision making

7.2 Responsibly and ethically managed

7.5 Customer Focused Information and Services.

6. IMPLEMENTATION

To achieve the intent of this policy the City will:

- Adopt a customer-focused approach that encourages open feedback and a commitment to resolving complaints;
- Accommodate the communication needs of complainants, including those with disabilities or limited English proficiency, be flexible and considerate of their preferences;
- Ensure all employees are aware of the Customer Experience Policy;
- Have a dedicated Customer Liaison Officer (CLO) who will oversee all compliments, feedback and complaints, including the processing, assessment, investigation, resolution and audit of compliments, feedback and complaints;
- Provide complaint handling materials for employees, including processes and procedures in the handling of effective complaint management, and training opportunities; and
- Monitor, report and evaluate response times on the handling of compliments, feedback & complaints.



Council Policy

COMPLIMENTS

Compliments provide clear indications on what our community values about the work we do. Listening to what the City's customers have to say:

- Indicates which aspects of City Services customers value;
- Helps to build a balanced picture of how services impact on customers;
- Provides the City with an opportunity to share compliments among its employees demonstrating good practice in the services provided; and
- Helps to boost morale and provide recognition to employees.

FEEDBACK

As part of our ongoing commitment to customers, the City encourages feedback as part of its commitment to providing great service. As part of our commitment to providing excellence in customer service the City will:

- Listen to feedback;
- Create an environment where feedback is seen as a means to continually improve our services; and
- Ensure that employees acknowledge and respond to feedback in a timely manner.

COMPLAINT

If a complaint is lodged, the City will action the complaint as quickly as possible and will keep the complainant (and if applicable, the person who is the subject of the complaint) advised of the progress details of the resolution and reasons.

The following will not be registered as complaints due to the fact that each of the below is covered under a separate process or policy:

- An initial request for council services;
- A request for documents, information or explanation of policies or procedures;
- A request for the council to exercise a regulatory function;
- The lodging of an appeal or objection in accordance with a statutory process, standard procedure or policy;
- A submission relating to the exercise of a regulatory function; and
- A petition.

The CLO and/or relevant officers from the Service Unit will investigate and may determine to take the following courses of action: -

- Take no further action and give the complainant reason/s;
- Resolve the complaint by use of other appropriate strategies such as, but not limited to, mediation, informal discussion or negotiation;



Council Policy

- Discontinue the assessment in circumstances where it becomes evident that the matter would be referred to another body or person and advise the complainant accordingly.

Unless lodging a complaint anonymously (refer to Anonymous Complaints) at a minimum, the following information is to be supplied in order to effectively process the complaint:

- Name and address.
- Contact details.
- Complaint details.
- Date of occurrence of complaint.

Customer correspondence, telephone conversations or interviews which proceed in an inflammatory manner (e.g. excessive swearing, derogatory comments etc.) will not be acted on. Where this occurs, the City has the right to terminate conversations or interviews after warning the customer of that intention.

ANONYMOUS COMPLAINTS

An anonymous customer complaint will only be investigated where reasonable and sufficient information is provided which enables an investigation to be carried out. If this is not the case the complaint will be closed with no action taken.

COMPLAINTS REGARDING EMPLOYEES OF THE CITY OF WANNEROO

Complaints relating to employees regarding to the provision of a service or product will be referred to the CLO in the first instance. The CLO will then refer the complaint to the appropriate Leader for investigation, and People & Culture will be advised of the staff complaint received.

Customers will receive an acknowledgement of their complaint although will not be provided with any details in relation to action taken against an employee (if applicable) as this should remain confidential.

In addition to an acknowledgment, in some instances it may be appropriate to offer an apology to a customer, or to provide evidence to refute a complaint.

Should a customer specifically state they are making a disclosure under the Public Interest Disclosure Act (**PID Act**), the complaint will be directly referred to the City's PID Officer (refer to The Public Interest Disclosure Act – (PID Act), information below).

UNREASONABLE COMPLAINANT CONDUCT

Inappropriate behaviour includes being aggressive and/or verbally abusive towards City employees. It also includes threats of harm and violence, , making inappropriate demands on employees' time and the City's resources including excessive contact with the City regarding the same enquiry and refusing to accept the City's decisions and recommendations



Council Policy

in relation to an enquiry/complaint. When complainants demonstrate such behaviours, the City considers their conduct to be 'unreasonable'.

To respond to and manage unreasonable complainant conduct, the CEO may determine it is appropriate to implement a protocol whereby the complainant's access to the City will be limited and/or to adapt the way the City interacts with or delivers services to the complainant (amongst other appropriate measures) by restricting:

- **Who the complainant has contact with** – limiting a complainant to a sole contact person;
- **What the complainant can raise with the City** – restricting the subject matter of communications that the City will consider and respond to;
- **When the complainant can have contact** – limiting the complainant's contact with the City to a particular time, day or length of time, or curbing the frequency of their contact with the City;
- **Where the complainant can make contact** – limiting the locations where the City will conduct face-to-face interviews to secured facilities or areas of the City's offices, building and facilities; and
- **How the complainant can make contact** – limiting or modifying the forms of contact that the complainant can have with the City.

Prior to the CEO making a determination of unreasonable complainant conduct, every reasonable effort will be made to resolve the matter through various strategies between the City and complainant. Where a decision is made to restrict or adapt the service provided to the complainant, generally in relation to a specific complaint, this would not prevent the complainant from contacting the City in regards to another service offering, as long as their conduct or behaviour does not continue to be unreasonable.

If a complainant is unsatisfied with the City's decision regarding unreasonable complainant behaviour, they can request the City to reconsider its decision by presenting any information to support their request. In the event the decision remains the same, the complainant will be referred to WA Ombudsman.

COMPLAINTS ABOUT AN ELECTED REPRESENTATIVE OF COUNCIL

Any person may make a formal complaint about a Council Member, Committee Member or Candidate for a breach of the Council Member, Committee Member and Candidate Code of Conduct. The Complaint must be made on the relevant prescribed form, available from the City of Wanneroo website:

https://www.wanneroo.wa.gov.au/info/20003/your_wanneroo/17/codes_of_conduct.

All complaints will be directed to the Complaints Officer.

A serious breach will be dealt with under the *Local Government Act* and Model Code of Conduct Regulations.



Council Policy

ALLEGATIONS OF MISCONDUCT – CORRUPTION AND CRIME COMMISSION

Allegations against employees of the City concerning misconduct will be dealt with independent of the City's complaint handling process.

In the first instance they will be referred directly to the City's People & Culture team for determination including whether there are reasonable grounds for notification to the Crime and Corruption Commission or the Police.

Further information is available from the Commissions website – www.ccc.wa.gov.au.

THE PUBLIC INTEREST DISCLOSURE ACT 2003 - (PID ACT)

The PID Act is designed to facilitate the disclosure of suspected misconduct by public officers. This legislation specifically covers improper conduct, corruption, irregular or unauthorised use of public resources, conduct involving a substantial and specific risk of injury to public health, prejudice to public safety or harm to the environment.

Before making a disclosure it is important that you are aware of the rights and responsibilities imposed on you and others under the Act. Further information is available through the City's Public Interest Disclosures Policy available on the City's website:

[https://www.wanneroo.wa.gov.au/info/20003/your_wanneroo/357/fraud_and_misconduct./](https://www.wanneroo.wa.gov.au/info/20003/your_wanneroo/357/fraud_and_misconduct/))

Enquiries regarding the City of Wanneroo and the Public Disclosure Act 2003 can be directed to the Executive Manager Governance and Legal Services.

COMPLAINTS IN REGARDS TO BREACHES OF THE LOCAL GOVERNMENT ACT 1995

The Department of Local Government, Sport and Cultural Industries (the Department) has in place a comprehensive complaints handling system for the management of complaints received from local governments, residents and other agencies for a variety of matters such as local government administrative procedures and breaches of the *Local Government Act 1995*.

Complaints in this category will be dealt with independent of the City's complaint handling process and should be sent to the Department directly.

Generally, all complaints to the Department need to be in writing, however in some instances verbal complaints are accepted. Their procedure for managing complaints is available from their website – <https://www.dlgsc.wa.gov.au/>

PROCEDURAL FAIRNESS

The City of Wanneroo will ensure that a fair and proper procedure is used when making a decision in regards to complaints and that the decision-maker is free from bias when reading or listening to the details of a complaint.



Council Policy

PRIVACY AND CONFIDENTIALITY

Personally identifiable information concerning the complainant will not be made publicly available to the offending party except to the extent required in law and/or with the express consent of the complainant.

Appropriate security will be utilised within the City's EDRMS and CRM System. Customers seeking anonymity should note that the City of Wanneroo cannot guarantee that they will not be identified during investigation, and as such, it is the customers right to decide if they would like to proceed with the complaint.

COMPLAINT RESOLUTION

Where a complainant is dissatisfied with the way in which a complaint has been dealt with and/or the final determination of the complaint by the City, the complainant may request a secondary review. However, this should only be supported when new information is presented that was not already initially considered. If no new information is presented for review the customer will be informed of the most appropriate external body such as the Western Australia Ombudsman or the Department of Local Government, Sport and Cultural Industries.

8. ROLES AND RESPONSIBILITIES

The Coordinator Customer Relations Centre in conjunction with the CLO will be responsible for overseeing this policy.

9. DISPUTE RESOLUTION (if applicable)

All disputes in regard to this policy will be referred to the Director Corporate Strategy & Performance in the first instance.

10. EVALUATION AND REVIEW

This policy will be reviewed every 3 years.

11. RELATED DOCUMENTS

- AS/NZ 10002:2022 - Guidelines for complaints management in organisations;
- *Local Government Act 1995*
- *Freedom of Information Act 1992*;
- *Public Interest Disclosure Act 2013*;
- *Corruption, Crime and Misconduct Act 2003*;
- *State Records Act 2000*;
- Dealing with unreasonable complainant conduct;
- Managing unreasonable complainant conduct – Practice Manual



Council Policy

12. REFERENCES

AS/NZ 10002:2014- Guidelines for complaints management in organisations

13. RESPONSIBILITY FOR IMPLEMENTATION

Coordinator Customer Relations Centre

REVISION HISTORY

Version	Next Review	Record No.
1	March 2014	Trim 11/81586
2	July 2016	Trim 11/81586v1
3	August 2018	Trim 11/81586v3
4 – Minor Changes (CE09-05/18)	August 2018	Trim 11/81586v4
5 – October	August 2020	Trim 11/81586v5
6 – October	October 2023	Trim 11/81586v6
7 – October	December 2026	CM 11/81586v7

Property Services

Cr Rowe declared an impartiality interest in CS05-07/24 due to being employed in the Electorate Office of Margaret Quirk.(24/248356)

CS05-07/24 Proposed Agreement for Lease and Ground Lease to the Northern Suburbs Men's Shed Inc over a portion of Reserve 28058, 100 Kingsway, Madeley (Kingsway Regional Sporting Complex)

File Ref:	22485V004 – 24/112962
Responsible Officer:	Director Corporate Strategy & Performance
Attachments:	4
Previous Items:	CS10-02/22 - Proposed Agreement for Lease and Ground Lease to the Northern Suburbs Men's Shed Inc over a Portion of Reserve 28058, 100 Kingsway, Madeley (Kingsway Regional Sporting Complex) - Ordinary Council - 15 Feb 2022 6:00pm

Issue

To consider a proposed agreement for lease (incorporating a ground lease) to the Northern Suburbs Men's Shed Inc (**NSMS**) over a portion of the north-east corner of Reserve 28058, 100 Kingsway, Madeley (**Reserve 28058**, also known as Kingsway Regional Sporting Complex).

Background

Reserve 28058

Reserve 28058 is a category 'C' reserve vested in the City for 'Recreation' under a Management Order with power to lease for any term not exceeding 21 years, subject to the consent of the Minister for Lands.

Reserve 28058 is currently zoned as 'Parks & Recreation' under the Metropolitan Region Scheme (MRS) and 'Regional Parks & Recreation' in the City's DPS2.

The overall land parcel for Reserve 28058 has a number of existing leases, including leases to sporting clubs and a site leased by the Department of Defence for its Air Force Cadets operation.

More recently, the City has entered an agreement for lease and ground lease for the Wildflower Society of Western Australia (**WSWA**) to operate its Northern Suburbs Branch from the site at Kingsway. This lease arrangement had been approved by Council in February 2023 (item CS09-02/23).

The current report in relation to NSMS has many similarities to the Wildflower Society arrangement. The positive movement by the Wildflower Society between Council's consideration at the February 2022 Ordinary Council Meeting (CS11-02/22) and Council approving the lease arrangement at the February 2023 Ordinary Council Meeting (CS09-02/23) has more recently been mirrored in the progress with NSMS.

NSMS

NSMS is an incorporated association, operating as a community men's shed. Formed under the wider Men's Shed of WA network, NSMS seeks to provide a place where men can feel

included and safe, where they can work on their own projects and hobbies and give back to their respective communities.

Under NSMS' constitution, membership is limited to men, although affiliated membership categories are available for community members other than men.

NSMS currently operates from a 300m² corrugated iron industrial unit at 1C/288 Gnangara Road, Landsdale. The site is privately owned, and Administration understands that NSMS occupies the site under a formal agreement with the landowner.

NSMS has recently been given notice to vacate their current leased premises, the notice was unexpected as the group had anticipated to be homed until the new shed was constructed at Kingsway. This uncertainty in a secure residence further demonstrates the need for NSMS to find a more permanent home.

NSMS site investigations

NSMS has been seeking a long-term home for some years. The background to the City's discussions with NSMS and investigations for a long-term NSMS home were provided in the report to the February 2022 Ordinary Council Meeting.

In consultation with NSMS, a ground leased area of 3,000m² has been identified as being available for the NSMS facility (**Premises**, identified as 'Ground Lease Area #1 in **Attachment 1**'). NSMS has confirmed that it is satisfied with the proposed area.

The Premises is located immediately to the north of the site leased to the Department of Defence, and to the south of the site subject to the lease arrangement with the Wildflower Society.

State funding

During 2021, NSMS advised Administration that it had secured State grant funding (\$1 million) to construct a new facility.

NSMS has proposed for the new facility to be developed at Reserve 28058, with a scope to meet NSMS' current and projected future needs as it continues to increase its membership, together with the potential to provide expanded community services.

The latest time for NSMS to commence construction of the proposed facility to comply with its funding requirements is mid-August 2024.

Land use

The intended use of the Premises by NSMS involves a volunteer-based community group undertaking a social activity. The purpose of the social activity is to address mental health in the community through the medium of members working together on manual projects to fix, restore or assemble various objects and materials.

Administration reviewed the nature of these activities as proposed by NSMS and formed the view that they would be compatible with the community purpose of the Regional Open Space Reserve definition under the MRS.

In order to confirm the suitability of the activity being located on a Regional Open Space Reserve, Administration consulted with senior staff at Department of Planning, Lands and Heritage (**DPLH**) in 2019. Discussions confirmed Administration's view that the scope of the activities being considered at the time (which included NSMS and the Wildflower Society)

would be considered by DPLH as being consistent with the purpose of a Regional Open Space Reserve, noting also that DPLH is also the decision maker for any applications for development on the reserve.

Subsequently DPLH approved a development application for the nearby facility for the Wildflower Society of Western Australia, also on land under a ground lease with the City.

Prior Council consideration and subsequent progress

With the Premises location identified and agreed in principle, and with NSMS making positive progress in securing funding, Administration and NSMS also worked together to formalise an Agreement for Lease and Ground Lease, to be agreed in principle by both parties (subject to Council and DPLH approval).

Administration presented reports to the Ordinary Council Meeting on 15 February 2022 in relation to the proposed tenancy arrangements with NSMS (item CS10-02/22) and WSWA (item CS11-02/22).

Due to uncertainty regarding whether DPLH would require the areas leased to NSMS and WSWA to be excised from Reserve 28058 and, more significantly, whether this would prompt a significant increase in utility servicing costs (which was proposed to be borne by NSMS and WSWA), Council resolved not to approve the recommended resolutions and instead passed the following alternative resolutions:

- CS10-02/22 (NSMS): *That Item CS10-02/22 be referred to Administration for clarification of the excision process and respond to questions from Council Members.*
-
- CS11-02/22 (WSWA): *That Item CS11-02/22 be referred to Administration for clarification of the excision process and respond to questions from Council Members."*

In the period since February 2022, Administration has progressed in its investigation of the excision scenario and the potential cost implications, whilst also working on finalising tenancy documents to an 'in principle' agreement with NSMS.

Due to in principle agreement being reached with NSMS on all relevant considerations, the present report is submitted for Council consideration. NSMS is supportive of the position outlined in the report and is hopeful of receiving lease approval to facilitate its community facility development.

Detail

Service cost implications

The potential cost impact to NSMS from the City servicing the proposed leased site was a point of discussion at the Ordinary Council Meeting in February 2022.

Administration undertook further due diligence via quantity surveyor's advice and direct contact with utility service authorities. This investigation determined that the creation of a separate land parcel (which had been a possible scenario in 2022) would not result in utility servicing costs over and above those already anticipated by the City.

The City's current estimate of costs for providing services to the proposed parcel (and to the adjacent parcels) is summarised in the following table. NSMS has agreed, as a recognition of the City's contribution to the site development that it will provide a contribution to the City equal to the lesser of:

- a) one third of the actual costs; and
- b) one third of the estimated costs.

Those services required for the NSMS development, with this information being summarised in the table below.

Utility service	Scope	Estimated cost (total) (excl. GST) (Actual Costs 01.07.2024)	Estimated NSMS contribution (excl. GST) (reduced to 1/3 of actual costs if less than the estimate)
Electricity	Maximum 100mm diameter conduit, 200amp three phase power at switchboard.	\$22,730.40 Actuals (\$30,864.00)	\$7,576.80
Water	40mm diameter isolation valve with an estimated flow rate of 3 l/second.	\$15,661.80	\$5,220.60
Sewerage	100mm branch line with rising shaft.	\$8,870.40	\$2,956.80
Fire services	40mm diameter isolation valve plus twin head fire hydrant.	\$174,774.60 Actuals (Water Sewer & Fire \$244,335.00)	Fire Services are required. \$58,258.20

NSMS has accepted its contribution amounts as outlined above.

Lease negotiation

Lease negotiations occurred between the City and NSMS during some of 2021 and into 2022 prior to the report to the Ordinary Council Meeting on 15 February 2022.

Negotiations have continued since February 2022, in parallel with the City's further investigation on the costs associated with utility servicing, though it is acknowledged that there were delays arising from committee changes at NSMS and NSMS refining its intended facility design before finalising designs for a Development Application.

Negotiation progress has included:

- The City and NSMS reaching an agreed position, as outlined above, on:
 - the level of servicing required for the NSMS development; and
 - the cost contribution by NSMS to the City's servicing works.
- NSMS securing a development approval for its site (**Attachment 2** refers), on the basis that construction will not occur until the Agreement for Lease and Ground Lease has been approved by Council and executed by both parties. Advice provided in the WAPC decision letter will be managed and actioned by the City's Approval Services section. The recent WAPC approval has removed any uncertainty regarding the design of NSMS development; and

- The City engaging external lawyers to prepare final draft versions of the Agreement for Lease and Ground Lease.

Based on the further negotiations, the following proposed essential terms for the Agreement for Lease and Ground Lease are agreed in principle. A note has been added in bold and italics below where any of the essential terms have materially changed from the version provided to Council in February 2022.

Agreement for Lease

Land:	Reserve 28028, Lot 555 (100) Kingsway, Madeley and being more particularly described as Lot 555 on Deposited Plan 64232, being the whole of the land in Certificate of Title Volume LR3158 Folio 501 (known as Kingsway Regional Sporting Complex)
Premises:	Part of the Land having an area of approximately 3000m ² .
Lessee:	Northern Suburbs Men's Shed Inc.
Conditions Precedent:	<p>Subject to and conditional upon the following conditions precedent:</p> <ul style="list-style-type: none"> • <u>Council approval of the Agreement for Lease and the Ground Lease:</u> This condition will be satisfied if Council resolves in the terms of the recommendation proposed in the current report. • <u>Written consent of the Minister for Lands to the Agreement for Lease and the Ground Lease:</u> This condition was satisfied on 5 July 2024. • <u>Lessee securing funding for the Lessee Works, to the Lessee's absolute satisfaction:</u> NSMS already has sufficient funding to undertake the development. • <u>Lessee applying for and obtaining all approvals to undertake the Lessee Works:</u> <i>Development approval has been obtained. Building certification and occupancy permits are likely to be the only remaining actions for this condition and would be secured later in the development process.</i> <p>The final time period for satisfaction of the conditions precedent is 12 months. This is adequate time, noting the progress outlined above.</p>

Handover Date:	<p>Access to the Premises for the Lessee Works not permitted until the last occurring of:</p> <ul style="list-style-type: none"> • • the Minister for Lands' consent to Agreement for Lease and the Ground Lease; • • the date the Lessee receives all approvals for the Lessee Works, including the approval of its development application and building licence; • • the execution of the Agreement for Lease; and • • the City receiving certificates of currency for all insurances required to be kept by the Lessee for its works.
Estimated Practical Completion of Lessee Works Date:	The date being twelve (12) months from satisfaction of the last of all necessary approvals, or such later date agreed in writing by the parties (in their absolute discretion).
Sunset Date:	If the Lessee does not complete the development in accordance with the Agreement for Lease, the City may terminate the Ground Lease.
Lessee Works:	<p>Construction of the Lessee's proposed men's shed development.</p> <p><i>At the time of the February 2022 report to Council, the plans for the development had not been finalised, and there was some speculation as to the scope and viability of those works.</i></p> <p><i>The final plans and development approval from the WAPC are included in Attachment 2.</i></p>
Development & Approvals:	To be in accordance with agreed development plans and specifications (subject to review and approval by the City), all required approvals and consents from all relevant statutory bodies and in compliance with applicable legislation and regulations.
Provision of or Upgrade of all required Services/Utilities:	<p>Works will be undertaken by the City, but with a cost contribution by the Lessee.</p> <p>The actual costs to service the NSMS site, which will be partially the responsibility of NSMS to meet, are in the order of \$291,015 and includes, for example, scheme water, sewer, electrical network, wet fire and contingency .The contingency level above is based on the City's current concept plan.</p> <p>NSMS has provided in principle support for its proposed contribution, which Administration recommends as an appropriate balance between the City bearing the majority of site establishment costs and NSMS contributing a portion of the costs which are attached to its intended facility.</p>

The level of service provision and the NSMS's contribution to the City's costs have been agreed in principle with NSMS.

More information is provided in the 'Land excision and cost implications' section above.

Fencing:	By Lessee at its sole cost
Earthworks:	By Lessee at its sole cost
Fit out:	By Lessee at its sole cost
Insurance:	<p>All required insurances to be arranged by Lessee at its sole cost (including, but not limited to) contractors' all risk (CAR), public liability (minimum \$20 million) and adequate workers' compensation insurance.</p> <p>Evidence of the insurances must be provided to the City before access is permitted for the Lessee Works.</p>
Indemnity:	The Lessee indemnifies the City against all losses which the City suffers or incurs in connection with any damage, loss, injury or death arising directly or indirectly from the construction, installation or carrying out of the development/works.
Practical Completion:	<p>Practical completion of the Lessee Works occurs when the City has inspected the Lessee Works and is satisfied that the Lessee Works have been carried out and is in compliance with all approvals.</p> <p>Practical Completion of the Lessee Works will result in the Ground Lease commencing on the next day, on the terms outlined below and in accordance with a template version of the Ground Lease which will be attached to the Agreement for Lease.</p>

Ground Lease

Rent:	<p>\$1 per annum plus GST.</p> <p>Administration estimates, based on other developed areas in Reserve 28058, the Gross Rental Value (GRV) applicable to the Premises would be approximately \$50,000 to \$100,000 (most likely at the higher end of this range). GRV is the gross annual rental that a property might reasonably be expected to earn annually if it were rented, including rates, taxes, insurance and other outgoings.</p> <p>Accordingly, the peppercorn rent under the proposed lease is a favourable outcome for NSMS and a positive contribution by the City to the project.</p>
Term:	<p>5 years, commencing on the Commencement Date.</p> <p>The format of the lease term (as an initial term, with options) is intended to enable both parties to monitor the performance and operation of the lease, as part of NSMS then deciding to exercise</p>

	its options for renewal.
Commencement Date:	The day after Practical Completion of the Lessee Works as described in the Agreement for Lease.
Option Term 1:	5 years
Option Term 2:	5 years
Permitted Purpose:	Community shed functions for provision of charitable works and services to the community that derive from activities that support, encourage, and advance the health and well-being of men.
Rates & Taxes:	<p>Lessee responsible for all rates (including Council rates and water rates), taxes, assessments and impositions.</p> <p>Administration notes that local government rates have been exempted by the City for other similar tenancies and third-party operated community facilities, however, this is a matter addressed and determined by Council under the City's annual budget process.</p>
Outgoings:	Lessee responsible for all outgoings (not limited to) electricity, gas, water and telephone/broadband used in relation to the Premises whether billed directly or otherwise.
Building Insurance:	Lessee responsibility
Public Liability Insurance:	Lessee responsibility – Minimum \$20 million
Other Insurance:	Lessee responsibility
Maintenance:	<p>Lessee responsible to maintain the Premises.</p> <p>The Lessee's maintenance responsibilities include structural and capital works, given that the lease is on a ground lease basis.</p> <p>The City is not responsible for maintenance.</p>
End of Term:	<p>Ownership of all improvements erected or constructed by the Lessee remains the property of the Lessee, but will revert to the City at the expiration of the Ground Lease.</p> <p>At the expiration of the Ground Lease, the City reserves the right to request the Lessee to demolish the improvements to the Land and return the Land to the City in a vacant condition.</p> <p>As part of reviewing the scope of Lessee Works proposed by NSMS, Administration has considered the suitability of the planned facility as a potential future City asset and has encouraged NSMS to the City's own building expectations where practicable.</p>

Security:	<p>Provision of a bond or bank guarantee by NSMS.</p> <p>NSMS has agreed to a security amount of \$5,000.</p> <p>Although the relatively low bond is a commercial risk for the City, it may fund site assessment if NSMS abandoned the Premises before the expiry of the Ground Lease or otherwise breached its obligations.</p> <p>Further, the City can mitigate the default risk by proactively monitoring NSMS' performance of the Ground Lease and ensuring the compliance actions are promptly identified and addressed. This would occur by completing a detailed property inspection at the time when the lease commences (following practical completion of the Lessee Works) and subsequently by periodic property inspections.</p>
Car Park License:	<ul style="list-style-type: none"> NSMS have non-exclusive licence, right and privilege (Licence) in common with other persons authorised by the Lessor access to the carpark and driveway.
Special Conditions:	<p>Premises to be used only between the hours of 8am and 5pm on Monday to Saturday with no use on a Sunday or a public holiday (or such other hours as the Lessor agrees (in its absolute discretion) in writing) Administration will work with NSMS to approve programming outside of these hours.</p> <p>Ensure noise levels remain within the assigned levels for a commercial premises under the Environmental Protection (Noise) Regulations 1997 (WA)</p>

The draft Agreement for Lease and the draft Ground Lease were prepared by Administration and Clayton Utz, based on City templates which have been used for similar transactions. The documentation has been approved in principle by NSMS (**Attachment 3** refers).

Administration is working closely with NSMS regarding finalisation of the lease. NSMS has had the opportunity to engage its own independent legal advice to review the draft Agreement for Lease and the draft Ground Lease for its own comfort, acknowledging also this is a commercial matter for NSMS to determine.

Consultation

Proposed Agreement for Lease (and Ground Lease)

Relevant service units, including Approval Services, Infrastructure Capital Works, Asset Planning, Community Facilities and Community Development have been consulted in the course of the lease discussions and related considerations.

Administration has been liaising extensively with NSMS to reach agreement on the Agreement for Lease and Ground Lease.

NSMS has confirmed its 'in principle' approval of the lease documentation, including in relation to the duration of the Ground Lease, the maintenance arrangements and the servicing contribution. The lease documentation has also received the approval of the Minister for Lands, as required under section 18 of the Land Administration Act.

Land Excision

DPLH previously advised that the City may be required to excise the north-east corner of Reserve 28058 into a separate land parcel to support the development by NSMS. DPLH expressed concern that NSMS is operating in a manner which is not consistent with the high-order MRS reservation applicable to Reserve 28058.

Administration is of the view that the position taken by DPLH is unnecessary, would occur further costs for NSMS and should be reconsidered, on the basis that:

- An excision is not required on the basis of the current zoning, confirmed by discussions between the City's Approval Services unit and the planning section at DPLH; and
- There are existing examples of recreational, but not 'sporting', uses of Reserve 28058, as most clearly demonstrated by the site leased to Wildflower Society of Western Australia and the Department of Defence.

The consent from the Minister for Lands under section 18 of the Land Administration Act was received on 5 July 2024. This consent relates to both the Agreement for Lease and the Ground Lease.

Accordingly, Administration considers that the prior uncertainty regarding the potential tenure and the need for land excision is now resolved. The lease documents are ready for signing by the parties, subject to Council approval and provided that any renegotiation of the current terms (which Administration sees as highly unlikely, given NSMS' in principle approval) would need to be resubmitted to DPLH and may revisit some of the above considerations.

Access to Premises – Variation of Department of Defence Lease

Historically, there has been no vehicular access to the Premises. To address the access requirement, the City planned and budgeted for the construction of an access road (and associated parking) through some of the area previously leased to the Department of Defence (**Attachment 4** refers).

Administration negotiated with the Department of Defence to enable the portion of land required for the access road to be surrendered. The partial surrender Deed was approved by Council in May 2023 (item CS04 -05/23).

The access road will provide access to the vacant parcel of land (and therefore access to potentially three tenanted areas in the future) and will have the added benefit of being available for use as overflow parking (if required) for patrons attending netball events on weekends when the netball associated parking areas have historically been in high demand and often at full capacity during weekends in the netball season.

Construction of the carpark and access road has commenced with an estimated completion in June/July 2024.

In December 2023, Landgate approved the name of the access road as 'Village Place' in recognition that Lot 555 is intended to facilitate opportunities for activities and community connection to create village feel.

Comment

Administration recommends the proposed Agreement for Lease and Ground Lease to NSMS as outlined in this report. Although there may be a perception that the current recommendation has taken some time since consideration of the NSMS item at the February 2022 Ordinary Council Meeting, this overlooks the progress to address items which had been unclear or uncertain at that meeting:

- The lease documentation has been negotiated and agreed in principle by both parties, has received the approval of the Minister for Lands and is ready for execution;
- WAPC determination of Development Approval for the proposed community facility, which followed NSMS completing updated design plans in March/April 2024 and presenting those plans to Administration before WAPC submission;
- The City securing a partial surrender of the Department of Defence lease, to enable access to the proposed NSMS site;
- The City's construction of the access road and car park for the NSMS and adjacent areas; and
- The City's installation of service upgrades to support the NSMS facility and adjacent sites.

This progress has been the outcome of strong, positive collaboration between the City, NSMS and other stakeholders. In considering the current item, Council should have certainty as to the scope of the NSMS facility and how the lease arrangement will be implemented.

If the proposed NSMS men's shed facility proceeds, the site will be significantly larger than the majority of community sheds in the Perth metropolitan area (by more than 100% in many instances), and potentially being the largest site overall. This enable NSMS to support future membership growth and continue to provide valuable services to the community.

NSMS has already established a relationship with the neighbouring tenant, the Wildflower Society of Western Australia, with the potential for collaboration on the landscaping of the NSMS site and the development of a community garden area.

Statutory Compliance

Under regulation 30 of the *Local Government (Functions and General) Regulations 1996* (WA), the proposed Agreement for Lease and Ground Lease to NSMS is an exempt disposition of property to which section 3.58 of the Act does not apply.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

- 1 ~ An inclusive and accessible City with places and spaces that embrace all*
 - 1.3 - Facilities and activities for all*

Risk Appetite Statement

In pursuit of strategic objective goal 1, we will accept a Medium level of risk. The recent pandemic has challenged our previous event delivery, place activation and community connection processes, and the City accepts that meeting community expectations in a more restrictive environment needs flexibility and innovation if community connection is to develop and grow in contrast to social and individual isolation.

Risk Management Considerations

Risk Title	Risk Rating
CO-O08 Contract Management	Low
Accountability	Action Planning Option
Director Corporate Strategy & Performance	Manage

Risk Title	Risk Rating
ST- S23 Stakeholder Relationship	Medium
Accountability	Action Planning Option
Director Corporate Strategy & Performance	Manage

The above risk/s relating to the issue contained within this report have been identified and considered within the City's Strategic/Corporate risk register. Action plans have been developed to manage this risk to support existing management systems.

Policy Implications

The proposed essential terms of the Agreement for Lease and Ground Lease as outlined in this report are required to be presented to Council for approval as they exceed the parameters that permit the lease to be negotiated under the City's Leasing Policy. For example, the proposed total term of the Ground Lease (including options) is greater than ten (10) years.

In all other respects, the terms of the Agreement for Lease and the Ground Lease are consistent with the 'Land/Ground Leases' section in the City's Leasing Policy. For example, the Leasing Policy expressly provides '*In the case of Land/Ground Leases (under any Category), the lessee will be responsible for development costs (including design, planning, servicing upgrades and construction), maintenance and repair (including structural and capital items) and make good works*', which is consistent with the arrangement under the Agreement for Lease with NSMS.

Financial Implications

Site establishment and construction

Any future building constructed and/or required site works on the subject land parcel will be at the full cost of NSMS.

The City's contribution is limited to capital works to:

- Establish a road access and associated parking as mentioned earlier in this report; and
- Provide service connections to the NSMS parcel, being to the scope described in the Detail section of the present report.

The agreed cost contribution by NSMS to the City's capital works for the service connections is described in the detail section of the present report.

All ongoing maintenance of the building and the leased area will also be the responsibility of NSMS. NSMS will also be responsible for site 'make good' at the expiry of the Ground Lease.

The City included the car park and access road in its Capital Works Program for 2022/2, 2023/24 and 2024/25. The total project budget has been \$1,007,000.

Works are scheduled to be completed in mid-July 2024.

Lease operations

Aside from the installation of infrastructure services and the driveway and parking areas, the Agreement for Lease and the Ground Lease will be on a 'no cost to the City' basis.

NSMS is responsible for construction, operating and maintenance costs (including capital and structural items) and any make good requirements at the end of the lease term.

Administration understands that NSMS will need to seek additional funding, likely from the Commonwealth or from State funding sources such as Lotterywest, to complete its fitout of the men's shed facility.

The City is not recouping rent or maintenance fees from NSMS. As noted above in relation to the essential terms of the Ground Lease, there is a value (on a GRV basis) which may be viewed as the opportunity cost of the City providing the site for the NSMS development.

Voting Requirements

Simple Majority

Moved Cr Rowe, Seconded Cr Herridge**That Council:-**

1. **APPROVES**, in principle, the agreement for lease and ground lease of a 3,000m² portion of Reserve 28058, Lot 555 on Deposited Plan 64232 Volume 3158 Folio 501 (Kingsway Regional Sporting Complex) to the Northern Suburbs Men's Shed Inc, in accordance with the essential lease terms described in the Administration report; and
2. **AUTHORISES**:
 - a) the Chief Executive Officer (or a nominee of the Chief Executive Officer) to negotiate terms, execute all documentation and comply with all applicable legislation as is required to effect Item 1. above; and
 - b) the affixing of the Common Seal of the City of Wanneroo to an agreement for lease and a ground lease between the City and the Northern Suburbs Men's Shed Inc in accordance with the City's Execution of Documents Policy.

CARRIED UNANIMOUSLY
12/0

For the motion: Mayor Aitken, Cr Bedworth, Cr Coetzee, Cr Figg, Cr Herridge, Cr Miles, Cr Moore, Cr Parker, Cr Rowe, Cr Seif, Cr Smith and Cr Wright

Against the motion: Nil

Absent: Cr Huntley

Attachments:

- | | |
|---|---------------|
| 1. Attachment 1 - NSMS Lease Plans Kingsway Sporting Complex | 24/185417 |
| 2. Attachment 2 - WAPC NSMS - Decision Letter | 24/222385 |
| 3. Attachment 3 - NSMS Preliminary consent letter - Agreement for Lease and Ground Lease - Approved - June 2024 | 24/201275[v2] |
| 4. Attachment 4 - NSMS Driveway Lessor Works Kingsway | 24/185422 |



PROPOSED GROUND LEASE AREAS
PORTION R28058 (LOT 555) KINGSWAY, MADELEY

SCALE: 1: 1500 @ A4
DATE: February 2022
REF: 2022-02 kingsway concept lease

NOTE: While the City of Warreroo has made every effort to ensure the accuracy and completeness of data it accepts no responsibility or liability for any errors or omissions within the information presented.
Based on information provided by and with the permission of the Western Australian Land Authority trading as LANDGATE (2012).



Our Ref : 30-50263-19
Enquiries : Sabrina Ahmed (Ph 6552 4486)

Application for Approval to Commence Development plans dated 10 May 2024 received 10 May 2024.

Lot Number	:	555
Location	:	-
Plan / Diagram	:	Deposited Plan 64232
Volume/Folio	:	LR3158/501
Locality	:	100 Kingsway, Madeley
Owner	:	City Of Wanneroo Locked Bag 1 WANNEROO WA 6050

Under the provisions of the *Planning and Development Act 2005* this application has been referred for determination by the Western Australian Planning Commission.

The application has now been considered by the Commission and the formal notice setting out the terms of the decision is attached.

A copy of this decision has been forwarded to the Local Government for information.

140 William Street, Perth, Western Australia 6000, Locked Bag 2506 Perth, 6001
Tel: (08) 6551 8002; Fax: (08) 6551 9001; Infoline: 1800 626 477
e-mail: info@dplh.wa.gov.au; web address <http://www.dplh.wa.gov.au>
ABN 35 482 341 493



Should the applicant be aggrieved by this decision there is a right to apply for a review pursuant to the provisions of Section 252 of the *Planning and Development Act 2005*. Such an application for review must be submitted to the State Administrative Tribunal, Level 6, State Administrative Tribunal Building, 565 Hay Street, PERTH WA 6000 in accordance with Part 14 of the *Planning and Development Act 2005*. It is recommended that you contact the State Administrative Tribunal for further details (telephone 9219 3111) or go to its website: <http://www.sat.justice.wa.gov.au>.

ADVICE TO APPLICANT

1. This decision constitutes planning approval under the Metropolitan Region Scheme only. It is the proponent's responsibility to comply with all other applicable legislation and obtain all required approvals, licences and permits prior to commencement of this development.

This approval does not authorise commencement of any building and/or demolition works. In accordance with the Building Act 2011 and Building Regulations 2012, a building and/or demolition permit must be obtained prior to the commencement of any works.

2. In regard to Condition 1, the use of approved **Community Purpose** must conform to the District Planning Scheme No. 2 which states:

***"Community Purpose:** means premises designed or adapted primarily for the provision of educational, social or recreational facilities or services by organisations involved in activities for community benefit."*

A change of use from that outlined above may require the approval of the City.

3. In relation to Condition 4, the applicant is advised that the Construction Management Plan is to address adverse impacts caused by sand drift and dust from the site during construction. This should be based on the requirements contained in the Department of Environmental Regulation's *'A guideline for managing the impacts of dust and associated contaminants from land development sites, contaminated sites remediation and other related activities'*.
4. The applicant is advised that any graffiti applied to the external surfaces of the building shall be removed within seven (7) days of it being applied to the satisfaction of the City of Wanneroo.
5. The applicant is advised that stormwater and any other water run-off from structures and/or paved areas must be collected and retained on site. No stormwater is to be discharged into the regional Parks and Recreation reservation.
6. The applicant is advised that the parking areas and associated access indicated on the approved plans must not be used for the purpose of storage or obstructed in any way at any time, without the prior approval of the City.

140 William Street, Perth, Western Australia 6000, Locked Bag 2506 Perth, 6001
 Tel: (08) 6551 8002; Fax: (08) 6551 9001; Infoline: 1800 626 477
 e-mail: info@dplh.wa.gov.au; web address <http://www.dplh.wa.gov.au>
 ABN 35 482 341 493



7. In relation to Condition 5, the applicant is advised that the tree should not be removed from the area. All trees need to be retained. A tree protection Zone is to be established for all trees identified within the development site. (The City didn't support the removal of tree shown in the plan and it should be retained)

The applicant is also advised that pruning of the trees will be undertaken to ensure sufficient separation from any of the proposed buildings. The City's Parks & Conservation team will complete the pruning prior to the start of construction. It is requested that the City be notified prior to any earthworks commencing on site so that the City's Arborist can inspect and advise of any tree root removal as required.

8. The applicant is advised that any signage is to be kept in accordance with the City's Signs Local Planning Policy as amended from time to time.

A handwritten signature in black ink that reads "Sam Boucher".

Ms Sam Boucher
Secretary
Western Australian Planning Commission
27 June 2024



Our Ref : 30-50263-19
 Enquiries : Sabrina Ahmed (Ph 6552 4486)

PLANNING AND DEVELOPMENT ACT 2005

City of Wanneroo

APPROVAL TO COMMENCE DEVELOPMENT

Name and Address of Owner and Land on which Development Proposed:

Owner	:	City Of Wanneroo Locked Bag 1 WANNEROO WA 6050
Lot Number	:	555
Location	:	-
Plan / Diagram	:	Deposited Plan 64232
Volume/Folio	:	LR3158/501
Locality	:	100 Kingsway, Madeley
Application Date	:	10 May 2024
Application Receipt	:	10 May 2024
Development Description	:	Mens Shed

The application for approval to commence development in accordance with the plans submitted thereto is granted subject to the following condition(s):

1. This approval relates to a Community Purpose use, and the approved plans date stamped 10 May 2024 by the Department of Planning, Lands and Heritage (attached) on behalf of the Western Australian Planning Commission.
2. The decision constitutes development approval only and is valid for a period of two years from the date of this letter. If the subject development is not substantially commenced within the specified period, the approval shall lapse and be of no further effect.
3. The proposed access way as annotated 'new pavement' on the attached plan dated 11 June 2024 being constructed and drained at the landowners cost to the specifications of the local government and to the satisfaction of the Western Australian Planning Commission.

140 William Street, Perth, Western Australia 6000, Locked Bag 2506 Perth, 6001
 Tel: (08) 6551 8002; Fax: (08) 6551 9001; Infoline: 1800 626 477
 e-mail: info@dplh.wa.gov.au; web address <http://www.dplh.wa.gov.au>
 ABN 35 482 341 493



4. Prior to commencement of site works, the applicant is to prepare and submit a Construction Management Plan in consultation with the City of Wanneroo and to the satisfaction of the Western Australian Planning Commission. Once approved, the Construction Management Plan is to be implemented in its entirety.
5. Prior to the commencement of development, the applicant is to prepare and submit a landscape management plan addressing the retention of existing vegetation and the re-vegetation of the disturbed areas to the specifications of the City of Wanneroo and satisfaction of the Western Australian Planning Commission. Once approved, the landscape management plan is to be implemented in its entirety.
6. Driveways and points of ingress and egress must all be designed and constructed in accordance with the Australian Standard for Off-street Carparking (AS 2890) and must be drained, sealed, marked and maintained to the specification of the City of Wanneroo and the satisfaction of the Western Australian Planning Commission.

Where an approval has so lapsed, no development shall be carried out without the further approval of the responsible authority having first been sought and obtained.

A handwritten signature in black ink that reads "Sam Boucher".

Ms Sam Boucher
Secretary
Western Australian Planning Commission
27 June 2024

NORTHERN SUBURBS MENS SHED

130 KINGSWAY MADELEY WA 6065

DRWG	TITLE	REV	DATE
A0-00	COVER PAGE	A	04/04/2024
A0-02	LOCATION PLAN	A	04/04/2024
A1-00	SITE PLAN	A	04/04/2024
A1-01	PROPOSED SHED FLOOR PLAN	A	04/04/2024
A1-02	PROPOSED STORAGE CONTAINER PLAN	A	04/04/2024
A2-00	SHED EXTERNAL ELEVATIONS	A	04/04/2024
A2-01	SHED EXTERNAL ELEVATIONS 2	A	04/04/2024
A2-02	STORAGE CONTAINERS EXTERNAL ELEVATIONS	A	04/04/2024

DEPARTMENT OF PLANNING, LANDS
AND HERITAGE

DATE

10-May-2024

FILE

30-50263-19

ITE	NOTES	<div><div>HIGHLINE</div><div>QUALITY • STRENGTH • VALUE</div></div>	TITLE	COVER PAGE	SHEET	AI
04/2024	ISSUE FOR D.A. SUBMISSION		PROJECT	NORTHERN SUBURBS MENS SHED	DATE	05/0
					A3 SCALE	

DEPARTMENT OF PLANNING, LANDS
AND HERITAGE

DATE

10-May-2024

FILE

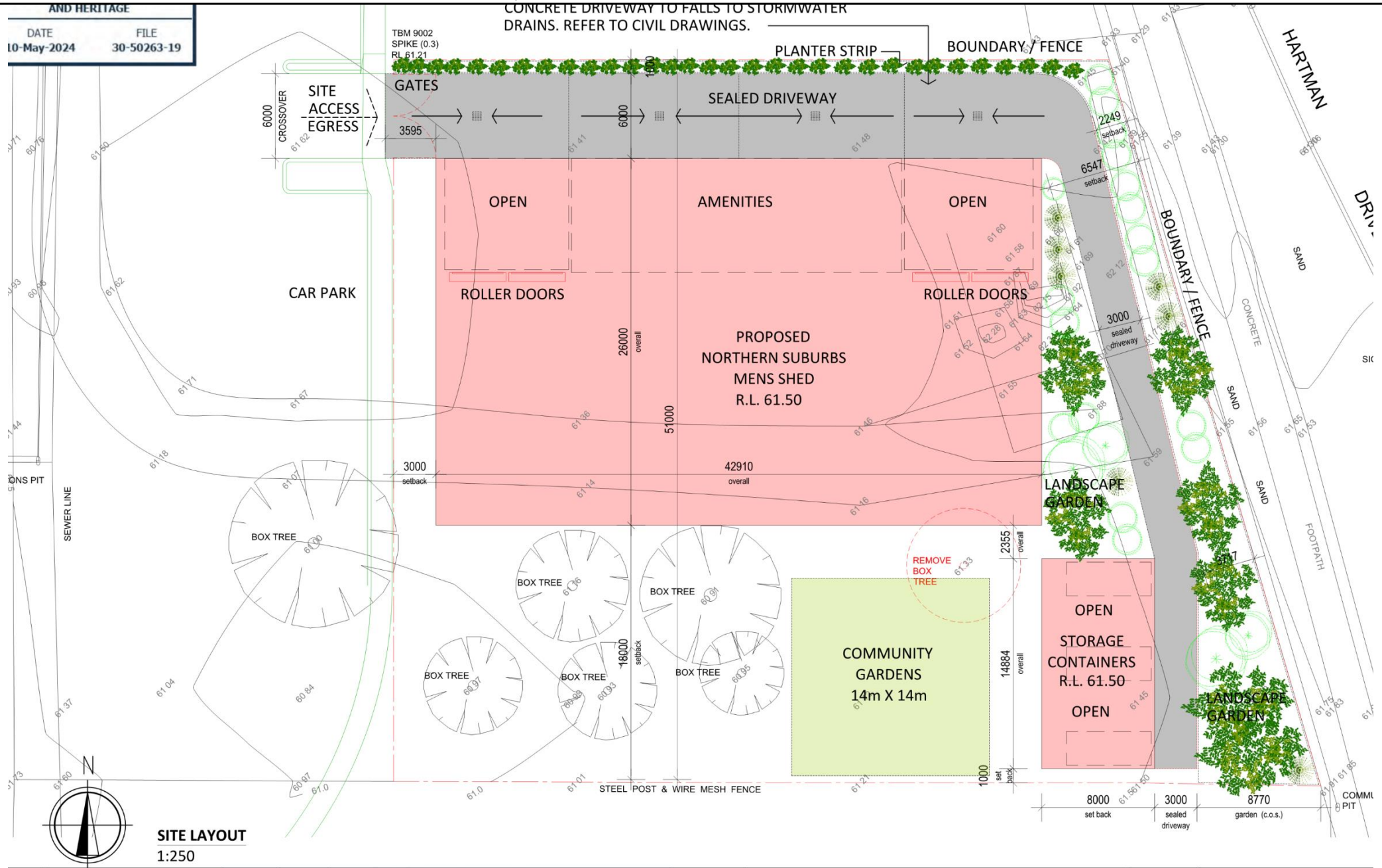
30-50263-19

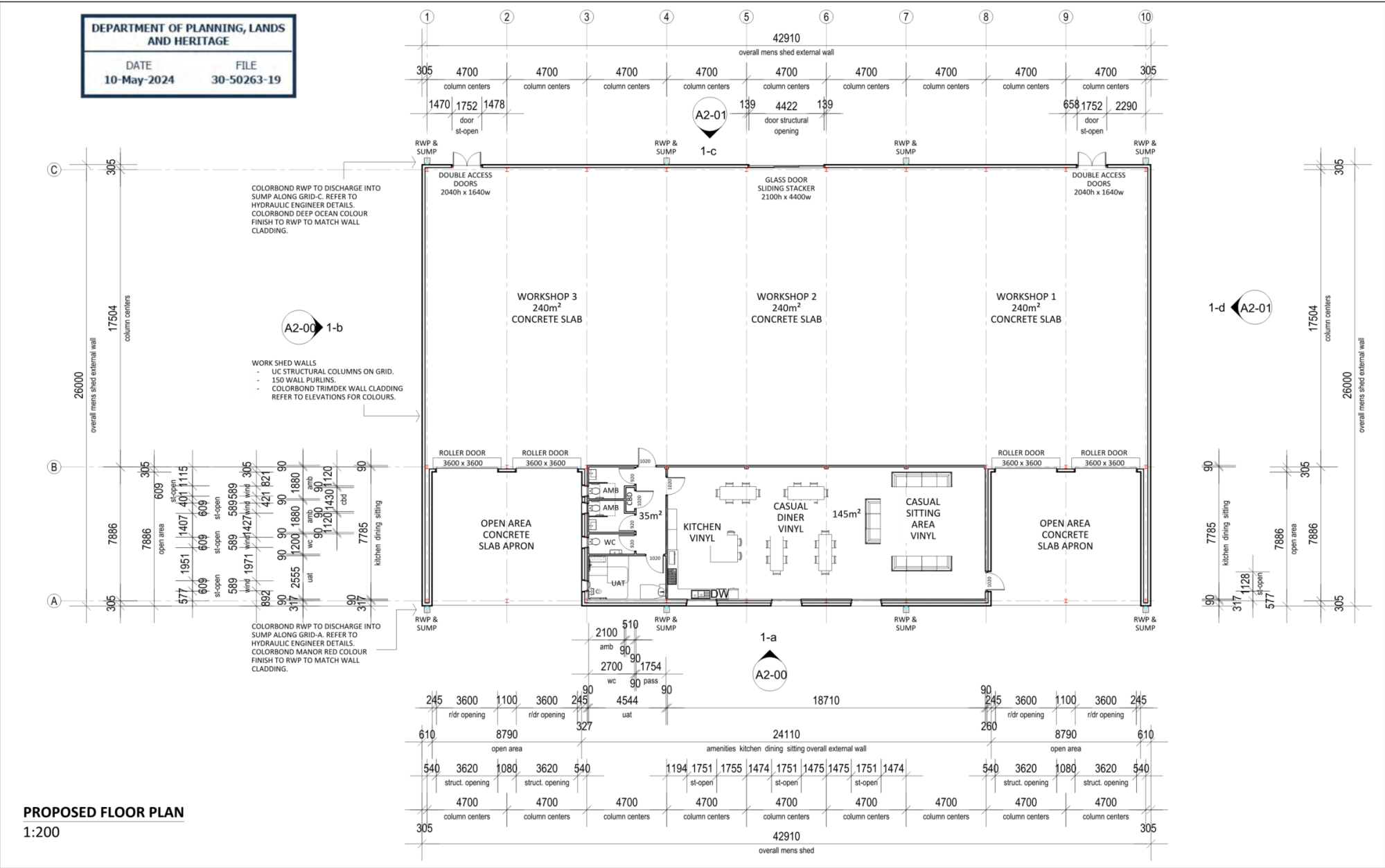


STREET VIEW
NTS

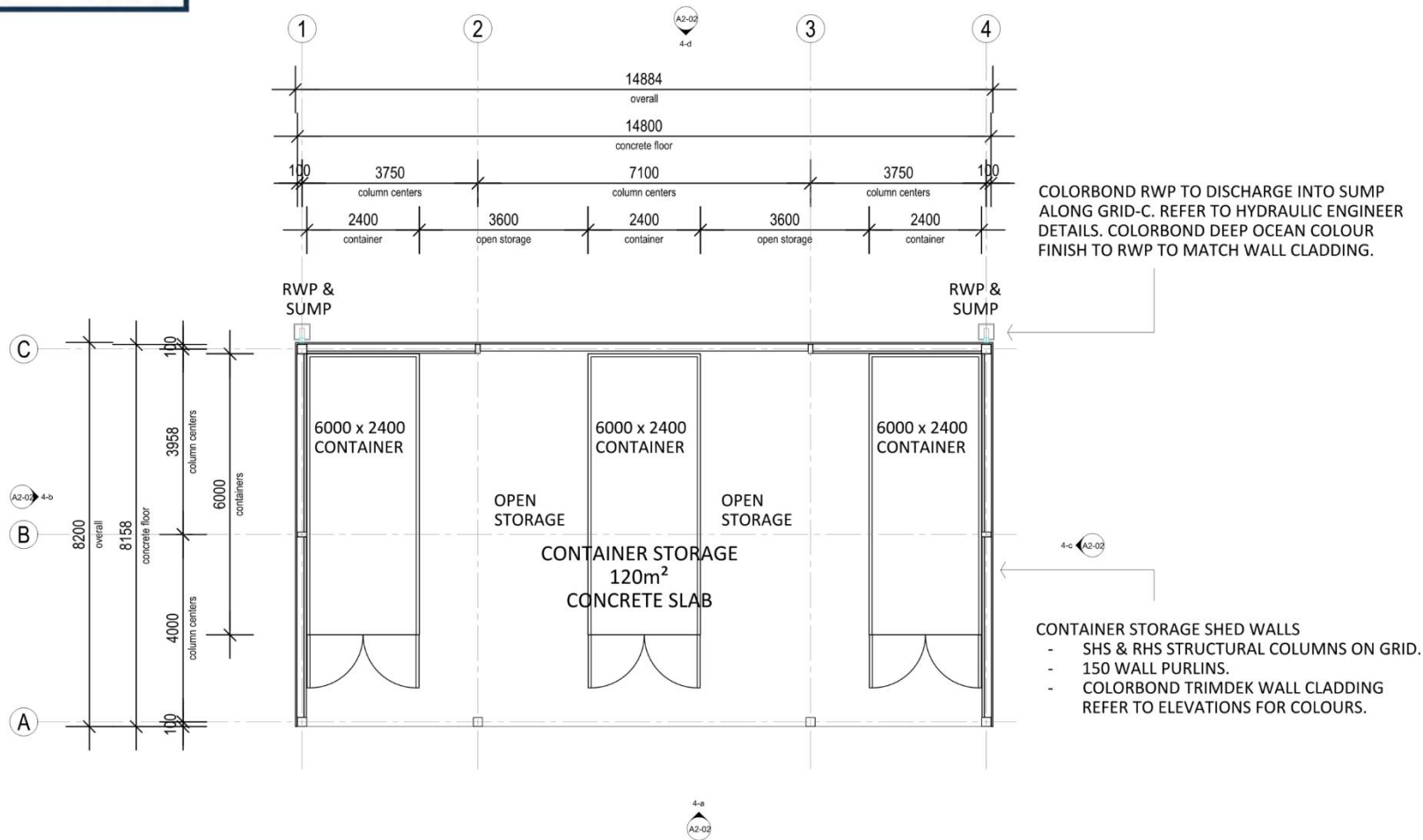
LOCATION PLAN
NTS

ITE	NOTES	<div><div>HIGHLINE</div><div>QUALITY • STRENGTH • VALUE</div></div>	TITLE	LOCATION PLAN	SHEET	AI
04/2024	ISSUE FOR D.A. SUBMISSION		PROJECT	NORTHERN SUBURBS MENS SHED	DATE	05/02/2024 9:11
					A3 SCALE	





AND HERITAGE	
DATE	FILE
10-May-2024	30-50263-19

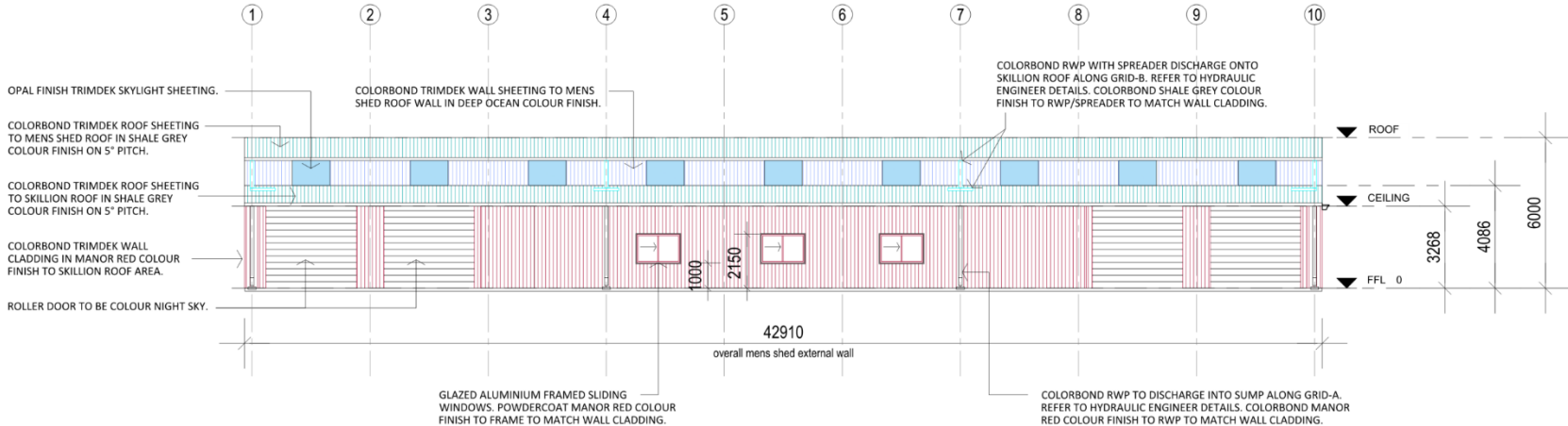


PROPOSED STORAGE CONTAINER PLAN
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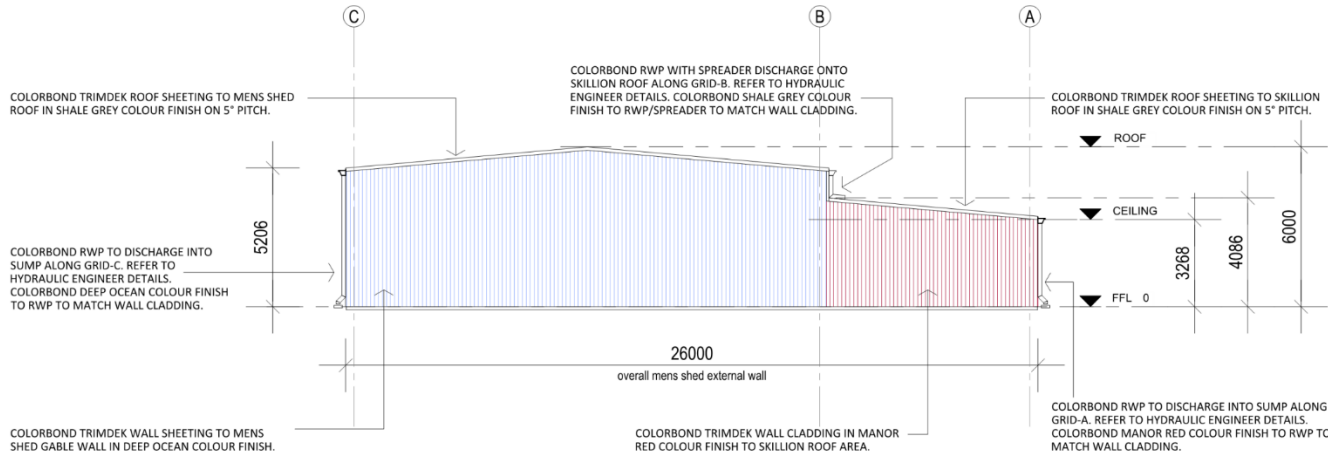
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HIGHLINE
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LEVATION 1-b
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DEPARTMENT OF PLANNING, LANDS
AND HERITAGE

DATE10-May-2024FILE30-50263-19

ITE	NOTES	TITLE	SHEET	A:
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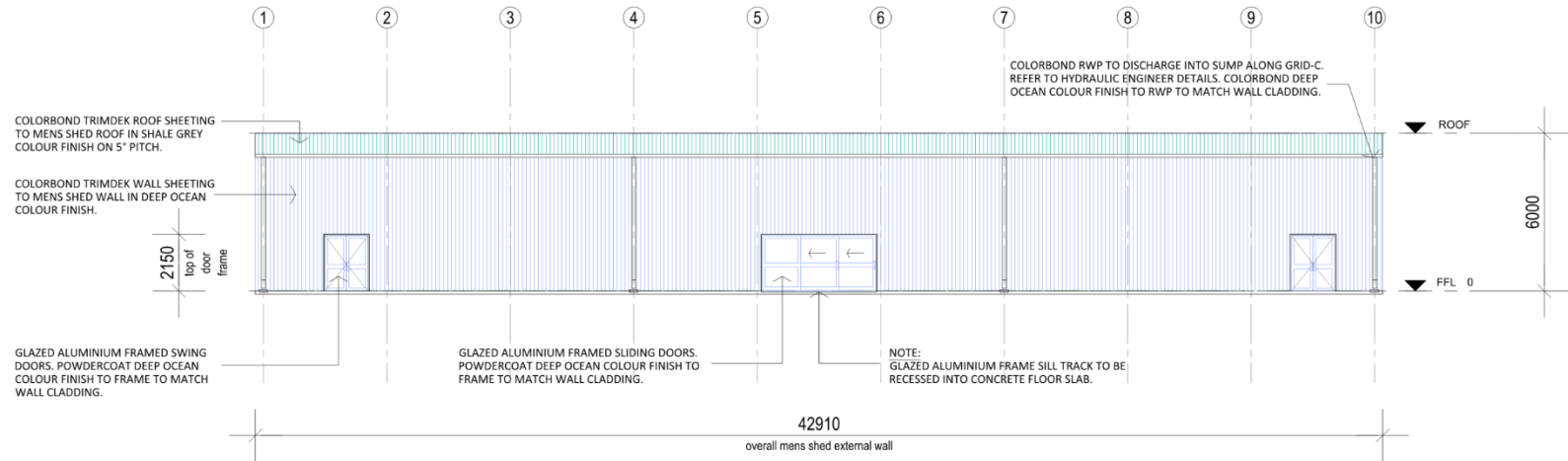
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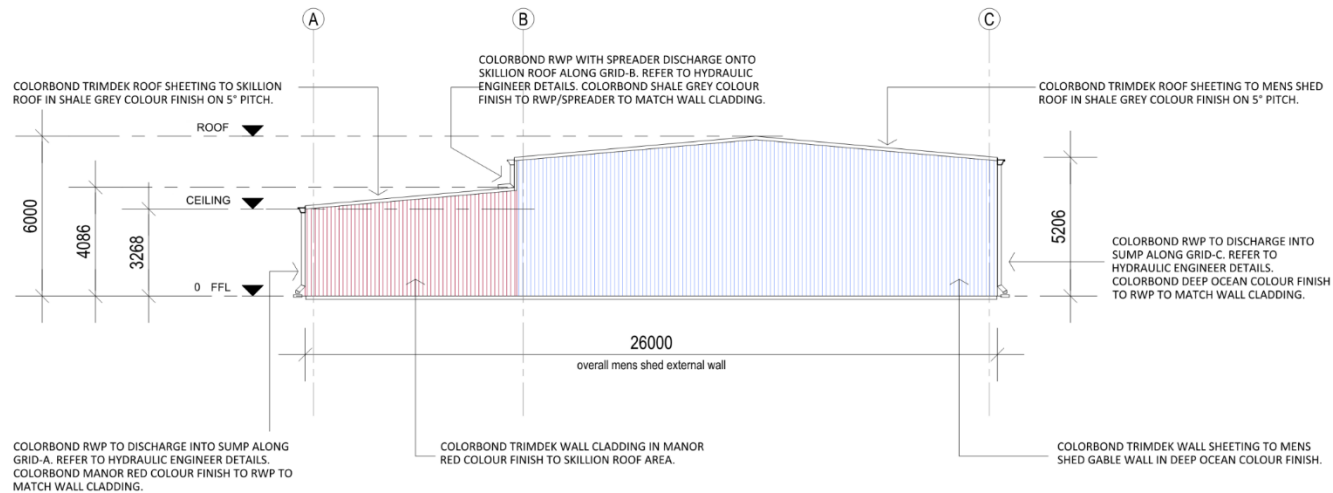
SHED EXTERNAL ELEVATIONS

NORTHERN SUBURBS MENS SHED

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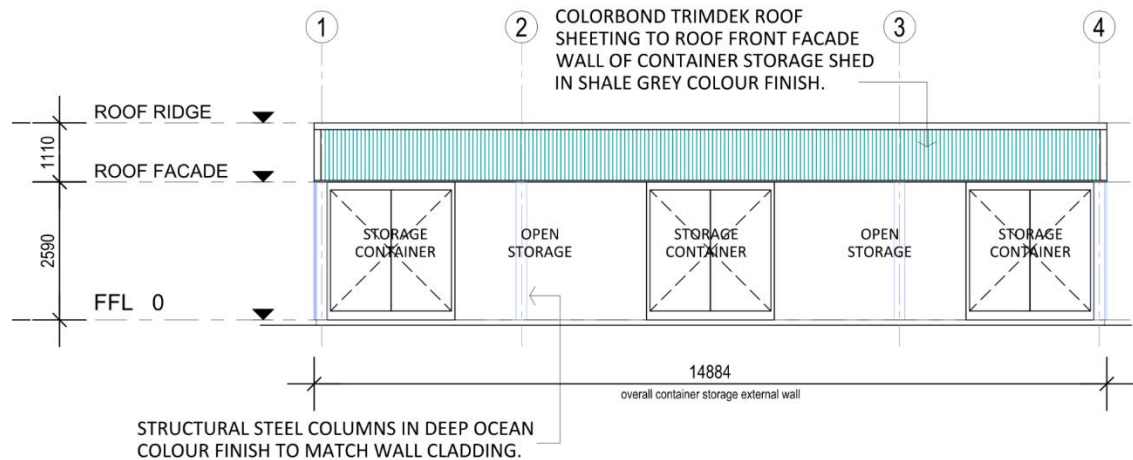
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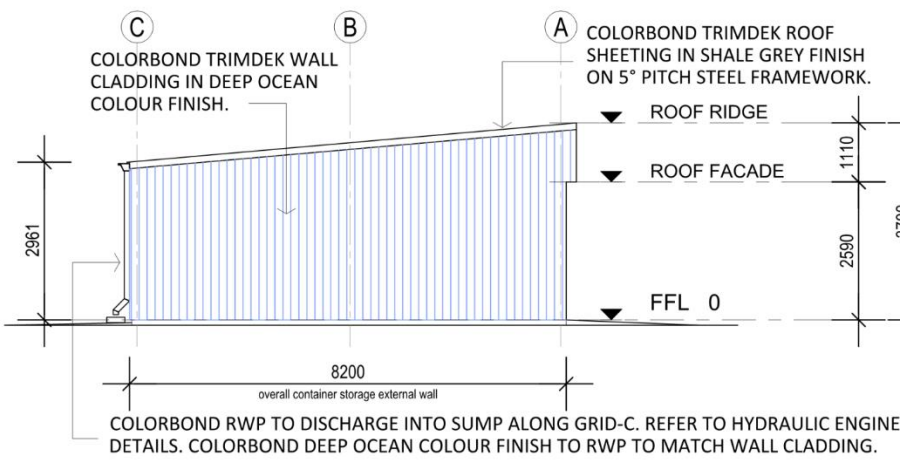
DEPARTMENT OF PLANNING, LANDS
AND HERITAGE

DATE10-May-2024FILE30-50263-19

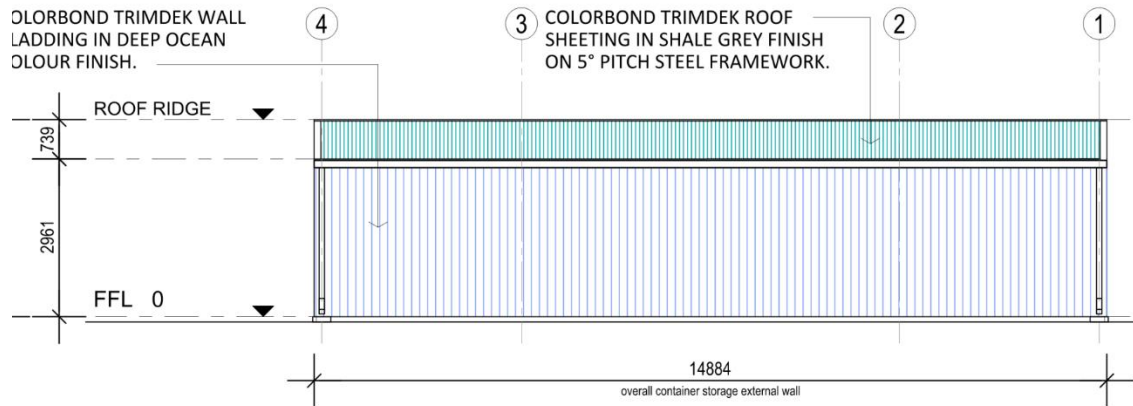
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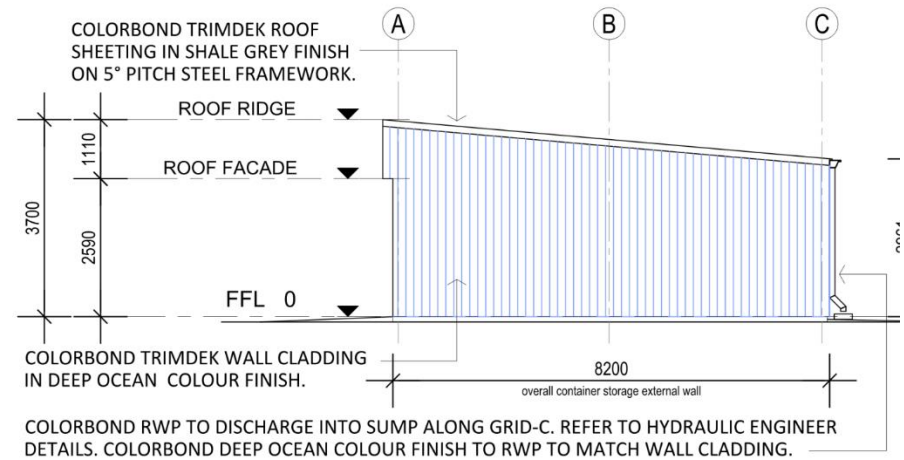
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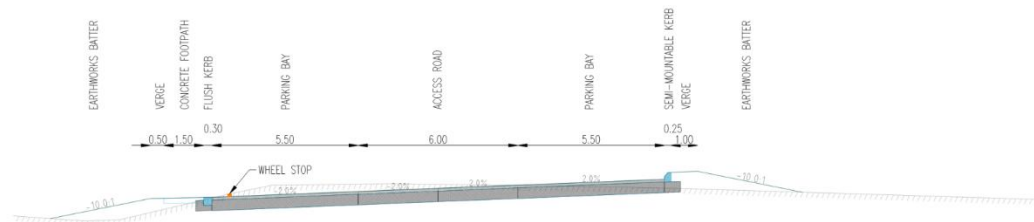
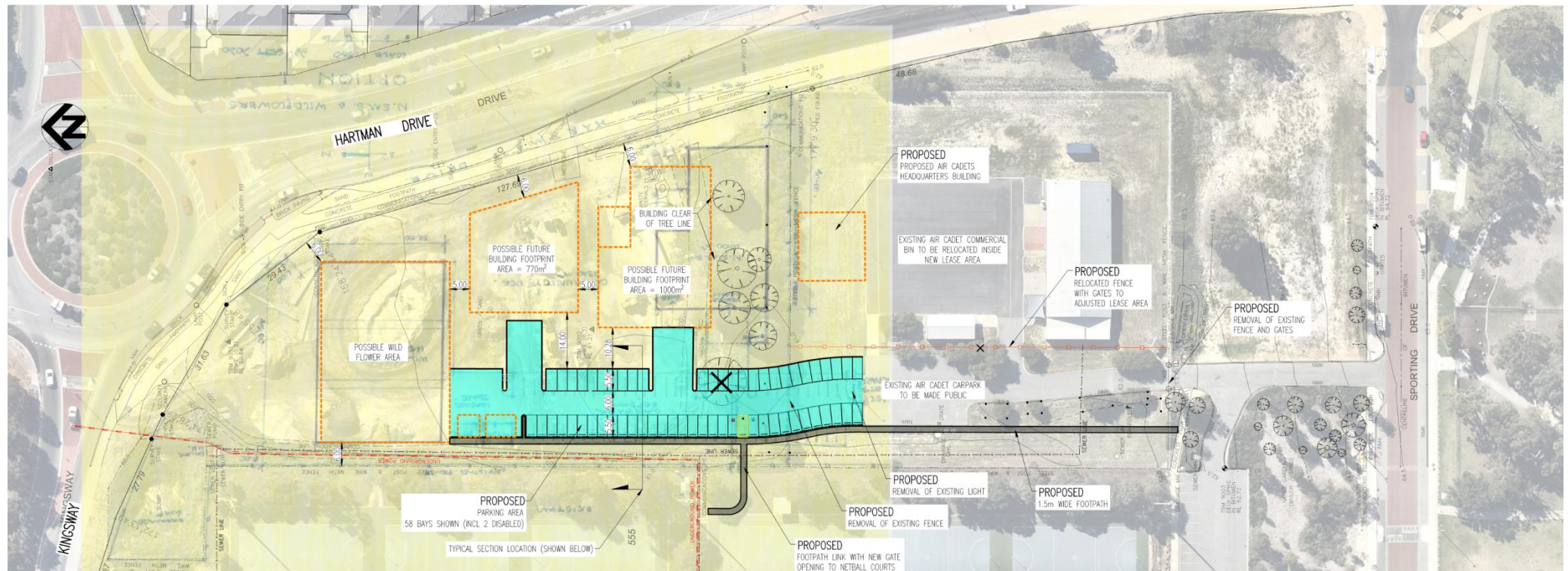


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DEPARTMENT OF PLANNING, LANDS
AND HERITAGE

DATE10-May-2024FILE30-50263-19

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04/2024	ISSUE FOR D.A. SUBMISSION		PROJECT	NORTHERN SUBURBS MENS SHED	DATE	20/0
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TYPICAL SECTION (CH75 SHOWN)

SCALE 1:100 NAT

EXISTING



LEGEND

PROPOSED



NEW PAVEMENT

TREE TO BE REMOVED

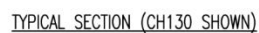
NOTES:

1. CADASTRAL INFORMATION APPROXIMATE ONLY.
2. SERVICE LOCATIONS DIAGRAMATIC ONLY, CONTACT SERVICE AUTHORITIES FOR EXACT IN GROUND LOCATIONS.
3. CAR PARK LIGHTING TO BE ADDED IF REQUIRED.
4. TREE PLANTING TO BE ADDED IF REQUIRED.

DEPARTMENT OF PLANNING, LANDS AND HERITAGE

DATE
11-Jun-2024FILE
30-50263-19NEARMAP AERIAL
PHOTO 08/2020**DRAFT**CITY OF WANNEROO
ASSETSKINGSWAY REGIONAL SPORTING COI
CAR PARK EXTENSION
TO AIR CADET PARKING AREA (NORTH)
MADELEYCONCEPT PLAN
SHEET 1 OF 1

REVISION					REVISION					SCALE					SURVEYED					DRAWN					AUTHORIZED					PR-4262					20038					DRAWING NO.					SHEET					REVISION																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																										
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SCALE 1:100 NAT

EXISTING

80W LED

AREA OF RAAF LEASE REDUCTION = 1309m²

PROPOSED

1. CADASTRAL INFORMATION APPROXIMATE ONLY.
2. SERVICE LOCATIONS DIAGRAMMATIC ONLY. CONTACT SERVICE AUTHORITIES FOR EXACT IN GROUND LOCATIONS.
3. CAR PARK LIGHTING TO BE ADDED IF REQUIRED.
4. TREE PLANTING TO BE ADDED AS PART OF THE DETAILED DESIGN STAGE 1. MORE TREES PLANTED THAN THOSE REMOVED.

FILE
30-50263-19

25 SURVEYED:
SCANLAN SURVEYS

DATE: 1/20/19
BY: D. LAIDLAW

AUTHORISED:
 * L. NICHOLSON
 /2021/2021

FINANCE CODE	PR-4262
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FWD No. 20038

KINGSWAY REGIONAL SPORTING COMPLEX
CAR PARK AND ACCESS ROAD
TO FUTURE COMMUNITY BUILDING PROJECTS
MADELEY

CONCEPT PLAN
SHEET 1 OF 1

DRAWING No.	SHEET	REVISION
0000	0	0



Northern Suburbs Men's Shed Inc

PO Box 1938

Wangara DC 6947

Email: northshed@gmail.com

Shed Mobile: 0474 484 758

ABN: 91-799-552-633

City of Wanneroo

Locked Bag 1

Wanneroo WA 6946

12th June 2024

Lease – Part of Lot 555 (100) Kingsway Madeley

[REDACTED]

Dear [REDACTED]

Thank you for the opportunity to review the Proposed Lease Documents for the above lease. Having reviewed the final draft document, as submitted, the Northern Suburbs Men's Shed is pleased to confirm our acceptance of said document.

We look forward to receipt of the final version for signature.

In conjunction with the above the Northern Suburbs Men's Shed is also looking forward to receipt of the final Agreement for Lease incorporating those minor amendments as agreed at our meeting last.

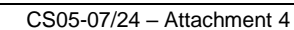
We trust the above is sufficient for the City of Wanneroo to conclude the leasing agreement for the above Lot 555 (100) at Kingsway Madeley.

Yours Sincerely

A handwritten signature in dark ink, appearing to read 'Lond'.

[REDACTED]

For and behalf of Northern Suburbs Men's Shed



Council & Corporate Support

CS06-07/24 Re-appointment of a Council Member as Deputy Delegate to Catalina Regional Council

File Ref: 14553V016 – 24/234575
Responsible Officer: Director Corporate Strategy & Performance
Attachments: Nil

Issue

To consider the appointment of a Council Member as Deputy Delegate to Catalina Regional Council.

Background

Councillor Phil Bedworth has resigned as Council's Deputy Delegate to Catalina Regional Council effective 1 July 2024.

Detail

- Catalina Regional Council was formed to implement the urban development of the Tamala Park Project. It is the corporate entity representing the interests of seven local governments in the urban development of 180 hectares of land in Clarkson and Mindarie in Perth's northern suburbs.
- The seven local governments involved are the Cities of Joondalup, Perth, Stirling, Vincent and Wanneroo, and the Towns of Cambridge and Victoria Park. These local governments are joint owners of Lot 9504, which is in the district of the City of Wanneroo.
- Meets bi-monthly on Thursday, at various 'host' Council locations.
- A pre-brief meeting is organised two days prior to the actual meeting, usually from 4:00pm at the City's offices.
- Deputy Delegates to Catalina Regional Council do not receive allowance/fee payments.

The current Delegates and Deputy Delegates for Catalina Regional Council are:

Delegates (Appointed 6/11/2023)	Deputy Delegates (Appointed 20/2/2024)
Cr Helen Berry	Cr Marizane Moore
Cr Sonet Coetzee	Vacant Position

Consultation

Nil

Comment

Council is requested to consider the appointment of a Council Member as Deputy Delegate to Catalina Regional Council.

Where there are more nominations than vacancies for representation, an electronic vote will be conducted.

Statutory Compliance

Nil

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

7 ~ A well governed and managed City that makes informed decisions, provides strong community leadership and valued customer focused services

7.1 - Clear direction and decision making

Risk Appetite Statement

In pursuit of strategic objective goal 7, we will accept a Medium level of risk as the City balances the capacity of the community to fund services through robust cost-benefit analysis and pursues evidence-based decision making to be effective stewards of the Council and City for future generations.

Risk Management Considerations

Risk Title	Risk Rating
ST-S23 Stakeholder Relationship	Medium
Accountability	Action Planning Option
Director Corporate Strategy & Performance	Manage

Policy Implications

Nil

Financial Implications

Nil

Voting Requirements

Simple Majority

Moved Cr Wright, Seconded Cr Rowe

That Council APPOINTS the following Council Member to Catalina Regional Council as per its Terms of Reference:

Deputy Delegate
Cr Seif

**CARRIED UNANIMOUSLY
12/0**

For the motion: Mayor Aitken, Cr Bedworth, Cr Coetzee, Cr Figg, Cr Herridge, Cr Miles, Cr Moore, Cr Parker, Cr Rowe, Cr Seif, Cr Smith and Cr Wright

Against the motion: Nil

Absent: Cr Huntley

Attachments: Nil

Chief Executive Office

Governance & Legal

CE01-07/24 Review of Legal Representation and Costs Indemnification Policy

File Ref: 5642V04 – 24/86412
 Responsible Officer: Chief Executive Officer
 Attachments: 5
 Previous Items: 3.3 - Review of Legal Representation and Costs Indemnification Policy - Forum - 09 Apr 2024

Issue

To consider the repeal and replacement of the Legal Representation and Costs Indemnification Policy.

Background

The Legal Representation and Costs Indemnification Policy was adopted by Council on 27 May 2014 and remains effective and in force (**2014 Policy**) (**Attachment 1**).

The 2014 Policy was based on the Department of Local Government, Sport and Cultural Industries Operational Guidelines and Model Policy (**Operational Guidelines and Model Policy**) available at that time.

Reviews of the 2014 Policy have been underway since 2021 but have not been ultimately adopted by Council.

A review of the Current Policy was carried out and presented to Forum on 7 March 2023 and a Council Briefing Session on 14 March 2023 (**2023 Draft Policy**) (**Attachment 2**).

At that Council Briefing Session, several Councillors raised questions and the item was withdrawn to be presented to a subsequent Forum, to enable further questions, discussion, and amendments by Councillors.

The Administration presented a revised Draft Policy to Councillors at Forum on 9 April 2024. Councillors identified further amendments, which have now been incorporated into the **2024 Draft Policy**.

The below Table sets out the definitions for the versions of the Policy referred to in this Report:

Version	
2014 Policy	The policy adopted by Council on 27 May 2014 which remains effective and in force
2023 Draft Policy	The draft policy presented to the Council Briefing Session on 14 March 2023, which was referred to Forum to allow Councillors the opportunity to ask further questions.
2024 Draft Policy	The new draft policy which builds on the amendments proposed in the 2023 Draft Policy and incorporates new amendments proposed at Forum on 9 April 2024.

Detail

The purpose and objective of a Legal Representation and Cost Indemnification Policy is to provide financial assistance to meet the cost of obtaining legal advice and/or representation for Council Members in circumstances where legal action has been commenced or threatened against them individually in undertaking the duties of a Councillor.

It is acknowledged that there is an increased risk of legal action being taken or threatened against individual Council Members, especially in circumstances where aggrieved parties believe that individual Council Members will not, or have not, carried out their legislative functions or responsibilities in the correct and appropriate manner. Further, legal action may also be threatened where it is anticipated that such action will influence a Council vote or an Administration recommendation.

Council Members must be free from any undue influence and undertake their roles in an ethical, frank, and impartial manner. To do so, they must have assurance that they will have financial assistance to obtain proper legal representation if any legal action is taken against them. Further, the City has a moral duty to Council Members to provide a safe working environment and to ensure that expenditure is in the interest of ensuring good government for the people of the district.

The Operational Guidelines and Model Policy are intended to provide an example for local governments undertaking their own policy-making (**Attachment 4**). The Operational Guidelines state:

“The policy should have a clear set of principles or directives to help the council deal with a situation where a council member ... is defending or will need to defend a legal action or requires advice or representation and is requesting financial assistance. The policy should set out the circumstances under which funding will be provided, the level of funding that will be provided and the processes to be followed by the applicant when making the request.”

Consultation

The Operational Guidelines and Model Policy dated 11 September 2023 was considered in reviewing the Current Policy.

Comment

The 2023 Draft Policy included amendments to the 2014 Policy as follows:

1. Alignment with the Operational Guidelines and Model Policy (subject to paragraph 6 below).
2. Include minor administrative changes; and
3. Alignment with the City's current prescribed policy template.
4. Applications for funding or indemnifying Legal Representation Costs will not be supported in circumstances where Council Members seek to initiate or are defending legal action or complaints from other Council Members; and
5. All applications are to be confidential and are to be considered and determined by Council behind closed doors in accordance with section 5.23(2) of the *Local Government Act 1995* (the **Act**).
6. Removed references to the legal representation and costs indemnification of Council Employees, who will be dealt with under a separate Corporate Policy. This is a departure from the Model Policy, on the basis that the CEO is the decision-maker in respect of employee matters and is consistent with the CEO's functions under section 5.41(d) and (g) of the Act.

As mentioned, the 2023 Draft Policy was withdrawn to facilitate a return to Forum for further discussion by Councillors.

This Forum occurred on 9 April 2024, and the following further amendments have been made, resulting in the 2024 Draft Policy proposed for adoption:

1. The objectives and purpose to align with the Operational Guideline and Model Policy dated 11 September 2023;
2. Key definitions are updated, including replacing the defined term of 'Council Member' with 'Eligible Person' to clarify that this Policy applies to Members of Council, and persons who are not Members of Council who are appointed as a member of a Committee of Council, or a Commissioner;
3. Requires an application be made to, and coverage denied by the City's insurer LGIS, before an application can be made pursuant to this Policy;
4. Clarifies how payments are to be made in accordance with the Policy; and
5. Attaches an Application Form and Statutory Declaration containing the prescribed information within the Policy, to assist Eligible Persons when they are making an application.

To aid with a comparison between the 2014 Policy, the 2023 Draft Policy and the 2024 Draft Policy, a Comparison Document has been included as **Attachment 5**.

Statutory Compliance

Section 3.1 of the *Local Government Act 1995* provides that the general function of a local government is to provide for the good government of persons in its district.

Section 6.7(2) of the Act provides that money held in the municipal fund may be applied towards the performance of the functions and the exercise of the powers conferred on the local government by the Act or any other written law. Under these provisions, Council can expend funds to provide legal representation for Council Members and Employees, if it believes that the expenditure falls within the scope of the local government's function.

Section 9.56 of the Act provides protection from actions of tort for anything a Council Member or Employee has, in good faith, done in the performance or purported performance of a function under the Act or under any other written law. However, the legislation does not preclude people taking action against individual Council Members or Employees if they believe that the Council Member or Employee has not acted in good faith.

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

7 ~ A well governed and managed City that makes informed decisions, provides strong community leadership and valued customer focused services

7.1 - Clear direction and decision making

Risk Appetite Statement

In pursuit of strategic objective goal 7, we will accept a Medium level of risk as the City balances the capacity of the community to fund services through robust cost-benefit analysis and pursues evidence-based decision making to be effective stewards of the Council and City for future generations.

Risk Management Considerations

Risk Title	Risk Rating
CO-017 Financial Management	Medium
Accountability	Action Planning Option
Director Corporate Strategy and Performance	Manage

Risk Title	Risk Rating
CO-C01 Compliance Framework	Low
Accountability	Action Planning Option
Executive Manager Governance and Legal	Manage

The above risks relating to the issue contained within this report have been identified and considered within the City's Corporate risk register. Action plans have been developed to manage these risks to support existing management systems.

Policy Implications

The 2014 Policy will be repealed and replaced by the 2024 Draft Policy (once finalised adopted by Council). Once adopted, the City will develop a Corporate Policy to apply to employees.

Financial Implications

The cost of funding or indemnifying Legal Representation Costs in accordance with the New Policy will be funded through an operational budget.

Voting Requirements

Simple Majority.

Moved Cr Wright, Seconded Cr Rowe

That Council ADOPTS the revised Legal Representation and Costs Indemnification Policy as shown in Attachment 3.

**CARRIED UNANIMOUSLY
12/0**

For the motion: Mayor Aitken, Cr Bedworth, Cr Coetzee, Cr Figg, Cr Herridge, Cr Miles, Cr Moore, Cr Parker, Cr Rowe, Cr Seif, Cr Smith and Cr Wright

Against the motion: Nil

Absent: Cr Huntley

Attachments:

1. Attachment 1 - 2014 Policy - Legal Representation and Cost Indemnification Policy	24/110384
2. Attachment 2 - 2023 Draft Policy Legal Representation and Costs Indemnification Policy	24/110385
3. Attachment 3 - 2024 Revised Policy Legal Representation and Costs Indemnification Policy	24/110386
4. Attachment 4 - Department Operational Guidelines and Model Policy Legal Representation for Council Members and Employees	24/110389
5. Attachment 5 - 2024 Comparison Document - Track Changes	24/110390



Policy Manual

Legal Representation and Costs Indemnification Policy

<i>Policy Owner:</i>	Governance and Executive Services
<i>Contact Person:</i>	Coordinator Governance
<i>Approval Date:</i>	27 May 2014 – CS05-05/14

Key Terms

- Approved lawyer is to be:-
 - (a) a 'certified practitioner' under the Legal Practice Act 2003;
 - (b) from a law firm on the *City of Wanneroo* panel of legal service providers, if relevant, unless the council considers that this is not appropriate, for example where there is or may be a conflict of interest or insufficient expertise; and
 - (c) approved in writing by the council or the CEO under delegated authority.
- City means the City of Wanneroo.
- Council member or employee means a current or former commissioner, Council member, non-elected member of a Council committee or employee of the City.
- Legal proceedings may be civil, criminal or investigative.
- Legal representation is the provision of legal services, to or on behalf of a Council member or employee, by an approved lawyer that are in respect of:-
 - (a) a matter or matters arising from the performance of the functions of the Council member or employee; and
 - (b) legal proceedings involving the Council member or employee that have been, or may be, instituted.
- Legal representation costs are the costs, including fees and disbursements, properly incurred in providing legal representation, and for which payment is made.
- Legal services includes advice, representation or documentation provided by an approved lawyer.
- Payment by the City of legal representation costs may be made by:-
 - (a) a direct payment to the approved lawyer (or the relevant firm); or
 - (b) a reimbursement to the Council member or employee.

1. Payment Criteria

There are four major criteria for determining whether the City will pay the legal representation costs of a Council member or employee. These are:-

- (a) the legal representation costs must relate to a matter that arises from the performance, by the Council member or employee, of his or her functions;
- (b) the legal representation cost must be in respect of legal proceedings that have been, or may be instituted;
- (c) in performing his or her functions, to which the legal representation relates, the Council member or employee must have acted in good faith, and must not have acted unlawfully or in a way that constitutes improper conduct; and
- (d) the legal representation costs must not relate to a matter that is of a personal or private nature.

2. Legal representation costs that may be approved

2.1 In the event that the criteria pursuant to clause 1 of this Policy is satisfied, the City may approve the payment of legal representation costs:

- (a) where proceedings are brought against a Council member or employee in connection with his or her functions – for example, an action for defamation or negligence arising out of a decision made or action taken by the Council member or employee; or
- (b) to enable proceedings to be commenced and/or maintained by a Council member or employee to permit him or her to carry out his or her functions - for example where a Council member or employee seeks to take action to obtain a restraining order against a person using threatening behaviour to the Council member or employee; or
- (c) where exceptional circumstances are involved such that the Council member or employee is unable to continue to fulfil the functions of his or her office by reason of a loss of confidence in that Council member or employee – for example, where a person or organization is lessening the confidence of the community in the local government by publicly making adverse personal comments about Council members or employees.

2.2 The City will not approve, unless the action falls within the criteria pursuant to clause 2.1(b) and/or (c), the payment of legal representation costs for a defamation action, or a negligence action, instituted by a Council member or employee.

3. Application for payment

3.1 A Council member ~~or employee~~ who seeks assistance under this policy is to make an application(s), in writing, to the Council.

3.2 An employee who seeks assistance under this policy is to make an application(s), in writing, to the CEO.



Policy Manual

- 3.3 The written application for payment of legal representation costs is to provide details of:
- (i) the matter for which legal representation is sought;
 - (ii) how that matter relates to the functions of the council member or employee making the application;
 - (iii) the approved lawyer who is to provide the legal representation;
 - (iv) the nature of legal representation to be sought (such as advice, representation in court, preparation of a document etc);
 - (v) an estimated cost of the legal representation; and
 - (vi) why it is in the interests of the City of Wanneroo for payment to be made.
- 3.4 The application is to contain a declaration by the Council member or employee that he or she has acted in good faith, has not acted unlawfully or in a way that constitutes improper conduct in relation to the matter to which the application relates and that there are no circumstances known to the Council member or employee which would render those representations untrue.
- 3.5 As far as possible the application is to be made before commencement of the legal representation to which the application relates.
- 3.6 The application is to be accompanied by a signed written statement by the Council member or employee that he/she:-
- (a) has read, and understands, the terms of this Policy;
 - (b) acknowledges that any approval of legal representation costs is conditional on the repayment provisions of clause 7 and any other conditions to which the approval is subject; ~~and~~
 - (c) undertakes to repay to the City any legal representation costs pursuant to the provisions of clause 7; and
 - (d) acknowledges that the provisions of clause 7 apply in respect to repayment of legal representation costs.
- 3.7 Further, an application is to be accompanied by a report prepared by the CEO or, where the CEO is the employee making application, by an appropriate employee to Council setting out the details required pursuant to Clause 3.3 and 3.6 and seeking formal approval, or otherwise, as the case may be.

4. Limit on legal representation costs

- 4.1 The Council in approving an application in accordance with this policy shall set a limit on the costs to be paid based on the estimated costs in the application.
- 4.2 A council member or employee may make a further application to the council in the event that the estimate costs increase with such further application to be supported by a comprehensive explanation in respect to the increase and supported by a letter in support by the approved lawyer.

5. Council's powers**5.1 The council may:-**

- (a) refuse;
- (b) grant; or
- (c) grant subject to conditions,

an application for payment of legal representation costs.

5.2 Conditions pursuant to clause 5.1 are to include, but not be limited to a financial limit and/or a requirement to enter into a formal agreement, including a security agreement, relating to the payment, and repayment, of legal representation costs.**5.3 In assessing an application, the council may have regard to any insurance benefits that may be available to the Council Member or employee under the Council members or employees insurance policy or its equivalent.****5.4 The council may at any time revoke or vary an approval, or any conditions of approval, for the payment of legal representation costs.****5.5 The council may, subject to clause 5.6, determine that a council member or employee whose application for legal representation costs has been approved has, in respect of the matter for which legal representation costs were approved:-**

- (a) not acted in good faith, or has acted unlawfully or in a way that constitutes improper conduct; or
- (b) given false or misleading information in respect of the application.

5.6 A determination under clause 5.5 may be made by the Council only on the basis of, and consistent with, the findings of a court, tribunal or inquiry.**5.7 Where the council makes a determination pursuant to clause 5.5, on receipt of written notification as to the determination by the Council member or employee, the legal representation costs paid by the City will be deemed a personal debt immediately owing to the City and immediately repayable by the the Council member or employee in accordance with clause 7.****6. Delegation to Chief Executive Officer****6.1 In cases where a delay in the approval of an application will be detrimental to the legal rights of the Council member or employee, the CEO may exercise, on behalf of the council, any of the powers of the Council under clause 5.1 and 5.2, to a maximum of \$10,000 in respect of each application.****6.2 An application approved by the CEO under clause 6.1, is to be submitted to the next ordinary meeting of the Council. Council may exercise any of its powers pursuant to this Policy, including its powers pursuant to clause 5.4.**



Policy Manual

7. Repayment of legal representation costs

- 7.1 A Council member or employee whose legal representation costs have been paid by the City is to repay to the City:-
- (a) all or part of those costs determined by the Council pursuant to clause 5.7;
 - (b) immediately on receipt by the council member or employee of reimbursement by way of set-off, costs, damages, or settlement, in respect of the matter for which the City paid the legal representation costs, as much of the legal representation costs so reimbursed to the Council member or employee.
- 7.2 The City may take action in a court of competent jurisdiction to recover all or any monies due to it under this Policy as a debt due and owing by the Council member or employee.

Responsibility for Implementation

Executive Services in conjunction with the City's legal services team.

Versions	Next Review	Record No:
May 2008 (GS06-05/08)	May 2010	892507
May 2010 – CS05-05/10	March 2012	TRIM: 10/1285V2
May 2014 – CS05-05/14	May 2016	10/1285V2



Council Policy

COUNCIL MEMBER LEGAL REPRESENTATION AND COSTS INDEMNIFICATION POLICY

Responsible Directorate:	Office of the CEO
Responsible Service Unit:	Governance and Legal
Contact Person:	Executive Manager Governance and Legal
Date of Approval:	
Council Resolution No:	

1. POLICY STATEMENT

The City is committed to protecting the interests of current and former Council Members in seeking legal advice or where they are involved in Legal Proceedings as a result of or in the course of undertaking their functions and official duties.

2. OBJECTIVE AND PURPOSE

Objective

The objective of this Policy is to provide legal protection to Council Members when carrying out their functions and official duties.

Purpose

The purpose of this Policy is to provide guidance in determining when it is appropriate for the City to pay the cost of legal representation for Council Members.

3. KEY DEFINITIONS

Term	Definition
<i>Approved Lawyer</i>	means an Australian Legal Practitioner as defined by s. 6(1) of the Legal Profession Uniform Law from a law firm approved by the CEO on advice from the Executive Manager Governance and Legal.
<i>City</i>	means the City of Wanneroo.
<i>Council Member</i>	means a current or former council member, commissioner or non-council member of a Council Committee.
<i>Employee</i>	means a current or former employee of the City.
<i>Legal Proceedings</i>	means proceedings of a legal nature that may be civil, criminal or investigative.



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Legal Representation	means the provision of Legal Services, to or on behalf of a Council Member, by an Approved Lawyer in accordance with this Policy.
Legal Representation Costs	means the costs, including fees and disbursements, properly incurred in providing Legal Representation.
Legal Services	means advice, representation, or documentation provided by an Approved Lawyer.

4. SCOPE

4.1 This Policy applies to Council Members that meet the following criteria:

- (a) the Legal Representation Costs must relate to a matter that arises from the performance by the Council Member in undertaking their official duties or functions of their role.
- (b) the Legal Representation Costs must be in respect of legal proceedings that have been or may be commenced.
- (c) in performing the functions of their role or undertaking their official duties, the Council Member must have acted in good faith, and must not have acted unlawfully or in any way that constitutes improper conduct, misconduct, or corrupt conduct.
- (d) the Legal Representation Costs must not relate to a matter that is of a personal or private nature.

5. IMPLICATIONS

This Policy aligns with the following objective within the Strategic Community Plan 2017 – 2027:

“4 Civic Leadership

4.2 Good Governance

4.2.1 Provide transparent and accountable governance and leadership”

6. IMPLEMENTATION

6.1 Legal Representation Costs That May Be Approved

- 6.1.1 If the criteria set out in the Scope section of this Policy are satisfied, Council may approve the payment of Legal Representation Costs:
 - (a) where Legal Proceedings are brought or threatened against a Council Member in connection with the functions of their role or in undertaking their official duties (including but not limited to, an action for defamation, negligence or a work, health and safety matter arising out of a decision made or action taken by the Council Member); or



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- (b) to enable Legal Proceedings to be commenced and/or maintained by a Council Member to permit them to carry out the functions of their role or to undertake their official duties (including but not limited to, where a Council Member seeks to take action to obtain a restraining order against a person using threatening behaviour directed at the Council Member); or
- (c) in exceptional circumstances (including but not limited to, where a person or organisation is negatively impacting the confidence of the community in the City by publicly making adverse personal comments about the Council Member).

6.1.2 Council will not approve the payment of or indemnify Legal Representation Costs:

- (a) for a defamation action, or a negligence action, instituted by a Council Member;
- (b) in circumstances where a Council Member is seeking to initiate legal action against another Council Member; or
- (c) in circumstances where a Council Member is defending legal action initiated by another Council Member;

unless Council determines that the circumstances of the case are exceptional.

6.2 Application for financial assistance

6.2.1 A Council Member who seeks assistance under this Policy is to make an application(s), in writing, to the CEO.

6.2.2 The written application for payment of Legal Representation Costs must include details of:

- (a) the matter for which Legal Representation is sought;
- (b) how that matter relates to the functions of the role or undertaking the official duties of the Council Member making the application;
- (c) the lawyer (or law firm) who is to be asked to provide the Legal Representation;
- (d) the nature of the Legal Representation to be sought (such as advice, representation in a court or tribunal, or preparation of a document).
- (e) an estimate of the Legal Representation Costs; and
- (f) the reasons why it is in the interests of the City for the payment to be made.



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- 6.2.3 The application is to contain a statutory declaration made by the Council Member that they have:
- (a) acted in good faith in undertaking the functions of their role or their official duties;
 - (b) not acted unlawfully or in a way that constitutes improper conduct in relation to the matter to which the application relates; and
 - (c) that there are no circumstances known to the Council Member which would render those representations untrue.
- 6.2.4 As far as possible, the application is to be made before commencement of the Legal Representation to which the application relates.
- 6.2.5 The application is to be accompanied by a signed written statement by the applicant that they:
- (a) have read, and understand, the terms of this Policy;
 - (b) acknowledge that any approval of Legal Representation Costs is conditional on the repayment provisions of clause 6.6 below and any other conditions to which the approval is subject.
 - (c) undertake to repay to the City any Legal Representation Costs payable in accordance with the provisions of clause 6.6.
 - (d) acknowledges that the provisions of clause 6.6 apply in respect to repayment of Legal Representation Costs.
- 6.2.6 An application is also to be accompanied by a report prepared by the Executive Manager Governance and Legal or the CEO.
- 6.2.8 All applications (and/or related reports) are confidential and all parties involved must maintain confidentiality. Any application or related report is to be considered by Council and determined at a Council Meeting behind closed doors in accordance with the provisions of section 5.23(2) of the *Local Government Act 1995*.
- 6.3 Legal Representation Costs – Limit
- 6.3.1 Council shall set a limit on the Legal Representation Costs to be paid based on the estimated costs in the application when approving an application in accordance with this Policy.
- 6.3.2 A Council Member may make a further application to Council in respect of the same matter.
- 6.4 Council's Powers
- 6.4.1 Council may:



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- (a) refuse;
- (b) approve; or
- (c) approve subject to conditions,

an application for Legal Representation Costs.

6.4.2 Conditions under clause 6.4.1(c) may include, but are not limited to, a financial limit and/or a requirement to enter into a formal agreement, including a security agreement, relating to the payment, and repayment, of Legal Representation Costs. In assessing an application, Council may have regard to any insurance benefits that may be available to the applicant under the City's insurance policies.

6.4.3 Council may at any time revoke or vary an approval, or any conditions of approval, for the payment or repayment of Legal Representation Costs.

6.4.4 Subject to clause 6.4.5, Council may determine that the Council Member whose application for Legal Representation Costs has been approved has, in respect of the matter for which Legal Representation Costs were approved:

- (a) not acted in good faith, or has acted unlawfully or in a way that constitutes improper conduct, misconduct or corrupt conduct; or
- (b) given false or misleading information in respect of the application.

6.4.5 Council's determination under clause 6.4.4 may only be made on the basis of, and consistent with, the findings of a court, tribunal or inquiry.

6.4.6 Where Council makes a determination under clause 6.4.4, the Legal Representation Costs paid by the City are to be repaid by the Council Member in accordance with clause 6.6.

6.5 Authorisation to Chief Executive Officer

6.5.1 Subject to clause 6.5.2, in circumstances where a delay in the approval of an application for Legal Representation Costs will be detrimental to the legal rights of the applicant, the CEO may exercise, on behalf of Council, any of the powers of the Council under clause 6.4.1 and 6.4.2, to a maximum of \$10,000 in respect of an application.

6.5.2 In circumstances where the applicant is defending legal action taken by the CEO against the applicant, the Council may exercise the powers in clause 6.5.1 at a Special Council Meeting.

6.5.3 An application approved by the CEO under clause 6.5.1, is to be submitted to the next Ordinary Council meeting and Council may exercise any of its powers under this Policy, including its powers under clause 6.4.3 in respect of that application.



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6.6 Repayment of Legal Representation Costs

6.6.1 A Council Member whose Legal Representation Costs have been paid by the City is to repay the City:

- (a) all or part of the Legal Representation Costs in accordance with a determination by Council under clause 6.4.6; or
- (b) as much of the Legal Representation Costs are available to be paid by way of set-off, where the Council Member receives monies paid for legal costs, damages, or settlement, in respect of the matter for which the City paid part or all of the Legal Representation Costs.

6.6.2 The City may take action in a court of competent jurisdiction to recover any monies due to it under this Policy.

6.7 Entrance into agreement

Any applicant must enter a legal agreement with the City addressing the requirements of this policy prior to any Legal Representation Costs being paid by the City.

6.8 Legal Representation and Costs Indemnification for Employees

Legal Representation and Costs Indemnification for Employees will be dealt with in accordance with the Corporate Policy *Legal Representation and Costs Indemnification for Employees*.

7. AUTHORITIES AND ACCOUNTABILITIES

Nil

8. ROLES AND RESPONSIBILITIES

The Executive Manager Governance and Legal is responsible for publication, implementation, enforcement and compliance with this Policy and will provide an interpretation in the event of the need for clarification.

9. DISPUTE RESOLUTION (if applicable)

All disputes in respect of this Policy are to be referred to the Executive Manager Governance and Legal in the first instance. In the event that an agreement cannot be reached, the dispute will be referred to the CEO for determination.

10. EVALUATION AND REVIEW

This Policy will be reviewed at least every three years or earlier if there are changes to the Local Government Operational Guideline – Legal Representation for Council Members and Employees that require this Policy to be reviewed.



Council Policy

11. RELATED DOCUMENTS

Nil

12. REFERENCES

Local Government Operational Guideline – Legal Representation for Council Members and Employees, issued by the Department of Local Government, Sport and Cultural Industries, last updated on 15 April 2020.

13. RESPONSIBILITY FOR IMPLEMENTATION

Executive Manger Governance and Legal

REVISION HISTORY

Version	Next Review	Record No.
May 2008 – GS06-05/08	May 2010	892507
May 2010 – CS05-05/10	May 2012	10/1285v2
May 2014 – CS 05-05/14	May 2016	10/1285v2
		10/1285v3



Council Policy

COUNCIL LEGAL REPRESENTATION AND COSTS INDEMNIFICATION POLICY

Responsible Directorate:	Office of the CEO
Responsible Service Unit:	Governance and Legal
Contact Person:	Executive Manager Governance and Legal
Date of Approval:	
Council Resolution No:	

1. POLICY STATEMENT

The City is committed to providing a safe working environment for Eligible Persons by providing for the Funding of Legal Representation Costs which Eligible Persons may incur through Legal Proceedings arising as a result of or in the course of undertaking their functions and official duties as Eligible Persons. In doing so, the City is committed to its general function pursuant to section 3.1(1) of the Act to provide for the good government of the district.

2. OBJECTIVE AND PURPOSE

Objective

The objective of this Policy is to provide Funding to Eligible Persons who incur Legal Representation Costs arising as a result of or in the course of undertaking their functions and official duties as Eligible Persons, where Funding is not available to the Eligible Person through the City's insurance coverage with LGIS.

Purpose

The purpose of this Policy is to set out the circumstances under which Funding will be provided, the level of Funding that will be provided and the process to apply for Funding.

3. KEY DEFINITIONS

Term	Definition
Act	means the <i>Local Government Act 1995</i> .
Application	means an application in writing for Funding assistance pursuant to clause 7.2.
Approved Lawyer	means an Australian Legal Practitioner as defined by s. 6(1) of the <i>Legal Profession Uniform Law</i> from a law firm approved by the CEO on advice from the Executive Manager Governance and Legal.
City	means the City of Wanneroo.



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Eligible Person	means a person who may be either a current or former – a. Member of Council as defined in section 1.4 of the Act; b. Person, other than a member of Council, appointed as a member of a Committee of Council established under section 5.8 of the Act; or c. Commissioner, appointed under Part 2, Division 7 of the Act of the City.
Employee	means a current or former employee of the City.
Exceptional Circumstance	means circumstances the Council deems exceptional by simple majority.
Funding	means part or full payment of the Eligible Person's Legal Representation Cost.
Legal Proceedings	means proceedings of a legal nature that may be civil, criminal or investigative.
Legal Representation	means the provision of Legal Services, to or on behalf of an Eligible Person by an Approved Lawyer in accordance with this Policy.
Legal Representation Costs	means the reasonable costs, including fees, GST, and disbursements, properly incurred in providing Legal Representation.
Legal Services	means advice, representation, or documentation provided by an Approved Lawyer.
LGIS	Local Government Insurance Scheme, the City's insurer
Payment	means the payment of funds in accordance with clause 7.6.

4. ELIGIBILITY

- 4.1 An Eligible Person seeking Legal Representation or Funding must refer the matter to the Local Government Insurance Scheme (**LGIS**) for assessment under the City's cover in respect of claims for any alleged wrongdoing arising out of an Eligible Person's official duties. Should LGIS deny coverage for Legal Representation, an Eligible Person may make an application pursuant to this Policy.

5. SCOPE

- 5.1 If clause 4 is satisfied, an Eligible Person may make an application for Funding if they meet the following criteria:



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- (a) the Legal Representation Costs must relate to a matter that arises from the performance by the Eligible Person in undertaking their official duties or functions of their role.
- (b) the Legal Representation Costs must be in respect of legal proceedings that have been or may be commenced.
- (c) in performing the functions of their role or undertaking their official duties, the Eligible Person must have acted in good faith, and must not have acted unlawfully, dishonestly, in bad faith or in any way that constitutes improper conduct, misconduct, or corrupt conduct.
- (d) the Legal Representation Costs must not relate to a matter that is of a personal or private nature.

6. IMPLICATIONS

This Policy aligns with the following objective within the Strategic Community Plan 2017 – 2027:

“4 Civic Leadership

4.2 Good Governance

4.2.1 Provide transparent and accountable governance and leadership”

7. IMPLEMENTATION

7.1. Legal Representation Costs that may be approved

7.1.1. If the criteria set out in the Scope section of this Policy are satisfied, Council may approve the payment of Legal Representation Costs:

- (a) where Legal Proceedings are brought or threatened against an Eligible Person in connection with the functions of their role or in undertaking their official duties (including but not limited to, an action for defamation, negligence or a work, health and safety matter arising out of a decision made, omission or action taken by the Eligible Person); or
- (b) to enable Legal Proceedings to be commenced and/or maintained by an Eligible Person to permit them to carry out the functions of their role or to undertake their official duties (including but not limited to, where an Eligible Person seeks to take action to obtain a restraining order against a person using threatening behaviour directed at the Eligible Person); or
- (c) in Exceptional Circumstances (including but not limited to, where a person or organisation is negatively impacting the confidence of the community in the City by publicly making adverse personal comments about the Eligible Person); and
- (d) where Council is satisfied that the expenditure provides for the good government of the persons of the district.

7.1.2. Council will not approve the payment of or indemnify Legal Representation Costs:



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- (a) for a defamation action, or a negligence action, instituted by an Eligible Person;
- (b) in circumstances where an Eligible Person is seeking to initiate legal action against another Eligible Person;
- (c) in circumstances where an Eligible Person is defending legal action initiated by another Eligible Person; or
- (d) if the Eligible Person obtained Legal Representation from a Lawyer who is not an Approved Lawyer.

unless Council determines that the circumstances of the case are Exceptional Circumstances.

7.2. Application for Funding assistance

7.2.1. An Eligible Person who seeks assistance under this Policy is to make an Application(s), on the prescribed form in **Attachment 1**, to the CEO.

7.2.2. The Application for payment of Legal Representation Costs must include details of:

- (a) the matter for which Legal Representation is sought;
- (b) how that matter relates to the functions of the role or undertaking the official duties of the Eligible Person making the Application;
- (c) the Approved Lawyer and the Approved Lawyer's law firm who is to be asked to provide the Legal Representation;
- (d) the nature of the Legal Representation to be sought (such as advice, representation in a court or tribunal, or preparation of a document);
- (e) an estimate of the Legal Representation Costs; and
- (f) the reasons why it is in the interests of the City for the payment to be made.

7.2.3. The Application is to contain a statutory declaration made by the Eligible Person that they have:

- (a) acted in good faith in undertaking the functions of their role or their official duties;
- (b) not acted unlawfully, dishonestly, in bad faith or in a way that constitutes improper conduct in relation to the matter to which the application relates; and



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- (c) that there are no circumstances known to the Eligible Person which would render those representations untrue.

7.2.4. As far as possible, the Application is to be made before commencement of the Legal Representation to which the application relates.

7.2.5. The Application is to be accompanied by a signed written statement by the applicant that they:

- (a) have read, and understand, the terms of this Policy;
- (b) acknowledge that any approval of Legal Representation Costs is conditional on the repayment provisions of clause 7.7 below and any other conditions to which the approval is subject.
- (c) undertake to repay to the City any Legal Representation Costs payable in accordance with the provisions of clause 7.7.
- (d) acknowledges that the provisions of clause 7.7 apply in respect to repayment of Legal Representation Costs.

7.2.6. The Application is also to be accompanied by a report prepared by the Executive Manager Governance and Legal or the CEO.

7.2.7. Applications (and/or related reports) are confidential and all parties involved must maintain confidentiality. All applications received by the CEO together with the related report are to be considered by Council and determined at the next Council Meeting behind closed doors in accordance with the provisions of section 5.23(2) of the *Local Government Act 1995*.

7.3. Legal Representation Costs – Limit

7.3.1. Council shall set a limit on the Legal Representation Costs to be paid based on the estimated costs in the application when approving an application in accordance with this Policy.

7.3.2. An Eligible Person may make a further application to Council in respect of the same matter.

7.4. Council's Powers

7.4.1. Council may:

- (a) refuse;



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- (b) approve; or
- (c) approve subject to conditions,

an application for Legal Representation Costs.

- 7.4.2. Conditions pursuant to clause 7.4.1(c) may include, but are not limited to, a financial limit, reporting requirements, and/or a requirement to enter into a formal agreement, (including a security agreement) relating to the payment, and repayment, of Legal Representation Costs.
- 7.4.3. In assessing an Application, Council may have regard to any insurance benefits that may be available to the applicant under the City's insurance policies.
- 7.4.4. Council may at any time revoke or vary an approval, or any conditions of approval, for the payment or repayment of Legal Representation Costs.
- 7.4.5. Subject to clause 7.4.6, Council may determine that the Eligible Person whose application for Legal Representation Costs has been approved has, in respect of the matter for which Legal Representation Costs were approved:
 - (a) not acted in good faith, dishonestly or has acted unlawfully or in a way that constitutes improper conduct, misconduct or corrupt conduct; or
 - (b) given false or misleading information in respect of the application.
- 7.4.6. Council's determination under clause 7.4.5 may only be made on the basis of, and consistent with, the findings of a court, tribunal or inquiry.
- 7.4.7. Where Council makes a determination under clause 7.4.5, the Legal Representation Costs paid by the City are to be repaid by the Eligible Person in accordance with clause 7.7.

7.5. Authorisation to Chief Executive Officer

- 7.5.1. Subject to clause 7.5.2, in circumstances where a delay in the approval of an application for Legal Representation Costs will be detrimental to the legal rights of the applicant, the CEO may exercise, on behalf of Council, any of the powers of the Council under clause 7.4.1 and 7.4.3, to a maximum of \$10,000 in respect of an application.
- 7.5.2. In circumstances where the applicant is defending legal action taken by the CEO against the applicant, the Council may exercise the powers in clause 6.5.1 at a Special Council Meeting.
- 7.5.3. An application approved by the CEO under clause 7.5.1, is to be submitted to the next Ordinary Council meeting and Council may exercise any of its powers under this Policy, including its powers under clause 7.4.4 in respect of that application.



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7.6. Payment of Legal Representation Costs:

7.6.1. Payment of Legal Representation Costs may either be by:

- (a) a direct payment to the trust account of the Approved Lawyer or their law firm;
- (b) a reimbursement to the Eligible Person by a direct payment to the account nominated by the Eligible Person.

7.7. Repayment of Legal Representation Costs

7.7.1. An Eligible Person whose Legal Representation Costs have been paid by the City is to repay the City:

- (a) all or part of the Legal Representation Costs in accordance with a determination by Council under clause 7.4.7; or
- (b) as much of the Legal Representation Costs are available to be paid by way of set-off, where the Eligible Person receives monies paid for legal costs, damages, or settlement, in respect of the matter for which the City paid part or all of the Legal Representation Costs.

7.7.2. The City may take action in a court of competent jurisdiction to recover any monies due to it under this Policy.

7.8. Entrance into agreement

Any Eligible Person must enter a legal agreement with the City addressing the requirements of this policy, including any conditions imposed pursuant to clause 7.4.1(c) prior to any Legal Representation Costs being paid by the City.

7.9. Legal Representation and Costs Indemnification for Employees

Legal Representation and Costs Indemnification for Employees will be dealt with in accordance with the Corporate Policy *Legal Representation and Costs Indemnification for Employees* to be finalised and adopted by the CEO.

8. ROLES AND RESPONSIBILITIES

The Executive Manager Governance and Legal is responsible for publication, implementation, enforcement and compliance with this Policy and will provide an interpretation in the event of the need for clarification.



Council Policy

9. EVALUATION AND REVIEW

This Policy will be reviewed at least every three years or earlier if there are changes to the Local Government Operational Guideline – Legal Representation for Council Members and Employees that require this Policy to be reviewed.

10. RELATED DOCUMENTS

Nil

11. REFERENCES

Local Government Operational Guideline – Legal Representation for Council Members and Employees, issued by the Department of Local Government, Sport and Cultural Industries, last updated on 11 September 2023.

12. RESPONSIBILITY FOR IMPLEMENTATION

Executive Manager Governance and Legal.

REVISION HISTORY

Version	Next Review	Record No.
May 2008 – GS06-05/08	May 2010	892507
May 2010 – CS05-05/10	May 2012	10/1285v2
May 2014 – CS 05-05/14	May 2016	10/1285v2
		10/1285v3



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Attachment 1

COUNCIL LEGAL REPRESENTATION COSTS APPLICATION FORM

Once completed, please submit this form to the Chief Executive Officer

Applicant:	
Position:	

1. Description of matter for which legal representation is required:

2. How is this matter related to your function as an Eligible Member?

3. Name and contact details of the Approved Lawyer:



7. Has LGIS considered this matter? If yes please attach copy of report:



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8. DECLARATION

I confirm and declare that I:

- (a) Have read and understand, the terms of this Policy;
- (b) Acknowledge that any approval of Legal Representation Costs is conditional on the repayment provisions of clause 7.7 of this Policy and any other conditions to which the approval is subject;
- (c) Undertake to repay to the City any Legal Representation Costs payable in accordance with the provisions of clause 7.7; and
- (d) Acknowledge that the provisions of clause 7.7 apply in respect to repayment of Legal Representation Costs.

Signature:	
Name:	
Date:	

ATTACHMENTS

<input type="checkbox"/>	Invoice / quote for Legal Representation Costs
<input type="checkbox"/>	Report prepared by Executive Manager Governance and Legal or CEO
<input type="checkbox"/>	Report prepared by LGIS
<input type="checkbox"/>	Statutory Declaration
<input type="checkbox"/>	Any other supporting documentation



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Attachment 2 – Statutory Declaration in respect of Application pursuant to Legal Representation and Costs Indemnification Policy

I, _____ (Full name)
 of _____ (Address)
 _____ (Occupation)

sincerely declare as follows:

1. I am an Eligible Person as defined in the Legal Representation and Cost Indemnification Policy as amended by the City of Wanneroo from time to time;
2. I have acted in good faith in undertaking the functions of my role or my official duties;
3. I have not acted unlawfully, dishonestly, in bad faith or in a way that constitutes improper conduct in relation to the matter to which the application relates;
4. There are no circumstances known to me which would render these representations untrue.

This declaration is true and I know that it is an offence to make a declaration knowing that it is false in a material particular.

This declaration is made under the *Oaths, Affidavits and Statutory Declarations Act 2005*.

at _____ (Place)
 on _____ (Date)

By _____
 (signature of the person making the declaration)

In the presence of

_____ (Signature of authorised witness)
 _____ (Name of authorised witness)
 _____ (Qualification as such a witness)

Legal Representation for Council Members and Employees

Guide: Local Government Operational Guidelines

In today's society there is an increased risk of legal action being taken or threatened against individual council members and employees. Council members and employees may require legal advice and representation and expect their local government to provide financial assistance to meet the cost of the advice or representation.

For example, council members or employees may be threatened with legal action when an aggrieved party believes that they will not, or have not, carried out their legislative functions or responsibilities in the correct and appropriate manner. Legal action may also be threatened where it is anticipated that such action will influence a vote or a recommendation.

Council members and employees may feel inhibited in undertaking their roles in a full, frank and impartial manner if they do not have an assurance that they are protected from threats and will be given proper legal representation if any legal action is taken against them. Local governments have a legislative duty of care to their employees to provide a safe working environment and morally have the same duty to council members. Accordingly, it is appropriate and prudent for local governments to assist council members and employees by adopting a policy to fund or partly fund the cost of providing legal representation in appropriate circumstances.

The Inquiry into the City of Joondalup criticised some council members for making uninformed and ill-advised decisions to pay personal legal expenses of the Chief Executive Officer (CEO). It is therefore important that council adopts a policy on the provision of financial assistance so that its position is known to the council members, employees and the community in advance of applications for funding being made. Non-elected council committee members may also require assistance and should be considered in any policy adopted by council.

This guideline, and the incorporated model policy, are provided to assist councils when making decisions or developing a policy. It is important that a council devotes time to understanding the issues outlined in this guideline.

If a policy is adopted and legal representation costs are granted under the policy, it is critical that council has presented to it full and detailed accounts from the lawyer approved to provide the legal representation to ensure that the representation provided complies with the approval given. Repayment of any costs associated with matters not approved should be enforced.

Print this page 

Tags

- [Local Government Operational Guidelines \(/department/publications/-in-tags/tags/local-government-operational-guidelines\)](#)

This guideline does not address the situation where council members and employees are interviewed during, or are required to give evidence to, an inquiry into their local government. Determining whether financial assistance is given in these situations is a complex matter and one that will relate to the circumstances and reasons for the inquiry.

Legislation

Section 9.56 of the *Local Government Act 1995* (the Act) provides protection from actions of tort for anything a council member or employee has, in good faith, done in the performance or purported performance of a function under the Act or under any other written law. However, the legislation does not preclude people taking action against individual council members or employees if they believe that the council member or employee has not acted in good faith.

Section 3.1 of the Act provides that the general function of a local government is to provide for the good government of persons in its district. Section 6.7(2) provides that money held in the municipal fund may be applied towards the performance of the functions and the exercise of the powers conferred on the local government by the Act or any other written law. Under these provisions, a council can expend funds to provide legal representation for council members and employees, as long as it believes that the expenditure falls within the scope of the local government's function.

Determining a suitable policy

The policy should have a clear set of principles or directives to help the council deal with a situation where a council member or employee is defending or will need to defend a legal action or requires advice or representation and is requesting financial assistance. The policy should set out the circumstances under which funding will be provided, the level of funding that will be provided and the processes to be followed by the applicant when making a request.

The degree of complexity of an appropriate policy may vary but generally could include the following matters –

- under what circumstances would financial assistance be provided. For example, where legal action is taken against a council member or employee in connection with the performance of their duties and they have not acted illegally, dishonestly or in bad faith;
- who would make the decision that financial support would be provided (eg council or the CEO);
- who would provide the legal services (eg the local government's lawyers, other lawyers);
- what limits, if any, would be placed on financial assistance;
- how applications would be made for assistance;
- what obligations a council member or employee receiving assistance should have (eg an obligation to disclose anything that might affect representation or to act reasonably);
- whether contingent authorisation in urgent cases would be provided for and who would exercise that authority;

- under what circumstances could financial assistance be withdrawn (eg person having acted illegally, dishonestly or otherwise in bad faith);
- provision for the recoup of money already provided under the policy where approval is withdrawn; and
- a clear statement that legal representation will not be provided for matters that relate to the personal affairs of a council member or employee (eg under investigation for a matter not related to a legislative function or an employee seeking legal advice on a contract of employment).

Other circumstances where funding requests may be made

Under legislation, any expenditure of a local government's funds must be justified on the basis that the expenditure will 'provide for the good government of persons in its district'. Therefore, in formulating a policy on legal representation the council must take into account the need to satisfy itself that the expenditure can be justified as providing for that good government.

Local government council members and employees will at times be subject to personal public criticism they consider to be unfair. Depending on the circumstances and the veracity of the criticism, council members or employees may seek to redress the situation by taking legal action. Legal advice received by the Department suggests that only in exceptional circumstances would a local government be able to justify, under the 'good government' provisions, funding the initiation of legal action by a council member or employee.

It is important to note that where public criticism is made about the local government, i.e. the City, Town, or Shire, funding could not be justified. Legal precedent dictates that it is fundamental to public scrutiny that governments be open to criticism by members of the community. The threat of civil action against any person who publicly criticises a local government will have an inhibiting effect on freedom of speech and inevitably lessen a local government's accountability to its community.

Council members, if asked to vote on such a request, should ask themselves 'would a reasonable person, given all the facts, conclude that the expenditure provides for the good government of the persons in the district'. If a majority of council members are satisfied, council could, under its general function power, resolve that the local government fund the obtaining of advice or initiation of legal action by the council member or employee.

Council members should ensure that they receive appropriate documentation that presents reasons for and against the recommendation when considering an application for such funding as they may be asked to justify the decision at a future date. Documentation provides a proper decision-making trail that can be used to support the decision.

As a condition of approval, the council may require the council member or employee to undertake to refund the costs of legal representation paid by the local government should their action be successful.

Support for former council members and employees

The council, when considering the scope of its policy, will need to determine if the policy extends to the funding of legal representation for former council members, commissioners and employees and under what circumstances funding would be

provided.

Delegation

A number of councils have, in adopting a policy on this issue, delegated to their CEO the power to deal with requests for the payment of legal representation costs.

Because of the sensitive nature of providing funding, some CEOs have asked council not to delegate the power. A council should discuss the matter with the CEO before making any decision to delegate any aspect of its legal representation policy.

It may be appropriate for council to seek agreement from the CEO for a delegation limited to circumstances where a delay in approving a request will be detrimental to the legal rights of the council member or employee.

Adopting a Policy

In considering the policy all relevant people are encouraged to study and thoroughly understand the implications and likely consequences of adopting the policy.

A model policy has been provided on the following pages as an example for local governments undertaking their own policy-making on legal representation of adopting the policy. The Department welcomes any comments that individuals or local governments believe will assist in the improvement of the model policy.

Model policy

Legal representation for council members and employees

Explanation of key terms

- approved lawyer is to be:
 1. a 'certified practitioner' under the *Professions Act 2008*;
 2. from a law firm on the City/Town/ Shire's panel of legal service providers, if relevant, unless the council considers that this is not appropriate – for example where there is or may be a conflict of interest or insufficient expertise; and
 3. approved in writing by the council or the CEO under delegated authority.
- council member or employee means a current or former commissioner, council member, non-elected member of a council committee or employee of the City/Town/Shire.
- legal proceedings may be civil, criminal or investigative.
- legal representation is the provision of legal services, to or on behalf of a council member or employee, by an approved lawyer that are in respect of:
 1. a matter or matters arising from the performance of the functions of the council member or employee; and
 2. legal proceedings involving the council member or employee that have been, or may be, commenced.
- legal representation costs are the costs, including fees and disbursements, properly incurred in providing legal representation.
- legal services includes advice, representation or documentation that is provided by an approved lawyer.
- payment by the city/town/shire of legal representation costs may be either by:
 1. a direct payment to the approved lawyer (or the relevant firm); or

2. a reimbursement to the council member or employee.

1. Payment criteria

There are four major criteria for determining whether the city/town/shire will pay the legal representation costs of a council member or employee.

These are:

1. the legal representation costs must relate to a matter that arises from the performance, by the council member or employee, of his or her functions;
 1. the legal representation cost must be in respect of legal proceedings that have been, or may be, commenced;
 2. in performing his or her functions, to which the legal representation relates, the council member or employee must have acted in good faith, and must not have acted unlawfully or in a way that constitutes improper conduct;
 - and
 3. the legal representation costs do not relate to a matter that is of a personal or private nature.

2. Examples of legal representation costs that may be approved

1. If the criteria in clause 1 of this policy are satisfied, the city/town/shire may approve the payment of legal representation costs:
 1. where proceedings are brought against a council member or employee in connection with his or her functions – for example, an action for defamation or negligence arising out of a decision made or action taken by the council member or employee; or
 2. to enable proceedings to be commenced and/or maintained by a council member or employee to permit him or her to carry out his or her functions – for example, where a council member or employee seeks to take action to obtain a restraining order against a person using threatening behaviour to the council member or employee; or
 3. where exceptional circumstances are involved – for example, where a person or organisation is lessening the confidence of the community in the local government by publicly making adverse personal comments about council members or employees.
2. The City/Town/Shire will not approve, unless under exceptional circumstances, the payment of legal representation costs for a defamation action, or a negligence action, instituted by a council member or employee.

3. Application for payment

1. A council member or employee who seeks assistance under this policy is to make an application(s), in writing, to the council or the CEO.
2. The written application for payment of legal representation costs is to give details of:
 1. the matter for which legal representation is sought;
 2. how that matter relates to the functions of the council member or employee making the application;
 3. the lawyer (or law firm) who is to be asked to provide the legal representation;
 4. the nature of legal representation to be sought (such as advice, representation in court, preparation of a document etc);

5. an estimated cost of the legal representation; and
6. why it is in the interests of the City/ Town/Shire for payment to be made.
3. The application is to contain a declaration by the applicant that he or she has acted in good faith, and has not acted unlawfully or in a way that constitutes improper conduct in relation to the matter to which the application relates.
4. As far as possible, the application is to be made before commencement of the legal representation to which the application relates.
5. The application is to be accompanied by a signed written statement by the applicant that he or she:
 1. has read, and understands, the terms of this policy;
 2. acknowledges that any approval of legal representation costs is conditional on the repayment provisions of clause 7 and any other conditions to which the approval is subject; and
 3. undertakes to repay to the City/Town/ Shire any legal representation costs in accordance with the provisions of clause 7.
6. In relation to clause 3.5(c), when a person is to be in receipt of such monies the person should sign a document which requires repayment of those monies to the local government as may be required by the local government and the terms of the policy.
7. An application is also to be accompanied by a report prepared by the CEO or, where the CEO is the applicant, by an appropriate employee.

4. Legal representation costs – limit

1. The council in approving an application in accordance with this policy shall set a limit on the costs to be paid based on the estimated costs in the application.
2. A council member or employee may make a further application to the council in respect of the same matter.

5. Council's powers

1. The council may:
 1. refuse;
 2. grant; or
 3. grant subject to conditions,
 - an application for payment of legal representation costs.
2. Conditions under clause 5.1 may include, but are not restricted to, a financial limit and/or a requirement to enter into a formal agreement, including a security agreement, relating to the payment, and repayment, of legal representation costs.
3. In assessing an application, the council may have regard to any insurance benefits that may be available to the applicant under the City's/Town's/Shire's council members 'or employees' insurance policy or its equivalent.
4. The council may at any time revoke or vary an approval, or any conditions of approval, for the payment of legal representation costs.
5. The council may, subject to clause 5.6, determine that a council member or employee whose application for legal representation costs has been approved has, in respect of the matter for which legal representation costs were approved
 -
 - 1. not acted in good faith, or has acted unlawfully or in a way that constitutes improper conduct; or
 - 2. given false or misleading information in respect of the application.

6. A determination under clause 5.5 may be made by the council only on the basis of, and consistent with, the findings of a court, tribunal or inquiry.
7. Where the council makes a determination under clause 5.5, the legal representation costs paid by the City/ Town/Shire are to be repaid by the council member or employee in accordance with clause 7.

6. Delegation to Chief Executive Officer

1. In cases where a delay in the approval of an application will be detrimental to the legal rights of the applicant, the CEO may exercise, on behalf of the council, any of the powers of the council under clause 5.1 and 5.2, to a maximum of \$10,000 in respect of each application.
2. An application approved by the CEO under clause 6.1, is to be submitted to the next ordinary meeting of the council. Council may exercise any of its powers under this policy, including its powers under clause 5.4.

7. Repayment of legal representation costs

1. A council member or employee whose legal representation costs have been paid by the City/Town/Shire is to repay the city/town/shire :
 1. all or part of those costs – in accordance with a determination by the council under clause 5.7;
 2. as much of those costs as are available to be paid by way of set-off – where the council member or employee receives monies paid for costs, damages, or settlement, in respect of the matter for which the city/town/shire paid the legal representation costs.
2. The city/town/shire may take action in a court of competent jurisdiction to recover any monies due to it under this policy.

Page reviewed 11 September 2023



Council Policy

COUNCIL LEGAL REPRESENTATION AND COSTS
INDEMNIFICATION POLICY

Responsible Directorate:	Office of the CEO
Responsible Service Unit:	Governance and Legal
Contact Person:	Executive Manager Governance and Legal
Date of Approval:	
Council Resolution No:	

1. POLICY STATEMENT

The City is committed to providing a safe working environment for ~~Council Members~~Eligible Persons by providing for the Funding of Legal Representation Costs which ~~Council Members~~Eligible Persons may incur through Legal Proceedings arising as a result of or in the course of undertaking their functions and official duties as ~~Council Members~~Eligible Persons. In doing so, the City is committed to its general function pursuant to section 3.1(1) of the Act to provide for the good government of the district.

2. OBJECTIVE AND PURPOSE

Objective

The objective of this Policy is to provide Funding to ~~Council Members~~Eligible Persons who incur Legal Representation Costs arising as a result of or in the course of undertaking their functions and official duties as ~~Council Members~~Eligible Persons, where Funding is not available to the Eligible Person through the City's insurance coverage with LGIS. -

Purpose

The purpose of this Policy is to set out the circumstances under which Funding will be provided, the level of Funding that will be provided and the process to apply for Funding.

3. KEY DEFINITIONS

Term	Definition
Act	means the <i>Local Government Act 1995</i> .
Application	means an application in writing for Funding assistance pursuant to clause -7.2.
Approved Lawyer	means an Australian Legal Practitioner as defined by s. 6(1) of the <i>Legal Profession Uniform Law</i> from a law firm approved by the CEO on advice from the Executive Manager Governance and Legal.



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City	means the City of Wanneroo.
<u>Council Member Eligible Person</u>	<p>means a person who may be either a current or former –</p> <ul style="list-style-type: none"> a. Member of Council as defined in section 1.4 of the Act; b. Person, other than a member of Council, appointed as a member of a Committee of Council established under section 5.8 of the Act; or c. Commissioner, appointed under Part 2, Division 7 of the Act <p>of the City, means a current or former council member, commissioner or non-council member of a Council Committee of the City.</p>
Employee	means a current or former employee of the City.
Exceptional Circumstance	means circumstances the Council deems exceptional by simple majority.
Funding	means part or full payment of Council Member <u>the Eligible Person's</u> Legal Representation Costs
Legal Proceedings	means proceedings of a legal nature that may be civil, criminal or investigative.
Legal Representation	means the provision of Legal Services, to or on behalf of an <u>Eligible Person</u> -council member- , by an Approved Lawyer in accordance with this Policy.
Legal Representation Costs	means the reasonable costs, including fees, GST, and disbursements, properly incurred in providing Legal Representation.
Legal Services	means advice, representation, or documentation provided by an Approved Lawyer.
<u>LGIS</u>	<u>Local Government Insurance Scheme, the City's insurer</u>
<u>Payment</u>	means the payment of funds in accordance with clause <u>7.1.6-6-</u>

4. ELIGIBILITY

4.1 An Eligible Person seeking Legal Representation or Funding must refer the matter to the Local Government Insurance Scheme (LGIS) for assessment under the City's cover in respect of claims for any alleged wrongdoing arising out of an Eligible Person's official duties. Should LGIS deny coverage for Legal Representation, an Eligible Person may make an application pursuant to this Policy.

4. SCOPE



Council Policy

5.

4.1—If clause 4 is satisfied, 4.1—~~an Eligible Person may make This Policy applies to Council Members that an application for Funding if they~~ meet the following criteria:

4.25.1

- (a) the Legal Representation Costs must relate to a matter that arises from the performance by the ~~Council Member~~Eligible Person in undertaking their official duties or functions of their role.
- (b) the Legal Representation Costs must be in respect of legal proceedings that have been or may be commenced.
- ~~(e)~~—in performing the functions of their role or undertaking their official duties, the ~~Council Member~~Eligible Person must have acted in good faith, and must not have acted unlawfully, dishonestly, in bad faith or in any way that constitutes improper conduct, misconduct, or corrupt conduct.

(c)

(d)

the Legal Representation Costs must not relate to a matter that is of a personal or private nature.

(d)

5.—IMPLICATIONS

This Policy aligns with the following objective within the Strategic Community Plan 2017 – 2027:

“4 Civic Leadership

4.2 Good Governance

4.2.1 ~~4.2.1~~ Provide transparent and accountable governance and leadership”

6.—IMPLEMENTATION

7.

7.1.—~~Legal Representation Costs that may be approved~~6.1—Legal Representation Costs That May Be Approved

7.2.—

7.1.—

~~7.2.1.7.1.1.~~ 6.1.1—If the criteria set out in the Scope section of this Policy are satisfied, Council may approve the payment of Legal Representation Costs:

- (a) where Legal Proceedings are brought or threatened against an Eligible Person ~~Council Member~~ in connection with the functions of their role or



Council Policy

in undertaking their official duties (including but not limited to, an action for defamation, negligence or a work, health and safety matter arising out of a decision made, omission or action taken by the ~~Council Member~~Eligible Person); or

- (b) to enable Legal Proceedings to be commenced and/or maintained by an Eligible Person ~~Council Member~~ to permit them to carry out the functions of their role or to undertake their official duties (including but not limited to, where an Eligible Person ~~Council Member~~ seeks to take action to obtain a restraining order against a person using threatening behaviour directed at the ~~Council Member~~Eligible Person); or
- (c) in ~~E~~exceptional ~~Ce~~ircumstances (including but not limited to, where a person or organisation is negatively impacting the confidence of the community in the City by publicly making adverse personal comments about the ~~Council Member~~Eligible Person); and
- (d) where Council is satisfied that the expenditure provides for the good government of the persons of the district.

~~7.2.2.7.1.2.~~ ~~6.1.2~~—Council will not approve the payment of or indemnify Legal Representation Costs:

- (a) for a defamation action, or a negligence action, instituted by an Eligible Person ~~Council Member~~;
- (b) in circumstances where an Eligible Person ~~Council Member~~ is seeking to initiate legal action against another ~~Council Member~~Eligible Person;
- (c) in circumstances where an Eligible Person ~~Council Member~~ is defending legal action initiated by another ~~Council Member~~Eligible Person; or
- (d) if the ~~Council Member~~Eligible Person obtained Legal Representation from a Lawyer who is not an Approved Lawyer.

unless Council determines that the circumstances of the case are ~~E~~exceptional Circumstances.

~~7.3.~~ ~~6.2~~—Application for Funding assistance

~~7.2.~~

~~7.3.1.~~ ~~6.2.1~~—An Eligible Person ~~Council Member~~ who seeks assistance under this Policy is to make an Application(s), ~~in writing on the prescribed form in Attachment 1~~, to the CEO.

~~7.2.1.~~

~~7.4.~~



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~~7.4.1.7.2.2.~~ ~~6.2.2~~—The Application for payment of Legal Representation Costs must include details of:

- (a) the matter for which Legal Representation is sought;
- (b) how that matter relates to the functions of the role or undertaking the official duties of the ~~Council Member~~Eligible Person making the ~~A~~application;
- (c) the Approved Lawyer and the Approved Lawyer's law firm who is to be asked to provide the Legal Representation;
- (d) the nature of the Legal Representation to be sought (such as advice, representation in a court or tribunal, or preparation of a document);
- (e) an estimate of the Legal Representation Costs; and
- (f) the reasons why it is in the interests of the City for the payment to be made.

~~7.4.2.7.2.3.~~ ~~6.2.3~~—The Application is to contain a statutory declaration made by the ~~Council Member~~Eligible Person that they have:

- (a) acted in good faith in undertaking the functions of their role or their official duties;
- (b) not acted unlawfully, dishonestly, in bad faith or in a way that constitutes improper conduct in relation to the matter to which the application relates; and
- (c) that there are no circumstances known to the ~~Council Member~~Eligible Person which would render those representations untrue.

~~7.4.3.~~ ~~6.2.4~~—As far as possible, the Application is to be made before commencement of the Legal Representation to which the application relates.

~~7.2.4.~~

~~8.~~

~~8.1.1.~~ ~~6.2.5~~—The Application is to be accompanied by a signed written statement by the applicant that they:

~~8.1.2.7.2.5.~~

- (a) have read, and understand, the terms of this Policy;
- (b) acknowledge that any approval of Legal Representation Costs is conditional on the repayment provisions of clause ~~7.7~~6.6 below and any other conditions to which the approval is subject.



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- (c) undertake to repay to the City any Legal Representation Costs payable in accordance with the provisions of clause ~~7.7.6.6~~.
- (d) acknowledges that the provisions of clause ~~7.7.6.6~~ apply in respect to repayment of Legal Representation Costs.

~~7.6.2.6~~ The Application is also to be accompanied by a report prepared by the Executive Manager Governance and Legal or the CEO.

~~7.6.2.8~~ Applications (and/or related reports) are confidential and all parties involved must maintain confidentiality. All applications received by the CEO together with the related report are to be considered by Council and determined at ~~a the~~ next Council Meeting behind closed doors in accordance with the provisions of section 5.23(2) of the *Local Government Act 1995*.

~~8.2.7.3.~~ ~~6.3~~ — Legal Representation Costs – Limit

~~8.2.1.~~ ~~6.3.1~~ Council shall set a limit on the Legal Representation Costs to be paid based on the estimated costs in the application when approving an application in accordance with this Policy.

~~7.3.1.~~

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~~8.2.2.~~ ~~6.3.2~~ An Eligible Person ~~Council Member~~ may make a further application to Council in respect of the same matter.

~~7.3.2.~~

~~8.3.~~ ~~6.4~~ — Council's Powers

~~7.4.~~

~~8.3.1.~~ ~~6.4.1~~ Council may:

~~8.3.2.7.4.1.~~

- (a) refuse;
 - (b) approve; or
 - (c) approve subject to conditions,
- an application for Legal Representation Costs.

~~7.4.2.~~ ~~6.4.2~~ Conditions ~~under pursuant to~~ clause ~~7.1.1(c)~~ ~~6.4.1(c)~~ may include, but are not limited to, a financial limit, reporting requirements, and/or a requirement to enter into a formal agreement, ~~(including a security agreement)~~, relating to the payment, and repayment, of Legal Representation Costs.



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~~8.3.3.~~ In assessing an Application, Council may have regard to any insurance benefits that may be available to the applicant under the City's insurance policies.

~~7.4.3.~~

~~8.4.~~

~~8.4.1.7.4.4.~~ ~~6.4.3~~ Council may at any time revoke or vary an approval, or any conditions of approval, for the payment or repayment of Legal Representation Costs.

~~8.4.2.7.4.5.~~ ~~6.4.4~~ Subject to clause ~~7.4.6~~~~6.4.5~~, Council may determine that the ~~Council Member~~~~Eligible Person~~ whose application for Legal Representation Costs has been approved has, in respect of the matter for which Legal Representation Costs were approved:

- (a) not acted in good faith, dishonestly or has acted unlawfully or in a way that constitutes improper conduct, misconduct or corrupt conduct; or
- (b) given false or misleading information in respect of the application.

~~8.4.3.7.4.6.~~ ~~6.4.5~~ Council's determination under clause ~~7.4.5~~~~6.4.4~~ may only be made on the basis of, and consistent with, the findings of a court, tribunal or inquiry.

~~8.4.4.7.4.7.~~ ~~6.4.6~~ Where Council makes a determination under clause ~~7.4.5~~~~6.4.4~~, the Legal Representation Costs paid by the City are to be repaid by the ~~Council Member~~~~Eligible Person~~ in accordance with clause ~~7.7~~~~6.7~~.

~~8.5.7.5.~~ ~~6.5~~ Authorisation to Chief Executive Officer

~~8.5.1.7.5.1.~~ ~~6.5.1~~ Subject to clause ~~7.5.2~~~~6.5.2~~, in circumstances where a delay in the approval of an application for Legal Representation Costs will be detrimental to the legal rights of the applicant, the CEO may exercise, on behalf of Council, any of the powers of the Council under clause ~~7.1.1~~ ~~6.4.1~~ and ~~7.4.3~~~~6.4.2~~, to a maximum of \$10,000 in respect of an application.

~~8.5.2.7.5.2.~~ ~~6.5.2~~ In circumstances where the applicant is defending legal action taken by the CEO against the applicant, the Council may exercise the powers in clause 6.5.1 at a Special Council Meeting.

~~8.5.3.~~ ~~6.5.3~~ An application approved by the CEO under clause ~~7.5.17.5.16.5.1~~, is to be submitted to the next Ordinary Council meeting and Council may exercise any of its powers under this Policy, including its powers under clause ~~7.4.47.4.46.4.3~~ in respect of that application.

~~7.5.3.~~

~~8.6.~~ ~~6.6~~ Payment of Legal Representation Costs; ~~may either be by:~~

~~8.7.7.6.~~

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7.6.1. Payment of Legal Representation Costs may either be by:

(a) ~~6.6.1.~~ a direct payment to the trust account of the Approved Lawyer or their law firm;

(a) ~~a reimbursement to the Eligible Person by a direct payment to the account nominated by the Eligible Person.~~

(b)

~~6.6.2. a reimbursement to the Council Member by a direct payment to the account nominated by the Eligible Person.~~

~~8.8.~~ ~~6.7~~ **Repayment of Legal Representation Costs**

~~7.7.~~

~~8.8.1.7.7.1.~~ ~~6.6.1~~ **An Eligible Person - Council Member** whose Legal Representation Costs have been paid by the City is to repay the City:

(a) all or part of the Legal Representation Costs in accordance with a determination by Council under clause ~~7.4.7~~ ~~6.4.6~~; or

(b) as much of the Legal Representation Costs are available to be paid by way of set-off, where the ~~Council Member~~ **Eligible Person** receives monies paid for legal costs, damages, or settlement, in respect of the matter for which the City paid part or all of the Legal Representation Costs.

~~8.8.2.7.7.2.~~ ~~6.6.2~~ The City may take action in a court of competent jurisdiction to recover any monies due to it under this Policy.

~~8.9.7.8.~~ ~~6.7~~ **Entrance into agreement**

Any ~~applicant~~ **Eligible Person** must enter a legal agreement with the City addressing the requirements of this policy, including any conditions imposed pursuant to clause ~~7.1.1(c)~~ ~~6.4.1(e)~~ prior to any Legal Representation Costs being paid by the City.

~~8.10.7.9.~~ ~~6.8~~ **Legal Representation and Costs Indemnification for Employees**

Legal Representation and Costs Indemnification for Employees will be dealt with in accordance with the Corporate Policy *Legal Representation and Costs Indemnification for Employees* to be finalised and adopted by the CEO.

9.8. ROLES AND RESPONSIBILITIES

The Executive Manager Governance and Legal is responsible for publication, implementation, enforcement and compliance with this Policy and will provide an interpretation in the event of the need for clarification.



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10.9. EVALUATION AND REVIEW

This Policy will be reviewed at least every three years or earlier if there are changes to the Local Government Operational Guideline – Legal Representation for Council Members and Employees that require this Policy to be reviewed.

11.10. RELATED DOCUMENTS

Nil

12.11. REFERENCES

Local Government Operational Guideline – Legal Representation for Council Members and Employees, issued by the Department of Local Government, Sport and Cultural Industries, last updated on ~~15 April 2020~~ 11 September 2023.

13.12. RESPONSIBILITY FOR IMPLEMENTATION

Executive Manager Governance and Legal

REVISION HISTORY

Version	Next Review	Record No.
May 2008 – GS06-05/08	May 2010	892507
May 2010 – CS05-05/10	May 2012	10/1285v2
May 2014 – CS 05-05/14	May 2016	10/1285v2
		10/1285v3



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Attachment 1

COUNCIL LEGAL REPRESENTATION COSTS APPLICATION FORM

Once completed, please submit this form to the Chief Executive Officer

Applicant:	
Position:	

1. Description of matter for which legal representation is required:

2. How is this matter related to your function as an Eligible Member?

3. Name and contact details of the Approved Lawyer:



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4. What is the nature of the Legal Representation?	
<input type="checkbox"/>	<u>Advice</u>
<input type="checkbox"/>	<u>Representation in Court or other forum</u>
<input type="checkbox"/>	<u>Preparation of a document</u>
<input type="checkbox"/>	<u>Other:</u>
5. Estimated cost of Legal Representation:	
\$ <u>(please attach invoice / quote)</u>	
\$ <u>Amount requested for Payment</u>	
6. Why is it in the interest of the City to fund or contribute to the cost of your Legal Representation?	
<div></div>	
7. Has LGIS considered this matter? If yes please attach copy of report:	
<div></div>	



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8. DECLARATION

I confirm and declare that I:

- (a) Have read and understand, the terms of this Policy;
- (b) Acknowledge that any approval of Legal Representation Costs is conditional on the repayment provisions of clause 7.7 of this Policy and any other conditions to which the approval is subject;
- (c) Undertake to repay to the City any Legal Representation Costs payable in accordance with the provisions of clause 7.7; and
- (d) Acknowledge that the provisions of clause 7.7 apply in respect to repayment of Legal Representation Costs.

Signature:	
Name:	
Date:	

ATTACHMENTS

<input type="checkbox"/>	Invoice / quote for Legal Representation Costs
<input type="checkbox"/>	Report prepared by Executive Manager Governance and Legal or CEO
<input type="checkbox"/>	Report prepared by LGIS
<input type="checkbox"/>	Statutory Declaration
<input type="checkbox"/>	Any other supporting documentation



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Attachment 2 – Statutory Declaration in respect of Application pursuant to Legal Representation and Costs Indemnification Policy

I, _____ (Full name)
 of _____ (Address)
 _____ (Occupation)

sincerely declare as follows:

1. I am an Eligible Person as defined in the Legal Representation and Cost Indemnification Policy as amended by the City of Wanneroo from time to time;
2. I have acted in good faith in undertaking the functions of my role or my official duties;
3. I have not acted unlawfully, dishonestly, in bad faith or in a way that constitutes improper conduct in relation to the matter to which the application relates;
4. There are no circumstances known to me which would render these representations untrue.

This declaration is true and I know that it is an offence to make a declaration knowing that it is false in a material particular.

This declaration is made under the *Oaths, Affidavits and Statutory Declarations Act 2005*.

at _____ (Place)
 on _____ (Date)

By _____
 (signature of the person making the declaration)

In the presence of

 (Signature of authorised witness)

 (Name of authorised witness)

 (Qualification as such a witness)

Item 9 Motions on Notice

MN01-07/24 Mayor Linda Aitken - Proposal to Create a Strategic Projects Working Group

File Ref: 11790V02 – 24/236481
Author: Mayor Linda Aitken
Action Officer: A/Chief Executive Officer
Disclosure of Interest: Nil
Attachments: Nil

Issue

To consider the establishment of a Strategic Projects Working Group incorporating all Infrastructure Capital Works Project Working Groups.

Background

The City of Wanneroo has established working groups under section 5.8 of the *Local Government Act 1995 (Act)* with Council Members as delegates, these working groups having responsibility for individual Infrastructure Capital Works projects including:

- Alkimos Aquatic and Recreation Centre Project Working Group;
- Neerabup Industrial Area Working Group; and
- Quinns Rocks Caravan Park Re-development Working Group.

A similar working group in respect of the Wanneroo Recreation Centre Upgrade Project is in the process of establishment.

Council Members are appointed as Delegates on a group-by-group basis, with some Council Members sitting on multiple working groups, some just on one, and some on none.

Other capital projects do not have a formal working group established under the Act. Their progress is reported to Council via the report of top projects presented to Audit and Risk Committee and via reports to Forum and/or Council Meetings. Examples include:

- Alkimos Open Spaces Master Plan Project
- Halesworth Park, Butler, New Sports Facilities
- Dordaak Kepup Library and Youth Innovation Hub, Landsdale
- Mindarie Breakwater Renew Maintenance Management Plan
- Lenore Road, Hocking, Upgrade to Dual Carriageway
- Etc., potentially including projects not currently listed as a top project.

Detail

It is proposed to establish a Strategic Projects Working Group with all Council Members as delegates, having responsibility for capital projects deemed to be 'strategic', incorporating those project working groups already established under the Act.

The benefits of a single working group with oversight for strategic projects would include:

- Better shared understanding of the scope and status of the City's strategic capital projects across Council as a whole;
- Better visibility and equivalence of scrutiny of projects currently without a dedicated working group;
- Improved capability to monitor costs and resource commitment across the strategic capital projects program;

- Reduce duplication of effort and mitigate risk of information not being shared across multiple working groups; and
- Encourage and support a whole-of-City perspective in respect of the strategic capital projects program.

The principal aim of the working group will be to improve decision-making and enhance community outcomes from the significant investment in strategic capital projects, with additional benefits being cost and time savings through reducing duplication and streamlining strategic capital project management.

Consultation

This proposal incorporates and reflects feedback provided by Council Members to the proposed establishment of the Wanneroo Recreation Centre Upgrade Project Working Group.

Comment

Council has an overarching responsibility to improve community outcomes through diligent planning and management of civic resources. Improving the shared visibility and understanding of initiatives within the strategic capital projects program will assist Council to seek relevant information, collaborate effectively with Administration, and make high-quality decisions in regard to prioritisation and resourcing of projects across the City as a whole.

Statutory Compliance

Section 5.8 of the Act governs the establishment of committees and other bodies to “assist the council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.”

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

7 ~ A well governed and managed City that makes informed decisions, provides strong community leadership and valued customer focused services

7.1 - Clear direction and decision making

Risk Appetite Statement

In pursuit of strategic objective goal 7, we will accept a Medium level of risk as the City balances the capacity of the community to fund services through robust cost-benefit analysis and pursues evidence-based decision making to be effective stewards of the Council and City for future generations.

Risk Management Considerations

Risk Title	Risk Rating
ST-G09 Long Term Financial Planning	Low
Accountability	Action Planning Option
Director Corporate Strategy & Performance	Manage

Risk Title	Risk Rating
ST-S04 Integrated Infrastructure & Utility Planning Accountability Director Planning & Sustainability	Low Action Planning Option Manage

Risk Title	Risk Rating
ST-S23 Stakeholder Relationships Accountability Director Corporate Strategy & Performance	Medium Action Planning Option Manage

The above risks relating to the issue contained within this report have been identified and considered within the City's Strategic/Corporate risk register. Action plans have been developed to manage these risks.

Policy Implications

Nil

Financial Implications

Nil

Voting Requirements

Simple Majority

Moved Mayor Aitken, Seconded Cr Wright

With the consent of the mover and seconder the words "plan for" were replaced with the word "consider" in Item 2.

That Council:-

1. **DIRECTS Administration to plan the establishment of a Strategic Projects Working Group, having all Council Members as delegates, to have oversight of strategic capital projects;**
2. **DIRECTS Administration to ~~plan for~~ consider the following working groups to be integrated into the Strategic Projects Working Group:**
 - a) **Alkimos Aquatic and Recreation Centre Working Group;**
 - b) **Neerabup Industrial Area Working Group;**
 - c) **Quinns Rocks Caravan Park Re-development Working Group; and**
 - d) **Wanneroo Recreation Centre Upgrade Project Working Group.**
3. **DIRECTS Administration to draft appropriate Terms of Reference and to include in the plan a proposed set of criteria for identifying a 'strategic' project; and**
4. **DIRECTS Administration to prepare a report for Council, to be presented no later than the October 2024 Ordinary Council Meeting, for the establishment of the Strategic Projects Working Group.**

CARRIED UNANIMOUSLY
11/1

For the motion: Mayor Aitken, Cr Bedworth, Cr Coetzee, Cr Figg, Cr Herridge, Cr Moore, Cr Parker, Cr Rowe, Cr Seif, Cr Smith and Cr Wright

Against the motion: Cr Miles

Absent: Cr Huntley

Administration Comment

Administration supports the concept of a Strategic Projects Working Group to assist the City with advancing significant projects in an efficient and timely manner, and in accordance with Council's expectations.

A set of criteria for Council's consideration can be developed to help determine the type of projects which would be included in a Strategic Projects Working Group and this would include considerations such as:

- Project value;
- Commercial nature;
- Community impact;
- Regional significance;
- Relationship to corporate plans;
- Other criteria to be proposed by Council.

The criteria would need to be structured to ensure that the volume of projects covered by a Strategic Projects Working Group is manageable and does not inadvertently create delays for individual projects due to need to fit in with set meetings and agendas.

As well as considering the criteria above, integrating existing working groups into an overall Strategic Projects Working Group would need to consider other factors such as the current stage that each project is at and the composition of each working group. In the case of the Quinns Rocks Caravan Park Re-development Working Group, the key functions of the working group are almost complete and therefore there would be limited value in including this in a Strategic Projects Working Group. The Yanchep Lagoon Community Working Group has community representatives, in accordance with its Terms of Reference, as their input is important for the nature of this project. Integrating this working group into a Strategic Projects Working Group would result in the loss of this community input.

Some neighbouring local authorities are understood to operate centralised strategic project working groups similar to the arrangement proposed here, with the City of Joondalup being an example. Consultation can be undertaken as part of establishing the working group to benefit from their experiences and example.

Establishing a Strategic Projects Working Group is an appropriate way to group several significant projects to facilitate more effective decision making. However, it is also noted that there may still be a requirement to establish individual working groups for specific projects if they do not meet the agreed criteria.

Attachments: Nil

MN02-07/24 Cr Paul Miles - Alkimos Open Spaces Master Plan Project Working Group

File Ref: 32763V04 – 24/243774
Author: Councillor Paul Miles
Action Officer: Director Community & Place
Disclosure of Interest: Nil
Attachments: 1

Issue

To consider the establishment of a Working Group for the Alkimos Open Spaces Master Plan Project.

Background

The Alkimos Open Spaces comprises a 42 hectare regional open space and 10 hectare district open space which will be strategic assets of the City of Wanneroo and will require multiple sports and social spaces to accommodate over 100,000 residents within the coastal corridor.

Detail

The draft Terms of Reference are included at **Attachment 1** and have been prepared in accordance with the City's Management Procedure for Committees and Working Groups.

The purpose of the proposed Working Group is to provide guidance and advice so that the Alkimos Open Spaces Master Plan Project develops in line with the Council's strategic direction.

The Aims and Functions of the Working Group are proposed as follows:

- 1.1. Provide a platform to inform, engage and collaborate with Council Members;*
- 1.2. Update the Working Group on the Project's progress;*
- 1.3. Raise matters, issues, risks and opportunities that require discussion, advice, ideas, input, and support so that the Project continues on track;*
- 1.4. Provide strategic advice in regards to facility components, financial considerations, strategic objectives and desired outcomes so that the City achieves the goal and vision for the Project and the wider Wanneroo community; and*
- 1.5. Consider long term budget implications and funding opportunities and to provide advice according to the City's priorities and resources.*

Membership of the Working Group has been proposed as follows:

- The Mayor (or nominee); and
- Up to seven Councillors.

Consultation

Nil

Comment

It is important that Council has input into the early stages of this project through the formation of a working group, which will help ensure it is planned effectively to be a focal point for sport and recreation in the City's northern suburbs for years to come.

Statutory Compliance

Nil

Strategic Implications

The proposal aligns with the following objective within the Strategic Community Plan 2021 – 2031:

7 ~ A well governed and managed City that makes informed decisions, provides strong community leadership and valued customer focused services

7.1 - Clear direction and decision making

Risk Appetite Statement

In pursuit of strategic objective goal 7, we will accept a Medium level of risk as the City balances the capacity of the community to fund services through robust cost-benefit analysis and pursues evidence-based decision making to be effective stewards of the Council and City for future generations.

Risk Management Considerations

Risk Title	Risk Rating
ST-G09 Long Term Financial Planning Accountability Director Corporate Strategy & Performance	Low Action Planning Option Manage

Risk Title	Risk Rating
ST-S04 Integrated Infrastructure & Utility Planning Accountability Director Planning & Sustainability	Low Action Planning Option Manage

Risk Title	Risk Rating
ST-S23 Stakeholder Relationships Accountability Director Corporate Strategy & Performance	Medium Action Planning Option Manage

The above risks relating to the issue contained within this report have been identified and considered within the City's Strategic risk register. Action plans have been developed to manage these risks.

Policy Implications

Nil

Financial Implications

Nil

Voting Requirements

Simple Majority

This item was withdrawn by Cr Miles.

Administration Comment

Administration supports establishing Working Groups for significant projects. In this case, it is suggested Council give consideration to whether an overarching Strategic Projects working group should be established, and if so, whether the Alkimos Open Spaces Master Plan Project would be included. If so, then establishing a specific working group for this project would not be required.

Attachments:

1. [Attachment 1 - DRAFT Terms of Reference - Alkimos Open Spaces Master Plan Project Working Group](#) 24/243337

TERMS OF REFERENCE

Title:	Alkimos Open Spaces Master Plan Project
Purpose and Role	
<p>The purpose of this Group is:</p> <ul style="list-style-type: none"> • To provide guidance and advice so that the Alkimos Open Spaces Master Plan Project (the Project) develops in line with the Council's strategic position. • Working Group: A Working Group is a group of experts working together to achieve specified goals, generally of a temporary nature. It would be devoted to finite tasks with a specific timeline. Similarly, the group cannot direct employees, expend monies, direct volunteers or do anything, which is the responsibility of the City. 	
1. Aims & Functions	
<ul style="list-style-type: none"> a) Provide a platform to inform, engage and collaborate with Council Members; b) Update the Working Group on the Project progress; c) Raise matters, issues, risks and opportunities that require discussion, advice, ideas, input and support so that the Project continues on track; d) Provide strategic advice in regards to financial and economic preferences, strategic objectives and desired outcomes so that the City achieves the goal and vision for the Project and the wider Wanneroo community; and e) Consider long-term budget implications and opportunities and to provide advice according to the City's priorities and resources. 	
2. Membership:	
<ul style="list-style-type: none"> a) The Working Group shall consist of the following representation: <ul style="list-style-type: none"> • The Mayor (or nominee); • a maximum of seven other Councillor delegates b) Membership shall be for a period of up to two years terminating on the day of the Ordinary Council Elections, with retiring members eligible to apply. c) Members must comply with the City's Code of Conduct. d) The Working Group has authority to second individuals from outside of the Working Group, on a voluntary basis, for their expert advice. e) Consideration will not be given to any nomination received from a person who is currently serving as a Council Member of a neighbouring Council. f) Administration Representation: <ul style="list-style-type: none"> • Chief Executive Officer; • Director Community & Place; • Director Assets; 	

- Manager Community Facilities;
- Manager Infrastructure Capital Works.

3. Chair and Deputy Chair:

Chairperson:

- The members of a Working Group are to elect a Chairperson and Deputy Chairperson from amongst themselves at the first meeting of the Group. (For transparency and accountability, it is recommended that City Officers not be appointed to the position of Chairperson and Deputy Chairperson.)
- The Chairperson will preside at all meetings.
- In the absence of the Chairperson, the Deputy Chairperson will assume the Chair, and in their absence, a person is to be elected by the Working Group present to assume the Chair.
- The Chairperson is responsible for the proper conduct of the Working Group.

4. Meeting Procedures:

Meetings:

- The Working Group shall meet on a **minimum of a** quarterly basis, with dates of these meetings determined by the Working Group;
- All meeting dates are to be provided in the Council Members Diary and in the 'Wanneroo Wrap' and in the City's Corporate Calendar.
- A Notice of Meetings including an Agenda to be circulated to the Group members (including Deputy Delegates) at least 72 hours prior to each meeting where possible.
- The Chairperson shall ensure that Minutes of all meetings are kept and that copies are made available to all Group members (including Deputy Delegates) as soon as is practicable after the meeting.
- Copies of all Minutes will be registered electronically, through HPE Content Manager (the City's electronic record keeping system), and a copy placed on the Elected Members Hub Portal.
- All Agenda and Minute documentation is to be generated through Council's Infocouncil software reporting system.
- A Group Recommendation does not have effect, unless it has been made by simple majority. A simple majority is the agreement of not less than half of the votes present at the meeting.
- All endorsed members (or the proxy or Deputy Delegate attending in lieu of the Council Member) of the Group will have one vote. The Chairperson will have the casting vote and simple majority will prevail.
- The continuation of the Working Group shall be reviewed at major project milestones.**

Quorum:

A meeting can be conducted without a quorum if necessary. However, every endeavour should be made to achieve a quorum (50% of voting Delegates) or at least to ensure a reasonable spread of representation in the Group. Particularly in circumstances where recommendations will be made for Councils consideration.

Administration

A Working Group Administrator support for the Group will be provided by the City of Wanneroo through the Director Community & Place.

5. Authority of Establishment

The **Alkimos Open Spaces Master Plan Project Working Group** is established as a Group of the City of Wanneroo by resolution of the Council in accordance with these Terms of Reference.

6. Delegated Authority:

- a) The Working Group has no delegated power and has no authority to implement its recommendations without approval of Council.
- b) The Working Group has no delegated authority to commit Council to the expenditure of monies.
- c) Matters requiring Council consideration will be subject to separate specific reports to Council.

Administration Use Only			
Date of Council Establishment of Group:			
Council Minute – Ref:			
Terms of Reference - HPE Ref:			
HPE Container – Ref:			
Operational Procedures - HPE Ref:			
Last Review Date:		Next Review Date:	

Item 10 Urgent Business

Nil

Item 11 Confidential**Procedural Motion**

Moved Cr Seif, Seconded Cr Herridge

That Council move into a confidential session to discuss Item CR01-07/24 Chief Executive Officer Review, under the terms of the Local Government Act 1995, Section 5.23 (2).

**CARRIED UNANIMOUSLY
12/0**

For the motion: Mayor Aitken, Cr Bedworth, Cr Coetzee, Cr Figg, Cr Herridge, Cr Miles, Cr Moore, Cr Parker, Cr Rowe, Cr Seif, Cr Smith and Cr Wright

Against the motion: Nil

Absent: Cr Huntley

The meeting was closed to the public and all recording ceased at 9:49pm. All Administration staff left the Chamber with the exception of the Chief Executive Officer and Executive Manager Governance & Legal.

CR01-07/24 CEO Performance Review

File Ref: 5642V04 – 24/235667
Responsible Officer: Chief Executive Officer

This report was dealt with in confidential session, under the terms of the Local Government Act 1995 Section 5.23(2), as follows:

(a) a matter affecting an employee or employees

Moved Mayor Aitken, Seconded Cr Rowe

That Council: -

- 1. ADOPTS the CEO Key Performance Indicators for the period 1 July 2024 to 30 June 2025 set out in Attachment 2;**
- 2. NOTES the statutory requirements for undertaking the annual review of the CEO's performance; and**
- 3. ADOPTS the CEO Performance Review Policy set out in Attachment 3 in accordance with the Model Standards for CEO Recruitment, Performance and Termination.**

**CARRIED UNANIMOUSLY
12/0**

For the motion: Mayor Aitken, Cr Bedworth, Cr Coetzee, Cr Figg, Cr Herridge, Cr Miles, Cr Moore, Cr Parker, Cr Rowe, Cr Seif, Cr Smith and Cr Wright

Against the motion: Nil

Absent: Cr Huntley

Procedural Motion

Moved Cr Moore, Seconded Cr Wright

That the meeting be reopened to the public.

**CARRIED UNANIMOUSLY
11/1**

For the motion: Mayor Aitken, Cr Bedworth, Cr Coetzee, Cr Figg, Cr Herridge, Cr Moore, Cr Parker, Cr Rowe, Cr Seif, Cr Smith and Cr Wright

Against the motion: Cr Miles

Absent: Cr Huntley

The meeting was reopened to the public and all recording recommenced at 9:53pm.

Mayor Aitken read aloud the resolution carried on Item CR01-07/24 Chief Executive Officer Review.

Item 12 Date of Next Meeting

The next Council Members' Briefing Session has been scheduled for 6:00pm on Tuesday 6 August 2024, to be held at Council Chamber, Civic Centre, 23 Dundobar Road, Wanneroo.

Item 13 Closure

There being no further business, Mayor Aitken closed the meeting at 9:55pm.

In Attendance

LINDA AITKEN, JP

Mayor**Councillors:**

ALEX FIGG

North Ward

SONET COETZEE

North Ward

GLYNIS PARKER

North-East Ward

BRONWYN SMITH

North-East Ward

MARIZANE MOORE

Central-East Ward

PAUL MILES

Central-East Ward

PHIL BEDWORTH

Central-West Ward

JORDAN WRIGHT

Central Ward

NATALIE HERRIDGE

South-West Ward

JAMES ROWE, JP

South Ward

EMAN SEIF, JP

South Ward